



CITY COUNCIL MEETING

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Monday, June 04, 2018

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

Special Meeting/Closed Session to Follow the Regular Meeting

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Budge called the regular meeting to order in the David B. Roberts Council Chamber at 5:39 PM.

Council Members Present: Gatewood, McGarvey, Terry, Budge.

Council Members Absent: Sander.

Staff Members Present: Abhar, Bosch, Chan, Delaney, Juran, Kniestedt, Leitner, Leonardich, Lindgren, Schelldorf, Sparkman, Stricker, Weber.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedules.

3. PLEDGE OF ALLEGIANCE

Lieutenant Jeff Schelldorf, Rancho Cordova Police Department, led the pledge.

4. INVOCATION

Brian Cutting gave the invocation.

5. PRESENTATIONS

- 5.1 Proclamation Presented to Sunrise Elementary School and Robert J. McGarvey Elementary School in Recognition of their Active Transportation Programs.

6. PUBLIC COMMENT

Mayor Budge opened the public comment period. The following individuals addressed the Council:

1. Stephanie Tadlock

Mayor Budge closed the public comment period.

7. COUNCIL REPORTS

Council reported on events since the last meeting.

8. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve items 9.2 through 9.7 by Terry second by McGarvey; Motion passed with a 4-0 vote.

- 9.1 **Subject:** Meeting Minutes from May 7, 2018, May 15, 2018 and May 21, 2018 Regular and Special City Council Meetings.

Item 9.1 was pulled by the City Clerk due to a correction needed in the May 21, 2018 meeting minutes.

Council Member Gatewood recused himself from item 9.1 at 6:19 PM due to a business conflict of interest.

ACTION: Motion to approve item 9.1 with a correction to item 3.1 of the May 21, 2018 meeting minutes approving a total community pool investment of \$3,400,000 by Terry second by McGarvey; Motion passed with a 4-0 vote.

Council Member Gatewood returned at 6:20 PM.

- 9.2 **Subject:** Amend Titles 20 and 23 of the Rancho Cordova Municipal Code to Reflect the New Effective Date of the Sacramento County Federal Emergency Management Agency Flood Insurance Rate Map.

Recommendation: Waive the second reading and adopt Ordinance No. 9-2018.

Result of Recommended Action: Adoption of Ordinance No. 9-2018 amends Section 20.04.060 (I) and Section 23.325.040 (F)(1) of the Rancho Cordova Municipal Code.

Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.

Advances Goals: 2 and 6.

- 9.3 **Subject:** Montelena Development: Adoption of Ordinance 12-2018 to Incorporate the Large Lot Tentative Map Phasing Plan into the Development Agreement.

Recommendation: Waive the second reading and adopt Ordinance 12-2018.

Result of Recommended Action: Adoption of Ordinance 12-2018 incorporates the

large lot tentative map phasing plan into the development agreement.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 1, 2, and 5.

- 9.4 **Subject:** A Resolution Determining the Special Tax Levy and Authorizing the Levy of Special Taxes for Police Protection Services within the Rancho Cordova Special Police Tax Areas for Fiscal Year 2018-19.

Recommendation: Adopt Resolution 72-2018.

Result of Recommended Action: This action is part of the annual process to levy and collect special taxes in the Rancho Cordova Special Police Tax Area (the "District"). The action authorizes and directs the Administrative Services Director to determine, or cause to be determined, the District's Fiscal Year 2018-19 Maximum Special Tax Rates, to establish the Special Taxes to be levied against developed parcels within the District and to cause such charges to be applied to the annual Property Tax Roll.

Staff Report: Michelle Mingay, Sr. Finance Analyst.

Advances Goals: 5.

- 9.5 **Subject:** An Ordinance Amending Title 23 (Zoning Code) of the Rancho Cordova Municipal Code Regarding Chapter 23.901 Residential Uses.

Recommendation: Waive the second reading and adopt Ordinance 10-2018.

Result of Recommended Action: Approval of Ordinance 10-2018 would amend Title 23 (Zoning Code) of the Ranch Cordova Municipal Code regarding Chapter 23.901 Residential Uses. Specifically, the amendment would delete the 300 foot separation requirement between a large family daycare and a small family daycare.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1 and 2.

- 9.6 **Subject:** Resolution calling the November 6, 2018 General Municipal Election for two City Council seats.

Recommendation: Adopt Resolution No. 73-2018, calling the November 6, 2018, General Municipal Election and requesting that the Sacramento County Board of Supervisors consolidate the General Municipal Election with the statewide election.

Result of Recommended Action: Adoption of the Resolution allows for the consolidation of the City's general municipal election with the statewide election to be held on November 6, 2018 and to obtain election services from the Sacramento County Voter Registration and Elections Department. The Resolution also adopts the Candidate Statement policy described in the County of Sacramento's Candidates Guide. Exhibits A & B provide the current City map and information on file with the Sacramento Registrar of Voters (ROV). At the general municipal election, two members of the City Council will be elected for full, four-year terms. The Council Member seats currently filled by Linda Budge and Garrett Gatewood expire in December 2018.

Staff Report: Stacy Leitner, City Clerk.

Advances Goals: 1 and 3.

- 9.7 **Subject:** Treasurer's Report – March 31, 2018.

Recommendation: This report is informational only. It is recommended that the City Council receive and file the March 31, 2018 Treasurer's Report.

Result of Recommended Action: The Treasurer's Report is required to be submitted to the City Council at least quarterly in accordance with California Government Code Section 53600 et. seq. The purpose of the treasurer's report is to update the City Council and the public on the status of the City's cash balances and investments, and highlight material changes from one period to another. The scope of this report covers the first quarter of this calendar year, ending March 31, 2018, and is in compliance with

the State's reporting requirements.

Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.

Advances Goals: 4.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Mayor Budge opened the public hearing. Seeing no speakers Mayor Budge closed the public hearing.

ACTION: Motion to approve by Terry second by McGarvey; Motion passed with a 4-0 vote.

- 10.1 **Subject:** Resolutions Approving Proceedings for the Annual Levy and Collection of Assessments for Rancho Cordova Road Maintenance Assessment District for Fiscal Year 2018-2019.

Recommendation: Adopt Resolution No. 57-2018 Initiating Proceedings for the Annual Levy and Collection of Assessments, Declaring its Intention to Levy the Annual Assessments and Preliminarily Approving the Engineer's Report for the Rancho Cordova Road Maintenance Assessment District for Fiscal Year 2018-2019; and Adopt Resolution No. 58-2018 Amending and/or Approving the Annual Engineer's Report and Ordering the Levy and Collection of Assessments within the Rancho Cordova Road Maintenance Assessment District for Fiscal Year 2018-2019.

Result of Recommended Action: Adoption of Resolutions 57-2018 and 58-2018 will authorize the continuance of the annual levy and collection of assessments in the District. The assessments provide funding for street light and road maintenance and only apply to specific newly developed areas that are part of the District as identified in the Engineer's Report.

Staff Report: Elizabeth Sparkman, Interim Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goals: 5.

- 10.2 **Subject:** Third Amendment to Development Agreement Relative to Douglas 98 and Second Amendment to Development Agreement with Grantline 208.

Recommendation: Introduce and waive the first reading of Ordinance Nos. 13-2018 and 14-2018.

Result of Recommended Action: Adoption of Ordinance No. 13-2018 would approve a third amendment to the Development Agreement relative to the Douglas 98 project and adoption of Ordinance No. 14-2018 would approve a second amendment to the Development Agreement relative to the Grantline 208 project to correctly reference the property boundary to which the respective Development Agreements apply.

Staff Report: Elizabeth Sparkman, Interim Community Development Director.

Advances Goals: 6.

11. PUBLIC HEARING ITEMS

NONE.

12. REGULAR CALENDAR ITEMS

Mayor Budge opened the public comment period. The following people spoke:

- Meada Cashett

Mayor Budge closed the public comment period.

ACTION: Motion to approve revised wording for the Youth Sports Growth and Start-up Fund to include the language "including but not limited to the purchase of new equipment, purchase of new uniforms, fees, and other required costs" by Gatewood second by Terry; Motion passed with a 4-0 vote.

ACTION: Motion to approve item 12.1 with the revised language by Terry second by Gatewood; Motion passed with a 4:0 vote.

12.1 **Subject:** A Resolution approving Fiscal Year 2018/2019 Budget Amounts for Community Grants, and Department Projects and Programs to be Funded from the Community Enhancement Fund, the Revenues from the Voter-Approved ½ cent Sales Tax.

Recommendation: Adopt Resolution No. 75-2018.

Result of Recommended Action: Approval of Resolution No. 75-2018 will establish budget amounts for the fiscal year 2018/2019 community grant projects and programs, and department-led projects and programs for the Community Enhancement Fund; it will also establish next steps regarding project implementation.

Stacy Delaney, Community Enhancement Analyst II.

Advances Goals: 1, 2, 3, 5, and 6.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

None.

14. ADJOURNMENT

Mayor Budge adjourned the meeting to closed session in the Community Board Room at 6:34 PM.

15. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Mayor Budge called the Closed Session Meeting to order in the Community Board Room at 6:39 PM.

16. PUBLIC COMMENT

Mayor Budge opened the public comment period. Seeing no speakers Mayor Budge closed the public comment period.

17. CLOSED SESSION

17.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2). Potential number of cases: Two (2).

18. OPEN SESSION - REPORT FROM CLOSED SESSION

City Attorney Adam Lindgren reported that Council Members received information from legal counsel and took no reportable action.

19. ADJOURNMENT

Mayor Budge adjourned the meeting at 7:19 PM.



Stacy Leitner, City Clerk