

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

Tuesday, April 2, 2024

5:30 PM – Regular Meeting

David B. Roberts Council Chambers

City Hall

2729 Prospect Park Drive, Rancho Cordova

How to Observe or Listen to the Meeting:

- Online via Zoom: <https://cityofranhocordova.zoom.us/j/81630466928>
Webinar ID: 816 3046 6928
- By phone: +1 669 900 6833 or +1 253 215 8782
Webinar ID: 816 3046 6928

Public Comment

Members of the public who wish to address the City Council may do so in person during the meeting by completing and submitting a Speaker Card to the City Clerk.

Members of the public who wish to provide public comment via email will need to submit comments to CityClerk@cityofranhocordova.org no later than 2:00 p.m. on Tuesday, April 2, 2024. Written comments received no later than 2:00 p.m. will be distributed to the Council, filed in the record, and will not be read aloud. All comments submitted later than 2:00 p.m. will be distributed to the Council.

If you have questions related to the City Council Meeting, please contact the City Clerk's Office at (916) 851-8720 before Tuesday, April 2, 2024, at 2:00 p.m.

AGENDA

1. REGULAR MEETING - CALL TO ORDER/ROLL CALL

Council Members Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry, and Mayor

David Sander

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

Julie Steinbach with the United Methodist Church of Rancho Cordova will give the invocation.

5. PRESENTATIONS

- 5.1. Presentation of Proclamation to Blessings in a Backpack for its Tenth Anniversary.
- 5.2. Presentation of Proclamation for Fair Housing Month.
- 5.3. May the 4th be with you! A Special Presentation and Invitation from E-Sports Gaming!
- 5.4. Council Member Linda Budge's Birthday on April 10, 2023.

6. PUBLIC COMMENT

Members of the public wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk.

For items on the agenda, speakers will be called by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

7. COUNCIL REPORTS

8. CITY MANAGER'S REPORT

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 9.1. **Subject:** Meeting Minutes from the Regular City Council Meeting of March 18, 2024, and the Special Meeting of March 21, 2024.
Recommendation: Adopt the minutes.
- 9.2. **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 2021-284-1 with Sacramento Splash to Extend the Contract Term from June 30, 2024, to June 30, 2026, which would Result in an Increase to the Contract Amount from \$120,000 to an Amount not to Exceed \$202,400 for Stormwater Outreach Services.
Recommendation: Adopt the Resolution.
- 9.3. **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 53-2019-2 with MCE Corporation to Extend the Contract Term from June 30, 2024, to June 30,

2027, Resulting in an Increase to the Contract Amount from \$4,475,000 to an Amount not to Exceed \$6,612,000 for Citywide Operations and Maintenance Support Services.

Recommendation: Adopt the Resolution.

- 9.4. **Subject:** A Resolution Increasing the Annual Stormwater Utility Fee (SWU2) for Fiscal Year 2024-2025.

Recommendation: Adopt the Resolution.

- 9.5. **Subject:** A Resolution Approving the Rate and Method of Apportionment of Special Taxes Within Improvement Areas to be Annexed into the City of Rancho Cordova The Ranch Community Facilities District No. 2021-1.

Recommendation: Adopt the Resolution.

- 9.6. **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 2024-43 with Pacific States Environmental Contractors, Inc. in an Amount not to Exceed \$1,034,565 for the Soil Remediation Project Construction at 10153-10179 Folsom Boulevard.

Recommendation: Adopt the Resolution.

- 9.7. **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 2024-39 with Tetra Tech, Inc. in an Amount not to Exceed \$738,900.68 to Provide the Environmental Engineering Services for the Soil Remediation Project Construction at 10153-10179 Folsom Boulevard.

Recommendation: Adopt the Resolution.

10. **CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE**

- 10.1. **Subject:** An Ordinance of the City Council of the City of Rancho Cordova for the Second Amendment to the Development Agreement Between the City of Rancho Cordova and Cresleigh Homes Corporation Relative to the Sunridge Lot J Project.

Recommendation: Waive the first reading and introduce the Ordinance.

11. **PUBLIC HEARING ITEMS**

None.

12. **REGULAR CALENDAR ITEMS**

- 12.1. **Subject:** Corridor Enhancement Plan Project Update.

Recommendation: Receive the presentation and provide feedback.

- 12.2. **Subject:** Fiscal Year 2023-2024 Mid-Year Financial Update Report.

Recommendation: Receive the Fiscal Year 2023-24 Mid-Year Financial Report.

- 12.3. **Subject:** American Rescue Plan Act (ARPA) Update.

Recommendation: Receive presentation and provide input.

- 12.4. **Subject:** Fiscal Year 2024-2025 Community Enhancement & Investment Fund Grant Applications.

Recommendation: Staff to introduce and provide an update on the Fiscal Year 2024-2025 Community Enhancement & Investment Fund grant applications received for Council consideration.

13. **COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

14. ADJOURNMENT

ADDITIONAL INFORMATION

Special Meetings listed below are subject to change/cancellation without further notice.

Unless the Council adopts a motion to extend the meeting, any item that is not initiated before 11:00 p.m. will be continued to the next day at 5:30 p.m. or scheduled on the next regular meeting agenda of the Council.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

UPCOMING MEETINGS

April 23, 2024	5:30 PM Special Meeting/Work Session
May 6, 2024	4:00 PM Special Meeting/Regular Meeting
May 20, 2024	5:30 PM Regular Meeting
May 28, 2024	5:30 PM Special Meeting/Work Session
June 3, 2024	4:00 PM Special Meeting/Regular Meeting
June 17, 2024	5:30 PM Regular Meeting
June 25, 2024	5:30 PM Special Meeting/Work Session
July 1, 2024	4:00 PM Special Meeting/Regular Meeting

If you have any technical questions related to the agenda items, please contact City Hall at (916) 851-8700.

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the April 2, 2024, Regular Meeting of the Rancho Cordova City Council was posted and available for review on March 28, 2024, at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed March 28, 2024, at Rancho Cordova, California.



Stacy Leitner, CMC
City Clerk

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

Monday, March 18, 2024

5:30 PM – Regular Meeting

David B. Roberts Council Chambers

City Hall

2729 Prospect Park Drive, Rancho Cordova

DRAFT MINUTES

1. REGULAR MEETING - CALL TO ORDER/ROLL CALL

Mayor Sander called the Regular meeting to order in the David B. Roberts Council Chambers at 5:39 p.m.

Council Members Present: Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry, and Mayor David Sander

Council Members Absent: None

Staff Members Present: Stacy Leitner, Adam Lindgren, Persephonie Riley, and Micah Runner

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedule.

3. PLEDGE OF ALLEGIANCE

Lorianne Carl led the pledge.

4. INVOCATION

Walter Little with St. John Vianney Catholic Church gave the invocation.

5. PRESENTATIONS

5.1. Update by the Sacramento Regional Family Justice Center.

5.2. Introduction of New Employee: Saige White, Management Analyst I by Lorianne Carl, Community Engagement Manager.

ITEM 9.1.

Rancho Cordova City Council - DRAFT MINUTES
Meeting of Monday, March 18, 2024

ATTACHMENT 1

6. PUBLIC COMMENT

Mayor Sander opened the public comment period. The following individuals addressed the Council or submitted public comment via email:

1. Larry Ladd
2. Jessa Rego
3. Rasheed Dean
4. Sarah Alzanoon
5. Helen Whelan-Bashaw

Mayor Sander closed the public comment period.

7. COUNCIL REPORTS

Council reported on events since the last meeting.

8. CITY MANAGER'S REPORT

City Manager Micah Runner gave his report.

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

Council Member Budge requested that item 9.4 be pulled for separate discussion.

ACTION: Motion to approve items 9.1 through 9.3, and item 9.5 by Terry second by Gatewood;
Motion passed with a 5:0 vote.

- 9.1. **Subject:** Meeting Minutes from the Special Meeting of February 27, 2024, and the Regular City Council Meeting of March 4, 2024.

Recommendation: Adopt the minutes.

- 9.2. **Subject:** Second Reading of an Ordinance of the City Council of the City of Rancho Cordova Amending Title 2 Administration and Personnel, Chapter 2.30 Planning Commission to Incorporate Additional Qualifications to At-Large Members (California Environmental Quality Act (CEQA) Exemption Found in Guideline Section 15061(B)(3)).

Recommendation: Waive the second reading and adopt the Ordinance.

- 9.3. **Subject:** Treasurer's Report - December 31, 2023.

Recommendation: This report is informational only. It is recommended that the City Council receive and file the December 31, 2023, Treasurer's Report.

- 9.4. **Subject:** A Resolution Authorizing the City Manager to Execute a Cooperative Agreement with the County of Sacramento for the Acquisition of Rights-of-Way within the City of Rancho Cordova for the Hazel Avenue at U.S. 50 Interchange Project.

Recommendation: Adopt the Resolution.

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

ACTION: Motion to continue item 9.4. to a date uncertain by Terry second by Budge;
Motion passed with a 5:0 vote.

- 9.5. **Subject:** A Resolution Authorizing the City Manager to Execute an Agreement with the

ITEM 9.1.

Rancho Cordova City Council - DRAFT MINUTES
Meeting of Monday, March 18, 2024

ATTACHMENT 1

University of California (UC), Davis Campus, School of Veterinary Medicine on Behalf of its Koret Shelter Medicine Program for a Two-Year Grant, not to Exceed \$200,000, to Support the City of Rancho Cordova Animal Service's Community Assistant Program in Connection with the California for All Animals Statewide Animal Shelter Assistance Program.

Recommendation: Adopt the Resolution.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

None.

11. PUBLIC HEARING ITEMS

None.

12. REGULAR CALENDAR ITEMS

12.1. **Subject:** Mills Crossing Project Update.

Recommendation: Receive presentation, provide feedback.

Mayor Sander opened the public comment period. The following individuals addressed the Council or submitted public comment via email:

1. Helen Whelan-Bashaw
2. Derald Langwell

Mayor Sander closed the public comment period.

ACTION: Input was received regarding the Mills Crossing Project Update.

12.2. **Subject:** A Resolution for a Forgivable Loan Agreement Between the City of Rancho Cordova and Phoenix Production Company, Doing Business as Rise-up Theatre Company, for the Construction of Tenant Improvements and Lease Payments for a Ninety-Nine (99) Seat Multi-use Performing Arts Facility.

Recommendation: Review the proposed loan agreement and provide direction on the Resolution.

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

ACTION: Motion to approve item 12.2 with the updates to the Resolution provided by staff and the addition of six (6) shows for a total of 12 total productions by Budge second by Terry;
Motion passed with a 5:0 vote.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

1. Update on Connector.

14. ADJOURN TO CLOSED SESSION

Mayor Sander adjourned the meeting to closed session at 9:02 p.m.

15. CLOSED SESSION CALL TO ORDER ROLL/ROLL CALL

Mayor Sander called closed session to order at 9:02 p.m.

Council Members Present: Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry,

ITEM 9.1.

Rancho Cordova City Council - DRAFT MINUTES
Meeting of Monday, March 18, 2024

ATTACHMENT 1

and Mayor David Sander

Council Members Absent: None

Staff Members Present: Adam Lindgren, Persephonie Riley, and Micah Runner

16. CLOSED SESSION

Council met in closed session to discuss the following items:

- 16.1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (pursuant to California Government Code Section 54956.9(d)(1)) Stone Creek Residents for Smart Growth, an unincorporated association v. City of Rancho Cordova, Respondent; Dermody Properties, and DOES 1-10 Real Parties in Interest. Sacramento Superior Court Case No. 23WM000026.
- 16.2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (pursuant to California Government Code Section 54956.9(d)(1)) Stone Creek Residents for Smart Growth, an unincorporated association v. City of Rancho Cordova, and DOES 1-10 Respondent; Dermody Properties, and DOES 11-20 Real Parties in Interest. Sacramento Superior Court Case No. 23WM000052.
- 16.3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (pursuant to California Government Code Section 54956.9(d)(1)) DPML Bear Hollow, LLC, a Delaware limited liability company and DPML Stonecreek, LLC, a Delaware limited liability company v. City of Rancho Cordova, City Council of Rancho Cordova, and DOES 1 through 25, inclusive. Sacramento Superior Court Case No. 23WM000122.

17. OPEN SESSION - REPORT FROM CLOSED SESSION

City Attorney Adam Lindgren reported that staff was given direction and no reportable action was taken in closed session.

18. ADJOURNMENT

Mayor Sander adjourned the meeting at 9:28 p.m.

Stacy Leitner, CMC
City Clerk

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING
Thursday, March 21, 2024

Rancho Cordova Police Department
2897 Kilgore Road, Rancho Cordova, CA 95670

12:30 PM – Special Meeting
Work Session – Canfield Community Room
Closed Session – Emerald Room

DRAFT MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor Sander called the Special Meeting to order at the Rancho Cordova Police Department at 12:43 p.m.

Council Members Present: Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry, and Mayor David Sander

Council Members Absent: None

Staff Members Present: Stacy Leitner, Adam Lindgren, and Micah Runner

2. PUBLIC COMMENT

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

3. SPECIAL MEETING

3.1. Subject: City Council Workshop to Discuss Vision, Values, and Governance.

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

BREAK 2:10 p.m. - 2:27 p.m.

BREAK 3:51 p.m. - 4:05 p.m.

ACTION: Input was received regarding Vision, Values, and Governance.

ITEM 9.1.

Rancho Cordova City Council - DRAFT MINUTES
Meeting of Thursday, March 21, 2024

ATTACHMENT 2

4. ADJOURN TO CLOSED SESSION

Mayor Sander adjourned the meeting to closed session at 4:48 p.m.

5. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Mayor Sander called closed session to order at 5:40 p.m.

Council Members Present: Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry, and Mayor David Sander

Council Members Absent: None

Staff Members Present: Adam Lindgren and Micah Runner

6. CLOSED SESSION

Council met in Closed Session to discuss the following item:

- 6.1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: City Manager: Pursuant to Government Code Section 54957.

7. OPEN SESSION - REPORT FROM CLOSED SESSION

City Attorney reported that staff was given direction and no reportable action was taken in closed session.

8. ADJOURNMENT

Mayor Sander adjourned the meeting at 7:46 p.m.

Stacy Leitner, CMC
City Clerk

MEMORANDUM



ITEM 9.2.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Dalia Fadl, Principal Engineer
SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2021-284-1 WITH SACRAMENTO SPLASH TO EXTEND THE CONTRACT TERM FROM JUNE 30, 2024, TO JUNE 30, 2026, WHICH WOULD RESULT IN AN INCREASE TO THE CONTRACT AMOUNT FROM \$120,000 TO AN AMOUNT NOT TO EXCEED \$202,400 FOR STORMWATER OUTREACH SERVICES**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to execute Contract Amendment No. 2021-284-1 with Sacramento Splash to extend the contract term from June 30, 2024, to June 30, 2026, which would result in an increase to the contract amount from \$120,000 to an amount not to exceed \$202,400 for stormwater outreach services. This contract is necessary to cover the ongoing work associated with stormwater outreach services for school-aged children and elementary school teachers. In addition, stormwater outreach services are necessary for the City to comply with the public outreach requirements in the City's Municipal Stormwater Permit.

BACKGROUND

In May 2021, a request for qualifications was advertised with the intent of preparing a pre-qualified list of consultant firms from which the Public Works Department may select on an as-needed basis for stormwater outreach services in the City of Rancho Cordova. Sacramento Splash was selected as one of two firms on the pre-qualified list.

The City entered into Contract No. 2021-284 with Sacramento Splash in July 2021 for the amount of \$120,000 to provide stormwater outreach services over a three-year contract term. Sacramento Splash has provided an excellent performance record and an effective understanding of the City's desired level of service. The City is seeking to execute a contract amendment with Sacramento Splash to extend the contract term from June 30, 2024, to June 30, 2026, which results in an increase to the contract amount from \$120,000 to an amount not to exceed \$202,400. The time extension and cost increase are necessary to provide ongoing stormwater outreach services.

FISCAL IMPACT AND FUNDING SOURCE

Funding for this contract will be from the City's Stormwater Utility Fee. There is no impact on the General Fund.

ATTACHMENT(S)

1. Resolution
2. Contract Amendment No. 2021-284-1

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2021-284-1 WITH SACRAMENTO SPLASH TO EXTEND THE CONTRACT TERM FROM JUNE 30, 2024 TO JUNE 30, 2026, WHICH RESULTS IN AN INCREASE TO THE CONTRACT AMOUNT FROM \$120,000 TO AN AMOUNT NOT TO EXCEED \$202,400 FOR STORMWATER OUTREACH SERVICES

WHEREAS, the Parties entered into Contract No. 2021-284 with Sacramento Splash in July 2021 in the amount of \$120,000 to provide stormwater outreach services; and

WHEREAS, stormwater outreach services are necessary for the City to comply with the public outreach requirements in the City's Municipal Stormwater Permit; and

WHEREAS, the scope of work includes providing stormwater outreach services to school-aged children and elementary school teachers;

WHEREAS, Sacramento Splash has provided an excellent performance record and an effective understanding of the City's desired level of service; and

WHEREAS, Amendment 1 extends the contract term from June 30, 2024, to June 30, 2026, and increases the compensation from \$120,000 to \$202,400; and

WHEREAS, the amount exceeds the maximum amount that the City Manager has authorization to approve; and

WHEREAS, the contract will be funded through the City's Stormwater Utility Fund; and

WHEREAS, there are sufficient funds budgeted to cover the costs of the contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract Amendment No. 2021-284-1 with Sacramento Splash extending the contract term from June 30, 2024, to June 30, 2026, and increases the compensation from \$120,000 to an amount not to exceed \$202,400 in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 2nd day of April, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ITEM 9.2.

ATTACHMENT 1

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF RANCHO CORDOVA AND
SACRAMENTO SPLASH**

This First Amendment to the Agreement for Professional Services ("Amendment") is made by and between the City of Rancho Cordova ("City") and Sacramento Splash ("Professional") as of April 2, 2024. City and Professional are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Professional Services Agreement ("PSA") dated July 1, 2021 for the purpose of providing stormwater outreach services; and

WHEREAS, this First Amendment will increase the total compensation amount by \$82,400 and allow the Parties to extend the end date of the PSA from June 30, 2024 to June 30, 2026 to provide ongoing stormwater outreach services to the City to comply with the public outreach requirements in the City's Municipal Stormwater Permit; and

WHEREAS, the Parties agree that changes to the term and services provided for in the PSA are necessary in order for the City to continue receiving services by Professional.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. The Parties agree to modify the end date of the PSA from June 30, 2024, to June 30, 2026. The first sentence of Section 1.1 of the PSA, "Term of Service," is amended to read as follows:

"The term of this Agreement shall begin on the date first noted above and shall end on June 30, 2026, and Professional shall complete the work described in Exhibit A prior to that date; unless the term of the Agreement is otherwise terminated or extended, as provided in Section 8."

2. Section 2 of the PSA, "Compensation," provides for the City to pay Professional a sum not to exceed \$120,000. The Parties agree to amend Section 2 of the PSA to increase the compensation amount to pay Professional for additional services. The first sentence of Section 2 of the PSA is amended to read as follows:

"City hereby agrees to pay Professional a sum not to exceed Two Hundred Two Thousand, Four Hundred Dollars (\$202,400), notwithstanding any contrary indication that may be contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

3. The document entitled "Scope of Work," attached hereto as Exhibit A, shall replace and supersede the PSA's Exhibit A.

4. The document entitled "Compensation Schedule," attached hereto as **Exhibit B**, shall replace and supersede the PSA's **Exhibit B**.
5. All other terms and conditions in the PSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.
6. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.
7. **Contract Administration.** This Agreement shall be administered by Dalia Fadl ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

Notices. Any written notice to Professional shall be sent to:
Mackenzie Wieser, CEO
Sacramento Splash
4426 Excelsior Road
Mather, CA 95655
New Mailing Address: PO Box 3188, Rancho Cordova, CA, 95741

Email Address (for Insurance Update Requests):
mackenzie@sacsplash.org

Any written notice to City shall be sent to:
City of Rancho Cordova
Attn: Dalia Fadl
Public Works Department
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Signature page following.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA

SACRAMENTO SPLASH

Micah Runner, City Manager

Mackenzie Wieser, CEO

Date: _____

Date: _____

Attest:

Stacy Leitner, CMC, City Clerk

Date: _____

Approved as to Form:

Adam U. Lindgren, City Attorney

Date: _____

EXHIBIT A**SCOPE OF SERVICES****Program Delivery for FY 2024/2025 and FY 2025/2026**

This scope of services describes the stormwater education support services to be provided by Sacramento Splash (Splash) to the City of Rancho Cordova (Rancho Cordova) between July 1, 2024 and June 30, 2026.

Background

The Splash Education Program (the Splash Program) was created and refined over many years to serve the watershed education needs of Sacramento wastewater and stormwater agencies. These agencies included SacSewer District, the Sacramento County Department of Water Resources, and the City of Sacramento Department of Utilities. By investing in this regional, collaborative approach to water quality education, these agencies found a way to deliver high-quality lessons to students in an effective and economical way.

The Splash Program is now regarded as an exemplary model for delivering curriculum and programming that engages local students in watershed protection. The City and County of Sacramento continue to use Splash to achieve their education outreach goals under their stormwater discharge permits. The Program uses custom-built, place-based science curricula and programs to teach school-aged children about stormwater, water quality, and watershed stewardship through the study of local aquatic habitats. The program specifically focuses on educating students about the Sacramento watershed and the surrounding creeks, rivers, and streams, while also raising awareness about the critically threatened vernal pool ecosystem.

This scope of services will support Rancho Cordova's stormwater education program by assisting with public outreach events and providing the Splash Elementary Program to 4th and/or 5th grade classes at schools located within the City of Rancho Cordova.

Projected Outcomes

Projected outcomes funded during FY 2024/2025 and FY 2025/2026 include:

1. The Splash Elementary Curriculum is offered to teachers in schools located within the City of Rancho Cordova.
2. In each fiscal year, the Splash Elementary Program materials, teacher training, teacher support services, and field trips are delivered to (at least) 15* classes (Grades 4 and/or 5) at schools within the City of Rancho Cordova, which may include:
 - A.M. Winn Elementary
 - Abraham Lincoln Elementary
 - Bob McGarvey Elementary
 - Cordova Gardens Elementary
 - Cordova Villa Elementary
 - Navigator Elementary
 - Peter J. Shields Elementary

*If there is an excess of classes, they will be funded through Splash's independent fundraising efforts.

3. The Splash Education Center is maintained as a resource for environmental science and watershed education.
4. Splash assists the City of Rancho Cordova with its public outreach and education events by providing staff trained in stormwater education and a hands-on watershed model for up to 50 hours of coordination, transportation, and on-site event assistance.
5. Quarterly invoices are submitted to the City of Rancho Cordova for work completed during the previous quarter until all work is completed or the agreement ends, whichever comes first.
6. A mid-year status report detailing progress during the first six months of the fiscal year is provided to the City of Rancho Cordova by January 30 of 2025 and 2026.
7. An annual report providing program delivery and assessment statistics is provided to the City of Rancho Cordova by no later than July 30 of 2025 and 2026.

Task 1 – Program Administration

The effort to manage the project, including contracting, accounting, and reporting are covered under this task. Sacramento Splash will produce quarterly invoices, one mid-year status report, and one annual report.

Deliverables:

- *Quarterly invoices will be delivered on October 1, January 1, April 1, and June 1.*
- *A mid-year status report covering progress in the first six months of the fiscal year will be provided by January 30 of 2025 and 2026.*
- *An annual report detailing program delivery statistics and program assessment will be provided by July 30 of 2025 and 2026.*

Task 2 – Elementary Program and Splash Education Center

This task includes development and maintenance of curriculum, materials, and resources integral to the Program, as well as operations and management of the Splash Education Center facility. Most of the work conducted under this task relates to providing elementary classes with the Splash Elementary Curriculum, Life in Our Watershed: Investigating Vernal Pools, and its associated field trip to the Splash Education Center and vernal pools at Mather Field. This includes recruiting, training, and supporting teachers to use the classroom materials, as well as evaluating the efficacy of the program in teaching basic stormwater quality concepts to the students. These activities will take place according to the following timeline:

August – September 2024 & 2025: Schedule field trips for the upcoming academic year.

December 2024 & 2025: Conduct Teacher Training Workshops.

January 2025 & 2026: Assess pre-program stormwater knowledge in select classrooms.

February – April 2025 & 2026: Deliver field trips to the Splash Education Center and Mather Field Vernal Pools.

March – May 2025 & 2026: Assess post-program stormwater knowledge in select classrooms.

Deliverable:

- *At least 15 classes of 4th and/or 5th graders from schools within the City of Rancho Cordova will participate in the Splash Elementary Program during the 2024/25 and 2025/26 academic years.*

Task 3 – Stormwater Education Assistance at Public Outreach Events

The City intends to educate the public about stormwater pollution prevention at various events during FY 2024/2025 and FY 2025/2026. Splash will assist the City with outreach events by providing trained staff and as needed, the Splash hands-on watershed model and educational poster displays. Up to 50 hours of assistance will be provided, which may include coordination, planning, transportation and/or on-site event activities.

EXHIBIT B
COMPENSATION SCHEDULE

INVESTIGATING VERNAL POOLS PROGRAM (IVP)

Conducting IVP Field Trips

Personnel	Rate*	# of Hrs	Of/Per	Subtotal	# of Classes	Total
Director of Programming	4%		FTE overall	\$ 5,000		\$ 5,000
School Field Trip Coordinator	\$ 40	9	per class, incl teacher evaluations	\$ 357	15	\$ 5,361
Teacher On-Call Support Coach	\$ 40	7	per class	\$ 278	15	\$ 4,170
Field Guides (6)	\$ 30	36	6 staff x 6 hrs ea per class-incl pre/post work	\$ 1,063	15	\$ 15,947
Student Pre/Post-Assessment Coordinator	\$ 40	4	per class	\$ 159	15	\$ 2,383
Critter Keeper	4%		FTE overall (25% FTE * 15/100 classes)	\$ 3,248		\$ 3,248
Conducting IVP Field Trips Subtotal						\$ 36,108

Lesson Development & Teacher Training

			FTE overall (15%*15/100) for 13 lessons & "Virtual Tool Kit"-updts taking advantage of latest virtual learning platforms			
Lesson Development	2%			\$ 1,859		\$ 1,859
One-Day Teacher Training (4)	\$ 47	40	4 staff x 10h of prep, training, & evaluations	\$ 1,870		\$ 1,870

Lesson Development & Teacher Training Subtotal **\$ 3,728**

IVP Personnel Subtotal **\$ 39,836**

Overhead and G&A Costs	15%		Program Costs for Personnel Total	\$ 5,975		\$ 5,975
Printing (e.g. teacher binders, student handouts/worksheets, swag)	15%		estimate based on # historical requests	\$ 750		\$ 750
Animal Supplies & Veterinary Care	15%		total	\$ 638		\$ 638

IVP Total **15 \$ 47,199**

per class \$ 3,146.62

MEMORANDUM



ITEM 9.3.

DATE: April 2, 2024

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Steve Harriman, Public Works Division Manager

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 53-2019-2 WITH MCE CORPORATION TO EXTEND THE CONTRACT TERM FROM JUNE 30, 2024, TO JUNE 30, 2027, RESULTING IN AN INCREASE TO THE CONTRACT AMOUNT FROM \$4,475,000 TO AN AMOUNT NOT TO EXCEED \$6,612,000 FOR CITYWIDE OPERATIONS AND MAINTENANCE SUPPORT SERVICES**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to execute Contract Amendment 53-2019-2 with MCE Corporation for citywide operations and maintenance services. The amendment would extend the contract term from June 30, 2024, to June 30, 2027, resulting in an increase to the contract amount from \$4,475,000 to an amount not to exceed \$6,612,000 for continued maintenance services.

BACKGROUND

In July 2019, the City entered into a General Services Agreement (Contract No. 53-2019) with MCE Corporation to provide a variety of Public Works operations and maintenance support services, including litter abatement and graffiti removal, pothole and sidewalk repair, weed abatement, storm response, street sign maintenance, fencing maintenance, trail maintenance, and after-hours emergency response for various issues. The work scope also includes daily maintenance and cleaning of the four light-rail stations in Rancho Cordova, which is provided by the City under an agreement with the Sacramento Regional Transit District. The proposed contract amendment is necessary for ongoing operations and maintenance support services.

Contract Amendment No. 1 was executed on July 1, 2022, which extended the contract term from June 30, 2022, to June 30, 2024, resulting in an increase to the contract amount from \$2,750,000 to \$4,475,000.

City staff recommends approval of Contract Amendment No. 53-2019-2 with MCE Corporation to extend the contract term from June 30, 2024, to June 30, 2027, resulting in an increase to

the contract amount from \$4,475,000 to an amount not to exceed \$6,612,000 for continued maintenance services.

The City will conduct a competitive request for proposals and execute a new contract for the term beginning July 1, 2027.

FISCAL IMPACT AND FUNDING SOURCE

The contract amendment will be funded through a combination of special districts, Measure A, Gas Tax, Stormwater funds, Community Enhancement and Investment fund, Public Works operating budget, and Sacramento Regional Transit District. There is no impact to the City's General Fund.

ATTACHMENT(S)

1. Resolution
2. Contract Amendment No. 53-2019-2

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 53-2019-2 WITH MCE CORPORATION TO EXTEND THE CONTRACT TERM FROM JUNE 30, 2024 TO JUNE 30, 2027, RESULTING IN AN INCREASE TO THE CONTRACT AMOUNT FROM \$4,475,000 TO AN AMOUNT NOT TO EXCEED \$6,612,000 FOR CITYWIDE OPERATIONS AND MAINTENANCE SUPPORT SERVICES

WHEREAS, the parties entered into a General Services Agreement (Contract No. 53-2019) dated July 1, 2019, in the amount of \$2,750,000 for citywide operations and maintenance support services; and

WHEREAS, Amendment No. 1 was executed on July 1, 2022, which extended the contract term from June 30, 2022, to June 30, 2024, resulting in an increase to the contract amount from \$2,750,000 to \$4,475,000; and

WHEREAS, adoption of this Resolution will allow the City Manager to execute Amendment No. 2 with MCE Corporation for continued citywide operations and maintenance support services; and

WHEREAS, Amendment No. 2 will extend the contract term from June 30, 2024, to June 30, 2027, resulting in an increase to the contract amount from \$4,475,000 to an amount not to exceed \$6,612,000; and

WHEREAS, these services will exceed the maximum amount the City Manager is authorized to approve; and

WHEREAS, funding for the contract amendment will be from a combination of special district funds, Measure A, Gas Tax, stormwater funds, Community Enhancement and Investment fund, Public Works operating budget, and Sacramento Regional Transit District. There is no impact to the City's General Fund.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract No. 53-2019-2 with MCE to extend the contract term from June 30, 2024, to June 30, 2027, and increase the contract amount from \$4,475,000 to an amount not to exceed \$6,612,000 for citywide operations and maintenance services in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 2nd day of April 2024 by the following vote:

AYES:

NOES:

ABSENT:

ITEM 9.3.

ATTACHMENT 1

ABSTAIN:

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

**SECOND AMENDMENT TO THE GENERAL SERVICES AGREEMENT
BETWEEN THE CITY OF RANCHO CORDOVA AND MCE CORPORATION**

This Second Amendment to the General Services Agreement ("Amendment") is made by and between the City of Rancho Cordova ("City") and MCE Corporation ("Contractor") as of July 1, 2024, City and Contractor are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a General Services Agreement ("GSA") dated July 1, 2019 for the purpose of providing Citywide Operations and Maintenance Support Services; and

WHEREAS, Amendment No. 1 was executed on July 1, 2022, which extended the contract term from June 30, 2022, to June 30, 2024, resulting in an increase to the contract amount from \$2,750,000 to \$4,475,000; and

WHEREAS, this Amendment will extend the contract term from June 30, 2024, to June 30, 2027, resulting in an increase to the contract amount from \$4,475,000 to an amount not to exceed \$6,612,000; and

WHEREAS, the Parties agree that changes to the term and services provided for in the GSA are necessary in order for the City to continue receiving services by Contractor.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. The Parties agree to modify the end date of the GSA from June 30, 2024, to June 30, 2027. The first sentence of Section 2 of the GSA, "Term," is amended to read as follows:

"The term of this Agreement shall begin on the date first noted above and shall end on June 30, 2027, unless the term of the Agreement is otherwise terminated at provided for in Section 13."

2. Section 4 of the GSA, "Compensation of Contractor," provides for the City to pay Contractor \$4,475,000. The Parties agree to amend Section 4 of the GSA in order to increase the compensation amount to pay Contractor for additional services. The first sentence of Section 4 of the GSA is amended to read as follows:

"The Contractor shall be paid \$6,612,000 for performance of the Services pursuant to this Agreement."

3. The document entitled "Scope of Work" and "Rate Schedule," attached hereto as **Exhibit A**, shall replace and supersede the GSA's **Exhibit A**.
4. All other terms and conditions in the GSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.

5. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA

CONTRACTOR

Micah Runner, City Manager

Jeff Core, President/CEO

Date:_____

Date:_____

Attest:

Stacy Leitner, CMC, City Clerk

Date:_____

Approved as to Form:

Adam U. Lindgren, City Attorney

Date:_____

Updated December 14, 2021

1948568.1

EXHIBIT A
SCOPE OF WORK**1. General**

Support the Public Works Department by assisting in the operations, maintenance, and monitoring of specific infrastructure in the City in accordance with State and Federal Law, and in a manner that promotes public safety and welfare.

- a. Perform preventative maintenance and remediation for the City.
- b. Assist in maintaining the Corporation Yard in a clean, neat and orderly fashion.
- c. Maintain and store all equipment, tools and materials in accordance with City rules, policies, and directives.
- d. Maintain a safety program for all Contractor's employees in compliance with all applicable state and federal laws.
- e. Maintain an appropriate Hazardous Materials Plan that meets all state and federal requirements.
- f. Ensure that all Contractor's employees are properly trained and that all records for that training are kept in compliance with state and federal laws.
- g. Implement Best Management Practices (BMPs) to prevent storm water pollution from entering natural streams and/or the City's storm drain systems in accordance with the City's NPDES permit requirements. No separate compensation will be made for compliance with applicable permit provisions.
- h. Observe and report to the Public Works staff any problems that are of interest to the City, but outside the scope of work described within this RFP. Examples of such problems include, but are not limited to: Water main and sewer leaks, faulty utility trench repairs, spilled concrete, etc.
- i. Ensure that all Contractor's employees are equipped with a mobile device that will allow receipt of emails and adequate storage space to download City required apps such as Field Maps Rancho Cordova Connect, and/or Infor.
- j. Assist Public Works staff in public outreach to discuss and resolve maintenance problems and/or concerns.
- k. All subcontractors shall be properly licensed by the California Contractor's State Licensing Board and bonded (California Contractor Licensing Bonds) in the specialty for which they are contracted.

Perform the services required by this agreement with the degree of skill and diligence normally employed by operations and maintenance personnel performing the same or similar services.

2. Personnel

All work shall be performed by qualified and trained personnel with a minimum of two (2) years of experience in overhead and street signage maintenance. Experience must include use of typical tools and operation of commonly used equipment. All workers shall be neat and orderly in appearance

- 2.1. Supervision. The Contractor shall provide a competent superintendent during all times that work is being performed with authority to represent and act for the Contractor in any matter pertaining to

this contract. The Contractor shall furnish the names of all such superintendents to the Contract Manager prior to the commencement of this contract and further advise of any changes.

- 2.2. Dismissal of Unsatisfactory Employees. The Contractor shall only furnish workers who are competent and skilled for work under this contract. If, in the opinion of the Contract Manager, an employee of the Contractor is incompetent or disorderly, refuses to perform in accordance with the contract specifications, threatens or uses abusive language while on City property, does not meet safety requirements or is otherwise unsatisfactory, that employee shall be removed from all work under this contract. Contractor shall remove an unsatisfactory employee from contract sites immediately following notification.

3. Emergency Response Assistance

Assist City in responding to emergencies, as required, to maintain public safety. This includes establishing a 24/7 ability for public safety officials to contact contractor. Contractor must respond within one (1) hour to any emergency. These may be local, regional, or national emergencies with natural or man-made causes.

Contractor shall provide a dedicated cell phone for after-hours calls. This phone will be used for no other purpose. City will provide an after hours response manual that outlines typical calls and phone numbers to City staff and other contractor's that may be needed. Contractor's employees will document each phone call noting pertinent information.

Types of phone calls that may be expected include, but certainly not be limited to, any of the following: Potholes, flooding, down or damaged traffic signs, traffic or street light malfunctions or damaged, dangerous trees or tree branches, accident debris clean up, traffic control or other emergency road closures required by the police department, spills or hazardous material accidents, stormwater calls, routine calls for general and non-emergency services.

- a. Spill Clean-Up. Controlling and clean-up of any non-hazardous liquid material or assisting qualified personnel/companies in the clean-up of hazardous materials deposited on or near city streets and or into storm drain systems which represent a safety hazard to the public. Clean-up from accidents, spilled materials or assisting other crews performing such functions would be included.
- b. Non-Spill Callouts. Responding to calls generally from other departments or agencies to assist in traffic control at accident or fire scenes, crowd control or other emergency situations. Emergency callouts should be charged to the appropriate activity.
- c. Storm Patrol Inspection/Cleaning. Inspection of drainage structures and facilities before, during or after periods of heavy storm water runoff and cleaning of accumulated debris from catch basin grates or other facilities in order for them to function properly. Also would include the removal of minor tree limb debris from streets after a storm.
- d. Storm Patrol Debris Removal/Clean-Up. Large scale cleanup of major storm events typically associated with the use of large equipment to remove debris and/or emergency repair or measures for mud slides, debris flows, etc.

4. Pavement Marking Maintenance

- a. Curb Painting. Periodic painting of curbs to designate no parking, limited parking or loading zone spaces. Includes both new painting and repainting of existing locations.

- b. Replacement Pavement Markers. Replacement of missing reflective and non-reflective pavement markers.
- c. Marking Removal. Removal of existing markings, usually by painting over, sandblasting or grinding the markings.

5. Public Right of Way Maintenance

- a. Fence/Sound Wall Maintenance. Maintenance and repair of fences in the public right of way that are owned by the City. Work may include vandalism repair, repair of chain link fence and posts, adjustments of hardware, welding, and touch up painting.
- b. Graffiti Removal. Any work associated with the elimination of graffiti by removing the graffiti with cleaning equipment or the repainting of the item to obscure the graffiti.
- c. Guardrail Repair/Paint. Restore damaged guardrail and posts as well as paint guardrail.
- d. Hand Sweeping. Sweeping of hardscapes or other locations by hand to remove debris that has accumulated over time.
- e. Illegal Signs. Removal of garage sale signs, realty signs or other signs that are illegally posted in the public right of way, including city landscape areas.
- f. Litter Pickup. Removal of litter from streets and right-of-ways.
- g. Mechanical Weed Cutting. Cutting of weeds and vegetation in unimproved (non-landscaped) right of way areas, natural slope areas, firebreaks and open space areas with laborers using hand operated brush cutters or mowers.
- h. Post & Cable Repairs. Repair and/or replace any damaged post and/or cable.
- i. Road Hazard Removal. All work associated with the removal of hazards placed or dumped onto the public right of way.
- j. Spot Spray Weeds. Application of post-emergent chemicals to emerging weeds in hard surfaced areas such as curb, gutter and sidewalk areas, median hardscapes, natural slope areas and open space areas or any other non-landscaped area.
- k. Temporary Patching. Placing of material in a pothole and compacting with a vibratory compactor, tamper or truck wheel.
- l. Traffic Control. All work associated with setting up and maintaining traffic control to assist a subcontractor or as directed by the City shall conform to the California Manual on Uniform Traffic Control Devices.
- m. Other Pavement Repairs. All other pavement repairs not covered by activities in this section.

6. Sidewalk, Curb and Gutter Maintenance

- a. Sidewalk Grinding. Grinding down of vertical offsets in cracks or adjoining sidewalk sections as determined by the City.
- b. Temporary Sidewalk Patching. All work associated with the temporary patching or ramping of offset sidewalk or concrete areas.

- c. Sidewalk Vegetation Trimming. Trimming and removal of vegetation growing over or onto sidewalks from private property that reduces access upon sidewalk.
- d. Wooden Barricade Repair. Replace or repair damaged wooden boards and posts as well as re-painting.
- e. Other Concrete Maintenance. All other concrete repairs, such as temporary ramping of tripping hazards, not covered by activities in this section.

7. Traffic Sign Maintenance

- a. Install New Signs. Installation of a complete new sign, including post, where no sign previously existed.
- b. Replace Delineators. Repair or replace damaged delineators and/or posts.
- c. Replace Signs. Remove a sign that has lost its legibility or reflectiveness or is otherwise damaged and install a new sign on the existing post.
- d. Repair Signs. Work can vary from straightening a bent sign or post to a complete replacement of the sign, post and concrete base.
- e. Relocate Sign. All work associated with relocating a traffic sign from one location to another.
- f. Sign Visibility Clearance Trim. All work associated with the removal of private property vegetation that makes a sign not visible to traffic. This work is intended for visibility problems that are deemed to be of an emergency nature. Private properties will be given the opportunity to do routine trimming to make signs more visible through a noticing procedure.
- g. Other Signs. All other sign maintenance work not covered by activities in this section, including ordering, delivery and calls from City.

8. Miscellaneous Right of Way

- a. Tree/Brush Cutting. Cutting back of private property trees, bushes or other vegetation that encroaches onto the public right of way at the direction of the City. This would include trimming around traffic signals and miscellaneous median trimming not performed by City's landscape contractor.
- b. Other Beautification. All other maintenance to improve the visual appearance of the City.

9. Additional Work

All work that is performed at the request of other City departments or other public agencies and for which the requester is providing the funding.

- a. Community Events. All work associated with any parade, festival or any other community event sponsored or participated in by the City.
- b. Light Rail Station Maintenance. Perform daily maintenance, which includes graffiti removal, cleaning and trash removal at light rail station platforms, park and ride lots and pedestrian crossing located in the City. On a semiannual basis, perform weed abatement along the light rail soundwalls between Zinfandel Drive and just west of Routier Road. On an as-needed basis, remove trash, other debris, and graffiti along the soundwall. Attend Sacramento Regional Transit's "On Track Safety" course prior to commencing work and annually thereafter.



**City of Rancho Cordova
Streets Maintenance
Labor and Equipment Rates
July 1, 2024 to June 30, 2025**

Labor Classification	REGULAR TIME	OVERTIME	SUNDAY & HOLIDAY
Superintendent	\$78.12	\$113.28	\$149.53
Foreman	\$56.91	\$82.53	\$108.93
Laborer 1	\$48.29	\$70.03	\$92.44
Laborer 2	\$42.51	\$61.64	\$81.37
Laborer 3	\$35.13	\$50.94	\$67.24

Prevailing Wage

Construction Laborer	\$82.99	\$107.88	\$134.85
Sign Work	\$78.44	\$101.97	\$127.47
Paint/Stripe	\$85.25	\$110.82	\$138.53
Carpentry	\$102.88	\$133.74	\$167.18
Traffic Control	\$79.79	\$103.73	\$129.67
Welder	\$109.90	\$142.87	\$178.59
Tree Trimmer	\$57.75	\$75.08	\$93.84
Sr. Tree Trimmer	\$60.97	\$79.26	\$99.08

Equipment

1 Ton Truck	\$12.26
Utility 3/4 Ton Truck	\$11.14
Standard 1/2 Ton Truck	\$8.17
Trailer	\$1.86
Spray Tank	\$4.13
High Weed Mower	\$3.72
Chainsaw	\$2.47
Weed eater	\$2.47
Blower	\$2.47

Materials - Markup 15%

Sub-contractor - Markup 10%

MEMORANDUM



ITEM 9.4.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Dalia Fadl, Principal Engineer
SUBJECT: **A RESOLUTION INCREASING THE ANNUAL STORMWATER UTILITY FEE (SWU2) FOR FISCAL YEAR 2024-2025**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of this Resolution would apply an inflationary adjustment to the Annual Stormwater Utility Fee increasing the rates by 2.6%. This fee is applied in the new development areas of the City.

BACKGROUND

This regular increase to the Stormwater Utility 2 District (SWU2) is authorized per Municipal Code section 15.11.040, "Levy of charge for storm drainage services." This process is separate and distinct from the current proposition 218 process and the proposed fee increase in the Stormwater Utility 1 District.

During the formation of the SWU2 Fee, the Council approved a written report entitled "Rate Analysis Report," dated August 7, 2014, (the "Written Report") prepared by Harris & Associates. The report is filed with the City Clerk and available for public inspection. On September 2, 2014, following a properly noticed public hearing, Council adopted Ordinance No. 7-2014 that established the SWU2 Fee by adding Chapter 15.11 to the Rancho Cordova Municipal Code. The SWU2 fee is applied to new development projects in the City which are annexed into the City's SWU2 area as part of their conditions of approval. Please refer to [Attachment 3](#) for a map of the SWU2 District.

As established by the Written Report and Municipal Code section 15.11.040, "Levy of charge for storm drainage services," the Stormwater Utility 2 Fee may be increased annually by the annual change in the Consumer Price Index (CPI). The change in CPI from December 2023 to December 2024 is 2.6%. By adoption of this Resolution, the SWU2 Fee rates for Fiscal Year 2024-2025 are hereby increased by 2.6% from \$150.42 per Drainage Measurement Unit (DMU) to \$154.33 per DMU. This increase is distinct from the separate proposal to increase the rates in the SWU1 district.

FISCAL IMPACT AND FUNDING SOURCE

There is no fiscal impact to the City's General Fund. The annual stormwater utility fees collected are deposited into an enterprise fund and specifically used for the maintenance of the storm drainage and flood protection system.

ATTACHMENT(S)

1. Resolution
2. SWU 2 Fee Worksheet
3. Drainage Districts Map

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, APPROVING THE ANNUAL INFLATIONARY ADJUSTMENT TO
THE STORM WATER UTILITY 2 FEE FOR FISCAL YEAR 2024-2025**

WHEREAS, Council approved a written report entitled, "Rate Analysis Report," dated August 7, 2014, (the "Written Report") prepared by Harris & Associates and filed with the City Clerk containing a description of each parcel of real property within the City to which the Stormwater Utility 2 Fee is applicable (collectively, the "Identified Parcels"). The Written Report is on file in the office of the City Clerk and is available for public inspection; and

WHEREAS, on September 2, 2014, this Council adopted Ordinance No. 7-2014, adding Chapter 15.11 to the Rancho Cordova Municipal Code entitled "Annual Storm Water Utility 2 Fee," thereby establishing the Stormwater Utility 2 Fee; and

WHEREAS, pursuant to Section 15.11.040 of the Municipal Code and the Written Report, the Stormwater Utility 2 Fee may be increased annually by the annual change in the Consumer Price Index (CPI), during the preceding year, for All Urban Consumers, for the San Francisco-Oakland-San Jose areas, published by the United States Department of Labor, Bureau of Labor Statistics; and

WHEREAS, the change in CPI from December 2023 to December 2024 for All Urban Consumers, for the San Francisco-Oakland-San Jose areas, as published by the United States Department of Labor, Bureau of Labor Statistics, is two and six tenth percent (2.6%).

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA as follows:

1. The foregoing recitals are true and correct.
2. The Stormwater Utility II Fee rates for Fiscal Year 2024-2025 are hereby increased by 2.6% from \$150.42 per Drainage Measurement Unit (DMU) to \$154.33 per DMU.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 2nd day of April 2024 by following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David Sander, Mayor

ITEM 9.4.

ATTACHMENT 1

Stacy Leitner, CMC
City Clerk

ITEM 9.4.

ATTACHMENT 2

Stormwater Utility Fee II Maximum Assessment Rate Calculation by Consumer Price Index (CPI) increases FY 2024-25 CPI WORKSHEET

Used to update Protest Notice Rates for City

	CPI Increase	Max. Rate
FY 2014-15		\$114.63
FY 2015-16		\$114.63
FY 2016-17	3.2%	\$118.29
FY 2017-18	3.5%	\$122.43
FY 2018-19	2.9%	\$125.98
FY 2019-20	4.5%	\$131.64
FY 2020-21	2.5%	\$134.93
FY 2021-22	2.0%	\$137.62
FY 2022-23	4.2%	\$143.40
FY 2023-24	4.9%	\$150.42
FY 2024-25	2.6%	\$154.33

All Urban Consumers, for the San Francisco-Oakland-Hayward Areas
Change from Dec to Dec

	Max Rate for FY 2024-25	Max Rate for FY 2023-24	Max Rate for FY 2022-23
Single Family Residential Parcels			
0.16 acres or less	154.33	150.42	143.40
0.17 - 0.25 acres	169.75	165.45	157.73
0.26 – 0.33 acres	181.35	176.76	168.51
0.34 – 0.50 acres	192.90	188.02	179.24
greater than 0.50 acres	192.90	188.02	179.24 for the first .50 Acres
	96.43	93.99	89.60 plus per acre over 0.50 acres
Multi-Family Residential Parcels			
18 dwelling units per acre or less	1,350.64	1,316.42	1,254.93 per Acre
Greater than 18 dwelling units	1,447.13	1,410.46	1,344.58 per Acre
Commercial	1,447.13	1,410.46	1,344.58 per Acre
Industrial	1,543.62	1,504.51	1,434.24 per Acre
Schools	964.75	940.31	896.39 per Acre
Private Recreation	482.35	470.13	448.17 per Acre
Parks & Greenbelts	192.90	188.02	179.24 per Acre
Public Property	578.82	564.16	537.81 per Acre

See the separate tab for "The Ranch" Rate Calcs

ITEM 9.4.

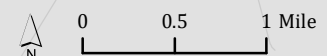
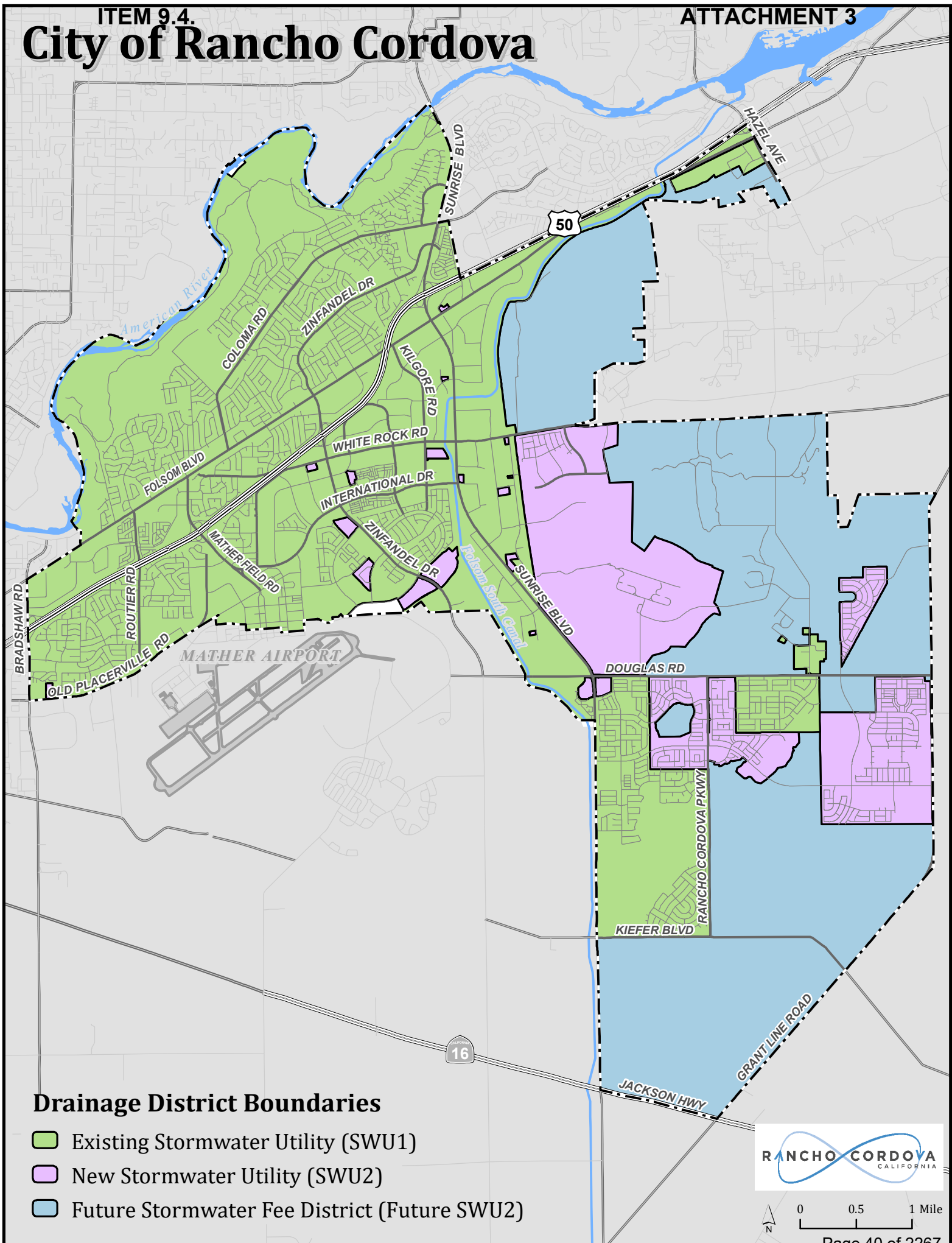
ATTACHMENT 2

Calculated Rate for the Ranch

	CPI Increase	Original Max. Rate	The Ranch - Rate w/ private facilities removed
FY 2014-15		\$114.63	\$26.67
FY 2015-16		\$114.63	\$26.67
FY 2016-17	3.2%	\$118.29	\$27.52
FY 2017-18	3.5%	\$122.43	\$28.48
FY 2018-19	2.9%	\$125.98	\$29.30
FY 2019-20	4.5%	\$131.64	\$30.61
FY 2020-21	2.5%	\$134.93	\$31.37
FY 2021-22	2.0%	\$137.62	\$31.99
FY 2022-23	4.2%	\$143.40	\$33.33
FY 2023-24	4.9%	\$150.42	\$34.96
FY 2024-25	2.6%	\$154.33	\$35.86

	CPI Increase	The Ranch - MFR1 Rate per Acre
FY 2014-15		\$250.06
FY 2015-16		\$250.06
FY 2016-17	3.2%	\$258.06
FY 2017-18	3.5%	\$267.09
FY 2018-19	2.9%	\$274.83
FY 2019-20	4.5%	\$287.19
FY 2020-21	2.5%	\$294.36
FY 2021-22	2.0%	\$300.24
FY 2022-23	4.2%	\$312.85
FY 2022-23	4.9%	\$328.17
FY 2024-25	2.6%	\$336.70

City of Rancho Cordova



MEMORANDUM



ITEM 9.5.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Michelle Mingay, Finance Manager
SUBJECT: **A RESOLUTION APPROVING THE RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAXES WITHIN IMPROVEMENT AREAS TO BE ANNEXED INTO THE CITY OF RANCHO CORDOVA THE RANCH COMMUNITY FACILITIES DISTRICT NO. 2021-1**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

In April 2024, the Owner executed and delivered to the City a separate Unanimous Approval for Improvement Area No. 2 and for Improvement Area No. 3. Adoption of the Resolution would approve the annexation of Improvement Area No. 2 and Improvement Area No. 3 into the Community Facilities District (CFD), establish a bond authorization and appropriation limit for Improvement Area No. 2 and Improvement Area No. 3 in a specified amount, approve the Rate and Method of Appointment for each of Improvement Area No. 2 and Improvement Area No. 3, and direct the City Clerk to execute and record the Boundary Map and Notice of Special Tax Lien for Improvement Area No. 2 and Improvement Area No. 3.

BACKGROUND

On October 18, 2021, the City adopted a Resolution of Intention to establish a Community Facilities District (CFD) and Future Annexation Area for The Ranch project. On December 6, 2021, the City adopted a Resolution forming CFD No. 2021-1 pursuant to the Mello-Roos Community Facilities Act of 1982 (State of California Government Code Section 5311 et seq.) (the "Act"). The action defining the Future Annexation Area for the District provided for a more efficient process for the annexation of property when the property owners have provided for their unanimous consent. Defining the Future Annexation Area provided the resolution of intention, noticing, and public hearing for the entire Future Annexation Area so these steps do not need to be repeated for each annexation.

The Resolution of Formation provides that annexations into the CFD from land within the Future Annexation Area may be made by Request and Unanimous Approval for Annexation and Landowner-Voter Ballot (the "Unanimous Approval") of the landowner without Council action, provided however, if a maximum special tax amount for an Improvement Area to be newly established is greater than 120% of the maximum amount applicable in Improvement Area No. 1 of the CFD, Council action shall be required to establish a differing Rate and Method of

Apportionment of Special Tax (the “RMA”) for such Improvement Area.

The owner of all the territory within the Future Annexation Area has requested two separate tracts of land within the Future Annexation Area be annexed into the CFD as the newly created “Improvement Area No. 2” and “Improvement Area No. 3,” respectively, and has requested they be annexed with a maximum special tax greater than 120% of the maximum amount applicable in Improvement Area No. 1 of the CFD due to the increase of home types, sizes and prices planned for Improvement Area No. 2 and Improvement Area No. 3.

FISCAL IMPACT AND FUNDING SOURCE

There is no Fiscal Impact to the City. Any Special tax Bonds to be issued on behalf of the CFD are secured solely by the Special Tax levies within the District and are not debt of the City's General Fund.

ATTACHMENT(S)

1. Resolution
2. Exhibit A1 to the Resolution - The Ranch Improvement Area No. 2 RMA
3. Exhibit A2 to the Resolution - The Ranch Improvement Area No. 3 RMA
4. Exhibit B1 to the Resolution - Unanimous Approval - Improvement Area No. 2
5. Exhibit B2 to the Resolution - Unanimous Approval - Improvement Area No. 3
6. Exhibit C to the Resolution - Consolidated Boundary Map

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION APPROVING A RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAXES WITHIN IMPROVEMENT AREAS TO BE ANNEXED INTO THE CITY OF RANCHO CORDOVA THE RANCH COMMUNITY FACILITIES DISTRICT NO. 2021-1

WHEREAS, this Council has previously established The Ranch Community Facilities District No. 2021-1 (the “CFD”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the “Act”), and formed the CFD pursuant to Resolution No. 195-2021 adopted on December 6, 2021 (the “Resolution of Formation”) and thereby also established a Future Annexation Area for the CFD (the “Future Annexation Area”); and

WHEREAS, the Resolution of Formation provides that annexations into the CFD from land within the Future Annexation Area may be made by Unanimous Approval of the landowner without Council action, provided however, if a maximum special tax amount for an Improvement Area to be newly established is greater than 120% of the maximum amount applicable in Improvement Area No. 1 of the CFD, Council action shall be required to establish a differing Rate and Method for such Improvement Area; and

WHEREAS, the sole owner of all the territory within the Future Annexation Area (the “Owner”) desires to annex two separate tracts of land within the Future Annexation Area to the CFD as newly created “Improvement Area No. 2” and “Improvement Area No. 3,” respectively, of the City of Rancho Cordova The Ranch Community Facilities District No. 2021-1 (collectively, “Improvement Area No. 2 and Improvement Area No. 3”), and has requested they be annexed with a maximum special tax greater than 120% of the maximum amount applicable in Improvement Area No. 1 of the CFD due to the increase of home types, sizes and prices planned for Improvement Area No. 2 and Improvement Area No. 3; and

WHEREAS, the Owner has executed and delivered to the City a separate “Request and Unanimous Approval for Annexation and Landowner-Voter Ballot” (each a “Unanimous Approval”) for Improvement Area No. 2 and for Improvement Area No. 3 substantially in the forms attached hereto as Exhibits B-1 and B-2, respectively, pursuant to which the Owner has requested annexation of Improvement Area No. 2 and Improvement Area No. 3 (described in Schedule A to each Unanimous Approval) into the CFD, establishment of a bond authorization and appropriation limit for each of Improvement Area No. 2 and Improvement Area No. 3 in a specified amount, and voted in favor of establishing the Rate and Method of Apportionment of Special Tax (the “RMA”) for each of Improvement Area No. 2 and Improvement Area No. 3 substantially in the forms attached as Exhibits A-1 and A-2 hereto, and sets forth other matters related thereto; and

WHEREAS, pursuant to each Unanimous Approval, the Owner has certified that, based upon their knowledge and familiarity with the land within Improvement Area No. 2 and Improvement Area No. 3 there are no registered voters residing on any of the land within Improvement Area No. 2 and Improvement Area No. 3 and that it comprises the sole ownership entity which is the record Owner of all the land within Improvement Area No. 2 and Improvement Area No. 3; and

WHEREAS, on the date hereof, the Owner has submitted to the Council included within each Unanimous Approval a landowner ballot with respect to the land it owns in Improvement Area No. 2 and in Improvement Area No. 3, respectively, and marked “Yes” to indicate support for a ballot measure to make the changes requested by each Unanimous Approval, and each executed Unanimous Approval and ballot is on file with the Clerk; and

WHEREAS, on the basis of each Unanimous Approval and each ballot, this Council finds that the Owner of one hundred percent (100%) of the property within Improvement Area No. 2 and Improvement Area No. 3 which would be affected by the adoption and approval of the matters stated therein, has requested, consented to and voted in favor of such adoption and approval in order to more effectively accomplish the authorized purposes of the CFD and Improvement Area No. 2 and Improvement Area No. 3; and

WHEREAS, the Council wishes to accept each Unanimous Approval, accept the annexation of the territory within the proposed Improvement Area No. 2 and Improvement Area No. 3 into the CFD, and approve and adopt the RMA for Improvement Area No. 2 and Improvement Area No. 3, acknowledge acceptance of the bonded indebtedness and appropriation limit for Improvement Area No. 2 and Improvement Area No. 3, all in furtherance of the authorized purposes of the CFD and Improvement Area No. 2 and Improvement Area No. 3, and all as requested and approved by the Owner in each Unanimous Approval.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA:

Section 1. The foregoing recitals are all true and correct.

Section 2. The territory included in the existing CFD is set forth in the map of the CFD heretofore recorded in the Sacramento County Recorder’s Office on November 15, 2021 in Book 135 at Page 36 of Maps of Assessment and Community Facilities Districts as Document No. 2021-11150034, to which map reference is hereby made. The territory now proposed to be annexed to the CFD is as shown on the Annexation Map for the annexation of Improvement Area No. 2 and Improvement Area No. 3 to the CFD, on file with the Clerk, the boundaries of which territory are hereby approved and to which map reference is hereby made for further particulars. The City Clerk is hereby directed to cause to be recorded such Annexation Map, showing the territory to be annexed, in the office of the County Recorder of the County of Sacramento within fifteen days of the date of adoption of this resolution.

Section 3. Each RMA described herein is hereby approved and adopted and for all future purposes of the applicable Improvement Area No. 2 and Improvement Area No. 3, unless and until changed by future action of the Council in accordance with the Act.

Section 4. The Council hereby finds and declares that each revised RMA affects only the land within the applicable Improvement Area No. 2 and Improvement Area No. 3, and the ballot measure submitted to and by the Owner as part of each Unanimous Approval constitutes the favorable vote of the landowner of all the territory within the applicable Improvement Area No. 2 and Improvement Area No. 3 as permitted by Section 53329.6 of the Act and waiver of time limits and requirements pertaining to the conduct of each election as permitted by Section 53326 of the Act, with the Owner being the sole qualified elector entitled to vote in each election, has been passed and approved by each unanimous “Yes” vote of said landowner, as the sole qualified voter and the matters set forth therein are hereby declared as passed.

Section 5. The issuance of bonded indebtedness in one or more series secured by special taxes in Improvement Area No. 2 up to a maximum limit of \$14,000,000 and the establishment of an appropriations limit applicable to Improvement Area No. 2 of \$14,000,000 are approved. The issuance of bonded indebtedness in one or more series secured by special taxes in Improvement Area No. 3 up to a maximum limit of \$16,000,000 and the establishment of an appropriations limit applicable to Improvement Area No. 3 of \$16,000,000 are approved. After the issuance of the final series of bonds for an Improvement Area, any authorized but unissued bonds in such Improvement Area may be reallocated to other improvement areas which are annexed into the CFD.

Section 6. The Secretary is hereby directed to cause the preparation and recordation of a separate Notice of Special Tax Lien for each of Improvement Area No. 2 and Improvement Area No. 3 to be recorded in the office of the County Recorder of the County of Sacramento, as needed, to the changes ordered by this Resolution.

Section 7. It is hereby found that the actions taken by this resolution are valid and in conformity with the Act, including in accordance with the authority granted to this Council as the legislative body of the CFD pursuant to the provisions of Section 53312.5 and 53315 of the Act. It is hereby further found that all prior proceedings and actions taken by this Council related to the CFD were valid and in conformity with the Act.

Section 8. This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 2nd day of April 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David Sander, Mayor

Stacy Leitner, CMC
City Clerk

**IMPROVEMENT AREA NO. 2 OF THE
CITY OF RANCHO CORDOVA
THE RANCH
COMMUNITY FACILITIES DISTRICT NO. 2021-1**

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax applicable to each Assessor's Parcel in Improvement Area No. 2 of the City of Rancho Cordova The Ranch Community Facilities District No. 2021-1 shall be levied and collected according to the tax liability determined by the City Council through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in Improvement Area No. 2, unless exempted by law or by the provisions of Section G below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to Improvement Area No. 2 unless a separate Rate and Method of Apportionment is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

“Acre” or “Acreage” means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map or other parcel map recorded at the County Recorder's Office.

“Act” means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, (commencing with Section 53311), Part 1, Division 2 of Title 5 of the Government Code of the State of California.

“Administrative Expenses” means any or all of the following: the fees and expenses of any fiscal agent or trustee (including any fees or expenses of its counsel) employed in connection with any Bonds, and the expenses of the City in carrying out its duties with respect to Improvement Area No. 2, the CFD and the Bonds, including, but not limited to, the levy and collection of Special Taxes, the fees and expenses of its counsel, charges levied by the County in connection with the levy and collection of Special Taxes, costs related to property owner inquiries regarding the Special Tax, costs associated with appeals or requests for interpretation associated with the Special Tax and this RMA, amounts needed to pay rebate to the federal government with respect to Bonds, costs associated with complying with continuing disclosure requirements for the City and any major property owners or other obligated parties, costs associated with foreclosure and collection of delinquent Special Taxes, and all other costs and expenses of the City and County in any way related to the establishment or administration of Improvement Area No. 2 and the CFD.

“Administrator” shall mean the person or firm designated by the City to administer the Special Tax according to this RMA.

“Assessor's Parcel” or “Parcel” means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Parcel number.

ITEM 9.5.

Exhibit A1 to the Resolution

“Assessor’s Parcel Map” means an official map of the County Assessor designating Parcels by Assessor’s Parcel Number.

“Authorized Facilities” means the public facilities authorized to be financed, in whole or in part, by the CFD.

“Base Special Tax” means, for any Land Use Category, the applicable Special Tax initially identified in Table 1 in Section C, as may be adjusted pursuant to Sections D or H herein.

“Bonds” means bonds or other debt (as defined in the Act), whether in one or more series, secured by the Special Tax and issued or assumed by or for Improvement Area No. 2 to fund Authorized Facilities.

“Building Permit” means a permit that allows for vertical construction of a building or buildings, which shall not include a separate permit issued for construction of the foundation thereof.

“Capitalized Interest” means funds in any capitalized interest account available to pay debt service on Bonds.

“CFD” means the City of Rancho Cordova The Ranch Community Facilities District No. 2021-1.

“CFD Formation” means the date on which the Resolution of Formation to form the CFD and Improvement Area No. 2 was adopted by the City Council.

“City” means the City of Rancho Cordova.

“City Council” means the City Council of the City of Rancho Cordova.

“County” means the County of Sacramento.

“Developed Property” means, in any Fiscal Year, all Parcels of Taxable Property that are not Taxable Owners Association Property, Taxable Public Property, or Taxable Welfare Exemption Property for which a Building Permit for new construction was issued prior to June 1 of the preceding Fiscal Year.

“Development Class” means, individually, Developed Property, Final Map Property, Undeveloped Property, Taxable Owners Association Property, Taxable Public Property, and Taxable Welfare Exemption Property.

“Expected Land Uses” means the number of Residential Units and the Acreage of Other Property expected within Improvement Area No. 2 at CFD Formation, as identified in Attachments 1 and 2 of this RMA. Pursuant to Section D of this RMA, the Administrator shall update Attachment 2 each time there is a Land Use Change. Such update(s) shall be maintained internally by the Administrator and shall not require recordation of an amended RMA.

“Expected Maximum Special Tax Revenues” means the aggregate Special Tax that can be levied based on application of the Base Special Tax to the Expected Land Uses. The Expected Maximum Special Tax Revenues at CFD Formation are shown in Attachment 2 and may be revised

pursuant to Sections D or H herein. Such update(s) will be maintained internally by the Administrator and will not require recordation of an amended RMA.

“Final Map” means a final map, or portion thereof, approved by the City or County pursuant to the Subdivision Map Act (California Government Code Section 66410 *et seq*) that creates SFD Lots. The term “Final Map” shall not include any large-lot subdivision map, Assessor’s Parcel Map, or subdivision map or portion thereof, that does not create SFD Lots, including Assessor’s Parcels that are designated as remainder parcels.

“Final Map Property” means, in any Fiscal Year, all SFD Lots created within Final Maps that had recorded prior to June 30 of the preceding Fiscal Year and which have not yet become Developed Property.

“First Bond Sale” means issuance of the first series of Bonds secured, in whole or in part, by Special Taxes levied and collected from Parcels in Improvement Area No. 2.

“Fiscal Year” means the period starting July 1 and ending on the following June 30.

“Improvement Area No. 2” means Improvement Area No. 2 of the CFD.

“Improvement Fund” means the account (regardless of its name) identified in the Indenture to hold funds that are available for expenditure to acquire or construct Authorized Facilities.

“Indenture” means the bond indenture, fiscal agent agreement, trust agreement, resolution or other instrument pursuant to which Bonds are issued, as modified, amended, and/or supplemented from time to time, and any instrument replacing or supplementing the same.

“Land Use Category” means the categories of land use identified in Table 1 in Section C below.

“Land Use Change” means a proposed or approved change to the Expected Land Uses after CFD Formation.

“Maximum Special Tax” means the greatest amount of Special Tax that can be levied on a Parcel in any Fiscal Year, as determined in accordance with Sections C and D below.

“Other Property” means any Parcel of Developed Property in Improvement Area No. 2 that does not fit within the definition of Single Family Property.

“Owners Association” means a homeowners association or property owners association that provides services to, and collects assessments, fees, dues, or charges from, property within Improvement Area No. 2.

“Owners Association Property” means any property within the boundaries of Improvement Area No. 2 that is owned in fee or by easement by an Owners Association, not including any such property that is located directly under a residential structure.

“Proportionately” means, for each Development Class, that the ratio of the actual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all parcels assigned to the Development Class.

“Public Property” means any property within the boundaries of Improvement Area No. 2 that is owned by the City, federal government, State of California or other public agency.

“Required Coverage” means the amount by which the Expected Maximum Special Tax Revenues must exceed the Bond debt service and priority Administrative Expenses (if any), as set forth in the Indenture, Certificate of Special Tax Consultant, or other formation or bond document that identifies the minimum required debt service coverage.

“Residential Unit” means an SFD Unit or an individual residential unit within a duplex, halfplex, triplex, fourplex, townhome, live/work or condominium structure, or apartment building. A second unit (granny flat) that shares a Parcel with an SFD Unit will not be considered a Residential Unit for purposes of levying the Special Tax.

“RMA” means this Rate and Method of Apportionment of Special Tax.

“SFD Lot” means an individual residential lot, identified and numbered on a recorded Final Map, on which a Building Permit has been or is permitted to be issued for construction of an SFD Unit without further subdivision of the lot and for which no further subdivision of the lot is anticipated pursuant to an approved Tentative Map.

“SFD Unit” means a residential unit that does not share a common wall with another residential unit.

“Single Family Property” means, in any Fiscal Year, all Parcels of Taxable Property for which a Building Permit was or is expected to be issued for: (i) construction of an SFD Unit, or (ii) construction of a residential structure consisting of two or more Residential Units that share common walls, have separate Assessor’s Parcel numbers assigned to them (except for a duplex unit, which may share an Assessor’s Parcel with another duplex unit), and may be purchased by individual homebuyers (which shall still be the case even if the Residential Units are purchased and subsequently offered for rent by the owners of the Residential Units), including such residential structures that meet the statutory definition of a condominium contained in Civil Code Section 4125.

“Special Tax” means a special tax levied in any Fiscal Year to pay the Special Tax Requirement.

“Special Tax Requirement” means the amount necessary in any Fiscal Year to: (i) pay principal and interest on Bonds that are due in the calendar year that begins in such Fiscal Year; (ii) pay periodic costs on the Bonds, including but not limited to, credit enhancement, liquidity support and rebate payments on the Bonds; (iii) replenish reserve funds created for the Bonds under the Indenture to the extent such replenishment has not been included in the computation of the Special Tax Requirement in a previous Fiscal Year; (iv) cure any delinquencies in the payment of principal or interest on Bonds which have occurred in the prior Fiscal Year or, based on prior delinquencies, are expected to occur in the current Fiscal Year; (v) pay Administrative Expenses; and (vi) pay directly for Authorized Facilities, so long as such levy under this clause (vi) does not increase the

Special Tax levied on Final Map Property or Undeveloped Property. The amounts referred to in clauses (i) and (ii) of the definition of Special Tax Requirement may be reduced in any Fiscal Year by: (a) interest earnings on or surplus balances in funds and accounts for the Bonds to the extent that such earnings or balances are available to apply against such costs pursuant to the Indenture; (b) in the sole and absolute discretion of the City, proceeds received by the CFD from the collection of penalties associated with delinquent Special Taxes; and (c) any other revenues available to pay such costs, each as determined in the sole discretion of the City.

“Taxable Owners Association Property” means, in any Fiscal Year after the First Bond Sale, any Parcel of Owners Association Property that satisfies all three of the following conditions: (i) the Parcel had not been Owners Association Property on the date of the First Bond Sale, (ii) based on reference to Attachments 1 and 2 (as may be updated pursuant to Section D below), the Parcel was not anticipated to be Owners Association Property as determined by the Administrator, and (iii) if the Parcel were to be exempt from the Special Tax because it is Owners Association Property, the Expected Maximum Special Tax Revenues would be reduced to a point at which Required Coverage could not be maintained.

“Taxable Property” means all of the Parcels within the boundaries of Improvement Area No. 2 that are not exempt from the Special Tax pursuant to law or Section G below.

“Taxable Public Property” means in any Fiscal Year after the First Bond Sale, any Parcel of Public Property that satisfies all three of the following conditions: (i) the Parcel had not been Public Property on the date of the First Bond Sale, (ii) based on reference to Attachments 1 and 2 (as may be updated pursuant to Section D below), the Parcel was not anticipated to be Public Property as determined by the Administrator, and (iii) if the Parcel were to be exempt from the Special Tax because it is Public Property, the Expected Maximum Special Tax Revenues would be reduced to a point at which Required Coverage could not be maintained.

“Taxable Welfare Exemption Property” means in any Fiscal Year after the First Bond Sale, any Parcel of Welfare Exemption Property that satisfies all three of the following conditions: (i) the Parcel had not been Welfare Exemption Property on the date of issuance of the First Bond Sale; (ii) based on reference to Attachments 1 and 2 (as may be updated pursuant to Section D herein), the Parcel was not anticipated to be Welfare Exemption Property based on the Expected Land Uses, as determined by the Administrator; and (iii) if the Parcel were to be exempt from the Special Tax because it has become Welfare Exemption Property, the Expected Maximum Special Tax Revenues would be reduced to a point at which Required Coverage could not be maintained.

“Tentative Map” means a tentative map or substantial conformance exhibit for property in Improvement Area No. 2, including any adjustments or amendments thereto.

“Undeveloped Property” means, in any Fiscal Year, all Parcels of Taxable Property that are not Final Map Property or Developed Property, as defined herein.

“Village” means a specific geographic area within Improvement Area No. 2 that (i) is identified by an assigned number on Attachment 1, (ii) is expected to have single family lots that are all of a similar size, and (iii) is assigned Expected Maximum Special Tax Revenues in Attachment 2 based on the Expected Land Uses for that Village.

“**Welfare Exemption Property**” means, in any Fiscal Year, any Parcels in the CFD that have received a welfare exemption under subdivision (g) of Section 214 of the Revenue and Taxation Code and for which such welfare exemption is still in place.

B. DATA FOR ADMINISTRATION OF THE SPECIAL TAX

Each Fiscal Year, the Administrator shall: (i) assign each Parcel of Taxable Property to the appropriate Development Class, (ii) for Developed Property, categorize each Parcel as Single Family Property or Other Property, (iii) for Single Family Property, determine within which Village each Parcel of Developed Property is located and the number of Residential Units on the Parcel; (iv) for Other Property, determine the Acreage of each Parcel; and (v) determine the Special Tax Requirement for the Fiscal Year. In addition, the Administrator shall, on an ongoing basis, monitor the Tentative Map, Final Maps, and Building Permits to determine if there are any proposed Land Use Changes that would change the Expected Maximum Special Tax Revenues. If the Expected Maximum Special Tax Revenues will be revised pursuant to a proposed Land Use Change, the Administrator shall apply the steps set forth in Section D below.

In any Fiscal Year, if it is determined that: (i) a parcel map for property in Improvement Area No. 2 was recorded after January 1 of the prior Fiscal Year (or any other date after which the Assessor will not incorporate the newly-created Parcels into the then current tax roll), (ii) because of the date the parcel map was recorded, the Assessor does not yet recognize the new Parcels created by the parcel map, and (iii) one or more of the newly-created Parcels is in a different Development Class and/or Land Use Category than other Parcels created by the subdivision, the Administrator shall calculate the Special Taxes for the property affected by recordation of the parcel map by determining the Special Taxes that apply separately to the property within each Development Class and/or Land Use Category, then applying the sum of the individual Special Taxes to the Parcel that was subdivided by recordation of the parcel map.

C. MAXIMUM SPECIAL TAX

1. Developed Property and Final Map Property

The Maximum Special Tax for a Parcel of Developed Property or Final Map Property is the greater of (i) the Base Special Tax set forth in Table 1 below, or, (ii) the Maximum Special Tax determined pursuant to Section D.

Table 1
Base Special Tax
Developed Property and Final Map Property

Land Use	Base Special Tax Fiscal Year 2023-24 *
<u>Single Family Property</u>	
Village 1	\$3,224 per Residential Unit or SFD Lot
Village 2	\$2,519 per Residential Unit or SFD Lot
Village 7	\$2,298 per Residential Unit or SFD Lot
Villages 10 & 11	\$1,845 per Residential Unit or SFD Lot
Other Property	\$26,693 per Acre

* On July 1, 2024, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by an amount equal to 2.0% of the amount in effect for the prior Fiscal Year.

2. *Undeveloped Property, Taxable Owners Association Property, Taxable Public Property, and Taxable Welfare Exemption Property*

The Maximum Special Tax for Undeveloped Property, Taxable Owners Association Property, Taxable Public Property, and Taxable Welfare Exemption Property is \$26,693 per Acre for Fiscal Year 2023-24, which amount shall increase on July 1, 2024 and each July 1 thereafter by an amount equal to 2.0% of the amount in effect for the prior Fiscal Year.

D. CHANGES TO THE MAXIMUM SPECIAL TAX

1. *Land Use Changes*

The Expected Maximum Special Tax Revenues shown in Attachment 2 were originally calculated based on the Expected Land Uses at CFD Formation. Attachment 2 is subject to modification upon the occurrence of Land Use Changes, as described below. The Administrator shall review all Land Use Changes and compare the revised land uses to the Expected Land Uses to evaluate the impact on the Expected Maximum Special Tax Revenues.

Prior to the First Bond Sale, if a Land Use Change is proposed or identified that will result in a change in the Expected Maximum Special Tax Revenues, no action will be needed pursuant to this Section D. Upon approval of the Land Use Change, the Administrator shall update Attachment 2 to show the revised Expected Maximum Special Tax Revenues.

After the First Bond Sale, if a Land Use Change is proposed or identified, Steps 1 through 3 must be applied:

Step 1: By reference to Attachment 2 (which shall be updated by the Administrator each time a Land Use Change has been processed according to this Section D or a prepayment has been made), the Administrator shall identify the Expected Maximum Special Tax Revenues prior to the Land Use Change.

- Step 2:** The Administrator shall calculate the Expected Maximum Special Tax Revenues that could be collected from Taxable Property in Improvement Area No. 2 after the Land Use Change based on application of the Base Special Taxes from Table 1.
- Step 3:** If the revenues calculated in Step 2 are (i) higher than those determined in Step 1 or (ii) less than those calculated in Step 1, but the reduction in Expected Maximum Special Tax Revenues does not reduce debt service coverage on outstanding Bonds below Required Coverage, no further action is needed, and the Administrator shall update Attachment 2 to show the revised Expected Maximum Special Tax Revenues.

If the revenues calculated in Step 2 are less than those calculated in Step 1, and the Administrator determines that the reduction in Expected Maximum Special Tax Revenues would reduce debt service coverage on outstanding Bonds below the Required Coverage, one of the following shall occur:

3.a. The landowner requesting the Land Use Change (the “Requesting Landowner”) may make a prepayment in an amount that will ensure that the reduced Expected Maximum Special Tax Revenues are sufficient to provide Required Coverage, as determined pursuant to Section H below. If the Requesting Landowner notifies the Administrator that he/she would like to remedy the reduction by making a prepayment, such prepayment must be made by the earlier of (i) 30 days from the date of delivery of the prepayment estimate or (ii) the date of issuance of any Building Permits for any Parcel owned by the Requesting Landowner that was Final Map Property or Undeveloped Property at the time the Administrator prepared the prepayment estimate, **or**

3.b. If a prepayment is not received by the due date specified above, the Base Special Tax used to determine the Maximum Special Tax for each Parcel of Taxable Property in the area affected by the Land Use Change shall be increased proportionately until the Expected Maximum Special Tax Revenues are sufficient to maintain Required Coverage.

Pursuant to this Section D.3, the Administrator may from time to time update Attachment 2 to reflect revised Expected Maximum Special Tax Revenues. Such update shall be maintained internally by the Administrator and shall not require recordation of an amended RMA.

If multiple Land Use Changes are proposed simultaneously by a single landowner (which may include approval of multiple Final Maps at one time), and the landowner requests that the impact of two or more of the Land Use Changes be considered together, the Administrator shall consider the combined effect of the Land Use Changes to determine if there is a reduction in Expected Maximum Special Tax Revenues. If there is a reduction that would reduce debt service coverage below the Required Coverage, and no prepayment has been received, then the Base Special Tax used to determine the Maximum Special Tax for each Parcel of Taxable Property in the areas affected by the Land Use Changes shall be increased proportionately until the aggregate amount that can be levied within such areas is equal to the amount that could have been levied prior to the

proposed Land Use Changes. If Land Use Changes are proposed simultaneously by multiple landowners, or if an individual landowner proposing multiple Land Use Changes does not request that such Land Use Changes be considered together, the Administrator shall consider the proposed Land Use Changes individually.

Notwithstanding the foregoing, once a certificate of occupancy has been issued for a Residential Unit on a Parcel, the Maximum Special Tax for the Parcel cannot be increased because of subsequent Land Use Changes that may occur within the area in which the Parcel is located.

The duties imposed on the Administrator pursuant to this Section D to review Land Use Changes, and to review Final Maps and make certain calculations, are intended only to facilitate the administration of the Special Tax and to better assure the sufficiency of tax capacity to pay debt service on Bonds. Such duties are not intended to give any developer, subdivider, or owner of property the right to receive notice of the potential impact of Land Use Changes on the Special Tax applicable to a Parcel; and each developer, subdivider, or owner of property whose property is the subject of a Land Use Change shall be responsible for understanding the impact thereof on the Special Tax applicable to such property.

2. *Partial Prepayments*

If a Parcel makes a partial prepayment pursuant to Section H below, the Administrator shall recalculate the Maximum Special Tax for the Parcel pursuant to Section H.2. In addition, the Administrator shall update Attachment 2 to reflect the prepayment and the revised Expected Maximum Special Tax Revenues for Improvement Area No. 2. After the prepayment has been received, the application of Sections D and H of this RMA shall be based on the adjusted Expected Maximum Special Tax Revenues after the prepayment.

3. *Conversion of a Parcel of Public Property to Private Use*

If, in any Fiscal Year, a Parcel of Public Property is converted to private use, such Parcel shall be subject to the levy of the Special Tax. The Maximum Special Tax for each such Parcel shall be determined based on the applicable Base Special Tax for the Parcel, as determined by the Administrator. In addition, the Administrator shall update Attachment 2 to reflect the conversion and the revised Expected Maximum Special Tax Revenues for Improvement Area No. 2.

4. *Transfer of Expected Maximum Special Tax Revenues from One Village to Another*

The Expected Maximum Special Tax Revenues were determined for each Village based on the Expected Land Uses within that Village. If the expected number of Residential Units is transferred from one Village to another, the City may, in its sole discretion, allow for a corresponding transfer of Expected Maximum Special Tax Revenues between the Villages. Such a transfer shall only be allowed if (i) all adjustments are agreed to in writing by the affected property owners and the City, and (ii) there is no reduction in the total Expected Maximum Special Tax Revenues as a result of the transfer. In addition, the Administrator shall update Attachment 2 to reflect the transfer and the revised Expected Maximum Special Tax Revenues for Improvement Area No. 2.

E. METHOD OF LEVY OF THE SPECIAL TAX

Each Fiscal Year, the Administrator shall determine the Special Tax Requirement to be collected in that Fiscal Year. A Special Tax shall then be levied according to the following steps:

- Step 1:** The Special Tax shall be levied Proportionately on each Parcel of Developed Property up to 100% of the Maximum Special Tax for each Parcel of Developed Property until the amount levied is equal to the Special Tax Requirement prior to applying any Capitalized Interest that is available in the CFD accounts.
- Step 2:** If additional revenue is needed after Step 1 in order to meet the Special Tax Requirement after Capitalized Interest has been applied to reduce the Special Tax Requirement, the Special Tax shall be levied Proportionately on each Parcel of Final Map Property up to 100% of the Maximum Special Tax for each Parcel of Final Map Property until the amount levied is equal to the Special Tax Requirement.
- Step 3:** If additional revenue is needed after Step 2, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property up to 100% of the Maximum Special Tax for each Parcel of Undeveloped Property until the amount levied is equal to the Special Tax Requirement.
- Step 4:** If additional revenue is needed after Step 3, the Special Tax shall be levied Proportionately on each Parcel of Taxable Welfare Exemption Property, up to 100% of the Maximum Special Tax for each Parcel of Taxable Welfare Exemption Property for such Fiscal Year until the amount levied is equal to the Special Tax Requirement.
- Step 5:** If additional revenue is needed after Step 4, the Special Tax shall be levied Proportionately on each Parcel of Taxable Owners Association Property, up to 100% of the Maximum Special Tax for each Parcel of Taxable Owners Association Property until the amount levied is equal to the Special Tax Requirement.
- Step 6:** If additional revenue is needed after Step 5, the Special Tax shall be levied Proportionately on each Parcel of Taxable Public Property, up to 100% of the Maximum Special Tax for each Parcel of Taxable Public Property until the amount levied is equal to the Special Tax Requirement.

F. MANNER OF COLLECTION OF SPECIAL TAX

The Special Tax shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that prepayments are permitted as set forth in Section H below and provided further that the City may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner, and may collect delinquent Special Taxes through foreclosure or other available methods.

The Special Tax shall be levied and collected until principal and interest on Bonds have been repaid. However, in no event shall Special Taxes be levied after Fiscal Year 2064-65. Under no circumstances may the Special Tax on a Parcel of Developed Property in residential use be increased in any Fiscal Year as a consequence of delinquency or default in payment of the Special Tax levied on another Parcel or Parcels by more than ten percent (10%) above the amount that would have been levied in that Fiscal Year had there never been any such delinquencies or defaults.

G. EXEMPTIONS

Notwithstanding any other provision of this RMA, no Special Tax shall be levied in any Fiscal Year on the following:

- (1) Public Property, except Taxable Public Property.
- (2) Owners Association Property, except Taxable Owners Association Property.
- (3) Welfare Exemption Property, except Taxable Welfare Exemption Property.
- (4) Parcels that are owned by a public utility for an unmanned facility.
- (5) Parcels that are subject to an easement that precludes any other use on the Parcel.
- (6) Parcels that have fully prepaid the Special Tax obligation assigned to the Parcel pursuant to the formula set forth in Section H below.

H. PREPAYMENTS

The following definitions apply to this Section H:

“Outstanding Bonds” means all Previously Issued Bonds which remain outstanding, with the following exception: if a Special Tax has been levied against, or already paid by, an Assessor’s Parcel making a prepayment, and a portion of the Special Tax will be used to pay a portion of the next principal payment on the Bonds that remain outstanding (as determined by the Administrator), that next principal payment shall be subtracted from the total Bond principal that remains outstanding, and the difference shall be used as the amount of Outstanding Bonds for purposes of this prepayment formula.

“Previously Issued Bonds” means all Bonds that have been issued prior to the date of prepayment.

“Public Facilities Requirement” means either \$9.6 million in 2023 dollars, which shall increase on January 1, 2024, and on each January 1 thereafter by 2% of the amount in effect in the prior year or such other number as shall be determined by the City as sufficient to fund improvements that are authorized to be funded by Improvement Area No. 2. The Public Facilities Requirement shown above may be adjusted each time property annexes

into Improvement Area No. 2 or there is an adjustment to the Expected Maximum Special Tax Revenues due to a Land Use Change.

“Remaining Facilities Costs” means the Public Facilities Requirement minus public facility costs funded by Previously Issued Bonds, developer equity and any other source of funding.

1. Full Prepayment

The Special Tax obligation applicable to a Parcel in Improvement Area No. 2 may be prepaid and the obligation of the Parcel to pay the Special Tax permanently satisfied as described herein, provided that a prepayment may be made only if there are no delinquent Special Taxes with respect to such Parcel at the time of prepayment. An owner of a Parcel intending to prepay the Special Tax obligation shall provide the City with written notice of intent to prepay. Within 30 days of receipt of such written notice, the City or its designee shall notify such owner of the prepayment amount for such Parcel. Prepayment must be made not less than 75 days prior to any redemption date for Bonds to be redeemed with the proceeds of such prepaid Special Taxes. The Prepayment Amount shall be calculated as follows: (capitalized terms as defined below):

	Bond Redemption Amount
plus	Remaining Facilities Amount
plus	Redemption Premium
plus	Defeasance Requirement
plus	Administrative Fees and Expenses
less	<u>Reserve Fund Credit</u>
equals	Prepayment Amount

As of the proposed date of prepayment, the Prepayment Amount shall be determined by application of the following steps:

- Step 1.** Compute the amount that could be collected from the Parcel prepaying the Special Tax in the Fiscal Year in which prepayment would be received by the City by applying the Base Special Tax to the Expected Land Uses for the Parcel. If this Section H is being applied to calculate a prepayment pursuant to Section D above, compute the amount by which the proposed Land Use Change would reduce Expected Maximum Special Tax Revenues below the amount needed for Required Coverage, and use this amount for purposes of this Step 1.
- Step 2.** Divide the Maximum Special Tax computed pursuant to Step 1 for such Parcel by the total Expected Maximum Special Tax Revenues for all property in Improvement Area No. 2, as shown in Attachment 2.
- Step 3.** Multiply the quotient computed pursuant to Step 2 by the Outstanding Bonds to compute the amount of Outstanding Bonds to be retired and prepaid (*the “Bond Redemption Amount”*).
- Step 4.** Compute the current Remaining Facilities Costs (if any).

- Step 5.** Multiply the quotient computed pursuant to Step 2 by the amount determined pursuant to Step 4 to compute the amount of Remaining Facilities Costs to be prepaid (*the “Remaining Facilities Amount”*).
- Step 6.** Multiply the Bond Redemption Amount computed pursuant to Step 3 by the applicable redemption premium, if any, on the Outstanding Bonds to be redeemed (*the “Redemption Premium”*).
- Step 7.** Compute the amount needed to pay interest on the Bond Redemption Amount starting with the first Bond interest payment date after which the prepayment will be received until the earliest redemption date for the Outstanding Bonds. However, if Bonds are callable at the first interest payment date after the prepayment has been received, Steps 7, 8 and 9 of this prepayment formula will not apply.
- Step 8:** Compute the amount of interest the City reasonably expects to derive from reinvestment of the Bond Redemption Amount plus the Redemption Premium from the first Bond interest payment date after which the prepayment has been received until the redemption date for the Outstanding Bonds.
- Step 9:** Subtract the amount computed pursuant to Step 8 from the amount computed pursuant to Step 7 (the *“Defeasance Requirement”*).
- Step 10.** The administrative fees and expenses associated with the prepayment will be determined by the Administrator and include the costs of computing the prepayment, redeeming Bonds and recording any notices to evidence the prepayment and the redemption (the *“Administrative Fees and Expenses”*).
- Step 11.** If and to the extent so provided in the Indenture, a reserve fund credit shall be calculated as a reduction in the applicable reserve fund for the Outstanding Bonds to be redeemed pursuant to the prepayment (the *“Reserve Fund Credit”*).
- Step 12.** The Special Tax prepayment is equal to the sum of the amounts computed pursuant to Steps 3, 5, 6, 9, and 10, less the amount computed pursuant to Step 11 (the *“Prepayment Amount”*).
- Step 13.** From the Prepayment Amount, the amounts computed pursuant to Steps 3, 6, and 9 shall be deposited into the appropriate fund as established under the Indenture and be used to retire Outstanding Bonds or make debt service payments. The amount computed pursuant to Step 5 shall be deposited into the Improvement Fund. The amount computed pursuant to Step 10 shall be retained in the account or fund that is established to pay Administrative Expenses.

ITEM 9.5.**Exhibit A1 to the Resolution**

Once a full prepayment of a Parcel's Special Tax obligation has been received, a Notice of Cancellation of Special Tax Lien shall be recorded against the Parcel to reflect the discharge of the Parcel's obligation to pay the Special Tax. However, a Notice of Cancellation of Special Tax Lien shall not be recorded until all Special Taxes levied on the Parcel in the current or prior Fiscal Years have been collected.

2. *Partial Prepayment*

A partial prepayment may be made in an amount equal to any percentage of full prepayment desired by the party making a partial prepayment, except that the full amount of Administrative Fees and Expenses determined in Step 10 shall be included in the partial prepayment. The Maximum Special Tax that can be levied on a Parcel after a partial prepayment is made shall be equal to the portion of the Maximum Special Tax that was not prepaid. Once a partial prepayment has been received, an Amended Notice of Special Tax Lien shall be recorded against the Parcel to reflect the reduced Special Tax lien for the Parcel, and the Administrator shall update Attachment 2 to show the revised Expected Maximum Special Tax Revenues. However, an Amended Notice of Special Tax Lien shall not be recorded until all Special Taxes levied on the Parcel in the current or prior Fiscal Years have been collected.

3. *Maintaining Required Coverage*

Notwithstanding the foregoing, if at any point in time the Administrator determines that the Maximum Special Tax revenue that could be collected from Taxable Property that remains subject to the Special Tax after the proposed prepayment would be less than the Required Coverage on Bonds that will remain outstanding after defeasance or redemption of Bonds from proceeds of the estimated prepayment, the amount of the prepayment shall be increased until the amount of Bonds defeased or redeemed is sufficient to reduce remaining annual debt service to a point at which Required Coverage is maintained.

I. INTERPRETATION OF RMA

Interpretations may be made by Resolution of the City Council to interpret, clarify, and/or revise this RMA to correct any inconsistency, vagueness, or ambiguity as it relates to the Special Tax, method of apportionment, classification of properties, or any definition applicable to Improvement Area No. 2 of the CFD, as long as such correction does not materially affect the levy and collection of Special Taxes. The City, upon the request of an owner of land within Improvement Area No. 2 which is not Developed Property, may also amend this RMA in any manner acceptable to the City, by resolution or ordinance following a public hearing, upon the affirmative vote of such owner to such amendment and without the vote of owners of any other land within Improvement Area No. 2, provided such amendment only affects such owner's land. Under no circumstances may such revisions to the RMA decrease the Expected Maximum Special Tax Revenues to a level that will reduce debt service coverage below the Required Coverage.

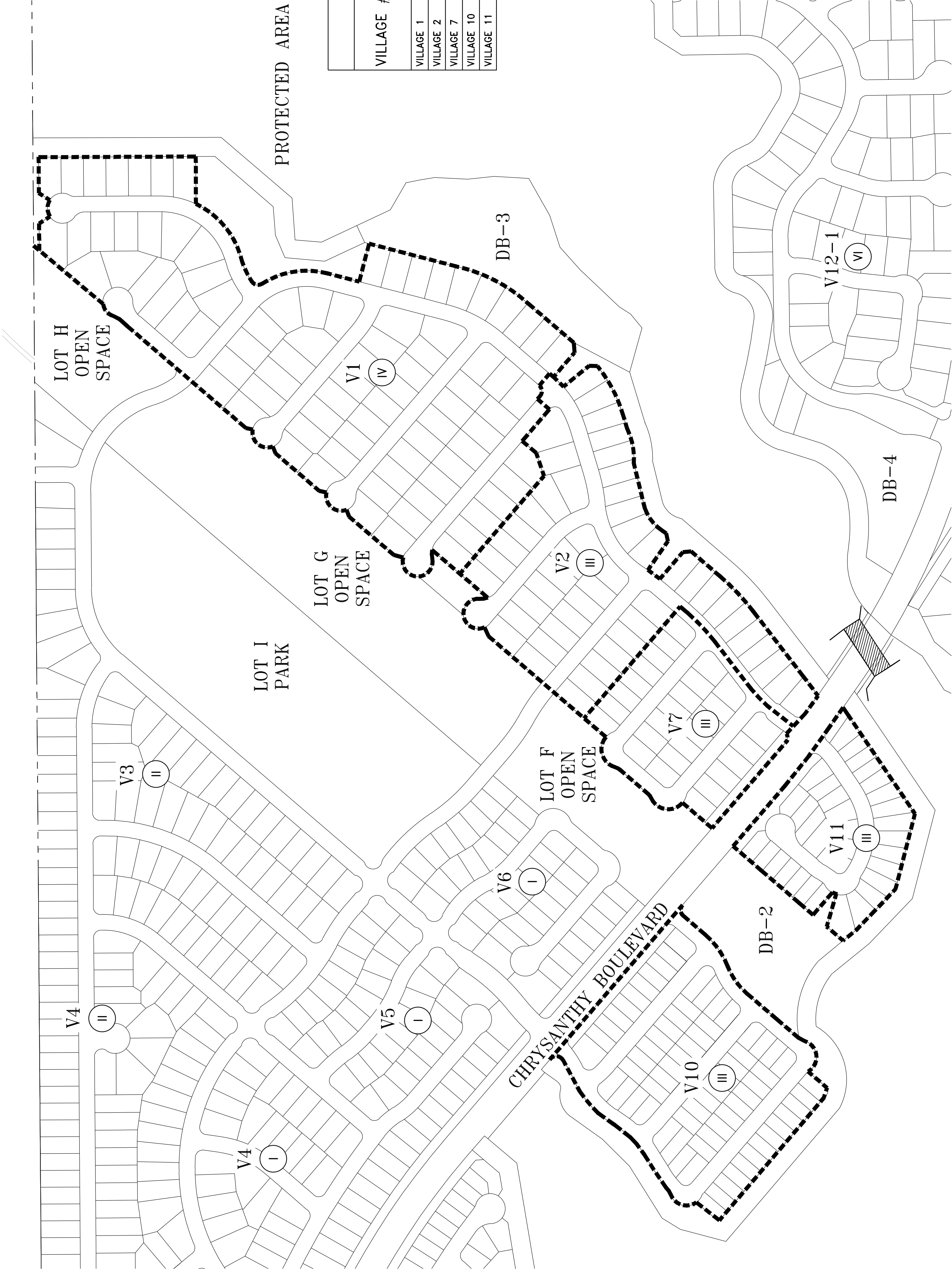
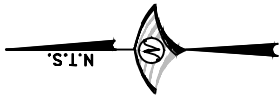
ATTACHMENT 1

**Improvement Area No. 2 of the
City of Rancho Cordova
The Ranch
Community Facilities District No. 2021-1**

**The Ranch
Expected Lot Layout in Improvement Area No. 2**

IMPROVEMENT AREA #2 THE RANCH - LOT LAYOUT

K. HOVNANIAN HOMES
RANCHO CORDOVA, CALIFORNIA
AUGUST 2023



VILLAGE ACREAGE			
VILLAGE #	GROSS AREA (ACRES)	NET AREA SFR LOTS ONLY (ACRES)	UNITS
VILLAGE 1	20.39	13.84	86
VILLAGE 2	10.31	6.63	49
VILLAGE 7	4.35	2.89	28
VILLAGE 10	9.46	4.81	69
VILLAGE 11	4.98	2.62	33



ATTACHMENT 2

**Improvement Area No. 2 of the
City of Rancho Cordova
The Ranch
Community Facilities District No. 2021-1**

**Expected Land Uses and Expected Maximum Special Tax Revenues
in Improvement Area No. 2**

Village	Expected Land Uses	Base Special Tax (FY 2023-24) *	Expected Maximum Special Tax Revenues (FY 2023-24) *
Village 1	86 Residential Units	\$3,224 per Residential Unit	\$277,264
Village 2	49 Residential Units	\$2,519 per Residential Unit	\$123,431
Village 7	28 Residential Units	\$2,298 per Residential Unit	\$64,344
Villages 10 & 11	102 Residential Units	\$1,845 per Residential Unit	\$188,190
Expected Maximum Special Tax Revenues (FY 2023-24 \$)			\$653,229

* On July 1, 2024, and each July 1 thereafter, all dollar amounts shown above shall be increased by 2% of the amount in effect in the prior Fiscal Year.

**IMPROVEMENT AREA NO. 3 OF THE
CITY OF RANCHO CORDOVA
THE RANCH
COMMUNITY FACILITIES DISTRICT NO. 2021-1**

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax applicable to each Assessor's Parcel in Improvement Area No. 3 of the City of Rancho Cordova The Ranch Community Facilities District No. 2021-1 shall be levied and collected according to the tax liability determined by the City Council through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in Improvement Area No. 3, unless exempted by law or by the provisions of Section G below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to Improvement Area No. 3 unless a separate Rate and Method of Apportionment is adopted for the annexation area.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

“Acre” or “Acreage” means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map or other parcel map recorded at the County Recorder's Office.

“Act” means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, (commencing with Section 53311), Part 1, Division 2 of Title 5 of the Government Code of the State of California.

“Administrative Expenses” means any or all of the following: the fees and expenses of any fiscal agent or trustee (including any fees or expenses of its counsel) employed in connection with any Bonds, and the expenses of the City in carrying out its duties with respect to Improvement Area No. 3, the CFD and the Bonds, including, but not limited to, the levy and collection of Special Taxes, the fees and expenses of its counsel, charges levied by the County in connection with the levy and collection of Special Taxes, costs related to property owner inquiries regarding the Special Tax, costs associated with appeals or requests for interpretation associated with the Special Tax and this RMA, amounts needed to pay rebate to the federal government with respect to Bonds, costs associated with complying with continuing disclosure requirements for the City and any major property owners or other obligated parties, costs associated with foreclosure and collection of delinquent Special Taxes, and all other costs and expenses of the City and County in any way related to the establishment or administration of Improvement Area No. 3 and the CFD.

“Administrator” shall mean the person or firm designated by the City to administer the Special Tax according to this RMA.

“Assessor's Parcel” or “Parcel” means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Parcel number.

ITEM 9.5.

Exhibit A2 to the Resolution

“Assessor’s Parcel Map” means an official map of the County Assessor designating Parcels by Assessor’s Parcel Number.

“Authorized Facilities” means the public facilities authorized to be financed, in whole or in part, by the CFD.

“Base Special Tax” means, for any Land Use Category, the applicable Special Tax initially identified in Table 1 in Section C, as may be adjusted pursuant to Sections D or H herein.

“Bonds” means bonds or other debt (as defined in the Act), whether in one or more series, secured by the Special Tax and issued or assumed by or for Improvement Area No. 3 to fund Authorized Facilities.

“Building Permit” means a permit that allows for vertical construction of a building or buildings, which shall not include a separate permit issued for construction of the foundation thereof.

“Capitalized Interest” means funds in any capitalized interest account available to pay debt service on Bonds.

“CFD” means the City of Rancho Cordova The Ranch Community Facilities District No. 2021-1.

“CFD Formation” means the date on which the Resolution of Formation to form the CFD and Improvement Area No. 3 was adopted by the City Council.

“City” means the City of Rancho Cordova.

“City Council” means the City Council of the City of Rancho Cordova.

“County” means the County of Sacramento.

“Developed Property” means, in any Fiscal Year, all Parcels of Taxable Property that are not Taxable Owners Association Property, Taxable Public Property, or Taxable Welfare Exemption Property for which a Building Permit for new construction was issued prior to June 1 of the preceding Fiscal Year.

“Development Class” means, individually, Developed Property, Final Map Property, Undeveloped Property, Taxable Owners Association Property, Taxable Public Property, and Taxable Welfare Exemption Property.

“Expected Land Uses” means the number of Residential Units and the Acreage of Other Property expected within Improvement Area No. 3 at CFD Formation, as identified in Attachments 1 and 2 of this RMA. Pursuant to Section D of this RMA, the Administrator shall update Attachment 2 each time there is a Land Use Change. Such update(s) shall be maintained internally by the Administrator and shall not require recordation of an amended RMA.

“Expected Maximum Special Tax Revenues” means the aggregate Special Tax that can be levied based on application of the Base Special Tax to the Expected Land Uses. The Expected Maximum Special Tax Revenues at CFD Formation are shown in Attachment 2 and may be revised

pursuant to Sections D or H herein. Such update(s) will be maintained internally by the Administrator and will not require recordation of an amended RMA.

“Final Map” means a final map, or portion thereof, approved by the City or County pursuant to the Subdivision Map Act (California Government Code Section 66410 *et seq*) that creates SFD Lots. The term “Final Map” shall not include any large-lot subdivision map, Assessor’s Parcel Map, or subdivision map or portion thereof, that does not create SFD Lots, including Assessor’s Parcels that are designated as remainder parcels.

“Final Map Property” means, in any Fiscal Year, all SFD Lots created within Final Maps that had recorded prior to June 30 of the preceding Fiscal Year and which have not yet become Developed Property.

“First Bond Sale” means issuance of the first series of Bonds secured, in whole or in part, by Special Taxes levied and collected from Parcels in Improvement Area No. 3.

“Fiscal Year” means the period starting July 1 and ending on the following June 30.

“Improvement Area No. 3” means Improvement Area No. 3 of the CFD.

“Improvement Fund” means the account (regardless of its name) identified in the Indenture to hold funds that are available for expenditure to acquire or construct Authorized Facilities.

“Indenture” means the bond indenture, fiscal agent agreement, trust agreement, resolution or other instrument pursuant to which Bonds are issued, as modified, amended, and/or supplemented from time to time, and any instrument replacing or supplementing the same.

“Land Use Category” means the categories of land use identified in Table 1 in Section C below.

“Land Use Change” means a proposed or approved change to the Expected Land Uses after CFD Formation.

“Maximum Special Tax” means the greatest amount of Special Tax that can be levied on a Parcel in any Fiscal Year, as determined in accordance with Sections C and D below.

“Other Property” means any Parcel of Developed Property in Improvement Area No. 3 that does not fit within the definition of Single Family Property.

“Owners Association” means a homeowners association or property owners association that provides services to, and collects assessments, fees, dues, or charges from, property within Improvement Area No. 3.

“Owners Association Property” means any property within the boundaries of Improvement Area No. 3 that is owned in fee or by easement by an Owners Association, not including any such property that is located directly under a residential structure.

“Proportionately” means, for each Development Class, that the ratio of the actual Special Tax levied in any Fiscal Year to the Maximum Special Tax authorized to be levied in that Fiscal Year is equal for all parcels assigned to the Development Class.

“Public Property” means any property within the boundaries of Improvement Area No. 3 that is owned by the City, federal government, State of California or other public agency.

“Required Coverage” means the amount by which the Expected Maximum Special Tax Revenues must exceed the Bond debt service and priority Administrative Expenses (if any), as set forth in the Indenture, Certificate of Special Tax Consultant, or other formation or bond document that identifies the minimum required debt service coverage.

“Residential Unit” means an SFD Unit or an individual residential unit within a duplex, halfplex, triplex, fourplex, townhome, live/work or condominium structure, or apartment building. A second unit (granny flat) that shares a Parcel with an SFD Unit will not be considered a Residential Unit for purposes of levying the Special Tax.

“RMA” means this Rate and Method of Apportionment of Special Tax.

“SFD Lot” means an individual residential lot, identified and numbered on a recorded Final Map, on which a Building Permit has been or is permitted to be issued for construction of an SFD Unit without further subdivision of the lot and for which no further subdivision of the lot is anticipated pursuant to an approved Tentative Map.

“SFD Unit” means a residential unit that does not share a common wall with another residential unit.

“Single Family Property” means, in any Fiscal Year, all Parcels of Taxable Property for which a Building Permit was or is expected to be issued for: (i) construction of an SFD Unit, or (ii) construction of a residential structure consisting of two or more Residential Units that share common walls, have separate Assessor’s Parcel numbers assigned to them (except for a duplex unit, which may share an Assessor’s Parcel with another duplex unit), and may be purchased by individual homebuyers (which shall still be the case even if the Residential Units are purchased and subsequently offered for rent by the owners of the Residential Units), including such residential structures that meet the statutory definition of a condominium contained in Civil Code Section 4125.

“Special Tax” means a special tax levied in any Fiscal Year to pay the Special Tax Requirement.

“Special Tax Requirement” means the amount necessary in any Fiscal Year to: (i) pay principal and interest on Bonds that are due in the calendar year that begins in such Fiscal Year; (ii) pay periodic costs on the Bonds, including but not limited to, credit enhancement, liquidity support and rebate payments on the Bonds; (iii) replenish reserve funds created for the Bonds under the Indenture to the extent such replenishment has not been included in the computation of the Special Tax Requirement in a previous Fiscal Year; (iv) cure any delinquencies in the payment of principal or interest on Bonds which have occurred in the prior Fiscal Year or, based on prior delinquencies, are expected to occur in the current Fiscal Year; (v) pay Administrative Expenses; and (vi) pay directly for Authorized Facilities, so long as such levy under this clause (vi) does not increase the

Special Tax levied on Final Map Property or Undeveloped Property. The amounts referred to in clauses (i) and (ii) of the definition of Special Tax Requirement may be reduced in any Fiscal Year by: (a) interest earnings on or surplus balances in funds and accounts for the Bonds to the extent that such earnings or balances are available to apply against such costs pursuant to the Indenture; (b) in the sole and absolute discretion of the City, proceeds received by the CFD from the collection of penalties associated with delinquent Special Taxes; and (c) any other revenues available to pay such costs, each as determined in the sole discretion of the City.

“Taxable Owners Association Property” means, in any Fiscal Year after the First Bond Sale, any Parcel of Owners Association Property that satisfies all three of the following conditions: (i) the Parcel had not been Owners Association Property on the date of the First Bond Sale, (ii) based on reference to Attachments 1 and 2 (as may be updated pursuant to Section D below), the Parcel was not anticipated to be Owners Association Property as determined by the Administrator, and (iii) if the Parcel were to be exempt from the Special Tax because it is Owners Association Property, the Expected Maximum Special Tax Revenues would be reduced to a point at which Required Coverage could not be maintained.

“Taxable Property” means all of the Parcels within the boundaries of Improvement Area No. 3 that are not exempt from the Special Tax pursuant to law or Section G below.

“Taxable Public Property” means in any Fiscal Year after the First Bond Sale, any Parcel of Public Property that satisfies all three of the following conditions: (i) the Parcel had not been Public Property on the date of the First Bond Sale, (ii) based on reference to Attachments 1 and 2 (as may be updated pursuant to Section D below), the Parcel was not anticipated to be Public Property as determined by the Administrator, and (iii) if the Parcel were to be exempt from the Special Tax because it is Public Property, the Expected Maximum Special Tax Revenues would be reduced to a point at which Required Coverage could not be maintained.

“Taxable Welfare Exemption Property” means in any Fiscal Year after the First Bond Sale, any Parcel of Welfare Exemption Property that satisfies all three of the following conditions: (i) the Parcel had not been Welfare Exemption Property on the date of issuance of the First Bond Sale; (ii) based on reference to Attachments 1 and 2 (as may be updated pursuant to Section D herein), the Parcel was not anticipated to be Welfare Exemption Property based on the Expected Land Uses, as determined by the Administrator; and (iii) if the Parcel were to be exempt from the Special Tax because it has become Welfare Exemption Property, the Expected Maximum Special Tax Revenues would be reduced to a point at which Required Coverage could not be maintained.

“Tentative Map” means a tentative map or substantial conformance exhibit for property in Improvement Area No. 3, including any adjustments or amendments thereto.

“Undeveloped Property” means, in any Fiscal Year, all Parcels of Taxable Property that are not Final Map Property or Developed Property, as defined herein.

“Village” means a specific geographic area within Improvement Area No. 3 that (i) is identified by an assigned number on Attachment 1, (ii) is expected to have single family lots that are all of a similar size, and (iii) is assigned Expected Maximum Special Tax Revenues in Attachment 2 based on the Expected Land Uses for that Village.

“Welfare Exemption Property” means, in any Fiscal Year, any Parcels in the CFD that have received a welfare exemption under subdivision (g) of Section 214 of the Revenue and Taxation Code and for which such welfare exemption is still in place.

B. DATA FOR ADMINISTRATION OF THE SPECIAL TAX

Each Fiscal Year, the Administrator shall: (i) assign each Parcel of Taxable Property to the appropriate Development Class, (ii) for Developed Property, categorize each Parcel as Single Family Property or Other Property, (iii) for Single Family Property, determine within which Village each Parcel of Developed Property is located and the number of Residential Units on the Parcel; (iv) for Other Property, determine the Acreage of each Parcel; and (v) determine the Special Tax Requirement for the Fiscal Year. In addition, the Administrator shall, on an ongoing basis, monitor the Tentative Map, Final Maps, and Building Permits to determine if there are any proposed Land Use Changes that would change the Expected Maximum Special Tax Revenues. If the Expected Maximum Special Tax Revenues will be revised pursuant to a proposed Land Use Change, the Administrator shall apply the steps set forth in Section D below.

In any Fiscal Year, if it is determined that: (i) a parcel map for property in Improvement Area No. 3 was recorded after January 1 of the prior Fiscal Year (or any other date after which the Assessor will not incorporate the newly-created Parcels into the then current tax roll), (ii) because of the date the parcel map was recorded, the Assessor does not yet recognize the new Parcels created by the parcel map, and (iii) one or more of the newly-created Parcels is in a different Development Class and/or Land Use Category than other Parcels created by the subdivision, the Administrator shall calculate the Special Taxes for the property affected by recordation of the parcel map by determining the Special Taxes that apply separately to the property within each Development Class and/or Land Use Category, then applying the sum of the individual Special Taxes to the Parcel that was subdivided by recordation of the parcel map.

C. MAXIMUM SPECIAL TAX

1. Developed Property and Final Map Property

The Maximum Special Tax for a Parcel of Developed Property or Final Map Property is the greater of (i) the Base Special Tax set forth in Table 1 below, or, (ii) the Maximum Special Tax determined pursuant to Section D.

Table 1
Base Special Tax
Developed Property and Final Map Property

Land Use	Base Special Tax Fiscal Year 2023-24 *
<u>Single Family Property</u> Villages 12-1 & 13 Village 15-1 Villages 19 & 21-1 Village 20	\$3,856 per Residential Unit or SFD Lot \$3,022 per Residential Unit or SFD Lot \$2,930 per Residential Unit or SFD Lot \$2,261 per Residential Unit or SFD Lot
Other Property	\$29,224 per Acre

* On July 1, 2024, and on each July 1 thereafter, all figures shown in Table 1 above shall be increased by an amount equal to 2.0% of the amount in effect for the prior Fiscal Year.

2. *Undeveloped Property, Taxable Owners Association Property, Taxable Public Property, and Taxable Welfare Exemption Property*

The Maximum Special Tax for Undeveloped Property, Taxable Owners Association Property, Taxable Public Property, and Taxable Welfare Exemption Property is \$29,224 per Acre for Fiscal Year 2023-24, which amount shall increase on July 1, 2024 and each July 1 thereafter by an amount equal to 2.0% of the amount in effect for the prior Fiscal Year.

D. CHANGES TO THE MAXIMUM SPECIAL TAX

1. *Land Use Changes*

The Expected Maximum Special Tax Revenues shown in Attachment 2 were originally calculated based on the Expected Land Uses at CFD Formation. Attachment 2 is subject to modification upon the occurrence of Land Use Changes, as described below. The Administrator shall review all Land Use Changes and compare the revised land uses to the Expected Land Uses to evaluate the impact on the Expected Maximum Special Tax Revenues.

Prior to the First Bond Sale, if a Land Use Change is proposed or identified that will result in a change in the Expected Maximum Special Tax Revenues, no action will be needed pursuant to this Section D. Upon approval of the Land Use Change, the Administrator shall update Attachment 2 to show the revised Expected Maximum Special Tax Revenues.

After the First Bond Sale, if a Land Use Change is proposed or identified, Steps 1 through 3 must be applied:

Step 1: By reference to Attachment 2 (which shall be updated by the Administrator each time a Land Use Change has been processed according to this Section D or a prepayment has been made), the Administrator shall identify the Expected Maximum Special Tax Revenues prior to the Land Use Change.

- Step 2:** The Administrator shall calculate the Expected Maximum Special Tax Revenues that could be collected from Taxable Property in Improvement Area No. 3 after the Land Use Change based on application of the Base Special Taxes from Table 1.
- Step 3:** If the revenues calculated in Step 2 are (i) higher than those determined in Step 1 or (ii) less than those calculated in Step 1, but the reduction in Expected Maximum Special Tax Revenues does not reduce debt service coverage on outstanding Bonds below Required Coverage, no further action is needed, and the Administrator shall update Attachment 2 to show the revised Expected Maximum Special Tax Revenues.

If the revenues calculated in Step 2 are less than those calculated in Step 1, and the Administrator determines that the reduction in Expected Maximum Special Tax Revenues would reduce debt service coverage on outstanding Bonds below the Required Coverage, one of the following shall occur:

3.a. The landowner requesting the Land Use Change (the “Requesting Landowner”) may make a prepayment in an amount that will ensure that the reduced Expected Maximum Special Tax Revenues are sufficient to provide Required Coverage, as determined pursuant to Section H below. If the Requesting Landowner notifies the Administrator that he/she would like to remedy the reduction by making a prepayment, such prepayment must be made by the earlier of (i) 30 days from the date of delivery of the prepayment estimate or (ii) the date of issuance of any Building Permits for any Parcel owned by the Requesting Landowner that was Final Map Property or Undeveloped Property at the time the Administrator prepared the prepayment estimate, **or**

3.b. If a prepayment is not received by the due date specified above, the Base Special Tax used to determine the Maximum Special Tax for each Parcel of Taxable Property in the area affected by the Land Use Change shall be increased proportionately until the Expected Maximum Special Tax Revenues are sufficient to maintain Required Coverage.

Pursuant to this Section D.3, the Administrator may from time to time update Attachment 2 to reflect revised Expected Maximum Special Tax Revenues. Such update shall be maintained internally by the Administrator and shall not require recordation of an amended RMA.

If multiple Land Use Changes are proposed simultaneously by a single landowner (which may include approval of multiple Final Maps at one time), and the landowner requests that the impact of two or more of the Land Use Changes be considered together, the Administrator shall consider the combined effect of the Land Use Changes to determine if there is a reduction in Expected Maximum Special Tax Revenues. If there is a reduction that would reduce debt service coverage below the Required Coverage, and no prepayment has been received, then the Base Special Tax used to determine the Maximum Special Tax for each Parcel of Taxable Property in the areas affected by the Land Use Changes shall be increased proportionately until the aggregate amount that can be levied within such areas is equal to the amount that could have been levied prior to the

proposed Land Use Changes. If Land Use Changes are proposed simultaneously by multiple landowners, or if an individual landowner proposing multiple Land Use Changes does not request that such Land Use Changes be considered together, the Administrator shall consider the proposed Land Use Changes individually.

Notwithstanding the foregoing, once a certificate of occupancy has been issued for a Residential Unit on a Parcel, the Maximum Special Tax for the Parcel cannot be increased because of subsequent Land Use Changes that may occur within the area in which the Parcel is located.

The duties imposed on the Administrator pursuant to this Section D to review Land Use Changes, and to review Final Maps and make certain calculations, are intended only to facilitate the administration of the Special Tax and to better assure the sufficiency of tax capacity to pay debt service on Bonds. Such duties are not intended to give any developer, subdivider, or owner of property the right to receive notice of the potential impact of Land Use Changes on the Special Tax applicable to a Parcel; and each developer, subdivider, or owner of property whose property is the subject of a Land Use Change shall be responsible for understanding the impact thereof on the Special Tax applicable to such property.

2. Partial Prepayments

If a Parcel makes a partial prepayment pursuant to Section H below, the Administrator shall recalculate the Maximum Special Tax for the Parcel pursuant to Section H.2. In addition, the Administrator shall update Attachment 2 to reflect the prepayment and the revised Expected Maximum Special Tax Revenues for Improvement Area No. 3. After the prepayment has been received, the application of Sections D and H of this RMA shall be based on the adjusted Expected Maximum Special Tax Revenues after the prepayment.

3. Conversion of a Parcel of Public Property to Private Use

If, in any Fiscal Year, a Parcel of Public Property is converted to private use, such Parcel shall be subject to the levy of the Special Tax. The Maximum Special Tax for each such Parcel shall be determined based on the applicable Base Special Tax for the Parcel, as determined by the Administrator. In addition, the Administrator shall update Attachment 2 to reflect the conversion and the revised Expected Maximum Special Tax Revenues for Improvement Area No. 3.

4. Transfer of Expected Maximum Special Tax Revenues from One Village to Another

The Expected Maximum Special Tax Revenues were determined for each Village based on the Expected Land Uses within that Village. If the expected number of Residential Units is transferred from one Village to another, the City may, in its sole discretion, allow for a corresponding transfer of Expected Maximum Special Tax Revenues between the Villages. Such a transfer shall only be allowed if (i) all adjustments are agreed to in writing by the affected property owners and the City, and (ii) there is no reduction in the total Expected Maximum Special Tax Revenues as a result of the transfer. In addition, the Administrator shall update Attachment 2 to reflect the transfer and the revised Expected Maximum Special Tax Revenues for Improvement Area No. 3.

E. METHOD OF LEVY OF THE SPECIAL TAX

Each Fiscal Year, the Administrator shall determine the Special Tax Requirement to be collected in that Fiscal Year. A Special Tax shall then be levied according to the following steps:

- Step 1:** The Special Tax shall be levied Proportionately on each Parcel of Developed Property up to 100% of the Maximum Special Tax for each Parcel of Developed Property until the amount levied is equal to the Special Tax Requirement prior to applying any Capitalized Interest that is available in the CFD accounts.
- Step 2:** If additional revenue is needed after Step 1 in order to meet the Special Tax Requirement after Capitalized Interest has been applied to reduce the Special Tax Requirement, the Special Tax shall be levied Proportionately on each Parcel of Final Map Property up to 100% of the Maximum Special Tax for each Parcel of Final Map Property until the amount levied is equal to the Special Tax Requirement.
- Step 3:** If additional revenue is needed after Step 2, the Special Tax shall be levied Proportionately on each Parcel of Undeveloped Property up to 100% of the Maximum Special Tax for each Parcel of Undeveloped Property until the amount levied is equal to the Special Tax Requirement.
- Step 4:** If additional revenue is needed after Step 3, the Special Tax shall be levied Proportionately on each Parcel of Taxable Welfare Exemption Property, up to 100% of the Maximum Special Tax for each Parcel of Taxable Welfare Exemption Property for such Fiscal Year until the amount levied is equal to the Special Tax Requirement.
- Step 5:** If additional revenue is needed after Step 4, the Special Tax shall be levied Proportionately on each Parcel of Taxable Owners Association Property, up to 100% of the Maximum Special Tax for each Parcel of Taxable Owners Association Property until the amount levied is equal to the Special Tax Requirement.
- Step 6:** If additional revenue is needed after Step 5, the Special Tax shall be levied Proportionately on each Parcel of Taxable Public Property, up to 100% of the Maximum Special Tax for each Parcel of Taxable Public Property until the amount levied is equal to the Special Tax Requirement.

F. MANNER OF COLLECTION OF SPECIAL TAX

The Special Tax shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that prepayments are permitted as set forth in Section H below and provided further that the City may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner, and may collect delinquent Special Taxes through foreclosure or other available methods.

The Special Tax shall be levied and collected until principal and interest on Bonds have been repaid. However, in no event shall Special Taxes be levied after Fiscal Year 2064-65. Under no circumstances may the Special Tax on a Parcel of Developed Property in residential use be increased in any Fiscal Year as a consequence of delinquency or default in payment of the Special Tax levied on another Parcel or Parcels by more than ten percent (10%) above the amount that would have been levied in that Fiscal Year had there never been any such delinquencies or defaults.

G. EXEMPTIONS

Notwithstanding any other provision of this RMA, no Special Tax shall be levied in any Fiscal Year on the following:

- (1) Public Property, except Taxable Public Property.
- (2) Owners Association Property, except Taxable Owners Association Property.
- (3) Welfare Exemption Property, except Taxable Welfare Exemption Property.
- (4) Parcels that are owned by a public utility for an unmanned facility.
- (5) Parcels that are subject to an easement that precludes any other use on the Parcel.
- (6) Parcels that have fully prepaid the Special Tax obligation assigned to the Parcel pursuant to the formula set forth in Section H below.

H. PREPAYMENTS

The following definitions apply to this Section H:

“Outstanding Bonds” means all Previously Issued Bonds which remain outstanding, with the following exception: if a Special Tax has been levied against, or already paid by, an Assessor’s Parcel making a prepayment, and a portion of the Special Tax will be used to pay a portion of the next principal payment on the Bonds that remain outstanding (as determined by the Administrator), that next principal payment shall be subtracted from the total Bond principal that remains outstanding, and the difference shall be used as the amount of Outstanding Bonds for purposes of this prepayment formula.

“Previously Issued Bonds” means all Bonds that have been issued prior to the date of prepayment.

“Public Facilities Requirement” means either \$11.1 million in 2023 dollars, which shall increase on January 1, 2024, and on each January 1 thereafter by 2% of the amount in effect in the prior year or such other number as shall be determined by the City as sufficient to fund improvements that are authorized to be funded by Improvement Area No. 3. The Public Facilities Requirement shown above may be adjusted each time property annexes

into Improvement Area No. 3 or there is an adjustment to the Expected Maximum Special Tax Revenues due to a Land Use Change.

“Remaining Facilities Costs” means the Public Facilities Requirement minus public facility costs funded by Previously Issued Bonds, developer equity and any other source of funding.

1. Full Prepayment

The Special Tax obligation applicable to a Parcel in Improvement Area No. 3 may be prepaid and the obligation of the Parcel to pay the Special Tax permanently satisfied as described herein, provided that a prepayment may be made only if there are no delinquent Special Taxes with respect to such Parcel at the time of prepayment. An owner of a Parcel intending to prepay the Special Tax obligation shall provide the City with written notice of intent to prepay. Within 30 days of receipt of such written notice, the City or its designee shall notify such owner of the prepayment amount for such Parcel. Prepayment must be made not less than 75 days prior to any redemption date for Bonds to be redeemed with the proceeds of such prepaid Special Taxes. The Prepayment Amount shall be calculated as follows: (capitalized terms as defined below):

	Bond Redemption Amount
plus	Remaining Facilities Amount
plus	Redemption Premium
plus	Defeasance Requirement
plus	Administrative Fees and Expenses
less	<u>Reserve Fund Credit</u>
equals	Prepayment Amount

As of the proposed date of prepayment, the Prepayment Amount shall be determined by application of the following steps:

- Step 1.** Compute the amount that could be collected from the Parcel prepaying the Special Tax in the Fiscal Year in which prepayment would be received by the City by applying the Base Special Tax to the Expected Land Uses for the Parcel. If this Section H is being applied to calculate a prepayment pursuant to Section D above, compute the amount by which the proposed Land Use Change would reduce Expected Maximum Special Tax Revenues below the amount needed for Required Coverage, and use this amount for purposes of this Step 1.
- Step 2.** Divide the Maximum Special Tax computed pursuant to Step 1 for such Parcel by the total Expected Maximum Special Tax Revenues for all property in Improvement Area No. 3, as shown in Attachment 2.
- Step 3.** Multiply the quotient computed pursuant to Step 2 by the Outstanding Bonds to compute the amount of Outstanding Bonds to be retired and prepaid (*the “Bond Redemption Amount”*).
- Step 4.** Compute the current Remaining Facilities Costs (if any).

- Step 5.** Multiply the quotient computed pursuant to Step 2 by the amount determined pursuant to Step 4 to compute the amount of Remaining Facilities Costs to be prepaid (*the “Remaining Facilities Amount”*).
- Step 6.** Multiply the Bond Redemption Amount computed pursuant to Step 3 by the applicable redemption premium, if any, on the Outstanding Bonds to be redeemed (*the “Redemption Premium”*).
- Step 7.** Compute the amount needed to pay interest on the Bond Redemption Amount starting with the first Bond interest payment date after which the prepayment will be received until the earliest redemption date for the Outstanding Bonds. However, if Bonds are callable at the first interest payment date after the prepayment has been received, Steps 7, 8 and 9 of this prepayment formula will not apply.
- Step 8:** Compute the amount of interest the City reasonably expects to derive from reinvestment of the Bond Redemption Amount plus the Redemption Premium from the first Bond interest payment date after which the prepayment has been received until the redemption date for the Outstanding Bonds.
- Step 9:** Subtract the amount computed pursuant to Step 8 from the amount computed pursuant to Step 7 (the *“Defeasance Requirement”*).
- Step 10.** The administrative fees and expenses associated with the prepayment will be determined by the Administrator and include the costs of computing the prepayment, redeeming Bonds and recording any notices to evidence the prepayment and the redemption (the *“Administrative Fees and Expenses”*).
- Step 11.** If and to the extent so provided in the Indenture, a reserve fund credit shall be calculated as a reduction in the applicable reserve fund for the Outstanding Bonds to be redeemed pursuant to the prepayment (the *“Reserve Fund Credit”*).
- Step 12.** The Special Tax prepayment is equal to the sum of the amounts computed pursuant to Steps 3, 5, 6, 9, and 10, less the amount computed pursuant to Step 11 (the *“Prepayment Amount”*).
- Step 13.** From the Prepayment Amount, the amounts computed pursuant to Steps 3, 6, and 9 shall be deposited into the appropriate fund as established under the Indenture and be used to retire Outstanding Bonds or make debt service payments. The amount computed pursuant to Step 5 shall be deposited into the Improvement Fund. The amount computed pursuant to Step 10 shall be retained in the account or fund that is established to pay Administrative Expenses.

Once a full prepayment of a Parcel's Special Tax obligation has been received, a Notice of Cancellation of Special Tax Lien shall be recorded against the Parcel to reflect the discharge of the Parcel's obligation to pay the Special Tax. However, a Notice of Cancellation of Special Tax Lien shall not be recorded until all Special Taxes levied on the Parcel in the current or prior Fiscal Years have been collected.

2. *Partial Prepayment*

A partial prepayment may be made in an amount equal to any percentage of full prepayment desired by the party making a partial prepayment, except that the full amount of Administrative Fees and Expenses determined in Step 10 shall be included in the partial prepayment. The Maximum Special Tax that can be levied on a Parcel after a partial prepayment is made shall be equal to the portion of the Maximum Special Tax that was not prepaid. Once a partial prepayment has been received, an Amended Notice of Special Tax Lien shall be recorded against the Parcel to reflect the reduced Special Tax lien for the Parcel, and the Administrator shall update Attachment 2 to show the revised Expected Maximum Special Tax Revenues. However, an Amended Notice of Special Tax Lien shall not be recorded until all Special Taxes levied on the Parcel in the current or prior Fiscal Years have been collected.

3. *Maintaining Required Coverage*

Notwithstanding the foregoing, if at any point in time the Administrator determines that the Maximum Special Tax revenue that could be collected from Taxable Property that remains subject to the Special Tax after the proposed prepayment would be less than the Required Coverage on Bonds that will remain outstanding after defeasance or redemption of Bonds from proceeds of the estimated prepayment, the amount of the prepayment shall be increased until the amount of Bonds defeased or redeemed is sufficient to reduce remaining annual debt service to a point at which Required Coverage is maintained.

I. INTERPRETATION OF RMA

Interpretations may be made by Resolution of the City Council to interpret, clarify, and/or revise this RMA to correct any inconsistency, vagueness, or ambiguity as it relates to the Special Tax, method of apportionment, classification of properties, or any definition applicable to Improvement Area No. 3 of the CFD, as long as such correction does not materially affect the levy and collection of Special Taxes. The City, upon the request of an owner of land within Improvement Area No. 3 which is not Developed Property, may also amend this RMA in any manner acceptable to the City, by resolution or ordinance following a public hearing, upon the affirmative vote of such owner to such amendment and without the vote of owners of any other land within Improvement Area No. 3, provided such amendment only affects such owner's land. Under no circumstances may such revisions to the RMA decrease the Expected Maximum Special Tax Revenues to a level that will reduce debt service coverage below the Required Coverage.

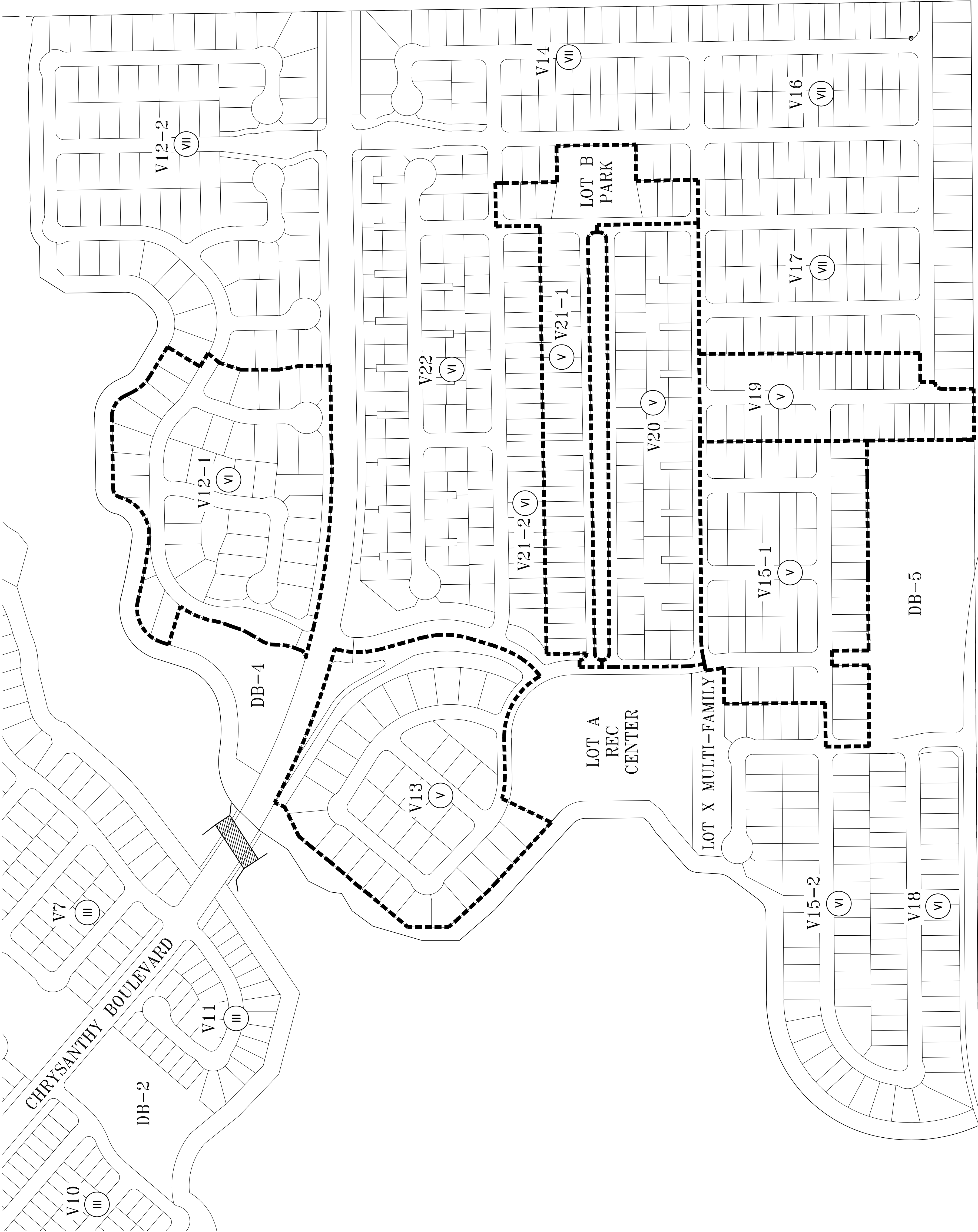
ATTACHMENT 1

**Improvement Area No. 3 of the
City of Rancho Cordova
The Ranch
Community Facilities District No. 2021-1**

**The Ranch
Expected Lot Layout in Improvement Area No. 3**

IMPROVEMENT AREA #3 THE RANCH - LOT LAYOUT

K. HOVNANIAN HOMES
RANCHO CORDOVA, CALIFORNIA
AUGUST 2023



VILLAGE ACREAGE			
VILLAGE #	GROSS AREA (ACRES)	NET AREA SFR LOTS ONLY (ACRES)	UNITS
VILLAGE 12-1	11.22	6.98	40
VILLAGE 13	12.83	6.33	39
VILLAGE 15-1	8.50	6.42	51
VILLAGE 19	4.25	3.18	27
VILLAGE 20	7.82	5.69	55
VILLAGE 21-1	6.35	3.86	33

ATTACHMENT 2

**Improvement Area No. 3 of the
City of Rancho Cordova
The Ranch
Community Facilities District No. 2021-1**

**Expected Land Uses and Expected Maximum Special Tax Revenues
in Improvement Area No. 3**

Village	Expected Land Uses	Base Special Tax (FY 2023-24) *	Expected Maximum Special Tax Revenues (FY 2023-24) *
Villages 12-1 & 13	79 Residential Units	\$3,856 per Residential Unit	\$304,624
Village 15-1	51 Residential Units	\$3,022 per Residential Unit	\$154,122
Villages 19 & 21-1	60 Residential Units	\$2,930 per Residential Unit	\$175,800
Village 20	55 Residential Units	\$2,261 per Residential Unit	\$124,355
Expected Maximum Special Tax Revenues (FY 2023-24 \$)			\$758,901

* On July 1, 2024, and each July 1 thereafter, all dollar amounts shown above shall be increased by 2% of the amount in effect in the prior Fiscal Year.

EXHIBIT B-1CITY OF RANCHO CORDOVA
The Ranch Community Facilities District No. 2021-1Request and Unanimous Approval for Annexation
and Landowner-Voter Ballot
(Improvement Area No. 2)

City Council of the
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Members of the City Council:

Recitals

- A. The undersigned is the authorized representative of K. Hovnanian at Jaeger Ranch, LLC, a California limited liability company (the "**Landowner**"), the owner of the all the parcels listed in Exhibit A, which parcels collectively comprise all the land proposed to be included within Improvement Area No. 2 (described herein) from the Future Annexation Area of "The Ranch Community Facilities District No. 2021-1" ("**CFD No. 2021-1**" or "**CFD**").
- B. The Landowner is the sole owner of the fee simple interest in the real property identified in Exhibit A, attached hereto and by this reference incorporated herein (the "**Property**").
- C. Pursuant to the Mello-Roos Community Facilities Act of 1982 (the "**Act**"), the City Council (the "**City Council**") of the City of Rancho Cordova adopted its Resolution No. 195-2021 (the "**Resolution of Formation**") on December 6, 2021, which, among other things:
 1. established CFD No. 2021-1 and designated Improvement Area No. 1 ("**Improvement Area No. 1**");
 2. designated certain real property as a future annexation area (the "**Future Annexation Area**") to be annexed to CFD No. 2021-1;
 3. authorized CFD No. 2021-1 and every current and future improvement area thereto to finance the costs and expenses of certain public facilities and related payments (together, the "**Facilities**") described in Exhibit B, attached hereto and by this reference incorporated herein; and
 4. approved the form of the rate and method of apportionment for Improvement Area No. 1 (the "**Improvement Area No. 1 RMA**").

- D. The boundaries of the CFD, Improvement Area No. 1 and the Future Annexation Area are shown on a boundary map (the "**Boundary Map**") that was recorded on November 15, 2021 at 8:11 a.m., in the Office of the Sacramento County Recorder in Book 135 of Maps of Assessment and Community Facilities Districts at Page 36 as Instrument Number 202111150034.
- E. Pursuant to the Act, on December 6, 2021, the City Council adopted its Resolution No. 196-2021 (the "**Resolution of Necessity**"), which sets forth the necessity for the City to issue special tax bonds or other forms of debt obligations for CFD No. 2021-1 in the following amounts:
1. for Improvement Area No. 1, a not-to-exceed principal amount of \$20,350,000 ("**Improvement Area No. 1 Indebtedness Limit**"); and
 2. for the portion of CFD No. 2021-1 that is not in Improvement Area No. 1, a not-to-exceed principal amount of \$66,120,000 ("**Non-Improvement Area No. 1 Indebtedness Limit**"), with the actual limit for an improvement area created from annexation of all or part of the Future Annexation Area to be identified and approved in accordance with the Annexation Approval Procedures listed below, and the new improvement area's limit to be subtracted from the Non-Improvement Area No. 1 Indebtedness Limit.
- F. The Resolution of Formation provided that property in the Future Annexation Area may be annexed into CFD No. 2021-1 as its own improvement area (a "**Future Improvement Area**") or to an existing improvement area, and that the designation of any territory annexing to CFD No. 2021-1 as a Future Improvement Area, the maximum amount of bonded indebtedness and other debt for such Future Improvement Area, the rate and method of apportionment of special tax for such Future Improvement Area and the appropriations limit for such Future Improvement Area would be identified and approved in a unanimous approval (a "**Unanimous Approval**") executed by property owners in connection with an annexation to the CFD in accordance with certain procedures (the "**Annexation Approval Procedures**").
- G. The Annexation Approval Procedures include procedures where the annexation of territory in the Future Annexation Area as a Future Improvement Area may be implemented and completed without the need for approval of the City Council of the City, as follows (capitalized terms have the meanings given them in the Resolution of Formation):
1. The rate and method of apportionment of special tax for the Future Improvement Area is prepared by a special tax consultant retained by the City.
 2. The rate and method of apportionment of special tax for the Future Improvement Area complies with the City's local goals and policies concerning the use of the Act.
 3. The rate and method of apportionment of special tax for the Future Improvement Area does not establish a maximum special tax amount for the initial fiscal year in which the special tax may be levied for any category of special tax set forth in the Improvement Area No. 1 RMA that is greater than 120% of the maximum amount

of the same or closest category of special tax for the same fiscal year calculated pursuant to the Improvement Area No. 1 RMA.

4. The rate and method of apportionment of special tax for the Future Improvement Area does not introduce a type of special tax that was not included in the Improvement Area No. 1 RMA (e.g., a special tax that is levied and must be paid in a single fiscal year).
5. The rate and method of apportionment of special tax for the Future Improvement Area includes a mechanism that protects against revenue loss as a result of land use changes.

The Resolution of Formation provides that if the Annexation Approval Procedures for annexation of territory in the Future Annexation Area as a Future Improvement Area listed above have been satisfied, the Unanimous Approval shall be deemed accepted by the City and the City Clerk shall record an amendment to the notice of special tax lien or a new notice of special tax lien for the CFD pursuant to Streets & Highways Code Section 3117.5.

- H. The Property is part of the Future Annexation Area. The Landowner wishes to annex the Property into CFD No. 2021-1 as a Future Improvement Area. The Landowner believes that all of the Annexation Approval Procedures listed above for annexation of territory that is in the Future Annexation Area into CFD No. 2021-1 as a Future Improvement Area will be met, except for item (3) because the special tax rates in the proposed RMA exceed 120% of the rates in the Improvement Area No. 1 RMA. Thus, the City Council must approve of the new RMA as a condition of annexing the Property into CFD No. 2021-1. No public hearing is required.
- I. By this instrument, the Landowner identifies, specifies and approves the annexation of the Property to CFD No. 2021-1 as Improvement Area No. 2 of CFD No. 2021-1 ("**Improvement Area No. 2**") and the other matters included herein, without a public hearing, as authorized by the Act and the Resolution of Formation.
- J. The Landowner hereby represents and warrants that, to the best of its knowledge without inquiry, there are no persons resident on the Property that are registered voters.

Approval and Vote

The undersigned representative of the Landowner, on behalf of the entity it represents, hereby petitions, represents, warrants, and certifies to the City as follows:

1. I am familiar with the CFD, the Future Annexation Area and the land therein listed in Exhibit A hereto and proposed to be Improvement Area No. 2 of the CFD.
2. I am familiar with and have personally inspected the land within Improvement Area No. 2, which is undeveloped land, and I have noted that there are no dwellings thereon that might serve as habitation for registered voters. Based on the foregoing, and to my actual knowledge, at no time during the 90 days preceding the date hereof were there ever any persons registered to vote within the territory of Improvement Area No. 2.

3. The Council is requested to designate Improvement Area No. 2 within the CFD over land shown on the Annexation Map for the captioned Consolidated Boundaries of Cit of Ranch Cordova The Ranch Community Facilities District No. 2021-1, on file with the Clerk, and to establish a special tax applicable to such land as described in Rate, Method of Apportionment, and Manner of Collection of Special Tax for Improvement Area No. 2 ("**Improvement Area No. 2 RMA**"), which is attached to this Unanimous Approval as Exhibit C.

4. The Landowner hereby requests that the City record a consolidated map of CFD No. 2021-1 that shows the territory to be annexed as Improvement Area No. 2 in substantially the form and substance of the map attached hereto as Exhibit D.

5. The undersigned is legally entitled and authorized to cast the ballot for the Landowner in the landowner, mailed-ballot election to be conducted on April 2, 2024 within Improvement Area No. 2021-1 to determine whether to ratify and confirm the Improvement Area No. 2 RMA.

6. The Landowner hereby consents to the applicability of the Improvement Area No. 2 RMA to land within Improvement Area No. 2.

7. The Landowner hereby requests and provides unanimous approval and consent for the issuance of bonded indebtedness in one or more series secured by special taxes in Improvement Area No. 2 up to a maximum limit of \$14,000,000 and the establishment of an appropriations limit applicable to Improvement Area No. 2 of \$14,000,000. After the issuance of the final series of bonds for Improvement Area No. 2, any authorized but unissued bonds in Improvement Area No. 2 may be reallocated to other improvement areas which are annexed into the CFD.

8. The undersigned, on behalf of the above-named Landowner, hereby waives each of the following:

a. any and all minimum time periods relative to the public hearing to be held pursuant to the Act and the publication of the notice of hearing pursuant to the Act.

b. any and all minimum time periods relative to the landowner-voter election to be held pursuant to the Act to ratify and confirm the Council's approval of the Improvement Area No. 2 RMA;

c. the preparation and distribution of an impartial analysis of the ballot measure, as well as arguments in favor and against, under the authority of the Act;

d. the requirement to publish notice of the election under the Act;

e. the requirements regarding the time to mail ballots to the qualified electors under Elections Code Section 4101, and agrees to accept either mailed service or personal service of the ballot;

f. the requirements regarding identification envelopes for the return of mailed ballots contained in the Act;

g. any and all defects in notice or procedure in the process of ordering the Improvement Area No. 2 RMA including but not limited to the public hearing, and conduct

of the election, whether known or unknown (other than the right to have ballots accurately counted); and

h. any irregularity in the proceedings that may be claimed as a result of the application of such waivers.

9. The undersigned expressly acknowledges, represents and states that the election is being expedited by the City, pursuant to this Unanimous Approval, at the particular instance and request of the above-named Landowner and this Unanimous Approval shall constitute a ballot and vote in favor of such change as indicated following the below signature of the Landowner and votes as follows by checking a "yes" vote or a "no" vote to the following ballot measure.

BALLOT MEASURE: Shall the measure pursuant to which (i) City of Rancho Cordova shall incur indebtedness and issue bonds in one or more series up to a maximum of \$14,000,000 on behalf of Improvement Area No. 2 of The Ranch Community Facilities District No. 2021-1 ("CFD"), to acquire and/or construct facilities set forth in the list of authorized facilities for Improvement Area No. 2 attached hereto and pay for the costs of issuing the bonds and related expenses in the list attached hereto; (ii) a special tax shall be levied at rates of \$1,845 to \$3,224/residential unit (with other property taxed at other rates), subject to annual escalation, through Fiscal Year 2064-65 raising \$666,294 in Fiscal Year 2024-25 (assuming full build-out of Improvement Area No. 2), to pay for the principal and interest upon such bonds, to pay the costs of the County in administering Improvement Area No. 2, and to pay for the costs of acquiring and/or constructing said facilities in accordance with the rate and method of apportionment of special taxes for Improvement Area No. 2 attached hereto; and (iii) the annual appropriations limit of the CFD shall initially be \$14,000,000, subject to escalation, be adopted?	<u>YES</u> <u>NO</u>
--	--

By execution in the space provided below, the undersigned Landowner certifies that such owner has initiated, requested and/or reviewed all the CFD provisions and proceedings leading up to this election, including the list of authorized facilities, the bond indebtedness limit for the CFD, and the Improvement Area No. 2 RMA, which includes the tax rates and duration of the special tax to be placed on the Landowner's property.

Further, the undersigned, on behalf of the below-named Landowner, hereby knowingly, voluntarily and intelligently waives any and all defects in any notice, ballot, or procedure related to the conduct of the election, whether known or unknown, including any requirements set forth in The Taxpayer Protection and Government Accountability Act, which is a constitutional initiative that has qualified for the November 2024 Statewide ballot (except the right to vote and to have the ballots fairly counted), and states that the election is being expedited at the particular instance and request of the Landowner.

ITEM 9.5.

ATTACHMENT 4
Exhibit B1 to the Resolution

The foregoing Unanimous Approval is true and correct and this Unanimous Approval is executed and vote has been cast as of April 2, 2024, in _____, California.

K. Hovnanian at Jaeger Ranch, LLC,
a California limited liability company

By: _____

Name: _____

Its: _____

EXHIBIT A

IDENTIFICATION OF THE PROPERTY

Property Owner	APN
K. Hovnanian at Jaeger Ranch, LLC	067-2410-006
K. Hovnanian at Jaeger Ranch, LLC	067-2410-007
K. Hovnanian at Jaeger Ranch, LLC	067-2410-008
K. Hovnanian at Jaeger Ranch, LLC	067-2410-017
K. Hovnanian at Jaeger Ranch, LLC	067-2420-006
K. Hovnanian at Jaeger Ranch, LLC	067-2420-016

EXHIBIT B**DESCRIPTION OF FACILITIES TO BE FINANCED BY THE CFD AND EACH
IMPROVEMENT AREA THEREIN****LIST OF FACILITIES**

The Facilities shown below are to be financed by the City of Rancho Cordova The Ranch Community Facilities District No. 2021-1 (the, “**CFD**”) and each improvement area thereof, including Improvement Area No. 2.

Facilities.

The Facilities which are proposed to be financed with the proceeds of the sales of bonds of the proposed CFD, or the payment of the fees to the appropriate jurisdiction with respect to such facilities proposed to be financed with the proceeds of the sale of bonds of the proposed CFD, are generally described as follows:

Roadway Facilities

Including: Pavement, Curb, Gutter, Sidewalks, Joint Trench Utilities, Signals, Street Lights, Stop Signs, General Signage, Local & Regional Drainage, Landscaping & Irrigation (incl. backflow preventers), Soundwalls, Entry Monumentation, and Striping

R-1 Chrysanthy Boulevard

R-2 Rancho Cordova Parkway

R-3 North Campus Road

R-2 Any and all major streets, residential collectors and minor residential streets within The Ranch.

Sewer Facilities

S-1 Any and all major Sewer facilities necessary to provide sewer service to The Ranch

Water Facilities

W-1 Any and all major Water facilities necessary to provide water service to The Ranch

Drainage Facilities

D-1 Detention Basin(s)

D-2 Any and all major Drainage facilities necessary to provide drainage conveyance, detention or water quality treatment for The Ranch

Impact, Development Agreement and Sunridge Specific Plan Area Fees

ITEM 9.5.**Exhibit B1 to the Resolution**

I-1 Transportation Development Impact Fee

I-2 Supplemental Transportation Fee

I-3 Community Facilities Impact Fee

I-4 Park Renovation Fee

1-5 SD Roadway Fee

Engineering Studies, Permitting, Public Facilities Report, Financing Plan

E-1 Consultant fees, application fees, processing fees, and document production costs associated with the CFD preparation and processing of Public Facilities Reports, Engineering Studies, CFD Reports, Financing Plans, Environmental Permitting, and Environmental Studies, as well as other costs associated with the District Formation and Bond Sales process.

Other

O-1 Any other facilities serving substantially the same purpose as the above described Facilities.

O-2 Any other facilities permitted under the Mello-Roos Community Facilities Act of 1982, including the facilities described in Section 53313.5 of the California Government Code, as amended from time to time, provided that such facilities satisfy at least one of the following criteria: 1) augment, improve or expand existing District facilities that are primarily for the benefit of the District, or 2) repair or rehabilitate existing District facilities.

The foregoing description of the type of Facilities eligible to be financed is general in nature and includes any appurtenant work and incidental expenses related to the Facilities. The final nature and location of the facilities will be determined upon the preparation of final plans and specifications for such facilities.

Incidentals

The bond related expenses authorized include the City, underwriters discount, financial advisor, appraisals, reserve fund balance, capitalized interest, bond counsel, disclosure counsel, special tax consultant, bond and official statement printing and all other incidental expenses.

Administrative fees include those of the City, the Community Facilities District, the Bond Trustee, the Special Tax Consultant and the Fiscal Agent, related to the Community Facilities District and the Bonds.

EXHIBIT C

**RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX
FOR IMPROVEMENT AREA NO. 2**

[attached]

EXHIBIT D

**CONSOLIDATED BOUNDARY MAP OF
CFD NO. 2021-1**

[attached]

EXHIBIT B-2CITY OF RANCHO CORDOVA
The Ranch Community Facilities District No. 2021-1Request and Unanimous Approval for Annexation
and Landowner-Voter Ballot
(Improvement Area No. 3)

City Council of the
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Members of the City Council:

Recitals

- A. The undersigned is the authorized representative of K. Hovnanian at Jaeger Ranch, LLC, a California limited liability company (the "**Landowner**"), the owner of the all the parcels listed in Exhibit A, which parcels collectively comprise all the land proposed to be included within Improvement Area No. 3 (described herein) from the Future Annexation Area of "The Ranch Community Facilities District No. 2021-1" ("**CFD No. 2021-1**" or "**CFD**").
- B. The Landowner is the sole owner of the fee simple interest in the real property identified in Exhibit A, attached hereto and by this reference incorporated herein (the "**Property**").
- C. Pursuant to the Mello-Roos Community Facilities Act of 1982 (the "**Act**"), the City Council (the "**City Council**") of the City of Rancho Cordova adopted its Resolution No. 195-2021 (the "**Resolution of Formation**") on December 6, 2021, which, among other things:
1. established CFD No. 2021-1 and designated Improvement Area No. 1 ("**Improvement Area No. 1**");
 2. designated certain real property as a future annexation area (the "**Future Annexation Area**") to be annexed to CFD No. 2021-1;
 3. authorized CFD No. 2021-1 and every current and future improvement area thereto to finance the costs and expenses of certain public facilities and related payments (together, the "**Facilities**") described in Exhibit B, attached hereto and by this reference incorporated herein; and
 4. approved the form of the rate and method of apportionment for Improvement Area No. 1 (the "**Improvement Area No. 1 RMA**").

ITEM 9.5.

Exhibit B2 to the Resolution

- D. The boundaries of the CFD, Improvement Area No. 1 and the Future Annexation Area are shown on a boundary map (the "**Boundary Map**") that was recorded on November 15, 2021 at 8:11 a.m., in the Office of the Sacramento County Recorder in Book 135 of Maps of Assessment and Community Facilities Districts at Page 36 as Instrument Number 202111150034.
- E. Pursuant to the Act, on December 6, 2021, the City Council adopted its Resolution No. 196-2021 (the "**Resolution of Necessity**"), which sets forth the necessity for the City to issue special tax bonds or other forms of debt obligations for CFD No. 2021-1 in the following amounts:
1. for Improvement Area No. 1, a not-to-exceed principal amount of \$20,350,000 ("**Improvement Area No. 1 Indebtedness Limit**"); and
 2. for the portion of CFD No. 2021-1 that is not in Improvement Area No. 1, a not-to-exceed principal amount of \$66,120,000 ("**Non-Improvement Area No. 1 Indebtedness Limit**"), with the actual limit for an improvement area created from annexation of all or part of the Future Annexation Area to be identified and approved in accordance with the Annexation Approval Procedures listed below, and the new improvement area's limit to be subtracted from the Non-Improvement Area No. 1 Indebtedness Limit.
- F. The Resolution of Formation provided that property in the Future Annexation Area may be annexed into CFD No. 2021-1 as its own improvement area (a "**Future Improvement Area**") or to an existing improvement area, and that the designation of any territory annexing to CFD No. 2021-1 as a Future Improvement Area, the maximum amount of bonded indebtedness and other debt for such Future Improvement Area, the rate and method of apportionment of special tax for such Future Improvement Area and the appropriations limit for such Future Improvement Area would be identified and approved in a unanimous approval (a "**Unanimous Approval**") executed by property owners in connection with an annexation to the CFD in accordance with certain procedures (the "**Annexation Approval Procedures**").
- G. The Annexation Approval Procedures include procedures where the annexation of territory in the Future Annexation Area as a Future Improvement Area may be implemented and completed without the need for approval of the City Council of the City, as follows (capitalized terms have the meanings given them in the Resolution of Formation):
1. The rate and method of apportionment of special tax for the Future Improvement Area is prepared by a special tax consultant retained by the City.
 2. The rate and method of apportionment of special tax for the Future Improvement Area complies with the City's local goals and policies concerning the use of the Act.
 3. The rate and method of apportionment of special tax for the Future Improvement Area does not establish a maximum special tax amount for the initial fiscal year in which the special tax may be levied for any category of special tax set forth in the Improvement Area No. 1 RMA that is greater than 120% of the maximum amount of the same or closest category of special tax for the same fiscal year calculated pursuant to the Improvement Area No. 1 RMA.

4. The rate and method of apportionment of special tax for the Future Improvement Area does not introduce a type of special tax that was not included in the Improvement Area No. 1 RMA (e.g., a special tax that is levied and must be paid in a single fiscal year).
5. The rate and method of apportionment of special tax for the Future Improvement Area includes a mechanism that protects against revenue loss as a result of land use changes.

The Resolution of Formation provides that if the Annexation Approval Procedures for annexation of territory in the Future Annexation Area as a Future Improvement Area listed above have been satisfied, the Unanimous Approval shall be deemed accepted by the City and the City Clerk shall record an amendment to the notice of special tax lien or a new notice of special tax lien for the CFD pursuant to Streets & Highways Code Section 3117.5.

- H. The Property is part of the Future Annexation Area. The Landowner wishes to annex the Property into CFD No. 2021-1 as a Future Improvement Area. The Landowner believes that all of the Annexation Approval Procedures listed above for annexation of territory that is in the Future Annexation Area into CFD No. 2021-1 as a Future Improvement Area will be met, except for item (3) because the special tax rates in the proposed RMA exceed 120% of the rates in the Improvement Area No. 1 RMA. Thus, the City Council must approve of the new RMA as a condition of annexing the Property into CFD No. 2021-1. No public hearing is required.
- I. By this instrument, the Landowner identifies, specifies and approves the annexation of the Property to CFD No. 2021-1 as Improvement Area No. 3 of CFD No. 2021-1 ("**Improvement Area No. 3**") and the other matters included herein, without a public hearing, as authorized by the Act and the Resolution of Formation.
- J. The Landowner hereby represents and warrants that, to the best of its knowledge without inquiry, there are no persons resident on the Property that are registered voters.

Approval and Vote

The undersigned representative of the Landowner, on behalf of the entity it represents, hereby petitions, represents, warrants, and certifies to the City as follows:

1. I am familiar with the CFD, the Future Annexation Area and the land therein listed in Exhibit A hereto and proposed to be Improvement Area No. 3 of the CFD.
2. I am familiar with and have personally inspected the land within Improvement Area No. 3, which is undeveloped land, and I have noted that there are no dwellings thereon that might serve as habitation for registered voters. Based on the foregoing, to my actual knowledge, at no time during the 90 days preceding the date hereof were there ever any persons registered to vote within the territory of Improvement Area No. 3.
3. The Council is requested to designate Improvement Area No. 3 within the CFD over land shown on the Annexation Map for the captioned Consolidated Boundaries of Cit of Ranch Cordova The Ranch Community Facilities District No. 2021-1, on file with the Clerk, and

to establish a special tax applicable to such land as described in Rate, Method of Apportionment, and Manner of Collection of Special Tax for Improvement Area No. 3 ("**Improvement Area No. 3 RMA**"), which is attached to this Unanimous Approval as Exhibit C.

4. The Landowner hereby requests that the City record a consolidated map of CFD No. 2021-1 that shows the territory to be annexed as Improvement Area No. 3 in substantially the form and substance of the map attached hereto as Exhibit D.

5. The undersigned is legally entitled and authorized to cast the ballot for the Landowner in the landowner, mailed-ballot election to be conducted on April 2, 2024 within Improvement Area No. 2021-1 to determine whether to ratify and confirm the Improvement Area No. 3 RMA.

6. The Landowner hereby consents to the applicability of the Improvement Area No. 3 RMA to land within Improvement Area No. 3.

7. The Landowner hereby requests and provides unanimous approval and consent for the issuance of bonded indebtedness in one or more series secured by special taxes in Improvement Area No. 3 up to a maximum limit of \$16,000,000 and the establishment of an appropriations limit applicable to Improvement Area No. 3 of \$16,000,000. After the issuance of the final series of bonds for Improvement Area No. 3, any authorized but unissued bonds in Improvement Area No. 3 may be reallocated to other improvement areas which are annexed into the CFD.

8. The undersigned, on behalf of the above-named Landowner, hereby waives each of the following:

a. any and all minimum time periods relative to the public hearing to be held pursuant to the Act and the publication of the notice of hearing pursuant to the Act.

b. any and all minimum time periods relative to the landowner-voter election to be held pursuant to the Act to ratify and confirm the Council's approval of the Improvement Area No.3 RMA;

c. the preparation and distribution of an impartial analysis of the ballot measure, as well as arguments in favor and against, under the authority of the Act;

d. the requirement to publish notice of the election under the Act;

e. the requirements regarding the time to mail ballots to the qualified electors under Elections Code Section 4101, and agrees to accept either mailed service or personal service of the ballot;

f. the requirements regarding identification envelopes for the return of mailed ballots contained in the Act;

g. any and all defects in notice or procedure in the process of ordering the Improvement Area No. 3 RMA including but not limited to the public hearing, and conduct of the election, whether known or unknown (other than the right to have ballots accurately counted); and

h. any irregularity in the proceedings that may be claimed as a result of the application of such waivers.

9. The undersigned expressly acknowledges, represents and states that the election is being expedited by the City, pursuant to this waiver and consent, at the particular instance and request of the above-named Landowner and this consent and waiver shall constitute a ballot and vote in favor of such change as indicated following the below signature of the Landowner and votes as follows by checking a “yes” vote or a “no” vote to the following ballot measure.

BALLOT MEASURE: Shall the measure pursuant to which (i) City of Rancho Cordova shall incur indebtedness and issue bonds in one or more series up to a maximum of \$16,000,000 on behalf of Improvement Area No. 3 of The Ranch Community Facilities District No. 2021-1 (“CFD”), to acquire and/or construct facilities set forth in the list of authorized facilities for Improvement Area No. 3 attached hereto and pay for the costs of issuing the bonds and related expenses in the list attached hereto; (ii) a special tax shall be levied at rates of \$2,261 to \$3,861/residential unit (with other property taxed at other rates), subject to annual escalation, through Fiscal Year 2064-65 raising \$774,079 in Fiscal Year 2024-25 (assuming full build-out of Improvement Area No. 3), to pay for the principal and interest upon such bonds, to pay the costs of the County in administering Improvement Area No. 3, and to pay for the costs of acquiring and/or constructing said facilities in accordance with the rate and method of apportionment of special taxes for Improvement Area No. 3 attached hereto; and (iii) the annual appropriations limit of the CFD shall initially be \$16,000,000, subject to escalation, be adopted?	<u>YES</u> <u>NO</u>
---	--

By execution in the space provided below, the undersigned Landowner certifies that such owner has initiated, requested and/or reviewed all the CFD provisions and proceedings leading up to this election, including the list of authorized facilities, the bond indebtedness limit for the CFD, and the Improvement Area No. 3 RMA, which includes the tax rates and duration of the special tax to be placed on the Landowner’s property.

Further, the undersigned, on behalf of the below-named Landowner, hereby knowingly, voluntarily and intelligently waives any and all defects in any notice, ballot, or procedure related to the conduct of the election, whether known or unknown, including any requirements set forth in The Taxpayer Protection and Government Accountability Act, which is a constitutional initiative that has qualified for the November 2024 Statewide ballot (except the right to vote and to have the ballots fairly counted), and states that the election is being expedited at the particular instance and request of the Landowner.

ITEM 9.5.

ATTACHMENT 5
Exhibit B2 to the Resolution

The foregoing Unanimous Approval is true and correct and this Unanimous Approval is executed and vote has been cast as of April 2, 2024, in _____, California.

K. Hovnanian at Jaeger Ranch, LLC,
a California limited liability company

By: _____

Name: _____

Its: _____

EXHIBIT A

IDENTIFICATION OF THE PROPERTY

Property Owner	APN
K. Hovnanian at Jaeger Ranch, LLC	067-2420-020
K. Hovnanian at Jaeger Ranch, LLC	067-2420-025 (P)
K. Hovnanian at Jaeger Ranch, LLC	067-2420-018

EXHIBIT B**DESCRIPTION OF FACILITIES TO BE FINANCED BY THE CFD AND EACH
IMPROVEMENT AREA THEREIN****LIST OF FACILITIES**

The Facilities shown below are to be financed by the City of Rancho Cordova The Ranch Community Facilities District No. 2021-1 (the, “**CFD**”), and each improvement area thereof, including Improvement Area No. 3.

Facilities.

The Facilities which are proposed to be financed with the proceeds of the sales of bonds of the proposed CFD, or the payment of the fees to the appropriate jurisdiction with respect to such facilities proposed to be financed with the proceeds of the sale of bonds of the proposed CFD, are generally described as follows:

Roadway Facilities

Including: Pavement, Curb, Gutter, Sidewalks, Joint Trench Utilities, Signals, Street Lights, Stop Signs, General Signage, Local & Regional Drainage, Landscaping & Irrigation (incl. backflow preventers), Soundwalls, Entry Monumentation, and Striping

R-1 Chrysanthy Boulevard

R-2 Rancho Cordova Parkway

R-3 North Campus Road

R-2 Any and all major streets, residential collectors and minor residential streets within The Ranch.

Sewer Facilities

S-1 Any and all major Sewer facilities necessary to provide sewer service to The Ranch

Water Facilities

W-1 Any and all major Water facilities necessary to provide water service to The Ranch

Drainage Facilities

D-1 Detention Basin(s)

D-2 Any and all major Drainage facilities necessary to provide drainage conveyance, detention or water quality treatment for The Ranch

Impact, Development Agreement and Sunridge Specific Plan Area Fees**EXHIBIT B**

Page 1

ITEM 9.5.**Exhibit B2 to the Resolution**

I-1 Transportation Development Impact Fee

I-2 Supplemental Transportation Fee

I-3 Community Facilities Impact Fee

I-4 Park Renovation Fee

1-5 SD Roadway Fee

Engineering Studies, Permitting, Public Facilities Report, Financing Plan

E-1 Consultant fees, application fees, processing fees, and document production costs associated with the CFD preparation and processing of Public Facilities Reports, Engineering Studies, CFD Reports, Financing Plans, Environmental Permitting, and Environmental Studies, as well as other costs associated with the District Formation and Bond Sales process.

Other

O-1 Any other facilities serving substantially the same purpose as the above described Facilities.

O-2 Any other facilities permitted under the Mello-Roos Community Facilities Act of 1982, including the facilities described in Section 53313.5 of the California Government Code, as amended from time to time, provided that such facilities satisfy at least one of the following criteria: 1) augment, improve or expand existing District facilities that are primarily for the benefit of the District, or 2) repair or rehabilitate existing District facilities.

The foregoing description of the type of Facilities eligible to be financed is general in nature and includes any appurtenant work and incidental expenses related to the Facilities. The final nature and location of the facilities will be determined upon the preparation of final plans and specifications for such facilities.

Incidentals

The bond related expenses authorized include the City, underwriters discount, financial advisor, appraisals, reserve fund balance, capitalized interest, bond counsel, disclosure counsel, special tax consultant, bond and official statement printing and all other incidental expenses.

Administrative fees include those of the City, the Community Facilities District, the Bond Trustee, the Special Tax Consultant and the Fiscal Agent, related to the Community Facilities District and the Bonds.

EXHIBIT C

**RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX
FOR IMPROVEMENT AREA NO. 3**

[attached]

EXHIBIT D

**CONSOLIDATED BOUNDARY MAP OF
CFD NO. 2021-1**

[attached]

CONSOLIDATED BOUNDARIES OF CITY OF RANCHO CORDOVA
THE RANCH COMMUNITY FACILITIES DISTRICT NO. 2021 - 1
COUNTY OF SACRAMENTO STATE OF CALIFORNIA

THIS CONSOLIDATED BOUNDARY MAP REFLECTS THE ANNEXATION OF CERTAIN PARCELS FROM THE FUTURE ANNEXATION AREA INTO (i) IMPROVEMENT AREA NO. 2 OF THE CITY OF RANCHO CORDOVA THE RANCH COMMUNITY FACILITIES DISTRICT NO. 2021-1, AND (ii) IMPROVEMENT AREA NO. 3 OF THE CITY OF RANCHO CORDOVA THE RANCH COMMUNITY FACILITIES DISTRICT NO. 2021-1. THIS CONSOLIDATED BOUNDARY MAP SUPERSEDES THE MAP ENTITLED "PROPOSED BOUNDARIES OF THE CITY OF RANCHO CORDOVA THE RANCH COMMUNITY FACILITIES DISTRICT NO. 2021-1", WHICH WAS APPROVED BY RESOLUTION AND FILED FOR RECORD ON NOVEMBER 15, 2021 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF SACRAMENTO IN BOOK 135 AT PAGE 36 OF THE MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, AS DOCUMENT NO. 2021-11150034.

(1) FILED IN THE OFFICE OF THE CLERK OF THE CITY CLERK OF THE CITY OF RANCHO CORDOVA, SACRAMENTO COUNTY THIS ____ DAY OF _____ 2024.

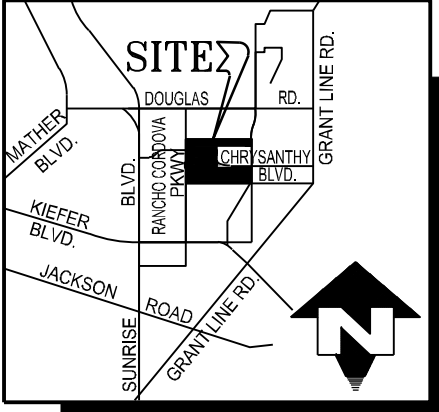
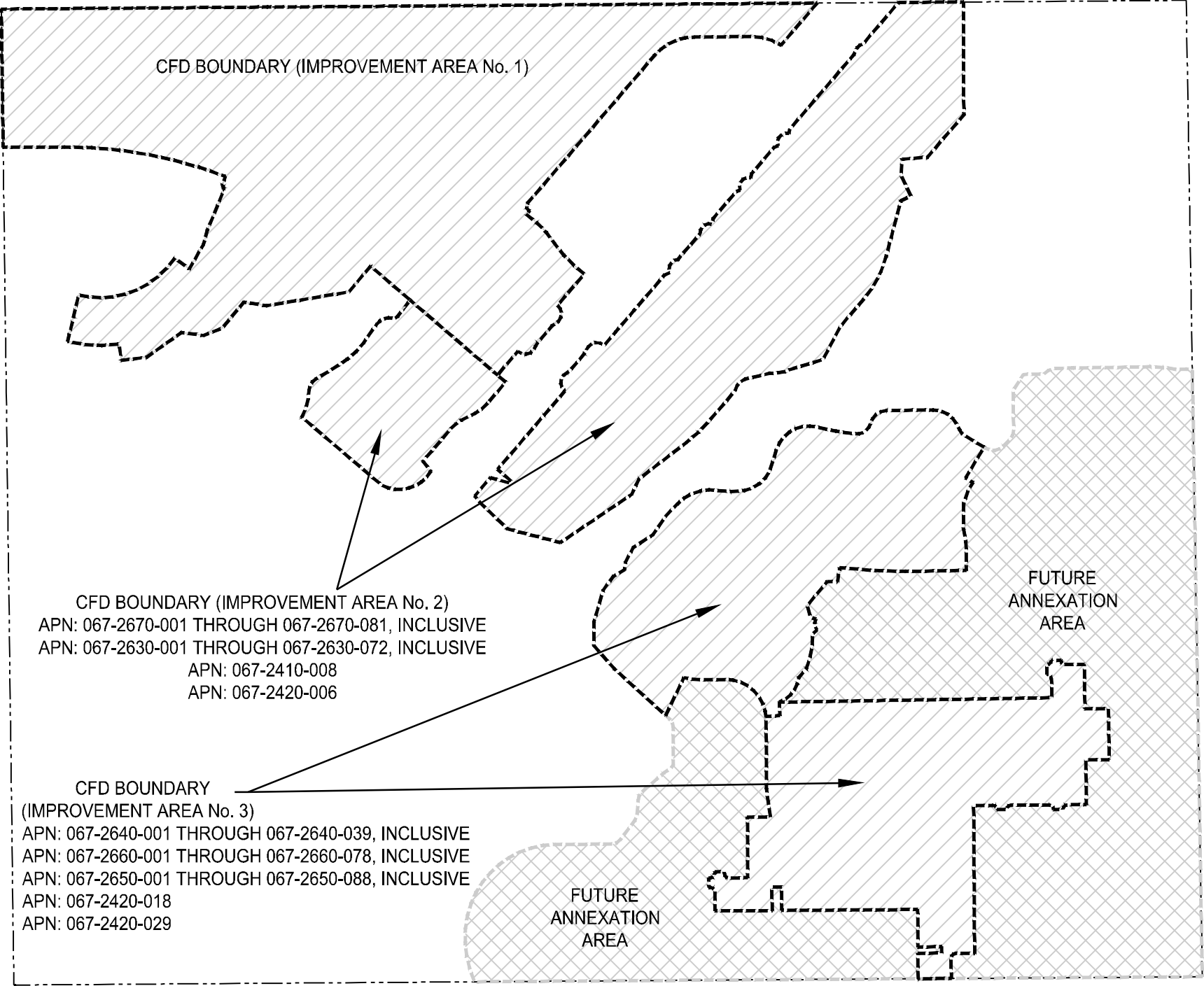
CITY CLERK OF THE CITY OF RANCHO CORDOVA

(2) I HEREBY CERTIFY THAT THE WITHIN CONSOLIDATED BOUNDARY MAP FOR THE CITY OF RANCHO CORDOVA THE RANCH COMMUNITY FACILITIES DISTRICT NO. 2021-1 WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, SACRAMENTO COUNTY AT A MEETING THEREOF HELD ON THE ____ DAY OF _____ 2024, BY ITS RESOLUTION No. _____.

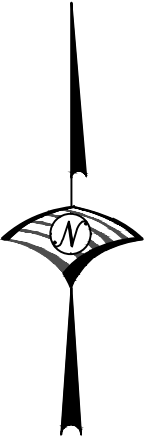
CITY CLERK OF THE CITY OF RANCHO CORDOVA

FILED ON THIS ____ DAY OF _____, 2024, AT THE HOUR OF ____ O'CLOCK __.M. IN BOOK ____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICT AT PAGE ____ IN THE OFFICE OF THE ASSESSOR-RECORDER OF THE COUNTY OF SACRAMENTO, STATE OF CALIFORNIA.

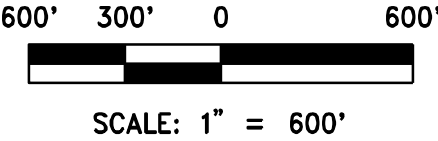
COUNTY OF SACRAMENTO RECORDER



VICINITY MAP_{NTS}



- LEGEND
- CONSOLIDATED CFD BOUNDARIES
 - FUTURE ANNEXATION AREA



WOOD RODGERS
BUILDING RELATIONSHIPS ONE PROJECT AT A TIME
3301 C ST, BLDG. 100-B TEL 916.341.7760
SACRAMENTO, CA 95816 FAX 916.341.7767

MEMORANDUM



ITEM 9.6.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Kristine Courdy, Senior Civil Engineer
SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2024-43 WITH PACIFIC STATES ENVIRONMENTAL CONTRACTORS, INC. IN AN AMOUNT NOT TO EXCEED \$1,034,565 FOR THE SOIL REMEDIATION PROJECT CONSTRUCTION AT 10153-10179 FOLSOM BOULEVARD**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to execute Construction Contract No. 2024-43 in an amount not to exceed \$1,034,565 with Pacific States Environmental Contractors, Inc. to complete the Soil Remediation Project Construction at 10153-10179 Folsom Boulevard.

BACKGROUND

The Mills Crossing Project (Project) is a proposed mixed-use development located at 10153-10179 Folsom Boulevard. The major features of the approved concept plan include community facilities focused on arts, wellness, events, small business incubator and workforce training uses, open space, housing, and parking.

The City of Rancho Cordova received a \$3.1 million Equitable Community Revitalization Grant (ECRG) from the State of California Department of Toxic Substances Control (DTSC) to perform site cleanup and soil remediation at the Project site. The site cleanup plan was approved by the Central Valley Regional Water Quality Control Board (RWQCB) and utilized to prepare and successfully receive the DTSC grant funding.

Bids for the soil remediation at the Project site were solicited on the City's website, CIPList.com, and the Sacramento, Placer, and El Dorado county Builders Exchange on February 23, 2024. Bids for the project were publicly opened on Thursday, March 21, 2024. Eight bids were received and the lowest responsible and responsive bid was \$1,034,565 from Pacific States Environmental Contractors, Inc. The contract award is based on the lowest bid, and there are no Project bid alternates.

The Project is expected to be under construction starting in Spring 2024 and completed in Summer 2025.

FISCAL IMPACT AND FUNDING SOURCE

The Project is funded from the awarded \$3.1 million ECRG grant which is included in the Mills Crossing Capital Improvement Project Budget.

ATTACHMENT(S)

1. Resolution
2. Soil Remediation Bid Summary
3. Contract No. 2024-43

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2024-43 WITH PACIFIC STATES ENVIRONMENTAL CONTRACTORS, INC. IN AN AMOUNT NOT TO EXCEED \$1,034,565 FOR THE SOIL REMEDIATION PROJECT CONSTRUCTION AT 10153-10179 FOLSOM BOULEVARD

WHEREAS, the City of Rancho Cordova was awarded an Equitable Community Revitalization Grant (ECRG) in the amount of \$3.1 million from the State of California Department of Toxic Substances Control (DTSC) to perform site cleanup and soil remediation at 10153-10179 Folsom Boulevard; and

WHEREAS, the City solicited bids for the Soil Remediation Project Construction at 10153-10179 Folsom Boulevard under the requirements of the state and local laws and publicly opened bids on March 21, 2024; and

WHEREAS, the lowest responsible bidder was Pacific States Environmental Contractors, Inc.; and

WHEREAS, adoption of this Resolution will award the construction Contract No. 2024-43 to Pacific States Environmental Contractors, Inc. in an amount not to exceed \$1,034,565 for the Soil Remediation Project Construction at 10153-10179 Folsom Boulevard; and

WHEREAS, funding for this Project will consist of the ECRG grant which is included in the Mills Crossing Capital Improvement Project Budget; and

WHEREAS, the Project was reviewed under the requirements of the California Environmental Quality Act (CEQA), and it has been determined to be exempt from further review pursuant to CEQA Regulation 15304 subsection (f) for trenching and back filling of soil where the ground surface is restored to the original condition.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute construction Contract No. 2024-43 in an amount not to exceed \$1,034,565.00 with Pacific States Environmental Contractors, Inc. in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 2nd day of April 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ITEM 9.6.

ATTACHMENT 1

ATTEST:

Stacy Leitner, CMC
City Clerk

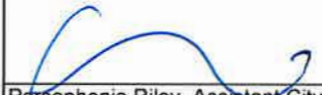
David Sander, Mayor

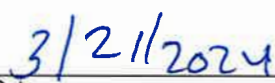


Soil Remediation at 10153 - 10175 Folsom Boulevard
Bid Summary
Rancho Cordova City Hall
2729 Prospect Park Drive, Rancho Cordova, CA 95670
March 21, 2024, 2:00 pm, Council Chambers

	Construction Contractor	Total Base Bid Amount	Bid Form (Proposal Signed)	Contractors License	DIR Registration	Bid Schedule	Equal Employment	Public Contract Code 10285.1, 10162, 10232 Statements	Designation of Subcontractors	Experience / Qualifications Statement	Bidder's Bond	Non-Collusion Affidavit	Debarment & Suspension	CARB Certificate of Reported Compliance	Addendum 1
A	Pacific States Environmental Contractors Inc.	\$1,034,565.00	X	X	X	X	X	X	X	X	X	X	X	X	X
B	Innovative Construction Solutions	\$1,203,106.30	X	X	X	X	X	X	X	X	X	X	X	X	X
C	American Integrated Services Inc	\$1,332,352.13	X	X	X	X	X	X	X	X	X	X	X	X	X
D	El Capitan Environmental Services	\$1,566,689.55	X	X	X	X	X	X	X	X	X	X	X	X	X
E	ETIC	\$1,598,874.04	X	X	X	X	X	X	X	X	X	X	X	X	X
F	Granite Construction Company	\$1,645,166.50	X	X	X	X	X	X	X	X	X	X	X	X	X
G	Ground Control Inc	\$1,846,888.00	X	X	X	X	X	X	X	X	X	X	X	X	X
H	Remedial Transportation Services Inc	\$2,067,807.00		X		X	X	X	X	X	X	X	X	X	X
I															
J															

Attendees: Persephonie Riley, Assistant City Clerk
 Kristine Courdy, Senior Civil Engineer


 Persephonie Riley, Assistant City Clerk


 Date

**CONSTRUCTION SERVICES AGREEMENT BETWEEN
THE CITY OF RANCHO CORDOVA AND PACIFIC STATES ENVIRONMENTAL
CONTRACTORS INC.
FOR SOIL REMEDIATION AT 10153 – 10175 FOLSOM BOULEVARD PROJECT**

THIS AGREEMENT made and entered into between the City of Rancho Cordova ("City") and Pacific States Environmental Contractors Inc. ("Contractor") as of April 2, 2024

W I T N E S S E T H:

WHEREAS, the City Council for the City heretofore caused plans and specifications for Soil Remediation at 10153-10175 Folsom Boulevard Project ("Project") to be prepared, and therefore did approve and adopt said plans and specifications; and

WHEREAS, the City Council for the City did cause to be published for the time and in the manner required by law, a notice inviting sealed bids for the performance of said work; and

WHEREAS, the notice was published on February 23, 2024 on City's Website, CIPList.com, and the Sacramento, Placer, and El Dorado county Builders Exchange ("Notice"); and

WHEREAS, the Contractor, in response to such Notice, submitted to the City Council for the City within the time specified in said Notice, and in the manner provided for therein, a sealed bid for the performance of the Project specified in said plans and specifications, which said bid and proposal, and other bids and proposals submitted in response to said Notice, the City Council opened and canvassed in the manner provided by law; and

WHEREAS, the Contractor was the lowest responsible bidder for the performance of said Project, and said City Council for the City as a result of the canvass of said bids, did determine and declare Contractor to be the lowest responsible bidder for said Project and award to a contract therefore.

NOW THEREFORE, in consideration of the promises herein, it is mutually agreed between the parties hereto as follows:

Section 1. CONTRACT DOCUMENTS. The following documents are by this reference incorporated in and made a part of this Agreement: The County of Sacramento, Standard Construction Specifications dated January 2016; the Special Provisions; the contract drawings, all addenda; the Notice to Contractors; the Proposal; all required bonds; and all supplemental Agreements covering alterations, amendments, or extensions to the contract. The documents which describe the work to be performed are sometimes collectively referred to herein as the Plans and Specifications.

Section 2. TERM. The term of this Agreement shall begin on the date first noted above and shall end on December 31, 2024.

Section 3. SCOPE OF WORK. The Contractor will furnish all labor, materials, services, transportation, appliances, and mechanical workmanship required for Contract No. 2024-43, as

Revised 10-31-2023

Construction Services Agreement between
City of Rancho Cordova and Pacific States Environmental Contractors Inc.

April 2, 2024
Page 1 of 7

provided for and set forth in said Plans and Specifications, or in either of them, which said Plans and Specifications are hereby referred and by such reference incorporated herein and made a part of this Agreement. All of the said work done under this Agreement shall be under the supervision of and performed to the satisfaction of the Public Works Director of the City of Rancho Cordova who shall have the right to reject any and all materials and supplies furnished by the Contractor which do not comply with the Plans and Specifications, together with the right to require the Contractor to replace any and all work furnished by the Contractor which shall not either in workmanship or material be in strict accordance with the Plans and Specifications.

Section 4. COMPLETION. Said work shall be completed and ready for acceptance.

Section 5. PAYMENT. Attached hereto as Exhibit "A" and by reference made a part hereof, is the bid and proposal of Contractor. Said bid and proposal will contain, as required by the terms of said specifications, the full and complete schedule of the different items with the lump sums or unit prices as so specified. The City agrees in consideration of the work to be performed for the Project herein and subject to the terms and conditions thereof, to pay Contractor all sums of money which may become due to Contractor in accordance with the terms of the aforesaid bid and proposal, and this Agreement, to wit: one million thirty-four thousand five hundred and sixty five dollars and zero cents (\$1,034,565.00). Said sum shall be paid in accordance with Section 8 of the Standard Specifications. With respect to that portion of the above sum as is based upon the estimated quantities specified for the general scope of the work to be performed herein, actual payment will be based upon the quantities as measured upon completion. No payment made under this Agreement shall be construed to be an acceptance of defective work or improper materials.

Section 6. PREVAILING WAGES. To the extent required by law, Contractor and all of the Contractor's subcontractors shall comply with California Health and Safety Code Section 33422.1, and shall comply with California Labor Code Section 1770 et seq. and all regulations adopted pursuant thereto (referred to herein as, "**Prevailing Wage Laws**"), and be responsible for carrying out the requirements of such provisions. Pursuant to the provisions of Articles 1 and 2 of Chapter 1, Part 7, Division II, of the Labor Code of the State of California, not less than the general prevailing rate of per diem wages, and not less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the Project contemplated under this Agreement shall be paid to all workers, laborers and mechanics employed in the execution of said Project by Contractor, or by any subcontractor doing or contracting to do any part of said Project. The appropriate determination of the Director of the California Department of Industrial Relations is filed with, and available for inspection at 2729 Prospect Park Drive, Rancho Cordova, CA 95670, the office of the Clerk of the City. Contractor shall post, at each job site, a copy of such prevailing rate of per diem wages as determined by the Director for the California Department of Industrial Relations. The Contractor shall, and hereby agrees to, unconditionally indemnify, reimburse, defend, protect and hold harmless the City and its elective and appointive boards, commissions, officers, agents, attorneys, consultants and employees, and all of their respective successors and assigns, from and against any and all claims, demands, suits and actions at law or in equity, and losses, liabilities, expenses, penalties, fines, orders, judgments, injunctive or other relief, and costs and damages of every kind, nature and description (including but not limited to attorneys' fees and court costs; with counsel reasonably acceptable to the City), and administrative, enforcement or judicial proceedings, whether known or unknown, and which directly or indirectly, in whole or in part, are caused by, arise from, or relate to, or are alleged to be caused by, arise from, or relate to, the payment or requirement of payment of prevailing wages or the requirement of competitive bidding in the construction of the Project, the failure to

comply with any state or federal labor laws, regulations or standards in connection with this Agreement, including but not limited to California Labor Code Section 1770 et seq. and the Prevailing Wage Laws, or any act or omission of the City or the Contractor related to this Agreement with respect to the payment or requirement of payment of prevailing wages or the requirement of competitive bidding, whether or not any insurance policies shall have been determined to be applicable to any such claims, demands, suits, actions, losses, liabilities, expenses, penalties, fines, orders, judgments, injunctive or other relief, costs, damages, or administrative, enforcement or judicial proceedings. It is further agreed that the City does not, and shall not, waive any rights against the Contractor which they may have by reason of this indemnity and hold harmless agreement because of the acceptance by the City, or the deposit with the City by the Contractor, of any of the insurance policies described in this Agreement.

Section 7. INSURANCE. The Contractor shall carry and maintain for the duration of the term of this Agreement, such public liability, property damage and contractual liability, auto, worker's compensation and builders' risk insurance as required by the specifications.

Section 8. WORKERS' COMPENSATION CERTIFICATION. By execution of this Agreement, the Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Section 9. PERFORMANCE AND PAYMENT BONDS. The Contractor shall, before beginning said work for the Project, file two (2) bonds with the City, each made payable to the City. These bonds shall be issued by a surety company authorized to do business in the State of California, and shall be maintained during the entire life of the Agreement at the expense of the Contractor. One bond shall be in the amount of one hundred percent (100%) of the Agreement and shall guarantee the faithful performance of the Agreement. The second bond shall be the payment bond required by California Civil Code Section 3247 et seq., and shall be in the amount of one hundred percent (100%) of the Agreement. Any alterations made in the specifications which are a part of this Agreement or in any provision of this Agreement shall not operate to release any surety from liability on any bond required hereunder and the consent to make such alterations is hereby given, and any surety on said bonds hereby waives the provisions of California Civil Code Sections 2819 and 2845.

Section 10. INDEMNIFICATION.

10.1 Contractor's Performance. Contractor shall indemnify, defend with counsel selected by the City, and hold harmless City, its officers, agents, employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney's fees, arising out of or resulting from Services performed pursuant to this Agreement caused in whole or in part by any negligent or willful act or omission of Contractor, its officers, agents, employees, or anyone directly or indirectly acting on behalf of Contractor. The foregoing obligation of Contractor shall not apply when (1) the injury, loss of life, damage to property, or violation of law arises wholly from the negligence or willful misconduct of the City or its officers, employees, agents, or volunteers and (2) the actions of Contractor or its employees, subcontractor, or agents have contributed in no part to the injury,

loss of life, damage to property, or violation of law. It is understood that the duty of Contractor to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Contractor from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Contractor acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

10.2 PERS Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing Services under this Agreement is determined by a court of competent jurisdiction of the California Public Employees Retirement System ("PERS") to be eligible for enrollment in PERS as an employee of City, Contractor shall indemnify, defend, and hold harmless City for the payment of any and all employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City, and any attorneys' fees and costs incurred by the City to enforce this Section.

10.3 No Limitation of Liability for Indemnification. The indemnities set forth in this Section shall not be limited by the insurance requirements set forth in the Contract.

Section 11. NONDISCRIMINATION AND EQUAL OPPORTUNITY. Contractor shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Contractor under this Agreement. Contractor shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Contractor thereby. Contractor shall include the provisions of this section in any subcontract approved by the City.

Section 12. AMENDMENTS. No modification or amendment of this Agreement is effective unless made in writing and signed by both the City and Contractor.

Section 13. ASSIGNMENT AND SUBCONTRACTING. Contractor shall not assign or transfer any interest in this Agreement without the prior written consent of the City.

Section 14. MISCELLANEOUS PROVISIONS.

14.1 Successors. This Agreement shall bind and inure to the heirs, devisees, assignees, and successors in interest of Contractor and to the successors in interest of Contractor in the same manner as if such parties had been expressly named herein. All times stated herein or in the contract documents are of the essence hereof. As used in this instrument the singular includes the plural, and

the masculine includes the feminine and the neuter. This Agreement may create a possessory interest subject to property taxation, and Contractor may be subject to the payment of property taxes levied on such interest.

- 14.2 Contract Administration.** This Agreement shall be administered by Kristine Courdy ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

- 14.3 Notices.** Any written notice to Consultant shall be sent to:

Chris Pieri
Pacific States Environmental Contractors Inc.
11555 Dublin Boulevard
Dublin, CA 94568

Any written notice to City shall be sent to: kcrawford@pacificstates.net

Kristine Courdy
City of Rancho Cordova
Department of Public Works
2729 Prospect Park Drive
Rancho Cordova, CA 95670

- 14.4 IRS Form W-9.** Contractor shall complete and submit Internal Revenue Service Form W-9 to the City before execution of this Agreement. The City's Finance Director shall have authority to waive this requirement.

- 14.5 Governing Law and Venue.** The laws of the State of California shall govern this Agreement. Venue for any action regarding this Agreement shall be in the Superior Court of the County of Sacramento or in the United States District Court for the Eastern District of California.

- 14.6 Attorneys' Fees.** If a Party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that Party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

- 14.7 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

- 14.8 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

- 14.9 Survival.** The obligations of this Agreement, which by their nature would continue beyond the term or expiration of this Agreement, including without limitation obligations regarding indemnification shall survive the term or expiration of this Agreement.

14.10 Entire Agreement. This Agreement, including the terms of payment attached hereto and incorporated herein as Exhibit A, and the Contract Documents as referenced above in Section 1, of this Agreement, represents the entire and integrated Agreement between City and Contractor and supersedes all prior negotiations, representations, and Agreements regarding the subject matter of this Agreement, either written or oral.

IN WITNESS WHEREOF, the City Council and Contractor have caused this Agreement to be executed as of the day and year first above written.

CITY OF RANCHO CORDOVA:

CONTRACTOR:

Micah Runner, City Manager

Robert E. McCarrick, President

Date

Date

Attest:

Stacy Leitner, CMC, City Clerk

Date

Approved as to Form:

Adam U. Lindgren, City Attorney

Date

Last revised June 23, 2022

Exhibit A

See Attached Bid Proposal

**CITY OF RANCHO CORDOVA
SOIL REMEDIATION AT 10153 - 10175 FOLSOM BLVD
CP13-2127**

BID FORM CHECKLIST

BID FORM	☒
CONTRACTORS LICENSE FORM	☒
CONTRACTORS REGISTRATION FORM	☒
BID SCHEDULE	☒
EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION.....	☒
PUBLIC CONTRACT CODE SECTION 10285.1 STATEMENT	☒
PUBLIC CONTRACT CODE SECTION 10162 QUESTIONNAIRE.....	☒
PUBLIC CONTRACT CODE 10232 STATEMENT	☒
DESIGNATION OF SUBCONTRACTORS	☒
EXPERIENCE/QUALIFICATIONS STATEMENT.....	☒
SAMPLE BIDDER'S BOND	☒
SAMPLE PAYMENT BOND	☐
SAMPLE PERFORMANCE BOND.....	☐
NON-COLLUSION AFFIDAVIT	☒
DEBARTMENT AND SUSPENSION CERTIFICATION	☒
CARB CERTIFICATE OF REPORTED COMPLIANCE	☒
 ADDENDUM (S)	 ☒

* All Addendums must be returned and either signed or initialed for proof of acknowledgment.

**CITY OF RANCHO CORDOVA
DEPARTMENT OF PUBLIC WORKS**

BID FORM

Project: Soil Remediation at 10153 – 10175 Folsom Blvd – 10153 Through 10175 Folsom Blvd

SUBMIT BID TO:

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

BID OPENING:

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

NO LATER THAN: 2:00 p.m.
DAY OF BID: March 14, 2024
March 21, 2024

APPROXIMATELY 2:05 p.m.

TO: City Clerk
City of Rancho Cordova

Name of Bidder: Pacific States Environmental Contractors, Inc. a California Corporation

Business Address: 11555 Dublin Blvd

City, State, Zip Code: Dublin, CA 94568

Telephone Number: 925-803-4333

Contact Person: Christopher Pieri

Email: Cpieri@pacificstates.net

The Contractor is encouraged to submit these Bid Forms typed or neatly printed.

CITY OF RANCHO CORDOVA FORMS
CONTRACTORS LICENSE FORM

Project: Soil Remediation at 10153 – 10175 Folsom Blvd

Any person or entity submitting a bid on this project to engage in the business or act in the capacity of a contractor shall be licensed as a contractor in accordance with the provisions of Division 3, Chapter 9 of the California Business and Professions Code. A bid submitted to the City by a contractor who is not licensed as set forth above shall be considered non-responsive and shall be rejected by the City.

Before awarding the contract for this project, the City must verify that the contractor was properly licensed when the contractor submitted his/her bid on this project. In order for the City to verify the license status of a contractor, the contractor, at the time he/she submits his/her bid for the project, shall provide in writing to the City his/her contractor's license number, name on the license, classification, and expiration date of the license.

No bid submitted to the City shall be invalidated by the failure of the bidder to be licensed in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material under any contract shall not be made unless and until the Registrar of Contractors verifies to the City that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any bidder or contractor not so licensed shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the Contractors' State License Board. Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder.

CERTIFICATION

In accordance with the Business and Professions Code, we do hereby, under Penalty of Perjury, certify that the following contractor's license information is true and correct.

Contractor's License No. 723241

Expiration Date: May 31, 2024

Contractor's Classification: A-HAZ C-21 ASB

Pacific States Environmental Contractors, Inc. a California Corporation

Contractor's Name (Printed)

March 21, 2024

Date


Bidder's Signature
(Same signature as on Bid Proposal)

Robert E. McCarrick

Bidder's Name (Printed)

President

Bidder's Title

CITY OF RANCHO CORDOVA FORMS
DEPARTMENT OF INDUSTRIAL RELATIONS
CONTRACTORS REGISTRATION FORM

Project: Soil Remediation at 10153 – 10175 Folsom Blvd

Any person or entity submitting a bid on this project to engage in the business or act in the capacity of a contractor shall register as a contractor in accordance with the provisions of the Department of Industrial Relations (DIR). A bid submitted to the City by a contractor who is not registered as set forth above shall be considered non-responsive and shall be rejected by the City.

Before awarding the contract for this project, the City must verify that the contractor was properly registered when the contractor submitted his/her bid on this project. In order for the City to verify the registration status of a contractor, the contractor, at the time he/she submits his/her bid for the project, shall provide in writing to the City his/her contractor's registration number, name on the registration, and expiration date of the registration.

No bid submitted to the City shall be invalidated by the failure of the bidder to be registered in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. Any bidder or contractor not so registered shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the DIR. Failure of the bidder to obtain proper and adequate registration for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder.

CERTIFICATION

In accordance with the DIR, we do hereby, under Penalty of Perjury, certify that the following contractor's registration information is true and correct.

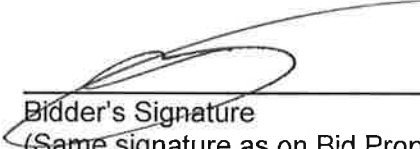
Contractor's Registration No. <u>1000002904</u>	Expiration Date: <u>June 30, 2024</u>
Subcontractor's Registration No. <u>1000003273</u>	Expiration Date: <u>June 30, 2024</u>
Subcontractor's Registration No. _____	Expiration Date: _____
Subcontractor's Registration No. _____	Expiration Date: _____
Subcontractor's Registration No. _____	Expiration Date: _____

Pacific States Environmental Contractors, Inc. a California Corporation

Contractor's Name (Printed)

March 21, 2024

Date


 Bidder's Signature

(Same signature as on Bid Proposal)

Robert E. McCarrick

Bidder's Name (Printed)

President

Bidder's Title

BID SCHEDULE

The following quantities are approximate only and are given for the purpose of comparing proposals: The City does not expressly or by implication agree that the actual amount of work will correspond with quantities given herein, but reserves the right to increase or decrease the amount of any class or portion of the work as may be deemed necessary or advisable by the Director of Public Works. Payment will be based upon the actual quantities installed or constructed, unless otherwise specified. In the event that the product of a unit price and an estimated quantity does not equal the extended amount stated, the unit price will govern and the correct product of the unit price and the estimated quantity shall be deemed to be the amount bid.

SOIL REMEDIATION AT 10153 – 10175 FOLSOM BLVD					
CITY OF RANCHO CORDOVA					
BASE BID SCHEDULE					
Item No.	Item Description	Quantity	Unit	Unit Price	Amount
1	Mobilization	1	LS	\$46,800.00	\$46,800.00
2	Erosion, Sediment and Water Pollution Control	1	LS	\$26,500.00	\$26,500.00
3	Environmental Compliance	1	LS	\$12,600.00	\$12,600.00
4	Subsurface Exploration	1	LS	\$18,700.00	\$18,700.00
5	Clearing and Grubbing	1	LS	\$55,300.00	\$55,300.00
6	Demolition Works				
6a	Abandon Storm Drain Inlets	6	EA	\$1,100.00	\$6,600.00
6b	Demolish Streetlight Poles	2	EA	\$1,300.00	\$2,600.00
6c	Demolish Guard Rail	233	LF	\$41.00	\$9,553.00
6d	Demolish Concrete and Asphalt Concrete	38,820	SF	\$1.00	\$38,820.00
6e	Sewer Line Removal	614	LF	\$38.00	\$23,332.00
6f	Storm Drain Removal	520	LF	\$30.00	\$15,600.00
7	Earthwork				
7a	Excavation and Stockpile Construction	25,281	BCY ¹	\$11.00	\$278,091.00
7b	Backfilling, Compaction, and Grading	25,281	BCY ¹	\$9.00	\$227,529.00
8	Hydroseeding	6.7	acres	\$5,200.00	\$34,840.00
9	Soil Treatment Options (Allowance)				
					\$150,000
10	Imported Borrow (Contingency)	2,000	CY	\$43.00	\$86,000.00
11	Traffic Control Plan (Contingency)	1	EA	\$1,700.00	\$1,700.00
TOTAL OF BASE BID PRICE \$		\$1,034,565.00			
TOTAL BASE BID PRICE IN WORDS		One Million, thirty four thousand, five hundred and sixty five dollars.			

1. Earthwork volumes were calculated in bank cubic yard (without swell factors). Earthwork volumes in cubic yard are subject to variability in swell factors.
2. Assume soil will be non-hazardous and can go to a Class 2 landfill.

The award of the contract, if it is awarded, will be determined based on the **Total of the Base Bid Amount to the lowest responsible bidder** whose bid complies with all the requirements prescribed as specified in the Standard Construction Specifications General Provisions Section 3-1.

In the event that a product of a unit price and an estimated quantity does not equal the extended amount stated, the unit price will govern and the correct product of the unit price and estimated quantity shall be deemed to be the amount bid. Show total bid amounts in both words and figures. In case of discrepancy, amount shown in words will govern.

ALLOW = Allowance; CY = Cubic Yard; EA = Each; LB = Pound; LF = Linear Foot; LS = Lump Sum;

SQFT = Square Feet; SQYD = Square Yard; TON = Ton

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder Pacific States Environmental Contractors, Inc. a California Corporation, proposed subcontractor Freedlun Hydroseeding Inc., hereby certifies that he has X, has not , participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of \$10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder Pacific States Environmental Contractors, Inc. a California Corporation, proposed subcontractor Freedlun Hydroseeding Inc., hereby certifies that he has ☒ has not ☐ participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of \$10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

 3/21/2024
Terri Aspuro

FREEDLUN HYDROSEEDING INC.
518 BAYWOOD CT
VACAVILLE, CA 95688

PUBLIC CONTRACT CODE**PUBLIC CONTRACT CODE SECTION 10285.1 STATEMENT**

In conformance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder has , has not X been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "bidder" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The bidder must place a check mark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

PUBLIC CONTRACT CODE SECTION 10162 QUESTIONNAIRE

In conformance with Public Contract Code Section 10162, the Bidder shall complete, under penalty of perjury, the following questionnaire:

Has the bidder, any officer of the bidder, or any employee of the bidder who has a proprietary interest in the bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes No X

If the answer is yes, explain the circumstances in the following space.

PUBLIC CONTRACT CODE 10232 STATEMENT

In conformance with Public Contract Code Section 10232, the Contractor, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two year period because of the Contractor's failure to comply with an order of a federal court which orders the Contractor to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire.

Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

Initial 

DESIGNATION OF SUBCONTRACTORS

In compliance with the provisions of Section 4100-4114 of the Public Contracts Code of the State of California, and any amendments thereof, each Bidder shall set forth below the name and location of the place of business of each Subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work or improvement to be performed under these specifications in excess of one-half of one percent (0.5%) of the prime Contractor's total bid or ten thousand dollars (\$10,000.00) whichever is greater. The prime Contractor shall list the portion of the work which will be done by such Subcontractor.

If the Contractor fails to specify a Subcontractor for any portion of the work to be performed under the Contract, the Contractor shall be deemed to have agreed to perform such portion itself, and the Contractor shall not be permitted to subcontract that portion of the work except under the conditions allowed by applicable law.

SUBCONTRACTOR (Name & Location)	PORTION OF WORK	ESTIMATED DOLLAR AMOUNT
Freedlun Hydroseeding Inc.	Hydroseeding	\$ 29,145.000

Pacific States Environmental Contractors, Inc. a California Corporation

Contractor's Name (Printed)

March 21, 2024

Date



Bidder's Signature

(same signature as on Bid Proposal)

Robert E. McCarrick

Bidder's Name (Printed)

President

Bidder's Title

EXPERIENCE/QUALIFICATIONS STATEMENT

The Bidder has been engaged in the contracting business, under the present business name for 28 years. Experience in work of a nature similar to that covered in the proposal extends over a period of 28 years.

The Bidder, as a Contractor, has never failed to satisfactorily complete a Contract awarded to it, except as follows:

The following contracts have been satisfactorily completed in the last three (3) years for the persons, firm or authority indicated, and to whom reference is made:

Year	Type of Work	Contract Amount	Owner/Agency for Whom Work was Performed
2024	Pond Levee Maintenance	\$2,939,393	City of Sunnyvale
2024	Landfill Clean Closure	\$5,494,434	Nuvera Homes
2023	Landfill Mitigation	\$6,597,093	City of Modesto

The following is a list of plant and equipment owned by the Bidder, which is definitely available for use on the proposed work as required.

Quantity	Name, Type and Capacity	Condition	Location
1	Cat 345 Excavator	Good	SF Bay Area
3	CAT 745 off Road Truck	Good	SF Bay Area
2	CAT 637 Scraper	Good	SF Bay Area

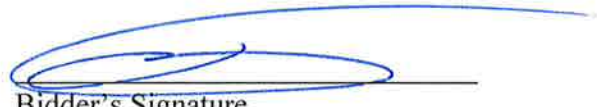
COPY AND ATTACH ADDITIONAL SHEETS AS NECESSARY

Pacific States Environmental Contractors, Inc. a California Corporation

Contractor's Name (Printed)

March 21, 2024

Date


Bidder's Signature

(same signature as on Bid Proposal)

Robert E. McCarrick

Bidder's Name (Printed)

President

Bidder's Title

Quantity	Name, Type, Capacity	Condition	Location
1	CAT 825 Compactor	Good	Sacramento/Hayward
1	CAT D6 Dozer	Good	Sacramento/Hayward
1	CAT 14 Blade	New	Sacramento/Hayward
1	CAT 420 Skiploader	Good	Sacramento/Hayward

Accompanying this proposal is Bidder's Bond
 (NOTICE: INSERT THE WORDS "CASH(\$ _____)," "CASHIER'S CHECK,"
 "CERTIFIED CHECK," OR "BIDDER'S BOND," AS THE CASE MAY BE.)
 in amount equal to at least ten percent (10%) of the total of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state true name of firm, also names of all individual co-partners composing the firm; if bidder or other interested person is an individual, state first and last names in full.

Pacific States Environmental Contractors, Inc. a California Corporation

Robert E. McCarrick - President, Christopher Hallum - CFO, David DeSilva - Secretary

Licensed in conformance with an act providing for the registration of Contractors

License No. 723241 Classification(s) A-HAZ C-21 ASB

ADDENDA

This Proposal is submitted with respect to the changes to the contract included in addenda number/s

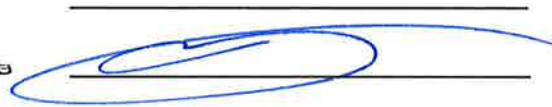
Addendum 1 - March 5, 2024

(Fill in addenda numbers if addenda have been received and insert, in this Proposal, any Engineer's Estimate sheets that were received as part of the addenda.)

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the foregoing questionnaire and statements of Public Contract Code Sections 10162, 10232 and 10285.1 are true and correct and that the bidder has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code). By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Noncollusion Affidavit required by Title 23 United States Code, Section 112 and Public Contract Code Section 7106; and the Title 49 Code of Federal Regulations, Part 29 Debarment and Suspension Certification are true and correct.

Date: March 21, 2024

**Sign
Here**

Robert E. McCarrick, President

Signature and Title of Bidder

Business Address 11555 Dublin Blvd, Dublin CA 94568

Place of Business 11555 Dublin Blvd, Dublin CA 94568

Place of Residence 11555 Dublin Blvd, Dublin CA 94568

**CITY RANCHO CORDOVA - DEPARTMENT OF PUBLIC WORKS
BIDDER'S BOND**

We, Pacific States Environmental Contractors, Inc., 11555 Dublin Boulevard, Dublin, CA 94568
_____ as Principal, and

Travelers Casualty and Surety Company of America, One Tower Square, Hartford, CT 06183
as Surety are bound unto the City of Rancho Cordova, State of California, hereafter referred to as "Obligee",
in the penal sum of ten percent (10%) of the total amount of the bid of the Principal submitted to the Obligee
for the work described below, for the payment of which sum we bind ourselves, jointly and severally,
THE CONDITION OF THIS OBLIGATION IS SUCH, THAT:

WHEREAS, the Principal is submitted to the Obligee, for Soil Remediation at 10153 - 10175 Folsom Blvd.,
10153 through 10175 Folsom Blvd., in Rancho Cordova
(Copy here the exact description of work, including location as it appears on the proposal)

for which bids are to be opened at Rancho Cordova, CA on March 21, 2024
(Insert place where bids will be opened) (Insert date of bid opening)

NOW, THEREFORE, if the Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form, in conformance with the bid, and files two bonds with the Obligee, one to guarantee faithful performance of the contract and the other to guarantee payment for labor and materials as provided by law, then this obligation shall be null and void; otherwise, it shall remain in full force.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

Dated: March 18, 2024.

Pacific States Environmental Contractors, Inc.

By: _____

Robert E. McCarrick, President

Principal

Travelers Casualty and Surety Company of America

Surety

By _____

Susan Lupski, Attorney-in-fact

CERTIFICATE OF ACKNOWLEDGEMENT

State of California, City Rancho Cordova

On this day of _____ in the year 20__ before me _____, personally
appeared _____, personally known to me (or to me on

Attorney-in-fact

the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the
attorney-in-fact of _____, and acknowledged to me that he (she)
subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

Notary Public

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

Civil Code § 1189

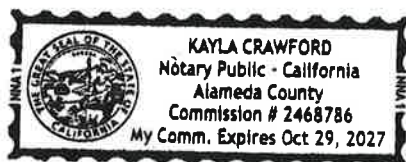
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy of validity of that document.

State of California)
) ss
 County of Alameda)

On March 20, 2024, before me, Kayla Crawford, Notary Public, personally appeared Robert E. McCarrick, who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity~~(ies)~~, and that by his/~~her~~/their signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



(Seal)

Signature:

Kayla Crawford, Notary Public



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Susan Lupski** of **UNIONDALE**, **New York**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By: _____

Robert L. Raney
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026



Anna P. Nowik
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **18th** day of **March**, 2024



Kevin E. Hughes
 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

ACKNOWLEDGEMENT OF SURETY COMPANY

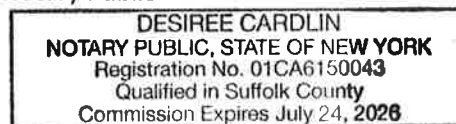
STATE OF NEW YORK

COUNTY OF NASSAU

On this March 18, 2024 before me personally came Susan Lupski to me known, who, being by me duly sworn, did depose and say; that he/she resides in Nassau County, State of New York, that he/she is the Attorney-In-Fact of the Travelers Casualty and Surety Company of America the corporation described in which executed the above instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by the Board of Directors of said corporation; and that he/she signed his/her name thereto by like order; and the affiant did further depose and say that the Superintendent of Insurance of the State of New York, has, pursuant to Section 1111 of the Insurance Law of the State of New York, issued to Travelers Casualty and Surety Company of America (Surety) his/her certificate of qualification evidencing the qualification of said Company and its sufficiency under any law of the State of New York as surety and guarantor, and the propriety of accepting and approving it as such; and that such Certificate has not been revoked.



Notary Public



TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

HARTFORD, CONNECTICUT 06183

FINANCIAL STATEMENT AS OF DECEMBER 31, 2022

CAPITAL STOCK \$ 6,480,000

ASSETS		LIABILITIES & SURPLUS	
BONDS	\$ 4,788,996,790	LOSSES	\$ 1,385,257,132
STOCKS	102,639,111	LOSS ADJUSTMENT EXPENSES	133,864,803
CASH AND INVESTED CASH	20,110,068	COMMISSIONS	55,456,724
OTHER INVESTED ASSETS	5,661,540	OTHER EXPENSES	49,033,047
SECURITIES LENDING REINVESTED COLLATERAL ASSETS	25,805,872	TAXES, LICENSES AND FEES	16,807,425
INVESTMENT INCOME DUE AND ACCRUED	42,265,766	REINSURANCE PAYABLE ON PAID LOSSES AND LOSS ADJ EXPENSES	(1,738,793)
PREMIUM BALANCES	308,425,453	UNEARNED PREMIUMS	1,394,161,189
REINSURANCE RECOVERABLE	57,954,515	ADVANCE PREMIUM	3,880,400
NET DEFERRED TAX ASSET	68,131,600	POLICYHOLDER DIVIDENDS	18,122,229
CURRENT FEDERAL AND FOREIGN INCOME TAXES RECOVERABLE AND INTEREST	3,250,318	CEDED REINSURANCE NET PREMIUMS PAYABLE	73,928,911
GUARANTY FUNDS RECEIVABLE OR ON DEPOSIT	1,059,482	AMOUNTS WITHHELD / RETAINED BY COMPANY FOR OTHERS	23,586,276
RECEIVABLE FROM PARENTS, SUBSIDIARIES AND AFFILIATES	14,866,600	REMITTANCES AND ITEMS NOT ALLOCATED	5,082,055
OTHER ASSETS	963,374	PROVISION FOR REINSURANCE	6,464,384
		PAYABLE FOR SECURITIES LENDING	25,805,872
		RETROACTIVE REINSURANCE RESERVE ASSUMED	785,441
		OTHER ACCRUED EXPENSES AND LIABILITIES	188,614
		TOTAL LIABILITIES	\$ 3,190,685,707
		CAPITAL STOCK	\$ 6,480,000
		PAID IN SURPLUS	433,803,760
		OTHER SURPLUS	1,809,161,022
		TOTAL SURPLUS TO POLICYHOLDERS	\$ 2,249,444,782
TOTAL ASSETS	\$ 5,440,130,489	TOTAL LIABILITIES & SURPLUS	\$ 5,440,130,489

STATE OF CONNECTICUT)
COUNTY OF HARTFORD) SS.
CITY OF HARTFORD)

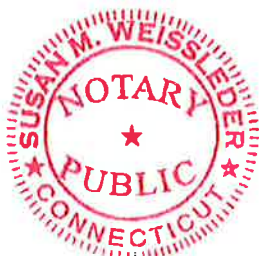
MICHAEL J. DOODY, BEING DULY SWORN, SAYS THAT HE IS VICE PRESIDENT - FINANCE, OF TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA,
AND THAT TO THE BEST OF HIS KNOWLEDGE AND BELIEF, THE FOREGOING IS A TRUE AND CORRECT STATEMENT OF THE FINANCIAL CONDITION OF SAID
COMPANY AS OF THE 31ST DAY OF DECEMBER, 2022.

Michael J. Doody
VICE PRESIDENT - FINANCE

SUBSCRIBED AND SWORN TO BEFORE ME THIS
17TH DAY OF MARCH, 2023

Susan M. Weissleder
NOTARY PUBLIC

SUSAN M. WEISSLEDER
Notary Public
My Commission Expires November 30, 2027



CITY RANCHO CORDOVA - DEPARTMENT OF PUBLIC WORKS**NONCOLLUSION AFFIDAVIT**

(Title 23 United States Code Section 112 and
Public Contract Code Section 7106)

To the CITY of RANCHO CORDOVA
DEPARTMENT OF PUBLIC WORKS.

In conformance with Title 23 United States Code Section 112 and Public Contract Code 7106 the bidder declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Note: The above Noncollusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Noncollusion Affidavit.

Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

Initial 

DEBARMENT AND SUSPENSION CERTIFICATION

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29

The bidder, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal agency;
- has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal agency within the past 3 years;
- does not have a proposed debarment pending; and
- has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Certification.

Initial 

CARB CERTIFICATE OF REPORTED COMPLIANCE

To comply with California Air Resources Board (CARB) § 2449. General Requirements for In-Use Off-Road Diesel-Fueled Fleets, the prime contractor and all sub-contractors are required to submit a valid Certificate of Reported Compliance for vehicle and equipment subject to CARB In-Use Off-Road Diesel-Fueled Fleets Regulations.

Include the required documents as part of the bid submittal.

Initial 

California Environmental Protection Agency
Air Resources Board

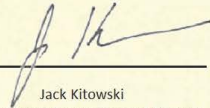
January 1, 2024

**CERTIFICATE OF REPORTED COMPLIANCE
OFF-ROAD DIESEL VEHICLE REGULATION**

is issued to

PACIFIC STATES ENVIRONMENTAL

This certificate indicates that the fleet listed above has reported off-road diesel vehicles to the California Air Resources Board and has certified they are in compliance with title 13 CCR, section 2449. All applicable vehicles owned by the individual, company, or agency must be reported and labeled, as specified in Section 2449, with all possible completeness, else this certificate is null and void. **Certificate expires 2/28/2025**



Jack Kitowski
Chief, Mobile Source Control Division
California Air Resources Board

Off-road Diesel Fleet Identification

1511

To verify the authenticity of this certificate, enter this number at
http://www.arb.ca.gov/doors/compliance_cert1.html

CITY OF RANCHO CORDOVA – DEPARTMENT OF PUBLIC WORKS
IRAN CONTRACTING ACT DISCLOSURE FORM

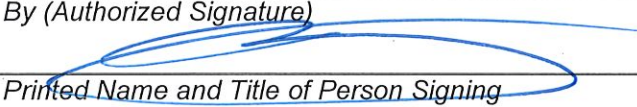
(California Public Contract, Sections 2202-2208)

When responding to a bid or proposal or executing a contract or renewal for a City of Rancho Cordova contract for goods or services of \$1,000,000 or more, a vendor must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services ("DGS") pursuant to Public Contract Code section 2203(b) and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code Section 2203(c) or (d).

To comply with this requirement, please provide your vendor or financial institution name and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts. (Public Contract Code section 2205.)

OPTION #1 – CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

<i>Vendor Name/Financial Institution (Printed)</i> Pacific States Environmental Contractors, Inc. a California Corporation	
<i>By (Authorized Signature)</i> 	
<i>Printed Name and Title of Person Signing</i> Robert E. McCarrick, President	
<i>Date Executed</i> March 22, 2024	<i>Executed in</i> Dublin, CA

OPTION #2 – EXEMPTION

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>Vendor Name/Financial Institution (Printed)</i>	
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	
<i>Date Executed</i>	<i>Executed in</i>

**CITY OF RANCHO CORDOVA
SOIL REMEDIATION AT 10153 - 10175 FOLSOM BLVD**

NOTICE TO CONTRACTORS

Notice is hereby given that the City of Rancho Cordova, California will receive sealed bids as follows:

BID DATE:

~~March 14, 2024 at 2:00 PM~~

March 21, 2024 at 2:00 PM

SUBMIT BIDS TO:

CITY HALL

2729 PROSPECT PARK DRIVE
RANCHO CORDOVA, CA 95760

FOR:

Soil Remediation at 10153 - 10175 Folsom Blvd

ESTIMATED CONSTRUCTION COST:

\$ 2,100,000

CONTRACTOR LICENSE REQUIRED:

General Engineering Contractor, Class A
(with the appropriate subcontractor for the supplemental work not defined in their classification)

PROJECT DESCRIPTION

The work to be done under this contract consists, in general, of furnishing all labor, materials, tools, equipment, incidentals, and for doing all work necessary for excavating soils, managing stockpiles, and backfilling the excavation, as well as other items and details not mentioned above but described in these Special Provisions or shown on the Plans or Contract Documents or as designated by the engineer.

To plan a site visit please contact Kristine Courdy of the City of Rancho Cordova Public Works Department at (916) 851-8842 to arrange access prior to seven days before bid date and allow one day of prior notice to the city. Questions related to the bid are due by March 4, 2024 at 5:00 pm. Responses will be issued in writing through an addendum.

Award of this contract requires a valid California contractor's license with the classification identified above.

Contract Documents including Bid Proposal forms may be downloaded via the internet utilizing a web site address CIP List @ www.CIPLIST.com managed by the City. Any questions or assistance obtaining the Bid Proposal forms can contact the City of Rancho Cordova City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA 95670 or telephone Kristine Courdy (916) 851-8842 **between the hours of 8:00 a.m. - 4:00 p.m. Monday through Friday**. The County of Sacramento Standard Construction Specifications, which are incorporated by reference in the Contract Documents, are also on sale at the County of Sacramento Municipal Services Agency, Technical Resources Section, 827 7th Street, Room 105, Sacramento, CA 95814.

Each bid shall include the following:

- The bid forms provided in the Contract Documents. Each bid must also be accompanied by

security in the form of a bid bond issued by a corporate surety, a certified check or cashier's check payable to the City of Rancho Cordova, or cash for an amount not less than ten percent (10%) of the aggregate sum of the bid.

- Any proposed deviation from the Special Provisions.

The successful bidder shall be required to execute a Material and Labor Payment Bond and Performance Bond, issued by a corporate surety, acceptable to the City of Rancho Cordova, each for not less than one hundred percent (100%) of the contract price.

This is a Public Works construction project in accordance with Section 1771.5 of the California Labor Code.

Pursuant to California Labor Code Section 1720 and following, and Section 1770 and following, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of the prevailing wage determinations are on file in the office of the City Clerk of the City Council of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California 95670, and are available upon request. The prevailing wage determinations are also available on the internet at <http://www.dir.ca.gov/DLSR/PWD>.

Pursuant to California Contract Code Section 22300, the contractor may, at its own expense, substitute securities for any money being withheld by the City of Rancho Cordova to ensure performance under this contract.

The award of the contract, if it be awarded, will be to the lowest responsive, responsible bidder whose bid complies with all the requirements prescribed. The City of Rancho Cordova reserves the right to reject any or all bids, to waive any informality in any bid, and to determine which bid, in their judgment, is the lowest responsive bid of a responsible bidder.

Time for completion of the work is **115 working days** from the date of issuance as stated in the Notice to Proceed by the City. See "Time of Completion" in Special Provisions for details.



MARCH 5, 2024

SOIL REMEDIATION AT 10153 – 10175 FOLSOM BLVD PROJECT

ADDENDUM NO. 1

TO ALL PROSPECTIVE BIDDERS:

Please incorporate the following revisions as part of the contract documents for the subject project. Any workmanship and/or materials involved shall be as set forth in the original drawings and/or specifications unless otherwise directed herein.

ITEM	PAGE OR DRAWING	LOCATION AND DESCRIPTION OF CHANGE
1.	QUESTION:	The project specifications state that it is the contractor's responsibility to obtain the project grading permit. What is the cost of the permit? What if the city requires additional civil design work to satisfy the permit requirements – who will pay for this?
	RESPONSE:	<i>The Contractor will submit for a no cost grading permit for the project. Any additional civil design work to satisfy the permit requirements will be performed by the Project Engineer at the City's cost.</i>
2.	QUESTION:	How will the actual limits of the contamination be identified prior to excavation? Will the city pay the contractor the pothole and test the soil for contamination prior to production excavation?
	RESPONSE:	<i>The limits of the excavation are to be performed as shown on the Plans. The soil will be tested after the excavation in Phase 2. There will be an estimated 3-4 week down time as soils are tested and the treatment method is selected.</i>
3.	QUESTION:	Drawing C-3, as well as the Special Provisions call for the remedial excavation to be advanced at a 1.5:1 slope. In addition the Geotech report indicates excavation sloping at a 1.5:1 is viable based on site soil conditions. Pages 21, 37, and 39 of the Special Provisions indicate the Contractor is responsible for any bracing or shoring if instabilities are observed during the remedial excavation (as observed by the OSHA Competent person and/or the Construction Manager). Shoring/bracing costs significantly more than sloping. Requiring the Contractor to be responsible for potential shoring/bracing adds a great deal of financial risk to the Contractor – though it doesn't seem like shoring or bracing will be necessary to safely complete the project. Please confirm whether or not the Contractor should include provisions for shoring/bracing costs in their base bid. Alternatively, can a contingency item for shoring/bracing be added to the Bid Schedule of values?
	RESPONSE:	<i>Contractor advised to bid the project at 1.5:1 slope grading per the Plans.</i>

4.	QUESTION: Is the Contractor required to prepare a sediment and erosion control plan (see Pg. 18 of the Special Provisions) or can the Contractor rely on the Tetra Tech prepared SWPPP? RESPONSE: <i>Contractor can rely on the SWPPP and Erosion and Sediment Control Plan sheet C-5. Contractor is required to sign and certify the SWPPP.</i>
5.	QUESTION: Is the Contractor required to submit a SWPPP to Smarts, pay any SWPPP related fees or perform any SWPPP inspections? RESPONSE: <i>A SWPPP has been prepared and submitted on the Smarts program by the City (see Appendix C). Contractor is required to sign and certify the SWPPP. Refer to page 25 of the Special Provisions regarding the fees.</i>
6.	QUESTION: Should the Contractor expect to encounter any irrigation lines that need to be repaired? RESPONSE: <i>The Contractor is required to protect and restore any irrigation encountered on neighboring private property per the Special Provisions (refer to pages 18 and 19).</i>
7.	QUESTION: Is the Contractor required to notify any neighboring properties with door hangers or by other means (see Pg. 19 of the Special Provisions)? RESPONSE: <i>Neighboring properties shall be notified with a door hanger prior to the start of work.</i>
8.	QUESTION: Should the Contractor be expected to screen or remove any cobblestones from soil prior to backfill? If so, is the cobblestone dimension requiring removal 6" per the Geotech report or 3" per Pg. 38 of the Special Provisions. How much soil should the Contractor expect to have to screen for cobblestones? RESPONSE: <i>The Contractor shall screen to remove cobblestones in accordance with the Special Provisions. Cobblestones between 3 and 6 inches in diameter can be stockpiled separately and used as backfill material in the initial lifts at the base of the excavation/backfill; cobblestones larger than 6 inches shall not be used as backfill material but may be stockpiled separately on the site.</i> <i>The Contractor is notified that the following changes have been made to page 38 of the Special Provisions:</i> However, cobblestones between 3 inches and 6 inches in diameter may be used as backfill material in the initial lifts at the base of the backfill; cobblestones larger than 6 inches cannot be used as backfill material but may be stockpiled separately on the site.

9.	QUESTION: Does the Site Safety Officer (SSO) need to be “dedicated” or can the SSO hold another role on the project (e.g. Superintendent)? RESPONSE: <i>The Contractor is required to identify a certified Site Safety Officer (SSO). The SSO may hold other roles within the project.</i>
10.	QUESTION: Page 40 of the Special Provisions call for removal and replacement of soft-subgrade under future soil stockpile areas. How much area, if any, of soft subgrade removal and replacement should the Contractor include in their bid? How deep should the Contractor assume soil will need to be removed? Can any soil import be paid for by Bid Item 10 (contingency for soil import). Alternately, can a contingency item be added to the Bid Schedule of values to manage this potential concern? RESPONSE: <i>The Contractor is notified that the following changes have been made to page 40 of the Special Provisions:</i> 1. Verify compacted subgrade in area identified for stockpile placement as dry and ready to support materials and imposed loads. a. Proof roll subgrade with minimum two perpendicular passes to identify soft spots. b. Remove soft subgrade and replace with compacted fill.
11.	QUESTION: Please confirm if there is a Warranty Period or an extended guarantee for this project. RESPONSE: <i>No warranty is required for the Project.</i>
12.	QUESTION: The Bid Form Checklist requires the Contractor to submit a Sample Payment Bond and a Sample Performance Bond as part of our bid submittal. Please confirm Contractors must include the sample bonds in our package as incomplete/blank forms? RESPONSE: <i>All bidders are required to submit a bidder’s bond with the bid submittal. Only the successful contractor will be required to submit payment bond and performance bond.</i>
13.	QUESTION: Clean Harbors respectfully request a one week bid extension from March 14, 2024, to March 21, 2024. Our proposal team will require time to incorporate responses to all bidder questions and a bid extension will enable us to produce a comprehensive and competitive proposal. Please advise if you can accommodate this bid extension request. RESPONSE: <i>The Bid due date has been updated to March 21, 2024 at 2:00 pm.</i>
14.	QUESTION: Does The California Labor Code Section 1777.5 apply to this work? RESPONSE: <i>Yes.</i>

15.	QUESTION:	Please provide the sizes of the storm drain lines and sanitary sewer lines.
	RESPONSE:	<i>The actual size of the lines are unknown. It is estimated that the Storm Drain lines are 6" to 12" and sanitary sewer lines are 4" to 8".</i>
16.	QUESTION:	Where are the termination points for the abandonment of the sanitary sewer lines, electrical lines, and storm drain lines?
	RESPONSE:	<i>The contractor is advised to review the termination points shown on the Plans.</i>
17.	QUESTION:	On the contract drawings it is noted that trees will be cleared by others. To what extent is the limit of clearing required by the contractor?
	RESPONSE:	<i>The City shall remove the trees noted on the Plans and grind the stumps prior to construction. The Contractor will be required to remove roots encountered during the excavation.</i>
18.	QUESTION:	What is the thickness of the asphalt that is to be demolished?
	RESPONSE:	<i>The existing asphalt thicknesses ranges from 2.5 to 4 inches.</i>
19.	QUESTION:	What is the thickness of the concrete to be demolished and what is the rebar size and spacing?
	RESPONSE:	<i>The City does not have any as-built information regarding the concrete onsite.</i>
20.	QUESTION:	Please provide details on fencing reconstruction.
	RESPONSE:	<i>Fencing shall be restored to the existing condition and the site shall be secured during Phase 3 laboratory testing and at Project completion.</i>
21.	QUESTION:	Under the soil treatment allowance of \$150,000 how many cubic yards for stabilization/treatment are included?
	RESPONSE:	<i>Contractor shall be compensated for Soil Treatment Options (Allowance) in accordance with Sacramento County Standard Specifications 8-2.05.</i>
22.	QUESTION:	How will the contractor be compensated for treatment in excess of the prescribed cubic yards for treatment?
	RESPONSE:	<i>Contractor shall be compensated for treatment in excess of the allowance in accordance with Sacramento County Standard Specifications 8-2.05.</i>
23.	QUESTION:	During the Phase 3 stoppage time, does the Contractor have to maintain a presence at the site?
	RESPONSE:	<i>The contractor's presence is not required when awaiting the Phase 3 laboratory results. During the waiting period, the contractor is required to restore the fencing to the existing condition and secure the site.</i>

24.	QUESTION:	During Phase 3, does the Contractor have to assist the Engineer in sampling or pilot test remediation activities?
	RESPONSE:	<i>The Contractor shall not be required to perform or assist with any soil testing to be performed by the Engineer.</i>
25.	QUESTION:	Does the Contractor have to provide a Biologist to assess the protection of the trees on site?
	RESPONSE:	<i>No. Contractor shall provide tree protection as shown on the Plans.</i>
26.	QUESTION:	What is the anticipated start date of the project?
	RESPONSE:	<i>May 2024.</i>
27.	QUESTION:	On Bid Item No. 10, how many soil samples will be required for certification of the clean import soil?
	RESPONSE:	<i>Soil samples for clean import fill shall be collected in accordance with the Department of Toxic Substances Control (DTSC) Information Advisory Clean Imported Fill Material: https://dtsc.ca.gov/information-advisory-clean-imported-fill-material-fact-sheet/</i>
28.	QUESTION:	On Bid Item No. 11, can the Contractor provide a lump sum cost for the Traffic Control Plan and a daily rate for land closure implementation due to the unknown length of the closure?
	RESPONSE:	<i>The Contractor should refer to page 48 of the Special Provisions for guidance on Bid Item No. 11.</i>
29.	QUESTION:	Contractor requests deadline for questions be extended to 5pm on 3/8 to allow for any additional questions following site walks conducted this week. If allowed, could the bid deadline also be extended to allow incorporation of responses to questions.
	RESPONSE:	<i>The question deadline will not be adjusted. Refer to Question 13 response regarding the revised bid opening.</i>
30.	QUESTION:	Please confirm contractor requires an A license with hazardous material endorsement, per the requirements of the Environmental Compliance section of the Special Provisions, as the Notice to Contractors does not list the hazardous endorsement requirement.
	RESPONSE:	<i>A hazardous material endorsement is not required.</i>
31.	QUESTION:	Per the Section "Equipment to Be Supplied" of the Special Provisions which states "All equipment, materials, and supplies to be considered as an approved equal must be submitted to the City for approval no less than fourteen (14) calendar days prior to the bid opening date. If the Engineer finds said equipment, materials, and supplies to be acceptable, an addendum will be issued notifying all bidders no less than four calendar days prior to the bid opening date.", please confirm if any equivalent equipment, materials or supplies have been requested.
	RESPONSE:	<i>None received.</i>

32.	QUESTION:	Please confirm that the Contractor will be responsible for paying the fees for the City of Rancho Cordova permits that the Contractor is required to obtain from the City? I.e., fees associated with the grading permit, encroachment permit, and Construction Water permit.
	RESPONSE:	<i>Refer to Questions 1 and 5 responses.</i>
33.	QUESTION:	What firm was awarded the Environmental Engineering Firm Support of the Soil Remediation & Site Cleanup Plan Implementation at 10153-10175 Folsom Boulevard?
	RESPONSE:	<i>None selected at this time.</i>
34.	QUESTION:	Drawing Sheet C-3 indicates that trees are to be removed by others. Will tree removal by others include stump/root removal and will the work be completed prior to Contractor mobilization to the site?
	RESPONSE:	<i>Refer to Question 17 response.</i>
35.	QUESTION:	For trees that remain in place and are to be protected with snow fence placed 1-ft beyond the drip lines, will the excavation limits be modified to not extend past the snow fence?
	RESPONSE:	<i>The limits of the tree protection fencing are shown on the Plans and the limits of grading reflect tree protective fencing.</i>
36.	QUESTION:	Drawing Sheet C-3 indicates 38,820 SF of pavement for demolition. How much of this pavement area is concrete and how much is asphalt concrete? What is the thickness of concrete and is there rebar? What is the asphalt thickness and is there an underlying separator fabric?
	RESPONSE:	<i>Refer to Questions 18 and 19 responses.</i>
37.	QUESTION:	Drawing Sheet C-3 Note 1 states "Trench excavate sewer line first, prior to mass excavation. Trench will be 4 ft wide and 2 ft below sewer line bottom depth. Sewer line alignment as shown is approximate. Sewer line depth is unknown, but expected to be 3-8 ft." If the Contractor were to utilize sloping or benching for the northeast area of the trench that extends beyond the main excavation, would the additional cubic yardage be paid for under bid items 7a and 7b?
	RESPONSE:	<i>Bid items shall be paid in accordance with the Measurement and Payment in the Special Provisions and per the Bid Form. Payment for unit prices shall follow Sacramento County Specification 8-2.02 "Unit Price Contract".</i>
38.	QUESTION:	Please confirm all utilities to be demolished are to be cut and capped at the property line.
	RESPONSE:	<i>Yes.</i>

39.	QUESTION: Will the electric line running through the excavation be deenergized by others prior to Contractor's mobilization to the site? RESPONSE: <i>Utility coordination activities are included in Phase 1 working days and tasks. Refer to Subsurface Exploration in the Special Provisions.</i>
40.	QUESTION: Drawing Sheet C-4 Note 1 states "Protective sheeting shall extend a minimum of five feet from the designated edge of the stockpile areas to accommodate material that may roll off slopes of the pile. ... Place first lift of material without operating heavy equipment directly on plastic sheeting to minimize tears and damage to sheet." Please confirm the required lift thickness of placed material to allow operating equipment onto stockpile area. Additionally, if there's a 5-ft edge of plastic beyond the designated edge of the stockpile areas, is it acceptable that heavy equipment travel over this exposed edge of plastic? Or must the edge of plastic be protected to allow equipment to travel into the stockpile area? RESPONSE: <i>The first lift shall extend to the limits of the plastic sheeting, including the 5-foot-wide area beyond the toe of the stockpile; this will protect the plastic in the edge area and allow equipment travel over it. Refer to Stockpile Construction Special Provision and Plans for lift thickness and stockpile construction details.</i>
41.	QUESTION: Have the locations of the stockpiles and work been approved by the utility owners? Will utilities that run under the designated stockpile areas require additional protection? RESPONSE: <i>The stockpile locations are approved and the utilities that run under the stockpile locations do not require additional protection.</i>
42.	QUESTION: The Bid Form includes a note 2 that states "Assume soil will be non-hazardous and can go to a Class 2 landfill" but does not indicate where on the Bid Form this note 2 applies. Per the Special Provisions on Soil Treatment Options (Allowance), any off-site disposal of soil is assumed to be included in the allowance. Please confirm Note 2 does not apply at this time. RESPONSE: <i>Note 2 on the Bid Form does not apply at this time.</i>
43.	QUESTION: There seems to be a discrepancy on when the 115 working days start counting. Is it 10 days after contact execution as stated in Time of Completion, or after issuance of Notice to Proceed as called out in Beginning of Work? Due to the amount of plans and permits required to be submitted and approved before mobilization is allowed, contractor requests that days start after NTP has been issued. RESPONSE: <i>The City will negotiate with the contractor on the official Notice to Proceed (NTP) date. Phase 1 includes working days for permit activities.</i>

44.	QUESTION:	Please confirm that Contractor's time of completion will be put on hold during the downtime between Phase 2 and Phase 3 (estimated to be 3-4 weeks).
	RESPONSE:	<i>Yes. Refer to Question 23 response.</i>
45.	QUESTION:	Please confirm what the City's review/turnaround time will be for Contractor's submittals.
	RESPONSE:	<i>Five working days.</i>
46.	QUESTION:	Please confirm if door hangers will be required. And if they are required, please confirm the City will be responsible for providing the list of addresses that door hangers will be required and for bidding purposes, please confirm the quantity of door hangers.
	RESPONSE:	<i>Refer to Question 7 response. Language shall be approved by the City and door hangers shall be provided by the Contractor to all properties neighboring the site.</i>
47.	QUESTION:	Are there height restrictions on the stockpiles?
	RESPONSE:	<i>Stockpiles shall be constructed per the Plans and Special Provisions with a maximum side slope of 1.5:1.</i>
48.	QUESTION:	Has Leighton (Geotechnical Engineer) reviewed the Soil Remediation Plans prepared by Tetra Tech to verify if the recommendations presented in their report have been incorporated as suggested in their report, Section 3.0?
	RESPONSE:	<i>Not applicable.</i>
49.	QUESTION:	If a well is encountered will additional time be provided for in the schedule?
	RESPONSE:	<i>The City will negotiate contract days with the contractor for unforeseen conditions in accordance with Sacramento County Specifications Section 9 "Changes and Claims".</i>
50.	QUESTION:	Recycling of asphalt / concrete may require certification that it is not impacted and/or from a clean source. Will the City and/or Engineer be able to provide that certification?
	RESPONSE:	<i>The City does not have any as-built information for the site.</i>
51.	QUESTION:	How should the contractor account for the amount of cobblestone and potential unsuitable material that may require off-site disposal based on the clauses for Surplus Material Disposal and Cobblestones shown within the Special Provisions. Can this material be left on site?
	RESPONSE:	<i>Refer to Question 8 response.</i>

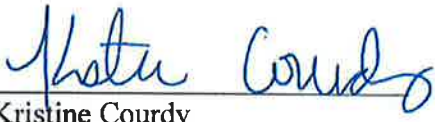
Please note: The Bid Date of March 14, 2024 at 2:00 pm HAS BEEN changed as follows:

- March 21, 2024 at 2:00 pm

Addendum No.1 Attachments:

- Bid Notice updated March 5, 2024
- Special Provisions updated March 5, 2024

END OF ADDENDUM NO. 1


Kristine Courdy
Project Manager


Albert Stricker
Director of Public Works



Pacific States
ENVIRONMENTAL CONTRACTORS, INC.

11555 Dublin Boulevard, Dublin, California 94568
Telephone 925.803.4333 • Fax 925.803.4334

City of Rancho Cordova – Public Works
Soil Remediation At 10153-10175
Folsom Blvd

BID DATE: MARCH 21, 2024 @ 2pm

MEMORANDUM



ITEM 9.7.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Kristine Courdy, Senior Civil Engineer
SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2024-39 WITH TETRA TECH, INC. IN AN AMOUNT NOT TO EXCEED \$738,900.68 TO PROVIDE THE ENVIRONMENTAL ENGINEERING SERVICES FOR THE SOIL REMEDIATION PROJECT CONSTRUCTION AT 10153-10179 FOLSOM BOULEVARD**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution would authorize the City Manager to execute Professional Services Contract No. 2024-39 with Tetra Tech, Inc. in an amount not to exceed \$738,900.68 to provide Environmental Engineering Services for the Soil Remediation Project Construction at 10153-10179 Folsom Boulevard.

BACKGROUND

The Mills Crossing Project Capital Improvement Project is a proposed mixed-use development located at 10153-10179 Folsom Boulevard. The major features of the approved concept plan include community facilities focused on arts, wellness, events, small business incubator and workforce training uses, open space, housing, and parking.

The City of Rancho Cordova received a \$3.1 million Equitable Community Revitalization Grant (ECRG) from the State of California Department of Toxic Substances Control (DTSC) to perform site cleanup and soil remediation at the Project site. The site cleanup plan was approved by the Central Valley Regional Water Quality Control Board (RWQCB) and utilized to prepare and successfully receive the DTSC grant funding. The Project requires oversight from an Environmental Engineering team to ensure compliance with the RWQCB approved site cleanup plan.

The grant requires competitive procurement for services performed under ECRG Project. A Request for Proposal (RFP) for the environmental engineering services was advertised on the City's website and CIPList.com on February 5, 2024. The City received proposals from two consulting firms on March 5, 2024. The proposals were evaluated based on an established set of criteria and staff recommends awarding the professional services agreement to the most

qualified firm, Tetra Tech, Inc. and authorizing the City Manager to execute the agreement.

The project is expected to be under construction starting in Spring 2024 and completed in Summer 2025.

FISCAL IMPACT AND FUNDING SOURCE

These services are funded from the awarded \$3.1 million ECRG grant which is included in the Mills Crossing Capital Improvement Project Budget.

ATTACHMENT(S)

1. Resolution
2. Contract No. 2024-39

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2024-39 WITH TETRA TECH, INC. IN AN AMOUNT NOT TO EXCEED \$738,900.68 TO PROVIDE THE ENVIRONMENTAL ENGINEERING SERVICES FOR THE SOIL REMEDIATION PROJECT CONSTRUCTION AT 10153-10179 FOLSOM BOULEVARD

WHEREAS, the City of Rancho Cordova was awarded an Equitable Community Revitalization Grant (ECRG) in the amount of \$3.1 million from the State of California Department of Toxic Substances Control (DTSC) to perform site cleanup and soil remediation at 10153-10179 Folsom Boulevard; and

WHEREAS, a Request for Proposal (RFP) for a consultant to provide Environmental Engineering for the Soil Remediation Project Construction at 10153-10179 Folsom Boulevard was advertised on the City's website and [CIPLIST.com](https://www.ciportal.com) on February 5, 2024, and two proposals were received from consultants; and

WHEREAS, the proposals were evaluated based on an established set of criteria and staff recommends awarding the environmental engineering services to the most qualified firm, Tetra Tech, Inc.; and

WHEREAS, the City of Rancho Cordova desires to enter into Contract No. 2024-39 with Tetra Tech, Inc. in an amount not to exceed \$738,900.68 for the environmental engineering services for the Soil Remediation Project Construction at 10153-10179 Folsom Boulevard; and

WHEREAS, funding for this Project will consist of the ECRG grant which is included in the Mills Crossing Capital Improvement Project Budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Professional Services Agreement Contract No. 2024-39 with Tetra Tech, Inc. in an amount not to exceed \$738,900.68 to provide environmental engineering services for the Soil Remediation Construction Project at 10153-10179 Folsom Boulevard in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 2nd day of April 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ITEM 9.7.

ATTACHMENT 1

ATTEST:

Stacy Leitner, CMC
City Clerk

David Sander, Mayor

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF RANCHO CORDOVA AND
TETRA TECH, INC.**

THIS AGREEMENT for professional services is made by and between the City of Rancho Cordova, a California municipal corporation ("City"), and Tetra Tech, Inc., a Delaware Corporation ("Professional") as of April 2, 2024.

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Professional shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 Term of Services.** The term of this Agreement shall begin on the date first noted above and shall end on December 31, 2025 the date of completion specified in Exhibit A. Professional shall complete the work described in Exhibit A prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Professional to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 Standard of Performance.** Professional shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Professional is engaged in the geographical area in which Professional practices its profession. Professional shall prepare all work products required by this Agreement in a substantial, first-class manner and shall conform to the standards of quality normally observed by a person practicing in Professional's profession.
- 1.3 Assignment of Personnel.** Professional shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Professional shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 Time.** Professional shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.2 above and to satisfy Professional's obligations hereunder.

Section 2. COMPENSATION. City hereby agrees to pay Professional a sum not to exceed seven hundred and thirty-eight thousand nine hundred dollars and sixty-eight cents (\$738,900.68) notwithstanding any contrary indications that may be contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Professional's proposal, attached as Exhibit B, regarding the amount of compensation, the Agreement shall prevail. City shall pay Professional for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to

Professional for services rendered pursuant to this Agreement. Professional shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City, Professional shall not bill City for duplicate services performed by more than one person.

Professional and City acknowledge and agree that compensation paid by City to Professional under this Agreement is based upon Professional's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Professional. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Professional and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Professional shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Professional and each employee, agent, and subcontractor of Professional performing services hereunder, as well as a separate notice when the total number of hours of work by Professional and any individual employee, agent, or subcontractor of Professional reaches or exceeds 800 hours, which shall include an estimate of the time necessary to complete the work described in Exhibit A;
- The Professional's signature.

2.2 Monthly Payment. City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have thirty (30) days from the receipt of an invoice that complies with all of the requirements above to pay Professional.

2.3 Final Payment. City shall make the final payment within sixty (60) days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 Total Payment. City shall pay for the services to be rendered by Professional pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever

incurred by Professional in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Professional submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

- 2.5 **Hourly Fees.** Fees for work performed by Professional on an hourly basis shall not exceed the amounts shown on the fee schedule set forth in Exhibit B.
- 2.6 **Reimbursable Expenses.** Reimbursable expenses, if any, are set forth in Exhibit B, and shall not exceed the amount shown in Exhibit B. Expenses not listed in Exhibit B are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.
- 2.7 **Payment of Taxes.** Professional is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.
- 2.8 **Payment upon Termination.** In the event that the City or Professional terminates this Agreement pursuant to Section 8, the City shall compensate the Professional for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Professional shall maintain adequate logs and timesheets in order to verify costs incurred to that date.
- 2.9 **Authorization to Perform Services.** The Professional is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Professional shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Professional only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Professional's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Professional, at its own cost and expense, shall procure "occurrence coverage" insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Professional and its agents, representatives, employees, and subcontractors. Professional shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Professional shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Professional's bid. Professional shall not allow any subcontractor to commence work on any subcontract until Professional has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Professional shall maintain all required insurance listed herein for the duration of this Agreement.

- 4.1 Workers' Compensation.** Professional shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Professional. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Professional may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Professional, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

An endorsement shall state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. Professional shall notify City within fourteen (14) days of notification from Professional's insurer if such coverage is suspended, voided or reduced in coverage or in limits.

The requirement to maintain Statutory Worker's Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Professional does not have any employees.

4.2 Commercial General and Automobile Liability Insurance.

- 4.2.1 General requirements.** Professional, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000.00) and automobile liability insurance for the term of this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00). The commercial general liability and automobile

liability insurance shall be per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a commercial general liability insurance or an automobile liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 Minimum scope of coverage. Commercial general liability coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent edition), Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

- a. City and its officers, employees, agents, and volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Professional, including the insured's general supervision of Professional; products and completed operations of Professional; premises owned, occupied, or used by Professional; and automobiles owned, leased, or used by the Professional. The coverage shall contain no special limitations on the scope of protection afforded to City or its officers, employees, agents, or volunteers.
- b. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- c. An endorsement must state that coverage is primary insurance with respect to the City and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.
- d. Any failure of Professional to comply with reporting provisions of the policy shall not affect coverage provided to City and its officers, employees, agents, and volunteers.

- e. An endorsement shall state that coverage shall not be canceled except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. Professional shall notify City within fourteen (14) days of notification from Professional's insurer if such coverage is suspended, voided or reduced in coverage or in limits.

4.3 Professional Liability Insurance. Professional, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000) covering the licensed professionals' errors and omissions.

4.3.1 Any deductible or self-insured retention shall not exceed \$150,000 per claim.

4.3.2 An endorsement shall state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

4.3.3 The following provisions shall apply if the professional liability coverages are written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Professional must provide extended reporting coverage for a minimum of five (5) years after completion of the Agreement or the work. The City shall have the right to exercise, at the Professional's sole cost and expense, any extended reporting provisions of the policy, if the Professional cancels or does not renew the coverage.
- d. A copy of the claim reporting requirements must be submitted to the City prior to the commencement of any work under this Agreement.

4.4 All Policies Requirements.

4.4.1 Acceptability of insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 Verification of coverage. Prior to beginning any work under this Agreement, Professional shall furnish City with certificates of insurance and with original endorsements effecting coverage required herein. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

4.4.3 Subcontractors. Professional shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4.4 Deductibles and Self-Insured Retentions. Professional shall disclose to and obtain the approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

During the period covered by this Agreement, only upon the prior express written authorization of Contract Administrator, Professional may increase such deductibles or self-insured retentions with respect to City, its officers, employees, agents, and volunteers. The Contract Administrator may condition approval of an increase in deductible or self-insured retention levels with a requirement that Professional procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

4.4.5 Waiver of Subrogation. Professional hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the Professional, its employees, agents, and subcontractors.

4.4.6 Notice of Reduction in Coverage. In the event that any coverage required by this section is reduced, limited, or materially affected in any other manner, Professional shall provide written notice to City at Professional's earliest possible opportunity and in no case later than five (5) days after Professional is notified of the change in coverage.

4.5 Remedies. In addition to any other remedies City may have if Professional fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Professional's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Professional to stop work under this Agreement or withhold any payment that becomes due to Professional hereunder, or both stop work and withhold any payment, until Professional demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. INDEMNIFICATION AND PROFESSIONAL'S RESPONSIBILITIES.

5.1 General Requirement. Professional shall indemnify, defend with counsel selected by the City, and hold harmless the City and its officials, officers, employees, agents, and volunteers from and against any and all losses, liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct or negligent acts or omissions of Professional or its employees, subcontractors, or agents, by acts for which they could be held strictly liable, or by the quality or character of their work. The foregoing obligation of Professional shall not apply when (1) the injury, loss of life, damage to property, or violation of law arises wholly from the negligence or willful misconduct of the City or its officers, employees, agents, or volunteers and (2) the actions of Professional or its employees, subcontractor, or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law. It is understood that the duty of Professional to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Professional from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Professional acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

5.2 PERS Indemnification. In the event that Professional or any employee, agent, or subcontractor of Professional providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("PERS") to be eligible for enrollment in PERS as an employee of City, Professional shall indemnify, defend, and hold harmless City for the payment of any and all employee and/or employer contributions for PERS benefits on behalf of Professional or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City, and any attorneys' fees and costs incurred by the City to enforce this Section.

- 5.3 **Design Professionals.** To the extent that the services under this Agreement include design professional services subject to California Civil Code Section 2782.8, as may be amended from time to time, Professional's duty to indemnify under Sections 5.1 and 5.2 shall only be to the maximum extent permitted by California Civil Code Section 2782.8.

Section 6. **LIMIT OF LIABILITY.** Regardless of any other terms herein to the contrary, City agrees that the Professional's liability to City, including that of the Professional's directors, officers, employees, agents and subcontractors, for all claims, suits, including, but not limited to, third party claims and suits, arbitrations or other proceedings arising from the performance of the Services under this Agreement, shall in no case exceed the amount of the applicable insurance coverage provided by the Professional under this Agreement, or in the case of breach of warranty/guarantee, the amount paid by City for the Services.

Professional shall not be liable to City, City's employees, consultants, contractors, subcontractors, agents, or any other third parties for special, incidental, consequential, or penal losses or damages (including but not limited to lost profits and/or loss of use of the project or site that is the subject of this Agreement) under any circumstances.

Section 7. **STATUS OF PROFESSIONAL.**

- 7.1 **Independent Contractor.** At all times during the term of this Agreement, Professional shall be an independent contractor as defined in Labor Code Section 3353, and shall not be an employee of City. Nothing contained in this Agreement shall be construed to be inconsistent with the foregoing relationship or status. City shall have the right to control Professional only insofar as the results of Professional's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means and methods by which Professional accomplishes services rendered pursuant to this Agreement. Professional shall have no power or authority by this Agreement to bind the City in any respect. All employees and agents hired or retained by Professional are employees and agents of Professional and not of the City. The City shall not be obligated in any way to pay any wage claims or other claims made against Professional by any such employees or agents, or any other person resulting from performance of this Agreement.

Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Professional and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits. Professional shall not allow any employee, agent or subcontractor to become eligible for a claim for PERS benefits.

- 7.2 **Professional Not an Agent.** Except as City may specify in writing, Professional shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Professional shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 8. LEGAL REQUIREMENTS.

- 8.1 **Governing Law.** The laws of the State of California shall govern this Agreement.
- 8.2 **Compliance with Applicable Laws.** Professional and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Professional's failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.
- 8.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Professional and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.
- 8.4 **Licenses and Permits.** Professional represents and warrants to City that Professional and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Professional represents and warrants to City that Professional and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Professional and any subcontractors shall obtain and maintain valid Business Licenses from City during the term of this Agreement.
- 8.5 **Nondiscrimination and Equal Opportunity.** Professional shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Professional under this Agreement. Professional shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Professional thereby.

Professional shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 9. TERMINATION AND MODIFICATION.

- 9.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Professional.

Professional may cancel this Agreement upon thirty (30) days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Professional shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Professional delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Professional or prepared by or for Professional or the City in connection with this Agreement.

- 9.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Professional understands and agrees that, if City grants such an extension, City shall have no obligation to provide Professional with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Professional for any otherwise reimbursable expenses incurred during the extension period.
- 9.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.
- 9.4 **Assignment and Subcontracting.** City and Professional recognize and agree that this Agreement contemplates personal performance by Professional and is based upon a determination of Professional's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Professional. Professional may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Professional shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.
- 9.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Professional shall survive the termination of this Agreement.
- 9.6 **Options upon Breach by Professional.** If Professional materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

- 9.6.1 Immediately terminate the Agreement;
- 9.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Professional pursuant to this Agreement;
- 9.6.3 Retain a different Professional to complete the work described in Exhibit A not finished by Professional; or
- 9.6.4 Charge Professional the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Professional pursuant to Section 2 if Professional had completed the work.

Section 10. KEEPING AND STATUS OF RECORDS.

- 10.1 **Records Created as Part of Professional's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Professional prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Professional hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Professional agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.
- 10.2 **Professional's Books and Records.** Professional shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Professional pursuant to this Agreement.
- 10.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Professional to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds TEN THOUSAND DOLLARS (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

Section 11 MISCELLANEOUS PROVISIONS.

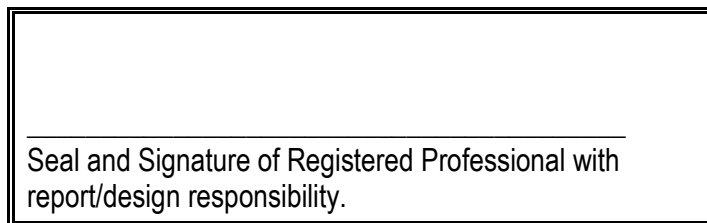
- 11.1 **Attorneys' Fees.** If a Party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing Party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that Party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 11.2 **Venue.** In the event that either Party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Sacramento or in the United States District Court for the Eastern District of California.
- 11.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 11.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 11.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.
- 11.6 **Use of Recycled Products.** Professional shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.
- 11.7 **Conflict of Interest.** Professional may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Professional in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Professional shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Professional hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Professional was an employee, agent, appointee, or official of the City in the previous twelve months, Professional warrants that it did not participate in any manner in the forming of this

Agreement. Professional understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Professional will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Professional will be required to reimburse the City for any sums paid to the Professional. Professional understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

- 11.8 Solicitation.** Professional agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.
- 11.9 Contract Administration.** This Agreement shall be administered by Kristine Courdy ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.
- 11.10 Notices.** Any written notice to Professional shall be sent to:
Betty Li, Senior Environmental Engineer
310 Zinfandel Drive, Suite 200
Rancho Cordova, CA 95670
Email Address (for Insurance Update Requests)
natalie.edwards@tetrattech.com
- Any written notice to City shall be sent to:
Kristine Courdy
2729 Prospect Park Drive
Rancho Cordova, CA 95670
- 11.11 Professional Seal.** Where applicable in the determination of the Contract Administrator or when required by law, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.



- 11.12 Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit A, and the compensation schedule attached hereto and incorporated herein as Exhibit B, represents the entire and integrated agreement between

City and Professional and supersedes all prior negotiations, representations, or agreements, either written or oral.

- 11.13 IRS Form W-9.** Professional shall complete and submit Internal Revenue Service Form W-9 to the City before execution of this Agreement. The City's Finance Director shall have authority to waive this requirement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first set forth above, which date shall be considered by the Parties to be the effective date of this Agreement.

CITY OF RANCHO CORDOVA

PROFESSIONAL

Micah Runner, City Manager

Benjamin Weink, Vice President and
Department Manager

Date: _____

Date: _____

Attest:

Stacy Leitner, CMC, City Clerk

Date: _____

Approved as to Form:

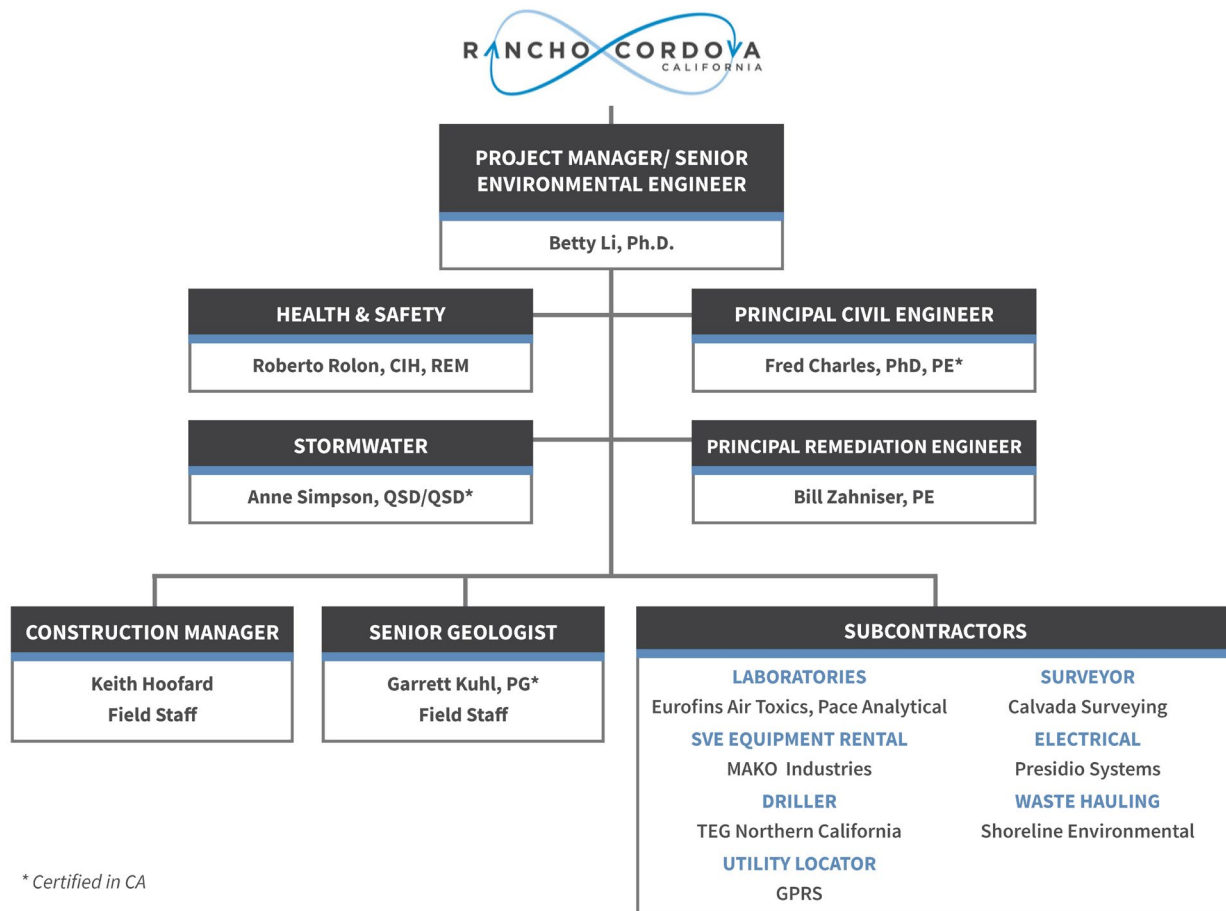
Adam U. Lindgren, City Attorney

Date: _____

EXHIBIT A
SCOPE OF SERVICES

See Attached Scope of Services

Project Organization Chart



All of our proposed project team members have worked for the City on current and previous tasks associated with the Site as previously discussed. Our proposed project team presented in the section has a thorough understanding about the Site and Project. Highlights of the team's accomplishments completed to date for the Site are presented below.

- **Betty Li, Keith Hoofard, Garrett Kuhl:** Coordinated with CVRWQCB (oversight regulatory agency), the City, and the City's developer, and scoped and implemented soil and soil vapor data gap investigation at the Site in 2021. The investigation moved the regulatory process forward and established the path to case closure.
- **Betty Li, Keith Hoofard, Garrett Kuhl, Bill Zahniser:** Prepared the Site Cleanup Plan in 2022 which outlined additional remediation activities needed for the Site. This plan was approved by the CVRWQCB and used in the City's application for the DTSC ECRG program.
- **Betty Li, Keith Hoofard:** Provided engineering costs to implement remediation activities outlined in the Site Cleanup Plan in support of the ECRG application in 2022. The City successfully received a \$3.1 million ECRG from DTSC for this Project.
- **Fred Charles, Betty Li, Anne Simpson, Keith Hoofard:** Completed engineering design activities for the proposed additional remediation activities outlined in the Site Cleanup Plan. A summary of these completed activities is provided below:
 - Completed a bench-scale test to evaluate soil oxidant demand.
 - Completed Proctor compaction tests to evaluate the impact of oxidant addition on soil compaction.
 - Developed a Stormwater Pollution Prevention Plan (SWPPP) and submitted Notice of Intent to the California Stormwater Multiple Application and Report Tracking System (SMARTS) on behalf of the City.

- Obtained an air permit exemption from the AQMD for this Project for the soil excavation, stockpiling, and backfill activities.
- Developed a Site Cleanup Plan Addendum in response to the bench-scale test results and obtained CVRWQCB's approval of the addendum.
- Developed technical specifications and associated plans.
- **Betty Li, Keith Hoofard, Garrett Kuhl:** Currently working with the City to support well abandonments at the Site, in preparation for the remediation activities.

Brief qualification and experience summaries of each team member are presented below. Resumes are included in **Appendix B**.

Betty Li, PhD, is a senior environmental engineer with 17 years of experience (12 years with Tetra Tech), specializing in California regulations and brownfields redevelopment. She has a strong technical background in environmental investigations, engineering design, construction management, and optimization of remediation systems. Betty is a key project team member for all previous City projects, as well as the similar projects described in this proposal.

Keith Hoofard, is a senior geologist and construction manager with over 31 years of experience (24 years with Tetra Tech). He specializes in environmental investigations, property transaction support and due diligence, and remediation and construction oversight. Mr. Hoofard's construction oversight and management experience includes soil excavation, SVE systems, passive and active vapor intrusion mitigation systems (VIMS), methane extraction systems, landfill cap closures, and VIMS construction quality assurance (CQA) plan preparation.

Garrett Kuhl, PG is a senior geologist with 15 years of experience (15 years with Tetra Tech) and a licensed professional geologist (#9325) in California. Mr. Kuhl has extensive experience in site investigations, pilot tests, environmental remediation (e.g., soil excavation, SVE), and remediation system operation and maintenance (O&M). Mr. Kuhl is also experienced in records review/research, data interpretation, and reporting.

Fred Charles, PhD, PE is a senior engineering manager and a registered California Civil Engineer (# C 58853) with over 30 years of experience (11 years with Tetra Tech). Dr. Charles specializes in designing earthwork and stormwater runoff/drainage systems, in addition to his expertise/experience in water, mining, and agriculture projects. Dr. Charles led the engineering design and preparation of the technical specifications and plans for the soil remediation at 10153 – 10175 Folsom Blvd.

Bill Zahniser, PE is a principal remediation engineer with over 26 years of experience in site remediation (11 years with Tetra Tech). Mr. Zahniser routinely provides technical leadership for a variety of industrial clients, on site remediation, and reclamation projects nationwide. Mr. Zahniser has worked on numerous remediation projects for industrial and municipal sites, in particular those challenging cases that require development of remediation strategies. Mr. Zahniser contributed to the development of the Site Cleanup Plan for the Site.

Anne, Simpson, QSD/QSP, QISP, CPESC, CPSWQ is an environmental scientist and Qualified SWPPP Developer/Practitioner (QSD/P) and Qualified Industrial SWPPP Practitioner (QISP) with over 20 years of experience (18 years with Tetra Tech) in a variety of water quality-related projects, with a specialty in erosion control and vegetation management. She has performed all requirements of the Small Municipal Separate Storm Sewer Systems (MS4) Permit, Construction General Permit, and Industrial General Permit. Ms. Simpson prepared the City-approved SWPPP for this Site.

Roberto Rolon, CIH, REM is a health and safety expert in remediation process design, investigation, remediation, and construction operations. Mr. Rolon has over 20 years of in-depth experience (12 years with Tetra Tech) related to U.S. DoD and commercial client Health and Safety (H&S) programs. He writes and reviews H&S plans (HASPs), Accident Prevention Plans (APPs), and site safety and health plans (SSHPs) for government and commercial client contracts with emphasis in Hazardous Waste Operations and Emergency Response (HAZWOPER) related projects.

PROJECT UNDERSTANDING

As the current environmental consultant and design engineer for this project, Tetra Tech has firsthand knowledge of the project requirements and the scope of services:

- Groundwater and soil vapor remediation has been conducted at the Site previously. The additional remediation required in this Project is driven by PCE concentrations in soil vapor, not soil. The PCE concentrations in soil vapor exceeded the San Francisco Bay Regional Water Quality Control Board (RWQCB) environmental screening levels (ESLs) for vapor intrusion risk (adopted by CVRWQCB for the Site) and prevent unmitigated future redevelopment of the Site for future residential and commercial uses. The PCE concentrations in soil were more than 10 times lower than the residential ESL for direct exposure human health risk screening and therefore is not a risk driver.
- Soil excavation, stockpiling, and backfill was selected as a remedial component in the Site Cleanup Plan because it is faster in releasing soil vapor from the subsurface than the commonly used SVE technology. This more aggressive approach better fits the City's schedule for redevelopment, and the ECRG requirement of completing all work in two years.
- After soils are excavated and stockpiled, it is critical to test the soils to determine whether any treatment is needed to further release PCE within soil pores and/or adsorbed to soil particles in accordance with the Site Cleanup Plan Addendum. Soil-soil vapor partitioning calculation results suggest that even at concentrations 10 times lower than the residential ESL, PCE in soil could still "off gas" significantly to soil vapor.
- The "hot spot" for PCE in soil vapor (and soil) is at the northwest corner of the Site, possibly along the existing sewer line section. PCE could be released through the sewer line via waste discharge from the former dry cleaner. In addition, this sewer line was used to discharge extracted groundwater from the prior groundwater remediation activities. The extracted groundwater was not treated before discharging to the sewer line due to PCE concentrations being lower than the Sacramento Regional County Sanitation District discharge limit at that time. The PCE concentration in the extracted water was reported at 120 microgram per liter (µg/L). PCE could be released along the sewer line if there is a leak.

As such, the Site Cleanup Plan divides the impacted area into the "Former Dry Cleaner and Sewer Line Area" and the "Former Parking Lot Area" (Section 3.0 of the Site Cleanup Plan). The "Former Dry Cleaner and Sewer Line Area" is the potential source area with detectable residual PCE in soil and the sewer line, where the more aggressive soil excavation, stockpiling, and backfill approach will be used. The "Former Parking Lot Area" is the area impacted by PCE in soil vapor, likely from soil vapor plume migration from the "Former Dry Cleaner and Sewer Line Area".

Following soil excavation, stockpiling, and backfill, SVE will be conducted in the "Former Dry Cleaner and Sewer Line Area" to treat soil and soil vapor at depths deeper than the bottom depth of soil excavation (i.e., 15 feet below ground surface [bgs], as required by CVRWQCB). SVE will also be conducted in the "Former Parking Lot Area" to reduce PCE concentrations in soil vapor. SVE will be conducted using a SVE well network denser than what's required by vacuum radius of influence to expedite pore volume flushing for an expedited remediation schedule.

Based on Tetra Tech's understanding of the Site conditions, scope of services, and CVRWQCB's requirements reflected in the Site Cleanup Plan and Site Cleanup Plan Addendum, this Project includes the following main steps:

1. **Step 1: Soil Remediation (Former Dry Cleaner and Serwer Line Area):** Soil excavation from an approximate 1.1-acre area to a target depth of 15 feet bgs, onsite soil stockpiling and testing, potential onsite soil treatment or offsite disposal, and backfilling using either stockpiled/treated soil or clean import fill. The excavated soil will be stockpiled at the Site as shown in the 90% Plans and may require onsite soil treatment, depending on stockpile soil sampling results, in accordance with the Site Cleanup Plan Addendum. The City will procure a general engineering contractor to implement the engineering design Tetra Tech completed for this step. The selected environmental engineering firm from this RFP process will oversee and support the City's general engineering contractor to implement this step to meet the requirements of the CVRWQCB / Site Cleanup Plan and Site Cleanup Plan Addendum, the City, and other relevant agencies (e.g., OSHA/Cal/OSHA, the AQMD, and SWRCB). The scope of services for the selected environmental engineering firm is detailed in "Project Scope of Services" section. The City selected general engineering contractor and the environmental engineering firm will collectively complete the following phases for this step:
 - a. Phase 1 - Site Preparation. This phase includes but not limited to: preparation of a HASP and a Perimeter Air and Dust Monitoring Plan; permitting; equipment mobilization, utility coordination, disconnect, and capping; temporary facilities and tree protection installation; stormwater best management practices (BMPs) installation in accordance with a City-approved SWPPP and Construction Stormwater General

- Permit requirements; clearing and grubbing; demolition of structures and asphalt concrete pavement within excavation zone; dust monitoring; and other preparation needed before Phase 2.
- b. Phase 2 - Soil Excavation and Stockpile Testing. The excavated soils will be stockpiled onsite as shown in the 90% Plans and tested in accordance with the Site Cleanup Plan and Site Cleanup Plan Addendum. Perimeter air monitoring for PCE will be conducted during this phase to protect residents from the surrounding neighborhoods from being exposed to potentially elevated concentrations of PCE while soil is being handled at the Site.
 - c. Phase 3: Potential Soil Treatment Activities. Following receipt of stockpile testing results, conduct soil treatment in accordance with the Site Cleanup Plan Addendum if deemed appropriate.
 - d. Phase 4: Backfill and Compaction. Following Phase 3, excavated and potentially treated soil would be used to backfill and compact the excavation. This phase also includes grading, final cleaning, and hydroseeding.
2. **Step 2: Short-Term SVE Remediation (Former Dry Cleaner and Sewer Line Area and Former Parking Lot Area):** Short-term SVE will be implemented to treat residual PCE in soil vapor from 15 feet to up to 55 feet bgs for the "Former Dry Cleaner and Sewer Line Area" and from 5 to up to 55 feet bgs for the "Former Parking Lot Area". This step includes the following phases:
- a. Phase 1: Permitting and SVE Well Installation. This phase includes permitting with SCEMD to drill and install the SVE wells and permitting with the AQMD to construct and operate the SVE equipment.
 - b. Phase 2: SVE System Construction. This phase includes above-grade pipe installation from the SVE wells to the remediation equipment compound/location, connection of the SVE conveyance pipe to a trailer-mounted SVE treatment system, permitting with Sacramento Municipal Utility District (SMUD), and electrical installation including temporary power pole, main disconnect with meter, and distribution panel to power the SVE treatment trailer.
 - c. Phase 3: SVE Operation. This phase includes operating the SVE system for one month, including compliance sampling in accordance with AQMD permit requirements.
 - d. Phase 4: SVE System Removal. This phase includes properly abandoning the SVE wells after completing confirmation soil vapor sampling discussed in Step 3.
3. **Step 3: Confirmation Soil Vapor Sampling:** Per the Site Cleanup Plan, three months after one month of SVE operation, confirmation soil vapor sampling will be conducted at the previous 21 soil vapor sampling locations where PCE soil vapor concentrations exceeded the San Francisco Bay RWQCB residential ESL.
4. **Step 4: Project Close-Out Reporting:** Prepare a comprehensive report to document the activities and results of the soil remediation at the Site and support the City in negotiating NFA with CVRWQCB.

The keys for successfully implementing the Project in accordance with agency and ECRG requirements include the following:

- Familiarity with the Site Cleanup Plan, Site Cleanup Plan Addendum, City's technical specifications and plans for Step 1, and regulatory requirements/practices of all relevant agencies, so that work can be implemented per requirements and arranged/prioritized per identified critical paths and reduce the overall project schedule. For example, permitting and SMUD coordination for Step 2 can proceed in parallel with Step 1 to expedite the project schedule.
- Familiarity with the Site and surrounding area conditions. For example, the slope immediately north of the Site boundary is not within the City's property boundary. The slope should be maintained throughout the Project, with precautions taken particularly during Step 1. Perimeter air monitoring will be conducted by the environmental engineering firm during Step 1, so that the monitoring results can be used to modify work practices by the City's engineering contractor, if needed, to minimize impacts to surrounding residents (e.g., additional soil wetting and/or placement of additional plastic sheeting on stockpiles).
- Qualified technical resources allocated to the various aspects of the Project, such as engineering, geology/hydrogeology, construction management, health and safety, and project management, to ensure Project is conducted per the requirements and completed on schedule.
- Efficient and effective communication with the City, including responding to any Requests for Information (RFI) from the City.

We believe the proposed Tetra Tech project team is the most qualified and has the most institutional knowledge of this project to complete this project for the City on-time and within budget.

PROJECT SCOPE OF SERVICES

In accordance with the RFP and our firsthand knowledge of the project requirements, Tetra Tech proposes the following scope of services by task.

TASK A - SOIL REMEDIATION AND SITE CLEANUP PLAN IMPLEMENTATION AT 10153-10175 FOLSOM BOULEVARD PROJECT CONSTRUCTION & SITE SAFETY SUPPORT

Tetra Tech will be responsible to ensure that the City's engineering contractor will complete Step 1 (described in Project Understanding section) in accordance with the CVRWQCB-approved Site Cleanup Plan / Site Cleanup Plan Addendum, and City's requirements. Tetra Tech will conduct the following under this task:

- Submit a HASP and a Perimeter Air and Dust Monitoring Plan to the City for review. The HASP and the Perimeter Air and Dust Monitoring Plan, included as Appendix A and Appendix B of the Site Cleanup Plan, respectively, will be updated based on the latest project understanding for this submittal.
- Implement the HASP and Perimeter Air and Dust Monitoring Plan.
- Oversee soil excavation, sewer line removal and generation of stockpiles A through J.
- After soil excavation and stockpile construction, perform stockpile soil sampling in accordance with the Site Cleanup Plan. Stockpile soil sampling may be conducted as stockpiles are generated, if access allows, to expedite the project schedule.
- Oversee potential soil treatment consisting of options of soil aeration/windrowing, mixing in dry potassium permanganate to stockpiled soil prior to backfill, and offsite disposal and clean fill import.
- Oversee backfill, compaction, grading, and hydroseeding.
- Respond to any RFI from the City.
- Provide daily site inspections to ensure compliance with the Site Cleanup Plan and Site Cleanup Plan Addendum.

The estimated duration of this task is 115 working days, as stated in the RFP. The proposed Tetra Tech project team can meet this project schedule requirement.

TASK B – SOIL VAPOR EXTRACTION

Short-term SVE will be conducted for both the "Former Dry Cleaner and Sewer Line Area" and the "Former Parking Lot Area" in accordance with the Site Cleanup Plan (Step 2 in Project Understanding section). The SVE system will be operated for one month. Tetra Tech will conduct the following under this task:

- Prepare permit applications:
 - Coordinate with SMUD for power drop.
 - Prepare permit application to SCEMD for drilling and installation of SVE wells.
 - Prepare permit application to the AQMD for an air permit for the SVE system operation.
- Support the City in preparing bid documents for procuring a California C-57 licensed driller for the SVE well installation and well abandonment after SVE operation.
- Oversee drilling and installation of SVE wells.
- Rent an SVE system trailer with carbon vessels for emission control.
- Install above-grade piping to connect SVE wells to the SVE system trailer.
- Startup and source test the SVE system. Prepare a source test report to the AQMD per permit requirement.
- Operate the SVE system for one month (30 calendar days), including weekly compliance sampling per AQMD permit.
- Conduct carbon changeout including disposal of spent carbon, if needed.
- After one-month of SVE operation, perform the following:
 - Conduct waste profiling of spent or used granular activated carbon.
 - Disassemble and return rental SVE system, including offsite disposal/regeneration of used carbon.
 - Offsite disposal of condensate from SVE operations.
 - Remove electrical connection, temporary power pole, and service.
 - Complete reporting to AQMD and cancel air permit.
- After completion of Task C, if the PCE soil vapor concentrations are below the soil vapor ESL for residential

use, the following will be performed:

- Prepare an SVE well abandonment permit application to SCEMD.
- Oversee abandonment of SVE wells.
- Complete a well completion report to California Department of Water Resources (DWR) for SVE well abandonment.

SVE operation will be conducted for one month. Preparation activities for SVE operation including permitting, drilling, plumbing is estimated to take two months but is dependent on agency review time to approve permits, subcontractor availability, and weather conditions. As stated in the “Project Understanding” section, permitting should proceed in parallel with Task A to allow drilling and plumbing to start after completion of Task A to expedite the project schedule. The proposed Tetra Tech project team can meet the described project schedule.

TASK C – CONFIRMATION SOIL VAPOR SAMPLING (POST-EXCAVATION EFFECTIVENESS SAMPLING)

Under Task C, Tetra Tech will conduct post-excavation effectiveness sampling, i.e., confirmation soil vapor sampling, three months after completion of SVE operation for one month or 30 calendar days (Task B), in accordance with the Site Cleanup Plan. The following will be conducted:

- Conduct a survey to identify confirmation soil vapor sampling locations that will be co-located with the 21 previous soil vapor sampling locations.
- Install and retrieve Waterloo Membrane Samplers (WMS) for confirmation soil vapor sampling. The use of WMS is approved in the Site Cleanup Plan. This is the CVRWQCB-approved sampling technology that was used at the Site since 2019, which provides consistent quality of data for comparison purpose. It is less costly compared to the more rigorous approach of soil vapor monitoring point installation and sampling using Summa canisters, which requires additional trips for sampling and abandonment.
- Laboratory analysis of the soil vapor samples collected using the WMS.

Please note that the Site Cleanup Plan requires this task to start “three months after the one-month SVE operation” (Section 4.0 of the Site Cleanup Plan). Tetra Tech will coordinate and schedule the sampling during the three-month waiting period to ensure timely completion of this task. The proposed Tetra Tech project team can meet this project schedule requirement.

TASK D – PROJECT CLOSE-OUT REPORTING

Tetra Tech will prepare a summary and project close-out report for submittal to the CVRWQCB to document the activities and results of soil remediation at the Site (Tasks A through C). If the confirmation soil vapor sampling results suggest the soil vapor PCE concentrations are lower than the San Francisco Bay RWQCB residential ESL, an NFA request will be included in the report. This report will be revised as needed per CVRWQCB’s comments.

Tetra Tech will prepare and submit a draft report to the City within 4 weeks after receiving laboratory results from Task C and prepare a final report within 2 weeks after receiving City’s comments on the draft report.

The RFP requires the project close-out report be submitted before August 2025 to comply with the DTSC ECRG grant requirements (the CVRWQCB required report submittal date is December 8, 2025.). The proposed Tetra Tech project team can meet this project schedule requirement if the City’s selected general engineering contractor completes Step 1 as stated in the “Project Understanding” section by November 2024 and in accordance with the Site Cleanup Plan and Site Cleanup Plan Addendum.

As requested in RFP Section 4.0, Tetra Tech will provide on-call support to the City in potential post-completion dispute (in particular Task A). Tetra Tech will provide assistance to the City upon request, including access to our records generated for this Project.

REQUIRED STATEMENTS

ASSURANCE OF DESIGNATED PROJECT TEAM

Tetra Tech will not substitute the proposed key project team members and subcontractors (if any) without prior written approval by the City.

NO CONFLICT OF INTEREST

Tetra Tech is not aware of any official or employee of the City who has an interest, has been employed or retained to solicit or aid in the procuring of the resulting contract, nor that any such person will be employed by Tetra Tech in the performance of such contract without immediate divulgence of such fact to the City.

NON-COLLUSION

Tetra Tech's proposal submittal is made without any previous understanding, agreement or connection with any person, firm, or corporation submitting a separate proposal for the same project and is in all respects fair, without outside control, conclusion, fraud or otherwise illegal action.

ABILITY TO FULFILL THE INDemnIFICATION AND INSURANCE REQUIREMENTS CONTAINED IN THE SAMPLE CONTRACT

Tetra Tech is capable to fulfill the indemnification and insurance requirements contained in the Sample Contract, included as Attachment B of the RFP.

NON-DISCRIMINATION

Tetra Tech is compliant with the Non-Discrimination and Equal Opportunity provisions in Section 7.5 of the Sample Contract, included as Attachment B of the RFP.

EXHIBIT B
COMPENSATION SCHEDULE

See Attached Compensation Schedule



March 19, 2024

Ms. Kristine Courdy, P.E.
City of Rancho Cordova
Department of Public Works
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Re: Tetra Tech Cost Proposal - Environmental Engineering Firm Support of the Soil Remediation & Site Cleanup Plan Implementation at 10153 – 10175 Folsom Boulevard Project

Dear Ms. Courdy:

Tetra Tech, Inc. (Tetra Tech) is pleased to provide this cost proposal to the City of Rancho Cordova (the City) in response to the City of Rancho Cordova (the City) Request for Proposal (RFP) released on February 5, 2024 for Environmental Engineering Firm Support of the Soil Remediation & Site Cleanup Plan Implementation at 10153 – 10175 Folsom Boulevard (the Site) Project (the Project).

The scope of work is stated in the "Project Scope of Services" section of our proposal submitted separately, and not repeated herein for the cost proposal to avoid any potential inconsistency. Cost assumptions for the proposed tasks are listed below.

Cost Assumptions

All Tasks:

- A markup of 8% is assumed on subcontractors (e.g., laboratories, surveyors, utility locators) and other direct costs (ODCs), per markup requirement of the Department of Toxic Substances Control (DTSC) Equitable Community Revitalization Grant (ECRG).

Task A – Soil Remediation and Site Cleanup Plan Implementation at 10153 – 10175 Folsom Boulevard Project Construction & Site Safety Support

- A duration of 115 working days (10-hour days) is assumed for the cost proposal per the RFP. It is assumed Tetra Tech will provide one field staff for this task. In addition, it is assumed the Tetra Tech construction manager, Mr. Keith Hoofard, will be onsite for 8 hours each week (23 weeks). Billing will be based on the labor rates in the cost proposal and actual working hours.
- The 10-hour day assumption assumes Tetra Tech field staff will be onsite prior to and after the construction work (assumed to be 8 hours each day) for the following tasks:
 - Prior to start of construction work:
 - Daily calibration of dust monitors and photoionization detectors (PIDs)
 - Setup perimeter air monitoring stations
 - Setup daily field logs for air monitoring data recording
 - After completion of construction work:
 - Download logged data and store instruments.
 - Take down air monitoring stations.
- A qualified stormwater practitioner (QSP) will be provided by others. Stormwater monitoring, testing (if needed), and reporting will be conducted by others.
- One of the potential soil treatment options in the Site Cleanup Plan Addendum is soil aeration. It is assumed the aerated soil will be re-sampled to confirm soil can be reused and backfilled after aeration without addition of potassium permanganate. It is assumed up to 20 soil samples will be collected and analyzed for tetrachloroethylene for the aerated soil.
- Testing of clean import fill material from an offsite source and import of clean fill is not included.

- Offsite transportation and disposal (T&D) of existing soil is not included.

Task B - Soil Vapor Extraction

- The City will pay agency fees directly, such as fees charged by SMUD for power drop (if needed) and utility use, permit fee required by the Sacramento County Environmental Management Department (SCEMD) for SVE well installation and abandonment, and air permit fee required by the Sacramento Metropolitan Air Quality Management District (the AQMD).
- Spent granular activated carbon is profiled as non-hazardous for disposal purposes.
- SVE conveyance pipe will be installed above grade.
- Cost includes offsite transportation and disposal of up to 500 gallons of condensate as non-hazardous wastewater.
- Replacement and changeout of up to 6,000 pounds of carbon is included.
- An allowance of \$5,000 is included for electrical work to connect from SMUD vault/power supply to the SVE system. Billing will be based on actual subcontractor costs.
- Weekly compliance sampling for one month in accordance with the air permit is included.
- Wastes from drilling are non-hazardous.

Task C - Confirmation Soil Vapor Sampling (Post-Excavation Effectiveness Sampling)

- Waterloo Membrane Samplers can be installed using direct push technology, similar to previous soil vapor sampling conducted at the Site.
- Soil cuttings from Waterloo Membrane Sampler installation, if any, will be analyzed for volatile organic compounds to confirm it can be spread at the Site near the sampling locations. It is assumed soil cuttings can be spread at the Site and offsite disposal is not needed.
- Soil vapor sampling can be completed in 6 field days.

Task D - Project Close-Out Reporting

- One round of comments and revisions to the project closeout report from the City and the Central Valley Regional Water Quality Control Board (CVRWQCB).
- The CVRWQCB will issue an unconditional No Further Action (NFA).
- Any additional scope the CVRWQCB may require related to a conditional NFA is not included.
- Tetra Tech will provide on-call support to the City in potential post-completion dispute. The level of effort is assumed to be up to 64 hours, or an allowance of \$13,568.

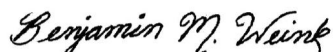
Summary of Cost Proposal

Work will be performed on time-and-material basis with an estimated budget of **\$738,901**. Please see cost breakdown attached. The labor rates shown in the cost breakdown are for calendar year 2024. Tasks B – E will likely extend to 2025. Tetra Tech will escalate labor rates starting January 1, 2025 (typically 4% - 4.5%), but will stay within the budget estimate.

Tetra Tech appreciates the opportunity to submit our proposal for this solicitation and we look forward to working with the City on this important project. If you have any questions on the proposal, please contact Betty Li at (916) 853-4525.

Sincerely,

Tetra Tech



Benjamin Weink, PG

Vice President and Department Manager
Government Assessment and Remediation
909.382.5120 | ben.weink@tetrattech.com



Betty Li, PhD

Senior Environmental Engineer
916.853.4525 | betty.li@tetrattech.com

MEMORANDUM



ITEM 10.1.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Darcy Goulart, Planning Manager
SUBJECT: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA FOR THE SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF RANCHO CORDOVA AND CRESLEIGH HOMES CORPORATION RELATIVE TO THE SUNRIDGE LOT J PROJECT**

RECOMMENDATION

Waive the first reading and introduce the Ordinance.

RESULT OF RECOMMENDED ACTION

The Ordinance would come back for a second reading and adoption at the next Regular City Council meeting. Adoption of the Ordinance would amend the Development Agreement (DA) for Sunridge Lot J which would modify the terms of the DA as listed in Section 5.2 from an expiration date of June 18, 2024, to June 18, 2029.

BACKGROUND

The original Sunridge Lot J project was approved in February 2006, which included a Development Agreement (DA). The first amendment to the DA was approved on May 19, 2014, which extended the DA from 2021 to 2024, updated impact fees, established a phasing plan and made minor revisions to some exhibits.

PROJECT ANALYSIS

The proposed amendment to the Development Agreement would modify the terms of the DA as listed in Section 5.2 from an expiration date of June 18, 2024, to June 18, 2029 ([Attachment 3](#)). This would provide sufficient time for the applicant to complete the last portion of the Sunridge Lot J project. The originally approved project has not changed and all other terms of the DA remain unchanged.

At the Regular Planning Commission meeting on March 27, 2024, the Commission recommended that the City Council adopt the Ordinance for the Second Amendment to the DA for the Sunridge Lot J project.

ENVIRONMENTAL ANALYSIS

The project is exempt from further environmental review under the general rule in California Environmental Quality Act ("CEQA") Guidelines section 15061(b)(3) that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The proposed action is exempt from CEQA because the only change is an extension of the term, and it can therefore be seen with a certainty that there will be no significant effect on the environment.

FISCAL IMPACT AND FUNDING SOURCE

There is no fiscal impact.

ATTACHMENT(S)

1. Ordinance
2. Exhibit A to the Ordinance - Second Amendment to DA

CITY OF RANCHO CORDOVA

ORDINANCE NO. XX-2022

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
ADOPTING A SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR THE
SUNRIDGE LOT J PROJECT**

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA ORDAINS AS FOLLOWS:

SECTION 1. Recitals.

A. In order to strengthen the public planning process, encourage private participation in comprehensive planning and reduce the economic risk of development, the Legislature of the State of California adopted Section 65864, et seq., of the Government Code (the "Development Agreement Statute"), authorizing the City, and any person having a legal or equitable interest in the real property, to enter into a development agreement and establish certain development rights in the property, which is the subject of the development project application. Pursuant to Government Code section 65868, Development Agreements may be amended by mutual assent of the parties.

B. On May 15, 2006, the City and Cresleigh Homes Corporation entered into a Development Agreement for the Sunridge Lot J Project, consisting of 82 acres of low-density residential development (Ordinance No. 21-2006). The Sunridge Lot J Project is located at the southeast corner of Douglas Road and Rancho Cordova Parkway (hereinafter known as the "Property").

C. On April 17, 2006, the City approved an Initial Study and a Mitigated Negative Declaration ("MND") for the Tentative Subdivision Map of the Sunridge Lot J Project, pursuant to the California Environmental Quality Act ("CEQA"). In the Initial Study and MND, the City concluded that the Project would not have a significant impact on the environment due to the mitigation measures adopted by the City in the SDCP/SRSP EIR and the MND. All environmental impacts were reviewed and addressed at the time the Project was approved. All recitals and findings of determination in Ordinance No. 21-2006, which adopted the Development Agreement, are still accurate and relevant to this Amendment.

D. On May 19, 2014, the City Council adopted Ordinance No. 10-2014, which was recorded in the Official Records of Sacramento County as Book 20140723 Page 0827. The Ordinance amended certain sections of the Development Agreement including certain project approvals, the term of the Development, park development, and dedication obligations, among other material terms.

E. Pursuant to Government Code section 65868, the City and Landowner desire to modify the Development Agreement to extend the term of the Development Agreement to June 18, 2029.

F. On ___, 2024, the City Council, as the legislative body for the purposes of Development Agreement approval, held a properly noticed public hearing pursuant to Government Code section 65867 and considered all comments received in writing and all testimony received at the public hearing. Following the public hearing, the Applicant is required to pay all costs associated with processing of the Second Amendment and maintain a minimum \$5,000 deposit with the City for Development Agreement compliance review as the Project builds out.

SECTION 2. Findings.

Therefore, on the basis of: (a) the foregoing recitals, which are incorporated herein; (b) the City of Rancho Cordova's General Plan and General Plan EIR; (c) the SDCP/SRSP EIR; and (d) the Sunridge Lot J MND, the City Council finds and determines that:

- A.** The Second Amendment to the Development Agreement is consistent with the objectives, policies, general land uses and programs specified and contained in the City's General Plan in that: (a) the Project remains predominantly low-density residential and consistent with the General Plan and Zoning Code; (b) the only change made to the Development Agreement is to extend the term under the same terms and conditions previously approved.
- B.** Because the Second Amendment only extends the term of the Development Agreement, it is compatible with the uses authorized in, and the regulations prescribed for, the land use area in which the Property is located.
- C.** The Second Amendment to the Development Agreement is in conformity with public convenience, general welfare and good land use policies in that the Second Amendment will continue to implement land use guidelines set forth in the General Plan and help fund infrastructure needed to serve new development.
- D.** The Second Amendment will not be detrimental to the health, safety, and general welfare in that the Project will proceed in accordance with the programs and policies of the General Plan.
- E.** The Second Amendment will not adversely affect the orderly development of property, or the preservation of property values, in that the amendment is consistent with the General Plan.
- F.** The Second Amendment is consistent with and includes the substantive elements of Government Code sections 65864 through 65869.5 and has been processed consistent with all the procedural requirements thereof.

SECTION 3. Approval of Second Amendment to Development Agreement. The City Council hereby approves the Second Amendment to the Development Agreement, attached to this Ordinance and incorporated herein by reference as Exhibit A, and authorizes the City Manager to sign the amended Development Agreement after the effective date of this Ordinance.

SECTION 4. CEQA. Approval of this Ordinance Amendment is exempt from further environmental review under the general rule in California Environmental Quality Act ("CEQA") Guidelines section 15061(b)(3) that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The proposed Ordinance is exempt from CEQA because the only change is an extension of the term and it can therefore be seen with a certainty that there will be no significant effect on the environment.

SECTION 5. Recordation. Within ten (10) days after the Second Amendment to the Development Agreement is executed by the City Manager, the City Clerk shall submit the Amendment to the County Recorder for recordation.

SECTION 6. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance

ITEM 10.1.

ATTACHMENT 1

are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid, or unenforceable.

SECTION 7. Effective Date. Within fifteen (15) days after adoption, a Summary of this Ordinance shall be published once in the Grapevine Independent, or the Sacramento Bee, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with Government Code section 36933. This Ordinance shall take effect 30 days after its adoption and, pursuant to Government Code section 66017(a), the fees established hereby shall be effective 60 days after the adoption of this Ordinance.

PASSED AND ADOPTED, by the City Council of the City of Rancho Cordova this _____ day of _____ 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Sander, Mayor

ATTEST:

Stacy Leitner, CMC
City Clerk

OFFICIAL BUSINESS
Document entitled to free recording
Government Code Section 6103

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670
Attn: City Clerk

(SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE)

SECOND AMENDMENT OF
DEVELOPMENT AGREEMENT BY AND BETWEEN
THE CITY OF RANCHO CORDOVA AND CRESLEIGH
HOMES CORPORATION
RELATIVE TO SUNRIDGE LOT J

**SECOND AMENDMENT OF
DEVELOPMENT AGREEMENT BY
AND BETWEEN
THE CITY OF RANCHO CORDOVA
AND CRESLEIGH HOMES
CORPORATION
RELATIVE TO SUNRIDGE LOT J**

This Second Amendment of the Development Agreement ("Second Amendment") is entered into as of this ____ day of _____ 2024, by and between the CITY OF RANCHO CORDOVA, a municipal corporation ("City"), and CRESLEIGH HOMES CORPORATION, a California Corporation ("Landowner") pursuant to Government Code section 65864 et. seq., relating to Development Agreements. City and Landowner are hereinafter collectively referred to as the "Parties," and singularly as "Party."

RECITALS

A. City and Landowner entered into a Development Agreement (the "Development Agreement") dated May 15, 2006, and recorded on July 18, 2006, in the Official Records of Sacramento County as Book 20060718 Page 0928 establishing certain development rights for real property located in the City of Rancho Cordova, California, as more particularly described in Exhibit A-1 and Exhibit A-2 of the Development Agreement (the "Property").

B. City and Landowner entered into a First Amendment to the Development Agreement which was adopted by the City Council through Ordinance No. 10-2014 on May 19, 2014, and recorded in the Official Records of Sacramento County as Book 20140723 Page 0827 which amended certain sections of the Development Agreement including certain project approvals, the term of the Development Agreement, park development and dedication obligations among other material terms.

C. Pursuant to Government Code section 65868, City and Landowner now desire to modify and revise the Development Agreement to extend the Term of the Development Agreement to June 18, 2029.

D. This Second Amendment affects the entire Property as more precisely defined in Exhibits "A-1" and "A-2" of the Development Agreement. This First Amendment is authorized by Section 11.2 of the Development Agreement and shall run with the Property.

E. On ___, 2024, the City Council held a public hearing and introduced City Council Ordinance No. XX-2024 approving this Second Amendment. City adopted City Council Ordinance __-2024 on [INSERT DATE]. On [INSERT DATE], by Ordinance No. __-2024, the City Council found the adoption of this Second Amendment exempt from CEQA under Public Resources Code Section 21166 as the impacts of the Project have already been analyzed, and no substantial changes result from this Second Amendment.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Amendment of the Development Agreement.** The following sections of the Development Agreement are hereby amended as follows:

2. **Revised Section 5.2.** City and Landowner agree that Section 5.2 of the Development Agreement is hereby deleted in its entirety and replaced with the following:

“5.2 Term. Upon execution of the Second Amendment, the term of this Development Agreement shall commence on the Effective Date and extend to June 18, 2029, which date is a period of _____ years from the effective date of City Ordinance No. XX-2024 approving the Second Amendment, unless said term is terminated, modified or extended by circumstances set forth in this Development Agreement. Following the expiration of the term, this Development Agreement shall not affect any right or duty created by City approvals for the Property adopted prior to, concurrently with, or subsequent to the approval of this Agreement.”

3. **Consistency with General Plan.** The City Council has found and determined that this Second Amendment is consistent with the General Plan and the Sunridge Specific Plan.

4. **Amendment Applicable to Property.** This Second Amendment applies to development of the Property and does not affect or apply in any manner with respect to the development of any other property within the Sunridge Specific Plan Area.

5. **Amendment.** This Second Amendment amends, but does not replace or supersede, the Development Agreement except as specified herein. As amended hereby with respect to the Property, the Development Agreement remains in full force and effect.

6. **Incorporation of Recitals.** The Preamble, Recitals, and all exhibits attached hereto are incorporated into this Second Amendment as if set forth herein in full.

7. **Effective Date and Term of Second Amendment.** The Effective Date of this Second Amendment is _____ which is the effective date of City Ordinance No. __-2024, adopting this Second Amendment.

City Manager Authorization. City, a municipal corporation, has authorized this Second Amendment to be executed in two (2) duplicate originals, each of which is deemed to be an original, by its City Manager and attested to by its City Clerk under the authority of Ordinance No. __-2024 adopted by the City Council on the _____ day of _____, 2024, and has caused this Second Amendment to be executed.

“CITY”

“LANDOWNER”

CITY OF RANCHO CORDOVA,
a municipal corporation

CRESLEIGH HOMES CORPORATION, a
CALIFORNIA CORPORATION

By: _____

By: _____

Name: Micah Runner

Name:

Its: City Manager

Its:

Date: _____

Date: _____

ATTEST:

City Clerk

MEMORANDUM



ITEM 12.1.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Kristine Courdy, Senior Civil Engineer
SUBJECT: **CORRIDOR ENHANCEMENT PLAN PROJECT UPDATE**

RECOMMENDATION

Receive the presentation and provide feedback.

RESULT OF RECOMMENDED ACTION

Staff will incorporate feedback into the Corridor Enhancement Plan and return with the final version for City Council review and approval.

BACKGROUND

The City of Rancho Cordova desires to have cohesive gateway entryways and corridors in the City that portray a sense of storytelling and placemaking. Rancho Cordova General Plan Action ID.2.3.2 recommends establishing a gateway program to create a sense of entry at key locations throughout the City and promote wayfinding throughout the community. Therefore, it is proposed to develop the Corridor Enhancement Plan to establish a guide and concept plan for enhancing six City entryways and corridors. The Corridor Enhancement Plan will focus on aesthetic improvements including signage, streetscapes and complete street elements. The scope of work includes community outreach to solicit feedback on the opportunities for enhancement, design concepts, and the overall plan.

On September 6, 2022, the City Council awarded a contract to Dewberry Engineer's, Inc. to complete the Corridor Enhancement Plan. As part of the project, there has been the following community outreach performed: conducted two online surveys with 200 respondents and hosted two community meetings where about 25 residents attended and shared feedback. Staff will present the project and proposed next steps.

FISCAL IMPACT AND FUNDING SOURCE

Funding for this project is captured in the Fiscal Year 2023-25 Capital Improvement Plan budget. This plan does not impact the City's General Fund.

ATTACHMENT(S)

1. Presentation



City Council Presentation

4/2/2024



Rancho Cordova

Corridor Enhancement Plan

GOALS OF THIS
PRESENTATION

- PROVIDE OUTREACH UPDATE
- PRESENT PROPOSED CORRIDOR THEMES AND PALETTE
- RECEIVE INPUT FROM COUNCIL ON PROPOSED CORRIDOR THEMES AND PALETTE
- PRESENT NEXT STEPS

PROJECT OVERVIEW

PLAN GOALS

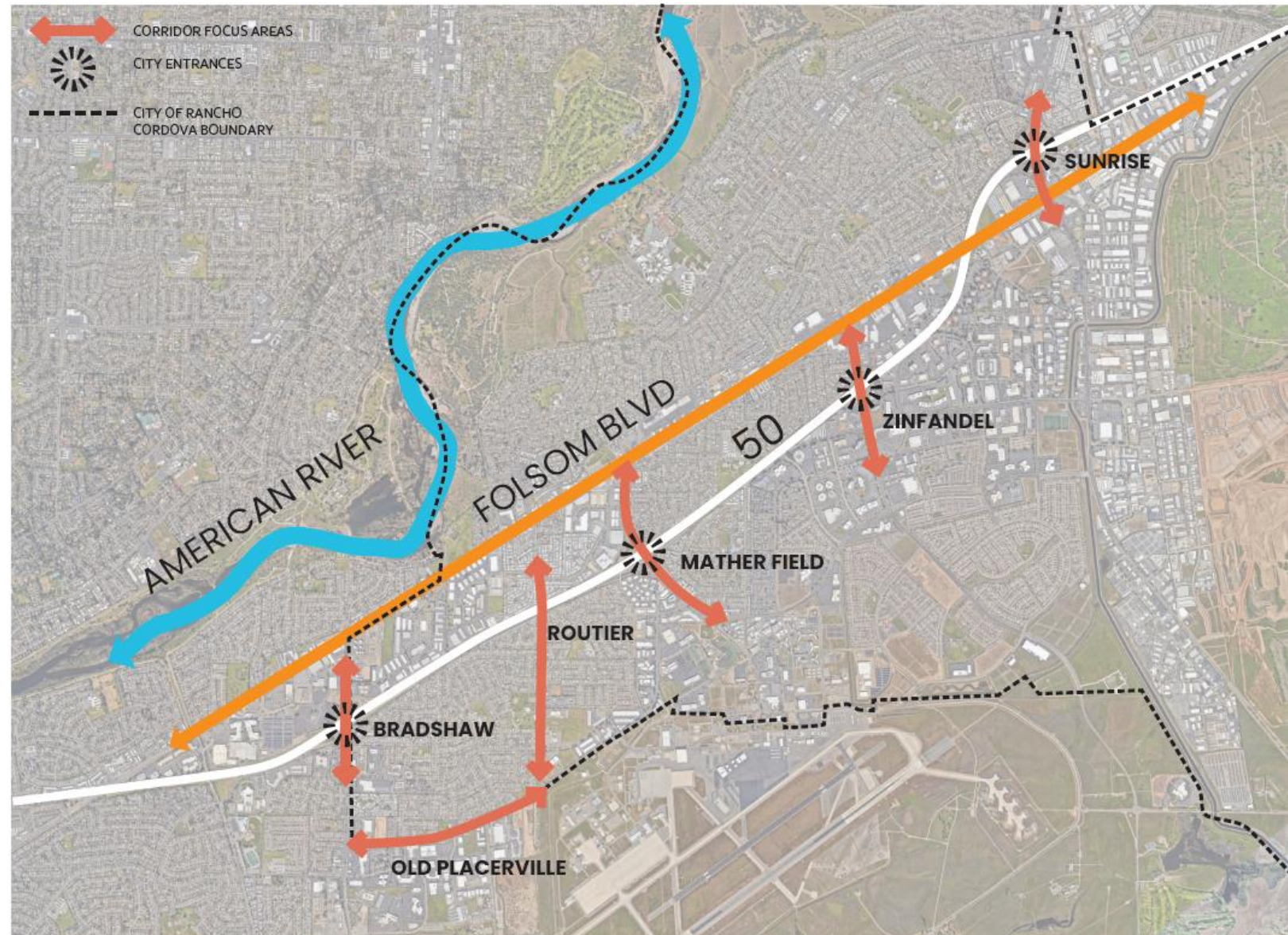
DEVELOP A SET OF DESIGN
OPTIONS FOR CORRIDOR
ENHANCEMENTS

- Create a sense of place and community identity
- Support pedestrian and cyclist friendly corridors
- Prioritize improvements
- Identify funding opportunities



6 PROJECT CORRIDORS

- Bradshaw Road
- Old Placerville Road
- Routier Road
- Mather Field Road
- Zinfandel Drive
- Sunrise Boulevard



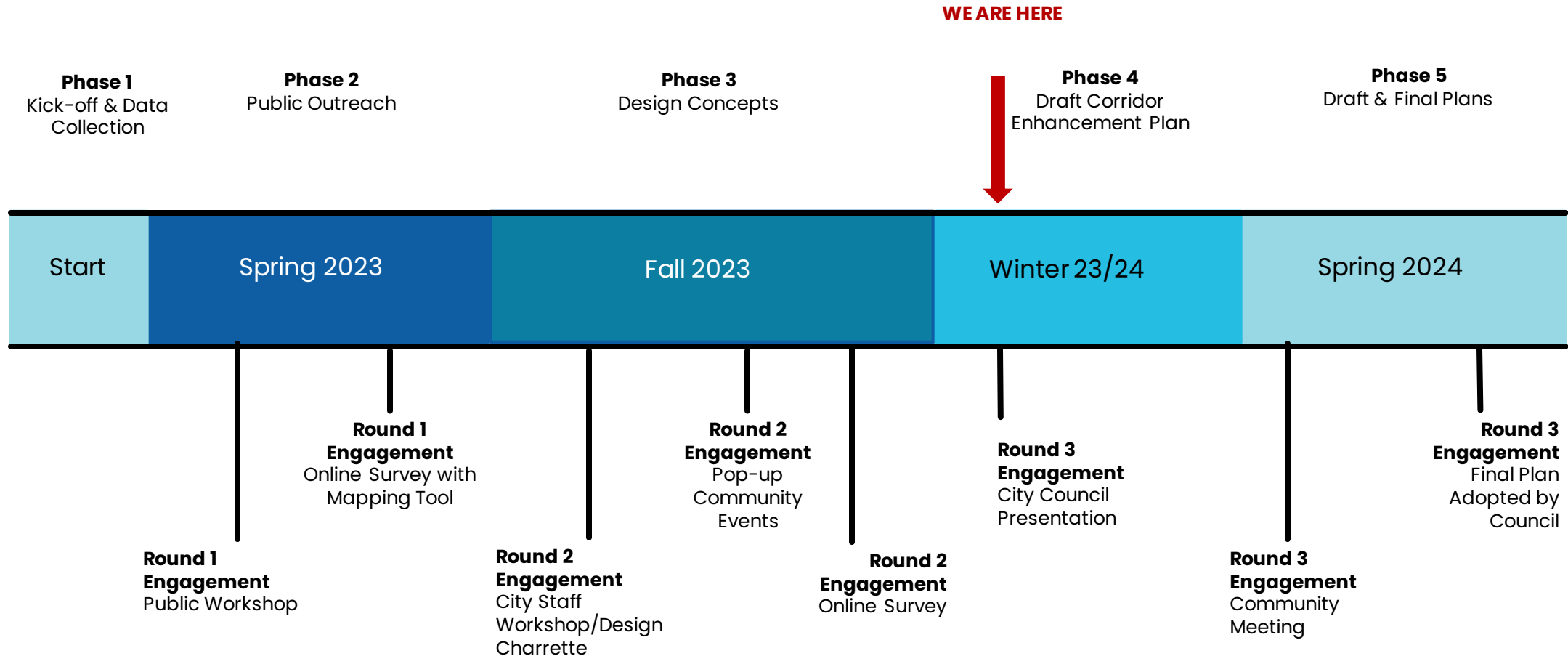
6 PROJECT CORRIDORS

- Bradshaw Road
- Old Placerville Road
- Routier Road
- Mather Field Road
- Zinfandel Drive
- Sunrise Boulevard



EXAMPLES OF A TYPICAL PROJECT CORRIDOR

PROJECT SCHEDULE AND PROCESS



COMMUNITY OUTREACH



- **Public Workshop #1 (March 2, 2023)**

12 attendees

- **Online Survey #1 (April 28-June 12)**

101 responses

- **Public Workshop #2 (November 15, 2023)**

10 attendees

- **Online Survey #2 (January 30-March 16)**

96 responses

SUMMARY OF COMMUNITY COMMENTS

Themes
More Trees and Better Landscaping
Safety Concerns for Pedestrian and Bike Facilities
Screening and Wayfinding
Monument Signage
Community Art



EXAMPLE DISPLAY WITH PUBLIC COMMENTS

THEMES AND PALETTE

DESIGN THEMES

Folsom Blvd Streetscape



- Timeless All-American Beautification and Enhancement
- Cohesive median
- Crape Myrtle accents
- Stamped concrete band
- Metal fence
- Irregular streetscape trees (oak, sycamore, pistache)

American River



- Nature and native ecosystems
- Rounded river cobbles
- Seasonal flowers
- Native Oak groves
- Low-water grasses
- Curvilinear lines

Sunrise Blvd Streetscape



- Cohesive median
- River cobbles
- Sycamore and native oak street trees
- Stamped concrete band
- Low-water evergreen plantings
- Curvilinear lines

Unique Placemaking



- Historic Narratives
- Community I.D.
- Monument Signs

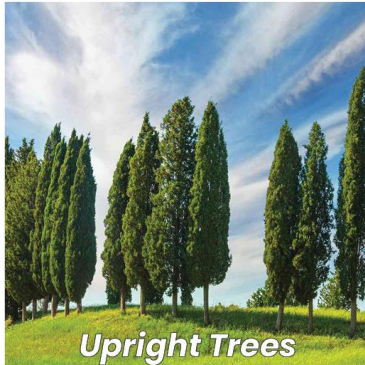
PALETTE

Native Planting



Oak Trees

Streetscape Planting



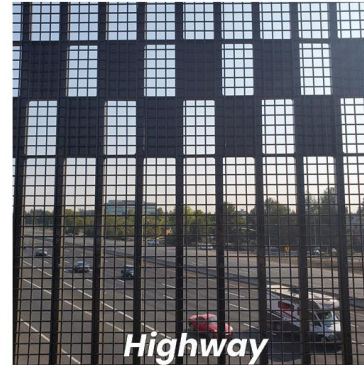
Upright Trees

Median



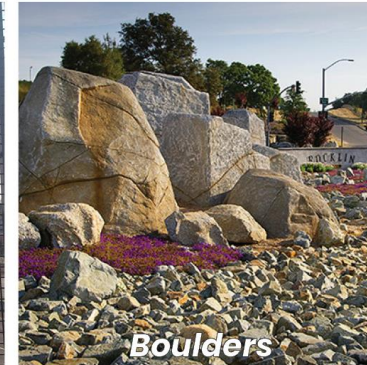
Low Water

Fencing



Highway

Hardscape

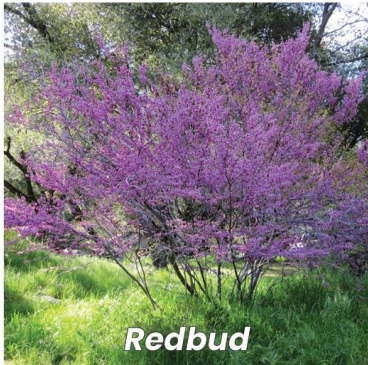


Boulders

Vertical Elements



Decorative Lighting



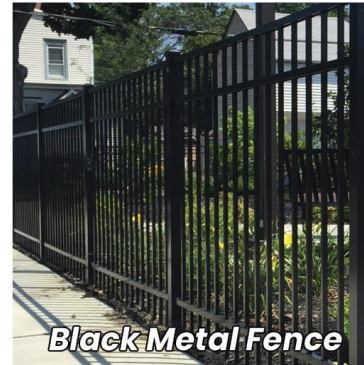
Redbud



Crape Myrtle



Grasses + Band



Black Metal Fence



Concrete + Cobble



Wayfinding



Annuals



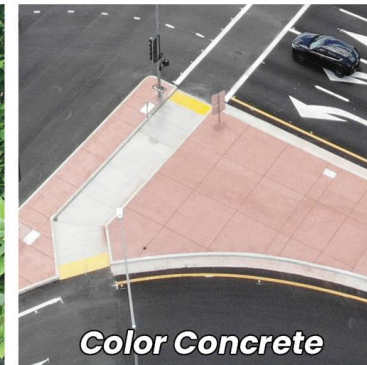
Baby Blue Eyes



Cobble Bands



Planting Screen

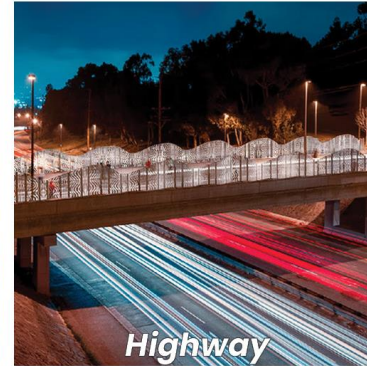
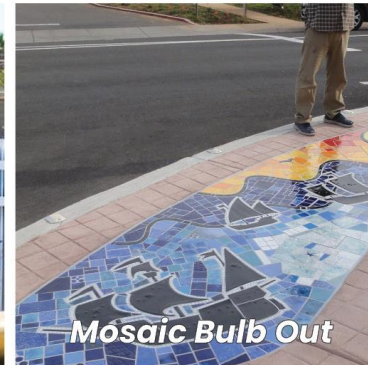
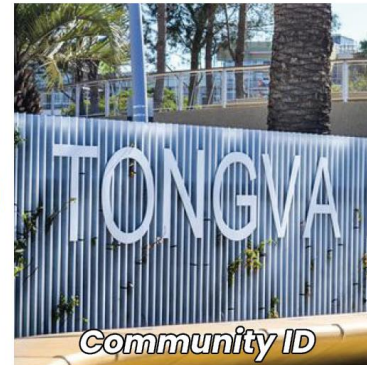


Color Concrete



Banners

PLACEMAKING

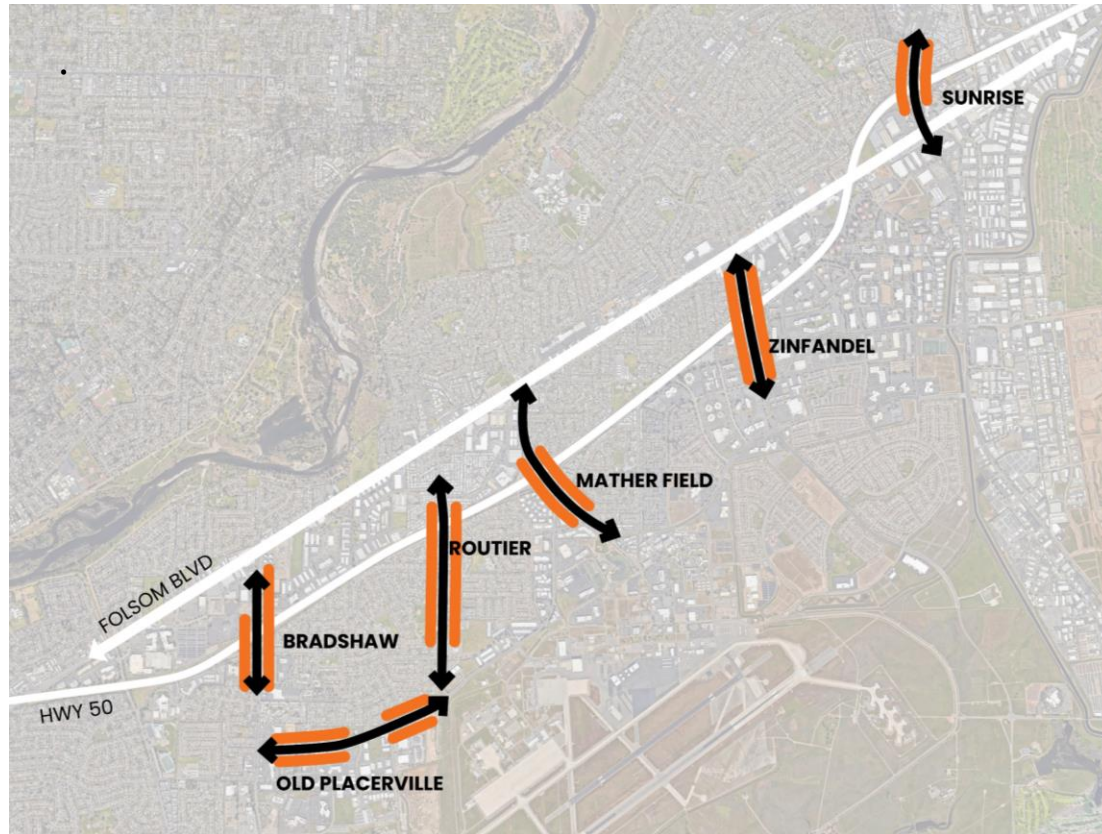
Native Planting**Streetscape Planting****Median****Fencing****Hardscape****Vertical Elements**

NEXT STEPS

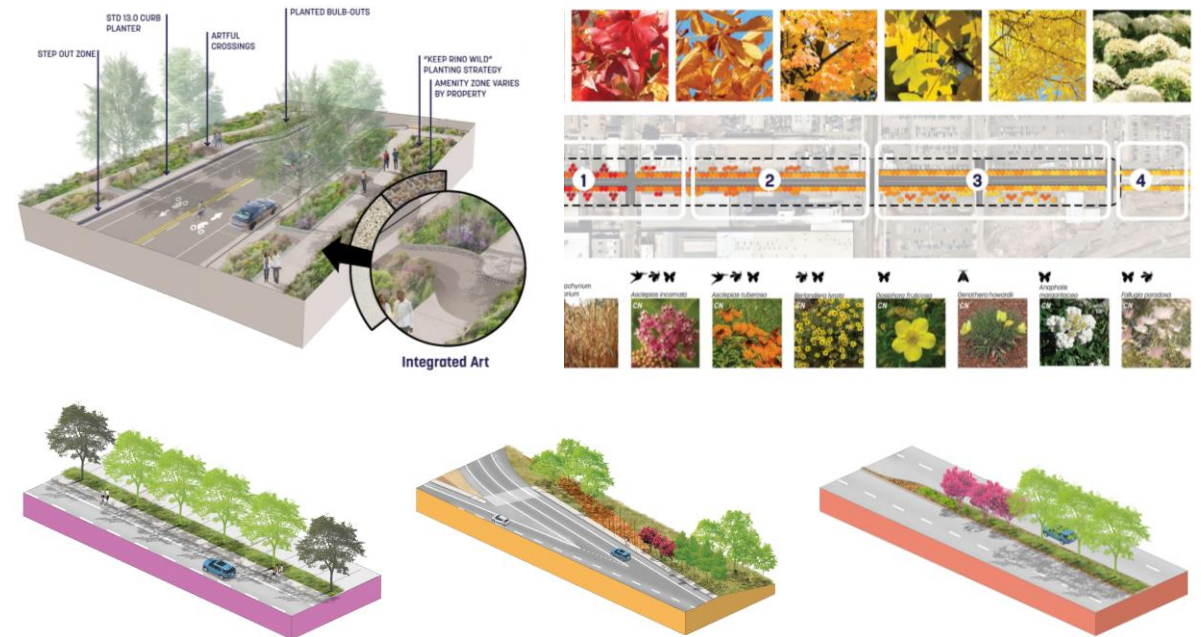
NEXT STEPS

INCORPORATE CITY COUNCIL FEEDBACK TO FINALIZE

- DESIGN TOOLKIT
- CORRIDOR ENHANCEMENT REPORT
- PRIORITIZE IMPROVEMENTS AND PURSUE GRANTS



SAMPLE DESIGN TOOLKIT

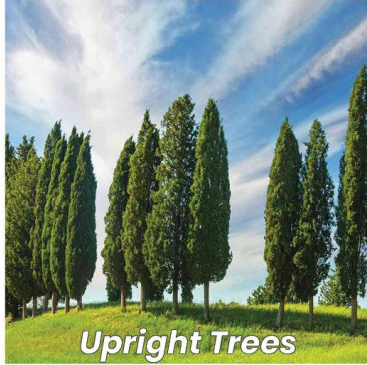


CITY COUNCIL INPUT

CORRIDOR, HIGHWAY AND COMMUNITY THEMES.



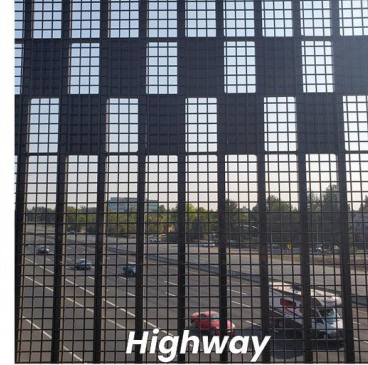
Oak Trees



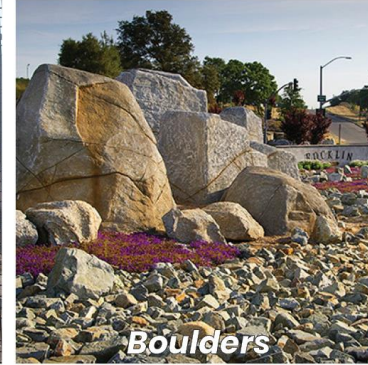
Upright Trees



Low Water



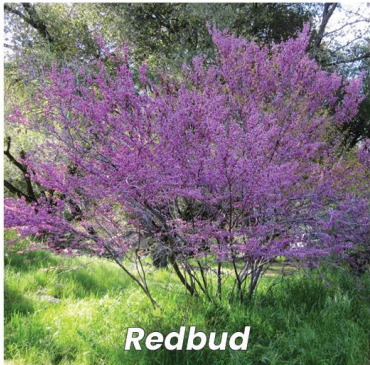
Highway



Boulders



Decorative Lighting



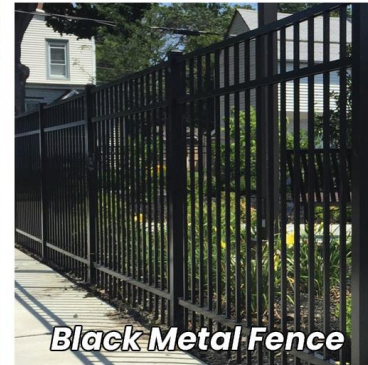
Redbud



Crape Myrtle



Grasses + Band



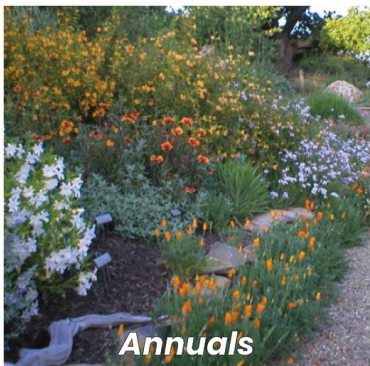
Black Metal Fence



Concrete + Cobble



Wayfinding



Annuals



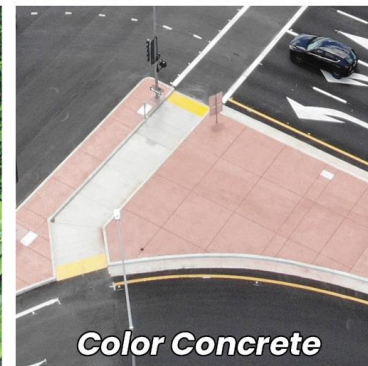
Baby Blue Eyes



Cobble Bands



Planting Screen



Color Concrete



Banners

MEMORANDUM



ITEM 12.2.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Kim Juran, Administrative Services Director
SUBJECT: **FISCAL YEAR 2023-2024 MID-YEAR FINANCIAL UPDATE REPORT**

RECOMMENDATION

Receive the Fiscal Year 2023-24 Mid-Year Financial Report.

RESULT OF RECOMMENDED ACTION

The Fiscal Year 2023-24 Mid-Year Financial Report provides the City Council with the City's financial performance as of the mid-year point for the current fiscal year.

BACKGROUND

The City Council approved Operating Budget serves as the annual plan and resource allocation that guides and ensures implementation of City Council policies and priorities. The budget implements the vision and direction for the range of services that meet the needs of the community.

The Fiscal Year 2023-24 operating budget is the first year of the two-year budget adopted in June 2023.

The mid-year financial review analyzes City finances at the halfway point in the fiscal year to gauge overall performance. While the benchmark of the mid-year financial review is an analysis of revenues and expenditures through December 31, 2023, it is necessary to continue to analyze the finances through the February timeframe due to the delay in the receipt of major City revenues such as property tax and sales tax.

City finances appear to be trending mostly as expected at the mid-year point, demonstrating stability in overall revenues and adherence with the expenditure plan, with some exceptions. Revenues continue to demonstrate stability, although a slowdown from prior year gains is being noted. The attached 2023-24 Mid-Year Financial Report as of December 31, 2023, offers a detailed summary of revenue and expenditure for the General Fund, the City's primary operating fund.

General Fund

The General Fund serves as the primary operating fund for the City, supporting essential services such as public safety, neighborhood services, and community development. It is funded primarily through revenue sources like property taxes, sales taxes, and various fees.

The General Fund budget is a reflection of the City's priorities, with allocations made to ensure the delivery of critical services while maintaining fiscal responsibility.

Revenues

Property taxes represent the largest revenue source for the City, comprising 31% of the 2023-24 general fund revenue budget. Due to the delayed nature on which the property tax roll is calculated, current year property tax figures represent assessed value increases captured in prior fiscal years. As such, property tax revenues are anticipated to end the year 7% above prior year actuals. It should be noted that an overall slowdown in the housing market is having an impact on assessed values and will minimize future revenue growth in this category.

Sales tax is the second-largest revenue source for the City's General Fund at 29% of the revenue budget. This amount does not include the City's ½ cent Community Enhancement Fund sales tax that is accounted for separately from the rest of the City's General Fund operating budget per City Council direction. While the overall economy remains strong, inflationary pressures have lessened and brought the cost of consumer goods downward, including fuel. In addition, consumer spending, while still strong, has slowed in comparison to recent years, causing sales tax projections to be below budget. That said, these trends could change during the second half of the fiscal year and will continue to be monitored closely.

The Transient Occupancy Tax (TOT), also known as the hotel/motel tax, is derived from a 12% surcharge applied to room rates in the City's hotels. TOT revenue contributes 5% to the total General Fund revenue. In the first half of Fiscal Year 2023-24, revenues are trending slightly above this same time last year and are on track to meet the budget amount.

The Utility Users Tax (UUT) is a voter-approved tax applied to utility bills, including electricity, gas, water, and telecommunications, contributing 5% to the total General Fund Revenue. For Fiscal Year 2023-24, UUT revenues are currently trending lower than the projected budgeted amount. However, an upcoming UUT audit and implementation of a new software system for collecting UUT are expected to improve revenue collection over the coming months.

The Federal Reserve's series of interest rate increases over the past two years, aimed at curbing inflation, have resulted in higher returns to the City's investment accounts. Based on current projections, it is anticipated that interest earnings will exceed the budget at year-end, offsetting revenue losses in other categories.

Building permit revenue continues to show strength, with residential permits exceeding budget assumptions. New subdivisions such as Arista Del Sol by Woodside Homes, as well as the first new subdivision in the Suncreek Specific Plan, Grantline 220 by Lennar, are contributing to the increase in residential homes. Commercial permits remain stable, although revenues are slightly lower than initially projected. The moratorium in the Stone Creek area is expected to result in slightly lower revenues than originally budgeted. However, with the issuance of permits for two buildings in the North Point Industrial area, Sunrise Crossing apartments, and ongoing tenant improvements, along with additional projects in the pipeline, revenues remain stable and not concerning. Overall, building permit revenues are anticipated to meet or exceed the budget at year-end.

Expenditures

The majority of expenditures for Fiscal Year 2023-24 are falling within or under budget. The City's largest expenditure is its contract with the Sacramento County Sheriff's Office for the provision of public safety services, which is approximately 40% of the General Fund budget.

This contract is currently trending to come in well below the budget as a result of staffing vacancies.

Legal services is an expenditure area that is trending above budget as a result of ongoing litigation. Staff is currently optimistic that these excess legal expenses can be absorbed by savings in other areas of the budget but will closely monitor and make adjustments closer to year-end, if warranted.

Community Enhancement and Investment Fund

The City's two voter approved add-on sales tax measures, Measures H and R, are accounted for separately from the General Fund analysis above. In Fiscal Year 2023-24, the City budgeted Measure H and R sales tax revenues to come in at \$12.5 million each respectively, based on estimates at that time. In line with the economic changes noted for sales tax earlier in this report, current estimates anticipate Measure H and R revenues coming in at around \$11.7 million. Staff will monitor the expenditure side for opportunities for savings that minimize impact on the overall programs being funded by these two initiatives in the coming months.

FISCAL IMPACT AND FUNDING SOURCE

No fiscal impact.

ATTACHMENT(S)

1. Fiscal Year 2023-24 Mid-Year Financial Update
2. Presentation

Fiscal Year 2023-24
General Fund Mid-Year Financial Update

	Fiscal Year 2019-20 Actual	Fiscal Year 2020-21 Actual	Fiscal Year 2021-22 Actual	Fiscal Year 2022-23 Actual	Fiscal Year 2023/24 Budget	FY 2023/24 Actuals Thru 12/31/23	2023/24 Actuals Thru 2/28/2024
Revenues							
Property Taxes	18,363,685	19,563,172	21,038,442	22,690,465	24,303,550	145,332	13,221,603
Sales Tax	16,653,873	20,163,561	21,231,120	21,295,726	22,362,750	8,851,027	11,202,544
Transient Occupancy Tax	2,957,138	2,744,479	3,863,347	4,102,253	4,225,000	1,839,341	2,343,362
Utility Users Tax	3,361,479	3,558,252	3,522,614	4,026,993	3,610,000	1,269,657	2,119,110
Other Taxes	2,674,735	2,805,911	3,307,617	3,283,329	3,160,812	44,473	46,025
Franchise Fees	2,195,482	2,036,397	2,457,198	2,710,389	2,695,000	661,391	1,030,604
Licences, Permits, and Fees	4,404,670	4,848,082	5,458,080	5,598,263	4,833,000	2,382,192	3,453,788
Fines and Forfeitures	1,304,956	1,323,127	806,550	905,204	935,050	326,058	436,828
Use of Money and Property	3,136,541	-681,901	-4,189,918	1,587,957	1,035,000	705,758	762,399
Intergovernmental Revenue	1,092,458	2,468,750	2,891,354	932,309	427,026	3,981	104,283
Charges for Services	5,000,760	4,863,118	6,400,248	6,148,148	7,331,978	3,142,529	3,989,602
Other Revenue	95,959	225,746	175,623	312,641	106,000	109,548	134,037
Transfers In	279,984	239,024	1,700,000	2,447,202	2,422,682	1,185,840	1,581,120
Total Revenues	\$61,521,720	\$64,157,718	\$68,662,275	\$76,040,879	\$77,447,848	\$20,667,127	\$40,425,305
Expenditures							
Salaries and Benefits	8,635,985	9,179,523	10,990,696	11,828,079	15,513,556	6,478,462	7,927,452
Operating Costs	30,776,900	35,467,897	35,592,424	37,934,194	43,351,407	18,143,796	22,162,941
Capital	994,923	327,175	1,073,579	15,750,415	-	-	-
Debt Service/Revenue Neutrality	9,321,866	9,617,177	9,719,844	9,816,752	10,239,608	-	5,119,804
Transfers Out	8,418,400	9,198,929	7,554,498	18,731,524	8,198,650	3,892,404	5,671,919
Total Expenditures	\$58,148,074	\$63,790,701	\$64,931,041	\$94,060,964	\$77,303,221	\$28,514,662	\$40,882,117

FISCAL YEAR 2023-24

Mid-Year Review



CityOfRanchoCordova.org

Fiscal Year 2023-24 Mid-Year Analysis

- **Fiscal Year 2023-24 is the first year of the two-year budget adopted in June 2023.**
- **The mid-year financial review analyzes city finances for the December through February time frame due to the delay in receipt of major revenues**
- **City finances remain strong, although growth in certain revenues is showing signs of a slowdown**

General Fund Revenues

	Fiscal Year 2019-20 Actual	Fiscal Year 2020-21 Actual	Fiscal Year 2021-22 Actual	Fiscal Year 2022-23 Actual	Fiscal Year 2023/24 Budget	FY 2023/24 Actuals Thru 12/31/23
Revenues						
Property Taxes	18,363,685	19,563,172	21,038,442	22,690,465	24,303,550	145,332
Sales Tax	16,653,873	20,163,561	21,231,120	21,295,726	22,362,750	8,851,027
Transient Occupancy Tax	2,957,138	2,744,479	3,863,347	4,102,253	4,225,000	1,839,341
Utility Users Tax	3,361,479	3,558,252	3,522,614	4,026,993	3,610,000	1,269,657
Other Taxes	2,674,735	2,805,911	3,307,617	3,283,329	3,160,812	44,473
Franchise Fees	2,195,482	2,036,397	2,457,198	2,710,389	2,695,000	661,391
Licences, Permits, and Fees	4,404,670	4,848,082	5,458,080	5,598,263	4,833,000	2,382,192
Fines and Forfeitures	1,304,956	1,323,127	806,550	905,204	935,050	326,058
Use of Money and Property	3,136,541	-681,901	-4,189,918	1,587,957	1,035,000	705,758
Intergovernmental Revenue	1,092,458	2,468,750	2,891,354	932,309	427,026	3,981
Charges for Services	5,000,760	4,863,118	6,400,248	6,148,148	7,331,978	3,142,529
Other Revenue	95,959	225,746	175,623	312,641	106,000	109,548
Transfers In	279,984	239,024	1,700,000	2,447,202	2,422,682	1,185,840
Total Revenues	\$61,521,720	\$64,157,718	\$68,662,275	\$76,040,879	\$77,447,848	\$20,667,127

Revenues: Property Tax

- Fiscal Year 2023-24 property tax revenues are trending 7% above prior year due to assessed value increases experienced in recent years
- Property tax revenues for FY23-24 are projected to meet budget expectations
- Higher interest rates are having an impact on home sales as activity during the first half of the fiscal year showed a significant slowdown

Property Transfer Tax

- First installment in FY 23-24: \$202K vs \$367K in FY 22-23
- Down 45% from a year ago at this time



Revenues: Sales Tax

- Fiscal Year 2023-24 Budget: \$22.3 Million *(5% increase over FY 22-23 actuals)*
 - Inflationary pressures have lessened and brought the overall cost of many consumer goods down, including fuel
 - Consumer spending remains strong but not as robust as prior years
 - Current YTD estimates anticipate sales tax coming in approximately \$1.5M below budget
 - Unanticipated one-time payments could improve the current forecast



Revenues: Building Permits

Residential Permits

- Revenue exceeding budget assumptions
- 417 permits issued in the first half of FY23-24
 - New residential subdivisions under construction:
 - Arista Del Sol by Woodside Homes
 - First new subdivision in the Suncreek Specific Plan, Grantline 220 by Lennar

Commercial Permits

- Revenues are slightly lower than initially projected
 - The moratorium is expected to result in slightly lower revenues than originally budgeted
 - Issuance of permits for two buildings in the North Point Industrial area, Sunrise Crossing apartments, and ongoing tenant improvements, along with additional projects in the pipeline



Other Revenues

- Transient Occupancy Tax trending slightly above same time last year and anticipated to end the year around projected budget of \$4.2 Million
- Investment earnings are on track to exceed the budget as higher interest rates persist further into the fiscal year
- Overall, General Fund revenues are performing as expected and are anticipated to end the year close to the budget



General Fund Expenditures

	Fiscal Year 2019-20 Actual	Fiscal Year 2020-21 Actual	Fiscal Year 2021-22 Actual	Fiscal Year 2022-23 Actual	Fiscal Year 2023/24 Budget	FY 2023/24 Actuals Thru 12/31/23
Salaries and Benefits	8,635,985	9,179,523	10,990,696	11,828,079	15,513,556	6,478,462
Operating Costs	30,776,900	35,467,897	35,592,424	37,934,194	43,351,407	18,143,796
Capital	994,923	327,175	1,073,579	15,750,415	-	-
Debt Service/Revenue Neutrality	9,321,866	9,617,177	9,719,844	9,816,752	10,239,608	-
Transfers Out	8,418,400	9,198,929	7,554,498	18,731,524	8,198,650	3,892,404
Total Expenditures	\$58,148,074	\$63,790,701	\$64,931,041	\$94,060,964	\$77,303,221	\$28,514,662

Expenditures

- General Fund expenditures in total are trending below budget as of the mid-year review
 - Personnel costs are trending below budget
 - Contract with Sac County Sheriff is trending below budget as a result of staffing vacancies
 - Legal services are expected to exceed the budget as result of ongoing litigation and will be closely monitored
- General Fund expenditures are expected to remain within the current budget amount at year-end



Community Enhancement & Investment Fund

Measure H and R revenues were each budgeted at \$12.5 Million

- Revised estimates anticipate revenues to be closer to \$11.7 Million
- Staff will monitor the expenditure side for opportunities for savings with minimal impact to overall programs being funded



MEMORANDUM



ITEM 12.3.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Kim Juran, Administrative Services Director
SUBJECT: **AMERICAN RESCUE PLAN ACT (ARPA) UPDATE**

RECOMMENDATION

Receive presentation and provide input.

RESULT OF RECOMMENDED ACTION

This presentation provides the City Council with an American Rescue Plan Act (ARPA) update and provides an opportunity for input on proposed community projects.

BACKGROUND

On May 10, 2021, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021 (ARPA), to provide \$350 billion in emergency funding for state, local, territorial, and tribal governments. The Treasury also released guidance on the ways funds can be used to respond to acute pandemic-response needs, fill revenue shortfalls among state and local governments, and support the communities and populations hit the hardest by the COVID-19 crisis.

The City of Rancho Cordova's total allocation is \$15,588,333. These funds can be used for costs incurred beginning March 3, 2021. Plans for the use of the ARPA funds must be finalized by the end of 2024 and all funds must be expended by the end of 2026.

The City Council approved an initial allocation of ARPA funds in June 2022. This initial allocation disbursed funds across four major categories:

- COVID-19 Response & Recovery/Economic Development/Community Development: \$4.85 million
- Affordable Housing/Homelessness/Assistance to Households: \$3.7 million
- Public Works Infrastructure/Maintenance: \$4.54 million
- Assistance to Disproportionately Impacted Households & Communities \$2.5 million

Implementation of the approved projects and programs began immediately with over \$8 million of the total having been spent or encumbered to date. The remaining \$7.5 million is allocated to three projects that are at varying stages of progress:

- Mather Veteran's Village Phase IV: The City's allocation of \$2 million of ARPA funds was matched by the County of Sacramento for a total of \$4 million in ARPA contributions. An environmental analysis of the property that will be the future home of Mather Veteran's Village Phase IV is underway and the future timeline of this project will depend on the outcome of this analysis. Staff anticipates a preliminary report to be available by early May and depending on the findings, the viability of this project under ARPA timelines will be re-evaluated.
- Crossings at Woodberry Phase II: The City recently submitted an application for tax credits which would close the funding gap for the Crossing at Woodberry Phase II project. If the City is unsuccessful with this current submission, there is another opportunity in the summer of 2024. If, by early Fall 2024, the City has not been successful in obtaining tax credits, a reallocation of this funding to a viable project will be necessary.
- Investment in neighborhoods to promote improved health outcomes (based on community input process): The City set aside \$2.5 million for investment in neighborhoods disproportionately impacted by the COVID-19 pandemic (defined to be neighborhoods in the Qualified Census Tract) to promote improved health outcomes based on a community input process. In May 2023, the City initiated a survey for residents residing in the City's Qualified Census Tract requesting their input on identifying needs in the neighborhood and soliciting potential project ideas. Staff then presented the project ideas received in the survey for council feedback in September 2023 and followed up with a community meeting in November 2023, during which residents were given an opportunity to ask questions about project concepts and provide input. The outcome of this community input process are three proposed projects; installation of solar streetlights at major intersections in Cordova Meadows and Cordova Gardens, addition of traffic-calming measures in Cordova Meadows and Mills Park Terrace, and the construction of a dog park at White Rock Community Park.

Staff will continue to monitor the viability of these projects to be delivered within the ARPA timelines. It may be necessary for a reallocation of some of these ARPA funds to move to other initiatives that are able to meet the required timelines.

FISCAL IMPACT AND FUNDING SOURCE

The proposed community projects fall within the ARPA budget allocation approved by the City Council in June 2022.

ATTACHMENT(S)

1. Presentation

American Rescue Plan Funds Update

April 2, 2024



Background

City received \$2.5M of funding from the American Rescue Plan Act of 2021 (ARPA)

Funds must be committed by end of 2024 and spent by end of 2026.
Focus on benefiting areas within a qualified census tract

Council approved spending plan in 2022 and implementation of approved projects and programs began

Staff started community outreach process in 2023 to solicit ideas for community project ideas

ARPA Funds Spent to Date

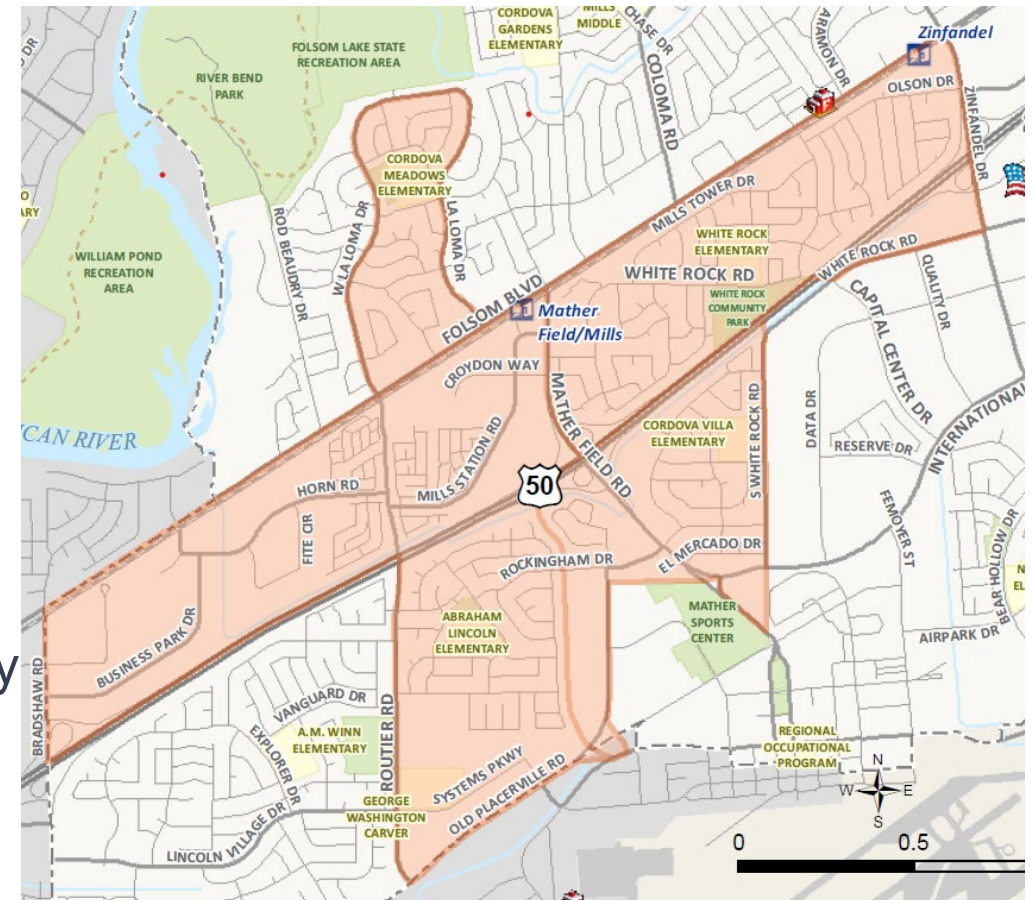
Category	ARPA Initiatives	Budget Allocation	Expended or Encumbered as of 12/31/23
COVID-19 Response & Recovery Economic Development Community Development	Workforce Development/Community Support	4,850,000	3,300,000
	Business Support		
	Food Locker Capacity Building		
	Non Profit COVID-19 Recovery & Support		
Affordable Housing Homelessness Assistance to Households	Neighborhood Services Homeless Enhancements	3,702,000	727,000
	<i>Mather Veteran's Village Phase IV (\$2M of matching funds from Sac County ARPA)</i>		
	<i>Crossings at Woodberry Phase II</i>		
	Small Site Homeless Housing Program		
	Childcare support & assistance		
Public Works Infrastructure/Maintenance	Stormdrain improvements to Monier Circle to provide relief to local businesses	4,536,333	4,000,000
	Broadband and Public Wifi		
	Mather Field Road Corridor Enhancements		
	Pedestrian improvements in Cordova Towne Phase II		
	Pedestrian improvements in Countryside Neighborhood		
		4,536,333	4,000,000
Assistance to Disproportionately Impacted Households & Communities	<i>Investment in neighborhoods to promote improved health outcomes (based on community input process)</i>	2,500,000	0
Total		\$ 15,588,333	\$ 8,027,000

ARPA Project Update

- Mather Veteran's Village Phase IV
- Crossings at Woodberry Phase II
- Investments in neighborhoods to promote improved health outcomes – community driven project ideas

Community Driven Project Ideas

- Community Survey conducted in May 2023 to solicit ideas
- Project concepts presented to City Council in September 2023
- Community meeting occurred in November 2023 to further discuss project concepts and solicit community feedback



Community Priorities

Streetlights

Traffic Calming

Crime Prevention

Dog Park



ARPA Community Enhancements

Project Locations

1. Cordova Meadows

- West La Loma Drive and La Loma Drive
- Streetlights and Traffic Calming

2. Cordova Gardens

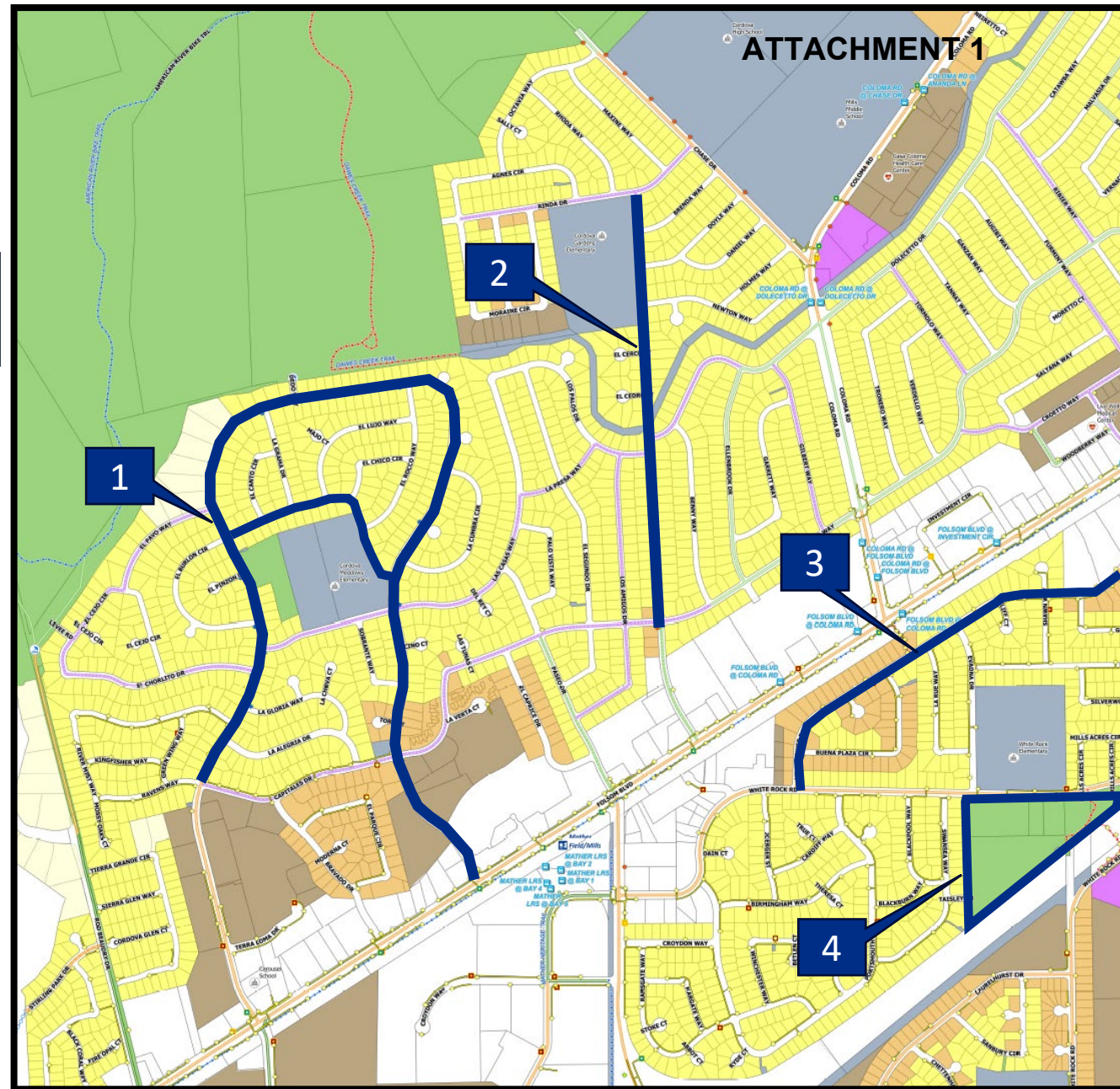
- Streetlights
- Dawes Street

3. Mills Park Terrace

- Traffic Calming
- Mills Tower Drive

4. White Rock Community Park

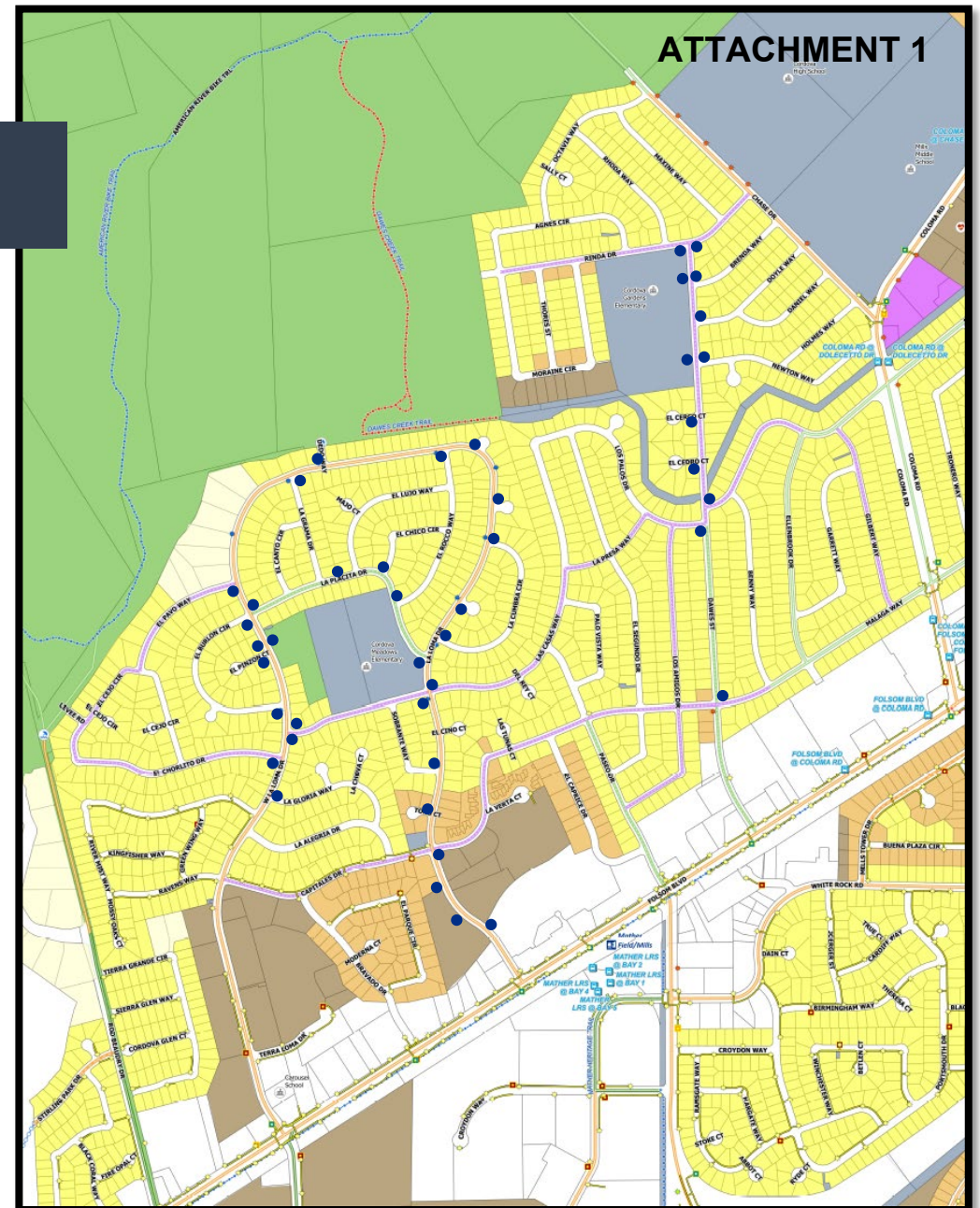
- Dog Park



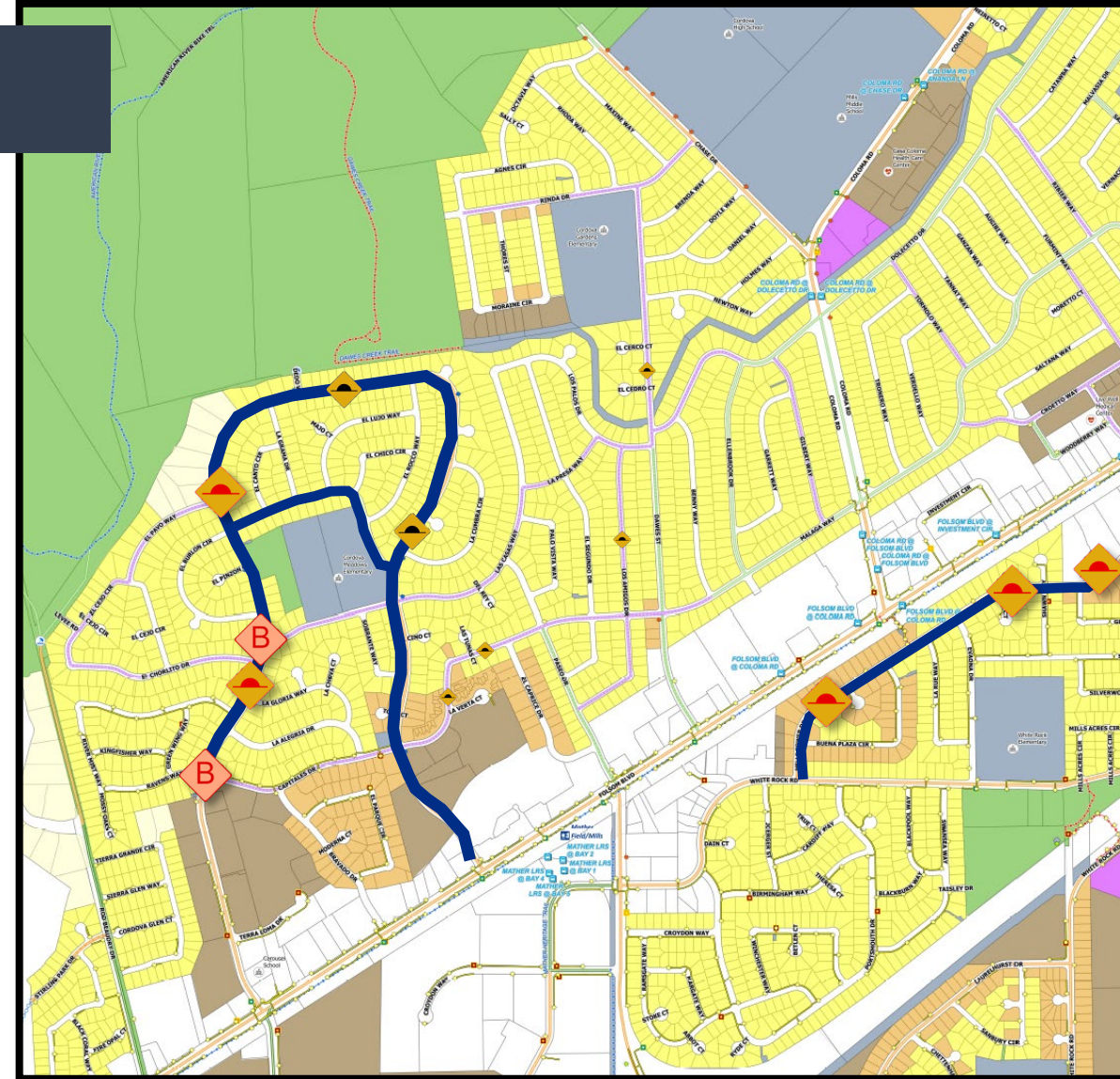
Streetlight Project



- 44 Streetlights added to La Loma, W La Loma, La Placita and Dawes Street
- Solar Powered
- Requires resident outreach & coordination



Traffic Calming Project



- Neighborhood Traffic Management Program already in progress in neighborhood
- Speed humps, bulbouts, and striping have been proposed to community with an approval rating between 73%-89% (depending on street)

Dog Park Project

- Construct dog park at White Rock Community Park
- Dog parks serve as a neighborhood gathering place
- Allows neighbors to get to know each other and helps to increase community ownership



ITEM 12.3.
Streetlights and
Traffic Calming

Streetlights

Traffic Calming

Dog Park



Project Estimates	
Streetlights	\$ 650,000
Traffic Calming	\$1,350,000
Dog Park	\$ 500,000
TOTAL	\$2.5M

Project Timeline

Anticipated Design Period: Spring to Fall 2024
Estimated Construction Start: Fall 2024
Estimated Construction Completion: Fall 2025

Next Steps

- Outreach to residents on streetlight plan
- Enter into agreement with RCPD for construction of a dog park
- Finalize streetlight and traffic calming designs



MEMORANDUM



ITEM 12.4.

DATE: April 2, 2024
TO: Honorable Mayor and Council Members
FROM: Randi Kay Stephens, Management Analyst II
SUBJECT: **FISCAL YEAR 2024-2025 COMMUNITY ENHANCEMENT & INVESTMENT FUND GRANT APPLICATIONS**

RECOMMENDATION

Staff to introduce and provide an update on the Fiscal Year 2024-2025 Community Enhancement & Investment Fund grant applications received for Council consideration.

RESULT OF RECOMMENDED ACTION

City Council will receive a summary of Community Enhancement & Investment Fund grant applications, copies of applications, and supplemental documents received for Council consideration. Staff will return with an update on April 23, 2024, and provide the Council with an adjusted summary of the grant applications received, including evaluation of each application for compliance with the established criteria and an overall recommendation.

BACKGROUND

The application period for the Fiscal Year 2024-25 Community Enhancement & Investment Fund opened on February 5, 2024, and closed on March 15, 2024. During this time, the City received 123 grant applications. Six applications were withdrawn, leaving 117 for consideration. Staff is in the process of reviewing each application according to the application criteria and prioritization method listed within the Fiscal Year 2024-25 Grant Application Process and Criteria document.

FISCAL IMPACT AND FUNDING SOURCE

The projected Fiscal Year 2024-25 revenues for the Community Enhancement & Investment Fund, focusing on Measure H, are estimated to be \$11.7 million. It is anticipated that the Community Enhancement & Investment Fund grant funding decisions will be completed in June 2024, if not sooner.

ATTACHMENT(S)

1. Presentation
2. Fiscal Year 2024-2025 Packet of Applications & Withdrawn Notices
3. Fiscal Year 2024-2025 Previously Approved Allocations and Initiatives Information
4. Fiscal Year 2024-2025 Grant Applications for Council Introduction

Community Enhancement & Investment Fund

April 2, 2024



Agenda

Initial Update on FY2024/25 Grant Cycle:

- Overview
- Applications Received
- Timeline



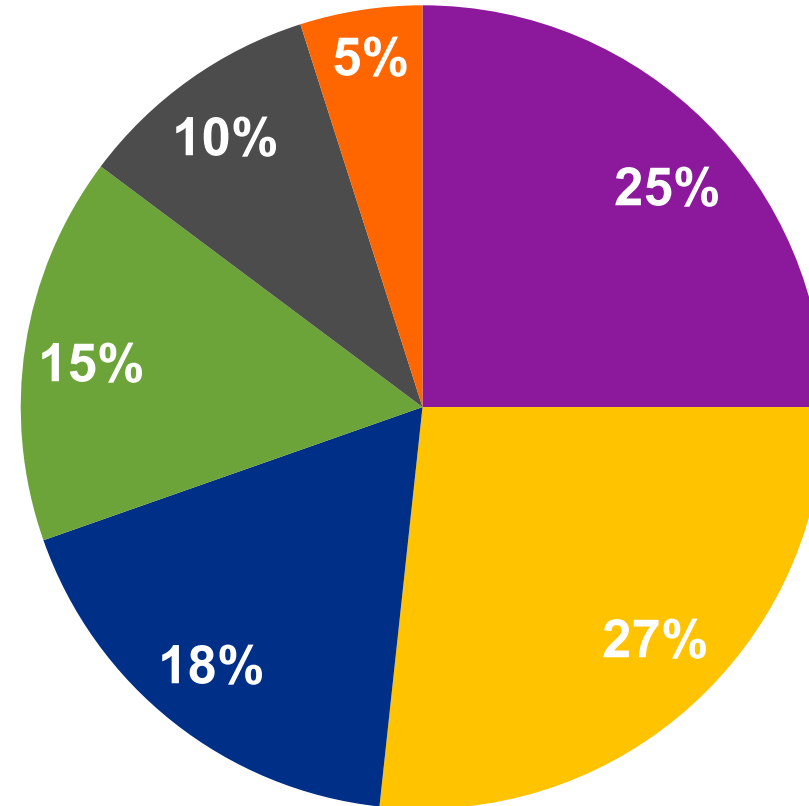
OVERVIEW

COMMUNITY ENHANCEMENT & INVESTMENT FUND



TENTATIVE ALLOCATION BY KEY COMMUNITY PRIORITY FY 2024/25

- Legacy Project Allocations
- Community Grants
(Roll-up of Arts, Sports, Education, Other, etc.)
- Public Safety
- Infrastructure / Public Works Programs
- Legacy Project Operations
- Administration & Communications



Based on the projected
\$11.7 million budget for
Measure H

APPLICATIONS RECEIVED

Community Enhancement & Investment Fund



RECAP OF APPLICATIONS RECEIVED

Community Enhancement & Investment Fund grant applications were accepted from February 5, 2024, to March 15, 2024, through the new grant software.

- 123 grant applications received, 6 withdrawn, leaving 117 applications
- Approximately \$9 million in requests for funding
- Anticipate recommending approximately \$2 million dollars in community grant projects
- Council has already approved over \$1 million in multiyear grants that continue through at least FY 2024/25

Staff recommendations will be presented starting at the April 23rd City Council Workshop



TIMELINE

Community Enhancement & Investment Fund



Timeline

After tonight's broad overview, CEIF will return to Council:

April 23 Workshop

Staff recommendations and Council discussion on the community grant applications

May 6 and/or May 20 Regular Meetings

Regular Meeting make preliminary budget decisions in May

June 3 Regular Meeting

Adopt CEIF Resolution



Title	Rudy's Lamp Post Sculpture	02/23/2024
CEIF App #1	by Steve Ryan in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45658531

Original Submission02/28/2024

Score	n/a
-------	-----

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Rudy's Lamp Post Sculpture

CEIF App #1

Provide a Project/Program Synopsis

I would like to install a metal sculpture in front of the restaurant to bring joy to the people waiting at the stop light on Folsom at Hazel. Traffic backs up quite a bit and it would beautify the community to have something soothing to look at while waiting .

Provide a Project/Program Description

The sculpture is metal and is two lamp posts with human like features sitting on a park bench hugging.

Tell us about your Project/Program Team

I have a metal work artist who has already confirmed the ability to create and install said sculpture.

Provide your Project/Program Goals

The goal is to beautify Folsom Blvd and bring a small measure of happiness to stressed out drivers! My staff will maintain the integrity and cleanliness of the sculpture on a regular basis, ensuring an enduring addition to Rancho Cordova.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[project_location_photos.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 27452.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 27452.0

Does your project/program involve construction of any facilities or improvements upon any property?

No

ITEM 12.4.

CEIF App #1

ATTACHMENT 2

What is the total cost 0.0
of personnel for your
project/program?

What is the total cost 0.0
of supplies for your
project/program?

What is the total cost 0.0
of transportation for
your
project/program?

What is the total cost 0.0
of equipment for your
project/program?

What will be the total 0.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Artwork_Proposal_Rudys_1.pdf](#)

Has your organization sought or will seek other funding for this project/program?	No, not seeking any other funding support.
---	--

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	None. My staff will maintain sculpture. If the artwork is vandalized or damaged, depending on the piece not being a total loss, we would fix it. I am going to include this piece in my property insurance coverage.
--	--

Do you plan to ask for funding annually for this project/program?	No
--	----

Is this a single year request or a request for funding for multiple years?	Single Year
---	-------------

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

CEIF App #1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

9/1/2024

Please describe your project/program schedule

Artist will fabricate and install sculpture in this time period.

Adaptability: What is your plan to complete your project/program should any challenges arise?

My artist assures me that he can deal with issues that arise. I am not sure how else to answer this question as it is hard to cover every issue that could possibly come up other than to say we are committed to this project.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #1

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	12303 Folsom Blvd
---	-------------------

List the city location of the project/program.	rancho cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95742.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

This project is located on private property facing Folsom Blvd.

CEIF App #1

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Artwork_Proposal_Rudys_1.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Steve
Ryan

Is this project/program on behalf of an organization?

No

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2

CEIF App #1

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

RE: ARTWORK PROPOSAL - PRODUCTION & INSTALLATION

This is a proposal to recreate an art installation as seen by accompanying picture submitted to me by Mr. Steve Ryan, Owner of Rudy's Hideaway, where said sculpture when completed will be installed as a public viewing art installation. The metal antique style bench or anything close to what is shown in the submitted picture is not readily available, so a style of bench that is available at any given time that the project is started will have to be approved by Steve Ryan at the time of hunting the bench down. This same scenario will happen when finding and securing the light heads and foot posts.

CEIF App #1

The bench ends will be a metal casting of iron or aluminum. Depending on what is available at start time. The posts that hold the light heads on and the foot castings will be of steel they will need to be cut and formed and welded as shown to be in the same relative position as the picture shows.

The light heads will most likely be of metal or aluminum they will have glass or translucent plastic windows and will be lighted as they will have electricity ran to them (electrical not provided by Fine Arts by Tomas) however, Thomas will have all proper wiring installed in the pipe that forms the upright portion of the light posts to the light heads from a proper electrical box located under the bench out of common sight, that a qualified electrician can connect to after physical installation takes place or at same time.

The bench slatting may be made from metal in lieu of wood to give a longer life span to the art installation. These pieces will be part of the project custom fit to the bench ends that we will hunt for when we begin. All the pieces will be painted in proper exterior metal primer automobile grade epoxy primer and then painted gloss black again automobile grade with industry finish hardener.

The completed structure of the art piece will be delivered in part sections and finish install will take place on site at Rudy's Hideaway along with being bolted down with concrete bolts and nuts to the concrete surface.

INCLUDED IN PROPOSAL:

The research time to locate all pieces & arrange shipping.

The metal piping the metal slatting, the wire, the epoxy primer and finish paint, the bench metal cast ends, the light heads, the foot castings (bottom of lamp posts), led lights socketing for lights, nut bolts, misc. paint thinners and cleaners for metal, prior to paint. Welder estimate time to build the structure art piece take apart deliver by truck re-assemble install on site Rudy's Hideaway location listed above in designated spot. Touch up any paint nicks or scratches.

The price for the above-described project will be \$27,452.00 .

This bid proposal submitted by Thomas Panzarino, Owner/Operator Fine Arts by Thomas/Thomas & Son, CA Contractor's License C33 #415039.

ITEM 12.4: Approximate time to complete project 60 days. A down payment of \$5,000.00 is due at commencement of work; final payment of \$22,452.00 is due upon completion, delivery & installation.

ATTACHMENT 2

Total Contract Price: \$27,452.00

Artist Signature: _____

Purchaser Signature: _____

Dated: _____



CEIF App #1

Approximate width of bench 8'. Approximate height of bench 40"
Approximate height of tallest light post 9'
Approximate front to back depth of bench & sculpture 4'

RE: ARTWORK PROPOSAL - PRODUCTION & INSTALLATION

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CEIF App #1

The bench ends will be a metal casting of iron or aluminum. Depending on what is available at start time. The posts that hold the light heads on and the foot castings will be of steel they will need to be cut and formed and welded as shown to be in the same relative position as the picture shows.

The light heads will most likely be of metal or aluminum they will have glass or translucent plastic windows and will be lighted as they will have electricity ran to them (electrical not provided by Fine Arts by Tomas) however, Thomas will have all proper wiring installed in the pipe that forms the upright portion of the light posts to the light heads from a proper electrical box located under the bench out of common sight, that a qualified electrician can connect to after physical installation takes place or at same time.

The bench slatting may be made from metal in lieu of wood to give a longer life span to the art installation. These pieces will be part of the project custom fit to the bench ends that we will hunt for when we begin. All the pieces will be painted in proper exterior metal primer automobile grade epoxy primer and then painted gloss black again automobile grade with industry finish hardener.

The completed structure of the art piece will be delivered in part sections and finish install will take place on site at Rudy's Hideaway along with being bolted down with concrete bolts and nuts to the concrete surface.

INCLUDED IN PROPOSAL:

The research time to locate all pieces & arrange shipping.

The metal piping the metal slatting, the wire, the epoxy primer and finish paint, the bench metal cast ends, the light heads, the foot castings (bottom of lamp posts), led lights socketing for lights, nut bolts, misc. paint thinners and cleaners for metal, prior to paint. Welder estimate time to build the structure art piece take apart deliver by truck re-assemble install on site Rudy's Hideaway location listed above in designated spot. Touch up any paint nicks or scratches.

The price for the above-described project will be \$27,452.00 .

This bid proposal submitted by Thomas Panzarino, Owner/Operator Fine Arts by Thomas/Thomas & Son, CA Contractor's License C33 #415039.

ITEM 12.4: Approximate time to complete project 60 days. A down payment of \$5,000.00 is due at commencement of work; final payment of \$22,452.00 is due upon completion, delivery & installation.

ATTACHMENT 2

Total Contract Price: \$27,452.00

Artist Signature: _____

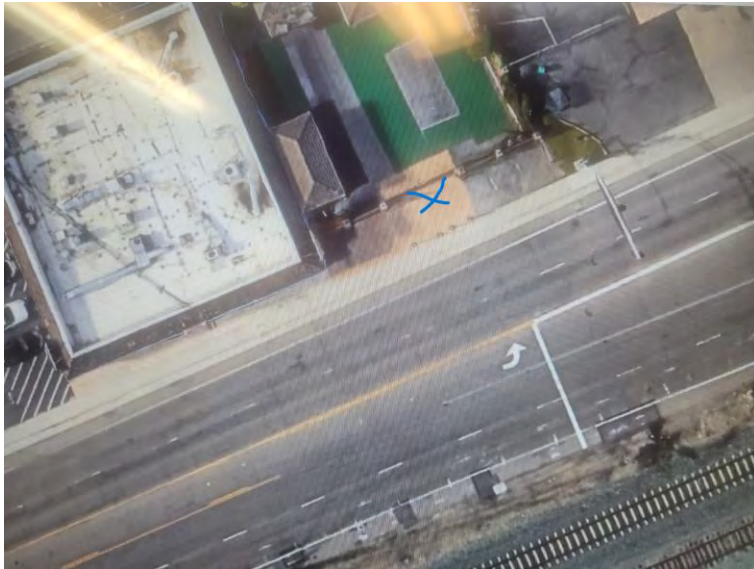
Purchaser Signature: _____

Dated: _____



CEIF App #1

Approximate width of bench 8'. Approximate height of bench 40"
Approximate height of tallest light post 9'
Approximate front to back depth of bench & sculpture 4'



CEIF App #1

Title	Symphony d'Oro Rancho Cordova, Community Enhancement & Investment Project – Season 2024-2025 by Annette Orella in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application Sacramento, California 95864 CA United States	02/27/2024 id. 45703321
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Original Submission02/27/2024

Score	9
-------	---

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

ITEM 12.4.**ATTACHMENT 2**

CEIF App #2

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Symphony d'Oro Rancho Cordova, Community Enhancement & Investment Project – Season 2024-2025

Provide a Project/Program Synopsis

Fund Symphony d'Oro Rancho Cordova's music, venue rental, guest artist/composers & related expenses to continue expanding orchestral music in traditional and non-traditional venues in Rancho Cordova.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

CEIF App #2

Symphony D'Oro's goal is to bring accessible music to Rancho Cordova. Creative programs have entertained audiences in Rancho Cordova, with unique productions from Beethoven to a drag queen cabaret and Hansel and Gretel rewrite. Past concerts were in Koreana Plaza and Cordova High School Arts Center; small ensembles have performed at public venues in Rancho Cordova and the greater Sacramento area. We've demonstrated that we are able to perform good music well. In fact, with the level of performers that Symphony d'Oro attracts, Rancho Cordova community members are getting a San Francisco caliber performance, without the commute or high-ticket prices. Support and integration from Rancho Cordova allow projects and artists that would not be possible otherwise, enabling the Symphony to attract a broader audience. The success of our 2023-2024 season included world premier performances of a suite dedicated to Rancho Cordova, performed at the Cordova High School Performing Arts Center, **and** at the Koreana Plaza. It was truly exceptional to perform a piece about an iconic grocery store at the grocery store! The symphony featured small ensembles for an intimate fund-raising concert, which allowed the audience to be part of the music and interact with the musicians. And a documentary filmed about Symphony d'Oro Rancho Cordova, featuring composer Carlos McMillan Fuentes, is being premiered at our spring concert.

Based on our mission and demonstrated success, we have been able to secure a small grant from the City of Sacramento, which is a first for a Rancho Cordova musical group. This grant will enable us to hire additional musicians when one of our volunteers is unavailable or ill, or when a symphonic work requires larger instrumentation. The symphony continues to count on the Measure H grant from Rancho Cordova to support our distinctive programming in accessible locations. In 2024-5 the symphony is planning a unique concert, playing the orchestral accompaniment to Buster Keaton's movie filmed in Sacramento. The symphony plans to continue performing at Koreana Plaza to ensure everyone has exposure to orchestral music. We seek to maintain and improve quality and frequency of music performed, by requesting the means to perform high quality performances in community venues. Each venue has unique cost requirements, serves a different type of audience and supports different varieties and styles of music, which in turn requires artists and music. By continuing the funding, the Symphony can continue to provide and educate the community with an unlimited variety of music, and bring in superior local musicians to perform with and compose for, the orchestra.

As a closing note, we would like to share a story that highlights the value of having a symphony in Rancho Cordova. A new audience member, recruited by one of our orchestra, was so impressed by the opportunity to hear quality symphonic music in Rancho Cordova that she started telling all of her friends. One of those friends was equally impressed by a community that actively supports the arts, and passed that along to her grown child, who was house hunting. The result was that this young adult made the decision to buy a house in Rancho Cordova because of the city's support of music. We believe this demonstrates the importance of Symphony d'Oro Rancho Cordova's work, which is only possible with the grants that Rancho Cordova provides through Measure H.

ITEM 12.4.

Tell us about your
Project/Program
Team

CEIF App #2

ATTACHMENT 2

Symphony d'Oro Rancho Cordova is a 501(c)(3) tax exempt orchestra serving Rancho Cordova citizens. Its mission is to entertain and educate community audiences by providing high quality, free musical performances. The Symphony has performed for thousands of residents, and will continue to seek innovative ways to bring music to the community. The implementing team will be led by Pete Nowlen, Lorraine Crozier, Annette Orella (point of contact), the Board of Directors, and supported by 50+ musician members. Symphony d'Oro will be responsible for financial transactions in support of this grant, oversight for fund expenditure and reporting requirements of the grant.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

1 Open the world of high-quality, high variety, orchestral music to Rancho Cordova citizens and visitors;

2 Further the Rancho Cordova Arts goal of making the city an arts destination;

CEIF App #2

3 Engage the community and enhance community pride;

4 Improve the image of Rancho Cordova and continue to enhance the Rancho Cordova community through arts, culture, and entertainment.

Community Enhancement grants criteria alignment:

- Civic Engagement: Bring free classical musical arts to families within the city in approachable locations within the city.

- Community Pride: Provide a documentary featuring the city's symphony orchestra to increase the pride of a Symphony in the community with broader visibility.

- Quality of Life: Provide family music experiences, emphasizing the joy and fun of music, which uplifts all during this period of pandemic recovery.

- Arts and Culture: Provide the gift of music to Rancho Cordova families and businesses, social groups, and volunteer organizations.

- Children and Youth: Educate and inspire children with musical arts experiences within their community.

- Education: Demystify classical music and allow enjoyment by everyone using the Symphony's "down to earth" presentation style and variety of performances.

Current assets include:

Leverage of existing event organization expertise of the Cordova Community Council and volunteer contributions by Rancho Cordova Arts where needed and the artistic expertise of the Symphony d'Oro team.

Return on Investment since the value of positive publicity brought to Rancho Cordova as it positions itself as a place that cares about art could easily exceed costs. The Symphony receives regular recognition from regional print, radio and television media, and a new documentary.

Capacity of the Symphony d'Oro Rancho Cordova project team with a proven track record and well-documented capacity for delivery of a project of this scope.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF App #2

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	52600.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	24100.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	0.0
---	-----

What is the total cost of supplies for your project/program?	0.0
--	-----

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	2100.0
---	--------

ITEM 12.4.**ATTACHMENT 2**

What will be the total cost of any miscellaneous expenses for your project/program?

22000.0

CEIF App #2

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Measure_H_2024-25_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

The Symphony carries out its mission with a high level of support from, and integration with the Cordova Community Council Foundation, with support of \$10,000 this year. The Symphony participates in the Sacramento region Big Day of Giving campaign each May, and produces annual creative fundraisers which not only offset expenses but also bring the name of Rancho Cordova to the fore as a center for the Arts in the region. Estimated income of \$5000 and \$6000 respectively for these events. Online donations from members are estimated at \$3000 annually. We have been given a two-year grant totaling \$11,256 from the City of Sacramento Arts Recovery Program to assist with income recovery following the losses during the Covid-19 pandemic. The basic cost of doing business has continued to increase substantially particularly in the area of insurance, and costs of video recording and performance venues

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

CEIF App #2

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 9

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score 9

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date (typically projects/programs end by June 30) 6/30/2025

Please describe your project/program schedule All acquisitions and performances covered under this application would take place between July 1, 2024 and June 30, 2025.

Adaptability: What is your plan to complete your project/program should any challenges arise? Symphony d'Oro has specific concert dates during each season that dovetail with the grant period and are planned in advance. All funds related to this grant application are specifically tied to those concerts, which are planned to be completed by June 30, 2025. In the past, the Symphony demonstrated adaptability when in person concerts were not possible. We continued to provide music to the community via published, recorded concerts, and used the grant funding to support the necessary recording and video costs.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	9792 Business Park Dr. Sacramento,CA 95827
---	--

List the city location of the project/program.	Mandarins Event Center
--	------------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95827.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Cordova High School Performing Arts Center; Koreana Plaza Market

CEIF App #2

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[EMails_to_support_SDO_2024-5_Season.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Robin Mandeville (FCUSD); Matt Compton (Cordova High School PAC)

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #2

5 - Applicant Information

Name

Annette
Orella

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Symphony d'Oro Rancho Cordova

What is your title and/or role at your organization?

Vice President, Board of Directors

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #2

Symphony d'Oro Budget 2024-2025

CEIF App #2

To be supported by Rancho Cordova Measure H Grant:

Requested \$24,100

Performance/ Rehearsal Space Costs: \$7300

Costs for performance space and the necessary dress rehearsal have continued to rise. This will support performances at the Cordova High School Performing Arts Center, as well as a planned performance at the Crest Theater.

Composers/ Guest Artists: \$8000

Planning for the 2024/25 season includes both solo guest artist performances as well as work with Andrew Simpson for access to his composition to accompany the Steamboat Bill movie.

Storage Rental: \$4000

Storage rental costs have increased over the past year. Storage is necessary for equipment owned by the symphony as well as the library of music the symphony uses for performances.

Music: \$1100

Music costs include the rental and purchase fees for music to be performed.

On-line Advertising: \$1600

The symphony uses a web site and an email service to enable communication with members of the public to ensure visibility of our performances. Additional use of advertising is planned to spread symphony information further.

Equipment: \$2100

Equipment charges include costs associated with percussion instrumentation, getting any necessary musician equipment to the performance venues, and purchase of additional cabinets for the expanding music library.

To be supported by Sacramento Arts Recovery Grant: \$4,500

Additional musicians: \$4500

Hiring of additional musicians is necessary to cover for our volunteer musicians who are not available or who are ill. This has been necessary many times due to unexpected illnesses associated with the Covid-19 pandemic.

To be supported by the Cordova Community Council Foundation: \$10,000

Conductor's salary \$10000

The grant from the CCCF is used toward the compensation for our conductor, Pete Nowlen. Having a trained professional leading the symphony is critical to being able to perform a broad range of repertoire with a musicality that will keep audiences engaged.

To be supported by anticipated donations and fundraising: \$14,000

Bookkeeping, librarian, insurance, additional costs from categories above not fully covered by grants.

The Symphony Board works diligently to raise funds through donations and a fundraising concert to help pay for remaining costs to the organization, including bookkeeping, our librarian, and insurance fees, as well as remaining costs in the categories associated with the grants that are not fully covered.

ITEM 12.4.

ATTACHMENT 2

CEIF App #2

Annette Orella <annetteorella@gmail.com>



Support for Symphony d'Oro Rancho Cordova Measure H Grant Application for 2024/20258 messages

Annette Orella [REDACTED]
To: Robin Mandeville <rmandeville@fcusd.org>
Cc: Lorraine Crozier [REDACTED]

Sun, Feb 11, 2024 at 9:47 PM

Dear Robin,

My name is Annette Orella, and I am the Vice President of the Board of Directors for the Symphony d'Oro Rancho Cordova. Our symphony has a long and fruitful relationship with the Folsom Cordova Unified School District, using the Cordova High School Performing Arts Center for our concerts. With the support from the City of Rancho Cordova, we are able to achieve our mission to entertain and educate Rancho Cordova community audiences by providing high quality, free musical performances. We strive to include local guest soloists in these performances, and we are especially proud of our support of young local talent for creating new compositions. We have worked closely with Matt Compton at the Performing Arts Center, and Maureen Ferry at FCUSD, to secure and properly use the theater facilities.

The Symphony is applying for another Measure H grant for the 2024/25 season to enable us to continue performances in Rancho Cordova. As part of the Measure H Grant application process for 2024/25, I need to include a letter of support from the Principal or Director from FCUSD indicating endorsement for use of the facilities. I so appreciate the help you gave us last year in completing the form necessary to acquire the endorsement. This year's application only indicated to contact you, but if there is a form that is necessary, I would be happy to fill that out. I very much appreciate your help in getting the necessary support prior to our application deadline of March 1, 2024.

Please let me know by email, phone call or text if you have any questions, or if you need any additional information to support my request.

With warm regards,
Annette Orella
[REDACTED]

Pronouns: She, Her, Hers

ITEM 12.4.

ATTACHMENT 2



Annette Orella <annetteorella@gmail.com>

Re: CHS PAC 2024/25 Dates

3 messages

On Feb 22, 2024, at 7:47 AM, Matthew Compton <mcompton@fcusd.org> wrote:

Yes its Sunday December 15th.

Your dates are as follows:

Friday November 1st

Sunday November 3rd

Sunday December 15th

Friday May 16th

Saturday May 17th.

Talk soon

Matt

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org



CEIF App #2

ITEM 12.4.

ATTACHMENT 2

On Feb 15, 2024, at 11:15 AM, Lorraine Crozier [REDACTED] wrote:

Thanks Matt.

Sent from my iPhone

On Feb 15, 2024, at 10:29 AM, Matthew Compton <mcompton@fcusd.org> wrote:

Yup! We will make it work. 😊

CEIF App #2

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

[REDACTED]

From: Lorraine Crozier [REDACTED]
Sent: Thursday, February 15, 2024 10:03 AM
To: Matthew Compton <mcompton@fcusd.org>
Subject: Re: CHS PAC 2024/25 Dates

EXTERNAL SENDER

So Sunday Nov. 3 is ok?

Sent from my iPhone

On Feb 15, 2024, at 9:37 AM, Matthew Compton <mcompton@fcusd.org> wrote:

Lorriane-

I got you penciled in!

Of course I will email you when the permit site is ready for next year. If anything shifts in December you will be the first to know.

Matt

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

[REDACTED]

From: Lorraine Crozier [REDACTED]
Sent: Thursday, February 15, 2024 9:26 AM
To: Matthew Compton <mcompton@fcusd.org>
Subject: Re: CHS PAC 2024/25 Dates

ITEM 12.4.

ATTACHMENT 2

EXTERNAL SENDER

Hi Matthew,

We'd like:

November 1, 3 is Sunday ok?

December 15

May 16-17

CEIF App #2

Can you confirm? Thanks so much for all you do to help us out.

Lorraine

Sent from my iPhone

On Feb 12, 2024, at 7:55 AM, Matthew Compton <mcompton@fcusd.org> wrote:

Lorriane-

Unfortunately, no. I am booked that entire week with District/CHS stuff.

December is a pretty tight month for me here.

Matt

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

From: Lorraine Crozier
Sent: Saturday, February 10, 2024 6:56 PM
To: Matthew Compton <mcompton@fcusd.org>
Subject: Re: CHS PAC 2024/25 Dates

EXTERNAL SENDER

Hi Matt,

Is Friday Dec. 13th available for a rehearsal?

L

Sent from my iPad

ITEM 12.4.

ATTACHMENT 2

On Feb 10, 2024, at 1:37 PM, Matthew Compton <mcompton@fcusd.org> wrote:

Lorriane-

Nothing in October. The Drama Fall show is going later this year.

I could do Sunday Dec 15th. with NO day before. Other then that I the only weekends I have are the ones I sent you. Sorry. It's a tight year!

All the best

Matt

CEIF App #2

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

[REDACTED]

From: Lorraine Crozier [REDACTED]
Sent: Friday, February 9, 2024 1:21 PM
To: Matthew Compton <mcompton@fcusd.org>
Subject: Re: CHS PAC 2024/25 Dates

EXTERNAL SENDER

Matt,

Can you get me October dates as well. Thanks! This is tough this year. Also, we really wanted to do a Christmas concert but that first weekend won't work. Nothing else?

L

Sent from my iPad

On Jan 31, 2024, at 2:34 PM, Matthew Compton <mcompton@fcusd.org> wrote:

Lorriane-

Sorry it took a bit longer than expected on gathering the school and district dates.

Friday and Saturday Combos

Nov-

1st and 2nd

8th and 9th

22nd and 23rd

ITEM 12.4.

ATTACHMENT 2

Dec-

6th and 7th

May-

2nd and 3rd

9th and 10th

16th and 17th

CEIF App #2

June-

6th and 7th

27th and 28th

As always Spring Musical and activities are taking up Feb thru April.

Let me know and I will get you penciled in!

Matt

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

[REDACTED]

From: Lorraine Crozier [REDACTED]
Sent: Thursday, January 25, 2024 2:05 PM
To: Matthew Compton <mcompton@fcusd.org>
Subject: Re: CHS PAC 2024/25 Dates

EXTERNAL SENDER

Happy New Year Matt!

Can you send me available Friday/Saturday combinations in Oct, Nov., Dec.

Then again in Mar. April, May?

Hope everything is going well for you! We're excited about Beethoven's 5th this April at the PAT!

Thanks so much for reaching out.

Lorraine

Sent from my iPad

ITEM 12.4.

ATTACHMENT 2

On Jan 25, 2024, at 1:45 PM, Matthew Compton
<mcompton@fcusd.org> wrote:

Lorraine-

It's that time again!

Do you have wish list of dates for next school year, that I can
pencil in etc.??

Thank you

Matt

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

[REDACTED]

Lorraine Crozier [REDACTED]
To: Matthew Compton <mcompton@fcusd.org>

Thu, Feb 22, 2024 at 8:15 AM

Thanks Matt,

I understand and truly appreciate your efforts on behalf of both organizations! I didn't realize the lengths you are going to to balance equities, truly a terrific idea and tough task.
You make it look easy.

Lorraine

Sent from my iPad

CEIF App #2

On Feb 22, 2024, at 8:09 AM, Matthew Compton <mcompton@fcusd.org> wrote:

DUH! Lol

Sorry this has happened... this is a first.

I don't think everyone is aware but to make it fair, between the two of your organizations, I alternate years on who goes first for dates.. this year was Symphony
D'Oro. I am making that clear now with Tom.

I will work it all out!

Matt

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

916-294-2450 ext 810865

From: Lorraine Crozier [REDACTED]
Sent: Thursday, February 22, 2024 8:07 AM
To: Matthew Compton <mcompton@fcusd.org>
Subject: Re: CHS PAC 2024/25 Dates

EXTERNAL SENDER

ITEM 12.4.**ATTACHMENT 2**

Estimated time is 4 pm. We'd be using it from noon to 6:30ish since we can't rehearse there on Friday.

Sent from my iPad

On Feb 22, 2024, at 8:03 AM, Matthew Compton <mcompton@fcusd.org> wrote:

CEIF App #2CEIF App #2

Thinking out of the box on a few things.. what time is your concert on Sunday 15th? Or what time do you think it will be?

Matt

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

[REDACTED]

From: Lorraine Crozier [REDACTED]

Sent: Thursday, February 22, 2024 7:57 AM

To: Matthew Compton <mcompton@fcusd.org>

Subject: Re: CHS PAC 2024/25 Dates

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Yes its Sunday December 15th.

Your dates are as follows:

Friday November 1st

Sunday November 3rd

Sunday December 15th

Friday May 16th

Saturday May 17th.

Talk soon

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May Day!

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Sent from my iPhone

ITEM 12.4.

ATTACHMENT 2

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Thanks Matt.

Sent from my iPhone

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CEIF App #2

We'd like:

November 1, 3 is Sunday ok?

December 15

May 16-17

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December is a pretty tight month for me here.

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Other then that I the only weekends I have are the
ones I sent you. Sorry. It's a tight year!!

All the best

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22nd and 23rd

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As always Spring Musical and
activities are taking up Feb thru April.

Let me know and I will get you
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mcompton@fcusd.org
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Sent: Thursday, January 25, 2024
2:05 PM

To: Matthew Compton
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Subject: Re: CHS PAC 2024/25
Dates

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Then again in Mar. April, May?

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this April at the PAT!

Thanks so much for reaching out.

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*Cordova High School
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mcompton@fcusd.org



ITEM 12.4.**ATTACHMENT 2**

Email chain with dates at the PAT confirmation from Matt.
Look all the way at the bottom.

Lorraine

Sent from my iPad

Begin forwarded message:

From: Matthew Compton <mcompton@fcusd.org>
Date: February 22, 2024 at 8:03:41 AM PST
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Title	Symphony d'Oro Rancho Cordova, Community Enhancement & Investment Project – Season 2024-2025 by Annette Orella in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	02/27/2024 id. 45703321
		CEIF App #2
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0)

03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Cordova High School Performing Arts Center
For Rancho Cordova High School's Performing Arts Center, the school district's acknowledgement is:	Conditional approval for rental of facility only
Notes providing rationale	Endorsement Given
Organizations may provide PDF or JPG documentation regarding their endorsement.	

ITEM 12.4.**ATTACHMENT 2**

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

CEIF App #2

Title	Rancho Cordova Art Festival	03/01/2024
	by Sabrina Abbott in Fiscal Year 2024-2025	id. 45739742
	Community Enhancement & Investment Fund Application	
	RANCHO CORDOVA, California 95670 CA United States	CEIF App #3

Original Submission03/01/2024

Score	n/a
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	
Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant

CEIF App #3

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Rancho Cordova Art Festival
Provide a Project/Program Synopsis	I am writing to propose the organization of an exciting and vibrant art festival with both local and national artists. This event aims to celebrate the rich cultural diversity of artistic talent both within our community and across our country. Includes live performances, a children's booth, and food trucks.
Provide a Project/Program Description	Creates a centralized location for the public to engage with local and national artists, enjoy performances, and food. 1. Community Engagement: Provide a Platform for local artists to exhibit alongside international artists, encouraging interaction between artists and the community. Additionally, one double size booth will be dedicated to an art exhibit by local children. 2. Economic Impact: Boost local businesses by attracting residents and visitors to the festival, stimulating the local economy. 3. Education and Workshops: A Booth dedicated to the City of Rancho Cordova to answer resident or future resident questions and educate the public on the City of Rancho Cordova as other booths dedicated to other public organizations that could use the visibility to promote their purpose.
Tell us about your Project/Program Team	Myself (with a professional background in creating and managing large scale events from scratch and from start to finish) and other individuals which will be determined. I have spoken with Shelly Blanchard of the Cordova Community Council about a possible collaboration. Attached file includes proposal, budget, timeline, policies, and artist waiver.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

CEIF App #3CEIF App #3

1. Art Exhibit: Curate the show to feature both local artists and artists from across the country to create a centralized location for residents to become acquainted to new artists and concepts with the possibility of purchasing artwork and supporting the arts.

2. Live Performances: Showcase live performances such as music, dance, and theater, reflecting the diversity of our community.

3. Interactive Installation: Engage attendees with an interactive installation, creating an immersive experience for all. (i.e. public mural)

4. Food Trucks: Provide local businesses with the opportunity to showcase their culinary offerings, adding to the festival's vibrant atmosphere.

5. Children's Corner: A dedicated area for both a children's art show and child-friendly art related activities to make the festival family-friendly.

Rancho Cordova Art Festival Timeline FOR 2025

April 1st: List artist application on Zapplication

April 1st: Contact performing artists for live music/dance performances.

May 1st: Confirm performing artists and day/times of each performance (30-minute time slots)

June 1st: Close artist application

July 1st: Notify selected artists

July 20th: Booth fees and forms due from selected artists. Any selected artists who have not paid will lose their spot and a waitlisted artist will be contacted to fill the spot.

July 20th: Open application for children under the age of 18 for youth show.

July 31st: Close youth application.

August 1st: Confirm

August 15th: Notify selected youth participants and instruct them to bring the work Friday evening to the children's booth. Labels will be provided.

September 1st: Up media campaign and advertising.

September 27th: Set up begins. Artists are in charge of providing their own booths and canopies.

September 28th: Art Festival open from 9:00 am-6:00 pm. Awards presented to winning artists at 5:00 pm so ribbons can be displayed in their booth.

September 29th: Art Festival open from 9:00 am – 6:00 pm. Artist break down from 6pm-9pm.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF App #3

[Rancho_Cordova_Art_Festival_Proposal.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	19000.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	5000.0
---	--------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	7000.0
---	--------

What is the total cost of supplies for your project/program?	12000.0
--	---------

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	0.0
---	-----

What will be the total cost of any miscellaneous expenses for your project/program?	1000.0
---	--------

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Rancho_Cordova_Art_Festival_Budget.pdf

CEIF App #3

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? Sponsorships

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. None

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 4/1/2025

ITEM 12.4.

Anticipated End Date 9/28/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2

CEIF App #3

Please describe your
project/program
schedule

Rancho Cordova Art Festival Timeline for 2025

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down from 6pm-9pm.

Adaptability: What is
your plan to complete
your project/program
should any
challenges arise?

Should public health orders arise, masking and social distancing. Limiting
attendance.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #3

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Hagan Park. 2197 Chase Dr,
---	----------------------------

List the city location of the project/program.	Rancho Cordoba
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #3

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[LetterofSupport.jpg](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Facility Use Only. Visit Cordova Recreation & Park District's website for facility use information.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Hagan Community Park, Dog Park & Barn

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

What is the name of your point of contact at the Cordova Recreation & Park District?

Reeza Anne Gaela

ITEM 12.4.**ATTACHMENT 2**

What is the email for
your point of contact
at the Cordova
Recreation & Park
District?

rgaela@crpd.com

CEIF App #3

5 - Applicant Information

Name Sabrina
Abbott

Is this
project/program on
behalf of an
organization? No

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program? Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization? Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record. checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Rancho Cordova Art Festival

I am writing to propose the organization of an exciting and vibrant art festival with artists from across the nation for the City of Rancho Cordova. This event aims to celebrate the rich cultural diversity of artistic talent both within our community and across our country.

Event Overview:

Name: Rancho Cordova Art Festival

Date: September 26, 2025 - September 28, 2025

Location: Hagan Park, Rancho Cordova

Objectives: Showcase diverse artistic styles and artisan crafts in a centralized location to inspire and entertain the public.

1. **Community Engagement:** Provide a Platform for local artists to exhibit alongside international artists, encouraging interaction between artists and the community. Additionally, one double size booth will be dedicated to an art exhibit by local children.
2. **Economic Impact:** Boost local businesses by attracting residents and visitors to the festival, stimulating the local economy.
3. **Education and Workshops:** A Booth dedicated to the City of Rancho Cordova to answer resident or future resident questions and educate the public on the City of Rancho Cordova as other booths dedicated to other public organizations that could use the visibility to promote their purpose.

Event Highlights:

1. **Art Exhibit:** Curate the show to feature both local artists and artists from across the country to create a centralized location for residents to become acquainted to new artists and concepts with the possibility of purchasing artwork and supporting the arts.
2. **Live Performances:** Showcase live performances such as music, dance, and theater, reflecting the diversity of our community.
3. **Interactive Installation:** Engage attendees with an interactive installation, creating an immersive experience for all. (i.e. public mural)
4. **Food Trucks:** Provide local businesses with the opportunity to showcase their culinary offerings, adding to the festival's vibrant atmosphere.
5. **Children's Corner:** A dedicated area for both a children's art show and child-friendly art related activities to make the festival family-friendly.

Sponsorship and Support: To ensure the success of the Rancho Cordova Art Festival, we seek the support and collaboration of the City Council, local businesses, and community organizations. Sponsorship opportunities can be customized to meet the needs and interests of potential partners, providing them with visibility and recognition throughout the event.

Budgets: Below is a detail budget and outlining the estimated costs associated with organizing the Rancho Cordova Art Festival.

CEIF App #3

Timeline: Below is a timeline of proposed steps to ensure a successful event.

Artist Acceptance and Waiver examples are below

The Rancho Cordova Art Festival has the potential to become an annual celebration that enhances the cultural fabric of our city but also brings the community together in a positive and uplifting way. I look forward to discussing this proposal further and exploring the possibility of making this event a reality.

Thank you for your consideration,
Sabrina Abbott

Rancho Cordova Art Festival Budget

CEIF App #3

Income:

1. Enhancement Grant: \$5,000
2. Sponsorship:
 - a. Gold Sponser: \$2,000 (2 @\$1000)
 - b. Silver Sponser: \$2000 (4 @ \$500)
 - c. Bronze Sponser: \$1500 (6 @ 250)
3. Art Booth Fees: \$12,500 (\$250 for 50 artists)
4. Application Fee: \$25 per artist

Total Income: \$23,000**Expenses:**

Zapp Listing Fee: \$1,600
Park Fee: \$900 (3 days @ \$300)
Parking Lot: \$180 (3 days @ \$60/day)
Grass Parking: \$600 (3 days @ \$200/day)
Vendor Booths Fee: \$330 (3 days @ \$110 flat fee)
Attendance Fees: \$825 (3 days @ \$275/day)
Insurance: \$350
Flyers and Posters: \$1000
Social Media Promotion: \$500
Entertainment: \$1000
Artist Awards: \$1500
Artist Lunch: \$1000 (\$20/person. 50 artists)
Security: \$5760 (\$40/hr per guard. 2 guards)
Volunteer T-Shirts: \$500 (20 volunteers)
First Aid Station: \$1000
Grass Paint: \$60
Labels for Children's Booth: \$20
Award Ribbons: \$100

Total Expenses: \$18,947.50 (adding 10% for incidentals)**Possible Profit: \$4052.50****Possible Loss (no sponsorships obtained): -\$1447.50****Staff Needed:**

2 security guards (24 hrs)
20 volunteers to provide artist breaks and man Children's Art Booth.

Rancho Cordova Art Festival Timeline

CEIF App #3

April 1st: List artist application on Zapplication

April 1st: Contact performing artists for live music/dance performances.

May 1st: Confirm performing artists and day/times of each performance (30-minute time slots)

June 1st: Close artist application

July 1st: Notify selected artists

July 20th: Booth fees and forms due from selected artists. Any selected artists who have not paid will lose their spot and a waitlisted artist will be contacted to fill the spot.

July 20th: Open application for children under the age of 18 for youth show.

July 31st: Close youth application.

August 1st: Confirm

August 15th: Notify selected youth participants and instruct them to bring the work Friday evening to the children's booth. Labels will be provided.

September 1st: Up media campaign and advertising.

September 27th: Set up begins. Artists are in charge of providing their own booths and canopies.

September 28th: Art Festival open from 9:00 am-6:00 pm. Awards presented to winning artists at 5:00 pm so ribbons can be displayed in their booth.

September 29th: Art Festival open from 9:00 am – 6:00 pm. Artist break down from 6pm-9pm.

Rancho Cordova Art Festival Policies

CEIF App #3

Please review the following policies which govern our show.

1. Space Assignment: A vehicle permit listing the space number and set-up time is included with the artist packet. Space numbers are marked with white spray paint on the park grounds. Artists who set up in the wrong location will be asked to move to the correct space assignment. Due to the terrain of the park, as well as walkways and landscaping, individual space sizes vary. The minimum space size is 10' x 12'. Please also remember that the Art Show Committee assigns spaces and never guarantees any artist any particular location from one show to the next.

2. Arrival Time: Artists must adhere to the assigned arrival time. On Friday, artists have 1.5 hours to unload and set up their space. After 1.5 hours, artists must move their vehicle to make way for incoming artists' vehicles. On Saturday, artists have 1 hour. On Saturday, do not begin to set up your exhibit until your vehicle has been moved to the artists' parking areas. This will allow the next group of artists to arrive and unload. If you choose to set up on Friday, you should exit the park/art show site by 6:30 pm. Scheduled setup times are at 12:00 noon, 1:30 pm, 3:00 pm or 4:30 pm. Please check your parking pass for your time. Your Friday set-up pass allows you to come on the weekend mornings to do additional (hopefully rapid) unloading of your work between 7:00 am and 9:00 am. On Saturday and Sunday, one cannot legally set up prior to 7:00 am. Please check your parking pass for your time. If you plan to take items from the park on Saturday evening, you must do so by 7:30 pm. On Sunday, the entire booth must be broken down by 9:00 pm. A fine of \$50.00 per hour will be charged to any artist who doesn't completely remove all work by 9:00 p.m. Art Show staff will remove any personal items left in park after 9:00 pm on Sunday evening. If you are renting equipment from a rental company, the rental company cannot arrive earlier than 7:00 am on Saturday or Sunday, and you must be present to receive the rental company and rented items. The rental company cannot begin to stage or remove equipment before 6:00 pm on Saturday and Sunday and must clear park grounds by 9:00 pm. Be certain that your rental company knows of, and adheres to, these rules.

4. Artwork Unloading and Loading: You must always display your unloading permit/parking pass in your left windshield and especially to staff at the show entry to gain access to unload and load. After unloading on Saturday, move your vehicle to one of the designated parking areas, before completing the set-up of your booth. There are no assigned times for loading at the end of the day; staff will be monitoring the loading process and vehicles will be allowed entry in an organized manner.

5. Parking: Ample FREE parking for all artists is provided.

7. Booth sitter information: Please request these services using the forms which have been emailed to you. A booth sitter is available to watch your booth for a 30-minute lunch break.

CEIF App #3

8. Awards: Artwork will be judged the first day of the show, Saturday, between 11:00 am and 4:00 pm. All category awards will be presented by Saturday at 5:00 p.m. Do not display any awards from any other shows, just this one!

9. Lunch: Lunch coupons will be redeemable with our city booth. Remember to pick up your lunch!

ARTIST LIABILITY

1. All Artists: Must Sign The Waiver! Please sign and return as soon as possible - it is being mailed via post office.

2. Presence: All exhibiting artists are required to represent their work, in person, both Saturday and Sunday. Artists may not use agents, family, or friends of any kind. When all artwork is produced jointly by two artists, both artists must be present on both days. Refunds will not be granted in the event of inclement weather. The show will occur – rain or shine!

3. Safety: Your art and your booth display Safety precautions pertaining to your display area are your responsibility. You must guard against all possible hazards - wind, rain, etc. Canopies must be anchored securely and safely to the ground with stakes and/or weights. Bring stakes or a method of weighting your walls, canopy and other components of your display. Consider bringing a large tarp in order to completely cover your work on both sides, just in case the need arises.

4. Booth Appearance: Applications are accepted based on slides, photos or digital images of the artist's work and the display photograph. Any deviation from the originally submitted application packet must be cleared with the Art Show committee three weeks prior to show date. Each display area must look professional at all times. Clutter caused by excess boxes and set-up materials is unacceptable. Pets, babies, and small children should not be at the site during show hours. A professional appearance and attitude are mandatory. Please clear all boxes, coolers, etc. from customer view.

5. Work Quality: Artwork must be personally handcrafted and of original design by the artist. Artists may only display work that is completely their own. Remember that, as always, 90 percent of your display must show original art, particularly in the painting and watercolor categories. Only 10 percent of visual display can be composed of reproductions. You may sell what you like but original art for sale must be shown. Neatly kept bins holding reproductions are fine.

6. Seller's Permit: A valid State Seller's Permit is required and must be obtained at the California State Board of Equalization. For further information, or download the application by clicking on to www.boe.ca.gov and entering SPA in the search window.

CEIF App #3

7. Grounds for removal and/or suspension from future shows: ♦ Hindering or blocking fellow artist's display area ♦ Selling work that is not represented in your application materials or showing more than 10 percent of work in a different category ♦ Relocating your booth without official permission ♦ Displaying work inappropriate for family viewing ♦ Violation of established parking policies ♦ Failure to cooperate with show officials ♦ Attempting to sell work that is other than your own original work ♦ Displaying more than 10 percent reproductions/copies in any category, especially painting and watercolor. 8. Art Show staff will remove any personal items left in park after 9:00 pm on Sunday. PLEASE ENJOY YOURSELVES DESPITE ALL THE RULES! THANK YOU FOR JOINING US.

Rancho Cordova Art Festival Waiver

CEIF App #3

City of Rancho Cordova

Dear Artist, Please fill out and sign the waiver below and return by mail, fax, or email of signed/scanned document no later than DATE. It is required. Thank you. ART SHOW EXHIBITOR WAIVER - ADDENDUM TO SHOW POLICIES AS STATED IN ART SHOW ACCEPTANCE BROCHURE. I/we hereby agree to indemnify, defend and hold harmless the City of Rancho Cordova, its officers, employees, agents, security company/provider, and volunteers, from and against any and all damages, loss, liability, charges, and expenses in any way arising out of my/our participation in the Art Show, including the leaving of any personally owned items overnight in the park, during the period from September 27, 2024 through September 29, 2024. Also, I/we give permission to the City of Rancho Cordova to photograph me/us and my/our exhibit for use in future City publicity and I/we acknowledge that I/we will not receive any compensation for such use. (Permission to use photographs which are exclusively photographs of art pieces will still be obtained by the City from the artist, before the City reproduces them in any format.)

Name(s): _____

Space No: _____

Signatures(s): _____

Rancho Cordova Art Festival Budget

CEIF App #3

Income:

1. Enhancement Grant: \$5,000
2. Sponsorship:
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20 volunteers to provide artist breaks and man Children's Art Booth.



10191 Mills Station Rd., Rancho Cordova, CA. 95827

CEIF App #3

916-273-5712 
Cheryll@cordovacouncil.org 
www.rcmacc.org 

February 22, 2024

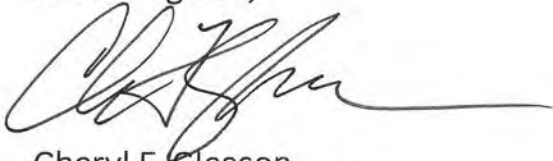
Dear Grant Committee,

I am writing to you in support of Sabrina Abbott's proposal for an Art Festival to be held in Hagen Park, Rancho Cordova. In the past ten years Rancho Cordova had made the arts a priority, both for the good of the community, and the potential economic development it brings to the city. A successful festival of this type can bring outsiders to the city as well as support local artists living here and in neighboring communities.

Festivals such as Chalk It Up in Downtown Sacramento have become iconic for the city of Sacramento. With the art at city hall, the MACC, and the future site of Mills Crossing, this seems to be a next logical step. The arts are what people are talking about in neighboring cities in the greater metro area. Sabrina is an artist who sells her art nationally and internationally, and with the funds, could make this a yearly event that people come from other states to be a part of, if not internationally.

This festival in my opinion should be a spring to early summer event. As weather gets nicer, and people get tax returns, they will look to purchase. Fall season is inundated with studio tours, holiday festivals, and so many other holidays and events. I think Sabrina has the connections and skill set to pull off such an event.

Warm Regards,



Cheryl F. Gleason
Art Director/Curator
The MACC

Title	Rancho Cordova Art Festival	03/01/2024
	by Sabrina Abbott in Fiscal Year 2024-2025	id. 45739742
	Community Enhancement & Investment Fund Application	
	Average score: 0	CEIF App #3

Reviewed by: Chase Michelotti (Score: 0)	03/07/2024
---	------------

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
--	------------------

Cordova Recreation & Park District	Endorsement given
------------------------------------	-------------------

CRPD Notes	
------------	--

Organizations may provide PDF or JPG documentation regarding their endorsement.	SUPA_Perceptionist_Art_Art_Festival_at_HCP_9.26.2025_3.pdf
---	--

Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
--	------------------

Title of individual completing this form	Recreation Superintendent
--	---------------------------

By checking here, I verify that I have the authority at my organization to provide an endorsement.	True
--	------

Title	Rancho Cordova River City Concert Band (RCRCCB)	03/01/2024
	by Melanie Freer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45744216
		CEIF App #4

Original Submission03/01/2024

Score	7
-------	---

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova River City Concert Band (RCRCCB)

CEIF App #4

Provide a Project/Program Synopsis

This project provides funds to the RCRCCB for equipment, musical talent, and related expenses, thereby enhancing its potential to provide high-quality musical performance events, bring world-class performing arts to the City of Rancho Cordova and to equip the RCRCCB to represent the City of Rancho Cordova as musical ambassadors.

Provide a Project/Program Description

Please see the attached document

Tell us about your Project/Program Team

Please see the attached document

Provide your Project/Program Goals

Please see the attached document

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[2024-2025_Band_Enhancements_RCRCCB-FINAL.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 637062.6

What is the amount of Community Enhancement & Investment Fund grant monies requested? 26000.0

Does your project/program involve construction of any facilities or improvements upon any property?

No

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of personnel for your project/program?

CEIF App #4

What is the total cost of supplies for your project/program?

What is the total cost of transportation for your project/program?

What is the total cost of equipment for your project/program?

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[2024-2025_Band_Enhancements_RCRCCB_with_operating_budget_-_FINAL_.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? Please see the attached document

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. Please see the attached document

Do you plan to ask for funding annually for this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Single Year

CEIF App #4

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

7

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score

7

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

8/1/2024

Anticipated End Date (typically projects/programs end by June 30)

7/31/2025

Please describe your project/program schedule

Please see the attached document

Adaptability: What is your plan to complete your project/program should any challenges arise?

Please see the attached document

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #4

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Mandarins Music Center; 9792 Business Park Drive; Sacramento, CA 95827
List the city location of the project/program.	Sacramento (on the edge of Rancho Cordova)
Select State	CA
Provide the zip code for your project/program's primary location.	95827.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Rancho Cordova Performing Arts Center; 2239 Chase Dr, Rancho Cordova, CA 95670

Koreana Plaza; 10971 Olson Dr, Rancho Cordova, CA 95670

Rancho Cordova City Hall; 2729 Prospect Park Dr, Rancho Cordova, CA 95670

CEIF App #4

The Mills Station Arts & Culture Center (the MACC); 10191 Mills Station Road. Rancho Cordova, CA 95670

Summerset Senior Living; 2341 Vehicle Dr, Rancho Cordova, CA 95670

Carmichael Park; 5750 Grant Ave, Carmichael, CA 95608

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

Have you reached out to a contact at the school(s) you indicated above?

Yes

ITEM 12.4.**ATTACHMENT 2**

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Matt Compton, theater manager at the Rancho Cordova Performing Arts Center

Robin Mandeville; Administrative Assistant; Communications & Community Engagement; Folsom Cordova Unified School District

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #4

5 - Applicant Information

Name

Melanie Freer

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova River City Concert Band (RCRCCB)

What is your title and/or role at your organization?

President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2

CEIF App #4

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



CEIF App #4

Rancho Cordova River City Concert Band Enhancements

Continuing Expansion for Community Musical Performance Programs

1. Project Information

Project Name: *Rancho Cordova River City Concert Band (RCRCCB)*

Project Synopsis:

This project provides funds to the Rancho Cordova River City Concert Band (RCRCCB) for equipment, musical talent, and related expenses, thereby enhancing its potential to provide high-quality musical performance events, bring world-class performing arts to the City of Rancho Cordova and to equip the RCRCCB to represent the City of Rancho Cordova as musical ambassadors within the region.

Project Team

The Band is currently an incorporated volunteer performing group operating as an independent 501(c)(3) federal tax-exempt nonprofit organization in the State of California.

The implementing team will be led by Tom Seaton, Conductor; Melanie Freer, President; and the Board of Directors of the organization. Members of the band, consisting of 50-70 volunteer musicians, will participate in implementation.

Project /Program Description:

CEIF App #4

The goals of the volunteer driven RCRCCB are to engage with and represent the community of Rancho Cordova with superior musical performances, foster musical interest among children through active audience engagement, bring world-class guest artists, conductors, and composers to the Rancho Cordova stage, and to provide performance opportunities for skilled community musicians. We strive to provide a rich social environment for those seeking to enhance their lives through musical interaction while providing connection through our community. The band performs a wide range of music from traditional band literature to contemporary arrangements in addition to premiering new compositions.

The City of Rancho Cordova's Arts Strategic Plan calls out a vision of our city being "a place for arts and artists." RCRCCB is working hard as an active member of Rancho Cordova to bring that vision to life. RCRCCB is proud to be the prior recipient of the Rancho Cordova Distinguished Community Service Organization Volunteer Award for 2022. In 2024, Rancho Cordova Arts will receive the Distinguished Community Service Organization award. RCRCCB continues to serve as an active participant in Rancho Cordova Arts by being a leader in the enrichment the City of Rancho Cordova with *performing arts* through providing an extensive range of music to multiple audience settings, from full band concerts to small ensemble performances. The band continues to cooperatively engage and support multiple events within Rancho Cordova such as the 15th Birthday of Rancho Cordova event, artist receptions at Rancho Cordova City Hall, the Pop-up Gallery and other artist galleries at the MACC, and Memorial Day and Veterans' Day observances. RCRCCB especially enjoyed supporting the City during its 20th Anniversary Celebration "Million Dreams" event, where we highlighted musical compositions, world premieres, and commissioned compositions brought about specifically by RCRCCB's involvement in the Rancho Cordova community. The band looks forward to continuing this partnership with the City of Rancho Cordova and the Cordova Community Council Foundation to further their goals.

Project Criteria

This project meets multiple factors of the Community Enhancement Fund criteria as follows:

- **Arts, Culture, History, and Entertainment:** Bring exciting arts, culture, musical history, and lots of entertainment to Rancho Cordova families through this musical outreach.
- **Business/Economic Development:** Foster local talent and business development through the visual performance arts that only musical performance can bring to Rancho Cordova. RCRCCB is proud to incorporate audience engagement strategies to enhance the business and economic development of Rancho Cordova.
- **Children and Youth:** Foster musical interest and engage children through live and immersive musical art experiences. RCRCCB seeks out opportunities to incorporate youth artists within our efforts to bring musical experiences to our community.
- **Civic Engagement:** Community outreach to bring engaging quality musical events to children, families, and the community. The RCRCCB collaborates with our partners such as the Cordova Community Council and the City of Rancho Cordova to many events and locations such as the Memorial Day Event, State of the City Event, and performances at the MACC.

- **Community Pride:** RCRCCB proudly represents Rancho Cordova as musical ambassadors both within the city and touring abroad. Our community band has made waves across the US and internationally to bring recognition of Rancho Cordova well past our geographical borders. For example, the music RCRCCB has commissioned is currently being played throughout the world with “Rancho Cordova” prominently featured as the commissioner of the compositions.
- **Growth and Education:** Support and recruit skilled local volunteer musicians to continue to grow and develop as lifelong learners of music. This unique platform allows us to foster the same growth and development in the youth of Rancho Cordova. We have partnered with our community youth musical organizations to bring performance art magic to Rancho Cordova.
- **Quality of Life:** Provide performance opportunities for skilled community musicians who seek enrichment through musical interaction while providing musical art experiences to families in Rancho Cordova.

Prioritization Criteria

- **Leverage:** This project leverages existing community assets, previous City investments, and the musical art expertise of the Rancho Cordova River City Concert Band. The Rancho Cordova River City Concert Band seeks out partnerships to bring even more to the Rancho Cordova community.
- **Return on Investment:** The value of positive publicity through proper, effective promotion will bring Rancho Cordova the notoriety it seeks as a pioneer in supporting its community through arts. This positive value easily has the capacity to exceed the investment.
- **Capacity:** The Project Team has a proven track record and well-documented capacity for delivery of this project.
- **Timeline for Execution:** This fund would be accessible to meet existing needs immediately upon funding and would be expended by the Rancho Cordova River City Concert Band during the grant period 2024-2025.
- **Adaptability:** This organization has a proven record of adapting in health order changes. When Covid shut down in-person activities, our band pioneered the use of the virtual concert. We created our own YouTube channel as a platform to share our virtual musical creations. We then shared our knowledge internationally through participation in *ACB Connects!* thereby helping other bands sustain and grow. We were a major part of an international stage on the Association of Concert Band’s web series, teaching bands the nuts and bolts of HOW to put together virtual performances which can be viewed here: acbands.org/acb-connects-.

Objectives

Goal #1: Bring high-quality musical performance events to Rancho Cordova's citizens and visitors

Goal #2: Strengthen Rancho Cordova's Arts profile

Goal #3: Further enhance the Rancho Cordova Arts' goal of making the city "a place for art and artists"

Goal #4: Incorporate community outreach and integration with audience members to foster musical interest and enhancement in the community

Metrics

Goal	Metrics
Goal #1: Bring high-quality musical performance events to Rancho Cordova's citizens and visitors	Quality musical performances will be presented by the full ensemble and small ensembles in a wide variety of venues, measured by attendance.
Goal #2: Strengthen Rancho Cordova's Arts profile image	Elevate RCRCCB's ability to serve as an ambassador of the city as measured by audience growth and an expanded performance calendar to include more and new venues both within Rancho Cordova and through touring.
Goal #3: Further enhance the Rancho Cordova Arts' goal of making the city "a place for art and artists"	Incorporation of unique, world-class guest musical talents will further enhance the draw to Rancho Cordova as an arts destination as measured by the utilization and promotion of guest artists and their materials for the Rancho Cordova community.
Goal #4: Incorporate community outreach and integration with audience members to foster musical interest and enhancement in the community (especially with our youth)	By expanding RCRCCB's performance materials and audience engagement accoutrements, musicians will have both the repertoire of music and items necessary to provide diverse music and tangible experiences for captivating musicians and audiences alike. This would be measured by the materials used and attendance.

RCRCCB is able to adapt with changes in health orders to meet metric goals by pivoting from measuring in-person attendance to measuring social media outreach and response through platforms such as YouTube, Facebook, and NextDoor, which will incorporate links to view and share our concerts (including virtual and livestreamed concerts) on a local, national and international scale.

Our Proposal

The Rancho Cordova River City Concert Band Enhancements Project builds upon successes initiated under the 2017-18 Community Enhancement Fund allocations which have brought stability and musical improvement to this valuable volunteer organization by providing support for musical and production equipment as well as storage and protection for the acquired equipment.

Building the band to equity with other musical performing groups in the region will require continued effort. This request continues to leverage prior investments in a unique community asset which has proven to be a critical tool in improving community image, engages new sectors of the Rancho Cordova community and lifts the city through high quality classical and contemporary musical performances.

Funding Request

Total Project Cost:

\$637,062.60 = \$53,589.60 (operating budget) + \$583,473 (In-kind contributions)

Estimated Breakdown of Project Expenditures:

Operating budget (refer to the enclosed RCRCCB 2024 Operating Budget pdf document)

\$53,589.60

In-kind contributions for operational materials:

\$583,473 = \$34,123 (outside partnerships) + \$549,350(RCRCCB Members)

How many years have you received funding for this project?

We have received funding for this project in seven prior years.

When will your request for funding sunset for ongoing programs?

As RCRCCB intends to continue to perform, afford educational opportunities, and provide a space for local musicians to enhance their skills for years to come, sunseting for this project is not anticipated. We would not have been able to achieve success without financial support in prior years and anticipate applying for funding in the future to maintain operations, invest in enhanced performance opportunities, and continue to develop the music community in Rancho Cordova and beyond. We are continuing to develop and foster partnerships within Rancho Cordova to bring musical experiences to the community in new and integrative ways.

Project Location:

Rehearsals occur Monday evenings 6:45pm – 9:15pm at Mandarins of Sacramento, Inc.; 9792 Business Park Drive; Sacramento, CA 95827.

Performances will take place in a variety of locations including, but not limited to the Cordova High School Performing Arts Center, Koreana Plaza Market, Rancho Cordova Summerset Retirement Village, Rancho Cordova City Hall, and Mills Station Art & Culture Center (MACC).

Matching Funds (including any in-kind contributions):**In-Kind Contributions:****Rise Up Theater Company**

The Rise Up Theater Company has become an integral partner with RCRCCB to bring the Arts to life in Rancho Cordova. They have been instrumental in videography and livestreaming our performances for our YouTube channel to bring music to those who are unable to make it to our in-person performances. The Sunset Retirement home in Rancho Cordova has the capacity for their residents to view our performances in live time on their large screen television thanks to the efforts of this partnership. The Rise Up Theater Company has also brought their vocal talents alongside RCRCCB in performances at our concerts to both highlight their musical gifts as well as encourage audience participation in sing-a-longs. We look forward to reciprocating in this partnership by bringing our instrumentalists to provide music during their future theater productions.

\$5,971.20: Estimated value of In-Kind Annual Contributions from the Rise Up Theater Company

- 8 concerts x 2 hours livestreaming/videography x 3 persons= 48 hours
- 8 events post-production collaboration with RCRCCB visual/digital artist x 4 hours= 32 hours
- 8 events x 2 hours x 2 singer/performers (on average) with RCRCCB = 32 hours
- 12 rehearsals x 2 hours x 2 singer/performers (on average) with RCRCCB = 48 hours

48 hours + 32 hours + 32 hours + 48 hours = 160 hours x \$37.32/volunteer hour =
\$5,971.20

Koreana Plaza

Koreana Plaza has generously allowed the band to use its food court area for conducting annual holiday fall/winter and spring/summer concerts. The use of this space has brought instrumental music to the citizens of Rancho Cordova. Koreana Plaza has been a gracious host by setting up a stage, sound system, a backdrop curtain and beautiful colored lights. They also provide closed-circuit television cameras which project the band onto their huge wall of screens for all audience members to view.

\$28,152: Estimated value of In-Kind Annual Contributions from Koreana Plaza

- 2 concerts x 5 hours (2 concert hours and 3 set-up/cleanup hours)/concert
 - \$180/hour (non-profit rate for the Cordova PAC) x 10 hours = **\$1,800.00**
 - \$30 application fee per event (per the Cordova PAC rates) x 2 events/year = **\$60.00**
 - \$59/hour (theater production specialist per Cordova PAC rates) x 10 hours = **\$590.00**
 - \$47/hour (custodial personnel per Cordova PAC rates) x 6 hours = **\$282.00**
- Elevated stage Estimate (ABA Daba Daily Rental for similar stage)
 - 3'x3' stage squares with (8 across x 4 deep) = 32 squares \$1,632
 - 2 sets of stairs (2 x \$70) = \$140

- Estimated damage waiver = \$ 177.20
- Estimated sales tax = \$141.76
- $\$1,632.00 + \$140.00 + \$177.20 + \$141.76 = \$2,091 \times 2 \text{ concerts} = \$4,182$
- Backdrop (Elite Party Rental, Rancho Cordova) 4 x 10 foot sections = 4 x \$29/section = \$116 + 8.75% tax = \$116 + 10.15 = 126.15 x 2 concerts = **\$252.30**
- Lighting, audio system to support vocalists/soloists/narrator, video of closed-circuit TV to allow all guests to see (as researched on "Meeting Tomorrow") = \$9,000/concert x 2 concerts = **\$18,000.00**
- Volunteer hours to set up staging, lighting, sound system, audience seating
 - 4 persons x 10 hours/concert x \$37.32/hour volunteer rate x 2 concerts/year = **\$2,985.60**
- $\$1800 + \$60 + \$590 + \$282 + \$4182 + \$252.30 + \$18,000 + \$2,985.60 = \$28,152$

The Rancho Cordova River City Concert Band Members

Band members contribute thousands of volunteer hours throughout the year to the community and provide a minimum of four concerts by the full band, as well as a minimum of four additional performances by ensemble groups. It is projected the band will be central performers in the following events during the grant period:

- Community Concert Koreana Plaza in Rancho Cordova Fall/Winter 2024
- Community Concert Rancho Cordova Performing Arts Center Fall/Winter 2024
- Community Holiday Treelighting at Carmichael Park 2024
- Community Concert Koreana Plaza in Rancho Cordova Spring 2025
- Community Concert Rancho Cordova Performing Arts Center Spring 2025
- Rancho Cordova Memorial Day Event 2025*
- Sacramento Valley Symphonic Band Association Community Band Festival at Carmichael Park June 2025
- Community Concert Rancho Cordova Performing Arts Center Summer 2025
- Music ensembles at Rancho Cordova events and gatherings including:
City Hall Events, Rancho Cordova Artist Receptions*, Rancho Cordova State of the City 2024*, Concerts at the MACC, Retirement Home Concerts, Rancho Cordova Santa Train

* These events are in collaboration with the Cordova Community Council

** All in-person events are subject to Public Health regulations

*** All in-person events are subject to venue availability

\$549,350.40: Value of in-kind annual contributions from the Rancho Cordova River City Concert Band, calculated at the most recent California standard of \$37.32 per volunteer hour* include:

- 8 concerts x 3 hours per concert x 60 musicians: 1440 hours
- 40 rehearsals x 2.5 hours per rehearsal x 60 musicians: 6000 hours
- 40 rehearsals x 1.5 hour per rehearsal x 12 personnel set-up/tear-down: 720 hours
- 6 small ensemble concerts x 3 hours x 10 musicians: 180 hours
- 5 ensembles x 7 rehearsals x 2 hours x 10 musicians: 700 hours

- 8 concerts x 4 hours per concert x 12 set-up/tear-down personnel: 384 hours (full ensemble performances)
 - Virtual recording productions may be substituted for concerts of any kind with the use of a virtual digital artist. If used 8 times x 35 hours per recording: 280 hours
 - Livestreaming and recording concerts for future viewing on our YouTube Channel requires the use of our virtual digital artist for editing and production. If used 8 times x 2 hours per recording: 16 hours
 - Executive board meetings, budget meetings, Rancho Cordova Arts meetings, music selection committee meetings, fundraising meetings, music library meetings, music library maintenance, grant writing, contracts, newsletters, and bookkeeping: 5000 hours
- 1440 + 6000 + 720 + 180 + 700 + 384 + 280 + 16 + 5000 = 14,720 hours x
\$37.32/volunteer hour = \$549,350.40

* Rate obtained from the state-level value of volunteer time breakdown from

<https://independentsector.org/wp-content/uploads/2023/04/Value-of-Volunteer-Time-by-State-2001-2022.pdf>

Cordova Community Council

RCRCCB has partnered with the Cordova Community Council Foundation (CCC) for years to provide high-quality musical performances in Rancho Cordova. The CCC generously contributes consulting services as well as a financial stipend for operational expenses.

Community Enhancement Funding Request Total: \$26,000*

Performance Venues and Festival Participation	\$4,500
Production Materials and Musical Equipment	\$6,000
Equipment Protection	\$7,500
Musical Guests and Local Talent Partnership	\$4,500
Community Outreach and Publicity	\$3,500
TOTAL	\$26,000*

* Due to the pressures of national and local inflation, the Band's estimated expenditures have increased from prior grant request years.

Performance Venues and Festival Participation: Our band has successfully performed in multiple outdoor and indoor venues; however, attaining concert venues which provide a stage large enough for our 50–70-member ensemble, appropriate lighting, appropriate sound and technical staff can be very costly to rent and very challenging to find. Securing venues which provide these amenities enhance the quality of our performances, attract guest performers, conductors and composers, which will in turn attract a broader audience. The rental fees for the Rancho Performing Arts Center (PAC) have increased to about \$1,500/concert (including facility fee, theater production specialist fees, custodial fees, and application fees). RCRCCB plans to rent the Rancho PAC three to four times during this grant period. The band plans to apply to represent the Rancho Cordova Community at the 2025 San Francisco Golden Gate Park Festival. There are associated costs involved with the application process for this event including but not limited to application fees, recording fees, and photography suitable for promotional materials. Additional costs may include safe, and appropriate equipment transportation.

Production Materials and Musical Equipment: The band uses production materials to continue to provide high level performances to the Rancho Cordova community. We typically perform over eight concerts per year and hold weekly rehearsals. We are currently improving our internet access at venues, livestreaming, and recording abilities to bring music to vulnerable residents who cannot attend our concerts in person such as seniors at our community senior centers and assisted living facilities. We would like to refine our ability to bring our music to life through livestreaming and recording platforms. Our partnership with the Rise Up Theater Company has brought knowledge and an extra workforce to produce these events at a quality level representative of Rancho Cordova's strength and beauty. Our band membership has continued to have an increased level of turnover due to the continued effects of the COVID pandemic. We have, surprisingly, gained many new members. Our schedule of performances for the upcoming season is very busy and diversified and will require a variety of music for smaller ensemble groups and for the whole band. Funds will be used for supplies which may include additional chairs, stands, music folders, uniforms, and lighting equipment as well as sheet music and music books.

Many compositions require specific instruments to perform them. While most band members provide their own instruments, some instrumental equipment is not typically owned by the band members but is provided by the band. For example, to perform in smaller venues, space is often a vital consideration. Some of the larger instruments, such as timpani, would not be able to be used, which then limits the musical selections that can be performed. Advances in musical technology have brought about other ways that we can bring those sounds to alternative performance locations. The added benefit of incorporating alternative instrumental equipment is the reduction of liability in moving our larger pieces or using them in inclement conditions which can really cause undue wear and tear to the instruments.

Equipment Protection: Band equipment has very sensitive storage needs due to the delicate nature of instruments and maintaining a paper library. The storage units, cases, and cabinets must ensure a rodent proof, climate (temperature and moisture) controlled environment to protect equipment from degradation and failure. It is necessary to ensure that the band's equipment is protected while being stored in a facility and during transportation to performances/events. Cases – such as those needed for percussion instruments – are needed to protect existing instruments as well as the volunteers handling instruments during transport to and from rehearsal and concert venues. To ensure safe transportation of equipment to and from concerts the band rents a lift-gate truck to move equipment. Our former partner of the Cordova Food Locker had the unfortunate demise of the truck they were letting us borrow. They are now unable to let us borrow the truck they are renting for their own business purposes.

Musical Guests and Local Talent Partnership: The band brought the 2015 National Association of Concert Bands' Convention to Rancho Cordova. The band has proudly performed and maintains in its library "River City" by world-renowned composer Jacob de Haan commissioned specifically for the band. With the composer in attendance and actively interacting with the audience, the band performed the 2019 West Coast premiere of "The Sword of Titan" a composition by renowned and prolific band and movie score composer/orchestrator Rossano Galante. Jerry Brubaker is a prolific and world-renowned composer/arranger of over 200 works who was a member of the US Navy band for over 30 years as French horn soloist. The band commissioned a piece in 2021 from Jerry Brubaker titled "Proudly They Served." The live world premiere of "Proudly They Served" was performed by RCRCCB as the central theme for the Cordova Community Council's 2022 Memorial Day event at the Rancho Cordova Performing Arts Center. In April 2023, the band presented another world premiere piece, "King Arthur and the Legend of the Holy Grail" with composer Kelly Bennette present at the performance. Much to

the delight of our holiday 2023 audience, RCRCCB brought live puppetry and the Jim Martinez Trio to perform Charlie Brown Christmas tunes. This spring 2024, RCRCCB will proudly perform the world premiere performance of a newly commissioned work from Rossano Galante with CEIF funds under his baton.

Continuing the momentum of bringing the City of Rancho Cordova to the national and world stage, the band strives to attain and bring exclusive compositions, arrangements, guest artists, composers and conductors to our community. Our musical director, Tom Seaton, has many contacts throughout the international music community to bring world showcase level talent to the Rancho Cordova stage. Additionally, the band wants to support and collaborate with local artists and musicians to showcase the amazing talent we have here in the Rancho Cordova area. Funding for original compositions, arrangements suited specifically for the band's membership, and for guest artists, conductors and composers to visit Rancho Cordova would enhance the Rancho Cordova Arts' goal of making the City an arts destination.

Community Outreach and Publicity In order to enhance community outreach efforts, increase civic engagement, increase community pride, and be a visible manifestation of the community enhancement funds locally and abroad, it is essential for us to produce high-quality promotional materials and to consult with public relations and marketing professionals. Outreach materials to help the band engage the audience to participate in our performance, plan to attend future concerts, and become involved in instrumental music fosters the sense of community and stimulates the interest of individuals to become involved in music. RCRCCB is "stepping up" our audience enhancements and engagement strategies to increase our following. At local Rancho Cordova outreach opportunities (RC Treelighting, State of the City, etc.), RCRCCB is making sure to be noticed to get all those who are young and young at heart excited about musical performances. The band has the opportunity to encourage people to want to play a musical instrument (especially children) and others who used to play years ago, to dust off an instrument that may have not been used in some time to play once again.

Application Submitted by:

Name: Melanie Freer **Title:** President, Rancho Cordova River City Concert Band
501(c)(3) Non-profit
Phone: [REDACTED]
Email: [REDACTED]
Mailing Address: P.O. Box 1433; Rancho Cordova, CA 95741-1433

Signatory's Name: Melanie Freer **Title:** President, Rancho Cordova River City Concert Band
501(c)(3) Non-profit
Phone: [REDACTED]
Email: [REDACTED]
Mailing Address: P.O. Box 1433; Rancho Cordova, CA 95741-1433

Rancho Cordova River City Concert Band

2024 Operating Budget

CEIF App #4

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2024 Operating Budget ANNUALLY		
INCOME	Budget	Actual as of 2024-01-01
CCCC Sponsorship	\$ 10,000.00	\$ -
Membership Dues \$30 per semester x 55 (+\$2 for PP)	\$ 3,300.00	\$ -
Payments Received for Performances	\$ 150.00	\$ -
General Fund Donations Received	\$ 1,200.00	\$ -
CEIF Rehearsal Space Grant (Mandarins)	\$ 10,083.00	\$ -
Big Dog Graphix Members Paid	\$ 500.00	\$ -
GGPBF Bus Guests	\$ -	\$ -
GGPBF T-Shirts	\$ -	\$ -
Sunshine Fund	\$ -	\$ -
Miscellaneous	\$ -	\$ -
FUNDRAISERS:	\$ -	\$ -
Big Day of Giving - May	\$ 500.00	\$ -
Giving Tuesday - November	\$ 250.00	\$ -
Pancake Breakfast	\$ 2,000.00	\$ -
Foodraisers	\$ 250.00	\$ -
Total INCOME	\$ 28,233.00	\$ -
EXPENSES	Budget	Actual
ADMINISTRATIVE/GENERAL		
Director's Fee	\$ 4,000.00	\$ -
Liability Insurance (Previously \$665) (due April)	\$ 700.00	\$ -
Equipment Replacement Cost Insurance	\$ 3,500.00	
Equipment Storage Space (Meas H \$6,506 good thru 3-31-2025)	\$ 7,000.00	\$ -
Quickbooks (Previously \$320- due May) (Meas H)	\$ 350.00	\$ -
Website (Previously \$360 for 3 years good til 10/2024)	\$ 400.00	\$ -
Domain Name (\$38.85 for 3 years good til 10/2024)	\$ 45.00	\$ -
Black Dog Graphix Logo Items	\$ 2,000.00	\$ -
PO Box (Previously \$226 due in October)	\$ 230.00	\$ -
Postage	\$ 35.00	\$ -
Misc Printing Expenses	\$ 100.00	\$ -
Sunshine Fund	\$ 76.00	\$ -
Zoom Subscription (Prev \$74.95 - due April) (Meas H)	\$ 100.00	\$ -
TechSoup (Previously \$18 - due April) (Meas H)	\$ 20.00	\$ -
Google One Sub (Prev \$19.99 - due March) (Meas H)	\$ 23.00	\$ -
AVID Pro Tools (Previously \$199 - due June) (Meas H)	\$ 225.00	\$ -
Adobe Cloud (Previously \$360 - due June) (Meas H)	\$ 375.00	\$ -
Amazon Prime Fee	\$ 195.60	\$ -
IRS 990 EZ Filing	\$ 40.00	\$ -
IRS 1099-NEC FormSwift Form	\$ -	\$ -
IRS Blank Forms	\$ -	\$ -
Form RRF-1, CA Reg Renewal Fee	\$ -	\$ -
Other Administrative	\$ 200.00	\$ -
Total ADMINISTRATIVE/GENERAL	\$ 19,614.60	\$ -

Rancho Cordova River City Concert Band

2024 Operating Budget

Page 2 of 2

CEIF App #4

FUNDRAISERS	Budget	Actual	
Scholarship	\$ 100.00	\$ -	
Pancake Breakfast	\$ 1,000.00	\$ -	
Big Day of Giving	\$ 50.00	\$ -	
Total FUNDRAISERS	\$ 1,150.00	\$ -	
MUSIC/CONCERT	Budget	Actual	
Music Folders	\$ -	\$ -	
Concert Venue Rental (Meas H)	\$ 4,500.00	\$ -	
Rehearsal Rental Mandarins (CCC)	\$ 10,083.00	\$ -	Mandarins Rehearsal Space Lease:
Carmichael Park Band Fest Reg Fee	\$ 50.00	\$ -	11/01/2023-09/30/2024 @ \$832.00/month = \$9,152
Program Printing (Measure H)	\$ 3,000.00	\$ -	10/01/2024-09/30/2025 @ \$865.00/month = \$10,380
Advertisement (Measure H)	\$ 350.00	\$ -	10/01/2025-09/30/2026 @ \$888.00/month = \$10,656
Instrument Repair / Tool Box	\$ 100.00	\$ -	
Truck Rental/Gas (\$175 per day + Gas 16ct per mile)	\$ 875.00	\$ -	Measure H Fiscal Year for Mandarins 2023-2024:
Musical Guests & Local Talent Partnerships	\$ 4,500.00	\$ -	08/01/2023-07/31/2024 @ \$832.00/month = \$9,984
Music Committee (Measure H)	\$ 3,500.00	\$ -	2023-2024 Total = \$9,984
Community Outreach (Measure H)	\$ 3,500.00	\$ -	
Library Equipment	\$ 750.00	\$ -	Measure H Fiscal Year for Mandarins 2024-2025:
Photos	\$ 500.00	\$ -	08/01/2024-09/30/2024 @ \$832.00/month = \$1,664
Golden Gate Park Band Fest (odd years)	\$ -	\$ -	10/01/2024-07/31/25 @ \$865.00/month = \$8,650
GGPBF T-Shirts	\$ -	\$ -	2024-2025 Total = \$10,314
Total MUSIC/CONCERT	\$ 31,708.00	\$ -	
ANNUAL MEMBERSHIPS/DUES	Budget	Actual	
ACB - Membership (Due November)	\$ 65.00	\$ -	Measure H Fiscal Year for Mandarins 2025-2026:
BMI/ASCAP Blanket License (Due Nov)	\$ 225.00	\$ -	08/01/2025-09/30/2025 @ \$865.00/month = \$1,730
SYNCH / Performance Licenses	\$ -	\$ -	10/01/2025-07/31/2026 @ \$888.00/month = \$8,880
SYSBA (September)	\$ 500.00	\$ -	2025-2026 Total = \$10,610
CCCCF (Due January)	\$ 60.00	\$ -	
Total ANNUAL MEMBERSHIPS/DUES	\$ 850.00	\$ -	
MISCELLANEOUS	Budget	Actual	
Bank Fees	\$ 168.00	\$ -	
Band Socials	\$ -	\$ -	
Total MISCELLANEOUS	\$ 168.00	\$ -	
	Budget	Actual	
TOTAL EXPENSES	\$ 53,490.60	\$ -	
TOTAL INCOME	\$ 28,233.00	\$ -	
DIFFERENCE	\$ (25,257.60)	\$ -	
ASSETS			
Scholarship Fund Dennis Gray	05/11/2023	\$ 3,346.98	

Title	Rancho Cordova River City Concert Band (RCRCCB)	03/01/2024
	by Melanie Freer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45744216
	Average score: 0	CEIF App #4

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Cordova High School Performing Arts Center
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For Rancho Cordova High School's Performing Arts Center, the school district's acknowledgement is:	Conditional approval for rental of facility only
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Notes providing rationale	Facilities Use
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Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
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ITEM 12.4.**ATTACHMENT 2**

Title of individual completing this form Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

CEIF App #4

Title	Cordova Youth Spotlight Orchestra: Virtual Gadfly	03/01/2024
	by Joanna Baisden in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45753532
	Rancho Cordova, California 95670 United States	CEIF App #5

Original Submission	03/01/2024
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Score	3
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
---	--------------------------------

ITEM 12.4.**ATTACHMENT 2**

CEIF App #5

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Cordova Youth Spotlight Orchestra: Virtual Gadfly

Provide a Project/Program Synopsis

In its fourth year, the CYSO is playing world-class music and deserves a larger audience. This project maintains the orchestra at 50 members and focuses on maximizing the audience especially at two formal concerts at the Cordova High Performing Arts Center.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

CEIF App #5

The 50-member Cordova Youth Spotlight Orchestra delivered two successful formal concerts at the Cordova High Performing Arts Center. The audiences were a respectable size, but well short of the 400-seat capacity of the auditorium. Students, including 12 soloists, ranging in age from 8 to 17 worked relentlessly from August through December to master 11 classical compositions by January, and their accomplishments need to be heard and applauded tenfold by members of the Rancho Cordova community. At the same time, the Rancho Cordova community deserves to hear this world-class music performed in their backyard by home-grown stars. This project in particular returns at least as much to the community as it does to the talented young artists.

To obtain the desired audience, this project will saturate the city with physical and digital publicity throughout the year and especially before concerts. Specific strategies include the following:

- Engage the Community Council to broadcast event flyers two months before events.
- Hang large event signs visible to passersby at high-traffic locations in Rancho Cordova 6 weeks in advance.
- Incentivize a CYSO parent/friend to post CYSO stories and reels 5 times a month on social media.
- Solicit corporate--big and small--event sponsors.
- Incentivize a CYSO parent/friend to build relationships with potential corporate sponsors.
- Advertise concerts on FCUSD www.peachjar.com.
- Leverage existing relationships with all community partners to promote events.
- Promote concerts prominently on the SPAC website.

This project enables current levels (2 hours per week) of instruction and material support for 50 scholarship students in 2024-2025 and continues the development of local musical prodigies. Students will learn and perform 7 Nutcracker compositions and, for formal concerts, Mozart 40, 21, Paganini's Devil's Trill, Hungarian Dance, and William Tell Overture.

Besides formal concerts, the CYSO is committed to free public performances and volunteer community service. The orchestra traditionally performs at the Theater of Lights in Old Sacramento and has a standing invitation to perform at Breakfast for Santa at the Neil Orchard Senior Center. The orchestra welcomes opportunities like the PAL toy drive to perform or lend a hand to other organizations serving the community.

ITEM 12.4.

Tell us about your
Project/Program
Team

CEIF App #5

ATTACHMENT 2

Sacramento Performing Arts Conservatory is responsible for the development and delivery of this project. SPAC is a nonprofit 501 c3 organization governed by a volunteer CEO, CFO, and distinguished 12-member Board of Directors. Daily operations depend on an active parent board and three nominally paid staff. SPAC has been bringing music and art classes and events to Sacramento communities since 2005. Leveraging a large inventory of musical instruments and ongoing partnerships with local businesses and civic groups, SPAC has enabled hundreds of underserved youths to play an instrument and perform for public audiences. For more information, see SPAC website www.sacramentoperformingarts.com.

Provide your
Project/Program
Goals

The project will be successful if the following goals are met:

- 80% (40) CYSO members complete the year of instruction and perform in two formal concerts.
- Two formal concerts, one of which is free, are performed in Rancho Cordova.
- The audience of at least one concert is 300 or more.
- CYSO social media followers double from 1.8K to 3.5K.
- 400 CYSO stories/videos/reels are posted on social media platforms.
- 80% (40) students master 5 classical compositions and 7 Nutcracker pieces.
- 90% of students and parents rate classes Excellent or Good in year-end evaluations.
- 90% of students attend 80% of the classes, evidenced by sign-in sheets.
- The project is completed within budget.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[PACarrangements.pdf](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 73740.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 35564.0

CEIF App #5

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 31400.0

What is the total cost of supplies for your project/program? 1500.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 2000.0

What will be the total cost of any miscellaneous expenses for your project/program? 664.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[CYSObudget_2024-2025.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.**ATTACHMENT 2**

Describe any funding secured or being sought for this project/program?

SPAC received a 3-year California Arts Award administered by the Office of Arts and Culture. This is the third and final year of the funding. SPAC is actively seeking corporate sponsors for CYSO 2024-2025. Sponsorship levels were defined, and the first invitation was distributed to local business on February 13, 2024.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

CEIF App #5

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score

3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

CEIF App #5

Anticipated End Date 6/14/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule

July 1, 2024: begin 5 CYSO posts/month on social media platforms, continue building corporate relationships.

August 8: begin twice weekly classes.

November 9: begin advertising January 11, 2025, concert.

November 22 – December 30: opportunistic holiday performances in the community.

January 11, 2025: first formal concert with soloists (at Cordova HS Performing Arts Center).

January 22: assess performance and concert attendance against objectives.

March 28: begin advertising May 23, 2025, concert.

May 23: second formal concert with soloists (at Cordova HS Performing Arts Center).

May 30: assess performance and concert attendance.

June 14: end 2024-2025 program.

Adaptability: What is your plan to complete your project/program should any challenges arise?

The project is designed in keeping with the strictest Sacramento County Health orders. As long as necessary, students can rehearse and perform in small groups. Rehearsals and concerts will be outdoors if required. All public concerts will be virtual if outdoor gatherings are prohibited. School district, county, and state mandates regarding masks, vaccinations, social distancing, and so forth will be followed.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #5

Primary street address of project/program

[REDACTED]

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Weekly classes are held at two locations: Every Thursday at the Cordova Moose Family Center (Moose Lodge 2357) at 10124 Coloma Road, within walking distance of three middle and high schools. The Moose Lodge donates use of the space to the CYSO. (Letter of support is attached.) The second location is on Sundays at California State University in the Music Department. This space is shared by other SPAC programs and the use fee is paid for entirely by SPAC.

CEIF App #5

Two formal concerts are held at the Cordova High Performing Arts Center. Dates have been tentatively secured pending official application period in June 2024.

Informal concerts are held at other locations in Rancho Cordova and Sacramento as opportunities arise.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Letter_of_Support_6.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

Have you reached out to a contact at the school(s) you indicated above?

Yes

ITEM 12.4.**ATTACHMENT 2**

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Matthew Compton, Theater Product Specialist, Cordova High School Performing Arts Center

CEIF App #5

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Oxalis
Nguyen

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sacramento Performing Arts Conservatory

What is your title and/or role at your organization?

CEO

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2

CEIF App #5

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

2024-2025 CYSO Virtual Gadfly Budget

CEIF App #5

Project Expenses		Other Contributions		CEIF Request
		Pro bono	CAA award	
Instructor/conductor fees (210 hrs @ \$100/hr)	\$ 21,000	\$ 10,500		\$ 10,500
Symphonic arrangement fees (12 compositions x 13 parts)	\$ 34,800	\$ 17,400	\$ 8,700	\$ 8,700
Administrator fee (\$25/hr)	\$ 1,000			\$ 1,000
Setup/teardown labor (\$25/hr)	\$ 1,000			\$ 1,000
Liability insurance (annual premium)	\$ 3,152		\$ 1,576	\$ 1,576
Concert venue use fees	\$ 2,850			\$ 2,850
Storage rental (\$244/mo)	\$ 2,928			\$ 2,928
Advertising (PeachJar, print ads)	\$ 2,010			\$ 2,010
Marketing incentives/stipends	\$ 1,500			\$ 1,500
Equipment (instruments, accessories, A/V)	\$ 2,000			\$ 2,000
Supplies (music sheets, shoulder rests, books, rosin, strings, etc.)	\$ 1,500			\$ 1,500
Total	\$ 73,740	\$ 27,900	\$ 10,276	\$ 35,564

RE: 2025 dates at the PAC request

Matthew Compton <mcompton@fcusd.org>

Mon 2/26/2024 12:24 PM

To: Oxalis Nguyen [REDACTED]
Cc: [REDACTED]

You are all set. I will notify you in June when the site is ready for new applications.

Matt

CEIF App #5

Matthew Compton (he/him)
Theater Production Specialist
Cordova High School Performing Arts Center
mcompton@fcusd.org
[REDACTED]

From: Oxalis Nguyen [REDACTED]
Sent: Monday, February 26, 2024 11:41 AM
To: Matthew Compton <mcompton@fcusd.org>
Cc: [REDACTED]
Subject: Re: 2025 dates at the PAC request

You don't often get email from [REDACTED] [Learn why this is important](#)

EXTERNAL SENDER

Thanks Matt, for your prompt reply. I see, thank you for informing us of the District changes but it'll be fine with us.

If the offer is still open, we'd like to reserve the below dates for next year:

Sat Jan 11, 2025
Friday May 23, 2025

Thank you so much again, Matt for working on this with us and it'd be awesome if you could please keep us posted when new registration opens.

Much appreciated!

Respectfully,

Oxi N

Oxalis Nguyen, Program Director
Sacramento Performing Arts Conservatory (SPAC)
501 C (3) CA Public Non-Profit Corporation

www.sacramentoperformingarts.com
www.facebook.com/sacramentoconservatory

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CEIF App #5

From: Matthew Compton <mcompton@fcusd.org>**Sent:** Friday, February 23, 2024 2:23 PM**To:** Oxalis Nguyen [REDACTED]**Cc:** Major Baisden [REDACTED]**Subject:** RE: 2025 dates at the PAC request

Hello Dr. Nguyen!

I hope all is well with you.

As for dates you are just in time. I can do either Jan 11th or 12th 2025, and as for May I'm pretty packed BUT I can do 5th, 6th or 7th or 23rd after 4pm.

Just so you know the School District has added an extra week off in February which has shifted everything and shorten me by week, hence the reason May is packed.

Just let me know what works best for you and I will get you penciled in ASAP, and notify you in June when the permit site is open for new reservations.

Matt

Matthew Compton (he/him)

Theater Production Specialist

Cordova High School Performing Arts Center

mcompton@fcusd.org

[REDACTED]

From: Oxalis Nguyen [REDACTED]
Sent: Friday, February 23, 2024 1:16 PM
To: Matthew Compton <mcompton@fcusd.org>
Cc: Major Baisden [REDACTED]
Subject: Re: 2025 dates at the PAC request

CEIF App #5

You don't often get email from [REDACTED] [Learn why this is important](#)

EXTERNAL SENDER

Dear Matt:

I hope this email finds you well. We are in the process of renewing our 2024-2025 Cordova Community Enhancement & Investment Fund grant.

Like this year, we need to secure dates and location for our Cordova Youth Spotlight Orchestra's performances to include in our grant proposal.

Would it be at all possible to please help us secure the Jan and May 2025 concert dates at the PAC, Matt? Preferably the weekend dates if you have any that would be awesome.

It might be too early to know for sure your specific availability but your advanced endorsement for Jan and May 2025 in general, would be greatly appreciated in order for us to be able to submit a more complete grant proposal and we can plan in details when the reservation period opens up later.

I hope to hear from your positive response soon, Matt.

Thank you.

ITEM 12.4.
Respectfully,

ATTACHMENT 2

Oxi N

Oxalis Nguyen, Program Director
Sacramento Performing Arts Conservatory (SPAC)
501 C (3) CA Public Non-Profit Corporation

CEIF App #5

www.sacramentoperformingarts.com
www.facebook.com/sacramentoconservatory

Text/call:



This email, including any attachments sent with it, is confidential and for the sole use of the intended recipient(s). If you are not the intended recipient(s), or if you have received this e-mail in error, you are asked to immediately notify the sender by telephone or by return e-mail. You should also delete this e-mail message and destroy any hard copies produced.

February 28, 2024

CEIF App #5

Joanna Baisden, Ph.D.

Board Chair

Sacramento Performing Arts Conservatory

Dear Joanna Baisden,

The Rancho Cordova Moose Lodge is pleased to offer the Cordova Youth Spotlight Orchestra the use of our facilities, from 4:30 p.m. to 6:30 p.m., two evenings a week to hold music classes for local elementary through high school students. It has long been the mission of all Moose Lodges throughout the United States to help provide aid within their own communities, so we are extremely grateful that our lodge has the opportunity to help enhance the lives of students within our local area.

Our lodge offers its full support to the CYSO in its goal of expanding the musical repertoire of local students, and in its continued success of encouraging the talented youth of Rancho Cordova. Please feel free to let us know if we can be of help in any other way.

Sincerely,

John Ingram

Administrator

Rancho Cordova Moose Lodge #2357

[REDACTED]

Title	Cordova Youth Spotlight Orchestra: Virtual Gadfly	03/01/2024
	by Joanna Baisden in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45753532
	Average score: 0	CEIF App #5

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A school district

Which school district are you completing this form on behalf of? FCUSD

Which FCUSD school facility Cordova High School Performing Arts Center

For Rancho Cordova High School's Performing Arts Center, the school district's acknowledgement is: Conditional approval for rental of facility only

Notes providing rationale Facilities Use

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form: Dr. Sarah Koligian

ITEM 12.4.

Title of individual completing this form Robin Mandeville

ATTACHMENT 2
CEIF App #5

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

Title	Balance Dance Project: The Dance Experience	03/01/2024
CEIF App #6	by Heather Singleteary in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45755409

Original Submission03/01/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Balance Dance Project: The Dance Experience

CEIF App #6

Provide a Project/Program Synopsis

"The Dance Experience" offers a unique and enjoyable way for youth to engage with dance and performance while contributing positively to their mental and physical well-being. The combination of creativity and responsibility creates a memorable and transformative experience. Developing a rich performance program for the City of Rancho Cordova.

Provide a Project/Program Description

"The Dance Experience" is designed to not only provide valuable training in dance and performance but also to create a memorable and inspiring journey for participants, fostering a love for the arts and a sense of community among the youth in Rancho Cordova. Under the artistic direction of dance studio owner, Heather Singleteary, who has implemented this same program at her studio, Balance Dance Project, we are certain, offering this program to the Rancho Cordova community will be a success. The program's uniqueness and innovative approach have garnered popularity among participants at Balance Dance Project as it is making a positive impact on participants in various aspects of their lives. Engaging in dance, performance, and contributing personal ideas to the creative process plays a crucial role in building self-assurance. It will be a 6-week program divided into three age groups: 6-9 years old, 10-13 years old, and 14-17 years old, and each group functions like a summer dance camp, meeting multiple times a week for several hours. The experience teaches dance and performance techniques and includes the production of a professional-level photo shoot and dance music video. Daily activities will include warm-ups and dance and performance training to build skills. There will be brainstorming activities between the participants and their instructors, so the performers can contribute personal ideas to the theme and concept. Learning and rehearsing choreography, incorporating elements of acting, to enhance the theme in the performances. The professional photo shoot will happen within the first week of the experience, as it will be used to generate promotional material for the upcoming music video. Weeks following are dedicated to learning and producing the dance music video, incorporating all necessary elements. In the final weeks the refinement of all details will happen and then the participants will have music video shoot day. A very exciting and much anticipated day. The experience will end with a celebratory watch party where all age groups will come together for their music video debut. Family and friends will be invited to share in this exciting moment and each participant will receive a digital copy of the music video as a momentum and to continue to share. The program aims to provide an "all-star" dance and performance experience not commonly accessible to youth in Rancho Cordova, with hopes to spark a significant interest in dance and performing arts within the community. By offering this unique experience, we believe it may become a staple in the youth summer camp program options and become a longstanding and cherished dance and performance program in Rancho Cordova.

ITEM 12.4.

Tell us about your
Project/Program
Team

CEIF App #6

ATTACHMENT 2

The Artistic Director orchestrates a symphony of visual and auditory elements by providing their understanding of dance dynamics and artistic expression. Blending choreography, costumes, music, and visual elements to bring the experience to life. The instructors will collaborate with the Artistic Director to connect and create the choreography and visual aesthetics. They will provide the dance training and instruction. The administrative team handles the essential logistics, communication, and financial aspects. Providing support and assistance to program participants and staff by facilitating and managing the registration process, program marketing, and keeping detailed records of income, expenses, and budget allocations.

Provide your
Project/Program
Goals

To create a unique and enriching experience for participants by combining dance training, acting elements, and the production of a dance music video. We want all participants to feel welcomed, regardless of ability level and will foster the development of their dance and performance skills. Keeping the program inclusive and accommodating is key. The program will create an environment that supports personal growth, self-assurance, and a sense of accomplishment. The program will emphasize physical and mental health benefits of dance as a form of exercise and creative expression. Finally, the program will promote team building skills through collaborative dance training and choreography, thus producing said dance music video.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Sacramento_Kings_Video.MP4](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost*

37000.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested?

37000.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

CEIF App #6

What is the total cost of personnel for your project/program? 21280.0

What is the total cost of supplies for your project/program? 5120.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 10600.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Rancho_Cordova_Community_Enhancement_and_Investment_Fund_Grant_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ITEM 12.4.**ATTACHMENT 2**

Do you plan to ask
for funding annually
for this
project/program?

Yes

CEIF App #6

Is this a single year
request or a request
for funding for
multiple years?

Single Year

Has your
project/program
received funding from
the Community
Enhancement &
Investment Fund
previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start
Date (July 1 is the
soonest available
start date)

6/2/2025

Anticipated End Date
(typically
projects/programs
end by June 30)

7/11/2025

Please describe your
project/program
schedule

Intended start date is June 2, 2025, or shortly after the Folsom Cordova Unified School District 2024-2025 school year concludes, and ending on or around July 11, 2025. Groups one and two will have sessions 2-3 days a week and group three will have 2-4 days a week with all groups meeting between 2-4 hours per day. Week 1: June 2-8, 2025 will include the program kickoff and orientation, professional photo shoot, brainstorming sessions, and theme conceptualization and introduction to choreography. Weeks 2-5: June 9- July 5, 2025 will include dance and performance training choreography rehearsals, acting elements instruction, costume and prop introduction, and music video planning and practice. Week 6: July 6-11, 2025 includes the final refinement of all video shoot details, music video film day, music video debut preparation, and finale watch party planning and party.

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

CEIF App #6

Due to the nature of our project, we can be somewhat flexible with where and how we hold the program. We have connections with video production teams and company's as part of the program, and if we needed to adjust to a virtual program, we could easily provide pre-recorded classes and tutorials of the training, choreography, and performance instruction. Virtual live dance classes have also proven successful and effective during the COVID-19 Pandemic, so our instructors would have the ability to switch to a virtual teaching environment if necessary. The programs professional photo shoot and music video filming can also accommodate a socially distant environment, in the sense that the film crew and photographer could perform these task at a socially distant capacity and edit this portion and continue to produce these pieces of the program. Debuting and distribution can happen virtually as well. The Artistic Director, as well as the instructors, having a vast knowledge of how the program operates, also have a variety of resources that would be accessible to assist where needed to keep the program running smoothly and efficiently. All staff have experiences running this program, or a similar program, during the pandemic and are experienced and skilled in this area.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #6

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	9845 Horn Road, Suite 100, Sacramento, CA 95827
---	---

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95827.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #6

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Rancho_Cordova_Community_Enhancement_and_Investment_Fund_Letters_of_Rec.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Heather
Singleteary

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Balance Dance Project

What is your title and/or role at your organization?

Artistic Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #6

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Rancho Cordova Community Enhancement and Investment Fund application budget	
	CEIF App #6
Total Program Personnel Cost:	\$21,280.00
Artistic Director Stipened	\$3,000.00
Program Dance Instructors (6 total at \$30.000/hr for a max. of 4 hrs/day for a max of 4 days a week)	\$17,280
Administrative Staff Stipened	\$1,000.00
Total Program Supply Cost:	\$5,120.00
Program Shirt to be worn during the program. \$25/shirt for a max 30 participants (10 per group)	\$750
Music Video Costumes (\$100/per costume from a dancewear company for 30 participants (10 per group)	\$3,000.00
Props for the music video (examples include chairs, canes, dance wands, dance scarfs, fans, etc.)	\$1,370.00
Total Program Miscellaneous Cost:	\$10,600.00
Ranch Cordova Film Bldg Black Box Theater rental (weekly program classes held here \$50/hr for 4 hrs max and 4 day/week max for 6 weeks)	\$4,800.00
California Capital Film Office dance music video production (includes filming, editing, and distribution of the music video.	\$3,500.00
Professional mini photo shoot	\$300.00
Marketing Stipend (Includes, graphic design, flyers, social media adds, and content creation)	\$1,500.00
Program liability insurance	\$500.00
Total Program Cost:	\$37,000.00



CEIF App #6

Heather Singleteary [REDACTED]

Grant and Partnership Conversation

3 messages

Heather Singleteary [REDACTED]

Thu, Feb 29, 2024 at 12:30 PM

To: [REDACTED]

Hello Charles,

Thank you so much for speaking with me yesterday 2/28/2024. I appreciate the quotes that you have provided and I hope we get to partner soon on my Dance Experience program. Per our conversation, the quote you provided to rent the Black Box theater is \$50/yr. and the filming and editing quote for our dance music video will be \$3,500. Please confirm.

Thank You,

Heather Singleteary
Balance Dance Project Artistic Director
Ph. [REDACTED]

Charles Lago [REDACTED]

Fri, Mar 1, 2024 at 7:29 AM

To: Heather Singleteary [REDACTED]

Hi Heather,

It was nice to speak with you also and yes, those are the correct quotes. The film ing portion is worst case scenario, could be less but you should put that in your grant to be safe.

Thanks, and good luck with the grant.

Charles Lago

Rancho Cordova Film Office
California Capital Arts Foundation

Executive Director

9845 Horn Road, Suite 100

Rancho Cordova, CA, 95827

Office: (916) 706-2000

Cell: [REDACTED]

www.ranchocordovafilmoffice.orgwww.calcapdocfest.orgwww.calcaparts.orgwww.ranchocordovapodcast.orgwww.calcapblackbox.comwww.calcapfilmstudios.com

ITEM 12.4.

ATTACHMENT 2

From: Heather Singleteary [REDACTED]
Sent: Thursday, February 29, 2024 12:30 PM
To: Charles Lago [REDACTED]
Subject: Grant and Partnership Conversation

CEIF App #6

[Quoted text hidden]

Heather Singleteary [REDACTED]
To: Charles Lago [REDACTED]

Fri, Mar 1, 2024 at 9:53 AM

Thank you Charles!

Sent from my iPhone

On Mar 1, 2024, at 7:29 AM, Charles Lago [REDACTED] > wrote:

[Quoted text hidden]

Letter

CEIF App #6

From: Brinkhuis, Sam (samb@cityofwestsacramento.org)

To: [REDACTED]

Date: Friday, March 1, 2024 at 09:16 AM PST

To whom it may concern,

Heather Singleteary has been a dance instructor for the City of West Sacramento Community Center for over five years.

Through out this time, Heather has been professional, punctual, a good communicator and a pleasure to work with. Her dance classes are very well attended and both her students and their parents love her patience, fun and upbeat teaching style.

Over the years, Heather has become a valued part of the Community Center team. She is really passionate and our community and mentoring youth in a positive way.

I would recommend Heather for any position as she has the quality of character to achieve anything she puts her mind too.

Please let me know if you have questions regarding my letter of recommendation.

Regards,

Sam Brinkhuis
Recreation Supervisor II

Get [Outlook for iOS](#)

This message may contain confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please do not print, copy, re-transmit, disseminate, or otherwise use the information. Also, please indicate to the sender that you have received this email in error, and delete the copy you received. The sender does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission. E-mail correspondence with the City, including attachments, may be subject to the California Public Records Act, and as such may be subject to public disclosure unless otherwise exempt by the Act.



CEIF App #6

To whom it may concern,

My name is Krystal Coles, and I am the President of Balance Dance Project, a non-profit dance studio located in Sacramento. I am writing this letter in support of our Artistic Directors request for grant funding from The City of Rancho Cordova's Community Enhancement and Investment fund.

I am a Rancho Cordova native, and both sides of my family started families in Rancho in the 1970's. Both of my parents went to Mitchell Middle School, and graduated from Cordova High School. I was born at Mather AF in 1981, and attended both Cordova Lane and Mitchell Middle School. I have been able to witness the amazing changes that have happened in Rancho Cordova over the years. Growing up in Rancho Cordova I played piano, took karate lessons, and spent summers at the pool at the Cordova Community Center. I even participated in the 4th of July parades. I have always felt a strong sense of belonging and connection to the neighbors and community in Rancho, and with family and many friends still there, Rancho is a place that feels like home. I feel this same sense of community and belonging at Balance Dance Project. Before I became a member of the board at Balance, both my daughters were involved in Heathers dance program. The joy, self-confidence, and transformation it had on them was such a wonderful thing to see. Every program Heather implemented at Balance, my daughters were eagerly a part of, thus how I became so involved with this non-profit.

Balance Dance Project is applying for this grant because we feel that we can build a social connection, provide opportunities to meet new people, build friendships, feel a sense of community, in Rancho Cordova, through dance and performance. Balance Dance Project understands cultivating a love for dance at a young age can lead to a lifelong appreciation for the arts, creativity, and help provide positive physical and mental health. Balance wants to be a part of your continued efforts in bringing your community and creating a thriving, diverse, and vibrant place for residents to continue to enjoy.

Thank You,

Krystal Coles

President, Balance Dance Project



Title	The Third Annual California Capital International Documentary Film Festival at Rancho Cordova	03/12/2024
CEIF App #7	by Charles Lago in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 9845 Horn Road Unit 100 Sacramento, California 95827-1981 CA United States 9167062000 	id. 45874262

Original Submission

03/13/2024

Score	2
CEIF App #7	Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

ITEM 12.4.**ATTACHMENT 2**

CEIF App #7

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

The Third Annual California Capital International Documentary Film Festival at Rancho Cordova

Provide a Project/Program Synopsis

Building upon the success of our previous festivals, we aim to continue the mission of celebrating the art of documentary filmmaking and fostering community engagement through thought-provoking cinematic experiences. We aspire to enhance the festival's impact and reach, enriching the cultural landscape of Rancho Cordova and beyond.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

CEIF App #7

The third annual Documentary Film Festival in Rancho Cordova will showcase a diverse selection of compelling documentary films, ranging from social issues to environmental concerns, from local filmmakers to international perspectives. The festival will feature screenings, filmmaker Q&A sessions, panel discussions, and workshops to educate and inspire audiences of all ages.

As with the previous two years, we will utilize three screening locations: Rancho Cordova City Hall Council Chambers and American River Room. We hope to use The Rancho Cordova Youth Center, which proved to be a prevalent screening location last year.

The Friday before the festival, we will plan and organize an opening night reception/gala that, in addition to Rancho Cordova City Council Members, RC Cith Hall staff, invited dignitaries, filmmakers, and other guests, will be open to any City of Rancho Cordova Resident. The opening night reception will be followed by a screening of this year's highlighted film that will open to all attendees for the reception.

More than 1,000 filmgoers attended the 2023 festival's many screenings. We determined that more than half of the people who attended screenings were residents of Rancho Cordova. This year, we are planning special discounts for residents of Rancho Cordova, and at the time of writing this application, we are still working out the details and logistics.

Another insight we discovered last year is that we presented too many films and found that screenings were lightly attended after 2 pm on Sunday. This year, we plan on presenting fewer films and screening the more popular films twice at 2 p.m. throughout the weekend to allow filmgoers more opportunities to view these more popular films. We will end the festival at 4 p.m. on Sunday instead of 7.30 p.m. last year.

As with last year, we will present three awards offering cash prizes. "Best of Festival" (\$1,000), "Best Short Film" (\$500.00), "Best Foreign Film" (\$250). We plan to form a selection jury to determine the winning films. We are also planning on presenting 3-5 films dealing with environmental issues and presenting the "SMUD Award for Best Environmental Film" awarded by SMUD. We will develop a "youth jury" composed of Cordova High School students in conjunction with Conrad Mayer and his organization based at Cordova High School in Rancho Cordova.
composed

Tell us about your
Project/Program
Team

The Film Festival will once again be organized and put on by the Rancho Cordova Film Office which organized the previous two festivals. Executive Director Charles Lago will lead the team, which includes Jose Ruiz (in charge of development and marketing), Rafael Portillo (as Technical Director), Bryce Nicastro (in charge of website and graphics), and Daniel Aniceto (filmmaker relations).

Charles Lago and Jose Ruiz will head up the team that will select this year's presented films from the almost 300 submissions we anticipate receiving worldwide.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

- Provide a platform for emerging and established documentary filmmakers to showcase their work and engage with audiences.
- Promote cultural enrichment and community dialogue through documentary filmmaking.
- Cultivate an inclusive and accessible space for diverse voices and perspectives within the film industry.
- Foster partnerships with local organizations, businesses, and educational institutions to maximize the festival's impact and sustainability.

CEIF App #7

To measure the success of this year's festival and improvements to previous years, we will keep a concise record of who is attending the festival and where they are from, the aim being to gauge how many residents of Rancho Cordova attend.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 29000.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 21700.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

No

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of personnel for your project/program?

CEIF App #7

What is the total cost of supplies for your project/program?

What is the total cost of transportation for your project/program?

What is the total cost of equipment for your project/program?

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[2024_Doc_Fest_Budget_.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Multiple Years

ITEM 12.4.**ATTACHMENT 2**

If requesting for multiple years, please share how many years you are seeking funding?

3

CEIF App #7

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

The Rancho Cordova Film Office plans on this being a yearly event that grows in size and attendance year on year.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

2

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

2

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

10/4/2024

Anticipated End Date (typically projects/programs end by June 30)

10/6/2024

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

The opening night reception/Gal will be on Friday, October 4, 2024 (5.30 pm - 9.30 pm)

The Film Festival will take place:

CEIF App #7

Saturday, October 5, 2024 (11:00 am - 8.30 pm)

Sunday, October 6, 11:00 am - 4:00 pm)

Adaptability: What is your plan to complete your project/program should any challenges arise?

As this is a public event, should a serious health emergency arise, we will quickly attempt to pivot to online screenings where people can view films at home.

In the event that the health emergency is not serious and further preventive measures are needed, we would adhere to all local and national advice and implement them if needed.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

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Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program 729 Prospect Park Drive, Rancho Cordova, CA 95670

CEIF App #7

List the city location of the project/program. Rancho Cordova City Hall

Select State CA

Provide the zip code for your project/program's primary location. 95670.0

If your project/program takes place at multiple locations, please list other or secondary locations. Rancho Cordova Youth Center - 10455 Investment Circle, Rancho Cordova, CA 95670

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Charles Lago

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Rancho Cordova Film Office

ITEM 12.4.**ATTACHMENT 2**

What is your title and/or role at your organization?

Executive Director

CEIF App #7

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #7

Third Annual California Capital International Documentary Film Festival**Budget:**

- Website Development	\$2,500.00
- Graphic Artist	\$2,500.00
- Program Printing	\$2,200.00
- Promotional/Marketing Items	\$1,750.00
- Filmmakers Hotel	\$2,000.00
- Technical Director	\$2,000.00
- A/V Equipment Rental	\$2,000.00
- Office Assistant	\$2,000.00
- Awards	\$1,750.00
- Producers	\$3,000.00
<u>Total</u>	<u>\$21,700.00</u>

**In addition to the above there is an additional \$7,300.00 of costs made up as follows:

- Labor Hours needed to organize the festival in the three months prior to the date
\$6,000.00
- Costs associated with the submission process of those wishing to enter films
\$800.00
- Developing DFP's. This is converting the files filmmakers send their films to a file suitable to play on a projection system.
\$500.00

The above costs will be borne by the Rancho Cordova Film Office

Title	"Immortal Winds" (Indoor Winter Wind Ensemble)	03/13/2024
CEIF App #8	by Kathleen Davies in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 9792 Business Park Drive Sacramento, California 95827 California United States 	id. 45882872

Original Submission

03/15/2024

Score	2
-------	----------

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

ITEM 12.4.**ATTACHMENT 2**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

"Immortal Winds" (Indoor Winter Wind Ensemble)

Provide a Project/Program Synopsis

"Immortal Winds" is an indoor competitive winter performing arts ensemble featuring youth playing brass and woodwind instruments while moving in a highly choreographed indoor show.

Provide a Project/Program Description

In 2022/23, Mandarins, through the help of a grant from the City of Rancho Cordova, introduced "Immortal Winds", a winter performing arts ensemble based in Rancho Cordova focusing on brass and woodwind instruments. This ensemble addressed a current need in the community -- while high schools in Rancho Cordova offer Winter Percussion and Winter Guard programs and Sacramento State offers an independent Winter Percussion/Guard group, no wind ensembles have been available for youth participation.

Winter Winds ensembles do not have any specific instrumentation. In fact, there are purposely less regulations and restrictions against winds groups, in regard to instrumentation. These less stringent rules exist in order to encourage experimentation. Winds groups also often incorporate percussion elements and guard elements into their performances, resulting in a unique mix of electric synergy.

Winter wind ensembles prepare an original show each year, approximately 8–10 minutes in length, and refine it throughout the winter season (January – April). Shows are performed on basketball arenas or gyms and are judged in various musical and visual categories, or "captions". Musical repertoires vary widely among corps and include symphonic, jazz, big band, contemporary, rock, wind band, vocal, rap, Broadway, and Latin music, among other genres.

Immortal Winds is open to all interested woodwind and brass player between the ages of 15–22 years of age. Experience camps are held in November and December during which students have the opportunity to hone the musical skills and learn basic movements used in the performances. In January, interested student is eligible to audition for the forty five (45) available openings in the competitive ensemble. Thereafter, the ensemble will continue to practice and perfect their music and visual performance as a team.

ITEM 12.4.

Tell us about your
Project/Program
Team

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ATTACHMENT 2

Daniel Fong wrote Mandarins brass charts from 1982-2011, and was Mandarins' Brass Caption Head in 1982-1993, 2005-2008, 2012- 2016. He arranges music for Mandarins Brass Academy and teaches brass students of all skill levels in the Sacramento region. **Chris Langton** has two decades of experience in the marching arts, is a Mandarins alumnus and won the 2011 outstanding member award. He holds a B.A in Instrumental and Vocal Music Education and a Master's degree in Vocal Performance. **Ryan Lee** has worked with over thirty music programs and adjudicates marching arts competitions across the U.S, and is the Director of Mandarins Music Academy.

Provide your
Project/Program
Goals

The goal of Mandarins is to offer students an experience which challenges and stimulates growth on many levels through an activity that promotes musical growth and development by involving a variety of core musical skills, standards, and abilities.

Imperial Winds goals include:

- To perform instrumental compositions representing various genres, styles, and cultures.
- Performing with expression, technical accuracy, sound quality, and articulation.
- Perform in solo settings, with small segmental ensembles, and as part of a greater overall ensemble production.
- Physically: improve muscle tone, conditioned response with/to music and other stimuli, simultaneous coordination of head, arms, legs, body stature as well as poise and control while experiencing physical and mental pressure.
- Mentally: improve multi-levels of thought organization such as reading music, blending sound with other musicians, portrayal of moods harmonious with other performers and musicians, an understanding of how and why they execute each move, and advance awareness of what the next move/note/step will be and why it is there.
- Socially: improve functioning in a group situation by setting common goals, cooperating, and striving for success as a team.

The cumulative result is a student with deeper feelings of understanding, a more disciplined focus (which finds its way into study habits in scholastic efforts), and a higher level of self-confidence.

Mandarins will showcase the finished program at a free community event in Rancho Cordova during the season. The program will further benefit the Rancho Cordova community as there are many outlets (other than the anticipated competitions) for performances available to a winds ensemble, including rallies, community showcases, or school assemblies which can showcase the activity to the community. Students and faculty will be introduced to the program and the audiences enjoy the show for its entertainment value.

ITEM 12.4.**ATTACHMENT 2**

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Mandarins uses a variety of metrics to track the participants progress and growth ranging from an initial evaluation of the skill level of each performer, individuals interviews before and after the competitive season, performance evaluations provided by judges at competitions in categories such as repertoire, general effect, production value, pacing, staging, musicality, and coordination between props and performers. Meetings with staff and performers occur periodically during the competitive season to access progress and areas of improvement. Exit interviews are conducted with both staff and performers at the end of the season.

Mandarins Finance Committee oversees the budget and meets every month to ensure Mandarins programs, including Immortal Winds, remain within budget and to plan fundraising for the upcoming year.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Immortal_Winds.pdf](#)**2 - Funding & Costs**

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	62150.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	20000.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	20650.0
---	---------

What is the total cost of supplies for your project/program?	8850.0
--	--------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of transportation for your project/program? 5000.0

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What is the total cost of equipment for your project/program? 5500.0

What will be the total cost of any miscellaneous expenses for your project/program? 11800.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Mandarins_Immortal_Winds_2024-25_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.

Describe any funding secured or being sought for this project/program?

ATTACHMENT 2

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Mandarins is using a variety of fundraisers each year for its other programs and is incorporating the same strategies for Immortal Winds as follows:

- To help defray ongoing costs, Mandarins will charge member fees and tuition for experience camps and membership contracts for the 2024-45 season. During the inaugural year of the Immortal Winds in 2022-23, tuition covered approximately \$20,000 of the total costs, and the 2023-24 season covered approximately \$30,000 due to more members and increased tuition;
- A portion of the profits from Mandarins annual fundraising activities (DCI Capital Classic Drum Corps Show, Mandarins Birthday Bash, Mandarins Annual Golf Tournament, and special events held at the Mandarins Music Center earmarked for Immortal Winds;
- Mandarins has entered into a partnership with KHS America and Sacramento State University to lease instruments for the Winter Arts season at a reduced rate;
- Mandarins will continue ongoing fundraising programs of donor campaigns, additional grants, charging admission for specified musical performances and events, challenges, used equipment sales, and virtual events.
- Sponsorships from local businesses and grants from local foundations and government entities and individual donations.
- Mandarins operates a Bingo Center at 9792 Business Park Drive in Rancho Cordova. A portion of the profits has been designated for Immortal Winds for the upcoming years 2024 and 2025.
- Mandarins also has an Entertainment Sector that appears at local functions and events for a fee. After the entertainers are paid, the remaining profits are used to offset costs in each of Mandarins four youth performing arts programs.
- Mandarins merchandise is available on the Mandarins online store with a percentage of proceeds to be earmarked for the program.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Instruments: Miscellaneous repairs and padding necessary each year. Replacement every 4-8 years
Vinyl Floor: Floor must be cleaned and repainted each year and replaced after five years. Mats are painted each year to enhance the design of the show.
Costumes: For sanitary reasons, costumes are not reusable and become the property of the performer at the end of the season.
Props: Frames for props are reusable but props are rebuild and designed each year.
Insurance: Liability and comprehensive policy to cover injury and loss of instruments is a yearly expense.
Transportation: Mandarins maintain a box truck, a pickup truck, and three axle trailer for transporting props, instruments and equipment to the various show and event sites. These vehicles must be registered each year, maintained and repaired as needed, insured and stored. Buses may be leased from time to time to transport performers to competitions.

ITEM 12.4.**ATTACHMENT 2**

Do you plan to ask for funding annually for this project/program?

Yes

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Is this a single year request or a request for funding for multiple years?

Multiple Years

If requesting for multiple years, please share how many years you are seeking funding?

Mandarins anticipates the program will be fully self sufficient by 2026-27. Inflation has been a factor over the past two years and the rise in fuel, insurance, and goods has been challenging in projecting full self sufficiency.

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

Mandarins intends that the program be self-supporting by 2026 by increasing tuition for participation, increasong the number of participants, securing corporate sponsorships and other fundrasing activities.

When Mandarins began developing the program in 2021, staff had identified a lack of wind ensembles in the Sacramento region, including the City of Rancho Cordova. Although Mandarins believed that the implementation of the Winter Winds program was viable, a lack of interest in the ensemble or a lack of necessary participants during the initial year of the program would indicate that the program was not feasible. As a result, when Mandarins applied for and was awarded a grant from the City of Rancho Cordova in 2022, the goal was to offer the program for one year, then re-access its sustainability for future years. If the program was not viable, it would not have been offered beyond the initial year.

The metrics collected from the inaugural year indicated that the program was successful and would provide an on-going benefit to local youth.

This year, Mandarins offered two Workshops/Experience Camps to band students playing woodwind and brass instruments. Over seventy hopeful performers attended these Workshop/Experience Camps which were held in November/December 2023. Each student who participated in the weekend workshops were given the opportunity to audition for the 2024 Immortal Winds Performance Ensemble, if they so desired. Ultimately, five students from the Folsom-Cordova Unified School District were chosen to join 37 other excited performers. Weekly rehearsals are being held on Fridays, Saturdays and/or Sundays at the Mandarins Event Center and Immortal Winds has competed in three competitions at Sacramento-area high schools. Of the three competitions to date, the Mandarins have won our division in both of them and are a favorite of both the audience and judges.

This year is only the second year that the Immortal Winds Ensemble has existed. Statistics gathered by the Marching Arts community and parent organizations such as Winter Guard International (WGI) and Drum Corps International (DCI) indicate that it takes approximately five years for a start-up ensemble to become fully established. Each year that a start-up

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ensemble performs and does well creates more interest as performers, instructors, and audiences start to recommend the program to friends and family. In this, the second year of Immortal Winds, we have already had two performers who reside in the City of Rancho Cordova return to participate and 9 students from the Folsom-Cordova Unified School District participated in the experience camps. In addition, as a result of the first year's success, Immortal Winds was contacted by and subsequently hired an instructor who lives in and teaches in Rancho Cordova. This instructor has been an outstanding benefit to the Mandarins organization and the Immortal Winds program and is already recommending the program to other teachers and students in Rancho Cordova for the upcoming years.

Over half of the participants returned in the Fall of 2024. In addition, Mandarins is receiving inquiries about the program and the 2024 Fall Experience Camps from local interested youth who have seen the ensemble perform. As the program grows and becomes more well-known, tuition costs will increase, which will help offset ongoing costs. Mandarins will continue to fundraise and earmark a percentage of funds received through Bingo, facilities rental, ticket sales, souvenir sales and program specific donations for the Immortal Winds.

Each year's show is a "stand alone" project and does not carry over into the next year. Although students can participate year after year as long as they are eligible, the program is completed each year at the Championships.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

2

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

2

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start
Date (July 1 is the
soonest available
start date)

7/1/2024

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Anticipated End Date 6/30/2025
(typically
projects/programs
end by June 30)

Please describe your
project/program
schedule

Each year's show is a "stand alone" project and does not carry over into the next year. Although students can participate year after year as long as they are eligible, the program is completed each year at the Championships in April.

Winter Ensembles, including the Immortal Winds, rehearse and refine their shows from January through April each year, Competition events begin in late January and are held on weekends. The Championship Finals are held in mid-April of each year which completes the program for that year. Immortal winds will follow this timeline as follows:

July 1, 2024 through October 2024: These month will be used to plan for the upcoming 2024-25 show season. Potential staff are contacted to determine their interest and accessibility. The The Winter Winds season runs from early November to end of April each year. Rehearsals, will not be held every weekend in the beginning, but become more frequent as the season progresses. For example, in November and December, Immortal Winds will meet on Sundays two times each month with auditions in early January, 2025.

January-February, 2025: Rehearsals will be held every Sunday. Rehearsal times can range from four (4) to six (6) hours each session, increasing in time as music is combined with movements and drill patterns. Competitions typically start late January 2025 and culminate in the Championships held in late April 2025.

March-April, 2025: Rehearsals increase to both Saturday and Sunday, if needed. Additional rehearsals may be held during winter break from school. Final competitions attended.

April 2025: Final meetings between staff and exit interviews and written surveys distributed to staff and performers.

May 2025: Final meeting for 2024-25 administrative staff to review evaluations and discuss results of exit interviews and surveys. Planning begins for next years show and competition schedule. Immortal Winds anticipates entering six to ten competitions each year.

NOTE: Mandarins Is currently participating in seven events/competitions during the 2023/24 inaugural season as an exhibition group and has performed two community musical performances at the Mandarins Event Center free of charge to the general public.

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

A great deal of the planning for an public health emergency depends on the date that public health orders are enacted and the level of order mandated. Mandarins would utilize virtual media as follows:

- All staff meetings be held via Zoom and/or Microsoft Teams. Email would also be used extensively. Mandarins would secure commitments for employment for the majority of instructors for the 2025 season. The show concept would be worked on and a storyboard developed. The Mandarins Event Center would be reserved for the Fall 2024 Experience Camps in November and December and a potential show schedule would be discussed.
- Auditions would be held virtually, with audition packets emailed to each interested participant. Participants submit videotapes of the their audition which they have uploaded to YouTube.
- When virtual auditions are required, instructors and staff would include "Bonus" sessions. The bonus sessions can be individual sessions with instructors and participants or group sessions where Mandarins brings in nationally known and renowned musicians to teach techniques to the group via Zoom and/or Microsoft Teams. During the Covid shutdown, Mandarins virtual guests included Wayne Bergeron (Trumpet player on multiple Disney Soundtracks), Bryan Warfield and Ricardo Brown.

CEIF App #8

If the public health order restricts in-person events, Mandarins would respect the public health order. However, if the restrictions were limited to masks, social distancing of six feet, and no indoor events, Mandarins would then use "musical masks" (they have a slit for the mouthpiece, instrument shields (a mask with elastic that is placed over the bell of the instruments), social distancing and would move rehearsals to the Mandarins Event Center parking lot. Hand sanitizer would be available at all rehearsals.

Mandarins would consult with the show circuit to determine if competition would be move out-of-doors. In the event of a total shut-down, Mandarins would refund tuition fees on a pro rata basis.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #8**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	9297 Business Park Drive
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List the city location of the project/program.	Sacramento (City of Rancho Cordova)
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Select State	CA
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Provide the zip code for your project/program's primary location.	95827.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Although the majority of the rehearsals take place at the Mandarins Event Center at 9792 Business Park Drive in Rancho Cordova, there are occasions with the Mandarins Event Center has been reserved for a wedding reception, fundrasing event, or other miscellaneous events that would conflict with the Immortal Winds Rehearsal. On those rare occasions, Mandarins secures backup locations in advance of the planned rehearsals at local available locations or changes the time and date of the planned rehearsal.

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Competitions are typically held in school gymnasiums reserved by the Winter Guard Circuit hosting the show/competition. Mandarins has no control over the selection of the show site, Show locations vary each year.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Immortal_Winds_Letters_of_Support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Kathleen
Bakergumprecht-Davies

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Mandarins of Sacramento, Inc.

What is your title and/or role at your organization?

Vice Chair of the Board of Directors
Grant Writer

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

ITEM 12.4.**ATTACHMENT 2**

Are you the primary
point of contact on
this project/program?

No

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What is the name of
this project or
program's primary
contact if not the
person submitting
this application?

Dan
Fong

What is the email of
the primary contact?

[REDACTED]

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

If selected by the
City Council to
receive an award,
what is the name of
the person at your
organization who
would sign the
contract?

Daniel
Fong

What is the title of
this individual?

President/CEO

What is the best
phone number where
we could contact the
signatory?

[REDACTED]

What is the best
email address to
contact the
signatory?

[REDACTED]

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

ITEM 12.4.**ATTACHMENT 2**

CEIF App #8

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Mandarins Immortal Winds Proposed 2024-2025 Budget

Item	Name	Total Amount
Design	Dan Fong	0
	Chris Langton	500
	Ryan Lee	2000
	Bryan Harmsen	2000
	Aaron Christianson	750
	Total Design	5250
Admin	Chris Langton	2000
	Beth Crandell	500
	Total Admin	2500
Instruction	Taylor Sabado	1600
	Marcelino Nambo	1600
	Jesus Alberto Muniz	800
	Nico Peruzzi	1000
	Alex Hawvichorst	1000
	EJ Charles	1000
	Beth Crandell	1000
	Kaylee Kazee	600
	Cole Rodriquez	600
	Ioana Ana	600
	April Gilliam	600
	Total Instruction	10400
Instructors Travel		1000
Sound Technician	Savion Battle	1500
Rehearsal Facilities		5000
Uniforms	(46)(\$175)	8050
Woodwind Rental		1000
Instrument Technician	Bee Trinh Shimizu	1000
Repairs/Refurbishing		600
Reeds and Mouthpieces		500
Transportation/Fuel/Bus Rental		4000
Meals/Rehearsal	(17 rehearsals)(\$200)	3400
Meals/Show Days	(7 shows)(\$300)	2100
Props		4000
Show registration		1500
Licensing		1500
Insurance		3000
Show Shirts		400
		400
Total Expenditures		62150
Income		
Members' Tuition	(44 members)(\$750)	33000
Auditions/Experience	(80 auditions)(\$75)	6000
Fundraising	Booster Contribution	6500
Immortal Winds Jacket	(20 members)(\$55)	1100
Fundraising events		10000
Rancho Cordova Grant	20000	20000
Total Income		76600

CEIF App #8

12 March 2023

CEIF App #8

To the City of Rancho Cordova,

My name is Christopher Flynn, and I am currently a second year member and performer with the Immortal Winds, through the Sacramento Mandarins organization. I have spent my entire life in the Sacramento region, but primarily have lived and participated in the community of Rancho Cordova. I graduated from Cordova High School as part of the class of 2018, and was actively involved in the marching band programs there through all four years, which led to participation in many community events throughout the years. After graduating, I have continued to be involved in the Cordova Music program, working as a marching instructor with the Booster organization since 2019. I began performing with the Immortal Winds in 2023, as part of the organization's very first season. I can personally vouch for the importance of an organization like Immortal Winds, as it has helped provide me with further experience in music and the marching arts and helped to elevate my performance abilities. The Immortal Winds does this by providing instruction from staff members with experience performing and teaching at the world class level, and performing across the region. In addition to providing me with greater performance experience, in the two years that the group has been operating I have been able to introduce multiple former students of mine from the Cordova High music program into the group to help them do the same thing; I hope that in future years I can bring more into the fold. This especially is important, as Immortal Winds (while being a great group on its own terms) can be used as an introduction into a larger performance landscape that can encourage students to continue to even higher levels. I cannot overstate how enriching my experiences have been with this group, and how important the group is to the community.

Sincerely,


Chris Flynn

Member, Immortal Winds

[REDACTED]
Reno, NV 89502

11 March 2024

CEIF App #8

To Whom It May Concern:

Our daughter, Kaylee Kazee, marched mellophone with the Mandarins Drum & Bugle Corps from 2019 to 2022 while attending college at UC Berkeley. The education she received on a performance level was unparalleled, but even more, she developed leadership and collaboration skills that will serve her well as she prepares to enter the workforce. The relationships she forged with her fellow musicians will likely remain strong throughout her lifetime.

After aging out of the Drum Corps, Kaylee served as a volunteer staff member for the 2023 tour and was hired as a paid staff member to provide technical instruction to the winter wind performance group, Immortal Winds. While her field of study in college was Bio Engineering, she completed a minor in music and participated in the performing arts, and I believe that music will continue to be a lifelong passion for her.

The Mandarins was instrumental (pun intended) in guiding her growth as a musician and as a leader. While the staff who provided instruction for the drum corps is among the best in the world, it is the organization's mission and careful oversight that created a positive and safe environment that made her experience and so many others exceptional.

As a parent of both a drum corps alum and a staff member of the Mandarins and Immortal Winds programs, I am proud to be a volunteer and supporter and have witnessed first hand the impact that the organization has on the lives of so many young people on their journeys of personal growth and development.

[REDACTED]
Cindy Kazee



IMMORTAL WINDS

BRASS AND WOODWINDS REGISTRATION NOW OPEN!

SOLOIST AUDITIONS FOR: DRUM SET, GUITAR, AND PIANO
ALL-AGES 16+



AUDITION INFORMATION:

WHEN: 11/26/2023 & 12/10/2023

WHERE: MANDARINS EVENT CENTER
9792 BUSINESS PARK DR
SACRAMENTO

CEIF App #8

COST: \$75 COVERS BOTH DATES

MORE INFO: [FACEBOOK.COM/GROUPS/IW2024](https://www.facebook.com/groups/IW2024)



ITEM 12.4.



ATTACHMENT 2



CEIF App #8



Title	Beautiful Excellence Visual and Performing Arts Program	03/14/2024
CEIF App #9	by Alphonso Flowers in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45889654

Original Submission

03/14/2024

Score n/a

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
Yes: First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Beautiful Excellence Visual and Performing Arts Program

CEIF App #9

Provide a Project/Program Synopsis

The Beautiful Excellence (B.e.) Visual Arts and Performing Arts (VAPA) program is designed to cultivate creativity, self-expression, and mindfulness among youth through a diverse range of artistic experiences. This initiative includes courses in drawing, painting, mixed media, dance, and music, highlighting the holistic benefits of arts participation.

Provide a Project/Program Description

The Beautiful Excellence (B.e.) Visual Arts and Performing Arts (VAPA) program is a dynamic initiative based at the House of Prayer church in Rancho Cordova, CA, with a focus on fostering creativity, self-expression, and mindfulness targeting 100 Rancho Cordova youth of all ages. Tailored to provide a safe and culturally relevant space, the program offers specialized courses in drawing, painting, mixed media, dance, and music. Each component of the program is thoughtfully designed to unlock and harness the numerous cognitive, emotional, and social benefits associated with active participation in the arts.

In the realm of drawing and painting, participants delve into the world of visual expression, learning techniques that bring their ideas to life on canvas. The mixed media courses offer a dynamic fusion of artistic elements, encouraging experimentation and innovation. The dance component allows participants to explore the beauty of movement, rhythm, and choreography, fostering physical and emotional well-being. Meanwhile, the music courses provide a harmonious journey, enabling participants to discover the transformative power of melody and rhythm.

Beyond the acquisition of technical skills, the B.e. VAPA program places a strong emphasis on the holistic development of participants. Through artistic endeavors, youth engage in activities that promote cognitive growth, emotional intelligence, and social connection. The program creates a supportive environment where participants not only refine their artistic abilities but also gain valuable life skills, including teamwork, resilience, and a sense of accomplishment.

In essence, the B.e. VAPA program is a dynamic and enriching platform that goes beyond traditional arts education, aiming to inspire and empower the next generation of creative minds. Through artistic exploration, self-discovery, and mindful expression, participants embark on a transformative journey that shapes their character and sets the stage for a lifetime appreciation of the arts.

The inclusion of a mindfulness training component in the B.e. VAPA program is rooted in the understanding that cultivating mindfulness is a powerful tool for empowering youth. Mindfulness practices have been associated with numerous cognitive, emotional, and social benefits, making them a valuable addition to the holistic development of young individuals.

Mindfulness training provides youth with tools to enhance self-awareness, regulate emotions, and build resilience in the face of life's challenges. By incorporating mindfulness into the arts program, participants not only refine

their artistic skills but also develop essential life skills that contribute to their overall well-being.

CEIF App #9

Moreover, mindfulness practices create a supportive and inclusive environment, fostering a sense of community and connection among participants. This component aligns with the program's commitment to providing a safe and culturally relevant space, ensuring that youth of diverse backgrounds can benefit from the transformative power of both the arts and mindfulness.

By harnessing the therapeutic potential of music and art, it provides youth with a powerful medium for healing, self-discovery, and emotional growth. Through the amalgamation of creative expression, mentorship, mental health support, and mindfulness training, this program is set to positively impact the lives of young individuals and empower them to face the trials of today's world with confidence and resilience.

Tell us about your Project/Program Team

Our project team comprises skilled professionals trained in various arts disciplines. Led by Program Administrator Lorreen Pryor and Program Manager Alphonso Flowers, our team includes Music Director Edward George, Music Instructor Jordan Sanders (percussion), Music Instructor Caleb Flowers (keyboard, piano, bass), Art/Dance Mindfulness Director Candy Jackson, and dedicated Dance Instructors. With their expertise and passion, they ensure the successful execution of our programs, providing high-quality instruction and fostering creativity and mindfulness in our participants.

Provide your Project/Program Goals

The goals and metrics of the Beautiful Excellence program are strategically designed to align with its overarching mission of fostering growth and development within arts, culture, entertainment, history, and the well-being of children and youth in Rancho Cordova. Each goal is a pivotal step towards creating a vibrant and inclusive community where creativity thrives, cultural richness is celebrated, and the unique talents of the younger generation are nurtured.

Program Goals:

Enhance Artistic Skills: The primary goal of the Beautiful Excellence (B.e.) Visual Arts and Performing Arts (VAPA) program is to enhance the artistic skills of participating youth. Through specialized courses in drawing, painting, mixed media, dance, and music, the program aims to provide comprehensive training that fosters creativity and self-expression.

Promote Cognitive Development: The program seeks to promote cognitive development among youth by engaging them in activities that stimulate memory, critical thinking, and problem-solving skills. The goal is to leverage the cognitive benefits associated with active participation in the arts.

Cultivate a Sense of Belonging: The B.e. VAPA program aims to cultivate a strong sense of belonging and community among participating youth. By providing a safe and inclusive space at the House of Prayer church, the program strives to create a supportive community where youth feel connected and valued.

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Foster Mindfulness and Empowerment: The program incorporates a mindfulness training component with the goal of fostering emotional well-being and empowerment among youth. Through mindfulness practices, participants are encouraged to develop self-awareness, resilience, and emotional regulation.

Metrics:

Artistic Skill Improvement: Track the progress of participants in developing their artistic skills through regular assessments, showcasing the advancement in techniques, creativity, and overall proficiency in the chosen artistic disciplines.

Cognitive Growth: Utilize pre and post-program assessments to measure cognitive growth, focusing on memory improvement, critical thinking, and problem-solving abilities among participating youth.

Community Engagement: Measure the sense of belonging and community engagement through participant surveys and attendance records. Assess the impact of the program on creating a positive and inclusive community environment.

Mindfulness and Empowerment: Implement surveys and self-assessment tools to gauge the impact of mindfulness training on participants' emotional well-being, self-awareness, and feelings of empowerment.

Retention and Participation Rates: Monitor program retention rates and participation levels to assess the overall engagement and continued interest of youth in the B.e. VAPA program over time.

Feedback and Testimonials: Collect qualitative data through feedback sessions, testimonials, and interviews to capture the personal experiences and perspectives of participants, providing insights into the program's effectiveness and areas for improvement.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[B.e._Docs.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	209471.72
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ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 209471.72

CEIF App #9

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 199920.0

What is the total cost of supplies for your project/program? 851.72

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 9030.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[B.e._VAPA_Program_Budget_-_Sheet1.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.**ATTACHMENT 2**

Describe any funding secured or being sought for this project/program? We are currently applying for grants as they are available.

CEIF App #9

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date (typically projects/programs end by June 30) 1/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

B.e. VAPA Program Schedule (July 1, 2024 - June 30, 2025)

CEIF App #9

Music Programs:

- Every Saturday from July 6, 2024, to June 28, 2025
- Time: 9:00 AM - 1:00 PM
- Location: House of Prayer Church

Dance Programs:

- First Saturday of Each Month from July 6, 2024, to June 7, 2025
- Time: 10:00 AM - 2:00 PM
- Location: House of Prayer Church

Art Programs:

- Second Saturday of Each Month from July 13, 2024, to June 14, 2025
- Time: 10:00 AM - 2:00 PM
- Location: House of Prayer Church

Mindfulness Training:

- Third Saturday of Each Month from July 20, 2024, to June 21, 2025
- Time: 10:00 AM - 2:00 PM
- Location: House of Prayer Church

Adaptability: What is your plan to complete your project/program should any challenges arise?

Our project prioritizes adaptability in response to changes in California Health and Sacramento County Health Orders. In the event of updated guidelines, we are well-prepared to make swift adjustments. The seamless transition to a virtual format for instructional components is a key aspect of our contingency plan. Drawing from our experience during the COVID-19 pandemic, where we successfully implemented hybrid and fully virtual options and have established a framework that allows us to pivot swiftly. This includes leveraging online platforms, optimizing digital resources, and ensuring that participants can engage effectively in a virtual setting. Our commitment to flexibility ensures that the project can continue to deliver valuable services while adhering to any evolving health guidelines, guaranteeing the safety and well-being of all participants and stakeholders.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program

2820 Zinfandel Dr.

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #9

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Alphonso Flowers

Is this project/program on behalf of an organization? Yes

What is the name of your organization? B.e. Beautiful Excellence

What is your title and/or role at your organization? Executive Director

Provide contact phone number:

Provide contact email:

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

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By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

ATTACHMENT 2

CEIF App #9

City of Rancho Cordova						
PROGRAM BUDGET						
PROGRAM REVENUE					B.e. VAPA Program	
EXPENSES						
PERSONNEL	Hourly Rate	# of Facilitators	Est. Hours	Monthly	12-month Total	
Program Administrator	\$250.00		12	\$ 3,000.00	\$ 36,000.00	
Program Manager	\$125.00		20	\$ 2,500.00	\$ 30,000.00	
Music Director	\$150.00		20	\$ 3,000.00	\$ 36,000.00	
Music Instructor 1	\$120.00		20	\$ 2,400.00	\$ 28,800.00	
Music Instructor 2	\$120.00		20	\$ 2,400.00	\$ 28,800.00	
Art Director/Instructor	\$150.00		12	\$ 1,800.00	\$ 21,600.00	
Dance Instructor	\$50.00		4	\$ 200.00	\$ 2,400.00	
Mindfulness Facilitators	\$45.00	4	8	\$ 360.00	\$ 4,320.00	
Staff 1	\$25.00		20	\$ 500.00	\$ 6,000.00	
Staff 2	\$25.00		20	\$ 500.00	\$ 6,000.00	
TOTAL				\$ 16,660.00	\$ 199,920.00	
SUPPLIES	Cost	Unit	Quantity			
Acrylic paints	\$60.00	per case	2	\$ 120.00		
Watercolor Sets (Prang)	\$3.59	ea	40	\$ 143.60		
Canvas (11x14") set 10	\$24.99		4	\$ 99.96		
Paint Brushes	\$19.00	16 set	3	\$ 57.00		
Crayola Color Pencils	\$49.99	24 sets of 12	2	\$ 99.98		
Art paper (90 LB)	\$30.24	1 (250 sheets)	1	\$ 30.24		
Drawing Pencils	\$15.97	1 (set of 72)	1	\$ 15.97		
Black Sharpies - fine	\$24.83	set 36	1	\$ 24.83		
Black Sharpies - ultra fine	\$26.51	set 36	1	\$ 26.51		
Solarfast Dyes (tie dye) all colors	\$10.25	each	8	\$ 82.00		
White T-shirts (all sizes)	\$41.35	set- 50	2	\$ 82.70		
Erasers	\$22.98	set-72	1	\$ 22.98		
Gloves	\$45.95	unit =1000	1	\$ 45.95		
TOTAL					\$ 851.72	
EQUIPMENT	Cost		Quantity			
Music equipment will be provided by instructors						
MISCELLANEOUS	Cost		Quantity			
Facilities Rental	\$16.50	hr	20	\$ 330.00	\$ 330.00	
Accountant				\$ 250.00	\$ 3,000.00	
Liability Insurance				\$ 208.33	\$ 2,500.00	
Snacks and Beverages				\$ 200.00	\$ 200.00	
Marketing & Promotion				\$ 750.00	\$ 3,000.00	
TOTAL					\$ 9,030.00	
TOTAL EXPENSES					\$ 209,801.72	

From: Alphonso Flowers [REDACTED]
Subject: Fw: Youth Project
Date: March 13, 2024 at 7:23 PM
To: [REDACTED]

CEIF App #9

AF

From: Rhona Huddleston [REDACTED]
Sent: Wednesday, March 13, 2024 6:58 PM
To: [REDACTED]
Subject: Youth Project

To Whom It May Concern:

I live in the Rancho Cordova community. I feel strongly about helping our youth to succeed. To move forward towards their future goals and to feel someone truly cares about them.

I'm speaking from experience. I use to work at a Foster Home Group home setting for boys and girls. What I took from working there was this. They want and need someone there for them. To talk to, to ask them how their day was, is there anything on their mind they want to talk about. They love to know you care to listen. They are trying to see if your real. Can they build trust in you. Are you going to be consistent. Are you going to be there tomorrow. Can they depend on you? And if you can show them how to use their skills in painting drawing or whatever, they will show. They want to be a friend, they want to have friends but they need directions on how to do that and how to be leaders and not followers.

I do believe the company can be a tremendous help for the youth. So please consider my words and the youths so much needed help.

Be blessed,
Rhona Huddleston

From: Alphonso Flowers [REDACTED]
Subject: Fw: Support Letter for Beautiful Excellence
Date: March 13, 2024 at 7:48 PM
To: [REDACTED]

AF

CEIF App #9

From: Bowens, Esther [REDACTED]
Sent: Wednesday, March 13, 2024 7:43 PM
To: [REDACTED]
Subject: Support Letter for Beautiful Excellence

To: Whom It May Concern:

Hello, my name is Esther Smith Bowens, and I am a Rancho Cordova resident for the past twenty plus years. I am writing to advise that Beautiful Excellence, an Outreach Non-Profit Organization for at risk youth would be a welcome addition to our community.

I believe the youth can benefit through their self-expression, mindfulness, creativity, and public expression through a diverse range of artistic expressions. This initiative includes courses, drawing activities, and mixed media. I believe Beautiful Excellence would be a great outreach program for youth in our community, allowing them to learn life lessons and benefiting the Rancho Cordova area as a whole.

In closing, I have seen firsthand some of the Artwork Beautiful Excellence has created in one of the local museums in the area. The overall experience was great, and I was also able to purchase some of the Art Paintings, and Tote Bags, and be a financial support as well. I believe the youth could benefit from this kind of Ministry & Organization. Such an organization as this is needed in our community today.

Thank you,

Respectfully,

Esther Smith Bowens,

The contents of this message and any attachments may contain privileged and/or confidential information protected from disclosure under the law, including the Health Insurance Portability and Accountability Act (HIPAA). If you received this message in error, please notify the sender by replying to the message and delete the message and any attachments from all storage devices without retaining a copy or using or disclosing to others the contents of this message. Any unauthorized disclosure, distribution, copying, or storage of this message or its attachments is strictly prohibited and may subject you to criminal or civil penalties. No confidentiality or privilege is waived or lost by any transmission errors. Visit our website to learn how we collect, keep, and process private information in accordance with applicable state and federal law. Regardless of content, this e-mail shall not operate to bind any party to or referenced in the email to any order or other contract or amendment or change thereto unless pursuant to explicit written agreement or government initiative expressly permitting the use of e-mail for such purpose.

From: Alphonso Flowers [REDACTED]
Subject: Fwd: B.E Beautiful Excellence
Date: March 13, 2024 at 7:16 PM
To: spryor@bsba-ca.org

9

AF

Alphonso Flowers
PHP Agency, Inc.
License#: 0E10323
[856 N Sacramento Street Suite A](#)
[Lodi, CA. 95240](#)
(916) 893-0006

----- Forwarded message -----

From: **Charlotte Smith** [REDACTED]
Date: Wed, Mar 13, 2024 at 6:47 PM
Subject: B.E Beautiful Excellence
To: Alphonso Flowers [REDACTED], Alphonso Flowers [REDACTED]

To whom it may concern

Hello My name is Charlotte Smith I am a proud resident of Rancho Cordova California.

I am writing this letter of recommendation for B.E Beautiful Excellence and why I believe B.E will be a great asset to our community.

This organization provides mentorship and the opportunity for youth to express themselves in a positive way with their gifts and talents. The B.E program will offer youth the platform to showcase their talents as well as grow through various expressions of Art. Music, dance, drama , writing and painting and photography through these expressions youth in our community will have a voice to bring about change and healing. The type of impact B.E. Can have on our youth will be tremendous and life changing.

A program like B.E. In Rancho Cordova is the outlet needed to help offset other negative behaviors in our community.

Respectful submitted

Charlotte Smith

[3500 Data Dr. #3](#)

[Rancho Cordova CA 95670](#)

[REDACTED]



CEIF App #9

March 12, 2024

Beautiful Excellence
Attention: Alphonso Flowers
2820 Zinfandel Dr.
Rancho Cordova, CA 95670

RE: B.e. Letter of Support
Mr. Alphonso Flowers,

I am honored to take this opportunity to express my enthusiastic support for the Beautiful Excellence (B.e.) VAPA Program proposal. Your dedication to this initiative is truly commendable, and I am inspired by the positive impact it promises to bring to our community. As a non-profit educational organization deeply committed to nurturing the growth and development of young minds, we recognize the profound importance of providing children with access to the arts.

Through our years of experience, we have witnessed firsthand the transformative power of artistic expression in the lives of young individuals. The opportunity to engage in creative endeavors not only fosters self-expression and self-confidence but also cultivates essential life skills such as collaboration, problem-solving, and critical thinking. Moreover, the arts have been shown to enhance cognitive development, emotional intelligence, and overall well-being among children.

By supporting programs like the B.e. VAPA Program, we are investing in the future of our youth and our community as a whole. The resources and opportunities provided through this program have the potential to positively shape the trajectories of countless young lives, empowering them to navigate the complexities of their world with resilience, creativity, and purpose.

In conclusion, I offer my unwavering endorsement to the B.e. VAPA Program as it endeavors to secure external funding to further its mission of nurturing the holistic development of young people. Together, we can create a brighter, more vibrant future for our students, our campus, and our community.

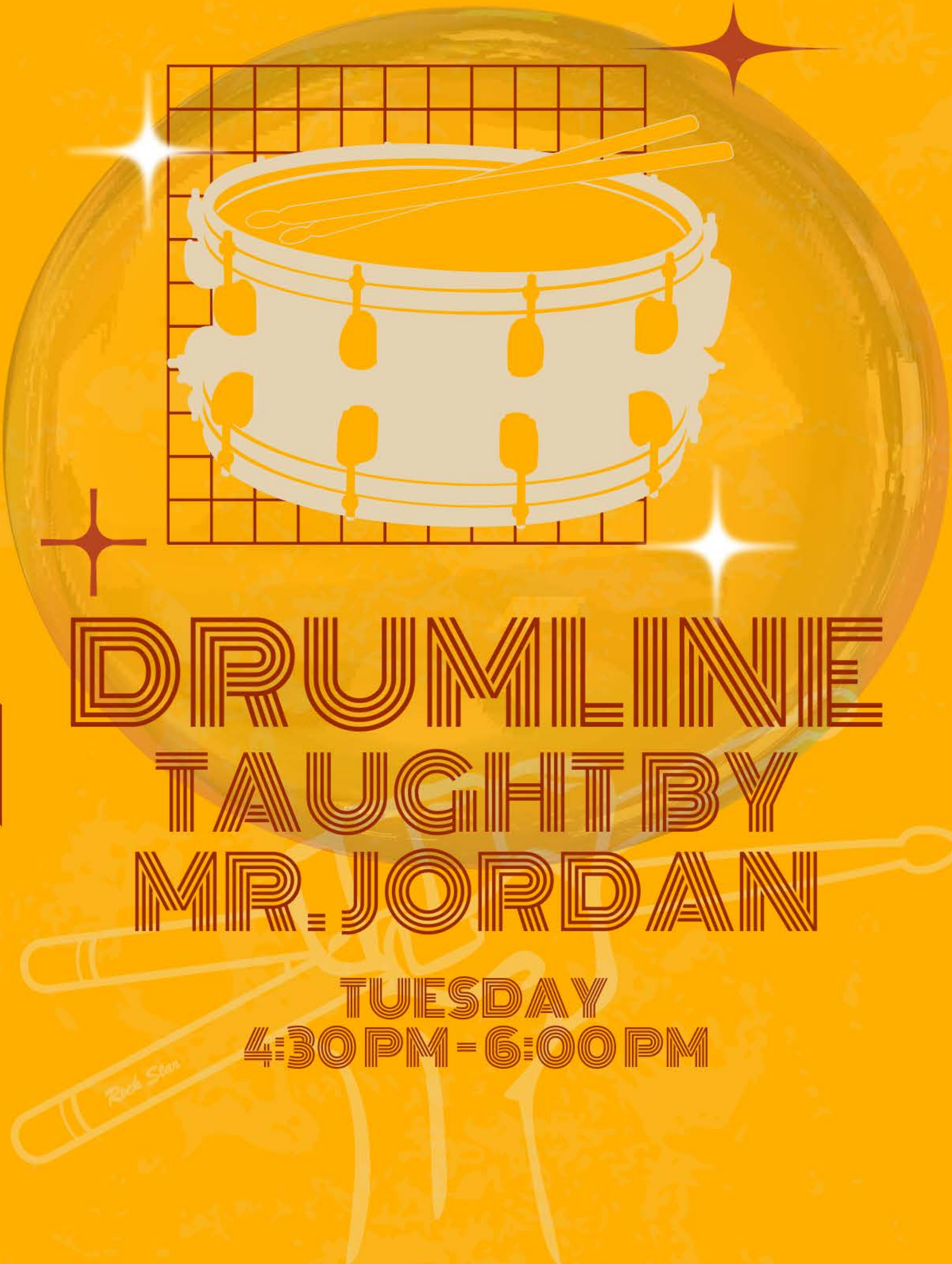
With sincere gratitude and best wishes,

Sincerely,


Candy V. Jackson

Senior Program Director
Black Youth Leadership Project

CEIF App #9



DRUMLINE
TAUGHT BY
MR. JORDAN

TUESDAY
4:30 PM - 6:00 PM

MS. JACKSON
**THE MINDFUL
CREATIVE**

CEIF App #9

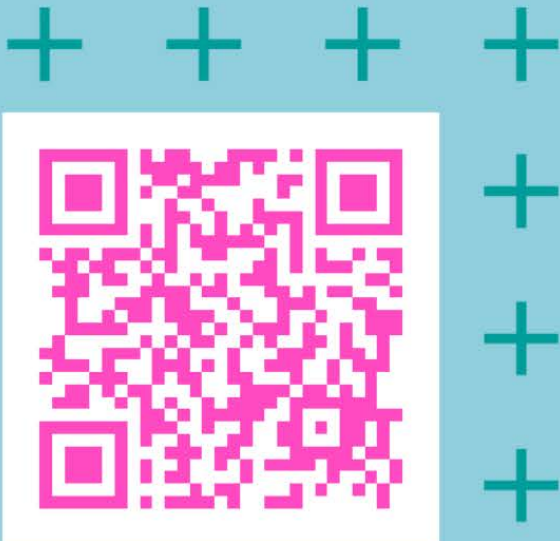
**BEGINS MONDAY JAN. 25TH
3:30 - 4:30 PM**

IF YOU SIGN UP FOR A 7TH
PERIOD, YOU MUST BE PRESENT
EACH CLASS PERIOD SCHEDULED.



**CALLING
ALL DANCERS!
SIGN UP FOR
K POP OR
MONSTERZ
EVERYDAY | 4:30pm**

CEIF App #9



PAINT & VIBE



Feb.
15

3:30 PM

CEIF App #9

Title	Art Studios	03/15/2024
CEIF App #10	by Anu Aaltonen-Bond in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45903745

Original Submission

03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Art Studios

Provide a Project/Program Synopsis

In conjunction with The City of Rancho Cordova's vision of bringing the arts to Rancho Cordova, Ri-Nu Imagination is seeking to open affordable artist studios with community space.

Provide a Project/Program Description

Ri-Nu Imagination is a non-profit looking to open studios, galleries and community space for artists in Rancho Cordova and surrounding communities. We are looking to lease a facility along Folsom Blvd, in Rancho Cordova's Art District that is big enough to fit into the design of the kind of art studio that we intend.

Ri-Nu Imagination will be involved in drawing, painting, pottery (ceramics), sculpture, podcasts - interviewing artists, woodworking, photography, and graphic design et al.

In order to maximize the arts in Rancho Cordova, showing with an emphasis on multi-cultural local Artists

We are aware that there are several large and small art studios and art galleries all around Sacramento, no studios currently in Rancho Cordova for artisan space, which is why we spent time and resources to conduct our feasibility studies and market survey so as to offer much more than our competitors will be offering and our outlet is well secured with the various payment of options.

Much more than producing, retailing and renting out various artist studio spaces, our collaboration with artists and local small businesses in our community is key. We want to insure we support Rancho Cordova small business first, including other non-profit art groups, in our area. We know that our customers are the reason why we are in business which is why we will go the extra mile to get them satisfied when they visit our art studio and gallery and also to become our loyal customers and ambassadors of Rancho Arts.

Visiting our studios, via art shows, events, classes and meet-ups will give our customers a vibe that the arts in Rancho Cordova does not end with us. We will ensure that we get our other non-profits involved when making some business decisions that directly affect them.

We are aware of the trend in the art gallery and studio industry and we are not only going to operate a system where our customers would have to come to our art studio to place order or to make purchase or whatever they want but we will also operate an online art gallery and our customers can order art works and related merchandise online and they will get it delivered to their houses or any location they want us to deliver to.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

Board Members:

Our Board Members are business owners, entrepreneurs, and creatives.
With the majority of Board having ties to our Rancho Cordova community.

Responsible for providing direction for the business

Creating, communicating, and implementing the organization's vision,
mission, and overall direction – i.e. leading the development and
implementation of the overall organization's strategy.

Evaluates the success of the organization

Craft and Fine Artists

Work with many different materials, including paintsglass, textiles, wood,
metal, and paper, to create unique pieces of art, such as paintings, quilts,
stained glass, furniture, jewelry, and clothing.

CEIF App #10

Provide your
Project/Program
Goals

Opening art studios, maker space, and galleries with the goal become the
place to create from artists/creatives within Rancho Cordova and
surrounding communities. Rancho Cordova is "The Place to Be for,Artists"

Cost of studios will be\$2.00 per square foot, with the advantage of
marketing for the artists the price is at fair market rate, considering we will
have a walk in and online gallery selling artist works. Discounted rate for
volunteer hours up to 12 hours a month. Reducing up to \$300 a month.
Volunteer hours to be for community teaching, other non-profit art support
(stage painting, costume sewing, etc - aces in their places)|

Our marketplace area will be on a consignment basis for local artists ,
internet marketing included. We will have a wide range of art works and
related products available in our art gallery at all times, managed by our
own Team. When art-Connoisseurs visit our studios and not make a
purchase of art works we will have the option for prints from many of the
artists making the art affordable to everyone.

Our community room will be for shared artist space, as well as classes.

Classes: Promoting local business:

Watercolor

Acrylic

Oils

Color Theory

Sewing

Clay Studio

Jewelry making

An on-going analysis of community and retail promotion needs to fine tune

Pop-Up Art Mixes

CEIF App #10

Inviting Rancho Cordova and Community members to art mixes in Rancho Cordova. Art mixes with visual arts, music, poetry, fabric art. Places mixes to be held in Rancho Cordova - to include Rancho Business. For example art mix on March 12th , 2023 at Heart Craft Studios, collaboration with JJ Pfister, Rise-Up Theater and Ri-Nu Imagination. Show including artists from: Rancho Cordova, Sacramento, Fair Oaks, Carmichael, San Jose, San Francisco, Couer D'Alene, Idaho, Italy and Holland. American Dreamers show a multicultural art show with artists from 12 different countries in our community. Included in show was a documentary that included Kiyo Sato, Habib Sherazee and Rahemah all community members that shared their American Dream. This show was a successful show with over 350 attendees at The MACC in Rancho Cordova Over 2 weekends in September 2023.

American Dreamers show at The MACC in Rancho Cordova. Artists/Residents in Rancho Cordova and surrounding communities from countries all over the World. A documentary in collaboration with Cal Cap Films to be shown during show and with Documentaries showcasing through-out Rancho Cordova in September 2023.

Community space to be open to Artists in Recovery following a 12 step solution, providing an additional support to our artist in and in surrounding communities to have a place to meet and discuss creativity and sobriety.

Refuge Recovery using Mindfulness Meditation

9. SALES AND MARKETING STRATEGY

Sources of Income

Ri-Nu Imagination is in business to produce, retail and rent out a wide range of studios and art works and related products to art-lovers in ours and surrounding cities. Including other consumers through-out the United States via our online art gallery.

In essence, our source of income will be the production and retailing of a wide range of art works and other related products at affordable prices. We will generate income by retailing the following products;

Paintings

Drawings

Prints

Pottery (ceramics)

Fabric Art

Woodworking

Organic soaps, candles

Sculptures

ITEM 12.4.**ATTACHMENT 2**

Handcrafted jewelry

Photography and other media

Other related artifacts and merchandize

CEIF App #10

On-Line Gallery art pieces at 20%

Consignment in Marketplace 30%

12 step and recovery programs \$ 70 per group per month. Standard rental cost.

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 357686.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 190186.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 155000.0

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 8500.0
of supplies for your
project/program?

What is the total cost 8000.0
of transportation for
your
project/program?

What is the total cost 37000.0
of equipment for your
project/program?

What will be the total 12500.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[RiNu_Financials.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

Describe any funding secured or being sought for this project/program?	Will continue to apply to other grants to support programs
--	--

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	Ri-Nu is looking to collaborate with The City of Rancho Cordova to bring affordable artist studios and community space to our city.
---	---

Do you plan to ask for funding annually for this project/program?	Yes
---	-----

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Single Year

CEIF App #10

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

This will be an on-going affordable art studios in Rancho Cordova. Bringing the arts to Rancho Cordova

Adaptability: What is your plan to complete your project/program should any challenges arise?

I am a RN and would implement local and government protocols

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #10

Primary street address of project/program	Asking for available space owned by city
---	--

List the city location of the project/program.	Rancho Cordova, CA
--	--------------------

Select State	CA
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Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF App #10

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Anu Aaltonen Bond

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Ri-Nu Imagination

What is your title and/or role at your organization?

CEO/Founder

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #10

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

ATTACHMENT 2

8:25 PM Thu Mar 14



Rinu Financials.xlsx

CEIF App #10

	A	B	C	D
1	INCOME	2024		
2	Studios	43200		
3	Classes	2400		
4	Marketplace	2400		
5	Gallery	7500		
6	Trademark	2000		
7	Meetings	1680		
8	pop-ups	2000		
9	Donations	1500		
10	Fundraisers	5000		
11	Variable	25000		
12	Grants	190186		
13				
14				
15	Total Income	282866		
16	EXPENSE	2024		
17	RENT	37336		
18	Executive Dir	65000		
19	creative Dir	50000		
20	Admin Asst	40000		
21	Payroll taxes	9300		
22	Business tax	29300		
23	Variable (5%)	12500		
24	Utilities	8000		
25	cleaning	1200		
26				

26	ITEM 12.4	4200	ATTACHMENT 2	
27	phones/internet	2000		
28	accounting	6000		
29	legal	3600		
30	marketing	6000		
31	office supplies	2500		
32	art supplies	6000		
33	business Lic	250	CEIF App #10	
34	TI	10000		
35	software	5000		
36	Personnel Educa	9000		
37	Travel Expenses	8000		
38	furniture/walls	20000		
39	Hardware	10000		
40	Total Expense	345186		
41	In Kind	155,000	Salaries	
42	Total	190186		
43				
44				
45				
46				
47				
48				
49				
50				
51				
52				
53				
54				

Title	Hummingbird Theatre Company's 2024-2025 Season	03/15/2024
CEIF App #11	by Danielle Mercado in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45905521

Original Submission03/15/2024

Score	3
-------	---

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Hummingbird Theatre Company's 2024-2025 Season

CEIF App #11

Provide a Project/Program Synopsis

As Rancho Cordova's leading Theatre Company we want to make theatre accessible to the people. We believe in engaging audiences with performances that not only make them reflect thoughtfully, laugh longer, and feel more, but also inspire pride in their Hometown of Rancho Cordova.

Provide a Project/Program Description

We will provide the citizens of Rancho Cordova a full season of shows: A comedy, "Blythe Spirit", a drama, "The Plowman", a musical, "Chicago" and a classic, "Saint Joan".

For our 2024/2025 Season of shows, in October we will be presenting a hilarious comedy, "Blythe Spirit", A smash comedy hit on London and Broadway Stages, this much revived classic offers wit, conflict and big laughs as a fussy, cantankerous novelist finds himself haunted by the ghost of his late first wife.

Next, in January we will debut "The Pillowman", a dark psychological thriller that takes place in a fantasy totalitarian state where a writer is being interrogated by the police for the similarities between his stories and a series of gruesome murders.

We then move on to "Chicago" the Musical in April. In roaring twenties Chicago, chorine Roxie Hart murders a faithless lover and convinces her hapless husband, Amos, to take the rap...until he finds out he's been duped and turns on Roxie. Convicted and sent to death row, Roxie and another "Merry Murderess," Velma Kelly, vie for the spotlight and the headlines, ultimately joining forces in search of the "American Dream": fame, fortune, and acquittal. This sharp-edged satire features a dazzling score that sparked immortal staging by Bob Fosse.

Last but not least, we will be tackling the classic 1923 play "Saint Joan" by George Bernard Shaw. It depicts the story of Joan of Arc, a peasant girl from France who rose to prominence as a military commander by heeding the voices of the saints in her head. Despite leading French forces to victory in many battles, she was burned at the stake for being a heretic. We plan on showing this in June.

Tell us about your Project/Program Team

Danielle Mercado holds a Master's in Directing from Roosevelt University Chicago College of Performing Arts and is an incredible local talent. Diane Standing is our Master Organizer and Stage Manager, as well as Music Director, and holds a Masters in Music from UC Davis. We have also assembled a fantastic team of people who specialize in costumes (Sarah Feuerbach) acting (Coty Soltus) lighting and sound (Tom Colburn) and many other disciplines to bring a fantastic arts program here to Rancho Cordova.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Our mission is to bring quality Performing Arts Theatre performances to the community of Rancho Cordova. Our goal is to make this amazing art form accessible to all, and to provide our audiences with an artistic and emotional experience they won't forget.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

CEIF App #11

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 100150.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 100150.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 30700.0

What is the total cost
of supplies for your
project/program? 45250.0

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of transportation for your project/program?

CEIF App #11

What is the total cost of equipment for your project/program?

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[2024_Grant_Breakdown.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

In-Kind funding- donation of time and talent in all areas of production.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

CEIF App #11

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score 3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date (typically projects/programs end by June 30) 6/29/2025

Please describe your project/program schedule August 2024, auditions for Blythe Spirit, rehearsals August, Sept, show in October. Pillowman: Auditions in October, Rehearsals Nov and Dec, Show in Jan. Chicago: Auditions in Dec, rehearsals in Jan, Feb and March for shows in April. Saint Joan: auditions in April, rehearsals in April and May, show in June.

Adaptability: What is your plan to complete your project/program should any challenges arise? We have faced this before, and we are able to use face masks and social distancing in our favor, we have rescheduled when absolutely necessary, and we could also potentially make at least part of our productions virtual.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #11

Primary street address of project/program	9845 Horn Road, Suite 100, Sacramento, Ca 95670
---	---

List the city location of the project/program.	Cal Cap Black Box
--	-------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95829.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF App #11

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Danielle Mercado

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Hummingbird Theatre Company

What is your title and/or role at your organization?

Artistic Director

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #11

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

2024/2025 Hummingbird Theatre Company's Budget Breakdown

Show	Expenditures	Breakdown	Estimate	Total
Blythe Spirit	Rehearsal and Production Space	Cal Cap Black Box-\$2500 Hawkins Dance Studio-\$500	\$3000	
	Staff	Staff - \$ Producer: \$1500 Director: \$1500 Music Director: N/A Choreographer: N/A Costumer: \$1000 Costumer Assistant: \$400 Master Carpenter: \$900 Stage Manager: \$1000 Social Media: \$600 Accountant: \$600	\$7500	
	Production Expenses	Rights: \$130 per performance + \$150 for scripts (10 performances) Rights: \$1500 Costume Budget: \$1800 Storage Facility: \$800 Props: \$800 Sets: \$2500 Lighting and Sound Equipment: \$2000	\$9400	
	Advertising	Advertising - Signage, ads, photos, social media boosts = \$1500 Print- Programs, Posters, Scripts, Tickets = \$800	\$2300.00	
	Insurance	Phly Insurance	\$1400.00	
	TOTALS		\$23,600.00	

CEIF App #11

Show	Expenditures	Breakdown	Estimate	Total
The Pillowman	Rehearsal and Production Space	Cal Cap Black Box-\$2500 Hawkins Dance Studio-\$500	\$3000	
	Staff	Staff - \$ Producer: \$1200 Director: \$1200 Music Director: N/A Choreographer: N/A Costumer: \$500 Master Carpenter: \$800 Stage Manager: \$800 Social Media: \$600 Accountant: \$600	\$5700	
	Production Expenses	Rights: \$130 per performance + \$150 for scripts (10 performances) Rights: \$1500 Costume Budget: \$900 Storage Facility: \$800 Props: \$800 Sets: \$2500 Lighting and Sound Equipment: \$2000	\$8500	
	Advertising	Advertising - Signage, ads, photos, social media boosts = \$1500 Print- Programs, Posters, Scripts, Tickets = \$800	\$2300.00	
	TOTALS		\$19,500.00	

CEIF App #11

Show	Expenditures	Breakdown	Estimate	Total
Chicago	Rehearsal and Production Space	Cal Cap Black Box-\$2500 Hawkins Dance Studio-\$1000	\$3500	
	Staff	Staff - \$ Producer: \$1500 Director: \$1500 Music Director: 1500 Choreographer: 1500 Costumer: \$1000 Master Carpenter: \$1000 Stage Manager: \$800 Social Media: \$600 Accountant: \$600	\$10000	
	Production Expenses	Rights: \$5500 Music: Live Band or Show Tracks: \$1000-\$3000 Costume Budget: \$2500 Storage Facility: \$1000 Props: \$1000 Sets: \$3500 Lighting and Sound Equipment: \$3000	\$16,000	
	Advertising	Advertising - Signage, ads, photos, social media boosts = \$1500 Print- Programs, Posters, Scripts, Tickets = \$1000	\$2500.00	
	TOTALS		\$32,000.00	

Show	Expenditures	Breakdown	Estimate	Total
Saint Joan	Rehearsal and Production Space	Cal Cap Black Box-\$2500 Hawkins Dance Studio-\$800	\$3300	
	Staff	Staff - \$ Producer: \$1500 Director: \$1500 Music Director: N/A Choreographer: N/A Costumer: \$1000 Fight Choreographer: \$500 Master Carpenter: \$1000 Stage Manager: \$800 Social Media: \$600 Accountant: \$600	\$7500	
	Production Expenses	Rights: \$110 per performance + \$150 for scripts (10 performances) Rights: \$1250 Costume Budget: \$2000 Storage Facility: \$1000 Props: \$1000 Sets: \$3500 Lighting and Sound Equipment: \$3000	\$11750	
	Advertising	Advertising - Signage, ads, photos, social media boosts = \$1500 Print- Programs, Posters, Scripts, Tickets = \$1000	\$2500.00	
	TOTALS		\$25,050.00	

Show	Totals	
Blythe Spirit	\$23,600.00	
The Pillowman	\$19,500.00	
Chicago	\$32,000.00	
Saint Joan	\$25,050.00	Grand Total \$100,150.00

CEIF App #11

Expenditures	Estimate	Total
Rehearsal and Production Space	Cal Cap Black Box Theater and Hawkins Dance Studio. Assumes rehearsal space costs \$25/hr. If we are able to secure donated space, the program will realize savings.	\$12,800
Staff		\$30,700
Production Expenses		\$45,650
Miscellaneous Expenses		\$11,000
Estimated Expenses		\$100,150
Revenues	Estimate	Total
City of Rancho Cordova Grant		\$100,150
Donation of Rehearsal Space Assumes commitment of Cal Cap Studios or other vacant commercial space		\$10,000 in kind
Donation of Producing/Advising by Rebecca Sloan	10 hours/month at \$50/hour= \$6,000	\$6,000 in kind
Donation of Professional Services	Producing 400 hrs at \$50/ hr = \$20,000 Directing 310 hrs at \$50/hr= \$15,500 Dramaturgy 39 hrs at \$50/hr= \$1,950 Costuming 210 hrs at \$50/hr= \$10,500 Sewing 140 hrs at \$25/hr= \$3,500 Musical Directing 130 hrs at \$50/hr= \$6,500 Choreography 130 hrs at \$50/hr= \$6,500 Carpenter 70 hrs at \$50/hr= \$3,500 Set/Lighting Designer 75 hrs at \$60/hr = \$4,500 Skilled Building 212 hrs at \$40/hr= \$8,500 Fabricating Props/Sets 42 hrs at \$60/hr= \$2500 Acting \$15/hr Comedy- 1500 per actor x 15 actors = \$22500 Drama- 1500 per actor for 5 actors = \$7500 Musical- \$2,700 per actor x 25 actors = \$67500 Classic- \$1500 per actor x 20 actors = \$30000 TOTAL ACTING = \$127,500 Sound Design/Engineer	\$161,870 in kind

	300 hrs at \$25/hr= \$7500 Advertising 68 hrs at \$50/hr= \$3,400 Graphic Design 40 hrs at \$60/hr= \$2,400 Print 133 hrs at \$18/hr= \$2,400 Secretarial 130 hrs at \$20/hr= \$2,600 Tech/ Manual Labor 115 hrs at \$20/hr= \$2,300 per person 4 on Musical, 2 on all other productions = \$6,200 TOTAL IN KIND = \$235,450 - \$30,700 budgeted for Staff Stipends	
Production Revenues	(Ticket and concession sales) Comedy = Est. 7200 Drama = Est. 3600 Musical = Est. \$8,100 Classic = \$5400 <i>*Number will actually be less because of credit card and online processing fees</i> <i>**assumes ticket sales to support additional actor stipends and coaching classes.</i>	\$24300*
Estimated Total Revenues		\$124,450

CEIF App #11

Title	Wide Open Walls Mural Festival	03/15/2024
	by Margaret Owens in Fiscal Year 2024-2025	id. 45913117
	Community Enhancement & Investment Fund Application	
CEIF App #12	2121 Natomas Crossing, 200252 Sacramento, CA 95834, United States Sacramento, California 95834 CA United States 	

Original Submission03/15/2024

Score	n/a
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	
Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant

CEIF App #12

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Wide Open Walls Mural Festival

Provide a Project/Program Synopsis

We propose to create 22 murals in the Rancho Cordova area.

Provide a Project/Program Description

Every great city is defined by many things, and one of those things is art. Outdoor murals have a proven track record as a relatively inexpensive way to enhance the image of those cities. One of the murals we created was on the cover of Parade Magazine as the best mural in California, as well as international recognition and multiple local publications.

We propose to create 22 murals in the Rancho Cordova area from the barrel district to commercial zones, thoroughfares, and neighborhoods, in a variety of sizes, themes, color, pallets, and locations. We will send out an artist call far and wide to create a very diverse list to curate from but concentrate on local artists. We will provide local accommodations, equipment, and supplies to complete each project we will manage the project until its completion. Mural designs are always pre-approved prior to installation. Murals will be sealed with a graffiti and UV coating, so they last for decades.

Tell us about your Project/Program Team

David Sobon - CEO/Founder - [REDACTED]

Margaret Owens - CFO/COO - [REDACTED]
[REDACTED]

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

1. Celebrate and showcase both local and international artists: Provide a platform for artists to showcase their talent and creativity through large-scale murals.
2. Beautify the community: Transform public spaces with colorful and captivating murals that enhance the aesthetic of the neighborhood and create a sense of pride among residents.
3. Foster community engagement: Use the mural festival as a way to bring the community together and foster a sense of connection and belonging through art and creativity.
4. Support economic development: Attract visitors to the area and generate economic activity for local businesses through increased foot traffic and tourism during the festival.
5. Promote diversity and inclusion: Feature a diverse lineup of artists to showcase a variety of artistic styles, perspectives, and cultural backgrounds, promoting inclusivity and diversity within the art community.
6. Educate and inspire: Use the festival as an opportunity to educate the public about the importance of public art and its impact on communities, while inspiring future generations of artists and art enthusiasts.
7. Leave a lasting legacy: Create a legacy of murals that will continue to inspire and enrich the community long after the festival is over, leaving a lasting impact on the neighborhood and its residents.

METRICS:

Number of murals completed: The success of the festival can be measured by the number of murals completed within a specific time frame, social media attention, and community comments.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

ITEM 12.4.**ATTACHMENT 2**

Total project/program cost* 450000.0

CEIF App #12

What is the amount of Community Enhancement & Investment Fund grant monies requested? 250000.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 146000.0

What is the total cost of supplies for your project/program? 101000.0

What is the total cost of transportation for your project/program? 35000.0

What is the total cost of equipment for your project/program? 30000.0

What will be the total cost of any miscellaneous expenses for your project/program? 23000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[2024_RC_grant_budget_-_festival.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.**ATTACHMENT 2**

Describe any funding secured or being sought for this project/program?

We continue to work with foundations and businesses who continue to support us to supplement the funding for the project, such as SMUD, Dignity Health, and UC Davis Health.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

None

CEIF App #12

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

5/1/2025

Anticipated End Date (typically projects/programs end by June 30)

6/15/2025

Please describe your project/program schedule

Typically, the mural festival runs for ten days in May covering two weekends.

Those dates will be determined by others event happening in the City of Rancho Cordova and artists availability.

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

Dates could be moved if needed.

CEIF App #12**4 - Project/Program Location**

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

Sites TBD by walls available throughout the city

List the city location of the project/program.

TBD

Select State

CA

ITEM 12.4.**ATTACHMENT 2**

Provide the zip code 95670.0
for your
project/program's
primary location.

CEIF App #12

If your 95741, 95742, 95655
project/program
takes place at
multiple locations,
please list other or
secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[2024_Grant_Support_Letters.pdf](#)

Does your No
project/program
involve one of
Rancho Cordova's
school districts?

Does your No
project/program
involve the Cordova
Recreation & Park
District?

5 - Applicant Information

Name Margaret
Owens

Is this Yes
project/program on
behalf of an
organization?

What is the name of Wide Open Walls
your organization?

What is your title CFO/COO
and/or role at your
organization?

Provide contact
phone number:

Provide contact
email:

Are you the primary Yes
point of contact on
this project/program?

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #12

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Rancho Cordova Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application - Project Budget	
Wide Open Walls: Mural Festival	
Project Cost:	\$335,000.00
Amount Requested:	\$238,000.00
Personel:	
Artists	\$110,000.00
Wages	\$25,000.00
Outside Services	\$11,000.00
Total Personel	\$146,000.00
Supplies:	
Paint	\$78,000.00
Materials	\$23,000.00
Total Supplies	\$101,000.00
Equipment	\$30,000.00
Travel & Lodging	\$35,000.00
Miscellaneous:	
Video/photography	\$15,000.00
Meals	\$8,000.00
Total Misc	\$23,000.00
Project Total	\$335,000.00

CEIF App #12

Ian Wilkinson
Muralist

CEIF App #12

March 14, 2024

To whom it may concern:

My name is Ian Wilkinson. I've been a muralist for 35 years. I have witnessed the rise of the Street Art movement from its inception. I am excited to see how it has grown and shape its trajectory. I have traveled around the world making murals and had the pleasure of working with many of the legendary artists in our genre.

I have seen the rise of mural and street art programs in cities all over the United States and participated in many of these projects big and small. My colleagues and I have discussed the various programs at length. One thing is always clear.

Wide Open Walls in Sacramento Ca, is without fail, listed always at the top of programs if not the top.

It's so hard to name another program that has taken better care of artists over the years. They go to such lengths to get their participants quickly and comfortably to the creation stage. This may seem like an obvious requisite protocol. But in all reality it is much more difficult to actually achieve.

There's often miles of tape to cut through before professional artists can arrive at that moment of creation. Very few, if any of the programs and projects happening around the nation each year, cut down the obstacles for artists the way WOW has.

Beyond that immense undertaking, WOW celebrates the artists, with community meals, parties, and events. They show such warmth and gratitude and give their artist these invaluable moments to bond and connect and forge our community. The connections made between artists at their events have been the catalyst for many other amazing productions.

I hope that other street art programs around the world could have a window into the mechanics of this program and build from its exemplary operation. It has forged tremendous strength for our movement, and stands as a beacon for how to connect artists and their work to the public. It is with such ease and honor that I get to write this, as I cannot fully express the immense gratitude I have for my involvement with this organization

Sincerely,

Ian Wilkinson
Muralist

[REDACTED]
Asheville, NC 28801

[REDACTED]
ianthepainter.com
[REDACTED]



CEIF App #12

To whom it may concern:

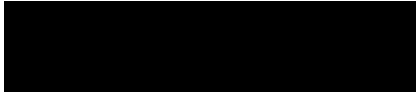
Please accept this letter as a sign of support for Wide Open Walls' grant application for its WOW Festival.

Public art, and celebration of arts and culture, are essential for any tourism destination. Wide Open Walls has provided visitors with a vibrant, citywide gallery of murals that can be explored at any time, and continues to entice both residents and tourists to discover Sacramento's neighborhoods through art. But more than that – Wide Open Walls has transformed the city itself.

While Sacramento's arts and culture scene continues to grow, our reputation as a festival host is also flourishing. The WOW Festival offers an ideal blend of both attributes and gives visitors yet another reason to come and experience Sacramento.

We look forward to welcoming the WOW Festival back to the Sacramento region and support their efforts to enrich our city landscape for both residents and visitors alike.

Sincerely,



Mike Testa
President & CEO



Abraham Lincoln Elementary School

3324 Glenmoor Drive ♦ Sacramento, CA 95827
Phone: (916) 395-4500 ♦ Fax: (916) 228-5834

Laura Butler, Principal
laura-butler@scusd.edu

April 21, 2023

CEIF App #12

To Whom It May Concern:

It is with great pleasure that I write this letter of support for the Wide Open Walls: Uplifting Schools Project (WOW: US). It has had a great impact on our school community and I feel all schools will benefit from their participation.

It was amazing to be able to give this gift to our students and community. Schools should be a welcoming environment conducive to learning and our participation in WOW: US has transformed our school community in the span of a week. Students deserve an environment that is visually appealing and one that stimulates their creativity. We have students that spend ten hours a day on our campus and the environment both emotionally and physically is so important. Students have made comments such as, "Our school is so beautiful now," and "I actually like the way our school looks," and "Now it looks like someone cares about our school." A parent volunteer on campus recently said, "It is almost impossible to be in a bad mood now. All you have to do is look around and it really picks up your spirits."

Participation in the WOW: US program has also stimulated students' curiosity and appreciation of art. I have heard students discussing the different murals at recess and have seen students sitting in front of a mural sketching and looking to the murals for inspiration. Not all students have arts exposure opportunities outside of school and these murals are one way to incorporate appreciation for art into our school day. Many teachers have commented in the last week how they cannot wait to do more art in class since the kids are so excited about it.

Working with Heather was so easy. She is organized, extremely pleasant and flexible. We initially had a meeting to discuss the process, I filled out an input sheet that was shared with the artists, and we definitely saw our input reflected in the artwork. There was little I had to do to prepare and the only impact the program had on daily school operations were positive. The artists interacted positively with the students and it was so beneficial for the students to see the progress of the murals.

Our participation in WOW: US has brought joy and positive energy to our campus. I look forward to enjoying our beautiful artwork for years to come. One student commented that after he leaves Abraham Lincoln for middle school and high school he is going to come back and visit so he can see the murals.

I cannot adequately articulate my appreciation for everyone involved from those responsible for the selection of our school, those involved in the day-to-day operations, and finally to the artists for their beautiful creations. I only hope that all schools in SCUSD have the opportunity to participate.

Please feel free to contact me for elaboration on any of the information above.

With Gratitude,

Laura Butler - Principal

Title	City of Rancho Cordova & GVTC: Engagement & Inspiration Through Theater by Leah Fraizer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application Cameron Park, California 95682 United States	03/15/2024 id. 45913505
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Original Submission

03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
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ITEM 12.4.**ATTACHMENT 2****CEIF App #13**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

City of Rancho Cordova & GVTC: Engagement & Inspiration Through Theater

Provide a Project/Program Synopsis

Green Valley Theatre Company is a non-profit organization that produces 4 shows every season as part of a Mainstage Series. These include musicals, plays, and original works. They are intended to generate community involvement, as well as a focus on a positive collective impact for the community .

Provide a Project/Program Description

Green Valley Theatre is a community-based company committed to bringing out what is most fun about the theatrical experience with productions that inspire, engage, and tickle the funny bone. Whether you've attended one of our main stage productions, seen our touring puppet theatre, or joined us late in the night for our annual production of The Rocky Horror Show, Green Valley Theatre Company promises performances of the highest quality created by artists whose work reflects commitment and passion.

Green Valley Theatre Company was founded in 2006 with the intention of serving to uplift the voices of participating artists. It was founded with the purpose of celebrating the perspectives found in shows that are not produced by most theatre companies. We focus on benefitting our residents who love or are new to theater by giving them a creative outlet that is affordable, engaging and inclusive.

The board, staff, and volunteers at Green Valley Theatre believe in the transformative power of the arts to enrich lives and revitalize communities. We also recognize the true value and the critical role that diversity serves in helping our theater and community thrive. By reflecting the diversity of the Sacramento area, we model diversity and inclusion for the entire arts industry of the nonprofit sector and better serve our patrons' needs for art and culture. GVTC contribute to the region by providing diverse entertainment/arts programming that respects and values diverse life experiences and heritages. GVTC aligns with Rancho Cordova's vision of arts being inclusive to all, and we have a unique opportunity to be an affordable option for all community members to enjoy the theater experience. We are committed to sustaining a diverse, inclusive, and equitable space where everyone who walks through our doors - patrons, artists, volunteers, and collaborators - feels valued and respected regardless of gender, age, race, ethnicity, national origin, sexual orientation, gender identity, education, or ability.

Multiple times throughout each season GVTC plans a series of workshops free of charge that allows artists to expand their skills or explore new performance aspects. From 2021 to present GVTC has provided workshops on puppetry, physical comedy, and in traditional Commedia Dell'Arte characterization.

CEIF App #13

GVTC has a multitude of projects and programs that are presented throughout the year. We are asking for funding for Mainstage shows only, but wanted to include all of the other programs we offer and how they will enhance the community.

MAIN-STAGE

Green Valley Theatre Company produces 4 shows as part of the Mainstage Series. These include musicals, plays, and original works. They usually run for 4 weeks and typically have 12 performances. Our annual production of The Rocky Horror Show is the final Mainstage show of each season and runs in October.

THE VERTEFEE CABARET

This variety show runs in between each Mainstage production. This unique variety show is reminiscent of 1920s vaudeville and includes song, dance, comedy, burlesque, circus arts, and a live band. This program is immensely popular and has become the heart and soul of the company. The Cabaret runs for one weekend and occurs 4-5 times per year

GVTC PUPPETS

Puppetry has always been a large part of Green Valley Theatre's work. At least one Mainstage show per season incorporates some type of puppet performance. In addition, various smaller shows are developed each season and have been featured at events and festivals such as The Pacific Rim Festival, The Wakamatsu Farm Festival, The Crocker Art Museum ArtMix, and the San Francisco Edwardian Ball. Our puppets have appeared in collaboration with numerous local performance groups including Hawkins School of Performing Arts, B Street Theatre, and annually with The Sacramento Choral Society and Orchestra.

GVTC STUDIO

For the past few years Green Valley Theatre Company has begun working in film either as part the art department, talent, or as production company. Past collaborations include working with Franklin Pictures, NK Media, David Garibaldi, and The California Department of Water Resources. In the Summer of 2021 GVTC was the production company for The Chevalier Project, a narrative documentary about Joseph Bolonge, a contemporary of Mozart and preeminent composer of the African Diaspora.

BETWEEN THE SHEETS

Approximately once per quarter GVTC hosts table readings of new plays as part of its ongoing effort to explore new work and promote diverse voices within the theatrical community. These informal events feature local actors and include talk-back and discussion of each work. They are free to the

Tell us about your
Project/Program
Team

GVTC is a volunteer based company. However, it does provide stipends for some positions during Mainstage productions:

Technical Staff, Orchestra Musician, Musical Director, Choreographer

If we had the funds to provide part time paid positions those would include: Technical Director, Staff Pianist, Stage Manager, Production Manager, and Development Director. We also seek to provide stipends for shows not in the Mainstage season.

CEIF App #13

Artistic Director & President
Christopher Cook

Publicity Manager & Treasurer
Meredith Nixon

Ticketing Manager & Secretary
Stephanie Hodson

Development Director
Leah Fraizer

Community Accountability Officer
Richard Sims

Technical Director
Chris Gill

House Manager & Lead Seamstress
Iris Dimond

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

CEIF App #13

Green Valley Theatre Company is constantly seeking out work that is not produced anywhere else in the region. GVTC strives to present shows that are unique and that reflect more diverse perspectives than the classic Broadway musicals that are popular with larger companies. We often must negotiate with publishers in other countries in order to obtain performance rights to shows for which there is no North American representation. Our 2022-2023 season featured 2 such shows. Tipping the Velvet is a brilliant play by Laura Wade based on the book by Sarah Waters which tells the story of a young woman in Brighton who falls in love with a gender queer music hall star. While this show was exceedingly popular in England it has not yet been performed in the US. Our March run will be the North American premier. The same can be said for our production of Oliver Lansley's The Terrible Infants which had not been produced in the US.

GVTC's goal is to bring the community and its citizens an organization that gives voices to stories never or not often told, and expand learning opportunities through workshops and gatherings. We also want to promote community and expansion by providing the opportunity for involvement through volunteering, performance and patronage.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[GVTC_501c3.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	20000.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	20000.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of personnel for your project/program?

CEIF App #13

What is the total cost of supplies for your project/program?

What is the total cost of transportation for your project/program?

What is the total cost of equipment for your project/program?

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Project_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? No funding has currently been secured for this project, but GVTC will be looking for and applying to any other applicable grants.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. Current and ongoing operational costs include monthly rent of theater space as well as a space for costumes, props, set pieces etcetera.

Do you plan to ask for funding annually for this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Single Year

CEIF App #13

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Green Valley Theater Company will be focusing on 2 of the four Mainstage shows for funding. Grinning Man is a story that is centered on a young nobleman who is disfigured as a child and is forced to live with a mutilated face that is stuck in a grin. The second show will be Hetty Feather, written by Jacqueline Wilson, is about a feisty orphan with an enormous imagination who through her adventures finds a true home. The Grinning Man will be a US premier and Hetty Feather will be West Coast premier.

Grinning Man

Auditions: December 16th-17th, 2024 (with possible call back)

Rehearsal: January 6th, 2025 - February 14th, 2025 (six weeks)

Shows: February 14th, 2024 - March 2, 2024 (4 weekends)

Hetty Feather

Auditions: April 15th & 16th, 2025 (with possible call back)

Rehearsal: April 21st, 2025 - May 30th, 2025 (six weeks)

Shows: May 30th, 2025 - June 22nd, 2025 (4 weekends)

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

As a peripatetic theater company GVTC constantly adapts to changes of space and the needs of the community we serve. During the pandemic GVTC performances included non traditional spaces and adaptive staging of non traditional shows.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #13

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

Cal Cap Studios Black Box Theatre - 9845 Horn Road, Suite 100

List the city location of the project/program.

Rancho Cordova

Select State

CA

ITEM 12.4.**ATTACHMENT 2**

Provide the zip code 95827.0
for your
project/program's
primary location.

CEIF App #13

If your
project/program
takes place at
multiple locations,
please list other or
secondary locations.

N/A

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Recomendation.pdf](#)

Does your
project/program
involve one of
Rancho Cordova's
school districts?

No

Does your
project/program
involve the Cordova
Recreation & Park
District?

No

5 - Applicant Information

Name

Leah
Fraizer

Is this
project/program on
behalf of an
organization?

Yes

What is the name of
your organization?

Green Valley Theatre Company

What is your title
and/or role at your
organization?

Development Director

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #13

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



Performing Arts Program Budget

Income :

Program Revenue: \$28,000

CEIF App #13

*This is the estimated total for 2 MainStage shows

Expenses/Production:

Personel/Stipend: \$1,100

(musical director, choreographer, technical staff)

Supplies: \$9,000

(Show rights, music purchased, costumes, advertising & marketing, promotion)

Transportation: \$385

(Gas, Parking)

Equipment: \$6,169

(Set building, lighting equipment, sound engineering equipment)

*This is the estimated total for two MainStage shows

ITEM 12.4.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

ATTACHMENT 2

DEPARTMENT OF THE TREASURY

Date: **FEB 23 2017**

GREEN VALLEY THEATRE COMPANY
[REDACTED]
CAMERON PARK, CA 95682-0000

Employer Identification Number:

[REDACTED]

DLN:

26053452005067

Contact Person:

CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

509(a) (2)

Form 990/990-EZ/990-N Required:

Yes

Effective Date of Exemption:

September 14, 2015

Contribution Deductibility:

Yes

Addendum Applies:

No

CEIF App #13

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

GREEN VALLEY THEATRE COMPANY

CEIF App #13

Sincerely,

A handwritten signature in black ink, appearing to read "J. Cooper", written over a horizontal line.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

To: Randi Kay Stephens <rstephens@cityofranchocordova.org>; Lindsay Samples <lsamples@cityofranchocordova.org>
Cc: Christopher Cook [REDACTED]
Subject: Re: Green Valley Theatre Company

Hi Randi Kay/Lindsay,

You probably know that for the past couple of years we make it possible for theatre groups to use our black box theatre for rehearsals and productions. Hummingbird and Green Valley Theatre Company. In my mind, Green Valley is one of the best theatre companies in Sacramento. They consistently produce great shows, several of which I have seen, and am often left dazzled by the production values and the actors they always seem to find.

Christopher Cook is the artistic director of Green Valley, and I would like to introduce him to you. He has now moved, and based his company in Rancho Cordova so I thought would be a good idea for you to know about them as he holds a RC business license. FYI, this weekend they open their latest show, Murder Ballad, here at the black box.

So, there you have it. Christopher, meet Randi Kay, and Lindsay who work in the best dept at City Hall (Community Enhancement). Of course, they won't agree but it's my favorite dept with Comms a close equal.

Thanks guys!

Charles Lago

Rancho Cordova Film Office
California Capital Arts Foundation
Executive Director
9845 Horn Road, Suite 100
Rancho Cordova, CA, 95827
Office: (916) 706-2000

[REDACTED]
www.ranchocordovafilmmoffice.org

www.calcapdocfest.org

www.calcaparts.org

www.ranchocordovapodcast.org

www.calcapblackbox.com

www.calcapfilmstudios.com

CEIF App #13

Title	Ranga Vasantha (Art & Culture Community Event)	02/26/2024
		id. 45688486
CEIF App #14	by Prabhakar Rao in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission

02/26/2024

Score	2
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Ranga Vasantha (Art & Culture Community Event)

CEIF App #14

Provide a Project/Program Synopsis

Ranga Vasantha is an event conducted to welcome the spring season. This event will be performed every year in the month of April/May to showcase the Art and Culture of Multi ethnicity in Rancho Cordova city.

Provide a Project/Program Description

Kannada Sangha of Sacramento (KSS) is a non-profit organization committed and dedicated to preserve and promote Kannada Art, Culture & history in the Greater Sacramento region and nearby cities and bridge the gap between multi-ethnic and multi-cultural activities in the community. There are about 1,000+ Kannada families in and around greater Sacramento region and every year more than 500 people participate as part of the event from different ethnic and cultural backgrounds which includes elected representatives, public officials, business and community leaders and volunteers. The CEIF would allow us to help progress, educate and organize this unique event in the center of the city of Rancho Cordova. This event allows us to educate and integrate the different cultures into the community. It also encourages community involvement and provides a strong sense of place for the residents. During this event we get to see people performing stage play depicting mythological characters, represent social harmony through Kannada folk songs and dances, art and other forms of activities. Also, KSS promotes Youth engagement giving opportunity for the youth to actively participate and develop leadership and public speaking skills.

Tell us about your Project/Program Team

Kannada Sangha of Sacramento (KSS) board has experienced leadership and event management skills to organize these events with the help of dedicated community volunteers. KSS has team of professionals and dedicated community leaders. Executive Committee: 1. President: Mrudula Kulkarni. 2. Vice President: Prasanna Kumar 3. Secretary: Krishnamurthy Venkatraman. 4. Treasurer: Vijay Irani 5. Joint Treasurer: TBD Board of Directors: 1. Prabhakar D Rao 2. Prasanna Kumar Bhat 3. Laxmi Rao 4. Pushpa Venkateshan 5. Vijay Parvatikar

Provide your Project/Program Goals

This unique event supports Rancho Cordova community by bringing talented artists from India and visitors from Greater Sacramento Area and nearby cities. During this event we will invite small businesses in Insurance, Wealth & Health Management and Real-estate to encourage people to invest money in the city to support city wide progress. This will bring new revenue to the economy and create new opportunities, partnership to improve Rancho Cordova living style. KSS is also actively involved in fund raising for natural disasters, food drive for homeless and organize and participate in Marathons to raise money for local & India charities for the noble cause

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF App #14

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	15000.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	13000.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	0.0
---	-----

What is the total cost of supplies for your project/program?	1500.0
--	--------

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	1000.0
---	--------

ITEM 12.4.**ATTACHMENT 2**

What will be the total 12500.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF App #14

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Estimated_Breakdown_of_Project_Expenditures.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? 1. Corporation matching funds
2. Sponsorships from small businesses
3. Entry tickets or suggested donations for the event

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. Ongoing costs are usually supported by Volunteers and Contributions from the community members

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

ITEM 12.4.**ATTACHMENT 2**

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

CEIF App #14

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 3/15/2025

Anticipated End Date 5/15/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule This is two to three months project (March to May) depending on the availability of the facility, usually Ranga Vasantha event preparations start from mid-February and finish by end of May.

Adaptability: What is your plan to complete your project/program should any challenges arise? Our organization has well equipped plans and have already conducted few workshops based on Virtual platform. We use Zoom & Facebook live to broadcast the events. We can transition to virtual using YouTube, Zoom, and Facebook live in case any challenges arise.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #14**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Cordova High School Performing Arts Center, 2239 Chase Dr,
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF App #14

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Sacramento City USD
Folsom Cordova USD

Please select one or more of the Sacramento City Unified School District school facilities which your project/program will involve:

George Washington Carver School of Arts & Science (High School)

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

ITEM 12.4.

CEIF App #14

ATTACHMENT 2

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

1. Sent an email to **Robin Mandeville (FCUSD)** on 2/23/2024 requesting RC High School Performing Arts Center.
2. Sent an email to **Dianne Brown (SCUSD)** on 2/24/2024 requesting George Washington Carver School of Arts & Science (High School) to use their performing arts facility in case FCUSD facility is not available for our event date.
3. Will contact Alexandra Pille Event Coordinator II, Rancho Cordova City Hall (American river North & South) rooms in case above two high schools are not available on our event date.

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Prabhakar
Rao

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Kannada Sangha of Sacramento (KSS) 501(C)(3) Non-Profit Organization

What is your title and/or role at your organization?

Board of Director

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #14

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Estimated Breakdown of Project Expenditures

1. Rent for event Facility: \$3000
2. Event Promotion: \$1500
3. Event Setup & Security: \$1500
4. Festive Dinner: \$6500
5. Cleaning after the event: \$500,
6. Audio/Video system equipment rent: \$1000.
7. Insurance \$1000
8. **Total Project Cost: \$ 15,000**

Matching Funds

From corporation employee contribution: \$1000

Other Funding Contributions

Small business sponsorship: \$1000

Total Community Enhancement & Investment Funds Requested: \$13,000

CEIF App #14

Title	Ranga Vasantha (Art & Culture Community Event)	02/26/2024
CEIF App #14	by Prabhakar Rao in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45688486
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A school district

Which school district are you completing this form on behalf of? FCUSD

Which FCUSD school facility Cordova High School Performing Arts Center

For Rancho Cordova High School's Performing Arts Center, the school district's acknowledgement is: Conditional approval for rental of facility only

Notes providing rationale Facilities Use

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form: Dr. Sarah Koligian

ITEM 12.4.**ATTACHMENT 2**

Title of individual completing this form Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement.

CEIF App #14

Title	Suvidha International Foundation- Diwali Celebrations	02/28/2024
CEIF App #15	by Bhadraiah (Bhaskar) Vempati in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45707233

Original Submission

02/28/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Suvidha International Foundation- Diwali Celebrations

Provide a Project/Program Synopsis

Suvidha International Foundation plans to host a culturally immersive Diwali celebrations in Rancho Cordova. Diwali, also known as the Festival of Lights, cherished globally, unites diverse communities, symbolizing unity and prosperity. The event aims to enrich local culture and foster community cohesion.

Provide a Project/Program Description

Suvidha International Foundation aims to organize a vibrant and culturally enriching celebration of Diwali in the City of Rancho Cordova. Diwali is one of the most significant festivals in India and is celebrated by millions of people around the world, including a growing community here in Rancho Cordova. It symbolizes the victory of light over darkness and good over evil, and it brings together people from diverse backgrounds to celebrate unity and prosperity.

CEIF App #15

The pilot Diwali Celebrations organized by the Overseas Volunteers for a Better India and Suvidha International Foundation with the City of Rancho Cordova's community grant in 2023 was a big success. The celebrations brought together individuals from diverse backgrounds, nurtured community cohesion, and showcased how the diversity of cultures can bolster the resilience and inclusivity of our communities. The community expressed gratitude to the City of Rancho Cordova and the Suvidha International Foundation for organizing the Diwali celebrations and requested the Foundation to continue hosting them due to the event's positive impact on cultural enrichment and community bonding.

The proposed event happens at the Village Green Park, 3141 Bridgeway Dr, Rancho Cordova on Saturday, October 26th, 2024 from Noon to 8.00PM.

Tell us about your Project/Program Team

Suvidha International Foundation, known for its successful organization of numerous large community events, leads the coordination of this program. President Bhaskar Vempati, along with core volunteers Venugopal Acharya, Vandna Sharma, Padmapriya Maddy, Shobha Rao and Balasubramanyam Kodavakanti, play vital roles in planning, coordinating, and executing Diwali celebrations. They are supported by additional community volunteers who contribute as required in the event organization.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

The primary objectives of Diwali are as follows:

- Promotes unity, diversity, and inclusivity.
- Helps in cultural preservation.
- Builds social and family ties in the community.
- Improves mental and emotional well-being of the community.
- Provides educational opportunities about Indian culture, traditions, and the significance of the festival.

CEIF App #15

In summary, Diwali Celebrations promotes unity, diversity, and cultural preservation, strengthens community bonds, enhances well-being, and provides educational insights into Indian culture and traditions.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	14000.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	10500.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	5300.0
---	--------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 0.0
of supplies for your
project/program?

CEIF App #15

What is the total cost 0.0
of transportation for
your
project/program?

What is the total cost 2700.0
of equipment for your
project/program?

What will be the total 2500.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Program_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? \$3,500 from sponsors

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. None

Do you plan to ask for funding annually for this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

CEIF App #15

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

10/26/2024

Anticipated End Date (typically projects/programs end by June 30)

10/26/2024

Please describe your project/program schedule

Park Reservation: The special permit application has been submitted to CRPD on February 14, 2024. The application is currently under review.

Event Promotions: August 1, 2024 – October 15, 2024

Fireworks Permission: August 1, 2024 – September 30, 2024

Event Logistics Planning: September 1, 2024 to October 25, 2024.

Event Setup: October 26, 2024 Noon – 3.00PM

Event Activities: October 26, 2024, 3.00 – 7.00PM

Event Cleanup: October 26, 2024, 7.00 – 8.00PM

Report and Expenses Submission: November 15, 2024

Adaptability: What is your plan to complete your project/program should any challenges arise?

The event will exclusively take place in person. Should there be any California Public Health and/or Sacramento County Health Orders affecting event organization, we will postpone to a later date when feasible for hosting.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #15

Primary street address of project/program	3141 Bridgeway Dr, Rancho Cordova
---	-----------------------------------

List the city location of the project/program.	Village Green Park
--	--------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

No

CEIF App #15

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Suvidha_International_Foundation_-_Park_Reservation_Evidence.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Facility Use Only. Visit Cordova Recreation & Park District's website for facility use information.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Village Green Park

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

What is the name of your point of contact at the Cordova Recreation & Park District?

Reeza Anne Gaela, Heather Schelske and Chase Michelotti

ITEM 12.4.**ATTACHMENT 2**

What is the email for
your point of contact
at the Cordova
Recreation & Park
District?

rgaela@crpd.com

CEIF App #15

5 - Applicant Information

Name

Bhaskar
Vempati

Is this
project/program on
behalf of an
organization?

Yes

What is the name of
your organization?

Suvidha International Foundation

What is your title
and/or role at your
organization?

President

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

ITEM 12.4.**ATTACHMENT 2**

CEIF App #15

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Program Budget

Item#	Expenses	Amount	Category
1	Park Expenses	\$750.00	Miscellaneous
2	Decorations & Photo Booth	\$750.00	Equipment
3	Sound System	\$1,000.00	Equipment
4	Fireworks Show – CEIF Contribution	\$5,000.00	Personnel
5	Cleaner Services	\$300.00	Personnel
6	Food	\$500.00	Miscellaneous
7	Lighting	\$500.00	Equipment
8	Tables & Chairs	\$250.00	Equipment
9	Event Pictures	\$300.00	Miscellaneous
10	Event Promotions	\$250.00	Miscellaneous
11	Insurance	\$300.00	Miscellaneous
12	Carnival Games	\$200.00	Equipment
13	Parking	\$200.00	Miscellaneous
14	Other Items	\$200.00	Miscellaneous
CEIF Total		\$10,500.00	

Category	Total
Personnel	\$5,300.00
Miscellaneous	\$2,500.00
Equipment	\$2,700.00
Total	\$10,500.00

CEIF App #15

Suvidha International Foundation - Park Special Event Permit Application for Diwali Celebrations

Suvidha International Foundation submitted Special Event Permit Application to Cordova Recreation & Park District, CRPD on February 14, 2024. The park reservation is currently under CRPD's review. Below is the email communication between the Suvidha International Foundation and CRPD.

Bhaskar Vempati

to Resza

Feb 14, 2024, 2:01 PM (13 days ago)



Resza,

Please find the completed Diwali Celebrations application attached. Please note that we are going to apply for the City of Rancho Cordova's CEIF grant for our Diwali Celebrations.

As I mentioned in our application, we will have a FireWorks Show during our celebrations. We will identify a vendor, get Sacramento Fire Permit and liability insurance for fireworks show about 8 weeks prior to the event and provide them to the park for their full event approval. FYI we have done Diwali Celebrations in November 2023 at Stone Creek Park.

Our application also included a site map. If you need additional information, please let me know.

Regards,

Bhaskar Vempati

One attachment • Scanned by Gmail



CEIF App #15

Emailed Dated: 02/27/2024



Reeza Gaela

to me, Venugopal, Vandna ▾

Hi Bhaskar,

I wanted to clarify that your Diwali Celebration permit is still in review and awaiting final approval.

I will be your main point of contact, Reeza Gaela.

If I am not in, my supervisor Heather Schelske will be able to assist you.

Our number will be [REDACTED] as we work out of the Neil Orchard Senior Activities Center.

We coordinate all special use events for approvals with the Superintendent, Chase Michelotti

If you have any additional questions, please let me know.

Best,

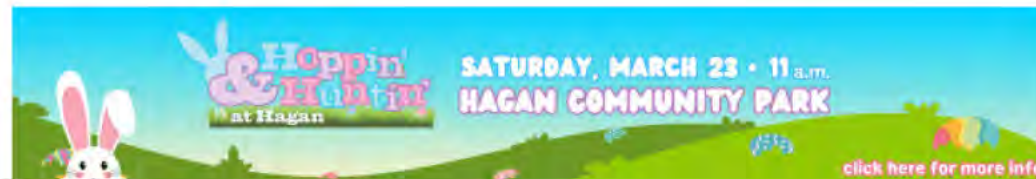
Reeza Anne Gaela (she/her)

Administrative Assistant I

Cordova Recreation & Park District

[REDACTED]

Developer | Restorative | Relator | Individualization | Harmony



CEIF App #15

Title	Suvidha International Foundation- Diwali Celebrations	02/28/2024
CEIF App #15	by Bhadraiah (Bhaskar) Vempati in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45707233
Average score: 0		

Reviewed by: Chase Michelotti (Score: 0) 03/08/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
Cordova Recreation & Park District	Conditional approval for rental of facility only
CRPD Notes	Endorsement given for Diwali Celebration on the condition fireworks are removed from the event. Fireworks are not permitted in CRPD parks/facilities, pursuant to Sacramento County Code 9.36.059
Organizations may provide PDF or JPG documentation regarding their endorsement.	
Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
Title of individual completing this form	Recreation Superintendent
By checking here, I verify that I have the authority at my organization to provide an endorsement.	True

Title	Festival of Knowledge	02/28/2024
	by Jeet Poddar in Fiscal Year 2024-2025	id. 45717599
	Community Enhancement & Investment Fund Application	
CEIF App #16	6601 Coyle Ave Carmichael, California 95608 United States 	

Original Submission	02/28/2024
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Score	5
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
---	--------------------------------

ITEM 12.4.**ATTACHMENT 2**

CEIF App #16

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Festival of Knowledge

Provide a Project/Program Synopsis

One day-night event, symbolizing and celebrating education, arts, and culture. In 2024 the event was held on Saturday February 17, at the Hagan Community Center. In 2025 this event will be held on Sunday February 2.

Provide a Project/Program Description

Founded in 2008, Ankur is a Non-Profit organization that promotes South East Asian culture through community service and socio-cultural events. One such event is Basant Panchami, also known as the Festival of Knowledge. It is one of the eminent festivals heralding the arrival of spring season. This festival has its significance as the young children start their first step in the field of education by writing the letters of the alphabet. The festival is celebrated in many countries, such as India, Nepal, Indonesia, Thailand, Myanmar, Pakistan, Bangladesh, Bhutan, Mauritius, Surinam, Fiji, Japan, Tibet, and the USA.

The criteria below will help guide the City's evaluation process and selection of our projects for grant funding:

- **Community Pride:** Festival of Knowledge receives overwhelming popularity, enticing other entities to show high interest in associating themselves with us. This includes the Sacramento Metropolitan Arts Commission, Sacramento Municipal Utilities District, etc. Our events were posted on both KCRA and FOX 40 websites, bringing visibility and pride to the community and the City of Rancho Cordova.
- **Arts, Culture, History, and Entertainment:** All the proposed events have strong content of Arts, Culture, History, and Entertainment. The festival displays Kids and Adults' talent in various Arts and Cultural Areas. This includes Essay Competition, Music, Dance Performances, Drawing Exhibitions, Public Speaking, External Artist Performances etc.
- **Children and Youth:** Festival of Knowledge greatly focuses on the Children and Youth participation. This year, we had a Quiz Competition, which was appreciated by folk from California State University, Sacramento.
- **Business/Economic Development:** This event is held in Rancho Cordova. Folks traveled far from places like Stockton, Yuba City, as well as Reno, NV, to attend our events. Next year we expect more visitors, which will generate more revenue for the city.

Why partner with Ankur?

Ankur has a long-standing tradition of supporting the community. Highlighted are a few of our reasons for partnering with us:

- **Leverage other funding resources:** Through our application, you will notice that we only request partial funding. All Ankur events (projects) use existing funding, resources, and partnerships. This approach is adopted to embolden the delivery of these services further to enhance scope and outcomes. The other funding sources include:

- Individual annual membership contribution;
- Corporate grants for volunteer hours (wherever applicable);
- Corporate grants for employee donation match (wherever applicable);
- Requesting grants from entities like the City of Rancho Cordova City Enhancement Fund;
- Fundraising activities like volunteer appreciation, etc. Profits go towards donation to Ankur;

CEIF App #16

- Advertisement revenue from Vendors and business owners for providing space during our Cultural events;

- Advertisement revenue from Vendors and business owners for providing space on our website; and

Since 2019, COVID-19 has impacted us negatively in reduced membership contributions and increased labor costs. Having said that we expect to be self-sufficient by 2030

- **Return on Investment** Ankur events will bring the following benefits to the City of Rancho Cordova community:

- Our events are open to everyone, which means that we cater to more and more audiences each year. They then spread the word about the festival they attended within the City of Rancho Cordova.

- Our programs and events are held at the Cordova Recreation and Park District (CRPD), and a substantial amount of the funding request goes towards reserving and utilizing the venues. In addition, we try to procure items needed for our events from businesses and entities located within the City of Ranch Cordova. The intent is that most of the money/grant that we spend should stay within the City.

- **Capacity and Capability:** Ankur is a decade-old non-profit organization. Ankur started with a member base of just 20 people. Today, our member base exceeds 300+ people. Our cultural programs are attended by over 1500 people across Northern California, including Yuba City and Chico.

- **No Discrimination:** Ankur has a Zero Discrimination Policy. We do not discriminate against any group based on race, religion, sex, national origin, sexual orientation, age, or disability;

- **Volunteers:** work for Free;

ITEM 12.4.**ATTACHMENT 2**

- We do not promote any specific religion, political candidates, parties, ideologies or campaigns;
 - Zero tolerance for drugs and alcohol policy: Absolutely no possession, consumption, or intoxication of alcohol or illegal substances is permitted while attending or participating in Ankur events.
-

Tell us about your
Project/Program
Team

An elected Board of Directors coordinates all Ankur activities. There are four Directors elected by the Members through an election Process. The elected Directors serve the Board for two years. The term begins on January 1st of every year. The present board members of Ankur are listed below.

President - Mr. Jeet Poddar

Vice President - Mr. Ganesh Pal

Treasurer - Mr. Shovick Bhattacharya

Secretary - Ms. Krishna Datta

CEIF App #16

Apart from the board members following two individuals will be part of our project team. They are

Cultural Secretary - Mr. Shyamal Chattaraj

Event Manager - Mr. Atanu Dey

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Goal 1: Increase participation by 20% in our cultural events and festivals

Metrics:

- Number of attendees/audience that attended our cultural programs by December 2025.

Measures:

- Target similar audience from other countries: Ankur's cultural program focusses on the South East Asian countries. Therefore, target to reach out to other community members from countries like Nepal, Bangladesh etc. to participate / attend our cultural programs.
- Explore options of partnering with other Community Service organizations and invite them to our events.
- Use social networking sites e.g. Facebook and LinkedIn.
- Update website www.ankurinc.org frequently (once in a month) to keep everyone posted on our upcoming events.

Goal 2: Provide entertainment, while building self confidence in kids.

Metrics:

- Number of kids from age group 3-16 that performs at our events showcasing their talents joined and participated in our events by December 2025.

Measures:

- Explore options of partnering with other cultural organizations and invite them to nominate their youth at our events.
- Explore options of partnering with other Community Service organizations and invite them to our events.
- Use social networking sites e.g. Facebook and LinkedIn.
- Update website www.ankurinc.org frequently (once in a month) to keep everyone posted on our upcoming events.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Event_Flyers.pdf](#)

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 16680.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 10600.0

CEIF App #16

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 0.0

What is the total cost
of supplies for your
project/program? 6500.0

What is the total cost
of transportation for
your
project/program? 3000.0

What is the total cost
of equipment for your
project/program? 0.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 7180.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

Describe any funding secured or being sought for this project/program?	The other funding sources includes: • Individual annual membership contribution; • Corporate grants for volunteer hours (wherever applicable); • Corporate grants for employee donation match (wherever applicable); • Advertisement revenue from Vendors, Business owners for providing space on our website; and • Volunteer hours matching from companies from our volunteers.
--	--

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	None
---	------

CEIF App #16

Do you plan to ask for funding annually for this project/program?	Yes
---	-----

Is this a single year request or a request for funding for multiple years?	Multiple Years
--	----------------

If requesting for multiple years, please share how many years you are seeking funding?	5
--	---

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.	Through our application, you will notice that we are requesting only partial funding of \$10,680. Ankur will invest remining \$6,080. All Ankur events (projects) makes use of existing funding, resources, and partnerships, whenever and wherever applicable. Since 2019, COVID-19 has impacted us negatively in reduced membership contribution and increased labor costs. Having said that we expect to be self-sufficient by 2030. This is an annual event and we are relatively a small non-profit organization, that relies a lot on grant opportunities like these.
---	---

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 5

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score 5

CEIF App #16

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 9/1/2024

Anticipated End Date (typically projects/programs end by June 30) 2/2/2025

ITEM 12.4.

Please describe your
project/program
schedule

ATTACHMENT 2

Festival of Knowledge also known as Basant Panchami

Date: February 2, 2025

Event Schedule

Setup: 9am -11 am

Drawing/Writing: 11:30-1:00pm

Lunch: 1:00-2:30pm

Quiz: 2:30-3:30

Ankur Got Talent: 3:30-4:30

Antakshari: 4:30-5:30

External Artist: 5:30-6:30

Dance performance: 6:30-7:30

Dinner To Go: 7:30pm

CEIF App #16

Adaptability: What is
your plan to complete
your project/program
should any
challenges arise?

If ANKUR cannot hold the event indoor due to COVID or any other restrictions, then we will do the following :

1. Have virtual workshops over Zoom with our Volunteers and Cultural Team for rehearsals.
2. Invest on pre-recorded programs leveraging Quality Recording and Live Digital Tools.
3. Multiple Vendors along with Volunteers will be engaged so that we can produce a quality virtual program.

From 2020 we have had a great experience in conducting our events both in-person and virtual. We will use best practices and lessons learned from these events to ensure that we continue to hold our events per City, County, State and Federal health and safety guidelines. Alternatively if California Public Health and/or Sacramento County Health Orders permit then we have also planned to have the event outdoor using Open Auditorium and/or Social Distancing. At this moment we are keeping all our options open and will plan accordingly.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #16

Primary street address of project/program	Hagan Community Center: 2197 Chase Dr, Rancho Cordova, CA 95670
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Not applicable

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Special-Use-Permit-Ankur.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

CEIF App #16

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Facility Use Only. Visit Cordova Recreation & Park District's website for facility use information.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Hagan Community Center & The HYDE Out

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

What is the name of your point of contact at the Cordova Recreation & Park District?

Chase Michelotti, Pam Wickens, and Reeza Gaela

ITEM 12.4.**ATTACHMENT 2**

What is the email for
your point of contact
at the Cordova
Recreation & Park
District?

5 - Applicant Information

Name Jeet
Poddar

Is this
project/program on
behalf of an
organization?

Yes

CEIF App #16

What is the name of
your organization?

Ankur, Inc.

What is your title
and/or role at your
organization?

President

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF App #16**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Ankur Festival of Knowledge Program			
Basant Panchami: Festival of Knowledge Hagan Community Center			Total
1	Misc	Rental charges for the Event facility	\$ 1,980.00
2		Extrnal Artist for Musical Performance	\$ 1,000.00
3		Event Promotion (Flyers, Video, Photography, Website updates)	\$ 1,000.00
4		Event Setup (Decoration, Sound, Lighting, etc.)	\$ 1,000.00
5		Insurance Compliance	\$ 700.00
6		Cultural Program with Local Kids, Adults and External Artists	\$ 1,500.00
7	Supplies	Festive Dinner	\$ 2,700.00
8		Festive Lunch and Snacks	\$ 3,000.00
9		Stationary, Arts, Painting and drawing Supplies	\$ 800.00
10	Transportation	Pickup, Drop off before the event	\$ 1,500.00
11		Pickup, Drop off after the event	\$ 1,500.00
Total Project Cost			\$ 16,680.00

CEIF App #16

n
Festival of Knowledge showcases the talent that Kids and Adults have in various Arts and Cultural Areas. This includes Quiz show, Music, Dance Performances, Drawing Exhibitions, Public Speaking, External Artist Performances etc. The festival is celebrated across the globe including multiple cities of USA. It is a whole Day event which concludes with Dinner
Please note that Ankur celebrates few other events, for which we are not asking for Community Enhancement Grant assistance at this moment. Our members contribute funds towards those events too. These includes: • Holi (1 day Festival of Colors event) in March at Hagan Park (Budget: \$2,000) • Sharadotsav (3-day Fall Festival) in October (Budget: \$21,000) • Diwali (Festival of Lights) in November (Budget: \$5,000) • Lakshmi Celebration in October/November (Budget: \$5,000) • Language Learning Center throughout the year • Community Service(s): Clean the nature trail

CEIF App #16

Ankur Voluntary Hours Calculations - In Kind Sources						
Festival of Knowledge (Whole day event)		Number of Volunteers	Hours	Hours	National Value of Volunteer Time	Total (In Kind Contribution)
1	Volunteer for Event Promotion (Flyers, Video, Photography, etc.)	8	8	64	\$23.56	\$1,507.84
2	Volunteer for Event Setup (Decoration, Sound, Lighting, etc.)	12	4	48	\$23.56	\$1,130.88
3	Volunteer for Festive Dinner	10	2	20	\$23.56	\$471.20
4	Volunteer for Festive Lunch	12	2	24	\$23.56	\$565.44
5	Volunteer for Purchase materials for the Event (e.g. Supplies)	4	4	16	\$23.56	\$376.96
6	Volunteer for the Cultural Program	10	20	200	\$23.56	\$4,712.00
7	Volunteer Event Cleanup	8	2	16	\$23.56	\$376.96
Sub total				388	\$23.56	\$9,141.28

CEIF App #16



2197 Chase Drive

Rancho Cordova, CA 95670

www.crpdpd.com • 916-369-9844 • rentals@crpd.com

CEIF App #16

Special Use Permit Application

Application must be legible and completed in its entirety prior to submitting

Facility Requested

Park/Facility Requested: Hagan Community CenterAreas: Building 1, The HYDE OutDescription of Event/Activity: Festival of KnowledgeDo you anticipate use of a spray park at said location? ☐ Yes ☒ No

If yes, the CRPD will not refund permit fees if the spray park is not operational. Regular spray park season is May through end of September. Reservation does not give exclusive use of the spray park to renter. White Rock Splash Park season is Memorial Day through Labor Day.

Renter Contact Information

Name of Group, Organization or Business: Ankur, Inc.Name of Individual Responsible for Event: Jeet Poddar Birthdate: 09/19/1973Mailing Address: 6601 Coyle Avenue, Carmichael CA 95608Phone: [REDACTED] Email: [REDACTED]Emergency/Alternate Contact Person: ShovickPhone: [REDACTED]

Rental Information

Rental Date (list all with times for each date if different): February 2, 2025Day(s) of Week: SundayExpected Attendance: 150

Based On: _____

Arrival Time: 9 ☒ a.m. ☐ p.m.Departure Time: 9 ☐ a.m. ☒ p.m.Event Start Time: 9 am ☒ a.m. ☐ p.m.Event End Time: 9 pm ☐ a.m. ☒ p.m.

Total Hours Used: _____

Event Information (Check all that apply)

- | | | | |
|--|--|---------------------------------------|---|
| ☐ Sports/Recreation | ☐ Concert/Performance | ☐ Parade/March | ☒ Fair/Festival |
| ☐ Dog Show | ☐ Race/Walk | ☐ Car Show | |
| ☐ Other (specify) _____ | | | |

Is this an annual event? ☒ Yes ☐ No How many years has this event been held? 10+ yearsWhere has this event previously been held? Hagan Community Center

ITEM 12.4.**ATTACHMENT 2**Is the sponsoring organization a registered nonprofit organization? ☒ Yes ☐ NoIf yes, nonprofit # (required) 262948609**CEIF App #16**Is there a fee to be a part of the event, i.e. car show exhibitor? ☐ Yes ☒ No

If yes, list fees or attach fees to application: _____

Is there a fee to be a vendor? ☐ Yes ☒ No If yes, what is the fee to be at the event? _____

What types of vendors do you anticipate? _____

How many vendors do you anticipate? _____

Will the vendors be selling items? ☐ Yes ☒ NoIs there an admission fee? ☐ Yes ☒ No Fee \$ _____ Includes: _____

Are there any other fees that the organization will be collecting? Please list: _____

Will amplification be used? ☒ Yes ☐ NoWill a generator be used? ☐ Yes ☒ NoCheck all that apply: ☒ Music ☐ Announcements ☒ Live Band ☐ Other (specify): _____Amplification Start Time: 2PMFinish Time: 8PMWill food be served? ☒ Yes ☐ NoWill food be sold? ☐ Yes ☒ NoWill alcohol be served? ☐ Yes ☒ NoWill alcohol be sold? ☐ Yes ☒ NoWill there be attractions? (i.e. bounce house, slide, etc.) ☐ Yes ☒ No

If yes, company used: _____

(They will need a certificate of liability insurance on file with the CRPD)

Please list any equipment planned to have on site: _____

When will equipment be delivered on site: _____

Do you plan on having signs and/or banners to promote before or during the event? ☐ Yes ☒ No

List the types of marketing you plan for the event: _____

Renter Expectations*Renter to initial each item*

1. JP Acceptance of the application by the CRPD is neither a guarantee of the date or location nor an automatic approval of the event.
2. JP Preapproval from the CRPD is required before the event is promoted or advertised.
3. JP Rental fees and all required certificates and documents are due 30 days prior to the event.
4. JP The deposit is 50% of the base fees (location + # of attendees) and is due at the time of approval. The deposit will be refunded upon completion of the event if the space is returned to its original condition. Reasons for withholding of deposit could include overtime (if left after reserved time), additional cleaning required by CRPD staff, damage to facility (including grass area or fields) or missing facility items. Any repairs, extra cleaning or security

ITEM 12.4.

ATTACHMENT 2

extension may result in a minimum of \$60/hour fee. Refunds will be determined within five (5) business days following your event. You can expect your refund within 1-6 weeks, depending on type of payment.

5. ^{JP} I have read the information, park and facility rules, regulations, fees and processes as contained in this document and agree to abide by the guidelines provided. I am duly authorized by the Organizer or Sponsoring Company to submit this application on their/its behalf and agree to be financially responsible for any fees and costs that may be incurred by or on behalf of the event in the Cordova Recreation & Park District boundaries. I certify that the information that I have provided on this application is true and to the best of my knowledge. If the event details change, I agree to submit a revised application or provide additional information in writing at least 10 days prior to the event.

Cancellation

Cancellation: 60 days in advance - CRPD retains 25% of the Rental Fee

Cancellation: 30-59 days in advance - CRPD retains 50% of the Rental Fee

Cancellation: less than 30 days in advance - CRPD retains 100% of the Rental Fee

CEIF App #16

(renter initial) ^{JP} I have read and understand the cancelation policy as stated in this information packet.

Compliance with All Applicable Law, Rules & Regulations

Renter to initial each item

The following rules must be initialed and understood before rental of the picnic & pavilion facilities:

1. ^{JP} The renter shall comply with all local, state and federal laws and regulations related to the use of the facility and public gatherings.
2. ^{JP} The renter agrees to abide by all applicable local, federal and state accessibility standards and regulations.
3. ^{JP} The renter further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
4. ^{JP} The CRPD reserves the right to immediately revoke renter's right to use of the facility under this agreement should the renter fail to comply with any provision of this section.

Force Majeure

Notwithstanding anything to the contrary contained in this agreement, the CRPD shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority and other causes beyond their control. The renter waives any right of recovery against the CRPD and the renter shall not charge results of "acts of God" to the CRPD, its officers, employees or agents.

Special Use Fees – For Office Staff

Cost	Fee	Total
☐ Site Fee	_____	_____
☐ Attendance Fee	_____	_____
☐ Deposit Fee	_____	_____
☐ Insurance	_____	_____
☐ Electricity Access	_____	_____
☐ Vendor Booth	_____	_____
☐ Pre-pay parking at Hagan Community Park	\$3 x _____	_____

Total Fees: _____

Indemnification Agreement

The renter shall indemnify, defend and hold harmless the CRPD, its officers, employees and agents from any and all losses, costs, expenses, claims, liabilities, actions or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the renter's use or occupancy of a facility or property controlled by the CRPD, unless solely caused by the gross negligence or willful misconduct of CRPD, its officers, employees or agents.

CEIF App #16

Additionally, I fully understand that my participation in the above-referenced rental exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS AND CANCELLATION POLICY. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN THE CRPD AND MYSELF AND I SIGN IT OF MY FREE WILL.

Renter Signature

I attest that all the information provided in this application is true and correct.

Renter's Printed Name: Jeet Poddar Date: 02/27/2024

Renter's Signature: Jeet Poddar

CRPD Representative's Printed Name: _____ Date: _____

CRPD Representative's Signature: _____

For Office Use Only

Application Received By: _____ Date: _____

Required DocumentsDate Submitted

Site Plan	☐ Yes ☐ No ☐ N/A	_____
Insurance	☐ Yes ☐ No ☐ N/A	_____
ABC License	☐ Yes ☐ No ☐ N/A	_____
Fire Permit	☐ Yes ☐ No ☐ N/A	_____
Sacramento County Environmental Health Permit	☐ Yes ☐ No ☐ N/A	_____

Department ApprovalNotes

Recreation Coordinator	☐ Yes ☐ No ☐ N/A	_____
Recreation Supervisor	☐ Yes ☐ No ☐ N/A	_____
Recreation Superintendent	☐ Yes ☐ No ☐ N/A	_____
Park Services Supervisor	☐ Yes ☐ No ☐ N/A	_____
Park Services Superintendent	☐ Yes ☐ No ☐ N/A	_____
Director of Parks & Recreation	☐ Yes ☐ No ☐ N/A	_____
General Manager	☐ Yes ☐ No ☐ N/A	_____

★ Come Ignite Your Curiosity! ★

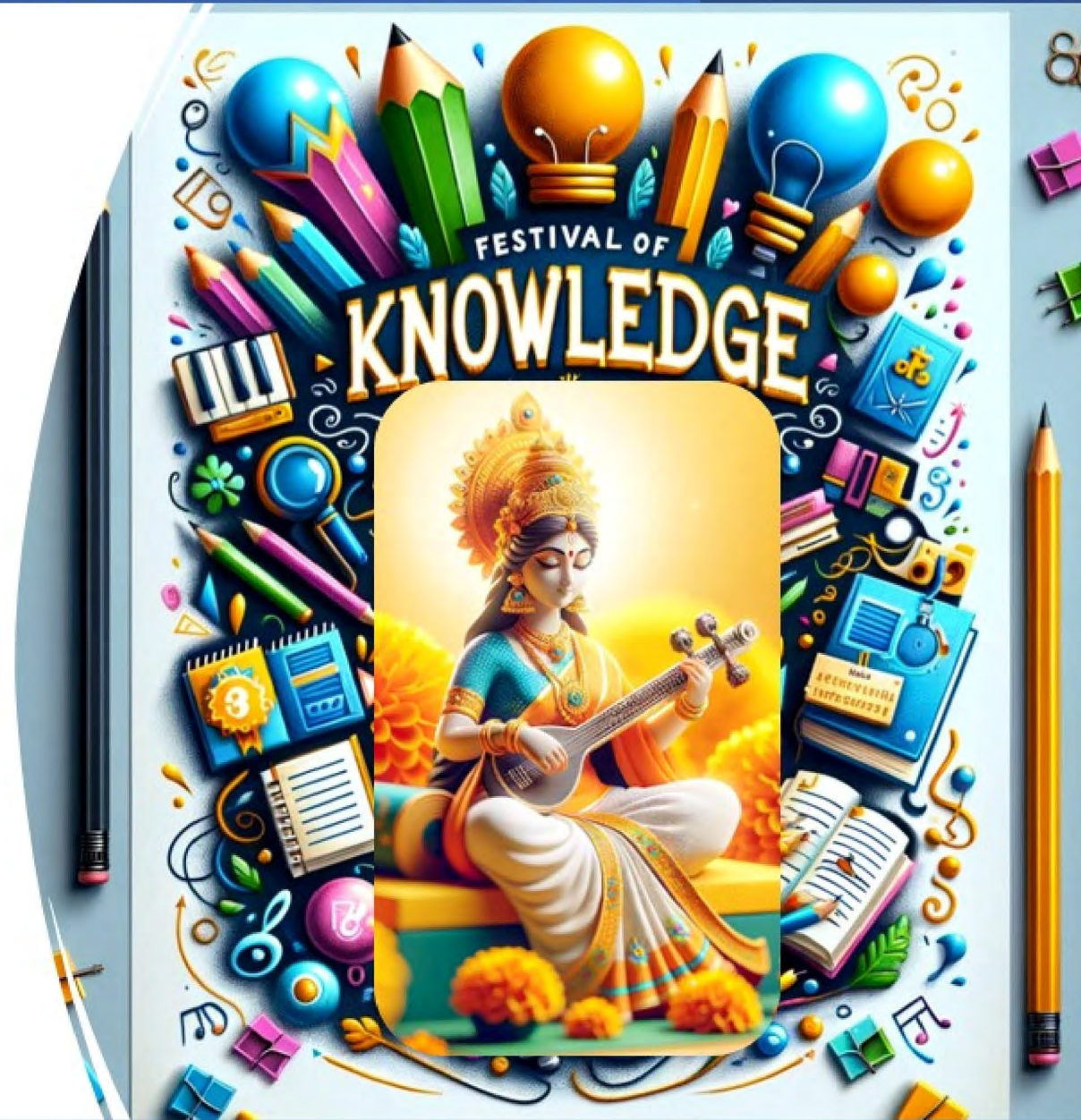


CEIF App #16

Events Schedule

- Drawing and Writing competition:2-3
- Quiz: Ankur Wits Wonderland:3-4
- Ankur Got Talent:4-5
- Antakshari: 5-6
- Special Attraction-Magical Fun:6-7
- DJ Music and Dance:7- till close

Location: Feb 17, 2024, Hagan Community Park
2197 Chase Dr, Rancho Cordova, CA 95670



Ankur Sacramento invites YOU ★ to be part of this extraordinary event. See you there! 🎨📖🎵

Flyer



CEIF App #16



Title	Festival of Knowledge	02/28/2024
CEIF App #16	by Jeet Poddar in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45717599
Average score: 0		

Reviewed by: Chase Michelotti (Score: 0) 03/06/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
CRPD Notes	Approved.
Organizations may provide PDF or JPG documentation regarding their endorsement.	SUPA_R12430_-_02.01.2025_-_Festival_of_Knowledge.pdf
Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
Title of individual completing this form	Recreation Superintendent
By checking here, I verify that I have the authority at my organization to provide an endorsement.	True

Title	Midtown Jazz: “Musical Life Enrichment for Seniors”	03/02/2024
CEIF App #17	by Renaldo Crooks in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45769306

Original Submission

03/02/2024

Score	n/a
-------	-----

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Midtown Jazz: "Musical Life Enrichment for Seniors"

Provide a Project/Program Synopsis

Midtown Jazz trio (consisting of a saxophonist, guitarist and drummer) will provide live musical entertainment for residents living in the three senior care facilities located within the City of Rancho Cordova.

Provide a Project/Program Description

Midtown Jazz has contacted the three Senior Care Residences located within the City of Rancho Cordova to determine if they are interested in hiring **Midtown Jazz** to provide live musical entertainment for their senior residents as funded through the City's Community Enhancement Fund. The Activity Directors of all three senior care residences expressed their interest in having us play for them. **Midtown Jazz** will offer to play once or twice/month at each facility during their Happy Hour Events (or other special events as requested). **Our rate is: \$300.00/hr for the trio.**

CEIF App #17

Midtown Jazz spreads love and joy to the senior residents whenever we play for them! While playing you can see their faces light up with bright smiles and some even start dancing! The band members are always complemented about our playing skills and are told just how much they enjoyed our music and appreciated that we came to play for them!

Tell us about your Project/Program Team

Midtown Jazz is a talented band trio consisting of a saxophonist, guitarist, and drummer that are well suited to play at any event! **Midtown Jazz** plays a wide variety of music, ranging from Jazz, Rock & Roll, R&B and can even mix it up by adding Latin and Country Rock tunes! Our website is located at: **midownjazz.com**. We have been providing live musical entertainment over the years at numerous senior care residences playing exciting songs from there era! Whether it's playing at senior care residences, parties, weddings, wine tastings, restaurants/hotels, political events, or grand openings--**Midtown Jazz** is able to please!

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Identify the senior care residences located in the City of Rancho Cordova to provide them with free live musical entertainment funded through the City of Rancho Cordova's Community Grants Program. **Midtown Jazz** will speak directly to the Activities Directors to setup potential dates to play (**TBD**) during their Happy Hours and other events. **Midtown Jazz** will pursue being hired by a minimum of three senior care residences playing for one hour, once or twice a month at each facility at the rate of **\$300.00/hr** for the trio for the duration of the grant funding period, or at which time the \$5,000.00 is reached (which ever comes first). A schedule will be presented to the City of Rancho Cordova outlining the specific dates, time periods and senior care facilities that **Midtown Jazz** will be performing at once hired by the Activities Directors. At present, Midtown Jazz has identified and contacted the following senior care residences:

CEIF App #17

1) Summerset Senior Living, 2341 Vehicle Dr, Rancho Cordova, CA 95670
Contact: Esther Kagramanyan, (916) 330-1300

2) Tender Home Senior Care, 3499 Ponzi Ct., Rancho Cordova, CA 95670
Contact: Valentina Marinova, (916) 698-6744

3) Casa Coloma Health Care Center, 10410 Coloma Road, Rancho Cordova, CA 95670 **Contact:** Melissa Vigil, (916) 363-4843

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Midtown_Jazz_Docs_for_Grant_Fund_2024-2025.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	5000.0
-----------------------------	--------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	5000.0
---	--------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 5000.0
of personnel for your
project/program?

What is the total cost 0.0
of supplies for your
project/program?

CEIF App #17

What is the total cost 0.0
of transportation for
your
project/program?

What is the total cost 0.0
of equipment for your
project/program?

What will be the total 0.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[MJ_Band_Expenses_for_Performances_2024-2025.pdf](#)

Has your organization sought
or will seek other
funding for this
project/program? No, not seeking any other funding support.

Please describe any ongoing operations
and maintenance
costs beyond Fiscal
Year 2024/2025, if
applicable. None

Do you plan to ask
for funding annually
for this
project/program? Yes

Is this a single year
request or a request
for funding for
multiple years? Single Year

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

CEIF App #17

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/3/2024

Anticipated End Date (typically projects/programs end by June 30)

4/30/2025

Please describe your project/program schedule

Midtown Jazz will pursue being hired by a minimum of three senior care residences in the City of Rancho Cordova, playing for one hour, once or twice a month at each facility at the rate of **\$300.00/hr** for the trio for the duration of the funding period, or at which time the \$5,000.00 is reached (which ever comes first). A schedule will be presented to the City of Rancho Cordova outlining the specific dates, time periods and senior care facilities **Midtown Jazz** will be performing at once hired by the Activities Directors. Start/stop dates are anticipated to be 07/03/2024 and 04/30/2025, respectively.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Midtown Jazz does not anticipate being unable to complete any of the performances once hired and a schedule has been established. If one senior care facility is booked for the month we will simply adjust our performance schedule as necessary and play at the other two facilities. If any band member is unexpectedly unable to perform, we have backup musicians to take their places.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #17

Primary street address of project/program	Senior Care Residences within the City of Rancho Cordova: 1) Summerset Senior Living, 2341 Vehicle Dr, Rancho Cordova, CA 95670; 2) Tender Home Senior Care, 3499 Ponzi Ct., Rancho Cordova, CA 95670; 3) Casa Coloma Health Care Center, 10410 Coloma Road, Rancho Cordova, CA 95670
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

- 1) Summerset Senior Living, 2341 Vehicle Dr, Rancho Cordova, CA 95670
- 2) Tender Home Senior Care, 3499 Ponzi Ct., Rancho Cordova, CA 95670
- 3) Casa Coloma Health Care Center, 10410 Coloma Road, Rancho Cordova, CA

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[MJ_Band_Letters_of_Support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

CEIF App #17

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Renaldo Crooks

Is this project/program on behalf of an organization?

No

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #17**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

Total Expenses for Mitown Jazz Band Performances Grant Fund 2024/2025

CEIF App #17 **ATTACHMENT 2**

Midtown Jazz Expense Totals	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Summerset Senior Living	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 200.00	\$ -	\$ -	\$ 1,100.00
Tender Home Senior Care	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00		\$ 300.00		\$ 300.00		\$ 300.00	\$ -	\$ -	\$ 2,100.00
Casa Coloma Health Care Center	\$ 300.00	\$ 300.00	\$ 300.00		\$ 300.00		\$ 300.00		\$ 300.00		\$ -	\$ -	\$ 1,800.00
Totals	\$ 600.00	\$ 600.00	\$ 600.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ -	\$ -	\$ 5,000.00

Summerset Senior Living
2341 Vehicle Drive
Rancho Cordova, CA 95670

March 1, 2024

Mr. Randi Kay Stephens
City of Rancho Cordova
Community Enhancement & Investment Fund
2729 Prospect Park Drive
Rancho Cordova, CA 95670

CEIF App #17

Dear: Mr. Stephens:

I am writing to endorse Midtown Jazz applying to your Community Enhancement & Investment Fund. Based on our review of their website and numerous clients, Midtown Jazz would be the perfect band to provide free live musical entertainment for the residents at our senior care facility! Since the Midtown Jazz trio consists only of a saxophonist, guitarist, and drummer they will not be required to have insurance to perform at our senior care facility.

We wish them success in the approval of their application! If you have any questions, please contact me via email or the phone number shown below.

Yours truly,

Esther Kagramanyan
Activity Director


www.summersetseniorliving.com

Tender Home Senior Care

[REDACTED]
Rancho Cordova, CA 95670

March 1, 2024

Mr. Randi Kay Stephens

City of Rancho Cordova

Community Enhancement & Investment Fund

CEIF App #17

2729 Prospect Park Drive

Rancho Cordova, CA 95670

Dear: Mr. Stephens:

I am writing to endorse Midtown Jazz applying to your Community Enhancement & Investment Fund. Based on our review of their website and numerous clients, Midtown Jazz would be the perfect band to provide free live musical entertainment for the residents at our senior care facility! Since the Midtown Jazz trio consists only of a saxophonist, guitarist, and drummer they will not be required to have insurance to perform at our senior care facility.

We wish them success in the approval of their application! If you have any questions, please contact me via email, or the phone number shown below.

Yours truly,

Valentina Marinova

Activities Director

[REDACTED]
www.seniorcare.com

Casa Coloma Health Care Center
10410 Coloma Road
Rancho Cordova, CA 95670

March 1, 2024

CEIF App #17

Mr. Randi Kay Stephens
City of Rancho Cordova
Community Enhancement & Investment Fund
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear: Mr. Stephens:

I am writing to endorse Midtown Jazz applying to your Community Enhancement & Investment Fund. Based on our review of their website and numerous clients, Midtown Jazz would be the perfect band to provide free live musical entertainment for the residents at our senior care facility! Since the Midtown Jazz trio consists only of a saxophonist, guitarist, and drummer they will not be required to have insurance to perform at our senior care facility.

We wish them success in the approval of their application! If you have any questions, please contact me via email, or the phone number shown below.

Yours truly,

Melissa Vigil
Activities Director



www.casacoloma.com

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Rinaldo Crooks DBA Midtown Jazz

2 Business name/disregarded entity name, if different from above

CEIF App #17

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see Instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See Instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

Elk Grove, California 95758

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

1	3	-	4	3	1	5	3	2	6
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

8/16/23

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is backup withholding*, later.

ITEM 12.4.

ATTACHMENT 2

County of Sacramento
Department of Finance
Tax Collection and Licensing
Business License Unit

700 H Street, Room 1710, Sacramento, CA 95814
 phone (916) 874-8644 • fax (916) 874-8909
 www.finance.saccounty.net

Original Statement FILED with Sacramento County Clerk
 FBNF2015-04905 MIDTOWN JAZZ, MIDTOWN MUSIC



FILED: 6/18/2015

Expires: 6/17/2020

Use

FICTITIOUS BUSINESS NAME STATEMENT

BUSINESS AND PROFESSIONS CODE 17900 ET SEQ.

CEIF App #17

TYPE OR PRINT CLEARLY – MUST BE LEGIBLE. PLEASE READ INSTRUCTIONS ON REVERSE SIDE.
 WHEN FILING BY MAIL, PROVIDE SELF ADDRESSED STAMPED ENVELOPE.

1	Street Address, City, State, Zip of Principal Place of Business. (P.O. Box or PMB <u>not</u> acceptable)		County
	[Redacted] Elk Grove, CA. 95758		Sacramento
2	Fictitious Business Name(s) to be Filed		
	(a) Midtown Jazz	(b) Midtown Music Makers	(If more than 2 names, attach additional sheet)
3	Full Name/Residence Address of Business Owner(s) (P.O. Box or PMB <u>not</u> acceptable), OR Corporation/LLC name and address as registered with Secretary of State (include State where incorporated)		
	(a) Renaldo Crooks [Redacted]	Zip Elk Grove, CA 95758	
	(b) (If more than 2 owners, attach additional sheet)		
4	This business conducted by:		
	☒ an individual ☐ General Partnership ☐ Limited Partnership ☐ Trust ☐ Married Couple ☐ Co-Partners ☐ Limited Liability Company ☐ State or local Registered Domestic Partners ☐ Corporation ☐ Joint Venture ☐ Limited Liability Partnership ☐ Unincorporated Association (other than a partnership)		
5	Date began using business name or date expected to begin: 6/21/2010 (write "N/A" on the line above if you have not yet begun transacting business and the expected date is unknown)		
6	I declare that all information in this statement is true and correct. (A registrant who declares as true any material matter pursuant to this statement in violation of the Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine of not more than \$100.00). Signature: [Redacted] Title if Corporate Officer: _____ Print Name: Renaldo Crooks Business Phone No. [Redacted]		

In accordance with Section 17920 (a), a Fictitious Business Name Statement generally expires five years from the date it was filed with the County Clerk, except as provided in Section 17920 (b), where it expires 40 days after any change in the facts set forth in the statement pursuant to section 17913 other than a change in the residence address of a registered owner. A new Fictitious Business Name Statement must be filed before the expiration.

The filing of this Statement does not of itself authorize the use in this state of a Fictitious Business Name in violation of the rights of another under Federal, State, or common law (section 14411 et seq., of the Business and Professions Code).

\$37.00 For first business name and owner on statement \$ 5.00 For each additional business name on this statement \$ 5.00 For each additional business owner on this statement Make checks or money orders payable to Sacramento County	I hereby certify that this copy is a correct copy of the original Statement on file in my office. DONNA ALLRED, COUNTY CLERK BY: [Signature] Deputy County Clerk ☒ ID Checked
---	--

FBN Statement (11-14)

CEIF App #17



Title	Sacramento Telangana Association: International Colors Festival	03/14/2024
CEIF App #18	by Srinadha Sannepalli in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45890243

Original Submission03/14/2024

Score	3
-------	---

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sacramento Telangana Association: International Colors Festival

CEIF App #18

Provide a Project/Program Synopsis

Festival of Colors (Holi)

Provide a Project/Program Description

Sacramento Telangana Association(STA) will be partnering with Other community organizations In celebrating the Festival of Colors(Holi) for the year 2024, this festival marks the arrival of spring and is a celebration of fertility, color, and love, mostly we see this festival as a time for people to get together and enjoy themselves with friends, families and communities without any concern for caste, creed region, religion, men, women, children's or ethnicity of the community which intern connects the communities of the City of Rancho Cordova.

During 2018,2019,2022,2023 this festival was celebrated with help of City of Rancho Cordova community enhancement funds, this was well received by the community and generated huge enthusiasm and encouragement.

STA active partnership with WeEMBRACE serving Families of Individuals with disabilities is helping us to reaching to greater community participation, especially children in our community and for 2023 we are projecting there is greater level enthusiasm and participation.

This is first time we are successfully collaborating and partnership with other community organizations and showing the results how successfully we can unify and bring the community on to a one unifying platform to promote the great civic engagement and broader community outreach.

Festival of Colors is a free event open to all ages and planning to provide light snacks and refreshments for the participants.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

STA and We Embrace board have leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators, and community leaders.

CEIF App #18

1. Anil Kondakrindi – Community Organizer
2. Srinath Babu – STA President
3. Meena Kalyansundaram- We Embrace
4. Srinath Babu -STA President
5. Srinivas Reddy Kumbam –Entrepreneur
6. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community leader
7. Dr.Venu Bellum – Kaiser Permanente, Rancho Cordova
8. Sunitha Vanteru – STA Women’s Committee Chairman
9. Laxma Legala – STA Board of Trustee

Provide your
Project/Program
Goals

City of Rancho Cordova sponsoring this color festival as part of community enhancement funds for last 3 years, during festival there were lot of kids participated and enjoyed this event at Stone Creek Park, Capitol Village and Children’s Museum these years, with the past experiences we strongly believe this festival reaching more kids in the community in providing the entertainment and education to next generations.

In partnership with We Embrace we can spark a passion for life-long learning, entertainment, and education. This event provides a venue where children’s will have opportunity to explore to the new environment and exercise both their bodies and their minds.

1. Helps to build cultural connections.
2. offers opportunities for children to play with colors which will help in fulfilling the sensory needs which are very important for kids over all development.
3. Community Engagement
4. Education and Entertainment

This festival support Rancho Cordova community by bringing visitors from all over Sacramento area cities Folsom, Roseville, Rocklin and from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto and Fairfield. Which will bring new revenue to the economy and create new opportunities, partnerships to improve Rancho Cordova’s quality of life.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF App #18

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	9000.0
-----------------------------	--------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	8000.0
---	--------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	0.0
---	-----

What is the total cost of supplies for your project/program?	5000.0
--	--------

What is the total cost of transportation for your project/program?	1000.0
--	--------

What is the total cost of equipment for your project/program?	2000.0
---	--------

ITEM 12.4.**ATTACHMENT 2**

What will be the total 1000.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF App #18

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Project_Cost-Colors.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? Matching funds of \$1000

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. n/a

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Multiple Years

If requesting for multiple years, please share how many years you are seeking funding? 3 years

ITEM 12.4.

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

CEIF App #18**ATTACHMENT 2**

Our organization is committed to ensuring the continued success and impact of our project Kites festival beyond the initial grant period. Our sustainability plan is multifaceted, incorporating various strategies to secure ongoing funding, engage the community, and adapt to changing circumstances.

We recognize the importance of diversifying our funding sources to reduce dependency on the city grant. In addition to the grant funding, we plan to seek support from private foundations, individual donors, corporate sponsorships, and earned income streams. By broadening our funding base, we aim to mitigate the risk of funding gaps and ensure the financial stability of the project Kites festival over time.

Community support is essential to the sustainability of our project. We will actively engage with local residents, stakeholders, and partners to cultivate a sense of ownership and investment in the initiative. This includes hosting community events, workshops, and outreach activities to raise awareness, gather feedback, and mobilize support. By fostering strong relationships with the community, we aim to build a network of advocates and volunteers who will champion the kites festival program and contribute to its long-term success.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

12/1/2024

ITEM 12.4.**ATTACHMENT 2**

Anticipated End Date 4/15/2025
(typically
projects/programs
end by June 30)

CEIF App #18

Please describe your March 2025
project/program
schedule

Adaptability: What is Based on past experience we had weather challenges and overcome by
your plan to complete working with park dist.
your project/program
should any
challenges arise?

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

3141 Bridgeway Dr

List the city location of the project/program.

Rancho Cordova

CEIF App #18

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

If your project/program takes place at multiple locations, please list other or secondary locations.

n/a

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[2025_park_request_for_Holi.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Facility Use Only. Visit Cordova Recreation & Park District's website for facility use information.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Village Green Park

ITEM 12.4.**ATTACHMENT 2**

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

CEIF App #18

What is the name of your point of contact at the Cordova Recreation & Park District?

Reeza Gaela

What is the email for your point of contact at the Cordova Recreation & Park District?

rgaela@crpd.com

5 - Applicant Information

Name

Srinadha Babu
Sannepalli

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sacramento Telangana Association (STA)
46-5556147 -STA

What is your title and/or role at your organization?

President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #18**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #18

Project Cost

Expense	Estimated Expenditure Breakdown - 2024
Rental for Event Facility CRPD Park	\$2000
Colors /DJ	\$4000
Refreshments	\$2000
Event Promotion and Marketing	\$1000
Total Project Cost	\$9000
Matching Funds	\$1000
Measure H grant request	\$8000
STA will provide the matching funds of \$1000	

CEIF App #18



Recreation & Park District

3480 Routier Road

Sacramento, CA 95827

www.crpdpd.com • 916-366-3133 • rentals@crpd.com

Special Use Permit Application

Application must be legible and completed in its entirety prior to submitting

Facility Requested

Park/Facility Requested: The Village Green

Areas: _____

Description of Event/Activity: International Colors FestivalDo you anticipate use of a spray park at said location? ☐ Yes ☐ No

If yes, the CRPD will not refund permit fees if the spray park is not operational. Regular spray park season is May through end of September. Reservation does not give exclusive use of the spray park to renter. White Rock Splash Park season is Memorial Day through Labor Day.

Renter Contact Information

Name of Group, Organization or Business: Sacramento Telangana AssociationName of Individual Responsible for Event: Babu Birthdate: March 10th

Mailing Address: _____

Phone: _____

Email: _____

Emergency/Alternate Contact Person: _____

Phone: _____

Rental Information

Rental Date (list all with times for each date if different): March 16th 2025

Day(s) of Week: _____

Expected Attendance: 300 Based On: Last yearArrival Time: 10 ☒ a.m. ☐ p.m.Departure Time: 2 ☐ a.m. ☒ p.m.Event Start Time: 11 ☒ a.m. ☐ p.m.Event End Time: 2 ☐ a.m. ☒ p.m.Total Hours Used: 4

Event Information (Check all that apply)

- | | | | |
|--|--|---------------------------------------|---|
| ☐ Sports/Recreation | ☐ Concert/Performance | ☐ Parade/March | ☒ Fair/Festival |
| ☐ Animal Attractions | ☐ Race/Walk | ☐ Car Show | ☐ Food Trucks |
| ☐ Inflatables | ☐ Fundraiser | | |
| ☐ Other (specify) _____ | | | |

Is this an annual event?

☒ Yes ☐ No

How many years has this event been held? _____

Where has this event previously been held? Village Green

extension may result in a minimum of \$66/hour fee. Refunds will be determined within five (5) business days following your event. You can expect your refund within 1-6 weeks, depending on type of payment.

5. Sb I have read the information, park and facility rules, regulations, fees and processes as contained in this document and agree to abide by the guidelines provided. I am duly authorized by the Organizer or Sponsoring Company to submit this application on their/its behalf and agree to be financially responsible for any fees and costs that may be incurred by or on behalf of the event in the Cordova Recreation & Park District boundaries. I certify that the information that I have provided on this application is true and to the best of my knowledge. If the event details change, I agree to submit a revised application or provide additional information in writing at least 10 days prior to the event.

Cancellation

Cancellation: 60 days in advance - CRPD retains 25% of the Rental Fee + Deposit

Cancellation: 30-59 days in advance - CRPD retains 50% of the Rental Fee + Deposit

Cancellation: less than 30 days in advance - CRPD retains 100% of the Rental Fee + Deposit

(renter initial) Sb I have read and understand the cancelation policy as stated in this information packet.

Compliance with All Applicable Law, Rules & Regulations

Renter to initial each item

The following rules must be initialed and understood before rental of the picnic & pavilion facilities:

1. Sb The renter shall comply with all local, state and federal laws and regulations related to the use of the facility and public gatherings.
2. Sb The renter agrees to abide by all applicable local, federal and state accessibility standards and regulations.
3. Sb The renter further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
4. Sb The CRPD reserves the right to immediately revoke renter's right to use of the facility under this agreement should the renter fail to comply with any provision of this section.

Force Majeure

Notwithstanding anything to the contrary contained in this agreement, the CRPD shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority and other causes beyond their control. The renter waives any right of recovery against the CRPD and the renter shall not charge results of "acts of God" to the CRPD, its officers, employees or agents.

Special Use Fees – For Office Staff

Cost	Fee	Total
☐ Site Fee	_____	_____
☐ Attendance Fee	_____	_____
☐ Deposit Fee	_____	_____
☐ Electricity Access	_____	_____
☐ Vendor Booth	_____	_____
☐ Pre-pay parking at Hagan Community Park	\$5 x _____	_____

Total Rental Fees: _____

Total Deposit: _____

CEIF App #18

Is the sponsoring organization a registered nonprofit organization? ☒ Yes ☐ NoIf yes, nonprofit # (required) 46-5556147Is there a fee to be a part of the event, i.e. car show exhibitor? ☐ Yes ☒ No

If yes, list fees or attach fees to application: _____

Is there a fee to be a vendor? ☐ Yes ☒ No If yes, what is the fee to be at the event? _____

What types of vendors do you anticipate? _____

How many vendors do you anticipate? 4 or 5Will the vendors be selling items? ☒ Yes ☐ NoIs there an admission fee? ☐ Yes ☒ No Fee \$ _____ Includes: _____

Are there any other fees that the organization will be collecting? Please list: _____

Will amplification be used? ☐ Yes ☐ No Will a generator be used? ☐ Yes ☐ No Need Electricity Access? ☐ Yes ☐ NoCheck all that apply: ☐ Music ☐ Announcements ☐ Live Band ☐ Other (specify): _____

Amplification Start Time: _____ Finish Time: _____

Will food be served? ☒ Yes ☐ No Will food be sold? ☐ Yes ☐ NoWill alcohol be served? ☐ Yes ☒ No Will alcohol be sold? ☐ Yes ☐ NoWill there be attractions? (i.e. bounce house, slide, etc.) ☐ Yes ☐ No

If yes, company used: _____

(They will need a certificate of liability insurance on file with the CRPD)

Please list any equipment planned to have on site: _____

When will equipment be delivered on site: _____

Do you plan on having signs and/or banners to promote before or during the event? ☐ Yes ☐ No

List the types of marketing you plan for the event: _____

Renter Expectations**Renter to initial each item**

1. sb Acceptance of the application by the CRPD is neither a guarantee of the date or location nor an automatic approval of the event.
2. sb Preapproval from the CRPD is required before the event is promoted or advertised.
3. sb Rental fees and all required certificates and documents are due 30 days prior to the event.
4. sb The deposit is 50% of the base fees (location + # of attendees) and is due at the time of approval. The deposit will be refunded upon completion of the event if the space is returned to its original condition. Reasons for withholding of deposit could include overtime (if left after reserved time), additional cleaning required by CRPD staff, damage to facility (including grass area or fields) or missing facility items. Any repairs, extra cleaning or security

CEIF App #18

Indemnification Agreement

The renter shall indemnify, defend and hold harmless the CRPD, its officers, employees and agents from any and all losses, costs, expenses, claims, liabilities, actions or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the renter's use or occupancy of a facility or property controlled by the CRPD, unless solely caused by the gross negligence or willful misconduct of CRPD, its officers, employees or agents.

Additionally, I fully understand that my participation in the above-referenced rental exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS AND CANCELLATION POLICY. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN THE CRPD AND MYSELF AND I SIGN IT OF MY FREE WILL.

Renter Signature

I attest that all the information provided in this application is true and correct.

Renter's Printed Name: Babu Date: 02/28/2024

Renter's Signature: _____

CRPD Representative's Printed Name: _____ Date: _____

CRPD Representative's Signature: _____

For Office Use Only

Application Received By: _____ Date: _____

Required Documents**Date Submitted**

Site Plan	☐ Yes ☐ No ☐ N/A	_____
Insurance	☐ Yes ☐ No ☐ N/A	_____
ABC License	☐ Yes ☐ No ☐ N/A	_____
Fire Permit	☐ Yes ☐ No ☐ N/A	_____
Sacramento County Environmental Health Permit	☐ Yes ☐ No ☐ N/A	_____

Department Approval**Notes**

Recreation Coordinator	☐ Yes ☐ No ☐ N/A	_____
Recreation Supervisor	☐ Yes ☐ No ☐ N/A	_____
Recreation Superintendent	☐ Yes ☐ No ☐ N/A	_____
Park Services Supervisor	☐ Yes ☐ No ☐ N/A	_____
Park Services Superintendent	☐ Yes ☐ No ☐ N/A	_____
Director of Parks & Recreation	☐ Yes ☐ No ☐ N/A	_____
General Manager	☐ Yes ☐ No ☐ N/A	_____

Title	Sacramento Telangana Association: International Colors Festival	03/14/2024
CEIF App #18	by Srinadha Sannepalli in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45890243
Average score: 0		

Reviewed by: Chase Michelotti (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
Cordova Recreation & Park District	Conditional approval for rental of facility only
CRPD Notes	Need correct/completed Special Use Permit Application prior to full endorsement. Organization has been contacted by CRPD and made aware they must submit.
Organizations may provide PDF or JPG documentation regarding their endorsement.	
Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
Title of individual completing this form	Recreation Superintendent
By checking here, I verify that I have the authority at my organization to provide an endorsement.	True

Title	Sacramento Telangana Association: International Flowers Festival	03/14/2024
		id. 45893419
CEIF App #19	by Srinadha Sannepalli in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission03/14/2024

Score	5
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sacramento Telangana Association: International Flowers Festival

CEIF App #19

Provide a Project/Program Synopsis

Festival of Flowers (Multicultural Integration Project)

Provide a Project/Program Description

Sacramento Telangana Association is a Non-Profit organization committed to persevere and promote the culture and arts of India and bridge the gap between the multiethnic and integrate the multiple cultures into the community by active civic engagement.

Every year during the September - October timeframe Sacramento Telangana Association organizes the festival called "Bathukamma"-Festival of Flowers which celebrates the inherent relationship between earth, water, plants, flowers, and the human beings in a community to integrate and live-in harmony.

The festival heralds the beauty of nature, collective spirit of people, the indomitable spirit of women folks and the scientific approach of the agrarian people towards preserving the resources of nature in a celebrative way.

Sacramento Telangana Association request community enhancement grant funds to celebrate festival of flowers. This festival encourages and helping active civic engagement and provides a strong sense of place for residents through the arts, music, culture, education, and entertainment and in last 6 years this festival become medium of integration for different cultures into the community.

For the year 2023 we are partnering with other nonprofits and faith organizations for wider community outreach.

In the last 8 years during celebration, we were able to invite, attract approximately ~14000 community members to participate and to part of this festival from different ethnic and culture backgrounds, which includes elected representatives, public officials, business leaders and community leaders and volunteers. The Measure H grants would allow us to help progress, educate and organize this unique festival in the center of the City of Rancho Cordova.

Bathukamma –Festival of Flowers can become major touristic attractions and promote the image of a City of Rancho Cordova as a cultural capitol.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

Sacramento Telangana Association board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators, and community leaders.

1. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community Leader-Founder

CEIF App #19

2. Srinath Babu – President and Sr.Engineer,State of California

3. Laxma Legala – IT Professional/Community Volunteer

4. Anil Reddy – Community Volunteer

5. Srinivas Reddy Kumbam –Entrepreneur

6. Dr.Venu Bellum, MD Kaiserpermanete, Rancho Cordova

7. Dr.Nataraj Podishetty - Plant Sciences ,UC Davis

Provide your
Project/Program
Goals

Festival of Flowers –Bathukamma, it's our goal to integrate different cultures and ethnicities of Greater Sacramento region by providing experience of arts, music, culture, education and. This festival is connecting the different sectors of the community by active civic engagement and provides a strong sense of place for residents as a community pride and promoting the community relations through the arts, music, culture, education, and entertainment.

This festival is an open event and free for all the community members, it indeed remains a celebration of the women's glory the symbolic women power. This festival is the dedication to worship womanhood and nature's system through valuing the flowers.

It's important to educate our future generations about different cultures, traditions, and diverse world.

The world is becoming increasingly small and cultural understanding is important. Bathukamma festival helps our community children learn to accept and respect different cultures and traditions of other countries which makes them better citizens. This festival includes several exciting programs like Dancing, Art exhibition, educational workshop on making bathukamma and tasting authentic Telangana food which will be served free.

This festival support Rancho Cordova community by bringing visitors from all over Sacramento area cities Folsom, Roseville, Rocklin and from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto, and Fairfield. Which will bring new revenue to the economy and create new opportunities and partnerships to improve Rancho Cordova's quality of life.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF App #19

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	30000.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	25000.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	0.0
---	-----

What is the total cost of supplies for your project/program?	5000.0
--	--------

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	10000.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

What will be the total 15000.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF App #19

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Total_Project_CostFlowers.pdf

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? STA sponsors funding \$5000

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. n/a

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Multiple Years

If requesting for multiple years, please share how many years you are seeking funding? 3 years

ITEM 12.4.

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

CEIF App #19**ATTACHMENT 2**

Our organization is committed to ensuring the continued success and impact of our project Flowers festival beyond the initial grant period. Our sustainability plan is multifaceted, incorporating various strategies to secure ongoing funding, engage the community, and adapt to changing circumstances.

We recognize the importance of diversifying our funding sources to reduce dependency on the city grant. In addition to the grant funding, we plan to seek support from private foundations, individual donors, corporate sponsorships, and earned income streams. By broadening our funding base, we aim to mitigate the risk of funding gaps and ensure the financial stability of the project Flowers festival over time.

Community support is essential to the sustainability of our project. We will actively engage with local residents, stakeholders, and partners to cultivate a sense of ownership and investment in the initiative. This includes hosting community events, workshops, and outreach activities to raise awareness, gather feedback, and mobilize support. By fostering strong relationships with the community, we aim to build a network of advocates and volunteers who will champion the Flowers festival program and contribute to its long-term success.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

5

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

5

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

ITEM 12.4.**ATTACHMENT 2**

Anticipated End Date 11/30/2024
(typically
projects/programs
end by June 30)

CEIF App #19

Please describe your Oct 2024
project/program
schedule

Adaptability: What is Based on past experience we had weather challenges and overcome by
your plan to complete working with school dist.
your project/program
should any
challenges arise?

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

10769 Bear Hollow Dr

List the city location of the project/program.

Rancho Cordova

CEIF App #19

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[School_dist_communication.png](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Navigator Elementary School

ITEM 12.4.**ATTACHMENT 2**

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Robin Mandeville

CEIF App #19

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Srinadha Babu
Sannepalli

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sacramento Telangana Association (STA)

What is your title and/or role at your organization?

President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #19**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2**CEIF App #19**

Total Project Cost: \$30000

Matching Funds: \$5000

Total Measure H Funds request for 2025: \$25000

CEIF App #19

Expense	Estimated breakdown Forecast -2024/25
Rental for Event facility	\$4000
Event promotion	\$3,000
Event Setup	\$9,000
Educational workshop	\$1,000
Festive Dinner	\$12,000
Cleaning after the event	\$1000
Total Project Cost	\$30000
Matching Funds	\$5000
Measure H grant request	\$25000

CEIF App #19

Title	Sacramento Telangana Association: International Flowers Festival	03/14/2024
CEIF App #19		id. 45893419
by Srinadha Sannepalli in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application		
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Navigator Elementary School
-----------------------------	-----------------------------

For Navigator Elementary, the school district's acknowledgement is:	Conditional approval for rental of facility only
---	--

Notes providing rationale	Facilities Use
---------------------------	----------------

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
--	--------------------

Title of individual completing this form	Robin Mandeville
--	------------------

Title	Gujarati Samaj of Sacramento (GSS): Kids/Sports/Senior Day, Annual Picnic, and Navratri Events	03/14/2024
CEIF App #20	by Gujarati Samaj of Sacramento in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45897965
Average score: 0		

Reviewed by: Chase Michelotti (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A parks district

Cordova Recreation & Park District Endorsement given

CRPD Notes Event is endorsed and approved; however, need to confirm which park group will be utilizing. CRPD application states Neil Orchard Senior Activities Center and Lincoln Village Comm. Park. Grant application states Stone Creek Comm. Park.

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form: Chase Michelotti

Title of individual completing this form Recreation Superintendent

ITEM 12.4.

By checking here, I ☐ True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2**CEIF App #20**

Title	Gujarati Samaj of Sacramento (GSS): Kids/Sports/Senior Day, Annual Picnic, and Navratri Events	03/14/2024
CEIF App #20	by Gujarati Samaj of Sacramento in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45897965

Original Submission

03/14/2024

Score	1
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	
Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Other: It is not my first time applying; However I would like a CEIF Staff member to contact me about my project.

CEIF App #20

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Gujarati Samaj of Sacramento (GSS): Kids/Sports/Senior Day, Annual Picnic, and Navratri Events
Provide a Project/Program Synopsis	GSS is a local non-profit organization that aims to bring together gujaratis (people with origins from Gujarat, a State in India) to enhance and promote its cultural diversity. We accomplish this by hosting a number of events annually for our members. These events include Annual Picnic and Navratri.
Provide a Project/Program Description	The Navratri Festival is very unique to the State of Gujarat, where the young, adults and elders (both male and female) come together to dance as part of the celebrations of the female Goddess that destroyed evil and established the good, faith and happiness. In previous years, we have celebrated this festival at Mather Sports Complex or at a Folsom Cordova School District multipurpose room. We are looking for venue for two nights to host this event in 2024. We hope to find a partner in the City that can assist in hosting this event. The Annual Picnic is a way to gather our members and share food from our culture thereby passing our roots to young kids. Previously, we have successfully hosted this event at Stone Creek Community Park. We hope to continue that for next year. Last year, we embarked on another event- the Sports/Kids event. This is where we bring together kids, adults and seniors and allow them to show their skills in traditional Indian sports and games. We previously held this event at the Lincoln Village Community Park. We had sack races, lemon and spoon races, Kabbadi, Yoga, and cricket match to promote sports and games from our culture and region. This year, we again plan to host this event at Lincoln Village Community Park.
Tell us about your Project/Program Team	At GSS, we strongly believe in teamwork. It is a non-profit organization so all the work is done by volunteers. We have two committees- Benefactor Committee and Executive Committee. The benefactor committee provides an oversight of the entire organization and the executive committee provides day to day operations. The events are lead and implemented by executive committee members with support from benefactor committee. We have some elected members to the executive committee- President (Daksha Shah), Secretary (Vyomini Upadhyay) and Treasurer (Ashok Patel). Other EC members include- Adit Joshi, Rupal Shah, Asha Patel, Misha Shukla, Jay Jardosh, Kishore Patel, Dilavar Badhia.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

Our program goals are to enhance awareness of Gujarati heritage and culture within our community, communicate values to from Gujarati culture to generations living in sacramento metropolitan area.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

CEIF App #20**2 - Funding & Costs**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 5200.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 5200.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 0.0

What is the total cost
of supplies for your
project/program? 2500.0

What is the total cost
of transportation for
your
project/program? 0.0

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of equipment for your project/program? 2000.0

What will be the total cost of any miscellaneous expenses for your project/program? 700.0

CEIF App #20

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[grant_app.pdf](#)

Has your organization sought or will seek other funding for this project/program?	No, not seeking any other funding support.
---	--

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program?	Yes
---	-----

Is this a single year request or a request for funding for multiple years?	Single Year
--	-------------

Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes
--	-----

ITEM 12.4.**ATTACHMENT 2**

How many years has 1
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

CEIF App #20

How many years has 1
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date 5/31/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule We host the Sports/Kids/Senior day in April/May, the annual picnic is usually in summer (June/July/August) and the Navratri is in September/October depending on the Hindu calendar.

Adaptability: What is your plan to complete your project/program should any challenges arise? We have faced numerous physical (venue) and financial challenges to host these events. Our events are attended by large number of people, so we need huge hall space for Navratri. We also need a softball field for sports event. We plan ahead our events so that we have ample time to request venue/space, identify a lead for the event to have one point of communication and raise funds through sponsorship from our members to meet expenses. Post Covid-19, due to inflation, we have experienced high fees for rentals, food and labor needed for our events.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #20

Primary street address of project/program	Stone Creek Community Park
---	----------------------------

List the city location of the project/program.	Rancho Cordova
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Select State	CA
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Provide the zip code for your project/program's primary location.	95742.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #20

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District? Facility Use Only. Visit Cordova Recreation & Park District's website for facility use information.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve: Lincoln Village Community Park
Stone Creek Community Park

Have you already discussed your project/program with staff at the Cordova Recreation & Park District? Yes

ITEM 12.4.**ATTACHMENT 2**

What is the name of
your point of contact
at the Cordova
Recreation & Park
District?

Reeza Gaela

CEIF App #20

What is the email for
your point of contact
at the Cordova
Recreation & Park
District?

rgaela@crpd.com

5 - Applicant Information

Name

Vyomini
Upadhyay

Is this
project/program on
behalf of an
organization?

Yes

What is the name of
your organization?

Gujarati Samaj of Sacramento

What is your title
and/or role at your
organization?

I am the secretary of the Gujarati Samaj of Sacramento.

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

ITEM 12.4.**ATTACHMENT 2**

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Daksha
Shah

CEIF App #20

What is the title of this individual?

President

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2**

Item	Estimated Budget	
Facility Rental	\$	2,000.00
Supplies (Food, paper products and items)	\$	2,500.00
Miscellaneous (certificates, medals, prizes for games)	\$	700.00

CEIF App #20

Title	Gujarati Samaj of Sacramento (GSS): Kids/Sports/Senior Day, Annual Picnic, and Navratri Events	03/14/2024
CEIF App #20	by Gujarati Samaj of Sacramento in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45897965
Average score: 0		

Reviewed by: Chase Michelotti (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
Cordova Recreation & Park District	Endorsement given
CRPD Notes	Event is endorsed and approved; however, need to confirm which park group will be utilizing. CRPD application states Neil Orchard Senior Activities Center and Lincoln Village Comm. Park. Grant application states Stone Creek Comm. Park.
Organizations may provide PDF or JPG documentation regarding their endorsement.	
Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
Title of individual completing this form	Recreation Superintendent

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2**CEIF App #20**

Title	Sacramento Children's Museum: Building Buddies Exhibit	03/15/2024
		id. 45909091
CEIF App #21	by Sherry Anne Dayag in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
	2701 Prospect Park Drive Rancho Cordova, California 95670 United States 	

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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CEIF App #21

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Sacramento Children's Museum: Building Buddies Exhibit

Provide a Project/Program Synopsis

Sacramento Children's Museum requests funding support to bring a new immersive exhibit called *Building Buddies* to our Museum that will engage children in hands-on STEAM (science, technology, engineering, art, and science) learning experiences while fostering teamwork and sharing. This exhibit will be open to the community September 2024-January 2025.

Provide a Project/Program Description

Sacramento Children's Museum requests \$84,550 from the City of Rancho Cordova's Community Enhancement & Investment Fund to bring a new immersive exhibit called *Building Buddies* to our Museum in Fall/Winter 2024.

Project Description

The *Building Buddies* 1,500-square-foot exhibit portrays a small community where everyone is busy working on their homes. Different characters, or "buddies," invite young children to play, explore, collaborate, create and learn while improving the neighborhood. The exhibit is composed of seven core areas and features role-play learning experiences that encourage kids to plan, renovate, decorate, paint, tile, and build. Children will be able to grab a hard hat and safety vest and use simple machines like a wheelbarrow, conveyor belt, and pulley; use foam bricks to build walls for a doghouse; tighten leaky pipes by connecting pipes and fittings together on a magnetic wall; lay down floor tiles in different shapes; and more! *Building Buddies* was developed by LooDo Exhibits and is touring in partnership with Sciencenter, a hands-on science museum in Ithaca, NY.

This hands-on STEAM exhibit will be located in our Museum's Education wing, which is known as "Leo's Learning Lab," and will be open to the public September 20, 2024 to January 5, 2025. School field trip groups also will have an opportunity to visit, play with, and learn from this exhibit during this time frame.

Funding Details

Grant funding from the City of Rancho Cordova's Community Enhancement & Investment Fund will support the entire cost of this exhibit. Funds will cover the exhibit's rental fee; shipping, receiving, and installation costs; marketing costs; and personnel expenses for set-up coordination and development of complementary educational programming. Funds also will be used to provide free class field trips for about 500 Rancho Cordova

elementary school students so they can experience this exhibit first-hand; grant funding will subsidize the field trip program fee for 8 large class field trips, enabling each class to visit at no cost to their school or students.

Community Impact

This project will benefit the Rancho Cordova community in the following ways:

CEIF App #21

- Children and Youth: The *Building Buddies* Exhibit is designed for children ages 2-8. This exhibit supports the development of children and youth by providing a discovery environment that encourages the development of STEAM skills at an early age. Building Buddies also promotes the development of positive social skills including taking turns, teamwork, and sharing.
- Education: This project enhances the quality of educational services to Rancho Cordova students by giving local students new ways to engage in STEM learning through hands-on activities. About 500 students from elementary schools in Rancho Cordova will be able to learn from this exhibit at no cost to them or their schools.
- Economic Development: Extra marketing for this exhibit will bring a positive economic impact to the Rancho Cordova community. Families who visit Sacramento Children's Museum to experience *Building Buddies* will also visit local restaurants and stores.

We have had great success with the traveling exhibitions we have hosted at our Museum over the past two years (i.e., *XOXO: An Exhibit About Love and Forgiveness* and *Measurement Rules!*), and we anticipate replicating that success with the playful and interactive *Building Buddies* Exhibit. Together, we can bring this innovative, one-of-a-kind educational experience to hundreds of children and their families in Rancho Cordova – positively impacting their lives and sparking a passion for lifelong learning!

Tell us about your
Project/Program
Team

Building Buddies was developed by **LooDo Exhibits**, a children's exhibition and educational product development initiative based in Montreal, Canada. The exhibit is touring in partnership with **Sciencenter**, a hands-on science museum in Ithaca, NY.

Sacramento Children's Museum's leadership team will be in charge of the exhibit's installation, maintenance, and programming. SCM's Executive Director, Sharon Stone Smith, will oversee all aspects of the exhibit at our Museum. Education Director Rachelle Ahmad will develop educational programming that complements the exhibit. Membership & Group Sales Manager Marisol Rafanan will coordinate field trips with Rancho Cordova elementary schools.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Goal 1: Enrich the lives of 500 Rancho Cordova students from local elementary schools with a free field trip to the *Building Buddies* Exhibit at Sacramento Children's Museum.

Goal 2: Foster these learning goals:

- Asking questions, making observations, and gathering information are helpful for problem solving.
- Before beginning to design a solution, it is important to clearly understand the problem.
- Experience simple machines to move objects or large loads.
- Discover that teamwork is an asset that can be helpful in all kinds of situations.

Goal 3: Increase Museum attendance by at least 5 percent. Because this exhibit will only be at Sacramento Children's Museum for a limited time, we expect it to attract more families and school groups – bringing more visitors to our Museum and to the City of Rancho Cordova.

We will measure our success in meeting these goals by:

- Tracking the number of daily visitors and field trip students who visit the *Building Buddies* Exhibit;
- Collecting feedback from teachers using online surveys about their class field trip visit and the impact of this exhibit on their students' learning; and
- Collecting feedback from Museum guests using online surveys about their experience with this exhibit.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[SCM_BuildingBuddies_ExhibitFactSheet.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	84550.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	84550.0
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ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

What is the total cost of personnel for your project/program?

5400.0

What is the total cost of supplies for your project/program?

0.0

CEIF App #21

What is the total cost of transportation for your project/program?

8000.0

What is the total cost of equipment for your project/program?

55000.0

What will be the total cost of any miscellaneous expenses for your project/program?

16150.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[SCM_BuildingBuddies_ProjectBudget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

We are seeking corporate exhibit sponsors from Sacramento-area businesses. We have not secured any additional funding to date.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

CEIF App #21

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

1/5/2025

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

July 2024 - August 2024: SCM's Membership & Group Sales Manager will reach out to Rancho Cordova elementary schools about the free field trip program to visit the *Building Buddies* Exhibit and will begin scheduling class field trips for Fall/Winter 2024. SCM staff also will increase our marketing efforts for the exhibit during this time.

September 13, 2024: *Building Buddies* Exhibit delivery date to Sacramento Children's Museum.

September 14 - 19, 2024: Exhibit installation in Leo's Learning Lab at Sacramento Children's Museum.

September 20, 2024 - January 5, 2025: The *Building Buddies* Exhibit will be open to the public during our regular open hours Tuesdays-Sundays. Complimentary field trips for Rancho Cordova elementary schools will take place during this time period.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Sacramento Children's Museum will be able to create videos and at-home kits that would coordinate with the *Building Buddies* Exhibit if the Museum was forced to close due to California Health and/or Sacramento County Health Orders. This exhibit will be located in a separate space from the regular operations of the Museum, allowing us to easily control capacity reductions.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #21**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	2701 Prospect Park Drive
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List the city location of the project/program.	Rancho Cordova
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Select State	CA
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Provide the zip code for your project/program's primary location.	95670.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

CEIF App #21

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Sherry Anne Dayag

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sacramento Children's Museum

What is your title and/or role at your organization?

Grants Coordinator

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

ITEM 12.4.**ATTACHMENT 2**

What is the name of this project or program's primary contact if not the person submitting this application?

Sharon
Stone Smith

CEIF App #21

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Sharon
Stone Smith

What is the title of this individual?

Executive Director

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF App #21**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Organization Name: Sacramento Children's Museum (SCM)

Project Name: Building Buddies Exhibit

Grant Program: City of Rancho Cordova Community Enhancement & Investment Fund

Grant Period: July 1, 2024 - June 30, 2025

CEIF App #21

Project Budget

Expenses	Project Amount	Amount Requested	Notes
Personnel	\$ 5,400.00	\$ 5,400.00	Administrative fee for staff coordination in exhibit setup; Personnel costs for developing educational programs to complement exhibit
Supplies and materials	\$ -	\$ -	
Transportation	\$ 8,000.00	\$ 8,000.00	Cost to ship the exhibit to our Museum
Equipment	\$ 55,000.00	\$ 55,000.00	\$30,000 exhibit rental fee; \$25,000 for receiving, inloading, installation set-up, maintenance, and tear down (includes rentals of forklifts, trucks, and other equipment)
Marketing and advertising	\$ 12,750.00	\$ 12,750.00	
Field trip program fees	\$ 3,400.00	\$ 3,400.00	Complimentary field trips for Rancho Cordova schools (8 large field trips at \$425 each)
Total Expenses	\$ 84,550.00	\$ 84,550.00	

Revenue	Project Amount	Amount Requested	Notes
Grant funding	\$ 84,550.00	\$ 84,550.00	Requested from City of Rancho Cordova Community Enhancement & Investment Fund
Corporate sponsorships	\$ -	\$ -	
Gift memberships	\$ -	\$ -	
Individual/private donations	\$ -	\$ -	
Museum admission	\$ -	\$ -	
Fundraisers, events, sales	\$ -	\$ -	
Miscellaneous	\$ -	\$ -	
Total Revenue	\$ 84,550.00	\$ 84,550.00	

Revenue Over Expenses	\$ -
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BUILDING BUDDIES

Traveling Exhibition

CEIF App #21

Grab your hard hat and put on your safety vest – the Building Buddies need your help!

The Building Buddies traveling exhibition portrays a small community where everyone is busy working on their homes. Different characters, “buddies”, invite young children to play, explore, collaborate, create and learn while improving the “neighborhood”.

The exhibition is a playful and iconic interactive immersive environment. The durable modular design of the exhibit is easy to assemble and can be configured to fit various space configurations.



Specifications

Size

1600 ft², can be adapted to spaces from 1100 to 2150 ft² (100 to 200 m²).

Target Audience

Children ages 2 to 7, families and groups.

Offers safe and inviting learning experiences for the youngest visitors.

Accommodates individual and group interactions.

Rental Price

12,500\$/month (minimum fee of 22,000\$).

Language

English, French, Spanish, German and even Mongolian!

Bilingual text format available.

Texts can be adapted to other languages.

WELCOME TO
THE NEIGHBORHOOD!

MEET YOUR NEW BUILDING BUDDIES

The multi-sensory environment encourages children in full-body experiences filled with STEAM learning opportunities. The exhibit components have also been designed to promote social interaction between visitors: taking turns, team work and sharing are skills that have been fostered in the suggested activities.

Help us to plan,
repair, build
and renovate
our homes.



PETER'S OFFICE

Time to get creative! Reorganize Peter's house by choosing the location of the different rooms and stairs to get there.

Skills and goals

Logical thinking
Planning

Number of visitors: 2

Duration: 5 minutes



EVA'S BUNGALOW

Help Eva to brighten up her bungalow by painting a wall, dressing her window with curtains, arranging a flower wall and laying a garden path.

Skills and goals

Large motor skills
Role playing
Choosing and sorting
Creating

Number of visitors:

Duration: 20 minutes



EVA
GARDNER



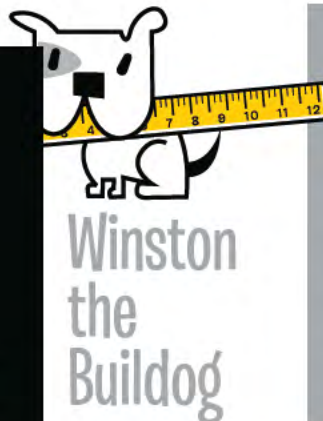
Pipa
Long-
pipes

PIPA'S HOUSE

Pipa needs assistance to fix her house. Lend a hand and lay tiles in the bathroom, tighten the leaky pipes, install planks on the outside wall and inspect the large drain pipe.

Skills and goals
Large motor skills
Logical thinking
Creating
Measuring
Identifying
Choosing

Number of visitors: 9
Duration: 16 minutes



WINSTON'S DOGHOUSE

Winston's paws are not as agile as your hands! Help him by putting a roof over his head and walls around his house.

Skills and goals
Large motor skills
Building

Number of visitors: 3
Duration: 10 minutes

THE WALLTON'S RESIDENCE

CEIF App #21

The Walltons need to enlarge their house. Help them build sturdy walls and a tall chimney to keep them safe and warm.

Skills and goals
Large motor skills
Problem solving
Building

Number of visitors: 8
Duration: 12 minutes



The Walltons



BILLY'S BUILDING

Climb up the scaffolding to bring foam bricks up to build the tall walls of Billy's building. Ask for your friends to help you move the bricks around with the pulley and the conveyor belt, or use the demolition chute to get the bricks down quickly.

Skills and goals
Large motor skills
Problem solving
Planning
Building

Number of visitors: 12
Duration: 30 minutes



**BILLY O'
TOOLE**



Title	Empowering Youth: Launching Free Pop-Up Thrift Events; Brand name would be CLOTH (Cordova Lancers Offering Their Help)	03/15/2024
CEIF App #22	by William Wallace in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45910870

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

CEIF App #22

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Empowering Youth: Launching Free Pop-Up Thrift Events; Brand name would be CLOTH (Cordova Lancers Offering Their Help)
Provide a Project/Program Synopsis	Empowering youth through initiatives that foster community engagement and social responsibility is paramount in shaping future leaders. Our proposal aims to establish a Free Quarterly Pop-Up Thrift Event led by teens, serving as a platform for sustainable practices, community outreach, and the promotion of thrift culture.
Provide a Project/Program Description	CLOTH (Cordova Lancers Offering Their Help) The Free Pop-Up Thrift initiative(CLOTH) led by teens is a dynamic project designed to address multiple societal needs while empowering young individuals to take charge of community initiatives. This venture centers around the establishment of a "pop up" thrift store that operates on an entirely free basis, with the focus being on ensuring accessibility to individuals from all socioeconomic backgrounds in Rancho Cordova. The Free Pop-Up Thrift team will collaborate with local businesses, community organizations, and schools to gather donations of gently used clothing. This collaborative effort not only ensures a steady supply of inventory but also fosters a sense of community cohesion. By promoting the reuse and repurposing of pre-loved items, the initiative advocates for sustainable consumption practices. Beyond providing free items to those in need, the Pop-Up Thrift Events will serve as a hub for community outreach and support. Partnering with local shelters, schools, and social service agencies, the initiative will identify individuals and families who can benefit from the resources offered by the thrift store. Participating teens will gain valuable skills in project management, teamwork, customer service, and financial literacy through their involvement in the initiative. Additionally, they will have the opportunity to explore entrepreneurship by learning about budgeting, marketing, and sales techniques. What: CLOTH is community outreach, where clothes are given to those who can't afford clothes, who don't own clothes that suit the current season, or giving clothes to shelters to support shelter residents. Clothes will be cultivated from Folsom-Cordova Unified School District (lost and found bins in schools K-12), donations kindly given by community members (Facebook and other social media sites to ask for donations) and donation

bins set around Cordova High. We would seek sponsors such as a laundromats to clean clothes and an area to set up shop. (Cost of cleaning clothes \$1.25 per pound)

At the pop-up events there will be a sign up sheet to insure "shoppers" are happy.

CEIF App #22

One person should get 1) a shirt 2.) a coat 3.) pants 4.) shoes (or four items of choice)

Each family/group will be given a certain amount of time to shop. Depending on area 1-3 families/groups may go at once. If time and items permit at the end shopping will be open. Items left will be kept for next pop-up or donated.

When: Events will occur quarterly (four times a year). Time would be 11 a.m - 3 p.m on Saturdays

Where: Events will be hosted at outside spaces. (possibly places City Hall, Hagan Park, Local Churches, etc.)

How: Through a group of volunteers and sponsors. We need volunteers to help us gather, wash, and sort clothes; as well as organizer for events. A warehouse or storage of some sort will be needed to keep our clothes. (Cordova High may be a possible storage) A laundromat sponsors will be sought. If finding a laundromat doesn't work out we could possibly get volunteers to help wash clothes.

Why: We want to repurpose unwanted clothes to protect the less fortunate while also bringing the Rancho Cordova community closer together, we would like to stop pounds of clothes being thrown away once no one claims them in lost and found bin. Our entire purpose in CLOTH is to help provide for families that are barely living paycheck to paycheck, support parents to provide the thrifting experience (thrifting is popular and cool). We want to provide a necessary resource that should be readily accessible to everyone no matter socioeconomic background.

Tell us about your Project/Program Team

The initiative CLOTH is spearheaded by two motivated teenagers who are passionate about sustainability, community service, and entrepreneurship. These young leaders will be involved in every aspect of the project, from planning and organizing to implementation and evaluation. William Wallace and Aleki McMoore are Juniors at Cordova High, have an avid interest in clothing, are contributing members of our community working many volunteer services hours. With the help of Jason Harper who has a vast network of expertise, we aim to achieve greater community harmony. We enjoy thrifting, Free Pop-Up Thrifting would provide enjoyment no matter your social economic background.

ITEM 12.4.

Provide your
Project/Program
Goals

CEIF App #22**ATTACHMENT 2**

The Pop-Up Thrift Events initiative led by teens has the potential to make a significant impact on both the local community and the participating youth. It also represents a unique opportunity to harness the passion, creativity, and energy of young people in service of a greater good. By providing a platform for young leaders to effect positive change, fostering sustainable practices, and addressing the needs of vulnerable populations, this project embodies the spirit of youth empowerment and community service. Through collaboration, education, and outreach, this project has the power to transform lives, strengthen communities, and inspire future generations of leaders committed to positive social change.

The success of CLOTH will be determined by the success of the Events. Where 4 events held? How many people were helped by the events? Did William and Aleki learning? Will CLOTH continue?

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 7850.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 5000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

No

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 0.0
of personnel for your
project/program?

What is the total cost 1650.0
of supplies for your
project/program?

What is the total cost 0.0
of transportation for
your
project/program?

CEIF App #22

What is the total cost 700.0
of equipment for your
project/program?

What will be the total 5500.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Pop_Up_Thrift_Expense_Chart_3.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? Seeking donation of storage space, laundry supplies and washing, event site space

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. On going expenses would include monthly laundry supplies, event space fees, volunteer food & beverage, storage fees

Do you plan to ask for funding annually for this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Single Year

CEIF App #22

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/20/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Events will happen quarterly on Saturdays from 11am-3pm at secured space

Adaptability: What is your plan to complete your project/program should any challenges arise?

To have multiple spaces to choose from in case not available for chosen event date; if donations to not come in use grant money to buy, if challenges arise be flexible enough to problem solve. Event would be held outside ONLY if needing to adapt to public health order.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #22

Primary street address of project/program

[REDACTED]

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Event places have yet to be determined

CEIF App #22

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

William Wallace

Is this project/program on behalf of an organization?

No

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

ITEM 12.4.**ATTACHMENT 2**

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Amy
Wallace

CEIF App #22

What is the title of this individual?

Parent of William Wallace

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

ATTACHMENT 2

Need	Potential Source	Cost
Storage Facility CEIF App #22 - Shelving - Storage bins - Labeling system	Seek donated or discounted storage unit or storage room, secure rental if needed (Check w/Storage facilities, churches, Jason H's friend, etc..) Purchase storage bins & shelving Purchase items needed to label bins by gender, size, season, etc..	\$1800 (\$150 per month if not donated/reduced price) \$500 \$50 (sheet protectors, tape, markers, card stock)
Laundry - Laundromat fees - Laundry detergent	Solicit local laundromat for donated or discounted use of washers/dryers once a month Purchase laundry detergent & dryer sheets Accept monetary donations & donations of laundry detergent	\$5.00/20lbs x 8 loads/mo. \$5.00/load x 8 loads/mo. (dry) \$20/150pods(Costco)use2/wash \$10/240 Bounce (Amazon)
Pop Up Thrift - Pop up tent(s) - Rolling garment racks - Hangers - Folding tables - Folding chairs - Facility use	Purchase branded tent or borrow pop up tents Purchase garment racks (find out who CCC ordered them through) Purchase used hangers or buy in bulk Rent or borrow folding tables/chairs Solicit donation or rent facility for Pop Up Thrift events	\$300 logo tent / \$0 borrowed pop ups \$300 (4 @ approx \$75 each) \$100 \$0 borrow from CCC \$0 borrow from CCC \$2000 (estimate \$500 x 4 times per year)
Promotional/Advertising - Create logo design for branding - Signage - Create promotional card/flyer to solicit donations (digital versions for online use on Instagram, Tik Tok, etc...) - Create promotional card/flyer to promote Pop Up Thrift events (digital versions for online use on Instagram, Tik Tok, etc...) - Printing	Logo design – student design Purchase signage to post @ site of pop up event and/or to promote pop up events Card/Flyer – have student design. Print at local print shop (Cordova Business Academy)	Approximating cost at \$250 William is part of the Business Academy at Cordova and can get Promotional/Advertising Items done at Low Cost. Designing own Logo
Volunteers - Food/beverages for volunteers	Purchase as needed for sorting days, laundry days, pop up event days, etc...	\$1200.00 (estimate \$100 per month x 12 months)
Administrative - Insurance rider - Webpage - Inventory tracking system - Book keeping system - Misc supplies	Add endorsement to CL3 insurance Add webpage to CL3 website or establish own website Use excel or ??? Use quickbooks, excel, or ??? Purchase as needed	\$250 if add to CL3 (estimate only) \$0 if add to CL3, \$350 if establish own \$0 excel \$0 excel or \$80 per month QBO \$100

Title **Sudanese Association of Greater Sacramento** 03/15/2024
id. 45911353

CEIF App #23

by **Dalia Fadl** in **Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application**

Address removed
Gold River ,
California 95670
United States


Original Submission

03/15/2024

Score n/a

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

CEIF App #23

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Sudanese Association of Greater Sacramento
Provide a Project/Program Synopsis	The Sudanese Association of Greater Sacramento is non-profit organization promoting the Sudanese culture and supporting the Sudanese American community in the Sacramento area. We also thrive to educate the public about the Sudanese culture by organizing cultural events. All our events are open to the public and everyone is welcome.
Provide a Project/Program Description	The Sudanese Association of Greater Sacramento (SAGS) is a non-profit organization promoting the Sudanese culture and supporting the Sudanese American community in the greater Sacramento area. SAGS is a dedicated space for the Sudanese people to grow and uplift each other. We welcome all newcomers into the community and provide them with the help and resources needed to establish themselves. We also thrive to educate the public about the rich Sudanese culture and engage them by organizing cultural events. All of our events are open to the public and everyone is welcome to attend. Finally, one of our main goals is to engage the youth in activities and events that bring them together via sports, mentoring, or other activities. SAGS is a non-profit 501(c3) organization. We are in good standing with all the regulatory agencies, and we are built on the tireless dedication and volunteerism of our members and working committees. This year we are planning 12-15 events that vary from youth engagement to cultural celebrations, to mental health workshops, to career development and job application support. This grant funding will help SAGS deliver all these events and grow our membership. We are also hoping to lease permanent space for our organization, which at a minimum will require \$3,000-\$5,000 a month depending on the space. That's why this funding request is so critical.
Tell us about your Project/Program Team	SAGS is run by a dedicated team of community volunteers. Our Board of Directors, as well as all the committees are 100% volunteers that work tirelessly to deliver services to the community. None of the funds go towards paying for any staff or any volunteer.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

- **Public Engagement and outreach.
- **Youth engagement and mentorship.
- **Work development and job application/resume support.
- **Medical and health awareness workshops.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

CEIF App #23**2 - Funding & Costs**

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	18600.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	15000.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	0.0
---	-----

What is the total cost of supplies for your project/program?	4500.0
--	--------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of transportation for your project/program?

0.0

CEIF App #23

What is the total cost of equipment for your project/program?

1500.0

What will be the total cost of any miscellaneous expenses for your project/program?

9000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Event_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

Grant application to Sacramento County, Cal AM, Intel, UC Davis Medical Center

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Annual Cost:
Insurance: \$1000
Accounting: \$2000
Website: \$550
Supplies: \$1000
Events: varies based on funding

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

CEIF App #23

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Tentative Schedule- Aug 2024, Oct 2024, Jan 2025

Adaptability: What is your plan to complete your project/program should any challenges arise?

Once we have the funding, the SAGS volunteers will work diligently to plan and deliver events within budget and on time.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:
 Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #23

Primary street address of project/program	This address was removed.
List the city location of the project/program.	Multiple event venues around the City, including City Hall.
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Multiple event venues around the City, including City Hall.

CEIF App #23

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Dalia Fadl

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Sudanese Association of Greater Sacramento

What is your title and/or role at your organization? Vice President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #23

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

SAGS Events

CEIF App #23

BUDGET DETAIL

VENUE RENTAL

ITEM	PROPOSED AMOUNT
Event Venue (3 events)	\$7,000.00
Event Insurance (3 events)	\$600.00
Subtotal	\$7,600.00

FOOD & REFRESHMENTS

ITEM	PROPOSED AMOUNT
Food/ Drinks/ Snacks (3 events)	\$3,500.00
Subtotal	\$3,500.00

ARTS, CRAFTS & SUPPLIES

ITEM	PROPOSED AMOUNT
Speakers (3 events)	\$1,500.00
Subtotal	\$1,500.00

PERFORMANCE COSTS

ITEM	PROPOSED AMOUNT
Cultural Dancing Band, Organ Player, Live music, Photographer (3 events)	\$6,000.00
Subtotal	\$6,000.00

TOTAL	\$18,600.00
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CEIF App #24

Application Withdrawn

Title	Capital Airshow Group: DESTINATION AVIATION	03/13/2024
		id. 45884474
CEIF App #25	by Darcy Brewer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
	10425 Norden Avenue Apt, suite, floor, etc. Mather, California 95655 California United States 	

Original Submission

03/14/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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CEIF App #25

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Capital Airshow Group: DESTINATION AVIATION

Provide a Project/Program Synopsis

Capital Airshow Group's NEW "Destination Aviation" STEM program will engage students (ages 9-14) with a deep dive into aviation career fields through experiential learning, allowing participants to engage in hands-on learning activities, and memorable guest speakers in a camp-style environment.

Provide a Project/Program Description

The Capital Airshow Group is committed to consistently delivering EDUCATION, EXPOSURE and ACCESS through no-cost programs that help our future workforce take flight. The student events we produce are not only designed to explore the extraordinary career opportunities in STEM, aviation, and aerospace – but also to show the educational paths available with a "what's next" component via role models and mentors capable of launching dreams into careers. We have been successful in helping to define the path for young people to find their passion and land in one of these high-paying and rewarding career fields.

Our key student STEM programs are fully established in terms of format, timing, logistics and content. Each year we collaborate with a variety of partners who provide speakers, drone operators, scientists, engineers, pilots, aircraft, vehicles, and equipment for FREE student events held at our home, Mather Airport, thanks to a recent 10-year agreement with Sacramento County. Without these industry relationships and strategic partners, our programs would lack focus.

Our current STEM events roster includes volunteer participation from a wide-variety of employers, such as UPS, REACH, City of Rancho Cordova, Sacramento County and the Department of Airports, Modern Aviation, FAA, EVA Flight Training, Mather Aviation, Intel, SMUD, Lockheed Martin, Teichert, Micron, Aerometals, PGE, Verizon, United States Department of Defense, Sacramento City College, California Aeronautical University, and many more.

This extensive network, coupled with our established experiential STEM learning format uniquely qualifies us to leverage the investment we are requesting to dramatically increase the number of local students who can experience eye-opening and breath-taking STEM in action through an ALL-NEW program.

CEIF App #25

The Capital Airshow Group's NEW camp-style DESTINATION AVIATION program will engage approximately 1,250 students (ages 9-14) spanning five events over nine months with a deep dive into flight. These FREE events will encourage participants to explore ALL aviation-related career fields, with hands-on learning activities, expeditions and tours, along with interactive presentations and live demonstrations, in a camp-style environment. Given the location of Mather Airport, where our educational programs are held, at least 85% of the 1,250 students served (1,063 students) will be from Rancho Cordova schools. We will promote the opportunity to the four local school districts: Folsom Cordova, Elk Grove Unified, Sacramento City and San Juan. Specific schools of interest include those located closest to Mather Airport, including Mather Heights, Navigator Elementary, Cordova Villa Elementary, AM Winn, Abraham Lincoln, Sunrise Elementary, McGarvey Elementary, George Washing Carver, Mills Middle School, and Mitchell Middle School.

DESTINATION AVIATION will provide a safe, fun, and engaging environment that fosters curiosity and excitement for science, technology, engineering, and mathematics (STEM) through aviation. In an era dependent on innovation and creativity, our programs will also provide participants with a platform for cultivating their interests while working collaboratively with their peers to develop lifelong learning skills.

Each program will include in-depth explorations and field trips including:

- Exploring the fundamentals of the physics of flight and applications in aeronautical engineering
- Engaging in the science, technology, engineering and math of aviation and aeronautics
- Exposure to actual and simulator flying, charts/navigation, air traffic control, unmanned aerial systems, fire, rescue and air ambulance, mission planning, virtual reality, AI, FAA functions, and a wide-variety airport administration careers
- Instruction on aircraft design and maintenance
- Lessons in aviation history
- Developing leadership skills by working with others to share ideas and solve problems
- Discovering solutions to challenges that affect individuals, communities, and the world
- Fostering curiosity and a commitment to scholarship through hands-on experiences

Local students are our most valuable resource. By adding DESTINATION AVIATION to our programming, the Capital Airshow Group intends to provide expanded STEM learning experiences at no out-of-pocket cost to the school or families of these students opening their eyes to the wonder

CEIF App #25

and magic that STEM holds. We hope to secure the funding to further nurturing students' aspirations while playing an important role in developing a younger, more diverse, and capable workforce...a project that could benefit our community (and beyond) for years to come.

"Belief creates the actual fact." — William James

Tell us about your
Project/Program
Team

The Capital Airshow Group is governed by an all-volunteer Board of Directors of elected/appointed members that represent a wide variety of regional industry, employers, educators, and leadership. Each member either leads or supports one of nine committees for planning and execution of the mission.

There are two full-time staff: an executive director with an extensive aviation background and director of operations, a credentialed teacher recruited specifically for educational program development. A small group of specialized contractors are engaged for education, safety, and other project needs. More than 1,000 volunteers serve throughout the year and are on-call for educational programs.

Provide your
Project/Program
Goals

The Capital Airshow Group doesn't want to see aviation, aerospace & STEM industries missing out on a huge pool of talent and exceptional leaders...inspired and educated right here in our own community.

The needs facing our nation are great and the opportunities endless. Over the next ten years, 300,000 new pilots, 700,000 aircraft mechanics, and 20,000 air traffic controllers are needed. The FAA is short on staffing and new recruits, airport administrators could use help, and there will be a significant increase in need for aerospace engineers. In addition, with a combination of modern technologies, changing consumer needs, and a growing focus on sustainability, drones will influence the future in every aspect of industry from mobility to infrastructure, development and traffic management. This explosive growth leads to a multitude of opportunities for UAV pilots, designers, engineers, and tech professionals.

We want to be active participants in changing these recruiting results and slow-moving trends while taking every opportunity to stimulate interest at every age, gender and background towards these high paying, in-demand jobs.

The goals and objectives of DESTINATION AVIATION programming is straightforward:

We strive to inspire the youth of today, regardless of economic standing or any other demographical data points, to dream big and to realize that there is an exciting, challenging and rewarding world full of options that involve science, technology, engineering, math, aviation, and aerospace. DESTINATION AVIATION is designed to educate and inspire - usually in an entertaining format. To the extent we can increase the number of students who participate, then that many more will have the opportunity to open their eyes to possibilities they didn't know even existed. We truly believe, IF YOU CAN SEE IT, YOU CAN BE IT!

Thank you sincerely for taking the time to consider our proposal.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[CEIF_Destination_Aviation_Program.pdf](#)

CEIF App #25

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 150000.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 75000.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 34500.0

What is the total cost of supplies for your project/program? 25000.0

What is the total cost of transportation for your project/program? 17600.0

What is the total cost of equipment for your project/program? 28600.0

What will be the total cost of any miscellaneous expenses for your project/program? 44300.0

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Capital_Airshow_Group_Destination_Aviation_Project_Budget_Form.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

CEIF App #25

Describe any funding secured or being sought for this project/program?	Business and corporate contributions have been secured, as well as one individual donation and several types of in-kind support to offset some expenses. We will combine this with 'match dollars' from last year's ticket revenue and continue to apply for additional community sponsorships, partnerships, and educational grants to get this series of career education programming off the ground for 2024-2025. Kindly see the spread sheet attachment for exact amounts and sources.
--	---

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	If this STEM and Aviation camp series is successful, we would like to not only continue these programs, but expand our capabilities to a greater number of students and related STEM career topics.
---	---

Do you plan to ask for funding annually for this project/program?	Yes
---	-----

Is this a single year request or a request for funding for multiple years?	Single Year
--	-------------

Has your project/program received funding from the Community Enhancement & Investment Fund previously?	No
--	----

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date) 9/21/2024

CEIF App #25

Anticipated End Date 6/21/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule DESTINATION AVIATION: This STEMtastic NEW student program series is focused on aviation careers and will span five individual single and multi-day camp-style event dates over a nine-month period. We will begin begin on September 21, 2024 then move to February, April, and May of 2025 (dates TBD in partnership with all five local school districts) wrapping up with a five-day summer camp ending on June 20, 2025. As always, program participation is FREE to local students and one of these program dates will include 'She Can Fly' programming -- made for girls.

Adaptability: What is your plan to complete your project/program should any challenges arise? Our education team will monitor local and state public health orders and comply with all suggested guidelines. Based on those guidelines, we will modify our programming accordingly, including potentially utilizing technology (Zoom or other platforms).

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #25

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Hangar One - Mather Airport, 10440 Truemper Way, Mather, CA 95655
List the city location of the project/program.	Mather
Select State	CA
Provide the zip code for your project/program's primary location.	95655.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

NA

CEIF App #25

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[CCA_Letters_of_Support_CEIF.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Darcy
Brewer

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Capital Airshow Group

What is your title and/or role at your organization?

Executive Director

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #25

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #25		2024-25 CITY OF RANCHO CORDOVA CEIF GRANT OPPORTUNITY		
Organization Name: Capital Airshow Group				
Project Name: Capital Airshow Group - Destination Aviation				
PROJECT EXPENSES	COLUMN A Amount of Project Expense from source other than CEIF Grant	COLUMN B Amount Requested from CEIF Grant		COLUMN A+B =Grand Total
Title: Director of Operations (Full time/credentialed teacher)	\$ 12,500.00	\$ 12,500.00	\$	25,000.00
Title: Communications/PR/Media Coord. (contracted)	\$ 3,000.00	\$ 3,000.00	\$	6,000.00
Title: Graphic Designer (contracted)	\$ 1,750.00	\$ 1,750.00	\$	3,500.00
Operating/Production Expenses				
Facilities	\$ -	\$ -	\$	-
Equipment (rental) table and chair rental, linens	\$ 5,800.00	\$ 5,800.00	\$	11,600.00
Supplies supplies for crafts, materials, exhibits, activities, décor	\$ 12,500.00	\$ 12,500.00	\$	25,000.00
Printing signage, credentials, workbooks, backpacks	\$ 3,550.00	\$ 3,550.00	\$	7,100.00
Transportation/Fuel	\$ 8,800.00	\$ 8,800.00	\$	17,600.00
Meeting/Travel speaker expenses and water, lunch, snacks	\$ 18,600.00	\$ 18,600.00	\$	37,200.00
Other: Audio/Visual equip, staging, screens, tech support	\$ 8,500.00	\$ 8,500.00	\$	17,000.00
TOTAL PROJECT EXPENSES	\$ 75,000.00	\$ 75,000.00	\$	150,000.00
SOURCES OF PROJECT REVENUE:	COLUMN A Secured Funding	COLUMN B Pending Funding		COLUMN A + B = Grand Total
Rancho Cordova CEIF Grant funding request (Column B)	\$ -	\$ 75,000.00	\$	75,000.00
Business and Corporate contributions Verizon \$5,000, Micron \$5,000, Atlas Disposal \$2,500, Republic Services \$1,500	\$ 14,000.00	\$ -	\$	14,000.00
Individual contributions: Snyder Family \$2,500	\$ 2,500.00	\$ -	\$	2,500.00
Government Grants	\$ -	\$ -	\$	-
Other	\$ -	\$ -	\$	-
Events or Ticket Sales Match funds/proceeds from 2023 Airshow	\$ 25,000.00	\$ -	\$	25,000.00
In-kind Support Teichert Construction equipment, Sunbelt Rentals/equipment, Think Ink/printing, Elite Power/electrical support, ShowBiz Lighting/ AV & tech disocunts	\$ 8,100.00	\$ -	\$	8,100.00
TOTAL PROJECT REVENUE	\$ 49,600.00	\$ 75,000.00	\$	124,600.00

TOTAL PROJECT EXPENSE	\$ 150,000.00
TOTAL SECURED FUNDING	\$ 49,600.00
TOTAL PROJECT EXPENSE LESS SECURED FUNDING	\$ 100,400.00

Clarification:

We are currently applying for additional community sponsorships and educational grants to bridge the funding gap shown above. Thank you.



Cordova High School Engineering Academy

2239 Chase Drive, Rancho Cordova, CA 95819

fcaplan@fcusd.org

CEIF App #25

Dear Sir or Madam:

I have been the lead teacher for the Cordova High School Engineering Academy for eight years. For every year it has been offered, my students have participated in a free field trip to the CA Capitol Airshow STEM Expo held each year just prior to the airshow weekend. This letter is in support of additional funding to continue this amazing program.

These events have been engaging and fulfilling for my students. The format varied year to year. Some years the Blue Angels or other pilots shared their experiences and encouraged students to explore an aviation career. Then, the students explored hands on activities in tents. In recent years, guest speakers from a variety of backgrounds shared their STEM journey and opened the floor up to students to ask all sorts of questions. Additionally, at the table during the free lunch, community leaders led table discussions.

Last year, I invited all students grades nine through twelve and approximately 60 students attended. After the event, students were abuzz with the insights they received and advice they were given. It is so valuable to have non-parent and non-teacher adult role models particularly with a demographic like Cordova High where much of our population is at risk and low income youth.

Please support the CA Capitol Airshow STEM Expo and other youth programs. We are excited to attend the STEM Expo in the future. Do not hesitate to call or email me with additional information or questions.

Best Regards,

Faith Caplan

Ann Edwards
County Executive



County of Sacramento

David Defanti
Deputy County Executive
Community Services

Airports
Cindy Nichol - Director

CEIF App #25

Grant Committee Members
Sacramento, CA

Subject: Letter of Support – Grant Request Submitted by Capital Airshow Group (dba the California Capital Airshow)

Dear Committee Members:

I am writing to express my support for the \$75,000 grant request submitted by the Capital Airshow Group (dba the California Capital Airshow).

The Airshow is an annual event celebrating the Sacramento Region's rich aviation history, drawing tens of thousands of attendees, many of whom are families with school-aged children. The Airshow has been very successful in leveraging the excitement of the airshow to provide educational offerings at no cost to area schools and students while also providing free tickets for their family's attendance at the Airshow.

From aviation science and STEM activities to career exploration, the Airshow has exposed thousands of students (many from disadvantaged communities) to flying-related career opportunities. These programs provide hands-on learning and showcase extraordinary STEM, aviation, and aerospace career opportunities. At first, many students do not believe these careers are accessible. Still, after working with the Airshow's many mentors and role models participating in these programs, students understand that if they can see it, they can be it.

CEIF App #25

The Airshow is eager to expand the number of programs offered each year, including a wider variety of topics introduced by inspirational experts, while increasing the number of student participants. Funding will help the California Capital Airshow unleash the potential of even more students, cultivating aspirations and playing a role in developing a younger, more diverse, and capable workforce...a project that will benefit our region for years to come.

Sincerely,



Cindy Nichol

Director of Airports

CC:

Darcy Brewer, Executive Director - Capital Airshow Group

Timothy Murphy, Vice Chairman - Capital Airshow Group



turning your vision
into reality

CEIF App #25

Grant Committee Members
Sacramento, CA

Dear Committee Members:

I am writing to express my support for the \$75,000 grant request submitted by the Capital Airshow Group (dba the California Capital Airshow).

The Airshow is an annual event celebrating the Sacramento Region's rich aviation history, drawing tens of thousands of attendees, many of whom are families with school-aged children. The Airshow has been very successful in leveraging the excitement of the airshow to provide educational offerings at no cost to area schools and students while also providing free tickets for their family members to attend the Airshow.

From aviation science and STEM activities to career exploration, the Airshow has exposed thousands of students (many from disadvantaged communities) to flying-related career opportunities. These programs provide hands-on learning and showcase extraordinary STEM, aviation, and aerospace career opportunities. At first, many students do not believe these careers are accessible. Still, after working with the Airshow's many mentors and role models participating in these programs, students understand that if they can see it, they can be it.

One such Airshow program that I have volunteered to design and emcee is the annual STEM Expo, where over 300 youth participate in a 3-hour conference followed by customized tours at the Airshow.

The Airshow is eager to expand the number of programs offered each year, including a wider variety of topics introduced by inspirational experts, while increasing the number of student participants. Funding will help the California Capital Airshow unleash the potential of even more students, cultivating aspirations and playing a role in developing a younger, more diverse, and capable workforce...a project that will benefit our region for years to come.

Sincerely,

Laura Mason-Smith

Laura C. Mason-Smith
President/CEO

2016 French Camp Circle, Suite B
Gold River, California 95670-7771
916/485-3582
email: laura@masonsmith.com
www.masonsmith.com



Grant Committee Members
Sacramento, CA

CEIF App #25

Dear Committee Members:

I am writing to express my support for the \$75,000 grant request submitted by the Capital Airshow Group (dba the California Capital Airshow).

The Airshow is an annual event celebrating the Sacramento Region's rich aviation history, drawing tens of thousands of attendees, many of whom are families with school-aged children. The Airshow has been very successful in leveraging the excitement of the airshow to provide educational offerings at no cost to area schools and students while also providing free tickets for their family's attendance at the Airshow.

From aviation science and STEM activities to career exploration, the Airshow has exposed thousands of students (many from disadvantaged communities) to flying-related career opportunities. These programs provide hands-on learning and showcase extraordinary STEM, aviation, and aerospace career opportunities. At first, many students do not believe these careers are accessible. Still, after working with the Airshow's many mentors and role models participating in these programs, students understand that if they can see it, they can be it. I have personally witnessed lives changed because of access to information and engagement by the Airshow, and am a steadfast supporter of the continued investment into the programs offered to our next generation.

The Airshow is eager to expand the number of programs offered each year, including a wider variety of topics introduced by inspirational experts, while increasing the number of student participants. Funding will help the California Capital Airshow unleash the potential of even more students, cultivating aspirations and playing a role in developing a younger, more diverse, and capable workforce...a project that will benefit our region for years to come.

Sincerely,



Rachel Zillner



CEIF App #25

**BOARD OF SUPERVISORS
COUNTY OF SACRAMENTO**
700 H STREET, SUITE 2450 • SACRAMENTO, CA 95814

PAT HUME
SUPERVISOR, FIFTH DISTRICT
Telephone (916) 874-5465
FAX (916) 874-7593
E-MAIL: PatHume@saccounty.gov

Grant Committee Members
Sacramento, CA

Dear Committee Members:

As Sacramento County Supervisor for District 5, I am writing to express my support for the \$75,000 grant request submitted by the Capital Airshow Group (dba the California Capital Airshow).

The Airshow is an annual event celebrating the Sacramento Region's rich aviation history, drawing tens of thousands of attendees, many of whom are families with school-aged children. The Capital Airshow Group has been very successful in leveraging excitement for the event to provide educational offerings at no cost to local schools and students, while also providing free tickets to the Airshow for those students and their families.

From aviation science and STEM activities to career exploration, the Airshow has exposed thousands of students, many from disadvantaged communities, to hands-on learning and extraordinary STEM, aviation, and aerospace career opportunities. At first, many students do not believe these careers are accessible to them, but through participating in these programs and working with the Airshow's many mentors and role models, students understand that if they can see it, they can be it.

The Airshow is eager to expand the number of programs offered each year, including a wider variety of topics introduced by inspirational experts, while increasing the number of student participants. Funding will help the California Capital Airshow unleash the potential of even more students, cultivating aspirations and playing a role in developing a younger, more diverse, and capable workforce.

This is a project that will benefit our region for years to come and I ask that you give the Capital Airshow Group every consideration for this grant request.

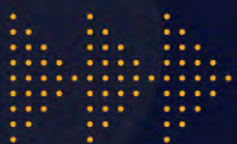
Sincerely,

Pat Hume
Sacramento County Supervisor, District 5
700 H Street, Suite 2450
Sacramento, CA 95814
PatHume@saccounty.gov



Destination AVIATION

Established in 2004, the California Capital Airshow 501(c)3 plans and operates the exciting, family-friendly annual event designed to honor the Sacramento region's rich aviation heritage and veterans while using the power and magic of flight to inspire young people. CCA gives back to the community through scholarships, charitable group donations and exciting educational youth programming throughout the year.



Program OVERVIEW



The 'Destination Aviation' program is designed to expose youth to the wide variety of career opportunities in aviation. The goal is to provide an opportunity for students to receive hands-on experience learning about the history of aviation, contributions made by minorities in aviation, fundamentals of aerodynamics, the role of government in aviation, and the many careers available in the aviation industry. It is also designed to help students understand the importance of education and how it relates to various aviation and aerospace careers. Students will also experience the joy of flight by piloting an aircraft.

Students will meet Aviation Professionals including aircraft control, aircraft maintenance, and FAA/Airport Administration as well as participate in field trips to a variety of aviation facilities and educational institutions.

Activities

As a participant of 'Destination Aviation', you will:

- Take an orientation flight in a training aircraft
- Receive introductory aeronautic instruction
- Take field trips to different aviation-related facilities
- Be introduced to aviation history
- Fly a full-motion flight simulator, when available
- Learn the qualities of leadership
- Associate and work with other youth
- Meet professionals from the aviation community
- Operate unmanned aerial systems and remote-control vehicles, when available



Admission Requirements

Admission is offered to boys and girls from 10 to 14 years old who have an interest in learning about aviation and aerospace. Students must be physically capable of participating in all activities.

- High standards of behavior and self-discipline are expected, and students must abide by all program regulations.
- Parents or guardians must attend an orientation before programs begin.



Itinerary

'DESTINATION AVIATION'

JUNE 17-21, 2025

DAY 1

0800-1700

MATHER AIRPORT

WILLIAM JESSUP UNIVERSITY & U.S. COAST GUARD HANGAR TOURS

✓ BUS TRAVEL TO & FROM MATHER AIRPORT

✓ LUNCH PROVIDED AT WILLIAM JESSUP UNIVERSITY CAFETERIA

DAY 2

0800-1700

MATHER AIRPORT

NORCAL TRACON & MATHER AIRPORT TOURS

✓ BUS TRAVEL TO & FROM MATHER AIRPORT

✓ LUNCH PROVIDED AT MATHER AIRPORT

DAY 3

0800-1700

MATHER AIRPORT

DRONE ZONE & TRAVIS AFB TOUR

✓ EXPLORE A VARIETY OF DRONE CAREERS

✓ BUS TRAVEL TO & FROM MATHER AIRPORT

✓ LUNCH PROVIDED AT TRAVIS AFB

DAY 4

0800-1700

MATHER AIRPORT

SAC INTERNATIONAL AIRPORT TOUR

✓ BUS TRAVEL TO & FROM MATHER AIRPORT

✓ LUNCH PROVIDED AT SAC INTERNATIONAL

DAY 5

0745-1600

MATHER AIRPORT

FLIGHT TRAINING & GRADUATION

✓ BUS TRAVEL TO & FROM MACH 5 AVIATION AT AUBURN AIRPORT FOR FLIGHT TRAINING

✓ LUNCH & GRADUATION @ 1:30 PM
PARENTS WELCOME TO ATTEND!!

Title

Sacramento Telangana Association: International Kites Festival

03/14/2024

CEIF App #26

by Srinadha Sannepalli in Fiscal Year 2024-2025
Community Enhancement & Investment Fund Application

id. 45890015

Original Submission03/14/2024

Score3

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sacramento Telangana Association: International Kites Festival

CEIF App #26

Provide a Project/Program Synopsis

Project Title : International Kite Festival(iKFest)

Project Timeframe : January 2025

Project Location : CRPD Parks in Rancho Cordova

Provide a Project/Program Description

Sacramento Telangana Association (STA)and Rancho Cordova Travel and Tourism (RCTT)

will be partnering in introducing first ever International Kite Festival to the City of Rancho Cordova for the year 2024.

We would like to bring a new International Kite festival to the city of Rancho Cordova, across the world and USA many cities have similar festivals held annually and this kite festival attracts kite flyers from all over the world.

There are several internationally recognized and respected kite festivals taking place in the USA. From those voted best kite festivals in the world by Kite Trade Association International such as the Washington State International Kite Festival, to those attracting hundreds of thousands of kite enthusiasts every year, there are more kite festivals in the USA than most realize.

This will be our first International Kite festival can include largest kite, smallest kite, most unique kite, highest flying kite, and most colorful kite.

STA will be partnering with RCTT in promoting and working in collaboration with an objective of promoting tourism to the city of Rancho Cordova. We are anticipating greater level enthusiasm and participation.

International Kite Festival is a free event open to all ages and planning to provide light snacks and refreshments for the participants.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

STA and RCTT board have leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators, and community leaders.

CEIF App #26

1. Marc Sapoznik – RCTT Executive Director
2. Srinath Babu -STA Board President
3. Anil Kondakrindi – Community Organizer
4. Srinivas Reddy Kumbam –Entrepreneur
5. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community leader
6. Dr.Venu Bellum – Kaiser Permanente, Rancho Cordova
7. Sunitha Vanteru – STA Women’s Committee Chairman
8. Laxma Legala – STA Board of Trustee

Provide your
Project/Program
Goals

Our goal is to have 500+ colorful kite flies in City which can provide us platform to show the creativity and bringing community together. Kiting is truly a universal activity, limited only by the imagination.

International Kite festival helps the community to introduce people to the fun of kite flying, the rich history of kites, the stunning artistry of kite makers, and how kites can be used as educational tools.

In partnership with Rancho Cordova Travel and Tourism with an objective of promoting tourism to the city of Rancho Cordova.

1. Helps to build cultural connections.
2. Community Engagement
3. Education and Entertainment

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 9000.0

CEIF App #26

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 8000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 0.0

What is the total cost
of supplies for your
project/program? 5500.0

What is the total cost
of transportation for
your
project/program? 1000.0

What is the total cost
of equipment for your
project/program? 1000.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 1500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
CEIF App #26	
Describe any funding secured or being sought for this project/program?	Matching contribution \$1000
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	No
Do you plan to ask for funding annually for this project/program?	Yes
Is this a single year request or a request for funding for multiple years?	Multiple Years
If requesting for multiple years, please share how many years you are seeking funding?	3 years

ITEM 12.4.

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

CEIF App #26**ATTACHMENT 2**

Our organization is committed to ensuring the continued success and impact of our project Kites festival beyond the initial grant period. Our sustainability plan is multifaceted, incorporating various strategies to secure ongoing funding, engage the community, and adapt to changing circumstances.

We recognize the importance of diversifying our funding sources to reduce dependency on the city grant. In addition to the grant funding, we plan to seek support from private foundations, individual donors, corporate sponsorships, and earned income streams. By broadening our funding base, we aim to mitigate the risk of funding gaps and ensure the financial stability of the project Kites festival over time.

Community support is essential to the sustainability of our project. We will actively engage with local residents, stakeholders, and partners to cultivate a sense of ownership and investment in the initiative. This includes hosting community events, workshops, and outreach activities to raise awareness, gather feedback, and mobilize support. By fostering strong relationships with the community, we aim to build a network of advocates and volunteers who will champion the kites festival program and contribute to its long-term success.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

10/31/2024

ITEM 12.4.

Anticipated End Date 1/31/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2**CEIF App #26**

Please describe your Jan 2025
project/program
schedule

Adaptability: What is Based on past experience weather is the challenge so we worked out with
your plan to complete park dist and adjusted the date.
your project/program
should any
challenges arise?

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2
CEIF App #26**

Primary street address of project/program

11750 Justinian Dr

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

If your project/program takes place at multiple locations, please list other or secondary locations.

n/a

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[2025_Kites_Park_request.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Facility Use Only. Visit Cordova Recreation & Park District's website for facility use information.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Heron Landing Community Park

ITEM 12.4.**ATTACHMENT 2**

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

CEIF App #26

What is the name of your point of contact at the Cordova Recreation & Park District?

Reeza Gaela

What is the email for your point of contact at the Cordova Recreation & Park District?

rgaela@crpd.com

5 - Applicant Information

Name

Srinadha Babu
Sannepalli

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sacramento Telangana Association
501(c) Number : 46-5556147 -STA

What is your title and/or role at your organization?

President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #26**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #26

Project Cost

Expense	Estimated Expenditure Breakdown - 2024
Rental for Event Facility CRPD Park	\$800
Kites and Spools	\$5200
Refreshments	\$2000
Event Promotion and Marketing	\$1000
Total Project Cost	\$9000
Matching Funds	\$1000
Measure H grant request	\$8000
STA will provide the matching funds of \$1000	



CEIF App #26

www.crpdpd.com • 916-366-3133 • rentals@crpd.com

Special Use Permit Application

Application must be legible and completed in its entirety prior to submitting

Facility Requested

Park/Facility Requested: Heron Landing Park

Areas: _____

Description of Event/Activity: International Kites Festival

Do you anticipate use of a spray park at said location? ☐ Yes ☐ No

If yes, the CRPD will not refund permit fees if the spray park is not operational. Regular spray park season is May through end of September. Reservation does not give exclusive use of the spray park to renter. White Rock Splash Park season is Memorial Day through Labor Day.

Renter Contact Information

Name of Group, Organization or Business: Sacramento Telangana Association

Name of Individual Responsible for Event: Babu Birthdate: March 10th

Mailing Address: _____

Phone: _____

Email: _____

Emergency/Alternate Contact Person: _____ Phone: _____

Rental Information

Rental Date (list all with times for each date if different): Jan 18th 2025

Day(s) of Week: _____

Expected Attendance: 300 Based On: Last year

Arrival Time: 10 ☐ a.m. ☐ p.m.

Departure Time: 3 ☐ a.m. ☐ p.m.

Event Start Time: 11 ☐ a.m. ☐ p.m.

Event End Time: 3 ☐ a.m. ☐ p.m.

Total Hours Used: 5

Event Information (Check all that apply)

- | | | | |
|--|--|---------------------------------------|---|
| ☐ Sports/Recreation | ☐ Concert/Performance | ☐ Parade/March | ☒ Fair/Festival |
| ☐ Animal Attractions | ☐ Race/Walk | ☐ Car Show | ☐ Food Trucks |
| ☐ Inflatables | ☐ Fundraiser | | |
| ☐ Other (specify) _____ | | | |

Is this an annual event? ☒ Yes ☐ No

How many years has this event been held? _____

Where has this event previously been held? Heron Landing Park

CEIF App #26

Is the sponsoring organization a registered nonprofit organization? ☒ Yes ☐ No

If yes, nonprofit # (required) 46-5556147

Is there a fee to be a part of the event, i.e. car show exhibitor? ☐ Yes ☒ No

If yes, list fees or attach fees to application: _____

Is there a fee to be a vendor? ☐ Yes ☒ No If yes, what is the fee to be at the event? _____

What types of vendors do you anticipate? _____

How many vendors do you anticipate? 4 or 5

Will the vendors be selling items? ☒ Yes ☐ No

Is there an admission fee? ☐ Yes ☒ No Fee \$ _____ Includes: _____

Are there any other fees that the organization will be collecting? Please list: _____

Will amplification be used? ☐ Yes ☐ No Will a generator be used? ☐ Yes ☐ No Need Electricity Access? ☐ Yes ☐ No

Check all that apply: ☐ Music ☐ Announcements ☐ Live Band ☐ Other (specify): _____

Amplification Start Time: _____ Finish Time: _____

Will food be served? ☒ Yes ☐ No Will food be sold? ☐ Yes ☐ No

Will alcohol be served? ☐ Yes ☒ No Will alcohol be sold? ☐ Yes ☐ No

Will there be attractions? (i.e. bounce house, slide, etc.) ☐ Yes ☐ No

If yes, company used: _____

(They will need a certificate of liability insurance on file with the CRPD)

Please list any equipment planned to have on site: _____

When will equipment be delivered on site: _____

Do you plan on having signs and/or banners to promote before or during the event? ☐ Yes ☐ No

List the types of marketing you plan for the event: _____

Renter Expectations

Renter to initial each item

1. sb Acceptance of the application by the CRPD is neither a guarantee of the date or location nor an automatic approval of the event.
2. sb Preapproval from the CRPD is required before the event is promoted or advertised.
3. sb Rental fees and all required certificates and documents are due 30 days prior to the event.
4. sb The deposit is 50% of the base fees (location + # of attendees) and is due at the time of approval. The deposit will be refunded upon completion of the event if the space is returned to its original condition. Reasons for withholding of deposit could include overtime (if left after reserved time), additional cleaning required by CRPD staff, damage to facility (including grass area or fields) or missing facility items. Any repairs, extra cleaning or security

CEIF App #26

extension may result in a minimum of \$66/hour fee. Refunds will be determined within five (5) business days following your event. You can expect your refund within 1-6 weeks, depending on type of payment.

5. Sb I have read the information, park and facility rules, regulations, fees and processes as contained in this document and agree to abide by the guidelines provided. I am duly authorized by the Organizer or Sponsoring Company to submit this application on their/its behalf and agree to be financially responsible for any fees and costs that may be incurred by or on behalf of the event in the Cordova Recreation & Park District boundaries. I certify that the information that I have provided on this application is true and to the best of my knowledge. If the event details change, I agree to submit a revised application or provide additional information in writing at least 10 days prior to the event.

Cancellation

Cancellation: 60 days in advance - CRPD retains 25% of the Rental Fee + Deposit

Cancellation: 30-59 days in advance - CRPD retains 50% of the Rental Fee + Deposit

Cancellation: less than 30 days in advance - CRPD retains 100% of the Rental Fee + Deposit

(renter initial) Sb I have read and understand the cancelation policy as stated in this information packet.

Compliance with All Applicable Law, Rules & Regulations

Renter to initial each item

The following rules must be initialed and understood before rental of the picnic & pavilion facilities:

1. Sb The renter shall comply with all local, state and federal laws and regulations related to the use of the facility and public gatherings.
2. Sb The renter agrees to abide by all applicable local, federal and state accessibility standards and regulations.
3. Sb The renter further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
4. Sb The CRPD reserves the right to immediately revoke renter's right to use of the facility under this agreement should the renter fail to comply with any provision of this section.

Force Majeure

Notwithstanding anything to the contrary contained in this agreement, the CRPD shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority and other causes beyond their control. The renter waives any right of recovery against the CRPD and the renter shall not charge results of "acts of God" to the CRPD, its officers, employees or agents.

Special Use Fees – For Office Staff

Cost	Fee	Total
☐ Site Fee	_____	_____
☐ Attendance Fee	_____	_____
☐ Deposit Fee	_____	_____
☐ Electricity Access	_____	_____
☐ Vendor Booth	_____	_____
☐ Pre-pay parking at Hagan Community Park	\$5 x _____	_____

Total Rental Fees: _____

Total Deposit: _____

Indemnification Agreement

The renter shall indemnify, defend and hold harmless the CRPD, its officers, employees and agents from any and all losses, costs, expenses, claims, liabilities, actions or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the renter's use or occupancy of a facility or property controlled by the CRPD, unless solely caused by the gross negligence or willful misconduct of CRPD, its officers, employees or agents.

Additionally, I fully understand that my participation in the above-referenced rental exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS AND CANCELLATION POLICY. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN THE CRPD AND MYSELF AND I SIGN IT OF MY FREE WILL.

Renter Signature

I attest that all the information provided in this application is true and correct.

Renter's Printed Name: **Babu** Date: **02/28/2024**

Renter's Signature: _____

CRPD Representative's Printed Name: _____ Date: _____

CRPD Representative's Signature: _____

For Office Use Only

Application Received By: _____ Date: _____

Required Documents**Date Submitted**

Site Plan	☐ Yes ☐ No ☐ N/A	_____
Insurance	☐ Yes ☐ No ☐ N/A	_____
ABC License	☐ Yes ☐ No ☐ N/A	_____
Fire Permit	☐ Yes ☐ No ☐ N/A	_____
Sacramento County Environmental Health Permit	☐ Yes ☐ No ☐ N/A	_____

Department Approval**Notes**

Recreation Coordinator	☐ Yes ☐ No ☐ N/A	_____
Recreation Supervisor	☐ Yes ☐ No ☐ N/A	_____
Recreation Superintendent	☐ Yes ☐ No ☐ N/A	_____
Park Services Supervisor	☐ Yes ☐ No ☐ N/A	_____
Park Services Superintendent	☐ Yes ☐ No ☐ N/A	_____
Director of Parks & Recreation	☐ Yes ☐ No ☐ N/A	_____
General Manager	☐ Yes ☐ No ☐ N/A	_____

Title	Sacramento Telangana Association: International Kites Festival	03/14/2024
CEIF App #26	by Srinadha Sannepalli in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45890015
Average score: 0		

Reviewed by: Chase Michelotti (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
--	------------------

Cordova Recreation & Park District	Conditional approval for rental of facility only
------------------------------------	--

CRPD Notes	Need corrected/complete Special Use Permit Application to receive full endorsement. Organization has been contacted and made aware they must submit.
------------	--

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
--	------------------

Title of individual completing this form	Recreation Superintendent
--	---------------------------

By checking here, I verify that I have the authority at my organization to provide an endorsement.	True
--	------

CEIF App #27

Application Withdrawn

Title	2nd Annual Rancho Cordova Scholastic Esports and Gaming Expo	03/15/2024
CEIF App #28		id. 45910215
	by Donna Walters in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	

Original Submission03/15/2024

Score	1
-------	---

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

2nd Annual Rancho Cordova Scholastic Esports and Gaming Expo

CEIF App #28

Provide a Project/Program Synopsis

Sacramento gamers unite in Rancho Cordova for a bigger and more exciting scholastic esports and gaming expo. Featuring AAA titles, live broadcasts, educational panels, celebrity appearances, scholastic showcases, developer meetups, and family activities. Building on the success of the inaugural event, it promises thrilling experiences for enthusiasts across the region.

Provide a Project/Program Description

****Overview:****

The Rancho Cordova Scholastic Esports and Gaming Expo promises to redefine the landscape of entertainment in our community by embracing the vibrant world of video games, esports, and "nerd" culture. This groundbreaking event aims to provide a welcoming and inclusive space where individuals of all backgrounds, abilities, and interests can come together to celebrate their passions and immerse themselves in a wide array of activities.

****Objectives:****

- Providing enjoyment and recreation for the neurodiverse community.
- Foster a sense of belonging and celebration for participants' diverse passions and interests.
- Showcase Rancho Cordova as a hub for community, small business support, and technology enthusiasts.
- Promote career development and workforce opportunities within the video gaming and tech industries.
- Encourage community engagement and participation in interactive and educational activities.

****Event Highlights:****

- Live Broadcasted AAA Title Competitive Esports Tournaments: Witness thrilling matches featuring top-tier players competing in popular AAA title games.
- Scholastic, Vendor, and Game Developer Showcase: Explore a showcase featuring innovative projects, products, and services from local schools, businesses, and game developers.
- Educational Panels on Career Development: Gain insights from industry professionals on career pathways and opportunities within the gaming and tech sectors.
- Screen-Free Activities: Engage in offline activities, board games, cosplay contests, and interactive experiences suitable for all ages.

- Special Guest Appearances: Meet and interact with renowned figures from the video gaming and entertainment industry.
- Food Truck and Family Activities: Enjoy a variety of culinary delights from food trucks while participating in organized family-friendly activities.

****Community Involvement:****

CEIF App #28

To ensure the success and authenticity of the event, students and recent graduates are actively encouraged to participate in the planning, development, and execution phases. This hands-on experience will not only provide valuable skills but also foster a sense of ownership and pride within the community.

The Rancho Cordova Scholastic Esports and Gaming Expo promises to be a one-of-a-kind experience, uniting individuals with a shared passion for video gaming, esports, and nerd culture. Join us as we embark on this exciting journey of exploration, celebration, and community building.

Tell us about your Project/Program Team

College Esports (501c3) and Sacramento Developer Collective (501c3), with support from Rancho Cordova Chamber of Commerce, Sac Extra Life (501c3), Sac Gamer's Expo, Geek Freaks podcast, Sac Anime, California Esports Association (nonprofit), Techedify, UC Davis Esports, University of the Pacific Esports, Monkey Bubble, and more.

Provide your Project/Program Goals

Objectives

1. Instill community pride and promote Rancho Cordova as a leader in arts, culture, history, and entertainment.
2. Introduce new business opportunities to the City of Rancho Cordova that can lead to economic growth and development.
3. Increase the quality of life for families, children, and youth (especially surrounding the neurodiverse population) by leveraging current trends and interests, while addressing key areas such as reducing the digital divide, highlighting career-building and educational opportunities, promoting internet and public safety, and fostering friendly competition.
4. Bring together community members from diverse backgrounds to interact with and learn from each other.

Metrics for Success

1. Community Engagement

- Measure attendee and business partner satisfaction through feedback surveys.
- Track repeat attendance and interest in future events.

2. Business Opportunities

- Monitor inquiries from partners, community members, and attendees regarding potential future events, business opportunities, and the esports ecosystem.

CEIF App #28

3. Quality of Life Improvements

- Digital Divide Reduction: Assess the usage of technology provided during the event.
- Career Building and Educational Opportunities: Ensure at least one speaker session is held to highlight pathways and opportunities.
- Internet and Public Safety: Disseminate information on promoting positive gaming spaces and safety tips.
- Friendly Competition: Host at least one competition with rules emphasizing good sportsmanship.

4. Community Integration

- Measure attendance and participation of city officials, families, businesses, and community members from diverse backgrounds.
- Evaluate engagement with showcase areas, vendor interactions, family bonding activities, and tournament participation.

Focused Efforts

To maintain focus and achieve our goals, the project team will:

- Regularly review progress against established metrics.
- Solicit feedback from stakeholders to ensure alignment with community needs and expectations.
- Implement targeted marketing and outreach efforts to attract diverse participants.
- Collaborate with local organizations and educational institutions to maximize impact and reach.

The Rancho Cordova Scholastic Esports and Gaming Expo represents a pivotal moment for our community to come together, celebrate diversity, and embrace the transformative power of gaming and esports. Join us in shaping a brighter future for Rancho Cordova.

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 80000.0

CEIF App #28

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 50000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 12500.0

What is the total cost
of supplies for your
project/program? 4000.0

What is the total cost
of transportation for
your
project/program? 0.0

What is the total cost
of equipment for your
project/program? 25000.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 38500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

CEIF App #28

Describe any funding secured or being sought for this project/program?	We are reaching out to our ecosystem partners to sponsor this event and have already started receiving soft commitments.
--	--

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	N/A
---	-----

Do you plan to ask for funding annually for this project/program?	Yes
---	-----

Is this a single year request or a request for funding for multiple years?	Single Year
--	-------------

Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes
--	-----

How many years has your project/program received funding from the Community Enhancement & Investment Fund?	1
--	---

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score	1
--	---

CEIF App #28

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

This two-day event will provide the following entertainment:

Friday

- Esports Qualifier Matches
- High School & College Scholastic & Vendor Showcase
- Cosplay Workshops
- Game Developer Demonstrations
- Celebrity Meet & Greet
- Sensory Popup Pod
- Food Trucks
- Retro Gaming Museum
- Podcast and Media
- Panels & Speakers
- Micro Tournaments
- Open/Bring Your Own Computer Play Area

Saturday

- Esports Semi-Finals & Finals
- High School & College Scholastic & Vendor Showcase
- Cosplay Workshops
- Game Developer Demonstrations
- Celebrity Meet & Greet
- Sensory Popup Pod
- Food Trucks
- Retro Gaming Museum
- Podcast and Media
- Panels & Speakers
- Micro Tournaments
- Open Play Area/Bring Your Own Computer

Adaptability: What is your plan to complete your project/program should any challenges arise?

Scholastic esports and video game events are highly scalable and are easy to adjust to a fully online platform if needed.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2**CEIF App #28**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	10933 Progress Court
---	----------------------

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF App #28

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Combined_PDF.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Donna
Walters

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

College Esports (NPO)

What is your title and/or role at your organization?

Executive Director

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #28

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #28

Event Space Rental	\$5,000		
Event Staff	\$12,500		
Project Manager		\$5,000	
Event Manager		\$2,000	
Tournament Staff		\$1,500	
General Event Staff		\$2,000	Volunteer stipends x 10 (Students receive priority funding)
Production Staff		\$2,000	Staff includes (1) Technical Director, (1) Observer, (1) A1, and (1) camera operator
Administrative Costs	\$3,500		
Insurance		\$3,000	
Association Fees		\$500	Rancho Cordova Athletics, Chamber of Commerce
Marketing & Promotion	\$4,000		
Step and Repeat		\$1,000	
Retractable Banners		\$600	
Table Covering		\$500	
Vynl Banners		\$1,000	
Foam Poster Boards		\$400	
Event and Registration Page		\$500	
Broadcasting/Equipment Rental	\$25,000		
PC Rentals x 20		\$10,000	Esports ready PC Stations for 4 days. Includes: PC, Monitor, Headset, Keyboard, Mouse, and Mouse pad
Network Switch		\$3,000	Providing all IT equipment necessary for the event
Production Gear		\$5,000	Providing all production related equipment, such as cameras, broadcasting gear, and more.
Audio gear		\$7,000	Providing all audio gear for the event. Includes: Noise cancelling stage headsets, stage speakers, mixers, routers, and all necessary cabling.
Off Screen Entertainment	\$23,000		
Tabletop tournament		\$2,000	Hosted by Extra Life, a 501c3 nonprofit charity that fundraises for UC Davis Children's Hospital
Cosplay Workshops		\$2,000	Hosted by professional cosplayer, YouTube star, and Sacramento native, Odin Makes
Game Developer Workshops		\$2,000	Hosted by Sac Developer's Collective, a 501c3 nonprofit aimed at supporting Sacramento Region's Independent Game Developers
Celebrity Meet & Greets		\$5,000	Popular video game voice actors, internet stars, streamers, and pro players
Sensory Pop-up Pod		\$2,000	Hosted by Sacramento Children's Museum: Sensory friendly play - Supporting attendees with autism and other cognitive/sensory disabilities
Food Truck & On-Site Food		\$2,000	Healthy options and comfort food
Retro Gaming Museum		\$2,000	Hosted by Sac Gamers Expo
Podcast & Media Booth		\$2,000	Hosted by Geek Freaks
Panelists/speaker fees		\$2,000	Variety of scholastic and industry experts
Micro tournaments		\$2,000	Hosted by Monkey Bubble
Tournament Prizes	\$7,000		
		2000	10 trophies at \$200 per trophy
		5000	Cash prizes
Total Cost	\$80,000		

CEIF App #28Community Support

College Esports' founder and Executive Director, Donna Walters, will be presented with a Member Resolution from Assemblymember Josh Hoover, for her accomplishments in establishing and building up the esports and video game industry throughout California's education systems.

In addition, Year 1 event partners have already expressed an interest in supporting continued programming to the City of Rancho Cordova.

Attached, you will find two additional letters of support to build on last year's letters of support from Dr. Nelsen, former President of Sac State, and the Rancho Cordova Chamber of Commerce.

Additionally, the following organizations are directly involved with supporting our current May 4, 2024 event, and are being listed since our event will not conclude prior to the 2024-25 grant application deadline.

- Assemblymember Josh Hoover
- Access Sacramento – Local cable television network
- Sacramento Developer Collective – Association of local game developers.
- Sac Extra Life – Fundraiser for UC Davis Children's Hospital.
- Geek Freaks Podcast – Local podcaster on all things “nerd” culture.
- Sac Gamer's Expo – Sacramento's largest and longest running gamer's expo.
- Odin Makes - Local YouTube cosplay sensation and Sac Anime event veteran.
- University of the Pacific
- UC Davis
- Local high schools
- Monkey Bubble
- A variety of EdTech startups

Amber Gillespie

President

Extra Life Sacramento Guild

2315 Stockton Blvd,

Sacramento, CA 95817

[REDACTED]

[REDACTED]

CEIF App #28

March 10, 2024

To the Council Members for the City of Rancho Cordova:

I am writing to express our enthusiastic support for College Esports and their request for ongoing funding through the City of Rancho Cordova's Community Enhancement Grant. As an organization dedicated to fostering community engagement and youth development through esports, we recognize the invaluable impact that initiatives like this can have on the local area.

By investing in community infrastructure and amenities, the City of Rancho Cordova is not only improving the quality of life for residents but also creating opportunities for future generations to thrive.

We commend the city's commitment to creating a vibrant and welcoming environment for all, and we are eager to see the positive outcomes that will result from this project.

Thank you for your dedication to enhancing our community, and please do not hesitate to reach out if we can be of assistance.

Sincerely,

Amber Gillespie

President

Extra Life Sacramento Guild

Frank Lourence

Producer and Host

Geek Freaks Podcast

[REDACTED]

Elk Grove Ca. 95757

[REDACTED]

CEIF App #28

[REDACTED]

3/14/2024

To the Council Members for the City of Rancho Cordova:

I am writing to express our enthusiastic support for College Esports and their request for ongoing funding through the City of Rancho Cordova's Community Enhancement Grant. As an organization dedicated to fostering community engagement and youth development through esports, we recognize the invaluable impact that initiatives like this can have on the local area.

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We commend the city's commitment to creating a vibrant and welcoming environment for all, and we are eager to see the positive outcomes that will result from this project.

Thank you for your dedication to enhancing our community, and please do not hesitate to reach out if we can be of assistance.

Sincerely,

Frank Lourence

Producer and Host

Geek Freaks Podcast

Title	Sacramento Children’s Museum: General Operations Support	03/15/2024
	by Sherry Anne Dayag in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45911739
CEIF App #29	2701 Prospect Park Drive Rancho Cordova, California 95670 United States 	

Original Submission03/15/2024

Score	3
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

CEIF App #29

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Sacramento Children's Museum: General Operations Support
Provide a Project/Program Synopsis	Sacramento Children's Museum requests \$150,000 per year for three years to support our organization's continued growth and stability. Funding will enable our Museum to increase our open hours for Leo's Learning Lab, add more essential staffing, expand Museum access to underserved families, and host family-friendly community events.
Provide a Project/Program Description	Statement of Need For the past 12 years, Sacramento Children's Museum (SCM) has been a cornerstone educational and community resource in Rancho Cordova, providing children ages birth-8 with exciting, hands-on learning opportunities. Children learn foundational STEM (science, technology, engineering, and math), art, and literacy concepts through play in our 20 interactive exhibit areas; create meaningful family experiences at our community events; and benefit from our engaging educational programs and social services. Our Museum has recently started to recover from the devastating impact of the COVID-19 pandemic. For instance, last year, we served more than 80,000 guests – nearly double that of the previous year! Funding from the City of Rancho Cordova's Community Enhancement and Investment Fund has played a pivotal role in this recovery, and we are seeking additional funding to ensure our Museum's continued growth and stability. Project Details Sacramento Children's Museum requests \$150,000 per year for three years to support our organization's operations. Funding will enable our Museum to increase our open hours for Leo's Learning Lab, add more essential staffing, expand Museum access to underserved families, and host family-friendly community events. A grant from the City of Rancho Cordova's Community Enhancement and Investment Fund will specifically support the following: • <i>Leo's Learning Lab</i>: Leo's Learning Lab is our Museum's Education wing that hosts traveling exhibitions and features a dedicated classroom space. Leo's Learning Lab is separate from the main Museum floor and is currently open to the public Thursdays-Sundays. Starting in September 2024, we plan to expand our operations by opening Leo's Learning Lab Tuesdays-Sundays. Grant funding would

CEIF App #29

help SCM pay for increased staffing, cleaning, and maintenance associated with these expanded open hours for Leo's Learning Lab.

- *Staffing*: Sacramento Children's Museum plans to increase Museum staff to accommodate our growing programs, including education, fundraising, and exhibit maintenance. Funding would go toward these additional staff expenses.
- *Museum Access Programs*: Funds will provide ongoing support for our Museum Access Programs (MAP) for underserved families. These programs enable low-income, military, and foster care families to visit our Museum through discounted and reduced daily admission and membership programs. About 10 percent of our guests – more than 7,000 visitors – visited SCM utilizing these programs last year. Because these are unfunded programs, grant support would enable us to increase our community outreach and marketing efforts for this program and help cover the cost of lost admission and membership revenue for MAP admissions.
- *Family-Friendly Events*: The City of Rancho Cordova will be a title sponsor for our 6 annual events for each year of funding. These events are: Dogs with Jobs; Shamrock Shimmy; Pride with Leo and Friends; Batty's Butterfly Release; Trick or Treat at SCM; and Dia de los Muertos.

Community Impact

With your ongoing support, Sacramento Children's Museum will be able to serve a greater number of Rancho Cordova families and offer more opportunities for local youth to engage in developmentally vital play and boundless learning. Expanding our open hours for Leo's Learning Lab supports the City of Rancho Cordova's *Education* priority: Students will have more access to our national traveling exhibitions and hands-on STEM activities. Our community events enhance the *Quality of Life* for Rancho Cordova residents by providing special opportunities for families to celebrate, learn, and play together in a safe, welcoming, and child-friendly environment. Lastly, a visit to our Museum supports *Children & Youth* by fostering the development of the whole child – cognitive, socio-emotional, and physical development – through play-based learning and exploration.

Tell us about your
Project/Program
Team

Sacramento Children's Museum leadership team oversees our Museum's operations. These individuals include: Executive Director Sharon Stone Smith, Deputy Director Meghan Toland, Education Director Rachelle Ahmad, and Visitor Services Manager Sarah Dauenhauer.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

With funding support from the City of Rancho Cordova's Community Enhancement and Investment Fund, Sacramento Children's Museum aims to achieve the following goals:

CEIF App #29

1. Expand our daily visitor capacity and enhance visitors' Museum experience by opening the entire Museum space (i.e., Leo's Learning Lab and the main Museum floor) Tuesdays-Sundays;
2. Add more Museum staff to accommodate our growing programs, including education, fundraising, and exhibit maintenance;
3. Increase the numbers of underserved families who visit SCM through our Museum Access Programs; and
4. Host 6 annual community events for each year of funding.

We will measure our success in meeting these goals by tracking visitor attendance numbers and by whether or not we increase our FTE staffing. In addition, customer surveys are sent out after each event to track customer satisfaction.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[SCM_AnnualReport-2023.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	150000.0
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	150000.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	98000.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 0.0
of supplies for your
project/program?

What is the total cost 0.0
of transportation for
your
project/program?

CEIF App #29

What is the total cost 0.0
of equipment for your
project/program?

What will be the total 52000.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[SCM_GeneralOperations_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? Sponsorship requests are routinely requested for every Museum event. Foundation and corporate grants are routinely requested for ongoing programming and operations.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. We are seeking \$150,000 per year for three years.

Do you plan to ask for funding annually for this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Multiple Years

If requesting for multiple years, please share how many years you are seeking funding?

3

CEIF App #29

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

Although this project is viable as a single-year request, SCM is seeking multi-year support to ensure we have the resources and staffing needed for our continued growth and stability following the COVID-19 pandemic. The viability of Museum operations will come from increased Museum admission and program support.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score

3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

ITEM 12.4.

Anticipated End Date 6/30/2027
(typically
projects/programs
end by June 30)

ATTACHMENT 2**CEIF App #29**

Please describe your project/program schedule Funds requested are for ongoing support of Museum operations. Therefore, there is not a specific start and end date. Specific dates will be available for the annual family-friendly events.

Adaptability: What is your plan to complete your project/program should any challenges arise? During the COVID-19 pandemic, our Museum pivoted our programming so that we would be able to offer consistent programming. We will offer drive-thru, outdoor, and online options as needed. In addition, we will create in-home education kits if local health ordinances change. Further, if Sacramento County Health orders change, in-person events will be postponed until in-person meetings are allowed.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

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Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

2701 Prospect Park Drive

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

CEIF App #29

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Sherry Anne Dayag

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sacramento Children's Museum

ITEM 12.4.**ATTACHMENT 2**

What is your title and/or role at your organization? Grants Coordinator

CEIF App #29

Provide contact phone number:

Provide contact email:

Are you the primary point of contact on this project/program?

No

What is the name of this project or program's primary contact if not the person submitting this application?

Sharon
Stone Smith

What is the email of the primary contact?

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Sharon
Stone Smith

What is the title of this individual?

Executive Director

What is the best phone number where we could contact the signatory?

What is the best email address to contact the signatory?

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #29**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Organization Name: Sacramento Children's Museum (SCM)**CEIF App #29****Project Name:** General Operations Support (Multi-year)**Grant Program:** City of Rancho Cordova Community Enhancement & Investment Fund**Grant Period:** July 1, 2024 - June 30, 2025

(Budget will be the same for subsequent years 2025-2026 & 2026-2027)

Project Budget

Expenses	Project Amount	Amount Requested	Notes
Personnel	\$ 98,000.00	\$ 98,000.00	Increase staff, including education, fundraising, and exhibit maintenance
Supplies and materials	\$ -	\$ -	
Transportation	\$ -	\$ -	
Equipment	\$ -	\$ -	
Marketing and advertising	\$ -	\$ -	
Miscellaneous			
- Cleaning Service	\$ 36,000.00	\$ 36,000.00	Increased cleaning and maintenance costs for expanded Leo's Learning Lab hours
- Graphic Designer	\$ 6,000.00	\$ 6,000.00	Design costs to promote Museum community events and programs
- Administrative Costs	\$ 10,000.00	\$ 10,000.00	
Total Expenses	\$ 150,000.00	\$ 150,000.00	

Revenue	Project Amount	Amount Requested	Notes
Grant funding	\$ 150,000.00	\$ 150,000.00	Requested from City of Rancho Cordova Community Enhancement & Investment Fund
Corporate sponsorships	\$ -	\$ -	
Gift memberships	\$ -	\$ -	
Individual/private donations	\$ -	\$ -	
Museum admission	\$ -	\$ -	
Fundraisers, events, sales	\$ -	\$ -	
Miscellaneous	\$ -	\$ -	
Total Revenue	\$ 150,000.00	\$ 150,000.00	

Revenue Over Expenses	\$ -
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CEIF App #29

Dear friends of SCM,

As I look back on 2023, I am immensely proud of the growth and impact of the Sacramento Children's Museum (SCM). This year will be remembered as one where we increased accessibility, added new exhibitions and programs, and more, all to achieve our mission to inspire a lifelong love of learning through play.

In 2023, that mission reached over 80,000 guests, nearly double that of the previous year. They explored Sacramento in miniature in our updated Cityways exhibit, traversed the wilderness in the new Camp Rancho, experimented with STEM concepts in Leo's Learning Lab, learned about measurement in our traveling Measurement Rules exhibit, got messy at Mess Fest, and so much more. New opportunities for learning and play weren't limited to the museum, either – our mobile Van Go! program relaunched in January to bring SCM to over 30 local classrooms, and our outreach team brought educational experiences to countless community events. It's all part of making learning through play accessible to all children in the Sacramento region.

With the addition of new play and learning experiences came an additional effort to be accessible to all children and families. As part of this effort, 2023 saw the addition of two membership levels specially designed for foster and EBT-receiving families, a continuation of the Museums for All and Blue Star programs, and the relaunch of our partnership with the Sacramento Public Library's Discover & Go program to provide free passes. No family should ever be priced out of learning through play!

The memories made this year as we watched our guests learn, grow and play together are priceless. We are proud to be a fun and safe space for local families. Thank you for your investment in our present and our future, and we hope you'll learn and play with us in 2024 – there's so much more in store!

Sincerely,

Sharon Stone Smith
Executive Director



sackids.org

2701 Prospect Park Drive, #120, Rancho Cordova, CA 95670 | info@sackids.org | 916.730.5079

The Sacramento Children's Museum is a registered 501(c)3 tax-exempt organization. Tax Page 673 of 2267

2023 At a Glance

Opened our doors for over 70 field trips



Welcomed 80,000+ visitors to learn through play

CEIF App #29



Provided 900+ daily pop-up experiences for visitors, from science labs to theatre class!



Opened 1 amazing traveling exhibit: Measurement Rules!



Held 50+ program events for the community to inspire, create and explore together



Provided 7,200+ discounted Museums For All admissions



Visited 36 classrooms and 1,000+ students through our mobile Van Go! Museum Program



Celebrated 170+ birthdays at SCM



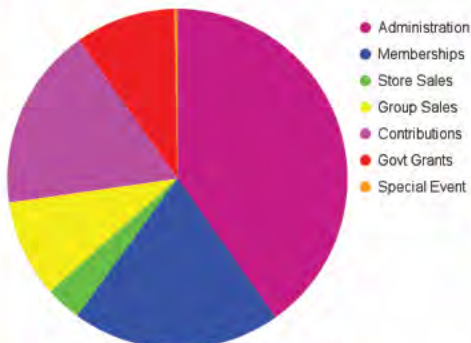
Added 1260 new memberships for families from our community

.....and so much more!

Museum Access Programs

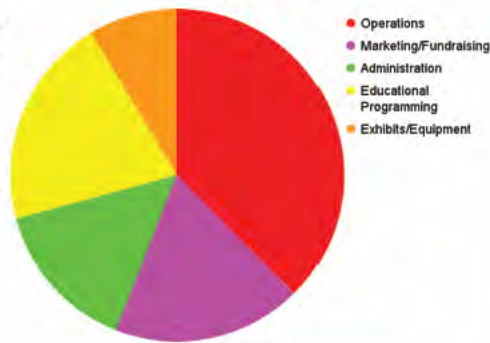


Income



Total Income
\$1,020,898

Expenses



Total Expenses
\$1,056,885

Board of Directors

Donald Terry	Monique Ramos
Alan Godlove	Annah Rulon
Jeremy McInturf	Michelle Smira
Leena Riggs	Angie Wood
John Panion	Marques Davison

Staff

Sharon Stone Smith
Executive Director
Meghan Toland
Deputy Director
Rachelle Ahmad
Education Director
Sarah Dauenhauer
Visitor Services Manager

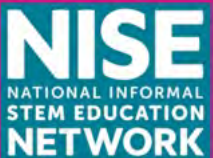
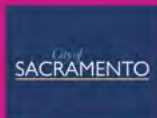
2023 at SCM

We grew so much
this year!

CEIF App #29



Awards and Grants

 City of Sacramento Office of Arts & Culture Cultural Arts Awards Program	 Community Service Grant	 Whole Kids Foundation + The Bee Cause Project Renewal Bee Grant	 Field Trips (Measurement Rules) Grant	 Teichert Foundation Museums For All Grant
 City of Rancho Cordova Nonprofit Recovery Grant	 Explore Science: Voyage through the Solar System activity kits	 Grant to Support Early Childhood Education Programs	 General Operations Grant	
 City of Sacramento ARPA Arts and Cultural Nonprofit Recovery Program	 Grant to Support Early Childhood Education Programs	 Sacramento Region Community Foundation's Del Paso Heights Neighborhood Fund	 California Arts Council Creative Youth Development Grant	

Testimonials

"My active 18mo had a blast here. We came for the Taiko performance and stayed for the museum. Even though it was a busy Saturday afternoon, there were plenty of activities for my kiddo to do without waiting for their turn. The paint window was a huge hit!"
- Megan A.,
Yelp Reviews

"Absolutely fantastic! My children both just LOVE coming here! I'd say it's ideal for ages 8 and under. This place is such an amazing place for children to explore, learn, imagine and just be free! I love that they can run around and touch anything their little hearts desire!"
- Emily B.,
Yelp Reviews

"I highly recommend the Sacramento Children's Museum to any family with young children. My girls (ages 5 and 7) had a blast exploring all the exhibits. There was something for everyone. The exhibits were all interactive and engaging, and my kids learned a lot while they were having fun."
- Nam J.,
Yelp Reviews

"This place was wonderful. It was raining outside for most of our trip out to Sacramento, so this was a perfect spot for our almost 3 year old. She had fun with everything there. The staff were amazing and responsive as well. No doubt the next time we are in the area, we'll be back!"
- Scott Sato,
Google Reviews

"We went with kids ages 5, 9, and 12. Everybody had fun! Great staff, really fun "stations". We were there over 2 hours and it was worth every penny."
- Jenna Weller,
Google Reviews

"We've been coming here since my son was 1, and now both my 7 yr-old son and 4 yr-old daughter enjoy their visit each time! We love that they have new innovative games for kids to use their imaginations and play their hearts out!"
- Ama Ba,
Google Reviews

"This place is amazing. So many fun things for the children to do from paint to pretend play. Very friendly staff and fun way to spend the day."
- Zina Padgett,
Google Reviews

"Good place for kids and family separate play area for toddlers, but must take shoes off or we're covers over shoes. Place is amazing for not just kids but the kid in us. All around great experience"
- Roby Galbraith,
Google Reviews

Exhibit Sponsors

Cityways Train Table – Visit Rancho Cordova
Airways – SiFi Networks
Measurement Rules – City of Rancho Cordova
 Community Investment and Enhancement (CIAE) Fund
PLAY Exhibit (coming in 2024) – Association of
 Children's Museums, Freeman Foundation
Animal Book Nook – Dr. Seuss Foundation

Program Sponsors

Field Trips Access Program – Del Paso Neighborhood
 Fund, Elk Grove Community Service Grant, City of
 Rancho Cordova Community Investment and
 Enhancement Fund, Kelly Foundation
IF/THEN Gender Equity Project – Association of
 Science and Technology Centers
Mess Fest Worldwide Day of Play Grant – Nickelodeon
Interactivity 2023 Conference
 Sacramento County TOT Grant
Sound Explorers Family Workshop
 California Arts Council
Drop-In Programming
 Rotary Club of Sacramento Foundation
 Smart and Final Charitable Foundation
Solar System Activity Kits
 NISE Network
Bee Exhibit and Programming
 Whole Kids Foundation, The Bee Cause Project

Event Sponsors

Signature Events – City of Rancho Cordova
 Community Investment and Enhancement Fund

Big Day of Giving Donors

AJ Watson	John Rubin
Akita Johnson	Joseph Amacher
Alan Godlove	Kaleigh Stover
Alan Lefko	Katelyn Martin
Alan Yee	Kathy Kane
Allison Armstrong	Laurye Brownfield
Ann Owens	Leena Riggs
Anne Thomas	Lexi & Chelsea Fahr
Anthony & Joan Stone	Linda Budge
Aubrey Winegar	Linda Martin
Betty Lewis	Lori Toland
Casey Corrigan	Marcia Smith
Cayly Tull	Mary Jean Sawyer
Christina Marie Jeffers	May Turner
Christine Nestle	Meghan Toland
Christine Woods	Mike Stone
Danielle Buffalino	Monique Ramos
Diane Honore Wolfe	Ralph Yerxa
Donald Terry	Robert Huddle
Dorra Duensing	Ruth Sanders
Emily Robinson	Sharon Stone Smith
Erica Batie	Stephanie Clar
Golden 1 Credit Union	Stephanie Hatchard
Greg Kane	Susan McIntire
Gregory Lee	Susan Sawyer
Jamie Smith	Teri Cook
Janet Wininger	Tony Amato
Jennifer O'Connor	
Jennifer Pugh	
Jenny Yerxa Oliver	
Jeremy McInturf	

Giving Memberships

Angela Adams
 Brandon Thomas
 Carmel Barajas
 Christina Brown
 Deja Brinkley
 Felicia Lloyd
 Heidi Langan
 Kara Celone
 Kathryn Ybarra
 Kendall Bonebrake
 Kerstin Leidorfer
 Robert Englehart
 Tad Lowrey
 William Keyworth
 Zeidy Kidd

Donors

\$100,000+

City of Rancho Cordova

\$10,000+

California Arts Council
 Association of Children's Museums
 Sacramento Office of Arts + Culture
 City of Sacramento

\$5,000+

County of Sacramento
 Sacramento Region Community Foundation
 Visit Rancho Cordova
 SIFI Networks
 ECMC Group

\$1,000+

City of Sacramento
 Rotary Club of Sacramento
 Donald Terry
 Dutch Bros LLC

\$500+

RSVP
 West Sacramento Foundation
 Downtown Plaza Merchants Assn.
 Chalk It Up
 Anthony & Joan Stone

\$250+

United Way – California Capital Region
 Donation Station
 Rachelle Ahmad
 Sharon Smith
 Strong Lachemann Foundation
 Diane Fishburn
 Smart & Final

Title	MFYSL: Mayes Freeman Youth Sports League (Flag Football, Basketball, Volleyball and MMA)	02/19/2024
CEIF App #30	by MFYSL Village in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45612949

Original Submission03/01/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program
Name. Assign a
project name to your
project/program.

MFYSL: Mayes Freeman Youth Sports League (Flag Football, Basketball,
Volleyball and MMA)

Provide a
Project/Program
Synopsis

MFYSL will be a free sports program youth in the Rancho Cordova area.
This application is for:

- Flag Football
- Summer Basketball League

CEIF App #30

Provide a
Project/Program
Description

The Vision, The Void, The Call to ACTION!!!

CEIF App #30

-Vision

At MFYSL it is our mission to provide positive outlets for at risk youth through free sports (Flag Football, Basketball, MMA, and Volleyball). Not only do we provide sports for our youth here at MFYSL but we also believe that character matters! All coaches will be trained and required to help mentor and teach our youth the character curriculum we've developed ourselves called (Character of Champions). Character of Champions consist of our 7 pillars of Gold which are Respect, Kindness, Self Control, Self Discipline, Resilience, Perverserance and Composure. This will not only enhance the quality of athletics and sportsmanship in Rancho Cordova but be the foundation to a better quality of citizenship for the future of our beloved city of Rancho Cordova.

-The Void

Mayes Freeman Youth Sports League was named after two gifted athletes that grew up in Rancho Cordova Marcus Mayes and Mark Freeman who were also best friends. Marcus Mayes was an all-star at Mills Little League while Mark Freeman was a gifted wide receiver for the then Rosemont JR Warriors as Lincoln Village was not yet inside of our city limits forcing families to travel Hiram Johnson area for school and or athletics. Both sports programs are no longer in existence.

Unfortunately, during his middle school and high school years Marcus Mayes would stop playing sports and joined a well-known gang here is Rancho Cordova (East Side Piru). The gang influence and lifestyle eventually led to his death as he was a victim of gun violence and was gunned down on Lincoln Village drive and Viking way in May of 2008 at only the age of 18.

Mark Freeman was a promising athlete as well but dealt with health issues he battled with his entire life and also was surrounded with gang influence here in Rancho. Freeman sadly would battle with mental health issues during the final days of his life which was one of the symptoms in the health defect he was born with and in March of 2020 that battle would sadly come to an end. Mark Freeman was only 31.

- The Call to Action

Marcus Mayes and Mark Freeman are only two of the countless stories of many youths from Rancho Cordova that could have benefitted from an affordable/free sports and mentorship program that helps redirect youth to a positive outlet with positive influence and positive role models. At MFYSL we carry this mission in our hearts as we fulfill the purpose in making our community stronger.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

The MFYSL project is headed by founder and program director Will Logo (Rancho Cordova native).

Program Director: Will Logo

has 14 years of experience working with youth in the Sacramento community as a Program Lead with the City of Sacramento Parks and Recreation, Program Coach/Site Coordinator in Expanded Learning programs within Elk Grove Unified School District, Sacramento Unified School District and also Twin Rivers Unified School District.

Will Logo currently coaches High School basketball at Natomas High School.

Assistant Director: Dawneshia Logo (*Cordova High School Alumni*)

Finance Director: Jonathan Finau (*Cordova High School Alumni*) (*UC Davis*)

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Provide your
Project/Program
Goals

PROJECT GOALS

1. **Provide city of Rancho Cordova with free youth sports for kids ages (5-13)**
 2. **YOUTH SPORTS PARTICIPATION**
 3. **Crime Prevention**
 4. **Youth Mental Health and Fitness**
 5. **Youth Mentorship through Sports and Enrichment**
- In 2023 we had 120 plus players registered to participate in our Inaugural Flag Football season. 108 players were registered online and According to our *Google Registration Forms* data of the 108 youth **35.19%** were from the **Rancho Cordova** area. This was the largest percentage of youth registered than any other community in Sacramento . Our Google data reveals a glaring deficiency in resources for the youth and families in Rancho Cordova. We've made it our goal and mission to provide affordable/no-cost sports & enrichment programs to better serve OUR families in Rancho Cordova.
 - Youth sports participation is down in children aged 6-12 and financial hardship could be a factor.

According to the Project Play website [Youth Sports Facts: Participation Rates - Project Play](#) in 2022 America saw families making \$100,000 or more a year participation at **42.7%** in youth sports while families making \$25,000 or under only saw **25.8%** participation.

-Our Goal is to close this gap by providing a FREE sports program for the community.

- Investment in prevention with youth will always cultivate positive results and a stronger foundation to a community.

According to the United Nation Office on Drugs and Crime website "*Using*

sports to help people, especially youth, has proven to be an effective tool in keeping them from falling into a cycle of anti-social behavior, violence, crime and drug use." [Sports, Keeping Youth Away from Crime \(unodc.org\)](https://www.unodc.org/sports/)

According to Crimegrade.org a crime occurs every 2 hours and 44 minutes in Rancho Cordova Ca.

What is even more alarming is according crimegrade.org, more property crime occurs in the west part of Rancho Cordova about 426 times a year compared to the east part of Rancho Cordova with 0 property crimes per year.

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-Our Goal is to target the youth in the west part of Rancho Cordova to see a long term impact and crime prevention. We believe by building up our youth today by enriching them with affordable sports, character building and mentoring programs plants the seeds for a stronger foundation for a better tomorrow in our community.

- Improving overall physical health and fitness levels of participants through regular physical activity and sports engagement. Team sports participation is key for youth development, helping facilitate social skills, boost self-esteem, and improve both physical and mental health and well-being.

"The mental health benefits of sports were found to be explained by a higher sense of belonging with peers. What can be concluded is that feelings of belongingness that come from being part of a team can boost mental health for children and teens. "

[The Good and Bad of Youth Athletics on Your Child's Mental Health - Mission Harbor Behavioral Health \(sbtreatment.com\)](https://www.sbtreatment.com/blog/the-good-and-bad-of-youth-athletics-on-your-childs-mental-health/)

-Improving overall physical health and fitness levels of participants through regular physical activity and sports engagement.

- Character Matters

At MFYSL we believe in building youth from the INSIDE OUT and that begins with CHARACTER! The teaching of our 7 pillars of GOLD (*Respect, Kindness, Self Control, Self Discipline, Resilience, Perseverance and Composure*) will be the emphasis at the beginning and ending of every practice and game. At the end of the season each team will recognize and award a medal to a player who is worthy of the Character Of Champions mantle.

TRACKING & MEASURING PROGRESS

Quantitative Data Analysis: Analyze attendance records, participation rates, demographic information, pre/post-program assessments, to track changes and trends over time.

Surveys & Questionnaires: Collect feedback from participants, community members and stakeholders to gauge satisfaction, perceived impact and

areas for improvement.

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Social Network Analysis: Examine the relationships and interactions within the community network to understand how the program has influenced social connections, networks and support systems.

Our team will remain focused by having mandatory weekly meetings which will reenforce program goals mission expectations code of conduct policies and procedures. Also, by having weekly meetings any questions concerns or issues could be brought up to be discussed and resolved.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[MFYSL-Letters_Of_Support.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	83360.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	83360.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	42160.0
---	---------

What is the total cost of supplies for your project/program?	800.0
--	-------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of transportation for your project/program?

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What is the total cost of equipment for your project/program?

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[MFYSL_Sports_Program_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

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3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/8/2024

Anticipated End Date (typically projects/programs end by June 30)

7/1/2025

Please describe your project/program schedule

Flag Football

3/15/25-5/31/25

- Registration will Open Online 12/15/24 and close 3/15/25
- Combine- Skills and Drills evaluation will be held Saturday morning March 15th
- Draft- Kids will Be drafted to a team
- GAMES will be held once a week Saturday beginning April 5th-May 31st
- Practices will be held once a week for 1 hour weekday

Summer League Basketball

7/8/24-8/10/24

- Registration will open 4/1/24 online
- 4 weeks
- 3 days a week
- location : White Rock Park

Marketing

- Flyers
- **Email/Text Blast parents from flag**
- **Community Outreach Door Flyers**

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Health Protocols

- Any reports of a player/coach with positive test or Covid/Flu-like symptoms will enter into *COVID Protocol*
 1. Any players/coaches who test positive must quarantine 5 days and provide negative test and free of symptoms.
 2. All players coaches possibly exposed must provide a negative test upon return.
 - Virtual Participation
 1. Teams that are in COVID Protocol will hold Character of Champion meet ups via ZOOM. A space will be provided where players will discuss their day and be able to go over plays or any challenges.
 2. If a team has multiple players test positive game will be postponed for a later date.

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4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

3450 Routier Rd.

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List the city location of the project/program.

sacramento

Select State

CA

Provide the zip code for your project/program's primary location.

95827.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Mather Sports Complex, White Rock Community Park, Lincoln Village Community Park, Rosemont Community Park

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[MFYS_jonathanfinau_Letter_of_support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Partner with Cordova Recreation & Park District on project/program.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Lincoln Village Community Park
White Rock Community Park
Mather Sports Complex
Hagan Community Park, Dog Park & Barn
Other (Please explain in your project/program description)

ITEM 12.4.**ATTACHMENT 2**

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

CEIF App #30

What is the name of your point of contact at the Cordova Recreation & Park District?

Chase Michelotti/Nina Sinor

What is the email for your point of contact at the Cordova Recreation & Park District?

nsinor@crpd.com

5 - Applicant Information

Name

Lagofaatasi
Logo

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Mayes Freeman Youth Sports League(MFYSL)

What is your title and/or role at your organization?

Founder/Program Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #30**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

MFYSL FLAG BBALL

CEIF App #30

OPERATIONS	FLAG FOOTBALL	BASKET BALL
Equipment		
Game equipment	\$ 1,200	\$ 200
Player and coaches Jerseys	\$ 5,600	\$ 3,300
Facility/Space Rents		
White Rock Park	\$ 7,800	\$ 1,200
Storage	\$ 400	\$ 400
Labor		
Coaching Staff	\$ 16,200	\$ 4,000
Referees	\$ 960	\$ 1,500
Security*	\$ 2,500	\$ 1,500
Events		
Media Day	\$ 700	\$ 500
End of year banquet	\$ 3,500	\$ 2,000
Total	\$ 38,860	\$ 14,600
ADMINISTRATION		
Insurance	\$ 4,000.00	\$ 3,000.00
Marketing	\$ 1,800.00	\$ 800.00
Director	\$ 4,500.00	\$ 3,500.00
Assistant Director	\$ 1,500.00	\$ 1,000.00
Accounting and Finance	\$ 3,500.00	\$ 2,000.00
Consulting	\$ 2,000.00	\$ 1,500.00
Misc. Supplies	\$ 500.00	\$ 300.00
Total	\$ 17,800.00	\$ 12,100.00
GRAND TOTAL	\$ 56,660.00	\$ 26,700.00
TOTAL MFYSL FLAG/Bball		\$83,360
Player count	\$ 300	\$ 130
cost per player	\$ 189	\$ 205

Letter of *Support*

CEIF App #30

Date:

Feb. 29th 2014

To The City Of Rancho Cordova:

My name is Brit Johnson and although I did not grow up in the Rancho Cordova community, I did grow up in a low income household, which meant I was unable to participate in sports or extracurriculars that costed money. I remember asking my parents if I could try out for basketball or cheer and finding out we just could not afford the extra expenses.

Fast forward to almost 10 years ago and I started my family here in Rancho Cordova and I was thrilled when my 9 year old son was invited to join the MFYSL because it was such a small fee to join.

He ended up thriving in flag football and his whole demeanor changed. He became outgoing, confident, and passionate about football. This alone was reason for me to want to do it all again this season as well as vouch for these types of programs to other members of our community.

As for the rest of my family, my 3 year old daughter made friends with some of the younger siblings of players. We, as parents, also became part of a small village and forged new friendships. I have witnessed the benefits kids with less than par household situations can gain from getting out and being a part of something in a group setting too.

Free or reduced cost youth sports should be offered in every community. It's a great way to get involved, keep kids active, expose them to new cultures and give them the opportunity to grow and thrive in a safe way.

Currently only my son is involved but as soon as my daughter is old enough I hope to get her involved in MFYSL as well.

My family and I are truly grateful for MFYSL and hope to see more free or reduced cost youth sports in the area soon!

Best Regards

Brit Johnson

[Redacted Signature]

CEIF App #30 LETTER OF SUPPORT*February, 27th 2024*

Dear Mayor Sanders and Members of the City Council,

My name is Immanuel Kelly. I am a lifelong resident of Sacramento, predominantly in the Rosemont and Rancho Cordova areas. I am a basketball official with the Northern California Officials Association (NCOA) as well as the Head Coach of the Supersonics Basketball Program at the Sacramento YMCA. This letter is to voice my support for the MFYSL sports league. I was able to watch a few flag football games last year and I am extremely impressed with the brand that is being built here. As both an official and a coach I have seen my fair share of youth sports environments and atmospheres, and from my experience the MFYSL provides such a positive experience for not only the kids but for everyone involved. While highly competitive the league operated as one. The coaches were passionate about what they were doing and were excellent at balancing the hard work, commitment, and competitive drive with positive sportsmanship. What I noticed most about the adults was the community. Many of the organizers, coaches, and referees were local guys who all grew up together and wished they had had more competitive youth leagues in the area growing up. It's beautiful to see them step up and provide better for the future generations. My good friend Will Logo who I have known since childhood is an astounding organizer with an unprecedented passion, vision, and most importantly love for the youth that drives his hard work to make this an excellent league that will only continue to develop and get better. He is an outstanding leader, coach, friend, and person overall. I have met very few as stand up as Coach Logo. To see what he has done on the court, on the field, in the community, and in his life in general is simply outstanding. He is the perfect person for the perfect project. The MFYS is off to an outstanding start in my opinion and will only grow into something greater. All it needs is the support of the community. I too would like to support the league in some capacity going forward as I believe that this league is about more than just sports, but about being a part of something bigger than ourselves and providing memories we can all share and appreciate for the rest of our lives. I think things are off to a great start, and I look forward to seeing what's in store for the league. Consider this my endorsement.

Sincerely,

Immanuel Kelly

Letter Of Support

CEIF App #30

February, 28th

To the city council of Rancho Cordova

I am writing this letter in support of MFYSL free or reduced sports programs for our youth.

My name is Beth Terrill, I have lived in Rancho Cordova the majority of my 36 years of life. As a child to a single income household, I myself was unable to participate in sports activities some years due to the cost. I played softball and was a cheerleader for the Jr Lancers program in the mid to late 90s.

I am now living in Rancho Cordova, raising my 4 children alone and find it difficult at times to enroll my kiddos in sports programs simply because of the cost. My 16 year old lost out on participating as a child and my 13 year old is almost past that time as well for most of the youth programs prior to High School. I have had my 10 year old son in football the last 2 years and can see a significant change in mannerisms, respect, and self confidence.

Last Spring 2023 my son's football coach from the Summer 2022 season invited many of us to participate in MFYSL flag football program. The season cost less than a meal at Denny's and gave my son the opportunity to work on his offensive skills, become more skilled in footwork, and overall have fun. He grew so much being in that program and it was open to children of all areas and ages.

I know I am not the only single income household and sports costs are getting more and more expensive as the years go on. I would love to support ideas that make it easier for families to be able to participate in a wide variety of sports.

Currently, I am a full time employee for the state of California, and I am the Registrar for the Rancho Cordova Jr Lancers Football and Cheer Program. I grew up playing sports in this area and have been able to see the extent of what sports can do for kids that are struggling with various aspects of life.

My passion is to help shape and support youth sports of all types, to help children find something to be passionate about that is healthy for them, and to bring the community together again.

Thank you for your time in reading this letter. Please do not hesitate to contact me if you have any questions.

-Beth Terrill
[REDACTED]
[REDACTED]

ITEM 12.4.**ATTACHMENT 2**

City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670

CEIF App #30

To Whom it May Concern at the City of Rancho Cordova,

I am writing this letter in support of MYFSL Flag Football, which my son, a Rancho Cordova Resident, participated in last year. We are already registered for the next season, and are beyond excited for the future of this special league. I found out about the league through another Rancho Cordova resident and it caught my eye because the fee to play was only about \$15! I had never heard of a recreational sport being so affordable so we jumped right on it. It was one of the best experiences of my son's, and our lives. He learned so much, and enjoyed every practice and game, without it breaking the bank. A lot of times sports can be unaffordable, but this made it so any kid could play.

I have been a Rancho Cordova resident for most of my life, and went to Mills and Cordova High School. Afterward, I attended Sacramento State University, earning my Degree in Business Management. As a kid I wasn't always on the right track, but I got into sports and student activities and it greatly improved my life and my future prospects. I'm grateful every day for the opportunities that were made available to me, even though my parents couldn't afford much.

The fact that a Rancho Cordova Native created this program is something to mention. Mr. Wilson grew up in our city, and he saw, like the rest of us, an opportunity to provide for a dire need in our community. Rancho Cordova Kids need accessible, affordable sports programs. MYFSL is not only that. The coaches and leaders in this flag football league provided leadership, guidance, and positive role models in our children's lives. Please bring MYFSL to our city, so these kids can play in their own community and not have to go outside of Rancho Cordova, or worse be unable to be a part of this amazing program!

Warmest Regards,

Nicole DeCroix
Rancho Cordova Resident



Letter Of Support

To whom this may concern,

CEIF App #30

Hello, my name is Dycen Samuels. I had the privilege of being the lead referee for the Mayes Freeman youth league. When my friend Mr. logo approached me about being the ref for flag football, I didn't know what to expect but knowing him I knew he would put his all into it. When I got there, he exceeded my expectations, families of all ages and ethnicities came from all over Sacramento to be a part of the league for the first year.

Most of the families had to travel to Arden Way from South Sacramento, Rancho Cordova, and North Sacramento to be a part of it and the turnout was unbelievable. Parents, grandparents, cousins, uncles and aunts all came to support their child in a small, carpeted church gymnasium. Nothing glamorous, but everything we needed. There were also refreshments provided and first aid kits with the medical Staff It was something that I wasn't shocked to see, but it was great to be a part of.

Growing up in Rancho Cordova we had little to no older representation to show us the way besides the OK program. A lot of people came to support because they were from our community and we grew up with them so to see their kids now getting older and we can be those role models for them gave me a sense of pride and responsibility. When I was a child any positive representation of my gender, which is male and my race which is black, I held dear to my heart and I remember all the positive things I was taught which kept me away from drugs and out of the jail system. I see this league growing, and with that we will need a lot more support from the city of Rancho Cordova so that we can limit the travel, but also have a better and sufficient facility to accommodate these youth. Thank you for giving this letter a read and I appreciate your time.

Thank you,

Dycen Samuels II

To whom it concerns,

CEIF App #30

Im writing to express my support of the Mayes Freeman Youth Sports league for Rancho Cordova because I believe it will benefit the community by continuing the tradition of producing successful Rancho Cordova citizens and reducing crime.

I am a proud Lancer Alum where I participated in track and football throughout high school. I am a graduate of UC Davis with a bachelor's in economics. I have served in executive leadership roles for some of Californias largest agriculture and food enterprises and today I own a successful consulting firm advising some of Americas largest food manufactures.

I share this experience because I am a Rancho Cordova native and have benefited tremendously from community programs in my youth. Sports programs were instrumental in keeping me away from crime and violence, teaching me discipline and accountability and inspiring me to dream of achieving goals I never knew existed.

Unfortunately, it's not hard to find examples of decaying communities in California where teenagers and young adults are resorting to bold crimes and underwhelming achievement. Trends like this are formulaic and will continue to worsen if not addressed immediately. While the combination of antagonists that entice adolescence to substance abuse, crime, and aimlessness evolve with every generation; sports will always provide the structure, guidance and inspiration that is instrumental in the successful development of our community's youth. While there may be programs like the Mayes Freeman Youth Sports League in surrounding communities, often the children that aren't able to travel are the ones most at risk and stand to gain the most.

The leadership of the Mayes Freeman Youth Spors League, like me, are Alum of this community. They have the experience to coach sports but more importantly the passion to provide the mentorship so crucial to building a successful foundation for the personal development of our community's youth. I am a strong advocate of ensuring Rancho Cordova has programs where our youth can find this.

As a business owner, resident, and community Alum I share this perspective in strong support of the Mayes Freeman Youth Sports League and ask the leadership of Rancho Cordova to adopt and support this program.

Thank you,

Jonathan Finau,



CEIF App #30

JASON HARPER
DIRECTOR,
RANCHO CORDOVA ATHLETIC ASSOCIATION
2729 Prospect Park Dr
Rancho Cordova, CA 95670

To :

MARCH 1, 2024

Dear Mayor Sander and Members of the City Council

This letter serves as an endorsement of Will Logo, the Logo Foundation, and Big Uce Mentoring. For more than ten years, Will has been mentoring youth on the Highway 50 Corridor, specifically Rancho Cordova and Lincoln Villiage.

Recently, Will expressed a desire to partner with RCAA in communicating hope to the youth our city through sports development. He and his wife are highly committed and beloved in the Lincoln Park area.

I believe that a community grant award to the Logo Foundation would

greatly benefit Rancho Cordova youth. Logo is a strong communicator and a great visionary.

Thank you for the opportunity to speak on behalf of Will Logo and the Logo Foundation.

Regards,

Jason Harper

To whom it concerns,

CEIF App #30

Im writing to express my support of the Mayes Freeman Youth Sports league for Rancho Cordova because I believe it will benefit the community by continuing the tradition of producing successful Rancho Cordova citizens and reducing crime.

I am a proud Lancer Alum where I participated in track and football throughout high school. I am a graduate of UC Davis with a bachelor's in economics. I have served in executive leadership roles for some of Californias largest agriculture and food enterprises and today I own a successful consulting firm advising some of Americas largest food manufactures.

I share this experience because I am a Rancho Cordova native and have benefited tremendously from community programs in my youth. Sports programs were instrumental in keeping me away from crime and violence, teaching me discipline and accountability and inspiring me to dream of achieving goals I never knew existed.

Unfortunately, it's not hard to find examples of decaying communities in California where teenagers and young adults are resorting to bold crimes and underwhelming achievement. Trends like this are formulaic and will continue to worsen if not addressed immediately. While the combination of antagonists that entice adolescence to substance abuse, crime, and aimlessness evolve with every generation; sports will always provide the structure, guidance and inspiration that is instrumental in the successful development of our community's youth. While there may be programs like the Mayes Freeman Youth Sports League in surrounding communities, often the children that aren't able to travel are the ones most at risk and stand to gain the most.

The leadership of the Mayes Freeman Youth Spors League, like me, are Alum of this community. They have the experience to coach sports but more importantly the passion to provide the mentorship so crucial to building a successful foundation for the personal development of our community's youth. I am a strong advocate of ensuring Rancho Cordova has programs where our youth can find this.

As a business owner, resident, and community Alum I share this perspective in strong support of the Mayes Freeman Youth Sports League and ask the leadership of Rancho Cordova to adopt and support this program.

Thank you,

Jonathan Finau,

Title	MFYSL: Mayes Freeman Youth Sports League (Flag Football, Basketball, Volleyball and MMA)	02/19/2024
		id. 45612949
CEIF App #30	by MFYSL Village in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
	Average score: 0	

Reviewed by: Chase Michelotti (Score: 0) 03/07/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
Cordova Recreation & Park District	Endorsement withheld
CRPD Notes	Endorsement withheld.
Organizations may provide PDF or JPG documentation regarding their endorsement.	
Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
Title of individual completing this form	Recreation Superintendent
By checking here, I verify that I have the authority at my organization to provide an endorsement.	True

Title **Sacfit: 16th Annual Parkway Half Marathon/ 5K/ Kids' Otter Dash** 02/23/2024
id. 45658661

CEIF App #31 by ken Press in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application



Original Submission 02/29/2024

Score **1**

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sacfit: 16th Annual Parkway Half Marathon/ 5K/ Kids' Otter Dash

Provide a Project/Program Synopsis

The Parkway Half Marathon is a premiere regional footrace event that promotes Rancho Cordova as an active lifestyle community. The alignment of this event with Rancho Cordova elevates the City as a primary regional supporter of the Parkway, as proceeds from the race fund projects and improvements along the Parkway.

Provide a Project/Program Description

CEIF App #31

1. Maintain the start and finish line configuration from the previous year's grant in which all finish lines and the entire Kids Otter Dash occur within the Rancho Cordova City limits, similar to the Eppie's Great Race configuration (and what is now the Great American Triathlon). The section along the American River Parkway, from Riverbend to Sunrise, is the main route for the Parkway Half Marathon, and travels through the most pristine, remote, and expansive portions of the Parkway. As such, a grant to continue the Parkway Half Marathon route and finish line within the Rancho Cordova city limits aligns the city with a major running event, as well as a meets the goal of having a community health a fitness event. The Parkway Half also raise awareness for, as well as greatly contributes and promotes, Rancho Cordova as an active lifestyle community in concert with other local jurisdictions health resources and environments. Having the race route and finish line within the City and connected to other existing events should be beneficial to all local residents.

2. Maintain support for the Kid's 1k "Otter Dash." This is known as the Otter Run. The goal is to align this event to the morning of Kids' Day in the Park. As Kids' Day is no cost to participants, the object is to continue with keeping the Otter run at no charge to all Rancho Cordova children as well. The participants in the event have all the safety, supervision and environmental needs of a race event. Plus they are provided with a shirt and medal.

3. We would like to advance a similar element as in previous years by proposing modest honorariums to local youth groups (e.g. Cordova HS Interact Club, Cub Scout troop 305, and other local youth groups within the City of Rancho Cordova), who staff aid stations. This is an opportunity for local youth organizations to have a fundraiser in a safe environment while supporting a major running event. It, also, expands the awareness of the sport of running and active lifestyle.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

Parkway Half Marathon is produced by Sacfit, a charitable non-profit 501(c)(3) organization. The race staff are volunteer experts working with industry race event specialists, including Rich Hanna's Capital Road Race Management (CRRM). Sacfit, aligned with CRRM, has a track record of success for the past 15 years.

The Parkway Half Marathon is the third largest in the region. Our marketing reaches over 70,000 people and attracts participants from all over California, 15 states nationally, as well as international participants. This is a family event in which everyone can participate with a Kids run, 5K and Half Marathon.

Provide your
Project/Program
Goals

CEIF App #31

The primary project goal of the race is to provide a positive race experience for the participants to inspire regular fitness engagement. The secondary is to help upgrade and improve the Parkway. The race has raised over \$360,000 over the past 15 years, with 100% of those proceeds used to benefit the Parkway. The most recent project is a collaborative effort with the City of Rancho Cordova, the Cordova Recreation and Park District, the Rotary Club of Rancho Cordova and the Parkway Half Marathon, which has led, so far, to the installation of three ADA accessible, dog friendly, bike safe and runner/walker useable water fountains in the Rancho Cordova City Boundaries along the Parkway. Other program goals include.

1. Keeping the finish line inside the City limits to provide a vehicle where the event is recognized as a City event. Provide opportunity to continue branding race as a City event. Provide the best affordable half marathon race to the community. Attract out-of-town participants to use Rancho Cordova's hospitality services.

2. Sponsorship of the 1k Kids race is to provide a free event to all children living within the City of Rancho Cordova, as well as those attending schools within the City of Rancho Cordova with all the excitement of a race event in concert with the existing Kids Day event in the afternoon.

3. Sponsorship of aid stations staffed by HS Interact clubs and other similar-type local youth clubs within the City of Rancho Cordova.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[collage_2023.jpg](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

ITEM 12.4.**ATTACHMENT 2**

Total project/program cost* 81000.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 20000.0

CEIF App #31

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 7700.0

What is the total cost of supplies for your project/program? 75500.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 7300.0

What will be the total cost of any miscellaneous expenses for your project/program? 500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Expense_Projection_2024A.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.**ATTACHMENT 2**

Describe any funding secured or being sought for this project/program? Individual Donations (We have a donation portal on the Reg Website) and In-Kind donations.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. None. All race leadership and course operations, including the Race Director, are volunteers.

CEIF App #31

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 1

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score 1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 9/1/2024

ITEM 12.4.**ATTACHMENT 2**

Anticipated End Date 5/31/2025

(typically
projects/programs
end by June 30)**CEIF App #31**

Please describe your project/program schedule

Project Schedule Project timeline and anticipated start and completion date.

- Permitting with County Parks – September 2024
- Website update and registration opening – October 2024
- Recruitment of volunteers, timing management – October 2024
- Securing sponsors – October 2024 thru March 2025
- First email broadcast – October 2024
- Second email broadcast – December 2023 • Medal and shirt design – January 2025
- Securing vendors, additional permits – Jan thru March 2025
- PeachJar and In-Person Outreach to Rancho Cordova Schools for Otter Dash/5K - March/April 2025
- Third email broadcast – March 2025
- Medal cast and Shirt printing – April 2025
- Race event – April 26, 2025

Adaptability: What is your plan to complete your project/program should any challenges arise?

This event was successfully switched to a virtual event for 2020 and 2021 due to Covid restrictions of county facilities use. Other than public health orders, this event is and has been help rain or shine. But based on past virtual experiences, if need, the race can be easily adjusted to a virtual format.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #31

Primary street address of project/program	American River Parkway (William Pond Park and Riverbend Park)
List the city location of the project/program.	Rancho Cordova and Sac County Parks (American River Parkway)
Select State	CA
Provide the zip code for your project/program's primary location.	95827.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

American River Parkway covers City and County of Sacramento

CEIF App #31

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Ken Press

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Sacfit/Parkway Half Marathon

What is your title and/or role at your organization? Director. Responsible for coordinating all facets of the operations, including race director of the Parkway Half Marathon

Provide contact phone number: [REDACTED]

Provide contact email: [REDACTED]

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #31

By checking here, I confirm that I am aware that my application materials will become public record.

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Notes

02/23/2024 **Randi Kay Stephens** said:

I reopened application to get additional info on items related to schools/youth and budget impacts for promotion and the otter dash race.

ITEM 12.4.

ATTACHMENT 2

Revenue	Line Item	Subtotal
Registration Fees	85,000	
Individual Donations	3,000	
In-kind (Food Samples and Goodie Bag Items)	2,000	
Total Revenue	90,000	
Expenses		
Event Elements (Estimanted 1800 -2000 participants)	Line Item	Subtotal
Race Timing, Course Set up, Event Management	14,000	
Start Line Arch and Stage	2,000	
Race shirts	8,500	
Volunteer Shirts	500	
T Shirt Printing	5,400	
Musical Artists/Entertainment	6,500	
Aid Stations	900	
Insurance	900	
<i>Subtotal</i>		38,700
Publicity Materials		
Internet/Social Media/Email Broadcast Marketing	2,000	
PeachJar Marketing to City of Rancho Cordova Schools	500	
Logo and brochure design	1,100	
Magnets	2,400	
Packet Pick Up Bags	200	
<i>Subtotal</i>		5,700
Food and Refreshments		
Wraps	4,000	
Strawberries	500	
Cookies	800	
Gatorade	300	
Water	300	
Beer and Wine	1,100	
Cups	300	
<i>Subtotal</i>		7,300
Medals		
Half Marathon Medals	8,000	
5K and Otter Medals	1,100	
Otter dash medals	400	
Age Division Awards	400	
Overall awards	200	
<i>Subtotal</i>		11,000
Other Incidentals		
Porta-potties	4,800	
Fencing	900	
Ice	400	
Park permit	11,000	
Incidentals	200	
Tables and Chairs	200	
EMTs	1,200	
<i>Subtotal</i>		18,700
Total Expenses	81,000	

CEIF App #31

AMERICAN RIVER PARKWAY HALF MARATHON

START

CEIF App #31



Title	Rancho Cordova Student Athlete Coalition (RCSAC)- Cordova High Athletic Improvement Plan	03/01/2024
CEIF App #32	by Jennifer Laret in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45740660

Original Submission03/01/2024

Score	2
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova Student Athlete Coalition (RCSAC)- Cordova High Athletic Improvement Plan

Provide a Project/Program Synopsis

RCSAC will work with FCUSD staff to identify academic and athletic improvements needed at Cordova High School.

Provide a Project/Program Description

The purpose of RCSAC it to equitably and efficiently support and recognize the diverse Rancho Cordova Student Athletes while maintaining, improving, and upgrading all that is Cordova High Athletics.

Tell us about your Project/Program Team

Conrade Mayer- President
Madelaine Sanderson- Vice President
Wayne Hart- Secretary
Logan Blower- Treasurer
Veronica Lane- Board Member
Jennifer Laret- Board Member
Leanne Suza- Board Member
Jason Harper- Board Member

CEIF App #32

Provide your Project/Program Goals

Create a year-round academic support plan for student athletes.
Increase the number of athletes participating in athletics
Address specific team needs
Sponsor events that encourage alumni interaction and create mentorship opportunities.
Improve community communication and create a marketing/branding plan for Cordova High School Athletics

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 351000.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 351000.0

CEIF App #32

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 26000.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 30000.0

What is the total cost of equipment for your project/program? 40000.0

What will be the total cost of any miscellaneous expenses for your project/program? 255000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
Describe any funding secured or being sought for this project/program?	We will work with the individual teams to support their fundraising efforts. We will also look at school wide fundraising events.
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	None CEIF App #32
Do you plan to ask for funding annually for this project/program?	Yes
Is this a single year request or a request for funding for multiple years?	Multiple Years
If requesting for multiple years, please share how many years you are seeking funding?	3 Years
For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.	Each year we have various athletic improvement needs from uniforms to equipment.
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes

ITEM 12.4.**ATTACHMENT 2**

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

CEIF App #32

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start 7/1/2024
Date (July 1 is the
soonest available
start date)

Anticipated End Date 6/30/2025
(typically
projects/programs
end by June 30)

Please describe your project/program schedule The timeline for this project would start July 1, 2024 and be completed on June 30, 2025.

Adaptability: What is your plan to complete your project/program should any challenges arise? The marketing and outreach plan and site improvements would still be able to be accomplished if health orders changed.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #32**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Cordova High School 2239 Chase Drive
---	--------------------------------------

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
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Provide the zip code for your project/program's primary location.	95670.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #32

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? Yes

Is the project/program requesting facility use only or is this a request to partner with the school district? Partner with school on project/program

Please select all the school districts which your project/program intends to involve: Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve: Cordova High School

Have you reached out to a contact at the school(s) you indicated above? Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program. Amy Strawn
Peter Maroon
Sean Martin
Cody Owens

ITEM 12.4.**ATTACHMENT 2
CEIF App #32**

Does your
project/program
involve the Cordova
Recreation & Park
District?

No

5 - Applicant Information

Name

Jennifer
Laret

Is this
project/program on
behalf of an
organization?

Yes

What is the name of
your organization?

Rancho Cordova Student Athlete Coalition

What is your title
and/or role at your
organization?

Board Member and Liaison between the RCSAC board and Folsom
Cordova Unified

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]m

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

If selected by the
City Council to
receive an award,
what is the name of
the person at your
organization who
would sign the
contract?

Conrade
Mayer

What is the title of
this individual?

Board President

ITEM 12.4.**ATTACHMENT 2**

What is the best phone number where we could contact the signatory?

[REDACTED]

CEIF App #32

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Rancho Cordova Student Athlete Coalition

CEIF App #32

Budget 2024-202 Fiscal Year

1. Transportation- \$30,000
2. College Visits- \$8,000
3. Student Athlete Academic Recognition- \$40,000
4. Advertising/Outreach- \$40,000
5. Digital Scoreboard- \$120,000
6. Stipends- \$26,000
7. Uniforms/Equipment- \$40,000
8. Academic Supports- \$20,000
9. Ambulance Services- \$15,000
10. Security- \$12,000
- Grand Total: \$351,000

Title	Rancho Cordova Student Athlete Coalition (RCSAC)- Cordova High Athletic Improvement Plan	03/01/2024
	by Jennifer Laret in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45740660
	Average score: 0	CEIF App #32

Reviewed by: Robin Mandeville (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Cordova High School
For Rancho Cordova High School, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given
Organizations may provide PDF or JPG documentation regarding their endorsement.	CEIF_Endorsment_-Insurance_Requirements.pdf
Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
Title of individual completing this form	Robin Mandeville

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2**CEIF App #32**

Title	Art of Living Foundation Yoga Fest	03/01/2024
CEIF App #33	by Nitisha Gilra in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45742782

Original Submission03/01/2024

Score	1
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Art of Living Foundation Yoga Fest

Provide a Project/Program Synopsis

The Art of Living Foundation is organizing a Yoga Fest to celebrate International Yoga Day, aiming to promote the advantages of yoga and advocate for a healthy lifestyle. With several activities including workshops, and demonstrations, the event seeks to elevate awareness and motivate individuals to embrace yoga for overall well-being.

Provide a Project/Program Description

The Art of Living Foundation, a global non-profit organization dedicated to promoting peace, sustainable development, and well-being, is spearheading a Yoga Fest to commemorate International Yoga Day. With a range of programs focused on stress management, meditation, yoga, and humanitarian projects, the foundation aims to empower individuals worldwide to lead healthier, happier lives and foster a sense of community on a global scale.

CEIF App #33

The Art of Living Foundation has organized numerous large-scale yoga and meditation events, among them the World Cultural Festivals, which have drawn millions of participants from across the globe. These events serve as platforms for promoting peace, cultural diversity, and holistic well-being through yoga, meditation, and various cultural activities. They bring together people of different backgrounds to celebrate unity, foster community spirit, and inspire positive social change. Through these festivals, the Art of Living Foundation continues its mission of promoting peace and empowering individuals to lead happier, more fulfilling lives.

International Yoga Day, recognized annually on June 21st by the United Nations General Assembly since 2014, serves to highlight the numerous benefits of yoga and encourage its widespread adoption. Rooted in India, yoga has gained global acclaim for its holistic approach to physical and mental well-being, including enhanced physical fitness, mental clarity, and spiritual growth.

On International Yoga Day, communities around the world engage in various yoga-related activities such as group sessions, workshops, and seminars to underscore the practice's advantages and promote its acceptance. In Rancho Cordova, hosting International Yoga Day presents an opportunity to showcase cultural diversity and promote overall health and wellness within the community.

Scheduled for Saturday, June 22nd, 2024, from Noon to 8:00 PM at Village Green Park (3141 Bridgeway Dr), the event is designed to captivate a varied audience eager to delve into or enhance their comprehension of yoga. This inclusive audience spans all ages, genders, and backgrounds, reflecting yoga's universal appeal.

The primary target groups for International Yoga Day in Rancho Cordova include yoga enthusiasts, health enthusiasts, newcomers to yoga, and community members seeking well-being enhancement. The event will feature two parallel tracks offering sessions on various yoga styles, breathing techniques, meditation practices, yoga philosophy, and

Ayurveda.

In addition to educational sessions, attendees can enjoy stalls featuring yoga products, Ayurvedic remedies, food, handicrafts, games, and henna artistry, creating a festive atmosphere conducive to learning and enjoyment. Organizers anticipate a turnout of 200 to 500 participants, all of whom stand to benefit from the enriching program offerings and community camaraderie fostered by International Yoga Day.

CEIF App #33

The pilot Yoga Fest organized by Suvidha International Foundation and Art of Living Foundation with the City of Rancho Cordova's community grant in 2023 was a big success and was attended by over 500 people, 20 plus vendors and the event was captured by several media publications. The celebrations brought together individuals from diverse backgrounds, nurtured community cohesion, and showcased how yoga and mental wellbeing is top priority for the community. The community expressed gratitude to the City of Rancho Cordova for organizing the Yoga Fest and requested the Foundation to continue hosting them due to the event's positive impact on cultural enrichment and community bonding.

Tell us about your
Project/Program
Team

The Art of Living Foundation leads the coordination of this program. The Art of Living Sacramento Chapter Coordinator, Nitisha Gilra and lead volunteers including Bhaskar Vempati, Kanchana Tatipigari, Amit Verma, Deepa Gururaj, Vandna Sharma, and Nandini Shenoy play vital roles in planning, coordinating, and executing Yoga Fest event. They are supported by additional community volunteers who contribute as required in the event organization.

Provide your
Project/Program
Goals

The primary objectives of International Yoga Day are as follows:

- To promote physical health in the community
- To improve mental health in the community
- To promote diversity, equality, and inclusion in the community
- To promote environmental sustainability in the community
- To raise awareness about traditional yoga practices in the community
- To encourage social responsibility in the community

In summary, International Yoga Day aims to promote physical and mental health, diversity, inclusion, and environmental sustainability while raising awareness about traditional yoga practices and fostering social responsibility in the community.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Yoga_Fest_Park_Reservation_Evidence.pdf](#)

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 7500.0

CEIF App #33

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 7500.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 250.0

What is the total cost
of supplies for your
project/program? 1200.0

What is the total cost
of transportation for
your
project/program? 0.0

What is the total cost
of equipment for your
project/program? 2250.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 3800.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

CEIF App #33

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. None

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 1

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score 1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date 7/31/2024
(typically projects/programs end by June 30)

CEIF App #33

Please describe your project/program schedule The program timeline including anticipated start and completion dates are included below.

Park Reservation: The special permit application has been submitted to CRPD on February 15, 2024. The application is currently under review.

Event Promotions: May 1, 2024 to June 24, 2024

Event Logistics Planning: June 1, 2024 to June 24, 2024.

Event Setup: June 24, 2024 Noon – 3.00PM

Event Activities: June 24, 2024, 3.00 – 7.00PM

Event Cleanup: June 24, 2024, 7.00 – 8.00PM

Report and Expenses Submission: July 31, 2024

Adaptability: What is your plan to complete your project/program should any challenges arise? The event will exclusively take place in person. Should there be any California Public Health and/or Sacramento County Health Orders affecting event organization, we will postpone to a later date when feasible for hosting.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #33

Primary street address of project/program	Village Green Park, 3141 Bridgeway Dr, Rancho Cordova
List the city location of the project/program.	Village Green Park, Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

CEIF App #33

Does your project/program involve one of Rancho Cordova's school districts?

Does your project/program involve the Cordova Recreation & Park District?

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Facility Use Only. Visit Cordova Recreation & Park District's website for facility use information.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

ITEM 12.4.**ATTACHMENT 2**

What is the name of your point of contact at the Cordova Recreation & Park District?

Reeza Anne Gaela and Chase Michelotti

CEIF App #33

What is the email for your point of contact at the Cordova Recreation & Park District?

rgaela@crpd.com

5 - Applicant Information

Name

Nitisha Gilra

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Art of Living Foundation

What is your title and/or role at your organization?

Coordinator - Art of Living Sacramento Chapter

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF App #33**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Yoga Fest 2024 Budget

Item#	Expenses	Amount	Category
1	Park Expenses	\$750.00	Miscellaneous
2	Decorations & Photo Booth	\$500.00	Supplies
3	T-shirts	\$500.00	Supplies
4	Sound System	\$1,000.00	Equipment
5	Cleaner Services	\$250.00	Personnel
6	Food	\$1,000.00	Miscellaneous
7	Lighting	\$750.00	Equipment
8	Tables & Chairs	\$500.00	Equipment
9	Event Pictures	\$300.00	Miscellaneous
10	Event Promotions	\$750.00	Miscellaneous
11	Insurance	\$300.00	Miscellaneous
12	Carnival Games	\$200.00	Supplies
13	Parking	\$200.00	Miscellaneous
14	Face Painting	\$300.00	Miscellaneous
15	Other Items	\$200.00	Miscellaneous
Total		\$7,500.00	

Category	Total
Personnel	\$250.00
Miscellaneous	\$3,800.00
Equipment	\$2,250.00
Supplies	\$1,200.00
Total	\$7,500.00

CEIF App #33

Yoga Fest Park Reservation Evidence

Bhaskar Vempati <bvempati22@gmail.com>
to Reeza, me

Feb 14, 2024, 2:03 PM

Reeza,

Please find the completed Diwali Celebrations application attached. Please note that we are going to apply for the City of Rancho Cordova's CEIF grant for our Diwali Celebrations. Our application also included a site map. If you need additional information, please let me know.

...

One attachment • Scanned by Gmail



CEIF App #33



Reeza Gaela
to Nisha, me

Tue Feb 27 11:34 AM (2 days ago)

Hi Bhaskar,

I wanted to clarify that your Yoga Festival permit is still in review and awaiting final approval. I will be your main point of contact, Reeza Gaela. If I am not in, my supervisor Heather Schelske will be able to assist you.

Our number will be [REDACTED] as we work out of the Neil Orchard Senior Activities Center.

We coordinate all special use events for approvals with the Superintendent, Chase Michelotti.

If you have any additional questions, please let me know.

...

Best,

Reeza Anne Gaela (she/her)

Administrative Assistant I

Cordova Recreation & Park District

Phone: [REDACTED]

Developer | Restorative | Relator | Individualization | Harmony



Title	Art of Living Foundation Yoga Fest	03/01/2024
		id. 45742782
CEIF App #33	by Nitisha Gilra in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
Average score: 0		

Reviewed by: Chase Michelotti (Score: 0)

03/06/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
CRPD Notes	Approved.
Organizations may provide PDF or JPG documentation regarding their endorsement.	Yoga_Fest_2024_Application-_R1_002.pdf
Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
Title of individual completing this form	Recreation Superintendent
By checking here, I verify that I have the authority at my organization to provide an endorsement.	True

Title	Girls on the Run of Greater Sacramento: Scholarship Initiative for Title I Elementary Schools in Rancho Cordova	03/01/2024
		id. 45752587
CEIF App #34	by Makiko Yamashita in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission

03/01/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
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CEIF App #34

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Girls on the Run of Greater Sacramento: Scholarship Initiative for Title I Elementary Schools in Rancho Cordova
Provide a Project/Program Synopsis	Girls on the Run is a program designed to enhance girls' social, emotional, and physical skills and behaviors to successfully navigate life experiences. Through interactive lessons and running games, it aims to build confidence, foster care among peers, and inspire an appreciation for health and fitness.
Provide a Project/Program Description	Mission: Girls on the Run (GOTR) Sacramento inspires girls to be joyful, healthy, and confident using fun, experience-based curricula that creatively integrates running. With intentionally designed curriculum, trained coaches, and a commitment to serving all girls, GOTR makes a stronger impact than organized and physical education programs in teaching life skills such as managing emotions, resolving conflict, helping others, and making intentional decisions. The program's research-based curriculum is designed to enhance girls' social, psychological, and physical skills and behaviors to successfully navigate life experiences. Program: GOTR, the only national physical activity-based positive youth development program for girls, has impacted the way young girls view themselves and their capabilities through a unique blend of physical activity and life skills education. Our program is designed to enhance 3rd-8th girls' social, psychological, and physical skills and behaviors to successfully navigate life experiences and fosters an environment where every girl thrives. The Girls on the Run Sacramento Scholarship Initiative for Title I Schools in Rancho Cordova will ensure that participants who would not typically have access to quality out-of-school time programming can experience the life changing impact of GOTR. GOTR will offer the inclusive, research-based curriculum to 60 girls at three Title I schools in Rancho Cordova. To ensure access and affordability, healthy snacks, program equipment such as running sneakers and apparel, and scholarships to participate will be provided. Girls learn critical life skills such as how to manage emotions, help others, make intentional decisions, and resolve conflict that they use at home, at school, and with friends. The program inspires girls to build lives of purpose and to make a meaningful contribution to community and society. This comes to life through a key element of the GOTR curricula when each team creates and executes a community service project. The season concludes with a celebratory 5K event. Completing a 5K gives the girls a tangible sense of achievement as well as a framework for setting and achieving life goals. The GOTR Scholarship Initiative is our commitment to inclusivity and equal opportunity. We hope to continue providing financial aid to

participants in underserved community in Rancho Cordova. Our comprehensive approach includes:

CEIF App #34

- Curriculum Delivery: A 10-week program led by trained, trained coaches who facilitate lessons on competence, confidence, connection, character, caring, and contribution.
- Community Impact: A service project designed by participants, fostering a sense of agency and community involvement.
- Celebratory Event: A non-competitive 5K run that symbolizes the culmination of the girls' hard work and personal growth.

This project will support this goal of delivering the GOTR program to three high-needs schools in Rancho Cordova and to 60 girls from low-income backgrounds. Once sites are recruited, GOTR will work with them on executing a strategy to recruit participants by addressing various barriers to access, such as program registration fees and lack of proper footwear/apparel. Once the proposed number of girls, all of whom will receive financial support, are recruited to participate in the program, the GOTR curriculum will be delivered over a 10-week period by trained GOTR coaches.

Prior to the season's start, GOTR will recruit volunteer coaches reflective of the sites and girls served through this project. Coaches will then undergo training to create a positive and inclusive environment for girls, including for girls of all abilities, support a mastery-based climate, and implement the GOTR curriculum as intended. Coaches are also trained on how to identify and challenge their own biases and privilege, address instances of prejudice and bias within the programming environment, and facilitate meaningful discussions with girls about issues of social justice.

Every girl is required to have a Running Buddy for the celebration 5K to ensure safety and provide encouragement; therefore, an important component to this scholarship Initiative is providing support to the girls' families so that they can participate in this transformative experience.

GOTR Sacramento currently serves two schools in Rancho Cordova city, White Rock Elementary (WRE) and Cordova Meadows Elementary (CME) and serves 40 girls with 10 girls on a waitlist due to the limited program capacity. Rancho Cordova Elementary has expressed an interest if a financial assistance is available. We served 60 participants at CME since 2020 and 54 participants at WRE since 2022. We are committed to serving diverse populations and successfully support over 40% of its participants with financial assistance in the form of scholarships raised through donations and sponsorships. This grant will enable us to continue our support to Title 1 schools in Rancho Cordova that will benefit from having GOTR program.

ITEM 12.4.

Tell us about your
Project/Program
Team

CEIF App #34**ATTACHMENT 2**

This program is managed by GOTR Program Manager Makiko Yamashita. Makiko has managed projects at start-ups including her own company and a nonprofit Once Acre Fund. Her experience includes creating strategy, pitching ideas, and managing projects at Spring Energy and Young's Market Company. She joined GOTR as Program Manager after coaching a team which deepened her knowledge about the of Girls on the Run program. She has grown the GOTR since she started. The combination of her professional skills and passion for contributing the community will enable her to successfully deliver this Scholarship Initiative Project.

Provide your
Project/Program
Goals

The GOTR Scholarship Initiative intends to increase the number of girls impacted by the programming by 1) providing program scholarships to approximately 60 girls in need of financial support; 2) offering the program at approximately three Title I schools (or other high-need sites) located in Rancho Cordova; 3) addressing barriers to school recruitment and retention; 4) addressing barriers to girl participation at Title I school sites.

Girls on the Run continuously evaluates programming to ensure that it remains true to the mission while effectively addressing the needs of the organization and the girls served. An independent study conducted by Dr. Maureen Weiss, Ph.D., University of Minnesota and published in *Pediatric Science* in 2019 and 2020 provides strong evidence that GOTR is effective in promoting positive youth development and social-emotional learning, including season-long and lasting change in competence, confidence, connection, character, caring, physical activity, and life skills. Furthermore, the study found that Girls on the Run makes a stronger impact than organized sports and physical education programs in teaching life skills, demonstrating that strategies such as those for managing emotions, resolving conflict, helping others, and making intentional decisions are optimized when they are explicitly taught. The program's unique, intentional curriculum taught by trained coaches explains the season-long improvements in social, psychological, and physical behaviors as well as learning of critical life skills that benefit girls in their everyday lives.

For the proposed project, GOTR Sacramento will evaluate 5K completion records, participant registration data as well as complete site observations and solicit coach and parent feedback to track project outcomes.

The project outcomes expected are the following:

- 1) As a result of financial support, 60 girls who would not have had the financial means to participate in the program will be able to complete the GOTR program in the fall season in 2024 and/or spring season in 2025. GOTR Sacramento will utilize participant registration data to evaluate this outcome.
- 2) Of the 60 girls who will participate in the program, 85% will train for and complete a 5K race at the end of the season. GOTR will evaluate results collected from participant registration data and 5K completion records to measure this outcome.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs		CEIF App #34
Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.	
Total project/program cost*	13500.0	
What is the amount of Community Enhancement & Investment Fund grant monies requested?	13500.0	
Does your project/program involve construction of any facilities or improvements upon any property?	No	
What is the total cost of personnel for your project/program?	0.0	
What is the total cost of supplies for your project/program?	3000.0	
What is the total cost of transportation for your project/program?	0.0	
What is the total cost of equipment for your project/program?	1800.0	
What will be the total cost of any miscellaneous expenses for your project/program?	0.0	

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[GOTR_Rancho_Cordova_CEIF_Budget.pdf](#)**CEIF App #34**

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
Describe any funding secured or being sought for this project/program?	We continue our efforts to secure funding through our fundraising channels including SoleMate (peer to peer fundraising) and an annual gala as well as donations from the Big Day of Giving campaign.
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	N/A
Do you plan to ask for funding annually for this project/program?	Yes
Is this a single year request or a request for funding for multiple years?	Single Year
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	No
	3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?
Anticipated Start Date (July 1 is the soonest available start date)	9/1/2024

ITEM 12.4.

Anticipated End Date 5/31/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2**CEIF App #34**

Please describe your project/program schedule	GOTR Sacramento offers a 10-week program twice a year. This grant will support the fall program that runs from September to November 2024 and the spring program that runs from March to May 2025.
---	--

Adaptability: What is your plan to complete your project/program should any challenges arise?	During Covid 19 shut downs, GOTR provided "GOTR At Home" program that consisted of program books, multi media resources, and instructions to a variety of activities. GOTR At Home is available when the similar challenge occurs. While GOTR's impact is most effective when participants gather together physically, GOTR At Home provides the motivation and environment where participants can stay active and learn life lessons with families. Group discussion is an important aspect of the program and GOTR can provide space for participants can meet virtually and lead the discussion.
---	---

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #34

Primary street address of project/program	Cordova Meadows Elementary 2550 La Loma Dr
---	--

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
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Provide the zip code for your project/program's primary location.	95670.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

White Rock Elementary 10487 White Rock Rd, Rancho Cordova, CA 95670
Rancho Cordova Elementary 2562 Chassella Way, Rancho Cordova, CA 95670

CEIF App #34

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[GOTR_support_letter_for_Rancho_Cordova_CEIF.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova Meadows Elementary School
Rancho Cordova Elementary School
White Rock Elementary School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Kelly Gordon (kgordon@fcusd.org) - Cordova Meadows Elementary
Carmen Wille (cwille@fcusd.org) - White Rock Elementary
Helena Burns (HBurns@fcusd.org) - Rancho Cordova Elementary

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #34

5 - Applicant Information

Name

Makiko
Yamashita

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Girls on the Run of Greater Sacramento

What is your title and/or role at your organization?

Program and Events Manager

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Stephanie
Tseu

What is the title of this individual?

Executive Director

ITEM 12.4.**ATTACHMENT 2**

What is the best phone number where we could contact the signatory?

[REDACTED]

CEIF App #34

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Rancho Cordova Community Enhancement & Investment Fund Girls on the Run of Greater Sacramento Scholarship Initiative Program Budget				
	# of participant	Cost per participant	Total cost	Budget narratives
Program Cost	60	\$ 150.00	\$ 9,000.00	Curriculum, insurance, coach training, CPR certification, background check, LiveScan, coach training
Running shoes	60	\$ 30.00	\$ 1,800.00	The discounted price for a pair of shoes with Adidas as a GOTR national partner
Sports bras & socks	60	\$ -	\$ -	Donation from Bras for Girls, Sac Republic and other partners
Materials and supplies	60	\$ 35.00	\$ 2,100.00	Materials for lessons, T-shirts, recruiting, snacks
5K cost	60	\$ 30.00	\$ 1,800.00	cost for a running buddy required for every participant
Marketing & Recruiting	-	-	\$ 600.00	Creating and printing marketing materials including flyers, Peachjar, posters, yard signs
Total Budget	60	\$ 245.00	\$ 15,300.00	



CEIF App #34

February 29, 2024

Board of Directors

Ken Press
PresidentMichelle Meek
SecretaryLisa Bacchini
TreasurerJulie Cardwell-Bullock
Director

Dear Rancho Cordova Community Enhancement & Investment Fund
Grant Officers,

On behalf of Sacfit, I would like to express my support and endorsement
of the Girls On The Run (GOTR) organization.

I have worked with many of their coaches in various capacities over the
years and have seen the fruits of their labors in terms of the support,
inspiration, and engagement in healthy and active lifestyle opportunities
they afford school girls in our community.

In fact, many of our young-adult clients we coach on the Sacfit Running
Team, as well as many participants in our race, the American River
Parkway Half Marathon and 5K, have cited GOTR as their primary
influence in starting their running careers and active lifestyles.

GOTR also align themselves with credible running community leaders
including Capital Road Race Management to ensure that the events they
provide to the girls are safe, fun, and successful. This also extends to the
coaching staff and training plans they offer.

To that end, I believe that any organization involved with GOTR affords
themselves an incredible asset to their respective mission, values, and
goals.

Should you require any additional information, please contact me.

Sincerely,



Ken Press, President

**Health Program Department
Folsom Cordova Unified School District
1965 Birkmont Drive
Rancho Cordova, CA 95742**

CEIF App #34

2/29/2024

City of Rancho Cordova Community Grants:

Thank you for supporting Cordova Meadows Elementary (CME) School's participation in *Girls on the Run (GOTR)*. This is the third year CME has been fortunate to provide this opportunity for its students.

CME is a Title One, designated California Community school, where over 90% of the students qualify for federally subsidized meals. CME supports a large population of families in transition, and the campus is vital to the city of Rancho Cordova's refugee community and new-to-country population. The Community Schools Facilitator, Veronica Pesavento, provides crucial connections to the local food bank and clothing closets to meet basic student needs. Extracurricular programs, field trips, sports, and arts enrichment are contingent upon financial and volunteer assistance.

GOTR has been invaluable for its positive impact on the effects of childhood trauma, self-esteem, and fitness at CME. Last year, 17 girls regularly attended GOTR practices, and 15 were able to complete the culminating 5k event. Together, they demonstrated teamwork, goal-setting, and positive choices. School attendance and health are crucial to academic success—GOTR participants showed decreased absences and improved physical fitness. Participants earned race medals they proudly shared with their families and classmates over the following days, and weeks.

CME students and staff are excited about the upcoming season and ongoing collaboration with *Girls on the Run*.

Regards,

Kelley Gordon

BSN, MSN Credentialed School Nurse & GOTR coach

Cordova Meadows Elementary School, Rancho Cordova



kgordon@fcusd.org

CEIF App #34

Girls on the Run application for Rancho Cordova Community Enhancement &
Investment Fund

CEIF App #34

Additional references available upon request

Pamela Garcia

- Former Board Member of Girls on the Run of Greater Sacramento
- Continues to support the program by offering space for coach training and meetings

Carmen Wille

- GOTR site director and coach at White Rock Elementary
- Instrumental in successful seasons as a lead coach and site director since 2022

Title	Girls on the Run of Greater Sacramento: Scholarship Initiative for Title I Elementary Schools in Rancho Cordova	03/01/2024
CEIF App #34	by Makiko Yamashita in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45752587
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Cordova Meadows School Rancho Cordova Elementary School White Rock Elementary School
For Cordova Meadows School, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given
For Rancho Cordova Elementary, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given

ITEM 12.4.**ATTACHMENT 2**

For White Rock Elementary, the school district's acknowledgement is:

Endorsement given

CEIF App #34

Notes providing rationale

Endorsement Given

For Williamson Elementary, the school district's acknowledgement is:

Endorsement given

Organizations may provide PDF or JPG documentation regarding their endorsement.

CEIF_Endorsment_-Insurance_Requirements.pdf

Name of Superintendent, Manager, or Designee completing this form:

Dr. Sarah Koligian

Title of individual completing this form

Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

Title

Cordova Girls Softball - Softball Complex Signage Project

03/01/2024

id. 45752604

CEIF App #35 by rod borba in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application

Original Submission

03/01/2024

Score

1

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

Yes: First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Cordova Girls Softball - Softball Complex Signage Project

CEIF App #35

Provide a Project/Program Synopsis

The original project did not include signage for fields, direction signage for visiting team and residents, and Long term facility use instructions. This project will include professional signage for the entrances, fields and use of facilities. this project is for facilities on Mills Middle School and Cordova High School.

Provide a Project/Program Description

each fields will have signage, each entrance will have big map signage, signage at gates and fields will include facility use rules for the proper use of fields, signs will include big map at each entrance off parking lots. These fields will be used for decades in the future and one of the biggest complaints is our residents need directions and as we host tournaments these signs will add to the convenience of use and overall detail to having a premiere facility. Half of our league are new to the league each year. Thousands of residents will benefit over time. This project will also include digital mapping for use in distribution to outside entities when hosting softball tournaments in Rancho Cordova. Add to the professional view of our facilities.

Tell us about your Project/Program Team

Cordova Softball leadership - rod borba

FCUSD Maintenance Leadership - jim bonovich

FCUSD Facilities management - Matt Washburn

Signage Company

Provide your Project/Program Goals

Successful production of signage to help facility use and locators.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[CommonSpirit_Health_Mail_-_Projects_for_Cordova_Girls_softball.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

25000.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 20000.0

CEIF App #35

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 25000.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[signage_budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Yearly or ongoing maintenance will be cleaning and graffiti control.
Potential purchase of special cleaning supplies

Do you plan to ask for funding annually for this project/program?

CEIF App #35

Is this a single year request or a request for funding for multiple years?

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

1

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

8/31/2024

ITEM 12.4.**ATTACHMENT 2**

Please describe your design phase
project/program
schedule

approval phase

Bid phase

Execution phase

Implementation phase

CEIF App #35

Adaptability: What is
your plan to complete
your project/program
should any
challenges arise?

we are very adaptable

4 - Project/Program Location

School and park
related applications
are due before Noon
on March 1, 2024, to
allow for the
endorsement
process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. **School Sites** If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. **Parks** If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

10439 coloma Rd

CEIF App #35

List the city location of the project/program.

Riverside area in Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

ITEM 12.4.**ATTACHMENT 2**

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

CEIF App #35

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Jim bonovich

Peter maroon

Ariel Gipson

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

rod
borba

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

cordova girls softball

What is your title and/or role at your organization?

President

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #35

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Cordova Girls softball
Softball Complex Signage Budget
3/1/2024

CEIF App #35

Field Signs	\$ 1,500.00
Fence Signage	\$ 2,000.00
Entrance Signs	\$ 16,000.00
Support Systems	\$ 2,000.00
Signage attachment supplies	\$ 500.00
Digital design for mabile/web site	\$ 3,000.00
	\$ 25,000.00

Projects for Cordova Girls softball

Rod Borba -CA [REDACTED]

Fri, Mar 1, 2024 at 10:18 AM

To: Peter Maroon <PMaroon@fcusd.org>, Jim Bonovich <jbonovic@fcusd.org>, ariele grayson [REDACTED], jason harper <jason@cordovacouncil.org>, Shelly Blanchard <shelly@cordovacouncil.org>

Good Morning

I am submitting for a few projects from community enhancement fund. Each project will have detailed work plan for submission to you for approval and facility use.

Signage for Softball fields - fields numbering, entrance point signs for "I am here" view tofor each entrance point to facility, Fencing signage on facility use, hitting no ball into fences", smo smoking and such

Electricity improvements on Snack bar Building - Complete review and enhance the flexibility of electricity outlets interior to snackbar.

Celebration for 60th year of Cordova Softball league - our plans will require use of school indoor facilities starting in january 2025 - march 2025 to design and practice a skit for opening day on the fields at Mills.

Thank you
Rod Borba

Title **Cordova Girls Softball - Softball Complex Signage Project** 03/01/2024
id. 45752604

CEIF App #35

by rod borba in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application

Average score: 0

Reviewed by: Robin Mandeville (Score: 0)

03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A school district

Which school district are you completing this form on behalf of? FCUSD

Which FCUSD school facility Mills Middle School
Cordova High School

For Mills Middle School, the school district's acknowledgement is: Endorsement given

Notes providing rationale Endorsement Given

For Rancho Cordova High School, the school district's acknowledgement is: Endorsement given

Notes providing rationale Endorsement Given

Organizations may provide PDF or JPG documentation regarding their endorsement. CEIF_Endorsment_-Insurance_Requirements.pdf

ITEM 12.4.**ATTACHMENT 2**

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

CEIF App #35

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title	Cordova Girls Softball - Enhanced Opening Day to Celebrate 60th year in March 2025	03/01/2024
CEIF App #36	by rod borba in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45753460

Original Submission03/01/2024

Score	1
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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CEIF App #36

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Cordova Girls Softball - Enhanced Opening Day to Celebrate 60th year in March 2025
Provide a Project/Program Synopsis	Cordova Girls softball Celebrates 60 years of serving Rancho cordova families in providing youth sports for girls. Goals are to enhance the experience for the community opening day by introducing a skit format into opening day, alumni gathering the night before, celebrate our Rancho cordova HOF players, fun activities.
Provide a Project/Program Description	Request is to include the indoor use of facilities to practice for opening day skit, stipend for leader, use of facility for alumni gathering with food, The idea is for the league to celebrate the past and future, using this event as a major community event to increase quality of life and program endorsement. we will start design in fall, securing facility use for 2 nights a week practice in January February and March. The event will include enhanced music, signage, parking attendants, program and gifts for players.
Tell us about your Project/Program Team	Cordova Girls softball FCUSD - facilities and Marketing Cordova Community Council Rancho cordova City Facilities
Provide your Project/Program Goals	To celebrate our 60th year in Rancho cordova with special gifts and production. Create a buzz for our league and record the event for posterity. Create synergy for the growth of our program, celebrate our past and people that lived here and played in rancho cordova.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[CommonSpirit_Health_Mail_-_Projects_for_Cordova_Girls_softball.pdf](#)

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 26500.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 21500.0

CEIF App #36

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 2000.0

What is the total cost of supplies for your project/program? 11000.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

CEIF App #36

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. no long term maintenance

Do you plan to ask for funding annually for this project/program? No

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 1

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score 1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date) 9/1/2024

CEIF App #36

Anticipated End Date 3/22/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule

Planning in the fall 24

Secure practice facilities in fall 24

design program in fall 24

start practicing in january 2025

Execution march 22, 2025

Adaptability: What is your plan to complete your project/program should any challenges arise?

Plan is to have backup plans to account for weather and player abilities

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #36

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	10439 coloma rd
List the city location of the project/program.	riverside of rancho cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Practice facilities could be at multiple school

CEIF App #36

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Mills Middle School
Cordova High School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Ariel Gipson
Peter maroon

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #36

5 - Applicant Information

Name

rod
borba

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

cordova Girls softball

What is your title and/or role at your organization?

president

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF App #36**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2**

Cordova Girls Softball
60th Opening Day

CEIF App #36

Skit	
Stipend for skit director	\$ 2,000.00
Facility for practice	\$ 2,000.00
Costumes	\$ 2,000.00
Music enhancement	\$ 1,000.00
Digital Photographer/ event recording	\$ 2,000.00
Ballons	\$ 1,000.00
Player / HOF gifts	\$ 8,000.00
New Logo design	\$ 500.00
Alumni Event	
Facility	\$ 500.00
Food	\$ 2,000.00
Outreach	\$ 500.00
Total	\$ 21,500.00

CEIF App #36

Projects for Cordova Girls softball

Rod Borba -CA [REDACTED]

Fri, Mar 1, 2024 at 10:18 AM

To: Peter Maroon <PMaroon@fcusd.org>, Jim Bonovich <jbonovic@fcusd.org>, ariele grayson [REDACTED], jason harper <jason@cordovacouncil.org>, Shelly Blanchard <shelly@cordovacouncil.org>

Good Morning

I am submitting for a few projects from community enhancement fund. Each project will have detailed work plan for submission to you for approval and facility use.

Signage for Softball fields - fields numbering, entrance point signs for "I am here" view tofor each entrance point to facility, Fencing signage on facility use, hitting no ball into fences", smo smoking and such

Electricity improvements on Snack bar Building - Complete review and enhance the flexibility of electricity outlets interior to snackbar.

Celebration for 60th year of Cordova Softball league - our plans will require use of school indoor facilities starting in january 2025 - march 2025 to design and practice a skit for opening day on the fields at Mills.

Thank you
Rod Borba

Title	Cordova Girls Softball - Enhanced Opening Day to Celebrate 60th year in March 2025	03/01/2024
CEIF App #36	by rod borba in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45753460
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0)

03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Mills Middle School Cordova High School
For Mills Middle School, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given
For Rancho Cordova High School, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given
Organizations may provide PDF or JPG documentation regarding their endorsement.	CEIF_Endorsment_-Insurance_Requirements.pdf

ITEM 12.4.**ATTACHMENT 2**

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

CEIF App #36

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title	Rancho Cordova Little League: Continued Improvement Plan, Facility Enhancements & Equipment	03/01/2024
CEIF App #37	by Michele Elkins-Buettner in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45753687

Original Submission

03/01/2024

Score	1
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

ITEM 12.4.**ATTACHMENT 2**

CEIF App #37

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova Little League: Continued Improvement Plan, Facility Enhancements & Equipment

Provide a Project/Program Synopsis

Our baseball facility at Rancho Cordova Little League provides a place for families to come together, to support local recreational teams, and most importantly, build community pride and lasting friendships. Therefore, the better its furnished and maintained, the more our players and community can safely and happily enjoy their experience.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

CEIF App #37

Rancho Cordova Little League (RCLL) has been in existence in Rancho Cordova since 1954. Through baseball, RCLL seeks to enhance the physical, mental, and emotional well-being of every child that takes part. It is the league's express goal that every player will be a better citizen and have a greater chance for success in future endeavors as a result of their Little League experience, and furthermore, leave such a lasting impression with them that they will return to RCLL when they have children of their own. Currently, we have 501 children ranging from 4 to 14 years old participating in our 2024 Spring Season. Our teams practice and play games exclusively on the baseball fields and surrounding areas located at Cordova Lane Elementary and W.E. Mitchell Middle School, both part of Folsom-Cordova Unified School District, along with Ahlstrom Park under Cordova Recreation and Park District. Our fields are mowed, groomed, and maintained along with the facility itself under our non-profit program throughout the year. Fortunately, we received funding through the 23-24 Community Enhancement and Investment Fund and were able to purchase the much-needed lawn maintenance equipment in order to properly care for our eight baseball fields. It is extremely important to us to keep our fields, encompassing areas, snack bar, equipment, and storage facilities maintained at the highest level possible for the safety and well-being of our players, families, and Board members. In doing so, such things are necessary on a yearly basis to inspect, update, add to, replace, etc., which include, but not limited to various things as: field dirt, infield/outfield care, fertilizer, turf, weed maintenance, clay, fencing, pitching mounds, home plates, base anchors and bases, netting, lumber, paint, signage, storage/organization, tools and hand-held lawn equipment, security system, snack bar facilities/equipment, players'/coaches' equipment, etc. We work closely with both Folsom-Cordova Unified School District and Cordova Recreation and Park District by keeping them aware of the conditions, and when required, go through the proper protocol for approval when any of the aforementioned issues arise. Therefore, our request for this project is to acquire the funding in order to continue to make the necessary improvements and enhancements possible for our nonprofit program. If granted, this would ensure our facility can continue to be safe and welcoming for all to enjoy until a decision is reached and acted upon regarding Rancho Cordova Little League and the City's Legacy Fund.

Tell us about your
Project/Program
Team

Rancho Cordova Little League is governed by a Board of Directors which consists of officers elected by the General Membership and positions appointed by the newly elected Board of Directors. The elected members of the Board of Directors consists of the following: President, Vice President/Treasurer, Secretary, Player-Agent, Equipment Manager, Sponsorship Chair, Safety Officer, Head Scorekeeper, Field Maintenance Chair, Concession Chair, Event Coordinator, Communications Chair, and Umpire-in-Chief, in addition to Commissioners of the T-Ball, Farm, American, National, Major, and Junior Divisions. We currently have 18 volunteers that will serve as our Project Team leading the effort.

ITEM 12.4.

Provide your
Project/Program
Goals

CEIF App #37

ATTACHMENT 2

After our Spring Season and Tournament Play concludes, RCLL Board Members along with our membership volunteers will work together to ensure our baseball facility and sports equipment are all in the best working order. We strive for our program to be at the safest level that it can be so we can promote social interaction, teamwork, sportsmanship, and camaraderie in a place that all participants and community members feel safe and welcomed at.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 45000.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 45000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

Yes

If your
project/program
involves
construction, please
indicate your project
budget?

15000.0

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 0.0
of personnel for your
project/program?

CEIF App #37

What is the total cost 10000.0
of supplies for your
project/program?

What is the total cost 0.0
of transportation for
your
project/program?

What is the total cost 15000.0
of equipment for your
project/program?

What will be the total 5000.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Budget_Request_for_Funding.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? We are continually seeking funding through business sponsorships as well as community members to cover the costs and upkeep of our program.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. Ongoing, yearly operational and maintenance costs of our facilities and equipment.

Do you plan to ask for funding annually for this project/program? No

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Multiple Years

CEIF App #37

If requesting for multiple years, please share how many years you are seeking funding?

3

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

We are celebrating our 70th year in operation as a nonprofit organization for the youth here in Rancho Cordova. We feel that we are as strong as ever with a Board that is willing to go above and beyond. They're a dedicated bunch of individuals willing to devote their time, effort, and resources needed to make RCLL the best Little League around. We feel that this project is very much needed not just for our players and families, but also our community, and therefore, believe it is not viable as just a single year request.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

1

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score

1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

ITEM 12.4.**ATTACHMENT 2**

Anticipated End Date 6/30/2027
(typically
projects/programs
end by June 30)

CEIF App #37

Please describe your project/program schedule	Our schedule will begin when funding becomes available. After our Tournament Play ends, sometime in July, we begin auditing our facility and equipment and make a list of items that need to be addressed (updated, changed, fixed, replaced, etc.) before the start of our next season.
---	--

Adaptability: What is your plan to complete your project/program should any challenges arise?	We are very acquainted with challenges arising in various aspects of our nonprofit, and we have a lot of experience successfully working through them. Our project will continue despite any obstacles that may surface including public health orders.
---	---

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.	Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: https://crpd.com/. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com
--	---

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

2460 Cordova Lane

CEIF App #37

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Ahlstrom Park - Major field is located

W.E. Mitchell Middle School - Junior field is located

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

ITEM 12.4.**ATTACHMENT 2**

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Other (Please explain in your project/program description)

CEIF App #37

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Robin Mandeville

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Facility Use Only. Visit Cordova Recreation & Park District's website for facility use information.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Ahlstrom Park

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

ITEM 12.4.**ATTACHMENT 2**

What is the name of
your point of contact
at the Cordova
Recreation & Park
District?

Chase Michelotti

CEIF App #37

What is the email for
your point of contact
at the Cordova
Recreation & Park
District?

cmichelotti@crpd.com

5 - Applicant Information

Name

Michele
Elkins-Buettner

Is this
project/program on
behalf of an
organization?

Yes

What is the name of
your organization?

Rancho Cordova Little League

What is your title
and/or role at your
organization?

Vice President, Treasurer & Major Commissioner

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

ITEM 12.4.**ATTACHMENT 2**

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Cassie
Reyes

CEIF App #37

What is the title of this individual?

President

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #37

FACILITIES & EQUIPMENT	CONSTRUCTION & SUPPLIES	
	Field Improvements (Dirt, Sun shades, Lumber, Paint, Etc.)	\$19,000.00
	Field Maintenance - Morrow's Aerating, John Deere, etc.	\$5,000.00
	Field Signage & Supplies	\$1000.00
	TOTAL	\$25,000.00

SPORTS EQUIPMENT		
	Baseballs (FL1, FL5, LL1, Senior)	\$6,000.00
	Replacement of Equipment & Safety Items	\$9,000.00
	TOTAL	\$15,000.00

SAFETY	Misc Supplies	\$250.00
	Background Checks	\$250.00
	Badges & Lanyard	\$500.00
	First Aid Supplies	\$1,000.00
	Live Scan Fees	\$1,000.00
	TOTAL	\$3,000.00

SNACK BAR		
	Equipment & Upkeep	\$2,000.00
	TOTAL	\$2,000.00

TOTALS	Construction/Repairs & Supplies	25,000.00
	Sports Equipment	15,000.00
	Safety, Snackbar, Miscellaneous	5,000.00
	TOTAL	\$45,000.00

Title	Rancho Cordova Little League: Continued Improvement Plan, Facility Enhancements & Equipment	03/01/2024 id. 45753687
CEIF App #37	by Michele Elkins-Buettner in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
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Which school district are you completing this form on behalf of?	FCUSD
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Which FCUSD school facility	Mitchell Middle School
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For Mitchell Middle School, the school district's acknowledgement is:	Endorsement given
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Notes providing rationale	Endorsement Given
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Organizations may provide PDF or JPG documentation regarding their endorsement.	CEIF_Endorsment_-Insurance_Requirements.pdf
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Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
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ITEM 12.4.**ATTACHMENT 2**

Title of individual completing this form Robin Mandeville

CEIF App #37

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

Title	Name: Rancho Cordova Wrestling Club. The Wrestling Club is a youth sports and fitness club providing an outlet for youth (girls and boys) between the ages 8 to 14.	03/01/2024
CEIF App #38	by Joe Zilles in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45756766

Original Submission 03/01/2024

Score 1

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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ITEM 12.4.**ATTACHMENT 2**

CEIF App #38

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Name: Rancho Cordova Wrestling Club. The Wrestling Club is a youth sports and fitness club providing an outlet for youth (girls and boys) between the ages 8 to 14.

Provide a Project/Program Synopsis

Teach the fundamentals of the sport of folk style wrestling in safe environment.

Provide a Project/Program Description

The club offers the benefits of exercise in a controlled, positive and fun environment with an experience coach. It will benefit the community of Rancho Cordova by creating a venue that all youth can come. The club promotes community pride and supports the growth and athletic development. Club activity coincides with the youth wrestling club season to gain exposure as a Rancho Cordova sports club make the most of participation with ample opportunity to compete in local tournaments. Participation in the club will include an application and anticipated fee. Scholarships will be made available to those who cannot afford the participation fee up to the allotted funds made available to award scholarships. Optional Competition: Club members will need USA wrestling card to compete. \$40 each. <https://www.usawmembership.com> Tournament fees generally \$15-20 each to be paid by wrestler at the venue. Tournament transportation: Parents provide Coach will be at tournaments with pre-planning for those wishing to compete at a local event. Coach Bio: Coach Zilles has been coaching wrestling at Mitchell Middle School since 2012.

Tell us about your Project/Program Team

Joe Zilles, Head Coach. Coach Zilles is a certified coach by the National Federation of State High School Associations and is First Aid/CPR/Concussion recognition and prevention trained.

Assistant staff to be determined.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Goal 1: The long-term goal to this wrestling club is to build a winning culture of wrestling excellence in Rancho Cordova by offering a positive and fun environment, teach sportsmanship, promote local enthusiasm and team spirit, and build a path for those interested in wrestling to follow as they transition to Middle and High Schools. Goal 2: Prepare youth for competition, the basic and fundamental skills will be taught, centered around three basic concepts (Takedown, Breakdown, and Pinning Combinations). Goal 3: Each session will start with a warm-up (agility and skill) and stretching followed by instruction and practice of the element taught that day. Goal 4: Fun activities such as relay races, or challenge type exercises will be interjected from time to time in the curriculum. Goal 5: Represent Rancho Cordova as a member of the Sacramento Area Wrestling Association. Goal 6: Represent Rancho Cordova as a Charter Club member of USA Wrestling.

CEIF App #38

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 20000.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 15500.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

No

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 0.0
of personnel for your
project/program?

CEIF App #38

What is the total cost 5000.0
of supplies for your
project/program?

What is the total cost 0.0
of transportation for
your
project/program?

What is the total cost 10000.0
of equipment for your
project/program?

What will be the total 500.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Budget.pdf

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? we are seeking additional contributions as sponsors pf the program in the way of materials and equipment.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. Materials required to keep sanitize wrestling surface daily, mat Maintenance equipment, etc.

Do you plan to ask for funding annually for this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Multiple Years

CEIF App #38

If requesting for multiple years, please share how many years you are seeking funding?

2

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

Its a growth program advancing with each season as the kids grow.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

1

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score

1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

10/1/2024

ITEM 12.4.**ATTACHMENT 2**

Anticipated End Date 4/30/2025
(typically
projects/programs
end by June 30)

CEIF App #38

Please describe your project/program schedule	Generally Oct-March wrestling season. Practices 3 days per week but subject to change.
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Adaptability: What is your plan to complete your project/program should any challenges arise?	Should the need arise to adjust schedules due to things like COVID, then the program would adapt to revised operations.
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4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.	Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: https://crpd.com/. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com
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ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

2100 Zinfandel Dr, Rancho Cordova, CA 95670

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

CEIF App #38

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

ITEM 12.4.**ATTACHMENT 2**

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Mitchell Middle School

CEIF App #38

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Principal Garcia, VP Ian Shepley, Lauren Johnson

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Joe
Zilles

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Wrestling Club

What is your title and/or role at your organization?

Head Coach/Organizer

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #38

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

RC Wrestling Club

Budget

CEIF App #38

Year1

Budget	
T-shirts and shorts Uniforms	\$4,800.00
Mat	\$10,000.00
Medals and snacks	\$600.00
Mat/ First Aid Supplies	\$400.00
Insurance	\$4,000.00
Club fees	\$2,500.00
Total	\$21,800.00

Year 2

Budget	
T-shirts and shorts	\$2,000.00
Medals and snacks	\$600.00
Mat/ First Aid Supplies	\$400.00
Insurance	\$4,000.00
Club fees	\$2,500.00
Total	\$9,500.00

Title	Name: Rancho Cordova Wrestling Club. The Wrestling Club is a youth sports and fitness club providing an outlet for youth (girls and boys) between the ages 8 to 14.	03/01/2024
CEIF App #38	by Joe Zilles in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45756766
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0)

03/13/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Mitchell Middle School
For Mitchell Middle School, the school district's acknowledgement is:	Conditional approval for rental of facility only
Notes providing rationale	Facilities Use
Organizations may provide PDF or JPG documentation regarding their endorsement.	

ITEM 12.4.**ATTACHMENT 2**

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

CEIF App #38

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title	PAL Holiday Run	03/07/2024
CEIF App #39	by Richard Merideth in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application remerideth@sacsheriff.com	id. 45827640

Original Submission03/07/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

PAL Holiday Run

CEIF App #39

Provide a Project/Program Synopsis

PAL Holiday Run is an annual event. The run features a 5K, 10k and 1.2 mile run allowing all adults and youth to participate. Operated by Rancho Cordova Police Activities League, the intent for PAL Holiday Run is to support the youth of Rancho Cordova with free activities and programs.

Provide a Project/Program Description

The purpose of PAL Holiday Run is to involve and connect the Rancho Cordova community for a great cause; supporting our youth. PAL Holiday Run has supported many youths to participate in programs such as Youth Leadership Council, Bike Rodeo, educational conferences and career/workforce development.

Tell us about your Project/Program Team

PAL staff: Deputy Sariah Loudon, Deputy Derek Jackson and Records Officer Cindy Xiong

RCPD Youth Services Unit: Sgt. Sean Barry, Deputy Thomas Tiapula and Deputy Norman Dela Pena

Additional RCPD Officers, Sacramento County Sheriff Officers, non-sworn staff, and approved volunteers (if needed).

Provide your Project/Program Goals

Our goal for PAL Holiday Run is to create a great experience for those who call Rancho Cordova Home. Not only is PAL Holiday Run benefiting the youth of Rancho Cordova, but it is also promoting community engagement. For the past few years, we have had hundreds of community members, businesses and public figures attend PAL Holiday Run. Hundreds of people leave their cities and towns to participate in Rancho Cordova's run of the year. PAL Holiday Run is one of the biggest events in the City of Rancho Cordova and we believe it promotes great community relations, positive environments and residents' well-being.

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 22125.0

CEIF App #39

What is the amount of Community Enhancement & Investment Fund grant monies requested? 22125.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 11725.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 9400.0

What will be the total cost of any miscellaneous expenses for your project/program? 1000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	No, not seeking any other funding support.	CEIF App #39
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	Not applicable.	
Do you plan to ask for funding annually for this project/program?	Yes	
Is this a single year request or a request for funding for multiple years?	Single Year	
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	No	
	3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?	
Anticipated Start Date (July 1 is the soonest available start date)	10/1/2024	
Anticipated End Date (typically projects/programs end by June 30)	1/1/2025	

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

CEIF App #39

- Reserve DJ
- Create Operations Plan
- Contact RaceRoster Management
- Create T Shirts and Medals
- Website renewal
- Contact Farwest
- Contact Vendors

November

- Registration Opens
- Secure Portable Services
- Purchase T Shirts, Medals, Santa Hats
- Purchase signs and develop traffic safety plan
- Purchase Website Management
- Obtain required permits
- Create Flyers
- Coordinate Volunteers

December

- Discuss operations plan with Rancho Cordova PD team and City Team
- Create Packet Pick Up Bags
- Purchase Healthy Food/Snacks/Drinks
- Review Inventory to replace any damage
- Fire Inspections
- PAL Holiday Run Packet Pick up
- PAL Holiday Run

Adaptability: What is your plan to complete your project/program should any challenges arise?

Should any issues or challenges arise, the Rancho Cordova Police Activities League will do the most it can to succeed in PAL Holiday Run. We will attempt to reach out to community members and businesses for assistance if we are not granted funding as funding will be the most challenging task to this project. In addition, we have a contingency plan in case of rain or foul weather.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

2729 Prospect Drive

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Not applicable.

CEIF App #39

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Official_Letter_of_Support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Richard Merideth

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Police Activities League

What is your title and/or role at your organization?

PAL President

Provide contact phone number:



Provide contact email:

remerideth@sacsheriff.com

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #39

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

PAL Holiday Run CEIF Grant Project Budget 2024

Holiday Run		
Supplies		
Date	Item	Projected Cost
12/14/24	Santa Hats	\$700.00
	Wilson Trophy	\$3,000.00
	Holiday Run Shirts	\$7,000.00
	Infostar Web Management	\$250.00
	Plaques	\$425.00
	Prizes	\$350.00
		\$11,725.00
Equipment		
	RaceRoster	\$2,500.00
	DJ	\$900.00
	Snow Machine	\$1,500.00
	Farwest	\$500.00
	Portable Area Services	\$1,000.00
	Equipment Replacement	\$1,000.00
	Signages	\$2,000.00
		\$9,400.00
Miscellaneous		
Healthy Food/Snacks/Drinks		\$1,000.00
		\$1,000.00
		\$22,125.00



RANCHO CORDOVA POLICE ACTIVITIES LEAGUE

www.rcpdPAL.org

Lieutenant Rich Merideth
President

2897 Kilgore Road
Rancho Cordova, CA 95670
916.875.9627 - Main
rcpdpal@ranchocordovapd.com - Email

CEIF App #39

March 6, 2024

City of Rancho Cordova
Community Enhancement and Investment Fund
Rancho Cordova City Hall
2729 Prospect Park Drive
Rancho Cordova, CA 95670

To whom it may concern:

The Rancho Cordova Police Department is pleased to support the Rancho Cordova Police Activities League (PAL) and their applications for the Community Enhancement and Investment Fund.

Rancho Cordova PAL is dedicated to achieving the goals outlined in the Community Enhancement and Investment Fund grant; creating programs that serve within the areas of youth development and growth. This grant represents an exciting opportunity to assist, support and encourage youth development in the City of Rancho Cordova. Rancho Cordova PAL is committed to involve and mentor youth in social, educational, recreational and leadership programs at no cost to them. Coupled with Rancho Cordova PAL's sustained efforts and reach within the city, the outcomes of the grant will be beneficial to the youth of Rancho Cordova.

On behalf of the Rancho Cordova Police Department, I would like to thank you for considering the Rancho Cordova Police Activities League application. Rancho Cordova PAL will continue to have the full support from the police department.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Matt', is written over a large, faint, red star-shaped watermark that contains the word 'POLICE'.

Matt Tamayo

Chief Matt Tamayo #22
Rancho Cordova Police Department/ East Division
Sacramento County Sheriff's Office
(916) 875-9603- Office

mtamayo@sacsheriff.com

www.sacsheriff.com

Title	The Elite Speed & Endurance Development Program	03/12/2024
CEIF App #40	by Josh Gruver in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45875171

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

The Elite Speed & Endurance Development Program

CEIF App #40

Provide a Project/Program Synopsis

The Elite Speed & Endurance Development Program aims to enhance community health and fitness through structured training programs focused on improving speed and endurance for participants of all ages and fitness levels.

Provide a Project/Program Description

The Fifty East Elite's Speed & Endurance Development Program is a pioneering initiative aimed at individuals seeking to elevate their athletic performance and overall fitness. As a 100% Disabled Nonprofit 501(c)(3) organization, Fifty East Elite is dedicated to providing a platform where participants can excel physically, mentally, and socially, irrespective of their disabilities.

The program will offer structured training sessions led by seasoned coaches, designed to cater to individuals of all abilities who are eager to improve their speed, endurance, strength, and agility. These sessions will be tailored to accommodate varying fitness levels and goals, ensuring that each participant receives personalized attention and guidance.

Central to the program's philosophy is the cultivation of a supportive and inclusive community environment. Group workouts will serve as opportunities for participants to connect, motivate one another, and celebrate their progress together. The camaraderie fostered within the program will not only enhance participants' athletic performance but also contribute to their overall sense of well-being and belonging.

Furthermore, the program will provide participants with access to local, regional, and national competitions, enabling them to test their skills, set goals, and celebrate their achievements. By participating in such events, individuals will not only showcase their abilities but also contribute to the vibrancy of the athletic community and inspire others to pursue their fitness goals.

In addition to physical training, the program will incorporate educational seminars covering topics such as nutrition, injury prevention, mental resilience, and sports psychology. These seminars will empower participants with the knowledge and tools needed to optimize their performance and maintain their overall health and well-being.

Importantly, the program will prioritize inclusivity, accessibility, and safety in all its activities, ensuring that individuals of all backgrounds and abilities can participate fully. By adhering to the Community Enhancement & Investment Fund guidelines, Fifty East Elite will ensure that the program remains accessible to all, regardless of financial constraints.

Overall, the Elite Speed & Endurance Development Program represents a holistic approach to athletic training and personal development, offering individuals the opportunity to thrive, achieve their fitness goals, and become active members of a supportive and empowering community.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your
Project/Program
Team

CEIF App #40

Program Director: Josh Gruver

Josh Gruver is an accomplished leader with extensive experience in athletics, coaching, and organizational management. He is working on a Masters in Coaching and Athletic Administration. As Founder, President, and Elite Coach of Fifty East Elite Track Club, and previously as Founder, Executive Director, and Head Coach of Rancho Cordova Track Club, Josh has proven his ability to lead and develop athletes. With a track record of success at Cordova and Folsom High Schools, his skills in event management, sales, and communication make him an invaluable asset. (See attached for more information)

Provide your
Project/Program
Goals

- Increase participant speed and endurance levels by 20% within six months of program commencement.
- Engage a minimum of 50 community members in structured training sessions annually.
- Host educational seminars on nutrition, injury prevention, and training methodologies quarterly.
- Establish partnerships with local schools, community centers, and health organizations to expand program reach.
- Collect feedback from participants through regular surveys to assess satisfaction and identify areas for improvement.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[FEE_Grant_App.pdf](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 316500.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 316500.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

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What is the total cost of personnel for your project/program?

40000.0

What is the total cost of supplies for your project/program?

100000.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

100000.0

What will be the total cost of any miscellaneous expenses for your project/program?

5000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[FEE_Grant_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.

Describe any funding secured or being sought for this project/program?

ATTACHMENT 2

Fifty East Elite Nonprofit 501(c)(3) being a 100% Disabled veteran-owned business might qualify for various funding opportunities we will additionally be looking into such as:

Government Grants: They might seek out grants specifically available to veteran-owned nonprofits. Federal agencies like the Department of Veterans Affairs or the Small Business Administration (SBA) often have grants or funding programs for veteran entrepreneurs.

Corporate Sponsorship: They could approach corporations with a strong commitment to supporting veterans or nonprofit organizations. Many companies have corporate social responsibility (CSR) initiatives and might be willing to provide financial support or in-kind donations.

Foundations and Philanthropic Organizations: There are numerous foundations and philanthropic organizations that focus on supporting veterans or nonprofit endeavors. Fifty East Elite could research and apply for grants from such sources.

Crowdfunding: Platforms like GoFundMe or Kickstarter could be used to raise funds from individual donors who are passionate about supporting disabled veterans or nonprofit causes.

Community Fundraising Events: Hosting events like charity dinners, auctions, or awareness campaigns within the local community can help raise both funds and awareness for their cause.

Grassroots Fundraising Campaigns: They could launch online fundraising campaigns through their website or social media channels, encouraging supporters to donate directly to their organization.

Partnerships and Collaborations: Teaming up with other nonprofits or businesses that share similar goals or values could lead to joint fundraising efforts or sponsorship opportunities.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Ongoing Operations and Maintenance Costs: Beyond FY2024/2025, ongoing operational costs are anticipated to be sustained through participant fees, additional sponsorships, and potential revenue-generating activities.

Annual Funding Request: The organization intends to seek annual funding to support the ongoing delivery and expansion of the program.

Duration of Funding Request: The application request is for a single year of funding. However, the program is designed with sustainability in mind and can continue beyond the initial funding period. If multiyear funding is considered, the organization will develop a sustainability plan focusing on diversifying revenue streams and exploring potential partnerships.

Years of Funding Received for this Project/Program: This is the first year the organization is seeking funding for the Elite Speed & Endurance Development Program.

ITEM 12.4.**ATTACHMENT 2**

Do you plan to ask
for funding annually
for this
project/program?

Yes

CEIF App #40

Is this a single year
request or a request
for funding for
multiple years?

Single Year

Has your
project/program
received funding from
the Community
Enhancement &
Investment Fund
previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start
Date (July 1 is the
soonest available
start date)

7/1/2024

Anticipated End Date
(typically
projects/programs
end by June 30)

6/30/2025

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

CEIF App #40

1. **Anticipated Start Date:** The Elite Speed & Endurance Development Program is scheduled to commence on July 1, 2024. This start date aligns with the availability of funding and marks the beginning of program implementation.
 2. **Completion Date:** The program is scheduled to be completed by June 30, 2025. This completion date indicates the timeframe within which all program activities, objectives, and deliverables are expected to be achieved.
 3. **Timeliness:** To ensure timely completion of the project, a comprehensive project plan will be developed. This plan will outline specific tasks, milestones, and timelines, providing a roadmap for project implementation. Regular monitoring of progress and adjustments to the plan will be conducted to facilitate adherence to the schedule.
 4. **Reporting Commitment:** If selected for funding, the organization commits to submitting narrative Outcomes Reports and Financial Use of Funds Reports at least twice during the grant period. These reports will provide transparent documentation of project progress and financial accountability to the funding agency.
 5. **Adaptability:** Recognizing the potential for changes in health orders or unforeseen circumstances, the organization prioritizes adaptability and flexibility in project implementation. Contingency plans will be established to address various scenarios, ensuring the project's continued success while prioritizing participant safety.
-

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

CEIF App #40

1. **Recognition of Potential Changes:** The project team acknowledges the possibility of changes in California Health and Sacramento County Health orders, as well as other external factors such as economic conditions or regulatory changes. By proactively recognizing these potential changes, the team is better prepared to respond effectively.
2. **Establishment of Contingency Plans:** Contingency plans will be developed to address various scenarios that may arise during program implementation. These plans will outline alternative courses of action in response to changes in health orders, funding availability, participant needs, or other unforeseen circumstances.
3. **Flexibility in Program Delivery:** In the event of changes to health orders or other external factors, the program will remain flexible in its delivery approach. This may involve transitioning to virtual program delivery, implementing modified training formats, or enhancing safety protocols as needed to ensure compliance with regulations and prioritize participant safety.
4. **Continuous Monitoring and Evaluation:** The project team will continuously monitor public health guidelines, economic conditions, and other relevant factors to anticipate potential changes and proactively adjust program operations. Regular evaluation of program effectiveness and participant feedback will inform decision-making and ensure that the program remains responsive to evolving needs and circumstances.
5. **Proactive Communication with Stakeholders:** Open and transparent communication with stakeholders, including participants, staff, funders, and community partners, will be prioritized throughout the project. This communication will include updates on any changes to program operations, contingency plans, and opportunities for feedback and input from stakeholders.
6. **Capacity for Rapid Response:** The project team will maintain a capacity for rapid response to emergent challenges or opportunities. This may involve mobilizing resources, revising project plans, or seeking alternative funding sources to address unforeseen circumstances and capitalize on new opportunities as they arise.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #40

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program



List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

40

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[FEE_Grant_Endorsements_1.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Joshua Gruver

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Fifty East Elite 501(C)(3)

What is your title and/or role at your organization?

As the founder, president, and elite coach of the Fifty East Elite NonProfit Track Club, my role is multifaceted and deeply involved in every aspect of the organization. Firstly, as the founder, I conceptualized and established the club, outlining its mission, values, and objectives. As president, I provide strategic direction, oversee operations, and manage administrative tasks to ensure the club's smooth functioning and adherence to its mission. Additionally, as an elite coach, I leverage my expertise and experience to mentor and train athletes, helping them reach their full potential both on and off the track. My responsibilities encompass everything from developing training programs and organizing competitions to fostering a supportive and inclusive team environment. Through my leadership, I aim to cultivate a culture of excellence, sportsmanship, and community within the Fifty East Elite NonProfit Track Club.

Provide contact phone number:

Provide contact
email:



Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

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By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #40

Fifty East Elite

Budget

Category	Amount
Personnel	\$40,000
- Program Manager Salary	\$25,000
- Coaches' Salaries	
- Training Staff	
Supplies	\$100,000
Equipment	\$100,000
Travel Expenses	\$2,000
Truck	\$34,000
Storage Trailer	\$7,500
Miscellaneous	\$5,000
Total Project/Program Cost	\$316,500
Funds Requested	\$316,500
Potential Other Funding	Unknown

CEIF App #40**Training Supplies:**

- Sports Drinks and Hydration Supplies: \$10,000
- Nutrition Bars and Snacks: \$8,000
- First Aid Kits and Medical Supplies: \$5,000
- Training Manuals and Educational Materials: \$7,000
- Total: \$30,000

Competition Supplies:

- Uniforms and Team Apparel: \$20,000
- Awards and Recognition Trophies: \$10,000
- Transportation for Competitions: \$10,000
- Entry Fees for Competitions: \$10,000
- Total: \$50,000

Miscellaneous Expenses:

- Marketing Materials (Banners, Flyers, etc.): \$5,000
- Community Outreach Events: \$5,000
- Miscellaneous Club Supplies: \$5,000
- Total: \$15,000

Equipment Maintenance and Upgrades:

- Maintenance and Repair Services: \$3,000
- Equipment Upgrades (e.g., replacing worn-out gear): \$2,000
- Total: \$5,000

Grand Total: \$100,000

CEIF App #40

Fifty East Elite

Fifty East Elite 501(C)(3) is a premier non-profit organization dedicated to serving the elite athletes of the 50 East Corridor, offering specialized training programs focused on speed development and endurance enhancement. At Fifty East Elite, we provide a comprehensive range of services tailored to meet the unique needs of high-performing athletes striving to excel in their respective disciplines. Our programs are meticulously designed by experienced coaches and trainers, leveraging cutting-edge methodologies and top-of-the-line equipment to optimize athletic performance.

Our services encompass a holistic approach to athlete development, encompassing personalized training regimens, nutritional guidance, injury prevention strategies, and mental conditioning techniques. We prioritize individualized attention, ensuring that each athlete receives tailored support and guidance to unlock their full potential. From sprinters aiming to shave seconds off their times to long-distance runners seeking to build stamina and resilience, our programs cater to athletes across various disciplines and skill levels. With a commitment to excellence and a passion for athletic advancement, Fifty East Elite empowers athletes to push their limits, achieve their goals, and dominate on the track, field, or court.

1) Project/Program Name: Elite Speed & Endurance Development Program

Project/Program Synopsis: The Elite Speed & Endurance Development Program aims to enhance community health and fitness through structured training programs focused on improving speed and endurance for participants of all ages and fitness levels.

Project/Program Description: The Fifty East Elite's Speed & Endurance Development Program is a pioneering initiative aimed at individuals seeking to elevate their athletic performance and overall fitness. As a 100% Disabled Nonprofit 501(c)(3) organization, Fifty East Elite is dedicated to providing a platform where participants can excel physically, mentally, and socially, irrespective of their disabilities.

The program will offer structured training sessions led by seasoned coaches, designed to cater to individuals of all abilities who are eager to improve their speed, endurance, strength, and agility. These sessions will be tailored to accommodate varying fitness levels and goals, ensuring that each participant receives personalized attention and guidance.

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Central to the program's philosophy is the cultivation of a supportive and inclusive community environment. Group workouts will serve as opportunities for participants to connect, motivate one another, and celebrate their progress together. The camaraderie fostered within the program will not only enhance participants' athletic performance but also contribute to their overall sense of well-being and belonging.

Furthermore, the program will provide participants with access to local, regional, and national competitions, enabling them to test their skills, set goals, and celebrate their achievements. By participating in such events, individuals will not only showcase their abilities but also contribute to the vibrancy of the athletic community and inspire others to pursue their fitness goals.

In addition to physical training, the program will incorporate educational seminars covering topics such as nutrition, injury prevention, mental resilience, and sports psychology. These seminars will empower participants with the knowledge and tools needed to optimize their performance and maintain their overall health and well-being.

Importantly, the program will prioritize inclusivity, accessibility, and safety in all its activities, ensuring that individuals of all backgrounds and abilities can participate fully. By adhering to the Community Enhancement & Investment Fund guidelines, Fifty East Elite will ensure that the program remains accessible to all, regardless of financial constraints.

Our intention is to work with athletes of all ages within the Rancho Cordova community, and we do not specifically target high school students. While we do not have formal letters of support from schools, we have established a partnership with Folsom Lake Community College (FLC) to utilize their athletic facilities, including the track on their main campus. Our organization operates independently under the umbrella of USA Track and Field (USATF) as a USATF Club, and we do not rely on school endorsements for our activities.

We recognize the importance of clarifying our intentions regarding school involvement and appreciate the opportunity to address any concerns. Our focus remains on serving athletes in the Rancho Cordova and Highway 50 Corridor, leveraging our partnership with FLC to provide training opportunities and support for athletes of all ages within the community.

Additionally, we will brand using social media, local newspapers, and word-of-mouth marketing/advertising to solicit our services to Rancho Cordova community members and athletes. Utilizing these channels, we aim to effectively raise awareness of Fifty East Elite's offerings and attract athletes from the Rancho Cordova community. Consistency, engagement, and a strong brand presence will be key to success in reaching our target audience and growing our organization.

CEIF App #40

Overall, the Elite Speed & Endurance Development Program represents a holistic approach to athletic training and personal development, offering individuals the opportunity to thrive, achieve their fitness goals, and become active members of a supportive and empowering community.

Project/Program Team:

Program Director Description: Josh Gruver

Certifications:

- First Aid and CPR Certified: Adult/Infant/Child
- USATF Level 1 Coaching Certified
- USATF SafeSport Certified
- Altis Short Sprints & Hurdles Certified
- National Federation of High Schools (NFHS) Coach Level 1 and 2
- NFHS Accredited Interscholastic Coach
- NFHS Adapted Sports Coach
- NFHS Fundamentals of Coaching
- National Federation of High Schools (NFHS) Certified

Education:

- Masters in Coaching and Athletic Administration (Expected Spring 2025) from Concordia University, Irvine
- BS in Recreation, Parks and Tourism Administration from California State University, Sacramento (Summer 2022)
- AA in Social Science from American River College, Sacramento, California (2017)
- General Education Diploma from Cordova High School, Rancho Cordova, California (2010)

Josh Gruver is a dynamic and accomplished leader with extensive experience in athletics, coaching, and organizational management. With over a decade of involvement

CEIF App #40

in various roles within the sports industry, Josh brings a wealth of expertise and passion to his work.

Professional Experience:

- Fifty East Elite Track Club 501(c)(3) - 2023-Present

Founder, President, Elite Coach

Josh Gruver is the visionary behind the Fifty East Elite NonProfit Track Club, serving as its founder, president, and elite coach. His multifaceted role involves conceptualizing the club, providing strategic direction, overseeing operations, and mentoring athletes to achieve peak performance. Through his leadership, Josh fosters a culture of excellence and community within the organization.

- Rancho Cordova (RC) Track Club 501(c)(3) - 2020-2023

Founder, Executive Director, Head Coach, Meet Director

As the driving force behind the Rancho Cordova NonProfit Track Club, Josh Gruver led the organization as its founder, executive director, head coach, and meet director. His responsibilities ranged from establishing the club's vision to organizing track meets and ensuring smooth operations. Under his guidance, the club provided valuable opportunities for athletes to compete and excel.

- Cordova High School, Rancho Cordova, California – 2016 – 2024

Head Coach, Cross Country Team

Josh Gruver's leadership extends to the high school level, where he serves as the head coach of the Cross Country Team at Cordova High School. His duties include scheduling events, developing training plans, and providing mentorship to student-athletes. Josh's commitment to excellence has resulted in numerous awards and championships for the team.

- Folsom High School, Folsom, California – 2023

Assistant Coach Track and Field

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In addition to his role at Cordova High School, Josh Gruver has also contributed as an assistant coach at Folsom High School, where he provided guidance and support to student-athletes in track and field events.

- Bob's Cycle Center, Fair Oaks, California — 2007 – 2021

Assistant Manager/Sales Associate/Mechanic

Before transitioning to coaching, Josh gained valuable experience in retail management and customer service at Bob's Cycle Center. His roles included sales, marketing, inventory management, and employee coordination.

- Wagner's Run/Walk, Tuscaloosa, Alabama — 2013 – 2014

Sales and Marketing Manager

During his tenure at Wagner's Run/Walk, Josh excelled in sales and marketing, organizing large events and building strong community relationships.

Skills:

- Proficient in Microsoft and Google applications
- Sales and negotiations expertise
- Event management proficiency
- Excellent communication skills
- Highly motivated and able to motivate others

Josh Gruver is a dedicated professional with a relentless drive for success. His combination of experience, education, and certifications makes him a valuable asset to any organization seeking to excel in athletics and sports administration.

Project/Program Goals:

Increase participant speed and endurance levels by 20% within six months of program commencement.

Engage a minimum of 50 community members in structured training sessions annually.

CEIF App #40

Host educational seminars on nutrition, injury prevention, and training methodologies quarterly.

Establish partnerships with local schools, community centers, and health organizations to expand program reach.

Collect feedback from participants through regular surveys to assess satisfaction and identify areas for improvement.

Metrics for Progress:

- Participant progress tracked through pre- and post-program assessments, including timed runs, endurance tests and competitions
- Attendance records and participant demographics monitored to evaluate community engagement and program accessibility.
- Feedback collected from participants and stakeholders through surveys and focus groups to gauge satisfaction and identify areas for enhancement.
- Number of partnerships established and level of collaboration measured through signed agreements and joint initiatives.
- Host clinics

2) Budget/ Funding & Costs:

- Total project/program cost: \$316,500
- Total Community Enhancement & Investment Funds requested: \$316,500
- Estimated breakdown of project/program expenditures:
 - Personnel: \$40,000 (Includes program manager salary of \$25,000, coaches' salaries, training staff)
 - Supplies: \$100,000 (Training equipment, educational materials)
 - Equipment: \$100,000 (Purchase and maintenance of exercise equipment)
 - Travel Expenses: \$2,000 (Transportation for staff to training locations, seminars, and community outreach events)
 - Truck & Storage Trailer: Truck \$34,000, Trailer \$7,500
 - Miscellaneous: \$5,000 (Administrative costs, branding, marketing)

We are seeking the full upfront amount as outlined in our proposal for the inaugural year of our operations. This initial investment is crucial for establishing a robust foundation for our organization and ensuring the effective implementation of our programs.

CEIF App #40

The total request encompasses our anticipated expenses for the first year, covering essential aspects such as equipment acquisitions, facility usage fees, operational expenditures, and marketing outlays. As an entity deeply dedicated to serving athletes within the Rancho Cordova community, it is imperative for us to secure the requisite resources to deliver top-tier training and support services right from the outset.

While our request encompasses the entirety of our first-year expenses, we recognize the significance of adaptability and responsiveness as our organization progresses and matures. Thus, we remain receptive to modifying our budget and funding requisitions in subsequent years, aligning them with our evolving operational needs, program expansions, and available financial resources. This adaptive approach ensures prudent financial management and facilitates the optimal allocation of funds to fulfill our overarching mission and objectives.

- Potential Other Funding: Fifty East Elite Nonprofit 501(c)(3) being a 100% Disabled veteran-owned business might qualify for various funding opportunities we will additionally be looking into such as:
- Government Grants: They might seek out grants specifically available to veteran-owned nonprofits. Federal agencies like the Department of Veterans Affairs or the Small Business Administration (SBA) often have grants or funding programs for veteran entrepreneurs.
- Corporate Sponsorship: They could approach corporations with a strong commitment to supporting veterans or nonprofit organizations. Many companies have corporate social responsibility (CSR) initiatives and might be willing to provide financial support or in-kind donations.
- Foundations and Philanthropic Organizations: There are numerous foundations and philanthropic organizations that focus on supporting veterans or nonprofit endeavors. Fifty East Elite could research and apply for grants from such sources.
- Crowdfunding: Platforms like GoFundMe or Kickstarter could be used to raise funds from individual donors who are passionate about supporting disabled veterans or nonprofit causes.
- Community Fundraising Events: Hosting events like charity dinners, auctions, or awareness campaigns within the local community can help raise both funds and awareness for their cause.

CEIF App #40

- Grassroots Fundraising Campaigns: They could launch online fundraising campaigns through their website or social media channels, encouraging supporters to donate directly to their organization.
- Partnerships and Collaborations: Teaming up with other nonprofits or businesses that share similar goals or values could lead to joint fundraising efforts or sponsorship opportunities.

Category	Amount
Personnel	
- Program Manager Salary	\$25,000
- Coaches' Salaries	
- Training Staff	
Total Personnel	\$40,000
Supplies	\$100,000
Equipment	\$100,000
Travel Expenses	\$2,000
Truck	\$34,000
Storage Trailer	\$7,500
Miscellaneous	\$5,000
Total Project/Program Cost	\$316,500

CEIF App #40

Funds Requested	\$316,500
Potential Other Funding	Unknown

Training Supplies:

- Sports Drinks and Hydration Supplies: \$10,000
- Nutrition Bars and Snacks: \$8,000
- First Aid Kits and Medical Supplies: \$5,000
- Training Manuals and Educational Materials: \$7,000
- Total: \$30,000

Competition Supplies:

- Uniforms and Team Apparel: \$20,000
- Awards and Recognition Trophies: \$10,000
- Transportation for Competitions: \$10,000
- Entry Fees for Competitions: \$10,000
- Total: \$50,000

Miscellaneous Expenses:

- Marketing Materials (Banners, Flyers, etc.): \$5,000
- Community Outreach Events: \$5,000
- Miscellaneous Club Supplies: \$5,000
- Total: \$15,000

Equipment Maintenance and Upgrades:

- Maintenance and Repair Services: \$3,000
- Equipment Upgrades (e.g., replacing worn-out gear): \$2,000
- Total: \$5,000

Grand Total: \$100,000

CEIF App #40

Equipment Budget:

1. **Rogue Weight Training Equipment:**

- Squat Racks: \$3,000
- Barbells: \$3,000
- Weight Training Plates: \$4,000
- Dumbbells: \$5,000
- Weight Room Mats: \$2,000
- Total: \$17,000

1. **Cardiovascular Equipment:**

- Treadmills: \$10,000
- Stationary Bikes: \$7,000
- Rowing Machines: \$4,000
- Total: \$21,000

1. **Track and Field Equipment:**

- Starting Blocks: \$2,000
- Hurdles: \$3,000
- Agility Ladders: \$1,000
- Cones and Markers: \$600
- Speed Resistance Cable System: \$1,000
- Total: \$7,600

1. **Technology and Monitoring Equipment:**

- Speed Radar Guns: \$3,000
- Heart Rate Monitors: \$4,500
- GPS Tracking Devices: \$3,000
- Total: \$10,500

1. **Recovery and Injury Prevention:**

- Foam Rollers: \$800
- Massage Guns: \$1,500
- Resistance Bands: \$1,000
- Injury Prevention Equipment: \$1,500
- Total: \$4,800

1. **1080 Motion Resistance Machines (1 units):**

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- Total: \$20,000

Grand Total: \$100,000

- Ongoing Operations and Maintenance Costs: Beyond FY2024/2025, ongoing operational costs are anticipated to be sustained through participant fees, additional sponsorships, and potential revenue-generating activities.
- Annual Funding Request: The organization intends to seek annual funding to support the ongoing delivery and expansion of the program.
- Duration of Funding Request: The application request is for a single year of funding. However, the program is designed with sustainability in mind and can continue beyond the initial funding period. If multiyear funding is considered, the organization will develop a sustainability plan focusing on diversifying revenue streams and exploring potential partnerships.
- Years of Funding Received for this Project/Program: This is the first year the organization is seeking funding for the Elite Speed & Endurance Development Program.

3) Project/Program Details:

- Project/Program Schedule:
 - Anticipated Start Date: July 1, 2024
 - Completion Date: June 30, 2025
- Timeliness:
 - The project is scheduled to commence on July 1, 2024, aligning with the availability of funding. A comprehensive project plan will be developed, outlining specific tasks, milestones, and timelines to ensure timely completion by June 30, 2025. Regular monitoring of progress and adjustments to the plan as needed will facilitate adherence to the schedule.

- If selected for funding, the organization commits to submitting narrative Outcomes Reports and Financial Use of Funds Reports at least twice during the grant period, providing transparent documentation of project progress and financial accountability.
- Adaptability:
 - Recognizing the potential for changes in California Health and Sacramento County Health orders, the organization will prioritize adaptability and flexibility in project implementation. Contingency plans will be established to address various scenarios, including the possibility of modified regulations or unforeseen circumstances.
 - In the event of changes to health orders, the organization will be prepared to adjust project operations accordingly. This may involve transitioning to virtual program delivery, implementing modified training formats, or enhancing safety protocols as needed. Continuous monitoring of public health guidelines and proactive communication with stakeholders will inform decision-making and ensure the project's continued success while prioritizing participant safety.

4) **Project/Program Location**

As our program does not currently operate on property owned or operated by outside agencies or private parties, we will not be seeking endorsements or permits from the entities listed at this time.

Should our program move forward and require coordination with school districts or park districts in the future, we will ensure to communicate and comply with their guidelines and requirements. We will reach out to the appropriate staff members listed below for any necessary permits or approvals:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

5) **Applicant Information**

Applicant Information:

Authorized Signer Information (if grant awarded)

CEIF App #40

Name: Josh Gruver

Organization Name (if applicable): Fifty East Elite 501(C)(3)

Title/Role: President/Head Coach

Phone number: [REDACTED]

Email address: [REDACTED]

Authorized Signer Information (if grant awarded):

Name: DJ Gruver

Title: Vice President

Phone number: [REDACTED]

Email: [REDACTED]

Dear City of Rancho Cordova Grant Committee, CEIF App #40

I am honored to extend my heartfelt endorsement of Fifty East Elite Nonprofit 501(c)(3) and its commendable efforts, particularly the Elite Speed & Endurance Development Program. As a proud veteran and Board Member of Fifty East Elite, I deeply appreciate the organization's commitment to empowering athletes within the 50 East Corridor community.

Fifty East Elite exemplifies the spirit of resilience and excellence, qualities that resonate strongly with veterans like myself. Led by the esteemed Program Director, Josh Gruver, the Elite Speed & Endurance Development Program embodies the organization's unwavering dedication to fostering holistic athlete development and community enrichment.

Under Josh's exemplary leadership, the program offers tailored training regimens, nutritional guidance, injury prevention strategies, and mental conditioning techniques. These initiatives not only enhance athletic performance but also instill discipline, determination, and camaraderie among participants.

The program's objectives, including the enhancement of participant speed and endurance levels, community engagement through structured training sessions, educational seminars, and strategic partnerships, align closely with the values upheld by veterans. By promoting health, fitness, and teamwork, Fifty East Elite contributes to the well-being and resilience of our community.

Moreover, the organization's transparent approach to budgeting and funding reflects its commitment to financial responsibility and sustainability. As a veteran-owned nonprofit, Fifty East Elite embodies the spirit of service and stewardship, ensuring that resources are effectively allocated to support ongoing operations and program expansion.

As a veteran myself, I am deeply passionate about supporting initiatives that empower individuals and strengthen communities. I wholeheartedly endorse Fifty East Elite Nonprofit 501(c)(3) and its Elite Speed & Endurance Development Program, knowing that it will continue to positively impact the lives of elite athletes and community members alike.

Thank you for considering my endorsement of Fifty East Elite Nonprofit 501(c)(3). Should you require any additional information or assistance, please do not hesitate to reach out.

CEIF App #40

Warm regards,

JR Hamby
Board Member, Fifty East Elite



Dear City of Rancho Cordova Grant Committee,

As a former track and field and cross country athlete, I am writing to express my enthusiastic support for Fifty East Elite Nonprofit 501(c)(3) and its transformative Elite Speed & Endurance Development Program. My personal journey as an athlete has given me a profound appreciation for the impact and importance of elite programs in facilitating both academic success and athletic development.

Fifty East Elite exemplifies the commitment to excellence and holistic athlete development that I experienced firsthand during my athletic career. Led by the visionary Program Director, Josh Gruver, the Elite Speed & Endurance Development Program offers a comprehensive range of services tailored to meet the unique needs of high-performing athletes.

Having walked the path of an athlete myself, I understand the challenges and opportunities that come with pursuing athletic excellence while also striving for academic success. The Elite Speed & Endurance Development Program not only focuses on enhancing athletic performance but also prioritizes educational seminars, mental conditioning techniques, and injury prevention strategies, empowering athletes to excel both on and off the field.

Furthermore, as a track and field and cross country athlete, I recognize the pivotal role that elite programs play in providing opportunities for athletes to pursue higher education and achieve their athletic aspirations. By offering personalized training regimens and fostering a supportive community environment, Fifty East Elite equips athletes with the tools and resources they need to succeed academically and athletically.

The goals and metrics outlined for the Elite Speed & Endurance Development Program reflect a commitment to accountability and excellence, ensuring that each athlete receives the individualized attention and support they need to thrive. As a Board Member of Fifty East Elite, I am proud to endorse this program and its mission to empower athletes and enrich the community.

Thank you for considering my endorsement of Fifty East Elite Nonprofit 501(c)(3) and its Elite Speed & Endurance Development Program. Should you require any additional information or assistance, please do not hesitate to reach out.

Sincerely,

Brennan Holman
Board Member, Fifty East Elite

CEIF App #40



ITEM 12.4.

ATTACHMENT 2

Folsom Lake College Facility Usage Permit

Facility Use Permit FLC 24-001 - 50 East Elite.pdf

CEIF App #40

Title

CEIF App #41

T.O.U.C.H. Outreach and Development Facility Expansion and Community Outreach Initiative

by ryan sypkens in Fiscal Year 2024-2025
Community Enhancement & Investment Fund Application
ryan@touchshooting.com

03/14/2024

id. 45900360

Late Materials To Be Added By Request of Applicant

03/21/2024

Score

n/a

This "File Upload" is offered for program/project applicants that have requested to add materials after the deadline. These materials will be marked RECEIVED AFTER DEADLINE. Applicants must combine multiple files into one pdf before uploading.

Tenant_Improvement_Letter_-_Touch_Shooting_CBRE.pdf

Late Materials To Be Added By Request of Applicant

03/21/2024

Score

n/a

This "File Upload" is offered for program/project applicants that have requested to add materials after the deadline. These materials will be marked RECEIVED AFTER DEADLINE. Applicants must combine multiple files into one pdf before uploading.

Letter_of_Support.pdf

Late Materials To Be Added By Request of Applicant

03/21/2024

Score

n/a

This "File Upload" is offered for program/project applicants that have requested to add materials after the deadline. These materials will be marked RECEIVED AFTER DEADLINE. Applicants must combine multiple files into one pdf before uploading.

Touch_Shooting_Mail_-_Touch_Shooting_Tenant_Improvement_Letter.pdf

Original Submission

03/15/2024

Score

n/a

ITEM 12.4.

ATTACHMENT 2

CEIF App #41

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

Yes: First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

T.O.U.C.H. Outreach and Development Facility Expansion and Community Outreach Initiative

Provide a Project/Program Synopsis

Our initiative strives to enrich and uplift our community by serving as a central hub for youth sports, education, and life skills, fostering the development of a successful generation that actively contributes to our community in diverse ways. We need to expand our facility and build classrooms for such workshops.

Provide a Project/Program Description

T.O.U.C.H. Outreach and Development non-profit (501c3) currently operates as a youth athletic program, focusing on the holistic development of student athletes both on and off the court through basketball skills classes and life skills workshops **for student athletes that participate in programs under our non-profit organization which is our AAU basketball team and Touch Development Recreational league.** Our existing initiatives include weekly basketball training classes and annual

CEIF App #41

sports psychology and financial literacy workshops. In our commitment to positively impact the future generation, we aspire to expand our reach. **We plan to conduct monthly workshops addressing crucial life skills** such as financial literacy, entrepreneurship, career development, mental health and wellness, leadership and communication, cultural competency, health and nutrition, civic engagement, conflict resolution, time management and organization, goal setting, identity and self-image learning, empowerment and activism, representation and visibility, among others.

To accomplish this vision, we **aim to hire experienced and qualified staff, including local coaches and local educators for our 501c3 non-profit program**, who are dedicated to youth development across the aforementioned areas of growth. Their expertise will play a pivotal role in the success of our expansion and our ability to effectively serve the youth within our community. **Additionally, the project entails constructing classrooms or office spaces to facilitate weekly workshops for educators and student athletes.** These spaces are essential for the seamless facilitation of weekly workshops designed for both educators and student athletes to gather regularly, build community and networks that will have lasting impact and influence on each individual participating in our life skills classes. This infrastructure investment is paramount to providing a conducive environment for effective teaching, learning, and mentorship, ensuring the success and sustainability of our expanded program.

Our grant proposal also addresses the pressing mental health crisis affecting our country, with a particular focus on adolescents. Our non-profit program has already taken significant steps to alleviate this crisis by engaging youth in recreational basketball leagues at our facility. Moreover, our director, Ryan Sypkens, a certified performance psychologist, has collaborated with licensed psychologist Graham Betchart, M.A., to conduct virtual and in person Mindset and Mental Skills workshops. These workshops are designed to equip our youth with essential mental tools and exercises, fostering a healthy mindset and building robust self-confidence. We have witnessed the positive and lasting impact of these virtual sessions, as evidenced by testimonials from participating teens. To further our impact, we seek funding to expand our facility and resources, enabling us to organize in-person mindful meditation sessions and mental health support. These sessions will provide a supportive environment for participants to connect with others who share similar mental health journeys, offering a space for collective healing and the wisdom of individuals who have successfully overcome challenges.

Our AAU program and recreational league seamlessly integrates life skills and mental skills development into our basketball training classes, fostering a holistic approach to youth development. Through our weekly classes, camps, and clinics, we exemplify the direct correlation between skills cultivated on the basketball court and their manifestation in everyday life. Pillars such as discipline, work ethic, community engagement, self-confidence, nutrition, character, and mental health serve as the foundation of our program. These values are not only demonstrated but actively discussed with our athletes on a daily basis, establishing a continuous connection between sports and life.

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Despite our impactful efforts, our current limitation of having only one basketball court hinders our ability to host an optimal number of life skills workshops, basketball developmental classes, and in-person mindful meditations for our student athletes in our AAU program and rec leagues. By securing the City's Community Enhancement and Investment grant, we aim to expand our facility, creating dedicated community centers and spaces that enable us to conduct both on-court and off-court transformative work for student athletes and families in the City of Rancho Cordova and we need your support to do so. This expansion will not only enhance our existing programs but will also empower our staff, future hires, and community partners to amplify their collective impact on the personal and athletic development of our local youth on a week-to-week basis.

Tell us about your
Project/Program
Team

Ryan Sypkens M.A., Founder CEO, Certified Performance Psychologist.
UC Davis Alum

Christian Bayne, Lead Instructor, D1 Basketball Coach, UC San Diego
Alum

Marcus Forbes M.A., Life Skills Coach, Basketball Instructor, Harvard
University Alum

Graham Betchart M.A., NBA Mental Skills Coach, Licensed Psychologist

Sunny Ransom, Co-Founder, Director of Operations, UC Davis Alum

Zeke Johnston, Owner of Johnston Construction and Associates, 20+ year
experience as licensed contractor

Theo Dixon, General Contractor

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Adding an additional 5400sqft (sport court) basketball court would allow us to double each of our leadership and life skills camps and clinics from 50 athletes to 90-100 athletes. Age groups for most of our participants are between 7 -16 years old with average age being 13 years old currently. The student athletes apart of our AAU programs or recreational leagues attend schools across the Folsom Cordova and Fair Oaks school districts such as Mather Heights Elementary, Sutter Middle School, W.E. Mitchell, and Peter J. Shields Elementary, Cordova HS, Folsom HS and Kinney HS etc.

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We have the programs developed, coaches, and workshop instructors on staff ready to produce but we do not have the space. Constructing 1-2 classroom(s) or workshop spaces for financial literacy, entrepreneurship, career development, mental health and wellness, leadership and communication, cultural competency, health and nutrition, civic engagement, conflict resolution, time management and organization, goal setting, identity and self-image learning, empowerment and activism etc. would enable student athletes to have singular focus on the life skills segment without on-court activity distractions. This additional space on top of the additional court could potentially allow our non-profit program. to serve up to 125 athletes during a singular clinic or camp on the week to week basis.

We aim to go from hosting 6 basketball skills clinics or camps with life skills workshops a year to 12 a year. This will allow us to provide resources to youth in our community at double - quadrupal the rate, potentially impacting 1200+ young men and woman annually. The increased scale of programs will require more volunteers from the community and potentially double or triple the amount of mentors to support the youth. This not only provides an avenue for community members to give back but also creates a network of positive role models for the youth.

Every month, our goal is to have a wider impact on the community. We want to have a steady growth of at least 10 new participants and 2 new volunteers monthly. In addition, our goal is impact a majority of individuals and community members from a disadvantaged socio-economic background, and minorities. Also, we want to provide really great programs and have a retention rate of at least 75%. In order to have the lasting impact, we want our participants to attend regularly and become part of our culture of excellence. We will continue to use our platform to market our programs and let the community know the resources that will be readily available for them at our facility.

By investing in the development of life skills and leadership qualities, tour AAU program and recreational league contributes to creating responsible and engaged citizens. The long-term impact of this investment is reflected in a community with empowered individuals who actively contribute to its growth and well-being.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[grant_pdf.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

253045.25

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What is the amount of Community Enhancement & Investment Fund grant monies requested?

183022.0

Does your project/program involve construction of any facilities or improvements upon any property?

Yes

If your project/program involves construction, please indicate your project budget?

143022.0

What is the total cost of personnel for your project/program?

24000.0

What is the total cost of supplies for your project/program?

1000.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

15000.0

ITEM 12.4.**ATTACHMENT 2**

What will be the total 0.0
cost of any
miscellaneous
expenses for your
project/program?

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Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Budget_for_Expansion.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? We are also attempting to secure funding from non-profit grant programs such as NAACP and WISH and last resort from the use of a financial institution bank loan.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. Ongoing operational costs will include compensation for on the court basketball instructors and qualified professionals

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Multiple Years

If requesting for multiple years, please share how many years you are seeking funding? 3 years

ITEM 12.4.**ATTACHMENT 2**

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

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Securing funding for more than one year is essential for our program's success and long-term impact. Our multi-faceted approach, which includes basketball clinics and workshops on leadership, financial literacy, entrepreneurship, and various life skills, requires sustained support to achieve meaningful outcomes. As our program grows and gains momentum within the community, there is a growing demand for our services, necessitating funding for expansion and reaching a larger audience effectively. Continuity is key in fostering participant growth and development, as many of the skills covered in our workshops benefit from ongoing reinforcement over time. Additionally, building sustainable partnerships with local organizations and community leaders takes time and resources, making multi-year funding crucial for fostering collaboration and maximizing impact. Ensuring staff stability and providing ongoing training are essential for delivering high-quality services, while infrastructure improvements and resource allocation require upfront investment that extends beyond a single year. Furthermore, comprehensive evaluation efforts to measure impact and track progress necessitate sustained funding for data collection, analysis, and reporting. Lastly, maintaining community engagement and outreach efforts requires ongoing investment to build strong connections and sustain participant involvement. In summary, securing funding for multiple years provides the stability, flexibility, and resources necessary to maximize our program's impact and create lasting positive change within our community.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/8/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2027

Please describe your project/program schedule

If funding for our project is secured by July 2024, we have outlined a comprehensive timeline to maximize the impact of our initiatives:

- July 2024: Theo Dixon Contractor personnel commence the permitting process for additional office space.
- July 2024: Host the Annual T.O.U.C.H. Mental Health Month staff lunch to initiate hiring and networking with professionals in financial literacy,

CEIF App #41

- civic engagement, health and nutrition, and entrepreneurship.
- August 2024: Order new sports court tiles, basketball hoops, and underlayment for the additional court. Hire 1-2 new staff members and 2 volunteers with expertise in youth engagement and communication.
- September 2024: Complete permitting process and commence construction of additional office space. Staff assembles underlayment and additional court.
- October 2024: Target completion of office space construction. Zeke Johnston contractor begins construction for additional basketball hoops and wall padding. Begin marketing for Leadership camp over the winter break.
- November 2024: Facilitate fire department inspections considering facility upgrades. Order shirts for Leadership and Skills Camp. Conduct the annual meeting with all current and new staff to prepare for clinics and workshops.
- December 2024: Host the 3rd Annual Leadership and Skills camp with 100+ participants. Utilize the new office space to host Leadership, Communication, and Cultural Competency workshops. Implement basketball drills on the new court to showcase leadership, communication, and cultural competency skills within the game. Camp duration: 3 days from 9 am to 2 pm.
- January 2025: Purchase computers, iPads, desks, chairs, whiteboards, and office supplies for 2025 workshops in the new workspace. Prepare for NBA Coach/3x NBA Champion Phil Handy skills camps with a workshop focusing on activism, community outreach, and civic engagement. Conduct the annual MLK basketball skills camps with an introductory workshop on activism and civic engagement.
- February 2025: Prepare for lease increase. Host the 4th annual Phil Handy skills clinic with an emphasis on activism, community outreach, and civic engagement workshops. Conduct a mental health workshop in the new office space with mindful meditation and a Yogi professional guest session on the new court. Host the 4th annual President's Day clinic with 80+ participants on the court and a mental health workshop in the office space. Hold mental health workshops every second and fourth Saturday in the new office space. Conduct a Black History Month entrepreneurship workshop on the third Saturday, where current and former professional athletes assist T.O.U.C.H. trainers on the court and discuss steps and journeys towards branding and entrepreneurship.
- March 2025: Host a Women's History Month clinic, hiring all-female coaches for coaching instruction on the court, followed by a nutrition and health wellness workshop and lunch from women-owned vegan catering and juicing companies. Organize this event annually by Co-Founder Sunny Ransom.
- April 2025: Conduct a mental health workshop in the new office space with mindful meditation and a Yogi professional guest session on the new court. Host the annual spring break camp with a classroom segment emphasizing self-confidence and self-identity outside of basketball. This workshop highlights characteristics and traits developed within the game of basketball that translate to an athlete's life.
- May 2025: Service and test the air conditioner for use throughout the

CEIF App #41

facility and new office or workshop space. Conduct spring cleaning, hiring deep cleaning janitorial service, sanitizing all equipment, organizing closets and workspaces, and donating unused items from previous camps and clinics. Provide additional compensation for coaches assisting with spring cleaning.

- June 2025: Order any new court tiles, wall padding, or nets needing replacement. Replace chairs, tables, or office supplies in the workspace. Rotate coaches to host the summer break camp for one week with workshop emphasis on time management, organization, and goal setting. Rotate coaches every three days to ensure participants benefit from diverse instruction.

With the hosting of each annual workshop and basketball skills camp, we aim to conduct monthly workshops addressing crucial life skills. Securing funding for multiple years will ensure the security and sustainability needed to maximize the impact of our programs.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Our program is adept at pivoting to virtual platforms when necessary. We currently offer mental health workshops via Zoom on a quarterly basis, with our curriculum readily accessible online in case of unforeseen circumstances requiring virtual operations. Throughout the COVID-19 pandemic in 2020 and 2021, our basketball coaches successfully conducted virtual beginner, intermediate, and advanced training groups. Our ability to adapt to public health constraints underscores the resilience of our program.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program	11327 Folsom Blvd Suite 180
---	-----------------------------

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95742.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #41

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Ryan Sypkens

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Touch Outreach and Development Inc. 501(c)3

What is your title and/or role at your organization? President

Provide contact phone number: +13106639451

Provide contact email: ryan@touchshooting.com

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

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By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



Ryan Sypkens <ryan@touchshooting.com>

Touch Shooting Tenant Improvement Letter

Murphy, Reechael @ Sacramento <Reechael.Murphy@cbre.com>

Thu, Mar 21, 2024 at 2:17 PM

To: Ryan Sypkens <ryan@touchshooting.com>

Cc: Sunny Ransom <sunnyransom@touchshooting.com>

Hi Ryan,

The owners have agreed however, they will need to approve the plans and request proof of permits.

Please ensure you obtain written permission before moving forward with any work.

Let me know if you have any questions.

CEIF App #41

Thank you.

From: Ryan Sypkens <ryan@touchshooting.com>**Sent:** Thursday, March 21, 2024 1:36 PM**To:** Murphy, Reechael @ Sacramento <Reechael.Murphy@cbre.com>**Cc:** Sunny Ransom <sunnyransom@touchshooting.com>**Subject:** Touch Shooting Tenant Improvement Letter

External

Dear Reechael,

I hope this email finds you well. I want to express my gratitude for considering our project proposal. In order to provide you with a comprehensive understanding of the project scope, I am outlining the following details:

- Replacement of the existing volleyball courts with a brand new custom basketball floor.
- Installation of six in-ground basketball hoops.
- Installation of dividing walls on the mezzanine, extending three-fourths of the way to the ceiling, to create a classroom and office space. + Added Lighting fixtures
- Rebuild of SnackBar Counter + Added Lighting Fixtures
- Removal of the existing "Sky High Sports" electric signage, followed by the installation of custom electric signage on the east side of the entrance.
- Removal of the existing "Sky High Sports" electric signage and installation of custom electric signage on the north side of the building, facing the 50 Freeway.

ITEM 12.4.

ATTACHMENT 2

Should you have any inquiries or require clarification on any aspect of the project, please do not hesitate to reach out. Additionally, if you could provide an estimated timeline and issue a letter outlining the same, it would greatly assist us as we are working under a time constraint with our applications.

We sincerely appreciate your consideration and are eagerly looking forward to establishing a long-standing relationship with you and your team. Thank you for your attention to this matter.

Best regards,



Ryan Sypkens

Founder, Touch Shooting, Academy of Basketball

(916) 782-1405 | Ryan@TouchShooting.com
[TouchShooting.com](https://www.TouchShooting.com)



CEIF App #41

Details about the personal data CBRE collects and why, as well as your data privacy rights under applicable law, are available at **[CBRE – Privacy Policy](#)**.

CEIF App #41



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

TOUCH OUTREACH AND DEVELOPMENT INC
3511 DEL PASO RD 160-228
SACRAMENTO, CA 95835-0000

Date: 09/24/2020
Employer ID number: [REDACTED]
Person to contact:
Name: Customer Service
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
October 15, 2019
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053626002900

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

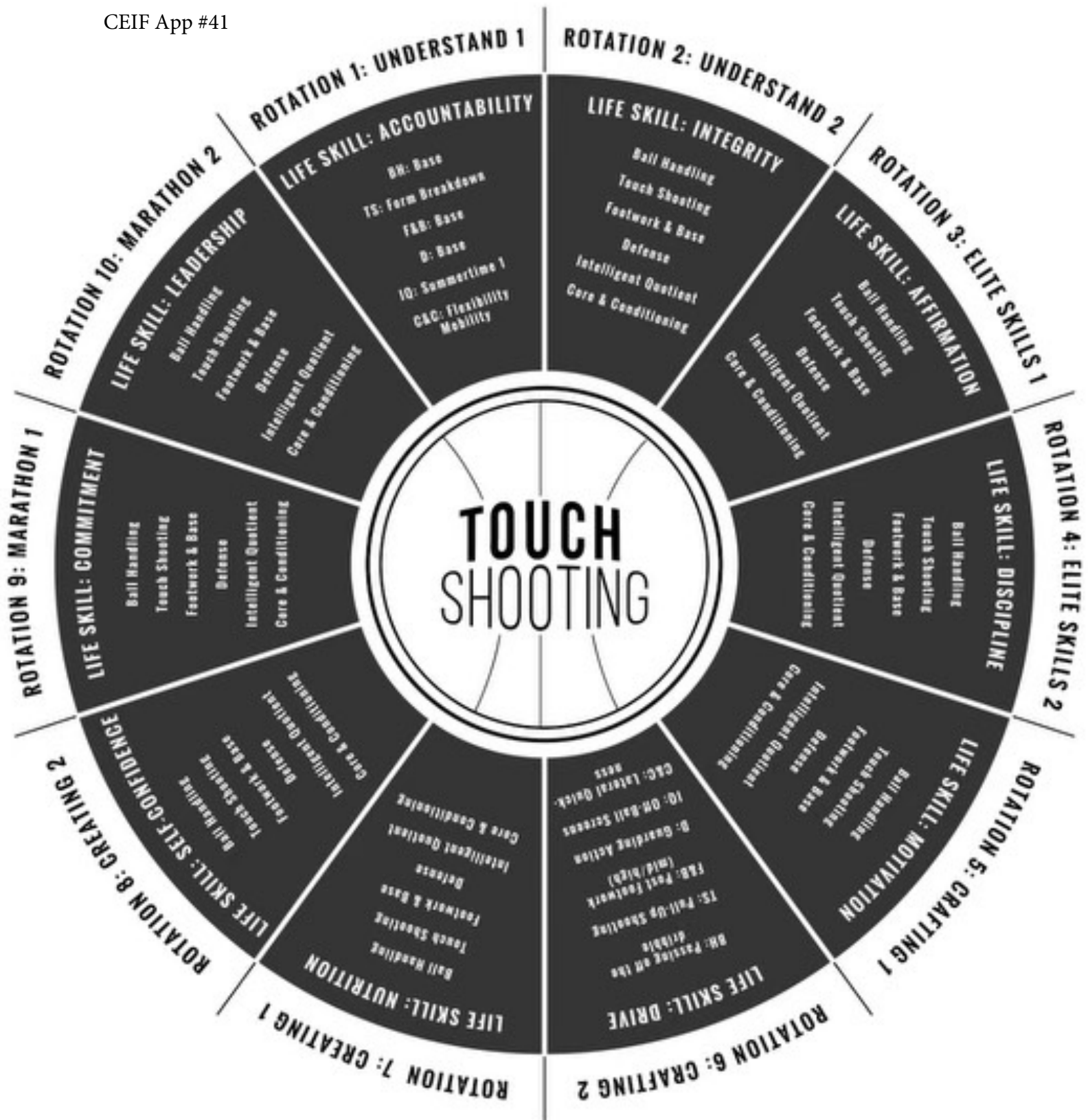
Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 35152P

CEIF App #41



CEIF App #41

TOUCH DEVELOPMENT LEAGUE x **jr. SAC kings**

SPRING SEASON:

Early Bird Registration:
Feb 9, 2024 - March 15, 2024

Regular:
March 15 2024-April 12 2024

SCHEDULE:

April 5 '24 Evaluation Day
April 12 '24 - June 2 '24

Practices: Touch University Classes - Friday Evenings
Games: Sunday afternoon/evenings

★ ★ ★ **DIVISIONS: (COED)** ★ ★ ★

K-2nd
3rd-5th
6th-8th

Touch Development League (TDL) is a recreational basketball league sponsored by the Jr. Kings organization that is centered around player development and teaching basic team concepts at the beginner and intermediate level. TDL's goal is to give boys and girls around the area a FUN and engaging opportunity to learn the game of basketball and build a strong FUNDAMENTAL FOUNDATION.

TOUCH SHOOTING EST. 2017

DETAILS

CEIF App #41

*** LIMITED SPACE AVAILABLE**

SIGN UP:

touchshooting.com/camps

T.O.U.C.H.
Outreach and Development

PALMS DOWN BASKETBALL CLINIC

FEATURING GRAHAM BETCHART

***MENTAL SKILLS COACH WITH THE SACRAMENTO KINGS**

Touch Shooting, an esteemed basketball training academy, + **Graham Betchart**, renowned mental skills coach for the **Sacramento Kings**, have joined forces to create a groundbreaking clinic. This collaboration seamlessly integrates physical and mental skills training, offering aspiring basketball players a holistic approach to elevate their game.

NO BEGINNERS OCTOBER 28TH 2023	AGES: 6TH - 8TH GRADE 5:00 - 6:30 PM	AGES: HIGH SCHOOL + COLLEGE ATHLETES 6:30 - 8:00 PM
---	---	--

LOCATION: TOUCH SHOOTING | 11327 FOLSOM BLVD SUITE 180 RANCHO CORDOVA, CA

CEIF App #41

TEAM TOUCH

Team Touch is a brand-new National Traveling AAU program in the Sacramento region founded in 2019 by Ryan Sykens, Founder of Touch Shooting Academy. All Team Touch coaches are thoroughly vetted and have received the TOUCH Coaching Certificate, a rigorous 6-month coaches training curriculum, developed by Touch Shooting and our team of expert coaches. Team Touch is a unique program offering amenities that no other program in the area can, including:

- Customized Touch Shooting facility in Rancho Cordova
- Consistent offensive and defensive philosophy and system across all Touch teams
- Team Touch coaches are required to go through a rigorous training and certification process
- Consistent practice times and location
- Weekly Skill Development Classes & Practices

TUITION**SEASON LENGTH:
9U-14U 10-MONTH SEASON**

Team Touch Season begins in October and continues through July of the following year. During the first month of the season (October) we will focus solely on training and practice to build habits before competing.

SEASON TUITION

\$300 per month with contract and auto-pay
Scholarship Opportunities Available Upon Request.

COACH'S TRAVEL FEES

If your team elects to travel, each family will be responsible for splitting the Coaches travel cost including but not limited to: flights/car rental/hotel. For example: all of the costs will be added up and split between all members of the team.

- Secure a sponsorship banner from a local business, and 50% of the proceeds will go toward your student's tuition.

\$300 deposit to reserve spot is due during
Parent Meeting (Deposit counts as first month's tuition)

Next payment will be due November 1, 2023

MISSION

Team Touch is a Sacramento based AAU Basketball program focused on the development of skilled and intelligent basketball players and young men. We work to help our students reach their full potential by providing a consistent culture and system that highlights teamwork, commitment, character, and Basketball IQ.

PILLARS**RESPECT**

For ourselves, others, our facility and equipment

COMMUNICATION

On and off the court communication is key. We encourage communicating questions and concerns as soon as possible.

DEVELOPMENT

The primary goal of this program is development. Our Offensive and Defensive system is designed to prepare our students to build essential skills and understand essential concepts preparing them to play at higher levels.

TEAMWORK

We believe the Team is bigger than the individual. Our philosophy on the court is to find the highest percentage play in any given possession. Maximize your role.

COMMITMENT

We require a full-season commitment and consistent attendance of practice and training.

CHARACTER

Every rotation highlights a character building focus (Life Skill) in our Academy Curriculum.

BASKETBALL IQ

We strive to ensure every player has an understanding of the basics of playing high-level basketball. This includes decision-making, spacing, reads, playing the percentages, and defensive principles.

**TEAM
TOUCH**

**AAU National
Traveling Program**

Sacramento based traveling AAU teams for children ages 9 to 14. Specializing in player development and the fundamentals of playing high-level basketball.

CEIF App #41



HISTORY OF TEAM TOUCH

Ryan Sykens is a Sacramento native who has an immense passion for the game of basketball, helping others, and sharing his expertise for the greater good. Graduating from Elk Grove's Franklin High School in 2009, he was selected to the Sacramento All-Metro team before his own team fell short to Oakland's McClymonds high school in the state playoffs.

Following his high-school career he enrolled at UC Davis and worked his way to the starting line-up a few games into his freshman season. He then went on to break the single-game, single-season, and career three-point record at UC Davis as well as the Big West Conference all-time career three point record while leading the nation in three-point percentage.

Following his career at Davis, he went on to play professionally in Colombia, South America and Tokyo, Japan.

Ryan was the Head Coach of Golden State Prep (Prolifics 5th year "GAP" team) and is currently the Head of Skill Development and Assistant Coach at Prolific Prep in Napa, CA. Ryan is also a Certified Performance Psychologist, an expert in shooting mechanics, and a skill development specialist. He completed his Bachelor's degree in Psychology with an emphasis in Sports and Social Psychology at U. C. Davis and earned a Masters in Business Administration. Coach Sykens is also an avid entrepreneur. He has been a wonderful mentor to many and has found a great passion in sharing his experience, expertise, and philosophy with the next generation.

TOUCH ACADEMY TRAINING

Every Team Touch member will attend one Touch Academy Class and one Team Practice per week. This is a program that focuses on Individual Skill and Basketball IQ development. The tuition for these training classes are included in the Team Touch tuition fee.

The Touch Academy has a full rotating

curriculum that covers the essential and advanced skills and concepts of the game. In addition, we have a progression testing system that allows students advance through levels as they progress through the curriculum. As players test through each level, they are awarded a colored shirt that represents their level achievement and the opportunity to purchase custom shorts. See an outline of The Touch Academy Curriculum below:

TOUCH ACADEMY CURRICULUM

BH = BALL HANDLING
TS= TOUCH SHOOTING
F&B = FOOTWORK & BASE
D = DEFENSE
IQ = INTELLIGENT QUOTIENT
C&C = CORE & CONDITIONING



SHIRT PROGRESSION



Title	SABA/BARC: Growing the Cycling Community in Rancho Cordova 2024/25	03/14/2024
		id. 45901125
CEIF App #42	by Debra Banks in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	

Original Submission	CEIF App #42	03/14/2024
Score	7	

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
---	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

SABA/BARC: Growing the Cycling Community in Rancho Cordova 2024/25

CEIF App #42

Provide a Project/Program Synopsis

SABA/BARC will build on prior efforts to educate, support, and advocate for increased biking and better bicycling amenities for all Rancho Cordovans. We deliver on those goals through bike-related services provided throughout the city, engagement at public events, and social media messaging.

Provide a Project/Program Description

In partnership, SABA and BARC encourage and support biking and active transportation in Rancho Cordova through *May is Bike Month* programming, social rides, free bike repairs, education, community events, bike valet, matching bikes to individuals in need, modeling and messaging.

Our programming touches upon CEIF criterion in the following ways:

Cultural Impact: We strive to create a more diverse and inclusive bike culture in Rancho Cordova, often providing programming in impacted parts of the city and welcoming members that reflect our city's diverse demographics, such as during our community bike repairs, social rides, annual Juneteenth event, and BARC Fest at Mather/Mills Station. We are excited to continue cultivating a bike culture where everyone is included and reflected.

Businesses/Economic Development: SABA/BARC showcases the cycling community as a benefit so that local businesses, in turn, may become more bike-friendly and reap the benefits of repeated business from cyclists. Our annual Ice Cream Social Ride during *May is Bike Month* patronizes a local business in an under-invested portion of the Folsom Blvd corridor.

Supports Youth: The SABA/BARC partnership continues to provide important services to youth and their families in the form of free bike repairs in community spaces (i.e. parks, schools, etc), bike education, information-sharing, and advocacy to improve active transportation access, safety, and convenience for our residents.

Civic Engagement: With SABA support, BARC takes the lead in encouraging dialogue which facilitates stakeholder awareness and involvement in city projects through our social media posts and in-person engagement. We support city staff for grant applications which ultimately fund projects that benefit residents, and have backed resident-led community projects with support letters. In 2022, BARC conducted a walk audit in partnership with *Civic Thread* to solicit real-time pedestrian/ADA feedback on needed Coloma Rd improvements. We submitted the findings to staff, filling an engagement and outreach gap for the Coloma Rd Improvement project. In 2023 BARC, through SABA sponsorship, won grant funding from SACOG to conduct 2025 Blueprint outreach activities and exceeded expectations.

Community Pride: SABA/BARC events happen in community locations where residents get to highlight and uplift their neighborhoods. Our activities also contribute to placemaking in locations such as the Mather LR Station. Residents feel cared for and connected to our city when we bring our programming to them under the banner of Bicycling Advocates for *Rancho Cordova*.

Education: Part of our offerings include educating the community on bike safety through direct programming, and keeping residents informed of municipal/regional projects and laws that impact active transportation via social media and in-person engagement.

Public Safety: Safety is woven into our programming at every level! Ensuring bikes are road-safe at no cost to our residents is a critical service that furthers public safety. We have provided free helmets and helmet fittings to youth to support safe practices. In addition to safety education, we engage the services of an insured League Certified Instructor (LCI) for our group rides to make certain we are implementing sound safety measures.

Quality of Life: It is our philosophy that biking improves one's well-being and quality of life. Not only are there physical benefits to riding but there is a mental-wellness component to being outdoors and performing physical movement, a fact that was borne out during the COVID shutdown when bike shops ran out of supply and more people took to cycling to improve mental health. BARC, in partnership with SABA, has connected unhoused and low-income individuals to up-cycled bikes, bike lights, and repairs, which in turn allows them better mobility to access public transit, jobs, and important services while also furthering GHG reduction and sustainable practices through landfill diversion. This level of assistance and support from SABA and BARC changes and improves the lives of our residents.

Sports: Cycling improves or helps you maintain your fitness level and overall well-being. We help strengthen confidence and boost skill levels, providing the building blocks for residents who may want to progress competitively.

Tell us about your
Project/Program
Team

Our project is developed and delivered in partnership between *Sacramento Area Bicycle Advocates (SABA)* and *Bicycling Advocates for Rancho Cordova (BARC)*.

As an emerging organization in Rancho Cordova, with the support of SABA, we strive to curate an inclusive bike culture for everyone in our community regardless of status and ability.

Our Project Team includes paid staff but also relies on a dedicated volunteer force that contributes countless hours toward refurbishing bikes and getting them into the hands of those who need them.

Watch our Team in action in the included link.

Provide your
Project/Program

Our Project Goals include the following:

Service Goals: We will hold repair events, bike valet and social rides,

while also offering helmets & light distribution at events. Additionally, we will be giving away free re-furbished bicycles to those who need a bicycle for daily transportation. Below is a breakdown of types of events and activities.

CEIF App #42

- **6 Bike Repair Events in LIDAC (Low Income, Disadvantaged Communities):** 2 Lincoln Village (1 Juneteenth + 1 LV Park) + 2 Mather Village + 1 Federspiel + 1 Cordova High (alternate: Mather LR)
- **5 Social Rides:** locations and routes to be created. One social ride will be family-focused and will include an ice cream stop
- **3 Bike Valet Events:** Capitol Air Show, July 4th
- **Helmet Distribution (In-Kind, Valued \$5,694):** we expect to distribute helmets at BARC Fest and other events where we'll be tabling and giving away refurbished bicycles to community members.
- **Bike Light Distribution (In-Kind, Valued at \$1,300):** We expect to distribute bike lights at all of our events throughout the grant cycle.
- **Reflective Slap Bands (In-Kind, Valued at \$500):** We expect to distribute slap bands at all of our events throughout the grant cycle.
- **Upcycled Bicycles (In-Kind, Valued at \$3,000 labor and parts):** We expect to distribute Upcycled bicycles at all of our repair events throughout the grant cycle, and at BARC Fest, the Open Streets Bicycle Festival and other May is Bike Month events and activities.

Advocacy goals: Our goal is to be value-add to efforts in Rancho Cordova's planning and implementation of new bicycle infrastructure or for infrastructure that impacts cycling around the city. We will do this by completing:

- **1 Walk Audit + 1 Bike Audit in partnership with Rancho Cordova Public Works (Locations TBD)**
- **Project Review/Feedback letters of support as needed.**

Cap Bldg/Outreach Goals: Capacity building for a connected cycling community in Rancho Cordova as well as BARC itself, is our goal. Our main strategy for this is doubling down on social media and events where we can directly engage with residents.

- **3 Popup Events:** Dates and locations to be identified and planned for and completed.
- **BARC Fest to raise awareness/celebrate Bike Month in Rancho Cordova:** This will be our 3rd annual BARC Fest.
- **Create a BARC monthly newsletter and grow email list to 100 BARCscribers.** This is a new strategy for BARC. We intend to capture more people and regularly provide up to date information on all the cycling related happenings in Rancho Cordova.
- **Expand social media reach: increase followers on each platform by 10-15%.** BARC has a following, but our goal is to increase it. More activity and frequency of postings will aid in keeping the energy up for cycling events in Rancho Cordova.
- **Leverage social media expansion goals into a recruitment strategy to grow BARC's organizational capacity.** This is the one of the goals for the work above on social media.
- **Swag Items: Stickers; May is Bike Month swag (In-Kind).** People

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF App #42

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	31183.08
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	20689.08
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	17935.4
---	---------

What is the total cost of supplies for your project/program?	1020.0
--	--------

What is the total cost of transportation for your project/program?	307.88
--	--------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of equipment for your project/program?

CEIF App #42

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[CEIF_Budget__24_25.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

We are actively seeking: SACOG Engage, Empower, Implement grant funding; Office of Traffic Safety grant funding in partnership with Public Works; AARP grant funding. CEIF funding for Open Streets in October was awarded in 2023 and in-Kind donations from SABA valued at \$10,494 for helmets, bike lights, labor and parts for bicycle refurbishment, and swag items.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

CEIF App #42

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

7

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

7

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Our project timeline is anticipated to start July 1st, 2024 as we prepare to provide Bike Valet service for the Air Show and the Rancho Cordova Fourth of July festivities, and will wrap shortly after our annual Juneteenth event, on June 30, 2025. Our program schedules will vary throughout that time, with our busiest output in the spring, summer, and fall months, and a slowdown during the rainy season.

Outcome and Use of Funds reports will be submitted in December 2024 and at the end of June 2025.

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

The bulk of SABA/BARC community activities are done outdoors with very little crowding or physical contact, which is naturally conducive to reducing the spread of germs. Outdoor cycling was an approved activity throughout the COVID pandemic. In the event all public events were to be canceled due to a Health Order suddenly, SABA/BARC could organize self-led bike tours, virtual bike education courses, and contactless bike repair events, and maintain our information-sharing via BARC's social media channels.

CEIF App #42**4 - Project/Program Location**

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

N/A

List the city location of the project/program.

Rancho Cordova

ITEM 12.4.**ATTACHMENT 2**

Select State CA

Provide the zip code 95670.0
for your
project/program's
primary location.

CEIF App #42

If your Facility Use Only
project/program
takes place at
multiple locations,
please list other or
secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[CEIF24.25_MERGED_Support_Letters.pdf](#)

Does your No
project/program
involve one of
Rancho Cordova's
school districts?

Does your No
project/program
involve the Cordova
Recreation & Park
District?

5 - Applicant Information

Name Debra
Banks

Is this Yes
project/program on
behalf of an
organization?

What is the name of Sacramento Area Bicycle Advocates (SABA)
your organization?

What is your title Executive Director
and/or role at your
organization?

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

ITEM 12.4.**ATTACHMENT 2**

Are you the primary
point of contact on
this project/program?

Yes

CEIF App #42

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

REPAIR EVENTS								4463.44	BUDGET TOTAL
Date	Event	Staff Name(s)	Total Wage (Loaded)	Total Hours Per Person	Total Event Per Person	X Number of Staff at That Wage	TOTAL	CEIF App #42	
	Lincoln Village Repair								
	Field Staff		28.6	4	114.4	5	572		
	Gas (0.62/mi) roundtrip		0.62	34	21.08	1	21.08		
	Disposables(\$10/evnt hr)		10	3	30	5	150		
							743.08	Total Event Cost	
	Juneteenth Repair								
	Field Staff		28.6	4	114.4	5	572		
	Gas (0.62/mi)roundtrip		0.62	34	21.08	1	21.08		
	Disposables(\$10/evnt hr)		10	3	30	5	150		
							743.08	Total Event Cost	
	Veterans Village Repair #1								
	Field Staff		28.6	4	114.4	5	572		
	Gas (0.62/mi)roundtrip		0.62	37	22.94	1	22.94		
	Disposables(\$10/evnt hr)		10	3	30	5	150		
							744.94	Total Event Cost	
	Veterans Village Repair #2								
	Field Staff		28.6	4	114.4	5	572		
	Gas (0.62/mi)roundtrip		0.62	37	22.94	1	22.94		
	Disposables(\$10/evnt hr)		10	3	30	5	150		
							744.94	Total Event Cost	
	Federspiel Repair								
	Field Staff		28.6	4	114.4	5	572		
	Gas (0.62/mi)roundtrip		0.62	40	24.8	1	24.8		
	Disposables(\$10/evnt hr)		10	3	30	5	150		
							746.8	Total Event Cost	
	Cordova High Repair (Plan B: Mather LR)								
	Field Staff		28.6	4	114.4	5	572		
	Gas (0.62/mi)roundtrip		0.62	30	18.6	1	18.6		
	Disposables(\$10/evnt hr)		10	3	30	5	150		
							740.6	Total Event Cost	

SOCIAL RIDES								952.8	BUDGET TOTAL
Date	Event	Staff Name(s)	Total Wage (Loaded)	Total Hours Per Person	Total Event Per Person	X Number of Staff at That Wage	TOTAL	CEIF App #42	
	Social Ride 1 (Ice Cream)								
	Ride Staff		31.75	2	63.5	1	63.5		
	LCI		55.55	2	111.1	1	111.1		
	Ice Cream (20 guests)		3.99	1	3.99	20	79.8		
							254.4	Total Event Cost	
	Social Ride 2								
	Ride Staff		31.75	2	63.5	1	63.5		
	LCI		55.55	2	111.1	1	111.1		
							174.6	Total Event Cost	
	Social Ride 3								
	Ride Staff		31.75	2	63.5	1	63.5		
	LCI		55.55	2	111.1	1	111.1		
							174.6	Total Event Cost	
	Social Ride 4								
	Ride Staff		31.75	2	63.5	1	63.5		
	LCI		55.55	2	111.1	1	111.1		
							174.6	Total Event Cost	
	Social Ride 5								
	Ride Staff		31.75	2	63.5	1	63.5		
	LCI		55.55	2	111.1	1	111.1		
							174.6	Total Event Cost	

BIKE VALET								4,547.24	BUDGET TOTAL
Date	Event	Staff Name(s)	Total Wage (Loaded)	Total Hours Per Person	Total Event Per Person	X Number of Staff at That Wage	TOTAL	CEIF App #42	
	July 3 BV								
	Field Staff		28.6	4	114.4	6	686.40		
	Staff		31.75	4.5	142.875	2	285.75		
	Gas (0.62/mi)roundtrip		0.62	30	18.6	1	18.60		
							990.75	Total Event Cost	
	July 4 BV								
	Field Staff		28.6	4	114.4	6	686.40		
	Staff		31.75	4.5	142.875	2	285.75		
	Gas (0.62/mi)roundtrip		0.62	30	18.6	1	18.60		
							990.75	Total Event Cost	
	Air Show Day 1								
	Field Staff		28.6	4.5	128.7	4	514.80		
	Bike Mechanics		28.6	4.5	128.7	1	128.70		
	Staff		31.75	5	158.75	2	317.50		
	Gas (0.62/mi)roundtrip		0.62	37	22.94	1	22.94		
	Disposables(\$10/evnt hr)		10	4	40	1	40.00		
							1,023.94	Total Event Cost	
	Air Show Day 2								
	Field Staff		28.6	4.5	128.70	4	514.80		
	Bike Mechanics		28.6	4.5	128.70	1	128.70		
	Staff		31.75	5	158.75	2	317.50		
	Gas (0.62/mi)roundtrip		0.62	37	22.94	1	22.94		
	Disposables(\$10/evnt hr)		10	4	40.00	1	40.00		
							1,023.94	Total Event Cost	
	Fall Fest								
	Bike Mechanics		28.6	5	143.00	1	143.00		
	Staff		31.75	5	158.75	2	317.50		
	Gas (0.62/mi)		0.62	28	17.36	1	17.36		
	Disposables(\$10/evnt hr)		10	4	40.00	1	40.00		
							517.86	Total Event Cost	

ADVOCACY								772.6	BUDGET TOTAL
DATE	Event Role	Staff Name(s)	Total Wage (Loaded)	Total Hours Per Person	Total Event Per Person	X Number of Staff at That Wage	TOTAL	CEIF App #42	
	Walk Audit								
	Staff		31.75	2	63.5	2	127		
	Refreshments		45	1	45	1	45		
							172	Total Event Cost	
	Bike Audit								
	LCI		55.55	2	111.1	1	111.1		
	Staff		31.75	2	63.5	2	127		
	Refreshments		45	1	45	1	45		
							283.1	Total Event Cost	
	Proj. Rev/Feedback							317.5	
			31.75	10	317.5	1	317.5	Total Event Cost	

CAPACITY BUILDING/OUTREACH								5,857	BUDGET TOTAL
Date	Event	Staff Name(s)	Total Wage (Loaded)	Total Hours Per Person	Total Event Per Person	X Number of Staff at That Wage	TOTAL	CEIF App #42	
	Newsletter								
	Proj. Management		31.75	36	1,143	1	1,143		
	Social Media Mgmt.								
	Social Media Manager		31.75	104	3,302	1	3,302		
							4,445	Total Event Cost	
	POPUKS								
	Popup 1 (ARBT)								
	Staff		31.75	4	127	2	254		
	Gas (0.62/mi)roundtrip		0.62	30	19	1	19		
	ARBT Parking Pass		6	1	6	3	18		
	Refreshments		30	1	30	1	30		
							321	Total Event Cost	
	Popup 2 (Mather LR Swag N Pops)								
	Staff		31.75	4	127	2	254		
	Gas (0.62/mi)roundtrip		0.62	30	19	1	19		
	Refreshments		30	1	30	1	30		
							303	Total Event Cost	
	Popup 3 (Mather LR Lights On)								
	Staff		31.75	4	127	2	254		
	Gas (0.62/mi)roundtrip		0.62	30	19	1	19		
	Refreshments		30	1	30	1	30		
							303	Total Event Cost	
	BARC Fest								
	Staff		31.75	5	158.75	2	318		
	Gas(0.62/mi)roundtrip		0.62	30	18.6	1	19		
							336	Total Event Cost	
	Bike Lights (rd+ wt)		In Kind				In Kind	Valued at 1,300	
	BARC Stickers		250				150		
	Bike Refurbishing	Volunteer Labor + Parts	In Kind				In Kind	Valued at 3,000	
	Slap Bands		In Kind				In Kind	Valued at 500	

ITEM 12.4.

ATTACHMENT 2

	Helmets		In Kind			In Kind	Valued at 5,694		
							150 Total Event Cost		

CEIF App #42

ITEM 12.4.

ATTACHMENT 2

[illegible]

CEIF App #42

PAY CALCULATOR					
Base Wage @	Taxes & Benefits (+15%)	Mgmt & Overhead (+15%)	SABA Contribution (+20%)	Total Wage (Loaded)	Staff Name/Role
18	20.7	23.805	28.566	28.6	Bike Mechanics/ Field Staff
18.25	20.9875	24.135625	28.96275	29	
19	21.85	25.1275	30.153	30.2	
20	23	26.45	31.74	31.75	Jeremiah/Fayzah/Diana/Rob/Yoshi
35	40.25	46.2875	55.545	55.55	Deb/Pierson
Base Wage x 15% for taxes and benefits					
That x 15% for overhead rent, phone, insurance, office stuff, etc.					
That x 20% for organization contribution (profit)					

CEIF App #42

CEIF App #42



Attached you will find letters of support for the **Growing the Cycling Community in Rancho Cordova** grant application, submitted by the following individuals:

- Kiara Reed, Executive Director, *Civic Thread*
- Drew Hart, Senior Transportation Planner, *City of Rancho Cordova*
- Patrick Larkin, General Manager, *Cordova Recreation and Park District*
- Brian Danzl, Board President, *Cordova Recreation and Park District*
- Roneka Jones, Founder, *RicoLayer Events LLC*
- Angel Ball, Resident, *Rancho Cordova*
- Jim Garcia, Resident, *Rancho Cordova*
- Mikki McDaniel, Resident, *Rancho Cordova*
- Elalousie, Young Resident, *Rancho Cordova*
- Anonymous, 8th-Grade Student, *A.M. Winn Public Waldorf School*

March 13, 2024

CEIF App #42

Attn: CEIF Grants City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Re: Letter of Support for the SABA/BARC Community Enhancement and Investment Fund Grant Application

Dear CEIF Grant Reviewers, I am writing this letter to express my enthusiastic support for the Community Enhancement and Investment Fund (CEIF) grant application submitted by the Sacramento Area Bicycle Advocates (SABA) and Bicycling Advocates for Rancho Cordova (BARC) for their Growing the Cycling Community in Rancho Cordova project.

As Executive Director at Civic Thread, an organization that engages institutionally underserved communities in mobility access and active transportation projects around the region, I have had the privilege of witnessing the impactful work and dedication of BARC on a hyper-local level and of SABA as a major player on the regional bicycle advocacy scene. Civic Thread has steadfastly advocated for active transportation projects prioritizing walking, biking and rolling as a transportation mode alongside both organizations. The proposed application perfectly aligns with our organization's goals to enhance connectivity, safety and active transportation. By investing in the cycling community, Rancho Cordova is promoting more sustainable modes of transportation and contributing to creating opportunities that prioritize residents' health and well-being.

Our advocacy work is rooted in the belief that active transportation projects can transform communities, making them more livable and accessible for all. This project will undoubtedly contribute positively to the community and align closely with our shared goals and priorities. I believe that SABA and BARC possess the expertise, passion, and commitment needed to bring this project to fruition. I wholeheartedly endorse their application and consider it worthy of your support. Thank you for your consideration.

Sincerely,



Kiara Reed,
Executive Director,
Civic Thread

March 5, 2024

Attn: CEIF Grants
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

CEIF App #42

Re: Letter of Support for the SABA/BARC Community Enhancement and Investment Fund Grant Application

Dear Randi Kay Stephens,

I am writing this letter to express my enthusiastic support for the Community Enhancement and Investment Fund (CEIF) grant application submitted by the Sacramento Area Bicycle Advocates (SABA) and Bicycling Advocates for Rancho Cordova (BARC) for their Growing the Cycling Community in Rancho Cordova project.

As a Senior Transportation Planner at the City, I have had the privilege of witnessing the impactful work and dedication of BARC on a hyper-local level and of SABA as a major player on the regional bicycle advocacy scene, firsthand.

The City has bold ambitions regarding bicycling as a valid transportation option. With recent adoption of the Climate Action and Adaptation Plan, and embarking on the Active Transportation Plan, staff are seeking ways to improve mobility options for all in Rancho Cordova. Part of that is educating and incentivizing bicycling. BARC with the support of SABA can be a pillar in the community where residents can turn to for information, encouragement, and support for improvements in their neighborhoods.

This project will undoubtedly contribute positively to our community and aligns closely with our shared goals and priorities. I believe that SABA and BARC possess the expertise, passion, and commitment needed to bring this project to fruition. I endorse their application and consider it a worthy recipient of your support.

Thank you for your consideration.

Sincerely,

Drew Hart
Senior Transportation Planner
City of Rancho Cordova, Public Works



CEIF App #42

March 1, 2024

Attn: CEIF Grants
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Re: Letter of Support for the SABA/BARC Community Enhancement and Investment Fund Grant Application

Dear CEIF Grant Reviewers,

I am writing this letter to express my enthusiastic support for the Community Enhancement and Investment Fund (CEIF) grant application submitted by the *Sacramento Area Bicycle Advocates* (SABA) and *Bicycling Advocates for Rancho Cordova* (BARC) for their *Growing the Cycling Community in Rancho Cordova* project.

As General Manager of the Cordova Recreation and Park District, I have had the privilege of witnessing the impactful work and dedication of BARC on a hyper-local level and of SABA as a major player on the regional bicycle advocacy scene, firsthand.

CRPD supports bicycle advocacy and safety in our parks and in the Rancho Cordova Community. CRPD has partnered with BARC on several successful events such as a memorial bike ride at Ahlstrom Park.

This project will undoubtedly contribute positively to our community and aligns closely with our shared goals and priorities. I believe that SABA and BARC possess the expertise, passion, and commitment needed to bring this project to fruition. I wholeheartedly endorse their application and consider it a worthy recipient of your support.

Thank you for your consideration.

Sincerely,


Patrick Larkin
General Manager
Cordova Recreation and Park District
plarkin@CordovaRDP.gov



CEIF App #42

March 5, 2024

Attn: CEIF Grants
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Re: Letter of Support for the SABA/BARC Community Enhancement and Investment Fund Grant Application

Dear CEIF Grant Reviewers,

I am writing this letter to express my enthusiastic support for the Community Enhancement and Investment Fund (CEIF) grant application submitted by the *Sacramento Area Bicycle Advocates* (SABA) and *Bicycling Advocates for Rancho Cordova* (BARC) for their *Growing the Cycling Community in Rancho Cordova* project.

As Chairperson of the Cordova Recreation and Park District Board of Directors, I have had the privilege of witnessing the impactful work and dedication of BARC on a hyper-local level and of SABA as a major player on the regional bicycle advocacy scene, firsthand.

CRPD supports bicycle advocacy and safety in our parks and in the Rancho Cordova Community. CRPD has partnered with BARC on several successful events such as a memorial bike ride at Ahlstrom Park.

This project will undoubtedly contribute positively to our community and aligns closely with our shared goals and priorities. I believe that SABA and BARC possess the expertise, passion, and commitment needed to bring this project to fruition. I wholeheartedly endorse their application and consider it a worthy recipient of your support.

Thank you for your consideration.

Sincerely,

Brian Danzl
Chairperson
Cordova Recreation and Park District Board of Directors
bdanzl@CordovaRPD.gov



[REDACTED] 42

March 8, 2024

Attn: CEIF Grants
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Re: Letter of Support for the SABA/BARC Community Enhancement and Investment Fund Grant Application

Dear CEIF Grant Reviewers,

I am writing this letter to express my enthusiastic support for the Community Enhancement and Investment Fund (CEIF) grant application submitted by the *Sacramento Area Bicycle Advocates* (SABA) and *Bicycling Advocates for Rancho Cordova* (BARC) for their *Growing the Cycling Community in Rancho Cordova* project.

As the founder and lead event planner at RicoLayer Events LLC, I have had the privilege of witnessing the impactful work and dedication of BARC on a hyper-local level and of SABA as a major player on the regional bicycle advocacy scene, firsthand.

I had the pleasure of representing my company at a BARC Juneteenth event on June 18, 2023. My company is still in its startup phase, and the opportunity to directly interact with my community was pivotal for growth and brand visibility at that time. The event was community based which aligns with the types of social events I plan within my company and for clients. I can't thank BARC enough for the opportunity and all the resources they were able to provide for all represented companies for the event.

I believe that SABA and BARC possesses the expertise, passion, and commitment needed to bring this project to fruition. I wholeheartedly endorse their application and consider it a worthy recipient of your support.

Thank you for your consideration.

Sincerely,

Roneka Jones
Founder
RicoLayer Events LLC
[REDACTED]

March 5, 2024

Attn: CEIF Grants
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

CEIF App #42

Re: Letter of Support for the SABA/BARC Community Enhancement and Investment Fund Grant Application

Dear CEIF Grant Reviewers,

I am writing this letter to express my enthusiastic support for the Community Enhancement and Investment Fund (CEIF) grant application submitted by the *Sacramento Area Bicycle Advocates* (SABA) and *Bicycling Advocates for Rancho Cordova* (BARC) for their *Growing the Cycling Community in Rancho Cordova* project.

I have had the privilege of witnessing the impactful work and dedication of BARC. I have enjoyed the community bike rides, safety tips and learning how to do repairs when needed. The events are held a various location in Rancho Cordova which creates participation and allows exploring all areas in our community. It reminds me of a book "Oh the places you will go". This one is called "All the places you can bike safely in Rancho Cordova."

This project will undoubtedly contribute positively to our community and aligns closely with our shared goals and priorities. I believe that SABA and BARC possesses the expertise, passion, and commitment needed to bring this project to fruition. I wholeheartedly endorse their application and consider it a worthy recipient of your support.

Thank you for your consideration.

Sincerely,

Angel Ball
Cordova Vineyards Neighborhood

[REDACTED]

March 6, 2024

CEIF App #42

Attn: CEIF Grants
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Re: Letter of Support for the SABA/BARC Community Enhancement and Investment Fund Grant Application

Dear CEIF Grant Reviewers,

We are writing this letter to express our enthusiastic support for the Community Enhancement and Investment Fund (CEIF) grant application submitted by the *Sacramento Area Bicycle Advocates* (SABA) and *Bicycling Advocates for Rancho Cordova* (BARC) for the ***Growing the Cycling Community in Rancho Cordova*** project.

As an active member of the Lincoln Village Neighborhood and City of Rancho Cordova, my wife and I have witnessed and participated in many of the BARC activities.

- BARC has been very active in the Lincoln Village community and has supported many events at Lincoln Village Community Park.
 - Their free bicycle repair sessions have provided a great service to our community. Not only have they repaired the bicycles, which have included replacing tires and tubes, but they have also provided helpful tips for everyone on basic bicycle maintenance.
 - Free parking stations for community events where they also distribute bicycle helmets and safety lights at no cost.
- On the American River Bicycle Trail, BARC distributed maps, safety lights, water bottles, and helped cyclists with minor repair issues.
- In the past the BARC team provided a wonderful service at the Capital Air Show by providing a secure area for cyclists to store their bicycles during the air show.

BARC has a wonderful reputation in the community. These organizations care about the community and want to encourage safe cycling for everyone.

We strongly support their application and consider it a worthy recipient of your support.

Jim and Sue Garcia

Jim and Sue Garcia
Lincoln Village Resident Since November 1977

March 10, 2024

Attn: CEIF Grants
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

CEIF App #42

Re: Letter of Support for the SABA/BARC Community Enhancement and Investment Fund Grant Application

Dear CEIF Grant Reviewers:

I am writing this letter to express my enthusiastic support for the Community Enhancement and Investment Fund (CEIF) grant application submitted by the *Sacramento Area Bicycle Advocates* (SABA) and *Bicycling Advocates for Rancho Cordova* (BARC) for their *Growing the Cycling Community in Rancho Cordova* project.

As a Rancho Cordova resident, I have had the privilege of witnessing the impactful work and dedication of BARC on a hyper-local level and of SABA as a major player on the regional bicycle advocacy scene, firsthand.

My family and I enjoy going on the community rides led by BARC and for the chance to meet our neighbors. I appreciate the bike valet service they provide at events like the Capital Air Show and their pop up bicycle repair events. BARC's work to organize and lead the Tim Fairall Memorial Bike Ride was especially meaningful to me.

I believe that SABA and BARC possesses the expertise, passion, and commitment needed to bring this project to fruition. I wholeheartedly endorse their application and consider it a worthy recipient of your support.

Thank you for your consideration.

Sincerely,

[Redacted Signature]

Mikki McDaniel

[Redacted Address]

ITEM 12.4
Dear City of Rancho Cordova,

March 10, 2024
ATTACHMENT 2

CEIF App #42

I think you should give this grant
to the Bicycle Advocates of Rancho Cordova.
They support Ice cream and some of your favorite
flavors with their bike rides. I ride my bicycle to
school every day. This is why I think you should
give this grant to the Bicycle Advocates of Rancho
Cordova.

Thank you,
Sincerely,
Elaogise

Mar 8, 2024

Attn: CEIF Grants
2729 Prospect Park Drive
Rancho Cordova, CA 95670

CEIF App #42

Dear CEIF Grant Reviewers,

I am writing to express my full support for the SABA/BARC community enhancement and investment project. I believe that this initiative will greatly benefit our community by providing resources and opportunities for growth and development. It is important to invest in projects that will improve the quality of life for all members of our community.

As a student whose class went on bike rides monthly for a field trip, I believe that we need more bike lanes, especially the ones that stand alone or with concrete dividers so no cars can cross. It feels a lot safer to be in a bike lane than on the sidewalk, or very close to the sidewalk with no bike lane to make me feel safer.

I urge all community members to come together and support this project. By working together, we can create a better future for ourselves and future generations. Let's make our community a place where everyone can thrive and succeed.

Thank you for your consideration.

Sincerely,
An 8th Grader at A.M. Winn Public Waldorf

Title	Sattva California, Positive Mind Performance Training Pilot Projects	03/15/2024
CEIF App #43		id. 45902926
	by Bajrang in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	

Original Submission03/15/2024

Score	n/a
	Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
---	---------------------------

	1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.
--	--

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sattva California, Positive Mind Performance Training Pilot Projects

CEIF App #43

Provide a Project/Program Synopsis

Positive Mind Performance Training for city employees, youth, veterans, and citizens combining mindfulness breathwork and meditation training to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness. Conducted by certified experts, these classes will be available in person and live streamed classes.

Provide a Project/Program Description

Sattva California, the home of Positive Mind Performance Training, is a meditation, breathwork and yoga oasis located in Capital Village of Rancho Cordova. Our intention is to offer our Positive Mind Performance Training (PMPT), to city employees, youth, veterans and citizens, combining mindfulness breathwork and meditation training to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness.

We are currently proposing two (2) pilot projects from four target groups within Rancho Cordova. The four areas include city employees (non-public safety), police employees, Rancho Cordova youth, and veterans.

Training would be in person at locations conducted by certified experts. These classes are practiced sitting on chairs, couches or floor cushions. In addition live streamed classes are provided for days where are trainers are not conducting in-person classes. Once a week In person visits will be coordinated with each pilot site selected. In addition, livestream classes will be provided daily and available for all participants.

The potential benefit to the community is enormous. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. Virtually the entire set of criteria set by the Community Investment and Enhancement Fund is met with this project.

PMPT supports arts, culture and history as a positive outlet for self-discovery, inquiry, and enhanced recreational experience. Mindfulness breathwork and guided meditation are key for self-discovery and inquiry.

Sattva California, home of Positive Mind Performance Training is an innovative new business in Rancho Cordova that seeks to support the community in cultivating wellness. We are combining ancient technologies that are time-tested, proven effective and extremely relevant to the needs of the citizens of Rancho Cordova. We are giving back to the community in these pilot projects with in-kind contributions as part of the funding mechanism.

We are working with veterans for one of the pilot projects to offer veterans our program's tools to help with PTSD, stress, anxiety and other veteran related mental and physical health issues. We are also offering PMPT to support the growth and development of the mental and physical health of

youth in Rancho Cordova.

PMPT founders first moved to Rancho Cordova over 30 years ago and recently established Sattva California, the home of Positive Mind Performance Training in Rancho Cordova to benefit the community and contribute to civic engagement in the most positive manner.

CEIF App #43

PMPT supports sports teams as a positive outlet for building stronger community connections, promoting physical fitness, and an enhanced participation in sporting activities. Sport centered stress and anxiety among youth is well We have proposed a pilot project for to benefit youth.

PMPT would greatly enhance the quality of educational services to Rancho Cordova youth and residents. We have previously submitted a pilot project to be a school within Rancho Cordova to assist the school employees and students.

PMPT is committed to Public Safety, having deep roots in the Public Safety Community. One of the founders is Vice-President of the Sacramento Police Foundation and has been involved in youth and school programs on behalf of the Foundation. We have been communicating with the Ranch Cordova Police Department to be one of our pilot project sites,

PMPT improves Quality of Life as evidenced by all who experience the benefits of mindfulness breathwork and guided meditation. The program provides socio-economic benefit to the City of Rancho Cordova and its employees and residents.

PMPT supports sports teams as a positive outlet for building stronger community connections, promoting physical fitness, and an enhanced participation in sporting activities. Sport centered stress and anxiety among youth is well documented. We have proposed a pilot project for to benefit youth.

Testimonials from Rancho Cordova residents who have experienced Positive Mind Performance Training include, "This helped save my life" and "thank you for sharing this great experience with others".

Tell us about your
Project/Program
Team

Our Positive Mind Performance Training Team is lead by Bajrang Moran the co-owner of Sattva California, the home of Positive Mind Performance Training. He moved to Rancho Cordova over 30 years ago and lived here for four years before moving to Folsom. Bajrang serves as the Vice-President of the Sacramento Police Foundation and is a Master Teacher of Breathwork and Meditation. Dr. Anjali Connors is a Certified Clinical Psychologist and Nick Holmes is highly certified in breathwork and holistic physical training. In addition, there are a number of highly accredited breathwork and meditation teacher/trainers employed by Sattva California.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

CEIF App #43

Our goal is to provide two (2) pilot projects for Positive Mind Performance Training to city employees, school employees, youth, veterans and citizens, to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness. A positive mind is an intelligent mind conducive to supporting community, promoting healthy physical and emotion well being and increased productivity. A negative mind is a violent mind leading to depression, fear, anger, hatred, and loneliness. We will track participants of the sites chosen for the Positive Mind Performance Training and monitor feedback on the experience of those in the training and the impact on their mental and physical wellness.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[positive_mind_performance_training_1080p.mp4](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	53354.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	45054.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	19500.0
---	---------

What is the total cost of supplies for your project/program?	1100.0
--	--------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of transportation for your project/program?

CEIF App #43

What is the total cost of equipment for your project/program?

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[RANCHO_CORDOVA_PMPT_GRANT_BUDGET.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Pilot Projects for will be one year without any costs beyond 2024/2025 unless additional funding proposal is accepted in future years.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Multiple Years

If requesting for multiple years, please share how many years you are seeking funding?

Based upon the performance review of the pilot projects we would seek funding for an additional 5 years.

ITEM 12.4.**ATTACHMENT 2**

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

This can be either a single year or multiple years. We have the facilities and trainers available to continue this in multiple years if the performance review is positive. Breathwork and meditation is most successful when practiced regularly.

CEIF App #43

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

We will begin offering in-person and live streamed Positive Mind Performance Training at the earliest start date possible. In person trainings will be scheduled once a week. Live streamed trainings will be available daily. We are ready to offer this training.

Adaptability: What is your plan to complete your project/program should any challenges arise?

If public health orders prevent in-person visits we will still have the capability to offer live stream daily trainings and substitute the in-person training with personal zoom visits.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #43

Primary street address of project/program	3195 Zinfandel Drive, Suite 23, Rancho Cordova, CA 95670
List the city location of the project/program.	City Hall, Police Department, Sattva California Capital Village, Veterans Administration Hospital
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

City Hall, Police Department, Sattva California Capital Village, Veterans Administration Hospital

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Third_party_communications.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

CEIF App #43

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Bajrang
Moran

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sattva California, home of Positive Mind Performance Training

What is your title and/or role at your organization?

Co-Founder

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #43

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2**

POSITIVE MIND PERFORMANCE TRAINING RANCHO CORDOVA COMMUNITY PILOT PROJECT BUDGET				CEIF App #43
TWO SITES, WEEKLY VISITS	HOURLY COSTS	ANNUAL HOURS	MONTHLY COSTS	ANNUAL BUDGET
TRAINER STAFF HOURS	125	375		19,500
LIVESTREAM DAILY MEMBERSHIPS (20 per site)			2160	25290
MILEAGE			22	264
ADMIN STAFF & GRANT COMPLIANCE	75		500	6000
OFFICE SUPPLIES			50	500
TRAINER SHIRTS				600
AUDIO VISUAL/COMMUNICATIONS			100	1200
TOTAL EXPENSES				53,354
IN-KIND CONTRIBUTION FROM SATTVA CALIFORNIA				8300
TOTAL GRANT REQUEST				45,054

From: Bajrang Moran [REDACTED]
Subject: Rancho Cordova Community Enhancement & Investment Fund
Date: February 24, 2024 at 1:41 PM
To: msiren@cityofranchocordova.org

CEIF App #43

BM

Dear Ms. Siren,

I am writing to ask for your support in our efforts to secure a Rancho Cordova Community Enhancement Grant for a pilot project to cultivate wellness for city youth. Our goal is to provide Positive Mind Performance Training to youth to reduce stress and anxiety, improve mental health, boost learning, enhance team communication and cultivate wellness.

[Positive Mind Performance Training](#) is a program of Sattva California, a meditation, breathwork and yoga sanctuary located in Capital Village of Rancho Cordova. Training includes mindfulness breathwork and guided meditation and would be provided in person at the Rancho Cordova Youth Center. In addition, livestream classes will be provided daily..

The potential benefit to Rancho Cordova city youth is enormous.. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. A positive mind is an intelligent mind conducive to promoting healthy physical and emotional well being. A negative mind leads to depression, fear, anger, hatred, and loneliness.

As leader of Positive Mind Performance Training Team my experience includes certification as a Master Teacher of Breathwork and Meditation. As Vice-President of the Sacramento Police Foundation, I oversee and support facilitation of a number of youth programs. I am also a member of the Rancho Cordova Chamber of Commerce and Community Council. Among other certified experts our team includes Dr. Anjali Connors, a Certified Clinical Psychologist and Master Teacher of Breathwork and Meditation.

We hope to work with you to make Positive Mind Performance Training available for city youth. There will be no cost to the city for the pilot project as funding will be provided (if approved) through the Rancho Cordova Community Enhancement & Investment Fund. We would welcome you to visit our space in Capital Village if that would be helpful in your decision-making. Please let me know if there is any additional information you need from us to support our request.

In Gratitude,

Bajrang Moran
Founder, Sattva California, home of [Positive Mind Performance Training](#)
[REDACTED]

From: Bajrang Moran [REDACTED]
Subject: Rancho Cordova Community Enhancement & Investment Fund
Date: February 24, 2024 at 1:33 PM
To: broach@cityofranchocordova.org
Bcc: Gabriel Gendron gabriel@gabrielgendron.com

CEIF App #43

BM

Dear Ms. Roach,

I am writing to ask for your support in our efforts to secure a Rancho Cordova Community Enhancement Grant for a pilot project to cultivate wellness for city employees. Our goal is to provide Positive Mind Performance Training to employees to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness.

[Positive Mind Performance Training](#) is a program of Sattva California, a meditation, breathwork and yoga sanctuary located in Capital Village of Rancho Cordova. Training includes mindfulness breathwork and guided meditation and would be provided in person at City Hall and/or in our beautiful studio. In addition, livestream classes will be provided daily..

The potential benefit to Rancho Cordova city employees is enormous.. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. A positive mind is an intelligent mind conducive to promoting healthy physical and emotional well being. A negative mind leads to depression, fear, anger, hatred, and loneliness.

As leader of Positive Mind Performance Training Team my experience includes certification as a Master Teacher of Breathwork and Meditation. I am also a member of the Rancho Cordova Chamber of Commerce and Community Council. Among other certified experts our team includes Dr. Anjali Connors, a Certified Clinical Psychologist and Master Teacher of Breathwork and Meditation.

We hope to work with you to make Positive Mind Performance Training available for your employees. There will be no cost to the city for the pilot project as funding will be provided (if approved) through the Rancho Cordova Community Enhancement & Investment Fund. We would welcome you to visit our space in Capital Village if that would be helpful in your decision-making. Please let me know if there is any additional information you need from us to support our request.

In Gratitude,

Bajrang Moran
Founder, Sattva California, home of [Positive Mind Performance Training](#)
[REDACTED]

From: Bajrang Moran [REDACTED]
Subject: Rancho Cordova Community Enhancement Grant for Veterans
Date: February 25, 2024 at 9:03 PM
To: Sharmel.bender@va.gov

BM

CEIF App #43

Dear Ms. Bender,

I was referred to you by Shanique Davidson and am writing to ask for your support in our efforts to secure a Rancho Cordova Community Enhancement Grant for a pilot project to cultivate wellness for veterans. Our goal is to provide Positive Mind Performance Training to employees to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness.

[Positive Mind Performance Training](#) is a program of Sattva California, a meditation, breathwork and yoga sanctuary located in Capital Village of Rancho Cordova. Training includes mindfulness breathwork and guided meditation and would be provided in person at the VA Hospital and/or in our beautiful studio. In addition, livestream classes will be provided daily..

The potential benefit to Rancho Cordova veterans is enormous.. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. A positive mind is an intelligent mind conducive to promoting healthy physical and emotional well being. A negative mind leads to depression, fear, anger, hatred, and loneliness.

As leader of Positive Mind Performance Training Team my experience includes certification as a Master Teacher of Breathwork and Meditation. I am also a member of the Rancho Cordova Chamber of Commerce and Community Council. Among other certified experts our team includes Dr. Anjali Connors, a Certified Clinical Psychologist and Master Teacher of Breathwork and Meditation.

We hope to work with you to make Positive Mind Performance Training available for veterans. There will be no cost to you for the pilot project as funding will be provided (if approved) through the Rancho Cordova Community Enhancement & Investment Fund. We would welcome you to visit our space in Capital Village if that would be helpful in your decision-making. Please let me know if there is any additional information you need from us to support our request.

In Gratitude,

Bajrang Moran
Founder, Sattva California, home of [Positive Mind Performance Training](#)
[REDACTED]

From: Bajrang Moran [REDACTED]
Subject: Positive Mind Performance Training
Date: February 29, 2024 at 9:37 AM
To: Sharmel.bender@va.gov, mary.waterman3@va.gov

CEIF App #43

3M

Hello Sharmel and Mary,

Follow up my conversation with Sharmel, I am writing to ask for your support in our efforts to secure a Rancho Cordova Community Enhancement Grant for a pilot project to cultivate wellness for veterans. Our goal is to provide Positive Mind Performance Training to employees to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness.

[Positive Mind Performance Training](#) is a program of Sattva California, a meditation, breathwork and yoga sanctuary located in Capital Village of Rancho Cordova. Training includes mindfulness breathwork and guided meditation and would be provided in person at the VA Hospital and/or in our beautiful studio. **In addition, livestream classes will be provided daily.**

The potential benefit to Rancho Cordova veterans is enormous. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. A positive mind is an intelligent mind conducive to promoting healthy physical and emotional well being. A negative mind leads to depression, fear, anger, hatred, and loneliness.

As leader of Positive Mind Performance Training Team my experience includes certification as a Master Teacher of Breathwork and Meditation. I am also a member of the Rancho Cordova Chamber of Commerce and Community Council. Among other certified experts our team includes Dr. Anjali Connors, a Certified Clinical Psychologist and Master Teacher of Breathwork and Meditation.

We hope to work with you to make Positive Mind Performance Training available for veterans. There will be no cost to you for the pilot project as funding will be provided (if approved) through the Rancho Cordova Community Enhancement & Investment Fund. We would welcome you to visit our space in Capital Village if that would be helpful in your decision-making.

Please let me know if there is any additional information you need from us to support our request. **I am available for a phone call on Friday morning if that works for you. Please let me know.**

In Gratitude,

Bajrang Moran
Founder, Sattva California, home of [Positive Mind Performance Training](#)



Positive Mind Performance Training
vimeo.com

From: Bajrang Moran [REDACTED]
Subject: Re: Rancho Cordova Community Enhancement Grant Support
Date: February 29, 2024 at 9:43 AM
To: chief@ranchocordovapd.com
Bcc: Gabriel Gendron [REDACTED]

CEIF App #43

BM

Hi Chief,

Following up with my conversation with Carol from your office. I wanted to send you this video to give you some more information about our Positive Mind Performance Training. Looking forward to hearing back from you.

Sincerely,
Bajrang Moran
916-601-3611



Positive Mind Performance Training
vimeo.com

On Feb 24, 2024, at 1:52 PM, Bajrang Moran <bajrang@sattvacali.com> wrote:

Dear Chief Tamayo,

It was a pleasure to meet you at the Rancho Cordova Luncheon last week. I am writing to ask for your support in our efforts to secure a Rancho Cordova Community Enhancement Grant for a pilot project to cultivate wellness for the Rancho Cordova Police Department. Our goal is to provide Positive Mind Performance Training to employees to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness.

Positive Mind Performance Training is a program of Sattva California, a meditation, breathwork and yoga sanctuary located in Capital Village of Rancho Cordova. Training includes mindfulness breathwork and guided meditation and would be provided in person at the Police Department and/or in our beautiful studio. In addition, livestream classes will be provided daily.

The potential benefit to Rancho Cordova Police Department is enormous.. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. A positive mind is an intelligent mind conducive to promoting healthy physical and emotional well being. A negative mind leads to depression, fear, anger, hatred, and loneliness.

As leader of Positive Mind Performance Training Team my experience includes certification as a Master Teacher of Breathwork and Meditation. As Vice-President of the Sacramento Police Foundation I understand the challenges of treating stress, anxiety and PTSD within public safety. I am also a member of the Rancho Cordova Chamber of Commerce and Community Council. Among other certified experts our team includes Dr. Anjali Connors, a Certified Clinical Psychologist and Master Teacher of Breathwork and Meditation.

We hope to work with you to make Positive Mind Performance Training available for your Department. There will be no cost to the Department for the pilot project as funding will be provided (if approved) through the Rancho Cordova Community Enhancement & Investment Fund. We would welcome you to visit our space in Capital Village if that would be helpful in your decision-making. Please let me know if there is any additional information you need from us to support our request.

In Gratitude,

Bajrang Moran
Founder, Sattva California, home of Positive Mind Performance Training

Title

Soccer Development Activities

03/15/2024

by Sibaphetse Zwane in Fiscal Year 2024-2025

id. 45904305

CEIF App #44

Community Enhancement & Investment Fund Application

Original Submission

03/15/2024

Score

n/a

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?

Yes: First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Soccer Development Activities

CEIF App #44

Provide a Project/Program Synopsis

Providing soccer related activities and training to newly developed Cypress Community.

Provide a Project/Program Description

Our goal is to establish a soccer footprint to a newly developed community of Cypress in Rancho Cordova. A boys and girls competitive team training development, individual training and a boys and girls recreational teams to compete in local leagues and events. We aim to enlist parent involvement in creating a local board, treasurer and committee to ensure our objectives are met.

Tell us about your Project/Program Team

My name is Sibaphetse Zwane, a local Cypress community resident and the founder of Elite Generation Soccer that is aimed at growing the sport of soccer in the newly developed communities around Rancho Cordova

Provide your Project/Program Goals

Our strategic plan focuses on establishing a thriving soccer presence in our newly developed communities over the next five years. This involves fostering inclusive soccer teams at both competitive and recreational levels, creating a vibrant and connected soccer culture that brings people together

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

35000.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 35000.0

CEIF App #44

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 20000.0

What is the total cost of supplies for your project/program? 10000.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 5000.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Elite_Generation_Soccer_Budget_-_Sheet1.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Note; all costs are projections at this point of the project

CEIF App #44

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Prior to July 2024 - research and development and development of club constitution

July - August 2024 - Finalizing local committee selection And appointing club officials

August - September 2024 - Recruit players and procure practice equipment, affiliate with local associations and leagues, secure practice field

September - November 2024- Fall participation (soccer activities)

December - Feb 2025- recruiting coaches/volunteers and assistants

March - July 2025 - Spring Participation

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

I already have the foundation under Elite Generation Soccer LLC business, I will continue to build slowly at grassroots level

CEIF App #44

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

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Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program



List the city location of the project/program.

Rancho Cordova

Select State

CA

ITEM 12.4.**ATTACHMENT 2**

Provide the zip code 95742.0
for your
project/program's
primary location.

CEIF App #44

If your
project/program
takes place at
multiple locations,
please list other or
secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Supporting_Elite_Generation_Soccer_for_the_Cypress_Grove_Community.pdf](#)

Does your
project/program
involve one of
Rancho Cordova's
school districts?

No

Does your
project/program
involve the Cordova
Recreation & Park
District?

Yes

Is the
project/program
requesting facility
use only or is this a
request to partner
with the Cordova
Recreation & Park
District?

Partner with Cordova Recreation & Park District on project/program.

Please select one or
more of the Cordova
Recreation & Park
District facilities
which your
project/program will
involve:

Kavala Ranch Park
Labyrinth Community Park
Larchmont/Rossmoor Park
Stone Creek Community Park
Mather Sports Complex
Cypress Grove Park

Have you already
discussed your
project/program with
staff at the Cordova
Recreation & Park
District?

No

ITEM 12.4.**ATTACHMENT 2**

What is your plan to engage the Cordova Recreation & Park District about your project/program?

I will reach out to Cordova Recreation to seek assistance and partnership by providing a presentation (in person or remote) for my project and plan

CEIF App #44

5 - Applicant Information

Name

Sibaphetse
Zwane

Is this project/program on behalf of an organization?

No

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #44

Categories		Cost
Recruiting/ Hiring / Training Personnel		10,000
Staff Shirts		500
Team shirts		500
Team jerseys		500
Soccer equipment		5,000
Staffing and administrative expenses		10,000
Securing a location for events		6,000
Insurance and necessary licenses		2,500

To whom it may concern:

CEIF App #44

As a proud small business owner of Liv's Little Tot Spot here in Cypress Grove, I am writing to express my strong support for the introduction of Elite Generation Soccer to our community.

With my background in education and firsthand experience in nurturing young minds, I firmly believe that having Elite Generation Soccer will be immensely beneficial for the children and families of our neighborhood.

With my experience in early childhood education, I have witnessed firsthand the positive impact that sports participation can have on children's overall development. From improving physical fitness and coordination to instilling values such as teamwork, perseverance, and sportsmanship, soccer has the power to shape young individuals into well-rounded and confident individuals.

I firmly believe that Elite Generation Soccer is deserving of the grant due to its potential to enrich the lives of our community members and contribute to the overall well-being and prosperity of Cypress Grove. By investing in this initiative, we are not only investing in the future of our children but also laying the foundation for a stronger, more connected community.

Sincerely,

Olivia Walton

Dear City of Rancho Cordova,

CEIF App #44

As an employee of Elite Generation Soccer, I am writing to express my full support for our organization's application for the Community Enhancement & Investment Fund grant. I am genuinely enthusiastic about the prospect of utilizing this grant to further our mission of enriching the Cypress Grove community through soccer.

Since joining Elite Generation Soccer, I have witnessed firsthand the positive impact our programs have had on the local community. Through our commitment to providing accessible and high-quality soccer training, we have not only helped develop the skills of young athletes but also instilled values of teamwork, discipline, and perseverance. These values are not only essential on the field but also serve as a foundation for success in various aspects of life.

With the Community Enhancement & Investment Fund grant, we would have the opportunity to implement new initiatives aimed at enhancing community engagement and participation. Whether it be organizing community tournaments, hosting educational workshops, or establishing outreach programs for underprivileged youth, the possibilities are endless. By leveraging this grant, we can amplify our impact and create even more opportunities for residents of Cypress Grove to connect and thrive.

Thank you for considering our application. If you require any further information or assistance, please do not hesitate to contact me.

Sincerely,

Kaylee Payne

Title	VB Even Out: Six-Week Volleyball Strength & Conditioning and Skills Camps/Clinics	03/15/2024
		id. 45905287
CEIF App #45		
	by Thalia Evans in Fiscal Year 2024-2025	
	Community Enhancement & Investment Fund Application	

Original Submission03/15/2024

Score	n/a
-------	-----

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

ITEM 12.4.**ATTACHMENT 2**

CEIF App #45

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

VB Even Out: Six-Week Volleyball Strength & Conditioning and Skills Camps/Clinics

Provide a Project/Program Synopsis

VB Even Out offers Rancho Cordova's youth a transformative volleyball journey. With access to top-tier coaching, trainers, and facilities, we provide personalized pathways, integrating strength & conditioning, and skill training. Our focus is on developing good humans, by encouraging genuine wellbeing, fostering a love and respect for volleyball, and empowering them to thrive both on and off the court.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

VB Even Out provides a unique opportunity for underserved players to access high-level coaching, individualized skill assessment, and holistic athletic development. The six-week program consists of two parts:

Part 1: Strength, Mobility, Agility, and Conditioning Training

Focus: Hypertrophy, eccentrics, speed, plyometrics, reaction drills, stretching, jumping, lifting, weight training, vertical jump, and more.

Part 2: Specialized Training Camps/Clinics

CEIF App #45

- **Advanced Camp:** Offers intensive training and increased playing time for experienced players, focusing on technique refinement and tactical aspects of the game. Ideal for serious players committed to advanced volleyball systems and training.
- **All Skills Camp:** Comprehensive training for all volleyball players, emphasizing skill development in serving, serve and receiving, passing, setting, attacking, defense, blocking, reception, attack coverage, and transition.
- **Boys All Skills Camp:** Open to male players, focusing on skill development across various aspects of the game.
- **Advanced Setting Clinic:** Position-specific training for setters, covering hand position, footwork, jump setting, defense, transition, offensive systems, and setting strategies.
- **Setter/Hitter Clinic:** Elevate your setter and hitter skills with our intensive clinic, led by experienced coaches focusing on setting accuracy, hitting power, and defensive techniques.
- **Serving Clinic:** Master the art of serving with personalized instruction and targeted drills in our clinic, designed to improve serving consistency and add new dimensions to your game.
- **Libero/DS Clinic:** Designed for defensive specialists, focusing on passing and defensive techniques such as forearm passing, overhead passing, digging, and rolling, along with court relationships.

The program will place emphasis on holistic player development. In addition to strength, conditioning and skills training, players will enhance their self care, mental resilience, performance mindset, and overall well-being. *VB Even Out* will offer individual goal-setting, visualization, stress management, and team dynamics to optimize player performance and satisfaction.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your
Project/Program
Team

Director
Executive Consulting Director
1-2 Strength & Conditioning Trainers
6-10 Coaches
Marketing Outreach Recruitment Coordinator
Data Analyst/Performance Analyst
Administrative Partner
Videographer/Photographer
2 Keynotes - Collegiate level Player(s)/Coach(es) Speakers
Volunteer Coordinator
Volunteer Parent Liaison/Communications Coordinator
Rancho Cordova PAL
Food Truck Vendors

CEIF App #45

Provide your
Project/Program
Goals

Community Engagement and Outreach:

- Goal: Increase community engagement and program outreach, measured by the number of community partnerships established and participant referrals from community organizations.
- Metric: Track the number of collaborations with local schools [middle, high school, and college], youth programs, and community partners, as well as the percentage of program participants referred by community partners.
- Task: Actively engage with community stakeholders through outreach events, marketing, and networking opportunities to raise awareness of the program and expand its reach among target demographics.
- Task 2: Coordinate end-of-program celebratory community "play-off" game between *VB Even Out* top talent and Rancho Cordova PD PAL

Access and Inclusion:

- Goal: Increase access to *VB Even Out* volleyball program for underserved youth, measured by the number of participants from lower ranked school volleyball programs, [i.e. Max Prep] diverse socio-economic backgrounds, diverse racial/ethnic groups, and more.
- Metric: Track the percentage of participants eligible for government aid programs, such as free or reduced-price lunch, and/or utilities discounts, as proof of access to underprivileged individuals.
- Task: Collaborate with local schools and community organizations to promote the program and ensure outreach to diverse populations. Monitor/track participant demographics to assess progress towards inclusion targets.

Recruitment:

- Goal: Recruit a diverse cohort of 7th to 11th-grade participants, with a target of 12-14 players per grade level.
- Metric: Track the number of registered participants within each grade level, ensuring representation across diverse backgrounds and specialty/position levels.
- Task: Conduct targeted recruitment efforts through school visits, community outreach, and digital marketing campaigns to attract a diverse and inclusive participant pool reflective of the program's recruitment goals.

CEIF App #45

Skill Development and Performance Improvement:

- Goal: Enhance participants' volleyball skills and performance, measured by improvements in key performance indicators (KPIs) such as serving accuracy, passing efficiency, hitting effectiveness, and defensive capabilities.
- Metric: Conduct pre-program and post-program assessments to quantify changes in KPIs for individual participants and overall program cohorts.
- Task: Implement structured skill development sessions led by experienced coaches, incorporating feedback mechanisms and progress tracking to monitor skill acquisition and performance gains.

Personal Growth and Development:

- Goal: Foster personal growth and character development among participants, measured by self-reported changes in confidence, teamwork abilities, resilience, and sportsmanship.
- Metric: Administer pre-program and post-program surveys to assess participants' self-perception of personal growth and development across targeted areas.
- Task: Integrate life skills training components into program curriculum, including goal-setting exercises, team-building activities, and reflective discussions to support holistic player development beyond volleyball skills.

Talent Identification and Pathway Development:

- Goal: Identify and nurture talented players for further development and advancement in the sport, measured by the number of participants progressing.
- Metric: Monitor participant achievements, based on top performance improvement and personal growth and development assessments.
- Task: Develop strategic partnerships and provide advocacy and opportunities for advanced training, exposure to competitive environments, and mentorship from experienced coaches to support the development and progression of talented players within the program.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Table_of_Contents.pdf-merged.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 51760.0

CEIF App #45

What is the amount of Community Enhancement & Investment Fund grant monies requested? 51760.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 26300.0

What is the total cost of supplies for your project/program? 1200.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 1360.0

What will be the total cost of any miscellaneous expenses for your project/program? 15200.0

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

VB_Even_Out_Budget.pdf

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

CEIF App #45

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Program Start: June 16, 2025
Program End: August 1, 2025

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

6/16/2025

Anticipated End Date (typically projects/programs end by June 30)

8/1/2025

Please describe your . January 1, 2025

PLANNING & DEVELOPMENT

Week 1: Finalize training facility/equipment site rental, Business phone, Insurance, Program curriculum development, Survey, program evaluation & assessment development, Schedule plan, Project team expectations development, Project team scouting & commitments

Week 2: Program curriculum development, Marketing & community engagement/outreach plan

Week 3: Strategic partnerships plan

Week 4: Strategic partnerships outreach

CEIF App #45

February 1, 2025

ENGAGEMENT & OUTREACH

Week 1: Marketing & community engagement/outreach launch, Strategic partnerships outreach

Week 2: Marketing & community engagement/outreach, Recruiting, Strategic partnerships outreach, Club scholarship sourcing

Week 3: Marketing & community engagement/outreach, Recruiting, Strategic partnerships commitments, Club scholarship commitments

Week 4: Open registration, Registration tracking, Registration Initiatives tracking, Marketing & community engagement/outreach, Recruiting

March 1, 2025

BUILD-UP

Week 1-4: Registration tracking, Registration Initiatives tracking, Marketing & community engagement/outreach, Recruiting

Week 3: Event Coordination [Celebratory end of program event]

April 1, 2025

BUILD-UP

Week 1: Order T-shirts

Week 1-4: Event Coordination [Celebratory end of program event], Registration tracking, Registration Initiatives tracking, Marketing & community engagement/outreach, Recruiting

May 1, 2025

OPERATIONS

Week 1: Order Equipment, Order Supplies

Week 1-4: Event Coordination [Celebratory end of program event],

Registration tracking, Registration Initiatives tracking, Marketing & community engagement/outreach, Recruiting

June 1, 2025

PROGRAM LAUNCH

CEIF App #45 PLAYER DEVELOPMENT

Week 1-2: Event Coordination [Celebratory end of program event], Registration tracking, Registration Initiatives tracking, Marketing & community engagement/outreach, Recruiting

Week 3: SIX-WEEK PROGRAM START [6/16/2025], Player surveys and assessments, Strength & Conditioning, Skill development

Week 4: Personalized pathways, Strength & Conditioning, Skill development

July 1, 2025

PROGRAM WRAP-UP

CELEBRATION AND SUSTAINABILITY

Week 1: Strength & Conditioning, Skill development

Week 2: Player mid-survey and assessment, Strength & Conditioning, Skill development, Talent identification & player advocacy

Week 3: Strength & Conditioning, Skill development

Week 4: Strength & Conditioning, Skill development, End of program evaluations, Celebratory Event & Game [Top Players v. RC PD PAL], SIX-WEEK PROGRAM END [8/1/2025]

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

CEIF App #45

ATTACHMENT 2

1. **Virtual Training Sessions:** Utilize online platforms to conduct virtual training sessions led by coaches and trainers. Participants can join from the safety of their homes.
2. **Small Group Training:** Implement smaller group sizes for in-person training sessions to facilitate physical distancing while still providing hands-on coaching and skill development.
3. **Outdoor Training:** Consider moving training sessions to outdoor venues where there is more space available for participants to spread out.
4. **Enhanced Sanitation Measures:** Implement rigorous sanitation protocols for all training equipment, facilities, and common areas.
5. **Flexible Scheduling:** Offer flexible scheduling options to accommodate participants who may need to adjust their training times due to personal or family circumstances. Provide alternative training times or make-up sessions.
6. **Communication and Transparency:** Maintain open communication with participants, parents, and staff about any changes or updates to the program in response to public health guidelines.
7. **Hybrid Model:** Consider adopting a hybrid model that combines both in-person and virtual training options.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #45

Primary street address of project/program 11327 Folsom Blvd

List the city location of the project/program. Rancho Cordova

Select State CA

Provide the zip code for your project/program's primary location. 95742.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF App #45

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Thalia_Letter-merged-compressed.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Thalia
Evans

Is this project/program on behalf of an organization?

No

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #45**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #45

VB EVEN OUT: VOLLEYBALL STRENGTH & CONDITIONING AND SKILLS CAMPS/CLINICS		
MISCELLANEOUS		
	Facility Rental	\$9,900.00
	Equipment Site Rental	\$4,500.00
	Phone Line	\$200.00
	Marketing Platforms	\$300.00
	Insurance - End of Program Event	\$300.00
	Insurance - General	\$700.00
	Program T-Shirts [250]	\$5,000.00
EQUIPMENT		
	Volleyballs	\$540.00
	Ball Pumps	\$30.00
	Scoreboards	\$100.00
	Resistance Bands	\$245.00
	Whistles	\$20.00
	Ball Carts	\$375.00
	Ball Bags	\$50.00
SUPPLIES		
	Ink	\$60.00
	Print Paper	\$40.00
	Printing	\$100.00
	Snacks, Toiletries, Etc.	\$1,000.00
PERSONNEL		
	Director	\$5,000.00
	Consulting Director	\$4,000.00
	Strength & Conditioning Trainers [1-2]	\$2,500.00
	Coaches [6-10]	\$11,800.00
	Keynotes [2]	\$1,000.00
	Administrative Assistant	\$1,000.00
	Marketing Outreach Recruitment Coordinator	\$1,000.00
	Data Analyst/Performance Analyst	\$1,000.00
	Videographer/Photographer	\$1,000.00
	Miscellaneous Cost	\$15,200.00
	Equipment Cost	\$1,310.00
	Supplies Cost	\$1,200.00
	Personnel Cost	\$26,300.00
	Program Total	\$51,760.00



INVICTUS YOUTH FOUNDATION

PO Box 581331 • Elk Grove, CA 95758 • www.invictusyouthfoundation.org

CEIF App #45

EXECUTIVE BOARD

Viliami 'Coach V' Tuivai
President

Gregory A. Fong
1st Vice President
Director of Football

Eric D. Jackson
2nd Vice President

Laura Rose Nanji Savage
Secretary

Michael Ha
Treasurer

Ken Henderson
Director of Digital Assets

Kyle Pimenta
Director of Soccer

March 14th, 2024

City of Rancho Cordova
Community Enhancement & Investment Fund
2729 Prospect Park Drive
Rancho Cordova, CA 95670

To the City of Rancho Cordova,

My name is Viliami Tuivai, Coach V to most, and I am writing this letter to you on behalf of the Invictus Youth Foundation giving our full support of the VB Even Out program that Ms. Thalia Evans has proposed. As the President of Invictus Youth Foundation, I can attest to the impact that youth sports programs have on our community. Since our inception in 2013, we have found that partnering and developing a strong relationship with our community leaders goes a long way in uplifting our youth and preparing them for a bright future. I am fully committed to stand behind Ms. Evans and her program that will undoubtedly benefit the youth of Rancho Cordova as youth sports is a wonderful platform to develop valuable team and leadership skills through a holistic approach for life's lessons.

The purpose of VB Even Out is to provide the youth of Rancho Cordova and their families the opportunity to have access to top club volleyball coaches who will provide the training needed to build fundamental skills, teach advanced strategies in gameplay and condition its youth to compete at a high level over an extended period. I strongly believe that all youth should be given the same opportunities to receive quality coaching and training regardless of their family's financial status or where they live. The VB Even Out program, with the assistance of the City of Rancho Cordova, will help to provide those opportunities.

Over the past 11 years through the Invictus Youth Foundation's own volleyball program, we have seen the impact that training with elite coaches has on our youth. The knowledge of the sport gained along with the understanding of communication and teamwork and how it helps a group succeed are all positive traits that our youth should develop early in life. VB Even Out will provide the youth of Rancho Cordova those same opportunities and I personally thank you for considering Ms. Thalia Evans' proposal.

Sincerely,

Viliami Tuivai

Viliami Tuivai (Coach V)
President/CEO Invictus Youth Foundation

March 13, 2024

CEIF App #45

City of Rancho Cordova
Community Enhancement

City of Rancho Cordova:

I am writing on behalf of VB Even Out/Thalia Evans, to express our enthusiastic support for the 2025 six-week volleyball program and initiative. As the Director of Core Volleyball Club, Sacramento, I understand the power of sports, particularly volleyball, in the lives of young athletes. We are fully committed to supporting programs like VB Even Out that provide access to high-quality coaching, skill development opportunities, and a supportive environment for Rancho Cordova youth.

At Core, our dedication to the sport and our players extends beyond the walls of our facility. We believe in fostering a sense of community and collaboration, both on and off the court. As a local business, we are proud to offer our volleyball gym facility for rental to programs like VB Even Out, knowing that it will provide a safe and conducive space for youth to develop their skills and passion for volleyball.

We firmly believe that programs like VB Even Out not only benefit individual players but also contribute to the overall well-being of our community. By supporting local initiatives like this strengthens the fabric of our community and reinforces our commitment to nurturing the next generation of athletes and leaders.

We look forward to seeing the positive impact that VB Even Out's six-week volleyball camp will have on our community's youth. Please do not hesitate to reach out if there is anything we can do to support or enhance the program.

Thank you for your dedication to serving our community's youth through sports initiatives like VB Even Out.

Warm regards,



Prima Glorioso
Club Director
Core Volleyball Club

March 12, 2024

CEIF App #45

City of Rancho Cordova
Community Enhancement & Investment Fund
2729 Prospect Park Dr.
Rancho Cordova, CA 95670

To the City of Rancho Cordova,

My name is Hannah Finnigan and this letter is being written to support the VB Even Out program. As a club, high school, private volleyball coach and trainer for nine years, I know first hand the financial commitment that volleyball families make. Having an opportunity to develop individualized skills to compete at club level will be game changing for many players, and is typically done as an extracurricular activity for additional money.

A City of Rancho Cordova program like this will even out the playing field for kids whose families cannot afford it or for kids that are not zoned to schools with top club coaches in them. I am a strong believer in access and equity and that talent is everywhere!

I am the current Nationals Coach at Core Volleyball Club, JV Head Coach at Granite Bay High School, the former two-year Coach at OMNI Volleyball Club, and the former one-year JV Head Coach at Pleasant Grove High School.

With that said, I have worked with a vast diversity of players and can tell you that excellent volleyball players are made up of a mix of athleticism, technical skills, volleyball IQ, adaptability, work ethic, mental toughness, communication, teamwork, leadership, and sportsmanship. VB Even Out will cultivate these characteristics by providing comprehensive training in fundamental skills, tactical strategies, and physical conditioning.

Through dedicated practice, personalized coaching, and competitive gameplay, participants will develop athleticism, technical proficiency, and volleyball IQ, while also honing mental toughness, adaptability, and leadership qualities. By emphasizing teamwork, communication, and sportsmanship, the program will foster a positive and supportive team culture, empowering players to excel both on and off the court as resilient, skilled, and well-rounded volleyball athletes and Rancho Cordova residents.

This program is a win-win! I look forward to seeing the positive impact the VB Even Out will make.

Best regards,

Hannah Finnigan,
JV Head Coach Volleyball Granite Bay High School
Core Volleyball Club Coach

March 12, 2024

City of Rancho Cordova

Community Enhancement & Investment Fund

2729 Prospect Park Dr.

Rancho Cordova, CA 95670

CEIF App #45

Dear City of Rancho Cordova,

I am writing in support for the volleyball program that VB Even Out/Thalia Evans has proposed, of which I look forward to serving in some capacity. I am thrilled about the beneficial effects that this program will have on the City of Rancho Cordova and its youth. I am a strong believer in the development of young people via sports.

The fundamental component of this volleyball program is community involvement. In order to promote a feeling of community and togetherness among locals of all ages and backgrounds, youth sports must be accessible and inclusive. Working together with city agencies, partners, and schools, through the awareness of volleyball, encourages healthy living, life skills and good citizen values.

Volleyball can play a huge role in the physical and mental health for youth. Engaging in regular physical activity not only improves cardiovascular health and motor skills but also boosts self-esteem, reduces stress, and enhances cognitive function. As a coach with two-years experience at Force Performance Volleyball Club, two-years at Kerr Middle School, and currently at Albani Middle School, I have witnessed firsthand the transformative power of sports in the lives of young athletes. My personal journey as a volleyball player since my teen years has further reinforced my belief in the benefits of sports participation for holistic youth development.

CEIF App #45

By emphasizing qualities such as sportsmanship, respect, and resilience, we empower youth to become confident and responsible individuals who contribute positively to society. Through this volleyball program, we can create a lasting impact on the lives of Rancho Cordova youth and strengthen the fabric of the community.

Thank you for considering VB Even Out's/Thalia Evans' proposal.

Sincerely,

Jaelyn Ghilarducci

Coach Jaelyn Ghilarducci
Albani Middle School

ITEM 12.4.



t e <thallamontque.ca@gmail.com>

Fwd: Contact Request

1 message

T E [REDACTED]
To: [REDACTED]

Thu, Mar 14, 2024 at 11:18 AM

Sent from my iPhone

CEIF App #45

Begin forwarded message:

From: "Xiong, Cindy" <cixiong@sacsheriff.com>
Date: March 14, 2024 at 10:12:07 AM PDT
To: T E [REDACTED] >
Subject: RE: Contact Request

Hi Thalia,

I just wanted to follow up with you regarding this. Our PAL President Rich Merideth says we can make this one day event work. Please keep in touch and let us know when you have an official date. We are excited to see your program!

Thank you,

Cindy

From: T E [REDACTED]
Sent: Monday, March 11, 2024 2:07 PM
To: Xiong, Cindy <cixiong@sacsheriff.com>
Subject: Re: Contact Request

You don't often get email from [REDACTED] [Learn why this is important](#)

Sounds good!

Have a great day.

ITEM 12.4.

CEIF App #45

On Mar 11, 2024, at 1:56 PM, Xiong, Cindy <cixiong@sacsheriff.com> wrote:

Yes you can contact me.

I will run this by Rich and see what he says.

From: T E [REDACTED] >
Sent: Monday, March 11, 2024 1:54 PM
To: Xiong, Cindy <cixiong@sacsheriff.com>
Subject: Re: Contact Request

You don't often get email from [REDACTED] [Learn why this is important](#)

Wonderful! Excited!

We would leave this up to RC PD's discretion.

A typical club team recruits 12-14 players.

I would suggest:

1 Coach

6-10 Players (including substitutes)

<image001.jpg>

ITEM 12.4.**ATTACHMENT 2**

I will be in touch post City review and program direction with additional details. An August time frame. Should I reach back out to you directly?

- Thalia

CEIF App #45

On Mar 11, 2024, at 1:03 PM, Xiong, Cindy <cixiong@sacsheriff.com> wrote:

Sounds like a fun event!

In summary, this is a one day event that will consist of a game against Rancho Cordova Police Department Officers/employees correct? How many people should we recruit?

PAL is more than happy to be present with a booth. We love community engagement and would be honored to be present.

-Cindy

From: T E [REDACTED]
Sent: Monday, March 11, 2024 12:32 PM
To: Xiong, Cindy <cixiong@sacsheriff.com>
Subject: Re: Contact Request

You don't often get email from [REDACTED]. [Learn why this is important](#)

Hi Cindy,

Thanks so much for the quick response.

ITEM 12.4.**ATTACHMENT 2**

The program will utilize an established RC volleyball gym, likely off of Folsom Blvd.

CEIF App #45

The proposed timeline for the program is mid-June - end of July. With the celebratory event to take place at the end of July. Date TBD.

The ask would be for PAL to develop a team of RC PD to play a game against our top players.

Information regarding a typical volleyball game is below:

Duration - 1 hour

Players - 6 on the court, some reserves

Game - Best out of 3, First two to 25 points, Third to 15 points

Patrons will include: program top talent, families of players, program administrators

Event to include: game, PAL engagement (perhaps a booth), food trucks, music

If Rich gives a green light 🟢, I will add this into our proposal for the VB program to the City this week.

Looking forward to it!

Thalia

[REDACTED]

On Mar 11, 2024, at 12:05 PM, Xiong, Cindy
<cixiong@sacsheriff.com> wrote:

ITEM 12.4.

Hi Thalia,

CEIF App #45

My name is Cindy and I am the Coordinator for Rancho Cordova Police Activities League (PAL). Rich Merideth is our PAL President and he is always open to new projects and ideas. I am more than happy to present your project to him if you'd like.

In regards to programming for next year, we will begin working on the 2025 calendar by the end of December. Were you looking to create a partnership with PAL to help with recruiting or were you wanting PAL to run a separate volleyball program to compete at the celebratory game? We currently do not have a gym so we would have to coordinate with the Rancho Cordova Youth Center to utilize their outdoor field. We are open to your ideas so please advise what you're looking for and I will run it by our PAL President.

SRO I Cindy Xiong #804

PAL Coordinator

Rancho Cordova Police Activities League (PAL)

Sacramento County Sheriff's Office



cixiong@sacsheriff.com

"Service with Concern"

<image001.png>

<image002.png>

Title	San Juan Soccer Club: Semi-Pro Enhancement & Free Soccer Clinics	03/15/2024
CEIF App #46		id. 45910948
	by Zack McSweeney in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

San Juan Soccer Club: Semi-Pro Enhancement & Free Soccer Clinics

CEIF App #46

Provide a Project/Program Synopsis

Provide free community soccer clinics and partner with the Rancho Cordova Police Department Police Activities League as we have done in the past-at least two multi-day clinics annually. Enhance our soccer complex with ADA compliant seating and a scoreboard to host local semi-pro games.

Provide a Project/Program Description

We have partnered with the Rancho Cordova Police Department Police Activities League in the past to provide free soccer clinics in the community. We would like to re-establish our program to offer these multi-day free clinics at least two times a year and we would like to enhance the program to offer free high-quality clinics to community members who may not be able to afford participating in such clinics. The costs for the clinics include the soccer equipment and supplies in our budget, as well as paying our coaches to coach at the clinics, the use of our soccer complex at 3151 Kilgore Road, Rancho Cordova, CA 95670, and administrative time to organize and advertise the clinics. We are asking for assistance with the soccer equipment and supplies. We believe our project fits the City's desire for projects that support sports as a positive outlet for building stronger community connections, promoting physical fitness, and an enhanced participation in sporting activities.

The second part of our project is the enhancement of our soccer complex at 3151 Kilgore Road, Rancho Cordova, CA 95670. There are several men's and women's semi-pro soccer teams that play in the greater Sacramento area and most of them are looking for a quality soccer complex and field to play their games at. To be able to host the semi-pro games there are requirements such as adequate seating, a scoreboard, and appropriate facilities for the players. Our soccer complex is an ideal location for such events, however we do not have several of the required items. We are requesting grant funding for ADA compliant bleacher seating and an electronic scoreboard. We will invest our own funds to staff and host the events, maintain and clean our complex, provide a temporary mobile locker room facilities on game days, and design and implement a program that puts on a quality experience for our guests. Our soccer complex has already provided increased activity at the surrounding local business, local managers and business owners have consistently commented on the increased business they experience when we host events at our complex. We believe that by hosting semi-pro games at our complex we will draw people into the area who will patronize local businesses including hotels, restaurants, breweries, gas stations, etc. Furthermore, we believe that by showcasing the semi-pro games in our community we are also meeting the City's desire to support sports as a positive outlet for building stronger community connections, promoting physical fitness, and an enhanced participation in sporting activities.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your Project/Program Team

The project team consists of our Executive Director Zeca Neto who will hold the responsibility for designing and implementing the free community soccer clinics as well as the placement of the bleachers and the scoreboard at the soccer complex. Zack McSweeney-Treasurer will track and approve all expenses and will be responsible for reporting to the City based on the grant reporting requirements as we have done in the past.

Provide your Project/Program Goals

We would like to improve and expand the free community soccer clinics, this is something our Executive Director is passionate about. We have historical figures on attendees, and we would like to significantly increase the participation in the program through better advertising and by offering a high-quality free experience. We will directly track the participation.

CEIF App #46

Likewise, we will track local attendance for the semi-pro games we are hoping to host. We have a high-quality social media team in place, and we have a very large local following, which we believe will draw attendance to our complex. We will reach out to our surrounding businesses to gauge the impact the increased traffic to our area during the games has on their businesses.

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

80000.0

What is the amount of Community Enhancement & Investment Fund grant monies requested?

54375.0

ITEM 12.4.

Does your project/program involve construction of any facilities or improvements upon any property?

No

What is the total cost of personnel for your project/program?

15000.0

What is the total cost of supplies for your project/program?

5000.0

What is the total cost of transportation for your project/program?

2000.0

What is the total cost of equipment for your project/program?

54375.0

What will be the total cost of any miscellaneous expenses for your project/program?

3625.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[San_Juan_Soccer_Club_Grant_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

We will continue to offer the free community soccer clinics beyond the fiscal year 2024/2025 and plan on funding the cost of the clinics ourselves.

We will continue to host local semi-pro soccer games at our complex beyond the fiscal year 2024/2025 and plan on funding the cost of the games ourselves.

ITEM 12.4.**ATTACHMENT 2**

Do you plan to ask for funding annually for this project/program?

No

CEIF App #46

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

We plan on designing and re-establishing our free soccer clinics immediately and plan on communicating with the Rancho Cordova Police Department Police Activities League about their participation immediately.

As soon as we hear whether or not we receive grant funding, we plan on purchasing the bleachers and the scoreboard immediately and hope to have them installed and ready for events as soon as possible, hopefully by the end of summer 2024.

Adaptability: What is your plan to complete your project/program should any challenges arise?

We believe we will be able to implement our projects no matter what, we have the field access and we have the team in place to implement the programs. If problems arise we will adapt and do what we can ourselves to make sure the projects are completed timely.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #46**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	3151 Kilgore Road, Rancho Cordova, CA 95670
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List the city location of the project/program.	Rancho Cordova
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Select State	CA
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Provide the zip code for your project/program's primary location.	95670.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

None, one location only.

CEIF App #46

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Zack
McSweeney

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

San Juan Soccer Club

What is your title and/or role at your organization?

Treasurer/CFO

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #46

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2****CEIF App #46**

**San Juan Soccer Club Budget
City of Rancho Cordova
Community Enhancement & Investment Fund Grant**

	<u>Grant Funding</u>	<u>San Juan Soccer Club Funding</u>
Bleachers For Semi-Pro Games (Excludes Shipping)		
Bleacher, 4 Row x 33'-0"L, (10" Nominal Seat Planks, 10" Nominal Tread Planks, 17" Front Row Seat Height, 8" Rise, 24" Tread), Aluminum Frame, Double Footboards, Aluminum Picket Guardrail, Aisle, 4 ADA Accessible Spots On First Row.	<u>\$ 21,125</u>	
Shipping and placement at the soccer complex including misc.supplies		<u>\$ 2,625</u>
Scoreboard For Semi-Pro Games	<u>\$ 18,750</u>	
Electro-Mech LX694 Full Featured Soccer Scoreboard Dimensions: 26 ft x 8 ft Weight: 600 lb Digit Height: 24 in, 18 in, 15 in Electrical: 120 VAC, 4.1 amps		
Self-installation including misc. supplies.		<u>\$ 5,000</u>
Free Community Soccer Clinics-Partner with Police Activities League		
Goals	\$ 4,000	
Soccer Balls	\$ 3,000	
Cones and Flags	\$ 1,500	
Training Vests	\$ 2,000	
T-Shirts and Jerseys	\$ 4,000	
Total for Free Community Clinic Equipment & Supplies	<u>\$ 14,500</u>	
Staffing, organizing, advertising for free community soccer clinics.		<u>\$ 18,000</u>
Total Grant Funding Request	<u>\$ 54,375</u>	
Total San Juan Project Funding		<u>\$ 25,625</u>
Total Project Funding		<u>\$ 80,000</u>

Title	Rancho Cordova Track Club	03/15/2024
	by Jennifer Laret in Fiscal Year 2024-2025	id. 45912578
CEIF App #47	Community Enhancement & Investment Fund Application	

Original Submission03/15/2024

Score	3
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova Track Club

CEIF App #47

Provide a Project/Program Synopsis

The Rancho Cordova Track Club is a non-profit organization that provides track & field training and cross country training for local Rancho Cordova youth. We train kids from ages 5-18.

Provide a Project/Program Description

The Rancho Cordova Track Club has been building our program over the last 4 years. We are need of some of our final equipment to finish out the last of our equipment needs.

Tell us about your Project/Program Team

Jennifer Laret- President
 Brianna Oliver- Secretary
 Christine Pardo- Board Member
 Adam Mahoney- Board Member
 Jay Devlin- Head Coach
 David Sander- Coach

Provide your Project/Program Goals

We would like to continue to increase our membership for the club. Last year we had 90 athletes in the program with 12 of them going to the Junior Olympics in Oregon. We are looking to increase both membership this year as well as have additional athletes participate in Junior Olympics which will be held at Texas A&M this summer.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

24000.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 24000.0

CEIF App #47

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Rancho_Cordova_Track_Club_2024_Measure_H_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

CEIF App #47

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule	We start our Cross-Country season in August and that runs through December. The Track and Field Season starts in March and ends in July.
Adaptability: What is your plan to complete your project/program should any challenges arise?	We are an outdoor sport so we have multiple ways that we can adapt to any local health challenges
CEIF App #47	
4 - Project/Program Location	
School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.	Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: https://crpd.com/. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com
Primary street address of project/program	Cordova High School 2239 Chase Drive, Rancho Cordova, CA 95670

ITEM 12.4.**ATTACHMENT 2**

List the city location of the project/program.

Rancho Cordova

CEIF App #47

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

ITEM 12.4.**ATTACHMENT 2**

Have you reached out to a contact at the school(s) you indicated above?

Yes

CEIF App #47

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Peter Maroon

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Jennifer
Laret

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Track Club

What is your title and/or role at your organization?

President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #47**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Rancho Cordova Track Club 2024 Measure H Budget CEIF App #47

Our ask this year is to finish up with the rest of the pieces for our timing equipment. Once we have our timing equipment operational it will become a cost savings for us. We will be able to save on timers for any meet we host which can be up to \$2500-\$4000. We can also use our equipment to time for other organizations as a fundraising effort so the club can become fully sustainable.

Timing Laptops**Qty: 2****Price: \$2000****Grand Total \$4000****Final Timing Cameras****Qty: 2****Price: \$3000****Grand Total: \$6000****We also need a new Hammer Cage Net****Price: \$14,000****Grand Total: \$24,000**

CEIF App #48

Application Withdrawn

Title	Wide Open Walls: Uplifting Schools	03/01/2024
		id. 45743570
	by Margaret Owens in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
CEIF App #49	2121 Natomas Crossing, 200252 Sacramento, CA 95834, United States Sacramento, California 95834 CA United States 	

Original Submission

03/01/2024

Score	n/a
	Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

ITEM 12.4.**CEIF App #49****ATTACHMENT 2**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Wide Open Walls: Uplifting Schools

Provide a Project/Program Synopsis

Wide Open Walls' mission is to promote and celebrate public art. Art is an integral part of the human experience. It empowers, inspires, and transform lives. Our mission is embodied in Wide Open Walls: Uplifting Schools, bringing artists and murals into local school districts to uplift students, faculty, and neighborhoods.

ITEM 12.4.

ATTACHMENT 2

Provide a
Project/Program
Description

CEIF App #49

Throughout the Uplifting Schools Project, we have placed over 200 murals in local Sacramento schools. Often the school will host a community festival, which brings families from around the neighborhood to participate and enjoy the cultural diversity through art, dance, music, and food. The murals completed at the schools have greatly affected each school's climate. The students and staff are seen daily enjoying the murals, finding something new, and talking about what they see and feel from each mural. Students in turn learn to express themselves through art and words. Teachers have reported holding classes in front of murals for discussions with topics from everything from art, mathematics, history, and philosophy.

The impact of murals in each school shows up in the student's emotional well-being, the renewed pride in their school, and their excitement to attend.

As members of the Rancho Cordova Arts Organization, we will collaborate with them to recruit as many Rancho Cordova muralists as possible, and give as many opportunities as possible to local artists wanting to paint for the first time. We can fill in the roster with artists from around the region and around the world.

We propose creating 10 murals in 2 Elk Grove schools, 2 Sacramento City Unified schools (we have already placed murals in Abraham Lincoln), and 15 Folsom-Cordova schools. We are slated to paint at Kinney Prospect High School this March. Each school would receive 10 murals at a cost of \$25,000 per school. We provide all artists, equipment, and supplies to complete each school project, and will manage the project until its approved completion. Mural designs will be pre-approved prior to installation. Maintenance of those murals will be the responsibility of Wide Open Walls for a period of ten years.

Each school will receive a school-based project, determined by the age of the attending students that will involve the students and staff. These projects can include:

- *Mentoring students during mural creation
- *An artist per school for a day of art instruction
- *A student and staff collaborative project wall
- *Student artist murals, with staff and muralist support

Marketing and PR for each school project:

- *Each school will receive a social media campaign with our 50,000 followers.
- *A professionally produced, 2-minute video per project
- *A written press release for each event

I have attached letters from Sacramento City Unified School Principals and VAPA Coordinator that shows the impact of our program.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your
Project/Program
Team

David Sobon - CEO/Founder - [REDACTED]om

Margaret Owens - CFO/COO - [REDACTED]
[REDACTED]

Provide your
Project/Program
Goals

Project Goals:

Enhance the school environment: The primary goal of painting murals at this school is to enhance the overall school environment and make it a more vibrant, inspiring, and positive place for students, teachers, and staff.

Foster creativity and expression: The murals will serve as a platform for students to express themselves, showcase their artistic talents, and take pride in their school community.

Promote a sense of community: The murals will create a sense of unity and belonging among students, teachers, and staff, bringing people together through the shared experience of creating and enjoying art.

Metrics:

Number of murals completed: The progress of the project can be measured by the number of murals completed within a specific time frame.

Impact on school environment: The impact of the murals on the school environment can be assessed through surveys or feedback from students, teachers, and staff about the atmosphere and mood in the school before and after the murals are painted.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[School_district_emails.pdf](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost*

665000.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested?

475000.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

CEIF App #49

What is the total cost of personnel for your project/program?

437000.0

What is the total cost of supplies for your project/program?

156750.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

38000.0

What will be the total cost of any miscellaneous expenses for your project/program?

33250.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[2024_RC_grant_budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

We continue to work with foundations and businesses who continue to support us to supplement the funding for the project, such as SMUD, Dignity Health, and UC Davis Health.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

NA

CEIF App #49

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

30-days prior to painting - An intake survey is sent to the principals of schools with requests for school details (mascots, school colors, staff and facility contacts, etc), and an additional survey then goes to the students and staff to receive input on subject matter, such as themes, historical figures, colors, artistic style and content, and any further details pertinent to start of project. As part of this process, the artists will give input on involvement of students in their mural. Artists are briefed on the results of the surveys prior to design. Artist designs are received for approval prior to the start of each school project.

CEIF App #49

Painting schedule - Artists paint for a long weekend (generally Friday through Sunday). All equipment and supplies are delivered prior to painting. All areas are cleaned and ready for start of business by Monday morning. Community/multi-cultural festivals are often held on Saturdays, with presentations by city/school officials, and the press is invited to these events.

Adaptability: What is your plan to complete your project/program should any challenges arise?

While the project could not be performed virtually, artists most often work alone and the wall area could be cordoned off from students and staff while painting is completed.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #49**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	The project will take place at multiple schools. See below for clarification.
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

All Elk Grove, Sac City Unified, and Folsom Cordova schools listed below, with the exception of Abraham Lincoln and Kinney HS, as both will have already been painted by start of grant funding.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Sac_City_Testimonial_letters.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

CEIF App #49

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD
Elk Grove USD
Sacramento City USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Sunrise Elementary School
Robert J. McGarvey Elementary School

Please select one or more of the Sacramento City Unified School District school facilities which your project/program will involve:

George Washington Carver School of Arts & Science (High School)
A.M. Winn EK-8 School

ITEM 12.4.**ATTACHMENT 2**

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova Gardens Elementary School
Cordova Meadows Elementary School
Cordova Villa Elementary School
Navigator Elementary School
Peter J. Shields Elementary School
Rancho Cordova Elementary School
Riverview STEM Academy
White Rock Elementary School
Williamson Elementary School
Mills Middle School
Mitchell Middle School
Cordova High School
Prospect Community Day School
Walnutwood High School
Innovations Academy

CEIF App #49

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Kinney HS - Allen Sims & Emma Falcon (murals slated for March 2024)
Elk Grove - Jennifer Wilbank & Bindy Grewal
Sac City - Daniel Roller, CJ Deangulus, & Dianne Brown
Folsom-Cordova - Robin Mandeville

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

David
Sobon

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Wide Open Walls

What is your title and/or role at your organization?

CEO/Founder & Board President

ITEM 12.4.**ATTACHMENT 2**

Provide contact
phone number:



Provide contact
email:



Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

CEIF App #49

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Rancho Cordova Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application - Project Budget	
Wide Open Walls: Uplifting Schools	
Project Cost:	\$665,000.00
Amount Requested:	\$475,000.00
Personel:	
Artists	\$332,500.00
Wages	\$24,700.00
Outside Services	\$79,800.00
Total Personel	\$437,000.00
Supplies:	
Paint	\$142,500.00
Materials	\$14,250.00
Total Supplies	\$156,750.00
Equipment	\$38,000.00
Miscellaneous:	
Video/photography	\$19,000.00
Meals	\$14,250.00
Total Misc	\$33,250.00
Project Total	\$665,000.00

CEIF App #49

ITEM 12.4.

ATTACHMENT 2

Re: WOWUS Wide Open Walls Uplifting Schools

CEIF App #49

David @ Wide Open Walls [REDACTED]

Thu 2/29/2024 6:50 PM

To: Jennifer Wilbanks in Curriculum & Professional Learning <jwilbank@egusd.net>; Bindy Grewal <bgrewal@egusd.net>
Cc: Margaret @ Wide Open Walls [REDACTED]

Bindy here is information that I've shared with Jennifer in the past on the program that we have completed at eight schools in Sacramento so far. We are applying for grant funding from Rancho Cordova to bring this program to your schools in their city and would love your input

WOW US Project
Wide Open Walls Uplifting Schools

After 250 murals and six years of success in the Sacramento region WOW has changed its mission. Uplifting schools, and neighborhoods through arts education, and a mural program in underserved neighborhoods in partnership with SCUSD. WOW US will be investing in Sacramento Schools by painting over 20 murals at each of their schools. A very diverse group of artists both locally and from around the country will be painting everything from historical and popular figures, landscapes, geometric designs, along with a great collection of street art, and messaging for the students.

The success we have so far is overwhelming, as is evidence from the attached letter. To date, WOWUS has painted over 200 murals on eight SCUSD campuses

With your help our goal is to expand this program into all school districts in Sacramento county one school at a time.

CAL ED magazine

<https://edcal.acsa.org/7-24-23>

Rosa Parks school
<https://youtu.be/3XKKO2zy9aE>

<https://youtu.be/mwToxfhVKY>

FOX 40

<https://fox40.com/studio-40/sac-unified-wow-with-david-sobon/>

Hey Jennifer, we are applying for grants with a Rancho Cordova to be used to supplement our Mural program at schools that we are running.

I am hoping that you can respond in the morning that there would be an interest in us bringing our mural program WOW US to schools in Elk Grove.

Thank You

David Sobon

ITEM 12.4**ATTACHMENT 2**

Wide Open Walls
CEO/Founder
2121 Natomas Crossing #200252
S
[REDACTED]
Www.wideopenwalls.com

CEIF App #49

On Oct 24, 2023, at 3:08 PM, David @ Wide Open Walls [REDACTED] wrote:

Can I get a few minutes of your time in person next week?

Thank You

David Sobon

Wide Open Walls
CEO/Founder
2121 Natomas Crossing #200252
S
[REDACTED]
Www.wideopenwalls.com

On Oct 24, 2023, at 2:59 PM, Jennifer Wilbanks in Curriculum & Professional Learning <jwilbank@egusd.net> wrote:

Hi David,

I'm so sorry that I didn't respond to your message last month. It's been a little hectic in my world. I don't have any updates at this time. I'm really hoping that sites will be able to use Prop 28 funds once we have them. In the meantime, if you have schools reaching out, feel free to get something started with them if they have the funds. It's unlikely that we would roll out anything district-wide, it would be instead site by site.

Jen

Jennifer Wilbanks
Director, Instructional Support

Elk Grove Unified School District
9510 Elk Grove Florin Road, Elk Grove, CA 95624

<image001.png>

“Arts education has the ability to change the trajectory of a child. It points them toward the possible, breathes into them creativity and vision, and allows them a life-altering confidence.”
~LeVar A. Jones

CEIF App #49

From: David @ Wide Open Walls [REDACTED]
Sent: Tuesday, October 24, 2023 2:13 PM
To: Jennifer Wilbanks in Curriculum & Professional Learning <jwilbank@egusd.net>
Subject: Re: WOWUS Wide Open Walks Uplifting Schools

CAUTION – EXTERNAL SENDER

Hope you have been well. Monthly check-in time can you make time next week to meet? I love to share with you are latest updates.
I am still getting phone calls from Elk Grove schools wanting to participate.
Here's a front page article in the California school administrators magazine.

<image002.jpg>

[Front Page | July 24, 2023](#)
edcal.acsa.org

Thank You

David Sobon

Wide Open Walls
CEO/Founder
2121 Natomas Crossing #200252
Sacramento, Ca 95834

[REDACTED]
www.wideopenwalls.com

On Sep 22, 2023, at 4:17 PM, David @ Wide Open Walls
[REDACTED] wrote:

Good afternoon

It's been over a month since we've connected. I wanted to check in to see if there are any updates and if you might have the opportunity to sit down sometime in the next week or so.

Thank You

David Sobon

CEIF App #49

Wide Open Walls

CEO/Founder

2121 Natomas Crossing #200252

Sacramento, Ca 95834



www.wideopenwalls.com

On Aug 16, 2023, at 12:25 PM, Jennifer Wilbanks in Curriculum & Professional Learning <jwilbank@egusd.net> wrote:

I hope so. To my knowledge, funds haven't been release to any districts yet.

Jennifer Wilbanks

Director, Instructional Support

Curriculum / Professional Learning Department

Elk Grove Unified School District

9510 Elk Grove Florin Road, Elk Grove, CA 95624



“Arts education has the ability to change the trajectory of a child. It points them toward the possible, breathes into them creativity and vision, and allows them a life altering confidence.” ~*LeVar A. Jones*

From: David @ Wide Open Walls



Sent: Wednesday, August 16, 2023 12:25 PM

To: Jennifer Wilbanks in Curriculum & Professional Learning <jwilbank@egusd.net>

Subject: Re: WOWUS Wide Open Walls Uplifting Schools

CAUTION – EXTERNAL SENDER

Hey, thanks for the quick response. I'm guessing the funding is not too far away. I am meeting with Lodi school district this week. It looks like they have theirs and we're planning our first activations.

Thank You

David Sobon

Wide Open Walls

CEO/Founder

2121 Natomas Crossing #200252

Sacramento, Ca 95834



www.wideopenwalls.com

CEIF App #49

On Aug 16, 2023, at 12:13 PM, Jennifer Wilbanks in Curriculum & Professional Learning <jwilbank@egusd.net> wrote:

Hi David,

We still do not have any funding options right now, but my hope is that when Prop 28 funds become available, we will have the opportunity to reopen this conversation.

Thanks for checking in,
Jen

Jennifer Wilbanks

Director, Instructional Support

Curriculum / Professional Learning Department

Elk Grove Unified School District

9510 Elk Grove Florin Road, Elk Grove, CA 95624



“Arts education has the ability to change the trajectory of a child. It points them toward the possible, breathes into them creativity and vision, and allows them a life altering confidence.” ~*LeVar A. Jones*

From: David @ Wide Open Walls



Sent: Wednesday, August 16, 2023 12:11 PM

To: Jennifer Wilbanks in Curriculum & Professional Learning <jwilbank@egusd.net>

Subject: WOWUS Wide Open Walls Uplifting Schools

CAUTION – EXTERNAL SENDER

Checking in to see how your budget meetings went. I'm still hoping to schedule a meeting so we can discuss WOWUS bringing our program to the Elk Grove school district.

CEIF App #49

Thank You

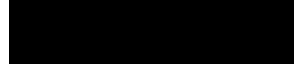
David Sobon

Wide Open Walls

CEO/Founder

2121 Natomas Crossing #200252

Sacramento, Ca 95834



www.wideopenwalls.com

On Jun 5, 2023, at 1:59 PM,
David @ Wide Open Walls



wrote:

Awesome what do you think of
the article?

Thank You

David Sobon

Wide Open Walls

CEO/Founder

2121 Natomas Crossing #200252

Sacramento, Ca 95834



www.wideopenwalls.com

On Jun 5, 2023, at
1:47 PM, Jennifer
Wilbanks in
Curriculum &
Professional
Learning
<jwilbank@egusd.net> wrote:

Hi David,

I actually don't have
it in our budget yet.
With the May
revision to the
governor's budget,
we are reworking
some things.

I'll check in with
you once I know
more.

Thanks,
Jen

Jennifer
Wilbanks
**Director,
Instructional
Support**
Elk Grove Unified School
District
9510 Elk Grove Florin
Road, Elk Grove, CA
95624

████████████████████
████████

“Arts education has
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creativity and
vision, and allows
them a life-altering
confidence.”
~LeVar A. Jones

CEIF App #49

From: David @
Wide Open Walls



CEIF App #49

Sent: Monday, June
5, 2023 12:40 PM

To: Jennifer
Wilbanks in
Curriculum &
Professional
Learning
<jwilbank@egusd.net>

Subject: How are
we looking for a
budget for next
year?

**CAUTION –
EXTERNAL SENDER**
<image001.jpg>

[Wide Open Walls: 2023
upmag.com](#)

Thank You

David

Sobon

Wide Open Walls
CEO/Founder
2121 Natomas
Crossing #200252
Sacramento, Ca
95834



www.wideopenwalls.com

Re: WOW US

David @ Wide Open Walls [REDACTED]

CEIF App #49

Fri 3/1/2024 8:40 AM

To: Robin Mandeville <rmandeville@fcusd.org>

Cc: Margaret @ Wide Open Walls [REDACTED]

I would would love to setup an appointment with Angela. Can you do that for us?

Thank You

David Sobon

Wide Open Walls

CEO/Founder

2121 Natomas Crossing #200252

S

[REDACTED]

Www.wideopenwalls.com

On Mar 1, 2024, at 8:18 AM, Robin Mandeville <rmandeville@fcusd.org> wrote:

Good morning David,

We have received your email and will be looking for your application when the City sends us an update today.

Thank you,

Robin Mandeville

Administrative Assistant

Communications & Community Engagement

Folsom Cordova Unified School District

[REDACTED]

From: David @ Wide Open Walls [REDACTED]**Sent:** Thursday, February 29, 2024 7:23 PM**To:** Robin Mandeville <rmandeville@fcusd.org>; Allen Sims <ASims@fcusd.org>; Emma Falcon <efalcon@fcusd.org>**Cc:** Margaret @ Wide Open Walls [REDACTED]**Subject:** WOW US

Some people who received this message don't often get email from david@wideopenwalls.com. [Learn why this is important](#)

EXTERNAL SENDER

ITEM 12.4.

ATTACHMENT 2

Robin and I wanted to introduce myself and let you know that we are working on painting a series of murals at Kenney Prospect high school this month. We are applying for grant funding from the City Of Rancho Cordova and would like to be able to tell them that you have interest in expanding the program.

I've included some information about our program and would love it if all of you wouldn't mind responding in the morning for our Grant deadline , to your interest in uplifting many more schools in your district.

CEIF App #49

WOW US Project
Wide Open Walls Uplifting Schools

After 250 murals and six years of success in the Sacramento region WOW has changed its mission. Uplifting schools, and neighborhoods through arts education, and a mural program in underserved neighborhoods in partnership with SCUSD. WOW US will be investing in Sacramento Schools by painting over 20 murals at each of their schools. A very diverse group of artists both locally and from around the country will be painting everything from historical and popular figures, landscapes, geometric designs, along with a great collection of street art, and messaging for the students.

The success we have so far is overwhelming, as is evidence from the attached letter. To date, WOWUS has painted over 200 murals on eight SCUSD campuses

With your help our goal is to expand this program into all school districts in Sacramento county one school at a time.

CAL ED magazine

<https://edcal.acsa.org/7-24-23>

Rosa Parks school

<https://youtu.be/3XKKO2zy9aE>

[OBJ]

<https://youtu.be/mwToxtfhVKY>

FOX 40

<https://fox40.com/studio-40/sac-unified-wow-with-david-sobon/>

Thank You

David Sobon

Wide Open Walls

CEO/Founder

2121 Natomas Crossing #200252

Sacramento, Ca 95834



www.wideopenwalls.com

Re: WOW US wide Open Walls uplifting schools

CEIF App #49

Dianne Brown <Dianne-Brown@scusd.edu>

Fri 3/1/2024 7:50 AM

To: david Sobon [REDACTED]; Charles Deangelus <Charles-Deangelus@scusd.edu>; Daniel Rolleri <Daniel-Roller@scusd.edu>

Cc: Margaret @ Wide Open Walls [REDACTED]

Hi:

Thanks for reaching out! I'm aware of this project and all the amazing work you've done making our schools beautiful. I'd be happy to look for additional funding. Just not sure what's out there at the moment. But let's talk soon!

Best,
DiAnne

DiAnne Brown
SCUSD Grants Coordinator
[REDACTED]

From: david Sobon [REDACTED]

Sent: Thursday, February 29, 2024 7:01 PM

To: Dianne Brown <Dianne-Brown@scusd.edu>; Charles Deangelus <Charles-Deangelus@scusd.edu>; Daniel Rolleri <Daniel-Roller@scusd.edu>

Cc: Margaret Owens <margaret@wideopenwalls.com>

Subject: WOW US wide Open Walls uplifting schools

This message originates from OUTSIDE the District's email system. Please verify the sender and contents before opening attachments or clicking any links. Contact the Technology Services Help Desk at 916-643-9445 with any questions.

Hello Diane,

I have worked with both Charles, Danniell, former superintendent, and a number of trustee's in a program that in the last two years has painted 200 murals on eight of your campuses. We are applying for grant funding with the City Of Rancho Cordova on supplementing funds to be used at two of your schools in their city limits. We already completed one project in the city of Rancho at Abraham Lincoln elementary.

I've included information about our project if you're not familiar with it, and would love a response in the morning that there is interest in outside funding that we could bring to help uplift A.M Winn and George Washington Carver. Both my son and granddaughter attended Carver. I am still friends with a few of the teachers, that school in particular would be a very special project.

WOW US Project
Wide Open Walls Uplifting Schools

After 250 murals and six years of success in the Sacramento region WOW has changed its mission. Uplifting schools, and neighborhoods through arts education, and a mural program in underserved neighborhoods in partnership with SCUSD. WOW US will be investing in Sacramento Schools by

painting over 20 murals at each of their schools. A very diverse group of artists both locally and from around the country will be painting everything from historical and popular figures, landscapes, geometric designs, along with a great collection of street art, and messaging for the students.

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With your help our goal is to expand this program into all school districts in Sacramento county one school at a time.

CAL ED magazine

<https://edcal.acsa.org/7-24-23>

Rosa Parks school

<https://youtu.be/3XKKO2zy9aE>

CEIF App #49

<https://youtu.be/mwToxtfhVKY>

FOX 40

<https://fox40.com/studio-40/sac-unified-wow-with-david-sobon/>

Thank You

D





Abraham Lincoln Elementary School

3324 Glenmoor Drive ♦ Sacramento, CA 95827

Phone: (916) 395-4500 ♦ Fax: (916) 228-5834

Laura Butler, Principal
laura-butler@scusd.edu

April 21, 2023

To Whom It May Concern:

It is with great pleasure that I write this letter of support for the Wide Open Walls: Uplifting Schools Project (WOW: US). It has had a great impact on our school community and I feel all schools will benefit from their participation.

It was amazing to be able to give this gift to our students and community. Schools should be a welcoming environment conducive to learning and our participation in WOW: US has transformed our school community in the span of a week. Students deserve an environment that is visually appealing and one that stimulates their creativity. We have students that spend ten hours a day on our campus and the environment both emotionally and physically is so important. Students have made comments such as, "Our school is so beautiful now," and "I actually like the way our school looks," and "Now it looks like someone cares about our school." A parent volunteer on campus recently said, "It is almost impossible to be in a bad mood now. All you have to do is look around and it really picks up your spirits."

Participation in the WOW: US program has also stimulated students' curiosity and appreciation of art. I have heard students discussing the different murals at recess and have seen students sitting in front of a mural sketching and looking to the murals for inspiration. Not all students have arts exposure opportunities outside of school and these murals are one way to incorporate appreciation for art into our school day. Many teachers have commented in the last week how they cannot wait to do more art in class since the kids are so excited about it.

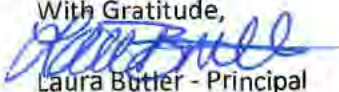
Working with Heather was so easy. She is organized, extremely pleasant and flexible. We initially had a meeting to discuss the process, I filled out an input sheet that was shared with the artists, and we definitely saw our input reflected in the artwork. There was little I had to do to prepare and the only impact the program had on daily school operations were positive. The artists interacted positively with the students and it was so beneficial for the students to see the progress of the murals.

Our participation in WOW: US has brought joy and positive energy to our campus. I look forward to enjoying our beautiful artwork for years to come. One student commented that after he leaves Abraham Lincoln for middle school and high school he is going to come back and visit so he can see the murals.

I cannot adequately articulate my appreciation for everyone involved from those responsible for the selection of our school, those involved in the day-to-day operations, and finally to the artists for their beautiful creations. I only hope that all schools in SCUSD have the opportunity to participate.

Please feel free to contact me for elaboration on any of the information above.

With Gratitude,


 Laura Butler - Principal

**BOARD OF EDUCATION**

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Liam McGurk
Student Board Member

January 18, 2023

To whom it may concern:

It has been my pleasure to work with Wide Open Walls this year. In October, my school was selected to have several artists create murals that were specific to our school and vision. Once the Wide Open Walls team started planning, there was very little I needed to do or prepare. For me, the entire experience with Wide Open Walls was flawless. They are well-planned and organized. The work that was done fits our school community; the work was fast and respected the workspace.

The murals completed at our school have greatly affected our school climate. Students are seen daily enjoying each mural and finding something new. Our teachers walk the different spaces, enjoying the work, and talking about what they see and feel from each mural. Students are learning to express themselves through art and words. I also have heard from our surrounding community that they are very pleased with the artwork and believe this has improved the beauty of our school. Many neighbors have commented that when walking the neighborhood, they always find something new in the murals, and enjoy viewing them each time they pass.

I know from this experience I feel inspired. My school has always been beautiful to me and adding unique art to its walls has made our school just a little bit brighter and friendlier. I cannot thank Wide Open Walls enough for choosing us to share this wonderful gift. I would recommend that all Administrators advocate for your schools to become a partner with Wide Open Walls. Best decision ever!

Sincerely,

Dr. Roxanne Wolfe
Bret Harte Elementary School
Principal



March 2, 2023

CEIF App #49

To whom it may concern:

This letter of reference is in support of Wide Open Walls, having worked with them to produce more than thirty murals on the campus of Hiram Johnson High School in Sacramento City Unified School District. My name is Jill Thom and I am one of the Assistant Principals at the site, and the point person for WOW during planning and implementation.

Once Wide Open Walls team started planning, there was very little I needed to do or prepare. Both David Sobon (CEO), and Heather Haight (Project Manager), made regular visits to the site to document sizes and locations of walls to best place artists with their vision. David also does extensive research on the school, neighborhood, and past celebrities to reflect the diverse historical stories throughout the generations.

WOW also met regularly with the art teachers to support them in creating student driven murals by class and individual. They financially supported that work and encouraged the students and staff to be involved. A few WOW artists also included HJHS students in contributing to their murals! This was a huge point of excitement for the students!

As the artists started arriving on campus, Heather started to live at the school to ensure they were supported, and the impact did not fall on the school staff. The day of the event was more of the same. HJHS staff showed up, but the work was owned by WOW. They are well-planned, organized, and excited about the project. Their energy and passion for this work is contagious and it was one the best weeks on the campus for staff and students.

The murals completed at our school have greatly affected our school climate. Students are seen daily enjoying each mural and finding something new. Our teachers walk the different spaces, enjoying the work, and talking about what they see and feel from each mural. Students are learning to express themselves through art and words. I also have heard from our surrounding community that they are very pleased with the artwork and believe this has improved the beauty of our school. Many neighbors have commented that when walking the neighborhood, they always find something new in the murals, and enjoy viewing them each time they pass.

The school has always been nice, but the addition of the murals has increased the beauty and interest tenfold. I cannot thank Wide Open Walls enough for choosing us to share this wonderful gift. I would recommend that all Administrators advocate for your schools to become a partner with Wide Open Walls. Best decision ever!

Sincerely,
Jill Thom
Hiram Johnson High School



BOARD OF EDUCATION

January 26, 2023

CEIF App #49

Chinua Rhodes
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Vice President
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Student Board Member

To whom it may concern:

It is a distinct pleasure to share my experiences with my collaboration and work with Wide Open Walls. As the former Principal of Tahoe Elementary School, my first impression of the school campus in touring the grounds and taking personal snapshots of the the sight lines allowed me to challenge and suggest immediate changes to the climate and culture. Heather Haight, one of our wonderful Art Docents, and I walked the grounds together in August 2021, and I challenged her with, "Claim a Wall", because it frankly was not acceptable. I asked Heather, "why do we have plain walls when we do not have plain students?" Heather accepted the challenge, and the rest of the progressive story is Wide Open Walls excellence!

The efforts and unique collection of artists, themes, and culturally relevant presentations transformed the entire educational spaces into proud spaces of purposeful value for the community at large, the Sac City Unified School District, and City of Sacramento. The Wide Open Walls team executed the work and delivered what is clearly an exceptional blend of Passion, Purpose, and Precision with student focus and colorful displays. As one student exclaimed, "We have a whole new city at our school!", upon their return the following Monday. My goal was to surprise the entire school body and Wide Open Walls surpassed this notion. Wide Open Walls are well-planned, organized, and keenly in tune with uplifting school spaces. The work is connected to our school community, respected, and efficient with minimal impact to the operational workspace.

The murals completed at our school have greatly affected our school climate. Students are seen daily enjoying each mural and finding something new. Our teachers walk the different spaces, enjoying the work, and talking about what they see and feel from each mural. Students are learning to express themselves through art and words. I have personally witnessed local residents and outsiders coming to take pictures and selfies to share. Community members and neighbors have expressed their appreciation and continued joy with what has transpired. The number of people that stop, pause, and appreciate are far too many to count.

Tahoe Elementary School has reset the standards for educational purposes and Wide Open Walls are the stewards for that change! The efforts of many through Wide Open Walls and the donations of art expression are invaluable statements to why our students, families, and community stakeholders need each other for future success! I am proud to endorse and recommend that Administrators advocate for your schools to become a partner with Wide Open Walls. Historical Artistic Expressions Await!

Respectfully,

Shannon M. Mayfield, Ed.D
Former Principal
Tahoe Elementary School
404-861-7920



CEIF App #49

February 1st, 2023

BOARD OF EDUCATION

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Trustee Area 7

Jacqueline Zhang
Student Board Member

To Whom It May Concern:

On behalf of the Sacramento City Unified School District, I am honored to endorse and support the Wide Open Walls organization and the amazing mural program they have brought to the Sacramento City Unified School District.

As a district, we work to provide opportunities for all students to learn, grow, and reach their greatness. We know that navigating distance learning during a global pandemic was incredibly challenging and has had detrimental effects on the social-emotional health and well-being of our students, even as they returned to the classroom. The needs of our students continue to be our priority, which is why our Climate, Culture, and Social Emotional Learning department has expanded our support systems to include unique visual and performing arts opportunities for our students.

Our partnership with Wide Open Walls is one such program and has produced, and continues to produce, incredible results at our school sites. While SCUSD continues to invest in our campuses by improving facilities and upgrading technology, Wide Open Walls has provided the students, parents, teachers, and community a sense of pride and ownership of the schools by providing dozens of enormous, high-quality murals at each site they visit. These projects have positively impacted the mental health and well-being of students all over our district.

Wide Open Walls' expertise in managing these school-wide events is very evident. From planning the logistics of curating dozens of artists at the same time to paint murals on our blank walls, to giving students the opportunity to be a part of the creative process, these events have proven to be a great opportunity for our students and our district. With every event that we plan with Wide Open Walls, I can see our students' eyes light up with joy and pride. This partnership has been changing how communities view their schools. It has created opportunities for local artists and new-found interest from our students in the visual arts. Several schools that have hosted Wide Open Walls events have had an influx of parent interest and volunteers to create campus art rooms and projects.

Supporting Wide Open Walls' vision of "art for all" is something SCUSD has invested in and should be a priority for all that share the same vision. I am confident that Wide Open Walls will be able to recreate this experience for any school district that is willing to invest in their schools as much as we have. We will continue to support this organization as they expand their educational endeavors and fully recommend them to any school or district that wants to utilize the arts to improve student mental health and provide life-changing visual art experiences for its students.

Sincerely,

Charles Deangelus, VAPA Coordinator
Sacramento City Unified School District

Title	Wide Open Walls: Uplifting Schools	03/01/2024
CEIF App #49	by Margaret Owens in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45743570
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Cordova High School Mitchell Middle School Mills Middle School Kinney High School Prospect Community Day School Innovations Academy
-----------------------------	--

For Mills Middle School, the school district's acknowledgement is:	Endorsement withheld
--	----------------------

Notes providing rationale	Endorsement Withheld
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For Mitchell Middle School, the school district's acknowledgement is:	Endorsement withheld
---	----------------------

Notes providing rationale	Endorsement Withheld
---------------------------	----------------------

ITEM 12.4.**ATTACHMENT 2**

For Rancho Cordova High School, the school district's acknowledgement is:

CEIF App #49

Notes providing rationale	Endorsement Withheld
---------------------------	----------------------

For Innovations Academy, the school district's acknowledgement is:

Notes providing rationale	Endorsement Withheld
---------------------------	----------------------

For Kinney High School, the school district's acknowledgement is:

Notes providing rationale	Endorsement Withheld
---------------------------	----------------------

For Prospect Community Day School, the school district's acknowledgement is:

Notes providing rationale	Endorsement Withheld
---------------------------	----------------------

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
--	--------------------

Title of individual completing this form	Robin Mandeville
--	------------------

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

Title	Sacramento Splash Youth Environmental Leadership Camp (YELC)	02/15/2024
CEIF App #50	by Ali LaVanway in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45576680

Original Submission02/21/2024

Score	2
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sacramento Splash | Youth Environmental Leadership Camp (YELC)

CEIF App #50

Provide a Project/Program Synopsis

YELC will engage youth in local environmental issues, where they will learn how to protect air, water, energy, and ecosystems from the impacts of climate change and suburban development.

Provide a Project/Program Description

The Youth Environmental Leadership Camp (YELC) is an immersive summer program for 6th/7th-grade students. Campers attend a 1-week camp, Monday-Friday, from 8:30 am-5:30 pm in groups of 15. Each day of camp is assigned a theme with topics related to climate change: air quality, water, energy, transportation, food consumption and waste, land use, and open space. These themes are brought to life by organized field trips to various organizations and entities that are committed to making positive changes to the environment by addressing the above-named themes.

It is during these field trips that campers receive hands-on, guided experiences. They sample and collect data, and gain experience using some of the tools and materials that scientists and engineers use in their work. YELC students have the chance to engage with professional environmental scientists, engineers, social scientists, environmental protection activists, and many others, to learn about their careers and what educational paths they took so that they could work in their specific fields of expertise.

After the immersive camp week, campers are required to engage in their communities in a volunteer capacity. These volunteer experiences are organized by YELC program managers and are designed to connect campers with organizations that are making positive environmental impacts in their neighborhoods. These volunteer experiences may include tree plantings, community cleanups, or cleanups along the American River Parkway. Additionally, campers are required to organize a small fundraising event with a \$40 minimum goal. This fundraiser will benefit an organization of the camper's choice. (This organization cannot be Sacramento Splash.)

The entire YELC programming concludes in December after all campers have had the opportunity to volunteer at least twice in their communities. Once these volunteer and fundraising requirements have been met, campers are invited to the YELC closing ceremonies where they will present their experiences to their cohort.

Funds from the Community Enhancement and Investment Fund will go toward the personnel costs of the Youth Environmental Leadership Camp. As with all education programs, quality personnel are essential to a successful experience for all participants and help to ensure that all participants have a safe, rewarding, and educational experience. Additionally, these funds will go toward camper supplies such as backpacks, journals, bug spray, and sunscreen. We provide these items to all campers to make YELC an accessible experience for all students, regardless of their family's monetary resources. This level of accessibility further ensures that all participants have a rewarding and safe experience

throughout YELC programming.

CEIF App #50

To ensure that these funds reach Rancho Cordova community members, YELC program staff have implemented scoring criteria that give any qualifying applicant from Rancho Cordova top preference in participating in Camp. This new scoring criteria ensures top placement for Rancho Cordova citizens and creates more opportunities for Rancho Cordova citizens to receive quality environmental education experiences.

Additionally, Splash staff will make an effort to include Rancho Cordova as a focus area for our volunteering opportunities. The volunteering events will bring YELC participants and their families to Rancho Cordova where they will focus on creating a cleaner community, whether by tree planting or neighborhood cleanup events. These volunteering events could impact hundreds of people in the Rancho Cordova community--directly and indirectly--and have the potential to make a positive impact on years to come.

The YELC program is aligned with the following grant criteria: Children and Youth, Civic Engagement, Education, Community Pride, and Quality of Life.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

YELC is made possible by the staff of Sacramento Splash, who work tirelessly to make the camp an engaging and fun-filled experience for all involved. YELC would not be possible without the support of partner businesses and organizations that host campers for their field trips.

YELC/Splash Staff

CEIF App #50

Mackenzie Wieser - CEO/Director of Programming

David Rosen - Field Guide

Becky Milstrey - Program Manager

Partner Businesses & Organizations

Soil Born Farms

Effie Yeaw Nature Center

Van Warmerdam Dairy

SMUD

Nimbus Fish Hatchery/CDFW

Sacramento Regional Sanitation Department

Westervelt Ecological Services

Stillwater Sciences

Paratransit

CBEC Eco Engineering

MAAS Energy Works

Republic Services

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Goal #1 (G1): Reflect the socio-economic, racial, and ethnic diversity of the greater Sacramento population, with particular emphasis on those under-represented in the outdoors, science, and engineering.

Measure #1 (M1): Teachers from schools with under-represented and disadvantaged populations nominate student candidates for YELC. Splash then produces a final list of 60 participants from teacher nominations.

CEIF App #50

G2: Local youth grow in a safe, supportive community while learning, working, and playing together.

M2: Program evaluations at the end of camp completed by students and parents.

G3: Campers develop intellectual, physical, and emotional connections with nearby nature.

M3: Program evaluations at the end of camp completed by campers and parents.

G4: Campers understand how air and/or water quality impacts all life, how people impact these, and how they can improve it.

M4: Campers complete all camp activities. Camper journal entries reflect impact.

G5: Campers learn to conduct scientific investigations (observe, collect, measure, analyze, draw, document) and report findings for a local stream or aquatic habitat, as well as compare reference sites or historical data.

M5: Campers' reports are evaluated by Splash leads and professional mentors.

G6: Campers learn to identify a need in their community and work with an approved organization to attend two volunteer events (such as creek cleanup or tree planting events) that benefit their community. Campers also carry out a personal fundraising campaign for their volunteer organization with a minimum goal of \$40.

M6: Campers complete at least two volunteer projects and raise at least \$40.00. All campers will present their YELC experiences to their fellow campers in November 2024.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[YELC_Flyer_202401.pdf](#)

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 101486.0

CEIF App #50

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 45000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 37560.0

What is the total cost
of supplies for your
project/program? 8800.0

What is the total cost
of transportation for
your
project/program? 15900.0

What is the total cost
of equipment for your
project/program? 0.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 30000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program. CEIF App #50
Describe any funding secured or being sought for this project/program?	Splash has received funding from Measure H for both the 2022 and 2023 YELC summer camps. YELC has been a successful endeavor and we are excited to begin development for the 2024 season. Because of this, Splash is seeking additional funding for the 2024/2025 season. Splash has also received \$30,000 from SacSewer's Confluence General Grant Fund for the YELC program.
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	This does not apply to our program. Operations and maintenance costs are not included in the YELC budget.
Do you plan to ask for funding annually for this project/program?	Yes
Is this a single year request or a request for funding for multiple years?	Single Year
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes
How many years has your project/program received funding from the Community Enhancement & Investment Fund?	2

ITEM 12.4.**ATTACHMENT 2**

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

CEIF App #50

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start
Date (July 1 is the
soonest available
start date)

7/1/2024

Anticipated End Date 6/30/2025
(typically
projects/programs
end by June 30)

Please describe your
project/program
schedule

July 2024 to November 2024: YELC staff identifies volunteer opportunities for YELC participants. YELC participants attend at least two volunteering events throughout the region during this time.

October 2024 - Splash begins program redevelopment and re-evaluation for Summer 2025. YELC participants create a slideshow presentation for the December YELC reunion.

December 2024 - YELC students present their slideshow presentations to the other YELC participant families and YELC staff. YELC participants graduate from the program.

January - March 2025: YELC outreach to participating teachers will begin. There will be a large focus on Rancho Cordova schools and students.

February-April 2025: Applications for Summer 2025 will be available. 1st preference will be given to students who live in and/or attend school in Rancho Cordova.

March 2025: Participating teachers nominate student candidates for YELC and submit those students for consideration.

April 2025: Splash will review and score applications and select campers.

May 2025: Splash will finalize the camp program, camp schedule, and the list of participants. Students undergo pre-assessment screenings.

June 2025: YELC commences! Students attend camp for 1 week (8 hours/day x 5 days). There will be a total of 4 sessions in 2024.

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

YELC is already designed to function with California Health and/or Sacramento County Health orders in mind. Our group size is very small and the vast majority of YELC field trip activities take place outside where there is plenty of air ventilation. Splash is prepared to enforce social distancing and masking measures, should they be required.

CEIF App #50

Additionally, Sacramento Splash is well-versed in holding virtual classes and camps, as that is how we were able to bring environmental education to students during the height of the COVID-19 pandemic. If California Health and/or Sacramento County Health orders change and prohibit in-person events, YELC will be transitioned to a digital model where campers will have virtual laboratory and field experiences that include live online observation and measurement, microscope use, and digital journaling.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

4426 Excelsior Rd

CEIF App #50

List the city location of the project/program.

Mather

Select State

CA

Provide the zip code for your project/program's primary location.

95655.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Soil Born Farms

Effie Yeaw Nature Center

Maas Energy Works

SacSewer

Van Warmerdam Dairy

Nimbus Fish Hatchery

Rancho Seco/SMUD

Republic Services

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[2023_YELC_Parent_Testimonials.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Mackenzie
Wieser

ITEM 12.4.**ATTACHMENT 2**

Is this
project/program on
behalf of an
organization?

Yes

CEIF App #50

What is the name of
your organization?

Sacramento Splash

What is your title
and/or role at your
organization?

CEO

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Sacramento Splash -- Youth Environmental Leadership Camp					
				# of camp weeks	4
				# of campers per week	15
Redevelopment Phase	Hourly Rate*	Of/Per	Hours	Subtotal	
CEO/Director of Programming	\$ 62		45	\$	2,790
Program Manager	\$ 52		45	\$	2,340
Camp Leader / Program Coordinator 1	\$ 45		45	\$	2,025
Subtotal				\$	7,155
Program Implementation Phase					
Personnel	Hourly Rate*	Of/Per	Hours	Subtotal	
CEO/Director of Programming	\$ 62	CEO will be in attendance @ over 75% of the entire YELC program	120	\$	7,440
Camp Leader / Program Coordinator 1 during camp weeks	\$ 50	9 hours per day x 5 days per week x 4 camp weeks**	180	\$	9,000
Field Guide 1	\$ 27	9 hours per day x 5 days per week x 4 camp weeks**	180	\$	4,860
Field Guide 2	\$ 27	9 hours per day x 5 days per week x 4 camp weeks**	180	\$	4,860
Program Manager /Coordinator of events for all campers	\$ 50	5 hours a month for 5 months	25	\$	1,250
Mentors/Volunteer Coordination	\$ 30	10 mentors x 2 hours a month for 5 months	100	\$	2,995
Personnel Subtotal				\$	30,405
Program Implementation	Unit Price/Rate	Of/Per	Quantity	Subtotal	
Field trips (cost to rent a location if not donated)	\$ 1,500	5 field trips per week x 4 weeks	20	\$	30,000
Meals - food and beverage	\$ 20	per camper/leader/guide x 5 days per camp week	380	\$	7,600
Camp Backpacks, Journals, Swag, & General Supplies (bug spray, sunscreen...etc.)	\$ 20	per camper	60	\$	1,200
Gas Vouchers to Parents to assist with transportation expense to/from Camp	\$ 40	avg family lives 12 miles away from Splash (travel to and from Splash 5 days per week)	60	\$	2,400
Travel/Transportation	\$ 13,500	4 weeks/Partnership with Paratransit	N/A	\$	13,500
Overhead and G&A (Indirect) Costs	10%	Listed Program Costs	N/A	\$	9,226
Program Implementation Phase Total				\$	63,926.00
				Total cost of program	\$ 101,486.00
				Total cost of program minus in-kind donations	\$ 61,051.00

CEIF App #50

in-kind per salary

in-kind donation

in-kind donation

* Personnel Pay Rates = Hourly loaded w/ taxes, worker's comp, health ins & time off

** split across employees to prevent overwork

2023 YELC Parent Testimonials

What an amazing program. My son got to travel around the greater Sacramento area for 5 days and learn about the environment with his own eyes and hands on learning. The staff was fun, caring and my son felt safe during the whole program. Please do not stop this program. We hope to see you next year with a new set of adventures. Thank you ALL and keep up the good work. My son is better

What an experience! My son got to go places he would never have a chance to see without this program. We loved hearing each night about the things he learned and saw. We can't wait for our daughter to be old enough to come. We've told all of our friends they have to sign up their kids next year.

Great camp opportunity! My child was able to grow her love of nature and caring for the environment.

Really appreciate offering my daughter the opportunity to attend such a fun summer camp. She learned a lot and made new friends.

My son really enjoyed this camp, he was super excited to get his hands on things and learn how everything connected and affected the environment

I really appreciate the opportunity that Noah learned more about the environment. He really enjoyed learning about nature restoration project. That really "knocked his socks off!"

My child came home each day from this camp excited and interested, and really appreciated the energy, enthusiasm, and care from the Sac Splash team.

We are extremely appreciative of this experience. The staff was very friendly and the time and passion they put into this program was apparent. The field trips were truly a community effort. My child came home every day excited to tell us all of his adventures and things he learned. He is looking forward to participating all year long! Thank you so much to all of the staff and the sponsors!

Ethan absolutely loved the program!

Absolutely fun and a great learning program for the future citizens of our world

An extraordinary, immersive week that had our child seeing, feeling, touching and connecting with all facets of our environment. He didn't want camp to end after the week was over!

The Youth Environmental Leadership Camp was AMAZING!! Our twins learned so much and are now exploring potential job opportunities that they might want to go into later. What a neat experience all around. Thank you, Sacramento Splash!!

Every single day he got in the car just bursting with information to share. He went into the camp being unsure and worried it would be like "school" and he left every single day more excited than the day before. He was absolutely thrilled with each and every day and would have happily gone all summer if it was an option.

My son came home every day with new knowledge that he was excited to share with us. The hands on learning through the various field trips really hit home.

My daughter really responded well to retaining information and being able to share all about the wonderful things she learned because it was segmented and organized so well! A different part of our family picked her up each day and she was thrilled to give her siblings and cousins, parents and caretakers tours of the facility and program specialties!

What a fantastic team of staff!!! So helpful and knowledgeable, I truly felt my daughter was completely safe and cared for in every way! My daughter was just all smiles when I picked her up every day, she couldn't wait to tell me what she learned and what the field trip and activities were that day! Summer can be so hard on her when she can not see her friend everyday, like when school is in session,

Great inclusive camp for kids of all abilities and neurodiversities!

Thank you for this amazing program of learning and fun! I hope all children can experience the joy and learning my child had during this week.

My child and I loved this program! Every day I heard about places in the community he visited and things he learned about the environment. I don't think he spent a minute bored and was excited to start each new day curious about what we would learn.

My daughter had a great time. She is not the most expressive person, but I could tell she enjoyed her time at camp, learned a lot, and got to experience new things. Thank you for putting on this educational and fun camp for the kids at no cost to the families!

The YELC program through Splash was a wonderful experience for my 11-year-old son. He loved the hands-on experiences of getting to BE the scientist, testing water quality, and getting to BE the engineer building a solar oven and solar bug. Such a great program that I wish every child in our region could get to experience. Not only does it provide a window into how things work and connect from our natural world to our day-to-day life, but it also provides an inside look at possible careers to consider as they move into middle and high school. Thank you, thank you, thank you!

Honestly. We are very thankful for this camp and can say without exaggerating that it is the best camp he has ever been to. He had an incredible time with his friends and learned so much in the span of one week. We are so grateful for this opportunity and the fact that it was sponsored just blows me away. Thanks again for all of your hard work.

My daughter loved this program so much, she didn't want it to end! She got to see how many agencies in our communities and city work, and learned so much. Thank you for this unique opportunity!

My son had such a good time and learned a lot in the camp. He's been more excited to go out on walks with me and teach me about different things in nature, and he really wants to do more to help and make a difference. Now my daughter is clamoring to go when she's old enough!

My son felt welcomed and came home with non stop stores and motivation to change the world and impact the environment. He is already planning out his service hours!

Thank you so much for the opportunity for our daughter Sophia to participate in this amazing camp. It has further expanded her knowledge about the importance of respecting and caring for our environment.

Our daughter wasn't excited at the start and went to camp at our urging. By the second day she was brainstorming ideas to fundraise for Team Trees, discussing our plastic bottle use with us and telling us all about Strikette (the rattle snake). She took much more of an interest than we expected and she learned a ton about climate change. All around this was a fantastic experience. We're excited to

My son Landon had an awesome time! He can't wait until his younger brother is old enough to participate!

We had a wonderful experience. Thank you!

The camp was beyond what we expected. All the kids got along great and learned so much!

Loved the pictures that were sent out! Thank you so much for giving my kid an awesome week of adventure and learning.

I believe that schools possibly can not teach everything and through camps like Splash kids get to learn about our environment. It is such an important part of their life.

The Splash Camp is a very unique and well -designed learning experience for this age group. The staff is extremely knowledgeable and dedicated to helping the campers have a great experience. The opportunities provided in this camp, especially with the free cost, are invaluable. I am grateful for this camp's commitment to our youth.

This is such a great camp! My daughter learned about so many areas of environmental conservation in a hands-on and engaging format. She loved that they spent so much time on outdoor excursions, which made the lessons something they could really see and touch. As a parent, I also like that the program requires follow up community service activities to show that environmental stewardship

My son came home with enthusiasm (as a tween, that doesn't happen often) about each topic he learned about. He has been helpful with recycling at home and was really interested in the Botanical Garden we saw on vacation, retelling things he had learned. He actually thanked us for getting him into the camp.

YOUTH ENVIRONMENTAL LEADERSHIP CAMP

ITEM 12.4.



CEIF App #50
Choose your 2024 camp week ATTACHMENT 2

June 3-7, 10-14, 17-21, 24-28

Who can participate?

We welcome kids entering 6th and 7th grades from the Sacramento region, who are already interested in the environment or nature and are interested in growing their knowledge through hands on learning.

Oh the places we will go...and the things we will do!

	Day 1 – Monday	Day 2 – Tuesday	Day 3 – Wednesday	Day 4 – Thursday	Day 5 – Friday
Theme	Climate Change & Air Quality	Energy	Water	Food, Waste, & Consumption	Land Use & Habitat
Field Trip	Effie Yeaw Nature Center	Dairy Digester or Hydroelectric Site	Nimbus Fish Hatchery & Cordova Creek Restoration Site	Waste Water Treatment Plant, Nicolaus Dairy, Waste Sorting Station	Cosumnes River Preserve
Activities	- Measure air pollutants - Claim a seedling - Make a solar bug	- Make and cook with a solar oven - Make a windmill	- Survey stream health - Collect fish and bugs - Go for a swim	- Check out a lab! - Plant/harvest veggies	- See wildlife - Take part in a mock land decision

A week of fun experiences...

Campers will spend 5 weekdays with us, going on field trips, making things that actually work, learning about climate change, air, water, energy, transportation, food production, waste, consumption, nature, and more!

...plus, making a difference in your community!

Campers are required to participate in at least 2 environmentally-focused volunteer events, to benefit their communities (preference will be given to applicants who complete 1 prior to 31Mar, the other must be done by end of Nov). Also, after camp, they will run a small fundraiser for an environmentally-focused non-profit* with a \$40 minimum goal. Campers will present to their peers in early Dec about their experience. Guidance will be provided for these activities.

*Splash will not be an eligible recipient of these fundraising campaigns

...plus speakers from each field, creative journaling, and more!

What does it Cost?

IT'S FREE! Special Thanks to these Sponsors and more!



More Info

use QR code or select this program from:
<https://sacsplash.org/program>



4426 Excelsior Road Mather, CA 95655 916-364-2437

Help the environment and make new friends!



Title	Sunrise Elementary (EGUSD): Garden Project	02/24/2024
CEIF App #51	by Martin Hock in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application mhockiii@egusd.net	id. 45663016

Original Submission02/24/2024

Score	2
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sunrise Elementary (EGUSD): Garden Project

CEIF App #51

Provide a Project/Program Synopsis

Our school community garden has expanded over the past several years. We have raised garden beds, irrigation, a storage shed and tools. Students have been gardening and growing vegetables and flowers. Our aim is to make the space a fully functioning outdoor classroom with tables and seating for student use.

Provide a Project/Program Description

Our outdoor garden area has slowly grown to include a connection to drip irrigation, raised beds, a functional shed with gardening tools, and actual student plantings. We have purchased several tables and benches and are currently utilizing stumps for "seating area." Our aim is to outfit the garden area with a full complement of tables and chairs (some of which would be wheelchair accessible) so as to build an outdoor learning classroom. The vision is to eliminate what the research calls, "Nature Deficit Disorder". We aim to overcome the draw of remaining indoors due to the digital age we live in. We envision children learning outdoors in cross-curricular ways as they plant their vegetables and flowers, learn the science of horticulture and the source of their food, while also using math skills like measuring and graphing, informational reading about what they are growing, and utilizing writing domains like report writing or narrative writing to tell the story of what they are learning on their garden plot.

Creating an outdoor learning environment will require more functional and practical seating than what we have for a full set of 24-30 students depending on the class. While we have some tables for student use, outfitting our "outdoor classroom" is our goal. We currently have three tables with benches, but we are looking to add four more tables at a pre-tax cost of \$1169/unit, and a pre-tax total cost of \$4676. We figure tax to be roughly \$375 with a total cost of \$5051.

Our garden coordinator teacher colleague, who has been trained by Soil Born farms, and who recruited Boy Scouts to help build our beds and coordinate our garden project work days with our community will assist us in unit construction and placement in our garden area.

Tell us about your Project/Program Team

Our Sunrise Garden Project is coordinated by teacher, Moira Young. Other teacher leaders at each grade level collaborate with her to determine garden plots, appropriate plants to plant at different seasons, and we emphasize native plant to support the fauna of our neighborhood ecosystem. Mrs. Young coordinates her efforts with our Parent Faculty Organization as well as site administrators. Our Eco Club, a student run club of nature lovers, also supports our collective efforts to get dirt under the fingernails of our students.

Provide your Project/Program Goals

Our goal is to provide adequate seating for outdoor learning. The tables we are purchasing are inclusive and allow for wheelchair access so that all of our students regardless of diverse physical abilities have access to learning, and access to our school community garden.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF App #51

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	5051.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	5051.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
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What is the total cost of personnel for your project/program?	0.0
---	-----

What is the total cost of supplies for your project/program?	5051.0
--	--------

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	0.0
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ITEM 12.4.**ATTACHMENT 2**

What will be the total 0.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF App #51

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[24-25_Garden_Project_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 2

ITEM 12.4.

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

ATTACHMENT 2

CEIF App #51

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 8/5/2024

Anticipated End Date 9/2/2024 (typically projects/programs end by June 30)

Please describe your project/program schedule Once funding is secured, we will order the tables and benches in July/August 2024. Upon receipt of product, we will put them together and situate the outdoor learning classroom with an anticipated completion date of early September 2024.

Adaptability: What is your plan to complete your project/program should any challenges arise? If shipping runs longer than anticipated we can build this project at any time before the June 30, 2025, date.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #51**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	11821 Cobble Brook Drive, Rancho Cordova, CA 95742
---	--

List the city location of the project/program.	Sunrise Elementary School
--	---------------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95742.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #51

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Sunrise Elementary School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Martin Hock, Principal, and grant writer for this project.

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #51

5 - Applicant Information

Name

Martin
Hock

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sunrise Elementary School, EGUSD

What is your title and/or role at your organization?

Principal

Provide contact phone number:

[REDACTED]

Provide contact email:

mhockiii@egusd.net

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Bindy
Grewal

What is the title of this individual?

Assistant Superintendent of PReK-6 Education

ITEM 12.4.**ATTACHMENT 2**

What is the best phone number where we could contact the signatory?



CEIF App #51

What is the best email address to contact the signatory?

bgrewal@egusd.net

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2**

CEIF App #51

Sunrise Elementary Garden Project Budget

Supplies	Item Description	Cost: \$1169/unit
(4 Table/Bench Units)	Global Industrial 46" Round Picnic Table, Perforated Metal, Black	4x\$1169 + tax = \$5051

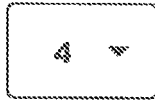
*Ordering and receipt of materials, construction of items above, administrative management of community work days and appropriate installation will be considered in-kind expenses by Sunrise Elementary.

Shopping Cart (4)

CEIF App #51

Global Industrial™ 46" Round Picnic Table, Perforated Metal, Black

Model #: WB262078BK



\$4,676.00
(\$1,169.00/unit)

Add 1 more to your cart to receive \$60.00/unit discount

Ships within 1 Business Day

[Save for later](#)[Remove](#)**Your Cart Summary**

Item Total \$4,676.00

Subtotal \$4,676.00

Zipcode

Total \$4,676.00

Taxes are calculated during checkout.



Title	Sunrise Elementary (EGUSD): Garden Project	02/24/2024
CEIF App #51	by Martin Hock in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45663016
Average score: 0		

Reviewed by: Mike Gulden (Score: 0) 03/09/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A school district

Which school district are you completing this form on behalf of? EGUSD

Which EGUSD school facility (select all that apply) Sunrise Elementary School

For Sunrise Elementary, the school district's acknowledgement is: Endorsement given

Notes providing rationale endorsement given

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form: Michael Gulden

Title of individual completing this form director

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #51

Title	Sunrise Elementary (EGUSD): 6th Grade Science Camp Trip	02/24/2024 id. 45663417
CEIF App #52	by Martin Hock in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application mhockiii@egusd.net	

Original Submission02/24/2024

Score	2
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Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sunrise Elementary (EGUSD): 6th Grade Science Camp Trip

CEIF App #52

Provide a Project/Program Synopsis

The aim of this grant request is to offset the cost of transportation and adult chaperone expenses to reduce the total cost per student participant.

Provide a Project/Program Description

With the rising cost of transportation, field trips have become a serious expense for families and teaching staff alike. At the same time, our fondest memories and the best educational experiences are captured by field trip experiences, especially the 6th grade overnight science camp experience, a benchmark in a young person's elementary educational experience. To help offset the cost to Sunrise Elementary students, families and staff we ask for grant support to help offset the total cost to participants.

Tell us about your Project/Program Team

Our 6th Grade team of educators, our Parent Faculty Organization, and our administrative team leads this project.

Provide your Project/Program Goals

Our goal is to offset the cost of this special field trip allowing more students to attend.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

25580.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 25580.0

CEIF App #52

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 11000.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 14580.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[24-25_6th_Grade_Camp_Grant_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.**ATTACHMENT 2**

Describe any funding secured or being sought for this project/program?

Our site general fund, as well as our PFO will support with scholarships for students who cannot pay in full the field trip fees. The 6th Grade team of educators also supports students with fundraising opportunities.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

CEIF App #52

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

2

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score

2

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

8/5/2024

ITEM 12.4.**ATTACHMENT 2**

Anticipated End Date 9/2/2024
(typically
projects/programs
end by June 30)

CEIF App #52

Please describe your project/program schedule Since we are a year-round school, we are planning two trips for our six classes of 6th Grade students in 2024-25, September 17-20, and April 15-18.

Adaptability: What is your plan to complete your project/program should any challenges arise? Our program will occur on the dates above. If there is a challenge it would be with EGUSD Transportation Department billing us after the field trip dates. With district support we will make final payments before the June 30, 2025, due date.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

11821 Cobble Brook Drive, Rancho Cordova, CA 95742

CEIF App #52

List the city location of the project/program.

Sunrise Elementary School

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Grizzly Creek Ranch in Portola, CA

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Sunrise Elementary School

ITEM 12.4.**ATTACHMENT 2**

Have you reached out to a contact at the school(s) you indicated above?

Yes

CEIF App #52

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Martin Hock, Principal, and grant writer.

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Martin
Hock

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sunrise Elementary School, EGUSD

What is your title and/or role at your organization?

Principal at Sunrise Elementary School

Provide contact phone number:

[REDACTED]

Provide contact email:

mhockiii@egusd.net

Are you the primary point of contact on this project/program?

No

What is the name of this project or program's primary contact if not the person submitting this application?

Bindy
Grewal

ITEM 12.4.**ATTACHMENT 2**

What is the email of the primary contact? bgrewal@egusd.net

CEIF App #52

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization? No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract? Bindy Grewal

What is the title of this individual? Assistant Superintendent of PreK-6 Education

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory? bgrewal@egusd.net

By checking here, I confirm that I am aware that my application materials will become public record. checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2**

CEIF App #52

Sunrise Elementary 6th Grade Science Camp Transportation/Expenses Budget

Costs	Item Description	Cost: \$24,000
Transportation	EGUSD Bus Transportation round trip for two separate trips to Portola, CA and back to Sunrise Elementary	\$11,000 Total
Miscellaneous Expenses	\$405/chaperone	\$405 x 30 adult chaperones = \$12,150 Student Scholarships \$405 x 6 (1/class) = \$2430
		Total Grant Request \$25,580

*Scheduling of trips, coordination of chaperones, communication with Grizzly Creek Ranch personnel, oversight of students and program will be considered in-kind expenses by Sunrise Elementary.

CEIF App #52

2024-2025 6th Grade Overnight Science Camp

Virtual Information Night

Dear 5th Grade Families,

The 6th grade team is planning a 3-night/4-day overnight science camp at Grizzly Creek Ranch in Portola, CA for our 2024-2025 6th graders. We have reserved September 17-20, 2024 for A and B Tracks and April 15-18, 2025 for C and D Tracks.

The Sierra Nevada Journeys Overnight Science Camp includes a customized set of lessons and activities from 6th grade standards correlated curriculum. Some of these lessons include engineering, pond ecology, ropes course, forest ecology, astronomy, geology, storytelling and night hikes. They'll learn about trusting each other, building confidence, and creating teamwork which occurs at each phase of the lessons and challenges.

We are hosting an information night featuring a Sierra Nevada Journeys representative who will present information on the program and answer any questions you may have. Sunrise staff will also give you information regarding fees that are due in the coming weeks.

We hope to see you there!

The 6th Grade Team

Date: Tuesday, January 30, 2024

Time: 4:00PM

Location: Zoom

<https://egusd-net.zoom.us/j/82315893745>

Meeting ID: 823 1589 3745

Passcode: Science

Click here to find out more about this amazing science camp:
<https://www.sierranevadajourneys.org/overnight-outdoor-learning>

Title	Sunrise Elementary (EGUSD): 6th Grade Science Camp Trip	02/24/2024
CEIF App #52	by Martin Hock in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45663417
Average score: 0		

Reviewed by: Mike Gulden (Score: 0)

03/09/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	EGUSD
Which EGUSD school facility (select all that apply)	Sunrise Elementary School
For Sunrise Elementary, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	endoresement given
Organizations may provide PDF or JPG documentation regarding their endorsement.	
Name of Superintendent, Manager, or Designee completing this form:	Michael Gulden
Title of individual completing this form	director

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #52

Title	Sunrise Elementary (EGUSD): Multipurpose Room Sound System	02/27/2024
CEIF App #53	by Martin Hock in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application mhockiii@egusd.net	id. 45691430

Original Submission02/27/2024

Score	9
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sunrise Elementary (EGUSD): Multipurpose Room Sound System

CEIF App #53

Provide a Project/Program Synopsis	Sunrise Elementary was originally built and opened in 2007. Since then, our sound system has dwindled in effective wireless microphones from four microphones, down to one.
Provide a Project/Program Description	We are proposing to upgrade our wireless microphone and receiver system by replacing two wireless receivers and updating our WIFI-enabled amplified audio system that supports two wireless microphones (as well as a wired microphone), a control panel and loudspeakers. The installation will include existing system infrastructure to minimize the cost. An effective wireless microphone system will support our daily breakfast and lunch programs, our monthly character assemblies, our enrichment assemblies and student activities (like the talent show and musical), as well as support parent and community meetings in our multi-purpose room. As our multi-purpose room is also utilized by outside groups for church services, basketball and taekwondo leagues and competitions, an upgraded and functional sound system will support the school and wider community.
Tell us about your Project/Program Team	Principal Hock, Secretary Lindsay King, and Musical Teacher Trevor Harding have been working with an approved EGUSD vendor, "Quality Sound", to estimate costs and plan for this upgrade.
Provide your Project/Program Goals	An upgraded sound system will be measured qualitatively. The current quality of our sound is poor, and with one working microphone barely adequate. Our aim is to improve the overall audio experience of guests to our school and serve our learning community, and the broader community who utilizes our facility space.

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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ITEM 12.4.**ATTACHMENT 2**

Total project/program cost* 29850.0

CEIF App #53

What is the amount of Community Enhancement & Investment Fund grant monies requested? 29850.0

Does your project/program involve construction of any facilities or improvements upon any property? Yes

If your project/program involves construction, please indicate your project budget? 0.0

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 29850.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	No, not seeking any other funding support.	CEIF App #53
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	NA	
Do you plan to ask for funding annually for this project/program?	No	
Is this a single year request or a request for funding for multiple years?	Single Year	
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes	
How many years has your project/program received funding from the Community Enhancement & Investment Fund?	9	
How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score	9	
3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?		

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date) 8/5/2024

Anticipated End Date 9/2/2024
(typically projects/programs end by June 30)

CEIF App #53

Please describe your project/program schedule A schedule is difficult to determine. If funding is secured, we will execute the order and plan an installation window where the current equipment is decommissioned, and the new equipment is installed, and staff are trained on its use. Our aim would be to purchase in July 2024 with the hope that the system would be received and installed no later than November. It would likely be sooner. Everything would be accomplished well before the June 2025 deadline.

Adaptability: What is your plan to complete your project/program should any challenges arise? If for any reason installation could not happen by June 2025, we would kindly communicate with the City Enhancement Fund team and ask for an extension. With the order occurring in July 2024, it seems unlikely that an install could not happen within one year.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #53**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	11821 Cobble Brook Drive, Rancho Cordova, CA 95742
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List the city location of the project/program.	Sunrise Elementary School
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Select State	CA
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Provide the zip code for your project/program's primary location.	95742.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

NA

CEIF App #53

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Sunrise Elementary School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Grant writer and Principal Martin Hock

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #53

5 - Applicant Information

Name

Martin
Hock

Is this project/program on behalf of an organization?

No

Provide contact phone number:

[REDACTED]

Provide contact email:

mhockiii@egusd.net

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Bindy
Grewal

What is the title of this individual?

Assistant Superintendent of PreK-6 Education

What is the best phone number where we could contact the signatory?

[REDACTED]

ITEM 12.4.**ATTACHMENT 2**

What is the best email address to contact the signatory?

bgrewal@egusd.net

CEIF App #53

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



QUALITYSOUND
DIVISION OF BI-JAMAR, INC.

Quality Sound
2010 E. Fremont St.
Stockton, CA 95205

QUOTE
12902

CEIF App #53

CA 496881 C-7, C-10
DIR 1000000115
ACO 6020

BILL TO		JOB LOCATION	
Company: Elk Grove Unified School District	Company: Sunrise Elementary School	Date: 2023-11-22	
Address: 9510 Elk Grove Florin Road Elk Grove, CA 95624	Address: 11821 Cobble Brook Drive Rancho Cordova, CA 95742	Sales Rep: Richard Bonilla	
Contact: Lindsay King	Contact:	Phone:	
Phone:	Phone:		
TITLE			
Sunrise ES - MPR Audio System Upgrade			
SCOPE OF WORK			

Quality Sound will provide and install a user-friendly Wifi-enabled professional Dante amplified audio system (The Dante protocol enables ultra-reliable multi-channel audio networking over IP.) with Digital Signal Processing, Bluetooth connectivity, and a Wireless Microphone system that supports (2) mics while utilizing the existing Audio Head-end infrastructure. The wireless mic system will consist of (2) Wireless Handheld Microphones and receivers with an additional wired microphone. The audio system shall be controlled via a Touch Screen Control Panel and Bluetooth/Line-Input Plates mounted on the decommissioned wall amp location Opposite Stage Right. This installation will utilize the existing systems infrastructure to house and power the replacement audio equipment for value-added savings to the district.

Note: This System can unify over Wifi with the Audio System Proposed in Quote 13259.

WORK DETAILS:

- Decommission existing audio equipment located inside of the existing (2) wall-mounted racks.
- Decommission (1) existing wall amplifier (excluding back-box and cover).
- Decommission (2) 12" EV Speakers above the stage.
- Installation of (2) 12" JBL PRX Pro Series Loudspeakers, Series Front of Stage Loud Speakers using existing mounting configuration.
- Installation of an 8-channel Dante-enabled DSP Processor for audio mix, limits, and control.
- Installation of a 2-channel Wireless Microphone Receiver with (2) Handheld.
- Installation of a 2-channel amplifier to power the Speakers above the stage.
- Installation of a Wall-mounted Bluetooth and Line Input Audio Dante interface.
- Installation of a Touch Screen 7" Control Panel for audio system operation (mounted on the retired wall-amp backbox).
- Connect to the existing field Audio XLR Input Plates (damaged XLR plates connected to the system shall be replaced).
- Programming the DSP and Control Panel for existing Line Inputs and Audio Source Selections.
- Provide a laminated quick-start guide for end-user operation.
- Training for staff on audio system operation.

CUSTOMER REQUIREMENTS:

- The customer shall assist with access to the facility and system testing.
- Network Switches are existing and/or provided by the customer.

WORK EXCLUSIONS:

- Any Fees and/or Permits are excluded.
- Patching and painting of any kind are excluded.
- Fire Stop Sleeves and Access Panels are excluded.
- Labor is limited to open access in walls, floors, and ceilings.
- Any work not quoted or listed within this quote is excluded.

ITEM 12.4.



QUALITYSOUND
DIVISION OF BI-JAMAR, INC.

Quality Sound
2010 E. Fremont St.
Stockton, CA 95205

CA 496881 C-7, C-10
DIR 1000000115
ACO 6020

CEIF App #53

ATTACHMENT 2

QUOTE

12902

DESCRIPTION	QTY
Audio System Equipment and Control Upgrades	
Audio System Equipment and Control Upgrades	1.00
Programmable DSP, 8 mic/line in, 8 line out, 64x64 Dante, ARC	1.00
7" Full-glass touchscreen for system control	1.00
600W/2-channel Compact Amplifier with DSP	1.00
Sm58 Vocal System	2.00
Cardioid Dynamic, Includes 25' Xlr To Xlr Cable	1.00
25Ft. Detachable Cable With Neutrik 3 Pin Xlr Male Connector And 1/4" Stereo Plug	1.00
AC1750 Dual-Band WiFi Router	1.00
8-Port Gigabit Ethernet PoE+ Unmanaged Switch with FlexPoE (60W)	1.00
PoE Injector	1.00
Wall-Mounted Bi-Directional Line-Level and Bluetooth Audio Dante Interface	1.00
Miscellaneous Connectors, Cabling, Raceway & Hardware	1.00
Bid Bonds	1.00
Use Tax Included in this LUMP SUM quote	1.00
Freight / Shipping	1.00
1 Year Workmanship Warranty	1.00
Professional Services	
Audio System Equipment and Control Upgrades Total:	
	\$25,363.16
MPR - Speaker System Upgrade	
MPR - Speaker System Upgrade	1.00
12" Two-Way Stage Monitor	2.00
Custom Speaker Mounting Hardware	2.00
Rental Equipment	1.00
Professional Services	
MPR - Speaker System Upgrade Total:	
	\$4,252.41
MPR Sound System Upgrade	
Freight / Shipping	1.00
MPR Sound System Upgrade Total:	
	\$234.43
Subtotal:	
	\$29,850.00
Tax:	
	\$0.00
Total:	
	\$29,850.00

Sunrise Elementary Sound System Budget

Costs	Item Description	Cost: \$29,850
Audio System Equipment and Control Upgrades	See Quality Sound Quote	25,363.16
Speaker System Upgrade	See Quality Sound Quote	4,252.41
Sound System Upgrade	Freight/shipping	234.43
		Total Grant Request \$29,850

*Coordinating with EGUSD Facilities, Quality Sound, overseeing installation and staff training on the new unit to administer this grant will be considered in-kind services to ensure project completion.

Title	Sunrise Elementary (EGUSD): Multipurpose Room Sound System	02/27/2024
CEIF App #53	by Martin Hock in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45691430
Average score: 0		

Reviewed by: Mike Gulden (Score: 0) 03/09/2024

Which organization(s) are you completing this form on behalf of?
(Select all that apply)

A school district

Which school district are you completing this form on behalf of?

EGUSD

Which EGUSD school facility (select all that apply)

Sunrise Elementary School

For Sunrise Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

endorsement given

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:

Michael Gulden

ITEM 12.4.**ATTACHMENT 2**

Title of individual completing this form director

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

CEIF App #53

Title	Soil Born Farms: Food, Health and Environmental Career Pathway Program	02/28/2024
		id. 45714035
CEIF App #54	by Shawn Harrison in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application PO Box 661175 Sacramento, California 95866 United States 	

Original Submission02/28/2024

Score	8
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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CEIF App #54

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Soil Born Farms: Food, Health and Environmental Career Pathway Program
Provide a Project/Program Synopsis	Soil Born Farms will grow the impact of Rancho Cordova's K-12 Food, Health and Environment Career Pathway, expanding a flexible continuum of standards-aligned learning in school gardens and at our farm education center, culminating in career exploration and job training in partnership with Cordova High School's career technical education programs.
Provide a Project/Program Description	Please see a full Project Description included as an attachment.
Tell us about your Project/Program Team	Soil Born Farms Urban Agriculture and Education Project's mission is to empower people to participate in a local food system that encourages health, nurtures the environment and grows a sustainable community. Our Education Programs Manager, Shannon Hardwicke, will serve as project director, bringing 13 years of experience in garden-based education program development. Our on-farm Youth Educator, Amy Tackett, holds certifications in career technical education and bilingual education, with 22 years of teaching experience. Co-Director Shawn Harrison oversees program development. FCUSD staff partners include Assistant Superintendent Jim Huber; CTE Coordinator Alicia Caddell; and principals and teachers from partner schools.
Provide your Project/Program Goals	GOAL 1: Provide Rancho Cordova K-8th graders with a pathway of garden education and experiential learning at Soil Born Farms that empowers them to become stewards of their own health and the land, and inspires further education in food, health and the environment. Facilitate 700-1,000 garden/farm learning experiences (*see note below) for K-8th students through the following activities: 1.1) Distribute 8-10 Gardens to Grow On packages to Rancho Cordova elementary and middle school teachers, serving 240-300 students. Kits will include seasonal plant starts, seeds and curriculum. (Funding for corresponding cooking lessons/Harvest of the Month program is being sought from CDFA and USDA Farm to School grants.) 1.2) Provide 3-5 Rancho Cordova elementary and middle schools with customized school garden supports: seasonally-appropriate and culturally-representative organic plant starts and seeds (veggies, berries, flowers, natives); high quality soil and compost; hard to find garden supplies (cover crop seed, drip irrigation fittings, etc.); garden technical assistance; and

standards-aligned curriculum planning.

1.3) Recruit and train 3-5 college interns per semester to provide instruction support for garden lessons at partner schools, hosting 4-5 intern training sessions per semester, and pairing interns with school gardens at 3-5 elementary school sites to provide support for 240+ garden lessons per semester.

1.4) Host at least 2 teacher trainings per year on standards-based school garden curriculum and garden management with content specific to the Sacramento region, serving both FCUSD educators and community volunteers supporting school gardens.

1.5) Host 15-20 field trips/year for Rancho Cordova elementary and middle schools at Soil Born Farms dynamic 55-acre education center, providing every student with an experience at Soil Born at least once during elementary grades.

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GOAL 2: Increase education and career outcomes for CHS Agriculture Academy students through deepened collaboration on field trips, internships, multi-age mentoring, and job training. Facilitate 1,000 farm-based learning experiences for CHS students through the following activities:

2.1) Launch an internship program at Soil Born Farms for 6-10 Cordova High School students per semester, taking place for 8 weeks each spring and fall semester. Each intern will complete 8-10 hours of training per week at Soil Born Farms during the last period of the school day. 30+ specific learning outcomes will be met through experience and instruction, covering technical skills, land stewardship concepts, career exploration and workplace expectations.

2.2) Host 15-20 field trips per year for Cordova High School Agriculture Academy classes led by Soil Born Farms' Youth Education Team, providing lessons aligned with class curriculum and state standards.

2.3) Support independent use of Soil Born Farms by Cordova High School classes, providing teachers with orientation/training and maintaining our dedicated CHS shed with instructional supplies.

2.4) Facilitate 2-3 cross age mentorship activities per year between CHS and Cordova Gardens Elementary students, training teens to lead younger grades in garden and nutrition activities.

2.5) Provide year-round paid job training positions at Soil Born Farms for 20+ teens per year, ages 14-18. Trainees gain real-world work experience across our program areas, one-on-one mentorship, and support building both hard and soft job skills. Summertime participants will receive additional focused training sessions on skillbuilding and job readiness.

GOAL 3: Solidify a resilient and long-lasting Career Pathway partnership between FCUSD and Soil Born Farms. Activities include:

3.1) Host monthly *Food, Health and Environmental Career Pathway* team meetings between Soil Born Farms and FCUSD, with the goal of advancing

the vision outlined in our joint MOU. Attendees will include Soil Born's Co-Director Shawn Harrison and Education Manager Shannon Hardwicke; FCUSD Assistant Superintendent Jim Huber; FCUSD Career Technical Education Coordinator Alicia Caddell; and principals from partnering schools.

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3.2) Develop an annual work plan of *Food, Health and Environmental Career Pathway* activities and associated administrative tasks to facilitate clear communication among partners and program longevity. For example: deadlines for scheduling CHS internship classes for the upcoming year's academic calendar; scheduling school garden trainings in alignment with teacher in-service days; promoting annual school garden teacher orientations; fall/spring recruitment of college interns; aligning school garden lessons with annual Harvest of the Month cafeteria plans, etc.

*Note: Because our program strives to provide repeated interactions with youth over time, we use learning experiences as an overarching evaluation measure rather than solely measuring individual students served. A learning experience is any time a student visits the farm or school garden for a field trip, internship training session, lesson, etc. Each student experience is tracked through program participation logs, allowing us to measure our reach and impact year over year.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Project_Description_-_Soil_Born_Farms.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	125454.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	62637.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
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ITEM 12.4.**ATTACHMENT 2**

What is the total cost of personnel for your project/program?

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What is the total cost of supplies for your project/program?

What is the total cost of transportation for your project/program?

What is the total cost of equipment for your project/program?

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Project_Budget_2024_-_Soil_Born_Farms.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.

Describe any funding secured or being sought for this project/program?

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The following funding sources make up \$62,818 in matching funds for the Food, Health and Environmental Career Pathway program:

- 1) Community donations
 - 2) Field trip fees
 - 3) Product sales (produce and merchandise)
 - 4) Grants:
 - Siragusa Foundation, \$10,000 (awarded). A portion of this funding is allocated to Youth Education program staffing.
 - US Bank, \$25,000 (awarded). A portion of this funding is allocated to teen job training program wages, college intern stipends and Youth Education Program staffing.
 - Bank of America, \$35,750 (application pending response). A portion of this funding is allocated to teen job training program wages, college intern stipends and Youth Education Program staffing.
 - USDA Farm to School Grant, \$98,063 (application pending response). A portion of proposed funds cover Youth Education Program staffing, intern stipends, and nutrition education activities that complement this proposal.
 - CDFA Farm to School Incubator Grant, request amount TBD (application in progress with FCUSD). A portion of funds will support field trip fees, intern stipends, Youth Education Program staffing, and nutrition education activities that complement this proposal.
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ITEM 12.4.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

CEIF App #54**ATTACHMENT 2**

This request is for one year, but establishing a comprehensive food and agriculture education pathway for Rancho Cordova youth is a long-term process. We are grateful for the City of Rancho Cordova's ongoing support of this vision. Ongoing costs associated with the Food, Health and Environmental Career Pathway include staffing for coordination of education programs, delivery of school garden supports, and school district partnership facilitation; supply costs for instruction and garden operation; and operation costs of maintaining Soil Born Farms as a dynamic learning center. Continued support from the City of Rancho Cordova and Folsom Cordova Unified School District will be needed for ongoing training/technical assistance and continued deepening of these programs' impact.

Our approach to sustainability for elementary school garden programs involves empowering schools to take on more ownership and responsibility for school garden coordination and use - while also recognizing that teacher and school resources are limited. Soil Born Farms provides a framework of support for partner schools through the provision of curriculum, seasonal garden supplies and plant starts, teacher training, garden instructional assistance, and garden-based extracurricular activities for youth. We aim to continue building this web of support to integrate school garden learning into the culture and structure of the elementary education system.

At the high school level, our sustainability strategy focuses on creating a win-win partnership with Cordova High School's strong Career Technical Education program. The school's Agriculture and Culinary Academies align perfectly with Soil Born Farms' mission and work, and their proximity to our farm education center make for a phenomenal learning laboratory. As we continue to layer experiences in Career Technical Education, workforce development, and mentorship for local teens, we will partner with FCUSD to tap into new and ongoing funding streams to sustain this work.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

ITEM 12.4.**ATTACHMENT 2**

How many years has 8
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

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How many years has 8
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date 6/30/2025
(typically projects/programs end by June 30)

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

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- JULY - SEPTEMBER 2024: Recruit and train college interns from Sacramento State University; pair college interns with school garden sites to provide lesson support; recruit high school interns and teen job training participants and begin weekly schedule of training; host training for teachers participating in school gardens; set up field trip schedules for elementary, middle school and high school; host monthly meetings with FCUSD (ongoing); develop annual work plan for Career Pathway activities and administration; compile and distribute Gardens to Grow On kits to teachers; host CHS teacher orientation of the farm facilities and CHS shed to encourage use of Soil Born Farms as a regular learning laboratory.
- OCTOBER - DECEMBER 2024: Start field trip programming; facilitate fall training for CHS students participating in cross age-mentoring; facilitate cross ag mentorship activity between Cordova High School and Cordova Gardens Elementary; disseminate fall plants for school gardens and Gardens to Grow On classrooms.
- JANUARY - MARCH 2025: Recruit spring semester college and CHS teen interns; host winter school garden teacher training; disseminate spring plants and seeds for school gardens and Gardens to Grow On Classrooms.
- APRIL - JUNE 2025: Conduct field trips to the farm; host the second cross-age mentorship activity; facilitate the spring Cordova High internship program; recruit teen job training participants for summer program; evaluate program activities and assess our needs for the coming year; update a Career Pathway work plan for the 2024-25 school year.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Soil Born Farms' team has gained a wealth of experience adapting to shifting circumstances over recent years. We are confident that our creativity and resolve will carry us through whatever hurdles may come, pandemic-related or otherwise. Should COVID protocol change, we would adjust using a combination of virtual lessons/farm tours/teacher trainings; in-person small group lessons in outdoor settings; and home garden kits for students. These strategies were all successful for us during the pandemic lockdown. However, we feel optimistic that activities will be able to take place in person.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program

2140 Chase Drive

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

ITEM 12.4.

If your project/program takes place at multiple locations, please list other or secondary locations.

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ATTACHMENT 2

1. Cordova High School, 2239 Chase Dr, Rancho Cordova, CA 95670
2. Mitchell Middle School, 2100 Zinfandel Dr, Rancho Cordova, CA 95670
3. Cordova Gardens Elementary, 2400 Dawes St, Rancho Cordova, CA 95670
4. Riverview STEM Academy, 10700 Ambassador Dr, Rancho Cordova, CA 95670
5. Peter J Shields Elementary, 10434 Georgetown Dr, Rancho Cordova, CA 95670
6. Cordova Meadows Elementary, 2550 La Loma Dr, Rancho Cordova, CA 95670
7. Rancho Cordova Elementary, 2562 Chassella Way, Rancho Cordova, CA 95670

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[FCUSD_Letter_of_Support_-_Soil_Born_Farms.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova Gardens Elementary School
Cordova Meadows Elementary School
Peter J. Shields Elementary School
Rancho Cordova Elementary School
Riverview STEM Academy
Mitchell Middle School
Cordova High School

Have you reached out to a contact at the school(s) you indicated above?

Yes

ITEM 12.4.**ATTACHMENT 2**

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

- John Bliss, Principal at Cordova Gardens Elementary
- Holly Chestnut, Agriculture Academy program lead at Cordova High School
- Amber Fontaine and Andrea Rodriguez at Cordova Meadows Elementary
- Suemi Oxford and Linda Sherar at Peter J Shields Elementary
- Valerie Lanich at Riverview STEM Academy
- Britt Stark at Mitchell Middle School

Does your project/program involve the Cordova Recreation & Park District?

No

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5 - Applicant Information

Name

Shawn
Harrison

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Soil Born Farms Urban Agriculture and Education Project

What is your title and/or role at your organization?

Founder and Co-Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2

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Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

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Soil Born Farms: Food, Health and Environmental Career Pathway Program

Project Description**PROPOSED SCOPE OF WORK:**

The proposed project will build on past years' successes and continue to grow a comprehensive, standards-based *Food, Health and Environmental Career Pathway* in partnership with target Rancho Cordova schools, including Cordova Gardens, Cordova Meadows, Riverview STEM, Peter J. Shields, and Rancho Cordova Elementaries; Mitchell Middle School; and Cordova High School (CHS), with additional school sites incorporated as school and teacher capacity permits.

This career pathway brings topics from the classroom to life through a continuum of garden-based education spanning K-12th grades. School gardens operating at every scale are used to deliver engaging lessons, sustained through a framework of support by Soil Born Farms. Farm field trips and job training provide students with in-depth real-world learning and career exploration, all within the rich landscape of Soil Born Farms' learning gardens, agricultural plantings and wild spaces.

With support from the City of Rancho Cordova, Soil Born Farms' Youth Education team will collaborate with Folsom Cordova Unified School District (FCUSD) on 3 focal areas for the 2024-25 school year:

1) K-8 Farm- and Garden-Based Education: Soil Born Farms will continue to support and deliver experiential farm- and garden-based education for elementary and middle school grades as the foundation of the *Food, Health and Environmental Career Pathway*. This year our focus is on developing flexible school garden programming that meets the needs and abilities of each partner school site. At some schools every classroom will participate in a full schedule of school garden lessons supported by college interns. Some schools will receive culturally-appropriate plant starts and organic garden supplies; others will receive activity support for after-school garden clubs. Teachers can opt to participate with individual classes during in-depth field trips to Soil Born Farms, to grow their skills through school garden teacher trainings, and/or to participate in our new Gardens to Grow On classroom-sized garden package. Regardless of the activity, the *Food, Health and Environmental Career Pathway's* overarching goal is to provide multiple points of contact with garden-based learning throughout students' educational careers, building children's literacy in agriculture, health and stewardship, and inspiring them to stay engaged through high school.

New this year, Soil Born Farms will launch a Gardens to Grow On package designed to help schools overcome the challenge of maintaining a school garden. This program will deliver self-contained Grow Bag planters for teachers to keep right outside their classrooms, complete with healthy soil, seasonal organic plants, and curriculum designed by Soil Born Farms' educators. Crops will align with locally-procured produce in school cafeterias, and teachers will be supported with training and technical assistance.

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Gardens to Grow On	Fall	Winter	Spring
Planter #1	Squash, cucumbers, peppers	Lettuce, radishes, carrots, kale, edible flowers	Snap peas, colorful carrots, cilantro
Planter #2	Milkweed	Broccoli (purple) and cauliflower (orange)	Wildflowers, pollinator plants, edible flowers
Lesson Topic	Monarchs, plant life cycles, saving seeds	Nutrients, personal health and soil health	Pollinators, conservation
Cooking Lesson Recipe (This activity provided by Soil Born Farms through pending matching funds)	Succotash and cucumbers with tzatziki sauce	Lemon parmesan broccoli and oven baked spiced cauliflower	Pesto pasta with veggies
Harvest of the Month Produce Featured in School Cafeterias (Coordinated by FCUSD Food Services through pending matching funds)	Peppers, cucumbers Apples of many kinds	Colorful lettuces, cauliflower and broccoli Mandarins	Snap peas and colorful carrots Strawberries

2) Career Technical Education with Cordova High School: The *Food, Health and Environmental Career Pathway* culminates with experiential education, job training and career exploration opportunities for students of Cordova High School, located adjacent to Soil Born Farms. While our emphasis is on partnering with the school's Agriculture Academy Career Technical Education program, all Rancho Cordova teens ages 14-18 are encouraged to participate. Our aim this year is to continue engaging more teens overall, and provide each participant with repeated interactions across multiple work experience areas. New in 2024, Soil Born Farms is establishing a ½ acre Training Garden Plot designed for CHS students to dig into hands-on, standards-aligned learning, during formal field trips hosted by Soil Born Farms' educators and independent visits led by CHS teachers. Ag Academy students will be trained to lead elementary students in garden activities during cross-age mentoring events at Cordova Gardens Elementary. Cordova High School internships will be expanded to both spring and fall semesters, allowing students to earn high school credit while receiving mentorship, training and hands-on work experience in Soil Born Farms' production fields, orchards, learning gardens, youth education programs, and greenhouses. Teens who wish to pursue further experience will be offered summertime/after school paid job training at Soil Born Farms. These programs are laying the foundation for future launch of the Animal Education Program at Soil Born Farms upon completion of Animal Barn construction (estimated late 2025), which will provide CHS students with phenomenal hands-on education at the intersection of regenerative agriculture, natural resource management and animal science.

3) FCUSD Partnership Development: This past year has been one of great momentum for our partnership with FCUSD, and we are excited to keep building on successes. In fall 2023 FCUSD Food Services began procuring locally-grown produce for the first time. The department plans to

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substantially expand local food purchasing in the 2024-25 school year, and is partnering with Soil Born Farms to launch nutrition-focused education in alignment with school garden and farm field trip lessons. FCUSD administrative engagement with Farm to School and Career Pathway planning remains strong. At the school site level, we've experienced strong interest in expansion of school garden education, with Cordova Gardens Elementary recently working with Soil Born Farms to establish a plan for every class to engage in garden learning - a first for our city's schools. These are all very exciting advancements in Rancho Cordova's farm to school movement. Through this proposal we will map out a partnership Work Plan for the *Food, Health and Environmental Career Pathway*, detailing annual program activities and tasks, and creating a nuts-and-bolts complement to the existing MOU between Soil Born Farms and FCUSD.

COMMUNITY BENEFIT:

This project benefits Rancho Cordova on many levels, fostering an environment that supports academic learning, pathways to gainful employment for youth, healthy eating and physical activity, environmental stewardship, and community connection. Career Pathway development fulfills many CEIF criteria, including providing children and youth with experiential education; fostering pride in our community through connection to place; improving quality of life by inspiring healthy lifestyle choices; celebrating the diverse cultures of our community through exploration of culinary and agricultural traditions; and fostering pathways to living wage careers for underserved youth in the sectors of food, farming, health and the environment.

LEVERAGE and SUSTAINABILITY:

Our collaborative approach leverages many resources for the benefit of our community, including university interns, volunteers, grant funding, donations, school staff time, school district funding, and the energy of youth working and learning in the gardens. The work proposed here is part of our broader sustainability strategy for garden-based education in public schools. School garden and experiential learning programs are continually challenged by limited school budgets, heavy teacher workloads, changes in school leadership, and the need for garden upkeep. This proposal continues to build creative, win-win strategies for supporting and sustaining these vital programs.

Community Enhancement & Investment Fund

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Soil Born Farms : Youth Career Pathway Budget 2024-25

Personnel	Request to CEIF	Matching Funds	Total
Education Manager, Shannon Hardwicke (.40 FTE)	\$ 21,077	\$ 12,647	\$ 33,724
Youth Educator, Amy Tackett (.40 FTE)	\$ 13,520	\$ 8,112	\$ 21,632
Co-Director, Shawn Harrison (.05 FTE)	\$ -	\$ 4,950	\$ 4,950
Teen Wages	\$ -	\$ 13,500	\$ 13,500
Taxes and Benefits (20% staff; 14% teens)	\$ 6,919	\$ 6,665	\$ 13,585
Personnel Subtotal	\$ 41,517	\$ 45,874	\$ 87,391
Supplies			
Gardens to Grow On Materials	\$ 1,200	\$ -	\$ 1,200
Plants for School Gardens	\$ 800	\$ -	\$ 800
School Garden Supplies	\$ 1,200	\$ -	\$ 1,200
Transportation	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Miscellaneous			
Intern Stipends	\$ 3,000	\$ 2,000	\$ 5,000
Field Trip Fees	\$ 6,750	\$ 6,750	\$ 13,500
Direct Cost Subtotal	\$ 54,467	\$ 54,624	\$ 109,091
Indirect (15%)	\$ 8,170	\$ 8,194	\$ 16,364
Total	\$ 62,637	\$ 62,818	\$ 125,454

Budget Justification**Personnel:**

- Education Manager: Requesting \$21,077 to support project management, college intern training and placement, school garden support coordination (supplies, curriculum, plant starts), teacher training and technical assistance, Cordova High School partnership development, FCUSD liaison, and Gardens to Grow On program development and implementation.
- Youth Educator: \$13,520 requested to support youth education programming. These positions will lead training and programming with high school interns, plan and lead field trip activities, and serve as the main point of contact for Rancho Cordova partner schools
- Benefits: \$6,919 for taxes and staff benefits (20% staff)

Supplies:

- Gardens to Grow on Materials: \$1,200 total for 10 Gardens to Grow On classroom kits, including: grow bags (\$7.50 each x 20 bags), quality soil (\$300), plants & seeds (\$30/grow bag x 20 bags), and curriculum copies (\$150).
- Plants Starts for School Gardens: \$800 requested to provide seasonally- and culturally-appropriate plant starts and seeds to partner school garden sites.
- Garden Education Supplies: \$1,200 requested for garden and education supplies to support school sites and farm-based learning during school and afterschool interactions.

CEIF App #54**Miscellaneous:**

- College Intern Stipends: \$3,000 for college intern stipends to offset the cost of traveling to school garden partner sites. 3 interns/semester x 2 semesters x \$500 stipend/intern.
- Field Trip Fees: \$6,750 requested to subsidize fees for Rancho Cordova school sites to participate in in-depth farm field trips. 15 field trips x \$450 each.

Indirect:

- Indirect (15%): \$8,170 requested for indirect expenses (admin and utilities). Remainder covered by matching funds.

Matching Funds:

- Co-Director: \$4,950 in matching staff time for program supervision and partnership development. Matching funds derived from individual donors.
- Youth Educators: \$20,759 in matching dollars from donations, grants and field trip fees.
- Teen Wages: \$13,500 in matching dollars from donations, grants and product sales.
- Benefits: \$6,665 in matching dollars from donations and grants.
- Youth Intern Stipends: \$2,000 in matching dollars from mini-grants.
- Indirect: \$8,194 in matching funds from donations and grants.

Folsom Cordova Unified School District

February 23, 2024

CEIF App #54

Re: Soil Born Farms' 2024 City of Rancho Cordova CEIF Application

Dear Grant Review Committee:

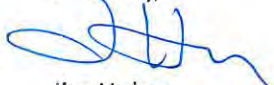
Folsom Cordova Unified School District (FCUSD) is pleased to offer this letter of support for Soil Born Farms' application to the 2024 Community Enhancement and Investment Fund. Funding will enable Soil Born Farms to continue partnering with FCUSD on the important work of providing K-12 Rancho Cordova students with one-of-a-kind experiential education in food, health and the environment.

FCUSD has been investing in a unique partnership with Soil Born Farms for over a decade. Soil Born Farms provides hands-on, farm and garden-based learning for multiple school sites in close proximity to their farm education center. Elementary students receive school garden support, visit the farm for in-depth field trips, and can participate in summer day camps and Saturday youth programs. Students from Cordova High School frequent the farm for field trips, and explore careers through internships and job training. This partnership aligns with the Cordova High School Agriculture and Culinary Academies – career technical education programs that pair perfectly with Soil Born Farms' mission. FCUSD Food Services has also begun planning in partnership with Soil Born Farms to connect new local food procurement in school cafeterias with farm and garden-based lessons, creating a full circle farm to school connection. Our shared commitment to the growth of this programming is detailed in an MOU between FCUSD and Soil Born Farms.

The scope of work in this proposal will continue to build on past year's successes, adapting experiential education programming to meet the needs of the school community. This work grows not only the number of students benefitting from farm- and garden-based learning, but also the depth at which students get to engage. As a result of this work, teacher capacity will increase, students will dig into experiential learning, and teens will build essential life and job skills. In addition to providing standards-aligned lessons, Soil Born Farms provides youth with a sense of community, positive mentorship, and an understanding of nutrition and health that is crucial for lifelong wellness. This work focuses on FCUSD's Title 1 schools, where the majority of students come from socioeconomically disadvantaged households. Our student body represents a rich diversity of racial and ethnic backgrounds, including many English language learners.

Soil Born Farms has been a steadfast leader in our region's farm to school movement, and I am confident that their team will deliver as promised on project goals. Thank you for your consideration of this worthy proposal, and don't hesitate to reach out if I can provide any additional information.

Sincerely,



Jim Huber

Title	Soil Born Farms: Food, Health and Environmental Career Pathway Program	02/28/2024
CEIF App #54		id. 45714035
by Shawn Harrison in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application		
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Cordova High School Mitchell Middle School Cordova Gardens Elementary School Riverview STEM Academy Peter J. Shields Elementary School Cordova Meadows School Rancho Cordova Elementary School
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For Cordova Gardens Elementary, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
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For Cordova Meadows School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

ITEM 12.4.**ATTACHMENT 2**

For Peter J. Shields Elementary, the school district's acknowledgement is:

CEIF App #54

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Rancho Cordova Elementary, the school district's acknowledgement is:

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Riverview STEM Academy, the school district's acknowledgement is:

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Mitchell Middle School, the school district's acknowledgement is:

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Rancho Cordova High School, the school district's acknowledgement is:

Notes providing rationale	Endorsement Given
---------------------------	-------------------

Organizations may provide PDF or JPG documentation regarding their endorsement.

CEIF_Endorsment_-Insurance_Requirements.pdf

Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
--	--------------------

Title of individual completing this form	Robin Mandeville
--	------------------

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #54

Title	Creating Climate Stewards: The Student & Landowner, Education & Watershed Stewardship Program	02/28/2024
CEIF App #55	by Allie Dumas in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45714473

Original Submission02/28/2024

Score	2
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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ITEM 12.4.**ATTACHMENT 2**

CEIF App #55

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Creating Climate Stewards: The Student & Landowner, Education & Watershed Stewardship Program

Provide a Project/Program Synopsis

The Student & Landowner Education & Watershed Stewardship (SLEWS) program engages high school students from the City of Rancho Cordova in habitat restoration through a series of hands-on field days at real projects that develop science skills and environmental stewardship incorporating hands-on, place-based, environmental education activities.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

CEIF App #55

The Student and Landowner Education and Watershed Stewardship Program is dynamic, complex and flush with opportunities to make an impact on the land, our climate and in the lives of youth across California. With the goal of creating environmental change, SLEWS students have been instrumental in planting hedgerows across Northern California. Establishing over 150 miles of plants, trees, and shrubs (roughly the distance from Sacramento to Reno), students have assisted their communities by reducing carbon emissions, increasing water retention, creating beneficial pollinator habitat and corridors for the surrounding wildlife. Working to impact the larger community, SLEWS students have completed a variety of restoration projects including urban tree reforestation, wetland remediation, and bank stabilization projects. Over the past two years we have worked with the Sacramento Tree Foundation to provide George Washington Carver high school students with direct and impactful experiences that connect their classroom learning with real on-the-ground projects while also exposing them to college and career opportunities in the field of natural resources. Working to ensure our students become strong advocates for themselves and the community of Rancho Cordova we have seen the direct impact our programming can have on student's participation in community-based action. With a strong desire to continue supporting the college and career development of students in the City of Rancho Cordova we would like to request support to engaged students from Cordova High School and George Washington Carver School of Arts and Sciences in the SLEWS Program.

We have seen first hand the impact the SLEWS Program can have on student by connecting their classroom learning to the real world, providing students with transformative experiences in nature that increase their appreciation, commitment and respect for sustainable agriculture and the natural world. Through hands-on activities such as water quality and bird box monitoring, students develop science and inquiry skills needed for lifelong learning. With your support, we would have the ability further our reach among the Rancho Cordova community by providing more high school students with this crucial learning opportunity. Not only does our programming open students' exposure to environmental concepts, but it also helps prepare them for the workforce. SLEWS staff recruit and train volunteers from non-profits, public agencies, and universities from the local community to mentor students throughout their SLEWS year. Through this program students engage in college and career readiness activities that provide them insight into different career avenues while helping them cultivate their leadership, communication, and critical thinking skills. Due to our partnership with restoration professionals from public agencies, local watershed groups, and nonprofit organizations, SLEWS projects have a real & lasting impact on the land. Since its inception, students have planted over 85,000 native trees/shrubs, 350,000 grass/forbs plugs, and installed 840 wildlife structures. By including students in habitat restoration, SLEWS further addresses the needs for healthier land & more wildlife habitat, and the need to instill conservation and stewardship values in high school students.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your
Project/Program
Team

The SLEWS Program works to bring together a variety of partners

Allie Dumas - SLEWS Program Manager, CLBL

Sydney Smith/TBD - SLEWS Coordinator, CLBL

CEIF App #55

Restoration Partner - Sacramento Tree Foundation, Sac City Sewer District, etc., we are in communication with a variety of partners and similar to the restoration site, partners and narrowed down over the summer dependent on project options.

Landowner - TBD, we work with our restoration partners the summer prior to the field season to select project sites for the upcoming year based on project needs.

Provide your
Project/Program
Goals

Through multi-phased fieldwork and associated in-class lessons, students build knowledge, perspective and personal connection to the land. Each 30-student cohort is matched with a regional restoration project and participates in ecological field studies where youth discover careers and college opportunities in natural resource management and environmental science. Students see the lasting impact of their work over multiple visits to their adopted project. As an organization our mission is to inspire, educate, and cultivate future generations of farmers, agricultural leaders and natural resource stewards. Equipping students with the workforce development and leadership skills they need to be competitive in the job market we are ensuring students from the City of Rancho Cordova have the opportunity to put their best foot forward regardless of what career path they take. At the heart of our work are the experiential learning opportunities available to students that bring to life the topics they learn during field day trips. For our SLEWS Program, field day visits are critical to students as they experience firsthand the work required to become environmental stewards and restore habitats. These hands-on opportunities help students explore and build their careers in agriculture, science, and technology. Our youth programs are developing the problem-solvers needed for a healthy, robust and sustainable world. Post-field day survey results indicate 94% of students are more interested in careers related to agriculture or natural resources after participating in the SLEWS program and an impressive 96% would consider doing SLEWS activities on their own or with others outside of the program. Additionally, 87% of students shared what they learned with family and friends, demonstrating the impact of SLEWS going beyond the students themselves. In addition to our surveys that we conduct every year, the SLEWS Program Manager conducts debriefing sessions after each field day to receive feedback from partners and mentors on the quality of the restoration work, the flow of the day's agenda, and the student and mentor experience. After the season is complete, the Manager meets with teachers and partners to assess the program as a whole and identify program strengths and areas of improvement for the following season.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[SLEWS_Work_Example.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

381007.3

CEIF App #55

What is the amount of Community Enhancement & Investment Fund grant monies requested?

288487.3

Does your project/program involve construction of any facilities or improvements upon any property?

No

What is the total cost of personnel for your project/program?

185221.99

What is the total cost of supplies for your project/program?

13800.0

What is the total cost of transportation for your project/program?

2280.0

What is the total cost of equipment for your project/program?

0.0

What will be the total cost of any miscellaneous expenses for your project/program?

66659.31

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[RCCEIF_Budget_2024-27_-_RCCEIF.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.	CEIF App #55
Describe any funding secured or being sought for this project/program?	Our programming receives in-kind support from local volunteer professionals who act mentors for our students, teachers who spend time outside of the projects working to support recruitment and student prep, and restoration partners who work before and after field days to ensure the projects get completed successfully. In addition to this in-kind support we have also received funding through SMUD Shine to provide our students with an opportunity to apply for a stipend to support their college and career development post-programming.	
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	Due to the repetitive structure of our programming operations and maintenance costs would be the same year to year during the 3 year cycle providing our staff the ability to ensure consistency for our partners.	
Do you plan to ask for funding annually for this project/program?	Yes	
Is this a single year request or a request for funding for multiple years?	Multiple Years	
If requesting for multiple years, please share how many years you are seeking funding?	3 years	

ITEM 12.4.

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

ATTACHMENT 2

As a well established program, the Center for Land-Based Learning's SLEWS Program has worked to ensure sustainability when it comes to project planning and implementation from year to year. Working with a variety of partners (restoration lead, landowner, school, mentors, etc.) we continue to cultivate sustainable relationships within the community and find our program truly thrives when funding spans multiple years allowing us to continue supporting our already established relationships. Over the past two years we have requested multi-year funding, but have only been approved for a single-year request each year. As a program that continues to grow we hope our continued interest in support by the Community Enhancement & Investment Fund shows our ability to put on programming that is worth a multi-year contract.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

CEIF App #55

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

2

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score

2

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2027

ITEM 12.4.**ATTACHMENT 2**

Please describe your
project/program
schedule

The project schedule below repeats for years 2 and 3.

July - September 2024

- Tour potential projects site, finalize site selection
- Planning meetings with George Washington Carver High School and Cordova High School staff, restoration partners, and SLEWS Program Manager
- Landowner Agreement (if applicable) and Financial Agreement (with school) completed and on file

September - October 2024

- Mentor recruitment and training for all projects
- Classroom visits to recruit students to program
- Distribute Student Pre-Surveys and Student Applications and Waivers
- Site team meetings to schedule field days and outline restoration activities

November - December 2024

- Plan, coordinate, and implement first field day

January - February 2025

- Plan, coordinate, and implement second field day

March - April 2025

- Plan, coordinate, and implement third and final field day
- Distribute SLEWS Student Post-Survey

May-June 2025

- Create SLEWS 2024-25 project posters and video
 - End of program teacher meetings and partner debriefs
 - Program Assessment; identify program successes and areas for improvement
 - Beginning planning for 2025-26 school year
-

CEIF App #55

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

CEIF App #55

With over 23 years of history and collaboration with high school teachers, restoration professionals, private landowners, state and national agencies, universities and non-profit organizations, the SLEWS Program has an established and successful approach to youth engagement. Our timeline is tried-and-true, and we typically complete between 20-25 field days annually in the Sacramento Valley and up to 50 statewide. We work with teachers and restoration partners to schedule field trips that work for both the school calendar and the restoration timeline to ensure project completion. Winter is the best season to perform the robust planting portion of our SLEWS projects, thus many of our projects finish up in March. We always aim to have all field days program-wide completed by the end of April, as student availability diminishes in May and June due to testing and finals. The timeline of our programming year and field day schedule is designed to ensure our projects are completed well before the end of June. Understanding the many challenges that can occur such as weather delays, COVID, and testing schedule adjustments we work to plan backup days with our schools to ensure we always have multiple opportunities to complete work within the scheduled time period.

Our field days are entirely outdoors, which is advantageous when it comes to COVID-19 guidelines, but we are prepared to adjust our program to accommodate whatever school and state guidelines are in place at the time. We have spent the last three seasons navigating the changes COVID requires and devising alternate activities when appropriate. While a virtual option is not conducive to SLEWS we have had great success during past seasons going above and beyond the recommended standard of protection including the requirement of vaccination for our mentors and mask requirements at all field days. In the event that our program cannot operate in a normal capacity next fall, we will work with the teacher and restoration partner to devise ways we can continue to serve students and give them a comparable experience. This may include assisting the school with arranging safer transportation options, reducing the student capacity on field days, updating cleaning procedures, connecting with classes of students virtually, hosting volunteer days to keep restoration projects on track, or even considering completing the project on a Saturday when school is not in session.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

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ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program



List the city location of the project/program.

Woodland

Select State

CA

Provide the zip code for your project/program's primary location.

95776.0

ITEM 12.4.

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #55

ATTACHMENT 2

We have not yet identified an exact location for this project, as each summer we work with our restoration partners to select appropriate SLEWS field sites for participating schools. Once we know the number of SLEWS projects that will be funded, the SLEWS Program Manager tours potential project sites with restoration partners over the summer. Longtime restoration partners like Yolo County Resource Conservation District and the Sacramento Tree Foundation seek to involve local students in the restoration projects they are already planning, and keep the SLEWS Program in mind when visiting project sites. Project sites with willing landowners and suitable locations are visited by the SLEWS Program Manager in late spring and early summer to determine the best sites for the upcoming season. Sites are selected by the end of August based on ease of access, project size and scope, funding availability, and diversity of tasks. Once all sites are established, participating schools are matched with a project site based on location and school requests. We are currently in communication with the Sacramento Tree Foundation, Sacramento City Sewer District, the Cordova Recreation & Park District as well as various other partners about potential sites and hope to have a site locked down sooner rather than later.

Some of our SLEWS projects are on public lands (past projects include sites in the Franklin Channel, Yolo Bypass Wildlife Area, Capay Open Space Park, and Stone Lakes National Wildlife Refuge), but many take place on privately owned farms and ranches. In order to be considered for a SLEWS site, the landowner must be on board with the program and complete a landowner agreement.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[SLEWS_Letter_of_Support_-_For_Submission.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD
Sacramento City USD

ITEM 12.4.**ATTACHMENT 2**

Please select one or more of the Sacramento City Unified School District school facilities which your project/program will involve:

George Washington Carver School of Arts & Science (High School)

CEIF App #55

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Holly Chesnut - Agriculture Teacher - Cordova High School

Terry Garcia - Science Teacher, George Washington Carver School of Arts & Science

La Niecia Kobelt - Principal, George Washington Carver School of Arts & Science

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Allie Dumas

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Center for Land-Based Learning

What is your title and/or role at your organization?

SLEWS Program Manager

ITEM 12.4.**ATTACHMENT 2**

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

CEIF App #55

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

If selected by the
City Council to
receive an award,
what is the name of
the person at your
organization who
would sign the
contract?

Mary
Kimball

What is the title of
this individual?

Chief Executive Officer

What is the best
phone number where
we could contact the
signatory?

[REDACTED]

What is the best
email address to
contact the
signatory?

[REDACTED]

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

ITEM 12.4.**ATTACHMENT 2**

CEIF App #55

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

ATTACHMENT 2

SLEWS Program Budget 2024-2027

					Match			
	Year 1	Year 2	Year 3	Total Requested	Year 1	Year 2	Year 3	Total
Total Personnel	\$ 58,754.00	\$ 61,691.70	\$ 64,776.29	\$ 185,221.99	\$ 29,040.00	\$ 29,040.00	\$ 29,040.00	\$ 87,120.00
Total Supplies & Materials	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 13,800.00	\$ -	\$ -	\$ -	\$ -
Total Transportation	\$ 7,602.00	\$ 7,602.00	\$ 7,602.00	\$ 22,806.00	\$ -	\$ -	\$ -	\$ -
Total Miscellaneous	\$ 21,322.28	\$ 22,205.06	\$ 23,131.97	\$ 66,659.31	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 5,400.00
TOTAL DIRECT COST:	\$ 92,278.28	\$ 96,098.76	\$ 100,110.26	\$ 288,487.30	\$ 30,840.00	\$ 30,840.00	\$ 30,840.00	\$ 92,520.00

CEIF App #55



CEIF App #55

George Washington Carver*School of Arts and Sciences***10101 Systems Parkway, Sacramento, Ca. 95827****PH (916) 228-5751, FAX: (916) 225-5760**

February 27, 2024

To Whom It May Concern,

I am writing to express my wholehearted support for the Student Landowner Education & Watershed Stewardship (SLEWS) program. As the Principal of George Washington Carver School of Arts and Science, I have witnessed firsthand the transformative power of this initiative within our educational community.

Since its inception at our school, the SLEWS program has evolved from a mere extracurricular activity to an integral component of our curriculum, enriching the educational experience of our students and fostering a deep sense of environmental stewardship.

Through their involvement in SLEWS, our students have engaged in hands-on projects that have not only beautified our campus but also instilled in them a profound understanding of the importance of conservation and sustainability. These projects have served as tangible reminders of the impact that individuals can have on their local environment, inspiring our students to become proactive agents of change in their communities.

Moreover, the SLEWS program has provided our students, many of whom come from urban and marginalized backgrounds, with unique opportunities to connect with nature and develop essential life skills. By participating in activities such as planting, building, and habitat restoration, our students have gained valuable insights into environmental science and ecology, sparking an interest in fields they may not have previously considered.

CEIF App #55

Beyond the academic benefits, the SLEWS program has nurtured a sense of belonging and camaraderie among our students, as they work together towards a common goal of creating a greener, more sustainable future. This sense of community and shared purpose has had a positive ripple effect, extending beyond the confines of our school and into the wider community.

As a Waldorf school, we are committed to nurturing the holistic development of our students, and the SLEWS program aligns perfectly with our educational philosophy. By immersing our students in real-world, experiential learning opportunities, SLEWS empowers them to become conscientious global citizens who are equipped to address the environmental challenges of the 21st century.

In conclusion, I wholeheartedly endorse the continuation and expansion of the SLEWS program. Its impact on our students, our school, and our community cannot be overstated. I urge you to support this invaluable initiative, ensuring that future generations of students have the opportunity to benefit from the enriching experiences that SLEWS has to offer.

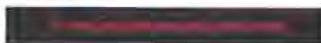
If you require any further information or would like to discuss this matter in more detail, please do not hesitate to contact me.

Thank you for your attention to this important matter.

Sincerely,



La Niecia H. Kobelt, Principal
GWC School of Arts and Science



ITEM 12.4.

Cordova High School

2239 Chase Drive, Rancho Cordova, CA 95670

CEIF App #55



Principal, Amy Strawn
Assistant Principal, Michele Brown
Assistant Principal, Dr. Freddy Castro
Assistant Principal, Dr. Carrie Jackson
Assistant Principal, Cody Owens

To Whom It May Concern,

It is with great excitement that I write this letter of support for the Center for Land-Based Learning –Student and Landowner Education and Watershed Stewardship (SLEWS) Program. We are delighted to establish a new partnership with the Center for Land-Based Learning and expand the learning opportunities for our students.

Cordova High School is an extremely diverse place. It is a Title I school with a student body that is composed of 52% of students who are economically disadvantaged, 70% of students from minority backgrounds, and almost 16% of students who are English Language Learners. The SLEWS Program would be working with the Agriculture Academy students, which reflects the diversity of the entire school. Additionally, the Agriculture Academy requires 50% of the academy population to be “at-risk” students. As a result, by giving Cordova High School students the opportunity to be a part of a program like SLEWS, it will give some of the most vulnerable students on campus an experience they wouldn’t otherwise have.

The Agriculture Academy program at Cordova High School is a four-year pathway starting at the 9th grade. In the academy agriculture is used as the learning vehicle to which students build science skills and knowledge through exciting hands-on and interactive lessons. However, despite the use of a school garden and field trips to Soil Born Farms, Cordova High School Agriculture Academy is uniquely challenged with giving students real world, hands-on experiences in agriculture and environmental education while being located in the heart of the city of Rancho Cordova. It is our hope that the SLEWS Program can provide more in-depth hands-on experiences to our students; thus, further enhancing what they are learning in the classroom and connecting it to the real world. Additionally, many of our students are not exposed to potential careers in agriculture and environmental sciences, and the SLEWS Program would expose our students to career and college opportunities.

We are grateful for the opportunity to be a part of the SLEWS Program and we hope to use this program as a way to expand the learning experience for students and help them gain hands-on environmental science experiences. In conclusion, we give our enthusiastic support to the SLEWS Program and we look forward to working together to provide students with the chance to make a positive impact on their communities.

Please reach out if you have any questions.

Sincerely,

Holly Chesnut

Cordova High School Agriculture Academy
Teacher, Agriculture Science
hchesnut@fcusd.org

CEIF App #55

To Whom it May Concern,

The Sacramento Tree Foundation is excited to partner with the Center for Land-Based Learning to implement the SLEWS Program. The Sacramento Tree Foundation supports the SLEWS project proposal to allow students from Cordova High School and/or George Washington Carver School of Arts and Sciences to visit reforestation sites such as those along Franklin Channel in Elk Grove and within the Stone Lakes National Wildlife Refuge. Students will have the opportunity to participate in habitat restoration activities, gain experience in habitation conservation and apply what they have learned in school. This program will also provide the opportunity for students to spend time with mentors working in restoration and learn more about the industry.

We are excited to partner with the Center for Land-Based Learning and include students in our efforts to restore the native forests of the Sacramento region. The trees the SLEWS students will plant and care for will have a resounding effect on the nearby community. Their work will shade the path for students and residents alike, and create lasting habitat for local wildlife. At the Sacramento Tree Foundation, we strive to grow healthy communities through stewardship of our urban forest. We couldn't be happier to have the support of the SLEWS program to complete this initiative.

Colin Fagan

Operations Manager
Sacramento Tree Foundation



6011 Midway Street
Sacramento, CA 95828

(916) 924-8733
www.sactree.org

*Growing thriving communities through
stewardship of our urban forest*



Administrative Office
10060 Goethe Road
Sacramento, CA 95827-3553
Tel 916 876 8000

EchoWater Facility
8521 Laguna Station Road
Elk Grove, CA 95758
Tel 916 875 9000

CEIF App #55

February 22, 2024

To Whom It May Concern,

The Sacramento Area Sewer District (SASD) is excited to partner with the Center for Land-Based Learning (CLBL) and the SLEWS program to implement habitat improvement projects within the SASD Bufferlands.

The SLEWS program is fully in line with our core value of environmental stewardship, and the hands on opportunities the CLBL provide to students are invaluable. For more than 30 years, the SASD Bufferlands staff have been managing over 2100 acres of open space as high quality wildlife habitat, and working with the SLEWS program to further enhance the property through native vegetation plantings and other wildlife habitat improvements aligns perfectly with our goals.

We give our enthusiastic support to the SLEWS program and look forward to partnering with the CLBL to improve our natural environment and provide lasting benefits to the entire community of Sacramento.

Sincerely,

Steve Scott
Natural Resource Supervisor
SASD Bufferlands

www.sacsewer.com
Board of Directors

Representing
County of Sacramento | City of Citrus Heights
City of Elk Grove | City of Folsom
City of Rancho Cordova | City of Sacramento
City of West Sacramento | County of Yolo

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Director of Finance

Nicole Coleman

Director of Communications



CENTER FOR LAND-BASED LEARNING

CEIF App #55

STUDENT AND LANDOWNER EDUCATION AND WATERSHED STEWARDSHIP

The SLEWS program engages high school students in habitat restoration through a series of field days at real projects that develop science skills and environmental stewardship in youth.

SLEWS IN NUMBERS

- 20 Years of Impact
- 8,000+ students served
- 1,000+ field days
- 400,000 native trees shrubs & grasses planted

FIELD DAYS AT A GLANCE



Leadership Development

Students have the chance to build leadership skills and community connections with their fellow classmates through team building activities during the field day.



Restoration Work

Students play an active role in the restoration cycle. They learn how to install irrigation systems, plant native plants, and properly maintain a hedgerow through removal of invasive species and mulching.



Learning Activities

In the afternoon, students have a chance to further their learning through a variety of environmental science-based lessons.

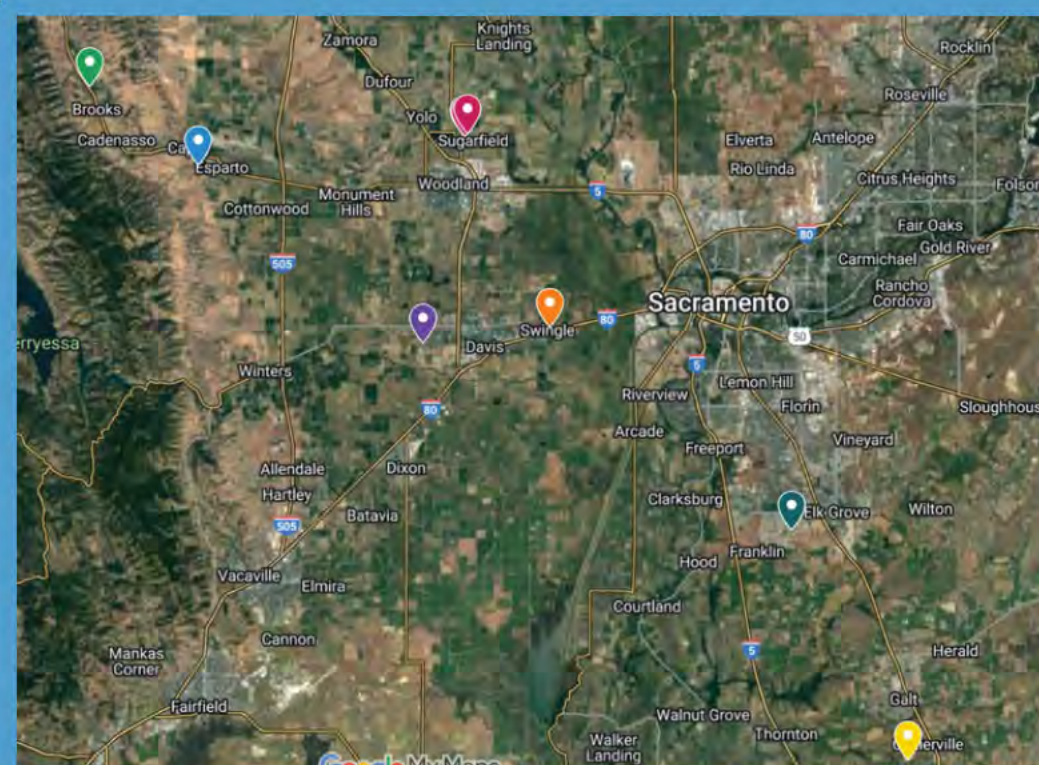


Let's hear from the students!

"The SLEWS experience is really hands-on and fun. You learn about the environment, help restore it, and are surrounded by great people. It has been a experience like no other in which you help the environment." -Florin High School SLEWS Student

2023-2024 SCHOOL YEAR

10 projects spanning Yolo, Sacramento, and San Joaquin Counties. Engaging over 300 high school students in hands-on environmental restoration projects.





CENTER FOR LAND-BASED LEARNING

CEIF App #55

STUDENT AND LANDOWNER EDUCATION AND WATERSHED STEWARDSHIP



Title	Creating Climate Stewards: The Student & Landowner, Education & Watershed Stewardship Program	02/28/2024
CEIF App #55	by Allie Dumas in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45714473
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A school district

Which school district are you completing this form on behalf of? FCUSD

Which FCUSD school facility Cordova High School

For Rancho Cordova High School, the school district's acknowledgement is: Endorsement given

Notes providing rationale Endorsement Given

Organizations may provide PDF or JPG documentation regarding their endorsement. CEIF_Endorsment_-Insurance_Requirements.pdf

Name of Superintendent, Manager, or Designee completing this form: Dr. Sarah Koligian

ITEM 12.4.**ATTACHMENT 2**

Title of individual completing this form Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

CEIF App #55

Title	Cordova High School and American River Bike Patrol Junior Patrol Cycling Collaboration	02/28/2024
CEIF App #56	by Glenn Fowler in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45717667

Original Submission

02/28/2024

Score	n/a
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

Yes: First Time Applicant

CEIF App #56

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	Cordova High School and American River Bike Patrol Junior Patrol Cycling Collaboration
Provide a Project/Program Synopsis	The American River Bike Patrol will collaborate with Cordova High School to create a robust cycling program that includes a fall and spring program for 25 students and involve more than 200 students in other cycling activities in year one of the program.
Provide a Project/Program Description	Cordova High School is less than a quarter of a mile from the American River Parkway, a beautiful 31-mile trail running next to the American River. The school also owns 50 Trek Mountain Bikes that had not been used for almost ten years until the fall of 2023. In September of last year, the American River Bike Patrol (ARBP), a three-year-old organization providing hospitality, first aid, and mechanical assistance to trail users, offered a ten-week program to school administrators that would introduce at-risk students to cycling on the American River Parkway, to simple first aid and bike maintenance skills, and to earning a brand new Trek Bicycle through their active participation. Twenty ARBP mentors signed up to assist program participants in this effort. On Day One, 18 students showed up. They were fitted on bikes, learned how to shift gears, pump air into their tires, and, for some, how to get on and ride their bikes. They were taken to the trail and all rode at least five miles. They could not believe what they had accomplished. Some said they didn't know the trail was there. One said he didn't know there was a river there. Over the next ten weeks, miles were added each Saturday. Program participants were told that on the tenth week, they would ride the entire length of the trail. If they accomplished that goal, they will earn a new bicycle to keep for their own. On December 16, 2023, fifteen students rode from Beale's Point to Discovery Park, the entire length of the American River Parkway. Each of the students earned a brand-new bicycle. Parents, friends, supporters, mentors, and other patrol members were at Discovery Park to celebrate the accomplishment. KCRA-TV was there to record the event, which aired that night on the evening news. Students learned about the joys of riding a bike. One student said, "If I can do this, I can do anything!" Mentors gained a new appreciation for the challenges these young people faced. Teachers and administrators at the school saw the value of a program that got the students away from their screens, out into nature, and feeling good about themselves. The ARBP was challenged to grow the program. This proposal is about what will be done if it gets funded.

CEIF App #56

The overall goal of this program is for the American River Bike Patrol to work collaboratively with Cordova High School to build a robust cycling program that includes a repeat of the program described above but is not limited to that. The school still owns fifty Trek bicycles. Those bikes will be used not only for the program but also in physical education programs, after-school rides, bike mechanics training classes, and in other ways. Students already riding their bikes to school will be provided support, encouragement, bike maintenance training classes, and safe riding skills to make their rides to and from school more enjoyable and safer.

A member of the ARBP will receive a stipend to work an average of eight hours a week at the school. He/she will provide awareness, structure, and leadership for the program. He/she will work with administrators, teachers, and students to build a cycling program at the school. The activities will include a fall and spring program geared to introducing students to the joys of cycling, the beauty and challenges of riding on the American River Parkway trails, and the opportunities of being of service to other trail users.

Students who finished the program in the fall of 2023 are now being offered a spring program in 2024. They will add to their cycling skills by learning how to ride safely on the streets and load their bikes on buses and the Light Rail system. They will also learn how to watch out for and ride safely in traffic and maintain their bikes. First aid, CPR, and Stop the Bleed classes will be offered through the American Red Cross. The goal here is to introduce students to using bikes as transportation to school and jobs as well as recreational riding.

Funds requested for this program will be used to cover the stipend for the ARBP staffer, purchase bikes and equipment, and assist the current CHS student body to become active, safe bike riders. They will also be introduced to the American River Parkway, and how they can be of service to other trail users through the American River Bike Patrol.

Tell us about your
Project/Program
Team

The team will be made up of the Principal at Cordova High School and the ARBP staffer who will be on the on-site coordinator and a teacher/bike-club leader. The team will also include other teachers, coaches and at least 25 American River Bike Patrol members who will be mentors to students.
Please note: All outside mentors will be approved volunteers through the Folsom/Cordova School District including being LiveScanned and passing the SafeSport training program, a sex abuse prevention training program. Leaders from the American River Bike Patrol will provide on-going support and encouragement for the program.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

CEIF App #56

Goal #1: By utilizing existing opportunities (proximity to trail, ownership of 50 bicycles, history of positive collaboration) this project will create a more robust cycling program at Cordova High School, including support for at least 100 students riding bikes to school, offering five PE cycling programs, organizing after school fun rides on the trail for up to 50 students, and more formal fall and spring programs to deepen participation for at least 25 students

Goal #2: By appointing a member of the American River Bike Patrol to work an average of 8 hours per week for up to 30 weeks in the school to facilitate the building of a cycling program, the high school will have the structure, and direction needed to accomplish these goals.

Goal #3: By recruiting at least 25 new students to the fall and spring programs, the project will complete a multi-week program that introduces at-risk students to cycling, prepares them for riding on the Parkway, introduces them to the ARBP, and offers the opportunity to earn a brand new bicycle by riding the entire length of the trail by the final weeks of the program.

Goal #4: By recruiting at least 20 ARBP members and other volunteers to become mentors to the students at CHS, the project will build friendships and community support for the school and engage the community at large. Patrol members will provide mechanics training classes, first aid skills, and periodic bike maintenance classes.

Goal #5: By establishing an advisory board for the program made up of the principal, a parent, a teacher, two patrol members, and two students, the program will have oversight and accountability. Parent involvement will be encouraged in every aspect of the program.

Goal #6: By focusing on the first five goals above, approximately 200 students will participate and engage in one or more of these programs in the first year.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Junior_Bike_Patrol_2024_Program_Overview.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost* 45000.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 30000.0

CEIF App #56

Does your project/program involve construction of any facilities or improvements upon any property? Yes

If your project/program involves construction, please indicate your project budget? 4000.0

What is the total cost of personnel for your project/program? 9800.0

What is the total cost of supplies for your project/program? 3100.0

What is the total cost of transportation for your project/program? 1400.0

What is the total cost of equipment for your project/program? 22730.0

What will be the total cost of any miscellaneous expenses for your project/program? 3500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[ProgramBudgetFinal.pdf](#)

ITEM 12.4.**ATTACHMENT 2**

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

CEIF App #56

Describe any funding secured or being sought for this project/program?

The American River Bike Patrol will contribute \$10,000 for this program.

The Patrol will also solicit \$5,000 in funding from outside donors for this program.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

It is the hope of Cordova High School personnel and Patrol members to continue this collaboration for at least three years to build an ongoing, robust program of cycling awareness and proficiency. Program costs will range from \$35k to \$45k for each Fall and Spring session.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your 2024:
project/program
schedule

July 1: Recruit and hire ARBP Member to staff this effort

August 1: Staff person outlines the program. Begins meeting with administrators, teachers, coaches, et. al. to describe program

CEIF App #56

August 15: Welcome students and begin recruiting for cycling program

August-December: Bike friendly programs and events are taking place at the school

September 14: Start fall program with mentors from American River Bike Patrol.

November 16: Final ride for fall portion of the program

2025:

February: Spring Program Begins with support from members of the American River Bike Patrol.

May 5: Spring program ends with 31 plus mile ride on the American River Trail and new bikes presented to students.

February to May: Regular bike friendly programs continue

Adaptability: What is
your plan to complete
your project/program
should any
challenges arise?

Just before we started the 2023 fall program, Jerad Hyden left his job as principal of CHS. Amy Strawn was appointed as interim principal. ARBP Members immediately met with her to fill her in on the program and to make whatever adjustments needed to be made. She strongly supported the program, but made some important adjustments. What we learned is that change happens and that we can adjust. All the dates above will be subject to potential amendment. What we know is that there are a lot of moving parts and if we are patient, listen to one another, we can move ahead and succeed. That is what we will do with this project in the coming year.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #56**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Cordova High School. 2239 Chase Drive. Rancho Cordova, CA 95670
---	---

List the city location of the project/program.	Rancho Cordova et. al.
--	------------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

All along the American River Parkway, The El Dorado Trail, the Johnny Cash Trail, Rancho Cordova and Folsom City streets, and possibly ride on trails and streets of San Francisco.

CEIF App #56

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Endorsement_letters.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Amy Strawn, Principal of Cordova High School, Jon Tees, Teacher at Cordova High School. Jerad Hyden, former principal at Cordova High School now employed by Sacramento City Unified School District.

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #56

5 - Applicant Information

Name

Rich
Fowler

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

American River Bike Patrol

What is your title and/or role at your organization?

Junior Bike Patrol Coordinator

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

James
Cheng

What is the title of this individual?

President, American River Bike Patrol

ITEM 12.4.**ATTACHMENT 2**

What is the best phone number where we could contact the signatory?

[REDACTED]

CEIF App #56

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Program Budget
Cordova High School Junior Patrol Program
February 27, 2024

CEIF App #56

EXPENSES:

- **Construction**
 - Construction Costs \$ 4,000
 - Purchase 40 Foot Shipping Container to store bikes (\$2,500)
 - Moving of container to school site (\$500)
 - Preparing container for use \$1,000)
- **Personnel**
 - Stipend/ARBP Personnel (Average 8 hrs/\$35/hr/35 weeks) \$ 9,800
- **Supplies**
 - Bike Kits (Trek Bicycle Corporation Subsidized) \$17,980
 - 25 new bikes (\$11,250)
 - Locks, kickstands, water bottles, bottle cages (\$2459)
 - Under seat bags, multi-tools, air pumps, tubes (\$1100)
 - Helmets (\$1875)
 - Bike Maintenance and Mechanics Training Kits \$ 2,500
 - Two work stands (\$500 each)
 - Two Pedro bicycle tool sets (\$1,000 each)
 - Tubes, chains, brake pads, etc. (\$500)
 - Riding Equipment and Clothing for Student Riders \$ 2,250
 - T-shirts/sweatshirts (\$1,000)
 - Riding gloves—warm and cold weather (\$750)
 - Ear warmers for cold weather riding (\$250)
 - Water bottles for training bikes (\$250)
 - Food for Training Rides \$ 1,500
 - Fruit, Protein Bars (\$1,000)
 - Gatorade/Replenishment Drink (\$500)
 - Sandwiches/lunches (\$500)
 - Final Ride Celebration \$ 1,000
 - Preparation and Training Meeting Refreshments \$ 600
- **Transportation** \$ 1,400
 - Reimbursement for gas for personnel (\$500)
 - Reimbursement for mentors/parents (\$400)
 - Ferry Tickets for youth riders to SF from Vallejo (\$500)
- **Equipment (included above in supplies)**
- **Miscellaneous** \$ 3,500
 - Liability Insurance (\$2,000)
 - Participant safety
 - Live-scan for mentors (\$25 x 10)
 - Safe Sport Training (\$25 x 10)
 - Other Misc (\$1000)
- **Total Expenses** \$ 44,530

INCOME:

CEIF App #56

• American River Bike Patrol	\$10,000
• Private Donations	\$5,000
• <i>Request from RC Investment and Enhancement Fund</i>	<i>\$30,000</i>
• Total Income	\$45,000*

*NOTE: Any funds left over after fiscal year will be rolled over into year three budget.



RANCHO CORDOVA POLICE DEPARTMENT

Matthew Tamayo
Chief of Police

2897 Kilgore Road
Rancho Cordova, California 95670
916.875.9600 – Main
916.875.8673 – Fax
www.RanchoCordovaPD.com

Date: February 16, 2024

CEIF App #56

Matt Tamayo
Rancho Cordova Police Department/East Division
2897 Kilgore Road
Rancho Cordova, California 95670

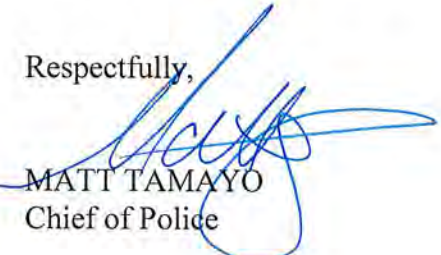
To Whom it may concern:

I am writing to express my support for the American River Bike Patrol (ARBP). I have been impressed by their volunteerism and dedication to keeping the American River Parkway safe. I have witnessed their involvement with our community and recently attended the graduation celebration of their youth mentorship program with Cordova High School students.

ARBP has demonstrated its commitment to improving cycling safety in our community by providing first aid response and promoting responsible trail use. I can attest that the ARBP members are friendly, approachable, helpful, and knowledgeable individuals who enjoy interacting with others and are always willing to lend a helping hand.

The ARBP serves as a positive ambassador for growing a stronger community by providing emergency medical and bike repair assistance to trail users of the American River Parkway. Please do not hesitate to contact me with any questions or if you require further information.

Respectfully,


MATT TAMAYO
Chief of Police



CEIF App #56

**INSTRUCTIONAL ASSISTANT
SUPERINTENDENT OFFICE**
5735 47th Avenue • Sacramento, CA 95824
(916) 643-9136

**BOARD OF
EDUCATION**

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Vice President
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Chinua Rhodes
2nd Vice President
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Tara Jeane
Trustee Area 1

Christina Pritchett
Trustee Area 3

Jamee Villa
Trustee Area 4

Taylor Kayatta
Trustee Area 6

Liliana Miller Segura
Student Board Member

Date: February 22, 2024

RE: **Community Enhancement and Investment Fund
American River Bike Patrol/Cordova High School Collaboration**

To Whom It May Concern:

I write to register my strong support for the above-mentioned program. My name is Jerad Hyden and I am presently working for the Sacramento City Unified School District as the Instructional Assistant Superintendent. Until August of 2023, I was the Principal at Cordova High School.

About a year ago, I was approached by representatives of the American River Bike Patrol about establishing a Youth Patrol Program at Cordova High School. I am usually pretty skeptical of programs coming from outside the district, but there was something about this one that rang true. In addition, I knew that the school was in possession of fifty Trek Bicycles that had been in storage for a number of years. The program being suggested would put those bikes to good use. After several discussions, I gave the green light to move ahead.

I was then offered the job with Sacramento City and turned over the principal job to Amy Strawn. I recommended that she continue with the program. Although I have been away from Cordova High School, I have watched with interest how the Junior Patrol Program was unfolding. I write now to say that it more than fulfilled my expectations. Two weeks ago, I was invited by Principal Strawn to attend a reunion/reception for the students who participated in the program along with the twenty or so mentors who assisted. I was simply blown away by what the youth shared about their experience of learning to ride, finding out about the American River Parkway, and then finally riding the entire 31 miles from Beale's Point to Discovery Park.

My understanding is that the proposal being presented to the CEIF is to expand the program and to build a more robust cycling program at Cordova High School. It would continue to be a collaboration between the American River Bike Patrol and the high school. The fact that the school is located a block away from the Parkway and already owns 50 bikes makes this a perfect place to go deeper and do more.

I hope this proposal will be fully funded.

Respectfully submitted,

Jerad Hyden, Ed.D.
Instructional Assistant Superintendent
Sacramento City Unified School District
5735 47th Ave, Sacramento, CA 95824
Jerad-Hyden@scusd.edu



Save the American River Association

8836 Greenback Lane, Suite C • Orangevale, CA 95662

916-936-4555 • E-mail: info@SARAriverwatch.org • www.SARAriverwatch.org

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CEIF App #56

February 22, 2024

To Whom It May Concern:

My name is Stephen Green and I am the President of The Save the American River Association. SARA is a grass-roots non-profit organization founded in 1961 to spearhead the establishment and care of the American River Parkway—the “crown Jewel” of the Sacramento County Park System. We continue to meet monthly and work tirelessly to improve and preserve this beautiful strip of land running next the American River.

One of the very best things that has happened to the Parkway over the past five years has been the creation of the American River Bike Patrol (ARBP). The Parkway was in need of a volunteer corps of men and women to ensure the safety of trail users. The Patrol has responded to that need with dignity and professionalism. SARA board members have been both impressed and grateful for the work they are doing.

This last fall, we were told about a bike patrol program being run in collaboration with Cordova High School in Rancho Cordova to work with twenty at risk students. The stated goals were to introduce these students to riding, to the Parkway, and to being of service on the trail. I was invited to the closing ceremony for the program. Fifteen students from Cordova High School had just ridden the entire 31 miles of the American River Trail. The Patrol then presented each of them with a brand-new Trek Bicycle. It was a very impressive accomplishment and celebration.

SARA has been looking for ways to engage more students and young people in the Parkway. I am told that the ARBP is now requesting funds to expand this program with Cordova High School. It makes perfect sense to me. We at SARA strongly endorse this proposal and look forward to working with the Patrol to make the program even more successful.

Let me know if you have further questions.

Sincerely,

Stephen Green, President
Save the American River

**CORDOVA HIGH SCHOOL**

2239 Chase Drive, Rancho Cordova, CA 95670

CEIF App #56

Principal, Amy Strawn

Assistant Principal, Michele Brown

Assistant Principal, Cody Owens

Assistant Principal, Dr. Carrie Jackson

Assistant Principal, Dr. Freddy Castro

22 February 2024

To Whom it May Concern,

I am writing to express my enthusiastic support for the Cordova High School Junior Patrol Program and to advocate for the allocation of Community Enhancement and Investment Funds towards this invaluable initiative. The Cordova High School Junior Patrol Program serves as a vital resource for our community, offering students a unique opportunity to develop essential life skills while making a positive impact on their peers and surroundings. As Principal of Cordova High School, I have witnessed firsthand the transformative effect this program has had on the students involved.

By providing funding for the Cordova High School Junior Patrol Program, we are investing in the future of our youth and fostering a safer, more inclusive environment for our community. The program not only teaches valuable lessons in safe riding, responsibility, and teamwork but also instills a sense of civic duty and community pride in its participants.

Furthermore, the Junior Patrol Program plays a crucial role in promoting positive interactions between students and community members. Through various activities, students and mentors alike, learn the importance of mutual respect, cooperation, and effective communication, laying the foundation for meaningful relationships built on trust and understanding.

I urge you to consider the application for funding for the Cordova High School Junior Patrol Program favorably. Your support will not only benefit the students at Cordova High but will also have a lasting impact on our community as a whole.

Thank you for your time and consideration. Should you require any further information or assistance, please do not hesitate to contact me.

Sincerely,

Amy Strawn, Principal

2024



CEIF App #56



Junior Bike Patrol Program

Rich Fowler, Program Coordinator



CEIF App #56

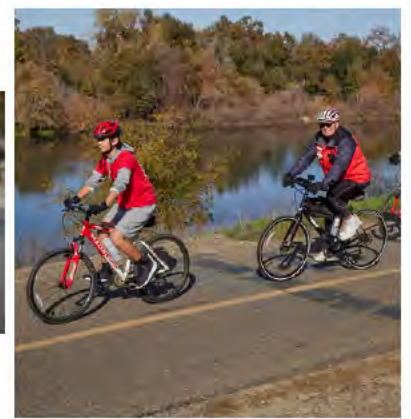


About the Junior Bike Patrol Program

Cordova High School, located near the scenic American River Parkway, recently revived its cycling program in collaboration with the American River Bike Patrol (ARBP). In a ten-week fall 2023 program, at-risk students were introduced to cycling, basic first aid, and bike maintenance skills, with the incentive of earning a Trek F1 bicycle through active participation.

The program succeeded, with fifteen students completing a full-trail ride (32 miles) along the parkway and earning their bikes in December 2023. Building on this success, the proposal seeks funding to expand the program, utilizing the school's fleet of fifty bicycles for physical education classes, after-school rides, and more.

Specifically, funds are requested for a stipend to support an ARBP member working at the school and for bikes and equipment for future programs. The aim is to continue empowering students through cycling while promoting physical activity and community engagement.



CEIF App #56

About the American River Bike Patrol

The Bike Patrollers of the all-volunteer American River Bike Patrol provide emergency bike repair, first aid, and trail safety along the 32-mile Jedediah Smith Memorial Trail within the American River Parkway in Sacramento County and the 37-mile El Dorado Trail in El Dorado County.

They pride themselves in serving as trail ambassadors, helping trail users find their way and enjoy their trail experience safely. All are members of the National Bike Patrol (a unit of the National Ski Patrol) and have been certified Outdoor First Care in first aid, emergency bike repair, and cardiopulmonary resuscitation (CPR) by the NSP.

Since its establishment in 2020, the Bike Patrol has received many national, state, regional, and local honors, including being named the Finest Bike Patrol in the US, having the Finest Patrol Director, and having the Finest Individual Bike Patroller in the nation. It is an elite group that takes pride in excellence of service to all trail users.



2024-25 Junior Bike Patrol Program Goals

Goal #2:
Appoint an ARBP member to work in the school at least 8 hours per week for up to 30 weeks

Goal #3:
Recruit at least 25 students to the fall program, to successfully complete a ten-week program.

Goal #5:
Engage parents to encourage their support, participation, and appreciation for the school, for this cycling program, the American River Parkway.

Goal #1:
Utilize recent successes and resources (proximity to trail, 50 tuned bicycles, positive collaboration) to build a more robust overall CHS biking program for Spring and Fall.

Goal #4:
Engage at least 25 mentors from the larger Rancho Cordova community and Patrollers in the ARBP into the Junior Bike Patrol Program to support students.

Goal #6:
Engage with at least 200 Cordova High School Students in 2024: Engage with at least 200 Cordova High School Students in 2024



Program Budget

CEIF App #56

Program Funding

American River Bike Patrol (Confirmed)

Private Donations (Estimated)

Community Enhancement & Investment Fund (Requested)

\$10k

\$5k

\$30k

Total Income

\$45k*

*Any remaining funds will be rolled over to the next Rancho Cordova High School session

Program Expenses

School Coordinator Personnel Stipend

\$9.8k

Trek Corporation Subsidized Bikes Kits (Bikes, Locks, Helmets...etc.)

\$18k

Storage Container and Bike Hook Install

\$4k

Training Session/Rides Food & Refreshments

\$1.5k

Maintenance and Mechanics Training Kits (2x-Stand, Tools, Supplies)

\$2.5k

Participant Warmth/Safety Apparel (Gloves, Sweatshirt, Hats)

\$2.3k

Participant Transportation (Mentor, Parents, ARBP Reimbursement)

\$1.4k

Participant Safety (LiveScan, Safe Sport Training, Insurance)

\$2.5

Graduation Celebration Picnic (Supporters, Parents, Participants)

\$1k

Mentor Training and Preparation Refreshments

\$0.6k

Unforeseen/Miscellaneous Expenses

\$1k

Total Expenses

\$45k



Program Timeline

CEIF App #56

July 2024: Hire Program Leader

August 2024: Awareness Efforts (Administrators, Teachers, Coaches)

August 2024: Begin Recruiting Students

September 2024: Begin Ten-Week Fall Program

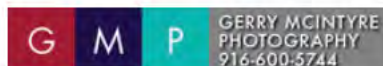
November 2024: Final Ride and Awarding of Bikes

February 2025: Spring Program Begins

May 2025: Final Ride and Awarding of Bikes



Images Compliments
of Gerry McIntyre
Photography



Design Compliments
of Ovent Marketing
Agency



Title	Cordova High School and American River Bike Patrol Junior Patrol Cycling Collaboration	02/28/2024
CEIF App #56	by Glenn Fowler in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45717667
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of?
(Select all that apply) A school district

Which school district are you completing this form on behalf of? FCUSD

Which FCUSD school facility Cordova High School

For Rancho Cordova High School, the school district's acknowledgement is: Endorsement given

Notes providing rationale Endorsement Given

Organizations may provide PDF or JPG documentation regarding their endorsement. CEIF_Endorsment_-Insurance_Requirements.pdf

Name of Superintendent, Manager, or Designee completing this form: Dr. Sarah Koligian

ITEM 12.4.**ATTACHMENT 2**

Title of individual completing this form Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

CEIF App #56

Title **Find Your Voice Creative Writing Workshop Series** 02/28/2024
id. 45719143

CEIF App #57 by **Nikki Cardoza** in **Fiscal Year 2024-2025**
Community Enhancement & Investment Fund
Application



Original Submission 02/28/2024

Score **8**

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? No: Not a First Time Applicant
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Find Your Voice Creative Writing Workshop Series

CEIF App #57

Provide a Project/Program Synopsis

916 Ink will partner with classroom teachers and school site administrators to provide high-quality, creative writing workshops for 100, 3-12 grade Rancho Cordova students at 4 school sites. All participating students will have the opportunity to become a published author.

Provide a Project/Program Description

Find Your Voice is a semester-length, school site–based program. Each student participating will receive 18 hours of California Arts and Common Core standards-aligned instruction with 916 Ink's professionally trained teaching artists and have the opportunity to become a published author in an anthology of student work. Students will learn the basics of storytelling, introductory poetry forms, and the craft of creative nonfiction. In each 12-session workshop series, approximately 15-25 students build an appreciation for the literary arts, are encouraged to engage deeply with each other in a positive writing community, and develop social-emotional skills like empathy and resilience. 916 Ink students are actively engaged in the creative process, working toward the goal of a professionally published anthology of poetry and prose. Each 90-minute session begins with readings that expose students to relevant works of fiction and poetry. Students write in 5-15 minute blocks to curated and engaging writing prompts. Students are encouraged to share their work with each other. 916 Ink staff and the students are instructed to provide positive feedback about what was strong in the writing. This methodology builds self-confidence and safety as students explore their personal voice and share their unique stories. The writing prompts build upon each other sequentially as part of 916 Ink's "My Heroic Journey" storytelling curriculum. After students have generated their poetry and prose, 916 Ink leads students in revision-based activities and one-on-one connections to trusted adults to refine 3-5 pieces of their work for publication. Students also learn how to perform their work for an audience in preparation for the book release and reading event. Book release events are attended by teachers, administrators, the student's family, and other community stakeholders. These events serve to expose the larger community to the artistic merit and importance of the student's work.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your
Project/Program
Team

Ian Hadley, Executive Director, 916 Ink

Nikki Cardoza, Director of Resources, 916 Ink

Angela De Claro, Find Your Voice Program Manager, 916 Ink

Jade Rodgers, AmeriCorps Program Manager, 916 Ink

Dan Barr, Production Coordinator, 916 Ink

Angela Tannehill, Creative Designer, 916 Ink

CEIF App #57

Our 12 workshop facilitators are committed and passionate teaching artists who come from the literary and/or education communities. These teaching artists have a wide range of professional, artistic, and cultural perspectives and experiences. Our 6 AmeriCorps Member service team provide in-class assistance to our teaching artists and direct support to students participating in our workshops.

Provide your
Project/Program
Goals

By the end of each 12-session workshop series, we anticipate that 100 students will: complete 18 hours of ELA instruction; learn effective communication skills; creatively make decisions and solve problems critically; polish three to five pieces of creative work for publication; and become a published author. An ability to read and write is essential for thriving in our increasingly complex and literate world. Those who possess strong communication skills are equipped with the power to connect with, comprehend, and interpret the world around them. Not only does this benefit the individual but it also ultimately benefits the community at large, allowing for a dynamic and growth oriented populace. Our pre/post evaluation results show that after successful completion of a workshop series: 84 percent of youth improve in terms of social-emotional development, with 78 percent believing they are good at using their imagination and 77 percent enjoying meeting people who are different from them. Additionally, 87 percent of students reported improved attitudes toward writing, with 70 percent looking forward to writing down their ideas and 60 percent believing the stories that they can tell matter to others. 916 Ink's evaluation toolkit includes nine data collection tools developed by a leading evaluation firm that measure immediate, intermediate, and long-term outcomes. 916 Ink utilizes a pre and post program survey to measure the program's impact on literacy skills, attitudes towards writing, reading, school, vocabulary, communication, mental health, and personal goals. Where applicable, teachers and parents are also asked to complete surveys on outcomes. Attendance is taken at each session and demographic data collected. Twenty-eight individual outcome elements are grouped into three primary domains: 1) Academic Attitudes, 2) Academic Behaviors, and 3) Social-Emotional Development.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF App #57

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	50396.52
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	50396.52
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	27955.02
---	----------

What is the total cost of supplies for your project/program?	2200.0
--	--------

What is the total cost of transportation for your project/program?	900.0
--	-------

What is the total cost of equipment for your project/program?	0.0
---	-----

ITEM 12.4.**ATTACHMENT 2**

What will be the total cost of any miscellaneous expenses for your project/program?

CEIF App #57

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Find_Your_Voice_Budget_Measure_H_2024_25.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. N/A

Do you plan to ask for funding annually for this project/program? No

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 8

ITEM 12.4.**ATTACHMENT 2**

How many years has 8
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

CEIF App #57

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start
Date (July 1 is the
soonest available
start date)

7/1/2024

Anticipated End Date 6/30/2025
(typically
projects/programs
end by June 30)

Please describe your
project/program
schedule

Curriculum Prep, scheduling and student recruitment with school site partners (July 1, 2024 - September 16, 2024)

Fall semester Begins(September 16, 2024 - December 13, 2024):
Programs provided to Robert J. McGarvey Elementary and Walnutwood High School

Fall Programs Manuscript Production and Publishing (December 13, 2024 - February 14, 2025).

Spring Semester Begins (January 13, 2025 - May 23, 2025): Programs provided at AM Winn Elementary and Kinney High School

Spring Program Manuscript Production and Publishing (May 23, 2025-June 30, 2025)

School Site Report Cards Outcome reporting to school site partners and City of Rancho Cordova (June 1, 2025-June 30, 2025)

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

916 Ink works directly with school site partners to schedule our workshop series and publication of anthologies to mirror as much as possible a typical school semester. Our program is designed with 12 sessions and is intended to take place weekly during the school year, we factor in all school holidays and in-service days for specific districts when scheduling to ensure completion of each program leaving 4-6 weeks at the end of the program to publish and distribute the student anthologies before the summer break. Should a school site partner be unable to accommodate a Find Your Voice program we will work directly with the City to find a suitable solution, so that we can still provide this program to students in Rancho Cordova in a timely fashion. 916 Ink has created a virtual version of our Find Your Voice Creative Writing Workshop Series based on best practices in on-line teaching and curriculum development. We are prepared to shift all programs to an virtual program should that be necessary. In the 2020-21 and 2021-22 school year we hosted virtual programs successfully for Rancho Cordova students.

CEIF App #57

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #57**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	4350 Sophistry Dr. Rancho Cordova, CA 95742
---	---

List the city location of the project/program.	Robert J. McGarvey Elementary School
--	--------------------------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95742.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Kinney High School, 2710 Kilgore Rd, Rancho Cordova, CA 95670

Walnutwood High School, 10850 Gadsten Way, Rancho Cordova, CA 95670

AM Winn Elementary, 3351 Explorer Dr, Sacramento, CA 95827

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

CEIF App #57

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Elk Grove USD
Sacramento City USD
Folsom Cordova USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Robert J. McGarvey Elementary School

Please select one or more of the Sacramento City Unified School District school facilities which your project/program will involve:

A.M. Winn EK-8 School

ITEM 12.4.**ATTACHMENT 2**

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Kinney High School
Walnutwood High School

CEIF App #57

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

AM Winn Elementary: Hali Henry Brown, Hali-HenryBrown@scusd.eduWalnutwood High School: Kimberly Walker: Principal, kwalker@fcusd.orgRobert J. McGarvey Elementary: Erin Metcalf, emetcalf@egusd.netKinney High School: Coryn Herring, cherring@fcusd.org

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Nikki
Cardoza

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

916 Ink

What is your title and/or role at your organization?

Director of Resources

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

CEIF App #57

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Ian
Hadley

What is the title of this individual?

Executive Director

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

CEIF App #57

ATTACHMENT 2

	A	B	C	D
1	Find Your Voice Single School Site 2024-25			
2	Line Item	Per Schoolsite	Grant total	Notes
3	Personnel			
4	916 Ink Programming Staff	\$ 2,288.00	\$ 9,152.00	Student recruitment and parent engagement, student records
5	916 Ink Production Coordinator	\$ 1,182.92	\$ 4,731.69	Copyediting, layout, print coordination
6	AmeriCorp Program Manager	\$ 281.84	\$ 1,127.36	.25 FTE
7	AmeriCorp Member (Production Assistant)	\$ 200.00	\$ 800.00	.02 FTE of \$10,000
8	AmeriCorp Member	\$ 1,000.00	\$ 4,000.00	.1 FTE of \$10,000
9	1 Teacher Stipend for 12 workshop sessions	\$ 871.20	\$ 3,484.80	Average rate \$22 per hour/18 hours per program+18 hours out of class prep +10% admin time (PD, staff meetings, etc.)
10	Sub-total	\$ 5,823.96	\$ 23,295.85	
11	Indirect Personnel costs	\$ 1,164.79	\$ 4,659.17	20% of personnel subtotal (payroll taxes, worker's comp, PTO, cell/internet stipend, health)
12	Total Personnel	\$ 6,988.75	\$ 27,955.02	
13				
14	Program Supplies			
15	Anthology Printing	\$ 2,100.00	\$ 8,400.00	100 copies per anthology
16	Creative Design	\$ 1,200.00	\$ 4,800.00	8 hours of design-time @ \$150 an hour
17	Supplies and materials	\$ 550.00	\$ 2,200.00	\$20 per student
18	Mileage	\$ 225.00	\$ 900.00	.67 cent per mile/average of 335 miles per program
19	Book Release Event	\$ 330.00	\$ 1,320.00	
20	Book Distribution Costs	\$ 60.00	\$ 240.00	postage at book rate
21	Sub-Total Program Supplies	\$ 4,465.00	\$ 17,860.00	
22				
23	Personnel plus Program	\$ 11,453.75	\$ 45,815.02	
24	Indirect Administration costs	\$ 1,145.38	\$ 4,581.50	10% of total costs
25	Grand Total	\$ 12,599.13	\$ 50,396.52	

Title	Find Your Voice Creative Writing Workshop Series	02/28/2024
		id. 45719143
CEIF App #57	by Nikki Cardoza in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
	Average score: 0	

Reviewed by: DiAnne Brown (Score: 0) 03/08/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	SCUSD
--	-------

Which SCUSD school facility	A. M. Winn Elementary School
-----------------------------	------------------------------

Notes providing rationale	Your program is very popular in our district!
---------------------------	---

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	DiAnne Brown
--	--------------

Title of individual completing this form	Grants Coordinator
--	--------------------

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #57

Title	Find Your Voice Creative Writing Workshop Series	02/28/2024
CEIF App #57	by Nikki Cardoza in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45719143
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Walnutwood High School Kinney High School
-----------------------------	--

For Kinney High School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Walnutwood High School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

Organizations may provide PDF or JPG documentation regarding their endorsement.	CEIF_Endorsment_-Insurance_Requirements.pdf
---	---

ITEM 12.4.**ATTACHMENT 2**

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

CEIF App #57

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title	Find Your Voice Creative Writing Workshop Series	02/28/2024
		id. 45719143
CEIF App #57	by Nikki Cardoza in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
	Average score: 0	

Reviewed by: Mike Gulden (Score: 0) 03/08/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	EGUSD
--	-------

Which EGUSD school facility (select all that apply)	Robert J. McGarvey School
---	---------------------------

For Robert J. McGarvey School, the school district's acknowledgement is:	Endorsement given
--	-------------------

Notes providing rationale	Endorsement given. Continuing program from previous years.
---------------------------	--

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	Michael Gulden
--	----------------

Title of individual completing this form	Director
--	----------

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #57

Title	Kinney Short Films Program "Artist in Residence"	02/29/2024
	by Charles Lago in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45721636
CEIF App #58	9845 Horn Road Unit 100 Sacramento, California 95827-1981 CA United States 	

Original Submission02/29/2024

Score	n/a
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

ITEM 12.4.**ATTACHMENT 2**

CEIF App #58

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Kinney Short Films Program "Artist in Residence"

Provide a Project/Program Synopsis

A film program designed to empower high school juniors and seniors in the art of short film production. The program seeks to provide students with the knowledge, skills, and resources to conceive, develop, and deliver short films from start to finish.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

Our project will span the duration of a school semester and a small amount of time in the first semester of 2025, during which we will conduct a series of workshops, hands-on training sessions, and mentorship opportunities for high school juniors and seniors attending Kinney High School and Prospect Community Day School. The program will cover various aspects of short film production, including but not limited to:

CEIF App #58

1. Concept Development: Teaching students how to develop compelling story ideas, create engaging characters, and craft meaningful narratives suitable for short films.
2. Pre-Production: Educating students on the fundamentals of pre-production, including scriptwriting, storyboarding, casting, location scouting, and budgeting.
3. Production: Providing hands-on experience with camera operation, lighting techniques, sound recording, directing actors, and other essential skills for successful film production.
4. Post-Production: Introducing students to the art of editing, sound design, color grading, and other post-production processes using industry-standard software.
5. Distribution and Exhibition: Guiding students on strategies for promoting their films, submitting to film festivals, and showcasing their work to a wider audience.

After the program concludes, we will organize a film festival where all the films developed during the course term will be screened. Family and friends of the students will be invited as will the Mayor and City Council to award any prizes which we will solicit once the course begins. This will take place early in the first semester of 2025.

Our project aims to provide Rancho Cordova High School students with a transformative learning experience that will not only enhance their technical skills in short film production but also foster their creativity, critical thinking, and collaborative abilities as they will be required to work in groups of five. We hope to empower the next generation of filmmakers and storytellers, enriching their educational journey and preparing them for success in the creative industry with the hope this course will open students' minds to a possible career in the film and TV production industry. production

Tell us about your
Project/Program
Team

The team will consist of Rancho Cordova Film Office staff.

Executive Director Charles Lago will oversee the program and lead the team consisting of, Jose Ruiz, Rafael Portillo, and Sidney Stipp all team members at the Rancho Cordova Film Office who are all experienced in filmmaking, script writing/development, lights sound, and editing and who have taught a similar course in the past.

We will also have an accredited teacher from the Folsom Cordova School District (in all probability a staff member of Kinney High School) present at each session for the course to count toward the student's graduation.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2**The goals and Objectives of this Program are:**

1. To equip students with practical skills and knowledge in short film production.
2. To inspire creativity, critical thinking, and problem-solving skills among participating students.
3. To foster collaboration and teamwork in a creative setting, Kinney High School where the course will take place.
4. To provide mentorship and guidance to aspiring filmmakers.
5. To cultivate a passion for storytelling and filmmaking among high school students.

CEIF App #58

Our target consists of high school juniors and seniors who have a keen interest in filmmaking, storytelling, and visual arts. We aim to recruit a diverse group of students from different backgrounds regardless of prior experience in filmmaking.

These objectives will fill the need at Kinney High School whose aim is to offer an arts-based program to students who would normally not have such an opportunity due to financial or parental constraints.

Kinney High School anticipates each session will have between 25-30 students,

We will evaluate the success of our program based on the following metrics.

- Number of students participating in the program
- Quality and creativity of the short films produced
- Feedback from students, mentors, and other stakeholders.
- The number of films that qualify to be submitted to film festivals and awards won. Long-term impact on students' academic and personal development.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

ITEM 12.4.**ATTACHMENT 2**

Total project/program cost* 44605.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 16605.0

CEIF App #58

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 12600.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 4005.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Scanned_from_a_Xerox_Multifunction_Printer_22.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

CEIF App #58

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

8/26/2024

Anticipated End Date (typically projects/programs end by June 30)

12/20/2024

Please describe your project/program schedule

The course held at Kinney High School would consist of two days per week, Wednesdays and Fridays 6th period. 1.45 pm to 3.30 pm. The course would begin right after the summer starting August 26th, 2024 and end December 20th, 2024. We would then have an additional two weeks probably late January/early February to organize and hold the film screening for the completed films. Those dates are TBD.

Adaptability: What is your plan to complete your project/program should any challenges arise?

As this is a program in conjunction with a school district, we would adapt to the school district's schedule as needed should a public health emergency arise. This is not a program that can be done remotely can only be done in person.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #58

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

[REDACTED]

List the city location of the project/program.

Kinney High School

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF App #58

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

no-replyfcusd.org_20240227_161718.pdf

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Kinney High School
Prospect Community Day School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Allen Simms (Principal)
Suzanne Borh (Vice Principal)

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #58

5 - Applicant Information

Name

Charles
Lago

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Film Office

What is your title and/or role at your organization?

Executive Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2**

CEIF App #58

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Kinney Short Films Program "Artist in Residence"BUDGET

CEIF App #58

- Course Instructors (4 instructors twice a week for two hours per day) - **\$12,600.00**
- Equipment – Additional equipment needed to be able to cater to 4-5 students on camera at a time **\$4,005.00 (Equipment list ask enclosed with application)**
- Accredited teacher required to be on site for every session (Covered by School District) not included in grant. - **\$20,000.00**
- Rental for all film equipment needed including and not limited to: two cinema cameras, full lights package, sound package, editing software, 3x editing laptops, other associated film equipment such as jibs, track, gimbal, camera harness. (covered by Rancho Cordova Film Office) - **\$8,000.00**

Total Cost of Program - \$44,605.00

In Kind contribution - \$28,000.00

Grant Funding Application - \$16,605.00

Blackmagic Design Pocket Cinema Camera 6K G2

BH #BL6KPKCAMG2 • MFR #CINECAMPOCHDF6K2 ★★★★★ 21 reviews 30 Questions, 56 Answers

Blackmagic Design
Authorized Dealer



Top
Seller

Key Features

- Super 35 HDR Sensor, Gen 5 Color Science
- Canon Active EF Mount, Mini XLR Inputs
- 5" Tilting LCD Touchscreen
- Does Not Have Internal ND Filters

[Show More](#)

The **Pocket Cinema Camera 6K G2** is the latest compact Super35 camera to join the **Blackmagic Design** series. This cine-style camera features the same 6K S35 sensor, recording features, dynamic range, interface ports, and controls as the 6K Pro, but pares a few features to create a more affordable form. Features inherited from the 6K

[More Details](#)

In Stock
\$1,595.00 Price \$1,995.00
Instant Savings \$400.00

\$133/mo. suggested payments for 12 Mos.
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EEWER 12"x47" Quick Setup
Foldable Rectangular Strip
Softbox Bowens Mount with
Diffusers/Honeycomb
Grid/Bag, Compatible with
Aputure 120d Video
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S17S

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6 ratings | Search this page

\$109⁴⁹

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Get \$50 off instantly: Pay \$59.49 ~~\$109.49~~ upon approval for Amazon Visa. No annual fee.

Size: 12"x47"

12"x47"
\$109.49

24"x35"
\$99.49

Brand

Neewer

Material

Nylon, Aluminum

Included Components

1 x Softbox 1 x External Diffuser Cloth
1 x Internal Diffuser Cloth 1 x
Honeycomb Grid 1 x Carrying Bag

Wattage

60 watts

About this item

- 【Portable Video Light/Outdoor Flash Softbox】
This 12" x 47" (30 x 120cm) large size rectangular strip softbox features a glossy silver lining that broadens and diffuses the output while retaining neutral color rendering index (CRI) and color temperature. The even light distribution can minimize blemishes and shadows, smoothen your skin and define facial structures
- 【Lightweight Nylon Alloy Quick Folding Design】
Lift the ribs and click into place, and press the quick release buttons to fold up. Four highly resilient ribs offers incomparable durability that can withstand tens of thousands of presses without deformation. Even the mounting plate is upgraded with nylon

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SmallRig RC120B 2-Pack LED Video Light Kit 52800Lux@1m 2700K-6500K Continuous Output Light with TLCI 96+ CRI 95+, 9 Lighting Effects, V-mount Battery Plate, App Control, Professional Studio light-4018

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1 Applicable Promotion

- Lighting Kit: The two 120W LED lights can be adapted to more scenes, and can also use the area lighting method to give the subject a sense of texture, three-dimensional and perspective, cooperating with other light sources in the scene. The equipped V-mount battery plate provides longer battery life for lights, making the shooting process more secure and stable. The attached bag reduces the burden of mobile photography.
- High Brightness LED Light: The 120W light could offer 4,450 Lux@1M (3.3ft) without the reflector and 52,800 Lux @1M (3.3ft) with the hyper reflector (package include), while other ordinary 100W~150W video light can only reach 34,300Lux @1M. It's a great continuous light for YouTube videos, live streaming, vlog shooting, cinematographer, etc.
- Silent Cooling Fan and Bowens Mount: The built-in silent cooling fan runs automatically when the light is over 60°C (140°F). The sound heard within 1m of the fan reaches only 30dB ± 2dB, just like a quiet night in the countryside. The bowens mount allows you to add any modifiers within the load-bearing range like the parabolic softbox 3585, while getting a professional look.
- Precise Lighting Adjustment and Wireless Control: CRI 95+, TLCI 96+, color temperature of 2700K-6500K and 9 light effects adapt to multi scene

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Boom Arm:
100% Stainless Steel -
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Duty
Max Height
4.2ft/131inch Light
Clamps (2 Pack) with
4.2ft/50inch Holding
Arm
2 Grip Head, 2
Sandbag

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\$24.99
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Color	Silver
Brand	Takerers
Material	2 Sandbags & 6 Backdrop Clamps, Extension Arm to Aim Properly, Stainless See more
Item Weight	8 Kilograms
Item Dimensions LxWxH	53.54 x 11.41 x 7.87 inches

About this item

- 100% Stainless Steel Heavy Duty Stand: This photography C-stand is made of 100% solid stainless steel. It resists all weather conditions and will not rust or break over time. It is supporting for heavy-duty photographic gears like Umbrellas, Strobes, Monolights, Reflectors, Softboxes, Cameras, Flashes, etc. Takerers Pro C Stand perfectly makes studio, indoor or outdoor shooting

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March 1. Order within 6 hrs 48
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One plan covers all eligible
past and future purchases
(Renews Monthly Until
Cancelled) for
\$16.99/month
- ☐ Add a gift receipt for easy
returns

Add to List

Subtotal
\$55.77



CEIF App #58

ITEM 12.4.

ATTACHMENT 2

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M... boom poles

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Product support included

Size: With Internal Cable

Standard \$69.99

With Internal Cable \$79.99

Color Black

Brand LyxPro

Material Aluminum

Item 1.7 Pounds

Weight

Style MPL-20

About this item

- DURABLE LIGHTWEIGHT AND STURDY MATERIAL : Ideal for field and Studio recording Lightweight easy to carry around and record on the go for shoots , Great for ENG, EFP, video production, Field documentary, TV and film applications

prime

Enjoy fast, free delivery, exclusive deals, and award-winning movies & TV shows with Prime

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\$79⁹⁹

FREE Returns

FREE delivery Tuesday, March 5

Or fastest delivery Friday, March 1. Order within 6 hrs 48 mins

Delivering to Sacramento 95826 - Update location

In Stock

Quantity: 1

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New (2) from \$79⁹⁹ & FREE Shipping.

Other Sellers on Amazon

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Sold by: DBROTH

Add to Cart

CEIF App #58

https://www.amazon.com/LyxPro-MPL-20-Professional-Internal-Mic...e%2Cmi%2C160&sr=1-2-spons&sp_csd=d2lkZ2V0TmFtZT1zcF9hdGY&psc=1 Page 1 of 11

Page 1153 of 2267

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Musical Instruments

EN

Hello, sign in
Account & Lists

Returns
& Orders

3
Cart

Subtotal
\$55.77

All Medical Care Groceries Best Sellers Amazon Basics Prime New Releases Music

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Musical Instruments Deals Guitars Bass Amplifiers & Effects Keyboards Drums Recording DJ & Karaoke Band & Orchestra

Musical Instruments › Studio Recording Equipment › Portable Recorders



Roll over image to zoom in

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F6 Multitrack Field Recorder

Visit the Zoom Store

4.7 193 ratings

Search this page

\$650.00

FREE Returns

Available at a lower price from other sellers that may not offer free Prime shipping.

Eligible for Return, Refund or Replacement within 30 days of receipt

Product support included

- Style: Recorder/Mixer
- Recorder/Mixer

\$650.00
- Recorder/Mixer + 64GB Kit & PCF-6 Case

\$849.98
- Recorder/Mixer + Bluetooth Adapter

\$719.98

Compatible MP3 Player Devices

Brand Zoom

Hardware USB

Interface

Microphone Built-In

Form Factor

See more

- About this item
- 32-Bit float recording with dual a/D converters
 - 6-Channel/14-track field audio recorder/mixer
 - 6 discrete inputs with locking Neutrik XLR connectors
 - Advanced look-ahead hybrid Limiters for 24-bit recording
 - ios wireless control with F control

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Delivery Pickup

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\$650.00

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Only 1 left in stock - order soon.

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Ships from Amazon

Sold by 4 Pine Canyon

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Payment Secure transaction

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- Add a Protection Plan:
- ☐ 3-Year Protection for \$69.99
- ☐ 4-Year Protection for \$93.99
- ☐ Asurion Complete Protect: One plan covers all eligible past and future purchases (Renews Monthly Until Cancelled) for \$16.99/month
- ☐ Add a gift receipt for easy returns

ITEM 12.4.

ATTACHMENT 2

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Update location

All ▾ lavalier microj

EN ▾ Hello, sign in Account & Lists ▾ Returns & Orders

3 Cart

Subtotal
\$55.77

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Dual Wireless Lavalier Microphone System,Comica CVM-WM300A UHF 96 Channel Professional Lapel Lav Microphone for DSLR Canon Nikon Sony Camera XLR Camcorder Youtube Interview TV Video Recording(2TX+1RX)

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4.1 121 ratings

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-31% \$329.00

List Price: \$479.00

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Product support included

Color: black

\$149.00

\$329.00

Recommended Uses For Product

Filmmaker, Video Conference, Streaming, TV Interview

Brand

comica

Model Name

WM300A

Connectivity

UHF wireless

See more

About this item

- [96-Channel]** The dual transmitters triggered by one receiver which can be used for multiple devices working together, Adjustable RF signal strength or

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In Stock

Quantity: 1

Add to Cart

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Ships from Amazon

Sold by Audio king

Returns Eligible for Return, Refund or Replacement within 30 days of receipt

Payment Secure transaction

See more

Add a Protection Plan:

☐ 3-Year Protection for \$39.99

☐ 4-Year Protection for \$52.99

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☐ Add a gift receipt for easy returns

Roll over image to zoom in

CEIF App #58

https://www.amazon.com/CVM-WM300-96-Channel-Rechargeable-Mi...ons&sp_csd=d2IkZ2V0TmFtZT1zcF9tdGY&smid=A38X7J28ER87WD&th=1

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**Kinney High School and
Prospect
Community Day School**

2710 Kilgore Road
Rancho Cordova, Ca 95670

www.fcusd.org/pcds



CEIF App #58

February 27, 2024

To Whom It May Concern:

The Folsom Cordova Unified School District would like to express support for the Rancho Cordova Film Office California Capital Arts Foundation. This funding would allow the students of Kinney High school and Prospect Community Day school to have access to this art program. The ability to work collaboratively with will support our students. This partnership is crucial to student success. It allows student an opportunity to learn about different art mediums and experience in a future career field. This opportunity is one that we fully support. Folsom Cordova Unified School District, Kinney High School and Prospect Community Day school look forward to continuing our partnership in serving at risk students with great opportunities. If you have any questions, please contact me at [REDACTED] or ASims@fcusd.org.

Sincerely,


Allen Sims, Principal

Title	Kinney Short Films Program "Artist in Residence"	02/29/2024
CEIF App #58	by Charles Lago in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45721636
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Kinney High School
For Kinney High School, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given
Organizations may provide PDF or JPG documentation regarding their endorsement.	CEIF_Endorsment_-Insurance_Requirements.pdf
Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
Title of individual completing this form	Robin Mandeville

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #58

Title	Youth Mentoring Initiative	02/29/2024
CEIF App #59	by Jacob Peterson in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45728484

Original Submission02/29/2024

Score	2
-------	---

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Youth Mentoring Initiative

CEIF App #59

Provide a Project/Program Synopsis

Big Brothers Big Sisters of Greater Sacramento would like to partner with the city to meet the need of youth and family requests for expansion of our services in Rancho Cordova by adding 20 local matches.

Provide a Project/Program Description

Since 1964, our agency has cleared a path to the brightest possible future for youth within our ten county footprint including Sacramento, Placer, San Joaquin, Stanislaus, Yuba, Yolo, Sutter, Lake, Butte and Colusa Counties. Our one-to-one mentoring program benefits children, ages 6-18, raised by single parents, grandparents, and foster families. Our vision is that all youth strive to realize their full potential and create their best possible future. By partnering with parents/guardians, volunteers, and community members, we are accountable for ensuring every child in our program has the opportunity to set higher aspirations, gain greater confidence, experience being involved in healthy relationships, build skills and tools to help avoid risky situations/behaviors, and receive resources and support to reach their educational goals. Our families report household income and 98% of the children currently being served are considered low or moderate income, and 87% receive free or reduced lunch at school. Socioeconomically disadvantaged children in our community are vulnerable to the consequences of poverty including substance abuse, school truancy, gang involvement and academic failure.

We match these youth with a positive, caring, consistent adult role model that we call a "BIG" we feel would be a great match. Each "BIG" commits to a minimum of one year, four hours a month to establish and build trust with their Little by being consistent and getting to know them. In return, youth in our program gain confidence, build interpersonal skills, improve their grades and begin to envision a brighter future for themselves.

Tell us about your Project/Program Team

The City of Rancho Cordova is the funder along with other local individuals and corporations. We work with the school and other non-profit partners for youth referrals. We partner with local businesses and community groups like the Kiwanis Club to seek volunteers (we would also love to plan a targeted recruitment of city staff to become BIGS). Our staff who would be working on this project includes our CEO- partnerships/recruitment/fundraising/oversight; Bookkeeper- expense tracking; Sr. Programs Manager- Enrollment/Interviews/Training/Vetting; and Match Support Specialist- match making/support/activities/evaluation.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

CEIF App #59

The Big Brothers Big Sisters Service Delivery Model is evidence-based and used nationwide providing a standardized guide, based on research and empirical evidence, for how agencies should engage volunteers, youth, and parents or guardians to achieve safe, long, strong matches with the best possible youth outcomes. We are intentional about the youth served and the volunteers engaged in order to meet the critical needs in our community. We define success by measuring positive youth outcomes, the number of youth effectively served by the program, and the lifelong success and community benefits that follow. We measure the quality of our programs and the strength of the mentoring relationships through the Youth Outcomes Survey(YOS) and the Strength of Relationships Survey(SOR). The YOS tracks our Little's growth in: scholastic competency, educational expectations, self-assessment, social acceptance, parental trust and attitudes toward high risk behavior. The SOR measures the level of emotional attachment, satisfaction, and connection between the mentor and the child. Research clearly shows that the stronger the mentoring relationship, the better the children fare. As a result of being mentored for at least twelve (12) months in the program, 93% of our youth participants have shown improvement in areas of social acceptance, self-confidence, parental trust, social emotional wellness, mental health and parental trust.

The Big Brothers Big Sisters service delivery model has also proven to have profound impacts on the educational attainment of the youth we serve. At least 78% of the children we serve have fewer days of absenteeism from school after six months of being matched with a mentor. 83% of the youth we serve have improved or increased their academic performance after six months of being matched with a mentor. The youth in our program also feel more connected on campus. At least 60% of the youth we serve have improved social acceptance (self-esteem, peer relationships and family interactions) leading to a decrease in behavioral issues. Mentoring also has proven to have long term positive impacts on educational attainment. Youth with a mentor are 55% more likely to enroll in post-secondary college (Hart Research National survey) and 76% more likely to participate in a leadership club/after school program.

Our goals for this program would be to have 90% of our program participants be matched for more than 6 months and achieve the milestones mentioned above. Our secondary goal would also be to identify five new partners in the area to continue to grow, expand and sustain our efforts over time.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Mentoring_Impact_Sheet_BBBSGSA.pdf](#)

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 225000.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 29840.0

CEIF App #59

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 198000.0

What is the total cost of supplies for your project/program? 4500.0

What is the total cost of transportation for your project/program? 2500.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 20000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program. CEIF App #59
Describe any funding secured or being sought for this project/program?	We are a 100% community funded program relying on local partnerships to fund our services that we offer at no cost to families in need. Year round, we seek funding from government agencies, corporate partners and individuals. Luckily the cost of sustaining our program is very minimal compared to the upfront costs of making and supporting new matches. The reason for this is the majority of costs for our model are for personnel to recruit, vet, train, interview, place and support/coach new participants. After the first year, matches become pretty self sufficient so we seek funding for new matches. We accomplish this through a diverse fundraising approach including writing grants, hosting fundraisers and asking for individual major contributions.
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	Because our program takes place out in the community, it does not require a large facility or space to operate. Our only operating costs involve space for our small staff to work from and meet individually with parents/youth and volunteers interested in participating in our program.
Do you plan to ask for funding annually for this project/program?	Yes
Is this a single year request or a request for funding for multiple years?	Single Year
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes
How many years has your project/program received funding from the Community Enhancement & Investment Fund?	2

ITEM 12.4.**ATTACHMENT 2**

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

CEIF App #59

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date 6/30/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule July 2024- October 2024: Recruitment of 20 BIGs, 20 Littles and 20 Families well suited for the program; Trainings, Orientations, Background Checks, Interviews, Match Meetings

October 2024- June 2025: Match Support, Activity Planning, Resource Sharing, Partnership Development, Evaluation

Adaptability: What is your plan to complete your project/program should any challenges arise? We are dedicated to providing an expansion of our services in Rancho Cordova and are prepared to pivot if needed to still get to our goal. If the project was not fully funded, we would be able to serve as many matches as we are funded for rather than not being able to carry out the project at all. We have had to pivot to virtual mentoring, changes in vetting/training requirements changes in national program policies. We continue to find ways to adapt and connect youth in need with positive caring adults in our community because we know the impact it can have.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #59**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Throughout the City of Rancho Cordova, on school campuses and at the city.
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95655.0

ITEM 12.4.

If your project/program takes place at multiple locations, please list other or secondary locations.

ATTACHMENT 2

The participants of this grant will be referred by schools in Rancho Cordova and include families and volunteers with a residence in the City of Rancho Cordova only. We do seek outside funding to cover participants not located in this area.

CEIF App #59

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Letter.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Rancho Cordova Elementary School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Janell Marton; rmandeville@fcusd.org

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #59

5 - Applicant Information

Name

Jacob
Peterson

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Big Brothers Big Sisters of the Greater Sacramento Area

What is your title and/or role at your organization?

CEO

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF App #59**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #59

Staff Function - Employee Name	Total Annual Amount	Estimated % Time on Grant	Estimated Grant Amount
Admin//Recruitment	\$28,000	8.00%	\$2,240
Enrollment/Matching	\$115,000	17.00%	\$19,550
Match Support	\$55,000	10.00%	\$5,500
Total Personnel Expense	\$198,000		\$27,290

Other Costs	Total Annual Amount	% To Grant	Estimated Grant Amount
Facilities	\$20,000	8%	\$1,600
Print/Materials	\$3,000	10%	\$300
Activities	\$1,500	10%	\$150
Travel/Meals	\$2,500	20%	\$500
Total Other Expenses	\$27,000		\$2,550

GRAND TOTAL **\$225,000** **\$29,840**

Other Funding Sources	Requested	Awarded
City of Roseville	25000	tbd
City of Elk Grove	25000	tbd
City of Patterson	25000	25000
City of Sacramento	25000	tbd
Macy's	25000	25000
SAFECU	20000	20000
Bank of America	20000	tbd
Bank of Marin	20000	tbd
Umpqua Bank	20000	tbd
Downey Brand	15000	15000
US Bank	10000	10000
The Kelly Foundation	10000	tbd
Banner Bank	10000	tbd
Dignity Health	10000	tbd
TriCounties Bank	10000	tbd
Raleys Foundation	10000	tbd
Teichert Found.	10000	7500
Ind. Donors	-	64217

Janell Marton

2562 Chassella Way
Rancho Cordova, CA 95670

jmarton@fcusd.org (work)

CEIF App #59

February 28, 2024

Jacob Peterson (he/him)

President/CEO



Dear Mr. Peterson and community members,

When I come to school each morning, I see so many smiling faces. The smiles of young children can brighten your day no matter how sad, lonely or anxious you are feeling. It is a wonderful feeling. Unfortunately, some children have a much more difficult time smiling than their peers. When I look at what these seemingly unhappy children have in common, I realize that most of them have a missing puzzle piece in their lives. The commonality that many of them share is the loss of a parent. The missing parent may have left their lives for a short time or permanently for a variety of reasons. But the emotional hole that is left with them, seems to bring them sadness, understandably.

I would love to see these students smile. I believe that with positive mentorship and guidance from caring adults, these children will have a much more positive life experience. I believe there are so many people in our community with so many special gifts of love and mentorship to share. This could certainly be a win-win for both parties.

Please consider supporting the Big Brothers Big Sisters outreach program for youth in our area. I know that this support is what our children desperately need. I would like to be considered as a referral liaison for the program. If you have any questions please reach out to me.

Sincerely,

Janell Marton

Janell Marton
Educator at Rancho Cordova Elementary



Big Brothers Big Sisters®

MENTORING IS A PROVEN, COST-EFFECTIVE INTERVENTION THAT UNLOCKS LIFETIME OPPORTUNITY FOR THOSE IN NEED OF A ROLE MODEL



Big Brothers Big Sisters is the largest **one-to-one** volunteer mentoring organization nationwide

CEIF App #59



IT ADDS UP TO **\$170,500,000**

in yearly earnings for some of the most disadvantaged Californians



WE IMPACT CALIFORNIA SCHOOLS, PUBLIC SAFETY & THE FUTURE WORKFORCE

Through mentoring, we are a key collaborator with school districts, social services, child welfare, behavioral health and law enforcement agencies to address:

- + Housing Insecurity
- + Gang Reduction Intervention & Prevention
- + Foster Youth
- + Depression, Suicide Reduction for Youth
- + Empowering LGBTQ
- + Human Trafficking Prevention
- + Youth with Incarcerated Parents
- + Chronic Absenteeism
- + Engaging Youth with Technology
- + Child/Youth Social Emotional Growth

FROM KINDERGARTEN TO CAREER:

Mentoring is a vital pillar in our state's youth development

Kinder-Ready: Are they ready for school?

We connect youth with mentors as early as age 6 to begin fostering a positive adult relationship.

Language & Literacy: Can they read and write?

Our mentors are the valued-added building blocks to ensure third graders are reading proficiently increasing their capacity to graduate.

Critical Thinking: Can they solve the problems?

We use an individualized development plan for each mentee, which is supported by their mentors, family and our staff to increase growth mindset, problem-solving, communication and conflict resolution.

Youth Connectedness: Who matters to them?

Mentors foster trust and relational healing. If potential goes unfulfilled, there is a direct correlation to poverty, unemployment and incarceration.

College or Job Training Ready: Are they ready?

With no mentor, students from the families we serve are 10 times more likely to drop out of high school than their high-income peers. High school dropouts are ineligible for 90 percent of jobs and make up 80 percent of the prison population.

Career Pathway: Can they find a promising career?

Social capital is a central factor to closing the opportunity gap. Our mentors level the playing field by extending their networks and connecting youth to internships, apprentice programs and employment.

MENTORS LEVEL THE PLAYING FIELD TO ENSURE CALIFORNIA CAN FULFILL ITS PROMISE TO DEVELOP, EDUCATE, GRADUATE AND BUILD WORLD-READY YOUNG PEOPLE

BBBS STATE TERRITORIES



COLLECTIVE IMPACT

11,000+
YOUTH MENTORED

186 SCHOOL DISTRICTS
(of 977 districts in CA)

50 CITIES
(of 428 total CA cities)

ETHNIC BACKGROUNDS



MENTORING MODELS

COMMUNITY-BASED
Mentoring takes place in the community

SCHOOL-BASED
Mentors come to a school site

WORKPLACE
Youth go to a corporate office

BIGS WITH BADGES
Youth are mentored by law enforcement



Mentoring Supports Academic Achievement

72% increase in math and English

90% of youth more likely to graduate high school



Increased average daily attendance to school districts



Reduces Risky Behaviors & Criminal Justice Involvement

85% of children and youth reported maintained or improved attitudes toward avoiding risky behaviors, including drugs or alcohol, skipping school, and smoking

63x Incarceration rates were 63 times higher for high school dropouts than for college graduates



... and Delivers Cost Savings

\$250 daily cost for a youth in juvenile hall

\$355,000 MORE
A high school graduate will earn more in their lifetime than a dropout

\$18,656,300
in support each year returned to the community through 746,252 annual volunteer hours (Boston Consulting Group, \$18:1 social ROI of mentoring)

WE COULD DO MORE

A recent Measure of America study has concluded that **544,900** 16-24 years old teenagers and young adults across the state are either not in school or not working.

Funding dedicated to mentoring can increase capacity to prevent and protect community safety, academic attainment and a strong economic future workforce. Increase funding can include but not limited to: State Advisory Committee on Juvenile Justice and Delinquency Prevention, Health and Human Services, Gang Reduction Intervention Program, Department of Education, Department of Labor, Juvenile Justice Division, BSCC, Office of Emergency Services.

FOR QUESTIONS,
PLEASE CONTACT

Jacob Peterson
Big Brothers Big Sisters Greater Sacramento

Title	Youth Mentoring Initiative	02/29/2024
CEIF App #59	by Jacob Peterson in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45728484
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of?
(Select all that apply)

A school district

Which school district are you completing this form on behalf of?

FCUSD

Which FCUSD school facility

Rancho Cordova Elementary School

For Rancho Cordova Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

Endorsement Given

Organizations may provide PDF or JPG documentation regarding their endorsement.

CEIF_Endorsment_-Insurance_Requirements.pdf

Name of Superintendent, Manager, or Designee completing this form:

Dr. Sarah Koligian

Title of individual completing this form

Robin Mandeville

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #59

Title	Sunrise Elementary (EGUSD): Track and Playground Refresh	02/29/2024
CEIF App #60	by Martin Hock in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application mhockiii@egusd.net	id. 45731324

Original Submission03/01/2024

Score	9
-------	----------

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Sunrise Elementary (EGUSD): Track and Playground Refresh

CEIF App #60

Provide a Project/Program Synopsis

Our running track and playground fall material are in need of a refresh and upgrade. We aim to improve the existing track and playground fall material by using all weather surfacing and rubberized material.

Provide a Project/Program Description

This proposal is to improve the existing running track and the playgrounds with all-weather surfacing for our student community. The current running track surface is decomposed granite which requires frequent maintenance to freshen the surface material and eliminate weeds. Over time, the surface has become unlevel and not usable during rainy weather. An all-weather material would improve safety for students with varying ability levels and would also greatly reduce required maintenance. In addition, we would like to add equipment along the track's perimeter that is engaging to students, and which also support physical health.

In addition, the footing or fall material in both playground areas is currently shredded bark, which like the track, requires frequent monitoring and maintenance to ensure safety. This proposal includes removing the bark and replacing with rubberized material that requires little to no maintenance, is cleaner, safer and fully barrier free.

Tell us about your Project/Program Team

The administration in concert with Susan Bell in our EGUSD Facilities Department and Director Gulden collaborated on this project.

Provide your Project/Program Goals

Our goal in improving our existing track and playgrounds is to increase student safety, add accessibility for varying ability levels, including students with disabilities, and reduce maintenance costs and time. Improved facilities will encourage play for children as well as physical activity and exercise for better health. Qualitative measures will be used to measure student use and satisfaction with improved facilities.

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 730925.0

CEIF App #60

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 730925.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? Yes

If your
project/program
involves
construction, please
indicate your project
budget? 1145319.69

What is the total cost
of personnel for your
project/program? 577987.95

What is the total cost
of supplies for your
project/program? 567331.74

What is the total cost
of transportation for
your
project/program? 0.0

What is the total cost
of equipment for your
project/program? 0.0

ITEM 12.4.

What will be the total 0.0
cost of any
miscellaneous
expenses for your
project/program?

ATTACHMENT 2
CEIF App #60

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

24-25_Sunrise_Track_and_Playground.pdf

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. NA

Do you plan to ask for funding annually for this project/program? No

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 9

ITEM 12.4.**ATTACHMENT 2**

How many years has 9
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

CEIF App #60

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 8/5/2024

Anticipated End Date 9/2/2024
(typically projects/programs end by June 30)

Please describe your project/program schedule With grant approval, in coordination with our EGUSD Facilities Department, we would order supplies for the refresh of the track and playground fall material. The EGUSD Facilities team would coordinate delivery and removal of current materials, as well as coordinate installation of new materials for the track, exercise equipment and playground fall material. As a year-round school, we would begin ordering equipment and supplies in July 2024 and the EGUSD Facilities team would then establish a timeline for removal and installation. An estimated timeline would indicate this could be a year-long project to complete.

Adaptability: What is your plan to complete your project/program should any challenges arise? If we experience delays for any reason Principal Hock would communicate with the Community Enhancement team from the City to apply for an extension, but the hope would be that this project could be completed in a timely way and within the grant cycle year.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2**CEIF App #60**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	11821 Cobble Brook Drive, Rancho Cordova, CA 95742
---	--

List the city location of the project/program.	Sunrise Elementary School
--	---------------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95742.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

NA

CEIF App #60

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Sunrise Elementary School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Martin Hock, Principal (and grant writer), Dr. Bindy Grewal, Assistant Superintendent PreK-6 Education, Michael Gulden, V PreK-6 Education, and Susan Bell, EGUSD Facilities Department

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

60

5 - Applicant Information

Name

Martin
Hock

Is this project/program on behalf of an organization?

No

Provide contact phone number:

Provide contact email:

mhockiii@egusd.net

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Bindy
Grewal

What is the title of this individual?

Assistant Superintendent of PreK-6 Education

What is the best phone number where we could contact the signatory?

ITEM 12.4.**ATTACHMENT 2**

What is the best email address to contact the signatory?

bgrewal@egusd.net

By checking here, I confirm that I am aware that my application materials will become public record.

checked

CEIF App #60

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Sunrise Elementary Track and Playground Refresh

Costs	Item Description	Cost: \$1,145,319.69
Running Track	Rubberized Track install	\$277,010.89
Labor (track)	Track install and labor	\$275,226.37
Track Exercise Equipment	Variety of child exercise equipment	\$9071
Track Exercise Equipment base material and labor (estimated costs)	Material for exercise equipment area base and labor for equipment and base install	\$250,000
Playground fall material	Replacing bark with rubberized materials	\$131,249.85
Labor (playgrounds)	Removal/Installation	\$202,761.58
		Total Grant Request \$1,145,319.69

*Coordinating with EGUSD Facilities, site and district administrative oversight to administer this grant will be considered in-kind services to ensure project completion.

CEIF App #60

Quotation		20-Feb-2024		Quote No.: Q112394-2-TP					
Attn: Marlinda Cox Customer: Elk Grove USD Address: 9510 Elk Grove Florin Rd. City/State: Elk Grove, CA 95624		Project: Elk Grove USD- Sunrise Elementary School Phone: 916-793-2670 Fax: x E-mail: mccoxx@egusd.net		Project Contact: Phone / Fax:					
				 Contact SSI: 800.263.2363 / Fax 519.882.2697					
Area No. 1 of 1 - Running Track (Elk Grove USD - Sunrise Elementary School)									
Installation Site: Elk Grove USD - Sunrise Elementary School Address: 11821 Cobble Brook Dr. City / State: Rancho Cordova , CA 95742		Ship To: Elk Grove USD - Sunrise Elementary School Address: 11821 Cobble Brook Dr. City / State: Rancho Cordova , CA 95742		Quote Type: DuraSAFE Installed, Direct Buried Sub Base Type: Compacted Granular Area (Sq. Ft.): 10982					
Unit	Qty. Color	Description	Thickness	Drop Ht.	Weight	List Price	Total Weight	Total List	Unit Cost
Each	3284 Red Rock	DuraSAFE "Premium"	2.00"	3' 0"	25.00	\$59.00	82100.00	\$193,756.00	\$47.20
Each	920 Midnight Black	SofCURB® Plus	3.25"		25.00	\$60.00	23000.00	\$55,200.00	\$60.00
Each	935	Adhesive - Tile to Tile (tube) (Black)			1.65	\$11.00	1542.75	\$10,285.00	\$11.00
Each	22	Bostik Greenfusion Adhesive - Tile to Base			56.80	\$250.00	1249.60	\$5,500.00	\$250.00
Each	1840	4' Rebar			1.69	\$0.00	3105.92	\$0.00	\$0.00
Each	226	Polyurethane Foam Sealant			1.17	\$16.00	264.42	\$3,616.00	\$16.00
Area	12630	Rubber Sheetting			0.45	\$0.42	5683.50	\$5,304.60	\$0.42
Each	1	SofSURFACES CMAS Contract No. 4-22-06-1031			0.00	\$0.00	0.00	\$0.00	\$0.00
Each	1840	Support Pedestal	2.00"		0.09	\$0.00	169.28	\$0.00	\$0.00
Quote Q112394-2-TP - Sunrise Elementary - Running Track 2/20/2024 5:56 PM Prepared by: Sara Letourneau									
								Page: 1 /	5

CEIF App #60

Installation

Prevailing Wage / Fair Wage - \$89.32

• Site Preparation

- | | |
|--|-----------------------|
| • Labour | 44,000.00 |
| • 1 in. Compacted Fines - Material - Included | |
| • 4 in. Granular A - Material - Included | |
| • Wood Timbers - Installation (DS Only) - Included | SofCURBs installation |
| • Water Access - Included | |

• Installation

- | | |
|--|---------|
| • Labour | |
| • Rubber Sheeting Installation - Included | |
| • Equipment Rental - Bobcat - Included | |
| • Waste Bucket - Included | |
| • Travel - Mobilization - Included | |
| • Security - Included | Fencing |
| • Miscellaneous - Included | |
| • Special Permits/Licensing/Certifications Required - Included | Bonding |
| • Portable Restroom - Included | |

CEIF App #60

IMPORTANT

This quotation has been priced based on the following realities:

1. At any point during the installation process, sofSURFACES Installation crews, or certified installation crews acting on behalf of sofSURFACES will have complete and uninterrupted access to the site until the construction phase of the project has been completed.
 2. sofSURFACES will not be responsible for damages incurred to grounds throughout the installation process (this includes: concrete, grading, grass, gardens and/or plants, flowers etc.). It is understood by both parties that heavy equipment may be required in order to efficiently complete the project or gain access to the site.
 3. sofSURFACES will not be held responsible for any ground repair needed and will make every effort to ensure that any property damage to the grounds is kept to a minimum throughout the duration of the project.
- (Quoted value is subject to change upon notice of any ancillary costs. Additional costs may include [but are not limited to] required entry fees, special training, certifications, background checks and security clearances not previously identified as required or if the installation needs to be completed during weekend hours, within a very narrow window of time or under restricted special circumstances). A \$1,200/day fee will be charged for each day that our installers are on site after the agreed upon start date if the site is not ready for the installation to begin. A site features form, required photos request, completed dimensions verification form and elevation form request will be sent out for completion after the order is placed. These forms must be completed in full and returned no later than 4 business days prior to the scheduled installation start date otherwise the installation may be rescheduled to a later date at the discretion of the Installation Project Manager until said forms have been completed.

*****PLEASE NOTE: Should the sub base for your project be Compacted Granular, it MUST meet the following specification: (Type 1) 3/4 minus) compacted to 95% S.P.D. Not "clear" gravel.*****

Undersigned for Elk Grove USD accepts the terms and conditions which apply to this quotation.

X**SIGNED**

Marlinda Cox

DATE

Quote Q112394-2-TP - Sunrise Elementary - Running Track

2/20/2024 5:56 PM Prepared by: Sara Letourneau

Page: 3 / 5

CEIF App #60

Pallets: 52 Weight: 121536 Dealer: Peter Druck - Denver, CO Shipping Options: Need Van, Residential Delivery, Need 48 hr. Notification <i>This proposal reflects a prevailing wage / fair wage rate of \$89.32 (including fringe). Should the prevailing wage / fair wage requirement be determined to be higher or lower, a revised proposal will be required.</i> <i>Upon timely completion of the project, sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, the amount indicated herein. In the event that only substantial completion is accomplished (i.e., the site is usable but not completely finished), sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, up to 95% of the amount indicated herein, allowing for the customer to reserve 5% until completion of the project, upon which time sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, the remaining balance owed. Quoted value is subject to change upon notice of additional associated costs. Additional costs may include (but are not limited to) required entry fees, special training, certifications, background checks and security clearances.</i> <i>15% Restock fee and shipping for plus tiles. No returns on premium tiles.</i> <i>The drawings within this quote are based on measurements supplied to sofSURFACES and are not professional engineered drawings. It is the project manager's responsibility (not sofSURFACES or its dealer) to provide sofSURFACES with correct measurements and to ensure that all site specifications and site preparations (including without limitation slopes, ramps, and transition components) are compliant with local building codes, and prepared to sofSURFACES' requirements.</i>	Total List Price: \$273,661.60 Discount 20.00% (\$38,751.20) Total (After Third Party Discount): \$234,910.40 Installation: \$275,226.37 Shipping and Handling Charge: \$21,545.82 Sub Total: \$531,682.59 CA: 6.00% \$14,094.63 CSACRAMENTO: 0.25% \$587.27 DRANCHOCORDO: 2.50% \$5,872.77 Total in USD Funds: \$552,237.26 Cost per sq.ft.: \$50.29
FOR MAILED US PAYMENTS: Sof Surfaces Inc., Dept CH 19173, Palatine, IL 60055-9173 FOR COURIERED US PAYMENTS: Sof Surfaces Inc. - Lockbox 19173, 5505 N Cumberland Avenue, STE 307, Chicago, IL 60656-1471 FOR CANADIAN PAYMENTS: Sof Surfaces Inc., 4383 Discovery Line, Petrolia, ON, N0N 1R0	Finance Options Available *Estimated Monthly Payment, 1 Year Term: Min. Order = \$10,000.00 \$41,285.45 USD 2 Year Term: Min. Order = \$25,000.00 \$21,887.12 USD 3 Year Term: Min. Order = \$35,300.00 \$15,597.50 USD *Monthly payment based on minimum 15% down deposit. Final Rate subject to OAC. For more information please contact our Finance Controller at 1-800-263-2363 or m.patterson@sofsurfaces.com.



Undersigned for Elk Grove USD accepts the terms and conditions which apply to this quotation.

X

SIGNED _____ DATE _____

Quote valid for 60 days.

Marlinda Cox

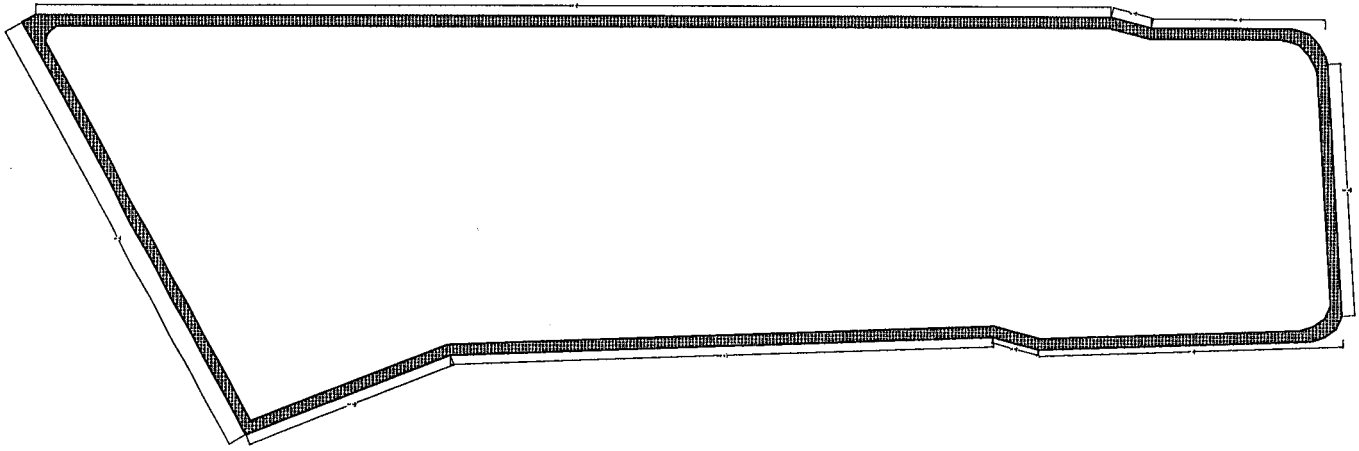


Quote Q112394-2-TP - Sunrise Elementary - Running Track
2/20/2024 5:56 PM Prepared by: Sara Letourneau
Page: 5 / 5

CEIF App #60

Tile Layout - Area N° 1 - Running Track (Elk Grove USD - Sunrise Elementary School)

Area (Sq. Ft.): 10982



X The material quantities proposed are based on this layout. If the layout is altered, this may influence the quantities needed for a successful installation. Please initial that you understand and agree.

Quote Q112394-2-TP - Sunrise Elementary - Running Track

2/20/2024 5:56 PM Prepared by: Sara Letourneau

Page: 4 / 5

CEIF App #60

Quotation		20-Feb-2024		Quote No.: Q112394-1-TP					
Attn: Marlinda Cox Customer: Elk Grove USD Address: 9510 Elk Grove Florin Rd. City/State: Elk Grove, CA 95624		Project: Elk Grove USD- Sunrise Elementary School Phone: 916-793-2670 Fax: x E-mail: mccoxx@egusd.net		Project Contact: Phone / Fax:					
				 Contact SS: 800.263.2363 / Fax 519.882.2697					
Area No. 1 of 2 - Area 1 - 8' CFH (Elk Grove USD - Sunrise Elementary School)									
Installation Site: Elk Grove USD - Sunrise Elementary School Address: 11821 Cobble Brook Dr. City / State: Rancho Cordova , CA 95742		Ship To: Elk Grove USD - Sunrise Elementary School Address: 11821 Cobble Brook Dr. City / State: Rancho Cordova , CA 95742		Quote Type: DuraSAFE Installed, Direct Buried Sub Base Type: Compacted Granular Area (Sq. Ft.): 4525					
Unit	Qty. Color	Description	Thickness	Drop Ht.	Weight	List Price	Total Weight	Total List	Unit Cost
Each	1167 Granite	DuraSAFE "Premium"	4.25"	8' 0"	35.31	\$75.00	41206.77	\$87,525.00	\$60.00
Each	260	Adhesive - Tile to Tile (tube) (Black)			1.65	\$11.00	429.00	\$2,860.00	\$11.00
Each	3	Bostlik Greenfusion Adhesive - Tile to Base			56.80	\$250.00	170.40	\$750.00	\$250.00
Each	37	Polyurethane Foam Sealant			1.17	\$16.00	43.29	\$592.00	\$16.00
Area	5204	Rubber Sheetting			0.45	\$0.42	2341.80	\$2,185.68	\$0.42
Each	1	SofSURFACES CMAS Contract No. 04-22-06-1031			0.00	\$0.00	0.00	\$0.00	\$0.00
Sub Total (Material Only):								\$93,912.68	
Area No. 2 of 2 - Circular Area 2 - 5' CFH (Elk Grove USD - Sunrise Elementary School)									
Installation Site: Elk Grove USD - Sunrise Elementary School Address: 11821 Cobble Brook Dr. City / State: Rancho Cordova , CA 95742		Ship To: Elk Grove USD - Sunrise Elementary School Address: 11821 Cobble Brook Dr. City / State: Rancho Cordova , CA 95742		Quote Type: DuraSAFE Installed, Direct Buried Sub Base Type: Compacted Granular Area (Sq. Ft.): 1920					
Unit	Qty. Color	Description	Thickness	Drop Ht.	Weight	List Price	Total Weight	Total List	Unit Cost
Each	516 Granite	DuraSAFE "Premium"	3.25"	6' 0"	29.45	\$68.00	15196.20	\$35,088.00	\$54.40
Each	115	Adhesive - Tile to Tile (tube) (Black)			1.65	\$11.00	189.75	\$1,265.00	\$11.00
Each	2	Bostlik Greenfusion Adhesive - Tile to Base			56.80	\$250.00	113.60	\$500.00	\$250.00
Each	18	Polyurethane Foam Sealant			1.17	\$16.00	21.06	\$288.00	\$16.00
Area	2208	Rubber Sheetting			0.45	\$0.42	993.60	\$927.36	\$0.42
Sub Total (Material Only):								\$38,068.36	
Quote Q112394-1-TP - Elk Grove USD- Sunrise Elementary School						2/20/2024 5:55 PM Prepared by: Brennan Prins		Page: 1 / 6	

CEIF App #60

Installation

Prevailing Wage / Fair Wage - \$89.32

• Tearout

- Labour

Removal of existing EWF.

- Miscellaneous - Included

Disposal of EWF Included.

• Site Preparation

- Labour

- 1 in. Compacted Fines - Material - Included

- 4 in. Granular A - Material - Included

- Water Access - Included

- Miscellaneous - Included

Additional fill required for pocket depth(s).

• Installation

- Labour

Installation to be completed by non-union subcontractor SofSURFACES USA.

- Rubber Sheeting Installation - Included

- Curvy or Rounded Perimeter Cutting Charge - Included

- Equipment Rental - Bobcat - Included

- Waste Bucket - Included

- Travel - Mobilization - Included

- Security - Included

Fencing

- Miscellaneous - Included

Multiple Site Layouts

- Special Permits/Licensing/Certifications Required - Included

Bonding

- Portable Restroom - Included

• Extra Scope

- Tear Out and Disposal of existing Concrete Ramp on Circular Area

CEIF App #60

IMPORTANT

This quotation has been priced based on the following realities:

1. At any point during the installation process, sofSURFACES Installation crews, or certified installation crews acting on behalf of sofSURFACES will have complete and uninterrupted access to the site until the construction phase of the project has been completed.

2. sofSURFACES will not be responsible for damages incurred to grounds throughout the installation process (this includes: concrete, grading, grass, gardens and/or plants, flowers etc.). It is understood by both parties that heavy equipment may be required in order to efficiently complete the project or gain access to the site.

3. sofSURFACES will not be held responsible for any ground repair needed and will make every effort to ensure that any property damage to the grounds is kept to a minimum throughout the duration of the project.

(Quoted value is subject to change upon notice of any ancillary costs. Additional costs may include [but are not limited to] required entry fees, special training, certifications, background checks and security clearances not previously identified as required or if the installation needs to be completed during weekend hours, within a very narrow window of time or under restricted special circumstances). A \$1,200/day fee will be charged for each day that our installers are on site after the agreed upon start date if the site is not ready for the installation to begin. A site features form, required photos request, completed dimensions verification form and elevation form request will be sent out for completion after the order is placed. These forms must be completed in full and returned no later than 4 business days prior to the scheduled installation start date otherwise the installation may be rescheduled to a later date at the discretion of the Installation Project Manager until said forms have been completed.

*****PLEASE NOTE: Should the sub base for your project be Compacted Granular, it MUST meet the following specification: (Type 1) 3/4 minus) compacted to 95% S.P.D. Not "clear" gravel.*****

Undersigned for Elk Grove USD accepts the terms and conditions which apply to this quotation.

X

SIGNED

Marlinda Cox

DATE

Quote Q112394-1-TP - Elk Grove USD- Sunrise Elementary School

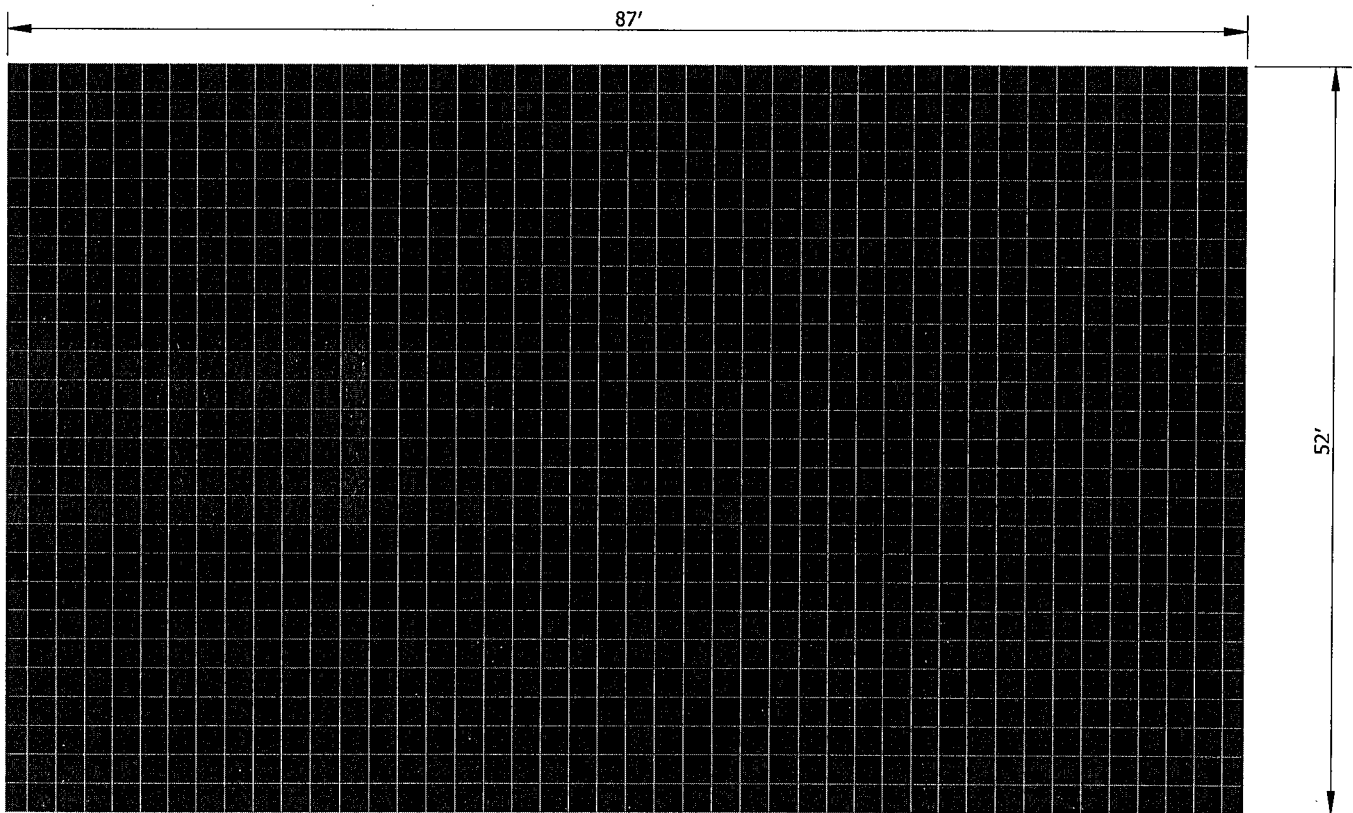
2/20/2024 5:55 PM Prepared by: Brennan Prins

Page: 3 / 6

CEIF App #60

Tile Layout - Area N° 1 - Area 1 - 8' CFH (Elk Grove USD - Sunrise Elementary School)

Area (Sq. Ft.): 4525

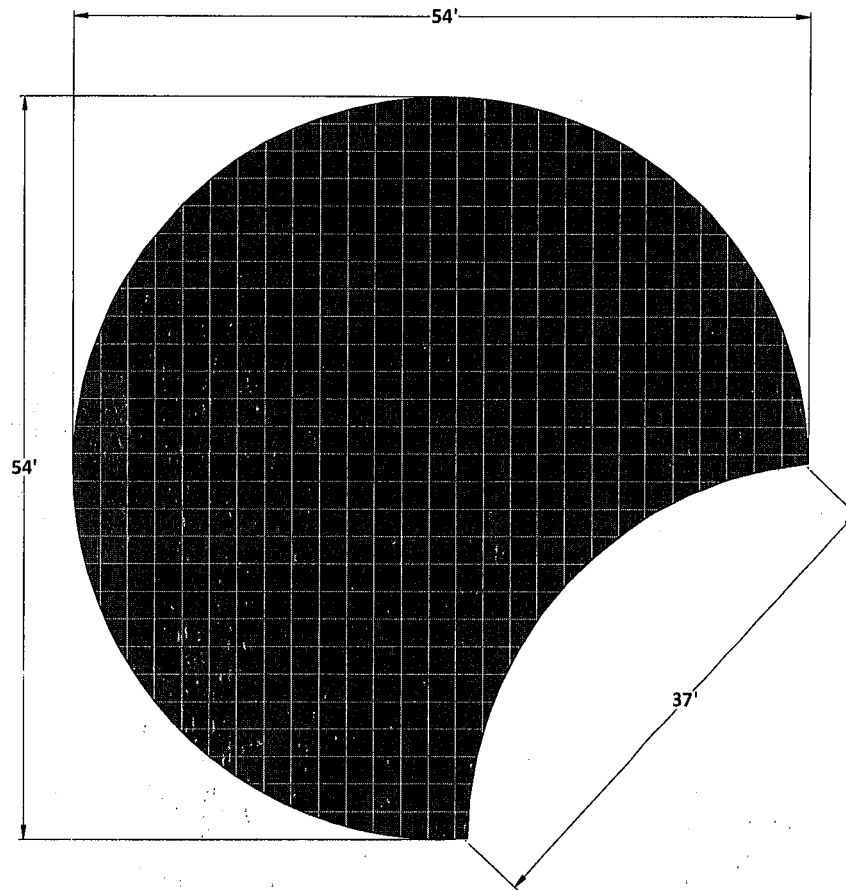


X _____ The material quantities proposed are based on this layout. If the layout is altered, this may influence the quantities needed for a successful installation. Please initial that you understand and agree.

CEIF App #60

Tile Layout - Area N° 2 - Circular Area 2 - 5' CFH (Elk Grove USD - Sunrise Elementary School)

Area (Sq. Ft.): 1920



X The material quantities proposed are based on this layout. If the layout is altered, this may influence the quantities needed for a successful installation. Please initial that you understand and agree.

CEIF App #60

Pallets: 29 Weight: 63171 Dealer: Peter Druck - Denver, CO Shipping Options: Need Van, Residential Delivery, Need 48 hr. Notification <i>This proposal reflects a prevailing wage / fair wage rate of \$89.32 (including fringe). Should the prevailing wage / fair wage requirement be determined to be higher or lower, a revised proposal will be required.</i> <i>Upon timely completion of the project, sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, the amount indicated herein. In the event that only substantial completion is accomplished (i.e., the site is usable but not completely finished), sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, up to 95% of the amount indicated herein, allowing for the customer to reserve 5% until completion of the project, upon which time sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, the remaining balance owed. Quoted value is subject to change upon notice of additional associated costs. Additional costs may include (but are not limited to) required entry fees, special training, certifications, background checks and security clearances.</i> 15% Restock fee and shipping for plus tiles. No returns on premium tiles. <i>The drawings within this quote are based on measurements supplied to sofSURFACES and are not professional engineered drawings. It is the project manager's responsibility (not sofSURFACES or its dealer) to provide sofSURFACES with correct measurements and to ensure that all site specifications and site preparations (including without limitation slopes, ramps, and transition components) are compliant with local building codes, and prepared to sofSURFACES' requirements.</i>	<table border="1"> <tr> <td>Total List Price:</td> <td></td> <td>\$131,981.04</td> </tr> <tr> <td>Discount</td> <td>20.00%</td> <td>(\$24,522.60)</td> </tr> <tr> <td colspan="2">Total (After Third Party Discount):</td> <td>\$107,458.44</td> </tr> <tr> <td>Installation:</td> <td></td> <td>\$202,761.58</td> </tr> <tr> <td>Shipping and Handling Charge:</td> <td></td> <td>\$14,388.80</td> </tr> <tr> <td>Sub Total:</td> <td></td> <td>\$324,608.82</td> </tr> <tr> <td>CA:</td> <td>6.00%</td> <td>\$6,447.50</td> </tr> <tr> <td>CSACRAMENTO:</td> <td>0.25%</td> <td>\$268.65</td> </tr> <tr> <td>DRANCHOCORDO:</td> <td>2.50%</td> <td>\$2,686.46</td> </tr> <tr> <td>Total in USD Funds:</td> <td></td> <td>\$334,011.43</td> </tr> <tr> <td>Cost per sq.ft.:</td> <td></td> <td>\$51.82</td> </tr> </table> Finance Options Available *Estimated Monthly Payment, 1 Year Term: Min. Order = \$10,000.00 \$24,977.76 USD 2 Year Term: Min. Order = \$25,000.00 \$13,241.74 USD 3 Year Term: Min. Order = \$35,000.00 \$9,436.51 USD *Monthly payment based on minimum 15% down deposit. Final Rate subject to OAC. For more information please contact our Finance Controller at 1-800-263-2363 or m.patterson@sofsurfaces.com.	Total List Price:		\$131,981.04	Discount	20.00%	(\$24,522.60)	Total (After Third Party Discount):		\$107,458.44	Installation:		\$202,761.58	Shipping and Handling Charge:		\$14,388.80	Sub Total:		\$324,608.82	CA:	6.00%	\$6,447.50	CSACRAMENTO:	0.25%	\$268.65	DRANCHOCORDO:	2.50%	\$2,686.46	Total in USD Funds:		\$334,011.43	Cost per sq.ft.:		\$51.82
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CA:	6.00%	\$6,447.50																																
CSACRAMENTO:	0.25%	\$268.65																																
DRANCHOCORDO:	2.50%	\$2,686.46																																
Total in USD Funds:		\$334,011.43																																
Cost per sq.ft.:		\$51.82																																

FOR MAILED US PAYMENTS: Sof Surfaces Inc. Dept CH 19173 Palatine, IL 60055-9173	FOR COURIERED US PAYMENTS: Sof Surfaces Inc. - Lockbox 19173 5505 N Cumberland Avenue, STE 307 Chicago, IL 60656-1471	FOR CANADIAN PAYMENTS: Sof Surfaces Inc. 4393 Discovery Line Petrolia, ON, N0N 1R0
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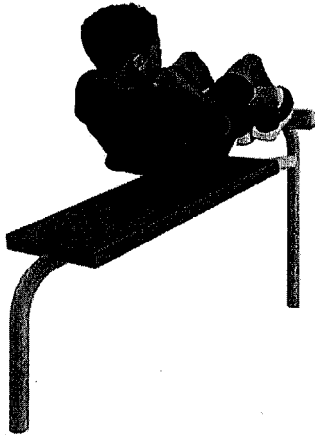
Undersigned for Elk Grove USD accepts the terms and conditions which apply to this quotation.		
	X SIGNED Marlinda Cox Quote valid for 60 days.	DATE

Quote Q112394-1-TP - Elk Grove USD- Sunrise Elementary School 2/20/2024 5:55 PM Prepared by: Brennan Prins	Page: 6 / 6
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OTHER EQUIPMENT –

CEIF App #60

[A]--- Sit Up<https://www.miracle-recreation.com/product/sit-up/>

Youth Fitness

Sit Up

Model: 159-007

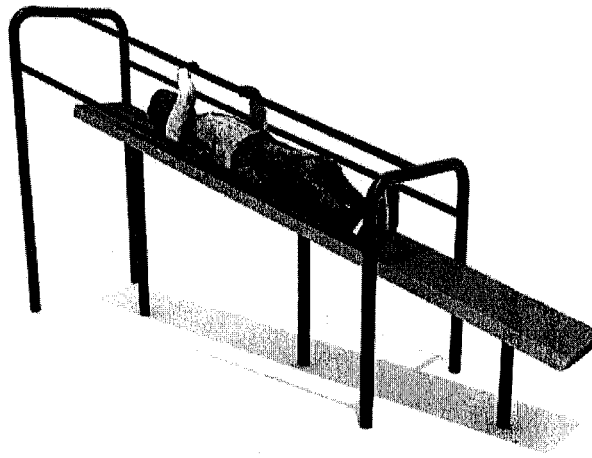
\$1,165

1

Add to Quote >**Share >**[Switch to Metric](#)**Age Range:** 5 - 12 years**Weight:** 100 lb**Capacity:** 1**Ground Level Play Activities:** 1**Complies With:** ASTM, CPSC**[E]--- Ladder Climber**<https://adventureplaysystems.com/product/independent-play/360-horizontal-ladder-climber/>



Tilted Pull Slider
\$1,694.⁰⁰



 Meets National Standards for: ✓ ASTM F1487-17 ✓ CPSC Guidelines #325

Product Description

Another addition to PlaygroundEquipment.com's line of kids outdoor fitness equipment, the Tilted Pull Slider is great for developing kids' upper body strength. With the Tilted Pull Slider, kids start at the base of the angled aluminum board and, using the steel bar that runs parallel to the board, they pull themselves up to the top. This provides young athletes with a simple yet effective means to exercise their upper body muscles, including forearms, shoulders, and biceps. Even for kids who aren't involved in athletics, the Tilted Pull Slider serves as a challenging yet fun way to get active on the playground. Whether one uses it on its own or makes it part of a larger fitness circuit, the Tilted Pull Slider will see much use on any playground or outdoor space it's installed on.

Product Specifications

Price: \$1,694.⁰⁰
Model Number: PGC008
Age Range: 2-12 years
Child Capacity: 0-1
Fall Height: 60"
Product Type: Kids Gym
Safety Zone: 14' 0" x 19' 6"

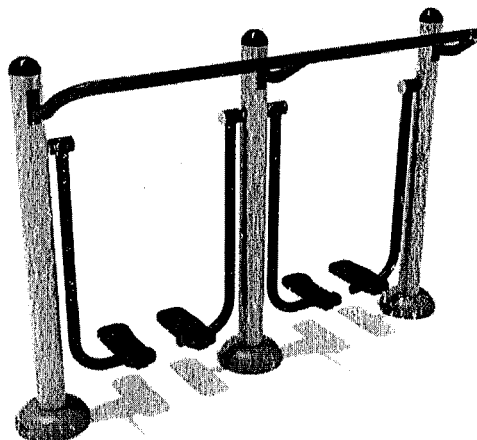
[J]--- Log Roll

<https://www.playgroundequipment.com/log-roll/>



Double Station Sky Walker

\$1,618.⁰⁰



Product Description

This Double Air Walker is for the fitness junkies out there or for parents who wish to begin the habit of fitness. In fact, this commercial fitness equipment is for everybody who is looking to burn calories without really sweating it out in the gym. The Double Air Walker tones the muscles of your thighs, calves, and shoulders. Since two people can use the Double Air Walker simultaneously, you can have company while working on it. Strong, sturdy, and an easy to use design are just some of the benefits of the Double Air Walker. Present this Double Air Walker to community and stay healthy! The Double Air Walker is designed for community centers and parks, so adults can exercise in the peaceful outdoors.

Product Specifications

Price: \$1,618.⁰⁰

Model Number: PFT005

Age Range: 13 years +

Muscle Group: Cardio

Product Type: Fitness Double

Unit Size: 7' 3" x 1' 9"

[G]--- Balance Board

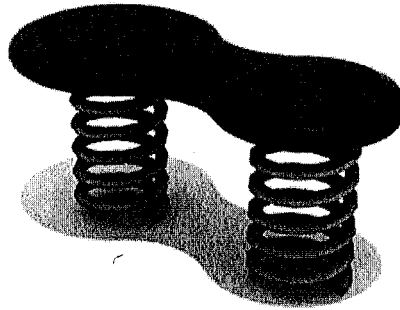
<https://www.playgroundequipment.com/single-balance-board/>

CEIF App #60



Single Balance Board

\$1,448.⁰⁰



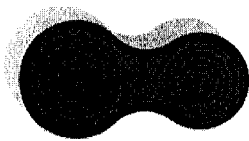
 Meets National Standards for: ✓ ASTM F1487-17 ✓ CPSC Guidelines #325

Product Description

The Single Balance Board provides a fun, exciting way to test and improve balance. Easy to install on most playground surfaces, the Single Balance Board provides a unique alternative to a typical spring-based piece of playground equipment, designed to be a challenge for teens and adults. The board is compact, taking up very little space in comparison to other types of outdoor fitness equipment. The Balance Board also features steel springs, which reduce the impact of inclement weather as well as prevent breakage. Although the Single Balance Board may not look like too much of a challenge, the springs make it a much more wobbly experience than expected. The molded indentations provide traction and make the movements and attempts to balance provide an excellent core wo...

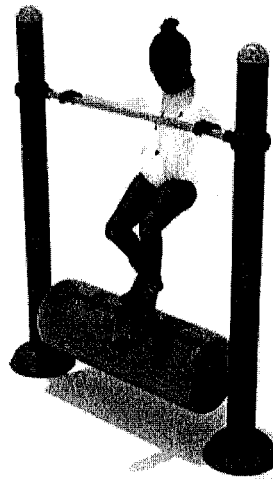
Product Specifications

Price: \$1,448.⁰⁰
Model Number: PFT071
Age Range: 13 years +
Fall Height: 12"
Post Diameter: 3.5-Inch
Product Type: Fitness Single





Log Roll
\$1,660.⁰⁰



 Meets National Standards for: ✓ ASTM F1487-17 ✓ CPSC Guidelines #325

Product Description

Roll out the red carpet for outdoor fitness fun with this innovative piece of outdoor fitness equipment. The Log Roll facilitates a motion experience that resembles running, yet also makes kids keep their balance. To aid them, the steel bar above the 'Log' is present. The Log Roll is ideal for young athletes, as it challenges their foot speed and dexterity. Running for prolonged periods of time using the Log Roll can be viewed as a treadmill-like activity, and the steel bar above acts as an effective counterbalance for kids who struggle to keep their footing. Adding the Log Roll to your playground or outdoor fitness area will prove to be an excellent decision thanks to the unique avenue of play it enables.

Product Specifications

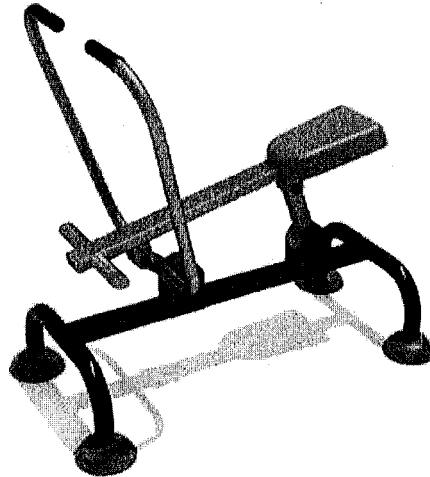
Price: \$1,660.⁰⁰
Model Number: PGC003
Age Range: 5-12 years
Child Capacity: 0-1
Fall Height: 18"
Post Diameter: 4.5-inch
Product Type: Kids Gym
Safety Zone: 13' 1" x 16' 11"

[B]--- Double Sky Walker

<https://www.playgroundequipment.com/double-station-sky-walker/>

[I]--- Rower

CEIF App #60

<https://www.playgroundequipment.com/single-station-rower/>**Single Station Rower**
\$1,486.⁰⁰**Product Description**

Add a bit of muscle to your outdoor fitness area with the Single Station Rower. Working the arms, back and core for a strength building workout, it can cover a few muscle motions in one simple machine. The user simply needs to sit on it with a straight back and pull the handles towards themselves. As they pull, they are lifting themselves up turning their body into the resistance necessary for muscle building. Set on four sturdy feet, the Single Station Rower stays securely in place as your weight is lifted and set back down. Made of a combination of high quality plastics and metals, it will be able to handle the demands of heavy use in high traffic areas. Choose two colors for the metal and plastic portions of this machine to create a unique look or simply match an existing theme.

Product Specifications**Price:** \$1,486.⁰⁰**Model Number:** PFT002**Age Range:** 13 years +**Muscle Group:** Back**Product Type:** Fitness Single**Unit Size:** 2' 9" x 4' 8"**[H]--- Exercise Bike**<https://www.playgroundequipment.com/single-station-exercise-bike/>

Title	Sunrise Elementary (EGUSD): Track and Playground Refresh	02/29/2024
CEIF App #60	by Martin Hock in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45731324
Average score: 0		

Reviewed by: Mike Gulden (Score: 0)

03/09/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
---	-------------------

Which school district are you completing this form on behalf of?	EGUSD
--	-------

Which EGUSD school facility (select all that apply)	Sunrise Elementary School
---	---------------------------

For Sunrise Elementary, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	endorsement given
---------------------------	-------------------

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	Michael Gulden
--	----------------

Title of individual completing this form	director
--	----------

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #60

Title	Robert J. McGarvey Elementary (EGUSD) Garden Project	02/29/2024
CEIF App #61	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45733570
	carmitch@egusd.net	

Original Submission02/29/2024

Score	n/a
-------	-----

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program
Name. Assign a
project name to your
project/program.

Robert J. McGarvey Elementary (EGUSD) Garden Project

CEIF App #61

Provide a
Project/Program
Synopsis

Our school community garden has expanded over the past several years. We have raised garden beds, irrigation, a storage shed and tools. Students have been gardening and growing vegetables and flowers. Our aim is to make the space a fully functioning outdoor classroom with tables and seating for student use.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

CEIF App #61

Our outdoor garden area has slowly grown to include a connection to drip irrigation, raised beds, a functional shed with gardening tools, and actual student plantings. Our aim is to outfit the garden area with a full complement of tables and chairs (some of which would be wheelchair accessible) to build an outdoor learning classroom, a greenhouse with shelves to support year-round gardening, and a place for students to build social-emotional health around our faux-firepit. The vision is to eliminate what the research calls, "Nature Deficit Disorder". We aim to overcome the draw of remaining indoors due to the digital age we live in. We envision children learning outdoors in cross-curricular ways as they plant their vegetables and flowers, learn the science of horticulture and the source of their food, while also using math skills like measuring and graphing, informational reading about what they are growing, and utilizing writing domains like report writing or narrative writing to tell the story of what they are learning on their garden plot. Students will also strengthen social connections, develop mindfulness, manage stress, and encourage healthful eating and recreation.

Creating an outdoor learning environment will require more functional and practical seating than what we have for a full set of 24-30 students depending on the class. While we have some tables for student use, outfitting our "outdoor classroom" is our goal. We currently have two tables with benches, but we are looking to add four more tables at a pre-tax cost of about \$1,175/unit, and a pre-tax total cost of \$4,700. We figure tax to be roughly \$400 with a total cost of approximately \$5,100. So that the seating can be used in the hot months of the year, shade umbrellas and umbrella bases add a pre-tax cost of about \$900. With tax at roughly \$80, the total cost of umbrellas and umbrella bases is \$975.

The greenhouse will be a new addition to our school garden. The pre-tax price of a 6'x8' greenhouse and shelves is about \$1,200. We figure tax to be roughly \$100 with a total cost of approximately \$1,234.

The McGarvey garden already has posts for a shade cloth and a paved area with a faux-firepit used as an herb planter. The addition of 6 Adirondack chairs and a shade cloth will complete this outdoor wellness area and will set the stage for the social-emotional growth and health of our students. The pre-tax price for the six chairs and sunshade sail is about \$2,360. We figure tax to be roughly \$200 with a total cost of approximately \$2,550.

The McGarvey garden currently has dirt and weeds covering the ground, except in the wellness area that already has pavers installed. This leaves approximately 2,000 square feet left to be paved. The pre-tax price for materials is about \$3,360. Sales tax will be about \$294, with a total cost of approximately \$3,700.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

The McGarvey Garden Club is coordinated by teacher Kristin Mullard. Other teacher leaders at each grade-level collaborate with her to determine garden plots, appropriate plants, and garden needs. Mrs. Mullard coordinates efforts with our Parent Faculty Organization, site administrators, and local Scout Troops. These volunteers have previously built our raised beds, erected beams to hold a sunshade, and installed pavers in the wellness area of the garden and will be organized on scheduled garden project workdays to assist us in unit construction and placement in our garden area.

CEIF App #61

Provide your
Project/Program
Goals

Our goal is to provide adequate seating for outdoor academic and social-emotional learning. The tables we are purchasing are inclusive and allow for wheelchair access so that all of our students regardless of diverse physical abilities have access to learning, and access to our school community garden. We envision classes using the garden as an extension of their classrooms, as a healthy place to learn and enjoy the outdoors.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[2024-25_McGarvey_Garden_Project_attachment.pdf](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost*

14500.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested?

14500.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

No

What is the total cost
of personnel for your
project/program?

0.0

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of supplies for your project/program? 14500.0

CEIF App #61

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[24-25_McGarvey_Garden_Grant_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?	No, not seeking any other funding support.
---	--

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program?	No
---	----

Is this a single year request or a request for funding for multiple years?	Single Year
--	-------------

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

CEIF App #61

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Summer 2024 - Install pavers, build and install Adirondack chairs, install Sun Shade

Fall 2024 - Build greenhouse, install shelves, build and install table/bench units with shade umbrellas

The garden should be available for student and classroom use in Fall 2024.

Adaptability: What is your plan to complete your project/program should any challenges arise?

This program could not be performed virtually. If challenges arise, our team will work together to identify next best-steps to ensure the garden project is completed.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #61**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

[REDACTED]

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #61

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? Yes

Is the project/program requesting facility use only or is this a request to partner with the school district? Partner with school on project/program

Please select all the school districts which your project/program intends to involve: Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve: Robert J. McGarvey Elementary School

Have you reached out to a contact at the school(s) you indicated above? Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program. bgrewal@egusd.net

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #61

5 - Applicant Information

Name

Carrie Mitchell

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Robert J. McGarvey Elementary School

What is your title and/or role at your organization?

Principal

Provide contact phone number:

[REDACTED]

Provide contact email:

carmitch@egusd.net

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Amari Watkins

What is the title of this individual?

CFO

ITEM 12.4.**ATTACHMENT 2**

What is the best
phone number where
we could contact the
signatory?



What is the best
email address to
contact the
signatory?

amawatki@egusd.net

CEIF App #61

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

McGarvey Elementary Garden Project Budget

CEIF App #61

Supplies	Item Description	Cost
4 Table/Bench Units	Global Industrial 46" Round Picnic Table, Perforated Metal, Black	$4 \times \$1,175 + \text{tax} \approx$ \$5,100
6' x 8' Greenhouse	Global Industrial Palram – Canopia Nature 6' x 8' Greenhouse, Green Frame Twin-Wall	$\$1,049 + \text{tax} \approx$ \$1,140
Greenhouse shelves	Global Industrial Palram – Canopia Shelf Kit for Snap & Grow Greenhouse	$\$85.95 + \text{tax} \approx$ \$94.00
6 Adirondack Chairs	Global Industrial Highwood Hamilton Folding Adirondack Chair	$6 \times \$359.95 + \text{tax} \approx$ \$2,350
16' x 16' Sun Shade Sail	Global Industrial ShelterLogic ShadeLogic Sun Shade Sail, Square 16 ft. x 16 ft. Heavyweight	$\$185.95 + \text{tax} \approx$ \$200
4 Umbrella Bases	Global Industrial Global Industrial Umbrella Base – Concrete – 88 lbs – Black	$4 \times \$120 + \text{tax} \approx$ \$522
4 Shade Umbrellas	Global Industrial Global Industrial Outdoor Umbrella with Tilt Mechanism, Olefin Fabric, 8½' wide	$4 \times \$104 + \text{tax} \approx$ \$453
Shipping	Global Industrial	\$1,633
2000 12" x 12" pavers	Home Depot 12 in. x 12 in. x 1.5 in. Pewter Square Concrete Step Stone	$2,000 \times \$1.51 + \text{tax} + \text{delivery}$ $\approx$ \$3,100
		\$14,500

*Ordering and receipt of materials, construction of items above, administrative management of community workdays and appropriate installation will be considered in-kind expenses by McGarvey Elementary.

CEIF App #61



Shopping Cart (17)

CEIF App #61

**Global Industrial™ Umbrella Base - Concrete - 88 Lbs. - Black****Model #:** WB695475

4 ▼

\$479.80
(\$119.95/unit)

Expected delivery on or before Mon, Mar 04

[Save for later](#)[Remove](#)**ShelterLogic ShadeLogic® Sun Shade Sail, Square 16 ft. x 16 ft. Heavyweight, Sand****Model #:** WBB431231

1 ▼

\$185.95 **Free Shipping**

Expected delivery on or before Wed, Mar 13

[Save for later](#)[Remove](#)**highwood® Hamilton Folding Adirondack Chair, Adult - Black****Model #:** WBB1398626

6 ▼

\$2,159.70
(\$359.95/unit)

Expected delivery on or before Wed, Mar 20

[Save for later](#)[Remove](#)

ITEM 12.4.

ATTACHMENT 2

Palram – Canopia Shelf Kit for Snap & Grow™ and Nature™ Greenhouses



Model #: WBB649450

CEIF App #61

1 ▾

\$85.95

Expected delivery on or before Tue, Mar 12

Save for later

Remove



Palram – Canopia Nature™ 6' x 8' Greenhouse, Green Frame, Twin-Wall

Model #: WBB649468

1 ▾

\$1,049.00

Expected delivery on or before Tue, Mar 12

Save for later

Remove



Global Industrial™ 46" Round Picnic Table, Perforated Metal, Black

Model #: WB262078BK

4 ▾

\$4,476.00
(\$1,119.00/unit)

Add 1 more to your cart to receive an additional \$40.00/unit discount

Expected delivery on or before Mon, Mar 04

Save for later

Remove

Your Cart Summary

Item Total \$8,660.40

Bulk Quantity -\$224.00

Subtotal \$8,436.40

Est. Shipping \$1,632.99

ITEM 12.4.

Zipcode

95742

Shipping Method

Ground

Total **\$10,069.39**

Taxes are calculated during checkout.

Enter promo code

ATTACHMENT 2

CEIF App #61

Questions about your order?

Cart id # 4013942731

Call Us: **1.888.978.7759** or [**Chat**](#)



What can we help you find today?

 Rancho Cordova **9PM**

CEIF App #61

95742

CART (2000)

Share

[Remove All Items](#)

Delivery

Delivering to 95742 (1 item)**Your Delivery Cost: \$79.00**

This cost covers all Delivery items in your cart.

[Live Chat](#)[Feedback](#)


Shop All


Services


DIY


Me

CEIF App #61



Step Stone

Color/Finish: **Pewter**

Approximate Paver Size: **12.00 x 12.00**

\$3,020.00
(\$1.51/item ~~\$1.68~~)
Save 10%

Get Bulk Pricing of \$1.51 on this item
when you purchase at least 160 units.

—	2000	+
---	------	---

 Live Chat
 Feedback

Loading Recommendations

CEIF App #61

Loading Recommendations

Feedback

Live Chat

Your Order

Subtotal	\$3,360.00
Savings	-\$340.00
Delivery	\$79.00

Total**\$3,099.00**You Saved **10% Off** Your ItemHave a Promo Code? 

CEIF App #61

Checkout

Or

 Live Chat Feedback**Easy In-Store and Online Returns**Read Our [Return Policy](#).**Get Up to \$100 Off**

Get a Home Depot Credit Card and receive **\$25 off** your qualifying purchase of \$25+, **\$50 off** purchases \$300+, or **\$100 off** orders over \$1000. 

[Apply Now](#)

Item Total	\$3,020.00
Savings	-\$100.00
New Total	\$2,920.00

Let Us Know if You Need HelpSee our [Online FAQs](#) or phone us:Online Customer Support: [1-800-430-3376](#)Major Appliances: [1-877-961-6683](#)

Title	Robert J. McGarvey Elementary (EGUSD) Garden Project	02/29/2024
CEIF App #61	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45733570
Average score: 0		

Reviewed by: Mike Gulden (Score: 0) 03/09/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A school district

Which school district are you completing this form on behalf of? EGUSD

Which EGUSD school facility (select all that apply) Robert J. McGarvey School

For Robert J. McGarvey School, the school district's acknowledgement is: Endorsement given

Notes providing rationale endorsement given

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form: Michael Gulden

Title of individual completing this form director

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #61

Title	Right to Read Book Give Away	02/29/2024
CEIF App #62	by Messiah Millares in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45734075

Original Submission02/29/2024

Score	n/a
-------	-----

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.

Project/Program Name. Assign a project name to your project/program.

Right to Read Book Give Away

ATTACHMENT 2

CEIF App #62

Provide a Project/Program Synopsis

The Right to Read Book Giveaway will put (5) high quality diverse books into the hands and homes of 1600 of Rancho Cordova's most under resourced TK-2nd grade students at eight elementary school sites, all of whom are excited about the project. This simple project delivers dimensional literacy impact.

Provide a Project/Program Description

We fit several of the guideline areas Rancho Cordova is supporting. Diverse books written by BTPOC authors is art and culture, sometimes historic and usually entertaining. Supporting young people to achieve reading proficiency increases higher education rates and ultimately economic development. This program serves children and has elicited community members to help if funded. April Javist, Executive Director of SLF is from the Rancho Cordova community, having graduated from Cordova HS in 1979 and is excited to expand their literacy initiative with youth mentors from Cordova High School. And finally, this program is education rich. Once a child learns to read they can read to learn.

PROJECT

Funding from CEIF will allow us to expand the book giveaways to eight of the nine elementary schools with a Title 1 rate of 75% or higher schools in the City of Rancho Cordova. (Title I rates measure low-income students who qualify for free or reduced priced meals.). Our book distribution program gives each TK-2nd grade at each school site a curated bag of (5) high quality diverse books that are demographically aligned with the student demographics of each school. For example, if there is a 40% Hispanic population, there will be 2 bi-lingual books in based on school demographics. In the bag of books is one or two books by a local author. We connect the authors to the schools which often results in a live story-time assembly and an enriched literacy experience. The eight schools we recommend for this funding are the eight-out-of-nine highest Title 1 schools in the City of Rancho Cordova and have made their interest in having us at their school sites known. By adding these eight schools, we will reach kids from the most under resourced school communities in Rancho Cordova, there are approximately 1,110 TK – 2nd grade students from the 8 elementary schools who want to partner with this program.

At the suggestion of Kate Hazarian and Sasha Kinney, we have budgeted for the following: Give all 1st and 2nd graders a bag of books at the September back-to-school nights to start off their new school year. Then in May of next year, give all Pre, TK, K, 1st and 2nd graders a bag of books. This would mean that the 1st and 2nd graders would have 10 books in the home libraries when this grant is completed.

Our commitment to reach the most under resourced kids is anchored in our current book giveaway program. Annually, we give books to TK-2nd graders attending elementary school in 14 of the 35 poorest school communities. Funds for the 14 elementary schools in the Promise Zone are

CEIF App #62

raised at our annual gala, Authors on the Move. We currently reach approximately 4000 students in the Twin Rivers and Sacramento City Unified School Districts. To expand our book giveaway efforts into the remaining 21 elementary schools we are applying for grants that fund the books and the staffing for the book giveaways. The Community Enhancement & Investment Fund Grant will reach 1650 kids in the Folsom Cordova and Sacramento City Unified School Districts and establish a relationship with Rancho Cordova. This grant helps us get closer to fulfilling our vision to put books in the hands and homes of every Title 1 student.

Research

Our work is routed in secondary research that has measured the impact of similar efforts. Research shows that reading five books is enough to hold onto previously achieved reading levels. Research shows that having books in the home is as important to a child's education attainment as their parent's education level and career level. And finally, research shows that mirrors (of oneself) and windows (into new worlds) are critical parts of developing a successful and confident reader.

Logistics

Generally, we try to find a site that is at least 30'x30', in the geographic area of the schools we are serving and available for the 10 days before the books go to the schools. There, we sort the books by the curations for each grade. A previously agreed to time is established for each school site: in September that is usually Back to School Nights, and in May that is usually Open House. The school provides a list of kids that can be checked off as they are picked up. For the students who did not get a bag due to not attending, we put a tag on the bag with the students' names and give them to teachers to give to kids the next day.

Tell us about your
Project/Program
Team

By April 1, 2024, our Foundation will introduce a full-time Program Manager, funded 50% by the Kelly Foundation, to oversee our book giveaways, working alongside current staff and integrating into our grants. Collaborating with volunteer groups like Rancho Cordova Rotary and potentially Rotary Community Core, as well as Cordova Lancers Leaders and Legends - BIGS & Little's Program, we'll ensure efficient distribution. Our project team extends to nine selected schools, with established contacts ensuring their interest and participation. Sasha Kinney, District Librarian, plays a crucial role in our grant process and will be instrumental moving forward.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Our goal is to make sure we get the books in the hands and the homes of our most under-resourced kids. The research we rely on tells us that a bag of (5) high-quality diverse books in their home is directly linked to their future educational success. Our program is structured the way that it is, to make sure we meet all three goals: books in the home, 5 books for out of school time reading retention, books where the reader sees themselves and our data points us to the most under resourced kids.

CEIF App #62

The Literacy Foundation has developed the Sacramento County Literacy Map, a GIS mapping tool that measures students' reading proficiency by school site, school district, city municipality, and county. Every public elementary school in California who had 3rd graders take the CAASPP is on the map. This is an accessible data tool for the literacy community and a resource that details 3rd grade literacy outcomes by school site. Right now, truancy is one of the largest issues facing public schools. Truancy has doubled and even tripled, reaching rates as high as 45% in the most under resourced communities. We believe that children who can read are more likely to go to class because school becomes a place where they can succeed. We also believe we are helping schools to bring the kids back. Here is a link to the Literacy Map

<https://www.sacramentoliteracy.org/literacy-map/>.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2023-Impact-of-a-Diverse-Classroom-Library-FINAL-9-6-23.pdf

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	196269.0
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	171000.0
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

ITEM 12.4.

What is the total cost of personnel for your project/program? 12188.0

What is the total cost of supplies for your project/program? 147333.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 3734.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Project_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

ITEM 12.4.

Describe any funding secured or being sought for this project/program?

CEIF App #62

ATTACHMENT 2

More broadly, we are working to reach Sacramento County's most under resourced kids and we have funding proposals out to several groups. Based on the last two years, we project we will generate funds, from private donors, at our annual gala for the 15 elementary school sites in the Promise Zone (SCUSD and TRUSD). We have promising responses from Sierra Health Foundation for 3 large schools in EGUSD, and from the RCA Community Fund for 4 schools in the SJUSD. We are applying to Sacramento County for 2 schools in unincorporated Sacramento County and the Promise Zone that we funded year one but not year two. Nearly every school included in our grants is at a Title I rate of over 90%.

For this specific project, our own organization is prepared to direct \$25,000 in goods and services – a 7 to 1 match – toward this expansion. Additionally, we have reached out to First 5 Sacramento and Anthem to see if they have an interest in financially partnering with us on this project. First 5 has declined and we have not heard from Anthem as of the grant submission date.

This funding for students in Rancho Cordova would allow us to begin building relationships with FCUSD' highest need schools and continue to build pathways to Sacramento County's most under resources families.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

None

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Multiple Years

If requesting for multiple years, please share how many years you are seeking funding?

5

ITEM 12.4.**ATTACHMENT 2**

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

The program is viable as a single year program but of course would be more impactful as a multiyear program. Books in the home is proven to be a significant indicator of higher education attainment and we know that many under resourced families don't have books in the home. The difference between a one year or multi year is the difference in the size of the home library created over time.

CEIF App #62

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

9/1/2024

Anticipated End Date (typically projects/programs end by June 30)

5/31/2025

Please describe your project/program schedule

September 2024 - Book Distribution to 1st and 2nd graders during open houses. Will need to coordinate with each site, exact dates.

May 2025 - Book Distribution to Tk, K, 1st and 2nd graders before school lets out. Will need to coordinate with each site, exact dates.

Adaptability: What is your plan to complete your project/program should any challenges arise?

This program first distributed 30,000 books to 4,000 kids in March of 2021 - during the COVID -19 lock down. Schools were holding classes virtually and getting materials to their students by scheduling drive-thru times for parents to pick up materials. We brought the books to the schools and the school staff gave the families the books at the next drive-thru. Our book giveaways, although rich in intervention, are simple. Minimally, it only requires us to get the books to the schools and help where needed to distribute them.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2**CEIF App #62**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	2901 K Street Suite 204
---	-------------------------

List the city location of the project/program.	Sacramento
--	------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95816.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Cordova Lane Center 2460 Cordova Ln, Rancho Cordova, CA 95670

Cordova Gardens Elementary School 2400 Dawes St, Rancho Cordova, CA 95670

A M Winn Elementary School, SCUSD 3351 Explorer Dr, Sacramento, CA 95827

Williamson Elementary School 2275 Benita Dr, Rancho Cordova, CA 95670

Rancho Cordova Elementary School 2562 Chassella Way, Rancho Cordova, CA 95670

Cordova Villa Elementary School 10359 S White Rock Rd, Rancho Cordova, CA 95670

Abraham Lincoln Elementary School 3324 Glenmoor Dr, Sacramento, CA 95827

Cordova Meadows Elementary School 2550 La Loma Dr, Rancho Cordova, CA 95670

White Rock Elementary School 10487 White Rock Rd, Rancho Cordova, CA 95670

CEIF App #62

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Support_Letter_Sasha_and_Sara_and_williamson.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Sacramento City USD
Folsom Cordova USD

ITEM 12.4.**ATTACHMENT 2**

Please select one or more of the Sacramento City Unified School District school facilities which your project/program will involve:

Abraham Lincoln Elementary School
A.M. Winn EK-8 School

CEIF App #62

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova Gardens Elementary School
Williamson Elementary School
Rancho Cordova Elementary School
Cordova Villa Elementary School
Cordova Meadows Elementary School
White Rock Elementary School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Cordova Lane Center, Sonia Davis (sdavis@fcusd.org)

Cordova Gardens Elementary School, Amanda Calderon (acalderon@fcusd.org)

A M Winn Elementary School, Rucha Powers (rucha-powers@scusd.edu)

Williamson Elementary School, Corina Pimentel (cpimentel@fcusd.org)

Rancho Cordova Elementary School, Evette (hponce@fcusd.org)

Cordova Villa Elementary School, Alexa (atrotter@fcusd.org)

Abraham Lincoln Elementary School, Sara Martinez (sara-s-martinez@scusd.edu)

Cordova Meadows Elementary School, katie (kmadrigal@fcusd.org)

White Rock Elementary School, Giulia Favro-Farruhhia (Gfarrugg@fcusd.org)

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Messiah Millares

ITEM 12.4.**ATTACHMENT 2**

Is this
project/program on
behalf of an
organization?

Yes

CEIF App #62

What is the name of
your organization?

Sacramento Literacy Foundation

What is your title
and/or role at your
organization?

Fundraiser Associate

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

If selected by the
City Council to
receive an award,
what is the name of
the person at your
organization who
would sign the
contract?

April
Javist

What is the title of
this individual?

Executive Director

What is the best
phone number where
we could contact the
signatory?

[REDACTED]

What is the best
email address to
contact the
signatory?

[REDACTED]

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2

CEIF App #62

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Line Item	Cordova Lane Center	Cordova Gardens Elementary School	A M Winn Elementary School, SCUSD	Williamson Elementary School	Rancho Cordova Elementary School	Cordova Villa Elementary School	Abraham Lincoln Elementary School	Cordova Meadows Elementary School	White Rock Elementary School	Total
COMMUNITY ENHANCEMENT AND INVESTMENT FUND (CEIF) Grants										
Books in Bags September 2024 - 1ST & 2ND GRADE		\$ 3,200	\$ 2,760	\$ 5,520	\$ 5,280	\$ 6,320	\$ 5,800	\$ 3,880	\$ 4,840	\$ 37,600
Books in Bags May 2025-TK - 2nd Grade	\$ 5,200	\$ 8,800	\$ 7,840	\$ 14,880	\$ 12,960	\$ 17,520	\$ 14,080	\$ 9,920	\$ 12,080	\$ 103,280
Staffing	\$ 780	\$ 1,200	\$ 784	\$ 1,488	\$ 1,944	\$ 2,384	\$ 1,408	\$ 992	\$ 1,208	\$ 12,188
Shipping	\$ 390	\$ 660	\$ 588	\$ 1,116	\$ 972	\$ 1,314	\$ 1,056	\$ 744	\$ 906	\$ 7,746
Bags	\$ 323	\$ 550	\$ 490	\$ 930	\$ 810	\$ 1,095	\$ 880	\$ 620	\$ 755	\$ 6,453
Misc	\$ 45	\$ 336	\$ 291	\$ 552	\$ 501	\$ 669	\$ 523	\$ 368	\$ 448	\$ 3,734
Total	\$ 6,737	\$ 14,746	\$ 12,753	\$ 24,486	\$ 22,467	\$ 29,302	\$ 23,747	\$ 16,524	\$ 20,237	\$ 171,000
SACRAMENTO LITERACY FOUNDATION										
Labor										
Book Giveaway	\$ 780	\$ 1,200	\$ 784	\$ 1,488	\$ 1,944	\$ 2,384	\$ 1,408	\$ 992	\$ 1,208	\$ 12,188
Grant Administration	\$ 944	\$ 944	\$ 944	\$ 944	\$ 944	\$ 944	\$ 944	\$ 944	\$ 944	\$ 8,500
Pizza Party for mentors	\$ 222	\$ 222	\$ 222	\$ 222	\$ 222	\$ 222	\$ 222	\$ 222	\$ 222	\$ 2,000
Informational Collateral for Parents	\$ 129	\$ 220	\$ 196	\$ 372	\$ 324	\$ 438	\$ 352	\$ 248	\$ 302	\$ 2,581
	\$ 2,076	\$ 2,587	\$ 2,147	\$ 3,027	\$ 3,435	\$ 3,989	\$ 2,927	\$ 2,407	\$ 2,677	\$ 25,269
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT										
Cordova Lane Center Translation services										
Number of books	650	1100	980	1860	1620	2190	1760	1240	1510	12260
Number of book bags	129	220	196	372	324	438	352	248	302	2452
Title I Rate	85%	74%	81%	82%	87%	88%	88%	92%	93%	
3rd Grade Level Proficiency Rate	n/a	37%	23%	24%	28%	22%	19%	26%	27%	

February 26, 2024

Folsom-Cordova Unified School District
1965 Birkmont Dr.
Rancho Cordova, CA 95714

CEIF App #62

Dear FCUSD,

I am writing a letter of support for the Measure H - Community Enhancement and Investment Fund (CEIF) grant by the Sacramento Literacy Foundation (SLF).

For many years, SLF has been a keystone in delivering high-quality diverse books to low-income Sacramento County children. SLF carefully curates easy readers and pictures books for each population, ensuring the books reflect the residents SLF serves. Because these books are culturally responsive, the books in turn provide the confidence, motivation, and engagement that students need to continue to build a relationship with reading. SLF's service also meets FCUSD's LCAP goal 2, to "Increase parent and student engagement and provide a safe, healthy, and positive learning environment with an intentional focus on historically marginalized and the most vulnerable student populations."

SLF is the local convener of the national Campaign for Grade-Level Reading. SLF actively partners with literacy agencies in Sacramento County, including 916 Ink, the Sacramento Public Library, the United Way, and many others. As FCUSD implements science of reading practices across grade levels, it is essential that we partner with community organizations such as SLF, as their services extend beyond the classroom. This provides families and students with a connection to literacy in their community, an essential ingredient in creating lifelong readers.

I encourage an endorsement of SLF for the CEIF grant so that students have access to high-quality, diverse material that inspires students to continue their path to the joy of reading.

Sincerely,

Sasha Kinney

District Librarian

From: [Sara Martinez](#)
To: [Messiah Millares](#)
Cc: [April Javist](#); [Laura Butler](#); [Tracy Hirschinger](#); [Jessica Bentovoia](#)
Subject: RE: Sacramento Literacy Foundation Book Giveaway Program
Date: Friday, February 2, 2024 3:23:12 PM
Attachments: [image003.png](#)
[image004.png](#)

CEIF App #62

Good morning,

It's a pleasure to virtually meet you Messiah. I am Abraham Lincoln's Student Support Center Coordinator. I spoke with Ms. April Javist early this morning about this and glad you each got the required information from Ms. Butler and myself. Please feel free to save my contact and email me directly for any further coordination or questions. We are so grateful to you and Ms. April to be considered for this wonderful opportunity for our Lincoln community.

Furthermore, I shared with April all contact information for other SCUSD Student Support Centers that you may need as they have coordinators and social workers to help facilitate this program at their sites as well. Aside from our site, SCUSD has many other Title I schools as well.

We look forward to partnering with Sac Literacy and supporting your mission!

Thank you,

Sara Salina Ka'imina'auao Martinez

Pronouns: She/Her/Hers
Specialist II: Student Support Center Coordinator
Abraham Lincoln Elementary
Sacramento City Unified School District
[REDACTED]

-

Need someone to talk to?

Crisis Text line: text "HOME" to 741-741

Suicide Prevention Lifeline: 1-800-273-8255 (TALK)

The Source - Support for Youth & Caregivers 24/7. Call/Text 916-787-7678

Looking for a Break?

Visit the SCUSD [Virtual Calming Room](#)

"The information contained in this e-mail is intended only for the individual or entity to which it is addressed. Its contents (including any attachments) may contain confidential and/or privileged information. If you are not an intended recipient you must not use, disclose, disseminate copy or print its contents. If you receive this e-mail in error, please notify the sender by reply e-mail and delete and destroy the message."

From: Messiah Millares [REDACTED]
Sent: Friday, February 2, 2024 9:50 AM
To: Sara Martinez <Sara-S-Martinez@scusd.edu>

From: [Nathaly Rodriguez](#)
To: [Messiah Millares](#)
Cc: [Leslee Cottrell](#); [Corina Pimentel](#)
Subject: Sacramento Literacy Foundation Book Giveaway Program
Date: Friday, February 2, 2024 11:05:31 AM
Attachments: [Outlook-q4134iep.png](#)
[Outlook-4b3p2iz1.png](#)
[Outlook-A picture .png](#)
Importance: High

CEIF App #62

Good morning Messiah,

We are definitely interested in this opportunity and thank you for considering our school. Please see the information below. let us know if there is anything else you need.

TK Girl 13

TK Boy 11

Kinder Girl 43

Kinder Boy 29

1st Grade Girl 26

1st Grade Boy 42

2nd Grade Girl 37

2nd Grade Boy 33

In partnership,

Nathaly Rodriguez

Community School Leader

Williamson Elementary



Home of the Wildcats 



CEIF App #62



THE IMPACT OF
**A DIVERSE
CLASSROOM
LIBRARY**

TABLE OF CONTENTS

- 
- 1** Executive Summary
 - 7** Identifying the Problems
 - 9** Guiding Questions & Objectives
 - 23** Survey Methodology
 - 24** Limitations & Future Research
 - 25** Respondent Demographics
 - 28** About First Book
 - 30** References



EXECUTIVE SUMMARY

STUDY HIGHLIGHTS

First Book Research & Insights, the dedicated research arm of the nonprofit First Book, conducted a nationwide study to understand: 1) the importance of diverse classroom libraries from the educator perspective; and 2) the importance of diverse classroom libraries with respect to student outcomes. Through this intervention study, participating educators selected and added diverse books to their classroom libraries, and completed bi-monthly tracking surveys to gauge the impact of those diverse books. Among the findings: the pilot study revealed that increasing access to diverse books in the classroom environment increases the amount of time that children spend reading, and positively impacts students' reading scores.

STUDY RATIONALE

Limited research exists regarding the impact that diverse books have in classrooms and on student learning. While there is ample research linking student choice and reading engagement (Allred & Cena, 2020; Gabriel et al., 2012; Guthrie & Wigfield, 2000; Morgan & Wagner, 2013) and some research demonstrating that access to diverse books in the classroom and at home results in greater self-confidence (Bishop, 1990; McNair & Edwards, 2021), empathy (Adam, 2021; Bishop, 1990), cultural awareness (Harper & Brand, 2010; Kim et al., 2016), and literacy (Naqvi et al., 2013), this research was often conducted within a single classroom.

Understanding the impact of diverse books is particularly critical for the children First Book serves: the more than 27 million children ages 0-18 who are growing up in economically disadvantaged communities. The lack of diverse books has been a critical issue for First Book, a nonprofit social enterprise dedicated to furthering educational

equity, and its community of 575,000 educators serving children in low-income communities nationwide. In previous surveys conducted by First Book Research & Insights, 90 percent of educators responding indicated that their students would be more enthusiastic readers if they had access to books with characters, stories, and images that reflect their lives.

While access to books at home and in the classroom is one of the strongest predictors of school success, students living in low-income communities too often grow up in “book deserts” where books and other print resources are scarce. This historic disparity is exacerbated by the reality that the students most likely to live in book deserts — students of color in low-income communities — are also the least likely to be represented in books.



ABOUT THE PILOT STUDY

To support educational and racial equity, it is critical to develop a clearer understanding regarding the impact and role of diverse books. Does having access to diverse books matter in terms of increasing student reading or learning outcomes? What can we learn from a nationwide study of classrooms, instead of a single classroom?

First Book set out to answer these and related questions in a nationwide intervention study on the importance of diverse books. Understanding the impact of diverse books has become an even more pressing educational issue today due to a convergence of factors: the increasing diversity of the nation and the pandemic’s impact on learning.

- The 2020 U.S. Census reveals that 53 percent of the U.S. children’s population are children of color and more children than ever before identify as multiracial, yet the books that children see do not yet reflect that level of diversity. Out of 3,450 children’s books published in the U.S. in 2022 and reviewed by the Cooperative Children’s Book Center, 493 (14 percent) have a Black/African American primary or significant secondary character (fiction) or human subject (nonfiction), setting, or topic; 369 (11 percent) feature an Asian primary/secondary human subject, setting, or topic; 293 (8 percent) feature a BIPOC primary/secondary human subject, setting, or topic; 238 (7 percent) feature a Latine primary/secondary human subject, setting, or topic; and 60 (2 percent) feature Indigenous peoples as a primary/secondary human subject, setting, or topic. These numbers are improving — but not fast enough and not enough to combat decades of under-representation.
- While pandemic-related learning disruptions impacted all children, children of color were particularly affected. The Annie E. Casey Foundation reports that in 2022, 84 percent of Black fourth graders, 82 percent of Indigenous fourth graders, 80 percent

of Latine fourth graders, and 63 percent of students who identified as two or more races were not proficient in reading. By comparison, 59 percent of white fourth grade students were not proficient in reading.

This pilot study is designed to understand educators' perspectives on diverse books, and examine the impact that increased access to diverse books has on educators' ability to teach and on students' ability to learn. First Book plans to adapt and scale this study to further understand and document the empirical impact that diverse books have on students and the educational environment.

STUDY DESIGN

First Book Research & Insights developed the pilot study to address two primary objectives, to understand: 1) the importance of diverse classroom libraries from the educator perspective; and 2) the importance of diverse classroom libraries with respect to student outcomes.

Conducted over the course of the 2022-2023 school year, the six-month, longitudinal study consisted of two phases.

PHASE 1

In Phase 1, First Book invited interested educators who work at Title I or Title I eligible schools and who are or became registered First Book members to apply to participate in the study.

Nearly 4,000 educators volunteered to participate in this Phase 1 research. Educators from all 50 states expressed interest in participating in the study and served children ranging from early childhood (0-3) to high school age. First Book selected a nationally representative sample of 592 of those educators for the study (see page 23 for Methodology); a total of 437 educators completed Phase 1. Demographic information regarding study participants is on pages 25-27.

Study participants were each provided with \$250 to purchase diverse books from the First Book Marketplace¹, selecting books that would meet the needs of their students, would support classroom learning objectives, and would build or add to their classroom libraries. Educators were able to choose any of the titles from First Book's Stories for All ProjectTM, a collection of books that feature characters, storylines, languages, and cultures that serve as mirrors, windows, and sliding glass doors². The study protocol enabled educators to select and purchase 48 diverse books per classroom, on average, with the books arriving in classrooms in early January 2023.

During Phase 1, both prior to and after receiving the books, educators were asked to track their students' reading behaviors and their own insights as educators, recorded through bimonthly, quantitative online surveys from December 2022 to May 2023.

PHASE 2

To further delve into educators' perspectives, during Phase 2, First Book conducted video interviews with educators who had fully completed Phase 1 and volunteered to be interviewed. Interviewees were selected to ensure broad representation across the larger sample with specific focus to geography and the ages of children each educator served. A total of 415 educators volunteered for an interview. First Book conducted interviews with 15 educators from Phase 1 (see page 23 for Methodology).

LIMITATIONS

This pilot study was not without limitations and its findings will be replicated and validated with a larger sample and a control group in the future. Full limitations are discussed on page 24.

¹ Books on the First Book Marketplace are made available to schools and programs serving 70 percent or more children in need either for free or at an average cost of 61 percent less than Manufacturers Suggested Retail Price (MSRP). This enabled study participants to use their \$250 for the study to access \$400 - \$500 worth of books.

² Bishop, R. (1990). "Mirrors, Windows, and Sliding Glass Doors." Ohio State University. Perspectives: Choosing and Using Books for the Classroom, 6(3).

KEY FINDINGS CEIF App #62**Students' Reading Scores Increased After Educators Added Diverse Books to Their Classroom Libraries.**

Increased access to diverse books positively impacted student reading scores. Educators reported gains in reading assessment scores for each bimonthly survey period. The increases were 3 points higher (+9) than nationally expected average yearly gains. Gains were greatest for the lowest scoring students (+11). Among age groups, classrooms serving students ages 4-6 had larger gains (+13) than classes serving students in other age groups (+9).

Classrooms that added bilingual titles and titles representing the LGBTQ+ community had the greatest improvements in student reading scores and reading engagement. For every 1 additional bilingual book that educators added to their classroom library, student reading assessment scores improved by 7 points on average. For every 1 additional LGBTQ+ book that educators added to their classroom library, student reading assessment scores improved by 4.5 points on average.

Students Spent More Time Reading After Educators Added Diverse Books to Their Classroom Libraries.

Over the course of this study, student reading time increased by 4 hours per week on average after educators added new diverse books to their classroom libraries.

In Phase 2 interviews, educators' comments underscored the above finding that having a wider collection of diverse books contributed to students' higher interest in reading.

Allowing Students to Choose Which Books They Want to Read Positively Affects Outcomes.

Student choice is another important factor impacting student reading time and learning outcomes. In fact, qualitative input from educators revealed that students who had been reluctant readers, or had previously engaged in "fake reading" — pretending to read when they actually

weren't reading — started reading when given the opportunity to choose from among the diverse books.

Educators Believe That Diverse Books are Important, but Diverse Books Are a Small Percentage of Their Classroom Libraries.

First Book conducted pre-surveys to gauge the perceived role of diverse books as well as factors such as the current availability of diverse books in classroom libraries. Pre-survey insights revealed that 99 percent of educators agreed that having a diverse classroom library is important, and 75 percent of participants reported serving predominantly children of color. Additionally, 58% said their current classroom library adequately reflects their students' identities. However, diverse titles comprised only 28 percent of educators' libraries, revealing a difference in perception on this topic.

Resources (lack of funding, lack of time, etc.) remain a challenge for educators when teaching diverse groups: only 45% said they have the resources they need to teach a diverse student population.

A Majority of Students Chose to Read Diverse Books That Serve as Mirrors, Where They Can See Themselves.

Educators reported that both prior to and after expanding their collection of diverse books, students more often chose books to read that served as mirrors (70 percent), in which they could read about characters and experiences that reflected their own lives and experiences. Forty-one percent of educators reported that students chose books to read that serve as windows, where they can learn about others.

CONCLUSION CEIF App #62

This study reveals that increasing access to diverse books in the classroom environment increases the amount of time that children spend reading, and positively impacts students' reading scores. It also reveals that while educators almost uniformly believe that a diverse classroom library is important, most classroom libraries fall far short of representing or reflecting the current diverse student population. Given these initial findings from our pilot study, additional research is needed to further understand the impact of diverse books.

The full report follows, which includes additional data and comments from educators.

**ABOUT FIRST BOOK
RESEARCH & INSIGHTS**

First Book Research & Insights regularly gathers qualitative and quantitative data regarding the barriers to educational equity for children in low-income communities by directly surveying educators working with children in historically marginalized and underserved communities. This research drives First Book's models, the resources it provides, and its partnerships. In addition, educator insights benefit the public, private, and social sectors, enabling input from educators to inform the design and refinement of programs, products, and strategies. This can increase resource effectiveness and adoption rates to better support both educators and children growing up in poverty, which disproportionately impacts children of color.



STATEMENT OF PURPOSE CEIF App #62

The longstanding disparities faced by socioeconomically and racially marginalized students in the United States continue to be a major source of educational inequity. Culturally relevant pedagogical interventions like diverse classroom resources, such as books that feature diverse characters and cultures, have narrowed these equity gaps. However, accessibility issues, lack of diversity within the publishing industry, resource and finance constraints at the organizational level, and local, state, and national challenges to books and curriculum only continue to exacerbate disparity.

The inherent value in tailoring instruction to students' experiences and identities and the reality that early exposure to dual language and multicultural books improves students' reading proficiency and respect for cultures different than their own is known, but under-documented empirically, particularly with respect to cause and generalizability. In addition, many educators and school districts lack the physical resources to engage in culturally responsive pedagogy, failing the diverse student populations they are meant to serve.

First Book set out to better understand how increased access to diverse and inclusive children's titles can change students and teachers, beginning the process of collecting much-needed longitudinal data on the impact of diverse books. This one-year longitudinal study examined how educators build and curate diverse classroom libraries and how those diverse classroom libraries impact students and their teachers through the facilitation of culturally responsive pedagogical practices, like using books as windows and mirrors. Findings will identify best practices and policy changes that promote inclusion in the classroom and support a robust and diverse classroom experience outside standardized curriculum.

Findings will also contribute new empirical knowledge to disrupt the dominant discourse on the educational issues at the core of this study, which typically frame inclusion as incompatible with established standards or as an add-on, rather than core, to the lived experiences of marginalized students.

PROBLEM #1

CEIF App #62

LACK OF ACCESS TO BOOKS IN LOW-INCOME COMMUNITIES

Over 27 million U.S. children living in low-income families.

Fifty-one percent of public school students are from low-income families, often coming to school without their basic needs met.

60,000 Title I schools in the U.S.

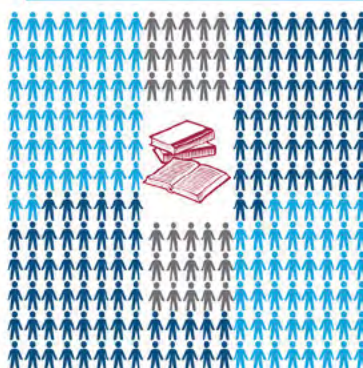
These schools are under-resourced and cannot meet the needs of their students.

Teachers are under siege.

They need support, resources, and access to experts on critical topics.

The issue of lack of books and resources affects ALL of us. The economic impact of inequitable education is the equivalent of a permanent national recession.

Low Income:
1 book per every 295 kids



More Affluent:
1 book for 5 kids



Citation: Neuman, S. B., & Moland, N. (2019). Book deserts: The consequences of income segregation on children's access to print. *Urban Education*, 54(1), 126-147.



PROBLEM #2

LACK OF DIVERSITY IN CHILDREN'S BOOKS

CEIF App #62

Fifty-three percent of school-age children are children of color.

Multicultural content is rare in children's books.

Children lack access to diverse books.

Diversity in children's books does not reflect the diversity of the readers.

LACK OF DIVERSITY

Diverse characters are scarce in kids' books.
In a survey of 3,450 titles published in 2022:

14% were about the
BLACK COMMUNITY

11% were about the
ASIAN COMMUNITY

7% were about the
LATINE COMMUNITY

2% were about the
INDIGENOUS COMMUNITY

Source: Cooperative Children's Book Center



OF OUR EDUCATORS SAY THEIR STUDENTS WOULD BE MORE ENTHUSIASTIC READERS IF THEY HAD ACCESS TO BOOKS WITH CHARACTERS, STORIES, AND IMAGES THAT REFLECT THEIR LIVES.

Source: First Book Member Survey, 2015. N = 2,063

GUIDING QUESTIONS & OBJECTIVES

CEIF App #62



OBJECTIVE 1

To understand the importance of diverse classroom libraries from the educator perspective

How do educators feel about classroom libraries?

Do they have the resources they need to cultivate classroom libraries?

What do educators' classroom libraries look like?

How do educators decide what titles to select for their libraries?



OBJECTIVE 2

To understand the importance of diverse classroom libraries with respect to student outcomes

Does having more diverse books in the classroom affect students' interest in reading?

Does having more diverse books in the classroom affect students' assessment scores?

Do any specific types of books influence students' reading engagement or assessment scores?



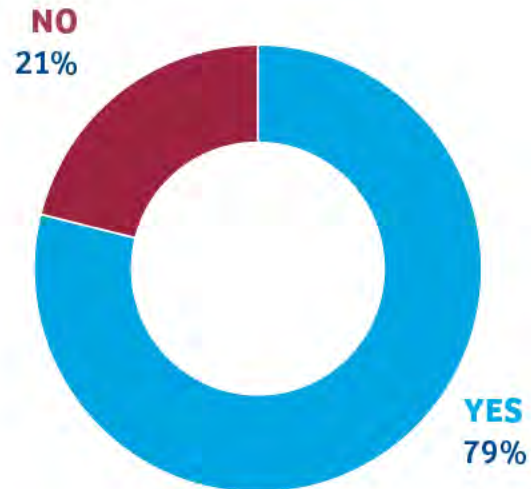
MOST PARTICIPANTS HAD BOTH LIBRARIES AND LIBRARIANS AT THEIR SCHOOL

CEIF App #62

Presence of Libraries in School

QUESTION

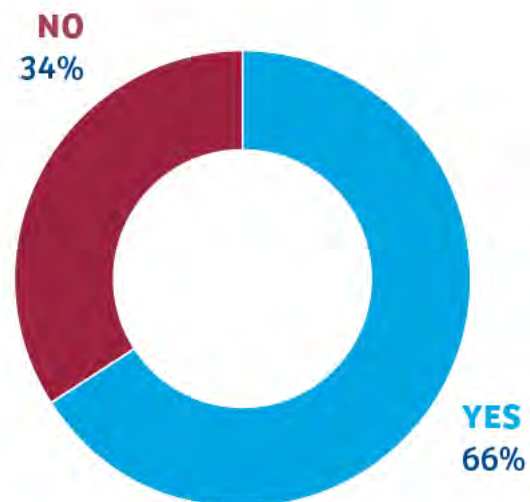
Do you have a library in your school?



Presence of Librarians in School

QUESTION

Do you have a designated librarian in your school?





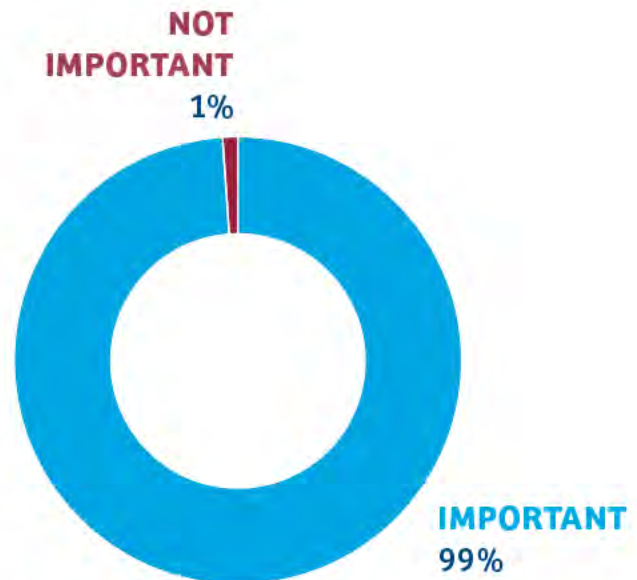
PARTICIPANTS UNDERSTOOD THE IMPORTANCE OF DIVERSE CLASSROOM LIBRARIES PRIOR TO THE STUDY

CEIF App #62

Access to a Library with Diverse Books

QUESTION

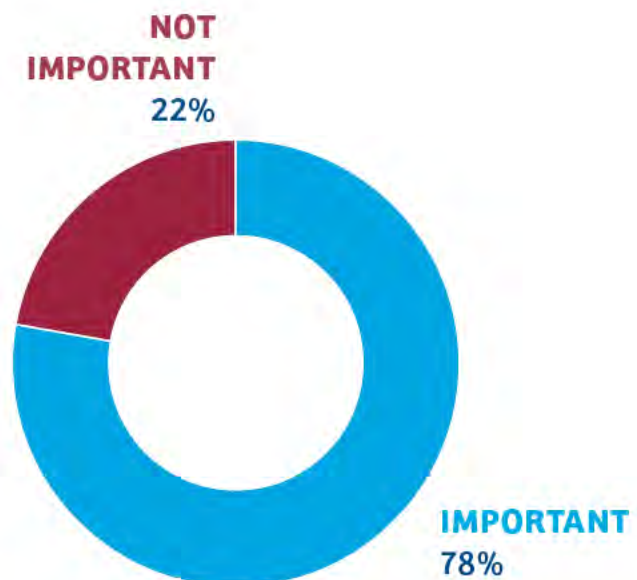
How important is it for students to have access to a classroom library that includes diverse books?



Access to Books by Diverse Authors and Illustrators

QUESTION

How important is it for students to have access to books authored and illustrated by diverse authors and illustrators?



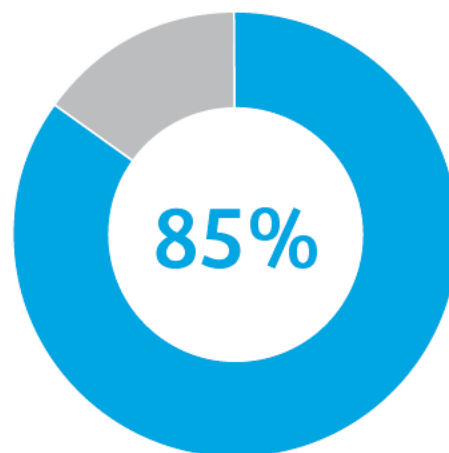


FEELING COMFORTABLE TEACHING TO A DIVERSE GROUP OF STUDENTS WAS NOT A CHALLENGE FOR MOST EDUCATORS AT ANY TIME POINT DURING THE STUDY

Teaching to a Diverse Group of Students

QUESTION

How comfortable do you feel teaching students whose gender, racial, or ethnic identity differs from your own?



VERY OR EXTREMELY COMFORTABLE

TAKEAWAY

Unsurprisingly, the average response across all timepoints was **85 percent of participants feel very or extremely comfortable** teaching a diverse class of students whose gender, racial, or ethnic identity differs from their own.



OVER HALF OF EDUCATORS REPORTED HAVING ADEQUATE REPRESENTATION IN THEIR LIBRARIES, BUT STILL LACK THE RESOURCES THEY NEED TO EFFECTIVELY TEACH THEIR STUDENTS

CEIF App #62

Diversity of Current Classroom Library Evaluation Statements

QUESTION

State your agreement with the following statements.

My classroom library adequately reflects my students' identities

58%

My students are able to learn about the lived experiences of people who are different from them through their classroom library

55%

I have the resources I need to teach a diverse student population

45%

Agree/Strongly Agree

0 20 40 60



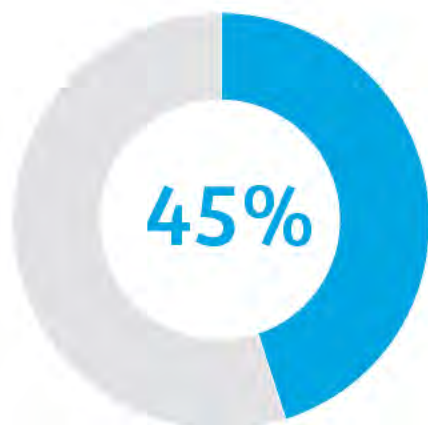
EDUCATORS KNOW THE VALUE OF A DIVERSE CLASSROOM LIBRARY BUT NEED MORE RESOURCES

More Resources Are Needed

CEIF App #62

QUESTION

Do you have the resources you need to teach a diverse student population?



HAVE THE RESOURCES

“

EDUCATOR INSIGHT

My school hasn't had a librarian in twenty years. It's up to me to be the librarian.

Josie, a veteran third grade teacher in Michigan

TAKEAWAY

99 percent of educators agreed that having a diverse classroom library is important but only 58 percent say they have a classroom library as diverse as their classrooms.



STUDENTS ARE GENERALLY ENTHUSIASTIC ABOUT READING, BUT ARE MOST EXCITED ABOUT READING BOOKS THAT REFLECT WHO THEY ARE

CEIF App #62

Diversity of Current Classroom Library Evaluation Statements

QUESTION

State your agreement with the following statements.

My students are interested and enthusiastic about reading

78%

My students are engaged in classroom activities outside of reading

73%

My students more often choose Mirrors when reading

70%

My students more often choose Windows when reading

41%

Agree/Strongly Agree

0 20 40 60 80



"Windows"

are books that allow children to see into the lives of those different from them, affording them glimpses into experiences they have not and may not have.



"Mirrors"

are books that allow children to see themselves and their culture reflected back at them, helping them build identity and affording them the knowledge that their experiences are shared and valid.

(Bishop, 1990).



EDUCATORS GENERALLY BELIEVE THEY HAVE THE RESOURCES THEY NEED TO TEACH THEIR DIVERSE STUDENTS, BUT WHEN PRESSED, GAPS ARE IDENTIFIED

Inventory of Classroom Books on 1-5 Scale

CEIF App #62

QUESTION

How diverse are the books in your classroom library?



How would you describe the physical condition of books in your classroom library?



How current and up-to-date are the books in your classroom library?



EDUCATOR INSIGHT

A lot of it is donated, it's not current, it's not modern, and it's not inclusive.

Heather, a veteran teacher in Ohio



523

IS THE AVERAGE NUMBER OF BOOKS PARTICIPANTS HAD IN THEIR CLASSROOM LIBRARIES AT THE START OF THIS STUDY.

EDUCATORS ON AVERAGE BELIEVE THAT

28%

OF THEIR CLASSROOM LIBRARIES ARE MADE UP OF DIVERSE & INCLUSIVE TITLES.



EDUCATORS LOVE THEIR CLASSROOM LIBRARIES BUT NEED NEWER AND MORE DIVERSE BOOKS EVERY YEAR



200

books was the median number reported in classroom libraries.

Educators participating in this study ranged from having

0 BOOKS

in their classroom to

THOUSANDS.

“

EDUCATOR INSIGHT

If a kid takes a book home and they don't bring it back it's probably because they don't have another book at home. If they need a book I would prefer that they have a book at their house and that I have to buy another book instead.

Elizabeth, fifth-year teacher in West Virginia

Participants were able to order an average of 48 books through this study.

WHAT DID EDUCATORS ORDER?



45%

of books ordered represented a
BLACK
CATEGORY



10.8%

of books ordered represented a
LATINE
CATEGORY



9.2%

of books ordered represented an
AAPI
CATEGORY



1.92%

of books ordered represented an
LGBTQIA
CATEGORY



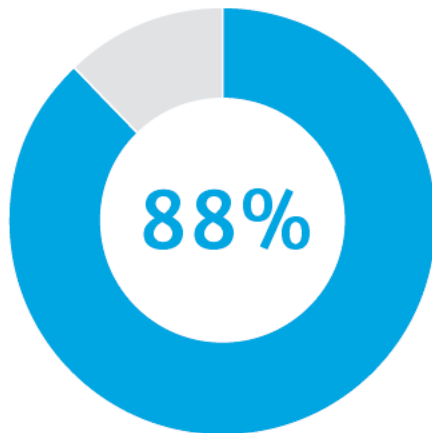
0.5%

of books ordered represented an
INDIGENOUS
CATEGORY



EDUCATORS CURATE THEIR CLASSROOM LIBRARIES USING THEIR DISCRETION BUT DO CONSIDER STUDENTS, PARENTS, ADMINISTRATORS, AND THE SCHOOL COMMUNITY AS NEEDED

CEIF App #62



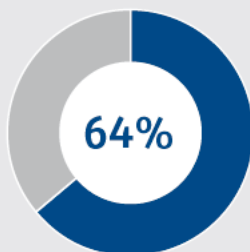
OF EDUCATORS SAID THEY ASK THEIR STUDENTS FOR INPUT WHILE CURATING THEIR CLASSROOM LIBRARIES.

EDUCATOR INSIGHT

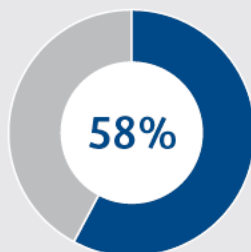
We would shop together. I'd put the [First Book] website on the big screen, and they'd vote. And they'd get so excited when the books came in the mail!

Maia, second-year teacher in California

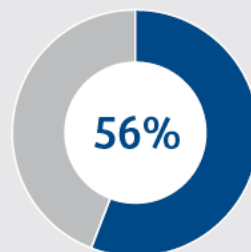
WHO ELSE DID EDUCATORS CONSIDER OR CONSULT?



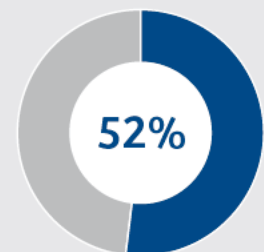
of educators consider the SCHOOL COMMUNITY



of educators consult their STUDENTS' PARENTS



of educators consult their COLLEAGUES



of educators consult their ADMINISTRATION



STUDENTS READ MORE WHEN THEY HAVE ACCESS TO BOOKS THAT THEY CAN SEE THEMSELVES IN AND ARE EXCITED ABOUT

CEIF App #62



+4 HOURS

PER WEEK IS THE ADDITIONAL AVERAGE AMOUNT OF TIME CLASSROOM READING INCREASED AFTER ADDING NEW DIVERSE BOOKS TO THE CLASSROOM LIBRARY.

($p < 0.005$)

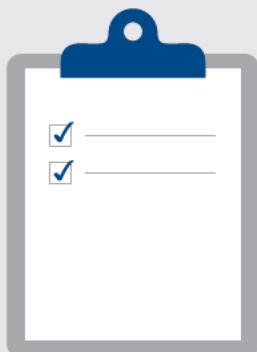
“

EDUCATOR INSIGHT

Kids are just willing to read for a longer time when they have access to the right books. Whether it's a character they're familiar with or just a topic or story that reflects their interests ... there are a lot of ways to grab kids' attention. And if they want to learn more, they want to read more books.

Katie, 25-year veteran teacher in Minnesota

WITH MORE DIVERSE BOOKS IN THE CLASSROOM, STUDENTS' READING SCORES IMPROVED ABOVE NATIONAL AVERAGES



Educators reported **GAINS IN READING ASSESSMENT SCORES** across each time point, which were 3 points higher than nationally expected average yearly gains (+9).

GAINS WERE GREATEST FOR THE LOWEST SCORING STUDENTS (+11).



SPECIFIC BOOK TYPES DRIVE ENGAGEMENT AND LEARNING GROWTH

CEIF App #62



BILINGUAL BOOKS MAKE A HUGE DIFFERENCE

for ELL students and students who speak multiple languages.

For every 1 additional bilingual book educators added to their classroom library, student reading assessment scores improved by 7 points on average. ($p < 0.05$)

“

EDUCATOR INSIGHT

My students love graphic novels. They get them excited about reading. And what do they love even more? Graphic novels in Spanish.

Cassandra, 15-year teacher in California

“

EDUCATOR INSIGHT

I've had a lot more vocal LGBTQ students in recent years. That's been a revelation! I'm like, 'I need more books like this!' So, I went out and bought them.

Keren, 15-year teacher in Texas

I have all boys, so they won't say they want an LGBTQ book, because that's dangerous socially. But I'll buy an LGBTQ book, and I'll see it get checked out.

Heather, 20-year teacher at a juvenile correctional facility in Ohio



REPRESENTATION MATTERS

For every 1 additional LGBTQ book educators added to their classroom library, student reading assessment scores improved by 4.5 points on average ($p < 0.05$).

Student engagement with reading, as measured by the hours students read each week, also rose.



CLASSROOM LIBRARIES ARE AN EFFECTIVE TOOL FOR STUDENT AND TEACHER GROWTH

CEIF App #62

“

EDUCATOR INSIGHT

Turning reading into fun is the goal. I struggled with reading early on and I got better, and I just want it to be fun. The more you pick up a book and are interested in learning about something, the more you learn. Every time I learn about a new person or a new story or a new holiday or new folklore. **I'm constantly learning too.**

Cassandra, 15-year teacher in California

“

EDUCATOR INSIGHT

I've learned a lot about myself and my own biases. And my thinking. And how my culture and worldview has influenced that thinking. I've spent a lot of time thinking about how **I don't know everything and how I'm probably not right and that has made me a better teacher.** And that's kind of a mantra.

Keren, 15-year teacher in Texas

“

EDUCATOR INSIGHT

I make choice reading a priority in my classroom every day. Every single day they come and sit and read. Part of it is combatting the 'I'm not a reader' identity some kids have. A lot of our students just don't see themselves as readers. Even apathetic students are more engaged in reading than they otherwise would be because they get to pick what they get to read. I've seen a big change in 'fake reading.' Way less. And they have time in class! And I have kids that are like 'I look forward to this time because I can just be quiet and read.'

Nancy, 20-year teacher in Illinois



CLASSROOM LIBRARIES WORK, BUT ARE NOT WITHOUT THEIR CHALLENGES

CEIF App #62



FINDING AND STOCKING DIVERSE BOOKS IN THE CLASSROOM CAN BE A SECOND JOB



FUNDING AND STORAGE ARE CHALLENGES FOR EDUCATORS



EDUCATOR INSIGHT

You think \$1000 of books will be a lot. It's not a lot.

Cassandra, 15-year teacher in California



EDUCATOR INSIGHT

First Book has the diversity I was totally lacking – not only racial but ethnic and religious and geographic – it's hard to find these books by yourself all the time. First Book curates them. Not only are they cheap but they're curated in a way – you have a whole section! Awesome!

Josie, veteran third grade teacher in Michigan



SURVEY METHODOLOGY

PHASE 1:

LARGE SCALE QUANTITATIVE SURVEY

Target Audience:

First Book's network of over 575,000 educators serving children in need (Title I Eligible or 70 percent+ of children served come from low-income backgrounds).

Participant Selection:

Educators from all 50 states expressed interest in participating in the study and served children ranging from early childhood (0-3) to high school age. First Book selected a nationally representative sample of 592 educators for the study.

LENGTH OF SURVEY:

20
questions



The survey was conducted via an Online Questionnaire via Qualtrics XM.



Data was collected bi-monthly, from December 2022 to May 2023.

RESEARCH
APPLICANTS:

3,682

SELECTED
PARTICIPANTS:

592

FINAL
PARTICIPANTS:

437

PHASE 2:

QUALITATIVE SEMI-STRUCTURED INTERVIEWS

Target Audience:

First Book members who participated in the quantitative survey and opted in for an interview experience.

Participant Selection:

415 educators indicated interested in participating in an interview about their experience in the study. Interviewees were selected to ensure broad representation across the larger sample with specific focus to geography and the ages of children each educator served.

LENGTH OF INTERVIEW:

1 hour



The interviews were informal and were conducted virtually via Zoom.



Data was collected at the end of Phase 1, in June 2023.

RESEARCH
APPLICANTS:

415

INTERVIEWEES:

15

LIMITATIONS & FUTURE RESEARCH

CEIF App #62

This study has several limitations, which impact how results should be interpreted to advance practice and research in this important area. First, like other classroom-based studies, we were unable to control for a wide variety of variables that may have improved the low R-squared values for our models and may have better explained the impact of diverse books in the classroom. While we will never be able to control for every variable that influences classroom outcomes, particularly with respect to student-level variables outside of the classroom, future work will include greater attention to these variables where possible. We also recognize that our relatively large sample size may have made minor differences in variables that were available appear statistically significant while contributing relatively little explanatory power to the model. Future iterations of this study, in terms of replication, sample scaling, and alterations to data collection that could explain greater variance (a greater focus on what was purchased and how it was used, a discrete cataloging of educators' classroom libraries prior to the study, etc.) will attend to this.

Like all survey research, this study may have also been vulnerable to various types of nonresponse bias. The survey's overall 78 percent response rate is relatively good and the subsequent overall lack of missing data helpful for analyses. Unfortunately, because there was no discernible pattern in which educators failed to respond at all time points (reasons for response noncompliance may include time and resource constraints, loss of access to the survey due to changes in their professional environment, and a finite time window for each survey administration), missing data was missing predominantly at random. Any pernicious effects of nonresponse bias could emerge as active nonresponse — deliberately choosing not to take the survey — which could be attributed to the relatively low opportunity cost of nonresponse (participants received the incentive for their participation prior to the administration of the post-intervention surveys). Additionally, nonresponse could be attributed to busyness, as well as concerns about confidentiality.

Finally, our study was limited by the lack of a control sample (educators who did not receive the intervention and subsequently did not add diverse books to their classroom library) and the general selection bias inherent to any research sampling from an interest target population. Because we sampled predominantly from the First Book Network, comprised of educators who are theoretically invested in the betterment of their classroom and who subsequently receive significantly more marketing and communication regarding the importance and utility of diverse books in the classroom, our sample may have been biased due purely to selection bias at the participant level. Future research may consider a non-First Book sample or a completely randomized control trial.

RESPONDENT DEMOGRAPHICS

CEIF App #62



ORGANIZATION TYPE

%

■ School

95.8%

■ Early childhood program

4.2%

AGE

%

■ 18 to 24

4.3%

■ 25 to 34

23.4%

■ 35 to 44

37.3%

■ 45 to 54

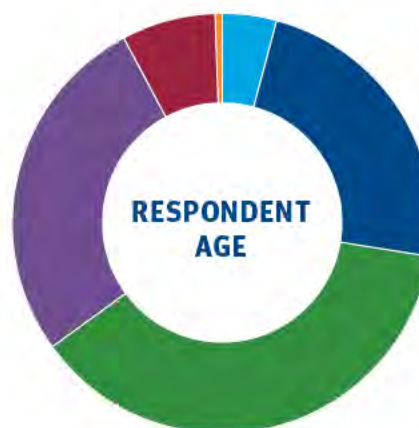
27.3%

■ 55 to 64

7.1%

■ 65 +

.5%



RACE/ETHNICITY

%

■ American Indian or Alaska Native

2.4%

■ Asian

3.6%

■ Black or African American

10.7%

■ Hispanic, Latine, or of Spanish origin

18.6%

■ Middle Eastern or North African

1.2%

■ Native Hawaiian or Pacific Islander

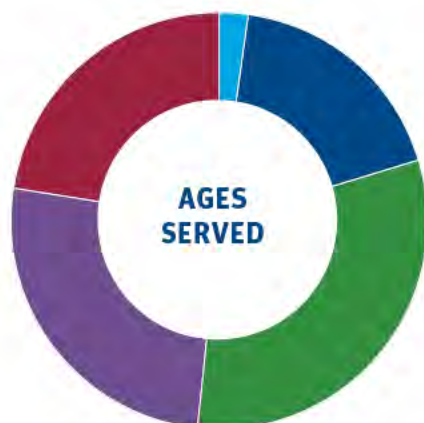
0.2%

■ White

74.7%

CLASSROOM/PROGRAM DEMOGRAPHICS

CEIF App #62

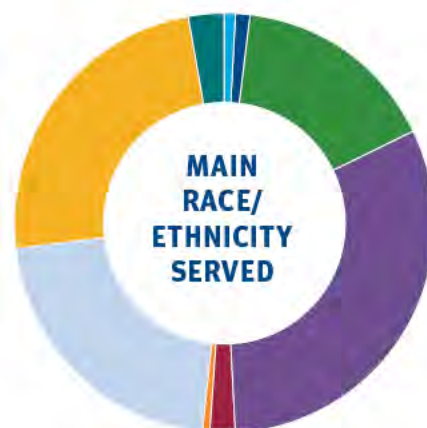


AGES SERVED	%
Early Childhood (ages 0-2)	2.4%
Preschool (ages 3-4)	18%
Elementary School (ages 5-10)	31.5%
Middle School (ages 11-13)	25.7%
High School (ages 14-18)	22.4%

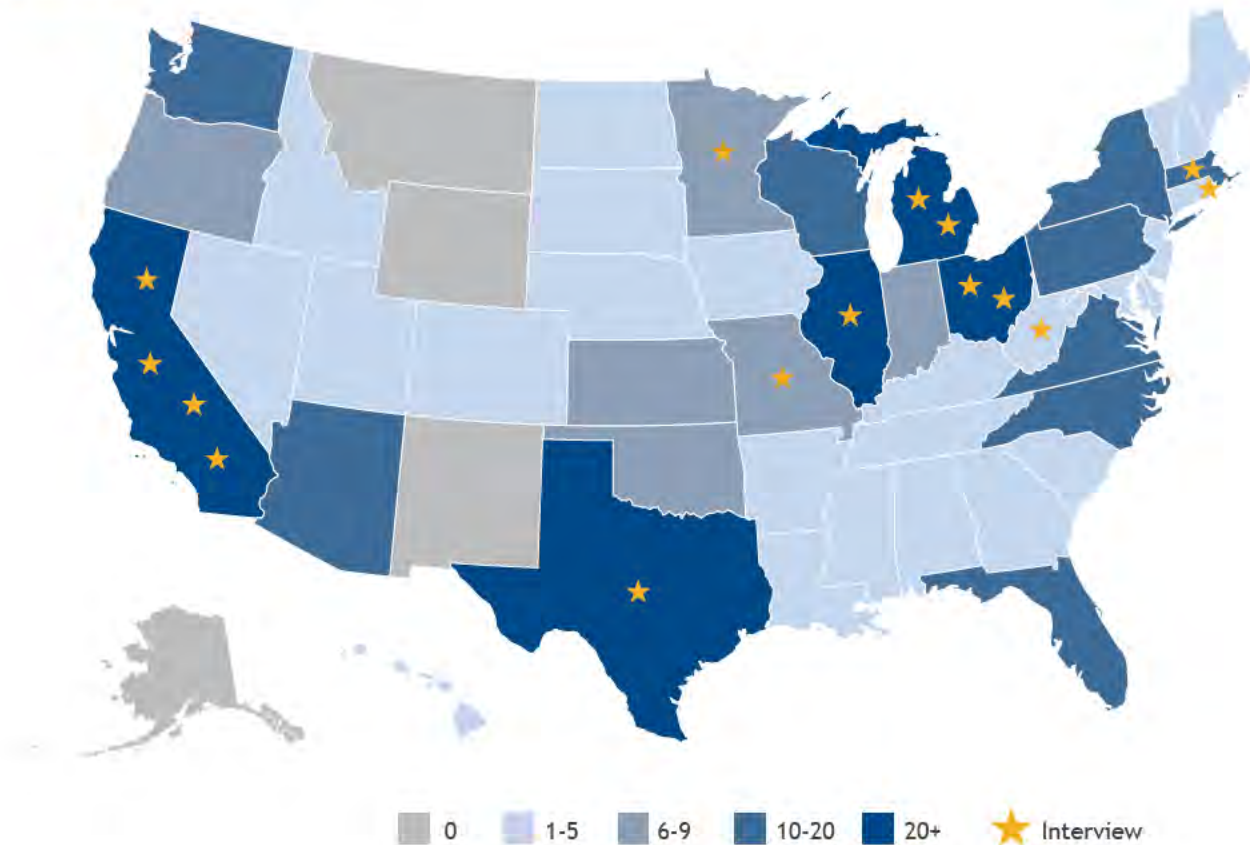
MAIN RACE/ETHNICITY OF STUDENTS SERVED

(The student I serve are predominantly...)

American Indian or Alaska Native	1%
Asian	1.1%
Black or African American	16.2%
Hispanic, Latine, or of Spanish origin	31.7%
Middle Eastern or North African	2%
Native Hawaiian or Pacific Islander	0.7%
White	21.8%
The students I serve comprise a diverse population with no predominant ethnicity	24.5%
I don't know/prefer not to answer	2.6%



BY STATE



STATE	COUNT	STATE	COUNT	STATE	COUNT	STATE	COUNT
Alabama	3	Illinois	22	Montana	0	Rhode Island	2
Alaska	0	Indiana	7	Nebraska	2	South Carolina	5
Arizona	16	Iowa	1	Nevada	3	South Dakota	1
Arkansas	2	Kansas	7	New Hampshire	2	Tennessee	4
California	76	Kentucky	1	New Jersey	4	Texas	25
Colorado	3	Louisiana	3	New Mexico	0	Utah	4
Connecticut	3	Maine	2	New York	13	Vermont	1
D.C.	1	Maryland	1	North Carolina	12	Virginia	12
Delaware	2	Massachusetts	13	North Dakota	1	Washington	10
Florida	12	Michigan	31	Ohio	35	West Virginia	1
Georgia	5	Minnesota	7	Oklahoma	6	Wisconsin	14
Hawaii	4	Mississippi	3	Oregon	7	Wyoming	0
Idaho	2	Missouri	7	Pennsylvania	10		



ABOUT FIRST BOOK

EDUCATION TRANSFORMS LIVES

First Book is building a world where every child has access to a quality education. We work to remove barriers to education and level the playing field for kids in need. At the heart of our work are the 575,000 members of the First Book Network, the largest online community of educators and professionals dedicated to children in need across North America. This Network is the key to creating systemic change. We conduct research studies that aggregate their voices to identify barriers to equitable education and inform strategic solutions. To address their needs, we provide free and low-cost books, resources and access to leading experts. We use aggregated buying power to influence what is published or created to support this underserved community. Founded in Washington D.C. in 1992 as a nonprofit social enterprise, First Book is dedicated to eliminating barriers to learning and inspiring young minds.

Imagine a world where every child experiences the benefits of a quality education.

We're on a mission to ensure that all children, regardless of their background or zip code, can succeed — by removing barriers to equitable education.

HOW WE DO IT

A leading force for education equity, First Book reaches an average of five million children in under-resourced communities every year. We work to level the educational playing field for kids in need through:

First Book Network, 575,000 educators dedicated to serving children in need at schools and programs across the U.S., is North America's largest and fastest growing community of its kind. First Book members work

in classrooms, after school programs, summer or early childhood programs, shelters and health clinics, libraries, community programs, military support programs, and other settings serving a majority of children in need.

CEIF App #62

First Book Marketplace, a nonprofit eCommerce site, delivers a wide range of professionally curated diverse, culturally relevant books and resources — all offered at the lowest costs possible, or for free. We use aggregated buying power to influence what is published or created to ensure we are meeting the needs of educators serving children in need. Since our founding in 1992, we have distributed more than 225 million books and resources in total, with 13-16 million books distributed annually.

First Book Research & Insights drives meaningful change by aggregating and amplifying the needs, market power, and voices of the educators in our Network. Through First Book's extensive quantitative and qualitative research, this community of educators provides insights guiding the design of programs, partnerships, and the resources we offer. Research & Insights informs how to develop products, curriculum, and digital resources that will be most relevant and impactful for all serving under-resourced educators and children.

First Book Accelerator collaborates with public and private partners, translating best-in-class expertise into actionable educational strategies to support learning for kids in need. We collaborate with field experts, publishers, corporations, foundations, fellow nonprofits, leading academics, and individual donors to address the critical needs expressed by educators. These mission-driven alliances fuel our ability to expedite resources to those who need them the most.

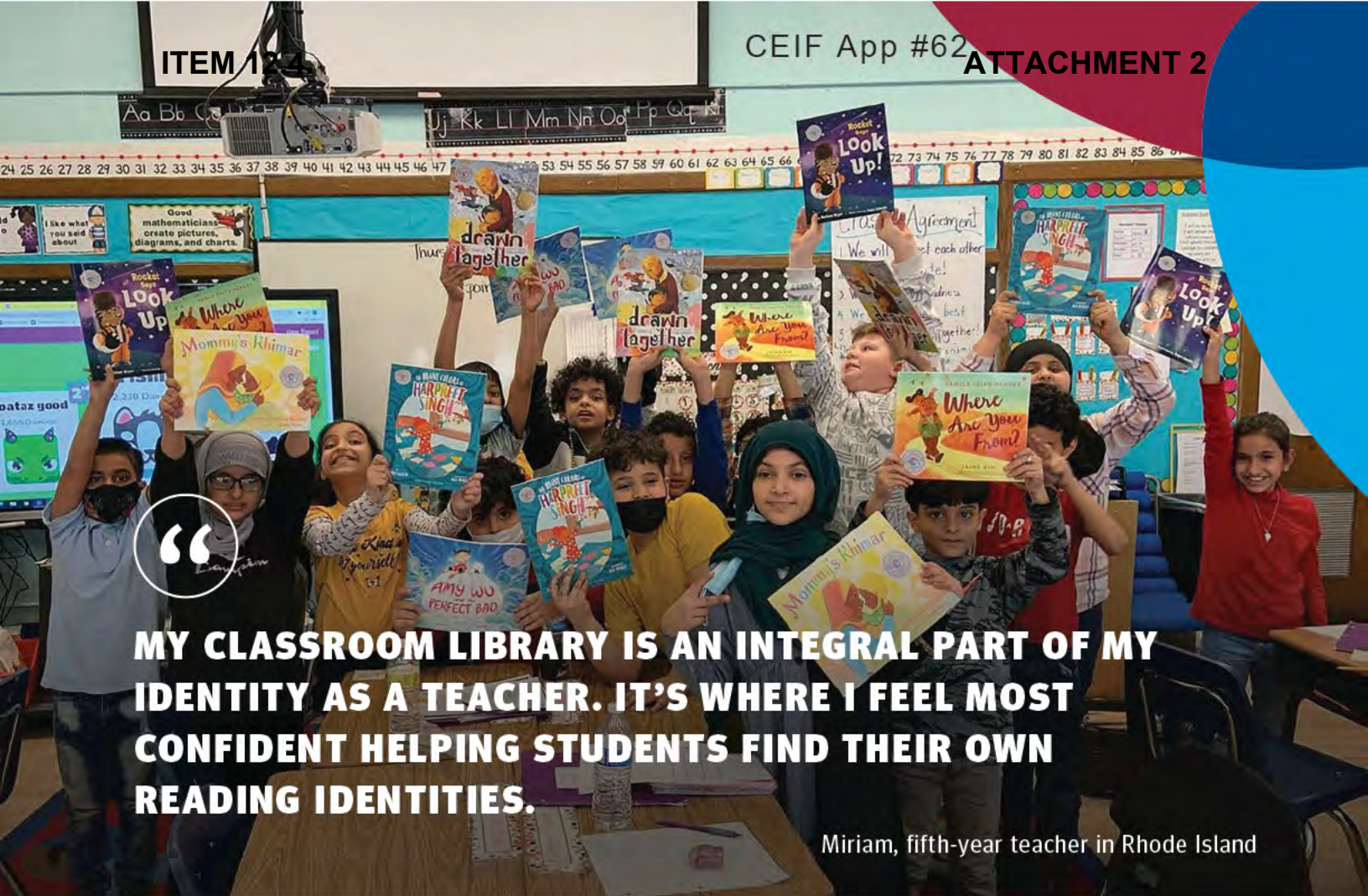
**FOR MORE INFORMATION,
VISIT [FIRSTBOOK.ORG](https://firstbook.org)**
or follow the latest news on LinkedIn,
Facebook, Twitter, and Instagram.



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CEIF App #62

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“

MY CLASSROOM LIBRARY IS AN INTEGRAL PART OF MY IDENTITY AS A TEACHER. IT'S WHERE I FEEL MOST CONFIDENT HELPING STUDENTS FIND THEIR OWN READING IDENTITIES.

Miriam, fifth-year teacher in Rhode Island

FIRST BOOK 
Eliminating Barriers. Inspiring Young Minds.

1319 F STREET NW, SUITE 1000, WASHINGTON, DC 20004
(866) READ-NOW | FIRSTBOOK.ORG

Title	Right to Read Book Give Away	02/29/2024
	by Messiah Millares in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45734075
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
---	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Cordova Gardens Elementary School Williamson Elementary Rancho Cordova Elementary School Cordova Villa Elementary School Cordova Meadows School White Rock Elementary School
-----------------------------	---

For Cordova Gardens Elementary, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Cordova Meadows School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Cordova Villa Elementary, the school district's acknowledgement is:	Endorsement given
---	-------------------

ITEM 12.4.

CEIF App #62

ATTACHMENT 2

Notes providing
rationale

Endorsement Given

For Rancho Cordova Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing
rationale

Endorsement Given

For White Rock Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing
rationale

Endorsement Given

For Williamson Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing
rationale

Endorsement Given

Organizations may provide PDF or JPG documentation regarding their endorsement.

CEIF_Endorsment_-Insurance_Requirements.pdf

Name of Superintendent, Manager, or Designee completing this form:

Dr. Sarah Koligian

Title of individual completing this form

Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

Title	W. E. Mitchell Middle VEX IQ Robotics Program	02/29/2024
		id. 45734587
CEIF App #63	by Ashwin Thirunahari in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission02/29/2024

Score	1
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

W. E. Mitchell Middle VEX IQ Robotics Program

CEIF App #63

Provide a Project/Program Synopsis

Falkon Academy plans to cultivate STEM interest in 4th to 8th graders at W. E. Mitchell Middle School through an engaging Robotics program. Designed to inspire curiosity, problem-solving, and teamwork, this initiative aims to lay the groundwork for a lasting passion for STEM subjects.

Provide a Project/Program Description

This project aims to create a STEM program to cultivate awareness about technology. The program plans to cater for 50 students in grades 4 to 8. And we chose VEX IQ Robotics program as a medium to teach STEM. This program will be offered at W. E. Mitchell Middle School. And it will be open to kids from other schools near by. We've learned that shorter sessions work better for kids, so we've divided the program into two parts— Season Fall: September to December and Season Spring: January to April, with each season lasting 2 hours a week.

Our goal is to spark interest and excitement about STEM (Science, Technology, Engineering, and Math) among students. The program is architected like a camp where kids learn about robotics and compete in fun challenges. Teach the kids that technology is exciting and not to be intimidated about it.

In the previous year, our program was mainly promoted to students within the school cafeteria. Interested students then approached their parents to sign up. This year, our strategy is to first inform parents directly and let them decide whether they want to enroll their children. We plan to set up booths on parents' nights to showcase the exciting aspects of our program and encourage parents to actively engage. By involving parents, we aim to encourage them to understand and prioritize our program in their schedules.

Although W. E. Mitchell Middle School wanted to have a VEX robotics program in their STEM curriculum, it was never offered. Falkon Academy has successful programs in other middle schools, so we're stepping in to help. Our program is easy to understand, making it engaging for kids.

Our broader mission is to bring STEM education to everyone, especially those who might not have many opportunities. We've talked to Dr. Garcia, the principal at W. E. Mitchell Middle School, and she supports our project.

To make this happen, we need funding for three important things:

1. Staff Compensation: We want to make sure our instructors are paid for their hard work.
2. School Room Rental: This covers the cost of using a classroom at the school where kids can learn and have fun.
3. Scholarships and Incentives: We want to help students who may face financial challenges by offering scholarships by offering it as a free program. We'll also provide \$50 incentive for attending 80% of the program

- to keep kids excited about coming to the program.

CEIF App #63

In a nutshell, this project is about making STEM education fun and accessible for students at W. E. Mitchell Middle School. By bringing robotics to more kids, we hope to inspire a love for learning and set them up for success in the future.

VEX Robotics Description: The VEX Robotics, which was created by Innovation First, Inc., is recognized as **a leading classroom robotics platform**. It has been designed to nurture creative advancement in robotics and knowledge of STEM education. It could be compared to Lego Robotics. But VEX is more engineering concepts based. VEX has programs from Elementary to Highschool. IQ is all plastic based robots that enable plug and play easy building. The added advantage of VEX robotics is that its being used by multiple schools across the country including FCUSD. For example, Riverview STEM, Folsom Middle School.

Falkon Academy: Falkon Academy was formed in 2022. And so far we have taught more than 200 kids about robotics. 1 of our team got selected for VEX World Competition. And 4 of our teams got selected for VEX State Competition. We offer our programs at Folsom Middle School, Marina Village Middle School, Pleasant Grove Middle School. We also partner with Folsom Parks and Rec and Rocklin Parks and Rec and offer these programs as summer camps. — Our goal is to provide bring STEM programs to our community that are very popular around the country by not offered by schools. And get kids excited about technology and help build tomorrows workforce.

Please check our website for blogs on weekly progress we made in 2023-2024

<https://www.falkonacademy.com>

<https://falkonacademy.com/latest-updates>

Also, check the Facebook to see what we did throughout the year.

<https://www.facebook.com/falkonacademy>

Tell us about your
Project/Program
Team

Some of the key members are:

Director/Coach Ashwin Thirunahari

Coach Maurice Velandia (Falkon Coach at Mitchell MS for year 2023-2024)

Coach Veronica Griffin (Falkon Coach at Marina Village MS and Folsom MS)

Coach Aidan Anderson (Falkon Coach at Rolling Hills MS and Pleasant Grove MS)

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

CEIF App #63

Project Goals:

Increase STEM Awareness: The primary goal is to enhance awareness and interest in STEM fields among 4th to 8th-grade students, with a specific focus on robotics. Metrics for success include the number of students enrolled and their expressed enthusiasm for STEM concepts.

Engage Underserved Communities: Targeting underserved communities, we aim to bridge the education gap by providing access to STEM programs. Measurable outcomes include the number of students from underserved backgrounds participating in the VEX IQ Robotics program.

Encourage Parental Involvement: Promote parental engagement by reaching out directly to parents through informational booths during parents' nights. Success will be measured by the number of parents actively participating and supporting their children in the program.

Program Retention: Designing shorter, more focused program sessions to retain students' interest. Success metrics involve tracking participation rates and obtaining feedback on program duration from students and parents.

Expand Program Reach: Extend the program's reach beyond W. E. Mitchell Middle School to neighboring elementary schools. Success will be gauged by the number of participating schools and the diversity of students reached.

Metrics for Progress Measurement:

Enrollment Rates: Track the number of students enrolled in each session, comparing the enrollment figures between the two sessions.

Student Retention: Monitor the number of students completing the program and returning for subsequent sessions, identifying any drop-offs and addressing reasons for discontinuation.

Participant Feedback: Gather feedback from both students and parents regarding their experience, satisfaction, and suggestions for improvement.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 10800.0

CEIF App #63

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 10800.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 4200.0

What is the total cost
of supplies for your
project/program? 0.0

What is the total cost
of transportation for
your
project/program? 0.0

What is the total cost
of equipment for your
project/program? 500.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 5300.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	No, not seeking any other funding support. CEIF App #63
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	Almost all the equipment required for the program was funded in year 2023-2024. This year we are requesting only ongoing expenses.
Do you plan to ask for funding annually for this project/program?	Yes
Is this a single year request or a request for funding for multiple years?	Single Year
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes
How many years has your project/program received funding from the Community Enhancement & Investment Fund?	1
How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score	
	3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date) 9/1/2024

CEIF App #63

Anticipated End Date 4/30/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule

Total of two batches.

Season Fall Batch (Sep to Dec)

Season Spring Batch (Jan to Apr)

For about 72hrs of coaching per season (2hrs a week)

Adaptability: What is your plan to complete your project/program should any challenges arise?

Although Robotics Programs are better experienced at a central location in a classroom setting. But we can still run the programs virtually.

We can run Virtual Reality Robotics Programs. This is another great learning experience. This builds a different set of programming skills and is very innovative.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #63**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	W. E. Mitchell Middle School. 2100 Zinfandel Dr, Rancho Cordova, CA 95670
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #63

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? Yes

Is the project/program requesting facility use only or is this a request to partner with the school district? Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve: Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve: Mitchell Middle School

Have you reached out to a contact at the school(s) you indicated above? Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program. Dr. Garcia - Principal - W.E. Mitchell Middle School

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #63

5 - Applicant Information

Name

Ashwin
Thirunahari

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Falkon Academy

What is your title and/or role at your organization?

Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF App #63**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #63



CITY OF RANCHO CORDOVA
FISCAL YEAR 2024/2025 GRANT APPLICATION
COMMUNITY ENHANCEMENT & INVESTMENT FUND

“Bring STEM Education to the community in need.”

Project Name : W. E. Mitchell Middle VEX IQ Robotics Program

Contact: Ashwin Thirunahari

Phone Number: [REDACTED]

Email: [REDACTED]

Project Synopsis:

Falkon Academy plans to cultivate STEM interest in 4th to 8th graders at W. E. Mitchell Middle School through an engaging Robotics program. Designed to inspire curiosity, problem-solving, and teamwork, this initiative aims to lay the groundwork for a lasting passion for STEM subjects.

CEIF App #63

Project Description:

This project aims to create a STEM program to cultivate awareness about technology. The program plans to cater for 50 students in grades 4 to 8. And we chose VEX IQ Robotics program as a medium to teach STEM. This program will be offered at W. E. Mitchell Middle School. And it will be open to kids from other schools nearby.

Our goal is to spark interest and excitement about STEM (Science, Technology, Engineering, and Math) among students. The program is architected like a camp where kids learn about robotics and compete in fun challenges. Teach the kids that technology is exciting and not to be intimidated about it.

In the previous year, our program was mainly promoted to students within the school cafeteria. Interested students then approached their parents to sign up. This year, our strategy is to first inform parents directly and let them decide whether they want to enroll their children. We plan to set up booths on parents' nights to showcase the exciting aspects of our program and encourage parents to actively engage. By involving parents, we aim to encourage them to understand and prioritize our program in their schedules.

We've also learned that shorter sessions work better for kids, so we've divided the program into two parts— Season Fall: September to December and Season Spring: January to April, with each season lasting 2 hours a week.

Although W. E. Mitchell Middle School wanted to have a VEX robotics program in their STEM curriculum, it was never offered. Falcon Academy has successful programs in other middle schools like Folsom Middle School, Marina Village Middle School and Pleasant Grove Middle School, so we're stepping in to help. Our program is easy to understand, making it engaging for kids.

Our broader mission is to bring STEM education to everyone, especially those who might not have many opportunities. We've talked to Dr. Garcia, the principal at W. E. Mitchell Middle School, and she supports our project.

To make this happen, we need funding for three important things:

1. Staff Compensation: We want to make sure our instructors are paid for their hard work.
2. School Room Rental: This covers the cost of using a classroom at the school where kids can learn and have fun.
3. Scholarships and Incentives: We want to help students who may face financial challenges by offering scholarships by offering it as a free program. We'll also provide \$50 incentive for attending 80% of the program - to keep kids excited about coming to the program.

In a nutshell, this project is about making STEM education fun and accessible for students at W. E. Mitchell Middle School. By bringing robotics to more kids, we hope to inspire a love for learning and set them up for success in the future.

CEIF App #63

VEX Robotics Description: The VEX Robotics, which was created by Innovation First, Inc., is recognized as **a leading classroom robotics platform**. It has been designed to nurture creative advancement in robotics and knowledge of STEM education. It could be compared to Lego Robotics. But VEX is more engineering concepts based. VEX has programs from Elementary to Highschool. IQ is all plastic based robots that enable plug and play easy building. The added advantage of VEX robotics is that its being used by multiple schools across the country including FCUSD. For example, Riverview STEM, Folsom Middle School.

Falcon Academy: Falcon Academy was formed in 2022. And so far we have taught more than 200kids about robotics. 1 of our team got selected for VEX World Competition. And 4 of our teams got selected for VEX State Competition. We offer our programs at Folsom Middle School, Marina Village Middle School, Pleasant Grove Middle School. We also partner with Folsom Parks and Rec and Rocklin Parks and Rec and offer these programs as summer camps. – Our goal is to provide bring STEM programs to our community that are very popular around the country by not offered by schools. And get kids excited about technology and help build tomorrows workforce.

Please check our website for blogs on weekly progress we made in 2023-2024

<https://www.falconacademy.com>

<https://falconacademy.com/latest-updates>

Also, check the Facebook to see what we did throughout the year.

<https://www.facebook.com/falconacademy>

Below is a description of VEX IQ kits:

	VEX IQ is a snap-together robotics system, making it fast and easy to build an endless variety of robots. Watch code come alive on a physical robot and apply key STEM skills. Organized parts storage reduces classroom clutter IQ Electronics are Simple, Flexible and Powerful Students can build and change their robots fast. This is for kids from 4th grade to 7th grade.
---	--

Falkon Robotics Project Team:

CEIF App #63

Organization Name Falkon Academy

Some of the key members are:

Director/Coach Ashwin Thirunahari

Coach Maurice Velandia

(Falkon Coach at Mitchell MS for year 2023-2024)

Coach Veronica Griffin

(Falkon Coach at Marina Village MS and Folsom MS)

Coach Aidan Anderson

(Falkon Coach at Rolling Hills MS and Pleasant Grove

MS)

About Falkon Academy: Founded by Ashwin Thirunahari, has offered VEX IQ and VEX V5 Robotics classes in Folsom Middle School, Marina Village Middle School and Pleasant Grove Middle School. This organization has taught robotics to more than 200kids since yr 2022. We had representation from Mangini Ranch Elementary, Russell Ranch Elementary, Mather Heights Elementary, Lake Forest Elementary in this program.

Ashwin Thirunahari Ashwin Thirunahari has master's in electrical engineering. And has patents on drone technology. Besides Robotics he taught Drone Programming, RC Airplanes, 3D CAD, 3D Printing and other programming classes.

Maurice Velandia has a degree in electrical engineering, and retired working as computer engineer. He has previously coached underwater robotics team and took them to worlds. This year he coached kids at Mitchell Middle School and Rolling Hills Middle School.

Veronica Griffin has been coaching VEX IQ Teams for the past 4years, and one of her team has already won State Championship and selected for World events in 2021-2022. She was running her class from garage. In previous years she has also volunteered at Riverview STEM teaching robotics. But since year 2022, she is part of the Falkon Academy.

Project Timeline:

August – September	Pitch to parents/kids at Mitchell Middle School and Williamson Elementary – through Parent nights. Build 5 teams. With 5 members each.
September	Start Batch 1.
December	Run a in class competition and conclude the program.

January	Start Batch 2.
April	Run a in class competition and conclude the program.

Project Goals:

Increase STEM Awareness: The primary goal is to enhance awareness and interest in STEM fields among 4th to 8th-grade students, with a specific focus on robotics. Metrics for success include the number of students enrolled and their expressed enthusiasm for STEM concepts.

Engage Underserved Communities: Targeting underserved communities, we aim to bridge the education gap by providing access to STEM programs. Measurable outcomes include the number of students from underserved backgrounds participating in the VEX IQ Robotics program.

Encourage Parental Involvement: Promote parental engagement by reaching out directly to parents through informational booths during parents' nights. Success will be measured by the number of parents actively participating and supporting their children in the program.

Program Retention: Designing shorter, more focused program sessions to retain students' interest. Success metrics involve tracking participation rates and obtaining feedback on program duration from students and parents.

Expand Program Reach: Extend the program's reach beyond W. E. Mitchell Middle School to neighboring elementary schools. Success will be gauged by the number of participating schools and the diversity of students reached.

Metrics for Progress Measurement:

Enrollment Rates: Track the number of students enrolled in each session, comparing the enrollment figures between the two sessions.

Student Retention: Monitor the number of students completing the program and returning for subsequent sessions, identifying any drop-offs and addressing reasons for discontinuation.

Participant Feedback: Gather feedback from both students and parents regarding their experience, satisfaction, and suggestions for improvement.

Expenses Outline:

Kit Name	Cost
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CEIF App #63

5 VEX IQ Competition Kit (one spare) (\$650 each) Paid through 2023-2024 Funding	\$0
1 VEX IQ Pitching Field. Paid through 2023-2024 Funding	\$0
2 VEX IQ Field Elements Paid through 2023-2024 Funding	\$0
Spare parts/Replacements	\$500
Mini Competition Costs	\$0
Total Cost of Material	\$500

Note: All the kits have been purchased in year 2023-2024. The Kits last around 3yrs.

Kit Name	Cost
Cost of Coaching: For about 72hrs of coaching (2hrs a week) Pays for two coaches and a manager. One coach per 12kids.	
Session 1 (Sep to Dec)	\$2500
Session 2 (Jan to Apr)	\$2500
<u>School Room Rental for 150hrs payment to FCUSD</u>	\$2000
Insurance and overhead	\$500
Marketing Costs (Flyers)	\$300
Incentives/Rewards for 80% attendance. \$50 each for 50kids	\$2500

Total Cost of the program:

\$10,800

Total Community Enhancement & Investment Funds requested:

Is this a multiyear request? NO

How many years have you received funding for this project? 1

Do you plan to ask annually for funding?

Yes. To pay for the facilities and coaching.

What other funding will you seek to support your project? None

Adaptability

CEIF App #63

Although Robotics Programs are better experienced at a central location in a classroom setting. But we can still run the programs virtually.

We can run Virtual Reality Robotics Programs. This is another great learning experience. This builds a different set of programming skills and is very innovative.

Physical Address/School District

The program will be run at “W. E. Mitchell Middle School” in Rancho Cordova. We have already discussed the possibility of running this program with the principal.

Application Submitted by

Name: Ashwin Thirunahari
Title: Director
Phone: [REDACTED]
Email: [REDACTED]
Organization's Legal Name (if applicable): Falkon Academy
Mailing Address: 1992 Larkhall Cir. Folsom CA 95630

Signatory (Same as above)

Signatory's Name: Ashwin Thirunahari
Title: Director
Phone: [REDACTED]
Email: [REDACTED]
Mailing Address: [REDACTED] Folsom CA 95630

Closing Comments:

As expressed in this document, there is a big need for STEM programs like robotics in our community. And with the rapid pace evolution of technology from Autonomous cars, Robotic Farming, Artificial Intelligence applications like ChatGPT, its more imminent than ever for our school systems to provide robotics educations besides regular curriculum. Unfortunately, technology based programs are expensive as the Staff and the kits are expensive. As such it is unreachable for low-income families. So funding is more imminent than ever to get these programs to such communities.

Let's build the next generation work force together. And make Rancho Cordova hub of Robotics and New Tech.

Below are some of the pictures:

	The Robotics class with coach, Dr. Garcia – Principal of Mitchell Middle School and Siri Pulipati – Rancho Cordova City council Member.
 <u>W.E. Mitchell Middle School, Rancho Cordova Robotics Program</u>	With Mr. Chris Clark. FCUSD Board Member. Below is a post on his Facebook page: My sincere thanks to Ashwin and the Falcon Academy for having me out to speak at your Robotics competition Academy. I was blown away that these students were from the 4th, 5th, and 6th grades! Hoping we can get more students from our Rancho Cordova schools to participate in this awesome program!



Title	W. E. Mitchell Middle VEX IQ Robotics Program	02/29/2024
CEIF App #63	by Ashwin Thirunahari in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45734587
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
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Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Mitchell Middle School
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For Mitchell Middle School, the school district's acknowledgement is:	Conditional approval for rental of facility only
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Notes providing rationale	Facilities Use
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Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
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Title of individual completing this form	Robin Mandeville
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ITEM 12.4.

By checking here, I ☐ True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #63

Title	Robert J. McGarvey Elementary (EGUSD) 4th & 6th Grade Camps	02/29/2024
CEIF App #64	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application carmitch@egusd.net	id. 45736694

Original Submission

02/29/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Robert J. McGarvey Elementary (EGUSD) 4th & 6th Grade Camps

CEIF App #64

Provide a Project/Program Synopsis

The aim of this grant request is to offset the cost of transportation and adult chaperone expenses to reduce the total cost per student participant.

Provide a Project/Program Description

With the rising cost of transportation, field trips have become a serious expense for families and teaching staff alike. At the same time, our fondest memories and the best educational experiences are captured by field trip experiences, especially the 4th and 6th grade overnight science camp experiences, benchmarks in a young person's elementary school years. To help offset the cost to McGarvey Elementary students, families and staff we ask for grant support to help offset the total cost to participants.

The 4th grade overnight field trip allows students to study the history of local Gold Rush towns and nature which enriches understanding of California's Next Generation Science Standards and Environmental Principles & Concepts.

The 6th grade field trip is a week-long environmental education program that feature astronomy, California and local history and geography, and team building that includes hiking, shelter construction, and challenge activities. The trip supports students' academic, social and emotional growth, which enriches understanding of California's Next Generation Science Standards and Environmental Principles & Concepts.

Tell us about your Project/Program Team

Our 4th and 6th Grade teams of educators, our Parent Faculty Organization, and our administrative team lead this project.

Provide your Project/Program Goals

Our goal is to offset the cost of these special field trips, allowing more students to attend.

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 76860.0

CEIF App #64

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 29860.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 0.0

What is the total cost
of supplies for your
project/program? 0.0

What is the total cost
of transportation for
your
project/program? 20000.0

What is the total cost
of equipment for your
project/program? 0.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 9860.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

CEIF App #64

Describe any funding secured or being sought for this project/program?	Students and their families will fundraise to secure the additional \$47,000 needed for tuition/camp fees.
--	--

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program?	Yes
---	-----

Is this a single year request or a request for funding for multiple years?	Single Year
--	-------------

Has your project/program received funding from the Community Enhancement & Investment Fund previously?	No
--	----

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)	7/1/2024
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Anticipated End Date (typically projects/programs end by June 30)	6/30/2025
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ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

Two tracks will make the overnight field trip at a time, ensuring all students and teachers are on-track at the time of the trip and can fully participate.

CEIF App #64

Adaptability: What is your plan to complete your project/program should any challenges arise?

The overnight camp experiences cannot be performed virtually. However, should the occasion arise, school administration will work with the camps to provide standards-based virtually, if possible.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

4350 Sophistry Drive

ITEM 12.4.**ATTACHMENT 2**

List the city location of the project/program.

Rancho Cordova

CEIF App #64

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Robert J. McGarvey Elementary School

ITEM 12.4.**ATTACHMENT 2**

Have you reached out to a contact at the school(s) you indicated above?

Yes

CEIF App #64

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Bindy Grewal bgrewal@egusd.net

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Carrie Mitchell

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Robert J. McGarvey Elementary School

What is your title and/or role at your organization?

Principal

Provide contact phone number:

[REDACTED]

Provide contact email:

carmitch@egusd.net

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

ITEM 12.4.**ATTACHMENT 2**

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Amari
Watkins

CEIF App #64

What is the title of this individual?

CFO

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

amawatki@egusd.net

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityofranchocordova.org with any questions or comments.

McGarvey Elementary 4th & 6th Grade Overnight Camp Transportation/Expenses Budget

Costs	Item Description	Cost:
Transportation	6th Grade: EGUSD Bus Transportation round trip for two separate trips to Sly Park in Pollock Pines, CA and back to McGarvey Elementary. Two tracks will do the overnight trip at a time so all students and teachers can attend while on-track. 4th Grade: EGUSD Bus Transportation for two separate trips to Colombia, CA and back to McGarvey Elementary. Two tracks will do the overnight trip at a time so all students and teachers can attend while on-track.	4 buses 6th Grade ≈ \$10,000 4 buses 4th Grade ≈ \$10,000
Miscellaneous Expenses	Chaperones	<u>6th Grade:</u> \$105 x 12 adult chaperones = \$1,260 Student Scholarships \$280 x 5 (2/class) = \$2,800 <u>4th Grade:</u> \$200 x 19 adult chaperones = \$3,800 Student Scholarships \$200 x 5 (2/class) = \$2,000
		Total Grant Request \$29,860

*Scheduling of trips, coordination of chaperones, communication with Grizzly Creek Ranch personnel, oversight of students and program will be considered in-kind expenses by McGarvey Elementary.

Title	Robert J. McGarvey Elementary (EGUSD) 4th & 6th Grade Camps	02/29/2024
CEIF App #64	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45736694
Average score: 0		

Reviewed by: Mike Gulden (Score: 0) 03/09/2024

Which organization(s) are you completing this form on behalf of?
(Select all that apply)

A school district

Which school district are you completing this form on behalf of?

EGUSD

Which EGUSD school facility (select all that apply)

Robert J. McGarvey School

For Robert J. McGarvey School, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

endorsement given

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:

Michael Gulden

Title of individual completing this form

Director

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2**CEIF App #64**

Title	Robert J. McGarvey Elementary (EGUSD): STEAM Assemblies, Field Trips, & Family Nights	02/29/2024
		id. 45736989
CEIF App #65	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application carmitch@egusd.net	

Original Submission02/29/2024

Score	1
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.

Project/Program Name. Assign a project name to your project/program.

ATTACHMENT 2

Robert J. McGarvey Elementary (EGUSD): STEAM Assemblies, Field Trips, & Family Nights

CEIF App #65

Provide a Project/Program Synopsis

McGarvey seeks to enrich the educational experience of students with hands-on exposure to Science, Technology, Engineering, Arts, and Mathematics (STEAM) through engaging field trips, assemblies, and inclusive family nights. This project aims to inspire a love for learning, strengthen family involvement in education, and nurture students' interest in STEAM disciplines.

Provide a Project/Program Description

Educational STEAM Field Trips and/or Assemblies:

Organize interactive and educational field trips and/or assemblies to local science museums, technology centers, botanical gardens, and other STEAM-focused destinations. These trips will provide students with hands-on experiences, enabling them to explore and connect classroom learning to real-world applications.

Inclusive Family Nights:

Host family nights at the school featuring STEAM-themed activities and workshops. These events will encourage families to actively participate in their child's education, fostering a supportive environment for STEAM learning. Workshops will be designed to be inclusive, catering to various age groups and ensuring participation from all family members.

Hands-On Workshops for Students:

Conduct hands-on workshops during assemblies, field trips and family nights, offering students the opportunity to engage in age-appropriate STEAM activities. These workshops will cover a range of topics, including simple science experiments tailored to the elementary school level.

Technology and Innovation Exposure:

Introduce students to innovative technologies and concepts during assemblies and field trips, showcasing the dynamic nature of STEAM fields. Additionally, family nights will feature interactive exhibits and technology demonstrations that highlight the fun and creative side of STEM subjects.

Community Collaboration:

Forge partnerships with local businesses, professionals, and community organizations to enhance the quality of field trip experiences and family night activities. Collaborations will aim to bring diverse perspectives and expertise into the learning environment, creating a rich and immersive STEAM experience.

Tell us about your Project/Program Team

Our Parent Faculty Organization and our administrative team lead this project.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

Increased Curiosity and Engagement:

Students will exhibit heightened curiosity and enthusiasm for STEAM subjects through hands-on experiences, promoting a positive attitude towards learning.

CEIF App #65**Strengthened Family-School Connections:**

Family nights will facilitate stronger connections between families and the school, fostering a supportive environment for STEAM education both in and out of the classroom.

Early Exposure to STEAM Concepts:

Early exposure to STEAM concepts will lay the foundation for future academic success and career exploration, inspiring a lifelong love for learning.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 19400.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 19400.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

No

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of personnel for your project/program?

CEIF App #65

What is the total cost of supplies for your project/program?

What is the total cost of transportation for your project/program?

What is the total cost of equipment for your project/program?

What will be the total cost of any miscellaneous expenses for your project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[24-25_McGarvey_STEAM_Grant_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

CEIF App #65

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 1

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score 1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date (typically projects/programs end by June 30) 6/30/2025

Please describe your project/program schedule Field trips to be scheduled Summer/Fall 2024
Field trips to be taken throughout the school year.
Family STEAM nights – 1 to be scheduled in Fall 2024, 1 in Spring 2025

Adaptability: What is your plan to complete your project/program should any challenges arise? School administrators will work with STEAM education providers to deliver learning opportunities virtually.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #65**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	4350 Sophistry Drive
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List the city location of the project/program.	Rancho Cordova
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Select State	CA
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Provide the zip code for your project/program's primary location.	95742.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #65

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? Yes

Is the project/program requesting facility use only or is this a request to partner with the school district? Partner with school on project/program

Please select all the school districts which your project/program intends to involve: Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve: Robert J. McGarvey Elementary School

Have you reached out to a contact at the school(s) you indicated above? Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program. Bindy Grewal bgrewal@egusd.net

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #65

5 - Applicant Information

Name

Carrie Mitchell

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Robert J. McGarvey Elementary School

What is your title and/or role at your organization?

Principal

Provide contact phone number:

[REDACTED]

Provide contact email:

carmitch@egusd.net

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Amari Watkins

What is the title of this individual?

CFO

What is the best
phone number where
we could contact the
signatory?



CEIF App #65

What is the best
email address to
contact the
signatory?

amawatki@egusd.net

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Title	Robert J. McGarvey Elementary (EGUSD): STEAM Assemblies, Field Trips, & Family Nights	02/29/2024
CEIF App #65	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45736989
Average score: 0		

Reviewed by: Mike Gulden (Score: 0) 03/09/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A school district

Which school district are you completing this form on behalf of? EGUSD

Which EGUSD school facility (select all that apply) Robert J. McGarvey School

For Robert J. McGarvey School, the school district's acknowledgement is: Endorsement given

Notes providing rationale endorsement given

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form: Michael Gulden

ITEM 12.4.**ATTACHMENT 2**

Title of individual
completing this form

Director

CEIF App #65

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

McGarvey Elementary STEAM Assemblies, Field Trips, & Family Nights

CEIF App #65

Costs	Item Description	Cost:
Transportation	EGUSD Bus Transportation round trip for grade-levels not covered by another grant proposal. Two tracks will take STEAM field trips at a time so all students and teachers can attend while on-track.	TK/K ≈ \$1,000 1 st Grade ≈ \$1,000 2 nd Grade ≈ \$1,000 3 rd Grade ≈ \$1,000 5 th Grade ≈ \$1,000
Miscellaneous Expenses	Admission to STEAM field trip destination	\$10 per student in grades TK, K, 1, 2, 3, 5 ≈ \$6,200
Miscellaneous Expenses	2 Family STEAM Nights	\$5,000
Supplies	2 Family STEAM Nights	\$2,000
		Total Grant Request \$19,400

Timeline:

Field trips to be scheduled Summer/Fall 2024

Field trips to be taken throughout the school year.

Family STEAM nights – 1 to be scheduled in Fall 2024, 1 in Spring 2025

Title	Robert J. McGarvey Elementary (EGUSD) All-Weather Playground Surfacing	03/01/2024
CEIF App #66	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45737654
	carmitch@egusd.net	

Original Submission03/01/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Robert J. McGarvey Elementary (EGUSD) All-Weather Playground Surfacing

CEIF App #66

Provide a Project/Program Synopsis	The proposal is to improve the playgrounds with all-weather surfacing. An illustration of the proposed improvements is shown below and consists of the two playgrounds.
Provide a Project/Program Description	The footing material at each of the playground areas is shredded bark which requires frequent maintenance that includes replacing the bark material and occasional sifting to retain its loft. The proposal is to replace the bark material with rubberized material that requires little or no maintenance, is cleaner, safer, and fully barrier-free.
Tell us about your Project/Program Team	Site administrators will work directly with EGUSD Facilities
Provide your Project/Program Goals	The goal is to replace the footing material to one that is longer lasting, requires little or no maintenance, is cleaner, safer, and fully barrier-free.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Proposal_McGarvey_-_resurfacing.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
Total project/program cost*	382432.0
What is the amount of Community Enhancement & Investment Fund grant monies requested?	382432.0
Does your project/program involve construction of any facilities or improvements upon any property?	Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program involves construction, please indicate your project budget? 0.0

CEIF App #66

What is the total cost of personnel for your project/program? 234240.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 148192.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[24-25_McGarvey_Resurfacing_Grant_Estimate.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ITEM 12.4.**ATTACHMENT 2**

Do you plan to ask for funding annually for this project/program?

No

CEIF App #66

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

The site will work with EGUSD Facilities to plan the schedule

Adaptability: What is your plan to complete your project/program should any challenges arise?

The project will not be impacted by public health orders.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #66**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

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Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	4350 Sophistry Drive
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List the city location of the project/program.	Rancho Cordova
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Select State	CA
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Provide the zip code for your project/program's primary location.	95742.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #66

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? Yes

Is the project/program requesting facility use only or is this a request to partner with the school district? Partner with school on project/program

Please select all the school districts which your project/program intends to involve: Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve: Robert J. McGarvey Elementary School

Have you reached out to a contact at the school(s) you indicated above? Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program. Bindy Grewal bgrewal@egusd.net

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #66

5 - Applicant Information

Name

Carrie Mitchell

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Robert J. McGarvey Elementary School

What is your title and/or role at your organization?

Principal

Provide contact phone number:

[REDACTED]

Provide contact email:

carmitch@egusd.net

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Amari Watkins

What is the title of this individual?

CFO

ITEM 12.4.**ATTACHMENT 2**

What is the best
phone number where
we could contact the
signatory?

**CEIF App #66**

What is the best
email address to
contact the
signatory?

amawatki@egusd.net

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Quotation		20-Feb-2024		Quote No.: Q112404-1-TP																																																																																								
Attn: Marlinda Cox Customer: Elk Grove USD Address: 9510 Elk Grove Florin Rd. City/State: Elk Grove, CA 95624	Project: Elk Grove USD - Robert J. McGarvey Elementary Phone: [REDACTED] Fax: X E-mail: mccox@egusd.net	Project Contact: Phone / Fax:	CEIF App #66																																																																																									
			 Contact SSI: 800.263.2363 / Fax 519.882.2697																																																																																									
Area No. 1 of 2 - Area 1 - 7' CFH (Elk Grove USD - Robert J. McGarvey Elementary)																																																																																												
Installation Site: Elk Grove USD - Robert J. McGarvey Address: 4350 Sophistry Dr. City / State: Rancho Cordova , CA 95742	Ship To: Elk Grove USD - Robert J. McGarvey Address: 4350 Sophistry Dr. City / State: Rancho Cordova , CA 95742	Quote Type: DuraSAFE Installed, Direct Buried Sub Base Type: Compacted Granular Area (Sq. Ft.): 4565																																																																																										
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Page:					1 / 6																																																																																							

Installation

Prevailing Wage / Fair Wage - \$89.32

• Tearout

- Labour
- Miscellaneous - Included

Removal of existing EWF.

Disposal of EWF Included.

CEIF App #66**• Site Preparation**

- Labour
- 1 in. Compacted Fines - Material - Included
- 4 in. Granular A - Material - Included
- Water Access - Included
- Miscellaneous - Included

Additional fill required for pocket depth(s).

• Installation

- Labour
- Rubber Sheeting Installation - Included
- Equipment Rental - Bobcat - Included
- Waste Bucket - Included
- Travel - Mobilization - Included
- Security - Included
- Miscellaneous - Included
- Special Permits/Licensing/Certifications Required - Included
- Portable Restroom - Included

Installation to be completed by non-union subcontractor sofSURFACES USA.

Fencing

Multiple Site Layouts

Bonding

IMPORTANT

CEIF App #66

This quotation has been priced based on the following realities:

1. At any point during the installation process, sofSURFACES Installation crews, or certified installation crews acting on behalf of sofSURFACES will have complete and uninterrupted access to the site until the construction phase of the project has been completed.

2. sofSURFACES will not be responsible for damages incurred to grounds throughout the installation process (this includes: concrete, grading, grass, gardens and/or plants, flowers etc.). It is understood by both parties that heavy equipment may be required in order to efficiently complete the project or gain access to the site.

3. sofSURFACES will not be held responsible for any ground repair needed and will make every effort to ensure that any property damage to the grounds is kept to a minimum throughout the duration of the project.

(Quoted value is subject to change upon notice of any ancillary costs. Additional costs may include [but are not limited to] required entry fees, special training, certifications, background checks and security clearances not previously identified as required or if the installation needs to be completed during weekend hours, within a very narrow window of time or under restricted special circumstances). A \$1,200/day fee will be charged for each day that our installers are on site after the agreed upon start date if the site is not ready for the installation to begin. A site features form, required photos request, completed dimensions verification form and elevation form request will be sent out for completion after the order is placed. These forms must be completed in full and returned no later than 4 business days prior to the scheduled installation start date otherwise the installation may be rescheduled to a later date at the discretion of the Installation Project Manager until said forms have been completed.

*****PLEASE NOTE: Should the sub base for your project be Compacted Granular, it MUST meet the following specification: (Type 1) 3/4 minus) compacted to 95% S.P.D. Not "clear" gravel.*****

Undersigned for Elk Grove USD accepts the terms and conditions which apply to this quotation.

X

SIGNED

Marlinda Cox

DATE

Tile Layout - Area N° 1 - Area 1 - 7' CFH (Elk Grove USD - Robert J. McGarvey Elementary)

Area (Sq. Ft.): 4565

CEIF App #66

83'

55'

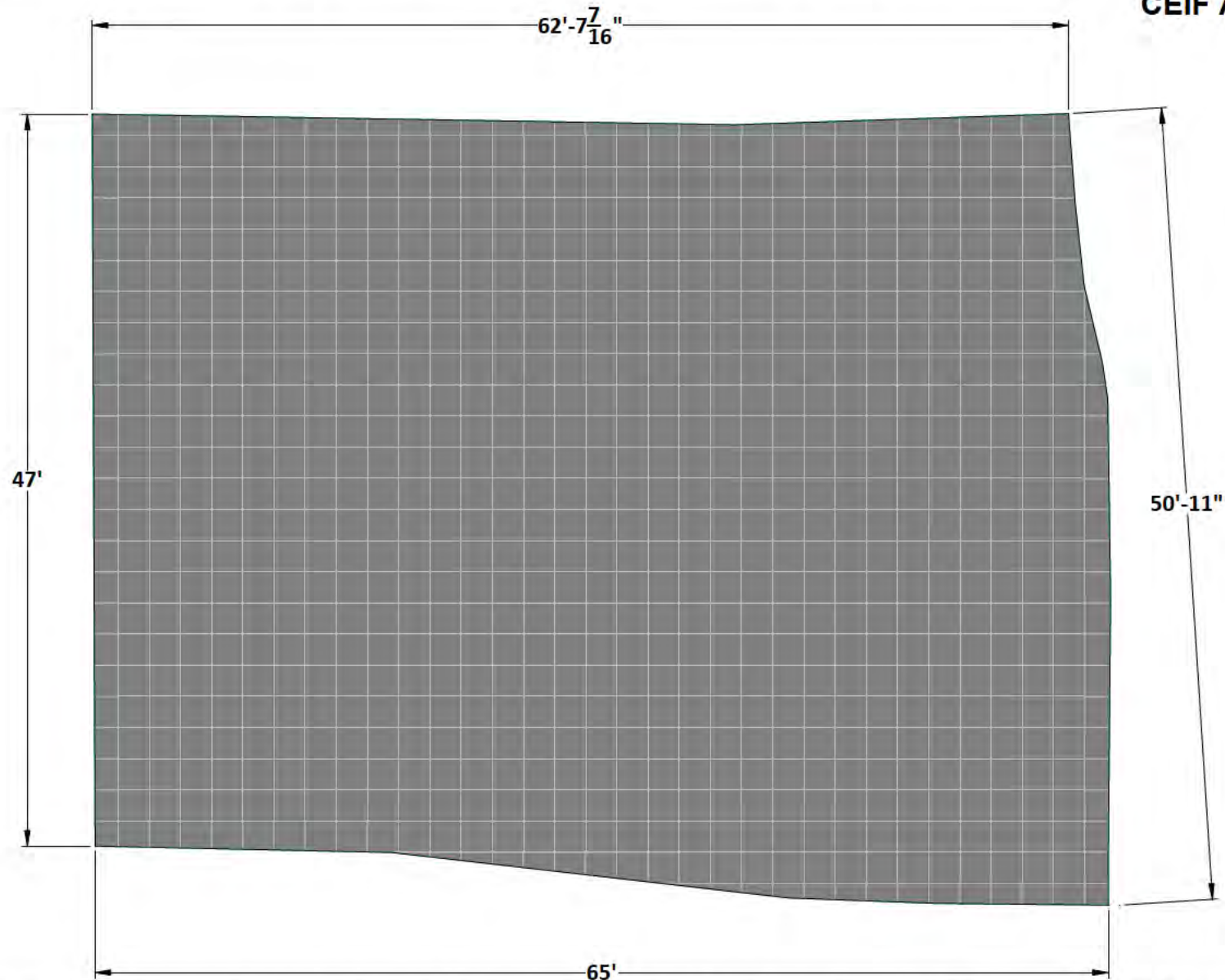
X

The material quantities proposed are based on this layout. If the layout is altered, this may influence the quantities needed for a successful installation. Please initial that you understand and agree.

Tile Layout - Area N° 2 - Area 2 - 7' CFH (Elk Grove USD - Robert J. McGarvey Elementary)

Area (Sq. Ft.): 3137

CEIF App #66

**X**

The material quantities proposed are based on this layout. If the layout is altered, this may influence the quantities needed for a successful installation. Please initial that you understand and agree.

ITEM 12.4.

Pallets: 32 Weight: 72657
Dealer: Peter Druck - Denver, CO
Shipping Options: Need Van, Residential Delivery, Need 48 hr. Notification

This proposal reflects a prevailing wage / fair wage rate of \$89.32 (including fringe). Should the prevailing wage / fair wage requirement be determined to be higher or lower, a revised proposal will be required.

Upon timely completion of the project, sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, the amount indicated herein. In the event that only substantial completion is accomplished (i.e., the site is usable but not completely finished), sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, up to 95% of the amount indicated herein, allowing for the customer to reserve 5% until completion of the project, upon which time sofSURFACES Inc. shall be entitled to, and shall submit a payment request for, the remaining balance owed. Quoted value is subject to change upon notice of additional associated costs. Additional costs may include (but are not limited to) required entry fees, special training, certifications, background checks and security clearances.

15% Restock fee and shipping for plus tiles. No returns on premium tiles.

The drawings within this quote are based on measurements supplied to sofSURFACES and are not professional engineered drawings. It is the project manager's responsibility (not sofSURFACES or its dealer) to provide sofSURFACES with correct measurements and to ensure that all site specifications and site preparations (including without limitation slopes, ramps, and transition components) are compliant with local building codes, and prepared to sofSURFACES' requirements.

FOR MAILED US PAYMENTS:
Sof Surfaces Inc.
Dept CH 19173
Palatine, IL 60055-9173

FOR COURIERED US PAYMENTS:
Sof Surfaces Inc. - Lockbox 19173
5505 N Cumberland Avenue, STE 307
Chicago, IL 60656-1471

FOR CANADIAN PAYMENTS:
Sof Surfaces Inc.
4393 Discovery Line
Petrolia, ON, N0N 1R0

Total List Price:		\$151,472.36
Discount	20.00%	(\$28,014.00)
Total (After Third Party Discount):		\$123,458.36
Installation:		\$234,239.53
Shipping and Handling Charge:		\$13,931.05
Sub Total:		\$371,628.94
CA:	6.00%	\$7,407.50
CSACRAMENTO:	0.25%	\$308.65
DRANCHOCORDO:	2.50%	\$3,086.47
Total in USD Funds:		\$382,431.56
Cost per sq.ft.:		\$49.65

Finance Options Available

*Estimated Monthly Payment, 1 Year Term: Min. Order = \$10,000.00 \$28,596.12 USD
2 Year Term: Min. Order = \$25,000.00 \$15,159.98 USD
3 Year Term: Min. Order = \$35,000.00 \$10,803.51 USD

*Monthly payment based on minimum 15% down deposit. Final Rate subject to OAC. For more information please contact our Finance Controller at 1-800-263-2363 or m.patterson@sofsurfaces.com.



Undersigned for Elk Grove USD accepts the terms and conditions which apply to this quotation.

X

SIGNED

Marlinda Cox

DATE

Quote valid for 60 days.



Robert J. McGarvey Elementary School

CEIF App #66

The proposal is to improve the playgrounds with all-weather surfacing. An illustration of the proposed improvements is shown below and consists of the two playgrounds.

The footing material at each of the playground areas is shredded bark which requires frequent maintenance that includes replacing the bark material and occasional sifting to retain its loft. The proposal is to replace the bark material with rubberized material that requires little or no maintenance, is cleaner, safer and fully barrier-free.



The estimated materials costs are as follows:

Playground 1	\$ 89,470
Playground 2	\$ 62,002

Title	Robert J. McGarvey Elementary (EGUSD) All-Weather Playground Surfacing	03/01/2024
CEIF App #66		id. 45737654
by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application		
Average score: 0		

Reviewed by: Mike Gulden (Score: 0)

03/09/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	EGUSD
Which EGUSD school facility (select all that apply)	Robert J. McGarvey School
For Robert J. McGarvey School, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	endoresement given
Organizations may provide PDF or JPG documentation regarding their endorsement.	
Name of Superintendent, Manager, or Designee completing this form:	Michael Gulden

ITEM 12.4.**ATTACHMENT 2**

Title of individual
completing this form

Director

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

CEIF App #66

Title	Calmness of Mind, LLC.: Suicide Prevention through Meditation & Active Listening	03/01/2024
CEIF App #67	by Nicole Mehta in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45743616

Original Submission 03/01/2024

Score n/a

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

Yes: First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Calmness of Mind, LLC.: Suicide Prevention through Meditation & Active Listening
Assign a project name to your project/program.

Provide a Project/Program Synopsis Calmness of Mind, LLC. is an at-risk youth and teacher education business, working in partnership with the Folsom Cordova School District and the non-profit, Ri-Nu Imagination. We educate youth and their teachers on the power of meditation to prevent mental health struggles and to prevent suicide and thoughts of suicide.

Provide a Project/Program Description The Calmness of Mind, LLC. Instructor provides fun and interactive ways to alleviate feelings of overwhelm, stress, anxiety, depression and thoughts of suicide through the power of breath work, meditation and mindfulness techniques. Our sessions incorporate the latest developmental science research using music and activities. Since December 2023, we worked with 35 middle school students and 2 teachers.

With this grant, we will be able to provide free Service Learning and Professional

Development trainings and classroom presentations to schools in the Folsom Cordova School District and other areas served by the City of Rancho Cordova. See attached for sample lesson plans, activities, assessments and rubrics.

CEIF App #67

We connect with the principals and schedule the in-service sessions, depending on time, availability and need. We are highly adaptable to meet the needs of the schools. This grant will allow us to meet with several local schools within the City of Rancho Cordova. Our plan would be to provide the initial free session and then, provide ongoing follow-up sessions at an affordable price.

Our sessions begin with community-building, story-telling and getting the participants out of their comfort zones through laughter and connection.

With 1 in 3 Americans reporting loneliness every week, according to the American Psychiatry Association (2024), these micro-moments of connection can alleviate hours of loneliness. The opposite of isolation is connection.

Throughout the sessions, participants will learn mental health facts, suicide prevention tips, meditation and mindfulness techniques, participate in team-building activities and create stronger community. Through the power of breath-work, slowing down and being present with each other, we can alleviate feelings of isolation which causes anxiety, depression and suicidal tendencies (Carter & Carter, 2016). We use the latest research in human developmental science and research-based activities.

Students and teachers will receive giveaways including journals, a book on mindfulness, calming stickers and teacher curriculum for future use.

We believe through story-telling, breath work and other mindfulness techniques, we can change the pattern of mental health struggles and teacher burn-out.

Currently, the Folsom Cordova School District provides Wellness Resources mostly online. There are several opportunities for the students and parents to become aware of resources through Mental Health teams at the school. However, without knowledge of these online services and explanation of the how to utilize these services, many students and teachers fall through the cracks.

Calmness of Mind, LLC programs would supplement these efforts, with in-person, real-time trainings and educational sessions to provide both the educators and the students with the much needed in-person trainings. We believe through these in-person, ongoing community building sessions, we will see long term benefits. The benefits include mental health struggles alleviated for youth and their teachers, suicide ideation decreased, emotional awareness increased, fewer teachers and students feeling isolated, and an overall enhancement of community.

For more information on our services, feel free to view our promotional video. See attached link. In this short film, we visited two CARES classrooms at Mitchell Middle School. We provided fun and interactive ways to slow down the students' busy lives and minds. Our sessions included an activity called "Can't Hold All of the Cups" to become aware of all the stressors in their lives. See attached lesson plan. This activity created by the Founder and CEO of Calmness of Mind, LLC. is included in the teacher curriculum product. One CARES teacher participated in the meditation as well and both shared a great need for these trainings. Our giveaways included fruit snacks which we shared together to demonstrate mindfulness and how to become aware of our actions. The instructor, Nicki shared her life experience, struggling with her own thoughts of suicide at their age.

Please note this promotional video is in draft form and is in the process of being approved by Folsom Cordova School District.

<https://vimeo.com/903396788/f2868f077e?share=copy>

Attached Letters of Support from Cordova High School & Beyond the Village, Inc.; Emails to AM Winn, George Washington Carver, Supervisor Pat Hume and Jim Huber's offices; additionally, Calmness of Mind, LLC. curriculum and lesson plans.

References

American Psychiatric Association. (2024, January 30). *New APA poll. One in three Americans feels lonely every week.* <https://www.psychiatry.org/news-room/news-releases/new-apa-poll-one-in-three-americans-feels-lonely-e>

Carter, K. S., & Carter, R., 3rd (2016). Breath-based meditation: A mechanism to restore the physiological and cognitive reserves for optimal human performance. *World Journal of Clinical Cases*, 4(4), 99–102. <https://doi.org/10.12998/wjcc.v4.i4.99>

Tell us about your
Project/Program Team

The instructor and Founder of Calmness of Mind, LLC., Nicole (Nicki) Mehta, M.Ed. is a credentialed educator at Sacramento State with over 15 years educating youth and adults about suicide prevention, meditation, active listening, storytelling and self-development. For over 30 years, she struggled with suicide ideation and was bullied in her youth. As a woman of color, struggling with her own identity, meditation helped her to quiet her mind and lighten her heart. Nicki tells her story openly in these presentations to allow her participants to feel comfortable and to learn how to tell their own story of resilience.

Provide your
Project/Program Goals

Goals:

To educate and train educators on the value of meditation and mindfulness practices for their own stress levels.

To educate youth who are at-risk for mental health struggles and suicide ideation about meditation and mindfulness techniques to prevent further struggles.

To provide service learning trainings for educators in K-12 schools and community centers about how to practice meditation, mindfulness, communication, story-telling, active listening, and happiness.

To create curriculum and specific training to teachers about how to weave in meditation and mindfulness techniques inside their classrooms.

The metric system used will be the SWOT Analysis after each training session and for follow-up sessions in the schools and community centers. We will survey the teachers to determine the use of meditation in their own life and to determine if they are using the techniques in their classrooms regularly.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Calmness_of_Mind_LLC._Letter_of_Support_from_Cordova_High_School_Curriculum_Lesson_Plans_copy-1.pdf](#)

2 - Funding & Costs

Funding Request -
Complete this section
with total dollar amounts
for your
project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost*

24775.0

What is the amount of
Community
Enhancement &
Investment Fund grant
monies requested?

10775.0

Does your
project/program involve
construction of any
facilities or
improvements upon any
property?

No

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of 2000.0
personnel for your
project/program?

CEIF App #67

What is the total cost of 7500.0
supplies for your
project/program?

What is the total cost of 750.0
transportation for your
project/program?

What is the total cost of 0.0
equipment for your
project/program?

What will be the total 525.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Calmness_of_Mind_LLC_Measure_H_Grant_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? We are currently seeking seed money from several investors in the area. Once proof of concept is established, Supervisor Pat Hume asked us to request additional funding from his office. On-going funding activities will continue in collaboration with Ri-Nu Imagination.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. All ongoing operations and maintenance costs beyond 2024/2025 will include community space for ongoing meditation courses and practices. Costs will include rent, decor and technical equipment such as sound systems, lighting and projectors. To become a vendor with Folsom Cordova School District, we must carry a 2-million-dollar General Liability Insurance policy. We currently have that policy, and we are an approved vendor. See attached.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? No

ITEM 12.4.**ATTACHMENT 2**

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date
(July 1 is the soonest
available start date)

7/1/2024

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Anticipated End Date
(typically
projects/programs end
by June 30)

6/30/2025

Please describe your
project/program
schedule

August 5th & 6th , 2024 and October 14th, 2024 are the current training dates for Folsom Cordova School District. Additional dates will be added as we build connections with other school districts. Our main focus would be to provide multiple schools in the areas covered by the City of Rancho Cordova with the first sessions free.

Any meetings held during the school year for educators' professional development. Additional class sessions will be held for students once a month at various schools. Three meditation classes will be held each month at our community space – one for educators, community members and at-risk youth.

Each school will have access to 1-hour education sessions for their students for free with giveaways. We will schedule these sessions in accordance to the schools' specific needs and availability.

Adaptability: What is
your plan to complete
your project/program
should any challenges
arise?

We can provide any sessions online via ZOOM, including in our community space. We can adapt to any personal development or social/emotional topic needed for the the school including but not limited to story-telling with students, art therapy, improv to improve teaching, and several other topics.

4 - Project/Program Location

School and park related
applications are due
before Noon on March
1, 2024, to allow for the
endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program	Schools within the City of Rancho Cordova, multiple sites
List the city location of the project/program.	Rancho Cordova and outlying areas within Sacramento, 95827
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0
If your project/program takes place at multiple locations, please list other or secondary locations.	Mitchell Middle School - Completed two sessions in December 2023. Will continue to provide Professional Development trainings and additional support. Cordova High School - Received a letter of support and in process of scheduling sessions. AM Winn - Introduction through email and will follow-up. George Washington Carver - Introduction through email and will follow-up.
Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)	Calmness_of_Mind_LLC_Letters_of_Support_Attempts_to_Collect_Letters-4.pdf
Does your project/program involve one of Rancho Cordova's school districts?	Yes
Is the project/program requesting facility use only or is this a request to partner with the school district?	Partner with school on project/program
Please select all the school districts which your project/program intends to involve:	Sacramento City USD Folsom Cordova USD
Please select one or more of the Sacramento City Unified School District school facilities which your project/program will involve:	A.M. Winn EK-8 School George Washington Carver School of Arts & Science (High School)
Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:	Mitchell Middle School Cordova High School
Have you reached out to a contact at the school(s) you indicated above?	Yes

ITEM 12.4.**ATTACHMENT 2**

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Mitchel Middle School- Dr. Sandra Garcia; Cordova High School- Mrs. Amy Strawn; AM Winn- Ms. Nisha Turturici; George Washington Carver- Ms. Kobelt. City Supervisor Pat Hume and Assistant Superintendent Jim Huber are also familiar and in support of Calmness of Mind, LLC.

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Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Nicole
Mehta

Is this project/program on behalf of an organization?

No

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2
CEIF App #67****Calmness of Mind, LLC. Program Budget**

Type of Cost	Cost	
Technical Needs		Source of Funding for these costs will be provided by ,
Website/ ZOOM/Marketing		2000 individual donations, request for seed money from investors,
Laptops/Office/Google Suite		3000 and additional grants.
Insurance		
Liability	\$445	
Additional Insurance	TBD	
Facilities		
Rent	\$6,000	
		Two sessions or more per school
CEIF Grant		
Personnel (8-10 sessions)	\$2,000	
Giveaway Supplies	\$3,000	Supplies include handouts on meditation,
Food & Beverage	\$4,500	journals, a book on mindfulness, calming stickers
Transportation	\$750	and teacher curriculum for future use.
Misc.		Food & Beverage will be provided for Professional
Printing	\$525	Development trainings and any follow-up trainings.
Total Request	\$10,775	Transportation will be needed to commute between
		schools and district offices to provide trainings.
Total Program Cost	\$24,775	

CORDOVA HIGH SCHOOL

2239 Chase Drive, Rancho Cordova, CA 95670

CEIF App #67



Principal, Amy Strawn
Assistant Principal, Michele Brown
Assistant Principal, Cody Owens
Assistant Principal, Dr. Carrie Jackson
Assistant Principal, Dr. Freddy Castro

February 28, 2024

To Whom it May Concern,

I am writing to express my enthusiastic support for the funding application of *Calmness of Mind*, aimed at providing mindfulness and meditation resources for students at Cordova High. As a member of the community deeply invested in the well-being of our students, I believe allocating funds from the Community Enhancement and Investment Funds to this initiative is not just advantageous but essential.

In today's increasingly hectic world, students encounter a myriad of stressors that can significantly impact their mental health and academic performance. *Calmness of Mind* offers a proactive solution by equipping students with mindfulness and meditation practices, proven to reduce stress, enhance focus, and foster emotional resilience.

By investing in this project, we not only address the immediate mental health needs of our students but also cultivate a supportive and nurturing environment conducive to their overall well-being. Furthermore, research suggests that integrating mindfulness and meditation practices into educational settings can lead to improvements in academic performance, classroom behavior, and interpersonal relationships.

Cordova High prides itself on fostering a culture of holistic development, and supporting initiatives like "Calmness of Mind" aligns perfectly with this ethos. By prioritizing the mental health and well-being of our students, we demonstrate our commitment to their long-term success and happiness.

I ask you to consider this funding application and allocate the necessary resources to ensure the successful implementation of the "Calmness of Mind" project. Together, let us invest in the future of our students by providing them with the tools they need to navigate life's challenges with resilience and grace.

Sincerely,

Amy Strawn, Principal

CEIF App #67



Lesson Seed: Stress Reduction Exercise for Middle School Students

Objective

By the end of this 52-minute lesson, students in grades 6-8 will be able to practice the "can't hold all of the cups" stress reduction exercise to promote relaxation and emotional well-being.

Prior Knowledge

Students should have prior knowledge of the effects of stress on the body and mind.

Cue Set 1: Think-Pair-Share

1. Ask students: "What are some common stressors in your life?"
2. In pairs, have students discuss their answers and come up with at least three examples each.
3. Ask a few pairs to share their examples with the whole class.

Cue Set 2: Visualization - CAN'T HOLD ALL OF THE CUPS exercise.

1. Ask students to close their eyes and take a deep breath.
2. Guide them through a visualization exercise where they imagine a cup for each stressor in their life.
3. Ask them to visualize attempting to hold all of the cups at once and how that might feel.
4. After a minute, ask students to open their eyes and reflect on their experience.
5. Ask for a volunteer to attempt to hold all of the cups. Have a set of pre-written stressors on about 20 cups. Have each student circle up around the volunteer. Ask each student to gently toss the cup to the volunteer who will need to hold all of the cups. They cannot stack the cups. They must hold them individually. Have the student as they are tossing it call out the stressor. Watch the student volunteer as they attempt to hold all of the cups and the cups fall to the ground. Allow the student to reflect on what it felt like to attempt to hold all of the cups.

Cue Set 3: Discussion

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1. Begin a class discussion by asking: "What did you notice during the visualization exercise?"
2. Encourage students to share their thoughts and feelings about the experience.
3. Prompt them to reflect on the difficulty of holding all the cups and the impact it may have on their well-being.

Direct Instruction Strategies

1. **Demonstration:** Model the "can't hold all of the cups" stress reduction exercise to the class.
2. **Guided Practice:** Lead the students through a practice session of the exercise, emphasizing proper breathing techniques and relaxation.
3. **Feedback:** Provide feedback and guidance as students practice the exercise, addressing any questions or concerns they may have.

Practice Assignments

1. **Individual Practice:** Assign students to practice the "can't hold all of the cups" exercise at least three times throughout the week.
2. **Journaling:** Have students keep a journal to reflect on their experiences with the exercise, noting any changes they observe in their stress levels or emotional well-being.
3. **Peer Sharing:** Encourage students to share their journal entries with a partner or small group, discussing their experiences and offering support and encouragement.

Team-Based Activities

1. **Role-Play Scenarios:** Divide the class into small groups and assign each group a stress-related scenario to act out. Have them incorporate the "can't hold all of the cups" exercise as a coping strategy in their role-play.
2. **Group Discussion:** After the role-plays, facilitate a class discussion about the effectiveness of the exercise in different scenarios. Encourage students to share their insights and strategies for managing stress.
3. **Creative Expression:** Have students work in teams to create a poster or presentation that promotes the "can't hold all of the cups" exercise as a stress reduction technique. They should include visuals, steps, and benefits of the exercise.

Formative Assessment Measures

1. **Observation:** Observe students during the guided practice session of the exercise, looking for proper technique and engagement.
2. **Journal Entries:** Review students' journal entries to assess their understanding and application of the exercise.
3. **Group Presentations:** Evaluate the creativity and effectiveness of the posters or presentations created by the teams.

Deep Questions

1. **Why is it important to have strategies for stress reduction?**
2. **How might the "can't hold all of the cups" exercise help you manage stress in your life?**
3. **What other stress reduction techniques have you used or heard about? How do they compare to the "can't hold all of the cups" exercise?**

CEIF App #67



Unit Plan: Meditation

Grade Level: Middle School (Students Grade 6-8)

Unit Overview:

The Meditation unit is designed to introduce middle school students to the concept of meditation and its benefits.

Through this unit, students will learn different techniques of meditation, understand its impact on mental and physical

well-being, and develop practical skills to incorporate meditation into their daily lives. The unit aims to promote self-awareness, stress reduction, and mental clarity among students.

Unit Objectives:

By the end of this unit, students will be able to:

1. Define meditation and explain its purpose.
2. Identify different techniques of meditation.
3. Understand the benefits of meditation on mental and physical health.
4. Practice different forms of meditation.
5. Reflect on personal experiences and observations related to meditation.
6. Develop a daily meditation practice.

Prior Knowledge:

Before beginning this unit, students should have prior knowledge of:

- Basic understanding of the human body and mind.
- Knowledge of stress and its impact on well-being.

Unit Plan:

Lesson 1: Introduction to Meditation

- **Objective:** Students will define meditation and explain its purpose.
- **Prior Knowledge:** Basic understanding of the human body and mind.
- **Activities:**
 - Engage students in a class discussion about stress and its impact on well-being.
 - Introduce the concept of meditation and explain its purpose.

- Show a short video or share personal stories of individuals who have benefitted from meditation.
- Facilitate a class brainstorming session to generate questions about meditation.

Lesson 2: Techniques of Meditation

- **Objective:** Students will identify different techniques of meditation.
- **Prior Knowledge:** Basic understanding of the human body and mind.
- **Activities:**
 - Introduce various techniques of meditation, such as mindfulness, guided meditation, and loving-kindness meditation.
 - Provide examples and demonstrations of each technique.
 - Engage students in small group activities where they practice and experience different meditation techniques.
 - Facilitate a class discussion to share their experiences and observations.

Lesson 3: Benefits of Meditation

- **Objective:** Students will understand the benefits of meditation on mental and physical health.
- **Prior Knowledge:** Basic understanding of the human body and mind.
- **Activities:**
 - Brainstorm with students about potential benefits of meditation.
 - Introduce scientific research and studies that highlight the positive impact of meditation on mental and physical health.
 - Engage students in small group discussions to share their thoughts and reflections on the potential benefits of meditation.
 - Facilitate a class discussion to summarize the main benefits identified by students.

Lesson 4: Practicing Meditation

- **Objective:** Students will practice different forms of meditation.
- **Prior Knowledge:** Basic understanding of the human body and mind.
- **Activities:**
 - Introduce various meditation exercises and techniques.
 - Lead students through guided meditation sessions, allowing them to experience different forms of meditation.
 - Provide opportunities for students to practice meditation independently or in small groups.
 - Encourage students to maintain a meditation journal to record their experiences and observations.

Lesson 5: Reflection and Application

- **Objective:** Students will reflect on personal experiences and observations related to meditation.

- **Prior Knowledge:** Basic understanding of the human body and mind.
- **Activities:**
- Ask students to reflect on their experiences with meditation and write a short reflection piece.
- Engage students in a class discussion to share their reflections and insights.
- Encourage students to discuss ways they can incorporate meditation into their daily lives.
- Provide resources, such as recommended apps or websites, for students to continue their meditation practice outside the classroom.

Lesson 6: Daily Meditation Practice

- **Objective:** Students will develop a daily meditation practice.
- **Prior Knowledge:** Basic understanding of the human body and mind.
- **Activities:**
- Guide students in creating a personal meditation plan.
- Discuss the importance of consistency and commitment to a daily meditation practice.
- Provide resources and tools to support students in their daily meditation practice.
- Encourage students to share their progress and challenges with the class.

Assessment Measures:

- Written reflection pieces on personal experiences with meditation.
- Class participation and engagement in discussions and activities.
- Observation of individual meditation practice during class sessions.
- Completion of a personal meditation plan.

Resources:

- Videos: TED Talks on meditation, guided meditation recordings
- Books: "The Miracle of Mindfulness" by Thich Nhat Hanh, "Wherever You Go, There You Are" by Jon Kabat-Zinn
- Websites: Headspace, Calm, Insight Timer

This unit plan is designed to be flexible and can be adjusted based on the needs and interests of the students. It encourages active participation, reflection, and practical application of meditation techniques.

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Lesson Seed: Developing Skills in Meditation, Mindfulness, Active Listening, Storytelling, and Stress Reduction Techniques

Grade Level: Upperclass (Students Grade 11-12)

Objective

By the end of the lesson, students will be able to:

- Demonstrate skills in meditation and mindfulness to enhance their overall well-being.
- Utilize active listening techniques to foster a positive learning environment.
- Apply storytelling as a form of self-expression and communication.
- Implement stress reduction techniques to manage academic and personal stressors effectively.

Prior Knowledge

- Basic understanding of stress and its impact on well-being.
- Familiarity with the concept of mindfulness and its benefits.
- Awareness of the importance of effective communication skills.

Cue Set 1: Meditation and Mindfulness

1. Begin the class with a brief discussion on the benefits of meditation and mindfulness in enhancing overall well-being.
2. Ask students to share any personal experiences they may have had with meditation or mindfulness practices.

Cue Set 2: Active Listening and Storytelling

1. Introduce the concept of active listening and its role in fostering a positive learning environment.

2. Discuss different techniques for active listening and their impact on effective communication.
3. Explain the significance of storytelling as a means of self-expression and communication.

Cue Set 3: Stress Reduction Techniques

1. Engage students in a conversation about common stressors they face in their academic and personal lives.
2. Give each student 2 cups with pre-written stressors on them. Have one volunteer willing to see if they can hold all of the cups tossed gently at them. Allow the cups to fall and see how it feels to the student.
3. Introduce various stress reduction techniques such as deep breathing, progressive muscle relaxation, and visualization.

Direct Instruction Strategies

1. **Guided Meditation:** Lead students through a brief guided meditation session to introduce them to the practice.
2. **Mindfulness Activities:** Demonstrate different mindfulness activities, such as mindful breathing or body scan, for students to practice.
3. **Role-Playing:** Engage students in role-playing exercises that focus on active listening skills and effective storytelling.

Practice Assignments

1. **Meditation Journal:** Assign students to keep a meditation journal where they record their experiences and reflections after practicing meditation for a week.
2. **Mindful Moments:** Encourage students to incorporate mindfulness into their daily routines by assigning them to identify and engage in mindful moments throughout the week.
3. **Storytelling Showcase:** Organize a storytelling showcase where students can share personal stories or narratives they have developed, emphasizing effective communication and self-expression.

Team-Based Activities

1. **Mindfulness Stations:** Divide students into small groups and set up mindfulness stations where they rotate and engage in different mindfulness activities together.
2. **Active Listening Circle:** Facilitate an active listening circle where students take turns sharing personal stories while others practice active listening skills.
3. **Stress Reduction Workshop:** Assign student teams to prepare and conduct stress reduction workshops for their classmates, incorporating the techniques learned in class.

Formative Assessment Measures

1. **Meditation Reflection:** Have students write a reflection on their meditation journal entries, focusing on the impact of meditation on their overall well-being.
2. **Active Listening Observation:** Observe students during the active listening circle, providing feedback on their listening skills.
3. **Stress Reduction Workshop Evaluation:** Evaluate student teams' stress reduction workshops based on their ability to effectively communicate stress reduction techniques and engage their audience.

Deep Questions

1. How does regular meditation practice contribute to your overall well-being and ability to manage stress?
2. In what ways can active listening positively impact your relationships and learning experiences?
3. How does storytelling serve as a powerful tool for self-expression and fostering connections with others?

Remember to adjust the timing of each activity based on the actual class period and ensure a balance between direct instruction, practice, and team-based activities.

**Lesson Plan: Developing and Applying Meditation, Mindfulness, and Self-Awareness Techniques****Grade Level:** Educators (Teachers)**Unit Topic:** Teachers will demonstrate proficiency in developing and applying meditation, mindfulness, and self-awareness techniques to enhance their personal growth and overall well-being.**Instructional Model:** 5E Instructional Model**Lesson Duration:** 45-52 minutes (can be customized to meet the needs of the school and time allotted)**Key Vocabulary:**

1. Meditation
2. Mindfulness
3. Self-awareness
4. Personal growth
5. Well-being

Lesson Outline:**Engage (5-7 minutes):**

1. Begin the lesson by asking teachers to share their prior experiences or knowledge of meditation, mindfulness, and self-awareness techniques through a quick class discussion.
2. Show a short video clip or share a personal story highlighting the benefits of practicing meditation, mindfulness, and self-awareness techniques.

Explore (10-12 minutes):

1. Provide teachers with a handout or access to online resources that explain different meditation, mindfulness, and self-awareness techniques.
2. Allow teachers to explore the resources individually or in small groups.
3. Encourage teachers to take notes on the techniques they find interesting and any questions they may have.

Explain (10-12 minutes):

1. Facilitate a whole-class discussion where teachers share the techniques they discovered during the exploration phase.
2. Clarify any misconceptions and provide additional explanations as needed.

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3. Introduce the concept of meaning-making effortful thinking and purposeful practice, explaining how these concepts are relevant to developing and applying meditation, mindfulness, and self-awareness techniques.

Elaborate (12-15 minutes):

1. Divide teachers into small groups and provide each group with a specific meditation, mindfulness, or self-awareness technique.
2. Instruct each group to practice the assigned technique for a few minutes.
3. After practicing, have each group discuss their experiences, challenges faced, and the potential benefits of the technique.
4. Rotate the techniques among the groups until each group has experienced multiple techniques.
5. Encourage teachers to engage in purposeful practice and reflect on their experiences.

Evaluate (5-7 minutes):

1. Ask teachers to individually complete a short-written reflection, summarizing their understanding of the key concepts covered in the lesson.
2. Collect the written reflections for assessment purposes.

Closure (3-5 minutes):

1. Summarize the main points covered in the lesson, emphasizing the importance of developing and applying meditation, mindfulness, and self-awareness techniques for personal growth and overall well-being.
2. Invite teachers to ask any final questions or share their thoughts on the lesson.

Options for Differentiation:

1. For teachers who may have difficulty with traditional meditation techniques, offer alternative activities like guided visualization or deep breathing exercises.
2. Provide additional resources or readings for teachers who want to explore the topic in more depth.
3. Pair teachers with different learning styles together during the elaboration phase to promote collaboration and enhance understanding.

Assessment of Learning:

1. The written reflections collected at the end of the lesson will serve as a formative assessment of teacher learning.
2. Assess teachers' active participation during the whole-class and small group discussions.
3. Monitor teachers' engagement and understanding during the exploration and elaboration phases.

**Activities:****CEIF App #67**

1. **Emotion Word Association:** Give each student a piece of paper and ask them to write down as many emotion-related words as they can think of in 2 minutes. After the time is up, have them share their words with a partner and discuss why they chose those particular words.
2. **Emotion Charades:** Divide the class into two teams. Give each team a set of emotion cards (happy, sad, angry, surprised, etc.). Each team takes turns sending one member to act out the emotion without speaking, while the rest of the team guesses.

The team with the most correct guesses wins.

3. **Emotion Reflection:** Ask students to take out a sticky note and write down one emotion they have been feeling lately. Collect the sticky notes and randomly distribute them back to the class. Students will then spend a minute reflecting on the emotion they received and write down a strategy they would suggest to regulate or navigate that specific emotion.
4. **Emotion Brainstorm:** Give students a minute to brainstorm as many factors that influence their emotions as possible. Encourage them to think beyond the obvious factors like external events, and consider internal factors like thoughts and beliefs. After the minute is up, have a class discussion and create a collective list on the board.
5. **Emotion Visualization:** Play a short audio clip or show a picture that evokes a specific emotion (e.g. a clip of a baby laughing, a picture of a sunset). Ask students to close their eyes and visualize the emotion being portrayed. After a minute, have them open their eyes and share their experience with a partner.

Would You Rather:

1. Would you rather have complete control over your emotions or have the ability to understand and analyze other people's emotions accurately?
2. Would you rather be able to regulate your emotions effortlessly or have the ability to predict and prevent negative emotions from occurring?
3. Would you rather have a high level of emotional intelligence but struggle with effectively regulating your own emotions, or have low emotional intelligence but excel at regulating your own emotions?

Deep Question:

- How do societal and cultural factors influence the way individuals perceive and manage their emotions?

Applied Scenario-based Question:

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- Imagine you are in a high-stress situation, such as a job interview. How would you apply your understanding of the complex factors influencing emotions to regulate and navigate your own emotional state during the interview?

Thought Experiment:

- If you could create a pill that could instantly regulate any emotion you're experiencing, would you take it? Why or why not?

Riddles:

1. I can make you smile or bring you to tears, I can change your thoughts and control your fears. What am I?
2. I am something we all have but often ignore, an internal compass that guides us to shore. What am I?
3. I am hidden within every situation, waiting to be discovered through introspection. What am I?



MENT 2

ITEM 12

(Approved 9/1/2014)

City of Marina del Mar
Adopted 8/1/2014 Program

CEIF App #67

To (Shirley) Elderly Community

We are pleased to recommend Marina del Mar and Marina del Mar for the elderly youth, elderly program and services.

Marina del Mar is a community of elderly people who are actively engaged in the life of the community. They are helping to build a strong and healthy community, and they are helping to build a strong and healthy community. They are helping to build a strong and healthy community, and they are helping to build a strong and healthy community.

Mar del Mar is a community of elderly people who are actively engaged in the life of the community. They are helping to build a strong and healthy community, and they are helping to build a strong and healthy community. They are helping to build a strong and healthy community, and they are helping to build a strong and healthy community.

With great respect,



Shirley Elderly Community, President

Shirley Elderly Community



Urgent: Email of Support for
Calmness of Mind, LLC. due by
Thursday, Feb 29th.



me Feb 28



to jhuber@fcusd.org, Angela ▾

Dear Dr. Huber,

I appreciate your time and service to our local community! Your efforts and time are helping so many students, teachers and staff.

Calmness of Mind, LLC. is becoming a program of love as I continue to see more and more people in our community support our efforts. We plan on creating a movement of meditation and mindfulness to prevent suicide and to boost calmness.

Calm minds and soft hearts allow us to see who we are and our emotions. Meditation helps us to see the interconnectedness between all of us.

For over 20 years, I struggled with my own mental health and suicide ideation. As a woman of color, struggling with my own identity, anxiety and depression, meditation helped me to quiet this mind and lighten my heart.

For over 15 years, my career has included training and teaching suicide prevention, active listening and mental health awareness.

I am Made at Sac State, graduating from the College of Education in 2013 and have worked as a lecturer there since that time.



Calmness of Mind, LLC. - Preventing Suicide through Meditation



CEIF App #67



me Feb 27

to LaNieceia-Kobelt ▾



Dear Ms. Kobelt,

I appreciate your time and service to our local community! Your efforts and time are helping so many students, teachers and staff.

My name is Nicole (Nicki) Mehta, M.Ed. I am the CEO and Founder of Calmness of Mind, LLC.

Calmness of Mind, LLC. is an at-risk youth and teacher education business, working in partnership with the Folsom Cordova School District and the non-profit, Ri-Nu Imagination. We educate youth and their teachers on the power of meditation to prevent mental health struggles and to ease suicide ideation.

Calmness of Mind, LLC. is becoming a program of love as I continue to see more and more people in our community support our efforts. We plan on creating a movement of meditation and mindfulness to prevent suicide and to boost calmness.

Calm minds and soft hearts allow us to see who we are and our emotions. Meditation helps us to see the interconnectedness between all of us.





Sloan. Rebecca Feb 27
to me ▾



Hi Nicole,
CEIF App #67

We will follow up soon regarding the letter of support for your program.

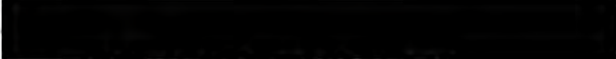
Thank you for following up,

Rebecca

Rebecca Thornton Sloan

Chief of Staff to Supervisor Hume
Sacramento County



From: Nicole Mehta 

Sent: Tuesday, February 27, 2024 10:39 AM

To: Sloan. Rebecca <SloanR@saccounty.gov>





Calmness of Mind, LLC. - Preventing Suicide through Meditation



CEIF App #67



me Feb 27

to nisha-turturici ▾



Dear Ms. Nisha Turturici,

I appreciate your time and service to our local community! Your efforts and time are helping so many students, teachers and staff.

Calmness of Mind, LLC. is becoming a program of love as I continue to see more and more people in our community support our efforts.

We plan on creating a movement of meditation and mindfulness to prevent suicide and to boost calmness.

Calm minds and soft hearts allow us to see who we are and our emotions. Meditation helps us to see the interconnectedness between all of us, prevent mental health struggles such as depression and suicide ideation.

For over 20 years, I struggled with my own mental health and suicide ideation. As a woman of color, struggling with my own identity, anxiety and depression, meditation helped me to quiet this mind and lighten my heart.

For over 15 years, my career has included training and teaching suicide prevention, active listening and mental health awareness.



Title	Calmness of Mind, LLC.: Suicide Prevention through Meditation & Active Listening	03/01/2024
		id. 45743616

CEIF App #67

by **Nicole Mehta** in **Fiscal Year 2024-2025**
Community Enhancement & Investment Fund
Application

Average score: **0**

Reviewed by: Robin Mandeville (Score: 0)	03/15/2024
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Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Mitchell Middle School Cordova High School
-----------------------------	---

For Mitchell Middle School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
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For Rancho Cordova High School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

Organizations may provide PDF or JPG documentation regarding their endorsement.	CEIF_Endorsment_-Insurance_Requirements.pdf
---	---

ITEM 12.4.**ATTACHMENT 2**

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

CEIF App #67

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title	Boys & Girls Club at Navigator Elementary	03/01/2024
		id. 45749323
CEIF App #68	by Jon Rango in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission03/01/2024

Score	6
-------	---

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Boys & Girls Club at Navigator Elementary

CEIF App #68

Provide a Project/Program Synopsis

The Boys & Girls Club program would continue its work at Navigator Elementary, providing a comprehensive after-school program Monday-Friday for over 100 Navigator students.

Provide a Project/Program Description

The Boys & Girls Club at Navigator Elementary has been a constant in the lives of Rancho Cordova youth and families since 2018, providing a comprehensive after-school program that is available 5 days a week - from the time school gets out (including minimum days/early dismissals) until 6pm. On a typical day, the Boys & Girls Club serves over 100 youth on the campus of Navigator Elementary; providing academic support and enrichment programs designed to keep youth on track and successful both in and out of school. The Club has become a trusted partner and valued member of the school team; providing additional academic support and resources to the schools most vulnerable students. The Club has become an integral part of the school day, and a part of the Navigator team. Our Site Coordinator is traditionally on campus most of the school day and because of a close partnership with school administration, as well as teachers, the Club has been able to further positively impact all students at Navigator by providing school day support. Twice weekly the Boys & Girls Club facilitates High-Yield Learning Activities (HYLA) at recesses that are open to all students on campus. Our Site Coordinator is always "on call" at Navigator during the school day, there to assist with students who have behavioral issues and need time away from the classroom environment. The Club focuses on helping youth in three critical areas; Academic Success and Career Readiness, Good Character and Citizenship and Healthy Behaviors and Lifestyle Choices. A major point of emphasis for the Club is Project Learn, a holistic strategy for leveraging every moment and dedicated staff to support Academic Success.

Tell us about your Project/Program Team

Kimberly Key, Chief Executive Officer

Kim has been an integral part of the Boys & Girls Clubs of Greater Sacramento for over 20 years. She started as a member of the Club's board of directors in 2004. From there Kim's passion for the organization and its mission led to her accepting the role of CEO in 2015.

Jon Rango, Chief Operating Officer

Jon has been in the field of youth development for 29 years and with Boys & Girls Clubs for 20. He has served as the Club's Chief Operating Officer for the past 7 years.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

1) A minimum of 100 unduplicated youth will become Boys & Girls Club members for the 24/25 school year.

2) A minimum of 200 Rancho Cordova youth and their families will receive additional Club programs and services, including participating in the Club's weekend meal program.

3) 85% of Club members will improve school attendance.

4) 85% of Club members will show improvement in a single academic subject or overall GPA.

5) 90% of Club members will improve social-emotional skills through participation in BGCSAC's Smart Moves program.

All data for the above goals will be tracked in the Club's member tracking system (Visions). Data will be collected via progress reports/report cards, youth surveys, and attendance logs.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 143315.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 75000.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

CEIF App #68

What is the total cost of personnel for your project/program?

125286.0

What is the total cost of supplies for your project/program?

5000.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

0.0

What will be the total cost of any miscellaneous expenses for your project/program?

13028.6

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Ranco_Cordova_24.25_Community_Enhancement_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

The Boys & Girls Clubs is in the process of soliciting corporate contributions as well as restricted funding to bridge the gap between the request from the City and the total cost of the program.

ITEM 12.4.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ATTACHMENT 2

The Club's goal is to continue to increase operational funding for the Navigator program year over year, which would reduce the ask from the City.

CEIF App #68

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

6

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

6

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

8/8/2024

Anticipated End Date (typically projects/programs end by June 30)

5/29/2025

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

The Club's program will run every day that Navigator is in session over the course of the 24/25 school year.

CEIF App #68

Adaptability: What is your plan to complete your project/program should any challenges arise?

Given the past success the Club has had at Navigator, the Club should have no challenges completing the project goals.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. **School Sites** If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. **Parks** If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

10679 Bear Hollow Dr.

ITEM 12.4.**ATTACHMENT 2**

List the city location of the project/program.

Rancho Cordova

CEIF App #68

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Navigator Elementary School

ITEM 12.4.**ATTACHMENT 2**

Have you reached out to a contact at the school(s) you indicated above?

Yes

CEIF App #68

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

James Tucker, Navigator Elementary School Principal

Dr. Sarah Koligian, Folsom Cordova Unified School District Superintendent

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Jon
Rango

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Boys & Girls Clubs of Greater Sacramento

What is your title and/or role at your organization?

Chief Operating Officer

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #68**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #68Community Enhancement Budget 24/25 - Boys & Girls Club @ Navigator**Wages & Benefits - School Year Program**

Position	Total
Site Manager	\$41,040
Youth Development Professionals (3)	\$66,120
Total Wages	\$107,160
Payroll Taxes & Benefits	\$18,126
Total Wages & Benefits - Direct Services	\$125,286

Operating Costs

Item	
Program Supplies	\$5,000
Total Operating Costs	\$5,000

Indirect Costs

Administrative Costs (10%)	\$13,028.60
----------------------------	-------------

Total Project Cost	\$143,315
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Site Income

BGCSAC Match (unrestricted funding)	\$68,315
City of Rancho Cordova - Community Enhancement & Investment Fund	\$75,000
Total Site Income	\$143,315

Title	Boys & Girls Club at Navigator Elementary	03/01/2024
		id. 45749323
CEIF App #68	by Jon Rango in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
	Average score: 0	

Reviewed by: Robin Mandeville (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Navigator Elementary School
-----------------------------	-----------------------------

For Navigator Elementary, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

Organizations may provide PDF or JPG documentation regarding their endorsement.	CEIF_Endorsment_-Insurance_Requirements.pdf
---	---

Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
--	--------------------

Title of individual completing this form	Robin Mandeville
--	------------------

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2**CEIF App #68**

Title	Architects of Hope, Inc : AOH Mind, Body & Soul	03/01/2024
CEIF App #69	by jairon jackson in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45749708

Original Submission03/01/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.	

ITEM 12.4.**ATTACHMENT 2**

Project/Program
Name. Assign a
project name to your
project/program.

Architects of Hope, Inc : AOH Mind, Body & Soul

CEIF App #69

Provide a
Project/Program
Synopsis

AOH Mind, Body & Soul is a collaborative work-based learning initiative focused on mental wellness. It is designed to empower youth ages 12-14 as ambassadors for mental wellness on their campuses and the larger community. Youth are change agents and influencers who have the power to improve school-wide mental wellness.

ITEM 12.4.

Provide a
Project/Program
Description

CEIF App #69**ATTACHMENT 2**

Within the last century, recognition of the impact of mental well-being on student retention and success has garnered increased advocacy for mental health services on college and university campuses. As a result, institutions of higher education nationwide now employ multidisciplinary mental health staff, which often includes some combination of full- and part-time psychiatrists, therapists, substance abuse counselors, and social workers to meet the needs of their students and staff. Unfortunately, the need for mental health services on campuses is far greater than what is provided, and many students are unaware of or do not access the services that might benefit them. In efforts to provide the mental health services that are correlated to student success rates, increased transfer rates, and further educational opportunities, as well as advancing wellness more generally among at-risk students from 12-14, AOH would like to continue to supplement our successful project AOH Mind, Body & Soul youth program which is closely aligned with increasing awareness and access to health services.

AOH Mind, Body & Soul is a collaborative work-based learning initiative focused on mental wellness and designed to empower youth ages 12-14 as ambassadors for mental wellness on their campuses and the larger community. Youth are actively engaged as community assets, change agents, and influencers who have the power to improve school-wide mental wellness. AOH Mind, Body & Soul youth program uses a positive youth development framework and addresses Tier 1 needs on the Multi-Tiered System of Support (MTSS) continuum. The program consisted of approximately 20 hours of mental wellness literacy training and 20 hours of service projects. Upon completion of the 40-hour program, youth received a \$250 stipend.

Through AOH Mind, Body & Soul program youth will gain foundational social-emotional learning skills, build leadership skills, increase their awareness of mental health systems, reduce the stigma associated with mental health, and become familiar with resources for help that they can use personally, with peers, and with family members. The program builds on the assets of neighborhood-based organizations and their success at connecting with youth and their lived experiences.

Funds will supplement culturally responsive services to the various school sites as well as allow us to bring in additional Facilitators who will be responsible for program implementation and mental wellness literacy curriculum. Annually, we will have youth listening sessions around mental health and wellness and destigmatizing the subject matter in their communities. These listening sessions will further our mission of increasing “the number and quality of culturally responsive behavioral health recovery services and programs.”

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2**CEIF App #69**

The Founders of AOH have more than 10+ years of experience in the education system in various roles working with students and young people who need the most support. The rest of the staff are all from the Sacramento community and are from communities of color. These two items are a huge factor in our success as a program as it has built a reputation of trustworthiness. Also, our team is well versed in their field educationally and professionally to support the students that we impact. We have also partnered with several local student support service as consultants.

Provide your
Project/Program
Goals

This experience has yielded remarkable outcomes, contributing to elevated graduation rates, improved college and career readiness, increased persistence rates, and holistic measures to promote mental health and wellness. By fostering positive relationships, the program aims to break the results of the War on Drugs, school-to-prison pipeline, and create safer, healthier communities. Through engaging curriculum activities, skill-building exercises, and discussions on system change, participants are empowered to identify ways their school sites can better support social and emotional wellbeing., the program equips the Facilitators with mental health training and mentorship, preparing them to become positive role models who advocate for Additionally themselves and their community.

Furthermore, our dedication to assessing cognitive, mental, and professional growth extends to participants and their families, as well as the overarching program. AOH equips participants with vital insights into the education-life culture and unspoken rules critical to their academic success and overall well-being. Themes emerged from AOH participants, highlighting positive program experiences, boundary setting, increased confidence, empowerment, constructive time use, and effective identification and utilization of support systems.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 70000.0

ITEM 12.4.**ATTACHMENT 62**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 70000.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 48700.0

What is the total cost of supplies for your project/program? 3050.0

What is the total cost of transportation for your project/program? 700.0

What is the total cost of equipment for your project/program? 3450.0

What will be the total cost of any miscellaneous expenses for your project/program? 14100.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[AOH_Measure_H_proposal_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

None

CEIF App #69

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Multiple Years

If requesting for multiple years, please share how many years you are seeking funding?

3

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

This program is designed to be offered for a single year; AOH would like to secure it by offering it to the selected middle school for multiple years in the Rancho Cordova area. Architects of Hope's current sustainability plan includes building lasting relationships to support our program needs and credibility, continuing to diversify funding streams through various contracts, grants, and sponsorships, and lastly, building our Board of Directors to be continued ambassadors for our program.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

9/2/2024

ITEM 12.4.

Anticipated End Date 2/7/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2**CEIF App #69**

Please describe your project/program schedule 10-12 weeks September 2024- December 2024
For Youth Ages 12 – 14

All Gender Orientations Accepted

Session 1: Mental Wellness - Introduction and Expectations

Session 2: The Spectrum - Mental Health vs Mental Wellness

Session 3: Stigmatization - Stigma's of Mental Health

Session 4: My Support Network- Who can I Trust?

Session 5: But How Does it Affect the Brain - Stress & The Brain

Session 6: Emotion Regulation- Tools for Success

Session 7: The Warning Signs - Recognizing Crisis

Session 8: My Safety Plan- Harm Reduction and Prevention

Session 9: Getting the Guidance You Need - Support & Healing

Session 10: The Message- Process and Reflection

Sessions are scheduled for three (3) hours per week

School site Number #1 Tuesdays After School and School site #2
Thursdays after school

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

Architects of Hope, Inc. continuously attends community gatherings, educational training, and professional development summits of numerous organizations throughout Sacramento. Many of whom we have already worked with and/or partnered with. We have also worked within the Sacramento City Unified School District (SCUSD) for close to a decade, so we have had our ear to the community for quite some time. This allows us to stay up-to-date on the culture of the area and what it needs to improve.

CEIF App #69

Returning post social distancing and COVID-19 within the past 12 months, we have learned about the student dilemma dealing with isolation. The time away from traditional in-classroom education had a major impact on the student's mental health and their ability to accomplish their academic work. Being stuck at home and having social media being their only outlet to their peers have hurt the youth in many ways.

AOH's goal as an organization is to increase the capacity of our Fellowship program to help with the adjustment back into typical life post-COVID and to utilize AOH's social media platforms more to help reduce the negative stigma and pressure of social media for youth engagement. AOH wants to be able to bring more awareness to our organization and our partnerships along with our initiatives that many could benefit from. The organization will create content that is directed towards the demographic and geographic regions that highlights the programs and partners' involvement in leading the charge of aiding under-resourced and at-risk neighborhoods through the Architects of Hope Fellowship. AOH's content will empower the Sacramento community to be involved and join the campaign as we ignite and innovate our neighborhoods for a better future.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF App #69

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	2100 Zinfandel Drive
---	----------------------

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Mills Middle School: 10439 Coloma Road Rancho Cordova, CA 95670

CEIF App #69

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Letter_of_Support_AoH_4.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Mills Middle School
Mitchell Middle School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Sandra Garcia - sgarcia@fcusd.org Mitchell Middle School Principal
Dana Carrigan - dcarriga@fcusd.org Mills Middle School Principal

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #69

5 - Applicant Information

Name

Jairon Jackson

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Architects of Hope, Inc.

What is your title and/or role at your organization?

CEO/ Co Founder and Program Instructor

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF App #69**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

Categories	Costs	TOTAL
Personnel		\$11,850
Presentors / Recruiters	2	\$4,000
Assistants Stypends	2	\$2,000
Mental Health Consultants & Guest Speakers	TBA	\$5,000
Videographer		\$350
Technical support		\$500
Administrative Personnel		\$12,500
Develop Curriculum		\$5,000
Admin Accountant		\$6,000
Analyst		\$1,500
Supplies		\$1,525
Shirts / Gear		\$875
Notebooks, pens		\$100
Flyers / posters		\$100
Art supplies		\$100
Computer Software subscriptions		\$350
Transportation		\$350
Lyft / Gas		\$350
Equipment		\$1,725
Laptops and Audio		\$1,575
Projector / screen		\$100
Connectors / cables		\$50
Miscellaneous		\$7,050
Student Stypends		\$6,250
Students Snacks		\$300
Back ground checks, Training , Certications		\$500
TOTAL REQUESTED FROM CEIF	\$35,000	\$35,000

ATTACHMENT 2

CEIF App #69

ARCHITECTS OF HOPE / Mind , Body & Soul Program

Present Curriculum , Recruit Students for program
Assist presentors, and students. Pass material etc.
Speaking & Consulting with curriculum
Record Video /take photos

Research, Create Powerpoint slide with videos
Keep financial records, Write / track checks
Collect & Record Survey data

35 x \$25ea

Recruiting
for final projects
Online Material for students / survey data collection

For some Staff and Guest Speakers

For presentation, sound system

25 Students X \$250

Asking \$35,000 per year times 3yrs = \$105, 000



CEIF App #69

David W. Gordon
Superintendent

July 30, 2021

Board of Education

Karina Talamantes
President

RE: Architects of Hope

Paul A. Keefer, Ed.D., MBA
Vice President

Dear SMUD SHINE AWARD Representatives,

Joanne Ahola

The Sacramento County Office of Education ([SCOPE](http://www.scoe.net)) is one of 58 county offices of education in California. Approximately 650 regular and more than 950 temporary and substitute SCOPE staff work year-round providing services which complement and supplement those offered by public school districts in Sacramento County. SCOPE provides technical assistance, curriculum and instructional support, staff development, legal and financial advice, and oversight to Sacramento County school districts.

O. Alfred Brown, Sr.

Heather Davis

Harold Fong, MSW

Bina Lefkowitz

SCOPE partnered with Architects of Hope (AoH) on two innovative programs as a result of needs that developed during COVID Sacramento Healthy HeARTS and Minds Collaborative and SCOPE's Summer Innovation Centers. This year long partnership resulted in much needed mentoring services for over 300 students in five sites throughout Sacramento County. Mentoring and peer mentoring is a key strategy SCOPE and other school districts are employing to impact Student Achievement and Mental Wellness during this turbulent and uneasy time.

www.scoe.net

We commit to participating in and supporting Architects of Hope in their efforts to address the underserved and underprivileged students in the greater Sacramento area through SMUD SHINE AWARD.

Mentoring is and will remain a key strategy that SCOPE uses to support all of the school programs that it directly serves including Elinor Lincoln Hickey Jr./Sr. High School, Nathaniel S. Colley, Sr., High School, North Area Community School, and El Centro Jr./Sr. High School. Further, mentoring is a key component of regional mental wellness plans, and other initiatives that SCOPE leads. SCOPE will continue to work collaboratively with Architects of Hope in the Sacramento region to ensure alignment of goals around group and peer-to-peer mentoring.

Sincerely,

Jackie White
Director II, College and Career Initiatives

Title	Architects of Hope, Inc : AOH Mind, Body & Soul	03/01/2024
CEIF App #69	by jairon jackson in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45749708
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
---	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Mills Middle School Mitchell Middle School
-----------------------------	---

For Mills Middle School, the school district's acknowledgement is:	Endorsement withheld
--	----------------------

Notes providing rationale	Endorsement Withheld
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For Mitchell Middle School, the school district's acknowledgement is:	Endorsement withheld
---	----------------------

Notes providing rationale	Endorsment Withheld
---------------------------	---------------------

Organizations may provide PDF or JPG documentation regarding their endorsement.

ITEM 12.4.

ATTACHMENT 2

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

CEIF App #69

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title

JobEx For Youth

03/01/2024

CEIF App #70

by Robert Sanger in Fiscal Year 2024-2025
Community Enhancement & Investment Fund
Application

id. 45750507



Original Submission

03/01/2024

Score

5

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

JobEx For Youth

CEIF App #70

Provide a Project/Program Synopsis

The JobEx for Youth program focuses on youth workforce development preparation and academic success through career readiness education and case management support.

Provide a Project/Program Description

For over 5 years, Folsom Cordova Community Partnership (FCCP) has operated onsite career services at Cordova and Kinney School campuses, aiding Rancho Cordova high school students. Offering career exploration, planning, readiness skills, and workplace connections, FCCP has served over 500 students with over 850 visits and 50 placement hirings from 2018 to 2024. Due to increased engagement, there's a request from partners and students to expand services and offer academic support for struggling students in addition to building professional pathways and employment opportunities.

The JobEx for Youth program includes workforce development preparation and coaching for all students and tailored services for upperclassmen and youth with academic engagement challenges.

The following outlines the details of the program:

- **Workforce Development Preparation-** Focuses on educating all participants on essential workforce soft skills, guidance on resume writing, job search, interviewing coupled with adulting workshops to help transition youth into the workforce and adulthood. Topics include types of educational/employment pathways, applying to college, financial literacy, building a professional network, transition into adulthood, social and emotional development.
- **Intentional Career Planning** – Career exploration and work interests assessments will be provided to all students which reinforces accessibility to reliable information to assist with career planning goals.
- **Integrated Workplace Experiences** – FCCP staff will utilize our ever-growing network of local business connections to connect and broaden youth experiences to job shadowing, part-time jobs and internships.
- **Job Readiness Events**– Job readiness events take place at partnered high schools, Hagan Community Center and the Folsom Cordova Job Center to provide one-on-one employment and education coaching.
- **Individualized Career Counseling-** This is a tailored segment specific to juniors and seniors to receive career counseling and case management for the school year. Juniors and seniors are assigned to a Youth Engagement Specialist to develop an individualized career plan with the goal to directly place the youth into employment and/or enrollment into a higher education or vocational institution. In the individualized plan, youth will also complete a community service component to get connected with local community organizations and resources. This segment will aid older students into a smoother transition into adulthood and workforce.

CEIF App #70

- **Academic Support-** Students' academic engagement is crucial in obtaining a high school diploma for employment and building work experience. Program staff will be working with school district administrators, counselors, and mental health specialists to provide case management to referred students in need of academic improvement. Students will meet regularly with Youth Engagement Specialists for the academic school year to identify and address barriers to academic engagement such as attendance, youth violence, learning styles. Youth Engagement Specialists will advocate for accommodations or individual academic plans as needed to center the student's style of learning and academic success.

Tell us about your
Project/Program
Team

JobEx for Youth will receive strategic design and oversight by Robert Sanger, Executive Director and Doris Cortez, Director of Programs- Youth & Employment Services.

The day-to-day project management will be conducted by Madeline Morrigan who has worked in youth and employment programs in Sacramento, El Dorado Hills, Placer and Yolo County since 2008. Primary service delivery staff will include two Youth Engagement Specialists who will provide workforce development coaching, case management and career services to the students of Rancho Cordova.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

FCCP will serve a minimum of 100 unduplicated youth in this program per year. This will be measured by sign in sheets at each site location (Cordova, Walnutwood and Kinney High Schools) and additional data will be recorded in a secure student database to track for reporting and career development.

CEIF App #70

- **Career Readiness Training** - 70% of youth will receive training on resume development, interviewing skills, and job attainment including how to complete online applications and pre-employment assessments. A minimum of 55 youth will develop a resume.
- **Career Exploration** - 70% of youth will take Career Interest Assessments providing information about potential careers matching their interests and abilities. Students will research job openings, labor market information, and educational pathways in areas of interest.
- **Pathway/Goal Setting** – 70% of youth will receive assistance developing a My Action Plan (MAP) identifying short, medium, and long range goals and action steps necessary to improve academic engagement and pursue areas of career interest. Students and staff maintain a copy to track progress.
- **Adulting Workshops** – A minimum of 30 youth will attend life skill workshops and receive education related to social-emotional learning, financial literacy, networking, professionalism, code switching, goal setting into adulthood, types of professional and educational pathways, FAFSA and more.
- **Student Employment/Training/Education** – A minimum of 20 youth will receive internships, part time work and/or enroll in intro training or higher education. FCCP will assist students seeking opportunities for employment , training and or higher education.
- **Employer & Community Engagement** - FCCP will develop 5 new employer and community relationships sites per program year, facilitate the Spring Job Fair including educating employers about opportunities to partner with the high schools and employ students.
- **Individualized Career Counseling**- A combination of 12 juniors and seniors will be provided with individualized career coaching for employment, training or higher education placement.

Academic Support- 18 youth referrals from the school district administrators and staff and will be provided with academic engagement case management which will include regular meetings, individualized intervention plans and advocacy for accommodations to promote academic engagement, grade level promotion and/or completion of high school.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[JobEx_For_Youth_Program_Documents_CEIF_2024-2025.pdf](#)

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 125000.0

CEIF App #70

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 125000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 114275.05

What is the total cost
of supplies for your
project/program? 5508.35

What is the total cost
of transportation for
your
project/program? 485.4

What is the total cost
of equipment for your
project/program? 0.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 4731.2

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. Not Applicable

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 5

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score 5

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date 6/30/2025
(typically projects/programs end by June 30)

ATTACHMENT 2**CEIF App #70**

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2**CEIF App #70**

- **July 1, 2024 to August 11, 2024** – The program team will begin marketing preparation for the new school year, establish connections with school staff and partners to coordinate events. The staff will provide Job Readiness and Adulting Workshops at FCCP's Job Center for out of school students. Develop new employer host sites for internships, job shadowing or part time employment for students in a variety of career fields. Get connected with training providers and higher education institutions for students interested in enrolling into programs. FCCP will also get connected with the school district to start academic support with referred students.
- **August 12, 2024 to May 30, 2025** – There will be job readiness pop-up workshops and classroom visits that will operate onsite at partnered high schools. Students will receive general career exploration support, pathway/goal setting, resume development, job application assistance and career readiness training. Students enrolled in academic support will work with Youth Engagement Specialists to develop an individualized service plan to identify and address barriers. Students enrolled into individualized career counseling will also work with a Youth Engagement Specialist to develop an individualized career plan to launch professional pathways into higher education, training and/or employment.
- **September 1, 2024 to December 31, 2024** –Planning and coordination for the Youth Rise Summit will begin with partnered schools. There will be job readiness pop-up events at partnered schools. Dates for job readiness and employment recruitment workshops will be finalized with Hagan Community Center to begin enrollment for Career Readiness case management for juniors and seniors.
- **January 1, 2025 to April 30, 2025**– Youth Rise Summit, Spring Job Fair planning and preparation will be led by FCCP and in collaboration with partnered schools. Final preparations for the Youth Rise Summit will take place in January so the event can take place in February 2025. After the summit, FCCP will continue program planning for the Youth Job Fair which will be held in April.
- **May 1, 2025 to June 30, 2025** –Youth Career Services will be provided at FCCP's Job Center on the Walnutwood/Adult Education Campus until school restarts in August. Staff will provide ongoing activities including adulting workshops. Students will also receive ongoing assistance with resume development, job applications and interview preparation. Academic support student will start transition planning with assigned Youth Engagement Specialist. Individual Career Counseling students will be placed in employment, higher education and/or training. Graduated youth will receive priority enrollment in FCCP's Out of School Youth Program for 18 to 24 year olds which includes a paid work experience component in their career field of interest.

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

FCCP made adjustments to the previous JobEx for Youth service modality with the onset of COVID-19 by integrating digital platforms such as zoom, google meets to engage students synchronously, hold student office hours and created semi hybrid online and in-person services. FCCP has a COVID worksite plan in place and regularly updates it in accordance with the Sacramento County Health Order and CDC guidelines. FCCP has integrated Zoom and is always seeking new virtual platforms to integrate both synchronous and asynchronous learning activities strategies and continue to safely provide services and stay in compliance with CDC guidelines. FCCP will continue to stay informed in navigating the principles of change based on research.

CEIF App #70**4 - Project/Program Location**

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

10826 Gadsten Way Bldg E Rancho Cordova, CA 95670

ITEM 12.4.**ATTACHMENT 2**

List the city location of the project/program.

CEIF App #70

Select State CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Cordova High School

Kinney High School

Design Tech Charter High School

Hagan Community Center

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[LOS_CEIF_24-25.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

Kinney High School

Walnutwood High School

ITEM 12.4.**ATTACHMENT 2**

Have you reached out to a contact at the school(s) you indicated above?

Yes

CEIF App #70

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Cordova High School Contact- Amy Strawn, Principal
Kinney High School Contact- Allen Sims, Principal
Walnutwood High School Contact- Kimberly Walker, Principal
Design Tech Charter High School- Marbella Alonzo Director

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Partner with Cordova Recreation & Park District on project/program.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Hagan Community Center & The HYDE Out

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

What is the name of your point of contact at the Cordova Recreation & Park District?

Hagan Community Center- Nicole Lowery, Recreation Coordinator

ITEM 12.4.**ATTACHMENT 2**

What is the email for
your point of contact
at the Cordova
Recreation & Park
District?

nlowery@crpd.com

CEIF App #70

5 - Applicant Information

Name

Doris
Cortez

Is this
project/program on
behalf of an
organization?

Yes

What is the name of
your organization?

The Folsom Cordova Community Partnership

What is your title
and/or role at your
organization?

Director of Programs- Youth & Employment Services

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

No

What is the name of
this project or
program's primary
contact if not the
person submitting
this application?

Robert
Sanger

What is the email of
the primary contact?

[REDACTED]

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

ITEM 12.4.**ATTACHMENT 2**

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Robert
Sanger

CEIF App #70

What is the title of this individual?

Executive Director

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #70

Funder
Class
time period of budget

CEIF
JobEx For Youth
7/01/2024-6/30/2025

Number of participants served
Total cost

100
\$ 125,000.00

Budget detail

Position Name	FTE	CEIF Cost	Full Salary
Youth Services Manager	0.01	\$ 644.80	\$ 64,480.00
Youth Engagement Specialist	1.00	\$ 47,840.00	\$ 47,840.00
Youth Engagement Specialist	0.75	\$ 35,880.00	\$ 47,840.00
Admin Services Coordinator	0.01	\$ 520.00	\$ 52,000.00
Program Assistant	0.01	\$ 499.20	\$ 49,920.00
Accounting Director	0.01	\$ 1,000.00	\$ 100,000.00
Accounting Assistant	0.01	\$ 546.00	\$ 54,600.00
Director of Programs	0.01	\$ 800.00	\$ 80,000.00
Executive Director	0.01	\$ 1,200.00	\$ 120,000.00
Fringe Benefits / calculated at 30%		\$ 25,345.05	
	1.82		
Other:			
Rent: \$600 x 1 FTE		\$ 1,092.00	
Insurance Serivces \$600 per FTE		\$ 1,092.00	
Audit Services \$600 per FTE		\$ 1,092.00	
Mobile: \$30 x 12 per FTE		\$ 655.20	
Mileage: \$.655 x 33.93 of miles per mth x 12 x FTE		\$ 485.40	
Copier/Printing \$41.66 x 12 mths		\$ 500.00	
Supplies: General		\$ 300.00	
Supplies: Program		\$ 1,058.35	
Program Outreach:		\$ 200.00	
Staff Training:		\$ 250.00	
Incentives		\$4,000.00	

Name: _____ CEIF App #70 Date: _____



WELCOME M•A•P

MAP (My Action Plan) is a record of your personal and professional goals, activities and accomplishments. It is created by and for you to help guide and organize your journey to success. Please use the back of this form to record scheduled workshops and appointments. **Remember to bring your MAP with you to each visit to the Center.**

Personal and Professional Goals

Short-term goal:

Long-term goal:

Things I want to focus on

Activities, workshops, and tasks that I want to focus on:

Target Date

Date Completed

☐ Assessment/Counseling

☐ Resume Building/Review

☐ Workshops: *Resume Building*

Transferrable Skills

Interview Skills

Internet Job Search Skills

Other Workshops

☐ Job Search/Leads

☐ Refer to /Community Resources/support

☐ Refer to Closet

☐ MOCK Interview

☐ Employment

☐ Follow up

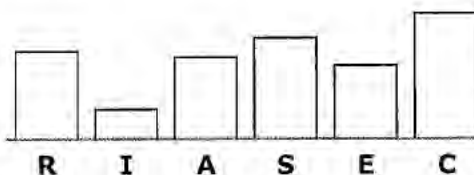
☐

ITEM 12.4
Printed for: [REDACTED]**O*NET Interest Profiler: Score Report**

CEIF App #70

Your interest results:

Realistic	18
Investigative	6
Artistic	17
Social	21
Enterprising	15
Conventional	26

**Realistic**

Your score: 18

People with **Realistic** interests like work that includes practical, hands-on problems and answers. Often people with **Realistic** interests do not like careers that involve paperwork or working closely with others.

They like:

- Working with plants and animals
- Real-world materials like wood, tools, and machinery
- Outside work

Investigative

Your score: 6

People with **Investigative** interests like work that has to do with ideas and thinking rather than physical activity or leading people.

They like:

- Searching for facts
- Figuring out problems

Artistic

Your score: 17

People with **Artistic** interests like work that deals with the artistic side of things, such as acting, music, art, and design.

They like:

- Creativity in their work
- Work that can be done without following a set of rules

Social

Your score: 21

People with **Social** interests like working with others to help them learn and grow. They like working with people more than working with objects, machines, or information.

They like:

- Teaching
- Giving advice
- Helping and being of service to people

ITEM 12.4.**ATTACHMENT 2****Enterprising**

Your score: 15

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People with **Enterprising** interests like work that has to do with starting up and carrying out business projects. These people like taking action rather than thinking about things.

They like:

- Persuading and leading people
- Making decisions
- Taking risks for profits

Conventional

Your score: 26

People with **Conventional** interests like work that follows set procedures and routines. They prefer working with information and paying attention to details rather than working with ideas.

They like:

- Working with clear rules
- Following a strong leader

Special Notice: Proper Use of O*NET Interest Profiler Results

You **should use** your **O*NET Interest Profiler** results to explore the world of work and identify careers that may satisfy what is important to you in a job-your interests. You will be able to look at the interests satisfied by careers and compare them to your own interests. Talk to a vocational/employment counselor or teacher for more help on how to use your **O*NET Interest Profiler** results.

Your **O*NET Interest Profiler** results **should not be used** for employment or hiring decisions. Employers, education programs, or other job-related programs should not use your results as part of a screening process for jobs or training.

If you think that your **O*NET Interest Profiler** results are being used incorrectly, talk to your vocational/employment counselor, teacher, or program administrator. You also can contact the National Center for O*NET Development for assistance via email: [O*NET Customer Service](mailto:onet@onetcenter.org) (onet@onetcenter.org)

Attentive and dependable individuals working in the weekend after finishing the entrance examinations

SKILLS

- i e i n g
 - e r d r i t t e n n i h
 - n i t e r v i e
- r A e
 - n i h
 - e n e t i e t t e

PROFESSIONAL EXPERIENCE

□□n□□□rd□v□□□A

Volunteer nterf

- Started engaging in and offering with friends
- Accepted event and group
- Led group interaction with individual to involve in the future
- Maintained relationship and their ability to serve group need

□□n□□□rd□v□□□A

Babysitter iMeer

- [illegible]

[illegible]

Internship Student er At it

- [illegible]

n n
n rdv A

Preceptorship ☐n☐et ☐it☐

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EDUCATION

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 n r d v A

High School Diploma

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- A e er
- Awarded er reer rgr
- Awarded er At it
- reer n eve ent B reer rgr
- e ev nt ew rgent re er n nd reer n g
- rrrrri r A ctivitee nter r n rd v et me mi nter rr
nit event

LANGUAGES

Spanish

five r Bing

English

□□five □r Bi□ing□□

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JobEx for Teens

Job Readiness Workshop



JobEx for Teens 2023



Basic Resume Structure

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MAIN TOPICS

Resume Building

Cover Letters

Interview Support

Getting Started

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- Teens without work history:
 - Focus on transferrable skills
 - Add any volunteer experience
 - Do you provide babysitting support?
Do you pet sit for your neighbor?
- Teens with work history:
 - Include your previous work history
 - Add any skills



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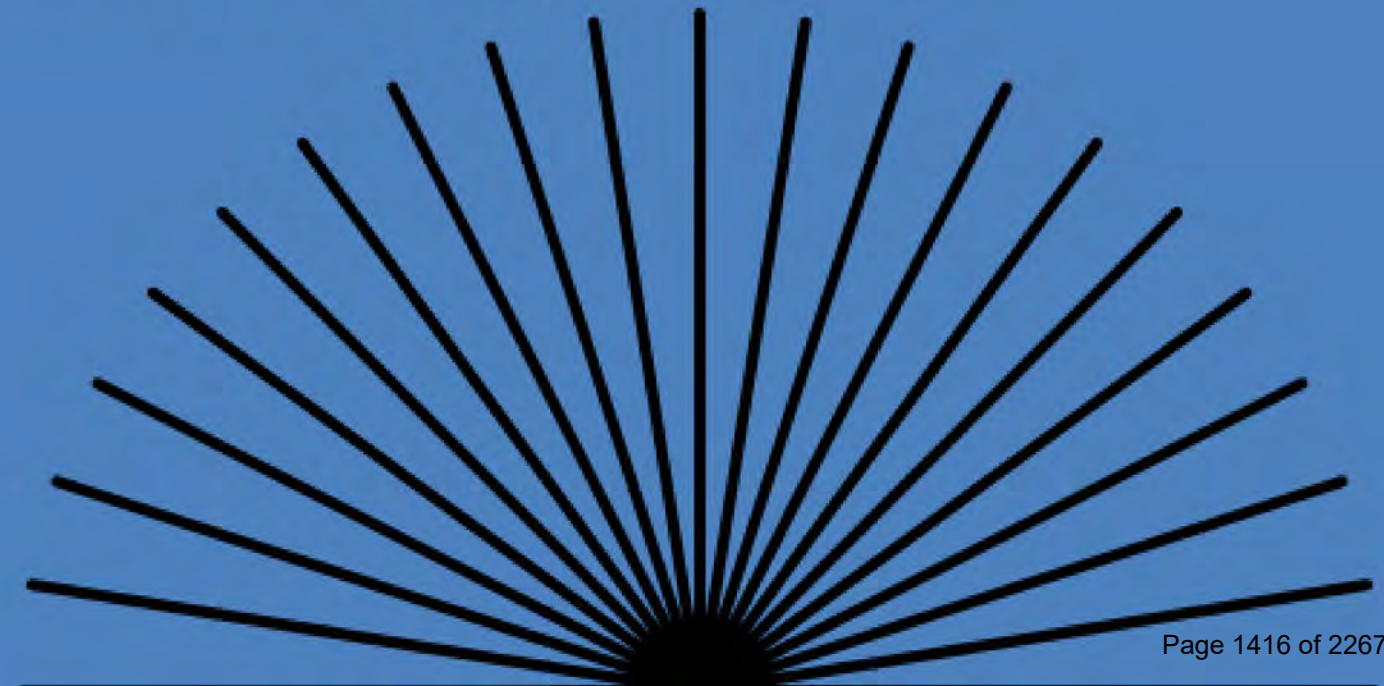
Developing Content

Profile Statement

Formerly called "Objective", a profile summary is a short statement about you and your goals. It can include a statement of qualifications, goals, job position you're applying for or something that you think you can bring to the company. It's possible to write a general statement, or create a tailored one for a specific job.

Tips

- Avoid " I " statements
- Consider using language from the job posting
- Research the company you are applying to and use information you've learned to strengthen your statements.
- Consider adding goals for employment, expectations for management, or company culture.



Work History

It's generally recommended to list your work history from most recent to last. The length of employment at each job can show strength, or risk. When starting a new job, make sure to keep a record of when you began, any accomplishments and when you left. You will need this information when applying to jobs in the future.



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- Use past tense verbs to indicate skills
- Use a Thesaurus. Commonly used skills like "Teamwork", "Organization", or "Management" are generic. Try instead: "Collaborate", "Coordinate" or "Regulate"
- Review as you work. Edit spelling, punctuation and formatting as you write your content
- Avoid repetition. If you have similar job duties or skills for several jobs, consider the format to avoid repeating yourself
- Save an electronic copy

Additional Content

- Contact information:
 - Name, email, phone number, and city location: Do not add your full address.
- Cover Letters
- See Examples

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\

[Date\]
\[Your full address or city and state where you currently live\
\[Your phone number\
\[Your email address\
\[Recipient's name\
\[Recipient's job title\
\[Recipient's organization\
\[Address of organization\

Dear \[Full Name or Hiring Manager\

I am excited to be writing to you to apply for the position of \[job title\
at \[organization\
which I found through \[person, website or another source that referred you\
.

I have \[number\
years of experience working \[in a relevant industry or as the same or
similar role\
. Most recently, I worked as a \[job title\
at \[organization\
, where my
responsibilities included \[list two to three tasks that align with the job to which you are
applying\
. While there, I \[list an accomplishment that showcases your value as an employee,
using quantifiable data if possible\
.

I am \[committed to/passionate about\
providing excellent \[type of service or work\
. For
example, \[specific experience from a prior job that demonstrates your ability to create
positive results for your employer or customers\
. \[You can also include a sentence about
any specialized training, education or skills you have that you believe enable you to excel at
the job\

Thank you for your time and consideration. I am excited about the opportunity to join your
organization as a \[position\
because \[reasoning for your interest in the job\
. \[You can also
include a sentence about how you specifically hope to help their company achieve its goals.\
I look forward to hearing from you about the next steps in the application process.

Sincerely,

\[Your name\

Cover Letter Example

The purpose of the Cover Letter is to summarize why you
want to work the specific job you are applying to and
what you can offer to the employer.

- Do not repeat your resume
- For first time job applicants:
 - Offer personality traits or skills that you might
have that would be beneficial to the job.
 - Include long term goals and how getting the job
can support your growth
 - Do not divulge personal information

CEIF App #70

Jacob Garcia
Culver City, California | 465-555-7982 |
Jacob_Garcia_03@email.com

Profile

Committed honor roll student involved in several extracurricular activities seeks a customer-facing role that will offer the chance to leverage excellent interpersonal skills and attention to detail.

Education

Southside High School
GPA of 4.2
Senior

Experience

Southside High Debate Team, Captain
August 2021-Present

- Recruit and train new members of the team, pairing them with a debate buddy to help them learn the rules of competitive debate
- Make decisions on strategy and approach, coordinating the efforts of the team and guiding their research
- Lead brainstorming sessions, making decisions in cases where agreement is needed
- Keep detailed records of the team's performance and track other teams and judges
- Won the county and regional championships
- Big Brothers Big Sisters of America, Big Brother
- January 2021-Present
- Provided support by forming a strong relationship with my little brother
- Planned fun, age-appropriate activities
- Helped with school homework and projects

Skills

- Time management and prioritization
- Negotiation and persuasion
- Leadership
- Delegation
- Recordkeeping

EXAMPLE RESUMES FOR TEENS
RESUME EXAMPLE WITHOUT WORK EXPERIENCE

CEIF App #70

Hayley O'Malley
Culver City, California | 465-454-7982 | Hayley.OMalley@email.com

Summary

Enthusiastic high school senior with excellent academic record and proven leadership skills seeks a part-time administrative position that will provide the opportunity to use organizational and time management skills.

CEIF App #70

Education

South Culver High School
4.0 GPA
Senior

Experience

Julie's Dog Walking, Dog Walker
June 2019-Present

- Collect dogs according to a regular schedule and provide exercise and stimulation according to owners' guidelines
- Follow instructions concerning the care and handling of all dogs
- Communicate clearly with owners, passing on information about each dog via text, email and in-person as appropriate
- Keep accurate records of hours worked and collect payment from clients every week
- Increased my client base by 50% in the first three months through word-of-mouth alone
- Sunnyvale Swimming, Swim Team Member
- May 2018-Present
- Train regularly and compete in regional and state-wide competitions
- Contributed to seven recent wins for the team and the school's current position at the top of the regional table

Skills

- Communication and negotiation
- Time management
- Methodical
- Self-motivated

Resume Example with Experience

TIPS

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- Only include relevant information.
- Do not include personal anecdotes or private information.
- This is not a tell all. One page is best, two maximum.
- Canva.com is a free digital design website that can be used to create a resume. Google Docs, or Word are other good options as well.
-
- Write a strong profile statement and cover letter.
- Double check your spelling and grammar.
- Keep a digital copy to edit as needed.
- Consider editing your resume to fit each job. This will help you stand out.

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Activity Time

HOW TO COMPLETE A SUCCESSFUL INTERVIEW



Interview

Skills



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PRESENTATION CREATED BY MADELINE GORE | 2022

Content

Purpose of an Interview

Be Prepared

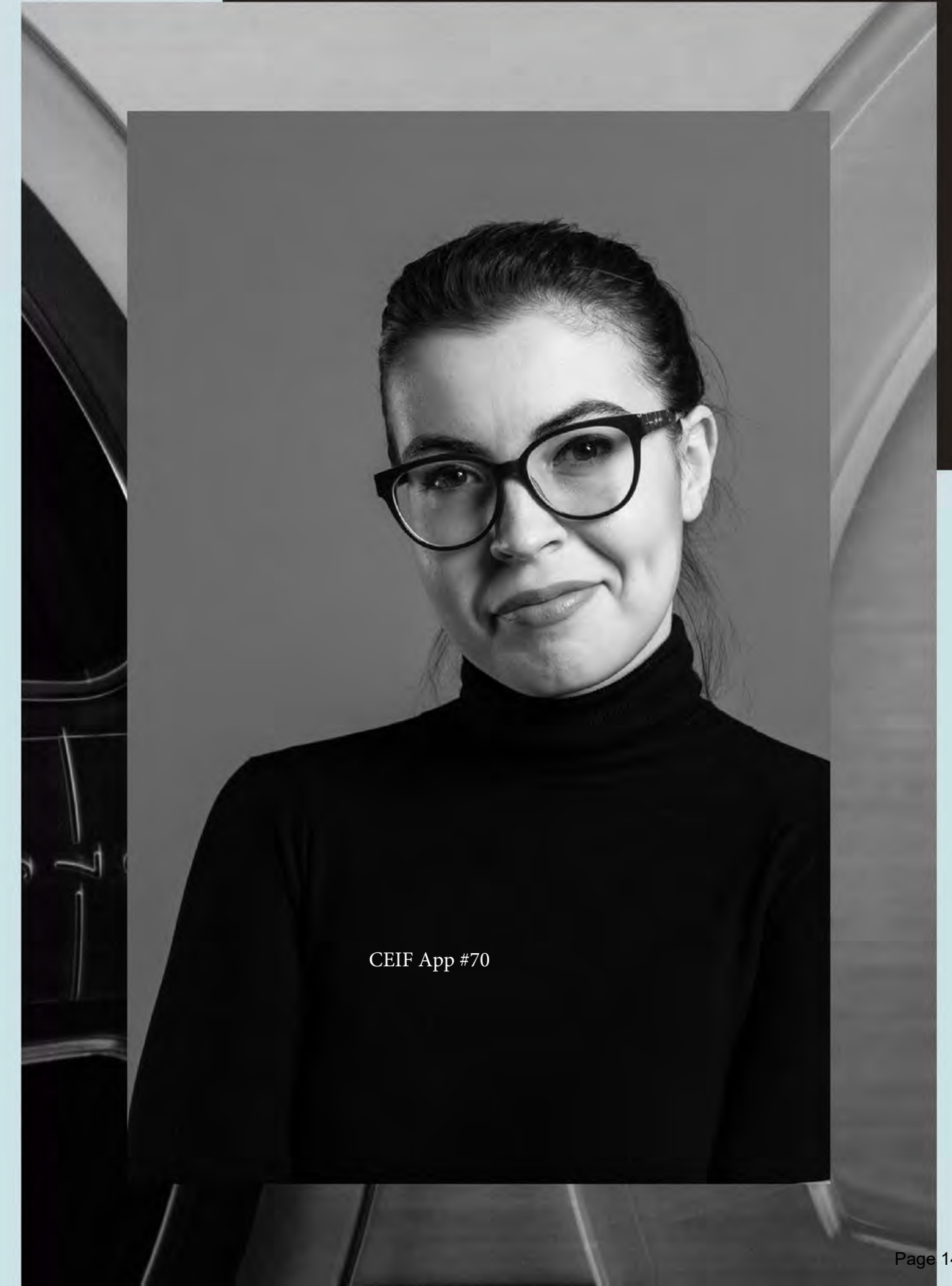
Interview Types

Interview Questions

Difficult Issues

Reasons Employers Won't Hire a Candidate

Job Search Tips.



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The Purpose of an Interview



The employer wants to get to know you: You get to know the employer:

- Work skills
- Conflict management
- Interest in the position
- Personality
- Problem solving

- Clarification of job duties
- Office Culture
- Management style
- Benefit information
- Questions about the company

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JobEx for Teens| 2023

Be Prepared

- Wear appropriate attire.
- Research the company before you go.
 - Be sure to note their mission statement, goals, policies or any other pertinent information to the job you are applying for.
- Plan your trip.
 - Who are you meeting?
 - Where is the interview?
 - Don't be late!
- Consider common Etiquette
 - During pre-Covid-19 times, a handshake was a sign of respect and considered a professional greeting. Handshakes are no longer common, but you may gather a handshake from time to time.
 - Smiling shows interest and creates a friendly feel.
 - Giving eye contact is helpful to show engagement.
 - It's okay if you tell them you're nervous!



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Types of Interviews

GENERAL TIPS

-
- **Be on time, honest and genuine. Speak slowly and clearly. Keep your answers 1 to 2 minutes.**
- **Use specific examples in your responses.**
- **Interviews are generally short. The employer will make note of your responses and decide whether or not to continue with the hiring process.**
- **DO NOT discuss personal issues.**
- **Leave promptly when the interview is over.**
- **Avoid slang and swear words.**

PHONE CALL

- Typically used for screening candidates
- Pause before you respond. Allow the person to finish talking
- Be sure you are using a phone with a good network connection

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ZOOM | VIRTUAL

- Increased in popularity with Covid-19 precautions
- Test your internet, video and audio prior to your interview
- Be mindful of your background. consider using a background image
- Find a quiet place where you won't be interrupted
- By looking into the camera periodically, you can give the illusion of eye contact

IN PERSON

- Be mindful of body language. Smile, relax, an open body conveys confidence and engagement. Ex: relax your shoulders, rest your hands in your lap or on the table, slightly lean in, keep your chin up and use eye contact
- Silence your cell phone, do not chew gum, dress well and practice good hygiene. Avoid perfume

PANEL

- Panel interviews include multiple people interviewing one or more candidate
- Be sure to make effort to make eye contact with all the panel members
- There could be two or more panelists

GROUP

- Employers will interview multiple candidates at once
- The goal is to stand out



PRE-DETERMINED

- Specific questions every candidate has to answer
- Designed to determine specific traits or skills an employer wants
- Usually a score is recorded for each response
- Role specific, skill specific
- Also called "Structured interview".



FREE QUESTIONS

- The interviewer will ask whatever questions come to mind at the time
- Generally used for creative or technical positions, where personality is more important
- This is an opportunity to convince the employer to hire you.



SITUATIONAL

- These questions are designed to highlight your experience, strengths, and insight to managing situations at work.
- Use the STAR method for answering these questions:
 - Situation
 - Task
 - Action
 - Result

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WORKING THROUGH TOUGH INTERVIEW QUESTIONS



- **TELL ME ABOUT YOURSELF.**
- **WHY SHOULD WE HIRE YOU?**
- **WHY DO YOU WANT TO WORK HERE?**
- **WHY DID YOU LEAVE YOUR LAST JOB?**
- **WHY HAVE YOU CHANGED JOBS SO OFTEN?**
- **WHAT ARE YOUR GREATEST STRENGTHS?**
- **HOW WOULD YOUR PAST SUPERVISOR DESCRIBE YOU?**
- **WHAT IS YOUR GREATEST WEAKNESS?**
- **WHEN WOULD YOU BE WILLING TO START WORK?**
- **DO YOU HAVE ANY QUESTIONS YOU WOULD LIKE TO ASK?**
- **WHAT ARE YOUR “STRONG POINTS?”**
- **WHERE DO YOU SEE YOURSELF IN 5 YEARS?**

Addressing Barriers

19 Documents

- You will need to provide Right to Work Documents
- There is a list of approved documents available online
- Work permits are required for students and can be obtained at your school
- For help getting a social security card or ID, see the digital resource packet

First Time Job

- It's okay to not have any work experience. Everyone needs to start somewhere.
- Employers understand what it's like to have a first time job. (We all had to start somewhere!)

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Transportation

- Seek out transportation opportunities
- Take the bus – students get a ride free bus pass through school
- Daily passes are an option through SacRT
- Ride a bike
- Work within walking distance

Diploma, GED, College

- Finish your high school diploma or GED. It is very hard to get a job and have opportunity for any career growth without a minimum degree.
- Consider long term education or training to obtain higher paying jobs

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- **Questions are frequently designed to display your reasoning and problem solving skills**
- **Keep your responses as close to your professional experience as possible**
- **Connect your experiences to the job**
- **Highlight your strengths**
- **Ask clarifying questions and be able to support your reasoning**

Answering Tough Questions

<https://www.indeed.com/career-advice/interviewing/tough-interview-questions-and-answers>

Ask Your Questions!

Asking good questions of the employer is a great way for you to stand out, and for you to determine if you want to pursue the job further.

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Why do you want to work at this company?

How do you deal with pressure or stressful situations?

What's your work style?

Do you feel comfortable working in a diverse workplace?

How do you stay organized and prioritize your work?

What are you passionate about?

What is your weakness?

Question Examples

COMMON REASONS EMPLOYERS WILL NOT HIRE A CANDIDATE



- Lack of interest and interest
- Answering a phone call or texting
- Poor or Sloppy personal appearance
- Condemnation of past employers
- Unpreparedness
- Inappropriate social media use
- Poor personal hygiene
- Vague responses
- Unrealistic expectations of the employer
- Aggressiveness or arrogance
- Falsifying information on a resume or application
- Lack of references

Miscellaneous Information



- **Interviews are NOT a place to negotiate salary. This belongs at the job offer phase.**
 - **Do your research about salary for the position so you are informed about fair rates.**
 - **If asked about salary, you can say something along the lines of " If I am offered the position, I would expect fair market value for my skills and experience. We can discuss it when a job offer is made."**
- **Your online presence is forever. Be mindful of your social media use.**
- **Be mindful of communication. Have a professional voicemail recording, use a professional email photo, and check for spelling and grammar when communicating with employers.**
- **Job Search effectively.**

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Activity Time

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Job Search Tips



MOST APPLICATIONS ARE ONLINE

Apply directly through company sites or use job search websites like:

Indeed.com, LinkedIn, CaJobs etc.

Using a temporary staffing company can help you find work quickly as you look for a more long-term position.

BE AWARE OF JOB SCAMS

Research of each job posting is critical. If it is too good to be true, it probably is.

PROOF READ YOUR PROFILES

Be sure to edit and review your profiles and applications before submitting.

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TIPS: AVOID JOB SCAMS

Avoid Job Scams by thorough research

How to spot a scam:

- Do they have a clear, specific and well written job posting? Vague information is a red flag
- Google the business. Do they have a website that lists contact information, address of the headquarters, mission statement and other clear information?
- Double check the address. Sometimes, a scam posting will list an address for an established business, but it is unrelated to the scam company.
- Do a google image search of any staff photos. Often times, the photos on the website are just stock images.
- It is easy to make a website for free and scammers use this to look legitimate. But, if you dig a little deeper, you will find that they are vague and inconsistent.
- NEVER provide private information via email. Employers require proof of eligibility to work in the US. These are called I9 documents. This includes your social security number and ID. Employers will never ask for this via email.

Practicing SELF-CARE

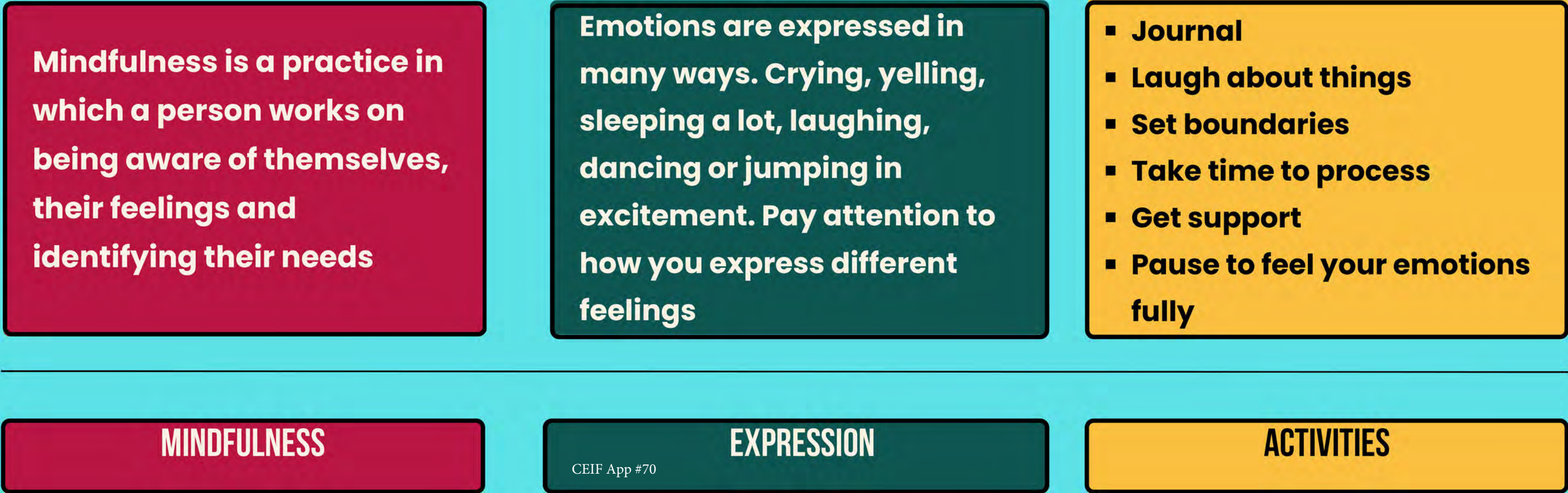
Self-Care is more than occasional treats. Self care involves prioritizing your own well being to live a more healthy life.

- EMOTIONAL
- PHYSICAL
- PRACTICAL
- SPIRITUAL
- RELATIONAL
- MENTAL

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EMOTIONAL SELF-CARE

What emotional self-care means is to become aware of, and identify, what you are feeling, and then allow yourself to lean into the feelings in a way that honors yourself and your emotions. We can try to ignore, deny, and suppress our emotions, but eventually they come out, one way or another.



PHYSICAL SELF-CARE

Physical self-care involves the practice of taking care of your biological body. This includes all aspects of your physical health.

Activities

- Eat well
- Move your body
- Shower regularly
- Sleep consistently
- Visit your doctor, dentist and mental health provider for routine care

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Activities

- Create a budget
- Use a planner
- Plan ahead
- ASK FOR HELP
- Take time alone to recharge
- Do laundry
- Clean the house

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PRACTICAL SELF-CARE

Tasks you complete that fulfill core aspects of your life in order to prevent future stressful situations.

- Meditate
- Spend time appreciating nature
- Regular acts of compassion (to YOURSELF or others)
- Read an uplifting book
- Practice positive affirmations

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- Visit a place of worship
- Learn about spiritual practices
- Define your identity
- Think about your talents and skills and how you can use them to make a difference.

SPIRITUAL SELF-CARE

Activities that nurture your spirit and allow you to think bigger than yourself. Spiritual self care does not have to be religious, although for some it is.

RELATIONAL SELF-CARE

From Coworkers to Kids, relationships are challenging. Use "B.E.E." to help you evaluate your relationships



BOUNDARIES

- Boundaries are **NOT** selfish
- They keep the relationship healthy
- Keeps you safe
- Gives you space to grow



EFFORT

- Enforcing boundaries takes effort.
- If a person is hurt by your boundary, it is called a 'consequence' for poor behavior. It's okay.
- Put effort into building healthy relationships



EVALUATION

- Are there people in your life that bring you down?
- Consider ending unhealthy relationships.
- Who do you trust?
- Reassess when you start to feel overwhelmed.

Mental HEALTH

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Mental Health Self-Care
is the proactive effort to
maintain healthy
thought patterns and
behavior.

For more resource information:
<https://dhs.saccounty.gov/BHS/Pages/Mental-Health-Services.aspx>



- Take breaks frequently
- Practice mindfulness
- Observe your thoughts with critical thinking.
 - Is it true?
 - Is it realistic?
- Replace self-deprecating thoughts with encouraging ones
- Allow yourself to feel your emotions fully
- Seek support

Community Support Team (916) 874-6015	Mental Health Crisis Calls (916) 875-1055 or (888) 881-4881	Mental Health Urgent Care Clinic (916) 520-2460 2130 Stockton Blvd building 300	National Suicide Support: Call 988 1-800-273-TALK (8255)
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THANK YOU!

SCAN THE QR CODE FOR THE RESOURCE PACKET



CEIF App #70

CEIF App #70

JOBEX

FOR YOUTH

Career Readiness Workshop

March 9, 2024
9:00AM-4PM

April 6, 2024
9:00 AM-4PM

FREE EVENT FOR
AGES 14-21

RANCHO CORDOVA
YOUTH ONLY



Event location:

Hagan Community Park

2197 Chase Dr, Rancho Cordova, CA 95670

Register Here



<http://tinyurl.com/4b6dbm2c>



Our Service:

- Resume Writing
- Interview Coaching
- Job Leads and placement
- Individualized support
- Financial Literacy Education

1 DAY ONLY - APRIL 6th - VSP Vision

Qualifying high school juniors and seniors can apply to work with VSP Vision and are eligible to receive a \$400 stipend for completing 20 hours of community service.

Only 12 Spots Available - Please register using the QR code

vsp VISION

This is not a Folsom Cordova Unified School District sponsored program. Any opinions expressed are not necessarily those of the District or school personnel. The District accepts no liability or responsibility for this program/activity.



Contact Us:

- ☎ 916-294-9107
- 🌐 youthprograms@thefccp.org
- 📍 10826 Gadsten Wy Bldg E
Rancho Cordova 95670

JOBEX PARA JÓVENES

Taller de preparación profesional

9 de Marzo
9:00AM-4PM

6 de Abril
9:00 AM-4PM

Evento Gratuito,
Edades 14-21
Jóvenes de Rancho
Cordova



Sitio del Evento :
Parque Comunitario de Hagan
2197 Chase Dr, Rancho Cordova, CA 95670

Registrar aqui:



<http://tinyurl.com/4b6dbm2c>



Nuestros Servicios:

- Curriculum vitae
- Entrenamiento para Entrevistas
- Ofertas de Empleo y Colocación
- Apoyo individualizado
- Educación financiera

SÓLO 1 DÍA - 6 DE ABRIL - VSP Vision

Los estudiantes del penúltimo y último año de la escuela secundaria que califiquen pueden postularse para trabajar con VSP Vision y son elegibles para recibir un bono de \$400 por completar 20 horas de servicio comunitario.

Sólo 12 lugares disponibles - Inscribase usando el código QR



Este no es un programa patrocinado por el Distrito Escolar Unificado de Folsom Cordova. Las opiniones expresadas no son necesariamente las del Distrito ni las del personal de la escuela. El Distrito no acepta ninguna responsabilidad por este programa/actividad.

Dustin Fernandez:

☎ 916-294-9107

🌐 youthprograms@thefccp.org

📍 10826 Gadsten Way Bldg E
Rancho Cordova 95670



ITEM 12.4.

ATTACHMENT 2

YOUTH RISE SUMMIT

LIFT YOUR VOICE!

With Guest Speaker
Rosanna Herber, SMUD Board President

FEATURED PANELISTS:

CHRISTOPHER MORRIS ED.D,
DEAN OF CAREER EDUCATION AT FOLSOM LAKE COLLEGE

- Youth Panel Talks
- Community Resources
- Career & Education Pathways

AGES 14-24

Contact Madeline
mgore@thefccp.org
for more information

<https://forms.gle/ZdFoNfokEfvJtFdT6>



Register **HERE**

CEIF APP #70

Design Tech High School
11050 Olson Drive, Suite 200,
Rancho Cordova, CA 95670

JANUARY 25, 2024

2:30 pm to 6:00 pm

**Food and Drinks will be
provided**

FREE EVENT

For Rancho Cordova Youth Only



GO Sacramento
The Opportunity Marketplace

designtech
HIGH SCHOOL

FOLSOM LAKE COLLEGE
EL DORADO CENTER | RANCHO CORDOVA CENTER



CORDOVA HIGH SCHOOL

2239 Chase Drive, Rancho Cordova, CA 95670

**CEIF App #70**

Principal, Amy Strawn
Assistant Principal, Michele Brown
Assistant Principal, Cody Owens
Assistant Principal, Dr. Carrie Jackson
Assistant Principal, Dr. Freddy Castro

February 26, 2024

To Whom It May Concern,

The Folsom Cordova Unified School District, specifically Cordova High School, would like to express support for the Folsom Cordova Community Partnership's application for the Community Enhancement Grant. This funding would allow the Folsom Cordova Community Partnership to continue expand the Youth Career Center services on the Cordova High School campus to now the JobEx for Youth program. The presence of the organization's Youth Career Center and Professional Pathways program on our school campus has proved beneficial to the student population. I have seen firsthand how the FCCP has provided services for career readiness as well as Restorative Justice programming for students. This has been evidenced through campus pop-up events for resume building as well as classroom workshops. In addition, the FCCP has partnered with Cordova High in planning the annual Job Fair.

In the 2021-2022 academic school year, Youth Career Center has served 115 Unduplicated Youth, and have had 230 Total Youth Visits to get assistance with resume development, interview preparation, career and college exploration, job applications and understanding employer expectations. Approximately 75% of the youth were Cordova High School Students.

If awarded, the Folsom Cordova Community Partnership will continue to offer on-campus activities to expose student to a wider array of career opportunities, help them develop a more informed sense of their career direction and build a strong correlation between continued education and achieving their career goals. Additionally, JobEx for Youth will prepare and connect students with work opportunities in the local community including internships, job shadowing and part time jobs to help develop technical and professional skills for their future success.

I urge you to give this application your most serious consideration. Should you or your staff have any questions regarding this letter, please contact me at [REDACTED]

Sincerely,

Amy Strawn, Principal



**Kinney High School and
Prospect
Community Day School**

2710 Kilgore Road
Rancho Cordova, Ca 95670

www.fcusd.org/pcds



Date 2/26/2024

To Whom It May Concern,

The Folsom Cordova Unified School District would like to express support for the Folsom Cordova Community Partnership's application for the Community Enhancement Grant. This funding would allow the Folsom Cordova Community Partnership to continue expand the Youth Career Center services on the Kinney High School campus to now the JobEx for Youth program. The presence of the organization's Youth Career Center and Professional Pathways program on our school campus has proved beneficial to the student population. FCCP has provided on campus support with job readiness workshops in classrooms as well as pop-up career center services on the Kinney campus. Staff provide education on professionalism, professional networking and seeking mentorship during these events which has supported youth in their future planning and journey to graduation. We have had many students access services this past year.

In the 2021-2022 academic school year, Youth Career Center has served 115 Unduplicated Youth, and have had 230 Total Youth Visits to get assistance with resume development, interview preparation, career and college exploration, job applications and understanding employer expectations. Approximately 25% of the youth were Kinney High School Students.

If awarded, the Folsom Cordova Community Partnership will continue to offer on-campus activities to expose student to a wider array of career opportunities, help them develop a more informed sense of their career direction and build a strong correlation between continued education and achieving their career goals. Additionally, JobEx for Youth will prepare and connect students with work opportunities in the local community including internships, job shadowing and part time jobs to help develop technical and professional skills for their future success.

I urge you to give this application your most serious consideration. Should you or your staff have any questions regarding this letter, please contact me at [REDACTED]

Sincerely,


Principal
Allen Sims

CEIF APP #70

February 27th, 2024

CEIF App #70

To Whom It May Concern,

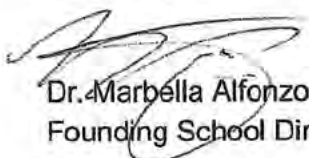
Design Tech High School - Rancho Cordova would like to express support for the Folsom Cordova Community Partnership's application for the Community Enhancement Grant. This funding would allow the Folsom Cordova Community Partnership to continue to expand the Youth Career Center services on the Kinney High School campus to now the JobEx for Youth program. The presence of the organization's Youth Career Center and Professional Pathways program on our school campus has proved beneficial to the student population. FCCP has collaborated with Design Tech to bring innovative change to the City of Rancho Cordova. The partnership created opportunity to connect Design Tech's creative learning to community youth through summer camp activities as well as planning a Youth Summit featuring a guest panel and connection to career and education pathways. We have had many students access services this past year.

In the 2021-2022 academic school year, Youth Career Center has served 115 Unduplicated Youth, and have had 230 Total Youth Visits to get assistance with resume development, interview preparation, career and college exploration, job applications and understanding employer expectations. Approximately 25% of the youth were Kinney High School Students.

If awarded, the Folsom Cordova Community Partnership will continue to offer on-campus activities to expose students to a wider array of career opportunities, help them develop a more informed sense of their career direction and build a strong correlation between continued education and achieving their career goals. Additionally, JobEx for Youth will prepare and connect students with work opportunities in the local community including internships, job shadowing and part time jobs to help develop technical and professional skills for their future success.

I urge you to give this application your most serious consideration. Should you or your staff have any questions regarding this letter, please contact me at [REDACTED]

Sincerely,


Dr. Marbella Alfonzo

Founding School Director, Design Tech High School Rancho Cordova



Doris Cortez [REDACTED]

Spring Events

3 messages

Madeline Gore [REDACTED] Fri, Oct 20, 2023 at 3:07 PM To: Nicole Lowery <nlowery@crpd.com>, Doris Cortez [REDACTED]

Cc: Kenny Lee [REDACTED], Parisa Bana [REDACTED]

Hi, Nicole!

How was your week? I can only imagine you're busy as ever right now. I'm working on planning and getting our Spring events in order. I want to confirm two dates with you. I currently have us scheduled to come on March 9th and April 6th. I intend to utilize this time to provide as much services as possible to the youth in attendance and I will be marketing the event hard with our contacts as well. I included a rough agenda for the day for both events. I recall you mentioning that your youth could use support in understanding how payroll works, so I intend to include financial literacy in both program days to cover some of that. We will be bringing some community partners in to help run the workshops with us and I'm looking forward to the success and impact we will make together! Please let me know if you have any questions or concerns. We can adjust the schedule for the day as needed.

March 9th

9:00 am - 4:00 pm

Staff onsite 8:30 -4:30

9:00- 9:30: Check in, hand out laptops, provide brief introductions

9:00 - 10:30 MAPS and Career Assessments and

10:30-10:45 Break

10:45 - 11:30 am Interview Workshop

11:30 - 12:30 Financial Literacy Workshop

12:30- 1:00 LUNCH

1:00 - 1:30 Hagan Park Jobs

1:30 -3:30 Resumes

3:30 - 4:00 Closing Information

April 6th

9:00 am - 4:00 pm

Staff onsite 8:30 - 4:30

9:00 am - 4:00 pm

Staff onsite 8:30 -4:30

9:00- 9:30: Check in, hand out laptops, provide brief introductions

9:00 - 10:30 MAPS, Career Assessments, Interview Workshop

10:30-10:45 Break

10:45 - 11:30 am VSP

11:30 - 12:30 Financial Literacy Workshop

12:30- 1:00 LUNCH

1:00 - 1:30 Hagan Park Jobs

1:30 -3:30 Resumes

3:30 - 4:00 Closing Information

With Gratitude,



CEIF App #70

Our mission is to enhance the education, health and well-being of the children, youth and adults of our community. Each year, the Folsom Cordova Community Partnership provides parent education and support, safe youth activities, employment services, safety-net services and self-sufficiency services to over 5000 children, youth and adults at our Family Resource Center and Job Center.

Each year, the Folsom Cordova Community Partnership provides parent education and support, safe youth activities, employment services, safety-net services and self-sufficiency services to over 5000 children, youth and adults at our Family Resource Center and Job Center. Confidentiality Notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

Mailing address P.O. Box 3227 Rancho Cordova CA 95741

"Caring for myself is not self-indulgence. It's self-preservation." - Audre Lorde -

Nicole Lowery <nlowery@crpd.com> Fri, Oct 20, 2023 at 3:12 PM To: Madeline Gore [REDACTED], Doris Cortez [REDACTED]
Cc: Kenny Lee [REDACTED], Parisa Bana [REDACTED]

The dates are correct and on the books. We will have both eventing in our next activity guide and looking forward to both events.

Thanks,
Nicole

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Madeline Gore [REDACTED]
Sent: Friday, October 20, 2023 3:07:14 PM
To: Nicole Lowery <nlowery@crpd.com>; Doris Cortez [REDACTED]
Cc: Kenny Lee [REDACTED]; Parisa Bana [REDACTED]
Subject: Sping Events

[Quoted text hidden]

Madeline Gore [REDACTED] Fri, Oct 20, 2023 at 4:28 PM To: Nicole Lowery <nlowery@crpd.com>
Cc: Doris Cortez [REDACTED], Kenny Lee [REDACTED], Parisa Bana [REDACTED]

We're looking forward to it!
[Quoted text hidden]

Title	JobEx For Youth	03/01/2024
CEIF App #70	by Robert Sanger in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45750507
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
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Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Kinney High School Walnutwood High School Cordova High School
-----------------------------	---

For Rancho Cordova High School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Kinney High School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Walnutwood High School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

ITEM 12.4.

Organizations may provide PDF or JPG documentation regarding their endorsement.

ATTACHMENT 2

CEIF_Endorsment_-Insurance_Requirements.pdf

CEIF App #70

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title	JobEx For Youth	03/01/2024
CEIF App #70	by Robert Sanger in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45750507
Average score: 0		

Reviewed by: Chase Michelotti (Score: 0) 03/07/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
--	------------------

Cordova Recreation & Park District	Endorsement given
------------------------------------	-------------------

CRPD Notes	Endorsement pending submission and acceptance of CRPD Special Use Permit Application.
------------	---

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:	Chase Michelotti
--	------------------

Title of individual completing this form	Recreation Superintendent
--	---------------------------

By checking here, I verify that I have the authority at my organization to provide an endorsement.	True
--	------

Title	Robert J. McGarvey Elementary (EGUSD) Fitness Yard	03/01/2024
		id. 45752523
CEIF App #71	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application carmitch@egusd.net	

Original Submission

03/01/2024

Score	n/a
-------	-----

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Robert J. McGarvey Elementary (EGUSD) Fitness Yard

CEIF App #71

Provide a Project/Program Synopsis

This proposal is to add exercise/play equipment on the playground that is engaging to students and supports physical health.

Provide a Project/Program Description

New fitness equipment and rubberized ground covering will be installed on the Playground 1 and Playground 2.

Tell us about your Project/Program Team

The site administration will collaborate with EGUSD Facilities Department and Director Gulden on this project.

Provide your Project/Program Goals

Our goal in improving our existing playgrounds is to increase student safety, add accessibility for varying ability levels, including students with disabilities, and reduce maintenance costs and time. Improved facilities will encourage play for children as well as physical activity and exercise for better health. Qualitative measures will be used to measure student use and satisfaction with improved facilities.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[24-25_McGarvey_Fitness_Yard_Grant_Layout_binder.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

239764.0

What is the amount of Community Enhancement & Investment Fund grant monies requested?

239764.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

Yes

If your project/program involves construction, please indicate your project budget?

239764.0

What is the total cost of personnel for your project/program?

125000.0

What is the total cost of supplies for your project/program?

0.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

114764.0

What will be the total cost of any miscellaneous expenses for your project/program?

0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[24-25_McGarvey_Fitness_Yard_Grant_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

CEIF App #71

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Playground equipment will be ordered in July 2024

Installation to begin in Fall 2024

Play areas expected to be open for student use by June 2025

Adaptability: What is your plan to complete your project/program should any challenges arise?

This project would not be impacted by public health orders.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #71

Primary street address of project/program

4350 Sophistry Drive

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #71

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? Yes

Is the project/program requesting facility use only or is this a request to partner with the school district? Partner with school on project/program

Please select all the school districts which your project/program intends to involve: Elk Grove USD

Please select one or more Elk Grove USD school facilities which your project/program will involve: Robert J. McGarvey Elementary School

Have you reached out to a contact at the school(s) you indicated above? Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program. Bindy Grewal bgrewal@egusd.net

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #71

5 - Applicant Information

Name

Carrie Mitchell

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Robert J. McGarvey Elementary School

What is your title and/or role at your organization?

principal

Provide contact phone number:

[REDACTED]

Provide contact email:

carmitch@egusd.net

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Amari Watkins

What is the title of this individual?

CFO

ITEM 12.4.**ATTACHMENT 2**

What is the best phone number where we could contact the signatory?



What is the best email address to contact the signatory?

amawatki@egusd.net

By checking here, I confirm that I am aware that my application materials will become public record.

☒ checked

CEIF App #71

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2**

FITNESS AREA EQUIPMENT		
ITEM	NAME	COST
A	SIT UP	\$ 1,165
B	DOUBLE SKY WALKER	\$ 1,618
C	DOUBLE LAT PULLDOWN	\$ 2,326
D	HAND CYCLER	\$ 1,162
E	LADDER CLIMBER	\$ 5,525
F	TILTED PULL SLIDER	\$ 1,694
G	BALANCE BOARD	\$ 1,448
H	EXERCISE BIKE	\$ 1,326
I	ROWER	\$ 1,486
J	LOG ROLLER	\$ 1,660
K	PARALLEL BARS	\$ 864
L	ROPE CLIMB	\$ 1,490
	RUBBER SURFACE (87'X55')	\$ 93,000
	INSTALLATION	\$ 125,000
		\$ 239,764

CEIF App #71

Robert J. McGarvey Elementary School

CEIF App #71



LETTER	LINK / NAME	IMAGE	PRICE
A	<u>Sit Up</u>		\$1,165. ⁰⁰
B	<u>Double Sky Walker</u>		\$1,618. ⁰⁰
C	<u>Double Lat Pulldown</u>		\$2,326. ⁰⁰
D	<u>Hand Cyclers</u>		\$1,162. ⁰⁰

CEIF App #71

E	<u>Ladder Climber</u>		starting at \$5,525.⁰⁰ Starting At \$5,525.00 ADD TO CART
F	<u>Tilted Pull Slider</u>		\$1,694.⁰⁰
G	<u>Balance Board</u>		\$1,448.⁰⁰
H	<u>Exercise Bike</u>		\$1,326.⁰⁰

CEIF App #71

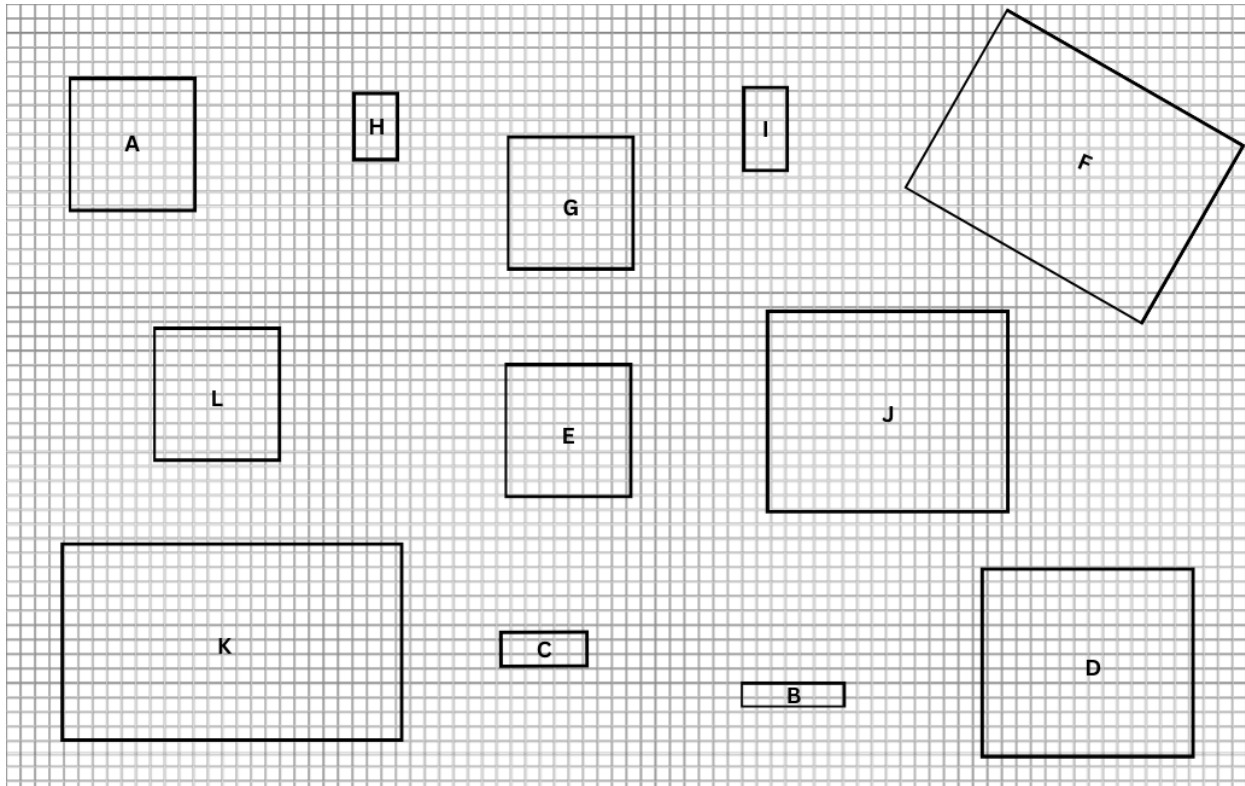
I	<u>Rower</u>		\$1,486.⁰⁰
J	<u>Log Roll</u>		\$1,660.⁰⁰
K	<u>Parallel Bars</u>		\$864.⁰⁰
L	<u>Rope Climb</u>		\$1490.⁰⁰

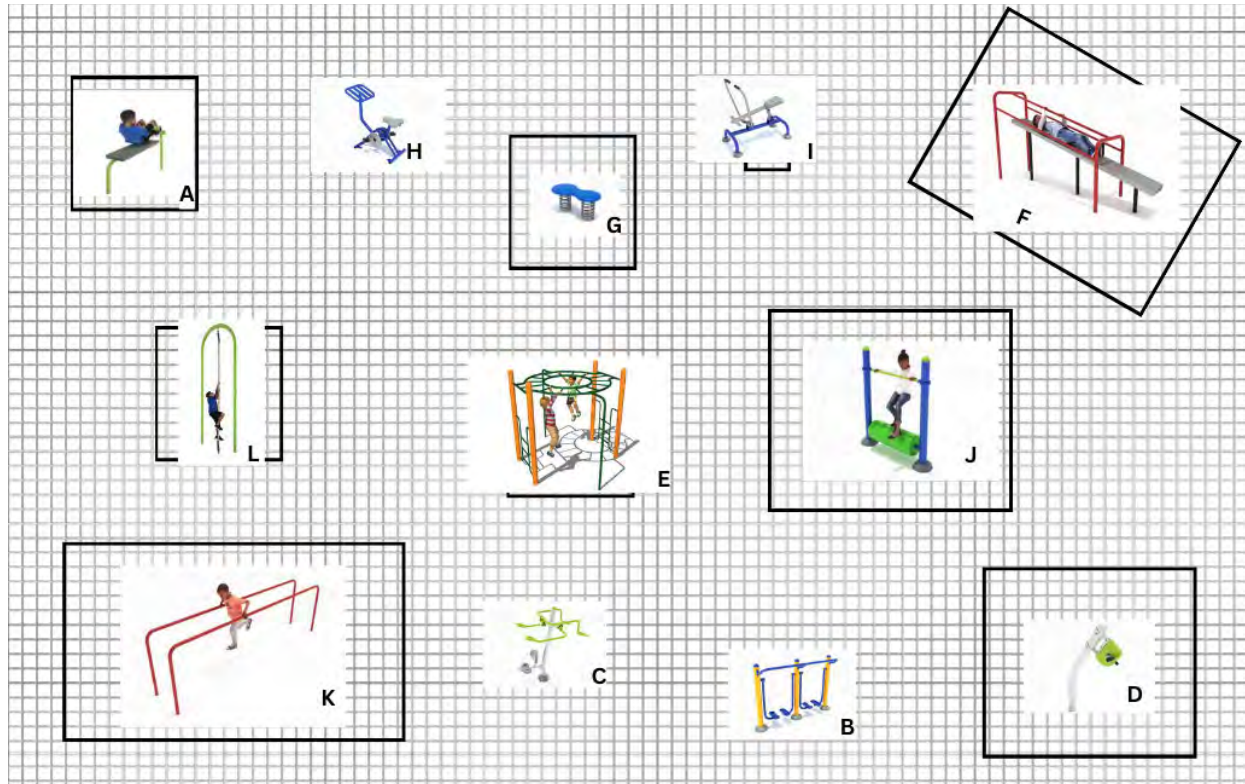
CEIF App #71

CEIF App #71

—PLAN

[87' x 55']





* some outlines include the size of apparatus, some include the apparatus + specified safety zone

* each square of the background is approximately 1 ft.

* images not to scale

EXTRA INFORMATION -----

ACCESSIBLE EQUIPMENT —

[C]--- Double Lat Pulldown

<https://www.playgroundequipment.com/accessible-double-station-lat-pulldown/>

Title	Robert J. McGarvey Elementary (EGUSD) Fitness Yard	03/01/2024
CEIF App #71	by Carrie Mitchell in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45752523
Average score: 0		

Reviewed by: Mike Gulden (Score: 0) 03/09/2024

Which organization(s) are you completing this form on behalf of?
(Select all that apply)

A school district

Which school district are you completing this form on behalf of?

EGUSD

Which EGUSD school facility (select all that apply)

Robert J. McGarvey School

For Robert J. McGarvey School, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

Endorsement given.

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:

Michael Gulden

Title of individual completing this form

Director

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #71

Title	NorCal School of the Arts Theatre Arts & Conflict Resolution (Social Emotional Learning - SEL) Integration Program & After School Theatre production at Williamson Elementary School and Cordova Villa Elementary School in FCUSD.	03/01/2024
CEIF App #72	by Michele Hillen-Noufer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application [REDACTED] Sacramento , California 95818 CA United States [REDACTED]	id. 45753193

Original Submission	03/01/2024
----------------------------	------------

Score	3
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	

ITEM 12.4.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

ATTACHMENT 2**CEIF App #72**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

NorCal School of the Arts Theatre Arts & Conflict Resolution (Social Emotional Learning - SEL) Integration Program & After School Theatre production at Williamson Elementary School and Cordova Villa Elementary School in FCUSD.

Provide a Project/Program Synopsis

NorCal School of the Arts will provide every classroom at Williamson Elementary and Cordova Villa Elementary with 10 Theater Arts & Conflict Resolution (SEL) integrated classes. NorCal School of the Arts will also provide both schools with an after school production and after school performing arts classes for students.

Provide a Project/Program Description

During the 2024-25 school year, the NorCal School of the Arts Outreach Program will offer our integrated theatre arts and conflict resolution (social-emotional learning -SEL) residency and after school theatre production programs to 450 students at Williamson Elementary and 524 students at Cordova Villa Elementary serving a total of 974 students. Both schools are located within FCUSD and have Title I designation. Students interested in expanding their connection to theatre arts have the option to participate in a musical theatre production during the spring 2025 in the after school space.

Integrated Theatre Arts & CR/SEL program classes are delivered throughout the regular school day in collaboration with teachers. These classes are led by a NorCal Teaching Artists who weaves social-emotional learning and conflict resolution capacity building signature practices into the arts lessons. Classes support emerging bilingual learners in a culturally responsive and inclusive environment. This culturally responsive classroom program challenges students to utilize their creativity while learning vital collaboration and communication skills. Through the application of the creative process, students learn empathy and resiliency while participating in curriculum that includes theatre, music, poetry, improvisation, dance, and

CEIF App #72

creative writing. The active and engaged learning environment provides meaningful ways for students to develop new skills. Students build empathy muscles when they step into a character role and have to understand the character's motivations and experiences. This skill transfers to other areas of the student's life and creates a practical experience they can reflect on when compassion is needed. Mental health challenges are addressed by creating a vehicle for self-expression in a safe and supportive environment. Students learn to trust themselves and their decision-making abilities while developing higher-order thinking skills during improvisation exercises.

These classes act as a professional development opportunity for the classroom teachers by providing resources to learn how to integrate SEL strategies through theatre arts as they participate in the process. Curriculum and lesson plans align with the CA State Arts and ELA Standards and are shared with teachers so exercises can continue once the program concludes.

During the spring of 2025 students interested in expanding their theatre arts experience participate in an afterschool project-based learning model that culminates in a family and community engagement event. This theatrical musical production includes sets, costumes, lighting, sound, and the cutest talent you have ever seen! Families are proud of their children as they sing, dance, and act their way through shows like Pixar's *Finding Nemo Kids* or Disney's *The Little Mermaid* or *Lion King Jr.*

The NorCal programs provide a post-COVID response strategy by enhancing the quality of educational services offered to the Rancho Cordova families. This collaborative project engages students in the arts and supports self-expression and identity exercises by creating multiple pathways for student self-exploration. This positively responds to mental health, isolation, and socialization challenges resulting from COVID while increasing confidence, creating a sense of belonging, and building authentic connections to self, peers, and the community. Through the City of Rancho Cordova Community Enhancement & Investment Fund, students benefit from SEL and conflict resolution training, arts engagement, theatre training, and a theatrical music production they would not otherwise have access to.

Tell us about your
Project/Program
Team

NorCal School of the Arts dba Nu Art Education, Inc. [staff](#) are responsible for the delivery of the project.

Michele Hillen Noufer, M. Ed., AEA, SAG, Executive Director is an arts advocate and administrator, art integration specialist, and adjunct faculty member at Sac State.

Michael Ortiz, M. Ed., Outreach Program Manager is a classical pianist, multi instrumentalist, singer, composer, teacher, and actor with over five years of experience as a Title I educator.

Julia Flores, Teaching Artist is a theatre generalist with a BA in Theater. She is passionate for both the on and off stage aspects for live performance.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

The NorCal program is intentionally aligned with the City of Rancho Cordova Community Enhancement & Investment Fund priorities and uses qualitative and quantitative program assessments for progress monitoring.

CEIF App #72

Goal 1: Provide integrated arts sessions aligned with CA State Art and ELA Standards to 450 students at Williamson and 524 students at Cordova Villa Elementary Schools.

Goal 2: Increase student SEL, conflict resolution, and coping capacity.

Goal 3: Create culturally responsive and inclusive arts learning environments for emerging bilingual learners.

Goal 4: Provide SEL, conflict resolution, and arts curriculum, resources, and professional development for teachers equipping them with skills to continue to guide the integrated arts process.

Goal 5: Train students on positive self and peer assessment and constructive discernment models.

Goal 6: Produce a family and community engagement culminating theatrical musical performance showcase featuring students.

Goal 7: Provide a post-COVID response strategy focused on increasing student confidence, creating a sense of belonging, and building authentic personal connections.

NorCal School of the Arts goal at Williamson Elementary and Cordova Villa Schools is to provide classes for students that also act as a professional development to teachers on theatre arts and SEL integration techniques for the classroom. These classes will further engage students and support the emotional and academic well-being of students. NorCal School of the Arts will provide an after-school theatre program at both schools to help students obtain life skills related to increased ability and confidence with public speaking, self-management, communication and collaboration. Student involvement in theater arts and SEL-integrated activities provides students critical thinking opportunities to help them in school and beyond. Student engagement in the arts also positively impacts cognition. Upon the completion of the program, NorCal's Executive Director will provide an impact report to include video and photo documentation of teaching artists in the classroom/rehearsal room and the students' final presentation. The impact report will contain attendance records; weekly lesson plans with the specific ELA, SEL, and VAPA standards achieved; as well as survey results. NorCal management will observe teaching artists in the classroom and review daily reports. After each class, classroom teachers will fill out a survey via Google Docs that is programmed to go directly to the teaching artist and the Executive Director/Program Manager so that feedback can be immediately incorporated into the next lesson. Student progress will be notated throughout the process. Formative assessments will be woven into the lesson plans throughout the artistic process of both the classes and the after-school theater program. The curriculum will be created through a backward design approach with the summative assessment (final outcomes) referred to during the curriculum creation process.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Williamson_Audition_Flyer_Collage.pdf](#)

	2 - Funding & Costs	CEIF App #72
Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.	
Total project/program cost*	64980.0	
What is the amount of Community Enhancement & Investment Fund grant monies requested?	50000.0	
Does your project/program involve construction of any facilities or improvements upon any property?	No	
What is the total cost of personnel for your project/program?	52980.0	
What is the total cost of supplies for your project/program?	0.0	
What is the total cost of transportation for your project/program?	0.0	
What is the total cost of equipment for your project/program?	12000.0	
What will be the total cost of any miscellaneous expenses for your project/program?	0.0	

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[NorCal_Budget_for_2_FCUSD_school_sites_-_Sheet1_1.pdf](#)**CEIF App #72**

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. n/a

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score 3

ITEM 12.4.**ATTACHMENT 2**

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

9/16/2024

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Anticipated End Date (typically projects/programs end by June 30)

4/14/2025

Please describe your project/program schedule

NorCal School of the Arts Timeline September 2023 Meet with school principals to schedule classroom visitations and regular day/time for each classroom, decide on show title for spring show and discuss goals. October - December 2023 NorCal School staff will implement 10 theater arts/SEL integrated classes in each classroom at Williamson Elementary School and Cordova Villa Elementary School. This will have the added benefit of generating excitement about a spring musical. Final class of the 10 class series will include a final presentation for students to share skills obtained. January 2024 Auditions & registration take place for April productions. NorCal School of the Arts (NorCal) invites parent involvement with organized parent meetings that help to explain process, rehearsal schedules, time commitment, and to solicit parent engagement (community building). January-April 2024 Rehearsals begin 3-4 days a week, After-school, 3 to 4 days a weeks for 1-2 hours of rehearsal each day. Community and parent engagement occurs by actively getting them involved in building sets, creating costumes and props, and helping with publicity days over two weekends to engage parents and community to support the final production April 2024. Dress and tech rehearsals, final presentation, performance, & assessments Note: At Williamson Elementary, the principal, Leslee Cottrell and at Cordova Villa Elementary, Principal Carter are both extremely supportive of NorCal School of the Arts programming and realize the need for the students and teachers to have SEL strategies integrated into the arts. This grant would provide an amazing opportunity for students to participate in the arts while receiving the added benefit of addressing student emotional health. Theater Arts & SEL integrated classes and rehearsals include: Physical and vocal exercises, Improvisation games and SEL welcoming signature activities, movement and main lesson. Students devise a final piece and engage in the creative process together to support building community.

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

Executive Director, Michele Hillen-Noufer, M. Ed, has over 20 years experience producing children's plays, musicals and educational programs grounded in academic and vapa standards. She is also a faculty member of Sac State's Theater and Dance Department. NorCal School of the Arts has had great success in after school programs in another Rancho Cordova school since 2018 and successfully completed the timeline for the past two years at Williamson Elementary. The timeline provided is completely reasonable and NorCal has had a track record of success.

The program proposed is also designed for a virtual platform and can be transferred to a virtual or hybrid format. NorCal School of the Arts has provided the proposed programs both virtually and "in-person" in the past.

CEIF App #72

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

2275 Benita Dr

CEIF App #72

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Cordova Villa Elementary School 10359 S White Rock Rd, Rancho Cordova, CA 95670

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Williamson_and_Cordova_Villa_Letters_of_Support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Williamson Elementary School
Cordova Villa Elementary School

ITEM 12.4.**ATTACHMENT 2**

Have you reached out to a contact at the school(s) you indicated above?

Yes

CEIF App #72

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Leslee Cottrell, Principal of Williamson Elementary School and Amber Carter, Principal at Cordova Villa Elementary School as well as Becky Muir

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Michele Hillen-Noufer

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Nu Art Education, Inc. DBA NorCal School of the Arts

What is your title and/or role at your organization?

Executive Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF App #72**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.
CEIF App #72

ATTACHMENT 2

NorCal School of the Arts at Williamson Elementary and Cordova Villa Elementary	
	Total Budget
Personal for 2 Schools	
Program Administrator for 2 schools Sept-April	\$10,000
Teaching Artists Planning (\$55/hr, 38 total classrooms)	\$20,900
Teaching Artists Planning (\$16/hr, 38 total classrooms)	\$6,080
Creative Staff (Director, Choreographer, Stage Mgr, Music Dir)	\$16,000
Production/Equipment Costs (set, costume materials, costume design, light rental, sound equipment rental)	\$12,000
Total cost	\$64,980
Matching Funds	\$14,980
Enhancement Fund ask	\$50,000

Williamson Elementary School

CEIF App #72

CEIF App #72

*Home of the Wildcats*

To whom it may concern:

I am writing to express our continued support and excitement for the opportunity to have NorCal School of the Arts return in the 2024-25 school year with their Theater Arts Program to include an after school production as well as Theater Arts integrated with conflict resolution skills (CR) classes at Williamson Elementary. During this school year, thanks to last year's City of Rancho Cordova Enhancement fund award, NorCal is providing the Finding Nemo Jr. production after school for students to learn how to sing, dance and act as well as collaborate to tell this entertaining and educational story.

During the 2022-23 school year, NorCal teaching artists guided the students in performing Lion King Jr. for the entire school, so students' peers could see the cast perform. Parents were invited to several evening shows and the experience brought the families together. The show was a fully produced experience and included sets, lighting, microphones, costumes and props. The students spent months collaborating, expressing their creativity, learning how to create a character, memorizing lines and songs and so much more.

In addition to the production, each classroom is receiving Theater Arts & conflict resolution classes. Williamson classroom teachers are currently thrilled to see their students and especially their English Language Learners engage creatively with the lessons, expressing their emotions and learning valuable communication, collaboration skills as well as conflict resolution strategies. Now, more than ever, our students need conflict resolution strategies as educators compete with social media influences as well as the overuse of electronics. The arts are a perfect way to deliver conflict resolution strategies as the Arts already provide so many opportunities for students to connect, build community and act as an outlet for self-expression and creativity.

With our past arts programming, the teachers and families have seen that bringing the arts into our school allows an outlet for students to develop their creativity and practice empathy. Before NorCal was funded through the Enhancement fund grant, our resources were unable to support a theater program at our school and we welcome this opportunity to continue to partner with NorCal School of the Arts. Bringing a continued Theater Arts/SEL program to

Williamson Elementary School



Home of the Wildcats

CEIF App #72

Williamson Elementary would help all students but especially our special needs students and emerging bilingual students.

Here are just a few of the many positive comments I have seen from the classroom teachers.

"Thank you so much for bringing this program to our students. They needed this so much and we are grateful to have NorCal at our school."

"Thank you. This is a dream come true!"

"Thank you for this opportunity."

Thank you, City of Rancho Cordova, for your consideration for Williamson Elementary.

Thank you for investing in our youth as we continue to try to nurture our students' talents and prepare them for a successful future.

Sincerely,

A handwritten signature in cursive script that reads "Leslee Cottrell".

Leslee Cottrell M.Ed., Principal
Williamson Elementary School

*Soar like a HAWK!****Cordova Villa Elementary School***

Amber Carter, Principal
Leonardo Zamudio, Asst Principal
Becky Muir, Admin Assistant

10359 South White Rock Road
Rancho Cordova, CA 95670
916.294.9125 Fax 916.294.2483

CEIF App #72

To whom it may concern:

I am writing to express our support for NorCal School of the Arts providing a Theater Arts Program integrated with Social Emotional Learning (SEL) strategies as well as an after school production at Cordova Villa Elementary. I have heard of the successful program NorCal has brought to Williamson Elementary and feel strongly our students at Cordova Villa would benefit from such a program. The arts are a perfect way to deliver Social Emotional Learning strategies as the Arts already provide so many opportunities for students to connect, build community and act as an outlet for self-expression and creativity.

Teachers and families at Cordova Villa Elementary have seen that bringing the arts into our school deepens the concepts that they are trying to teach in their class and engages students to want to come to school. Our resources have been unable to support a theater program at our school for many years and we welcome this opportunity to partner with NorCal School of the Arts. Bringing a Theater Arts/SEL program to Cordova Villa Elementary would help all students but especially students who learn differently and excel in other ways such as through movement, singing and verbal expression. It would help our students connect to each other in a meaningful way and this Arts Integration program in the classroom would also act as a professional development for the classroom teacher, giving the teacher some new strategies and perspectives to address students' emotional needs.

The after school production would provide extended learning and enrichment for our expanded learning program and provide so many life skill lessons for our students including collaboration, critical thinking and increased engagement in storytelling and literacy.

Thank you for your consideration for Cordova Villa Elementary. Thank you for investing in the children in Rancho Cordova as we continue to try to nurture their talents and prepare them for a successful future.

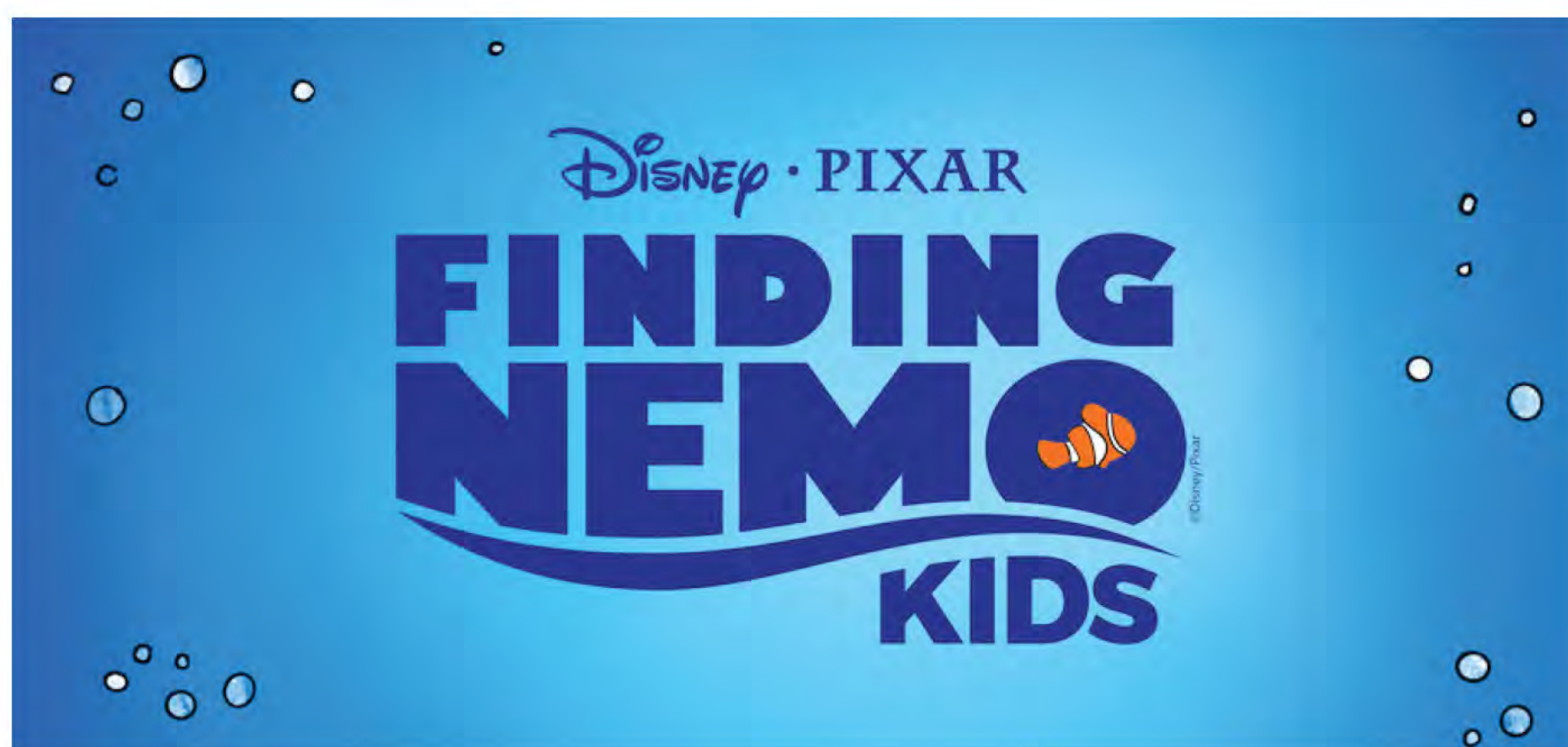


Williamson Elementary

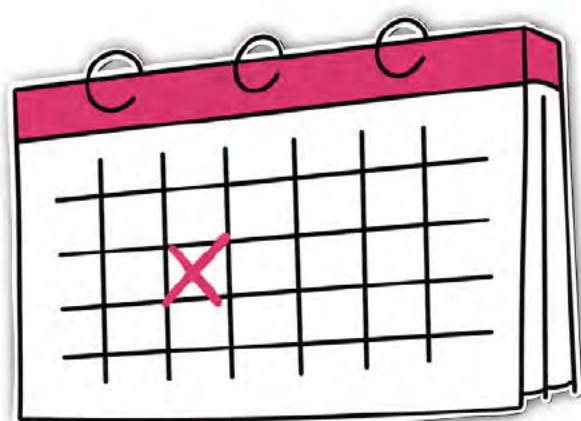


Present

27# ppA FIEC



PRODUCTION CALENDAR



SIGN UP AT THE OFFICE TO AUDITION

Audition Dates & Times: October 24-25th, 3:00-4:30

Rehearsal Dates: Every Tues/Weds from 3pm-4:45pm

Thursday 1:30-3:30pm

Rehearsal Location: Williamson Cafeteria

Auditions open to 1st-5th (1st graders will be included in a preshow)

Performances: Feb. 15th at 9:15am & 6pm, Feb. 16th at 9:15 & 6:00pm



Funded by the City of
Rancho Cordova
Community Enhancement
& Investment Fund

FAQs

FAQ SHEET



ITEM 12.4.



Title	NorCal School of the Arts Theatre Arts & Conflict Resolution (Social Emotional Learning - SEL) Integration Program & After School Theatre production at Williamson Elementary School and Cordova Villa Elementary School in FCUSD.	03/01/2024 id. 45753193
CEIF App #72		
by Michele Hillen-Noufer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application		
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Cordova Villa Elementary School Williamson Elementary
For Cordova Villa Elementary, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given
Notes providing rationale	Endorsement Given

ITEM 12.4.**ATTACHMENT 2**

Organizations may provide PDF or JPG documentation regarding their endorsement.

CEIF_Endorsment_-Insurance_Requirements.pdf

Name of Superintendent, Manager, or Designee completing this form:

Dr. Sarah Koligian

Title of individual completing this form

Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

CEIF App #72

Title	The Spanish Classroom: Spanish Enrichment	03/01/2024
	by Jennifer Orozco in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45753450

Original Submission03/01/2024

Score	n/a
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CEIF App #73

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program
Name. Assign a
project name to your
project/program.

The Spanish Classroom: Spanish Enrichment

Provide a
Project/Program
Synopsis

Our enrichment program introduces students to Spanish conversation and culture, fostering creative thinking. With "Art en Español", themed sessions, and engaging activities, we create an environment where students learn the language, appreciating its culture. Acquiring proficiency in a second language instills courage, independence, and awareness, promoting connections across diverse communities.

CEIF App #73

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

We provide 1-hour classes, once per week for (3) - 10-week sessions throughout the school year, on elementary school campus, after school hours.

Teaching Spanish to children not only enriches their individual lives but also strengthens the fabric of the entire community, fostering unity, understanding, and prosperity.

Teaching Spanish to children equips them with valuable skills that can contribute to the community's social and economic vibrancy. In an increasingly globalized world, bilingual individuals are better positioned to engage in cross-cultural collaborations, potentially enhancing economic opportunities and cultural exchange within the community. Also, as these children grow into teens and adults with proficiency in Spanish, they become valuable assets in various professions, such as healthcare, education, and business, where linguistic diversity is increasingly valued.

Secondly, by teaching Spanish to children in a diverse community promotes inclusivity by providing a means for effective communication among community members who may have Spanish as their primary language. This linguistic bridge fosters understanding, cooperation, and unity, creating a more cohesive and harmonious community. Lastly, language education instills cultural appreciation and empathy in children, enabling them to navigate and appreciate the rich diversity in their surroundings.

Parents gain the satisfaction of knowing their children are gaining a skill that can open doors in an increasingly globalized world. Additionally, reaching out to neighboring elementary schools amplifies the positive impact, spreading the benefits of language education to a broader segment of the community and contributing to the overall academic and cultural growth of the region. The initiative aims to empower students with a valuable tool while creating a sense of unity and understanding among families and communities.

In Rancho Cordova, we have identified a gap in educational offerings, specifically the absence of a bilingual Spanish enrichment class for our students. Recognizing expanding the horizons of our youth, we propose the introduction of such a program. This initiative not only addresses the growing demand for language learning but also presents an exciting opportunity for students to immerse themselves in a new language. By providing this service, we aim to create a dynamic learning environment allowing them to have a fun and engaging experience within the familiar setting of their school and among their peers.

We sincerely urge you to consider collaborating with us in implementing this language enrichment class in Rancho Cordova. Together, we can empower our students with the tools they need to thrive in an increasingly interconnected world while fostering a sense of community and inclusivity.

CEIF App #73

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

There are 3 of us on our development team. We have extensive experience in working with children, developing curriculum and navigating classroom environments. Our commitment to creating a program that resonates with the needs of school-aged children reflects our passion for education and our desire to contribute positively to their development.

With combined expertise, we are well-versed in tailoring lessons that captivate young minds. Recognizing the importance of age-appropriate content, we take pride to balance between educational rigor and the entertainment factor. We are dedicated to ensuring learning is effective and also a source of joy for the children.

CEIF App #73

Provide your
Project/Program
Goals

The primary goal of our project is to enhance Spanish language learning among students through after school enrichment classes, encouraging understanding of the language and its cultural context. To measure progress effectively, we will conduct proficiency assessments, tracking improvements in speaking, listening, and reading, over specific time intervals. We'll track feedback, gauging students' confidence levels, engagement, and enthusiasm towards the learning process. The goal is to achieve linguistic competence and also to instill a genuine appreciation for Spanish language and culture among students.

To keep the project team focused, a roadmap will be established, outlining specific milestones, deadlines, and responsibilities. Regular team meetings are conducted to assess progress, share insights, and address challenges collaboratively. By maintaining open lines of communication within the team and regularly reassessing our approach, we aim to ensure that our efforts are consistently reaching the goal of providing valuable Spanish learning enrichment classes to students.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost*

94800.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 94800.0

CEIF App #72

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 2000.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[GRANT_RC.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

n/a

CEIF App #72

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Multiple Years

If requesting for multiple years, please share how many years you are seeking funding?

5 years

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

Celebrating its 11th anniversary, this program is established and has a proven track record of sustainable development. Over the past decade, it has consistently demonstrated its commitment to growth, adaptability, and positive impact. Through strategic planning and effective implementation, the program has navigated challenges while achieving enduring success, trust and credibility.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

8/19/2024

ITEM 12.4.

Anticipated End Date 7/26/2024
(typically
projects/programs
end by June 30)

ATTACHMENT 2**CEIF App #73**

Please describe your project/program schedule	Our operational revolves around the school calendar, aligning our activities and programs with the academic schedule. By synchronizing our efforts with the school calendar, we ensure optimal engagement and participation from students. We provide 1 hour enrichment classes after school hours, and summer camps from 9am - 1pm from August - July.
Adaptability: What is your plan to complete your project/program should any challenges arise?	Amid the pandemic, we successfully adapted to the challenges by transitioning to a comprehensive model of virtual learning and outdoor park day activities. Simultaneously, we introduced outdoor park day activities to promote physical well-being and social interaction in a safe environment. We are well-equipped to provide this blend of virtual and outdoor educational experiences.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #73

Primary street address of project/program

[REDACTED]

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

RiverView Stem Academy
McGarvey Elementary School
Sunrise Elementary School
Cordova Villa Elementary School
Rancho Cordova Elementary School

CEIF App #73

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Support_Letters22.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Elk Grove USD
Folsom Cordova USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Robert J. McGarvey Elementary School
Sunrise Elementary School

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Riverview STEM Academy
Cordova Villa Elementary School
Rancho Cordova Elementary School

Have you reached out to a contact at the school(s) you indicated above?

Yes

ITEM 12.4.**ATTACHMENT 2**

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

I emailed both districts contact emails listed for EGUSD and FCUSD.

Administrators at McGarvey Elementary and Sunrise Elementary school are aware and endorse my program.

Janet, the secretary and principal at Riverview Stem are familiar with my program and I spoke with and emailed.

I emailed the principal at Cordova Villa, Rancho Cordova elementary.

Olivia Walton, the owner and operator of Liv's Tot Spot Daycare is aware and endorse my program.

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #73**5 - Applicant Information**

Name

Jennifer
Orozco

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

The Spanish Classroom

What is your title and/or role at your organization?

Program Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF App #73

The Spanish Classroom Grant Application Fund Request Budget

BEFORE/AFTER SCHOOL

CEIF App #73

Elementary School	# of students	# of weeks	Fee	X3 sessions per school year
McGarvey K-2 PM	12	10	\$ 185.00	\$ 6,660.00
McGarvey 3-6 PM	12	10	\$ 185.00	\$ 6,660.00
McGarvey 2-6 AM	12	10	\$ 150.00	\$ 5,400.00
RiverView Stem K-2	12	10	\$ 185.00	\$ 6,660.00
RiverView Stem 3-5	12	10	\$ 185.00	\$ 6,660.00
Sunrise K-2	12	10	\$ 185.00	\$ 6,660.00
Sunrise 3-6	12	10	\$ 185.00	\$ 6,660.00
Cordova Villa K-2	12	10	\$ 185.00	\$ 6,660.00
Cordova Villa 3-6	12	10	\$ 185.00	\$ 6,660.00
Rancho Cordova K-2	12	10	\$ 185.00	\$ 6,660.00
Rancho Cordova 3-6	12	10	\$ 185.00	\$ 6,660.00
				\$ 72,000.00 Total

SUMMER CAMPS

Elementary School	# of students	# of weeks	Fee	
McGarvey K-6	16	1	\$ 240.00	\$ 3,840.00
				\$ -
RiverView Stem	16	2	\$ 240.00	\$ 7,680.00
				\$ -
Home Office	8	1	\$ 180.00	\$ 1,440.00
Rancho Cordova	16	1	\$ 240.00	\$ 3,840.00
				\$ 16,800.00 Total
Materials and Supplies				\$ 2,000.00 Total

DAYCARE

	# of kids	# of week	Fee/Month	10 months
Liv's Little Tot Spot	N/A	4	\$ 400.00	\$ 4,000.00
				\$ 4,000.00 Total
				Grand Total
				\$ 94,800.00 Request

CEIF App #73



Robert J. McGarvey Elementary School
ELK GROVE UNIFIED SCHOOL DISTRICT

4350 Sophistry Drive
Rancho Cordova, CA 95742
Phone (916) 793-3400
Fax (916) 689-7640

Carrie Mitchell, Ed.D., Principal (Carmitch@egusd.net)
Erin Metcalf, Vice Principal (Emetcalf@egusd.net)
Linda Eck, Secretary (Leck@egusd.net)

March 1, 2024

RE: City of Rancho Cordova – Fiscal Year 2024-2025 Community Enhancement &
Investment Fund Application

Dear Grant Selection Panel:

I am excited to endorse and contribute to the Spanish language program at our school, by partnering with The Spanish Classroom. This initiative represents a tremendous opportunity to foster cultural awareness and deliver bilingual education to the students in our vibrant community of Rancho Cordova. Embracing the diversity within our city, we recognize the importance of exposing our children to linguistic skills, enriching their educational experience, and promoting a more inclusive and culturally rich environment.

Please do not hesitate to contact me for further information.

Sincerely,

Carrie Mitchell

Carrie Mitchell, Ed.D.
Principal

CEIF App #73

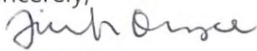
March 1, 2024

Re: Community Enhancement & Investment Fund

Dear Committee,

I want to let you know that I currently have pending letters from Riverview Stem Academy, Liv's Tot Spot, and a Client/Parent which I anticipate receiving soon. Rest assured, as soon as I obtain them, I will promptly submit them. I appreciate your patience and understanding in this matter. Thank you for your cooperation.

Sincerely,



Jennifer Orozco

Program Director

The Spanish Classroom

LATE - RECEIVED AFTER DEADLINE

CEIF App #73**Robert J. McGarvey Elementary School**
ELK GROVE UNIFIED SCHOOL DISTRICT

4350 Sophistry Drive
Rancho Cordova, CA 95742
Phone (916) 793-3400
Fax (916) 689-7640

Carrie Mitchell, Ed.D., Principal (Carmitch@egusd.net)
Erin Metcalf, Vice Principal (Emetcalf@egusd.net)
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Please do not hesitate to contact me for further information.

Sincerely,

A handwritten signature in cursive script that reads "Carrie Mitchell".

Carrie Mitchell, Ed.D.
Principal

LATE - RECEIVED AFTER DEADLINE



Riverview STEM Academy
Home of the Rockets



CEIF App #73

A National Blue Ribbon School

March 8, 2024

Dear Committee Members,

I am writing this letter to wholeheartedly endorse Jennifer Orozco's After School Spanish Class. As Principal at Riverview STEM Academy, I have had the privilege of observing and participating in the development and implementation of this outstanding program, and I am confident in its ability to provide enriching educational experiences for our students.

The After School Spanish Class is a testament to Jennifer Orozco's commitment to fostering a well-rounded education that goes beyond traditional classroom learning. The program is designed to not only teach the Spanish language but also to instill a love for language learning and cultural appreciation.

Here are some key aspects that make the After School Spanish Class worthy of endorsement:

- **Qualified and Passionate Instructors:** The program is led by highly qualified and passionate instructors who possess not only linguistic expertise but also a genuine enthusiasm for teaching and connecting with students.
- **Interactive and Engaging Curriculum:** The curriculum is thoughtfully crafted to be interactive and engaging, incorporating a variety of activities, games, and real-life scenarios that make learning Spanish both enjoyable and practical.
- **Cultural Enrichment:** Beyond language acquisition, the program incorporates cultural elements, exposing students to the rich heritage of Spanish-speaking countries. This approach promotes a deeper understanding and appreciation of diversity.
- **Convenient After-School Timing:** Recognizing the busy schedules of students, the program is conveniently scheduled after regular school hours, providing a valuable option for those eager to expand their horizons without conflicting with other commitments.
- **Positive Impact on Academic Performance:** Research indicates that exposure to a second language enhances cognitive abilities, problem-solving skills, and academic performance. The After School Spanish Class aligns with these findings, contributing positively to the overall development of participating students.

I believe that the After School Spanish Class will not only enhance our students' language skills but will also contribute to their personal growth, cultural awareness, and academic success. I wholeheartedly endorse this program and encourage the City of Rancho Cordova to support and promote its continued success. Thank you for your attention to this matter, and please feel free to reach out if you have any questions or require additional information.

Sincerely,

Lari Powell - Principal at Riverview STEM Academy



Martin Hock III at Sunrise <MHockiii@egusd.net>

Fri, Mar 1, 2024 at 8:19 AM

To: Jennifer Orozco <jenleona01@gmail.com>, Lindsay King at Sunrise <lindking@egusd.net>

Cc: Michael Gulden in Elem Ed <MGulden@egusd.net>, Carrie Mitchell at McGarvey <carmitch@egusd.net>

Hello Jennifer,

CEIF App #73

I would appreciate the opportunity to partner with you on this opportunity. I have also cc'd our director of PreK-6 Education, Michael Gulden and my partner at McGarvey Elementary, Ms. Carrie Mitchell, so they are aware.

Thank you,

Martin Hock

PRINCIPAL, SUNRISE ELEMENTARY
916-985-4350, EXT 17600



LATE - RECEIVED AFTER
DEADLINE

CEIF App #73

LATE - RECEIVED AFTER DEADLINE

To Whom It May Concern:

I am writing a reference letter for my friend and colleague Jennifer Orozco. I have known Jennifer for over 3 years. She is an asset to our community and I am certain if awarded this grant she will add more value to our school system and our community.

Jennifer has worked with me in my preschool and my children have spent several sessions in her enrichment program as well. Not only does her program help our children in the community she also coordinates and organizes events in our neighborhood gathering people together and making this a better place for all of us to live.

If Jennifer is awarded these funds she will be helping multiple families in my care who can't afford her services receive this program and these children will also be able to benefit from having the opportunity to learn a second language.

The first 5 years of a child's life is the most crucial time for their development and learning a second language helps develop their brain that will benefit them in all aspects of their lives for the future. Her program is so wonderful and extra funding will allow for so many more to enjoy her curriculum and the benefits from it!

Sincerely,
Olivia Walton
Liv's Little Tot Spot
279-842-0427

LATE - RECEIVED AFTER DEADLINE

CEIF App #73

3/4/2023

Dear City of Rancho Cordova,

I am a resident of Rancho Cordova and have two children who attend Robert J. McGarvey Elementary.

I am a huge proponent of children learning a second language due to its multitude of benefits including improving their cognitive development and problem-solving skills, increasing their practice with vocabulary, and helping to broaden their understanding of other cultures in our community. The Spanish Classroom helps to bring the learning of a second language and it's benefits to the families in our community. Please consider providing a grant to The Spanish Classroom to help broaden its reach and help the program be more accessible to families in our community.

Thank you,

Katie Harms

Title **The Spanish Classroom:
Spanish Enrichment** 03/01/2024
id. 45753450

CEIF App #73

by **Jennifer Orozco** in **Fiscal Year 2024-2025**
Community Enhancement & Investment Fund
Application

Average score: **0**

Reviewed by: Robin Mandeville (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of?
(Select all that apply)

A school district

Which school district are you completing this form on behalf of?

FCUSD

Which FCUSD school facility

Riverview STEM Academy
Cordova Villa Elementary School
Rancho Cordova Elementary School

For Cordova Villa Elementary, the school district's acknowledgement is:

Endorsement withheld

Notes providing rationale

Endorsement Withheld

For Rancho Cordova Elementary, the school district's acknowledgement is:

Endorsement withheld

Notes providing rationale

Endorsement Withheld

For Riverview STEM Academy, the school district's acknowledgement is:

Endorsement withheld

ITEM 12.4.**ATTACHMENT 2**

Notes providing rationale Endorsement Withheld

Organizations may provide PDF or JPG documentation regarding their endorsement.

CEIF App #73

Name of Superintendent, Manager, or Designee completing this form: Dr. Sarah Koligian

Title of individual completing this form Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement. True

Title	Point Break Anti-Bullying Workshops	03/01/2024
CEIF App #74	by Sarah Weimer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45753703
		CEIF App #74

Original Submission03/01/2024

Score	3
-------	---

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Point Break Anti-Bullying Workshops

Provide a Project/Program Synopsis

Point Break (www.Pointbreakonline.com), a nationally-recognized, evidence-based, anti-bullying/pro-empathy workshop, reduces barriers existing between students. Through high-energy activities, interaction with caring adults and relevant discussion, Point Break draws students together, focusing on empathy/respect. Students respond to the day's challenges with self-reflection and acknowledging personal responsibility, enabling them to begin pursuing behavioral change.

Provide a Project/Program Description

Since 1992, Campus Life Connection (CLC), a 501(c)(3) nonprofit, has served thousands of youth in Sacramento County. CLC's mission is to develop character, confidence and responsibility in youth through educational, social and physical programs such as Point Break Workshops, which provide hope and effect positive change for individuals. The goal of CLC is to reach at-risk/high-risk youth to prevent bullying and destructive life choices and to encourage positive behavior that ensures future success in life.

The lives of Rancho Cordova students CAN be transformed in a single day. Point Break (www.Pointbreakonline.com) is a nationally-recognized, evidence-based, anti-bullying/pro-empathy program that creates an atmosphere of honest communication in which students and faculty collaborate in a workshop setting. Point Break uses evidence-based workshops to make schools more accepting and empowering places. These workshops have proven to increase empathy, which decreases bullying and harassment, relieves racial and ethnic tension, and unifies the students, regardless of socio-economic status. By students becoming aware that their peers struggle with the same issues, the door is opened for honest sharing and empathy, causing a positive chain reaction on campus. Through this intense, seven-hour process, students who have been silent in the past find courage to share and trust their peers. Other direct results of Point Break workshops are better understanding, empathy among students, and reconciliation between teachers and students, in addition to youth learning leadership skills and gaining confidence.

Research indicates 44% of middle and high schools report bullying and over 160,000 students miss school daily for fear of attack or intimidation by other students. Bullying negatively impacts students' learning environment, success, and emotional and physical health. Schools with anti-bullying programs reduce bullying by 50%. Point Break has proven to increase empathy and reduce bullying and is a huge success locally. Its workshops empower schools to address many social issues facing students and over 50% of students have admitted have revealed through the workshops that they have had suicidal thoughts. Countless stories of suicide, isolation, addiction and neglect that occur in the lives of students with whom Point Break works are exposed through the workshops, but Point Break provides these hurting students with a path to healing and healthy relationships with adults and other students.

CEIF App #74

The workshops' results are so life-transforming that school districts actively seek out Point Break workshops as school staff have witnessed tremendous improvement of students' behavior and a great reduction of school suspensions. To date, approximately 13 Point Break workshops have been held in Rancho Cordova, benefitting thousands of students from Mills Middle School, Mitchell Middle School, Cordova High School, and Kinney (Continuation) High School. In 2019, one workshop and four follow-up sessions with one-hundred (100) 7th graders from Mills Middle School were held; one workshop and four follow-up sessions with one-hundred twenty (120) 7th graders from Mitchell Middle School were held; and one workshop and four follow-up sessions with one-hundred twenty (120) students in 9th through 12th grade from Cordova High School were held, for a total of 340 Rancho Cordova students participating. In 2018, one workshop and four follow-up sessions with 7th graders from Mitchell Middle School was held at Sun River. In 2017, two workshops with all of Mills Middle School's students and eight follow-up sessions were held at Mills Middle School. In 2016, one workshop and four follow-up sessions were held at Mills Middle School, and one workshop and four follow-up sessions were held for Kinney High School students at River City. In 2015, one workshop and four follow-up sessions were held at Mills Middle School, and one workshop and four follow-up sessions were held for Kinney High School students at River City.

Grant funds will provide four Point Break workshop (<https://m.youtube.com/watch?v=4jFEk7EadnQ>) and four follow-up sessions for Mills Middle School, engaging approximately 360 Rancho Cordova middle- and high-school students and positively changing—directly and indirectly—the lives of thousands more in the community. Point Break supports the mental and emotional development of youth as we teach them empathy and provide struggling students with a hopeful life outlook through the life-changing workshops and follow-up sessions. With grant funding, Point Break's proven effectiveness will create an empowering, sustainable difference on this and succeeding generations in Rancho Cordova.

**Campus Life Connection (CLC), a 501(c)(3) nonprofit, which has served at-risk/high-risk young people in the greater Sacramento area since 1992, is a faith-based organization at its core, but participation in any faith-based activity is optional to youth and they are never required to participate in faith-based activities to receive coaching, mentoring, care and the programs' full benefits.*

Tell us about your
Project/Program
Team

· Amber Pexa, Point Break Workshop Director (2021 to present).

· Mike Edwards, Campus Life Connection Business Manager & Grant Manager (1999 to present).

He has had over-site on numerous government and foundation grants over the past 11 years including: City of Rancho Cordova Community Enhancement Fund, City of Citrus Heights Community Development Block Grant, City of Citrus Heights Community Support Funding, City of Roseville Citizens' Benefit Fund, Federal Community Development Block Grant, City of Sacramento Gang Prevention & Intervention Taskforce Grant, Sacramento County Coalition for Youth—Future Forward Youth Grant, West Sacramento Foundation Grant, and more.

CEIF App #74

The Search Institute (www.search-institute.org/) developed a list of 40 Developmental Assets for youth and their chance for success in life. The more Developmental Assets a young person has, the greater the likelihood of their success. The Search Institute has a five-decade legacy of examining and making concrete key—but sometimes hidden—dimensions of development, including: personal strengths, skills, attitudes and values; community, school, and family supports and developmental relationships; non-cognitive skills and socio-emotional traits; and personal sparks, passions and purpose. Surveying the target population reveals that, in many cases, the students with whom Point Break works have only two of the 40 Developmental Assets; these two Assets are often a result of the schools' efforts to engage youth and create boundaries. Based on Point Break's proven effectiveness in reaching youth to effect positive change, participating students could add an additional 25 Developmental Assets for a total of 27. CLC desires to improve students' chances of success in life and by adding 25 Developmental Assets, these students substantially increase their potential for a positive future.

Point Break's specific goal is to decrease bullying and foster empathy among students and, through its day-long workshop and four weeks of follow-up sessions, it also adds 25 Developmental Assets to the students participating, thereby substantially increasing their potential for a positive future. After every Point Break workshop, many faculty and volunteers are close to tears as they relay stories of the students, whom had been in their "family" group (i.e., small group of students with an adult leader) for the day, opening up and revealing their individual struggles of suffering from bullying, depression, suicidal tendencies, and more.

Kimberly Wolfe, Adelante Continuation High School Counselor and Point Break Workshop Group Leader, stated, *"For our small school, Point Break has a tremendous impact on our staff and students. Our students share that Point Break allows them to understand each other and staff, but most importantly, know that they are not alone. With an increase in use of social media, students lack the one-on-one connection and interactions, and Point Break helps refocus and renew the importance of in-person conversations. This day helps staff connect with students and learn more about what each of them is experiencing outside the classroom and how this could have an impact inside the classroom. It also helps our students learn a very valuable skill: self-reflection. Many of them come back thinking about the words they say and the impact that words have on others. Point Break is more than just a day workshop for our students and staff; it helps direct and guide our school year. Many times we reference Point Break as a reminder to students of a time when they were focused on compassion and understanding."*

Biddle Consulting Group (BCG) conducted a thorough, two-year research study on Point Break's effectiveness (http://pointbreakonline.com/documents/point_break_evaluation_report.pdf). They evaluated its impact in key areas and found Point Break has a statistically significant impact on students' attitudes, behaviors and values on campuses. Four weeks of follow-up sessions, conducted by BCG, will measure the success of each Point Break workshop. The pre- and post-surveys given to students learn more about their potential Risk Factors and

include questions regarding how safe they feel in their environment.

CEIF App #74

The Substance Abuse & Mental Health Administration and National Registry of Evidence-Based Programs & Practices also conducted a yearlong review and designated Point Break as a nationally-recognized, evidence-based program school administrators can use to address problems students face.

Four Point Break workshops and four weeks of follow-up sessions at Mills Middle School would engage approximately 360 Rancho Cordova students and positively impact—directly and indirectly—the lives of thousands more in the Rancho Cordova community.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Point_Break_Endorsements.pdf](#)

CEIF App #74

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	22000.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	22000.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	16000.0
---	---------

What is the total cost of supplies for your project/program?	4000.0
--	--------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 0.0
of transportation for
your
project/program?

CEIF App #74

What is the total cost 0.0
of equipment for your
project/program?

What will be the total 2000.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Point_Break_Workshop_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

Describe any funding secured or being sought for this project/program?	We are actively seeking funding for Point Break workshops.
--	--

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	Not applicable.
---	-----------------

Do you plan to ask for funding annually for this project/program?	No
---	----

Is this a single year request or a request for funding for multiple years?	Single Year
--	-------------

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

CEIF App #74

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

Point Break workshops are typically held during the school year, between September and April. Workshops are held based on each school's schedule and preference. The tentative timeline for the four workshops is:

Mills Middle School: September 2024

CEIF App #74

Point Break also implements a follow-up aspect to each one-day workshop. The follow-up consists of four sessions that can be done during lunch, during a study block, or even before school. Students who participated in Point Break are invited back during the designated time where a Point Break team member will facilitate an activity and discussion targeting one of the eight key areas (e.g., bullying/teasing, willingness to reach for help, gossiping, openness of expression, judging others, valuing others, having empathy toward others, and having a hopeful life outlook) as a means to continue the momentum started by the workshop. Most follow-ups are done in four consecutive weeks following each Point Break workshop, but they can also be spaced out depending on the need and desire of the school.

Adaptability: What is your plan to complete your project/program should any challenges arise?

We will work with the school to make any adjustments as necessary. In the past, we were able to successfully complete our grant projects despite the covid restrictions.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2**CEIF App #74**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	10439 Coloma Road
---	-------------------

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF App #74

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Combined_Letters_of_Support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Mills Middle School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Aya Handler and Eric Mejia, Mills Middle School Counselors

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #74

5 - Applicant Information

Name

Sarah
Weimer

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Campus Life Connection

What is your title and/or role at your organization?

Grant Writer

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

What is the name of this project or program's primary contact if not the person submitting this application?

Ed
Kaczmarek

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

ITEM 12.4.**ATTACHMENT 2**

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Ed
Kaczmarek

CEIF App #74

What is the title of this individual?

Executive Director

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Point Break Workshop
Budget

CEIF App #74

Staffing

Project Manager	1,500
Speakers/Staff (3)	<u>2,500</u>
Total Staffing	4,000

Supplies

Program Supplies	200
Breakfast	200
Lunch	600
Contingency/Overhead	<u>500</u>
Total Supplies	1,500

Total Workshop Cost 5,500

MILLS MIDDLE SCHOOL

10439 Coloma Road ^{CEIF App #74}

Rancho Cordova, CA 95670-2198

Fax 916-294-2476

Dana Carrigan, Principal
Jenna Schuette, Vice Principal



Keith Shields, Vice Principal
Cheryl Blower, Admin. Assistant

March 4, 2020

CEIF App #74

To Whom It May Concern:

I am writing to the City of Rancho Cordova for the purpose of supporting Point Break at Mills Middle School. Over the past several years, the Point Break staff has supported Mills by bringing Point Break to our campus, specifically targeting 100 7th graders each year. If additional funding is approved, our entire 7th grade would benefit from participating in this interactive, fast paced, empathy building workshop.

Based upon follow-up interviews with both students and staff, I fully believe that Point Break is a life changing experience. Words cannot adequately express how valuable Point Break is to Mills – the Point Break staff never fail to inspire, challenge and encourage every single participant. The commitment that Point Break staff bring to our site is incredible – their stories are powerful and their interactions with students are caring and deeply moving.

Again, I highly recommend continued funding for Mills. If you require any additional information, please call me at [REDACTED]

Sincerely,

A handwritten signature in cursive script, appearing to read "Janice Shippy".

Janice Shippy, Counselor
Mills Middle School

Eric Mejia

March 5, 2020

CEIF App #74

To whom it may concern,,

My name is Eric Mejia and I am one of two academic counselors at Mitchell Middle School. This school year I was in charge of organizing an annual event called Point Break, which has been held on several occasions at Mitchell, as well as other Rancho Cordova schools. The event is an important opportunity for our students to learn about themselves and each other to break down barriers. Point break staff offers guidance from trained professionals that share their own personal stories about overcoming adversity.

As a counselor we witness students picking on each other, teasing, and bullying on a daily basis. The event allows us the opportunity to invite students from our site so that they can work on becoming more empathetic towards each other. Many in the past have mentioned that it is much tougher to be difficult towards others, when you know their back story.

For this reason, our school site would like to have more of our students participate. At the present moment, we are only able to invite 100 students max. We target 7th graders, it would be nice if we could invite most of our 7th grade class in the future. I have talked to our administration team to see if they would be open to the idea of having more of our students participate. They all feel it is something they would like to pursue, meaning they are all on board.

Sincerely,



Eric Mejia



March 24, 2020

CEIF App #74

City of Rancho Cordova
Community Enhancement Fund

Re: Point Break Workshop Letter of Support

To Whom It May Concern:

River City Christian has been a Rancho Cordova collaborative partner with Campus Life Connection for many years. We have hosted their Point Break Anti-Bullying workshops on our grounds when Kinney High School have requested an off-site venue. We have always been open to assisting them in their work with the young people in our community.

We care about our city and are happy that Campus Life Connection is so active in Rancho Cordova. They've had Campus Life clubs at Mills and Mitchell Middle Schools as well as at Cordova High School. We are impressed with their Point Break evidence-based empathy workshops and are happy to host them on our facilities. We enthusiastically support their work and will continue to partner and collaborate with them in the future.

Please contact us if you need any additional information.

Sincerely,



Jesse Smith
Senior Pastor
River City Christian





Point Break Endorsements

What School Administrators, Teachers, Counselors and Parents are saying...

"Every year Point Break has made a tremendous impact upon our school climate. The Point Break staff create a safe environment for our students; they do this by speaking to the heart about real life experiences and then giving students opportunities for intimate conversations with a caring facilitator. Students and staff are incredibly moved by the openness of one another. The repeated feedback from students is that 'they no longer feel alone.' I can't say enough to recommend Point Break!"

— **Janice Shippy, Counselor, Mills Middle School**

"Point Break has touched the lives of thousands of teenagers and helped make our campuses safer and more welcoming for students."

— **Ron Severson, retired Superintendent, Roseville Joint Union High School District**

"Point Break has increased staff empathy of students and increases student awareness of each other and has allowed the discussion of tolerance to permeate throughout our campus."

— **Bridgette Dean, former Assistant Principal, Adelante High School**

"It is very hard to put into words the experience of yesterday's Point Break workshop. It was one of those times where you walk into a room one person, and you walk out changed...the world looks just a little different than it did 8 hours before. I've been processing the experience since leaving yesterday and am still marveling at and working through what I saw, heard and felt. I forget that I have worked hard for many years to make my life a safe place for myself and for those who share it with me. Yesterday reminded me that our kids are still living there, in those spaces that are not safe or sane. I was able to leave yesterday and appreciate the life that I have that is safe and away from all of that darkness, but I am very aware that the kids who shared yesterday walked right back into the dark and dangerous places from which they had emerged yesterday morning. I am inspired to continue our work and ensure that we create supports for our kids that reach beyond academics, that we reach into those dark and dangerous places and pull out of them the spirits and souls of the children that live there, and to help those kids heal and grow into the people that we know they can be."

— **Gloria White, Teacher, Sacramento High School**

"Point Break is a life changing event in the life of students. Students who participate in the Point Break event learn to break down walls and see others differently. It has been an immense pleasure of mine to watch each student feel part of something bigger than their self and to return to their campus with new eyes and a new heart. I recommend that every student attend the workshop at least once."

— **Valerie Erb, Teacher, Roseville High School**

"Two months after our Point Break Workshop a parent approached me to discuss her child. She said, 'Ever since she went to the workshop you did with Point Break my daughter has been different; more hopeful and kinder at home. I feel like that day really helped her.' When a program helps a kid at school AND at home, it's a huge success."

— **Lori Sipkovich, Teacher, Lincoln High School**

"Point Break is an outstanding program. From start to finish students are involved with games, engaging activities, and breaking down social barriers. Lincoln High School has participated in the program many times and has had outstanding feedback from students and staff. They return feeling connected and part of the high school. Any school that is interested in breaking down walls and bringing students and staff together need to participate in the Point Break Program."

— **Jim Spratling, Counselor, Lincoln High School**



CEIF App #74

"Initially, I was skeptical when I first heard about Point Break. I knew that we had a need but I was unsure if this program was the way to meet that need. And then I participated in Point Break. I was a believer. It was truly eye opening watching students 'Cross the Line'. To see the number of our students letting other students see that they were not alone was so powerful. We have a diverse student population; I know that Point Break has done much towards breaking down the barriers between students and student groups. I wholeheartedly recommend Point Break; I also recommend that every adult on campus participate with the students. It is a great program."

— **Jon Coleman, Assistant Principal, Roseville High School**

"The world we live in has changed drastically in the last decade, and our teens face brutal realities that most of us never had to deal with—slurs of intolerance, cyber bullying and 'sexting,' crushing pressure to do drugs, to binge drink, to have sex, to be cool, to imitate media icons, to excel. Kids need to know that they are not alone, that they are not the only one facing these problems that seem so insurmountable to them. My experience as a participant in the Point Break program made absolutely clear to me that many of our kids are hurting and they need help."

— **Judi Daniels, Teacher, Granite Bay High School**

"Point Break was the perfect workshop at the perfect time for our school. We have seen a beautiful shift in our campus culture since the workshop. Point Break has opened doors to respect, kindness, and empathy among all those that attended. It was the most important and effective workshop we've ever had on our campus."

— **Leslie Redkey, Principal, Herbert Green Middle School and Point Break Workshop Group Leader**

"For our small school, Point Break has a tremendous impact on our staff and students. Our students share that Point Break allows them to understand each other and staff, but most importantly, know that they are not alone. With an increase in use of social media, students lack the one-on-one connection and interactions, and Point Break helps refocus and renew the importance of in-person conversations. This day helps staff connect with students and learn more about what each of them is experiencing outside the classroom and how this could have an impact inside the classroom. It also helps our students learn a very valuable skill: self-reflection. Many of them come back thinking about the words they say and the impact that words have on others. Point Break is more than just a day workshop for our students and staff; it helps direct and guide our school year. Many times we reference Point Break as a reminder to students of a time when they were focused on compassion and understanding."

— **Kimberly Wolfe, School Counselor, Adelante High School and Point Break Workshop Group Leader**

"Many thanks to you and your wonderful staff for the most awesome experience with Point Break! As I meet with many of our 8th graders, I am hearing such positive things about their experience! Some of them have asked whether you all will come back...I'm so glad you will have the follow up sessions during lunch! As we look to 7th grade next, please let me know if you need anything additionally."

— **Dee Cutter, MS, PPS, Counselor, Rolling Hills Middle School (916-933-9290, ext. 3020)**

"Thank you....The overwhelming feedback I have received has been very positive. Many parents have contacted me and expressed how much the day impacted their kids—in a good way! Thank you for all you and your team do to make a difference in kids' lives."

— **Meg Enns, Superintendent/Principal, Gold Oak Union School District (530-626-3150)**

"PB [Point Break] was fantastic! Thank you so much for supporting us here at SK [Starr King K-8] and being such amazing people. Tell everyone again how awesome they were and how much we appreciate it. I am so proud of you all..."

— **Jeannie Broyles, Vice Principal, Starr King K-8 School (916-971-7320)**



POINT BREAK

CEIF App #74

A parent of a student who attended a Point Break workshop at Camerado Springs Middle School recently emailed Camerado's principal the following:

"Mr. Shupe,

Just wanted to say thank you for bringing Point Break to Camerado. My son Jackson got in the car today and said it was the best day ever. He went on to explain, with tears and lots of emotion, each part of the day - from the donuts to the team building games to the testimonies and the subsequent discussions. He was particularly impacted by the "cross the line" activity, where he saw students with many different struggles stepping forward and where they got to support each other. This has been something we have tried to teach our kids - that behind every behavior, there is usually a story and most of the time it isn't pretty...walking away from it, he felt like they were looking at each other differently. I'm guessing this is the mission and vision of the program, so I wanted to be sure you got that feedback. Again, thank you so much for make this happen. With gratitude...."

What Students are saying about their experience at Point Break...

Student Quotes from Oak Ridge High School (the prompt was "What Point Break Means to Me"):

- *"Point Break means a whole other family and a new community. We meet people and we relate to them. People who we never would have talked to. I love this experience and I feel like everyone should have one day to see what Point Break is."*
- *"What it means to me is to be encouraging. To see that there's others going through the same thing as us. And to get to know new people and create connections. As a senior, I am really going to miss Point Break and wish everyone luck with this in the future."*
- *"It means connecting with people on campus."*
- *"It means getting together to be together."*
- *"It means making friends."*
- *"It means being real."*
- *"Disconnect and connect."*
- *"It means opening yourself up to people."*
- *"Being supportive and understanding."*
- *"Making new friends and memories."*
- *"Good way for team building."*
- *"Point Break has allowed me to get out of my comfort zone, learn about what is going on behind the scenes, and make new friends around campus. It has also allowed me to talk about things that usually high school students try to hide."*



POINT BREAK

CEIF App #74

"[The Point Break experience helped me] to open my eyes about different personalities and people in my school. Now, I am more open minded and less likely to judge people." — Student at Futures High School

"[The Point Break experience helped me to] understand the people I see at school, as I don't know what kind of struggles they may be going through." — Student at Futures High School

"[The Point Break experience] helped me to realize that I am not alone." — Student at Futures High School

"I had no idea so many of my friends had considered suicide as a way of dealing with the pain in their lives. I want to help my friends stay alive."

"I didn't realize that my words could be so painful to others. I'm not going to tease people so much."

"I'm sorry for saying the stuff I've said to you. I didn't mean it."

"It has (helped) me to open up to people and listen to their problems."

"Point Break has helped me to open my eyes and see that it is not just me and my family and friends in the world. Other people are going through the same stuff I am."

"I no longer gossip and tease people and I never worry about what people think."

"Point Break has taught me many things. It has taught me that behind every smile there's an unbelievable story that has made that person who they are now. And teasing or talking about them isn't gonna make anything better. You're just causing more hate in yourself and others. Hate isn't healthy. I've had more respect for others since Point Break. Thank you!"

"I don't make fun of a lot of people anymore. I am aware of how much people hurt inside and I learned that listening to other people can really change your life and their life."

"It made me never give up in what I do. I'm also nice to my friends and family. I'm also trying to do something with my life and forget about what other people think of me."

"It made me feel for others around me. It helped me find more out about myself. It showed me that others around me can relate to the issues I've been through in the past."

"It has made me a better person and I know that I'm not the only one with similar problems. I value more people and their feelings. I listen to what they got to say and help out."

"Many adults never talk to me as an equal or share their past with me and at Point Break, not only did the adults open up but so did some of my fellow students. It helped me realize that people still have some good in them buried deep down somewhere inside of them. The past is filled with mistakes. The future is strong if you learn from those mistakes."

"It has taught me that even when I'm playing around and call people names that I can hurt them. After Point Break I became friends with a lot of the people I used to mess with. It opened up an opportunity to have better and more relationships with people. Thank you guys so much for the experience."

"Point Break helped me a lot because I get to see other peoples' views and the way they live life, and learn that most everyone has the same problems."

"It affected me by letting my emotions out and telling people how I really feel."

"It affected me to get more active and respectful of people I know and I don't know."



POINT BREAK

CEIF App #74

"Point Break changed me as a person, making me care more about others than I already did. I am not judgmental at all."

"Somehow Point Break really made me feel like I can really open up now. It was sort of a forceful way to make me express myself."

"I (stopped) being mean to others. I like helping people."

"Point Break was an awesome experience and whenever I begin to gossip I stop and remember PB so I just stay quiet and listen."

"My experience with Point Break made me realize everyone around you can be hurting and you don't know it. This allowed me to open up to others."

"It affected me a lot. I now try opening up to my parents. However, they still don't really get what I am trying to tell them. I open up to my friends because they really understand."

"Point Break has taught me and opened my eyes to how much stereotyping and bullying goes on around high school. It has taught me how to watch what I say and how to stop and control my words and how they (my words) affect people."

"Point Break has helped me to respect other people and not judge them so fast; and to not judge them so fast. Respect how I act around people also. It was a great experience and I'm glad I went."

"It gave me a lot of insight into others' lives."

"I have been talking to others not in my friend group and have been trying to respect more people."

"I loved it. It was fun and really got people closer together. It made me realize more about others, besides what's just on the outside."

"It taught me not to judge anyone. People who I would've never thought share the same problems I do. I think it is a very effective program."

"Point Break was amazing. I realize that people aren't always what they seem to be like. I got to know people that I would have never talked to before and I realized that people have harder times than I do. Thanks Point Break!"

"I think before I speak, now. I also have learned to forgive some people in my life."

"Point Break showed me a new side of people, and how much they share the same problems as me even though we are different on the outside."

"(Point Break affected me) by not seeing through people, but seeing into them. It was life changing."

Student Quotes from Point Break Workshop for Cordova High School on March 12, 2019:

"It was just the best day!!! Thank you so much for your love and passion and what you gave us all today!!!"

"Today was amazing! Me and my brother definitely have a bond that we never had before and I couldn't be more thankful. Thank you Point Break!"

CEIF App #74

Student Quotes from Point Break Workshop for Oak Ridge High School on February 25, 2020 Point:

"Thank you for making Point Break possible this year! I love spending time with everyone and talking/learning about other people. And giving us the opportunity to talk and making new friends."

"Thank you so much for providing us with the space to have Point Break. You have given us more than just a space, you have given us the chance to heal, reflect, and understand our—as well as others'—lives better than before. Point Break is really important to us students and it wouldn't have been possible without you. Thank you!"

Pictures and videos from the March 12, 2019 Point Break Workshop for Cordova High School are available at https://www.instagram.com/s/aGlnaGxpZ2h0OjE4MDE5Mzg1Njc0MDgzMjA5/?utm_source=ig_story_highlights_share&igshid=psl3e5k3cyzi.

Title	Point Break Anti-Bullying Workshops	03/01/2024
CEIF App #74	by Sarah Weimer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45753703
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
--	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Mills Middle School
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For Mills Middle School, the school district's acknowledgement is:	Endorsement given
--	-------------------

Notes providing rationale	Endorsement Given
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Organizations may provide PDF or JPG documentation regarding their endorsement.	CEIF_Endorsment_-Insurance_Requirements.pdf
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Name of Superintendent, Manager, or Designee completing this form:	Dr. Sarah Koligian
--	--------------------

Title of individual completing this form	Robin Mandeville
--	------------------

ITEM 12.4.

By checking here, I ☐ True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

CEIF App #74

Title

CEIF App #75

Suvidha International Foundation Speech & Debate Programs

by Bhaskar Vempati in Fiscal Year 2024-2025
Community Enhancement & Investment Fund Application

03/13/2024

id. 45877442

Original Submission03/14/2024

Score2

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program
Name. Assign a
project name to your
project/program.

Suvidha International Foundation Speech & Debate Programs

CEIF App #75

Provide a
Project/Program
Synopsis

The Speech and Debate programs enhance communication, critical thinking, and persuasion, preparing students for academic, professional, and civic success through competitive engagement.

ITEM 12.4.**ATTACHMENT 2**

Provide a
Project/Program
Description

The Speech & Debate Educational Programs will help elementary, middle and high school students and resident students (grades 4 through 10) of Rancho Cordova City with speech and debate training programs.

CEIF App #75

The speech and debate programs will provide the students with valuable skills that they will use for the rest of their lives, including but not limited to researching, writing, critical thinking, organization, persuasion, conflict resolution and communication proficiency. These educational tools are necessary in every part of our lives and successfully mastering them at a young age will allow the participants to utilize them in their day-to-day activities. Whether it is online or in person, the skills (researching, writing, critical thinking, organization, persuasion, conflict resolution and communication) will help them articulate their opinions in a constructive format, delivering their thoughts in a clear and concise manner. They will also communicate with peers their own age, develop a level of confidence in themselves, and leave a positive impression upon the people around them. The program will engage the students and the skills acquired will help them excel in their academics and place them on a straight path to becoming successful future leaders in politics, business, law, academics, entertainment, and many other fields.

According to the Stanford article, "The Power of Speech & Debate Education," (<https://snfi.stanford.edu/skills>), there are lifetime benefits for students who commit to speech and debate programs. [Forbes published an article titled "How to Find the Millennials Who Will Lead Your Company."](https://www.forbes.com/sites/robertsher/2014/03/02/how-to-find-the-millennials-who-will-lead-your-company/?sh=3d697bc37178) (<https://www.forbes.com/sites/robertsher/2014/03/02/how-to-find-the-millennials-who-will-lead-your-company/?sh=3d697bc37178>), which suggests that the leaders of the future are ex-debaters.

The speech program will provide a foundation for various types of speech, categorized as oratorical, persuasive, impromptu, dramatic, humorous, and poetic.

The debate program will provide an overview of different styles of debate, categorized as Parliamentary, Public Forum, Lincoln-Douglas, Spontaneous Argumentation, Team Policy, and Cross-Examination.

In the academic years 2022-2023 and 2023-2024, Suvidha International Foundation's speech and debate programs impacted approximately 100 students annually, equipping them with crucial communication skills and fostering critical thinking, reasoning, and respect for diverse perspectives. These students are encouraged to continue attending the programs to further develop and refine the skills they have acquired, aiming to master them effectively.

As we approach the upcoming academic year (2024-2025), there is an opportunity to expand the program's influence even further. It is imperative to sustain our support for this initiative, recognizing its capacity to empower students and nurture future leaders. With the proposed continuation of the speech and debate program for the academic year 2024-2025, we aim to assist another cohort of 100 students, building upon the achievements of previous years.

ITEM 12.4.

Tell us about your
Project/Program
Team

CEIF App #75**ATTACHMENT 2**

Suvidha International Foundation is responsible for the development and delivery of this program. Bhaskar Vempati, Balasubramanyam Kodavakanti and Saritha Jasthi, and other volunteers will develop and implement the project. A youth team of sixteen-member expert speech and debate coaches will support the program. These youth coaches have a wealth of expertise to share with their younger peers, having won competitions at regional, state, and national levels. Additional community volunteers will also contribute to the speech and debate programs as required in the programs' organization.

Provide your
Project/Program
Goals

The below Program Goals allow students to develop effective

- 1) Researching capabilities
- 2) Critical thinking dexterity
- 3) Organizational competence
- 4) Team building skills
- 5) Writing proficiency
- 6) Use of body gestures (eye contact, stance, and expressions)
- 7) Speech delivery virtuosity (proper speed, tone, diction, language, clarity, and fluency)
- 8) Conflict resolution adroitness

The proposed speech and debate programs help the students learn effective communication, collaborative, and leadership skills. The student program attendees will demonstrate their newly garnered skills at the competition scheduled at the end of the program. The educational tools gained through the program will engage the students, help them excel in their academics and place them on a straight path to becoming successful future leaders in several prominent areas including business, law, politics, academia, entertainment, and media.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 10600.0

CEIF App #75

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 10600.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 4000.0

What is the total cost
of supplies for your
project/program? 1500.0

What is the total cost
of transportation for
your
project/program? 0.0

What is the total cost
of equipment for your
project/program? 2000.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 3100.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

CEIF App #75

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

None

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

2

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

2

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

CEIF App #75

Anticipated End Date 4/30/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule We will offer the speech and debate programs two times in academic year, 2024-2025. The program timeline including anticipated start and completion dates are included below.

First Training Session (Training sessions and competition happen over Zoom Sessions)

Program Promotions: July 1, 2024 to September 14, 2024

Program Dates including Competition: Sept 15, 2024 to November 15, 2024.

Second Training Session (Training sessions happen over Zoom Sessions and Competitions happen in-person at City Hall, Rancho Cordova)

Program Promotions: December 1, 2024 to January 12, 2025

Program Dates including Competition: January 15, 2025 to March 31, 2025.

Report and Expenses Submission: April 30, 2025

Adaptability: What is your plan to complete your project/program should any challenges arise? Suvidha International Foundation has effectively organized numerous Speech & Debate Competitions, leveraging the expertise of volunteers with over several years' experience in organizing Speech & Debate Competitions. The upcoming program will adhere to the specified timeline, concluding on March 31, 2025, with a comprehensive report, including event expenses and photos, to be submitted for City approval by April 30, 2025.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #75

Primary street address of project/program	2729 Prospect Park Dr, Rancho Cordova
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List the city location of the project/program.	City Hall, Rancho Cordova
--	---------------------------

Select State	CA
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Provide the zip code for your project/program's primary location.	95630.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Not Applicable

CEIF App #75

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Bhadraiah (Bhaskar)
Vempati

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Suvidha International Foundation

What is your title and/or role at your organization?

President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF App #75

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Speech & Debate Program 2024 Budget

CEIF App #75

Item#	Expenses	Quantity	Amount, \$	Sub Total, \$	Category
1	Zoom Link (for weekly virtual sessions, one for each of the Speech & Debate programs)	1	\$250.00	\$250.00	Miscellaneous
2	Awards and Trophies (Speech)	2	\$500.00	\$1,000.00	Equipment
3	Awards and Trophies (Debate)	2	\$500.00	\$1,000.00	Equipment
4	Student Coach Scholarships (Speech)	8	\$250.00	\$2,000.00	Personnel
5	Student Coach Scholarships (Debate)	8	\$250.00	\$2,000.00	Personnel
6	Event Day Venue Rental Costs-Speech (City Hall)	1	\$1,000.00	\$1,000.00	Miscellaneous
7	Event Day Electronic Equipment – Debate (City Hall)	1	\$1,000.00	\$1,000.00	Miscellaneous
8	Event Promotions	2	\$250.00	\$500.00	Supplies
9	Event Days Food for Volunteers	100	\$10.00	\$1,000.00	Supplies
10	Insurance	1	\$400.00	\$400.00	Miscellaneous
11	Photography	2	\$150.00	\$300.00	Miscellaneous
15	Other Items			\$150.00	Miscellaneous
Total				\$10,600.00	

Category	Total
Personnel	\$4,000.00
Miscellaneous	\$3,100.00
Equipment	\$2,000.00
Supplies	\$1,500.00
Total	\$10,600.00

Title	FCUSD Athletic Support for Mills, Mitchell & Kinney	03/14/2024
		id. 45887888
CEIF App #76	by Robin Mandeville in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application rmandeville@fcusd.org	

Original Submission03/14/2024

Score	3
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

FCUSD Athletic Support for Mills, Mitchell & Kinney

CEIF App #76

Provide a Project/Program Synopsis	The plan is to support and encourage physical fitness as a positive outlet for afterschool sports at Mills, Mitchell and Kinney HS.
Provide a Project/Program Description	Now more than ever the need for sports, which serves our students needs for social emotional learning, interactive connection with peers and adults, and motivation for academic growth. This project will enhance the educational programs and athletic programs at our three secondary schools in Rancho Cordova. Evidence supports that one of the best Positive Behavior Intervention and Supports (PBIS) for students is athletics. Ensuring our athletic programs have the necessary equipment / supplies and means to support our students is paramount to the success of our community. These three school have expanded after school athletic programs and are challenged to raise funds to support the ongoing needs of our students.
Tell us about your Project/Program Team	The Team responsible for ensure that this project is implemented will be made up of site administrators and district representation. Team members: Principal Dana Carrigan, MMS, Principal Sandra Garcia, MtMS, and Principal Allen Sims, KHS, and Peter Maroon, District Director of Athletics
Provide your Project/Program Goals	Our goals are to ensure that students have access to after school athletic programs and remove financial barriers. State and district general funding only provides coaching stipends and funds for safety items. Working with the policies of the school district, we want to encourage student-athletes to participate in local school sports programs. We can accomplish these goals by: -Updating equipment and supplies to maintain and improve competitive edge - Cover transportation cost for athletics (reducing financial barrier) - Provide a safe environment by improving facilities - Provide additional funds for stipends and increase enrichment needs - Promote school pride and recognition - Expand athletic opportunities for alternative school

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 138809.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 70000.0

CEIF App #76

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 20000.0

What is the total cost of supplies for your project/program? 15750.0

What is the total cost of transportation for your project/program? 15000.0

What is the total cost of equipment for your project/program? 18000.0

What will be the total cost of any miscellaneous expenses for your project/program? 1250.0

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[2024_25_Measure_H_Grant_excel.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

CEIF App #76

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

ITEM 12.4.**ATTACHMENT 2**

How many years has 3
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

CEIF App #76

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date 6/30/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule The timeline for this project would start in July 15, 2024 and be completed by the June 30, 2025. Each school will utilize funds to cover expenses over the four season of sports. Equipment and supplies will be ordered by December, and transportation cost will be for the duration of the year.

Adaptability: What is your plan to complete your project/program should any challenges arise? As challenges arise, the funding will be used to ensure program efficacy and that each school is able to support athletic needs based upon categories allotted

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF App #76

Primary street address of project/program	Mills MS 10439 Coloma Rd., Rancho Cordova
---	---

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Mitchell MS 2100 Zinfandel Dr., and Kinney HS 2710 Kilgore Rd., Rancho Cordova

CEIF App #76

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Kinney High School
Mills Middle School
Mitchell Middle School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Dana Carrigan, at Mills, Sandra Garcia, at Mitchell, Allen Sims, at Kinney, Peter Maroon, at FCUSD.

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF App #76

5 - Applicant Information

Name

Peter
Maroon

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Folsom Cordova Unified School District

What is your title and/or role at your organization?

Director of Athletics and Physical Education

Provide contact phone number:

[REDACTED]

Provide contact email:

pmaroon@fcusd.org

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Sean
Martin

What is the title of this individual?

Asst Superintendent, Business Services

ITEM 12.4.**ATTACHMENT 2**

What is the best phone number where we could contact the signatory?

**CEIF App #76**

What is the best email address to contact the signatory?

semartin@fcusd.org

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

2024-25 Measure H

**CEIF App
#76**

A. Personnel		Estimated	Actual
Allocation: \$20,000			
Kinney		\$3,000.00	
Mills		\$8,500.00	
Mitchell		\$8,500.00	
Total		\$20,000.00	

B. Supplies		Estimated	Actual
Allocation: \$15750			
Kinney		\$750.00	
Mills		\$7,500.00	
Mitchell		\$7,500.00	
Total		\$15,750.00	

C. Transportation		Estimated	Actual
Allocation: \$15000			
Kinney		\$1,000.00	
Mills		\$7,000.00	
Mitchell		\$7,000.00	
Total		\$15,000.00	\$0.00

D. Equipment		Estimated	Actual
Allocation: \$18000			
Kinney		\$2,000.00	
Mills		\$8,000.00	
Mitchell		\$8,000.00	
Total		\$18,000.00	\$0.00

E. Miscellaneous		Estimated	Actual
Allocation: \$1250			
Kinney		\$250.00	
Mills		\$500.00	
Mitchell		\$500.00	
Total		\$1,250.00	

		\$70,000.00	\$0.00
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CEIF App #76

	Kinney	Mills	Mitchell	
A.	\$ 3,000.00	\$ 8,500.00	\$ 8,500.00	
B.	\$ 750.00	\$ 7,500.00	\$ 7,500.00	
C.	\$ 1,000.00	\$ 7,000.00	\$ 7,000.00	
D.	\$ 2,000.00	\$ 8,000.00	\$ 8,000.00	
E.	\$ 250.00	\$ 500.00	\$ 500.00	
	\$ 7,000.00	\$ 31,500.00	\$ 31,500.00	\$ 70,000.00

Title	FCUSD Athletic Support for Mills, Mitchell & Kinney	03/14/2024
		id. 45887888
CEIF App #76 by Robin Mandeville in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application		
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Mills Middle School Kinney High School Mitchell Middle School
For Mills Middle School, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given
For Mitchell Middle School, the school district's acknowledgement is:	Endorsement given
Notes providing rationale	Endorsement Given
For Kinney High School, the school district's acknowledgement is:	Endorsement given

ITEM 12.4.**ATTACHMENT 2**

Notes providing
rationale

Endorsement Given

Organizations may
provide PDF or JPG
documentation
regarding their
endorsement.

CEIF App #76

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title	Outdoor Science Trips for Rancho Cordova Elementary Schools Grades TK-5	03/14/2024
CEIF App #77	by Robin Mandeville in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application rmandeville@fcusd.org	id. 45895972

Original Submission03/14/2024

Score	3
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Outdoor Science Trips for Rancho Cordova Elementary Schools Grades TK-5

CEIF APP #77

Provide a Project/Program Synopsis

Student Field Trips to STEAM oriented locations

Provide a Project/Program Description

FCUSD would like to bring more STEAM focused field trip opportunities to our students. Our project benefits the community by offering STEAM based educational opportunities to our students. This is a growing, high-demand area of study that has the potential to create substantial economic benefits for our children and community.

Tell us about your Project/Program Team

FCUSD & John Bliss (CGE), Amber Fontaine (CME), Amber Carter (CVE), James Tucker (NVE), Ted Bosque (PJS), Anna Chitwoord (RCE), Lari Powell (RSA), Kim Christerson (WRE), Leslee Cottrell (WME).

Provide your Project/Program Goals

Our goal is to expose students to STEAM field trips and experiences that will result in academic gains through greater engagement. We will measure our goal by student surveys, teacher engagement feedback, and monitoring academic achievement before and after each event.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

50000.0

What is the amount of Community Enhancement & Investment Fund grant monies requested?

50000.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

CEIF APP #77

What is the total cost of personnel for your project/program?

5000.0

What is the total cost of supplies for your project/program?

0.0

What is the total cost of transportation for your project/program?

5000.0

What is the total cost of equipment for your project/program?

0.0

What will be the total cost of any miscellaneous expenses for your project/program?

40000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[2024_Measure_H_-_Funding_request.docx.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

Fundraisers at school sites

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

None

CEIF APP #77

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

Please see attached. Costs listed above are approximate. Expenses depends on the number of students participating in each event.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Reschedule event.

CEIF APP #77

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

2239 Chase Drive

ITEM 12.4.**ATTACHMENT 2**

List the city location of the project/program.

Rancho Cordova

CEIF APP #77

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Field trips will be on campus or off site at local venues.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Lari
Powell

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Folsom Cordova Unified School District

What is your title and/or role at your organization?

Principal

ITEM 12.4.**ATTACHMENT 2**

Provide contact
phone number:

[REDACTED]

Provide contact
email:

lpowell@fcusd.org

Are you the primary
point of contact on
this project/program?

Yes

CEIF APP #77

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

If selected by the
City Council to
receive an award,
what is the name of
the person at your
organization who
would sign the
contract?

Sean
Martin

What is the title of
this individual?

Asst Superintendent, Business Services

What is the best
phone number where
we could contact the
signatory?

[REDACTED]

What is the best
email address to
contact the
signatory?

semartin@fcusd.org

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF APP #77**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF APP #77

Measure H - Funding request-**Project Name:**

Outdoor Science Trips for Rancho Cordova Elementary Schools Grades TK-5

Project Description

FCUSD would like to bring more STEAM focused field trip opportunities to our students. Our project benefits the community by offering STEAM based educational opportunities to our students. This is a growing, high-demand area of study that has the potential to create substantial economic benefits for our children and community.

"The study found that, regardless of gender, ethnicity or socioeconomic status, youth who take educational trips have better grades (59 percent), higher graduation rates from high school (95%) and college (63%), and greater income (12% higher annually). In fact, 89% said educational trips had a positive, lasting impact on their education and career because the trips made them more engaged, intellectually curious and interested in and out of school." -National Education Association, [NEA](#)

Project Team

FCUSD & John Bliss (CGE), Amber Fontaine (CME), Amber Carter (CVE), James Tucker (NVE), Ted Bosque (PJS), Anna Chitwoord (RCE), Lari Powell (RSA), Kim Christierson (WRE), Leslee Cottrell (WME).

Project Goals

Our goal is to expose students to STEAM field trips and experiences that will result in academic gains through greater engagement. We will measure our goal by student surveys, teacher engagement feedback, and monitoring academic achievement before and after each event.

Funding Request - \$50,000.00**STEM Field Trip Ideas!**

STEM Resource	Cost	Description
Soil Born (Rancho Cordova)	\$15 per student plus \$225/bus or \$80 for a series plus \$900/ bus	Hands-on science field trip, grades K-6

CEIF APP #77

SCOE Outdoor Ed (Mather)	\$600 or free depending on Title I, Plus \$225/bus	Hands on science field trip, grades K-6
Sacramento Children's Museum (RC)	Groups of up to 30: \$300 Groups of up to 60 \$600 Plus \$225/bus	Exploratory science field trip, grades K-2
Mad Science (school sites)	\$75-\$125 per student	After school club that meets once a week for 4-6 weeks.
Splash (Mather)	\$60-300 depending on Title I make up Plus \$225/bus	Outdoor science field trip
Nimbus Fish Hatchery (Rancho Cordova)	Free! Plus \$225/bus	Outdoor science field trip with follow up opp. Like Salmon in the classroom
Folsom powerhouse (Folsom)	Free Plus \$225/bus	Museum and tour of powerhouse with curriculum
MOSAC	Exhibit Only - \$300 Exhibit Plus Lab - \$475 Exhibit Plus Theater Show - \$500 Academy Program (full day) 0 \$825	Site Field Trips
Explorit Science Center (School sites)	\$210-1 class, \$370-2, \$525-3, \$600-4	Site Field Trips
Bohart Museum of Entomology (School sites)	\$125 first hour, \$75 every hour after	Classroom presentations Site Field Trips

ITEM 12.4.**ATTACHMENT 2**
CEIF APP #77

World of Wonders Science Museum: grades K-3 (School sites)	K-2 Class - \$150 3-5 Class - \$200 Starlab - \$245	Site Field Trips
Folsom Zoo, grades TK-6 (Folsom) Tues – Fri 9:45 & 11:00 a.m.	\$5 student / \$7 adult One free chaperone per 10 students	One Hour tour of the Zoo Sanctuary animals and artifacts led by docents. Classroom presentations
Sacramento Zoo, grades TK-6 (Sacramento)	Adult - \$11.75 Children - \$7.75 Classroom Presentations: \$199 per program	Hours: 9:00-4:00, except winter, winter hours are 10:00-4:00 Classroom presentations
Aerospace Museum (McClellan)	\$10 per person	Hands on field trip with flight simulator Open 10:00 am - 5:00 pm
Fairytale Town - STEM workshops (Sacramento)	Basic Admission - \$3 per person Additional Presentation - +\$2 a person	STEM themed field trips or Classroom visits
Effie Yeaw Nature Center, Nature Plus, grades 2-5 (Carmichael)	\$295 for up to 35 students Plus \$225/bus	In-depth and interactive outdoor program
Community Theater Production	Cost of productions varies Plus \$225/bus	Live perform with a focus on creative arts
Fog Willow Pumpkin Farms	\$10/student and \$8/chaperone	Visit a working farm, learn about the life cycle of plants and bees as pollinators,

CEIF APP #77

	Plus \$260 per bus	students often bring home some type of vegetable or squash, like a pumpkin
Mad Science	\$350 per presentation Class workshops and Family nights also available	Live Performance about various Science concepts
Conservation Ambassadors' Wild Things	\$600 for first presentation, \$500 for each additional presentation	Presentation with wild animals who have been rehabilitated, message about habitat conservation and protecting wildlife
Sea Quest	\$5.99/student and \$7.99/chaperone plus \$225 per bus	Tour of the Sea Quest aquarium in Folsom, information about Marine Biology
Sierra Nevada Journeys		Programs for first through sixth grade, in class and then at a

Sly Park Options	Cost	Description
Virtual Science Camp • 5 days online • 5th Grade	\$1500 per class	Students receive sequenced daily lessons to support citizen science and environmental stewardship.
Hybrid Science Camp Option A • 4 days online • 1 day on-site • 5 Grade	\$1600 per class	Modeled after the Virtual Science Camp. Structured for 4 days of online learning experiences and 1 day of in person instruction at your school site
Hybrid Science Camp Option B • 4 days on-site • 1 day online • 5th Grade	\$2000 per class (min 2 classes)	Modeled after the Virtual Science Camp. Structured for 4 days of exploratory learning experiences on your school campus and 1 day for an online follow-up lesson/check-in at a later date
In Person Camp	\$255 per student	Sly Park Environmental Education Center cultivates environmental literacy

CEIF APP #77

		through experiential and place-based learning. Our staff supports the academic, social and emotional growth of participants in our programs, which enriches understanding of California's Next Generation Science Standards and Environmental Principles & Concepts.
--	--	--

Project Schedule: We would have this in place by August 8th, 2024 and continue throughout the school year, ending May 23rd, 2025. In addition to this funding, we will use site funds to sustain the programs that produce the most effective results in terms of overall learning and STEM engagement and academic gains, beyond 2025.

Project Criteria

Education - We will improve the quality, availability, and accessibility of STEM education. We will also connect our students to STEAM related resources in our community to foster an interest in STEAM that goes beyond the classroom and into our greater community.

Timelines:

We will begin scheduling field trips 08/08/2024 and complete all field trips by 05/23/25. All data will be collected by 05/24/25.

Adaptability:**Project Location:**

Our field trips are located throughout Sacramento county, with many in the city of Rancho Cordova.

Title	Outdoor Science Trips for Rancho Cordova Elementary Schools Grades TK-5	03/14/2024
CEIF APP #77	by Robin Mandeville in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45895972
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
---	-------------------

Which school district are you completing this form on behalf of?	FCUSD
--	-------

Which FCUSD school facility	Cordova Gardens Elementary School Cordova Meadows School Cordova Villa Elementary School Peter J. Shields Elementary School Rancho Cordova Elementary School White Rock Elementary School Williamson Elementary Navigator Elementary School Riverview STEM Academy
-----------------------------	--

For Cordova Gardens Elementary, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

For Cordova Meadows School, the school district's acknowledgement is:	Endorsement given
---	-------------------

Notes providing rationale	Endorsement Given
---------------------------	-------------------

ITEM 12.4.**ATTACHMENT 2**

For Cordova Villa Elementary, the school district's acknowledgement is:

Endorsement given

CEIF APP #77

Notes providing rationale

Endorsement Given

For Navigator Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

Endorsement Given

For Peter J. Shields Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

Endorsement Given

For Rancho Cordova Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

Endorsement Given

For Riverview STEM Academy, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

Endorsement Given

For White Rock Elementary, the school district's acknowledgement is:

Endorsement given

Notes providing rationale

Endorsement Given

For Williamson Elementary, the school district's acknowledgement is:

Endorsement given

ITEM 12.4.**ATTACHMENT 2**

Notes providing
rationale

Endorsement Given

CEIF APP #77

Organizations may
provide PDF or JPG
documentation
regarding their
endorsement.

Name of
Superintendent,
Manager, or
Designee completing
this form:

Dr. Sarah Koligian

Title of individual
completing this form

Robin Mandeville

By checking here, I
verify that I have the
authority at my
organization to
provide an
endorsement.

True

Title	Folsom Cordova Unified School District: Community Cultural Appreciation Concert	03/14/2024
CEIF APP #78	by Robin Mandeville in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application rmandeville@fcusd.org	id. 45896253

Original Submission03/14/2024

Score	n/a
-------	-----

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? Yes: First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Folsom Cordova Unified School District: Community Cultural Appreciation Concert

CEIF APP #78

Provide a Project/Program Synopsis

FCUSD serves students and families from a variety of diverse cultures. Our district is a wonderful blend of people with rich heritage and cultural pride. FCUSD wishes to create an opportunity for students and our community to engage in and celebrate the diverse cultures through music.

Provide a Project/Program Description

The project would provide a performance for students and the community. The performance groups would be secured to do a matinee performance during school and do an evening performance for the community. Both events would be free of charge. The performances would occur during the school year.

Tell us about your Project/Program Team

FCUSD:

Mindy Andrus, Coordinator

Lisa Vaca, Administrative Assistant

Amanda Boyce, CHS Theatre Teacher

Matthew Compton, CHS Theater Technician

Kevin Simms, CHS Music Teacher

Jimmie Adams, Mills Music Teacher

Musical Groups:

Mariachi Bonitas de Dinorah Klinger: Contact Dinorah Klinger

Bugambilia: Contact Enrique Huizar & Beatriz Figueroa Avila

Provide your Project/Program Goals

To provide a cultural experience for students and the community through showcasing Hispanic Music performing groups.

1 student performance during the school day where music students attend and have the opportunity to ask the performers questions about their experience as musicians, connections between school, career and community.

1 community performance during the evening of the same day for the community to enjoy a musical performance showcasing Hispanic culture.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF APP #78

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	5500.0
-----------------------------	--------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	5500.0
---	--------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	900.0
---	-------

What is the total cost of supplies for your project/program?	400.0
--	-------

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	0.0
---	-----

ITEM 12.4.**ATTACHMENT 2**

What will be the total 4200.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF APP #78

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[CEIF_2024-2025_Community_Cultural_Appreciation_Concert.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? Matching Funds
Cordova High School Performing Arts Center
Administrative Services
Ticketing Service
Include any other funding contributions
Music Teachers: Lesson development & scheduling for matinee

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. None

Do you plan to ask for funding annually for this project/program? No

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? No

ITEM 12.4.**ATTACHMENT 2**

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

8/1/2024

CEIF APP #78

Anticipated End Date (typically projects/programs end by June 30)

5/30/2025

Please describe your project/program schedule

Spring 2024 Planning Committee meets to prepare for the project

Spring 2024 Book CHS Performing Arts Center & Add to District Calendar

Spring 2024 Book Music Groups

Spring 2024 Introduce project to secondary music and theater teachers

Fall 2024 Provide supplemental packet with information about the performing group to Teachers

Before the event, 2024 Advertise for the community performance, setup ticket system, Print programs

Performance date TBD based on the CHS Performing Arts Center availability: Matinee student performance and evening community performance

Adaptability: What is your plan to complete your project/program should any challenges arise?

Confer with the planning committee and re-evaluate the project. Make modifications as needed in order to complete the project.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #78

Primary street address of project/program	CHS PAC 2239 Chase Drive
---	--------------------------

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

CEIF APP #78

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova High School

Have you reached out to a contact at the school(s) you indicated above?

Yes

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Amy Strawn
Facilities

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve the Cordova Recreation & Park District?

No

CEIF APP #78

5 - Applicant Information

Name

Mindy
Andrus

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Folsom Cordova Unified School District

What is your title and/or role at your organization?

VAPA Coordinator

Provide contact phone number:

[REDACTED]

Provide contact email:

mandrus@Wfcusd.org

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Sean
Martin

What is the title of this individual?

Asst Superintendent, Business Services

ITEM 12.4.**ATTACHMENT 2**

What is the best
phone number where
we could contact the
signatory?



CEIF APP #78

What is the best
email address to
contact the
signatory?

semartin@fcusd.org

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

MAKE A COPY

CEIF APP #78

Community Enhancement & Investment Fund - Application for FY 2024/2025

The City of Rancho Cordova's Community Enhancement & Investment Fund supports a variety of projects and programs from public safety to public works, to legacy projects, to community-based and grassroots programs and initiatives.

Grants

The city provides grants to individuals, organizations, businesses, and community partners who are interested in enhancing the Rancho Cordova community through arts, culture, history, entertainment and sports; education; and other projects. Grants are made annually and traditionally open in February. [Sign up](#) to receive information on future grant opportunities. Please note that projects/programs involving art or the Rancho Cordova Youth Center will have separate application periods.

Funding

The Community Enhancement & Investment Fund is funded by [Measures H](#) and [R](#), ½ cent local sales tax measures approved by Rancho Cordova voters respectively in November 2014 and 2020. The program is anticipated to generate approximately \$23.4 million annually, with the following allocated during Fiscal Year 2024-2025:

- \$3 million for community projects
- \$6 million for economic/community development and legacy projects and operations
- \$15 million for infrastructure, public safety, legacy projects, affordable housing/homelessness, and other public programs

[Measure R](#), in effect as of April 2021, will provide augmented funding to improve city streets, make our neighborhoods even safer, and fund programs to attract new businesses and create jobs, including more retail, restaurants, and recreation opportunities. The city added "Investment" to the name of the fund in 2021 to reflect the additional community priorities supported.

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5,

CEIF APP #78

2024. Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third party endorsement process by the grant deadline.

Future Grant Opportunities

If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, [click here to sign up for the Grants Interest List](#). A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available.

Ongoing Grant Opportunity

The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants [online](#).

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.*

Yes: First Time Applicant

No: Not a First Time Applicant

Other: It is not my first time applying; However I would like a CEIF Staff member to contact me about my project.

Join City of Rancho Cordova staff for office hours to discuss the Community Enhancement & Investment Fund process and your application. All meetings will be held virtually. [Click here to sign up](#).

CEIF APP #78

1 - Project Information

Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form.

You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult [this Help article](#) for more information.

Project Name. Folsom Cordova Unified School District: Community Cultural Appreciation Concert

22 / 300 characters

Please put the organization name before the title of the project. *An example would look like "City of Rancho Cordova: Books For All"*

Provide a Project/Program Synopsis*

FCUSD serves students and families from a variety of diverse cultures. Our district is a wonderful blend of people with rich heritage and cultural pride. FCUSD wishes to create an opportunity for students and our community to engage in and celebrate the diverse cultures through music.

47 / 50 words

In 50 words or less, please describe the proposed project/program.

The project would provide a performance for students and the community. The performance groups would be secured to do a matinee performance during school and do an evening performance for the community. Both events would be free of charge. The performances would occur during the school year.

Tell us about your Project/Program Team*

2 / 100 words

Tell us about the individuals or organizations responsible for the development and delivery of the project.

FCUSD:

Mindy Andrus, Coordinator

Lisa Vaca, Administrative Assistant

Amanda Boyce, CHS Theatre Teacher

Matthew Compton, CHS Theater Technician

Kevin Simms, CHS Music Teacher

Jimmie Adams, Mills Music Teacher

Musical Groups:

Mariachi Bonitas de Dinorah Klinger: Contact Dinorah Klinger

Bugambilia: Contact Enrique Huizar & Beatriz Figueroa Avila

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20 / 750 words

Describe the project/program in detail and how it benefits the community based on the City's Community Enhancement & Investment Fund guidelines and selection criteria. If you need more room to answer the question, please attach additional items in the File Upload section below.

Provide your Project/Program Goals*

To provide a cultural experience for students and the community through showcasing Hispanic Music performing groups.

1 student performance during the school day where music students attend and have the opportunity to ask the performers questions about their experience as musicians, connections between school, career and community.

1 community performance during the evening of the same day for the community to enjoy a musical performance showcasing Hispanic culture.

Provide your project's goals, and be sure to outline metrics by which progress in reaching goals can be measured, as well as how the project team's efforts can remain focused.

No more files may be attached here.

Acceptable file types: .pdf, .jpg, .jpeg, .mov, .mp4

Provide any additional documentation about your project/program here by uploading .pdf, .jpg, .mov or .mp4 files.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council).

Total project/program cost****5,500.**

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USD

This number includes the amount you are requesting from CEIF as well as any other funding sources. Use full dollar amounts for the total cost of executing your project/program.

**For projects involving construction, refer to CEIF's information about Prevailing Wage when developing a budget. For more information please see [Community Enhancement & Investment Fund's website](#).*

What is the amount of Community Enhancement & Investment Fund grant monies requested?*

\$ **5,500.** _____

USD

This number is the total amount of your Community Enhancement & Investment Fund grant request. This number may be different than the "Total Project Cost" above if you have other funding sources. If the Community Enhancement & Investment Fund grant is your only anticipated funding source for the project/program, then this would be the same amount.

In the questions below you will be asked to identify costs based on categories. The categories include:

- **Construction**
- **Personnel**
- **Supplies**
- **Transportation**
- **Equipment**
- **Miscellaneous**

The amount listed here should be equal to the amount of all your category expenses when combined.

Does your project involve construction of any facilities or improvements upon any property?*

No

Does your project involve construction, alteration, repair work, pre-construction design, land surveying, or post-construction cleanup work? If yes, your project may require the payment of prevailing wages. Read the CEIF document about Prevailing Wages as well as the State of California's Department of Industrial Relations website about prevailing wage. For additional information: <https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>

If your project/program involves construction, please indicate your project budget? *

\$ 0

USD

Does your project involve construction, alteration, repair work, pre-construction design, land surveying, or post-construction cleanup work? If yes, your project may require the payment of prevailing wages. Read the CEIF document about Prevailing Wages as well as the State of California's Department of Industrial Relations website about prevailing wage for

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additional information: <https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html> to learn more. If no costs for this category, mark a zero.

What is the total cost of personnel for your project or program?*

Total project cost

\$5,500

Estimated breakdown of project expenditures:

Day Performance 4:00 pm Matinee for students: 1 hour Bugambilia \$600.
 1 hour Mariachi Bonitas \$1500.
 Evening Performance 6:00 pm for the community: 1 hour Bugambilia \$600.
 1 hour Mariachi Bonitas \$1,500.
 Teacher Hourly Rate: \$ 600.
 Theater Technician Hourly Rate: \$ 300.
 Programs: \$ 200.
 Advertising: \$ 200.
 Total: \$ 5,500.

Matching Funds

Cordova High School Performing Arts Center
 Administrative Services
 Ticketing Service

Include any other funding contributions

Music Teachers: Lesson development & scheduling for matinee

This is your CEIF request for personnel which could include staff salaries, stipends, wages, benefits, etc. If no costs for this category, mark a zero.

What is the total cost of supplies for your project or program?*

\$ 0

USD

This is your CEIF request for the costs of supplies essential to your project/program (office supplies, t-shirts for an event, etc.). If no costs for this category, mark a zero.

What is the total cost of transportation for your project or program?*

\$ 0

USD

This is your CEIF request for costs related to the transportation of staff, any volunteers, or in providing services to recipients where transportation is part of the project/program. If no costs for this category, mark a zero.

What is the total cost of equipment for your project or program?*

\$ 400.

Programs: \$ 200.

Advertising: \$ 200.

USD

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This is your CEIF request for expenses for equipment needed to complete your project or program. An example could be helmets for a sports team. If no costs for this category, mark a zero.

What will be the total cost of any miscellaneous expenses for your project or program?*

\$ 0

USD

This is your CEIF request for expenses outside of the categories listed above. If no costs for this category, mark a zero.

Upload your project's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source.*

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .pdf

Has your organization sought or will seek other funding for this project? *

No. Not seeking other support.

3 - Project Details

Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project within this time frame?

Anticipated project start date.* **24-25 School Year, August 2024-May 2025**

Navigate forward to interact with the calendar and select a date. Press the question mark key to get the keyboard shortcuts for changing dates.

Anticipated project end date.* **May 2025**

Navigate forward to interact with the calendar and select a date. Press the question mark key to get the keyboard shortcuts for changing dates.

Please describe your project or program's schedule*

Project Schedule

Spring 2024 Planning Committee meets to prepare for the project

Spring 2024 Book CHS Performing Arts Center & Add to District Calendar

Spring 2024 Book Music Groups

Spring 2024 Introduce project to secondary music and theater teachers

Fall 2024 Provide supplemental packet with information about the performing group to teachers

Before the event, 2024 Advertise for the community performance, setup ticket system, print programs.

Performance date TBD based on the CHS Performing Arts Center availability: Matinee student performance and evening community performance

Describe your project timeline. Be sure to address the anticipated start and completion dates.

What is your plan to complete your project or program should any challenges arise?*

Confer with the planning committee and re-evaluate the project. Make modifications as needed in order to complete the project.

In recent years, projects/programs have had to adapt due to public health orders. Please share any information about whether or how your project/program could be performed virtually if necessary.

4 - Project Location

Primary street address of project/program***Cordova High School, Performing Arts Center**

3 / 50 words

Please include any suite or apartment numbers on this row.

List the city location of the project/program. ***Rancho Cordova**

2 / 10 words

Select Project State***California**

CA

Provide the zip code for your project/program's primary location.***95670**

If your project or program takes place at multiple locations, please list other or secondary locations.

If your project or program takes place at a school or park, please communicate directly with staff of those organizations. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use rmandeville@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu. For Cordova Park & Recreation District use cmichelotti@crpd.com.

Does your project involve one of Rancho Cordova's school districts?* **Yes**

Yes

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No

If your project or program takes place at a school, please communicate directly with the staff of those organizations. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use rmandeville@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

Is the project or program requesting facility use only or is this a request to partner with the school district? ***Yes**

Facility Use Only. Visit the school district website for facility use information.

Partner with school on project/program

If your project or program takes place at a school, please communicate directly with the staff of those organizations. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use rmandeville@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

Please select all the school districts which your program intends to involve:*

Folsom Cordova USD

If your project or program takes place at a school, please communicate directly with the staff of those organizations. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use rmandeville@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

Please select one or more of the Folsom Cordova Unified School District school facilities which your project will involve:*

Cordova Gardens Elementary School

Cordova Meadows Elementary School

Cordova Villa Elementary School

Navigator Elementary School

Peter J. Shields Elementary School

Rancho Cordova Elementary School

Riverview STEM Academy

White Rock Elementary School

Williamson Elementary School

Mills Middle School

Mitchell Middle School

Other (Please explain in your program/project description)

Cordova High School

Kinney High School

Prospect Community Day School

Walnutwood High School

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Innovations Academy

For any FCUSD facilities selected, provide an FCUSD principal or director's letter of support for your project/program in the file upload section.

Have you reached out to a contact at the school(s) you indicated above? * **Yes**

Yes

Some, but not all

If your project or program takes place at a school, please communicate directly with the staff of those organizations. For Elk Grove Unified School District use BGrewal@egusd.net.

For Folsom Cordova Unified School District use rmandeville@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your program or project.*

Does your project involve the Cordova Recreation & Park District?*

Yes

No

If your project/program is intended to operate or take place at a park or park facility, you must request the endorsement of the Cordova Recreation & Park District (CRPD). Please communicate about your project/program with CRPD before submitting your application for funding to the Community Enhancement & Investment Fund. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. To contact CRPD about your project/program, please reach out to Chase Michelotti at cmichelotti@crpd.com.

5 - Applicant Information

Name*

Mindy Andrus

First Name

Last Name

Is this program/project on behalf of an organization? ***Yes**

Yes

No

What is the name of your organization? ***Folsom Cordova Unified School District**

What is your title and/or role at your organization? ***VAPA Coordinator**

Provide contact phone number: *



Provide contact email: *mandrus@fcusd.org

Are you the primary point of contact on this project or program? *Yes

Yes

No

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization? *

Yes, I would be the one to sign the contract

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract? *

First Name

Last Name

What is the title of this individual? *

What is the best email address to contact the signatory? *

What is the best phone number where we could contact the signatory? *

By checking here, I confirm that I am aware that my application materials will become public record. * Check

Thank you for applying to the Community
Enhancement & Investment Fund FY
2024-2025 Grant Cycle.

Title	Folsom Cordova Unified School District: Community Cultural Appreciation Concert	03/14/2024
CEIF APP #78	by Robin Mandeville in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45896253
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0) 03/14/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply) A school district

Which school district are you completing this form on behalf of? FCUSD

Which FCUSD school facility Cordova High School

For Rancho Cordova High School, the school district's acknowledgement is: Endorsement given

Notes providing rationale Endorsement Given

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form: Dr. Sarah Koligian

Title of individual completing this form Robin Mandeville

ITEM 12.4.

By checking here, I True
verify that I have the
authority at my
organization to
provide an
endorsement.

ATTACHMENT 2

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CEIF APP #79

Application Withdrawn

Title	AI for All: Empowering the Citizens Rancho Cordova through Artificial Intelligence Education	03/15/2024
		id. 45912684
CEIF APP #80	by Sadie St Lawrence in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission

03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

AI for All: Empowering the Citizens Rancho Cordova through Artificial Intelligence Education

Provide a Project/Program Synopsis

"AI for All" is set to elevate Rancho Cordova into a beacon of AI literacy, educating citizens and businesses on AI's benefits and ethical use. This pioneering program aims to enhance daily life and economic growth by integrating AI knowledge into the community's fabric, fostering innovation and digital inclusiveness.

Provide a Project/Program Description

"AI for All: Empowering Rancho Cordova through Artificial Intelligence Education" envisions transforming Rancho Cordova into a model community for AI literacy, setting a standard for how cities can embrace technological advancement to improve the lives of their citizens and the prosperity of their businesses. This ambitious program seeks to demystify artificial intelligence, making it accessible and beneficial for all community members, regardless of their background or level of technological savvy.

Executive Summary

Rancho Cordova stands on the brink of a unique opportunity: to become a pioneering community in AI literacy. "AI for All" leverages a dual approach to engage both individual citizens and the local business ecosystem. The initiative aims not only to demystify AI but also to harness its potential to enhance daily life and foster economic growth through informed AI integration. By bridging the current knowledge gap, Rancho Cordova can secure its place as a competitive, forward-thinking community in the digital age.

Problem Statement

In today's rapidly evolving digital landscape, a profound lack of AI awareness persists, leaving significant implications for economic and personal development unaddressed. This gap hinders individuals' ability to engage with modern technology meaningfully and limits businesses' capacity to innovate and grow. Addressing this challenge is crucial for ensuring Rancho Cordova's long-term competitiveness and security.

Program Objectives

For Citizens: The program aims to enhance the community's understanding and engagement with AI, focusing on practical knowledge, ethical considerations, and digital literacy. It seeks to empower residents with the skills needed to navigate the complexities of a tech-driven world confidently and safely.

For Businesses: "AI for All" strives to provide local businesses, particularly SMEs, with the knowledge and tools necessary for the effective integration of AI into their operations. The focus will be on leveraging generative AI, ensuring data privacy, and complying with evolving regulations.

Target Audience

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Our initiative is aimed at engaging a diverse group within the City of Rancho Cordova, focusing on small to medium business owners and their employees as well as the broader citizenry, with particular attention to the youth and senior populations. We provide tailored content and specialized modules that cater to the unique challenges faced by SMEs in various sectors, ensuring that our program is inclusive and meets the specific needs of both the business community and residents of all ages.

Curriculum Design

The curriculum is thoughtfully designed to cater to the diverse needs of Rancho Cordova's citizens and businesses:

- **Citizen Cohort:** Modules include foundational understanding of AI, privacy, and ethics in technology, as well as practical insights into recognizing AI's presence and influence in daily technologies.

- **Business Cohort:** Sessions delve into AI applications in business scenarios, data management strategies, and the intricacies of navigating legal and regulatory frameworks.

Program Delivery

"AI for All" adopts a hybrid delivery model, combining online resources with in-person sessions. Citizens will have access to workshops at City Hall, while businesses will benefit from specialized sessions at the "Clutch" facility. The program will run quarterly cohorts over two years, offering flexible participation to maximize community engagement.

Budget and Funding

The program operates on an annual budget of \$350,000. This budget covers instructor fees, technology investments, facility usage, and promotional activities. The plan details a strategy for ensuring cost-effectiveness and sustainability, demonstrating a commitment to fiscal responsibility and long-term value.

Evaluation and Impact Assessment

Success metrics include participant satisfaction, comparative analyses from pre- and post-program surveys, and tangible case studies demonstrating AI adoption by local businesses. An ongoing assessment strategy will enable the program to evolve based on participant feedback and technological advancements, ensuring relevance and effectiveness.

Sustainability and Future Growth

Looking ahead, "AI for All" outlines potential avenues for expansion,

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exploring additional funding sources, strategic partnerships, and curriculum enhancements to cover emerging AI technologies and methodologies. This forward-thinking approach ensures that Rancho Cordova's journey towards AI literacy is not just a momentary initiative but a sustainable movement towards a more informed, innovative, and inclusive future.

Through "AI for All," Rancho Cordova aspires to set a precedent for how communities can engage with artificial intelligence in a manner that uplifts and benefits all its members. By embracing AI, the city aims to enhance the quality of life for its citizens, bolster the success of its businesses, and establish a blueprint for future communities to follow.

Tell us about your
Project/Program
Team

Our project team comprises a diverse group of dedicated professionals, each bringing a wealth of experience and expertise in artificial intelligence, education, community engagement, and project management. The team includes seasoned AI experts and educators responsible for curriculum development and instruction, skilled project managers overseeing the program's execution and adaptability, and marketing specialists dedicated to ensuring broad community participation and engagement. This multidisciplinary team is united by a shared commitment to empowering Rancho Cordova through AI literacy, equipped to address the unique needs of both citizens and businesses, and poised to lead this innovative program to success.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

The overarching goal of the "AI for All" program is to position Rancho Cordova as a leader in artificial intelligence education, and to empowering over 1,000 citizens and businesses with the knowledge and tools needed to navigate and thrive in an increasingly digital world. By fostering a community well-versed in AI, the program aims to catalyze personal development, economic growth, and technological innovation, ensuring that Rancho Cordova remains at the forefront of digital literacy and AI integration.

Project/Program Goals:

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- **Democratize AI Knowledge:** Break down complex AI concepts into accessible, understandable content for individuals of all ages and backgrounds.
- **Enhance Digital Literacy:** Equip citizens with the skills to confidently use AI in their daily lives, promoting safer, more informed interactions with technology.
- **Boost Economic Growth:** Help local businesses leverage AI to innovate, improve efficiencies, and stay competitive in the digital marketplace.
- **Foster Ethical AI Use:** Instill a deep understanding of AI ethics, privacy, and security to ensure technology is used responsibly within the community.
- **Build a Tech-Savvy Workforce:** Prepare the workforce for the future by providing training and resources on the latest AI technologies and their applications.
- **Promote Inclusivity in Tech:** Create opportunities for underrepresented groups to engage with and benefit from AI education and resources.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

ITEM 12.4.**ATTACHMENT 2**

Total project/program cost* 350000.0

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What is the amount of Community Enhancement & Investment Fund grant monies requested? 350000.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 240000.0

What is the total cost of supplies for your project/program? 75000.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 10000.0

What will be the total cost of any miscellaneous expenses for your project/program? 25000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[AI_For_All_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

This will be a one year program

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Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Project Duration: 12 months

Start Date: July 1, 2024

End Date: June 30, 2025

Phase 1: Planning and Development

Duration: 2 months (July 1, 2024 - August 31, 2024)

- Develop and finalize curriculum, focusing on AI awareness, capabilities for citizens, and specialized business sessions.
- Identify and hire instructors and content developers specialized in each area.

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- Secure facilities for in-person sessions and technology setup.

Phase 2: Technology Setup and Marketing

Duration: 1 month (September 1, 2024 - September 30, 2024)

- Complete technology acquisitions and setups.
- Launch an intensified marketing campaign to promote session registrations.
- Open registration for all citizen and business sessions.

Phase 3: Program Launch and Delivery

Duration: 9 months (October 1, 2024 - June 30, 2025)

- AI Awareness Sessions for Citizens: October 2024, January 2025, April 2025
- AI Capabilities Sessions for Citizens: November 2024, February 2025, May 2025
- AI Awareness Sessions for SMEs: October 2024, January 2025, April 2025
- Specialized Business Sessions:
 - Marketing: November 2024
 - Finance: December 2024
 - Operations: February 2025
 - Customer Service: March 2025
 - Human Resources: April 2025
 - Product Development: May 2025
- Conduct pre-session surveys to tailor content to participant needs.
- Implement the sessions according to the revised structure, ensuring interactive and practical learning experiences.

Phase 4: Evaluation and Impact Assessment

Duration: Concurrent with Phase 3 and extending 1 month post program (July 2025)

- Gather feedback after each session to make immediate improvements.
- Conduct comprehensive post-program surveys and assessments to evaluate the impact on AI literacy and business growth.
- Document case studies showcasing successful AI integration by participants.

Phase 5: Reporting and Future Planning

Duration: 1 month (July 2025)

- Compile and analyze data to produce a final report detailing program outcomes, participant engagement, and lessons learned.
- Identify areas for program enhancement and opportunities for future iterations.
- Present findings to stakeholders and discuss funding and partnerships for sustaining and scaling the program.

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Key Milestones

- Planning and Curriculum Development Completion: August 31, 2024
- First Sessions Launch: October 1, 2024
- Mid-Program Review: February 28, 2025
- Program Completion: June 30, 2025
- Final Report and Recommendations: July 31, 2025

Adaptability: What is your plan to complete your project/program should any challenges arise?

Adaptability is a core principle underpinning our approach to the "AI for All" program. Recognizing that challenges are an inevitable part of any project, our plan includes several strategies to ensure we can navigate and overcome them effectively. Firstly, we have established a contingency fund within our budget to address unforeseen financial needs or to capitalize on unexpected opportunities. Secondly, we are committed to continuous monitoring and feedback loops, allowing us to quickly identify issues and adjust our strategies, curriculum, or delivery methods as needed. This includes flexible scheduling and the ability to switch between in-person and virtual sessions to adapt to any public health guidelines or participant needs. Additionally, we have built a diverse team of experts and collaborators who can bring a range of perspectives and solutions to any problem. Finally, we are prepared to engage with our community and stakeholders regularly, ensuring transparency and the ability to mobilize collective resources and wisdom to address challenges. Together, these measures form a comprehensive plan for adaptability, ensuring that "AI for All" can achieve its objectives and make a lasting impact in Rancho Cordova.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

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Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	We will have our own office in Rancho Cordova to host 150 people per session
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

n/a

CEIF APP #80

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Sadie
St Lawrence

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Human Machine Collaboration Institute

What is your title and/or role at your organization?

President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #80

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

AI For All Budget

CEIF APP #80

Item	Description of Cost	Dollar Amount
Instructor Fees and Curriculum Development	Hiring experts for curriculum development and teaching.	\$140,000
Technology Investments	Software licensing, online platforms, and hardware for training.	\$10,000
Facility Usage	Renting spaces and covering associated costs for in-person sessions.	\$40,000
Promotional Activities	Marketing the program and creating informational materials.	\$25,000
Operational Expenses	Administrative costs including program management and support staff.	\$65,000
Technology for Participants	Providing technology access for participants needing devices.	\$10,000
Evaluation and Impact Assessment	Surveys, data analysis for program evaluation.	\$35,000
Contingency Fund	Reserved for unforeseen expenses or program enhancements.	\$25,000
Total		\$350,000

CEIF APP #81

Application Withdrawn

CEIF APP #82

Application Withdrawn

Title	Empowering Parent Leadership for Educational Equity	02/17/2024
CEIF APP #83	by Janina Guarino in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45598114

Original Submission02/23/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Empowering Parent Leadership for Educational Equity

CEIF APP #83

Provide a Project/Program Synopsis

Our grant proposal seeks to fund our initiative to empower parents to become influential advocates and leaders in their children's lives. Through tailored educational programs and community engagement efforts, our project aims to equip parents with the necessary skills, knowledge, and support to champion equal educational opportunities for all students.

Provide a Project/Program Description

Our project is dedicated to establishing a dynamic parent leadership program aimed at empowering individuals from various backgrounds to advocate for educational equity in Rancho Cordova and surrounding areas. Through a meticulously crafted blend of workshops, training sessions, and community events, we will equip parents with the essential tools, knowledge, and resources required to actively participate in decision-making with their children in schools, advocate for children in cases of co-parenting, and fortify their children's academic progress. By cultivating a supportive community of empowered parent leaders, our initiative seeks to instigate transformation change, bridge existing disparities, and cultivate a more equitable educational environment for every student in Rancho Cordova and surrounding area.

We will be conducting a series of workshops designed to empower parents and youth with essential skills for fostering strong family dynamics. These workshops will cover topics such as effective communication, conflict resolution, goal setting, and fostering resilience in children. By equipping parents with leadership skills, we aim to strengthen family bonds and create a supportive environment for growth and development.

We are committed to reaching out to hard-to-reach communities in Rancho Cordova to ensure that all families have access to our resources and workshops. We will distribute flyers and scholarship applications to promote awareness and participation in the workshop project.

Recognizing that financial barriers may prevent some individuals from accessing our services, we are committed to covering all the overall costs with the scholarships, including payroll, wages, and taxes. Our goal is to ensure that everyone in the community has equal opportunity to benefit from our project for low-income individuals making under 100,000.

Through our holistic approach to family empowerment, we aspire to create a thriving community where families are equipped with the tools and support they need to lead healthy, fulfilling lives. By investing in parent leadership, fostering community collaboration, and offering financial support, we believe we can make a meaningful impact on the lives of families in Rancho Cordova.

Budget Breakdown:

1. Project Coordinator: \$40,000/year
2. Workshop Facilitators (contractors): \$45,000 (3 Workshop Facilitators)

3. Administrative Support: \$10,000

Total Personnel Costs: \$95,000/year

Program Expenses:

CEIF APP #83

1. **Workshop Materials and Supplies:** \$5,000 - Procure materials necessary for workshop activities, including handouts, workbooks, and instructional resources; Handouts: \$200 - \$800 (estimated based on \$0.05 - \$0.20 per page, 20 pages per participant, 100 participants) Workbooks: \$200 - \$1,000 (estimated based on \$2 - \$10 per workbook, 100 participants) Instructional Resources: Costs vary widely based on specific needs (e.g., projector \$200 - \$1,000).

2. **Venue for Community Events:** Monthly: \$8,000 (divided by 12 months equals approximately \$667 per month) Event Frequency: Bi-monthly (6 events/year) Cost per Event: Approximately \$1,333/event

3. **Transportation for Participants:** \$7,000

- Provide financial support to ensure accessibility for all community members, including transportation.

4. **Printing and Outreach Materials:** \$3,000

- Develop and distribute outreach materials to promote program activities and engage community participation such as informational brochures or pamphlets and eye-catching flyers and posters

- Provide complementary healthy snacks, treats, and beverages

5. **Scholarships:** \$73,800

- The Scholarships will provide services for 70 people and support access to our free workshops for participants who may be unable to pay for a two day workshop on leadership. According to Census Data, out of 77,956 people living in and around Rancho Cordova, an estimated of 8,754 living in poverty. Individuals who are qualified for this free workshop live in the surrounding area of Rancho Cordova, making under \$100,000 will qualify for our workshop. We target low-income individuals because low-income families are unable to affordably these types of services. Participants attending these workshops usually are required to pay a fee of \$1,050.

- Interested participants will submit a scholarship application indicating their desire to attend the workshop. A scholarship review committee, composed of program organizers, will be responsible for evaluating scholarship applications. Successful scholarship recipients will be notified of their award via email, phone, or mail. Scholarship recipients will be required to confirm their acceptance of the award and their intention to participate in the workshops within a specified time-frame. Scholarship recipients may be asked to provide feedback on their workshop experience, including any challenges encountered or benefits gained from participation.

Total Program Expenses: \$96,800

Evaluation and Reporting:

1. **Evaluation Consultant:** \$7,500

- Retain a qualified consultant to assess program effectiveness, gather feedback, and measure outcomes.

2. **Reporting and Documentation:** \$5,000

- Allocate resources for thorough reporting and documentation of program activities, outcomes, and impact assessment.

Total Evaluation and Reporting Costs: \$12,500

Total Budget Request: \$204,300

Tell us about your
Project/Program
Team

Director - *Janina Guarino*

Medical Director - *Dr. Neal Mehra, MD*

Billing Manager – *Melisa Guerrero*

Coaches/interns – *Savannah App*

Project Coordinator – *Alex Noriega*

Workshop Facilitator - *Mickey Vang*

Clinical Supervisor and CEO will set the schedule for staff hours

Medical Director report directly to the Director

Project Manager set the counselors group and counselor schedules and conduct case management weekly.

Billing Manager and bookkeeper will oversee the correct billing so that it is in compliance.

Facilitator provide input to Clinical Supervisor regarding hours for workshops groups and work closely with progress

Volunteers work closely with progress with consular

Provide your
Project/Program
Goals

1. Train parents in effective communication, leadership development, and advocacy skills.
2. Facilitate collaborative partnerships between parents, schools, and community organizations to address educational disparities.
3. Provide resources and support for parents to navigate the education system and advocate for their children's needs.
4. Foster a supportive network of parent leaders committed to promoting educational equity in Rancho Cordova.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Credential_LAADC_CA_Renewa-2024I.pdf](#)

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
Total project/program cost*	204300.0
What is the amount of Community Enhancement & Investment Fund grant monies requested?	204300.0
Does your project/program involve construction of any facilities or improvements upon any property?	No
What is the total cost of personnel for your project/program?	107500.0
What is the total cost of supplies for your project/program?	16000.0
What is the total cost of transportation for your project/program?	7000.0
What is the total cost of equipment for your project/program?	0.0
What will be the total cost of any miscellaneous expenses for your project/program?	73800.0

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Strengthening_Parent_Leadership_for_Educational_Equity_-_Budget_Breakdown.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

CEIF APP #83

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Ongoing grant opportunities

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/30/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

Project Schedule: We are confident that the outlined project schedule can be completed by June 30, 2025, due to meticulous planning and efficient execution. Here's how we ensure timely completion:

CEIF APP #83

1. **July 30, 2024 – June 30, 2024:** The needs assessment will be promptly conducted to identify challenges and barriers faced by parents in advocating for educational equity. This initial phase sets the groundwork for subsequent activities.
2. **August 16, 2024 - September 30, 2024:** Data collected from the needs assessment will be promptly analyzed to inform the development of a comprehensive plan for workshops and training sessions. This swift analysis allows for a seamless transition to the next phase of the project.
3. **October 1, 2024 - December 31, 2024:** Workshop materials and curriculum covering essential topics such as parent rights, school governance, and effective advocacy strategies will be diligently developed. Simultaneously, the implementation of workshops and training sessions will commence promptly, ensuring that valuable resources are utilized efficiently.
 - o **January 1, 2025 - March 31, 2025:** Workshops and training sessions will continue as planned, providing ongoing support and education to participants. Community forums and dialogues will be organized to facilitate meaningful conversations between stakeholders, fostering collaboration and understanding.
 - 1. **April 1, 2025 - June 30, 2025:** The project will conclude with the finalization of workshops and training sessions, allowing for a comprehensive evaluation of program effectiveness. Feedback from participants will be gathered and analyzed to inform future initiatives. Additionally, the establishment of a mentorship program will ensure that support and guidance continue beyond the grant period.

Furthermore, if selected for funding, we commit to providing narrative outcomes reports and financial usage updates at least twice during the grant period. This commitment to transparency and accountability ensures that stakeholders remain informed and engaged throughout the project's duration.

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

Adaptability: Emergency Virtual Operation Plan. In the event of an emergency that requires us to operate virtually, such as unforeseen circumstances preventing physical gatherings, we have developed a comprehensive plan to ensure the continuation of our services via Zoom and telephone services. Here's how we will proceed:

1. **Assessment of the Situation:** Upon the declaration of an emergency necessitating virtual operation, our leadership team will assess the situation to determine the extent of the impact and the duration of virtual operation required.
2. **Communication with Stakeholders:** We will promptly communicate with our staff, clients, and stakeholders to inform them of the transition to virtual operations and provide guidance on accessing services through Zoom and telephone services.
3. **Virtual Workshop and Group Sessions:** Our scheduled workshops and group sessions will be seamlessly transitioned to virtual formats using Zoom. Participants will be provided with instructions on how to join these sessions remotely, ensuring continuity of programming.
4. **Technical Support:** We will offer technical support to participants who may require assistance in accessing or navigating Zoom. This support will be provided via phone, email, or online resources to ensure smooth participation.
5. **Security Measures:** We will implement robust security measures to safeguard the privacy and confidentiality of participants during virtual sessions. This includes password protection for Zoom meetings and adherence to best practices for online security.
6. **Training and Orientation:** Staff members will receive training and orientation on conducting virtual workshops and group sessions effectively. This includes guidance on facilitating discussions, utilizing Zoom features, and maintaining engagement in a virtual environment.
7. **Client Support Services:** Our client support team will remain available to provide assistance and guidance to clients accessing services remotely. This includes addressing any concerns or technical difficulties they may encounter during virtual sessions.
8. **Regular Communication and Updates:** We will maintain regular communication with staff, clients, and stakeholders throughout the virtual operation period. Updates on programming, scheduling, and any changes in operations will be communicated promptly via email, phone, or our website.
9. **Monitoring and Evaluation:** We will continuously monitor the effectiveness of our virtual operations and gather feedback from participants to make necessary adjustments and improvements. This includes evaluating the accessibility, quality, and impact of virtual services provided.

4 - Project/Program Location

CEIF APP #83

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #83**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	10366 Rockingham Drive
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List the city location of the project/program.	Sacramento
--	------------

Select State	CA
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Provide the zip code for your project/program's primary location.	95827.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF APP #83

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Richard_Pan.JPG](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Janina
Guarino

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Better Decisions Counseling

What is your title and/or role at your organization?

Executive Director/Clinical Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #83

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityofranchocordova.org with any questions or comments.

Notes

02/29/2024 **Randi Kay Stephens** said:

I called Janina Guerino on 2/28 @ 7 pm. to discuss her grant application. I recommended she tie it better to the parents/kids/families she serves from Rancho and right-size the request for the families she anticipates serving.

ITEM 12.4. ATTACHMENT 2

Funding Request	\$	204,300.00
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Personnel Costs		
Project Coordinator	\$	40,000.00
Workshop Facilitators	\$	45,000.00
Administrative Support	\$	10,000.00
Total Personnel Cost:	\$	95,000.00

Program Expenses		
Workshop Materials and Supplies	\$	5,000.00
Printing and Outreach Materials	\$	3,000.00
Venue Rental for Community Events	\$	8,000.00
Scholarships	\$	73,800.00
Transportation for Participants	\$	7,000.00
Total Program Expenses:	\$	96,800.00

Evaluation and Reporting		
Evaluation Consultant	\$	7,500.00
Reporting and Documentation	\$	5,000.00
Total Evaluation and Reporting:	\$	12,500.00

Total Project Costs	\$	204,300.00
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California Consortium of Addiction Programs and Professionals



This is to certify that

JANINA GUARINO

is accredited as

Licensed Advanced Alcohol and Drug Counselor-CA (LAADC-CA)

A handwritten signature in black ink, appearing to read "Bentley", written over a horizontal line.

CCAPP Credentialing Chair

09/28/2023

Valid From

09/28/2025

Valid To

LCi04571215

Credential Number

A handwritten signature in black ink, appearing to read "Lupé Stoneman", written over a horizontal line.

CCAPP Credentialing Secretary

01/17/2009

Original Issue Date

This is a California only certificate.

Inspiring Excellence, Promoting Change

*CCAPP Credentialing is an autonomous authority offering credentials, standards and requirements for CCAPP. This non-governmental license does not imply or allow the individual holder to diagnose, as specified under applicable state or federal law. Licenses are not issued or mandated by state or federal law.



CEIF APP #83

CERTIFICATE OF RECOGNITION

*Better Decisions Counseling
Services*

Thank You for helping youth to succeed by giving them the tools and information on how to survive life's ups and downs. Your willingness to give people a second chance through counseling, education, and hardwork is a testament of true dedication to the community.

September 23rd, 2017

Dr. Richard Pan
Sixth Senate District

Title	City of Rancho Cordova Residents Free Spay/Neuter/Vaccine Program for pets	02/19/2024 id. 45612272
CEIF APP #84	by Therese Kolvenbach in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application Rancho Cordova, California 95670 United States 	

Original Submission	02/19/2024
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Score	9
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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ITEM 12.4.**ATTACHMENT 2**

CEIF APP #84

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

City of Rancho Cordova Residents Free Spay/Neuter/Vaccine Program for pets

Provide a Project/Program Synopsis

Project Description: Offer and promote free spay/neuter services for canines and felines in our community and caring for Community (Homeless) Cats.

Provide a Project/Program Description

Project Description: Enhance the Quality of Life in Rancho Cordova by offering and promoting free spay/neuter services for canines and felines in our community and caring for Community (Homeless) Cats. Education and spay/neuter services are urgently needed to reduce pet overpopulation. Canines, specifically, have had very limited support. A small number of rabbit spay/neuters are covered if a clinic will offer that service. Felines continue to be unaltered and abandoned by residents, especially in rental housing and in mobile home parks.

Tell us about your Project/Program Team

Sacramento SPCA

Community Spay & Neuter Clinic

Animal Spay and Neuter

VMC Rancho Cordova

Rancho Cordova Animal Services

Whisker Warriors Animal Defense Fund dba Rancho Cordova Whisker Warriors

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

Project Goals:

Fully support free spay/neuter, vaccinations, microchips and flea prevention for resident dogs and cats.

Support Homeless Individuals residing in Rancho Cordova with free spay/neuter/vaccines for their pets.

Support spay/neuter for domesticated rabbits owned by residents and rabbits fostered for adoption.

Fully support spay/neuter and vaccinations for Rancho Cordova Community Cats (Homeless/Strays).

Fully support the Return to Field Program in Rancho Cordova.

Support the costs of caring for Community Cat populations in Rancho Cordova.

Support residents with dog and cat food for their pets on an emergency basis.

Support Veterans in Mather Veterans Village and other Mercy centers and Meals on Wheels seniors with food and supplies for their companion animals.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Community_Enhancement_Grant_Application_Y2024-25_.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 74422.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 50000.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

CEIF APP #84

What is the total cost of personnel for your project/program?

0.0

What is the total cost of supplies for your project/program?

0.0

What is the total cost of transportation for your project/program?

350.0

What is the total cost of equipment for your project/program?

1730.0

What will be the total cost of any miscellaneous expenses for your project/program?

3072.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Community_Enhancement_Grant_Budget_WWADF_2024-2025.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

Glide Foundation Grant to help with Community Cat Care costs

ITEM 12.4.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ATTACHMENT 2

Trap-Neuter-Return efforts will continue, which will mean additional mileage costs and purchase of traps.

CEIF APP #84

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

9

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

9

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

We will continue to offer our free spay/neuter program on our website, social media and at events. RC Animal Services also promotes our free program on their website pages.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Our program is virtual, so there would be no impact, except for efficiency at the clinics due to enhanced protocols.

CEIF APP #84

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

 Rancho Cordova, CA 95670

ITEM 12.4.**ATTACHMENT 2**

List the city location of the project/program.

Rancho Cordova

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Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Our volunteers work out of their homes. Most live in Rancho Cordova.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Proclamation_2021.PDF](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Therese
Kolvenbach

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Whisker Warriors Animal Defense Fund

What is your title and/or role at your organization?

Executive Director, in charge of programs

Provide contact phone number:

[REDACTED]

ITEM 12.4.**ATTACHMENT 2**

Provide contact
email:



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Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CITY OF RANCHO CORDOVA

FISCAL YEARS 2024-2025

COMMUNITY ENHANCEMENT FUND GRANT APPLICATION

Spay/Neuter/Vaccine Program for Pets of Rancho Cordova Residents

Funding Request:

Total Project Cost [see Attachment A for detailed analysis] for 2024-25

Spay/Neuter Voucher Program	\$39,225
Other Costs covered under Voucher	10,375
Gas Cards for residents	400
Community Cat Care/Maintenance	17,350
Pet Food for Community Members	3,000
Outreach/Volunteer aid & recognition	3,072
Other costs covered by RCWW	1,000
Matching Funds from RCWW	(24,422)
Total Request	\$50,000

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Matching Funds: \$24,422 raised by Whisker Warriors through fund-raising and in-kind donations**Costs covered by RC Whisker Warriors:**

- All Community Cat care **\$17,350**
- Pet Food for Community members/feral feeders **\$3,000**
- Outreach & volunteer incentives **\$3,072**
- **Other costs include:**
Shelters and feeding stations for residents. Anticipated costs for materials **\$1,000**

Total contributions from RC Whisker Warriors: \$24,422**Total Measure H funds requested: \$50,000**

Spay/Neuter Voucher Program								
	SPCA Costs 2019 Spay/Neuter surgeries		CSNC Costs 2019 Spay/Neuter surgeries		ASN			
CATS	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	Animals	Anticipated cost*
SPCA: Monday-Saturday								
ASN: Monday thru Thursday	\$40	\$40	\$65	\$65	\$55	\$45	170	\$9,350
CSN: Tuesday – Thursday **								
Kittens: under 4 lbs. & 4 months old	40	40	65	65	45	35	25	\$1,000
Free Roaming CATS (fka Feral)* **	65	65	65	65	65	65	125	\$8,125
Total Funding - Cats							320	\$18,475

* Assume 70% of surgeries are done by SPCA due to capacity

Rabbits	\$145	\$145	n/a	n/a			5	\$725
Total Funding - Rabbits							5	\$725

*SPCA Feral Clinic: Flea treatment, tape worm treatment, ear mite treatment, Rabies, FVRCP, and wound treatment (antibiotics separate, see below) ** CSN Ferals: Includes Revolution, pain meds, ear tip, ear mite treatment

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DOGS (in lb. ranges)	SPCA FEMALE	SPCA MALE	CSNC & ASN	FEMALE	MALE	FEMALE	MALE	Animals	Anticipated cost*
Puppies under 4 months & 20 lbs.	\$75	\$75	Puppies under 4 months & 20 lbs.	\$120	\$120	\$100	\$80	20	\$1,500
1-20	75	75	1-20	120	120	120	100	50	\$3,750
21-39	100	100	21-39	120	120	120	100	15	\$1,500
40-59	125	125	40-69	140	140	150	130	8	\$1,000
60-79	150	150	70-79	160	160	170	150	7	\$1,050
80-99	175	175	80's	200	200	170	150	7	\$1,225
100-119	200	200							
120+	225	225							
Total Funding - Dogs								107	\$10,025
Total Spay/Neuter Costs (all animals)								\$29,225	

*SPCA Feral Clinic: Flea treatment, tape worm treatment, ear mite treatment, Rabies, FVRCP, and wound treatment (antibiotics separate, see below) ** CSN Ferals: Includes Revolution, pain meds, ear tip, ear mite treatment

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Other Costs Covered Under Voucher Program								
Services	SPCA	Included in grant	CSN	Included in grant	ASN	Included in grant	Need	Anticipated Costs Under Grant
Rabies (DOGS & CATS - required)	\$5	included	\$10	included	\$12		320	\$1,600
DA2PP (DOGS only-required)*	\$5	included	\$15	included	\$15		65	\$325
FVRCP (CATS only-required)	\$5	included	\$15	included	\$13		320	\$1,600
Antibiotics (as needed)	\$20	When needed	Clavomox \$28 dicloxacillin \$23 – cats, \$50 - dogs	When needed				\$300
Flea treatment (non-feral, since included in feral costs)	\$10 cats, \$15 dogs	included	\$15 cats, \$15-18 dogs	included				\$1,000

Whisker Warriors Animal Defense Fund
Non-profit organization, 501c3 status
Tax ID 82-4933796

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

ITEM 12.4.
ATTACHMENT 2

Ear mites (non-feral, since included in feral costs)	\$10 cats, \$20 dogs	as needed	\$15	as needed	\$10	as needed		\$300
Deworming	\$10 cats, \$20 dogs	as needed	\$15	as needed				\$300
Heartworm dogs over 10 months mandatory for ASN	\$20	Prior approval from WW required	\$20	as needed	\$25	as needed	10	\$500
Leukemia test up to 7 months optional		Prior approval from WW required	\$15	Prior approval from WW required	\$17			\$200
FELV Test			\$22	Prior approval from WW required	\$20			
FeLV/FIV Combo test	\$15	Prior approval from WW required	\$30	Prior approval from WW required	\$28			\$250
Bordatella	\$5	Not funded	\$20	Not funded	\$20			
Microchip	\$10	Funded for all non- feral animals	\$20	Funded for all non- feral animals	\$35		200	\$3,000
In heat/Pregnant	\$20 (in heat) \$25- \$65 (preg) dogs only	As needed	In heat cats - \$0, pg cats \$10 if fluids needed, dogs \$20	As needed	\$30 dogs in heat or pregnant		15	\$320
Disposal fee for deceased animals	0		0	When needed				
Necropsy	0		0	When needed				
Euthanasia	\$50 (\$100 emergency Euthanasia)	Prior approval from WW required	Cats \$20 Sm Dogs \$20 to \$50	Prior approval from WW required				\$100

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ITEM 12.4.**ATTACHMENT 2**

Dogs - Pain meds –by weight for residents only			\$4-37	included			20	\$200
Cats – pain meds			\$4	included			70	\$280
Cryptorchid (per testicle)	\$25-\$85 depending on complexity	Prior approval from WW required	\$15-\$60					
Umbilical hernia repair (reducible only)	\$25-\$65	Prior approval from WW required						
Testing	\$20	Prior approval from WW required						
e-collars	\$10	Not funded	\$10	Not funded				
Teeth removal	\$5 for baby teeth (each tooth)	Prior approval by WW required	Per tooth \$10, other services case by case	Prior approval from WW required				\$100
Total other costs covered by vouchers								\$10,375

* for ASN, includes Parvo

VMC Rancho Cordova

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20% discount on all spays and neuters.

This would include an Exam, Bloodwork, Anesthesia, pain medications to go home, and an e-collar.

Spay	Pounds	Costs
Feline	all	\$466.80
Canine	5-30 lbs	\$554.80
Canine	30-60 lbs	\$564.80
Canine	60-90 Lbs	\$634.80
Canine	+90 lbs	\$674.80
Neuter	Pounds	Costs
Feline	all	\$458.80
Canine	1-40 lbs	\$554.80
Canine	40-60 lbs.	\$574.80
Canine	60-80 lbs	\$594.80
Canine	+80 lbs	\$614.80

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ITEM 12.4.**ATTACHMENT 2**

Transportation reimbursement will be provided by RC Whisker Warriors when needed by residents, and to help volunteers with the costs of transporting Community Cats to spay/neuter clinics and back to their colonies. RC Whisker Warriors will not transport animals owned by residents.

Due to the fact that Animal Spay and Neuter is in Auburn, we have asked for funds to reimburse residents \$10 per animal for the additional cost of fuel.

Community Cat Care/Maintenance

Colony	Location	Approx. # of cats	Dry Food/mo	Wet Food/mo	Cost/yr
Sun Lovers	2880 Sunrise Blvd	4	20	40	\$720
El Segundo Gang	2625 El Segundo	4	15	20	\$420
	Citrus Drive	4	20	20	\$480
	2052 W Coloma	3	20	20	\$480
Recyclers	Recycle Road (4 locations)	30	120	0	\$1,440
Stone Creek	3368 Cristom Drive	3	15	20	\$420
Working Cats	Mercantile Drive	12	70	70	\$1,680
Movers & Shakers	11327 Folsom Blvd	9	30	50	\$960
Jump Sky High Team	Sky High Sports	5	20	50	\$840
River City	Progress Court	3	15	35	\$600
Tree Lovers	2197 Chase Drive	13	40	80	\$1,440
Monks	Abbotford	4	25		\$300

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ITEM 12.4.**ATTACHMENT 2**

Learners	RC Villa School	10	40		\$480
Rockers	Rockingham	6	30		\$360
High flyers	Mills Tower	5	30		\$360
BBQ cats	3343 Bradshaw	10	40	80	\$1,440
Residents feral cats	10 residents	110	200	150	\$4,200
Total food		235			\$16,620

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Shelters	26	\$650
Feeding Stations	4	\$80
Total protection costs		\$730

Outreach/Volunteer recognition

Outreach/Volunteer aid/Recognition	Anticipated costs
Postage for informational materials for community groups	\$350
Printing costs for postcards	500
Website costs/annualized plus webmaster costs	500
800 line costs \$31 per month	372
Volunteer mileage costs reimbursement for trapping and spay/neuter of Community Cats	350
Volunteer recognition/gift cards	250
Teambuilding events	750
Total	\$3,072

Funds can be allocated to other elements of the grant if the allocation for one element is exceeded. except for funds allocated to Outreach/Volunteer Costs & Recognition, which cannot be exceeded.

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COMMUNITY ENHANCEMENT FUND GRANT APPLICATION

Spay/Neuter/Vaccine Program for Pets of Rancho Cordova Residents

Project Description: Enhance the Quality of Life in Rancho Cordova by offering and promoting spay/neuter services for canines and felines in our community and caring for Community (Homeless) Cats. Education and spay/neuter services are urgently needed to reduce pet overpopulation. Canines, specifically, have had very limited support. A small number of rabbit spay/neuters are covered if a clinic will offer that service. Felines continue to be unaltered and abandoned by residents, especially in rental housing, which increases the need for immediate action by the Project Team below.

Project Team:

Sacramento SPCA
 Community Spay & Neuter Clinic
 Animal Spay and Neuter
 VMC Rancho Cordova
 Rancho Cordova Animal Services
 Whisker Warriors Animal Defense Fund dba Rancho Cordova Whisker Warriors

Project Goals:

Fully support spay/neuter, vaccinations, microchips and flea prevention for resident dogs and cats.
 Support Homeless Individuals residing in Rancho Cordova with free spay/neuter/vaccines for their pets.
 Support spay/neuter for domesticated rabbits owned by residents and rabbits fostered for adoption.
 Fully support spay/neuter and vaccinations for Rancho Cordova Community Cats (Homeless/Strays).
 Fully support the Return to Field Program in Rancho Cordova.
 Support the costs of caring for Community Cat populations in Rancho Cordova.
 Support residents with dog and cat food for their pets on an emergency basis.
 Support Veterans in Mather Veterans Village and other Mercy centers and Meals on Wheels seniors with food and supplies for their companion animals.

Funding Request:

Total Project Cost [see Attachment A for detailed analysis] for 2024-25

Spay/Neuter Voucher Program	\$39,225
Other Costs covered under Voucher	10,375
Gas Cards for residents	400
Community Cat Care/Maintenance	17,350
Pet Food for Community Members	3,000
Outreach/Volunteer aid & recognition	3,072
Other costs covered by RCWW	1,000
Matching Funds from RCWW	(24,422)

Whisker Warriors Animal Defense Fund
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Total Request	\$50,000
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Matching Funds: \$24,422 raised by Whisker Warriors through fund-raising and in-kind donations

Costs covered by RC Whisker Warriors:

- All Community Cat care **\$17,350**
- Pet Food for Community members/feral feeders **\$3,000**
- Outreach & volunteer incentives **\$3,072**
- **Other costs include:**
Shelters and feeding stations for residents. Anticipated costs for materials **\$1,000**

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Total contributions from RC Whisker Warriors: \$24,422

Total Measure H funds requested: \$50,000

CoVID impact to fund utilization in 2024-2024

The inability of the spay/neuter clinics to be efficient due to the safety protocols mandated by the pandemic created a huge backlog in requested spay/neuter surgeries. The wait for surgeries continue to be up to 5 months. We have added Animal Spay and Neuter in Auburn to our program. They have openings with waits as short as one week to two months, plus they can do community cats during the week, which will help us fill many needs that are now unmet. VMC Rancho Cordova can fill the need for specialized spay/neuter care. We have found a link that posts new appointments for the SPCA after cancellations. This has enabled many residents to obtain appointments more easily. We are currently on track to utilize our full grant funding for 2023-24. 199 animals so far!

Addition of VMC to address special needs

VMC of Rancho Cordova will be utilized in conjunction with the Rancho Cordova Animal Services Community Program (RCASCP). The RCASCP is intended for residents to obtain medical treatment they could not otherwise afford for their pet, preventing them from being surrendered to the shelter system. This union will allow the animals to be spayed and neutered through our voucher program, at the pet owners request, while the animal is under anesthesia at VMC.

This past year Animal Services denied spay/neuter surgery at VMC because the grant they received to fund the RCASCP was not intended for spay/neuter. Our grant would cover those costs going forward. The Rancho Cordova Animal Services Division determined that 43% (27 pets) that used the RCASCP since the start of the 23/24 FY were intact animals. Many of these pet owners would have utilized the opportunity to have their animal altered at VMC if there was a no-cost option. We do not want to miss opportunities for spay/neuter which is why we will pursue an agreement with VMC if our grant funding is increased to accommodate their fees. Additionally, multiple anesthesia procedures is risky for many animals. Minimizing the anesthesia to a single procedure is the best-case scenario for our resident's pet's health.

Project Schedule:

Support for Community Cats will occur throughout the year, intensifying around the breeding seasons of Spring and Fall. Trapping will facilitate spay/neuter services to hold populations in check. The number of animals requiring spay/neuter this year will be greater due to the economy increasing the prices for pet food. Many people are abandoning their cats and dogs, and most are not spayed/neutered. This results in the possibility of more litters born, increasing the strain on all rescue systems.

The clinics performing low-cost spay/neuter in the Sacramento Region are at capacity. Costs for spay/neuter services at the clinics have increased, which requires more funding to support surgeries. We are currently reaching out to more private veterinarians to obtain more capacity for surgeries. Of course, the cost for using private veterinarians is much greater.

The Sacramento SPCA has received grant funds to be able to alter feral cats at most Sunday clinics for no cost. But the number of spots are limited and the demand is high. Community Spay & Neuter Clinic allows 2 feral appointments per month per person. The RC Whisker Warriors take advantage of this program and any other grant funding whenever possible, but the number of slots for feral cats (the free program) are now booked out for months in advance.

E-voucher numbers are provided by RC Whisker Warriors. RC Whisker Warriors are responsible for determining that the pet owner lives in our city, or the feral trapper is trapping within the city limits. Only 5 total vouchers are allowed per resident per year, 4 from the same species, unless the person is using TNR (Trap-Neuter-Return) on community cats. Animal Services and Explore Rancho Cordova passes out postcards with our contact information to obtain the free services. The Whisker Warriors also passes out information on the free spay/neuter program to everyone who comes to the Vaccine Clinics offered by RC Animal Services. Free pet licenses are provided to those pets who have a current rabies vaccine.

A detailed billing will be provided by the Sacramento SPCA, Animal Spay and Neuter and Community Spay & Neuter Clinic to the RC Whisker Warriors monthly for approval, invoices will then be sent to the City of Rancho Cordova for payment.

5 year plan

Other communities who have undertaken the challenge of animal overpopulation understood that fully meeting our goal of zero population growth will take years. Now that we have become more well known within the community, we anticipate the need for services will be similar for up to 5 more years. We have a particular challenge/opportunity with so much rental housing in our community. CoVID has impacted our over-all plan. Many animals could not even get appointments for spay/neuter.

At the end of that period, we anticipate the need for Community Enhancement Funds to support this effort will be less. We believe that investing the funds now will pay dividends in the future. For instance, San Francisco had an aggressive program in place, and now they have NO kittens! If anyone wants to adopt one, they have to import them from other cities or rescue agencies.

Whisker Warriors Animal Defense Fund
Non-profit organization, 501c3 status
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We have found that residents who contact us have very limited funds. They love their pets and/or don't want the stray cats to starve. Many are receiving pet food from us to continue to support their pets and stray cats.

Reports:

Use of Funds Reports will be provided to the City semi-annually by the 15th calendar day of the month for the previous 6 months of activity.

Program Outcome Reports will be provided semi-annually, by the 15th calendar day of the month for the previous 6 months of activity.

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Attachment A

Spay/Neuter Voucher Program								
	SPCA Costs 2019 Spay/Neuter surgeries		CSNC Costs 2019 Spay/Neuter surgeries		ASN			
CATS	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	Animals	Anticipated cost*
SPCA: Monday-Saturday ASN: Monday thru Thursday CSN: Tuesday – Thursday **	\$40	\$40	\$65	\$65			170	\$9,350
					\$55	\$45		
Kittens: under 4 lbs. & 4 months old	40	40	65	65	45	35	25	\$1,000
Free Roaming CATS (fka Feral)* **	65	65	65	65	65	65	125	\$8,125
Total Funding - Cats							320	\$18,475

* Assume 70% of surgeries are done by SPCA due to capacity

Rabbits	\$145	\$145	n/a	n/a			5	\$725
Total Funding - Rabbits							5	\$725

*SPCA Feral Clinic: Flea treatment, tape worm treatment, ear mite treatment, Rabies, FVRCP, and wound treatment (antibiotics separate, see below) ** CSN Ferals: Includes Revolution, pain meds, ear tip, ear mite treatment

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DOGS (in lb. ranges)	SPCA FEMALE	SPCA MALE	CSNC & ASN	FEMALE	MALE	FEMALE	MALE	Animals	Anticipated cost*
Puppies under 4 months & 20 lbs.	\$75	\$75	Puppies under 4 months & 20 lbs.	\$120	\$120	\$100	\$80	20	\$1,500
1-20	75	75	1-20	120	120	120	100	50	\$3,750
21-39	100	100	21-39	120	120	120	100	15	\$1,500
40-59	125	125	40-69	140	140	150	130	8	\$1,000
60-79	150	150	70-79	160	160	170	150	7	\$1,050
80-99	175	175	80's	200	200	170	150	7	\$1,225
100-119	200	200							
120+	225	225							
Total Funding - Dogs								107	\$10,025
Total Spay/Neuter Costs (all animals)								\$29,225	

*SPCA Feral Clinic: Flea treatment, tape worm treatment, ear mite treatment, Rabies, FVRCP, and wound treatment (antibiotics separate, see below) ** CSN Ferals: Includes Revolution, pain meds, ear tip, ear mite treatment

Other Costs Covered Under Voucher Program								
Services	SPCA	Included in grant	CSN	Included in grant	ASN	Included in grant	Need	Anticipated Costs Under Grant
Rabies (DOGS & CATS - required)	\$5	included	\$10	included	\$12		320	\$1,600
DA2PP (DOGS only-required)*	\$5	included	\$15	included	\$15		65	\$325
FVRCP (CATS only-required)	\$5	included	\$15	included	\$13		320	\$1,600
Antibiotics (as needed)	\$20	When needed	Clavomox \$28 dicloxacillin \$23 – cats, \$50 - dogs	When needed				\$300
Flea treatment (non-feral, since included in feral costs)	\$10 cats, \$15 dogs	included	\$15 cats, \$15-18 dogs	included				\$1,000

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Ear mites (non-feral, since included in feral costs)	\$10 cats, \$20 dogs	as needed	\$15	as needed	\$10	as needed		\$300
Deworming	\$10 cats, \$20 dogs	as needed	\$15	as needed				\$300
Heartworm dogs over 10 months mandatory for ASN	\$20	Prior approval from WW required	\$20	as needed	\$25	as needed	10	\$500
Leukemia test up to 7 months optional		Prior approval from WW required	\$15	Prior approval from WW required	\$17			\$200
FELV Test			\$22	Prior approval from WW required	\$20			
FeLV/FIV Combo test	\$15	Prior approval from WW required	\$30	Prior approval from WW required	\$28			\$250
Bordatella	\$5	Not funded	\$20	Not funded	\$20			
Microchip	\$10	Funded for all non- feral animals	\$20	Funded for all non- feral animals	\$35		200	\$3,000
In heat/Pregnant	\$20 (in heat) \$25- \$65 (preg) dogs only	As needed	In heat cats - \$0, pg cats \$10 if fluids needed, dogs \$20	As needed	\$30 dogs in heat or pregnant		15	\$320
Disposal fee for deceased animals	0		0	When needed				
Necropsy	0		0	When needed				
Euthanasia	\$50 (\$100 emergency Euthanasia)	Prior approval from WW required	Cats \$20 Sm Dogs \$20 to \$50	Prior approval from WW required				\$100

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Cryptorchid (per testicle)	\$25-\$85 depending on complexity	Prior approval from WW required	\$15-\$60					
Umbilical hernia repair (reducible only)	\$25-\$65	Prior approval from WW required						
Testing	\$20	Prior approval from WW required						
e-collars	\$10	Not funded	\$10	Not funded				
Teeth removal	\$5 for baby teeth (each tooth)	Prior approval by WW required	Per tooth \$10, other services case by case	Prior approval from WW required				\$100
Total other costs covered by vouchers								\$10,375

* for ASN, includes Parvo

The proposed structure for the Voucher Program will be as follows:

1. Appointment, if needed, will be made by Whisker Warriors or resident directly
2. Voucher number provided to SPCA/ASN/CSNC upon arrival
3. SPCA/ASN/CSNC completes surgeries and may contact us if other services are needed that are not specifically included in voucher plan.
4. SPCA/ASN/CSNC compiles all data on spay/neuter surgeries or other services performed and submits detailed billing via email to Tera Kolvenbach by the 10th day of the month for duties performed the previous month. If submitting billing directly to the city, Tera must be copied.
5. Tera approves the billing and submit the bill to the City of Rancho Cordova for payment.

CEIF APP #84

Whisker Warriors Animal Defense Fund
Non-profit organization, 501c3 status
Tax ID 82-4933796

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

ITEM 12.4.**ATTACHMENT 2****VMC Rancho Cordova**

20% discount on all spays and neuters.

This would include an Exam, Bloodwork, Anesthesia, pain medications to go home, and an e-collar.

Spay	Pounds	Costs
Feline	all	\$466.80
Canine	5-30 lbs	\$554.80
Canine	30-60 lbs	\$564.80
Canine	60-90 Lbs	\$634.80
Canine	+90 lbs	\$674.80
Neuter	Pounds	Costs
Feline	all	\$458.80
Canine	1-40 lbs	\$554.80
Canine	40-60 lbs.	\$574.80
Canine	60-80 lbs	\$594.80
Canine	+80 lbs	\$614.80

VMC Rancho Cordova will be utilized in conjunction with the UC Davis Grant administered by RC Animal Services. The UC Davis Grant is intended for wound care or animal sickness. While the animal is under anesthesia, the animal could be spayed or neutered.

Dogs older than 7 years old are not eligible under the SSPCA, ASN or CSNC clinic programs. Older dogs would be spayed or neutered at VMC.

RC Animal Services would approve this use of spay/neuter funds at VMC case by case.. The funds will be used locally. Billing from VMC will be to RC Animal Services directly and the spay/neuter portion will be accounted for within our grant program.

We anticipate that 20 animals will need spay/neuter surgery as part of the RC Animal Services mission to aid animals in need. The cost of this additional program will be \$10,000.

Locations for Spay/Neuter and vaccine Voucher Services:

Sacramento SPCA: 6201 Florin-Perkins Road, Sacramento, CA 95828
 Community Spay & Neuter Clinic: 3839 Bradshaw Road, Sacramento, CA 95827
 Animal Spay & Neuter Clinic 3524 KOA Way, Auburn, CA 95602
 VMC 10115 Folsom Blvd, Rancho Cordova, CA 95670

Vouchers

Electronic vouchers for both free roaming (feral) and resident's animals – one per animal

Appointments

SPCA: One cat can be presented for Spay/neuter M-Sat without an appointment. More than one cat and all dogs require an appointment. Request an appointment online at <https://www.sspca.org/clinics>

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ITEM 12.4.**ATTACHMENT 2**

CSNC: Contact (916)368-7314 for an appointment. Online appointment requests:

<https://communityspayneuter.com>

ASN: Contact 530-889-8800 for an appointment. Open Monday thru Thursday.

Emergency Contacts

SPCA: Email Lydia Caronna-Craig, Spay Clinic Manager, Sacramento SPCA at lcaronna@sspca.org for emergency

CSNC: Marie Naumann (916) 368-7314

ASN: Diana Mittelberger dmittelberger@gmail.com

Forms to be provided to Residents

Electronic voucher number

Special accommodations

SPCA: One feral spay/neuter per day Monday – Saturday without an appointment

Transportation

Transportation reimbursement will be provided by RC Whisker Warriors when needed by residents, and to help volunteers with the costs of transporting Community Cats to spay/neuter clinics and back to their colonies. RC Whisker Warriors will not transport animals owned by residents.

Due to the fact that Animal Spay and Neuter is in Auburn, we have asked for funds to reimburse residents \$10 per animal for the additional cost of fuel.

Community Cat Care/Maintenance

Colony	Location	Approx. # of cats	Dry Food/mo	Wet Food/mo	Cost/yr
Sun Lovers	2880 Sunrise Blvd	4	20	40	\$720
El Segundo Gang	2625 El Segundo	4	15	20	\$420
	Citrus Drive	4	20	20	\$480
	2052 W Coloma	3	20	20	\$480
Recyclers	Recycle Road (4 locations)	30	120	0	\$1,440
Stone Creek	3368 Cristom Drive	3	15	20	\$420

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ITEM 12.4.**ATTACHMENT 2**

Working Cats	Mercantile Drive	12	70	70	\$1,680
Movers & Shakers	11327 Folsom Blvd	9	30	50	\$960
Jump Sky High Team	Sky High Sports	5	20	50	\$840
River City	Progress Court	3	15	35	\$600
Tree Lovers	2197 Chase Drive	13	40	80	\$1,440
Monks	Abbotford	4	25		\$300
Learners	RC Villa School	10	40		\$480
Rockers	Rockingham	6	30		\$360
High flyers	Mills Tower	5	30		\$360
BBQ cats	3343 Bradshaw	10	40	80	\$1,440
Residents feral cats	10 residents	110	200	150	\$4,200
Total food		235			\$16,620

CEIF APP #84

Shelters	26	\$650
Feeding Stations	4	\$80
Total protection costs		\$730

Outreach/Volunteer recognition

Outreach/Volunteer aid/Recognition	Anticipated costs
Postage for informational materials for community groups	\$350
Printing costs for postcards	500
Website costs/annualized plus webmaster costs	500
800 line costs \$31 per month	372

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ITEM 12.4.**ATTACHMENT 2**

Volunteer mileage costs reimbursement for trapping and spay/neuter of Community Cats	350
Volunteer recognition/gift cards	250
Teambuilding events	750
Total	\$3,072

CEIF APP #84

Funds can be allocated to other elements of the grant if the allocation for one element is exceeded. except for funds allocated to Outreach/Volunteer Costs & Recognition, which cannot be exceeded.

Sustainability

The Rancho Cordova Whisker Warriors believes that the need for our services will continue at this high rate for several more years. We will actively seek more donations. However, we do not envision that the need for support will completely be eliminated.

The Whisker Warriors do provide services to the community above and beyond the services funded through the Community Enhancement Fund grant. Leveraging partnerships is key to fulfilling our mission. We also have sponsored free feral clinics at Animal Outreach of the Mother Lode and Animal Spay and Neuter. The key right now is to get more resources for pet spay/neuter.

Some of the areas in which we have used donations and partnerships to fulfill our mission:

- **Animal Education** is a priority. We provide education to families at the numerous events we attend each year in the city. We are still hoping to put together a plan to go into the schools and provide classroom education.
- **Trailer Parks & Apartments** We are concentrating efforts on partnering with the managers of these sites to control the population of animals in these locations.
- **Senior aid** We have been successful in engaging local businesses in our requests for donations for seniors. The end result is that we have been able to provide at-risk seniors with a stable source of dog food through the Meals-On-Wheels program without the use of any grant funds. We also have been able to fully support dry cat food for an increasing number of homeless cat colonies in Rancho Cordova outside of the grant funds. We continue to seek opportunities to help seniors and other residents in need.
- **Veterans Village at Mather** We have had sufficient donations to provide pet beds, toys, treats and dog and cat food for the companion animals for all the Veterans at the Village. With all Phases now open (146 apartments), there are increased needs for both dog and cat food and supplies.
- **Adoptions** We are partnering with the SPCA to foster kittens and cats that we bring to the shelter, or animals surrendered to the shelter. NorCal Freedom for Paws now adopts out dogs through PetSmart and other venues. We are also partnering with the Sacramento SPCA, Fat Kitty City and Animal Outreach of the Mother Lode to foster kittens and cats for adoption through their programs.
- **Care for Community Cats** Humane trapping of new colony members and colony maintenance, including building of shelters and feeding stations, is provided by either Whisker Warriors or other trappers in the region. Animal Services Officers rely on us to help mitigate issues with stray or feral cats for residents. We also will partner with them on the return to field

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ITEM 12.4.**ATTACHMENT 2**

program with the SPCA. Volunteers within Sacramento County, through the Facebook group “Sacramento County Community Cats” work with apartment managers, businesses and residents to provide solutions.

Thank you for caring for the animals of Rancho Cordova!

CEIF APP #84



CEIF APP #84

Proclamation

In Recognition of Rancho Cordova Whisker Warriors March 15, 2021

WHEREAS: The City of Rancho Cordova is proud to partner with and sponsor the Whisker Warriors Animal Defense Fund, commonly referred to as Rancho Cordova Whisker Warriors; and

WHEREAS: Rancho Cordova Whisker Warriors is dedicated to reducing animal overpopulation, specifically through spay/neuter and education programs. They seek to assist in the care and well-being of felines, canines and rabbits in our community; and

WHEREAS: Rancho Cordova Whisker Warriors has been a grant recipient of the City's Community Enhancement Fund since 2015 and the County's Transient Occupancy Tax grant since 2018; and

WHEREAS: They have strategic partnerships with the City of Rancho Cordova and the County of Sacramento and other nonprofits with similar missions to their own to provide resources for residents to have access to free or very low cost spay/neuter and vaccine services for pets and homeless animals; and

WHEREAS: Their partnerships don't stop there. They also partner with local businesses and organizations such as Meals on Wheels and Mather Veterans Village to provide pet food and other supplies to seniors, homeless veterans and other residents in need; and

WHEREAS: Rancho Cordova Whisker Warriors is a leader in the region that actively participates in solving issues involving community cat Trap, Neuter, and Return (TNR) programs. They continue their own TNR program and provide food and shelter for homeless cats; and

WHEREAS: Rancho Cordova Whisker Warriors goes above and beyond for these animals in addition to facilitating spay/neuter and vaccination procedures as well as micro-chipping and flea prevention treatments. They have organized adoption events at feed and pet stores in Rancho Cordova. They had a presence at multiple past Rancho Cordova events such as Kid's Day in the Park, Memorial Day, and the Moonlight Movies series to distribute free pet food and provide information to Rancho Cordova residents; and

NOW THEREFORE, BE IT RESOLVED: The City Council of the City of Rancho Cordova does hereby recognize the volunteers of the Rancho Cordova Whisker Warriors and the hundreds of hours they volunteer each year, including trapping, feeding, and fostering.

IN WITNESS WHEREOF: I have set my hand and caused the seal of the City of Rancho Cordova to be affixed this 15th day of March, 2021.

Garrett Gatewood, Mayor



Title	“LABRACADABRA: RANCHO CORDOVA INVENTS THE FUTURE of American Cities (documentary film)”	02/26/2024
CEIF APP #85	by William George in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45688589

Original Submission02/26/2024

Score	n/a
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	
Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant

ITEM 12.4.**ATTACHMENT 2****CEIF APP #85**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

“LABRACADABRA: RANCHO CORDOVA INVENTS THE FUTURE of American Cities (documentary film)”

Provide a Project/Program Synopsis

NIMBUS Films presents: *LABRACADABRA:RANCHO CORDOVA INVENTS THE FUTURE of American Cities* is a documentary film that covers innovation and technology transforming the way Rancho Cordovans live, work and play in the future. Many innovations hatched in the “labs” of Rancho Cordova will serve as model programs for other cities.

ITEM 12.4.

Provide a
Project/Program
Description

ATTACHMENT 2

LABRACADABRA: RANCHO CORDOVA INVENTS ITSELF FOR THE FUTURE shows how a culture of challenging assumptions and daring to innovate will create a community that confronts the issues and creates new solutions in a dynamic new fashion creating an improved quality of life for its residents. Given and “inside look”

at the process involved in creating new services and programs, residents will be invested in the plans for the city and better able to take advantage of the changes.

CEIF APP #85

A City of Education and Innovation – the Rancho Cordova of tomorrow will be designed to address social, environmental, educational and economic impacts through urban planning and city management as a city of connectivity, creativity and innovation.

A City Building the Housing of the Future – Comfort, safety and ecofriendly describe Rancho Cordova’s housing of the future. The way homes are constructed is changing fast and new housing developments take advantage of advances in housing technology and sustainability in tomorrow’s neighborhoods that are part of Rancho Cordova’s Master Plan.

A City that creates the jobs of tomorrow, a cornerstone for New Business Attractions – tomorrow’s Rancho Cordova will be a premiere destination for new companies that develop sunrise technologies in a variety of emerging industries in manufacturing, clean energy, information technology, finance and biotechnology – the framework of which is being built today through the Folsom Boulevard corridor and Sunrise South.

A City of Arts and transportation – the Zinfandel Drive Bicycle & Pedestrian Overcrossing, connecting Zinfandel Drive from White Rock Road to Folsom Boulevard will be not only a travel route but a tourist attraction that ties in Rancho Cordova’s rich and storied history with an eye toward the future.

A City of traditions – With a bow to its storied past, tomorrow’s Rancho Cordova will continue longstanding traditions, such as the California Capital Air Show, the Mills Station Arts & Cultural Center; annual holiday celebrations, and more.

Viewers will be introduced to those individuals and key influencers whose foresight on cityhood and planners of today are shaping the Rancho Cordova of tomorrow.

NIMBUS Films has the support of and will work with the Cordova Community Council to ensure accuracy and articulate why Rancho Cordova is a great place to live, work and play.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

Bill George, producer/director and president of NIMBUS Films is an award-winning film producer, noted local author and historian known for his deep knowledge of California history.

Michael Marando, associate producer, researcher. Mike has more than 35 years' experience in communications, marketing and media relations.

Brendan Compton, Videographer is an accredited camera operator and editor who has worked on many aspects of television production.

Jamie Judd, Graphic designer and production supervisor. Jamie creates show opens, full screens, and animations.

Ross Huguet, voice actor and narrator. Ross Huguet is a respected voice actor known for his confident and hypnotic voice work.

CEIF APP #85

Provide your
Project/Program
Goals

The goal of the film is to reveal the Rancho Cordova of tomorrow with an emphasis on the visionary projects and people that are laying the groundwork today.

We do this with a strategic focus on the following: Research; telling a story that people care about; planning a creative list of locations and projects; writing a compelling script and ensuring compliance of all legal and copyright issues. NIMBUS Films will work with local economic development organizations to identify project and initiatives that contribute to the city's overall strategy as a key business location and job generator.

Our efforts maximize the opportunities people will have to view the film through various mediums: our television partner KVIE and its state and national affiliates; in the classroom, or to community service groups in the greater Rancho Cordova area. KVIE tracks viewership of all programming and provides advance notice when NIMBUS documentaries are to be broadcast.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

ITEM 12.4.**ATTACHMENT 2**

Total project/program cost* 69600.0

CEIF APP #85

What is the amount of Community Enhancement & Investment Fund grant monies requested? 69600.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 68400.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 1200.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[BUDGET_for_LABRACADABRA_Documentary_Film.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.

CEIF APP #85

ATTACHMENT 2

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

None

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

4/1/2025

Please describe your project/program schedule

NIMBUS Films propose a nine-month production schedule. Filming and interviews will be conducted from month one to month seven. Editing will be completed in months 7-9.

Adaptability: What is your plan to complete your project/program should any challenges arise?

NIMBUS Films has extensive experience in projects and documentaries of this type. We have full confidence that the project timeline is sufficient to meet the June 30, 2025 deadline.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #85

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Various spots and locations in Rancho Cordova and other venues as needed.
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

If approved for funding, NIMBUS Films will acquire the necessary approvals from various site locations/property owners to conduct video shooting, if applicable. The documentary will be filmed on location at various spots in Rancho Cordova and other venues as needed.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

CEIF APP #85

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Michael J
Marando

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

NIMBUS Films, [REDACTED], Granite Bay, CA

What is your title and/or role at your organization?

Associate Producer, Research & Marketing specialist

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

ITEM 12.4.**ATTACHMENT 2**

What is the name of this project or program's primary contact if not the person submitting this application?

William T.
George

CEIF APP #85

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

William T.
George

What is the title of this individual?

President

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF APP #85**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF APP #85

Project Budget

LABRACADABRA: RANCHO CORDOVA INVENTS THE FUTURE of American Cities
A Documentary Film by NIMBUS FILMS

- o Producer \$16,000
- o Director. \$11,200
- o Writer \$11,000
- Associate producer: \$7,500: Research and archival matter acquisition, including all rights fees to secure usage of the material in the film: Assists in arranging interview, story content.
- Music production/rights for use in film: \$3,800
- Animation, graphic production and special effects production: \$3,900.
- Photography and editing: \$14,000
- Administrative \$1,200
- Narration, \$1,000

#

Title	D.L. Williamson Park	02/27/2024
	by Matthew Haven in Fiscal Year 2024-2025	id. 45702878
CEIF APP #86	Community Enhancement & Investment Fund Application	

Original Submission02/27/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

D.L. Williamson Park

CEIF APP #86

Provide a Project/Program Synopsis

The project will develop the last remaining piece of Williamson Ranch into a public park. This project includes the construction of a sound wall, walkway, site furnishings, interpretive signage, and drought tolerant landscaping.

Provide a Project/Program Description

The project will benefit the community in the following ways:

Quality of Life:

- D.L. Williamson Park will add valuable public green space for passive recreation. Newly planted trees will provide shade for residents to enjoy time outside. This new park will help residents living in nearby apartment housing offset their lack of back and front yard spaces.

- This project will help beautify a non-developed piece of land in long established neighborhood along Coloma Road which will improve the quality of life for residents close to the project site.

Public Safety:

- The project will improve public safety by converting an unlit, undeveloped lot with no active use along a heavily used corridor into a passive park that will provide walkways and gardens to promote positive use. Vegetation selected in the conceptual design will allow for visibility from the street to improve the safety. The park will make the bus stop present on the adjacent park more inviting and safer for bus users. The park will provide valuable shade for the public during intense heat waves.

Education:

- The project includes a Native Plant Demonstration Garden that uses signs to educate community members on species of native plants that are resilient and drought tolerant. These plants will serve as examples of a variety of native plant species that thrive in Rancho Cordova to use as an inspiration for gardens at home. Additionally, the Sacramento Tree Foundation will use D.L. Williamson Park to showcase their "shady 80" program that offers trees to residents through their SMUD shade tree planting program. The park will be a great example of how to design sustainable, low water use landscapes.

- The project will preserve an existing historical marker currently onsite that celebrates the history of this area of Rancho Cordova's agricultural history. The project will also add a new interpretive sign that discusses the importance of Williamson Ranch to the region.

Business Development:

- The park is located along a heavily used bus route providing a safe place for public transit users.

- The project will enhance and activate this portion of Coloma Road. The

park will benefit nearby businesses and homeowners.

Civic Engagement and Community Pride:

- D.L. Williamson Park will be a community-based design that celebrates the importance of the City of Rancho Cordova's ranching and orchard history. This project is consistent with a park master plan that was a product of 3 community meetings held at the neighboring Church of Christ. The community meets gave residents the opportunity to give their input on the design of the park. In addition to the 3 community meetings, this project is supported by the local Church of Christ, the Williamson Family, and 130 supporter who signed a Change.org petition in support of building D.L. Williamson Park.

Culture, History:

- The project will preserve existing historical plaque that commemorates the agricultural history and tradition of this area of Rancho Cordova. A new, additional sign will be added that expands on this history Williamson Family.

Children and youth:

- Families from surrounding communities will have a much-needed park for children to recreate.

- Children can learn about trees and native plants in the demonstration garden.

CEIF APP #86

Tell us about your
Project/Program
Team

The project team includes the CRPD's Park Planning staff which consists of managerial oversight, a licensed landscape architect, a licensed landscape contractor, and planning technician. Since 2015, the team has secured, and implemented over \$6 Million in grant funds from several agencies including several in partnership with the City of Rancho Cordova. This team oversaw the construction of the W.H. Williamson a park very similar in size and scope, to completion using state grant funds in 2022. This project team has also successfully completed a Measure H project in 2022 grant cycle for Federspiel Park.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

This project's main goal is to finish the vision for the Williamson parcels, which celebrate and honor the area's agricultural history. In 2011, the Williamson Family donated the remaining parcels of the historic Williamson Ranch to the Cordova Recreation & Park District to ensure the land be preserved as parkland. The Park District began a community workshop process in 2017 to gather resident feedback for the future park design. A park master plan concept was approved in 2019 by the Board of Directors. The western Williamson parcel was developed into W.H. Williamson Park which completed construction in early 2023. The residents are eager to see the Williamson Park plan be completed. This application from community members neighboring the park is requesting funding for the D.L. Williamson Park and to complete the Williamson Park project as a whole.

CEIF APP #86

D.L. Williamson Park will serve residents within a ½ mile radius, which is consistent with CRPD's level of service for neighborhood parks. According to the State of California's Community FactFinder, over 4,700 residents live within a half-mile of the project location, including 911 residents under the age of 18 and 798 residents over the age of 65. Additionally, there are 125 households that lack access to a car and 367 residents who live in a household below the poverty threshold. This project will not only provide recreational opportunities for the community but will also help beautify Coloma Road, enhancing the overall aesthetic appeal of the area.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[D.L._Williamson_Park_Plan..pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	604926.0
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	438206.0
---	----------

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

Yes

CEIF APP #86

If your project/program involves construction, please indicate your project budget?

604926.0

What is the total cost of personnel for your project/program?

0.0

What is the total cost of supplies for your project/program?

0.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

0.0

What will be the total cost of any miscellaneous expenses for your project/program?

0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[DL_Williamson_Park_Cost_Estimate.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.**ATTACHMENT 2**

Describe any funding secured or being sought for this project/program?

CRPD to contribute \$100,000 for CMU sound wall and \$66,720 project management.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Ongoing maintenance costs will be paid for using PMRID/MyParks Special Tax Assessment.

CEIF APP #86

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your
project/program
schedule

Once application is approved (assuming July 1, 2024)

Grant Contract Routing and Finalization (July 1, 2024 – August 15, 2024)

Finalize Construction Documents (August 16, 2024 – September 15, 2024)

Permit approval for CMU Sound wall and Walkway (September 16, 2024 – November 30, 2024)

CEIF APP #86

Mass Grading Performed by CRPD (October 1, 2024 – October 31, 2024)

Bidding for Landscape and Concrete Work (December 1, 2024 – January 15, 2025)

Construction (January 16, 2025 – April 30, 2025)

Tree Planting (May 1, 2025 – May 31, 2025)

Final Grant Reporting and Reimbursement (June 1, 2025 – June 30, 2025)

Adaptability: What is
your plan to complete
your project/program
should any
challenges arise?

CRPD has been allowed by State and County to continue with construction projects throughout the pandemic as long as all safety protocols are strictly followed. CRPD staff managed and oversaw multiple construction projects throughout the pandemic. Outside of construction, CRPD staff has access to resources to work virtually if necessary.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #86

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	10551 Coloma Rd.
---	------------------

List the city location of the project/program.	Mill's Ranch Neighborhood
--	---------------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF APP #86

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Measure_H_2024_Letters_of_Support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

Yes

Is the project/program requesting facility use only or is this a request to partner with the Cordova Recreation & Park District?

Partner with Cordova Recreation & Park District on project/program.

Please select one or more of the Cordova Recreation & Park District facilities which your project/program will involve:

Other (Please explain in your project/program description)

Have you already discussed your project/program with staff at the Cordova Recreation & Park District?

Yes

What is the name of your point of contact at the Cordova Recreation & Park District?

Andrew Saltmarsh

ITEM 12.4.**ATTACHMENT 2**

What is the email for
your point of contact
at the Cordova
Recreation & Park
District?

asaltmarsh@crpd.com

CEIF APP #86

5 - Applicant Information

Name

Matthew
Haven

Is this
project/program on
behalf of an
organization?

Yes

What is the name of
your organization?

Cordova Recreation and Park District

What is your title
and/or role at your
organization?

Volunteer/Resident

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

No

What is the name of
this project or
program's primary
contact if not the
person submitting
this application?

Andrew
Saltmarsh

What is the email of
the primary contact?

asaltmarsh@crpd.com

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

No, someone else would sign the contract

ITEM 12.4.**ATTACHMENT 2**

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Patrick
Larkin

CEIF APP #86

What is the title of this individual?

General Manager

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

plarkin@crpd.com

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2**

D.L. Williamson Cost Estimate	Funding Source	Funding Source
Project Task	CRPD My Parks Tax	Measure H Grant Request
Construction	\$ 100,000.00	\$ 438,206.00
Personnel	\$ 66,720.00	\$ -
Supplies	\$ -	\$ -
Transportation	\$ -	\$ -
Equipment	\$ -	\$ -
Miscellaneous	\$ -	\$ -
TOTAL	\$ 166,720.00	\$ 438,206.00

CEIF APP #86



CEIF APP #86

February 26, 2024

Ms. Randi Kay Stephens, City Manager's Office
2729 Prospect Park Drive
Rancho Cordova, California 95670

Dear Ms. Stevens,

I am writing this letter on behalf of the Cordova Recreation and Park District to express our enthusiastic support for Matt Haven's Measure H Community Enhancement & Investment Fund Grant proposal to build D.L. Williamson Park. We believe that this project aligns with CRPD's mission to provide safe, accessible, and inclusive parks and recreational opportunities for our residents.

D.L. Williamson Park is an exciting and much needed addition to our community that will provide a safe and welcoming space for residents of all ages to enjoy the outdoors. The proposed project includes the construction of concrete walkways, interpretive signage, furnishings such as benches and trash receptacles, a sound wall, a demonstration garden, and drought tolerant landscaping. This request will complement the newly completed W.H. Williamson Park located across the street from the proposed project site and is part of the same Park Master Planning effort that began in 2017 that included multiple public meetings.

The proposed project also satisfies an agreement between CRPD and the Williamson Family Trust regarding the ownership of the project site. In 2011, CRPD entered into an eighty-year lease agreement with the Williamson Family Trust. The lease agreement states that the Williamson Family will donate the land to CRPD in perpetuity to preserve as public parkland. If the project is selected for funding, CRPD will be the primary point of contact for contract authorization, construction, and grant administration.

We believe that this project will enhance the neighborhood and improve the quality of life for Rancho Cordova residents. We urge the City of Rancho Cordova to consider this grant proposal favorably. CRPD staff fully support the application.

We thank you for your consideration of this request.

Regards,



Patrick Larkin, General Manager
Cordova Recreation & Park District

Cordova Recreation and Park District | 11070 White Rock Road, Suite 130 | Rancho Cordova, CA 95670

CEIF APP #86

March 10, 2023

Stephen Williamson
[REDACTED]

Sacramento, CA. 95819

Subject: Letter of Support for D.L. Williamson Park

Dear City of Rancho Cordova,

The Williamson Family wishes to express support for the D.L. Williamson Park Project.

This new park will give the neighborhood space to recreate and socialize which will lead to a healthier community.

We look forward to enjoying the native plant gardens, seating areas, and walkway proposed in this new neighborhood park.

Please know that the Stephen Williamson and family support the upgrades listed above as they will provide a healthy, accessible communal space while also fostering a sense of belonging and increased civic engagement in our neighborhood. We strongly recommend that the City of Rancho Cordova fully fund *D.L. Williamson Park Project* for our community.

Sincerely,

Stephen Williamson

CEIF APP #86
February 28, 2023

City of Rancho Cordova
27229 Prospect Park Drive
Rancho Cordova, CA 95670

Dear City of Rancho Cordova,

The Cordova Church of Christ wishes to express support for the D.L. Williamson Park Project.

This new park will give the neighborhood space to recreate and socialize which will lead to a healthier community.

We look forward to enjoying the native plant gardens, seating areas, and walkway proposed in this new neighborhood park.

The Leadership of Cordova Church of Christ agrees that the intended use and upgrade of the park as listed above will provide a healthy, accessible communal space while also fostering a sense of belonging and increased civic engagement in our neighborhood. We request that the City of Rancho Cordova fully fund D.L. Williamson Park Project for our community.

Sincerely,



Dan Hamilton, Shepherd



Chuck Donald, Shepherd



Dennis Miller, Shepherd





Williamson Parcels

Schematic Master Plan

CEIF APP #86

TREE LEGEND

	Oak Tree
	Pistache Tree
	Redbud Tree
	Olive Tree
	Existing Palm Tree
	Flowering Chaste Tree

D. L. Williamson Park



change.org



Welcome back to Change.org! A new petition wins every hour thanks to signers like you.

CEIF APP #86

Petition Strength

6

Room to
improve

Write a longer description

Add a personal story, as well as relevant facts and statistics.

[Edit description](#)

Add a Decision Maker

An important piece of information for you and your supporters.

[Review Decision Maker](#)

S
L
C
S

STUDARUS DRIVE



TREE LEGEND



Oak Tree



Pistache Tree



Redbud Tree



Olive Tree



Existing Palm Tree



Flowering Chaste Tree

Williamson Park Grant Request.

Started

February 14, 2023

152

Signatures

200

Next Goal

Support now

[Share this petition](#)

Why this petition matters



Started by [Matt Haven](#)

Rancho Cordova and Mills Ranch Neighbors,

We are writing today to request your support of our application to complete the proposed D.L. Williamson East Parcel Park. The request will include creating a walking path through a self guided demonstration garden with new and existing native plant and tree species. The passive use park will also include some historical signage about the original land owners, the Williamson family.

ITEM 12.4.

In fall of 2022 the West parcel park construction began with an estimated completion of Summer 2023. We will be applying for a grant to complete the East parcel where the original Williamson Homestead once stood.

This project will be funded by your Measure H funds (1/2 cent sales tax voted and passed by us in 2014) and plans to begin construction by Summer of 2024.

These two projects will bring a revitalization to Coloma Rd. And provide a place for our families to gather and learn about our neighborhood's history.

We hope to gather your support by signing this petition.

Thank you,

CEIF APP #86

The Haven Family.



Share this petition in person or use the QR code for your own material.

[Download QR Code](#)

[Report a policy violation](#)

Are you an Elected Official, Administrator, or a Company involved with this petition? [Reach out to learn about available actions.](#)



Victories Every Day — 100% Funded by You

[Support now](#)

[Share this petition](#)

possible because we are 100% funded by everyday people like you.

\$20

Other

Will you stand with us to protect the power of everyday people to make a difference?

[Support Change.org](#)

Pay with credit card or [PayPal](#)

Updates

Keep your supporters engaged with a news update. Every update you post will be sent as a separate email to signers of your petition.

[Post an update](#)

Continued support for Williamson Park in Rancho Cordova!

Hello supporters, We are submitting a Measure H application with the City of Rancho Cordova to help fund the completion of Williamson Park in Mills Ranch! Last year the project was not selected by the City Counsel for funding ,so we are trying again! We would love to see the completion of the project and to continue to make Rancho Cordova a beautiful city to live. Please share this petition with your family and friends to garner additional support!

D.L. Williamson Park Application to the 2024 Community Enhancement Grant Program Anticipated Project Schedule													
TASK	June 2024	July 2024	August 2024	Sept. 2024	Oct. 2024	Nov. 2024	Dec. 2024	Jan. 2025	Feb. 2025	Mar. 2025	April 2025	May 2025	June 2025
Application Approved													
Contract Routing (Board Approval)													
Finalize Construction Documents													
Permit Submittal (Soundwall & Walkway)													
In-House Grading													
Bidding for Landscape & Concrete Work													
Construction													
Tree Planting													
Final Grant Reporting and Reimbursement													

CEIF APP #86

Title	D.L. Williamson Park	02/27/2024
	by Matthew Haven in Fiscal Year 2024-2025	id. 45702878
	Community Enhancement & Investment Fund Application	
CEIF APP #86		
	Average score: 0	

Reviewed by: Cristina James (Score: 0)

03/06/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A parks district
Organizations may provide PDF or JPG documentation regarding their endorsement.	
Name of Superintendent, Manager, or Designee completing this form:	Cristina James
Title of individual completing this form	Landscape Architect
By checking here, I verify that I have the authority at my organization to provide an endorsement.	True

Title	The California Police Activities League's Rancho Cordova Youth Apprenticeship Readiness Accelerator Program (YARA)	02/28/2024
CEIF APP #87	by Tina Aldama in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45712707

Original Submission02/28/2024

Score	1
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
---	--------------------------------

ITEM 12.4.**ATTACHMENT 2****CEIF APP #87**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

The California Police Activities League's Rancho Cordova Youth Apprenticeship Readiness Accelerator Program (YARA)

Provide a Project/Program Synopsis

YARA will positively impact community/economic development by creating pathways to high quality employment by providing a program with industry-recognized certifications and leadership development. Underserved youth in Rancho Cordova will be presented employment options, career exploration, workforce training and opportunities for life-long careers that are not typically afforded to this demographic.

Provide a Project/Program Description

The California Police Activities League (California PAL) a 501(c)3 incorporated nonprofit, has successfully launched the Youth Apprenticeship Readiness Accelerator (YARA) program, an earn and learn pre-apprenticeship workforce development pathway to the trades. From May 1, 2023 to December 31, 2023, this program has graduated four cohorts, comprised of 54 minority youth from undeserved communities in Northern and Southern California, in collaboration with LiUNA, the Laborers Training and Retraining Trust Fund for Northern California (LTC), Harbor Freight Fellows Initiative, and Big Picture Learning. YARA has mobilized a powerful collaborative that includes construction trades, CBO's, employers, education, and law enforcement, creating a wraparound project that reflects California PAL's commitment to reducing the wealth equity gap, leading to an effective bridge to quality jobs and a better quality of life. California PAL's history of supporting minority youth from underserved communities is consistent with our proposed target populations in Rancho Cordova, specifically disadvantaged or low-income communities experiencing disproportionate unemployment along with high rates of gang violence and drug use. By providing exposure and pathways to employment our participants will have access to educational and workforce development resources that were previously not available to them.

California PAL was established in 1971 with the intention of reducing juvenile crime and focus on establishing safer and stronger communities by "Building the Bond Between Law Enforcement & Youth."

YARA will prepare and enable the youth participants to determine, enter, and complete a pathway to gain skills leading to a lifelong career. This is achieved by the defined program curriculum and the advisors in place to assist and ensure the participants identify and take the next step in their workforce development journey. As YARA Cohort 2 graduate Lashaun Ray Handy explains "[YARA] can show that there is a different path, you don't have to go into violence and gangs and drugs there is always another way. The program was an opportunity for youths to know that there are more options out there than just college or drugs or gangs." Cohort 2 graduate

Vencinzo Ray-Handy adds "[YARA] shows kids that there is more than one way to go, you don't just have to go to college in order to get a good job, you can skip the college route and still make something of yourself in the future."

CEIF APP #87

California PAL will provide overall coordination and management of the YARA program. The program will include two cohorts each consisting of 12 Rancho Cordova youth. The Cohorts will participate in a comprehensive suite of activities to explore and prepare them for living wage employment through this pre-apprenticeship program. The YARA program will provide participants a successful pathway towards achieving career goals and living wage jobs. At the core of YARA is the Laborers Training & Retraining Trust Fund for Northern California's (LTC) Pre-Apprenticeship Construction Training, a 6 week (40 hours/week) program that includes certificates in Fundamentals of Construction, OSHA 10, First Aid/CPR, Confined Space, Traffic Control and Hazardous Waste courses. In collaboration with Red Tail Drone Academy participants will also receive hands on training in construction surveying, mapping and inspection using drones allowing them to complete the certification for the Part 107 Drone Pilot license. The participants will be presented a comprehensive experience with a combination of hands-on and classroom learning to prepare the participants for the next step in their workforce development journey, including but not limited to entering a formal apprenticeship or post-secondary education. A building project and graduation week activities will also be part of the program. The program participants will have the opportunity to earn attendance to California PAL's flagship program, Life After High School Destination Success, a 4-day, 3-nights conference held at California State University Channel Islands providing college and career readiness workshops and fair, life skills, resume building, business interviews and motivational guest speakers from the trades.

Tell us about your
Project/Program
Team

CALPAL: Jennifer Lopez, Executive Director

Director of Operations Bryan Ferreria: Manage technical operations and IT.

Program Director Tina Aldama: Coordinate tactical operations, youth recruitment, partner engagement, scheduling, reporting, and grant administration.

LTC: Leonard Gonzales: Coordinate the construction curriculum and certification courses of the program, supervise the acquisition and use of tools and PPE.

Kinney High School Principal: Allan Sims (Principal) Help in recruiting and acquiring youth participants.

Red Tail Drone Academy, Lieutenant Coopwood and Anthony Elder: Coordinate and administer drone curriculum and certification course.

ESTP, Brandy Snider: Provide training facilities as well as OSHA and First Aid curriculum.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2**CEIF APP #87**

The primary goal of YARA is to enable the youth participants to determine a pathway and to gain skills leading to a lifelong career. This will be achieved by the defined program curriculum and the advisors in place to assist and ensure the participants identify and take the next step in their workforce development journey. Measures will be both quantitative and qualitative to measure the effectiveness of the program to include the following: - Participant attendance - Obtaining Certification Cards in the industry recognized course modules - Program completion - Defined action(s) in place for each participant to continue their workforce development experience, (Apprenticeship, college, etc.) Additionally, surveys will be initiated to assess and compile the effectiveness of the program from the participants' perspective. Example questions include: - Overall value of the program and the importance of defining a plan to obtain skills that lead to employment - Understanding of the curriculum - Trust and value in the advisors - Next step(s) identified for continuing education/job skills - Suggestions on how the program can be modified or improved.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[cal_pal_-_yara_1080p.mp4](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	167680.0
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	119980.0
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	29708.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of supplies for your project/program? 26192.0

CEIF APP #87

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 5000.0

What will be the total cost of any miscellaneous expenses for your project/program? 59080.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Rancho_Cordova_YARA_Budget_2024.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

Describe any funding secured or being sought for this project/program?	Laborers Training and Retraining Trust Fund - \$16000 Instructors costs Rancho Cordova Rotary Foundation - \$7000 Transportation costs Harbor Freight Fellows - \$12000 Program completion stipends Red Tail Drone Academy - \$8700 Program costs Environmental Safety Training Professionals - \$4000 Facility use and supplies
--	---

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	Training for future YARA Youth Cohorts Supplies for YARA Program Personnel for California PAL
---	---

Do you plan to ask for funding annually for this project/program?	Yes
---	-----

ITEM 12.4.**ATTACHMENT 2**

Is this a single year request or a request for funding for multiple years?

Single Year

CEIF APP #87

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

1

How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score

1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.

Please describe your
project/program
schedule

ATTACHMENT 2

July 1, 2024 – Recruiting and waitlist review. Notifications to waitlisted YARA youth on acceptance into program.

July 20-23, 2024 – Life After High School

August 12 – 13, 2024 – Osha 10 (4pm-8pm)

August 14 – 23, 2024 – First Aid/ CPR (4pm- 8pm)

August 26, 2024 – Traffic Control (4pm – 8pm)

August 27-28, 2024 – Confined Space (4pm-8pm)

September 29 – 30, 2024 Building Project Building

CEIF APP #87

September 3 – 16, 2024 -Hazwoper Initial (4pm-8pm)

September 17 – 26 & September 27 – October 10, 2024 – Safety Fundamentals (times to be determined by Laborer's Training Center)

October 14 – 18, 2024 – Drone Training

October 19, 2024 – Graduation

November – December, 2024 – Course administrative work: Placement activities, enrollment into apprenticeship programs or college. Follow up with each student on what they are doing with their new skills and training.

January, 2025 - Recruiting and waitlist review.

Feb 10 – 11, 2025 – Osha 10 (4pm-8pm)

Feb 12 – 25, 2025 – First Aid/ CPR (4pm- 8pm)

Feb 26, 2025 – Traffic Control (4pm – 8pm)

Feb 27-28, 2025 – Confined Space (4pm-8pm)

March 3 – 4, 2025 Building Project Building

March 5 – 17, 2025 -Hazwoper Initial (4pm-8pm)

March 18 – 31 & April 1 – April 14, 2025 – Safety Fundamentals (times to be determined by Laborer's Training Center)

April 15 – 18, 2025 – Drone Training

April 19, 2025 – Graduation

April – June 30, 2025 - Continued course administrative work: Placement activities, enrollment into apprenticeship programs or college. Follow up with each student on what they are doing with their new skills and training.

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

California PAL will remain flexible and understanding to school and training center schedule changes. California PAL will be able to move program dates up or down as partner schedules require. If necessary, in accordance with public health orders, we will be able to perform the certification courses virtually.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #87

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

3140 Gold Camp Dr. #130

List the city location of the project/program.

Rancho Cordova.

Select State

CA

ITEM 12.4.**ATTACHMENT 2**

Provide the zip code 95670.0
for your
project/program's
primary location.

If your N/A
project/program
takes place at
multiple locations,
please list other or
secondary locations.

CEIF APP #87

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[YARA_Letters_of_Support_2024.pdf](#)

Does your No
project/program
involve one of
Rancho Cordova's
school districts?

Does your No
project/program
involve the Cordova
Recreation & Park
District?

5 - Applicant Information

Name Tina
Aldama

Is this Yes
project/program on
behalf of an
organization?

What is the name of California Police Activities League
your organization?

What is your title Director of Programming
and/or role at your
organization?

Provide contact
phone number:

Provide contact
email:

Are you the primary Yes
point of contact on
this project/program?

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

CEIF APP #87

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Jennifer Lopez

What is the title of this individual?

Executive Director

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



2024-25 Community Enhancement and Investment Fund Budget

Organization Name: California Police Activities League

Project Name: Rancho Cordova Youth Apprenticeship Readiness Accelerator Program or Rancho Cordova YARA

PROJECT EXPENSES	COLUMN A Amount of Project Expense from sources other than CEIF Grant	COLUMN B Amount Requested from CEIF Grant	COLUMN A+B =Grand Total
Personnel: List of California PAL Personnel Expenses			
Title: Cal PAL Executive Director Full Time (5%) +Benefits		\$6,832	\$ 6,832.00
Title: Cal PAL Director of Operations, Full Time (10%) +Benefits		\$8,242	\$ 8,242.00
Title: Cal PAL Director of Programming, Full Time (15%) +Benefits		\$10,242	\$ 10,242.00
Title: Cal PAL Administrative Assistant, Part Time (100%)		\$4,392	\$ 4,392
Operating/Production Expenses.			
Facilities (rent or overhead expenses)	\$4,000		\$ 4,000.00
Equipment (rental or purchase) Training Expenses	\$8,000	\$5,000	\$ 13,000.00
Administrative Costs (Printing, Marketing, Supplies for orientation and graduation ceremonies, etc.)		\$7,000	\$ 7,000.00
Program Training		\$25,000	\$ 25,000.00
Drone Training	\$8,700	\$17,400	\$ 26,100.00
Part 107 Drone Pilot Testing Fee		\$7,200	\$ 7,200.00
Instructor Fees	\$8,000		\$ 8,000.00
Meals for Students (Meals for Training Sessions @ \$10x12 Students = \$120 x 50 training sessions = \$6000 x 2 Cohorts		\$12,000	\$ 12,000.00
Meal for Graduation Ceremony @ \$15 x 80 attendees = \$1200 x 2 graduations (each student gets to invite 5 people plus dignitary and partner invites.)		\$2,400	\$ 2,400.00
Life After High School		\$9,480	\$ 9,480.00
Transportation	\$7,000		\$ 7,000.00
Meeting/Travel		\$4,792	\$ 4,792.00
Other (specify): Completion Stipend	\$12,000		\$ 12,000.00
TOTAL PROJECT EXPENSES	\$ 47,700.00	\$ 119,980.00	\$ 167,680.00
SOURCES OF PROJECT REVENUE:	COLUMN A Secured Funding	COLUMN B Pending Funding	COLUMN A + B = Grand Total
Rancho Cordova Community Enhancement and Investment Fund. This is the amount we are requesting for the described project and be placed in the "Pending Funding" column		\$ 119,980.00	\$ 119,980.00
Laborers Training and Retraining Trust Fund for Northern California	\$ 16,000.00	\$ -	\$ 16,000.00
Business and Corporate contributions : Red Tail Drone Academy	\$ 8,700.00	\$ -	\$ 8,700.00
Grants: Rancho Cordova Rotary Foundation	\$ 7,000.00	\$ -	\$ 7,000.00
Harbor Freight Fellowship Initiative	\$ 12,000.00	\$ -	\$ 12,000.00
In-kind Support (Environmental Safety Training Professionals)			
Collaborative Partner Facilities Use & Materials	\$ 4,000.00	\$ -	\$ 4,000.00
TOTAL PROJECT REVENUE	\$ 47,700.00	\$ 119,980.00	\$ 167,680.00

TOTAL PROJECT EXPENSE	\$ 167,680.00
TOTAL SECURED FUNDING	\$ 47,700.00
TOTAL PROJECT EXPENSE LESS SECURED FUNDING	\$ 119,980.00

Title	Community Market	02/29/2024
	by Joy Alegria-Vizcarra in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45736473

Original Submission02/29/2024

Score	n/a
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CEIF APP #88	Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.
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Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Community Market

CEIF APP #88

Provide a Project/Program Synopsis

The primary objective of the market is to provide a vibrant and inclusive space where local bakers and makers can showcase their unique creations, interact with customers, and contribute to the local economy. Additionally, the market aims to promote sustainable practices, encourage entrepreneurship, and foster community engagement.

Provide a Project/Program Description

Our approach is to provide a diverse range of products including artisanal bread, pastries, cakes, handmade crafts, jewelry, artwork, and more, all crafted by local talents. As we grow, we aim to add community activities from cooking demonstrations, DIY workshops, live music performances, and storytelling sessions to engage attendees of all ages.

Our focus is on local small businesses. By prioritizing local vendors, the market encourages consumers to support small businesses, thereby strengthening the local economy and promoting a sense of community solidarity. We are aiming to target the audience of a wide demographic range, including local residents, tourists, food enthusiasts, families, and individuals interested in supporting small-scale producers and discovering unique, locally-made goods.

The market is held every Saturday from 11:00 AM to 4:00 PM in front of our store, Happy Niyama, which is easily accessible by the highway with ample parking facilities.

In regard to promotion of the market, we are aiming to be carried out through a combination of online and offline channels, including social media platforms, flyers, and partnerships with other local businesses and organizations.

The Bakers Market aims to create a lasting positive impact on the local community by fostering entrepreneurship, promoting sustainable practices, supporting small businesses, and strengthening community ties. Continuous feedback and evaluation mechanisms are implemented to ensure the market remains responsive to the needs and preferences of both vendors and attendees.

Tell us about your Project/Program Team

The program team includes the two owners of Happy Niyama, Joy Alegria-Vizcarra and Jenn Nidoy. In addition, it will be staffed by our current staff of Happy Niyama.

Provide your Project/Program Goals

The Bakers Market is not just a place to buy and sell goods; it aims to be a vibrant hub of community activity, creativity, and connection. By bringing together local talent and community members, the market celebrates the unique spirit and flavor of the region while contributing to its economic and social vitality.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF APP #88

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	43449.82
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	43449.82
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	18000.0
---	---------

What is the total cost of supplies for your project/program?	1800.0
--	--------

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	7449.82
---	---------

ITEM 12.4.**ATTACHMENT 2**

What will be the total 6880.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF APP #88

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Happy_Niyama_Community_budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. 36000

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/6/2024

ITEM 12.4.

Anticipated End Date 6/28/2025

(typically
projects/programs
end by June 30)

ATTACHMENT 2

CEIF APP #88

Please describe your
project/program
schedule

1. Month 1-2

- Identify potential vendors
- Research local regulations and permits required for hosting the market.

2. Month 2-2.5

- Reach out to local bakers, artisans, and makers to gauge interest in participating.
- Provide information about the market, including dates, fees, and regulations.
- Establish selection criteria and review vendor applications.

3. Month 2.5 to 3

- Develop a marketing plan outlining promotional tactics and channels.
- Design branding materials such as logos, posters, flyers, and social media graphics.
- Establish partnerships with local media outlets, community groups, and influencers.

4. Month 3 to 3.5

- Finalize vendor selections based on criteria such as product uniqueness and diversity.
- Provide vendors with market guidelines, rules, and setup instructions.
- Coordinate logistics such as booth assignments, electricity access, and waste management.

5. Month 3.5 to 4

- Develop a detailed event schedule including setup, activities, and entertainment.
- Create contingency plans for inclement weather or other unforeseen circumstances.

After Go-Live

1. Ongoing operations

- Maintain regular communication with vendors to gather feedback and address concerns.
- Continuously promote the market through social media, email newsletters, and local advertising.
- Monitor attendance and sales data to assess market performance and make adjustments as needed.
- Conduct surveys and gather feedback from vendors and attendees.
- Analyze financial data and assess market profitability.

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

We would reach out to mentors and if we need to pivot to what will make the most sense to ensure the project is successful.

CEIF APP #88**4 - Project/Program Location**

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

11015 Olson Dr Suite 9

List the city location of the project/program.

Rancho Cordova

Select State

CA

ITEM 12.4.**ATTACHMENT 2**

Provide the zip code 95677.0
for your
project/program's
primary location.

CEIF APP #88

If your
project/program
takes place at
multiple locations,
please list other or
secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[TUP_Event_1.pdf](#)

Does your
project/program
involve one of
Rancho Cordova's
school districts? No

Does your
project/program
involve the Cordova
Recreation & Park
District? No

5 - Applicant Information

Name L. Joy
Alegria-Vizcarra

Is this
project/program on
behalf of an
organization? No

Provide contact
phone number:

Provide contact
email:

Are you the primary
point of contact on
this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #88

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF APP #88

ACTUAL vs. BUDGET YTD		
G/L Code	Account Title	Actual
1000	Advertising	\$1,082.10
2000	Equipment	\$6,367.72
3000	Disposable Materials	\$1,680.00
4000	Staffing	\$29,120.00
5000	Entertainment	\$5,200.00
Total		\$43,449.82

CEIF APP #88

Temporary Use Permit Application (Event)



Temporary Use Permits (Event): are issued through the Planning Department and allows for special uses with a determined amount of time. Some uses are subject to Sacramento Metro Fire and/or Building & Safety Department approval. RCMC [23.116](#) and [23.922](#).

Submittal Requirements

- ☐ One (1) copy of completed application
- ☐ 8 ½ x 11 Site Layout (Dimensions, building locations, temporary structures, signage and designated parking area)
- ☐ Project Description
- ☐ Letter of Authorization
- ☐ **Fee of \$241.00** *Payments can be made via cash, check, or credit/debit card. Online payments can be made via the City's payment portal, which can be accessed with an issued payment invoice. Please contact the Planning Division for any questions.*

City Use Only

Application #: _____

Date Submitted: _____

Received By: _____

Fees Paid: _____

Event Information

Business/Organization: _____

Event Address: _____

Event Start Date: _____

Event End Date: _____

Days of Operation: _____

Hours of Operation: _____

Please explain reason for the event and list proposed activities: _____

Applicant Information

Applicant Name (Primary Contact): _____

Address: _____

Phone: _____

E-mail: _____

Property Owner's Name: _____

Address: _____

Phone: _____

E-mail: _____

Temporary Use Permit Application (Event)

CEIF APP #88



Review Process

Please submit application at least four (4) weeks prior to the event start date.

1. Complete the application and checklist; submit w/fee and include supporting documents.
2. Application is reviewed for completeness; if no further information is required, the application is routed to City staff for a two (1 1/2) week review.
3. Comments are sent to the applicant for response at end of review period.
4. Once all comments have been satisfactorily addressed, the application is signed by Planning and the applicant.
5. Allow an average of five (5) business days for the permit to be issued.

Note: If the property has Zoning conditions associated with the address, the conditions will be reviewed to determine if they affect the event (i.e. evening noise limit, no open flame)

Type of Event

Please mark which of the following applies to your submittal:

- ☐ Grand Opening Event/Special Day or weekend event (i.e. auction, parking lot sale, etc)
 - o The use must be located on Mixed-use, Commercial, and Industrial zoned land.
 - o Flea markets are not permitted.
- ☐ Outdoor displays/sales (i.e. Outdoor sales: sidewalk sales, promotional sales)
 - o The temporary activity must be related to the on-site use and provided all activities shall be conducted within the buildable portion of the lot.
 - o Sales and display may not occupy more than 10 percent of the parking area and shall not substantially alter the existing circulation pattern of the site. Temp sales and displays shall not obstruct any existing handicapped-accessible parking space.
- ☐ Seasonal Sales Lots (i.e. Christmas trees, pumpkin sales, and other similar outdoor sales)
 - o May be permitted in any Commercial or Industrial zoning district, or on any religious facility or school site that abuts a collector or arterial roadway as designated by the General Plan.
 - o Only one permit per property is permitted within a one-year time period and the term of the permit shall not exceed 60 days. The temporary activity must be related to the on-site use and provided all activities shall be conducted within the buildable portion of the lot.
- ☐ Temporary structures (i.e. tents) Proof of a Sacramento Metro Fire Permit submittal is required as part of the application.
- ☐ Carnival
 - o **Electrical Permit required** through Building & Safety Department
 - o **Special Licensing required** through Finance Department
 - o **Permit required** through Sacramento Metro Fire
- ☐ Other (Please Describe): _____

CEIF APP #88

Temporary Use Permit Application (Event)



Applicant Checklist Items

1. ☐ Provide 8 ½ x 11 site layout showing existing buildings, proposed parking area, street frontage and all event items as they will appear during the event.
Please make sure this is clearly labeled, per the Rancho Cordova Police Department, the area to be used for the event must be barricaded from traffic by using one of the following. No ropes or poles can be used as barricades.
☐ Traffic Cones ☐ Construction Barrels ☐ Actual Barricades
2. Is food a part of your event? ☐ Yes ☐ No
If yes, contact the Sacramento County Environmental Management Department to determine if a permit to have food and/or beverage is required. A copy of the permit must be provided prior to the event start date.
3. Is music a part of your event? ☐ Yes ☐ No
What Kind? ☐ Indoors ☐ Outdoors
If outdoors, please check all that apply. If there is a stage, please provide details of stage construction.
☐ Live ☐ Amplified Sound ☐ Recorded ☐ Stage
Outdoor music must stop no later than 10:00 PM (or earlier depending on the location) and is enforced by the Police Department. Please contact the Rancho Cordova PD at 916-875-9600 for more information about your specific venue.
4. Will alcohol be served outdoors? ☐ Yes ☐ No
If yes, provide a copy of the ABC license approved for this use. Contact CA ABC for more information at 916-419-1319
5. Will temporary electric power be provided? ☐ Yes ☐ No
If yes, check all that apply below.
☐ Generator ☐ Existing on-site receptacles
☐ Extension cords ☐ Other: _____
6. Will there be open flames? ☐ Yes ☐ No
Check all that apply:
☐ Barbecue Grills ☐ Propane Fueled Equipment
☐ Sterno Cans ☐ Other: _____
A minimum of two (2) ABC fire extinguishers must be on site, no smoking and exit signs must be posted per the Fire Marshal.
7. Will you be using tents? ☐ Yes ☐ No
Please check all that apply.
☐ 10'x10' or smaller. How many? _____
☐ Larger than 10'x10'. How may? _____
Tents larger than 10'x10' may require a fire inspection. Please contact the Fire Department.

Temporary Use Permit Application (Event)



Applicant Checklist Items

8. Check any of the following that will appear on the site.

The Department of Industrial Relations may require these items to have an approved inspection and insurance on file in their office prior to use by the public. Please contact the Department of Industrial Relations Division of Occupational Safety and Health Amusement Ride Section at 916-263-3511.

☐ Inflatable devices

☐ Portable climbing walls

☐ Mechanical rides

☐ Other _____

9. Will your event require any street or driveway closures? ☐ Yes ☐ No

Check all that apply.

No public streets may be closed unless Public Works Department has approved the event.

☐ Private ☐ Property ☐ Public

10. Do you want a temporary sign(s) to advertise the event? ☐ Yes ☐ No

If yes, please submit image of sign(s), sign(s) dimensions, and indicate location of sign(s) on site layout.

11. Please list any items not on the checklist and show them on the site layout.

I/we hereby certify that the foregoing information is true and correct and that the building or land will not be used for any other purpose than indicated in this application.

Applicant Signature: _____ | Date: _____

Print Name: _____

Temporary Use Permit Application (Event)



Agreement and Representations of Applicant

This Application is not complete, and processing of this Application will not begin, until all initials and signatures are provided by the Applicant and Property Owner:

- 1) Under penalty of perjury, I certify that I am the legal owner(s) (all individual owners must sign as they appear on the deed to the land), corporate officer(s) empowered to sign for the corporation, owner's legal agent, or the owner's authorized representative (Letter of Authorization form). _____ (Applicant Initial) _____ (Owner Initial)
- 2) Acknowledge and agree that by making this application, I have included all of the required items in hard copy (see submittal checklist). Applicant understands that missing items, inaccurate items, false information, or misleading items or information may delay the processing of the application or a permit revoked upon discovery. _____ (Applicant Initial)
- 3) Government Code Section 65105 states that City staff may enter upon the subject property in the performance of their functions and make site inspections. I hereby grant City staff with such permission. _____ (Applicant Initial) _____ (Owner Initial)
- 4) Applicant(s) agree to defend, indemnify and hold harmless with Counsel selected by the City of Rancho Cordova ("City") and its agents, officers, consultants, and employees ("City's Agents") from any and all claims, actions, suits, or proceedings against the City or the City's Agents to attack, set aside, void, or annul an approval by the City, or the City's Agents concerning the project (collectively "Claim"). The City shall promptly notify the Applicant of any Claim and the City shall cooperate fully in the defense. Nothing in this paragraph obligates the City to defend any Claim and the City is not required to pay or perform any settlement arising from any such Claim not defended by the City, unless the settlement is approved in writing by the City. _____ (Applicant Initial)

Application Covenants, Conditions, and Understandings

- 5) Applicant(s) acknowledges and agrees that this application is a contract between the Applicant and the City and that all obligations are enforceable against the Applicant regardless of the status or outcome of the Application process. This Application sets forth all covenants, promises, conditions and understandings between the parties and there are no promises, conditions or understandings either oral or in writing between the parties other than as set forth herein. No contemporary or subsequent alteration, amendment, change or addition to this application form shall be binding upon the City unless reduced to writing and signed by the City Manager, or his/her designee and the Applicant. No course of conduct shall be binding upon the City and waiver of one or more provisions or violations shall not be construed as a course of conduct to be relied upon and may not be the basis for any expectation of future waiver or estoppel of that or any provision. _____ (Applicant Initial)
- 6) This Application is made under, and shall in all respects be interpreted, enforced, and governed by, the laws of the State of California. In the event of a dispute concerning the terms of this Application, the venue for any legal action shall be with the appropriate court in the County of Sacramento, State of California. Should legal proceedings of any type arise out of this Agreement, the prevailing party shall be entitled to costs, attorney's fees, and legal expenses, including but not limited to expert fees and costs. _____ (Applicant Initial)

It is so Agreed:

Applicant Signature: _____

Date: _____

Property Owner Signature: _____

Date: _____

**Temporary Use Permit
Application (Event)**



**City of Rancho Cordova Planning Division
Letter of Authorization**

This form shall serve to notify the City of Rancho Cordova that I/we am/are the legal owner(s) of the property described in the attached application and do hereby authorize the person/firm shown below to file and represent my/our interest in the application(s) listed below.

Applicant/Authorized Person: _____

Applicant: _____

Address: _____

City/State/Zipcode: _____

Phone Number: _____

Type of Application(s)–Please List All Entitlements Applied For: _____

Legal Owners:

I/we are the legal owner(s) of the said property; have read the foregoing letter of authorization and know the contents thereof; and do hereby certify that the same is true of my/our own knowledge. I/we certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above referenced application(s) is true and correct.

1) Printed Name: _____

Signature: _____ | Date: _____

2) Printed Name: _____

Signature: _____ | Date: _____

3) Printed Name: _____

Signature: _____ | Date: _____

A letter signed by the property owner(s) may be submitted in lieu of this form.

The letter must identify the person being authorized to represent the owner(s) and the application(s) being submitted.

Title	WeeCare, Inc. (DBA Upwards): BOOST (Business Operation & Optimization Support Tools)/CASE (Childcare Assistance for Small Employers)	03/05/2024 id. 45800870
CEIF APP #89	by Jessa Santangelo in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission03/07/2024

Score	1
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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ITEM 12.4.**ATTACHMENT 2****CEIF APP #89**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

WeeCare, Inc. (DBA Upwards): BOOST (Business Operation & Optimization Support Tools)/CASE (Childcare Assistance for Small Employers)

Provide a Project/Program Synopsis

Upwards' CASE program and BOOST aim to enhance childcare support for small businesses and families. CASE provides childcare benefits to employees of small businesses and micro-enterprises, addressing challenges worsened by COVID-19. BOOST broadens childcare access, workforce participation, and aids women and low-income families, promoting a fairer childcare system.

Provide a Project/Program Description

Upwards, renowned as the largest network of licensed home-based childcare providers in the U.S., champions a tech-driven approach to early learning and childcare. Esteemed for its rapid growth and placement within the top echelon of the Inc. 5000 List, Upwards is dedicated to making quality childcare accessible for every family and ensuring caregivers prosper. The organization collaborates closely with childcare providers, families, businesses, and government bodies, offering providers technology and services to boost their efficiency, income, and satisfaction.

The Business Operation & Optimization Support Tools (BOOST) Program aims to empower childcare providers in Rancho Cordova, focusing on those managing in-home daycares. With less than five employees, these microenterprises cater to children from infancy to age 13, including those needing care outside school hours. BOOST's 12-month coaching curriculum is designed to aid providers in developing sustainable business models, providing them with the tools and knowledge to enhance their operations and profitability. This program includes marketing, enrollment matching, administrative automation, and curriculum resources, reducing the operational load and enabling providers to concentrate on delivering quality care.

BOOST enhances Rancho Cordova's economic landscape by fostering the growth of home-based childcare businesses, contributing to the city's job creation and economic stability, especially for low-to-moderate-income families. It ensures children receive superior early learning experiences, strengthening the community's future. The program's success in bolstering the childcare infrastructure also makes the city more appealing to businesses, showcasing Rancho Cordova as a vibrant economic hub. BOOST's measurable outcomes align with city goals, aiming for provider

retention and job creation, circulating increased revenue locally.

Concurrently, Upwards' Childcare Assistance for Small Employers (CASE) program seeks to alleviate childcare challenges for working families, particularly those impacted by COVID-19, by providing funds to small businesses for childcare benefits. With a request for \$100,000 in CDBG funding for the CASE program, the goal is to support 5,000 employees, enhancing access to affordable childcare, improving early childhood education, and supporting small businesses in offering childcare benefits.

CEIF APP #89 This initiative aims to reduce absenteeism, boost workforce retention, and leverage federal tax credits to alleviate childcare expenses for families.

The necessity for such programs is underscored by the critical role childcare plays in economic stability and workforce availability in Rancho Cordova. Even before the pandemic, the lack of accessible childcare significantly impacted businesses and the economy, with notable declines in female labor force participation. The CASE program directly addresses these issues, aiming to bolster economic and community well-being by ensuring working families have access to quality childcare, thus supporting parents, children, and small businesses alike.

By enhancing workforce participation and promoting economic growth through expanded childcare access, the CASE program offers significant benefits. It not only assists in attracting and retaining talent but also supports low-to-moderate income families in overcoming barriers to workforce participation. This initiative is poised to lift families out of poverty, improve economic productivity, and foster community growth.

Upwards' BOOST and CASE programs represent a multifaceted approach to addressing the childcare crisis, each targeting different but complementary objectives. While BOOST focuses on empowering childcare providers to improve their operations and expand their services, CASE targets the provision of childcare benefits through small businesses, addressing the broader economic and social challenges associated with childcare accessibility. Together, these programs embody a comprehensive strategy to transform Rancho Cordova into a model city where economic growth, family well-being, and early childhood education thrive harmoniously, marking a significant step forward in the creation of a resilient, inclusive, and prosperous community.

Tell us about your
Project/Program
Team

Upwards is poised for success in executing the proposed project within the set timeline and budget, thanks to our team of skilled and experienced professionals. Our key personnel include Judy Ahumada, Program Director, who oversees government partnership initiatives; Jessa Santangelo, responsible for community engagement and provider enrollment; Starlynn Perez, Care Specialist, focusing on childcare curriculum development; Alex Livenson, leading technology integration; Amanda Smith, managing financial integrity; Kevin Pedronan, enhancing project management through digital tools; Kenny Liao, driving participant recruitment; and Saphira Howell, leading marketing outreach. Each member plays a critical role, ensuring our project's success through their specialized expertise.

Provide your

The City of Rancho Cordova faces a significant need for childcare

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The City of Rancho Cordova faces a significant need for early care services, as evidenced by various demographic and economic factors. With nearly 5,735 children under the age of 6 in City of Rancho Cordova, there is a prevalent need for early care and education, which plays a crucial role in promoting essential brain development, socialization skills, and school readiness (U.S. Census, 2020).

The city has approximately 1,980 households with children under the age of 6, highlighting the demand for full or part-time child care to support families' well-being and facilitate parents' participation in the workforce (U.S. Census, 2020). For single parents, reliable childcare is imperative, as nearly 1,700 children live with a single parent, and addressing childcare needs can prevent homelessness and enhance upward economic mobility (U.S. Census, 2021; National Alliance to End Homelessness, 2022). Additionally, licensed daycares serving children up to 13 years old contribute to before and after-school care, offering a vital resource for families with elementary or middle school children.

The economic challenges faced by childcare workers underscore the need for intervention. Child care workers in the City of Rancho Cordova earn an average of \$17.65, significantly less than their counterparts in elementary schools, and the poverty rate among early educators is notably high (Zippia, 2022; Center for the Study of Child Care Employment, 2020). A survey by RAPID in 2021 revealed that a substantial percentage of childcare providers experienced material hardship, burnout, and considerations of leaving their jobs in 2022 (RAPID, 2022).

The child care workforce has been in decline for years, exacerbated by the impact of the COVID-19 pandemic. School closures and health concerns led to a drastic drop in childcare enrollment, particularly affecting vulnerable, low-income providers who could not afford to raise prices on families. As a result, the sector lost a significant portion of licensed home daycare supply and childcare centers in just one year (California Child Care Resource and Referral Network, 2021).

BOOST addresses these challenges by providing crucial business support to microenterprise daycares, promoting stability and sustainability. The program aims to prevent the further decline of the childcare industry in the City of Rancho Cordova by offering tailored assistance to providers, ensuring they can operate soundly and meet the needs of the local community, particularly low- and very-low-income families who depend on these services.

The goal of the BOOST Program is to provide comprehensive business and technical support to participating Microenterprise Childcare Providers, contributing to the establishment and maintenance of a robust and sustainable local child care ecosystem. This enhances the overall sustainability of Low and Moderate Income (LMI) providers through operational stabilization and revenue maximization, which, in turn, improves the quality of life of the families they serve, creating a positive ripple effect throughout the city.

As such, **BOOST identifies the following measurable outcomes:**

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- **Outcome 1: 30% of Program Participants Will Report 20% More Gross Revenue**
- The BOOST Program will result in 30% of Program Participants reporting 20% more gross revenue by the close of the program year. The BOOST Program provides targeted marketing support that enables Program Participants to expand their capacity and earn more revenue by reaching maximum capacity.
- **Outcome 2: 22 LMI Jobs Retained & 6 LMI Jobs Created**
- The BOOST Program will result in 80% of Participating Childcare Providers remaining open throughout the program year and 30% of Participating Childcare Providers hiring a Teaching Assistant. That is 6 LMI childcare jobs created as a result of the business and technical support provided to Participating Providers to help them expand their facility capacity and digitize their operations.
- **Outcome 3: 30% of Program Participants Will Report Increasing the Total Number of Childcare Slots in Their Facility**
- The goal of the BOOST Program is to help Program Participants hire a Teaching Assistant to maximize their facility capacity so they can earn more and support more children in the community.

BOOST will measure and track its participants' various demographic and population characteristics to ensure accurate reporting and to measure the program's effectiveness. Upwards will submit monthly and quarterly reports to the city to evaluate the success of the objectives and ensure the communities being served are those that need it most. Microenterprise participants are required to report their income and household size to determine their LMI eligibility. If reports indicate that the desired populations are not being reached and/or served, Upwards will adjust its outreach strategy to make the program more accessible and equitable to LMI providers and families in need.

BOOST thoroughly evaluates each daycare provider's business before, during, and after the program. Upwards is capable of capturing thousands of data points and will create thorough reports for the CDBG staff. The preliminary evaluation will be used as a baseline to compare a daycare's progress throughout the program. Demographic information collected upon intake includes income, household size, facility size, industry experience, certifications and level of education, race/ethnicity, and age. The Care Specialists who assist the daycare providers use a centralized database to observe local trends and will communicate with the providers through app push notifications, text, or by phone. This means they can verify that a daycare provider has successfully received, read, and comprehended the information. With real-time data and feedback, Care Specialists can make nimble adjustments as needed.

BOOST will also obtain data via anonymous feedback surveys so participants, both childcare providers and families, can freely respond to questions about their experience. Family participants will have a similar pre and post-test collection of data that records income, employment, and frequency of childcare use. The key program indicators (KPIs) BOOST will use to determine the program's effectiveness will be measured continuously throughout the year. These include:

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- The number of microenterprise childcare providers supported.
- The number of teaching assistant jobs created.
- The number of childcare provider jobs retained.
- Number of new childcare slots created.
- Revenue changes of daycare providers.
- Number of trainings completed.
- Number of provider and family support requests answered.
- The number of family tours scheduled and completed.
- Number of children enrolled.
- Self-reported hours saved on administrative tasks.
- Level of family engagement.

Upwards will submit monthly and quarterly reports to the City summarizing these qualitative and quantitative efforts and future projections.

CASE

The Need

Small businesses are the cornerstone of Rancho Cordova's economy. Without an adequate supply of high-quality, affordable childcare, Rancho Cordova's workforce may not be available to assist in the economic recovery from COVID-19. A decline in female labor force participation is not just a problem for women or families, the U.S. economy also suffers.

Before COVID-19, nearly half of all working women worked in jobs paying low wages. Black women (54%) and Latina women (64%) compose the largest share of low-wage workers. In these families, quality, affordable childcare is essential, yet often difficult to access. Affordability is one of the biggest challenges, with the rising costs of childcare pricing many families out of the market and forcing them to rely on non-suitable or inappropriate childcare alternatives. COVID-19 only intensified these challenges and hastened the decline of female labor force participation. The Bureau of Labor Statistics found that there were 1.7 million fewer women in the workforce in September 2022 compared to September 2019. At the beginning of the pandemic, women's jobs were most at risk because women are disproportionately represented in sectors most affected by shutdowns—including leisure, hospitality, and education. Add the unpredictability of the childcare landscape to the mix and it is not surprising that women were forced to leave their jobs in record numbers. All of these negative outcomes impact the local economy's ability to attract and retain talent, offer competitive wages, and even sustain long-term growth.

Small businesses and the employees of small businesses often lack access to childcare benefits compared to larger employers. According to data from the U.S. Chamber of Commerce Foundation, only 7% of employers nationally offer childcare benefits. This can be a significant barrier for working families, particularly those with young children, as they may struggle to afford childcare costs on top of their other expenses.

Research indicates that small businesses often employ a higher proportion of minority and low-income individuals compared to larger businesses. According to data from the U.S. Small Business Administration (SBA), minority-owned small businesses are more likely to be located in low-income neighborhoods and have lower sales and profits than non-minority-

owned small businesses. Additionally, the SBA reports that minority-owned small businesses are more likely to have employees who are also minorities and to have lower employee wages compared to non-minority-owned small businesses. This suggests that supporting small businesses, particularly minority-owned businesses, may have the added benefit of supporting minority and low-income individuals in the workforce.

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The CASE program helps to address this issue by providing funding and support to small businesses and micro-enterprises to implement childcare benefits for their employees. By supporting small businesses in providing such benefits, the program helps to increase access to affordable and reliable childcare for working LMI families. This can support parents' capacities to provide safe, stable, and nurturing relationships for their young children and allow them to participate in the labor force. By increasing labor force participation and supporting the economic stability and well-being of the community, the program can also contribute to the overall health and development of young children.

CASE Program Goals and Metrics:

1. **Childcare Benefit Access:** Increase the provision of childcare benefits by small businesses and microenterprises, thereby supporting working families with affordable and reliable childcare solutions.
2. **Economic and Workforce Impact:** Decrease employee absenteeism and turnover by facilitating access to childcare, aiming to improve the economic stability and productivity of small businesses.
3. **Utilization of Tax Benefits:** Raise awareness among businesses about available tax credits for offering childcare benefits, encouraging increased participation and investment in employee wellbeing.

Monitoring and Evaluation for CASE:

- **Outreach and Education:** Implement targeted efforts to inform businesses about the program and federal tax credits, encouraging their participation and support for employee childcare needs.
- **Program Implementation and Support:** Provide funding, training, and technical assistance to eligible businesses, ensuring effective management and delivery of childcare benefits.
- **Employee Assistance and Impact Assessment:** Offer dedicated support to employees in securing childcare and assess the program's impact on families and businesses through surveys and data analysis.

To gauge the reach and effectiveness of the program, specific metrics include the number of businesses participating, the total count of employees benefiting from childcare support, and the extent of benefits utilization. These metrics help quantify the direct benefits to working families and the program's adoption rate among small and micro enterprises. Furthermore, the program monitors changes in employee absenteeism and turnover rates before and after implementation, providing insight into the positive effects of childcare support on workforce stability.

Both programs emphasize measurable outcomes to track progress and ensure alignment with their respective goals. **BOOST** is focused on the sustainability and growth of childcare providers, leveraging data-driven

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strategies to enhance their operations and service delivery. **CASE** prioritizes the facilitation of childcare benefits within the small business sector, aiming to improve workforce stability and economic output by addressing childcare needs. Each program employs specific metrics and evaluation techniques to maintain focus and adapt strategies to meet community needs effectively, ensuring positive outcomes for providers, businesses, families, and the broader Rancho Cordova community.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[BOOST_and_CASE_Staff_Chart_and_Resumes.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	313461.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	276000.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	176000.0
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What is the total cost of supplies for your project/program?	352.0
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What is the total cost of transportation for your project/program?	0.0
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What is the total cost of equipment for your project/program? 7040.0

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What will be the total cost of any miscellaneous expenses for your project/program? 12469.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[BOOST_and_CASE_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

The BOOST and CASE programs combine an allocation of funds from Community Development Block Grants (CDBG) and Upwards' own contributions, totaling \$313,461. This comprehensive budget supports both programs' operational and non-operational needs, ensuring they effectively serve their objectives.

BOOST Program Budget (\$213,461):

The BOOST Program, with a focus on business and technical support for microenterprise childcare providers, allocates funds primarily towards personnel and non-personnel costs, underlining the program's commitment to enhancing operational efficiency and provider sustainability.

Personnel (\$176,000 CDBG): This category includes salaries of \$173,360 and fringe benefits of \$2,640, fully funded by CDBG, covering the compensation for staff directly involved in program administration, training, and support services.

Non-Personnel (\$37,461 Upwards): These expenses, funded entirely by Upwards, cover a range of operational and programmatic needs:

Training Materials (\$10,560): This line item is dedicated to developing and purchasing training materials. These resources are crucial for providing comprehensive support and education to the childcare providers enrolled in the BOOST program.

Equipment (\$7,040): This includes computers, software, and other technology necessary for effective training delivery and program administration.

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Marketing for Providers: \$14,668 is allocated to marketing efforts aimed at child care providers. This ensures that the program reaches a broad audience of potential participants who can benefit from the support offered.

Marketing for Families: \$3,040 is directed towards marketing initiatives targeting families to match with child care providers. This effort aims to increase awareness and engagement with the program, thereby supporting community involvement and impact.

Cost of Payments (\$8,156): Covers payments associated with platform subscriptions and payment processing fees.

Technology Cost (\$1,101): For software and digital tools facilitating program management and service delivery.

Office Supplies (\$352): Basic supplies for program administration. This includes stationary, printing, and other miscellaneous items essential for daily operations.

CASE Program Budget (\$100,000 CDBG):

The CASE Program, aimed at subsidizing childcare for employees of small and microenterprise businesses, has a streamlined budget focusing on direct assistance.

Child Care Assistance for 5,000 Employees at \$20 per employee (\$100,000 CDBG): This allocation covers the cost of providing childcare benefits to 5,000 employees, fully funded by CDBG. The program commits to reducing childcare barriers for working families, thereby supporting workforce participation and economic stability.

Budget Overview:

CDBG Contributions (\$276,000): The majority of funding comes from CDBG, highlighting the programs' alignment with community development objectives and their potential to significantly impact local economic and social well-being.

Upwards Contributions (\$37,461): Upwards' investment demonstrates its commitment to the programs' success and the sustainable development of childcare services, contributing to the overall goal of enhancing access and quality of childcare.

The programs can be scaled up or down. Their operation is not dependent on full award funding and can be adjusted to the desired amount of coverage for the area. If it were to be phased in or partially funded, an appropriate number of child care providers would be accepted into the program as well as the appropriate number of employees would be assisted.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

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Do you plan to ask
for funding annually
for this
project/program?

Yes

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Is this a single year
request or a request
for funding for
multiple years?

Single Year

Has your
project/program
received funding from
the Community
Enhancement &
Investment Fund
previously?

Yes

How many years has
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

1

How many years has
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

1

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start
Date (July 1 is the
soonest available
start date)

7/1/2024

Anticipated End Date
(typically
projects/programs
end by June 30)

6/30/2025

Please describe your
project/program
schedule

The **BOOST** program will commence on July 1, 2024 with a 3-month outreach and marketing campaign to inform potential participating childcare providers about the opportunity. Marketing activities will utilize both broad channels like digital advertisements as well as targeted grassroots outreach through community organizations. The goal is to guarantee equitable access to the program for all qualified home daycares in the area.

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From July through September 2024, the BOOST team will accept and process provider applications to formally enroll in the program. Applicants will complete intake forms allowing staff to verify income, document household size, and collect baseline operational data like number of children served. We aim to have the majority of the 2024-2025 BOOST cohort finalized by October 1, 2024.

Formal program operations will kick off on October 1st with provider coach assignments and initial business evaluations wrapping up that month. Concurrent priorities are training participants on the childcare management software platform and conducting outreach to registered families with open slots at participating daycares to maximize enrollments.

Robust business support and technical assistance will continue for the remainder of the program year through June 30, 2025. Hands-on coaching will be provided extensively to each provider over that stretch. Ongoing assistance will focus on financials, marketing, staffing, licensing navigation, and other key operational areas - the tools to foster growth.

The BOOST team will administer quarterly anonymous feedback surveys to gather qualitative and quantitative insights from both enrolled providers and families accessing their services. Surveys will help evaluate user satisfaction, pinpoint program pain points, and highlight potential areas for improvement. As the program year closes, outcomes will be reported including metrics like the percentage of participants achieving target revenue increases. The goal is for providers to exit the program with strengthened business foundations and long-term viability that persists independent of continued public funding.

For The **CASE** program, in July 2024, Upwards embarks on the planning and implementation phase, collaborating closely with officials to refine program specifics and strategize its rollout. This month is pivotal for initiating recruitment and educational outreach, laying the groundwork for broad program awareness and participation.

By August 2024, the CASE program officially launches, stepping up its recruitment and outreach efforts. The focus is on engaging small businesses and childcare providers within the city, educating on the benefits of the program's offerings.

Come September 2024, the program will shift into the enrollment phase, welcoming applications from small businesses and childcare providers. This phase is crucial for gathering participants and providing them with the necessary support and resources. Concurrently, we start the data collection process to meticulously track progress and evaluate the program's impact on the community.

October 2024 marks the beginning of benefits for the first cohort of participants, signifying the first tangible outcomes of the program. Following this, in November, Upwards will present the initial report, showcasing early data and achievements concerning participating businesses, families, and overarching program objectives.

Enrollment and benefits continue in December 2024 for the third cohort,

maintaining the momentum of support and assistance to new participants.

By January 2025, Upwards will undertake a mid-program evaluation to gauge effectiveness and identify areas for improvement, ensuring the program's alignment with its goals. This period also signals the second report, updating on continued progress.

From January to June 2025, the program maintains its course with ongoing enrollment and participant approval, alongside persistent monitoring and outcome tracking.

As the program nears its conclusion on June 30, 2025, Upwards prepares to present its second report, encompassing comprehensive data on business and family participation, demographic insights, and the program's impact on provider income, capacity, and the broader community.

Finally, in August 2025, Upwards will conduct a detailed final evaluation of the CASE program. This crucial assessment scrutinizes the program's overall effectiveness, summarizing key performance indicators, achievements, and areas for future enhancement. The outcomes of this evaluation will be instrumental in shaping subsequent initiatives and continuing to support the community's childcare needs effectively.

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Adaptability: What is your plan to complete your project/program should any challenges arise?

To ensure the success of the programs, Upwards has identified potential challenges and devised strategies for effective, timely performance:

Provider Engagement: Engaging providers consistently may be challenging. Upwards will set clear expectations and milestones from the start and maintain regular communication through Care Specialists. Flexible scheduling and remote access will be provided to accommodate providers' busy schedules, ensuring sustained participation.

Technology Adoption: The adoption of new technology, such as our childcare management software, may initially be difficult for some providers. We will offer comprehensive training, ongoing technical support, and a variety of user-friendly resources, including video tutorials and 24/7 assistance, to facilitate a smooth transition.

Evolving Needs: The dynamic nature of providers' needs requires a flexible program approach. Upwards will conduct regular feedback sessions to adapt our strategies and ensure that our support remains relevant and effective.

Additionally, to address specific challenges:

Outreach: To enhance program awareness and enrollment, we will employ grassroots marketing strategies, collaborate with trusted community entities, and offer incentives. Success stories and follow-up engagements will also be used to address any concerns and highlight the program's benefits.

Digital Literacy: For providers with digital literacy gaps, personalized onboarding, easy-to-follow tutorials, and accessible ongoing support are planned to ensure everyone can fully benefit from our technology tools.

By anticipating these challenges and implementing targeted strategies, Upwards is committed to overcoming potential obstacles and ensuring programs achieve their goals efficiently and effectively.

Case Study of Adaptability

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As a tech-enabled organization with staff across the country, Upwards has proven capacity to nimbly adapt service delivery and operations amid crises limiting in-person interactions. When COVID-19 hit, we immediately instituted remote work while maintaining over 97% of partner childcare locations open safely.

Having spearheaded innovative solutions like virtual facility tours and contactless attendance tracking during COVID, we are prepared to activate robust contingency plans again if faced with reduced on-site staff due to health emergencies. We utilize cloud-based management tools and digital access for both providers and families to minimize reliance on staff physical presence.

No matter the obstacles faced, our 24/7 technical assistance, automated enrollment management, and attendance tracking persist thanks to the resilient web architecture backing programs. Upwards commits to supporting partners and clients through turbulent times by every means available, never compromising our caring standards.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #89

Primary street address of project/program	22 family child care facilities within the City of Rancho Cordova
List the city location of the project/program.	22 family child care facilities within the city's boundaries
Select State	CA
Provide the zip code for your project/program's primary location.	95655.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

The service area will be confined to daycares located within the city's boundaries.

Upwards's services are conducted remotely and are available to daycare providers and families 24 hours a day, 7 days a week. Each of the direct program participants operates their daycare from their home. Therefore, the services they provide will happen all throughout the city during their operating hours.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

CEIF APP #89

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Jessa Santangelo

Is this project/program on behalf of an organization?

No

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF APP #89**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



BOOST Program Budget

Personnel

Salary	\$ 173,360		\$173,360
Fringe	\$ 2,640	\$ -	\$2,640
Personnel Total	\$ 176,000	\$ -	\$176,000

Non-Personnel

Training Materials	\$ -	10,560.00	\$ 10,560
Equipment	\$ -	7,040.00	\$ 7,040
Marketing for Providers	\$ -	8,492.00	\$ 8,492
Marketing for Families for Providers	\$ -	1,760.00	\$ 1,760
Cost of Payments	\$ -	8,156.00	\$ 8,156
Technology Cost	\$ -	1,100.60	\$ 1,101
Office Supplies - Program	\$ -	352.00	\$ 352
Technology Cost	\$ -		
Non-Personnel Total	\$ -	\$ 37,461	\$37,461

CASE Program Budget

Child Care Assistance for 5,000 employees	\$ 100,000		\$ 100,000
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Non-Personnel Total

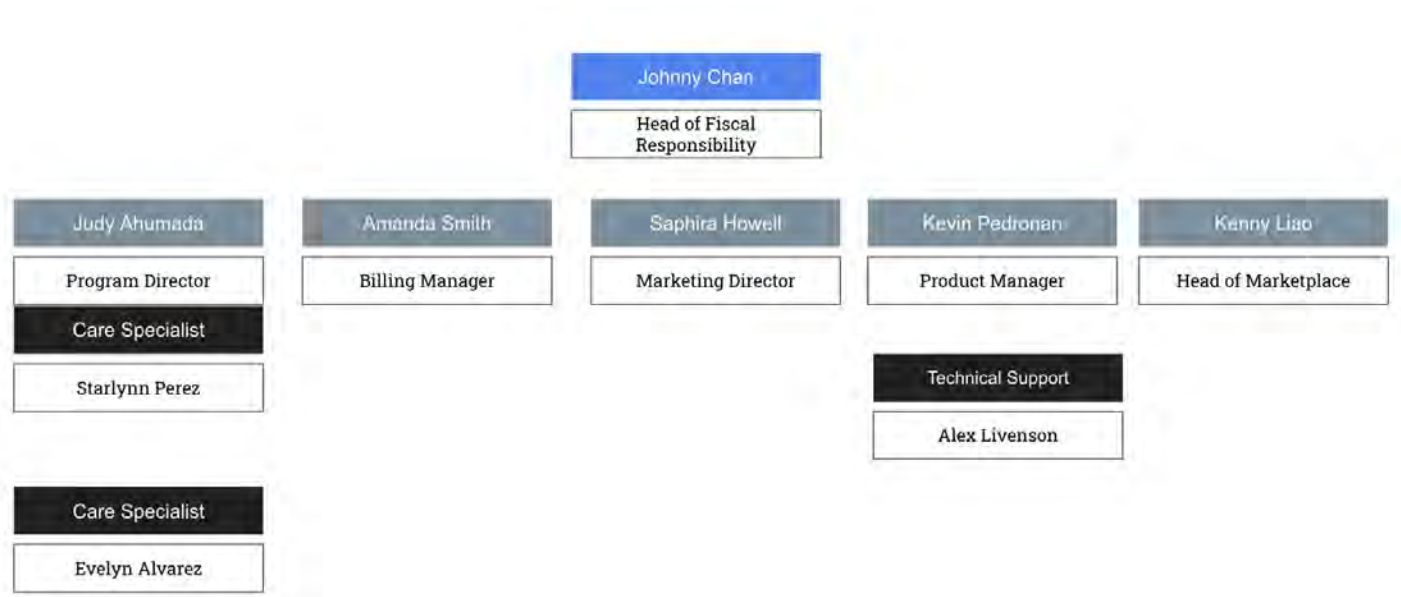
Grand Total

Source		Program
CDBG	Upwards	Total

Source		Program
CDBG	Upwards	Total

\$ 100,000		\$100,000
\$276,000	\$37,461	\$313,461
CDBG	Upwards	Total

CEIF APP #89

 Upwards BOOST Organization Chart

CEIF APP #89

 Program Staff and Job Descriptions**Program Director**

Oversees the successful implementation of the BOOST program, including process refinement and ongoing support to external partners. Responsible for monitoring, data collection, and reporting within compliance with program requirements.

Staff: **Judy Ahumada**

Experience:

- Program Director, Upwards (2023-Present)
- Assistant Director, arc: After School & Experiential Education (2009-2015)

Care Specialist

Focus on quality improvement and provider support. Closely monitor quality and safety, conduct assessments, and assist with resources and training.

Staff: **Starlynn Perez**

Experience:

- Care Specialist, Upwards (2023-Present)
- Owner/Operator, Pat-a-Cake Preschool (2019-2023)
- Early Intervention Specialist, About The Kids, (2018-2019)

Care Specialist

Focus on quality improvement and provider support. Closely monitor quality and safety, conduct assessments, and assist with resources and training. Bilingual in English and Spanish.

Staff: **Evelyn Alvarez**

Experience:

- Care Specialist, Upwards (2023-Present)
- Director, Enchanted Castle Inglewood Montessori (2021-2023)

Billing Manager: Responsible for verifying and processing transactions and records and analyzing financial information. Assist with daily, monthly, and annual financial reports.

Staff: **Amanda Smith**

Experience:

- Billing Manager, Upwards (2019- Present)
- Medical Billing Specialist, Patient Care Medical (2017-2019)

Product Manager: Responsible for successful product launches, and continuous enhancement of mobile app offerings.

Staff: **Kevin Pedronan**

Experience:

- Product Manager, Upwards (2017- Present)
 - Software Engineer, Tradesy (2015-2017)
-

Head of Marketplace, Supply: Responsible for verifying program participants and assisting with recruitment

Staff: **Kenny Liao**

CEIF APP #89

Experience:

- Head of Marketplace, Upwards (2023- Present)
- Regional Director, Wonolo (2019-2023)

Director of Marketing: Responsible for strategizing and executing marketing campaigns on the BOOST program.

Staff: **Saphira Howell**

Experience:

- Director of Marketing, Upwards (2019-Present)
- Digital Marketing Coordinator, Gem (2018-2019)

Technical Support: Handles all support requests during off-hours to ensure families and providers.

Staff: **Alex Livenson**

Experience:

- Upwards (2017 - Present)
- iOS Developer, Tradesy (2015-2017)

Head of Fiscal Responsibility: Ensures the fiscal integrity of the program. Responsible for reviewing quality improvement expenditure plans, annual budget reports, and tracking unspent funding. Ensures compliance with funding laws and regulations.

Staff: **Johnny Chan**

Experience:

- Upwards (2023-Present)
- COO, Coaching.com (2019-2022)
- CFO & COO, Perception Biosystems (2019-2020)

Title	Liv's Little Tot Spot: Montessori Preschool	03/06/2024 id. 45804406
CEIF APP #90	by olivia Walton in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission03/06/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.	

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Liv's Little Tot Spot: Montessori Preschool

Provide a Project/Program Synopsis

I am currently working with the city of Rancho Cordova for a use permit to create a Montessori Preschool in our neighborhood. I currently own a large family childcare home the Cypress community of Rancho Cordova. Our city is growing and in desperate need of more childcare and preschool options.

Provide a Project/Program Description

CEIF APP #90

The Montessori Preschool is a highly sought after curriculum and currently we do offer this to our families of Rancho Cordova. I have had extensive conversations with families residing in our community about the lack of this program. Many of these families are traveling to neighboring areas in order to enroll their children in a Montessori school. The first five years of a child's life is the most critical and they need to be in a rich learning environment that will allow children to grow, learn, laugh, explore and socialize. Montessori education helps children develop independence, a sense of empathy and social justice, and a lifelong love of learning. I want to bring this to our city, our families, and the young minds of our future. With the help of this grant I will be able to expand on my current business and offer this education to more families in our community! I plan to include a sustainable garden where the children will be part of the planting and harvesting of their food. The children in my preschool are taught beyond what is expected at their age level but just as valuable is the lessons they are learning about life, for example taking care of our planet, community and neighborhood. We go on walks and pick up litter and trash around our neighborhood. These small lessons of love and care for each other and the planet we live on is imprinting on them at such a vital time in their lives and I believe the more young minds we can mold to create change for the good of all will not only benefit our city but the world at large.

Tell us about your Project/Program Team

I am the owner and developer of this project. I have a business partner who is helping with the details of expanding the school. I also have 4 teachers who are working with me tirelessly to streamline the curriculum and daily schedule in order to seamlessly transition from a large family daycare to a Montessori preschool. I have an advisor from SCOE who has been working with me on my RQT throughout my time as a caregiver. And currently twenty families with many different strengths and gifts who are willing to help in executing the project in anyway possible.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

The goal is to open the Montessori school by fall of 2024. In the following 6 months goals will be set by month and team members will be appointed a task to complete by end of month. Meetings with myself and the team will be held mid month to review progress and again at months end to evaluate progress and set up the following month's goals that need to be met.

CEIF APP #90

March we are scheduled for a zoom call to obtain all information on acquiring permits from the city to begin construction on the property. My SCOE rep is scheduled to come out to the site and go through with clear direction of the regulations from licensing to ensure everything is set up according to code, prior to licensing coming out for final approval of the school.

Currently there is a waiting list for families hoping to attend the school in fall. I am in the process of conducting interviews to hire new teachers and aides.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 77500.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 5000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program involves construction, please indicate your project budget?

30000.0

CEIF APP #90

What is the total cost of personnel for your project/program?

0.0

What is the total cost of supplies for your project/program?

2000.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

20000.0

What will be the total cost of any miscellaneous expenses for your project/program?

25500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Budget_Montessori_School_build_-_Sheet1.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

I am working on a business loan as well for funding.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

n/a

CEIF APP #90

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

8/30/2024

Please describe your project/program schedule

Once permits are in place, construction will begin. The permit process often takes up to 6 months so the goal is to have the use permit by July 1st then begin construction and setting up the school with equipment and supplies.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Any and all meetings can be done via zoom.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2**CEIF APP #90**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program



List the city location of the project/program.

Cypress Community

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF APP #90

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Reference_letter-combined.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Olivia
Walton

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Liv's Little Tot Spot Montessori Preschool

What is your title and/or role at your organization?

owner/founder

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #90

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Liv's Little Tot Spot Montessori Preschool Budge			
playstructure		\$20,000	
Iron Fence		\$15,000	
constuction on bathroom		\$30,000	
montessori toys		\$5,000	
sign in front		\$3,500	
misc supplies(office/kitchen)		\$2,000	
permits		\$2,000	
Total Cost		\$77,500	

CEIF APP #90

Dear Sir or Madam,

CEIF APP #90

I am writing this letter to provide a strong endorsement for grant funding for Liv's lil tot spot. As my relationship to the subject, I have had the privilege of witnessing the owner Olivia's exceptional dedication, compassion, and professionalism.

Olivia consistently goes above and beyond in her role, demonstrating a deep understanding of the needs and challenges faced by those she supports. Her strong communication skills, both verbal and written, enable her to effectively connect with individuals from diverse backgrounds, fostering rapport and trust.

It really stands out to me that Olivia worked tirelessly to open the doors of her home daycare at the tail end of the pandemic after relocating only to expand a year later. This showcased her resourcefulness, problem-solving abilities, and unwavering commitment to improving the lives of others.

Olivia possesses extensive knowledge of early childhood development, staying up to date with the latest developments and best practices. Hence the desire to bring a need to our community. Her ability to adapt and quickly learn new skills has made them an invaluable asset to the community.

I have no doubt that Olivia will continue to excel in her career as an early childhood educator. Her professionalism, empathy, and strong work ethic make her an exceptional candidate for any opportunity that comes her way.

Please do not hesitate to reach out to me if you have any further inquiries or require additional information.

Thank you for your time and consideration.

Sincerely,

Heather Zwane

CEIF APP #90

Re: CEIF, City of Rancho Cordova

March 4, 2024

To Whom It May Concern,

Liv's Tot Spot revolutionizes early childhood education by introducing cutting-edge and engaging methods that make learning a joyful and organic experience for small children. By fostering an environment that prioritizes creativity and curiosity, Liv's Tot Spot attracts more families, thereby increasing revenue and enabling the growth of the business.

As a valuable addition to our neighborhood, Liv's Tot Spot addresses a critical gap by prioritizing nurturing and child-led strategies that are often lacking in local childcare options. With a dedicated focus on innovation, Liv's Tot Spot not only meets the immediate needs of families but also sets a new standard for childcare services in the community, emphasizing a holistic approach that nurtures the unique potential of every child.

This grant money will serve as a crucial catalyst in enhancing our educational efforts by facilitating the implementation of additional projects, acquiring essential resources that will directly contribute to a more favorable teacher-to-child ratio. With these funds, we aim to invite guest speakers and bilingual presenters who can offer age-appropriate perspectives and insights, thereby broadening our students' minds and fostering a heightened awareness of the opportunities available to them in the world. The grant will play a pivotal role in creating a more enriched and dynamic learning environment, ultimately empowering our students to explore diverse paths and expand their horizons.

Sincerely,

Jennifer Orozco
Community Member

CEIF APP #90



2213 El Camino Avenue, Sacramento, CA 95821 (916) 572-7157
7901 Oakport Street, Suite 4500, Oakland, CA 94621 (510) 351-3665
17259 Golden Valley Parkway, Lathrop, CA 95330 (209) 944-7411
Also serving: Lodi-Stockton Region and Antioch Region

03/4/2024

To whom this may concern,

Becoming a parent is an easy decision compared to choosing the right school. Schooling is so very important and making sure you enroll your child in the appropriate school is that much more important. Each child has their way of learning. As a mother of three, the learning approach that worked best for my children was the Montessori way. When you have a toddler new to a learning environment, it is not fair to say that that child needs to sit down, be quiet, read a book, go to recess, snack time, quiet time, and so on. A toddler needs to explore, have hands on learning, learn their developmental and cognitive skills, and be able to move around while doing just that. I have personally noticed that this is the kind of learning that instills confidence in our little ones and lets them develop into more confident tiny humans and ready to take on more challenges.

Moving to Rancho Cordova was based on School ratings and the learning for our oldest being in Elementary School. When it comes to pre-school it is very challenging to find a Montessori school. Our city needs one. Ms. Olivia has been the biggest blessing to our family with our two youngest kids. Our middle child was enrolled in a different pre-school that he was not thriving in. There was more play, but no learning. We ended up being referred to Ms. Olivia and when I went to go there to check it out with my son, I noticed he was comfortable, free to move around, and able to be a child while learning.

Unfortunately, this is not everywhere. Ms. Olivia's Montessori curriculum has taught both of my boys to come out of their shells, trust their creativity, build confidence, patience, independence, all while loving to learn. Learning needs to be fun; the first five years are the most impressionable years in a child's life and if they do not have the right educational platform to start, their love for school will be lost.

Rancho Cordova would thrive having a Montessori School, especially led by Ms. Olivia. Parents shouldn't have to stress traveling far and wide to choose the proper program for their child's education. Please help support our community with opening up her school.

Thank You,

Ashley Blair, MSC MFT

Chief Operating Officer

[REDACTED]
[REDACTED]

CEIF APP #90

Title	PAL Outdoor Adventure Club	03/07/2024
CEIF APP #91	by Richard Merideth in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application remerideth@sacsheriff.com	id. 45827541

Original Submission03/07/2024

Score	2
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
---	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

PAL Outdoor Adventure Club

CEIF APP #91

Provide a Project/Program Synopsis

Outdoor Adventure Club embarks on outdoor or indoor adventures depending on weather. PAL utilizes these adventures to build our kids' confidence, promote social skills, develop knowledge in nature, utilize teamwork capabilities and improve physical fitness health.

Provide a Project/Program Description

The mission of the Rancho Cordova Police Activities League (PAL) is to involve and mentor youth in social, educational, recreational and leadership activities. Our purpose is to have a program that will deter crime, increase self-esteem, and promote a positive relationship with law enforcement. A great way to impact the Youth in Rancho Cordova is to create a program that will help with Youth development. PAL's Outdoor Adventure Club is a great program that will assist with our Youth's growth and we are seeking funding to support our Outdoor Adventure Club. Rancho Cordova PAL has provided activities and events to promote and uplift the youth in our community. Rancho Cordova PAL Outdoor Adventure Club has embarked on several events such as hiking, camping, bike riding and much more. Our Outdoor Adventure Club utilizes these "adventures" to build our kids confidence, assist with creativity/imagination, discover an appreciation for nature, utilize team work, and promote physical fitness. If approved, the CEIF funding will allow our youth to participate in the program at no cost to them by purchasing needed equipment for events and pay necessary fees to provide the best possible experience.

Tell us about your Project/Program Team

PAL staff: Deputy Sariah Loudon, Deputy Derek Jackson and Records Officer Cindy Xiong

RCPD Youth Services Unit: Sgt. Sean Barry, Deputy Thomas Tiapula and Deputy Norman Dela Pena

Additional RCPD Officers, Sacramento County Sheriff Officers, non-sworn staff, and approved volunteers (if needed).

Provide your Project/Program Goals

Our goal is to increase engagement with our youth through outdoor adventures with the focus on diversity, teamwork and inclusion for all youth wanting to participate in physical activities. Some youths are prevented from participating in outdoor adventures due to costs of activities rising. Since the pandemic, there was a disconnect between the Youth and their social skills. We would like to "reboot" that connection and bring kids together to develop great learning skills that can not only enhance their social skills, but they can have fun while learning all together at no cost to them.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF APP #91

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	20226.0
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	21000.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	0.0
---	-----

What is the total cost of supplies for your project/program?	5000.0
--	--------

What is the total cost of transportation for your project/program?	2000.0
--	--------

What is the total cost of equipment for your project/program?	0.0
---	-----

ITEM 12.4.**ATTACHMENT 2**

What will be the total 13226.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF APP #91

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[PDF_Outdoor_Adventure_Club_CEF_Grant_Projected_Costs_2024.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. Replacement of safety equipment, bikes, and camping gear as items are used and/or wear out.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund? 2

ITEM 12.4.**ATTACHMENT 2**

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

CEIF APP #91

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

July 27th- Indoor Sky Diving
August 17th- Adventure Club Lake Day
August 24th – Adventure Club K-1 speed
September 13th-15th- Adventure Club Camping
September 28th– Adventure Club Quarry Park
October 26th – Adventure Club Dave’s pumpkin patch
November 2nd – Adventure Club Mini golf
February 8th – Adventure Club Folsom Hike
February 22nd – Adventure Club Laser Tag
March 8th – Adventure Club Rock climbing
March 22nd - Adventure Club River Bike ride
April 12th – Adventure Club SMUD Museum
May 3rd- Adventure Club Folsom Bike Ride
May 17th- Adventure Club Hike
June 6th-8th – Adventure Club Camping
June 21st – Adventure Club Paddle Boarding

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

Should any issues arise with our program, we will determine the best fit option to continue youth engagement. Most of our adventures are conducted in outdoor venues/locations, therefore we do not foresee any interruptions with health guidelines. In addition, if there are any issues with not completing and event with the given time frame, we have the ability to adjust our destinations as needed to accommodate.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #91

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

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Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

2897 Kilgore Rd

List the city location of the project/program.

Rancho Cordova

Select State

CA

ITEM 12.4.**ATTACHMENT 2**

Provide the zip code 95670.0
for your
project/program's
primary location.

CEIF APP #91

If your project/program takes place at multiple locations, please list other or secondary locations. Activity site will vary based on availability.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Official_Letter_of_Support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Richard Merideth

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Rancho Cordova Police Activities League

What is your title and/or role at your organization? PAL President

Provide contact phone number:



Provide contact email: remerideth@sacsheriff.com

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #91

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Outdoor Adventure Club CEIF Grant Project Budget 2024
--

Outdoor Adventure Fees

Date	Event	Projected Cost
07/27/24	Indoor Sky Diving	\$1,900.00
08/17/24	Lake Day	\$200.00
08/24/24	K1-Sped	\$1,800.00
09/13/24	Camping Trip	\$300.00
09/28/24	Quarry Park	\$1,776.00
10/26/24	Pumpkin Patch	\$500.00
11/02/24	Mini Golf	\$750.00
02/08/25	Hike	\$100.00
02/22/25	Laser Tag	\$1,500.00
03/08/25	Rock Climbing	\$1,000.00
03/22/25	Bike Ride	\$200.00
04/12/25	SMUD Museum	\$500.00
05/03/25	Bike Ride	\$200.00
05/17/25	Hike	\$100.00
06/06/25	Camping Trip	\$300.00
06/21/25	Paddleboarding	\$500.00
		\$11,626.00

Youth Incentives

Date	Item	Projected Cost
N/A	T Shirts	\$4,000.00
	Backpacks	\$600.00
	Sunglasses	\$200.00
	Hand Sanitizers	\$200.00
		\$5,000.00

Food/Snacks/Drinks

Date	Item	Projected Cost
N/A	Food/Snacks/Drinks	\$1,600.00
Gas		
Date	Item	Projected Cost
N/A	Gas	\$2,000.00
		\$20,226.00



**RANCHO CORDOVA POLICE
ACTIVITIES LEAGUE**

CEIF APP #91

www.rcpdPAL.org

Lieutenant Rich Merideth
President

2897 Kilgore Road
Rancho Cordova, CA 95670
916.875.9627 - Main
rcpdpal@ranchocordovapd.com - Email

March 6, 2024

City of Rancho Cordova
Community Enhancement and Investment Fund
Rancho Cordova City Hall
2729 Prospect Park Drive
Rancho Cordova, CA 95670

To whom it may concern:

The Rancho Cordova Police Department is pleased to support the Rancho Cordova Police Activities League (PAL) and their applications for the Community Enhancement and Investment Fund.

Rancho Cordova PAL is dedicated to achieving the goals outlined in the Community Enhancement and Investment Fund grant; creating programs that serve within the areas of youth development and growth. This grant represents an exciting opportunity to assist, support and encourage youth development in the City of Rancho Cordova. Rancho Cordova PAL is committed to involve and mentor youth in social, educational, recreational and leadership programs at no cost to them. Coupled with Rancho Cordova PAL's sustained efforts and reach within the city, the outcomes of the grant will be beneficial to the youth of Rancho Cordova.

On behalf of the Rancho Cordova Police Department, I would like to thank you for considering the Rancho Cordova Police Activities League application. Rancho Cordova PAL will continue to have the full support from the police department.

Sincerely,

Matt Tamayo

Chief Matt Tamayo #22
Rancho Cordova Police Department/ East Division
Sacramento County Sheriff's Office
(916) 875-9603- Office

mtamayo@sacsheriff.comwww.sacsheriff.com

Title	Feed Sacramento Homeless: Unity Talent Show!	03/11/2024
		id. 45859091
	by Bobbie Wooten in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
CEIF APP #92	4625 44th St. #32 Sacramento, California 95820 California United States 	

Original Submission

03/12/2024

Score	n/a
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	
Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant

CEIF APP #92

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Feed Sacramento Homeless: Unity Talent Show!

Provide a Project/Program Synopsis

By harnessing the power of art and entertainment, we aim to raise awareness, inspire positive change, and promote inclusivity for Rancho Cordova's homeless population. Through collaborative efforts and shared talents, we seek to create a memorable and impactful experience that transcends barriers and contributes to a supportive and connected community.

Provide a Project/Program Description

The "Feed Sacramento Homeless: Unity Talent Show" is an innovative project designed to address the needs of the homeless community in Rancho Cordova while promoting unity, compassion, and awareness. At its core, the program revolves around organizing a talent show that serves as a platform for youth and individuals experiencing homelessness to showcase their diverse talents and skills. By combining the transformative power of the arts with community engagement, FSH aims to foster a sense of belonging, reduce stigmas, and inspire positive change.

Key Components:

1. Talent Show:

- Organize a captivating talent show that features performances by individuals from the homeless community.
- Showcase a wide range of talents, including but not limited to music, dance, poetry, and visual arts.
- Collaborate with local artists and volunteers to mentor and support participants in honing their skills.

1. Community Engagement:

- Facilitate interaction and collaboration between the homeless participants, volunteers, and the broader community.
- Encourage community members to actively participate and support the talent show, fostering a sense of unity and understanding.

1. Awareness Campaign:

- Develop and implement a multifaceted awareness campaign to highlight the challenges faced by the homeless population in Sacramento.
- Utilize social media, local news outlets, and community partnerships to amplify the message.

1. Resource Fair:

- Coordinate a resource fair in conjunction with the talent show,

connecting homeless individuals with essential services such as shelters, healthcare, and employment assistance.

- Collaborate with local organizations and businesses to provide tangible support and resources.

CEIF APP #92

1. **Volunteer Opportunities:**

- Offer opportunities for community members to volunteer and actively contribute to the success of the project.
- Provide training for volunteers on sensitivity, empathy, and effective communication when working with homeless individuals.

Goals and Outcomes:1. **Empowerment:**

- Empower homeless individuals by providing a platform for self-expression and talent showcase.
- Foster a sense of dignity, self-worth, and pride among participants.

1. **Community Building:**

- Build bridges of understanding and empathy between the homeless community and the broader Rancho Cordova population.
- Create a supportive and inclusive community that transcends socio-economic barriers.

1. **Awareness and Advocacy:**

- Raise awareness about homelessness, dispel stereotypes, and advocate for policy changes to address the root causes of homelessness.

1. **Positive Impact:**

- Generate a positive impact on the lives of participants, volunteers, and the community at large.
- Serve as a model for future initiatives that promote social inclusion and address homelessness.

FSH: Unity Talent Show strives to create a harmonious blend of art, compassion, and community engagement to make a lasting difference in the lives of those experiencing homelessness in Rancho Cordova.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your
Project/Program
Team

Project Lead:

Name: Bobbie Wooten

Role: Project Manager

Event Coordinator:

CEIF APP #92

Name: Emily Cox

Role: Event Planning and Execution

Names: Shawnte Wash

Roles: Communications Manager, Social Media Coordinator, Public Relations

Provide your
Project/Program
Goals

Empowerment and Dignity:

Goal: Empower homeless individuals by providing a platform for self-expression and talent showcase, fostering a sense of dignity and pride.

Metrics: Number of participants, feedback on participants' sense of empowerment, and self-reported improvements in confidence and self-worth.

Community Building:

Goal: Build bridges of understanding and empathy between the homeless community and the Rancho Cordova population.

Metrics: Number of community members engaged, level of positive interactions between participants and the community, and pre-and post-event surveys measuring attitudes towards homelessness.

Awareness and Advocacy:

Goal: Raise awareness about homelessness, dispel stereotypes, and advocate for policy changes.

Metrics: Reach of the awareness campaign (social media impressions, media coverage), public engagement in advocacy initiatives, and policy changes influenced by the project.

Positive Impact:

Goal: Generate a positive impact on the lives of participants, volunteers, and the community at large.

Metrics: Participant feedback on the impact of the project on their lives, the number of positive community interactions reported, and qualitative stories showcasing positive change.

Resource Fair Success:

Goal: Connect homeless individuals with essential services through a

successful resource fair.

Metrics: Number of service providers participating, the number of individuals accessing services, and feedback on the effectiveness of the resource fair.

Focus and Monitoring:

Regular Team Meetings:

Strategy: Conduct regular team meetings to ensure all team members are aligned with project goals and update each other on progress.

Metric: Meeting attendance, completion of assigned tasks, and feedback on team collaboration.

CEIF APP #92

Key Performance Indicators (KPIs):

Strategy: Establish KPIs for each goal and regularly track progress against these indicators.

Metric: Achievement of KPIs related to empowerment, community building, awareness, advocacy, and positive impact.

Feedback Mechanisms:

Strategy: Implement feedback mechanisms for participants, volunteers, and the community to gather insights and identify areas for improvement.

Metric: Quantity and quality of feedback received and implemented changes based on feedback.

Regular Reporting:

Strategy: Provide regular progress reports to the advisory board, sponsors, and stakeholders.

Metric: Timely and comprehensive reporting, acknowledgment of achievements, and transparent communication on challenges and solutions.

Post-Event Evaluation:

Strategy: Conduct a comprehensive post-event evaluation to assess the overall success of the project and identify lessons learned.

Metric: Evaluation report, key learnings, and recommendations for future initiatives.

By establishing clear goals, associated metrics, and focused strategies for monitoring progress, the project team aims to maintain alignment, measure success effectively, and continuously improve the FSH initiative. This structured approach will help ensure that the project remains on track and achieves its intended positive impact on the Rancho Cordova homeless community.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF APP #92

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	8000.0
-----------------------------	--------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	5000.0
---	--------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	2500.0
---	--------

What is the total cost of supplies for your project/program?	2000.0
--	--------

What is the total cost of transportation for your project/program?	500.0
--	-------

What is the total cost of equipment for your project/program?	2000.0
---	--------

ITEM 12.4.**ATTACHMENT 2**

What will be the total 1000.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF APP #92

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Unity_Talent_Show_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. N/A

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 1/11/2025

ITEM 12.4.

Anticipated End Date 1/11/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2

CEIF APP #92

Please describe your project/program schedule
Anticipated Start Date: [Month, Day, Year] Anticipated Completion Date: [Month, Day, Year]

Phase 1: Project Planning and Coordination (Duration: 1 Month)**1. Week 1-2: Initial Planning**

- Form project team roles and responsibilities.
- Develop a detailed project plan, including tasks, deadlines, and milestones.

1. Week 3-4: Resource Gathering and Coordination

- Identify and secure event venue.
- Begin coordination with mentors, volunteers, and community partners.
- Start outreach for sponsorships and in-kind contributions.

Phase 2: Talent Development and Participant Support (Duration: 2 Months)**1. Week 5-8: Talent Recruitment and Training**

- Open calls for talent participation.
- Begin participant training and mentoring programs.

Phase 3: Community Engagement and Awareness Campaign (Duration: 2 Months)**1. Week 9-12: Community Outreach and Promotion**

- Launch community engagement activities.
- Start the awareness campaign through various channels (social media, local news, community events).

Phase 4: Event Logistics and Final Preparations (Duration: 1 Month)**1. Week 13-16: Finalizing Event Details**

- Confirm talent lineup and schedule.
- Finalize logistics for the talent show, resource fair, and community engagement activities.
- Continue sponsor and volunteer coordination.

Phase 5: Event Execution (Duration: 1 Day)**1. Event Day: [Month, Day, Year]**

- Execute the talent show, resource fair, and community engagement activities.
- Ensure smooth event logistics and participant support.
- Collect feedback from participants, volunteers, and attendees.

Phase 6: Post-Event Evaluation and Reporting (Duration: 1 Month)**1. Week 17-20: Evaluation and Reporting**

- Analyze feedback and assess the impact of the event.
- Prepare a comprehensive post-event evaluation report.
- Share findings with the project team, advisory board, and stakeholders.

Project Wrap-Up and Reflection (Duration: Ongoing)

CEIF APP #92

1. Ongoing:

- Express gratitude to participants, volunteers, sponsors, and partners.
- Continue communication with the community, sharing success stories and lessons learned.
- Explore opportunities for the project's continuation or future initiatives.

Note: The timeline is a general guideline, and actual dates may vary based on specific circumstances and external factors. Regular communication and flexibility are key to successful project implementation.

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

Given the unpredictability of public health situations, it's essential to consider adaptability in project planning. The "HarmonyHelp: Sacramento Homeless Support Showcase" can incorporate virtual elements to ensure continuity even in the face of public health challenges. Here are some considerations for virtual adaptation:

1. Virtual Talent Show:

- Explore the possibility of hosting a virtual talent show where participants can submit video performances online.
- Utilize video conferencing platforms for live performances, allowing participants to showcase their talents remotely.

1. Online Resource Fair:

- Create a virtual resource fair by collaborating with service providers who can offer information, resources, and support through online platforms.
- Develop a dedicated website or online portal to host information from various service providers.

Pre-recorded Content:

- Pre-record certain segments of the event, such as interviews, messages, or promotional material, to ensure a smooth flow and adaptability to virtual platforms.

Flexibility in Planning:

- Build flexibility into the project timeline and logistics to accommodate changes in public health orders and adapt accordingly. By incorporating these virtual elements into the project planning, "FSH" can maintain its mission of supporting the homeless community while adapting to the evolving landscape of public health orders. This approach ensures that the project remains resilient and continues to make a positive impact, regardless of the challenges posed by external factors.

CEIF APP #92

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

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Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #92

Primary street address of project/program	9719 Lincoln Village Drive #504
---	---------------------------------

List the city location of the project/program.	Sacramento
--	------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95827.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF APP #92

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Bobbie
Wooten

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Feed Sacramento Homeless

What is your title and/or role at your organization?

President

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #92

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

With a budget of \$8,000 for the "FSH: Unity Talent Show," it's crucial to allocate funds wisely across various project components. Here's a suggested breakdown of the budget:

Venue and Logistics: \$2,000

Event venue rental

Stage setup, lighting, and sound equipment

CEIF APP #92

Participant Support: \$1,000

Mentoring and training programs

Materials and resources for participants

Community Engagement: \$1,000

Marketing and promotional materials

Outreach events and activities

Community event coordination

Resource Fair: \$1,000

Costs associated with organizing and promoting the resource fair.

Materials for resource providers

Volunteer Management: \$500

Training materials and sessions

Volunteer appreciation and recognition.

Communications and Marketing: \$1,000

Advertising and promotional expenses

Printing materials (posters, flyers, banners)

Advisory Board and Expertise: \$200

Advisory board meetings and support

Evaluation and Impact Assessment: \$200

Costs associated with monitoring and evaluating the project's impact.

Contingency: \$300

Set aside for unforeseen expenses.

In-Kind Contributions and Sponsorships:

Seek in-kind contributions and sponsorships to supplement the budget and provide additional support.

By adhering to this suggested budget breakdown, you can effectively manage the resources available and ensure that each aspect of the project receives adequate funding. It's essential to regularly review the budget throughout the project lifecycle, keeping an eye on expenditures and seeking opportunities for cost savings or additional support from community partners.

CEIF APP #92

Title	Kiwanis Club of Rancho Cordova: Book Buddies Club	03/11/2024
	by Ashley Hill in Fiscal Year 2024-2025	id. 45860892
CEIF APP #93	Community Enhancement & Investment Fund Application	

Original Submission03/13/2024

Score	4
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Kiwanis Club of Rancho Cordova: Book Buddies Club

Provide a Project/Program Synopsis

Books Buddies Club promotes family literacy by expanding home libraries, inspiring curiosity, and building a lifelong passion for reading. Our proposal aims to create a more personalized and community-driven approach to promoting literacy in Rancho Cordova by including children and youth in the book selection process.

Provide a Project/Program Description

Book Buddies Club is dedicated to fostering a love for reading among the children and youth of Rancho Cordova by providing access to books that cater to their individual preferences. Our initiative focuses on purchasing at least 1,500 books specifically requested by young people in the community and distributing them at various Rancho Cordova community events and at the Rancho Cordova Youth Center.

The proposed initiative seeks funding from the CEIF grant to directly address the diverse reading interests of local youth. We aim to purchase books based on requests and recommendations from the young members of our community. Of the 1,500 books, 1,000 books will be distributed at numerous Rancho Cordova community events and 500 books will supplement the Book Buddies Club book vending machine at the Rancho Cordova Youth Center.

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We are actively engaged with local children and youth to identify their preferred genres, authors, and specific book titles through surveys and collaboration community organizations. Through this project collaborations with community centers and organizations will continue to strengthen to enhance the reach of our initiative. Partnerships will focus on facilitating book distribution at events our community partners organize or participate in as well as continued collaboration with the RCYC.

To streamline the process and accommodate the preferences of young readers, an online request system will be implemented. This platform will enable children and youth to suggest specific books they would like to see in their community, fostering a sense of ownership and engagement. In addition to providing books, our initiative will continue to promote family literacy by offering resources, reading tips, and information on upcoming events through an interactive website and community outreach programs for which a link is provided in every distributed book using a QR coded sticker.

The success of the program will be assessed through metrics such as the number of books distributed, the level of community engagement, and feedback from participants. Regular evaluations will ensure the ongoing effectiveness and relevance of our efforts.

By directing the focus towards purchasing books specifically requested by young people and distributing them at community events, our proposal aims to create a more personalized and community-driven approach to promoting literacy in Rancho Cordova.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

Volunteers of the Kiwanis Club of Rancho Cordova are providing leadership and coordination to this project. Key participants include: Ashley Hill, Linda Burkholder, Nora Stroke, Kathleen Ross, Deborah Barrell, Dee Cee Lee

The Kiwanis Club of Rancho Cordova currently collaborates with the following to implement various aspects of the Book Buddies Club: FCUSD, Rancho Cordova Police Activities, Boys and Girls Club of Greater Sacramento, The Cordova Community Council, Cordova Recreation and Park District, and Sacramento Municipal Utilities District.

Provide your
Project/Program
Goals

Goal: Through a personalized and community-driven approach, promote literacy by increasing the number of books in the homes of children and youth in Rancho Cordova.

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1. Collect book requests from Rancho Cordova children and youth using an in-person survey form at community events and an online request form on the Kiwanis Club of Rancho Cordova Book Buddies Club webpage.
2. Purchase 1,500 QR Code stickers to be placed in purchased books prior to distribution.
3. Purchase 1,500 QR Code bookmarks to be distributed with books.
4. Purchase prints of Book Buddies Club flyers and family literacy worksheets to be distributed at community events and the RCYC.
5. Purchase at least 1,500 books based on received books requests from children and youth in Rancho Cordova.
6. Distribute at least 1,000 books to children and youth at Rancho Cordova community events.
7. Supply 500 books to the RCYC to supplement the Book Buddies Club book vending machine.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 18000.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 16000.0

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Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 0.0

What is the total cost
of supplies for your
project/program? 1500.0

What is the total cost
of transportation for
your
project/program? 0.0

What is the total cost
of equipment for your
project/program? 0.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
Describe any funding secured or being sought for this project/program?	Additional funding to support Book Buddies Club is being raised from community donations and club fundraising events.
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	N/A
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Do you plan to ask for funding annually for this project/program?	No
Is this a single year request or a request for funding for multiple years?	Single Year
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes
How many years has your project/program received funding from the Community Enhancement & Investment Fund?	4
How many years has your project/program received funding from the Community Enhancement & Investment Fund?: Score	4

ITEM 12.4.**ATTACHMENT 2**

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start
Date (July 1 is the
soonest available
start date)

7/1/2024

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Anticipated End Date
(typically
projects/programs
end by June 30)

6/30/2025

Please describe your
project/program
schedule

1. April 2024 – Ongoing: Collect book requests from Rancho Cordova children and youth using an in-person survey form at community events and an online request form on the Kiwanis Club of Rancho Cordova Book Buddies Club webpage.
 2. July 2024 – Purchase 1,500 QR Code stickers to be placed in purchased books prior to distribution.
 3. July 2024 – Purchase 1,500 QR Code bookmarks to be distributed with books.
 4. July 2024 – Purchase prints of Book Buddies Club flyers and family literacy worksheets to be distributed at community events and the RCYC.
 5. By August 1st, 2024 – Purchase at least 750 of the 1,500 books based on received books requests from children and youth in Rancho Cordova.
 6. By February 1st, 2025 – Complete purchasing of the 1,500 total books for distribution.
 7. August 2024 – June 2025 – Distribute 1000 books to children and youth at Rancho Cordova community events and supplement the RCYC Book Buddies Club book vending machine with 500 books.
-

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

Our adaptability plan incorporates a proactive approach to address potential challenges. In the event of unforeseen obstacles, we will:

1. Maintain open communication with partners, stakeholders, and the community, promptly addressing concerns, and seeking collaborative solutions.
2. Develop contingency plans for potential disruptions, such as supply chain issues or external factors affecting book distribution, ensuring a swift response to mitigate impacts.
3. Leverage technology to streamline processes and enhance communication, facilitating remote collaboration and adaptability in the face of logistical challenges.
4. Regularly assess project progress and adapt strategies based on ongoing evaluations. Learn from challenges, refining the program to enhance effectiveness and sustainability.
5. Foster a resilient community network by involving local volunteers and organizations. Mobilize community support to overcome challenges collectively, ensuring the project's continued success.

By implementing these measures, we aim to navigate unforeseen challenges effectively, ensuring the Book Buddies Club remains resilient, adaptable, and committed to its mission of promoting literacy in Rancho Cordova.

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4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

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Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program	Book distribution will occur at various public locations in the City of Ranch Cordova based on planned community events such as Kids Day in the Park, Hoppin and Huntin, Christmas Tree Lighting Ceremony, PAL Junior Giants, and other events hosted by our community partners.
List the city location of the project/program.	Rancho Cordova, CA
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

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If your project/program takes place at multiple locations, please list other or secondary locations.

Rancho Cordova Youth Center - 10455 Investment Cir. Rancho Cordova, CA 95670

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Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Letter_of_Support_CCC.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Ashley Hill

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Kiwanis Club of Rancho Cordova

What is your title and/or role at your organization?

Media Director, Grant Manager

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

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If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Mark
Supan

What is the title of this individual?

President

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

2023-2024 CEIF Book Buddies Club Budget						
Term: July 1, 2024 - June 30, 2025						
Item Description	Quantity	Cost Per Item	Total Cost	CEIF Funding Request	Club Match Amount	Budget Narrative
Books for children and youth to be distributed at community events	1000	\$11.00	\$11,000.00	\$10,000.00	\$1,000.00	New books purchased for youth and children for distribution at various community events.
Books to supplement the RCYC Book Buddies Club book vending machine.	500	\$11.00	\$5,500.00	\$5,500.00		New books purchased for distribution to youth and children through the RCYC Book Buddies Club book vending machine.
Project branded QR code stickers	1500	\$0.20	\$300.00	\$100.00	\$200.00	Project branded QR code stickers to be placed in every book to lead readers to the family literacy resources on Club website.
Project branded QR code bookmarks	2000	\$0.30	\$600.00	\$300.00	\$300.00	Project branded QR code bookmarks to lead to the family literacy resources on Club website, to be distributed to youth, children, and families at community events, RCYC and other outreach.
Club website - domain and platform fee	1	\$300.00	\$300.00	\$0.00	\$300.00	Kiwanis Club of Rancho Cordova website which includes Book Buddies Club webpage with family literacy resources and youth book request form.
Printed flyers, worksheets, surveys, family literacy resources	1500	\$0.20	\$300.00	\$100.00	\$200.00	Printed flyers and family literacy resource handouts to be distributed to families at community events, RCYC and other outreach.
TOTAL			\$18,000.00	\$16,000.00	\$2,000.00	



March 11, 2024

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Randi Kay Stephens
City Hall, Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Randi Kay:

I am pleased to write this letter of support for the Kiwanis Club of Rancho Cordova's application for a CEIF grant. We endorse their plan to once again distribute books to youth who attend community events sponsored by the Cordova Community Council in Rancho Cordova.

We have collaborated very successfully over the years with our Kiwanis Club to benefit the children and families of the community. We look forward to continuing this successful partnership into the future.

Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Shelly Blanchard".

Shelly Blanchard, Executive Director
Cordova Community Council Foundation
shelly@cordovacouncil.org

Title	Black Small Business Association (BSBA) of CA Entrepreneurial Excellence Boost	03/12/2024
CEIF APP #94	by Salena Pryor in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45864790

Original Submission	03/14/2024
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Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
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ITEM 12.4.**ATTACHMENT 2****CEIF APP #94**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Black Small Business Association (BSBA) of CA Entrepreneurial Excellence Boost

Provide a Project/Program Synopsis

The BSBA Entrepreneurial Excellence Boost program minimizes capital access gaps for micro and mini-micro businesses. We enhance foundations, ensure legal compliance, and empower businesses through collaborative resources, making them structurally sound and fundable. Catalyzing local business growth with measured impact in financial literacy, planning, networking, and enhanced financial resource access.

Provide a Project/Program Description

The BSBA Entrepreneurial Excellence Boost program is a meticulously designed initiative aimed at revitalizing the business landscape of Rancho Cordova. What sets this program apart is its dedicated focus on fostering the growth of both budding startups and established enterprises. Specifically tailored to support 50 micro and mini-micro (3M) businesses over the course of a transformative year-long journey, our objective is to cater to at least 25% of this targeted population.

Identifying these businesses will be a multifaceted process. We will leverage various channels, including the Rancho Cordova Chamber, word of mouth referrals, recommendations from existing Rancho Cordova business clients, as well as strategic social media and digital marketing efforts. Additionally, direct outreach, participation in networking events, and harnessing the influence of our current partners and sponsors will play integral roles in our outreach strategy.

Although the specific businesses have yet to be identified, we are confident in our proven outreach campaign methodology. By employing a combination of these outreach channels, we are poised to achieve our targeted goal effectively and efficiently.

At the heart of this innovative initiative is the BSBA BizHub Learning Center, located in Elk Grove, CA, but open to all. This is a vibrant space that transcends conventional notions. It serves as not only a physical location but as a dynamic hub where the synergy of innovation, education, and entrepreneurship coalesce. The BizHub offers more than just a shared co-working space; it's a melting pot of ideas, a nexus where learning meets action, and a catalyst propelling entrepreneurial dreams to success. The carefully curated workshops and training programs cater to a diverse audience, ranging from aspiring entrepreneurs looking to take their first steps to seasoned business owners seeking continuous growth.

The program places a strong emphasis on financial empowerment from the outset. Engaging financial literacy workshops, led by seasoned experts,

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including valuable contributions from banking partners, provide participants with a robust understanding of budgeting, cash flow management, and the art of financial forecasting. This foundational knowledge becomes a cornerstone for the comprehensive guidance provided in the development of robust business plans. The workshops are designed not only to guide participants in crafting effective plans but to ensure they align with the key elements sought by lenders, thereby maximizing opportunities for securing essential funding.

Recognizing that every entrepreneur faces unique challenges, the program adopts a personalized approach. Bi-weekly consultations and check-ins, scheduled based on participants' availability, offer individualized advice and support. This tailored interaction aims at refining business plans and financial strategies to address specific challenges and goals.

The program's distinctiveness extends further into networking, mentorship, and tangible access to financial resources. Networking events, mentorship programs, and business mixers create a fertile ground for collaborative learning and meaningful connections. BSBA's established relationships with banking institutions and its commitment to each business's success set it apart from other organizations in Rancho Cordova. Importantly, the program is not membership-based, allowing it to provide services to a broader range of businesses, including those unable to pay chamber fees. The primary objective is to witness business growth and financial soundness within the community.

The success of the BSBA Entrepreneurial Excellence Boost program is methodically measured through a multifaceted approach. Business growth metrics assess the establishment and expansion of businesses within Rancho Cordova. Financial literacy impact is evaluated by measuring the increase in participants' knowledge and its practical application. The effectiveness of business plans and personalized consultations is gauged through completion rates, quality, and participant satisfaction. Networking and mentorship success is measured by the value derived from these programs and the tangible collaborations that emerge. Lastly, the program's impact on access to financial resources is assessed by evaluating awareness, utilization, and successful funding secured through diverse financial avenues.

The budget includes expenses for Chromebooks and rent. The Chromebooks will serve various purposes such as accessing record-keeping software, client communications, and databasing for businesses. Additionally, we aim to provide Chromebooks for in-person workshop participation, enabling clients to access their information in real-time for changes and modifications. These Chromebooks will be available to clients throughout the program's duration, as it is not a cohort program. Once the program concludes, the Chromebooks may become obsolete, and we plan to return them to the City of Rancho Cordova for reuse.

To minimize service delivery costs, we will utilize our office space in Elk Grove. This space will be accessible daily from 9 am to 5 pm, offering individual office space, co-working space, a green room/studio, conference rooms, workshops, and access to consultants.

ITEM 12.4.

Tell us about your
Project/Program
Team

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ATTACHMENT 2

Salena Pryor, a Rancho Cordova native and second-generation legacy student, is committed to community resource provision. As the President of BSBA, she founded the association during the pandemic to address information gaps for marginalized businesses. While BSBA's client base is inclusive, it strategically targets marginalized businesses that may be overlooked in service delivery. In her role as Program Manager, Salena ensures BSBA supports any business in need. The team, including Tak Allen, Infrastructure Consultant, and Jessica Hunt-West, Training and Development Consultant, plays vital roles in delivering individualized services to each business.

Provide your
Project/Program
Goals

In embarking on the BSBA Entrepreneurial Excellence Boost program, we recognize the transformative potential it holds for businesses in Rancho Cordova. This program is not just a set of initiatives; it represents a concerted effort to empower entrepreneurs, bridge financial gaps, and cultivate a thriving business community. The outlined goals and accompanying metrics are the compass guiding our journey. Through them, we aim to measure progress, refine our strategies, and ensure that every aspect of the program contributes meaningfully to the economic vitality and innovation of Rancho Cordova.

The Black Small Business Association of CA (BSBA) diligently implements best practices to amplify its impact on Rancho Cordova's economic landscape. Prioritizing adaptability and responsiveness, BSBA aligns seamlessly with the City's goals, ensuring a reciprocal relationship that benefits both parties.

BSBA's commitment to best practices is evident in its strategic initiatives, with a primary focus on enhancing business capital. By emphasizing financial literacy, personalized business guidance, and networking opportunities, BSBA facilitates increased capital for local businesses. This approach not only fortifies individual enterprises but also contributes significantly to the overall economic prosperity of Rancho Cordova.

The alignment with the City's goals is exemplified through BSBA's dedication to fostering sustainable economic growth. The organization's initiatives directly support the City's objectives, creating a synergy that enhances the business ecosystem and elevates the economic vitality of Rancho Cordova.

The return on investment (ROI) from BSBA's initiatives is tangible, with increased capital injection into businesses. This financial boost translates into improved revenue streams, job creation, and heightened economic activity within the City. As businesses thrive, the local economy flourishes, establishing a positive cycle of growth and prosperity.

BSBA's capacity to serve Rancho Cordova businesses and residents is a testament to its robust programs and comprehensive support services. By offering tailored guidance on business plans, facilitating networking opportunities, and providing access to financial resources, BSBA actively contributes to the success of businesses, thereby enhancing the overall quality of life for residents. In essence, the BSBA Entrepreneurial Excellence Boost program is not just a program; it's a dynamic catalyst for

positive change in the business ecosystem of Rancho Cordova, promising to unlock potentials, foster innovation, and contribute significantly to the economic vibrancy of the community.

Program Goals:

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- Financial Literacy Empowerment: Our first goal is to empower participants with financial knowledge through engaging workshops. The metrics will tell the story of increased participation and satisfaction, reflecting the program's impact on enhancing financial literacy within the community.
- Business Plan Excellence: The goal of guiding participants in developing effective business plans is pivotal. The metrics will not just quantify completion rates but will delve into the quality of these plans, ensuring they align with the expectations of lenders and investors.
- Tailored Support: Providing personalized consultations is a cornerstone. Monitoring the frequency and effectiveness of these consultations, as reflected in participant feedback, will guide our efforts to deliver tailored and impactful support.
- Entrepreneurial Network Growth: Fostering networking and mentorship opportunities is fundamental. Metrics here will gauge participation levels and, more importantly, measure the tangible connections forged, illustrating the program's success in expanding the entrepreneurial network.
- Diverse Financial Resource Access: Our goal is to inform participants about various financing options. Metrics will assess awareness and utilization, ensuring entrepreneurs are well-informed and capable of accessing diverse financial resources for their ventures.

Metrics for Progress Measurement:

- Workshop Participation Rates: These metrics will not only quantify attendance growth but will act as a barometer of the program's ability to engage and resonate with participants.
- Business Plan Completion: Metrics will not just count completed plans but will scrutinize their quality, providing insights into the depth and viability of business planning within the community.
- Consultation Utilization: By tracking consultation frequency and participant feedback, these metrics will illuminate the effectiveness of personalized support and guide improvements.
- Networking Event Attendance: Beyond numbers, these metrics will assess the qualitative impact of networking events, reflecting the program's success in creating meaningful connections.
- Financial Resource Utilization: Metrics will gauge the program's success in making diverse financial resources accessible, with success measured not just by awareness but by tangible funding outcomes.

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- Business Growth Metrics: The culmination of our efforts is reflected in the growth of businesses within Rancho Cordova. These metrics will narrate the success story of economic expansion, job creation, and the overall impact of the Entrepreneurial Excellence Boost.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[CEIF_Grant_supporting_Docs.pdf](#)**2 - Funding & Costs**

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	301000.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	250000.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	241500.0
---	----------

What is the total cost of supplies for your project/program?	4200.0
--	--------

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	2500.0
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ITEM 12.4.**ATTACHMENT 2**

What will be the total 52800.0
cost of any
miscellaneous
expenses for your
project/program?

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Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Entrepreneurial_Exellence_Boost_-_Sheet1.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? BSBA is currently applying for other grants to increase access to funding and business essential training from Sacramento County's ToT grant, the CA Workforce Development Board's, Breaking Barriers to Employment grant and the CA State Treasurer's State Small Business Credit Initiative program.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. BSBA's consultants are the program. To continue to offer support, we need funding. The need is demonstrated by the lack of loans funded to small businesses.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

CEIF APP #94

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

BSBA aims to target and serve Rancho Cordova residents by implementing a multifaceted approach that addresses the specific needs of the community. Here are some strategies that BSBA will employ:

1. **Community Outreach Programs:** Engaging in targeted outreach programs to connect with residents and local businesses. This may involve attending community events, collaborating with local organizations, and leveraging social media platforms to raise awareness.
2. **Tailored Support Services:** Designing services that cater to the unique challenges faced by Rancho Cordova residents. This could include offering resources for small businesses, providing financial literacy programs, and addressing specific issues prevalent in the community.
3. **Accessible Workshops and Training:** Conducting workshops and training sessions that are easily accessible to Rancho Cordova residents. This may involve hosting events at convenient locations, providing virtual options, or offering flexible scheduling to accommodate diverse needs.
4. **Collaboration with Local Institutions:** Forging partnerships with local educational institutions, community centers, and other organizations to extend the reach of BSBA's services. This collaborative approach enhances visibility and accessibility for residents.
5. **Cultural Sensitivity:** Recognizing and respecting the cultural diversity within Rancho Cordova and tailoring programs to be culturally sensitive. This ensures that services resonate with a broad spectrum of residents.
6. **Information Dissemination:** Implementing effective communication strategies to disseminate information about BSBA's services. This could include distributing informational materials, leveraging local media outlets, and using online platforms to reach a wider audience.
7. **Feedback Mechanisms:** Establishing feedback mechanisms to actively listen to the needs and concerns of Rancho Cordova residents. This ensures that BSBA remains responsive and adaptable to the evolving requirements of the community.
8. **Inclusivity:** Embracing an inclusive approach that considers the diverse demographics and socioeconomic backgrounds of Rancho Cordova residents. This may involve actively seeking input from community members and incorporating their perspectives into program

development.

The strategies for targeting and serving Rancho Cordova residents are integral components of the workplan, serving as actionable steps to fulfill the organization's mission and achieve its overarching goals.

CEIF APP #94

1. Program Launch and Ongoing Business Triage Assessments (July 1 - June 30, 2025):

- Launch the Entrepreneurial Boost Program with a public announcement and outreach campaign.
- Businesses interested in participating undergo ongoing business triage assessments upon signup to identify specific needs and challenges.

2. Outreach and Enrollment (July 16 - August 15, 2024):

- Conduct targeted outreach to Rancho Cordova businesses through community events, social media, and local partnerships.
- Open enrollment for businesses to sign up for the Entrepreneurial Boost Program.

3. Bi-Weekly Consultations (August 1, 2024 - June 30, 2025):

- Establish a schedule for bi-weekly one-on-one consultations between program participants and BSBA consultants.
- Assign dedicated consultants to businesses based on their needs identified in the triage assessments.

4. Monthly Workshops (August 2024 - May 2025):

- Plan and conduct three monthly workshops covering key topics such as financial management, business planning, and marketing strategies.
- Utilize diverse formats, including virtual sessions, to accommodate various learning preferences and ensure broad participation.

5. Access to BSBA Biz Hub Learning Center (Ongoing):

- Launch the BSBA Biz Hub Learning Center as a central hub for educational resources, online workshops, and collaborative spaces for entrepreneurs.
- Provide program participants with exclusive access to the learning center, fostering continuous learning and collaboration.

6. Progress Assessments (Quarterly):

- Conduct quarterly assessments to measure the progress of participating businesses.
- Gather feedback on the impact of consultations, workshops, and access to the learning center.

7. Networking Events and Mentorship Opportunities (September 2024 - June 2025):

- Organize monthly networking events and mentorship programs to foster collaboration among program participants.

- Facilitate connections between experienced entrepreneurs and those seeking guidance.

CEIF APP #94

8. Financial Resource Access Sessions (October 2024 - May 2025):

- Host information sessions on diverse financing options, including traditional loans, grants, certifications, contracting opportunities, and alternative financing methods.
- Ensure participants are well-informed about available financial resources for their ventures.

9. Business Mixers (Every 4th Friday of the Month):

- Introduce monthly business mixers on the 4th Friday of each month to provide a casual and interactive platform for entrepreneurs to network and exchange ideas.
- Rotate mixer themes and activities to keep the events engaging and beneficial for participants.

10. Program Evaluation and Feedback Collection (June 2025):

- Conduct a comprehensive evaluation of the Entrepreneurial Boost Program's impact on participating businesses and the community.
- Collect feedback from program participants, consultants, and stakeholders for continuous improvement.

11. Celebration and Recognition Event (July 2025):

- Host a culminating event to celebrate the achievements of businesses and individuals who have participated in the Entrepreneurial Boost Program.
- Recognize milestones, share success stories, and express gratitude to all contributors.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Our project prioritizes adaptability in response to changes in California Health and Sacramento County Health Orders. In the event of updated guidelines, we are well-prepared to make swift adjustments. The seamless transition to a virtual format for instructional components is a key aspect of our contingency plan. Drawing from our experience during the COVID-19 pandemic, where we successfully implemented hybrid and fully virtual options for workshops, we have established a framework that allows us to pivot swiftly. This includes leveraging online platforms, optimizing digital resources, and ensuring that participants can engage effectively in a virtual setting. Our commitment to flexibility ensures that the project can continue to deliver valuable services while adhering to any evolving health guidelines, guaranteeing the safety and well-being of all participants and stakeholders.

We are also able to adjust our budget and operate with less.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #94

Primary street address of project/program	9355 E Stockton Blvd. 217
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List the city location of the project/program.	Elk Grove
--	-----------

Select State	CA
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Provide the zip code for your project/program's primary location.	95624.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF APP #94

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Salena Pryor

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Black Small Business Association of CA

What is your title and/or role at your organization? As the President of BSBA (Black Small Business Association), Salena Pryor holds a leadership role responsible for overseeing the organization's operations, initiatives, and strategic direction. She plays a key role in initiating and managing programs, addressing the information gap within marginalized business communities, and ensuring the association supports businesses in need. She may also contribute to fostering community engagement and representing the organization's values.

Provide contact phone number: [REDACTED]

Provide contact email: [REDACTED]

ITEM 12.4.**ATTACHMENT 2**

Are you the primary
point of contact on
this project/program?

Yes

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If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

City of Rancho Cordova					
PROGRAM BUDGET					
PROGRAM REVENUE				Entrepreneurial Excellence Boost Program	
EXPENSES					
PERSONNEL	Hourly Rate	Est. Hours	Monthly		12-month Total
Program Administrator	\$125.00	45	\$ 5,625.00		\$ 67,500.00
Infrastructure Consultant	\$100.00	40	\$ 4,000.00		\$ 48,000.00
Training and Development Consultant	\$100.00	25	\$ 2,500.00		\$ 30,000.00
Administrative Assistant	\$25.00	80	\$ 2,000.00		\$ 24,000.00
Accounting/Financial Consultant	\$100.00	10	\$1,000.00		\$12,000.00
Workforce/Professional Development Consultant	\$100.00	10	\$1,000.00		\$12,000.00
Tax Consultant	\$100.00	10	\$1,000.00		\$12,000.00
Credit Specialist	\$100.00	10	\$1,000.00		\$12,000.00
Social Media/Website Auditor	\$100.00	10	\$1,000.00		\$12,000.00
E-commerce Consultant	\$100.00	10	\$1,000.00		\$12,000.00
TOTAL PERSONNEL COST					\$ 241,500.00
MISCELLANEOUS	Cost	Quantity			
Facilities Rental			\$ 2,500.00		\$ 30,000.00
Accountant			\$ 250.00		\$ 3,000.00
Liability Insurance			\$ 208.33		\$ 2,500.00
Marketing & Promotion			\$ 250.00		\$ 3,000.00
Workshop Materials			\$ 1,041.67		\$ 12,500.04
Progress Tracking Software			\$ 150.00		\$ 1,800.00
					\$ 52,800.04
SUPPLIES					
Office Supplies			\$ 350.00		\$ 4,200.00
EQUIPMENT					
Chromebooks			\$ 2,500.00		\$ 2,500.00
TOTAL OVERHEAD COST				\$ 2,250.00	\$ 112,300.08
TOTAL EXPENSES					\$ 301,000.04

Title	Soil Born Farms: American River Ranch Animal Barn Project	03/13/2024
		id. 45875856
CEIF APP #95	by Shawn Harrison in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application PO Box 661175 Sacramento, California 95866 United States 	

Original Submission

03/13/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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ITEM 12.4.**ATTACHMENT 2****CEIF APP #95**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Soil Born Farms: American River Ranch Animal Barn Project

Provide a Project/Program Synopsis

Construction of an Animal Barn facility will be completed at the American River Ranch, enabling Soil Born Farms to launch a win-win education program partnership with Cordova High School Agriculture Academy, reintroduce livestock to our 55-acre urban farm and educate the visiting public about best practice ecological land stewardship.

ITEM 12.4.

Provide a
Project/Program
Description

ATTACHMENT 2

CEIF APP #95

Soil Born Farm's funding request to the City's Community Enhancement & Investment Fund is centrally focused on the construction of a new Animal Barn at the American River Ranch. Sixteen years of master planning, updating utilities, renovating existing buildings, restoring agricultural fields and completing entrance improvements have all finally laid the groundwork for our first new building construction. The proposed Animal Barn facility will be strategically located near the entrance to the farm, serving as a welcoming space that uses innovative design to immediately draw the visiting public into the farm ecosystem where we interpret the connections between our food, our health and the environment. ADA compliant pathways, native landscaping, living roof, outdoor seating, signage, animal programming and visitor overlook to the larger ranch ecosystem will be integrated into a structure that blends into the natural world of the farm. Overall, it is a structure that helps create the type of world class interpretive center we need and want in Rancho Cordova.

The most unique and distinguishing element of the Animal Barn is that it has been designed to support our dynamic partnership with the Agriculture Academy program at Cordova High School (CHS). This program and the related Culinary Academy engage over 400 students at CHS, providing a culmination for the food, health, and environmental career pathways Soil Born Farms has been working hard to develop in our local schools in partnership with FCUSD and the City of Rancho Cordova. Specifically, a diversity of farm animals will be housed at this facility under the care of CHS agriculture students and direction of farm staff. Smaller breeds such as chickens and rabbits will live in carefully managed spaces within the barn and larger animals will cycle from barn to the working landscapes of the farm. This dynamic interplay between the barn and farm landscape will allow for improved animal welfare and much more dynamic student career technical education. Daily care of animals and docent activities will also help introduce the visiting public to the role of animals in farm and garden ecosystems.

In addition to its educational value, the proposed Animal Barn is a critical piece of infrastructure needed to bring animals back to the farm to model ecological and regenerative land stewardship. The larger 55-acre American River Ranch property and over one hundred acres of American River Parkway land contiguous to the Ranch have historically been poorly stewarded. Integration of carefully managed grazing systems can reverse the impacts of invasive weeds and degraded soil, and as a result, dramatically improve creek health, river health, wildfire resilience, wildlife habitat, food production, carbon capture and water conservation. As one of only a few interpretive centers on the Lower American River, the American River Ranch has a unique responsibility and opportunity to model best practice land stewardship, inspire change and create a sense of pride and connection in the community.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

We have assembled a team of skilled organization staff, board members, community partners and contracted experts to assist with this project. These include:

Project Management: Soil Born Farms' CEO Shawn Harrison, Interwest (Construction Consultant Theron Roschen), Building Rx (Construction Management Donna Huntingdale).

Program Development Team: Tyler Stowers (Soil Born Farm - Stewardship Advisor); Amy Tackett (Soil Born Credentialed Teacher); Holly Chestnut (Cordova High Agriculture Academy Lead Instructor); Rob Azevedo (Soil Born Farms Board Member, Physician and Animal Ranch Manager); Morgan Doran (UC Cooperative Extension)

Building Design: Ellis Architects (Architect Jason Ellis)

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Provide your
Project/Program
Goals

Project Goal: Complete **Phase 1** of Animal Program implementation at the American River Ranch, readying the site to deliver hands-on education and ecological land management through the construction of a new Animal Barn and land improvements designed to integrate grazing animals into the 55 acre farm ecosystem.

PHASE ONE: Animal Barn construction and land improvements.

Objective 1 - Barn Construction (***Funding requested*** by the City of Rancho Cordova and CA Wildlife Conservation Board):

A new 3,000 square foot Animal Barn will be constructed as a focal-point facility, for the complementary purposes of reintroducing livestock to the American River Ranch and serving as a learning laboratory for youth and adult education. The design (see attached Barn Architectural Renderings) features unique and functional elements:

- Indoor/outdoor livestock pens designed to shelter up to 60+ sheep in inclement weather, as well housing for poultry, rabbits and other specialty breeds owned and cared for by Agriculture Academy students.
- A second story viewing deck for visitors to take in the scenery of organic farm fields, the future Oak and Elderberry Edible Forest (currently being funded by the Wildlife Conservation Board), and the American River Parkway.
- A living roof featuring drought-tolerant native grasses, succulents and other shallow root edible crops.
- Multiple seating and viewing areas for classes and the visiting public, serving up to 60 people at a time.
- Secure storage for animal feed, tools and instructional supplies.
- A chick incubation area and space for regular veterinarian care for all farm animals.
- Raised garden beds for chicken and rabbit garden management demonstration.

Objective 2 – Land Improvements (funded by Soil Born Farms' match from individual donations):

CEIF APP #95

Land improvements will be completed to prepare for rotational grazing, including the establishment of 6 acres of perennial pasture adjacent to the Cordova Creek riparian area, and 2.5 acres of small-scale alfalfa plantings for hay. Soil fertility preparation and weed abatement will be conducted prior to planting, currently underway for the alfalfa blocks. Infrastructure will be installed to support use of these spaces, including:

- Posts and solar panels at select locations to support ability to subdivide the 6-acre pasture into sections using wildlife-friendly solar powered electric fencing. Fencing will facilitate intensive grazing and rest rotations for pasture and soil health.
- 6 raptor perches and 20 bluebird boxes to enhance sensitive species habitat and provide ecological pest management for farm systems.
- A movable watering system and 4 moveable livestock shade structures to ensure animal welfare and performance.
- Irrigation system modifications to support overhead irrigation in hay and pasture blocks to germinate/grow new plantings.

PHASE TWO: While funding for the launch of Animal Program grazing and education activities is **not requested** in this proposal, the following PHASE 2 activities are included here to convey the full scope of the program, and will be launched at the completion of the above PHASE 1 activities in spring 2026, with funds secured by Soil Born Farms through donations and grants.

Career Technical Education: The Animal Program education activities will be launched in partnership with neighboring Cordova High School's Agriculture Academy, accessible for regular use due to the school's proximity just ¼ mile away. The Animal Barn and the landscape of the American River Ranch will serve as a primary learning laboratory for 300+ underserved urban teens per year during the school day, after school and summer periods. Animal Program outcomes for students include increased ecological and agricultural literacy, career exploration, job skills, connection to place, and school engagement.

Community Education: The Barn will be a new focal point for Soil Born's youth farm field trips, visits from the public during Tuesday-Saturday open hours, and special community events - all complementing our curriculum related to the organic garden, farm, creek and river. We currently serve over 4,000 visiting K-8th grade students from local schools and 20,000 drop-in visitors annually. The Barn provides a physical outdoor classroom space with capacity to host 30+ participants at a time. The expectation is that overall visitation to Soil Born Farms will increase by 20% due to the high level of interest in farm animals. Outcomes for local residents include access to a new family-friendly and ADA-accessible interpretive destination, and elevated ecological and food literacy as participants engage in learning. Education themes will focus on integration of animals for both large landscapes and small garden ecosystems as an essential

ITEM 12.4.**ATTACHMENT 2**

element of land stewardship, with a focus on ecosystem benefits of carbon capture, water capture, nutrient cycling, etc.

CEIF APP #95

Targeted Grazing: Livestock will be reintroduced to the American River Ranch for the purpose of improving the ecological health of the property's grasslands, orchards, row crops, habitat plantings and riparian areas through targeted rotational grazing. A variety of species will be kept through the program beginning with sheep, chickens and rabbits, with diversity of breeds and numbers of animals increasing overtime. Outcomes of this holistic land management tool include invasive weed control, wildfire fuels reduction, habitat management, preparation for habitat restoration, ecological pest control in agricultural fields, improved nutrient cycling and soil health, improved soil water holding capacity, and reduced dependence on fossil fuel-powered equipment.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Project_Description_Timeline_Barn_Design_and_Maps_-_Soil_Born_Farms.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	2747568.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	513778.0
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Does your project/program involve construction of any facilities or improvements upon any property?	Yes
---	-----

If your project/program involves construction, please indicate your project budget?	454290.0
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ITEM 12.4.

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ATTACHMENT 2

What is the total cost of personnel for your project/program? 12781.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 46707.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Project_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

Describe any funding secured or being sought for this project/program?	Soil Born Farms has submitted funding of \$2,213,165 through the Lower American River Conservancy (LARC) which is administered by the CA Wildlife Conservation Board (WCB). This request has been recommended by WCB staff for consideration to the LARC on April 18th 2024. If approved the request will be sent to the WCB Board for final approval in August of 2024. If the full amount of this grant request is not funded by CEIF and/or WCB, Soil Born will solicit remaining funding support from individual and corporate donors.
--	--

ITEM 12.4.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ATTACHMENT 2

Soil Born Farms is committed to developing and running the American River Ranch as an interpretive center for food, health and the environment, and takes long-term responsibility for maintenance of Animal Program facilities, delivery of on-going education programs in partnership with Cordova High School, and livestock and land management. Upon construction completion, Soil Born Farms will commence regular cleaning and maintenance duties for the facility and in accordance with the care needs of the housed animals. These maintenance activities will be documented in a facilities maintenance log. Photographs and maintenance documentation will be provided to document maturation of building landscape and intended use of the facility. Sustaining Career Technical Education programming will be a joint effort between Soil Born Farms and Cordova High School/Folsom Cordova Unified School District, as detailed in our MOU with FCUSD.

As per the 2008 American River Parkway Plan, the American River Ranch is designated as a permanent interpretive center within the Parkway with the express purpose of serving as an organic farm and education facility. Soil Born Farms' lease with Sacramento County for the American River Ranch extends until April 30th, 2042, covering the next 18 years. While Soil Born Farms has every intention of renewing the lease, as landowner Sacramento County Department of Regional Parks would assume long-term management of the American River Ranch should unforeseen circumstances prevent Soil Born Farms from continuing as the site's steward.

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

10/1/2024

ITEM 12.4.

Anticipated End Date 9/30/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2**CEIF APP #95**

Please describe your project/program schedule Please see the project timeline chart in the attached "**Project Description**" PDF document.

Adaptability: What is your plan to complete your project/program should any challenges arise? We do not foresee any delays for Animal Barn construction and related land improvement activities if public health orders change during the project period. The outdoor nature of the work should allow the timeline to proceed as planned. Should supply chain issues arise as they did during COVID lockdown, alternate sources of materials will be sought, and/or the project will be delayed until materials are available

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

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Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

2140 Chase Drive

CEIF APP #95

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Letters_of_Support_-_Soil_Born_Farms.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Shawn
Harrison

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Soil Born Farms

What is your title and/or role at your organization?

CEO

ITEM 12.4.**ATTACHMENT 2**

Provide contact
phone number:



CEIF APP #95

Provide contact
email:



Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Project Title		American River Ranch Animal Barn Project			
Applicant		Soil Born Farms (SBF)			
Task Number/Name*	Request to CEIF	Request to WCB (Uncommitted)	Applicant (in-kind)	Total Cost by Task	Description of Task
Personnel: Project Management (Soil Born)	\$ 12,781	\$ -	\$ 18,750	\$ 31,531	\$12,781 for SBF project director to oversee grant, contractors, monitoring and reporting. In-kind of \$18,750 for SBF led activities to prepare site to receive animals, i.e. pasture establishment, shade structures, water systems, fencing and habitat enhancements. Funded by SBF from individual and corporate donations. 520 hours x \$28.85 hourly.
Barn Construction	\$ 454,290	\$ 2,011,968	\$ -	\$ 2,466,258	City of Rancho Cordova covers exterior sitework including asphalt paving, walkways, exterior lighting and connections, curbing, stairs and railing and landscaping. Also includes \$159,400 in "soft costs" for subcontractors to support public bidding, design support by architect, inspection and planning department support, construction management, invoicing support, weekly meeting minutes. WCB covers remaining construction cost.
Miscellaneous: Indirect (10%)	\$ 46,707	\$ -	\$ 1,875	\$ 48,582	Indirect costs billed at 10% for management of SBF staff and project team subcontractors (excluding general contractor tasked with physical construction of the barn).
Contingency	\$ -	\$ 201,197	\$ -	\$ 201,197	10% cost of construction contingency.

Total **\$ 513,778** \$ 2,213,165 \$ 20,625 \$ 2,747,568

Note: Construction estimate detail available upon request.

Folsom Cordova Unified School District

March 9, 2024

CEIF APP #95

Re: Soil Born Farms' Animal Barn Proposal

Dear City of Rancho Cordova CEIF Grant Review Committee:

I am pleased to offer this letter of support for Soil Born Farms' application to the City of Rancho Cordova Community Enhancement and Investment Fund for construction of their new Animal Barn education facility.

Folsom Cordova Unified School District's Cordova High School is committed to continuing to build our Sustainable Agriculture Pathway in partnership with Soil Born Farms through our comprehensive Career Technical Education Department. The American River Ranch Animal Program is the next exciting step forward, born from a joint commitment to building rich education experiences in sustainable agriculture and land stewardship for Cordova High School students. The Agriculture Academy's proximity to Soil Born Farms and alignment with their mission make this a one-of-a-kind opportunity. Our shared vision is detailed in an MOU between Folsom Cordova Unified School District and Soil Born Farms.

The Animal Barn will provide CHS Agriculture Academy students with hands-on experience in livestock management and targeted grazing through classes, field trips, internships and Supervised Agricultural Experience projects, which are an integral part of our Future Farmers of America program. Construction of the Animal Barn will allow for frequent learning at Soil Born Farms, rain or shine year-round. The program fills a need for well-rounded experiences for Agriculture Academy classes, which are currently limited to cultivating plants and tending small animals on-campus due to limited space. We are excited to see students working with larger animals and using livestock on a landscape scale as a tool for climate-smart stewardship.

Cordova High School is a Title I school where the majority of students come from socioeconomically disadvantaged households. Students represent a rich diversity of backgrounds, including many English Language Learners and students from single-parent households facing incredible educational barriers. The Animal Program partnership will provide these deserving group of students with even more rigorous and engaging experiential learning.

Soil Born Farms is a leader in agriculture education in the Sacramento region and we can vouch for their ability to deliver on project goals. Thank you for considering this investment in our community.

Sincerely,



Jim Huber



3400 3rd Avenue, Sacramento, CA 95817



(916) 325-1630



valleyvision.org

March 9, 2024

City of Rancho Cordova
2729 Prospect Park Dr.

Rancho Cordova, CA 95670

RE: Soil Born Farms' American River Ranch Animal Barn Project

Dear City of Rancho Cordova CEIF Grant Review Committee:

I am writing to express Valley Vision's strong support for Soil Born Farms' grant application for Animal Barn construction funding, which will enable the launch of a one-of-a-kind education and stewardship program for the Sacramento region. Valley Vision is a civic leadership organization dedicated to improving the livability of the Sacramento region. Through research and action, we collaborate on bold, long-term solutions that improve people's lives. As partners in fostering a sustainable, equitable, and resilient urban food system, Valley Vision values Soil Born Farms' role at the forefront of this movement for 20+ years. From modeling productive agroecosystems at every scale to engaging residents of all ages in hands-on learning, Soil Born Farms is Sacramento's go-to educational resource for healthy food, organic farming, and environmental stewardship.

The proposed Animal Program is in alignment with Valley Vision's 2021 Sacramento Region Food System Action Plan and epitomizes the innovative spirit that drives our region's agricultural sector. The program will demonstrate how thoughtfully designed regenerative agricultural systems can effectively deliver outcomes for agricultural production, ecological stewardship, and community education.

Soil Born Farms' strategy of integrating Cordova High School's Agriculture Academy into Animal Program operations will allow underserved urban students to access tremendously unique learning experiences on the land. This partnership addresses the Sacramento Region Food System Action Plan recommendation of investing in youth workforce development to build a strong career pipeline for the region's growing food and agriculture sectors. The Animal Program provides Agriculture Academy students - who are already tracking to food and agriculture careers - with unique experience using livestock as a holistic tool for ecosystem management.

The goals of the Animal Program resonate deeply with Valley Vision's commitment to fostering a thriving, environmentally responsible, and community-oriented food system in Sacramento County. This is an investment that signifies our collective commitment to building resilient urban ecosystems and communities and will serve as a model that can inspire similar endeavors nationwide. We are eager to witness the positive impact this project will bring to our community.

Sincerely,

Evan Schmidt
Chief Executive Officer

Founding Emeritus

Len McCandless
James McClatchy
Gordon Schaber

Board of Directors**Chair**

Erica Taylor

Vice Chair

Naaz Ali Khan

Treasurer

Louise Walker

Directors

Christopher Callahan
George Claire
John Costa
Linda Cutler
Jeff Davis
Jeff Dorso
William Duncan
Cate Dyer
Gayle Garbolino-Mojica
Shawn Harrison
Chet Hewitt
James Jordan
Brian King
Paul Lau
Gina Lujan Armstrong
Michael Lynch
Garry Maisel
Gary May
Michael Marion
Jahmal Miller
Chelsea Minor
Robert S. Nelsen
Clay Nutting
Meghan Phillips
Jun Reina
Lori Rianda
Randy Sater
Scott Shapira
Michelle Skinner
Taylor Toledo

Chief Executive

Evan Schmidt

Managing Directors

Trish Kelly
Renee John

Ann Edwards
County Executive



Dave Defanti
Deputy County Executive
Community Services Agency

County of Sacramento

Regional Parks
Liz Bellas - Director

CEIF APP #95

March 10, 2024

RE: Soil Born Farms' Animal Barn Construction Proposal

Dear Community Enhancement and Investment Fund Committee:

Soil Born Farms is seeking grant funding to complete construction of a new Animal Barn at the American River Ranch, and the implementation of associated education programming. This project proposes holistic ecosystem management and land stewardship education through an integrated Animal Program in partnership with the Cordova High School Agriculture Academy. The program will take place on the historic 55-acre American River Ranch, a property owned and permanently protected by Sacramento County Regional Parks. Soil Born Farms has been entrusted to steward this property as an ecologically diverse working landscape, and to develop it into a publicly accessible interpretive center on food, health and the environment.

The proposed Animal Program offers multiple benefits, including ecological enhancements resulting from targeted grazing, and dynamic land stewardship education for school age youth and the public. The Animal Barn's integration with the landscape of the American River Ranch will afford unique opportunities for people of all ages and from all walks of life to experience firsthand sustainable agriculture and holistic land management within the American River Parkway. The Barn will expand Soil Born Farms' capacity to use a variety of livestock species on the land and is specifically designed to welcome and engage the visiting public.

Soil Born Farms' proposal is integrated with their many existing initiatives at the American River Ranch. Development of the Animal Program will serve as a regional attraction and will pay educational and ecological dividends for decades to come.

Regional Parks is committed to working with the Soil Born Farms on the planning and future implementation of the improvements. Regional Parks will provide the Project Consistency Analysis for both the American River Parkway Plan and Natural Resource Management Plan. We will also verify the project meets the goals of each.

I enthusiastically endorse this project and the important work that Soil Born Farms spearheads in our community. We are looking forward to continuing work with the Soil Born Farms on the project.

Cordially,

Director

bellase@saccounty.gov

Title	Rancho Cordova Area Chamber of Commerce: EXPLORE Rancho Cordova	03/13/2024
CEIF APP #96	by Bee Lopez in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application blopez@ranchocordova.org	id. 45887040

Original Submission03/14/2024

Score	8
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova Area Chamber of Commerce: EXPLORE Rancho Cordova

CEIF APP #96

Provide a Project/Program Synopsis

Since 2015, EXPLORE Rancho Cordova has greeted newcomers to our City. More than a reception and a gift bag, EXPLORE introduces new residents to community amenities. Anticipating thousands of new residents and the growth of our City, our goal is to expand the program over the next three years.

Provide a Project/Program Description

EXPLORE Rancho Cordova is committed to making new residents and new hires to our businesses feel seen, welcomed, and confident they have the information needed to become engaged citizens in their new City.

Initial engagement is through welcome mailings that include a small gift(9,222 letters mailed), in-person welcome receptions (*hosted 18 in-person and four virtual receptions*), personal delivery of welcome bags(4,515 bags), and connection through a dedicated website www.ExploreRanchoCA.com, social media platforms, and monthly e-newsletter.

EXPLORE special events:

- Annual Fall free "fruit tree giveaways" at Soil Born Farms – nearly 300 trees have been gifted to new households with the theme of "establishing roots in Rancho Cordova."
- EXPLORE partners with Folsom Cordova Adult School by hosting a resource fair for the students, encouraging ESL residents to learn more about their community with the assistance of interpretation services. We've connected with at least 1,000 students over the past three years.
- New in 2024, we've hosted twenty-one new residents at the Rancho Cordova Community Luncheon and introduced them during the program.

Our program manager is a vital resource for new residents, and many seek her assistance in connecting with city services, local organizations, resources, and advice.

EXPLORE's a champion for business in Rancho Cordova. Working closely with businesses, we ensure items placed in welcome bags are strategic and genuinely beneficial for our residents. Our program partners depend on us to introduce new residents and new hires to their companies. While we don't track the number of coupons redeemed or monitor the individual businesses regarding the effect, our partnering businesses continue to provide materials such as coupons. From a marketing perspective, coupons serve more of a branding function or a way to introduce a business. Redemption rates are quite poor. Retail is traditionally less than 10%, and food and beverage run about 15%, as does beauty and wellness. That most of our business partners remain engaged is our metric.

EXPLORE's proud of our ability to adapt and respond to identified needs. Still popular, we designed and distributed a hard-copy local map (updated version available in Spring 2024). We created the "My Hometown – Let's EXPLORE" coloring book for those kids who were new residents. We've distributed over 3,000 coloring books! EXPLORE hosts a dedicated website for new residents with a calendar of Rancho Cordova events and programs; it includes a directory of our program partners and, along with other features, ensuring our residents we are beside them well beyond just the first months in their new home.

CEIF APP #96

EXPLORE supports community events (e.g., Kid's Day in the Park, I-Fest, Christmas Tree Lighting, Sacramento Children's Museum's Trick or Treat event) and local business outreach with community resource tables at Franklin Templeton, CA Northstate University, Folsom Cordova Community Partnership, and more.

EXPLORE's track record demonstrates how we enhance the community by:

- **Fostering Community Spirit:** Personalized welcomes foster a sense of belonging and community spirit. New residents feel valued and immediately recognized as essential members of the community.
- **Increases Engagement:** When residents feel welcomed, they're more likely to engage with community activities, events, and services, leading to a more vibrant and active community.
- **Improves Information Dissemination:** The program serves as an important channel for disseminating information about the community, its history, services, and amenities. We also offer an additional tool through which the City can connect with residents.
- **Encourages Local Economy:** This robust welcome program strengthens the local economy by connecting new residents with local businesses and amenities.
- **Enhances Support Networks:** Dozens of groups of folks, formally and informally, gather over shared interests. Through my tenure with EXPLORE and resident of Rancho Cordova, I'm aware of many of these groups or networks. For example, I've received inquiries about where to find a book club and have made those connections. A resident who is an artist asked about an art community within Rancho, and after connecting her with the MACC, I recently spotted her picture at one of the City Hall art receptions. Mothers' groups and bible studies are popular requests, as are walking groups and neighborhood get-togethers. While challenging to quantify, staying current with these groups/networks allows EXPLORE to be a facilitator. Connecting residents with something important to that individual or family is a wonderful experience.
- **Promotes Inclusivity:** EXPLORE is a step towards inclusivity, ensuring that all new residents, regardless of their background, feel they are a part of our community.

Overall, the EXPLORE program significantly contributes to Rancho Cordova's social fabric and cohesion, helping to ensure our City is a welcoming and inclusive place to live.

ITEM 12.4.

ATTACHMENT 2

Tell us about your
Project/Program
Team

Bee Lopez, Program Manager

- Program Manager since program's inception
- Resident of Rancho Cordova since 2004
- Former small business owner
- Served on boards of the FCCP and the Sacramento Children's Museum
- Graduate of Leadership Rancho Cordova Class X
- Member of River City Christian Church
- Started two social groups in her neighborhood

CEIF APP #96

Rancho Cordova Area Chamber of Commerce

- 60-year-old business community organization
 - Six talented professional staff members (*four of whom are Rancho Cordova residents*)
 - Program Expertise
 - Created and managed the EXPLORE program for nearly ten years
 - Leadership Rancho Cordova (17 years)
 - Workforce Development
 - Small Business Development & Retention
-

ITEM 12.4.

Provide your
Project/Program
Goals

CEIF APP #96

ATTACHMENT 2

Over the next three years, EXPLORE plans to diversify its connections and add new resources for a more robust new resident experience.

NEW HIRE PROGRAM: CDC post-pandemic regulations have relaxed, and more companies are encouraging employees to return to work sites. An aggressive outreach plan is underway to overhaul the New Hire program, which will allow the program to increase our engagement with new and returning employees. Our goal is to be a presumed part of the onboarding process for our community employers. We will report on the number of new hires we've welcomed in our quarterly program updates. We also anticipate having an impact on returning employees.

APARTMENT COMPLEXES: Thanks to the City of Rancho Cordova staff and other sources, we now have a list of over 70 apartment complexes. We will contact complexes with property managers and develop collateral to share the program with new residents. For those complexes without onsite or dedicated managers, we'll create collateral unique to that audience. This outreach is ideal for creating in-language materials. Contact results will be included in our quarterly program updates.

ADDING SPECIALTY MAPS TO OUR WEBSITE: We are reviewing a partnership with a company called Proxi, that will enable us to create unique city maps branded EXPLORE and feature a range of options such as neighborhood designations, parks, shopping and attractions, the Barrel District, our EXPLORE Partners' businesses and more.

RELOCATION PACKAGES: EXPLORE regularly receives requests for relocation information. We plan to develop a comprehensive official relocation package that can be sent electronically or via mail. One thought is to connect with local home builders and offer materials for potential homeowners considering locating to Rancho Cordova.

INCREASED PERSONAL DELIVERIES: With the increased use of available technology, we are well-positioned to expand the core service of personal deliveries throughout Rancho Cordova neighborhoods.

MAKE OUR WEBSITE www.ExploreRanchoCA.com INCLUSIVE: Approximately 20% of Americans experience some form of disability. Disabilities can come in many forms, but many experience significant difficulties when reading and understanding content online. Removing any barrier to a new resident is simply the right thing to do. We hope to partner with a well-respected, cloud-based assistive accessibility toolbar that ensures our website is user-friendly for individuals with disabilities, situational challenges, and language needs through customization and translation options.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF APP #96

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	270422.23
-----------------------------	-----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	234272.23
---	-----------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	170859.96
---	-----------

What is the total cost of supplies for your project/program?	61293.83
--	----------

What is the total cost of transportation for your project/program?	358.94
--	--------

What is the total cost of equipment for your project/program?	0.0
---	-----

ITEM 12.4.**ATTACHMENT 2**

What will be the total 1759.5
cost of any
miscellaneous
expenses for your
project/program?

CEIF APP #96

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Budget_by_Fiscal_Year_Summary.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? We offer a range of EXPLORE sponsorship opportunities and charge a fee for including non-gift items in the welcome bags. We also seek partnerships for specific projects, such as sharing printing costs for the map, providing crayons with the coloring books paid for by a local business, and leveraging Chamber relationships to secure the best pricing for our website accessibility tool.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Multiple Years

If requesting for multiple years, please share how many years you are seeking funding? 3

ITEM 12.4.**ATTACHMENT 2**

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

While it is technically possible for the EXPLORE program to run for a single year, the impact and success of the program would be significantly compromised. Rancho Cordova is poised to grow significantly, and investment in our new residents far exceeds the budget required for a short-term program.

CEIF APP #96

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

8

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

8

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

9/16/2024

Anticipated End Date (typically projects/programs end by June 30)

9/15/2027

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

EXPLORE Rancho Cordova began on October 1, 2015. The program has demonstrated its impact well and has experienced limited fluctuations. New and current residents are advocates; we've yet to find anything similar in the region – one more way Rancho Cordova shines from when you arrive. As the program is well-established and running smoothly, we remain committed to the following project schedule:

CEIF APP #96

QUARTERLY – Contact City staff to identify new Rancho Cordova residents to ensure all are welcomed and receive information about Rancho Cordova. We host welcome receptions and program-related events.

BI-MONTHLY – Companies within city limits are contacted, and information regarding new employee counts, welcome bags needed, and site visits are offered. This will be the same timeframe for our apartment complexes outreach.

ONGOING – Welcome bag deliveries, soliciting and serving program partners, inventory management, social media outreach, regular calendar updates, program and project updates, and responding to new resident requests.

Adaptability: What is your plan to complete your project/program should any challenges arise?

As we demonstrated in 2020 and 2021, we remained committed to welcoming new residents via personally handwritten welcome cards and hosted virtual New Resident Welcome Receptions. During the pandemic, we worked alongside Chamber staff to support local shopping, promoted our Rancho Cordova businesses, and kept our audience aware of changing guidelines and safety measures. We may have adapted the process, but new residents to Rancho Cordova received the same welcome and information without skipping a beat. Our primary functions are connections, resources, and current information, and all are done quite well.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #96

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	2729 Prospect Park Drive Suite 117
---	------------------------------------

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF APP #96

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Explore_Program_Testimonials.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Bee
Lopez

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Area Chamber of Commerce

What is your title and/or role at your organization?

Program Manager, EXPLORE Rancho Cordova

Provide contact phone number:

[REDACTED]

Provide contact email:

blopez@ranchocordova.org

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

CEIF APP #96

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Diann
Rogers

What is the title of this individual?

President/CEO

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

dhrogers@ranchocordova.org

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityofranchocordova.org with any questions or comments.

Fiscal Year	Construction	Personnel	Supplies	Transportation	Equipment	Miscellaneous	Total
2024/2025	\$ -	\$ 56,953.32	\$ 20,431.28	\$ 119.65	\$ -	\$ 586.50	\$ 78,090.74
2025/2026	\$ -	\$ 56,953.32	\$ 20,431.28	\$ 119.65	\$ -	\$ 586.50	\$ 78,090.74
2026/2027	\$ -	\$ 56,953.32	\$ 20,431.28	\$ 119.65	\$ -	\$ 586.50	\$ 78,090.74
OVERALL ASK:	\$ -	\$ 170,859.96	\$ 61,293.83	\$ 358.94	\$ -	\$ 1,759.50	\$ 234,272.23

CEIF APP #96



KIND WORDS FROM OUR NEWEST NEIGHBORS

"Hi Bee, Teri and I wanted to thank you for personally for delivering our welcome package. It's efforts like yours that make this place a wonderful neighborhood to live in, please pass on our compliments to your team. Having moved from Hawaii, we know when someone is spreading "Aloha" and your warmth and attitude make you a wonderful representative of what is best in Sacramento. Teri and I were especially happy with the fun stuff in the package and we are excited to visit some of these local businesses! Stay safe and thank you again," Dan and Teri Bicoy.

"Thank you so much. Lots of goodies showed up on our doorstep. Having fun going through it all. Also received the newsletter." – Candy Phillips

"I got the gift bag. Thank you so much! It's so nice that Rancho Cordova does this for new residents! And thank you for delivering it". – Shannon Mitchell

"Thank you for doing the virtual new resident welcome reception. It was a nice welcome to the community, and we enjoyed it. I look forward to the welcome bag. Thank you!" -Karen Bills

"Hi Bee, thanks for inviting us to the Welcome meeting. It was so good to e-meet you all guys" – Venu Chirukuri

"Although, I'm originally from Rancho Cordova the bag had tons of information as I have been gone from Rancho for some years. It was nice to see all the different things that have been built. My children have already convinced me to take them to the children's museum. Thank you for all the goodies!" – Kristina Kendricks

"Thank you for the welcome, we are very much delighted to purchase a home & reside here in Rancho Cordova, we love it here, moving from Florida to here was as easy as feeling at home." – Calanza family

CEIF APP #96

"What a treat! My family and I look forward to making memories and exploring our City and all that it has to offer!" Le family

"Thank you very much! We appreciate the warm welcome that the community offers the new neighbors. It is very thoughtful and kind." – Mangundayo family

"Thank you so very much for the generosity." – D. Carsey

"Thank you for the kind gift, and we're definitely enjoying Rancho Cordova already!" – Karmela

"I'm excited to see what is in store! This is a great idea since we moved from out of state and are not familiar with the area." – Tiffany

"I look forward to exploring my new community!" – C. Ryder

"We're happy to be here and make this our home! :)" – Murphy family

"Thank you so much for the welcome :)." – Naidu family

Title	FCCP Rise & Thrive Collective: Building Brighter Futures Through Education, Art, and Commerce"	03/14/2024
CEIF APP #97	by Nelya Hryb in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45887696

Original Submission03/14/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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CEIF APP #97

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

FCCP Rise & Thrive Collective: Building Brighter Futures Through Education, Art, and Commerce"

Provide a Project/Program Synopsis

FCCP Rise & Thrive Collective: Building Brighter Futures Through Education, Art, and Commerce is a dynamic community initiative designed to uplift and support African American families through a series of engaging group speaker sessions focused on education, art, and business.

Provide a Project/Program Description

Our program recognizes the importance of holistic empowerment, addressing key pillars essential for individual and communal growth

Education:

Through insightful discussions and workshops led by experienced educators and thought leaders, participants gain valuable insights into navigating educational pathways, advocating for academic success, and fostering a culture of lifelong learning within their families. From early childhood development to higher education and beyond, this program equips families with the tools and resources to unlock their full educational potential.

Art:

Art is a powerful medium for self-expression and cultural celebration. Our program celebrates African American artistry and creativity, showcasing local talent and providing opportunities for families to explore various art forms. Through interactive sessions, participants discover the transformative power of the arts in fostering personal growth, community cohesion, and cultural pride.

Business:

Entrepreneurship and economic empowerment are vital components of thriving communities. This program offers practical insights and mentorship from successful African American business leaders, equipping families with the knowledge and skills to pursue entrepreneurial ventures, build financial literacy, and create sustainable economic opportunities for themselves and future generations.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

Our project team is led by residents of Rancho Cordova with firsthand experiences, ensuring our initiatives are rooted in the community's needs and aspirations. We prioritize inviting speakers and facilitators from within the community, drawing upon local expertise to support the workforce development of African American families. By fostering collaboration and empowerment at the grassroots level, we aim to create sustainable pathways to success and prosperity for all members of our community.

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ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

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- *Promote Educational Advancement: Empower African American families with knowledge and resources to navigate the educational system effectively, ensuring access to quality education for all members.*
- *Foster Creativity and Cultural Expression: Celebrate African American artistry and cultural heritage by providing platforms for creative expression, fostering artistic skills, and promoting cultural appreciation within families and communities.*
- *Encourage Entrepreneurial Spirit: Equip African American families with the tools, guidance, and support needed to cultivate entrepreneurial mindsets, explore business opportunities, and build sustainable economic pathways.*
- *Facilitate Networking and Mentorship: Connect African American families with experienced professionals, educators, artists, and entrepreneurs who can serve as mentors, offering guidance, inspiration, and practical advice.*
- *Strengthen Family Bonds: Create opportunities for families to engage in meaningful discussions, collaborative activities, and shared experiences centered around education, art, and business, fostering stronger familial relationships and support networks.*
- *Empower Community Leadership: Cultivate leadership skills and community engagement among participants, encouraging active involvement in initiatives that promote positive social change and uplift African American communities.*
- *Promote Holistic Well-being: Address the holistic needs of African American families by providing resources and information on topics such as health, wellness, financial literacy, and personal development, empowering individuals to lead fulfilling and balanced lives.*
- *Drive Systemic Change: Advocate for systemic changes in education, arts, and business sectors to address disparities and create more inclusive and equitable opportunities for African Americans, contributing to long-term societal transformation.*
- *Measure Impact and Success: Implement robust monitoring and evaluation mechanisms to assess the effectiveness and impact of the program, gathering feedback from participants and stakeholders to continuously improve and refine project initiatives.*
- *Inspire Future Generations: Inspire and empower African American youth to dream big, pursue their passions, and become leaders in their respective fields, laying the groundwork for a brighter and more prosperous future for generations to come.*

These goals serve as a framework for the project, guiding activities, and initiatives to achieve meaningful outcomes and create lasting positive change within African American communities.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF APP #97

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	89240.2
-----------------------------	---------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	47898.0
---	---------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	32448.0
---	---------

What is the total cost of supplies for your project/program?	15450.0
--	---------

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	0.0
---	-----

ITEM 12.4.**ATTACHMENT 2**

What will be the total cost of any miscellaneous expenses for your project/program?

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Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[FCCP_Budget_RC_CE_2024.xlsx_-_CDBG_CV_2022_Budget_Narrative.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Multiple Years

If requesting for multiple years, please share how many years you are seeking funding? 5

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request. FCCP hopes to expand this program and interest additional funders as the program grows.

ITEM 12.4.**ATTACHMENT 2**

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

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3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

Our project timeline spans over 12 months, with the anticipated start date in July and completion in June of the following year. Here's a breakdown of the key milestones:

July - August:

- Project kickoff and team formation
- Community needs assessment and outreach
- Planning and development of program curriculum and activities

September- December:

- Recruitment of participants and speakers
- Implementation of educational workshops on topics of education, art, and business
- Networking events and mentorship opportunities for workforce development

January - March:

- Continuation of speaker series and workshops
- Special speaker series during Black History month
- Mid-project evaluation to assess progress and gather feedback
- Adjustment of program activities based on evaluation findings

April - June:

- Final phase of speaker series and workshops
- Culminating event to showcase participant achievements and celebrate community success during FCCP Juneteenth Celebration 2025
- Completion of project evaluation and reporting

Throughout the timeline, we remain flexible and responsive to the needs of the community, adjusting our plans as necessary to ensure the success and effectiveness of the project.

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ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

In the event of challenges, such as unforeseen circumstances or changes in public health orders, we have contingency plans in place to ensure the continuation and adaptability of our project.

Should in-person activities become difficult or restricted, we are prepared to transition seamlessly to virtual platforms. This includes utilizing video conferencing tools for speaker sessions, workshops, and mentorship programs. Additionally, we will leverage online resources and digital platforms to deliver educational materials, artistic experiences, and entrepreneurial support to participants remotely. Our team is committed to maintaining engagement, fostering connections, and delivering impactful programming regardless of the circumstances.

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4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program 10665 Coloma rd. Suite 200 Rancho Cordova 95670
CEIF APP #97

List the city location of the project/program. Rancho Cordova

Select State CA

Provide the zip code for your project/program's primary location. 95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Michele Cook

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Folsom Cordova Community Partnership

ITEM 12.4.**ATTACHMENT 2**

What is your title and/or role at your organization? Director, Family Services & Health Services

Provide contact phone number:

[REDACTED]

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Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

What is the name of this project or program's primary contact if not the person submitting this application?

Robert Sanger

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Robert Sanger

What is the title of this individual?

Executive Director

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF APP #97**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

ATTACHMENT 2

Folsom Cordova Community Partnership
Community Enhancement Grant

Budget Narrative 2024

LINE ITEM	CDBG	Matching / In Kind Funds	Source of Matching / In Kind Funds	Narrative	Total Funds
Salaries					
Family Resource Aide	\$24,960.00			Family Resource Aide: Calculated at .5 FTE for 12 months July 2024 -June 2025	\$ 24,960.00
Resource Center Manager		\$15,808.00	In Kind	Resource Center Manager: Calculated at .20 FTE	\$ 15,808.00
Accounting / Admin Manager		\$ 5,500.00	In Kind	Accounting / Admin Manager: Calculated at .05 FTE	\$ 5,500.00
Volunteer Hours	\$ -	\$5,086.00	In-kind	Volunteer valuation provided at \$25.43 per hour = 200 hours	\$ 5,086.00
Benefits	\$ 7,488.00	\$ 7,918.20	In-kind	Benefits: Calculated at 30% of salaries	\$ 15,406.20
Program Expenses					
Rent & Utilities		\$1,080.00	In-kind	\$600 monthly rent & utilities x 12 months x .30 FTE	\$ 1,080.00
Mileage/Travel		\$ 402.00	In-kind	Mileage Reimbursement: 50 Miles x 12 months \$.67 per mile)	\$ 402.00
Communications		\$ 198.00	In-kind	Cell Phone reimbursement at \$30 per month x 12 months for .25 FTE expensed to this grant + landline telephone & internet connectivity expense of \$108.00.	\$ 198.00
Insurance and Audit Fees		\$ 350.00	In-kind	Share of Insurance and Audit Fees for .25 FTE associated with this grant. .25 FTE x \$1,200.00 (\$700.00 Audit per FTE + \$700.00 Insurance per FTE)	\$ 350.00
Program Supplies	\$15,450.00	\$ 5,000.00	In-kind	General Office Supplies = \$150 x .25 FTE x 12 months = \$450 / Program Supplies = \$20,000 for supplies, food, speaker and facilitator fees	\$ 20,450.00
					\$ -
Totals	\$47,898.00	\$ 41,342.20			\$ 89,240.20

CEIF APP #97

Title	The Dignity Project	03/14/2024
CEIF APP #98	by Shene Richards in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45889259

Original Submission03/14/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program
Name. Assign a
project name to your
project/program.

The Dignity Project

CEIF APP #98

Provide a
Project/Program
Synopsis

The Dignity Project aims to enhance support for underserved communities in Sacramento County by uniting faith-based, community organizations, and businesses. The initiative strives to establish a comprehensive program addressing essential needs like food security, workforce development, and hygiene for the betterment of disadvantaged residents.

ITEM 12.4.

Provide a
Project/Program
Description

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ATTACHMENT 2

The Dignity Project is a comprehensive initiative grounded in the principles of the Rancho Area's Community Enhancement & Investment Fund. It is meticulously designed to address critical aspects of community development, focusing on six key pillars: Quality of Life, Education, Public Safety, Civic Engagement, Community Pride, and the well-being of Children and Youth.

This program is particularly aimed at supporting families, especially those facing homelessness or navigating the challenges posed by the current financial climate within the Rancho Area. Currently, we provide assistance to approximately 159 Rancho Cordova residents on a weekly basis. However, due to the prevalence of food insecurity, we are witnessing a consistent increase in these numbers across various zip codes. We anticipate this trend to persist as inflation rises, leading to increased costs of groceries, gas, and rent.

To fortify the well-being of the community, the Dignity Project introduces a multifaceted approach. At its core, the program creates meaningful employment opportunities through an active participation program. This not only serves as a lifeline for individual financial stability but also plays a crucial role in strengthening the local workforce. Moreover, the initiative operates as a vital resource hub, offering comprehensive support to residents as they navigate the intricacies of the present economic landscape. This support extends beyond immediate needs, encompassing essential services such as food assistance, referrals to job training, tutoring, advanced education opportunities, assistance with utilities, housing support, rehabilitation services, and the facilitation of support groups.

Key to the success of the Dignity Project are collaborative partnerships with other organizations. These partnerships serve as a force multiplier, allowing the program to maximize the resources available to its participants. The recognition of the interconnectedness of various community resources underscores the importance of these collaborative efforts in providing holistic support.

Understanding the transformative power of education and skill development, the Dignity Project envisions offering workforce and professional development classes. This educational component is poised to empower individuals with the knowledge and skills necessary for personal and professional growth, fostering a sense of self-sufficiency and resilience.

In forging impactful partnerships, the program collaborates with other organizations to attract new businesses to the area. This strategic alliance not only contributes to economic development but also creates additional employment opportunities, further enhancing the community's resilience and self-sustainability. The Dignity Project, through its holistic and collaborative approach, aspires to be a catalyst for positive and enduring change, enriching the lives of individuals and fostering a thriving community within the Rancho Area.

ITEM 12.4.

Tell us about your
Project/Program
Team

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Jaron Heim, Sr., has over 25 years of experience in Business Administration and Multicultural Advocacy. Renowned for his initiative casting and forecasting, Jaron navigates challenges with precision, guiding teams confidently to success. Shené Richards, MBA, BSBA, the Executive Director, brings a blend of theoretical knowledge and practical expertise, fostering strong relationships and growth. Logistics Manager Jacqueline Richards optimizes program logistics, ensuring efficient resource transportation and distribution. Carl Dick, Intake Specialist, manages participant intake processes for Shelby's Way. Josie Cleaver, Lead Volunteer, organizes and fosters a positive environment for volunteer activities, serving as a liaison for effective communication within the team.

Provide your
Project/Program
Goals

In embarking on the Dignity Project, we find ourselves at the nexus of purpose and possibility. This initiative stands as a testament to our collective commitment to fostering positive change within the Rancho Area community. As we introduce this comprehensive endeavor, we acknowledge the multifaceted challenges faced by families, particularly those grappling with homelessness and financial uncertainty.

Goals of the Dignity Project:

- **Employment Opportunities:** Provide job opportunities for program participants, with a goal of increasing employment rates within the targeted community by a specific percentage within a set timeframe.
- **Resource Accessibility:** Improve accessibility to essential resources, including food assistance, job training, tutoring, advanced education, assistance with utilities, housing, rehabilitation services, and support groups, aiming for a specified increase in resource utilization within the community.
- **Educational Empowerment:** Conduct classes on health, safety, job skills, nutrition, and mental health, with a measurable increase in participation rates and improvements in knowledge and skill levels.
- **Business Partnerships:** Establish partnerships with other organizations to attract new businesses to the area, leading to an increase in employment opportunities and economic development, measured by the number of new businesses and jobs created.
- **COVID-19 Impact Mitigation:** Address and mitigate the impact of COVID-19 on the African American community by providing targeted services, with a measurable reduction in identified service gaps and improvements in community well-being.
- **Racial Disparities in Homelessness:** Combat racial disparities in homelessness by providing a range of services tailored to the unhoused population, aiming for a decrease in the number of homeless individuals and families within the specified community.
- **Housing Assistance Program Improvement:** Advocate for improvements in housing assistance programs, aiming to streamline processes, reduce barriers to eligibility, and increase the timely processing of applications, with a measurable improvement in program effectiveness.

Metrics for Progress Measurement:

- **Employment Rates:** Track the percentage increase in employment

CEIF APP #98

- rates among program participants compared to baseline data.
- **Resource Utilization:** Measure the increase in the utilization of resources provided by the program, such as food assistance, job training, and support groups.
 - **Educational Participation:** Evaluate the participation rates and assess the knowledge and skill improvements of individuals attending educational classes.
 - **Business and Job Creation:** Count the number of new businesses attracted to the area and jobs created through partnerships.
 - **COVID-19 Impact Assessment:** Assess the reduction in identified service gaps and improvements in community well-being related to the impact of COVID-19.
 - **Homelessness Reduction:** Track the decrease in the number of homeless individuals and families within the community.
 - **Housing Assistance Program Effectiveness:** Evaluate the improvement in the effectiveness of housing assistance programs, including reduced processing times and enhanced eligibility criteria.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[SW_CEIF_Docs_1.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	325956.0
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	250000.0
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	239004.0
---	----------

ITEM 12.4.CEIF APP #98 **ATTACHMENT 2**

What is the total cost 1500.0
of supplies for your
project/program?

What is the total cost 0.0
of transportation for
your
project/program?

What is the total cost 2500.0
of equipment for your
project/program?

What will be the total 39900.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Dignity_Project_Budget_-_Sheet1.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
---	--

Describe any funding secured or being sought for this project/program?	Shelby's Way has applied for the ToT grant through Sacramento County, and is actively looking for grants.
--	---

ITEM 12.4.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ATTACHMENT 2

Program Expansion and Outreach:

If the Dignity Project plans to expand its reach or services, operational costs may increase to accommodate a larger participant base or serve additional communities within the Rancho Area.

Personnel and Staffing:

Ongoing personnel costs include salaries, benefits, and training for staff involved in program management, coordination, outreach, and service delivery.

Resource Hub Maintenance:

Costs related to maintaining the resource hub, including physical infrastructure, utilities, and technology.

Educational Initiatives:

If the program offers educational classes and skill development workshops, there will be ongoing costs for curriculum development, instructor salaries, and materials.

Monitoring and Evaluation:

Continuous monitoring and evaluation activities to assess the program's impact and effectiveness will incur ongoing costs for data collection, analysis, and reporting.

Technology and Infrastructure:

Ongoing investments in technology and infrastructure, including digital platforms for program management and participant engagement, will contribute to operational costs.

Marketing and Outreach:

To maintain visibility and attract participants, ongoing marketing and outreach efforts will incur costs related to promotional materials, advertising, and community engagement events.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

ITEM 12.4.**ATTACHMENT 2****CEIF APP #98**

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

Shelby's Way stands as the sole provider of essential services in the local community, unwavering in its commitment to weekly food assistance, even amid the pandemic. Sourcing provisions from the Oakland food bank, we ensured consistent fulfillment of community needs. Our impact is evident in successfully providing food for 14,591 individuals, surpassing pandemic assistance levels. Recognizing an unmet need, our mission is aligned to address it effectively. The community acknowledges our work, creating a protective environment around our property, in contrast to neighboring businesses facing security challenges. Our property is safeguarded by the very individuals we serve.

Weekly Grocery Disbursement Program (Every Friday - 2024)

Weekly Intake Sessions (Every Friday - 2024)

Workforce Development Classes (1st Tuesday of Each Month beginning July 2024)

Weekly Grocery Disbursement Program (Every Friday- 2025)

Weekly Intake Sessions

Workforce Development Classes (1st Tuesday of Each Month)

Professional Development Classes (Last Tuesday of Each Month)

Adaptability: What is your plan to complete your project/program should any challenges arise?

Our project prioritizes adaptability in response to changes in California Health and Sacramento County Health Orders. In the event of updated guidelines, we are well-prepared to make swift adjustments. The seamless transition to a virtual format for instructional components is a key aspect of our contingency plan. Drawing from our experience during the COVID-19 pandemic, where we successfully implemented social distance requirements, we have established a framework that allows us to pivot swiftly. Our commitment to flexibility ensures that the project can continue to deliver valuable services while adhering to any evolving health guidelines, guaranteeing the safety and well-being of all participants and stakeholders.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #98**ATTACHMENT 2**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	9261 Folsom Blvd., 200
---	------------------------

List the city location of the project/program.	Sacramento
--	------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95826.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF APP #98

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Shene Richards

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Shelby's Way

What is your title and/or role at your organization? Executive Director

Provide contact phone number:

Provide contact email:

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #98

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

ATTACHMENT 2

CEIF APP #98

City of Rancho Cordova					
PROGRAM BUDGET					
PROGRAM REVENUE				The Dignity Project	
EXPENSES	Hourly Rate	Est. Hours	Monthly		12-month Total
PROGRAM ADMINISTRATION					
Program Manager	\$41.67	60	\$ 2,500.20		\$ 30,000.00
Program Coordinator	\$34.71	60	\$ 2,082.60		\$ 24,996.00
Volunteer Supervisor	\$27.78	60	\$ 1,666.80		\$ 20,004.00
Food Coordinator	\$27.78	60	\$ 1,666.80		\$ 20,004.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
Volunteer	\$20.00	60	\$ 1,200.00		\$ 14,400.00
TOTAL ADMINISTRATION COST					\$ 239,004.00
SUPPLIES					
Office Supplies					\$1,500.00
TOTAL SUPPLIES COST					\$ 1,500.00
EQUIPMENT					
Chrome Books					\$ 2,500.00
TOTAL EQUIPMENT COST					\$ 2,500.00
MISCELLANEOUS	Cost	Quantity			
Facilities Rental			\$ 2,500.00		\$ 30,000.00
Accountant			\$ 300.00		\$ 3,600.00
Liability Insurance			\$ 250.00		\$ 3,000.00
Marketing & Promotion			\$ 100.00		\$ 1,200.00
Postage/Delivery			\$ 150.00		\$ 1,800.00
Copier			\$ 140.00		\$ 1,680.00
TOTAL OVERHEAD COST					\$ 41,280.00
TOTAL EXPENSES					\$ 284,284.00



CEIF APP #98

March 8, 2024

Shelby's Way
Attention: Shene Richards, Executive Director
9261 Folsom Blvd.
Sacramento, CA 95826

Subject: Support Letter for Shelby's Way

To Whom It May Concern,

I am writing this letter on behalf of the Black Small Business Association of California (BSBA) to express our enthusiastic support for Shelby's Way. Having closely observed the impactful work undertaken by Shelby's Way, we believe in the significant positive impact it has on our community.

Shelby's Way has consistently demonstrated a remarkable dedication to making a positive impact. Their programs, covering critical areas such as food security, workforce development, and hygiene services, contribute significantly to the overall well-being of the community. Their efforts have been particularly noteworthy during the pandemic, as they proactively drove to the Oakland Food Bank on a weekly basis. This ensured that our community did not go without essential resources during a time of uncertainty and heightened need.

The tireless work of Shelby's Way reflects a deep understanding of the challenges faced by vulnerable populations and a genuine commitment to creating positive change. Their proactive approach and community-driven initiatives exemplify the kind of impactful organization that our community greatly benefits from. Shelby's Way's dedication to serving marginalized communities aligns with our mission at BSBA, and we commend their tireless efforts in making a tangible difference in the lives of those they serve.

We believe that supporting initiatives like Shelby's Way is crucial for the prosperity and upliftment of our community. BSBA extends our full support to Shelby's Way. We believe that the programs and services provided by Shelby's Way significantly contribute to the welfare of our community members.

If there is any additional information required or if we can be of assistance in providing further insights into Shelby's Way's impact on the community, please feel free to reach out to us. We look forward to the continued success of Shelby's Way and the positive outcomes it brings to everyone they serve.

Thank you for your attention to this matter, and we appreciate your consideration of Shelby's Way's funding application.

Sincerely,

Salma Pryor
President
Black Small Business Association of California

From: Shelby's Way [REDACTED]
Subject: Support Letter
Date: March 12, 2024 at 6:19 PM
To: Salena Pryor [REDACTED]

SW

Below is one of the support letters.

Thanks,

Shené Richards, MBA, BSBA
Executive Director

CEIF APP #98

9261 Folsom Blvd Suite 200
Sacramento, Ca. 95826
(916) 287-1135
ShelbysWay.life

"Helping everyday people with life"



SHELBY'S WAY
ESTABLISHED 2019

From: Monita Ford [REDACTED]
Sent: Tuesday, March 12, 2024 3:04 PM
To: Shelby's Way [REDACTED]
Subject:

To whom it may concern

Greetings, my name is Monita Ford an individual who has benefited immensely from the organization. Shelby's way has provided, and supported not just my family but many others in my community with the means of food when times are tough or when in need. I am beyond grateful for Shelby's way, it has helped my family and I with groceries that are well needed, and have become a useful resource for our community. Without Shelby's way, I don't know what would be the outcome when in need.

Sincerely,

Monita Ford

CEIF APP #98

Dena Hamilton

[REDACTED]
Rancho Cordova, Ca. 95827

CEIF APP #98

March 10, 2024

I am Dena Hamilton, a Rancho Cordova, California resident, and I firmly believe that Shelby's Way has had a positive impact on our community.

This local non-profit organization is dedicated to empowering and supporting residents in Rancho Cordova. As a member of the community, I have personally observed the beneficial effects of Shelby's Way in our neighborhood.

The organization provides various services such as food drives, educational programs, and community events, fostering unity and togetherness.

Shelby's Way not only addresses immediate needs but also works towards long-term solutions to improve the well-being of all community members.

The free grocery food program by Shelby's Way has been a beacon of hope for our community, offering vital support to those in need.

Personally, my family and I have been incredibly fortunate to benefit from this program, alleviating any concerns about food scarcity.

The aid provided by Shelby's Way program has not only eased our financial burden but has also allowed me to focus on other important financial responsibilities.

Beyond food assistance, Shelby's Way has had a profound impact on my nephew's life by granting him a scholarship to pursue his college education.

This scholarship has played a pivotal role in helping him reach his academic aspirations and has opened up new prospects for his future.

The comprehensive support provided by Shelby's Way program has genuinely made a significant difference in our lives and the lives of many in our community, making Rancho Cordova an even more welcoming place to live.

[REDACTED]
Dena Hamilton

Tina McFarland-Jenkins

CEIF APP #98

[REDACTED]
Rancho Cordova, Ca. 95827

March 9, 2024

I am Tina McFarland-Jenkins, a resident of Rancho Cordova, California, and I am convinced that Shelby's Way has made a substantial positive impact on our community.

Shelby's Way provides a regular free food program for those in need. Moreover, it offers educational initiatives to help residents make better food choices and enhance their skills.

Thanks to Shelby's Way's food program, my family and I enjoyed access to nutritious meals.

The organization conducts regular community events that foster a sense of belonging and unity among the residents of Rancho Cordova.

I've observed the volunteers at Shelby's Way play a crucial role in the success of the organization by dedicating their time and efforts to make a difference in the lives of others.

The collaborative partnerships that Shelby's Way has established with local businesses and government agencies have further expanded their reach and ability to support the community effectively.

Overall, Shelby's Way has become a beacon of hope and support for the residents of Rancho Cordova, embodying the spirit of compassion and solidarity in times of need.

Thank You,

[REDACTED]
Tina McFarland-Jenkins

CEIF APP



SHELBY'S WAY

FREE ATTACHMENT 2.4.

Groceries

#98

WELCOME

EVERY FRIDAY
3PM-5PM

9261 Folsom Blvd
Suite 200

Sac, Ca. 95826

SHELBYSWAY.LIFE

WE ARE AN EQUAL OPPORTUNITY PROVIDER

Page 1866 of 2267



ITEM 12.4.

SHELBY'S WAY PRESENTS

ATTACHMENT 2

GREATER
IMMANUEL CHURCH



DTEC
DESTINY
THE EXPERIENCE CHURCH

SHELBY'S WAY
ESTABLISHED 2019

CEIF APP #98

SATURDAY, 30TH MARCH 2023

Spring Family **EXTRAVAGANZA**



FREE Breakfast
FREE Giveaways
Fun Outdoor Games!!

**Easter Egg Hunt, Face Painting, FREE Clothes,
FREE Community Resources, Music**

Start At 11:00 AM- 3PM, FREE ENTRY FOR ALL

9261 FOLSOM BLVD SUITE 200 SAC, CA. 95826 (OUTSIDE)

www.shelbysway.life @shelbys_way

**WE RELY ON THE SUPPORT OF
THE COMMUNITY TO
CONTINUE WHAT WE DO.**

Pledge Your Support

\$100

\$250

\$500

\$1000

\$2500

\$5000

OR A GIFT OF YOUR CHOICE

We accept

Cash

Checks Made Out To:
Shelby's Way

CASHAPP

\$ShelbysWay



VENMO

@Shelby's Way



**PAY WITH DEBIT OR CREDIT
CARD VIA PAYPAL**



GIVELIFY

Shelby's Way

SPECIAL THANKS TO OUR VOLUNTEERS

JOSIE CLEAVER

JACQUELINE RICHARDS

DEACON WILLIE WALKER

DEACON LOWELL THORNTON

MATHEW MORGAN

TINA MCFARLAND-JENKINS

CARL DICK

THELMA HILL

JIM GRACE

STEPHANIE ROSS

SHEILA WILKES

MARY PARKER

OTHA ALBRITTEN III

OSCAR HAYNES

CHARLES MOSBY

MESAKO NAGASAWA

ANTHONY MENEFFEE

JESSIE JAMES

*Let's Stay
Connected*



SHELBYSWAY



SHELBYSWAY

9261 Folsom Blvd Suite 200 Sac, Ca. 95826

(916) 287-1135

compassion@shelbysway.life

www.shelbysway.life

*Helping
Everyday
People With
Life*

2019 UNTIL TODAY



SHELBY'S WAY

"ESTABLISHED 2019"

REGISTERED 501(C) (3) - 843946515

**9261 FOLSOM BLVD SUITE 200
SACRAMENTO, CA 95826**

WWW.SHELBYSWAY.LIFE

ITEM 12.4. *Our Story*

Shelby's Way is a non-profit that was birthed from the legacy of the late Pastor Shelby R. Richards. From the beginning our goal was to continue his mission in the work of Jesus Christ. We launched this outreach in Fall of 2019 with a focus on making an impact in the community of La Riviera and the surrounding. Helping one person at a time with basic elements for daily life.

Our Mission is to foster a holistic approach to aid the underprivileged and distressed through the promotion of: self-sufficiency, emotional stability, physical well-being, and spirituality.

"For I was a hungry, and ye gave me meat: I was thirsty, and ye gave me drink: I was a stranger, and ye took me in: Naked, and ye clothed me: I was sick, and ye visited me: I was in prison, and ye came unto me."
Matthew 25:35-36

"Helping Everyday People With Life"

WE PROVIDE:

- A FREE WEEKLY GROCERY PROGRAM
- ANNUAL EDUCATIONAL SCHOLARSHIP AWARDS
- GROCERIES FOR THE HOMELESS & UN-HOUSED
- WARM WINTER OUTERWEAR
- HYGIENE SUPPLIES
- THANKSGIVING DAY HOT MEALS
- CHRISTMAS TOYS FOR THE YOUTH
- ANNUAL SCHOOL SUPPLIES
- DIAPER PROGRAM
- NUTRITIONAL CLASSES
- VACCINATION CLINIC

—UPCOMING—

- SENIOR GROCERY BOX PROGRAM

Testimonies

I'VE USED THE HELP OF SEVERAL FOOD BANKS IN SACRAMENTO FOR THE PAST MONTH AND I TRULY FIND SHELBY'S TO BE THE BEST EXPERIENCE INSOFAR AS GENEROSITY IN FOOD AND ALSO KINDNESS AND GENUINE ZEAL TO HELP WITH A TRUE CHRISTIAN HEART.

I'VE VISITED OTHER FOOD BANKS AND MOST WERE VEGETABLES, AND FOUND A FEW THAT WERE EVEN UNNECESSARILY AUTHORITATIVE. USUALLY FOOD BANKS THAT ALLOW PEOPLE TO RECEIVE FOOD AS OFTEN AS EVERY WEEK ARE NOT SO GENEROUS WITH FOOD VARIETIES WHEREAS AT SHELBY'S YOU CAN SEE THERE WERE THOUGHT AND CARE IN PREPARING THE MANY BAGS RECEIVED BY EACH PERSON.

SHELBY'S TRULY STANDS STRONG IN HELPING THOSE IN NEED IN THESE CHANGING TIMES.

—ANONYMOUS

SHELBY'S WAY HAS BEEN A MIRACLE FOR ME IN MY TEMPORARY TIME OF NEED. IT'S AMAZING JUST TO COME AND BE ABLE TO GET FOOD. FEAR OF RUNNING OUT OF FOOD IS THE WORST FEAR I HAVE EVER EXPERIENCED. KNOWING I CAN GET BASICS TO GET ME THROUGH THE WEEK OR UNTIL I CAN GET MONEY TO BUY GROCERIES TAKES AWAY A HUGE AMOUNT OF WORRY AND THAT ALLOWS ME TO USE MY ENERGY TO LOOK FOR WORK AND CARE FOR MYSELF IN OTHER WAYS. THANK YOU. I AM FOREVER GRATEFUL. ONE DAY I HOPE I CAN GIVE BACK.

—STEPHANIE

SHELBY'S WAY HAS HELPED MY FAMILY TREMENDOUSLY. MY HUSBAND WORKS FULL-TIME, I WORK PART-TIME & AM PARTIALLY DISABLED. MONEY IS VERY TIGHT FOR US EVERY MONTH. WE DO WHAT WE CAN TO MAKE ENDS MEET BUT THE COST OF EVERYTHING IS GOING UP & IT GETS HARD TO KEEP UP. WITH WEEKLY GROCERIES PROVIDED SHELBY'S WAY WE NO LONGER HAVE TO PICK AND CHOOSE WHICH BILL ISN'T GONNA GET PAID BECAUSE WE HAVE TO BUY FOOD. YOUR ORGANIZATION HAS BEEN A BLESSING TO OUR FAMILY. THE OUR DAILY BREAD BOOK THAT YOU SHARE WITH US PROVIDES US WITH HOPE, INSPIRATION AND FAITH THAT ONE DAY THINGS WILL GET BETTER. THANKS FOR ALL THAT YOU DO & ALL THE VOLUNTEERS THAT HELP BE A BLESSING TO OTHERS. SHELBY'S WAY IS AWESOME.

— BRIAN & NIKITA PRICE

"MY FAMILY AND I REALLY APPRECIATE SHELBY'S WAY AND THE HOT FOOD AND GROCERIES THAT THEY PROVIDE ON A WEEKLY BASIS, PLUS OTHER EVENTS THAT THEY HAVE WHERE THEY DONATE AND GIVE BACK TO THE COMMUNITY. THANK YOU SO MUCH

SHELBY'S WAY FOR BEING
A LIGHT IN THE COMMUNITY

— DORAL VALLY

CEIF APP #98 ATTACHMENT 2



In 2023
we provided groceries to
14,591 people!



Since 2021 we have awarded 5 scholarships.
This year we have also provided 62 backpacks
and school supplies to children in need.

Title	Studio T Arts - Side Hustle Academy - Cohort 3	03/14/2024
		id. 45890134
CEIF APP #99	by Tamaira Sandifer in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	
	2701 Del Paso Road, 130-119 Sacramento, CA , California 95835 CA United States 	

Original Submission	03/15/2024
----------------------------	------------

Score	3
-------	----------

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
---	--------------------------------

ITEM 12.4.**ATTACHMENT 2****CEIF APP #99**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Studio T Arts - Side Hustle Academy - Cohort 3

Provide a Project/Program Synopsis

Break the pattern of poverty within Rancho Cordova's low-income communities. Provides underserved youth career opportunities that promote long-term economic growth, and support local businesses.

ITEM 12.4.

Provide a
Project/Program
Description

CEIF APP #99

ATTACHMENT 2

Our program is designed to break the pattern of poverty within Rancho Cordova's low-income communities by empowering youth to produce for themselves while activating community engagement. We provide underserved youth career opportunities that promote long-term economic growth, while also supporting local small businesses in the transition to a digital world.

By leveraging a model successfully demonstrated under grants from the Cities of Rancho Cordova and Sacramento since 2020, we will match 12 youth with local small businesses to create positive outcomes for both groups.

Studio T provides youth participants with 180+ hours of digital marketing curriculum and training. They learn to build online branding and marketing campaigns. In the process, they learn entrepreneurship, leadership, communication, and business management.

Studio T leverages its connections within the City of Rancho Cordova, the local business community, and the arts and entertainment world to create opportunities for youth and small businesses. Having tested the program with in-person service delivery (post-COVID), the addition of pop-up locations allows our participants to engage with the community, network directly with small business owners, and provide services to struggling small businesses at locations where they are most needed.

As participants progress in the program, they learn to monetize their skills, mentor and train others, and step into leadership roles in the program, within the community, and on the job.

By providing workforce development opportunities for youth and economic development in the form of increased revenue to small businesses, we will enhance Rancho Cordova's community with a leveraged investment that benefits city residents for years to come.

Tamaira "Miss Tee" Sandifer, our Founder - Raised in Richmond, CA to a single mother in a family of six children, she represents the extreme minority. She experienced, firsthand, the devastation the War on Drugs had on the black culture. Miss Tee overcame the struggles associated with the War on Drugs within her family and poverty, to become a, "Forbes, The Culture 50 Champion." She was selected by Forbes because her organization "models business excellence" and "also uplift Black and Brown communities through her crafts and philanthropic efforts". She is intentional about the hiring process, investment, and mentorship practices, driving critical discussions and effecting change through advocacy.

Miss Tee serves as a "tech innovator, social justice warrior, filmmakers, TV executive, dancer and more." Her unique experience as a Black CEO, a national dance treasure, and from the hard streets of the East Bay, has "empowered masses" and has helped to create long-term, multi-generational wealth. She continues to be the creative engine behind programs like Side Hustle Academy because of her personal experiences growing up like the youth Studio T Arts serves today.

ITEM 12.4.

Tell us about your
Project/Program
Team

CEIF APP #99

ATTACHMENT 2

Miss Hannah Feuerwerker discovered her passion for community and dance at the age of 12. She performs and teaches across the country.

Mr. Cameron Rodriguez fills the Lead Videographer role for Studio T. He focuses on mastering as diverse a variety of technical skills and environments as possible. He maintains additional competencies in creative specialties like animation, web development, lighting, editing, recording, cinematography, and graphic design.

Mr. Maxwell Adams has scripted, directed, and produced over 30 episodes of youtube and social media content. He continues to develop his creative career, and use his IT degree expanding Studio T's digital footprint.

Provide your
Project/Program
Goals

Small business clients are recruited using digital marketing and appointment setting. Links to digital marketing materials and product samples are submitted in the outcomes reports.

Small business clients are recruited using pop-up service delivery methods. Links to digital marketing materials and product samples are submitted in the outcomes reports.

Up to 20 small business client projects completed. The number of clients served will be included in the outcomes reports.

12 youth complete 30+ weeks of digital media, marketing, leadership, and business management training. Attendance sheets and project samples will be submitted in the outcomes reports.

Youth provide necessary marketing assistance to small business clients. Service agreements with completion statuses and product samples are submitted in the outcomes reports.

80% or more youth participants rate experience as positive in post evaluations

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[STAE-Pprogram_Deck_2023-25.pdf](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost*

143573.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 100000.0

CEIF APP #99

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 25776.0

What is the total cost of supplies for your project/program? 13950.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 27550.0

What will be the total cost of any miscellaneous expenses for your project/program? 80500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[SHA_Measure_H_Budget_2024.xlsx_-_SHA_2024.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

We supplement Side Hustle Academy with Fee for Service funds.

CEIF APP #99

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

3

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

9/16/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

Our project schedule occurs in three phases:

Phase 1 - Planning Recruitment (30-60 days post-award notice).

Phase 2 - Youth Training Development (213-243 days).

Phase 3 - Business Campaign Execution Evaluations (120 days).

Adaptability: What is your plan to complete your project/program should any challenges arise?

Our adept problem-solving skills are evident in our swift response to challenges. Amidst the pandemic, we innovated the Pass To Class distance learning platform, seamlessly transitioning our in-person programs to an accessible online format. This included a diverse range of art programs and family development initiatives. This adaptability allowed us to impact over 700,000 youth and 8,000 educators nationwide. Our commitment to finding effective solutions ensures the continuity and success of our programs in the face of unforeseen obstacles. For all other challenges, we have over twenty-five years of experience in creative problem solving.

4 - Project/Program Location

CEIF APP #99

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #99

Primary street address of project/program	1215 Del Paso Blvd
---	--------------------

List the city location of the project/program.	Sacramento
--	------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95815.0
---	---------

ITEM 12.4.

If your project/program takes place at multiple locations, please list other or secondary locations.

ATTACHMENT 2

Our program also takes place at several businesses we create content for in Rancho Cordova. These locations will be updated as the new cohort starts programming. We also rent a robust facility now located in Sacramento. This is where our new lab is located where we rent space with all the technology needed for students to learn on. We go to businesses in Rancho to work directly with them on site. We also do streaming from this location for virtual learning with interns which works better with their school/college schedules.

CEIF APP #99

As much as we want to be in person all the time, we had to create a hybrid component because students got used to doing learning from home and their phones. We've tested this way of doing things for 3 years with the City of Rancho Cordova now and we are gaining momentum which is why we need more space with all the media equipment and technology to train with.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Studio_T_Arts_and_Entertainment_-_Letters_of_Recommendation.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Tamaira Sandifer

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

3 Point 0 - Studio T Arts & Entertainment

What is your title and/or role at your organization?

CEO

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

ITEM 12.4.**ATTACHMENT 2**

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

CEIF APP #99

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

STAE - Side Hustle Academny - Measure H Budget Proposal

Line Item	Requested	Matched	Total
Personnel			
Digital Media staff - 20% of \$24,000/year to manage program	\$4,200	\$0	\$4,200
Executive Director - 10% of ED time @ \$90,000 annual salary	\$4,500	\$4,500	\$9,000
Total Personnel	\$8,700	\$4,500	\$13,200
Vendors			
Web Design & development- Contracted support for design and content creation	\$0	\$0	\$0
Total Vendors	\$0	\$0	\$0
Technology, Equipment, & Supplies			
Computer/Video Production equipment - purchase for multi use	\$11,880	\$0	\$11,880
Equipment rental	\$3,600	\$0	\$3,600
Audio/ Annual Music and Digital Content licensing	\$0	\$9,180	\$9,180
Digital Platform Subscriptions (i.e. Zoom, Google Cloud, Adobe, Envato)	\$0	\$2,890	\$2,890
Total Technology, Equipment, & Supplies	\$15,480	\$12,070	\$27,550
Professional Services			
Interpreters, Language translators	0	\$1,300	\$1,300
Compliance & Reporting	\$6,631	\$4,645	\$11,276
Total Professional Services	\$6,631	\$5,945	\$12,576
Miscellaneous			
Stipends for youth.young adult participants - \$900 each (\$100/month of participation)	\$10,800	\$0	\$10,800
Facility rental - production studio (modified with COVID Guidelines)	\$15,000	\$18,750	\$33,750
Program Evaluation	\$6,000	\$0	\$6,000
Printing (yard signs, flyers, posters, youth tshirts) & Digital Marketing Material	\$13,950	\$0	\$13,950
Pop-Up Events	\$16,000	\$0	\$16,000
Total Miscellaneous	\$61,750	\$18,750	\$80,500
Personnel plus Program	\$92,561	\$41,265	\$133,826
Indirect Administration costs	\$5,620	\$4,127	\$9,747
Grand Total	\$98,181	\$45,392	\$143,573



CEIF APP #99

To Whom it May Concern:

There are so many organizations and individuals who are working diligently to help our youth navigate this world we live in. Sometimes one organization stands out above the rest. For Sacramento, that organization is Studio T Arts & Entertainment established by Tamaira Sandifer. Serving more than 5,000 youth in school districts throughout Northern California, Studio T works to instill real life skills, hope and a sense of belonging to her students.

Ms. Tee, as many know her, is a literal powerhouse who has recognized the benefit of dance in the everyday lives of youth who need a creative outlet – and for many – a reason to stay off the streets, out of jail, and to stay alive. She works as a tireless champion in the development of every child to build confidence, character and a conquering spirit that believes anything is possible. What sets Ms. Tee and this organization apart is that through their work, not only have they saved lives, they have created, nurtured, and established the arts leaders of tomorrow. Some of her students have moved from her studio to the national stage as some of Hollywood's most sought after dancers. Many, not destined to be professional dancers, have found dance to be an outlet for their emotions. Dance has allowed them the opportunity to process their emotions through movement – and move forward in their lives.

"One of the best forms of therapy that we have found is dance. It gives them a way to express themselves. Sometimes they don't know how to say I'm scared. Sometimes they don't know how to say I'm stressed out. Our objective is, if we can get them relieving their anger and stress and pressure this way, you won't find them doing some other unsavory things that are more detrimental than helpful," – Tee Sandifer

Through this organization Ms. Tee and her team set out to change the course of their lives. Her mission is clear – to impact as many youths as she could, through the arts and dance.

Sincerely,

A handwritten signature in black ink, appearing to read "Jody Ulich". The signature is stylized with a large, looping initial "J" and a long, sweeping horizontal line extending to the right.

Jody Ulich
City of Sacramento
Director, Convention & Cultural Services

915 I Street
Sacramento, CA 95814

Important Sacramento Information - Miss Tee

9 messages

Street, Nathan L 

Thu, Apr 23, 2020 at 7:48 AM

To: "mmedina@cityofsacramento.org" <mmedina@cityofsacramento.org>, "tfhannah@cityofsacramento.org" <tfhannah@cityofsacramento.org>

Good morning,

First, I would like to express how wonderful it was to spend time at the Americans for the Arts winter meeting in Sacramento earlier this year. I appreciate the work you and Mayor Steinburg are doing in Sacramento to support the arts and ensure equitable access for all communities. Mayor Steinburg supported this meeting tremendously by graciously allowing representation from his office to speak to our delegation. I thoroughly enjoyed my time with the incredible people of your beautiful city.

I write today because of the incredible necessity for me to do so. It is an incredible necessity because I am simply amazed at the level of generosity, professionalism, and talent expressed by Miss Tee – Tamaira Sandifer. It is incredibly imperative that you know that Miss Tee has selflessly recorded videos, generated resources and materials, and provided all of that for continuing education in a digital format for students in my school district in Greensboro, NC. While this, in and of itself, is an amazing provision, it is important for you to know the number of children and staff members who now have access to these incredible resources. My district is comprised of 73,000 students and over 5,000 staff members. Our digital learning in Guilford County Schools is occurring on the Canvas platform where Miss Tee's resources live. She has, without a doubt, provided opportunities to change lives well beyond the City of Sacramento and the State of California.

These resources are simply phenomenal. Miss Tee interweaves hip-hop dance fundamentals, a technique that literally meets students where they are and connects with their inherent interests, with uplifting, self-esteem generating, life-altering lessons geared toward culturally relevant and sustaining initiatives that speak to our students so well. Please allow me to be clear: if I could steal Miss Tee away from Sacramento and bring her to Greensboro, NC, I would in a "New York minute." In fact, I've already tried to lure her away from Sacramento. Miss Tee, in her kind and deferential way, refused because she is dedicated to Sacramento, CA but so generously offered to help us in any way she can. She has more than delivered.

Miss Tee has also selflessly offered to provide professional development for my teachers in Greensboro during the COVID-19 shutdown. Her message is one that the world needs to hear. Furthermore, if we are able to move forward with our Exceptional Children and ARCH (Arts Raising Children Higher) Conference in Greensboro in July at NC A&T State University, we are bringing Miss Tee in, at all-expenses paid, to get her in front of our teachers.

I know you are aware that you have a jewel in Sacramento with Miss Tee. In fact, I consider her Sacramento's crown jewel. However, I wanted you to be aware of the national reach Sacramento and California is making during this difficult time through the work of Miss Tee Tamaira Sandifer. Her work is so incredibly important. Please understand, I would, in no way, assume to know what is best for Sacramento; however, I cannot impress upon the City of Sacramento and State of California enough to support Studio T Dance and Miss Tee financially, personally, physically, and spiritually. We work daily to change lives. Miss Tee is actually doing it and making a national impact. Believe me when I say, I will continue to try to steal Sacramento's crown jewel.



CEIF APP #99

September 3, 2019

To Whom it May Concern,

It is with unmitigated enthusiasm that I write this letter of recommendation for Tamaira "Miss Tee" Sandifer in her effort to seek grant funding to offer free dance instruction to students at schools in our community.

Last school year, Miss Tee sought me out to offer her unique services. Within minutes of our meeting, I realized she was a special person committed to empowering young people to meet their potential through dance. Miss Tee is deeply rooted in our community, having built relationships with students and families in some of Sacramento's most impoverished areas. While her official role is the Founder and CEO of Studio T Arts and Entertainment / Urban Dance Academy, her role at California Middle School was different - she sought to offer her services to students attending Cal - for free. About 25 Cal students were treated to world class dance instruction every Thursday after school for the entire school year. She took students with varied experience and molded them into a family - a family who could perform like trained skilled dancers.

What Miss Tee brought to Cal was not just dance lessons, she brought community to some of the poorest and most at-risk students in the city. She monitored their academic, social-emotional, and behavioral achievements and struggles. Miss Tee forged relationships with our administrative team, and several teachers on campus to better support the students in her dance class.

Tamaira Sandifer's resume is impressive - she knows her trade, and is committed to using dance as a vehicle to keep students engaged in school and making positive lifestyle choices. I wholeheartedly support her mission, and hope she can receive the funding needed to continue her services here at Cal Middle, and other local schools.

Sincerely,

Andrea Egan
Principal, California Middle School

CEIF APP #99



October 14, 2020

To Whom it May Concern:

I am writing today to endorse the work of Tamaira Sandifer – Miss Tee – and recommend her for this funding opportunity.

Miss Tee has always been a true community leader and advocate. She developed and implemented the National Day of Dance in Sacramento, at a time when no one thought that a dance event at a major municipal venue was a plausible idea. She has proved the naysayers wrong and carried it out brilliantly, shedding a light on the diverse dance in our community as well as bringing dance to forefront of our cultural landscape.

Last year, Miss Tee was a featured presenter and performer at the first Sacramento Creativity Summit for high school students, a full day of creative workshops, performances and presentations for 300 students from 10 school, held at the newly opened Sofia Theatre in Sacramento. Her presentation was mesmerizing, as she captured the essence of creativity for theater full of youth, inspiring them not to give up on their dreams, lose confidence in their innate creativity, or believe that their circumstances or environments limit who they are. And, of course, her teaching and performance were evidence of the message.

And, I am honored to say that I have had the pleasure of working with Miss Tee during the past six months, while COVID-19 has severely hit our community and made difficult and inequitable systems for youth more visible for all to see. We've sat on committees together and discussed and planned the work that needs to be done. And she is in the forefront of this work. She and the amazing artists and youth she works with have jumped in with resources, positive messaging, support for those in need and teaching – both in person where students gather for much needed supplies and services and virtually, with a variety of online classes and resources demonstrating her powerful teaching and dance skills. Her work stands up without her activism – yet her activism magnifies the reach of her work.

Tee is always the first to say, "what can I do?" when art and messaging is needed. And it has never been needed more than now.

I am happy to help her work in any way I can and to recommend her for support.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Cirone", followed by a period.

Melissa Cirone

Programs Manager, Arts & Community Programs
Sacramento Office of Arts & Culture



October 18, 2020

To Whom It May Concern:

In over a decade of working as an education, arts, and policy leader I have yet to come across an artist, educator, and youth advocate as passionate and impactful as Tee Sandifer. I had the honor to meet Tee through Americans for the Arts National Arts Education council where she serves as Vice-Chair. Tee brings to our council the fervor and urgency needed to impact real change in the field of education through the arts, which she is doing every day through Studio T Arts & Entertainment.

Through Studio T Arts & Entertainment Tee has built an empire led by youth who have forged a pathway for themselves under Tee's mentorship. In addition to serving over 5000 youth in Sacramento area schools Tee has expanded her footprint by creating PassToClass, an online dance and social-emotional learning platform that has reached youth around the world, including my students in Minneapolis, MN, and Chicago, IL. Tee is acutely aware of the challenges youth face, in particular, youth of color in under-resourced communities, and she is equally cognizant of their assets and how to help them leverage their greatest strengths.

I am personally and professionally moved by the mission behind Tee's work but most importantly I am in awe of the tangible impact her work and her programming as made in communities around the globe, which I have seen first hand in her home city of Sacramento, as well as the communities I serve, and those of our colleagues.

There is no greater investment in youth than to help them find the strength within themselves through the arts.

Sincerely,

Ahava Silkey-Jones
Executive Director, DaVinci Academy of Arts and Science
Board Chair, Professional Theatre and Dance Youth Academy
Arts Education Council Member, Americans for the Arts
Commissioner, Minneapolis Arts Commission

CEIF APP #99



To Whom it May Concern:

This letter is in support of Miss Tee, Tamaira Sandifer, and the work she has done with the community through her organization, Studio T Arts.

Over the past year, I have known Miss Tee and her work as a member of the Arts Education Council at Americans for the Arts. Miss Tee graciously hosted our council in Sacramento and brought fabulous community members to chat with us about the amazing work that is going on in Sacramento.

I am proud to endorse Miss Tee and Studio T Arts as an established quality arts education organization in Sacramento. I can attest to the organization's tremendous impact and support not only to Sacramento's administrators, students, families, and community members, but also to other educational and arts organizations, school districts and communities it serves at large.

For most, Miss Tee and Studio T Arts provides the first introduction to the arts through their unique curriculum and rich approach to entrepreneurship so that students understand that they have options to turn their talents into future careers. The programming is impactful, culturally relevant and fills a need by enhancing students' ability to recognize and invest in themselves and the world around them. Miss Tee and Studio T Arts programs go beyond arts education; it creates avenues for youth to build higher self-esteem, self-worth, develop leadership skills and reinforces academic development.

We owe it to our future leaders to continue to provide them with equitable access to the arts, entrepreneurship, and positive resources that will prepare them for success. I'm extremely grateful for the work of Miss Tee and her passion, dedication and commitment to the youth and families of Sacramento and beyond. I encourage and employ you to utilize them as a partner to help continue to transform young people's lives through the arts.

Sincerely,

Quanice G. Floyd
Executive Director

Erika M. Atkins

LEADER. TEACHER. ARTIST.
CEIF APP #99

703-431-2402

erika.atkins@gmail.com

linkedin.com/in/erikamatkins



October 20, 2020

TO WHOM IT MAY CONCERN:

I am writing today on behalf of the one and only Tamaira "Miss Tee" Sandifer, and the amazing work she does teaching, motivating and energizing Sacramento's youth through dance. Over the last few years, I've had the honor of serving on the American for the Arts Education Advisory Council with her and witnessing her passion for arts education and youth development firsthand. She simply speaks, and I am immediately moved to action. I am encouraged to reach my own greatest potential. If that is the way I feel as a 35-year-old woman, you can only imagine the effect she has on the young people she works with.

In addition to creating innovative dance programs to instill artistry and confidence in Sacramento's youth, Tee knew an essential key to meaningful impact on young people's lives was to develop programming that address the real and daily lack of resources that so many of our youth in under-resourced communities face. As a long time arts educator that has worked at organizations that served communities from Southeast Washington D.C. to the Harlem, New York - I know that struggle through the eyes of my own students. From their stories, I know that addressing them as a whole human and not just an artist, just one adult telling them "yes and I can see you," can make all the difference in the trajectory in their lives.

One of the most crucial elements to Tee's is that the resources she creates for her students and community are in a language that they speak, yet she is still authentically herself. Look, I work with teenagers quite often, and although their energy is inspiring, they will let you know in about .5 seconds if they are not feeling you. However, when you are truly you, they will respond, and Tee is a natural at connecting with people in this way. This is something that many educators struggle with, yet it comes to her instinctually.

It would be incredibly impactful to the field at large if Tee and her colleagues were given the support to harness the work they've done, so that it can support the field at large. In this time, our young people are they key to our future and need our support developing key skills; like creativity, leadership, and empathy. We all depend on it. Programs like Tee's are a part of that solution, and I hope you consider supporting it moving forward.

Best,

ERIKA M. ATKINS

Executive Director, Bloomingdale School of Music

Secretary of the Board of Directors, New York City Arts in Education Roundtable



BOARD OF SUPERVISORS
COUNTY OF SACRAMENTO
700 H STREET, SUITE 2450 • SACRAMENTO, CA 95814

PHIL SERNA
SUPERVISOR, FIRST DISTRICT
Telephone (916) 874-5485
FAX (916) 874-7593
E-Mail: sernap@sacounty.net

CEIF APP #99

October 13, 2016

Re: 3 Point 0 Inc., dba Studio T Urban Dance Academy

To Whom It May Concern:

I'm pleased to submit this letter of support for 3 Point 0, Inc., dba Studio T Urban Dance Academy. For more than a decade, Tamaira Sandifer, founder and operator of Studio T, has been committed to supporting schools, providing performing arts opportunities and encouraging fitness for children and youth in the Greater Sacramento area. Through Studio T's educational programs, youth achieve artistic and academic success to help prepare them for the future. As a member of the Sacramento County Board of Supervisors representing District 1, I recognize the importance and need for quality after-school programs that offer creative and positive outlets for students. Studio T's dedication to underserved and at-risk children and youth sets them apart.

Please contact me or my staff at 916-874-5485 or SupervisorSerna@sacounty.net should you have any question or require more information.

Respectfully,

Phil Serna
Supervisor, District 1

Title	ARK Strategies Inc - Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations	03/14/2024
CEIF APP #100	by Anil Kondakrindi in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45890309

Original Submission	03/14/2024
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Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
--	---------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

ARK Strategies Inc - Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations

CEIF APP #100

Provide a Project/Program Synopsis

This project aims to enhance cybersecurity for 25 small businesses and non-profits in Rancho Cordova, offering assessments, strategic improvements, and training to bolster digital security, ensure regulatory compliance, and support economic resilience, reinforcing the city's commitment to a secure, business-friendly environment.

Provide a Project/Program Description

Executive Summary

ARK Strategies Inc is eager to collaborate with the City of Rancho Cordova, dedicating our efforts to enrich our community by offering comprehensive cybersecurity assessment services to 25 local small businesses and non-profit organizations. This initiative, supported by the City of Rancho Cordova's Community Enhancement & Investment Fund, aims to substantially enhance the cybersecurity resilience of these critical community pillars. Through detailed evaluations, strategic enhancements, and tailored training sessions, we aspire to fortify their digital defenses against the escalating threat landscape.

Incorporating both small businesses and non-profit organizations into this initiative is a deliberate and strategic choice. Small businesses are the engines of our local economy, sparking innovation and growth, whereas non-profit organizations weave the strong social fabric of our community, providing indispensable services and support to our residents. In the face of today's pervasive cyber threats, which pose a significant risk to the security and vitality of these entities, our proposal offers a holistic solution. It seeks not only to address the immediate need for robust cybersecurity defenses but also to align with the City of Rancho Cordova's wider goals for economic growth, public safety, and community enrichment.

This initiative represents more than a program for cybersecurity enhancement; it embodies our commitment to protecting the digital infrastructure of our community's most essential organizations. In doing so, we aim to shield them from cyber threats, thereby ensuring the continued prosperity and resilience of the City of Rancho Cordova. ARK Strategies Inc is keen to forge a partnership with the city council and staff, pooling our shared objectives and resources towards fostering a safer, more vibrant community for all.

Importance of the Proposal In an era where digital integrity is crucial, the security of small businesses and non-profit organizations is fundamentally linked to robust cybersecurity defenses. These entities are pillars of Rancho Cordova's economic diversity, innovation, and communal identity. By addressing the urgent need for enhanced cybersecurity measures, this proposal ensures a secure operational environment, protecting Rancho Cordova's economic and social assets. This initiative sets a precedent in municipal cybersecurity support, highlighting our commitment to a secure, thriving, and resilient local economy.

Justification for Including Local Non-Profits

Incorporating local non-profit organizations into this cybersecurity initiative recognizes their integral role in serving the Rancho Cordova community. Non-profits often manage sensitive data and provide critical services, making them prime targets for cyberattacks. By bolstering their cybersecurity, we not only protect these organizations but also safeguard the community members they

serve, ensuring the continuity and integrity of essential services.

Expected Benefits

Investing in this project will markedly elevate the City of Rancho Cordova's stature as a leader in business support and community safety, showcasing our commitment to fostering a business-friendly environment that prioritizes the welfare of its enterprises and citizens alike. By significantly enhancing digital security, we not only protect our economic assets but also demonstrate to current and potential businesses that Rancho Cordova is a forward-thinking city dedicated to their success and security.

CEIF APP #100

The initiative will bolster economic and communal resilience, ensuring that our local businesses and non-profits can thrive even in the face of increasing cyber threats. This resilience translates into a more stable local economy, with businesses that are better equipped to grow, innovate, and contribute to the community without the looming fear of cyber disruptions.

Supporting regulatory compliance is another critical benefit. As businesses increasingly navigate complex digital regulations, this project will provide them with the necessary tools and knowledge to meet these requirements efficiently, thereby avoiding potential fines and legal complications that can detract from their focus on growth and service delivery.

Moreover, by offering cost-effective cybersecurity solutions, we are removing a significant barrier for small businesses and non-profits that might otherwise be unable to afford such critical protections. This approach not only secures their operations but also signals to the broader community and potential investors that Rancho Cordova is a city that invests in its future, cares deeply about its community, and takes tangible steps to ensure its collective prosperity and safety.

Ultimately, the expected benefits of this project extend beyond immediate cybersecurity improvements. They encompass fostering a more robust economic environment, enhancing the city's reputation as a supportive and secure place to do business, strengthening the social fabric by ensuring that the organizations serving our community are protected. This initiative statement of our commitment to the city's long-term economic & social well-being, reinforcing Rancho Cordova's image as a city that is not only business-friendly but also deeply committed to the security and success of its community.

Tell us about your
Project/Program Team

The ARK Strategies project team comprises highly skilled cyber consultants with extensive experience serving high-profile clients in both the public and private sectors. Our team boasts a proven track record of delivering top-tier cybersecurity services, underscored by prestigious certifications such as CISSP, among others. Further enriching our expertise, many of our consultants are veterans and former law enforcement officers, bringing over 20 years of dedicated cybersecurity experience to the table. This diverse background equips our team with unique insights and a comprehensive understanding of the cybersecurity landscape, enabling us to offer unparalleled service to the Rancho Cordova community.

Provide your
Project/Program
Goals

The primary goals of our Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations project are as follows:

Enhance Cybersecurity Posture: To significantly improve the cybersecurity defenses of 25 small businesses and non-profit organizations in Rancho Cordova, equipping them to safeguard against evolving cyber threats. This is

crucial as these entities often lack the budget and resources to allocate toward cybersecurity, making them particularly vulnerable to attacks.

Foster Economic and Community Resilience: By protecting these essential entities from cyber incidents, we aim to bolster the resilience of Rancho Cordova's local economy and community. This support is vital for sustaining businesses that face funding challenges and consider cybersecurity as an afterthought due to budget constraints.

Support Regulatory Compliance: To assist participating businesses and non-profits in achieving and maintaining compliance with cybersecurity regulations and standards, reducing their legal risks and enhancing trust among their clients and partners.

CEIF APP #100

Promote Cybersecurity Awareness and Best Practices: Elevate cybersecurity knowledge and awareness through targeted training and educational materials, empowering staff and management to actively contribute to their organization's cyber defenses.

Demonstrate City Commitment to Business and Community Security: Highlight the City of Rancho Cordova's dedication to creating a secure, supportive, and business-friendly environment. It's critical to provide the tools and support necessary to sustain these organizations, allowing them to contribute to the economic development of the city.

Build a Model for Municipal Cybersecurity Support: Establish this initiative as a replicable model for how cities can effectively support their local businesses and non-profit organizations in cybersecurity. This approach acknowledges the significant challenge small businesses face in funding cybersecurity measures on their own and emphasizes the importance of community support in overcoming these hurdles.

By achieving these goals, we underscore the necessity of community and municipal support in providing small businesses and non-profits with the tools and resources they need to thrive. Such support not only helps these entities to sustain themselves but also enables them to continue contributing to the economic development and well-being of Rancho Cordova.

Project Objectives, Methodology, and Deliverables

Objectives: To conduct comprehensive cybersecurity assessments, mitigate vulnerabilities, implement strategic improvements, and promote cybersecurity best practices among small businesses and non-profit organizations.

Methodology: A systematic approach encompassing consultations, assessments, scanning, testing, policy reviews, and training.

Deliverables: Cybersecurity assessment reports, action plans, policy recommendations, and training materials for each participating entity.

Selection Process for Participating Small Businesses and Non-Profit Organizations

In collaboration with the City of Rancho Cordova, business advocacy groups, and community organizations, ARK Strategies Inc will employ a targeted and collaborative method to select 25 entities, aiming to support those vital to the city's economic and communal fabric.

Criteria for Selection:

ITEM 12.4.**ATTACHMENT 2**

Vulnerability and Need: Priority given to entities showing clear vulnerability to cyber threats and a significant need for cybersecurity enhancements.

Community Impact: Preference for entities that provide essential services or significantly contribute to local economic development, job creation, and community support.

CEIF APP #100

Commitment to Improvement: Entities must be dedicated to enhancing their cybersecurity posture through the implementation of recommended measures and participation in training programs.

Diversity and Inclusion: Focus on achieving a diverse selection of businesses and non-profits, including those owned by underrepresented groups or located in economically disadvantaged areas.

Optional File Upload: Provide any additional records to supplement your program/project application.

Note: Combine multiple files in one pdf before uploading.

[ARK_Strategies_Inc_-Comprehensive_Cybersecurity_Assessment_Services_for_Small_Businesses_and_Non_Profits-V2.0.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	500000.0
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	500000.0
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	No
---	----

What is the total cost of personnel for your project/program?	350000.0
---	----------

What is the total cost of supplies for your project/program?	10000.0
--	---------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of transportation for your project/program?

30000.0

CEIF APP #100

What is the total cost of equipment for your project/program?

10000.0

What will be the total cost of any miscellaneous expenses for your project/program?

100000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[ARK_STRATEGIES_-Cybersecurity_Assessments_Project_budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

NO Operations or maintenance cost

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.

Anticipated Start Date 7/1/2024
(July 1 is the soonest
available start date)

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ATTACHMENT 2

Anticipated End Date 6/30/2025
(typically
projects/programs end
by June 30)

ITEM 12.4.

Please describe your project/program schedule

ATTACHMENT 2

Project Timeline: Our Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations is structured over a 12-month period, from July 2024 to June 2025. The project is meticulously planned to ensure each phase is executed efficiently and effectively, providing maximum benefit to the participating entities. Below is a detailed overview of the anticipated timeline:

CEIF APP #100

July and August 2024: Outreach and Selection

Objective: To identify and engage potential small business and non-profit participants within the Rancho Cordova community.

Activities: Conduct extensive outreach efforts through various channels, collaborate with local business advocacy groups and community organizations, and initiate the selection process based on defined criteria.

Outcome: Selection of 25 entities for participation in the cybersecurity assessment program.

August - September 2024: Initial Consulting and Planning

Objective: To lay the groundwork for tailored cybersecurity assessments through preliminary consultations and planning.

Activities: Hold initial meetings with each selected entity to understand their specific cybersecurity concerns, current measures in place, and unique needs. Develop a customized plan for the subsequent assessment phase.

Outcome: A personalized cybersecurity assessment and improvement plan for each participating entity.

October 2024 - June 2025: Execution in 4-Week Intervals

Over these nine months, the project will be executed in cycles, each lasting 4 weeks, to accommodate the detailed assessment and reporting process for each entity. This approach ensures thoroughness and personalized attention to the specific needs of each participant.

Week 1 (Each Cycle): Initial Consultation and Planning

Conduct a detailed consultation session to finalize the assessment scope based on preliminary findings and discussions.

Weeks 2-3 (Each Cycle): Cybersecurity Assessment

Implement the cybersecurity assessment, including vulnerability scanning, risk analysis, and identification of potential improvements.

Week 4 (Each Cycle): Report Preparation and Presentation

Compile a comprehensive report detailing the assessment findings, followed by a presentation to the respective entity, discussing identified vulnerabilities, recommended improvements, and a strategic action plan.

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

ARK Strategies Inc is committed to the successful delivery of the Comprehensive Cybersecurity Assessment Services project, designed with inherent flexibility to adapt to challenges, including those posed by public health directives. Utilizing our extensive experience in remote and hybrid operations, we will employ a range of advanced collaborative technologies to ensure seamless project execution. Our approach includes:

CEIF APP #100

- **Remote Operations:** Utilizing video conferencing, cloud-based sharing, and project management tools to conduct virtual consultations, assessments, and training.
- **Virtual Assessments:** Adapting our cybersecurity assessments to a virtual format, enabling comprehensive security evaluations with minimal disruption.
- **Online Training:** Delivering engaging webinars and workshops to impart crucial cybersecurity knowledge and practices.
- **Flexibility and Support:** Offering flexible scheduling and maintaining open communication to support all participants effectively.
- **Continuous Adaptation:** Monitoring public health guidelines and adjusting our strategies as needed to ensure project effectiveness and participant safety.

Conclusion: With a strong foundation in adaptable operations, ARK Strategies Inc is well-prepared to navigate any challenges, ensuring our commitment to bolstering the cybersecurity resilience of Rancho Cordova's small businesses and non-profits is met without compromise.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. **School Sites** If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. **Parks** If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program	City of Rancho Cordova
List the city location of the project/program.	City of Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0
If your project/program takes place at multiple locations, please list other or secondary locations.	

ITEM 12.4.**ATTACHMENT 2**

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

CEIF APP #100

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Anil
Kondakrindi

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

ARK STRATEGIES INC

What is your title and/or role at your organization?

PRINCIPAL

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF APP #100**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



CEIF APP #100

ARK Strategies Inc - Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations**Project budget:****Budget Overview and Justification**

The funding request of \$500,000, allocating \$20,000 per entity, is carefully distributed as follows:

Cybersecurity Assessments and Reports: \$150,000 - For conducting comprehensive cybersecurity assessments.

Improvement Plan Development and Implementation: \$150,000 - To fund the creation and execution of customized action plans.

Training and Education Programs: \$100,000 - For developing and delivering cybersecurity training sessions.

Administrative and Project Management Costs: \$100,000 - To cover project management, stakeholder consultations, and coordination efforts.



CEIF APP #100

Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations

Applicant Organization: ARK Strategies Inc

Project Title: **Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations****Funding Request:** \$500,000

Number of Beneficiaries: 25 Small Businesses and Non-Profit Organizations in the City of Rancho Cordova

Executive Summary

ARK Strategies Inc is eager to collaborate with the City of Rancho Cordova, dedicating our efforts to enrich our community by offering comprehensive cybersecurity assessment services to 25 local small businesses and non-profit organizations. This initiative, supported by the City of Rancho Cordova's Community Enhancement & Investment Fund, aims to substantially enhance the cybersecurity resilience of these critical community pillars. Through detailed evaluations, strategic enhancements, and tailored training sessions, we aspire to fortify their digital defenses against the escalating threat landscape.

Incorporating both small businesses and non-profit organizations into this initiative is a deliberate and strategic choice. Small businesses are the engines of our local economy, sparking innovation and growth, whereas non-profit organizations weave the strong social fabric of our community, providing indispensable services and support to our residents. In the face of today's pervasive cyber threats, which pose a significant risk to the security and vitality of these entities, our proposal offers a holistic solution. It seeks not only to address the immediate need for robust cybersecurity defenses but also to align with the City of Rancho Cordova's wider goals for economic growth, public safety, and community enrichment.

This initiative represents more than a program for cybersecurity enhancement; it embodies our commitment to protecting the digital infrastructure of our community's most essential organizations. In doing so, we aim to shield them from cyber threats, thereby ensuring the continued prosperity and resilience of the City of Rancho Cordova. ARK Strategies Inc is keen to forge a partnership with the city council and staff, pooling our shared objectives and resources towards fostering a safer, more vibrant community for all.



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Importance of the Proposal

In an era where digital integrity is crucial, the security of small businesses and non-profit organizations is fundamentally linked to robust cybersecurity defenses. These entities are pillars of Rancho Cordova's economic diversity, innovation, and communal identity. By addressing the urgent need for enhanced cybersecurity measures, this proposal ensures a secure operational environment, protecting Rancho Cordova's economic and social assets. This initiative sets a precedent in municipal cybersecurity support, highlighting our commitment to a secure, thriving, and resilient local economy.

Project Objectives, Methodology, and Deliverables

Objectives: To conduct comprehensive cybersecurity assessments, mitigate vulnerabilities, implement strategic improvements, and promote cybersecurity best practices among small businesses and non-profit organizations.

Methodology: A systematic approach encompassing consultations, assessments, scanning, testing, policy reviews, and training.

Deliverables: Cybersecurity assessment reports, action plans, policy recommendations, and training materials for each participating entity.

Selection Process for Participating Small Businesses and Non-Profit Organizations

In collaboration with the City of Rancho Cordova, business advocacy groups, and community organizations, ARK Strategies Inc will employ a targeted and collaborative method to select 25 entities, aiming to support those vital to the city's economic and communal fabric.

Criteria for Selection:

Vulnerability and Need: Priority given to entities showing clear vulnerability to cyber threats and a significant need for cybersecurity enhancements.

Community Impact: Preference for entities that provide essential services or significantly contribute to local economic development, job creation, and community support.

Commitment to Improvement: Entities must be dedicated to enhancing their cybersecurity posture through the implementation of recommended measures and participation in training programs.

Diversity and Inclusion: Focus on achieving a diverse selection of businesses and non-profits, including those owned by underrepresented groups or located in economically disadvantaged areas.



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Justification for Including Local Non-Profits

Incorporating local non-profit organizations into this cybersecurity initiative recognizes their integral role in serving the Rancho Cordova community. Non-profits often manage sensitive data and provide critical services, making them prime targets for cyberattacks. By bolstering their cybersecurity, we not only protect these organizations but also safeguard the community members they serve, ensuring the continuity and integrity of essential services.

Expected Benefits

Investing in this project will markedly elevate the City of Rancho Cordova's stature as a leader in business support and community safety, showcasing our commitment to fostering a business-friendly environment that prioritizes the welfare of its enterprises and citizens alike. By significantly enhancing digital security, we not only protect our economic assets but also demonstrate to current and potential businesses that Rancho Cordova is a forward-thinking city dedicated to their success and security.

The initiative will bolster economic and communal resilience, ensuring that our local businesses and non-profits can thrive even in the face of increasing cyber threats. This resilience translates into a more stable local economy, with businesses that are better equipped to grow, innovate, and contribute to the community without the looming fear of cyber disruptions.

Supporting regulatory compliance is another critical benefit. As businesses increasingly navigate complex digital regulations, this project will provide them with the necessary tools and knowledge to meet these requirements efficiently, thereby avoiding potential fines and legal complications that can detract from their focus on growth and service delivery.

Moreover, by offering cost-effective cybersecurity solutions, we are removing a significant barrier for small businesses and non-profits that might otherwise be unable to afford such critical protections. This approach not only secures their operations but also signals to the broader community and potential investors that Rancho Cordova is a city that invests in its future, cares deeply about its community, and takes tangible steps to ensure its collective prosperity and safety.

Ultimately, the expected benefits of this project extend beyond immediate cybersecurity improvements. They encompass fostering a more robust economic environment, enhancing the city's reputation as a supportive and secure place to do business, and strengthening the social fabric by ensuring that the organizations serving our community are protected. This initiative is a clear statement of our commitment to the city's long-term economic and social well-being, reinforcing Rancho Cordova's image as a city that is not only business-friendly but also deeply committed to the security and success of its community.



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Budget Overview and Justification

The funding request of \$500,000, allocating \$20,000 per entity, is carefully distributed as follows:

Cybersecurity Assessments and Reports: \$150,000 - For conducting comprehensive cybersecurity assessments.

Improvement Plan Development and Implementation: \$150,000 - To fund the creation and execution of customized action plans.

Training and Education Programs: \$100,000 - For developing and delivering cybersecurity training sessions.

Administrative and Project Management Costs: \$100,000 - To cover project management, stakeholder consultations, and coordination efforts.

Project Timeline: Our Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations is structured over a 12-month period, from July 2024 to June 2025. The project is meticulously planned to ensure each phase is executed efficiently and effectively, providing maximum benefit to the participating entities. Below is a detailed overview of the anticipated timeline:

July and August 2024: Outreach and Selection

Objective: To identify and engage potential small business and non-profit participants within the Rancho Cordova community.

Activities: Conduct extensive outreach efforts through various channels, collaborate with local business advocacy groups and community organizations, and initiate the selection process based on defined criteria.

Outcome: Selection of 25 entities for participation in the cybersecurity assessment program.

August - September 2024: Initial Consulting and Planning

Objective: To lay the groundwork for tailored cybersecurity assessments through preliminary consultations and planning.

Activities: Hold initial meetings with each selected entity to understand their specific cybersecurity concerns, current measures in place, and unique needs. Develop a customized plan for the subsequent assessment phase.

Outcome: A personalized cybersecurity assessment and improvement plan for each participating entity.

October 2024 - June 2025: Execution in 4-Week Intervals



CEIF APP #100

Over these nine months, the project will be executed in cycles, each lasting 4 weeks, to accommodate the detailed assessment and reporting process for each entity. This approach ensures thoroughness and personalized attention to the specific needs of each participant.

Week 1 (Each Cycle): Initial Consultation and Planning

Conduct a detailed consultation session to finalize the assessment scope based on preliminary findings and discussions.

Weeks 2-3 (Each Cycle): Cybersecurity Assessment

Implement the cybersecurity assessment, including vulnerability scanning, risk analysis, and identification of potential improvements.

Week 4 (Each Cycle): Report Preparation and Presentation

Compile a comprehensive report detailing the assessment findings, followed by a presentation to the respective entity, discussing identified vulnerabilities, recommended improvements, and a strategic action plan.

Conclusion

By funding this initiative, ARK Strategies Inc and the City of Rancho Cordova will forge a vital partnership aimed at protecting the digital assets of our small business and non-profit community. This investment signifies our shared commitment to a secure, prosperous, and forward-thinking economic and social landscape. We eagerly anticipate the opportunity to collaborate on this essential project, serving as a model for municipal cybersecurity support across other cities.

Title	Rancho Cordova Moose Family Center Improvement Program	03/14/2024
		id. 45896046
CEIF APP #101	by Joe Gough in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission03/14/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
No: Not a First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova Moose Family Center Improvement Program

CEIF APP #101

Provide a Project/Program Synopsis

Project objective is to improve our facility infrastructure and the safety of our center. To enhance our Lodge that serves the RC City, RC Moose Lodge, and community. The facility provides a gathering place for families and community organizations for entertainment, social activities and fund raising for local community needs.

Provide a Project/Program Description

The Rancho Cordova Moose Family Center Project goal is to improve the safety of our lodge by replacing our deteriorating roof & ailing HVAC system of more than 50 years. Both are so old that it requires several thousands of dollars each year to keep the system running and patching holes in our roof. The roof and HVAC enable us to continue operating to support local community projects, i.e., RC junior orchestra, our rib cook off, our Thanksgiving & Christmas and ongoing local donations that aid and support Rancho Cordova Family Center and community. One of the main purposes of our non-profit RC Moose Family Center is to hold fund raisers that benefit local RC City initiatives. The Rancho Cordova Little League Ballpark, Cordova Lancers, RC schools pools, have all benefited from our fund raisers. We support and work with the Police Activities League, the Rancho Cordova Food Locker and as many local community sponsored events as possible. Ultimately the Rancho Cordova Moose Family Center objective is to improve the quality of life for our members, the public, and the local families that benefit from our donated services.

Tell us about your Project/Program Team

Administrator John Ingram

President Chris Fordham

Maintenance Committee Chair Chuck Parsons

Financial Review Committee Chair Joe Gough

And additional RC Moose Family Center Volunteers

Provide your Project/Program Goals

The project timeline goal is to be completed before June 2025

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
--	--

Total project/program cost*	197000.0
-----------------------------	----------

What is the amount of Community Enhancement & Investment Fund grant monies requested?	197000.0
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	Yes
---	-----

If your project/program involves construction, please indicate your project budget?	197000.0
---	----------

What is the total cost of personnel for your project/program?	0.0
---	-----

What is the total cost of supplies for your project/program?	0.0
--	-----

What is the total cost of transportation for your project/program?	0.0
--	-----

What is the total cost of equipment for your project/program?	0.0
---	-----

ITEM 12.4.**ATTACHMENT 2**

What will be the total 0.0
cost of any
miscellaneous
expenses for your
project/program?

CEIF APP #101

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

03.14.FinalRCCityGrantMaster.pdf

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. The bids we've sent in with this application are being refreshed. We anticipate an increase in bid costs, thus the increase in request from the \$155,561 to \$197,000.00. We will adjust accordingly and will have these updated by the time we have an opportunity to interface with the review committee/City of Rancho Cordova. We do not have any additional sources of funding. We were denied refinancing for a loan we requested based on our P&L statement. The Moose Family Center is a non-profit organization.

Do you plan to ask for funding annually for this project/program? No

Is this a single year request or a request for funding for multiple years? Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously? No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date)

7/31/2024

CEIF APP #101

Anticipated End Date (typically projects/programs end by June 30)

1/31/2025

Please describe your project/program schedule

Project will commence 30 days after receipt of funding. Project completed no later than June 2025.

Adaptability: What is your plan to complete your project/program should any challenges arise?

The RC Moose Family Center was impacted by Covid 19 pandemic policies in 2020 & beyond. We adjusted operations accordingly and followed Sacramento County guidelines. We operated in our parking lot for an extended period and demonstrated our adaptability during challenging times. We took all safety precautions and were never cited for any infractions. We will also designate one representative as our project point of contact.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

- Elk Grove Unified School District: BGrewal@egusd.net
- Folsom Cordova Unified School District: rmandeville@fcusd.org
- Sacramento City Unified School District: dianne-brown@scusd.edu
- Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #101

Primary street address of project/program 10124 Coloma Rd.

List the city location of the project/program. RANCHO CORDOVA

Select State CA

Provide the zip code for your project/program's primary location. 95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

one location only.

CEIF APP #101

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Moose_Lodge_DTS_HVAC_and_ROOF_Bids.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Joseph Gough

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Moose Family Center

What is your title and/or role at your organization?

Financial Review Committee Chair & Past President.

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

ITEM 12.4.**ATTACHMENT 2**

What is the name of this project or program's primary contact if not the person submitting this application?

John
Ingrim

CEIF APP #101

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

John
Ingrim

What is the title of this individual?

Administrator

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF APP #101**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF APP #101

March 13, 2024
Page 1 of 2

UPDATED

Proposal # 1317R2

Moose Family Center
10124 Coloma Road, Rancho Cordova, CA 95670
Attn.: John Ingram
Sub: HVAC System Replacement (Split System AHU#1/CU#1)

CEIF APP #101

DTS is pleased to provide the following proposals for the replacement of the York 15ton Split System (AHU#1 / CU#1). The proposal is based on the project document description provided by the owner and job walk with the owner. The price includes but is not limited to the following.

Option A (Note that Trane no longer Manufactures this equipment and is limited in stock.)

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1- TRANE TWE18043BAA (15ton capacity)
3. CU#1 - TRANE TTA18043DAB (15ton capacity)
4. Duct work Modifications in Mechanical room as Required.
5. Gas Piping disconnect and Reconnect
6. Refrigeration piping as Required.
7. Electrical Disconnect and Reconnect as required.
8. Temperature Controls

Option A Price \$ N/A
Add for Furnace (Heating) Replacement \$ N/A

Option B

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1 & AHU#2 - TRANE ODY 1-3TWE09043BAAA (Generation B (2023 DOE)) (7.5ton capacity each)
3. CU#1 & CU#2 - TRANE TTA09043AAA (Generation B (2023 DOE)) (7.5ton capacity)
4. F#1 & F#2 Furnace 96,000BTU
5. Duct work Modifications as Required.
6. Gas Piping Disconnect and Reconnect (New as Required)
7. Refrigeration piping as Required.
8. Electrical Disconnect and Reconnect as required (New as Required)
9. Temperature Controls

Option B Price \$ 97,916.00

Option C (Newly Model Manufactured equipment used for Pricing, 12 week lead time)

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1- TRANE ODY-1-2TWE18043BAA (Generation B (2023 DOE)) (15ton capacity)
3. CU#1 - TRANE ODY-0-2TTA18043DAB (Generation B (2023 DOE)) (15ton capacity)
4. Duct work Modifications in Mechanical room as Required.
5. Gas Piping disconnect and reconnect.
6. Refrigeration piping as Required.
7. Electrical Disconnect and Reconnect as required.
8. Temperature Controls

Option C Price \$ N/A
Add for Furnace (Heating) Replacement \$ N/A

EXCLUSIONS:

Architectural Sheet Metal, Asbestos Abatement or Asbestos Conditions, Access Doors, Concrete, Concrete House keeping pads, Concrete Sawing/Cutting, Wall Cut-Patch-Paint, Dirt Excavation, Line voltage wiring, Disconnects, Starters, Life Safety System, Gas Piping, Overtime Labor, Painting, Plumbing, Permits & Fees, Roof Warranty, Roofing work/material, Structural Engineering, Structural Framing, Fire Protection System.

NOR-CAL ROOFING

April 10, 2023

CEIF APP #101

Moose Lodge 2357
10124 Coloma Rd
Rancho Cordova, Ca. 95670

Thank you for the opportunity to bid your new roof.

We, Nor-Cal Roofing, are a licensed roofing contractor by the State of California. We have been in business since 1994 and are bonded and insured for your protection and piece of mind as well as our own. We are a member of the Better Business Bureau. We carry \$1,000,000 limits on our liability and workers compensation policies. Certificates of insurance are available upon request.

As a valued prospective customer we would like you to know that we are only a phone call away to assist you with any questions or concerns you may have. My number is: Business; (916) 368-7663 Cell (916) 870-4600

Upon award of your roofing project we will strive to perform all work as described and complete all work in a professional and timely manner.

We look forward to speaking with you soon and serving all of your roofing needs.

Sincerely yours,

Tony Faryniarz, Estimator

Nor-Cal Roofing
6111 Warehouse Way
Sacramento, CA. 95826

License # 684832

Phone:

Fax: 361-7663

NOR-CAL ROOFING proposes to furnish all labor and materials required to perform the work described above for the sum of;

Certainteed Landmark Solaris Lifetime shingles & TPO system.....	55,325.00
O'Hagin vents (each).....	100.00
Certainteed Surestart Plus 5 Star warranty option.....	2,220.00

ADDITIONAL COSTS AND OPTIONS:

1. Dry-Rot Repairs:

Most dry-rot repairs are billed on a time and material basis. Our hourly rate is 85.00 per hour and we do not mark-up our materials. This method protects both of us from spending more than needed. If however, you must have a pre-determined cost in writing we will be happy to do so. You must understand that we will be "gambling" on the amount of dry-rot we believe is present and generally our bid will be higher than if you were to pay on time and material basis. We can also give you a per sheet of plywood or per lineal foot price if needed. Total cost of dry rot repairs not to exceed 25% of contract price without change order.

2. Optional Attic Ventilation:

Contractor will furnish and install a complete ridge vent system.....see above

3. Seamless Gutters and Leaf Guard:

Nor-Cal Roofing, Inc. offers state of the art 5" O.G., 5-1/2" fascia, and 7" fascia seamless rain gutters and downspouts. Premium brushed aluminum and steel mesh leaf guard is also available. Please be advised that any gutter over 60' in length will require an expansion joint.

Install new 5" fascia seamless gutters and downspouts to perimeter.....see above

NO CHARGE:

- Contractor will install one step shingle per course of roofing, except where shingles are attached behind wall and cannot be replaced. In this case all shingles will be embedded in mastic or equivalent to ensure watertight seal.
- All Dormer Vents and Air Conditioning units are given special attention as above. All shingles are embedded in mastic or equivalent sealer.

DTS Mechanical, Inc.

March 13, 2024

Proposal # 1317R2 Page 2 of 2

Moose Family Center

Clarifications:

1. All work to be performed during normal working hours.
2. DTS will Reclaim the Refrigerant (R22) from Existing Split System
3. Start-up and Air Balance included in the proposal.

We look forward to reviewing the above Bid and engineering concepts with you.

This Proposal Expires in 30 days.

Please Mark which Option You would like to proceed with.

If you have any questions, please contact DTS.

Accepted by CUSTOMER: _____

Date: _____

Sincerely

Tim M. Duke
Cc: 6-4-1317

CEIF APP #101

Grant Application Questions

1. Project/Program Information

Project/Program Name: **Rancho Cordova Moose Family Center Improvement Program**

Please assign a project name to your project/program. **RC Moose Family Center Infrastructure Improvement Project (RCMFCIIP)**

Project/Program Synopsis

In 50 words or less, please describe the project.

Project/Program Description: **The Project objective is to improve our facility infrastructure and the safety of our center. To enhance our Lodge infrastructure that serves the RC City, RC Moose Lodge, and community. The facility provides a gathering place for families and community organizations for entertainment, social activities and fund raising for local community needs.**

Please describe in detail the project and how it benefits the community based on the city's Community Enhancement & Investment Fund guidelines and project criteria.

The Rancho Cordova Moose Family Center Project goal is to improve the safety of our lodge by replacing our deteriorating roof & ailing HVAC system of more than 50 years. Both are so old that it requires several thousands of dollars each year to keep the system running and patching holes in our roof. The roof, HVAC & entertainment system enable us to continue operating to support local community projects, i.e., RC junior orchestra, our rib cook off, our Thanksgiving & Christmas and ongoing local donations that aid and support Rancho Cordova Family Center and community. One of the main purposes of our non-profit RC Moose Family Center is to hold fund raisers that benefit local RC City initiatives. The Rancho Cordova Little League Ballpark, Cordova Lancers, RC schools pools, have all benefited from our fund raisers. We support and work with the Police Activities League, the Rancho Cordova Food Locker and as many local community sponsored events as possible. Ultimately the Rancho Cordova Moose Family Center objective is to improve the quality of life for our members, the public, and the local families that benefit from our donated services.

Project/Program Team

Please list individuals or organizations responsible for the development and delivery of the project.

Administrator John Ingram

President Chris Fordham

Maintenance Committee Chair Chuck Parsons

Financial Review Committee Chair Joe Gough

And additional RC Moose Family Center Volunteers

Project/Program Goals

Please clearly state goals and outline metrics by which progress in reaching goals can be measured and the project applicant/team's efforts can be focused.

CEIF APP #101

- 1. To install a new HVAC system before end of 2024**
- 2. To install a new Roof before the end of 2024**

2.Funding & Costs

Funding Request

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the community. Please identify the following:

- Total project/program cost. **The total cost for the HVAC & Roof Project is estimated at \$197,000.**
- Total Community Enhancement & Investment Funds requested. **\$197,000**
- Estimated breakdown of project/program expenditures in the following categories:

o Construction:

o Personnel:

o Supplies:

CEIF APP #101

o Transportation:

o Equipment:

o Miscellaneous:

- Please prepare your budget and upload it in the application as a pdf. Demonstrate how and what the Community Enhancement & Investment Funds will be used for. You should clearly indicate any matching/in-kind or other funding as well.

All subcontractors will be insured, licensed, and bonded and registered with the City of Rancho Cordova. Prevailing wages will be paid. The Moose Family Center also has dozens of lodge member volunteers that will be donating their time to ensure property clean up and any other duties that are not related to the physical installation of the HVAC or Roof Systems.

- Clarify if you are seeking or have secured any other funding for your project/program. **We do not have any additional sources of funding. We were denied refinancing for a loan we requested based on our P&L statement. The Moose Family Center is a non-profit organization.**
- Clarify ongoing operations and maintenance costs beyond FY2024/2025, if applicable. **The Rancho Cordova Family Moose Center will be responsible for ongoing operational costs once the HVAC & Roof are installed.**
- Do you plan to ask annually for funding? **Not related to this project.**
- Confirm if your application request is for a single year or for multiple years of funding. If you answered yes to multiyear, describe your sustainability plan and whether the project/program is viable as a single year request.
- How many years have you received funding for this project/program? **None previously for this project. This is single year request.**

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3. Project/Program Details

Project/Program Schedule

Please identify the project timeline and anticipated start and completion date. Funding does not become available until July 1. Funding typically ends June 30 of the following year.

Timeliness:

Project will commence 30 days after receipt of funding. Project completed no later than June 2025.

In addition to providing the project timeline identified above, describe how you will be able to complete your project by June 30, 2024. Please note, if selected for funding, you will be required to submit narrative Outcomes Reports and financial Use of Funds Reports at least two times during the grant period.

We will manage our subcontractors & volunteers to complete the project before June 30, 2025, and will comply with identified reports as requested and required.

Adaptability

Describe how you will be able to adjust your project if California Health and/or Sacramento County Health Orders change? For example, the program could operate virtually or with other modifications made.

A: The RC Moose Family Center was impacted by Covid 19 pandemic policies in 2020 & beyond. We adjusted operations accordingly and followed Sacramento County guidelines. We operated in our parking lot for an extended period and demonstrated our adaptability during challenging times. We took all safety precautions and were never cited for any infractions. We will also designate one representative as our project point of contact.

4. Project/Program Location: **Rancho Cordova Moose Family Center located at 10124 Coloma Rd.**

Project/Program Location

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support

for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

• ~~School Sites. If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.~~

• ~~Parks. If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.~~

4

~~In the application, provide your project/program's primary location and any secondary locations. Be sure to upload any letters of support from property owners. In the grant portal, applicants will be asked to clarify what school or park locations will be used and if the applicant is seeking facility use only or if you are requesting the third party to be a partner on your project/program.~~

~~Below is the list of staff to communicate with at school and park organizations:~~

- ~~Elk Grove Unified School District: BGrewal@egusd.net~~
- ~~Folsom Cordova Unified School District: rmandeville@fcusd.org~~
- ~~Sacramento City Unified School District: dianne-brown@scusd.edu~~
- ~~Cordova Park & Recreation District: cmichelotti@crpd.com~~

5.Applicant Information

In this section of the application, the submitter will be asked to provide contract details for the applicant and any other contacts who may be involved in the contracting phase should the grant be awarded.

Applicants will be required to include the following information:

- Name: **Joseph Gough**
- Organization Name (if applicable) **Rancho Cordova Moose Family Center.**

CEIF APP #101

- Title/Role (if applicable): **Financial Review Committee Chairman & Past President**
- Phone number: [REDACTED]

[REDACTED]

Should a grant be awarded, provide the following information about an authorized signer:

- Name: **John Ingrim**
- Title: **RC Moose Family Center Administrator**
- Phone [REDACTED]
- Email: [REDACTED]

Title

Rancho Cordova Moose Family Center Improvement Program

by Joe Gough in Fiscal Year 2024-2025
Community Enhancement & Investment Fund Application

03/14/2024

id. 45896046

CEIF APP #101

Late Materials To Be Added By Request of Applicant

03/21/2024

Score

n/a

This "File Upload" is offered for program/project applicants that have requested to add materials after the deadline. These materials will be marked RECEIVED AFTER DEADLINE. Applicants must combine multiple files into one pdf before uploading.

[Final03.21.24CombinedUpdatedBidRCGrantReq.pdf](#)

Original Submission

03/14/2024

Score

n/a

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

ITEM 12.4.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

ATTACHMENT 2**CEIF APP #101**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova Moose Family Center Improvement Program

Provide a Project/Program Synopsis

Project objective is to improve our facility infrastructure and the safety of our center. To enhance our Lodge that serves the RC City, RC Moose Lodge, and community. The facility provides a gathering place for families and community organizations for entertainment, social activities and fund raising for local community needs.

Provide a Project/Program Description

The Rancho Cordova Moose Family Center Project goal is to improve the safety of our lodge by replacing our deteriorating roof & ailing HVAC system of more than 50 years. Both are so old that it requires several thousands of dollars each year to keep the system running and patching holes in our roof. The roof and HVAC enable us to continue operating to support local community projects, i.e., RC junior orchestra, our rib cook off, our Thanksgiving & Christmas and ongoing local donations that aid and support Rancho Cordova Family Center and community. One of the main purposes of our non-profit RC Moose Family Center is to hold fund raisers that benefit local RC City initiatives. The Rancho Cordova Little League Ballpark, Cordova Lancers, RC schools pools, have all benefited from our fund raisers. We support and work with the Police Activities League, the Rancho Cordova Food Locker and as many local community sponsored events as possible. Ultimately the Rancho Cordova Moose Family Center objective is to improve the quality of life for our members, the public, and the local families that benefit from our donated services.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your
Project/Program
Team

Administrator John Ingram

President Chris Fordham

CEIF APP #101

Maintenance Committee Chair Chuck Parsons

Financial Review Committee Chair Joe Gough

And additional RC Moose Family Center Volunteers

Provide your
Project/Program
Goals

The project timeline goal is to be completed before June 2025

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost*

197000.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested?

197000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program involves construction, please indicate your project budget?

197000.0

CEIF APP #101

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[03.14.FinalRCCityGrantMaster.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

The bids we've sent in with this application are being refreshed. We anticipate an increase in bid costs, thus the increase in request from the \$155,561 to \$197,000.00. We will adjust accordingly and will have these updated by the time we have an opportunity to interface with the review committee/City of Rancho Cordova. We do not have any additional sources of funding. We were denied refinancing for a loan we requested based on our P&L statement. The Moose Family Center is a non-profit organization.

ITEM 12.4.**ATTACHMENT 2**

Do you plan to ask for funding annually for this project/program?

No

CEIF APP #101

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/31/2024

Anticipated End Date (typically projects/programs end by June 30)

1/31/2025

Please describe your project/program schedule

Project will commence 30 days after receipt of funding. Project completed no later than June 2025.

Adaptability: What is your plan to complete your project/program should any challenges arise?

The RC Moose Family Center was impacted by Covid 19 pandemic policies in 2020 & beyond. We adjusted operations accordingly and followed Sacramento County guidelines. We operated in our parking lot for an extended period and demonstrated our adaptability during challenging times. We took all safety precautions and were never cited for any infractions. We will also designate one representative as our project point of contact.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #101

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	10124 Coloma Rd.
---	------------------

List the city location of the project/program.	RANCHO CORDOVA
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.

CEIF APP #101 ATTACHMENT 2

If your project/program takes place at multiple locations, please list other or secondary locations.

one location only.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Moose_Lodge_DTS_HVAC_and_ROOF_Bids.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Joseph Gough

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Moose Family Center

What is your title and/or role at your organization?

Financial Review Committee Chair & Past President.

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

ITEM 12.4.**ATTACHMENT 2**

What is the name of this project or program's primary contact if not the person submitting this application?

John
Ingrim

CEIF APP #101

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

John
Ingrim

What is the title of this individual?

Administrator

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF APP #101**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF APP #101

Grant Application Questions

1. Project/Program Information

Project/Program Name: **Rancho Cordova Moose Family Center Improvement Program**

Please assign a project name to your project/program. **RC Moose Family Center Infrastructure Improvement Project (RCMFCIIP)**

Project/Program Synopsis

In 50 words or less, please describe the project.

Project/Program Description: **The Project objective is to improve our facility infrastructure and the safety of our center. To enhance our Lodge infrastructure that serves the RC City, RC Moose Lodge, and community. The facility provides a gathering place for families and community organizations for entertainment, social activities and fund raising for local community needs.**

Please describe in detail the project and how it benefits the community based on the city's Community Enhancement & Investment Fund guidelines and project criteria.

The Rancho Cordova Moose Family Center Project goal is to improve the safety of our lodge by replacing our deteriorating roof & ailing HVAC system of more than 50 years. Both are so old that it requires several thousands of dollars each year to keep the system running and patching holes in our roof. The roof, HVAC & entertainment system enable us to continue operating to support local community projects, i.e., RC junior orchestra, our rib cook off, our Thanksgiving & Christmas and ongoing local donations that aid and support Rancho Cordova Family Center and community. One of the main purposes of our non-profit RC Moose Family Center is to hold fund raisers that benefit local RC City initiatives. The Rancho Cordova Little League Ballpark, Cordova Lancers, RC schools pools, have all benefited from our fund raisers. We support and work with the Police Activities League, the Rancho Cordova Food Locker and as many local community sponsored events as possible. Ultimately the Rancho Cordova Moose Family Center objective is to improve the quality of life for our members, the public, and the local families that benefit from our donated services.

Project/Program Team

Please list individuals or organizations responsible for the development and delivery of the project.

Administrator John Ingram**President Chris Fordham****Maintenance Committee Chair Chuck Parsons****Financial Review Committee Chair Joe Gough****And additional RC Moose Family Center Volunteers**

Project/Program Goals

Please clearly state goals and outline metrics by which progress in reaching goals can be measured and the project applicant/team's efforts can be focused.

- 1. To install a new HVAC system before end of 2024**
- 2. To install a new Roof before the end of 2024**

2.Funding & Costs

CEIF APP #101

Funding Request

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the community. Please identify the following:

- Total project/program cost. **The total cost for the HVAC & Roof Project is estimated at \$197,000.**
- Total Community Enhancement & Investment Funds requested. **\$197,000**
- Estimated breakdown of project/program expenditures in the following categories:

- o Construction:

- o Personnel:

- o Supplies:

- o Transportation:

- o Equipment:

- o Miscellaneous:

- Please prepare your budget and upload it in the application as a pdf. Demonstrate how and what the Community Enhancement & Investment Funds will be used for. You should clearly indicate any matching/in-kind or other funding as well.

All subcontractors will be insured, licensed, and bonded and registered with the City of Rancho Cordova. Prevailing wages will be paid. The Moose Family Center also has dozens of lodge member volunteers that will be donating their time to ensure property clean up and any other duties that are not related to the physical installation of the HVAC or Roof Systems.

- Clarify if you are seeking or have secured any other funding for your project/program. **We do not have any additional sources of funding. We were denied refinancing for a loan we requested based on our P&L statement. The Moose Family Center is a non-profit organization.**

- Clarify ongoing operations and maintenance costs beyond FY2024/2025, if applicable. **The Rancho Cordova Family Moose Center will be responsible for ongoing operational costs once the HVAC & Roof are installed.**

- Do you plan to ask annually for funding? **Not related to this project.**

- Confirm if your application request is for a single year or for multiple years of funding. If you answered yes to multiyear, describe your sustainability plan and whether the project/program is viable as a single year request.

- How many years have you received funding for this project/program? **None previously for this project. This is single year request.**

CEIF APP #101

3. Project/Program Details

Project/Program Schedule

Please identify the project timeline and anticipated start and completion date. Funding does not become available until July 1. Funding typically ends June 30 of the following year.

Timeliness:

Project will commence 30 days after receipt of funding. Project completed no later than June 2025.

In addition to providing the project timeline identified above, describe how you will be able to complete your project by June 30, 2024. Please note, if selected for funding, you will be required to submit narrative Outcomes Reports and financial Use of Funds Reports at least two times during the grant period.

We will manage our subcontractors & volunteers to complete the project before June 30, 2025, and will comply with identified reports as requested and required.

Adaptability

Describe how you will be able to adjust your project if California Health and/or Sacramento County Health Orders change? For example, the program could operate virtually or with other modifications made.

A: The RC Moose Family Center was impacted by Covid 19 pandemic policies in 2020 & beyond. We adjusted operations accordingly and followed Sacramento County guidelines. We operated in our parking lot for an extended period and demonstrated our adaptability during challenging times. We took all safety precautions and were never cited for any infractions. We will also designate one representative as our project point of contact.

4. Project/Program Location: **Rancho Cordova Moose Family Center located at 10124 Coloma Rd.**

Project/Program Location

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support

CEIF APP #101

for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

• ~~School Sites. If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.~~

• ~~Parks. If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.~~

4

~~In the application, provide your project/program's primary location and any secondary locations. Be sure to upload any letters of support from property owners. In the grant portal, applicants will be asked to clarify what school or park locations will be used and if the applicant is seeking facility use only or if you are requesting the third party to be a partner on your project/program.~~

~~Below is the list of staff to communicate with at school and park organizations:~~

- ~~Elk Grove Unified School District: BGrewal@egusd.net~~
- ~~Folsom Cordova Unified School District: rmandeville@fcusd.org~~
- ~~Sacramento City Unified School District: dianne-brown@scusd.edu~~
- ~~Cordova Park & Recreation District: cmichelotti@crpd.com~~

5.Applicant Information

In this section of the application, the submitter will be asked to provide contract details for the applicant and any other contacts who may be involved in the contracting phase should the grant be awarded.

Applicants will be required to include the following information:

- Name: **Joseph Gough**
- Organization Name (if applicable) **Rancho Cordova Moose Family Center.**

CEIF APP #101

- Title/Role (if applicable): **Financial Review Committee Chairman & Past President**
- Phone number: [REDACTED]
- Email address(es): [REDACTED]

Should a grant be awarded, provide the following information about an authorized signer:

- Name: **John Ingrim**
- Title: **RC Moose Family Center Administrator**
- Phone number: [REDACTED]
- Email: [REDACTED]

March 13, 2024
Page 1 of 2

UPDATED

Proposal # 1317R2

CEIF APP #101

Moose Family Center
10124 Coloma Road, Rancho Cordova, CA 95670
Attn.: John Ingrim
Sub: HVAC System Replacement (Split System AHU#1/CU#1)

DTS is pleased to provide the following proposals for the replacement of the York 15ton Split System (AHU#1 / CU#1). The proposal is based on the project document description provided by the owner and job walk with the owner. The price includes but is not limited to the following.

Option A (Note that Trane no longer Manufactures this equipment and is limited in stock.)

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1- TRANE TWE18043BAA (15ton capacity)
3. CU#1 - TRANE TTA18043DAB (15ton capacity)
4. Duct work Modifications in Mechanical room as Required.
5. Gas Piping disconnect and Reconnect
6. Refrigeration piping as Required.
7. Electrical Disconnect and Reconnect as required.
8. Temperature Controls

Option A Price \$ N/A
Add for Furnace (Heating) Replacement \$ N/A

Option B

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1 & AHU#2 - TRANE ODY 1-3TWE09043BAAA (Generation B (2023 DOE)) (7.5ton capacity each)
3. CU#1 & CU#2 - TRANE TTA09043AAA (Generation B (2023 DOE)) (7.5ton capacity)
4. F#1 & F#2 Furnace 96,000BTU
5. Duct work Modifications as Required.
6. Gas Piping Disconnect and Reconnect (New as Required)
7. Refrigeration piping as Required.
8. Electrical Disconnect and Reconnect as required (New as Required)
9. Temperature Controls

Option B Price \$ 97,916.00

Option C (Newly Model Manufactured equipment used for Pricing, 12 week lead time)

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1- TRANE ODY-1-2TWE18043BAA (Generation B (2023 DOE)) (15ton capacity)
3. CU#1 - TRANE ODY-0-2TTA18043DAB (Generation B (2023 DOE)) (15ton capacity)
4. Duct work Modifications in Mechanical room as Required.
5. Gas Piping disconnect and reconnect.
6. Refrigeration piping as Required.
7. Electrical Disconnect and Reconnect as required.
8. Temperature Controls

Option C Price \$ N/A
Add for Furnace (Heating) Replacement \$ N/A

EXCLUSIONS:

Architectural Sheet Metal, Asbestos Abatement or Asbestos Conditions, Access Doors, Concrete, Concrete House keeping pads, Concrete Sawing/Cutting, Wall Cut-Patch-Paint, Dirt Excavation, Line voltage wiring, Disconnects, Starters, Life Safety System, Gas Piping, Overtime Labor, Painting, Plumbing, Permits & Fees, Roof Warranty, Roofing work/material, Structural Engineering, Structural Framing, Fire Protection System.

DTS Mechanical, Inc.

March 13, 2024

Proposal # 1317R2 Page 2 of 2

Moose Family Center

CEIF APP #101

Clarifications:

- 1. All work to be performed during normal working hours.**
- 2. DTS will Reclaim the Refrigerant (R22) from Existing Split System**
- 3. Start-up and Air Balance included in the proposal.**

We look forward to reviewing the above Bid and engineering concepts with you.

This Proposal Expires in 30 days.

Please Mark which Option You would like to proceed with.

If you have any questions, please contact DTS.

Accepted by CUSTOMER: _____

Date: _____

Sincerely

Tim M. Duke
Cc: 6-4-1317

Certainteed Landmark Solaris Lifetime shingles & TPO system.....	55,325.00
O'Hagin vents (each).....	100.00
Certainteed Surestart Plus 5 Star warranty option.....	2,220.00

ADDITIONAL COSTS AND OPTIONS:

1. Dry-Rot Repairs:

Most dry-rot repairs are billed on a time and material basis. Our hourly rate is 85.00 per hour and we do not mark-up our materials. This method protects both of us from spending more than needed. If however, you must have a pre-determined cost in writing we will be happy to do so. You must understand that we will be "gambling" on the amount of dry-rot we believe is present and generally our bid will be higher than if you were to pay on time and material basis. We can also give you a per sheet of plywood or per lineal foot price if needed. Total cost of dry rot repairs not to exceed 25% of contract price without change order.

2. Optional Attic Ventilation:

Contractor will furnish and install a complete ridge vent system.....see above

3. Seamless Gutters and Leaf Guard:

Nor-Cal Roofing, Inc. offers state of the art 5" O.G., 5-1/2" fascia, and 7" fascia seamless rain gutters and downspouts. Premium brushed aluminum and steel mesh leaf guard is also available. Please be advised that any gutter over 60' in length will require an expansion joint.

Install new 5" fascia seamless gutters and downspouts to perimeter.....see above

NO CHARGE:

- Contractor will install one step shingle per course of roofing, except where shingles are attached behind wall and cannot be replaced. In this case all shingles will be embedded in mastic or equivalent to ensure watertight seal.
- All Dormer Vents and Air Conditioning units are given special attention as above. All shingles are embedded in mastic or equivalent sealer.

NOR-CAL ROOFING

April 10, 2023

Moose Lodge 2357
10124 Coloma Rd
Rancho Cordova, Ca. 95670

Thank you for the opportunity to bid your new roof.

We, Nor-Cal Roofing, are a licensed roofing contractor by the State of California. We have been in business since 1994 and are bonded and insured for your protection and piece of mind as well as our own. We are a member of the Better Business Bureau. We carry \$1,000,000 limits on our liability and workers compensation policies. Certificates of insurance are available upon request.

As a valued prospective customer we would like you to know that we are only a phone call away to assist you with any questions or concerns you may have. My number is: Business; (916) 368-7663 Cell (916) 870-4600

Upon award of your roofing project we will strive to perform all work as described and complete all work in a professional and timely manner.

We look forward to speaking with you soon and serving all of your roofing needs.

Sincerely yours,

Tony Faryniarz, Estimator

Nor-Cal Roofing
6111 Warehouse Way
Sacramento, CA. 95826

License # 684832

Phone:

Fax: 361-7663

NOR-CAL ROOFING proposes to furnish all labor and materials required to perform the work described above for the sum of;

ITEM 12.4.
Late Materials To Be Added By Request of Applicant

ATTACHMENT 2
03/21/2024

Scoren/a

This "File Upload" is offered for program/project applicants that have requested to add materials after the deadline. These materials will be marked RECEIVED AFTER DEADLINE. Applicants must combine multiple files into one pdf before uploading.

[Final03.21.24CombinedUpdatedBidRCGrantReq.pdf](#)

CEIF APP #101

NOR-CAL ROOFING

March 18, 2024

CEIF APP #101

Moose Lodge 2357
10124 Coloma Rd
Rancho Cordova, Ca. 95670

Thank you for the opportunity to bid your new roof.

We, Nor-Cal Roofing, are a licensed roofing contractor by the State of California. We have been in business since 1994 and are bonded and insured for your protection and piece of mind as well as our own. We are a member of the Better Business Bureau. We carry \$1,000,000 limits on our liability and workers compensation policies. Certificates of insurance are available upon request.

As a valued prospective customer we would like you to know that we are only a phone call away to assist you with any questions or concerns you may have. My number is:
Business; (916) 368-7663 Cell (916) 870-4600

Upon award of your roofing project we will strive to perform all work as described and complete all work in a professional and timely manner.

We look forward to speaking with you soon and serving all of your roofing needs.

Sincerely yours,

Tony Faryniarz, Estimator

Nor-Cal Roofing License # 684832
6111 Warehouse Way
Sacramento, CA. 95826

Phone: 
Fax: 361-7663

NOR-CAL ROOFING proposes to furnish all labor and materials required to perform the work described above for the sum of;

Lifetime shingles (supplied by others) & TPO system.....	73,550.00
O'Hagin vents (each).....	160.00
Certainteed Surestart Plus 5 Star warranty option.....	2,220.00

ADDITIONAL COSTS AND OPTIONS:

1. Dry-Rot Repairs:

Most dry-rot repairs are billed on a time and material basis. Our hourly rate is 190.00 per hour and we mark-up our materials 10% to cover overhead costs. This method protects both of us from spending more than needed. If however, you must have a pre-determined cost in writing we will be happy to do so. You must understand that we will be "gambling" on the amount of dry-rot we believe is present and generally our bid will be higher than if you were to pay on time and material basis. We can also give you a per sheet of plywood or per lineal foot price if needed. Total cost of dry rot repairs not to exceed 25% of contract price without change order.

2. Optional Attic Ventilation:

Contractor will furnish and install a complete ridge vent system.....see above

3. Seamless Gutters and Leaf Guard:

Nor-Cal Roofing, Inc. offers state of the art 5" O.G., 5-1/2" fascia, and 7" fascia seamless rain gutters and downspouts. Premium brushed aluminum and steel mesh leaf guard is also available. Please be advised that any gutter over 60' in length will require an expansion joint.

Install new 5" fascia seamless gutters and downspouts to perimeter.....see above

NO CHARGE:

- Contractor will install one step shingle per course of roofing, except where shingles are attached behind wall and cannot be replaced. In this case all shingles will be embedded in mastic or equivalent to ensure watertight seal.
- All Dormer Vents and Air Conditioning units are given special attention as above. All shingles are embedded in mastic or equivalent sealer.

3. Contractor will remove and discard of old antennas at no charge or re-seal antenna to be leak proof.
 4. Contractor will protect all surrounding plants and landscaping against falling debris.
-

PAYMENTS

10% down (maximum 1000.00) with balance due upon completion of work performed.

START DATE

Approximate start dates vary from 1 day to 5 weeks, sometimes more, depending on our schedule. Please call to confirm. This estimate is good for 30 days.

COMPLETION DATE

Weather permitting, most jobs are completed within 2-5 working days. Please call to confirm.

WARNING!!

Nor-Cal Roofing will not be responsible for breaking, cracking, sinking, etc. of driveways and sidewalks caused by trucks used by ourselves and/or our sub contractors and suppliers. Please also be advised that there may be a lot of debris falling into garage areas unless they have sheetrock ceilings. This is especially true for wood shingle roofs. Please remove or cover all vehicles and items of value as we will not be responsible for damage that occurs as a result of falling debris. If you are home and grant us access we will blow out the garage at your request. Additionally, there may be roofing debris that fall into the attic areas of the house. We do not attempt to retrieve the debris. This is standard practice in the industry. Please also secure any objects hanging on walls as they may fall from the vibrations during the roofing process. If the home has an alarm please bring this to our attention so we can take every precaution necessary to avoid damaging the wires in attics. If you have a roof mounted satellite dish it is your responsibility to have the dish re-mounted and aligned. We recommend the dish not be mounted to your new roof. Acceptance of this contract constitutes acceptance of this paragraph.

NOTICE TO OWNER

Contractors are required by law to be licensed and regulated by the Contractors State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years. Any question concerning a contractor may be referred to the registrar of the board whose address is: Contractors State License Board, 9835 Goethe Road, Sacramento, CA 95826.

Under the Mechanic's Lien Law, Section 7018.5, Contractors License Law, any contractor, subcontractor, laborer, materialman or other person who helps to improve your property and is not paid for his labor, services or material, has a right to place a lien on your home, land, or property where the work was performed and to sue you in court to obtain payment.

This means that after a court hearing, your home, land and property could be sold by a court officer and the proceeds of the sale used to satisfy what you owe. This can happen even if you have paid your contractor in full if the contractor's subcontractors, laborers, or

suppliers remain unpaid. To preserve their rights to file a claim or lien against your property, certain claimants such as subcontractors or material suppliers are each required to provide you with a document called a "Preliminary Notice". Contractors and laborers who contract with owners directly do not have to provide such notice since you are aware of their existence as an owner. A preliminary notice is not a lien against your property. Its purpose is to notify you of persons or entities that may have a right to file a lien against your property if they are not paid. In order to perfect their lien rights, a contractor, subcontractor, supplier, or laborer must file a mechanics' lien with the county recorder which then becomes a recorded lien against your property. Generally, the maximum time allowed for filing a mechanics' lien against your property is 90 days after substantial completion of your project.

Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, and original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in the amount not less than fifty percent (50%) of the contractor price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or materials of the work described in said contract.

Under the law you may also issue joint checks for payment, made out to both your contractor and your material supplier. The joint checks should be made payable to the persons or entities which send preliminary notices to you. Those persons or entities have indicated that they may have lien rights on your property, therefore you need to protect yourself.

Each contractor licensed under this chapter, prior to entering into a contract with an owner for work specified as home improvement construction pursuant to Section 7159 shall give a copy of this "Notice to Owner" to the owner, the owner's agent or the payer. Failure to provide this notice as required shall constitute grounds for disciplinary action.

This agreement shall become binding only upon the company's written acceptance hereof in the space provided or upon the company's commencing performance. This instrument shall constitute the entire contract and be binding upon the parties hereto, there being no covenants, Promises or agreements, written or oral, except as herein set forth. Any extra work ordered by customer in addition to what is set forth herein shall constitute an extra charge to contract price.

It is understood and agreed that all payments hereunder shall be made at the office of the contractor or of the assignee. For your own protection all deposits and payments must be made by money order, check or cashier check in favor of Nor-Cal Roofing. Demand receipt signed by representative for all such payments. Interest at 1-1/2% per month will be charged on delinquent payments. Guarantee will be void if payments are not made as agreed.

In the event Nor-Cal Roofing, Inc. deems it necessary to file a mechanic's lien to secure payment of the money due under this contract, or in the event it becomes necessary for contractor to file suit to collect any money due under its terms or to collect damages for violation of any of the provisions to this contract, then owner agrees to pay all Contractor's costs of litigation including a reasonable sum incurred by the Contractor for attorney's fees.

Unless an extended start date is mutually agreed upon it may be a violation if contractor does not substantially commence work within 20 working days from the approximate start date given in this contract. Substantial commencement of work is defined as the removal of existing roof and delivery of roofing materials.

You are entitled to cancel this agreement before midnight of the third day (excluding Sunday) after the date of your signature. You may give notice of cancellation by mailing a signed and dated statement to Nor-Cal Roofing, Inc., provided that the statement is received by Nor-Cal no later than midnight of the third day (excluding Sunday) after the date of your signature. In order to have proof of the mailing, it is recommended that you mail the statement by registered or certified mail.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to perform work as specified. Payments will be made as outlined above. I have read and understand the entire contract including the warning section.

Company Representative

Authorized Signature and Date

MECHANICAL CONTRACTORS Servicing Since 1993; CA #865959; NV#0069756
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March 13, 2024
Page 1 of 2

UPDATED

Proposal # 1317R2

Moose Family Center
10124 Coloma Road, Rancho Cordova, CA 95670
Attn.: John Ingrim
Sub: HVAC System Replacement (Split System AHU#1/CU#1)

CEIF APP #101

DTS is pleased to provide the following proposals for the replacement of the York 15ton Split System (AHU#1 / CU#1). The proposal is based on the project document description provided by the owner and job walk with the owner. The price includes but is not limited to the following.

Option A (Note that Trane no longer Manufactures this equipment and is limited in stock.)

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1- TRANE TWE18043BAA (15ton capacity)
3. CU#1 - TRANE TTA18043DAB (15ton capacity)
4. Duct work Modifications in Mechanical room as Required.
5. Gas Piping disconnect and Reconnect
6. Refrigeration piping as Required.
7. Electrical Disconnect and Reconnect as required.
8. Temperature Controls

Option A Price \$ N/A
Add for Furnace (Heating) Replacement \$ N/A

Option B

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1 & AHU#2 - TRANE ODY 1-3TWE09043BAAA (Generation B (2023 DOE)) (7.5ton capacity each)
3. CU#1 & CU#2 - TRANE TTA09043AAA (Generation B (2023 DOE)) (7.5ton capacity)
4. F#1 & F#2 Furnace 96,000BTU
5. Duct work Modifications as Required.
6. Gas Piping Disconnect and Reconnect (New as Required)
7. Refrigeration piping as Required.
8. Electrical Disconnect and Reconnect as required (New as Required)
9. Temperature Controls

Option B Price \$ 97,916.00

Option C (Newly Model Manufactured equipment used for Pricing, 12 week lead time)

1. Demo (AHU#1 / CU#1 and associated duct, work refrigeration piping as required)
2. AHU#1- TRANE ODY-1-2TWE18043BAA (Generation B (2023 DOE)) (15ton capacity)
3. CU#1 - TRANE ODY-0-2TTA18043DAB (Generation B (2023 DOE)) (15ton capacity)
4. Duct work Modifications in Mechanical room as Required.
5. Gas Piping disconnect and reconnect.
6. Refrigeration piping as Required.
7. Electrical Disconnect and Reconnect as required.
8. Temperature Controls

Option C Price \$ N/A
Add for Furnace (Heating) Replacement \$ N/A

EXCLUSIONS:

Architectural Sheet Metal, Asbestos Abatement or Asbestos Conditions, Access Doors, Concrete, Concrete House keeping pads, Concrete Sawing/Cutting, Wall Cut-Patch-Paint, Dirt Excavation, Line voltage wiring, Disconnects, Starters, Life Safety System, Gas Piping, Overtime Labor, Painting, Plumbing, Permits & Fees, Roof Warranty, Roofing work/material, Structural Engineering, Structural Framing, Fire Protection System.

DTS Mechanical, Inc.

March 13, 2024

Proposal # 1317R2 Page 2 of 2

Moose Family Center

Clarifications:

- 1. All work to be performed during normal working hours.**
- 2. DTS will Reclaim the Refrigerant (R22) from Existing Split System**
- 3. Start-up and Air Balance included in the proposal.**

We look forward to reviewing the above Bid and engineering concepts with you.

This Proposal Expires in 30 days.

Please Mark which Option You would like to proceed with.

If you have any questions, please contact DTS.

Accepted by CUSTOMER: _____

Date: _____

Sincerely

Tim M. Duke
Cc: 64-1317

CEIF APP #101

To: The City of Rancho Cordova Measure H Grant Committee

From: The Rancho Cordova Moose Family Center

Subj.: Our Grant Request Including Updated Bids

The RC Moose Family Center submitted a request in the amount of 197,000 for a HVAC System & Roof.

While the HVAC bid is current, the Roof bid was over several months old. Thus, the reason for asking for an amount that exceeded the two combined bids.

We recently received an updated bid on 3/16 a day after submission were due. We notated in our original submission that we would update the bid as soon as we received an updated bid and is the purpose of this update.

Our bid total is updated and listed below:

HVAC estimate: 97,916.00

Updated Roof Bid: 75930.00

Sub Total = 173,846.00

Dry Rot not to exceed 25% could add \$18,982

Total Amount of Grant Request = \$192828.00

Cc: RC Moose Family Center Grant Project Team

CEIF APP #101

Title	RCPD PAL Vans Grant	03/14/2024
CEIF APP #102	by Richard Merideth in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application remerideth@sacsheriff.com	id. 45897580

Original Submission	03/14/2024
----------------------------	------------

Score	2
-------	----------

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
---	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

RCPD PAL Vans Grant

CEIF APP #102

Provide a Project/Program Synopsis

Retention and use of two (2) vans purchased by the City of Rancho Cordova. These vans would aid Rancho Cordova Police Activities League (PAL) in transporting youth to and from various activities offered by the Rancho Cordova Youth Center, training, leadership building, and Outdoor Adventure Club events.

Provide a Project/Program Description

The mission of the Rancho Cordova Police Activities League (PAL) is to involve and mentor youth in social, educational, recreational and leadership activities that will deter crime, increase self-esteem, and promote a positive relationship with law enforcement. PAL is requesting a five (5) year extension so we may utilize our newly acquired van for the foreseeable future order to provide transportation to the youth in Rancho Cordova participating in our programs. Majority of the youth participating in PAL programs are at the poverty level and are in need of assistance with transportation. PAL currently took possession of a new larger capacity van after an unforeseen extended wait time which aids in accomplishing our goals to provide a more transportation. The current grant supporting our vans is set to expire in June 2024. PAL provides youth in the Rancho Cordova community an opportunity for stability, job training, and crime prevention programs that mentor under-served youth.

Tell us about your Project/Program Team

RCPD Youth Services Unit: Sgt. Sean Barry

PAL staff: PAL Director-Deputy Loudon, Deputy Jackson, Records Officer Cindy Xiong

Provide your Project/Program Goals

Our goal is to provide the youth with the ability to engage in all opportunities that are presented to them without the burden of lacking transportation. Youth will be able to attend leadership and mentor academies, to further their experience and college/job marketability. Increase engagement with our youth through outdoor adventures, focused on diversity and inclusion for all youth wanting to participate. Provide opportunities for youth to experience activities outside of their hometown. Increase exposure for our PAL program, increase youth membership in PAL, and create transportation to youth center.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 39600.0

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What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 39600.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 0.0

What is the total cost
of supplies for your
project/program? 12000.0

What is the total cost
of transportation for
your
project/program? 0.0

What is the total cost
of equipment for your
project/program? 0.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	No, not seeking any other funding support.
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	PAL will assume all expenses related to maintenance of the vans.
Do you plan to ask for funding annually for this project/program?	Yes
Is this a single year request or a request for funding for multiple years?	Multiple Years
If requesting for multiple years, please share how many years you are seeking funding?	5
For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.	PAL will assume all expenses related to maintenance of the vans as well as insurance.
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes

ITEM 12.4.**ATTACHMENT 2**

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

CEIF APP #102

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date 6/30/2029
(typically projects/programs end by June 30)

Please describe your project/program schedule **Schedule for 2024 (Following years are subject to change)**

January 27th – Guns and Hoses Kids Safety Fair (Pig Bowl)

January 29th- Vacaville team meeting regarding collaboration

February 6th-Film class 1600-1900 hours

February 8th- CALPAL Meeting

February 13th- Film class 1600-1900 hours

February 10th – Adventure Club Hike 1300-1700 hours

February 13th– Junior Giants Commissioners Camp (Oracle park)

February 20th- Film class 1600-1900 hours

February 27th- Film class 1600-1900 hours

February 24th – Adventure Club Laser Tag 1300-1700 hours

March 5th - Film class 1600-1900 hours

March 8th – Nominations Awards Assembly

March 9th – Adventure Club Rock climbing 1300-1700 hours

ITEM 12.4.**ATTACHMENT 2**

March 12th - Film class 1600-1900 hours

March 14th – Youth Center Open House

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March 19th - Film class 1600-1900 hours

March 23rd- Adventure Club Bike ride 1300-1700 hours

March 26th- Film class 1600-1900 hours

March 30th- Mather Golf Course Easter Event 1200-1400 hours

April 1st – Junior Giants sign ups begin

April 2nd - Film class 1600-1900 hours

April 16th- Film class 1600-1900 hours

April 6th-9th-YMLA Sacramento Holiday Inn Downtown Sacramento

April 13th – Adventure Club SMUD Museum 1300-1700 hours

April 23rd - Film class 1600-1900 hours

April 20th – Youth Leadership Celebration Event

April 30th- Film class 1600-1900 hours/ last day

April 27th – Kids Day in the Park 10am-3pm @Hagan Park

May **TBD** – Junior Giants in person sign ups 4pm-6pm @ RCPD

May **TBD** – Junior Giants first pitch meeting 5pm-6:20pm @ City Hall

May 2nd – Big Day of Giving (24hours giving)

May 4th- Adventure Club bike ride 1300-1700 hours

May 11th- Adventure Club hike 1300-1700 hours

May 18th – Rancho Cordova Day of Service

May 23rd – Kick off to Summer event (Youth Center)

June 7th-9th – Adventure Club Camping

June 11th – Junior Giants Practices begin

June 21st – Kiwani's Hands on Stem Activity

June 22nd – Adventure Club paddle boarding

July 6th – Junior Giants Game 1

July 3rd – 4th of July at Hagan Park – (Kettle Corn)

July 4th – 4th of July Parade and Hagan Park – (Kettle Corn)

ITEM 12.4.**ATTACHMENT 2**
CEIF APP #102

July 13th – Game 2

July 13th- Mather Air Show booth

July 20-23 OR July 27-30- Life After High School

July 20th – Game 3

July 26th – Back to School/End of Summer Event

July 27th – Game 4

July 27th —Adventure Club Indoor sky diving 1300-1700 hours

August 3rd – Game 5

August 9th – Anti-Bullying Skate Night 5pm-7pm at The Rink

August 10th – Game 6 – End of Season BBQ

August TBD – Junior Giants Festival

August 17th- Adventure Club Lake day

August 24th – Adventure Club K-1 speed

September 13th-15th- Adventure Club camping

September 21st- Positive Altitude Mather Air Port

September 24th-26th- Fam Camp

September 28th– Adventure Club Quarry Park

October 25th - Youth Center Halloween

October 26th – Adventure Club Dave’s pumpkin patch

October 31st – Trick or Treat at Children’s Museum 8am – 2pm

November TBD- CAL PAL Conference

November TBD– CIC Sign Up (Location TBD)

November 2nd – Adventure Club Mini golf

November 9th – CIC Toy Drive at Walmart

November 16th- CIC Toy Drive at Walmart

November 30th- CIC Toy Drive at Walmart

December 1st – Holiday Tree Lighting @ Village Green Park 4pm-8pm

December 4th– Holiday Star 7am-10am @ Target

December TBD – ITLV Parade 5pm-7:30pm @ Lincoln Village

December TBD – CIC Bag Packing

December 13th – Holiday Run Packet Pick-Up 10am-7pm @ City Hall

December 14th – PAL Holiday Run 5:00-12:00 @ City Hall

December 15th – Christmas in Cordova bag pickup at youth center

Adaptability: What is your plan to complete your project/program should any challenges arise?

Should any challenges arise, we would utilize other vehicles currently in our possession.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

2897 Kilgore Rd

CEIF APP #102

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Official_Letter_of_Support.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Richard
Merideth

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Police Activities League

What is your title and/or role at your organization?

PAL President

Provide contact
phone number:



Provide contact
email: remerideth@sacsheriff.com

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



RANCHO CORDOVA POLICE
ACTIVITIES LEAGUE

CEIF APP #102

www.rcpdPAL.org

Lieutenant Rich Merideth
President

2897 Kilgore Road
Rancho Cordova, CA 95670
916.875.9627 - Main
rcpdpal@ranchocordovapd.com - Email

March 6, 2024

City of Rancho Cordova
Community Enhancement and Investment Fund
Rancho Cordova City Hall
2729 Prospect Park Drive
Rancho Cordova, CA 95670

To whom it may concern:

The Rancho Cordova Police Department is pleased to support the Rancho Cordova Police Activities League (PAL) and their applications for the Community Enhancement and Investment Fund.

Rancho Cordova PAL is dedicated to achieving the goals outlined in the Community Enhancement and Investment Fund grant; creating programs that serve within the areas of youth development and growth. This grant represents an exciting opportunity to assist, support and encourage youth development in the City of Rancho Cordova. Rancho Cordova PAL is committed to involve and mentor youth in social, educational, recreational and leadership programs at no cost to them. Coupled with Rancho Cordova PAL's sustained efforts and reach within the city, the outcomes of the grant will be beneficial to the youth of Rancho Cordova.

On behalf of the Rancho Cordova Police Department, I would like to thank you for considering the Rancho Cordova Police Activities League application. Rancho Cordova PAL will continue to have the full support from the police department.

Sincerely,

Matt Tamayo

Chief Matt Tamayo #22
Rancho Cordova Police Department/ East Division
Sacramento County Sheriff's Office
(916) 875-9603- Office
[REDACTED]

mtamayo@sacsheriff.comwww.sacsheriff.com

PAL Vans Grant Project Budget 2024

Vans Grant		
Yearly Projected Cost		
Date	Van #1	
Year 1	\$1150/Monthly Charge	\$13,800.00
Year 2	\$1150/Monthly Charge	\$13,800.00
Year 3	\$1150/Monthly Charge	\$13,800.00
Year 4	\$1150/Monthly Charge	\$13,800.00
Year 5	\$1150/Monthly Charge	\$13,800.00
Van #2		
Year 1	\$1150/Monthly Charge	\$13,800.00
Year 2	\$1150/Monthly Charge	\$13,800.00
Year 3	\$1150/Monthly Charge	\$13,800.00
Year 4	\$1150/Monthly Charge	\$13,800.00
Year 5	\$1150/Monthly Charge	\$13,800.00
Van Vinyl Decals		
	Vinyl Wrap	\$5,000/per van
	Wrap Removal	1000/per van

Title	Rancho Cordova Anti-Displacement Home Repair Project	03/14/2024
	by Cory Stevenson in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45900748
		CEIF APP #103

Original Submission	03/14/2024
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Score	4
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova Anti-Displacement Home Repair Project

CEIF APP #103

Provide a Project/Program Synopsis

The Project responds to housing crisis issues by solving health, accessibility, and safety concerns in homes owned by low-income families, veterans, and elderly residents on limited incomes. By fixing long-deferred maintenance projects, critical repairs, and code violations, we will help families stay in their already affordable homes and avoid displacement.

Provide a Project/Program Description

Habitat for Humanity of Greater Sacramento is seeking support to work in partnership with the City of Rancho Cordova to fund 25 repairs on at least 15 homes for low/fixed-income Rancho Cordova homeowners to address critical health and safety concerns, improve the homeowner's quality of life, allow families to avoid displacement, and increase neighborhood pride.

Habitat for Humanity of Greater Sacramento has been completing home repairs in the greater Sacramento region for the past eight years but has recently seen an uptick in requests for health and safety related, anti-displacement repairs since the pandemic. To address this increasingly prevalent housing issue, Habitat is increasing its efforts to address critical life/safety and structural deficiencies as well as other high priority habitability repairs.

The Project would specifically look to address at least 15 anti-displacement repairs and 10 beautification and neighborhood revitalization repairs. The 15 critical, anti-displacement repairs would include but not be limited to roof, HVAC, and window replacement, plumbing and flooring issues, and critical dry rot remediation or other exterior repairs. The beautification and neighborhood revitalization repairs would include but not be limited to exterior painting, drought tolerant landscaping, and fence repair or replacement.

If we receive this requested grant support, planned activities for the Project include:

- Conducting outreach to increase awareness of the repair project within the City of Rancho Cordova;
- Screening applicants to establish eligibility and conducting on-site reviews by a construction supervisor to define project scope.
- Planning and executing the selected projects under program supervision from a licensed general contractor and with on-site construction professionals as project supervisors.
- Evaluating the effectiveness of this program and reporting to the City with: a listing of who received assistance, a narrative of their eligibility for funding, description of the work performed, cost of the work charged to the grant, other funding or in kind resources leveraged, and testimonials from the homeowner partners impacted.

The Project would be under the overarching Habitat Neighborhood Revitalization and Home Repair Program. To qualify for the repair program, including selected Rancho Cordova Anti-Displacement Home Repair Project

homeowners, applicants must meet the three following program requirements:

CEIF APP #103

1. Applicants must own and occupy the home as a primary residence with current homeowner's insurance.
2. Applicants must be willing to partner with Habitat (this includes contributing sweat equity hours towards the repair project).
3. Ability to pay a portion of the total repair cost (20%).

Applicants are required to pay 20% of the total repair project cost if it is more than \$7,500. Loan application review and approval is made in compliance with Federal Credit Equal Opportunity Act and the Equal Housing Opportunity Act, and on an impartial and non-discriminatory basis. Loans made or arranged pursuant to a California Finance Lenders Law license.

The Repair Program has grant commitments and applications pending to further expand our program efforts across the greater Sacramento and Yolo County region. Neighborhood Revitalization grantor commitments through 2026 include SMUD providing almost \$1 million in home preservation and electrification funds, HCD providing \$1.35 million for Owner Occupied Repairs for residents living in opportunity and promise zones (particularly focused on mobile home residents), and the City of Sacramento providing over \$1.5 million for efforts specifically targeted in the 95817, 95820, 95824, and 95828 zip codes, and Habitat has additional applications for funding through Sacramento County and private and corporate foundations.

Rancho Cordova homeowners have always been eligible for funding through our program and will continue to be so, even if we are not awarded CEIF grant funding this year. If our CEIF grant request is denied, then Rancho Cordova applicants will be competing with a much larger pool of applicants for rehabilitation funding. Our program prioritizes homeowners and homes with the greatest health and safety needs when making decisions as to which applicants to serve. Approving our CEIF grant request gives Rancho Cordova residents a dedicated source of funding to address their needs without competing with applicants from across Greater Sacramento and Yolo County.

Additionally, if awarded this grant, we would continue to look for opportunities for in-kind support and matching funds within the city of Rancho Cordova to stretch the allocated dollars farther and rehabilitate more homes and neighborhoods.

Tell us about your
Project/Program
Team

Our Home Preservation Construction Manager Brian Bushta manages all daily activities including volunteers and subcontractors, operational details for all projects in process, and ensures that our build sites are safe and completed on schedule. Two Site Supervisors, John Fletcher and Geoff Williams, are responsible for the oversight of individual projects and assigned volunteers. Our Neighborhood Revitalization Manager, Patricia Foley is responsible for outreach, recruiting and qualifying prospective families, and guiding them throughout the process. Our Grant Compliance Officer, Cory Stevenson, ensures funds are used efficiently, applied as directed, and that Habitat complies with the terms of grant funding.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Our primary goal is to complete at least 15 critical, anti-displacement home repairs and 10 beautification and neighborhood revitalization repairs on 15 or more low/fixed-income owner-occupied homes in Rancho Cordova. By eliminating substandard living conditions and potentially serious life/safety and structural deficiencies, we hope to restore homeowners' safety, sense of pride, and comfort in their homes and community.

CEIF APP #103

Our long-term goal is to alter the decision-making calculus when seniors and other homeowners and their families are faced with the difficult decision on whether it is safe for them to stay in their home. The critical home repairs we do are often the make-or-break deciding factor on whether residents are able to choose to age in place or are forced to seek other housing. The beautification and neighborhood revitalization repairs (painting, landscaping, fencing) can also have significant impact on both the neighborhood and the mental health and pride of ownership for the resident.

Habitat will track and monitor the homeowners helped with grant funds to accurately account for number of repairs completed and households assisted throughout the grant term. We will provide a mid-term and end of grant report to include data on a) who received assistance, b) a narrative of their eligibility for funding, c) description and photos of the work performed, d) costs of the work charged to the grant, e) other funding or in-kind resources leveraged, and f) homeowner testimonials and impact photos.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple files
in one pdf before
uploading.

2 - Funding & Costs

Funding Request -
Complete this section
with total dollar
amounts for your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 424700.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 300000.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

Yes

CEIF APP #103

If your project/program involves construction, please indicate your project budget?

357200.0

What is the total cost of personnel for your project/program?

65000.0

What is the total cost of supplies for your project/program?

0.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

0.0

What will be the total cost of any miscellaneous expenses for your project/program?

2500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[FY_2024_2025_Community_Enhancement_Investment_Fund_Grant_Application_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.

Describe any funding secured or being sought for this project/program?

ATTACHMENT 2

The Project would be under the overarching Habitat Neighborhood Revitalization and Home Repair Program. The Repair Program has grant commitments and applications pending to further expand our program efforts across the greater Sacramento and Yolo County region. Neighborhood Revitalization grantor commitments through 2026 include SMUD providing almost \$1 million in home preservation and electrification funds, HCD providing \$1.35 million for Owner Occupied Repairs for residents living in opportunity and promise zones (particularly focused on mobile home residents), and the City of Sacramento providing over \$1.5 million for efforts specifically targeted in the 95817, 95820, 95824, and 95828 zip codes, and Habitat has additional applications for funding through Sacramento County and private and corporate foundations.

CEIF APP #103

Rancho Cordova homeowners have always been eligible for funding through our program and will continue to be so, even if we are not awarded CEIF grant funding this year. If our CEIF grant request is denied, then Rancho Cordova applicants will be competing with a much larger pool of applicants for rehabilitation funding. Our program prioritizes homeowners and homes with the greatest health and safety needs when making decisions as to which applicants to serve. Approving our CEIF grant request gives Rancho Cordova residents a dedicated source of funding to address their needs without competing with applicants from across Greater Sacramento and Yolo County.

Additionally, if awarded this grant, we would continue to look for opportunities for in-kind support and matching funds within the city of Rancho Cordova to stretch the allocated dollars farther and rehabilitate more homes and neighborhoods.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

The request for this application is for a single year of funding and there are no other operations or maintenance costs beyond FY2024/2025.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

ITEM 12.4.

How many years has 4
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

How many years has 4
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start 7/1/2024
Date (July 1 is the
soonest available
start date)

Anticipated End Date 6/30/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2

CEIF APP #103

ITEM 12.4.**ATTACHMENT 2**

Please describe your
project/program
schedule

Upon notification of grant award:

1. Begin outreach activities to local organizations and marketing to broadcast opportunity to residents.; July 2024.
2. Open application process specifically to low-income Rancho Cordova residents; August – September 2024.
3. Begin application review and selection process. September – October 2024.
4. Begin on-site reviews to define scopes of work and estimated costs – November 2024.
5. Complete and submit the mid-year report by December 31, 2024.
6. Projects selected by no later than January 2025 and put into the construction queue for completion no later than June 30, 2025.
7. Estimated time to complete each project can vary from a few days (beautification projects) to 4-6 weeks for critical home repairs depending on scope of work, weather, etc.
8. Completion of all home repair projects for low-income Rancho Cordova homeowners by June 15, 2024.
9. Complete and submit the end-of-grant report by June 30, 2024.

Careful consideration and conversation is always had with all Habitat leadership team members from homeowner services, construction, finance, development, and operations before requesting funding for a grant to ensure we can perform within the timeline, promises, and expectations of the grant.

Habitat is an organization which takes great pride in always doing what we say we are going to do. Based on the ongoing interest of Rancho Cordova residents in our services and programs, our proven capacity, and our increased program and construction support added to our team over the past year, we feel confident that the need is there as is our capacity to make a larger impact with larger grant support.

Based on our current construction schedule, the need and interest for our repair services within the Rancho Cordova community, and our staff capacity, if awarded this grant, we will finish all projects by June 15th, 2025.

In the four years we have been granted funds by the City of Rancho Cordova, we have worked hard to be a reliable CEIF partner with the City. We will do the same this current grant period if we are afforded the opportunity to again partner with Rancho Cordova.

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ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

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ATTACHMENT 2

In March of 2020, Habitat for Humanity was forced to close our retail outlet, the ReStore, with shelter in place orders. As the ReStore is a primary supporter of Habitat's operating costs including rent and staff, that meant temporarily furloughing 90% of the Habitat staff for 6 weeks and temporarily shutting down all the construction sites. Since bringing our staff back and reopening the construction sites in early May of 2020, we have been building forward bigger than ever and with the needed modifications when modifications were needed (less volunteers per site and tier-based allowances for who can volunteer, highly stringent safety measures and protocols on and off the construction site, doing exclusively exterior home repairs , etc.) to continue to operate safely and efficiently.

While we are now back to our traditional pre-COVID volunteer numbers and modes of operation, building forward through COVID taught our team how to be nimble and adapt to any situation while still staying on our build schedule and maintaining our commitments to funders and those we serve.

As an essential business and with the modifications we have made and could make again to ensure we can continue to build forward and operate, this program will be able to continue to adjust, operate and perform as needed based on any California Public Health and Sacramento County Health orders.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #103

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	15 or more TBD qualified, owner-occupied homes of low/fixed-income residents in the City of Rancho Cordova, CA.
List the city location of the project/program.	Throughout the City of Rancho Cordova, CA.
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

15 or more TBD qualified, owner-occupied homes of low/fixed-income residents in the City of Rancho Cordova, CA.

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Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Cory Stevenson
Stevenson

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Habitat for Humanity of Greater Sacramento

What is your title and/or role at your organization?

Grant Compliance Officer

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

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If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Leah Miller

What is the title of this individual?

Chief Executive Officer

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

PROJECT EXPENSES	Number of Repairs	Estimated Cost per Repair	Total
Construction Costs			\$ 357,200.00
Roof Replacement	4	\$ 25,800.00	\$ 103,200.00
Energy Efficient Critical Repair - HVAC, windows, etc.	7	\$ 17,000.00	\$ 119,000.00
Other Critical Repair - dry rot, plumbing, flooring, etc.	4	\$ 15,000.00	\$ 60,000.00
Beautification and Neighborhood Revitalization Repair - painting, landscaping, fencing, etc.	10	\$ 7,500.00	\$ 75,000.00
Personnel Costs			\$ 65,000.00
Construction Site Supervisors			\$ 50,000.00
Distributed Program Administration			\$ 15,000.00
Supplies			\$ -
Transportation			\$ -
Equipment			\$ -
Miscellaneous - marketing costs			\$ 2,500.00
TOTAL PROJECT EXPENSES			\$ 424,700.00
SOURCES OF PROJECT FUNDING:	Secured Funding	Requested Funding	Total Program Funding
Requested Rancho Cordova CEIF Funding	\$ -	\$ 300,000.00	\$ 300,000.00
SMUD and HCD Funding	\$ 124,700.00	\$ -	\$ 124,700.00
TOTAL PROJECT REVENUE	\$ 124,700.00	\$ 300,000.00	\$ 424,700.00

TOTAL PROJECT EXPENSE	\$ 424,700.00
TOTAL SECURED FUNDING	\$ 124,700.00
TOTAL AMOUNT REQUESTED FROM THE RANCHO CORDOVA COMMUNITY ENHANCEMENT & INVESTMENT FUND	\$ 300,000.00

CEIF APP #103

Clarifications

- Although the SMUD and HCD secured funding is not specifically assigned for any specific projects or areas, we have allocated the above funding for Rancho Cordova projects based on our estimated total application pool and dedication to use awarded funding in the most equitable manner possible for all Sacramento and Yolo county residents.
- The request for this application is for a single year of funding and there are no other operations or maintenance costs beyond FY2024/2025.
- Habitat for Humanity intends to ask for additional Rancho Cordova CEIF funds on an annual basis.
- Habitat has received funding for similar repair projects in FYs 19/20, 21/22, 22/23, and 23/24.

Title	Wilson and Sons Transportation: Road to Recovery CDL Initiative	03/14/2024
CEIF APP #104	by Ashley Wilson in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45900792

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? Yes: First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Wilson and Sons Transportation: Road to Recovery CDL Initiative

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Provide a Project/Program Synopsis

Road to Recovery CDL Initiative empowers the homeless and formerly incarcerated with CDL training and job placement. Through outreach, training, and supportive services, we provide a pathway to economic independence. Join us in transforming lives and addressing workforce shortages, homelessness, and fostering a more inclusive society and brighter future.

Provide a Project/Program Description

Road to Recovery CDL Initiative is a comprehensive initiative aimed at providing support, training, and job placement for individuals facing homelessness and reentry challenges in our community. Here's how our program works:

Outreach and Engagement: Our team actively engages with local shelters, reentry programs, and community organizations to identify and connect with individuals who are experiencing homelessness or transitioning from incarceration. By reaching out directly to those in need, we ensure our program is accessible to those who need it most.

Support Services: We recognize that addressing the complex needs of our participants is essential for their success. Our transformative initiative is designed to address critical community needs while offering a unique pathway to economic empowerment. We believe that truck driving presents unparalleled opportunities for individuals to achieve independence, including the ability to become owner-operators. This career path not only provides stable employment but also offers the unique advantage of travel and shelter, as truck drivers can often stay in their vehicles for extended periods. Additionally, it is a great vocational option for individuals who prefer to work alone. Through our comprehensive approach of outreach, training, and support services, Road to Recovery CDL Initiative empowers individuals to pursue this viable path, fostering economic stability and social inclusion within our community.

CDL Training and Certification: Our program provides participants with resources for training in commercial driving techniques, safety regulations, and industry best practices. Through a combination of classroom instruction and hands-on experience, we prepare individuals to successfully pass the Commercial Driver's License (CDL) exam and obtain their license, opening doors to employment opportunities in the transportation industry.

Job Placement Assistance: Upon completion of the CDL training program, we work closely with our network of industry partners to facilitate job placement opportunities for graduates. We connect qualified candidates with entry-level positions at reputable trucking companies and logistics firms, providing them with stable employment, competitive wages, and opportunities for career advancement.

Community Benefits:

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Workforce Development: Road to Recovery CDL Initiative addresses critical workforce shortages in the transportation industry by providing individuals with the skills and training necessary to pursue careers as commercial truck drivers. By expanding the talent pool and diversifying the workforce, our program contributes to the economic vitality and sustainability of our community. We feel this will be especially useful considering all the light manufacturing we currently have in the City and warehouses that are currently being built.

Social Inclusion: Through outreach and support services, we promote social inclusion and equity by offering opportunities for individuals facing homelessness and reentry challenges to rebuild their lives and reintegrate into society. By fostering a sense of belonging and empowerment, we strengthen the fabric of our community and promote social cohesion.

Economic Empowerment: By providing individuals with access to training, job placement, and support services, we empower participants to achieve economic independence and self-sufficiency. By investing in the potential of our participants, we create pathways to prosperity and opportunity, benefiting not only individuals but also their families and the broader community.

In summary, Road to Recovery CDL Initiative is a community-enhancing program that addresses critical needs, promotes social inclusion, and empowers individuals to build brighter futures for themselves and their community. Through our comprehensive approach to outreach, training, and support, we are driving positive change and creating lasting impact in our city.

Tell us about your
Project/Program
Team

Derrick- Community Outreach: Derrick embodies the transformative power of our program. He comes with 10 years of experience in the industry and founded the company in 2018. He is committed to creating a safe city to raise his children and believes helping the most vulnerable community members have safety and security is the path to do that.

Ashley-Program Manager: Brings experience in project management and navigating government contracts, including substantial involvement with CDCR. Ashley's expertise ensures smooth operations and compliance with regulatory standards. She is deeply committed to Rancho Cordova's prosperity and values community engagement.

ITEM 12.4.

Provide your
Project/Program
Goals

CEIF APP #104

ATTACHMENT 2

The goals of our program are multifaceted, aiming to address the complex needs of individuals facing homelessness and reintegration after incarceration. To ensure our progress towards these goals is measurable and our efforts remain focused, we have outlined specific metrics and strategies: Provide Job Training and Employment Opportunities

Support Services

- Metrics: Utilization rates of support services, participant satisfaction surveys, and successful outcomes in securing training and subsequent employment.
- Focus Strategy: Comprehensive case management to identify and address individual barriers to success, coordination with community resources for wraparound services, and ongoing evaluation of participant needs.

Workforce Development

- Metric: Number of individuals placed in entry-level positions or training programs within the transportation industry. Our goal is to place 12 people.
- Strategy: Forge partnerships with local employers and industry stakeholders to create job placement opportunities and facilitate career advancement pathways. Offer incentives and support for employers willing to hire and train new drivers. Our company is enrolled in something called Cares OJT which offers reimbursement for a portion of training costs, we believe letting employers know this program exists along with offering a cash incentive through our program to help offset higher insurance costs associated with hiring new drivers will help us successfully place drivers.

Community Engagement

- Metric: Level of engagement and collaboration with local stakeholders, measured by the number of partnerships established, local outreach and community events organized and attended.
- Strategy: Actively involve community members, employers, and service providers in program planning and implementation through regular meetings, workshops, and outreach efforts.

To maintain focus on these goals, the project team will implement regular progress reviews, establish clear benchmarks for success, and prioritize activities that directly contribute to achieving desired outcomes. Additionally, the team will engage in regular communication and collaboration to ensure alignment of efforts and adaptability to changing circumstances. By remaining agile, data-driven, and committed to our mission, Road to Recovery CDL Initiative will maximize its impact and effectiveness in empowering individuals and strengthening communities.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Highland_Charter_School_Partnership.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 103200.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 60500.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 36000.0

What is the total cost of supplies for your project/program? 13800.0

What is the total cost of transportation for your project/program? 2000.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 8700.0

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[WS_Budget_Proposal.pdf](#)

CEIF APP #104

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
Describe any funding secured or being sought for this project/program?	Our organization is actively seeking other funding opportunities to support this project/program. In addition to the grant we are currently applying for, we are exploring other potential sources of funding, including the California Employment Training Panel (ETP) program, OJT Cares program, and equipment funding to be able to serve more students. Furthermore, we are committed to leveraging our own existing funds and resources to ensure the success and sustainability of this initiative. By pursuing multiple avenues of funding, we aim to maximize our impact and reach our goals effectively.
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	We plan to roll out this program in Phases. The first phase 2024-2025 is going to be outreach, enrollment, and job placement. We hope to be able to enroll 12 people within the first year and place them with companies. We plan to expand enrollment and program offerings to include other careers in the freight industry in years 2-4. People are typically able to obtain a permit and get licensed within 6 months. Our goal is to have 12 people enrolled and graduated, and working by the end of the year.
Do you plan to ask for funding annually for this project/program?	Yes
Is this a single year request or a request for funding for multiple years?	Single Year
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	No

ITEM 12.4.**ATTACHMENT 2****CEIF APP #104**

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

July-September- Create & order marketing materials including web design, pamphlets, branded tents, and merchandise to promote our initiative and distribute in the community. Finalize partnerships and dates for outreach events. Recruit staff and volunteers for events and training.

September - March Focus on outreach and enrollment. We will be attending many community events and actively reaching out to our community to get people connected to resources and enrollment in the program.

March- June- Focus on job placement for those who have successfully obtained their CDL and plan for our next year of outreach and enrollment.

Note: Our goal is that all of these steps will be happening at the same time in a cycle Recruit>Train>Job Placement. So all of our schedules will overlap.

Our goal is to successfully train and place 12 people.

Adaptability: What is your plan to complete your project/program should any challenges arise?

We plan to offer virtual options for those who can accommodate this. We are prepared to partner with others who can provide technical resources to those who are unhoused and may not have regular access to technology. Places such as job centers, local libraries, shelters, and reentry homes.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

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ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program



List the city location of the project/program.

Rancho Corodva

Select State

CA

Provide the zip code for your project/program's primary location.

95742.0

ITEM 12.4.

If your project/program takes place at multiple locations, please list other or secondary locations.

ATTACHMENT 2

Aside from administrative work which will take place in our home office, our program will be mostly remote. We will be hosting booths at community events such as the Rancho Cordova Chamber of Commerce Business EXPO and Job Fair and/ or Cordova Community Council Kids Day in the Park and/or other similar community events. The training will be conducted online and in person at various locations and rented halls throughout Rancho Cordova. The actual driving portion of the test will be referred to existing trucking schools we are in partnership with whose services we are receiving at no cost, in partnership for our outreach and job training services.

CEIF APP #104

Our primary focus for this project will center around conducting outreach at local events in Rancho Cordova, with the goal of enrolling individuals from our community into the program. As such, our target participants will be local residents. While we won't be providing stipends to enrollees, we will offer transportation to the school and opportunities for job placement with our company, a Rancho-based organization. Additionally, we aim to incentivize other trucking companies to hire and train newly licensed drivers who graduate from our program, recognizing the challenges they face due to higher insurance costs and restrictions.

In collaboration with Highland Charter School in Sacramento, will facilitate hands-on training for our participants at their location. To support our outreach efforts, we plan to rent halls or utilize community boardrooms locally to host information sessions, study halls, and workshops as needed.

I have attached an outline of our partnership with Highland Charter School.

Some of the community partners we plan to work with are

Highland Charter School (Driving Program)

Volunteers of America

Homeless Veterans of America

FCCP

Express Employment Solutions

Sacramento Works/ Job One

Please visit our website for more information on our initiative

[Road to Recovery CDL Initiative | Wilson and Sons Tran
\(wilsonandsonstransportation.net\)](http://wilsonandsonstransportation.net)

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Letter_of_Support_-_Wilson_Transportation.pdf](#)

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve one of Rancho Cordova's school districts?

No

CEIF APP #104

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Ashley
Wilson

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Wilson and Sons Transportation

What is your title and/or role at your organization?

Operations Manager

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF APP #104**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Wilson and Sons Transportation: Road to Recovery CDL Initiative

CEIF APP #104

Budget Proposal

	Total Amount	In Kind Contribution	Grant Funds Requested	Further Description
Personnel Costs	\$ 36,000.00	\$ -		
Outreach Coordinator & Support S	\$ 18,000.00	\$ -	\$ 18,000.00	
Program Coordinator & Support St	\$ 18,000.00	\$ -	\$ 18,000.00	
			\$ -	
PROGRAM COSTS	\$ 55,800.00			
Equipment	\$ 40,000.00	\$ 40,000.00	\$ -	We will be providing a commercial truck for use in this program
Telephone	\$ 1,000.00		\$ 1,000.00	
Internet Access	\$ 1,000.00		\$ 1,000.00	
Office Supplies/ Misc	\$ 1,500.00		\$ 1,500.00	
DMV Test Fee Cost	\$ 300.00		\$ 300.00	We will be covering the DMV cost for the exam \$25x12 anticipated graduates
Job Placement Incentive Progra	\$ 12,000.00	\$ 2,000.00	\$ 10,000.00	We will be offering employers an incentive for hiring newly licensed drivers, this is to help offset the higher insurance costs associated with newly licensed drivers looking to gain industry experience. This is a major hurdle for employers and will be huge if we can provide it. We will also cover the incentive cost for any driver we are able to employee and that is the in kind contribution for this category.
MARKETING COSTS	\$ 9,400.00			
Web site hosting	\$ 500.00	\$ 500.00	\$ -	We will provide
Web site updates	\$ 200.00	\$ 200.00	\$ -	We will do in house and provide as part of personnel costs.
Collateral preparation	\$ 2,500.00		\$ 2,500.00	
Collateral printing	\$ 1,200.00		\$ 1,200.00	
Marketing events	\$ 5,000.00		\$ 5,000.00	This will include the cost of booth rentals at Job Fairs and other community events, as well as facility rentals for study and information sessions.
TRAINING / TRAVEL	#REF!			
Transportation	\$ 2,000.00	\$ -	\$ 2,000.00	
Total Program Cost	\$ 103,200.00			
	\$ 42,700.00	\$ 60,500.00		

CEIF APP #104



13 March 2024

RE: Support for the CEIF request of Wilson & Sons Transportation

To Whom It May Concern,

I am pleased to offer this letter of support for Wilson & Sons Transportation's CEIF application. Their proposal speaks to what is good about Rancho Cordova—our passion for service, recognition of the human value of all community members, the promise of inclusivity, and our desire to make our community a better place one step at a time.

The "Road to Recovery CDL" initiative is focused on empowering the most disadvantaged and displaced within our City. The program gives the homeless and formerly incarcerated an opportunity to transform their lives with dignity and economic independence.

A start-to-finish program, Road to Recovery CDL, will identify local candidates by contacting Rancho Cordova-based community organizations, mental health services, probation and parole officers, homeless shelters, and reentry programs. Once enrolled, the program addresses barriers to success, such as ensuring transportation to training sites.

Professional driver mentors and companies willing to work with candidates have been identified. As such, candidates have the best opportunity to pass the written and driving tests. Upon graduation, established partnerships with local trucking and transportation companies will identify employment opportunities.

There are worthy programs in this space. However, trucking offers a unique environment for those who don't thrive in a bustling workspace, may be uncomfortable with social norms, or have a deep desire to remain independent. Trucking is vital to a stable economy, and the need for well-trained drivers is growing.

The Road to Recovery CDL will impact workforce shortages, support local economic development, and encourage us to look beyond traditional employment sources. This program will work in Rancho Cordova and put Rancho Cordovans to work.

Sincerely,



Diann H. Rogers
President & CEO

Ashley Wilson
Operations Manager
Wilson and Sons Transportation
Rancho Cordova, CA
[REDACTED]

Zachery Jones
Program Coordinator
Highland Charter School
Sacramento, CA
[REDACTED]

CEIF APP #104

Dear Zach & Team,

We are excited for a partnership between Wilson and Sons Transportations Road to Recovery CDL Initiative and Highland Charter School to support individuals in our community by enrolling them in your driver training program. Our organizations share a commitment to providing opportunities for individuals to achieve their full potential, and we believe that collaborating on this initiative will allow us to make a significant impact.

Our proposal outlines the following key components of the partnership:

1. Recruitment and Enrollment:

We will actively recruit individuals from the community who meet Highland Charter School's guidelines of being 22 years or older and having no high school diploma (GED is acceptable).

We will assist in the enrollment process for interested individuals and ensure they meet all necessary requirements for participation in the driver training program.

2. Support Services:

Wilson and Sons mission is to provide services to those coming out of the system and those experiencing homelessness. We will provide outreach efforts to promote awareness of the driver training program within the community, including informational sessions and marketing materials.

We will arrange transportation to and from Highland Charter School for enrolled participants, ensuring access to the program for individuals who may face transportation barriers.

3. Job Placement Assistance:

Upon completion of the driver training program, Wilson and Sons Transportation will offer assistance with job placement for graduates, leveraging our extensive network of trucking partners.

We are committed to providing employment opportunities to program graduates at our own company, Wilson and Sons Transportation, as well as facilitating connections with other trucking companies in our network.

CEIF APP #104

4. Incentive Program:

As an incentive for companies to hire drivers recruited through the program, Wilson and Sons will offer a cash incentive for each driver hired by a partnering company.

We believe that this partnership presents a valuable opportunity to empower individuals in our community with the skills and resources they need to succeed in the trucking industry. By combining our efforts and resources, we can make a meaningful difference in the lives of program participants and contribute to the economic vitality of our community.

We look forward to discussing this partnership proposal in further detail and exploring how we can work together to achieve our shared goals. Thank you for considering our proposal, and we eagerly await the opportunity to collaborate with Highland Charter School.

I invite you to check out more about our program on our website as well.

[Road to Recovery CDL Initiative | Wilson and Sons Tran \(wilsonandsonstransportation.net\)](http://wilsonandsonstransportation.net)

Sincerely,



Ashley Wilson
Operations Manager

CEIF APP #105

Application Withdrawn

Title	ARK Strategies Inc -Cyber Safe Seniors: Cybersecurity Awareness and Education Program	03/15/2024
CEIF APP #106	by Anil Kondakrindi in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45902303

Original Submission

03/15/2024

Score	n/a
Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.	
Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant

CEIF APP #106

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

ARK Strategies Inc -Cyber Safe Seniors: Cybersecurity Awareness and Education Program

Provide a Project/Program Synopsis

The Cyber Safe Seniors program in Rancho Cordova aims to equip seniors with critical cybersecurity knowledge and tools through interactive workshops. Addressing AI-enhanced cyber threats, this initiative fosters safe digital practices, enhances community well-being, and underscores the city's commitment to protecting its most vulnerable citizens in the digital age.

Provide a Project/Program Description

Executive Summary

In an increasingly digital age, the senior citizens of Rancho Cordova face heightened vulnerability to sophisticated cyber threats. The Cyber Safe Seniors program, proposed by ARK Strategies Inc, seeks to address this challenge by empowering our city's seniors with the necessary knowledge and tools to navigate the digital world securely. This initiative will offer four one-day interactive workshops, providing comprehensive cybersecurity education tailored specifically to the needs of senior citizens.

Importance of the Proposal

The digital landscape is evolving rapidly, with generational advancements in AI technology amplifying the sophistication of cyber threats. Our senior population, often less familiar with the nuances of digital security, is particularly at risk. This program represents a vital step towards inclusive community support, ensuring that seniors are not left vulnerable in our increasingly connected world.

Expected Benefits

Enhanced Cybersecurity Awareness: Seniors will learn to identify and protect against prevalent cyber threats, increasing their digital literacy and safety.

Promotion of Safe Online Practices: The program will advocate for best practices in digital hygiene, safeguarding personal information, and safe browsing, contributing to a safer online environment for our senior community.

Community and Confidence Building: By participating in these workshops, seniors will gain confidence in their digital interactions, supported by a community of peers and experts.

CEIF APP #106

Reinforcement of City Values: This initiative underscores Rancho Cordova's commitment to the well-being and security of all its residents, aligning with the city's vision for a caring, inclusive, and forward-thinking community.

The Cyber Safe Seniors initiative is a groundbreaking series of four immersive, one-day workshops, scheduled to span from July 2024 through June 2025. Spearheaded by a cadre of distinguished cybersecurity professionals and engaging moderators, this program is meticulously crafted to address the urgent needs of our senior citizens in the digital era.

At the heart of each workshop lies a dynamic curriculum tailored for maximum accessibility and engagement, focusing on pivotal areas such as identifying and countering cyber threats, mastering online safety protocols, and cultivating robust digital hygiene habits. Our approach goes beyond traditional instruction, embedding interactive elements and real-world scenarios that resonate deeply with senior participants. This methodology not only ensures the dissemination of critical cybersecurity knowledge but also fosters an environment of active learning and mutual support.

Designed explicitly with the senior community in mind, Cyber Safe Seniors aims to transform apprehension into confidence, guiding our elders through the complexities of the digital world with ease and assurance. By participating in these workshops, Rancho Cordova's senior residents will not only gain invaluable skills to protect themselves online but will also contribute to the broader vision of a digitally literate and secure community.

In essence, Cyber Safe Seniors is more than just an educational program—it's an investment in the safety, empowerment, and digital inclusivity of one of our city's most cherished demographics. It beckons decision-makers to play a pivotal role in safeguarding our seniors against the ever-evolving landscape of cyber threats, ensuring they remain active, informed, and secure participants in our digital society.

Tell us about your Project/Program Team

The ARK Strategies Team brings together experienced cybersecurity professionals, certified in protecting against AI-generated threats, and moderators with expertise in delivering senior-friendly educational content. Their combined skills ensure a program that is both informative and accessible.

Provide your Project/Program Goals

To equip Rancho Cordova's seniors with the skills to navigate the digital world securely.

To foster a supportive learning environment that promotes digital confidence among seniors.

To contribute to the broader goal of creating a digitally literate and safe community in Rancho Cordova.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Proposal_for_Cybersecurity_Education_Program_for_Seniors.pdf](#)

ITEM 12.4.**2 - Funding & Costs****ATTACHMENT 2
CEIF APP #106**

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	50000.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	50000.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
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What is the total cost of personnel for your project/program?	25000.0
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What is the total cost of supplies for your project/program?	15000.0
--	---------

What is the total cost of transportation for your project/program?	5000.0
--	--------

What is the total cost of equipment for your project/program?	2500.0
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What will be the total cost of any miscellaneous expenses for your project/program?	2500.0
---	--------

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Proposal_for_Cybersecurity_Education_Program_for_Seniors.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

CEIF APP #106

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

No Operations and Maintenance

Do you plan to ask for funding annually for this project/program?

No

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

The program is structured to deliver quarterly workshops over the course of a year, ensuring that a broad segment of the senior population can benefit. Each workshop will provide comprehensive education and practical advice tailored to the senior audience.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Recognizing the potential need for flexibility due to public health concerns or other unforeseen challenges, the Cyber Safe Seniors program is designed to seamlessly transition between in-person and virtual formats. This ensures uninterrupted access to vital cybersecurity education for Rancho Cordova's seniors.

4 - Project/Program Location

CEIF APP #106

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

City of Rancho Cordova

ITEM 12.4.**ATTACHMENT 2**

List the city location of the project/program.

City of Rancho Cordova

CEIF APP #106

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Anil
Kondakrindi

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

ARK Strategies Inc

What is your title and/or role at your organization?

Principal

ITEM 12.4.**ATTACHMENT 2**

Provide contact
phone number:



CEIF APP #106

Provide contact
email:



Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

CEIF APP #106

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



CEIF APP #106

Proposal for Cybersecurity Education Program for Seniors**Applicant Organization:** ARK Strategies Inc**Project/Program Name:** Cyber Safe Seniors: Cybersecurity Awareness and Education Program**Executive Summary**

In an increasingly digital age, the senior citizens of Rancho Cordova face heightened vulnerability to sophisticated cyber threats. The Cyber Safe Seniors program, proposed by ARK Strategies Inc, seeks to address this challenge by empowering our city's seniors with the necessary knowledge and tools to navigate the digital world securely. This initiative will offer four one-day interactive workshops, providing comprehensive cybersecurity education tailored specifically to the needs of senior citizens.

Importance of the Proposal

The digital landscape is evolving rapidly, with generational advancements in AI technology amplifying the sophistication of cyber threats. Our senior population, often less familiar with the nuances of digital security, is particularly at risk. This program represents a vital step towards inclusive community support, ensuring that seniors are not left vulnerable in our increasingly connected world.

Expected Benefits

Enhanced Cybersecurity Awareness: Seniors will learn to identify and protect against prevalent cyber threats, increasing their digital literacy and safety.

Promotion of Safe Online Practices: The program will advocate for best practices in digital hygiene, safeguarding personal information, and safe browsing, contributing to a safer online environment for our senior community.

Community and Confidence Building: By participating in these workshops, seniors will gain confidence in their digital interactions, supported by a community of peers and experts.

Reinforcement of City Values: This initiative underscores Rancho Cordova's commitment to the well-being and security of all its residents, aligning with the city's vision for a caring, inclusive, and forward-thinking community.

Project/Program Synopsis: The Cyber Safe Seniors program in Rancho Cordova aims to equip seniors with critical cybersecurity knowledge and tools through interactive workshops. Addressing AI-enhanced cyber threats, this initiative fosters safe digital practices, enhances community well-



CEIF APP #106

being, and underscores the city's commitment to protecting its most vulnerable citizens in the digital age.

Project/Program Description

The Cyber Safe Seniors initiative is a groundbreaking series of four immersive, one-day workshops, scheduled to span from July 2024 through June 2025. Spearheaded by a cadre of distinguished cybersecurity professionals and engaging moderators, this program is meticulously crafted to address the urgent needs of our senior citizens in the digital era.

At the heart of each workshop lies a dynamic curriculum tailored for maximum accessibility and engagement, focusing on pivotal areas such as identifying and countering cyber threats, mastering online safety protocols, and cultivating robust digital hygiene habits. Our approach goes beyond traditional instruction, embedding interactive elements and real-world scenarios that resonate deeply with senior participants. This methodology not only ensures the dissemination of critical cybersecurity knowledge but also fosters an environment of active learning and mutual support.

Designed explicitly with the senior community in mind, Cyber Safe Seniors aims to transform apprehension into confidence, guiding our elders through the complexities of the digital world with ease and assurance. By participating in these workshops, Rancho Cordova's senior residents will not only gain invaluable skills to protect themselves online but will also contribute to the broader vision of a digitally literate and secure community.

In essence, Cyber Safe Seniors is more than just an educational program—it's an investment in the safety, empowerment, and digital inclusivity of one of our city's most cherished demographics. It beckons decision-makers to play a pivotal role in safeguarding our seniors against the ever-evolving landscape of cyber threats, ensuring they remain active, informed, and secure participants in our digital society.

Project/Program Team

The ARK Strategies Team brings together experienced cybersecurity professionals, certified in protecting against AI-generated threats, and moderators with expertise in delivering senior-friendly educational content. Their combined skills ensure a program that is both informative and accessible.

Project/Program Goals

To equip Rancho Cordova's seniors with the skills to navigate the digital world securely.

To foster a supportive learning environment that promotes digital confidence among seniors.

To contribute to the broader goal of creating a digitally literate and safe community in Rancho Cordova.

**Funding & Costs**

CEIF APP #106

Trainers and Moderators: \$25,000

Materials Design and Publishing: \$10,000

Lunch & Treats: \$5,000

Event Place Rental & Miscellaneous: \$10,000

Total Requested Funding: \$50,000**Project/Program Schedule**

The program is structured to deliver quarterly workshops over the course of a year, ensuring that a broad segment of the senior population can benefit. Each workshop will provide comprehensive education and practical advice tailored to the senior audience.

Adaptability

Recognizing the potential need for flexibility due to public health concerns or other unforeseen challenges, the Cyber Safe Seniors program is designed to seamlessly transition between in-person and virtual formats. This ensures uninterrupted access to vital cybersecurity education for Rancho Cordova's seniors.

Justification and Need

The Cyber Safe Seniors program represents a proactive measure to address the digital vulnerability of one of our community's most valued populations. It aligns with Rancho Cordova's dedication to fostering a supportive, inclusive, and safe environment for all residents, emphasizing the city's role as a leader in community care and digital literacy.

Conclusion

We respectfully request your support in funding the Cyber Safe Seniors program. By doing so, we affirm Rancho Cordova's commitment to the well-being and security of its senior residents, ensuring they remain safe, informed, and confident in their digital interactions. Together, we can make a lasting impact on the lives of our senior citizens, reinforcing our city's values of care, inclusivity, and progress.

Title	350 Sacramento's Green Schools Action Coalition (GSAC)	03/15/2024
		id. 45902535
CEIF APP #107	by Nitya Narasimhan in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? Yes: First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

350 Sacramento's Green Schools Action Coalition (GSAC)

CEIF APP #107

Provide a Project/Program Synopsis

GSAC, is a **network of students, teachers, and climate advocates in Sacramento County dedicated to the climate movement**. GSAC will serve as a hub for sustainable and actionable strategies where members will push Sacramento county schools to take concrete steps against climate change, encouraging regions around the nation to follow.

Provide a Project/Program Description

Schools are the centers of our communities and, in turn, should be prioritized in combating the climate crisis. Not only because they annually emit 72 metric tons of CO₂, but because students will be at the forefront of the crisis in the coming years. We seek to direct schools towards **carbon neutrality**, specifically through our specified action groups. We will work with school districts around the Sacramento area, including SCUSD, NUSD, and FCUSD. The organization itself does not have a finite period of time, but the projects within the coalition will be accomplished within certain dates. GSAC will specifically focus on electrification of schools, native garden planting in schools, increased environmental literacy and advocacy in schools, and encouraging youth to express environmentalism through art. Since the projects are within GSAC as a whole, they are easily adaptable and flexible based on each school's or district's guidelines and needs. The gardening team recently won a grant to introduce a native garden at a select school. GSAC hopes to implement the native garden projects in schools across the county, including schools in Rancho Cordova. The electrification team has already supported SCUSD (Sacramento City Unified School District) in adopting a more aggressive climate plan, and is working to do the same for other districts, including FCUSD, which directly aids the Rancho Cordova Community. Providing GSAC with funds will allow the organization of dedicated climate advocates to implement sustainable strategies across the Sacramento area, allowing Rancho Cordova to become a more sustainable and pro-environmental city, benefiting its citizens in the long run.

Tell us about your Project/Program Team

350 Sacramento is a local grassroots organization committed to equitable solutions that accelerate the transition to a sustainable future, with atmospheric carbon dioxide levels below 350 ppm. We believe in a world with a safe climate, where nature is respected and protected, and our social, political, and economic systems work for all people and the planet. The interns are a group of dedicated high school students, who contribute to 350s efforts by working on a variety of projects from electrification to social media awareness. Past efforts include electrifying SCUSD and drafting a bill to implement a youth advisory board for CARB.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

CEIF APP #107

1. **Network Building**

Many schools already have diligent and active student-led clubs and climate projects in progress. GSAC is a platform for these groups to garner support for their efforts by connecting to a network of climate activists and organizations. In addition, GSAC will be a hub of expertise, ideas, and strategies which can aid groups in perfecting their vision and achieving their goals.

2. **Systemic Efforts**

Efforts such as electrification, recycling systems, and native gardens are decisions that need to be made by school boards. GSAC will serve as a platform for strategic planning and an external source of pressure for those in power to take climate mitigation steps in order to achieve a sustainable future for our schools. We want to create a broader school sustainability movement that transcends multiple districts in Sacramento and that is only possible with members from the school communities.

GSACs ultimate goal is to aid schools in achieving sustainability, and our efforts will remain focused because of our organization's structure. GSAC has multiple teams working on different projects, which all serve to help schools around Sacramento. Due to this flexible structure, where members can join certain groups, each project will have dedicated volunteers ensuring timeliness and efficiency. GSACs goals can be measured easily by the progress that each target school or district makes towards sustainability and how its policies differed from before GSACs collaboration.

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 5000.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 5000.0

CEIF APP #107

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[GSAC_Rancho_Cordova_Grant_-_Sheet1.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

CEIF APP #107

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

8/10/2024

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

Feb 24: GSAC Kickoff meeting. Established mission statements and overall goals.

April/May: Movement Team is planning to collaborate with other regional nonprofits such as Fridays for Future (FFF) Sacramento to organize an Earth rally for the next global strike day.

CEIF APP #107

July 28: The Art and Media Team is preparing to host an earth festival called Ode to Earth on June 28th 2024 in order to engage the wider Sacramento community and have Sacramento artists lead efforts in investigating how different identities interact with the planet and how individuals can use their voice collectively. Intended to be an annual event.

August: Electrification team already pushed SCUSD school board members to adopt climate plan for 2040 and on electrifying transport fleet for SCUSD. The team is currently working to adopt the same plan for NUSD for the 24-25 school year. Similarly, the education team is working to implement AB 287 for the 24-25 school year in schools in and around Sacramento county including SCUSD, FCUSD, and San Juan Unified School District. The bill requires schools to implement environmental education in their curriculums.

Adaptability: What is your plan to complete your project/program should any challenges arise?

GSAC's unique fluid structure, with several teams, will allow every project to be modified based on challenges. For example, if there is a funding or logistical problem with a certain project, more energy could be put towards other efforts while the challenges get sorted out. GSAC has many small projects within its organization that all focus on improving school sustainability.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2**CEIF APP #107**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

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Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	Breathe Building, 909 12th Street, Sacramento CA 94211
List the city location of the project/program.	Sacramento
Select State	CA
Provide the zip code for your project/program's primary location.	95630.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF APP #107

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Nitya Narasimhan

Is this project/program on behalf of an organization? Yes

What is the name of your organization? 350 Sacramento

What is your title and/or role at your organization? Intern

Provide contact phone number:

Provide contact email:

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #107

By checking here, I confirm that I am aware that my application materials will become public record.

checked

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CEIF APP #107

Total Funds Requested	\$5,000
Total Funds Requested from Rancho Cordova Grant	\$5,000
Expected Use of Funds	Funding for rallies and movements, native planting materials, school environmental literacy materials, etc.

Title	Rancho Cordova HART Winter Sanctuary and Ongoing Services	03/15/2024
CEIF APP #108	by Derek Corea in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45903675

Original Submission	03/15/2024
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Score	4
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?	No: Not a First Time Applicant
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As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Rancho Cordova HART Winter Sanctuary and Ongoing Services
CEIF APP #108

Provide a Project/Program Synopsis

Rancho Cordova HART provides a Winter Sanctuary Program and continuous support to individuals experiencing homelessness in our community. Our program includes operating a rotating Winter Sanctuary Shelter Program and providing general services and resources to help move people off the street and into stable and safe housing.

Provide a Project/Program Description

Rancho Cordova HART's mission is to provide services to the unhoused in our community by creating community-driven programs. Through this grant, our unhoused neighbors will receive much-needed services, financial assistance, and shelter during the coldest months of the year. Funds will be allocated to bus passes, services to provide individuals with rental assistance, move-in assistance (such as application/background check fees), and the general operation of the Winter Sanctuary Shelter Program. Expected costs for the Winter Sanctuary Shelter Program operation include organizing, transportation, food, cleaning supplies, and intake-related expenses.

Winter Sanctuary Shelter Program: HART members and faith communities operate the Winter Sanctuary Shelter Program in Rancho Cordova to provide free overnight shelter, warmth, meals, and connection to mainline health and housing-related services for men & women who are experiencing homelessness in our area during the coldest months of the year. Potential guests are invited to arrive at the intake site at 5 pm each evening to create a consistent meeting place. Guests of the Winter Sanctuary meet with the outreach navigator and, most importantly, become part of the HART family and Rancho Cordova community. Following intake, guests are transported to the host church or overnight location for the evening. Here, guests are provided with a hot meal and shower and receive housing counseling from the Rancho Cordova Navigator and other mainline services from community partners. In the morning, guests are provided coffee and breakfast, then transportation back to the intake site. HART volunteers and Rancho Cordova community members fully staff, plan, and operate the program. Last year, we had 500+ volunteers participate in the program. community-driven

Housing Counseling/Relocation: Rancho Cordova HART's goal is to assist those on the street or in the Winter Sanctuary Program to achieve permanent housing. HART will use Community Enhancement Funds to remove the barriers to housing by covering the costs of security deposits, bus passes, or similar "move-in costs." These funds will also support those leaving the Rancho Cordova Transitional House. HART will also assist by hosting community events such as mobile shower gatherings and other similar pop-up gatherings. Here, the navigator and HOT team will be present to connect with unhoused community members, and/or local resources will be supplied. Community events and the Winter Sanctuary program are critical to garnering the trust of the local unhoused population.

ITEM 12.4.**ATTACHMENT 2**

Tell us about your
Project/Program
Team

Rancho Cordova HART operates the local *rotating shelter* program with the help of church partners and local volunteers. HART volunteers work with clients on additional issues such as transportation to the DMV and filling in applications to rent.

CEIF APP #108

We are a local collaboration between the faith-based community, businesses, residents, Folsom Cordova Unified School District, Elica Health, the City of Rancho Cordova, and Sacramento Veteran's Stand Down. During the off-season, HART acts as a local resource for the homeless population and assists with supporting the city's new transitional house.

Provide your
Project/Program
Goals

Project Goals

The goal is to operate a shelter program during the coldest months of the year in 2024-2025, where our homeless neighbors can receive essential services and connections to mainstream housing resources. The following are our measures for success.

- Organize a 2024-25 Winter Sanctuary program for 10+ program participants per night
- Provide 500+ nights of lodging
- Provide 5+ veterans lodging and services
- Work with local service providers and city partners to provide Overnight Shelter to 25+ individuals
- Organize 200+ volunteers to support the Winter Sanctuary program
- Assist 15+ unhoused individuals or families in achieving housing

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 235078.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 101000.0

CEIF APP #108

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 19500.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 81500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[24-25_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.**ATTACHMENT 2**

Describe any funding secured or being sought for this project/program?

Any other Funding Contributions - \$134,078

Item number 7 in the above budget will be donated by members of churches. This accounts for physical space donated. Facilities and staff/volunteers for each night of the shelter are donated by the faith communities that make up Rancho Cordova HART. \$61,000 is an estimate based on last year's program. If we hope to expand the number of Winter Sanctuary weeks (which we presume to do), the number will increase partner churches' contributions of the physical space.

CEIF APP #108

Item number 8 in the above budget will be donated by members of our HART community. The Winter Sanctuary Program is entirely planned and run by volunteers. Each night guests are given a hot meal, shower, connection to resources, and a safe place to sleep. In the morning, they are provided a to-go lunch. The program runs seven days weekly for nine weeks during the year's coldest months. Sixty-one days of shelter are provided. On average, eight volunteers watch over the program guests and serve food each night. These volunteers stay for, on average, five hours each night. Each stays at different shifts throughout the day and night. Some arrive early with the guests; others send the guests off in the morning. The average volunteer cost per hour of work is \$29.95, which equals \$149.75 per night per volunteer. In total, it costs \$1,198 per night in a volunteer capacity to operate one night of volunteering. This equals \$73,078.

This funding is secured. It is likely to grow, considering the success of the 2023-24 shelter season and the consistency of our new leadership.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

ITEM 12.4.**ATTACHMENT 2**

How many years has 4
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

CEIF APP #108

How many years has 4
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 8/1/2024

Anticipated End Date 6/30/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule **Project Schedule**

1. August 2024 – June 2025: Ongoing support
 2. December 2024 - March 2025: Rancho Cordova HART Winter Sanctuary season
-

Adaptability: What is your plan to complete your project/program should any challenges arise? The plan is to prioritize the Winter Sanctuary program and scale as needed. To do so, we will lean on our faith community partners. Rancho Cordova HART is an all-volunteer-run organization, so we are adaptable to the needs of our community. Our board and general membership meet bi-monthly to adjust programs if needed.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2**CEIF APP #108**

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	10009 Folsom Blvd Ste 100, Sacramento, CA 95827 (intake site)
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95827.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF APP #108

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Derek
Corea

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova HART

What is your title and/or role at your organization?

Development Consultant

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

No

ITEM 12.4.**ATTACHMENT 2**

What is the name of this project or program's primary contact if not the person submitting this application?

Tom
Steinbach

CEIF APP #108

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Tom
Steinbach

What is the title of this individual?

President of Rancho Cordova HART

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF APP #108**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



CEIF APP #108

Item	Amount	Notes
Rent of intake site	\$13,500.00	The cost of the lease for the intake site for Winter Sanctuary (WS). The intake site is also used to provide storage and as a centralized donation and resource area.
Gas, Registration, and other expenses for Winter Sanctuary van	\$4,500.00	The van is used to transport WS guests from the intake site to the host church each night. Then, from the host church to the intake site each morning.
Housing Counseling Services	\$40,000.00	HART volunteers and partners use funds to help remove the barriers to permanent housing.
Bus Passes	\$5,000.00	The purchase of bus passes to be given to unhoused neighbors to meet transportation needs
Insurance (for Rancho Cordova HART)	\$6,000.00	Cost of nonprofit general insurance
In-Kind Expenses for Host Churches	\$61,000.00	Partners that donate space for WS operation
Volunteer Operation Hours	\$73,078.00	Partners that donate their time for WS operation
Food Gift Cards	\$5,000.00	The purchase of gift cards to provide food to unhoused neighbors
12-14 Passenger Van Rental	\$15,000.00	Rental of the van for WS
Accounting Services	\$12,000.00	Professional services to help process invoices and track expenses
	\$235,078.00	

Title	City of Rancho Cordova: PROJECT LIFESAVER “bringing loved ones home.”	03/15/2024 id. 45904248
CEIF APP #109	by Yasmin Herrera-Vilchez in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

Yes: First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

City of Rancho Cordova: PROJECT LIFESAVER “bringing loved ones home.”

Provide a Project/Program Synopsis

Project Lifesaver is a 501 (C)(3) community based, public safety, non-profit organization that provides law enforcement, fire/rescue, and caregivers with a program designed to protect, and when necessary, quickly locate individuals with cognitive disorders who are prone to the life threatening behavior of wandering. <https://projectlifesaver.org/>

Provide a Project/Program Description

The Project Lifesaver Program is run at a municipality level by public safety agencies. When an agency decides to implement the program, Project Lifesaver International will equip them with the necessary technologies and provide training to those involved. The training includes the use of the equipment, the implementation of the strategic methods specifically designed for the program, and also community policing courses that provide a basic understanding of cognitive conditions to better comprehend the behaviors of an individual with said condition. Also included during training is the use of the PLS Database, which is a useful resource provided to member agencies at no cost. Completion of training is required for certification. Once an agency has become certified, they may begin acquiring clients for their local program.

CEIF APP #109

The method relies on proven radio technology and specially trained search and rescue teams. Citizens enrolled in Project Lifesaver wear a small transmitter on the wrist or ankle that emits an individualized frequency signal. If an enrolled client goes missing, the caregiver notifies their local Project Lifesaver agency, and a trained emergency team responds to the wanderer's area. The first responders will then use the client's individualized frequency to locate the position of the individual. The knowledge given from the community policing courses is best applied in this situation because the first responders will know how to best approach the client once found, and allow them to be brought back to safety.

<https://projectlifesaver.org/resources/recent-rescues/>

Tell us about your Project/Program Team

I, Yasmin Herrera-Vilchez, a Rancho Cordova citizen requesting funding to restart Project LifeSaver in our city.

<https://projectlifesaver.org/who-we-are/>

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2**News:**

- <https://www.folsom.ca.us/Home/Components/News/News/1908/211?arch=1&npage=5>
- <https://www.facebook.com/watch/?v=1861117533904614> (VIDEO)
- <https://www.cbsnews.com/sacramento/news/new-program-helps-police-find-missing-alzheimer-patients-faster/>
- <https://citrusheights.net/1264/Project-Lifesaver>

Here Are Some Statistics Relating To Project Lifesaver:

CEIF APP #109

- Began in 1999 by the Chesapeake Sheriff's Office, Chesapeake, Virginia, as a search and rescue operation, based on the need to find missing Alzheimer's victims. Later expanded to finding children with Autism and persons with Down syndrome.
- There are an estimated 5 Million persons in the United States with Alzheimer's and by 2030, there will be an estimated 15 Million.
- 59% of Alzheimer's victims develop the tendency to wander and 72% will do so repeatedly.
- If the victim is not found within 24 hours, there is only a 50% chance they will be recovered alive.
- Project Lifesaver started with 10 clients in Chesapeake Virginia in its "pilot program" in April 1999.
- The program achieved success immediately, recovering lost victims in a record average of less than 30 minutes.
- Over 1,500 searches have been conducted nationwide with a 100% success rate. All persons have been recovered alive.
- Project Lifesaver is now operating in 41 states with over 550 agencies in the United States. Information requests have been received from Australia, France, Great Britain, Guam and other countries.

Optional File Upload:

Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

ITEM 12.4.**ATTACHMENT 2**

Total project/program cost* 9000.0

CEIF APP #109

What is the amount of Community Enhancement & Investment Fund grant monies requested? 9000.0

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 0.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 3000.0

What is the total cost of equipment for your project/program? 5000.0

What will be the total cost of any miscellaneous expenses for your project/program? 1000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Sample_LOI.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

CEIF APP #109

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Multiple Years

If requesting for multiple years, please share how many years you are seeking funding?

3

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

We're asking to secure a 3 year funding for the program.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

ITEM 12.4.**ATTACHMENT 2**

Anticipated End Date 6/30/2025
(typically
projects/programs
end by June 30)

CEIF APP #109

Please describe your project/program schedule <https://projectlifesaver.org/resources/frequently-asked-questions/>

Adaptability: What is your plan to complete your project/program should any challenges arise? <https://projectlifesaver.org/resources/frequently-asked-questions/>

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

ITEM 12.4.**ATTACHMENT 2**

Primary street address of project/program

Rancho Cordova Police Department

CEIF APP #109

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

Rancho Cordova City : Project Life Saver

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Yasmin
Herrera-Vilchez

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

PROJECT LIFESAVER

ITEM 12.4.**ATTACHMENT 2**

What is your title and/or role at your organization?

I am not part of the LIFESAVER Organization.

I am a city citizen that wants to bring the program to our city for the benefit of our citizens with cognitive conditions that wander.

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

CEIF APP #109

Are you the primary point of contact on this project/program?

No

What is the name of this project or program's primary contact if not the person submitting this application?

Trisha
Connor

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Does your agency want to implement the Project Lifesaver Program in your community?

Any agency interested in implementing the Project Lifesaver program must submit a Letter of Intent to Project Lifesaver International. A sample letter is provided below for your convenience.

NOTE: *The Letter of Intent must be signed and submitted on Official Departmental Letterhead. Any submissions not meeting these criteria will not be accepted, and your agency will not be able to begin the implementation process until another Letter of Intent is submitted in proper form.*

Options to submit your LOI:

1. Submit via Fax:

You may fax your LOI to (757) 546-5503 to the “Attn: Trisha Connor”

2. Submit via Email:

You may email your LOI to Trisha Connor at tconnor@projectlifesaver.org

3. Submit via Mail:

You may send your LOI directly to the Project Lifesaver Training Division at the following address:

Attn: Trisha Connor
Project Lifesaver International
815 Battlefield Blvd South
Chesapeake, VA 23322

After Project Lifesaver International receives your agency’s Letter of Intent, a member of our staff will be in touch to launch the implementation process.

Should you have any questions regarding this process you may contact Project Lifesaver International via telephone at 877-580-LIFE.

Sample Letter of Intent

CEIF APP #109

(Date)

To whom it may concern,

Please accept this letter of intent on behalf of *(Your Agency or Organization's name)* to join Project Lifesaver.

The contact person for our agency will be:

Name

Office Number

Cell Number

Email Address

Fax Number

The shipping address for our agency is as follows:

Agency Name

Address

City, State, Zip

The billing address for our agency is as follows:

Agency Name

Address

City, State, Zip

Our agency would like to purchase the following equipment:

(Insert the equipment your agency wishes to purchase, including the quantity of each)

Our agency is being funded via (special grant, Pilot Club, etc.):

(Insert your agency's source(s) of funding to implement Project Lifesaver)

I understand that this amount does not include the travel expenses of the trainers.

Sincerely,

Title

Empowering Disconnected Youth through Paid Job Training and Mentorship

CEIF APP #110 by Nadia Niazi in Fiscal Year 2024-2025
Community Enhancement & Investment Fund Application

03/15/2024

id. 45905896

Original Submission03/15/2024

Score1

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Empowering Disconnected Youth through Paid Job Training and Mentorship

CEIF APP #110

Provide a Project/Program Synopsis

Fitrah empowers disconnected youth through paid job training in book reselling at our Rancho Cordova, CA warehouse. Participants gain skills in inventory management, customer service, and online marketing, enhancing employability and productivity. They gain confidence and independence through mentorship and income, contributing to a more inclusive community.

Provide a Project/Program Description

Fitrah is an innovative youth job training and mentorship program headquartered in our Rancho Cordova warehouse facility. Our mission for the upcoming year is to broaden our impact by serving 65 youth from diverse backgrounds, including those from the City of Rancho Cordova, attending schools within the Folsom-Cordova School District, as well as non-public, nonsectarian Certified Schools in the vicinity, such as Capital Academy and The Folsom Adult School. Fitrah is dedicated to serving historically underrepresented communities in Sacramento County, providing vital resources to prevent vulnerable youth from falling through the cracks.

At Fitrah, we are deeply committed to empowering these deserving youth who face significant barriers to safety, health, and success in their lives. Our comprehensive program offers invaluable mentoring support to all participants, with a select group of 20 youths also gaining access to a paid job training opportunity within our social enterprise—a book reselling business they will lead. The social enterprise's flagship project is an online thrift bookstore run and managed by vulnerable youth, empowering them financially and professionally.

In addition to job training, our program provides a holistic educational experience covering vital topics such as healthy relationship dynamics, wellness workshops, financial literacy, and college advising/tours. Moreover, participants will have the chance to actively engage with the community by speaking at events throughout Sacramento County. The project engages youth in their own solution and utilizes the proceeds to support them financially.

At the heart of Fitrah's mission is the commitment to nurturing an environment where youth can flourish, overcome obstacles, and lay the groundwork for a brighter future. During the initial phase of Fitrah's six-month program, the 20 youth enrolled in our job training initiative undergo a comprehensive experience at our social enterprise. Over the course of four weeks, they gain valuable work experience, receive a stipend, engage in teamwork, receive feedback, and are presented with leadership opportunities. Following this period, structured workshops and individualized case management sessions focus on developing essential skills such as financial literacy, fostering healthy relationships, setting goals, and achieving career milestones. These milestones include obtaining identification, setting up bank accounts, understanding credit, crafting resumes, exploring college options, and securing job interviews and internships. Throughout this process, our participants receive support

from youth organizations such as Pro-Youth and Improve Your Tomorrow. The latter portion of the program extends to all 65 youth served by Fitrah.

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Securing funding for this program is essential to accommodate the significant increase in youth we will be serving. We have already secured funding from several corporations, including JPMorgan Chase, Enterprise Holdings, and Golden One, which have provided multiple years of support. Additionally, we receive funding from other non-profits that help subsidize work-based training for youth in our program, such as Sacramento Employment and Training Agency SETA through their STEPS program and Advance Employment Group through the Department of Rehabilitation. Our most recent source of funding is from the CalFresh

These funds are necessary to cover critical expenses such as acquiring additional space to provide more job opportunities and to manage the influx of inventory, including book donations from the new bins we have established throughout the city. The increase in the flow of book donations is vital to generating more revenue, which directly contributes to creating sustainability and more job opportunities for youth in the future. Furthermore, funding is needed for essential expenses such as salaries, youth stipends, and administrative costs, which are crucial for ensuring the sustainability and success of our endeavors.

In addition, Fitrah fosters community engagement and social solidarity by connecting residents, local youths, and businesses with volunteer opportunities like book drives and donations. Seventy percent of volunteers are youth aged 12-20 from local schools in Folsom-Cordova, and three out of seven donation drop-off locations are in Rancho Cordova, provided by community members. We utilize the Volunteer Central system, a hub managed by the City of Rancho Cordova, which connects residents and community members with volunteer opportunities and community service projects where they can share their talents to make a positive difference.

Tell us about your Project/Program Team

Our **Operations Manager**, Amreen Keval serves as the backbone of our warehouse, ensuring precision and efficiency in our workflow.

Our **Resource Coordinator**, Zarmeena Sheryhar, connects participants with resources to address challenges or barriers they may encounter outside the program like nutritional needs.

Our **Program Trainer**, Stallion King, offers comprehensive training and mentoring, equipping participants with the skills necessary to excel in their roles and beyond. Throughout the program journey, Stallion provides guidance, support, and encouragement.

Our **Program Manager**, Nadia Niazi orchestrates seamless recruitment, onboarding, and completion of program outcomes. Her dedication ensures a supportive and inclusive environment for our participants.

Provide your Project/Program Goals

Our primary goal is to serve **65 youth** through a combination of work opportunities and mentoring, with 20 of them participating in our paid job training program. To measure our progress, we have established several key metrics:

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Number of youth engaged: We track the number of youth actively involved in our work opportunities and mentoring programs.

Number of youth enrolled in the paid job training program: We monitor the enrollment of participants in our paid job training initiative.

Percentage of youth completing core service areas: We assess the percentage of youth who successfully complete core service areas related to college and workforce preparation.

Number of certificates awarded: We keep track of the number of certificates awarded to participants upon completion of our program.

In addition to these metrics, **our team focuses on several key efforts:**

Regular tracking and evaluation: We regularly track participant engagement and progress to ensure that our programs are effective.

Ongoing evaluation of programs: We continuously evaluate the effectiveness of our mentoring and training programs to make necessary improvements.

Collaboration with community partners: We collaborate with community partners to enhance access to resources and support services for our participants.

Continuous communication: We maintain continuous communication with participants to address challenges and ensure that our program aligns with their needs and goals.

Assessing our impact is crucial to ensuring the success of our youth empowerment efforts. We employ various evaluation methods, including self-assessment by participants and surveys at the end of each workshop to capture key indicators such as their professionalism, attendance and engagement with the use of Survey Monkey. Our target is for 75% of program graduates to show improvement in at least 7 key indicators by the end of the program.

To further support vulnerable youth, we engage new volunteers through the Volunteer Central portal provided by the City of Rancho Cordova. We also organize community book drives to increase our inventory, aiming to reach 25,000 books.

Fitrah conducts regular follow-ups with program participants over two years to measure success. We expect students to earn a high school diploma and remain actively engaged in work or education for up to 30 hours per week. Productivity is a key metric, as we strive to help young people apply their learned skills in real-world settings.

Fitrah's long-term program goals are outlined in the attached document, which includes our theory of change for the upcoming years. As we continue to expand our mentorship initiatives, we are also forging partnerships with community colleges, trade schools, and apprenticeship programs.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Fitrahs_Theory_of_Change_Team_info_Partners_and_Program.pdf](#)

	2 - Funding & Costs	CEIF APP #110
Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.	
Total project/program cost*	371134.0	
What is the amount of Community Enhancement & Investment Fund grant monies requested?	193678.0	
Does your project/program involve construction of any facilities or improvements upon any property?	No	
What is the total cost of personnel for your project/program?	154960.0	
What is the total cost of supplies for your project/program?	8000.0	
What is the total cost of transportation for your project/program?	0.0	
What is the total cost of equipment for your project/program?	10000.0	
What will be the total cost of any miscellaneous expenses for your project/program?	198174.0	

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Fitrah_CEIF_Budget_2024-2025.pdf](#)

CEIF APP #110

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

We have secured \$177,456 of funding from various sources, including these corporations: Golden One, BofA, JPMorgan Chase, and Enterprise Holdings. We also have funds through our social enterprise, our book reselling business generating an increasing profits throughout the years. We have established a few steady partners that have committed to send referrals into our program. Some of these referrals (SETA, AEG, Folsom-Cordova Community Partnership and DOR) have contracts with the Department of Rehabilitation which provides an offset cost for funding the program. These grants have provided sustained support over several years, as they fund multiple years of our program operations. Additionally, we have recently been approved as a Supplemental Nutrition Assistance Program (SNAP) third party provider, allowing us to obtain a reimbursement for some of the participants that qualify. Given that a significant portion of the population we serve is eligible for SNAP benefits, this approval aligns closely with our mission. We will provide a rough estimate of what that reimbursement amount will look like in the budget. We are estimating the CalFresh grant reimbursement to be 20% of our admin/staffing costs based on the number of current SNAP recipients.

To complement this aspect of our program, we have added a dedicated case worker to assist participants in accessing additional resources beyond food benefits such as transportation and housing. This proactive approach ensures that our participants receive comprehensive support to address their various needs as well as provide a means for us to obtain additional funding that can be reallocated to different areas of our budget and lastly it will enhance the program by providing a dedicated individual to mentor youth with not only resources for their wellbeing but for their career pathways.

ITEM 12.4.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ATTACHMENT 2

Looking ahead beyond Fiscal Year 2024/2025, Fitrah anticipates several ongoing operations and maintenance costs as we expand our social enterprise and transition to a larger warehouse facility. With the growth of our business, there will be increased needs for equipment such as forklifts, conveyor belts, gaylord tippers, and other machinery essential for our operations. These equipment investments will require regular maintenance to ensure optimal functionality and safety.

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Additionally, as we scale up our activities and services, there will be ongoing expenses related to facility maintenance, utilities, and infrastructure upgrades to accommodate the expanded operations. This includes costs for utilities such as electricity, water, and heating, as well as repairs and upkeep of the warehouse facility to maintain a conducive environment for our workforce development programs.

Furthermore, with the larger scale of our business operations, we anticipate increased expenses for inventory management, including storage systems and software solutions to efficiently handle and track the inventory of donated books and merchandise. Regular maintenance of these systems will be necessary to ensure smooth operations and minimize disruptions.

Overall, as Fitrah continues to grow and expand its impact, ongoing operations and maintenance costs will be crucial to sustain our business activities and uphold the quality of our programs in the years ahead.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

ITEM 12.4.**ATTACHMENT 2**

How many years has 1
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

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3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

Anticipated End Date 6/30/2025
(typically projects/programs end by June 30)

Please describe your project/program schedule Our program operates year-round and is closed only for major holidays. Our warehouse is open on Mondays, Wednesdays, and Fridays from 10:00 AM to 2:00 PM. Additionally, we extend our hours twice a month for volunteer days on the weekends, opening from 11:00 AM to 2:00 PM. During the summer, we offer extended hours on weekdays and weekends to accommodate more youth joining the program as well as volunteer youth.

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

In our 2025 plan, we're gearing up for a significant expansion, aiming to boost the number of youth we serve from 16 to 65. However, a key hurdle we face is our current facility's limited capacity. To address this challenge, we urgently need additional office spaces, especially for our case worker and workshops.

Our proposed solution involves securing funding for a larger location in Rancho Cordova (11300 Trade Center Dr Rancho Cordova, CA 95742). This new space would not only accommodate our growing number of youth participants but also allow for the expansion of our inventory. This expansion directly translates into more job opportunities for youth and ensures our program's sustainability in the long run.

Recent years have posed unique challenges, particularly with the COVID-related social distancing guidelines. These restrictions forced Fitrah to temporarily close until we could pivot to a virtual program. With a larger warehouse space, we would have the flexibility to adapt to future public health orders by implementing social distancing measures or transitioning seamlessly to a virtual program if necessary.

Without sufficient funding, achieving our ambitious goals would be considerably more challenging. Moreover, unforeseen logistical hurdles may arise, but our proactive approach involves meticulous planning and resource allocation to overcome such obstacles effectively.

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4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

ATTACHMENT 2**CEIF APP #110**

Primary street address of project/program	3259 Monier Cir Suite 200
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List the city location of the project/program.	Rancho Cordova
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Select State	CA
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Provide the zip code for your project/program's primary location.	95742.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

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Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Letters_of_Support_for_Fitrah.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Nadia
Niazi

Is this project/program on behalf of an organization?

No

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

ITEM 12.4.

By checking here, I checked
confirm that I am
aware that my
application materials
will become public
record.

ATTACHMENT 2**CEIF APP #110**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Fitrah 2024-2025 Budget

CEIF APP #110

Personnel	FTE	Program Budget	In-kind/Match	Request from CEIF
Program Manager	0.5	\$ 62,400.00		
Operations Manager	1	\$ 58,240.00		
Youth Coordinator	0.5	\$ 18,720.00		
Case Manager	0.3	\$ 15,600.00		
Payroll taxes and benefits		\$ 23,244.00		
Total Salary and Benefits		\$ 154,960.00	\$ 79,856.00	\$ 75,104.00
Expenses				
20 Youth contractors - Job training (\$5,000)		\$ 100,000.00	\$ 19,600.00	\$ 80,400.00
65 Youth stipends/cohort incentive - Class (65 x \$100)		\$ 6,500.00	\$ 4,000.00	\$ 2,500.00
Liability/Insurance		\$ 4,000.00		\$ 4,000.00
Business expenses/Office supplies		\$ 3,000.00	\$ 3,000.00	
Rent & Lease		\$ 85,674.00	\$ 57,000.00	\$ 28,674.00
Marketing materials		\$ 5,000.00	\$ 5,000.00	
Equipment		\$ 10,000.00	\$ 7,000.00	\$ 3,000.00
Professional Services/Accounting		\$ 2,000.00	\$ 2,000.00	
Total Expenses		\$ 216,174.00	\$ 177,456.00	\$ 193,678.00
Total Grant Expenses		\$ 371,134.00		

Funding Sources/Inkind/Match

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Golden One	two year funding 2024-2026
Enterprise Holdings	2nd consecutive year awarded funding
JPMorgan Chase	2nd consecutive year awarded funding
Fitrah Social Enterprise	Revenue from Book reselling business
SETA	subsidized work-based training
BotA	2024-2025
SNAP - Fresh Success	Reimbursement for a percentage of personnel based on # SNAP eligible participants
Pro Youth & Family	Partnership with subsidized workshops for youth
Total Revenue	\$ 177,456.00

In-kind/year

SETA In-kind (2-3 youth working 200 hours)	\$16/hr x 200 hours x 3 youth	\$	6,400.00
AEG In-kind (2-3 youth working 100 hours)	\$16/hr x 100 x 3 youth	\$	3,200.00
35 regular community volunteers in-kind donation from community of books from 7 drop off locations (used books valued at \$5/each)	2,500 hours x \$16/hr	\$	40,000.00
Pro-Youth & Family	25,000 books	\$	125,000.00
	Mentorship and stipends for y	\$	2,500.00



March 7, 2024

CEIF APP #110

Dear City of Rancho Cordova,

I am writing on behalf of Improve Your Tomorrow (IYT) to wholeheartedly support Fitrah's application for the Community Enhancement Fund. IYT is a non-profit organization founded in 2013 with a mission to increase the number of young men of color (YMOC) attending and graduating from colleges and universities. Over the years, IYT has had the privilege of collaborating with Fitrah to provide summer programming for underrepresented youth.

Fitrah's commitment to empowering and uplifting youth aligns seamlessly with our own goals at IYT. We have witnessed firsthand the transformative impact of Fitrah's paid job training programs during our first 5-week long cohort this summer, where our young men of color participated in their online book reselling business. The program not only provided our youth with valuable work experiences and skill-building opportunities, but they also genuinely enjoyed the environment and the work, especially their newfound love for books. Many of these young men don't typically read books, but through Fitrah's program, they discovered interesting books that piqued their curiosity, and they wanted to take them home to continue their exploration.

The collaboration between IYT and Fitrah has proven to be a powerful force in preparing underrepresented youth for future success. Through their engagement in Fitrah's social enterprises, our youth have gained essential insights into their individual performances and competencies. This invaluable knowledge has enabled them to identify areas for improvement, equipping them to not only obtain and sustain employment but also to succeed in pursuing higher-level education.

Fitrah's dedication to nurturing a supportive and empowering environment for youth is evident in the mentorship and guidance they provide throughout the job training process. By offering these transformative experiences, Fitrah is making a significant contribution to breaking down barriers faced by young men of color and creating a more equitable and promising future for all.



As an organization focused on empowering YMOOC to achieve their academic and career aspirations, we recognize the profound impact that Fitrah's programs have on these young individuals' personal and professional growth. The support provided by Fitrah is instrumental in fostering a sense of purpose and resilience in our youth, qualities that are vital for their future success.

In conclusion, IYT wholeheartedly supports Fitrah's application for the City of Rancho Cordova Community Grant and commends their dedication to uplifting and empowering underrepresented youth. Fitrah's innovative programs and unwavering commitment to making a positive difference in the lives of young men of color exemplify the values and spirit of the Community Enhancement Funding.

Sincerely,

CEIF APP #110

Michael Lynch
Co-Founder/CEO
Improve Your Tomorrow

ITEM 12.4.

ATTACHMENT 2

3/9/2024

Dear City of Rancho Cordova,

I am reaching out to express my enthusiastic support for the impactful work being carried out by Fitrah at 3259 Monier Cir. Suite 200, Rancho Cordova 95747. As the owner of the building/warehouse facility, I am deeply honored to play a role in supporting this vital initiative within our community.

Fitrah offers a paid job training program tailored to support vulnerable youth in our community - those who are aging out of the foster care system, involved with the court system, homeless, or out of school. This program aims to empower young individuals, helping them to enhance their skills, acquire valuable experience, and increase their opportunities for future employment. Given the current uncertainties in the world, the presence of programs like Fitrah's is more crucial than ever.

I take immense pride in providing my building/warehouse facility to support this noble cause, and I am dedicated to assisting the community in any way possible. I extend my heartfelt gratitude to Fitrah for their invaluable contributions and for paving the way toward a brighter future for these deserving young individuals.

Sincerely,

Bob Rugen

March 11, 2024

Dear City of Rancho Cordova: Community Enhancement Fund,

CEIF APP #110

I hope this letter finds you well. I am writing on behalf of Advance Employment Group (AEG) to express our enthusiastic support for Fitrah's program and workforce development opportunities for vulnerable youth. As a valued partner, we have witnessed firsthand the profound impact Fitrah has on the lives of young individuals in our community.

The partnership between Fitrah and Advance Employment Group (AEG) has been a powerful force in providing employment opportunities to the most vulnerable youth. Fitrah's dedication to supporting disadvantaged youth aligns perfectly with our mission to empower individuals with disabilities and create inclusive and diverse work environments.

By working closely with The Department Of Rehabilitation, AEG has enabled Fitrah to offer crucial job opportunities to individuals with disabilities, thereby expanding the reach of support to even more youth in need. We commend Fitrah for their commitment to inclusivity and for providing a pathway to economic independence and self-sufficiency for these young individuals.

One aspect of this partnership that we find particularly commendable is AEG's referrals of youth, which directly align with Fitrah's funding request. Each youth is provided with a minimum of 100 work hours for each work experience, with the potential for up to 3 work experiences. For the coming year, we are thrilled to pledge our commitment to providing 2-3 youth with a minimum of 100 hours each, totaling \$1,550 per youth at minimum wage for a total of \$4,650.

This level of support will undoubtedly make a significant impact on the lives of these young individuals, equipping them with valuable skills and experience that will serve them well in their future endeavors. We firmly believe that investing in the professional development and employment of vulnerable youth is an investment in the future of our community. We are proud to collaborate with Fitrah and contribute to the betterment of the lives of these resilient and deserving young individuals. Their dedication to empowering youth aligns perfectly with our values, and we look forward to continuing this meaningful partnership. Thank you for your commitment to making a difference in the lives of vulnerable youth, and we are excited to join forces with Fitrah to create a brighter future for the young individuals we serve.

Sincerely,

Domika

Vice President of Employment
Services Advanced Employment Group

3/11/2024

City of Rancho Cordova review team:

Capitol Academy submits this letter in strong support of Fitrah and its proposed project to provide a dual focus on job training and mentorship opportunities through its social enterprise. It is for this project specifically that Fitrah wishes to apply for the City of Rancho Cordova Community Enhancement Fund. Capitol Academy has a unique Vocational Education program consisting of a classroom and an experiential component. Our staff prepares the students through a wide range of educational, on-site training and community based internships.

Capitol Academy and Fitrah: Aligning Goals

Fitrah and Capitol Academy have the same goal of providing work/life skills and mentoring opportunities to our most vulnerable youth in many areas in Sacramento as well as Rancho Cordova. At our initial meeting with Fitrah, it was abundantly clear that Fitrah's workforce training program would be an excellent opportunity for the youth in our Internship portion of our program. Youth between 15-17 and are attending high school and have an **intellectual, physical, developmental, and/or mental disability**. Capitol Academy provides 10-15 paid internships through our community based internships. They are then eligible for 100 hours of paid work. Last year Fitrah became a worksite for these youth. These youth would greatly benefit from all of the attributes of Fitrah's program including the mentorship provided.

Capitol Academy will make significant contributions to Fitrah's core training program through our commitment in referring at least 10-15 youth that qualify for training.

Capitol Academy believes in the core tenet of Fitrah: That when system-involved youth are given genuine and increasing responsibilities in a business environment, combined with high expectations and support, they can and will break down personal barriers to success, create viable action plans, and become contributing members of our community who live, love, and own their futures.

Regards,

Ryan McClaine
Youth Program Director
Capitol Academy

Title	The Community Food Hub	03/15/2024
CEIF APP #111	by Carrie Johnson in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45906836

Original Submission03/15/2024

Score	2
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Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

The Community Food Hub

Provide a Project/Program Synopsis

Two years ago, our focus shifted towards dignity, health, social justice, and community within the food locker. Transitioning into the **Community Food Hub**, we will provide nutritious food, comprehensive services, and referrals, diminishing the reliance on long-term assistance, ultimately bringing about transformative change to the people who are hungry!

Provide a Project/Program Description

CEIF APP #111

Standing on the success of the last two years we are embarking on our most important chapter. The construction of a new Community Food Hub will be a sustainable model that supports this community for decades to come. Utilizing funds from a capital improvement grant championed by former Assembly Member Cooley and awarded by the California Department of Social Services, we are now in escrow for the purchase of a building and adjacent land on Don Juan Drive in Rancho Cordova. This location is well suited to serve the community. It is close to light rail and Folsom Blvd. The new location will accommodate the growing food recovery and distribution needs we struggle to keep up with at our current location. In addition to covering the purchase price of the building and property, the grant will cover the construction costs. We are well under way with the projects design and construction plans and will move swiftly once escrow closes to complete the necessary land and building improvements. Once the construction is complete, we will move our operations from our current location at St John Vianney Church to the new Community Food Hub.

We are seeking grant funds for operational support of the Rancho Cordova Food Lockers new Community Food Hub.

The goal of the new Community Food Hub is to provide both healthy food to those in need and wrap around services and referrals, so people won't need to use the food hub long term. The Community Food Hub model will include expanded hours, a "people's choice model" for food distribution, a resource/referral center, expanded food storage and collaborative space for partner organizations and programs.

Our new location will help us increase access to food. Currently the food locker is only allowed to be open 3 days per week for a total of 9 hours per week. This has a negative impact on facilities, parking, safety and most importantly the folks we serve. The new Community Food Hub will become an anchor organization for the community, open several days per week with some evenings and weekend hours and staffed with a large volunteer base and full-time employees.

At the Community Food Hub, we will make a strategically planned shift away from the traditional model of handing people a bag of food to allowing guests to choose their food with dignity. Guests will be able to shop for their family's food in a grocery store setting, choosing food that their families will enjoy, that's culturally appropriate and dietarily healthier. Even though *People's Choice* is nationally recognized as a best practice,

surprisingly it is not standardized or even routinely practiced in a food locker /pantry setting. We aim to change that ,and make the Community Food Hub of Rancho Cordova a model for other communities to learn from.

CEIF APP #111

The Community Food Hub will provide a welcoming and empowering space for guests that is not stigmatizing. It will be purposely designed as a one stop shopping site where local community organizations can come to describe their services, enroll folks in programs and possibly offer classes on site. The Hub will offer more fresh food, expanded food recovery, along with nutrition education and health promotion, to help reduce health disparities.

Tell us about your
Project/Program
Team

Carrie Johnson Executive Director

Inez Shedd Program and Outreach Manager

Kevin Sena Warehouse Manager

Rancho Cordova Food Locker Board of Trustees

- Shelly Blanchard Board President, CCC Executive Director
- Robert McGarvey Board Vice President, Retired Former Mayor
- Ross Johnson Board Finance Chair
- Chris Wajda Board Secretary, State of CA Ombud's Office
- Miriam Sammartino Director Catholic Charities
- Teri Crisanty Director of Sales and Marketing, Western Contract
- Jane Jackson, MBA, PMP Global Construction Manager, Solidigm
- Lindsay Leszczynski, External Communications Manager, Dignity Health
- Micah Runner, City Manager Rancho Cordova
- Baelee Zeiher, Consultant, Segal

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

The Community Food Hubs' two-year goals are outlined below. With qualified staff that are strong leaders, and who poses a remarkable commitment to this community, I'm confident we can meet these goals. Our team's collaborative approach will ensure that our service to those who are food insecure remains at the forefront as we transition to a completely new model and location. As part of our strategy, we have hired staff with lived experience, increasing our awareness of those we serve. Their insights have helped shape these goals.

Year 1 Project Goals

1. Complete the design and construction of the new Community Food Hub.
2. Successfully move the food lockers operations from our current location to the new Community Food Hub.
3. Establish a new operation plan for the Community Food Hub.
4. Open the Community Food Hub as a *People's Choice* model.

Year 2 Project Goals

1. Increase food recovery to meet the states 2025 requirements, recovering the maximum amount of edible food that would otherwise go to landfills.
2. Serve as a springboard for stability, food security, and well-being so people won't need to rely on us long term.
 - a. Establish community organization partnerships that support people facing food insecurity, improving their safety net, and diminishing their need for our services.
 - b. Become a designated Cal Fresh enrollment Center.
3. Become a Weather Respite site.

CEIF APP #111

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[Community_Food_Hub_Project_Schedule_and_Background.pdf](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost*

1415828.0

ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 540000.0

Does your project/program involve construction of any facilities or improvements upon any property?

No

CEIF APP #111

What is the total cost of personnel for your project/program? 1021200.0

What is the total cost of supplies for your project/program? 0.0

What is the total cost of transportation for your project/program? 77000.0

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[RCFL_-_Community_Food_Hub_Budget_24-24_and_25-26.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.**CEIF APP ATTACHMENT 2**

Describe any funding secured or being sought for this project/program?	Individual Donors Corporate Donors Event Revenue - Big Day of Giving, Annual Local Fundraising Event, The Capitol Cup EFSP Grant Cal Fresh Grant Foundation Grants
--	---

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program?	No
---	----

Is this a single year request or a request for funding for multiple years?	Multiple Years
--	----------------

If requesting for multiple years, please share how many years you are seeking funding?	Two Years
--	-----------

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.	The food locker is embarking on a major change, including the decommissioning of its historical location to the construction of a completely new site with a profoundly improved program model. It will take to years to fully carry out these changes. We are seeking two years of operational support as we navigate these upgrades. The new model of a Community Food Hub will generate tremendous financial support once we establish the operation. We believe in two years we will have a fully self-sustaining organization. This is based on our fundraising success since 2022.
---	--

Has your project/program received funding from the Community Enhancement & Investment Fund previously?	Yes
--	-----

ITEM 12.4.**ATTACHMENT 2**

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?

CEIF APP #111

How many years has 2
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start 7/1/2024
Date (July 1 is the
soonest available
start date)

Anticipated End Date 6/30/2026
(typically
projects/programs
end by June 30)

Please describe your The Program Schedule is uploaded.
project/program
schedule

Adaptability: What is Our program is unable to be executed virtually. During COVID we
your plan to complete successfully shifted our operations to serve food to the community in a
your project/program manner consistent with current health orders.
should any
challenges arise?

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program

10497 Coloma Road

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF APP #111

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Carrie Johnson

Is this project/program on behalf of an organization? Yes

What is the name of your organization? Rancho Cordova Food Locker

What is your title and/or role at your organization? Executive Director

Provide contact phone number:

Provide contact email:

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #111

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

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ATTACHMENT 2

RCFL Budget Projections	24/25 Budget	25/26Budget
Income		
Total Donor and Event Contributions	252,000	285,000
Total Grants & Programs	198,000	193000
CEIF Grant	270,000	270000
Gross Profit	720,000	748,000
Expenses		
Total Building Expenses	15000	37200
Total General and Administrative	114607	126321
Total Human Resources	509000	512200
Total Program Expenses	11000	13500
Total Vehicle Expense	35000	42000
Total Operating Expense	684607	731221
Net Operating Income	35,393	16,779



CEIF APP #111

Community Food Hub Project Schedule	
Date	Action
April-24	Close escrow on the properties at Don Juan Drive
April-24	LPAS Architects to complete initial concept plans for the building and property
May-24	Interview a minimum of three contractors for construction bids
June-24	Begin drafting Construction Budget
June-24	Develop Board Construction Finance Committee
July-24	Hire a Project Manager
July-24	LPAS completes final plans for site
July-24	Submit RFP for Construction
August-24	Submit plans to City Permitting Dept
Sept 2024 - Feb 2025	Site Construction
Sept - November 2024	Design the new operation plan for the Community Food Hub
Sept - November 2024	Expand Food Recovery to all Tier 1 Grocery Stores
February-25	Community Food Hub Complete
February-25	Decommission historical site
March-25	Open the Community Food Hub
June-25	Open as a Weather Respite Site based on County guidelines
July-25	Onboard Community partner organization for service and resource delivery
September-25	Begin Cal Fresh enrollment

Rancho Cordova Food Locker Background to Support the Proposed *Community Food Hub Project*

Standing on the success of The Rancho Cordova Food Locker over the past two years, we are heading into our most important chapter, a sustainable model! Over the past 30 + years the food lockers' efforts were to provide

ITEM 12.4.

CEIF APP #ATTACHMENT 2

“emergency” food and the system designed was largely transactional, with a focus on serving as many people as possible as quickly as possible.

After 30+ years as a Church charity RCFL became an official 501C3 nonprofit in 2020. In 2021, after one year as a freestanding non-profit the City of Rancho Cordova conducted a 90-day project to support RCFL to better understand its growth and capacity needs and to help identify future impact priority areas for our then fledgling organization. The project findings made several recommendations. Hire an Executive Director, develop a strategic facility action plan, implement Sacramento Food Bank and Family Services “Oasis” data collection system, improve financial management and fund development, diversify the volunteer pool, introduce a stronger whole-person care approach to the program, connecting folks with a full range of services, become an official food recovery organization and concentrate on more nutritionally based foods.

In 2022, with the feasibility study as the road map, we began the initial steps to transform our organization with a focus on dignity, health, social justice, community, and person-centered design. We have reconfigured, repaired, brought up to code and food safety standards all buildings and equipment at our current location. Our food distribution operations have been designed to meet the growing demand while prioritizing food, guests, staff, and volunteer safety. Since 2022 we have seen a 400% increase in the number of households we serve. We received the Sacramento Food Bank and Family Services only 100% satisfaction rating for food, program, and safety compliance of any partner agency in the network.

In October of 2022 we invested in an IT infrastructure to launch the “Oasis” data collection system. Trained staff and volunteers can now accurately log our guests into the system, giving us accurate data on who we serve, the frequency and types of the services provided. We now meet reporting requirements that qualify us for program expansion. The data collected also gives us the ability to seek grants that require demographic data on who we serve.

A strong financial management system was put into place, including contracting with a part-time controller, and implementing internal financial controls. We completed our first financial audit for fiscal year 21/22 and are about to complete the audit for fiscal 22/23. These strong financial systems give us the ability to apply and qualify for a broader array of funding, including large grants. Compliant HR practices were implemented, and staffing was expanded. With our financials in order we focused on fund development, increasing the amount of funds raised significantly.

The growing demand for services required a broader and larger volunteer base. We have seen our volunteer team grow 150% over the last year. We now welcome a steady stream of current and former guests, City residents (of all ages), corporate groups, Church groups, students, parents and their children with disabilities, adults who are Neuro diverse and participants in the Sheriff Departments Alternative Sentencing program. Our original board of trustees has expanded 66% and now includes representatives from Solidigm, Dignity Health, the City of Rancho Cordova, local Corporations, and the Diocese.

We have focused on four primary areas, service with dignity, food access, food recovery and program partnerships. Our day begins with our Morning Meeting, which includes all staff and volunteers. We open with words of inspiration and gratitude for our work and a deep recognition of who we are about to serve. Everyone is encouraged to greet our guests with smiles, providing a welcoming environment for folks who are struggling.

In addition to our three hour, three times per week distribution we have expanded distribution channels through community outreach and partnerships. Twice a month volunteers deliver groceries to a local senior apartment complex. Representatives from the Veterans Village weekly pick up groceries for veterans who need food. Members of the new Community Schools team daily pick up groceries for families in transition. Healthy snacks are delivered by the pallet to Cordova High School monthly. Friday groceries are provided to over 23 families whose children participate in the Youth Center programs, the City’s Homeless Outreach team weekly picks up ready to eat

ITEM 12.4.**CEIF APP #11 ATTACHMENT 2**

food for the unhoused and groceries for the Transitional home, and in partnership with HART, we provided meals for the Winter Shelter.

Our ability to provide more fresh healthy food was bolstered by our designation as a food recovery organization. Collecting edible food that would otherwise go to waste and redistributing it to feed people in need. With funding from last year's CEIF grant we increased food recovery significantly, expanding the number of grocery stores in the program and the amount of food recovered. This has brought over 1.5 million pounds of food to those we serve, diminishing food waste.

Through community outreach and an expanded service model we have been able to acquire additional services for the folks we serve. Last year we qualified for two significant programs from the Sacramento Food Bank and the Department of Health and Human Services, the Diaper Program and Senior Program. We are now a "diaper depot" providing families with young children a monthly supply of diapers. And our new Senior Box program provides enrolled seniors with a monthly addition of shelf-stable, diet healthy food. Community partnerships with Code Enforcement have brought the Homeless Navigators onto our campus weekly to assist the unhoused. And a partnership with Family Meal Sacramento brings 200 restaurant prepared meals (each meal serves a family of four) to the food locker. We primarily distribute these meals to veterans, seniors, and students in the Community Schools program.

The last two years' successes demonstrate our ability to meet the demands of the growing impact of food insecurity in our region.

Title	Single Mom Strong: EmpowerME Preschool & Childcare, Rancho Cordova	03/15/2024
CEIF APP #112	by Tara Taylor in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45909754

Original Submission

03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? Yes: First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Single Mom Strong: EmpowerME Preschool & Childcare, Rancho Cordova
CEIF APP #112

Provide a Project/Program Synopsis

This project includes the leasing, tenant improvements, licensing, furnishing, staffing, training and initial enrollment of an EmpowerME Preschool & Childcare location in Rancho Cordova. It is intended to house one infant, two toddler and two preschool classrooms, providing full-day preschool/childcare services for approximately 60-65 children.

Provide a Project/Program Description

Funds will be used to open an EmpowerME Preschool & Childcare location in Rancho Cordova, providing full-day, high-quality, low-cost childcare services for approximately 62 children in one infant, two toddler and two preschool classrooms.

Our region is grappling with a severe childcare crisis, with single-parent households bearing the brunt. The statistics are staggering: according to California Childcare Resource & Referral Network, in 2019, there were 173,203 children with working parents in need of childcare in Sacramento County, but only 45,033 childcare spaces available. The pandemic only exacerbated this issue, with 156 childcare sites closing in Sacramento County (as reported by CBS News in 2021). Then, staffing shortages further strained this system, expanding the extreme lack of capacity. Even before the current supply issue, quality childcare was financially unfeasible to most single-income households. The pandemic and inflation only exacerbated those concerns. This crisis deeply impacts our community, our economy, and, disproportionately, single mothers.

To end this crisis, we must ensure equitable access to quality childcare and location is a key factor. According to bestneighborhoods.org, 11.39% of households in Rancho Cordova have a single-parent, with a high concentration of these homes in the areas adjacent to Highway 50, making this corridor an ideal target location for EmpowerME to best serve Rancho Cordova families and workforce. EmpowerME has been operating in Sacramento for nearly two years, and in Citrus Heights for four years, (being named “Best of Citrus Heights” in the “Preschool/Childcare” category for the past three!) We are confident we can replicate our success and make a difference in the lives of Rancho Cordova families.

Beyond providing critical childcare capacity, many unique factors of EmpowerME will make it an asset to the City of Rancho Cordova. From low student-teacher ratios, to trauma-informed care providers, and significant emphasis on social-emotional development, EmpowerME’s design challenges the status quo in many ways. We tackle the issue of affordability with our innovative nonprofit model and strong public and private partnerships.

State programs intended to reduce childcare costs for single or low-income working parents are severely flawed, and create ceilings for earning potential and economic mobility, perpetuating cycles of poverty. Limited, free childcare (Headstart) is available only to those with very low income: a parent of two children qualifies with a maximum annual income of \$24,860.

As individuals rise from minimum wages toward a more livable wage, they may qualify for childcare subsidies, which pay for a portion of childcare costs for households exceeding the Headstart threshold, and earning up to \$78,120 per year in Sacramento County. There is currently a three-year waiting list for this program, and, if received, the benefits decline as income increases.

We empower single-parents and disrupt this broken system. EmpowerME provides high-quality early childhood education, and full-day childcare for school-age children during school closures, at 20-40% lower cost than regional average (savings vary per program). While all children are welcome at EmpowerME, and all families benefit from the reduced tuition, programs have been specifically formulated to meet the needs of single-parent families, with single-parents having the opportunity to volunteer in our centers for additional tuition discounts. Single moms can provide for their families, with the assurance that their children are being well cared for, and the significantly reduced financial burden greatly impacts their single-income family budget. Finally, Single Mom Strong Career Advancement programming supports single mothers in many other impactful ways while they pursue career goals.

Our request is for (up to) two-year funding, with the first year's funds to be used to lease, build out, license and furnish the center, and the second to fund its opening, including initial marketing and associated costs, classroom supplies and materials, and funding the budget deficit for the first six months, until the project is self-sustaining (equal to approximately half of wages during that time). This one-time investment serves as seed funding creating permanent enrollment capacity for over 60 children. This method has proven successful in the past, as it was used to fund the initial construction of our Citrus Heights center, and its expansion three years later. In both instances, all goals were met without additional funding, and the program is self-sustaining.

In addition to providing quality, affordable childcare for at least sixty children at a time, these spaces in EmpowerME serve as a gateway for single mothers into all SMS programming and the associated family wellness. When under or unemployed moms can rely on quality, affordable childcare and pursue career goals, compounding positive outcomes are created that can never be fully quantified.

ITEM 12.4.

Tell us about your
Project/Program
Team

CEIF APP #112

ATTACHMENT 2

Uniquely qualified by her entrepreneurial journey and life experience as a single mother, Founder, Tara Taylor, oversees SMS/EmpowerME operations. A former Commercial Property Manager, she has successfully negotiated leases and oversaw multiple tenant improvements for SMS, and her twenty years of leadership experience contributed to the organization's rapid growth, with budget increases of 25-100% annually.

The Childcare Director, Elicia Ada, who has 12 years of childcare experience, facilitates EmpowerME programming and supervises the eleven team members.

Under President, Meghan Huber's (Citrus Heights Economic Development Director) leadership, seven board members meet bi-monthly to contribute to strategic planning, fundraising and public awareness.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

The goal of this project is to not only open an EmpowerME Preschool & Childcare Center in Rancho Cordova, but to ensure the program is self-sustaining by the end of the grant period, while maintaining the high-quality care EmpowerME is known for.

CEIF APP #112

Within the first year, success will be measured by completion of leasing, construction, licensing and furnishing of the childcare center. Upon completion, staffing, marketing and enrollment will be the focus of the next six months of the project period. Despite our significantly lower tuition, break-even is reached with just 70% enrollment of center capacity. As outlined on the attached start-up budget, we expect to achieve this level of enrollment within six months, as outlined below:

Six-month enrollment goal:

Infant program: 66%

Toddler program: 50%

Early preschool program: 92%

Preschool Program: 67%

Minimum enrollment within six months: 39 students. This extremely conservative assumption allows more than enough time for hiring, training and staggered start dates of students to ensure staff and student success. Enrollment will then continue to fill remaining capacity, without financial support required.

The second portion of this project will be considered complete upon achieving 70% enrollment. Success will be measured by our ability to achieve this milestone and become self-sustaining, while also maintaining our quality standards.

According to our 2021 survey of parents of EmpowerME participants, 100% of respondents are very satisfied with the level of care their child(ren) receive at EmpowerME. Additionally, 97% of respondents agree that their child is embracing the values presented at EmpowerME (compassion, honesty, love, gratitude, respect, responsibility, perseverance) and 100% of respondents agree that their child is better at naming their emotions since participating in EmpowerME. This data will be gathered annually to measure the effectiveness EmpowerME programs and services, via a participant survey.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[CEIF-Supplemental2024.pdf](#)

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 520462.0

What is the amount of Community Enhancement & Investment Fund grant monies requested? 409070.0

CEIF APP #112

Does your project/program involve construction of any facilities or improvements upon any property? Yes

If your project/program involves construction, please indicate your project budget? 215000.0

What is the total cost of personnel for your project/program? 199212.0

What is the total cost of supplies for your project/program? 48480.0

What is the total cost of transportation for your project/program? 0.0

What is the total cost of equipment for your project/program? 16190.0

ITEM 12.4.

What will be the total 41580.0
cost of any
miscellaneous
expenses for your
project/program?

ATTACHMENT 2**CEIF APP #112**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[EmpowerME_RC.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? Operating income during the first six months will be applied to operating costs, leaving a deficit of \$111,392 being requested for CEIF funding, in addition to upfront costs.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. N/A

Do you plan to ask for funding annually for this project/program? No

Is this a single year request or a request for funding for multiple years? Multiple Years

If requesting for multiple years, please share how many years you are seeking funding? Up to two years, depending on time required for leasing and tenant improvements. Furnishing, staffing and initial enrollment will take approximately six months.

ITEM 12.4.**ATTACHMENT 2**

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

See previous description of sustainability at 70% enrollment.

The project could be completed in one year if minimal tenant improvements are required on the space leased. This is possible if we take possession of a previously licensed childcare space, but one is not currently available in the city, as of the writing of this proposal. This construction budget may be significantly overstated, depending on the space leased. Our request will be adjusted to an actual construction estimate once a space is procured.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

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3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

12/31/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

A high-level view of the project timeline is:

July- October 2024: lease negotiation/ zoning application (if necessary)/ obtain tenant improvement proposals

November 2024-April 2025 (estimated) construction of tenant improvements/ order furnishings, Childcare licensing process begins

April 2025 (or near final approval of construction completion) - hiring/ marketing efforts commence

May 2025 - furnishing/ supply installation, hiring, marketing, Childcare Licensing complete

June 2025 - Center opens, marketing, hiring and training continues, enrollment commences

July 2025 - staffing complete, marketing, training and enrollment continue- 25% enrollment achieved

August - September 2024- marketing and enrollment continue- 50% enrollment achieved

October- November 2024- marketing and enrollment continue- 70% enrollment achieved

Adaptability: What is your plan to complete your project/program should any challenges arise?

The greatest foreseeable challenges are relative to leasing: finding a suitable space and/or zoning issues. Having experienced both in our first location, (in response we successfully renegotiated our free rent period and obtained a use permit) we understand that this may result in a delay of opening, but that would not deter us from project completion.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program	TBD, Rancho Cordova, Hwy 50 Corridor between Mather Field and Sunrise Ave
List the city location of the project/program.	TBD, Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

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Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[RC-LettersOfSupport.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Tara Taylor

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Single Mom Strong

What is your title and/or role at your organization?

Founder/Executive Director

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

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By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

ATTACHMENT 2

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EmpowerME - Rancho Cordova	
	Needed
Space Planning/ TI Documents/ Permitting	\$ 15,000.00
Construction/Tenant Improvements	\$ 200,000.00
	\$ 215,000.00
Security Deposit	\$ 5,940.00
Equipment/ Furnishings	\$ 14,390.00
Classroom Supplies and Materials (see outline)	\$ 10,040.00
Six month operating budget deficit (see attached)	\$ 111,392.00
	\$ 141,762.00
	\$ 356,762.00
	\$275,092.00
	\$ 520,462.00

Modify commercial or prior childcare space to create five classrooms, storage and office
Assume LL Contribution on commercial space or minimized improvement on prior childcare

Assume \$1.80 * 3300sq feet

Equipment, furnishings for 5 classrooms, kitchen, office, misc.

Purchase supplies and materials for one Infant(10), two Toddler(24) and two Preschool Classrooms
\$ 30,370.00

Space requirements 3,000 sq feet/ 1,800 sq ft yard

Full budget

Full project

Account Number	Account Name	1	2	3	4	5	6	TOTAL	AVG	DESCRIPTION
ITEM 12.4										
INCOME- DONATIONS										
3010	Individual Contributions	0	0	0	0	0	0	0		
3020	Business Contributions	0	0	0	0	0	0	0		
3060	TOTAL DONATIONS	0	0	0	0	0	0	0		CEIF APP #112
INCOME- CHILDCARE/ OTHER										
4020	Enrollment Fees/ Other Fees	100	100	100	100	100	100	600		50 \$50 per child
4040	Infant	1374	2748	5496	10992	10992	10992	1374	42,594	10992 \$1374/ month x 1/2/4/8- 4 per teacher
4050	Toddler	2280	4560	6840	9120	11400	13680	1140	47,880	13680 \$1140/ month x2/ 4/ 6/ 8 /10/12- 6/teacher
4060	Toddler 2	0	0	0	0	0	0	1140	0	6840 \$1140/ month X11 children- 6 per teacher
4070	Preschool 1	2132	4264	6396	8528	10660	11726	1066	43,706	11726 \$1066/month x2/ 4/ 6/ 8 /10- 12 per teacher
4080	Preschool 2	964	2892	4820	5784	6748	7712	964	28,920	7712 \$964/ month, x 1/ 3, inc 1 per month- 12/ teacher
4110	Summer Camp	0	0	0	0	0	0	0	0	0 \$129/ week or \$99/ week volunteer
4200	TOTAL OTHER INCOME	6,850	14,564	23,652	34,524	39,900	44,210	163,700	51,000	Goal 69% enrollment within 6 months
4990	TOTAL REVENUE	6,850	14,564	23,652	34,524	39,900	44,210	163,700	51,000	
EXPENSES										
7000 WAGES & SALARIES										
7010	Executive Director- 15%	2,000	2,000	2,000	1,200	1,200	1,200	9,600	1,200	25% 90 days- 15% of SMS ED Salary
7020	Site Supervisor	3,750	3,750	3,750	3,750	3,750	3,750	22,500	3,750	
7040	Infant/Toddler Supervisor - 50%	1,587	1,587	1,587	1,587	1,587	1,587	9,522	1,587	Shared with CH/AR
7050	Infant Teacher	3,340	3,340	3,340	3,340	3,340	3,340	20,040	3,340	
7050	Infant Teacher 2	0	1,577	3,154	3,154	3,154	3,154		3,154	
7050	Toddler Teacher	3,154	3,154	3,154	3,154	3,154	3,154	18,924	6,308	
7060	Toddler Teacher 2	0	1,577	3,154	3,154	3,154	3,154	14,193	3,154	
7070	Preschool Room 1 Teacher	3,154	3,154	3,154	3,154	3,154	3,154	18,924	3,154	
7060	Preschool Room 2 Teacher	2,988	2,988	2,988	2,988	2,988	2,988	17,928	2,988	
7070	Teaching- Other	660	660	660	660	660	660	3,960	660	
7090	Payroll Taxes	3,095	3,568	4,041	3,921	3,921	3,921	22,468	4,394	15%
7100	Workers Comp/ Co Employer	3,095	3,568	4,041	3,921	3,921	3,921	22,468	4,394	15%
7110	Employee Medical Benefits	619	714	808	784	784	784	4,494	879	3%
7120	Bookkeeper- Admin- Subcontract	0	0	0	0	0	0	0	0	
7200	TOTAL WAGES & SALARIES	27,441	31,637	35,832	34,768	34,768	34,768	199,212	38,962	
7500 MARKETING										
7510	Advertising	5000	1500	250	250	250	250	7,500		250 Public Relations Campaigns/ Indeed Hiring
7520	Promotion- Childcare	600	600	600	600	600	600	3,600		600 Care.com
7530	Website	40	40	40	40	40	40	240		40 Website/ Email hosting
7540	Social Media	50	50	50	50	50	50	300		50 Facebook ads/ Meetup
7550	Major Event/ Fundraiser Expense	0	0	0	0	0	0	0		100 Feb- LYL Expenses/ May+Oct- fundraiser expenses
7560	Marketing- Shirts/ Banners/ Othe	250	250	0	0	0	0	500		100
7570	Marketing- Dues/ Subscriptions	500	0	500	0	0	0	1,000		100 Sacramento/ RC Chambers
	TOTAL MARKETING	6,440	2,440	1,440	940	940	940	13,140	1,240	
7600 OPERATIONS										
7610	Office/ Business Supplies	500	75	75	75	75	75	875	75	
7620	Computer/ IT	1800	0	0	0	0	0	1,800	50	
7630	Childcare Supplies	400	400	400	500	500	500	2,700	500	
7640	Childcare Snacks	200	200	400	400	400	400	2,000	400	
7650	Postage	10	30	30	30	30	30	160	30	
7660	Telephone/ Cellular Reimburse	300	300	300	300	300	300	1,800	300	
7670	Education/ Training	1000	300	300	300	300	150	2,350	150	
7680	Legal/ Accounting	0	0	0	0	0	0	0	100	
7690	Licensing/ Fingerprinting	1440	550	110	110	110	110	2,430	110	Childcare Licensing/ Employee Fingerprinting
7700	Board of Directors' Travel/ Exper	0	0	0	0	0	0	0	0	
7730	Automotive- Employee	50	50	50	50	50	50	300	50	

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7740	ITEM 12.4. Bank Charges/ Fees	10	10	10	10	10	10	60	10
7750	Uniform	400	100	0	100	0	50	650	50
7760	Travel	0	0	0	0	0	0	0	0
7770	Administrative/ Business Fees	180	0	0	0	0	0	180	0 Business License
7780	Books, Subscription, Reference	20	20	20	20	20	20	120	20 Workshops/ Books
7790	Meals- meetings/ networking	200	200	200	200	200	200	1,200	200 Lunch/staff/board meetings
7800	Printing & Copying	25	25	25	25	25	25	150	25
	TOTAL OPERATIONS	6,535	2,260	1,920	2,120	2,020	1,920	16,775	2,070
8100	RENT/UTILITIES								
8100	Rent	5940	5940	5940	5940	5940	5940	35,640	5940 Assume 3300 sq feet * 1.80
8120	Water/Sewer	180	180	180	180	180	180	1,080	180
8130	Trash	0	0	0	0	0	0	0	0
8140	Internet/Cable	260	260	260	260	260	260	1,560	260
8150	Electricity/ Gas	400	400	500	500	500	500	2,800	500
8160	Utilities- Other/ Parking	20	20	20	20	20	20	120	20
	TOTAL UTILITIES	6800	6800	6900	6900	6900	6900	41,200	6900
8200	REPAIR & MAINTENANCE								
8210	Pest Control	70	0	70	0	70	0	210	0
8250	Facility repairs	50	50	50	50	50	50	300	50
8260	Laundry	50	0	50	0	50	0	150	0
8270	Lighting	0	50	0	50	0	50	150	50
8280	Locks& Keys	50	0	0	15	0	0	65	0
8290	Signs	0	0	0	0	0	0	0	0
8300	Hardware & Tools	0	0	0	0	0	0	0	0
8310	General Maintenance/ Cleaning S	75	75	75	75	75	75	450	75
	TOTAL REPAIR & MAINTENA	295	175	245	190	245	175	1,325	175
8500	TAXES & INSURANCE								
8510	Annual FTB	0	0	0	0	0	0	0	0
8520	Taxes- other	0	0	0	0	0	0	0	0
8530	Worker's Comp	0	0	0	0	0	0	0	0 Inc. in co-employ
8540	General Liability	1,620	340	340	340	340	340	3,320	340
8550	Errors & Omissions	0	0	0	0	0	0	0	0
8560	Directors & Officers- 15%	20	20	20	20	20	20	120	20
8570	Insurance- Other	0	0	0	0	0	0	0	0
	TOTAL TAXES & INSURANCE	1,640	360	360	360	360	360	3,440	360
8999	TOTAL OPERATING EXPEN:	49,151	43,672	46,697	45,278	45,233	45,063	275,092	49,707
	NET OPERATING INCOME	-42,301	-29,108	-23,045	-10,754	-5,333	-853	-111,392	1,293

ITEM 12.4.

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EmpowerME Classroom- Basic Inventory									
Inventory List- Infant/Toddler	Need	Cost	Subtotal	Website	Inventory List- Preschool/Pre-k	Need	Cost	Subtotal	Website
Area rug	2	\$34.99	\$69.98	https://w	Area rug	2	\$34.99	\$69.98	https://w
8-Cube Shelves for cubbies/ organization	2	\$89.99	\$179.98	https://w	8-Cube Shelves for cubbies/ organization	2	\$89.99	\$179.98	https://w
Bins for Cubbies	16	\$4.00	\$64.00	https://w	Bins for Cubbies	16	\$4.00	\$64.00	https://w
4 Cube Shelves/ Toys	2	\$44.99	\$89.98	https://w	4 Cube Shelves/ Toys	2	\$44.99	\$89.98	https://w
Changing Table- portable	1	\$59.99	\$59.99	https://w	Stackable Standard cot- 6 pack	2	\$180.38	\$360.76	https://w
Diaper Pail	1	\$32.58	\$32.58	https://w	Plastic chairs	1	\$157.40	\$157.40	https://w
Stackable Toddler cot- 6 pack	1	\$111.44	\$111.44	https://w	Preschool table- wood/white	2	\$120.92	\$241.84	https://w
Toddler table- wood/white w/ 6 chairs	1	\$164	\$164	https://w	Book Cases	2	\$31.35	\$62.70	https://w
Book Cases	2	\$31.35	\$62.70	https://w	Play kitchen	1	\$79.99	\$79.99	https://w
Play kitchen	1	\$79.99	\$79.99	https://w	Bins for Toys	4	\$4.00	\$16.00	https://w
Bins for Toys	4	\$4.00	\$16.00	https://w	Animals	1	\$22.98	\$22.98	https://w
Animals	1	\$22.98	\$22.98	https://w	Puzzle pack	1	\$32.99	\$32.99	https://w
Foam Blocks	1	\$23.99	\$23.99	https://w	Magnatiles	1	\$54.99	\$54.99	https://w
Puzzles	1	\$12.90	\$12.90		legos	1	\$34.99	\$34.99	https://w
Book budget	1	200	200	https://www.amazon	Cars	1	\$19.48	\$19.48	https://w
Mega Blocks	1	\$16	\$16	https://www.amazon	Book Budget	1	\$200.00	\$200.00	https://w
Big Cars	1	\$19.48	\$19.48	https://www.amazon	Garbage Can	1	\$10.98	\$10.98	https://w
Babydoll set	1	\$36.99	\$36.99	https://www.walmart	Babydolls set	1	\$36.99	\$36.99	https://w
Garbage Can	1	\$10.98	\$10.98		Garbage Can	1	\$10.98	\$10.98	https://w
Mini Fridge	1	99.98	99.98		Outdoor Balls - set	1	\$13.75	\$13.75	https://w
Toddler Potty chair	2	35.98	71.96	https://www.amazon	Basketball Hoop		\$34.99	\$0.00	https://w
Step Stools	2	\$6.99	\$13.98	https://www.ikea.com	Art Supplies Budget	1	\$200.00	\$200.00	
Teacher Cabinet	1	\$99.00	\$99.00	https://www.ikea.com	Teacher Cabinet	1	\$99.00	\$99.00	https://w
					Cleaning Supply budget	1	\$50.00	\$50.00	
Total			\$1,273.96					\$2,109.76	
				2 Toddler rooms					2 Rooms

\$2,547.92

\$4,219.52

Additional Infant requirements- Refrigerator/ Cribs/ Feeding

\$750.00

1274

\$2,024.00 Infant Room

Outside Toys Budget

\$1,250.00

Total \$10,041.44

CEIF APP #112



Rancho Cordova Community Enhancement & Investment Fund Grant Selection Committee

To Whom It May Concern:

I am writing to extend my support of Single Mom Strong. We believe very strongly in their mission of empowering single mothers and their children and have witnessed the tremendous impact they have made on the local community.

Single Mom Strong's wrap-around services support the single-parent family in a variety of impactful ways. From fostering connection to providing resources, support, mentoring and career coaching, single mothers in our region are fully supported by SMS. Additionally, their high-quality, low-cost preschool and childcare services not only allow these mothers to comfortably pursue career goals, but they also improve outcomes for their children by providing a solid foundation to their education. With so many children in our region being raised by single parents, and the massive reduction in childcare capacity that resulted from the pandemic, their expansion is crucial to our region's recovery.

Sincerely,

A handwritten signature in black ink that reads "Barry Broome". The signature is fluid and cursive, with the first name "Barry" and last name "Broome" clearly distinguishable.

Barry Broome
President & CEO

FEBRUARY 26, 2024

Rancho Cordova Community Enhancement & Investment Fund Grant Review Committee

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

CEIF APP #112

To Whom It May Concern:

As an employer in the City of Rancho Cordova, I am writing to extend great support of Single Mom Strong. Not only do we believe in their mission of empowering single mothers and their children, but we appreciate the value and quality of their preschool and childcare programs and know they are greatly needed in Rancho Cordova.

Single Mom Strong has been supporting single-parent families in our region for seven years and that support extends to working parents of all types with their high-quality, low-cost preschool and childcare services.

All children deserve a solid foundation to their education, and working parents deserve the opportunity to pursue career goals, knowing their children are well-cared for. The reduction in childcare capacity that resulted from the pandemic is one of the greatest challenges to our region's economy. Knowing that Single Mom Strong offers better, more affordable childcare solutions, their expansion into Rancho Cordova will be a huge benefit.

Best Regards,



Anne Descalzo

CO-FOUNDER

CLUTCH

916.903.2920

anned@connectwithclutch.com



HR E-Z, we make HR Easy!

PO Box 41103, Sacramento, CA 95841 | O: (916) 546-3375 | www.HREZinc.com
Tracy Jackson, SPHR, SHRM-SCP | Pres & CEO | Tracy@HREZinc.com C: (916) 208-0205

CEIF APP #112

February 27, 2024

Grant Selection Committee

Re: Single Mom Strong grant application for EmpowerMe Preschool in Rancho Cordova

To Whom It May Concern:

It is my honor and pleasure to offer my full support and endorsement for Single Mom Strong to receive grant funding in the effort to add an EmpowerME Preschool and Childcare Center in Rancho Cordova, CA. This is a growing region that is in desperate need to have affordable accessible childcare, for single parents and Single Mon Strong is the perfect organization to tackle this.

I am a huge fan of Single Mom Strong and the services they provide to an underserved community: quality resources and solutions to address the challenges that disproportionately affect low-income women and children. Many may not recognize or may take these needs for granted, but Single Mom Strong provides comprehensive services to support these families through the most critical and vulnerable period of their lives.

The program is multi-faceted, and allows women to retain their dignity by offering exceptional value for an outstanding child care experience. As a working mother myself, I know I would not be effective in any part of my life if I didn't feel as if my children were in a safe, well-cared for, reliable, educational environment while I worked. Single Mom Strong delivers in all of these categories, especially in light of the lack of affordable options in our region.

They also provide career support, through mentorships, and job skills training. Many of these women don't normally have access to business professionals through our region, but Tara Taylor is a highly respected leader in the region and has connected many of these women with people like me to provide coaching, guidance, resume reviews and interview practice.

I have personally witnessed the love and support that is poured into these families through Single Mom Strong. When I heard about their annual Valentine's Day event, where the Single Mom community comes together to honor to celebrate these women, I along with two of my daughters offered to volunteer. It was amazing to see the faces and joy these women got to experience together on a night where they may have been overlooked, in other years.

PO Box 41103, Sacramento, CA 95841 | PH: (916) 546-3375 | www.HREZinc.com | INFO@HREZinc.com

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Tracy Jackson, SPHR, SHRM-SCP | Pres & CEO | Tracy@HREZinc.com C: (916) 208-0205

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We helped with the children's activities. They had their own pizza party, along with arts and crafts, along with an opportunity to learn martial arts. It was so much fun! It was well worth our time.

I feel like our region is so fortunate to have these resources available, and I fear for what would have happened to these families, especially during the pandemic, without Single Mom Strong.

Please accept this letter as my full offer of support for Single Mom Strong to be recognized for their efforts in the community and our region to fill the needs for so many susceptible women in our region.

If anyone has any questions, I am happy to address them.

Sincerely,

A handwritten signature in blue ink that reads "Tracy D. Jackson". The signature is fluid and cursive, with the first name "Tracy" being more prominent.

Tracy Jackson, SPHR, SHRM-SCP

Pres & CEO HR E-Z, Inc.

(916) 208-0205

HR E-Z, Inc is proud to be a certified woman-owned, minority-owned, and disability-owned small business in the Sacramento community.

ITEM 12.4.

About

EmpowerME Preschool & Childcare programs make quality early childhood education accessible to all young children, by making it affordable, even on a single income budget. The same level of quality care is extended to school-age children on all days that school is closed. The home-like environment, emphasis on values and culturally responsive programming encourage self-expression and emphasize social-emotional development, ensuring children become positive members of the community.

How

EmpowerME's warm, nurturing environment works in partnership with families to provide individualized learning that supports your child's social-emotional development. Small class sizes, low student-teacher ratios and a commitment to meeting our kids where they are make EmpowerME the better choice.

We promote the values of honesty, respect, gratitude, compassion, perseverance, responsibility, and love by example, in our language and through character building activities.

EmpowerME Programs:

EnrichME- Infant
EncourageME- Toddler
EmpowerME- Preschool
EducateME- Advanced Preschool/Pre-K
EngageME-School-Age Non-School-Day Care/
School-Age Break Camps

EmpowerME is open to the greater-Sacramento community, with priority given to Single Mom Strong™ members and reduced rates for single parents who volunteer in our childcare.

Join our Community

There is no cost and no income requirement to be part of the Single Mom Strong™ community. You must be a single mom with 50% (or more) custody. That's it! From our EmpowerME programs for kids to our Career Advancement programs for moms and our countless community events, our wrap-around services fully support single-parent families.

Schedule an orientation or attend a quarterly kick-off event to learn more about our programs and services and to start to connect with other local single moms.

Membership does have its perks, so ask how to become a member for FREE!

the **empowerment** center
BY SINGLE MOM STRONG

empowerme  singlemomstrong
pre-school and childcare

Presented by  **SMUD**

FAC# 343622983/4/ 343624762/ 343624192

www.singlemomstrong.org
ttaylor@singlemomstrong.org

916-735-5350

7525 Auburn Blvd Suite 5
Citrus Heights, CA 95610
500 Arden Way - Sac, CA 95815



ATTACHMENT 2

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Caring for what matters most to you.

empowerme
PRESCHOOL AND CHILDCARE





EnrichME: serves infants aged 6-24 months. In this classroom, we are focused on nurturing each infant in accordance with their individual Needs & Services Plan, while enriching their environment with new materials and interactions with caregivers and friends. A child may move to the next classroom when they are at least 18 months old, able to walk, verbally communicate yes/no and follow instructions.

EncourageME: serves toddlers aged 18-36 months. In this classroom, we encourage group participation and begin to expose our children to a structured schedule and focused learning time that introduces name recognition, letters, shapes, colors, numbers and values, while they also learn through play. A child may move to the next classroom when they are at least 24 months of age, potty training AND able work within a group, follow a schedule and successfully participate in learning time.



EmpowerME: serves students 24 months through entry to Kindergarten. In this classroom, we empower our children by creating a solid foundation to their education. Learning time is extended to include recognition and memorization of our names, letters, shapes, colors, numbers and values, while our children also learn through play and follow a structured schedule. A child may move to the next classroom when they are at least 36 months of age, fully potty trained, able to meet at least 50% of our assessment standards (based on California Preschool Learning Foundations) AND they demonstrate the ability to be successful in a more academic environment.

EducateME: serves students 36 months through entry to 1st grade who have met the assessment standards and are ready to be educated in a more academic environment. In this classroom, we extend learning from recognition and memorization to comprehension, while also focusing on Kindergarten readiness.



EngageME: serves students in 1st-7th grade during school closures. Non-School Day care programs, including Winter, Spring and Summer Break Camps, are designed to be a safe, fun, affordable resource. Break Camps are available at our Citrus Heights location and are open to all children, with opportunities for single parents to receive tuition discounts.

A typical week at our camps includes:

- STEAM activities
- reading and journaling
- a values-reinforcement activity
- indoor and outdoor play
- special guests
- trips to Rusch Park
- trips to Rusch Pool (Summer)

CEIF APP #112

Drop-in/hourly options are available.
Pre-registration required.

Single Mom Strong- Organization Information

CEIF APP #112

Single-parent families are an underserved, at-risk population, who, without support, may experience disastrous health and socioeconomic outcomes that can affect generations and balloon already burdened social services systems. Single Mom Strong's innovative blueprint deploys comprehensive resources like support systems, career advancement tools and extraordinary childcare solutions to improve these families' trajectories.

Single Mom Strong (SMS) is a local nonprofit organization with a mission to empower single mothers and their children through enrichment, encouragement and educational programs. According to "Be Healthy Sacramento", 26% of children under the age of 18 in Sacramento County reside in single parent households. The BHS website states, "Adults and children in single-parent households are at a higher risk for adverse health effects. They are more likely to develop depression, smoke, and abuse alcohol and other substances... [They] suffer from lower perceived health and higher risk of mortality." Additionally, children of single parents are more likely to have educational deficiencies, engage in high-risk sexual behavior, have lower occupational status and income as adults, and give birth outside of marriage themselves.

SMS works to prevent these outcomes for our families by:

-Fostering connection: The community aspect of SMS is one of the most important to these mothers, who have little to no support and find comfort in bonds built on their common experience.

-Increasing economic stability: Career Advancement tools, like coaching and the Career Clothing Closet, directly influence career success.

-Proving childcare solutions: EmpowerME Preschool & Childcare is quality early childhood education, that's affordable, even on a single-income budget. Full-day childcare is also offered to school-age children during school closures.

Title	Meals on Wheels Senior Nutrition Services	03/15/2024
CEIF APP #113	by Jennifer Massello in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45910340

Original Submission03/15/2024

Score	3
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Meals on Wheels Senior Nutrition Services

Provide a Project/Program Synopsis

Provide 12,000 meals at \$4 per meal to City of Rancho Cordova homebound and frail eligible seniors for a total of \$48,000.

Provide a Project/Program Description

Meals on Wheels is more than just a meal. Our service helps seniors stay in their homes and community and age in place. Our meals are nutritionally balanced, vetted by our Registered Dietician to meet one third of the DRI for seniors. According to Meals on Wheels California, 18.2% of our seniors live alone. Our drivers provide a smile, a friendly visit and a status check to ensure all is well with our senior participants. Meals on Wheels America says that meals for a senior for one year costs less than a day in the hospital or a month in a care facility. Our service and nutritional support helps keep our seniors healthy, which prevents unnecessary hospital visits and costly premature institutionalization with our nutritious meals, status checks and friendly visits that help keep the loneliness at bay. We provide nutrition education four times per year on topics relevant to our participants and helps them make better nutritional choices that better support their health and well being.

Meals on Wheels by ACC has been the senior nutrition provider since 2010, when the County of Sacramento could no longer afford the senior nutrition program. Over the past nearly fourteen years, we have streamlined our operations and worked to grow sustainably. The Pandemic uncovered a deep need in our community for nutritional support amongst our seniors and we are committed to find ways to continue to grow so we can serve more seniors in our community. This grant and continued support from the CDBG grant from the City of Rancho Cordova helps us do just that-- serve more seniors in the City of Rancho Cordova.

Tell us about your Project/Program Team

Kirk Utzinger, Executive Director

Jennifer Massello, Director of Programs

Linda Revilla, Director of Strategic Initiatives

Michelle Bustamante, HDM Operations Manager

Krystal Sharpnack, Congregate Nutrition Manager/RD

Jennifer Yee, Accountant

Robin Smith, Volunteer Specialist

CEIF APP #113

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Serve 12,000 meals to eligible, homebound and frail seniors living in the City of Rancho Cordova. We anticipate 80 unduplicated seniors will be served under this grant. Meals are delivered frozen once a week in a box of five frozen meals, or a hot meal delivered daily Monday through Friday, 250 service days per year. Meals are made by a local caterer, Brick House Restaurant and Lounge, located in Elk Grove and brought to our Harlin Drive distribution center, where volunteers pick up their route items for delivery to the participants in Rancho Cordova. All of our meals meet one third the daily nutritional requirements for seniors and are approved by our Registered Dietician.

If awarded this grant, this funding will allow 12,000 **more** meals to be served to Rancho Cordova seniors than the CDBG funding alone can support- a grand total of **18,250** meals will be served.

Meals and participants are totaled from each daily or weekly routesheet and entered into our database for compilation. We report only meals served to Rancho Cordova seniors, and will provide the attached spreadsheet with quarterly reports to update you on our progress.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[RC_Monthly_Meal_Count_Report_C2_Blank_CY.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	216000.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	48000.0
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Does your project/program involve construction of any facilities or improvements upon any property?	No
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ITEM 12.4.**ATTACHMENT 2**

What is the total cost 0.0
of personnel for your
project/program?

CEIF APP #113

What is the total cost 0.0
of supplies for your
project/program?

What is the total cost 0.0
of transportation for
your
project/program?

What is the total cost 0.0
of equipment for your
project/program?

What will be the total 48000.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Budget_for_CEIF_2024_2025.pdf](#)

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.
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Describe any funding secured or being sought for this project/program?	Meals on Wheels is primarily funded through Older Americans Act funding through the California Dept. of Aging and Agency on Aging/Area4. Meals on Wheels also receives support from Sacramento Housing and Redevelopment Agency, who executes CDBG funding for the City and County of Sacramento, CDBG and GF from the City of Citrus Heights, CDBG and CSG from the City of Elk Grove and CDBG Funding from the City of Rancho Cordova. We are actively working to increase our private grants, public donations and foundation grants so we can increase the number of meals and seniors we serve.
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ITEM 12.4.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ATTACHMENT 2

Meals on Wheels by ACC is the Senior Nutrition Provider and has operated the Senior Nutrition Program since 2010, when the County of Sacramento was no longer able to sustain the program. Entering our fourteenth year of operations, our programmatic goal is to continue to increase the number of meals and seniors we serve so no senior goes hungry in Sacramento County. We need the support of the public, our local governments and officials to achieve that goal. We are asking for \$48,000, or 12,000 meals at \$4 per meal to bridge the gap of what the CDBG grant is not able to fund and cover more of the meals MoW serves in Rancho Cordova. We are asking the same share of cost of \$4 per meal of all the Cities and SHRA.

We are asking this year for a single year's funding as we hope to grow- to find and open a Community Cafe in Rancho Cordova and increase our program to mobile seniors in Rancho Cordova. The opening of a cafe would increase the future number of meals served to Rancho Cordova residents significantly and we will likely ask for additional support when that happens.

Do you plan to ask for funding annually for this project/program?

Yes

CEIF APP #113

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

3

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

3

ITEM 12.4.**ATTACHMENT 2**

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

CEIF APP #113

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

July 1, 2024 to June 30, 2025

Meals on Wheels serves meals Monday through Friday, 250 days per year, excluding holidays:

Independence Day, Labor Day, Thanksgiving and the Day after Thanksgiving, Christmas Day, New Year's Day, MLK, Jr Day, President's Day and Memorial Day.

However, our home delivered meal participants receive a "double delivery" when a holiday falls on their normal delivery day- our hot participants receive one extra meal to warm up on the holiday and our frozen participants receive a second box of five frozen meals to cover the week the holiday falls so participants are not without their meal(s) due to a holiday.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Meals on Wheels has a wait list of seniors waiting to start meal service and the City of Rancho Cordova is no exception. If we are falling short of meeting our service goals, we will start additional volunteer routes in Rancho Cordova to increase the number of meals served and seniors served to meet our goals.

Meals on Wheels delivers twice per year a five meal pack of shelf stable meals for each home delivered participant to keep in case of emergencies. Those packs are funded by the County of Sacramento's ToT Grant. If such an emergency occurs where MoW is unable to deliver meals to a participant, we ask them to eat the meals in their SSM pack and we replace it during our next regularly scheduled delivery.

During the pandemic, Meals on Wheels continued to provide meals to our community's seniors. While we shut down our cafes, we did continue to deliver meals. We practiced safe delivery, masked up and stepped back to maintain social distance during the delivery, but made sure we saw each senior to ensure their well being. We are confident we can continue our service if there are other public health orders again.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #113

Primary street address of project/program



List the city location of the project/program.

Sacramento

Select State

CA

Provide the zip code for your project/program's primary location.

95831.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Meals on Wheels' Distribution Center is located at 4527 Harlin Drive, Sacramento, CA 95826

This program will only cover meals delivered to seniors who reside within the City limits of Rancho Cordova.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

CEIF APP #113

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Jennifer
Massello

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Meals on Wheels Sacramento County (dba Meals on Wheels by ACC)

What is your title and/or role at your organization?

Director of Programs

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

CEIF APP #113

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Kirk
Utzing

What is the title of this individual?

Executive Director

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2**

Project Budget- Senior Nutrition Services/Meals on Wheels by ACC

Meals	Cost per Meal	Total Request	Total Program Cost	City's %:
12,000	\$4	\$48,000	\$216,000	22%

CEIF APP #113



CEIF APP #113

meals on wheels by acc

Home Delivered Meals

Rancho Cordova Residents' Monthly Meal Report



Month/ Year	# of Serving Days	Number of Meals Served						Number of Participants					
		Hot	FZ	Mo. Total	Qtr. Total	YTD # of Meals Served	Ave. # of Meals Served	New Hot	New Frozen	Quarterly Unduplicated Totals	YTD # of Unduplicated Seniors	Active Hot	Active Frozen
Jan-20	21												
Feb-20	19												
Mar-20	22												
Apr-20	22												
May-20	20												
Jun-20	22												
Jul-20	22												
Aug-20	21												
Sep-20	21												
Oct-20	22												
Nov-20	19												
Dec-20	22												

Prepared by: Jennifer Massello

On: 1/19/2021

Title

CEIF APP #114

Sierra Service Project: Rancho Cordova Home Repair Workforce Development Academy
by **Adam Vargyas** in **Fiscal Year 2024-2025**
Community Enhancement & Investment Fund Application

03/15/2024

id. 45910407

Original Submission

03/15/2024

Score

8

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

No: Not a First Time Applicant

CEIF APP #114

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

Sierra Service Project: Rancho Cordova Home Repair Workforce Development Academy

Provide a Project/Program Synopsis

Sierra Service Project will hire a team of 7 young adults for our second **Rancho Cordova Home Repair Workforce Development Academy**. They will learn how to use power tools and complete home repairs for low-income residents, develop leadership skills by hosting youth volunteers, and explore career opportunities through weekly speakers.

Provide a Project/Program Description

From 2015 to 2023, Sierra Service Project (SSP) hosted **2,248 volunteer days and completed 118 exterior home repair projects for 97 low-income City residents**. These projects primarily took place during the school year, with volunteers joining us for a day, weekend, or week of service.

During the summer of 2023, the City funded [our first-ever summer program in Sacramento County](#). With the City's support -- and thanks to the hard work of 67 overnight volunteers and 36 local Rancho Cordova youth -- SSP completed 12 home repair projects last summer, including our first ever wheelchair lift. Attached is a selection of **personal reflections from volunteers and staff who participated in our 2023 summer program in Rancho Cordova**.

In March 2023, SSP participated in the first round of the City of Sacramento's Climate Action and Resiliency Youth and Young Adult Pathways Program. Our program, the [Sacramento Sustainability Academy](#) (SSA), offers **paid workforce development opportunities for youth and young adults**. As of the time of this submission, 27 young people have graduated from this program, with three new cohorts planned for this spring and summer.

SSA is the inspiration for our current CEIF funded program, the [Rancho Cordova Home Repair Academy](#) (Academy), that runs from March 26 to May 18, 2024. Building on our history of providing youth and young adults with hands-on experience with tools, home repairs, and high impact community projects -- **and our recent success equipping young people with valuable job skills and hands-on experiences** -- the Academy is focused on exterior home repair projects for low-income residents as well as workforce learning opportunities and connections.

Academy fellows will spend **24 hours a week learning and completing home repairs for low-income Rancho Cordova residents**. Every week, a local leader will speak with the group, exposing them to **new career opportunities**. This team will build hands-on building techniques, gain

exposure to various construction trades and community service organizations, and learn and practice conflict resolution and leadership skills.

After building their skills, the cohort will host four Saturday [Days of Service for local youth volunteers](#). They will **practice their leadership skills by teaching and mentoring youth**, while having extra hands to complete home repairs for low-income residents. Near peer leadership has always been a staple of our programs, and we are excited for the cohort to lead local youth in passing along their newly gained knowledge.

CEIF APP #114

Since our current program will launch immediately after this application is due, our proposal this year is very similar. We **anticipate adjusting our program proposal after we receive feedback** from our first Rancho Cordova Home Repair Academy this spring. This proposal includes a two week longer prep period for our Program Manager to recruit Academy fellows and youth volunteers, a \$1 per hour pay increase for all roles (aligned with the minimum wage increase), and a 5% increase for building materials, food, and other supplies to account for inflation. Stipends, a motivator for engaging youth, were added for 80 local youth volunteer days.

The Rancho Cordova Home Repair Academy benefits multiple constituent groups in Rancho Cordova: by preparing young adults entering the workforce to be confident in their skills, equipping teenagers looking for volunteer opportunities, assisting low-income residents who need help maintaining and repairing their homes, and businesses who are eager to connect with, mentor and employ young adults.

Tell us about your
Project/Program
Team

SSP will hire **one Program Manager** to lead the cohort directly, reporting to **SSP's Executive Director**, Megan Taylor, who has spent 14 years managing SSP's operations. Together, they will develop the program in its second year, evaluating past challenges to implement changes.

The cohort will consist of **seven Rancho Cordova residents (ages 18-30)** who will be paid Academy fellows. One more experienced fellow will be a **supervisor**, working with the Program Manager to hire, train, and lead the rest of the cohort. The cohort will complete home repairs for low-income City residents, and **lead local youth** in Days of Service.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

1. Complete **4 to 8 home repair project units between March and May 2025**. These projects will improve the quality of life and safety of homes for residents, and community pride by repairing or replacing fences, porches, stairs, ramps, and exterior paint.
2. Academy fellows will learn new hands-on job skills, how to work as a team, leading youth volunteers, and explore additional career pathways. **Fellow satisfaction survey responses will be over 80%**. We will send out additional surveys one year after the program has ended to begin to measure the impact of the workforce development in these young people and their employers.
3. Host **local youth for 80 volunteer days** to provide additional labor to complete requested home repairs, and near peer leadership opportunities for Academy fellows. **Volunteer satisfaction survey responses will be over 80%**.
4. Complete high quality home repairs which are a source of pride for homeowners, neighbors, the City of Rancho Cordova, Academy fellows, and youth volunteers. **Homeowner satisfaction survey responses will be over 80%**.

CEIF APP #114

Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	86299.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	86299.0
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ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

CEIF APP #114

What is the total cost of personnel for your project/program? 46615.0

What is the total cost of supplies for your project/program? 9575.0

What is the total cost of transportation for your project/program? 5250.0

What is the total cost of equipment for your project/program? 4600.0

What will be the total cost of any miscellaneous expenses for your project/program? 20260.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[25_FY_budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

ITEM 12.4.

Describe any funding secured or being sought for this project/program?

ATTACHMENT 2

SMUD awarded SSP a Shine grant for \$40,525 for 2024, which overlaps with our current CEIF grant and this proposal. This includes local youth volunteer stipends (\$25 per day) and home energy auditing equipment and training. We plan to offer free home energy audits to all Rancho Cordova residents we work with, funded by this Shine grant. We will apply for more significant SMUD funding in July through our growing partnership and their career pathway opportunities.

CEIF APP #114

SSP is also a sub grantee of the Coalition for Home Repair, which received \$1,000,000 from the U.S. Department of Housing and Urban Development Veterans Home Rehabilitation and Modification Pilot program grant. We have \$40,000 allocated to four Veteran's homes through 2026. Eligible Veterans in Rancho Cordova can access this funding to supplement the project needs not covered by CEIF, including interior home safety improvements.

We just submitted a \$50,000 proposal to Sacramento County's Transient Occupancy Tax (TOT) grant program to fund days and weekends of service in 2025 for home repairs and community based projects throughout the County. A 2023 TOT grant helped support youth stipends in Rancho Cordova and other expenses not covered by CEIF.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

N/A

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

8

ITEM 12.4.**ATTACHMENT 2**

How many years has 8
your project/program
received funding from
the Community
Enhancement &
Investment Fund?:
Score

CEIF APP #114

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

2/1/2025

Anticipated End Date (typically projects/programs end by June 30)

5/31/2025

Please describe your project/program schedule

January 2025: Recruit, interview, and hire a **Program Manager**.

February 2025: Program Manager is onboarded, and begins program development with the Executive Director and outreach to residents.

Interviews applicants to identify qualified Supervisor candidates.

Supervisor and program manager will interview fellow candidates and make hiring decisions.

March 2025: Program officially kicks off mid-month and Academy fellows begin work. Tool and safety training includes First Aid, CPR, AED, and Narcan. Initial visits to residents requesting home repairs take place, and first projects are undertaken. Weekly speakers begin. Ongoing youth volunteer recruitment.

April 2025: As fellows **gain skills and confidence in their home repair construction knowledge and leadership**, they host local youth volunteers over weekend Days of Service. The bulk of the home repair activity takes place during the month of April. Fellows reflect weekly on their personal growth and goals. City staff will be invited for a worksite visit to see their investment being put to use in the community.

May 2025: All home repair projects are completed. Program Manager conducts exit interviews with each fellow. **Fellows prepare reports and present program learnings and accomplishments** to SSP's Board of Directors and the Rancho Cordova City Council. Academy graduation celebration takes place with fellows, family members, home repair beneficiaries, and community speakers mid-month. Staff from the City of Rancho Cordova will be invited!

CEIF APP #114

ITEM 12.4.**ATTACHMENT 2**

Adaptability: What is your plan to complete your project/program should any challenges arise?

As a primarily **outdoor based program** during mild weather months, this program inherently reduces the risk of spreading respiratory illnesses. SSP has been very COVID cautious to protect the health and safety of vulnerable community members, volunteers, and staff, including regular testing in our workplace culture.

During inclement weather, we have **partner organizations throughout Rancho Cordova** that we can shift to do indoor work for (Fitrah, Rancho Cordova Food Locker, and The People's Pantry). We know these organizations often have special projects that need an infusion of one-time volunteers, and partnering with them helps Academy fellows **learn about other nonprofits and resources within the community**.

CEIF APP #114

We have a **team of committed weekly volunteers** (retirees) who are able to fill in any project completion gaps, as they did a few years ago for us during the pandemic. They are also a great resource for our fellows to learn building skills.

While this schedule is planned for February through May, this program is **flexible to shift during the year** to be earlier if a Program Manager is identified sooner. We are cognizant of school schedule limitations for youth volunteers, and will aim to shift as able to better accommodate their availability.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #114

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	1516 Del Paso Blvd
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List the city location of the project/program.	Sacramento
--	------------

Select State	CA
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Provide the zip code for your project/program's primary location.	95815.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Project locations will be determined by homeowner work requests, and will be located in the City of Rancho Cordova.

CEIF APP #114

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Pravin_Letter_Rancho.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Adam Vargyas

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Sierra Service Project

What is your title and/or role at your organization?

Director of Development

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

ITEM 12.4.**ATTACHMENT 2**

What is the name of this project or program's primary contact if not the person submitting this application?

Megan
Taylor

CEIF APP #114

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Item	Budget		
Program Manager Wages	\$9,600	\$46,615	What is the total cost of personnel for your project/program?
Program Supervisor Wages	\$7,600		
Program Fellow Wages	\$19,650		
Taxes and Worker's Comp	\$6,265		
Benefits (health insurance)	\$1,500		
Youth Stipends	\$2,000		
Building Materials	\$8,000	\$9,575	What is the total cost of supplies for your project/program?
Participant Shirts & PPE	\$1,575		
Transportation Services	\$5,250	\$5,250	What is the total cost of transportation for your project/program?
Participant Laptops	\$4,600	\$4,600	What is the total cost of equipment for your project/program?
Miscellaneous	\$728	\$20,260	What will be the total cost of any miscellaneous expenses for your project/program?
Participant Lunches & BBQ	\$4,500		
Community Facility Use (non-church)	\$2,200		
Marketing Services & Promotional Materials	\$1,575		
15% overhead	\$11,256		
2024 Grant	\$86,299	\$86,299	

CEIF APP #114

Dear City of Rancho Cordova,

Hello! My name is Pravin Rajah. I'm a current senior at Lincoln High School in Stockton, CA. I've been volunteering with the Sierra Service Project over the course of two years through **leadership in the Youth Advisory Council**, volunteering at their headquarters, and summer programs.

Initially, I was a volunteer at the headquarters but gradually I became more involved, going to my first summer program in the summer of 2022 in San Diego and another summer program in the summer of 2023 in Rancho Cordova. In addition to this, I've been volunteering on some weekends, known as days of service. Usually, these days contain smaller groups allowing me to become closer to the people I'm working with.

One such group, El Parkis, and I have become much closer due to this. Because they are based in the Sacramento and Elk Grove region, it's been incredible working alongside them and fostering such a fun and interesting relationship with them through the few weekends of service I've done alongside them and the summer program of 2023. These sessions have not only benefited me socially. SSP places a large importance on addressing problems cities are facing today.

During my time at the summer program in 2023, we spent a large amount of time working at food banks and creating garden beds for community use. Addressing problems such as these through SSP **while also learning future skills** such as how to use construction tools has been extremely useful to me for use at home, and especially now during a time where it's most crucial to have your voice heard.

Overall, SSP has had a tremendous impact on my life. I have loved working alongside former and current volunteers, building new friendships **and fostering new connections within our communities.**

Please feel free to contact me for more information.

Thank you for your time and consideration,

Pravin Rajah

SSP Youth Board Member



Title	Cut to the Chase	03/15/2024
	by Cliven Daluz in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45910853
		

Original Submission	03/15/2024
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Score	n/a
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CEIF APP #115

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.**
Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

Yes: First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name.
Assign a project name to your project/program.

Cut to the Chase

Provide a Project/Program Synopsis

Cut to the Chase focuses on improving mental health as a social determinant of health in Black communities by providing mental health resources to clients in barbershops and beauty salons. By removing barriers to mental health support, this project promotes innovative service delivery and advance health equity.

Provide a Project/Program
Description

According to the U.S. Health and Human Services Office of Minority Health, adult African-Americans are 20 percent more likely to report serious psychological distress and more likely to have feelings of sadness, hopelessness, and worthlessness than their White counterparts. Our proposed project, *Cut to the Chase*, addresses this disparity by merging professional mental health support, peer support and stigma reduction efforts within the informal African-American gathering spaces of local barber shops and beauty salons in the Greater Sacramento area.

Since 1968, Greater Sacramento Urban League (GSUL) has assisted thousands of Blacks and other marginalized community members to gain meaningful employment, access safe, affordable and stable housing, reach their educational goals, overcome health disparities, and improve their overall health and wellness. GSUL programs and services are driven by a five-pillar empowerment agenda, which includes: civic engagement and leadership development; civil rights and racial justice; economic empowerment; education and youth; and health and quality of life.

Cut to the Chase features monthly group therapy sessions, stigma reduction efforts, and one-on-one therapy sessions at local barber shops and beauty salons to increase help seeking behaviors, decrease stigma, and increase knowledge of available resources for African-Americans. The team heading this effort, recognizes that social and community contexts as well as environmental conditions play major roles in health outcomes for Black communities. Additionally, stigma exists around discussing adverse childhood experiences, trauma, emotionality, and seeking help for mental-emotional health issues. Furthermore, the absence of social infrastructure, spaces, and opportunities which are safe and supportive for interconnection and interpersonal communication hinders the community's ability to reduce stigma and address mental-emotional health proactively. In order to realize a positive impact on African American physical and mental health disparities, our project will address and measure the following short-term outcomes as the pathways to promoting health and reducing morbidity: decrease health-risk behaviors, improve quality of life, and increase productivity in life and longevity of life. To support mental-emotional and social health challenges within the Black community, this project will focus on using evidence-based programs to teach, train, and inspire Black leaders to incorporate interpersonal communication, social activity as well as trauma-informed care practices into their households, professional, and academic spaces. By providing culturally responsive mental health resources this project aims to create a community of mental health advocates who recognize the importance of community support services and resources.

With regards to the City of Rancho Cordova's Community Enhancement & Investment Fund guidelines, this project specifically addresses increasing the quality of life for the people of Rancho Cordova with a secondary focus on business/economic development. The census identifies 10.9% of Rancho Cordova's population as Black or African American alone with another 11.2% representing individuals who identify as two or more races. These are some of the target demographics that *Cut to the Chase* wants to service. In addition, the connections that *Cut to the Chase* fosters urges for a stronger sense of community and belonging.

Our program serves a secondary purpose of economic and business development through a partnership with a local hair salon and/or barbershop. We compensate for the location in order to reserve time in the evening to conduct these sessions. In the partnership, the business stays open to welcome clients. This environment creates a safe space for participants by presenting a low-stakes conversation in a familiar setting. It makes the group sessions feel much more like a round-table discussion rather than the actual therapy session. The mode of delivery for this service is through a contracted mental health professional and nurse. Barbers and hair stylists can choose to participate or even perform their skill and artwork all while receiving the free service. The influx of participants act as a form of business development as it attracts new customers to the shop both local and external. As a program currently administered in Sacramento, the program has garnered participants from outside of the area. In a way this showcases the host city to the visitor.

Tell us about your
Project/Program Team

Greater Sacramento Urban League:

Program Facilitator, Communications Associate, Chief Impact Officer, Finance Manager, Program Collaboration Specialist

Contracted Mental Health Professional

Contracted Nurse

Provide your
Project/Program Goals

Project Goal 1: A minimum of 10 Black men and women served in Rancho Cordova with a focus on informing the community members about places to receive therapy, counseling, and mental health services in the Sacramento region.

Project Goal 2: A minimum of 24 Black men and women served in Rancho Cordova with a focus on creating positive changes in attitudes, perceived norms, and control factors with regard to discussing mental-emotional and social health status as well as for seeking help for mental-emotional and social health problems.

Project Goal 3: Distribute at least 2,000 resource materials and have 15,000 media impressions over the year with a focus on normalizing/de-stigmatizing mental-emotional and social health problems in the Black community.

These metrics will be tracked by our Chief Impact Officer who will also distribute surveys among program participants to collect feedback and measure community perception about mental health and therapy.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[CTTC_Flyers.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

195000.0

What is the amount of
Community Enhancement &
Investment Fund grant
monies requested?

133500.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

CEIF APP #115

What is the total cost of personnel for your project/program?

100000.0

What is the total cost of supplies for your project/program?

6000.0

What is the total cost of transportation for your project/program?

3000.0

What is the total cost of equipment for your project/program?

0.0

What will be the total cost of any miscellaneous expenses for your project/program?

24500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[CTTC_Budget_-_CEIF.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

We have secured funding through Dignity Health and the California Mental Health Services Authority (CalMHSA) for implementation of this project in Sacramento. However, we need additional funding to expand this vital project into Rancho Cordova. If the community shows enthusiasm for the service and requests continuous sessions, GSUL plans to reapply for additional funding in the future, as well as seek other resources.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.

Please describe your project/program schedule

July 1: Funding announcement

July and August: Collaborative planning between GSUL, contracted workers, barbershops, and beauty salons. Development of a culturally responsive outreach strategy tailored specifically for the Black residents of the City of Rancho Cordova. Financial planning aimed at maximizing grant funding and aligning it with the program's needs.

Community Wellness Ambassadors will initiate the distribution of Stigma Reduction materials across Rancho Cordova. Additionally, we will launch a focused social media campaign tailored to residents residing in Rancho Cordova zip codes, with the objective of diminishing the stigma associated with seeking mental health resources and support.

September: Launch men's and women's sessions at barbershops and beauty salons

Topic: What Does It Mean to Be a Man/Woman?

October: Host two sessions.

Topic: Cultivating Black Leadership and Addressing Anti-Blackness

November: Host two sessions.

Topic: Coping with Triggers and Healing from Trauma

December: Midway point of the grant program. Host two sessions. Evaluate current methods and plan for program adjustments to ensure meeting deliverables.

Topic: Navigating the stress of the holidays

January: Host two sessions.

Topic: Setting Goals for the New Year

February: Host two sessions.

Topic: Building Healthy Relationships

March: Host two sessions. Ensure grant spending is on track to spend down funds by end of grant term.

Topic: Building Mental Resilience

April: Host two sessions.

Topic: Financial Literacy and Overcoming Economic Challenges

May: Host two sessions.

Topic: Overcoming Imposter Syndrome

June: Host two sessions. Finalize the grant period report.

Topic: Bridging Generational Divides and Building Community Solidarity

Adaptability: What is your plan to complete your project/program should any challenges arise?

The purpose of the therapy sessions is to foster connections among participants. What makes this initiative remarkable is our utilization of spaces frequented by Black men and women. Should we need to adapt our approach, we would engage members through an online platform, employing innovative methods such as group painting, hair tutorials co-facilitated by therapists and beauticians, and yoga classes co-facilitated by therapists and beauticians. The primary objective remains equipping clients with mental health resources while providing a platform to alleviate stress.

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

10401 Folsom Blvd. Suite D.

List the city location of the project/program.

Rancho Cordova

Select State

CA

ATTACHMENT 2

CEIF APP #115

ITEM 12.4.**ATTACHMENT 2**

Provide the zip code for your project/program's primary location. 95670.0

CEIF APP #115

If your project/program takes place at multiple locations, please list other or secondary locations.

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[ACFrOgCtcnc8_W0f7SJN6JsqbYpbSsEihqVnLyNJlu6MwDQGq9kgyFISscdFSS_swBIKJlFWTPmMXxnUgGyZFYKsq9aDdg0tBaipdVmuaJIW1atE](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Cliven Anfernee Daluz

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Greater Sacramento Urban League

What is your title and/or role at your organization?

Program Collaboration Specialist

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

What is the name of this project or program's primary contact if not the person submitting this application?

Troy Williams

What is the email of the primary contact?

[REDACTED]

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

No, someone else would sign the contract

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract?

Dwayne Crenshaw

What is the title of this individual?

President and CEO

What is the best phone number where we could contact the signatory?

[REDACTED]

What is the best email address to contact the signatory?

[REDACTED]

By checking here, I confirm that I am aware that my application materials will become public record.

checked

ITEM 12.4.**ATTACHMENT 2****CEIF APP #115**

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityofranchocordova.org with any questions or comments.

Budget Table

CEIF APP #115

Item	CEIF funded	Other sources	Total
Construction	0	0	0
Personnel	\$100,000	\$54,120	\$154,120
Supplies	\$6,000	\$4,000	\$10,000
Transportation	\$3,000	\$3,380	\$6,380
Equipment	0	0	0
Miscellaneous	\$24,500	0	\$24,500
Total	\$133,500	\$61,500	\$195,000

Construction: \$0

Personnel: \$154,120

- Will cover the portions of salaries for Program Facilitator, Communications Associate, Chief Impact Officer, Finance Manager, and Program Collaboration Specialist. Time allocations as follows – 20%; 20%; 20%; 15%; 5%. Additionally, funds will be used to contract the services of a mental health professional and a nurse. The reported amount takes into account the indirect expenses accrued.

Supplies: \$10,000

- Will be used for printing materials such as flyers, mental health resource guides, posters, and shirts.

Transportation: \$6,380

- Will be used to cover transportation and travel expenses

Equipment: \$0

Miscellaneous: \$24,500

- Will cover the costs to rent the venue(s), cost to provide catering/refreshments during the program, gas cards and therapy sessions to participants, and for any digital marketing and media expenses.

Cut to the Chase is currently funded through Dignity Health and California Mental Health Services Authority (CalMHSA) for implementation in Sacramento. We are actively seeking funding sources to implement the program in Rancho Cordova.

CEIF APP #115 **Mo'Better Hair Salon & Barber**

To Whom It May Concern:

I am writing this letter to express my enthusiastic support for the Greater Sacramento Urban League's mental health initiative, "Cut to the Chase," aimed at improving mental health outcomes for Black men and women hopefully launching in Rancho Cordova. This initiative is crucial in addressing the ongoing mental health disparities within our communities, particularly among Black individuals who face unique challenges and barriers to accessing mental health services.

It is imperative that we continue to advocate for and prioritize the mental well-being of Black individuals, and the approach taken by the "Cut to the Chase" program is both innovative and impactful. By providing therapy in spaces where Black men and women already feel comfortable, such as local barbershops and beauty salons, the program effectively addresses the stigma surrounding mental health support within the community.

Having witnessed the success of "Cut to the Chase" in Del Paso Heights and Oak Park, I am confident in the ability of the Greater Sacramento Urban League to make a significant difference in the lives of individuals in Rancho Cordova. This initiative not only provides much-needed support but also fosters a sense of community and belonging, which is essential for healing and growth.

I wholeheartedly support the "Cut to the Chase" initiative and commend the Greater Sacramento Urban League for their commitment to addressing mental health disparities within the Black community. I am eager to see the positive impact this program will have on the lives of Black individuals in Rancho Cordova and beyond.

Sincerely, Monique Webb

Business (916) 898-3372 /Mobetterhair03@yahoo.com
10401 Folsom Blvd. Suite D Rancho Cordova CA. 95670

CUT TO THE CHASE:

THE CROWN EDITION

**Join us in person at our
next session!**

**MEET-UPS IN
BOTH NORTH
AND SOUTH
SACRAMENTO**

South Sac Meet-Up: 3rd Thursdays @ 6:00PM

Dream Girls Hair Salon

9090 Elk Grove Blvd, Elk Grove, CA 95624

Jan 18 | Feb 15 | March 21 | April 18 | May 16 | June 20 | Aug 15

North Sac Meet-Up: 4th Thursdays @ 6:00PM

It's My Hair Salon

3830 Northgate Blvd #100, Sacramento, CA 95834

Jan 25 | Feb 22 | March 28 | April 25 | May 23 | June 27 | Aug 22

CEIF APP #115

A space for Black women to unite and discuss their everyday challenges, successes, and life experiences with support from licensed therapists and peers. Food and drinks will be provided. For questions, contact Ronnie L. Cobb at rcobb@gsul.org or 916-286-8646.

A space for Black men to gather and discuss the everyday challenges and issues they face.

CUT TO THE CHASE

MEET-UPS IN BOTH NORTH AND SOUTH SACRAMENTO

South Sac Meet-Up: 1st Thursdays @ 6:00PM

Tapers Barber Shop & Salon

3310 Martin Luther King Jr Blvd., Sacramento, CA 95817

Feb 1 | March 7 | April 4 | June 6 | August 1 | Sept 5 | Oct 3

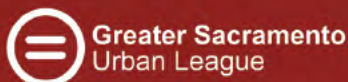
North Sac Meet-up: 2nd Thursdays @ 6:00PM

Five Starr Fades

1332 Del Paso Blvd., Sacramento, CA 95815

Feb 8 | March 14 | April 11 | June 13 | August 8 | Sept 12 | Oct 10

Food and drinks will be provided. This is an intentional space created for Black men.



Dignity Health



CEIF APP #115



Join us in person at our next session!

For questions, contact Ronnie L. Cobb at rcobb@gsul.org or 916-286-8646.

Title	Rancho Elks Enhancement Program	03/15/2024
CEIF APP #116	by Warance Roe in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45911858

Original Submission	03/15/2024
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Score	2
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?	No: Not a First Time Applicant
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As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Rancho Elks Enhancement Program

CEIF APP #116

Provide a Project/Program Synopsis

To upgrade the look and safety of the lodge to better attract the community of Rancho Cordova.

Provide a Project/Program Description

Upgrade of the hall flooring, the lounge flooring, bathrooms, and keycard/security access.

Tell us about your Project/Program Team

Our project team is a group of 5 people, who are quite active and headed by Sandra Bonner.

Provide your Project/Program Goals

To beautify and make the lodge more enticing to bring in more members and engage in more community activities.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost*

35000.0

What is the amount of Community Enhancement & Investment Fund grant monies requested?

35000.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

Yes

CEIF APP #116

If your project/program involves construction, please indicate your project budget?

35000.0

What is the total cost of personnel for your project/program?

35000.0

What is the total cost of supplies for your project/program?

35000.0

What is the total cost of transportation for your project/program?

0.0

What is the total cost of equipment for your project/program?

0.0

What will be the total cost of any miscellaneous expenses for your project/program?

0.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[Estimates.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

None at this time.

CEIF APP #116

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

2

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

2

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

9/30/2024

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

We would like to start with the bathroom, and then the lounge. finish both those projects then finish the safety / security lock key card system on the front door and finish with the hall flooring.

Adaptability: What is your plan to complete your project/program should any challenges arise?

To ask the city for an extension of time.

CEIF APP #116

4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. **School Sites** If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. **Parks** If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

11440 Elks Cir

ITEM 12.4.**ATTACHMENT 2**
CEIF APP #116

List the city location of the project/program.

Select State CA

Provide the zip code for your project/program's primary location.

95670.0

If your project/program takes place at multiple locations, please list other or secondary locations.

There will be no secondary location(s).

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Facility Use Only. Visit the school district website for facility use information.

Please select all the school districts which your project/program intends to involve:

Folsom Cordova USD

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova Meadows Elementary School
Cordova High School
Mitchell Middle School

ITEM 12.4.**ATTACHMENT 2**

Have you reached out to a contact at the school(s) you indicated above?

No

CEIF APP #116

What is your current plan to connect with the necessary personnel at the school(s) you intend to involve with your project/program? Please explain.

There are no schools involved at this time.

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Warance
Roe

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rancho Cordova Elks Lodge #2484

What is your title and/or role at your organization?

Exalted Ruler

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

No

What is the name of this project or program's primary contact if not the person submitting this application?

Cesar
Romero

ITEM 12.4.**ATTACHMENT 2**

What is the email of the primary contact? cesatj.romero@gmail.com

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization? No, someone else would sign the contract

CEIF APP #116

If selected by the City Council to receive an award, what is the name of the person at your organization who would sign the contract? Cesar Romero

What is the title of this individual? Exalted Ruler

What is the best phone number where we could contact the signatory?

What is the best email address to contact the signatory?

By checking here, I confirm that I am aware that my application materials will become public record. checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

**California
Xtreme
Steam**

5395 Yellow Pine Way
Sacramento, CA 95841

CEIF APP #16 ATTACHMENT 2

Order No.

Date _____

15752

3/8/2024

Arriving Between

12:00 PM

1:00 PM

[illegible]

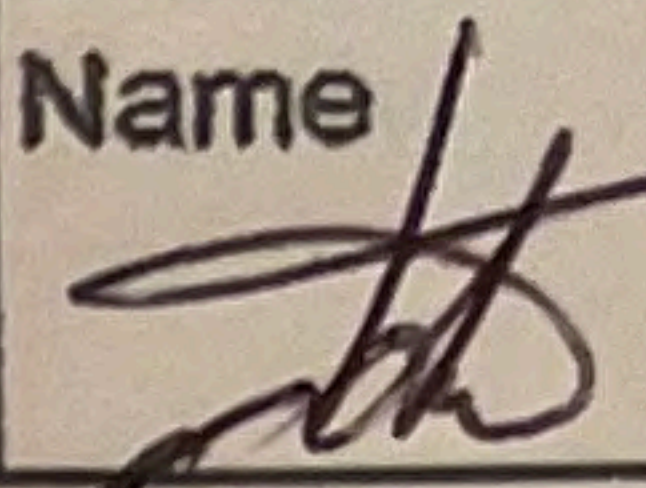
Notes:

Date:

Thank you for your business

Page 2133 of 2267

CONTRACT AGREEMENT/INVOICE and Exhibit A-1 (Notice of Cancellation and Waiver)

Customer Name		Commercial Residential	Repeat New	Job Phone #	Map	Cash Check Cr Crad CH	Contract Number
Job Address EIK LODGE		Cross- Street	State	ZIP	NG RC REF Resch	0631	
Bill to: 11440 EIKS Circle		Customer #	Other Phone #		Void	Service Person Name 	
Address Rancho, Cordova, CA.		City	State	ZIP	Cust. P.O. #		
DESC. OF SERVICES AND MATERIALS				ESTIMATE	ACTUAL	INITIATION OF NEGOTIATION	
Wemens: Bathroom and Mens Bathroom						I hereby state that I initiated the contact with The Works	
Estimate						to negotiate these services:	
Remove 10 toilets and (haulaway)						Signature: _____	
Install 8 toilets in the womens Bathroom						Date: 3/12/2024	
One will be Handicap						THEIS HOME SOLUTIONS	
Install two oval sinks with Faucets						Ca. 95758	
two commercial drains. Womens Bathroom						Plumbing and Handyman Services	
Drop Floor drain in womens Bathroom						Cell: 916-271-1819	
Mens Bathroom:						I am the owner of the property or his duly authorized agent	
Install two toilet one will be						and attest that no chemicals have been used in the drain	
Handicap -						system during the last 48 hours except _____ (if none	
10 open end seats for all toilets						enter "none"). The estimated price does not include sales or other	
Setting: main Line throw the Building to						tax, if any, nor does it cover unforeseen parts or labor which	
street						may be needed after the work begins. Written customer	
parts, Hauling, Labor.					7,400.00	authorization will be obtained before any extended work.	
RECOMMENDATIONS:		LIMITED WARRANTY				The Works does not assume any responsibility for any	
		No Warranty	Yes (See back side for details) PERIOD COVERED _____			damage to pipes in the course of cleaning any drain or sewer	
						line and does not assume any responsibility for breakage of	
						any toilet, P-trap, or fixture while being pulled or damages to	
						property from defective replacement parts manufactured by others.	
						I authorize the performance of the work subject to all the terms and	
						conditions set forth on the face and page 2 thereof. This contract	
						is due and payable upon receipt. Cust. Initials _____	
CAUSE OF BLOCKAGE:						Original Estimate Approval: _____ Signature: _____	
EXTENDED SERVICES: Labor \$ _____ Per 1/4 Hour @ _____ HRS						\$ _____ X _____	
Cable \$ _____ Per Additional Cable Drum						Addtl. Work Approval _____ Initials _____	
WARRANTY						\$ _____ X _____	
1 year.		Service				\$ _____ X _____	
		Materials				X _____	
		Sub-Total				Signature Approval _____	
		Sales Tax				You, the buyer, may cancel this transaction at any time	
		Est. Total				prior to midnight of the third business day after the date of	
		Please Pay this Amount			7,400.00	this transaction. See exhibit A1.	



Bar and Kitchen

Job#: 45363-02

Date: 03/12/24

CSLB License #1030620

1750 Prairie City Rd Ste 130-106, Folsom, CA 95630
(916) 241-3573

Customer: Rancho Cordova Elk's Lodge
Address: 11440 Elks Cir, Rancho Cordova
Phone: [REDACTED]

CEIF APP #116

Description of Services

Flooring

Total Flooring Price: \$8,320.00

Our flooring price includes the mechanical preparation of 1775 square feet and the filling of any cracks, pits, or spalled areas.

Selected Flooring Option - Solid Color Epoxy system

- Our solid color epoxy system includes a and a tinted chemical resistant urethane topcoat.

Selected Color Options

- Any Standard

Additional Services

Incl

Demo and dispose of existing vct and carpet

Notes

***Primer to be provided by the customer. Ballistic Concrete Coatings shall not be held responsible for performance of primer coat to substrate.

Total Job Price: \$8,320.00

Customer Signature _____



CEIF APP #116

Schedule of Payments

Customer will payBallistic Concrete Coatings the sum of \$8320 in accordance with the following schedule:

Deposit	\$832.00	Due at signing of contract
Installation	\$7,488.00	Due upon completion

X _____
*Customer signature accepting all pages of contract

X _____
Contract authorized by: Ballistic Concrete Coatings

Dated:

Dated:

PLEASE MAKE CHECK PAYABLE TO BALLISTIC CONCRETE COATINGS

Customer Signature _____



CEIF APP #116

Terms and Conditions of Contract

What is not covered:

Damage, staining, peeling or cracking caused by defective, deficient or deteriorating substrate including any/all known or unknown patches to substrate, hydrostatic pressure or moisture vapor transmission levels equal to or greater than 6lbs, battery acid, brake fluid or other non-auto industrial fluid and all acts of god.

- 1.1 Permits and Fees: Customer will obtain and pay for all required building permits and licenses. Taxes, special assessments of all descriptions and charges required by public bodies and utilities will be paid for by the Customer unless otherwise stated in this contract.
- 1.2 Rework and Touch-Up: Customer agrees that, should any rework, touch-up, or make-up work be required following completion of this job, and customer desires to retain any sums due to Ballistic Concrete Coatings, customer shall retain no more than ten percent (10%) of the contract
- 1.3 Collections: Customer is responsible for any fees, charges, interest (at 21% per annum) and/or penalties assessed to or by Contractor during the collection of any payments past due on job (completed or in progress).
- 2.1 Delay: Ballistic Concrete Coatings will be excused for any delay beyond his reasonable control. These delays may include, but are not limited to Acts of God, labor disputes, inclement weather, acts of public authority, acts of the Customer, or other unforeseen contingencies.
- 2.2 Right to Stop Work: If any payment under this Agreement is not made when due, Ballistic Concrete Coatings may suspend work on the job until such time as all payments due have been made. Any failure to make payment is subject to all claims enforced against the property in accordance with the applicable lien laws.
- 2.3 Clean-Up: Ballistic Concrete Coatings is responsible for removing debris and surplus material from the property, and leaving the property in a neat and orderly condition.
- 2.4 Contractors are required by law to be licensed and regulated by the Contractors State License Board, which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning the contractor may be referred to the :

Registrar, Contractors State License Board, Post Office Box 26000, Sacramento, California 95826

- 3 **CONFLICT PROVISIONS**
- 3.1 Attorney Fees: If either party becomes involved in litigation arising out of this Agreement, each party shall be responsible for their own attorney fees regardless of outcome of litigation.

4 CALIFORNIA STATE REQUIRED NOTICES TO THE CONSUMER AS REQUIRED BY THE CALIFORNIA CONTRACTORS LICENSE BOARD.

- 4.1 The project shall start approximately on this date _____ (filled in by customer at signing) and completed on approximately this date _____.

4.2 3 Day Right to Cancel

Notice of Right to Cancel: You may cancel this transaction, without any penalty or obligation, within three business days from the date you have signed acceptance of this contract. If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within 10 days following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be canceled. If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk. If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract. To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, or send a telegram to:

Ballistic Concrete Coatings not later than midnight of the 3rd business day of signed contract.

I hereby cancel this contract/transaction

Customer Signature _____



CEIF APP #116

- 5.2 **Notice to Owner:** "Under the California Mechanics' Lien Law, any contractor, subcontractor, laborer, supplier, or other person or entity who helps to improve your property, but is not paid for his or her work or supplies, has a right to place a lien on your home, land, or property where the work was performed and to sue you in court to obtain payment. This means that after a court hearing, your home, land, and property could be sold by a court officer and the proceeds of the sale used to satisfy what you owe. This can happen even if you have paid your contractor in full if the contractor's subcontractors, laborers, or suppliers remain unpaid. To preserve their rights to file a claim or lien against your property, certain claimants such as subcontractors or material suppliers are each required to provide you with a document called a "Preliminary Notice." Contractors and laborers who contract with owners directly do not have to provide such notice since you are aware of their existence as an owner. A preliminary notice is not a lien against your property. Its purpose is to notify you of persons or entities that may have a right to file a lien against your property if they are not paid. In order to perfect their lien rights, a contractor, subcontractor, supplier, or laborer must file a mechanics' lien with the county recorder which then becomes a recorded lien against your property. Generally, the maximum time allowed for filing a mechanics' lien against your property is 90 days after substantial completion of your project.

TO INSURE EXTRA PROTECTION FOR YOURSELF AND YOUR PROPERTY, YOU MAY WISH TO TAKE ONE OR MORE OF THE FOLLOWING STEPS:

- (1) Require that your contractor supply you with a payment and performance bond (not a license bond), which provides that the bonding company will either complete the project or pay damages up to the amount of the bond. This payment and performance bond as well as a copy of the construction contract should be filed with the county recorder for your further protection. The payment and performance bond will usually cost from 1 to 5 percent of the contract amount depending on the contractor's bonding ability. If a contractor cannot obtain such bonding, it
- (2) Require that payments be made directly to subcontractors and material suppliers through a joint control. Funding services may be available, for a fee, in your area which will establish voucher or other means of payment to your contractor. These services may also provide you with lien waivers and other forms of protection. Any joint control agreement should include the addendum approved by the registrar.
- (3) Issue joint checks for payment, made out to both your contractor and subcontractors or material suppliers involved in the project. The joint checks should be made payable to the persons or entities which send preliminary notices to you. Those persons or entities have indicated that they may have lien rights on your property, therefore you need to protect yourself. This will help to insure that all persons due payment are
- (4) Upon making payment on any completed phase of the project, and before making any further payments, require your contractor to provide you with unconditional "Waiver and Release" forms signed by each material supplier, subcontractor, and laborer involved in that portion of the work for which payment was made. The statutory lien releases are set forth in exact language in Section 3262 of the Civil Code. Most stationery stores will sell the "Waiver and Release" forms if your contractor does not have them. The material suppliers, subcontractors, and laborers that you obtain releases from are those persons or entities who have filed preliminary notices with you. If you are not certain of the material suppliers, subcontractors, and laborers working on your project, you may obtain a list from your contractor. On projects involving improvements to a single-family residence or a duplex owned by the individuals, the persons signing these releases lose the right to file a mechanics' lien claim against your property. In other types of construction, this protection may still be important, but may not be as complete. To protect yourself under this option, you must be certain that all material suppliers, subcontractors, and laborers have signed the "Waiver and Release" form. If a mechanics' lien has been filed against your property, it can only be voluntarily released by a recorded "Release of Mechanics' Lien" signed by the person or entity that filed the mechanics' lien against your property unless the lawsuit to enforce the lien was not timely filed. You should not make any final payments until any and all such liens are removed. You should consult an attorney if a lien is

ITEM 12.4.



CEIF APP #116

ATTACHMENT 2

ESTIMATE	#1451
ESTIMATE DATE	Mar 12, 2024
TOTAL	\$10,575.00

Elks Lodge #2484
11440 Elks Circle
Rancho Cordova, CA 95742

(916) 833-3590
lodge2484@gmail.com

CONTACT US

11355 Folsom Blvd, Ste B
Rancho Cordova, CA 95742

(916) 612-2399
californiacustomcoatings@yahoo.com

ESTIMATE

Services	qty	unit price	amount
Solid Color	705.0	\$8.00	\$5,640.00

AREA: Lounge Area

COLOR: CUSTOMER PROVIDES MATERIAL NO WARRANTY

California Custom Coatings prep process will include an aggressively diamond grinding the concrete, vacuuming, through cleaning filling all of the cracks and divots, application of a 10 mil primer coat then we come back a 2nd day screen sand the primer epoxy removing any debris and particulates thoroughly vacuum and solvent wipe the floor to ensure the cleanest surface possible, then we apply a pigmented solid color Topcoat.

CUSTOMER SUPPLIED MATERIALS

-The installation process will take 2 days to complete.
- Please wait 24 hours before walking on floor after completion
-Given the area that is being done and the material that is being applied there will be particulates in the finished product it will not be a perfectly smooth finish this is a gloss coating and airborne particulates can sometimes settle in the finished while it is drying. Particulates sometimes come off of the roller natural occurring in the material and even a slight breeze can bring in particulates. Customer also understands they will see the unlaying concrete imperfections such as waves and divots.

Removal of VCT Removal and Carpet	705.0	\$2.00	\$1,410.00
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We will remove the existing VCT glue and dispose of all the debris

Glue Removal	705.0	\$1.00	\$705.00
--------------	-------	--------	----------

We will remove the existing glue by PCD grinding with a 3 stage hepa filtrated vacuum system to minimize airborne dust particulates. This process may add 1-2 days onto the job depending on degree of difficulty of removal. Customer understands there may be airborne particulars to get omitted through this process.

ITEM 12.4.**ATTACHMENT 2**

Epoxy Floor - California Custom Coatings Materials

705.0

\$4.00

\$2,820.00

AREA: Lounge Area COLOR: TBD

CEIF APP #116

Additional Cost \$4 per sq ft

California Custom Coatings garage flooring system comes with a 2 year adhesion warranty for the primer basecoat and a 2 year workmanship and wear warranty for the polyaspartic clear coat.

California Custom Coatings provides all equipment, material and labor to install the polyaspartic flooring system. The process typically takes 2 days to complete. Day 1 – Aggressively grind, fill hairline cracks, chip outs, and spalls, thorough vacuum, apply 9lbs moisture tolerant epoxy base coat, full flake broadcast. Day 2 – Scrape, vacuum, apply 10mil topcoat, and clean up.

Felt is not concrete and therefore is not coat-able. Felt is an absorbent material and will be noticeable around the perimeter of the concrete floor. We will apply the material to create some uniformity.

Epoxy must then dry - CURE TIME: WINTER MONTHS from Mid-October – Early April: Please wait 24 hrs before walking on the floor, 3 days before moving heavy items, and 7 days before driving. SUMMER Late April- Early October: Wait 24 hrs before walking on the floor, 48 hours before moving heavy items, and 72 hours before driving

On rare occasions, excessive moisture can add an extra day to the process with extra cost. If applicable, you will be made aware of this situation prior to work starting.

Materials	qty	unit price	amount
Epoxy 6150RC Base Coat	1.0	\$0.00	\$0.00
Please copy the link below and paste it to your web browser to view the data sheet.			
https://cdn.shopify.com/s/files/1/0085/2895/3402/files/E2U Epoxy 6150RC Data Sheet 2020.pdf?v=1602200618			
View Flake Colors Online	1.0	\$0.00	\$0.00
Please copy the link below and paste it to your web browser to view colors.			
Flake Colors: https://cdn.shopify.com/s/files/1/0085/2895/3402/files/FlakeColorChart.jpg?v=1581532117			
Polyaspartic Ultra	1.0	\$0.00	\$0.00
Please copy the link below and paste it to your web browser to view the data sheet.			
https://cdn.shopify.com/s/files/1/0085/2895/3402/files/E2U Polyaspartic 85 ULTRA Data Sheet 2020.pdf?v=1602274177			

Subtotal

\$10,575.00

Total**\$10,575.00**

ITEM 12.4.**ATTACHMENT 2**

Approving the estimate you are accepting the terms and condition.

10% deposit required prior to all installations.

Projects above \$10,000 are subject to PAYMENT TERMS: 10% Deposit; 40% Due Upon Prep; 50% Due upon completion.

We accept ACH, cash, check, CashApp, Zelle, AppleCash, credit/debit card (cc/debit has a 4% fee).

We offer financing through Wisetack with a 4% premium fee.

Please pay our installers upon completion. Please make all checks payable to California Custom Coatings.

Thank you for your business!

CEIF APP #116

Title	Home and Neighborhood Improvement Campaign	03/15/2024
	by Bonnie Patterson in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45912446

Original Submission03/15/2024

Score	9
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CEIF APP #117	Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.
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Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.	
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ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Home and Neighborhood Improvement Campaign

CEIF APP #117

Provide a Project/Program Synopsis

This project will enhance the residents' quality of life, community pride, and engagement. It will result in improvements at 30 low-income households each year. Homeowners are older adults, those with disabilities, or families with children. Homes will receive critical, health, safety, beautification upgrades and minor safety modifications.

Provide a Project/Program Description

This project will support Rebuilding Together's commitment to improving homes and neighborhoods in the City. The two year home improvement campaign will enhance the residents' quality of life, community pride, and engagement. This project is also aligned with the Housing Element's goal to encourage the improvement, rehabilitation, and revitalization/reinvestment of the City's existing residential neighborhoods.

This is a two-year request to improve 30 homes each year. Both years, 13-15 homes will receive extensive health, safety, efficiency, and beautification upgrades and 15-17 will receive minor safety modifications. The work will vary per home but will include upgrades such as landscaping, fencing, painting, accessibility modifications, electrical, plumbing, carpentry, and energy efficiency. The work will occur throughout the year by volunteer groups, contractors, staff, students, Americorps members, etc. The selection process includes community outreach, an application process, and a home preview using a safe and healthy homes assessment. The assessment is focused on identifying deficiencies in the homes related to the principles of keeping the home safe, dry, ventilated, pest-free, accessible, energy-efficient, and maintained.

We also identify exterior improvements to enhance the look of the home and neighborhood. The homeowner is also interviewed to identify any other issues such as food insecurity. Community and City resource information is shared with those in need of additional assistance. Tackling substandard housing in neighborhoods cannot be accomplished by one organization in isolation no matter the quality of services and resources invested. We leverage the strengths of volunteers and partners including nonprofit and faith-based organizations, local businesses, financial institutions, occupational therapists, and other service providers to accomplish the project goals.

ITEM 12.4.

Tell us about your
Project/Program
Team

ATTACHMENT 2

We have improved 9,000 homes and 100 nonprofit facilities over the last 33 years. In 2014, we developed a strong relationship with the City of Rancho Cordova that resulted in hundreds of homes improved.

Experienced Staff (7)

Executive Director: Grant management, oversight, planning, supervision.

Rebuild Event Program Manager & Assistant: Outreach, home previews, work scope, supply management, labor recruitment and training, logistics, partnership development, reporting, evaluation, homeowner relations.

Safe at Home Manager & Assistant: Home safety services

Development and Marketing Manager: Community outreach, marketing

Financial Manager: Finance tracking and invoicing

Additional partners include hundreds of volunteers, SMUD, local businesses, etc.

CEIF APP #117

Provide your
Project/Program
Goals

The ultimate project goal is to decrease the number of individuals living in substandard housing and improve the housing stock in the City of Rancho Cordova.

Specifically, we will achieve the following goals:

- 1) Quality of Life: Improve the health, safety, efficiency, and curb appeal at 13-15 homes. The homes are selected using a Safe and Healthy Homes assessment tool. The goal is to address 80% of the deficiencies identified. Provide the participants with safety assessments and provide information about other community resources, such as the Rancho Cordova Food Locker.
- 2) Safety: Increase the residents' safety and independence by 50% in an additional 15-17 homes by providing safety items such as shower and bath grab bars, stair handrails, shower stools, toilet risers, etc. Support provided by Occupational Therapist when needed.
- 3) Community Engagement and Civic Pride: Provide opportunities for the homeowners to meet other residents and learn about City services. Provide opportunities for residents to volunteer to improve the community. Coordinate services with other City services as needed.
- 4) Workforce Development: Provide training opportunities for young adults and underserved individuals in training programs at a minimum of 5 homes through programs such as Americorps and the North State Building Industry Foundation.

ITEM 12.4.**ATTACHMENT 2**

Optional File Upload:
Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

CEIF APP #117

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	360000.0
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What is the amount of Community Enhancement & Investment Fund grant monies requested?	300000.0
---	----------

Does your project/program involve construction of any facilities or improvements upon any property?	Yes
---	-----

If your project/program involves construction, please indicate your project budget?	20000.0
---	---------

What is the total cost of personnel for your project/program?	130000.0
---	----------

What is the total cost of supplies for your project/program?	177000.0
--	----------

ITEM 12.4.**ATTACHMENT 2**

What is the total cost of transportation for your project/program? 3000.0

CEIF APP #117

What is the total cost of equipment for your project/program? 0.0

What will be the total cost of any miscellaneous expenses for your project/program? 30000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[RC_Rebuild_Budget_FY25_-_FY26.pdf](#)

Has your organization sought or will seek other funding for this project/program? Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program? We have ongoing support from organizations such as SMUD, Agency for Aging and multiple corporations. Additionally we seek sponsorships from organizations such as businesses, service clubs, faith-based groups to support the project. We layer additional funds to provide additional critical repairs such as roofs as needed.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable. We offer several programs which help to support Rebuilding Together Sacramento's operational needs. Though most of our focus and operations are centered in Rancho Cordova, we also provide safety equipment installations to residents in Sacramento County and parts of El Dorado and San Joaquin Counties. Our operational costs are all attributed to programs outside of standard indirect costs such as rent, utilities and vehicle maintenance expenses.

Do you plan to ask for funding annually for this project/program? Yes

Is this a single year request or a request for funding for multiple years? Multiple Years

ITEM 12.4.**ATTACHMENT 2**

If requesting for multiple years, please share how many years you are seeking funding?

2

CEIF APP #117

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

We are requesting the grant for a two-year period of time to maximize the use of the funds and achieve the best results. It typically takes up to 3-5 months to ramp up before repairs can occur. By moving to a two-year project the startup time is eliminated the second year. We can select all the homes earlier to avoid starting over the next year. It allows for more time building relationships with the homeowners and partners, raising funds and recruiting volunteers. This approach is more attractive to funders because of the wider spread impact. We are confident in the ability to secure financial, human and in-kind resources due to 33 years of experience. The project is valid if it is only funded for one year.

Our Board of Directors and staff is committed to working in communities, such as Rancho Cordova, where there is an interest in neighborhood improvement and the residents' well-being. Our close working relationship with Rancho Cordova staff has resulted in a positive experience for all and tremendous results. We plan to continue asking for funding as the need is growing, particularly among the low-income, older adult population who have limited housing options.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

Yes

How many years has your project/program received funding from the Community Enhancement & Investment Fund?

9

How many years has your project/program received funding from the Community Enhancement & Investment Fund?:
Score

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

ITEM 12.4.**ATTACHMENT 2**

Anticipated Start Date (July 1 is the soonest available start date) 7/1/2024

CEIF APP #117

Anticipated End Date 6/30/2026
(typically projects/programs end by June 30)

Please describe your project/program schedule If we are awarded funding for two years, the project will begin with outreach in July 2024, followed by the application process. We expect home repairs will begin in early fall 2024. This will be continuous through the end of the contract.

Typical schedule would be:

Community outreach: July - September Outreach includes mailings, coordination with City staff, Code Enforcement, communication with local organizations, etc. We also consider homes that have participated in our other home improvement services in the City.

Application processing and home previews: September - December If appropriate applications are received, some homes will be selected in the Fall so work can begin early. The homes that receive minor home safety work only will occur beginning in August.

Scope of work development: A plan is created for each home based on need, labor, and budget. Some of the homes are selected for one-day projects and others with heavier scopes will occur over time, but be completed prior to June 30 .

Workdays: Volunteer workdays will be scheduled throughout the year depending on volunteer availability and the scope of work.

Skilled contractors will be scheduled as needed. (where licensed contractors are required to perform tasks)

Year Two: Outreach and home previews will occur during the first year to ensure that an adequate number of homes are selected for the next year. The timeline in Year One will be repeated during Year Two, although work will begin in the Fall on those homes selected the prior year.

Adaptability: What is your plan to complete your project/program should any challenges arise? We have been able to adapt our program delivery based on obstacles in the past (ie, funding delays, staff turnover, etc.) However, the public health orders during the pandemic provided a significant challenge for everyone. We modified our model those years resulting in 100% CEIF grant compliance. We have integrated some of the adjustments and lessons learned into our current model which is flexible in case the orders change again.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #117

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations:

Elk Grove Unified School District: BGrewal@egusd.net
 Folsom Cordova Unified School District: rmandeville@fcusd.org
 Sacramento City Unified School District: dianne-brown@scusd.edu
 Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	This program is available to low-income homeowners within the City limits of Rancho Cordova
List the city location of the project/program.	Rancho Cordova
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

Our program reaches low-income households through the City of Rancho Cordova. Applications are received on an ongoing basis and homes are selected after site visits. Addresses are yet to be determined.

CEIF APP #117

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Bonnie
Patterson

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Rebuilding Together Sacramento

What is your title and/or role at your organization?

Executive Director

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #117

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

CEIF APP #117

REBUILDING TOGETHER SACRAMENTO
Building a Healthy Neighborhood
Rancho Cordova Home Improvement Campaign
FY25 & FY26

	FY25	FY26	TOTAL
PROJECT MANAGEMENT	\$ 65,000	\$ 65,000	\$ 130,000
LOGISTICS*	\$ 15,000	\$ 15,000	\$ 30,000
MILEAGE	\$ 1,500	\$ 1,500	\$ 3,000
HOME REPAIRS			
Warehouse supplies/materials	\$ 88,500	\$ 88,500	\$ 177,000
Contractors	\$ 10,000	\$ 10,000	\$ 20,000
TOTAL	\$ 180,000	\$ 180,000	\$ 360,000

**Logistics (Miscellaneous) expenses include:*

Marketing/outreach

Dumpsters/Portapotties

Signage

Tshirts

Permits/Lead testing

Etc.

Requesting total of \$300,000 from Rancho Cordova CEIF

Will raise minimum of \$60,000 additional funds from corporate sponsors

Additionally, there will be approximate inkind income of \$140,000 (volunteers)

Title	Support Services to Homeless Veterans Program at Rancho Cordova	03/15/2024
		id. 45912494
CEIF APP #118	by Reem Al-Amin in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	No: Not a First Time Applicant
--	--------------------------------

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

Support Services to Homeless Veterans Program at Rancho Cordova

CEIF APP #118

Provide a Project/Program Synopsis

This grant will allow those who had been serving in our military and are homeless or at risk of homelessness an opportunity for housing, employment, and a bunch of comprehensive services. Thus, this project is to enhance the living conditions of 80 homeless veterans in the Veteran Program at Mather.

Provide a Project/Program Description

Veterans face a myriad of challenges, some of which are unique to veterans. Among the many issues facing veterans is homelessness. Homelessness among US veterans is a serious and growing problem. The issue is exacerbated by a variety of risk factors that make veterans more vulnerable to homelessness than other civilians. Some of the identified factors are: COVID-19 pandemic, job loss, mental health problems, health problems, lack of health insurance, foreclosure, and family problems.

VOA's Veterans Program at Mather provides supportive services to low-income veterans who are facing homelessness including housing, housing assistance, counseling, employment training, temporary financial assistance, case management, and other supportive services (e.g. access to food, household items, and furniture). The housing at the Mather Campus is basic studio units. VOA originally had 40 units but due to the increase in need, now offers 80 units to accommodate 80 single veterans.

VOA's Veteran Program at Mather currently offers 80 beds for both men and women for an average length of stay of 6 months as they work towards removing the barriers they face to allow them placement in permanent housing as rapidly or as appropriate for their needs and progress. The program offers temporary housing along with assisting clients with locating permanent housing, employment and other supportive services. While assisting homeless veterans with removing housing barriers and locating permanent housing, a large focus is heavily placed on increasing veteran's employment potential through job readiness and retention training that will increase both earned and benefits income, allow them to return back to the community and sustain their independence. The case management services are designed to improve veteran families' housing stability and may include assistance in securing housing, daily living needs, health care, transportation, fiduciary and payee services, legal aid, child care, financial literacy, etc. Additionally, we connect veterans to the various resources available through Veterans Affairs and other government programs. Wraparound Services Provided: -Temporary Transitional Housing -Balanced Meals -Case Management -Assistance with Accessing Benefits -Employment Services -Permanent housing search assistance -Support addressing housing barriers -Credit repair and financial literacy -Community resourcing and linkage.

Through this grant, VOA is planning to continue providing an abundance of financial and supportive services to each

veteran in the Program, including but not limited to the following activities:

- Short-term financial assistance with rental and utility arrears;
- Deposit and 1st month rent;
- Employment package (skilled workers tools, certification, resume writing, interview training, professional attire ...etc);
- Job fairs & job placement assistance;
- Assistance with cost of training, equipment and other job-related needs;
- Transportation services (bus passes, fixing vehicle or maintenance);
- Provision of welcome home items and sanitation supplies;
- Child care services.

CEIF APP #118

While staffing and volunteer participation have decreased, the need for resources has increased because more veterans are homeless and rely on the help of VOA and generous foundations, and thus, unexpected expenses have been imposed on VOA's Veteran Program. Implementing health directives, applying precautionary measures, volunteers limited participation, inflation rising prices, and increased cost of living have all contributed to the funding shortage for 2024 fiscal year. Therefore, VOA has been considering targeted solutions to its Veteran Program to ensure that food-insecure and socially isolated veterans can stay fed, safe and healthy during the crisis.

Community Enhancement & Investment Fund would be of great help in providing support for the new units being opened to host more homeless veterans in the Rancho Cordova community.

Tell us about your Project/Program Team

VOA's Veteran Program Admin Team is responsible for all administrative, programmatic and financial measurements. Goals outlined in this proposal will be evaluated by regularly auditing case files and tabulating results. Ms. Koren Lamar, Veteran Program Manager, is responsible for the accuracy and completeness of case files and reports on outcomes regularly to funders and VOA's administrative office. A detailed status of each veteran is reported on a monthly basis along with services delivered. An important part of the grant implementation is working with the case workers, program managers and development officers to ensure that the outputs are SMART.

Provide your Project/Program Goals

Enhancing the living conditions of 80 homeless veterans in the Veteran Program at Mather through improved social and wellbeing support services.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[VOA_Veteran_Program_Flyer_Application_Form.pdf](#)

2 - Funding & Costs

ITEM 12.4.**ATTACHMENT 2**

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 1883559.0

CEIF APP #118

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 30000.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property? No

What is the total cost
of personnel for your
project/program? 1096761.0

What is the total cost
of supplies for your
project/program? 347338.0

What is the total cost
of transportation for
your
project/program? 40142.0

What is the total cost
of equipment for your
project/program? 170837.0

What will be the total
cost of any
miscellaneous
expenses for your
project/program? 1000.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

Has your organization sought or will seek other funding for this project/program?	Yes, actively seeking funding support or have secured additional funding support for this project/program.	CEIF APP #118
Describe any funding secured or being sought for this project/program?	Funds awarded from CEIF will be used to add assets and enhance current services to the Veterans Program at Mather by providing decent social service for veterans facing homelessness. These essential services will continue to impact families at the Program long after the grant period ends. Funds to provide project support will continue to be sought through corporate and private foundations, as well as individual donors and corporate sponsorships. This funding will be used to leverage grant funding and large individual gifts from donors who have a passion for serving youth and families.	
Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.	N/A	
Do you plan to ask for funding annually for this project/program?	Yes	
Is this a single year request or a request for funding for multiple years?	Single Year	
Has your project/program received funding from the Community Enhancement & Investment Fund previously?	No	
	3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?	
Anticipated Start Date (July 1 is the soonest available start date)	7/1/2024	

ITEM 12.4.

Anticipated End Date 6/30/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2
CEIF APP #118

Please describe your project/program schedule	The project will start on July 1st, 2024 The project will be closed by the end of June 30th, 2024 The Veteran Program Manager will provide a detailed monthly plan of the project implementation and expenditures.
---	---

Adaptability: What is your plan to complete your project/program should any challenges arise?	Although the VA remains committed to the goal of ending veteran homelessness, no one agency can do it alone. VA and federal, state, local partners, as well as non-governmental partners, for example: VOA, recognize that ending homelessness is not a single event in time; rather, it is a deliberate effort made to achieve the goal, and continued follow-up efforts to make sure that progress toward achieving the goal is maintained. As an organization, VOA is regularly assessing the way we respond to the critical needs of our veterans. Funds to provide project support will continue to be sought through corporate and private foundations, as well as individual donors and corporate sponsorships. This funding will be used to leverage grant funding and large individual gifts from donors who have a passion for serving veterans and their families. With funding from CEIF, veterans will be helped achieve residential stability, increase skill levels and income, and obtain greater self-determination, and in the long run, they forever change the lives of hundreds of Guards and Reservists at risk of or experiencing homelessness in our community. VOA has the expertise and trained staff to work under all circumstances. VOA adapts flexible plans to implement its projects. Other arrangements may be rescheduled, organized and coordinated with CEIF during the grant term. However; all plans are dynamic at this point and are subject to further adjustments depending on the situations.
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4 - Project/Program Location	
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ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #118

Primary street address of project/program	10630 Schirra Avenue Mather, CA
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List the city location of the project/program.	Mather
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Select State	CA
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Provide the zip code for your project/program's primary location.	95655.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

N/A

CEIF APP #118

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[CSG_Memo_for_Grant_for_VOA.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Reem
Al-Amin

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Volunteers of America, Inc.

What is your title and/or role at your organization?

Funds Grant Manager

Provide contact phone number:



Provide contact email:



Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #118

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

Project Budget

CEIF APP #118



VOA Local Office: Northern California and Northern Nevada

Name of Project: Support Services to the Veterans Program at Rancho Cordova

Project Revenues	Foundation Fund	All Non-Foundation	Total
	CEIF	Funds	
<i>Contributed Income</i>			
1. Individual contributions			\$ -
2. Corporate contributions			\$ -
3. Foundation grants	30,000		\$ 30,000
4. Federal government support		1,695,586	\$ 1,695,586
5. State government support			\$ -
6. Local government support			\$ -
7. Program Fees		125,000	\$ 125,000
8. Special events			\$ -
9. In-kind contributions			\$ -
10. Other (specify below):			\$ -
			\$ -
<i>Other Income</i>			\$ -
11. Investment			\$ -
12. Interest			\$ -
13. Other (specify below):			\$ -
			\$ -
Total Revenues	\$ 30,000	\$ 1,820,586	\$ 1,850,586

Project Expenses Only	Foundation Funds	All Non-Foundation Funds	Total
1. Salaries and benefits			\$ -
2. Client Support (specify below):	30,000		\$ 30,000
<i>Housing/Employment/Case Management/Wraparound Services</i>			\$ -
3. Travel and transportation		40,142	\$ 40,142
4. Supplies and Program Cost (specify below):		346,338	\$ 346,338
-- include # of units where applicable : 80 units			\$ -
5. Equipment:		170,837	\$ 170,837
Non-capitalized (minor)			\$ -
Capitalized (major)			\$ -
6. Personnel Cost		1,096,761	\$ 1,096,761
7. Fundraising expenses			\$ -
8. Miscellaneous		1,000	\$ 1,000
9. Admin Fees (13%)		228,481	\$ 228,481
Project Total	30,000	1,883,559	\$ 1,913,559

Notes: (Please add below any notes applicable to the funding of this grant)

Past Client Support from The City of Rancho Cordova have encouraged local foundations to give towards VOA's veterans related efforts. VOA will continue to utilize the support The City of Rancho Cordova provides as an example of charity investment in the lives of veterans experiencing homelessness. Definitely, this advocacy will allow VOA to attract other major gifts, foundation grants and corporate partners who will see this project as sustainable and motivate them to provide funding. VOA does not currently have a matching opportunity, but would use this funding to seek out a match for philanthropic support and long-term commitment.



CALIFORNIA STATE GUARD
HEADQUARTERS AND HIGHER HEADQUARTERS DETACHMENT
10601 BEAR HOLLOW DRIVE, BOX 1
RANCHO CORDOVA, CALIFORNIA 95670

SGCA-CDR

CEIF APP #118

10 January 2024

MEMORANDUM FOR Julie Baumgartner, Director of Veteran Services, Volunteers of America

SUBJECT: Grant Application

1. The California Military Department, and many of its Army and Air National Guard service members have been the beneficiary recipient of the services provided by Volunteers of America. Under the current voucher program, our service members have been eligible to receive emergency financial assistance to help out with short-term financial situations. Traditionally, these type of voucher programs have not been extended to National Guard members, however because of the success of this current program, we strongly support volunteers of America in its quest to secure more funds for this life-changing program.
2. In addition to the support the voucher program provides to the individual servicemember and their families, I will also add that it provides a huge morale boost to the organization and to the senior leaders in the organization, whose moral and ethical leadership outlook has been significantly improved, because of the ability to help servicemembers and their families, and in some cases save lives.
3. For any questions regarding this request, please contact the undersigned at robert.spano@cmd.ca.gov.

ROBERT A. SPANO
BG (CA), CSG
Commanding

ARE YOU A HOMELESS VETERAN?

ITEM 12.4.

ATTACHMENT 2

TRANSITIONAL VETERAN HOUSING PROGRAM AVAILABLE at Volunteers of America Mather Campus

CEIF APP #118

Transitional housing program with offerings to assist veterans in increasing their income, moving into permanent housing, and accessing medical, dental, mental health, and other services



MODELS

Service Intensive Model: Veterans who want program based services and support.

Bridge Model: Veterans that have accepted permanent housing intervention (have in hand or are within 14 days of admission) through Supportive Services for Veteran Families (SSVF), Housing and Urban Development-VA Supported Housing (Hud-Vash), Housing Coalition/Continuum of Care (CoC, Housing Choice Voucher, SHRA, or similar.)

Low Demand Model: Veterans with multiple GPD stays, mental health, substance use challenges, previously unsuccessful in programs in the past.

WRAPAROUND SERVICES

- Temporary transitional housing
- Balanced meals
- Case management
- Assistance with accessing benefits
- Employment services
- Permanent housing search assistance
- Support addressing housing barriers
- Credit repair and financial literacy
- Community resourcing and linkage

ELIGIBILITY AND APPLICATION

Eligibility:

- There is no income required to apply or be accepted.
- 290's and Bad Conduct Discharge by General Court Martial are automatic disqualifiers.
- While the majority of the program serves individuals, couples (two person adult families) are assessed on a case by case basis for the Service Intensive and Bridge models of housing.

TO APPLY:

- Call (916) 515-7133 to request referral forms and applications.
- Completed forms can be emailed to: egarcia@voa-ncnn.org, faxed to 916-706-3457, or dropped off at the 10630 Schirra Ave, Mather CA 95655.



Veteran Application for Volunteers of America Grant and Per Diem Transitional Housing

Thank you for applying to Volunteers of America (VOA), Mather Campus, Grant and Per Diem (GPD) program. This program provides transitional housing services to Veterans experiencing homelessness. We are able to provide services to single men, women, and couples/families (two (2) person adult families).

Please answer the questions in this packet to help us determine whether or not you are eligible for GPD and how our program can best serve you. Please note that we must verify eligibility with the VA before enrolling an individual in our program as well as complete a background check. **Having a 290 status will preclude applicants from acceptance into the program.**

In accordance with the Code of Federal Regulations "CFR" Volunteers of America has **Supportive Fees** in the amount of 30% of your adjusted gross income after HUD, VA, and Volunteers of America deductions and not to exceed the Fair Market Rate. We charge this to help form good tenant habits (responsibility, budgeting, and self-determination) for when you get housing and to help support the program. There is no minimum or maximum income to be accepted into the program.

You can submit this application in the following ways:

1. Fax it to 1 916-706-3457
2. Drop it off at our administrative office at 10630 Schirra Ave, Mather, California, 95655. We are open Monday through Friday 7:30am to 12:00pm and 1:00pm to 4:00pm.
3. Email directly to Elizabeth Garcia at: egarcia@voa-ncnn.org

If you any questions please call us at 916-515-7133

By signing below, you confirm that all information in this application is true and correct to the best of your knowledge. **You also authorize VOA to contact any other service provider named below for information that will help in providing you with services.**

Applicant Signature_____

Date: _____

FOR REFERRING AGENCY (If applicable-leave blank if you are the Veteran filling out this application for yourself):

1. Name of the person referring Veteran_____
2. Agency Name:_____
3. Agency telephone:_____



Veteran Application for Volunteers of America
Grant and Per Diem Transitional Housing

The Basics (for eligibility):

Name: _____

Phone Number: _____

Email Address: _____

Social Security#: _____ - _____ - _____ Date of Birth: _____

Branch of Service _____ Dates Served: _____

Discharge Date: _____ Discharge Status: _____

1. How did you hear about our program? _____

2. *Monthly Income: _____ Source of Income: _____

*We charge a 30% supportive service fee on adjusted gross income (after HUD and our deductions, to help from good tenant habits), you do **not need** income to be accepted into the program.

3. Have you lived in a GPD (Grant and Per Diem) program before? ☐ Yes ☐ No

a. If yes, how many times? ☐ 1, ☐ 2, ☐ 3, ☐ 4+

b. When and where? _____

4. Have you ever been convicted by any court of an offense or have a record of convictions which took place in any state such as DUI, 290, violent offences? ☐ Yes** ☐ No

a. If yes, what was the conviction and in what year? _____

** Convictions for a violent offense within the last 3 years *may* disqualify you from this program. Convictions for a sex offense **will** disqualify you from this program. **

5. Do you have a current housing intervention such as HUD VASH voucher, SSVF, or Section 8? ☐ Yes ☐ No

a. If yes, please describe: _____

6. Are you able to live independently (wash, clothe, feed yourself?) ☐ Yes ☐ No

a. If no, please give details: _____



Veteran Application for Volunteers of America Grant and Per Diem Transitional Housing

Frequently Asked Questions (for understanding):

What Do We Do and How?

Applicant Initials_____

The purpose of our program is to support you in finding, securing, and keeping permanent housing. We do that by some of all of the following: case management to help work towards goals of needs and services, helping with credit repair, teaching skills for being a positive tenant/roommate, increasing income through employment coaching, resume building, benefit increase for service connected physical, mental health, military sexual trauma, and more.

Who Do We Partner With?

Applicant Initials_____

We work to connect you with the VA, Community and County service providers for dental care, medical care, mental health services, drug and alcohol services, and any other barriers or needs that you have that are unique to you.

Can I Bring My Service Animal?

Applicant Initials_____

We allow service animals on a case by case basis if they are *already* in your care. We do not allow you to obtain animals once in the program. We have a separate Service Animal Policy that must be adhered to.

Do I Have To Sleep There?

Applicant Initials_____

Grant and Per Diem is a federally funded program through Veterans Affairs that reimburses programs based on the number of nights Veterans sleep on the premises. Basically, once you're here you must sleep here in your bed every night unless you have a pre-approved pass that is related to your goals.

What About Drugs and Alcohol?

Applicant Initials_____

Mather is a clean and sober community; this is not just for your safety and protection but the safety and protection of other resident's sobriety. Struggling or using does not prevent with acceptance into the program.

I have read and understood the expectations and agreements needed for consideration for this program and wish to apply.

Applicant Signature_____

Date:_____



Department of Veterans Affairs

REQUEST FOR AND AUTHORIZATION TO RELEASE HEALTH INFORMATION

PRIVACY ACT AND PAPER WORK REDUCTION ACT INFORMATION: The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of section 3507 of the Act. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this form will average 2 minutes. This includes the time it will take to read the instructions, gather the necessary facts and fill out this form. The execution of this form does not authorize the release of information other than that specifically described below.

The information requested on this form is solicited under Title 38 U.S.C. The form authorizes release of information in accordance with the Health Insurance Portability and Accountability Act, 45 CFR Parts 160 and 164; 5 U.S.C. 552a; and 38 U.S.C. 5701 and 7332 that you specify. Your disclosure of the information requested on this form is voluntary. However, if the information including the last four of your Social Security Number (SSN) and Date of Birth (used to locate records for release) is not furnished completely and accurately, VA will be unable to comply with the request. The Veterans Health Administration may not condition treatment, payment, enrollment or eligibility on signing the authorization. VA may disclose the information that you put on the form as permitted by law. VA may make a "routine use" disclosure of the information as outlined in the Privacy Act system of records notices identified as 24VA10P2 "Patient Medical Record - VA", 08VA05 "Employee Medical File System Records (Title 38)-VA" and in accordance with the Notice of Privacy Practices. VA may also use this information to identify veterans and person claiming or receiving VA benefits and their records, and for other purposes authorized or required by law.

TO: DEPARTMENT OF VETERANS AFFAIRS (Name and Address of VA Health Care Facility)

Northern California Health Care System
150 Muir Road, Martinez, CA 94553

LAST NAME- FIRST NAME- MIDDLE INITIAL

LAST 4 SSN

DATE OF BIRTH

NAME AND ADDRESS OF ORGANIZATION, INDIVIDUAL, OR TITLE OF INDIVIDUAL TO WHOM INFORMATION IS TO BE RELEASED

GPD Liaison and Volunteers of America staff
10630 Schirra Ave, Mather, CA 95655

PURPOSE(S) OR NEED: Information is to be used by the individual for:

☒ TREATMENT ☐ BENEFITS ☐ LEGAL ☐ EMPLOYMENT ☒ OTHER (Please specify) Homeless Services

INFORMATION REQUESTED: Check applicable box(es) and state the extent or nature of information to be provided:

- ☐ HEALTH SUMMARY (Prior 2 Years)
- ☐ INPATIENT DISCHARGE SUMMARY (Dates): _____
- ☐ PROGRESS NOTES:
- ☐ SPECIFIC CLINICS (Name & Date Range): _____
- ☐ SPECIFIC PROVIDERS (Name & Date Range): _____
- ☐ DATE RANGE: _____
- ☐ OPERATIVE/CLINICAL PROCEDURES (Name & Date): _____
- ☐ LAB RESULTS:
- ☐ SPECIFIC TESTS (Name & Date): _____
- ☐ DATE RANGE: _____
- ☐ RADIOLOGY REPORTS (Name & Date): _____
- ☐ LIST OF ACTIVE MEDICATIONS: _____
- ☐ FLU VACCINATION (Dose, Lot Number, Date & Location): _____
- ☒ OTHER (Describe): Referral & verbal exchange of information for the coordination of care.

ITEM 12.4.

ATTACHMENT 2

LAST NAME- FIRST NAME- MIDDLE INITIAL		CEIF APP #118	LAST 4 SSN	DATE OF BIRTH
SENSITIVE DIAGNOSES: REVIEW AND, IF APPROPRIATE, COMPLETE WHEN RELEASE IS FOR ANY PURPOSE OTHER THAN TREATMENT. I request and authorize Department of Veterans Affairs to release the information pertaining to the condition(s) below for the non-treatment purpose(s) listed in this authorization. ☒ DRUG ABUSE ☒ ALCOHOLISM OR ALCOHOL ABUSE ☐ SICKLE CELL ANEMIA ☐ HUMAN IMMUNODEFICIENCY VIRUS (HIV) I understand that information on these sensitive diagnoses may be released for treatment purposes without me checking the above boxes, and will be released even if the boxes are unchecked <u>unless</u> I indicate by checking the box below that I do not want this information released for this specific disclosure. ☐ I do not want sensitive diagnoses released for treatment purposes under this specific authorization. I realize this does not impact other future requests unrelated to this authorization.				
AUTHORIZATION: I certify that this request has been made freely, voluntarily and without coercion and that the information given above is accurate and complete to the best of my knowledge. I understand that I will receive a copy of this form after I sign it. I may revoke this authorization in writing, at any time except to the extent that action has already been taken to comply with it. Written revocation is effective upon receipt by the Release of Information Unit at the facility housing records. Any disclosure of information carries with it the potential for unauthorized redisclosure, and the information may not be protected by federal confidentiality rules. I understand that the VA health care provider's opinions and statements are not official VA decisions regarding whether I will receive other VA benefits or, if I receive VA benefits, their amount. They may, however, be considered with other evidence when these decisions are made at a VA Regional Office that specializes in benefit decisions.				
EXPIRATION: Without my express revocation, the authorization will automatically expire. ☐ AFTER ONE-TIME DISCLOSURE, IF ALL NEEDS ARE SATISFIED ☐ ON _____ (enter a future date other than date signed by patient) ☒ UNDER THE FOLLOWING CONDITION(S): <u>For the duration of my participation in the Grant and Per Diem Program(s)</u>				
PATIENT SIGNATURE (Sign in ink)			DATE (mm/dd/yyyy)	
LEGAL REPRESENTATIVE SIGNATURE (if applicable) (Sign in ink)			DATE (mm/dd/yyyy)	
PRINT NAME OF LEGAL REPRESENTATIVE			RELATIONSHIP TO PATIENT	
FOR VA USE ONLY				
TYPE AND EXTENT OF MATERIAL RELEASED				
DATE RELEASED		RELEASED BY:		

Title	EqualBite Restaurateur Empowerment Incubator Program	03/15/2024
CEIF APP #119	by o.z. kamara in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	id. 45912535

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? Yes: First Time Applicant

As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.

EqualBite Restaurateur Empowerment Incubator Program

CEIF APP #119

Provide a Project/Program Synopsis

EqualBite is a transformative program designed to uplift the Rancho Cordova community by fostering food-based entrepreneurship. Our step-by-step incubator equips under-resourced individuals with essential skills and resources, guiding them through business development and capital building. Together, we create a path to quality restaurant ownership and enrich the community.

Provide a Project/Program Description

The **EqualBite Restaurateur Empowerment Incubator Program** endeavors to serve as a comprehensive resource for participants who aspire to become thriving restaurant owners in the city of Rancho Cordova. Our approach is twofold: fostering the emergence of new restaurant owners within the city while simultaneously equipping cohort participants with essential resources crucial for their success. As accomplished Rancho Cordova restaurateurs, we are thrilled to mentor cohort participants from inception to launch, assisting them in legitimizing their food-based businesses and acquiring the necessary capital to open their brick-and-mortar restaurants in Rancho Cordova.

The program name EqualBite embodies the enduring desire for a slice of the metaphorical "American Pie", representing hearty opportunities and the sweet taste of success achieved by those resilient enough to forge a path from humble beginnings. In today's America, securing a bite of this symbolic pie has grown markedly challenging, hindered by factors like pandemics, rising inflation, and volatile housing markets. As a result, parts of our community face heightened levels of income inequality, poverty, homelessness, and a lack of resources for attaining financial stability which is why we aim for **40% of participants to come from income-insecure households.**

The program's operation will entail:

1. Enrollment: We can admit 10 participants.
2. Recruitment: We will utilize social media, community boards like NEXTDOOR, Rancho Cordova Community programs, and local news channels to gather potential participants.

Workshops will begin July 1st and take place weekly in person.

- Workshop 1: **Business Visioning I** - Participants will explore their motivations ("Why"), create vision boards, envision the future of their businesses, and discuss strategies for building their core team.
- Workshop 2: **Business Basics I** - Participants will establish their EIN and LLC.
- Workshop 3: **Food Handlers Certification** - Participants will undergo modules, study, and take the food handlers exam.

Workshop 4: **Food Managers Certification** – Participants will study modules and prepare for the food managers exam.

Workshop 5: **Business Basics II** - Participants will submit Statements of Information to SOS, obtain seller permits, apply for catering licenses, and Rancho Cordova Business licenses.

- Workshop 6: **Grant Application** - Participants will apply for grants to support their business development.

- Workshop 7: **Financial Management** - Participants will learn about budgeting, bookkeeping and receive advice from local banks.

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- Workshop 8: **Business Visioning II** - Participants will refine their vision, establish brand identity, and build core teams.

- Workshop 9: **Commercial Kitchen Operations** - Participants will receive hands-on training on kitchen appliance usage, and health code compliance.

- Workshop 10: **Menu Development and Food App Registration-** Participants will create menus for various platforms. Register for all food-based selling apps where the root of their capital to build their business and future brick-and-mortar restaurants will come from. **DoorDash, uberEats, 2good2go, etc. Food-based businesses can make a minimum of \$1000.00 on each app in a day.**

- Workshop 11: **Mental Health Check-in** - Participants will engage in group therapy to support their mental well-being.

- Workshop 12: **Content Day I** – Participants will create the mass social media footprint needed to build the visual content needed to attract customers and create a personal marketing plan.

- Workshop 13: **Content Day II** – Food Delivery photographers will come and photograph food for apps. We will bring in videographers, photographers, and food influencers to create content for participants.

- Workshop 14: **Test run Day I-** Participants will have time to test their operations live as a soft opening for their app-based restaurant.

- Workshop 15: **Test Run Day II-** Participants will have time slots to test their operations live as a mini soft opening for their app-based restaurant.

Once participants have completed all workshops, we will provide our kitchen and hands-on, in-the-kitchen mentorship through June 30, 2025, to ensure success.

"Revolutionizing Restaurant Revenue: The Power of Ghost Kitchens and Food Delivery Apps"

During the pandemic, a new concept emerged in the restaurant industry known as "ghost kitchens." These are commercial kitchens that lease space in their facilities to food businesses. Ghost kitchens enable individual businesses to safely prepare and sell their food through various food delivery apps like UberEats, DoorDash, TooGood2go, etc. We have found utilizing these apps is essential for financial success. **Daily, we're able to generate between \$1200 and \$4000 in sales on each app. In a year participants will have earned close to enough to open their**

restaurant.

The keys to building capital for a successful food-based business:

CEIF APP #119

1. Access to a commercial kitchen for preparing and selling food.
2. Utilizing food-based apps like UberEats, to reach a wider audience quickly.

Tell us about your
Project/Program
Team

Valencia and O.Z. Kamara, proprietors of Daddy O's Smokehouse Restaurant in Rancho Cordova, have initiated a restaurateur incubator program. Guiding participants through workshops, hands-on experience, and fundraising, they empower aspiring restaurateurs to establish their ventures. Drawing from their own experiences, they will mentor comprehensive knowledge to lead EqualBite participants through every aspect, ensuring they grasp the opportunity. With a hands-on approach in all aspects of their business, from marketing to peeling potatoes, they extend the same dedication to their participants until they establish a secure foundation for their ventures. Immersion is the only way to be successful in restaurants.

Provide your
Project/Program
Goals

The EqualBite Restaurateur Empowerment Incubator Program Goals are as follow:

1. **Empowerment:** Empower participants to become thriving restaurant owners in Rancho Cordova by providing comprehensive resources, support and leadership development.
2. **Inclusivity:** Ensure inclusivity by targeting 40% of participants from income-insecure households, addressing income inequality and poverty.
3. **Skill Development:** Develop participants' skills and knowledge through a series of workshops covering business basics, certifications, financial management, and mental health support.
4. **Networking and Collaboration:** Facilitate networking opportunities and collaboration among participants, mentors, and industry professionals to build core teams and refine business visions.
5. **Financial Stability:** Equip participants with the necessary tools and strategies, including ghost kitchens and food delivery apps, to attain financial stability and establish successful brick-and-mortar restaurants.

Metrics:

Each workshop completed will usher participants one step closer to their legitimacy and success. There will be a tangible asset collectively worked on every session such as the health department certificates, EINs, LLC's. The food-based app deliveries that are launched from our ghost kitchen will take place during peak hours in the food desert of Rancho Cordova, participants will see the capital increase as soon as their POS system is reconciled.

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[I_Equal_Bite_Restaurateur_Empowerment_Incubator_Program.pdf](#)

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
Total project/program cost*	269501.0
What is the amount of Community Enhancement & Investment Fund grant monies requested?	269501.0
Does your project/program involve construction of any facilities or improvements upon any property?	No
What is the total cost of personnel for your project/program?	62000.0
What is the total cost of supplies for your project/program?	9501.88
What is the total cost of transportation for your project/program?	0.0
What is the total cost of equipment for your project/program?	0.0
What will be the total cost of any miscellaneous expenses for your project/program?	198000.0

ITEM 12.4.**ATTACHMENT 2**

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[EqualBite_Restaurateur_Empowerment_Program_Budget_Proposal.pdf](#)

Has your organization sought or will seek other funding for this project/program?

No, not seeking any other funding support.

CEIF APP #119

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

This marks our inaugural incubator program aimed at mentoring aspiring food entrepreneurs to secure the capital required for brick-and-mortar establishments. Our aspiration is for our program to be chosen this year and in the future, fostering financial empowerment for numerous under-resourced restaurateurs.

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

ITEM 12.4.**ATTACHMENT 2**

Please describe your project/program schedule

The EqualBite Restaurateur Empowerment Incubator Program Workshop series will occur on Monday, Thursday, Friday, and Sunday evenings from 6 pm to 8 pm. All meetings will be recorded via Zoom if participants need to revisit for reference. The Ghost Kitchen will operate from 11 am to 1 am on Monday and Friday, and from 8 pm to 1 am on Sunday. The late-night Ghost Kitchen food app schedule is crucial, addressing the limited delivery options during late hours within the Rancho Cordova delivery radius.

Adaptability: What is your plan to complete your project/program should any challenges arise?

Our program originated from the restrictions imposed during COVID-19. Food trucks, restaurants, and carnival-style food sales faced significant financial challenges but had to adapt safely and resourcefully. While in-person meetings are preferred, conducting them via Zoom is feasible. Physically interactive events like content day can be scheduled in specific time frames if necessary to reduce interactions. As participants progress to the capital-building stage, food-based apps were specifically developed to establish safe boundaries for restaurants and servers while maintaining the necessary fundraising pace.

4 - Project/Program Location

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ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

CEIF APP #119

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program	3581 Mather Field Road, Rancho Cordova, CA, 95670
---	---

List the city location of the project/program.	Rancho Cordova
--	----------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
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ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

The project will physically only take place at 3581 Mather Field Road suite B, Mather , CA 95670

CEIF APP #119

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Letters_Of_Recommendation_1.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Valencia and O.Z.
Kamara

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Daddy O's Smokehouse LLC

What is your title and/or role at your organization?

Owner's

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #119

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ATTACHMENT 2

ADMINISTRATOR Daddy O's
Smokehouse LLC
3581 Mather Field
Road
Rancho Cordova, CA
95670

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Zoom Membership	Zoom Membership for 1 year	\$15.99 X 12mos.	\$191.88
4	LLC for 4 Low-income participants	\$85 file fee LLC with SOS.CA.Gov + statement of information filing	\$105.00 x 4	\$420.00
10	ServSafe Manager Online Course &Exam online	\$179.00 ServSafe.com	\$179.00 x 10	\$1790.00
4	Laptop Computer for 4 low-income participants Stipend	\$250.00 Laptop Computer Stipend	\$250.00 x 4	\$1000.00
11	Portable Printer's	\$100.00 amazon.com	\$100.00 x 11	\$1100.00
10	11-month Commissary Kitchen fee per participant	Kitchen rental usage fee \$1800.00 x 10mbrs = \$18,000.00 \$18,000.00 x 11mos = \$198,000.00	\$18,000.00 x 11mos	\$ 198,000.00
20 x 10	20 workshops Step-by-step Mentorship fee per cohort member, per class	\$200.00x10mbrs = \$2000.00	\$2000.00 x 20classes	\$40,000.00
1	Monthly Restaurant Cleaning fee	\$500.00 x 11mos=\$5500.00	\$5500.00	\$5500.00
110	110: 1 on 1-on-Chef instructor hands on mentoring 3hr sessions per member kitchen rental sessions	110sessions x \$150.00	\$16,500.00	\$16,500.00
10	Social media advertisement stipend \$300	10mbrs x \$300.00=\$3000.00	\$3000.00	\$3000
1	Videographer content day	\$1000.00	\$1000.00	\$1000.00
1	Photographer content day	\$1000.00	\$1000.00	\$1000.00

\$269,501.88

\$269,501.88

The City of Rancho Cordova Leadership
Attn: Micah Runner, City Manager
2729 Prospect Park Drive
Rancho Cordova, CA 95670

CEIF APP #119

Dear Mr. Runner:

I am the businessowner of In the Moment Marketing and Events that focuses on supporting women owned businesses and local non-profits in Rancho Cordova. I support the Equal Bite program which will give low income and aspiring restaurant owners a step-by-step way to help launch their food based enterprises in Rancho Cordova. The cost of acquiring and setting up a commercial kitchen for the purpose of preparing, cooking and packaging food is \$15,000 - \$100,000 according to EPOSNOW, a commercial kitchen supply company. For a first-time business owner to acquire and set-up a restaurant of their own it can range from \$40,000 - \$100,000 or more, according to Avanti Restaurant Solutions. There have been examples of ghost kitchens being set up in cities around the country, most notably, Chicago. According to LinkedIn, "Unleashing the Power of Ghost Kitchens: A Recipe for Success," the Ghost Kitchen market industry is projected to grow from USD 57.85 billion in 2022 to 115.21 billion by 2030.

As a businessowner I see the need in the city for low-income residents who have a skill in cooking but need a place to practice it. By providing a space for residents to make and sell quality, prepared food for delivery will provide a way for people to grow economically and in their confidence at creating a self-sustaining business that they start. Equal Bite is the beginning for many low-income individuals who have been impacted by poverty, disenfranchisement in job access and do not have the resources of their own to make owning a business possible.

Equal Bite will make a difference in the lives of people who have been incarcerated and do not have many opportunities to improve their livelihoods when they get out. The ability to give someone who wants to make a change in their life, develop their own cooking skills and recipes, and gain confidence in their independence to drive their passion for food is insurmountable. I'm recommending the grant funding for Equal Bite, not just as a businessowner but as a fellow woman who has faced the challenges of starting my own business. It's the kindness and help of others in the community that have allowed me to take a chance on myself and I ask that you do the same.

Sincerely,



Mallory Fites
Owner & CEO
In the Moment Marketing & Events


3/15/24, 8:40 AM

Gmail - Recommendation letter



CEIF APP #119

OZ Kamara <daddyozbbq@gmail.com>

Recommendation letter

4 messages

Marsha Demes

Tue, Mar 12, 2024 at 3:34 PM

March 12, 2024

To whom it may concern,

I am writing to wholeheartedly recommend Daddy O's Smokehouse in Rancho Cordova, CA an ideal candidate to start an incubator business aimed at educating aspiring entrepreneurs in the food industry.

As the owners of Daddy O's Smokehouse, Oz and Valencia Kamara has demonstrated exceptional proficiency, creativity, and resilience in the culinary world.

Throughout my interactions with Oz and Valencia Kamara, I have consistently been impressed by their entrepreneurial spirit, dedication to quality, and commitment to fostering growth within the local community.

Oz and Valencia Kamara have a profound understanding of the intricacies involved in launching and sustaining a successful restaurant venture, from conceptualization.

They bring a wealth of practical experience and industry knowledge to the table, making them an invaluable asset to any aspiring restaurateur seeking guidance and mentorship.

They not only excel in culinary innovation but also possess strong leadership skills, adept at navigating the challenges inherent in the food service sector. Moreover, Oz and Valencia Kamara have a genuine passion for sharing their expertise and insights with others, evidenced by their willingness to mentor and support emerging talents in the culinary field.

Their collaborative approach, team work and willingness to empower others make them an ideal candidate for spearheading an incubator program. I have no doubt that Daddy O's (Oz and Valencia Kamara) will make a significant and lasting impact on the participants of their incubator business, equipping them with the knowledge, skills, and confidence needed to thrive in the competitive restaurant industry. They consistently have lines out the door , sold out daily and customers coming from all over for their delicious bbq.

In conclusion, I wholeheartedly endorse Daddy O's to start an esteemed program and am confident that they will excel in guiding and inspiring the next generation of culinary entrepreneurs.

Should you require any further information or clarification, please do not hesitate to contact me.

Sincerely,

Marsha Demes
Esthetics by Marbella
Sent from my iPhone

3/15/24, 8:44 AM

Gmail - Letter of Recommendation



CEIF APP #119

OZ Kamara <daddyozbbq@gmail.com>

Letter of Recommendation

3 messages

Dinos, Melanie@CalOES

Tue, Mar 12, 2024 at 2:06 PM

To: "[REDACTED]"

To whom it may concern,

There are few restaurants in this town I love as much as I do Daddy Oz. They not only have great food, but they make you feel like family. I feel so much joy whenever I enter the place to pick up food, or sit down and eat. They hosted my last birthday and we all had a blast. They also spend every Friday with a closed shop, to feed the unhoused. They would be the best choice for an incubator program to teach aspiring restaurant owners how to open their own restaurant.

OZ Kamara [REDACTED]

Tue, Mar 12, 2024 at 2:15 PM

To: Valencia Kamara <[REDACTED]>

[Quoted text hidden]

OZ Kamara [REDACTED]

Tue, Mar 12, 2024 at 7:46 PM

To: Melanie.Dinos@caloes.ca.gov

Thank you so much Melanie!

[Quoted text hidden]

CEIF APP #119

03-13-24

To Whom It May Concern
Re: Daddy O's Incubator Program

Finding fine cuisine in Sacramento can be a task, however the founders of Daddy O's Barbecue Restaurant have established an award-winning taste of the south in the Greater Sacramento Area. While bringing fine cuisine, they have also integrated professionalism and cleanliness. Walking through the doors, each patron is greeted with the smell of a well blended hickory smoke, endearing smiles and array of fine wines which embellishes an ambiance dedicated not only to barbecue, but embracing a local wine tasting experience. My initial visit, I was welcomed by a 7-year-old young man who graciously took my order, entered the information in the computer, prepared the transaction, accepted my debit card and finally closed the transaction while providing me with my receipt. Once my receipt was received, the young man, who I later found out was the son of the owner, voiced to his father, "Dad, you have a new order." I remember thinking, the formula utilized to train this young man needs to be packaged and disseminated to more parents in Sacramento. I was recent afforded the opportunity to find out the restaurant will unveil an incubator program which will teach aspiring restaurant owners how to open their own restaurant. Based on my experience with Daddy O's, as they are not only an operation that provides a service, but a business that instills family values, community partnership and appreciation, commitment, and dedication to their customers, I am convinced Daddy O's will have success in their preparation to launch other successful business owners and I will continue to support their quest to provide fine dining in Sacramento.

Mark Hall
Exalted Ruler, Capitol City Elks Lodge

CEIF APP #119

March 12, 2024

Jasmine Allen Dixon
Jay The Cheesecake Queen LLC



To whom it may concern,
Our Company has been honored to work at some of the same food festivals with Daddy O's smokehouse. We have always been inspired by their family brand, and the food is amazing. We highly recommend this business as one of the best restaurants in Sacramento. We admire their dedication, hospitality, professionalism, and their commitment to their family values. They are very nice people, and they are very capable of mentoring other upcoming restaurant owners. It is clear that they can demonstrate how to succeed in their industry in the most efficient and productive way possible. Thank You for your kind service Daddy Os!

Best Regards

Jasmine Allen

CEIF APP #119

EqualBite Restaurateur Empowerment Program

Providing a step-by-step incubator program
for Economic enhancement by teaching
under-resourced community members to
own a food-based business.

**Daddy O's
Smokehouse LLC**

CEIF APP #119 **EqualBite Restaurateur Incubator Program Proposal**

EqualBite Restaurateur Incubator Program Synopsis

EqualBite Restaurateur Incubator Program is a transformative program designed to uplift the Rancho Cordova community by fostering food-based entrepreneurship. Our step-by-step incubator equips under resourced individuals with essential skills and resources, guiding them through business development and capital building. Together, we create a path to quality restaurant ownership and enrich the community.

EqualBite Restaurateur Empowerment Incubator Description

The EqualBite Restaurateur Empowerment Incubator Program endeavors to serve as a comprehensive resource for participants who aspire to become thriving restaurant owners in the city of Rancho Cordova. Our approach is twofold: fostering the emergence of new restaurant owners within the city while simultaneously equipping cohort participants with essential resources crucial for their success. As accomplished Rancho Cordova restaurateurs, we are thrilled to mentor cohort participants from inception to launch, assisting them in legitimizing their food-based businesses and acquiring the necessary capital to open their brick-and-mortar restaurants in Rancho Cordova.

The program name EqualBite embodies the enduring desire for a slice of the metaphorical "American Pie", representing hearty opportunities and the sweet taste of success achieved by those resilient enough to forge a path from humble beginnings. In today's America, securing a bite of this symbolic pie has grown markedly challenging, hindered by factors like pandemics, rising inflation, and volatile housing markets. As a result, parts of our community face heightened levels of income inequality, poverty, homelessness, and a lack of resources for attaining financial stability which is why we aim for 40% of participants to come from income-insecure households.

The program's operation will entail:

1. Enrollment: We can admit 10 participants.
2. Recruitment: We will utilize social media, community boards like NEXTDOOR, Rancho Cordova Community programs, and local news channels to gather potential participants.

Workshops will begin July 1st and take place weekly in person and via Zoom

Workshops will take place Monday, Thursday, Friday, Sunday 6:00pm- 8:00pm

Workshop 1: Business Visioning I - Participants will explore their motivations ("Why"), create vision boards, envision the future of their businesses, and discuss strategies for building their core team.

Workshop 2: Business Basics I - Participants will establish their EIN and LLC.

Workshop 3: Food Handlers Certification - Participants will undergo modules, study, and take the food handlers exam.

Workshop 4: Food Managers Certification - Participants will study modules and prepare for the food managers exam.

EqualBite Restaurateur Incubator Program Proposal

Workshop 5: Business Basics II - Participants will submit Statements of Information to SOS, obtain seller permits, apply for catering licenses, and Rancho Cordova Business licenses.

Workshop 6: Grant Application - Participants will apply for grants to support their business development.

Workshop 7: Financial Management - Participants will learn about budgeting, bookkeeping and receive advice from local banks.

Workshop 8: Business Visioning II - Participants will refine their vision, establish brand identity, and build core teams.

Workshop 9: Commercial Kitchen Operations - Participants will receive hands-on training on kitchen appliance usage, and health code compliance.

Workshop 10: Menu Development and Food App Registration- Participants will create menus for various platforms. Register for all food-based selling apps where the root of their capital to build their business and future brick-and-mortar restaurants will come from. DoorDash, uberEats, 2good2go, etc. Food-based businesses can make a minimum of \$1000.00 on each app in a day.

Workshop 11: Mental Health Check-in - Participants will engage in group therapy to support their mental well-being.

Workshop 12: Content Day I - Participants will create the mass social media footprint needed to build the visual content needed to attract customers and create a personal marketing plan.

Workshop 13: Content Day II - Food Delivery photographers will come and photograph food for apps. We will bring in videographers, photographers, and food influencers to create content for participants.

Workshop 14: Test run Day I- Participants will have time to test their operations live as a soft opening for their app-based restaurant.

Workshop 15: Test Run Day II- Participants will have time slots to test their operations live as a mini soft opening for their app-based restaurant.

Once participants have completed all workshops, we will provide our kitchen and hands-on, in-the-kitchen mentorship through June 30, 2025, to ensure success.

"Revolutionizing Restaurant Revenue: The Power of Ghost Kitchens and Food Delivery Apps"

During the pandemic, a new concept emerged in the restaurant industry known as "ghost kitchens." These are commercial kitchens that lease space in their facilities to food businesses. Ghost kitchens enable individual businesses to safely prepare and sell their food through various food delivery apps like UberEats, DoorDash, TooGood2go, etc. We have found utilizing these apps is essential for financial success. Daily, we're able to generate between \$1200 and \$4000 in sales on each app. In a year participants will have earned close to enough to open their restaurant.

The Ghost Kitchen will operate from 11 am to 1 am on Monday and Friday, and from 8 pm to 1 am on Sunday. The late-night Ghost Kitchen food app schedule is crucial, addressing the limited delivery options during late hours within the Rancho Cordova delivery radius.

The keys to building capital for a successful food-based business:

EqualBite Restaurateur Incubator Program Proposal

1. Access to a commercial kitchen for preparing and selling food.
2. Utilizing food-based apps like UberEats, to reach a wider audience quickly.



Meet Our Team,

CEIF APP #119

Valencia and O.Z. Kamara, proprietors of Daddy O's Smokehouse Restaurant in Rancho Cordova, have initiated a restaurateur incubator program. Guiding participants through workshops, hands-on experience, and fundraising, they empower aspiring restaurateurs to establish their ventures. Drawing from their own experiences, they will mentor comprehensive knowledge to lead EqualBite participants through every aspect, ensuring they grasp the opportunity. With a hands-on approach in all aspects of their business, from marketing to peeling potatoes, they extend the same dedication to their participants until they establish a secure foundation for their ventures. Immersion is the only way to be successful in restaurants.

The EqualBite Restaurateur Empowerment Incubator Program Goals are as follow:

1. Empowerment: Empower participants to become thriving restaurant owners in Rancho Cordova by providing comprehensive resources, support, and leadership development.
2. Inclusivity: Ensure inclusivity by targeting 40% of participants from income-insecure households, addressing income inequality and poverty.
3. Skill Development: Develop participants' skills and knowledge through a series of workshops covering business basics, certifications, financial management, and mental health support.
4. Networking and Collaboration: Facilitate networking opportunities and collaboration among participants, mentors, and industry professionals to build core teams and refine business visions.
5. Financial Stability: Equip participants with the necessary tools and strategies, including ghost kitchens and food delivery apps, to attain financial stability and establish successful brick-and-mortar restaurants.

Metrics:

Each workshop completed will usher participants one step closer to their legitimacy and success. There will be a tangible asset collectively worked on every session such as the health department certificates, EINs, LLC's. The food-based app deliveries that are launched from our ghost kitchen will take place during peak hours in the food desert of Rancho Cordova, participants will see the capital increase as soon as their POS system is reconciled.

EqualBite Restaurateur Incubator Program Proposal

CEIF APP #119

Adaptability Plan

Our program originated from the restrictions imposed during COVID-19. Food trucks, restaurants, and carnival-style food sales faced significant financial challenges but had to adapt safely and resourcefully. While in-person meetings are preferred, conducting them via Zoom is feasible. Physically interactive events like content day can be scheduled in specific time frames if necessary to reduce interactions. As participants progressed to the capital-building stage, food-based apps were specifically developed to establish safe boundaries for restaurants and servers while maintaining the necessary fundraising pace.

Title

ARK Strategies Inc - Innovate Rancho Summit: Navigating the Future of Rancho Cordova's Smart City Vision
by **Anil Kondakrindi** in **Fiscal Year 2024-2025**
Community Enhancement & Investment Fund Application

03/15/2024
id. 45913071

Original Submission

03/15/2024

Score

n/a

Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova?
As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.

Yes: First Time Applicant

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	ARK Strategies Inc - Innovate Rancho Summit: Navigating the Future of Rancho Cordova's Smart City Vision
Provide a Project/Program Synopsis	The Innovate Rancho Summit is a transformative half-day event spotlighting technological advancements and their implications for shaping a smart city’s future. Aimed at a wide-ranging audience, this summit seeks to foster innovation, collaboration, and community prosperity through expert-led discussions, interactive sessions, and networking opportunities in Rancho Cordova.

ITEM 12.4.

Provide a
Project/Program
Description

ATTACHMENT 2

Building upon the foundation set by the annual Chamber Business Outlook, the Innovate Rancho Summit introduces a specialized forum dedicated to exploring the forefront of technological innovation and its role in advancing Rancho Cordova's Smart City vision. This event promises to unite business professionals, technology entrepreneurs, community members, and policymakers, offering a unique opportunity to delve into topics like AI, cybersecurity, and digital infrastructure improvements.

CEIF APP #120

Featuring keynote addresses from visionary leaders, diverse panel discussions, and hands-on workshops, the summit will navigate the complexities of today's technology landscape, focusing on actionable insights for local economic development and community well-being. This engaging platform aims to catalyze the exchange of ideas and foster a technology-driven community network.

Executive Summary:

In the quest to transition Rancho Cordova into a leading smart city, the Innovate Rancho Summit emerges as a pivotal gathering. It aligns with our city's strategic goals by addressing the crucial intersection of technology and municipal growth. Through insightful discourse and collaboration, this summit will empower participants with the knowledge to harness technological innovations for communal and economic prosperity.

Importance of the Proposal:

In an era dominated by rapid technological evolution, Rancho Cordova stands at a critical juncture. The Innovate Rancho Summit represents a crucial step towards embracing these changes, ensuring our community remains at the cutting edge of smart city development. By fostering a deep understanding of technological trends and cybersecurity, we lay the groundwork for a resilient, innovative, and interconnected Rancho Cordova.

Expected Benefits:

Enhanced community understanding of and engagement with key technological trends.

Strengthened network of local businesses, technology leaders, and policymakers.

Increased innovation and collaboration within the Rancho Cordova community.

Promotion of Rancho Cordova as a regional hub for technology and smart city development.

Tell us about your
Project/Program
Team

A blend of experienced professionals from ARK Strategies Inc, including certified technology experts, technology entrepreneurs, and community engagement specialists, all dedicated to realizing the vision of a smarter Rancho Cordova.

ITEM 12.4.

Provide your
Project/Program
Goals

ATTACHMENT 2

Forge a Strategic Coalition: Cultivate a robust alliance among technology leaders, entrepreneurs, and policymakers to harmonize technology-driven initiatives with strategic policy development. This goal emphasizes the importance of uniting diverse expertise to steer Rancho Cordova towards a sustainable smart city future.

Boost Technological Empowerment: Elevate the technological literacy and innovative capabilities of community members and local businesses. Aimed at demystifying the latest technological advancements, this goal focuses on empowering individuals and enterprises to harness technology for growth and resilience.

CEIF APP #120

Catalyze Collaborative Innovation: Foster a dynamic ecosystem that encourages collaboration among businesses, technology professionals, community organizations, and government entities to fuel economic development and smart city projects. This initiative seeks to transform Rancho Cordova into a hub of innovation, where shared visions and collaborative efforts lead to tangible advancements.

Strengthen Cybersecurity Foundations: Significantly enhance the cybersecurity awareness and preparedness of Rancho Cordova's municipal operations and its broader community. Recognizing the critical role of cybersecurity in the digital age, this goal is dedicated to building a solid framework that protects against cyber threats while promoting safe and secure technological adoption.

Together, these goals lay the foundation for a comprehensive approach to integrating technology into the fabric of Rancho Cordova, ensuring that the city not only keeps pace with digital advancements but leads by example in creating a secure, innovative, and interconnected future

Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[ARK_Strategies_-_Innovate_Rancho_Summit.pdf](#)

2 - Funding & Costs

Funding Request - Complete this section with total dollar amounts for your project/program's costs	Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.
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Total project/program cost*	150000.0
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ITEM 12.4.**ATTACHMENT 2**

What is the amount of Community Enhancement & Investment Fund grant monies requested? 150000.0

CEIF APP #120

Does your project/program involve construction of any facilities or improvements upon any property? No

What is the total cost of personnel for your project/program? 75000.0

What is the total cost of supplies for your project/program? 25000.0

What is the total cost of transportation for your project/program? 25000.0

What is the total cost of equipment for your project/program? 12500.0

What will be the total cost of any miscellaneous expenses for your project/program? 12500.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[ARK_Strategies_-_Innovate_Rancho_Summit_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program? No, not seeking any other funding support.

ITEM 12.4.**ATTACHMENT 2**

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

No Operations and Maintenance

CEIF APP #120

Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Single Year

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

9/1/2024

Anticipated End Date (typically projects/programs end by June 30)

9/30/2024

Please describe your project/program schedule

Anticipated Start and End Date: Fall 2024. The summit will comprise keynote speeches, panels, workshops, and networking sessions, strategically planned to maximize participant engagement and learning.

Adaptability: What is your plan to complete your project/program should any challenges arise?

The summit's format is designed for flexibility, ready to transition to virtual platforms if necessary, ensuring uninterrupted access to valuable technological insights and community engagement.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

CEIF APP #120

Primary street address of project/program	City of Rancho Cordova
---	------------------------

List the city location of the project/program.	City of Rancho Cordova
--	------------------------

Select State	CA
--------------	----

Provide the zip code for your project/program's primary location.	95670.0
---	---------

ITEM 12.4.**ATTACHMENT 2**

If your project/program takes place at multiple locations, please list other or secondary locations.

CEIF APP #120

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

Does your project/program involve one of Rancho Cordova's school districts? No

Does your project/program involve the Cordova Recreation & Park District? No

5 - Applicant Information

Name Anil Kondakrindi

Is this project/program on behalf of an organization? Yes

What is the name of your organization? ARK Strategies Inc

What is your title and/or role at your organization? Principal

Provide contact phone number:

Provide contact email:

Are you the primary point of contact on this project/program? Yes

ITEM 12.4.**ATTACHMENT 2**

If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

CEIF APP #120

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.



CEIF APP #120

Project Name: **Innovate Rancho Summit: Navigating the Future of Rancho Cordova's Smart City Vision**

Funding & Costs:

To enhance flexibility in fund allocation for the Innovate Rancho Summit, we propose consolidating the cost categories into broader segments. This approach allows for dynamic utilization of funds based on evolving program needs and priorities:

Program Delivery: \$100,000

This includes expenses related to personnel (experts, moderators, operational staff), technology and equipment for interactive sessions (A/V needs, tech setup), and materials for the event (handouts, educational content). Consolidating these items under "Program Delivery" provides the flexibility to allocate funds where they're most needed, whether that's securing top-tier speakers, enhancing participant engagement tools, or developing high-quality program materials.

Event Operations: \$50,000

This segment covers transportation logistics for speakers and team members, venue rental, catering, and any unforeseen or miscellaneous expenses. Grouping these costs allows for adaptive management of event logistics, ensuring the ability to negotiate the best rates for venue and catering services and to adjust transportation logistics as required.

Total Requested Funding: \$150,000

This streamlined budget structure ensures that the Innovate Rancho Summit can adapt to changing circumstances and make the most effective use of funds to achieve the event's goals. It retains the focus on delivering a high-quality, impactful program while providing the operational flexibility needed for meticulous planning and execution.



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Grant Proposal for Innovate Rancho Summit: Navigating the Future of Rancho Cordova's Smart City Vision

Project Name: **Innovate Rancho Summit: Navigating the Future of Rancho Cordova's Smart City Vision**

Project Synopsis:

The Innovate Rancho Summit is a transformative half-day event spotlighting technological advancements and their implications for shaping a smart city's future. Aimed at a wide-ranging audience, this summit seeks to foster innovation, collaboration, and community prosperity through expert-led discussions, interactive sessions, and networking opportunities in Rancho Cordova.

Project Description:

Building upon the foundation set by the annual Chamber Business Outlook, the Innovate Rancho Summit introduces a specialized forum dedicated to exploring the forefront of technological innovation and its role in advancing Rancho Cordova's Smart City vision. This event promises to unite business professionals, technology entrepreneurs, community members, and policymakers, offering a unique opportunity to delve into topics like AI, cybersecurity, and digital infrastructure improvements.

Featuring keynote addresses from visionary leaders, diverse panel discussions, and hands-on workshops, the summit will navigate the complexities of today's technology landscape, focusing on actionable insights for local economic development and community well-being. This engaging platform aims to catalyze the exchange of ideas and foster a technology-driven community network.

Executive Summary:

In the quest to transition Rancho Cordova into a leading smart city, the Innovate Rancho Summit emerges as a pivotal gathering. It aligns with our city's strategic goals by addressing the crucial intersection of technology and municipal growth. Through insightful discourse and collaboration, this summit will empower participants with the knowledge to harness technological innovations for communal and economic prosperity.

Importance of the Proposal:

In an era dominated by rapid technological evolution, Rancho Cordova stands at a critical juncture. The Innovate Rancho Summit represents a crucial step towards embracing these changes, ensuring our community remains at the cutting edge of smart city development. By fostering a deep



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understanding of technological trends and cybersecurity, we lay the groundwork for a resilient, innovative, and interconnected Rancho Cordova.

Expected Benefits:

Enhanced community understanding of and engagement with key technological trends.

Strengthened network of local businesses, technology leaders, and policymakers.

Increased innovation and collaboration within the Rancho Cordova community.

Promotion of Rancho Cordova as a regional hub for technology and smart city development.

Project Team:

A blend of experienced professionals from ARK Strategies Inc, including certified technology experts, technology entrepreneurs, and community engagement specialists, all dedicated to realizing the vision of a smarter Rancho Cordova.

Project Goals:

Forge a Strategic Coalition: Cultivate a robust alliance among technology leaders, entrepreneurs, and policymakers to harmonize technology-driven initiatives with strategic policy development. This goal emphasizes the importance of uniting diverse expertise to steer Rancho Cordova towards a sustainable smart city future.

Boost Technological Empowerment: Elevate the technological literacy and innovative capabilities of community members and local businesses. Aimed at demystifying the latest technological advancements, this goal focuses on empowering individuals and enterprises to harness technology for growth and resilience.

Catalyze Collaborative Innovation: Foster a dynamic ecosystem that encourages collaboration among businesses, technology professionals, community organizations, and government entities to fuel economic development and smart city projects. This initiative seeks to transform Rancho Cordova into a hub of innovation, where shared visions and collaborative efforts lead to tangible advancements.

Strengthen Cybersecurity Foundations: Significantly enhance the cybersecurity awareness and preparedness of Rancho Cordova's municipal operations and its broader community. Recognizing the critical role of cybersecurity in the digital age, this goal is dedicated to building a solid



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framework that protects against cyber threats while promoting safe and secure technological adoption.

Together, these goals lay the foundation for a comprehensive approach to integrating technology into the fabric of Rancho Cordova, ensuring that the city not only keeps pace with digital advancements but leads by example in creating a secure, innovative, and interconnected future.

Funding & Costs:

To enhance flexibility in fund allocation for the Innovate Rancho Summit, we propose consolidating the cost categories into broader segments. This approach allows for dynamic utilization of funds based on evolving program needs and priorities:

Program Delivery: \$100,000

This includes expenses related to personnel (experts, moderators, operational staff), technology and equipment for interactive sessions (A/V needs, tech setup), and materials for the event (handouts, educational content). Consolidating these items under "Program Delivery" provides the flexibility to allocate funds where they're most needed, whether that's securing top-tier speakers, enhancing participant engagement tools, or developing high-quality program materials.

Event Operations: \$50,000

This segment covers transportation logistics for speakers and team members, venue rental, catering, and any unforeseen or miscellaneous expenses. Grouping these costs allows for adaptive management of event logistics, ensuring the ability to negotiate the best rates for venue and catering services and to adjust transportation logistics as required.

Total Requested Funding: \$150,000

This streamlined budget structure ensures that the Innovate Rancho Summit can adapt to changing circumstances and make the most effective use of funds to achieve the event's goals. It retains the focus on delivering a high-quality, impactful program while providing the operational flexibility needed for meticulous planning and execution.

Project/Program Schedule:

Anticipated Start and End Date: Fall 2024. The summit will comprise keynote speeches, panels, workshops, and networking sessions, strategically planned to maximize participant engagement and learning.

Adaptability:



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The summit's format is designed for flexibility, ready to transition to virtual platforms if necessary, ensuring uninterrupted access to valuable technological insights and community engagement.

Conclusion:

The Innovate Rancho Summit stands as a beacon for Rancho Cordova's future, a testament to our commitment to embracing technology for community betterment. We invite the City Council and City Staff to support this grant proposal, affirming our collective vision for a smart, secure, and prosperous Rancho Cordova.

Together, let's innovate and navigate towards a brighter, smarter future for Rancho Cordova.

Title	The Jordan Project: "The 200 Program"	03/15/2024
		id. 45913258
CEIF APP #121	by Joshua Domingos in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application 	

Original Submission03/15/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
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1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

ITEM 12.4.**ATTACHMENT 2**

Project/Program Name. Assign a project name to your project/program.

The Jordan Project: "The 200 Program"

Provide a Project/Program Synopsis

The Jordan Project aims to start "The 200 Program" which plans to offer resources for the local homeless population suffering due to addiction, mental health issues, economic crisis, and trauma. Our goal is to help restore lives through mass outreach events, connection to food resources, shelters, and other needed resources.

Provide a Project/Program Description

Background:

The Jordan Project "The 200 program" (The 200) is a program that is focused to serve the homeless population in Rancho Cordova on the frontline. (The 200) was developed by Joshua Domingos and inspired by his past. Mr. Domingos was homeless just 7 years ago living in the streets of Rancho Cordova. Suffering from deep depression, anxiety, and severe paranoia, such suffering led Mr. Domingos to a life of addiction and homelessness. If not for individuals who came and found Mr. Domingos and gave him hope, he may not be here today. Mr. Domingos has lived experience as a homeless person in Rancho Cordova which gives him a unique perspective of what is needed by the homeless in Rancho Cordova. Also, the inspiration of the Jordan Project is inspired from the passing of Mr. Domingos older brother. Jordan Domingos who was homeless passed away in the city of Bakersfield due to dehydration, Jordan was in search of water on 115-degree day and was unable to find water and passed away. Such tragedy and experiences are the motivating factor behind The Jordan Project and the (The 200). (The 200's) goal is to ensure that no homeless individual passes away due to a lack of resources but is able to receive basic needs until they are ready to change their lives.

Program:

Per the data from Racho Cordova, currently Rancho Cordova has about 165 homeless individuals within its city limits which has decreased from 300 individuals in 2019. The 200 program would love to serve these individuals. The 200 program will go into the homeless encampments and into the frontline to establish relationships with the homeless in Rancho Cordova and identify their needs. Many homeless programming assists individuals with resources to improve their situation however this is where The 200 program differs. The 200 program will identify homeless individuals needs and serve them regardless of where they are in their process to change. The 200 program will develop a case file for each homeless individual and will learn the services that they are looking for. Once the service is identified, The 200 Program will work on obtaining the resources and bring them into the homeless encampments and to the individual. This is a necessary as this acts of love and service can change hearts increase hope and inspire the homeless individual to improve their situation, as well as give them basic necessities that they are in dire need.

Services:

They types of services that will be provided by The 200 Program to the

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homeless will depend on the client needs however has much experience in the following services: Hot Meal delivery: The 200 program has entered into homeless encampments and has delivered hot meals on site to decrease barriers to access to food. Meaning homeless individuals who are mentally ill or on a binge can still receive a hot meal because it was brought to their locale. Food Drives: The 200 program has purchased food and delivered such food to homeless encampments. Many of the foods are ready to eat and also supply the homeless with the proper utensils to consume the meals in the future. Clothes Drives: Bringing an array of clothes that individuals can choose from to protect them from the harsh climate. Housing Checks: The 200 program ensures and delivers mattresses, blankets, sleeping bags and other items needed to ensure the homeless individuals can be warm and sleep well at night. Lastly; Hygiene: The 200 program will bring a portable shower to allow homeless individuals an opportunity to bathe and clean themselves. These services will bring hope and will assist the clientele in improving their situation.

Resources:

Lastly, when The 200 program comes across individuals who are at precipice of change and are looking for additional resources, the 200 program will refer such clientele to the appropriate resources that can assist them and improve their situation. Current Partners of The 200 program; Master Care, Victory Outreach (who assists with addiction, mental illness and housing), Rancho Cordova Resource Center will be working alongside all individuals in need of resources to improve their situation and will be referred to other programming if additional help is needed. The 200 program knows that initially that many clients may not seek this resource however with time, delivered resources, and trust built with the client that the number of individuals in search for other resources will increase and will make strides to improving their situation.

 Tell us about your
Project/Program
Team

The 200 Program Team

Founder/Program Manager: Joshua Domingos: Mr. Domingos is studying to become a pastor; he has 6 years of experience in conducting homeless initiatives for a variety of communities throughout California and has been responsible in the restoration of many lives.

Chief fiscal Officer: Annie Domingos has over 10 years of experience assisting both private and non-profit organizations with all their fiscal demands.

Community Outreach: Nate Guerra: Has over 20 years of experiencing working with a continuum of care and assisting vulnerable populations.

Community Outreach: Leo Vasquez BSW: Has many years as a social worker serving vulnerable populations.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

"The 200 Program" Goals:

1. Create case files for 200 homeless individuals in Rancho Cordova.
2. Provide hot meals for 200 homeless individuals in Rancho Cordova throughout the year.
3. Conduct food drives for 200 homeless individuals in Rancho Cordova throughout the year.
4. Deliver hygiene kits for 200 homeless individuals in Rancho Cordova throughout the year.
5. Give 200 homeless individuals in the City of Rancho Cordova an opportunity to bathe.
6. Assist 30 homeless individuals to find long term resources/solutions to remove their dependance on temporary services.

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Optional File Upload:
Provide any
additional records to
supplement your
program/project
application. Note:
Combine multiple
files in one pdf
before uploading.

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program cost* 344064.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 344064.0

ITEM 12.4.**ATTACHMENT 2**

Does your project/program involve construction of any facilities or improvements upon any property?

No

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What is the total cost of personnel for your project/program?

178080.0

What is the total cost of supplies for your project/program?

77700.0

What is the total cost of transportation for your project/program?

30000.0

What is the total cost of equipment for your project/program?

14084.0

What will be the total cost of any miscellaneous expenses for your project/program?

71200.0

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[The_200_Program_Budget.pdf](#)

Has your organization sought or will seek other funding for this project/program?

Yes, actively seeking funding support or have secured additional funding support for this project/program.

Describe any funding secured or being sought for this project/program?

Currently the Jordan Project has started a campaign to receive donations, monetary or physical donations of items that can be given out to support the homeless. Currently no donations have been submitted and we currently are looking to harvest more and more connections in Rancho Cordova, expand our exposure and increase our connectivity.

ITEM 12.4.

Please describe any ongoing operations and maintenance costs beyond Fiscal Year 2024/2025, if applicable.

ATTACHMENT 2

Currently the only overhead operational costs are office space, storage space and insurance policies put in place such as Workers' compensation and liability insurances.

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Do you plan to ask for funding annually for this project/program?

Yes

Is this a single year request or a request for funding for multiple years?

Multiple Years

If requesting for multiple years, please share how many years you are seeking funding?

3

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

Currently, The 200 Program is in its initial stages in serving the homeless population in Rancho Cordova. Currently the 200 program is in search of partners who are willing to donate to the cause of assisting the homeless. Donations can be physical or monetary. The goal for The 200 program is to increase its donations from partners over this 3-year span in which the donations are able to carry out the services for the homeless population. The goal is to have local partners continue to assist in the delivery of the services and assist their neighbors and residents in the communities they serve. We believe as we have the opportunity to work and demonstrate our efforts and show the success, we have that we will begin to get more and more partners wanting to be involved in our efforts.

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

ITEM 12.4.

Anticipated End Date 6/30/2025
(typically
projects/programs
end by June 30)

ATTACHMENT 2**CEIF APP #121**

Please describe your project/program schedule

The 200 Program timeline:

Quarter 1 July - September 2024:

Announce and meet with Partners on homeless initiative.

Begin Canvassing and creating case files for Homeless and understanding what services that they are in need of.

Create a Plan to deliver services.

Purchase all supplies needed to serve the homeless population.

Quarter 2 October - December 2024:

Begin to deliver services to clientele.

Begin Food Drives, Clothes Drives, Hygiene kits and portable showers, hot meals, etc....

Collect Data and update case files of services delivered.

Work with homeless ready to receive resources and guide them to resources available in and out of the city of Rancho Cordova.

Quarter 3 Jan - March 2025:

Continue to deliver services to clientele.

Continue Food Drives, Clothes Drives, Hygiene kits and portable showers, hot meals, etc....

Collect Data and update case files of services delivered.

Work with homeless ready to receive resources and guide them to resources available in and out of the city of Rancho Cordova.

Quarter 4 April - June 2025

Continue to deliver services to clientele.

Continue Food Drives, Clothes Drives, Hygiene kits and portable showers, hot meals, etc....

Collect Data and update case files of services delivered.

Work with homeless ready to receive resources and guide them to resources available in and out of the city of Rancho Cordova.

Complete all mandatory reports for Rancho Cordova.

ITEM 12.4.

Adaptability: What is your plan to complete your project/program should any challenges arise?

ATTACHMENT 2

Unfortunately, (The 200 Program) would not be able to work virtually as it is predicated on delivering face to face, in person services to the most vulnerable population in Rancho Cordova, the homeless. Unfortunately, most of the homeless population do not have access to telephones, computers or any other electronic device that can be used to contact them and deliver services. Due to that hardship are services would be unable to be performed virtually. However, if a public order is passed The 200 program would work and deliver all services following all guidelines given by the public order. The Jordan Project was able to meet safety guidelines during Covid 19 when it was delivering its services to homeless populations.

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4 - Project/Program Location

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs. **School Sites** If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. **Parks** If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program. Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net Folsom Cordova Unified School District: rmandeville@fcusd.org Sacramento City Unified School District: dianne-brown@scusd.edu Cordova Park & Recreation District: cmichelotti@crpd.com

Primary street address of project/program

Folsom Blvd between Bradshaw and Sunrise Blvd

ITEM 12.4.**ATTACHMENT 2**

List the city location of the project/program.

Rancho Cordova

Select State

CA

Provide the zip code for your project/program's primary location.

95670.0

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If your project/program takes place at multiple locations, please list other or secondary locations.

Coloma Rd

Rancho Cordova, CA 95670

McGregor Dr

Rancho Cordova, Ca 95670

Zinfandel Blvd

Rancho Cordova, Ca 95670

Cordova Lane/Olson Dr

Rancho Cordova, Ca 95670

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[The_200_Program_LOS.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

No

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Joshua Domingos

Is this project/program on behalf of an organization?

Yes

What is the name of your organization?

Jordan Project

ITEM 12.4.**ATTACHMENT 2**

What is your title and/or role at your organization?

Founder of the Jordan Project: My Role is to collaborate with the Board of Directors to create and implement new strategic plans to increase Jordan Projects reach to serve the homeless populations. Develop partnerships with organizations and resources to improve services for clientele. Oversee all programming to ensure goals are being met and programming is effective, efficient and impactful.

Provide contact phone number:

[REDACTED]

Provide contact email:

[REDACTED]

Are you the primary point of contact on this project/program?

Yes

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If your project/program was awarded the requested funds, are you authorized to sign the contract for your organization?

Yes, I would be the one to sign the contract

By checking here, I confirm that I am aware that my application materials will become public record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.

ATTACHMENT 2

Category/Item Description	Budget	In Kind	Total	CEIF APP #121c
Personnel				
Founder/Program Manager - Joshua Domingos 100%	\$ 62,400	\$21,000	\$ 83,400	He Will Oversee the Programmatic & Fiscal Compliance
Fiscal Officer Annie Domingos 100%	\$ 43,680	\$18,720	\$ 62,400	She will be responsible for all Fiscal Operations of the F
Community Outreach 1 - Nate Guera 50%	\$ 26,000	\$ -	\$ 26,000	He will outreach to the homeless community, recruit, e
Community Outreach 2 - Leo Vazquez 50%	\$ 26,000	\$ -	\$ 26,000	He will outreach to the homeless community, recruit, e
Onsite Counselors	\$ 20,000	\$ -	\$ 20,000	Onsite Counselors will be former homeless individuals
Total Personnel	\$ 178,080	\$ -	\$ 217,800	
Transportation				
Box Truck Rental	\$24,000	\$ -	\$24,000	Rental of Box Truck to carry Supplies to Homeless ever
Cargo Van Rental	\$6,000	\$ -	\$6,000	Rental of Cargo Van to Transport Homeless to Resourc
Total Transportation	\$30,000	\$ -	\$30,000	
Equipment				
Portable Hot Showers (2)	\$3,244.00	\$ -	\$3,244.00	Portable Hot Showers: \$1,622 per shower x 2 = \$3244
Portable Restrooms	\$1,600	\$ -	\$1,600	Portable Restrooms: \$800 per restroom x 2 = \$1600
Portable Commercial Burner	\$1,100	\$ -	\$1,100	Portable Commercial Burner \$1,100 x 1 = \$1100
Outdoor Commercial Grill Stove Top	\$3,200	\$ -	\$3,200	Outdoor Commercial grill and stove top: \$3200 x 1 = \$:
Lap Top Computer	\$600	\$ -	\$600	LapTop: 1 x \$600 = \$600
Freezer for Food	\$1,200	\$ -	\$1,200	Frezer (30cuft) 1 x \$1200 = \$1200
Ice Chests	\$300	\$ -	\$300	Ice Chests: 2 x \$150 = \$300
Sound System	\$1,000		\$1,000	Sound System: Amplify the outreach event: 1 x \$1000 :
Large Changing Tents (2)	\$1,000		\$1,000	Large Changing Tents: \$500 x 2 tents = \$1000
Tables (4)	\$240		\$240	4 Tables at \$60 per table: \$240
Wahser/Dryer Tokens	\$300		\$300	Washer Dryer Tokens: \$300
Folding Chairs (15)	\$300	\$ -	\$300	Folding Chairs: 15 x \$20 = \$300
Total Equipment	\$14,084	\$ -	\$14,084	
Miscellaneous				
Meal Vouchers	\$20,000	\$ -	\$20,000	Meal Vouchers \$100 x 200 Clients = \$20,000
Hotel Vouchers	\$50,000		\$50,000	Hotel Vouchers: 10 day vouchers at \$100 per night x 10
Storage Space	\$1,200	\$ -	\$1,200	Storage site (10x10) for Homeless outreach supplies: \$
Total Miscellaneous	\$71,200	\$ -	\$71,200	
Supplies				
Pop Up Tents (2)	\$500	\$ -	\$500	Pop up Tents: 2 x \$250 = \$500

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Army Food Meals	\$2,400	\$ -	\$2,400	Army food meals: \$12 ea x 200 clients = \$2400
Socks	\$1,000	\$ -	\$1,000	Socks: \$5ea x 200 clients= \$1000
Clothes all Sizes	\$8,000	\$ -	\$8,000	Clothes: \$40ea x 200 clients = \$8000
Coats	\$4,000		\$4,000	Coats: \$40 x 100 clients = \$4000
Sleeping Bags	\$6,000	\$ -	\$6,000	Sleeping Bags: \$60 ea x 100 clients = \$6000
Footwear	\$4,000	\$ -	\$4,000	Footwear: \$20 ea x 200 clients = \$4000
Hygeine/Emergency Kits (soap, shampoo, first aid....)	\$8,000	\$ -	\$8,000	Hygeine emergency Kit: \$40 x 200 = \$8000
Water Bottles	\$500	\$ -	\$500	Water Bottles: \$5 ea x 100 = \$500
Food and Drinks for Events	\$30,000	\$ -	\$30,000	Outreach Events: 12 events x 2,500 for food = \$30,000
Food Packaging	\$10,000	\$ -	\$10,000	Packaged Food: \$50 x 200 clients
Garbage Bags	\$1,000		\$1,000	Garbage Bags: 200 x \$5 per Garbage Bag Roll = \$1000
Garbage Cans	\$300		\$300	Garbage Cans: 4 x \$75 = \$300
Blankets	\$2,000		\$2,000	Blankets: \$20 x 100 = \$2000
Total Supplies	\$77,700	\$ -	\$77,700	
Total Budget	\$344,064	\$ -	\$383,784	

ITEM 12.4.

ATTACHMENT 2

Calculation and Justification

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of the program: $\$40/\text{hr} \times 2080 \times .75\% = 62,400$; will give 25% of his time as inkind to the program.

Program: $\$30 \times 2080 \times .70\% = \$43,680$; will give 30% of her time as in kind to the program

enroll, and lead homeless efforts and events and ensure compliance $\$25/\text{hr} \times 2080 \times 50\% = \$26,000$

enroll, and lead homeless efforts and events and ensure compliance $\$25/\text{hr} \times 2080 \times 50\% = \$26,000$

from Victory outreach to be paid to assist in outreach events and connecting with the homeless population.

ts: 2 events x \$1000 per rental x 12 months = \$24,000

es: \$500 per rental x 12 months = \$6000

3200

= \$1,000

0 days x 50 cents = \$50,000

100/ month x 12 months = \$1200

Leo A Vasquez CEO/RCRC
Rancho Cordova Resource Center
Voleo@live.com

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3/12/2023

To Whom It May Concern,

I have had the privilege of knowing Joshua and Annie Domingos for about five years and have witnessed their unwavering dedication and exceptional contributions to our community. During our time together, Joshua and Annie have been actively involved in a multitude of community efforts, demonstrating not only their passion for serving others but also their remarkable leadership skills. Whether it was organizing local charity events, leading volunteer groups for community clean-ups, or spearheading fundraising campaigns for important causes, Joshua and Annie has consistently impressed me with their commitment and ability to inspire others.

One notable project that stands out is the Valentines Community Dinner Event took the initiative to spearhead the planning process, meticulously coordinating every aspect of the event. Joshua was instrumental in engaging the community and encouraging participation. They designed and distributed flyers, utilized social media platforms to spread the word, and personally spoke to residents to invite them to the event. What sets Joshua and Annie Domingos apart is their genuine care for the community and the people within it. They approach every task with enthusiasm, creativity, and a deep sense of responsibility. Their positive attitude is infectious, and they have a remarkable ability to motivate others to get involved and make a difference.

In addition to their outstanding community work, Joshua is also a person of integrity, reliability, and strong moral character. They have always been dependable, trustworthy, and willing to go above and beyond to support those around them. R.C.R.C. highly recommend Joshua and Annie Domingos without reservation and am certain they will continue to make meaningful contributions wherever they go in the services with the Jordan Project.

Please feel free to contact me at (916)747-6715 or Voleo@live.com
If you would like to discuss Joshua and Annie Domingos qualifications further.

Sincerely,

Leo A Vasquez

Leo A Vasquez CEO, BSW, MBS
Rancho Cordova Resource Center (R.C.R.C.)
EIN. 86-3277363



To whom it may concern

My name is Nathan Guerra, and I am the Housing Program Director for Master Care. Master Care is a program that provides services to individuals that are suffering from Chronic health conditions, SMI, SUD's and facing homelessness. We provide services under the Cal-Aim grant and as of right now, we are in 36 counties across the state and provide services for over 12 mainstream medical Providers. I have been working in the social work field for over 20 years and have helped build outreach teams and strong connections in the community. For the last 10 years I have worked in the county of Sacramento with the Continuum of Care, the veteran's community, worked for the City of Sacramento and Rancho Cordova.

As a resident of Rancho Cordova that has worked together with City members, directors, multiple agencies, including police forces, I am a firm believer that Josh and Annie Domingo's and The Jordan Project can play a significant role in helping individuals that are suffering from lack of support of Housing, SMI, and SUD and other barriers. Josh and Annie have the experience, the drive, and the heart to help vulnerable individuals that are suffering due to lack of resources in our community. It is their mission to make a significant impact in the Sacramento region area to help individuals that may be facing barriers and seeking services for success. I passionately believe in and endorse The Jordan Project and will back it up in any way to help build.

The experience I have with the community, resource services and connections will help The Jordan project build a powerful base in our community. I believe that not only does it take individual programs or resources to be successful, but it takes a village. If there is anything that I can do or be the connector to help The Jordan Project make a difference, I am all in for it. I have known Josh and Annie for the last 6 years and have built a relationship with them, and I have seen the heart they have to help others. The Jordan Project can play a vital role in the city of Rancho Cordova and, I believe it would be in our best interest to make sure that we as a community and individuals support in any way to make a difference in individuals one by one.

Thank you for giving me the opportunity to share my heart and support the vision and dreams and mission of someone else so that the legacy of Jordan lives on.

Sincerely,

A handwritten signature in black ink, appearing to read "Nathan Guerra", is written over a light gray circular graphic.

Nathan Guerra



VICTORY OUTREACH RANCHO CORDOVA
3030 Mather Field Road
Rancho Cordova, CA 95670

March 14, 2024

CEIF APP #121

To Whom It May Concern:

The ministry of Victory Outreach International is Church-Oriented Christian Ministry called to task of evangelizing and helping the hurting people of the world with the message of hope and plan of Jesus Christ. Victory Outreach works cooperatively with others of mutual purpose in accomplishing the task before us.

We are speaking on behalf of the character of *Joshua Domingos* who was once homeless downstreet from our home just 7 years ago. Joshua entered our Men's Recovery home in February 2018, and graduated our program 12 months later. After graduation he moved into our Discipleship Home, and quickly found full time employment. Joshua became part of our evangelism team, with a strong desire to go back out to the streets he once lived to help others. December 2019 Joshua married Annie who also attends and loves the Lord. Annie is an asset to our church ministries as well, she serves in Hospitality and Green Room Ministries and helps with media and church fliers. Joshua is in bible college to become a licensed minister, he is part of our worship team, and together they serve in our children's ministry and are always eager to help wherever needed.

We are so very proud of the two of them, they are leaders in our church and serve the Lord with grateful, eager and hungry hearts. Joshua knows the bible inside and out, his ability to retain scripture and all he has learned (knowing where he has come from) is nothing short of a miracle! They have a blended family, and recently had their baby girl Rhaema together. We cannot say enough about this couple other than we just love them all so much.

We greatly appreciate your time, if you have any questions, please contact us. 916-248-387.

In His Service,

Gerald Weathers
 Senior Pastor
 Victory Outreach
www.vorchurch.or

Title	"Sattva California: Positive Mind Performance Training", a program to cultivate wellness for school employees and students within the city of Rancho Cordova.	03/01/2024
CEIF APP #122	by Bajrang in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application	id. 45753371

Original Submission

03/01/2024

Score	n/a
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Thank you for your interest in applying to the City of Rancho Cordova's Community Enhancement & Investment Fund. Applications are open from February 5, 2024 to March 15, 2024 (Noon). **Note that projects or programs involving a park or school district have a deadline of March 1 (Noon) to allow for the third-party endorsement process by the grant deadline.** Future Grant Opportunities If you are interested in remaining up-to-date on available grants from the City of Rancho Cordova, click here to sign up for the Grants Interest List. A separate call for programming opportunities with the Rancho Cordova Youth Center is anticipated later in 2024. The list is also used to advertise separate art programs when funds are available. Ongoing Grant Opportunity The City of Rancho Cordova offers a microgrant opportunity. Learn more about those grants online.

Is this your first time applying for grant funding from the City of Rancho Cordova? As a first-time applicant, Community Enhancement & Investment Fund (CEIF) staff will contact you to discuss your project and grant application process.	Yes: First Time Applicant
---	---------------------------

ITEM 12.4.**ATTACHMENT 2****CEIF APP #122**

1 - Project/Program Information Note: You can add a collaborator to this form to assist you in completing this application! A collaborator can help you complete this form by filling in fields for you, although only you can submit this form. You can add a collaborator by navigating to the top of the form and clicking on the 'Manage Collaborators' button. Simply enter their email address and click 'invite' to invite them as a collaborator. If you need further assistance, you may consult this Help article for more information.

Project/Program Name. Assign a project name to your project/program.	"Sattva California: Positive Mind Performance Training", a program to cultivate wellness for school employees and students within the city of Rancho Cordova.
Provide a Project/Program Synopsis	Positive Mind Performance Training for school employees and students combining mindfulness breathwork and meditation training to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness. Conducted by certified experts, these classes will be available in person and by live streamed classes.
Provide a Project/Program Description	Sattva California, the home of Positive Mind Performance Training, is a meditation, breathwork and yoga oasis located in Capital Village of Rancho Cordova. Our intention is to offer our Positive Mind Performance Training (PMPT), to schools employees and students within the city, combining mindfulness breathwork and meditation training to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness. We are currently proposing two (2) pilot project sites for school employees and/or students. We have reached out to all of the school districts within Rancho Cordova and they have acknowledged our request and have informed us we are under review for endorsement awaiting results of the grant process. Training would be in person conducted by certified experts. These classes are practiced sitting on chairs, couches or floor cushions. In addition live streamed classes are provided for days where our trainers are not conducting in-person classes. Once a week In person visits will be coordinated with each pilot site selected. In addition, livestream classes will be provided daily (minimum of five (5) days per week) and available for all participants. The potential benefit to the community is enormous. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. Virtually the entire set of criteria set by the Community Investment and Enhancement Fund is met with this project. PMPT supports arts, culture and history as a positive outlet for self-discovery, inquiry, and enhanced recreational experience. Mindfulness breathwork and guided meditation are key for self-discovery and inquiry. Sattva California, home of Positive Mind Performance Training is an innovative new business in Rancho Cordova that seeks to support the

CEIF APP #122

community in cultivating wellness. We are combining ancient technologies that are time-tested, proven effective and extremely relevant to the needs of school employees and students of Rancho Cordova. We are giving back to the community in these pilot projects with in-kind contributions as part of the funding mechanism.

PMPT supports the growth and development of the mental and physical health of youth in Rancho Cordova.

PMPT founders first moved to Rancho Cordova over 30 years ago and recently established Sattva California, the home of Positive Mind Performance Training in Rancho Cordova to benefit the community and contribute to civic engagement in the most positive manner.

PMPT supports sports teams as a positive outlet for building stronger community connections, promoting physical fitness, and an enhanced participation in sporting activities. Sport centered stress and anxiety among youth is well documented.

PMPT would greatly enhance the quality of educational services to Rancho Cordova school employees, students and residents.

PMPT is committed to Public Safety, having deep roots in the Public Safety Community. One of the founders is Vice-President of the Sacramento Police Foundation and has been involved in youth and school programs on behalf of the Foundation.

PMPT improves Quality of Life as evidenced by all who experience the benefits of mindfulness breathwork and guided meditation. The program provides socio-economic benefit to the City of Rancho Cordova and its employees and residents.

Testimonials from Rancho Cordova residents who have experienced Positive Mind Performance Training include, "This helped save my life" and "thank you for sharing this great experience with others".

Tell us about your
Project/Program
Team

Our Positive Mind Performance Training Team is lead by Bajrang Moran the co-owner of Sattva California, the home of Positive Mind Performance Training. He moved to Rancho Cordova over 30 years ago and lived here for four years before moving to Folsom. Bajrang serves as the Vice-President of the Sacramento Police Foundation and is a Master Teacher of Breathwork and Meditation. Dr. Anjali Connors is a Certified Clinical Psychologist. In addition, there are a number of highly accredited Breathwork and Meditation teacher/trainers employed by Sattva California.

ITEM 12.4.**ATTACHMENT 2**

Provide your
Project/Program
Goals

Our goal is to provide two (2) pilot projects for Positive Mind Performance Training to school employees and/or students to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness. A positive mind is an intelligent mind conducive to learning, supporting community, promoting healthy physical and emotion well being and increased productivity. A negative mind is a violent mind leading to depression, fear, anger, hatred, and loneliness. We will track participants of the sites chosen for the Positive Mind Performance Training and monitor feedback on the experience of those in the training and the impact on their mental and physical wellness.

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Optional File Upload: Provide any additional records to supplement your program/project application. Note: Combine multiple files in one pdf before uploading.

[positive_mind_performance_training_1080p.mp4](#)

2 - Funding & Costs

Funding Request -
Complete this
section with total
dollar amounts for
your
project/program's
costs

Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for enhancing and investing in the City of Rancho Cordova. If your project/program is awarded, the costs identified below would be reviewed and potentially open to modification during a contracting phase (if a grant is awarded by the City Council). If awarded, grant funds are not available until a contract is executed during Fiscal Year 2024-2025.

Total project/program
cost* 53340.0

What is the amount
of Community
Enhancement &
Investment Fund
grant monies
requested? 45040.0

Does your
project/program
involve construction
of any facilities or
improvements upon
any property?

No

What is the total cost
of personnel for your
project/program? 19500.0

What is the total cost
of supplies for your
project/program? 0.0

ITEM 12.4.**ATTACHMENT 2**

What is the total cost 250.0
of transportation for
your
project/program?

What is the total cost 0.0
of equipment for your
project/program?

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What will be the total 25290.0
cost of any
miscellaneous
expenses for your
project/program?

Upload your project/program's budget as a .pdf file. Include the categories and their dollar amounts along with information about any other funding sources to demonstrate your project/program's total budget. Note, the sum of all categories must match the total project or program cost, or the amount requested of CEIF if there is no other funding source. Please clearly illustrate any matching funds or funding from other sources in your project/program budget, including in-kind sources. Note: Combine multiple files in one pdf before uploading.

[RANCHO_CORDOVA_PMPT_GRANT_BUDGET.pdf](#)

Has your organization sought
or will seek other
funding for this
project/program?

No, not seeking any other funding support.

Please describe any ongoing operations
and maintenance
costs beyond Fiscal
Year 2024/2025, if
applicable.

N/A

Do you plan to ask
for funding annually
for this
project/program?

Yes

Is this a single year
request or a request
for funding for
multiple years?

Multiple Years

If requesting for
multiple years,
please share how
many years you are
seeking funding?

Based upon the performance review of the pilot projects we would seek funding for an additional 5 years.

ITEM 12.4.**ATTACHMENT 2**

For projects/programs that span multiple years, please describe your sustainability plan and whether it is viable as a single year request.

This can be either a single year or multiple years. We have the facilities and trainers available to continue this in multiple years if the performance review is positive. Breathwork and meditation is most successful when practiced regularly.

CEIF APP #122

Has your project/program received funding from the Community Enhancement & Investment Fund previously?

No

3 - Project/Program Details Grant applications are typically approved to occur between July 2024 through June 2025. What is your plan to complete this project/program within this time frame?

Anticipated Start Date (July 1 is the soonest available start date)

7/1/2024

Anticipated End Date (typically projects/programs end by June 30)

6/30/2025

Please describe your project/program schedule

We will begin offering in-person and live streamed Positive Mind Performance Training at the earliest start date possible. In person trainings will be scheduled once a week. Live streamed trainings will be available daily. We are ready to offer this training now.

Adaptability: What is your plan to complete your project/program should any challenges arise?

If public health orders prevent in-person visits we will still have the capability to offer live stream daily trainings and substitute the in-person training with personal zoom visits.

4 - Project/Program Location

ITEM 12.4.

School and park related applications are due before Noon on March 1, 2024, to allow for the endorsement process.

ATTACHMENT 2

Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require coordination with and potentially approvals from outside agencies, organizations, and/or the private party. Include whether you have received a letter of support for the project/program from the property owner. Upload any letters of support with your application. City staff will verify third-party permits have been discussed. In your planning discussions, be sure to discuss any necessary insurance or volunteer requirements that may increase budget costs.

School Sites If your project/program is intended to operate at a public K-12 school site, your application is due by March 1 at Noon. City staff will work with the school districts to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with school site and district representatives before applying so there is clarity during the endorsement process. Districts will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. Each participating school superintendent reserves the right to withhold their endorsement of a project/program.

Parks If your project/program is intended to operate at a park or community center site, your application is due by March 1 at Noon. City staff will work with the Cordova Recreation & Park District to confirm an endorsement for your project/program. It's the applicant's responsibility to communicate with district representatives before applying so there is clarity during the endorsement process. A special use permit application is required for any program or event planned at a CRPD facility. The special use application can be found at the CRPD website: <https://crpd.com/>. CRPD will only consider endorsement for applications submitted to the Community Enhancement & Investment Fund by the March 1st Noon deadline. The Cordova Recreation & Park District reserves the right to withhold their endorsement of a project/program.

Below is the list of staff to communicate with at school and park organizations: Elk Grove Unified School District: BGrewal@egusd.net
Folsom Cordova Unified School District: rmandeville@fcusd.org
Sacramento City Unified School District: dianne-brown@scusd.edu
Cordova Park & Recreation District: cmichelotti@crpd.com

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Primary street address of project/program	3195 Zinfandel Dr., Suite 23, Rancho Cordova, CA 95670
List the city location of the project/program.	3195 Zinfandel Dr., Suite 23 and two project sites.
Select State	CA
Provide the zip code for your project/program's primary location.	95670.0

ITEM 12.4.

If your project/program takes place at multiple locations, please list other or secondary locations.

ATTACHMENT 2

Sattva California in Capital Village for live streams and two (2) pilot project school sites for employees and students to be selected by school districts reviewing the applications.

CEIF APP #122

Third Party Letters of Support (Note: Combine multiple files in one pdf before uploading)

[Third_Party_Communications.pdf](#)

Does your project/program involve one of Rancho Cordova's school districts?

Yes

Is the project/program requesting facility use only or is this a request to partner with the school district?

Partner with school on project/program

Please select all the school districts which your project/program intends to involve:

Elk Grove USD
Sacramento City USD
Folsom Cordova USD

Please select one or more Elk Grove USD school facilities which your project/program will involve:

Robert J. McGarvey Elementary School
Sunrise Elementary School

Please select one or more of the Sacramento City Unified School District school facilities which your project/program will involve:

A.M. Winn EK-8 School
George Washington Carver School of Arts & Science (High School)
Abraham Lincoln Elementary School

ITEM 12.4.**ATTACHMENT 2**

Please select one or more of the Folsom Cordova Unified School District school facilities which your project/program will involve:

Cordova Gardens Elementary School
 Cordova Meadows Elementary School
 Cordova Villa Elementary School
 Navigator Elementary School
 Peter J. Shields Elementary School
 Rancho Cordova Elementary School
 Riverview STEM Academy
 White Rock Elementary School
 Williamson Elementary School
 Mills Middle School
 Mitchell Middle School
 Cordova High School
 Kinney High School
 Prospect Community Day School
 Walnutwood High School
 Innovations Academy
 Other (Please explain in your project/program description)

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Have you reached out to a contact at the school(s) you indicated above?

Some, but not all

Are there still schools you need to contact? If so, please list them below

see below

Please provide the names of your contacts at the school(s) or district(s) who are familiar with your project/program.

Diane Brown from SCUSD and Robin Mandeville from FCUSD have both confirmed that Positive Mind Performance Training is on their list of pending applications and is being included in the packet for leadership to review for endorsement. Kathy from Dr. Grewal's office confirmed review with us as well pending application submission.

Does your project/program involve the Cordova Recreation & Park District?

No

5 - Applicant Information

Name

Bajrang
Moran

Is this project/program on behalf of an organization?

No

ITEM 12.4.**ATTACHMENT 2**

Provide contact
phone number:

[REDACTED]

Provide contact
email:

[REDACTED]

Are you the primary
point of contact on
this project/program?

Yes

If your
project/program was
awarded the
requested funds, are
you authorized to
sign the contract for
your organization?

Yes, I would be the one to sign the contract

CEIF APP #122

By checking here, I
confirm that I am
aware that my
application materials
will become public
record.

checked

Thank you for applying to the Community Enhancement & Investment Fund Fiscal Year 2024-2025 Grant Cycle. Applicants will receive an automated response through the grant portal. Community Enhancement & Investment Fund (CEIF) Staff will follow up with any questions regarding your Fiscal Year 2024-2025 application. For information about the next steps in the CEIF grant process, visit our website for more information. It is anticipated that applications will be reviewed by the City Council starting in April 2024 with adoption in June 2024. Should applicants be awarded by the City Council, funding would not be available to grantees until the start of Fiscal Year 2024-2025 and the completion of a contract. Please send an email to CEIFGrants@cityoffranchocordova.org with any questions or comments.

ITEM 12.4.**ATTACHMENT 2****POSITIVE MIND PERFORMANCE TRAINING RANCHO CORDOVA COMMUNITY PILOT PROJECT BUDGET**

CEIF APP #122

TWO SITES, WEEKLY VISITS	HOURLY COSTS	ANNUAL HOURS	MONTHLY COSTS	ANNUAL BUDGET
TRAINER STAFF HOURS	125	375		19,500
LIVESTREAM DAILY MEMBERSHIPS (20 per site)			2160	25290
MILEAGE			22	264
ADMIN STAFF & GRANT COMPLIANCE	75		500	6000
OFFICE SUPPLIES			50	500
TRAINER SHIRTS				600
AUDIO VISUAL/COMMUNICATIONS			100	1200
TOTAL EXPENSES				53,354
IN-KIND CONTRIBUTION FROM SATTVA CALIFORNIA				8300
TOTAL GRANT REQUEST				45,054

From: Dianne Brown <Dianne-Brown@scusd.edu>
Subject: Re: Rancho Cordova Community Enhancement & Investment Fund
Date: February 23,
To: Bajrang Moran [REDACTED]

CEIF APP #122

Hi:

You'll need to complete the grant application through the City of Rancho Cordova so that it can be considered by our district.

Best,
Dianne

DiAnne Brown
[REDACTED] s Coordinator

From: Bajrang Moran [REDACTED]
Sent: Thursday, February 22, 2024 10:01 PM
To: Dianne Brown <Dianne-Brown@scusd.edu>
Subject: Rancho Cordova Community Enhancement & Investment Fund

This message originates from OUTSIDE the District's email system. Please verify the sender and contents before opening attachments or clicking any links. Contact the Technology Services Help Desk at 916-643-9445 with any questions.

Dear Ms. Mandeville,

I am reaching out in coordination with the Rancho Cordova Community Enhancement & Investment Fund seeking the Sacramento City Unified School District participation in our Positive Mind Performance Training.

Our goal is to provide Positive Mind Performance Training to school employees and students to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness.

Sattva California, the home of Positive Mind Performance Training, is a meditation, breathwork and yoga sanctuary located in Capital Village of Rancho Cordova. Our intention is to offer our Positive Mind Performance Training to school employees and students combining mindfulness breathwork and meditation training. Training would be in person at school locations coordinated with each school site at a time appropriate and desired by the school. Livestream classes will be provided daily and available for school employees and students.

The potential benefit to Sacramento City Unified School District is enormous. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. A positive mind is an intelligent mind conducive to learning, supporting community and promoting healthy physical and emotional well being. A negative mind leads to depression, fear, anger, hatred, and loneliness.

As leader of Positive Mind Performance Training Team my experience includes service as the Vice-President of the Sacramento Police Foundation and Master Teacher of Breathwork and

Meditation. Among other certified experts our team includes Dr. Anjali Connors, a Certified Clinical Psychologist and Master Teacher of Breathwork and Meditation.

We hope to work with you to make Positive Mind Performance Training available for your schools. There will be no cost to the school district as funding will be provided through the Rancho Cordova Community Enhancement & Investment Fund. Please let me know if there is any additional information you need from us.

In Gratitude,

n

CEIF APP #122

From: Bajrang Moran [REDACTED]
Subject: Re: Rancho Cordova Community Enhancement & Investment Fund
Date: February 28, 2024 at 11:49:53 AM PST
To: Robin Mandeville <rmandeville@fcusd.org>

CEIF APP #122

Thank you!

On Feb 28, 2024, at 7:47 AM, Robin Mandeville <rmandeville@fcusd.org> wrote:

Good Morning,

I have added your name to our list of pending applications and will include your information in the packet to our leadership to review for endorsement.

Thank you,
Robin Mandeville
Administrative Assistant
Communications & Community Engagement
va Unified School District
[REDACTED]

-----Original Message

From: Bajrang Moran [REDACTED]
Sent: Thursday, February 22, 2024 9:57 PM
To: Robin Mandeville <rmandeville@fcusd.org>
Subject: Rancho Cordova Community Enhancement & Investment Fund

[You don't often get email from [REDACTED]. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

EXTERNAL SENDER

Dear Ms. Mandeville,

I am reaching out in coordination with the Rancho Cordova Community Enhancement & Investment Fund seeking the Folsom-Cordova Unified School District participation in our Positive Mind Performance Training.

Our goal is to provide Positive Mind Performance Training to school employees and students to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness.

Sattva California, the home of Positive Mind Performance Training, is a meditation, breathwork and yoga sanctuary located in Capital Village of Rancho Cordova. Our intention is to offer our Positive Mind Performance Training to school employees and students combining mindfulness breathwork and meditation training. Training would be in person at school locations coordinated with each school site at a time appropriate and desired by the school. Livestream classes will be provided daily and available for school employees and students.

The potential benefit to Folsom-Cordova Unified School District is enormous. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. A positive mind is an intelligent mind conducive to learning, supporting

community and promoting healthy physical and emotional well being. A negative mind leads to depression, fear, anger, hatred, and loneliness.

As leader of Positive Mind Performance Training Team my experience includes service as the Vice-President of the Sacramento Police Foundation and Master Teacher of Breathwork and Meditation. Among other certified experts our team includes Dr. Anjali Connors, a Certified Clinical Psychologist and Master Teacher of Breathwork and Meditation.

We hope to work with you to make Positive Mind Performance Training available for your schools. There will be no cost to the school district as funding will be provided through the Rancho Cordova Community Enhancement & Investment Fund. Please let me know if there is any additional information you need from us.

In Gratitude,

n

CEIF APP #122

From: Bajrang Moran [REDACTED]
Subject: Rancho Cordova Community Enhancement & Investment Fund
Date: February 22, 2024 at 9:45:36 PM PST
To: BGrewal@egusd.net

CEIF APP #122

Dear Dr. Grewal,

I am reaching out in coordination with the Rancho Cordova Community Enhancement & Investment Fund seeking the Elk Grove Unified School District participation in our Positive Mind Performance Training.

Our goal is to provide Positive Mind Performance Training to school employees and students to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness.

Sattva California, the home of Positive Mind Performance Training, is a meditation, breathwork and yoga sanctuary located in Capital Village of Rancho Cordova. Our intention is to offer our Positive Mind Performance Training to school employees and students combining mindfulness breathwork and meditation training. Training would be in person at school locations coordinated with each school site at a time appropriate and desired by the school. Livestream classes will be provided daily and available for school employees and students.

The potential benefit to Elk Grove Unified School District is enormous. All of the major health networks in Sacramento including Dignity, Kaiser, Sutter and UC Davis support and encourage the use of breathwork and meditation to cultivate wellness including mental and physical health. A positive mind is an intelligent mind conducive to learning, supporting community and promoting healthy physical and emotional well being. A negative mind leads to depression, fear, anger, hatred, and loneliness.

As leader of Positive Mind Performance Training Team my experience includes service as the Vice-President of the Sacramento Police Foundation and Master Teacher of Breathwork and Meditation. Among other certified experts our team includes Dr. Anjali Connors, a Certified Clinical Psychologist and Master Teacher of Breathwork and Meditation.

We hope to work with you to make Positive Mind Performance Training available for your schools. There will be no cost to the school district as funding will be provided through the Rancho Cordova Community Enhancement & Investment Fund. Please let me know if there is any additional information you need from us.

In Gratitude,

[REDACTED]ⁿ

Title	"Sattva California: Positive Mind Performance Training", a program to cultivate wellness for school employees and students within the city of Rancho Cordova.	03/01/2024
CEIF APP #122		id. 45753371
by Bajrang in Fiscal Year 2024-2025 Community Enhancement & Investment Fund Application		
Average score: 0		

Reviewed by: Robin Mandeville (Score: 0)

03/15/2024

Which organization(s) are you completing this form on behalf of? (Select all that apply)	A school district
Which school district are you completing this form on behalf of?	FCUSD
Which FCUSD school facility	Cordova Gardens Elementary School Cordova Meadows School Cordova Villa Elementary School Navigator Elementary School Peter J. Shields Elementary School Rancho Cordova Elementary School Riverview STEM Academy White Rock Elementary School Williamson Elementary Mills Middle School Mitchell Middle School Cordova High School Cordova High School Performing Arts Center Innovations Academy Kinney High School Prospect Community Day School Walnutwood High School

ITEM 12.4.**ATTACHMENT 2**

For Cordova
Gardens Elementary,
the school district's
acknowledgement is:

CEIF APP #122

Notes providing
rationale

Endorsement Withheld

For Cordova
Meadows School,
the school district's
acknowledgement is:

Endorsement withheld

Notes providing
rationale

Endorsement Withheld

For Cordova Villa
Elementary, the
school district's
acknowledgement is:

Endorsement withheld

Notes providing
rationale

Endorsement Withheld

For Navigator
Elementary, the
school district's
acknowledgement is:

Endorsement withheld

Notes providing
rationale

Endorsement Withheld

For Peter J. Shields
Elementary, the
school district's
acknowledgement is:

Endorsement withheld

Notes providing
rationale

Endorsement Withheld

For Rancho Cordova
Elementary, the
school district's
acknowledgement is:

Endorsement withheld

Notes providing
rationale

Endorsement Withheld

For Riverview STEM
Academy, the school
district's
acknowledgement is:

Endorsement withheld

ITEM 12.4.**ATTACHMENT 2**

Notes providing rationale Endorsement Withheld

For White Rock Elementary, the school district's acknowledgement is: Endorsement withheld

Notes providing rationale Endorsement Withheld

For Williamson Elementary, the school district's acknowledgement is: Endorsement withheld

Notes providing rationale Endorsement Withheld

For Mills Middle School, the school district's acknowledgement is: Endorsement withheld

Notes providing rationale Endorsement Withheld

For Mitchell Middle School, the school district's acknowledgement is: Endorsement withheld

Notes providing rationale Endorsement Withheld

For Rancho Cordova High School, the school district's acknowledgement is: Endorsement withheld

Notes providing rationale Endorsement Withheld

For Rancho Cordova High School's Performing Arts Center, the school district's acknowledgement is: Endorsement withheld

Notes providing rationale Endorsement Withheld

ITEM 12.4.**ATTACHMENT 2**

For Innovations Academy, the school district's acknowledgement is:

Endorsement withheld

CEIF APP #122

Notes providing rationale

Endorsement Withheld

For Kinney High School, the school district's acknowledgement is:

Endorsement withheld

Notes providing rationale

Endorsement Withheld

For Prospect Community Day School, the school district's acknowledgement is:

Endorsement withheld

Notes providing rationale

Endorsement Withheld

For Walnutwood High School, the school district's acknowledgement is:

Endorsement withheld

Notes providing rationale

Endorsement Withheld

Organizations may provide PDF or JPG documentation regarding their endorsement.

Name of Superintendent, Manager, or Designee completing this form:

Dr. Sarah Koligian

Title of individual completing this form

Robin Mandeville

By checking here, I verify that I have the authority at my organization to provide an endorsement.

True

CEIF APP #123

Application Withdrawn

App.	Category	Application Name	Project/Program Description	FY 2024-2025 CEIF Request	FY 2024- 2025 Recommended	Notes
N/A	Arts, Culture, History, Entertainment, and Sports	FCUSD: Cordova High School Musical Instruments	The proposed project would support the purchase of new musical instruments for Cordova High School music program. The Cordova High School music program provides instruments to student musicians when families cannot rent an instrument. Of the 97 Cordova High Band and Orchestra members, only 10 students provide their own instrument currently. Normal wear and tear, even with constant care and repair, shortens an instrument's lifespan. The current inventory is older, aging and in need of repair and replacement due to being used for many years at marching band practice, football games, parades, traveling, and daily use. This would fund approximately 24 instruments.	\$20,000	\$20,000	Previously approved as a multiyear request. They are approved for: FY 2024 2025: \$20,000
N/A	Arts, Culture, History, Entertainment, and Sports	FCUSD: Mills Middle School Drumline	This project was approved as a multiyear request beginning in FY 2022 2023 and ends in FY 2025 2026. Fiscal year 2024 2025 is \$1,500 and fiscal year 2025 2026 is also \$1,500 for the purpose of maintenance and repair of instruments, equipment, and/or replacement items.	\$1,500	\$1,500	Previously approved as this was a multiyear request. They are approved for: FY 2024 2025: \$1,500 FY 2025 2026: \$1,500
N/A	Arts, Culture, History, Entertainment, and Sports	Rancho Cordova Junior Lancers Football & Cheer: Reorganization	The Junior Lancers seek to attract new players and families through youth sports excellence. The Junior Lancers are looking at ways to better cycle athletes through off season training programs. Junior Lancers seeks a grant to outfit teams with essential safety gear and training equipment. Funding would cover things such as cheer and football player packs, cheer camp, cheer events, uniforms, tents, spirit wear, snack bar supplies, team dinners, field goal post wraps, distance markers, facility equipment, football training bags, football training equipment, training for coaches, helmet reconditioning, etc.	\$50,000	\$50,000	Previously awarded as a multiyear request. They are approved for: FY 2024-2025: \$50,000
N/A	Arts, Culture, History, Entertainment, and Sports	Cordova Community Council Foundation	Third Restated Agreement includes funding from Measure H for arts, culture, history, entertainment, and sports programming.	\$530,000	\$530,000	The final year of a two year agreement. FY 2024-2025: \$530,000
			Subtotal of Arts, Culture, History, Entertainment, and Sports Multiyear Amounts Previously Allocated	\$601,500	\$601,500	

App.	Category	Application Name	Project/Program Description	FY 2024-2025 CEIF Request	FY 2024- 2025 Recommended	Notes
N/A	Education	Cordova Lancers Leaders & Legends: Free Mentoring program Mentors@Cordova High, MACH@Mills, and MACH@Mitchell Middle Schools	Mentors@Cordova High, MACH@Mills, and MACH@Mitchell Middle Schools are free programs that provides participants with the opportunity to earn while they learn and serve through the provision of supplemental educational, social, and vocational opportunities. Members receive guidance from mentors and earn rewards for demonstrated improvement in attendance/grades/behavior and for participating in community service. Members attend weekly meetings where expectations are set, guest speakers deliver life skill/vocation messages, and program participants share their successes. Weekly tutoring is provided and monthly community service activities are organized to instill the value of civic engagement and giving back to the community that gives to the students. Quarterly parent engagement events are hosted to strengthen family ties and help educate parents on available resources. Grant funding is being requested to ensure the continuation of this program and added support is being requested to build capacity through a paid internship program to teach MACH Alumni the skills needed to manage this program which is a new component for 2023 2024. Grant funding through Measure H would support staff costs, tutoring, internship stipends, program incentives, and activities at the three campuses.	\$ 129,150	\$ 129,150	Previously approved as this was a multiyear request. They are approved for: FY 2024 2025: \$129,150 FY 2025 2026: \$135,607
N/A	Education	FCUSD: Book Recovery and Expansion	This was approved as a multiyear request beginning in FY 2022 2023 and ending in FY 2025 2026. Each fiscal year during this timeframe is \$75,000. This is a multiyear request.	\$ 75,000	\$ 75,000	Previously approved as this was a multiyear request. They are approved for: FY 2024 2025: \$75,000 FY 2025 2026: \$75,000
N/A	Education	FCUSD: Mills Middle School Positive Behavior Intervention Supports	This was approved as a multiyear request beginning in FY 2022 2023 and ends in FY 2024 2025. Each fiscal year during this timeframe is \$20,000. This was a multiyear request.	\$ 20,000	\$ 20,000	Previously approved as this was a multiyear request. They are approved for: FY 2024 2025: \$20,000
N/A	Education	Folsom Lake College: Rancho Cordova/Folsom Lake College Promise Program	This was approved as a multiyear request beginning in FY 2022 2023 and ending in FY 2024 2025. Each fiscal year during this timeframe is \$145,400. This is a multiyear request.	\$ 145,400	\$ 145,400	Previously approved as this was a multiyear request. They are approved for: FY 2024 2025: \$145,400

App.	Category	Application Name	Project/Program Description	FY 2024-2025 CEIF Request	FY 2024- 2025 Recommended	Notes
N/A	Education	PRO Youth: Governments Engaging Youth in the City of Rancho Cordova	Youth @ City Council and Summer @ City Hall provide Rancho Cordova youth opportunities to learn about City functions and civic processes. Participants gain a unique perspective into City Hall as they interact with City staff and leaders while also gaining valuable skills that support their success as students and community leaders. The proposed program provides a two pronged approach for 50 youth, ages 13-18, to engage in government and civic education in the City of Rancho Cordova. Students will learn more about the history of Rancho Cordova and be provided with opportunities to share their views and suggestions for continuing to improve community relationships by making the City of Rancho Cordova a welcome and safe place for all. Youth participants will meet and interact with local and regional leaders in the private, public, and nonprofit sectors to learn about those leaders' views of the business/economic climate in Rancho Cordova and share their own views on innovative and creative ways a city can thrive. Grant funding would support staff costs, participant stipends, etc.	\$ 80,000	\$ 80,000	This is the last year of a multiyear request. They are approved for: FY 2024-2025: \$80,000
N/A	Education	SCUSD: Carver College Prep and Summer Bridge Program	This was approved as a multiyear request beginning in FY 2022-2023 and ends in FY 2024-2025. Each fiscal year during this timeframe is up to \$29,150. This is a multiyear request.	\$ 29,150	\$ 29,150	Previously approved as this was a multiyear request. They are approved up to: FY 2024-2025: \$29,150
N/A	Education	Suvidha International Foundation: Ranchobot Challenge 2024	The proposed robotics program will help Rancho Cordova elementary and middle school students (grades 4 through 8) in designing and coding robots to perform. The students engage in STEAM subjects, hone their computer programming skills, creativity, and develop engineering, leadership and presentation skills. The proposed robotics program is the continuation of the program funded in 2022-2023. The first year program students will have entry level training while the second year students will have more in depth training. The program also facilitates team building activities through youth empowerment and stress management program for students. As students learn to reduce stress and manage emotions through interactive fun games and activities, they gain ability to build more positive relationships with their peers, parents and coaches and can be great team members. Grant funding would support the purchase of Lego Kits, sensors and parts, awards and trophies, venue rentals, Zoom subscription, etc.	\$ 19,000	\$ 19,000	This is the last year of a multiyear request. They are approved for: FY 2024-2025: \$19,000
			Subtotal of "Education" Multiyear Amounts Previously Allocated	\$ 497,700	\$ 497,700	

App.	Category	Application Name	Project/Program Description	FY 2024-2025 CEIF Request	FY 2024- 2025 Recommended	Notes
N/A	Other	Blessings in a Backpack: Rancho Cordova	This is a multiyear request that began in FY 2022 2023 and ends in FY 2024 2025. Each fiscal year during this timeframe is \$25,000. This is a multiyear request.	\$ 25,000	\$ 25,000	Previously approved as this was a multiyear request. They are approved for: FY 2024 2025: \$25,000
N/A	Other	EGUSD: Robert J. McGarvey Elementary School Student Video Lab	Robert J. McGarvey Elementary School is proposing to create a video lab with state of the art equipment to enhance student multimedia presentations. Funding would allow for the purchase of audio, video, and editing equipment for grades 4 – 6 to create and publish multi media presentations and establish a Griffin News program where the students and staff present a short daily news broadcasts for the school and community. Funding would also be used to create a video lab space using existing equipment. Additionally, funds would support training students and staff how to optimize the equipment through online instruction and professional training. As the program matures, other grade levels will be brought in to utilize the lab.	\$ 6,000	\$ 6,000	Previously approved as this was a multiyear request. They are approved for: FY 2024 2025: \$6,000 FY 2025 2026: \$6,000
N/A	Other	FCUSD: Homeless Student Services	This is a multiyear request that began in FY 2022 2023 and ends in FY 2024 2025. Each fiscal year during this timeframe is \$15,000.	\$ 15,000	\$ 15,000	Previously approved as this was a multiyear request. They are approved for: FY 2024 2025: \$15,000.
			Subtotal of "Other" Multiyear Amounts Previously Allocated	\$46,000	\$46,000	
			Total of Multiyear Amounts Previously Allocated by the City Council	\$1,145,200	\$1,145,200	
			FY2024-2025 Budget for Community Grants	\$3,125,000	\$3,125,000	
			Balance Remaining for Community Grants for FY2024-2025	\$1,979,800	\$1,979,800	

App.	Category	Application Name	Project/Program Description	FY 2024-2025 CEIF Request	FY 2024- 2025 Recommended	Notes
	Legacy Fund	Legacy Fund 2024/25	Legacy Fund Placeholder Allocation for Fiscal Year 2024/25	\$2,925,000	\$2,925,000	
			Subtotal Legacy Fund Allocation	\$2,925,000	\$2,925,000	
	Public Safety	Rancho Cordova Police Department Crime Suppression Unit (CSU)	Funding for four officers and two marked patrol cars for the CSU	\$1,513,380	\$1,513,380	
	Public Safety	ShotSpotter	ShotSpotter Technology to enhance officer efficiency to calls of reported gun fire	\$300,000	\$300,000	
	Public Safety	Rancho Cordova Police Department Folsom, Olson, Zinfandel (FOZ) Officer	Funding of a Rancho Cordova Police Department Problem Oriented Policing (POP) Officer focusing on FOZ and businesses	\$282,374	\$282,374	
			Subtotal Public Safety Allocation	\$2,095,754	\$2,095,754	
	Public Works/ Infrastructure	Sunrise Boulevard Rehabilitation (White Rock to Douglas)	Sunrise Boulevard Rehabilitation (White Rock to Douglas)	\$900,000	\$900,000	
	Public Works/ Infrastructure	Enhanced Litter & Graffiti Abatement	Enhanced Litter & Graffiti Abatement	\$225,000	\$225,000	
	Public Works/ Infrastructure	Sidewalk Rehabilitation Program	Sidewalk Rehabilitation Program	\$200,000	\$200,000	
	Public Works/ Infrastructure	Enhanced City Urban Forest	Enhanced City Urban Forest	\$100,000	\$100,000	
	Public Works/ Infrastructure	Folsom Blvd. Undergrounding	Folsom Blvd. Undergrounding	\$400,000	\$400,000	
			Subtotal Public Works/Infrastructure Allocation	\$1,825,000	\$1,825,000	
	Legacy Project Operations	Legacy Project Operations	Youth Center Operations	\$863,500	\$863,500	
	Legacy Project Operations	Youth Services Officer & Student Award Programs	Funding of a Rancho Cordova Police Department PAL/Youth Center Officer, student award programs, and youth outreach events	\$290,746	\$290,746	
			Subtotal Legacy Project Operations Allocation	\$1,154,246	\$1,154,246	
	Administration	Administration	Funding for the administration of the Community Enhancement & Investment Fund (5% of total annual Community Enhancement & Investment Fund budget)	\$575,000	\$575,000	
			Subtotal Administration	\$575,000	\$575,000	
			Total of Initiatives + Administration	\$8,575,000	\$8,575,000	
			Total of Previous Allocations, Initiatives + Administration	\$11,700,000	\$11,700,000	

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
1	Arts, Culture, History, Entertainment, and Sports	Rudy's Lamp Post Sculpture	This project would include the design and installation of a metal art sculpture at a business along Folsom Boulevard.	\$27,452
2	Arts, Culture, History, Entertainment, and Sports	Symphony d'Oro Rancho Cordova: Season 2024-2025 Community Enhancement & Investment Project	Fund Symphony d'Oro Rancho Cordova's music, venue rental, guest artist/composers & related expenses to continue expanding orchestral music in traditional and non-traditional venues in Rancho Cordova.	\$24,100
3	Arts, Culture, History, Entertainment, and Sports	Rancho Cordova Art Festival	Fund an inaugural art festival featuring local and national artists to celebrate rich cultural diversity of artistic talent within and beyond Rancho Cordova. Event would feature live performances, a children's booth, and food trucks.	\$5,000
4	Arts, Culture, History, Entertainment, and Sports	Rancho Cordova River City Concert Band (RCRCCB)	This project provides funds to the RCRCCB for equipment, musical talent, and related expenses, thereby enhancing its potential to provide high-quality musical performance events, bring world-class performing arts to the City of Rancho Cordova and to equip the RCRCCB to represent the City of Rancho Cordova as musical ambassadors.	\$26,000
5	Arts, Culture, History, Entertainment, and Sports	Cordova Youth Spotlight Orchestra: Virtual Gadfly	The proposed project would provide funding for the Cordova Youth Spotlight Orchestra, also known as the Sacramento Performing Arts Conservatory. The program funds orchestra students continuing development through formal, complimentary instruction and provide funds to host two formal concerts on a professional-quality stage. Recently, the orchestra added harps, guitar, cellos, drums, marimba, and pianos to its repertoire. Cordova Youth Spotlight Orchestra hosts formal concerts at the Cordova High School Performing Arts Center and informal concerts at various Rancho Cordova locations.	\$35,564
6	Arts, Culture, History, Entertainment, and Sports	Balance Dance Project: The Dance Experience	"The Dance Experience" offers a unique and enjoyable way for youth to engage with dance and performance while contributing positively to their mental and physical well-being. The combination of creativity and responsibility creates a memorable and transformative experience.	\$37,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
7	Arts, Culture, History, Entertainment, and Sports	California Capital Film Office: The Third Annual International Documentary Film Festival at Rancho Cordova	Building upon the success of previous festivals, the Third Annual California Capital Documentary Film Festival will take place in Rancho Cordova in late 2024. Organizers will continue the mission of celebrating the art of documentary filmmaking and fostering community engagement through thought-provoking cinematic experiences and aspire to enhance the festival's impact and reach, enriching the cultural landscape of Rancho Cordova and beyond. Funding would support production costs, website, graphic design and printing, equipment and room rental, etc. The goal of the California Capital International Documentary Film Festival is to build a world class International Documentary Film Festival that takes places in the City of Rancho Cordova but serves the Sacramento Capital region thereby bringing audiences into the city and raising the visibility of Rancho Cordova.	\$21,700
8	Arts, Culture, History, Entertainment, and Sports	Sacramento Mandarins: Immortal Winds Indoor Winter Wind Ensemble	Mandarins proposes a third year of "Immortal Winds", a winter performing arts ensemble focusing on brass and woodwind instruments, to be based in Rancho Cordova. Winter Winds ensembles present an original show each year, approximately 8–10 minutes in length, and refine it throughout the winter season. Shows are performed and are judged in various musical and visual categories. Immortal Winds will address a current need in the community – high schools in Rancho Cordova only offer winter percussion and winter guard programs and Sacramento State only offers an independent winter percussion group. It will be open to all interested woodwind and brass players between the ages of 16-23 years of age. Experience camps will be held in November and December during which students will have the opportunity to hone the musical skills and learn basic movements used in the performances. In January, any interested student is eligible to audition for the forty available competitive openings in the ensemble.	\$20,000
9	Arts, Culture, History, Entertainment, and Sports	Beautiful Excellence Visual and Performing Arts Program	The Beautiful Excellence Visual Arts and Performing Arts program is designed to cultivate creativity, self-expression, and mindfulness among youth through a diverse range of artistic experiences. This initiative includes courses in drawing, painting, mixed media, dance, and music, highlighting the holistic benefits of arts participation.	\$209,472

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
10	Arts, Culture, History, Entertainment, and Sports	Ri-Nu Imagination: Art Studios	This proposed project funds artist studio space so that Ri-Nu Imagination can lease to individual artists at affordable rates. The goal is to incubate and bolster the collective of Rancho Cordova artists that need space to create, connect, share, sell art, and thrive in the community. Their goal is to lease space in the Rancho Cordova Arts District to provide workshops, podcasts, and pop-up shows.	\$190,186
11	Arts, Culture, History, Entertainment, and Sports	Hummingbird Theatre Company's 2024-2025 Season	Hummingbird Theatre Company makes theatre accessible to the people. They believe in engaging audiences with performances that not only reflect thoughtfully, make them laugh longer, and feel more, but also inspire pride in their hometown of Rancho Cordova. Funding would cover rehearsal and performance space, actor stipends, production expenses, marketing expenses, etc.	\$100,150
12	Arts, Culture, History, Entertainment, and Sports	Wide Open Walls Mural Festival	Organizers of Wide Open Walls seek to develop large mural art projects within the City of Rancho Cordova.	\$250,000
13	Arts, Culture, History, Entertainment, and Sports	Green Valley Theatre Company: Engagement & Inspiration Through Theater	Green Valley Theatre Company is a non-profit organization producing musicals, plays, and original works seeking support for its 2024-2025 season taking place in Rancho Cordova.	\$20,000
14	Arts, Culture, History, Entertainment, and Sports	Kannada Sangha of Sacramento (KSS): Ranga Vasantha Art & Culture Community Event	Ranga Vasantha is cultural event welcoming the spring season. Event organizers seek to host a multicultural experience featuring art and musical performances within Rancho Cordova.	\$13,000
15	Arts, Culture, History, Entertainment, and Sports	Suvidha International Foundation: Diwali Celebrations	Suvidha International Foundation plans to host a culturally immersive Diwali celebrations in Rancho Cordova. Diwali, also known as the Festival of Lights, unites diverse communities and symbolizes unity and prosperity. The event aims to enrich local culture and foster community cohesion.	\$10,500
16	Arts, Culture, History, Entertainment, and Sports	Ankur, Inc.: Festival of Knowledge	This proposed project intends to the bring the cultural event of Basant Panchami: the Festival of Knowledge to Rancho Cordova. Ankur is a nonprofit organization that promotes South East Asian culture through community service and socio cultural events. Funding would cover the costs of event expenses such as rental charges for the event facility and performances.	\$10,600

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF</u> <u>Request</u>
17	Arts, Culture, History, Entertainment, and Sports	Midtown Jazz: Musical Life Enrichment for Seniors	Midtown Jazz trio (consisting of a saxophonist, guitarist and drummer) will provide live musical entertainment for residents living in the three senior care facilities located within the City of Rancho Cordova.	\$5,000
18	Arts, Culture, History, Entertainment, and Sports	Sacramento Telangana Association: Festival of Colors	A grant would provide funds to Sacramento Telangana Association (STA) to organize and host the Festival of Colors. This festival marks the arrival of spring and is a celebration of fertility, color, and love, and a time for people to get together and enjoy themselves with friends, families and the community. Funding would cover event rental costs, promotion, materials and supplies, refreshments, etc.	\$8,000
19	Arts, Culture, History, Entertainment, and Sports	Sacramento Telangana Association: Festival of Flowers	A grant would provide funds to Sacramento Telangana Association (STA) to organize and host the "Bathukamma" Festival known as the Festival of Flowers. Every year during the September - October timeframe the festival is held and celebrates the inherent relationship between earth, water, plants, flowers, and human beings. They are partnering with other nonprofits and organizations for wider community outreach. A grant would allow STA to help educate and organize this festival in Rancho Cordova by funding event rental costs, promotion, education, dinner, etc.	\$25,000
20	Arts, Culture, History, Entertainment, and Sports	Gujarati Samaj of Sacramento (GSS): Navratri Cultural Picnic	GSS is a local non-profit organization that aims to share its cultural traditions with Rancho Cordova. The annual Navatri springtime picnic would include performances and entertainment for children and adults. Funding would cover event costs for facilities, supplies, food, etc.	\$5,200
21	Arts, Culture, History, Entertainment, and Sports	Sacramento Children's Museum: Building Buddies Exhibit	Sacramento Children's Museum requests funding support to bring a new immersive exhibit called Building Buddies to Rancho Cordova. The Sacramento Children's Museum staff and exhibits engage children in hands-on STEAM (science, technology, engineering, art, and science) learning experiences while fostering teamwork and sharing. This exhibit will be open to the community September 2024-January 2025.	\$84,550
22	Arts, Culture, History, Entertainment, and Sports	Empowering Youth: Launching Free Pop-Up Thrift Events; Brand name would be CLOTH (Cordova Lancers Offering Their Help)	This teen-led leadership project empowers youth through initiatives that foster community engagement and social responsibility. Organizers will host Free Quarterly Pop-Up Thrift Events to promote sustainable practices, increase community outreach, and educate people about thrift culture.	\$5,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
23	Arts, Culture, History, Entertainment, and Sports	Sudanese Association of Greater Sacramento	S.A.G.S. is a nonprofit organization dedicated to uplift and support the Sudanese American community while promoting the rich culture. S.A.G.S. provides support for new families to help them settle. S.A.G.S. plans multiple events each year to allow community members to gather and enjoy food and company. The City of Rancho Cordova is home to a number of Sudanese families. S.A.G.S. events will help educate the residents of Rancho Cordova about the Sudanese culture. The events will be family-friendly and filled with fun activities. They typically include Sudanese music, art, or live performances. These events will offer the city residents an opportunity to engage with each other and learn more about their neighbors and their backgrounds and grow their appreciation for how diverse the Rancho Cordova community is. They are seeking funding for event costs and youth activities.	\$15,000
24	Arts, Culture, History, Entertainment, and Sports	Withdrawn	Withdrawn	\$0
25	Arts, Culture, History, Entertainment, and Sports	Capital Airshow Group: Destination Aviation	Capital Airshow Group's NEW "Destination Aviation" STEM program will engage students (ages 9-14) with a deep dive into aviation career fields through experiential learning, allowing participants to engage in hands-on learning activities, and memorable guest speakers in a camp-style environment.	\$75,000
26	Arts, Culture, History, Entertainment, and Sports	Sacramento Telangana Association: International Kite Festival	Sacramento Telangana Association (STA) proposes to bring the International Kite Festival to the City of Rancho Cordova. Across the world and the United States, many cities have similar annual festivals attracting kite flyers from all over. This will be a free event open to all ages. Organizers are seeking funding to cover rental costs, kites and spools, refreshments, event promotion, etc.	\$8,000
27	Arts, Culture, History, Entertainment, and Sports	Withdrawn	Withdrawn	\$0

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF</u> <u>Request</u>
28	Arts, Culture, History, Entertainment, and Sports	College Esports - Second Annual Rancho Cordova Scholastic Esports and Gaming Expo	The aim of this proposed project is to host an esports tournament where gamers can compete, interact, and learn about the latest trends in the esports industry. The event would build off of the 2024 program and would include live broadcasted esports tournaments; a showcase for scholastic esports clubs, game developers, and vendors; giveaways; speaker sessions surrounding education and careers; along with screen-free activities. They are seeking funding to cover room rentals, event staff, marketing, broadcasting, prizes, etc.	\$50,000
29	Arts, Culture, History, Entertainment, and Sports	Sacramento Children's Museum: General Operations Support	Sacramento Children's Museum requests \$150,000 per year for three years to support our organization's continued growth and stability. Funding would enable the Sacramento Children's Museum to increase open hours for Leo's Learning Lab, add more essential staffing, expand access to underserved families, and host family-friendly community events. This year is a multiyear request for a total of three years.	\$150,000
30	Arts, Culture, History, Entertainment, and Sports	Mayes Freeman Youth Sports League (MFYSL): Flag Football, Basketball, Volleyball and MMA	MFYSL is a low-cost sports program for Rancho Cordova youth featuring athletic programs for young athletes flag football, basketball, and volleyball. Organizers seek to implement the program in Rancho Cordova to honor the legacy of former Rancho Cordova youth.	\$83,360
31	Arts, Culture, History, Entertainment, and Sports	Sacfit: 16th Annual Parkway Half Marathon/ 5K/ Kids' Otter Dash	The Parkway Half Marathon is a premiere regional footrace event that promotes Rancho Cordova as an active lifestyle community. The event organizers are requesting support for the annual event including the Otter Dash which is free for Rancho Cordova youth.	\$20,000
32	Arts, Culture, History, Entertainment, and Sports	Rancho Cordova Student Athlete Coalition (RCSAC) - Cordova High Athletic Improvement Plan	The Rancho Cordova Student Athlete Coalition (RCSAC) will continue its work with Folsom Cordova Unified School District staff to identify academic and athletic needs at Cordova High School. The purpose of RCSAC is to equitably and efficiently support and recognize the diverse Rancho Cordova student-athletes while maintaining, improving, and upgrading all that is Rancho Cordova athletics. The proposed funding will support tutoring programs, educational field trips, advertising and marketing, and enhancements to campus, recognition awards, and salaries for additional coaches, trainers, and enrichment staff. RCSAC has a booster club component and through this, aims to increase the fundraising efforts at Cordova High School.	\$351,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
33	Arts, Culture, History, Entertainment, and Sports	Art of Living Foundation Yoga Fest	The Art of Living Foundation invites Rancho Cordova residents and businesses to celebrate International Yoga Day. Activities will include healthy living workshops, yoga demonstrations, and promoting yoga's benefits for overall well-being.	\$7,500
34	Arts, Culture, History, Entertainment, and Sports	Girls on the Run of Greater Sacramento: Scholarship Initiative for Title I Elementary Schools in Rancho Cordova	Girls on the Run brings its youth development program to Rancho Cordova to enhance girls' social, emotional, and physical skills and behaviors to successfully navigate life experiences. Through interactive lessons and running games, it aims to build confidence, foster care among peers, and inspire an appreciation for health and fitness.	\$13,500
35	Arts, Culture, History, Entertainment, and Sports	Cordova Girls Softball: Softball Complex Signage Project	Cordova Girls Softball seeks professional signage for the entrances, fields and use of facilities at the fields and facilities at Mills Middle School and Cordova High School. The project will include signage for fields, direction signage for visiting teams and residents, and facility use instructions.	\$20,000
36	Arts, Culture, History, Entertainment, and Sports	Cordova Girls Softball: Enhanced Opening Day to Celebrate 60th year in March 2025	Cordova Girls Softball will celebrate 60 years of service to Rancho Cordova athletes and families. Organizers are planning an enhanced opening day experience for the community with skits, alumni gatherings, Hall of Fame activities, and fun activities for all ages.	\$21,500
37	Arts, Culture, History, Entertainment, and Sports	Rancho Cordova Little League: Continued Improvement Plan, Facility Enhancements & Equipment	This request is to fund equipment and supplies for the 2024-2025 athletic season of Rancho Cordova Little League.	\$45,000
38	Arts, Culture, History, Entertainment, and Sports	Rancho Cordova Wrestling Club	The Wrestling Club is a youth sports and fitness club providing an outlet for youth (girls and boys) between the ages 8 to 14. The program teaches the fundamentals of the sport of folk style wrestling in a safe environment.	\$15,500
39	Arts, Culture, History, Entertainment, and Sports	PAL Holiday Run	The Holiday Run is an annual event featuring a 5K, 10k and 1.2 mile run for youth and adult participants. Operated by Rancho Cordova Police Activities League, the intent for PAL Holiday Run is to increase health and generate support for free activities and programs benefitting Rancho Cordova youth.	\$22,125

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF</u> <u>Request</u>
40	Arts, Culture, History, Entertainment, and Sports	The Elite Speed & Endurance Development Program	The Elite Speed & Endurance Development Program aims to enhance community health and fitness through structured training programs focused on improving speed and endurance for participants of all ages and fitness levels.	\$316,500
41	Arts, Culture, History, Entertainment, and Sports	T.O.U.C.H. Outreach and Development Facility Expansion and Community Outreach Initiative	Applicant seeks funding for programming and facilities expansion to provide Rancho Cordova youth a central hub for youth sports, education, and life skills.	\$183,022
42	Arts, Culture, History, Entertainment, and Sports	SABA/BARC: Growing the Cycling Community in Rancho Cordova 2024/25	SABA/BARC will build on prior efforts to educate, support , and advocate for increased biking and better bicycling amenities for all Rancho Cordovans. Organizers will provide bike-related services throughout the city, engagement at public events, and social media messaging to empower bike riders and increase ridership.	\$20,689
43	Arts, Culture, History, Entertainment, and Sports	Sattva California: Positive Mind Performance Training Program (Pilot Projects)	Applicant seeks to provide city employees, youth, veterans, and citizens with training on mindfulness, breathwork, and meditation to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication, and cultivate wellness. Classes would be conducted by certified experts in person or via live stream.	\$45,054

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
44	Arts, Culture, History, Entertainment, and Sports	Elite Generation - Soccer Development Activities	Applicant seeks to provide soccer activities and training in the Cypress community of Rancho Cordova.	\$35,000
45	Arts, Culture, History, Entertainment, and Sports	VB Even Out: Six-Week Volleyball Strength & Conditioning and Skills Camps/Clinics	The VB Even Out program aims to provide Rancho Cordova youth with a transformative volleyball journey featuring quality coaching and facilities through personalized coaching, strength and conditioning, as well as skill training. Applicant aims to foster athletes love and respect for volleyball and empowers athletes to thrive on and off the court.	\$51,760
46	Arts, Culture, History, Entertainment, and Sports	San Juan Soccer Club: Semi-Pro Enhancement & Free Soccer Clinics	This project would provide for two multi-day clinics in partnership with the Rancho Cordova Police Department Police Activities League. In addition to programming costs, applicant seeks ADA seating enhancements and scoreboard equipment for hosting semi-professional tournaments.	\$54,375
47	Arts, Culture, History, Entertainment, and Sports	Rancho Cordova Track Club	The Rancho Cordova Track Club is a non-profit organization that provides track and field plus cross country training for local Rancho Cordova youth ages 5-18. This project request is for equipment and supplies.	\$24,000
48	Arts, Culture, History, Entertainment, and Sports	Withdrawn	Withdrawn	\$0
			Subtotal of FY 2024-2025 Arts, Culture, History, Entertainment, and Sports Category Applications	\$2,761,359

App.	Category	Application Name	Project/Program Description	FY 2024-2025 CEIF Request
49	Education	Wide Open Walls: Uplifting Schools	This project would provide funding to Wide Open Walls to organize artists completing mural projects on school campuses across Rancho Cordova.	\$475,000
50	Education	Sacramento Splash: Youth Environmental Leadership Camp (YELC)	Sacramento Splash's Youth Environmental Leadership Camp engages youth in local environmental issues, where students learn how to protect air, water, energy, and ecosystems from the impacts of climate change and suburban development. Funding provides Rancho Cordova youth with access to this premier learning experience.	\$45,000
51	Education	EGUSD: Sunrise Elementary Garden Project	This project aims to create a fully-functioning outdoor classroom with tables and seating for student use at the existing Sunrise Elementary school garden.	\$5,051
52	Education	EGUSD: Sunrise Elementary 6th Grade Science Camp Trip	Annually, Sunrise Elementary 6th graders participate in a 6th grade science camp. This request is for the youth transportation and adult chaperone expenses.	\$25,580
53	Education	EGUSD: Sunrise Elementary Multipurpose Room Sound System	Sunrise Elementary was originally built and opened in 2007. This request is to provide support for replacing deteriorating sound equipment including wireless microphones.	\$29,850
54	Education	Soil Born Farms: Food, Health and Environmental Career Pathway Program	Soil Born Farms seeks to grow the impact of its Rancho Cordova's K-12 Food, Health and Environment Career Pathway, expanding a flexible continuum of standards-aligned learning in school gardens and at its farm education center, culminating in career exploration and job training in partnership with Cordova High School's career technical education programs.	\$62,637
55	Education	Center for Landbased Learning's Student & Landowner, Education & Watershed Stewardship (SLEWS) Program -	The Student & Landowner Education & Watershed Stewardship (SLEWS) program engages high school students from the City of Rancho Cordova in habitat restoration through a series of hands-on field days at real projects that develop science skills and environmental stewardship incorporating hands-on, place-based, environmental education activities. This is a three year request for funding. Fiscal Year 2024-2025 request is for \$92,278, Fiscal Year 2025-2026 request is for \$96,099, and Fiscal Year 2026-2027 request is for \$100,110.	\$92,278

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF</u> <u>Request</u>
56	Education	American River Bike Patrol - Junior Patrol Cycling Collaboration with Cordova High School	The American River Bike Patrol seeks funding to continue developing and operating a robust cycling program at Cordova High School. The bike program provides students with fundamental bicycling skills training and includes guidance on riding on the American River Parkway. The project aims to involve more than 200 students in cycling activities.	\$30,000
57	Education	916 Ink: Find Your Voice Creative Writing Workshop Series	916 Ink will partner with classroom teachers and school site administrators to provide high-quality, creative writing workshops for 100, 3-12 grade Rancho Cordova students at 4 school sites. All participating students will have the opportunity to become a published author.	\$50,397
58	Education	Kinney Short Films Program "Artist in Residence"	Applicant seeks funding for a film program designed to empower high school juniors and seniors to learn the art of short film production. Student participants will gain film industry knowledge, including skills and resources to conceive, develop, and deliver short films from start to finish.	\$16,605
59	Education	Big Brothers Big Sisters of Greater Sacramento: Youth Mentoring Initiative	Big Brothers Big Sisters of Greater Sacramento seeks to develop its mentoring program in Rancho Cordova. This grant request would support matchmaking initiatives and activities for mentors and mentees.	\$29,840
60	Education	EGUSD: Sunrise Elementary Track and Playground Refresh	Applicant seeks to modernize aging and deteriorating track and playground facilities with installation of all-weather surfacing and rubberized material.	\$730,925
61	Education	EGUSD: Robert J. McGarvey Elementary Garden Project	This project aims to create a fully-functioning outdoor classroom with tables and seating for student use at the existing Sunrise Elementary school garden.	\$14,500
62	Education	Right to Read Book Give Away	The Right to Read Book Giveaway is a literacy impact project. The applicant seeks funding to put five high-quality diverse books into the hands and homes of 1600 of Rancho Cordova's most under resourced Tk-2nd grade students. The project would be coordinated in partnership with 8 elementary school sites. This is a multiyear request.	\$171,000
63	Education	Falkon Robotics: W. E. Mitchell Middle VEX IQ Robotics Program	Falkon Academy plans to cultivate STEM interest in 4th to 8th graders at W. E. Mitchell Middle School through an engaging Robotics program. Designed to inspire curiosity, problem-solving, and teamwork, this initiative aims to lay the groundwork for a lasting passion for STEM subjects. Funding is for staffing and supplies.	\$10,800

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
64	Education	EGUSD: Robert J. McGarvey Elementary 4th & 6th Grade Camps	The aim of this grant request is to offset the cost of transportation and adult chaperone expenses to reduce the total cost per student participant. This request is for the McGarvey Elementary student transportation and adult chaperone expenses.	\$29,860
65	Education	EGUSD: Robert J. McGarvey Elementary STEAM Assemblies, Field Trips, & Family Nights	McGarvey seeks to enrich the educational experience of students with hands-on exposure to Science, Technology, Engineering, Arts, and Mathematics (STEAM) through engaging field trips, assemblies, and inclusive family nights. This project aims to inspire a love for learning, strengthen family involvement in education, and nurture students' interest in STEAM disciplines.	\$19,400
66	Education	EGUSD: Robert J. McGarvey Elementary All-Weather Playground Surfacing	The proposal is to improve upon McGarvey Elementary's playgrounds by installing all-weather surfacing.	\$382,432
67	Education	Calmness of Mind, LLC.: Suicide Prevention through Meditation & Active Listening	Calmness of Mind, LLC. is an at-risk youth and teacher education business, working in partnership with the Folsom Cordova School District and Ri-Nu Imagination to educate youth and teachers on the power of meditation to prevent mental health struggles and thoughts of suicide.	\$10,775
68	Education	Boys & Girls Club at Navigator Elementary	This project would fund the continuation of Boys & Girls Club's operations at Navigator Elementary through the after-school program held Monday-Friday for over 100 Navigator students.	\$75,000
69	Education	Architects of Hope, Inc : AOH Mind, Body & Soul	AOH Mind, Body & Soul is a collaborative work-based learning initiative focused on mental wellness. The program is designed to empower youth ages 12-14 to serve as ambassadors for mental wellness on their campuses and the larger community. Through this program, youth train as change agents and influencers who have the power to improve school-wide mental wellness.	\$70,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
70	Education	Folsom Cordova Community Partnership: JobEx For Youth	This proposed project focuses on the continuation of career services to high school students, with a focus on Cordova, Kinney and Walnutwood High Schools. JobEx will allow students to graduate with firsthand exposure to a wider array of career opportunities, an informed sense of their career direction and planning, and a strong correlation between continuing education and achieving their career goals. FCCP has established a solid base and continues to see the number of students they assist grow each year. Training topics include types of educational/employment pathways, applying to college, financial literacy, building a professional network, transition into adulthood, and social and emotional development. FCCP staff will network with local businesses to connect and broaden youth to job shadow experiences. Grant funding would support staff costs, program supplies, participant stipends, etc.	\$125,000
71	Education	EGUSD: Robert J. McGarvey Elementary Fitness Yard	This proposal is to add exercise/play equipment on the playground that is engaging to students and supports physical health.	\$239,764
72	Education	NorCal School of the Arts Theatre Arts & Conflict Resolution (Social Emotional Learning - SEL) Integration Program & After School Theatre production at Williamson Elementary School and Cordova Villa Elementary School in FCUSD.	NorCal School of the Arts will provide every classroom at Williamson Elementary and Cordova Villa Elementary with 10 Theater Arts & Conflict Resolution (SEL) integrated classes. NorCal School of the Arts will also provide both schools with an after school production and after school performing arts classes for students.	\$50,000
73	Education	The Spanish Classroom: Spanish Enrichment	Through a combination of projects, games, crafts, music, role play and interactive activities, children will learn, practice and improve Spanish language skills through this proposed project. Funding would cover staffing and event facility costs.	\$94,800
74	Education	Campus Life Connection: Point Break Anti-Bullying Workshops	Point Break is a nationally-recognized, evidence-based, anti-bullying/pro-empathy workshop, that reduces barriers existing between students. Through high-energy activities, interaction with caring adults and relevant discussion, students participate in full-day programs that focus on empathy and respect. Students respond to the day's challenges with self-reflection and acknowledging personal responsibility, enabling them to begin pursuing behavioral change.	\$22,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF</u> <u>Request</u>
75	Education	Suvidha International Foundation: Speech & Debate Programs	The Speech and Debate programs enhance communication, critical thinking, and persuasion, preparing students for academic, professional, and civic success through competitive engagement. Funding covers materials and supplies, awards recognition and essential items.	\$10,600
76	Education	FCUSD: Athletic Support for Mills, Mitchell & Kinney	This grant request is to provide funds for expenses related to physical fitness programs and afterschool sports at Mills Middle School, Mitchell Middle School and Kinney High School.	\$70,000
77	Education	FCUSD: Outdoor Science Trips for Rancho Cordova Elementary Schools Grades TK-5	Folsom Cordova Unified requests support for STEAM field trips for students in TK through Fifth Grade.	\$50,000
78	Education	FCUSD: Community Cultural Appreciation Concert	FCUSD serves students and families from a variety of diverse cultures. FCUSD wishes to create an opportunity for students and the community to engage in and celebrate the diverse cultures through music and performances. This request is for event and performance costs.	\$5,500
79	Education	Withdrawn	Withdrawn	\$0
80	Education	AI for All: Empowering the Citizens Rancho Cordova through Artificial Intelligence Education	"AI for All" is set to elevate Rancho Cordova into a beacon of AI literacy, educating citizens and businesses on AI's benefits and ethical use. This pioneering program aims to enhance daily life and economic growth by integrating AI knowledge into the community's fabric, fostering innovation and digital inclusiveness.	\$350,000
81	Education	Withdrawn	Withdrawn	\$0
82	Education	Withdrawn	Withdrawn	\$0
			Subtotal of FY 2024-2025 Education Category Applications	\$3,394,594

App.	Category	Application Name	Project/Program Description	FY 2024-2025 CEIF Request
83	Other	Better Decisions Counseling: Empowering Parent Leadership for Educational Equity	Applicant seeks funding to lead training programs to empower parents to become influential advocates and leaders in their children's lives. Through tailored educational programs and community engagement efforts, the applicant aims to equip parents with the necessary skills, knowledge, and support to be consistent champions.	\$204,300
84	Other	Whisker Warriors: Spay/Neuter/Vaccine Program	Applicant seeks to continue its successful animal care program providing spay/neuter services and additional essential services to vulnerable canines and felines in Rancho Cordova.	\$50,000
85	Other	Nimbus Films: LABRACADABRA Rancho Cordova Invents the Future of American Cities	NIMBUS Films requests support for LABRACADABRA: RANCHO CORDOVA INVENTS THE FUTURE of American Cities. Producers seek funding to create a documentary film that covers innovation and technology transforming the way Rancho Cordovans live, work and play in the future. Many innovations hatched in the "labs" of Rancho Cordova will serve as model programs for other cities.	\$69,600
86	Other	D.L. Williamson Park	The project will develop the last remaining piece of Williamson Ranch into a public park. This project includes the construction of a sound wall, walkway, site furnishings, interpretive signage, and drought tolerant landscaping.	\$438,206
87	Other	California Police Activities League: Rancho Cordova Youth Apprenticeship Readiness Accelerator Program (YARA)	This youth apprenticeship readiness program creates pathways to high quality employment by providing industry-recognized certifications and leadership development. Underserved youth in Rancho Cordova will be presented employment options, career exploration, workforce training and opportunities for life-long careers. The proposed project will add green space for passive recreation. Developing the space with native plants would serve as a demonstration garden with signage to educate community members on resilient and drought tolerant species of native plants. This would provide examples to community members of a variety of native plant species that thrive in this climate. The project would be consistent with the park master plan that was the result of a two-year public workshop process that included 3 public meetings. In 2011, the Williamson family donated the remaining parcels to the Cordova Recreation and Park District. The funding requested mirrors the cost to construct the west parcel of the Williamson property.	\$119,980

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
88	Other	Community Market	Applicant seeks funding to establish a community market. The primary objective of the market is to provide a vibrant and inclusive space where local bakers and makers can showcase their unique creations, interact with customers, and contribute to the local economy. Additionally, Community Market aims to promote sustainable practices, encourage entrepreneurship, and foster community engagement.	\$126,249
89	Other	WeeCare, Inc. (DBA Upwards): BOOST (Business Operation & Optimization Support Tools)/CASE (Childcare Assistance for Small Employers)	Upwards' CASE program and BOOST aim to enhance childcare support for small businesses and families. CASE provides childcare benefits to employees of small businesses and micro-enterprises, addressing challenges worsened by COVID-19. BOOST broadens childcare access, workforce participation, and aids women and low-income families, promoting a fairer childcare system.	\$276,000
90	Other	Liv's Little Tot Spot: Montessori Preschool	Applicant seeks funding support for programming, operations, and design labs. Applicant is a current family childcare provider in the Cypress community of Rancho Cordova and is expanding her offerings to meet the growing demand for childcare and high quality preschool in Rancho Cordova.	\$400,000
91	Other	PAL Outdoor Adventure Club	Outdoor Adventure Club provides Rancho Cordova youth with outdoor or indoor adventures depending on weather. PAL utilizes these adventures to build our kids' confidence, promote social skills, develop knowledge in nature, utilize teamwork capabilities and improve physical fitness health. Funds would cover costs of entrance fees, materials, transportation, etc.	\$21,000
92	Other	Feed Sacramento Homeless: Unity Talent Show!	Applicant seeks to raise awareness, inspire positive change, and promote inclusivity for Rancho Cordova's homeless population. Through collaborative efforts and shared talents, applicant seeks to create a memorable and impactful experience that transcends barriers and contributes to a supportive and connected community.	\$5,000
93	Other	Kiwanis Club of Rancho Cordova: Book Buddies Club	Books Buddies Club promotes family literacy by expanding home libraries, inspiring curiosity, and building a lifelong passion for reading. This proposal aims to create a more personalized and community-driven approach to promoting literacy in Rancho Cordova by including children and youth in the book selection process. Funding would provide for books, materials, supplies, etc. for the community engagement and literacy program.	\$16,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF</u> <u>Request</u>
94	Other	Black Small Business Association (BSBA) of CA Entrepreneurial Excellence Boost	The BSBA Entrepreneurial Excellence Boost program minimizes capital access gaps for micro and mini-micro businesses. BSBA empowers business owners to be structurally sound and fundable by catalyzing local business growth with measured impact in financial literacy, planning, networking, and enhanced financial resource access.	\$250,000
95	Other	Soil Born Farms: American River Ranch Animal Barn Project	Construction of an Animal Barn facility will be completed at the American River Ranch, enabling Soil Born Farms to launch a win-win education program partnership with Cordova High School Agriculture Academy, reintroduce livestock to its 55-acre urban farm and educate the visiting public about best practice ecological land stewardship.	\$513,778
96	Other	Rancho Cordova Area Chamber of Commerce: EXPLORE Rancho Cordova	This multiyear request is to expand the Rancho Cordova Chamber of Commerce's EXPLORE Rancho Cordova program that greets both new residents and employees moving into Rancho Cordova. EXPLORE introduces community amenities to newcomers to enhance their experience and pride of being in Rancho Cordova. As the city prepares to welcome thousands of new residents, the program is poised for growth over the next three years. Fiscal Year 2024-2025 request is for \$78,091.	\$78,091
97	Other	Folsom Cordova Community Partnership: Rise & Thrive Collective: Building Brighter Futures Through Education, Art, and Commerce	FCCP Rise & Thrive Collective: Building Brighter Futures Through Education, Art, and Commerce is a dynamic community initiative designed to uplift and support African American families through a series of engaging group speaker sessions focused on education, art, and business.	\$47,898
98	Other	Shelby's Way: The Dignity Project	The Dignity Project aims to enhance support for underserved communities in Sacramento County by uniting faith-based, community organizations, and businesses. The initiative strives to establish a comprehensive program addressing essential needs like food security, workforce development, and hygiene for the betterment of disadvantaged residents.	\$250,000
99	Other	Studio T Arts: Side Hustle Academy Cohort 3	This youth workforce development program provides underserved youth with skills training and real-world opportunities that promote long-term economic growth while supporting local businesses with talent and skills of a younger generation.	\$100,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF</u> <u>Request</u>
100	Other	ARK Strategies Inc - Comprehensive Cybersecurity Assessment Services for Small Businesses and Non-Profit Organizations	This project aims to enhance cybersecurity for 25 small businesses and non-profits in Rancho Cordova, offering assessments, strategic improvements, and training to bolster digital security, ensure regulatory compliance, and support economic resilience, reinforcing the city's commitment to a secure, business-friendly environment.	\$500,000
101	Other	Rancho Cordova Moose Lodge: Family Center Improvement Program	The Rancho Cordova Moose Lodge is a community facility and gathering place for Rancho Cordova families and community organizations. This grant request is to enhance Rancho Cordova Moose Lodge facilities and increase public health and safety through improvements to the lodge's HCAC system and roof.	\$197,000
102	Other	RCPD PAL Vans Grant	The Rancho Cordova Police Activities League (PAL) provides support to Rancho Cordova youth. This grant request is to fund two vans to provide transportation services to/from activities coordinated by PAL. PAL takes participants to the Rancho Cordova Youth Center, trainings, leadership programs, and Outdoor Adventure Club events.	\$39,600
103	Other	Habitat for Humanity of Greater Sacramento: Rancho Cordova Anti-Displacement Home Repair Project	The Project responds to housing crisis issues by solving health, accessibility, and safety concerns in homes owned by low-income families, veterans, and elderly residents on limited incomes. By fixing long-deferred maintenance projects, critical repairs, and code violations, Habitat for Humanity helps Rancho Cordova families stay in their already affordable homes and avoid displacement.	\$300,000
104	Other	Wilson and Sons Transportation: Road to Recovery CDL Initiative	Road to Recovery CDL Initiative empowers the homeless and formerly incarcerated with CDL training and job placement. Through outreach, training, and supportive services, Wilson and Sons provides a pathway to economic independence. The program funds workforce development programming taking place in Rancho Cordova.	\$60,500
105	Other	Withdrawn	Withdrawn	\$0
106	Other	ARK Strategies Inc -Cyber Safe Seniors: Cybersecurity Awareness and Education Program	Applicant proposes a Cyber Safe Seniors program in Rancho Cordova to equip seniors with critical cybersecurity knowledge and tools through interactive workshops. Training includes awareness of AI-enhanced cyber threats, fosters safe digital practices, enhances community well-being, and underscores the city's commitment to protecting its most vulnerable citizens in the digital age.	\$50,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
107	Other	350 Sacramento - Green Schools Action Coalition (GSAC)	GSAC is a network of students, teachers, and climate advocates in Sacramento County dedicated to the climate movement. GSAC proposes to convene Rancho Cordova area educators and students to discuss sustainable and actionable strategies against climate change, encouraging regions around the nation to follow.	\$5,000
108	Other	Rancho Cordova HART: Winter Sanctuary and Ongoing Services	Rancho Cordova HART provides a Winter Sanctuary Program and continuous support to individuals experiencing homelessness in Rancho Cordova. This grant request would cover the costs of operating the volunteer-run sanctuary, transportation services to/from sanctuary sites, housing counseling support, and other essential items to help move people off the street and into stable and safe housing.	\$101,000
109	Other	Project Lifesaver: Bringing Loved Ones Home	Project Lifesaver is a 501 (C)(3) community based, public safety, non-profit organization that provides law enforcement, fire/rescue, and caregivers with a program designed to protect, and when necessary, quickly locate individuals with cognitive disorders who are prone to the life threatening behavior of wandering. This grant request is to bring Project Lifesaver to Rancho Cordova for the second time.	\$9,000
110	Other	Fitrah: Empowering Disconnected Youth through Paid Job Training and Mentorship	Fitrah empowers disconnected youth through paid job training in book reselling at its Rancho Cordova, CA warehouse. Participants gain skills in inventory management, customer service, and online marketing, enhancing employability and productivity. Youth gain confidence and independence through mentorship and income, contributing to a more inclusive community.	\$193,678
111	Other	Rancho Cordova Food Locker: The Community Food Hub	Rancho Cordova Food Locker requests support for staffing and operations to continue its work in Rancho Cordova. The Rancho Cordova Food Locker offers dignity, health, social justice, and community to vulnerable members of the community when they visit. The Rancho Cordova Food Locker is in a transition to become Rancho Cordova's Community Food Hub where nutritious food, comprehensive services, and referrals are provided to those in need, diminishing the reliance on long-term assistance, ultimately bringing about transformative change.	\$540,000

App.	Category	Application Name	Project/Program Description	<u>FY 2024-2025 CEIF Request</u>
112	Other	Single Mom Strong: EmpowerME Preschool & Childcare, Rancho Cordova	This project includes the leasing, tenant improvements, licensing, furnishing, staffing, training and initial enrollment of an EmpowerME Preschool & Childcare location in Rancho Cordova. It is intended to house one infant, two toddler and two preschool classrooms, providing full-day preschool/childcare services for approximately 60-65 children.	\$409,070
113	Other	Meals on Wheels: Senior Nutrition Services	Meals on Wheels seeks funding to provide 12,000 meals to Rancho Cordova's homebound and frail eligible seniors for a total of \$48,000.	\$48,000
114	Other	Sierra Service Project: Rancho Cordova Home Repair Workforce Development Academy	Sierra Service Project will hire a team of 7 young adults for its second Rancho Cordova Home Repair Workforce Development Academy . Youth will learn how to use power tools and complete home repairs for low-income residents, develop leadership skills by training youth volunteers, and explore career opportunities through weekly trainings with industry professionals.	\$86,299
115	Other	Greater Sacramento Urban League: Cut to the Chase	Cut to the Chase focuses on improving mental health as a social determinant of health in Black communities by providing mental health resources to clients in barbershops and beauty salons. By removing barriers to mental health support, this project promotes innovative service delivery and advances health equity.	\$133,500
116	Other	Benevolent and Protective Order of Elks, Rancho Cordova Lodge #2484: Elks Enhancement Program	This grant request is to provide funding for materials, supplies and costs associated with enhancing the Rancho Cordova Elks Lodge.	\$35,000
117	Other	Rebuilding Together: Home and Neighborhood Improvement Campaign	This project will enhance the residents' quality of life, community pride, and engagement. It will result in improvements at 30 low-income households each year. Homeowners are older adults, those with disabilities, or families with children. Homes will receive critical, health, safety, beautification upgrades and minor safety modifications. Multiyear grant request for two years at \$150,000 per year.	\$150,000
118	Other	Volunteers of America: Support Services to Homeless Veterans Program at Rancho Cordova	This grant will allow those who had been serving in our military and are homeless or at risk of homelessness an opportunity for housing, employment, and other essential services. This project enhances the living conditions of 80 participants at Mather Veteran's Village.	\$30,000

App.	Category	Application Name	Project/Program Description	FY 2024-2025 CEIF Request
119	Other	EqualBite Restaurateur Empowerment Incubator Program	EqualBite is a transformative program designed to uplift the Rancho Cordova community by fostering food-based entrepreneurship. The step-by-step incubator equips under-resourced individuals with essential skills and resources, guiding them through business development and capital building. The project aims to create successful paths to quality restaurant ownership in the Rancho Cordova community.	\$269,501
120	Other	ARK Strategies Inc - Innovate Rancho Summit: Navigating the Future of Rancho Cordova's Smart City Vision	The Innovate Rancho Summit is a transformative half-day event spotlighting technological advancements and their implications for shaping a smart city's future. Aimed at a wide-ranging audience, this summit seeks to foster innovation, collaboration, and community prosperity through expert-led discussions, interactive sessions, and networking opportunities in Rancho Cordova.	\$150,000
121	Other	The Jordan Project: The 200 Program	The Jordan Project aims to start "The 200 Program" would offer resources to Rancho Cordova's local homeless population suffering through addiction and mental health issues, economic crisis, and trauma. The project aims to restore lives through mass outreach events, connection to food resources, shelters, and other needed resources.	\$344,064
122	Other	Sattva California: Positive Mind Performance Training Program (School-Based)	This request is to provide Positive Mind Performance Training to Rancho Cordova school employees and students. The training combines mindfulness, breathwork, and meditation to reduce stress and anxiety, improve mental health, boost productivity, enhance team communication and cultivate wellness. Conducted by certified experts, these classes will be available in person and through live streamed classes.	\$45,040
123	Other	Withdrawn	Withdrawn	\$0
			Subtotal of FY 2024-2025 Other Category Applications	\$2,599,152
			Total of All FY 2024-2025 Applications (Arts, Culture, History, Entertainment, and Sports; Education; and Other Categories)	\$8,755,104
			Note: Dollar amount requested is rounded to the nearest whole dollar.	