

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

Tuesday, October 12, 2021

**5:30 PM – Special Meeting/Work Session
David B. Roberts Council Chambers**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

In response to Governor’s Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic adopted by the City of Rancho Cordova, the City is following the state and local guidelines. This meeting will also be available to the public via video/teleconferencing.

Join the Meeting Via Zoom Link:

<https://cityofranhocordova.zoom.us/j/82580802801?pwd=eTFiUGkybmhaN21iSjJTOHgrQThxQT09>

Join the Meeting via the Zoom Phone Number

Zoom Phone Number: US: +1 669 900 6833, +1 253 215 8782, 888 475 4499 (Toll Free)

Webinar ID: 825 8080 2801

Password: 246830

Instructions to Make Public Comment

Submitting Public Comment via Email

Members of the public who wish to provide public comment via email will need to submit comments to CityClerk@cityofranhocordova.org no later than 3:00 p.m. on Tuesday, October 12, 2021. All comments submitted later than 3:00 p.m. will be sent to the City Council for their review and may not be read during the meeting.

Listening to a Zoom Meeting by Zoom Video Conference

To make a public comment using the Zoom platform, please use the “raise hand” feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given by the City Clerk’s office to speak. Please wait to be called upon by the City Clerk.

Listening to a Zoom Meeting by Phone Only

You can join a Zoom meeting via teleconferencing/audio conferencing using a cell phone or traditional landline phone. To request to make a public comment by phone press *9 to raise your hand. Please wait to be called upon by the City Clerk.

All public comments will be limited to three-minutes.

If you have questions related to the City Council Meeting or the use of Zoom, please contact the City Clerk's Office at (916) 851-8720 Tuesday, October 12, 2021 before 3:00 p.m.

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Linda Budge, Siri Pulipati, David Sander, Donald Terry, and Mayor Garrett Gatewood.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING

3.1. **Subject:** Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board Appointments.

Recommendation: The City Council discuss, and select, by a majority vote of the full City Council, two, two-year term board members and two, one-year term at-large student appointees, to fill the combined Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board. The two-year term appointments are mid-term vacancy appointments and have one year remaining on the term.

4. ADJOURN TO CLOSED SESSION

Mayor Gatewood will adjourn the meeting to closed session.

5. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Council Members: Linda Budge, Siri Pulipati, David Sander, Donald Terry, and Mayor Garrett Gatewood

6. CLOSED SESSION

Council will meet in closed session to discuss the following item:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION: City Manager: Pursuant to Government Code Section 54957.

7. OPEN SESSION - REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in closed session.

8. ADJOURNMENT

ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 24 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Fridays prior to the Regular City Council Meeting.

UPCOMING MEETINGS

October 18, 2021	5:30 PM Regular Meeting
November 1, 2021	4:00 PM Special Meeting/Regular Meeting
November 9, 2021	5:30 PM Special Meeting/Work Session
November 15, 2021	5:30 PM Regular Meeting
December 6, 2021	4:00 PM Special Meeting/Regular Meeting
December 14, 2021	5:30 PM Special Meeting/Work Session
December 20, 2021	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact City Hall at (916) 851-8700.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the October 12, 2021 Special Meeting of the Rancho Cordova City Council was posted and available for review on October 8, 2021 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed October 8, 2021 at Rancho Cordova, California.



Stacy Leitner, CMC
City Clerk

MEMORANDUM



ITEM 3.1.

DATE: October 12, 2021
TO: Honorable Mayor and Council Members
FROM: Stacy Delaney, Community Enhancement and Investment Senior Management Analyst
SUBJECT: **MEASURE R AND MEASURE H/COMMUNITY ENHANCEMENT FUND CITIZEN OVERSIGHT BOARD APPOINTMENTS**

RECOMMENDATION

The City Council discuss, and select, by a majority vote of the full City Council, two, two-year term board members and two, one-year term at-large student appointees, to fill the combined Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board. The two-year term appointments are mid-term vacancy appointments and have one year remaining on the term.

RESULT OF RECOMMENDED ACTION

The two oversight board members and two at-large student appointees will be appointed to provide a review of how tax revenues from Measure H and Measure R are spent by the City.

BACKGROUND

With the passage of Measure H in 2014, the City Council expressed interest in establishing an oversight board that would review the way Community Enhancement Funds were spent. While not required by the voter approved sales tax measure, this oversight board would provide an additional layer of transparency to the community.

At the City Council meeting on August 21, 2017, Council provided direction to staff on the parameters for establishing an oversight board. On October 16, 2017, the City Council adopted Resolution number 129-2017 establishing a Community Enhancement Fund Citizen Oversight Board (Oversight Board) with the goal of having the board members appointed in early 2018. In March of 2018, five Oversight Board members were appointed by the City Council to provide a review of how tax revenues from Measure H are spent by the city. The appointed members took their oath of office in May 2018 and fulfilled their two-year terms.

Per City Council direction, staff coordinated with Folsom Lake College and first Folsom

Cordova Unified School District, and then Sacramento City Unified School District, to receive recommendations for student representation on the Oversight Board. The high school representative rotates among the three primary school districts serving Rancho Cordova with Elk Grove Unified School District up next in the Fall of 2021.

A second application period was opened in August of 2020 to accept new applications from eligible residents of Rancho Cordova. Six applications were received during the application period and all candidates met the requirements to serve on the Oversight Board.

On October 5, 2020, City Council approved the appointment of all six applicants and recommended that the five-person Oversight Board shall be changed to a seven-person Oversight Board while continuing to have two additional at-large student appointees including high school and college students from the City, thereby, bringing the size of the Oversight Board to a nine-person board when factoring in the seven oversight board members and two at-large student appointees.

On October 5, 2020, City Council asked about the possibility of staggering the terms of the oversight board members. On October 19, 2020, this idea was implemented and was part of Resolution number 118-2020 which staggered the terms of new oversight board members. Three of the six oversight board members were randomly assigned a two-year term and three of the six board members to a four-year term. The vacant position was also assigned a two-year term. Thereafter, the terms of board members would be on staggered four-year terms. Staggering and extending the adult oversight board member terms would improve the consistency of its decisions and the continuity of its service. The terms of at-large student appointees remain one-year terms in recognition of student graduations, and to allow appointees from the various school districts to serve on the Oversight Board.

With the passage of Measure R in 2020, citizen oversight was required, per the ballot language, and is accomplished by expanding the duties of the Oversight Board to review how tax revenues from both Measure H and Measure R are spent by the City of Rancho Cordova. The expanded language was part of Resolution number 126-2021 approved by Council on August 16, 2021.

When the size of the Oversight Board was increased and appointments were made in 2020, one vacancy existed and since then one additional vacancy was created when an Oversight Board member moved out of Rancho Cordova. As a result, the third application period was opened in September 2021 to accept new applications from interested full-time resident of Rancho Cordova who are registered voters in Rancho Cordova and are 18 years of age and older. Additionally, City staff coordinated with Folsom Lake College and Elk Grove Unified School District to receive recommendations for new student representation on the Oversight Board.

During this latest application period, one Rancho Cordova student attending school at Pleasant Grove High School was recommended to serve as well as one current Rancho Cordova

Promise Program recipient attending college at Folsom Lake College. Additionally, five applications were received during the application period and all candidates met the requirements to serve on the Oversight Board. Since then, two have withdrawn their applications.

The five current Oversight Board Members represent a variety of neighborhoods within Rancho Cordova including Kavala Ranch, South Cordova Meadows, Capital Village, South White Rock, and Somerset Ranch. The three applicants under consideration reside in Mills Ranch (Deane Burk), Cordova Vineyards (Karen Doll), and near the corner of Douglas Road and Grant Line Road (Travis Hughes).

In addition, staff recommends a name change of the Community Enhancement Fund that will encompass both Measure H and Measure R. Staff suggests "Community Enhancement & Opportunity Fund," however "Community Enhancement & Investment Fund," "Community Enhancement & Revitalization Fund," and "Community Enhancement & Enrichment Fund" are also being considered. Staff will present these names for discussion and direction.

FISCAL IMPACT AND FUNDING SOURCE

The only fiscal impact is the cost of staff time to prepare for and participate in Oversight Board meetings which is included as part of the administrative allocation that is made annually.

ATTACHMENT(S)

1. Oversight Board Applications_Redacted

Stacy Delaney

From: City of Rancho Cordova <ranhocordova@enotify.visioninternet.com>
Sent: Friday, September 24, 2021 9:49 AM
To: Stacy Delaney; Daniel Leonardich
Subject: *NEW SUBMISSION* Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board Application

Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board Application

Submission #: 1197247
IP Address: 108.240.189.196
Submission Date: 09/24/2021 9:49
Survey Time: 52 minutes, 45 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Background: With the passage of Measure H, a 1/2-cent sales tax measure, the City Council expressed interest in establishing an oversight board that would review the manner in which Community Enhancement Funds were spent. While not required by the voter approved sales tax measure, this oversight board, established in 2018, provides an additional layer of transparency to the community. With the passage of Measure R in 2020, citizen oversight was required, per the ballot language, and is accomplished by expanding the duties of the oversight board to review how tax revenues from both Measure H and Measure R are spent. If you are interested in applying to serve out the remaining time (one year), of a two-year term, on the Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board (Oversight Board) you must be a full-time resident of Rancho Cordova who is at least 18 years of age. You must also be a registered voter of Rancho Cordova and shall not be a direct recipient of Community Enhancement Fund monies. There are two vacancies that will be filled. Purpose: The City Council established an Oversight Board to provide a review of how tax revenues from both Measure H and Measure R are spent by the City and provide feedback. Oversight Board members may apply for additional terms. Roles and Responsibilities: The Community Enhancement Fund Citizen Oversight Board's roles and responsibilities shall be as follows: - Review the accomplishments achieved with Measure H/Community Enhancement Fund dollars and Measure R dollars for each fiscal year to be highlighted in the annual Citizen Report and provide feedback to staff. - Confirm the amount of revenues received in the prior fiscal year in comparison to the budget. - Review actual expenditures to ensure that they were in alignment with the Community Enhancement Fund grant awards and budget allocation approved by the City Council for both Measure H and Measure R. - Review each Community Enhancement Fund grantee's compliance with the City's reporting requirements and make recommendations to exclude noncomplying organizations from future award cycles to the City Council for consideration. - Any amended or additional responsibilities as determined by a majority vote of the full City Council. It should be noted that all data to be reviewed will be summarized by City staff for ease of review. Oversight Board members will be tasked with reviewing these summary reports to ensure board members time is used effectively. Decisions regarding the award of

ITEM 3.1.

ATTACHMENT 1

Community Enhancement Fund dollars will not be the responsibility of the Oversight Board and will remain a City Council function. Oversight Board members will not receive any compensation for their service.

1. Full Name

Deane Burk

2. Full Address

[REDACTED]

3. Phone

[REDACTED]

4. Email

[REDACTED]

5. How many years have you been a Rancho Cordova resident?

35

6. If employed, what is the name of your employer?

State of California

7. Do you own property or have business interests in the City of Rancho Cordova?

Yes

Read-Only Content

8. The Oversight Board is expected to meet a couple times per year in the early evening hours. Meetings may last several hours. List any days or evenings that you would not be available. For example, the third Wednesday of every month.

I don't have any limitations for evenings during the week.

9. You must be available to attend a meeting on the evening of October 13, 2021. Are you able to attend either in-person or by Zoom? The meeting begins at 4:30 PM and will last approximately 2-3 hours. The next meeting will occur in late October or early November 2021.

Yes

10. List your past experience serving within the community of Rancho Cordova.

I helped with the incorporation campaign and have volunteered a number of years for the Fourth of July celebration at Hagen Park.

11. Have you ever served as an Oversight Board member before?

No

12. I believe I will bring the following strengths, skills, knowledge and assets to service on the Oversight Board.

I'm an engineer with the State and work on developing and maintaining power contracts and am involved with California's evolving energy markets through multiple stakeholder processes at the State and Federal levels. I can understand complex documents, often working to draft them with our legal offices. I'm good with numbers and involved with budgeting for hundreds of millions of dollars. I work well with many different people in diverse settings. From junior high school on, I've lived in the area and have a great perspective on the City, both old and new.

13. State why you want to serve on the Oversight Board.

Since my father was stationed at Mather AFB in the 1980's, I've seen Rancho Cordova change greatly and I would like to do a little more and help facilitate the great opportunity that these funds offer to the community. The needs and duties of this board align well with my abilities and I believe I can be a good steward for projects that enhance Rancho Cordova.

14. Have you ever been a direct recipient of a Community Enhancement Fund grant? A "Direct Recipient" means you are/were a paid employee who received more than \$500 in the last twelve months from an organization or individual that received a grant or that you personally received one.

ITEM 3.1.

ATTACHMENT 1

No

15. Are you a current direct recipient of a Community Enhancement Fund grant?

No

16. Do you know of any reason such as a conflict of interest (financial or otherwise), which would adversely affect your ability to serve on the Oversight Board?

No

17. Use this space to provide any additional information or comments.

18. Upload any additional documentation here. Examples of additional documentation are resumes, letters of recommendation, etc.

19. I declare, under penalty of perjury, that all statements in this application are true and complete to the best of my knowledge and belief. I legally reside full time in the city limits of Rancho Cordova, am at least 18 years of age, and a registered voter of Rancho Cordova.

Yes

Thank you,
City of Rancho Cordova

This is an automated message generated by Granicus. Please do not reply directly to this email.

Stacy Delaney

From: City of Rancho Cordova <ranhocordova@enotify.visioninternet.com>
Sent: Thursday, September 16, 2021 3:50 PM
To: Stacy Delaney; Daniel Leonardich
Subject: *NEW SUBMISSION* Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board Application

Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board Application

Submission #: 1182044
IP Address: 73.185.106.11
Submission Date: 09/16/2021 3:50
Survey Time: 7 minutes, 45 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Background: With the passage of Measure H, a 1/2-cent sales tax measure, the City Council expressed interest in establishing an oversight board that would review the manner in which Community Enhancement Funds were spent. While not required by the voter approved sales tax measure, this oversight board, established in 2018, provides an additional layer of transparency to the community. With the passage of Measure R in 2020, citizen oversight was required, per the ballot language, and is accomplished by expanding the duties of the oversight board to review how tax revenues from both Measure H and Measure R are spent. If you are interested in applying to serve out the remaining time (one year), of a two-year term, on the Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board (Oversight Board) you must be a full-time resident of Rancho Cordova who is at least 18 years of age. You must also be a registered voter of Rancho Cordova and shall not be a direct recipient of Community Enhancement Fund monies. There are two vacancies that will be filled. Purpose: The City Council established an Oversight Board to provide a review of how tax revenues from both Measure H and Measure R are spent by the City and provide feedback. Oversight Board members may apply for additional terms. Roles and Responsibilities: The Community Enhancement Fund Citizen Oversight Board's roles and responsibilities shall be as follows: - Review the accomplishments achieved with Measure H/Community Enhancement Fund dollars and Measure R dollars for each fiscal year to be highlighted in the annual Citizen Report and provide feedback to staff. - Confirm the amount of revenues received in the prior fiscal year in comparison to the budget. - Review actual expenditures to ensure that they were in alignment with the Community Enhancement Fund grant awards and budget allocation approved by the City Council for both Measure H and Measure R. - Review each Community Enhancement Fund grantee's compliance with the City's reporting requirements and make recommendations to exclude noncomplying organizations from future award cycles to the City Council for consideration. - Any amended or additional responsibilities as determined by a majority vote of the full City Council. It should be noted that all data to be reviewed will be summarized by City staff for ease of review. Oversight Board members will be tasked with reviewing these summary reports to ensure board members time is used effectively. Decisions regarding the award of

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Community Enhancement Fund dollars will not be the responsibility of the Oversight Board and will remain a City Council function. Oversight Board members will not receive any compensation for their service.

1. Full Name

Karen Doll

2. Full Address

[REDACTED]

3. Phone

[REDACTED]

4. Email

[REDACTED]

5. How many years have you been a Rancho Cordova resident?

10

6. If employed, what is the name of your employer?

SPECS Civil Solutions

7. Do you own property or have business interests in the City of Rancho Cordova?

Yes

Read-Only Content

8. The Oversight Board is expected to meet a couple times per year in the early evening hours. Meetings may last several hours. List any days or evenings that you would not be available. For example, the third Wednesday of every month.

No restrictions on my availability.

9. You must be available to attend a meeting on the evening of October 13, 2021. Are you able to attend either in-person or by Zoom? The meeting begins at 4:30 PM and will last approximately 2-3 hours. The next meeting will occur in late October or early November 2021.

Yes

10. List your past experience serving within the community of Rancho Cordova.

I currently volunteer with the Bradshaw Animal Shelter, and have been doing so since 2017. My role there is to do adoption counseling, cat socialization, and behavior evaluations. Additionally, I also provide training to new volunteers.

11. Have you ever served as an Oversight Board member before?

No

12. I believe I will bring the following strengths, skills, knowledge and assets to service on the Oversight Board.

As a licensed civil engineer for the past 16 years (including 9 years at Caltrans), I have a vast and varied background in civil works projects. I feel my knowledge will benefit the Board by providing feedback on the constructability of the projects, and how to best use the funds available.

13. State why you want to serve on the Oversight Board.

I want to help ensure that project funds are used appropriately and efficiently so that taxpayer dollars are not wasted.

14. Have you ever been a direct recipient of a Community Enhancement Fund grant? A "Direct Recipient" means you are/were a paid employee who received more than \$500 in the last twelve months from an organization or individual that received a grant or that you personally received one.

No

15. Are you a current direct recipient of a Community Enhancement Fund grant?

ITEM 3.1.

ATTACHMENT 1

No

16. Do you know of any reason such as a conflict of interest (financial or otherwise), which would adversely affect your ability to serve on the Oversight Board?

No

17. Use this space to provide any additional information or comments.

18. Upload any additional documentation here. Examples of additional documentation are resumes, letters of recommendation, etc.

resume_KLD.pdf

19. I declare, under penalty of perjury, that all statements in this application are true and complete to the best of my knowledge and belief. I legally reside full time in the city limits of Rancho Cordova, am at least 18 years of age, and a registered voter of Rancho Cordova.

Yes

Thank you,
City of Rancho Cordova

This is an automated message generated by Granicus. Please do not reply directly to this email.

KAREN DOLL**PROFESSIONAL LICENSURE**

California Professional Civil Engineer #68444
 Arizona Professional Civil Engineer #64398
 Nevada Professional Civil Engineer #024569
 Texas Professional Civil Engineer #126295
 Utah Professional Civil Engineer #10314203-2202

EDUCATION

California Polytechnic State University, San Luis Obispo
 -Bachelor of Science in Civil Engineering
 -Graduation Date: 6/02

EXPERIENCE

<i>Vice President of Engineering</i>	SPECS Civil Solutions 7/17-present Responsible for the engineering calculations and plan preparation for all company projects. Oversees design staff, provides training internally and externally on a range of topics. Company provides a range of services which include underground structures (culverts, tunnels, etc), conventional bridge structures, substructure design for prefabricated bridges, and retaining walls.
<i>Transportation Engineer</i>	California Department of Transportation 6/08-6/17 Working in a Structure Design Branch, assignments include the design of cast in place and precast concrete bridges, including precast girders, cast-in-place box girders, and slab bridges. Responsible for providing construction support and doing quantity calculations on a wide range of projects. Completed nine month rotation to Structure Construction on the Route 52 corridor in Santee, CA. Performed field inspection duties, daily construction diaries, and quantity calculations. Voluntarily rotated to Geotechnical Design for six months to assist in field drilling explorations and report preparation. Transferred to Structure Office Engineer as a Specifications Engineer, responsible for writing contract documents, providing oversight for consultant projects, reviewing Design Build specifications and ensuring projects meet their milestone due dates.
<i>Area Engineer</i>	CONTECH Bridge Solutions 5/06-6/08 Promoted to Area Engineer responsible for product engineering support for California, Nevada, and Hawaii with total sales of projects supported of +\$10M from 10 sales personnel. Engineering support of structural steel multi-plate and abutments for truss bridges added in 9/06. In addition to directing the work of a CAD technician and a staff engineer, provided training to new sales personnel and sales staff from other divisions of CONTECH Construction Products.
<i>Project Engineer</i>	CON/SPAN Bridge Systems (CONTECH) 2/04 – 5/06

Promoted to project engineer; handled projects from concept stage to installation. Added duties included attending project specific meetings with clients, meeting with regulatory officials, reviewing shop drawings and attending tradeshow representing the company. Given responsibility for the engineering support of the Southern California region in 6/05 and managed incoming workload from multiple sales personnel. After the acquisition of CON/SPAN Bridge Systems by CONTECH Construction Products in 7/05, added product design responsibility for BEBO precast concrete arches.

Staff Engineer

CON/SPAN Bridge Systems

7/02 - 2/04

Worked in the regional office providing engineering support to field sales staff for a patented three-sided precast concrete arch bridge system. Prepared information for the drafting of submittal and shop drawings and completed calculations as assigned by the Area Engineer. Worked with sales staff to provide project support to consultants and enable our product to be specified.

COMPUTER SKILLS

Microsoft Office

AutoCAD

Microstation

HEC-RAS & HY8 Hydraulic software

Mathcad

Enercalc

CANDE – Soil structure interaction finite element analysis

Bentley LEAP Concrete Bridge Design

CSiBridge (SAP2000)

Caltrans in-house design programs (CTBridge, Vbent, wFrame, xSection, CTAbut)

LPile

Stacy Delaney

From: City of Rancho Cordova <ranhocordova@enotify.visioninternet.com>
Sent: Tuesday, September 14, 2021 5:25 PM
To: Stacy Delaney; Daniel Leonardich
Subject: *NEW SUBMISSION* Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board Application

Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board Application

Submission #: 1177276
IP Address: 73.192.244.62
Submission Date: 09/14/2021 5:25
Survey Time: 8 minutes, 6 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Background: With the passage of Measure H, a 1/2-cent sales tax measure, the City Council expressed interest in establishing an oversight board that would review the manner in which Community Enhancement Funds were spent. While not required by the voter approved sales tax measure, this oversight board, established in 2018, provides an additional layer of transparency to the community. With the passage of Measure R in 2020, citizen oversight was required, per the ballot language, and is accomplished by expanding the duties of the oversight board to review how tax revenues from both Measure H and Measure R are spent. If you are interested in applying to serve out the remaining time (one year), of a two-year term, on the Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board (Oversight Board) you must be a full-time resident of Rancho Cordova who is at least 18 years of age. You must also be a registered voter of Rancho Cordova and shall not be a direct recipient of Community Enhancement Fund monies. There are two vacancies that will be filled. **Purpose:** The City Council established an Oversight Board to provide a review of how tax revenues from both Measure H and Measure R are spent by the City and provide feedback. Oversight Board members may apply for additional terms. **Roles and Responsibilities:** The Community Enhancement Fund Citizen Oversight Board's roles and responsibilities shall be as follows: - Review the accomplishments achieved with Measure H/Community Enhancement Fund dollars and Measure R dollars for each fiscal year to be highlighted in the annual Citizen Report and provide feedback to staff. - Confirm the amount of revenues received in the prior fiscal year in comparison to the budget. - Review actual expenditures to ensure that they were in alignment with the Community Enhancement Fund grant awards and budget allocation approved by the City Council for both Measure H and Measure R. - Review each Community Enhancement Fund grantee's compliance with the City's reporting requirements and make recommendations to exclude noncomplying organizations from future award cycles to the City Council for consideration. - Any amended or additional responsibilities as determined by a majority vote of the full City Council. It should be noted that all data to be reviewed will be summarized by City staff for ease of review. Oversight Board members will be tasked with reviewing these summary reports to ensure board members time is used effectively. Decisions regarding the award of

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1. Full Name

Travis Hughes

2. Full Address

[REDACTED]

3. Phone

[REDACTED]

4. Email

[REDACTED]

5. How many years have you been a Rancho Cordova resident?

1

6. If employed, what is the name of your employer?

Intel Corp.

7. Do you own property or have business interests in the City of Rancho Cordova?

Yes

Read-Only Content

8. The Oversight Board is expected to meet a couple times per year in the early evening hours. Meetings may last several hours. List any days or evenings that you would not be available. For example, the third Wednesday of every month.

Available in all evenings

9. You must be available to attend a meeting on the evening of October 13, 2021. Are you able to attend either in-person or by Zoom? The meeting begins at 4:30 PM and will last approximately 2-3 hours. The next meeting will occur in late October or early November 2021.

Yes

10. List your past experience serving within the community of Rancho Cordova.

None - trying to get involved and guide the city to make the new area the best it can be, also plan on starting a business in Rancho Cordova in 3 to 5 years

11. Have you ever served as an Oversight Board member before?

No

12. I believe I will bring the following strengths, skills, knowledge and assets to service on the Oversight Board.

I'm highly analytical as I utilize this skill daily with my current work position. I'm a good listener and have the ability to be empathetic in order to see all points of view, I'm also very interested in the success of our city!

13. State why you want to serve on the Oversight Board.

This will give me a great opportunity to be on the inside of our city's growth and really help give insight and ideas on our future.

14. Have you ever been a direct recipient of a Community Enhancement Fund grant? A "Direct Recipient" means you are/were a paid employee who received more than \$500 in the last twelve months from an organization or individual that received a grant or that you personally received one.

No

15. Are you a current direct recipient of a Community Enhancement Fund grant?

No

ITEM 3.1.

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16. Do you know of any reason such as a conflict of interest (financial or otherwise), which would adversely affect your ability to serve on the Oversight Board?

No

17. Use this space to provide any additional information or comments.

I'm really interested in helping Rancho Cordova take the next step to become a city/town that people want to visit and give our residents place to gather and build that community.

18. Upload any additional documentation here. Examples of additional documentation are resumes, letters of recommendation, etc.

19. I declare, under penalty of perjury, that all statements in this application are true and complete to the best of my knowledge and belief. I legally reside full time in the city limits of Rancho Cordova, am at least 18 years of age, and a registered voter of Rancho Cordova.

Yes

Thank you,
City of Rancho Cordova

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Stacy Delaney

From: City of Rancho Cordova <ranhocordova@enotify.visioninternet.com>
Sent: Tuesday, September 21, 2021 6:01 PM
To: Stacy Delaney; Daniel Leonardich
Subject: *NEW SUBMISSION* Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board At-Large Student Application

Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board At-Large Student Application

Submission #: 1191633
IP Address: 67.161.188.132
Submission Date: 09/21/2021 6:01
Survey Time: 29 minutes, 14 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Background: With the passage of Measure H, a 1/2-cent sales tax measure, the City Council expressed interest in establishing an oversight board that would review the manner in which Community Enhancement Funds were spent. While not required by the voter approved sales tax measure, this oversight board, established in 2018, provides an additional layer of transparency to the community. With the passage of Measure R in 2020, citizen oversight was required, per the ballot language, and is accomplished by expanding the duties of the oversight board to review how tax revenues from both Measure H and Measure R are spent. The City of Rancho Cordova is looking for two student representatives to serve on the Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board. The at-large student application closes on October 1, 2021. The term of service is one year. One vacancy is available for a Promise Program recipient attending Folsom Lake College (past or present). A second vacancy is for a high school student currently enrolled in an Elk Grove Unified School District school. Purpose: The City Council established an Oversight Board to provide a review of how tax revenues from both Measure H and Measure R are spent by the City and provide feedback. Oversight Board members may apply for additional terms. Roles and Responsibilities: The Community Enhancement Fund Citizen Oversight Board's roles and responsibilities shall be as follows: - Review the accomplishments achieved with Measure H/Community Enhancement Fund dollars and Measure R dollars for each fiscal year to be highlighted in the annual Citizen Report and provide feedback to staff. - Confirm the amount of revenues received in the prior fiscal year in comparison to the budget. - Review actual expenditures to ensure that they were in alignment with the Community Enhancement Fund grant awards and budget allocation approved by the City Council for both Measure H and Measure R. - Review each Community Enhancement Fund grantee's compliance with the City's reporting requirements and make recommendations to exclude noncomplying organizations from future award cycles to the City Council for consideration. - Any amended or additional responsibilities as determined by a majority vote of the full City Council. It should be noted that all data to be reviewed will be summarized by City staff for ease of review. Oversight Board members will be tasked with reviewing these summary reports to ensure board members time is used effectively. Decisions regarding the award of

ITEM 3.1.

ATTACHMENT 1

Community Enhancement Fund dollars will not be the responsibility of the Oversight Board and will remain a City Council function. Oversight Board members will not receive any compensation for their service.

1. Full Name

MaryEllen Faulconer

2. Full Address

[REDACTED]

3. Phone

[REDACTED]

4. Email

[REDACTED]

5. What is the name of the school you currently attend?

Pleasant Grove High School

6. What grade level are you in?

12th

Read-Only Content

Read-Only Content

7. The Oversight Board is expected to meet a couple times per year in the early evening hours. Meetings may last several hours. List any days or evenings that you would not be available. For example, the third Wednesday of every month.

Sundays from 9am -1 pm

8. You must be available to attend a meeting on the evening of October 13, 2021. Are you able to attend either in-person or by Zoom? The meeting begins at 4:30 PM and will last approximately 2-3 hours. The next meeting will occur in late October or early November 2021.

Yes

9. List your past experience serving within the community of Rancho Cordova.

I am an active member of the Church of Jesus Christ of Latter Day Saints and I have been involved in multiple activities to pick up trash alongside roads, make blankets for various shelters and organizations, put together food baskets/bags for children who don't have enough access to food except at school. For a brief time, my family operated Code Ninjas Rancho Cordova and there I helped in teaching youth of the Rancho Cordova area coding and computer science skills, participated in community events such as elementary school fairs and Hagan Park events. I also have worked with Sunrise and McGarvey elementary schools musical theatre programs through choreography, vocal work, and concessions.

10. Have you ever served as an Oversight Board member before?

No

11. I believe I will bring the following strengths, skills, knowledge and assets to service on the Oversight Board.

I am reliable and trustworthy. I am a good student and that translates well to my organizational and time management skills. I am very social and have no issue communicating with people. I lead a community service centered club at my school because I truly believe in giving back to the community is a civil duty. I am confident that I would be able to fulfill any duties and requirements expected of me. I have leadership experience at school and at work that I feel would translate well to service on the Oversight Board.

12. State why you want to serve on the Oversight Board.

I love serving people and feel that my skills would make me a very efficient member of this oversight board. I also am looking for new opportunities every day, I would love to get the experience of working with a subcommittee of city government in order to better develop my leadership skills and start my career in community service and politics now.

ITEM 3.1.

ATTACHMENT 1

13. Do you know of any reason such as a conflict of interest (financial or otherwise), which would adversely affect your ability to serve on the Oversight Board?

No

14. Use this space to provide any additional information or comments.

15. Upload any additional documentation here. Examples of additional documentation are resumes, letters of recommendation, etc.

16. I declare, under penalty of perjury, that I am a student attending a high school within the Elk Grove Unified School District or a Folsom Lake College/Rancho Cordova Promise Program college student (current or past recipient) attending Folsom Lake College.

Yes

17. I declare, under penalty of perjury, that all statements in this application are true and complete to the best of my knowledge and belief and that I legally reside in the city limits of Rancho Cordova.

Yes

Thank you,
City of Rancho Cordova

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Stacy Delaney

From: City of Rancho Cordova <ranhocordova@enotify.visioninternet.com>
Sent: Friday, September 24, 2021 2:44 PM
To: Stacy Delaney; Daniel Leonardich
Subject: *NEW SUBMISSION* Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board At-Large Student Application

Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board At-Large Student Application

Submission #: 1197969
IP Address: 99.38.153.175
Submission Date: 09/24/2021 2:43
Survey Time: 30 minutes, 7 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

Background: With the passage of Measure H, a 1/2-cent sales tax measure, the City Council expressed interest in establishing an oversight board that would review the manner in which Community Enhancement Funds were spent. While not required by the voter approved sales tax measure, this oversight board, established in 2018, provides an additional layer of transparency to the community. With the passage of Measure R in 2020, citizen oversight was required, per the ballot language, and is accomplished by expanding the duties of the oversight board to review how tax revenues from both Measure H and Measure R are spent. The City of Rancho Cordova is looking for two student representatives to serve on the Measure R and Measure H/Community Enhancement Fund Citizen Oversight Board. The at-large student application closes on October 1, 2021. The term of service is one year. One vacancy is available for a Promise Program recipient attending Folsom Lake College (past or present). A second vacancy is for a high school student currently enrolled in an Elk Grove Unified School District school. **Purpose:** The City Council established an Oversight Board to provide a review of how tax revenues from both Measure H and Measure R are spent by the City and provide feedback. Oversight Board members may apply for additional terms. **Roles and Responsibilities:** The Community Enhancement Fund Citizen Oversight Board's roles and responsibilities shall be as follows: - Review the accomplishments achieved with Measure H/Community Enhancement Fund dollars and Measure R dollars for each fiscal year to be highlighted in the annual Citizen Report and provide feedback to staff. - Confirm the amount of revenues received in the prior fiscal year in comparison to the budget. - Review actual expenditures to ensure that they were in alignment with the Community Enhancement Fund grant awards and budget allocation approved by the City Council for both Measure H and Measure R. - Review each Community Enhancement Fund grantee's compliance with the City's reporting requirements and make recommendations to exclude noncomplying organizations from future award cycles to the City Council for consideration. - Any amended or additional responsibilities as determined by a majority vote of the full City Council. It should be noted that all data to be reviewed will be summarized by City staff for ease of review. Oversight Board members will be tasked with reviewing these summary reports to ensure board members time is used effectively. Decisions regarding the award of

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Community Enhancement Fund dollars will not be the responsibility of the Oversight Board and will remain a City Council function. Oversight Board members will not receive any compensation for their service.

1. Full Name

Mitchell Rumsey

2. Full Address

[REDACTED]

3. Phone

[REDACTED]

4. Email

[REDACTED]

5. What is the name of the school you currently attend?

Folsom Lake College

6. What grade level are you in?

Sophomore

Read-Only Content

Read-Only Content

7. The Oversight Board is expected to meet a couple times per year in the early evening hours. Meetings may last several hours. List any days or evenings that you would not be available. For example, the third Wednesday of every month.

I am available all evenings of the week. I will make the time to attend meetings.

8. You must be available to attend a meeting on the evening of October 13, 2021. Are you able to attend either in-person or by Zoom? The meeting begins at 4:30 PM and will last approximately 2-3 hours. The next meeting will occur in late October or early November 2021.

Yes

9. List your past experience serving within the community of Rancho Cordova.

As an Eagle scout from troop 363. I have committed my service to serving my community. I have participated in the American River/parkway cleanups. Volunteered at Rancho's 4th of July event. Volunteered at Veterans day and Memorial day Events at the Hospital. Volunteering at the food locker distribution center. Participated in the SMUD tree planting initiative. Creek week at stone creek park. I've worked with the city during the summer @ city hall internship in the economic development department. I've personally participated during the I-fest as one of the performers. Volunteered my service at the voting polls during elections to guarantee people's right to vote. I am actively serving our community.

10. Have you ever served as an Oversight Board member before?

No

11. I believe I will bring the following strengths, skills, knowledge and assets to service on the Oversight Board.

As a young college student who works part time in the service industry I believe I bring a unique experience and perspective to the oversight board. I believe my character and judgement to be fair when assessing how public funds are spent in our community. I've lived in Rancho Cordova all of my life and so I have a vested interests in its prospering success.

12. State why you want to serve on the Oversight Board.

When I was notified about the opportunity I was excited. I voted to pass measure R as I believe we could make an positive and lasting impact with the additional funds in our community.

13. Do you know of any reason such as a conflict of interest (financial or otherwise), which would adversely affect your ability to serve on the Oversight Board?

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No

14. Use this space to provide any additional information or comments.

I'm very excited for this opportunity and I hope to be working within the board in the future.

15. Upload any additional documentation here. Examples of additional documentation are resumes, letters of recommendation, etc.

Mitchell Rumsey Resume 2020.pdf

16. I declare, under penalty of perjury, that I am a student attending a high school within the Elk Grove Unified School District or a Folsom Lake College/Rancho Cordova Promise Program college student (current or past recipient) attending Folsom Lake College.

Yes

17. I declare, under penalty of perjury, that all statements in this application are true and complete to the best of my knowledge and belief and that I legally reside in the city limits of Rancho Cordova.

Yes

Thank you,
City of Rancho Cordova

This is an automated message generated by Granicus. Please do not reply directly to this email.

MITCHELL RUMSEY

SKILLS & ABILITIES	Friendly and respectful, able to work well with all age groups. Communicates well with visitors, co-workers and supervisors. Willing to put in the effort to become a valued team member Fluent in Microsoft Word, Excel, PowerPoint and Google Docs Type 30 words per minute
EXPERIENCE	Target Corporation, Rancho Cordova, CA September, 2019 – PRESENT (Team Member) Duties: Assist Guests in multiple departments. Complete routine tasks in a timely manner. Fulfilled online orders for customer pick up or shipment. Answer customers questions and help them navigate sales floor. Pack products and load pallets for delivery. Excellent attendance and punctuality. Boy Scouts of America, Troop 363, Rancho Cordova, CA February, 2013 – April, 2020 (Eagle Scout 2018) Over 280 Hours of Community Service and 60 Merit Badges Completed Leadership Positions: Den Chief, Patrol Leader, ASPL, Senior Patrol Leader Duties: As a leader in my Troop, I actively have to work with others setting goals, teaching skills and keeping them on task. Regularly lead monthly Patrol Leaders Council. Plan and execute weekly troop meetings in addition to all logistics for day events and weekend campouts. Communicate with leaders on what support is needed to execute activities. Lee's Korean Martial Arts, Rancho Cordova CA March, 2013 – December, 2019 Black Belt 1st DAN (October, 2017) Assistant Instructor for Jr. Intermediate Classes Duties: Lead and/or assist at least two classes per week. Mentor students proper forms using EDGE method (Explain, Demonstrate, Guide and Enable). Help students set goals and practice various skills and keeping them on task. Monitor progress and provide positive feedback for their personal advancement. Create and participate in special event performances.
EDUCATION	Folsom Lake College Participating in the Associate of Arts Transfer Psychology Degree Program to CSUS George Washington Carver, Rancho Cordova CA School of Arts and Science 2020 Graduate Cumulative GPA: 3.78 (Honor Roll) President & Founding Member, Magic the Gathering Club LEADERSHIP & SPECIAL AWARDS 2019 VFW Scout of the Year local Post, District and placed 3rd in CA State 2017-18 Sacramento Police Youth Academy Graduate (Certificate) 2016 BSA National Youth Leadership Training (Certificate) 2015-16 Cordova Park & Recreation Teens in the Lead Program