

CITY OF RANCHO CORDOVA



PLANNING COMMISSION MEETING Monday, May 2, 2022

**5:30 PM –Special Meeting
Meet and Greet
David B. Roberts Council Chambers**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Join the Meeting Via Zoom Link:

<https://cityofranchocordova.zoom.us/j/81142304807?pwd=aFczVTcybWw4bVIYR1VYZFFGU1g3QT09>

Join the Meeting via the Zoom Phone Number

Zoom Phone Number: +1 669 900 6833, +1 253 215 8782

Webinar ID: 811 4230 4807

Password: 956418

Instructions to Make Public Comment

Submitting Public Comment via Email

Members of the public who wish to provide public comment via email will need to submit comments to planningclerk@cityofranchocordova.org no later than 3:00 p.m. on Monday, May 2, 2022. All comments submitted later than 3:00 p.m. will be sent to the Planning Commission for their review and may not be read during the meeting.

Listening to a Zoom Meeting by Zoom Video Conference

To make a public comment using the Zoom platform, please use the “raise hand” feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given by the City Clerk’s office to speak. Please wait to be called upon by the Planning Commission Clerk.

Listening to a Zoom Meeting by Phone Only

You can join a Zoom meeting via teleconferencing/audio conferencing using a cell phone or

traditional landline phone. To request to make a public comment by phone press *9 to raise your hand. Please wait to be called upon by the Planning Commission Clerk.

All public comments will be limited to three-minutes.

If you have questions related to the Planning Commission Meeting or the use of Zoom, please contact the Planning Commission Clerk's Office at (916) 851-8750 May 2, 2022, before 3:00 p.m.

AGENDA

1. SWEARING IN OF PLANNING COMMISSION

2. PLANNING COMMISSION SPECIAL MEETING - CALL TO ORDER ROLL CALL

Planning Commission Members Surender Devarapalli, Sergio Diaz, Lee Frechette, Robert McGarvey, Anil Reddy Kondakrindi, Cynthia Stauss, Leroy Trippette

3. WELCOME NEW PLANNING COMMISSION MEMBERS BY CITY MANAGER

The City Manager will welcome incoming Planning Commission Members.

4. PUBLIC COMMENT

Citizens wishing to address the Planning Commission for any matter not on the agenda may do so at this time via teleconference or by completing and submitting a Speaker Card to the At a special meeting, citizens wishing to address the Planning Commission for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the Planning Commission is prohibited from discussing or taking action on any item not on the agenda.

5. INTRODUCTION TO STAFF BY PLANNING MANAGER

6. SPECIAL MEETING ITEMS - ROLL CALL VOTE

6.1. **Subject:** Planning Commission Roles and Brown Act Discussion.

Recommendation: Receive a brief introduction from staff on Planning Commission Roles and the Brown Act. No action will be taken.

6.2. **Subject:** Planning Commission Regular Meeting Schedule for June 2022 through December 2022.

Recommendation: Make a motion to approve the Planning Commission Regular Meeting schedule for June 2022 through December 2022.

7. ADJOURNMENT

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the Planning Commission less than 24 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Planning Commission. Documents are available for inspection at the Planning Office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Fridays prior to the Regular Planning Commission Meeting.

If you have any technical questions related to the agenda items, please contact City Hall at (916) 851-8700.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Planning Office at (916) 851-8750 at least 24 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Kelly Whitman, Planning Commission Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the May 2, 2022 Special Meeting of the Rancho Cordova Planning Commission was posted and available for review on April 29, 2022 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed April 29, 2022 at Rancho Cordova, California.



Kelly Whitman
Planning Commission Clerk

MEMORANDUM



ITEM 6.1.

DATE: May 2, 2022
TO: Planning Commission Members
FROM: Darcy Goulart, Planning Manager
Adam Lindgren, City Attorney
SUBJECT: **PLANNING COMMISSION ROLES AND BROWN ACT DISCUSSION**

RECOMMENDATION

Receive a brief introduction from staff on Planning Commission Roles and the Brown Act. No action will be taken.

RESULT OF RECOMMENDED ACTION

Receive a brief introduction to Planning Commission Roles and the Brown Act. No action will be taken.

BACKGROUND

Staff will provide a brief overview of Planning Commisison Roles and the Brown Act.

ATTACHMENT(S)

None

MEMORANDUM



ITEM 6.2.

DATE: May 2, 2022
TO: Planning Commission Members
FROM: Darcy Goulart, Planning Manager
SUBJECT: **PLANNING COMMISSION REGULAR MEETING SCHEDULE FOR JUNE 2022 THROUGH DECEMBER 2022**

RECOMMENDATION

Make a motion to approve the Planning Commission Regular Meeting schedule for June 2022 through December 2022.

RESULT OF RECOMMENDED ACTION

The Planning Commission will establish the regular meeting schedule for June 2022 through December 2022.

BACKGROUND

With the establishment of the Planning Commission, a regular meeting schedule will need to be discussed and voted on by the Planning Commission. It is anticipated that the Planning Commission will need to meet once a month, with an option for a second meeting if the need should arise. Due to the fact that the City Council meets the first and third weeks of the month, the Planning Commission would need to meet in the opposite weeks. There are also other Boards that utilize the Council Chambers for monthly meetings. Therefore, it is proposed that the Planning Commission meet either the second or fourth Wednesday of the month, with a start time of 5:30 p.m. This would fall in line with the start time of City Council meetings, which would create consistency in scheduled public meeting times.

ATTACHMENT(S)

None