

CITY OF RANCHO CORDOVA



PLANNING COMMISSION MEETING

Wednesday, February 12, 2025

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

City Hall
2729 Prospect Park Drive, Rancho Cordova

Havasu 95 Speedway - Safety Committee Office
7260 Dub Campbell Parkway, Lake Havasu City, Arizona, 86406

How to Observe or Listen to the Meeting:

- Online via Zoom: <https://cityofranchocordova.zoom.us/j/87563639433>
Webinar ID: 875 6363 9433
- By phone: +1 669 900 6833 or +1 253 215 8782
Webinar ID: 875 6363 9433

Public Comment

Members of the public who wish to address the Planning Commission may do so in person during the meeting by completing and submitting a Speaker Card to the Planning Commission Clerk.

Members of the public who wish to provide public comment via email will need to submit comments to PlanningClerk@cityofranchocordova.org no later than 3:00 p.m. on Wednesday, February 12, 2025. Written comments received no later than 3:00 p.m. will be distributed to the Planning Commission, filed in the record, and will not be read aloud. All comments submitted later than 3:00 p.m. will be distributed to the Planning Commission.

MINUTES

1. PLANNING COMMISSION REGULAR MEETING - CALL TO ORDER ROLL CALL

Planning Commission Members - Surender Devarapalli, Lee Frechette, Dave Huhn, Tegan Knifton, and Chair Cynthia Stauss

Chair Stauss called the Regular meeting to order in the David B. Roberts Council Chambers at 5:35 PM

Planning Commission Members Present: Surrender Devarapalli, Lee Frechette, Tegan Knifton, Rehana Rehman and Chair Cynthia Stauss

Planning Commission Members Absent: Dave Huhn

Staff Members Present: Chance Finley-Ross, Darcy Goulart, Palmer Hilton, and Kelly Whitman

2. SPECIAL CEREMONIES - SWEARING IN OF NEWLY APPOINTED PLANNING COMMISSIONER

Planning Commission Clerk Whitman swore in Planning Commissioner Rehana Rehman.

3. PLANNING COMMISSION REGULAR MEETING - ROLL CALL

None.

4. PLEDGE OF ALLEGIANCE

Chance Finley-Ross led the pledge.

5. PUBLIC COMMENT

Chair Stauss opened the public comment period. The following individuals addressed the Planning Commission or submitted public comment via email:

1. Jim Stovall

Chair Stauss closed the public comment period.

6. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

Chair Stauss opened the public comment period. Seeing no speakers, Chair Stauss closed the public comment period.

ACTION: Motion to approve item 6.1 by Devarapalli second by Knifton;
Motion passed with a 5:0 vote.

AYES: Devarapalli, Frechette, Knifton, Rehman, Stauss

NOES: None

ABSENT: Huhn

ABSTAIN: None

- 6.1. **Subject:** Meeting Minutes from the Regular Planning Commission Meeting of December 11, 2024.

Recommendation: Adopt the minutes.

7. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Chair Stauss opened the public comment period. Seeing no speakers, Chair Stauss closed the public comment period.

ACTION: Motion to approve item 7.1 by Frechette second by Devarapalli;
Motion passed with a 5:0 vote.

AYES: Devarapalli, Frechette, Knifton, Rehman, Stauss

NOES: None
ABSENT: Huhn
ABSTAIN: None

- 7.1. **Subject:** 3501 Recycle Road Tentative Parcel Map (CEQA Exemption 15315 "Minor Land Division") - Project No. PLND-1224-0114 - Located at the Southeast corner of Fitzgerald Road and Recycle Road.

Recommendation: Staff recommends that the Planning Commission:

1. Determine the project Exempt per Categorical Exemption 15315 "Minor Land Divisions" of the California Environmental Quality Act (CEQA); and
2. Adopt the Resolution for the Tentative Parcel Map at 3501 Recycle Road

8. PUBLIC HEARING ITEMS

- 8.1. **Subject:** Sunridge Plaza AutoZone Major Design Review (CEQA Exempt Per Section 15332 "In-Fill Development Projects" of the California Environmental Quality Act Guidelines (CEQA)) - Project No. PLND-0824-0105 - Located at 4004 Sunrise Boulevard.

Recommendation: Staff recommends that the Planning Commission:

1. Determine the project Exempt per Section 15332 "In-Fill Development Projects" of the California Environmental Quality Act Guidelines (CEQA); and
2. Adopt the Resolution approving the Major Design Review for the Sunridge Plaza AutoZone.

Chair Stauss opened the public comment period. Seeing no speakers, Chair Stauss closed the public comment period.

ACTION: Motion to approve item 8.1. by Rehman second by Knifton;
Motion passed with a 5:0 vote.

AYES: Devarapalli, Frechette, Knifton, Rehman, Stauss

NOES: None

ABSENT: Huhn

ABSTAIN: None

9. REGULAR CALENDAR ITEMS

- 9.1. **Subject:** Selection of 2025 Chair and Vice Chair.

Recommendation: Nominate and make a motion to appoint one member of the Planning Commission to serve as the Planning Commission Chair and one member to serve as the Vice Chair for the 2025 calendar year.

Chair Stauss opened the public comment period. Seeing no speakers, Chair Stauss closed the public comment period.

Chair Stauss nominated Vice Chair Frechette for Chair and Commissioner Knifton for Vice Chair.

Commissioner Knifton accepted the nomination for Vice Chair.

Vice Chair Frechette accepted the nomination for Chair.

ACTION: Motion to appoint Vice Chair Frechette as the 2025 Chair and Commissioner Knifton as the 2025 Vice Chair by Stauss second by Devarapalli;

Motion passed with a 5:0 vote.

AYES: Devarapalli, Frechette, Knifton, Rehman, Stauss

NOES: None

ABSENT: Huhn

ABSTAIN: None

10. COMMISSION COMMENTS/IDEAS/QUESTIONS

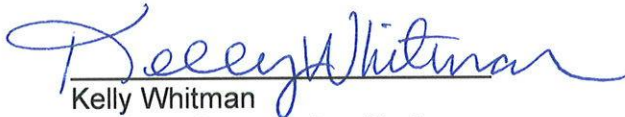
Planning Commission provided comments, ideas, and questions since the last meeting.

11. DIRECTOR'S REPORT

Community Development Director Darcy Goulart provided her report.

12. ADJOURNMENT

Chair Stauss adjourned the meeting at 6:03 PM.



Kelly Whitman
Planning Commission Clerk