

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING Tuesday, November 29, 2022

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Pursuant to California Assembly Bill 361 amending the Ralph M. Brown Act (Govt. Code 54950-54963), the City has declared a state of emergency relating to COVID-19 and imposed measures to promote social distancing.

Join the Meeting Via Zoom Link:

<https://cityofranhocordova.zoom.us/j/83588385360?pwd=NGV4WWtjMHlzMEpWQlVpamJPTm1vdz09>

Join the Meeting via the Zoom Phone Number

Zoom Phone Number: +1 669 900 6833, +1 253 215 8782, 888 475 4499 (Toll Free)

Webinar ID: 835 8838 5360

Password: 578969

Instructions to Make Public Comment

Submitting Public Comment via Email

Members of the public who wish to provide public comment via email will need to submit written comments to CityClerk@cityofranhocordova.org no later than 3:00 p.m. on Tuesday, November 29, 2022. Written comments received no later than 3:00 p.m. will be distributed to the Council, filed in the record, and will not be read aloud. All comments submitted later than 3:00 p.m. will be distributed to the Council.

Listening to a Zoom Meeting by Zoom Video Conference

To make a public comment using the Zoom platform, please use the “raise hand” feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given by the City Clerk’s office to speak. Please wait to be called upon by the City Clerk.

Listening to a Zoom Meeting by Phone Only

You can join a Zoom meeting via teleconferencing/audio conferencing using a cell phone or traditional landline phone. To request to make a public comment by phone press *9 to raise your hand. Please wait to be called upon by the City Clerk.

All public comments will be limited to three-minutes.

If you have questions related to the City Council Meeting or the use of Zoom, please contact the City Clerk's Office at (916) 851-8720 before Tuesday, November 29, 2022, at 3:00 p.m.

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Linda Budge, Garrett Gatewood, Siri Pulipati, David Sander, and Mayor Donald Terry.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING

3.1. Subject: Nonprofit COVID-19 Recovery and Support.

Recommendation: Receive a presentation from staff and provide input on which grant option is preferred by City Council for the second round of nonprofit COVID-19 grants.

3.2. Subject: Discussion Regarding the Rancho Cordova Little League Project.

Recommendation: Receive the presentation regarding the Rancho Cordova Little League Project and provide funding direction to staff on the preferred alternative.

3.3. Subject: Fiscal Year 2023-25 Budget Kickoff and Major Project Discussion.

Recommendation: Receive presentation and provide direction.

4. ADJOURN TO CLOSED SESSION

Mayor Terry will adjourn the meeting to closed session.

5. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Council Members Linda Budge, Garrett Gatewood, Siri Pulipati, David Sander, and Mayor Donald Terry

6. CLOSED SESSION

Council will meet in closed session to discuss the following item:

PUBLIC EMPLOYEE APPOINTMENT Title: City Manager Pursuant to Government Code Section 54957.

7. OPEN SESSION - REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in closed session.

8. ADJOURNMENT

ADDITIONAL INFORMATION

Special Meetings listed below are subject to change/cancellation without further notice.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 24 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranhocordova.org on Fridays prior to the Regular City Council Meeting.

UPCOMING MEETINGS

December 5, 2022	4:00 PM Special Meeting/Regular Meeting
December 13, 2022	5:30 PM Special Meeting/Work Session
December 17, 2022	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact City Hall at (916) 851-8700.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the November 29, 2022 Special Meeting of the Rancho Cordova City Council was posted and available for review on November 22, 2022 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed November 22, 2022 at Rancho Cordova, California.



Stacy Leitner, CMC
City Clerk

MEMORANDUM



ITEM 3.1.

DATE: November 29, 2022
TO: Honorable Mayor and Council Members
FROM: Stacy Delaney, Community Enhancement and Investment Senior Management Analyst
SUBJECT: **NONPROFIT COVID-19 RECOVERY AND SUPPORT**

RECOMMENDATION

Receive a presentation from staff and provide input on which grant option is preferred by City Council for the second round of nonprofit COVID-19 grants.

RESULT OF RECOMMENDED ACTION

City staff will take the input provided and create the application materials and process necessary to launch the second round of nonprofit COVID grants.

BACKGROUND

In June of 2021, City Council approved funding from both Measure H and Measure R to be used for nonprofit COVID-19 relief. A pilot program launched in January of 2022 and nonprofits founded in 2021 or earlier who are located in and serve Rancho Cordova residents were eligible to apply. In addition, the nonprofit is required to be in good standing with the California Secretary of State, if required by law, and be a qualified nonprofit with proof of IRS Federal Tax-Exempt status. Lastly, they had to demonstrate that COVID-19 impacted them directly, such as to cover a loss of earnings, a decline in revenue, unexpected expenses to keep operating during the pandemic, or an increase in demand for services. Applicants applied online and City staff reviewed grant applications for completeness and eligibility. Complete and eligible applications were reviewed by a review panel who met to discuss the applications and make a recommendation for funding disposition. In total, 36 grants were provided to Rancho Cordova-based nonprofits in fiscal year 2021/2022, totaling \$335,000.

The launch of the second round of nonprofit COVID-19 grants is anticipated in the first quarter of 2023. The focus of the second round is proposed to not be limited to just financial impact and instead will include things such as strengthening nonprofit resiliency, capacity building, and succession planning. According to the National Council of Nonprofits, 92% of nonprofits are small and community-based, serving local needs. The nonprofit COVID-19 recovery and support grants will enrich the fabric of our community by building a stronger nonprofit future in Rancho Cordova.

FISCAL IMPACT AND FUNDING SOURCE

The City Council approved \$500,000 from the American Rescue Plan Act for nonprofit COVID-19 recovery and support in fiscal year 2022/2023.

ATTACHMENT(S)

1. Presentation

Nonprofit COVID-19 Recovery & Support

November 29, 2022



PRIOR COVID-19 RELIEF GRANTS

- Pilot program launched in January 2022
- Opened to nonprofits located in and serving Rancho Cordova residents
- In good standing with the California Secretary of State, if required by law
- Qualified nonprofit with proof of IRS Federal Tax-Exempt status
- Demonstrated financial impacts directly related to COVID-19
 - Grants could include funds to cover loss of earnings, decline in revenues, unexpected expenses, increased in demand for services, etc.
- 36 grants provided totaling \$335,000 (Mix of \$5,000 and \$10,000 grants)



NEXT ROUND OF NONPROFIT GRANTS

- Launch second round in Q1 of 2023
- Focus on resiliency, capacity building, succession planning, and the future
- \$500,000 approved by Council (ARPA) for nonprofit COVID-19 recovery and support

POTENTIAL OPTION 1

- Option 1
 - 2nd round of traditional \$10,000 grants available up to the \$500,000 budget

POTENTIAL OPTION 2

- Option 2
 - 2nd round of traditional \$10,000 grants available up to \$290,000
 - Larger funding option in seven categories totaling \$210,000 (\$30,000 each)
 - Arts
 - Sports
 - Education
 - Family Services
 - Business Support
 - Service Organizations/Service to Veterans
 - Food security/homelessness

****Only one award will be given per nonprofit during the second round of funding.***

POTENTIAL OPTION 3

- Option 3
 - Any other ideas?

MEMORANDUM



ITEM 3.2.

DATE: November 29, 2022
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director
Kristine Courdy, Senior Civil Engineer
SUBJECT: **DISCUSSION REGARDING THE RANCHO CORDOVA LITTLE LEAGUE PROJECT**

RECOMMENDATION

Receive the presentation regarding the Rancho Cordova Little League Project and provide funding direction to staff on the preferred alternative.

RESULT OF RECOMMENDED ACTION

Council will receive the presentation and provide funding direction on the preferred alternative.

BACKGROUND

The Rancho Cordova Little League Project has been approved as a Legacy Project under the Community Enhancement and Infrastructure Fund (CEIF). The Project includes upgrading the Rancho Cordova Little League facility at Ahlstrom Park and Cordova Lane Center. The City has been working on the design with the Project stakeholders including Rancho Cordova Little League (RCLL), Cordova Recreation and Park District (CRPD) and Folsom Cordova Unified School District (FCUSD). On February 16, 2022, the CRPD Board approved the Project improvements on Ahlstrom Park portion of the Project.

The City Council held a workshop on August 22, 2022 to review CEIF Legacy Projects. During the Little League Project Discussion, the City Council directed Staff to evaluate adding Mitchell Field to the Project. Mitchell Field is located at W.E. Mitchell Middle School which is a FCUSD facility. Staff met with the Project architect, RCLL and FCUSD to discuss improvements to the Mitchell Field. The proposed improvements include:

- Reconditioning the field, including irrigation improvements
- New backstop, fencing, dugouts and bull pens
- New scores table
- New bleachers with shade
- ADA parking and path of travel improvements
- Optional Restroom

The cost estimate to complete these improvements is approximately \$1.6M (including the restroom cost). Adding these Mitchell Field improvements to the Ahlstrom Project will bring the total Project cost to \$14.5M which is a \$3.5M funding gap to fully fund the Project. If the City Council would like to proceed with improvements to the existing fields at Ahlstrom Park and Mitchell Field, it would require an appropriation of \$3.5M funding towards the Project. The estimated timeline to complete the design, permitting, bidding, and construction for this Project is about two years. The maintenance of these facilities is the responsibility of the property owners (CRPD and FCUSD) and operator (RCLL). The City does not have any current maintenance obligations at this site. The rough maintenance cost by others would be approximately \$50,000.

There have also been discussions on constructing a new Little League facility that can accommodate all RCLL participants at one site. This alternative will require land acquisition of a twelve plus acre site (\$5M), environmental review, project design, utility design and construction of a state of the art facility (ranging between \$15M to \$50M). If the City Council would like to proceed with this alternative, then a viable site would need to be identified and prepare a funding strategy for the large capital investment. Depending on the availability of the land, this alternative could take up to four years to receive environmental clearance, design, permit, bid and construct this facility. The maintenance of a new facility would be the requirement of the City and would be \$100,000 for a facility equivalent to fields located at Ahlstrom, Cordova Lane, and Mitchell fields.

FISCAL IMPACT AND FUNDING SOURCE

There is currently \$11M of funding for this project from the following funding sources: Community Enhancement & Investment Fund and Park Renovation Fees.

This project is included in the City's current approved FY 2022-23 Capital Improvement Plan.

ATTACHMENT(S)

1. RC Little League Presentation

Little League Renovation Project

November 29, 2022

Meeting Goals

- Inform City Council and Review Project Alternatives
- Select an Alternative to Proceed with the Little League Project and Provide Funding Direction

Alternative 1: Little League at Ahlstrom Park

Ahlstrom Park:

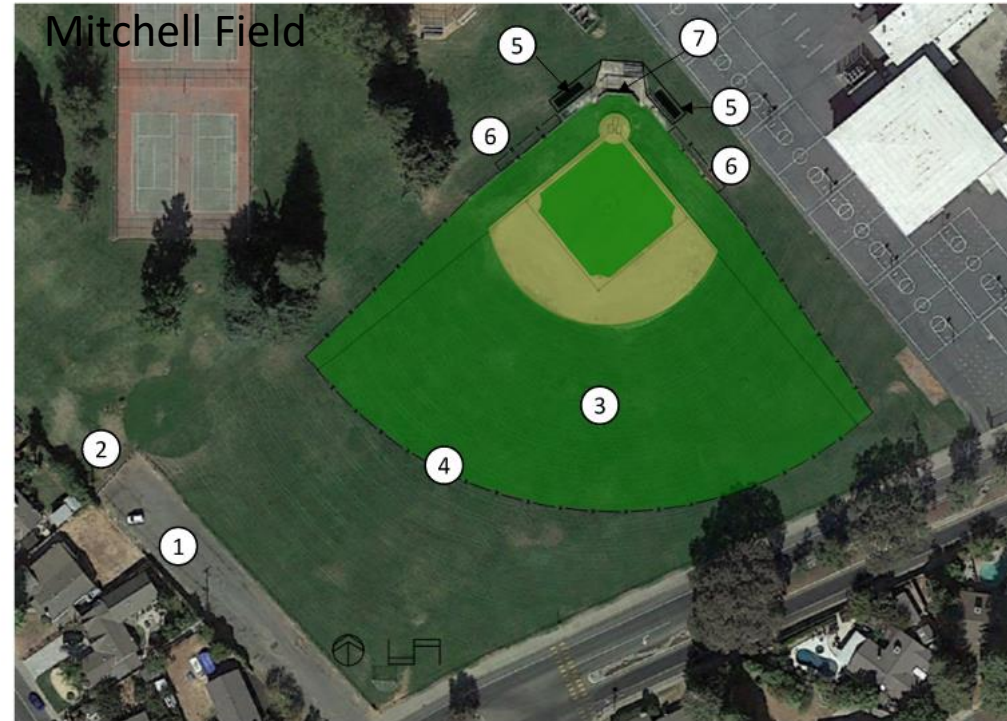
- Dec 2020: Architect Retained
- 2021: Prepared Schematic Design
- Feb 2022: CRPD Board approved Schematic Design
- Total Project Cost Estimate: \$12.5 million



Alternative 1a: Add Improvements to Mitchell Field

Mitchell Field:

- RCLL Junior Field
- Aug 2022: Direction to Investigate Updates to Site
- Sept 2022: Developed Scope and Cost Estimate
- Field Improvements: \$1.3M
- Option: Add Restroom \$700K*
*(Requires approval of property owner)



- ① Existing Parking to Remain
- ② Potential restroom location – not included in estimate (On CRPD property, requires sewer easement along FCUSD property, low possibility of approval)
- ③ Reconditioned 300' Little League field, keep existing irrigation except in infield install new quick coupler irrigation system to isolate turf rotors
- ④ New outfield fencing in concrete mowstrip
- ⑤ New bleachers with shaded canopies
- ⑥ New bullpens
- ⑦ New scorer's table

Alternative 1a: Ahlstrom + Mitchell Field Improvement Summary



- \$12.5M



- \$1.3M to \$2.0M (depending on Restroom)

TOTAL = \$14.5M

Maintenance by Existing Entities (CRPD, FCUSD, RCLL) ~\$50,000/year

Schedule: 2 Years to Complete

Alternative 2: Other Potential Sites for RCLL

Require Land Acquisition of a 12+ Acre Site (~\$5M)

High Level Costs of Other Potential Sites for RCLL (including land)

Ahlstrom Equivalent: \$20-\$25M

Ahlstrom + Mitchell Field Equivalent: \$25-\$30M

Ultimate Facility: \$45-\$55M

Maintenance by City & RCLL (\$100,000+/ year)

Schedule: Land Availability for Purchase + 4 Years

Pro & Con Discussion

	Pro	Con
Alternative 1a: Little League Project at Ahlstrom Park & Mitchell Field	- Improves Existing Facilities - Fastest Project Schedule - Existing Utility Connections - Completed Public Outreach & Prelim Design - No Land Acquisition	- RCLL Operating at Two Different Sites - Inconvenient Parking - No Lights - Sight Constraints
Alternative 2: Other Potential Sites for Little League Project	- Capacity to Operate RCLL at One Site - State of the Art - Improved Parking - Potential for Lights (site dependent) - Expanded Tournament Play - Increased City Control	- Extended Timeline - Land Acquisition - Environmental Process - Establishing Utility Connections (site dependent) - Cost - Increased City Management & Maintenance Cost

Both Alternatives Require Maintenance & Operation of the Facilities

Little League Project Discussion

Alternatives:

- 1A) Proceed with Little League Project at Ahlstrom Park & Mitchell Field:
\$14.5M (Need \$3.5M to Fully Fund)
- 2) Study other potential sites for Little League Project
 - Ahlstrom Equivalent: \$20-\$25M
 - Ahlstrom + Mitchell Field Equivalent: \$25-\$30M
 - Ultimate Facility: \$45-\$55M
- City Council Action:
 - Select an Alternative to Proceed with the Little League Project and Provide Funding Direction

MEMORANDUM



ITEM 3.3.

DATE: November 29, 2022
TO: Honorable Mayor and Council Members
FROM: Cyrus Abhar, City Manager
Kim Juran, Administrative Services Director
SUBJECT: **FISCAL YEAR 2023-25 BUDGET KICKOFF AND MAJOR PROJECT DISCUSSION**

RECOMMENDATION

Receive presentation and provide direction.

RESULT OF RECOMMENDED ACTION

The direction provided by the City Council at this work session will inform the Fiscal Year 2023-25 budget process.

BACKGROUND

The purpose of this work session is to kickoff the Fiscal Year 2023-25 budget process and to continue the City Council visioning discussion for future legacy projects. The presentation will be focused on reviewing the major project commitments to date and identifying a comprehensive list of potential future legacy projects.

Staff will be reviewing the list with Council that has been compiled to date from prior Council conversations.

Major Project List:

Potential Short-Term Projects (1-5 years)

- Youth Center Phase II
- Food Locker
- MACC Phase II
- Veteran Resource Center/Hall/Museum/Memorial

Aspirational/Opportunity Drive Projects:

- Children's Museum
- Hospital

- Professional Sports League
- Entertainment Center/District
- Indoor Track Facility
- Data Center Acquisition and Management

The goal of this presentation is to identify other potential legacy projects that are not on the list and what level of staff work and preparation should be done to provide adequate information for future visioning discussions that will occur as part of the Fiscal Year 2023-25 budget development process.

FISCAL IMPACT AND FUNDING SOURCE

No fiscal impact. This presentation is informational only and will inform the Fiscal Year 2023-25 budget process.

ATTACHMENT(S)

1. Presentation

City Council Work Session

Fiscal Year 2023-25 Budget Kickoff and Major Project Discussion

November 29, 2022



Goals, Objectives & Expected Outcomes

Set the stage for the FY 2023-25 Budget Preparation Discussion

- Review current legacy project commitments
- Available funds for future legacy projects
- Identify potential future legacy project list for future discussion

Legacy Project Funding

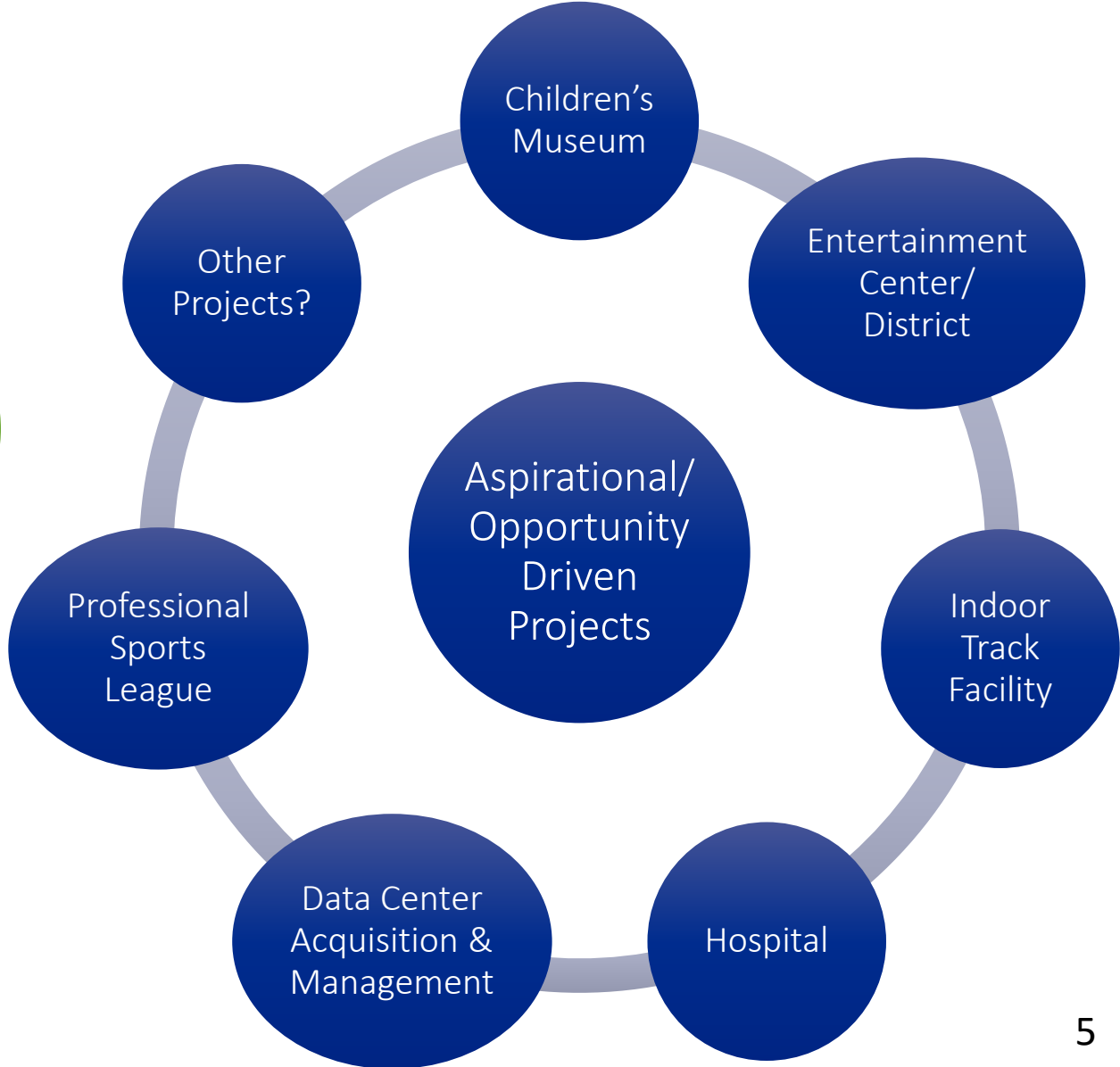
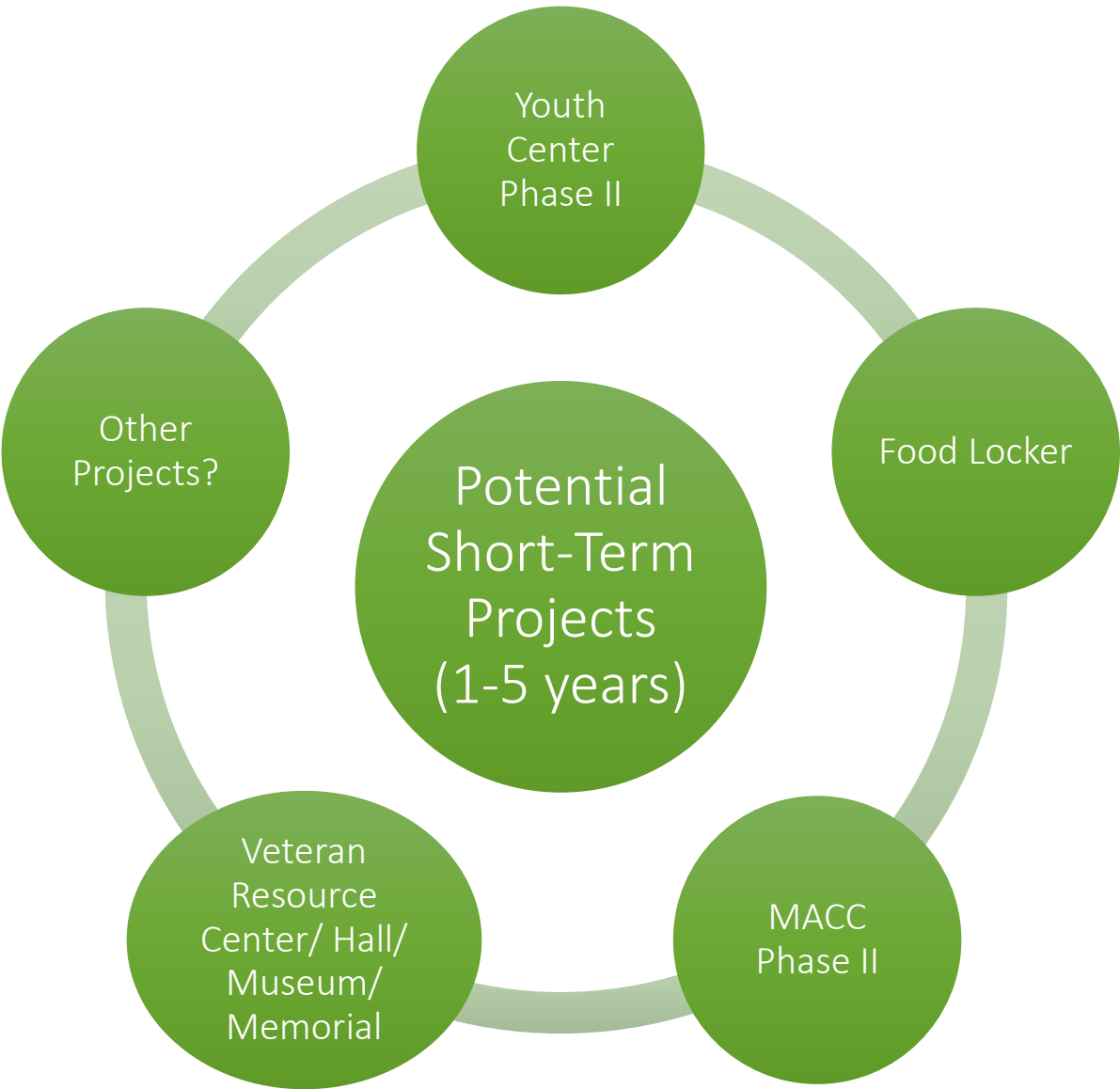
- Current unencumbered Measure H legacy balance \$6M as of FY 2022-23
- Future Allocations anticipated to be approximately \$3M–\$5M annually from Measure H and R depending on future budget allocations

Funding Commitments for Major Projects in Progress

- Little League
 - Current Commitment \$11M
 - ***\$3.5M Gap***
- Civic Center
 - Current Commitment \$21M
 - Unknown additional capital contribution to be cash funded or financed
 - Operations ~\$2M annually (Starting FY 2025)
- Youth Center
 - Operations ~\$1M annually
- Rancho Cordova Parkway Interchange
 - Need will range from \$50M - \$130M funding commitment from City Funds

ITEM 3-3

Major Project List



Next Steps

- What other projects should be added to the list for the FY 2023-25 Budget Visioning Discussion?
- What details and scoping information does staff need to prepare for January Work Session?
- Continue Project Discussion to Inform FY 23-25 Budget Process
 - January Work Session(s) - Proposed for January 24 & 25 at 1 pm