a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, May 07, 2018

4:00 PM – Special Meeting
David B. Roberts Council Chambers

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor Budge called the Special Meeting to order in the David B. Roberts Council Chambers at 4:12 PM.

Council Members Present:	Gatewood, McGarvey, Sander, Terry, and Budge.
Council Members Absent:	None.
Staff Members Present:	Abhar, Behrends, Delaney, Haven, Heisler, Kniestedt, Leitner, Leonardich, Lindgren, Siren, Ulm, Weber.

2. PUBLIC COMMENT

Mayor Budge opened the public comment period. The following individuals addressed the Council:

- Robin Moyher
- Rebecca Sloan
- Rod Borba
- Dewnis Lamantin
- Nicholas Freitas
- Angela Moore

3. SPECIAL MEETING ITEM

ACTION: Council provided direction and input to staff regarding proposed 2018-2019 Community Enhancement Fund programs. This discussion will continue to May 21, 2018.

3.1 **Subject:** Recommendations on the Fiscal Year 2018/2019 Community Enhancement Fund Grant Applications Received and Discuss Council Led Initiatives for Consideration.
Recommendation: Staff to provide recommendations on the fiscal year 2018/2019 Community Enhancement Fund grant applications and receive and discuss individual City Council requested items for Council consideration.
Result of Recommended Action: Council will receive a summary of the grant applications that are not recommended for Community Enhancement Fund grant money, by the review committee, in fiscal year 2018/2019. In addition, the summary will include those projects that are recommended to receive full funding as well as those recommended to receive partial funding. Staff will receive direction from Council on these projects and programs; this may include funding decisions.
Staff Report: Stacy Delaney, Community Enhancement Analyst II.
Advances Goals: 1, 2, 3, 5, and 6.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Budge adjourned the meeting to the David B. Roberts Council Chambers at 5:32 PM.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Budge called the Regular Meeting to order in the David B. Roberts Council Chambers at 5:50 PM.

Council Members Present:	Gatewood, McGarvey, Sander, Terry, and Budge.
Council Members Absent:	None.
Staff Members Present:	Abhar, Behrends, Boyer, Brown, Chan, Delaney, Goulart, Haven, Heisler, Kniestedt, Leitner, Leonardich, Lewis, Lindgren, Roach, Siren, Sparkman, Stricker, Ulm, Weber.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedules.

7. PLEDGE OF ALLEGIANCE

Police Chief Chris Pittman led the pledge.

8. INVOCATION

Michael Hughes from United Methodist Church of Rancho Cordova gave the invocation.

9. PRESENTATIONS

9.1 Certificate of Recognition presented to Karen Donovan celebrating her 25th anniversary participating in the Sheriff's Department Volunteer Program.

9.2 Sacramento Municipal Utility District (SMUD) Presentation on Time of Day Rates by Erik Krause, Director of Retail Project, Delivery and Sales.

9.3 New Employee Introduction: Brandon LaBelle, Building Inspector I Introduced by Howard Williams, Principal Building Inspector; Charlie Colato, Management Analyst II introduced by Albert Stricker, Public Works Director; Darcy Goulart, Planning Manager introduced by Elizabeth Sparkman, Interim Community Development Director; Brenda Roach, Human Resources Manager introduced by Cyrus Abhar, City Manager.

10. PUBLIC COMMENT

Mayor Budge opened the public comment period. The following individuals addressed the Council:

- Meada Cashett
- Gerard Sauter
- Jerry Jewell
- Jeff Koons
- Kimberly Key
- Linda Burkholder
- Mary Nesel

11. COUNCIL REPORTS

Council reported on events since the last meeting.

12. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

Item 13.5 was pulled by Council Member Gatewood for separate discussion.

ACTION: Motion to approve items 13.1-13.4 and 13.6-13.8 by McGarvey second by Terry; Motion passed with a 5-0 vote.

ACTION: Motion to approve item 13.5 by Gatewood second by McGarvey; Motion passed with a 5-0 vote.

13.1 **Subject:** Resolutions Initiating Proceedings for the Annual Levy and Collection of Assessments for the Landscaping and Lighting District No. 2005-1 for Fiscal Year 2018-2019.
Recommendation: That City Council adopts: 1) Resolution No. 16-2018 Initiating Proceedings for the Annual Levy and Collection of Assessments for the Landscaping

and Lighting District No. 2005-1 for Fiscal 2018-2019 2) Resolution No. 19-2018 Preliminarily Approving the Engineer's Annual Levy Report and Declaring its Intention to Levy and Collect Annual Assessments for the Landscaping and Lighting District No. 2005-1 for Fiscal Year 2018-2019.

Result of Recommended Action: The recommended actions are required as part of the process to continue the annual levy and collection of assessments in the District. The assessments fund landscape maintenance in the District. There are no new impacts to existing or new residents. No assessments shall increase as a result of this action.

Staff Report: Elizabeth Sparkman, Interim Community Development Director

Advances Goal: 5.

13.2 **Subject:** Resolutions Initiating Proceedings for the Annual Levy and Collection of Assessments for the Rancho Cordova Lighting District No. 2012-1 for Fiscal Year 2018-2019.

Recommendation: That City Council adopts: 1) Resolution No. 17-2018 Initiating Proceedings for the Annual Levy and Collection of Assessments for the Rancho Cordova Lighting District No. 2012-1 for Fiscal Year 2018 2019 2) Resolution No. 18-2018 Preliminarily Approving the Engineer's Annual Levy Report and Declaring its Intention to Levy and Collect Annual Assessments for the Rancho Cordova Lighting District No. 2012-1 for Fiscal Year 2018-2019.

Result of Recommended Action: The recommended actions are required as part of the process to continue the annual levy and collection of assessments for the Rancho Cordova Lighting District No. 2012-1 (the "District"). The assessments fund the maintenance of street lights and safety lights in the District. There are no new impacts to existing or new residents. No assessment rates shall increase as a result of this action.

Staff Report: Elizabeth Sparkman, Interim Community Development Director.

Advances Goal: 5.

13.3 **Subject:** A Resolution Awarding Contract No. 46-2018 in an Amount not to Exceed $152,210 with St. Francis Electric, LLC for On-Call Traffic Signal Detection Services.

Recommendation: Adopt Resolution 49-2018.

Result of Recommended Action: Adoption of this Resolution will allow the City Manager to execute Contract No. 46-2018 with St. Francis Electric LLC for On-Call Traffic Signal Detection Services. The City currently owns approximately 90 traffic signals and the proposed contract will provide timely repairs or replacement of damaged vehicle detection equipment to ensure proper timing and operations of signals.

Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.

Advances Goal: 1, 2, and 5.

13.4 **Subject:** A Resolution Authorizing the City Manager to Award Contract No. 47-2018 with Sierra Asphalt, Inc. in an Amount not to Exceed $197,100 for On-Call Street Maintenance Services.

Recommendation: Adopt Resolution 50-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 47-2018 with Sierra Asphalt, Inc. in an amount not to exceed $197,100 for On-Call Street Maintenance Services.

Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.

Advances Goals: 1, 2, and 5.

13.5 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 47-2015-2 for Stormwater Engineering Services with UNICO Engineering Inc. to Extend the Contract Term from June 30, 2018 to June 30, 2019 That Results in Increasing the Contract Amount From $325,000 to a not to Exceed Amount Of $425,000.
Recommendation: Adopt Resolution 51-2018.
Result of Recommended Action: Adoption of Resolution No. 51-2018 will authorize the City Manager to execute Contract Amendment No. 47-2015-2 with UNICO Engineering Inc. (UNICO). This amendment will increase the contract amount from $325,000 to a not to exceed amount of $425,000 and extend the term of the contract from June 30, 2018 to June 30, 2019.
Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.
Advances Goals: 2 and 5.

13.6 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment 148-2013-3 for Professional Services with West Yost Associates to Extend the Contract Term to June 30, 2019 That Results in Increasing the Contract Amount from $350,000 to an Amount not to Exceed $450,000 for Storm Drain Engineering Services.
Recommendation: Adopt Resolution 52-2018.
Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract Amendment No. 148-2013-3 with West Yost Associates. This amendment will increase the contract amount from $350,000 to an amount not to exceed $450,000 and extend the term of the contract to June 30, 2019.
Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.
Advances Goals: 2 and 5.

13.7 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 62-2018 With Bennett Engineering Services in an Amount not to Exceed $215,367 to Design the Sunrise Boulevard Phase 1 Rehabilitation Project.
Recommendation: Adopt Resolution 65-2018.
Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 62-2018 with Bennett Engineering in an amount not to exceed $215,367 to design the Sunrise Boulevard Phase 1 Rehabilitation Project.
Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.
Advances Goals: 1, 2, and 5.

13.8 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 49-2018 with Bender Rosenthal Incorporated In an Amount Not To Exceed $150,000 to Provide Right of Way Acquisition Services for the Rancho Cordova Interchange Project.
Recommendation: Adopt Resolution 56-2018.
Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 49-2018 in an amount not to exceed $150,000 with Bender Rosenthal Incorporated to perform right of way (ROW) services for the appraisal and acquisition of property rights for the Rancho Cordova Parkway Interchange project.
Staff Report: Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Civil Engineer.
Advances Goals: 1, 2, and 6.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Mayor Budge opened the public hearing. Seeing no speakers Mayor Budge closed the public hearing.

ACTION: Motion to approve items 14.1-14.5 by Terry second by McGarvey; Motion passed with a 5-0 vote.

14.1 **Subject:** A Resolution Creating Special Tax Area Zone 21 and an Ordinance establishing a Special Tax for Transit-Related Services for the Homewood Suites project.
Recommendation: Adopt Resolution 41-2018 creating special tax area zone 21; and to introduce and waive first reading of Ordinance 06-2018, establishing a special tax for transit-related services for the Homewood Suites project.
Result of Recommended Action: Adoption of this Resolution and Ordinance will assist the City in meeting the costs of providing transit-related services by creating a special tax area zone and establishing a special tax for transit-related services for the Homewood Suites project.
Staff Report: Elizabeth Sparkman, Interim Community Development Director.
Advances Goal: 5.

14.2 **Subject:** A Resolution Creating Special Tax Area Zone 22 and an Ordinance Establishing a Special Tax for Transit Related Services for the Superior Self-Storage Project.
Recommendation: Adopt Resolution No. 47-2018 creating special tax area Zone 22; and introduce and waive first reading of Ordinance No. 8-2018, establishing a special tax for transit-related services for the Superior Self-Storage Project.
Result of Recommended Action: Adoption of this Resolution and Ordinance will assist the City in meeting the costs of providing transit-related services by creating a special tax area zone and establishing a special tax for transit-related services for the Superior Self-Storage Project.
Staff Report: Elizabeth Sparkman, Interim Community Development Director.
Advances Goal: 5.

14.3 **Subject:** A Resolution Declaring a Protest Hearing and Authorizing the Mailing of Property Owner Ballot Relating to the Imposition of the Annual Stormwater Utility Fee for the Superior Self-Storage Project.
Recommendation: Adopt Resolution 54-2018.
Result of Recommended Action: Action on this item will declare the results of the property owner protest and, if there exists less than a majority protest, authorize the mailing of a ballot to the property owner to approve the levy of the fee to pay for maintenance of storm drainage and flood protection systems for the Superior Self-Storage project. The action also sets 1:00 p.m. on June 11, 2018 in the office of the City Clerk, as the time and date for the ballot tabulation for the matter.
Staff Report: Elizabeth Sparkman, Interim Community Development Director.
Advances Goal: 5.

14.4 **Subject:** A Resolution Declaring a Protest Hearing and Authorizing the Mailing of Property Owner Ballot Relating to the Imposition of the Annual Stormwater Utility Fee for the Homewood Suites Project.
Recommendation: Adopt Resolution 53-2018.
Result of Recommended Action: Action on this item will declare the results of the property owner protest and, if there exists less than a majority protest, authorize the

mailing of a ballot to the property owner to approve the levy of the fee to pay for maintenance of storm drainage and flood protection systems for the Homewood Suites project. The action also sets 1:00 p.m. on June 11, 2018 in the office of the City Clerk, as the time and date for the ballot tabulation for the matter.
Staff Report: Elizabeth Sparkman, Interim Community Development Director.
Advances Goal: 5.

14.5 **Subject:** A Resolution Approving and Adopting the 2018-2019 Community Development Block Grant Annual Action Plan.
Recommendation: Approve Resolution 66-2018.
Result of Recommended Action: Directs City Manager to make final edits and submit the 2018-2019 Community Development Block Grant (CDBG) Annual Action Plan and SF424 Certifications to HUD for approval, as required for the City to receive 2018-2019 CDBG entitlement funding.
Staff Report: Elizabeth Sparkman, Interim Community Development Director, Jessica Hayes, CDBG Housing Consultant.
Advances Goals: 1, 2, 5, and 6.

15. PUBLIC HEARING ITEMS

Mayor Budge opened the public hearing. Seeing no speakers Mayor Budge closed the public hearing.

ACTION: Mayor Budge announced the continuation of the public hearing to the regular meeting of May 21, 2018.

15.1 **Subject:** A Resolution of Intention to Establish the Rancho Cordova Property and Business Improvement District.
Recommendation: Staff recommends that the public hearing be opened and continued to the regular meeting on May 21, 2018 at 5:30 p.m. or soon thereafter.
Result of Recommended Action: The public hearing for this item will be continued to the May 21, 2018 City Council Meeting.
Staff Report: Amanda Norton, Economic Development Manager.
Advances Goals: 1, 2, 3, and 4.

ACTION: Mayor Budge opened the public hearing. No speakers were present. Mayor Budge continued the public hearing to the May 21, 2018 Council meeting.

15.2 **Subject:** Montelena Development: Adoption of Ordinance 10-2018 to Incorporate the Large Lot Tentative Map Phasing Plan into the Development Agreement and Adoption of Resolution 64-2018 to Revise the Tentative Map Converting Street D from a Vehicular Connection to Bicycle and Pedestrian Only at Rancho Cordova Parkway.
Recommendation: Staff recommends that the public hearing be opened and continued to the regular meeting on May 21, 2018 at 5:30 p.m. or soon thereafter. Applicant and staff require additional time to finalize the map amendment.
Result of Recommended Action: The public hearing in this item will be continued to the May 21, 2018 City Council Meeting.
Staff Report: Albert Stricker, Public Works Director.
Advances Goals: 1, 2, and 5.

16. REGULAR CALENDAR ITEMS

ACTION: Council provided direction and input to staff regarding proposed 2018-2019 Community Enhancement Fund programs. This discussion will continue to May 21, 2018.

16.1 **Subject:** Recommendations on the fiscal year 2018/2019 Community Enhancement Fund grant applications received and discuss Council led initiatives for consideration.
Recommendation: Staff to provide recommendations on the fiscal year 2018/2019 Community Enhancement Fund grant applications and receive and discuss individual City Council requested items for Council consideration.
Result of Recommended Action: Council will receive a summary of the grant applications that are not recommended for Community Enhancement Fund grant money, by the review committee, in fiscal year 2018/2019. In addition, the summary will include those projects that are recommended to receive full funding as well as those recommended to receive partial funding. Staff will receive direction from Council on these projects and programs; this may include funding decisions.
Staff Report: Stacy Delaney, Community Enhancement Analyst II.
Advances Goals: 1, 2, 3, 5, and 6.

ACTION: All Council Members except Council Member Terry supported the direction to staff not to pursue a potential ballot measure.

16.2 **Subject:** Discuss Potential Ballot Measure for an Increase in Sales Tax to Fund Infrastructure Improvements Related to Transportation and Housing Initiatives in the City.
Recommendation: At Council request, discuss and provide direction on a potential ballot measure for an increase in sales tax to fund infrastructure improvements related to transportation and housing initiatives in the City.
Result of Recommended Action: The direction provided will determine whether the City will move forward in pursuing a future ballot measure for an increase in sales tax to fund infrastructure related to transportation and housing initiatives in the City.

The following individuals addressed the Council regarding this item:

- Arthur Paletta
- Derald Langwell

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

Mayor Budge adjourned the meeting at 10:46 PM.

Stacy Leitner

Stacy Leitner, City Clerk
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