



CITY COUNCIL MEETING

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Monday, May 21, 2018

**4:00 PM – Special Meeting
David B. Roberts Council Chambers**

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor Budge called the Special Meeting to order in the David B. Roberts Council Chambers at 4:08 PM.

Council Members Present: Gatewood, McGarvey, Sander, Terry, and Budge.

Council Members Absent: None.

Staff Members Present: Abhar, Behrends, Carr, Delaney, Harriman, Haven, Heisler, Kniestedt, Leitner, Leonardich, Lindgren, Pittman, Siren, Sparkman, Stricker, Weber.

2. PUBLIC COMMENT

Mayor Budge opened the public comment period. The following individuals addressed the Council:

- Dennis Lamantia

Mayor Budge closed the public comment period.

3. SPECIAL MEETING ITEM

Council Member Gatewood recused himself at 4:15 PM due to a business conflict of interest related to the Cordova Recreation and Park District.

ACTION: Motion to approved \$400,000 investment in a community pool for a total

investment of \$3,400,000, in partnership with Cordova Recreation and Parks District by Budge second by Sander; Motion passed with a 4-0 vote.

ACTION: Motion to approve option 1b, a major reconstruction of facilities at Ahlstrom Park/Cordova Land costing approximately three million dollars, by Terry second by Sander; Motion passed with a 4-0 vote.

Council Member Gatewood returned to the dais at 5:09 PM after the community pool and Little League items concluded.

- 3.1 **Subject:** Fiscal Year 2018/2019 Community Enhancement Fund Grant Selection.
Recommendation: Receive presentation and provide direction on the Fiscal Year 2018/2019 Community Enhancement Fund.
Result of Recommended Action: Council will receive a comprehensive summary of the programs and projects recommended for Measure H/Community Enhancement Funds which includes the review committee's recommendation on funding level. Input and direction received from the City Council at the May 21, 2018 special meeting and regular meeting will be incorporated into the resolution for adoption at a future meeting.
Staff Report: Stacy Delaney, Community Enhancement Analyst II.
Advances Goals: 1, 2, 3, 5, and 6.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Budge adjourned the Special Meeting at 5:20 PM.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Budge called the Regular Meeting to order in the David B. Roberts Council Chambers at 5:37 PM.

Council Members Present: Gatewood, McGarvey, Sander, Terry, and Budge.

Council Members Absent: None.

Staff Members Present: Abhar, Behrends, Carr, Chan, Delaney, Downton, Harriman, Haven, Heisler, Juran-Karageorgiou, Kniestedt, Leitner, Lewis, Lindgren, Patton, Pittman, Quynn, Sparkman, Stricker, Ulm, Weber.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedules.

7. PLEDGE OF ALLEGIANCE

Patrick Larkin, District Administrator for Cordova Recreation and Park District, led the pledge.

8. INVOCATION

There was no formal invocation was given, however, Mayor Budge asked for a moment of silence for the people affected by the school shooting in Santa Fe, TX.

9. PRESENTATIONS

- 9.1 Presentation on the City of Rancho Cordova Beautification and Clean Up Event by Steve Harriman, Public Works Division Manager, Ester Cruz, Republic Services, and Angel Ball, Volunteers in Neighborhood Services.
- 9.2 Introduction of Antonio Perez, General Manager of Republic Services by Johnnise Downs, Municipal Services Manager.
- 9.3 Sacramento-Yolo Mosquito & Vector Control District Presentation by Gary Goodman, District Manager.
- 9.4 Introduction of New Employees: RCPD Lieutenant Rob Patton will be introduced by Chief Pittman.

10. PUBLIC COMMENT

Mayor Budge opened the public comment period. The following individuals addressed the Council:

- Derald Langwell
- Larry Ladd
- Kirsten Rockwood

Mayor Budge closed the public comment period.

11. COUNCIL REPORTS

Council reported on events since the last meeting.

12. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve items 13.1-13.6 by Terry second by Gatewood; Motion passed with a 5-0 vote.

- 13.1 **Subject:** Meeting Minutes from April 2, 2018 and April 24, 2018 Special and Regular City Council Meetings.
- 13.2 **Subject:** Ordinance Establishing a Special Tax Zone 21 for Transit-Related Services for Homewood Suites Project.
Recommendation: Waive the second reading and adopt Ordinance No. 6-2018.
Result of Recommended Action: Adoption of Ordinance No. 6-2018 will assist the City in meeting the costs of providing transit-related services by creating a Special Tax Area Zone No. 21 and establishing a Special Tax for transit-related services for the Homewood Suite project.
Staff Report: Elizabeth Sparkman, Interim Community Development Director and

Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 13.3 **Subject:** Ordinance Establishing a Special Tax Zone No. 22 for Transit-Related Services for Superior Self-Storage Project.
Recommendation: Waive the second reading and adopt Ordinance No. 8-2018.
Result of Recommended Action: Adoption of Ordinance No. 8-2018 will assist the City in meeting the costs of providing transit-related services by creating a Special Tax Area Zone No. 22 and establishing a Special Tax for transit-related services for the Superior Self- Storage project.
Staff Report: Elizabeth Sparkman, Interim Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.
- 13.4 **Subject:** Records and Information Management Program Policy and Retention Schedule.
Recommendation: Adopt Resolution 68-2018 approving the City of Rancho Cordova City-Wide Records Retention Schedule and Program Policy Manual.
Result of Recommended Action: Adoption of a new Retention Schedule and RIM policy will enable City staff to facilitate the appropriate and efficient management and retention of City records in accordance with government regulations.
Staff Report: Stacy Leitner, City Clerk.
Advances Goals: 1 and 5.
- 13.5 **Subject:** Introduction and First Reading of Ordinance 9-2018 to Amend Section 20.04.060 (I) and Section 23.325.040 (F)(1) of the Rancho Cordova Municipal Code to Reflect the New Effective Date of the Sacramento County Federal Emergency Management Agency Flood Insurance Rate Map.
Recommendation: Introduce and waive first reading of Ordinance 9-2018.
Result of Recommended Action: Approval of Ordinance 9-2018 will amend the following: 1) Section 20.04.060 (I) of the Municipal Code related to surface mining and reclamation within the 100-year floodplain. Specifically, the proposed amendment will add the effective date of July 19, 2018 to the Flood Insurance Rate Maps as referenced in this section; 2) Section 23.325.040 (F)(1) of the Municipal Code related to flood overlay zoning districts. Specifically, the proposed amendment will add the effective date of July 19, 2018 to the National Flood Insurance Program flood insurance rate map as referenced in this section.
If approved, the Ordinance would come back to Council for a second reading and adoption at its next regular meeting.
Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.
Advances Goals: 2 and 6.
- 13.6 **Subject:** A Resolution of the City Council of the City of Rancho Cordova Declaring its Intention to Transfer Delinquent Refuse Service Charges to the Property Tax Rolls and to Set a Public Hearing for the Same.
Recommendation: Adopt Resolution 69-2018.
Result of Recommended Action: Adoption of this Resolution will begin the process to allow delinquent refuse service charges to be collected on the property tax roll and sets a Public Hearing for July 2, 2018 at 5:30 pm in the City Council Chambers.
Staff Report: Michelle Mingay, Sr. Finance Analyst.
Advances Goal: 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Mayor Budge opened the public hearing. Seeing no speakers Mayor Budge closed the public hearing.

ACTION: Motion to approve items 14.1-14.6 by Terry second by McGarvey; Motion passed with a 5-0 vote.

- 14.1 **Subject:** A Resolution Approving Proceedings for the Annual Levy and Collection of Assessments for Landscaping and Lighting District No. 2005-1 for Fiscal Year 2018-2019.

Recommendation: Adopt Resolution No. 20-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the continuance of the annual levy and collection of assessments in the District. There are no new impacts to existing or new residents. No assessments shall increase as a result of this action.

Staff Report: Elizabeth Sparkman, Interim Community Development Director, and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 14.2 **Subject:** Resolutions Approving Proceedings for the Annual Levy and Collection of Charges for the Rancho Cordova Transit Related Services Benefit District, Zone No. 1 for Fiscal Year 2018-2019.

Recommendation: 1) Adopt Resolution No. 21-2018 Initiating Proceedings for the Annual Levy and Collection of Charges, Preliminarily Approving the Engineer's Report and Declaring its Intention to Levy the Annual Charges for Fiscal Year 2018-2019 for the Rancho Cordova Transit Related Services Benefit District, Zone No. 1; and 2) Adopt Resolution No. 22-2018 Amending and/or Confirming the Engineer's Report and establishing the Fiscal Year 2018-2019 Service Charge for the Rancho Cordova Transit Related Services Benefit District, Zone No. 1.

Result of Recommended Action: Adoption of Resolutions 21-2018 and 22-2018 will authorize the continuance of the annual levy and collection of service charges in the Transit Related Services Benefit District, Zone No. 1 to provide for a broad range of transportation services within the District identified in the engineer's report.

Staff Report: Elizabeth Sparkman, Interim Community Development Director, and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 14.3 **Subject:** Resolutions Approving Proceedings for the Annual Levy and Collection of Charges for the Rancho Cordova Transit Related Services Benefit District, Zone No. 2 for Fiscal Year 2018-2019.

Recommendation: 1) Adopt Resolution No. 23-2018 Initiating Proceedings for the Annual Levy and Collection of Charges, Preliminarily Approving the Engineer's Report, and Declaring its Intention to Levy the Annual Charges for Fiscal Year 2018-2019 for the Rancho Cordova Transit Related Services Benefit District, Zone No. 2; and 2) Adopt Resolution No. 24-2018 Amending and/or Confirming the Engineer's Report and establishing the Fiscal Year 2018-2019 Service Charges for the Rancho Cordova Transit Related Services Benefit District, Zone No. 2.

Result of Recommended Action: Adoption of Resolutions 23-2018 and 24-2018 will authorize the continuance of the annual levy and collection of service charges in the Transit Related Services Benefit District, Zone No. 2 to provide for a broad range of miscellaneous transportation services within the District as identified in the Engineer's Report.

Staff Report: Elizabeth Sparkman, Interim Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 14.4 **Subject:** Resolution Approving Proceedings for the Annual Levy and Collection of Assessments for the Rancho Cordova Lighting District No. 2012-1 for Fiscal Year 2018 2019.

Recommendation: Adopt Resolution No. 28-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the continuance of the annual levy and collection of assessments in the District. There are no new impacts to existing or new residents.

Staff Report: Elizabeth Sparkman, Interim Community Development Director, and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 14.5 **Subject:** Montelena Development: Adoption of Resolution 64-2018 to Revise the Tentative Map Converting Street D From a Vehicular Connection to Bicycle and Pedestrian Only at Rancho Cordova Parkway and Adoption of Ordinance 12-2018 to Incorporate the Large Lot Tentative Map Phasing Plan into the Development Agreement

Recommendation: Adopt Resolution 64-2018 and introduce and waive first reading of Ordinance 12-2018.

Result of Recommended Action: Adoption of this Resolution will amend the approved 2006 tentative map to change the connection at the intersection of Street D and Rancho Cordova Parkway from a vehicular connection to a bicycle and pedestrian connection only. Adoption of the Ordinance will amend the Montelena development agreement to incorporate the large lot tentative map phasing plan. Following the first reading, the Ordinance would return to Council for second reading and adoption at the next regular meeting.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 1, 2, and 5.

- 14.6 **Subject:** Introduction and First Reading of Ordinance 10-2018, an Ordinance Amending Title 23 (Zoning Code) of the Rancho Cordova Municipal Code Regarding Chapter 23.901 Residential Uses.

Recommendation: Introduce and waive first reading of Ordinance 10-2018.

Result of Recommended Action: The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of Ordinance 10-2018 would amend Title 23 (Zoning Code) of the Rancho Cordova Municipal Code regarding Chapter 23.901 Residential Uses. Specifically the amendment would delete the 300 foot separation requirement between a large family daycare and a small family daycare.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, and 6.

15. PUBLIC HEARING ITEMS

Mayor Budge opened the public hearing. Seeing no speakers Mayor Budge closed the public hearing.

ACTION: Motion to approve item 15.1 by Terry second by McGarvey; Motion passed with 5-0 vote.

- 15.1 **Subject:** Discussion of Resolution 70-2018 for a Master License Agreement Template for Small Cell attachment installations on City owned public poles and introduction and First Reading of Ordinance 11-2018, Amending Title 23 (Zoning Code) of the Rancho Cordova Municipal Code regarding Chapter 23.907 Utility, Transportation, and Communication Uses
Recommendation: Discuss and consider the continuation of Resolution 70-2018 and Ordinance 11-2018 to June 18, 2018.
Result of Recommended Action: If continued, this item it would be heard at the June 18, 2018 City Council Meeting.
Staff Report: Nicholas Sosa, Assistant Planner.
Advances Goals: 1, 5, and 6.

ACTION: Motion to approve item 15.2 by Gatewood second by Sander; Motion passed with a 5-0 vote.

- 15.2 **Subject:** A Resolution of Intention to Establish the Rancho Cordova Property and Business Improvement District; Continued from the May 7, 2018 Regular Meeting.
Recommendation: Staff recommends that Council discuss the matter and consider tabling the item indefinitely, and then close the public hearing.
Result of Recommended Action: The item would be tabled indefinitely.
Staff Report: Amanda Norton, Economic Development Manager.
Advances Goals: 1, 2, 3, and 6.

16. REGULAR CALENDAR ITEMS

Council Member Gatewood recused himself due to a business conflict of interest related to CRPD at 7:01 PM.

ACTION: Direction given on funding and tentative approval on CRPD related items.

Council Member Gatewood returned to the dais at 7:04 PM.

Mayor Budge opened the public comment period. The following individuals addressed the Council:

- Rick Maness
- Joy Mukherjee
- Jennifer Fain
- Dan Palmer
- Jeet Paddav Ankur
- Lakshmi Malroutu Ankur
- Kimberly Key
- Ann Ramirez
- Jerry Jewell
- Kate Marusina
- Walt Little
- Pamela Bradley

Council recessed at 9:08 PM.

Council meeting resumed at 9:22 PM.

ACTION: Direction given on funding and tentative approval on all remaining Community Enhancement Fund items.

16.1 **Subject:** Fiscal Year 2018/2019 Community Enhancement Fund Grant Selection.

Recommendation: Receive presentation and provide direction on the Fiscal Year 2018/2019 Community Enhancement Fund.

Result of Recommended Action: Council will receive a comprehensive summary of the programs and projects recommended for Measure H/Community Enhancement Funds which includes the review committee's recommendation on funding level. Input and direction received from the City Council at the May 21, 2018 special meeting and regular meeting will be incorporated into the resolution for adoption at a future meeting.

Staff Report: Stacy Delaney, Community Enhancement Analyst II.

Advances Goals: 1, 2, 3, 5, and 6.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Council discussed meeting with the school district to evaluate the needs of school sports.

Council discussed the need to create a strategy regarding the future of the Police Activities League (PAL).

18. ADJOURNMENT

Mayor Budge adjourned the meeting in memory of Lois Ling at 10:15 PM.


Stacy Leitner, City Clerk