

## CITY OF RANCHO CORDOVA



### Community Enhancement & Investment Fund Citizen Oversight Board Meeting

Monday, February 26, 2024

5:30 PM – Regular Meeting  
David B. Roberts Council Chambers

City Hall  
2729 Prospect Park Drive, Rancho Cordova

#### How to Observe or Listen to the Meeting:

- Online via Zoom: <https://cityofranhocordova.zoom.us/j/83445669619>  
Webinar ID: 834 4566 9619
- By phone: +1 669 900 6833 or +1 253 215 8782  
Webinar ID: 834 4566 9619

#### Public Comment

Members of the public who wish to address the Community Enhancement & Investment Fund Citizen Oversight Board may do so in person during the meeting by completing and submitting a Speaker Card to the City Clerk.

Members of the public who wish to provide public comment via email will need to submit comments to [CityClerk@cityofranhocordova.org](mailto:CityClerk@cityofranhocordova.org) no later than 2:00 p.m. on Monday, February 26, 2024. Written comments received no later than 2:00 p.m. will be distributed to the Board, filed in the record, and will not be read aloud. All comments submitted later than 2:00 p.m. will be distributed to the Council.

If you have questions related to the Community Enhancement & Investment Fund Citizen Oversight Board Meeting, please contact the City Clerk's Office at (916) 851-8720 before Monday, February 26, 2024, at 2:00 p.m.

## AGENDA

**1. CEIF CITIZEN OVERSIGHT BOARD REGULAR MEETING - CALL TO ORDER/ROLL CALL**

Board Members Deane Burk, Lisa Burns, Enrique Cruz, Brian Faulconer, Elizabeth "Liz" Kaestner, Tegan Knifton, Kari Schoch Student /At-large Members Alex Bellah, and Vanshit Thakkar

Staff Members Kim Juran, Persephonie Riley, Lindsay Samples, and Randi Kay Stephens

**2. PUBLIC COMMENT**

**3. REGULAR CALENDAR ITEMS**

3.1. **Subject:** Meeting Minutes from the November 27, 2023 Community Enhancement & Investment Fund Citizen Oversight Board.

**Recommendation:** Adopt the Minutes.

3.2. **Subject:** Fiscal Year 2022-2023 Community Enhancement & Investment Fund Budget Overview, Revenues, and Actual Expenditures Compared to Budget Allocations Update.

**Recommendation:** Receive information.

3.3. **Subject:** Fiscal Year 2022-2023 Community Enhancement & Investment Fund Grantee Compliance with Reporting Requirements.

**Recommendation:** Receive information.

**4. SCHEDULING OF NEXT MEETING**

4.1. **Subject:** Community Enhancement & Investment Fund Citizen Oversight Board Meeting Planning and Scheduling.

**Recommendation:** Receive information.

**5. ADJOURNMENT**

**ADDITIONAL INFORMATION**

If you have any technical questions related to the agenda items, please contact City Hall at (916) 851-8700.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

**CERTIFICATION OF POSTING OF AGENDA**

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the February 26, 2024 Regular Meeting of the Rancho Cordova Community Enhancement & Investment Fund Citizen Oversight Board was posted and available for review on February 23, 2024 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at [www.cityofranhocordova.org](http://www.cityofranhocordova.org).

Signed February 23, 2024 at Rancho Cordova, California.



Stacy Leitner, CMC

City Clerk



Community Enhancement & Investment Fund Citizen Oversight Board Meeting  
**Monday, November 27, 2023**

**5:30 PM – Regular Meeting David B. Roberts Council Chambers**

**City Hall  
 2729 Prospect Park Drive, Rancho Cordova**

**Draft Minutes**

## **1. CEIF CITIZEN OVERSIGHT BOARD REGULAR MEETING - CALL TO ORDER/ROLL CALL**

Chair Tegan Knifton called the meeting to order via Zoom and in the David B. Roberts Council Chambers at 5:31 p.m. Assistant City Clerk Persephonie Riley conducted the roll call:

- Citizen Oversight Board Members Present: Lisa Burns, Tegan Knifton, Kari Schoch
- Student /At-large Members Present: Emma “Alex” Bellah, and Vanshit “Vraj” Thakkar
- Staff Members Present: Persephonie Riley, Lindsay Samples, Randi Kay Stephens
- Citizen Oversight Board Members Absent: Dean Burke, Enrique Cruz, Brian Faulconer and Liz Kaestner.

## **2. PUBLIC COMMENT**

Public comment was opened at 5:35 p.m. No additional members of the public were present or participating via Zoom. The public comment period was closed at 5:36 p.m.

## **3. REGULAR CALENDAR ITEMS**

### **3.1 Orientation to the Citizen Oversight Board of the Community Enhancement & Investment Fund.**

Staff Member Randi Kay Stephens, Management Analyst II, presented to the Board about meeting procedures and protocols including Robert’s Rules of Order.

Staff confirmed that prior to the meeting, each of the newly appointed Board Members provided their Form 700 and volunteer waiver, as well as participated in the Oath of Office conducted by the City Clerk.

Staff also provided information about the required AB 1234 Ethics Training. Each of the newly

appointed members is required to take the recently updated Institute for Local Government's Self-Tests for Part 1: Financial Interest and Perks and Part 2: Governmental Transparency and Fair Processes. Completed tests are due back to staff before November 10, 2022. Staff will arrange for the review and grading, as well as payment to the Institute for Local Government. Staff will return certificates of completion to Board Members upon receiving them from the Institute for Local Government. Members appointed prior to 2022 have already completed this process and their certificate is valid for up to two years.

Chair Knifton opened public comment period. Seeing no speakers in person, by Zoom, or email, Chair Knifton closed public comment.

Staff presentation did not require a motion by the Board Members.

### **3.2 Review and Adopt Meeting Minutes from November 30, 2022.**

Chair Knifton opened public comment period. Seeing no speakers in person, by Zoom, or email, Chair Knifton closed public comment.

Motion to accept the meeting minutes made by Burns, seconded by Thakkar; and carried by a unanimous vote (5-0-0).

### **3.3 FY 2022/2023 Measure H and Measure R Funded Projects and Programs.**

Randi Kay Stephens, Management Analyst II for the City of Rancho Cordova, shared an overview of the Citizen Report, how it is distributed to the public via United States mail in past years and how the FY 2022/2023 report will be distributed by post card to households in Rancho Cordova this time. The postcards will include a QR code linked to the City's website so that City of Rancho Cordova Communications and Community Enhancement & Investment Staff can assess the views and links attracting visitors to the annual report.

Stephens shared that during Fiscal Year 2022/2023, the Community Enhancement & Investment Fund generated approximately \$23.5 million in sales tax revenue for both Measure H and Measure R. Stephens then provided information about all projects within the seven Project/Programs categories: Legacy Fund; Public Works/Infrastructure; Community & Economic Development; Public Safety; Education, After-School Programs, and School Gardens; Arts, Culture, History, Entertainment & Sports; and Other Community Priorities. Board Members then provided recommendations to staff on projects/programs to highlight within the FY 2022/2023 Annual Citizen Report.

The following recommendations were made to Staff for inclusion in the Annual Report:

#### ***Legacy Fund***

- Mills Crossing
- Rancho Cordova Youth Center
- Rancho Cordova Little League
- Soil Born Farms Improvements

Motion to accept the selections as made by the Citizen Oversight Board made by Schoch, seconded by Burns; and carried by a unanimous vote (5-0-0).

***Public Safety***

- Rancho Cordova Crime Suppression
- Rancho Cordova Folsom-Olson-Zinfandel Area Officer
- Rancho Cordova Police Department Youth Center Officer
- ShotSpotter Technology

Motion to accept the selections as made by the Citizen Oversight Board made by Thakkar, seconded by Schoch; and carried by a unanimous vote (5-0-0).

***Public Works/Infrastructure***

- Pavement Rehabilitation
- Enhanced Litter and Graffiti Abatement
- Enhance the City Urban Forest
- Sidewalk Repair + Mills Ranch / Rossmoor Neighborhood Streets Rehabilitation Project (Measures H & R)
- Mather Field Road Corridor Enhancements + Corridor Beautification (Measures H & R)
- Intersection Safety Improvements

Motion to accept the selections as made by the Citizen Oversight Board made by Burns, seconded by Bellah; and carried by a unanimous vote (5-0-0).

***Community & Economic Development***

- Economic Development:
  - Incentive Programs and Jobs & Talent Program
  - City Place Making and Branding
  - Market Feasibility Analysis, Program Implementation and Business Promotion, Corridor Revitalization and Industry Expansion
- Community Development & Measure R COVID-19 Response & Recovery:
  - Workforce Development / Community Support
  - Property Acquisition/Redevelopment/Expansion of City Services/Corridor
  - Community Building, Outreach, Community Service Activities and Beautification Projects, Programs and Incentives

Motion to accept the selections as made by the Citizen Oversight Board made by Burns, seconded by Schoch; and carried by a unanimous vote (5-0-0).

***Arts, Culture, History, Entertainment, and Sports: Culture, History, and Entertainment***

- FCUSD: Mills Middle School Drumline
- Hummingbird Theatre Company
- CCCF: Rancho Cordova Youth Poet Laureate
- CCCF: MACC Programming and Operations
- Sacramento's Children Museum

- Sacramento Telangana Association: Festival of Colors

Motion to accept the selections as made by the Citizen Oversight Board made by Schoch, seconded by Burns; and carried by a unanimous vote (5-0-0).

***Arts, Culture, History, Entertainment, and Sports: Art and Sports***

- Sacramento Area Bicycle Advocates
- Art in Public Places
- Rancho Cordova: Student Athlete Coalition: Cordova High School Athletic Improvement Plan
- CCCF: Youth Sports Leagues: Promo Campaign
- CCCF: Renovation and Maintenance of Youth Sports Facilities

Motion to accept the selections as made by the Citizen Oversight Board made by Burns, seconded by Thakkar; and carried by a unanimous vote (5-0-0).

***Education***

- FCUSD: Book Recovery and Expansion
- CL3 Mentors at Cordova High, Mills and Mitchell
- 916 Ink: Find Your Voice Creative Writing Workshop
- PRO Youth: Governments Engaging Youth in the City of Rancho Cordova
- Folsom Lake College: Rancho Cordova College Promise Program
- Suvidha International: Robotics Training Program
- FCCP: Youth Career Centers
- Sacramento SPLASH: Youth Environmental Leadership Camp

Motion to accept the selections as made by the Citizen Oversight Board made by Schoch, seconded by Burns; and carried by a unanimous vote (5-0-0).

***Other***

- Blessings in a Backpack: Rancho Cordova
- Rebuilding Together: Home and Neighborhood Improvement Campaign
- Rancho Cordova Food Locker: Capacity Expansion
- Habitat for Humanity: Home Repairs and Neighborhood Revitalization in Rancho Cordova
- FCUSD: Homeless Student Services
- Rancho Cordova: Chamber of Commerce: EXPLORE

Motion to accept the selections as made by the Citizen Oversight Board made by Burns, seconded by Bellah; and carried by a unanimous vote (5-0-0).

**4. Scheduling of Next Meeting**

Board Members and Staff discussed dates for the next Community Enhancement & Investment Fund Citizen Oversight Board meeting. The meeting's purpose is to allow staff to present to the Board about financials for Measure H and Measure R, including reviewing reports from grantees. As several members were absent, Staff was asked to follow-up with the Board to confirm a date for December, January, or February of 2024.

Chair Knifton opened public comment period. Seeing no speakers in person, by Zoom, or email, Chair Knifton closed public comment.

Motion to request Staff plan the next meeting in consultation with the Citizen Oversight Board was made by Thakkar, seconded by Bellah, and carried by a unanimous vote (5-0-0).

**5. ADJOURNMENT**

Chair Knifton adjourned the meeting at 7:44 p.m.

DRAFT

# MEMORANDUM



## ITEM 3.2.

**DATE:** February 26, 2024  
**TO:** Chair and Members of the Community Enhancement & Investment Fund Citizen Oversight Board  
**FROM:** Kim Juran, Administrative Services Director  
Randi Kay Stephens, Management Analyst II  
**SUBJECT:** **FISCAL YEAR 2022-2023 COMMUNITY ENHANCEMENT & INVESTMENT FUND YEAR END FINANCIAL REVIEW**

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### **RECOMMENDATION**

Receive information.

### **RESULT OF RECOMMENDED ACTION**

The Citizen Oversight Board will receive information on the City of Rancho Cordova revenues, Measure H & R budgets, as well as actual expenditures compared to budget allocations for Fiscal Year 2022-2023.

### **BACKGROUND**

#### **Fiscal Year 2022-2023 Budget Overview + Revenues**

Staff will share information on the final figures for both Measure H and R for Fiscal Year 2022-23 and provide an overview of the Fiscal Year 2023-24 online budget book.

#### **Fiscal Year 2022-2023 Actual Expenditures to Budget Allocations**

Staff will share information about Measure H and Measure R allocations and expenditures. Given the timing of the allocations and expenditures, staff will provide clarification on any projects that received extensions due to challenges of delivering programs or services during COVID-19 restrictions. Staff will also provide information from a sample of Measure H and Measure R projects/programs and how the Community Enhancement & Investment Fund works with grantees to allow for flexibility with accountability. Staff will also provide information about how Measure H and Measure R funds are dedicated to specific city purposes (Public Safety, Public Works, Community/Economic Development, etc.), legacy projects, and how funding buckets are created to provide specific types of grant-funded programming within the city (Arts, Athletics, etc.).

#### **Measure H**

Staff will share the City of Rancho Cordova's adopted Resolution 119-2022, the budgeted Measure H allocation, approved by the City Council. The Measure H budget was \$11.4 million

in Fiscal Year 2022-2023. Staff will present on expenditures through June 30, 2023, the end of the fiscal year.

Measure R

Staff will share the City of Rancho Cordova’s adopted Resolution 118-2022, the budgeted Measure R allocation, approved by the City Council. The Measure R budget was \$11.4 million in Fiscal Year 2022-2023. Staff will present on expenditures through June 30, 2023, the end of the fiscal year.

**ATTACHMENT(S)**

- 1. Fiscal Year 2022-2023 Community Enhancement & Investment Fund Update
- 2. Detailed Trial Balance for Measure H and Measure R
- 3. Measure H 119-2022 Approved Resolution
- 4. Measure H 119-2022 Expenses
- 5. Measure R 118-2022 Approved Resolution
- 6. Measure R 118-2022 Expenses
- 7. Resolution 122-2021 - Authority to Make Adjustments to CEIF Projects and Programs

# FY 2022/23 Community Enhancement & Investment Fund Update



February 26, 2024

# Sales Tax Revenues

## The City of Rancho Cordova receives two types of sales tax revenues

- Bradley-Burns Sales Tax: Point of Sale
  - Business location must be permanent place of business
  - Employees assigned to this business must do the following:
    - Hold inventory/goods available for sale
    - Negotiate sales
    - Accept orders
- Local “Add on” Sales Tax: Destination based
  - Tax is allocated based on where goods are delivered or placed into use
  - Online sales are allocated directly to City

# Sales Tax Revenues

## **Bradley Burns Sales Tax: 7.25% statewide rate**

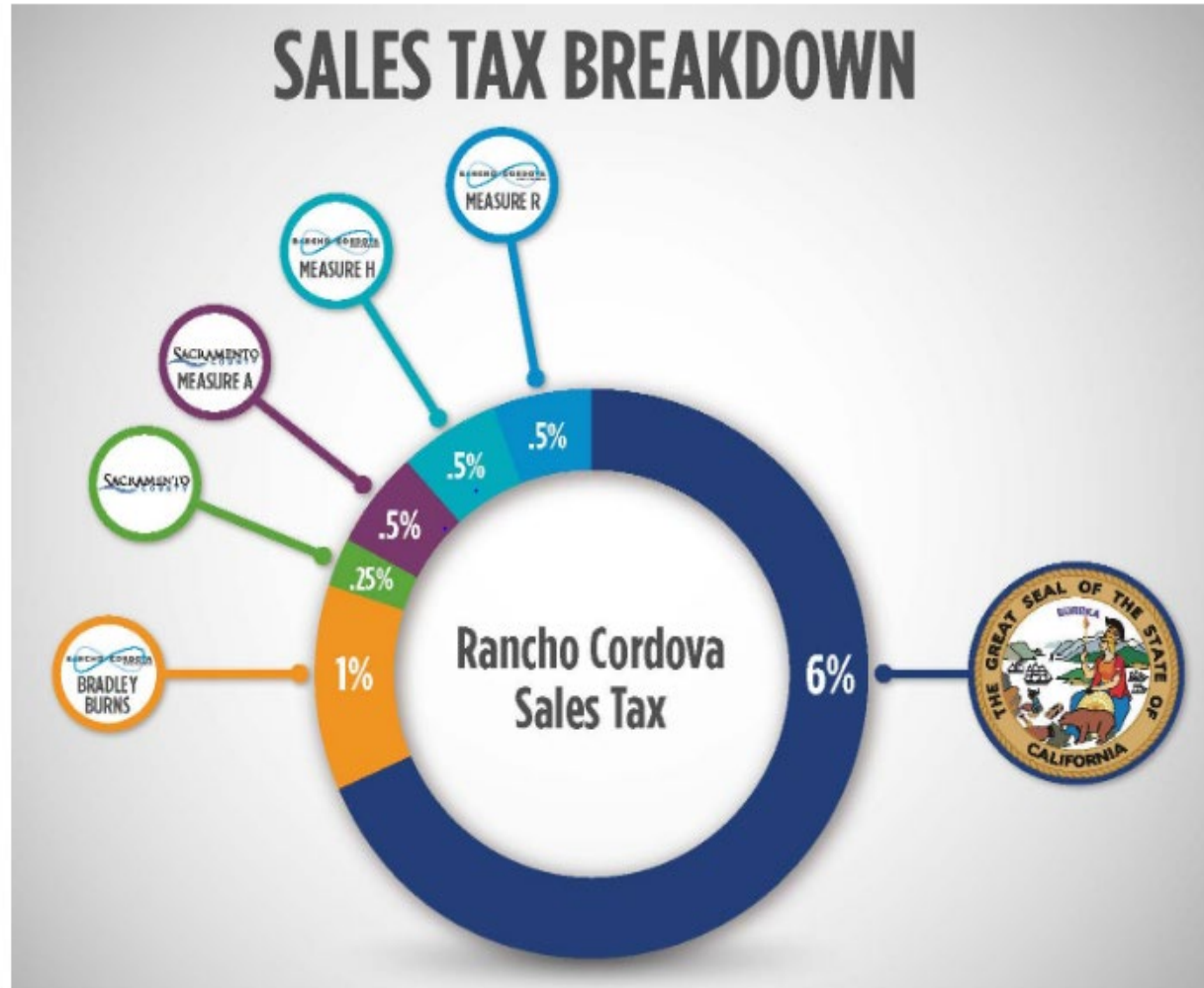
- 6% State
- **1% City**
- .25% Local County Transportation Fund
- Fiscal Year 2021/22 City Bradley Burns Sales Tax Revenues: \$21.2 million
- These revenues go to the City's General Fund, which is the main operating fund for the City
- Sales Tax revenue (not including CEIF) account for 30% of the City's General Fund Revenues

## **Local "Add on" Transactions Tax: Maximum amount allowed in a County is 2%**

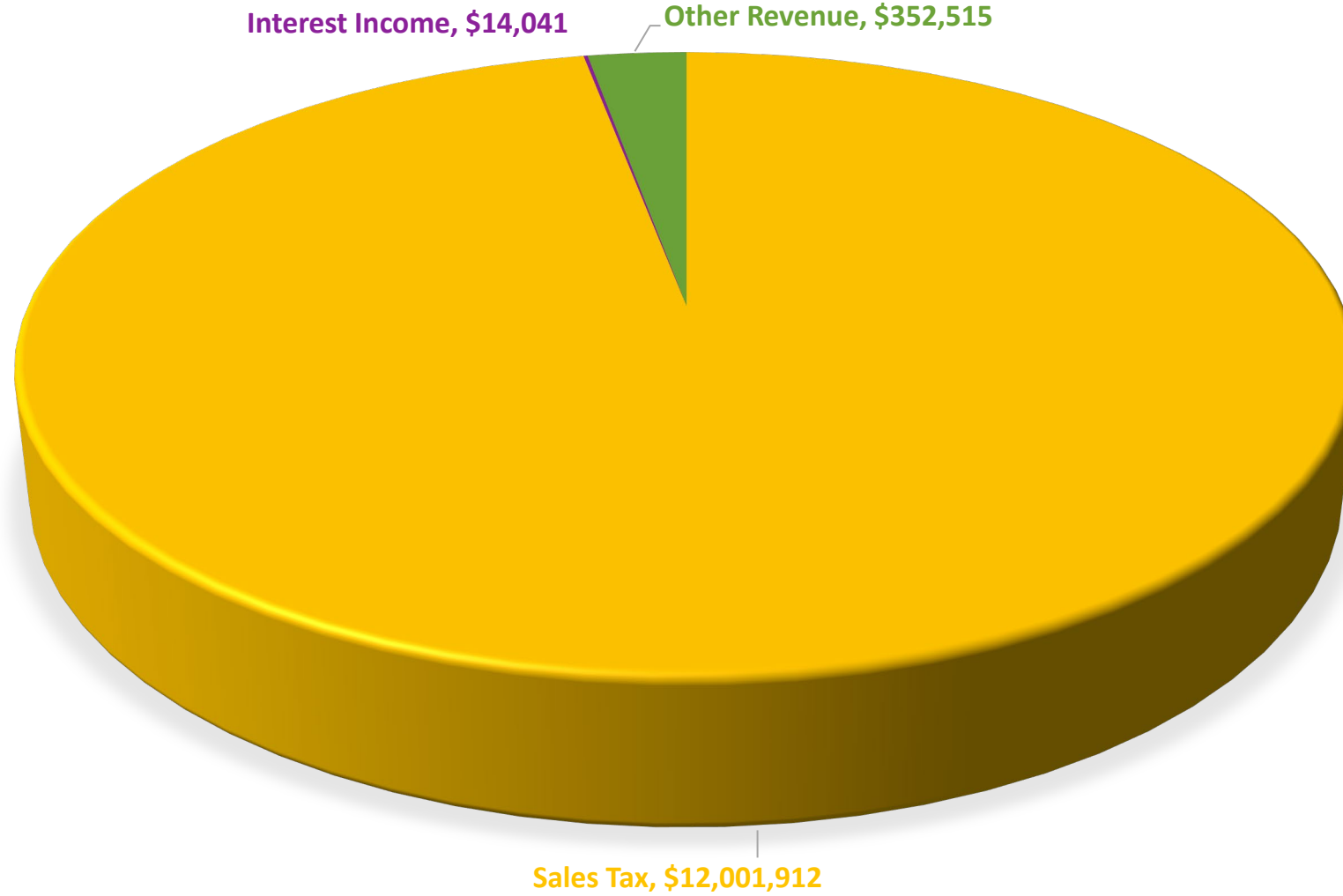
- Sacramento County Measure A: .5%
- City of Rancho Cordova Measure H: .5%
- City of Rancho Cordova Measure R: .5%

## **Rancho Cordova Sales Tax Rate: 8.75%**

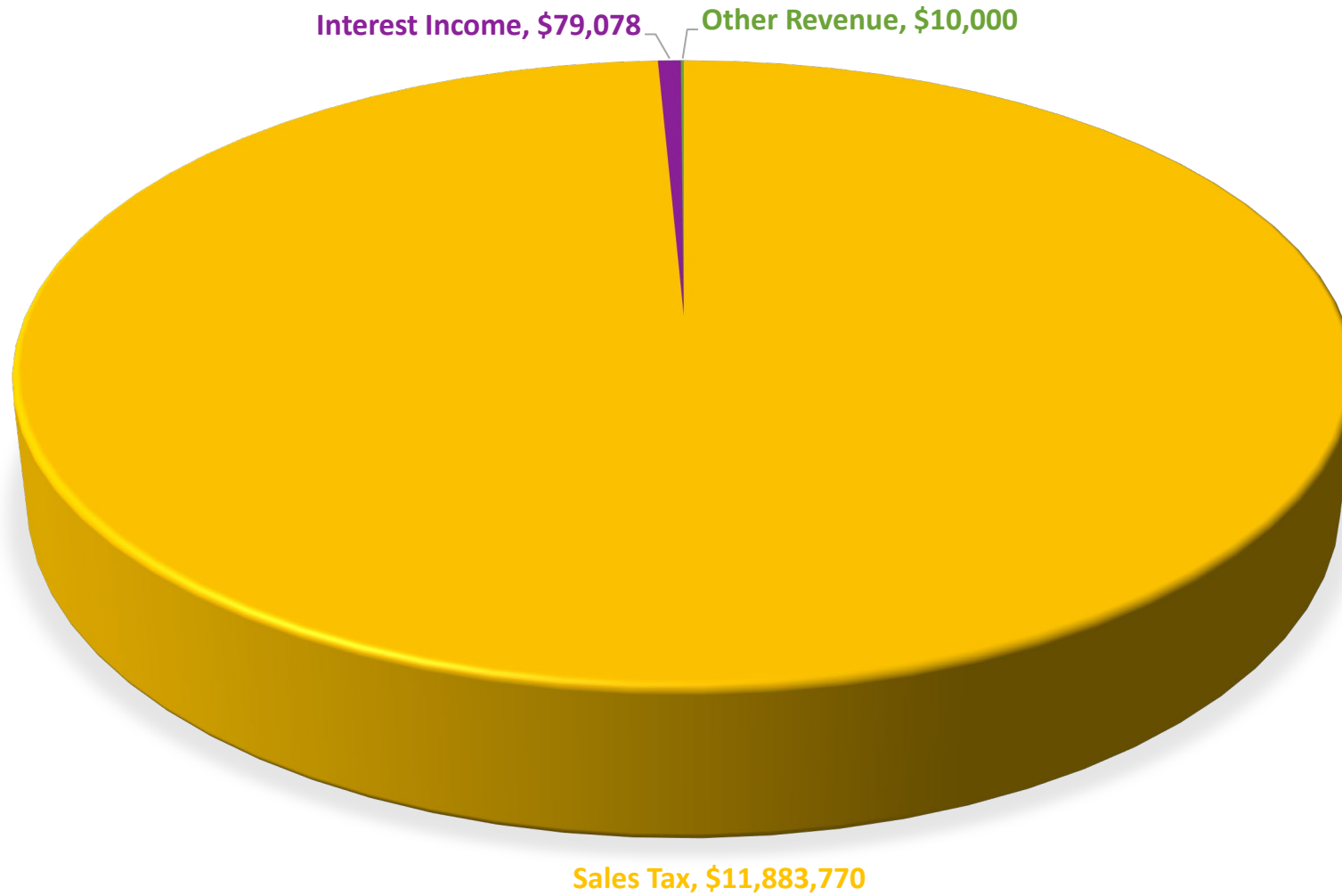
# Sales Tax Revenues



# Measure H Revenues



# Measure R Revenues



**ITEM 3.2.**

**ATTACHMENT 2**

**City of Rancho Cordova  
RCFS101 Detailed Trial Balance**

Date Range: 07/01/2022 - 06/30/2023  
Selected Divisions: ALL

**Div: 90 - Non-Departmental**

Subs	Set ID	Acctg Period	Trans Type	Trans Date	Number	Description	DEBITS	CREDITS	BALANCE
<b>11090-41201 CEF - Non-Dept. / Sales Tax</b>							<b>\$2,208,034.33</b>	<b>\$14,209,945.99</b>	<b>\$0.00</b>
JE	RMSLS00024750	01/2023	ST	07/25/2022	736,933	Sales Tax May 2022		\$1,142,766.61	
JE	GLREV00059890	01/2023	ST	07/31/2022	741,922	Record July Accruals	\$1,142,766.61		
JE	RMSLS00024873	02/2023	ST	08/26/2022	743,712	Sales Tax June 2022		\$1,065,267.72	
JE	GLREV00059939	02/2023	ST	08/31/2022	744,207	accrue Aug Sales Tax	\$1,065,267.72		
JE	RMSLS00024994	03/2023	ST	09/26/2022	746,815	Sales Tax July 2022		\$970,320.98	
JE	RMSLS00025113	04/2023	ST	10/24/2022	750,962	Sales Tax August 2022		\$1,043,590.91	
JE	RMSLS00025223	05/2023	ST	11/29/2022	755,701	Sales Tax Sept 2022		\$1,047,814.42	
JE	RMSLS00025344	06/2023	ST	12/27/2022	760,072	Sales Tax Oct 2022		\$1,004,545.64	
CR	ACH012423ACH1	07/2023	ST	01/24/2023	CR500690	State of Calif. Sales Tax Nove		\$862,359.21	
CR	ACH022423DP2	08/2023	ST	02/24/2023	CR500691	State of Calif. Sales Tax 4th		\$1,284,256.39	
CR	ACH032323HM	09/2023	ST	03/23/2023	CR500800	State of Califo Sales Tax Jan		\$938,738.16	
CR	ACH042423HM	10/2023	ST	04/24/2023	CR501095	State of Calif. Sales Tax Feb		\$877,040.13	
CR	ACH053023HM2	11/2023	ST	05/30/2023	CR501326	State of Califo Sales Tax 1st		\$975,576.10	
CR	ACH062623HM1	12/2023	ST	06/26/2023	APAC062623	State of Calif. Sales Tax Apri		\$906,000.41	
JE	JE101923MM2	12/2023	ST	06/29/2023	JV00491	July Revenue Accruals		\$1,154,723.62	
JE	JE101923MM4	12/2023	ST	06/29/2023	JV00493	Aug Revenue Accruals		\$936,945.69	
<b>Total for Account: 11090-41201 CEF - Non-Dept. / Sales Tax</b>							<b>\$2,208,034.33</b>	<b>\$14,209,945.99</b>	<b>(\$12,001,911.66)</b>
<b>12090-41201 Measure R - Non-Dept. / Sales Tax</b>							<b>\$2,175,048.38</b>	<b>\$14,058,818.83</b>	<b>\$0.00</b>
JE	RMSLS00024750	01/2023	ST	07/25/2022	736,932	Sales Tax May 2022 Measure R		\$1,129,399.11	
JE	GLREV00059890	01/2023	ST	07/31/2022	741,922	Record July Accruals	\$1,129,399.11		
JE	RMSLS00024873	02/2023	ST	08/26/2022	743,713	Sales Tax 2022		\$1,045,649.27	
JE	GLREV00059939	02/2023	ST	08/31/2022	744,207	accrue Aug Sales Tax	\$1,045,649.27		

**ITEM 3.2.**

**ATTACHMENT 2**

**City of Rancho Cordova  
RCFS101 Detailed Trial Balance**

Date Range: 07/01/2022 - 06/30/2023  
Selected Divisions: ALL

Subs	Set ID	Acctg Period	Trans Type	Trans Date	Number	Description	DEBITS	CREDITS	BALANCE
JE	RMSLS00024994	03/2023	ST	09/26/2022	746,816	Sales Tax July 2022 Measure R		\$961,928.29	
JE	RMSLS00025113	04/2023	ST	10/24/2022	750,961	Sales Tax Aug 2022 Measure R		\$1,014,792.52	
JE	RMSLS00025223	05/2023	ST	11/29/2022	755,699	Sales Tax Measure R Sept22		\$1,048,191.71	
JE	RMSLS00025344	06/2023	ST	12/27/2022	760,071	Sales Tax Oct 2022		\$1,002,767.27	
CR	ACH012423DP	07/2023	ST	01/24/2023	CR500686	State of Calif. Sales Tax Meas		\$860,577.47	
CR	ACH022423DP1	08/2023	ST	02/24/2023	CR500687	State of Calif. Sales Tax 4th		\$1,282,848.42	
CR	ACH032323HM1	09/2023	ST	03/23/2023	CR500801	State of Calif. Sales Tax Jan		\$935,025.36	
CR	ACH042423HM1	10/2023	ST	04/24/2023	CR501096	State of Calif. Feb 2023 Measu		\$874,912.25	
CR	ACH053023HM3	11/2023	ST	05/30/2023	CR501327	State of Calif. 1st QTR 2023		\$950,610.88	
CR	ACH062623HM2	12/2023	ST	06/26/2023	APAC062623	State of Calif. Sales Tax Apri		\$903,219.28	
JE	JE101923MM2	12/2023	ST	06/29/2023	JV00491	July Revenue Accruals		\$1,150,306.11	
JE	JE101923MM4	12/2023	ST	06/29/2023	JV00493	Aug Revenue Accruals		\$898,590.89	
<b>Total for Account: 12090-41201 Measure R - Non-Dept. / Sales Tax</b>							<b>\$2,175,048.38</b>	<b>\$14,058,818.83</b>	<b>(\$11,883,770.45)</b>
<b>Total for Div: 90 - Non-Departmental</b>							<b>\$4,383,082.71</b>	<b>\$28,268,764.82</b>	

## CITY OF RANCHO CORDOVA

## RESOLUTION NO. 119-2022

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA  
APPROVING THE FISCAL YEAR 2022-2023 AMOUNTS FOR COMMUNITY GRANTS,  
LEGACY FUND, AND DEPARTMENT PROJECTS AND PROGRAMS TO BE FUNDED FROM  
THE MEASURE H/COMMUNITY ENHANCEMENT AND INVESTMENT FUND**

**WHEREAS**, in November 2014, Rancho Cordova voters approved Measure H, a ½ cent sales tax measure, which now generates approximately \$11 million of annual revenue for the City's general fund; and

**WHEREAS**, the revenues from the Measure H/Community Enhancement and Investment Fund are locally controlled by the City; and

**WHEREAS**, the City Council and staff invited the community to submit applications to receive funding from the Measure H/Community Enhancement and Investment Fund and more than 90 such applications were received and considered by the City Council; and

**WHEREAS**, the City Council also considered recommendations from City staff and Council Members regarding projects to be funded from the Measure H/Community Enhancement and Investment Fund; and

**WHEREAS**, the City Council, at public meetings, has considered all grant applications, public comments, staff recommendations, and City Council proposals regarding the Measure H/Community Enhancement and Investment Fund; and

**WHEREAS**, the City Council now desires to approve final funding recommendations for projects to receive funding for the 2022-2023 fiscal year from the Measure H/Community Enhancement and Investment Fund, while recognizing that some projects may require subsequent discretionary approvals by the City Council to meet certain legal requirements.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
RANCHO CORDOVA AS FOLLOWS:**

1. The Fiscal Year 2022-2023 Measure H/Community Enhancement and Investment Fund Budget and Project list is attached as Exhibit A.
2. That the amounts stated in the Fiscal Year 2022-2023 Measure H/Community Enhancement and Investment Fund Budget and Project List shall become and thereafter be appropriated to funds stated therein and said monies are hereby appropriated.
3. The City Manager is authorized to approve expenditure adjustments within individual funds so long as the total appropriated within each major fund is not exceeded.
4. Additionally, the City Manager, or designee, is authorized to adjust Measure H/Community Enhancement and Investment Fund project allocations per the authority granted under Resolution 122-2021.
5. City staff is authorized to and shall expeditiously process all projects receiving a "Category 1" assignment in Exhibit A, including the execution of funding agreements

related to such projects, so that grant funds are distributed as soon as possible.

- 6. City staff shall ensure that all projects receiving a “Category 2” assignment will move forward as soon as all outstanding issues are resolved, including those related to public bidding and/or prevailing wage requirements; and City staff is authorized to execute required funding agreements and coordinate with necessary outside agencies and parties regarding these projects.
- 7. Recognizing that the group of projects receiving a “Category 3” assignment in Exhibit A require more extensive staff time to create specifications and meet legal requirements (including public bidding requirements, prevailing wage rules, property entitlements, and/or requirements under the California Environmental Quality Act) City staff shall ensure that planning for these projects makes timely progress and staff shall submit any items requiring additional City Council approval to the Council in a timely fashion.
- 8. All funding agreements related to the Measure H/Community Enhancement and Investment Fund grants shall be executed by the City Manager, approved by the City Attorney, and shall include requirements to ensure that grant recipients utilize grant monies for the purposes outlined in the approved grant applications. To ensure timely issuance of grant funding, grantees will have 60 days following the receipt of their grant funding agreement to provide the required documentation back to the City needed to execute the agreement. This is being done to help mitigate projects being delayed and/or not finishing during the fiscal year and ensure projects move forward in a timely manner. The Measure H/Community Enhancement and Investment Fund estimated budget is based on the latest available sales tax data at the time the grant applications were approved by the City Council. Although the intent is to see all the approved projects move forward through completion, the impacts from the COVID-19 pandemic may result in some projects not moving forward at all or moving forward in a capacity less than what was anticipated at the time the project was approved for funding.

**PASSED AND ADOPTED** by the City Council of the City of Rancho Cordova on the 20<sup>th</sup> day of June 2022 by the following vote:

**AYES:** Budge, Gatewood, Pulipati, Sander, and Terry

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None



Donald Terry, Mayor

**ATTEST:**



Stacy Leitner, CMC  
City Clerk

**Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List  
Exhibit A to Resolution No. 119-2022**

App.	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Numeric Category	Notes
2	Arts, Culture, History, Entertainment & Sports	Rancho Cordova River City Concert Band: Enhancements	This project would provide funds to the Rancho Cordova River City Concert Band (RCRCB) for equipment, musical talent, and related expenses, thereby enhancing its potential to provide high-quality musical performance events in the City of Rancho Cordova and to equip the RCRCB to represent the City of Rancho Cordova as musical ambassadors within the region. The goal of the volunteer-driven RCRCB is to engage with and represent the community of Rancho Cordova with superior musical performances, foster musical interest among children, bring world-class guest artists, conductors and composers to the Rancho Cordova stage, and to provide performance opportunities for skilled community musicians.	\$20,000	\$20,000	1	Recommended to receive full grant request and consistent with other performing arts grants.
3	Arts, Culture, History, Entertainment & Sports	Nu Art Education: Theater Arts & SEL Integration Program at Williamson Elementary School	NorCal School of the Arts outreach program proposes to provide every classroom at Williamson Elementary School with 10 theatre arts and social-emotional learning (SEL) integrated classes as well as an after school production for students wanting to engage in further after school theatre arts programming. Grant funds provided by the City will enable NorCal School of the Arts to serve more than 500 students during school in the Fall of 2022. During the Spring of 2023, students will have the option to participate in an after-school program that will culminate in a fully-produced musical at the school. NorCal teaching artists are trained in weaving SEL strategies into theatre arts lessons. These classes will also act as a professional development opportunity for the Williamson Elementary classroom teachers to learn how to integrate SEL strategies through theatre arts. Teachers will have access to all the curriculum and Theatre/SEL-integrated resources to continue the exercises once the program is completed.	\$25,000	\$15,000	1	Recommended for funding at the same level as FY 2021-22; \$15,000.
5	Arts, Culture, History, Entertainment & Sports	Sacramento Performing Arts Conservancy: Cordova Youth Spotlight Orchestra Expansion	This proposed project builds on progress in 2021/22, the pilot year of the Cordova Youth Spotlight Orchestra (CYSO). It expands student membership from 24 to 32 students. It opens beginning strings to all elementary grades. Based on learnings from the pilot, this project increases the frequency of classes from once to twice a week and seeks funds to pay all student tuition and supplies. Twenty-four scholarship students completed one year of instruction: 11 in orchestra and 13 in beginning strings. These students want to continue developing their skills, and new students are needed to expand the orchestra by 30% to 32 members or more. This project extends the beginning strings class to all elementary grades with parent participation required for students in grades 1 through 3 and encouraged for grades 4 through 6. In 2021, almost half of the CYSO applicants were elementary students who had no experience playing a musical instrument. Sacramento Performing Arts Conservancy accommodated them by adding a beginning strings class. By the end of the year, four beginning students were promoted to the orchestra, and beginning strings students outnumbered orchestra students. Students will receive instruction twice a week for 34 weeks beginning in September 2022 and ending in May 2023. Like the pilot project, students will perform at least two concerts for the Rancho Cordova community. Additional mini concerts were held during the pilot project and are likely to be held again.	\$22,000	\$20,000	1	Recommended for funding similar to that of other performing arts organizations; \$20,000.
7	Arts, Culture, History, Entertainment & Sports	Mandarins of Sacramento: Imperial Winds	Mandarins proposes to introduce "Imperial Winds", a winter performing arts ensemble focusing on brass and woodwind instruments, to be based in Rancho Cordova. Winter Winds ensembles present an original show each year, approximately 8-10 minutes in length, and refine it throughout the winter season. Shows are performed and are judged in various musical and visual categories. Musical repertoires vary widely among corps and include symphonic, jazz, big band, contemporary, rock, wind band, vocal, rap, Broadway, and Latin music, among other genres. Winter Winds ensembles do not have any required instrumentation. In fact, there are purposely less regulations and restrictions against winds groups, in regard to instrumentation. These less stringent rules exist in order to encourage experimentation and freedom of expression. Winds groups also often incorporate percussion elements and guard elements into their performances, resulting in a unique mix of electric synergy. Imperial Winds will address a current need in the community - high schools in Rancho Cordova only offer winter percussion and winter guard programs and Sacramento State only offers an independent winter percussion group. It will be open to all interested woodwind and brass players between the ages of 16-23 years of age. Experience camps will be held in November and December during which students will have the opportunity to hone the musical skills and learn basic movements used in the performances. In January, any interested student is eligible to audition for the forty available competitive openings in the ensemble. The ensemble will continue to practice and perfect their music and visual performance as a team.	\$20,050	\$20,000	1	Recommended for funding similar to that of other performing arts organizations; \$20,000.

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App.	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Numeric Category	Notes
11	Arts, Culture, History, Entertainment & Sports	FCUSD: Mills Middle School Drumline	Drumline intends to teach students how to become active members in a working and performing percussion ensemble. This course intends to attract those students who are less apt to sign-up for traditional band/orchestra courses, while continuing to offer the same fundamental musical training that motivates and inspires positive creativity. All students will learn to play and will be expected to demonstrate competency on battery percussion (snare/bass/tenor-drums), and orchestral percussion (marimba/xylophone/bells/limpani, etc.). Grades are based on participation, attendance, practice, and rehearsal technique. Drumline performs at concerts, assemblies, school rallies and sporting events throughout the school year. Their sporting events attract members of the Rancho Cordova Community who will hear, see, and experience the community pride represented by Mills performance drumline. Drumline shows are cross-curricular in that they incorporate dance and movement, theatrical performance, and artistic set-design to create a narrative or explore a theme. Such productions are a reflection of the opportunities to celebrate and exchange ideas and interests unique to community culture, demonstrating positive personal and cultural awareness. Drumline will aid in creating repertoire for school and community building such as pep-rallies and athletic events. If funded, in years 2-4, a small amount of subsequent funding is requested (\$1,500 each year).	\$15,000	\$15,000	1	Recommend to receive full grant request. Multiyear request for funding for four years. Recommend to approve as \$15,000 for first year, then \$1,500 for three years thereafter.
13	Arts, Culture, History, Entertainment & Sports	Symphony d'Oro Rancho Cordova: Season 2022-23	This proposed project would provide funding to Symphony d'Oro Rancho Cordova to be expended for music performance venue rental, recording fees, guest performing artist/composer fees and related expenses to continue and expand would-class orchestral music offerings in traditional and non-traditional venues in the City of Rancho Cordova.	\$26,000	\$20,000	1	Recommended for funding similar to that of other performing arts organizations; \$20,000.
14	Arts, Culture, History, Entertainment & Sports	Sacramento Children's Museum: General Operations Support	The Sacramento Children's Museum requests funding for three years to support their rebuilding efforts so that they can create more engaging and innovative learning experiences for children. Funding will ensure their stability as they move forward in rehiring staff, increasing hours and capacity, and bringing back community events. With funding support they aim to increase education staffing, hire marketing staff, implement a retention plan for current staff, host six large special events annually, and offer 50% of events at no cost to visitors.	\$150,000	\$150,000	1	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.
15	Arts, Culture, History, Entertainment & Sports	Sacramento Philharmonic & Opera: Rancho Cordova Pop-Up Concerts	With grant funding, the Sacramento Philharmonic & Opera would be able to again present a free concert series (at least five concerts, depending on the number of musicians) in locations throughout Rancho Cordova. These concerts would take place in different venues throughout Rancho Cordova and would feature small groups of musicians (4-6) who could perform a variety of classical, pops, and other styles of music. Due to the flexible nature of these concerts, they could tailor each presentation to make it most engaging for the intended audience and for the location. For these performances, they would look to again collaborate and communicate with established partners to assess dates and times for performances that they could perform in conjunction with, and potential new opportunities for concerts that would be impactful for the community.	\$15,000	\$15,000	2	Recommended to receive full grant request.
16	Arts, Culture, History, Entertainment & Sports	Hummingbird Theatre Company: 2022-23 Season	Hummingbird Theatre Company wants to make theatre accessible to the people. They believe in engaging audiences with performances that not only reflect thoughtfully, laugh longer, and feel more, but also inspire pride in their hometown of Rancho Cordova. This season, they would like to bring some laughter and cheer to the children of Rancho Cordova by presenting "From the Page to the Stage" Literary Adaptation Children's Show in either November or December of 2022. This production would be a one-hour touring show suited for all ages, where they would bring classic children's stories and tales to life by adapting and performing them onstage. Their show in April, would be geared towards the whole family, as they would like to present "The Greatest Showcase" – a Musical Theatre Broadway Review. This show would feature local talented performers singing, dancing, and acting out songs from musical theatre favorites, such as Phantom of the Opera, Shrek the Musical, Hamilton, and Rent.	\$29,800	\$20,000	1	Recommended for funding similar to that of other performing arts organizations; \$20,000.
17	Arts, Culture, History, Entertainment & Sports	CCCF: Rancho Cordova Youth Poet Laureate	The project would provide funds to the Cordova Community Council (CCC) to further develop and conduct a Youth Poet Laureate program for the City of Rancho Cordova which is in alignment with the National Youth Poet Laureate program. Using a timeline that aligns with the National Youth Poet Laureate program, the CCC would design a Rancho Cordova schedule and program which would eventually put local contestants in line to compete for the national title. The CCC inherited this project late in 2021-22, too late to engage in the national program. By extending the project into 2022-23, the CCC believes a local program can align with the curriculum and standards developed for the national program and launch with the cooperation of local schools and teen organizations. The National Youth Poet Laureate program celebrates the nation's top youth poets who are committed to artistic excellence, civic engagement and social justice. As part of this national framework, which CCC has joined, the national organization works with local youth literary arts organizations to identify and celebrate exceptional youth poets who use their voice to inspire change.	\$10,000	\$10,000	1	Recommended to receive full grant request.

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19	Arts, Culture, History, Entertainment & Sports	Ankur, Inc.: Festival of Knowledge	A grant would provide funds to Ankur to organize and host the Festival of Knowledge a whole day/night event, symbolizing and celebrating education, arts, and culture. The event displays the talent that children and adults have in various arts and cultural fields. This includes an essay competition, music, dance performances, drawing exhibitions, public speaking, etc.	\$12,500	\$5,000	1	Recommend for event sponsorship at \$5,000 level.
21	Arts, Culture, History, Entertainment & Sports	Sacramento Telangana Association: Festival of Flowers	A grant would provide funds to Sacramento Telangana Association (STA) to organize and host the "Bathukamma" Festival known as the Festival of Flowers. Every year during the September - October timeframe the festival is held and celebrates the inherent relationship between earth, water, plants, flowers, and human beings. They are partnering with other nonprofits and organizations for wider community outreach. A grant would allow STA to help educate and organize this unique festival in Rancho Cordova.	\$12,000	\$5,000	1	Recommended for event sponsorship at \$5,000 level.
22	Arts, Culture, History, Entertainment & Sports	Sacramento Telangana Association: International Kite Festival	Sacramento Telangana Association (STA) proposes to bring the International Kite Festival to the City of Rancho Cordova. Across the world and the United States, many cities have similar festivals held annually and attracts kite flyers from all over. STA and Rancho Cordova Travel and Tourism (RCTT) will be partnering to bring an International Kite Festival to the City of Rancho Cordova. RCTT will help promote it with an objective of promoting tourism to the City of Rancho Cordova. This will be a free event open to all ages.	\$3,000	\$3,000	1	Recommended for event sponsorship at \$3,000 level (equal to grant request).
23	Arts, Culture, History, Entertainment & Sports	Sacramento Telangana Association: Festival of Colors	A grant would provide funds to Sacramento Telangana Association (STA) to organize and host the Festival of Colors. STA will be partnering with WeEmbrace and other community organizations to celebrate the Festival of Colors in 2023. This festival marks the arrival of spring and is a celebration of fertility, color, and love, and a time for people to get together and enjoy themselves with friends, families and the community. STA partners with WeEmbrace serving families of individuals with disabilities.	\$3,000	\$3,000	1	Recommended for event sponsorship at \$3,000 level (equal to grant request).
25	Arts, Culture, History, Entertainment & Sports	FCUSD: Community Cultural Appreciation Concert	The Folsom Cordova Unified School District (FCUSD) serves students and families from a variety of diverse cultures. FCUSD wishes to create an opportunity for students and the community to engage in and celebrate the diverse cultures through music. FCUSD would create an opportunity to appreciate the Armenian culture by creating an opportunity to learn about and hear folk music. The project would include working with an Armenian musical group to provide a learning opportunity for both students and the general community. The Cordova High School Performing Arts Center would be the venue for the project. The performance group, Chookasian Armenian Concert Ensemble would be secured to do a matinee performance during school for students and on the same day, do an evening performance for the community. Both events would be free of charge to students and the community to attend. The performances would occur during March 2023.	\$7,912	\$5,000	1	Recommended for event sponsorship at \$5,000 level.
27	Arts, Culture, History, Entertainment & Sports	FCUSD: Athletic Improvement Plan	This proposed project would provide for increased opportunities for student-athletes for afterschool sports. This plan encourages physical fitness as a positive outlet for afterschool sports. This project will enhance the educational programs and athletic programs at Cordova High School, Mills Middle School, and Mitchell Middle School. Evidence supports that one of the best Positive Behavior Intervention and Supports (PBIS) for students is athletics. During the COVID-19 pandemic the need to support Social Emotional Learning (SEL) for our students is greater than ever and athletics is one of the best models for SEL. Ensuring our athletic programs have the necessary equipment, supplies, and means to support our students is paramount to the success of our community.	\$200,000	\$200,000	2	Recommended to receive full grant request.
28	Arts, Culture, History, Entertainment & Sports	Rancho Cordova Student Athlete Coalition: Cordova High School Athletic Improvement Plan	The Rancho Cordova Student Athlete Coalition (RCSAC) has worked with Folsom Cordova Unified School District staff to identify academic and athletic needs at Cordova High School. The purpose of RCSAC is to equitably and efficiently support and recognize the diverse Rancho Cordova student-athletes while maintaining, improving, and upgrading all that is Rancho Cordova athletics. Funding will support tutoring programs, educational field trips, advertising and marketing, physical improvements such as a new marquee and signage, some general facility improvements, recognition awards, and salaries for additional coaches, trainers, and enrichment staff. RCSAC has a booster club component and through this, aims to increase the fundraising efforts at Cordova High School. This is a multiyear request.	\$198,500	\$75,000	2	Recommended for funding at a level more than FY 2021-22. Recommended to receive \$75,000 in FY 2022-23. Booster Club status is required by school district.
29	Arts, Culture, History, Entertainment & Sports	Rancho Cordova Track Club: Implements and Equipment	The Rancho Cordova Track Club seeks funding to provide the youth-athletes participating in track and field and cross country the proper tools to develop in their events. The implements and equipment they are seeking will make practice and competition much easier for the coaches to demonstrate to the youth-athletes; and help them perform to the best of their ability. These implements and equipment will be used for years to come and help many generations of youth-athletes. Rancho Cordova Track Club will continue to host events and provide opportunities for youth-athletes in Rancho Cordova and the greater Sacramento area. Their vision is to be the track and field, cross country, and road race destination.	\$25,000	\$25,000	1	Recommended to receive full grant request.

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30	Arts, Culture, History, Entertainment & Sports	CCCF: Youth Sports Fee Assistance	This project would provide funds to the Cordova Community Council for distribution by the Rancho Cordova Athletic Association (RCAA) to create and manage a fee assistance program for children unable to participate in youth sports programs due to family financial barriers. Cordova Community Council will work with RCAA to establish criteria for assistance, operational guidelines for distribution of funds, as well as bookkeeping and reporting operations. This is a multiyear request.	\$22,000	\$22,000	1	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2023-24.
31	Arts, Culture, History, Entertainment & Sports	CCCF: Youth Sports Leagues Promo Campaign 2022-23	The project would provide funds to the Cordova Community Council to assist the Rancho Cordova Athletic Association (RCAA) to continue efforts to improve and expand promotion of youth sports leagues in the City of Rancho Cordova. The project will utilize digital and traditional outreach efforts to boost the profile of youth sports leagues, including collaborative efforts which include mass distribution of flyers, development of high quality and effective signage and an expanded means to extend information to grow year-to-year league participation by 5 percent. This project will build upon previous upgrading of youth sports leagues digital profiles at www.rcathletics.org. The elevation of publicity for youth sports is critical to success for these leagues. During league COVID shutdowns, Rancho Cordova recreational leagues reported that many families have left their leagues to play in "pay to play" private leagues, especially among older players. Leagues will need to be rebuilt with younger players and parents with less experience in skills such as coaching and officiating. This is a nationwide challenge of the post-COVID era. This proposal would also continue to expand the outreach to schools in Rancho Cordova that are part of the Elk Grove and Sacramento City school districts.	\$42,000	\$42,000	1	Recommended to receive full grant request.
33	Arts, Culture, History, Entertainment & Sports	CCCF: Renovation and Maintenance of Youth Sports Facilities	This project would provide funds to the Cordova Community Council (CCC) on behalf of the Rancho Cordova Athletic Association to be expended for materials and services to improve and maintain youth sports fields and facilities located on property owned by the Folsom Cordova Unified School District (FCUSD) and/or Cordova Recreation and Park District (CRPD). The project is currently operating in the City of Rancho Cordova, wherein the school district or park district provides labor or other services for field or facility improvements and repairs on their property with material and other services costs, and volunteer effort provided by the Rancho Cordova Athletic Association (RCAA). The projects are selected by a consortium of Rancho Cordova youth sports league leaders organized under the RCAA, a project of the CCC. The sports leagues which stand to benefit from this project include Rancho Cordova Little League, Cordova Girls Softball, Rancho Cordova Soccer, Rancho Cordova Track Club, Cordova Blue Marlins, Cordova Cordettes, Cordova Jr. Lancers, and others.	\$50,000	\$50,000	1	Recommended to receive full grant request.
34	Arts, Culture, History, Entertainment & Sports	Sacfit: Parkway Half Marathon	Sacfit proposes to continue funding of the Parkway Half Marathon and Otter Run to align as a first-class major active-lifestyle event with the City of Rancho Cordova. There are two components of the request. First, maintain the start and finish line configuration from the previous year's grant, which considers the start line in William Pond Park (to facilitate larger volume parking accommodations) and all finish lines and the entire Kid's Otter Dash within the Rancho Cordova City limits. The section along the American River Parkway, from River Bend to Sunrise, is the main route for the Parkway Half Marathon. A grant to continue the Parkway Half Marathon route and finish line within the Rancho Cordova City limits aligns the City with a major running event, as well as a meets the goal of having a community health a fitness event. The alignment of the Parkway Half Marathon with Rancho Cordova elevates the City as a primary regional supporter of the Parkway. Having the race route and finish line within the City and connected to other existing events should be beneficial to all local residents. Second, maintain support for the Kid's 1k "Otter Dash" run. The goal is to align this event to the morning of Kids' Day in the Park. As Kids' Day is no cost to participants, the object is to continue with keeping the Otter Run at no charge to all Rancho Cordova children as well.	\$15,000	\$10,000	1	Recommended for event sponsorship at \$10,000 level towards main event and Otter Dash run.
36	Arts, Culture, History, Entertainment & Sports	Sacramento Area Bicycle Advocates: Capacity Building for Community Bicycling in Rancho Cordova	Sacramento Area Bicycle Advocates (SABA) and Bicycle Advocates of Rancho Cordova (BARC) seek funding for a host of activities that encourage bicycling in Rancho Cordova. Activities include valet bicycle parking at community events, bicycle repair and maintenance clinics, social rides, bicycle education, and a bicycle apprenticeship program and outreach. SABA and BARC have provided experiences for Rancho Cordova community members with grant funds from the City. These funds have provided cycling activities for Rancho Cordova citizens, and has built capacity in BARC, with the goal that it become a self-sufficient bicycling non-profit. These activities have all been a part of a larger community cycling program for Rancho Cordova citizens. BARC will provide valet bike parking at a full set of venues this year. With funding from the 2021-22 grant plus a sponsorship acquired by SABA, they supported four Rancho Cordova community members in becoming Licensed Certified Instructor's (LCI) with the League of American Bicyclists. They will provide RIDEshops - quick education and refresher skill builders - before social rides and BARC will organize and implement two bike rodeos. SABA will provide a senior LCI to coach the new LCIs, increasing the reach of the events. SABA's vision is to open a "Bicycle Fix-it Kitchen", a place where community members can work on their own bicycles, or have them worked on by mechanics who have completed SABA's mechanic apprenticeship program. This program teaches basic mechanic skills. SABA's apprenticeship program will produce a cohort of bicycle mechanics who can work in the community on bicycles in need of basic repair.	\$18,585	\$18,585	1	Recommended to receive full grant request.

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N/A	Arts, Culture, History, Entertainment & Sports	CCCF: MACC Programming and Operations for FY 22-23	This project was approved as a multiyear request beginning in FY 2021-22 and ending in FY 2023-24.	\$180,610	\$180,610	1	ITEM 3.2. Previously approved as this was a multiyear request. \$180,610 FY 2022-23 \$189,640 FY 2023-24
CC1	Arts, Culture, History, Entertainment & Sports	Arts in Public Places Bucket	Under prior Council direction, established funding for future public art projects in the City.	\$50,000	\$100,000	2	
CC2	Arts, Culture, History, Entertainment & Sports	Performing Arts Bucket	Under prior Council direction, established funding for performing arts projects in the City.	\$30,000	\$30,000	1	
CC3	Arts, Culture, History, Entertainment & Sports	Youth Sports Growth and Startup Fund Bucket	Under prior Council direction, established funding for youth sports for the purpose of growing an existing league or starting a new league in Rancho Cordova, including, but not limited to, the purchase of new equipment, new uniforms, fees, and other required costs.	\$30,000	\$30,000	1	
				<b>Arts, Culture, History, Entertainment &amp; Sports Subtotal</b>	<b>\$1,230,957</b>		<b>\$1,109,195</b>

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37	Education	916 Ink: Find Your Voice Creative Writing Workshop Series	916 Ink will partner with classroom teachers to provide high-quality, creative writing workshops for 175 third through twelfth grade students. Each student will receive 18 hours of California arts and common core standards-aligned instruction with trained teaching artists and become a published author in an anthology of student work. Find Your Voice is a semester-length, school site-based program. Students generate original poetry, fiction, and creative nonfiction. 916 Ink releases one anthology of student work per school site at the conclusion of each program. During the COVID-19 pandemic, 916 Ink's staff found that students were struggling to process their feelings of anxiety and social isolation due to the shift to distance-learning and the suspension of many wraparound services that schools provided. Using best practices in trauma-informed curriculum design, 916 Ink staff pivoted quickly to design a series of creative writing lessons. Students develop social emotional learning skills through interactive writing prompts, revision-based activities, and lessons in literary devices. This helps students realize the impact of obstacles, relationships, and decisions they make. Our workshop method creates a safe environment for exploration and experimentation for participating students. The writing and sharing of stories builds empathy, increases confidence, and gives youth the agency to understand the power of their personal narratives. We structure our workshops to stimulate social emotional learning, including small group settings, peer collaboration and reflection exercises, multiple modes of response, active listening practice and peer-to-peer feedback.	\$52,507	\$47,000	1	Recommended for funding at the same level as FY 2021-22; \$47,000
38	Education	FCUSD: Mills Middle School Positive Behavior Intervention Supports	The Positive Behavior Intervention Supports (PBIS) team at Mills Middle School supports the student engagement and the behavioral success of all students. Additionally, the program supports and promotes the climate and culture of the school. They do this through the use of reward and incentive programs as well as student engagement programs. All students begin the school year with 100 merits. Students are required to maintain 96-100 merits to be eligible for participation in school social activities including but not limited to: dances, rallies, assemblies, Friday rewards, Mills scholar events, access to the blacktop at lunch, sporting events, field trips and more. The program is restorative and students may earn merits back at any time by completing merit recovery which includes restorative conversations, helping a teacher in the classroom, campus beautification, letters of apology, participating in conflict mediation, lunch detention, etc. Students with 96 or more merits are rewarded bi-monthly with our rewards. Each month Mills has a "Behavior of the Month" which is one of their Mustang Pride 5 P's (Positive, Polite, Productive, Prompt and Prepared) behaviors. Lessons are taught during Advisory class that promote the monthly behavior. Students may earn Mills Bills for exhibiting the positive behavior to use at the Student Store. Students are rewarded by being nominated at Mustang of the Month and/or receiving Mills Bills for demonstrating the Behavior of the Month or the Mustang Pride 5 P's. The program also includes academic goal setting and field trips. This is a multiyear request.	\$20,000	\$20,000	1	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.
39	Education	CL3: Mentors at Cordova High, Mills, and Mitchell	This project is to continue the Mentors at Cordova High and MACH @ Mills programs, and expand the program to Mitchell Middle School. The MACH program is a free community-based mentoring program focused on promoting positive behavior, improved academics and attendance, community service, and life and vocational skill development while rewarding participants for their accomplishments. Students identified by school staff, teachers, and the MACH program coordinator, are invited to participate in the program. Students receive guidance and direction to help get them on or keep them on a positive path. Participants earn rewards for demonstrating improvement in their attendance, grades, and/or behavior as well as for participating in community service opportunities. Rewards include educational experiences, school based rewards, and social rewards. MACH participants attend weekly meetings where expectations are set, guest speakers from the community deliver life skill or messages about particular vocations, and program participants share and celebrate their successes. Monthly Saturday support sessions and weekly group tutoring sessions are held to provide participants with homework support as needed. Funding is being requested for the continuation of the year-round MACH program at Cordova High School to include an increase in the funding in the educational rewards category so that we can take selected MACH members on a field trip to the Museum of Tolerance to participate in their full day Tools for Tolerance Teen workshop, for the continuation and further development of the MACH @ Mills program that was implemented in 2021; and to expand the MACH program to include Mitchell Middle School. Beyond the immediate benefit the students participating in the program receive through the rewards they earn and the successes they achieve, the community at large benefits through the reduction in behavioral issues in the community amongst participants and through their contributions as volunteers.	\$103,000	\$85,000	1	Recommended for funding at a level more than FY 2021-22 to allow for expansion to Mitchell Middle School; \$85,000.

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40	Education	Center for Land Based Learning: The Student and Landowner Education and Watershed Stewardship Program with George Washington Carver School of Arts & Science	The Student and Landowner Education and Watershed Stewardship (SLEWS) program engages high school students in habitat restoration through a series of hands-on field days at real projects that develop science skills and environmental stewardship in youth. Through this program, they would work with students from George Washington Carver School of Arts and Science to complete a restoration project that would incorporate hands-on, place-based, environmental education activities. SLEWS connects classroom learning to the real world to enhance high school education and provides students with transformative experiences in nature to increase their appreciation, commitment and respect for sustainable agriculture and the natural world. SLEWS staff recruit and train volunteers from non-profits, public agencies, and universities to mentor students throughout their SLEWS year. In the program, students "adopt" their restoration site for the duration of the school year, visiting and working on the project for three or more full-day field trips. Through hands-on activities such as water quality and bird box monitoring, students develop science and inquiry skills needed for lifelong learning. Because they partner with restoration professionals from public agencies, local watershed groups, and nonprofit organizations, SLEWS projects have a real and lasting impact on the land. Since its inception, students have planted over 75,021 native trees/shrubs, 332,967 grass/forbs plugs, and installed 827 wildlife structures. By including students in habitat restoration, SLEWS addresses the needs for healthier land and more wildlife habitat, and the need to instill conservation and stewardship values in high school students. With grant funds, they would be able to expand the SLEWS Program to include Carver and offer local youth these experiences.	\$15,000	\$15,000	1	Recommended to receive full grant request.
41	Education	SCUSD: Carver College Prep and Summer Bridge Program	The Carver College Prep and Summer Bridge program will create a space where students from George Washington Carver School of Arts and Science and throughout Rancho Cordova can reconnect to school, make up graduation credit and prepare for the college application process. Students will be able to choose to participate in one or both of the courses available in the summer program. Students continue to struggle with the transition to full in-person learning. Their challenges are multi-dimensional: they continue to lose valuable time learning in-person with their peer groups and teachers; they continue to have difficulty socially because of their previous isolation; they continue to lose opportunities to prepare for the college application process including taking college admissions tests. The Carver College Prep/Summer Bridge Program will provide more guidance and access. This is a multiyear request.	\$29,150	\$29,150	1	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.
42	Education	Soil Born Farms: Rancho Cordova Food, Health and Environmental Career Pathway Program	Soil Born Farms will continue to grow the impact and sustainability of Rancho Cordova's K-12 food, health, and environmental career pathway. School garden support systems will be expanded, curriculum will be integrated at the district level, and students will dig into experiential learning at Soil Born Farms. The proposed project will build on past years' successes and continue to grow a comprehensive, standards-based career pathway in partnership with target Rancho Cordova schools, including Cordova Gardens, White Rock, Cordova Meadows, A.M. Winn, Mills Middle School, Cordova High School, and additional sites based on school interest.	\$72,875	\$43,725	1	Funding recommended at a level that aligns with match provided, \$43,725. This is an expansion over prior years.
43	Education	FCUSD: Physical Education Enhancement	This proposed project seeks to enhance the physical education programs at each of Folsom Cordova Unified School District's (FCUSD) school sites in Rancho Cordova to promote a healthy active lifestyle and lifelong exercise learners. If funded, it will allow school sites the opportunities to update equipment and accessories to provide students with a more robust fitness experience. Traditionally, the physical education programs have gained support from parent organizations and site funds. This has not been available for various reasons at this time.	\$110,000	\$25,000	1	Recommended to receive \$25,000 in funding.
44	Education	PRO Youth - Governments Engaging Youth in the City of Rancho Cordova	Youth @ City Council and Summer @ City Hall provide Rancho Cordova youth opportunities to learn about City functions and civic processes. Participants gain a unique perspective into City Hall as they interact with City staff and leaders while also gaining valuable skills that support their success as students and community leaders. The program provides a two-pronged approach for 60 youth, ages 13-18, to engage in government and civic education in the City of Rancho Cordova. Students will learn more about the history of Rancho Cordova and be provided with opportunities to share their views and suggestions for continuing to improve community relationships by making the City a welcome and safe place for all. Youth participants will meet and interact with local and regional leaders in the private, public, and non-profit sectors to learn about those leaders' views of the business/economic climate in Rancho Cordova and share their own views on innovative and creative ways the City can thrive.	\$81,188	\$81,188	1	Recommended to receive full grant request.

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App.	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Numeric Category	Notes
46	Education	Boys & Girls Club: Navigator Elementary	The Boys & Girls Club program would continue its work at Navigator Elementary, providing a comprehensive after-school program Monday-Friday for over 100 Navigator students during the school day through targeted outreach activities. Despite the COVID-19 pandemic, the Club has continued to serve hundreds of youth on the campus of Navigator Elementary, providing academic support and enrichment programs designed to keep youth on track and successful both in and out of school. The Club has become a trusted partner and valued member of the school team; providing additional academic support and resources to the schools most vulnerable students. Twice weekly the Boys & Girls Club facilitates High-Yield Learning Activities (HYLA) at recesses that are open to all students on campus. Their Site Coordinator is always "on call" at Navigator during the school day, there to assist with students who have behavioral issues and need time away from the classroom environment. They work with those students to process through their behavior/feelings, offer guidance, and redirect the youth back in to the classroom in a better frame of mind. The Club focuses on helping youth in three critical areas: academic success, good character and citizenship and healthy lifestyles.	\$75,000	\$75,000	1	Recommended to receive full grant request.
47	Education	FCUSD: Book Recovery and Expansion	During the 2020-21 and 2021-22 school years, FCUSD library staff encouraged families to check out books from their school library. This initiative helped curb learning loss, contributed to social-emotional learning while at home, and emboldened students to continue their love of reading despite distancing from one of their favorite places on campus. This was a successful campaign, as thousands of books went home with students at curbside pickups. Due to circumstances beyond families' and the district's control, many of these books did not return to campus. Several titles were school libraries' most popular novels, non-fiction texts and picture books. They would like to recover these lost books with the help of grant funding. In Rancho Cordova, 22 percent of students met or exceeded state reading standards. In Folsom, 52 percent of students met or exceeded state reading standards. According to the American Association of School Libraries, when spending for libraries rises, better reading scores follow. Furthermore, the average age of Rancho Cordova school library collections is 1999, which is a 23-year-old collection. This means many non-fiction books are outdated and need replacement titles for factually accurate information. New titles, which better reflect student background and life experience, ought to be added to library collections. As an educational institution, newly purchased titles are essential so that they can align themed and non-fiction books to supplement their curriculum and select material that reflects each school's population. Their request is for one additional new library-bound book per Rancho Cordova student this year, with the goal to fully realize a 20:1 ratio in four years. This is a multiyear request (four fiscal years).	\$153,000	\$75,000	1	Recommended to receive \$75,000 a year over four fiscal years beginning in FY 2022-23.
51	Education	FCCP: Youth Career Centers	The goal of this project is to continue providing career development services for students at Cordova, Walnutwood and Kinney High Schools. The Youth Career Center (YCC) will allow students to graduate with firsthand exposure to a wider array of career opportunities, an informed sense of their career direction, and a strong correlation between continuing education and achieving their career goals. FCCP has established a solid base and has exceeded outcomes in the three previously funded fiscal years and continues to see the number of students they assist grow each year. The components of this project include: intentional career planning, integrated workplace experiences, and adulting skills.	\$55,868	\$40,000	1	Recommended for funding at the same level as FY 2021-22: \$40,000.
54	Education	Sacramento Splash: Youth Environmental Leadership Camp	Youth Environmental Leadership Camp (YELC) is an immersive summer program for 6th/7th grade students. Campers will attend a 1-week camp, Monday - Friday from 8:30 a.m. - 5:30 p.m., in groups of 15 where youth will design and implement climate-smart solutions aimed at improving air/water quality and/or natural habitats where they live. They hope to run camp this summer for three weeks and next summer for four to five weeks. During the week-long camp, each day they will cover topics related to climate change including but not limited to: air quality, water, energy, transportation, food/consumption/waste, land use, and natural habitats. The campers will visit local sites for hands-on guided experiences related to these topics. Campers will sample and collect data, gaining experience using some of the tools and materials that scientists and engineers use in their work. Campers will get the chance to engage with professional environmental scientists, engineers, social scientists, and environmental protection activists to learn about their careers and what they did to work in their specific fields of expertise. After the camp, Splash will convene YELC campers monthly in a 2-hour after-school club for the remainder of the 12-month rolling year. Campers will work together on a team project that will have a positive impact on the environment and climate in their community. They will learn about project management, from identifying & defining a problem, to planning & budgeting, project implementation and measuring their success and impact. Throughout the process, they will have the support of mentors and staff. Splash will provide a small project budget for each team to use in implementation of their team project. Projects will be brainstormed, developed, and led by campers in groups of 4-6. Mentors will guide the projects, and will also coach campers on their collaboration, engagement, listening and communication skills.	\$45,000	\$30,000	1	Recommended for funding at a level more than FY 2021-22: \$30,000.

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App.	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Numeric Category	Notes
55	Education	Folsom Lake College: Rancho Cordova/Folsom Lake College Promise Program	Folsom Lake College proposes to continue the partnership with Rancho Cordova to offer the Rancho Cordova/Folsom Lake College Promise program, providing two years of virtually fee-free education to Rancho Cordova residents. Funding of tuition, fees, books, and basic needs will continue to ensure access to education for Rancho Cordova students and veterans. Recent high school graduates who are Rancho Cordova residents receive funding. For those students who are not eligible for a California Promise Grant or Los Rios Promise grant, the funding would cover their tuition and fees. For those who qualify for one of the aforementioned grants, the Rancho Cordova Promise would provide "first dollar" aid for books, supplies, and basic needs in the amount equivalent to students' unit load. In essence, Rancho Cordova residents taking anywhere from 6-18 units would receive Promise support as participants in the Rancho Cordova/Folsom Lake College Promise Program. In addition to its support for new students, Folsom Lake College proposes to continue offering support to veteran students who are Rancho Cordova residents using the same funding parameters outlined above. Further, the college proposes to extend eligibility for the Promise program to students who are retraining/refining career skills because of pandemic displacement. Fall 21 data shows 20 new Rancho Cordova students whose goals are noted as updating career skills or pursuing a career education related certificate. As part of its expansion of the Promise program, Folsom Lake College will offer support to new students from Rancho Cordova who are pursuing career education certificates or updating job skills. This is a multiyear request.	\$145,400	\$145,400	1	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and continuing for three fiscal years in total.
57	Education	Kiwanis Club of Rancho Cordova Foundation: The Kiwanis Family Literacy Initiative of the Book Buddies' Club	"The family that reads together, succeeds together" is the motto of the Book Buddies' family literacy initiative of the local Kiwanis Club. Through a vibrant, multi-agency network, Kiwanians engage the broader community in promoting reading at home, while giving books to local youth. The initiative helps families to embrace reading at home as a way to compensate for the negative impact on learning that the pandemic has had, especially for at-risk children in the community. The Kiwanis Club will expand its family literacy focus in order to help families to overcome any deficits children are experiencing because of COVID-19 and distance learning. By providing free books to local children and youth, the Kiwanis Club of Rancho Cordova creates and expands home libraries for youngsters. By providing information that promotes reading at home and embedding other family literacy activities within family-focused community events and programs, the initiative broadens the impact and visibility of the club's and community's commitment to family literacy. They will continue to distribute books through schools in Rancho Cordova, and will now include two Sacramento City Unified School District campuses in this initiative: A.M. Wynn and Abraham Lincoln Elementary Schools. They will also incorporate book distribution at events.	\$4,500	\$4,500	1	Recommended to receive full grant request.
59	Education	California Capital Film Office, Corp.: Life! Camera! Action!	Life! Camera! Action! (LCA) is a leadership and life skills development program that will use digital video and the art of storytelling to teach Rancho Cordova youth, 12-17 years of age to become productive citizens. Partnering with the Rancho Cordova Police Activities League, LCA will be a program that will provide students opportunities to use technical and digital media to explore issues important to them and their community by developing Public Service Announcements (PSA) from concept to delivery. Students will be formed into groups and each group will decide on a PSA they want to make. They will be instructed on how to use camera equipment, lights, sound and more. Students will be shown how to download their footage from the camera memory card into a computer and introduced to the editing program Final Cut. Each group will edit their film into a 30-second PSA. Music, effects, and credits will be added. Students will be guided through the color correction process, a process that colors the film to broadcast quality.	\$25,395	\$25,000	1	Recommended for funding at \$25,000 level.
60	Education	Suvitha International: Robotics Training Program for Students	The proposed robotics program will help elementary and middle school students in grades 4-8 in designing and coding the robots to perform specialized real world operations. The program makes the students engage in STEAM subjects, hones their computer programming skills and creativity, and develops engineering skills, leadership skills, and presentation skills. These skills will also help students to excel in their regular academics and make them successful employees in cutting edge career spaces such as aerospace engineering, computer science, medicine, and automotive manufacturing. The program will also incorporate additional components including python coding classes and stress management training. The first year program students will have entry level training while the second year program students will have more in-depth training including maze follower. The program will continue to use previous year's robotic gear for current year training. The program will also facilitate team building activities through youth empowerment and stress-management program for students. As students learn to reduce stress and manage emotions through interactive fun games and activities, they gain the skills to build more positive relationships with their peers, parents, and coaches and can be great team members. The students also gain the ability to focus and perform well academically at school. This is a multiyear request.	\$17,600	\$17,600	1	Recommended to receive full grant request for one year only, FY 2022-23.

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63	Education	FCUSD: Elementary Field Trip Partnership with Sly Park for Rancho Cordova Schools	Folsom Cordova Unified School District would like to bring more STEM focused field trip opportunities to their Rancho Cordova schools/students. Every 5th grade class will have a Sly Park experience which will result in academic gains through greater engagement. This is a growing, high demand area of study that has the potential to create substantial economic benefits for our children and community. "The study found that, regardless of gender, ethnicity or socioeconomic status, youth who take educational trips have better grades (59%), higher graduation rates from high school (95%) and college (63%), and greater income (12% higher annually). In fact, 89% said educational trips had a positive, lasting impact on their education and career because the trips made them more engaged, intellectually curious and interested in and out of school." - National Education Association, NEA	\$45,000	\$0 See CC4	1	Funding to be provided under the Field Trips & Assemblies Bucket. See CC4.
CC4	Education	Field Trips & Assemblies Bucket for FCUSD	Under prior council direction, established funding for future field trips/assemblies and other experiential learning opportunities for Rancho Cordova public school students/schools.	\$35,000	\$45,000	1	FCUSD applied for funding to provide all Rancho Cordova fifth grade students with a STEM Field Trip. See application 63.
CC5	Education	Field Trips & Assemblies Bucket for SCUSD	Under prior council direction, established funding for future field trips/assemblies and other experiential learning opportunities for Rancho Cordova public school students/schools.	\$7,500	\$7,500	1	
CC6	Education	Field Trips & Assemblies Bucket for EGUSD	Under prior council direction, established funding for future field trips/assemblies and other experiential learning opportunities for Rancho Cordova public school students/schools.	\$7,500	\$7,500	1	
				Education Subtotal	\$1,101,481		
					\$818,563		

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68	Other	Blessings in a Backpack: Rancho Cordova	Blessings in a Backpack (BIAB) provides weekend food for 350 children in the local community who have food shortage issues over the weekends. Their belief is that kids should not worry about where their next meal will come from. BIAB began providing weekend food to 30 children in 2014, and have grown to over 350 kids, currently. Participating students receive free breakfast and lunch, Monday through Friday, during the school year. BIAB helps to fill that void with weekend meals geared for just that child. It's not feasible for BIAB to feed the entire family, not just from a cost standpoint, but also the children aren't all capable of bringing a big bag of food home. Whether the child receives a prepackaged kit or bulk food, it's completely manageable and easily fits in their backpack. BIAB is currently sending weekend food home for students from Williamson, Rancho Cordova, Cordova Villa, Cordova Gardens, and Cordova Meadows Elementary Schools. They also serve students at Abraham Lincoln Elementary School within Sacramento City Unified School District. This is a multiyear request.	\$25,000	\$25,000	1	Recommended to receive full grant request as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.
69	Other	Whisker Warriors Animal Defense Fund: Spay, Neuter, and Vaccine Program	The application intends to continue the funding of the spay/neuter program for canines and felines and a small number of rabbits in Rancho Cordova and the continuation of the caring of community (homeless) felines. Education and spay/neuter services are needed to reduce pet overpopulation. Felines continue to be unaltered and abandoned, which increase the need for immediate action.	\$43,000	\$35,000	1	Recommended for funding at a similar level as FY 2021-22; \$35,000.
72	Other	Rebuilding Together Sacramento: Home and Neighborhood Improvement Campaign	This project will support Rebuilding Together's commitment to improving homes and neighborhoods in the City of Rancho Cordova. This is a two-year request to improve 30 homes each year. Both years, 13-15 homes will receive extensive health, safety, efficiency, and beautification upgrades and 10-12 will receive minor safety modifications. The work will vary per home but will include upgrades such as landscaping, fencing, roofs, accessibility modifications, HVAC, electrical, plumbing, carpentry, and energy efficiency. The work will occur throughout the year by volunteer groups, contractors, students, AmeriCorps members, etc. The selection process includes community outreach, an application process, and a home preview using a safe and healthy homes assessment. The assessment is focused on identifying deficiencies in the homes related to the principles of keeping the home safe, dry, ventilated, pest-free, accessible, energy-efficient, and maintained. They also identify exterior improvements to enhance the look of the home and neighborhood. The homeowner is also interviewed to identify any other issues such as food insecurity. Community and City resource information is shared with those in need of additional assistance. Tackling substandard housing in neighborhoods cannot be accomplished by one organization in isolation no matter the quality of services and resources invested. They leverage the strengths of volunteers and partners including nonprofit and faith-based organizations, local businesses, financial institutions, occupational therapists, and other service providers to accomplish the project goals.	\$150,000	\$150,000	1	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2023-24.
74	Other	Rancho Cordova Food Locker: Capacity Expansion	In this proposal, Rancho Cordova Food Locker (RCFL) plans to purchase and install two large refrigeration units (a cooler and a freezer) to handle the increased quantities of frozen foods provided by Sacramento Food Bank & Family Services and other local businesses and private donors. RCFL plans to use grant funds for two purposes. First, to design, purchase, and install new commercial-grade refrigeration equipment in the most appropriate location(s) to best meet operational needs. The new refrigeration equipment would be pallet-jack-friendly. The two units could be collocated either in a newly rented/leased warehouse for food storage and processing, or the cooler could be installed at the current facility instead of the contracted warehouse. The new refrigeration unit would also allow the RCFL to end its lease of one smaller walk-in cooler. The new equipment would greatly expand RCFL's food-processing capacity and also greatly improve its cost efficiency for storage. Second, if any grant funds remain after installation of the refrigeration units, RCFL would apply such residual funds toward the monthly rental costs for the off-site contracted warehouse still in the procurement stage.	\$250,000	\$50,000	2	Recommended to receive partial funding at \$50,000 level with a scope of work that meets the needs of the RCFL and the city.
75	Other	CCCC: Mills Station Building Exterior Painting	This project would provide funds to the Cordova Community Council to enter into a contract with a painting professional to paint the exterior of the Mills Station Building, home of the MACC. The iconic Mills Station Building exterior was last painted upon arrival at its current location on Mills Station Road around 1998. The building is showing wear and paint is peeling in several locations. In keeping with its stature in the community, this project would fund pressure washing, scraping peeling paint, spot prime as needed, and applying two coats of fresh paint to exterior walls and trim.	\$28,500	\$28,500	2	Recommended to receive full grant request. This project may be led by city staff.
76	Other	Boy Scouts of America: Troop 363 Tents	Local Troop 363 needs to replace their current tents that are over 10 years old. The tents are used year-round, and the current tents require constant repair or replacement of the poles after almost every use. The current tent model is discontinued, making it difficult to keep up with the worn parts. A major component of the scouting program is camping and being in the outdoors. Troop 363 camps every month, including in the snow. In the summer, they camp up to twice a month. Scouting is designed to take place outdoors. It is in the outdoors that Scouts share responsibilities and learn to live with one another while learning skills that will last a lifetime. Giving back to the community is another aspect of the Scouting program. The Citizenship in the Community Merit Badge is an Eagle Scout required merit badge. Community service is also a component of rank advancement in Scouting. Troop 363 has done many community service projects in Rancho Cordova.	\$5,292	\$4,800	1	Recommended to receive partial funding, \$4,800.

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77	Other	CCCF: RCAA Capacity Building Feasibility Study	This project would provide funds to the Cordova Community Council (CCC) to hire a consultant to explore the feasibility, potential structure, cost and benefits of creating a professional staff position to operate, expand and enhance the activities of the Rancho Cordova Athletic Association (RCAA). The CCC is currently spending great effort to keep a number of RCAA projects moving forward, but the demands of this expanding effort are growing beyond staff resources currently available to support it. This project envisions a deeper understanding of the demands and importance of this sector and solutions to its most pressing issues. This project would hire a qualified consultant to guide the RCAA in the areas of project management, fundraising and league coordination to advance and enhance youth sports offerings in the City of Rancho Cordova. Youth sports leagues are at a crossroads. Blessed with strong and dedicated leadership for many decades, there is a wide understanding among experienced leaders that over the next few years this cadre will "age out" and likely retire, leaving a big leadership gap. Continuity is a concern which could be alleviated by the formation of a staff position focused on preserving and planning for these eventual transitions. Second, Rancho Cordova is on the cusp of population explosion and more -- not less -- youth sports will be needed to make Rancho Cordova a desirable hometown for young families. A forward-looking plan of how to prepare for this growth is needed. Third, a crisis of youth sports support infrastructure is looming. A unified system that could address these needs should be developed, however league leaders currently do not have the capacity to address. Fourth, facility development and access issues, fundraising needs and opportunities, unified planning for future needs, unified publicity campaigns and more are fertile grounds for elevating youth sports in the city, making Rancho Cordova a leader in this area.	\$45,000	\$45,000	1	Recommended to receive up to full grant request based on final scope of work.
78	Other	Boy Scouts of America: Troop 1601	Local Troop 1601, the first all-girl troop in Rancho Cordova, was established in 2019. The Troop started up with no camping supplies or tents. Scouts are expected to hold fundraisers to obtain much needed equipment and tents to participate in camping and the outdoors as this is a major component to the Scouting program. Unfortunately, COVID-19 restrictions and shut-downs prevented the girls from raising the necessary funds to purchase many items to participate in the opportunities. Troop 1601 is requesting funding to purchase new tents for year-round use to include snow camping in the winter. The troop is also in need of a patrol box for setting up a kitchen at the campsite, a 3-burner camping stove and three lanterns. Troop 1601 has missed out on opportunities to go snow camping such as the annual Klondike, a competition between troops focused on cold weather activities. While Troop 1601 is relatively new in the Scouting world, they have participated in volunteer activities in Rancho Cordova. The new tents and camp equipment will allow the Troop to deliver a quality outdoor program.	\$4,825	\$4,825	1	Recommended to receive full grant request.
79	Other	Rancho Cordova HART: Winter Sanctuary and Homeless Services in Rancho Cordova	Rancho Cordova HART's mission is to provide services to the homeless in our community by continuing to provide life-changing services. Unhoused neighbors will receive much-needed shelter and services during the coldest months of the year. Funds will be allocated to bus passes, services to provide clients with rental assistance, move-in costs, application/background check fees, and the general operation of the Winter Sanctuary Shelter Program. Citizens and faith communities operate the Winter Sanctuary Shelter Program in Rancho Cordova to provide free overnight shelter, warmth, meals, and connection to mainline health and housing-related services for men and women who are experiencing homelessness in our area during the coldest months of winter. Potential guests are invited to arrive at the intake site each evening during the program to create a consistent meeting place. Guests of the winter sanctuary meet with the outreach navigator and, most importantly, become part of the HART family and Rancho Cordova community. Housing Counseling/Relocation - Rancho Cordova HART partners with Sacramento Self-Help Housing (SSH-H) to assist those on the street or in the Winter Shelter Program, to achieve housing. SSHH helps by rapidly connecting clients with landlords, property owners, and housing program options. HART will support by using the grant funds to remove the barriers to housing by covering the costs of security deposits, bus passes, or similar "move-in costs." These funds will also go to supporting those moving out of the new transitional house.	\$33,900	\$33,900	1	Recommended to receive full grant request.
80	Other	Habitat for Humanity: Home Repairs and Neighborhood Revitalization in Rancho Cordova	Habitat for Humanity of Greater Sacramento is seeking support to work in partnership with the City of Rancho Cordova to fund 25 or more home repair projects for low-income Rancho Cordova homeowners to help beautify the neighborhood, increase neighborhood pride, and support underserved low-income homeowners with deferred home repairs. Renovation include work to correct critical exterior life/safety and structural deficiencies as well another high-priority exterior habitability repairs, and maintenance related exterior repairs such as painting and landscaping. Example renovations include replacing leaking and structurally unsound roofs and porches, correcting leaking windows, exterior painting/landscaping, substantial accessibility and aging in place upgrades, dry rot remediation, and health and safety related critical exterior repairs. The majority of the labor on Habitat projects is typically provided by volunteers. Where possible they leverage grant funding by actively soliciting in-kind donations of materials to reduce project costs or layering on additional funding pools to stretch grant dollars farther and impact more Rancho Cordova households.	\$300,000	\$100,000	1	Recommended for funding at same level as FY 2021-22, \$100,000.

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84	Other	FCUSD: Homeless Student Services	Education is a key element for the success of every great city. Students experiencing homelessness face unique challenges in accessing and succeeding in school. In partnership with the Department of Homeless Student Services of the Folsom Cordova Unified School District they propose to assign a fund to support the most vulnerable students in Rancho Cordova. The Department of Homeless Student Services identifies and supports students experiencing homelessness as described under federal law McKinney Vento Homeless Student Act. This act was enacted in 1987 to ensure that children and youth experiencing homelessness have access to the same free, appropriate public education and services as their non-homeless peers. Homeless Student Services works in collaboration with schools and community partners towards this goal. Gift cards would be purchased and distributed so students can get clothing, shoes, food, etc. This is a multiyear request.	\$15,000	\$15,000	1	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.
88	Other	Sierra Service Project: Rancho Cordova Summer Service Program	Sierra Service Project (SSP) seeks funding for a new youth summer program in Rancho Cordova. This project focuses on engaging middle and high school students in hands-on home repair and community-based service projects during a week of their summer break. Youth will gain skills, have fun, and the community will benefit. Since 2015, SSP has hosted over 1,400 volunteer days and completed 106 exterior home repair projects for 74 city residents. They are proposing a summer service-learning program in 2023. Objectives of this program are reciprocal and benefit local youth, youth from outside the community, and home repair and community-based project beneficiaries. For the first time, SSP is proposing to establish a summer site in Rancho Cordova. Currently their other summer community partners are based throughout California in Del Norte and San Diego Counties, and in the Navajo Nation in Arizona. In 2022, their summer program will host over 800 volunteers who dedicate a week of their summer to service-learning. By adding a site in Rancho Cordova, they will be adding a closer option for our pool of volunteers from the middle of the state, including the Bay Area and the greater Sacramento region. They will invite youth volunteers from Rancho Cordova, and other regions, to join together to spend a week completing home repairs for low-income residents, and projects with community-based organizations. The program will offer day and overnight programs, to accommodate the needs and interests of both local and outside volunteer groups.	\$92,800	\$92,800	2	Recommended to receive full grant request.
93	Other	Greater Sacramento Urban League: Black Child Legacy Campaign Rancho Cordova Service Extension	To address the disparities and to breakdown the barriers, Sacramento County's Board of Supervisors asked to create a plan for change to address the higher mortality rate of black children than other children in Sacramento County. In response, the Black Child Legacy Campaign (BCLC) was launched in 2015, with the goal of saving children's lives by transforming community systems of support. Currently, seven neighborhoods within the City of Sacramento have full-fledged BCLC operations and offer a comprehensive menu of programs and services managed by seven community-based organization in each respective neighborhood. The Greater Sacramento Urban League is the organization leading the BCLC efforts in Oak Park. Some residents of Rancho Cordova come to the Oak Park office for services and to participate in their programs. Due to the structure of the BCLC funding agreement and limited staff capacity, they are not always able to provide the level of support and allow participation in their programs to residents of Rancho Cordova. An award of funding will allow them to provide fuller services and program participation to Rancho Cordova residents reaching out to them in Oak Park, as well as on occasion physically within the City of Rancho Cordova.	\$70,000	\$30,000	1	Recommend to receive partial funding to provide resources to support Rancho Cordova residents to participate. Pilot the program at \$30,000 level.
94	Other	Boys Scouts of America: Pack 387 Pinewood Derby/Space Derby Tracks	Pack 387 is in need of a pinewood derby and space derby track so scouts can participate in these annual pack events. They currently borrow a track from another pack in the Sacramento area so they can hold these events locally. One of the most popular events that people think of when looking back on their Cub Scouting past is the Pinewood Derby. Pack 387 is a new pack in Rancho Cordova and the tracks will be used for their annual Pinewood Derby and Space Derby races. These events teach youth about camaraderie and sportsmanship as well as experience the sense of accomplishment and excitement of competition. These tracks would also be a great event to bring out for youth events in Rancho Cordova.	\$2,543	\$2,543	1	Recommend to receive full grant request.
N/A	Other	Rancho Cordova Chamber of Commerce: Explore	This project was approved as a multiyear request beginning in FY 2021-22 and ending in FY 2023-24.	\$53,000	\$53,000	1	Previously approved multiyear \$53,000 FY 2022-23 \$53,000 FY 2023-24
N/A	Other	Rancho Cordova PAL: Adventure Van	This project was approved as a multiyear request beginning in FY 2021-22 and ending in FY 2023-24.	\$21,000	\$21,000	1	Previously approved multiyear \$21,000 FY 2022-23 \$21,000 FY 2023-24
CC7	Other	Local Community Service Partnerships Bucket	Under prior Council direction, established funding to grow and strengthen community partnerships in Rancho Cordova. Small community grants are available through an ongoing application process for up to \$5,000 each and no more than \$10,000 per organization in a calendar year. Other details are found on our website.	\$75,000	\$75,000	1	
				\$766,368	\$2,694,126		
Community Grants				\$1,214,960	\$3,547,297		
Total (includes buckets such as "Performing Arts" and others in this total amount)				\$766,368	\$2,694,126		

Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List  
**Exhibit A to Resolution No. 119-2022**

ITEM 3.2.

ATTACHMENT 3

App.	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Numeric Category	Notes
LP1	Legacy Fund	Legacy Fund FY 2022-23	Legacy Fund Placeholder Allocation for Fiscal Year 2022-23	\$2,703,474	\$2,703,474	3	
PS1	Public Safety	Rancho Cordova Police Department Crime Suppression Unit (CSU)	Funding of four officers and two marked patrol cars for the CSU	\$1,258,845	\$1,258,845	1	
PS2	Public Safety	Rancho Cordova Police Department Folsom, Olson, Zinfandel (FOZ) Officer	Funding of a Rancho Cordova Police Department Problem Oriented Policing (POP) Officer focusing on FOZ and businesses	\$279,923	\$279,923	1	
PS3	Public Safety	Rancho Cordova Police Department Youth Center Officer	Funding of a Rancho Cordova Police Department PAL/Youth Center Officer, student award programs, and youth outreach events	\$319,632	\$319,632	1	
PS4	Public Safety	ShotSpotter Technology	ShotSpotter Technology to enhance officer efficiency to calls of reported gun fire	\$300,000	\$300,000	1	
	<b>Public Safety</b>		<b>Total</b>	<b>\$2,158,400</b>	<b>\$2,158,400</b>		
PW1	Public Works	Pavement Rehabilitation	Mills Ranch-Rossmore. Neighborhood pavement rehabilitation, sidewalk repair, and drainage improvements	\$574,000	\$574,000	1	
PW2	Public Works	Enhanced Litter and Graffiti Abatement	Enhanced trash and graffiti abatement on City arterials, drainage channels, and Highway 50 interchanges	\$200,000	\$200,000	1	
PW3	Public Works	Enhance the City's Urban Forest	Programs to enhance the City's urban forest in collaboration with the Sacramento Tree Foundation. Includes plantings, education, and addressing deferred maintenance of the urban forest's long-term health.	\$200,000	\$200,000	1	
PW4	Public Works	Sidewalk Repair	Replacement and repair of existing sidewalk to continue the work towards eliminating the approximately \$10 million backlog	\$200,000	\$200,000	1	
PW5	Public Works	MFR Corridor Enhancements	Modernization of Mather Field Road including aesthetic bridge railing enhancements and pedestrian improvements.	\$500,000	\$500,000	1	
PW6	Public Works	Intersection Safety Improvements	Increase intersection safety by installing new intersection cameras, installing/replacing battery backup and replacing signal lights.	\$150,000	\$150,000	1	
	<b>Public Works</b>		<b>Total</b>	<b>\$1,824,000</b>	<b>\$1,824,000</b>		
ED1	Economic Development	Economic Development Incentive Programs and Jobs & Talent Program	Business Incentive Program, Sign & Façade Program, Jobs and Talent Program	\$400,000	\$400,000	1	
ED2	Economic Development	City Place Making and Branding	Banners, public relations/marketing support	\$150,000	\$150,000	1	
ED3	Economic Development	Economic Development	Market Feasibility analysis, program implementation and business promotion for potential corporate growth (Business Park competitive analysis), corridor revitalization and industry expansion	\$100,000	\$100,000	2	
	<b>Economic Development</b>		<b>Subtotal</b>	<b>\$650,000</b>	<b>\$650,000</b>	N/A	
CD1	Community Development	Neighborhood Services	Trash removal and nuisance property abatement to address blight plus Homeless Outreach Team program enhancements	\$670,000	\$670,000	1	
CD2	Community Development	Community Building, Outreach, Community Service Activities, and Beautification Projects, Programs and Incentives	Community reinvestment and beautification including, but not limited to, landscape improvements, dead tree/stump removals and property enhancement, community micro-grants, community and cultural events, and other projects.	\$130,000	\$130,000	1	
	<b>Community Development</b>		<b>Subtotal</b>	<b>\$800,000</b>	<b>\$800,000</b>	N/A	
	<b>Economic &amp; Community Development</b>		<b>Total</b>	<b>\$1,450,000</b>	<b>\$1,450,000</b>		
AD1	Administration	Administration	Funding for the administration of the Community Enhancement & Investment Fund (5% of total annual Community Enhancement & Investment Fund budget)	\$570,000	\$570,000	1	
			<b>Total of approved grants, internal department allocations, and legacy fund allocation for FY 2022-23</b>	<b>\$12,263,171</b>	<b>\$11,400,000</b>		

Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List

App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
2	9	Arts, Culture, History, Entertainment & Sports	Rancho Cordova River City Concert Band: Enhancements	This project would provide funds to the Rancho Cordova River City Concert Band (RCRCCB) for equipment, musical talent, and related expenses, thereby enhancing its potential to provide high-quality musical performance events in the City of Rancho Cordova and to equip the RCRCCB to represent the City of Rancho Cordova as musical ambassadors within the region. The goal of the volunteer-driven RCRCCB is to engage with and represent the community of Rancho Cordova with superior musical performances, foster musical interest among children, bring world-class guest artists, conductors and composers to the Rancho Cordova stage, and to provide performance opportunities for skilled community musicians.	\$20,000	\$20,000	Recommended to receive full grant request and consistent with other performing arts grants.	\$20,000
3	18	Arts, Culture, History, Entertainment & Sports	Nu Art Education: Theater Arts & SEL Integration Program at Williamson Elementary School	NorCal School of the Arts outreach program proposes to provide every classroom at Williamson Elementary School with 10 theatre arts and social-emotional learning (SEL) integrated classes as well as an after school production for students wanting to engage in further after school theatre arts programming. Grant funds provided by the City will enable NorCal School of the Arts to serve more than 500 students during school in the Fall of 2022. During the Spring of 2023, students will have the option to participate in an after-school program that will culminate in a fully-produced musical at the school. NorCal teaching artists are trained in weaving SEL strategies into theatre arts lessons. These classes will also act as a professional development opportunity for the Williamson Elementary classroom teachers to learn how to integrate SEL strategies through theatre arts. Teachers will have access to all the curriculum and Theatre/SEL-Integrated resources to continue the exercises once the program is completed.	\$25,000	\$15,000	Recommended for funding at the same level as FY 2021-22; \$15,000.	\$15,000
5	22	Arts, Culture, History, Entertainment & Sports	Sacramento Performing Arts Conservancy: Cordova Youth Spotlight Orchestra Expansion	This proposed project builds on progress in 2021/22, the pilot year of the Cordova Youth Spotlight Orchestra (CYSO). It expands student membership from 24 to 32 students. It opens beginning strings to all elementary grades. Based on learnings from the pilot, this project increases the frequency of classes from once to twice a week and seeks funds to pay all student tuition and supplies. Twenty-four scholarship students completed one year of instruction: 11 in orchestra and 13 in beginning strings. These students want to continue developing their skills, and new students are needed to expand the orchestra by 30% to 32 members or more. This project extends the beginning strings class to all elementary grades with parent participation required for students in grades 1 through 3 and encouraged for grades 4 through 6. In 2021, almost half of the CYSO applicants were elementary students who had no experience playing a musical instrument. Sacramento Performing Arts Conservancy accommodated them by adding a beginning strings class. By the end of the year, four beginning students were promoted to the orchestra, and beginning strings students outnumbered orchestra students. Students will receive instruction twice a week for 34 weeks beginning in September 2022 and ending in May 2023. Like the pilot project, students will perform at least two concerts for the Rancho Cordova community. Additional mini concerts were held during the pilot project and are likely to be held again.	\$22,000	\$20,000	Recommended for funding similar to that of other performing arts organizations; \$20,000.	\$22,500

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App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
7	42	Arts, Culture, History, Entertainment & Sports	Mandarins of Sacramento: Imperial Winds	Mandarins proposes to introduce "Imperial Winds", a winter performing arts ensemble focusing on brass and woodwind instruments, to be based in Rancho Cordova. Winter Winds ensembles present an original show each year, approximately 8–10 minutes in length, and refine it throughout the winter season. Shows are performed and are judged in various musical and visual categories. Musical repertoires vary widely among corps and include symphonic, jazz, big band, contemporary, rock, wind band, vocal, rap, Broadway, and Latin music, among other genres. Winter Winds ensembles do not have any required instrumentation. In fact, there are purposely less regulations and restrictions against winds groups, in regard to instrumentation. These less stringent rules exist in order to encourage experimentation and freedom of expression. Winds groups also often incorporate percussion elements and guard elements into their performances, resulting in a unique mix of electric synergy. Imperial Winds will address a current need in the community – high schools in Rancho Cordova only offer winter percussion and winter guard programs and Sacramento State only offers an independent winter percussion group. It will be open to all interested woodwind and brass players between the ages of 16-23 years of age. Experience camps will be held in November and December during which students will have the opportunity to hone the musical skills and learn basic movements used in the performances. In January, any interested student is eligible to audition for the forty available competitive openings in the ensemble. The ensemble will continue to practice and perfect their music and visual performance as a team.	\$20,050	\$20,000	Recommended for funding similar to that of other performing arts organizations; \$20,000.	\$20,000
11	69	Arts, Culture, History, Entertainment & Sports	FCUSD: Mills Middle School Drumline	Drumline intends to teach students how to become active members in a working and performing percussion ensemble. This course intends to attract those students who are less apt to sign-up for traditional band/orchestra courses, while continuing to offer the same fundamental musical training that motivates and inspires positive creativity. All students will learn to play and will be expected to demonstrate competency on battery percussion (snare/bass/tenor-drums), and orchestral percussion (marimba/xylophone/bells/timpani, etc.). Grades are based on participation, attendance, practice, and rehearsal technique. Drumline performs at concerts, assemblies, school rallies and sporting events throughout the school year. Their sporting events attract members of the Rancho Cordova Community who will hear, see, and experience the community pride represented by Mills performance drumline. Drumline shows are cross-curricular in that they incorporate dance and movement, theatrical performance, and artistic set-design to create a narrative or explore a theme. Such productions are a reflection of the opportunities to celebrate and exchange ideas and interests unique to community culture, demonstrating positive personal and cultural awareness. Drumline will aid in creating repertoire for school and community building such as pep-rallies and athletic events. If funded, in years 2-4, a small amount of subsequent funding is requested (\$1,500 each year).	\$15,000	\$15,000	Recommend to receive full grant request. Multiyear request for funding for four years. Recommend to approve as \$15,000 for first year, then \$1,500 for three years thereafter.	\$15,000
13	81	Arts, Culture, History, Entertainment & Sports	Symphony d'Oro Rancho Cordova: Season 2022-23	This proposed project would provide funding to Symphony d'Oro Rancho Cordova to be expended for music, performance venue rental, recording fees, guest performing artist/composer fees and related expenses to continue and expand would-class orchestral music offerings in traditional and non-traditional venues in the City of Rancho Cordova.	\$26,000	\$20,000	Recommended for funding similar to that of other performing arts organizations; \$20,000.	\$20,000
14	82	Arts, Culture, History, Entertainment & Sports	Sacramento Children's Museum: General Operations Support	The Sacramento Children's Museum requests funding for three years to support their rebuilding efforts so that they can create more engaging and innovative learning experiences for children. Funding will ensure their stability as they move forward in rehiring staff, increasing hours and capacity, and bringing back community events. With funding support they aim to increase education staffing, hire marketing staff, implement a retention plan for current staff, host six large special events annually, and offer 50% of events at no cost to visitors.	\$150,000	\$150,000	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.	\$150,000

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App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
15	83	Arts, Culture, History, Entertainment & Sports	Sacramento Philharmonic & Opera: Rancho Cordova Pop-Up Concerts	With grant funding, the Sacramento Philharmonic & Opera would be able to again present a free concert series (at least five concerts, depending on the number of musicians) in locations throughout Rancho Cordova. These concerts would take place in different venues throughout Rancho Cordova and would feature small groups of musicians (4-6) who could perform a variety of classical, pops, and other styles of music. Due to the flexible nature of these concerts, they could tailor each presentation to make it most engaging for the intended audience and for the location. For these performances, they would look to again collaborate and communicate with established partners to assess dates and times for performances that they could perform in conjunction with, and potential new opportunities for concerts that would be impactful for the community.	\$15,000	\$15,000	Recommended to receive full grant request.	\$15,000
16	85	Arts, Culture, History, Entertainment & Sports	Hummingbird Theatre Company: 2022-23 Season	Hummingbird Theatre Company wants to make theatre accessible to the people. They believe in engaging audiences with performances that not only reflect thoughtfully, laugh longer, and feel more, but also inspire pride in their hometown of Rancho Cordova. This season, they would like to bring some laughter and cheer to the children of Rancho Cordova by presenting "From the Page to the Stage" Literary Adaptation Children's Show in either November or December of 2022. This production would be a one-hour touring show suited for all ages, where they would bring classic children's stories and tales to life by adapting and performing them onstage. Their show in April, would be geared towards the whole family, as they would like to present "The Greatest Showcase" – a Musical Theatre Broadway Review. This show would feature local talented performers singing, dancing, and acting out songs from musical theatre favorites, such as Phantom of the Opera, Shrek the Musical, Hamilton, and Rent.	\$29,800	\$20,000	Recommended for funding similar to that of other performing arts organizations; \$20,000.	\$20,000
17	87	Arts, Culture, History, Entertainment & Sports	CCCF: Rancho Cordova Youth Poet Laureate	The project would provide funds to the Cordova Community Council (CCC) to further develop and conduct a Youth Poet Laureate program for the City of Rancho Cordova which is in alignment with the National Youth Poet Laureate program. Using a timeline that aligns with the National Youth Poet Laureate program, the CCC would design a Rancho Cordova schedule and program which would eventually put local contestants in line to compete for the national title. The CCC inherited this project late in 2021-22, too late to engage in the national program. By extending the project into 2022-23, the CCC believes a local program can align with the curriculum and standards developed for the national program and launch with the cooperation of local schools and teen organizations. The National Youth Poet Laureate program celebrates the nation's top youth poets who are committed to artistic excellence, civic engagement and social justice. As part of this national framework, which CCC has joined, the national organization works with local youth literary arts organizations to identify and celebrate exceptional youth poets who use their voice to inspire change.	\$10,000	\$10,000	Recommended to receive full grant request.  <b>This program operated under an amendment that included \$5,000 from FY 2022-2023.</b>	\$5,000
19	7	Arts, Culture, History, Entertainment & Sports	Ankur, Inc.: Festival of Knowledge	A grant would provide funds to Ankur to organize and host the Festival of Knowledge a whole day/night event, symbolizing and celebrating education, arts, and culture. The event displays the talent that children and adults have in various arts and cultural fields. This includes an essay competition, music, dance performances, drawing exhibitions, public speaking, etc.	\$12,500	\$5,000	Recommend for event sponsorship at \$5,000 level.	\$5,000
21	35	Arts, Culture, History, Entertainment & Sports	Sacramento Telangana Association: Festival of Flowers	A grant would provide funds to Sacramento Telangana Association (STA) to organize and host the "Bathukamma" Festival known as the Festival of Flowers. Every year during the September - October timeframe the festival is held and celebrates the inherent relationship between earth, water, plants, flowers, and human beings. They are partnering with other nonprofits and organizations for wider community outreach. A grant would allow STA to help educate and organize this unique festival in Rancho Cordova.	\$12,000	\$5,000	Recommended for event sponsorship at \$5,000 level.	\$5,000
22	36	Arts, Culture, History, Entertainment & Sports	Sacramento Telangana Association: International Kite Festival	Sacramento Telangana Association (STA) proposes to bring the International Kite Festival to the City of Rancho Cordova. Across the world and the United States, many cities have similar festivals held annually and attracts kite flyers from all over. STA and Rancho Cordova Travel and Tourism (RCTT) will be partnering to bring an International Kite Festival to the City of Rancho Cordova. RCTT will help promote it with an objective of promoting tourism to the City of Rancho Cordova. This will be a free event open to all ages.	\$3,000	\$3,000	Recommended for event sponsorship at \$3,000 level (equal to grant request).	\$3,000

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App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
23	37	Arts, Culture, History, Entertainment & Sports	Sacramento Telangana Association: Festival of Colors	A grant would provide funds to Sacramento Telangana Association (STA) to organize and host the Festival of Colors. STA will be partnering with WeEmbrace and other community organizations to celebrate the Festival of Colors in 2023. This festival marks the arrival of spring and is a celebration of fertility, color, and love, and a time for people to get together and enjoy themselves with friends, families and the community. STA partners with WeEmbrace serving families of individuals with disabilities.	\$3,000	\$3,000	Recommended for event sponsorship at \$3,000 level (equal to grant request).	\$3,000
25	59	Arts, Culture, History, Entertainment & Sports	FCUSD: Community Cultural Appreciation Concert	The Folsom Cordova Unified School District (FCUSD ) serves students and families from a variety of diverse cultures. FCUSD wishes to create an opportunity for students and the community to engage in and celebrate the diverse cultures through music. FCUSD would create an opportunity to appreciate the Armenian culture by creating an opportunity to learn about and hear folk music. The project would include working with an Armenian musical group to provide a learning opportunity for both students and the general community. The Cordova High School Performing Arts Center would be the venue for the project. The performance group, Chookasian Armenian Concert Ensemble would be secured to do a matinee performance during school for students and on the same day, do an evening performance for the community. Both events would be free of charge to students and the community to attend. The performances would occur during March 2023.	\$7,912	\$5,000	Recommended for event sponsorship at \$5,000 level.	\$5,000
27	4	Arts, Culture, History, Entertainment & Sports	FCUSD: Athletic Improvement Plan	This proposed project would provide for increased opportunities for student-athletes for afterschool sports. This plan encourages physical fitness as a positive outlet for afterschool sports. This project will enhance the educational programs and athletic programs at Cordova High School, Mills Middle School, and Mitchell Middle School. Evidence supports that one of the best Positive Behavior Intervention and Supports (PBIS) for students is athletics. During the COVID-19 pandemic the need to support Social Emotional Learning (SEL) for our students is greater than ever and athletics is one of the best models for SEL. Ensuring our athletic programs have the necessary equipment, supplies, and means to support our students is paramount to the success of our community.	\$200,000	\$200,000	Recommended to receive full grant request.	\$200,000
28	15	Arts, Culture, History, Entertainment & Sports	Rancho Cordova Student Athlete Coalition: Cordova High School Athletic Improvement Plan	The Rancho Cordova Student Athlete Coalition (RCSAC) has worked with Folsom Cordova Unified School District staff to identify academic and athletic needs at Cordova High School. The purpose of RCSAC is to equitably and efficiently support and recognize the diverse Rancho Cordova student-athletes while maintaining, improving, and upgrading all that is Rancho Cordova athletics. Funding will support tutoring programs, educational field trips, advertising and marketing, physical improvements such as a new marquee and signage, some general facility improvements, recognition awards, and salaries for additional coaches, trainers, and enrichment staff. RCSAC has a booster club component and through this, aims to increase the fundraising efforts at Cordova High School. This is a multiyear request.	\$196,500	\$75,000	Recommended for funding at a level more than FY 2021-22. Recommended to receive \$75,000 in FY 2022-23. Booster Club status is required by school district.	\$75,000
29	46	Arts, Culture, History, Entertainment & Sports	Rancho Cordova Track Club: Implements and Equipment	The Rancho Cordova Track Club seeks funding to provide the youth-athletes participating in track and field and cross country the proper tools to develop in their events. The implements and equipment they are seeking will make practice and competition much easier for the coaches to demonstrate to the youth-athletes; and help them perform to the best of their ability. These implements and equipment will be used for years to come and help many generations of youth-athletes. Rancho Cordova Track Club will continue to host events and provide opportunities for youth-athletes in Rancho Cordova and the greater Sacramento area. Their vision is to be the track and field, cross country, and road race destination.	\$25,000	\$25,000	Recommended to receive full grant request.	\$10,000
30	47	Arts, Culture, History, Entertainment & Sports	CCCF: Youth Sports Fee Assistance	This project would provide funds to the Cordova Community Council for distribution by the Rancho Cordova Athletic Association (RCAA) to create and manage a fee assistance program for children unable to participate in youth sports programs due to family financial barriers. Cordova Community Council will work with RCAA to establish criteria for assistance, operational guidelines for distribution of funds, as well as bookkeeping and reporting operations. This is a multiyear request.	\$22,000	\$22,000	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2023-24.	\$15,836

Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List

App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
31	52	Arts, Culture, History, Entertainment & Sports	CCCF: Youth Sports Leagues Promo Campaign 2022-23	The project would provide funds to the Cordova Community Council to assist the Rancho Cordova Athletic Association (RCAA) to continue efforts to improve and expand promotion of youth sports leagues in the City of Rancho Cordova. The project will utilize digital and traditional outreach efforts to boost the profile of youth sports leagues, including collaborative efforts which include mass distribution of flyers, development of high quality and effective signage and an expanded means to extend information to grow year-to-year league participation by 5 percent. This project will build upon previous upgrading of youth sports leagues digital profiles at www.rcathletics.org. The elevation of publicity for youth sports is critical to success for these leagues. During league COVID shutdowns, Rancho Cordova recreational leagues reported that many families have left their leagues to play in "pay to play" private leagues, especially among older players. Leagues will need to be rebuilt with younger players and parents with less experience in skills such as coaching and officiating. This is a nationwide challenge of the post-COVID era. This proposal would also continue to expand the outreach to schools in Rancho Cordova that are part of the Elk Grove and Sacramento City school districts.	\$42,000	\$42,000	Recommended to receive full grant request.	\$27,574
33	55	Arts, Culture, History, Entertainment & Sports	CCCF: Renovation and Maintenance of Youth Sports Facilities	This project would provide funds to the Cordova Community Council (CCC) on behalf of the Rancho Cordova Athletic Association to be expended for materials and services to improve and maintain youth sports fields and facilities located on property owned by the Folsom Cordova Unified School District (FCUSD) and/or Cordova Recreation and Park District (CRPD). The project is currently operating in the City of Rancho Cordova, wherein the school district or park district provides labor or other services for field or facility improvements and repairs on their property with material and other services costs, and volunteer effort provided by the Rancho Cordova Athletic Association (RCAA). The projects are selected by a consortium of Rancho Cordova youth sports league leaders organized under the RCAA, a project of the CCC. The sports leagues which stand to benefit from this project include Rancho Cordova Little League, Cordova Girls Softball, Rancho Cordova Soccer, Rancho Cordova Track Club, Cordova Blue Marlins, Cordova Cordettes, Cordova Jr. Lancers, and others.	\$50,000	\$50,000	Recommended to receive full grant request.	\$50,000
34	73	Arts, Culture, History, Entertainment & Sports	Sacfit: Parkway Half Marathon	Sacfit proposes to continue funding of the Parkway Half Marathon and Otter Run to align as a first-class major active-lifestyle event with the City of Rancho Cordova. There are two components of the request. First, maintain the start and finish line configuration from the previous year's grant, which considers the start line in William Pond Park (to facilitate larger volume parking accommodations) and all finish lines and the entire Kid's Otter Dash within the Rancho Cordova City limits. The section along the American River Parkway, from River Bend to Sunrise, is the main route for the Parkway Half Marathon. A grant to continue the Parkway Half Marathon route and finish line within the Rancho Cordova City limits aligns the City with a major running event, as well as a meets the goal of having a community health a fitness event. The alignment of the Parkway Half Marathon with Rancho Cordova elevates the City as a primary regional supporter of the Parkway. Having the race route and finish line within the City and connected to other existing events should be beneficial to all local residents. Second, maintain support for the Kid's 1k "Otter Dash" run. The goal is to align this event to the morning of Kids' Day in the Park. As Kids' Day is no cost to participants, the object is to continue with keeping the Otter Run at no charge to all Rancho Cordova children as well.	\$15,000	\$10,000	Recommended for event sponsorship at \$10,000 level towards main event and Otter Dash run.	\$10,000

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36	92	Arts, Culture, History, Entertainment & Sports	Sacramento Area Bicycle Advocates: Capacity Building for Community Bicycling in Rancho Cordova	Sacramento Area Bicycle Advocates (SABA) and Bicycle Advocates of Rancho Cordova (BARC) seek funding for a host of activities that encourage bicycling in Rancho Cordova. Activities include valet bicycle parking at community events, bicycle repair and maintenance clinics, social rides, bicycle education, and a bicycle apprenticeship program and outreach. SABA and BARC have provided experiences for Rancho Cordova community members with grant funds from the City. These funds have provided cycling activities for Rancho Cordova citizens, and has built capacity in BARC, with the goal that it become a self-sufficient bicycling non-profit. These activities have all been a part of a larger community cycling program for Rancho Cordovan citizens. BARC will provide valet bike parking at a full set of venues this year. With funding from the 2021-22 grant plus a sponsorship acquired by SABA, they supported four Rancho Cordova community members in becoming Licensed Certified Instructor's (LCI) with the League of American Bicyclists. They will provide RIDEshops - quick education and refresher skill builders - before social rides and BARC will organize and implement two bike rodeos. SABA will provide a senior LCI to coach the new LCI's, increasing the reach of the events. SABA's vision is to open a "Bicycle Fix-it Kitchen", a place where community members can work on their own bicycles, or have them worked on by mechanics who have completed SABA's mechanic apprenticeship program. This program teaches basic mechanic skills. SABA's apprenticeship program will produce a cohort of bicycle mechanics who can work in the community on bicycles in need of basic repair.	\$18,585	\$18,585	Recommended to receive full grant request.	\$18,585
N/A	N/A	Arts, Culture, History, Entertainment & Sports	CCCCF: MACC Programming and Operations for FY 22-23	This project was approved as a multiyear request beginning in FY 2021-22 and ending in FY 2023-24.	\$180,610	\$180,610	Previously approved as this was a multiyear request. \$180,610 FY 2022-23 \$189,640 FY 2023-24	\$180,610
CC1	CC1	Arts, Culture, History, Entertainment & Sports	Arts in Public Places Bucket	Under prior Council direction, established funding for future public art projects in the City.	\$50,000	\$100,000	Artists were paid for their selected submissions to the utility art box program. The installation project was carried into Fiscal Year 2023-2024 due to limited staff capacity.	\$22,799
CC2	CC2	Arts, Culture, History, Entertainment & Sports	Performing Arts Bucket	Under prior Council direction, established funding for performing arts projects in the City.	\$30,000	\$30,000		\$0
CC3	CC3	Arts, Culture, History, Entertainment & Sports	Youth Sports Growth and Startup Fund Bucket	Under prior Council direction, established funding for youth sports for the purpose of growing an existing league or starting a new league in Rancho Cordova, including, but not limited to, the purchase of new equipment, new uniforms, fees, and other required costs.	\$30,000	\$30,000		\$9,521
Arts, Culture, History, Entertainment & Sports Subtotal					\$1,230,957	\$1,109,195		\$943,424

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App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
37	5	Education	916 Ink: Find Your Voice Creative Writing Workshop Series	916 Ink will partner with classroom teachers to provide high-quality, creative writing workshops for 175 third through twelfth grade students. Each student will receive 18 hours of California arts and common core standards-aligned instruction with trained teaching artists and become a published author in an anthology of student work. Find Your Voice is a semester-length, school site-based program. Students generate original poetry, fiction, and creative nonfiction. 916 Ink releases one anthology of student work per school site at the conclusion of each program. During the COVID-19 pandemic, 916 Ink's staff found that students were struggling to process their feelings of anxiety and social isolation due to the shift to distance-learning and the suspension of many wraparound services that schools provided. Using best practices in trauma-informed curriculum design, 916 Ink staff pivoted quickly to design a series of creative writing lessons. Students develop social emotional learning skills through interactive writing prompts, revision-based activities, and lessons in literary devices. This helps students realize the impact of obstacles, relationships, and decisions they make. Our workshop method creates a safe environment for exploration and experimentation for participating students. The writing and sharing of stories builds empathy, increases confidence, and gives youth the agency to understand the power of their personal narratives. We structure our workshops to stimulate social emotional learning, including small group settings, peer collaboration and reflection exercises, multiple modes of response, active listening practice and peer-to-peer feedback.	\$52,507	\$47,000	Recommended for funding at the same level as FY 2021-22; \$47,000.	\$47,000
38	6	Education	FCUSD: Mills Middle School Positive Behavior Intervention Supports	The Positive Behavior Intervention Supports (PBIS) team at Mills Middle School supports the student engagement and the behavioral success of all students. Additionally, the program supports and promotes the climate and culture of the school. They do this through the use of reward and incentive programs as well as student engagement programs. All students begin the school year with 100 merits. Students are required to maintain 96-100 merits to be eligible for participation in school social activities including but not limited to: dances, rallies, assemblies, Friday rewards, Mills scholar events, access to the blacktop at lunch, sporting events, field trips and more. The program is restorative and students may earn merits back at any time by completing merit recovery which includes restorative conversations, helping a teacher in the classroom, campus beautification, letters of apology, participating in conflict mediation, lunch detention, etc. Students with 96 or more merits are rewarded bi-monthly with our rewards. Each month Mills has a "Behavior of the Month" which is one of their Mustang Pride 5 P's (Positive, Polite, Productive, Prompt and Prepared) behaviors. Lessons are taught during Advisory class that promote the monthly behavior. Students may earn Mills Bills for exhibiting the positive behavior to use at the Student Store. Students are rewarded by being nominated at Mustang of the Month and/or receiving Mills Bills for demonstrating the Behavior of the Month or the Mustang Pride 5 P's. The program also includes academic goal setting and field trips. This is a multiyear request.	\$20,000	\$20,000	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.  <b>Additional funding provided for driver's training program.</b>	\$20,000

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App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
39	10	Education	CL3: Mentors at Cordova High, Mills, and Mitchell	This project is to continue the Mentors at Cordova High and MACH @ Mills programs, and expand the program to Mitchell Middle School. The MACH program is a free community-based mentoring program focused on promoting positive behavior, improved academics and attendance, community service, and life and vocational skill development while rewarding participants for their accomplishments. Students identified by school staff, teachers, and the MACH program coordinator, are invited to participate in the program. Students receive guidance and direction to help get them on or keep them on a positive path. Participants earn rewards for demonstrating improvement in their attendance, grades, and/or behavior as well as for participating in community service opportunities. Rewards include educational experiences, school based rewards, and social rewards. MACH participants attend weekly meetings where expectations are set, guest speakers from the community deliver life skill or messages about particular vocations, and program participants share and celebrate their successes. Monthly Saturday support sessions and weekly group tutoring sessions are held to provide participants with homework support as needed. Funding is being requested for the continuation of the year-round MACH program at Cordova High School to include an increase in the funding in the educational rewards category so that we can take selected MACH members on a field trip to the Museum of Tolerance to participate in their full day Tools for Tolerance Teen workshop; for the continuation and further development of the MACH @ Mills program that was implemented in 2021; and to expand the MACH program to include Mitchell Middle School. Beyond the immediate benefit the students participating in the program receive through the rewards they earn and the successes they achieve, the community at large benefits through the reduction in behavioral issues in the community amongst participants and through their contributions as volunteers.	\$103,000	\$85,000	Recommended for funding at a level more than FY 2021-22 to allow for expansion to Mitchell Middle School; \$85,000.	\$95,000
40	11	Education	Center for Land Based Learning: The Student and Landowner Education and Watershed Stewardship Program with George Washington Carver School of Arts & Science	The Student and Landowner Education and Watershed Stewardship (SLEWS) program engages high school students in habitat restoration through a series of hands-on field days at real projects that develop science skills and environmental stewardship in youth. Through this program, they would work with students from George Washington Carver School of Arts and Science to complete a restoration project that would incorporate hands-on, place-based, environmental education activities. SLEWS connects classroom learning to the real world to enhance high school education and provides students with transformative experiences in nature to increase their appreciation, commitment and respect for sustainable agriculture and the natural world. SLEWS staff recruit and train volunteers from non-profits, public agencies, and universities to mentor students throughout their SLEWS year. In the program, students "adopt" their restoration site for the duration of the school year, visiting and working on the project for three or more full-day field trips. Through hands-on activities such as water quality and bird box monitoring, students develop science and inquiry skills needed for lifelong learning. Because they partner with restoration professionals from public agencies, local watershed groups, and nonprofit organizations, SLEWS projects have a real and lasting impact on the land. Since its inception, students have planted over 75,021 native trees/shrubs, 332,967 grass/forbs plugs, and installed 827 wildlife structures. By including students in habitat restoration, SLEWS addresses the needs for healthier land and more wildlife habitat, and the need to instill conservation and stewardship values in high school students. With grant funds, they would be able to expand the SLEWS Program to include Carver and offer local youth these experiences.	\$15,000	\$15,000	Recommended to receive full grant request.	\$15,000
41	12	Education	SCUSD: Carver College Prep and Summer Bridge Program	The Carver College Prep and Summer Bridge program will create a space where students from George Washington Carver School of Arts and Science and throughout Rancho Cordova can reconnect to school, make up graduation credit and prepare for the college application process. Students will be able to choose to participate in one or both of the courses available in the summer program. Students continue to struggle with the transition to full in-person learning. Their challenges are multi-dimensional: they continue to lose valuable time learning in-person with their peer groups and teachers; they continue to have difficulty socially because of their previous isolation; they continue to lose opportunities to prepare for the college application process including taking college admissions tests. The Carver College Prep/Summer Bridge Program will provide more guidance and access. This is a multiyear request.	\$29,150	\$29,150	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.	\$19,404

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42	13	Education	Soil Born Farms: Rancho Cordova Food, Health and Environmental Career Pathway Program	Soil Born Farms will continue to grow the impact and sustainability of Rancho Cordova's K-12 food, health, and environmental career pathway. School garden support systems will be expanded, curriculum will be integrated at the district level, and students will dig into experiential learning at Soil Born Farms. The proposed project will build on past years' successes and continue to grow a comprehensive, standards-based career pathway in partnership with target Rancho Cordova schools, including Cordova Gardens, White Rock, Cordova Meadows, A.M. Winn, Mills Middle School, Cordova High School, and additional sites based on school interest.	\$72,875	\$43,725	Funding recommended at a level that aligns with match provided; \$43,725. This is an expansion over prior years.	\$43,725
43	14	Education	FCUSD: Physical Education Enhancement	This proposed project seeks to enhance the physical education programs at each of Folsom Cordova Unified School District's (FCUSD) school sites in Rancho Cordova to promote a healthy active lifestyle and lifelong exercise learners. If funded, it will allow school sites the opportunities to update equipment and accessories to provide students with a more robust fitness experience. Traditionally, the physical education programs have gained support from parent organizations and site funds. This has not been available for various reasons at this time.	\$110,000	\$25,000	Recommended to receive \$25,000 in funding.	\$25,000
44	16	Education	PRO Youth - Governments Engaging Youth in the City of Rancho Cordova	Youth @ City Council and Summer @ City Hall provide Rancho Cordova youth opportunities to learn about City functions and civic processes. Participants gain a unique perspective into City Hall as they interact with City staff and leaders while also gaining valuable skills that support their success as students and community leaders. The program provides a two-pronged approach for 60 youth, ages 13-18, to engage in government and civic education in the City of Rancho Cordova. Students will learn more about the history of Rancho Cordova and be provided with opportunities to share their views and suggestions for continuing to improve community relationships by making the City a welcome and safe place for all. Youth participants will meet and interact with local and regional leaders in the private, public, and non-profit sectors to learn about those leaders' views of the business/economic climate in Rancho Cordova and share their own views on innovative and creative ways the City can thrive.	\$81,188	\$81,188	Recommended to receive full grant request.	\$81,188
46	19	Education	Boys & Girls Club: Navigator Elementary	The Boys & Girls Club program would continue its work at Navigator Elementary, providing a comprehensive after-school program Monday-Friday for over 100 Navigator students during the school day through targeted outreach activities. Despite the COVID-19 pandemic, the Club has continued to serve hundreds of youth on the campus of Navigator Elementary; providing academic support and enrichment programs designed to keep youth on track and successful both in and out of school. The Club has become a trusted partner and valued member of the school team; providing additional academic support and resources to the schools most vulnerable students. Twice weekly the Boys & Girls Club facilitates High-Yield Learning Activities (HYLA) at recesses that are open to all students on campus. Their Site Coordinator is always "on call" at Navigator during the school day, there to assist with students who have behavioral issues and need time away from the classroom environment. They work with those students to process through their behavior/feelings, offer guidance, and redirect the youth back in to the classroom in a better frame of mind. The Club focuses on helping youth in three critical areas; academic success, good character and citizenship and healthy lifestyles.	\$75,000	\$75,000	Recommended to receive full grant request.	\$75,000

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App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
47	21	Education	FCUSD: Book Recovery and Expansion	During the 2020-21 and 2021-22 school years, FCUSD library staff encouraged families to check out books from their school library. This initiative helped curb learning loss, contributed to social-emotional learning while at home, and emboldened students to continue their love of reading despite distancing from one of their favorite places on campus. This was a successful campaign, as thousands of books went home with students at curbside pickups. Due to circumstances beyond families' and the district's control, many of these books did not return to campus. Several titles were school libraries' most popular novels, non-fiction texts and picture books. They would like to recover these lost books with the help of grant funding. In Rancho Cordova, 22 percent of students met or exceeded state reading standards. In Folsom, 52 percent of students met or exceeded state reading standards. According to the American Association of School Libraries, when spending for libraries rises, better reading scores follow. Furthermore, the average age of Rancho Cordova school library collections is 1999, which is a 23-year-old collection. This means many non-fiction books are outdated and need replacement titles for factually accurate information. New titles, which better reflect student background and life experience, ought to be added to library collections. As an educational institution, newly purchased titles are essential so that they can align themed and non-fiction books to supplement their curriculum and select material that reflects each school's population. Their request is for one additional new library-bound book per Rancho Cordova student this year, with the goal to fully realize a 20:1 ratio in four years. This is a multiyear request (four fiscal years).	\$153,000	\$75,000	Recommended to receive \$75,000 a year over four fiscal years beginning in FY 2022-23.	\$75,000
51	28	Education	FCCP: Youth Career Centers	The goal of this project is to continue providing career development services for students at Cordova, Walnutwood and Kinney High Schools. The Youth Career Center (YCC) will allow students to graduate with firsthand exposure to a wider array of career opportunities, an informed sense of their career direction, and a strong correlation between continuing education and achieving their career goals. FCCP has established a solid base and has exceeded outcomes in the three previously funded fiscal years and continues to see the number of students they assist grow each year. The components of this project include: intentional career planning, integrated workplace experiences, and adulting skills.	\$55,866	\$40,000	Recommended for funding at the same level as FY 2021-22; \$40,000.	\$40,000
54	41	Education	Sacramento Splash: Youth Environmental Leadership Camp	Youth Environmental Leadership Camp (YELC) is an immersive summer program for 6th/7th grade students. Campers will attend a 1-week camp, Monday - Friday from 8:30 a.m. – 5:30 p.m., in groups of 15 where youth will design and implement climate-smart solutions aimed at improving air/water quality and/or natural habitats where they live. They hope to run camp this summer for three weeks and next summer for four to five weeks. During the week-long camp, each day they will cover topics related to climate change including but not limited to: air quality, water, energy, transportation, food/consumption/waste, land use, and natural habitats. The campers will visit local sites for hands-on guided experiences related to these topics. Campers will sample and collect data, gaining experience using some of the tools and materials that scientists and engineers use in their work. Campers will get the chance to engage with professional environmental scientists, engineers, social scientists, and environmental protection activists to learn about their careers and what they did to work in their specific fields of expertise. After the camp, Splash will convene YELC campers monthly in a 2-hour after-school club for the remainder of the 12-month rolling year. Campers will work together on a team project that will have a positive impact on the environment and climate in their community. They will learn about project management, from identifying & defining a problem, to planning & budgeting, project implementation and measuring their success and impact. Throughout the process, they will have the support of mentors and staff. Splash will provide a small project budget for each team to use in implementation of their team project. Projects will be brainstormed, developed, and led by campers in groups of 4-6. Mentors will guide the projects, and will also coach campers on their collaboration, engagement, listening and communication skills.	\$45,000	\$30,000	Recommended for funding at a level more than FY 2021-22; \$30,000.	\$30,000

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55	43	Education	Folsom Lake College: Rancho Cordova/Folsom Lake College Promise Program	Folsom Lake College proposes to continue the partnership with Rancho Cordova to offer the Rancho Cordova/Folsom Lake College Promise program, providing two years of virtually fee-free education to Rancho Cordova residents. Funding of tuition, fees, books, and basic needs will continue to ensure access to education for Rancho Cordova students and veterans. Recent high school graduates who are Rancho Cordova residents receive funding. For those students who are not eligible for a California Promise Grant or Los Rios Promise grant, the funding would cover their tuition and fees. For those who qualify for one of the aforementioned grants, the Rancho Cordova Promise would provide "first dollar" aid for books, supplies, and basic needs in the amount equivalent to students' unit load. In essence, Rancho Cordova residents taking anywhere from 6-18 units would receive Promise support as participants in the Rancho Cordova/Folsom Lake College Promise Program. In addition to its support for new students, Folsom Lake College proposes to continue offering support to veteran students who are Rancho Cordova residents using the same funding parameters outlined above. Further, the college proposes to extend eligibility for the Promise program to students who are retraining/refining career skills because of pandemic displacement. Fall 21 data shows 20 new Rancho Cordova students whose goals are noted as updating career skills or pursuing a career education related certificate. As part of its expansion of the Promise program, Folsom Lake College will offer support to new students from Rancho Cordova who are pursuing career education certificates or updating job skills. This is a multiyear request.	\$145,400	\$145,400	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and continuing for three fiscal years in total.  Folsom Lake College spent down existing dollars in FY 2022-2023. Contract was not executed yet.	\$0
57	51	Education	Kiwanis Club of Rancho Cordova Foundation: The Kiwanis Family Literacy Initiative of the Book Buddies' Club	"The family that reads together, succeeds together" is the motto of the Book Buddies' family literacy initiative of the local Kiwanis Club. Through a vibrant, multi-agency network, Kiwanians engage the broader community in promoting reading at home, while giving books to local youth. The initiative helps families to embrace reading at home as a way to compensate for the negative impact on learning that the pandemic has had, especially for at-risk children in the community. The Kiwanis Club will expand its family literacy focus in order to help families to overcome any deficits children are experiencing because of COVID-19 and distance learning. By providing free books to local children and youth, the Kiwanis Club of Rancho Cordova creates and expands home libraries for youngsters. By providing information that promotes reading at home and embedding other family literacy activities within family-focused community events and programs, the initiative broadens the impact and visibility of the club's and community's commitment to family literacy. They will continue to distribute books through schools in Rancho Cordova, and will now include two Sacramento City Unified School District campuses in this initiative: A.M. Winn and Abraham Lincoln Elementary Schools. They will also incorporate book distribution at events.	\$4,500	\$4,500	Recommended to receive full grant request.	\$4,500
59	61	Education	California Capital Film Office, Corp.: Life! Camera! Action!	Life! Camera! Action! (LCA) is a leadership and life skills development program that will use digital video and the art of storytelling to teach Rancho Cordova youth, 12-17 years of age to become productive citizens. Partnering with the Rancho Cordova Police Activities League, LCA will be a program that will provide students opportunities to use technical and digital media to explore issues important to them and their community by developing Public Service Announcements (PSA) from concept to delivery. Students will be formed into groups and each group will decide on a PSA they want to make. They will be instructed on how to use camera equipment, lights, sound and more. Students will be shown how to download their footage from the camera memory card into a computer and introduced to the editing program Final Cut. Each group will edit their film into a 30-second PSA. Music, effects, and credits will be added. Students will be guided through the color correction process, a process that colors the film to broadcast quality.	\$26,395	\$25,000	Recommended for funding at \$25,000 level.	\$25,000

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60	63	Education	Suvidha International: Robotics Training Program for Students	The proposed robotics program will help elementary and middle school students in grades 4-8 in designing and coding the robots to perform specialized real world operations. The program makes the students engage in STEAM subjects, hones their computer programming skills and creativity, and develops engineering skills, leadership skills, and presentation skills. These skills will also help students to excel in their regular academics and make them successful employees in cutting edge career spaces such as aerospace engineering, computer science, medicine, and automotive manufacturing. The program will also incorporate additional components including python coding classes and stress management training. The first year program students will have entry level training while the second year program students will have more in-depth training including maze follower. The program will continue to use previous year's robotic gear for current year training. The program will also facilitate team building activities through youth empowerment and stress-management program for students. As students learn to reduce stress and manage emotions through interactive fun games and activities, they gain the skills to build more positive relationships with their peers, parents, and coaches and can be great team members. The students also gain the ability to focus and perform well academically at school. This is a multiyear request.	\$17,600	\$17,600	Recommended to receive full grant request for one year only; FY 2022-23.	\$17,600
63	70	Education	FCUSD: Elementary Field Trip Partnership with Sly Park for Rancho Cordova Schools	Folsom Cordova Unified School District would like to bring more STEM focused field trip opportunities to their Rancho Cordova schools/students. Every 5th grade class will have a Sly Park experience which will result in academic gains through greater engagement. This is a growing, high demand area of study that has the potential to create substantial economic benefits for our children and community. "The study found that, regardless of gender, ethnicity or socioeconomic status, youth who take educational trips have better grades (59%), higher graduation rates from high school (95%) and college (63%), and greater income (12% higher annually). In fact, 89% said educational trips had a positive, lasting impact on their education and career because the trips made them more engaged, intellectually curious and interested in and out of school." -National Education Association, NEA	\$45,000	\$0 <b>See CC4</b>	Funding to be provided under the Field Trips & Assemblies Bucket. See CC4.	\$0
CC4	CC4	Education	Field Trips & Assemblies Bucket for FCUSD	Under prior council direction, established funding for future field trips/assemblies and other experiential learning opportunities for Rancho Cordova public school students/schools.	\$35,000	\$45,000	FCUSD applied for funding to provide all Rancho Cordova fifth grade students with a STEM Field Trip. See application 63.	\$45,000
CC5	CC5	Education	Field Trips & Assemblies Bucket for SCUSD	Under prior council direction, established funding for future field trips/assemblies and other experiential learning opportunities for Rancho Cordova public school students/schools.	\$7,500	\$7,500	<b>Schools still in recovery post-pandemic.</b>	\$6,552
CC6	CC6	Education	Field Trips & Assemblies Bucket for EGUSD	Under prior council direction, established funding for future field trips/assemblies and other experiential learning opportunities for Rancho Cordova public school students/schools.	\$7,500	\$7,500	<b>The FY 2021-2022 agreement was amended and the additional funds for FY 2022-2023 were added to that agreement. Due to the recovery from the pandemic the school was not able to make all field trips possible.</b>	\$6,960
Education Subtotal					\$1,101,481	\$818,563		\$671,929

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App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
68	3	Other	Blessings in a Backpack: Rancho Cordova	Blessings in a Backpack (BIAB) provides weekend food for 350 children in the local community who have food shortage issues over the weekends. Their belief is that kids should not worry about where their next meal will come from. BIAB began providing weekend food to 30 children in 2014, and have grown to over 350 kids, currently. Participating students receive free breakfast and lunch, Monday through Friday, during the school year. BIAB helps to fill that void with weekend meals geared for just that child. It's not feasible for BIAB to feed the entire family, not just from a cost standpoint, but also the children aren't all capable of bringing a big bag of food home. Whether the child receives a prepackaged kit or bulk food, it's completely manageable and easily fits in their backpack. BIAB is currently sending weekend food home for students from Williamson, Rancho Cordova, Cordova Villa, Cordova Gardens, and Cordova Meadows Elementary Schools. They also serve students at Abraham Lincoln Elementary School within Sacramento City Unified School District. This is a multiyear request.	\$25,000	\$25,000	Recommended to receive full grant request as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.	\$25,000
69	25	Other	Whisker Warriors Animal Defense Fund: Spay, Neuter, and Vaccine Program	The application intends to continue the funding of the spay/neuter program for canines and felines and a small number of rabbits in Rancho Cordova and the continuation of the caring of community (homeless) felines. Education and spay/neuter services are needed to reduce pet overpopulation. Felines continue to be unaltered and abandoned, which increase the need for immediate action.	\$43,000	\$35,000	Recommended for funding at a similar level as FY 2021-22; \$35,000.  <b>Reimbursement-based grant funding provided to local clinics on behalf of Whisker Warriors.</b>	\$27,230
72	34	Other	Rebuilding Together Sacramento: Home and Neighborhood Improvement Campaign	This project will support Rebuilding Together's commitment to improving homes and neighborhoods in the City of Rancho Cordova. This is a two-year request to improve 30 homes each year. Both years, 13-15 homes will receive extensive health, safety, efficiency, and beautification upgrades and 10-12 will receive minor safety modifications. The work will vary per home but will include upgrades such as landscaping, fencing, roofs, accessibility modifications, HVAC, electrical, plumbing, carpentry, and energy efficiency. The work will occur throughout the year by volunteer groups, contractors, students, AmeriCorps members, etc. The selection process includes community outreach, an application process, and a home preview using a safe and healthy homes assessment. The assessment is focused on identifying deficiencies in the homes related to the principles of keeping the home safe, dry, ventilated, pest-free, accessible, energy-efficient, and maintained. They also identify exterior improvements to enhance the look of the home and neighborhood. The homeowner is also interviewed to identify any other issues such as food insecurity. Community and City resource information is shared with those in need of additional assistance. Tackling substandard housing in neighborhoods cannot be accomplished by one organization in isolation no matter the quality of services and resources invested. They leverage the strengths of volunteers and partners including nonprofit and faith-based organizations, local businesses, financial institutions, occupational therapists, and other service providers to accomplish the project goals.	\$150,000	\$150,000	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2023-24.	\$150,000

Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List

App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
74	40	Other	Rancho Cordova Food Locker: Capacity Expansion	In this proposal, Rancho Cordova Food Locker (RCFL) plans to purchase and install two large refrigeration units (a cooler and a freezer) to handle the increased quantities of frozen foods provided by Sacramento Food Bank & Family Services and other local businesses and private donors. RCFL plans to use grant funds for two purposes. First, to design, purchase, and install new commercial-grade refrigeration equipment in the most appropriate location(s) to best meet operational needs. The new refrigeration equipment would be pallet-jack-friendly. The two units could be collocated either in a newly rented/leased warehouse for food storage and processing, or the cooler could be installed at the current facility instead of the contracted warehouse. The new refrigeration unit would also allow the RCFL to end its lease of one smaller walk-in cooler. The new equipment would greatly expand RCFL's food-processing capacity and also greatly improve its cost efficiency for storage. Second, if any grant funds remain after installation of the refrigeration units, RCFL would apply such residual funds toward the monthly rental costs for the off-site contracted warehouse still in the procurement stage.	\$250,000	\$50,000	Recommended to receive partial funding at \$50,000 level with a scope of work that meets the needs of the RCFL and the city.	\$50,000
75	\$48	Other	CCCF: Mills Station Building Exterior Painting	This project would provide funds to the Cordova Community Council to enter into a contract with a painting professional to paint the exterior of the Mills Station Building, home of the MACC. The iconic Mills Station Building exterior was last painted upon arrival at its current location on Mills Station Road around 1998. The building is showing wear and paint is peeling in several locations. In keeping with its stature in the community, this project would fund pressure washing, scraping peeling paint, spot prime as needed, and applying two coats of fresh paint to exterior walls and trim.	\$28,500	\$28,500	Recommended to receive full grant request. This project may be led by city staff.  Project did not move forward.	\$0
76	49	Other	Boy Scouts of America: Troop 363 Tents	Local Troop 363 needs to replace their current tents that are over 10 years old. The tents are used year-round, and the current tents require constant repair or replacement of the poles after almost every use. The current tent model is discontinued, making it difficult to keep up with the worn parts. A major component of the scouting program is camping and being in the outdoors. Troop 363 camps every month, including in the snow. In the summer, they camp up to twice a month. Scouting is designed to take place outdoors. It is in the outdoors that Scouts share responsibilities and learn to live with one another while learning skills that will last a lifetime. Giving back to the community is another aspect of the Scouting program. The Citizenship in the Community Merit Badge is an Eagle Scout required merit badge. Community service is also a component of rank advancement in Scouting. Troop 363 has done many community service projects in Rancho Cordova.	\$5,292	\$4,800	Recommended to receive partial funding;\$4,800.	\$4,800

Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List

App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
77	50	Other	CCCF: RCAA Capacity Building Feasibility Study	This project would provide funds to the Cordova Community Council (CCC) to hire a consultant to explore the feasibility, potential structure, cost and benefits of creating a professional staff position to operate, expand and enhance the activities of the Rancho Cordova Athletic Association (RCAA). The CCC is currently spending great effort to keep a number of RCAA projects moving forward, but the demands of this expanding effort are growing beyond staff resources currently available to support it. This project envisions a deeper understanding of the demands and importance of this sector and solutions to its most pressing issues. This project would hire a qualified consultant to guide the RCAA in the areas of project management, fundraising and league coordination to advance and enhance youth sports offerings in the City of Rancho Cordova. Youth sports leagues are at a crossroads. Blessed with strong and dedicated leadership for many decades, there is a wide understanding among experienced leaders that over the next few years this cadre will "age out" and likely retire, leaving a big leadership gap. Continuity is a concern which could be alleviated by the formation of a staff position focused on preserving and planning for these eventual transitions. Second, Rancho Cordova is on the cusp of population explosion and more -- not less -- youth sports will be needed to make Rancho Cordova a desirable hometown for young families. A forward-looking plan of how to prepare for this growth is needed. Third, a crisis of youth sports support infrastructure is looming. A unified system that could address these needs should be developed, however league leaders currently do not have the capacity to address. Fourth, facility development and access issues, fundraising needs and opportunities, unified planning for future needs, unified publicity campaigns and more are fertile grounds for elevating youth sports in the city, making Rancho Cordova a leader in this area.	\$45,000	\$45,000	Recommended to receive up to full grant request based on final scope of work.  <b>RCAA hired an Executive Director and did not pursue this grant award.</b>	\$0
78	54	Other	Boy Scouts of America: Troop 1601	Local Troop 1601, the first all-girl troop in Rancho Cordova, was established in 2019. The Troop started up with no camping supplies or tents. Scouts are expected to hold fundraisers to obtain much needed equipment and tents to participate in camping and the outdoors as this is a major component to the Scouting program. Unfortunately, COVID-19 restrictions and shut-downs prevented the girls from raising the necessary funds to purchase many items to participate in the opportunities. Troop 1601 is requesting funding to purchase new tents for year-round use to include snow camping in the winter. The troop is also in need of a patrol box for setting up a kitchen at the campsite, a 3-burner camping stove and three lanterns. Troop 1601 has missed out on opportunities to go snow camping such as the annual Klondike, a competition between troops focused on cold weather activities. While Troop 1601 is relatively new in the Scouting world, they have participated in volunteer activities in Rancho Cordova. The new tents and camp equipment will allow the Troop to deliver a quality outdoor program.	\$4,825	\$4,825	Recommended to receive full grant request.	\$4,825
79	56	Other	Rancho Cordova HART: Winter Sanctuary and Homeless Services in Rancho Cordova	Rancho Cordova HART's mission is to provide services to the homeless in our community by continuing to provide life-changing services. Unhoused neighbors will receive much-needed shelter and services during the coldest months of the year. Funds will be allocated to bus passes, services to provide clients with rental assistance, move-in costs, application/background check fees, and the general operation of the Winter Sanctuary Shelter Program. Citizens and faith communities operate the Winter Sanctuary Shelter Program in Rancho Cordova to provide free overnight shelter, warmth, meals, and connection to mainline health and housing-related services for men and women who are experiencing homelessness in our area during the coldest months of winter. Potential guests are invited to arrive at the intake site each evening during the program to create a consistent meeting place. Guests of the winter sanctuary meet with the outreach navigator and, most importantly, become part of the HART family and Rancho Cordova community. Housing Counseling/Relocation - Rancho Cordova HART partners with Sacramento Self-Help Housing (SSHH) to assist those on the street or in the Winter Shelter Program, to achieve housing. SSHH helps by rapidly connecting clients with landlords, property owners, and housing program options. HART will support by using the grant funds to remove the barriers to housing by covering the costs of security deposits, bus passes, or similar "move-in costs." These funds will also go to supporting those moving out of the new transitional house.	\$33,900	\$33,900	Recommended to receive full grant request.	\$33,900

Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List

App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
80	58	Other	Habitat for Humanity: Home Repairs and Neighborhood Revitalization in Rancho Cordova	Habitat for Humanity of Greater Sacramento is seeking support to work in partnership with the City of Rancho Cordova to fund 25 or more home repair projects for low-income Rancho Cordova homeowners to help beautify the neighborhood, increase neighborhood pride, and support underserved low-income homeowners with deferred home repairs. Renovation include work to correct critical exterior life/safety and structural deficiencies as well another high-priority exterior habitability repairs, and maintenance related exterior repairs such as painting and landscaping. Example renovations include replacing leaking and structurally unsound roofs and porches, correcting leaking windows, exterior painting/landscaping, substantial accessibility and aging in place upgrades, dry rot remediation, and health and safety related critical exterior repairs. The majority of the labor on Habitat projects is typically provided by volunteers. Where possible they leverage grant funding by actively soliciting in kind donations of materials to reduce project costs or layering on additional funding pools to stretch grant dollars farther and impact more Rancho Cordova households.	\$300,000	\$100,000	Recommended for funding at same level as FY 2021-22; \$100,000.	\$100,000
84	71	Other	FCUSD: Homeless Student Services	Education is a key element for the success of every great city. Students experiencing homelessness face unique challenges in accessing and succeeding in school. In partnership with the Department of Homeless Student Services of the Folsom Cordova Unified School District they propose to assign a fund to support the most vulnerable students in Rancho Cordova. The Department of Homeless Student Services identifies and supports students experiencing homelessness as described under federal law McKinney Vento Homeless Student Act. This act was enacted in 1987 to ensure that children and youth experiencing homelessness have access to the same free, appropriate public education and services as their non-homeless peers. Homeless Student Services works in collaboration with schools and community partners towards this goal. Gift cards would be purchased and distributed so students can get clothing, shoes, food, etc. This is a multiyear request.	\$15,000	\$15,000	Recommended to receive full grant request and approve as a multiyear commitment starting in FY 2022-23 and ending in FY 2024-25.	\$15,000
88	80	Other	Sierra Service Project: Rancho Cordova Summer Service Program	Sierra Service Project (SSP) seeks funding for a new youth summer program in Rancho Cordova. This project focuses on engaging middle and high school students in hands-on home repair and community-based service projects during a week of their summer break. Youth will gain skills, have fun, and the community will benefit. Since 2015, SSP has hosted over 1,400 volunteer days and completed 106 exterior home repair projects for 74 city residents. They are proposing a summer service-learning program in 2023. Objectives of this program are reciprocal and benefit local youth, youth from outside the community, and home repair and community-based project beneficiaries. For the first time, SSP is proposing to establish a summer site in Rancho Cordova. Currently their other summer community partners are based throughout California in Del Norte and San Diego Counties, and in the Navajo Nation in Arizona. In 2022, their summer program will host over 800 volunteers who dedicate a week of their summer to service-learning. By adding a site in Rancho Cordova, they will be adding a closer option for our pool of volunteers from the middle of the state, including the Bay Area and the greater Sacramento region. They will invite youth volunteers from Rancho Cordova, and other regions, to join together to spend a week completing home repairs for low-income residents, and projects with community-based organizations. The program will offer day and overnight programs, to accommodate the needs and interests of both local and outside volunteer groups.	\$92,800	\$92,800	Recommended to receive full grant request.	\$92,800

Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List

App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
93	91	Other	Greater Sacramento Urban League: Black Child Legacy Campaign Rancho Cordova Service Extension	To address the disparities and to breakdown the barriers, Sacramento County's Board of Supervisors asked to create a plan for change to address the higher mortality rate of black children than other children in Sacramento County. In response, the Black Child Legacy Campaign (BCLC) was launched in 2015, with the goal of saving children's lives by transforming community systems of support. Currently, seven neighborhoods within the City of Sacramento have full-fledged BCLC operations and offer a comprehensive menu of programs and services managed by seven community-based organization in each respective neighborhood. The Greater Sacramento Urban League is the organization leading the BCLC efforts in Oak Pak. Some residents of Rancho Cordova come to the Oak Park office for services and to participate in their programs. Due to the structure of the BCLC funding agreement and limited staff capacity, they are not always able to provide the level of support and allow participation in their programs to residents of Rancho Cordova. An award of funding will allow them to provide fuller services and program participation to Rancho Cordova residents reaching out to them in Oak Park, as well as on occasion physically within the City of Rancho Cordova.	\$70,000	\$30,000	Recommend to receive partial funding to provide resources to support Rancho Cordova residents to participate. Pilot the program at \$30,000 level.	\$30,000
94	93	Other	Boys Scouts of America: Pack 387 Pinewood Derby/ Space Derby Tracks	Pack 387 is in need of a pinewood derby and space derby track so scouts can participate in these annual pack events. They currently borrow a track from another pack in the Sacramento area so they can hold these events locally. One of the most popular events that people think of when looking back on their Cub Scouting past is the Pinewood Derby. Pack 387 is a new pack in Rancho Cordova and the tracks will be used for their annual Pinewood Derby and Space Derby races. These events teach youth about camaraderie and sportsmanship as well as experience the sense of accomplishment and excitement of competition. These tracks would also be a great event to bring out for youth events in Rancho Cordova.	\$2,543	\$2,543	Recommend to receive full grant request.	\$2,543
N/A	N/A	Other	Rancho Cordova Chamber of Commerce: Explore	This project was approved as a multiyear request beginning in FY 2021-22 and ending in FY 2023-24.	\$53,000	\$53,000	Previously approved multiyear \$53,000 FY 2022-23	\$53,000
N/A	N/A	Other	Rancho Cordova PAL: Adventure Van	This project was approved as a multiyear request beginning in FY 2021-22 and ending in FY 2023-24.	\$21,000	\$21,000	Previously approved multiyear \$21,000 FY 2022-23 \$21,000 FY 2023-24	\$21,000
CC7	CC7	Other	Local Community Service Partnerships Bucket	Under prior Council direction, established funding to grow and strengthen community partnerships in Rancho Cordova. Small community grants are available through an ongoing application process for up to \$5,000 each and no more than \$10,000 per organization in a calendar year. Other details are found on our website.	\$75,000	\$75,000		\$15,514
Other Subtotal					\$1,214,860	\$766,368		\$625,612
Community Grants					Total (includes buckets such as "Performing Arts" and others in this total amount)	\$3,547,297	\$2,694,126	\$2,240,965

### Fiscal Year 2022-2023 Community Enhancement and Investment Fund Budget and Project List

App.	Sub.#	Category	Application Name	Project Description	FY 2022-2023 Requested	FY 2022-2023 Approved	Notes	Expended as of 6/30/23
LP1		Legacy Fund	Legacy Fund FY 2022-23	Legacy Fund Placeholder Allocation for Fiscal Year 2022-23	\$2,703,474	\$2,703,474		\$1,278,476
PS1		Public Safety	Rancho Cordova Police Department Crime Suppression Unit (CSU)	Funding of four officers and two marked patrol cars for the CSU	\$1,258,845	\$1,258,845		\$349,614
PS2		Public Safety	Rancho Cordova Police Department Folsom, Olson, Zinfandel (FOZ) Officer	Funding of a Rancho Cordova Police Department Problem Oriented Policing (POP) Officer focusing on FOZ and businesses	\$279,923	\$279,923		\$96,203
PS3		Public Safety	Rancho Cordova Police Department Youth Center Officer	Funding of a Rancho Cordova Police Department PAL/Youth Center Officer, student award programs, and youth outreach events	\$319,632	\$319,632		\$107,163
PS4		Public Safety	ShotSpotter Technology	ShotSpotter Technology to enhance officer efficiency to calls of reported gun fire	\$300,000	\$300,000		\$149,250
		<b>Public Safety</b>		<b>Total</b>	<b>\$2,158,400</b>	<b>\$2,158,400</b>		<b>\$1,937,669</b>
PW1		Public Works	Pavement Rehabilitation	Mills Ranch-Rossmoor Neighborhood pavement rehabilitation, sidewalk repair, and drainage improvements	\$574,000	\$574,000	Projects may take multiple years to complete.	\$574,000
PW2		Public Works	Enhanced Litter and Graffiti Abatement	Enhanced trash and graffiti abatement on City arterials, drainage channels, and Highway 50 interchanges	\$200,000	\$200,000		\$200,000
PW3		Public Works	Enhance the City's Urban Forest	Programs to enhance the City's urban forest in collaboration with the Sacramento Tree Foundation. Includes plantings, education, and addressing deferred maintenance of the urban forest's long-term health.	\$200,000	\$200,000		\$200,000
PW4		Public Works	Sidewalk Repair	Replacement and repair of existing sidewalk to continue the work towards eliminating the approximately \$10 million backlog	\$200,000	\$200,000		\$17,769
PW5		Public Works	MFR Corridor Enhancements	Modernization of Mather Field Road including aesthetic bridge railing enhancements and pedestrian improvements.	\$500,000	\$500,000		\$0
PW6		Public Works	Intersection Safety Improvements	Increase intersection safety by installing new intersection cameras, installing/replacing battery backup and replacing signal lights.	\$150,000	\$150,000		\$0
		<b>Public Works</b>		<b>Total</b>	<b>\$1,824,000</b>	<b>\$1,824,000</b>		
ED1		Economic Development	Economic Development Incentive Programs and Jobs & Talent Program	Business Incentive Program, Sign & Façade Program, Jobs and Talent Program	\$400,000	\$400,000		\$79,168
ED2		Economic Development	City Place Making and Branding	Banners, public relations/marketing support	\$150,000	\$150,000		\$19,994
ED3		Economic Development	Economic Development	Market Feasibility analysis, program implementation and business promotion for potential corporate growth (Business Park competitive analysis), corridor revitalization and industry expansion	\$100,000	\$100,000		\$0
		<b>Economic Development</b>		<b>Subtotal</b>	<b>\$650,000</b>	<b>\$650,000</b>		<b>\$99,162</b>
CD1		Community Development	Neighborhood Services	Trash removal and nuisance property abatement to address blight plus Homeless Outreach Team program enhancements.	\$670,000	\$670,000		\$365,767
CD2		Community Development	Community Building, Outreach, Community Service Activities, and Beautification Projects, Programs and Incentives	Community reinvestment and beautification including, but not limited to, landscape improvements, dead tree/stump removals and property enhancement, community micro-grants, community and cultural events, and other projects.	\$130,000	\$130,000		\$61,687
		<b>Community Development</b>		<b>Subtotal</b>	<b>\$800,000</b>	<b>\$800,000</b>		<b>\$427,454</b>
		<b>Economic &amp; Community Development</b>		<b>Total</b>	<b>\$1,450,000</b>	<b>\$1,450,000</b>		<b>\$526,616</b>
AD1		Administration	Administration	Funding for the administration of the Community Enhancement & Investment Fund (5% of total annual Community Enhancement & Investment Fund budget)	\$570,000	\$570,000		\$570,000
<b>Total of approved grants, internal department allocations, and legacy fund allocation for FY 2022-23</b>					<b>\$12,253,171</b>	<b>\$11,400,000</b>		<b>\$7,545,495</b>

CITY OF RANCHO CORDOVA

RESOLUTION NO. 118-2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, APPROVING FISCAL YEAR 2022-2023 BUDGET AMOUNTS FOR PROJECTS AND PROGRAMS TO BE FUNDED FROM MEASURE R REVENUES

WHEREAS, in November 2020, Rancho Cordova voters approved Measure R, a ½ cent sales tax measure, that now generates approximately \$11 million of annual revenue for the City’s general fund; and

WHEREAS, the revenues from Measure R are locally controlled by the City; and

WHEREAS, the City Council has considered recommendations from City staff and Council Members regarding projects and programs to be funded through Measure R; and

WHEREAS, the City Council, at public meetings, has reviewed and discussed the proposed appropriation plan in detail; and

WHEREAS, the City Council now desires to approve final funding recommendations (Exhibit A) for projects and programs to receive funding for the 2022-2023 fiscal year from Measure R, while recognizing that some projects may require subsequent discretionary approvals by the City Council to meet certain legal requirements.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA as follows: The City Council adopts the Fiscal Year 2022-23 Budget Amounts for projects to be funded from Measure R Revenues as set forth in Exhibit A the Fiscal Year 2022-23 Measure R Appropriation Summary.

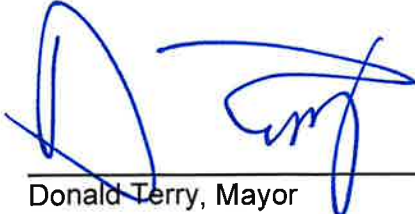
PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 20<sup>th</sup> day of June, 2022 by the following vote:

AYES: Budge, Gatewood, Pulipati, Sander, and Terry


NOES: None

ABSENT: None

ABSTAIN: None

  
Donald Terry, Mayor

ATTEST:

  
\_\_\_\_\_  
Stacy Leitner, CMC  
City Clerk

Budget Appropriation Fund 1200

Category	Proposed Projects/Programs	Measure R
<b>COVID-19 Response &amp; Recovery Economic Development Community Development</b>	Workforce Development/Community Support	200,000
	Property Acquisition/Redevelopment/Expansion of City Services/Corridor	3,633,000
	Community Building, Outreach, Community Service Activities, and Beautification Projects, Programs, & Incentives	500,000
		<b>4,333,000</b>
<b>Public Works Infrastructure/Maintenance</b>	Mills Ranch/Rossmoor Neighborhood Streets Rehabilitation Project	4,000,000
	Corridor Beautification (Mather Field Road and Planning Study)	700,000
		<b>4,700,000</b>
<b>Capital Investment/Legacy Projects</b>	Rancho Cordova Youth Center Operations (annual allocation)	1,000,000
	Rancho Cordova Little League	797,000
		<b>1,797,000</b>
<b>Administration</b>		
<b>Total</b>		<b>\$ 11,400,000</b>

Category	Project/Program	Measure R Allocation	Expended as of June 30, 2023	Notes
<b>COVID-19 Response &amp; Recovery Economic Development Community Development</b>	Workforce Development/Community Support	\$200,000	\$196,510	
	Property Acquisition/Redevelopment/Community Building, Outreach, Community Service Activities, and Beautification Projects, Programs, & Incentives	\$3,633,000	\$3,695,864	
		\$500,000	\$32,516	
	Subtotal	\$4,333,000	\$3,924,891	
<b>Public Works Infrastructure/Maintenance</b>	Mills Ranch/Rossmoor Neighborhood Streets	\$4,000,000	\$4,000,000	
	Corridor Beautification (Mather Field Road and Planning Study)	\$700,000	\$0	Project underway and expected completion in 2024.
	Subtotal	\$4,700,000	\$4,000,000	
<b>Capital Investment/Legacy Projects</b>	Rancho Cordova Youth Center Operations (annual allocation)	\$1,000,000	\$313,006	City received a grant which covered a portion of operating costs. Rancho Cordova Youth Center opened in February of 2023.
	Rancho Cordova Little League	\$797,000	\$0	Project put on hold.
	Subtotal	\$1,797,000	\$313,006	
<b>Administration</b>	Administration	\$570,000	\$570,000	
	Subtotal	\$570,000	\$570,000	
<b>Total</b>		\$11,400,000	\$8,807,897	

## CITY OF RANCHO CORDOVA

## RESOLUTION NO. 122-2021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,  
STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO MAKE  
NECESSARY ADJUSTMENTS TO COMMUNITY ENHANCEMENT FUND (MEASURE H)  
ALLOCATIONS**

**WHEREAS**, in November 2014, Rancho Cordova voters approved Measure H, a 1/2-cent sales tax measure, which generates approximately \$10 million of annual revenue for the City's general fund; and

**WHEREAS**, the City held community meetings to hear ideas for projects to fund with Measure H, also known as the Community Enhancement Fund; and

**WHEREAS**, the City annually invites the community to submit applications to receive funding from the Community Enhancement Fund; and

**WHEREAS**, the City annually approves funding allocations for the Community Enhancement Fund; and

**WHEREAS**, the City Council now desires to authorize the City Manager, or designee, to make necessary adjustments to the project allocations for the current fiscal year and future fiscal years, within the spending authorization limits, to expedite the implementation of projects and programs funded through Community Enhancement Fund monies.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA HERBY RESOLVES THAT:**

1. The City Manager, or designee, is authorized to make adjustments to Community Enhancement Fund project allocations (increases or decreases) as follows.

For allocations up to \$15,000:

- adjustments (individually or cumulatively) shall not exceed 50% of the total project allocation;  
and

For allocations over \$15,000:

- adjustments (individually or cumulatively) shall not exceed 30% of the total project allocation;  
and

- adjustments (individually or cumulatively) shall not exceed \$100,000, per project.

2. Adjustments may be made for a variety of reasons, including but not limited to, changes in

project costs related to project materials, scope, or necessary staff time.

3. Adjustments should not significantly alter the project or program initially approved by the City Council, regardless of the percentage of monetary amount.

4. The City Manager, or designee, shall update the City Council on Community Enhancement Fund adjustments periodically.

5. The City Manager, or designee, shall produce an annual Community Enhancement Fund Citizen Report.

**PASSED AND ADOPTED** by the City Council of the City of Rancho Cordova on the 2<sup>nd</sup> day of August 2021 by following vote:


**AYES:** Budge, Pulipati, Terry, and Gatewood

**NOES:** None

**ABSENT:** Sander

**ABSTAIN:** None

**ATTEST:**

  
Stacy Leitner, CMC  
City Clerk

  
Garrett Gatewood, Mayor

# MEMORANDUM



## ITEM 3.3.

**DATE:** February 26, 2024  
**TO:** Chair and Members of the Community Enhancement & Investment Fund Citizen Oversight Board  
**FROM:** Lindsay Samples, Management Analyst I  
Randi Kay Stephens, Management Analyst II  
**SUBJECT:** **FISCAL YEAR 2022-2023 COMMUNITY ENHANCEMENT & INVESTMENT FUND GRANTEE COMPLIANCE WITH REPORTING REQUIREMENTS**

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### **RECOMMENDATION**

Receive information.

### **RESULT OF RECOMMENDED ACTION**

The Board will receive information on grantee compliance with Community Enhancement & Investment Fund reporting requirements.

### **BACKGROUND**

Staff will present on compliance as it relates to grantees completing Use of Funds and Outcomes Reports. To support the oversight board in conducting its review, staff will share samples of reports provided by different types of providers. Staff will also clarify the process for submitting reports and how it aligns with a project's timing and purpose. Additionally, staff will provide background on verification done by the city, including the process for reviewing reports and conducting site visits with grantees.

### **ATTACHMENT(S)**

1. Grant Reporting Guidelines
2. Fiscal Year 2022-2023 Grantee Report Compliance
3. Sample Report 1
4. Sample Report 2



## Community Enhancement & Investment Fund Grant Reporting Guidelines for Approved Grant Recipients

### **General Information**

The City of Rancho Cordova appreciates your time and effort in preparing reports regarding your Community Enhancement & Investment Fund Grant ("Grant"). These reports:

- Provide the City with valuable information about progress towards goals and objectives of the Grant;
- Document what is being accomplished and what challenges must be overcome; and
- Ensure accountability for the use of Grant funds.

The City requires that narrative and financial reports be submitted together on a schedule established in Exhibits B and C of the executed grant agreement, or as modified in subsequent correspondence. If unusual circumstances arise that may delay the submittal of reports and supporting documentation, please promptly inform City staff.

Reports may be submitted in hardcopy format to Rancho Cordova City Hall (2729 Prospect Park Drive, Rancho Cordova, CA 95670) or electronically by e-mailing Lindsay Samples at [lsamples@cityofranhocordova.org](mailto:lsamples@cityofranhocordova.org). If submitting via e-mail, your report will be acknowledged once received. Please note that the City's e-mail system will not accept e-mails 10MB or larger in size. If needed, send attachments in separate emails.

In 2017, the City Council created an oversight board. The Oversight Board reviews the manner in which Community Enhancement & Investment Funds were spent. They also review each grantee's compliance within the City's reporting requirements and make recommendations to exclude non-complying organizations from future grant award cycles to City Council for consideration.

In addition, each grant recipient must clearly document all expenditures made with the grant funding. Such documentation may include receipts, cancelled checks, credit card statements, or other evidence acceptable to the City.

Please do not hesitate to contact City staff with any questions regarding these guidelines.

**Reporting Components**

In grant reporting, grantees are expected to describe and evaluate the activities undertaken and to account for the use of grant funds during the reporting period.

The Report for Use of Funds (Exhibit B) should include:

- A. The original amount of the grant and the current remaining balance;
- B. The full project budget as approved, or as agreed to in an approved amendment; and
- C. Expenditures for the reporting period using the same expense categories set forth in the executed agreement or as agreed to in an executed amendment.

The Outcomes Report (Exhibit C) should include the following:

- A. Progress made toward the expected outcomes of the grant and any other significant accomplishments;
- B. Any setbacks or challenges to the progress of the grant activities;
- C. Plans and/or goals for the upcoming reporting period;
- D. An aggregated report on any program evaluations;
- E. A narrative explanation of any significant variances between proposed spending and actual spending in each category;
- F. Any additional information as listed in Exhibit C of the executed agreement;
- G. Lessons learned by your organization for the grant-funded activities (final reports only);
- H. Pictures if available; and
- I. Any additional information that the City should know about.

**Do's and Don'ts**Do

- Provide a summary sheet in the Use of Funds Report (Exhibit B) that identifies which category each expense belongs under.
- Put receipts/invoices in the same order as they appear on the corresponding summary sheet.
- Use spreadsheet software (such as Microsoft Excel) if possible.

Don't

- Provide receipts/invoices that are not related to the grant unless requested to show matching funds or in-kind sponsorships.
- Provide a balancing of checks from a bank account. Each expense is looked at individually. It does not matter where the award check was deposited.
- Group together receipts on summary sheets. List each expense individually.
- Use cash.
- Handwrite or accept any handwritten receipts.
- Supply invoices that are unpaid or are quotes.

**Anticipated Balance at End of Grant Period**

Approval of the use of unexpended funds beyond the agreement term or for uses not outlined in Exhibit A is at the City's discretion. Additionally, grant funding outside of the amount allocated by City Council requires City action and potentially may require further Council action.

**Option A. Return** unspent funds to the City. If any grant funds advanced to the grant recipient remain unexpended at the end of the grant term, the grant recipient shall return the unexpended funds within thirty (30) days of the expiration of the agreement.

**Option B. Grant Extension:** The current grant period may be extended if the project is generally on track but progress toward the objectives has been slower than anticipated. If you would like to request an extension, please notify City staff to receive a form.

In the event the costs to perform the items of work exceed the amount of funds granted by the City, the grant recipient is responsible for the payment of all costs in excess of the grant funds. If you anticipate unexpended funds or costs greater than anticipated, please inform City staff.

5038716.1

Fiscal Year 2022/2023 Community Enhancement & Investment Fund Report Compliance

Organization Name	Contract No.	Use of Funds Report Received (Y/N)	Outcomes Report Received (Y/N)	Notes
Rancho Cordova River City Concert Band: Enhancements	2022-123-1	Yes	Yes	Additional funding was provided in amendment. Final reports submitted.
NuArt Education: Theater Arts & SEL Integration Program at Williamson Elementary School	2022-139	Yes	Yes	
Sacramento Performing Arts Conservancy: Cordova Youth Spotlight Orchestra Expansion	2022-127-1	Yes	Yes	Additional funding was provided in amendment. Final reports submitted.
Mandarins of Sacramento: Immortal Winds	2022-128	Yes	Yes	
FCUSD: Mills Middle School Drumline	2022-117	Yes	Yes	Multi-year contract. Next reports are due on December 31, 2023.
Symphony d'Oro Rancho Cordova: Season 2022-23	2022-129	Yes	Yes	
Sacramento Children's Museum: General Operations Support	2022-150-2	Yes	Yes	Additional funding provided and contract term was extended in amendment. Next reports are due on December 31, 2023.
Sacramento Philharmonic & Opera: Rancho Cordova Pop-Up Concerts	2023-01	Yes	Yes	
Hummingbird Theatre Company: 2022 2023 Season	2022-173	Yes	Yes	
CCCF: Rancho Cordova Youth Poet Laureate	2022-130	Yes	Yes	
Ankur, Inc.: Festival of Knowledge	Sponsorship	N/A	N/A	Event occurred on January 28, 2023. Sponsorship report provided on July 13, 2023.
Sacramento: Telangana Association: Festival of Flowers	Sponsorship	N/A	N/A	Event occurred on October 1, 2022. Sponsorship report provided on July 17, 2023.
Sacramento: Telangana Association: International Kite Festival	Sponsorship	N/A	N/A	Event occurred on January 21, 2023. Sponsorship report provided on July 17, 2023.
Sacramento: Telangana Association: Festival of Colors	Sponsorship	N/A	N/A	Event occurred on March 18, 2023. Sponsorship report provided on July 17, 2023.
FCUSD: Community Cultural Appreciation Concert	Sponsorship	N/A	N/A	Event occurred on June 4, 2023. Sponsorship report provided on July 12, 2023.
FCUSD: Athletic Improvement Plan	2022-118-1	Yes	Yes	Multi-year contract. Amendment to extend the contract term and provide additional funding through July 31, 2024.
Rancho Cordova Student Athlete Coalition, Inc. (RCSAC)	2022-146-1	Yes	Yes	Additional funding provided and contract term was extended in amendment. Final reports submitted.
Rancho Cordova Track Club: Implements and Equipment	2022-149	Yes	Yes	
CCCF: Youth Sports Fee Assistance	2022-176	Yes	Yes	
CCCF: Youth Sports Leagues Promo Campaign 2022-23	2022-177	Yes	Yes	
CCCF: Renovation and Maintenance of Youth Sports Facilities	2022-178	Yes	Yes	
Sacfit: Parkway Half Marathon	Sponsorship	N/A	N/A	Event occurred on April 29, 2023. Sponsorship report provided on July 16, 2023.
Sacramento Area Bicycle Advocates (SABA): Capacity Building for Community Bicycling in Rancho Cordova	2022-167-1	Yes	Yes	
CCCF: MACC Programming and Operations for FY 22-23	Multiyear request from 21/22; Contract 2021-216	Yes	Yes	
Celeste Budd - Mosaic Artwork at RCYC	2022-241	Yes	Yes	
916 Ink: Find Your Voice Creative Writing Workshop Series	2022-145-1	Yes	Yes	Amendment for changes to the Use of Funds and a reduction in services provided.
FCUSD: Mills Middle School Positive Behavior Intervention Supports (MULTI YEAR)	2022-151	Yes	Yes	Multi-year contract. Next reports are due on December 31, 2023.
CL3: Mentors at Cordova High (MACH), Mills and Mitchell	2022-142	Yes	Yes	
Center for Land Based Learning: The Student and Landowner Education and Watershed Stewardship (SLEWS) Program with George Washington Carver School of Arts & Science	2022-119	Yes	Yes	
Soil Born Farms: Rancho Cordova Food, Health and Environmental Career Pathway Program	2022-143-1	Yes	Yes	Amedment to update the mailing address and extend report deadlines.
Soil Born Farms: Fire Line Loop Project	2022-120-1	Yes	Yes	
FCUSD: Physical Education Enhancement	2022-121	Yes	Yes	
PRO Youth - Governments Engaging Youth in the City of Rancho Cordova	2022-170	Yes	Yes	
Boys & Girls Club: Navigator Elementary	2022-140	Yes	Yes	

**ITEM 3.3.**

**ATTACHMENT 2**

FCUSD: Book Recovery and Expansion (Multi-Year Agreement through 2026)	2022-154	Yes	Yes	
FCCP: Youth Career Centers	2022-144	Yes	Yes	Refund provided for unused grant funding for \$947.61.
Sacramento Splash: Youth Environmental Leadership Camp (YELC)	2022-152	Yes	Yes	
Folsom Lake College: Rancho Cordova/ Folsom Lake College Promise Program	2022-168	Yes	Yes	
Kiwanis Club of Rancho Cordova Foundation: The Kiwanis Family Literacy Initiative of the Book Buddies' Club	2022-147	Yes	Yes	
California Capital Film Office, Corp: Life! Camera! Action!	2022-125	Yes	Yes	
Suidha International: Robotics Training Program for Students	Adding to previous agreement. 2021-222-1. Refer to FY21/22 for expenditures.	Yes	Yes	
FCUSD: Elementary Field Trip Partnership with Sly Park for Rancho Cordova Schools	2022-174	Yes	Yes	Refund provided for unused grant funding for (\$9,095.82).
Field Trips & Assemblies Bucket for SCUSD	2022-122	Yes	Yes	
Field Trips & Assemblies Bucket for EGUSD	2021-247-1			Refund provided for unused grant funding for \$6,864.26.
Blessings in a Backpack: Rancho Cordova	2022-141-1	Yes	Yes	Amendment to extend the contract term and to add additional funding. Next reports are due December 31, 2023.
Whisker Warriors Animal Defense Fund: Spray, Neutuer, and Vaccine Program	2022-169-1	Yes	Yes	Amendment to add a third veterinarian care facility.
Rebuilding Together Sacramento: Home and Neighborhood Improvement Campaign (Multi-year)	2022-153	Yes	Yes	Multi-year contract. Next reports are due on December 31, 2023.
Rancho Cordova Food Locker: Capacity Expansion	2022-175	Yes	Yes	
Boy Scouts of America: Troop 363 Tents	2022-132	Yes	Yes	
Boy Scouts of America: Troop 1601	2022-133	Yes	Yes	Refund provided for unused grant funding (\$181.52).
Rancho Cordova HART: Winter Sanctuary and Homeless Services in Rancho Cordova	2022-126	Yes	Yes	
Habitat for Humanity: Home Repairs and Neighborhood Revitalization in Rancho Cordova	2022-134	Yes	Yes	
FCUSD: Homeless Student Services	2022-124	Yes	Yes	
Sierra Service Project: Rancho Cordova Summer Service Program	2022-135	Yes	Yes	
Greater Sacramento Urban League: Black Child Legacy Campaign Rancho Cordova Service Extension	2022-136	Yes	Yes	
Boy Scouts of America: Pack 387 pinewood Derby/Space derby Tracks	2022-137	Yes	Yes	
Rancho Cordova Chamber of Commerce: Explore	2021-241	Yes	Yes	This was a multi-year contracted that ended on September 15, 2023.
Rancho Cordova Little League	2023-17	Yes	Yes	
City's Portion of Rancho Cordova Little League	2023-17	Yes	Yes	
FCUSD Steeplechase	2023-25	Yes	Yes	
				Refund provided for unused grant funding (\$23,778.94).
Rancho Cordova Lodge #2484 (Elks)	2022-115	Yes	Yes	
SCUSD Summer Bridge	2021-251-1	Yes	Yes	

# ITEM 3.3.

# ATTACHMENT 3

## Cal Cap - Life Camera Action

Contract Number(s):

2022-125

Term: July 1, 2022 – June 30, 2023

Funding Allocation:		+ 30%
Support Staff	\$15,000.00	\$19,500.00
Black Magic Pocket Cinema Camera	\$3,885.00	\$5,050.50
Lavalier Body Packs	\$1,110.00	\$1,443.00
Boom Pol Mic	\$2,800.00	\$3,640.00
Computers, Software	\$3,600.00	\$4,680.00
<b>Total</b>	<b>\$26,395.00</b>	
<b>Award</b>	<b>\$25,000.00</b>	

Accounting								
Date Payment Requested	Payments Made	Invoice Number	Support Staff	Black Magic Pocket Cinema Camera	Lavalier Body Packs	Boom Pol and Mic	Computers & Software	Total
8/29/2022	\$ 25,000.00							\$ -
12/25/2022				\$ 4,224.93				\$ 4,224.93
						\$ 3,259.23		\$ 3,259.23
						\$ 194.64		\$ 194.64
			\$ 750.00					\$ 750.00
			\$ 750.00					\$ 750.00
			\$ 800.00					\$ 800.00
			\$ 400.00					\$ 400.00
8/10/2023								\$ -
				\$ 91.26				\$ 91.26
				\$ 63.24				\$ 63.24
							\$ 2,173.91	\$ 2,173.91
							\$ 614.53	\$ 614.53
						\$ 186.13	\$ 665.07	\$ 851.20
							\$ 533.00	\$ 533.00
			\$ 65.25					\$ 65.25
			\$ 10,536.65					\$ 10,536.65
<b>Total</b>	<b>\$ 25,000.00</b>		<b>\$ 13,301.90</b>	<b>\$ 4,379.43</b>	<b>\$ -</b>	<b>\$ 3,640.00</b>	<b>\$ 3,986.51</b>	<b>\$ 25,307.84</b>

Pocket cameras  
 shotgun microphones  
 boom poles (2)  
 Jose Ruiz, check #1065  
 Rafael Portillo, check #1066  
 Jose Ruiz, check #1075  
 Rafael Portillo, check # 1076  
 Memento prizes - clapperboard slates  
 Certificate holders  
 Mac Studio editing computer  
 Used laptop  
 Memory cards and pole mount (split the invoice)  
 Computer repair  
 Posters advertising events  
 Payroll (Documentation provided exceeded grant funding)  
**Totals match, documentation for other qualified expenses provided, but not needed to reach grant total**

<b>Allowed due to 30% variance</b>	\$19,500.00	\$5,050.50	\$1,443.00	\$3,640.00	\$4,680.00
<b>Overdone by</b>	-\$6,198.10	-\$671.07	-\$1,443.00	\$0.00	-\$693.49

Running Balance	Variance
Support Staff	\$13,301.90 -11.32%
Black Magic Pocket Cinema Camera	\$4,379.43 12.73%
Lavalier Body Packs	\$0.00 -100.00%
Boom Pol Mic	\$3,640.00 30.00%
Computers, Software	\$3,986.51 10.74%
<b>Remaining Balance</b>	<b>-\$307.84</b>

7000125  
Cal Cap - Life, Camera,

**Lindsay Samples**

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Action

**From:** Charles Lago <clago@calcaparts.org>  
**Sent:** Thursday, August 10, 2023 5:18 PM  
**To:** Lindsay Samples  
**Cc:** Charles Lago  
**Subject:** California Capital Film Office CEG Final Repot  
**Attachments:** Scanned from a Xerox Multifunction Printer (2).pdf; May Bank Statement.pdf; April Bank Statement.pdf; March Bank Statement.pdf; Feb Bank Statement.pdf; Jan Bank Statement.pdf; PAL Final Report .xlsx; PAL Final Outcome Report .docx

Hi Lindsay,

Please find attached the final report for the PAL Program. A couple of notes to help you navigate through it.

The following is attached:

- Final Written Report
- Expenses Excell Sheet
- Supporting paid receipts that show "Paid" on the receipts as was paid by card
- Five bank statements that show payroll amounts to verify the "Support Staff" line item

Explanation of Excell sheet;

- Column A shows the item that is being supported by receipts
- Columns C shows what was submitted on the first report
- Columns D through I show the month and the expenditure for that month
- Column J shows the total spent per line item
- Colum K is the variance within the items listed in the contract.

As far as payments to support staff;

Everyone is paid through payroll. The larger amount shown on the bank statement is the amount paid to support staff. The lower amount shown on the statement is halved to reflect only two weeks of the month. This is the employer portion of the payroll taxes etc.

You will see that "Support Staff was paid \$1,182 less than on contract. The reason for this is to accommodate the other costs listed on the Excel sheets

such as refreshments for the kids each week, the awards we gave them, and costs associated with the film festival

The result is that a total of \$27,280 was spent / \$2,280 more than the contract amount.

If you have any questions or need clarification on anything, please give me a call and I will be happy to explain.

Again, I am sorry we are a week late and I appreciate your patience and understanding.

Thank you.

**Charles Lago**

**California Capital Arts Foundation**

President

9845 Horn Road, Suite 100

Rancho Cordova, CA, 95827

Office: (916) 706-2000

Cell: (310) 663-4226

Clago@CalCapArts.org

[www.calcapfilmstudios.com](http://www.calcapfilmstudios.com)

[www.calcapblackbox.com](http://www.calcapblackbox.com)

[www.calcapdocfest.org](http://www.calcapdocfest.org)

[www.theranchocordovapodcast.org](http://www.theranchocordovapodcast.org)

**Contract No: 2022-125**

**EXHIBIT C: FINAL OUTCOMES REPORT**

This is the final outcome report for the Life! Camera! Action! Leadership and Life Skill Development Program for Rancho Cordova Students 12-17 years of age funded by the Community Enhancement and Investment Fund awarded by the City of Rancho Cordova to the California Capital Film Office under contract number 2022-125. The program was organized and led by the California Capital Film Office in coordination with Rancho Cordova Police Activities League (PAL).

The actual program took place January 18<sup>th</sup> 2023 and concluded with a film festival on May 5<sup>th</sup> 2023. Planning the program took place June 2022 until December 2022.

The program began with a total of 15 students enrolled. Three of these students were from the same family and unfortunately 5 weeks into the program the parents had to pull the students out due to difficulties with transportation. Another student dropped out after two weeks as the parents could not transport him to our offices on a weekly basis . The remaining 11 students attended a weekly session (Wednesday's) that lasted from 4pm to 6pm.

11 @ end

Life! Camera! Action! taught the students how to develop a PSA from concept to delivery. They were shown examples of what an effective PSA is, they were encouraged to think about an issue important to them, come up with a script followed by a storyboard, and then film their PSAs. The students were taught how to use cinema quality filmmaking equipment, cameras, lights and sound. They were instructed on how to edit which included all aspects of the post production process. The students all wrote, directed, and acted in their own PSA's and served as crew to each other's PSAs. This was a totally inclusive program and film office staff did not influence choices rather were there to guide in the use of the equipment and to bring the PSAs to market.

**The end result were four fully produced PSAs in the following subjects.**

Animal Cruelty  
Cyber Bullying  
Racism  
Bullying/Suicide.

The students also produced a five-minute "bloopers/behind the scenes" video as well as a series of short film clips were they interviewed each other about their experiences in the program and their respective PSAs. **The program concluded with a mini film festival attended by the Mayor of Rancho Cordova, Linda Budge, Rancho Cordova Police Chief, Brandon Luke and Deputy Rancho Cordova Police Chief, Nick Gonçalves as well as many of the students families and friends. Each student was awarded a completion certificate as well as a film**

“clapperboard” as a memento to having completed the program. The evening was a great success.

The following are links to the completed PSAs as well as the bloopers/behind the scenes reel and the interviews conducted by the students with each other.

Cyberbullying - <https://youtu.be/9dcbSOqWjs4>  
Suicide/Bully – <https://youtu.be/tuMEgjGqp3s>  
Animal Cruelty – <https://youtu.be/pFlqtvQAapo>  
Racism – <https://youtu.be/e7wrIS8THYk>

BTS/Bloopers – <https://youtu.be/xNC4lqyBbpI>

Martin Peach Interview – <https://youtu.be/xs9KhzK7Ys8>  
Aarav Jain Interview – <https://youtu.be/6MKWTDGRXeI>  
Kunal Vasisht Interview – <https://youtu.be/FR4xx6fEdbE>  
Miranda Vasquez Interview – <https://youtu.be/JWKxndca-Yk>  
Jovan Jijo Interview - <https://youtu.be/tDZnvC3OXBY>

Item	Grant Amount	Reported 12/30/22	Jan	Feb	March	April	May	Totals	Diff +/-
SUPPORT STAFF	\$15,000.00	\$2,700.00	\$2,622.30	\$2,426.96	\$2,426.94	\$2,663.78	\$977.53	\$13,817.51	(\$1,282.49)
BLACK MAGIC CAMERA	\$3,885.00	\$4,224.93						\$4,224.93	\$339.63
TASCAM	\$1,110.00	\$194.64	\$851.20					\$1,045.84	(\$64.36)
BOOM POL	\$2,800.00	\$3,259.23						\$3,259.23	\$459.23
EDITING DESKTOPS	\$3,600.00	\$2,173.91			\$1,147.53			\$3,321.44	(\$278.56)
<b>Purchased Since Last Repot Submitted</b>									
Prizes - Slates						\$91.26		\$91.26	
Certificate Holders							\$63.24	\$63.24	
Alpha Graphics / Photo Collage for Film Festival							\$65.25	\$65.25	
6 Editing laptops					\$614.53			\$614.53	
Rocketman Computers / MAC Display Monitor (Used)					\$125.00			\$125.00	
Rocketman Computers / Editing Software into Laptops					\$408.00			\$408.00	
Smart & Final / Snacks for Students					\$47.49			\$47.49	
Walmart / Drinks for Students					\$18.20			\$18.20	
Walmart / Drinks for Students					\$46.13			\$46.13	
Walmart / PAL Supplies and Refreshments				\$62.85				\$62.85	
Cosco / Refreshments / Film Festival							\$88.10	\$88.10	
Walmart / Drinks for Students							\$26.30	\$26.30	
Safeway / Refreshment						\$54.69		\$54.69	
<b>TOTAL MONIES SPENT</b>								\$27,379.99	\$2,279.99

PAL - PRIZES - SLATES



Final Details for Order #112-2975125-1861053

Paid By: DTLA Entertainment Group  
Placed By: charles lago  
Order Placed: April 27, 2023  
Amazon.com order number: 112-2975125-1861053  
Order Total: \$91.26

Shipped on April 28, 2023	
<b>Items Ordered</b>	<b>Price</b>
6 of: Hilltchi Acrylic Plastic Slate 25x30cm/10x12" Dry Erase Director's Film Clapboard Cut Action Scene Clapper Board Slate with Color Sticks	\$13.99
Sold by: Hilltchi ( <a href="#">seller profile</a> )	
Business Price	
Condition: New	
<b>Shipping Address:</b> Charles Lago 9845 HORN RD STE 100 SACRAMENTO, CA 95827-1981 United States	Item(s) Subtotal: \$83.94 Shipping & Handling: \$9.98 Free Shipping: -\$9.98 ----- Total before tax: \$83.94 Sales Tax: \$7.32 -----
<b>Shipping Speed:</b> FREE Shipping	<b>Total for This Shipment: \$91.26</b> -----

Payment information	
<b>Payment Method:</b> Discover   Last digits: 2456	Item(s) Subtotal: \$83.94 Shipping & Handling: \$9.98 Promotion applied: -\$9.98 ----- Total before tax: \$83.94 <b>Estimated Tax: \$7.32</b> ----- <b>Grand Total: \$91.26</b>
<b>Credit Card transactions</b>	Discover ending in 2456: Apr 28, 2023: \$91.26

To view the status of your order, return to [Order Summary](#).

PAL - CERTIFICATE HOLDERS.



Final Details for Order #112-0208142-6893054

Paid By: DTLA Entertainment Group  
Placed By: charles lago  
Order Placed: April 28, 2023  
Amazon.com order number: 112-0208142-6893054  
Order Total: \$63.24

Shipped on May 1, 2023	
<b>Items Ordered</b>	<b>Price</b>
6 Of: <i>GraduationMall 8.5"x11" Smooth Padded Diploma Cover Certificate Holder Black</i>	\$9.69
Sold by: GM&IVY ( <a href="#">seller profile</a> )	
Business Price	
Condition: New	
<b>Shipping Address:</b> Charles Lago 9845 HORN RD STE 100 SACRAMENTO, CA 95827-1981 United States	Item(s) Subtotal: \$58.14 Shipping & Handling: \$8.87 Free Shipping: -\$8.87 ----- Total before tax: \$58.14 Sales Tax: \$5.10 ----- <b>Total for This Shipment: \$63.24</b> -----
<b>Shipping Speed:</b> FREE Shipping	

Payment information	
<b>Payment Method:</b> Discover   Last digits: 2456	Item(s) Subtotal: \$58.14 Shipping & Handling: \$8.87 Promotion applied: -\$8.87 ----- Total before tax: \$58.14 Estimated Tax: \$5.10 ----- <b>Grand Total: \$63.24</b>
<b>Credit Card transactions</b>	Discover ending in 2456: May 2, 2023: \$63.24

To view the status of your order, return to [Order Summary](#).



EDITING COMPUTER  
PAL. - PAID ON APPLE CARD

Invoice Receipt

Dear Apple Customer,

Thank you for shopping at the Apple Store !

If you have already paid for your purchase, please retain this invoice receipt for your records.

If you need to send payment to Apple, please reference Apple's Invoice Number on your remittance. After remitting payment, please retain this invoice receipt for your records.

Sold To:  
GOLDMAN SACHS BANK USA  
GOLDMAN SACHS BANK USA SLC BRANCH  
111 S MAIN ST  
SALT LAKE CITY UT 84111-2176  
USA

Ship To:  
Charles Lago  
9845 Horn Rd  
California Capital Film Office, Cor  
Ste 100  
SACRAMENTO CA 95827-1981  
USA

Invoice Number:  
AH34413342

Reference Date:  
2022-06-28

Customer PO Number:  
[3106634226](#)

Invoice Date:  
2022-06-28

Amount Due:  
.00

Customer Number:  
[1294236](#)

Web Order Number:  
W1065841917

Sales Order Number:  
[3608151289](#)

Terms:  
Prepaid

Item	Product Number	Product Description	Total Ordered	Total Shipped	Unit Price	Extended Price
001	MJMV3LL/A	MAC STUDIO/10C CPU/24C GPU/32G/512GB-USA SerialNo.: ( XDNWJPW7DN )	1	1	1,999.00	1,999.00

Subtotal: 1,999.00

Tax: 174.91

Shipping Charges:

**Total USD 2,173.91**

Your has been charged  
For a total of \*\*\*\*\*\$

**Sales Details**

Sales Person:

Contact: CR

Entry Date: 2022-06-28

Ship Date: 2022-06-29

Routing: DI OVERNITE, LLC

**Buyer Information**

# GovDeals Buyer's Certificate: 724-0309231431-10745

Congratulations, Charles Lago! You are the high bidder on QAL #10745-724, Lot of 6 Dell latitude E5540 Laptops.

\$614.53 ✓

To make a payment, please follow these steps:

1. Visit the GovDeals website.
2. Click "Log In", then enter your Username and Password.
3. At the top, click your name, then click on "My Bids".
4. Refer to "Lots/Auctions Won".
5. Refer to "Asset Description" column to locate the asset then select it.
6. Click "Checkout/Continue" to checkout.
7. Contact Customer Service at 1-800-613-0156 Option 1 for any questions or for assistance.

Please note that if payment is not received within the time allotted for the item, a service fee of 40% will be assessed.

Once payment is made the next step is for you to contact the Seller to schedule pick-up.

**BUYER (#2748279)**

Name: Charles Lago  
 Company: California Capital Film Office, Corp  
 Title To: Charles Lago  
 Phone: 310-663-4226  
 Email: [clago@calcaparts.org](mailto:clago@calcaparts.org)  
 Address: 9845 Horn Rd Ste 100  
 Sacramento, CA 95827

**SELLER (#10745)**

Agency: San Benito High School District, CA  
 Contact: Kristy Bettencourt  
 Phone: 831-637-5831 ext. 320  
 Fax: 831-637-8949  
 Email: [kbettencourt@sbhsd.k12.ca.us](mailto:kbettencourt@sbhsd.k12.ca.us)  
 Address: 1220 Monterey St  
 Hollister, CA 95023-4708

**ITEM INFORMATION FOR ASSET ID: 724**

Item: Lot of 6 Dell latitude E5540 Laptops



**Pick Up** [1220 Monterey St, Hollister, CA 95023-4708](#)

**Location:**

Inventory ID: 724	Account ID: 10745
Condition: Used/See Description	Quantity: 1 Lot
Make/Brand: Not Provided	Model: Not Provided
VIN/Serial: Not Provided	Model Year: Not Provided
Meter: Not Provided	Title Restrictions: Not Applicable

### ITEM 3.3.

### ATTACHMENT 3

Date	Item	Amount
09 Mar 2023 11:31 AM PDT	Lot of 6 Dell latitude E5540 Laptops	USD \$500.00
	Buyer's Premium	12.50% USD \$62.50
	Taxes	Tax: USD \$46.25
		BP Tax: USD \$5.78
	Total	USD \$614.53

#### Payment Instructions:

Payment methods for this item are Wire Transfer, PayPal, or credit cards (Visa, Mastercard, American Express, Discover) only. PayPal and credit card purchases are limited to below 5,000.00 and Bidders residing in the United States, Canada and Mexico Only. If the winning bid plus applicable taxes, if any indicated, plus the buyer's premium equals to 5,000.00 or more, Wire Transfer must be used. Buyers on [level one probation](#) have a PayPal and Credit Card limit of \$1,000. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days unless otherwise specified below.

#### PAYMENT

If you are the winning bidder, you will facilitate payment by referring to the [My Bids](#) section of your account.

#### **Note:**

1. Payment is due within 5 (five) business days of auction closure.
2. Any invoice \$5,000 or above requires payment via wire transfer.
3. Depending on your history with GovDeals, you may be limited to the number of auctions/transactions that you can participate in simultaneously AND/OR the dollar amount that you can pay via credit card, debit card or PayPal. For additional insight, please visit the [Probation FAQ](#).

#### SALES TAX

When applicable, sales tax is calculated based upon the auction's advertised location.

If you are seeking sales tax exemption, you must complete Liquidity Services' tax exemption form(s). We recommend doing this prior to the auction's closure or before making payment. To do so, please visit [Liquidity Services' Tax Exemption Submission Tool](#).

# ITEM 3.3.

# ATTACHMENT 3

Date Merchant Cardholder Amount

Apr 9, 2023 [REDACTED]

Apr 4, 2023 [REDACTED]

Apr 19, 2023 [REDACTED]

Apr 19, 2023 [REDACTED]

Mar 14, 2023 GOVDEALS 2024676868 MD CHARLES LAGO 0493

\$614.53 ✓

Amount  
\$614.53  
Authorization Status  
Posted  
Card  
0493

Merchant  
GOVDEALS 2024676868 MD  
Cardholder  
CHARLES LAGO  
Posted Date  
03/14/2023  
Authorized Date  
03/13/2023  
Transaction ID  
073356001665995

Category  
Used Merchandise And Secondhand Stores

Merchant Category Code  
5931

Cash Rewards earned 2%  
\$12.29

Mar 12, 2023 [REDACTED]

Mar 9, 2023 [REDACTED]

[See more](#)

[Contact Us](#)

[Online Privacy Policy](#)

[Privacy Statement](#)

[Online User Agreement](#)

[Guide to Benefits](#)

[Rewards Terms & Conditions](#)

[Help](#)

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Final Details for Order #113-7613364-9474622

**Paid By:** DTLA Entertainment Group  
**Placed By:** charles lago  
**Order Placed:** June 14, 2022  
**Amazon.com order number:** 113-7613364-9474622  
**Order Total:** \$851.20

Shipped on June 15, 2022	
<b>Items</b>	<b>Price</b>
<b>Ordered 2 of:</b>	<b>\$15.89</b>
<i>SanDisk 32GB 2-Pack Ultra MicroSDHC UHS-I Memory Card (2x32GB) - SDSQUAR-032G-GN6MT</i> Sold by: MemoryWhiz ( <a href="#">seller profile</a> ) Condition: New	
<b>1 of:</b>	<b>\$329.95</b>
<i>Sennheiser MKE-600 Shotgun Camcorder Microphone with Sennheiser KA600 Adapter Cable</i> Sold by: TheCameraBox ( <a href="#">seller profile</a> ) Condition: New	
<b>Shipping Address:</b>	Item(s) Subtotal:\$361.73
Christopher Johnson 9845 HORN RD STE 100 SACRAMENTO, CA 95827-1981 United States	Shipping & Handling:\$0.00 ----- Total before tax:\$361.73 Sales Tax:\$31.65 -----
<b>Shipping Speed:</b>	<b>Total for This Shipment:\$393.38</b>
FREE Prime Delivery	-----

Shipped on June 17, 2022	
<b>Items</b>	<b>Price</b>
<b>Ordered 1 of:</b>	<b>\$22.99</b>
<i>ATian Microphone Metal Boom Pole Holder Audio Boom Cradle Mount Stand</i> Sold by: ATian Direct ( <a href="#">seller profile</a> ) Business Price Condition: New	
<b>2 of:</b>	<b>\$199.00</b>
<i>Tascam DR-10L Portable Digital Audio Recorder with Lavalier Microphone</i> Sold by: Amazon.com Condition: New	
<b>Shipping Address:</b>	Item(s) Subtotal:\$420.99
Christopher Johnson 9845 HORN RD STE 100 SACRAMENTO, CA 95827-1981 United States	Shipping & Handling:\$0.00 ----- Total before tax:\$420.99 Sales Tax:\$36.83 -----
<b>Shipping Speed:</b>	<b>Total for This Shipment:\$457.82</b>
FREE Prime Delivery	-----

Payment information	
<b>Payment Method:</b> Visa   Last digits: 4972	Item(s) Subtotal:\$782.72 Shipping & Handling:\$0.00 ----- Total before tax:\$782.72 <b>Estimated Tax:\$68.48</b> ----- <b>Grand Total:\$851.20</b>
<b>Credit Card transactions</b>	Visa ending in 4972: June 14, 2022: \$432.82 Visa ending in 4972: June 14, 2022: \$418.38

To view the status of your order, return to [Order Summary](#).

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ROCKETMAN COMPUTER  
REPAI

9689 FOLSOM BLVD STE A  
SACRAMENTO, CA 95827  
9168333552

Cashier Employee  
Transaction 000194

DATE: 3-28-23  
PHONE: 916-663-1226

COI  
NAME  
CH  
PA  
EV

Amount	Amount
Total	\$408.00
CREDIT CARD SALE	\$408.00
MASTERCARD 6915	
Retain this copy for statement validation	
30 Mar 2023 1 04 22P	
\$408.00   Method EMV	
MASTERCARD	
XXXXXXXXXXXX6915	
CHARLES IAGO	
Reference ID: 308900503293	
Auth ID 11967W	
MID ****8884	
AID A000000041010	
Athn/wkNm: MASTERCARD	
Total Parts:	
Tax	
Total Labor:	468.00
Total Amount	408.00

Online: <https://clover.com/p/11C4MN26CN52MW>

I understand that RocketMan offers no verbal or written warranty, either expressed or implied, regarding the success of this technical support.

I understand that technical support rendered by RocketMan may void manufacturer warranties for this computer system. RocketMan does not assume any liability or warranty in the event that the manufacturer warranties are voided.

I understand that RocketMan offers no verbal or written warranty, either expressed or implied, regarding the success of this technical support.

I expressly waive all claims against RocketMan or any damages to this computer system or data that are incidental to the technical support rendered by RocketMan. The liability of RocketMan is strictly limited to those damages to this computer system or data that are due to negligence on the part of RocketMan while technical support is being rendered. By providing your email address, you agree to receive our email newsletter. I understand that RocketMan is not responsible for any data loss, which may occur as a result of.

If you do not pick up your equipment and accessories within thirty (30) days after we notify you that the requested service is complete, we will treat your equipment as abandoned.

PRINTED NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

MAC THANDOR  
BOB DISCOM  
ROCKETMAN COMPUTER  
REPAI

9689 FOLSOM BLVD STE A  
SACRAMENTO, CA 95827  
9168333552

Cashier Employee  
Transaction 000195

Total	\$125.00
DEBIT CARD SALE	\$125.00
VISA 8580	
Retain this copy for statement validation	
30 Mar 2023 1 58 24P	
\$125.00   Method EMV	
US DEBIT XXXXXXXXXX8580	
CHARLES IAGO	
Reference ID: 308900503310	
Auth ID 002099	
MID: ****8884	
AID A000000980840	
Athn/wkNm: INTERLINK	
Rtnd DEBIT	
PIN VERIFIED	

Online: <https://clover.com/p/8CK0S1V2MMZKT>

Payment 8CK0S1V2MMZKT  
Clover Privacy Policy  
<https://clover.com/privacy>

GET NOTICED.  
GET BUSINESS.

INVOICE

Alphagraphics of Rancho Cordova  
11225 Trade Center Dr, Unit 175  
Rancho Cordova, CA 95742  
Phone: 916.221.4333  
Fax: 916.221.4334  
Email: us676@alphagraphics.com

*PAE*



Pay Your Invoice Online  
[click here](#)

*POSTERS - FILM FESTIVAL*

Invoice Number: 26586

Bill To:  
Charles Lago

Date: 5/1/23

P.O.:

Taken By: Roberto

Account Type: COD

Wanted: 5/2/23

Ship Via: Call When Ready

Posters

Quantity	Description	Price
1	Posters, 24x36, 4/0 on Satin Photo Paper (2 Posters)	\$ 60.00

**PAID IN FULL**

GET NOTICED. GET BUSINESS.



Signs are Everywhere!



Subtotal	60.00
Tax	5.25
Shipping	0.00
Total	65.25
Deposit (-)	0.00
<b>Amount Due</b>	<b>\$65.25</b>

**PAYMENT TERMS:** I understand all charged invoices are payable 30 days after invoice date and that a service fee of 1.5% per month will be added to all past due accounts. In the event payment is not made and account is referred to a collection agency, or if legal action is required I will pay collection and/or attorney's fees resulting from such action. 50% deposit is not refundable when the design work has started.  
**CHECK ACCEPTANCE POLICY:** My signature indicates I understand and authorize AlphaGraphics to electronically debit my account on all dishonored checks plus a processing fee and any applicable taxes.  
**ALL DISPUTES** must be addressed within 30 days of receipt of product. AlphaGraphics cannot research disputes on product older than 30 days.  
**CREDIT CARD ACCEPTANCE POLICY:** Credit card payment may be accepted at the time of sale or within the first 30 days after release of merchandise. Credit card payments exempt from credit card payment without a processing fee.

Signature \_\_\_\_\_

Time \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

You can view our Privacy Policy at: <https://www.alphagraphics.com/privacy-policy.html>

# Business Checking Plus

For 24-hour account information, sign-on to  
pnc.com/mybusiness/

For the Period 05/01/2023 to 05/31/2023  
California Capital Film Office  
Primary Account Number: 4866  
Page 6 of 7

Business Checking Plus Account Number: .866 - continued

## ACH Deductions - continued

Date posted	Amount	Transaction description	Reference number
[Redacted]			
05/31	977.53	Corporate ACH Quickbooks Intuit Payroll S 850956099	00023140011600412 00023150012198229

# Business Checking Plus

For 24-hour account information, sign-on to [pnc.com/mybusiness/](http://pnc.com/mybusiness/)

For the Period 01/01/2023 to 01/31/2023

California Capital Film Office

Primary Account Number:

866

Page 3 of 4

Business Checking Plus Account Number: -4866 - continued

## ACH Deductions

Date posted	Amount	Transaction description	Reference number
01/13	1,955.04	Corporate ACH Quickbooks Intuit Payroll S 850956099	00023012014775948
01/31	1,334.52	Corporate ACH Usataxpymt IRS 225343103329927	00023030011331378

## Service Charges and Fees

Date posted	Amount	Transaction description	Reference number
-------------	--------	-------------------------	------------------

Service Charges and Fees continued on next page

# Business Checking Plus

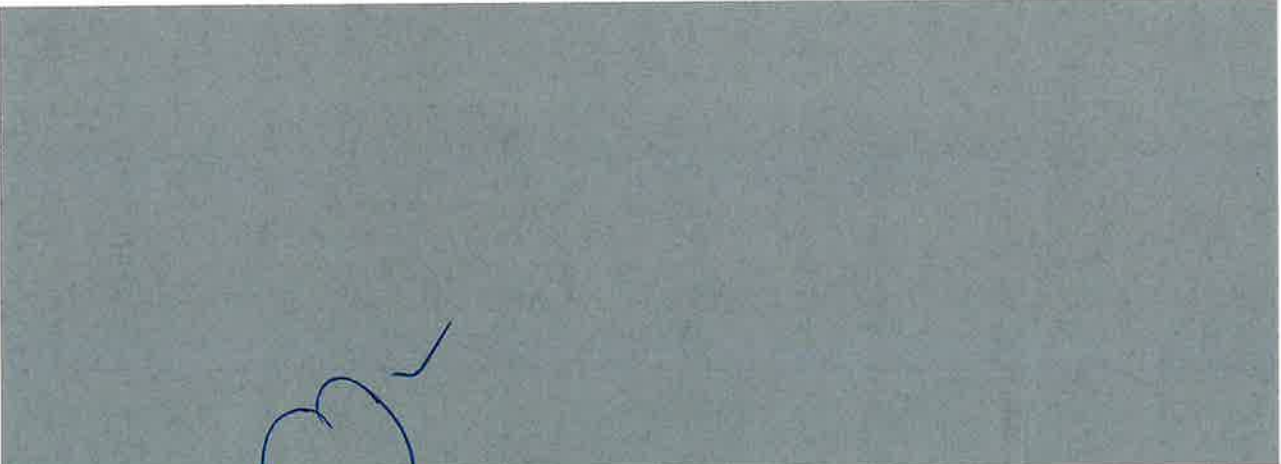
For 24-hour account information, sign-on to [pnc.com/mybusiness/](http://pnc.com/mybusiness/)

For the Period 04/01/2023 to 04/30/2023  
California Capital Film Office  
Primary Account Number: 39-1549-4866  
Page 5 of 6

Business Checking Plus Account Number: 39-1549-4866 - continued

## ACH Deductions - continued

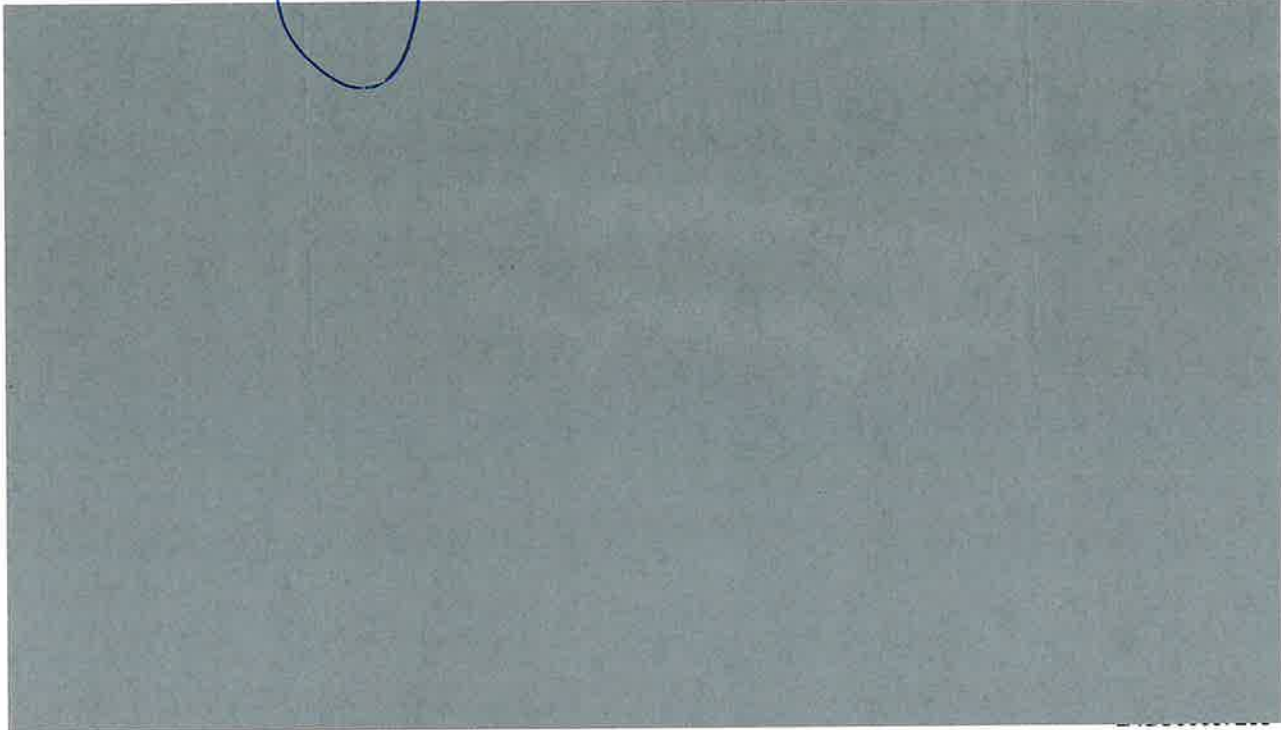
Date posted	Amount	Transaction description	Reference number
-------------	--------	-------------------------	------------------



04/13	1,955.04	Corporate ACH Quickbooks	00023102009936421
-------	----------	--------------------------	-------------------



04/18	1,415.68	Corporate ACH Usat taxpymt IRS 225350854754449	00023107008604101
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# Business Checking Plus

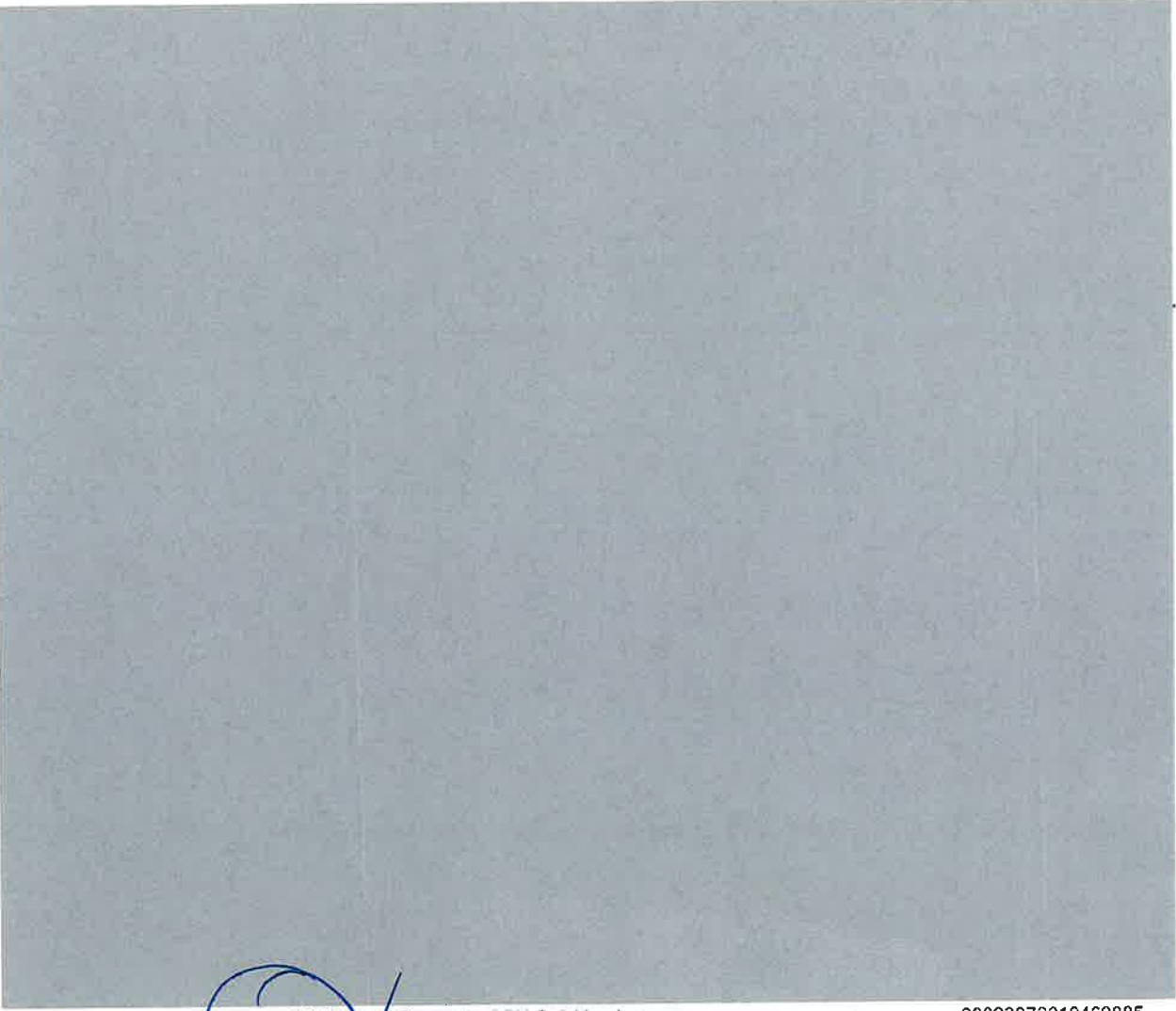
For 24-hour account information, sign-on to [pnc.com/mybusiness/](http://pnc.com/mybusiness/)

For the Period 03/01/2023 to 03/31/2023  
California Capital Film Office  
Primary Account Number: 39-1549-4866  
Page 6 of 7

Business Checking Plus Account Number: 39-1549-4866 - continued

## ATM/Misc. Debit Card Transactions - continued

Date posted	Amount	Transaction description	Reference number
-------------	--------	-------------------------	------------------



03/15	← 1,955.04	Corporate ACH Quickbooks Intuit Payroll S 850956099	00023073010469885
03/15	← 943.80	Corporate ACH Usat taxpymt IRS 225347401625285	00023073005212710



1/2

ACH Deductions continued on next page

ITEM 3.3. ADDITIONAL EXPENSES / DOCUMENTATION ATTACHMENT 3 PROVIDED, BUT NOT USED \$25,000 MET.

PAL FESTIVAL



Rancho Cordova #438  
11260 White Rock Road  
Rancho Cordova, CA 95742

916-531-7655  
REFRESHMENTS

22 Member 11191927491  
E 188140 FRITOLAY30CT 18.49  
E 56366 RASPBERRIES 2.59  
E 56366 RASPBERRIES 2.59  
E 128163 DIXIE 6 7Y8" 16.99 A  
E 122177 OG MANGO \$LC 11.99  
E 1389984 MINIBISCONITE 6.99  
E 34423 COOKIES 24CT 9.99  
E 34423 COOKIES 24CT 9.99  
E 1011666 ARROWHEAD \*\* 6.49  
E 0000298634 /1011666 1.50-  
E 6900000000 CA REDEMP VR 2.00  
SUBTOTAL 86.61  
TAX 1.48  
\*\*\*\* TOTAL 88.10  
CASH 90.00  
CHANGE 1.90

A B.75% TAX 1.49  
TOTAL TAX 1.49  
TOTAL NUMBER OF ITEMS SOLD = 9  
INSTANT SAVINGS \$ 1.50  
05/07/2023 13:18 438 7 172 86



21043800701722305051318

OP#: 86 Name: Tim B  
Thank You!  
Please Come Again  
Whse:438 Trn:7 Trn:172 OP:86



Store 1746 Dir Imesh Perera  
Main:(916) 364-4940 Rx:(916) 364-4944  
10635 Folsom Blvd.  
RANCHO CORDOVA CA 95670  
REFRESHMENTS  
GROCERY

SUPRA SOURCE TRKY 21.99 T  
Regular Price 26.99  
Member Savings 5.00-  
SIG WATER DRINKING 3.50 S  
CRV SFTDK 24PK NTX 1.20 S  
Regular Price 3.99  
Member Savings 0.49-  
FRITO LAY SNACKS 11.99 S  
Regular Price 13.69  
Member Savings 1.70-  
SNICKERS FS MIXED 13.99 S  
Regular Price 16.49  
Member Savings 2.50-  
TAX 1.92  
\*\*\*\* BALANCE 54.59

Debit Purchase 04/19/23 15:26  
CARD # \*\*\*\*\*8580 PRIMARY  
TOTAL TRANSACTION AMOUNT: 54.59  
CASH BACK AMOUNT: 0.00  
REF: 312606185800 AUTH: 00125396

AL US DEBIT  
HUD A0000000980840  
TVR 8000048000  
TSI 6800  
Debit 54.59

CHANGE 0.00  
TOTAL NUMBER OF ITEMS SOLD = 5  
04/19/23 15:26 1746 96 77 8896

POINTS EARNED TODAY  
Base Points 51  
Total 51

Points Towards Next Reward 75 of 100  
YOUR CASHIER TODAY WAS SELF

PAL - REFRESHMENTS



Give us feedback @ survey.walmart.com  
Thank you! ID #:7SJB7TLXHTB  
916-361-0296 Mgr:GARY  
10655 FOLSOM BLVD  
RANCHO CORDOVA CA 95670  
ST# 02457 OP# 009047 TE# 47 TR# 05477  
SPRITE 004900002892 F 7.46 X  
CRV FEE 007874235152 F 0.60 X  
COKE 004900002891 F 7.46 X  
CRV FEE 007874235152 F 0.60 X  
COKE 004900002890 F 7.46 X  
CRV FEE 007874235152 F 0.60 X  
SUBTOTAL 24.18  
TAX 1 8.750 % 2.12  
TOTAL 26.30  
DEBIT TEND 26.30  
CHANGE DUE 0.00  
EFT DEBIT PAY FROM PRIMAID  
US DEBIT 26.30 TOTAL PURCHASE  
REF # 315200115466 \*\*\*\*\* 7577 I 1  
NETWORK ID. 0090 APPR CODE 060334  
US DEBIT AID A0000000980840  
AAC 29A6506E281BD88C  
\*Pin Verified  
TERMINAL # SC010719 05/31/23 18:15:24  
# ITEMS SOLD 6  
TC# 8013 1895 0958 3293 8175



Walmart  
Become a member  
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Low Prices You Can Trust. Every Day.  
05/31/23 18:15:29

*APR - SERVICES DEFERRED*

Give us feedback @ [surveys.walmart.com](http://surveys.walmart.com)  
Thank you! ID #: 751KHXV1WZ



916-361-0296 Mr. GARY  
11655 FOLSON BLVD  
RANCHO CORDOVA CA 95670

ST# 02457	CUP# 009075	11# 35	IR# 04660
48CI VILLON	890132404518		3.88 X
CAPRI SON	00870640009		3.18 N
42CI FAVOR	002840069437		20.46 N
FILIER PAPER	002622978150		0.87 X
SIAB DIV	0887358900178		4.66 X
207 ORG MI	004400005296		8.82 0
20CI MFCII	0034856594062		8.48 0
KAJ IRP PCH	064300002825		2.68 N
CI MIX 20CI	002410011914		9.00 0
SUBTOTAL			62.03
TAX 1	8.750 %		5.38
TOTAL			67.41
DEBIT END			62.85
CHANGE DUE			0.00
PAY FROM PRIMARY			

E-I DEBIT  
 02.85 TOTAL PURCHASE  
 US DEBIT \*\*\*\* \* 8580 I 3  
 REF # 303900559660  
 NETWORK ID 0090 APPR CDD 708071  
 US DEBIT  
 AID A00000003030340  
 AIC A348486176A91C3A  
 TERMINAL # SC010229  
 02/01/23 15:27:38  
 # ITEMS SOLD 9  
 TC# 1211 2825 6808 4414 776



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Low Prices You Can Trust. Every Day.  
 02/01/23 15:27:43

*APR - DRINKS*

Give us feedback @ [surveys.walmart.com](http://surveys.walmart.com)  
Thank you! ID #: 75HK92VW17C



915-361-0296 Mr. GARY  
11655 FOLSON BLVD  
RANCHO CORDOVA CA 95670

ST# 0457	OP# 005044	TE# 44	TR# 07803
CHNT 9JZ	CUP 003770038345		5.94 X
CHNT 90Z	CUP 003770038345		5.94 X
PASTIC CUPS	068113192352		4.86 X
SUBTOTAL			16.74
TAX 1	8.750 %		1.46
TOTAL			18.20
VISA END			18.20
APPROVAL # 020170			6241 I 1
REF # 1042000314			
TRANS ID 463075754137913			
VALIDATION - MOJE			
PAYMENT SERVICE - F			
AID A000000003031010			
AAC A2810F9ECC1C9060			
TERMINAL # SC120516			
*NO SIGNATURE REQUIRED			
03/20/23			
CHANGE DUE			0.00
# ITEMS SOLD 3			
TC# 1522 0478 4737 1450 3083			



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Low Prices You Can Trust. Every Day.  
 03/20/23 13:56:57  
 \*\*\*CUSTOMER COPY\*\*\*

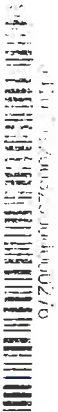
*PPR - SNACKS*

**Smart & Final.**  
Warehouse & Market Friend & Neighbor

Smart and Final  
Store 701  
2344 SUNRIST BLVD  
RANCHO CORDOVA, CA 95670  
Telephone: (916) 638-8660

Grocery  
Market # Items Sold 1  
47.49 @ 0.000% = 0.00  
TOTAL 47.49  
VISA

47.49  
47.49



You were served by:  
Amanda

Date: 03/21/23 01:29 PM 701 4 4004Z 0276

Thank you for shopping at  
Smart and Final

We want to know your thoughts!  
Complete our survey and enter to win  
1 of 5  
\$100 SMART & FINAL GIFT CARDS  
Visit [www.smartandfinal.com/survey](http://www.smartandfinal.com/survey)  
within 7 days of this shop  
Thank you!

*PPR - DRINKS*

Give us feedback @ [survey.walmart.com](http://survey.walmart.com)  
Thank you! ID #: 7SHJRPVLRH9

**Walmart**

916-361-0296 Mgr.: GARY  
10655 FOLSOM BLVD  
RANCHO CORDOVA CA 95670

ST# 02457 OP# 009036 TE# 36 TR# 00733  
28CT FLAV NP 002840015583 F 14.98 0  
COKE 004900004751 F 7.46 X  
CRV FEE 007874235152 F 0.60 X  
COKE O MOVE 004900005101 F 2.08 X  
CRV FEE 007874239096 F 0.05 X  
REDUCED TO CLEAR WAS 2.82  
AH 80Z12PK 007114200948 F 2.12 0  
CRV FEE 068113142337 F 0.60 0  
VARIETY PAC 007874200871 F 6.78 N  
BATH CUP 007874233138 4.26 X  
PB COOKIES 007874235406 F 2.97 0  
OAT COOKIES 007874235627 F 2.97 0  
SUBTOTAL 44.87  
TAX 1 8.750 % 1.26

TOTAL 46.13  
DEBIT TEND 46.13  
CHANGE DUE 0.00  
PAY FROM PRIMUMV

EFT DEBIT 46.13 TOTAL PURCHASE \*\*\*\*\* 8580 I 3  
US DEBIT REF # 307400872746  
NETWORK ID. 0081 APPR CODE 066375  
US DEBIT  
ATD A0000000980840  
AAC 8C6CF7D378EE2C2D  
\*Pin Verified  
TERMINAL # SC011043 03/15/23 15:02:45  
# ITEMS SOLD 11  
TC# 2000 4255 8825 2216 3430



**Walmart**  
Become a member  
Scan for free 30-day trial

Low Prices You Can Trust. Every Day.  
03/15/23 15:02:56

# Business Checking Plus

For 24-hour account information, sign-on to [pnc.com/mybusiness/](http://pnc.com/mybusiness/)

For the Period 02/01/2023 to 02/28/2023  
California Capital Film Office  
Primary Account Number: 39-1549-4866  
Page 5 of 6

Business Checking Plus Account Number: 39-1549-4866 - continued

## ACH Deductions - continued

Date posted	Amount	Transaction description	Reference number
02/14	1,955.04	Corporate ACH Quickbooks	00023044008252631
02/15	471.92	Corporate ACH Usataxpymt IRS 225344664062080	00023045010542774
[Redacted Content]			
Deposited Item - Consolidated		2	.00

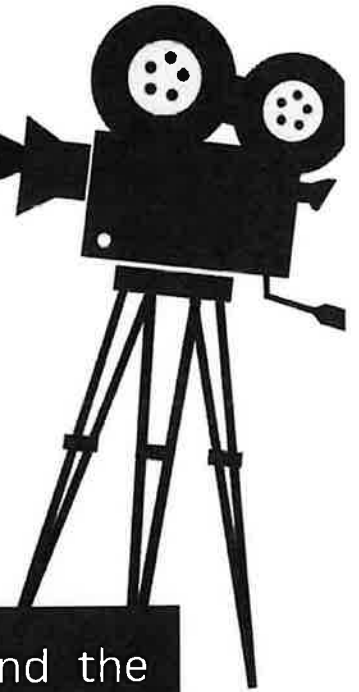
Detail of Services Used During Current Period continued on next page



# LIFE! CAMERA! ACTION! PSA FILM FESTIVAL

**MAY 5TH, 2023  
5:30 PM**

**CAL CAP BLACK BOX THEATRE**  
9845 HORN RD, SUITE 100  
SACRAMENTO, CA

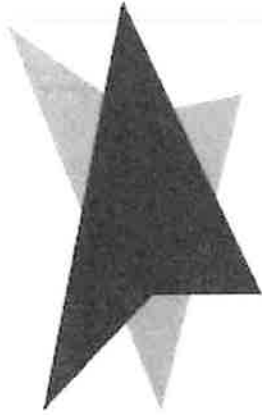


The **Police Activities League of Rancho Cordova** and the **California Capital Arts Foundation**, invites you to the programs first ever **PSA** Film Festival where we will premiere the students final works. Please join us!



Supported in part by the Measure H Community Enhancement Fund from the City of Rancho Cordova





# CALIFORNIA CAF **ARTS FOUNDAT**



**Lindsay Samples**

---

**From:** Charles Lago <clago@calcaparts.org>  
**Sent:** Thursday, January 19, 2023 9:55 AM  
**To:** Lindsay Samples  
**Subject:** Re: California Capital Film Office - CEG First Outcome Report

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Good morning, Lindsay.

The report I submitted that includes cash checks for employees was for the PAL project specifically, and at that time they were 1099 for those payments.

Since then, they are on payroll for the other work they do. I was trying to keep the PAL portion of their pay separate.

I'm happy to keep it that way and 1099 the PAL portion of the pay or I can include in Payroll. My accountant is aware of this and advises it can be done either way.

What would your preference be going on from here?

FYI we started the program last night and had a great group of attentive and engaged young people. Police officers from PAL were in attendance and they seemed to also enjoy the program.

Thank you Lindsay and will wait to hear from you.

Best!

Get [Outlook for iOS](#)

---

**From:** Lindsay Samples <lsamples@cityofranchocordova.org>  
**Sent:** Thursday, January 19, 2023 9:34:20 AM  
**To:** Charles Lago <clago@calcaparts.org>  
**Subject:** RE: California Capital Film Office - CEG First Outcome Report

Good morning,

In reviewing your report, I saw that you included cashed checks for employees. Can you please tell me if they were paid an hourly rate or a flat amount based upon activities completed? Are they 10-99 employees or are they on your payroll. I ask these questions so I know the level of detail to ask for in your reports. Thanks!

Thank you,  
Lindsay Samples

**CONTRACT NO: 2022 -125**

**EXHIBIT C. OUTCOMES REPORT as of December 27, 2022**

The California Capital Film Office was awarded a Community Enhancement Grant for a total of \$25,000 to “To provide it’s Life! Camera! Action leadership and life skills development program to Rancho Cordova students 12-17 years of age”. The program will be organized and led by the California Capital Film Office in coordination with Rancho Cordova Police Activities League (PAL). Through this program students shall work either solo or in teams of 3-5 to develop a Public Service Announcement (PSA).

We are currently in the planning stages of the program and making great progress. The program is schedule to begin **Wednesday, January 18<sup>th</sup>, 2023** and as of today’s date there are 12 students enrolled and PAL anticipates we will have at least 25-30 students in the class.

We have accomplished the following:

- Have had a series of meetings with PAL personnel to discuss starting date, outreach to students through their channels, discussed Social Media Outreach to reach prospective students and discussed the timeline and hours of each class.
- Film Office staff has developed a complete syllabus. The course shall run weekly for up to two hours per week (Wednesday 4:30pm - 6:30pm) and will take place at the offices of the California Capital Film Office located at 9845 Horn Road, Suite 100, Sacramento, CA 95827. We anticipate we will present the program for 12 weeks.
- Syllabus has been shown and discussed with PAL personnel and they have approved.
- Support staff has developed a series of handouts for the students and we will be printing these for distribution prior to the start of the program.
- Support staff and I spent a whole weekend (approx. 16 hours) running through the program, rehearsing, and testing equipment in real time.
- We have purchased half of the equipment needed, other items are on back order and we expect delivery early January and the laptops for editing will be purchased closer to when needed.

**Expense Report:**

- Amazon – 3 Black Magic Pocket Cameras' \$4224.93 ✓
- Amazon – 3 Shotgun Mic's \$3259.23 ✓
- Amazon – 2 Boom Poles \$194.64 ✓
- Support Staff – Jose Ruiz / Check # 1065/\$750.00 ✓
- Support Staff – Rafael Portillo / Check # 1066/\$750.00 ✓
- Support Staff – Jose Ruiz / Check # 1075/\$800.00 ✓
- Support Staff – Rafael Portillo / Check # 1076/\$400 ✓

**Total of funds spent as of December 27, 2022 - \$10,378.80**



Details for Order #112-6930383-3233841

Print this page for your records.

**Order Placed:** December 12, 2022  
**Amazon.com order number:** 112-6930383-3233841  
**Order Total: \$4,224.93**

**Preparing for Shipment**

<b>Items Ordered</b>	<b>Price</b>
3 of: <i>Solid Signal Blackmagic Design Pocket Cinema Camera 4K Bundle - Includes SanDisk Extreme Pro 64GB SDXC Card, Additional LP-E6 Battery, Dual Battery Charger Microfiber Cloth</i>	\$1,295.00
Sold by: SolidSignal ( <a href="#">seller profile</a> )	
Condition: New	

**Shipping Address:**  
Rafael Portillo  
9845 HORN RD STE 100  
SACRAMENTO, CA 95827-1981  
United States

**Shipping Speed:**  
Local Express Shipping

**Payment information**

**Payment Method:**  
Mastercard ending in 0493

Item(s) Subtotal:	\$3,885.00
Shipping & Handling:	\$0.00
-----	

**Billing address**  
Rafael Portillo  
9845 HORN RD STE 100  
SACRAMENTO, CA 95827-1981  
United States

Total before tax:	\$3,885.00
Estimated tax to be collected:	\$339.93
-----	

**Grand Total: \$4,224.93**

To view the status of your order, return to [Order Summary](#).

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[Back to PayPal](#)

Powered by **concerto**

## Activity



### Posted

Date	Merchant	Cardholder	Amount
Dec 22	THE UPS STORE 4362 SACRAMENTO CA	CHARLES LAGO **0493	\$73.01
Dec 14	AMZN MKTP US*HL3TV7MP3 AMZN.COM/BILLWA	CHARLES LAGO **0493 ✓	\$4,224.93 ✓

[See more](#)

Amazon.com - Order 112-2735898-7821063

12/12/22, 1:26 PM



*PA*

**Details for Order #112-2735898-7821063**

Print this page for your records.

**Order Placed:** December 12, 2022  
**Amazon.com order number:** 112-2735898-7821063  
**Seller's order number:** 8483064  
**Order Total:** \$3,259.23

**Preparing for Shipment**

**Items Ordered**

3 of: *Sennheiser MKH 416-P48 Short Shotgun Interference Tube Mic & Fur Windshield Deluxe Kit*  
Sold by: Kellards ([seller profile](#))

**Price**  
\$999.00

Condition: New

**Shipping Address:**

Rafael Portillo  
9845 HORN RD STE 100  
SACRAMENTO, CA 95827-1981  
United States

**Shipping Speed:**

Local Express Shipping

**Payment information**

**Payment Method:**

Visa ending in 5637

Item(s) Subtotal: \$2,997.00  
Shipping & Handling: \$0.00

**Billing address**

Rafael Portillo  
9845 HORN RD STE 100  
SACRAMENTO, CA 95827-1981  
United States

Total before tax: \$2,997.00  
Estimated tax to be collected: \$262.23

**Grand Total: \$3,259.23**

To view the status of your order, return to [Order Summary](#).

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Details for Order #112-9063832-7994669

Print this page for your records.

**Order Placed:** December 12, 2022  
**Amazon.com order number:** 112-9063832-7994669  
**Order Total:** \$194.64

**Not Yet Shipped**

**Items Ordered**

2 of: *Neewer NW-088 Handheld Microphone Boom Arm with Built-in XLR Cable, 5-Section Extendable Aluminum Mic Arm with Foam Grips and Twist Locks for Zoom Microphones, 2.82ft-9.88ft Adjustable Length*  
Sold by: RuiFang ([seller profile](#))

**Price**  
\$89.49

Condition: New

**Shipping Address:**

Rafael Portillo  
9845 HORN RD STE 100  
SACRAMENTO, CA 95827-1981  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information**

**Payment Method:**

Visa ending in 5637

Item(s) Subtotal: \$178.98  
Shipping & Handling: \$0.00

**Billing address**

Rafael Portillo  
9845 HORN RD STE 100  
SACRAMENTO, CA 95827-1981  
United States

Total before tax: \$178.98  
Estimated tax to be collected: \$15.66

**Grand Total: \$194.64**

To view the status of your order, return to [Order Summary](#).



PNC Online Banking

Date	Description	Amount	Account
09/08/2022	Check 1065	\$750.00	XXXXXX4866

This is an image of a check, substitute check, or deposit ticket. Refer to your posted transactions to verify the status of the item. For more information about image delivery click here or to speak with a representative call: 1-888-PNC-BANK (1-888-762-2265) Monday - Friday: 7 a.m. - 10 p.m. ET, Saturday & Sunday: 8 a.m. - 5 p.m. ET.

**CALIFORNIA CAPITAL FILM OFFICE**  
 8645 I HORN RD STE 100  
 SACRAMENTO, CA 95827-1981

DATE 9/2/22 **1065**

PAY TO THE ORDER OF JOSE RUIZ \$ 750.00

SEVEN HUNDRED & NO DOLLARS

**PNC BANK**  
 FOR PAUL PROBST

⑆001065⑆ ⑆083009080⑆ 3915194866⑆

083009080 001065  
 3915194866  
 CALIFORNIA CAPITAL FILM OFFICE

- Security features exceed industry standards and include:
- **Watermark:** Matte on account and check number
  - **Black ink:** Micro Deposit check mark to indicate check has been processed via mobile device
  - **The PNC logo:** Cutters on back designed to deter fraud
  - **Microprint:** Very printed on front and back
  - **The words "ORIGINAL DOCUMENT"** across the back
  - **Photo Safe Deposit:** 1200 visible on front and back

- Do not cash if:
- Any of the features listed above are missing or appear altered
  - Any of the words on back looks wet or has disappeared
  - Broken lines or colored spots appear on both front and back, and/or Chemical Wash Detection Bar

PNC Online Banking

Date	Description	Amount	Account
09/07/2022	Check 1066	\$750.00	XXXXXX4866

This is an image of a check, substitute check, or deposit ticket. Refer to your posted transactions to verify the status of the item. For more information about image delivery click here or to speak with a representative call: 1-888-PNC-BANK (1-888-762-2265) Monday - Friday: 7 a.m. - 10 p.m. ET, Saturday & Sunday: 8 a.m. - 5 p.m. ET.

**CALIFORNIA CAPITAL FILM OFFICE**  
 2845 HORN RD STE 100  
 SACRAMENTO, CA 95827-1881

1066  
 7186623 978  
 CHECK IMAGE

DATE 9/7/22

PAY TO THE ORDER OF RAFAEL POZOS \$ 750.00  
SEVEN HUNDRED & NO/100 DOLLARS

PNC BANK  
 FOR PAUL POZOS

*[Signature]*

⑆001066⑆ ⑆083009060⑆ 3915494866⑆

1.25  
 X  
 Call in PAs

PNC Online Banking

Date	Description	Amount	Account
10/04/2022	Check 1075	\$800.00	XXXXXX4866

This is an image of a check, substitute check, or deposit ticket. Refer to your posted transactions to verify the status of the item. For more information about image delivery click here or to speak with a representative call: 1-888-PNC-BANK (1-888-762-2265) Monday - Friday: 7 a.m. - 10 p.m. ET, Saturday & Sunday: 8 a.m. - 5 p.m. ET.

**CALIFORNIA CAPITAL FILM OFFICE**  
 9945 HORN RD STE 100  
 SACRAMENTO, CA 95827-1981

1075  
71-808-330  
 5810

DATE 10/3/22

PAY TO THE ORDER OF JOSE RUIZ \$ 800.00  
EIGHT HUNDRED DOLLARS

**PNC BANK**  
Member FDIC

FOR PACIFIC

⑆001075⑆ ⑆083009060⑆ 3915494866⑆

1075  
 CALIFORNIA CAPITAL FILM OFFICE

Security features exceed industry standards and include:

- Microprint
- Security thread
- Watermark
- Color-shifting ink
- Security fibers
- Security glitters
- Security patterns
- Security void
- Security window
- Security window
- Security window
- Security window

0.00000000

CHECK BOX FOR MOBILE REMOTE DEPOSIT  
 WRITE NAME OF FINANCIAL INSTITUTION ON W. ABOVE

SIGNATURE HERE

PNC Online Banking

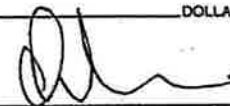
Date	Description	Amount	Account
10/03/2022	Check 1076	\$400.00	XXXXXX4866

This is an image of a check, substitute check, or deposit ticket. Refer to your posted transactions to verify the status of the item. For more information about image delivery click here or to speak with a representative call: 1-888-PNC-BANK (1-888-762-2265) Monday - Friday: 7 a.m. - 10 p.m. ET, Saturday & Sunday: 8 a.m. - 5 p.m. ET.

**CALIFORNIA CAPITAL FILM OFFICE**  
 2045 HORN RD STE 100  
 SACRAMENTO, CA 95827-1881

DATE 10/3/22 1076  
 11-000000 0510  
 MICR LINE

PAY TO THE ORDER OF RAFAL BERTHO \$ 400.00  
FOR HONORARIO DONAS DOLLARS

PNC BANK  
 FOR THE PROJECT 

⑆001076⑆ ⑆083009060⑆ 3915494866⑆

*Apple G. Peters*

CENTRAL SQUARES Vendor Inquiry (PF1Q)										
Inquiries Name: CALIFORNIA CA										
Previous		(3/5) Record Name: California Capital Film Office, Corp						Next		
<a href="#">/</a>	<a href="#">/</a>	PR230068	PO240040	PO	07/01/2023	07/01/2023	18,248.00			
<a href="#">/</a>	<a href="#">/</a>	PR230349	PO230349	PP	03/10/2023	11/07/2022				
<b>▼ Invoices</b>										
Invoice	Batch ID	Invoice Date	Description	Dist Amount	Account	Status	Bank ID	Check Number	Check Date	PO
e, Corp	202224802	04/30/2023	YEAR 1 - CAL CAP FILM OFFICE	46,100.00	GL 10022-53141	PD	AP	00000922	05/01/2023	PO230349
e, Corp	2022-248 DC22	04/30/2022	YEAR 1 - CAL CAP FILM OFFICE O	40,100.00	GL 10022-53141	PD	AP	00082897	12/05/2022	PO230349
e, Corp	2022-125 SP22	09/30/2022	Invoice	25,000.00	GL 10008010-11110	PD	AP	00081745	09/08/2022	
<b>▼ Payments</b>										
Bank ID	Document Type	Number	Amount	Status	Date	Name				
AP	EPY1	00000922			05/01/2023	Corp California Capital Film Office				
<b>▼ Products</b>										

EXHIBIT A  
SCOPE OF SERVICES

Address: 9845 Horn Road, Suite 100, Sacramento, CA 95827

Telephone: 916-706-2000

Email: [clago@calcaparts.org](mailto:clago@calcaparts.org)

Contact Person/Title: Charles Lago/Executive Director

Funding Allocation: \$25,000

Term: July 1, 2022 – June 30, 2023

1. Services to be Provided: Provider shall provide its Life! Camera! Action! leadership and life skills development program to approximately 30 Rancho Cordova students 12-17 years of age. The Provider shall teach students about different types of cameras, microphones, editing software, lighting equipment, and other skills applicable to filmmaking, and cinematography. The program shall be organized and led by Provider in coordination with Rancho Cordova Police Activities League (PAL). Through the program, students shall work in teams of approximately 5 students to develop a Public Service Announcement (PSA). The topics and content of the PSAs shall be approved by PAL prior to production. A screening of each PSA shall be held in Rancho Cordova. The programming shall be held within the jurisdictional boundaries of the City of Rancho Cordova.

2. Units of Service to be Provided: See above.

3. Use of Funds: Provider shall use the funds as follows:

Provider may use the funds for any of the items listed below up to the maximum amount of that item, however, the maximum amount of City funds provided for the items combined shall not exceed Twenty-Five Thousand Dollars (\$25,000).

- \$15,000 Support Staff
- \$3,885 Black Magic Pocket Cinema Camera (3) or similar model
- \$1,110 TASCAM D1 -100 Lavalier Body Packs (4) or similar model
- \$2,800 NW-088 Boom Pol and Mic (2) or similar model
- \$3,600 Editing Desktop Computers (2) and Editing Software

a. The amounts listed above are estimates of the expenditures and may vary. However, the amount may not vary by more than thirty percent (30%) (with City Manager approval) unless the Agreement is amended. In no event shall the City's total

CONTRACT NO.: 2022-125

distribution of funds to Provider under the Agreement exceed the total allocation shown above.

b. **Unexpended Funds.** If any funds advanced to Provider remain unexpended upon the expiration of the term of this Agreement, Provider shall return the unexpended funds to City within thirty (30) days of the expiration date of the Agreement.

c. In the event that the costs to perform the items of work set forth herein exceed the amount of funds granted to Provider, Provider shall be responsible for the payment of all costs in excess of the funds granted.

d. **Prevailing Wages.** To the extent required by law, Provider and all of the Provider's subcontractors shall comply with California Health and Safety Code Section 33422.1 and shall comply with California Labor Code Section 1770 et seq. and all regulations adopted pursuant thereto (referred to herein as, "**Prevailing Wage Laws**"), and be responsible for carrying out the requirements of such provisions. The Provider shall, and hereby agrees to, unconditionally indemnify, reimburse, defend, protect and hold harmless the City and its elective and appointive boards, commissions, officers, agents, attorneys, consultants and employees, and all of their respective successors and assigns, from and against any and all claims, demands, suits and actions at law or in equity, and losses, liabilities, expenses, penalties, fines, orders, judgments, injunctive or other relief, and costs and damages of every kind, nature and description (including but not limited to attorneys' fees and court costs; with counsel reasonably acceptable to the City), and administrative, enforcement or judicial proceedings, whether known or unknown, and which directly or indirectly, in whole or in part, are caused by, arise from, or relate to, or are alleged to be caused by, arise from, or relate to, the payment or requirement of payment of prevailing wages or the requirement of competitive bidding in the construction of the Project, the failure to comply with any state or federal labor laws, regulations or standards in connection with this Agreement, including but not limited to California Labor Code Section 1770 et seq. and the Prevailing Wage Laws, or any act or omission of the City or the Provider related to this Agreement with respect to the payment or requirement of payment of prevailing wages or the requirement of competitive bidding, whether or not any insurance policies shall have been determined to be applicable to any such claims, demands, suits, actions, losses, liabilities, expenses, penalties, fines, orders, judgments, injunctive or other relief, costs, damages, or administrative, enforcement or judicial proceedings. It is further agreed that the City does not, and shall not, waive any rights against the Provider which they may have by reason of this indemnity and hold harmless agreement because of the acceptance by the City, or the deposit with the City by the Provider, of any of the insurance policies described in this Agreement.

4. Eligibility Criteria for Qualification of Recipients for Services: Participants shall be Rancho Cordova youth (12-17 years of age).

Provider shall keep documentation confirming eligibility requirements were met by recipients.

CONTRACT NO.: 2022-125

5. Allocation and Payment of Funds: City shall distribute the funds to Provider as follows: City shall pay Provider for the items set forth in Section 3, above, upon execution of this Agreement.

In the event that any Report for Use of City Funds and/or Outcomes Report which is due to be filed prior to the date upon which a distribution is otherwise due, has not been timely filed, City shall not be obligated to make any additional distributions based on the submission of invoices until two weeks after the date on which the delinquent reports are received by City and have been reviewed and been determined to comply with the requirements of this Agreement.

All requests for the payment of funds shall be due to City by the termination date of this Agreement. The City acknowledges, however, that there may be circumstances when Provider may be unable to do so because it may not yet have received an invoice from a vendor prior to that date. In that case Provider may submit a final request for payment within sixty (60) days after the termination date of the Agreement. City shall not be required to make any payments based on requests submitted more than sixty (60) days after the termination date.

6. Reports: Provider shall file the following reports (each a "Report" and collectively the "Reports") with City on the dates set forth below:

6.1 Report for Use of City Funds: December 31, 2022, and June 30, 2023. The Reports shall include copies of documentation for all expenditures of the funds granted pursuant to this Agreement. Such documentation may include receipts, cancelled checks, credit card statements, or other evidence acceptable to City, and must clearly document the amount and purpose of the expenditure. Expenditures which are not so documented are not eligible for funding under this Agreement. If all funds granted herein have been fully documented in the December of 2022 report, then the final Use of Funds Report is not required to be submitted in June of 2023.

6.2 Outcomes Report: December 31, 2022, and June 30, 2023. The Reports shall describe the services and/or programs provided, number of participants or attendees, and include photographs. If all funds granted herein have been fully documented in the December of 2022 report, then the final Outcomes Report is not required to be submitted in June of 2023.

# ITEM 3.3.

# ATTACHMENT 4

## FCUSD- Homeless Support

Contract Number(s): 2022-124

Term: 7/1/22-6/30/2025

7/1/2022 - 6/30/2023 Year One

07/01/2023 - 06/30/2024 Year Two

7/1/2024 - 06/30/2025 Year Three

Funding Allocation:		+ 30%
Year One: Gift Cards for Clothing	\$10,000.00	\$13,000.00
Year One: Gift Cards for Food	\$5,000.00	\$6,500.00
Year Two: Gift Cards for Clothing	\$10,000.00	\$13,000.00
Year Two: Gift Cards for Food	\$5,000.00	\$6,500.00
Year Three: Gift Cards for Clothing	\$10,000.00	\$13,000.00
Year Three: Gift Cards for Food	\$5,000.00	\$6,500.00
<b>Total</b>	<b>\$45,000.00</b>	

Award \$45,000 (\$15,000 for three consecutive years)

Accounting									
Date Payment Requested	Payments Made	Invoice Number	Year One: Gift Cards for Clothing	Year One: Gift Cards for Food	Year Two: Gift Cards for Clothing	Year Two: Gift Cards for Food	Year Three: Gift Cards for Clothing	Year Three: Gift Cards for Food	Total
8/22/2022	\$ 15,000.00	upon execution	\$ 1,955.50	\$ 500.00					\$ 1,955.50
				\$ 2,608.72					\$ 2,608.72
				\$ 685.95					\$ 685.95
				\$ 367.28					\$ 367.28
				\$ 257.95					\$ 257.95
				\$ 22.95					\$ 22.95
				\$ 255.00					\$ 255.00
				\$ 330.00					\$ 330.00
			\$ 200.00						\$ 200.00
			\$ 3,000.00						\$ 3,000.00
			\$ 3,000.00						\$ 3,000.00
7/2/2023	\$ 15,000.00	FY23.24 distribution							\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
<b>Total</b>	<b>\$ 30,000.00</b>		<b>\$ 8,155.50</b>	<b>\$ 5,027.85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,183.35</b>

Kohl's gift cards (purchase of (4 @ \$500, discount, 1 @ \$47.50, 4@\$475.00, plus shipping)  
 McDonald's gift cards (no discount, 50 @\$10)  
 WinCo gift cards (52@\$10, no discount, plus shipping)  
 Taco Bell (45@\$15, no discount, plus shipping)  
 Burger King (24@15, no discount, plus shipping)  
 Wendy's (17@\$15, no discount, plus shipping)  
 Wendy's (1 @ \$20, no discount, plus shipping)  
 Domino's pizza (17 @\$15), no other fees  
 Subway (22 @\$15), no other fees  
 Walmart (40@\$50), no other fees  
 Target (6 @\$500), no other fees  
 Amazon (6 @ \$500), no other fees

Allowed due to 30% variance	\$13,000.00	\$6,500.00	\$13,000.00	\$6,500.00	\$13,000.00	\$6,500.00
Overdone by	-\$4,844.50	-\$1,472.15	-\$13,000.00	-\$6,500.00	-\$13,000.00	-\$6,500.00

Running Balance	Variance
Year One: Gift Cards for Clothing	\$10,000.00 0.00%
Year One: Gift Cards for Food	\$5,000.00 0.00%
Year Two: Gift Cards for Clothing	\$10,000.00 0.00%
Year Two: Gift Cards for Food	\$5,000.00 0.00%
Year Three: Gift Cards for Clothing	\$10,000.00 0.00%
Year Three: Gift Cards for Food	\$5,000.00 0.00%
<b>Remaining Balance</b>	<b>#VALUE!</b>

ITEM 3.3.

ATTACHMENT 4  
FCUSD Homeless  
Student Services

**Lindsay Samples**

---

**From:** Robin Mandeville <rmandeville@fcusd.org>  
**Sent:** Monday, June 5, 2023 3:49 PM  
**To:** Lindsay Samples  
**Subject:** Measure H 2022-124 June Report  
**Attachments:** 2022-124 Homeless Student Services Exhibit B 5\_16\_2023 final.pdf; 2022-124 Homeless Student Services Exhibit C Final.pdf; 3. Invoices sent for June 2023 Report.pdf

Hi Lindsay,

Attached, please find the June report for 2022-124 – Homeless Services. There is a carry over of \$16.65 into next year.

Please let me know if you need anything further.

\$15,000 total/yr

Thank you,  
Robin Mandeville  
Administrative Assistant  
Communication & Community Engagement  
Folsom Cordova Unified School District  
916-294-9014

**Grocery Gift Cards**

The grocery Gift cards were very well received by the families in the Homeless/FIT Program. The gift cards do not allow any purchase of alcohol or tobacco (i.e. such products are blocked in these Gift Cards). Table 3 shows the distribution of these cards by school.

School	Vendor					
	Walmart \$50		WinCo \$50		Total	
	Total Cards	Total \$	Total Cards	Total \$	Total Cards	Total \$
Cordova High School	4	\$200.00 ✓	13	\$650.00 ✓	17 ✓	\$850.00 ✓
Mitchell Middle School	4	\$200.00 ✓	7	\$350.00 ✓	11 ✓	\$550.00 ✓
Cordova Villa Elementary	4	\$200.00 ✓	8	\$400.00 ✓	12 ✓	\$600.00 ✓
White Rock Elementary	6	\$300.00 ✓	4	\$200.00 ✓	10 ✓	\$500.00 ✓
Mills Middle School	4	\$200.00 ✓	5	\$250.00 ✓	9 ✓	\$450.00 ✓
Cordova Meadows Elementary	5	\$250.00 ✓	3	\$150.00 ✓	8 ✓	\$400.00 ✓
Navigator Elementary	4	\$200.00 ✓	2	\$100.00 ✓	6 ✓	\$300.00 ✓
Cordova Gardens	3	\$150.00 ✓	2	\$100.00 ✓	5 ✓	\$250.00 ✓
Rancho Cordova Elementary			3	\$150.00 ✓	3 ✓	\$150.00 ✓
Peter J. Shields Elementary			2	\$100.00 ✓	2 ✓	\$100.00 ✓
Innovation Academy	2	\$100.00 ✓			2 ✓	\$100.00 ✓
Prospect Middle Community Day School	1	\$50.00 ✓	1	\$50.00 ✓	2 ✓	\$100.00 ✓
Williamson Elementary	1	\$50.00 ✓	1	\$50.00 ✓	2 ✓	\$100.00 ✓
Kinney High School	1	\$50.00 ✓			1 ✓	\$50.00 ✓
Prospect Community Day School	1	\$50.00 ✓			1 ✓	\$50.00 ✓
Walnutwood High School			1	\$50.00 ✓	1 ✓	\$50.00 ✓
Shipping				\$8.72 ✓		\$8.72 ✓
<b>Grand Total</b>	<b>40 ✓</b>	<b>\$2,000.00 ✓</b>	<b>52 ✓</b>	<b>\$2,608.72 ✓</b>	<b>92 ✓</b>	<b>\$4,608.72 ✓</b>

40 = walmart  
52 = winco  
92 total cards

Table 3. Grocery Gift Card Distribution by School

Homeless Services MEASURE H GIFT CARDS 2022/2023 January 1 - June 1, 2023					Shipping	Total Spent
VENDOR	UNITS	AMOUNT	TOTAL			
Taco Bell	45	\$15.00	\$675.00	\$10.95	\$685.95	
Burger King	24	\$15.00	\$360.00	\$7.28	\$367.28	
Wendy's	17	\$15.00	\$255.00	\$2.95	\$257.95	
Wendy's	1	\$20.00	\$20.00	\$2.95	\$22.95	
Domino's Pizza	17	\$15.00	\$255.00		255	
Subway	22	\$15.00	\$330.00		330	
Walmart	40	\$50.00	\$2,000.00		2000	
Target	6	\$500.00	\$3,000.00		3000	
Amazon	6	\$500.00	\$3,000.00		3000	
<b>Total</b>			<b>\$9,895.00</b>	<b>\$24.13</b>	<b>\$9,919.13</b>	

Table 1. Total Gift Card acquired.

The gift cards are divided into three categories:

1. Food Gift Cards (Burger King, McDonalds, Subway, Taco Bell, Domino's, Wendy's)
2. Grocery Gift Cards (WinCo, Walmart)
3. Clothing and Shoes (Target, Kohl's, and Amazon).

**Food Gift Cards**

Report Accounting Period: July 1<sup>st</sup>, 2022 - December 31<sup>st</sup> we distributed 35 food gift cards with a total monetary value of \$525. See the detail at the table below:

School	Vendor							
	Burger King \$15		Subway \$15		Domino's \$15		Total	
	Total Cards	Total \$	Total Cards	Total \$	Total Cards	Total \$	Total Cards	Total \$
Cordova High School	12	\$180	13	\$195	5	\$75	30	\$450
Kinney High School					2	\$30	2	\$30
Mills Middle School					2	\$30	2	\$30
Mitchel Middle School					1	\$15	1	\$15
<b>Grand Total</b>	<b>12</b>	<b>\$180</b>	<b>13</b>	<b>\$195</b>	<b>10</b>	<b>\$150</b>	<b>35</b>	<b>\$525</b>

EXHIBIT C

OUTCOMES REPORT

Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742  
 Telephone: 916-294-9000  
 Email: [semartin@fcusd.org](mailto:semartin@fcusd.org)  
 Contact Person/Title: Sean Martin/ Chief Business Officer

Report Due Date: December 31, 2022, June 30, 2023, December 31, 2023, June 30, 2024, December 31, 2024, and June 30, 2025

Report Accounting Period: July 1, 2022 - December 31, 2022 (Report 1), January 1, 2023 - June 30, 2023 (Report 2), July 1, 2023 -December 31, 2023 (Report 3), January 1, 2024-June 30, 2024 (Report 4), July 1, 2024-December 31, 2024 (Report 5), 18January 1, 2025- June 30, 2025 (Report 5)

The Reports shall describe the services and/or programs provided, number of participants or attendees, and include photographs. If all funds granted herein have been fully documented in the December of 2024 report, then the final Outcomes Report is not required to be submitted in June of 2025.

The Measure H \$15000 (14983.35 actual) were used to support 510 students which are part of the Families in Transition (FIT) Department at FCUSD (name changed recently from the name Homeless Student Services).

Table 1 below shows the Gift Cards acquired with the funds.

Homeless Services MEASURE H GIFT CARDS 2022/2023 July 1 - December 31, 2022					Shipping	Total Spent
VENDOR	UNITS	AMOUNT	TOTAL			
McDonalds	50	\$10.00	\$500.00			
WinCo	52	\$50.00	\$2,600.00	\$8.72		\$2,608.72
Kohls	4	\$475.00	\$1,900.00			
Kohls	1	\$47.50	\$47.50	\$8.00		\$55.50
<b>Total</b>	<b>5</b>		<b>\$5,047.50</b>	<b>\$16.72</b>		<b>\$5,064.22</b>

*Cost for all 5 gift cards mailed*

From January 1<sup>st</sup>, 2023, to June 30<sup>th</sup>, 2023 we distributed 141 food gift cards for a total of \$1,894.13.

Table 2 below shows the distribution of the Food Gift Cards per school from January 1<sup>st</sup> to June 30<sup>th</sup>, 2023.

School	Vendor												Total
	Burger King \$15	Domino's \$15	McDonalds \$10	Subway \$15	Taco Bell \$15	Wendy's \$15	Total	Total \$	Total Cards	Total \$	Total Cards	Total \$	
Cardova High School	7	4	29	8	32	6	86	\$1,145.00					
Kinney High School			13		3	10	26	\$325.00					
Prospect Middle Community Day School	2	2	4		6	1	10	\$130.00					
Prospect Community Day School			3				3	\$105.00					
Mills Middle School		1			1	1	2	\$35.00					
Mitchell Middle School					2		2	\$45.00					
White Rock Elementary	2						2	\$25.00					
Cardova Villa Elementary			1				1	\$15.00					
SSS Non-Public School	1						1	\$15.00					
Shipping								\$7.28					
<b>Total</b>	<b>12</b>	<b>7</b>	<b>50</b>	<b>9</b>	<b>45</b>	<b>18</b>	<b>141</b>	<b>\$1,894.13</b>					
<b>Total Year</b>	<b>24</b>	<b>17</b>	<b>50</b>	<b>72</b>	<b>45</b>	<b>18</b>	<b>176</b>	<b>\$2,419.13</b>					

Table 2. Food Gift Card Distribution by School

(next page)

CONTRACT NO.: 2022-124

EXHIBIT B

REPORT FOR USE OF CITY FUNDS

Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742  
Telephone: 916-294-9000  
Email: [semartin@fcusd.org](mailto:semartin@fcusd.org)  
Contact Person/Title: Sean Martin/Chief Business Officer

Report Due Date: December 31, 2022, June 30, 2023, December 31, 2023, June 30, 2024, December 31, 2024, and June 30, 2025

Report Accounting Period: July 1, 2022 - December 31, 2022 (Report 1), January 1, 2023 - June 30, 2023 (Report 2), July 1, 2023 - December 31, 2023 (Report 3), January 1, 2024 - June 30, 2024 (Report 4), July 1, 2024-December 31, 2024 (Report 5), January 1, 2025 - June 30, 2025 (Report 5)

City funds received during reporting period: \$0

City funds expended during reporting period (please attach all receipts and proof of payments made using City funds): *[this should include a total and what it was spent on, including any fine items, if applicable, and attach receipts or proof of expenditures]* \$9919.13 ✓

Units of service provided during this period (if applicable): 281 students. ✓

Units of service provided to City Residents during this period (if applicable): 281 students. ✓

The Reports shall include copies of documentation for all expenditures of the funds granted pursuant to this Agreement. Such documentation may include receipts, cancelled checks, credit card statements, or other evidence acceptable to City, and must clearly document the amount and purpose of the expenditure. Expenditures which are not so documented are not eligible for funding under this Agreement. If all funds granted herein have been fully documented in the December of 2024 report, then the final Use of Funds Report is not required to be submitted in June of 2025.

**ITEM 3.3.**

**ATTACHMENT 4**

The Gift Cards for clothing and shoes (Target, Amazon, and Kohls) were managed by the Families in Transition staff. Staff contacted the families in the program, gathered information about specific clothing and shoes needs. There were two modes of operation:


1. Staff ordered from (Amazon and Kohls). Families then picked up their required clothing or shoes support at Cordova Lane Center.
2. In the case of Target, families were able to select by themselves the clothing and shoes at the store located in Rancho Cordova, then left the items on hold on Customer Service, then FIT staff would pay and bring to Cordova Lane for families to pick up.

Table 4 below shows the distribution of clothing and shoes per school. 32 students received new clothing and 137 received new shoes. The total number of students supported in this category were 157 (23 students received both clothing and shoes).

School	Vendor							
	Amazon		Target		Kohls		Total	
	Total Students	Total \$	Total Students	Total \$	Total Students	Total \$	Total Students	Total \$
Shipping						\$8.00		\$8.00
Cordova High School	11	\$622.33	4	\$428.88	10	\$388.43	25	\$1,439.64
Cordova Villa Elementary	11	\$460.95	3	\$172.77	8	\$301.52	22	\$935.24
Cordova Meadows Elementary	10	\$354.00	1	\$101.88	6	\$148.54	16	\$604.42
Cordova Gardens	4	\$167.65	8	\$567.62	5	\$139.25	16	\$874.52
White Rock Elementary	5	\$334.62	4	\$320.88	4	\$106.76	13	\$762.26
Rancho Cordova Elementary	4	\$229.80	3	\$215.94	6	\$174.46	13	\$620.20
Mitchell Middle School	1	\$140.00	3	\$192.43	9	\$296.24	13	\$628.67
Mills Middle School	1	\$41.86	7	\$545.72	3	\$121.49	11	\$709.07
Peter J. Shields Elementary	7	\$290.10	0		1	\$92.88	8	\$382.98
Navigator Elementary	3	\$186.97	1	\$35.88	1	\$33.19	5	\$256.04
Innovation Academy	2	\$80.40	1	\$42.65	1	\$40.88	4	\$163.93
Williamson Elementary	1	\$91.32	0		2	\$65.55	3	\$156.87
Walnutwood High School					2	\$38.31	2	\$38.31
Cordova Lane Center	-		2	\$111.86	-		2	\$111.86
SSS Non-Public School	-		1	\$101.88	-		1	\$101.88
Kinney High School	-		1	\$161.61	-		1	\$161.61
<b>Grand Total</b>	<b>60</b>	<b>\$3,000.00</b>	<b>39</b>	<b>\$3,000.00</b>	<b>58</b>	<b>\$1,955.50</b>	<b>155</b>	<b>\$7,955.50</b>

Table 4. Clothing and Shoes distribution per school

Exhibit C to 2022/23 to Funding Agreement Between the City of Rancho Cordova and FCUSD - Homeless Support

Design	Format	Value	Quantity	Total
	Plastic	\$10.00	50	\$500.00
<b>Subtotal:</b>				\$500.00
<b>Handling Fee:</b>				\$0.00
<b>Shipping:</b>				\$0.00
<b>Total:</b>				\$500.00 ✓

**Shipment 1**  
 Cards: 50  
 Shipping: FedEx Ground \$0.00

Christine Spencer  
 Folsom Cordova Unified School District  
 1965 Birkmont Drive  
 Rancho Cordova, CA 95742  
 (916) 294-9008

*CS*

Additional information can be found on the McDonald's Arch Card Corporate FAQ page. If you have any questions, please don't hesitate to reach out.

Thank you,

Your McDonald's Arch Card Team  
 Mcdonalds\_arch\_cards@us.mcd.com

Note: Normal hours of operation are M-F from 9am to 5pm central time.

 **PAID**



ITEM 3.3.

ATTACHMENT 4

96 FOLSOM CORDOVA UNIFIED

23 377428

12/05/22

PO233174 ORDER ID 202Z638A93CEC036E

01-9700-0-4300-520-1110-4000.000-000

500.00

58401 P2W INC NFP

\$500.00

FOLSOM CORDOVA UNIFIED FUND 01

377428

12/06/22 \$\*\*\*\*\*500.00

\*\*\*\*\* FIVE HUNDRED AND 00/100 DOLLARS\*\*

P2W INC NFP  
MCDONALDS ARCH CARD CORP SALES  
711 JORIE BLVD  
OAK BROOK IL 60523

PO/REQ Quick View

Year: 2023 Requisition No: 520059 Purchase Order No: 233174 Stores:

Vendor No/Addr: 058401/00 P2W INC NFP  
711 JORIE BLVD  
OAK BROOK IL 60523

Date Entered: 11/18/2022

Site: 0520 LRNEXPRS Submitted by: A.MOGOLLON

Desc: GIFT CARDS

Vendor Phone: (630) 623-5129

Ship Address: 0119 FOLSOM CORDOVA USD

PURCHASING DEPARTMENT

1965 BIRKMOnt DRIVE

RANCHO CORDOVA, CA 95742

916 294-9000

Item	Split	Ordered/	Received	Unit	Unit Cost	Total Cost	Discount	Tax	Stock No	F
1	P	40.00/	0.00	EACH	15.0000	600.00	.00	N	000000	
		01-9700-0-4300-520-1110-4000.0000-000			100.0000*	600.00				

MCDONALDS GIFTS CARDS IN INCREMENTS OF \$15.00  
EACH FOR A TOTAL OF \$600.00

FOR HOMELESS SERVICES

MEASURE H 2022-124

Account Summary:

Ln Fd Resc Y Objt Sch Goal Func Bud Prj  
1 01-9700-0-4300-520-1110-4000.000-000

Amount  
500.00

Total:  
500.00



**Order Acknowledgement**

DATE	ORDER #
12/9/2022	C1209220 01

**Bill-to**

Folsom Cordova Unified School District  
 2460 Cordova Lane Center  
 Homeless Student Services Room 11  
 Rancho Cordova, CA 95630  
 US  
 Contact : Christine Spencer  
 cspencer@fcusd.org

**Ship-to**

Folsom Cordova Unified School District  
 1965 Birkmont Dr  
 Rancho Cordova, CA 95742  
 95742

Customer PO  
 Customer Account Number 4244

Shipping Method : 2 Day Shipping

Line No	Item	UOM	Quantity	Your Price	Amount
1	CRP50 - \$50 Gift Card	EA	1	\$47.50	\$47.50 ✓
2	CRP - \$500 GIF Card	EA	4	\$475.00	\$1,900.00

Totals (USD)

Total List Price	\$2,060.00
Discount	\$102.50
Total Net Price	\$1,947.50
Shipping	\$8.00
Pay Now	\$1,955.50 ✓

**Special Instructions**

Thank you for your Kohl's gift card order. If you have any questions, please contact Kohl's Gift Card Department at 1-800-653-1774, Kohl's Gift Card Department Business Hours Monday - Friday 7:30 am - 4:00 pm CST. Summer and holiday hours may vary.



$$\begin{array}{r}
 \$1900 \\
 47.50 \\
 \hline
 1947.50 \\
 + 8.00 \\
 \hline
 1955.50
 \end{array}$$

4 cards @ \$475  
 1 card @ 47.50  
 Shipping

ITEM 3.3.

ATTACHMENT 4

96 FOLSOM CORDOVA UNIFIED

23 377592

12/09/22

PO233172 C120922001

01-9700-0-4300-520-1110-4000.000-000

1,955.50

62682 KOHLS CORPORATE

\$1,955.50

FOLSOM CORDOVA UNIFIED FUND 01


377592

12/13/22 \$\*\*\*\*\*1,955.50

\*\*\*\*\* ONE THOUSAND NINE HUNDRED FIFTY FIVE AND 50/100 DOLLARS\*\*

KOHL'S CORPORATE  
ATTN CORPORATE DEPOSIT  
N56 W17000 RIDGEWOOD DRIVE  
MENOMONEE FALLS WI 53051

WINCO FOODS

Design	Format	Value	Quantity	Total
	Plastic	\$50.00	52	\$2,600.00
<b>Subtotal:</b>				\$2,600.00
<b>Handling Fee:</b>				\$0.00
<b>Shipping:</b>				\$8.72
<b>Total:</b>				\$2,608.72

\$2,608.72

CS

**Shipment 1**

Cards: 52  
Shipping: FedEx 2 Day \$8.72

Christine Spencer  
Folsom Cordova Unified School District  
1965 Birkmont Drive  
Rancho Cordova, CA 95742  
(916) 294-9008

For new card orders please login to your account once you have received your order, and activate the gift cards prior to distribution. The activation process should be completed within one business day. Once the activation process is complete, you will receive an email confirming all cards are active and ready for use. To access your account, please visit: [https://storefront.wgiftcard.com/responsive\\_login/winco](https://storefront.wgiftcard.com/responsive_login/winco).

Thank you,

WinCo Foods

 PAID

WINCOFOODS.COM



**Christine Spencer**

**From:** Taco Bell Gift Cards <do-not-reply@wgiftcard.com>  
**Sent:** Tuesday, December 6, 2022 11:28 AM  
**To:** Christine Spencer  
**Subject:** Your Taco Bell Card Account order has been received

EXTERNAL SENDER

[View this email online](#)



[FOOD](#)   [LOCATIONS](#)   [BLOG](#)   [TACO MERCH](#)

**Order Received**


Hello Christine,

Your order has been received. Credit Card orders will be processed immediately. For orders selecting ACH as preferred payment method, please send payment to:

Taco Bell Gift Cards  
 Bank: JP Morgan Chase  
 Routing #: 021000021  
 Account #: 000000550390576

Order ID: 225Z638F97A8B3D3C  
 Transaction ID: G0EC976ZQNNV  
 Details: 233175



Design	Format	Value	Quantity	Total
	plastic	USD \$15.00	45	USD \$675.00 ✓
			<b>Sub Total:</b>	USD \$675.00 ✓
			<b>Shipping:</b>	USD \$10.95 ✓

<b>Total:</b>	USD \$685.95
<b>Amount Paid:</b>	USD \$685.95 ✓

**Shipment 1**  
 Cards: 45  
 Shipping: FedEx 2-Day USD  
 \$10.95

Christine Spencer  
 Folsom Cordova Unified School  
 District  
 1965 Birkmont Dr  
 Rancho Cordova, CA 95742  
 (916)294-9008



**For Plastic Gift Card Orders**

YOUR CARDS WILL BE SHIPPED INACTIVE AS A SAFETY PRECAUTION. Once the order is shipped, you will receive a separate email with your tracking information and a link to return to the portal when you are ready to activate. Gift cards must be activated online by purchaser prior to distribution.

**For eGift Card Orders**

Once your order is processed, you will receive another email with instruction on how to return to your account to download the file of eGift Card URLs that can be distributed via email.

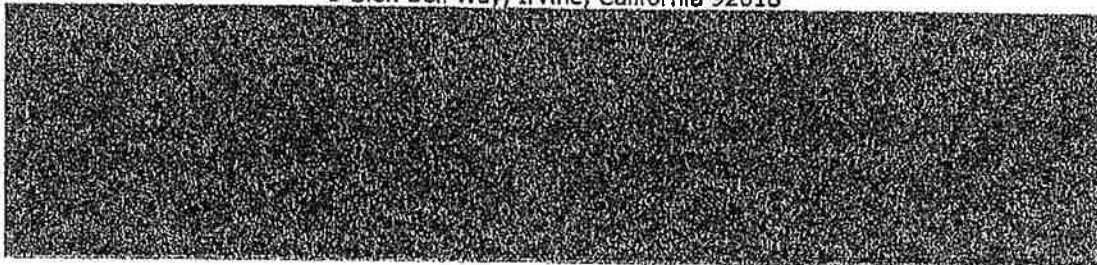
Sincerely,  
 Taco Bell



© 2022 Taco Bell IP Holder, LLC

You get emails from Taco bell because you love tacos.  
[View our privacy policy.](#)

This email was sent by Taco Bell, located at  
 1 Glen Bell Way, Irvine, California 92618



**Christine Spencer**

**From:** Burger King® <do-not-reply@wgiftcard.com>  
**Sent:** Wednesday, November 30, 2022 1:52 PM  
**To:** Christine Spencer  
**Subject:** Your BK® Crown Card Bulk Order has been received

EXTERNAL SENDER

[View this email online](#)



Order Deals

**Your BK® Crown Card Bulk Order has been received**

Hello Christine Spencer,

Your order has been received and is awaiting review. We will send you an update soon with more details.

**Order ID:** 289Z6387D0534C5A9  
**Transaction ID:** 3MZV6JH1T2V9  
**Details:** 233177

Deslgn	Format	Value	Quantity	Total
	Plastic	\$15.00	24	\$360.00
<b>Subtotal:</b>				\$360.00
<b>Handling Fee:</b>				\$0.00
<b>Shipping:</b>				\$7.28
<b>Total:</b>				\$367.28
<b>Amount Paid:</b>				\$367.28 ✓



**Christine Spencer**

**From:** Wendy's <do-not-reply@wgiftcard.com>  
**Sent:** Tuesday, December 6, 2022 2:11 PM  
**To:** Christine Spencer  
**Subject:** Gift Card Receipt for Purchase: D8F6EWNZUXDV



[View this email online](#)



 **PAID**

Billing Information  
 Linda Thurlo  
 1965 Birkmont Drive  
 Rancho Cordova, CA

Confirmation: **D8F6EWNZUXDV**  
 Order Date: December 6, 2022  
 Payment Type: Visa  
 Subtotal: \$275.00 ✓

95742  
 UNITED STATES  
 9162949008

Shipping Total: \$5.90 ✓  
 Order Total: \$280.90 ✓  
 Amount Paid: \$280.90 ✓

Qty	Item Description	Shipping Address:	Price	Status
17	 To: FCUSD (916) 294-9008 From: FCUSD cspencer@fcusd.org	Christine Spencer 1965 BIRKMONT DR RNCHO CORDOVA, CA 95742 UNITED STATES	\$15.00 Shipping: \$2.95	Order Received
1	 To: FCUSD (916) 294-9008 From: FCUSD cspencer@fcusd.org	Christine Spencer 1965 BIRKMONT DR RNCHO CORDOVA, CA 95742 UNITED STATES	\$20.00 Shipping: \$2.95	Order Received

[privacy policy](#) | [terms & conditions](#)

If you have any questions, feel free to contact us at 855-200-1048

© 2022 Quality Is Our Recipe, LLC



Christine Spencer

**From:** Domino's Pizza <do-not-reply@wgiftcard.com>  
**Sent:** Wednesday, November 30, 2022 2:11 PM  
**To:** Christine Spencer  
**Subject:** Domino's Pizza Receipt For Purchase: JJ53AJ49QXR9

EXTERNAL SENDER

[View this email online](#)




Billing Information

Linda Thurlo  
 1965 Birkmont Drive  
 Rancho Cordova, CA  
 95742  
 US  
 9162949008

Confirmation: JJ53AJ49QXR9

**Order Date:** November 30, 2022  
**Payment Type:** Visa  
**Subtotal:** \$255.00  
**Shipping Total:** \$0.00  
**Discounts:** -\$0.00  
**Order Total:** \$255.00  
**Amount Paid:** \$255.00

Qty	Item Description	Shipping Address:	Price	Status
10	 To: Students (916) 294-9008 From: FCUSD cspencer@fcusd.org	Christine Spencer 1965 BIRKMONT DR	\$15.00 Shipping: \$0.00	Order Received

PAID

Domino's

11/30/22, 3:01 PM

Subway® Gift Cards by CashStar



Your order is currently processing.  
You should receive a status email shortly with your order details.

**Thanks for your order**

Order Number: CND6XD74K4

Nov 30, 2022

**Billing To**

Linda Thurlo  
1965 Birkmont Drive  
Rancho Cordova CA 95742  
US  
916-294-9008



**Order Summary**

Currency	USD
Card Subtotal (22)	\$330.00
Shipping Subtotal	FREE
FREE 6" Sub (4)	Bonus
<b>Order Total</b>	<b>\$330.00 ✓</b>

**Order details**

**Physical Card**

**22 physical cards will be shipped to**

Christine Spencer  
1965 Birkmont Drive  
Rancho Cordova CA 95742  
US



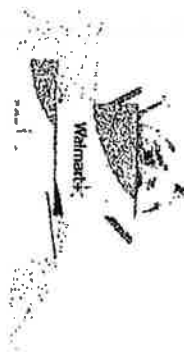


# Thanks for your order!

Walmart+ Join Today

Members can save \$1,300/year with free shipping and delivery\*

Spent Free Total



We'll email details to [podocs@fcusd.org](mailto:podocs@fcusd.org)  
Order #200010678241253 | \$1,000.00

sparkgood Small acts lead to big impact in your community

Round up to the nearest whole dollar the next time you check out. [Select a local charity](#) ⓘ

 **Shipping, arrives by Tue, Dec 13**

Christine Spencer  
1965 Birkmont Dr, Rancho Cordova, CA 95742



20 items

Walmart 1,000

1,000

2,000

<https://www.walmart.com/thankyou?paid=e183c876-2b0f-4f37-98ad-211b6b0b92d9>



# Thanks for your order!

Walmart+ Join Today

Members can save \$1,300/year with free shipping and delivery\*

Start Free Trial



We'll email details to [podocs@fcusd.org](mailto:podocs@fcusd.org)

Order #200010644462037 | \$1,000.00

sparkgood Small acts lead to big impact in your community

Round up to the nearest whole dollar the next time you check out. [Select a local charity](#) ①



## Shipping, arrives by Wed, Dec 7

Christine Spencer

1965 Birkmont Dr, Rancho Cordova, CA 95742

PAID

20 items

<https://www.walmart.com/thankyou?oid=q29c4a7-2628-4ae0-a16c-dcf12082c51d>

12/5/22, 8:55 AM

Orders : Order Details

My Store • Closes At: 12am  
Folsom



Search

Orders / 1080745631609

### Order details

#1080745631609

Placed at 4:37 PM on Dec 2, 2022



Get help  
Find relevant help content  
or contact us



**Preparing to ship**  
Scheduled to arrive Tue, Dec 13



**Bullseye Snow Day Target GiftC...**  
Qty 6  
\$500.00 each

**Delivering to**  
1965 Birkmont Dr  
Rancho Cordova, CA 95742

**\$3000.00**



Subtotal \$3000.00  
Shipping Free

**Total \$3000.00**



Visa \*\*7949

Request payment change

*Target*

**PAID**





Details for Order #113-1197769-7427460

Paid By: FOLSOM CORDOVA USD  
Placed By: Christine Spencer  
Order Placed: December 8, 2022  
PO number : 233180  
Amazon.com order number: 113-1197769-7427460  
Order Total: \$3,000.00

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
6 of: Amazon.com Gift Card in a Red and Gold Mini Envelope Sold by: Amazon.com Condition: New	\$500.00
<b>Shipping Address:</b> Christine Spencer FOLSOM CORDOVA USD 1965 BIRK MONT DR RANCHO CORDOVA, CA 95742-6407 United States	
<b>Shipping Speed:</b> One-Day Shipping	

Payment Information	
<b>Payment Method:</b> Visa   Last digits: 7949	Item(s) Subtotal: \$3,000.00
	Shipping & Handling: \$0.00
	Total before tax: \$3,000.00
	Estimated Tax: \$0.00
	<b>Grand Total: \$3,000.00</b>

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.



*\$3,000 total*



SXtwjhBsk8

Purchase Order #: 233180  
Your order of December 8, 2022 (Order ID 113-1197769-7427460)

Qty.	Item	Item Price	Total
2	Amazon.com Gift Card In a Red and Gold Mini Envelope Paper Gift Certificate B071NM2PNL B071NM2PNL 841710178166 (Sold by Amazon.com)	\$500.00	\$1,000.00

This shipment completes your order.

Subtotal	\$1,000.00
Order Total	\$1,000.00
Paid via credit/debit	\$3,000.00

Return or replace your item  
Visit Amazon.com/returns

0/XtwjhBsk8/-2 of 2-/TCYS-CART-B/next/0/1208-23:00/1208-13:11

B2  
- 10



SXHwPhBsk8

Purchase Order #: 233180  
Your order of December 8, 2022 (Order ID 113-1197769-7427460)

Qty.	Item	Item Price	Total
2	Amazon.com Gift Card In a Red and Gold Mini Envelope Paper Gift Certificate B071NM2PNL B071NM2PNL 841710178166 (Sold by Amazon.com)	\$500.00	\$1,000.00

We've sent this part of your order to ensure quicker service. The other items will ship separately at no additional shipping cost.

Subtotal	\$1,000.00
Shipment Total	\$1,000.00
Paid via credit/debit	\$3,000.00

Return or replace your item  
Visit Amazon.com/returns

0/XHwPhBsk8/-2 of 2-/TCYS-CART-B/next/0/1208-23:00/1208-13:14

B2  
- 10



SXxwDhBsk8

Purchase Order #: 233180  
Your order of December 8, 2022 (Order ID 113-1197769-7427460)

Qty.	Item	Item Price	Total
2	Amazon.com Gift Card In a Red and Gold Mini Envelope Paper Gift Certificate B071NM2PNL B071NM2PNL 841710178166 (Sold by Amazon.com)	\$500.00	\$1,000.00

We've sent this part of your order to ensure quicker service. The other items will ship separately at no additional shipping cost.

Subtotal	\$1,000.00
Shipment Total	\$1,000.00
Paid via credit/debit	\$3,000.00

Return or replace your item  
Visit Amazon.com/returns

0/XxwDhBsk8/-2 of 2-/TCYS-CART-B/next/0/1208-23:00/1208-13:12

B2  
- 10

**PAID**

City of Rancho Cordova  
To: Folsom Cordova Unified School FOLS0001

Check Number: 0000061634  
Date: 08/22/2022

Invoice Number	Date	Description	Amount	Discount	Paid Amount
2022-124 AU22	08/31/2022	Services PO2023-00035	\$15,000.00	\$0.00	\$15,000.00

TOTALS:                                                           
                  \$15,000.00                   \$0.00                   \$15,000.00



# CHECK REQUEST

*Please provide back up with the check request. All paper work will remain in the finance dept. Please make additional copies for your records prior to submitting to the Finance Dept.*

VENDOR NAME: Folsom Cordova Unified School District		
ADDRESS: 1965 Birkmont Drive		
CITY: RANCHO CORDOVA	STATE: CA	ZIP: 95742
PHONE: 916-294-9014	FAX:	DOLLAR AMOUNT: \$15,000 ✓
ACCOUNT NUMBER: 1100-9000-57335		
PROJECT NUMBER: CEOC23-011.1100		
DESCRIPTION: ✓ PY 2022/23 ✓ PER CONTRACT 2022-124, CITY SHALL PAY PROVIDER \$15,000 UPON EXECUTION OF THIS AGREEMENT. PO 2023-00035 ✓		
REQUESTOR NAME: Stacy Delaney		DATE CHECK NEEDED BY: Next check run
APPROVAL: <i>Stacy Delaney</i>		DATE: <i>8/12/2022</i>

**Please Circle Options: REQUESTOR / SEND CHECK OUT IN MAIL**

*\*If your request is to send a check out in mail, the check will automatically be mailed to the above address unless otherwise noted. \*\* Please provide any copies you wish to be included with the check.*

➤ FINANCE DEPARTMENT USE ONLY ◀

Verified	
Approval <i>[Signature]</i>	
Date	

**PAID**

**FCUSD- Homeless Support**

Contract Number(s): 2022-124

Term: 7/1/22-6/30/2025

Funding Allocation:	+ 30%
Year One: Gift Cards for Clothing	\$13,000.00
Year One: Gift Cards for Food	\$6,500.00
Year Two: Gift Cards for Clothing	\$13,000.00
Year Two: Gift Cards for Food	\$6,500.00
Year Three: Gift Cards for Clothing	\$13,000.00
Year Three: Gift Cards for Food	\$6,500.00
<b>Total</b>	<b>\$45,000.00</b>
<b>Award \$45,000 (\$15,000 for three consecutive years)</b>	

Accounting									
Date Payment Requested	Payments Made	Invoice Number	Year One: Gift Cards for Clothing	Year One: Gift Cards for Food	Year Two: Gift Cards for Clothing	Year Two: Gift Cards for Food	Year Three: Gift Cards for Clothing	Year Three: Gift Cards for Food	Total
	\$ 15,000.00	upon execution	\$ 1,955.50						\$ -
				\$ 500.00					\$ 1,955.50
				\$ 2,608.72					\$ 500.00
									\$ 2,608.72
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
<b>Total</b>	<b>\$ 15,000.00</b>		<b>\$ 1,955.50</b>	<b>\$ 3,108.72</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,064.22</b>
<b>Allowed due to 30% variance</b>			\$13,000.00	\$6,500.00	\$13,000.00	\$6,500.00	\$13,000.00	\$6,500.00	\$6,500.00
<b>Overdone by</b>			-\$11,044.50	-\$3,391.28	-\$13,000.00	-\$6,500.00	-\$13,000.00	-\$6,500.00	-\$6,500.00

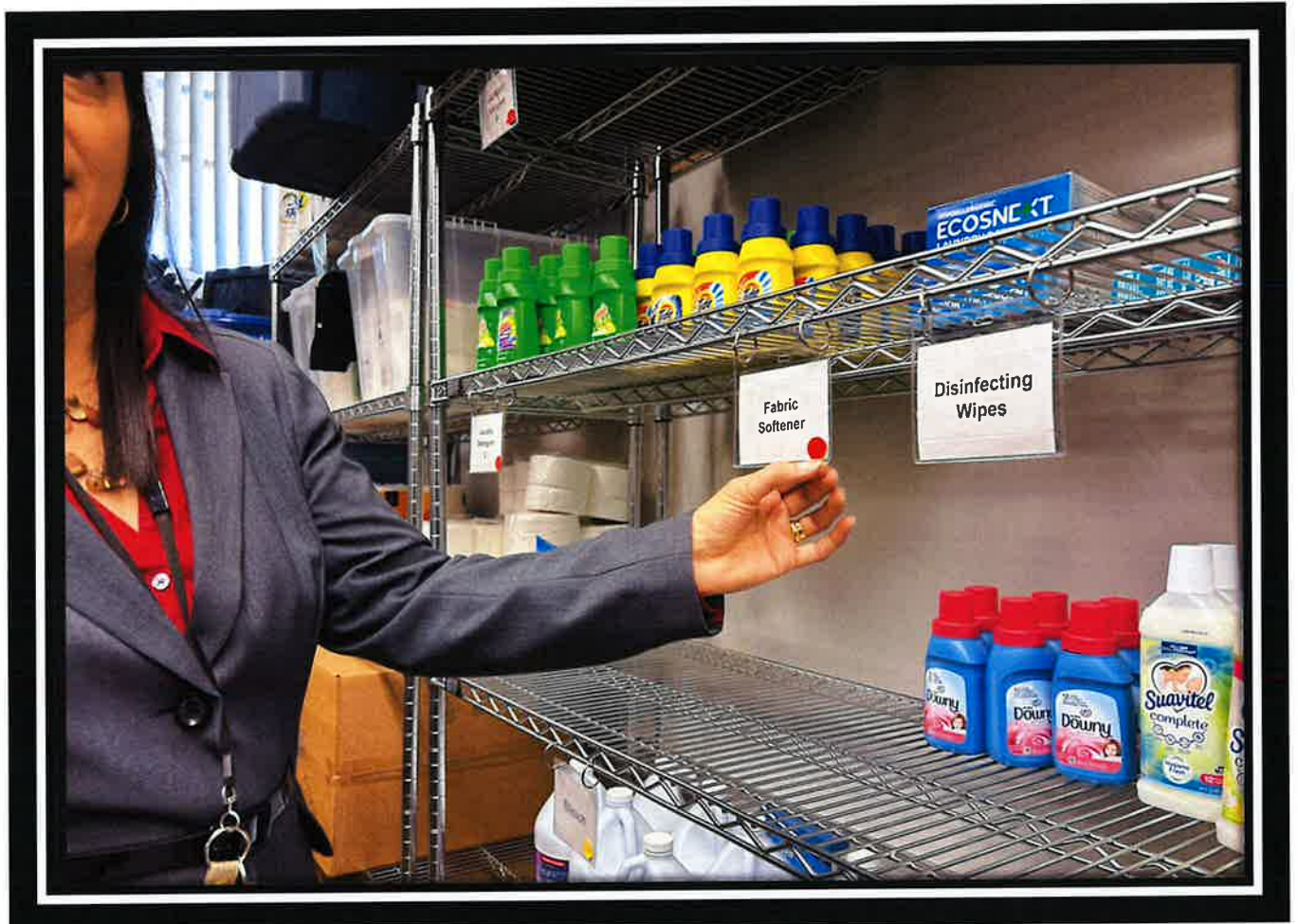
Kohl's gift cards (discount, 1 @ \$47.50, 4@\$475.00, plus shipping)  
 McDonald's gift cards (no discount, 50 @ \$10)  
 WinCo gift cards (52@\$10, no discount, plus shipping)

Running Balance	Variance
Year One: Gift Cards for Clothing	0.00%
Year One: Gift Cards for Food	0.00%
Year Two: Gift Cards for Clothing	0.00%
Year Two: Gift Cards for Food	0.00%
Year Three: Gift Cards for Clothing	0.00%
Year Three: Gift Cards for Food	0.00%
<b>Remaining Balance #VALUE!</b>	

Contract 2022-124: FCUSD – Homeless Support. Site visit at Cordova Lane Elementary and Cordova Lane Center to see supplies purchased to assist FCUSD homeless students.







ITEM 3.3.

GIFT CARD  
ATTACHMENT 4  
DESCRIPTION  
FOR HOMELESS

Lindsay Samples

**From:** Robin Mandeville <rmandeville@fcusd.org>  
**Sent:** Wednesday, February 8, 2023 9:19 AM  
**To:** Lindsay Samples  
**Subject:** RE: Homeless Youth, 2022-124  
**Attachments:** Reporting Period July 1 2022 - December 31 2022.xlsx

YOUTH, 2022-124

Hi Lindsay,

Here is the requested information. The spreadsheet shows the number of cards given, the type, and to which school. Just a side note, elementary school students have been given gift cards as well starting in January so will be included in the June reporting period.

From our Homeless Services Department:

We obtained almost all the gift cards from Purchasing Department the second week of December, 2022. The McDonald's gift cards arrived the first week of January, 2023.

By the end of December, we had distributed 58 food gift cards. Attached you will find the detail by school.

Regarding the Kohl's gift cards, we don't give the gift cards directly to the families. We use the Kohl's gift cards to help students with new clothing and shoes. We send the family to Kohl's with a budget per student (\$120 per clothing and \$40 per pair of shoes) and they have the opportunity to choose new clothing/shoes according to their style. They put the clothing and shoes on hold at the customer services area, who then calls our department letting us know when they are done shopping. A staff member from our department goes to Kohl's and checks that the clothing and shoes are school appropriate and we pay for the items with the gift card. We bring the items to our office and the family comes to pick them up here. This experience has proven to be positive for students in our homeless program. Also, it has been a great method for us to monitor and control the usage of these resources per student. We just keep 1 gift card in our department, the rest are locked in a cabinet in our Fiscal Services department. When the gift card in our office is close to \$0 balance, we go and pick up a new \$500 gift card from Fiscal Services.

We do the same procedure with the Target gift cards:

Hope this answers your questions. If not, let me know.

Thank you,  
Robin Mandeville  
Administrative Assistant  
Communication & Community Engagement  
Folsom Cordova Unified School District  
916-294-9014

**From:** Lindsay Samples <lsamples@cityofranchocordova.org>  
**Sent:** Sunday, February 5, 2023 3:12 PM  
**To:** Robin Mandeville <rmandeville@fcusd.org>  
**Subject:** Homeless Youth, 2022-124

EXTERNAL SENDER

Measure "H" 2022

ITEM 3.3.

Name of School	McDonalds	Taco Bell	Domino's	Burger King	Subway	Wendy's	Walmart	Target	Kohl's	Winco	Amazon	Number of students
Kinney High School		1	2									2
Walnutwood High School		2										1
Mills Middle School		5	3									5
Cordova High School		7	5	15	15							23
Mitchel Middle School		3										2
<b>TOTAL</b>	<b>0</b>	<b>18</b>	<b>10</b>	<b>15</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33</b>

Total Cards 58

EXHIBIT B

REPORT FOR USE OF CITY FUNDS

Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742

Telephone: 916-294-9000

Email: [semartin@fcusd.org](mailto:semartin@fcusd.org)

Contact Person/Title: Sean Martin/Chief Business Officer

Report Due Date: December 31, 2022, June 30, 2023, December 31, 2023, June 30, 2024, December 31, 2024, and June 30, 2025

Report Accounting Period: July 1, 2022 - December 31, 2022 (Report 1), January 1, 2023 - June 30, 2023 (Report 2), July 1, 2023 - December 31, 2023 (Report 3), January 1, 2024 - June 30, 2024 (Report 4), July 1, 2024-December 31, 2024 (Report 5), January 1, 2025 - June 30, 2025 (Report 5)

City funds received during reporting period: \$15,000

City funds expended during reporting period (please attach all receipts and proof of payments made using City funds): *[this should include a total and what it was spent on, including any fine items, if applicable, and attach receipts or proof of expenditures]*: \$5064.22

Units of service provided during this period (if applicable): 35

Units of service provided to City Residents during this period (if applicable): 35

The Reports shall include copies of documentation for all expenditures of the funds granted pursuant to this Agreement. Such documentation may include receipts, cancelled checks, credit card statements, or other evidence acceptable to City, and must clearly document the amount and purpose of the expenditure. Expenditures which are not so documented are not eligible for funding under this Agreement. If all funds granted herein have been fully documented in the December of 2024 report, then the final Use of Funds Report is not required to be submitted in June of 2025.

CONTRACT NO.: 2022-124

EXHIBIT C

OUTCOMES REPORT

Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742

Telephone: 916-294-9000

Email: [semartin@fcusd.org](mailto:semartin@fcusd.org)  
Contact Person/Title: Sean Martin/ Chief Business Officer

Report Due Date: December 31, 2022, June 30, 2023, December 31, 2023, June 30, 2024, December 31, 2024, and June 30, 2025

Report Accounting Period: July 1, 2022 - December 31, 2022 (Report 1), January 1, 2023 - June 30, 2023 (Report 2), July 1, 2023 - December 31, 2023 (Report 3), January 1, 2024 - June 30, 2024 (Report 4), July 1, 2024 - December 31, 2024 (Report 5), January 1, 2025 - June 30, 2025 (Report 5)

We were focused first on buying all the gift cards before December 31<sup>st</sup> according to the agreement on Measure H. Currently we have already used some of the food gift cards to support 35 unaccompanied homeless youth in Rancho Cordova schools. In this way, extra food support is provided during the winter break, when the schools are closed.

The Reports shall describe the services and/or programs provided, number of participants or attendees, and include photographs. If all funds granted herein have been fully documented in the December of 2024 report, then the final Outcomes Report is not required to be submitted in June of 2025.

**Lindsay Samples**

---

**From:** Robin Mandeville <rmandeville@fcusd.org>  
**Sent:** Wednesday, December 14, 2022 9:35 AM  
**To:** Lindsay Samples  
**Subject:** Measure H December Report 2022-124  
**Attachments:** 2022-124 Homeless Student Services Exhibit B.pdf; 2022-124 Homeless Student Services Exhibit C.pdf; Kohls PO 233172 (1).pdf; Winco PO 233173 (1).pdf; McDonalds PO 233174 (1).pdf; December 2022 Report for 2022-124.xlsx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Lindsay,

Here is the December 2022 report for Measure H 2022-124. They have spent more funds, but they are encumbered funds on our budget report so will be included in the June 2023 report.

Please let me know if you need anything further.

Thank you,

Robin Mandeville  
Administrative Assistant  
Communication & Community Engagement  
Folsom Cordova Unified School District  
916-294-9014

HHS MEASURE H GIFT CARDS 2022/2023

VENDOR	UNITS	AMOUNT	TOTAL
Kohls	4	\$500.00	\$1,955.50
Winco	52	\$50.00	\$2,608.72
McDonalds	50	\$10.00	\$500.00
<b>Total</b>	<b>106</b>		<b>\$5,064.22</b>

90 Total Status  
 \$2K BIT  
 Received Disrupt

Shipping Cost  
 Shipping Included  
 \$2,608.72



**Order  
Acknowledgement**

DATE	ORDER #
12/9/2022	C1209220 01

**Bill-to**

Folsom Cordova Unified School  
District  
2460 Cordova Lane Center  
Homeless Student Services Room 11  
Rancho Cordova, CA 95630  
US

**Contact :** Christine Spencer  
cspencer@fcusd.org

**Ship-to**

Folsom Cordova Unified School District  
1965 Birkmont Dr  
Rancho Cordova, CA 95742  
95742

Customer PO  
Customer Account Number 4244

Shipping Method : 2 Day Shipping

Line No	Item	UOM	Quantity	Your Price	Amount
1	CRP50 - \$50 Gift Card	EA	1	\$47.50	\$47.50
2	CRP - \$500 Gift Card	EA	4	\$475.00	\$1,900.00

**Totals (USD)**

Total List Price	\$2,050.00
Discount	\$102.50
Total Net Price	\$1,947.50
Shipping	\$8.00
Pay Now	\$1,955.50

**Special Instructions**

Thank you for your Kohl's gift card order. If you have any questions, please contact Kohl's Gift Card Department at 1-800-653-1774. Kohl's Gift Card Department Business Hours Monday - Friday 7:30 am - 4:00 pm CST. Summer and holiday hours may vary.

ITEM 3.3. ATTACHMENT 4  
**FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT**

1965 Birkmont Drive  
 Rancho Cordova, Ca 95742

**PURCHASE ORDER**

**NO 233172**

(916) 294-9000 Accounts Payable  
 (916) 294-9008 Purchasing  
 (916) 294-9000 Warehouse

**SHIP TO:**

FOLSOM CORDOVA USD  
 PURCHASING DEPARTMENT  
 1965 BIRKMONTE DRIVE  
 RANCHO CORDOVA, CA 95742

ORDER  
 PLACED  
 WITH:

062682  
 KOHLS CORPORATE  
 ATTN CORPORATE DEPOSIT  
 N56 W17000 RIDGEWOOD DRIVE  
 MENOMONEE FALLS WI 53051

916 294-9000

**GIFT CARD ONLY**

ORDER DATE 11/21/2022		SUBMITTED BY A. MOGOLLON		SITE NAME LEARNING EXPRESS		DELIVERY DATE
Item	Quantity	Unit	Description	520057	Unit Price	Total Price
1	4	EACH	KOHL'S GIFT CARDS IN INCREMENTS OF \$500.00 EACH FOR A TOTAL OF \$2,000.00  FOR HOMELESS SERVICES  MEASURE H 2022-124  <i>12/2/2022 ordered online need check</i>		500.00	2,000.00
					Sub Total	2,000.00
					Tax	0.00
					PO Total	2,000.00

01-9700-0-4300-520-1110-4000.000-000 2,000.00

*In House 11-21-22  
12/8/22 A-IP pay*

*Katrina Glover KG*

*Linda Thurlo*

Purchasing Department

Fiscal Services

**ACCOUNTS PAYABLE**

ITEM 3.3.

ATTACHMENT 4

96 FOLSOM CORDOVA UNIFIED

23 377592

12/09/22

PO233172 C120922001

01-9700-0-4300-520-1110-4000.000-000

1,955.50

*Kohl's*

62682 KOHLS CORPORATE

\$1,955.50

FOLSOM CORDOVA UNIFIED FUND 01

377592

12/13/22 \$\*\*\*\*\*1,955.50

\*\*\*\*\* ONE THOUSAND NINE HUNDRED FIFTY FIVE AND 50/100 DOLLARS\*\*

KOHL'S CORPORATE  
ATTN CORPORATE DEPOSIT  
N56 W17000 RIDGEWOOD DRIVE  
MENOMONEE FALLS WI 53051

PO/REQ Quick View

Year: 2023 Requisition No: 520057 Purchase Order No: 233172 Stores:

Vendor No/Addr: 062682/00 KOHLS CORPORATE  
 ATTN CORPORATE DEPOSIT  
 N56 W1700 RIDGEWOOD DRIVE  
 MENOMONEE FALLS WI 53051

Date Entered: 11/18/2022

Site: 0520 LRNEXPRS Submitted by: A.MOGOLLON

Desc: GIFT CARDS

Vendor Phone: (000) 000-0000  
 Ship Address: 0119 FOLSOM CORDOVA USD  
 PURCHASING DEPARTMENT  
 1965 BIRKDMONT DRIVE  
 RANCHO CORDOVA, CA 95742  
 916 294-9000

Item	Split	Ordered/Received	Unit	Unit Cost	Total Cost	Discount	Tax	Stock No	F
1	P	4.00/	0.00 EACH	500.0000	2,000.00	.00	N	000000	
		01-9700-0-4300-520-1110-4000.000-000		100.0000*	2,000.00				
KOHLS GIFT CARDS IN INCREMENTS OF \$500.00 EACH									
FOR A TOTAL OF \$2,000.00									

FOR HOMELESS SERVICES

MEASURE H 2022-124

Account Summary:

In Fd Resc Y Objt Sch Goal Func Bud Prj  
 1 01-9700-0-4300-520-1110-4000.000-000

Amount  
 2,000.00

Total:

2,000.00

*Kohl's  
 gift cards*

ITEM 3.3. ATTACHMENT 4  
**FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT**

1965 Birkmont Drive  
 Rancho Cordova, Ca 95742

**PURCHASE ORDER**

**NO 233173**

(916) 294-9000 Accounts Payable  
 (916) 294-9008 Purchasing  
 (916) 294-9000 Warehouse

**SHIP TO:**

FOLSOM CORDOVA USD  
 PURCHASING DEPARTMENT  
 1965 BIRKMONT DRIVE  
 RANCHO CORDOVA, CA 95742

(800) 824-1706 062683

WINCO  
 650 N ARMSTRONG PLACE  
 BOISE ID 83704

ORDER  
 PLACED  
 WITH:

916 294-9000

GIFT CARDS ONLY

ORDER DATE 11/21/2022		SUBMITTED BY AMOGOLLON		SITE NAME LEARNING EXPRESS		DELIVERY DATE
Item	Quantity	Unit	Description	520058	Unit Price	Total Price
1	50 <i>52</i>	EACH	\ WINCO GIFT CARDS IN INCREMENTS OF \$50.00 FOR A TOTAL OF \$2500.00  **NO ALCOHOL OR TOBACCO PURCHASES**  FOR HOMELESS SERVICES  MEASURE H 2022-124  <i>12/2/22 - placed order online</i>		50.00	2,500.00 +100.00 <i>From P.O. 233174</i>
					Sub Total	2,500.00
					Tax	0.00
					PO Total	2,500.00
						<i>2,600</i>

01-9700-0-4300-520-1110-4000.000-000 2,500.00

*In House 11-21-22  
 12/5/22 AIP Pay*

*Katrina Glover*

*Linda Thurlo*

Purchasing Department

Fiscal Services

**ACCOUNTS PAYABLE**

**Christine Spencer**

**From:** WinCo Foods <do-not-reply@wgiftcard.com>  
**Sent:** Friday, December 2, 2022 4:14 PM  
**To:** Christine Spencer  
**Subject:** Your WinCo Foods B2B order has been received

**RECEIVED**  
DEC - 5 2022  
Accounting Dept.

**EXTERNAL SENDER**

[View this email online](#)

**WinCo Foods**  
**LOW PRICES**  
Every Aisle • Every Department • Every Day

  
STORE  
LOCATOR

  
WINCO  
COUPONS

  
JOB  
OPENINGS

WINCOFOODS.COM



## Your WinCo Foods B2B order was received

Hi Christine,

Your order has been received and is awaiting review. Orders will not be approved and sent for processing until payment has been received and verified. For new card orders please allow 3 - 4 business days for order processing in addition to chosen shipping method, excluding weekends and holidays. We will send you an update when your order has shipped. Reload orders are processed daily, excluding weekends and holidays.

If your payment method is by check, please send your payment to:

WinCo Foods, LLC  
Attn: Retail Accounting  
P.O. Box 5756  
Boise, ID 83705

**Order ID:** 268Z638A94A2A1057  
**Details:** 233173

Design	Format	Value	Quantity	Total
	Plastic	\$50.00	52	\$2,600.00
<b>Subtotal:</b>				\$2,600.00
<b>Handling Fee:</b>				\$0.00
<b>Shipping:</b>				\$8.72
<b>Total:</b>				<u>\$2,608.72</u>

*CS*

**Shipment 1**

Cards: 52  
Shipping: FedEx 2 Day \$8.72

Christine Spencer  
Folsom Cordova Unified School District  
1965 Birkmont Drive  
Rancho Cordova, CA 95742  
(916) 294-9008

For new card orders please login to your account once you have received your order, and activate the gift cards prior to distribution. The activation process should be completed within one business day. Once the activation process is complete, you will receive an email confirming all cards are active and ready for use. To access your account, please visit: [https://storefront.wgiftcard.com/responsive\\_login/winco](https://storefront.wgiftcard.com/responsive_login/winco).

Thank you,

WinCo Foods

 **PAID**

WINCOFOODS.COM



ITEM 3.3.

ATTACHMENT 4

96 FOLSOM CORDOVA UNIFIED

23 377435

12/05/22

PO233173 ORDER ID 268Z638A94A2A1057

01-9700-0-4300-520-1110-4000.000-000

2,608.72

*WINCO Foods*

62683 WINCO FOODS LLC

\$2,608.72

FOLSOM CORDOVA UNIFIED FUND 01

377435

12/06/22 \$\*\*\*\*\*2,608.72

\*\*\*\*\* TWO THOUSAND SIX HUNDRED EIGHT AND 72/100 DOLLARS\*\*

WINCO FOODS LLC  
ATTN: RETAIL ACCOUNTING  
P.O. BOX 5756  
BOISE ID 83705

PO/REQ Quick View

Year: 2023 Requisition No: 520058 Purchase Order No: 233173 Stores:

Vendor No/Addr: 062583/00 WINCO

650 N ARMSTRONG PLACE  
BOISE ID 83704

Date Entered: 11/18/2022

Site: 0520 IRNEXERS Submitted by: AMOGOLLOV  
Desc: GIFT CARDS  
Ship Address: 0119 FOLSOM CORDOVA USD  
PURCHASING DEPARTMENT  
1965 BIRKMOYNT DRIVE  
RANCHO CORDOVA, CA 95742  
916 294-9000

Item	Split	Ordered/Received	Unit	Unit Cost	Total Cost	Discount	Tax	Stock	No P
1	P	50.00/	0.00 EACH	50.0000	2,500.00	.00	N	000000	
		01-9700-0-4300-520-1110-4000-000			100.000008				
									2,500.00

WINCO GIFT CARDS IN INCREMENTS OF \$50.00  
FOR A TOTAL OF \$2500.00

\*\*NO ALCOHOL OR TOBACCO PURCHASES\*\*

FOR HOMELESS SERVICES

MEASURE H 2022-124

Account Summary:

Ln	Fd	Reesc	Y	Objt	Sch	Goal	Func	Bud	Prj	Amount
1	01-9700-0-4300-520-1110-4000-000-000									2,600.00
										Total:
										2,600.00

*Winco Paid*

ITEM 3.3.

ATTACHMENT 4

# FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT

1965 Birkmont Drive  
Rancho Cordova, Ca 95742

## PURCHASE ORDER

NO 233174

(916) 294-9000 Accounts Payable  
(916) 294-9008 Purchasing  
(916) 294-9000 Warehouse

### SHIP TO:

FOLSOM CORDOVA USD  
PURCHASING DEPARTMENT  
1965 BIRKMONT DRIVE  
RANCHO CORDOVA, CA 95742

(630) 623-5129 058401  
P2W INC NFP  
711 JORIE BLVD  
OAK BROOK IL 60523

ORDER  
PLACED  
WITH:

916 294-9000

GC ONLY mcdonalds\_arch\_cards@us.mcd.com

ORDER DATE	SUBMITTED BY	SITE NAME	DELIVERY DATE		
11/21/2022	A. MOGOLLON	LEARNING EXPRESS			
Item	Quantity	Unit	Description	Unit Price	Total Price
1	40 50	EACH	\ MCDONALDS GIFTS CARDS IN INCREMENTS OF \$15.00 EACH FOR A TOTAL OF \$600.00  FOR HOMELESS SERVICES  MEASURE H 2022-124  12/1/22 - ordered online moved additional \$100 to Winco.	15.00 10	600.00 \$500.00
				Sub Total	600.00
				Tax	0.00
				PO Total	600.00
					500

IN HOUSE 11-21-22  
12/5/22 A/P Pay

01-9700-0-4300-520-1110-4000.000-000 600.00

*Katrina Glover* AG

*Linda Thurlo*

Purchasing Department

Fiscal Services

ACCOUNTS PAYABLE

**ITEM 3.3.**

**ATTACHMENT 4**

Design	Format	Value	Quantity	Total
	Plastic	\$10.00	50	\$500.00
<b>Subtotal:</b>				\$500.00
<b>Handling Fee:</b>				\$0.00
<b>Shipping:</b>				\$0.00
<b>Total:</b>				\$500.00

*CS*

**Shipment 1**  
Cards: 50  
Shipping: FedEx Ground \$0.00

Christine Spencer  
Folsom Cordova Unified School District  
1965 Birkmont Drive  
Rancho Cordova, CA 95742  
(916) 294-9008

Additional information can be found on the McDonald's Arch Card Corporate FAQ page. If you have any questions, please don't hesitate to reach out.

Thank you,

Your McDonald's Arch Card Team  
Mcdonalds\_arch\_cards@us.mcd.com

Note: Normal hours of operation are M-F from 9am to 5pm central time.

 **PAID**



**Christine Spencer**

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**From:** McDonald's <do-not-reply@wgiftcard.com>  
**Sent:** Friday, December 2, 2022 4:11 PM  
**To:** Christine Spencer  
**Subject:** Your McDonald's B2B order has been received

**RECEIVED**

**DEC - 5 2022**

**Accounting Dept.**

**EXTERNAL SENDER**

[View this email online](#)

## Invoice/Order Received

Dear Christine Spencer,

Thank you for your Arch Card® order.

**If you have paid via credit card, you will receive a shipment confirmation in the next few business days.**

**If you are set up to pay via ACH, please use the ACH instructions to submit payment. In order to avoid delays, please ensure your order ID accompanies your payment in the memo field. ACH payments can take up to 48 hours to be confirmed.**

**To pay by Company Check, Cashier's Check or Money Order, mail a copy of this order confirmation email along with your payment to the below address. Make your check payable to P2W, Inc. NFP. Allow up to 10 business days for check payments to clear the bank.**

P2W, INC. NFP  
Attn: McDonald's Arch Card Corporate Sales  
711 Jorie Blvd  
Oak Brook, IL 60523

**Order ID:** 202Z638A93CEC036E

**Details:** 233174

ITEM 3.3.

ATTACHMENT 4

96 FOLSOM CORDOVA UNIFIED

23 377428

12/05/22

PO233174 ORDER ID 202Z638A93CEC036E

01-9700-0-4300-520-1110-4000.000-000

500.00

*McDonald's*

58401 P2W INC NFP

\$500.00

FOLSOM CORDOVA UNIFIED FUND 01

377428

12/06/22. \$\*\*\*\*\*500.00

\*\*\*\*\* FIVE HUNDRED AND 00/100 DOLLARS\*\*

P2W INC NFP  
MCDONALDS ARCH CARD CORP SALES  
711 JORIE BLVD  
OAK BROOK IL 60523

PO/RMQ Quick View

Year: 2023 Requisition No: 520059 Purchase Order No: 233174 Stores:  
 Vendor No/Addr: 058401/00 P2W INC NFP  
 711 JORIE BLVD  
 OAK BROOK IL 60523

Date Entered: 11/18/2022

Site: 0520 IRNEXPRS Submitted by: A.MOGILLON  
 Desc: GIFT CARDS  
 Vendor Phone: (630) 623-5129  
 Ship Address: 0119 POLSON CORDOVA USD  
 PURCHASING DEPARTMENT  
 1965 BIRKMOYNT DRIVE  
 RANCHO CORDOVA, CA 95742  
 916 294-9000

Item	Split	Ordered/	Received	Unit	Unit Cost	Total Cost	Discount	Tax	Stock	No P
1	P	40.00/	0.00	EACH	15.0000	600.00	.00	N	000000	
		01-9700-0-4300-520-1110-4000-000				100.0000*				

MCDONALDS GIFTS CARDS IN INCREMENTS OF \$15.00  
 EACH FOR A TOTAL OF \$600.00

FOR HOMELESS SERVICES

MEASURE H 2022-124

Account Summary:

In Pd Resc Y	Objt	Sch	Goal	Func	Bud	Prj	Amount
1	01-9700-0-4300-520-1110-4000-000						500.00
Total:							500.00

*McDonald's*

EXHIBIT A  
SCOPE OF SERVICES

Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742

Telephone: 916-294-9000

Email: [semartin@fcusd.org](mailto:semartin@fcusd.org)

Contact Person/Title: Sean Martin/Chief Business Officer

Funding Allocation: \$45,000

Term: July 1, 2022 – June 30, 2025

1. Services to be Provided: Provider shall use the funds to purchase gift cards that shall be distributed to unhoused students at Provider’s schools in the City of Rancho Cordova. The gift cards shall be used to provide school supplies and other essential items for unhoused students.

Provider shall meet with the City Manager, or designee, sixty (60) days prior to the end of Years 1 and 2 of this Agreement to evaluate Provider’s performance and the success of the programs offered. If the City, in its sole discretion, determines that the services have not been successful at providing enhanced programming, the City may terminate this Agreement.

2. Units of Service to be Provided: See above.

3. Use of Funds: Provider shall use the funds as follows:

**Year One (July 1, 2022 – June 30, 2023)**

**\$10,000** Gift Cards to Target, Walmart, Amazon, and Kohls (to be used for clothing, shoes, school supplies, commodities, and other needs). Other stores can be substituted as needed.

**\$5,000** Gift Cards to McDonalds, Taco Bell, Subway, Wendy’s, Burger King, KFC, Dominos, WinCo, and Grocery Outlet (to be used for food needs). Other stores can be substituted as needed.

**\$15,000** Total Year One

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**Year Two (July 1, 2023 – June 30, 2024)**

\$10,000 Gift Cards to Target, Walmart, Amazon, and Kohls (to be used for clothing, shoes, school supplies, commodities, and other needs). Other stores can be substituted as needed.

\$5,000 Gift Cards to McDonalds, Taco Bell, Subway, Wendy's, Burger King, KFC, Dominos, WinCo, and Grocery Outlet (to be used for food needs). Other stores can be substituted as needed.

\$15,000 Total Year Two

**Year Three (July 1, 2024 – June 30, 2025)**

\$10,000 Gift Cards to Target, Walmart, Amazon, and Kohls (to be used for clothing, shoes, school supplies, commodities, and other needs). Other stores can be substituted as needed.

\$5,000 Gift Cards to McDonalds, Taco Bell, Subway, Wendy's, Burger King, KFC, Dominos, WinCo, and Grocery Outlet (to be used for food needs). Other stores can be substituted as needed.

\$15,000 Total Year Three

a. The amounts listed above are estimates of the expenditures and may vary. However, the amount may not vary by more than thirty percent (30%) (with City Manager approval) unless the Agreement is amended. In no event shall the City's total distribution of funds to Provider under the Agreement exceed the total allocation shown above.

b. Unexpended Funds. If any funds advanced to Provider remain unexpended upon the expiration of the term of this Agreement, Provider shall return the unexpended funds to City within thirty (30) days of the expiration date of the Agreement.

c. In the event that the costs to perform the items of work set forth herein exceed the amount of funds granted to Provider, Provider shall be responsible for the payment of all costs in excess of the funds granted.

d. Prevailing Wages. To the extent required by law, Provider and all of the Provider's subcontractors shall comply with California Health and Safety Code Section 33422.1 and shall comply with California Labor Code Section 1770 et seq. and all regulations adopted pursuant thereto (referred to herein as, "**Prevailing Wage Laws**"), and be responsible for carrying out the requirements of such provisions. The Provider shall, and hereby agrees to, unconditionally indemnify, reimburse, defend, protect and hold harmless the City and its elective and appointive boards, commissions, officers, agents, attorneys, consultants and employees, and all of their respective successors and

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assigns, from and against any and all claims, demands, suits and actions at law or in equity, and losses, liabilities, expenses, penalties, fines, orders, judgments, injunctive or other relief, and costs and damages of every kind, nature and description (including but not limited to attorneys' fees and court costs; with counsel reasonably acceptable to the City), and administrative, enforcement or judicial proceedings, whether known or unknown, and which directly or indirectly, in whole or in part, are caused by, arise from, or relate to, or are alleged to be caused by, arise from, or relate to, the payment or requirement of payment of prevailing wages or the requirement of competitive bidding in the construction of the Project, the failure to comply with any state or federal labor laws, regulations or standards in connection with this Agreement, including but not limited to California Labor Code Section 1770 et seq. and the Prevailing Wage Laws, or any act or omission of the City or the Provider related to this Agreement with respect to the payment or requirement of payment of prevailing wages or the requirement of competitive bidding, whether or not any insurance policies shall have been determined to be applicable to any such claims, demands, suits, actions, losses, liabilities, expenses, penalties, fines, orders, judgments, injunctive or other relief, costs, damages, or administrative, enforcement or judicial proceedings. It is further agreed that the City does not, and shall not, waive any rights against the Provider which they may have by reason of this indemnity and hold harmless agreement because of the acceptance by the City, or the deposit with the City by the Provider, of any of the insurance policies described in this Agreement.

4. Eligibility Criteria for Qualification of Recipients for Services:

Recipients shall be unhoused students at Provider's schools in the City of Rancho Cordova. Provider shall keep documentation confirming eligibility requirements were met by recipients.

5. Allocation and Payment of Funds: City shall distribute the funds to Provider as follows: City shall pay Provider for the items set forth in Section 3, above, in three (3) equal installments of Fifteen Thousand Dollars (\$15,000) with the first to be paid on or before August 30, 2022, the second on or before July 31, 2023, the third on or before July 31, 2024. It is acknowledged that the Provider can incur qualified costs through the end of the contract term regardless of which Fiscal Year the funding was intended to be spent under this Agreement.

In the event that any Report for Use of City Funds and/or Outcomes Report which is due to be filed prior to the date upon which a distribution is otherwise due, has not been timely filed, City shall not be obligated to make any additional distributions based on the submission of invoices until two weeks after the date on which the delinquent reports are received by City and have been reviewed and been determined to comply with the requirements of this Agreement.

All requests for the payment of funds shall be due to City by the termination date of this Agreement. The City acknowledges, however, that there may be circumstances when Provider may be unable to do so because it may not yet have received an invoice from a vendor prior to that date. In that case Provider may submit a final request for payment within sixty (60) days after the termination date of the Agreement. City shall not be required to make any payments based on requests submitted more than sixty (60) days after the termination date.

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6. Reports: Provider shall file the following reports (each a “Report” and collectively the “Reports”) with City on the dates set forth below:

6.1 Report for Use of City Funds: December 31, 2022, June 30, 2023, December 31, 2023, June 30, 2024, December 31, 2024, and June 30, 2025. The Reports shall include copies of documentation for all expenditures of the funds granted pursuant to this Agreement. Such documentation may include receipts, cancelled checks, credit card statements, or other evidence acceptable to City, and must clearly document the amount and purpose of the expenditure. Expenditures which are not so documented are not eligible for funding under this Agreement. If all funds granted herein have been fully documented in the December of 2024 report, then the final Use of Funds Report is not required to be submitted in June of 2025.

6.2 Outcomes Report: December 31, 2022, June 30, 2023, December 31, 2023, June 30, 2024, December 31, 2024, and June 30, 2025. The Reports shall describe the services and/or programs provided, number of participants or attendees, and include photographs. If all funds granted herein have been fully documented in the December of 2024 report, then the final Outcomes Report is not required to be submitted in June of 2025.