



**City of Rancho Cordova  
Measure H/Community Enhancement Fund Citizen Oversight Board**

***Agenda***

Tuesday, October 20, 2020

5:30-7:30 p.m.

Rancho Cordova City Hall, David B. Roberts Council Chambers

In response to Governor's Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic adopted by the City of Rancho Cordova, the City is following the state guidelines on social distancing including the requirement of wearing a face covering. This meeting will also be available to the public via video/teleconferencing.

City Hall

2729 Prospect Park Drive, Rancho Cordova

Join the Meeting Via Zoom Link:

<https://cityofranhocordova.zoom.us/j/96450734839?pwd=VVFMRlVwVDdCM0JZNmo0L0RMTi92QT09>

Join the Meeting via the Zoom Phone Number

Zoom Phone Number: US: 1 669 900 6833 or 888 475 4499 (Toll Free)

Webinar ID: 964 5073 4839

Password: 069290

**MINUTES**

1. Delaney called the meeting to order in the David B. Roberts Council Chambers at 5:36 p.m.

Oversight Board Members Present: Faulconer, Kaestner, Hollingsworth, Popyack, Maclovia Escobar, and Knifton.

Oversight Board Members Absent: None.

At-large appointee's (Youth Representative): Hernandez and Thakkar

Staff Members Present: Leonardich, Riley, Delaney, and Leitner.

2. Welcome & Introductions

Introductions were made to welcome the new Oversight Board Members and to introduce the staff contacts and at-large appointees.

3. Group Swearing-In by City Clerk

The City Clerk, Leitner, conducted the group swearing-in. Form 700 was distributed to new Oversight Board Members. Each Oversight Board Member was given 30 days to complete the Form 700. City staff requested that they turn in the completed Form 700 by Friday, November 13, 2020, to allow for the timely submission of the Form 700 paperwork.

4. Meeting Governance – Robert’s Rules of Order

Robert’s Rules of Order was selected as the meeting governance tool. Robert’s Rules of Order Cheat Sheet and Robert’s Rules of Order Additional Informational sheet was distributed to the Oversight Board Members.

5. Appoint a Chair and Vice Chair

Maclovia Escobar was appointed Chair and Faulconer was appointed Vice Chair. The terms of the six new Oversight Board Members have been staggered. Three members (Faulconer, Knifton, and Kaestner) were randomly assigned to a 4-year term and three members (Hollingsworth, Popyack, Maclovia Escobar) were randomly assigned to a 2-year term. The vacant position was assigned a 2-year term.

Motion made by Kaestner, seconded by Knifton, carried by an 8-0 vote.

6. Ethics Training, Materials, and Next Steps

AB 1234 Self Study Materials Part 1: Financial Interests and Perks and Part 2: Governmental Transparency and Fair Processes were distributed to the Oversight Board Members. Each Oversight Board Member was given 30 days to complete the training and take the self-assessment test. City staff requested that they turn in the test materials by Friday, November 13, 2020, to allow for the timely submission of AB 1234 materials for grading. All Oversight Board Members were also given “The ABCs of Open Government Laws” a document by the Institute for Local Government. The cost of the assessment tests is paid for by the City.

7. Background on Measure H and Sales Tax Overview

Delaney provided the background and an overview of Measure H and the ½ cent sales tax. Copies of Fiscal Year 2015/2016, 2016/2017, 2017/2018, and 2018/2019 Community Enhancement Fund Citizen Reports were distributed.

8. Review and Adopt Meeting Minutes from November 22, 2019

Motion made by Thakkar, seconded by Knifton; carried by an 8-0 vote.

9. Make Recommendations on Projects/Programs to be Highlighted in FY 2019/2020  
Community Enhancement Fund Citizen Report

Recommendations in Legacy project category: Pool project, Civic Center, Youth Center, Softball Complex and Sacramento Children's Museum. If space is limited it is recommended to not include Softball since the project was highlighted in the FY 18/19 Citizen Report.

Motion made by Popyack, seconded by Hollingsworth, carried by an 8-0 vote.

Recommendations in Public Works category: Sunrise Boulevard Safety and Beautification, Enhanced Litter Removal and Graffiti Removal Program, Tree Friendly City of Rancho Cordova Enhancing the City's Urban Forest, and Sidewalk Repair Project.

Motion by Popyack, seconded by Kaestner, carried by an 8-0 vote.

Recommendations in Community/Economic Development category: Economic Development, Business Incentive Program, Sign and Façade Program, Community Building, Outreach, Community Service Activities, and Beautification Projects, Programs, and Incentives, and the Neighborhood Services Abatement Program.

Motion by Kaestner, seconded by Popyack, carried by an 8-0 vote.

Recommendations in Public Safety category: Crime Suppression Unit, K9 Detection Program, Folsom-Olson-Zinfandel (FOZ) Area Program, and Rancho Cordova Police Department School Youth Programs.

Motion by Hollingsworth, seconded by Thakkar, carried by an 8-0 vote.

Recommendations in Arts/Culture/History/Entertainment/Sports category: Mills Station Arts and Culture Center (MACC) Operations and Enhancements, Sacramento Valley SPARK Drive-Thru Art Display, Mills Middle School Instrument Inventory Expansion, Art Ark, and Youth Sports Growth and Start-up Fund.

Motion by Faulconer, seconded by Maclovía Escobar, carried by an 8-0 vote.

Recommendations in Education category: Promise Program, Youth Career Center, 916 Ink Creative Writing Workshops, School Garden Program, and Boys & Girls Clubs of Greater Sacramento.

Motion by Popyack, seconded by Thakkar, carried by an 8-0 vote.

Recommendations in Other category: Senior Nutrition Services, Cordova Community Food Locker, Blessings in a Backpack, Whisker Warriors Spay/Neuter Program, Neighborhood Home Improvement Project, Habitat for Humanity of Greater Sacramento, Neighborhood Beautification Program, and CRPD HYDE Out Teen After-School Program Enhancements. It is recommended that the nutrition services projects and the home repair projects be combined in their respective areas to show greater impact.

Motion by Kaestner, seconded by Maclovia Escobar, carried by an 8-0 vote.

10. Scheduling of Next Meeting

November 17, 2020 at 5:30 p.m. in the David B. Roberts Council Chambers and via video/teleconferencing.

11. Meeting Adjourned

Delaney adjourned the meeting at 7:05 p.m.

Minutes adopted on Tuesday, November 17, 2020. Signed Monday, December 7, 2020 at Rancho Cordova, California.



Stacy Delaney, Community Enhancement Analyst II