

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING Tuesday, September 3, 2024

**4:00 PM PST – Special Meeting
5:30 PM PST – Regular Meeting
David B. Roberts Council Chambers**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

**Hilton Salt Lake City Center - Lobby
255 S W Temple St, Salt Lake City, UT 84101**

How to Observe or Listen to the Meeting:

- Online via Zoom: <https://cityofranhocordova.zoom.us/j/81630466928>
Webinar ID: 816 3046 6928
- By phone: +1 669 900 6833 or +1 253 215 8782
Webinar ID: 816 3046 6928

Public Comment

Members of the public who wish to address the City Council may do so in person during the meeting by completing and submitting a Speaker Card to the City Clerk.

Members of the public who wish to provide public comment via email will need to submit comments to CityClerk@cityofranhocordova.org no later than 2:00 p.m. on Tuesday, September 3, 2024. Written comments received no later than 2:00 p.m. will be distributed to the Council, filed in the record, and will not be read aloud. All comments submitted later than 2:00 p.m. will be distributed to the Council.

If you have questions related to the City Council Meeting, please contact the City Clerk's Office at (916) 851-8720 before Tuesday, September 3, 2024, at 2:00 p.m.

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry, and Mayor David Sander

2. PUBLIC COMMENT

At a special meeting, members of the public wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING

3.1. Subject: Economic Development Strategic Plan Update.

Recommendation: Receive the Economic Development Strategic Plan update from the Economic Development Department and TIP Strategies, Inc.

3.2. Subject: Financing Options for Significant City Projects.

Recommendation: Receive the presentation.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Sander will adjourn the special meeting to the regular meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER/ROLL CALL

Council Members Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry, and Mayor David Sander

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

8. INVOCATION

Ruby Smallwood with the Law Enforcement Chaplaincy will give the invocation.

9. PRESENTATIONS

10. PUBLIC COMMENT

Members of the public wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk.

For items on the agenda, speakers will be called by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be

demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

11. COUNCIL REPORTS

12. CITY MANAGER'S REPORT

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 13.1. **Subject:** Meeting Minutes from the Regular City Council Meeting of August 5, 2024, and the Special Meeting of August 27, 2024.
Recommendation: Adopt the minutes.
- 13.2. **Subject:** Second Reading of an Ordinance Establishing a Special Tax for Transit-Related Services for the Preserve Project.
Recommendation: Waive second reading and adopt the Ordinance.
- 13.3. **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 2020-220-2 with Dokken Engineering to Extend the Contract Term from December 31, 2024, to June 30, 2026, which Results in an Increase to the Contract Amount from \$800,000 to an Amount not to Exceed \$1,240,000 for Stormwater Support Services.
Recommendation: Adopt the Resolution.
- 13.4. **Subject:** A Resolution Designating a Voting Delegate and Alternate for the 2024 League of California Cities Annual Conference Held October 16-18, 2024, in Long Beach, California.
Recommendation: Adopt the Resolution.
- 13.5. **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 2024-115 with 50 Corridor Transportation Management Association in an Amount not to Exceed \$173,000 for Transportation Demand Management Services for Encouragement and Education of Sustainable Transportation within the City.
Recommendation: Adopt the Resolution.
- 13.6. **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 2021-336-03 to Increase the Contract Amount by \$69,838.24 to an Amount not to Exceed \$179,700.99 with Dewberry Engineers, Inc. for Design Services for the Mather Field Road Enhancements Project.
Recommendation: Adopt the Resolution
- 13.7. **Subject:** A Resolution Authorizing the City Manager to Execute a Contract with Rancho Cordova Food Locker for Capacity-Building Services in an Amount not to Exceed \$350,000 of American Rescue Plan Act Funding.
Recommendation: Adopt the Resolution.
- 13.8. **Subject:** A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding with Cordova Recreation and Park District for the Construction of a Dog Park at White Rock Park in an Amount not to Exceed \$500,000 of American Rescue Plan Act Funding.
Recommendation: Adopt the Resolution.
- 13.9. **Subject:** A Resolution Establishing the Number of the Community Enhancement & Investment Fund Citizen Oversight Board Members and Updating Oversight Board Member Duties to Include Reviewing Expenditure of Tax Revenues from Measures H and R and

Providing Feedback for Use in the City's Hard Copy and Online Resources.

Recommendation: Adopt the Resolution.

13.10. **Subject:** Treasurer's Report - June 30, 2024.

Recommendation: This report is informational only. It is recommended that the City Council receive and file the June 30, 2024, Treasurer's Report.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

14.1. **Subject:** A Resolution Declaring a Protest Hearing and Authorizing the Mailing of Property Owner Ballot Relating to the Imposition of the Annual Stormwater Utility Fee for the Preserve Project.

Recommendation: Adopt the Resolution.

15. PUBLIC HEARING ITEMS

15.1. **Subject:** Public Hearing and Resolution Approving Maximum Rate Adjustments for Residential Solid Waste Collection and Street Sweeping Services for the Period from January 1, 2025, through July 1, 2029.

Recommendation: Conduct Public Hearing and Adopt the Resolution.

16. REGULAR CALENDAR ITEMS

16.1. **Subject:** Capital Southeast Connector Joint Power Authority Project Update - Presentation by Executive Director Derek Minnema.

Recommendation: Receive presentation.

16.2. **Subject:** Fiscal Year 2023-24 Preliminary Year-End Financial Report.

Recommendation: Receive the report and adopt the Resolution approving the Fiscal Year 2023-24 Budget Amendment and Fiscal Year 2024-25 Full-Time/Part-Time Employee Salary Schedule.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

ADDITIONAL INFORMATION

Special Meetings listed below are subject to change/cancellation without further notice.

Unless the Council adopts a motion to extend the meeting, any item that is not initiated before 11:00 p.m. will be continued to the next day at 5:30 p.m. or scheduled on the next regular meeting agenda of the Council.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranhocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

UPCOMING MEETINGS

September 16, 2024	5:30 PM Regular Meeting
September 24, 2024	5:30 PM Special Meeting/Work Session
October 7, 2024	4:00 PM Special Meeting/5:30 PM Regular Meeting
October 21, 2024	5:30 PM Regular Meeting
October 29, 2024	5:30 PM Special Meeting/Work Session
November 4, 2024	4:00 PM Special Meeting/5:30 PM Regular Meeting
November 18, 2024	5:30 PM Regular Meeting
November 26, 2024	5:30 PM Special Meeting/Work Session

If you have any technical questions related to the agenda items, please contact City Hall at (916) 851-8700.

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the September 3, 2024, Regular Meeting of the Rancho Cordova City Council was posted and available for review on August 29, 2024, at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed August 29, 2024 at Rancho Cordova, California.



Stacy Leitner, CMC
City Clerk

MEMORANDUM



ITEM 3.1.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Amanda Norton, Economic Development Director
SUBJECT: **ECONOMIC DEVELOPMENT STRATEGIC PLAN UPDATE**

RECOMMENDATION

Receive the Economic Development Strategic Plan update from the Economic Development Department and TIP Strategies, Inc.

RESULT OF RECOMMENDED ACTION

If directed to do so by the City Council, City staff would return with additional information or discussion items at a future City Council meeting.

BACKGROUND

On February 5, 2024, City Council approved Resolution No. 8-2024, authorizing the City Manager to execute an agreement with TIP Strategies, Inc. to develop a three (3)-year Economic Development Strategic Plan (EDSP). The agreement began on March 1, 2024, and will conclude on March 31, 2025.

The EDSP is a year-long process that will guide the City of Rancho Cordova's economic development efforts for the next three (3) years. The EDSP will define a clear vision and set of strategies to enhance the City's economic prosperity, promote job growth, attract businesses, and ensure a vibrant and sustainable local economy.

On June 3, 2024, the Economic Development Department and TIP Strategies, Inc. provided the City Council with an update on the EDSP development, initial data findings, and insights collected. The Economic Development Department and TIP Strategies, Inc. received valuable feedback and input from the City Council that was incorporated into the ongoing analysis and Plan development.

This presentation will provide the City Council with an update on the progress of the Economic Development Strategic Plan. This update will share the latest data findings and provide an opportunity for feedback on the proposed framework for the strategic plan.

FISCAL IMPACT AND FUNDING SOURCE

There is no fiscal impact associated with this update.

ATTACHMENT(S)

1. Presentation

RANCHO CORDOVA ECONOMIC DEVELOPMENT STRATEGIC PLAN

COUNCIL UPDATE

- ▶ JEFF MARCELL, SENIOR PARTNER
- ▶ JENN TODD-GOYNES, SENIOR CONSULTANT
- ▶ VICTORIA WILSON, CONSULTANT



AGENDA

- ▶ Project Update
- ▶ Preliminary Findings: Data & Analysis
- ▶ Plan Framework
- ▶ Next Steps

OBJECTIVES

- ▶ Share updated data analysis
- ▶ Review the draft framework and strategies
- ▶ Discuss potential edits to the strategies
- ▶ Create consensus for building out strategies and actions



Photo Source: Coruscating Images, Courtesy of the City of Rancho Cordova

PROJECT OVERVIEW

PROJECT GOAL

To create an actionable Economic Development Strategic Plan that **furtherstrong and inclusive economic growth** in Rancho Cordova

SPECIFIC CONSIDERATIONS

ITEM 3.1.

ATTACHMENT 1

Elements of the Rancho Cordova economic development strategic plan

Citywide Demographic and Economic Analysis

- ▶ Analyze key **demographic, socioeconomic, labor and workforce, educational, and employment** data.
- ▶ When possible, **disaggregate data** by geography, ethnicity, and race.
- ▶ Consider the city's current economic position and **identify opportunities** for the future.

Business Attraction, Retention, & Expansion

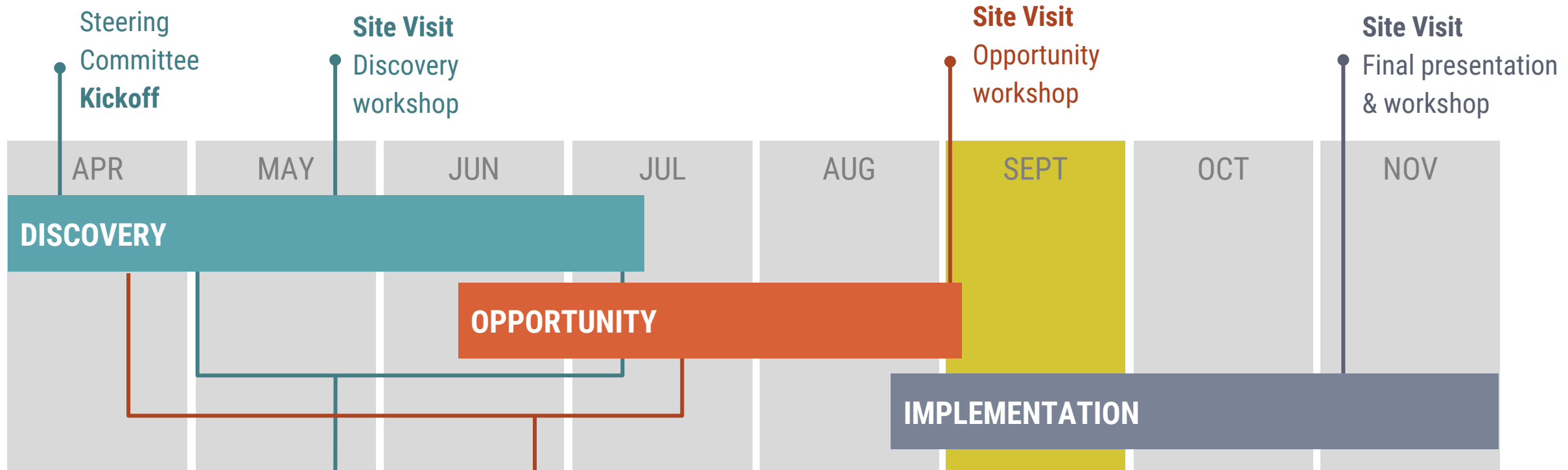
- ▶ Examine current **marketing, branding, and incentives** and ensure alignment with goals and objectives.
- ▶ Assess how strategies can be implemented to **support equitable economic development**.

Target Industry Analysis

- ▶ Identify **target sectors** for growth, expansion, and relocation.
- ▶ Targeted and actionable **business recruitment and retention strategy**.

Commercial Property Analysis

- ▶ Analyze real estate **market indicators such as rental rates, vacancies, construction completion**.
- ▶ Identify **development opportunities and the alignment of real estate assets** with goals and strategies in the plan.



ENGAGEMENT

Stakeholders

- Roundtables, interviews
- Town halls

City Council

- Briefings in June, September, and November

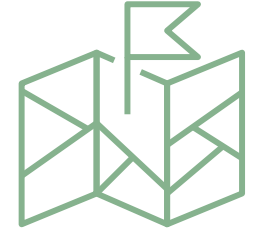
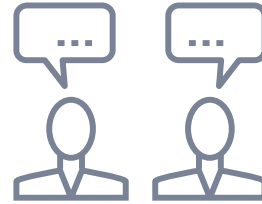
Steering Committee

- Meetings in April, May, August, and November

STAKEHOLDER ENGAGEMENT

ITEM 3.1.

ATTACHMENT 1



3

Steering Committee Meetings

9

Roundtables

12

One-on-One Interviews

2

Community Meetings

1

Community Tour

Troels Adrian ●
Christopher Belle ● Jose
Bodipo-Memba ● Arlene
Granadosin-Jones ●
Stefan Heisler ● Sam
Manolakas ● Edgar
Medina ● Diann Rogers ●
Marc Sapoznik ● Price
Walker ● Chuck Wolfe

Civic Leadership and
Community Groups ●
Entrepreneurs and
Startups ● Finance and
Banking ● Real Estate
(industrial, office,
residential, retail) ● Retail
and Personal Services ●
Workforce Development
and Higher Education

Meetings with City Council
members as well as
leaders in economic
development and
business.

Met with residents to
discuss opportunities and
challenges to future
economic development
and growth.

Participated in an assets
tour of the community
visiting major real estate
developments,
employment centers, retail
nodes, quality of place
amenities, and housing
options.

PRELIMINARY FINDINGS

SUMMARY OF ENGAGEMENT TAKEAWAYS

- ▶ There is a **strong sense of community** in Rancho Cordova
 - ▶ Many family-oriented events
 - ▶ Assets include the barrel district, river, and the MACC
- ▶ The **city is viewed as a strong partner** with the business community
 - ▶ Willingness to support businesses and development process
 - ▶ Opportunity to improve BRE and strengthen business attraction
- ▶ **Real estate challenges** include office vacancies, and insufficient retail and amenity options
 - ▶ Increased office space vacancies, and decreased daytime traffic
 - ▶ Desire for a downtown or other community gathering place
- ▶ Businesses are experiencing **hiring challenges**
 - ▶ Childcare, transportation, and language access are barriers
 - ▶ Mismatch between residents' skills and locally available jobs
 - ▶ Opportunity to improve collaboration between businesses and workforce partners

STRATEGIC ANALYSIS | Menu



BASELINE

POPULATION

Population Trend	
Population Comparison	Population Drivers

SOCIOECONOMIC FACTORS

Socioeconomic Comparison	Socioeconomic Map
--------------------------	-------------------

EMPLOYMENT & INDUSTRIES

Employment Trend	
Employment Recovery	Employment Annual Change
Industry Employment	Industry Trends
Industry Net Change	Industry Concentration



STRATEGIC GROWTH AREAS

OCCUPATIONAL STRUCTURE

Occupational Employment	
Occupational Employment Trends	Occupational Net Change
Occupational Net Flow	

COMMUTING DYNAMICS

Commuter Trends	Commuter Demographics
Where Residents Work	Where Workers Live

TARGET SECTORS

Target Sector Definitions	
Target Demand Patterns	Skills In Demand
Qualifications	Occupations
Trends & Credentials	Target Demographics
Target Earnings	Target Capacity



COMMERCIAL PROPERTY

MARKET FUNDAMENTALS

Commercial Property Comparison

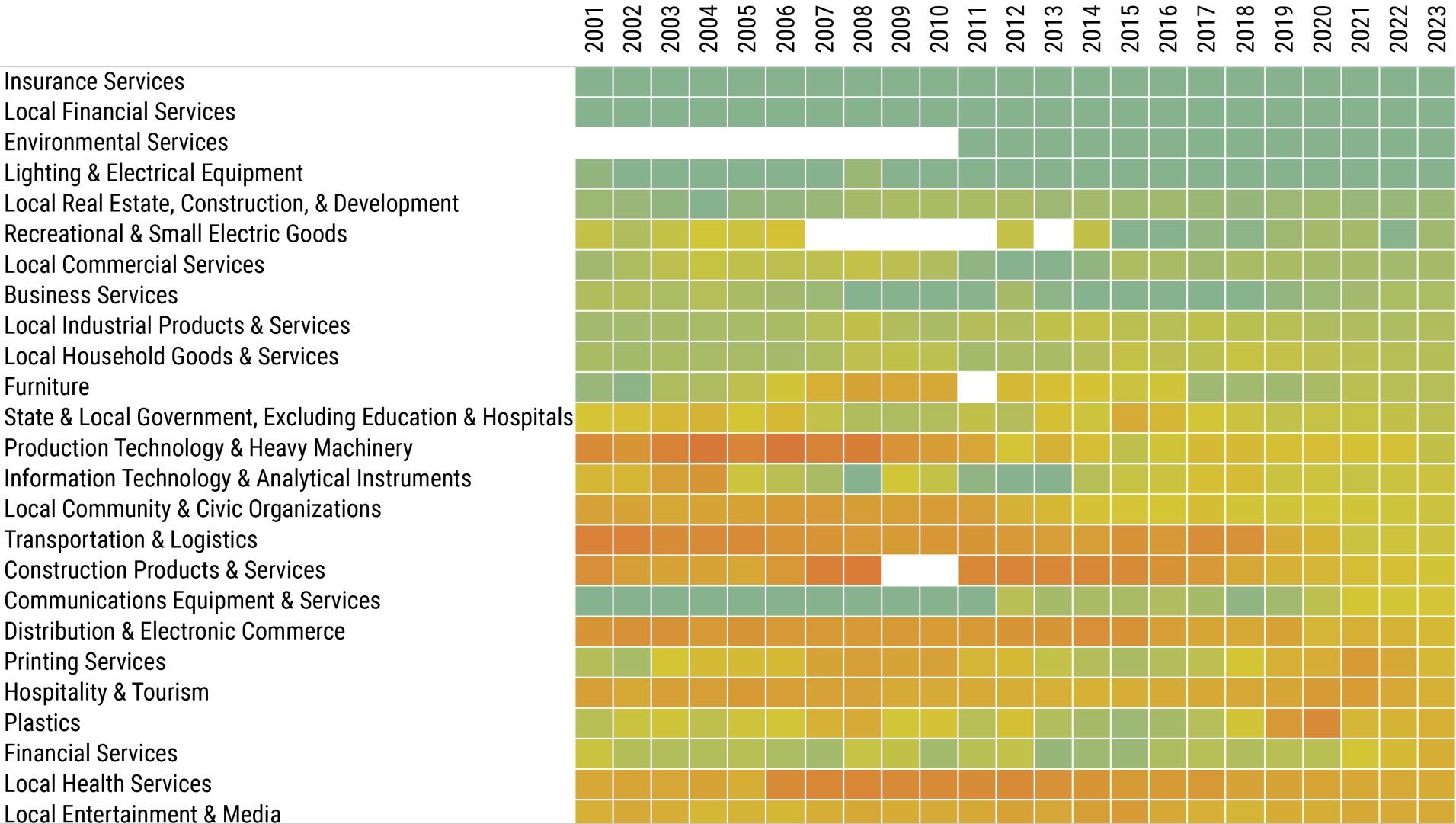
PRIORITY SITES & OVERLAY DISTRICTS

Commercial Property Maps
Developable Land Maps
Employment Concentration
Pedestrian Access

ITEM 3.1.

EDA INDUSTRY CLUSTERS | CONCENTRATIONS

Location quotients for industry clusters in Rancho Cordova, CA, 2001-2022



LOCATION QUOTIENT

0.00

2.00

Location quotients (LQs) measure local employment concentration in a given industry relative to the nation.

- **LQ>1** indicates the region is more concentrated in the industry than the nation.
- **LQ=1** indicates a similar concentration in the region as the nation.
- **LQ<1** indicates the region is less concentrated in the industry than the nation.

Sources: US Bureau of Labor Statistics (BLS); Lightcast 2024.2–QCEW Employees, Non-QCEW Employees, and Self-Employed; US Economic Development Administration, Institute for Strategy and Competitiveness, Harvard Business School; TIP Strategies, Inc.

Notes: Rancho Cordova, CA, is approximated by ZIP codes 95655, 95670, 95741, 95742, and 95827. *Annual Employment* filters for industries that have the minimum number of jobs in the specified range for a given region and year. Blank squares indicate the total number of jobs in that industry and year fell below the minimum.

11

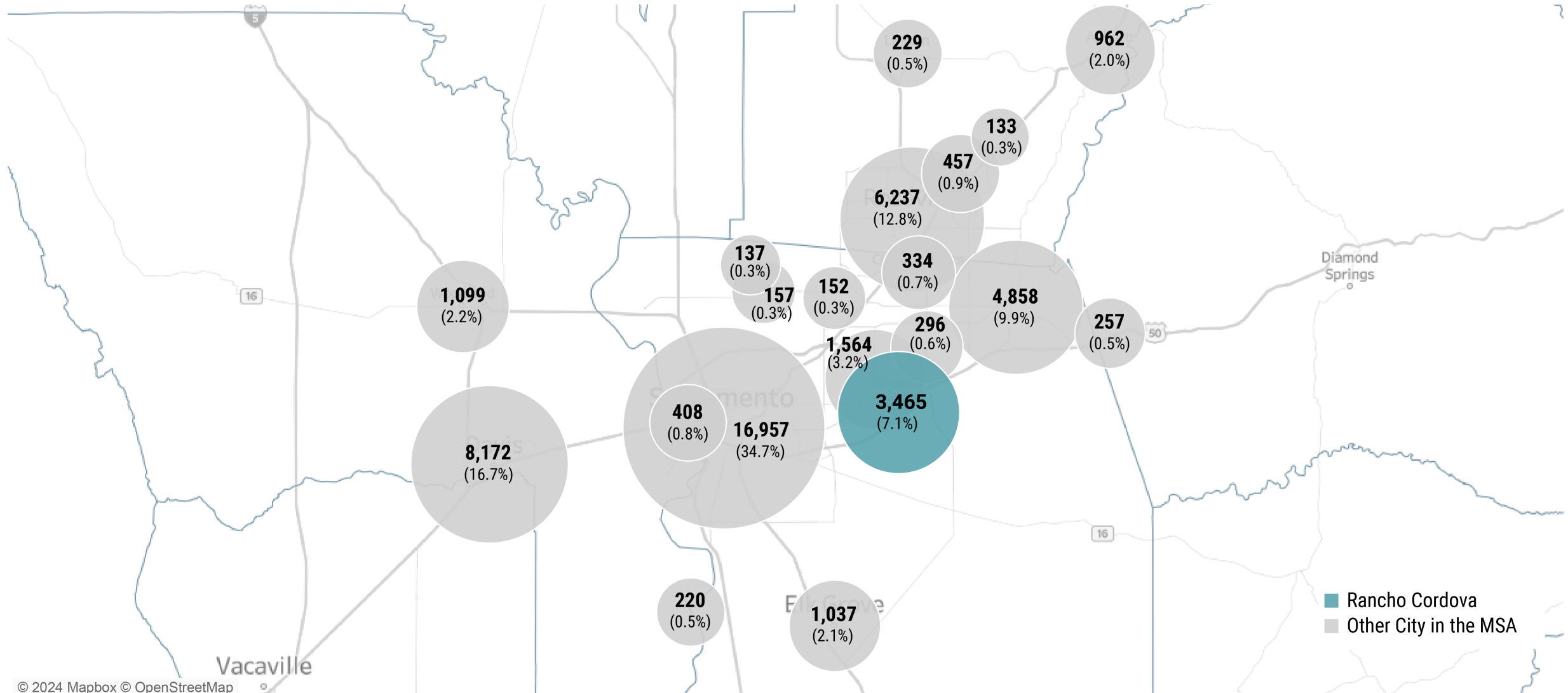
Page 18 of 241

TARGET INDUSTRIES | DEMAND

ITEM 3.1.

ATTACHMENT 1

Based on an analysis of **All Targets** job postings in the Sacramento-Roseville-Folsom MSA, July 2021-June 2024



© 2024 Mapbox © OpenStreetMap

Sources: US Bureau of Labor Statistics (BLS); Lightcast 2024.2—QCEW Employees, Non-QCEW Employees, and Self-Employed; TIP Strategies, Inc.

Notes: Circles show percentage share of unique job postings from target industry employers in the Sacramento-Roseville-Folsom MSA by location. Larger, darker circles indicate higher shares. Job postings include non-staffing, unique, newly posted job postings for full-time, part-time, and flexible positions, excluding internships, between between July 2021- June 2024



ADVANCED MANUFACTURING + TECHNOLOGY

Example subsectors: artificial intelligence, robotics, semiconductors, computer electronics

Example regional employers

- NEC
- Qualcomm
- Solidigm
- Teledyne Defense Electronics



FINTECH

Example subsectors: cybersecurity, digital payments, e-commerce, online payment processing

Example regional employers

- Acorn Finance
- GoodLeap
- HealthSherpa
- Redtail Technology



LIFE SCIENCES

Example subsectors: biotechnology, pharmaceuticals, medical devices, food processing

Example regional employers

- GeminiBio
- Nivagen Pharmaceuticals
- ThermoGenesis
- Wexford Science + Technology



HEALTHCARE

Example subsectors: health administration, health technology, medical insurance

Example regional employers

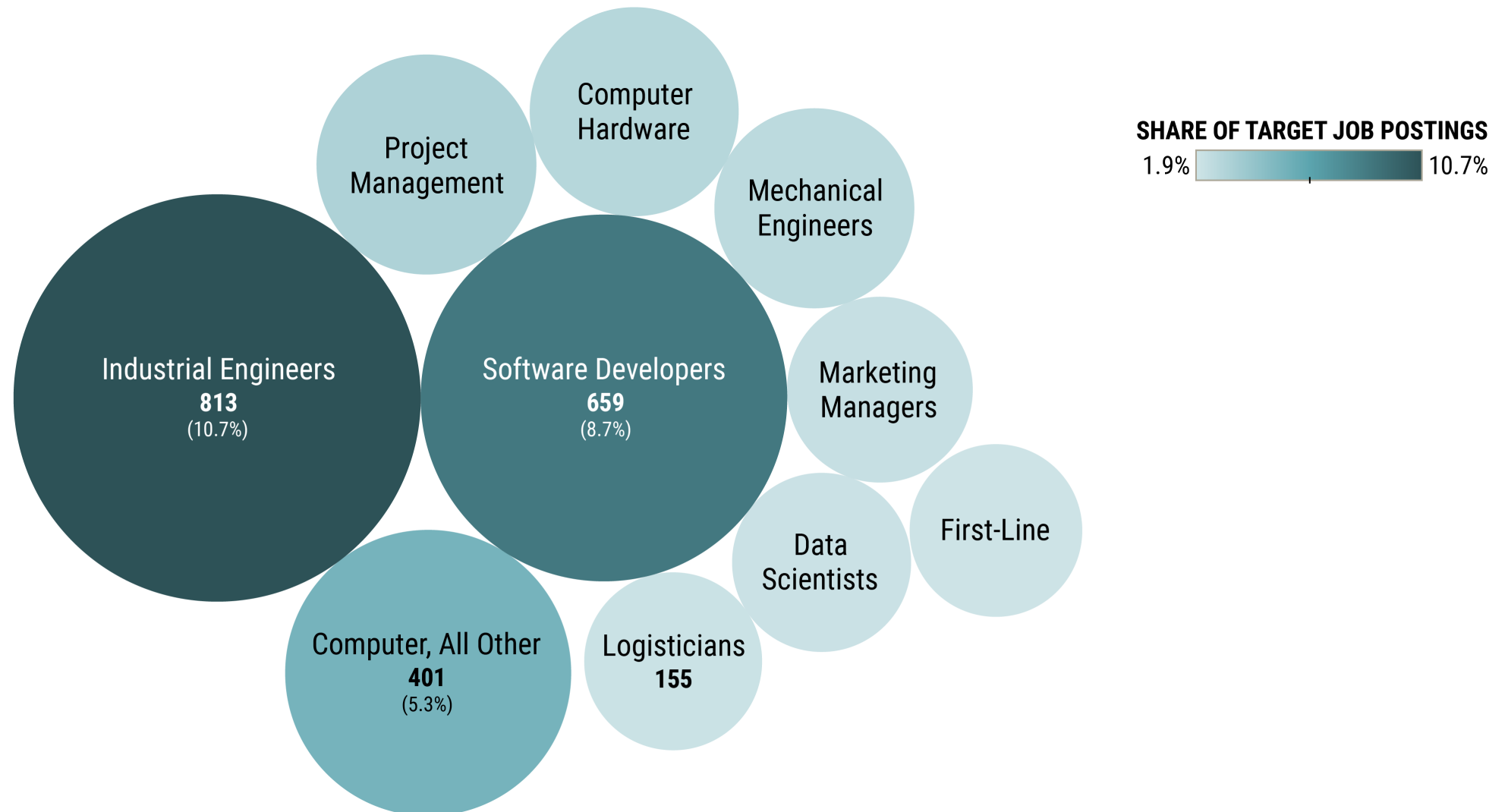
- CommonSpirit Health
- Kaiser Permanente
- Summerset Senior Living
- Sutter Health

TARGET INDUSTRIES | DEMAND

ITEM 3.1.

ATTACHMENT 1

Based on an analysis of three years of **Advanced Manufacturing & Technology** job postings in the Sacramento-Roseville-Folsom MSA



Sources: US Bureau of Labor Statistics (BLS); Lightcast 2024.2—QCEW Employees, Non-QCEW Employees, and Self-Employed; TIP Strategies, Inc.

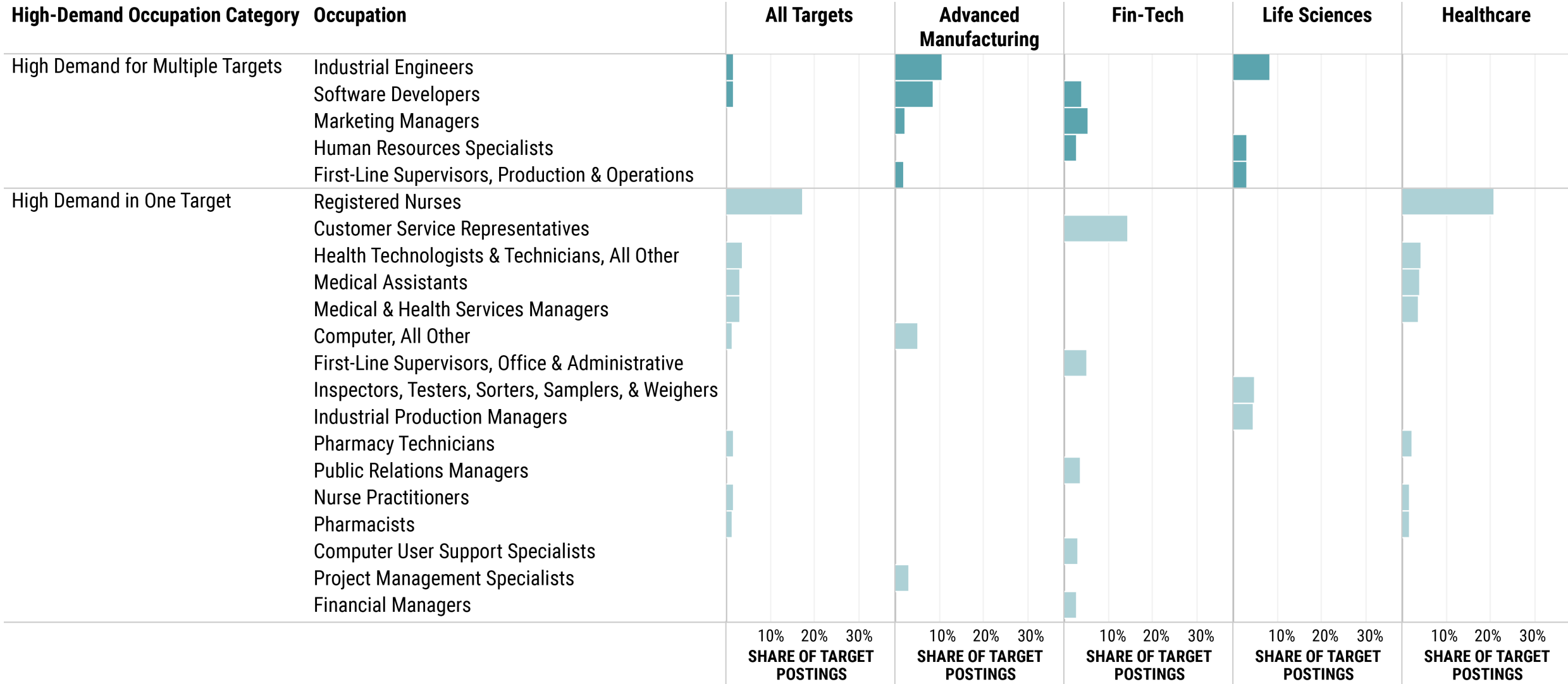
Notes: Circles show percentage share of unique job postings from target industry employers in the Sacramento-Roseville-Folsom MSA by occupations. STEM occupations are identified by the BLS. Larger, darker circles indicate higher shares. Job postings include non-staffing, unique, newly posted job postings for full-time, part-time, and flexible positions, excluding internships, between between July 2021- June 2024

ITEM 3.1.

TARGET INDUSTRIES | IN-DEMAND OCCUPATIONS

ATTACHMENT 1

Based on an analysis of job postings in Sacramento-Roseville-Folsom MSA, July 2021- June 2024

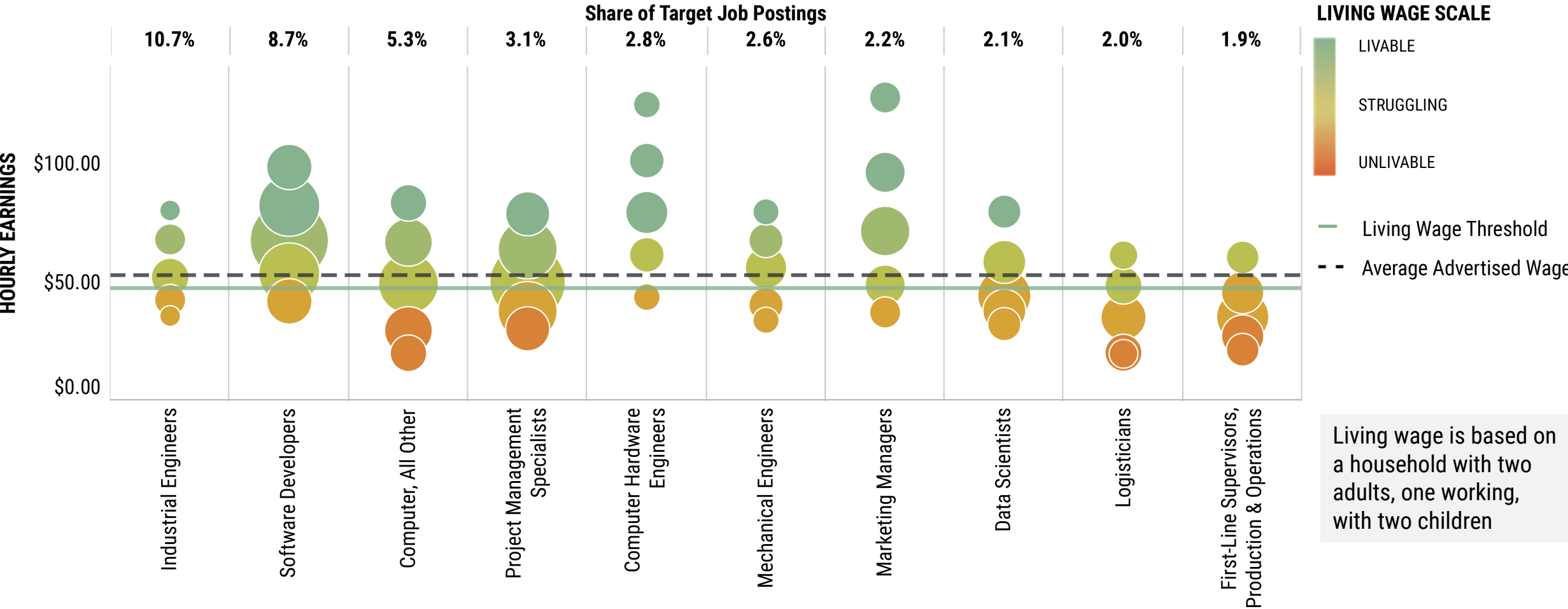


TARGET INDUSTRIES | EARNINGS

ITEM 3.1.

ATTACHMENT 1

Based on an analysis of three years of **Advanced Manufacturing & Technology** job postings in the Sacramento-Roseville-Folsom MSA

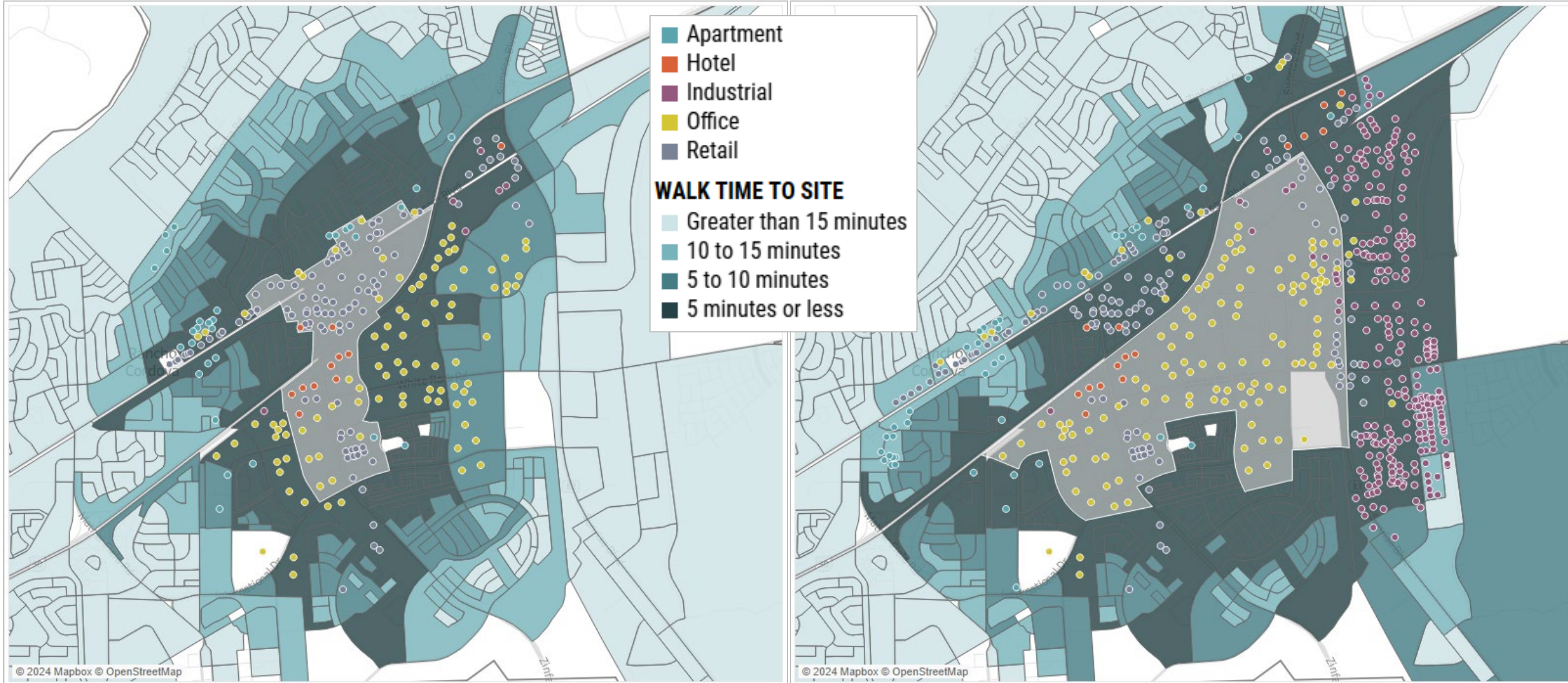


Sources: US Bureau of Labor Statistics (BLS); Lightcast 2024.2—QCEW Employees, Non-QCEW Employees, and Self-Employed; Glasmeier, Amy K. Living Wage Calculator, 2024, Massachusetts Institute of Technology (MIT); TIP Strategies, Inc.

Notes: Job postings include non-staffing, unique, newly posted job postings for full-time, part-time, and flexible positions, excluding internships, between July 2021-June 2024 in the Sacramento-Roseville-Folsom MSA. STEM occupations are identified by the BLS. The five circles for each occupation represents estimated earnings at the 10th, 25th, 50th (median), 75th, and 90th percentiles in 2023 USD. The circle size indicates the estimated number of jobs within that percentile range. The living wage threshold shown by a solid green line is the minimum earnings needed to cover basic cost-of-living-adjusted expenses for the selected household type. The color of each circle indicates if the percentile wage is above (green), about the same (yellow), or below (red) the selected living wage. The average advertised wage among Advanced Manufacturing job postings over the July 2021-June 2024 period is shown by the dashed black line.

Downtown Overlay

Office Park



Sources: CoStar Group; OpenRouteService; OpenStreetMap; US Census Bureau, Longitudinal Employer-Household Dynamics (LEHD), Origin-Destination Employment Statistics (LODES); TIP Strategies, Inc.

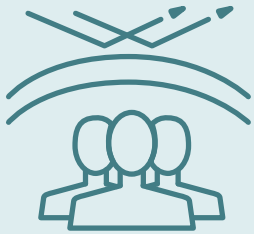
Notes: Large or irregular census blocks may distort walk times. Blank census blocks represent those with zero reported jobs and resident workers in the selected year. Only properties within a 1/2-mile radius of the selected priority site are shown on the map and summarized in the table that appears on hover. Walk time refers to the minimum amount of time required to reach a priority site on foot from a given census block. All real estate data are estimated by CoStar as of July 2024 and represent a snapshot in time.

PLAN FRAMEWORK

STRATEGIC PLAN VISION STATEMENT

Facilitate innovative approaches to business development, real estate investment, and job growth, creating a regional destination for economic opportunity.

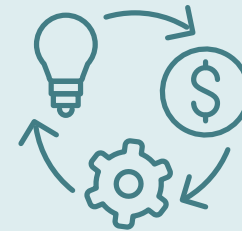
GUIDING PRINCIPLES



Economic Resiliency



Sustainable Growth



Innovation



Diversity & Inclusivity

GOAL AREAS



Business Development



Placemaking & Real Estate



Workforce Partnerships

GUIDING PRINCIPLES

ITEM 3.1.

ATTACHMENT 1

The economic development values in Rancho Cordova that are essential for evaluating bold ideas and potential strategies.

ECONOMIC RESILIENCY

1

Create a mix of industries, talent, and housing opportunities that insulate against economic shocks.

SUSTAINABLE GROWTH

2

Economic development and growth is financially and environmentally sustainable.

INNOVATION

3

Utilize innovative approaches to maximize opportunities and address challenges.

DIVERSITY & INCLUSIVITY

4

Economic growth is centered on maintaining a diverse and inclusive community.

- ▶ **What is Rancho Cordova doing well** that we can leverage in the plan?
- ▶ What is **missing** that would strengthen Rancho Cordova's competitive position?
- ▶ What are you most **excited** about?
- ▶ What do you see as the biggest opportunities for **transformative projects**?
- ▶ Where would you like to see **examples of success** from other communities (use cases)?

1



Photo Source: City of Rancho Cordova

GOAL 1. BUSINESS DEVELOPMENT

Description

Promote a vibrant economy by targeting business attraction efforts, fostering business creation, and supporting existing employers' expansion and growth.

Draft Strategies

1. Build a business retention and expansion program to monitor and support Rancho Cordova's employers.
2. Attract businesses in Rancho Cordova's target industries, including advanced manufacturing and technology, fin-tech, life sciences, and healthcare.
3. Support shovel-ready sites and commercial product to support target industry growth.
4. Promote small business formation and growth.
5. Develop clear messaging that conveys Rancho's identity and value proposition.
6. Collaborate with regional organizations to develop an entrepreneurial ecosystem.

ITEM 3.1. EMERGING PRAIRIE, NORTH DAKOTA

ATTACHMENT 1

What is it?

- ▶ Emerging Prairie opened in 2013 with the mission of growing the entrepreneurial community in North Dakota.
- ▶ Three major initiatives: 1) the Prairie Den 2) the Emerging Digital Academy, launched in 2020, and 3) the Grand Farm Initiative.

Why is it important?

- ▶ Its entrepreneurial ecosystem consists of broader components aligned to clear economic goals and targets for growth.
- ▶ Equity and inclusion are viewed as a business imperative, and intentional efforts are made to diversify the entrepreneur pipeline.
- ▶ In 2023:
 - ▶ 19 people graduated from the Emerging Digital Academy
 - ▶ 119 events were hosted with nearly 11,000 attendees, and
 - ▶ 322 agriculture technology projects were implemented on Grand Farm



GOAL 2. PLACEMAKING & REAL ESTATE

Description

Support high-quality mixed-use real estate development, infill, and redevelopment that creates an attractive place for businesses, residents, and visitors.

Draft Strategies

1. Create a database of available commercial, office, and industrial spaces that can be used by businesses and site selectors.
2. Create a plan for future development that identifies priority nodes and corridors.
3. Reimagine the business park, transforming vacancies with revenue-generating developments.
4. Increase temporary activation of underutilized spaces, creating a place for community to gather.
5. Invest in pedestrian, bike, and trail infrastructure to connect residents with amenities and job opportunities.
6. Continue to examine opportunities to revise, clarify, and simplify the zoning and the permitting processes to encourage desired development.



DOWNTOWN DORAL, FLORIDA

What is it?

- ▶ A 120-acre office park with 32 buildings and 1.5M sq ft of office conversion to a walkable downtown.

Why is it important?

- ▶ Doral, Florida was incorporated in 2003, consisting of residential development, retail, industrial districts, and a golf course. Residents did not have a downtown or walkable areas.
- ▶ The office park conversion began in 2005 with a \$1B developer investment in redevelopment using the existing infrastructure and street grid.
- ▶ In 2006 the city approved a downtown form-based zoning district to accommodate the development.
- ▶ Incremental development resulted in a new mixed-use downtown that includes city hall and other civic buildings, schools, and a county library in addition to parks, retail, and a mix of residential units.



GOAL 3. WORKFORCE PARTNERSHIPS

Description

Grow the local workforce through partnerships that enhance the pipeline of talent for employers and connect workers to training opportunities.

Draft Strategies

1. Support the Chamber-led talent pipeline management program and consider expanding to include additional target industries.
2. Leverage the Rancho Cordova Chamber's TPM program to establish regional industry partnerships to foster relationship building, create effective workforce development programs, and address challenges.
3. Support the expansion of CTE access and exposure to job opportunities with local employers for high school students.
4. Convene an action committee of business leaders to identify issues and solutions to employment barriers such as childcare and transportation.



NOCO MANUFACTURING PARTNERSHIP, COLORADO

ITEM 3.1.

ATTACHMENT 1

What is it?

- ▶ The Northern Colorado (NoCo) Manufacturing Partnership is an all-volunteer, manufacturer-driven, two-county organization representing approximately 200 companies.
- ▶ Funded by grants, donations, and the proceeds of a trade show.

Why is it important?

- ▶ Two primary areas of focus: workforce development and creating thriving environment for manufacturers and the communities they live in.
- ▶ Workforce development activities: career awareness tours, internships, curriculum development, partnerships with educators and workforce professionals.
- ▶ Thriving environment activities: lunch and learn events, leadership training, student and student/parent tours, business-to-business networking, and a successful manufacturing trade show and job fair

For more information: <https://nocomfg.com/>



NEXT STEPS

NEXT STEPS

ITEM 3.1.

ATTACHMENT 1

Ongoing

- ▶ Stakeholder engagement: interviews
- ▶ Refining the data analysis
- ▶ Further building out strategies and actions
- ▶ Developing a framework for operationalizing and implementing the plan

Milestones

- ▶ Steering committee meeting: October
- ▶ November: final plan presentation



THANK YOU



Follow us



@TIPStrategies

And sign up for our newsletter!



MEMORANDUM



ITEM 3.2.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Kim Juran, Administrative Services Director
SUBJECT: **FINANCING OPTIONS FOR SIGNIFICANT CITY PROJECTS**

RECOMMENDATION

Receive the presentation.

RESULT OF RECOMMENDED ACTION

This presentation will provide information on financing options for significant City projects as previously requested by members of the City Council.

BACKGROUND

This presentation is intended to provide information pertaining to financing options, including Enhanced Infrastructure Financing Districts (EIFD's), for significant city projects. At the conclusion of the presentation, consultants from the City's bond financing team will be available to answer any questions.

FISCAL IMPACT AND FUNDING SOURCE

This presentation is informational only. There is no fiscal impact.

ATTACHMENT(S)

None

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

Monday, August 5, 2024

5:30 PM – Regular Meeting

David B. Roberts Council Chambers

City Hall

2729 Prospect Park Drive, Rancho Cordova

DRAFT MINUTES

1. REGULAR MEETING - CALL TO ORDER/ROLL CALL

Mayor Sander called the Regular meeting to order in the David B. Roberts Council Chambers at 5:33 p.m.

Council Members Present: Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry, and Mayor David Sander

Council Members Absent: None

Staff Members Present: Stacy Leitner, Adam Lindgren, Persephonie Riley, and Micah Runner

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedule.

3. PLEDGE OF ALLEGIANCE

Albert Stricker led the pledge.

4. INVOCATION

Bobby Nesbeth, Youth Pastor at Orangevale Baptist Church, gave the invocation.

5. PRESENTATIONS

5.1. Employee Milestone Anniversary Presentations.

5.2. Proclamation to Soroptimist International of Rancho Cordova & Gold River on the Occasion of its 15th Anniversary.

ITEM 13.1.

Rancho Cordova City Council - DRAFT MINUTES
Meeting of Monday, August 5, 2024

ATTACHMENT 1

6. PUBLIC COMMENT

Mayor Sander opened the public comment period. The following individuals addressed the Council or submitted public comment via email:

1. Larry Ladd
2. Angela Adams
3. Jessa Rego
4. Cesar Plascencia
5. Derald Langwell
6. Helen Whelan-Bashaw
7. James Garcia
8. Britt B

Mayor Sander closed the public comment period.

7. COUNCIL REPORTS

Council reported on events since the last meeting.

8. CITY MANAGER'S REPORT

City Manager Micah Runner gave his report.

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

ACTION: Motion to approve items 9.1 through 9.12 by Budge second by Terry;
Motion passed with a 5:0 vote.

- 9.1. **Subject:** Meeting Minutes from the Regular City Council Meeting of July 15, 2024.
Recommendation: Adopt the minutes.
- 9.2. **Subject:** A Resolution Declaring the City's Intention to Impose an Annual Stormwater Utility Fee for the Maintenance of Storm Drainage and Flood Protection Systems for The Preserve Project.
Recommendation: Adopt the Resolution designating a time and place for hearing protests in connection with the annual Stormwater Utility Fee for The Preserve project.
- 9.3. **Subject:** A Resolution Authorizing the City Manager to Approve the Final Map of The Preserve – Phase 1, Subdivision No. FM-23-0038 and Execute Subdivision Improvement Agreement Contract No. 2024-81 with Lennar Homes of California, LLC.
Recommendation: Adopt the Resolution.
- 9.4. **Subject:** A Resolution Authorizing the City Manager to Approve the Final Map of Sunridge Village 4, Subdivision No. FM-23-0036 and Execute Subdivision Improvement Agreement Contract No. 2024-54 with Cresleigh Homes Corporation.
Recommendation: Adopt the Resolution.
- 9.5. **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 2024-110 with Infinity Technologies to Provide Geographic Information System (GIS) Consulting Services in an Amount not to Exceed \$1,289,580.
Recommendation: Adopt the Resolution.
- 9.6. **Subject:** A Resolution Authorizing the City Manager to Execute General Services Contract Amendment No. 2020-175-5 in an Amount not to Exceed \$464,000 with Ethan

ITEM 13.1.

ATTACHMENT 1

Rancho Cordova City Council - DRAFT MINUTES
Meeting of Monday, August 5, 2024

Fleener Construction for Funding the Residential Beautification Program.

Recommendation: Adopt the Resolution.

- 9.7. **Subject:** A Resolution Authorizing the City Manager to Execute General Service Contract Amendment No. 2022-93-2 in an Amount not to Exceed \$400,000 with Excel Landscaping for funding the Residential Beautification Program.

Recommendation: Adopt the Resolution.

- 9.8. **Subject:** A Resolution Authorizing the City Manager to Approve the Final Map of The Ranch Village 11, Subdivision No. FM-2021-002-10 and Execute Subdivision Improvement Agreement Contract No. 2024-101 with K. Hovnanian at Jaeger Ranch, LLC.

Recommendation: Adopt the Resolution.

- 9.9. **Subject:** A Resolution Authorizing the City Manager to Approve the Final Map of The Ranch Village 12-2, Subdivision No. FM-2021-002-15 and Execute Subdivision Improvement Agreement Contract No. 2024-102 with K. Hovnanian at Jaeger Ranch, LLC.

Recommendation: Adopt the Resolution.

- 9.10. **Subject:** A Resolution Authorizing the City Manager to Approve the Final Map of The Ranch Village 15-2 and 18, Subdivision No. FM-2021-002-17 and Execute Subdivision Improvement Agreement No. 2024-103 with K. Hovnanian at Jaeger Ranch, LLC.

Recommendation: Adopt the Resolution.

- 9.11. **Subject:** A Resolution Authorizing the City Manager to Approve the Final Map of The Ranch Village 21-2 & 22, Subdivision No. FM-2021-002-16 and Execute Subdivision Improvement Agreement Contract No. 2024-104 with K. Hovnanian at Jaeger Ranch, LLC.

Recommendation: Adopt the Resolution.

- 9.12. **Subject:** A Resolution Accepting a Grant from the State of California Department of Alcoholic Beverage Control (ABC) in the Amount of \$78,042 and Authorizing the City Manager or his Designee to Execute a Grant Agreement.

Recommendation: Adopt the Resolution.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Mayor Sander opened the public comment period. The following individuals addressed the Council or submitted public comment via email:

1. Fayzah Mughal
2. Deb Banks

Mayor Sander closed the public comment period.

ACTION: Motion to approve items 10.1 and 10.2 by Budge second by Terry;
Motion passed with a 5:0 vote.

- 10.1. **Subject:** A Resolution Creating Special Tax Area Zone 34 and an Ordinance Establishing a Special Tax for Transit-Related Services for The Preserve Project.

Recommendation: Adopt the Resolution creating special transit tax area Zone 34 and waive the first reading and introduce the Ordinance establishing a special tax for transit-related services for The Preserve project.

ITEM 13.1.

ATTACHMENT 1

Rancho Cordova City Council - DRAFT MINUTES
Meeting of Monday, August 5, 2024

- 10.2. **Subject:** A Resolution Adopting a Mitigated Negative Declaration, Environmental Findings and Mitigation Monitoring and Reporting Program for the Zinfandel Drive Bicycle and Pedestrian Overcrossing Project.

Recommendation: Adopt the Resolution.

11. PUBLIC HEARING ITEMS

None.

12. REGULAR CALENDAR ITEMS

- 12.1. **Subject:** Zinfandel Drive Bicycle and Pedestrian Overcrossing Art Walk Presentation.

Recommendation: Receive staff presentation on the proposed Zinfandel Drive Bicycle and Pedestrian Overcrossing Art Walk, provide direction and approve the proposed Art Plan.

Mayor Sander opened the public comment period. The following individuals addressed the Council or submitted public comment via email:

1. Fayzah Mughal
2. Deb Banks
3. Helen Whelan-Bashaw
4. Tera Kolvenbach
5. Angela Adams

Mayor Sander closed the public comment period.

ACTION: Motion to approve item 12.1 by Terry second by Gatewood;
Motion passed with a 5:0 vote.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

None.

14. ADJOURNMENT

Mayor Sander adjourned the meeting at 7:54 p.m.

Stacy Leitner, CMC
City Clerk

CITY OF RANCHO CORDOVA



**JOINT MEETING OF THE RANCHO CORDOVA CITY COUNCIL AND
THE RANCHO CORDOVA PLANNING COMMISSION
Tuesday, August 27, 2024**

**5:30 PM PST – Special Joint Meeting with Planning Commission/Work Session
American River Room**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

**Sheraton Puerto Rico Resort & Casino
200 Convention Boulevard,
San Juan, Puerto Rico, 00907**

DRAFT MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Vice Mayor Pulipati called the Special meeting to order in the American River Room at 5:37 p.m.

Council Members Present: Linda Budge, Garrett Gatewood, David Sander (attended via teleconference), Donald Terry, and Vice Mayor Siri Pulipati

Planning Commission Members Present: Lee Frechette, Dave Huhn, Tegan Knifton, Robert McGarvey, Leroy Tripette, and Chair Cynthia Stauss

Council Members Absent: None

Planning Commission Members Absent: None

Staff Members Present: Haley Arata, Stacy Leitner, Adam Lindgren, and Micah Runner

2. PUBLIC COMMENT

Vice Mayor Pulipati opened the public comment period. The following individuals addressed the Council and Planning Commission or submitted public comment via email:

1. Larry Ladd
2. Mark Berry

ITEM 3.1.

ATTACHMENT 2

Rancho Cordova City Council - DRAFT MINUTES
Meeting of Tuesday, August 27, 2024

3. Marilyn Metzger
4. Brenda Gustin

Vice Mayor Pulipati closed the public comment period.

3. SPECIAL MEETING

3.1. **Subject:** General Plan Update Kickoff Joint Workshop

Recommendation: No formal action will be taken. Staff and project consultants are introducing the General Plan Update program and requesting input or further direction on the General Plan Planning Areas and Sub-Area boundaries, which may inform how future work will be conducted.

Vice Mayor Pulipati opened the public comment period. The following individuals addressed the Council and Planning Commission or submitted public comment via email:

1. Mark Berry
2. James Garcia
3. Larry Ladd
4. Tera Kolvenbach

Vice Mayor Pulipati closed the public comment period.

ACTION: Input was received regarding the General Plan Update.

4. ADJOURNMENT

Vice Mayor Pulipati adjourned the meeting at 7:18 p.m.

Stacy Leitner, CMC
City Clerk

MEMORANDUM



ITEM 13.2.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Dalia Fadl, Principal Engineer
SUBJECT: **SECOND READING OF AN ORDINANCE ESTABLISHING A SPECIAL TAX FOR TRANSIT-RELATED SERVICES FOR THE PRESERVE PROJECT**

RECOMMENDATION

Waive second reading and adopt the Ordinance.

RESULT OF RECOMMENDED ACTION

Adoption of the Ordinance would assist the City in meeting the costs of providing transit-related services by creating a special tax area Zone 34 and establishing a special tax for transit-related services for the Preserve project.

BACKGROUND

On August 5, 2024, the City Council waived the first reading and passed to a second reading of the Ordinance. On the same date, the City Council also approved a Resolution that established Special Tax Zone No. 34, the boundaries of which will be contiguous to the boundaries of the Preserve project.

Following adoption of the Ordinance, a mailed ballot election will be held on September 24, 2024, at 1:30 p.m., at which time the ballot(s) will be tabulated by the City Clerk. The results of the mail ballot election will be declared at the City Council meeting on October 7, 2024.

FISCAL IMPACT AND FUNDING SOURCE

There is no fiscal impact on the City's General Fund. Funds collected by this tax will be used to fund transit-related services.

ATTACHMENT(S)

1. Ordinance
2. Exhibit A to the Ordinance
3. Exhibit B to the Ordinance- Property Land Use Catagory

CITY OF RANCHO CORDOVA

ORDINANCE NO. XX-2024

**AN ORDINANCE OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA,
ESTABLISHING A SPECIAL TAX FOR TRANSIT-RELATED SERVICES FOR THE
PRESERVE PROJECT SUBJECT TO VOTER APPROVAL****THE CITY COUNCIL OF THE CITY OF THE RANCHO CORDOVA DOES ORDAIN AS
FOLLOWS:**Section 1. Purpose, Intent and Authority.

It is of critical importance to the City Council of the City of Rancho Cordova that residents of and employees working in the City receive high quality transit-related services. In carefully reviewing the City's budget and revenue projections, it is clear to City staff that the City budget does not contain adequate funding to ensure the continued delivery of adequate high-quality transit-related services unless additional revenues are obtained.

It is the purpose and intent of this non-codified Ordinance to generate additional funds to pay for transit-related services by authorizing the levy of a tax on improved parcels of real property on the secured property tax roll of Sacramento County that are within Zone 34 of the Rancho Cordova Transit-Related Services Special Tax Area (the "Zone").

This tax is a special tax within the meaning of Section 4 of the Article XIII A of the California Constitution. Because the burden of this tax falls upon property, this tax also is a property tax, but this tax is not determined according to nor in any manner based upon the value of property; this tax is levied on a parcel and use of property basis. Insofar as not inconsistent with this Ordinance or with legislation authorizing special taxes and insofar as applicable to a property tax that is not based on value, such provisions of the California Revenue and Taxation Code and of Article XIII of the California Constitution as relate to ad valorem property taxes are intended to apply to the collection and administration of this tax (Section 4 of this Ordinance), as authorized by law. This tax is not an ad valorem property tax; it is an excise tax on the use of property. Because the revenue from the tax may be used only to fund transit-related services, it is also a special tax.

The revenues raised by this tax are to be used solely for the purpose of providing transit-related services as are deemed necessary by the City Council for the benefit of the residents and/or employees of Zone 34.

At the time that the Council adopted this non-codified Ordinance, there were zero (0) registered voters residing in Zone 34 and one property owner. Because the Transit-Related Services Special Tax will be imposed on property in Zone 34 and paid by the owner of the property, the Council finds that restricting the vote on the Transit-Related Services Special Tax to property owners in Zone 34 is appropriate and consistent with the principles and requirements of California Constitution article XIII C (Proposition 218).

Section 2. Definitions.

The following definitions shall apply throughout this Ordinance.

A. "Constant first year dollars" shall mean an actual dollar amount which, in years subsequent to the first fiscal year the tax is levied, shall have the same purchasing price as the base amount in first fiscal year dollars as measured by the Consumer Price Index. The base amount shall be the amount of tax per parcel as specified in Section 3(A) herein. The adjustments from actual to constant dollars shall be made by use of the Consumer Price Index, as specified in Section 3(B) herein.

B. "Consumer Price Index" means the Consumer Price Index for all Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose Area as published by the U.S. Department of Labor, Bureau of Labor Statistics. If the Consumer Price Index is discontinued or revised, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the Consumer Price Index had not been discontinued or revised.

C. "Fiscal year" means the period of July 1 through the following June 30.

D. "Parcel" means the land and any improvements thereon, designated by an assessor's parcel map and parcel number and carried on the secured property tax roll of Sacramento County. For the purposes of this Ordinance, parcel does not include any land or improvements outside the boundaries of Zone 34, nor any land or improvements owned by any governmental entity.

E. "Rancho Cordova Transit-Related Services Special Tax Area" means all the properties within the jurisdictional limits of the City of Rancho Cordova.

F. "Rancho Cordova Transit-Related Services Special Tax Area Zone 34 (the "Zone") means that portion of the incorporated area of the City of Rancho Cordova located within the boundaries as shown on the map Exhibit A.

G. "Transit-Related Services" means providing, operating, maintaining and subsidizing transit services and all supporting facilities, infrastructure, programs and incentives that benefit the residents of the Rancho Cordova Transit-Related Services Special Tax Area, and shall be calculated and set according to the methodology described in Engineer's Report County Service Area No. 10 and Benefit Zone No. 2 County of Sacramento, November 18, 2004, which established the methodology for the original service charge for Benefit Zone No. 2.

H. "Voter" means a person who owns real property within Zone 34, as shown on the last equalized assessment role prepared by the Sacramento County Assessor's Office, at the time that the City Council adopts an ordinance authorizing the imposition of a transit-related services tax to the voters of Zone 34.

Section 3. Amount and Level of Taxes.

The tax per year on each parcel in the Zone shall not exceed the amount applicable to the parcel, as specified below.

A. For First Fiscal Year:

The tax per year for the first fiscal year (July 1, 2023 through June 30, 2024) shall be the amount of Tax per Parcel for a Land Use Code Category as set forth on Exhibit B hereto. The use code assigned to each parcel shall be reviewed and updated periodically. Rates in Exhibit B shall be calculated and set according to the methodology described in Engineer's Report County Service Area No. 10 and Benefit Zone No. 2 County of Sacramento, November 18, 2004, which established the methodology for the original service charge for Benefit Zone No. 2.

B. For Subsequent Fiscal Years:

In order to keep the tax on each parcel in constant first year dollars for each fiscal year subsequent to the first fiscal year, the tax per year shall be adjusted as set forth below to reflect any increase in the Consumer Price Index beyond the first fiscal year the tax is levied.

In June or July of each year, City Council shall determine the amount of taxes to be levied upon the parcels in Zone 34 for the then current fiscal year, as set forth below.

For each Land Use Category on Exhibit B, the tax per year on each parcel for each fiscal year subsequent to the first fiscal year shall be an amount determined as follows:

Tax Per Parcel For then Current Fiscal Year	=	Tax Per Parcel For Immediately Preceding X Fiscal Year	Consumer Price Index from April of immediately Preceding Fiscal Year to April of then Current Fiscal Year OR 6 percent, whichever is less
---	---	---	--

Provided, however, that in no event shall the tax per parcel for any fiscal year be less than the amount established for the first fiscal year.

C. Nature of Tax Levy.

The taxes levied on each parcel pursuant to this Article shall be a charge upon the parcel and shall be due and collectible as set forth in Section 4, below.

Section 4. Collection and Administration.A. Taxes as Liens Against the Property.

The amount of taxes for each parcel each year shall constitute a lien on such property, in accordance with Revenue and Taxation Code Section 2187, and shall have the same effect as an ad valorem real property tax lien until fully paid.

B. Collection.

The taxes on each parcel shall be billed on the secured roll tax bills for ad valorem property taxes and are to be collected in the same manner in which Sacramento County collects secured roll ad valorem property taxes. Insofar as feasible and insofar as not inconsistent with this Ordinance, the times and procedures regarding exceptions, due dates,

installment payments, corrections, cancellations, refunds, late payments, penalties, liens, and collections for secured roll ad valorem property taxes (as established by Sacramento County) shall be applicable to the collection of this tax. Notwithstanding anything to the contrary in the foregoing, as to this tax:

1. The secured roll tax bills shall be the only notices required for this tax, and
2. The homeowners and veterans exemptions shall not be applicable because such exemptions are determined by dollar amount of value.

C. Costs of Administration by County.

The reasonable costs incurred by the County officers collecting and administering this tax shall be deducted from the collected taxes.

D. Use of Tax Revenue.

The revenue collected from the tax imposed by this ordinance shall be placed into a separate account and may be used only to fund transit-related services, including the costs of administering and collecting the tax and enforcing the provisions of this ordinance. Revenue from the tax may be used for transit-related services citywide.

E. Refunds.

1. Whenever the amount of any tax, interest or penalty has been overpaid or paid more than once or has been erroneously or illegally collected or received by the City pursuant to this ordinance, it may be refunded as provided in this Section.
2. No refund may be made except upon a written claim verified by the person who paid the tax or by his or her guardian or conservator or the executor or administrator of his or her will or estate and stating the grounds upon which the claim is made. All claims filed pursuant to this subsection must be presented within one year after payment of the amount for which the claimant is seeking a refund.
3. No order of a refund may be made until a written claim therefor has been presented in accordance with this subsection. No suit for money, damages or a refund may be brought against the City until a written claim therefor has been presented to the City and has been acted upon or has been deemed rejected by the City, in accordance with this subsection. Only the person who filed the claim may bring such a suit, and if another person should do so, judgment shall not be rendered for the plaintiff.

F. Initiatives to Affect Tax.

Consistent with the California Constitution (art. XIII C, § 3) the tax imposed by this ordinance may be affected by initiative. The procedures for qualification of such an initiative and the election on a qualified initiative shall be consistent with the California Constitution (art. 2, sec. 8), the California Elections Code (Chapter 3 of Division 9), and the Municipal Code. The minimum number of signatures necessary to qualify an initiative to affect the tax approved by this ordinance shall be equal to 5 percent of the votes in the City for all

candidates for Governor at the last gubernatorial election. The election on a qualified initiative to affect the tax shall be a regular citywide election. An initiative affecting the tax shall be approved only if at least two-thirds of the votes cast on the measure are in favor of its approval.

Section 5. Severability Clause.

If any article, section, subsection, sentence, phrase of clause of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The voters of Zone 34 hereby declare that they would have adopted the remainder of this Ordinance, including each article, section, subsection, sentenced phrase or clause, irrespective of the invalidity of any other article, section, subsection, sentence, phrase or clause.

Section 6. Effective Date and Posting.

This Ordinance shall take effect immediately upon its approval by two-thirds of the voters voting within the Zone in an election to be held on September 24, 2024, so that taxes shall first be collected hereunder for the tax year beginning July 1, 2025.

PASSED AND ADOPTED, THIS 3rd day of September 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Sander, Mayor

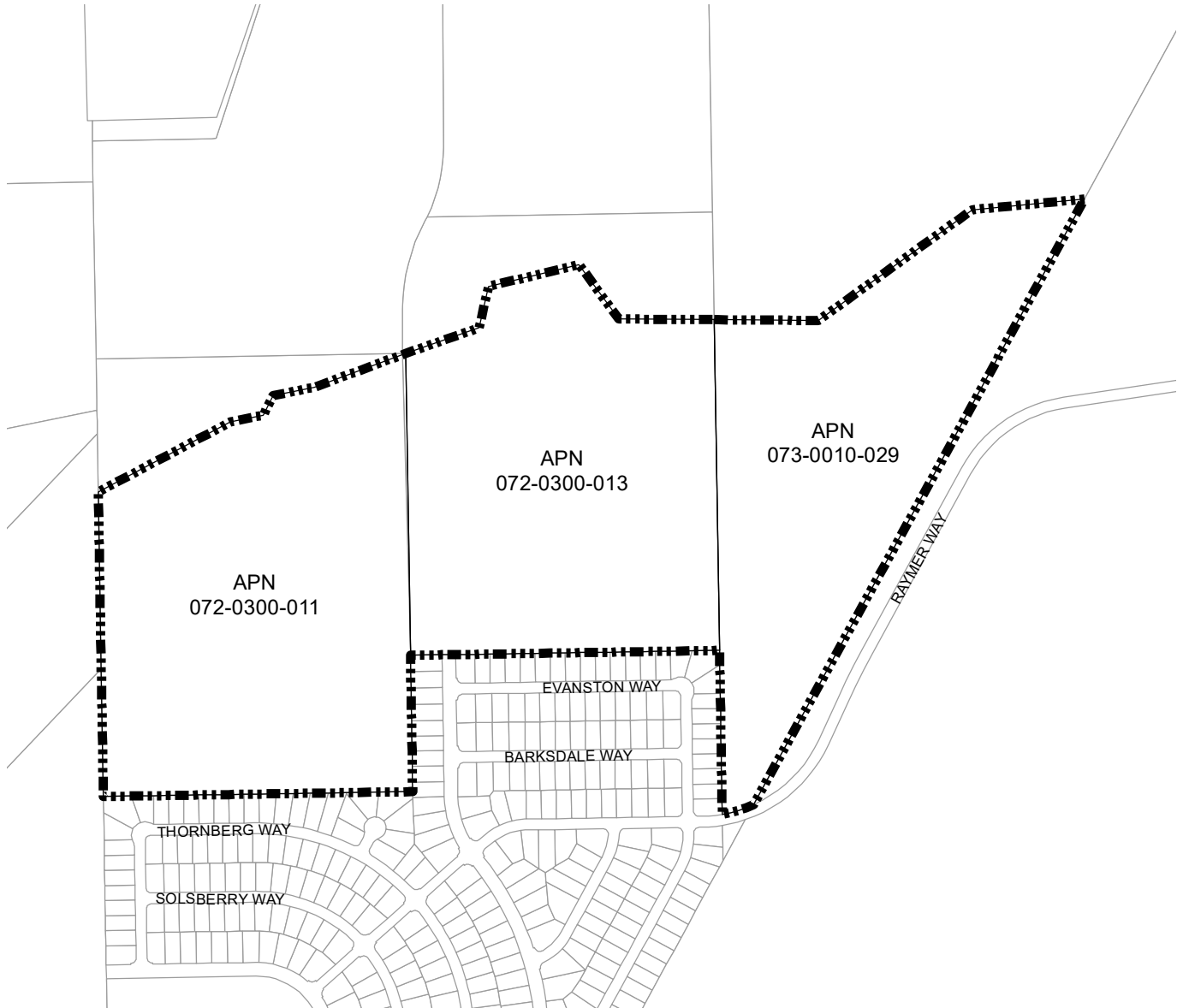
ATTEST:

Stacy Leitner, CMC
City Clerk

ITEM 13.2.

Exhibit A to the Ordinance

CITY OF RANCHO CORDOVA
TRANSIT RELATED SERVICES SPECIAL TAX AREA
ZONE 34
THE PRESERVE



Legend

-  Annexation Boundary
-  Parcel Boundary

Amount of Tax per Parcel by Land Use Category**A. Residential Dwelling Units**

As adjusted for inflation from the original base year, the amount of Tax per Parcel for fiscal year 2023-2024 for Residential Land Use Categories shall be \$132.85 per low density residential dwelling unit or low density residential dwelling unit equivalent, \$106.28 per medium density residential dwelling unit or medium density residential dwelling unit equivalent, or \$79.71 per high density residential dwelling unit or high density residential dwelling unit equivalent (Multi-family residential units on a single parcel shall be assessed on a proportionately equivalent basis (e.g., a two-unit attached housing structure, such as a duplex, would be deemed to consist of two residential parcels for purposes of the Transit-Related Services Special Tax).

B. Non-Residential

As adjusted for inflation from the original base year, the amount of Tax per Parcel for fiscal year 2023-2024 for Non-Residential Land Use Categories (except Recreational and Agricultural) shall be \$3,406.27 per retail and service commercial acre, \$2,928.01 per commercial mixed use or office commercial acre.

C. Inflator Formula

The tax is subject to an annual inflator formula based on the Consumer Price Index for all Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose Area, or six percent, whichever is less.

MEMORANDUM



ITEM 13.3.

DATE: September 3, 2024

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Dalia Fadl, Principal Engineer

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2020-220-2 WITH DOKKEN ENGINEERING TO EXTEND THE CONTRACT TERM FROM DECEMBER 31, 2024, TO JUNE 30, 2026, WHICH RESULTS IN AN INCREASE TO THE CONTRACT AMOUNT FROM \$800,000 TO AN AMOUNT NOT TO EXCEED \$1,240,000 FOR STORMWATER SUPPORT SERVICES**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to execute Contract Amendment No. 2020-220-2 with Dokken Engineering to extend the contract term from December 31, 2024, to June 30, 2026, which would result in an increase to the contract amount from \$800,000 to an amount not to exceed \$1,240,000 for the provision of stormwater support services by Dokken Engineering.

BACKGROUND

The work conducted under this contract includes stormwater regulatory compliance, construction site inspections, public outreach, employee training, biological surveys, environmental permitting (401, 402, 404 permits), habitat conservation plan implementation, wetland delineation, California Environmental Quality Act implementation, and other stormwater support services as needed.

On January 4, 2021, City Council approved Contract No. 2020-220 in an amount not to exceed \$450,000 with Dokken Engineering for the provision of stormwater support services over a three-year contract term. On October 17, 2022, City Council approved Contract Amendment No. 2020-220-1 to extend the contract term from December 31, 2023, to December 31, 2024, which increased the total contract amount to \$800,000.

Dokken Engineering has provided an excellent performance record and an effective understanding of the City's desired level of service. The City is seeking to execute a contract amendment with Dokken Engineering to extend the contract term from December 31, 2024, to

June 30, 2026, which results in an increase to the contract amount from \$800,000 to an amount not to exceed \$1,240,000. The time extension and cost increase is needed to support the City with ongoing demand for regulatory compliance and environmental permitting services.

FISCAL IMPACT AND FUNDING SOURCE

Funding for the contract will be from the City's Stormwater Utility Fund. There is no impact on the City's General Fund.

ATTACHMENT(S)

1. Resolution
2. Contract Amendment No. 2020-220-2

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2020-220-2 WITH DOKKEN ENGINEERING TO EXTEND THE CONTRACT TERM FROM DECEMBER 31, 2024, TO JUNE 30, 2026, WHICH RESULTS IN AN INCREASE TO THE CONTRACT AMOUNT FROM \$800,000 TO AN AMOUNT NOT TO EXCEED \$1,240,000 FOR STORMWATER SUPPORT SERVICES

WHEREAS, the City entered into Contract No. 2020-220 with Dokken Engineering on January 4, 2021, in the amount of \$450,000 for the provision of stormwater support services; and

WHEREAS, the City entered into Contract Amendment No. 2020-220-1 with Dokken Engineering on October 17, 2022, to extend the contract term from December 31, 2023, to December 31, 2024, which increased the compensation amount to \$800,000 for the provision of stormwater support services; and

WHEREAS, Dokken Engineering has provided an excellent performance record and an effective understanding of the City's desired level of services; and

WHEREAS, the City wishes to extend the contract term from December 31, 2024, to June 30, 2026; and

WHEREAS, the City wishes to increase the maximum compensation amount from \$800,000 to an amount not to exceed \$1,240,000; and

WHEREAS, the amount exceeds the maximum amount that the City Manager has authorization to approve; and

WHEREAS, the contract will be funded through the City's Stormwater Utility Fund; and

WHEREAS, there are sufficient funds budgeted to cover the cost of the contract amendment.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract Amendment No. 2020-220-2 with Dokken Engineering in a form approved by the City Attorney to extend the contract term from December 31, 2024, to June 30, 2026, which results in an increase to the contract amount from \$800,000 to an amount not to exceed \$1,240,000 for stormwater support services.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September 2024 by the following vote:

AYES:

NOES:

ITEM 13.3.

ATTACHMENT 1

ABSENT:

ABSTAIN:

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

**SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF RANCHO CORDOVA AND DOKKEN ENGINEERING
FOR STORMWATER SUPPORT SERVICES**

This Second Amendment to the Agreement for Professional Services ("Amendment") is made by and between the City of Rancho Cordova ("City") and Dokken Engineering, a ("Professional") as of September 3, 2024. City and Professional are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Professional Services Agreement ("PSA") dated January 4, 2021, in the amount not to exceed \$450,000 for the provision of stormwater support services through December 31, 2023; and

WHEREAS, Amendment No. 2020-220-1 extended the contract term from December 31, 2023 to December 31, 2024, which resulted in an increase in the total contract amount from \$450,000 to \$800,000; and

WHEREAS, Dokken Engineering has provided an excellent performance record and an effective understanding of the city's desired level of service; and

WHEREAS, this Amendment No. 2020-220-2 will extend the end date of the PSA from December 31, 2024 to June 30, 2026, which results in an increase to the contract amount from \$800,000 to an amount not to exceed \$1,240,000 for the provision of on-call stormwater engineering services; and

WHEREAS, the Parties agree that changes to the term and services provided for in the PSA are necessary in order for the City to continue receiving services by the Professional.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. The Parties agree to modify the end date of the PSA from December 31, 2024 to June 30, 2026. The first sentence of Section 1.1 of the PSA, "Term of Service," is amended to read as follows:

"The term of this Agreement shall begin on the date first noted above and shall end on June 30, 2026. Professional shall complete the work described in Exhibit A prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided in Section 8."

2. Section 2 of the PSA, "Compensation," provides for the City to pay Professional a sum not to exceed \$800,000. The Parties agree to amend Section 2 of the PSA in order to increase the compensation amount to pay Professional for additional services. The first sentence of Section 2 of the PSA is amended to read as follows:

"City hereby agrees to pay Professional a sum not to exceed One Million Two Hundred Forty Thousand Dollars (\$1,240,000), notwithstanding any contrary indication that may be contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

3. The document entitled "Rate Schedule," attached hereto as Exhibit B, shall replace and supersede the PSA's Exhibit B.
4. All other terms and conditions in the PSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.
5. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.
6. **Contract Administration.** This Agreement shall be administered by Dalia Fadl ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

Notices. Any written notice to Professional shall be sent to:

Dokken Engineering
Attn: Pamela Dalcin-Walling
110 Blue Ravine Road, Suite 200
Folsom, CA 95630
Email Address (for Insurance Update Requests):
pdwalling@dokkenengineering.com

Any written notice to City shall be sent to:

Dalia Fadl
Public Works Department
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

SIGNATURE PAGE FOLLOWING

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA

PROFESSIONAL

Micah Runner, City Manager

John Klemunes, President

Date:_____

Date:_____

Attest:

Stacy Leitner, CMC, City Clerk

Date:_____

Approved as to Form:

Adam U. Lindgren, City Attorney

Date:_____

RATE SCHEDULE

ON- CALL STORMWATER SUPPORT SERVICES

CITY OF RANCHO CORDOVA

Effective July 1, 2024

Professional and supporting staff services will be billed at the following hourly rates:

KEY STAFF	CLASSIFICATION	BILLING RATES*
		July 2024 - June 2025
Juann Ramos, PE	Principal in Charge	\$365
Richard Liptak, PE	QA/QC Manager	\$325
Pamela Dalcin-Walling, PE	Project Manager	\$285
Ashley Orsaba-Finders, PE	Project Engineer	\$255
Scott Salembier	Environmental Lead	\$175

SERVICE CATEGORY	CLASSIFICATION	BILLING RATES*
		July 2024 - June 2025
PROJECT MANAGEMENT	Principal in Charge	\$425
	QA/QC Manager	\$365
	Project Manager	\$285
DESIGN	Senior Engineer 3	\$285
	Senior Engineer 2	\$255
	Senior Engineer 1	\$225
	Associate Engineer 2	\$195
	Associate Engineer 1	\$165
	Assistant Engineer 2	\$145
	Assistant Engineer 1	\$125
	Senior CAD	\$235
	CAD/Detailer	\$145
	Engineering Technician	\$115
RIGHT OF WAY	Right of Way Manager	\$225
	Senior Right of Way Agent	\$185
	Right of Way Agent	\$115
	Right of Way Appraiser	\$115
	Right of Way Assistant	\$85
ENVIRONMENTAL PLANNING	Environmental Manager	\$255
	Principal Planner	\$195
	Senior Environmental Planner	\$175
	Associate Environmental Planner	\$135
	Environmental Planner	\$105
	Environmental Technician	\$85
PUBLIC OUTREACH	Community Engagement Director	\$175
	Technical Editor	\$135
	Graphic Designer	\$105

ESCALATION: Billing rates will be escalated by the CPI, not to exceed 3% on July 1st each year.

REIMBURSABLE EXPENSES: Ordinary supplies and equipment are included in the above hourly rates. The following are considered items of special charge and their cost will be billed at actual cost:

- Outside Reproduction
- Permit Fees / Public Notice Advertisements
- Postage for Public Advertisements
- Record Search Fees / EDR Reports
- Room and Equipment Rentals
- Traffic Control
- Utility Potholing
- Title Reports / Appraisals / Appraisal Reviews

RATE SCHEDULE

UNICO Engineering, Inc.
2021-2025

OVERHEAD %: 136.15% **PROFIT %:** 10% **ESCALATION %:** 3%

CLASSIFICATION	DIRECT LABOR HOURLY RATE RANGE		HOURLY RATE RANGE 2021		HOURLY RATE RANGE 2022		HOURLY RATE RANGE 2023/2024		HOURLY RATE RANGE 2025	
Principal in Charge	\$ 80.00	\$ 90.00	\$ 207.81	\$ 233.79	\$ 214.05	\$ 240.80	\$ 220.47	\$ 248.03	\$ 227.08	\$ 255.47
Engineering Manager	\$ 70.00	\$ 80.00	\$ 181.84	\$ 207.81	\$ 187.29	\$ 214.05	\$ 192.91	\$ 220.47	\$ 198.70	\$ 227.08
Program Manager	\$ 50.00	\$ 80.00	\$ 129.88	\$ 207.81	\$ 133.78	\$ 214.05	\$ 137.79	\$ 220.47	\$ 141.93	\$ 227.08
Public Outreach Manager	\$ 55.00	\$ 65.00	\$ 142.87	\$ 168.85	\$ 147.16	\$ 173.91	\$ 151.57	\$ 179.13	\$ 156.12	\$ 184.50
Project Manager	\$ 55.00	\$ 80.00	\$ 142.87	\$ 207.81	\$ 147.16	\$ 214.05	\$ 151.57	\$ 220.47	\$ 156.12	\$ 227.08
Senior Engineer	\$ 50.00	\$ 70.00	\$ 129.88	\$ 181.84	\$ 133.78	\$ 187.29	\$ 137.79	\$ 192.91	\$ 141.93	\$ 198.70
Resident Engineer	\$ 65.00	\$ 80.00	\$ 168.85	\$ 207.81	\$ 173.91	\$ 214.05	\$ 179.13	\$ 220.47	\$ 184.50	\$ 227.08
Assistant Resident Engineer	\$ 45.00	\$ 65.00	\$ 116.89	\$ 168.85	\$ 120.40	\$ 173.91	\$ 124.01	\$ 179.13	\$ 127.73	\$ 184.50
Associate Engineer	\$ 45.00	\$ 55.00	\$ 116.89	\$ 142.87	\$ 120.40	\$ 147.16	\$ 124.01	\$ 151.57	\$ 127.73	\$ 156.12
Staff Engineer	\$ 30.00	\$ 45.00	\$ 77.93	\$ 116.89	\$ 80.27	\$ 120.40	\$ 82.68	\$ 124.01	\$ 85.16	\$ 127.73
Program Manager	\$ 50.00	\$ 65.00	\$ 129.88	\$ 168.85	\$ 133.78	\$ 173.91	\$ 137.79	\$ 179.13	\$ 141.93	\$ 184.50
Survey Manager	\$ 75.00	\$ 85.00	\$ 194.82	\$ 220.80	\$ 200.67	\$ 227.42	\$ 206.69	\$ 234.25	\$ 212.89	\$ 241.27
Senior Land Surveyor	\$ 50.00	\$ 60.00	\$ 129.88	\$ 155.86	\$ 133.78	\$ 160.53	\$ 137.79	\$ 165.35	\$ 141.93	\$ 170.31
Staff Land Surveyor	\$ 40.00	\$ 50.00	\$ 103.91	\$ 129.88	\$ 107.02	\$ 133.78	\$ 110.23	\$ 137.79	\$ 113.54	\$ 141.93
Party Chief (Prevailing Wage)	\$ 60.00	\$ 75.00	\$ 155.86	\$ 194.82	\$ 160.53	\$ 200.67	\$ 165.35	\$ 206.69	\$ 170.31	\$ 212.89
Party Chief (Non-Prevailing Wage)	\$ 40.00	\$ 55.00	\$ 103.91	\$ 142.87	\$ 107.02	\$ 147.16	\$ 110.23	\$ 151.57	\$ 113.54	\$ 156.12
Chainman/Rodman (Prevailing Wage)	\$ 65.00	\$ 75.00	\$ 168.85	\$ 194.82	\$ 173.91	\$ 200.67	\$ 179.13	\$ 206.69	\$ 184.50	\$ 212.89
Chainmain/Rodman (Non-Prevailing Wage)	\$ 25.00	\$ 50.00	\$ 64.94	\$ 129.88	\$ 66.89	\$ 133.78	\$ 68.90	\$ 137.79	\$ 70.96	\$ 141.93
Office Engineering/Document Control	\$ 27.00	\$ 40.00	\$ 70.14	\$ 103.91	\$ 72.24	\$ 107.02	\$ 74.41	\$ 110.23	\$ 76.64	\$ 113.54
Qualified Stormwater Developer (QSD)	\$ 50.00	\$ 65.00	\$ 129.88	\$ 168.85	\$ 133.78	\$ 173.91	\$ 137.79	\$ 179.13	\$ 141.93	\$ 184.50
Qualified Stormwater Practitioner (QSP)	\$ 42.00	\$ 55.00	\$ 109.10	\$ 142.87	\$ 112.37	\$ 147.16	\$ 115.75	\$ 151.57	\$ 119.22	\$ 156.12
SWPPP Inspector	\$ 45.00	\$ 55.00	\$ 116.89	\$ 142.87	\$ 120.40	\$ 147.16	\$ 124.01	\$ 151.57	\$ 127.73	\$ 156.12
Draftsman/Survey Technician	\$ 18.00	\$ 34.00	\$ 46.76	\$ 88.32	\$ 48.16	\$ 90.97	\$ 49.61	\$ 93.70	\$ 51.09	\$ 96.51
Clerical	\$ 18.00	\$ 25.00	\$ 46.76	\$ 64.94	\$ 48.16	\$ 66.89	\$ 49.61	\$ 68.90	\$ 51.09	\$ 70.96

- Reimbursement for per diem and mileage expenses shall be per the current federal reimbursement rate.
- Cost of normal survey stakes and other field supplies are included in the above rates. Special monuments, iron stakes, etc. will be charged at cost.
- Outside reproductions, services, and consultants will be charged at cost.
- Per prevailing wage, a shift differential of 12.5% applies for any covered work shift beginning after 2PM.
- Yearly prevailing wage anticipates a 3% escalation, however increases in DIR rate determinations will be charged accordingly.
- Yearly Hourly Rate effective January 1 to December 31.

MEMORANDUM



ITEM 13.4.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Stacy Leitner, City Clerk
SUBJECT: **A RESOLUTION DESIGNATING A VOTING DELEGATE AND ALTERNATE FOR THE 2024 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE HELD OCTOBER 16-18, 2024, IN LONG BEACH, CALIFORNIA**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would designate Mayor David Sander as Voting Delegate and Council Member Donald Terry as the Alternate Voting Delegate for the 2024 League of California Cities Annual Conference Business Meeting.

BACKGROUND

The 2024 Annual League of California Cities Conference is scheduled for October 16-18, 2024, in Long Beach, California. An important part of the Annual Conference is the General Assembly Business Meeting. At this meeting, the League membership considers and takes action on Resolutions that establish League policy. In order to vote at this meeting, the City Council must designate a voting delegate.

FISCAL IMPACT AND FUNDING SOURCE

There is no fiscal impact.

ATTACHMENT(S)

1. Resolution

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, DESIGNATING A VOTING DELEGATE AND VOTING ALTERNATES FOR THE 2024 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND GENERAL ASSEMBLY BUSINESS MEETING

WHEREAS, the 2024 Annual League of California Cities Conference will be held October 16-18, 2024, in Long Beach, California; and

WHEREAS, in order to vote at the Annual General Assembly Business Meeting, the City Council must designate its Voting Delegate and Voting Delegate Alternates.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA that Mayor David Sander is designated as the City's Voting Delegate and Council Member Donald Terry as the Alternate Voting Delegate for the 2024 Annual League of California Cities Conference and General Assembly Business Meeting.

BE IT FURTHER RESOLVED that the City Clerk will submit a certified copy of this resolution to the Cal Cities office by September 25, 2024.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David Sander, Mayor

Stacy Leitner, CMC
City Clerk

MEMORANDUM



ITEM 13.5.

DATE: September 3, 2024

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Drew Hart, Senior Transportation Planner

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2024-115 WITH 50 CORRIDOR TRANSPORTATION MANAGEMENT ASSOCIATION IN AN AMOUNT NOT TO EXCEED \$173,000 FOR TRANSPORTATION DEMAND MANAGEMENT SERVICES FOR ENCOURAGEMENT AND EDUCATION OF SUSTAINABLE TRANSPORTATION WITHIN THE CITY**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to execute a contract with 50 Corridor Transportation Management Association in an amount not to exceed \$173,000 for transportation demand management services.

BACKGROUND

The City of Rancho Cordova has created a partnership with the 50 Corridor Transportation Management Association (50 Corridor TMA) to provide programs and innovative solutions that encourage the use of sustainable modes of transportation such as active modes, carpooling, and transit. 50 Corridor TMA provides services for communities in Rancho Cordova, Folsom, and unincorporated Sacramento County, along with private employers along the U.S. 50 corridor.

The funding for this agreement comes from a levy within Transit Zones 1, 2, and 3. These funds are returned to source, therefore the services outlined in the attached agreement, [Attachment 2](#), are limited to these zones. Transit Zones were established as early as 2003 by the County as Sacramento County Services Areas. After incorporation, the City assumed the service responsibility and funding for the existing Transit Zones. Future developments will be added to Transit Zones to likewise offer transportation services. The purpose of the Transit Zones is to provide an ongoing financial mechanism to fund a broad range of transportation services intended to benefit property within the zones by reducing congestion and pollution. Funding these activities maintains compliance with Federal and State Clean Air Acts and California Environmental Quality Act requirements. The services include, but are not limited to, the following: transit shuttles, guaranteed ride home program, transit subsidies, transportation

planning for employers and/or residents, education programs, infrastructure support like bike racks and bus stops, and bicycle and alternative fuel incentives. The City contracts with Sacramento Regional Transit for the Rancho Cordova shuttle service, and the 50 Corridor TMA for the majority of the other services listed previously.

The scope of services, Attachment 3, contained in the agreement includes:

Task 1 - Sustainable Trips. Rideshare matching, discount transit fares, encouragement and incentives, and guaranteed ride home services have proved to reduce private vehicle trips. This task will allocate resources to provide and market these proven strategies.

Task 2 - Active Transportation Events. Bicycle repair tune ups, family-friendly bike rides, and safety workshops have been well received in the communities. This task will continue these traditions along with additional events supporting May is Bike Month.

Task 3 - Smart Routes to School. This task takes the education and encouragement into the elementary schools of McGarvey Elementary School and Sunrise Elementary School, which are located in the identified zones to ensure a safe community.

Task 4 - Project Management. Work associated with this task would include staff time to complete invoices and reports to City staff and/or City Council.

FISCAL IMPACT AND FUNDING SOURCE

The contract is not to exceed \$173,000 funded by the annual levy and collection of charges for the Rancho Cordova transit-related services benefit districts, Transit Zones 1, 2, and 3. There is no impact on the City's General Fund.

ATTACHMENT(S)

1. Resolution
2. 50 TMA Contract No. 2024-115
3. Scope of Services and Cost Summary

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2024-115 WITH 50 CORRIDOR TRANSPORTATION MANAGEMENT ASSOCIATION FOR TRANSPORTATION DEMAND MANAGEMENT SERVICES FOR FISCAL YEAR 2024-25

WHEREAS, the City of Rancho Cordova desires to enter into Contract No. 2024-115 with 50 Corridor Transportation Management Association in an amount not to exceed \$173,000 for transportation demand management services that encourage and promote sustainable transportation within the City for Fiscal Year 2024-25; and

WHEREAS, the services provided will encourage walking and bicycling to school to build healthy habits and reduce traffic congestion; and

WHEREAS, the services will encourage carpooling, taking transit, and bicycling to work through education and incentive programs; and

WHEREAS, the services will promote a positive image of the City and encourage thoughtful, sustainable travel behaviors; and

WHEREAS, the services will exceed the maximum amount the City Manager has authorization to approve; and

WHEREAS, there are sufficient funds budgeted to cover the costs of the contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract No. 2024-115 with 50 Corridor Transportation Management Association, in an amount not to exceed \$173,000 in a form approved by the City Attorney to provide transportation demand management services.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David Sander, Mayor

Stacy Leitner, CMC
City Clerk

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF RANCHO CORDOVA AND
50 CORRIDOR TRANSPORTATION MANAGEMENT ASSOCIATION**

THIS AGREEMENT for professional services is made by and between the City of Rancho Cordova, a California municipal corporation ("City"), and 50 Corridor Transportation Management Association ("Professional") as of July 1, 2024.

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Professional shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 Term of Services.** The term of this Agreement shall begin on the date first noted above and shall end on June 30th, 2025, the date of completion specified in Exhibit A. Professional shall complete the work described in Exhibit A prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Professional to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 Standard of Performance.** Professional shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Professional is engaged in the geographical area in which Professional practices its profession. Professional shall prepare all work products required by this Agreement in a substantial, first-class manner and shall conform to the standards of quality normally observed by a person practicing in Professional's profession.
- 1.3 Assignment of Personnel.** Professional shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Professional shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 Time.** Professional shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.2 above and to satisfy Professional's obligations hereunder.

Section 2. COMPENSATION. City hereby agrees to pay Professional a sum not to exceed **ONE HUNDRED AND SEVENTY THREE THOUSAND DOLLARS (\$173,000.00)** notwithstanding any contrary indications that may be contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Professional's proposal, attached as Exhibit B, regarding the amount of compensation, the Agreement shall prevail. City shall pay Professional for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Professional for services rendered pursuant to this Agreement. Professional shall submit all invoices to City in the manner

specified herein. Except as specifically authorized by City, Professional shall not bill City for duplicate services performed by more than one person.

Professional and City acknowledge and agree that compensation paid by City to Professional under this Agreement is based upon Professional's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Professional. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Professional and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Professional shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Professional and each employee, agent, and subcontractor of Professional performing services hereunder, as well as a separate notice when the total number of hours of work by Professional and any individual employee, agent, or subcontractor of Professional reaches or exceeds 800 hours, which shall include an estimate of the time necessary to complete the work described in Exhibit A;
- The Professional's signature.

2.2 Monthly Payment. City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have thirty (30) days from the receipt of an invoice that complies with all of the requirements above to pay Professional.

2.3 Final Payment. City shall make the final payment within sixty (60) days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 Total Payment. City shall pay for the services to be rendered by Professional pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Professional in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Professional submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

- 2.5 **Hourly Fees.** Fees for work performed by Professional on an hourly basis shall not exceed the amounts shown on the fee schedule set forth in Exhibit B.
- 2.6 **Reimbursable Expenses.** Reimbursable expenses, if any, are set forth in Exhibit B. Expenses not listed in Exhibit B are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.
- 2.7 **Payment of Taxes.** Professional is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.
- 2.8 **Payment upon Termination.** In the event that the City or Professional terminates this Agreement pursuant to Section 8, the City shall compensate the Professional for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Professional shall maintain adequate logs and timesheets in order to verify costs incurred to that date.
- 2.9 **Authorization to Perform Services.** The Professional is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Professional shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Professional only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Professional's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Professional, at its own cost and expense, shall procure "occurrence coverage" insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Professional and its agents, representatives, employees, and subcontractors. Professional shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Professional shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Professional's bid. Professional shall not allow any subcontractor to commence work on any subcontract until Professional has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Professional shall maintain all required insurance listed herein for the duration of this Agreement.

- 4.1 Workers' Compensation.** Professional shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Professional. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Professional may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Professional, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

An endorsement shall state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. Professional shall notify City within fourteen (14) days of notification from Professional's insurer if such coverage is suspended, voided or reduced in coverage or in limits.

The requirement to maintain Statutory Worker's Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Professional does not have any employees.

4.2 Commercial General and Automobile Liability Insurance.

- 4.2.1 General requirements.** Professional, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000.00) and automobile liability insurance for the term of this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00). The commercial general liability and automobile liability insurance shall be per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a commercial general

liability insurance or an automobile liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 Minimum scope of coverage. Commercial general liability coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent edition), Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

- a. City and its officers, employees, agents, and volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Professional, including the insured's general supervision of Professional; products and completed operations of Professional; premises owned, occupied, or used by Professional; and automobiles owned, leased, or used by the Professional. The coverage shall contain no special limitations on the scope of protection afforded to City or its officers, employees, agents, or volunteers.
- b. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- c. An endorsement must state that coverage is primary insurance with respect to the City and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.
- d. Any failure of Professional to comply with reporting provisions of the policy shall not affect coverage provided to City and its officers, employees, agents, and volunteers.
- e. An endorsement shall state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. Professional shall notify City within

fourteen (14) days of notification from Professional's insurer if such coverage is suspended, voided or reduced in coverage or in limits.

4.3 Professional Liability Insurance. Professional, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000) covering the licensed professionals' errors and omissions.

4.3.1 Any deductible or self-insured retention shall not exceed \$150,000 per claim.

4.3.2 An endorsement shall state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

4.3.3 The following provisions shall apply if the professional liability coverages are written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Professional must provide extended reporting coverage for a minimum of five (5) years after completion of the Agreement or the work. The City shall have the right to exercise, at the Professional's sole cost and expense, any extended reporting provisions of the policy, if the Professional cancels or does not renew the coverage.
- d. A copy of the claim reporting requirements must be submitted to the City prior to the commencement of any work under this Agreement.

4.4 All Policies Requirements.

4.4.1 Acceptability of insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 Verification of coverage. Prior to beginning any work under this Agreement, Professional shall furnish City with certificates of insurance and with original endorsements effecting coverage required herein. The certificates and endorsements for each insurance policy are to be signed by a person authorized

by that insurer to bind coverage on its behalf. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

4.4.3 Subcontractors. Professional shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4.4 Deductibles and Self-Insured Retentions. Professional shall disclose to and obtain the approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

During the period covered by this Agreement, only upon the prior express written authorization of Contract Administrator, Professional may increase such deductibles or self-insured retentions with respect to City, its officers, employees, agents, and volunteers. The Contract Administrator may condition approval of an increase in deductible or self-insured retention levels with a requirement that Professional procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

4.4.5 Waiver of Subrogation. Professional hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the Professional, its employees, agents, and subcontractors.

4.4.6 Notice of Reduction in Coverage. In the event that any coverage required by this section is reduced, limited, or materially affected in any other manner, Professional shall provide written notice to City at Professional's earliest possible opportunity and in no case later than five (5) days after Professional is notified of the change in coverage.

4.5 Remedies. In addition to any other remedies City may have if Professional fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Professional's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Professional to stop work under this Agreement or withhold any payment that becomes due to Professional hereunder, or both stop work and withhold any payment, until Professional demonstrates compliance with the requirements hereof; and/or

- Terminate this Agreement.

Section 5. INDEMNIFICATION AND PROFESSIONAL'S RESPONSIBILITIES.

- 5.1 General Requirement.** Professional shall indemnify, defend with counsel selected by the City, and hold harmless the City and its officials, officers, employees, agents, and volunteers from and against any and all losses, liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct or negligent acts or omissions of Professional or its employees, subcontractors, or agents, by acts for which they could be held strictly liable, or by the quality or character of their work. The foregoing obligation of Professional shall not apply when (1) the injury, loss of life, damage to property, or violation of law arises wholly from the negligence or willful misconduct of the City or its officers, employees, agents, or volunteers and (2) the actions of Professional or its employees, subcontractor, or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law. It is understood that the duty of Professional to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Professional from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Professional acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.
- 5.2 PERS Indemnification.** In the event that Professional or any employee, agent, or subcontractor of Professional providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("PERS") to be eligible for enrollment in PERS as an employee of City, Professional shall indemnify, defend, and hold harmless City for the payment of any and all employee and/or employer contributions for PERS benefits on behalf of Professional or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City, and any attorneys' fees and costs incurred by the City to enforce this Section.
- 5.3 Design Professionals.** To the extent that the services under this Agreement include design professional services subject to California Civil Code Section 2782.8, as may be amended from time to time, Professional's duty to indemnify under Sections 5.1 and 5.2 shall only be to the maximum extent permitted by California Civil Code Section 2782.8.

Section 6. STATUS OF PROFESSIONAL.

- 6.1 **Independent Contractor.** At all times during the term of this Agreement, Professional shall be an independent contractor as defined in Labor Code Section 3353, and shall not be an employee of City. Nothing contained in this Agreement shall be construed to be inconsistent with the foregoing relationship or status. City shall have the right to control Professional only insofar as the results of Professional's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means and methods by which Professional accomplishes services rendered pursuant to this Agreement. Professional shall have no power or authority by this Agreement to bind the City in any respect. All employees and agents hired or retained by Professional are employees and agents of Professional and not of the City. The City shall not be obligated in any way to pay any wage claims or other claims made against Professional by any such employees or agents, or any other person resulting from performance of this Agreement.

Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Professional and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits. Professional shall not allow any employee, agent or subcontractor to become eligible for a claim for PERS benefits.

- 6.2 **Professional Not an Agent.** Except as City may specify in writing, Professional shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Professional shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

- 7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 **Compliance with Applicable Laws.** Professional and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Professional's failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.
- 7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Professional and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 Licenses and Permits. Professional represents and warrants to City that Professional and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Professional represents and warrants to City that Professional and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Professional and any subcontractors shall obtain and maintain valid Business Licenses from City during the term of this Agreement.

7.5 Nondiscrimination and Equal Opportunity. Professional shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Professional under this Agreement. Professional shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Professional thereby.

Professional shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 Termination. City may cancel this Agreement at any time and without cause upon written notification to Professional.

Professional may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Professional shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Professional delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Professional or prepared by or for Professional or the City in connection with this Agreement.

8.2 Extension. City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Professional understands and agrees that, if City grants such an extension, City shall have no obligation to provide Professional with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no

obligation to reimburse Professional for any otherwise reimbursable expenses incurred during the extension period.

- 8.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.
- 8.4 **Assignment and Subcontracting.** City and Professional recognize and agree that this Agreement contemplates personal performance by Professional and is based upon a determination of Professional's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Professional. Professional may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Professional shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.
- 8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Professional shall survive the termination of this Agreement.
- 8.6 **Options upon Breach by Professional.** If Professional materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:
- 8.6.1 Immediately terminate the Agreement;
 - 8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Professional pursuant to this Agreement;
 - 8.6.3 Retain a different Professional to complete the work described in Exhibit A not finished by Professional; or
 - 8.6.4 Charge Professional the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Professional pursuant to Section 2 if Professional had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

- 9.1 **Records Created as Part of Professional's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Professional prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Professional hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are

not necessarily suitable for any future or other use. City and Professional agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

- 9.2 **Professional's Books and Records.** Professional shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Professional pursuant to this Agreement.
- 9.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Professional to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds TEN THOUSAND DOLLARS (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

Section 10 MISCELLANEOUS PROVISIONS.

- 10.1 **Attorneys' Fees.** If a Party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing Party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that Party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 10.2 **Venue.** In the event that either Party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Sacramento or in the United States District Court for the Eastern District of California.
- 10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

10.6 Use of Recycled Products. Professional shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

10.7 Conflict of Interest. Professional may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Professional in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Professional shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Professional hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Professional was an employee, agent, appointee, or official of the City in the previous twelve months, Professional warrants that it did not participate in any manner in the forming of this Agreement. Professional understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Professional will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Professional will be required to reimburse the City for any sums paid to the Professional. Professional understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

10.8 Solicitation. Professional agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 Contract Administration. This Agreement shall be administered by **Drew Hart** ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 Notices. Any written notice to Professional shall be sent to:

Cheryl Croshere, Executive Director
50 Corridor TMA
Mail Only: 11230 Gold Express Drive 310-263 Gold river, CA 95670

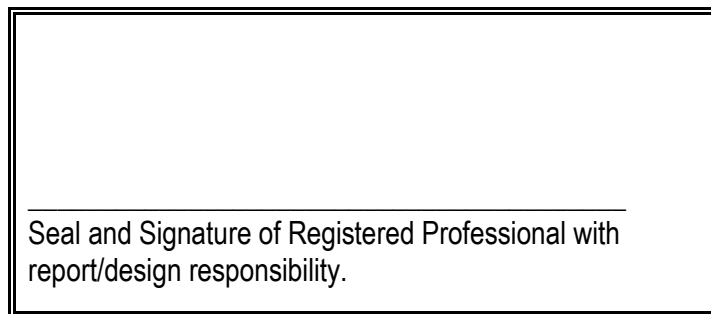
Email Address (for Insurance Update Requests) executivedirector@50corridor.com

Any written notice to City shall be sent to:

Drew Hart
Senior Transportation Planner, Public Works Department
City of Rancho Cordova

2729 Prospect Park Drive
Rancho Cordova, CA 95670
916.851.8710 or dhart@cityofranchocordova.org

- 10.11 Professional Seal.** Where applicable in the determination of the Contract Administrator or when required by law, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.



- 10.12 Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit A, and the compensation schedule attached hereto and incorporated herein as Exhibit B, represents the entire and integrated agreement between City and Professional and supersedes all prior negotiations, representations, or agreements, either written or oral.
- 10.13 IRS Form W-9.** Professional shall complete and submit Internal Revenue Service Form W-9 to the City before execution of this Agreement. The City's Finance Director shall have authority to waive this requirement.

SIGNATURE PAGE FOLLOWING

WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first set forth above, which date shall be considered by the Parties to be the effective date of this Agreement.

CITY OF RANCHO CORDOVA

PROFESSIONAL

Micah Runner, City Manager

Cheryl Croshere, Executive Director

Date: _____

Date: _____

Attest:

Stacy Leitner, CMC, City Clerk

Date: _____

Approved as to Form:

Adam U. Lindgren, City Attorney

Date: _____

ITEM 13.5.

**ATTACHMENT 2
CONTRACT NO.: 2024-115**

**EXHIBIT A
SCOPE OF SERVICES**

ITEM 13.5.

**ATTACHMENT 2
CONTRACT NO.: 2024-115**

**EXHIBIT B
COMPENSATION SCHEDULE**



Exhibit A - Scope of Services

Background

The purpose of this memo is to outline the Transportation Demand Management (TDM) services that the 50 Corridor Transportation Management Association (TMA) proposes to provide to the City of Rancho Cordova in Transit Zones 1, 2, and 3. This memo is organized into three sections:

1. Background
2. Scope of Services
3. Cost Estimate

Rancho Cordova Transit Zones

Transit Zone 1

The boundaries of Transit Zone 1 and the former County Service Area 10 Benefit Zone 1 are congruent. Transit Zone 1 covers the Zinfandel Special Planning Area, which is generally located south of International Boulevard, north of Mather Boulevard, east of Femoyer Street, and West of the Folsom South Canal.

Transportation service fees are levied annually from property owners within the Transit Zone, and this funding is earmarked for transit shuttle and other transportation demand management services described in the CSA Formation Report and in conditions of development included in County Ordinance No SCZ 2000-018 and related planning documents, including a Transportation System Management Plan and AQ-15 Plan.

Transit Zone 2

The boundaries of Transit Zone 2 and the former County Service Agreement 10 Benefit Zone 2 are congruent. Transit Zone 2 covers the Sunrise Douglas Community Plan and SunRidge Specific Plan Areas, which are generally located south of Douglas Boulevard (plus a small triangular section adjoining to the north), north of Kiefer Boulevard, east of Sunrise Boulevard, and west of Grant Line Road. Transportation service fees are levied annually from property owners within the Transit Zone, and this funding is earmarked for transit shuttle and other transportation demand management services described in the CSA Formation Report and in conditions of development included in County Ordinance SCZ 2002-014 and related planning documents, including a Transportation System Management Plan and AQ-15 Plan. In particular, Transit Zone 2 has a targeted goal of 30% reduction in daily vehicle trips.

Transit Zone 3

Transit Zone 3 covers the Capital Village Area, which is generally located south of Disk Drive, north of International Drive, east of Zinfandel Drive, and west of Prospect Park Drive. Transportation service fees are levied annually from property owners within the Transit Zone, and this funding is earmarked for transit shuttle and other transportation demand management services.

50 TMA History

The 50 Corridor TMA was founded in 1994 as the Folsom-Rancho Cordova-El Dorado Transportation Management Association. In its 29-year history, it has served as a public private partnership delivering programs and innovative solutions that empower people to choose modes of transportation that enhance economic, environmental and public health. This includes serving as the exclusive TMA to six different residential communities:

1. Capital Village (City of Rancho Cordova)
2. Folsom Plan Area (City of Folsom)
3. North Vineyard Station Specific Plan Area (Unincorporated Sacramento County)
4. Rosemont (Pilot) Community (Unincorporated Sacramento County)
5. Sunrise Douglas Community Plan/SunRidge Specific Plan Areas (City of Rancho Cordova)
6. Zinfandel Special Planning Area (City of Rancho Cordova)

We also have member employers representing over 20,000 employees along the US-50 corridor and manage the Sacramento TMA, which represents over 90,000 employees within the City of Sacramento. To all of these constituents, we serve as a point of reference for new innovations and options in sustainable transportation, providing information, education, and direct services to help residents and workers choose sustainable modes of transportation.

50 TMA Approach

We provide information and strategies to help individuals assess their travel habits and identify those trips they can most conveniently shift to sustainable modes. We make these strategies broadly appealing so that everyone has an opportunity to shift their behavior and so that small changes by many people can create change at scale.

Our approach to TDM is backed by the latest research, including best practices, case studies, and academic literature. The gold standard reference for measuring trip reduction and VMT reduction effectiveness in our region is the Handbook for Analyzing Greenhouse Gas Emission Reductions, Assessing Climate Vulnerabilities, and Advancing Health and Equity, published in August 2021 by the Sacramento Air Quality Management District, among other government agencies. Estimates of VMT reduction effectiveness included in the Scope of Services below are taken from this resource, unless otherwise footnoted.

Scope of Services

The 50 Corridor Transportation Management Association will provide the City of Rancho Cordova the following scope of services for Transit Zones 1, 2, and 3 for July 2024 through June 2025. Costs include staff time per the billing rate summary, hard program costs, marketing, data purchase, and reporting. Marketing costs include: printing, postage, and ad-buys. Hard program costs include but are not limited to: subsidies, event expenses (food, rentals, vendor services), and incentives. These costs are estimates; funds may be reallocated between tasks and zones with approval from the City.

Task 1 - Sustainable Trips

Trip reduction programs have been shown to reduce VMT by between 4% and 26% depending on the level of reporting and penalties for missing trip reduction targets. Such programs include a standard suite of TDM strategies, including:

- Rideshare matching
- Discounted transit fare
- Encouragement and incentives for bicycling
- Vanpool coordination
- Guaranteed ride

Marketing alone to support such strategies has been shown to reduce VMT by up to 4%. In fact, a pilot carried out in Rancho Cordova in 2003-2004 achieved a 4% reduction in VMT, or about 160,000 miles per year, through individualized marketing to promote light rail as an alternative to driving.¹ Work completed towards this task will continue to take this pilot as inspiration and draw on best practices from other TMAs around the country.

Community-based travel planning is a related trip-reduction strategy that can be integrated with our marketing efforts. This might include sending maps to residents' homes that show transit routes and bikeways from their neighborhood to popular nearby destinations. Such community-based travel planning has been shown to reduce VMT by over 2%.

Work associated with this task would include the following:

- Provide incentives to residents and employees within the Transit Zones when they carpool, walk, bike, and take transit. May also include subsidies for vanpools, carsharing, or electric mobility, such as in-home electric vehicle chargers and electric-assist bicycles when those subsidies are determined to be the most effective emissions reduction strategy for a household.
- Provide guaranteed rides to support mode shift, including subsidized rides by Lyft/Uber, Yellow Cab and Enterprise Rental Car to support residents when they choose sustainable modes and need a ride.

¹ *Federal Transit Administration Individualized Marketing Demonstration Program*, 2006. Available at: https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/IMDP_Final_Report.pdf

- Marketing for sustainable trips incentive programs and guaranteed ride, as well as education around sustainable transportation options and community-based travel planning via direct mail, social media ads, email, events, and other marketing channels. New resident welcome packs and coordination with local real estate agents and developer staff. This task also includes staff time to administer incentives, guaranteed ride, and develop and carry out related marketing campaigns.

Task 2 - Active Transportation Events

Reducing barriers to bicycling has been shown to reduce VMT by over 4%. Work associated with this task would include the following:

- Bicycle tune-ups, family-friendly bike rides, bike safety and education workshops, ebike demonstrations and test-rides, and/or ebike conversion workshops to encourage bicycling for public health, convert recreational riders into active transportation cyclists, and empower riders to make more trips by bicycling.
- Support and promote May is Bike Month through Love to Ride online platform and in-person events.
- Marketing for active transportation events and education around active transportation options via direct mail, social media ads, email, and other marketing channels.
- Staff time to plan and carry out active transportation events and to develop and carry out related marketing campaigns.

Task 3 - Smart Routes to School

School pools and smart routes to school programs do not have quantified VMT benefits, according to the *Handbook for Analyzing Greenhouse Gas Emission Reductions*, but the Handbook does include the strategies as options that may have co-benefits when combined with other VMT reduction strategies. It also means there simply may not be enough research to support a quantified VMT reduction.

Work associated with this task would include the following:

- Continue trip tracking program at Robert J. McGarvey Elementary School, using Active4.me barcode scanning technology, 6th grade student leader volunteers, and parent volunteers. Support the program with prizes, such as books and ice cream parties.
- Renew programming at Sunrise Elementary School, building capacity with parent volunteers and school staff. The 50 TMA worked at Sunrise Elementary for many years before the pandemic. School staff and parents involved in the Parent Faculty Organization are excited to get the program back up and running. This may include using Active4.me barcode scanning technology and/or friendly competition with McGarvey Elementary, which is down the road.
- Support and organize bicycling education and safety programs at McGarvey and Sunrise Elementary Schools, including events to support Clean Air Day and May is Bike Month.

Task 4 - Project Management

Work associated with this task would include staff time to complete monthly invoices and periodic reports to City staff and/or City Council.



Exhibit B - Cost Estimate

Cost Estimate

	Zone 1 Zinfandel/ Stone Creek	Zone 2 Anatolia	Zone 3 Capital Village	Total
Task 1 - Sustainable Trips	\$15,000	\$43,000	\$13,000	\$71,000
Task 2 - Active Transportation Events	\$22,000	\$27,000	\$17,000	\$66,000
Task 3 - Smart Routes to School	\$0	\$20,000	\$0	\$20,000
Task 4 - Project Management	\$5,000	\$6,000	\$5,000	\$16,000
Total Budgeted	\$42,000	\$96,000	\$35,000	\$173,000
Number of Households	1,706	6,734	1,065	9,505
Cost per Household	\$25	\$14	\$33	\$18

Billing Rate Summary

Staff Position	Hourly Rate	Hourly Pay Range
Executive Director	\$175	\$50 - \$60
Part Time Staff (without benefits)	Actual hourly wage x 2	\$20 - \$50
Full Time Staff (with benefits)	Actual hourly wage x 2.5	\$25 - \$50

MEMORANDUM



ITEM 13.6.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Edgar Medina, Principal Engineer
SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2021-336-03 TO INCREASE THE CONTRACT AMOUNT BY \$69,838.24 TO AN AMOUNT NOT TO EXCEED \$179,700.99 WITH DEWBERRY ENGINEERS, INC. FOR DESIGN SERVICES FOR THE MATHER FIELD ROAD ENHANCEMENTS PROJECT**

RECOMMENDATION

Adopt the Resolution

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to execute Contract Amendment No. 2021-336-03 to increase the Contract amount by \$69,838.24 to an amount not to exceed \$179,700.99 with Dewberry Engineers Inc. for Design Services for the Mather Field Road Enhancements Project.

BACKGROUND

The City has identified Mather Field Road as a key entry point and corridor for the City and over the past several years has invested heavily in upgrading the roadway infrastructure to current standards. The City is completing the current phase of construction that rehabilitated Mather Field Road from Folsom Boulevard to International Drive.

In 2022 and in alignment with the rehabilitation project, City Council approved Community Enhancement and Investment Funds and American Rescue Plan Act funds to design and construct the Mather Field Road Enhancement Project. This project is intended to improve the aesthetic on certain elements within the corridor that were not part of the rehabilitation project.

The enhancement project includes converting the California Department of Transportation's (Caltrans) fence to a concrete sound wall on the north side of U.S. 50, upgrade the landscaping and hardscaping near the westbound offramp lanes, upgrade the aesthetic wall treatment along the east side of Mather Field, replace the pedestrian fencing along the overpass structure over U.S. 50 and also includes a design for a pergola entry wall feature at Croydon Drive.

The City utilized its professional services on-call list and selected Dewberry Engineers, Inc. to

assist in developing the project design and associated coordination with Caltrans. The proposed contract amendment is a result of the extensive coordination with Caltrans regarding the bridge structure attachments and the soundwall foundation along the property line. Contract Amendment No. 2021-336-03 will allow staff to complete the final design of the enhancements and continue the extensive coordination with Catrans to obtain their approval.

The preliminary schedule for completion of final design and approvals is Winter 2025 with an anticipated construction start in Spring/Summer 2025.

FISCAL IMPACT AND FUNDING SOURCE

Funding for Mather Field Road Enhancements Projects consists of Community Enhancement & Investment Funds, American Rescue Plan Act Funds and Infrastructure Replacement Funds. There is no impact on the City's General Fund.

This project is included in the City's current approved Capital Improvement Plan and in the 2024/25 budget.

ATTACHMENT(S)

1. Resolution
2. Contract Amendment No. 2021-336-03

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2021-336-03 TO INCREASE THE CONTRACT AMOUNT BY \$69,838.24 TO AN AMOUNT NOT TO EXCEED \$179,700.99 WITH DEWBERRY ENGINEERS, INC. FOR ENGINEERING DESIGN SERVICES FOR THE MATHER FIELD ROAD ENHANCEMENTS PROJECT, CP22-2233.

WHEREAS, the Public Works Department employs the assistance of qualified consultants for engineering design services in order to provide flexibility to adapt to the variable Capital Improvement Program demands; and

WHEREAS, on December 2, 2021, the City approved Contract No. 2021-336 with Dewberry Engineers, Inc. in the amount of \$79,892.36 for engineering design services for Mather Field Road Enhancements Project, CP22-2233; and

WHEREAS, on December 1, 2023, the City approved Contract No. 2021-336-01 with Dewberry Engineers, Inc. to extend the contract term to June 30, 2025; and

WHEREAS, on January 16, 2024, City Council approved Contract No. 2021-336-02 with Dewberry Engineers, Inc. to increase the contract amount by \$29,970.39 to an amount not to exceed \$109,862.75 for engineering design services for the project; and

WHEREAS, the proposed contract amendment Contract No. 2021-336-03 with Dewberry Engineers, Inc. would increase the contract amount by \$69,838.24 to an amount not to exceed \$179,700.99 for final engineering design services and Caltrans coordination for the project; and

WHEREAS, funding for Mather Field Road Enhancements Project consists of Community Enhancement & Investment Funds, American Rescue Plan Act Funds and Infrastructure Replacement Funds. There are no impacts on the City's General Fund.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract No. 2021-336-03 to increase the contract amount by \$69,838.24 to an amount not to exceed \$179,700.99 with Dewberry Engineers, Inc. for engineering design services for the Mather Field Road Enhancements Project, CP22-2233 in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ITEM 13.6.

ATTACHMENT 1

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

August 7, 2024

Mr. Edgar Medina
Rancho Cordova Department of Public Works
2729 Prospect Park Drive
Rancho Cordova, CA 95670

SUBJECT: Mather Field Road Enhancement Project - Request for Contract Amendment #3

Dear Edgar,

As discussed, Dewberry is requesting an amendment to our contract for preparing the pergola design and adjusting the soundwall design for the Mather Field Road Enhancement project.

The City requested a pergola system to be added at the intersection of Mather Field Road and Croydon Way. The pergola design includes concept development and review, layout, structural analysis and detailing with draft and final design deliverables. Pergola design will be incorporated into overall plan set.

The City requested widening of sidewalk within the limits of the Mather Field Road and Croydon Way improvement limits. The sidewalk will include a concept submittal approved by the City, and draft and final design deliverables. The sidewalk design will be incorporated into the overall plan set.

As a condition of Caltrans encroachment permit review, the proposed Soundwall No. 1 foundation will be modified to best fit closer to Caltrans right of way. The soundwall foundation modification includes changes to layout, details, profile check, and minor revisions per County and Caltrans comments.

Dewberry performed additional work to complete the barrier detail design and coordination to obtain Caltrans approval.

The total estimated not to exceed amount of these services is \$69,838.24 and brings our total Not to Exceed contract amount to \$179,700.99. These additional services will be billed on a time and materials basis at our current 2024 rates.

Please let me know if you have any questions or comments about this proposal and thank you again for the opportunity to serve the City of Rancho Cordova.

Sincerely,

Dewberry Engineers Inc.



Jose Silva, P.E.
Project Manager/Vice President

Mather Field Road Enhancements**City of Rancho Cordova****Attachment A: Amendment 1 Free****8/7/2024**

		Dewberry		Atlas Lab Inc.		TOTAL	
		HOURS	COST	HOURS	COST	HOURS	COST
1.0 Project Management							
1.1	Project Management/Coordination	8	\$1,972.00			8	\$1,972
1.2	Design Coordination/Meetings						
1.3	Quality Assurance/Quality Control						
1.4	Public Outreach Support						
1.5	Caltrans Coordination/Grant Support						
Total Task 1		8	\$1,972.00			8	\$1,972
Subtotal Phase 1		8	\$1,972.00			8	\$1,972.00
2.0 Preliminary Engineering and Environmental							
2.1	Research and Field Investigation						
2.2	Design Memo and Aesthetic Renderings						
2.3	Limited Topographic Survey						
Total Task 2							
Subtotal Task 2							
3.0 PS&E Activities							
3.1	Utility Coordination and Right of Way Coordination						
3.2	First Submittal of Plans and Estimate (60%)						
3.3	Second Submittal of Plans, Specs and Estimate (90%)	106	\$18,342.07			106	\$18,342
3.4	Final Submittal of Plans, Specs and Estimate (100%)	174	\$29,926.18			174	\$29,926
3.5	Structures Fence/Barrier Design	38	\$5,899.96			38	\$5,900
3.6	Pergola Design	50	\$8,958.03	24	\$3,240.00	74	\$12,198
Total Task 3		368	\$63,126.24	24	\$3,240.00	392	\$66,366
Subtotal Task 3		368	\$63,126.24	24	\$3,240.00	392	\$66,366.24
4.0 Bidding & Construction Assistance							
4.1	Bidding Services						
4.2	Services (Design Support) During Construction						
Total Task 4							
Subtotal Task 4							
TOTAL DIRECT LABOR HOURS		376	\$65,098.24	24	\$3,240.00	400	\$68,338.24
TOTAL OTHER DIRECT COST				\$1,500.00		\$1,500.00	
TOTAL PROJECT COST		\$65,098.24		\$4,740.00		\$69,838.24	

Mather Field Road Enhancements
City of Rancho Cordova



Dewberry Engineers Inc.

Prime

Attachment A: Amendment 1 Free

		Loaded Rate:	P/C/PM, Matthew Satow	Project Engineer, Kerwin Li	Senior Engineer, Range A, To Be Determined	Engineer, Range B, To Be Determined	Senior CAD Designer, To Be Determined	TASK HOURS	ESCALATION	TASK COSTS
Task Number	Task Name									
1.0	Project Management									
1.1	Project Management/Coordination		4	4				8		\$1,972.00
1.2	Design Coordination/Meetings									
1.3	Quality Assurance/Quality Control									
1.4	Public Outreach Support									
1.5	Caltrans Coordination/Grant Support									
	Total Task 1		4	4				8		\$1,972.00
Subtotal Phase 1			4	4				8		\$1,972.00
2.0	Preliminary Engineering and Environmental									
2.1	Research and Field Investigation									
2.2	Design Memo and Aesthetic Renderings									
2.3	Limited Topographic Survey									
	Total Task 2									
Subtotal Task 2										
3.0	PS&E Activities									
3.1	Utility Coordination and Right of Way Coordination									
3.2	First Submittal of Plans and Estimate (60%)									
3.3	Second Submittal of Plans, Specs and Estimate (90%)		2	24	40	40		106		\$18,342.07
3.4	Final Submittal of Plans, Specs and Estimate (100%)		2	32	80	60		174		\$29,926.18
3.5	Structures Fence/Barrier Design				8	30		38		\$5,899.96
3.6	Pergola Design		2	16	16	16		50		\$8,958.03
	Total Task 3		6	72	144	146		368		\$63,126.24
Subtotal Task 3			6	72	144	146		368		\$63,126.24
4.0	Bidding & Construction Assistance									
4.1	Bidding Services									
4.2	Services (Design Support) During Construction									
	Total Task 4									
Subtotal Task 4										
TOTAL DIRECT LABOR HOURS			10	76	144	146		376		\$65,098.24
TOTAL PROJECT COST									\$65,098.24	

Mather Field Road Enhancements

City of Rancho Cordova

Atlas Lab Inc.
Landscape Design

Attachment A: Amendment 1 Free

		Principal	Project Manager	Senior Designer	Designer	Support Staff	TASK HOURS	TASK COSTS
		\$185.00	\$160.00	\$130.00	\$110.00	\$85.00		
Task Number	Task Name							
1.0	Project Management							
	1.1 Project Management/Coordination							
	1.2 Design Coordination/Meetings							
	1.3 Quality Assurance/Quality Control							
	1.4 Public Outreach Support							
	1.5 Caltrans Coordination/Grant Support							
	Total Task 1							
Task 1	Subtotal Phase 1							
2.0	Preliminary Engineering and Environmental							
	2.1 Research and Field Investigation							
	2.2 Design Memo and Aesthetic Renderings							
	2.3 Limited Topographic Survey							
	Total Task 2							
Task 2	Subtotal Task 2							
3.0	PS&E Activities							
	3.1 Utility Coordination and Right of Way Coordination							
	3.2 First Submittal of Plans and Estimate (60%)							
	3.3 Second Submittal of Plans, Specs and Estimate (90%)							
	3.4 Final Submittal of Plans, Specs and Estimate (100%)							
	3.5 Structures Fence/Barrier Design							
	3.6 Pergola Design	8			16		24	\$3,240.00
	Total Task 3	8			16		24	\$3,240.00
Task 3	Subtotal Task 3	8			16		24	\$3,240.00
4.0	Bidding & Construction Assistance							
	4.1 Bidding Services							
	4.2 Services (Design Support) During Construction							
	Total Task 4							
Task 4	Subtotal Task 4							
TOTAL DIRECT LABOR HOURS		8			16		24	\$3,240.00
OTHER DIRECT COSTS (see attached sheet)								\$1,500.00
TOTAL PROJECT COST								\$4,740.00

ITEM 13.6.

Local Assistance Procedures Manual

ATTACHMENT 2

EXHIBIT 10-H2

Cost Proposal

EXHIBIT 10-H2 COST PROPOSAL FORM 2 OF 3

SPECIFIC RATE OF COMPENSATION (USE FOR ON-CALL OR AS-NEEDED CONTRACTS)
(CONSTRUCTION ENGINEERING AND INSPECTION CONTRACTS)

Consultant Atlas Lab Inc. ☐ Prime Consultant ☒ Subconsultant
Project No. 0 Contract No. TBD Date 8/7/2024

SCHEDULE OF OTHER DIRECT COST ITEMS				
PRIME CONSULTANT				
DESCRIPTION OF ITEMS	Quantity	Unit	Unit Cost	Total
Outside Vendor Printing & Reproduction (Note 5)	0.00	EA	\$0.00	\$0.00
U.S. Mail	0.00	EA	\$0.00	\$0.00
Overnight Mail Service	0.00	EA	\$0.00	\$0.00
Personal Vehicle	0.00	Mile	\$0.00	\$0.00
Per Diem	0.00	Day	\$0.00	\$0.00
Permit Fees	0.00	EA	\$0.00	\$0.00
Structural Engineer	1.00	LS	\$1,500.00	\$1,500.00
0	0.00	0.00	\$0.00	\$0.00
0	0.00	0.00	\$0.00	\$0.00
0	0.00	0.00	\$0.00	\$0.00
3rd Tier Subconsultant				Total ODC's
				\$1,500.00
Subconsultant 1:				
Subconsultant 2:				
Subconsultant 3:				
Subconsultant 4:				
Subconsultant 5:				
Subconsultant 6:				
Subconsultant 7:				
Subconsultant 8:				
				Total Subconsultants
				\$1,500.00

Note: Add Additional pages if necessary.

NOTES:

1. List other direct cost items with estimated costs. These costs should be competitive in their respective industries and supported with appropriate documentation.
2. Proposed ODC items should be consistently billed regardless of client and contract type.
3. Items when incurred for the same purpose, in like circumstance, should not be included in any indirect cost pool or in the overhead rate.
4. Items such as special tooling, will be reimbursed at actual cost with supporting documentation (invoice).
5. Items listed above that would be considered "tools of the trade" are not reimbursable as other direct cost.
6. Travel related costs should be pre-approved by the contracting agency and shall not exceed current State Department of Personnel Administration rules.
7. If mileage is claimed, the rate should be properly supported by the consultant's calculation of their actual costs for company vehicles. In addition, the miles claimed should be supported by mileage logs.
8. If a consultant proposes rental costs for a vehicle, the company must demonstrate that this is its standard procedure for all of their contracts and that they do not own any vehicles that could be used for the same purpose.
9. The cost proposal format shall not be amended. All costs must comply with the Federal cost principles.
10. Add additional pages if necessary.
11. Subconsultants must provide their own cost proposals

January 2018

MEMORANDUM



ITEM 13.7.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Kim Juran, Administrative Services Director
SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH RANCHO CORDOVA FOOD LOCKER FOR CAPACITY-BUILDING SERVICES IN AN AMOUNT NOT TO EXCEED \$350,000 OF AMERICAN RESCUE PLAN ACT FUNDING**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to execute a contract with the Rancho Cordova Food Locker for capacity-building services in an amount not to exceed \$350,000 over the next two years with American Rescue Plan Act funding.

BACKGROUND

The Rancho Cordova Food Locker (RCFL) became an official 501c3 non-profit entity in 2020. In 2021, with the support of \$350,000 of American Rescue Plan Act (ARPA) funds from the City, RCFL embarked on a feasibility study to better understand how the organization could expand and grow services to the community. Since then, RCFL has hired an executive director and made strides towards addressing the recommendations from the feasibility study, including the recent acquisition of a building and adjacent land on Don Juan Drive in Rancho Cordova that will become the future home of the Community Food Hub. The Community Food Hub model will include expanded hours, a "people's choice model" for food distribution, a resource/referral center, expanded food storage and collaborative space for partner organizations and programs.

The RCFL requested continued financial support from the City of Rancho Cordova during the Fiscal Year 2024-25 Community Enhancement and Investment Fund grant process as they begin construction and operation of the new Community Food Hub. At that time, staff made the recommendation to fund RCFL for an additional two years with the use of American Rescue Plan Act Funds. The Resolution would authorize the City Manager to execute a contract with the Rancho Cordova Food Locker for capacity-building services in an amount not to exceed \$350,000 over the next two years.

FISCAL IMPACT AND FUNDING SOURCE

Funding in the amount of \$350,000 for the Rancho Cordova Food Locker is available with the use of American Rescue Plan Act funds.

ATTACHMENT(S)

1. Resolution
2. Rancho Cordova Food Locker Funding Agreement Fiscal Year 24-26

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH THE RANCHO CORDOVA FOOD LOCKER FOR CAPACITY BUILDING SERVICES FOR AN AMOUNT NOT TO EXCEED \$350,000 OF AMERICAN RESCUE PLAN ACT FUNDING

WHEREAS, the City has previously allocated American Rescue Plan Act funds to the Rancho Cordova Food Locker for the purpose of hiring an executive director and to conduct a feasibility study to better understand how the organization could expand and grow services to the community; and

WHEREAS, since that time, Rancho Cordova Food Locker has hired an executive director and made strides towards addressing the recommendations from the feasibility study, including the recent acquisition of a building and adjacent land on Don Juan Drive in Rancho Cordova that will become the future home of the Community Food Hub; and

WHEREAS, the Community Food Hub model will include expanded hours, a "people's choice model" for food distribution, a resource/referral center, expanded food storage and collaborative space for partner organizations and programs; and

WHEREAS, the Rancho Cordova Food Locker requested continued financial support from the City of Rancho Cordova during the Fiscal Year 2024-25 Community Enhancement and Investment Fund grant process as they begin construction and operation of the new Community Food Hub; and

WHEREAS, staff made the recommendation to fund the Rancho Cordova Food Locker for an additional two years with the use of American Rescue Plan Act Funds.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to Execute a Contract with the Rancho Cordova Food Locker for capacity building services in an amount not to exceed \$350,000 of American Rescue Plan Act Funding.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ITEM 13.7.

ATTACHMENT 1

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

AGREEMENT BETWEEN CITY OF RANCHO CORDOVA
AND RANCHO CORDOVA FOOD LOCKER
FOR USE OF GRANTEE FUNDS

This Agreement (this “Agreement”) is entered into by and between the City of Rancho Cordova, a California municipal corporation (“Grantee”), and Rancho Cordova Food Locker, a California 501(c)(3) nonprofit charitable corporation (“Subrecipient”) as of July 1, 2024.

Whereas, the Grantee has applied for and received funds from the United States Government under Public Law No: 117-2 (3/11/2021) American Rescue Plan Act of 2021 (ARPA) providing additional relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, non-profits, individuals, and businesses; and

Whereas, Grantee has allocated American Rescue Plan Act funds to Subrecipient for the purpose of hiring an executive director, which will benefit the City of Rancho Cordova and its residents by allowing Subrecipient to continue to improve its program to store and distribute food to the hungry, including families with children, in the City of Rancho Cordova; and

Grantee and Subrecipient agree as follows:

1. Programs and Services. Subrecipient will provide the services described in Exhibit A, entitled “Scope of Services.”
2. Term. The term (the “Term”) of this Agreement is set forth in Exhibit A.
3. Funding and Use of Funds. Grantee has allocated funds to Subrecipient in the amount of Three Hundred and Fifty Thousand Dollars (\$350,000). The funds shall be disbursed to Subrecipient as set forth in Exhibit A and shall be used by Subrecipient solely for the purposes, and subject to the terms, set forth in Exhibit A.
 - a. Failure to use the funds for the purposes described in Exhibit A and pursuant to the terms of this Agreement shall be considered a material breach of this Agreement. Subrecipient shall reimburse Grantee for such funds and may be required to reimburse Grantee for all funds allocated.
 - b. Minor changes in the use of funds may be approved in writing by the City Manager or his or her designee. “Minor” means a change of use for no more than thirty percent (30%) of the funds allocated to Provider, or a change which does not alter the core objectives of the service provided with the funds.
4. Unexpended Funds. If any funds advanced to Subrecipient remain unexpended upon the expiration of the term of this Agreement, Subrecipient shall return the unexpended funds to Grantee within thirty (30) days of the expiration date of the Agreement.

5. Timeliness. Grantees will have sixty (60) days following the receipt of their grant funding Agreement to provide the required insurance documents and IRS Form W-9 to the City needed to execute the Agreement. This is being done to help mitigate delay of the project and/or the inability to complete the project during the proposed Term.

6. Maintenance and Use. [INTENTIONALLY OMITTED]

7. Documents, Reports and Records.

7.1 Record Retention. Subrecipient shall always maintain a complete and current set of financial and statistical records of all its activities which shall clearly reflect the application and use of the funds received from Grantee. All expenditures of the funds granted pursuant to this Agreement must be only for the items set forth in Exhibit A hereto and must be documented by receipts, cancelled checks, credit card statements, or other evidence acceptable to Grantee, which clearly document the amount and purpose of the expenditure. Expenditures for which there is no documentation are not eligible for funding under this Agreement.

7.2 Inspection of Records. All records required to be retained pursuant to Section 7.1 shall be subject to inspection or audit by Grantee at any reasonable time during the normal and usual business hours of Subrecipient. Recognizing, however, that Subrecipient may from time-to-time render services to recipients that are personal and confidential in nature, Grantee will always maintain that confidentiality and will not require a public record to be made or provided that would serve to violate the confidentiality requirements of Subrecipient. Any inspection or audit shall be made by Grantee's Finance Director, or a designee of the Finance Director.

7.3 Required Reports. Subrecipient shall file Exhibit B, "Report Of Use of Grantee Funds," with the Grantee on or before the dates set forth on Exhibit A. If payments of Grantee funds are to be distributed in more than one installment, distribution of the second and any subsequent distributions will not be made until any required reports have been filed and approved by the Grantee Manager or his or her designee. Subrecipient shall file Exhibit C, "Outcomes Report," with Grantee on or before the date set forth on Exhibit A. Subrecipient shall file the Reports with the Grantee as set forth in Section 14, Notices, below.

8. Non-Discrimination. Subrecipient agrees that in the performance of this Agreement and in the provision of any services funded in whole or in part by the grant made by Grantee to Subrecipient pursuant to this Agreement, Subrecipient shall not discriminate against any employee, recipient of Subrecipient's services, or any other person, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, gender, or sexual orientation. In the event that Subrecipient is a religious organization, Subrecipient shall also not condition receipt of any of the services funded by the grant made pursuant to this Agreement upon participation in any religious instruction or service.

9. Indemnification. Subrecipient shall indemnify, defend with counsel selected by the Grantee, and hold harmless the Grantee and its officials, officers, employees, agents, and volunteers from and against any and all losses, liability, claims, suits, actions, damages, and

causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct or negligent acts or omissions of Subrecipient or its employees, subcontractors, volunteers, or agents, by acts for which they could be held strictly liable, or by the quality or character of their work. The foregoing obligation of Subrecipient shall not apply when (1) the injury, loss of life, damage to property, or violation of law arises wholly from the gross negligence or willful misconduct of the Grantee or its officers, employees, agents, or volunteers and (2) the actions of Subrecipient or its employees, subcontractor, or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law. It is understood that the duty of Subrecipient to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by Grantee of insurance certificates and endorsements required under this Agreement does not relieve Subrecipient from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether such insurance policies shall have been determined to apply. By execution of this Agreement, Subrecipient acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

10. Insurance. Subrecipient shall comply with the insurance requirements contained in Exhibit D, "Insurance Requirements," and shall procure, at its own cost and expense all insurance coverages listed in Exhibit D before commencing services, projects, or programs with allocated Grantee funds. Subrecipient shall provide proof of such coverage, including certificates of insurance and endorsements, prior to receiving Grantee funds.

11. Attribution. Provider shall include the following language in all printed materials or electronic communications promoting or describing the programs and services to be provided pursuant to this Agreement: "Supported in part by the City of Rancho Cordova." That language or use of the City of Rancho Cordova's logo shall be in proportional size to the total area of the printed material. If the funds provided herein are used to build or install a structure or improvement to property or a building, including, but not limited to, building improvements, playground or sports facilities, or art installations, or is used to fund the purchase of a vehicle on which signage will be placed, Provider shall include the attribution noted above on a permanent sign located at the site of the project or the signage located on the vehicle.

Provider hereby acknowledges and agrees to attribute funding of the Rancho Cordova Food Locker as described in paragraph 11.

Initial

12. Subrecipient Not an Agent. Except as Grantee may specify in writing, Subrecipient shall have no authority, express or implied, to act on behalf of Grantee in any capacity whatsoever as an agent. Subrecipient shall have no authority, express or implied, pursuant to this Agreement to bind Grantee to any obligation whatsoever.

13. No Implied Waiver of Breach. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

14. Notices. Any approval, document or other notice which either party may desire to give to the other party under this Agreement must be in writing and may be given by first class mail, postage prepaid, or reputable overnight delivery service or personal delivery addressed to the party to whom the notice is directed as set forth below, or at any other address as that party may later designate:

Grantee: City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, California 95670
Attn: City Manager

To Subrecipient: Rancho Cordova Food Locker
10497 Coloma Road
Rancho Cordova, California 95670

Any written notice, demand or communication shall be deemed received immediately if delivered by hand or upon the third day from the date it is postmarked if delivered by first class, registered or certified mail.

15. Interpretation. This Agreement will be performed entirely within California and shall be construed in accordance with the laws of the State of California and any action to enforce the terms of this Agreement must be brought in the County of Sacramento, State of California.

16. Attorneys' Fees. In the event any proceeding or action is brought in connection with the enforcement of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs, including those on appeal.

17. Amendments. The parties may amend this agreement only by a writing signed by all parties.

18. Integration. This Agreement, including Exhibits A, B, C, and D, attached hereto, and incorporated herein, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

19. IRS Form W-9. Subrecipient shall complete and submit Internal Revenue Form W-9 to the Grantee before execution of this Agreement. The Grantee's Finance Director shall have the ability to waive this requirement.

Signatures on following page.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first set forth above, which date shall be considered by the Parties to be the effective date of this Agreement.

GRANTEE/City of Rancho Cordova:

SUBRECIPIENT/Rancho Cordova HART:

Micah Runner
City Manager

Carrie Johnson
Executive Director

Date: _____

Date: _____

Attest:

Stacy Leitner, CMC
City Clerk

Date: _____

Approved as to Form:

Adam U. Lindgren, Grantee Attorney

EXHIBIT A
SCOPE OF SERVICES

Address: 10497 Coloma Road, Rancho Cordova, CA 95670

Telephone: 916-837-5431

Email: carrie@ranchocordovafoodlocker.org

Contact Person/Title: Carrie Johnson / Executive Director

Funding Allocation: \$350,000

Term: July 1, 2024 – June 30, 2026

1. Services to be Provided: The Subrecipient will be responsible for administering the Project in a manner satisfactory to the Grantee and consistent with any standards required as a condition of providing these funds. Such Project will include the following activities: Subrecipient shall use the grant funds to hire an Executive Director and for additional contract needs, such as executive coaching and consultancy for Board of Directors and/or Rancho Cordova Food Locker (RCFL) staff.

2. Units of Service to be Provided: See above.

3. Use of Funds: Subrecipient may use the funds for the purposes and in the manner set forth below:

\$280,000 Executive Director

\$70,000 Additional contract needs, such as executive coaching and consultancy for Board of Directors and/or Rancho Cordova Food Locker staff

\$350,000 Total

a. The amounts listed above are estimates of the expenditures and may vary. However, the amount may not vary by more than thirty percent (30%) (with City Manager approval) unless the Agreement is amended. In no event shall the City of Rancho Cordova's total distribution of funds to Subrecipient under the Agreement exceed the total allocation shown above.

b. Unexpended Funds. If any funds advanced to Subrecipient remain unexpended upon the expiration of the term of this Agreement, Subrecipient shall return the unexpended funds to Grantee within thirty (30) days of the expiration date of the Agreement.

c. In the event that the costs to perform the items of work set forth herein exceed the amount of funds granted to Subrecipient, Subrecipient shall be responsible for the payment of all costs in excess of the funds granted.

d. **Prevailing Wages.** To the extent required by law, Subrecipient and all of the Subrecipient's subcontractors shall comply with California Health and Safety Code Section 33422.1, and shall comply with California Labor Code Section 1770 et seq. and all regulations adopted pursuant thereto (referred to herein as, "**Prevailing Wage Laws**"), and be responsible for carrying out the requirements of such provisions. The Subrecipient shall, and hereby agrees to, unconditionally indemnify, reimburse, defend, protect and hold harmless the Grantee and its elective and appointive boards, commissions, officers, agents, attorneys, consultants and employees, and all of their respective successors and assigns, from and against any and all claims, demands, suits and actions at law or in equity, and losses, liabilities, expenses, penalties, fines, orders, judgments, injunctive or other relief, and costs and damages of every kind, nature and description (including but not limited to attorneys' fees and court costs; with counsel reasonably acceptable to the Grantee), and administrative, enforcement or judicial proceedings, whether known or unknown, and which directly or indirectly, in whole or in part, are caused by, arise from, or relate to, or are alleged to be caused by, arise from, or relate to, the payment or requirement of payment of prevailing wages or the requirement of competitive bidding in the construction of the Project, the failure to comply with any state or federal labor laws, regulations or standards in connection with this Agreement, including but not limited to California Labor Code Section 1770 et seq. and the Prevailing Wage Laws, or any act or omission of the Grantee or the Subrecipient related to this Agreement with respect to the payment or requirement of payment of prevailing wages or the requirement of competitive bidding, whether or not any insurance policies shall have been determined to be applicable to any such claims, demands, suits, actions, losses, liabilities, expenses, penalties, fines, orders, judgments, injunctive or other relief, costs, damages, or administrative, enforcement or judicial proceedings. It is further agreed that the Grantee does not, and shall not, waive any rights against the Subrecipient which they may have by reason of this indemnity and hold harmless agreement because of the acceptance by the Grantee, or the deposit with the Grantee by the Subrecipient, of any of the insurance policies described in this Agreement.

4. Eligibility Criteria for Qualification of Recipients for Services: N/A

Subrecipient shall keep documentation confirming eligibility requirements were met by recipients.

5. Allocation and Payment of Funds: Grantee shall distribute the funds to Subrecipient as follows: Grantee shall pay Subrecipient for the items set forth in Section 3, above, in four (4) equal installments with the first to be paid upon execution of this Agreement, the second on or before July 1, 2025. The second installment shall only be paid upon the Grantee's verification of compliance with all terms and conditions including receipt of reports associated with this agreement applicable to Fiscal Year 2024-2025.

In the event that any Report for Use of Grantee Funds and/or Outcomes Report which is due to be filed prior to the date upon which a distribution is otherwise due, has not been timely filed, Grantee shall not be obligated to make any additional distributions based on the submission of invoices until two (2) weeks after the date on which the delinquent reports are

received by Grantee and have been reviewed and been determined to comply with the requirements of this Agreement.

All requests for the payment of funds shall be due to Grantee by the termination date of this Agreement. The Grantee acknowledges, however, that there may be circumstances when Subrecipient may be unable to do so because it may not yet have received an invoice from a vendor prior to that date. In that case Subrecipient may submit a final request for payment within sixty (60) days after the termination date of the Agreement. Grantee shall not be required to make any payments based on requests submitted more than sixty (60) days after the termination date.

Subrecipient hereby acknowledges and agrees to the conditions of allocation and payment of funds as described in paragraph 5.

Initial

6. Reports: Subrecipient shall file the following reports (each a “**Report**” and collectively the “**Reports**”) with Grantee on the dates set forth below:

6.1 Report of Use of Grantee Funds: December 31, 2024, June 30, 2025, December 31, 2025, and June 30, 2026. The Reports shall include copies of documentation for all expenditures of the funds granted pursuant to this Agreement. Such documentation may include receipts, cancelled checks, credit card statements, or other evidence acceptable to Grantee, and must clearly document the amount and purpose of the expenditure. Expenditures which are not so documented are not eligible for funding under this Agreement.

6.2 Outcomes Report: December 31, 2024, June 30, 2025, December 31, 2025, and June 30, 2026. The Report shall describe the services and/or programs provided, number of participants or attendees, and include photographs.

Subrecipient hereby acknowledges and agrees to the reporting requirements set forth in paragraph 6.

Initial

EXHIBIT B

REPORT OF USE OF GRANTEE FUNDS

Address: 10497 Coloma Road, Rancho Cordova, CA 95670

Telephone: 916-837-5431

Email: carrie@ranchocordovafoodlocker.org

Contact Person/Title: Carrie Johnson / Executive Director

Funding Allocation: \$350,000

Term: July 1, 2024 – June 30, 2026

Report Accounting Period: July 1, 2024 through December 31, 2024 (Report 1), January 1, 2025 through June 30, 2025 (Report 2), July 1, 2025 through December 31, 2025 (Report 3), and January 1, 2026 through June 30, 2026 (Report 4)

Grantee funds received during reporting period:

Grantee funds expended during reporting period (please attach all receipts and proof of payments made using Grantee funds): *[this should include a total and what it was spent on, including any line items, if applicable, and attach receipts or proof of expenditures]*

Units of service provided during this period (if applicable):

Units of service provided to City of Rancho Cordova Residents during this period (if applicable):

The Report shall include copies of documentation for all expenditures of the funds granted pursuant to this Agreement. Such documentation may include receipts, cancelled checks, credit card statements, or other evidence acceptable to Grantee, and must clearly document the amount and purpose of the expenditure. Expenditures which are not so documented are not eligible for funding under this Agreement.

EXHIBIT C
OUTCOMES REPORT

Address: 10497 Coloma Road, Rancho Cordova, CA 95670

Telephone: 916-837-5431

Email: carrie@ranchocordovafoodlocker.org

Contact Person/Title: Carrie Johnson / Executive Director

Funding Allocation: \$350,000

Term: July 1, 2024 – June 30, 2026

Report Accounting Period: July 1, 2024 through December 31, 2024 (Report 1), January 1, 2025 through June 30, 2025 (Report 2), July 1, 2025 through December 31, 2025 (Report 3), and January 1, 2026 through June 30, 2026 (Report 4)

[Subrecipient should submit a narrative of any measurable outcomes achieved or goals met]

The Report shall describe the services and/or programs provided, number of participants or attendees, and include photographs.

EXHIBIT D

INSURANCE REQUIREMENTS

Before beginning any work under this Agreement, Subrecipient, at its own cost and expense, shall procure “occurrence coverage” insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the services hereunder by the Subrecipient and its agents, representatives, employees, volunteers, and subcontractors. Subrecipient shall provide proof satisfactory to Grantee of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the Grantee. Subrecipient shall maintain the insurance policies required by this section throughout the term of this Agreement. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution.

Grantee may approve reduced coverage amounts after review by the Finance Director and Grantee’s City Attorney.

Additionally, if insurance meeting all of the requirements set forth herein is provided directly by the Catholic Mutual Relief Society of America, Grantee may accept that insurance coverage in lieu of coverage provided directly by Subrecipient.

1. **Workers’ Compensation.** Subrecipient shall, at its sole cost and expense, maintain Statutory Workers’ Compensation Insurance and Employer’s Liability Insurance for any and all persons employed directly or indirectly by Subrecipient. The Statutory Workers’ Compensation Insurance and Employer’s Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Subrecipient may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Subrecipient, if a program of self-insurance is provided, shall waive all rights of subrogation against the Grantee and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

Subrecipient shall notify Grantee within fourteen (14) days of notification from Subrecipient’s insurer if such coverage is suspended, voided, or reduced in coverage or in limits.

The requirement to maintain Statutory Workers’ Compensation and Employer’s Liability Insurance shall be waived by the Grantee upon written verification that Subrecipient does not have any employees.

2. **General/Commercial Liability Insurance.**

2.1 **General requirements.** Subrecipient, at its own cost and expense, shall maintain commercial general liability or general liability insurance for the term of this Agreement in an

amount not less than ONE MILLION DOLLARS (\$1,000,000.00). The commercial general liability or general liability insurance shall be per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a commercial general or general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

2.2 Additional requirements. Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

a. Grantee and its officers, employees, agents, and volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Subrecipient, including the insured's general supervision of Subrecipient; products and completed operations of Subrecipient; premises owned, occupied, or used by Subrecipient; and automobiles owned, leased, or used by the Subrecipient. The coverage shall contain no special limitations on the scope of protection afforded to Grantee or its officers, employees, agents, or volunteers.

b. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

c. An endorsement must state that coverage is primary insurance with respect to the Grantee and its officers, officials, employees, and volunteers, and that no insurance or self-insurance maintained by the Grantee shall be called upon to contribute to a loss under the coverage.

d. Any failure of Subrecipient to comply with reporting provisions of the policy shall not affect coverage provided to Grantee and its officers, employees, agents, and volunteers.

e. An endorsement shall state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Grantee. Subrecipient shall notify Grantee within fourteen (14) days of notification from Subrecipient's insurer if such coverage is suspended, voided, or reduced in coverage or in limits.

2.3 Sexual Molestation and Abuse Coverage. [INTENTIONALLY OMITTED]

3. Automobile Liability Insurance.

3.1 General requirements. When applicable, Subrecipient, at its own cost and expense, shall maintain automobile liability insurance for the term of this Agreement in an

amount not less than ONE MILLION DOLLARS (\$1,000,000.00). The automobile liability insurance shall be per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If an automobile liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

3.2 **Minimum scope of coverage.** Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent edition), Code 1 (any auto). No endorsement shall be attached limiting the coverage.

3.3 **Additional requirements.** Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

a. Grantee and its officers, employees, agents, and volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Subrecipient, including the insured's general supervision of Subrecipient; products and completed operations of Subrecipient; premises owned, occupied, or used by Subrecipient; and automobiles owned, leased, or used by the Subrecipient. The coverage shall contain no special limitations on the scope of protection afforded to Grantee or its officers, employees, agents, or volunteers.

b. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

c. An endorsement must state that coverage is primary insurance with respect to the Grantee and its officers, officials, employees, and volunteers, and that no insurance or self-insurance maintained by the Grantee shall be called upon to contribute to a loss under the coverage.

d. Any failure of Subrecipient to comply with reporting provisions of the policy shall not affect coverage provided to Grantee and its officers, employees, agents, and volunteers.

4. **All Policies Requirements.**

4.1 **Verification of coverage.** Prior to beginning any work under this Agreement, Subrecipient shall furnish Grantee with certificates of insurance and with original endorsements effecting coverage required herein. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Grantee reserves the right to require complete, certified copies of all required insurance policies, at any time.

4.2 **Subcontractors.** Subrecipient shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.3 **Deductibles and Self-Insured Retentions.** Subrecipient shall disclose to and obtain the approval of Grantee for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

During the period covered by this Agreement, only upon the prior express written authorization of Contract Administrator, Subrecipient may increase such deductibles or self-insured retentions with respect to Grantee, its officers, employees, agents, and volunteers. The Contract Administrator may condition approval of an increase in deductible or self-insured retention levels with a requirement that Subrecipient procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

4.4 **Waiver of Subrogation.** Subrecipient hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Subrecipient agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the Subrecipient, its employees, agents, and subcontractors.

4.5 **Notice of Reduction in Coverage.** In the event that any coverage required by this section is reduced, limited, or materially affected in any other manner, Subrecipient shall provide written notice to Grantee at Subrecipient's earliest possible opportunity and in no case later than five (5) days after Subrecipient is notified of the change in coverage.

MEMORANDUM



ITEM 13.8.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Kim Juran, Administrative Services Director
SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH CORDOVA RECREATION AND PARK DISTRICT FOR THE CONSTRUCTION OF A DOG PARK AT WHITE ROCK PARK IN AN AMOUNT NOT TO EXCEED \$500,000 OF AMERICAN RESCUE PLAN ACT FUNDING**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to Execute a Memorandum of Understanding with Cordova Recreation and Parks District for the Construction of a Dog Park at White Rock Park in an Amount not to Exceed \$500,000 of American Rescue Plan Act Funding.

BACKGROUND

The City received \$15,588,333 in Coronavirus State and Local Fiscal Recovery Funds (also known as ARPA funding) and the City Council approved an initial allocation of these funds in June 2022. Of this allocation, the City set aside \$2.5 million for investment in neighborhoods disproportionately impacted by the COVID-19 pandemic (defined to be neighborhoods in the Qualified Census Tract) to promote improved health outcomes based on a community input process. In May 2023, the City initiated a survey for residents residing in the City's Qualified Census Tract requesting their input on identifying needs in the neighborhood and soliciting potential project ideas. Staff then presented the project ideas received in the survey for council feedback in September 2023 and followed up with a community meeting in November 2023, during which residents were given an opportunity to ask questions about project concepts and provide input. The outcome of this community input process are three proposed projects; installation of solar streetlights at major intersections in Cordova Meadows and Cordova Gardens, addition of traffic-calming measures in Cordova Meadows and Mills Park Terrace, and the construction of a dog park at White Rock Community Park.

The City and Cordova Parks and Recreation District staff collaborated to identify the best location for the construction of a dog park and determined White Rock Community Park as a location with both need and space available to accommodate a dog park. The Memorandum of Understanding (MOU) between the City of Rancho Cordova and the Cordova Parks and Recreation District would allocate \$500,000 of ARPA funding to CRPD for the design and

construction of the project. The proposed MOU was approved by the Cordova Parks and Recreation District Board at their regular meeting on August 21, 2024. It is anticipated that the new dog park will be open to the public in February 2026.

ATTACHMENT(S)

1. CRPD White Rock Dog Park MOU

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH CORDOVA RECREATION AND PARK DISTRICT FOR THE CONSTRUCTION OF A DOG PARK AT WHITE ROCK PARK IN AN AMOUNT NOT TO EXCEED \$500,000 OF AMERICAN RESCUE PLAN ACT FUNDING

WHEREAS, the American Rescue Plan Act of 2021 (ARPA), signed into law on March 11, 2021, established the Coronavirus State and Local Fiscal Recovery Funds under sections 602 and 603 of the Social Security Act to help states and localities address the economic and health consequences of the pandemic; and

WHEREAS, the City of Rancho Cordova has received approximately \$15.58 million from the Coronavirus State and Local Fiscal Recovery Funds; and

WHEREAS, the City set aside \$2.5 million of the total amount for projects and programs identified by the community through a community input process; and

WHEREAS, one of the identified community projects is a dog park centrally located in the City which the Cordova Recreation and Park District (CRPD) will design and construct at White Rock Community Park, hereby referred to as the White Rock Dog Park Project or Project; and

WHEREAS, the City has determined that the improvements to be completed pursuant to the Project will be a benefit to the City and its residents by enhancing the quality of outdoor facilities in the City and the opportunities for recreational activities for City residents and students and City has allocated \$500,000 for the purpose of assisting CRPD with funding those improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute a memorandum of understanding with Cordova Recreation and Park District for the construction of a dog park at the White Rock Park in an amount not to exceed \$500,000 of American Rescue Plan Act funding.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ITEM 13.8.

ATTACHMENT 1

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RANCHO CORDOVA
AND THE CORDOVA RECREATION AND PARK DISTRICT FOR
THE WHITE ROCK DOG PARK PROJECT**

This Memorandum of Understanding (MOU) by and between the City of Rancho Cordova (“City”), a California municipal corporation, and the Cordova Recreation and Park District (“CRPD”), a special district organized and operating pursuant to the statutes of the State of California (Public Resources Code Section 5780, et seq.), together the City and CRPD are the “Parties,” is entered into on this 4th day of September, 2024, based on the facts and for the purposes set forth in the following recitals.

RECITALS

WHEREAS, the negative impacts of the COVID-19 pandemic adversely affected Rancho Cordova residents and businesses and resulted in the downturn in the local, regional and national economies, creating a situation where local small businesses are continuing to financially struggle and residents continue to need assistance to better connect with the health care, mental health, educational, and other local support systems in order to address the impacts of this crisis; and

WHEREAS, the American Rescue Plan Act of 2021 (ARPA), signed into law on March 11, 2021, established the Coronavirus State and Local Fiscal Recovery Funds under sections 602 and 603 of the Social Security Act to help states and localities address the economic and health consequences of the pandemic; and

WHEREAS, the City of Rancho Cordova has received approximately \$15.58 million from the Coronavirus State and Local Fiscal Recovery Funds; and

WHEREAS, City set aside \$2.5 million of the total amount for projects and programs identified by the community through a community input process; and

WHEREAS, one of the identified community projects is a dog park centrally located in the city which CRPD will design and construct at White Rock Community Park, hereby referred to as the White Rock Dog Park Project; and

WHEREAS, City has determined that the improvements to be completed pursuant to the Project will be a benefit to the City and its residents by enhancing the quality of outdoor facilities in the City and the opportunities for recreational activities for City residents and students and City has allocated \$500,000 for the purpose of assisting CRPD with funding those improvements.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

AGREEMENT

1. **The Project.** The project to be constructed pursuant to this MOU is the White Rock Dog Park Project located at the White Rock Community Park at 10488 White Rock Rd, Rancho Cordova (the “Project”). The Project includes related site work and installation at the White Rock Community Park to create a dog park as generally depicted on Exhibit A, hereto.
2. **Project Costs.** The total Project costs have been determined to be approximately \$500,000. City has agreed to contribute \$500,000 from its Coronavirus State and Local Fiscal Recovery Funds to be applied to the costs of construction of the Project, as well as design and architectural costs incurred prior to construction (“City Contribution”). CRPD shall be responsible for all Project costs exceeding the amount of the City Contribution.
3. **Project Management.** CRPD shall be responsible for all project design, management and construction of the Project, including, but not limited to, obtaining any necessary permits for the Project, the solicitation of bids for the Project, the award of a contract to the successful bidder, and the administration and supervision of that contract.
4. **Payment by City to CRPD of City Share.** It is the intent of the Parties that City shall pay a proportionate share of the Construction Costs to CRPD as such costs are incurred and upon CRPD’s presentation of invoices or receipts indicating that CRPD has incurred such costs. CRPD shall not request such payments more frequently than once per month. It is acknowledged by the Parties that the portion of the City’s Contribution for Construction Costs is approximately 100% of the total Project construction costs, therefore, City shall pay up the amounts of the invoices or receipts submitted to City up to a maximum of \$500,000.
5. **Attribution.** CRPD shall include the following language, or such other language as the City may subsequently provide for this purpose, in any and all printed materials promoting or describing the programs and services to be provided pursuant to this Agreement: “Supported in part by the Coronavirus State and Local Fiscal Recovery Funds from the City of Rancho Cordova.” That language shall be in proportional type size to the total area of the printed material.
6. **Record Retention and Project Completion Report.** CRPD shall at all times maintain a complete and current set of records documenting the Project costs and the expenditure to which the funds provided by City and CRPD have been applied. Within 60 days after completion of the Project, CRPD shall provide a Project Completion Report to City as shown in Exhibit B. The Project Completion Report shall document the total Project costs and expenditures for all City funds which were paid to CRPD for the Project. If any funds advanced by City remain unexpended for the purposes set forth in Section 2.a., above, those unexpended funds shall be returned to City within 30 days after CRPD provides the report to City.
7. **Term.** The term of this Agreement shall commence upon the date first set forth above and terminate on the date that the Project has been completed, the Project Completion Report has been provided to City and any unexpended funds which may be due to City have been refunded.

8. Indemnification. The City shall indemnify, defend, and hold harmless CRPD, its officers agents employees, and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused by any negligent or willful act or omission of the City, its officers, agents employees, or anyone directly or indirectly acting on behalf of the City, regardless of whether caused in part by a party indemnified hereunder.

CRPD shall indemnify, defend, and hold harmless the City, its officers agents employees, and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused by any negligent or willful act or omission of CRPD, its officers, agents employees, or anyone directly or indirectly acting on behalf of CRPD, regardless of whether caused in part by a party indemnified hereunder.

9. Insurance. The parties shall maintain general liability insurance, in limits not less than one million dollars (\$1,000,000) per occurrence, or maintain self-insurance in comparable amounts. Each party will provide verification or an insurance certificate, as appropriate upon request.

10. Prevailing Wages. In the event that CRPD contracts for labor for the construction of the Project, CRPD shall be solely responsible for any applicable requirement for the payment of prevailing wages, as set forth in the provisions of Articles 1 and 2 of Chapter 1, Part 7, Division II of the Labor Code of the State of California.

11. Compliance With All Laws. CRPD shall observe and comply with all applicable Federal, State, County, and local laws, regulations and ordinances including, but not limited to, the additional Federal Provisions set forth in Exhibits C and D, and any other applicable American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Fund Provisions.

12. Attorneys' Fees. If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

13. Amendments. The Parties may amend this Agreement only by a writing signed by both parties.

14. Entire Understanding. This Agreement constitutes the entire understanding between the City and CRPD regarding the subject matter of this Agreement.

15. Notices. Notices concerning this Agreement shall be deemed to have been served when deposited in the United States Mail, first class postage prepaid, and addressed as follows:

To CRPD:

Cordova Recreation and Park District
Attn: General Manager
2729 Prospect Park Drive, Suite 230
Rancho Cordova, CA 95670

To CITY:

City of Rancho Cordova
Attention: Community
Enhancement Analyst II
2729 Prospect Park Drive
Rancho Cordova, CA 95670

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be entered into as of the date and year first above written.

City of Rancho Cordova:

By: _____
Micah Runner, City Manager

Date: _____

Attest:

By: _____
Stacy Leitner, City Clerk

Date: _____

Approved as to Form:

By: _____
Adam Lindgren, City Attorney

Date: _____

Cordova Recreation and Park District:

By: _____
Patrick Larkin, General Manager

Date: _____

Approved as to Form:

By: _____
Robert E. Thurbon, Attorney for District

Date: _____

EXHIBIT A
PROJECT MAP

EXHIBIT B
PROJECT COMPLETION REPORT

Provider: Cordova Recreation and Park District

Address: 2729 Prospect Park Drive, Suite 230, Rancho Cordova, CA 95670

Telephone: 916 842-3319

Email: ltaylor@crpd.com

Contact Person/Title: Laura Taylor/Park Planning and Development Manager

Report Due Dates: Within 60 days after project completion.

The Project Completion Report shall document the total Project costs and expenditures per transaction for all City funds which were paid to CRPD for the Project.

City funds received during Project period: \$

City funds expended during Project period: \$

(Please attach all receipts and proof of payments made using City funds. Documentation showing that prevailing wage requirements were met must also be included as back-up documentation with each report submitted.)

Provider shall include photos of the completed project and a narrative of any measurable outcomes achieved or goals met.

**EXHIBIT C to Agreement
between the City of Rancho Cordova,
hereinafter referred to as "CITY", and
Cordova Recreation and Park District,
hereinafter referred to as "SUBRECIPIENT"**

**FEDERAL SUBAWARD AMERICAN RESCUE PLAN ACT 2021
REQUIREMENTS**

The terms of this Exhibit shall apply to Subrecipient, and all of its subcontractors, subrecipients, and any other entities or persons (excluding beneficiaries) receiving or being reimbursed under the Agreement. Subrecipient shall include this Exhibit in all agreements executed for performance of this Agreement, as relevant. To the extent there are conflicts between this Exhibit and the Agreement, this Exhibit shall prevail unless stated otherwise. Subrecipients who receive funding under the American Rescue Plan Act ("ARPA") Coronavirus State and Local Fiscal Recovery Fund shall comply with all ARPA-applicable requirements of federal, State, and local laws, ordinances, executive orders, regulations, project and administrative requirements, policies and any other requirements and any other requirements including but not limited to current and subsequent U.S. Treasury rules, regulations, guidelines, and instructions, executive orders and other applicable laws. This Exhibit includes key provisions of the ARPA set forth in 2 CFR Appendix II to Part 200 (Contract Provisions for Non-Federal Entity Contracts Under Federal Awards), and in no means limits the Subrecipient's obligation to comply with all applicable requirements of federal, State, and local laws, ordinances, executive orders, regulations, program and administrative requirements, policies and any other requirements as they pertain to the performance of this Agreement.

- A. **Subrecipient Acknowledgement.** The Subrecipient acknowledges that it is a subrecipient as defined in title 2 of the Code of Federal Regulations ("CFR") 200.93.
- B. **Subrecipient Compliance with Federal Award.** At all times during which the Subrecipient is performing under this Agreement, the Subrecipient shall comply with the terms of the underlying Federal Award, as well as with any guidance provided by the Federal Awarding Agency.
- C. **Compliance with the Federal Uniform Guidance.** The Subrecipient shall comply with all applicable provisions of the *Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* as found in 2 CFR Part 200 (the "Uniform Guidance") when meeting its obligations under this Agreement. The Uniform Guidance can be found at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>.
- D. **References for Emphasis Only.** The parties hereby agree that the specific provisions of the Uniform Guidance – or any other applicable federal, state, or local law – that are referenced in this Agreement are referenced for emphasis only. The exclusion of a specific applicable provision of law from this Agreement does not alleviate the Subrecipient from its obligation

to comply with any such applicable provisions.

- E. **Federal Agency Guidance Obligations.** By executing this Agreement, the Subrecipient hereby certifies that it has reviewed 2 CFR Part 200 and any and all relevant Federal Awarding Agency guidance and that it understands its obligations pursuant to such federal regulations and guidance. Subrecipient is required to comply with the Coronavirus State and Local Fiscal Recovery Fund Federal Provisions: COVID-19 State and Local Fiscal Guidance for State, Territorial, Local and Tribal Governments found at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>; U.S. Treasury COVID-19 State and Local Fiscal Recovery Fund - Final Rule found at: <https://www.govinfo.gov/content/pkg/FR-2022-01-27/pdf/2022-00292.pdf>; COVID-19 U.S. Treasury State and Local Fiscal Recovery Funds: Overview of the Final Rule found at: <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-Overview.pdf>; COVID-19 State and Local Fiscal Recovery Fund Frequently Asked Questions found at: <https://home.treasury.gov/system/files/136/SLFRPFAQ.pdf>; COVID-19 State and Local Fiscal Recovery Fund Fact Sheet found at: <https://home.treasury.gov/system/files/136/SLFRP-Fact-Sheet-FINAL1-508A.pdf>; U.S. Treasury Assistance Listing 21.027 Coronavirus State and Local Fiscal Recovery Funds found at: <https://www.cfo.gov/assets/files/Treasury%20SLFRF%20Compliance%20Supplement%20Addendum%201%20PDF.pdf>; and any other federal agency guidance relevant to this Agreement.
- F. **Prohibition on Duplicative Funding.** The Subrecipient may not accept duplicate funding for any cost, position, service, or deliverable funded by the Federal Award. Duplicative funding is defined as more than one-hundred percent (100%) payment from all funding sources for any cost, position, service, or deliverable. If duplicate funding is discovered, this Agreement may be suspended while the extent of the overpayment is determined, or may be terminated. Such suspension or termination may be initiated at the sole discretion of the County.
- G. **Audits and Records**
CITY or its designee and the United States Department of the Treasury Office of Inspector General or its designee shall have the right at reasonable times and intervals to audit, at Subrecipient premises, Subrecipient's financial and program records as necessary to determine compliance with legal and grant agreement requirements and the correctness of claims submitted by Subrecipient. Subrecipient shall maintain such records for a period of at least five years following December 31, 2026, and shall make them promptly available for copying upon request.
- If Subrecipient expends seven hundred fifty thousand dollars (\$750,000) or more in federal awards during its fiscal year, the SUBRECIPIENT must have a single audit completed and conducted in accordance with 2 CFR § 200.514, unless Subrecipient elects to have a program-specific audit in accordance with 2 CFR § 200.501(c); and Subrecipient shall comply with all of the federal auditing requirements found in 2 CFR Subpart F.

- H. **Grant Subaward.** The Subrecipient shall enter into a written grant subaward agreement for each subaward of ARPA funds that the Subrecipient makes to a subrecipient. The Subrecipient shall ensure that each written grant subaward agreement for a subaward of ARPA funds imposes on the subrecipient all the obligations that this agreement imposes on the Subrecipient.
- I. **Subcontract.** The Subrecipient shall enter into a written contract when it purchases goods or services using ARPA funds. All procurement contracts using ARPA funds shall be consistent with the procurement standards set forth in title 2, CFR, sections 200.317 through 200.327, as applicable. In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain 2 CFR Part 200 Appendix II provisions, listed in Exhibit D of this Agreement, as applicable.
- J. **Federal Disallowance(s).** If the Federal Government demands reimbursement from the CITY due to a disallowance or finding that an expense or cost for which the CITY provided Subaward funding to the Subrecipient was in any way improper or not in compliance with the Federal Award, the Subrecipient shall return any associated funds to the CITY within a reasonable time period as mutually agreed upon by the CITY and the Subrecipient, or within six (6) months, whichever is the later of the dates.
- K. **Remedies for Noncompliance.** Pursuant to 2 CFR § 200.339 (“**Remedies for Noncompliance**”), if the Subrecipient fails to comply with the U.S. Constitution, federal statutes, regulations, or the terms and conditions of a Federal Award or any additional conditions that the Federal Awarding Agency or CITY may impose, and the Federal Awarding Agency or CITY determine that such noncompliance cannot be remedied by imposing additional conditions, the Federal Awarding Agency or CITY may take one or more of the following actions, as appropriate in the circumstances:
1. Temporarily withhold cash payments pending correction of the deficiency by the Subrecipient or more severe enforcement action by the Federal Awarding Agency or CITY;
 2. Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
 3. Wholly or partly suspend or terminate this Agreement;
 4. Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and Federal Awarding Agency regulations, which may be initiated at the recommendation of the CITY;
 5. Withhold further Federal Awards for the project or program; or
 6. Take other remedies that may be legally available.

- L. **Non-Obligation by Federal Government.** The Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to the CITY, the Subrecipient, or any other party pertaining to any matter resulting from this Agreement.
- M. **Federal Awarding Agency Seal, Logo, and Flags.** The Subrecipient shall not use the seal(s), crest(s), or reproduction of flags or likenesses of the Federal Awarding Agency without specific pre- approval therefrom.
- N. **Suspension and Debarment.** The Subrecipient acknowledges and understands that the regulations at 2 CFR Part 180 (“**OMB Guidelines to Agencies on Governmentwide Debarment and Suspension**”) specifically prohibit the CITY from entering into a “**Covered Transaction,**” as defined in 2 CFR § 180.200, with a party listed on the System for Award Management (“**SAM**”) Exclusions list.
- O. **Federal Non-Discrimination.**
 - 1. The Subrecipient shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, English proficiency, or disability.
 - 2. The Subrecipient shall not, on the grounds of race, color, creed, national origin, sex, age, English proficiency, or disability, exclude a person from participation in, deny him/her benefits, or subject him/her to discrimination.
 - 3. The Subrecipient shall adhere to any and all federal implementing regulations and other requirements that the Funding Agency has with respect to nondiscrimination.
 - 4. The Subrecipient shall ensure that any and all of its subcontractors are bound to the terms of this Non-Discrimination provision.
- P. **Rights to Inventions Made Under this Agreement.** If the Federal Award or this Agreement meet the definition of “**Funding Agreement**” under 37 CFR § 401.2(a), and the Subrecipient is a small business firm or nonprofit organization, then the Subrecipient hereby acknowledges and understands that the CITY is obligated to comply with the requirements of 37 CFR § 401 (“**Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements**”), and any implementing regulations issued by the Federal Awarding Agency.
- Q. **Program Fraud and False or Fraudulent Statements or Related Acts.** The Subrecipient acknowledges that 31 USC Chapter 38 (“**Administrative Remedies for False Claims and Statements**”) applies to the Subrecipient’s actions pertaining to this Agreement.
- R. **Domestic Preferences for Procurements.** As appropriate, and to the extent consistent with law, the Subrecipient should, to the greatest extent practicable under this Subaward, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States.

S. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment.

The Subrecipient is prohibited from obligating or expending any portion of the Subaward funds to:

- a. Procure or obtain;
- b. Extend or renew a contract to procure or obtain; or
- c. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - i. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - ii. Telecommunications or video surveillance services provided by such entities or using such equipment.
 - iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

T. Procurement of Recovered Materials. If the Subrecipient is a state agency, a political subdivision of a state, or a SUBRECIPIENT of a state agency or political subdivision of a state, then it must comply with the requirements of 2 CFR § 200.323 (“**Procurement of Recovered Materials**”). For the purposes of this provision, the Subrecipient does not meet the applicable definition of “SUBRECIPIENT” of a state or political subdivision of a state. However, if the Subrecipient is a state agency or a political subdivision of the state, then it must meet the requirements of this paragraph.

U. Byrd Anti-Lobbying Amendment, 31 USC § 1352 (as amended). If this Agreement exceeds one-hundred thousand dollars (\$100,000) in value, the Subrecipient shall certify to the County, using the certification provided in Exhibit G, that it shall not use, and has not

used, federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 USC § 1352; and disclose to the County any lobbying with non-federal funds that takes place in connection with obtaining any federal award.

V. **Clean Air Act.** If this Agreement exceeds one hundred fifty thousand dollars (\$150,000) in value, the Subrecipient shall:

1. Comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 USC § 7401 et seq.;
2. Report each violation of the Clean Air Act to the CITY. Additionally, the Subrecipient hereby acknowledges that the CITY shall, in turn, report each violation as required to assure notification to the Federal Awarding Agency and the appropriate Environmental Protection Agency Regional Office; and
3. Include these requirements in each subcontract that exceeds one hundred fifty thousand dollars (\$150,000) financed in whole, or in part, with federal assistance provided by the Federal Awarding Agency.

W. **Federal Water Pollution Control Act.** If this Agreement's value exceeds one hundred fifty thousand dollars (\$150,000), the Subrecipient shall:

- a. Comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 USC § 1251 et seq.;
- b. Report each violation of the Federal Water Pollution Control Act to the CITY. Additionally, the Subrecipient hereby acknowledges that the CITY shall, in turn, report each violation as required to assure notification to the Federal Awarding Agency and the appropriate Environmental Protection Agency Regional Office; and
- c. Include these requirements in each subcontract that exceeds one hundred fifty thousand dollars (\$150,000) financed in whole, or in part, with federal assistance provided by the Federal Awarding Agency.

X. **SUBRECIPIENT Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights (Apr 2014).** If this Agreement exceeds the Simplified Acquisition Threshold, the following applies:

1. This Agreement and employees working on this Agreement shall be subject to the whistleblower rights and remedies in the pilot program on SUBRECIPIENT employee whistleblower protections established at 41 USC § 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and FAR

3.908.

2. The Subrecipient shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 USC § 4712, as described in section 3.908 of the Federal Acquisition Regulation.
3. The Subrecipient shall insert the substance of this clause, including this paragraph, in all subcontracts that exceed the Simplified Acquisition Threshold.

Y. **ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS**

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

**EXHIBIT D to Agreement
between the City of Rancho Cordova,
hereinafter referred to as "CITY", and
Cordova Recreation and Park District,
hereinafter referred to as "SUBRECIPIENT"**

FEDERAL CONTRACTING PROVISIONS

Appendix II to Part 200: Contract Provisions for Non-Federal Entity Contracts Under Federal Awards – AMERICAN RESCUE PLAN ACT (ARPA) OF 2021

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable. Subrecipient shall include the terms of this Exhibit in all contracts executed for performance of services provided pursuant to this Agreement, as applicable.

(A) Contracts in excess of \$250,000 must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current

prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).

Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification, provided in Exhibit G. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) Procurement of recovered materials, § 200.323: A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) Prohibition on certain telecommunications and video surveillance services or equipment, § 200.216:

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) See also § 200.471.

(L) Domestic preferences for procurements, § 200.322:

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all

subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

(M) Assurance of Compliance with Civil Rights Requirements

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with “Limited English Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

(N) Access to Records

a. The Contractor agrees to provide the County of Sacramento, the primary subrecipient of the federal funding, if any, the Federal Awarding Agency, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

b. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

c. The Contractor agrees to provide the Federal Awarding Agency or his authorized representatives’ access to construction or other work sites pertaining to the work being completed under the contract.

(O) Federal Awarding Agency Seal, Logo, and Flags.

The Contractor shall not use the Federal Awarding Agency seal(s), logos, crests, or reproductions of flags or likenesses of Federal Awarding Agency officials without specific pre-approval.

(P) Compliance with Federal Law, Regulations, and Executive Orders.

This is an acknowledgement that Federal financial assistance will be used to fund the contract only. The Contractor will comply with all applicable federal law, regulations, executive orders, Federal Awarding Agency policies, procedures, and directives.

(Q) No Obligation by the Federal Government.

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, Contractor, or any other party pertaining to any matter resulting from the contract.

(R) Fraud and False or Fraudulent Statements or Related Acts.

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

**EXHIBIT E to Agreement
between the City of Rancho Cordova,
hereinafter referred to as "CITY", and
Cordova Recreation and Park District,
hereinafter referred to as "SUBRECIPIENT"**

SUBRECIPIENT CERTIFICATION OF COMPLIANCE FORM

WHEREAS it is in the best interest of the CITY that those entities with whom the CITY does business, or proposes to do business, demonstrate financial responsibility, integrity and lawfulness, it is inequitable for those entities with whom the CITY does business to receive CITY funds while failing to pay court-ordered child, family and spousal support which shifts the support of their dependents onto the public treasury. Therefore, in order to assist the Sacramento County Department of Child Support Services in its efforts to collect unpaid court-ordered child, family and spousal support orders, the following certification must be provided by all entities that do business or desire to do business with the county.

1) SUBRECIPIENT hereby certifies:

- (a) the SUBRECIPIENT is a government or non-profit entity (exempt), ☐ Yes ☐ No
- (b) the SUBRECIPIENT has no Principal Owners (25% or more) (exempt), ☐ Yes ☐ No
- (c) each Principal Owner (25% or more),
does not have any existing child support orders, ☐ Yes ☐ No
- (d) SUBRECIPIENT'S Principal Owners are currently in substantial compliance with any court-ordered child, family and spousal support order, including orders to provide current residence address, employment information, and whether dependent health insurance coverage is available. If not in compliance, Principal Owner has become current or has arranged a payment schedule with the Department of Child Support Services or the court. ☐ Yes ☐ No

2) SUBRECIPIENT shall certify that each of the following statements is true:

- a. SUBRECIPIENT has fully complied with all applicable state and federal reporting requirements relating to employment reporting for its employees; and
- b. SUBRECIPIENT has fully complied with all lawfully served wage and earnings assignment orders and notices of assignment and will continue to maintain compliance.

Note: Failure to comply with state and federal reporting requirements regarding a SUBRECIPIENT's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment constitutes a default under the contract; and failures to cure the default within 90 days of notice by the County shall be grounds for termination of the contract. Principal Owners can contact the Sacramento Department of Child Support Services at (916) 875-7400 or (888) 271-3906, by writing to P.O. Box 269112, Sacramento,

95826-9112, or by E-mailing dcssbiddercompliance@saccounty.net.

DATE: _____

By: _____

**EXHIBIT F to Agreement
between the City of Rancho Cordova,
hereinafter referred to as “CITY”, and
Cordova Recreation and Park District,
hereinafter referred to as “SUBRECIPIENT”**

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

SUBRECIPIENT agrees to comply with 5 U.S.C. 1501-1508, 31 U.S.C. §1352 and 45 CFR Part 76.100 (Code of Federal Regulations), which provides that federal funds may not be used for any contracted services, if SUBRECIPIENT is debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

I (We) certify to the best of my (our) knowledge and belief, that SUBRECIPIENT named below and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
2. Have not within a three (3)-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three (3)-year period preceding this application/proposal/agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.
5. Shall notify CITY within ten (10) days of receipt of notification that SUBRECIPIENT is subject to any proposed or pending debarment, suspension, indictments or termination of a public transaction.
6. Shall obtain a certification regarding debarment and suspension from all its subcontractors that will be funded through this Agreement.

7. Hereby agree to terminate immediately, any subcontractor's services that will be/are funded through this Agreement, upon discovery that the subcontractor is ineligible or voluntarily excluded from covered transactions by any federal department or agency.

SUBRECIPIENT

BY: _____

DATE:

5724105.2

MEMORANDUM



ITEM 13.9.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Randi Kay Stephens, Management Analyst II
SUBJECT: **A RESOLUTION ESTABLISHING THE NUMBER OF THE COMMUNITY ENHANCEMENT & INVESTMENT FUND CITIZEN OVERSIGHT BOARD MEMBERS AND UPDATING OVERSIGHT BOARD MEMBER DUTIES TO INCLUDE REVIEWING EXPENDITURE OF TAX REVENUES FROM MEASURES H AND R AND PROVIDING FEEDBACK FOR USE IN THE CITY'S HARD COPY AND ONLINE RESOURCES**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would allow the City of Rancho Cordova's Community Enhancement & Investment Fund to continue to staff and support the Citizen Oversight Board.

BACKGROUND

The Community Enhancement & Investment Fund receives oversight from the Citizen Oversight Board as authorized most recently by Resolution No. 126-2021. Most recently, at the June 25, 2024, City Council Work Session, the Council directed staff to update the number of board members serving on the Citizen Oversight Board.

In addition to updating the number of members serving, this Resolution formalizes the roles and responsibilities of Citizen Oversight Board members to include selecting grantees from the Community Grants program to be included in digital and hard copy spaces, such as the City's Open Gov financial software, an annual digital report, or publications including an official Citizen Report.

FISCAL IMPACT AND FUNDING SOURCE

The only fiscal impact is the cost of staff time to prepare for and participate in Oversight Board meetings, which is included as part of the Community Enhancement & Investment Fund's (Measure H and Measure R) administrative allocations that are made annually.

ATTACHMENT(S)

1. Resolution

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, ESTABLISHING THE NUMBER OF THE COMMUNITY ENHANCEMENT & INVESTMENT FUND CITIZEN OVERSIGHT BOARD MEMBERS AND UPDATING OVERSIGHT BOARD MEMBER DUTIES TO INCLUDE REVIEWING EXPENDITURE OF TAX REVENUES FROM MEASURES H AND R AND PROVIDING FEEDBACK FOR USE IN THE CITY'S HARD COPY AND ONLINE RESOURCES

WHEREAS, in November 2014, Rancho Cordova voters approved Measure H, a 1/2-cent sales tax measure, which generates approximately \$10 million of annual revenue for the City's General Fund; and

WHEREAS, the revenues from Measure H, now referred to as the "Community Enhancement & Investment Fund," are locally controlled by the City; and

WHEREAS, the ballot language measure approved by the voters allows for, but does not require, a citizen oversight board for Measure H revenues; and

WHEREAS, the City Council desired that a Community Enhancement & Investment Fund Citizen Oversight Board be established to provide a review of how tax revenues from Measure H are spent by the City and provide feedback; and

WHEREAS, in October 2020, the City Council desired to increase the size of the Citizen Oversight Board from a five-person to a seven-person Measure H/Community Enhancement & Investment Fund Citizen Oversight Board with staggered terms implemented; and

WHEREAS, in October 2020, the City Council further desired to retain two additional at-large appointees, including high school and college students (or Rancho Cordova's College Promise alumni) from the City, thereby, bringing the size of the Citizen Oversight Board to a nine-person Board when factoring in the seven Citizen Oversight Board members and two at-large student appointees; and

WHEREAS, in November 2020, Rancho Cordova voters approved Measure R, a 1/2-cent sales tax measure, which generates approximately \$10 million of annual revenue for the City's General Fund and requires citizen oversight; and

WHEREAS, in October 2021, the City Council changed the name of the fund from Community Enhancement Fund to the Community Enhancement & Investment Fund to acknowledge the critical resources returning to the City through the revenues of Measures H and R and the impact upon the greater community; and

WHEREAS, in June 2024, the City Council desired to decrease the size of the Citizen Oversight Board from a seven-person to a five-person Measure H/Community Enhancement & Investment Fund Citizen Oversight Board with staggered terms implemented.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA ESTABLISHES THAT:

ITEM 13.9.

ATTACHMENT 1

A five-person combined Measure R and Measure H/Community Enhancement & Investment Fund Citizen Oversight Board (Oversight Board) is hereby established.

The five Citizen Oversight Board members shall be appointed by a majority vote of the full City Council. Citizen Oversight Board members may be removed by a majority vote of the full City Council.

Two additional at-large appointees shall be made by recommendation by school officials through an application process coordinated by City staff. It is intended that the two additional at-large appointments be youth representatives, including high school and college student/alumni from the City.

Except for the two additional at-large appointees, Citizen Oversight Board members shall be at least 18 years old and full-time residents of Rancho Cordova. Except for the two additional at-large appointees, Citizen Oversight Board members shall not be a direct recipient of Community Enhancement & Investment Fund monies.

City staff shall develop a simple application process and provide the City Council with all complete applications received for Citizen Oversight Board members.

Terms of Citizen Oversight Board members shall be staggered with recruitment in even years. Beginning in 2024, two four-year terms will be recruited for and in 2026, three four-year terms will be recruited for. Terms beginning in 2024 will go through 2028 and terms beginning in 2026 will go through 2030. The two additional at-large student appointees shall remain one-year terms. Citizen Oversight Board members may apply for additional terms.

The Citizen Oversight Board members shall select a Chair and Vice Chair. Should the Chair not be available the Vice Chair shall lead the meeting. If neither the Chair or Vice Chair is available members of the Oversight Board shall select a Chair for a single meeting. An adult over 18 years old must serve as Chair. The Vice Chair position may be filled by an at-large student appointee.

The Citizen Oversight Board's roles and responsibilities shall be as follows:

Review the accomplishments achieved with Measure H and Measure R dollars for each fiscal year. Members of the Citizen Oversight Board will select grantees from the Community Grants program to highlight in digital and hard copy spaces including the City's Open Gov financial software, an annual digital report, or publications including an official Citizen Report. If the Citizen Oversight Board is unable to meet prior to publication deadlines, the City staff will select a minimum of grantees and request additional input from the members of the Citizen Oversight Board.

Confirm the amount of revenues received in the prior fiscal year in comparison to the budget.

Review actual expenditures to ensure that they were in alignment with the community grant awards and budget allocations for both Measure H and Measure R approved by the City Council.

Review each Community Enhancement & Investment Fund grantee's compliance with the City's reporting requirements and make recommendations to exclude noncomplying organizations from future award cycles to the City Council for consideration.

ITEM 13.9.

ATTACHMENT 1

Any amended or additional responsibilities as determined by a majority vote of the full City Council.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David Sander, Mayor

Stacy Leitner, CMC
City Clerk

MEMORANDUM

ITEM 13.10.



DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Kim Juran-Karageorgiou, Administrative Services Director
SUBJECT: TREASURER'S REPORT – JUNE 30, 2024

RECOMMENDATION

This report is informational only. It is recommended that the City Council receive and file the June 30, 2024, Treasurer's Report.

RESULT OF RECOMMENDED ACTION

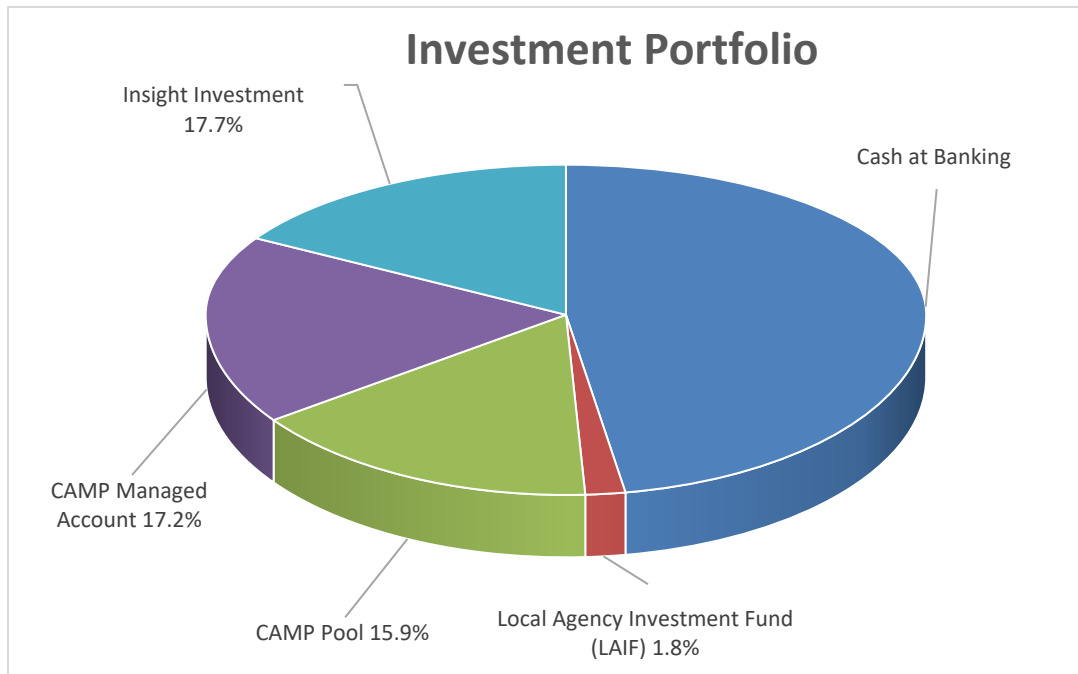
The Treasurer's Report is required to be submitted to the City Council at least quarterly in accordance with California Government Code Section 53600 et. seq. The purpose of the Treasurer's Report is to update the City Council and the public on the status of the City's cash balances and investments and highlight material changes from one period to another. The scope of this report covers the second quarter of the 2024 calendar year ending June 30, 2024, and is in compliance with the State's reporting requirements.

BACKGROUND

Attached is the quarterly Treasurer's Report for the period ending June 30, 2024. Treasurer's Reports are provided to the City Council on a quarterly basis.

At March 31, 2024, the value of the City's total portfolio was \$322.9 million. Since that time, the City's cash balances increased by \$43.7 million with an ending balance of \$366.6 million as of June 30, 2024. The funds are held as follows:

Investment Distribution	Book Value	Market Value
Cash at Banking Institutions	173,608,979	173,608,979
Local Agency Investment Fund (LAIF)	6,552,805	6,552,805
CAMP Pool	58,378,684	58,378,684
CAMP Managed Account	63,864,923	63,184,446
Insight Investment	65,426,186	64,871,072
Total	367,831,577	366,595,986



The second quarter of 2024 was characterized by moderating economic growth and slowing inflation as it continued to inch closer to the Fed's 2% target rate. As expected, the Fed held interest rates steady at their June meeting, increasing anticipation of a potential rate cut by the Fed in September. The labor market continued to soften as the pace of job growth slowed in the second quarter, with the unemployment rate reaching 4.1% in June, ending a 28-month streak of unemployment at or below 4%. That said, investor confidence and strong investor sentiment have helped investment markets remained priced for a "soft landing."

The City's cash balance as of June 30, 2024 was allocated by fund type/purpose as follows:

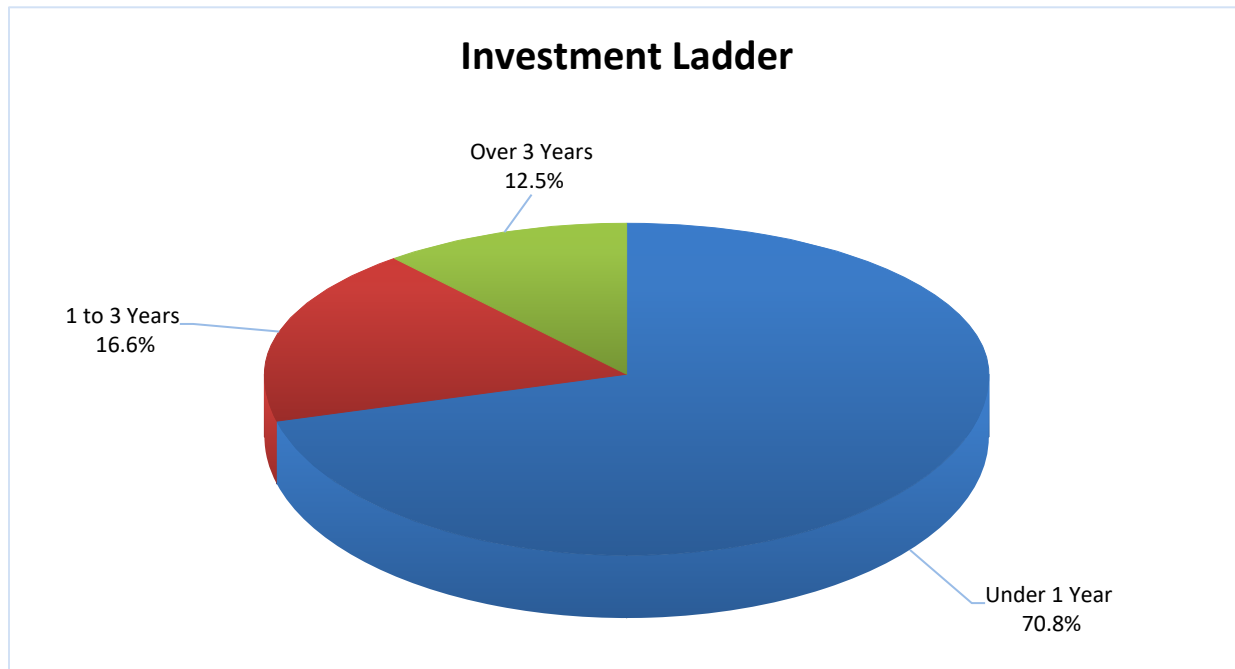
- General Fund: \$27.7 million
- Community Enhancement & Investment Fund (Measure H & R): \$25.4 million
- Sunrise Development Impact Fees (restricted for specific improvements needed as a result of development in the area): \$43.2 million
- Transportation Funds: \$108.0 million
- Storm Drain Fund: \$21.6 million
- Capital Projects/Grant/Special Revenue Funds: \$97.2 million
- Agency Funds (funds held for other entities): \$44.7 million

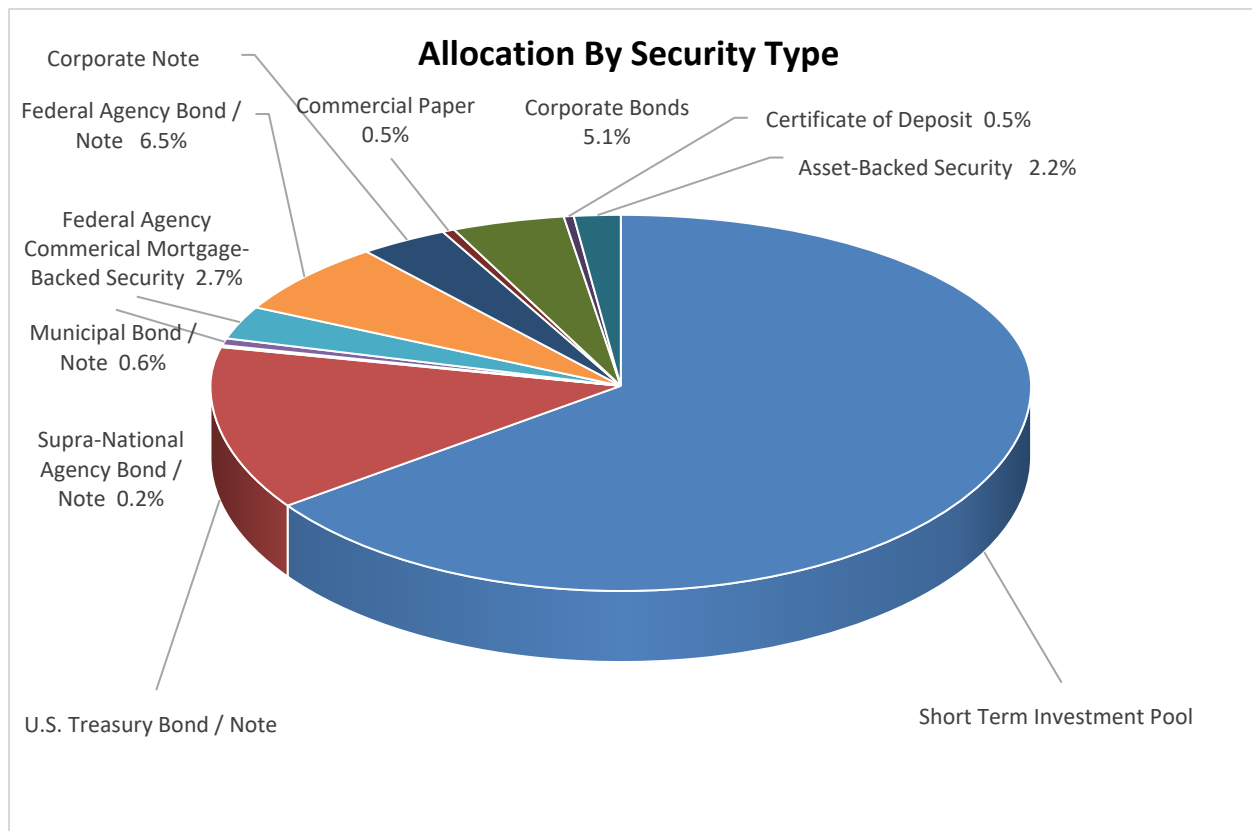
The overall portfolio is well diversified with \$129.3 million invested in marketable securities, \$64.9 million is invested in short-term investments that are considered liquid (LAIF, CAMP, and money markets), and another \$173.6 million is on deposit with our banks, which includes \$5.6 million on deposit with one local bank as part of the City's participation in a local banking initiative. Staff, in conjunction with our financial advisors, periodically reviews the mix of liquid and long-term investments and adjusts the portfolio according to the market conditions and our short-term cash needs.

Staff thoroughly reviews investment statements and makes appropriate inquiries of its investment advisors to confirm the existence and viability of the City's assets. The City invests

conservatively in investment policy options in accordance with California State Government Code. The long-term assets are in securities that can be held to maturity, thus are less vulnerable to the fluctuations of the market. All securities are in compliance with the City's investment policy. There are sufficient funds to meet the City's expenditure requirements for the next six months.

The distribution of investments are displayed in the following charts:





ATTACHMENT(S)

1. Treasurer's Report for the quarter ended June 30, 2024

**CITY OF RANCHO CORDOVA
TREASURER'S REPORT
FOR THE QUARTER ENDED June 30, 2024**

Security Held	Book Value	Market Value
Wells Fargo Bank	168,001,627	168,001,627
5 Star Bank	5,607,352	5,607,352
Local Agency Investment Fund (LAIF)	6,552,805	6,552,805
CAMP Pool	58,378,684	58,378,684
CAMP Managed Account	63,864,923	63,184,446
Insight Investment	65,426,186	64,871,072
Total	367,831,577	366,595,986



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	475,000.00	AA+	Aaa	08/05/20	08/07/20	507,693.36	0.18	22.59	478,723.01	466,613.31
US TREASURY NOTES DTD 12/31/2019 1.750% 12/31/2024	912828YY0	800,000.00	AA+	Aaa	07/01/20	07/06/20	852,250.00	0.28	38.04	805,833.89	785,875.04
US TREASURY NOTES DTD 06/30/2020 0.250% 06/30/2025	912828ZW3	100,000.00	AA+	Aaa	03/01/21	03/04/21	98,589.84	0.58	0.68	99,674.92	95,296.88
US TREASURY NOTES DTD 06/30/2020 0.250% 06/30/2025	912828ZW3	425,000.00	AA+	Aaa	04/01/21	04/05/21	416,765.63	0.72	2.89	423,062.50	405,011.74
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	525,000.00	AA+	Aaa	05/04/21	05/06/21	516,120.12	0.75	5.35	522,137.54	490,875.00
US TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	100,000.00	AA+	Aaa	02/10/22	02/14/22	95,277.34	1.92	126.36	97,946.13	92,984.38
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	325,000.00	AA+	Aaa	05/03/22	05/05/22	294,125.00	3.03	848.21	309,841.73	298,949.24
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	825,000.00	AA+	Aaa	07/05/22	07/08/22	755,229.49	2.84	2,153.16	789,268.47	758,871.14
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	825,000.00	AA+	Aaa	08/01/22	08/04/22	759,515.63	2.74	2,153.16	790,842.06	758,871.13
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	950,000.00	AA+	Aaa	06/02/22	06/06/22	864,537.11	2.94	2,479.40	907,155.81	873,851.61
US TREASURY NOTES DTD 07/31/2021 0.625% 07/31/2026	91282CCP4	1,300,000.00	AA+	Aaa	08/08/22	08/15/22	1,183,812.50	3.04	3,392.86	1,238,933.26	1,195,796.94
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	1,150,000.00	AA+	Aaa	10/05/22	10/11/22	1,059,886.72	4.10	2,937.50	1,097,775.26	1,082,078.13
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	1,800,000.00	AA+	Aaa	01/04/23	01/06/23	1,674,632.81	3.96	4,597.83	1,722,857.80	1,693,687.50
US TREASURY NOTES DTD 11/15/2016 2.000% 11/15/2026	912828U24	3,200,000.00	AA+	Aaa	12/05/22	12/07/22	2,977,625.00	3.92	8,173.91	3,066,018.68	3,011,000.00



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 04/30/2022 2.750% 04/30/2027	91282CEN7	1,300,000.00	AA+	Aaa	01/31/23	02/03/23	1,251,707.03	3.70	6,023.10	1,267,752.66	1,238,453.06
US TREASURY NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	350,000.00	AA+	Aaa	07/03/23	07/07/23	329,957.03	4.30	4,019.23	334,815.93	332,335.92
US TREASURY NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	1,000,000.00	AA+	Aaa	06/02/23	06/06/23	953,671.88	3.97	11,483.52	965,620.62	949,531.20
US TREASURY NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	2,100,000.00	AA+	Aaa	03/02/23	03/06/23	1,959,644.53	4.44	24,115.38	2,001,803.54	1,994,015.52
US TREASURY NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	2,400,000.00	AA+	Aaa	05/01/23	05/05/23	2,318,906.25	3.62	27,560.44	2,341,065.59	2,278,874.88
US TREASURY NOTES DTD 11/30/2022 3.875% 11/30/2027	91282CFZ9	750,000.00	AA+	Aaa	01/02/24	01/05/24	747,128.91	3.98	2,461.58	747,487.54	735,703.13
US TREASURY NOTES DTD 11/30/2022 3.875% 11/30/2027	91282CFZ9	1,100,000.00	AA+	Aaa	12/01/23	12/05/23	1,085,433.59	4.24	3,610.31	1,087,524.51	1,079,031.25
US TREASURY NOTES DTD 02/28/2023 4.000% 02/29/2028	91282CGP0	700,000.00	AA+	Aaa	02/02/24	02/06/24	702,925.78	3.89	9,358.70	702,637.93	689,281.25
US TREASURY NOTES DTD 06/30/2021 1.250% 06/30/2028	91282CCH2	1,200,000.00	AA+	Aaa	06/06/24	06/11/24	1,061,484.38	4.39	40.76	1,063,356.21	1,061,625.00
Security Type Sub-Total		23,700,000.00					22,466,919.93	3.45	115,604.96	22,862,135.59	22,368,613.25
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ8	585,000.00	AAA	Aaa	09/15/21	09/23/21	584,567.10	0.52	796.25	584,966.82	578,401.79
Security Type Sub-Total		585,000.00					584,567.10	0.52	796.25	584,966.82	578,401.79
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 06/11/2020 1.998% 07/01/2024	20772KJW0	75,000.00	AA-	Aa3	05/29/20	06/11/20	75,000.00	2.00	749.25	75,000.00	75,000.00



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
CHAFFEY UHSD, CA TXBL GO BONDS DTD 12/05/2019 2.101% 08/01/2024	157411TK5	100,000.00	AA-	Aa1	11/06/19	12/05/19	100,000.00	2.10	875.42	100,000.00	99,818.00
SAN JUAN USD, CA TXBL GO BONDS DTD 10/29/2020 0.702% 08/01/2024	798306WN2	200,000.00	NR	Aa2	10/16/20	10/29/20	200,000.00	0.70	585.00	200,000.00	199,348.00
NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.870% 03/15/2025	650036DT0	425,000.00	NR	NR	12/16/20	12/23/20	425,000.00	0.87	1,088.71	425,000.00	411,646.50
UNIV OF CAL TXBL REV BONDS DTD 07/16/2020 0.883% 05/15/2025	91412HGE7	100,000.00	AA	Aa2	07/10/20	07/16/20	100,000.00	0.88	112.83	100,000.00	96,451.00
CT ST TXBL GO BONDS DTD 06/04/2021 0.923% 06/01/2025	20772KNW5	275,000.00	AA-	Aa3	05/20/21	06/04/21	275,000.00	0.92	211.52	275,000.00	264,305.25
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	75,000.00	AA	Aa3	09/03/20	09/16/20	75,530.25	1.11	471.75	75,110.66	71,994.75
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	100,000.00	AA	Aa3	09/03/20	09/16/20	100,663.00	1.12	629.00	100,138.36	95,993.00
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	200,000.00	AA	Aa3	09/03/20	09/16/20	200,000.00	1.26	1,258.00	200,000.00	191,986.00
MINNESOTA ST-F-UNREF MUNICIPAL BONDS DTD 08/25/2020 0.630% 08/01/2025	60412AK85	130,000.00	AAA	Aaa	05/07/24	05/07/24	130,000.00	5.30	341.25	130,000.00	123,847.23
CA ST UNIV TXBL REV BONDS DTD 07/29/2021 0.862% 11/01/2025	13077DOD7	175,000.00	AA-	Aa2	07/09/21	07/29/21	175,000.00	0.86	251.42	175,000.00	165,382.00
CA ST MUNICIPAL BONDS DTD 03/15/2023 4.846% 03/01/2027	13063D3N6	240,000.00	AA-	Aa2	03/09/23	03/15/23	240,000.00	4.85	3,876.80	240,000.00	240,436.80
Security Type Sub-Total		2,095,000.00					2,096,193.25	1.76	10,450.95	2,095,249.02	2,036,208.53
Federal Agency Commercial Mortgage-Backed Security											
FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	268,255.85	AA+	Aaa	03/19/20	03/25/20	281,542.88	1.95	684.50	269,443.30	264,986.84



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Commercial Mortgage-Backed Security											
FHMS K054 A2 DTD 04/20/2016 2.745% 01/01/2026	3137BNGT5	325,000.00	AA+	Aaa	04/11/23	04/14/23	311,542.97	4.37	743.44	317,560.01	313,593.99
FHMS K058 A2 DTD 11/09/2016 2.653% 08/01/2026	3137BSP72	650,000.00	AA+	Aaa	04/06/23	04/12/23	622,628.91	4.02	1,437.04	632,742.83	619,136.88
FHMS K061 A2 DTD 01/30/2017 3.347% 11/01/2026	3137BTUM1	444,074.34	AA+	Aaa	05/19/23	05/24/23	430,405.18	4.31	1,238.60	434,798.45	428,043.37
FHMS K064 A2 DTD 05/15/2017 3.224% 03/01/2027	3137BXOY1	650,000.00	AA+	Aaa	08/16/23	08/18/23	613,132.81	4.98	1,746.33	622,213.96	622,419.27
FHLMC MULTIFAMILY STRUCTURED P DTD 07/01/2017 3.243% 04/01/2027	3137F1G44	650,000.00	AA+	Aaa	06/08/23	06/13/23	622,857.42	4.44	1,756.63	630,366.61	621,557.46
FHMS KJ48 A1 DTD 12/01/2023 4.858% 05/01/2028	3137HBC69	515,769.65	AA+	Aaa	12/06/23	12/14/23	515,765.52	4.86	2,088.01	515,765.99	514,575.52
FHMS KJ46 A1 DTD 07/01/2023 4.777% 06/01/2028	3137HAD45	521,767.21	AA+	Aaa	07/19/23	07/27/23	521,754.20	4.78	2,077.07	521,756.70	519,681.82
FHMS K505 A2 DTD 07/01/2023 4.819% 06/01/2028	3137HACX2	650,000.00	AA+	Aaa	07/13/23	07/20/23	656,492.20	4.59	2,610.29	655,225.16	648,064.57
FNA 2023-M6 A2 DTD 07/01/2023 4.190% 07/01/2028	3136BODE6	650,000.00	AA+	Aaa	07/18/23	07/31/23	638,980.47	4.58	2,269.58	641,040.88	632,169.49
FHMS K508 A2 DTD 10/01/2023 4.740% 08/01/2028	3137HAQ74	650,000.00	AA+	Aaa	10/11/23	10/19/23	635,741.60	5.26	2,567.50	637,615.05	646,164.16
FHMS K506 A2 DTD 09/01/2023 4.650% 08/01/2028	3137HAMH6	950,000.00	AA+	Aaa	09/07/23	09/14/23	935,946.65	4.99	3,681.25	938,015.25	941,582.13
FHMS K509 A2 DTD 10/01/2023 4.850% 09/01/2028	3137HAST4	490,000.00	AA+	Aaa	10/25/23	10/31/23	474,377.33	5.60	1,980.42	476,296.17	489,045.36
FHMS K507 A2 DTD 09/01/2023 4.800% 09/01/2028	3137HAMS2	650,000.00	AA+	Aaa	09/20/23	09/28/23	642,230.55	5.07	2,600.00	643,304.36	647,658.12
FHMS K510 A2 DTD 11/01/2023 5.069% 10/01/2028	3137HB3D4	235,000.00	AA+	Aaa	11/14/23	11/21/23	234,320.62	5.14	992.68	234,397.02	236,406.83



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Commercial Mortgage-Backed Security											
FHMS K511 A2 DTD 12/01/2023 4.860% 10/01/2028	3137HB3G7	360,000.00	AA+	Aaa	11/28/23	12/07/23	358,965.72	4.93	1,458.00	359,075.17	359,401.31
FHMS K514 A2 DTD 02/01/2024 4.572% 12/01/2028	3137HBLV4	375,000.00	AA+	Aaa	02/01/24	02/08/24	378,749.63	4.34	1,428.75	378,469.40	370,373.72
FHMS K520 A2 DTD 04/01/2024 5.180% 03/01/2029	3137HCKV3	370,000.00	AA+	Aaa	04/23/24	04/30/24	371,501.83	5.09	1,597.17	371,455.20	374,875.07
FHMS K522 A2 DTD 06/01/2024 4.803% 05/01/2029	3137HDJJ0	650,000.00	AA+	Aaa	06/05/24	06/13/24	649,998.05	4.80	2,601.63	649,998.07	649,077.42
Security Type Sub-Total		10,054,867.05					9,896,934.54	4.71	35,558.89	9,929,539.58	9,898,813.33
Federal Agency Bond / Note											
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	500,000.00	AA+	Aaa	04/15/20	04/16/20	497,520.00	0.60	534.72	499,609.78	482,037.50
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	500,000.00	AA+	Aaa	04/22/20	04/24/20	498,970.00	0.67	598.96	499,833.42	482,028.00
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	500,000.00	AA+	Aaa	07/21/20	07/23/20	497,510.00	0.48	833.33	499,474.42	475,563.50
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	450,000.00	AA+	Aaa	08/25/20	08/27/20	447,894.00	0.47	590.63	449,515.07	426,190.95
FEDERAL HOME LOAN BANK NOTES DTD 09/11/2020 0.375% 09/04/2025	3130AK5E2	200,000.00	AA+	Aaa	09/10/20	09/11/20	199,400.00	0.44	243.75	199,858.16	189,195.00
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	450,000.00	AA+	Aaa	09/23/20	09/25/20	448,645.50	0.44	459.38	449,666.57	425,189.25
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	450,000.00	AA+	Aaa	11/09/20	11/12/20	448,389.00	0.57	337.50	449,562.97	424,009.35
Security Type Sub-Total		3,050,000.00					3,038,328.50	0.53	3,598.27	3,047,520.39	2,904,213.55
Corporate Note											



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
GOLDMAN SACHS GROUP INC (CALLABLE) BONDS DTD 07/08/2014 3.850% 07/08/2024	38141EC23	375,000.00	BBB+	A2	07/08/19	07/11/19	392,467.50	2.84	6,938.02	375,000.00	374,671.13
BB&T CORPORATION CORP BONDS DTD 07/29/2019 2.500% 08/01/2024	05531FBH5	375,000.00	A-	Baa1	08/01/19	08/05/19	375,622.50	2.46	3,906.25	375,000.00	373,759.13
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 08/09/2021 0.500% 08/09/2024	69371RR40	235,000.00	A+	A1	08/03/21	08/09/21	234,873.10	0.52	463.47	234,995.48	233,667.08
UNILEVER CAPITAL CORP (CALLABLE) CORPORA DTD 08/12/2021 0.626% 08/12/2024	904764BN6	100,000.00	A+	A1	08/09/21	08/12/21	100,000.00	0.63	241.71	100,000.00	99,418.50
WALT DISNEY COMPANY/THE (CALLABLE) DTD 09/06/2019 1.750% 08/30/2024	254687FK7	375,000.00	A-	A2	09/03/19	09/06/19	373,470.00	1.84	2,205.73	374,949.56	372,572.63
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 09/14/2021 0.600% 09/13/2024	14913R2P1	150,000.00	A	A2	09/07/21	09/14/21	149,796.00	0.65	270.00	149,986.21	148,494.00
NATIONAL RURAL UTIL COOP CORPORATE NOTES DTD 02/07/2022 1.875% 02/07/2025	63743HFC1	130,000.00	A-	A2	01/31/22	02/07/22	129,996.10	1.88	975.00	129,999.21	127,095.15
AMAZON.COM INC CORPORATE NOTES DTD 04/13/2022 3.000% 04/13/2025	023135CE4	290,000.00	AA	A1	04/11/22	04/13/22	289,538.90	3.06	1,885.00	289,879.68	284,588.02
HOME DEPOT INC (CALLABLE) CORPORATE NOTE DTD 03/28/2022 2.700% 04/15/2025	437076CM2	45,000.00	A	A2	03/24/22	03/28/22	44,921.25	2.76	256.50	44,979.64	44,121.78
CINTAS CORPORATION NO. 2 CORP NOTE (CALL DTD 05/03/2022 3.450% 05/01/2025	17252MAP5	130,000.00	A-	A3	04/26/22	05/03/22	129,971.40	3.46	747.50	129,992.05	127,918.57
APPLE INC (CALLABLE) CORP NOTES DTD 05/11/2020 1.125% 05/11/2025	037833DT4	400,000.00	AA+	Aaa	05/11/20	05/13/20	400,804.00	1.08	625.00	400,127.28	385,610.40



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
APPLE INC CORPORATE NOTES DTD 05/13/2015 3.200% 05/13/2025	037833BG4	500,000.00	AA+	Aaa	11/24/21	11/29/21	530,775.00	1.37	2,133.33	507,712.05	490,917.00
NATIONAL AUSTRALIA BK/NY CORPORATE NOTES DTD 06/09/2022 3.500% 06/09/2025	63254ABD9	470,000.00	AA-	Aa2	05/31/22	06/09/22	470,000.00	3.50	1,005.28	470,000.00	461,999.66
NATIONAL RURAL UTIL COOP CORPORATE NOTES DTD 05/04/2022 3.450% 06/15/2025	63743HFE7	70,000.00	A-	A2	04/27/22	05/04/22	69,981.10	3.46	107.33	69,994.20	68,636.82
IBM CORP CORPORATE NOTES DTD 07/27/2022 4.000% 07/27/2025	459200KS9	450,000.00	A-	A3	07/20/22	07/27/22	450,000.00	4.00	7,700.00	450,000.00	443,654.55
UNITEDHEALTH GROUP INC (CALLABLE) CORPOR DTD 05/19/2021 1.150% 05/15/2026	91324PEC2	475,000.00	A+	A2	05/17/21	05/19/21	474,173.50	1.19	697.99	474,690.18	441,284.98
ASTRAZENECA FINANCE LLC (CALLABLE) CORP DTD 05/28/2021 1.200% 05/28/2026	04636NAA1	450,000.00	A	A2	07/16/21	07/20/21	450,540.00	1.17	495.00	450,206.33	417,832.65
BANK OF AMERICA CORP NOTES (CALLABLE) DTD 06/16/2020 1.319% 06/19/2026	06051GJD2	600,000.00	A-	A1	07/23/21	07/27/21	602,754.00	1.22	263.80	600,683.18	575,583.00
AMERICAN EXPRESS CO (CALLABLE) CORPORATE DTD 11/04/2021 1.650% 11/04/2026	025816CM9	450,000.00	BBB+	A2	11/19/21	11/23/21	449,316.00	1.68	1,175.63	449,675.98	413,794.80
JPMORGAN CHASE & CO NOTES (CALLABLE) DTD 11/19/2020 1.045% 11/19/2026	46647PBT2	350,000.00	A-	A1	11/24/21	11/29/21	339,717.00	1.66	426.71	345,068.01	328,819.75
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 01/10/2022 1.700% 01/08/2027	14913R2U0	450,000.00	A	A2	01/11/22	01/13/22	447,727.50	1.81	3,676.25	448,850.65	415,501.20
TARGET CORP CORP NOTES (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	80,000.00	A	A2	01/19/22	01/24/22	79,864.00	1.99	719.33	79,930.54	74,405.60



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
BANK OF NY MELLON CORP (CALLABLE) CORPOR DTD 01/26/2022 2.050% 01/26/2027	06406RBA4	900,000.00	A	A1	01/26/22	01/28/22	898,002.00	2.10	7,943.75	898,971.42	835,749.90
BERKSHIRE HATHAWAY CORP NOTES (CALLABLE) DTD 03/15/2022 2.300% 03/15/2027	084664CZ2	900,000.00	AA	Aa2	03/15/22	03/17/22	883,116.00	2.70	6,095.00	890,863.76	843,423.30
NATIONAL AUSTRALIA BK/NY CORPORATE NOTES DTD 06/09/2022 3.905% 06/09/2027	63254ABE7	400,000.00	AA-	Aa2	06/09/22	06/13/22	396,424.00	4.10	954.56	397,894.05	387,948.40
TEXAS INSTRUMENTS INC CORP NOTE (CALLABL DTD 11/18/2022 4.600% 02/15/2028	882508BV5	100,000.00	A+	Aa3	05/11/23	05/18/23	102,404.00	4.04	1,737.78	101,825.23	99,176.60
LOCKHEED MARTIN CORP NOTES (CALLABLE) DTD 05/25/2023 4.450% 05/15/2028	539830BZ1	70,000.00	A-	A2	05/23/23	05/25/23	69,874.00	4.49	398.03	69,901.95	68,963.65
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 07/14/2023 4.950% 07/14/2028	24422EXB0	450,000.00	A	A1	07/21/23	07/25/23	453,438.00	4.78	10,333.13	452,790.54	450,092.70
CITIBANK NA CORP NOTES (CALLABLE) DTD 09/29/2023 5.803% 09/29/2028	17325FBB3	900,000.00	A+	Aa3	10/02/23	10/04/23	895,536.00	5.92	13,346.90	896,120.67	924,277.50
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 01/05/2024 4.650% 01/05/2029	89236TLL7	205,000.00	A+	A1	01/03/24	01/05/24	204,729.40	4.68	4,660.33	204,753.19	202,293.59
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 01/05/2024 4.650% 01/05/2029	89236TLL7	270,000.00	A+	A1	01/02/24	01/05/24	269,630.10	4.68	6,138.00	269,662.62	266,435.46
AIR PRODUCTS & CHEMICALS CORP NOTES (CAL DTD 02/08/2024 4.600% 02/08/2029	009158BH8	430,000.00	A	A2	02/06/24	02/08/24	429,428.10	4.63	7,857.06	429,468.74	425,848.35



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CISCO SYSTEMS INC CORPORATE NOTES (CALLA DTD 02/26/2024 4.850% 02/26/2029	17275RBR2	525,000.00	AA-	A1	02/21/24	02/26/24	524,816.25	4.86	8,841.15	524,827.60	524,553.75
BLACKROCK FUNDING INC CORPORATE NOTES (C DTD 03/14/2024 4.700% 03/14/2029	09290DAA9	60,000.00	AA-	Aa3	03/05/24	03/14/24	59,891.40	4.74	838.17	59,897.15	59,704.02
BLACKROCK FUNDING INC CORPORATE NOTES (C DTD 03/14/2024 4.700% 03/14/2029	09290DAA9	915,000.00	AA-	Aa3	03/06/24	03/14/24	915,448.35	4.69	12,782.04	915,424.17	910,486.31
ADOBE INC CORP NOTES (CALLABLE) DTD 04/04/2024 4.800% 04/04/2029	00724PAF6	230,000.00	A+	A1	04/02/24	04/04/24	229,696.40	4.83	2,668.00	229,709.40	230,253.69
ADOBE INC CORP NOTES (CALLABLE) DTD 04/04/2024 4.800% 04/04/2029	00724PAF6	270,000.00	A+	A1	04/01/24	04/04/24	269,597.70	4.83	3,132.00	269,614.93	270,297.81
HOME DEPOT INC CORPORATE NOTES (CALLABLE DTD 06/25/2024 4.750% 06/25/2029	437076DC3	165,000.00	A	A2	06/17/24	06/25/24	163,935.75	4.90	130.62	163,938.84	163,750.95
HOME DEPOT INC CORPORATE NOTES (CALLABLE DTD 06/25/2024 4.750% 06/25/2029	437076DC3	335,000.00	A	A2	06/18/24	06/25/24	333,160.85	4.88	265.21	333,166.18	332,464.05
Security Type Sub-Total		14,075,000.00					14,085,437.15	3.16	125,036.56	14,060,550.67	13,700,066.43
Commercial Paper											
MUFG BANK LTD/NY COMM PAPER DTD 03/20/2024 0.000% 12/03/2024	62479LM36	2,000,000.00	A-1	P-1	03/19/24	03/20/24	1,925,323.33	5.41	0.00	1,955,136.11	1,952,734.00
Security Type Sub-Total		2,000,000.00					1,925,323.33	5.41	0.00	1,955,136.11	1,952,734.00
Certificate of Deposit											
TORONTO DOMINION BANK NY CERT DEPOS DTD 10/31/2022 5.600% 10/27/2025	89115B6K1	850,000.00	A	A1	10/27/22	10/31/22	850,000.00	5.58	33,055.56	850,000.00	853,190.89



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 11/03/2022 5.530% 11/03/2025	65558UYF3	850,000.00	AA-	Aa3	11/02/22	11/03/22	850,000.00	5.53	7,573.03	850,000.00	850,202.30
Security Type Sub-Total		1,700,000.00					1,700,000.00	5.56	40,628.59	1,700,000.00	1,703,393.19
Asset-Backed Security											
HAROT 2021-2 A3 DTD 05/26/2021 0.330% 08/15/2025	43811JAC1	22,659.66	AAA	Aaa	05/18/21	05/26/21	22,658.78	0.33	3.32	22,659.43	22,508.59
HART 2021-A A3 DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	3,056.32	AAA	NR	04/20/21	04/28/21	3,056.00	0.38	0.52	3,056.23	3,048.62
NAROT 2021-A A3 DTD 06/23/2021 0.330% 10/15/2025	65480BAC1	112,619.43	AAA	Aaa	06/15/21	06/23/21	112,617.53	0.33	16.52	112,618.86	111,447.17
TAOT 2021-B A3 DTD 06/14/2021 0.260% 11/17/2025	89190GAC1	105,806.27	AAA	NR	06/08/21	06/14/21	105,794.88	0.26	12.23	105,802.72	104,701.01
CARMX 2021-1 A3 DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	5,399.21	AAA	NR	01/20/21	01/27/21	5,398.14	0.34	0.82	5,398.89	5,365.85
HART 2021-B A3 DTD 07/28/2021 0.380% 01/15/2026	44934KAC8	72,584.00	AAA	NR	07/20/21	07/28/21	72,567.98	0.39	12.26	72,578.47	71,891.20
HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	73,921.43	NR	Aaa	11/16/21	11/24/21	73,905.85	0.89	18.07	73,915.59	72,424.56
CARMX 2021-2 A3 DTD 04/21/2021 0.520% 02/17/2026	14314QAC8	24,515.49	AAA	NR	04/13/21	04/21/21	24,510.20	0.52	5.67	24,513.70	24,248.23
HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	54,811.49	AAA	NR	11/09/21	11/17/21	54,799.25	0.75	18.03	54,806.39	53,859.61
CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	139,176.36	AAA	Aaa	07/21/21	07/28/21	139,153.47	0.55	34.02	139,167.19	136,233.23
GMCAR 2021-3 A3 DTD 07/21/2021 0.480% 06/16/2026	380140AC7	74,522.75	AAA	NR	07/13/21	07/21/21	74,518.14	0.48	14.90	74,520.91	73,192.64



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
COMET 2021-A1 A1 DTD 07/22/2021 0.550% 07/15/2026	14041NFW6	600,000.00	AAA	NR	07/15/21	07/22/21	599,975.70	0.55	146.67	599,990.06	598,672.20
COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	83,396.55	AAA	Aaa	10/19/21	10/27/21	83,394.98	0.77	28.54	83,395.84	81,399.47
GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	69,326.40	AAA	Aaa	10/13/21	10/21/21	69,324.64	0.68	19.64	69,325.61	67,742.60
CHAIT 2024-A1 A DTD 01/31/2024 4.600% 01/15/2027	161571HV9	565,000.00	AAA	NR	01/24/24	01/31/24	564,913.95	4.61	1,155.11	564,925.42	558,594.37
CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	385,366.93	AAA	NR	07/12/22	07/20/22	385,357.84	3.97	679.96	385,361.58	380,585.18
FORDO 2023-A A3 DTD 03/31/2023 4.650% 02/15/2028	344928AD8	155,000.00	AAA	NR	03/28/23	03/31/23	154,983.83	4.65	320.33	154,987.99	153,544.80
HAROT 2023-3 A3 DTD 08/22/2023 5.410% 02/18/2028	43815OAC1	385,000.00	AAA	NR	08/15/23	08/22/23	384,920.61	5.42	752.14	384,935.80	385,482.37
DCENT 2023-A1 A DTD 04/11/2023 4.310% 03/15/2028	254683CY9	380,000.00	NR	Aaa	04/04/23	04/11/23	379,977.96	4.31	727.91	379,983.43	374,190.83
BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0	205,000.00	AAA	NR	06/08/23	06/16/23	204,953.59	4.79	436.42	204,963.44	203,752.47
AMXCA 2023-1 A DTD 06/14/2023 4.870% 05/15/2028	02582JJZ4	225,000.00	AAA	NR	06/07/23	06/14/23	224,980.04	4.87	487.00	224,984.29	224,070.73
DCENT 2023-A2 A DTD 06/28/2023 4.930% 06/15/2028	254683CZ6	420,000.00	AAA	Aaa	06/21/23	06/28/23	419,943.26	4.93	920.27	419,954.80	418,211.68
HAROT 2023-4 A3 DTD 11/08/2023 5.670% 06/21/2028	438123AC5	110,000.00	NR	Aaa	11/01/23	11/08/23	109,980.63	5.67	173.25	109,983.04	110,878.20
HAROT 2024-1 A3 DTD 02/21/2024 5.210% 08/15/2028	437918AC9	385,000.00	AAA	Aaa	02/13/24	02/21/24	384,983.25	5.21	891.49	384,984.46	384,716.45
FITAT 2023-1 A3 DTD 08/23/2023 5.530% 08/15/2028	31680EAD3	420,000.00	AAA	Aaa	08/15/23	08/23/23	419,973.96	5.53	1,032.27	419,978.44	420,877.34



Managed Account Detail of Securities Held

For the Month Ending June 30, 2024

Rancho Cordova - GENERAL FUND - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
AMXCA 2023-3 A DTD 09/19/2023 5.230% 09/15/2028	02582JKD1	495,000.00	AAA	NR	09/12/23	09/19/23	494,977.87	5.23	1,150.60	494,980.97	496,824.22
BACCT 2023-A2 A2 DTD 12/14/2023 4.980% 11/15/2028	05522RDH8	230,000.00	NR	Aaa	12/07/23	12/14/23	229,969.11	4.98	509.07	229,972.18	229,644.40
NAROT 2024-A A3 DTD 05/22/2024 5.280% 12/15/2028	65479UAD0	505,000.00	NR	Aaa	05/14/24	05/22/24	504,952.83	5.28	1,185.07	504,953.83	506,487.78
WFCIT 2024-A1 A DTD 03/01/2024 4.940% 02/15/2029	92970QAA3	650,000.00	AAA	Aaa	02/21/24	03/01/24	649,823.59	4.95	1,427.11	649,834.19	648,272.04
AMXCA 2024-1 A DTD 04/23/2024 5.230% 04/16/2029	02582JKH2	580,000.00	AAA	NR	04/16/24	04/23/24	579,881.10	5.23	1,348.18	579,885.07	584,424.30
BACCT 2024-A1 A DTD 06/13/2024 5.250% 05/15/2029	05522RDJ4	535,000.00	AAA	Aaa	06/06/24	06/13/24	534,969.99	5.25	1,404.37	534,970.26	534,709.33
Security Type Sub-Total		8,072,162.29					8,071,218.95	4.21	14,931.76	8,071,389.08	8,042,001.47
Managed Account Sub-Total		65,332,029.34					63,864,922.75	3.58	346,606.23	64,306,487.26	63,184,445.54
Joint Powers Authority											
CAMP Pool		58,378,684.45	AAAm	NR			58,378,684.45		0.00	58,378,684.45	58,378,684.45
Liquid Sub-Total		58,378,684.45					58,378,684.45		0.00	58,378,684.45	58,378,684.45
Securities Sub-Total		\$123,710,713.79					\$122,243,607.20	3.58%	\$346,606.23	\$122,685,171.71	\$121,563,129.99
Accrued Interest											\$346,606.23
Total Investments											\$121,909,736.22

As of June 30, 2024

Cusip	Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost	Amortized cost	Fair value	Unrealized gain (loss)	Total accrued interest	% Port cost
Cash and Cash Equivalents										
	Cash and Cash Equivalents	0.000		49,614.21	49,614.21	49,614.21	49,614.21	0.00	0.00	0.08
Total Cash and Cash Equivalents				49,614.21	49,614.21	49,614.21	49,614.21	0.00	0.00	0.08
Corporate Bonds										
931142DV2	WALMART INC 2.65% 15DEC2024 (CALLABLE 15OCT24)	2.650	12/15/2024 10/15/2024	950,000.00	1,009,812.00	955,657.89	938,955.90	(16,701.99)	1,048.96	1.56
166764BW9	CHEVRON CORP 1.554% 11MAY2025 (CALLABLE 11APR25)	1.554	05/11/2025 04/11/2025	1,600,000.00	1,525,696.00	1,578,662.47	1,548,923.47	(29,739.00)	3,384.27	2.35
24422ETC3	JOHN DEERE CAPITAL CORP 3.4% 11SEP2025	3.400	09/11/2025	600,000.00	593,280.00	597,347.69	587,084.28	(10,263.41)	6,176.67	0.91
478160BY9	JOHNSON & JOHNSON 2.45% 01MAR2026 (CALLABLE 01DEC25)	2.450	03/01/2026 12/01/2025	1,000,000.00	949,330.00	968,637.83	960,340.21	(8,297.62)	8,098.61	1.46
06051GFX2	BANK OF AMERICA CORP 3.5% 19APR2026	3.500	04/19/2026	800,000.00	768,064.00	778,979.25	775,370.22	(3,609.03)	5,522.22	1.18
023135BX3	AMAZON.COM INC 1% 12MAY2026 (CALLABLE 12APR26)	1.000	05/12/2026 04/12/2026	1,000,000.00	902,520.00	937,133.82	930,324.26	(6,809.56)	1,333.33	1.39
46625HRS1	JPMORGAN CHASE & CO 3.2% 15JUN2026 (CALLABLE 15MAR26)	3.200	06/15/2026 03/15/2026	1,000,000.00	949,700.00	973,673.72	962,683.14	(10,990.58)	1,333.33	1.46
693475AX3	PNC FINANCIAL SERVICES 2.6% 23JUL2026 (CALLABLE 23MAY26)	2.600	07/23/2026 05/24/2026	800,000.00	741,568.00	759,800.95	757,452.41	(2,348.54)	9,071.11	1.14
037833DN7	APPLE INC 2.05% 11SEP2026 (CALLABLE 11JUL26)	2.050	09/11/2026 07/11/2026	650,000.00	609,082.50	611,651.96	611,059.99	(591.97)	4,034.51	0.94
89236TDR3	TOYOTA MOTOR CREDIT CORP 3.2% 11JAN2027	3.200	01/11/2027	1,100,000.00	1,031,052.00	1,048,515.06	1,052,840.23	4,325.17	16,524.44	1.59

SECURITIES HELD

As of June 30, 2024

ATTACHMENT 1

ITEM 13.10

FRANCISCO CORDOVA

Cusip	Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost	Amortized cost	Fair value	Unrealized gain (loss)	Total accrued interest	% Port cost
Corporate Bonds										
24422EWD7	JOHN DEERE CAPITAL CORP 2.35% 08MAR2027	2.350	03/08/2027	600,000.00	553,404.00	566,289.29	561,054.27	(5,235.02)	4,386.67	0.85
437076CA8	HOME DEPOT INC 2.5% 15APR2027 (CALLABLE 15FEB27)	2.500	04/15/2027 02/15/2027	1,500,000.00	1,398,930.00	1,426,180.70	1,404,644.09	(21,536.61)	7,812.50	2.16
91159HHR4	US BANCORP 3.15% 27APR2027 (CALLABLE 27MAR27)	3.150	04/27/2027 03/27/2027	850,000.00	789,072.00	804,236.50	808,345.33	4,108.83	4,685.63	1.22
194162AN3	COLGATE-PALMOLIVE CO 3.1% 15AUG2027 (CALLABLE 15JUL27)	3.100	08/15/2027 07/15/2027	1,567,000.00	1,501,091.98	1,517,436.82	1,491,847.21	(25,589.61)	18,216.38	2.31
037833DB3	APPLE INC 2.9% 12SEP2027 (CALLABLE 12JUN27)	2.900	09/12/2027 06/12/2027	900,000.00	850,563.00	866,636.54	849,997.87	(16,638.67)	7,830.00	1.31
89236TKL8	TOYOTA MOTOR CREDIT CORP 5.45% 10NOV2027	5.450	11/10/2027	500,000.00	512,655.00	509,734.62	507,356.80	(2,377.82)	3,784.72	0.79
02665WED9	AMERICAN HONDA FINANCE 4.7% 12JAN2028	4.700	01/12/2028	600,000.00	611,328.00	608,561.63	594,170.99	(14,390.64)	13,160.00	0.94
02665WEM9	AMERICAN HONDA FINANCE 5.125% 07JUL2028	5.125	07/07/2028	700,000.00	713,811.00	712,336.12	703,188.61	(9,147.51)	17,239.93	1.10
17325FBB3	CITIBANK NA 5.803% 29SEP2028 (CALLABLE 29AUG28)	5.803	09/29/2028 08/29/2028	1,000,000.00	1,033,740.00	1,030,449.28	1,027,357.40	(3,091.88)	14,668.69	1.59
61747YFA8	MORGAN STANLEY 5.123% 01FEB2029 (CALLABLE 01FEB28)	5.123	02/01/2029 02/01/2028	800,000.00	800,040.00	800,035.99	796,837.27	(3,198.72)	16,962.82	1.23
17275RBR2	CISCO SYSTEMS INC 4.85% 26FEB2029 (CALLABLE 26JAN29)	4.850	02/26/2029 01/26/2029	1,000,000.00	998,640.00	998,677.10	999,823.58	1,146.48	16,705.56	1.54
Total Corporate Bonds				19,517,000.00	18,843,379.48	19,050,635.23	18,869,657.53	(180,977.70)	181,980.35	29.05

ITEM 13.10
SECURITIES HELD

As of June 30, 2024

Cusip	Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost	Amortized cost	Fair value	Unrealized gain (loss)	Total accrued interest	% Port cost
Government Agencies										
3135GAC90	FANNIE MAE 0.25% 15JUL2024 CALLABLE	0.250	07/15/2024	500,000.00	500,000.00	500,000.00	498,920.96	(1,079.04)	572.92	0.77
3130AL2A1	FEDERAL HOME LOAN BANK 0.5% 10FEB2025 (CALLABLE 10AUG24)	0.500	02/10/2025 08/10/2024	1,000,000.00	1,002,860.00	1,000,000.00	971,069.46	(28,930.54)	1,944.44	1.55
3137EAEX3	FREDDIE MAC 0.375% 23SEP2025	0.375	09/23/2025	1,100,000.00	1,017,610.00	1,043,148.33	1,039,630.91	(3,517.42)	1,111.46	1.57
3133ENP95	FEDERAL FARM CREDIT BANK 4.25% 30SEP2025	4.250	09/30/2025	1,150,000.00	1,151,759.50	1,150,735.17	1,140,567.86	(10,167.31)	12,218.75	1.78
3133EPYK5	FEDERAL FARM CREDIT BANK 5.125% 10OCT2025	5.125	10/10/2025	1,100,000.00	1,101,749.00	1,101,159.28	1,101,740.85	581.57	12,527.78	1.70
3133EPMB8	FEDERAL FARM CREDIT BANK 4.125% 08DEC2025	4.125	12/08/2025	1,500,000.00	1,484,865.00	1,491,181.18	1,481,952.44	(9,228.74)	3,781.25	2.29
3133EPCF0	FEDERAL FARM CREDIT BANK 4.5% 02MAR2026	4.500	03/02/2026	1,100,000.00	1,120,416.00	1,111,716.33	1,093,765.17	(17,951.16)	16,225.00	1.73
3133EPHH1	FEDERAL FARM CREDIT BANK 4% 28APR2026	4.000	04/28/2026	900,000.00	906,378.30	903,929.70	886,882.56	(17,047.14)	6,200.00	1.40
3130AN4T4	FEDERAL HOME LOAN BANK 0.875% 12JUN2026	0.875	06/12/2026	1,000,000.00	903,900.00	937,068.84	926,971.06	(10,097.78)	437.50	1.39
3130AWLZ1	FEDERAL HOME LOAN BANK 4.75% 12JUN2026	4.750	06/12/2026	1,150,000.00	1,146,607.50	1,147,611.30	1,148,076.98	465.68	2,731.25	1.77
3133EPNG6	FEDERAL FARM CREDIT BANK 4.375% 23JUN2026	4.375	06/23/2026	1,000,000.00	1,000,360.00	1,000,237.01	992,943.00	(7,294.01)	850.69	1.54
3133ENV72	FEDERAL FARM CREDIT BANK 4.5% 27JUL2026	4.500	07/27/2026	1,000,000.00	998,761.20	999,313.00	993,646.65	(5,666.35)	19,125.00	1.54

As of June 30, 2024

Cusip	Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost	Amortized cost	Fair value	Unrealized gain (loss)	Total accrued interest	% Port cost
Government Agencies										
3130APJH9	FEDERAL HOME LOAN BANK 1.25% 28OCT2026 (CALLABLE 28JUL24) #0006	1.250	10/28/2026 07/28/2024	1,300,000.00	1,178,866.00	1,225,469.68	1,214,454.53	(11,015.15)	2,798.61	1.82
3133EPK79	FEDERAL FARM CREDIT BANK 4.375% 07DEC2026	4.375	12/07/2026	1,250,000.00	1,245,867.50	1,246,656.64	1,240,727.35	(5,929.29)	3,493.92	1.92
3133ERGT2	FEDERAL FARM CREDIT BANK 4.5% 11JUN2027	4.500	06/11/2027	1,000,000.00	1,000,520.00	1,000,510.85	997,896.92	(2,613.93)	2,375.00	1.54
3130ATU54	FEDERAL HOME LOAN BANK 4.25% 10DEC2027	4.250	12/10/2027	1,200,000.00	1,206,438.70	1,204,599.07	1,189,339.38	(15,259.69)	2,833.33	1.86
3133EN5N6	FEDERAL FARM CREDIT BANK 4% 06JAN2028	4.000	01/06/2028	900,000.00	904,194.00	902,998.08	883,832.01	(19,166.07)	17,400.00	1.39
3130ATS57	FEDERAL HOME LOAN BANK 4.5% 10MAR2028	4.500	03/10/2028	1,000,000.00	1,014,989.00	1,011,069.06	998,773.03	(12,296.03)	13,750.00	1.56
3130AWC24	FEDERAL HOME LOAN BANK 4% 09JUN2028	4.000	06/09/2028	1,000,000.00	999,822.81	999,859.53	986,695.28	(13,164.25)	2,333.33	1.54
3130AVBD3	FEDERAL HOME LOAN BANK 4.5% 09MAR2029	4.500	03/09/2029	1,000,000.00	989,580.00	990,011.70	1,004,201.77	14,190.07	13,875.00	1.53
Total Government Agencies				21,150,000.00	20,875,544.51	20,967,274.75	20,792,088.17	(175,186.58)	136,585.23	32.18
Government Bonds										
912828YE4	USA TREASURY 1.25% 31AUG2024	1.250	08/31/2024	1,150,000.00	1,180,999.95	1,151,711.48	1,141,970.22	(9,741.26)	4,765.63	1.82
912828YH7	USA TREASURY 1.5% 30SEP2024	1.500	09/30/2024	900,000.00	929,077.23	902,390.62	891,210.94	(11,179.68)	3,356.56	1.43
91282CFQ9	USA TREASURY 4.375% 31OCT2024	4.375	10/31/2024	1,000,000.00	988,675.23	996,473.55	996,562.50	88.95	7,252.04	1.52

As of June 30, 2024

Cusip	Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost	Amortized cost	Fair value	Unrealized gain (loss)	Total accrued interest	% Port cost
Government Bonds										
91282CFX4	USA TREASURY 4.5% 30NOV2024	4.500	11/30/2024	700,000.00	693,494.53	697,492.85	697,668.94	176.09	2,581.97	1.07
912828YY0	USA TREASURY 1.75% 31DEC2024	1.750	12/31/2024	1,000,000.00	1,041,253.35	1,006,299.27	982,421.88	(23,877.39)	8,750.00	1.61
91282CGU9	USA TREASURY 3.875% 31MAR2025	3.875	03/31/2025	1,000,000.00	984,143.98	993,305.78	990,185.55	(3,120.23)	9,634.56	1.52
9128284M9	USA TREASURY 2.875% 30APR2025	2.875	04/30/2025	1,000,000.00	965,862.73	984,716.16	981,220.70	(3,495.46)	4,765.63	1.49
912828XZ8	USA TREASURY 2.75% 30JUN2025	2.750	06/30/2025	1,100,000.00	1,059,999.78	1,080,428.85	1,074,834.64	(5,594.21)	15,125.00	1.63
912828Y79	USA TREASURY 2.875% 31JUL2025	2.875	07/31/2025	1,000,000.00	964,534.60	981,784.31	976,953.12	(4,831.19)	11,926.51	1.49
91282CAJ0	USA TREASURY 0.25% 31AUG2025	0.250	08/31/2025	1,400,000.00	1,279,250.00	1,355,742.27	1,324,585.93	(31,156.34)	1,160.33	1.97
9128285J5	USA TREASURY 3% 31OCT2025	3.000	10/31/2025	750,000.00	739,660.72	745,642.86	731,044.92	(14,597.94)	3,729.62	1.14
9128285N6	USA TREASURY 2.875% 30NOV2025	2.875	11/30/2025	1,000,000.00	962,347.10	978,158.79	972,187.50	(5,971.29)	2,356.56	1.48
9128286F2	USA TREASURY 2.5% 28FEB2026	2.500	02/28/2026	750,000.00	713,645.09	723,175.02	722,050.79	(1,124.23)	6,216.03	1.10
912828YD6	USA TREASURY 1.375% 31AUG2026	1.375	08/31/2026	1,000,000.00	913,909.60	941,573.61	932,304.69	(9,268.92)	4,558.42	1.41
91282CCZ2	USA TREASURY 0.875% 30SEP2026	0.875	09/30/2026	1,000,000.00	899,612.73	931,119.92	920,351.56	(10,768.36)	2,175.55	1.39

ITEM 13.10
SECURITIES HELD

As of June 30, 2024

Cusip	Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost	Amortized cost	Fair value	Unrealized gain (loss)	Total accrued interest	% Port cost
Government Bonds										
91282CDK4	USA TREASURY 1.25% 30NOV2026	1.250	11/30/2026	1,000,000.00	906,487.73	934,415.14	923,554.69	(10,860.45)	1,024.59	1.40
91282CDQ1	USA TREASURY 1.25% 31DEC2026	1.250	12/31/2026	1,000,000.00	904,104.91	932,003.02	921,835.94	(10,167.08)	6,250.00	1.39
91282CEC1	USA TREASURY 1.875% 28FEB2027	1.875	02/28/2027	1,000,000.00	922,698.66	944,244.47	932,890.62	(11,353.85)	6,216.03	1.42
91282CET4	USA TREASURY 2.625% 31MAY2027	2.625	05/31/2027	1,100,000.00	1,031,253.68	1,046,597.50	1,043,195.32	(3,402.18)	2,366.80	1.59
91282CEW7	USA TREASURY 3.25% 30JUN2027	3.250	06/30/2027	1,300,000.00	1,255,875.45	1,266,974.45	1,254,347.65	(12,626.80)	21,125.00	1.94
91282CFB2	USA TREASURY 2.75% 31JUL2027	2.750	07/31/2027	600,000.00	563,791.07	569,619.03	569,718.75	99.72	6,844.78	0.87
91282CFU0	USA TREASURY 4.125% 31OCT2027	4.125	10/31/2027	850,000.00	843,893.47	845,223.02	840,470.70	(4,752.32)	5,811.99	1.30
91282CHA2	USA TREASURY 3.5% 30APR2028	3.500	04/30/2028	1,000,000.00	970,628.35	971,001.19	967,265.62	(3,735.57)	5,801.63	1.50
91282CHX2	USA TREASURY 4.375% 31AUG2028	4.375	08/31/2028	2,100,000.00	2,105,010.94	2,104,616.86	2,097,539.05	(7,077.81)	30,458.56	3.25
91282CJF9	USA TREASURY 4.875% 31OCT2028	4.875	10/31/2028	1,250,000.00	1,275,297.16	1,273,951.41	1,273,339.85	(611.56)	10,101.05	1.97
Total Government Bonds				25,950,000.00	25,095,508.04	25,358,661.43	25,159,712.07	(198,949.36)	184,354.84	38.69
Grand total					66,666,614.21	64,864,046.24	65,426,185.62	64,871,071.98	(555,113.64)	502,920.42 100.00

MEMORANDUM



ITEM 14.1.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Dalia Fadl, Principal Engineer
SUBJECT: **A RESOLUTION DECLARING A PROTEST HEARING AND AUTHORIZING THE MAILING OF PROPERTY OWNER BALLOT RELATING TO THE IMPOSITION OF THE ANNUAL STORMWATER UTILITY FEE FOR THE PRESERVE PROJECT**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would declare the results of the property owner's protest and, if there exists less than a majority protest, authorize the mailing of a ballot to the property owner to approve the levy of the fee to pay for maintenance of storm drainage, low impact development, and flood protection facilities for the Preserve project. The action also sets 1:30 p.m. on September 24, 2024, in the office of the City Clerk, as the time and date for the ballot tabulation for the matter.

BACKGROUND

The Preserve project has a condition of approval which requires funding for operation and maintenance of the storm drainage system. This condition will be satisfied by participation in the new Stormwater Utility Fee for storm drainage and flood protection services, which is the subject of tonight's action. The property owner of the Preserve project has requested the City annex the project to the City's Stormwater Utility Fee pursuant to the California Health and Safety Code section 5471 et seq. to provide the method of financing for storm drainage, low impact development, and flood protection services required to meet the condition. On August 5, 2024, Council adopted a resolution which established Procedures for the Conduct of a Protest Hearing and Balloting Relating to a Stormwater Utility Fee (the "Procedures") and designated September 3, 2024, at 5:30 p.m. as the time and place for hearing protests in connection with the annual Stormwater Utility Fee for the Preserve project.

DISCUSSION

The property owner has submitted a petition and waiver for the City to institute the proceedings to participate in the Stormwater Utility Fee. This annexation to the Stormwater Utility Fee will include the project generally known as the Preserve project, see [Attachment 2](#). The maintenance services to be funded include the furnishing of services and materials for the ordinary and usual operation, maintenance, and servicing of the storm drain, low impact

development, and flood protection systems.

Attachment 1 is the Resolution declaring the results of the property owner's protest and authorizing the mailing of the property owner ballot, as required by Article XIII D of the California Constitution (also known as Proposition 218). The Resolution sets forth the tabulation of ballots on September 24, 2024, at 1:30 p.m. in the office of the City Clerk. The results of the mailed ballot election will be presented to City Council at their regularly scheduled meeting on October 7, 2024, and additional actions will be recommended based on the ballot results.

City Council has caused to be prepared a written report entitled, "Rate Analysis Report for Low Impact Development Stormwater Utility Fee- SWUII w LID", dated March 2024, (the "Rate Analysis Report") prepared by Harris & Associates and filed with the City Clerk containing a description of each parcel of real property within the City to which the Proposed Enhanced Stormwater Utility Fee w LID is applicable, and the amount of the Proposed Enhanced Stormwater Utility Fee for each parcel for Fiscal Year 2024-2025, see Attachment 3. The maximum annual fee will increase each subsequent Fiscal Year by the annual change in the Consumer Price Index (CPI), during the preceding year, for All Urban Consumers, for the San Francisco-Oakland-San Jose areas, published by the United States Department of Labor, Bureau of Labor Statistics. A sample of the Stormwater Utility Fees for Fiscal Year 2024-2025 is summarized in Attachment 4.

FISCAL IMPACT AND FUNDING SOURCE

There is no impact on the City's General Fund. Funds collected by this fee will pay for maintenance of storm drainage, low impact development, and flood protection facilities.

ATTACHMENT(S)

1. Resolution
2. Annexation Boundary Map
3. Rate Analysis Report
4. Stormwater Utility Fee- Rate Sheet FY24-25_The Preserve

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, DECLARING THE RESULTS OF THE PROPERTY OWNER PROTEST AND AUTHORIZING THE MAILING OF A PROPERTY OWNER BALLOT RELATING TO THE IMPOSITION OF AN ANNUAL STORMWATER UTILITY FEE FOR THE PRESERVE PROJECT

WHEREAS, this Council has received petitions and waivers from the owners of not less than 100% of the area of land proposed to be annexed into the Stormwater Utility Fee; and

WHEREAS, on August 5, 2024, the City Clerk caused a notice of the time and place of the hearing thereon and on the proposed annexation to the Stormwater Utility Fee to be published and such public hearing was opening on September 3, 2024; and

WHEREAS, this Council has caused to be prepared a written report entitled, "**Rate Analysis Report for Low Impact Development Stormwater Utility Fee- SWUII w LID**," dated March 2024, (the "*Rate Analysis Report*") prepared by Harris & Associates and filed with the City Clerk containing a description of each parcel of real property within the City to which the Proposed Enhanced Stormwater Utility Fee w LID is applicable collectively, the "Identified Parcels") and the amount of the Proposed Enhanced Stormwater Utility Fee for each such Identified Parcel for Fiscal Year 2024-25. This fee covers the operation and maintenance of all City-owned drainage facilities, in addition to LID facilities located in the City's right of way or City-owned parcels. The *Rate Analysis Report* is on file in the office of the City Clerk and is available for public inspection; and

WHEREAS, this Council adopted a Resolution which established Procedures for the Conduct of a Protest Hearing and Balloting Relating to a Stormwater Utility Fee (the "Procedures") and set the date of public hearing; and

WHEREAS, this Council has conducted the public hearing and all interested persons have been afforded the opportunity to be heard, and the City Council has considered all protests against the annexation to the Stormwater Utility Fee; and

WHEREAS, there was no majority protest of the owner of the Identified Parcels subject to the Proposed Stormwater Utility Fee.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA as follows:

1. The foregoing recitals are true and correct.
2. The City Clerk is hereby authorized and directed to mail a property owner ballot in accordance with law and the Procedures.
3. The date of the ballot tabulation shall be September 24, 2024, at 1:30 pm.
4. The date of the Council Meeting to report the results of the mailed ballot election shall be

ITEM 14.1.

ATTACHMENT 1

October 7, 2024, at 5:30 P.M. or as soon thereafter as the matter may be heard.

5. The City Council hereby designates Dalia Fadl, Principal Engineer, telephone number, (916) 851-8718 to answer inquiries regarding the ballot proceedings and procedural or technical matters.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

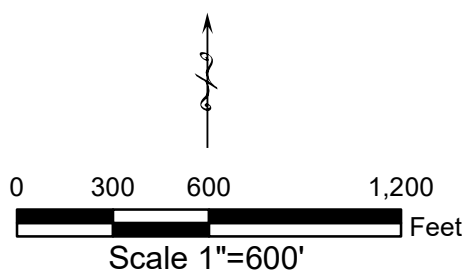
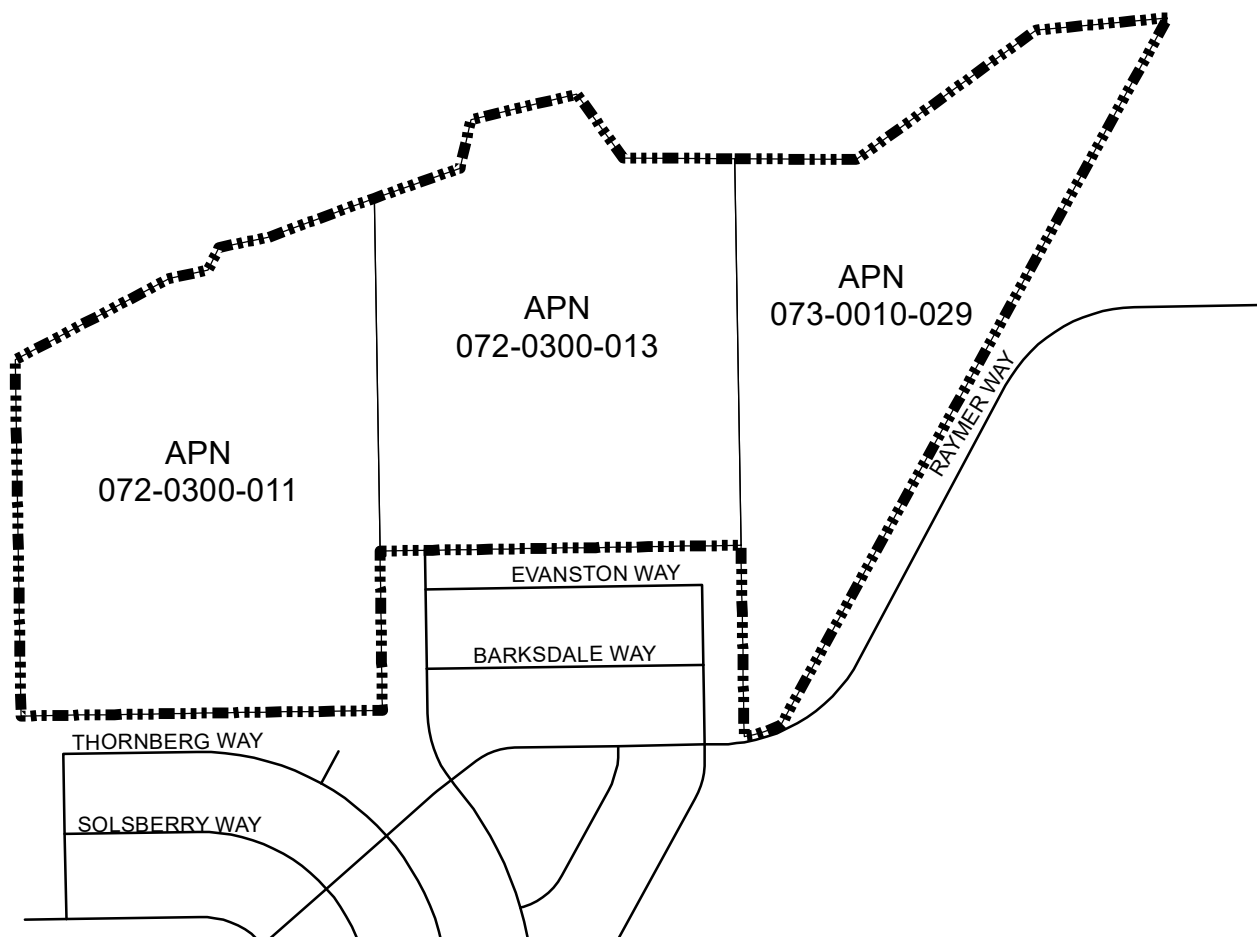
ABSTAIN:

ATTEST:

David Sander, Mayor

Stacy Leitner, CMC
City Clerk

CITY OF RANCHO CORDOVA
STORMWATER UTILITY FEE AREA
ANNEXATION 39
THE PRESERVE



Legend

-  Annexation Boundary
-  Parcel Boundary



Harris & Associates



RATE ANALYSIS REPORT

**(LOW IMPACT
DEVELOPMENT
STORMWATER UTILITY FEE -
SWUII w LID)**

CITY OF RANCHO CORDOVA

March 2024

INTRODUCTION

In 2014, the City of Rancho Cordova created a Stormwater Utility Fee to cover the cost for the maintenance and improvements of the stormwater system. There have since been a variety of methods developed to help control the quality of stormwater runoff. This includes planning for low impact design (LID) standards. Currently, developers are responsible for constructing and maintaining their LID facilities. Many developers are requesting that these improvements be located in the public landscape areas and that they be maintained by the City. In order to provide maintenance for LID facilities, the City of Rancho Cordova (City) is developing a new Low Impact Development Stormwater Utility Fee (LID SWU II) that includes the additional costs that would be required for maintaining the LID improvements. If a developer wishes to place their LID improvements in public right-of-way that will be maintained by the City, that development will be required to annex into this new district. If the development will have private LID improvements, they will annex into the City's original Stormwater Utility Fee. These fees would be levied per the California Health and Safety Code Section 5471 et seq. The City will use the LID SWU II Fee to fund the operation and maintenance of the facilities needed to provide the appropriate facilities and control measures for Stormwater quality control.

The purpose of this Rate Analysis Report is to:

- Identify the improvements and maintenance that needs to be funded.
- Review the requirements of Article XIID of the State Constitution (Proposition 218) relating to requirements for apportioning the costs associated with the City's stormwater runoff system.
- Analyze and recommend an appropriate rate structure and provide estimated rates based on cost data information provided by the City.

March 2024 Update:

The Rate Analysis Report was originally prepared May 2022, includes Land Uses based on the 2030 General Plan and specific plan areas identified at that time, and estimates of costs in 2022 dollars. This March 2024 update increases the maximum estimated annual Low Impact Development Stormwater Utility Fee (SWU II) by the annual change in the Consumer Price Index from December to December, during the preceding year, for all Urban Consumers, for the San Francisco-Oakland-San Jose areas, as discussed in Section 7. Fee Calculations.

PROPOSITION 218 REQUIREMENTS

This fee must comply with the provisions of Article XIID of the California Constitution (Proposition 218). Section 6 of Proposition 218 has the following requirements for all “new, extended, imposed or increased” fees and charges:

1. “Revenues derived from the fee or charge shall not exceed the funds required to provide the property-related service.”
2. “Revenues derived from the fee or charge shall not be used for any purpose other than that for which the fee or charge was imposed.”
3. “The amount of a fee or charge imposed upon any parcel or person as an incident of property ownership shall not exceed the proportional cost of the service attributable to the parcel.”
4. “No fee or charge may be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property in question. Fees or charges based on potential or future use of service are not permitted. Standby charges, whether characterized as charges or assessments, shall be classified as assessments and shall not be imposed without compliance with [the assessment section of this code].”
5. “No fee or charge may be imposed for general governmental services including, but not limited to, police, fire, ambulance or library services where the service is available to the public at large substantially the same manner as it is to property owners.”

BACKGROUND INFORMATION

In accordance with the Federal Clean Water Act of 1972, the United States Environmental Protection Agency (EPA) is required to establish regulations setting forth National Pollution Discharge Elimination System (NPDES) permit standards. The enactment of 1987 amendments to the Federal Clean Water Act (Act) of 1972 imposes permit requirements for discharge of storm waters. The Act allows the EPA to delegate its NPDES permitting authority to states with an approved environmental regulatory program. The State of California is one of the delegated states.

The responsibility for implementing various NPDES permits in the State of California has been delegated to the State Water Resources Control Board (SWRCB). The SWRCB administers NPDES authority through its nine Regional Boards. As an NPDES permittee, the City is required to manage stormwater pollution within its jurisdiction.

In order to provide for the safety of the residents of the City and protect property in the City from the damage associated with flooding and to meet the requirements of the NPDES permit, it is necessary to design, construct, operate, maintain, improve and replace storm drainage facilities which collect storm and surface water runoff and convey and treat such runoff in a safe manner to an acceptable point of discharge. It is also necessary to inspect, monitor, and take enforcement action related to illegal dumping, and illicit discharges. In order to properly fund such facilities and activities, the City has determined that it is necessary to impose on all developing properties in Rancho Cordova a user charge for storm drainage service.

Based on the 2030 General Plan and current specific plan areas, Rancho Cordova is expected to develop as shown in Table 1 below.

TABLE 1 LAND USE

	Land Use/ Zoning Description	Total Acres	Total Units
Residential:			
LDR	SF (2.1-6.0 DU/AC)	2,563	12,768
	MD (6.1-12 DU/AC)	322	2,524
MDR	MD (6.1-18.0 DU/AC)	1,200	9,057
	MD (14.0-29.9 DU/AC)	60	885
HDR	HD (18.1-40.0 DU/AC)	192	4,372
	HD (30+ DU/AC)	30	825
	Residential Total	4,367	30,431
Non-Residential:			
VC	Village Commercial	185	
LTC	Local Town Center	134	
RTC	Regional Town Center	172	
BP	Business Park	158	
MP	Industrial Park	283	
Education:			
HS/MS	High School/Middle School	356	
MS	Middle School	20	
ES	Elementary School	91	
Open Space & Public:			
CP	Community Park	313	
P/QP	Public/Quasi Public	32	
NP	Neighborhood Park	145	
SWD	Storm Water Detention	157	
WP	Wetland Preserve	691	
DP	Drainage Parkway	263	
PR	Private Recreation	58	
OS	Open Space	168	
OS/P	Open Space/Preserve	279	
LC	Landscape Corridors	109	
GB	Green Belts	54	
ROW	Right-of-way	573	
BR/WP	Reservoir / Wetland Preserve	528	
S	Sewer Lift Station / Utility Substation	1	
	Vacant (unknown dev plan)	0	
	Total Non-residential	4,770	
	Total Residential & Non-Res	9,137	

This development is expected to require significant stormwater drainage and flood control facilities. Based on the development area and improvements that were required in recent developments within the County of Sacramento, Table 2 summarizes the improvements that are expected once development is complete.

TABLE 2 EXPECTED IMPROVEMENTS

Infrastructure Type	Quantity
48 Inch Manhole	205 EA
60 Inch Manhole	200 EA
72 Inch Manhole	150 EA
84 Inch Manhole	150 EA
96 Inch Manhole	15 EA
108 Inch Manhole	15 EA
Inlets	3,300 EA
Fencing and Gates - 3' high post and cable	71,000 LF
Fencing and Gates - Pipe Gate	80 EA
Erosion Control Rip Rap - Class 1 Backing	850 TON
Erosion Control Rip Rap - 1/4 Ton	900 TON
Erosion Control Rip Rap - Cobbles	3,700 TON
Access/Maintenance Rd. (1" asph conc)	2,700,000 SF
Access/Maintenance Rd. (1" aggr base)	8,100,000 SF
Misc. Concrete - Junction Box	550 CY
Misc. Concrete - Headwall	3,100 CY
Misc. Concrete - Ramp	700 CY
54" Pipe	13,350 LF
48" Pipe	27,000 LF
42" Pipe	20,370 LF
36" Pipe	26,000 LF
30" Pipe	41,000 LF
24" Pipe	50,000 LF
18" Pipe	90,270 LF
12" Pipe	476,901 LF
10" Pipe	3,753 LF
Bioretention	4,933,606 SF

SERVICES FUNDED

Expenditures from the revenue generated from the Low Impact Development Stormwater Utility Fee are intended to comply with the requirements set forth in the NPDES permit. The activities and services funded by this fee include, but are not limited to:

1. Administration and oversight of the requirements set forth in the NPDES permit to City departments, developments, and local agencies.
2. Respond to and investigate incidents of illicit discharges and illegal connections to the storm drain system.
3. Periodically inspect facilities for proper handling of materials, chemicals, pollutants, garbage, waste, and debris and prevent any discharges to the storm drain system.
4. Regularly clean and maintain catch basins, the flowline, and storm drainage facilities.
5. Installation and maintenance of water quality devices required to keep pollutants out of the storm drain system.
6. Discourage illegal dumping or discharge of pollutants into the storm drain system by stenciling all City-owned catch basins with a "No Dumping" message.
7. Augment public education and outreach programs in regards to the proper use and function of the storm drainage system and the receiving waters.
8. Develop programs to promote, publicize, and facilitate public reporting of illicit discharges to the storm drain system.
9. Encourage the proper disposal of household hazardous waste (HHW) to prevent the improper disposal to the storm drain system or to the sewer system.
10. Discourage the improper disposal of litter, garden clippings, leaves, and pet waste into the street or the storm drain system.
11. Capital replacement of storm drainage, flood control improvements and bioretention improvements at the end of the expected useful life for such improvements.

RATE STRUCTURE ANALYSIS

Section 6.b of Article XIID of the State Constitution (Proposition 218) states that:

“The amount of a fee or charge imposed upon any parcel or person as an incident of property ownership shall not exceed the proportional cost of the service attributable to the parcel.”

and

“No fee or charge may be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property in question.”

By definition, all properties that shed stormwater into the City’s stormwater drainage system use, or are served by, the City’s stormwater drainage system. The amount of use attributed to each parcel is measurable by the amount of storm runoff contributed by the property, which is directly proportional to the amount of impervious area on a parcel (such as buildings and concrete). The more impervious area on a property, the more storm runoff the property generates, the more demand placed on the storm drain system.

The amount each parcel uses the stormwater drainage system is computed by the following formula:

$$(\text{Parcel Area}) \times (\text{Impervious Percentage}) = \text{Drainage Units}$$

The typical percent impervious (% Impervious) for land uses in the City, have been applied for the purposes of estimating the runoff generated by each property. These are shown in Appendix B.

The more Drainage Units a parcel has, the more storm run-off it generates, and the more it uses and impacts the stormwater drainage system.

It is standard practice to relate other land uses to a developed single family residential (SFR) parcel, instead of working exclusively with drainage units. The median size of a SFR parcel will be approximately 0.16 acre. Therefore, it makes sense to relate all parcels to this median residential property. The runoff from a 0.16-acre SFR parcel is set equal to one Drainage Measurement Unit (DMU) and this base DMU is calculated as follows:

$$(0.16 \text{ acres of area}) \times 50\% = 0.0800 \text{ Impervious Area} = 1 \text{ DMU}$$

Single Family Residential Parcels

As a SFR property increases in size over the median parcel size, the typical percentage of impervious area decreases, as shown in Appendix B. Conversely, as a SFR parcel decreases in size below the median parcel size, the typical percentage of impervious area increases, and such increase is typically proportional to the decrease in size. Therefore, SFR properties are separated into five (5) groups. The median parcel area for each group was used and their DMUs are calculated as follows:

SFR Category	DMU/ Formula
SFR1 – SFR parcels 0.16 acres or less	1.00 DMU
SFR2 – SFR parcels 0.17 -0.25 acres	1.10 DMUs
SFR3 – SFR parcels 0.26 – 0.33 acres	1.175 DMUs
SFR4 – SFR parcels 0.34 – 0.50 acres	1.25 DMUs
SFR5 – SFR parcels greater than 0.50 acres	$1.25 + \frac{[(\text{acres} - 0.50) \times 5\%]}{0.0800} = \text{DMUs}$

Multi-Family Residential Parcels

Multi-Family Residential (MFR) units (including condominiums) are split into categories by the density, or number of dwelling units per acre (DU/Ac) as follows:

MFR Category	Density	% Impervious
MFR1 - High Density	Greater than 18 DU/Ac	75%
MFR 2 - Med Density	10 – 18 DU/Ac	70%

$$\frac{\text{Acreage} \times \% \text{Impervious}}{0.0800} = \text{DMUs}$$

Condominium unit parcel areas are calculated by dividing the total area of the condominium complex (which includes the common area) by the number of condominium units, and the total imperviousness of the entire complex is attributed to each individual condo parcel in the complex. (This divides the runoff of the entire complex to each of the individual units.) Because these condominium common areas are taken into consideration in this manner, they are exempt from the charge.

Non-Residential Parcels

All non-residential parcel DMUs will be based on the impervious area (runoff coefficient) table shown in Exhibit B, using the following formula:

$$\frac{\text{Acreage} \times \% \text{Impervious}}{0.0800} = \text{DMUs}$$

All parcels draining into Rancho Cordova Low Impact Development Stormwater Utility Fee-maintained drainage infrastructure are proposed to be charged the same user fee rate per DMU for stormwater runoff treatment. The Rancho Cordova Low Impact Development Stormwater Utility Fee is proposed in perpetuity.

For the purposes of this report, City-maintained drainage infrastructure includes streets, pipes, inlets, outlets, and natural drainage courses and bioretention areas. Parcels related to these types of property uses are exempt from the runoff charge, as they are part of the infrastructure being funded. Also exempt from the runoff charge is Caltrans right-of-way, because Caltrans handles its own runoff under a separate NPDES permit.

Drainage units may be adjusted based on appeal from the property owner. See the Appeals Process below.

Table 3, below, provides a preliminary summary of DMUs for the various land uses in Rancho Cordova.

TABLE 3 DRAINAGE MEASUREMENT UNIT SUMMARY

Land Use Description	Total Area (acres)	Number of Units	DM Per Unit	Impervious Area (AC)	DM Units
Residential:					
Single Family Residential (SFR1)	1,376.85	10,933.00	1.00		10,933.00
Single Family Residential (SFR2)	2,704.60	13,402.00	1.10		14,742.20
Single Family Residential (SFR3)	3.70	14.00	1.18		16.45
Single Family Residential (SFR4)	-	-	1.25		-
Single Family Residential (SFR5)	-	-	1.25 + (Acres-0.50 x 5%)/0.0800		-
Multi-Family Residential (MFR1)	221.10	5,197.00	acreage X 75% / .08		2,072.81
Multi-Family Residential (MFR2)	60.40	885.00	acreage X 70% / .09		528.50
Residential Total	4,366.65	30,431.00			27,764.46
Non-Residential:			Impervious %		
Commercial	649.00		70%	454.30	5,678.75
Industrial	283.00		80%	226.40	2,830.00
Schools	466.80		50%	233.40	2,917.50
Private Recreation	58.20		25%	14.55	181.88
Parks/Greenbelts	511.79		25%	127.95	1,599.34
Public/Quasi Public	33.40		25%	8.35	104.38
Non-Residential Total	2,002.19			1064.95	13,311.84
Total Residential and Non-Residential	6,368.84			1064.95	41,076.31

Notes:

1. Total acres, total units, and impervious assumptions from City of Rancho Cordova Storm Drainage Impact Fee Program, September 2020.
2. DM per unit assumptions from City's existing storm water utility fee.

COST ESTIMATE

Table 4 below shows the estimated costs to maintain infrastructure in the developing areas. Unit costs for maintenance were derived using budget information provided by the County, since the County currently maintains the storm drainage system. The budget information is shown in Appendix C.

TABLE 4 ESTIMATED MAINTENANCE COSTS

	Estimated Quantity	Unit	Frequency	Cost (\$/unit)	Total Cost/Year
Maintenance Costs:					
Trunk Lines (larger than 24") - TV Lines	127,720	LF	25 years	\$9.00	\$45,979.20
Drainage Lines 10"-24" Cleaning	620,924	LF	10 years	\$3.60	\$223,532.64
Drainage Lines 10"-24" TV	620,924	LF	25 years	\$9.00	\$223,532.64
Creek and Channel Maintenance and Repair	65,070	LF	1 years	\$0.90	\$58,563.00
Pipe Repairs	748,644	LF	1 year	\$0.53	\$396,781.32
Creeks and Channels Mowing	80	AC	1 year	\$8,200.00	\$656,000.00
Creeks and Channels Herbicides	80	AC	1 year	\$815.00	\$65,200.00
HydroMod Basin Maintenance	288	AC	1 year	\$5,800.00	\$1,670,400.00
Basin De-silt	288	AC	25 years	\$1,200.00	\$13,824.00
Basins Herbicides	288	AC	1 year	\$910.00	\$262,080.00
Access/Maintenance Rd. (1" asph conc)	2,700,000	SF	10 years	\$0.34	\$91,800.00
Fencing Annual Maintenance	7,100	LF	1 year	\$18.00	\$127,800.00
Rip Rap Inspection Annual Maintenance	5,450	TON	1 year	\$14.00	\$76,300.00
Irrigation- Bioretention Areas	113	AC	1 year	\$5,500.00	\$622,930.00
Herbicides - Bioretention Areas	113	AC	1 year	\$815.00	\$92,306.90
Routine Maintenance - Bioretention Areas	4,933,606	SF	2 years	\$1.90	\$1,171,731.33
Subtotal Maintenance:					\$5,798,761.03

See estimated replacement costs and total estimated costs on next page.

TABLE 5 ESTIMATED CAPITAL REPLACEMENT COSTS

Replacement Costs:					
48 Inch Manhole	205	EA	75 years	\$4,900.00	\$13,393.33
60 Inch Manhole	200	EA	75 years	\$7,200.00	\$19,200.00
72 Inch Manhole	150	EA	75 years	\$9,500.00	\$19,000.00
84 Inch Manhole	150	EA	75 years	\$11,800.00	\$23,600.00
96 Inch Manhole	15	EA	75 years	\$14,900.00	\$2,980.00
108 Inch Manhole	15	EA	75 years	\$17,300.00	\$3,460.00
Inlets	3,300	EA	75 years	\$3,450.00	\$151,800.00
Fencing and Gates - 3' high post and cable	71,000	LF	75 years	\$20.00	\$18,933.33
Fencing and Gates - Pipe Gate	80	EA	75 years	\$4,200.00	\$4,480.00
Erosion Control Rip Rap - Class 1 Backing	850	TON	25 years	\$72.00	\$2,448.00
Erosion Control Rip Rap - 1/4 Ton	900	TON	25 years	\$77.00	\$2,772.00
Erosion Control Rip Rap - Cobbles	3,700	TON	25 years	\$76.00	\$11,248.00
Access/Maintenance Rd. (1" asph conc)	2,700,000	SF	50 years	\$0.71	\$38,340.00
Access/Maintenance Rd. (1" aggr base)	8,100,000	SF	50 years	\$0.33	\$53,460.00
Misc. Concrete - Junction Box	550	CY	100 years	\$1,400.00	\$7,700.00
Misc. Concrete - Headwall	3,100	CY	100 years	\$1,400.00	\$43,400.00
Misc. Concrete - Ramp	700	CY	100 years	\$850.00	\$5,950.00
54" Pipe	13,350	LF	100 years	\$520.00	\$69,420.00
48" Pipe	27,000	LF	100 years	\$420.00	\$113,400.00
42" Pipe	20,370	LF	100 years	\$360.00	\$73,332.00
36" Pipe	26,000	LF	100 years	\$290.00	\$75,400.00
30" Pipe	41,000	LF	100 years	\$230.00	\$94,300.00
24" Pipe	50,000	LF	100 years	\$160.00	\$80,000.00
18" Pipe	90,270	LF	100 years	\$140.00	\$126,378.00
12" Pipe	476,901	LF	100 years	\$110.00	\$524,591.10
10" Pipe	3,753	LF	100 years	\$90.00	\$3,377.70
Bioretention	4,933,606	SF	20 years	\$10.00	\$616,700.70
Subtotal Replacement					\$2,199,064.17

Total Annual Maintenance/ Replacement Cost **\$7,997,825**

Annual Fee Administration **\$54,037**

Operating (cash Flow) Reserve (10% of Maintenance Costs): **\$579,876**

Estimated Total: **\$8,631,738**

Notes:

1. Quantities are a compilation of Zone 11a and the existing Storm Water Utility and were verified by the City.
2. LID maintenance items, costs and frequency are based on CASQA Handbook.

FEE CALCULATIONS

The estimated annual costs for the proposed storm drain improvements are \$8,631,738 as shown in Table 4 above. Dividing that by the total number of proposed DMU's in Rancho Cordova (41,076.31), the maximum estimated annual Low Impact Development Stormwater Utility Fee rate is **\$210.14 per DMU** for the 2022-23 fiscal year. The maximum rate will be increased each subsequent Fiscal Year by the annual change in the Consumer Price Index (CPI) from December to December, during the preceding year, for All Urban Consumers, for the San Francisco-Oakland-San Jose areas, published by the United States Department of Labor, Bureau of Labor Statistics (or a reasonably equivalent index should the stated index be discontinued, as determined by the Director of Public Works).

The following table contains maximum estimated annual LID SWU II Fee rates for FY2023-24 and FY 2024-25, applying the annual change in CPI as discussed above:

TABLE 6 ESTIMATED MAXIMUM ANNUAL FEE RATES

Fiscal Year	CPI Increase ¹	Maximum Estimated Annual SWU II Fee Rate Per DMU
FY2022-23	-	\$ 210.14
FY2023-24	4.9%	\$ 220.44
FY2024-25	2.6%	\$ 226.17

Note:

1 Annual change in CPI from December to December, during the preceding year, for All Urban Consumers, for San Francisco-Oakland-Hayward.

The actual rate to be levied each year will be as approved by the City at a public hearing, after they consider an Annual Fee Report outlining the estimated annual costs of the program for the ensuing fiscal year.

Table 7 provides sample fee calculations for various land uses and parcel sizes.

TABLE 7 SAMPLE CALCULATIONS

Land Use Description	Total Area (acres)	Impervious Area (acres)	DMUs	FY2023-24 Sample Fee ¹	FY2024-25 Sample Fee ²
SINGLE FAMILY RESIDENTIAL (SFR1)	0.16		1.000	\$ 220.44	\$ 226.17
SINGLE FAMILY RESIDENTIAL (SFR2)	0.22		1.100	\$ 242.48	\$ 248.78
SINGLE FAMILY RESIDENTIAL (SFR3)	0.30		1.175	\$ 259.01	\$ 265.74
SINGLE FAMILY RESIDENTIAL (SFR4)	0.40		1.250	\$ 275.55	\$ 282.72
SINGLE FAMILY RESIDENTIAL (SFR5)	1.00		1.563	\$ 344.54	\$ 353.50
MULTI-FAMILY RESIDENTIAL (MFR1)	5.00	3.75	46.875	\$ 10332.98	\$ 10601.63
COMMERCIAL ³	1.00	0.75	9.375	\$ 2066.59	\$ 2120.32
INDUSTRIAL	1.00	0.80	10.000	\$ 2204.37	\$ 2261.68
SCHOOLS	5.00	2.50	31.250	\$ 6888.66	\$ 7067.76
PRIVATE RECREATION	1.00	0.25	3.125	\$ 688.87	\$ 706.78
PARKS/GREENBELTS	2.00	0.20	2.500	\$ 551.09	\$ 565.42
PUBLIC	2.00	0.60	7.500	\$ 1653.28	\$ 1696.26

Note:

¹ Increased from FY2022-23 by 4.9% annual change in CPI from Dec to Dec during the previous year, for All Urban Consumers, for San Francisco-Oakland-Hayward.

² Increased from FY2023-24 by 2.6% annual change in CPI from Dec to Dec during the previous year, for All Urban Consumers, for San Francisco-Oakland-Hayward.

³ Average of Downtown and Neighborhood Commercial as shown in Appendix B.

Appeals Process

If a property owner disagrees with the calculation of his or her fee, based on the parcel area and estimated impervious percentage assigned to the property, then the property owner may appeal the calculation as follows:

1. Property owner must provide written documentation explaining the reason why the charge should be changed. This documentation must include:
 - a. The name, phone number, mailing address, and email address, if available, of the property owner.
 - b. The Assessor's Parcel Number (APN) of the property in question.
2. If additional documentation is required or insufficient documentation was submitted, a representative of the Department of Public Works (Staff) will notify the property owner in writing.
3. Once Staff has determined that sufficient documentation has been submitted, Staff will perform the initial review. Staff will notify the property owner in writing within four (4) weeks from the time sufficient documentation was submitted as to whether or not the fee amount will be changed.
 - a. If the determination is to change the fee amount, then the new fee amount will be documented within the City's fee database.
 - b. If the determination is that the fee should not be changed, the property owner can appeal Staff's decision to the Director of Public Works. The appeal must be made in writing and returned no later than four (4) weeks from the date of mailing of Staff's initial review decision. The Director of Public Works will notify the property owner in writing within four (4) weeks from the date of receipt of the appeal as to whether or not the fee amount will be changed.

If the owner of any parcel shall have reason to feel that the computation of the DMU for his/her parcel is not correct, that person may file an appeal with the Director of Public Works in the manner prescribed by the Director of Public Works. The Director of Public Works will consider all data provided by the appellant and shall render a decision in writing. The decision of the Director of Public Works will be final with respect to City action on the appeal.

Appeals will be accepted annually up until June 30 for inclusion on the following fiscal year's property tax roll submittal. However, if an appeal is granted by Staff or the Director of Public Works that does not permit inclusion for the following fiscal year's property tax roll submittal, a reimbursement will be provided to the property owner by the City.

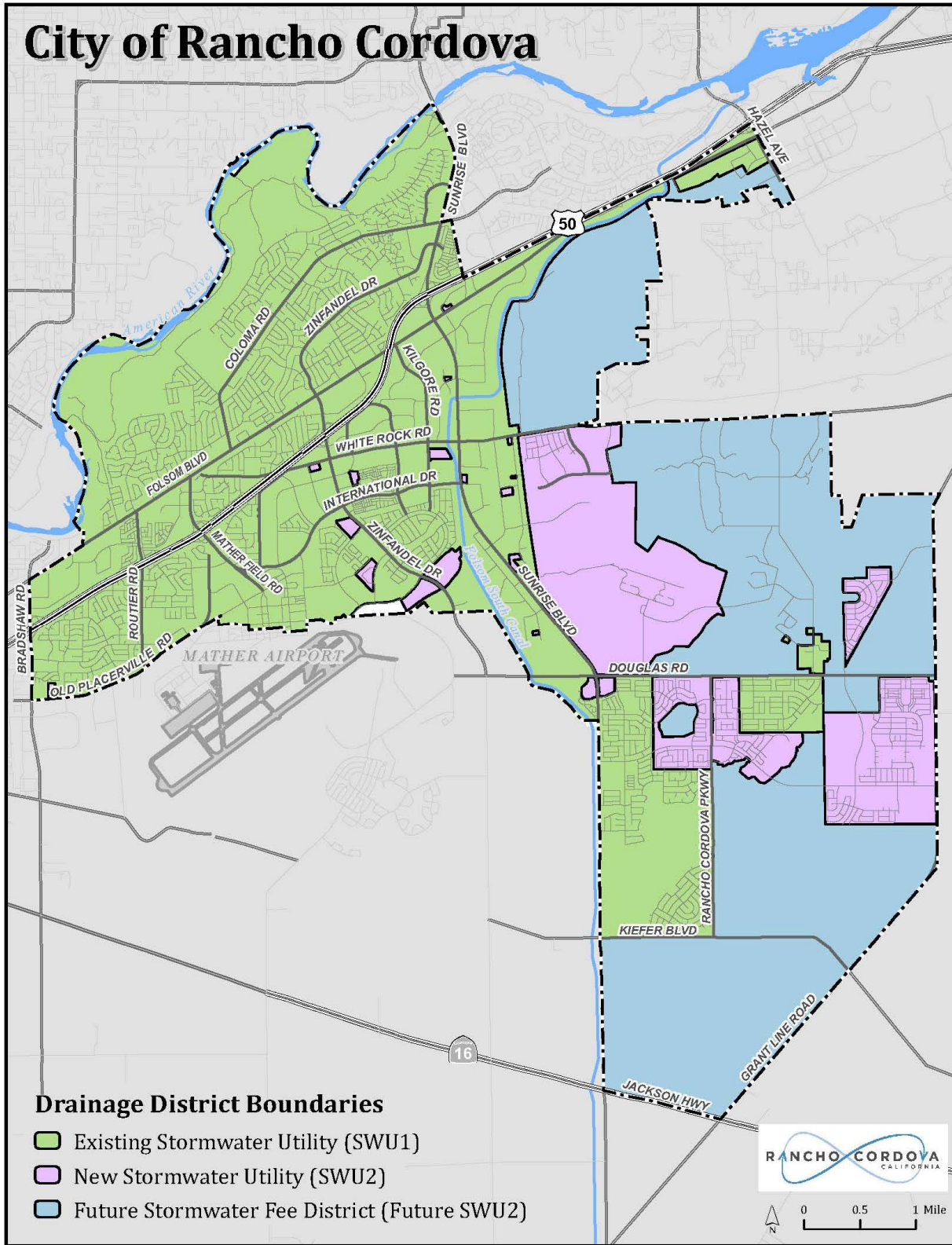
Respectfully submitted:



Alison Bouley, PE
R.C.E No. C61383
Engineer of Work



APPENDIX A



APPENDIX B

RUNOFF COEFFICIENT

Land Use	Impervious
Single Family Residential less than 0.166 acres	50%
Single Family Residential 0.166 acres to 0.250 acres	40%
Single Family Residential 0.251 acres to 0.330 acres	30%
Single Family Residential 0.331 acres to 0.500 acres	25%
Single Family Residential Over 0.500 acres (excluding the first 0.500 acres)	5%
High-Density Residential (including Apartments and Mobile Home Parks)	75%
Condominiums	70%
Commercial Downtown Areas ¹	80%
Commercial Neighborhood Areas	70%
Industrial	80%
Schools	50%
Parks	25%
Greenbelts	10%

Footnotes:

¹ City of Rancho Cordova Municipal Code Chapter 15.

Sources:

1. Yolo County City/County Drainage Manual, February 2010.
2. Stormwater Quality Design Manual for the Sacramento and South Placer Regions, May 2007.

Stormwater Utility Fee

Sample of the Stormwater Utility Fees for the Preserve Project (Low Impact Development SWUII) for Fiscal Year **2024-2025**:

Table 1

Land Use Description	Total Area (acres)	Sample Fee
Single Family Residential (SFR1)	0.16	\$226.17
Single Family Residential (SFR5)	1.00	\$353.50
Multi-Family Residential (MFR1)	1.00	\$2120.33

MEMORANDUM



ITEM 15.1.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Steve Harriman, Public Works Division Manager
SUBJECT: **PUBLIC HEARING AND RESOLUTION APPROVING MAXIMUM RATE ADJUSTMENTS FOR RESIDENTIAL SOLID WASTE COLLECTION AND STREET SWEEPING SERVICES FOR THE PERIOD FROM JANUARY 1, 2025, THROUGH JULY 1, 2029**

RECOMMENDATION

Conduct Public Hearing and Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

The public hearing would allow rate payers to comment on proposed maximum adjustments to residential solid waste collection and street sweeping rates for the period from January 1, 2025, through July 1, 2029. Adoption of the Resolution would establish maximum rate adjustments for residential solid waste collection and street sweeping services for the period from January 1, 2025, through July 1, 2029.

BACKGROUND

On March 4, 2024, the City Council approved a ten-year contract with Atlas Disposal for residential solid waste collection and street sweeping services. The term of the new contract is January 1, 2025, through December 30, 2034. The new contract allows an initial adjustment to monthly customer rates on January 1, 2025, and subsequent rate adjustments on July 1 annually to cover cost increases for items including labor, fuel, waste disposal and processing, insurance, and vehicle maintenance and replacement. The annual rate adjustments are capped at 5% and calculated based on changes to the Consumer Price Index as published by the Bureau of Labor Statistics.

Article XIID, Section 6 of the California Constitution, added by voters with the passage of Proposition No. 218 in 1996, allows property owners and customers of record to protest proposed rate adjustments for some municipal services, including waste collection and street sweeping. The proposed rate adjustments may not be implemented if the majority of the affected property owners or customers of record submit a valid written protest. As required by State law, on July 15, 2024, the City mailed a notice to all residential solid waste customers with the proposed rate adjustments for the period from January 1, 2025, through July 1, 2029 (Exhibit A to the Resolution). The notice also included the date and time of the City Council public hearing and instructions on submitting a valid written protest to the proposed rate

adjustments.

There are currently 21,358 residential solid waste customer accounts in the City of Rancho Cordova. The proposed rate adjustments may therefore not proceed if 10,680 valid protests are received prior to the close of the public hearing ($21,358 \div 2 + 1 = 10,680$). If fewer than 10,680 protests are received prior to the close of the public hearing, staff recommends the City Council adopt the Resolution approving the maximum proposed rate adjustments for the period from January 1, 2025, through December 31, 2029.

FISCAL IMPACT AND FUNDING SOURCE

There is no impact on the City's General Fund.

ATTACHMENT(S)

1. Resolution
2. Exhibit A to the Resolution - Written Protest Form
3. Exhibit B to the Resolution - Proposition No. 218 Public Hearing Notice
4. Proposition No. 218 Powerpoint Presentation

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, APPROVING MAXIMUM RATE ADJUSTMENTS FOR RESIDENTIAL SOLID WASTE COLLECTION AND STREET SWEEPING SERVICES FOR THE PERIOD FROM JANUARY 1, 2025, THROUGH JULY 1, 2029

WHEREAS, the City's residential solid waste collection, recycling and street sweeping services are designed to provide excellent customer service, promote environmental sustainability, and promote a positive image of Rancho Cordova; and

WHEREAS, residential solid waste collection and street sweeping rates have adjusted annually in Rancho Cordova since 2005 in order to cover annual cost increases in labor, fuel, waste disposal and processing, insurance and vehicle maintenance and replacement; and

WHEREAS, the residential solid waste collection and street sweeping contract allows residential solid waste collection and street sweeping rates to adjust annually, up to a maximum of 5%, based upon changes to the Consumer Price Index as published by the Bureau of Labor Statistics; and

WHEREAS, State Law (Proposition No. 218) allows property owners and customers of record to protest proposed rate adjustments for some municipal services, including waste collection and street sweeping, and the proposed adjustments may not be implemented if the majority of the affected property owners submit a valid written protest; and

WHEREAS, on July 15, 2024, the City mailed a public hearing notice to all residential solid waste ratepayers, which included the proposed maximum rates for the period from January 1, 2025, through July 1, 2029, the date and time of the public hearing, and instructions on submitting a valid written protest to the proposed rate adjustments; and

WHEREAS, the majority of the affected property owners did not submit a valid written protest to the proposed maximum rate adjustments prior to the close of the public hearing; and

WHEREAS, City Council adoption of this Resolution will establish maximum rate adjustments for residential solid waste collection and street sweeping services for the period from January 1, 2025, through July 1, 2029.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does approve the Resolution to establish maximum rate adjustments for residential solid waste collection and street sweeping services for the period from January 1, 2025, through July 1, 2029.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September 2024 by the following vote:

AYES:

NOES:

ITEM 15.1.

ATTACHMENT 1

ABSENT:

ABSTAIN:

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

ITEM 15.1.

WRITTEN PROTEST FORM Exhibit A to the Resolution

You may complete, sign and submit this form to protest the proposed residential solid waste collection and street sweeping fee increases shown on Table 1.

**Please either mail or hand-deliver this form to:
Rate Protest/Office of the City Clerk**

Rancho Cordova City Hall
2729 Prospect Park Drive, Rancho Cordova, CA 95670

1. Your Name *(please print legibly)*, _____
 2. I am the *(please select one)*: ☐ Property Owner ☐ Customer of Record
 3. Assessor's Parcel Number and/or Street Address: _____
 4. **I hereby protest the proposed fee increases scheduled for 1/1/25, 7/1/25, 7/1/26, 7/1/27, 7/1/28 and 7/1/29 as shown in Table 1.** *(please initial)* _____
 5. By signing below, I certify that the contents of this protest are true and correct:
- Original Wet Signature: _____ Date: _____

This form must be received by the City Clerk at 2729 Prospect Park Drive, Rancho Cordova, CA 95670 prior to the close of the public hearing, which begins at 5:30 p.m. on September 3, 2024 in the City Council Chambers at Rancho Cordova City Hall. Protests submitted by email, fax or photocopy do not count as formal written protests.

NOTICE OF PUBLIC HEARING TO CONSIDER PROPOSED FEE INCREASES FOR RESIDENTIAL SOLID WASTE COLLECTION AND STREET SWEEPING SERVICES

Dear Rancho Cordova Residential Solid Waste Customer:

This notice contains information about proposed fee increases for City of Rancho Cordova residential solid waste customers for the period from January 1, 2025 through July 1, 2029. State law allows property owners and customers of record to protest proposed fee increases for certain municipal services, including waste collection and street sweeping. The proposed fee increases may not be implemented if the majority of the affected property owners or customers of record submit a written protest. This letter contains instructions on filing a written protest.

Why are residential solid waste and street sweeping fees proposed to increase?

The proposed fee increases are necessary to ensure reliable and state-of-the-art solid waste collection and street sweeping services, while meeting recycling and waste diversion requirements in State law. The proposed fee increases will cover items including labor, fuel, waste disposal and processing, insurance, vehicle maintenance, etc. The proposed fee increases are unrelated to the change in residential waste collection and street sweeping contractors beginning January 1, 2025.

What are the proposed new fees?

TABLE 1

SERVICES	1/1/2025	7/1/2025	7/1/2026	7/1/2027	7/1/2028	7/1/2029
32 gallon trash cart per month	\$31.54	\$33.12	\$34.77	\$36.51	\$38.34	\$40.25
64 gallon trash cart per month	\$37.79	\$39.68	\$41.66	\$43.75	\$45.93	\$48.23
96 gallon trash cart per month	\$50.72	\$53.26	\$55.92	\$58.71	\$61.65	\$64.73
Street Sweeping per month	\$1.53	\$1.61	\$1.69	\$1.77	\$1.86	\$1.95
Additional large items/yard (over 10 yards)	\$12.81	\$13.45	\$14.12	\$14.83	\$15.57	\$16.35
Late set-out trash per cart (same day)	\$8.29	\$8.70	\$9.14	\$9.60	\$10.08	\$10.58
Late set-out trash per cart (next day)	\$14.07	\$14.77	\$15.51	\$16.29	\$17.10	\$17.96
Late set-out recycle per cart (same day)	\$7.55	\$7.93	\$8.32	\$8.74	\$9.18	\$9.64
Late set-out recycle per cart (next day)	\$11.73	\$12.32	\$12.93	\$13.58	\$14.26	\$14.97
Late set-out green waste per cart (same day)	\$7.55	\$7.93	\$8.32	\$8.74	\$9.18	\$9.64
Late set-out green waste per cart (next day)	\$13.33	\$14.00	\$14.70	\$15.43	\$16.20	\$17.01
Extra 32-gallon trash can per month	\$8.92	\$9.37	\$9.83	\$10.33	\$10.84	\$11.38
Extra 64-gallon trash can per month	\$12.52	\$13.15	\$13.80	\$14.49	\$15.22	\$15.98
Extra 96-gallon trash can per month	\$17.72	\$18.61	\$19.54	\$20.51	\$21.54	\$22.62
Extra recycle cart per month	\$3.31	\$3.48	\$3.65	\$3.83	\$4.02	\$4.22
Extra green waste cart per month	\$5.79	\$6.08	\$6.38	\$6.70	\$7.04	\$7.39
Extra cart exchange per month	\$37.35	\$39.22	\$41.18	\$43.24	\$45.40	\$47.67
Recycle contamination charge	\$26.37	\$27.69	\$29.07	\$30.53	\$32.05	\$33.66
Green waste contamination charge	\$26.37	\$27.69	\$29.07	\$30.53	\$32.05	\$33.66
32-gallon cart replacement with delivery	\$88.23	\$92.64	\$97.27	\$102.14	\$107.24	\$112.61
64-gallon cart replacement with delivery	\$94.19	\$98.90	\$103.84	\$109.04	\$114.49	\$120.21
96-gallon cart replacement with delivery	\$100.07	\$105.07	\$110.33	\$115.84	\$121.64	\$127.72

Notes:

(1) Monthly fees for residential waste collection and recycling services are dependent on the trash cart size and cover the following programs and services: curbside collection of trash, recyclables, organics, batteries, oil, oil filters and sharps; public education and outreach; customer service and billing; bulky items and illegal dumping collection; and street sweeping.

(2) Annual fee adjustments may not exceed 5% and are calculated based on changes to the Consumer Price Index published by the U.S. Bureau of Labor Statistics. Actual fee increases may therefore be lower than those shown in Table 1.

Public Hearing on Proposed Fee Increases**ITEM 15.1.****Exhibit B to the Resolution**

As required by State law, the Rancho Cordova City Council will conduct a public hearing to receive public comment on the proposed fee increases on **Tuesday, September 3, 2024 at 5:30 p.m.** The location of the public hearing is the City Council Chambers in Rancho Cordova City Hall, located at 2729 Prospect Park Drive. Residential property owners and customers of record may appear in person at the public hearing to comment on the proposed fee increases.

Instructions on Submitting a Written Protest to the Proposed Fee Increase

A valid written protest must be submitted to the City Clerk to formally protest the proposed fee increases. Property owners or customers of record receiving residential solid waste collection and street sweeping services may submit a written protest **by mail or in-person** to the City Clerk at 2729 Prospect Park Drive, Rancho Cordova, CA 95670. Protests must include the following information to be deemed valid:

1. A statement that the proposed fee increase is being protested.
2. Name of the property owner or customer of record submitting the protest.
3. The assessor's parcel number and/or street address of the parcel submitting the protest.
4. Original wet signature, date, and printed name of the property owner or customer of record submitting the protest.
5. A statement by the named property owner or customer of record affirming the contents of the protest are true and correct.

Additional Instructions

- Included is a protest form that you may complete, sign and return to the City Clerk.
- Protests submitted by email, fax, or photocopy **do not** count as written protests.
- Only one written protest per identified parcel will be counted.
- The City Clerk's Office will tabulate the protests at the conclusion of the public hearing, and any member of the public may observe the tabulation.
- All protests are public records and will be retained by the City Clerk for a minimum of two years.

Public Hearing Date and Time:

Tuesday, September 3, 2024 at 5:30 p.m.

Public Hearing Location:

**City Council Chambers
2729 Prospect Park Drive
Rancho Cordova, CA 95670**

For more information and Frequently Asked Questions (FAQ) regarding the proposed residential solid waste fee increases, scan the QR code:





Public Hearing and Resolution Approving Residential Solid Waste and Street Sweeping Rates

SEPTEMBER 3, 2024

Introduction



- The current contract with Republic Services for residential trash collection and street sweeping services expires on December 31, 2024.
- On January 17, 2023, the City Council directed staff to proceed with a competitive procurement process for a new contract.
- On June 28, 2023, the City issued an RFP. Four proposals were received on September 15, 2023.
- On March 3, 2024, the City Council approved the selection of Atlas Disposal for the new residential contact. The term of the new contract is January 1, 2025 through December 31, 2034.

New Agreement Summary



- 10-year term with possible extensions (1/1/25 – 12/31/34)
- Weekly garbage and mixed organics collection, including food waste
- 32, 64 and 96-gallon trash cans available. “Bundled” customer rates are dependent on the trash can size and include all programs and services
- Biweekly commingled recycling collection
- Curbside collection of oil, filters, sharps and household batteries and holiday trees
- Bulky item collection (3X per year at 10 yards each), with processing of collected materials to recover recyclable and reusable materials
- Garbage, recycling and mixed organics collection at City facilities at no cost to City

New Agreement Summary (continued)^{ATTACHMENT 4}



- Garbage, recycling and porta-potty services at 10 City events per year at no cost to City (4th of July, iFest, etc.)
- Billing, customer service and public education
- Street sweeping (14 sweeps per year on residential streets)
- 45% to 53% minimum “diversion” rate with liquidated damages for noncompliance
- 2,000 cubic yards per year of illegal dumping collection at no cost to City
- New compressed natural gas collection vehicles by July 1, 2026 (within 18 months of start of new contract)

Rate Adjustment Summary



- The Request for Proposals document issued for the new contract instructed proposers to provide proposed rates for trash collection and street sweeping services starting January 1, 2025.
- The new contract allows subsequent adjustments on July 1 annually throughout the contract term.
- The annual adjustments cover cost increases in items including labor, fuel, waste disposal and processing, insurance, and vehicle maintenance and replacement.
- Annual adjustments are capped at 5% and calculated based on changes to the Consumer Price Index.

Prop 218 Rate Protest Process

- California voters approved Prop 218 in 1996.
- Allows property owners and tenants to protest proposed rate adjustments for certain municipal services, including trash collection and street sweeping services.
- The proposed rate package may not proceed if the majority of the affected property owners or tenants submits a valid written protest.
- As required in State law, on July 15, 2024, the City mailed a notice to all residential solid waste customers with the proposed 5-year rate plan and instructions on submitting a valid protest.
- The notice also provided the date and time of tonight's public hearing.



Prop 218 Rate Protest Process



- The City previously implemented a Prop 218 process for proposed trash and street sweeping rates from July 1, 2022 through December 31, 2024. State law therefore requires the City to implement a new Prop 218 process for proposed rates starting January 1, 2025.
- This current Prop 218 process covers proposed rates from January 1, 2025 through June 30, 2030. Another Prop 218 process will need to be implemented for the period from July 1, 2030 through the end of the contract term on December 31, 2034.
- There are currently 21,358 residential solid waste customers in Rancho Cordova.
- The proposed rates therefore may not proceed if 10,680 valid protests are received by the City. $((21,358/2)+1) = 10,680$
- Written protests may be submitted up to the close of tonight's public hearing.

ITEM 15.1.

What are the proposed new fees?

TABLE 1

Contractor
Proposal

Maximum 5% annual adjustments

ATTACHMENT 4

Standard
ratesAdd'l
charges
for extra
services

SERVICES	1/1/2025	7/1/2025	7/1/2026	7/1/2027	7/1/2028	7/1/2029
32 gallon trash cart per month	\$31.54	\$33.12	\$34.77	\$36.51	\$38.34	\$40.25
64 gallon trash cart per month	\$37.79	\$39.68	\$41.66	\$43.75	\$45.93	\$48.23
96 gallon trash cart per month	\$50.72	\$53.26	\$55.92	\$58.71	\$61.65	\$64.73
Street Sweeping per month	\$1.53	\$1.61	\$1.69	\$1.77	\$1.86	\$1.95
Additional large items/yard (over 10 yards)	\$12.81	\$13.45	\$14.12	\$14.83	\$15.57	\$16.35
Late set-out trash per cart (same day)	\$8.29	\$8.70	\$9.14	\$9.60	\$10.08	\$10.58
Late set-out trash per cart (next day)	\$14.07	\$14.77	\$15.51	\$16.29	\$17.10	\$17.96
Late set-out recycle per cart (same day)	\$7.55	\$7.93	\$8.32	\$8.74	\$9.18	\$9.64
Late set-out recycle per cart (next day)	\$11.73	\$12.32	\$12.93	\$13.58	\$14.26	\$14.97
Late set-out green waste per cart (same day)	\$7.55	\$7.93	\$8.32	\$8.74	\$9.18	\$9.64
Late set-out green waste per cart (next day)	\$13.33	\$14.00	\$14.70	\$15.43	\$16.20	\$17.01
Extra 32-gallon trash can per month	\$8.92	\$9.37	\$9.83	\$10.33	\$10.84	\$11.38
Extra 64-gallon trash can per month	\$12.52	\$13.15	\$13.80	\$14.49	\$15.22	\$15.98
Extra 96-gallon trash can per month	\$17.72	\$18.61	\$19.54	\$20.51	\$21.54	\$22.62
Extra recycle cart per month	\$3.31	\$3.48	\$3.65	\$3.83	\$4.02	\$4.22
Extra green waste cart per month	\$5.79	\$6.08	\$6.38	\$6.70	\$7.04	\$7.39
Extra cart exchange per month	\$37.35	\$39.22	\$41.18	\$43.24	\$45.40	\$47.67
Recycle contamination charge	\$26.37	\$27.69	\$29.07	\$30.53	\$32.05	\$33.66
Green waste contamination charge	\$26.37	\$27.69	\$29.07	\$30.53	\$32.05	\$33.66
32-gallon cart replacement with delivery	\$88.23	\$92.64	\$97.27	\$102.14	\$107.24	\$112.61
64-gallon cart replacement with delivery	\$94.19	\$98.90	\$103.84	\$109.04	\$114.49	\$120.21
96-gallon cart replacement with delivery	\$100.07	\$105.07	\$110.33	\$115.84	\$121.64	\$127.72

WRITTEN PROTEST FORM

You may complete, sign and submit this form to protest the proposed residential solid waste collection and street sweeping fee increases shown on Table 1.

Please either mail or hand-deliver this form to:
Rate Protest/Office of the City Clerk
Rancho Cordova City Hall
2729 Prospect Park Drive, Rancho Cordova, CA 95670

1. Your Name *(please print legibly)*, _____
 2. I am the *(please select one)*: ☐ Property Owner ☐ Customer of Record
 3. Assessor's Parcel Number and/or Street Address: _____
 4. **I hereby protest the proposed fee increases scheduled for 1/1/25, 7/1/25, 7/1/26, 7/1/27, 7/1/28 and 7/1/29 as shown in Table 1.** *(please initial)* _____
 5. By signing below, I certify that the contents of this protest are true and correct:
- Original Wet Signature: _____ Date: _____

This form must be received by the City Clerk at 2729 Prospect Park Drive, Rancho Cordova, CA 95670 prior to the close of the public hearing, which begins at 5:30 p.m. on September 3, 2024 in the City Council Chambers at Rancho Cordova City Hall. Protests submitted by email, fax or photocopy do not count as formal written protests.

Prop 218 Rate Protest Process



- The new residential solid waste contract starting January 1, 2025 caps annual rate increases at 5%.
- The rate table mailed to residents therefore establishes the maximum rates over the next five years using an annual escalation rate of 5%.
- The actual rates will likely be lower than those shown in the table.
- If CPI exceeds 5% in any year, the excess amount will roll-over to the following year.

Next Steps

- Open the public hearing
- Public comments
- Last call for submittal of written protests
- Close the public hearing
- City Clerk to announce tabulation of valid written protests received
- If less than 10,680 valid protest are received, staff recommends the City Council approve the resolution approving the maximum rate adjustments for the period from January 1, 2025 through June 30, 2029.
- If more than 10,680 valid protests are received, the rate package may not proceed and staff will present an alternate work plan for City Council consideration in the coming weeks.
- Questions or comments...



MEMORANDUM



ITEM 16.1.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Derek Minnema
Capital Southeast Connector Executive Director
SUBJECT: **CAPITAL SOUTHEAST CONNECTOR JOINT POWER AUTHORITY
PROJECT UPDATE - PRESENTATION BY EXECUTIVE DIRECTOR
DEREK MINNEMA**

RECOMMENDATION

Receive presentation.

RESULT OF RECOMMENDED ACTION

Capital Southeast Connector Executive Director Derek Minnema will receive input from City Council and proceed with design of improvements to Grant Line Road in the City of Rancho Cordova and Sacramento County.

BACKGROUND

Connecting the communities of Rancho Cordova, Elk Grove, Folsom, Sacramento County, and El Dorado County, the 34-mile Capital Southeast Connector Expressway is designed to improve road safety and shorten travel times. Capital Southeast Connector Executive Director Derek Minnema will provide a project overview and update on the latest efforts to improve Grant Line Road in the City of Rancho Cordova and Sacramento County.

FISCAL IMPACT AND FUNDING SOURCE

The Capital Southeast Connector is funded through sources including state and federal grants, Measure A, local funds, and transportation impact fees.

ATTACHMENT(S)

1. Presentation

Project Update

September 3, 2024

- **An update on the Capital SouthEast Connector Expressway Project**
- **By: Derek Minnema**
Executive Director, Connector JPA





ITEM 16.1.

ATTACHMENT 1

Completed Projects



Recent Improvements: Grant Line Road

Looking North
towards Douglas Rd

Chrysanthy Blvd

Grant Line Rd

Recent Regional Events



Page 219 of 241

Project Support

Congress of the United States Washington, DC 20515

September 18, 2023

The Honorable Pete Buttigieg
Secretary of Transportation
United States Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

**Subject: 2023 Multimodal Project Discretionary Grant (MPDG) Application for
Grant Line Road Safety and Freight Mobility Project**

Dear Secretary Buttigieg,

In June 2023, the California Transportation Commission approved our Grant Line Road Safety and Freight Mobility Project into its Trade Corridor Enhancement Program. The Project, which is on the National Highway System and has been designated a Critical Rural Freight Corridor, is now funded by the State of California for its final engineering design.

State funding, along with local funding from the County transportation authority and the local

- Reduces regional vehicle miles traveled for freight trucks, thus lowering greenhouse gas emissions and improving air quality throughout the region, including in underserved communities adjacent to the freeway system.
- Supports environmentally sustainable growth efforts to preserve open space, habitat, and farmland in the region and addresses the impacts of frequent wildfires and disastrous wet weather events.
- Implements a "fix it first, fix it right" methodology for state of good repair by reconstructing the existing failed pavement systems, addressing geometric deficiencies, and enhancing climate resiliency and disaster mitigation.
- Provides expanded economic opportunities through more equitable access to jobs, housing, and major commercial areas.

Furthering the Grant Line Road Safety and Freight Mobility Project is critical to stimulating our economy, creating necessary safety enhancements, and reducing congestion in our region. We strongly support Connector JPA's application for the MPDG program and appreciate your thoughtful consideration of their Project. Please do not hesitate to contact us should you have any questions regarding this request.

Sincerely,

Ani Bori
Ani Bori, M.D.
Member of Congress
California - 6th District

Kiva Kiley
Kiva Kiley
Member of Congress
California - 1st District



BRENT BOOKER
General President

MICHAEL F. SABITONI
General Secretary-Treasurer

Vice Presidents:

TERRENCE M. HEALY
Special Assistant to the
General President

JOSEPH S. MANCINELLI
Executive Director

DENNIS L. MARTIRE

ROBERT E. RICHARDSON

JOSEPH DE LA TORRE

LIUNA!

October 19, 2023

The Honorable Pete Buttigieg
Secretary of Transportation
United States Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

Dear Secretary Buttigieg:

On behalf of the more than 520,000 men and women of the Laborers' International Union of North America (LIUNA), I write to express our support for the Capital SouthEast Connector Joint Powers Authority's (Connector JPA) application to the United States Department of Transportation's Multimodal Project Discretionary Grant (MPDG) Program, to fund the Grant Line Road Safety and Freight Mobility Project (Project) in Sacramento County, California.

Secretary Pete Buttigieg
October 19, 2023
Page Two

placement for certain targeted communities. In Sacramento County alone, direct entry agreements are in place with Northern California Construction Training (NCCT) and Sacramento Job Corps Center. LIUNA's registered apprenticeship programs arm graduates with skills to build a successful career in the construction industry, provide for their families, and retire with dignity.

The Grant Line Road Safety and Freight Mobility Project is a top transportation infrastructure priority for LIUNA members in California, and I appreciate your thoughtful consideration of Connector JPA's application. The Project aligns with LIUNA and the Biden-Harris Administration's shared vision to achieve more equitable opportunity, growth, and advancement for all individuals and communities. Please do not hesitate to contact me should you have any questions regarding this request.

With kind regards, I am

Sincerely yours,

Brent Booker
BRENT BOOKER
General President

bks

ALEX PADILLA
CHIEF OF STAFF
OFFICE OF THE
CLERK OF THE SENATE

United States Senate
WASHINGTON, DC 20510

COMMITTEE:
BUDGET
INTELLIGENCE AND
OVERSIGHT
SUBCOMMITTEE:
BUDGET
FISCAL AND ECONOMIC AFFAIRS

September 20, 2023

The Honorable Pete Buttigieg
Secretary
U.S. Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

RE: Capital SouthEast Connector JPA's MPDG Grant Application

Dear Secretary Buttigieg:

I write in support of Capital SouthEast Connector JPA's application for funding through the Multimodal Project Discretionary Grant Opportunity. The requested funding would be used for the Grant Line Road Safety and Freight Mobility Project in the Sacramento region.

The Project has secured the necessary state and local funding to be "shovel ready" and in need of only Construction Phase funds from US DOT. The Grant Line Road Safety and Freight Mobility Project is on the National Highway System and has been designated as Critical Rural Freight Corridor and is now funded by the State of California for its final engineering design.

It is my understanding that this project aims to address the crash history along this route by upgrading the roadway to current design and National Roadway Safety standards, provides multimodal access and transportation equity by constructing a multi-use path, reduces regional vehicle miles traveled for freight trucks, supports environmentally sustainable growth efforts to preserve open space, and provides expanded economic opportunities through more equitable access to jobs, housing, and major commercial areas.

I urge your full and fair consideration of this application consistent with all applicable laws, rules, and regulations. Please keep my office informed of the status of this application, and if I can be of further assistance, please contact my Northern California Field Representative, Roberto Rizo, at (916) 247-8122. Thank you for your consideration.

Respectfully submitted,

Alex Padilla
ALEX PADILLA
United States Senator

Funding Success

- **\$43.7M in Federal, State, and Local Funding**
 - **\$4M – Consolidated Appropriations Act 2023**
 - **\$3M – SB 1 Trade Corridor Enhancement Program**
 - **\$6.7M – Measure A (Capital)**
 - **\$5M – Measure A (Mitigation)**
 - **\$25M – Federal RAISE Grant**
- ***Pending/2025 -- \$20M State TCEP Grant***
- ***Pending/2025 -- \$30M Appropriations Act 2024***



ITEM 16.1. FEDERAL INVESTMENT

\$30M in Appropriations Requests Submitted by Members



Rep. Doris Matsui, District 7

Project Name: Kammerer Road Extension/Interchange Project

Requested Amount: \$10,000,000

Project Description: The project will reconstruct ramps and widen the structure at the Hood/Franklin Road Interchange at Interstate 5 (I-5) as part of the effort to connect Kammerer Road between I-5 and SR-99.



Rep. Ami Bera, District 6

Project Name: Capital Southeast Connector - Douglas to White Rock

Requested Amount: \$10,000,000

Project Description: The funding would be used for the reconstruction of 2.6 miles of existing Grant Line Road into a four-lane complete street corridor with a separated Class I bike path. The project is an appropriate use of taxpayer funds because the funding would address critical safety issues on the current two-lane roadway and close an active transportation gap by connecting existing bike and pedestrian facilities at each end of the project.



Rep. Kevin Kiley, District 3

Name of Project: White Rock Road Improvement Project

Amount Requested: \$10,000,000

Project Description: The purpose of this project is to reconstruct three miles of existing roadway into a four-lane divided complete street corridor with a separated Class I bike path, Class II buffered bike lanes, and sidewalks in the City of Folsom and El Dorado County.

ATTACHMENT 1



Kammerer Road Extension



Grant Line Road Safety

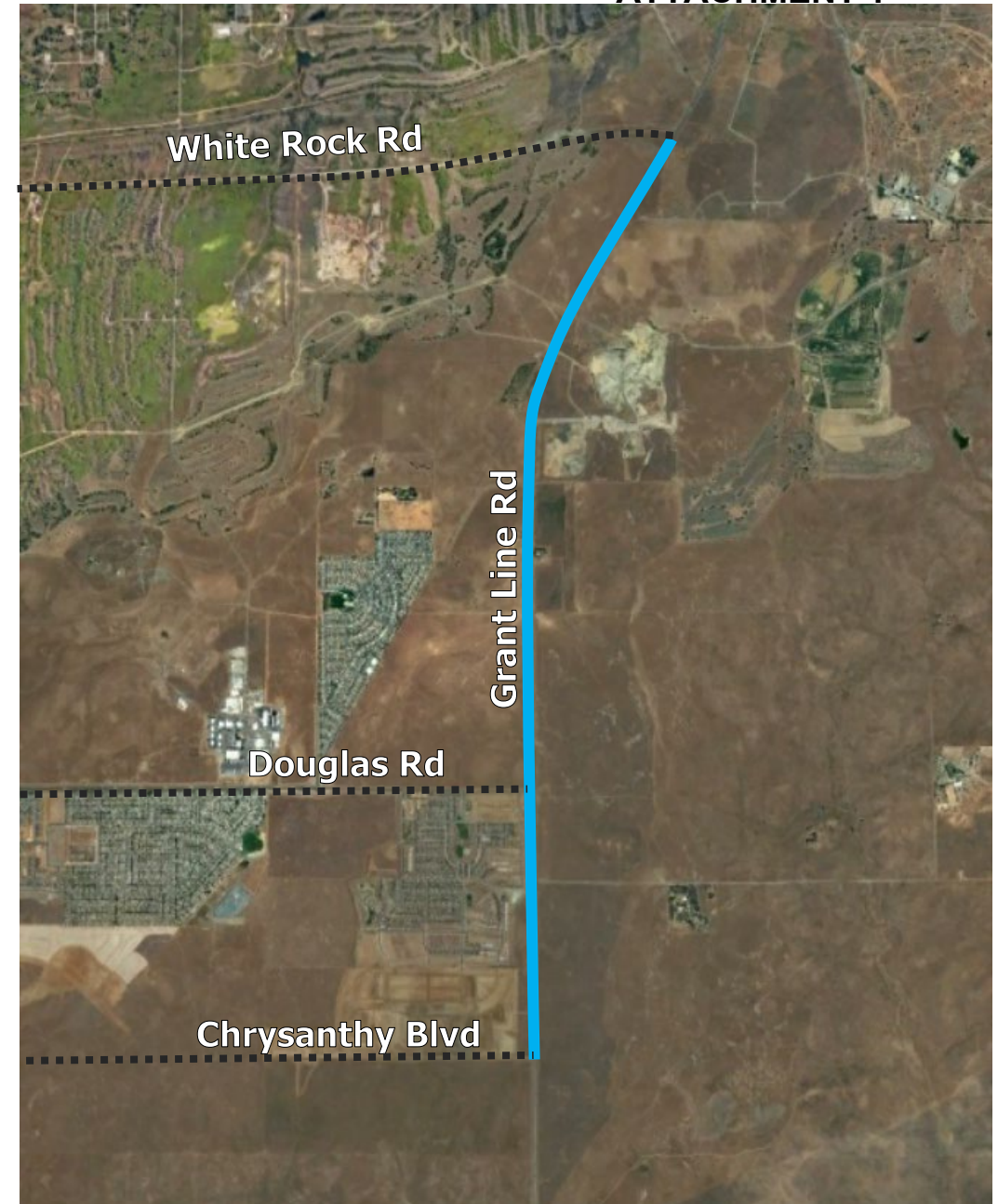


White Rock Road Expressway

Rancho Cordova Work

Grant Line Road between White Rock Rd and Chrysanthy Blvd

- Secured \$3M from the State and \$1.6M from the City of Rancho Cordova to advance engineering design, right of way, and utilities
- Secured \$25M from the USDOT for partial construction of an initial 2-lane phase
- Seeking \$20M match from State to fully fund construction
- Underway in 2024: Engineering Design
- Anticipated in 2025: Right of Way Acquisition
- Late 2026/Early 2027: Construction
- Stakeholders: Teichert, Sunridge, North Douglas, etc



Thank You

September 3, 2024

➤ Questions or Comments?

Derek Minnema, PE
Executive Director
Connector JPA
MinnemaD@SacCounty.gov



MEMORANDUM



ITEM 16.2.

DATE: September 3, 2024
TO: Honorable Mayor and Council Members
FROM: Kim Juran, Administrative Services Director
SUBJECT: **FISCAL YEAR 2023-24 PRELIMINARY YEAR-END FINANCIAL REPORT**

RECOMMENDATION

Receive the report and adopt the Resolution approving the Fiscal Year 2023-24 Budget Amendment and Fiscal Year 2024-25 Full-Time/Part-Time Employee Salary Schedule.

RESULT OF RECOMMENDED ACTION

The Fiscal Year 2023-24 Preliminary Year-End Financial Report provides the City Council with the City's unaudited financial performance for the end of the most recent fiscal year. The proposed budget amendment will adjust the budget to account for revenues and expenditures that were not anticipated when the original budget was adopted. Adoption of the Full-Time/Part-Time Employee Salary Schedule establishes the pay schedule in accordance with CalPERS requirements.

BACKGROUND

The City Council-approved Operating Budget serves as the annual plan and resource allocation that guides and ensures implementation of City Council policies and priorities. The budget implements the vision and direction for the range of services that meet the needs of the community.

The City's General Fund, which is the main operating fund for the City, saw an operating surplus in Fiscal Year 2023-24. Overall, City revenues continued their upward trend with the General Fund once again obtaining an all-time high. General Fund expenditures ended the year below the adopted budget. The attached Fiscal Year 2023-24 Preliminary Year-End Financial Report ([Attachment 1](#)) provides the revenue and expenditure summary for the General Fund, the City's primary operating fund. It is important to note that these numbers are preliminary and may change as the City completes the Fiscal Year 2023-24 audit process over the next two to three months.

General Fund

The City's Fiscal Year 2023-24 General Fund revenues once again obtained a new high of \$80 million, approximately \$3 million over the budget and up 6% over the prior fiscal year. For the most part, General Fund revenues performed as expected with a few noteworthy exceptions. Sales tax, which was on track to come in below budget and lower than the prior year, ended up

coming in \$1 million above budget due to a \$2.1 million one-time payment from a business discovered to be operating in Rancho Cordova but reporting sales tax revenues to a different agency. The city also experienced an unprecedented level of new development activity in the City, with building permit revenues achieving an all-time high of \$5.3 million, which surpassed the budget by \$1.3 million. Over 1,000 new residential building permits were processed this past fiscal year, the second-highest number in the City's history. The other revenue source that exceeded the budget by more than anticipated is interest earnings, with \$1.5 million of interest earned in the General Fund during the course of the fiscal year, approximately \$500,000 above the budget.

The Fiscal Year 2023-24 General Fund expenditures ended the year at just below \$73 million or approximately \$4.6 million below budget. The below-budget expenditures were driven by significant savings in two primary areas; employee salaries and benefits and the City's contract with the Sacramento Sheriff's Office for police services. Employee salary savings resulted largely from more staff time than anticipated being charged to projects funded from sources other than the City's General Fund due to the high level of development related activity occurring in the City. The other significant contributor to expenditures coming in below budget is the City's contract with the Sacramento County Sheriff's Office for police services. This contract came in approximately \$3 million below budget, driven largely by savings in retirement costs within the plan. These retirement savings resulted from the refinancing and consolidation of some of the outstanding Pension Obligation Bonds by Sacramento County, a portion of which get passed through to the City as part of its service plan agreement. In addition, the average safety retirement cost has decreased as the service plan experiences a transition to more deputies in lower tier retirement plans. In total, the service plan saw savings of nearly \$1.7 million from retirement savings alone. Additional savings occurred from salary savings from two newly-added traffic patrol officers added into the service plan budget at the start of the fiscal year but not filled for the majority of the fiscal year.

Due to the increased revenues and expenditures coming in under budget, the year-end General Fund surplus is estimated to be around \$7.7 million. In accordance with the City's approved Reserve Policy, the surplus will first adjust the Economic Uncertainty Reserve in the General Fund to 20% of budgeted expenditures, with the remaining surplus to be split 50% into the Infrastructure Replacement Fund and the other 50% into the Capital Facilities Fund.

Community Enhancement & Investment Fund

Community Enhancement & Investment Fund sales tax revenues are generated through Measure H and Measure R, the City's two ½ cent add-on sales tax measures. Sales tax revenues for Measure H and Measure R ended the year at \$12.1 million, about \$400,000 below the budget. This will require the allocation to the legacy fund to be reduced in each fund to balance the budget for the year.

Full-Time/Part-Time Employee Salary Schedule

The City Manager has the authority to determine employee salaries in accordance with the City's compensation philosophy. The City's compensation philosophy has been in place since incorporation and aims to set all employee salary ranges at 5% above the market mean of the City's ten comparator agencies. These ten comparator agencies are as follows:

- Citrus Heights
- Davis
- Elk Grove
- Folsom

- Rocklin
- Roseville
- Sacramento
- Sacramento County
- West Sacramento
- Woodland

The City enlisted the assistance of Ralph Andersen and Associates to gather the data and conduct the analysis for the 2024-25 total compensation survey. The proposed salary schedule for Fiscal Year 2024-25 adjusts salaries in accordance with the benchmark. Adoption of the Full-Time/Part-Time Employee Salary Schedule by the City Council establishes the pay schedule in accordance with CalPERS requirements.

FISCAL IMPACT AND FUNDING SOURCE

The proposed budget amendments adjust the budget for additional revenues and expenditures that were not anticipated in the original budget. The proposed increases to the budget are primarily driven by the high volume of development activity occurring in the City that resulted in higher revenues and in some cases, expenditures, than originally expected.

ATTACHMENT(S)

1. Resolution - Budget Amendment
2. Exhibit A to the Resolution - Budget Amendment 23-24
3. Resolution - Salary Schedule
4. FY 24-25 Salary Schedule Final
5. FY 23-24 Year End Financial Report Attachment
6. FY 23-24 Year End Update Presentation

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, AMENDING THE FISCAL YEAR 2023-24 BUDGET**

WHEREAS, the City Manager has submitted to the City Council of Rancho Cordova a Fiscal Year 2023-24 Proposed Budget; and

WHEREAS, after examination, deliberation, and due consideration, the City Council has approved the same with the passage of Resolution No. 61-2023; and

WHEREAS, to keep the budget current it becomes necessary to amend the budget and various schedules on a periodic basis as events necessitate; and

WHEREAS, the Fiscal Year 2023-24 budget will be amended as shown in Exhibit A.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA that:

1. The Fiscal Year 2023-24 Adopted Budget is hereby amended to incorporate the adjustments on the attached Schedule of Proposed Budget Amendments; and
2. The amounts stated in the Schedule of Proposed Budget Amendments shall become and thereafter be appropriated to funds stated therein and said monies are hereby appropriated; and
3. The City Manager is authorized to approve expenditure adjustments within individual funds so long as the total appropriated within each major fund is not exceeded.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

ITEM 16.2.

Exhibit A to Resolution City of Rancho Cordova Proposed Budget Amendments Fiscal Year 2023-24

ATTACHMENT 2 Exhibit A to the Resolution

Revenue Amendments					
Fund	Fund Name	Adopted Revenue Budget	Proposed Adjustment	Proposed Final Revenue Budget	Description of Adjustment
100	General Fund	77,447,848	3,083,800	80,531,648	Increase in building permits, interest income, and intergovernmental revenues.
201	CFF Fees - Community Facilities Comp.	1,936,250	3,317,400	5,253,650	Increase in impact fee revenue and interest earnings
202	CFF Fees - Library Impact Fees	400,000	806,800	1,206,800	Increase in impact fee revenue and interest earnings
205	SD Interim Sewer Impact Fees	452,500	42,700	495,200	Increase impact fee and impact fee credits revenue and interest earnings
206	SD Suppl Offsite Water Impact Fees	385,600	268,200	653,800	Increase in impact fee revenue and interest earnings
207	SD Traffic Mitigation Impact Fees	4,878,800	2,041,500	6,920,300	Increase in impact fee revenue and interest earnings
208	SD Administration Impact Fees	183,000	128,100	311,100	Increase in impact fee revenue and interest earnings
203	Traffic Mitigation Impact Fees	7,815,900	16,339,100	24,155,000	Increase in impact fee revenue and interest earnings
204	Traffic Mit Adm Impact Fees	124,100	566,100	690,200	Increase in impact fee revenue and interest earnings
209	Storm Drain Impact Fees	3,000,000	1,335,700	4,335,700	Increase in impact fee revenue and interest earnings
210	Strom Drain Admin. Impact Fees	80,800	97,000	177,800	Increase in impact fee revenue and interest earnings
211	Local Housing Trust Fund	933,000	1,775,500	2,708,500	Increase in impact fee revenue and interest earnings
213	SCSP - Offsite Roadway Fee	162,000	29,700	191,700	Increase in impact fee revenue and interest earnings
250	General Plan Impact Fees	150,000	183,700	333,700	Increase in impact fee revenue and interest earnings
251	Community Rennovation Fees	535,000	1,063,500	1,598,500	Increase in impact fee revenue and interest earnings
252	Community Places Fees	166,200	1,741,600	1,907,800	Increase in impact fee revenue and interest earnings
263	CFD 2005-2 (Landscape Maintenance) (DL0042)	136,500	21,100	157,600	Increase in assessments and interest earnings
270	Transit Related Service Area (TRSA) Zone 1 (DL 0044)	187,900	29,700	217,600	Increase in assessments and interest earnings
271	Transit Related Service Area (TRSA) Zone 2 (DL 0034)	766,500	212,700	979,200	Increase in assessments and interest earnings
272	Rancho Cordova Transit Tax (DL0043)	332,200	160,400	492,600	Increase in assessments and interest earnings
280	Road Maintenance Assessment District (DL0038)	426,200	264,300	690,500	Increase in assessments and interest earnings
282	CFD 2014-2 Street, L&L (DL0047)	953,400	373,400	1,326,800	Increase in assessments and interest earnings
310	Capital Facilities	-	781,400	781,400	Increase in interest earnings
320	Infrastructure Replacement	225,000	2,614,400	2,839,400	Increase for reimbursement from Sac County for White Rock Road construction
330	Community Enhancement Capital Fund	-	689,200	689,200	Legacy transfer & interest earnings
340	Measure R Capital Fund	-	398,300	398,300	Legacy transfer & interest earnings
410	Gas Tax	1,935,200	652,100	2,587,300	Increase in gas tax revenue and interest earnings
411	Road Maintenance & Rehab Acct. (RMRA)	1,673,800	452,300	2,126,100	Increase in gas tax revenue and interest earnings
422	New Measure A Maintenance	2,775,000	372,600	3,147,600	Increase in tax revenue and interest earnings
424	Measure A - Traffic Cntrl Prgm	227,500	91,700	319,200	Increase in intergovernmental revenue and interest earnings
425	Measure A - Street/Bike/Ped Prg	408,900	85,000	493,900	Increase intergovernmental revenue and interest earning
450	Trench Cut Fee	50,000	67,200	117,200	Increase in permit revenue and interest earnings
452	Donations	-	28,500	28,500	Increase in donations
454	Asset Forfeitures	20,000	56,000	76,000	Increase in criminal fines and interest earnings
455	Roadway Improvement Fund (Suppl. Fee)	1,118,400	2,061,700	3,180,100	Increase in permit revenue and interest earnings
456	CFD 2013-2 (Police CFD) (DL0048)	1,121,682	248,300	1,369,982	Increase in assessments and interest earnings
601	Storm Drain	4,110,000	615,200	4,725,200	Increase in property tax, permit fees and interest earnings
602	Storm Drain II	307,500	207,300	514,800	Increase permit fees and interest earnings

Expenditure Amendments					
		Adopted	Proposed	Proposed Final	
Fund	Fund Name	Expenditure Budget	Adjustment	Expenditure Budget	Description of Adjustment
201	CFF Fees - Community Facilities Comp.	1,074,905	306,100	1,381,100	Increase in Capital Outlay
202	CFF Fees - Library Impact Fees	15,000	20,500	35,500	Increase Admin Services
206	SD Suppl Offsite Water Impact Fees	-	576,900	576,900	Increase for construction and fee credits
211	Local Housing Trust Fund	-	11,200	11,200	Increase operating expenditures
252	Community Places Fees	-	778,200	778,200	Increase for construction and fee credits
261	Rancho Cordova Lighting District No. 2012-1 (DL0035)	204,000	144,500	348,500	Increase for utility charges and debt service
282	CFD 2014-2 Street, L&L (DL0047)	377,000	113,000	490,000	Increase for contract services
404	CDBG	603,535	92,000	695,600	Increase for contract services
440	Transportation Development Act Fund	-	46,500	46,500	Increase for construction
450	Trench Cut Fee	12,050	9,000	21,100	Increase for construction
451	CFD 2018-2 (Comm Places/Nbrhd Green)(DL0051)	127,000	15,300	142,300	Increase for contract services
456	CFD 2013-2 (Police CFD) (DL0048)	1,121,682	248,300	1,369,982	Increase transfer out due to increased revenue
740	Insurance	971,472	14,000	985,500	Increase in insurance

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, ADOPTING THE FULL TIME/PART TIME EMPLOYEE SALARY SCHEDULE

WHEREAS, the City annually reviews and may revise employee compensation and the salary schedule ranges; and

WHEREAS, the City Manager has the authority to recommend and implement adjustments to the salary schedule to ensure the City maintains a competitive compensation program; and

WHEREAS, the 2024-25 Operating Budget anticipates salary adjustments for each of the two fiscal years in accordance with the City's compensation philosophy; and

WHEREAS, California Code of Regulations Section 570.5 requires that all pay schedules be made publicly available and approved by the City Council; and

WHEREAS, increases in salary ranges are to take effect the pay period beginning on July 7, 2024;

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA adopts the full-time employee salary schedule effective July 7, 2024.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 3rd day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Sander, Mayor

ATTEST:

Stacy Leitner, CMC
City Clerk

FISCAL YEAR 2024/2025 (Effective 7/7/2024)																			
Classification	Step A Hourly	Step A Monthly	Step A1 Hourly	Step A1 Monthly	Step B Hourly	Step B Monthly	Step B1 Hourly	Step B1 Monthly	Step C Hourly	Step C Monthly	Step C1 Hourly	Step C1 Monthly	Step D Hourly	Step D Monthly	Step D1 Hourly	Step D1 Monthly	Step E Hourly	Step E Monthly	
Accountant	\$ 42.34	\$ 7,338.93	\$ 43.42	\$ 7,526.13	\$ 44.53	\$ 7,718.53	\$ 45.67	\$ 7,916.13	\$ 46.84	\$ 8,118.93	\$ 48.04	\$ 8,326.93	\$ 49.27	\$ 8,540.13	\$ 50.53	\$ 8,758.53	\$ 51.82	\$ 8,982.12	
Accounting Technician	\$ 30.72	\$ 5,324.80	\$ 31.50	\$ 5,460.00	\$ 32.30	\$ 5,598.67	\$ 33.12	\$ 5,740.80	\$ 33.96	\$ 5,886.40	\$ 34.83	\$ 6,037.20	\$ 35.72	\$ 6,191.47	\$ 36.63	\$ 6,349.20	\$ 37.56	\$ 6,509.64	
Administrative Assistant I	\$ 30.18	\$ 5,231.20	\$ 30.95	\$ 5,364.67	\$ 31.74	\$ 5,501.60	\$ 32.55	\$ 5,642.00	\$ 33.38	\$ 5,785.87	\$ 34.23	\$ 5,933.20	\$ 35.10	\$ 6,084.00	\$ 35.99	\$ 6,238.27	\$ 36.91	\$ 6,396.42	
Administrative Assistant II	\$ 33.19	\$ 5,752.93	\$ 34.04	\$ 5,900.27	\$ 34.91	\$ 6,051.07	\$ 35.80	\$ 6,205.33	\$ 36.71	\$ 6,363.07	\$ 37.65	\$ 6,526.00	\$ 38.61	\$ 6,692.40	\$ 39.59	\$ 6,862.27	\$ 40.60	\$ 7,035.96	
Administrative Services Director	\$ 92.63	\$ 16,055.87	\$ 95.00	\$ 16,466.67	\$ 97.43	\$ 16,887.87	\$ 99.92	\$ 17,319.47	\$ 102.48	\$ 17,763.20	\$ 105.10	\$ 18,217.33	\$ 107.79	\$ 18,683.60	\$ 110.55	\$ 19,162.00	\$ 113.38	\$ 19,651.32	
Animal Services Officer I	\$ 30.08	\$ 5,213.87	\$ 30.85	\$ 5,347.33	\$ 31.64	\$ 5,484.27	\$ 32.45	\$ 5,624.67	\$ 33.28	\$ 5,768.53	\$ 34.13	\$ 5,915.87	\$ 35.00	\$ 6,066.67	\$ 35.89	\$ 6,220.93	\$ 36.81	\$ 6,380.10	
Animal Services Officer II	\$ 33.11	\$ 5,739.07	\$ 33.95	\$ 5,884.67	\$ 34.82	\$ 6,035.47	\$ 35.71	\$ 6,189.73	\$ 36.62	\$ 6,347.47	\$ 37.55	\$ 6,508.67	\$ 38.51	\$ 6,675.07	\$ 39.49	\$ 6,844.93	\$ 40.50	\$ 7,018.62	
Assistant City Clerk	\$ 46.65	\$ 8,086.00	\$ 47.84	\$ 8,292.27	\$ 49.06	\$ 8,503.73	\$ 50.31	\$ 8,720.40	\$ 51.59	\$ 8,942.27	\$ 52.91	\$ 9,171.07	\$ 54.26	\$ 9,405.07	\$ 55.65	\$ 9,646.00	\$ 57.07	\$ 9,891.96	
Assistant City Manager	\$ 97.34	\$ 16,872.27	\$ 99.83	\$ 17,303.87	\$ 102.38	\$ 17,745.87	\$ 105.00	\$ 18,200.00	\$ 107.69	\$ 18,662.27	\$ 110.45	\$ 19,144.67	\$ 113.28	\$ 19,635.20	\$ 116.18	\$ 20,137.87	\$ 119.15	\$ 20,652.18	
Assistant Civil Engineer	\$ 46.47	\$ 8,054.80	\$ 47.66	\$ 8,261.07	\$ 48.88	\$ 8,472.53	\$ 50.13	\$ 8,689.20	\$ 51.41	\$ 8,911.07	\$ 52.72	\$ 9,138.13	\$ 54.07	\$ 9,372.13	\$ 55.45	\$ 9,611.33	\$ 56.87	\$ 9,857.28	
Assistant Community Development Director	\$ 80.55	\$ 13,962.00	\$ 82.61	\$ 14,319.07	\$ 84.72	\$ 14,684.80	\$ 86.89	\$ 15,060.93	\$ 89.11	\$ 15,445.73	\$ 91.39	\$ 15,840.93	\$ 93.73	\$ 16,246.53	\$ 96.13	\$ 16,662.53	\$ 98.59	\$ 17,088.10	
Assistant Finance Director	\$ 80.55	\$ 13,962.00	\$ 82.61	\$ 14,319.07	\$ 84.72	\$ 14,684.80	\$ 86.89	\$ 15,060.93	\$ 89.11	\$ 15,445.73	\$ 91.39	\$ 15,840.93	\$ 93.73	\$ 16,246.53	\$ 96.13	\$ 16,662.53	\$ 98.59	\$ 17,088.10	
Assistant Planner	\$ 40.75	\$ 7,063.33	\$ 41.79	\$ 7,243.60	\$ 42.86	\$ 7,429.07	\$ 43.95	\$ 7,618.00	\$ 45.07	\$ 7,812.13	\$ 46.22	\$ 8,011.47	\$ 47.40	\$ 8,216.00	\$ 48.61	\$ 8,425.73	\$ 49.85	\$ 8,639.40	
Assistant Public Works Director	\$ 80.55	\$ 13,962.00	\$ 82.61	\$ 14,319.07	\$ 84.72	\$ 14,684.80	\$ 86.89	\$ 15,060.93	\$ 89.11	\$ 15,445.73	\$ 91.39	\$ 15,840.93	\$ 93.73	\$ 16,246.53	\$ 96.13	\$ 16,662.53	\$ 98.59	\$ 17,088.10	
Assistant to the City Manager	\$ 60.93	\$ 10,561.20	\$ 62.61	\$ 10,831.60	\$ 64.09	\$ 11,108.93	\$ 65.73	\$ 11,393.20	\$ 67.41	\$ 11,684.40	\$ 69.13	\$ 11,982.53	\$ 70.90	\$ 12,289.33	\$ 72.71	\$ 12,603.07	\$ 74.57	\$ 12,924.42	
Associate Civil Engineer	\$ 53.45	\$ 9,264.67	\$ 54.82	\$ 9,502.13	\$ 56.22	\$ 9,744.80	\$ 57.66	\$ 9,994.40	\$ 59.13	\$ 10,249.20	\$ 60.64	\$ 10,510.93	\$ 62.19	\$ 10,779.60	\$ 63.78	\$ 11,055.20	\$ 65.41	\$ 11,336.28	
Associate Planner	\$ 44.82	\$ 7,768.80	\$ 45.96	\$ 7,966.40	\$ 47.13	\$ 8,169.20	\$ 48.33	\$ 8,377.20	\$ 49.56	\$ 8,590.40	\$ 50.83	\$ 8,810.53	\$ 52.13	\$ 9,035.87	\$ 53.46	\$ 9,266.40	\$ 54.83	\$ 9,503.34	
Building Inspector I	\$ 37.29	\$ 6,463.60	\$ 38.24	\$ 6,628.27	\$ 39.22	\$ 6,798.13	\$ 40.22	\$ 6,971.47	\$ 41.25	\$ 7,150.00	\$ 42.30	\$ 7,332.00	\$ 43.38	\$ 7,519.20	\$ 44.49	\$ 7,711.60	\$ 45.63	\$ 7,909.08	
Building Inspector II	\$ 41.02	\$ 7,110.13	\$ 42.07	\$ 7,292.13	\$ 43.14	\$ 7,477.60	\$ 44.24	\$ 7,668.27	\$ 45.37	\$ 7,864.13	\$ 46.53	\$ 8,065.20	\$ 47.72	\$ 8,271.47	\$ 48.94	\$ 8,482.93	\$ 50.19	\$ 8,695.98	
Building Inspector Supervisor	\$ 56.04	\$ 9,713.60	\$ 57.47	\$ 9,961.47	\$ 58.94	\$ 10,216.27	\$ 60.45	\$ 10,478.00	\$ 61.99	\$ 10,744.93	\$ 63.57	\$ 11,018.80	\$ 65.20	\$ 11,301.33	\$ 66.87	\$ 11,590.80	\$ 68.58	\$ 11,886.06	
Building Permit Services Supervisor	\$ 40.05	\$ 6,942.00	\$ 41.07	\$ 7,118.80	\$ 42.12	\$ 7,300.80	\$ 43.19	\$ 7,486.27	\$ 44.29	\$ 7,676.93	\$ 45.42	\$ 7,872.80	\$ 46.58	\$ 8,073.87	\$ 47.77	\$ 8,280.13	\$ 48.99	\$ 8,491.30	
Building Permit Technician I	\$ 28.80	\$ 4,992.00	\$ 29.53	\$ 5,118.53	\$ 30.28	\$ 5,248.53	\$ 31.05	\$ 5,382.00	\$ 31.84	\$ 5,518.93	\$ 32.65	\$ 5,659.33	\$ 33.48	\$ 5,803.20	\$ 34.33	\$ 5,950.53	\$ 35.21	\$ 6,102.66	
Building Permit Technician II	\$ 31.66	\$ 5,487.73	\$ 32.47	\$ 5,628.13	\$ 33.30	\$ 5,772.00	\$ 34.15	\$ 5,919.33	\$ 35.02	\$ 6,070.13	\$ 35.91	\$ 6,224.40	\$ 36.83	\$ 6,383.87	\$ 37.77	\$ 6,546.80	\$ 38.73	\$ 6,712.62	
Building Plans Examiner I	\$ 38.50	\$ 6,673.33	\$ 39.49	\$ 6,844.93	\$ 40.50	\$ 7,020.00	\$ 41.54	\$ 7,200.27	\$ 42.60	\$ 7,384.00	\$ 43.69	\$ 7,572.93	\$ 44.81	\$ 7,767.07	\$ 45.96	\$ 7,966.40	\$ 47.14	\$ 8,170.20	
Building Plans Examiner II	\$ 42.35	\$ 7,340.67	\$ 43.44	\$ 7,529.60	\$ 44.55	\$ 7,722.00	\$ 45.69	\$ 7,919.80	\$ 46.86	\$ 8,122.40	\$ 48.06	\$ 8,330.40	\$ 49.29	\$ 8,543.60	\$ 50.55	\$ 8,762.00	\$ 51.85	\$ 8,987.22	
Chief Building Official	\$ 68.34	\$ 11,845.60	\$ 70.09	\$ 12,148.93	\$ 71.88	\$ 12,459.20	\$ 73.72	\$ 12,778.13	\$ 75.61	\$ 13,105.73	\$ 77.54	\$ 13,440.27	\$ 79.52	\$ 13,783.47	\$ 81.55	\$ 14,135.33	\$ 83.64	\$ 14,496.24	
Chief Innovation/Information Officer	\$ 92.63	\$ 16,055.87	\$ 95.00	\$ 16,466.67	\$ 97.43	\$ 16,887.87	\$ 99.92	\$ 17,319.47	\$ 102.48	\$ 17,763.20	\$ 105.10	\$ 18,217.33	\$ 107.79	\$ 18,683.60	\$ 110.55	\$ 19,162.00	\$ 113.38	\$ 19,651.32	
City Clerk	\$ 70.40	\$ 12,202.67	\$ 72.20	\$ 12,514.67	\$ 74.05	\$ 12,835.33	\$ 75.94	\$ 13,162.93	\$ 77.88	\$ 13,499.20	\$ 79.87	\$ 13,844.13	\$ 81.91	\$ 14,197.73	\$ 84.01	\$ 14,561.73	\$ 86.16	\$ 14,932.80	
City Manager (1/1/2024 - 12/31/2024)																			
Code Enforcement Officer I	\$ 32.90	\$ 5,702.67	\$ 33.74	\$ 5,848.27	\$ 34.59	\$ 5,995.60	\$ 35.47	\$ 6,148.13	\$ 36.37	\$ 6,304.13	\$ 37.29	\$ 6,463.60	\$ 38.23	\$ 6,626.53	\$ 39.18	\$ 6,791.20	\$ 40.17	\$ 6,962.52	
Code Enforcement Officer II	\$ 36.20	\$ 6,274.67	\$ 37.11	\$ 6,432.40	\$ 38.05	\$ 6,595.33	\$ 39.01	\$ 6,761.73	\$ 40.00	\$ 6,933.33	\$ 41.01	\$ 7,108.40	\$ 42.05	\$ 7,288.67	\$ 43.11	\$ 7,472.40	\$ 44.19	\$ 7,659.18	
Code Enforcement Supervisor	\$ 53.35	\$ 9,247.33	\$ 54.69	\$ 9,479.60	\$ 56.07	\$ 9,718.80	\$ 57.49	\$ 9,964.93	\$ 58.94	\$ 10,216.27	\$ 60.43	\$ 10,474.53	\$ 61.96	\$ 10,739.73	\$ 63.52	\$ 11,010.13	\$ 65.12	\$ 11,287.32	
Communications & Legislative Affairs Director	\$ 92.63	\$ 16,055.87	\$ 95.00	\$ 16,466.67	\$ 97.43	\$ 16,887.87	\$ 99.92	\$ 17,319.47	\$ 102.48	\$ 17,763.20	\$ 105.10	\$ 18,217.33	\$ 107.79	\$ 18,683.60	\$ 110.55	\$ 19,162.00	\$ 113.38	\$ 19,651.32	
Communications Officer I	\$ 41.12	\$ 7,127.47	\$ 42.16	\$ 7,307.73	\$ 43.23	\$ 7,493.20	\$ 44.32	\$ 7,682.13	\$ 45.44	\$ 7,876.27	\$ 46.58	\$ 8,073.87	\$ 47.76	\$ 8,278.40	\$ 48.96	\$ 8,486.40	\$ 50.20	\$ 8,695.60	
Communications Officer II	\$ 45.23	\$ 7,839.87	\$ 46.37	\$ 8,037.47	\$ 47.54	\$ 8,240.27	\$ 48.74	\$ 8,448.27	\$ 49.96	\$ 8,659.73	\$ 51.23	\$ 8,879.87	\$ 52.53	\$ 9,105.20	\$ 53.85	\$ 9,334.00	\$ 55.22	\$ 9,570.66	
Community Development Director	\$ 92.63	\$ 16,055.87	\$ 95.00	\$ 16,466.67	\$ 97.43	\$ 16,887.87	\$ 99.92	\$ 17,319.47	\$ 102.48	\$ 17,763.20	\$ 105.10	\$ 18,217.33	\$ 107.79	\$ 18,683.60	\$ 110.55	\$ 19,162.00	\$ 113.38	\$ 19,651.32	
Community Services Director	\$ 92.63	\$ 16,055.87	\$ 95.00	\$ 16,466.67	\$ 97.43	\$ 16,887.87	\$ 99.92	\$ 17,319.47	\$ 102.48	\$ 17,763.20	\$ 105.10	\$ 18,217.33	\$ 107.79	\$ 18,683.60	\$ 110.55	\$ 19,162.00	\$ 113.38	\$ 19,651.32	
Customer Service Representative I	\$ 21.79	\$ 3,776.93	\$ 22.34	\$ 3,872.27	\$ 22.91	\$ 3,971.07	\$ 23.49	\$ 4,071.60	\$ 24.09	\$ 4,175.60	\$ 24.70	\$ 4,281.33	\$ 25.33	\$ 4,390.53	\$ 25.97	\$ 4,501.47	\$ 26.63	\$ 4,615.50	
Customer Service Representative II	\$ 23.96	\$ 4,153.07	\$ 24.57	\$ 4,258.80	\$ 25.19	\$ 4,366.27	\$ 25.83	\$ 4,477.20	\$ 26.49	\$ 4,591.60	\$ 27.16	\$ 4,707.73	\$ 27.85	\$ 4,827.33	\$ 28.56	\$ 4,950.40	\$ 29.29	\$ 5,076.54	
Deputy City Clerk	\$ 34.00	\$ 5,899.33	\$ 34.87	\$ 6,044.13	\$ 35.76	\$ 6,195.40	\$ 36.67	\$ 6,353.13	\$ 37.61	\$ 6,517.07	\$ 38.57	\$ 6,685.47	\$ 39.55	\$ 6,855.33	\$ 40.56	\$ 7,030.40	\$ 41.60	\$ 7,210.38	
Development Senior Analyst	\$ 60.93	\$ 10,561.20	\$ 62.49	\$ 10,831.60	\$ 64.09	\$ 11,108.93	\$ 65.73	\$ 11,393.20	\$ 67.41	\$ 11,684.40	\$ 69.13	\$ 11,982.53	\$ 70.90	\$ 12,289.33	\$ 72.71	\$ 12,603.07	\$ 74.57	\$ 12,924.42	
Economic Development Director	\$ 92.63	\$ 16,055.87	\$ 95.00	\$ 16,466.67	\$ 97.43	\$ 16,887.87	\$ 99.92	\$ 17,319.47	\$ 102.48	\$ 17,763.20	\$ 105.10	\$ 18,217.33	\$ 107.79	\$ 18,683.60	\$ 110.55	\$ 19,162.00	\$ 113.38	\$ 19,651.32	
Economic Development Manager	\$ 66.84	\$ 11,585.60	\$ 68.55	\$ 11,882.00	\$ 70.31	\$ 12,187.07	\$ 72.11	\$ 12,499.07	\$ 73.96	\$ 12,819.73	\$ 75.86	\$ 13,149.07	\$ 77.80	\$ 13,485.33	\$ 79.79	\$ 13,830.27	\$ 81.84	\$ 14,186.16	
Engineering Technician I	\$ 33.19	\$ 5,752.93	\$ 34.04	\$ 5,900.27	\$ 34.91	\$ 6,051.07	\$ 35.80	\$ 6,205.33	\$ 36.71	\$ 6,363.07	\$ 37.65	\$ 6,526.00	\$ 38.61	\$ 6,692.40	\$ 39.60	\$ 6,864.00	\$ 40.61	\$ 7,038.00	
Engineering Technician II	\$ 36.52	\$ 6,330.13	\$ 37.45	\$ 6,491.33	\$ 38.41	\$ 6,657.73	\$ 39.39	\$ 6,827.60	\$ 40.39	\$ 7,000.93	\$ 41.42	\$ 7,179.47	\$ 42.48	\$ 7,363.20	\$ 43.56	\$ 7,550.40	\$ 44.67	\$ 7,741.80	
Events Attendant	\$ 18.95	\$ 3,284.67	\$ 19.43	\$ 3,367.87	\$ 19.92	\$ 3,452.80	\$ 20.43	\$ 3,541.20	\$ 20.95	\$ 3,631.33	\$ 21.48	\$ 3,723.20	\$ 22.03	\$ 3,818.53	\$ 22.59	\$ 3,915.60	\$ 23.16	\$ 4,013.70	
Events Coordinator I	\$ 29.67	\$ 5,142.80	\$ 30.43	\$ 5,274.53	\$ 31.19	\$ 5,406.27	\$ 31.97	\$ 5,541.47	\$ 32.77	\$ 5,680.13	\$ 33.59	\$ 5,822.27	\$ 34.45	\$ 5,971.33	\$ 35.32	\$ 6,122.13	\$ 36.21	\$ 6,276.06	
Events Coordinator II	\$ 32.64	\$ 5,657.60	\$ 33.46	\$ 5,799.73	\$ 34.30	\$ 5,945.33	\$ 35.16	\$ 6,094.40	\$ 36.05	\$ 6,248.67	\$ 36.96	\$ 6,406.40	\$ 37.89	\$ 6,567.60	\$ 38.85	\$ 6,734.00	\$ 39.83	\$ 6,904.38	
Executive Assistant	\$ 38.17	\$ 6,616.13	\$ 39.14	\$ 6,784.27	\$ 40.14	\$ 6,957.60	\$ 41.16	\$ 7,134.40	\$ 42.21	\$ 7,316.40	\$ 43.29	\$ 7,503.60	\$ 44.40	\$ 7,696.00	\$ 45.53	\$ 7,891.87	\$ 46.69	\$ 8,091.35	
Facilities Maintenance Technician I	\$ 30.83	\$ 5,343.87	\$ 31.61	\$ 5,479.07	\$ 32.41	\$ 5,617.73	\$ 33.23	\$ 5,759.87	\$ 34.08										

FISCAL YEAR 2024/2025 (Effective 7/7/2024)																		
Classification	Step A Hourly	Step A Monthly	Step A1 Hourly	Step A1 Monthly	Step B Hourly	Step B Monthly	Step B1 Hourly	Step B1 Monthly	Step C Hourly	Step C Monthly	Step C1 Hourly	Step C1 Monthly	Step D Hourly	Step D Monthly	Step D1 Hourly	Step D1 Monthly	Step E Hourly	Step E Monthly
Public Works Director	\$ 92.63	\$ 16,055.87	\$ 95.00	\$ 16,466.67	\$ 97.43	\$ 16,887.87	\$ 99.92	\$ 17,319.47	\$ 102.48	\$ 17,763.20	\$ 105.10	\$ 18,217.33	\$ 107.79	\$ 18,683.60	\$ 110.55	\$ 19,162.00	\$ 113.38	\$ 19,651.32
Public Works Division Manager - Maint & Ops	\$ 62.59	\$ 10,848.93	\$ 64.17	\$ 11,122.80	\$ 65.79	\$ 11,403.60	\$ 67.45	\$ 11,691.33	\$ 69.15	\$ 11,986.00	\$ 70.90	\$ 12,289.33	\$ 72.69	\$ 12,599.60	\$ 74.53	\$ 12,918.53	\$ 76.42	\$ 13,244.70
Senior Accountant	\$ 48.66	\$ 8,434.40	\$ 49.91	\$ 8,651.07	\$ 51.19	\$ 8,872.93	\$ 52.50	\$ 9,100.00	\$ 53.85	\$ 9,334.00	\$ 55.23	\$ 9,573.20	\$ 56.65	\$ 9,819.33	\$ 58.10	\$ 10,070.67	\$ 59.59	\$ 10,329.54
Senior Accounting Technician	\$ 35.31	\$ 6,120.40	\$ 36.21	\$ 6,276.40	\$ 37.13	\$ 6,435.87	\$ 38.08	\$ 6,600.53	\$ 39.05	\$ 6,768.67	\$ 40.05	\$ 6,942.00	\$ 41.07	\$ 7,118.80	\$ 42.12	\$ 7,300.80	\$ 43.19	\$ 7,485.78
Senior Animal Services Officer	\$ 38.07	\$ 6,598.80	\$ 39.04	\$ 6,766.93	\$ 40.04	\$ 6,940.27	\$ 41.06	\$ 7,117.07	\$ 42.11	\$ 7,299.07	\$ 43.18	\$ 7,484.53	\$ 44.28	\$ 7,675.20	\$ 45.41	\$ 7,871.07	\$ 46.57	\$ 8,071.26
Senior Building Inspector	\$ 47.14	\$ 8,170.93	\$ 48.35	\$ 8,380.67	\$ 49.59	\$ 8,595.60	\$ 50.86	\$ 8,815.73	\$ 52.16	\$ 9,041.07	\$ 53.50	\$ 9,273.33	\$ 54.87	\$ 9,510.80	\$ 56.28	\$ 9,755.20	\$ 57.72	\$ 10,005.18
Senior Building Permit Technician	\$ 36.41	\$ 6,311.07	\$ 37.34	\$ 6,472.27	\$ 38.29	\$ 6,636.93	\$ 39.27	\$ 6,806.80	\$ 40.27	\$ 6,980.13	\$ 41.30	\$ 7,158.67	\$ 42.35	\$ 7,340.67	\$ 43.43	\$ 7,527.87	\$ 44.54	\$ 7,719.36
Senior Building Plans Examiner	\$ 48.70	\$ 8,441.33	\$ 49.95	\$ 8,658.00	\$ 51.23	\$ 8,879.87	\$ 52.54	\$ 9,106.93	\$ 53.89	\$ 9,340.93	\$ 55.27	\$ 9,580.13	\$ 56.69	\$ 9,826.27	\$ 58.14	\$ 10,077.60	\$ 59.63	\$ 10,335.66
Senior Civil Engineer	\$ 60.90	\$ 10,556.00	\$ 62.46	\$ 10,826.40	\$ 64.06	\$ 11,103.73	\$ 65.70	\$ 11,388.00	\$ 67.38	\$ 11,679.20	\$ 69.11	\$ 11,979.07	\$ 70.88	\$ 12,285.87	\$ 72.70	\$ 12,601.33	\$ 74.56	\$ 12,924.42
Senior Code Enforcement Officer	\$ 41.62	\$ 7,214.13	\$ 42.67	\$ 7,396.13	\$ 43.75	\$ 7,583.33	\$ 44.86	\$ 7,775.73	\$ 45.99	\$ 7,971.60	\$ 47.15	\$ 8,172.67	\$ 48.34	\$ 8,378.93	\$ 49.55	\$ 8,588.67	\$ 50.81	\$ 8,807.70
Senior Communications Officer	\$ 51.90	\$ 8,996.00	\$ 53.23	\$ 9,226.53	\$ 54.59	\$ 9,462.27	\$ 55.98	\$ 9,703.20	\$ 57.41	\$ 9,951.07	\$ 58.88	\$ 10,205.87	\$ 60.38	\$ 10,465.87	\$ 61.92	\$ 10,732.80	\$ 63.50	\$ 11,005.80
Senior Customer Service Representative	\$ 27.53	\$ 4,771.87	\$ 28.23	\$ 4,893.20	\$ 28.95	\$ 5,018.00	\$ 29.69	\$ 5,146.27	\$ 30.45	\$ 5,278.00	\$ 31.23	\$ 5,413.20	\$ 32.03	\$ 5,551.87	\$ 32.85	\$ 5,694.00	\$ 33.69	\$ 5,838.48
Senior Environmental Planner	\$ 51.54	\$ 8,933.60	\$ 52.86	\$ 9,162.40	\$ 54.21	\$ 9,396.40	\$ 55.59	\$ 9,635.60	\$ 57.01	\$ 9,881.73	\$ 58.47	\$ 10,134.80	\$ 59.96	\$ 10,393.07	\$ 61.49	\$ 10,658.27	\$ 63.06	\$ 10,929.30
Senior Facilities Maintenance Technician	\$ 39.01	\$ 6,761.73	\$ 40.00	\$ 6,933.33	\$ 41.00	\$ 7,106.67	\$ 42.04	\$ 7,286.93	\$ 43.10	\$ 7,470.67	\$ 44.19	\$ 7,659.60	\$ 45.30	\$ 7,852.00	\$ 46.45	\$ 8,051.33	\$ 47.63	\$ 8,254.79
Senior Finance Analyst	\$ 53.62	\$ 9,294.13	\$ 54.99	\$ 9,531.60	\$ 56.40	\$ 9,776.00	\$ 57.84	\$ 10,025.60	\$ 59.32	\$ 10,282.13	\$ 60.84	\$ 10,545.60	\$ 62.40	\$ 10,816.00	\$ 63.99	\$ 11,091.60	\$ 65.63	\$ 11,375.04
Senior Human Resources Analyst	\$ 56.78	\$ 9,841.87	\$ 58.23	\$ 10,093.20	\$ 59.72	\$ 10,351.47	\$ 61.25	\$ 10,616.67	\$ 62.82	\$ 10,888.80	\$ 64.43	\$ 11,167.87	\$ 66.08	\$ 11,453.87	\$ 67.77	\$ 11,746.80	\$ 69.50	\$ 12,045.18
Senior Information Technology Analyst	\$ 53.49	\$ 9,271.60	\$ 54.86	\$ 9,509.07	\$ 56.26	\$ 9,751.73	\$ 57.70	\$ 10,001.33	\$ 59.17	\$ 10,256.13	\$ 60.68	\$ 10,517.87	\$ 62.23	\$ 10,786.53	\$ 63.82	\$ 11,062.13	\$ 65.45	\$ 11,343.42
Senior Maintenance & Operations Technician	\$ 39.01	\$ 6,761.73	\$ 40.00	\$ 6,933.33	\$ 41.00	\$ 7,106.67	\$ 42.04	\$ 7,286.93	\$ 43.10	\$ 7,470.67	\$ 44.19	\$ 7,659.60	\$ 45.30	\$ 7,852.00	\$ 46.45	\$ 8,051.33	\$ 47.63	\$ 8,254.79
Senior Management Analyst	\$ 53.62	\$ 9,294.13	\$ 54.99	\$ 9,531.60	\$ 56.40	\$ 9,776.00	\$ 57.84	\$ 10,025.60	\$ 59.32	\$ 10,282.13	\$ 60.84	\$ 10,545.60	\$ 62.40	\$ 10,816.00	\$ 63.99	\$ 11,091.60	\$ 65.63	\$ 11,375.04
Senior Planner	\$ 51.54	\$ 8,933.60	\$ 52.86	\$ 9,162.40	\$ 54.21	\$ 9,396.40	\$ 55.59	\$ 9,635.60	\$ 57.01	\$ 9,881.73	\$ 58.47	\$ 10,134.80	\$ 59.96	\$ 10,393.07	\$ 61.49	\$ 10,658.27	\$ 63.06	\$ 10,929.30
Senior Planning Technician	\$ 36.97	\$ 6,408.13	\$ 37.91	\$ 6,571.07	\$ 38.88	\$ 6,739.20	\$ 39.87	\$ 6,910.80	\$ 40.89	\$ 7,087.60	\$ 41.93	\$ 7,267.87	\$ 43.00	\$ 7,453.33	\$ 44.10	\$ 7,644.00	\$ 45.23	\$ 7,839.16
Senior Transportation Planner	\$ 51.53	\$ 8,931.87	\$ 52.85	\$ 9,160.67	\$ 54.20	\$ 9,394.67	\$ 55.58	\$ 9,633.87	\$ 57.00	\$ 9,880.00	\$ 58.46	\$ 10,133.07	\$ 59.95	\$ 10,391.33	\$ 61.48	\$ 10,656.53	\$ 63.06	\$ 10,929.30
Part Time Salary Schedule:																		
Council Member (monthly stipend)																		\$ 500.00
College Intern	\$ 19.10	\$ 3,310.67	\$ 19.55	\$ 3,388.67	\$ 20.01	\$ 3,468.40	\$ 20.49	\$ 3,551.60	\$ 20.97	\$ 3,634.80	\$ 21.47	\$ 3,721.47	\$ 21.99	\$ 3,811.60	\$ 22.51	\$ 3,901.73	\$ 23.05	\$ 3,995.33
Engineering Intern	\$ 19.10	\$ 3,310.67	\$ 19.55	\$ 3,388.67	\$ 20.01	\$ 3,468.40	\$ 20.49	\$ 3,551.60	\$ 20.97	\$ 3,634.80	\$ 21.47	\$ 3,721.47	\$ 21.99	\$ 3,811.60	\$ 22.51	\$ 3,901.73	\$ 23.05	\$ 3,995.33
Events Attendant	\$ 18.95	\$ 3,284.67	\$ 19.43	\$ 3,367.87	\$ 19.92	\$ 3,452.80	\$ 20.43	\$ 3,541.20	\$ 20.95	\$ 3,631.33	\$ 21.48	\$ 3,723.20	\$ 22.03	\$ 3,818.53	\$ 22.59	\$ 3,915.60	\$ 23.16	\$ 4,013.70
Office Aide	\$ 16.00	\$ 2,773.33	\$ 16.40	\$ 2,842.67	\$ 16.81	\$ 2,913.73	\$ 17.23	\$ 2,986.53	\$ 17.66	\$ 3,061.07	\$ 18.10	\$ 3,137.33	\$ 18.55	\$ 3,215.33	\$ 19.01	\$ 3,295.07	\$ 19.49	\$ 3,378.27

Note: In accordance with Resolution #103-2012 and 20-2004, the City Manager is authorized to make title, salary range and classification changes during the fiscal year.

Revision Summary:

Resolution 141-2019; effective 7-1-2019
Resolution 75-2020; effective 7-1-2020
Resolution 80-2021; effective 6-27-2021
Resolution 122-2022; effective 6-26-2022
Resolution 65-2023; effective 6-25-2023
Resolution xx-2024; retroactively effective 7-7-2024

Fiscal Year 2023-24 Preliminary Year-End Financial Report

General Fund						
Category	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Actual
Revenues						
Taxes & Assessments						
Property Taxes	18,363,685	19,563,172	21,038,442	22,690,465	24,303,550	24,787,971
Sales Tax	16,653,873	20,163,561	21,231,120	21,295,726	22,362,750	23,330,851
Transient Occupancy Tax	2,957,138	2,744,479	3,863,347	4,102,253	4,225,000	3,873,508
Utility User Tax	3,361,479	3,558,252	3,522,614	4,026,993	3,610,000	3,571,677
Other Taxes	2,674,735	2,805,911	3,307,617	3,283,329	3,160,812	3,215,350
Taxes & Assessments Total	44,010,910	48,835,375	52,963,140	55,398,766	57,662,112	58,779,357
Licenses Permits & Fees						
Franchise Fees	2,195,482	2,036,397	2,457,198	2,710,389	2,695,000	2,600,878
Building Fees	3,531,785	3,901,242	4,559,696	4,706,286	4,023,000	5,332,930
Business License	635,619	607,802	603,215	655,939	625,000	655,637
Other Fees	362,048	339,038	295,169	236,038	185,000	208,323
Fines & Forfeitures	1,304,956	1,323,127	806,550	905,204	935,050	768,818
Licenses Permits & Fees Total	8,029,890	8,207,606	8,721,828	9,213,856	8,463,050	9,566,586
Use of Money & Property						
Use of Money	2,701,074	(1,133,185)	(4,724,933)	1,305,174	945,000	1,423,244
Use of Property	488,002	451,284	535,015	282,783	90,000	126,639
Use of Money & Property Total	3,189,076	(681,901)	(4,189,918)	1,587,957	1,035,000	1,549,883
Intergovernmental						
Intergovernmental	1,092,688	2,468,750	2,891,354	932,309	427,026	906,975
Other Revenue						
Charges for Services	4,917,085	4,863,118	6,400,248	6,148,148	7,331,978	6,977,910
Other Revenue	95,959	225,746	175,623	312,641	106,000	257,017
Other Revenue Total	5,013,044	5,088,864	6,575,871	6,460,789	7,437,978	7,234,927
Transfers in						
Transfers in	279,984	239,024	1,700,000	2,447,202	2,422,682	2,371,680
Total Revenues	61,615,592	64,157,718	68,662,275	76,040,879	77,447,848	80,409,408
Expenses						
Personnel Costs	8,635,985	9,179,523	10,990,696	11,828,079	15,513,556	13,431,568
Professional & Contract Services	27,936,331	28,883,229	31,992,192	34,856,241	39,921,433	36,400,748
Operations	2,840,569	6,584,668	3,600,232	3,077,953	3,429,974	4,294,876
Debt Service/Revenue Neutrality	9,321,866	9,617,177	9,719,844	9,816,752	10,239,608	9,979,726
Capital Outlay	994,923	327,175	1,073,579	15,750,415	-	361,978
Transfers Out	8,517,031	9,198,929	7,554,498	18,731,524	8,198,650	8,197,894
Total Expenditures	58,246,705	63,790,701	64,931,041	94,060,964	77,303,221	72,666,790
Revenues Less Expenses	\$ 3,368,887	\$ 367,017	\$ 3,731,234	(18,020,085) *	\$ 144,627	\$ 7,742,618

* Fiscal Year 2022-23 year end reduction in fund balance of \$18 million was the result of a \$15 million capital investment (land purchase) made out of the General Fund along with a transfer of General Fund fund balance set aside for the city's Mills Crossing project out of the General Fund and into the Capital Facilities Fund, where expenses for the project are incurred.

FY 2023-24 Preliminary Year-End Financial Report



Fiscal Year 2023-24 Financial Year in Review

- Major revenues ended the year mostly as expected with only a few exceptions
- New growth and development activity in the City continues to lead to all time highs for revenues and expenditures
- Cost savings in two key areas result in General Fund expenditures coming in below budget

General Fund Revenues

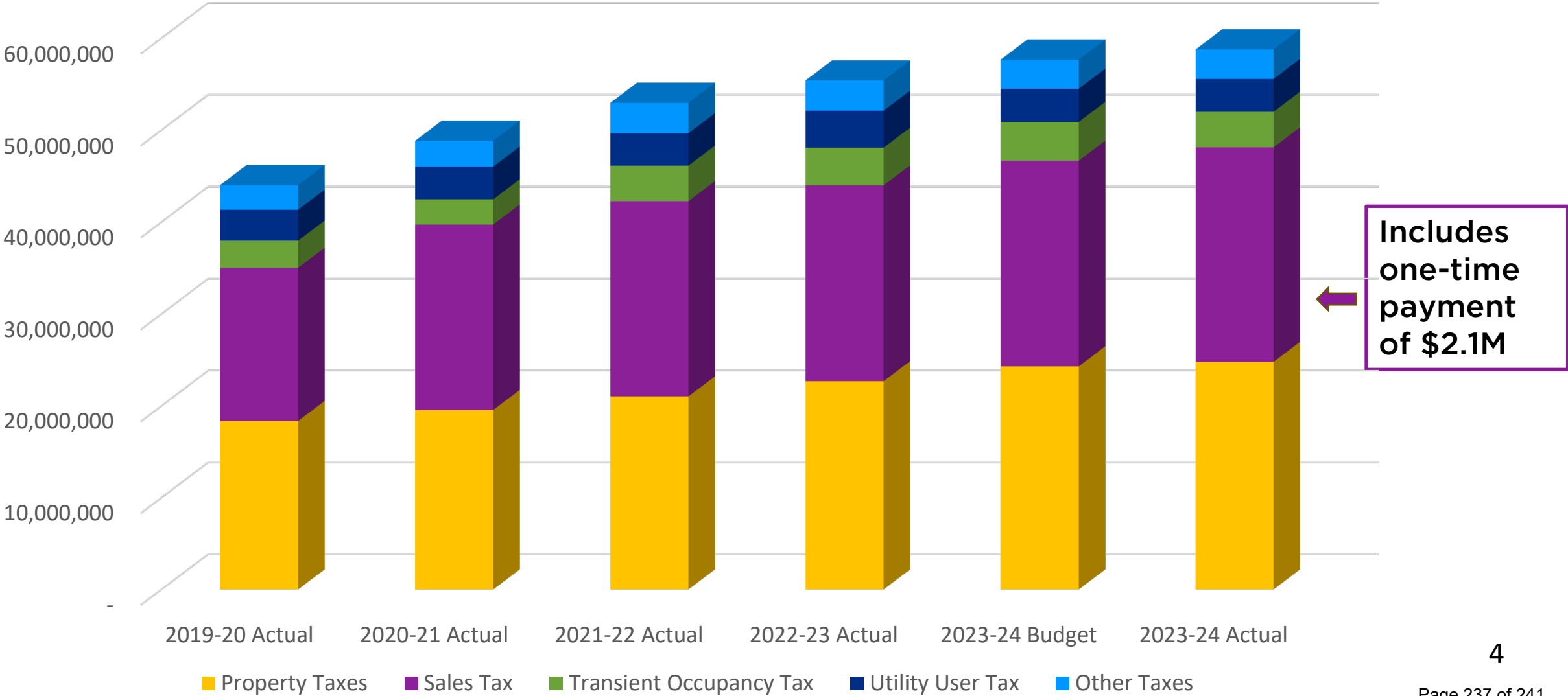
Category	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Budget	2023-24 Actual
Taxes & Assessments	44,010,910	48,835,375	52,963,140	55,398,766	57,662,112	58,779,357
Licenses Permits & Fees	8,029,890	8,207,606	8,721,828	9,213,856	8,463,050	9,566,586
Use of Money & Property	3,189,076	(681,901)	(4,189,918)	1,587,957	1,035,000	1,549,883
Intergovernmental	1,092,688	2,468,750	2,891,354	932,309	427,026	906,975
Other Revenue	5,013,044	5,088,864	6,575,871	6,460,789	7,437,978	7,234,927
Transfers in	279,984	239,024	1,700,000	2,447,202	2,422,682	2,371,680
Total Revenues	61,615,592	64,157,718	68,662,275	76,040,879	77,447,848	80,409,408

➤ General Fund Revenues have increased 31% in the last five years

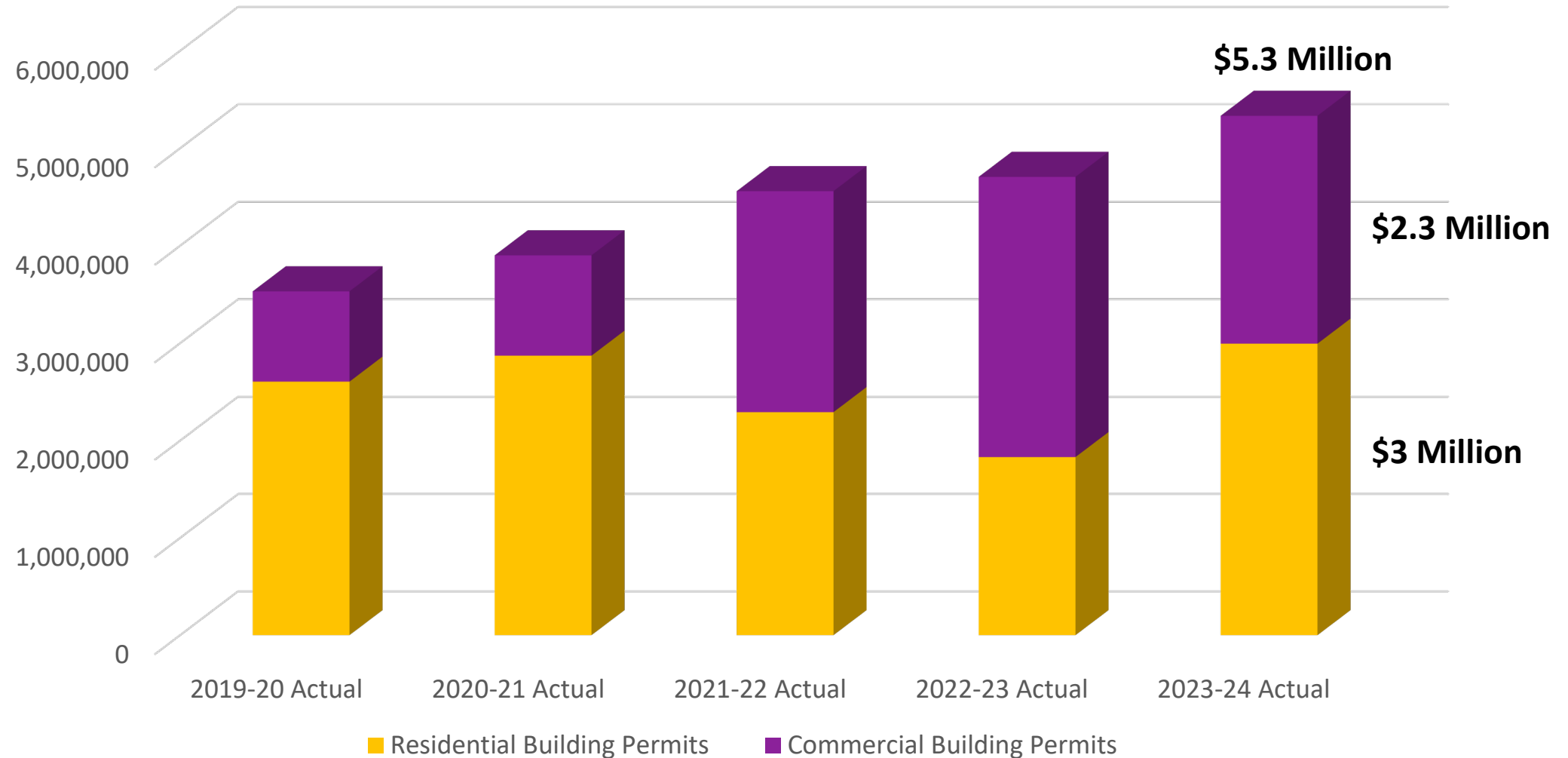
➤ Fiscal Year 2023-24 revenues ended the year \$3 million over budget

➤ Sales tax, building permits & interest income came in well above budget

General Fund Revenues - Taxes



General Fund Revenues – Building Permits



General Fund Expenses

Category	2023-24 Budget	2023-24 Actual
Personnel Costs	15,513,556	13,431,568
Professional & Contract Services	39,921,433	36,400,748
Operations	3,429,974	4,294,876
Debt Service/Revenue Neutrality	10,239,608	9,979,726
Capital Outlay	-	361,978
Transfers Out	8,198,650	8,197,894
Total Expenditures	77,303,221	72,666,790

- Personnel costs came in \$2 million below budget as the result of more staff time than anticipated being charged to projects funded from sources other than the City's General Fund due to the high level of development related activity occurring in the city
- The City's contract with the Sacramento Sheriff's Department came in approximately \$3 million below budget, driven largely by savings in retirement costs and salary savings

General Fund Year-End Snapshot

Category	2023-24 Budget	2023-24 Actual
General Fund Revenues	77,447,848	80,409,408
General Fund Expenses	77,303,221	72,666,790
Revenues Less Expenses	\$ 144,627	\$ 7,864,759

General Fund Reserve Policy

- Adjustment to maintain Economic Uncertainty Reserve @ 20% of General Fund Budget: \$2.5 million
- Transfer 50% to Infrastructure Replacement Fund: \$2.65 million
- Transfer 50% to Capital Facilities Fund: \$2.65 million

Community Enhancement & Investment Fund

Fiscal Year 2023-24 Overview

- **Measure H Budget: \$12.5 Million Actual Revenues: \$12.5 Million**
(includes pass thru grant of \$400K for Soil Born Farms)
- **Measure R Budget: \$12.5 Million Actual Revenues: \$12.1 Million**