CITY OF Rancho Cordova
Incorporated July 1, 2003

CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE CRA/RCFC

Monday, December 03, 2012

5:30 PM – Regular Meeting

AGENDA

David Sander, Mayor

Linda Budge, Vice Mayor

Ken Cooley, Council Member

Robert J. McGarvey, Council Member

Dan Skoglund, Council Member

Regular City Council meeting dates are scheduled on the 1st and 3rd Monday's of each month, unless when Monday is a holiday.
If Monday is a holiday, the meeting will be scheduled for the following Tuesday. Dates are subject to change.

City Council Regular Mtg | ~~CANCELLED MTG~~ | City Council Special Mtg | ~~CANCELLED MTG~~ | CITY HALL CLOSED

2012

S	M	T	W	T	F	S
January						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
February						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			
March						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
April						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
May						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
June						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
July						
1	2	3	4	5	6	7
8	9	~~10~~	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
August						
			1	2	3	4
5	~~6~~	7	8	9	10	11
12	13	~~14~~	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
September						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
October						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
November						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
December						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

CITY HALL CLOSURE DATES
Mon, Jan 2 - Day After New Year's Day
Mon, Jan 16 - Martin Luther King Jr. Day
Fri, Feb 17 - Furlough Day
Mon, Feb 20 - President's Day
Fri, Apr 6 - Furlough Day
Mon, May 28 - Memorial Day
Wed, Jul 4 - Independence Day
Mon, Sep 3 - Labor Day
Mon, Nov 12 - Veterans Day
Thu, Nov 22 - Thanksging Day
Fri, Nov 23 – Day After Thanksgiving Day
Mon, Dec 24 - Christmas Eve
Tue, Dec 25 - Christmas Day
Wed, Dec 26 - Mon, Dec 31 Winter Break

2013 - Proposed

S	M	T	W	T	F	S
January						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
February						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		
March						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
April						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
May						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
June						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
July						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
August						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
September						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
October						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
November						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
December						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

CITY HALL CLOSURE DATES
Tue, Jan 1 - New Year's Day
Mon, Jan 21 - Martin Luther King Jr. Day
Mon, Feb 18 - President's Day
Mon, May 27 - Memorial Day
Thu, Jul 4 - Independence Day
Mon, Sop 2 Labor Day
Mon, Nov 11 - Veterans Day
Thu, Nov 28 - Thanksging Day
Fri, Nov 29 – Day After Thanksgiving Day
Tue, Dec 24 - Christmas Eve
Wed, Dec 25 - Christmas Day
Thurs, Dec 26- Tues, Dec 31 Winter Break

2014 - Proposed

S	M	T	W	T	F	S
January						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
February						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
March						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
April						
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
May						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
June						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
July						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
August						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
September						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
October						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
November						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
December						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

CITY HALL CLOSURE DATES
Wed, Jan, 1 - New Year's Day
Mon, Jan 20 - Martin Luther King Jr. Day
Mon, Feb 17 - President's Day
Mon, May 26 - Memorial Day
Fri, Jul 4 - Independence Day
Mon, Sep 1 - Labor Day
Tue, Nov 11 - Veteran's Day
Thu, Nov 27 - Thanksging Day
Fri, Nov 28 – Day After Thanksgiving Day
Wed, Dec 24 - Christmas Eve
Thu, Dec 25 - Christmas Day
Fri, Dec 26 - Day After Christmas Day
Tue, Dec 31 - New Year's Eve

CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, December 03, 2012

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Budge, Cooley, McGarvey, Skoglund, and Mayor Sander.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

Pastor David McFarland from New Life Center of Rancho Cordova will give the invocation.

5. CERTIFICATION OF NOVEMBER 6, 2012 ELECTION

5.1 Certification of the Results of the November 6, 2012 General Municipal Election with Regard to Members of the City Council and One Measure.
Recommendation: Adopt Resolution No. 113-2012.
Result of Recommended Action: Adoption of the Resolution results in the City's compliance with California Elections Code Regulations 10262, 10263, and 10264, which, in part, state that the governing body shall declare the results of each election under its jurisdiction.

Staff Report: Mindy Cuppy, CMC, City Clerk's Department

6. PRESENTATIONS

6.1 Introduction of New City Employees: Scott Sparks and Patrick Mauch by Neighborhood Services Manager, Kerry Simpson.

6.2 Presentation to Outgoing Council Member Ken Cooley.

6.3 Swearing-in and Seating of Re-elected and Newly Elected Council Members

7. CELEBRATORY BREAK

8. PUBLIC COMMENT

Citizens wishing to address the Council for any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Note, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

9. COUNCIL REPORTS

10. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

10.1 **Subject:** Meeting Minutes of November 19, 2012 Regular and Special Meeting.
Recommendation: Adopt Minutes.

10.2 **Subject:** Electric Fence Zoning Code Amendment - Project No. DD7552
Recommendation: Waive the second reading and adopt Ordinance No. 18-2012.
Result of Recommended Action: Approval of the Zoning Code Amendment establishes a by-right or Administrative Use Permit requirement and development standards for the installation of electric fences within certain specified circumstances within the City limits.
Staff Report: Jessica Jordan, Planning Department
Advances Goals: 1 and 2.

10.3 **Subject:** Resolution Authorizing the Utilization of the State of California's Citizens Option for Public Safety Program Funds (COPS).
Recommendation: Adopt Resolution No. 112-2012 authorizing the expenditure plan for the utilization of funds available from the State's Supplemental Law Enforcement Fund (SLESF) which funds the State's "Citizen's Option for Public Safety" (COPS) program.
Result of Recommended Action: This action will result in the preservation of unused

prior year grant funds in the amount of $52,522, and allow for the spending of both the prior year carryover funds and the estimated current year allocation, $106,280, in accordance with the Government Code 30061.
Staff Report: Donna Silva and Keith Meisner, Finance Department.
Advances Goals: 2 and 5.

11. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

11.1 **Subject:** Ordinance Granting a Water Franchise to the Golden State Water Company.
Recommendation: Waive first reading and introduce Ordinance No. 20-2012 granting a water franchise to Golden State Water Company.
Result of Recommended Action: Passage of this ordinance will grant water franchise to the Golden State Water Company for the purpose of operating and maintaining water pipelines within the City's rights-of-way.
Staff Report: Cyrus Abhar, Public Works Director
Advances Goal: 5.

12. PUBLIC HEARING ITEMS

12.1 **Subject:** Ordinance Amending Sections of Chapter 16.20, "Housing Code," of the Rancho Cordova Municipal Code Relating to Rental Housing Inspection Violation Fees; and Resolution Amending Rental Housing Inspection Fee Schedule.
Recommendation: Waive first reading and introduce Ordinance No. 19-2010. **(Roll Call Vote)**; and adopt Resolution No. 111-2012.
Result of Recommended Action: Adoption of Ordinance No 19-2012 and Resolution No. 111-2012 will amend portions of the Housing Code to allow rental property owners to pay lower fees if they quickly correct minor code violations discovered during an inspection; and amend the Municipal Code to allow fees to be set by resolution. Adoption of this Ordinance also amends the code to reflect recent court decisions regarding consent to enter a rental property and the authority to charge inspection fees.
Staff Report: Kerry Simpson, Neighborhood Services Manager
Advances Goals: 1, 2, and 3.
GROWING STRONG NEIGHBORHOODS

13. REGULAR CALENDAR ITEMS

13.1 **Subject:** 2013 City Council Meeting Schedule.
Recommendation: Staff recommends Council approve its meeting schedule for 2013.
Result of Recommended Action: Action on this item will approve the 2013 meeting schedule for the members of the Rancho Cordova City Council.
Staff Report: Ted A. Gaebler, City Manager's Office and Mindy Cuppy, City Clerk's Office.
Advances Goal: 5.

13.2 **Subject:** Selection of 2013 Mayor and Vice Mayor.
Recommendation: That Council select its Mayor and Vice Mayor for 2013.
Result of Recommended Action: Council will appoint its leadership officers, per Resolution No. 5-2004. The ceremonial seating of the new Mayor and Vice Mayor will take place at the next Council Meeting on December 17, 2012.
Staff Report: Mindy Cuppy, CMC, City Clerk's Department.
Advances Goal: 5.

14. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

15. CITY MANAGER'S REPORT

Major Development Projects.

16. ADJOURNMENT

Mayor Sander will adjourn the regular meeting to closed session in the Community Board Room.

17. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Council Members Budge, Cooley, McGarvey, Skoglund, and Mayor Sander.

18. CLOSED SESSION

Council may adjourn to Closed Session to discuss the following item(s):

Conference with legal counsel, anticipated litigation (Government Code Section 54956.9 (b)), one (1) potential case.

19. OPEN SESSION - REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in Closed Session.

20. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Wednesday, December 5, 2012	*4:00 p.m. Special Meeting*
Tuesday, December 11, 2012	*5:30 p.m. Special Meeting/Work Session – Discuss Draft Fair Housing and Tenant Landlord Mediation Program*
Monday, December 17, 2012	*5:30 p.m. Regular Meeting*
Monday and Tuesday December 24 -25, 2012	**CHRISTMAS EVE AND CHRISTMAS DAY – CITY HALL CLOSED**
Wednesday through Monday, December 26 - 31, 2012	**WINTER BREAK – CITY HALL CLOSED**

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Department	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council/Successor Agency to the CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast and SureWest Cable Systems. Closed Captioning will be available on the playback cablecast. Tune to Metro Cable Channel 14, for playback times. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting. The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Mindy Cuppy, CMC, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, December 03, 2012 Regular Meeting of the Rancho Cordova City Council/Successor Agency to the CRA/RCFC was posted and available for review on November 30, 2012 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed November 30, 2012 at Rancho Cordova, California.

Mindy Cuppy

Mindy Cuppy, CMC, City Clerk

MEMORANDUM

DATE: December 3, 2012

TO: Honorable Mayor and Council Members

FROM: Mindy Cuppy, CMC, City Clerk

SUBJECT: **NOVEMBER 6, 2012 GENERAL ELECTION CERTIFICATION**

RECOMMENDATION

Adopt Resolution No. 113-2012 **(Attachment 1)** certifying the results of the November 6, 2012 General Municipal Election with regard to Members of the City Council and Passage of Measure L.

RESULT OF RECOMMENDED ACTION

Adoption of the resolution results in the city's compliance with California Elections Code Regulations 10262, 10263, and 10264 which, in part, state that the governing body shall declare the results of each election under its jurisdiction.

BACKGROUND

The City Council, as the governing body of the city, declares the results of the election for each City Council office voted on at a municipal election. As a result of the election, the following Council Members have been elected to the City Council for full, four-year terms:

David Sander
Robert J. McGarvey
Donald Terry

The City Council, as a governing body of the city, declares the results of the election for each measure voted on at a municipal election. Each measure approved an ordinance by a vote of the People of the City of Rancho Cordova on November 6, 2012, and approved by Declaration of the vote by the City Council on December 3, 2012. As a result of the election, the following Measure passed:

> **Measure L** – Ordinance No. 14-2012 – An Ordinance of the City Council of the City of Rancho Cordova Adding Chapter 3.90 of the Rancho Cordova Municipal Code with Respect to a Cardroom Tax **(Attachment 2)**.

ATTACHMENTS

1. Resolution No. 113-2012 Draft Pending Certificate of Election from Sacramento County
2. Ordinance No. 14-2012, Measure L

CITY OF RANCHO CORDOVA

RESOLUTION NO. 113-2012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2012 AND DECLARING THE RESULTS

WHEREAS, a General Municipal Election was held and conducted in the City of Rancho Cordova, California, on Tuesday, November 6, 2012, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in the time, form, and manner required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, pursuant to the following City of Rancho Cordova resolutions:

a. Resolution No. 37-2012 called for the General Municipal Election on November 6, 2012, adopted May 21, 2012;
b. Resolution No. 73-2012 established November 6, 2012 as the date of an election for Measure L – Cardroom Tax, adopted on July 16, 2012;

The Sacramento County Voter Registration and Elections Department canvassed the returns of the election and has certified the results to this City Council, and the results are received, attached, and made a part hereof as (**Exhibit A)**.

NOW, THEREFORE, THE CITY COUNCIL OF RANCHO CORDOVA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

MEMBERS OF THE CITY COUNCIL:

1. That the names of persons voted for at the election for Member of the City Council are as follows: David Sander, Robert J. McGarvey, Donald Terry and Brian Danzl.

2. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates are listed in **(Exhibit A)** attached.

3. The City Council does declare and determine that:

- David Sander was elected as a Member of the City Council for the full term of four years; and
- Robert J. McGarvey was elected as a Member of the City Council for the full term of four years; and
- Donald Terry was elected as a Member of the City Council for the full term of four years.

BALLOT MEASURES:

1. That the measure voted for at the election was Measure L.

2. That the number of votes given at each precinct and the number of votes given in the City to each of the measures above named are listed in **(Exhibit A)** attached.

3. That City Council does declare and determine that:

Measure L passed by the voters of the City of Rancho Cordova.

That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____ 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
David Sander, Mayor

ATTEST:

_____
Mindy Cuppy, CMC, City Clerk

Jill LaVine, Registrar of Voters
Voter Registration and Elections

Bradley J. Hudson, County Executive

Ann Edwards, Chief Deputy County Executive
Countywide Services Agency

County of Sacramento

November 30, 2012

Mindy Cuppy, City Clerk
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Mindy Cuppy;

Enclosed are the following documents pertaining to the November 6, 2012 General Election in the City of Rancho Cordova for three (3) Councilmembers and Measure L:

Certificate of Facts

Copies of the Statement of the Vote, containing precinct-by-precinct results, will be available on our website upon certification of the election.

If you have any questions, please call my staff at (916) 875-6451.

Very truly yours,

Brad R. Buyse
Campaign Services Manager
Sacramento County Elections

Enclosures

STATE OF CALIFORNIA

County of Sacramento } ss.

CERTIFICATE OF FACTS

I, Jill LaVine, Registrar of Voters of the County of Sacramento, State of California, do hereby certify that the names of the candidates shown below were submitted to the known qualified electors in the **City of Rancho Cordova** for the purpose of electing **Three (3) City Council members** at the November 6, 2012 General Election.

The results of the Official Canvass conducted by this office are as follows:

	Votes Cast
David Sander*	12,872
Robert J. McGarvey*	10,483
Donald Terry*	7,783
Brian M Danzl	7,780

And that the conduct of the election and canvass of the ballots was in every respect in accordance with the election laws of the State of California.

Witness My Hand and Seal this 30th day of November 2012.

JILL LAVINE
REGISTRAR OF VOTERS
County of Sacramento
State of California

*Elected

STATE OF CALIFORNIA

County of Sacramento } ss.

CERTIFICATE OF FACTS

I, Jill LaVine, Registrar of Voters of the County of Sacramento, State of California, do hereby certify that **Measure "L"** (shown below) was submitted to the known qualified electors of the **City of Rancho Cordova** at the General Election held on November 6, 2012.

CARDROOM TAX MEASURE. Shall an ordinance be adopted requiring each cardroom within the City to pay the City a tax of 2% of annual gross gaming revenues commencing on January 1, 2014; then in each year thereafter, a tax of 3% of annual gross gaming revenues up to $5,000,000, and a tax of 4% of annual gross gaming revenues over $5,000,000, to fund general municipal services such as public safety, street maintenance, and neighborhood improvements?

The results of the Official Canvass conducted by this office are as follows:

YES VOTES	NO VOTES
16,288	4,088

And that the conduct of the election and canvass of the ballots was in every respect in accordance with the election laws of the State of California.

Witness My Hand and Seal this 30th day of November 2012.

JILL LAVINE
REGISTRAR OF VOTERS
County of Sacramento
State of California

ATTACHMENT 2

ORDINANCE NO. 14-2012

AN ORDINANCE OF THE CITY OF RANCHO CORDOVA ADDING CHAPTER 3.90 OF THE RANCHO CORDOVA MUNICIPAL CODE WITH RESPECT TO A CARDROOM TAX

WHEREAS, the City recognizes that its cardrooms are a source of entertainment for people throughout the Sacramento region; and

WHEREAS, the City intends to be fair to all cardrooms by submitting, subject to City Council approval, a tax for voter approval which if approved would impose a similar tax on all cardrooms in the City; and

WHEREAS, California Constitution Article XIIIC, Section 2, provides that no local government may impose, extend or increase any general tax unless and until that tax is submitted to the electorate and approved by a majority vote; and

WHEREAS, California Constitution Article XIIIC, Section 2, provides that a measure proposing to impose, extend or increase a general tax must be consolidated with a regularly scheduled general election for members of the City Council; and

WHEREAS, November 6, 2012 is the date of the City's regular municipal election; and

WHEREAS, the cardroom tax imposed by this Ordinance will result in an equal treatment of all cardrooms in the City and will provide additional revenue to the City to help preserve funding for general municipal services such as neighborhood improvements and safety including, but not limited to, police services, maintenance of and improvements to city streets, sidewalks, landscaping and graffiti removal.

THE PEOPLE OF THE CITY OF RANCHO CORDOVA DO ORDAIN AS FOLLOWS:

SECTION 1: Chapter 3.90, titled "Cardroom Tax," is hereby added to the Rancho Cordova Municipal Code to read as follows:

CHAPTER 3.90

CARDROOM TAX

3.90.010 Short Title.
3.90.020 Purpose and Intent.
3.90.030 Definitions.
3.90.040 Payment of Tax.
3.90.050 Statement of Revenue.
3.90.060 Payment – Timing.
3.90.070 Audit of Gross Gaming Revenue Reports and Payment.
3.90.080 Notice Not Required by City.
3.90.090 Tax Deemed Debt to City.
3.90.100 Deficiency Determinations.
3.90.110 Tax Assessment; Nonpayment; Fraud.
3.90.120 Tax Assessment; Notice Requirements.
3.90.130 Tax Assessment; Hearing.

3.90.140 Conviction for Chapter Violation; Taxes Not Waived.
3.90.150 Amendment of Tax

3.90.010 Short Title.

This chapter shall be known as the Rancho Cordova Cardroom Tax Ordinance.

3.90.020 Purpose and Intent.

This cardroom tax is a license tax on the privilege of operating a cardroom within the City of Rancho Cordova, and is enacted solely to raise revenue for municipal purposes and is not intended for regulation.

3.90.030 Definitions.

A. "Annual Gross Gaming Revenues" shall mean the Gross Gaming Revenues produced each calendar year between January 1st through December 31st. For new cardrooms, the first annual Gross Gaming Revenues shall begin on the date the certificate of the occupancy is issued for the cardroom and end on December 31st of that same year."

B. "Discontinued, dissolved or otherwise terminated" shall mean the date the cardroom is no longer in operation as described in the business license(s) issued to the cardroom by the City pursuant to Title 4 of this Code. The Finance Director, using all evidence, including evidence provided by the cardroom licensee, shall make the determination as to whether a cardroom has been discontinued, dissolved or otherwise terminated.

C. "Gross Gaming Revenues" shall be defined in accordance with the definition of "Gross Revenue" provided in California Business and Professions Code Section 19805(r) as may be amended from time to time..

D. "Licensee" means a person who has been issued a cardroom business license under Title 4 of this Code.

3.90.040 Payment of Tax.

In addition to any requirements imposed by Title 4 of this Code, each licensee operating a cardroom within the City shall pay the City a percentage of the cardroom's annual Gross Gaming Revenues received by the cardroom as follows: a tax of 2% of Annual Gross Gaming Revenues commencing on January 1, 2013, and in each year thereafter, a tax of 3% of Gross Gaming Revenues that are $5,000,000, and a tax of 4% on Gross Gaming Revenues over $5,000,000.00.

3.90.050 Statement of Revenue.

Before the 30th day following the end of each quarter, the licensee shall file with the City Finance Department a statement, under oath, showing the true and correct amount of annual Gross Gaming Revenue for the preceding quarter. A signed declaration shall be attached to the statement included therein, which shall be in substantially the same form as: "I hereby declare under penalty of perjury that the foregoing is true and correct." Pursuant to Section 3.90.070 of this Chapter, the City shall have the right to audit the matters reported in the statement to determine the accuracy of the figures contained therein.

3.90.060 Payment – Timing.

A. All taxes imposed by this Chapter shall be made at the same time the licensee files the statement of revenue with the Finance Department. Payment of taxes imposed by this Chapter shall accompany the statement of revenue and shall be in the correct amount of taxes due and owing in accordance with Section 3.60.040 of this Chapter. Such sums correctly reflecting the quarterly fees payable for the preceding quarter shall be accepted by the City, subject, however, to the City's right to conduct an audit pursuant to Section 3.90.070 of this Chapter.

B. In the case of a cardroom which is discontinued, dissolved or otherwise terminated before the expiration of a tax period, the due date for any taxes accrued and owing to the City under the provisions of this Chapter shall be the date of the discontinuance, dissolvement or termination of the cardroom business.

C. Payments not received within 30 days of the end of the quarter will be subject to a late fee of one and one-half percent (1.5%) per month of the amount past due, plus all reasonable collection fees and costs.

3.90.070 Audit of Gross Gaming Revenue Reports and Payment.

A. The City shall have the right to audit the matters referred to in the statement of revenue, and to determine the correctness of the figures set forth in such statement and the amount payable to the City pursuant to the provisions of Section 3.90.040.

B. The books, records and accounts of any licensee may be inspected and audited by the City.

C. Such an inspection and audit may be performed by the Finance Director, a qualified accountant or City official who shall be selected by the Finance Director.

D. To facilitate such audits, the licensee shall keep complete records of all transactions related to the receipt or disbursement of funds arising out of or related to cardroom operations during the preceding three-year period. All such records shall be made available to the City for audit at the licensee's place of doing business after reasonable prior notice.

E. Any failure or refusal of any licensee to make and file a statement of revenue as required within the time required, or to pay such sums by way of taxes when the same are due and payable in accordance with the provisions of this Chapter, or to permit such inspection of such books, records and accounts of such licensee shall be and constitute full and sufficient grounds for suspension or revocation of any cardroom business license issued to the licensee pursuant to Title 4 of this Code.

3.90.080 Notice Not Required by City.

The City is not required to send a delinquency or other notice or bill to any person subject to the provisions of this Chapter, and failure to send such notice or bill shall not affect the validity of any tax, interest or penalty due under the provisions of this Chapter.

3.90.090 Tax Deemed Debt to City.

The amount of any tax, penalties and interest imposed by the provisions of this Chapter shall be deemed a debt to the City, and any licensee carrying on any business without having paid the tax under this Chapter to the City shall be liable to an action in the name of the City in any court of competent jurisdiction for the amount of the tax, and penalties and interest imposed on such business.

3.90.100 Deficiency Determinations.

A. If the Finance Director is not satisfied that a statement of revenue filed, as required under the provisions of this Chapter, is correct, or that the amount of tax is correctly computed, the Finance Director may compute and determine the amount to be paid and make a deficiency determination upon the basis of the facts contained in the statement of revenue or upon the basis of any information in the City's possession or that may come into the City's possession.

B. The City may make more than one deficiency determination of the amount of tax due for a period or periods.

C. In the case of a cardroom which is discontinued, dissolved or otherwise terminated, a deficiency determination may be made at any time within three years thereafter as to any liability arising from engaging in such business whether or not a deficiency determination is issued prior to the date the tax would otherwise be due.

D. Whenever a deficiency determination is made, the City shall provide a notice to the person concerned in the same manner as notices of assessment are given under Section 3.90.120.

3.90.110 Tax Assessment; Nonpayment; Fraud.

A. Under any of the following circumstances, the Finance Director may make and give notice of an assessment of the amount of tax owed by a person under this Chapter:

1. If the person has not filed any statements of revenue required under the provisions of this Chapter;

2. If the person has not paid any tax due under the provisions of this Chapter;

3. If the person has not, after demand by the Finance Director, filed a corrected statement of revenue or furnished to the Finance Director adequate substantiation of the information contained in a statement of revenue already filed, or paid any additional amount of tax due under the provisions of this Chapter.

B. The notice of assessment shall separately set forth the amount of any tax known or estimated by the Finance Director to be due, after full consideration of all information within his or her knowledge concerning the cardroom business and activities of the person assessed and shall include the amount of any penalties, costs or interest accrued on each amount to the date of the notice of assessment.

3.90.120 Tax Assessment; Notice Requirements.

The notice of assessment shall be served upon the licensee either by personally serving it to the licensee, or by a deposit of the notice in the United States mail, postage prepaid thereon, addressed to the licensee at the address of the location of the business appearing on the face of the business license(s) issued under Title 4 to the licensee, or to such other address as he or she shall register with the Finance Director for the purpose of receiving notices provided under this Chapter. For the purposes of this Section, a service by mail is complete at the time of deposit in the United States mail.

3.90.130 Tax Assessment; Hearing.

A. Within ten (10) days after the date of service of a notice under Section 3.60.120 of this Chapter, the licensee may apply in writing to the Finance Director for a hearing on the assessment.

B. If application for a hearing before the Finance Director is not made within the time herein prescribed, the tax assessed by the Finance Director shall become final and conclusive.

C. Within thirty (30) days of the receipt of any such application for hearing, the Finance Director shall cause the matter to be set for hearing before him or her not later than thirty (30) days after the date of application, unless a later date is agreed to by the Finance Director and the licensee requesting the hearing.

D. Notice of such hearing shall be given by the Finance Director to the licensee requesting such hearing not later than five (5) days prior to such hearing. At such hearing, said licensee may appear and offer evidence why the assessment as made by the Finance Director should not be confirmed and fixed as a tax.

E. After such hearing the Finance Director shall determine and reassess the proper tax to be charged and shall give written notice thereof to the licensee in the manner prescribed in Section 3.60.120 for giving notice of assessment.

3.90.140 Conviction for Chapter Violation; Taxes Not Waived.

A. The conviction and punishment of any person for failure to pay the required tax shall not excuse or exempt such person from any civil action for the tax debt unpaid at the time of such conviction.

B. No civil action shall prevent a criminal prosecution for any violation of the provisions of this Chapter or of any State Law requiring the payment of all taxes.

3.90.150. Amendment of Tax. Chapter 3.90 of the Municipal Code may be amended by the City Council without a vote of the people. However, as required by Chapter XIIIC of the California Constitution, voter approval is required for any amendment provision that would increase the rate of any tax levied pursuant to this Ordinance. The People of the City of Rancho Cordova affirm that the following actions shall not constitute an increase of the rate of a tax:

1. The restoration of the rate of the tax to a rate that is no higher than that set by this Ordinance, if the City Council has adopted an ordinance to reduce the rate of the tax;

2. An action that interprets or clarifies the methodology of the tax, or any definition applicable to the tax, so long as interpretation or clarification (even if contrary to some prior interpretation or clarification) is not inconsistent with the language of this Ordinance.

3. The establishment of a class of person that is exempt or excepted from the tax or the discontinuation of any such exemption or exception (other than the discontinuation of an exemption or exception specifically set forth in this Ordinance); and

4. The collection of the tax imposed by this Ordinance, even if the City had, for some period of time, failed to collect the tax.

SECTION 2. Effective Date. This Chapter shall become effective immediately upon the date that this Ordinance is approved by the voters of the City of Rancho Cordova at the Election of November 6, 2012 as confirmed by the City Council's declaration of the vote.

SECTION 3. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Ordinance shall nonetheless remain in full force and effect. The people hereby declares that they would have adopted each section, subsection, sentence, clause, phrase, or portion of this Ordinance, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions of this Ordinance be declared invalid or unenforceable.

APPROVED by the following vote of the People of the City of Rancho Cordova on November 6, 2012.

ADOPTED by Declaration of the vote by the City Council of the City of Rancho Cordova on _____, 2012:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
David Sander, Mayor

ATTEST:

_____
Mindy Cuppy, City Clerk

APPROVED AS TO FORM:

_____
Adam Lindgren, City Attorney

1933893.3

CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, November 19, 2012

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

6:30 PM – Special Meeting
American River Community Room North

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Vice Mayor Budge called the regular meeting to order in the David B. Roberts Council Chambers at 5:36 PM.

Council Members Present:	McGarvey, Budge, Skoglund, Cooley (at 5:47 PM), and Sander (at 6:13 PM).
Council Members Absent:	None.
Staff Members Present:	Chinn, Lindgren, Cuppy, Downton, Abhar, Thomas, Blair, Mingay, Silva, Haven, Campbell, Hadley, Richeal, Davis.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk read the meetings recordings and playback schedules.

3. PLEDGE OF ALLEGIANCE

Eppie Johnson led the pledge.

DRAFT

4. INVOCATION

Curt Haven gave the invocation.

5. OPEN SESSION - REPORT FROM CLOSED SESSION

5.1 City attorney Adam Lindgren reported that a closed session for the City Manager evaluation was held on November 13, 2012 and was successfully concluded. Staff was directed by Council to place on item on a future agenda, which is up for consideration in open session on this agenda as item 9.7.

6. PRESENTATIONS

6.1 Eppie Johnson made a presentation regarding Eppie's Great Race 2012.

6.2 Craig Osborn gave an update on the Rancho Cordova Historical Society.

6.3 Introduction of New City Employees: Scott Parks and Patrick Mauch by Neighborhood Services Manager, Kerry Simpson was postponed to a future date.

6.4 Mayor Sander's Birthday on November 25 was recognized when he arrived at 6:13 PM.

7. PUBLIC COMMENT

Vice Mayor Budge opened the public comment period. There were no speakers. Vice Mayor Budge closed the public comment period.

8. COUNCIL REPORTS

Council reported on events since the last meeting.

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve items 9.1 through 9.6 by Skoglund, second by McGarvey; Carried by a 4:0 roll call vote. (Sander absent).

Item 9.7 was pulled for separate discussion.

9.1 **Subject:** Meeting Minutes of:
a) November 5, 2012 Special and Regular Meeting; and
b) November 13, 2012 Special Meeting / Closed Session.
Recommendation: Adopt Minutes.

9.2 **Subject:** Quarterly Treasurer's Report
Recommendation: Receive and file report.
Result of Recommended Action: This report provides Council with information concerning the City's investment portfolio. This report will meet requirements as provided by state law.
Staff Report: Donna Silva, Finance Department

9.3 **Subject:** Resolution Authorizing the City Manager to Execute a Contract Amendment with Mark Thomas & Company to Increase the Contract Value a Total of $150,000 for Engineering Services Provided for the Folsom Boulevard Improvement Project
Recommendation: Adopt Resolution No. 105-2012.
Adoption of this resolution will authorize the City Manager to execute a contract amendment for engineering services with Mark Thomas & Company to increase the contract value a total of $150,000 from $2,432,186 to $2,582,186.
Staff Report: Cyrus Abhar, Public Works Department
Advances Goals: 1, 2, 5, and 6.

9.4 **Subject:** Resolution Amending the Construction Permit Fee Schedule to Revise Permit Fees for Photovoltaic Solar Systems
Recommendation: Adopt Resolution No. 106-2012.
Result of Recommended Action: Adoption of this resolution will revise the fee schedule for construction permits, typically referred to as building permits, to adjust the rates to meet new State requirements as outlined in Senate Bill 1222, for photovoltaic (PV) energy systems for non-residential projects.
Staff Report: Cyrus Abhar, Building Department
Advances Goals: 1 and 5.

9.5 **Subject:** Resolution Authorizing the Issuance of Special Tax Refunding Bonds for and on behalf of the City of Rancho Cordova Sunridge Anatolia Community Facilities District No. 2003-1 and Approving the Documents and Actions Necessary to Complete the Refunding Process
Recommendation: Adopt Resolution No. 107-2012.
Result of Recommended Action: Adoption of this resolution will allow the City to refinance the 2003 Bond Series in Community Facilities District 2003-1 at a lower interest rate, providing potential future savings and/or additional funding for additional amenities to the property owners within the district.
Staff Report: Donna Silva, Finance Department
Advances Goal: 5.

9.6 **Subject:** Repeal of Resolution No. 96-2012 and Adoption of a New Resolution Authorizing the City Manager to Approve Future Change Orders in the Amount of $170,000 with Douglas Veerkamp General Engineering Increasing the Total Contract Value to $4,936,984
Recommendation: Repeal Resolution No. 96-2012 and adopt Resolution No. 108-2012.
Result of Recommended Action: Resolution No. 96-2012 will be nullified and replaced with newly adopted Resolution No. 108-2012 to clarify the total contract value.
Staff Report: Cyrus Abhar, Public Works Department
Advances Goals: 1, 2, 3, 5, and 6.

ITEM 9.7 WAS PULLED FOR SEPARATE DISCUSSION:

9.7 **Subject:** Resolution Approving a Supplemental Contribution to the City Manager's Existing 401(a) Plan
Recommendation: Adopt Resolution No. 110-2012.
Result of Recommended Action: Adoption of this resolution will result in a supplemental contribution to the City Manager's 401(a) plan in the amount of $4,748.50. This amount is within the annual limit as established by the IRS and allowed under his existing contract.

Staff Report: Joe Chinn, City Manager 's Office
Advances Goals: 2 and 6.

ACTION: Motion to approve item 9.7 by Budge, second by McGarvey;
Carried by a 4:1 roll call vote. (Cooley dissenting).

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

ACTION: Motion to approve by Budge second by Cooley;
Carried by a 5:0 roll call vote.

10.1 **Subject:** Woodside Homes (Sunridge Park, Village 1B & 11B) Residential Design Review; Project No. DD7663 - Located at Sunridge Park Subdivision, East of Rancho Cordova Parkway and South of Douglas Road
Recommendation: Adopt Resolution No. 109-2012.
Result of Recommended Action: Adoption of this resolution will allow the applicant to continue to build a marketable home plan for the Bella Brisas production line. These units are slightly larger than the original 2004 approvals prior to the recession; and a small increment larger than the 2009 amended plans that ranged from 1,451 to 2,235 square feet.
Staff Report: William Campbell, Planning Department
Advances Goals: 1 and 2.
GROWING STRONG NEIGHBORHOODS

10.2 **Subject:** Electric Fence Zoning Code Amendment - Project No. DD7552
Recommendation: Waive the first reading and introduce Ordinance No. 18-2012.
Result of Recommended Action: Approval of the Zoning Code Amendment establishes a by-right or Administrative Use Permit requirement and development standards for the installation of electric fences within certain specified circumstances within the City limits.
Staff Report: Jessica Jordan, Planning Department
Advances Goals: 1 and 2.

11. PUBLIC HEARING ITEMS

NONE.

12. REGULAR CALENDAR ITEMS

NONE.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

NONE.

14. CITY MANAGER'S REPORT

Acting City Manager Joe Chinn gave an Election Update.

Chief Rosanne Richeal and Assistant Chief Robert Davis gave an update on the Rancho Cordova Police Department.

15. ADJOURNMENT

Mayor Sander adjourned the regular meeting to closed session in the Community Board Room at 6:59 PM.

16. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Mayor Sander called the closed session to order in the Community Board Room at 7:10 PM.

Council Members Present: McGarvey, Budge, Cooley, Sander, Skoglund.

Council Members Absent: None.

Staff Members Present: Lindgren, Chinn, Silva, Haven, Runner.

17. CLOSED SESSION

Council met in closed session to discuss the following item:

Conference with real property negotiators (Government Code Section 54956.8)

- 10259 Folsom Boulevard, APN: 076-0213-003 thru 5; and
- 10235 Folsom Boulevard, APN: 076-0213-011 and 012

COUNCIL ACTING AS THE SUCCESSOR AGENCY

18. OPEN SESSION - REPORT FROM CLOSED SESSION

City Attorney Adam Lindgren reported that there was no reportable action taken in closed session.

19. ADJOURNMENT

Mayor Sander will adjourn the closed session to the special meeting in the American River Community Room North at 7:51 PM.

20. STUDY SESSION - CALL TO ORDER/ROLL CALL

Mayor Sander called the special meeting to order in the American River North Community Room at 7:59 PM.

Council Members Present: McGarvey, Budge, Sander, Cooley.

Council Members Absent: Skoglund.

Staff Members Present: Gaebler, Lindgren, Cuppy, Abhar, Junker, Silva, Chinn, Runner, Haven, Sparkman, Davis.

21. PUBLIC COMMENT

Mayor Sander opened the public comment period. There were no speakers. Mayor Sander closed the public comment period.

22. SPECIAL MEETING ITEM

22.1 **Subject:** City / BIA Facilitation Process - Transportation Improvements and Transportation Development Impact Fees.

ACTION: Discussion item only; no action taken.

23. ADJOURNMENT OF STUDY SESSION

Mayor Sander adjourned the meeting at 8:31 PM.

24. ADJOURNMENT

The meeting was adjourned in memory of NaDene Willes.

_____
Mindy Cuppy, CMC, City Clerk

CITY OF RANCHO CORDOVA

ORDINANCE NO. 18-2012

AN ORDINANCE OF THE CITY COUNCIL OF RANCHO CORDOVA AMENDING SECTION 23.731.080 SPECIAL FENCING AND SCREENING REQUIREMENTS OF THE RANCHO CORDOVA ZONING CODE TO ALLOW ELECTRIC FENCES WITHIN THE CITY LIMITS

WHEREAS, on June 21, 2012, the City of Rancho Cordova ("City") received an application from Electric Guard Dog ("Applicant") for a Zoning Code Amendment to allow and establish development standards for electric fences within the City; and

WHEREAS, the City's Zoning Code currently limits electric fences to be allowed in narrow, strictly defined circumstances; and

WHEREAS, the proposed Zoning Code amendment allows electric fences by right in the M-2 zone when entirely surrounded by M-2 zoning or upon issuance of an Administrative Use Permit by the Planning Director for electric fences in the M-1 zone or on M-2 properties not entirely surrounded by other M-2 zoning; and

WHEREAS, height, area, spacing, electrification, and aesthetic standards have been included in the proposed Zoning Code amendment to ensure any electric fence is designed and located in such a manner to as avoid any adverse effects on public safety and the existing surrounding environment; and

WHEREAS, the certified Environmental Impact Report prepared for the previously adopted General Plan was found to adequately address all environmental impacts associated with the adoption of the proposed Zoning Code amendment; and

WHEREAS, these amendments were analyzed and determined to be within the scope of the General Plan EIR and require no further environmental review under State CEQA Guidelines Section 15162; and

WHEREAS, on November 19, 2012, the City Council held a properly noticed public hearing at which it received a report from City staff, oral and written testimony from the public, and deliberated on the item.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. **Recitals**. The foregoing recitals are true and correct and made a part of this Ordinance.

Section 2. **Findings.** The City Council hereby finds that:

A. **CEQA Compliance.** The Rancho Cordova General Plan FEIR (SCH #2005022137) was certified in June 2006 by the Rancho Cordova City Council. The General Plan EIR is a Program EIR. (CEQA Guidelines section 15168.) The Electric Fence Zoning Code Amendment is an activity within the scope of the General Plan EIR and requires no further environmental review. Further environmental review is not required because the proposed

amendments do not meet the criteria for preparing a subsequent EIR or Negative Declaration under State CEQA Guidelines section 15162. Furthermore, this is a procedural change in the Zoning Code that will not result in a direct, or reasonably foreseeable indirect, physical change in the environment. Therefore, adoption of the Ordinance is not subject to CEQA pursuant to Guidelines Section 15060(c)(2). All applications for Conditional Use Permits under this provision will be required to comply with the requirements of CEQA prior to the approval of the permit.

B. **Consistency with the General Plan.** The attached Zoning Code Amendment ("Amendment" or "proposed Amendment") is consistent with the General Plan as required by Government Code Section 65454. The Amendment is consistent with and implements the following provisions of the City's adopted General Plan:

General Plan Goals, Policies, and Actions:

- Land Use Action.1.4.4 – Develop guidelines for buffering of incompatible land uses in ways that retain community character but do not consume large land area, create pedestrian barriers, or result in unsafe conditions.

Finding: The proposed Zoning Code Amendment would allow for the installation of electric fences while maintaining the existing community character of the City's industrial core. Any electric fence would be required to uphold certain aesthetic standards and include signage to alert passersby to the presence of electricity within the fence itself and non-electrified perimeter fencing surrounding the installation. This signage and perimeter fencing would eliminate the possible unsafe conditions that could occur from installation of the fence.

Section 3. Amendments. The City Council hereby adopts the amended Section 23.731.80 of the Zoning Code attached in **Exhibit A**.

Section 4. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance, is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid or unenforceable.

Section 5. Effective Date. Within fifteen (15) days after adoption, a Summary of this Ordinance shall be published once in the Grapevine Independent or the Sacramento Bee, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with Government Code Section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its adoption.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova this ____ day of _____ 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
David M Sander, Mayor

ATTEST:

_____
Mindy Cuppy, CMC, City Clerk

EXHIBIT A

23.731.080 Special Fencing and Screening Requirements

I. **Electric Fencing.** The construction and use of electric fencing shall be allowed in the City only as provided in this section, subject to the following standards:

a. Location. Electric fences are allowed by right in the M-2 (Heavy Industrial) zone so long as the property on which the fence is to be installed is surrounded, on all sides, by M-2 zoned property. Electric fences are allowed in the M-1 (Light Industrial) zone or M-2 zone when bordered by another zoning district upon issuance of an Administrative Use Permit as defined and regulated in Chapter 23.125 of this Code.

Electric fences are only allowed around non-residential outdoor storage areas or contractor's equipment or storage yard. No electric fence shall be permitted, installed, or used unless it is completely surrounded by a non-electric fence or wall that is at least 6 feet in height.

b. Height. Electric fences may have a maximum height of 10 feet.

c. Spacing between fences. The space between an electric fence and perimeter wall or fence may not exceed 12 inches and shall be kept clean and free of litter, debris, and vegetation.

d. Aesthetics. Electric fences shall be installed as to be as minimally intrusive as possible. Fences should utilize horizontal electrified wires and minimal vertical support beams.

In making the findings for an Administrative Use Permit when one is required, the Planning Director will determine that the proposed electric fence is not detrimental to the aesthetics and continued viability of the surrounding properties. As such, electric fences are likely not compatible if proposed immediately adjacent to an existing retail, restaurant, or other heavily trafficked commercial area unless substantial camouflaging or other design efforts are undertaken to completely shield the electric fence from view.

e. Electrification. The energizer for electric fences must be driven by a commercial storage battery not to exceed 12 volts DC.

The electric charge produced by the fence upon contact shall not exceed the energizer characteristics set forth in paragraph 22.108 and depicted in Figure 102 of International Electrotechnical Commission (IEC) Standard 60335-2-76.

The fence must also comply with all applicable local and State regulations including being issued a permit by the Building Department.

f. Warning Signs. Electric fences shall be clearly identified with warning signs that read, at minimum, "Danger – Electric Fence" at an interval of not less than 60 feet and at least one sign per side of the area to be fenced.

g. Electric fences equipped with monitored alarm systems may require an alarm permit issued by the Rancho Cordova Police Department.

MEMORANDUM

DATE: December 3, 2012

TO: Honorable Mayor and Council Members

FROM: Donna Silva, Finance Director and Rosanne Richeal, Chief of Police

SUBJECT: **RESOLUTION AUTHORIZING THE UTILIZATION OF THE STATE OF CALIFORNIA'S CITIZENS OPTION FOR PUBLIC SAFETY PROGRAM FUNDS (COPS)**

RECOMMENDATION

Adopt Resolution No. 112-2012 authorizing the expenditure plan for the utilization of funds available from the State's Supplemental Law Enforcement Fund (SLESF) which funds the State's "Citizen's Option for Public Safety" (COPS) program.

RESULT OF RECOMMENDED ACTION

This action will result in the preservation of unused prior year grant funds in the amount of $52,522, and allow for the spending of both the prior year carryover funds and the estimated current year allocation, $106,280, in accordance with the Government Code 30061.

BACKGROUND

The State of California's budget for FY 2012-13 includes appropriations for the State Supplemental Services Fund for distribution to cities and counties to support jails, criminal prosecutions and front-line law enforcement operations and services. These funds are limited as follows:

- In the cases of cities, these funds must be used exclusively to fund front-line police operations and services in accordance with a written request from the Police Chief.

- For both counties and cities, these funds must supplement existing services and cannot be used to supplant existing funding for current law enforcement services.

The funds appropriated by the State in a given fiscal year are normally expended by local governments in the following fiscal year. Therefore, the State of California's appropriation of COPS funds in fiscal year 2012-13 are available for spending by the City in fiscal year 2013-14.

Government Code Section 30061 mandates that cities develop a plan for the expenditures of SLESF funds and that the City Council approve such expenditures as a separate matter (apart from the normal budget process). The current funding for the City totals $106,280, provided by the Local Law Enforcement Services Account (LLESA).

The current carryover balance of $52,522 represents an accumulation of unspent funds from prior years. Funds were unspent for a variety of reasons. During November 2009 through April 2010, the Chief of Police position was vacant; therefore, COPS funds were not used during that time by the interim Acting Police Chief. In the same period, state funding through grants was questionable. Once COPS funding was approved and allocated to cities, by January 2010, spending was still on hold until a new Police Chief was chosen. During fiscal year 2009-10, COPS fund spending was delayed due the move of the police department to a new building as needed equipment, accessories, printed items, or signs were going to be needed but were not yet identified. Spending of the COPS funds resumed during the 2011-12 fiscal year.

The Police Department has requested that these funds be used for “one-time” purchases which are outlined in the attached memo from Rosanne Richeal, included as Exhibit A to the Resolution.

ATTACHMENT

1. COPS Distribution Letter Dated November 14, 2012
2. Resolution No. 112-2012

SACRAMENTO COUNTY SHERIFF'S DEPARTMENT

SCOTT R. JONES
Sheriff

November 14, 2012

Ms. Stefani Daniell, Citrus Heights
Ms. Cassandra Murphy, Elk Grove
Ms. Terri Hemley, Folsom
Ms. Dana Wilkerson, Galt
Ms. Donna Silva, Rancho Cordova
Ms. Priscilla Smith, Sacramento

RE: DISBURSEMENT OF FISCAL YEAR 2012/13 CITIZEN'S OPTION FOR PUBLIC SAFETY PROGRAM FUNDING

Dear Financial Managers:

I have attached a copy of the distribution letter received from the State of California, Department of Finance.

The amount each city receives is determined by the relative population of the cities within the County and the unincorporated area of the County. By law, the relative population of each city is based on the most recent January estimate by the population research unit of the Department of Finance, and as adjusted to provide a grant of at least $100,000 to each law enforcement jurisdiction. The estimated amounts for Fiscal Year 2012/13 will again be distributed quarterly and are detailed below:

Citrus Heights	$134,883
Elk Grove	$250,752
Folsom	$116,944
Galt	$100,000
Rancho Cordova	$106,280
Sacramento	$757,313

Please keep in mind if the available VLF funds are either greater than or less than the anticipated State allocation, the local allocations will be adjusted on a pro-rated basis while maintaining the minimum allocation of $100,000.

In order to expedite the receipt of your 2012/13 funding, please forward a copy of your expenditure plan and certified minute order/resolution, as approved by your City Council, as soon as possible to me at the address below. If you have any questions, please call me (916) 874-8436 or *dboller@sacsheriff.com*, or Nancy Gust at 874-6032 or *ngust@sacsheriff.com*.

Very truly yours,

SCOTT R. JONES, SHERIFF

Doris Boller

Doris Boller
Administrative Services Officer II
Fiscal Unit

/db

Att.

REFER ALL CORRESPONDENCE TO: SACRAMENTO SHERIFF'S DEPARTMENT • P.O. BOX 988 • SACRAMENTO, CA 95812-0988

CITY OF RANCHO CORDOVA

RESOLUTION NO. 112-2012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA TO UTILIZE THE STATE OF CALIFORNIA'S CITIZENS OPTION FOR PUBLIC SAFETY PROGRAM FUNDS (COPS)

WHEREAS, in fiscal year 2012-13, under the State Supplemental Law Enforcement Services Fund (SLESF), the State appropriated funding for local law enforcement operations and service; and

WHEREAS, Rancho Cordova has remaining $52,522 in SLESF funding from FY 2011-12 that has not been expended; and

WHEREAS, Rancho Cordova's portion of the SLESF funding is $106,280 from the State's FY 2012-13 estimated appropriation for the expenditure in 2013-14; and

WHEREAS, Government Code Section 30061 mandates that cities develop a plan for the expenditures of SLESF funds and that the City Council approve such expenditures as a separate matter (apart from the normal budget process).

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF RANCHO CORDOVA that the Council hereby accepts the grant for the State of California's Citizen's Option for Public Safety Program Funds and approves the expenditure plan attached hereto as Exhibit A.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ___ day of _____, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
David M. Sander, Mayor

ATTEST:

_____
Mindy Cuppy, CMC, City Clerk

EXHIBIT A

RANCHO CORDOVA POLICE DEPARTMENT

Memorandum

November 25, 2012

To: DONNA SILVA
Finance Director, City of Rancho Cordova

From: CHIEF ROSANNE RICHEAL
Chief of Police, Rancho Cordova Police Department

Subject: **CITIZEN'S OPTION FOR PUBLIC SAFETY PROGRAM (COPS)**

The Rancho Cordova Police Department is recommending the following expenditures be used from FY 12/13 COPS Grant funding and carryover COPS Grant funding from FY 11/12. Combined COPS Grant funding breaks down to $106,280 for FY 12/13 and $52,522 from FY 11/12:

Moveable Traffic Calming Sign (Speed Radar)	13,000
DUI Checkpoint lighting	10,000
RCPD building upgrades/awning/safety	25,000
RCPD Department video	3,000
Handheld Parking PDA (addt'l devices)	10,000
City PD event equipment and supplies	10,000
Investigative, Forensics Software, Tools/Training	20,000
Flares, Safety Lighting for accident scenes	9,000
Mobile Trailer light	5,000
Tactical gear, Tasers, Flashlights, Vests	30,000
Visual Equipment/Monitors/ Cameras	8,000
Replace outdated Lidar device(s)	15,000

The remaining $802 will be utilized for equipment upgrades on an as needed basis or required to meet Department and/or City standards.

Cc: Rosanne Richeal, Chief of Police
Keith Misner, City of Rancho Cordova Finance
File

ORDINANCE NO. 20-2012

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA GRANTING TO THE GOLDEN STATE WATER COMPANY A DETERMINATE FRANCHISE TO CONSTRUCT, MAINTAIN AND USE PIPES AND APPURTENANCES, NECESSARY OR PROPER FOR TRANSMITTING WATER UNDER, ALONG, ACROSS OR UPON THE PUBLIC STREETS WITHIN THE CITY OF RANCHO CORDOVA

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. Definitions. Whenever in this ordinance the words or phrases defined in this section are used, they shall have the respective meanings assigned to them in the following definitions:

(a) "City" means the City of Rancho Cordova, a California municipal corporation, in its present incorporated form or in any later reorganized, consolidated, enlarged or reincorporated form.

(b) "Construct, maintain and use" means to lay, construct, erect, install, operate, maintain, use, repair, modify or replace.

(c) "Day" means a calendar day.

(d) "Grantee" means the Golden State Water Company, a California Corporation, and its lawful successors or assigns.

(e) "Franchise" means the rights and privileges described in this ordinance.

(f) "Pipes and appurtenances" means pipe, pipelines, main, service, trap, vent, vault, manhole, meter, gauge, regulator, valve, conduit, ditch, flume, appliance, attachment, appurtenance and any other property located or to be located in, upon, along, across, under or over the streets of the City, and used or useful in transmitting and distributing water; provided, however, that nothing in this franchise grants the right to use any of the foregoing facilities for any purpose other than the transmission or distribution of water. The term "facilities" may hereafter be used for convenience to refer to "pipes and appurtenances."

(g) "Public streets" means the public streets, ways, alleys and places as they may now or hereafter exist within the city limits of City, including State highways, now or hereafter established within City. "Public streets" includes a public right-of-way, whether or not formally included within City's public road system. "Public streets" does not include a public utility easement crossing private property, nor does "public streets" include any park, playground, school property or other municipal or public property not constituting a public right-of-way. "Public streets" does not include, and this franchise does not allow the use of, a public utility easement described in Government Code Section 50335 or successor legislation, the use of which is governed by such terms and conditions as agreed upon by the parties thereto.

(h) "Term" shall mean the initial term as defined in Section 5(a) and any renewal term, unless otherwise required by the context.

Section 2. Grant of Franchise. City hereby grants Grantee a non-exclusive and determinate franchise to construct, maintain and use pipes and appurtenances necessary or proper for the transmission and distribution of water under, along, across or upon the public streets within those areas of the City located within the Grantee's dedicated areas of service as set forth in the tariff map filed by Grantee with the California Public Utilities Commission (CPUC). Grantee shall provide City with notice of any filing with the CPUC for a change in service area located within the boundaries of the City and all tariff maps filed by Grantee with the CPUC reflecting the service area of Grantee within the City, unless waived in writing by the Public Works Director.

Section 3. Compliance with Local Laws.

(a) Grantee shall construct, maintain and use all pipes and appurtenances in a good and workmanlike manner and in compliance with all lawful federal, State and City laws, ordinances, resolutions, regulations, policies, rules, orders, plans and specifications in force at the time this franchise becomes effective or as may be amended or added from time to time during the term of this franchise.

(b) All zoning, uniform code, business license, fee, or other generally applicable ordinances now existing, or enacted by the City Council in the future, are, to the extent lawful, fully applicable to Grantee, and the Grantee agrees to fully comply with these existing and future generally applicable lawful ordinances. The Grantee agrees that the City requiring the Grantee to comply with future generally applicable lawful ordinances, will not result, in any circumstances, in a substantial impairment of the Grantee's rights under this franchise. If there is a conflict between this franchise and any generally applicable lawful ordinance, the generally applicable lawful ordinance will prevail. If the City requires the Grantee to comply with a future generally applicable lawful ordinance that the Grantee determines will materially increase the Grantee's operations costs, the Grantee may request that the City approve a longer franchise term.

(c) Upon constructing, maintaining or using any pipes and appurtenances, or any part thereof, Grantee shall expeditiously at its own cost and expense restore all public property disturbed or altered as a result of Grantee's actions to the condition that the public property was in prior to being disturbed or altered as reasonably determined by the City. As used in this section, "public property" means public streets, rights-of-way and improvements and includes, but is not limited to, all public improvements associated with the public streets that may be affected by Grantee's activities, such as landscaping, irrigation systems, street lights, street furniture, sidewalks and bus shelters. Grantee shall comply with City's terms and conditions concerning the location within the public streets of proposed facilities, except to the extent State or federal law or regulation preempts any such terms and conditions.

(d) Grantee's activities and each restoration of public property under this franchise shall be performed in a good and workmanlike manner, and in accordance with the lawful standard plans, specifications, orders, rules and regulations of City and each of its applicable departments, and subject to all lawful fees and exactions.

Section 4. Relocation. Grantee shall remove or relocate, without expense to City and within the time City reasonably specifies, any facilities installed, used and maintained under this franchise, if and when made necessary by any lawful change of grade, alignment

or width of any public street, way, alley, or place, including the construction of any subway or viaduct, by City.

Section 5. Term.

(a) The initial term of the franchise shall commence with the effective date of this franchise as certified under Section 21 and continue for a period of fifteen (15) years ("Initial Term"), subject to renewal and termination as provided under this section. The aggregate term of the franchise, including the Initial Term and the renewal term, shall not exceed thirty (30) years.

(b) At the conclusion of the Initial Term and upon application by Grantee, the term of the franchise may be renewed for an additional fifteen (15) year period ("Renewal Term"). An application for renewal shall be filed with the City Clerk at least six (6) months before the expiration date of the current term. Such application shall be subject to the approval of the City Council after a public hearing. Notice of the hearing shall be published at least fifteen (15) days prior to the hearing in a newspaper of general circulation within City or posted in the places designated for posting of official notices. The City Council shall approve the application unless it finds, on the basis of substantial evidence, that Grantee is then in material violation of this franchise. In approving the application, the City Council may modify the franchise by ordinance based upon the experience of City in administering the franchise during the preceding term and to take into account changes in relevant technology and utility industry regulatory developments and business practices. Any modification of the franchise shall be based upon substantial evidence concerning the need for such modification in the record considered by the City Council. Grantee shall reimburse City for all reasonable costs, staff time, legal and consulting fees incurred by City, in connection with processing the application, up to a maximum of $5,000. Such payment shall be made within thirty (30) days after City shall have completed proceedings on the application and furnished Grantee with a written statement of such expenses. A renewal, including any modifications to the franchise ordinance, shall not be effective, unless Grantee accepts such renewal pursuant to Public Utilities Code Section 6235.

(c) During the term of the franchise, the franchise shall remain in full force and effect unless: (1) Grantee voluntarily surrenders or abandons the franchise, with the consent of the applicable State or federal regulatory agency; (2) the State or some municipal or public corporation purchases by voluntary agreement or condemns and takes under the power of eminent domain, all property actually used and useful in the exercise of the franchise and situate within the territorial limits of the State, municipal or public corporation purchasing or condemning such property, or (3) the franchise is forfeited for noncompliance with its terms by Grantee.

Section 6. Franchise Payment. Grantee shall pay the franchise payments set forth in this section.

(a) During the term of this franchise, Grantee shall pay City two percent (2%) of Grantee's gross annual receipts arising from the use, operation or possession of the franchise, except that this payment shall be not less than one percent (1%) of Grantee's gross annual receipts derived from the sale within City limits of the utility service for which the franchise is awarded.

(b) Gross annual receipts shall include Grantee's receipts from the transmission

and distribution of water, and from the sale of any service or use of facilities, which involves Grantee's use, operation or possession of the franchise.

(c) In the event the legislature amends the Franchise Act of 1937 or enacts any other state law which increases the franchise payment to general law cities to a level greater than that provided in Section 6(a)-(b), then the City shall have the option of prospectively employing the new legislative formula, which shall apply for the remaining term of this Franchise. If the City exercises this option, the legislative formula shall be prospectively applied hereto on the later of (i) the effective date of the legislation, or (ii) January 1 of the calendar year in which the City exercised this option.

(d) The franchise payment under this section constitutes payment for the privilege of using public streets, and is not in derogation of any other lawful fee or exaction. Nothing in this ordinance shall limit or otherwise affect any ability City may have to require franchisees making use of public streets to pay for and obtain encroachment permit fees and pay trench cut fees, as applicable. In no event may any such fees or exactions charged by the City in connection with obtaining any such permit or trench cut fees exceed the reasonable costs to the City in processing the permit application, or otherwise be unreasonable or discriminatory.

Section 7. Payment; Audit.

(a) Within three (3) months after the expiration of each calendar year, or fractional calendar year, following the effective date of this franchise as certified under Section 21, Grantee shall file with City's Finance Director or other official designated by City a verified statement under penalty of perjury showing in detail the total gross receipts of Grantee during the preceding calendar year, or fractional calendar year. Grantee's statement shall include such other data or information as City may need to calculate or determine the amounts which Grantee is obligated to pay City pursuant to the provisions of Section 6.

(b) Within fifteen (15) days after filing the statement required by Section 7(a), Grantee shall pay to City, in lawful money of the United States, the amount required by Section 6 for such calendar year or fractional calendar year.

(c) Annually, at Grantee's expense, the City shall have the right to audit the books and records of Grantee relating to the calculation of the franchise feeupon reasonable notice during normal business hours solely for the purpose of verifying the calculation of the franchise fee. City shall, to the extent permitted by applicable law, maintain the confidentiality of all information provided by Grantee to City in connection with such audit that Grantee has informed City is confidential. Nothing herein shall be construed to require Grantee to make available information which constitutes private or confidential information pertaining to specific customers of Grantee, without the prior written consent of such customers. All books and records of Grantee relating to the calculation of the franchise fee for any calendar year shall be maintained by Grantee for a period of at least four (4) years following the delivery of the certified statement for such year.

(d) Any neglect, omission or refusal by Grantee to file the verified statement, or to remit its payment as specified in this section and in the amount set forth in Section 6 shall be grounds for declaration of a forfeiture of this franchise and of all rights of Grantee hereunder, consistent with Public Utilities Code Section 6291.

Section 8. Authority. This franchise is granted under the Franchise Act of 1937.

Section 9. Indemnity; Liability.

(a) Grantee shall indemnify, defend and hold harmless City, its officers and employees from all liability for damages proximately resulting from any operations under the franchise. In addition, Grantee shall be liable to City for all damages proximately resulting from the failure of Grantee well and faithfully to observe and perform any lawful provision of the franchise and any provision of any applicable law under which this franchise is granted.

(b) In addition to the provisions of Section 9(a), Grantee shall specifically indemnify, defend and hold harmless City, its officers and employees from any claim, suit or action arising from the presence of any hazardous materials in a public street and proximately resulting from Grantee's operations under the franchise. As used in this section, 'hazardous materials' means any hazardous substances, materials or wastes (1) defined or listed as "hazardous substances," "toxic substances" or similarly identified under any provision of California law; (2) designated as "hazardous substances" under the Comprehensive Environmental Response, Compensation, and Liability Act (42 U.S.C. Sections 9601, *et seq.*), the Federal Hazardous Materials Transportation Law (49 U.S.C. Sections 5101, *et seq.*), the Resource Conservation and Recovery Act (42 U.S.C. Sections 6901, *et seq.*), or the Toxic Substance Control Act of 1976 (15 U.S.C. Sections 2601, *et seq.*); (3) defined as "toxic pollutants" under the Clean Water Act (33 U.S.C. Sections 1251, *et seq.*); (4) designated as "hazardous air pollutants" under the Clean Air Act (42 U.S.C. Sections 7401, *et seq.*); or (5) defined, designated or listed under any State or federal legislation or regulations adopted or amended during the term hereof. However, nothing in this section shall be interpreted in a way that would preclude Grantee from asserting defenses liability claims afforded public utilities regulated by the California Public Utilities Commission under California law (including court interpretations of California laws, such as *Hartwell Corp. v Superior Court (2002) 27 Cal. 4th 256.*

Section 10. Payment of Cost of Repairs. Grantee shall pay to City on demand the cost incurred by City for all repairs to public property made necessary by any of Grantee's operations under this franchise.

Section 11. Performance Bond or Letter of Credit.

(a) Grantee shall file with the City Clerk a corporate surety bond running to City and approved by the City Council, in a penal sum of $15,000 (fifteen thousand dollars), which sum was set forth in the resolution of intention to grant this franchise. The bond shall be conditioned that Grantee shall well and truly observe, fulfill and perform each lawful term and condition of the franchise, and that in case of any material breach of condition of the bond the amount of the penal sum therein shall be recoverable. Grantee shall file such bond within five (5) days after the effective date of this ordinance. If the bond is not so filed, or is not approved by the City Council, the franchise may be refused or forfeited and any money paid to City in connection therewith shall be retained by City.

(b) Grantee shall maintain the bond in full force and effect throughout the Term of this franchise, at Grantee's sole expense. The bond shall be issued by an admitted surety insurer and comply with the requirements of the Bond and Undertaking Law, codified in Code of Civil Procedure Sections 995.010 *et seq.* This franchise shall be considered a "license or permit" within the meaning of the Bond and Undertaking Law, solely for purposes of application of such law to the bonding requirements of this section.

(c) Grantee may at its sole election provide an irrevocable standby letter of credit, in a form acceptable to the City Attorney, securing all or a portion of the amount otherwise required to be secured by the performance bond. The letter of credit shall be issued by an issuing bank with offices in California, or shall authorize an advising bank with offices in California to pay the beneficiary thereunder. The letter of credit shall authorize City to draw upon its proceeds in the event that Grantee fails to well and truly observe, fulfill and perform each lawful term and condition of the franchise, and that in case of any material breach of the franchise City may draw against the letter of credit up to the total amount set forth therein. If Grantee determines to file a letter of credit, Grantee shall file such letter of credit within five (5) days after the effective date of this ordinance.

Section 12. Publication Expenses. Grantee shall pay City a sum of money sufficient to reimburse City for all publication expenses incurred by it in connection with the granting of this franchise. Such payment shall be made within thirty (30) days after City shall have furnished Grantee with a written statement of such expenses. City shall furnish such written statement within thirty (30) days after this ordinance becomes effective.

Section 13. Other City Expenses. Grantee shall pay City a sum of money sufficient to reimburse City for all City staff time, legal and consulting fees reasonably incurred by City, in connection with the review and granting of this franchise, up to a maximum of $5,000. Such payment shall be made within thirty (30) days after City shall have furnished Grantee with a written statement of such expenses. City shall furnish such written statement within thirty (30) days after this ordinance becomes effective.

Section 14. Insurance. During the term of this franchise, Grantee shall obtain and maintain at its sole cost and expense the insurance coverage required by this section.

(a) Grantee shall obtain and maintain commercial general liability insurance coverage for an aggregate annual amount of three million dollars ($3,000,000), including bodily injury, personal injury and property damage or its equivalent in coverage, upon approval by the City. Such insurance coverage shall include, without limitation: (1) contractual liability coverage adequate to meet Grantee's indemnification obligations under Section 9; and (2) a cross-liability clause. Additionally, the insurance coverage shall contain the following endorsements as a part of each policy: (1) City is added as an additional insured for Grantee's operations under the franchise; and (2) the insurance shall cover the negligent acts of Grantee and the negligent acts of its employees, agents and subcontractors in the performance of work under the franchise.

(b) The insurance coverage required by this section may be satisfied by any combination of specific liability and excess liability policies, or by a self-insurance program reasonably satisfactory to City.

(c) The insurance coverage shall be primary and no insurance held by City shall be called to contribute to a loss under this coverage.

(d) Grantee shall submit proof of insurance to the City Clerk as set forth in Section 21, and shall thereafter file additional such proof annually.

Section 15. Police Power. Nothing in this franchise shall limit or otherwise affect the police power of City, as such authority may affect Grantee.

Section 16. Acquisition of Grantee's Property. The franchise granted hereunder in no way impairs or affects the right of City to acquire the property of Grantee by purchase or condemnation, and nothing in this ordinance shall be constructed to contract away, modify or abridge either for a term or in perpetuity City's right of eminent domain in respect to any public utility.

Section 17. Valuation of Franchise. This franchise shall never be given any value before any court or other public authority in any proceeding of any character in excess of the cost to Grantee of the necessary publication under Section 12 and any other sum paid by Grantee to City under Section 13 at the time of acquisition.

Section 18. Transfer of Franchise. The Grantee shall file with the City Public Works Department within thirty (30) days after any sale, transfer, assignment or lease of the franchise or any part hereto, or any of the rights or privileges granted hereby, written evidence of the transaction certified by the Grantee or its duly authorized officers.

Section 19. Resolution, Notice of Hearing and Protests. On November 5, 2012 the City Council adopted Resolution No. 105-2012 stating its intent to grant this franchise. Notice of hearing was given in the manner required by law. The City Council has held a duly noticed public hearing on its intention to grant this franchise. The City Council has heard any and all protests, and hereby determines such protests to be insufficient, overruled or denied.

Section 20. Construction. Headings in this ordinance are for convenience only, and shall have no bearing on interpreting the provisions hereof. If any provision of this ordinance is held by a court to be void or unenforceable, the same shall in no way affect any other provision of this ordinance, the application of any such provision in another circumstance, or the validity or enforceability of this ordinance as a whole. In the event any provision of this ordinance is held by a court to be void or unenforceable, City shall have the opportunity to amend this ordinance in a manner consistent with the judgment with the consent of Grantee or to negotiate a new franchise with Grantee.

Section 21. Franchise Effective Date. The franchise granted hereby shall not become effective until each of the following conditions is satisfied: (1) Grantee files written acceptance thereof with the City Clerk, which shall occur no later than one hundred and twenty (120) days after the effective date of this ordinance or this ordinance shall be of no further force or effect. (2) Grantee pays all sums owed to City under Sections 12 and 13. (3) Grantee files with the City Clerk either a bond as provided for in Section 11(a) or a letter of credit as provided in Section 11(c), and proof of insurance as required by Section 14. Upon receipt of the required documentation, the City Clerk shall certify the effective date of the franchise and notify Grantee thereof. Upon becoming effective, the water franchise granted hereunder shall supersede any previous water franchise issued to Grantee for service areas within the City of Rancho Cordova.

Section 22. Enforcement.

(a) If Grantee fails, neglects or refuses to comply with any of the provisions or conditions prescribed in this ordinance in any material respect, and does not within ten (10) days after receipt of a written demand for compliance begin the work of compliance, or after such beginning does not prosecute the work with due diligence to completion, City through

its City Council may declare the franchise forfeited, or assess damages as provided in this section for unexcused violations of the franchise.

(b) To implement enforcement under this section, City shall proceed as follows.

1. Notice of demand for compliance shall be in writing signed by the City Manager or designee and delivered by personal delivery or certified mail to that person identified in Section 26. The notice shall demand correction within a reasonable time. Such time shall not be less than ten (10) days after receipt of the notice. If Grantee is shown to have violated the franchise, or to have failed to correct the violation within the time prescribed, or if Grantee fails to commence corrective action within the time prescribed and diligently remedy such violation thereafter, or if the violation is not correctable, then City shall give Grantee written notice of not less than ten (10) days of a public hearing to be held before the City Council. City shall also give public notice of the hearing. The notice shall specify the alleged violations.

2. At the public hearing, the Council shall hear and consider all relevant evidence, and thereafter render written findings and its written decision. The hearing shall provide Grantee with the full opportunity to participate and present evidence.

3. If the Council finds that no material violation exists, or that Grantee has corrected the violation, or has diligently commenced correction of such violation after notice thereof from City and is diligently proceeding to fully remedy such violation, the proceedings shall terminate and no penalty or other sanction shall be imposed. In determining whether a violation is material, City shall take into consideration the reliability of the evidence of the violation, the nature of the violation and the damage (if any) caused to City thereby, whether the violation was chronic, and any aggravating or mitigating circumstances and such other matters as City may deem appropriate. In the event a proceeding is terminated, and City subsequently finds that the violation has not been corrected, City may, without prejudice, reinstate the proceeding.

4. If the Council finds that a material violation exists and that Grantee has not corrected the same in a satisfactory manner or has not diligently commenced correction of such violation, the Council may declare the franchise forfeited; or require payment of a dollar amount of compensatory damages resulting from Grantee's material violation; or declare the franchise forfeited and require payment of such compensatory damages. If Grantee fails to pay any sum due under this section within ten (10) days after invoice, City may require payment under the performance bond or letter of credit provided for in Section 11.

5. If the Council finds that a material violation exists, Grantee shall have the right to seek review of the Council's decision in the Superior Court of the State of California. The Council's decision shall not be stayed pending such review, absent a contrary order of the Court.

6. The remedies set forth in this section are cumulative, and are in addition to all other rights and remedies, including injunctive relief, available to City.

Section 23. Jurisdiction and Venue. Any dispute that arises under or relates to this franchise shall be resolved in the Superior Court of the State of California, and venue shall

be proper in the county in which City is located. In any such litigation, Grantee and City shall each be responsible for its respective attorneys' fees and costs.

Section 24. Notices. All notices, demands or statements required by this franchise to Grantee shall be in writing and delivered by hand or certified mail addressed to:

District Manager
Golden State Water Company
3035 Park Prospect, Suite 60
Rancho Cordova, CA 95670

with a copy to:

Senior Vice President, Chief Financial Officer, Corporate Secretary and Treasurer
Golden State Water Company
630 East Foothill Blvd.
San Dimas, CA 91773

All notices required by this franchise to City shall be in writing and delivered by hand or certified mail addressed to the City Clerk. All notices shall be deemed given on the date of delivery by hand, or three days after deposit in the mail, postage prepaid.

Section 25. Effective Date and Publication. Within fifteen (15) days from and after adoption, this Ordinance shall be published once in the Grapevine Independent, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with California Government Code Section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its adoption.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
David M. Sander, Mayor

ATTEST:

_____
Mindy Cuppy, CMC, City Clerk

MEMORANDUM

DATE: December 3, 2012

TO: Honorable Mayor and Council Members

FROM: Kerry Simpson, Neighborhood Services Manager

SUBJECT: **AN ORDINANCE AMENDING CHAPTER 16.20 OF THE MUNICIPAL CODE, TITLED "HOUSING CODE," REGARDING FEES LEVIED AGAINST RENTAL PROPERTY OWNERS FOR INSPECTIONS AND CODE VIOLATIONS; AND A RESOLUTION ADOPTING THE RELEVANT FEE SCHEDULE**

RECOMMENDATION

Waive the first reading and introduce Ordinance No. 19-2012

RESULT OF RECOMMENDED ACTION

Adoption of Ordinance No. 19-2012 would amend Chapter 16.20, "Housing Code," of the Rancho Cordova Municipal Code to allow rental property owners to pay lower fees if they quickly correct minor code violations discovered during an inspection. Adoption of this Ordinance also amends the code to reflect a recent court decisions regarding consent to enter a rental property and the authority to charge inspection fees.

BACKGROUND

Fees Related to Rental Property Reinspections

Rental property owners must pay the City an annual, per unit Rental Housing Code Compliance fee. The fee is set annually by the City Manager. It is currently $10 per rental dwelling unit. The fees fund periodic inspections of rental properties to ensure they meet building standards and all state and local codes.

During these inspections, if violations are found (including minor violations such as a missing light bulb), the property owner is issued a notice and order. The City then conducts a "reinspection" to determine if the violation has been corrected. The City's Housing Code currently requires that upon reinspection, the property owner must pay a $253.00 "reinspection fee." This fee is levied regardless of whether the violation has been corrected. Subsequent reinspections to check on any continuing violations found at the first reinspection currently come with a $510.00 "notice and order" fee. The code also calls for a "closing fee" of $253.00 for each notice and order.

Under this fee structure, a landlord who corrects a minor violation prior to the first reinspection can be assessed $506.00 ($253.00 for the reinspection following the notice and order, and another $253.00 for the closing fee). A landlord who does not correct the violation by the first reinpsection, but does correct it by the second reinspection, is charged $1,016.00 ($253.00 for the first reinspection, $510.00 for the second reinspection/notice and order fee, and $253.00 for the closing fee.)

In recent years, Neighborhood Services has worked diligently to eradicate blight and Housing Code violations caused by rental property owners who were "repeat offenders." The current fee structure successfully motivated such landlords to either rehabilitate their properties or sell them. It also reflected the large amount of staff time spent processing and following up on inspections that resulted in excessive violations. Many properties with serious deferred maintenance problems went into receivership and the new owners have rehabilitated them. Deferred maintenance is now less of a problem among the City's rental property owners. The result is safer and more attractive rental properties, which also improve the quality of the surrounding neighborhood.

Additionally, most of the City's large complexes with many units have been rehabilitated. The code enforcement team is now focused on smaller properties, such as single family homes and duplexes.

The local rental housing association has requested that the City consider adjusting its rental inspection fee structure so that property owners who act quickly to correct code violations are not penalized. Neighboring jurisdictions, including the City of Sacramento and Sacramento County, have such fee structures.

If adopted, Ordinance No. 19-2012 and Resolution No. 111-2012 would change the fee structure regarding rental housing inspections. There would be no fee associated with the first reinspection. Yet if the violation has not been corrected, then the property owner will face another reinspection. Based on this reinspection, the City will charge the property owner a $510.00 fee for the first uncorrected violation discovered. For each additional uncorrected violation, the property owner will be charged an hourly rate for the inspector's time (with a minimum ½-hour charge).

Each time the City is required to reinspect the property to ensure a violation has been corrected, the owner may be charged the $510.00 fee for the first uncorrected violation and the hourly rate for additional uncorrected violations. The Ordinance would also repeal the $253.00 closing fee associated with each notice of violation. City staff feels this amended fee schedule more accurately reflects the cost of providing services related to the rental housing inspection program, in light of the changes in the City's rental housing stock.

	Annual Fee	Initial Inspection where notice issued	1st Reinspection	Subsequent Re-inspections
City of Sacramento	$28	Free	Free	$150; only nec. if violations found @ initial inspection not corrected w/in 30 days
Sacramento County	$12	Free	Upon the issuance of at least two notices for violations w/in one year, county may re-inspect and assess fees accordingly.	$335 for violation not corrected (first unit); any additional violations (in same or other units) charged per hourly rate (with min. .5 hour charge).
Rancho Cordova (current)	$10	Free	$253, whether violations corrected or not; plus $253 closing fee if case closed	$510, whether violation corrected by second reinspection or not, plus $253 closing fee
Rancho Cordova (proposed)	$10	Free	Free, if violation corrected; $510 for first violation not corrected; hourly charge for other uncorrected violations (with min. .5 hour charge)	$510 for first violation not corrected; hourly charge for other violations not corrected (with min. .5 hour charge); repeal additional $253 closing fee

Consent and Inspections of Rental Housing

If adopted, Ordinance No. 19-2012 would amend the wording of RCMC 16.20.1200 to clarify the procedures surrounding entry into a rental unit for an inspection. The change makes it clear that the City must have consent from either the owner or occupant of the property (the code currently states "consent" and does not specify from whom). This Ordinance would also add the words "good faith" to clarify the type of effort a landlord must make when attempting to get permission from the unit's occupant for the City to enter for an inspection. These two changes bring the code in line with a recent California Court of Appeal decision regarding consent to enter rental properties for inspections by City officials.

REQUESTED MOTIONS

1. "I move that the City Council introduce and waive the first reading of Ordinance No. 19-2012, amending Chapter 16.20 Title 16 of the Municipal Code, titled "Housing Code," regarding fees levied against rental property owners for reinspections pertaining to code violations and regarding periodic inspections procedure."

2. "I move that the City Council approve Resolution No. 111-2012, a resolution of the City Council of the City of Rancho Cordova amending the fee schedule for services provided pursuant to Title 16, Chapter 16.20 of the Rancho Cordova Municipal Code, titled "Housing Code."

ATTACHMENTS

1. Ordinance No. 19-2012
2. Resolution No. 111-2012, and attached fee schedule

ATTACHMENT 1

CITY OF RANCHO CORDOVA

ORDINANCE NO. 19-2012

AN ORDINANCE OF THE CITY COUNCIL AMENDING CHAPTER 16.20 TITLE 16 OF THE MUNICIPAL CODE, TITLED "HOUSING CODE," REGARDING FEES LEVIED AGAINST RENTAL PROPERTY OWNERS FOR REINSPECTIONS PERTAINING TO CODE VIOLATIONS AND REGARDING PERIODIC INSPECTIONS PROCEDURE

RECITALS

Whereas, Title 16, Chapter 16.20 of the Rancho Cordova Municipal Code, entitled "Housing Code," sets forth policies and regulations to promote minimum standards for safe, healthy rental housing conditions within the City to enhance the quality of life for all residents; and

Whereas, substandard and unsafe residential rental dwellings within Rancho Cordova threaten the health, safety, and welfare of residents of such dwellings; and

Whereas, substandard and unsafe residential rental dwellings have a negative effect on the surrounding community because they are a blight and often are associated with or encourage unlawful activity; and

Whereas, Rancho Cordova code enforcement staff has observed, in performing their duties, that generally the most egregious violations of health, safety, and building codes occur in rental housing units; and

Whereas, performing annual inspections of all residential dwellings within Rancho Cordova would be overly burdensome on City staff and homeowners; and

Whereas, the most efficient and effective method of detecting unhealthy, dangerous, substandard, and unsanitary housing conditions is to routinely inspect rental housing units in a fair manner while observing the occupants' right to privacy; and

Whereas, the California Health and Safety Code, Sections 17964, and 17970-17972 grant cities the authority to inspect rental housing dwellings; and

Whereas, City staff has identified the following necessary amendments to the Housing Code to ensure compliance and a fair process which will promote public health, safety, and welfare.

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. Amendment of Code. Section 16.20.015(B), entitled "Findings," is hereby amended to read as follows:

B. Complaint-initiated enforcement actions combined with routine residential rental property inspections are necessary to provide the essential level of abatement of substandard housing conditions within Rancho Cordova to promote public health, safety, and welfare. City staff has

observed, in performing their duties, that generally the most egregious violations of health, safety, and building codes occur in rental housing units and therefore it is most efficient and effective to require periodic inspections of residential rental units rather than all housing units in the city.

Section 2. Amendment of Code. Section 16.20.221, entitled "Fees," shall be added to the Rancho Cordova Municipal Code and read as follows:

16.20.221 Fees.
Unless a fee amount is specifically provided within this title, the City Council shall from time to time establish fees for services provided under this title by resolution, and where appropriate grant the City Manager the authority to review and adjust such fees when necessary to cover the cost of enforcement of this chapter.

Section 3. Amendment of Code. The title portion of Article XI, titled "Rental Housing Enforcement Fees," shall be amended to read as follows:

Article XI. Rental Housing Enforcement Fees*

*The following sections constitute the categories of fees payable to the director by the owner of a building or residential rental unit subject to the Rental Housing Inspection Program within Article XII of this chapter. Such fees shall be set by resolution of the City Council and may be adjusted periodically by the City Manager to cover the cost of the services provided under this chapter.

Section 4. Amendment of Code. Section 16.20.1100 of the Rancho Cordova Municipal Code entitled, "Reinspection Fee," is hereby amended to read as follows:

A. Following issuance of a notice and order (pursuant to RCMC 16.20.400) for a violation of the provisions of this chapter, upon the first reinspection of a dwelling to determine whether corrective action has been satisfactorily completed, and upon a determination that corrective action has been successfully completed by the time of such reinspection, there shall be no fee levied against the owner(s). There shall be no reinspection fee charged for an inspection caused by any complaint if no violation is discovered.

B. Following issuance of a notice and order (pursuant to RCMC 16.20.400) for a violation of the provisions of this chapter, upon the first reinspection of a dwelling to determine whether corrective action has been satisfactorily completed, and upon a determination that corrective action has not been successfully completed by the time of such reinspection, there may be a fee levied against the owner(s) in the amount set by resolution of the City Council.

C. Upon all subsequent reinspections, fees shall be levied against dwelling unit owners for previously noticed violations which have not been corrected by the time of such subsequent reinspections. Such fees shall be set by resolution of the City Council.

Section 5. Repeal Code. Section 16.20.1105 of the Rancho Cordova Municipal Code entitled, "Notice and Order Fee," is hereby repealed.

Section 6. Amendment of Code. Section 16.20.1115 of the Rancho Cordova Municipal Code entitled, "Building permit surcharge," is hereby amended to read as follows:

Where a building permit is required under the building code to complete work required by a notice and order issued under this chapter, there shall be imposed in addition to the building permit fee a building permit surcharge in the amount set by resolution of the City Council.

Section 7. Amendment of Code. Section 16.20.1120 of the Rancho Cordova Municipal Code entitled, "Hourly rate," is hereby amended to read as follows:

Where the director finds that additional costs of enforcement are not otherwise recovered by the fees levied by this chapter in association with a dwelling found to constitute a violation, the additional costs of enforcement shall be levied at the hourly rate to be set by resolution of the City Council, rounded to the nearest hour for each city official involved. Such hourly rate may also be applied to fees under RCMC 16.20.1100 , where there is more than one uncorrected violation found.

Section 8. Amendment of Code. Section 16.20.1130 of the Rancho Cordova Municipal Code entitled, "Small claims collection fee," is hereby amended to read as follows:

For any amounts due and unpaid, and which are referred to the finance department for collection under this chapter, a fee set by resolution of the City Council shall be levied to cover costs of small claims court filing and administration.

Section 9. Amendment of Code. Section 16.20.1135 of the Rancho Cordova Municipal Code entitled, "Appeal fee," is hereby amended to read as follows:

The fee for all appeals taken under this chapter shall be set by resolution of the City Council.

Section 10. Repeal Code. Section 16.20.1150 of the Rancho Cordova Municipal Code entitled, "Closing fee," is hereby repealed.

Section 11 . Amendment of Code. Section 16.20.1200(A) of the Rancho Cordova Municipal Code entitled, ""Periodic Inspections," is hereby amended to read as follows:

A. The director and his or her designees may periodically inspect residential rental property in the city. Entry for inspection shall be as the result of consent from the owner or occupant, or as the result of a warrant, pursuant to RCMC 16.20.1205.

Section 12. Amendment of Code. Section 16.20.1205 of the Rancho Cordova Municipal Code entitled, "Notice of inspections – Inspection procedure," is hereby amended to read as follows:

A. A letter of intent to inspect a residential rental property shall be mailed to the rental owner or his or her designee stating the date and time of inspection. Additionally, a notice will be posted on the property by the city. Such notification shall give a minimum of 14 days' notice and include a description of areas that will be inspected. The property may be inspected at an earlier date than noticed, upon the consent of the rental owner or his or her designee and contingent upon consent of any legal occupant or tenant.

B. Owners shall provide access to all required areas of the rental property for inspection within the time period specified in the notice of inspection. If the rental unit is legally occupied by a tenant or other occupant, the owner shall notify the tenant or occupant and request that the tenant or occupant allow entry into the unit by the city for the inspection. It shall be the

responsibility of the owner to notify the individual tenants of the inspection and make every good-faith effort to facilitate access to the property to be inspected.

C. In the event the owner, his or her designee, or tenant or occupant in possession of the property to be inspected refuses access to the property, the inspector shall have recourse to every remedy provided by law to secure lawful entry and inspect the premises, including but not limited to securing an inspection warrant pursuant to California Code of Civil Procedure Sections 1822.50 through 1822.57. The inspector shall provide notice that a warrant has been issued to both the owner/operator and the tenant or occupant at least twenty-four hours before the warrant is executed, unless the judge finds that immediate execution is reasonably necessary under the circumstances shown.

D. Notwithstanding the foregoing, if the inspector has reasonable cause to believe that the residential rental dwelling unit is so hazardous, unsafe or dangerous as to require immediate inspection to safeguard the public health or safety, the inspector shall have the right to immediately enter and inspect the premises and may use any reasonable means required to effect the entry and make an inspection.

E. Should an inspection need to be canceled or rescheduled, the rental owner or his or her designee shall be notified at least 24 hours prior to the scheduled inspection date. It shall be the responsibility of the rental owner to notify any tenants or occupants of a cancellation.

F. Formal Notice and Order. A formal report of the inspection results shall be mailed to the rental owner or his or her designee within 10 days of the completion of an inspection. The formal report shall include the results of the inspection. If violations are present, the director or his or her designee shall also mail and post a formal notice and order, pursuant to RCMC 16.20.400, indicating the violations, proper remedy for violations, the scheduled reinspection date and time, and any reinspection fees and costs that have been assessed.

G. Report of inspection. Rental owners shall provide the formal report of the inspection results specified in subsection (F) of this section to tenants or occupants upon the request of tenants or occupants.

H. New violations. Violations that were not noted on the initial inspection report but are discovered during the reinspection due to subsequent damage or deterioration shall be subject to correction.

Section 13. Severability

If any provision of this ordinance, or the application thereof to any person or circumstance, is held invalid, the remainder of the ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this ordinance are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid or unenforceable.

Section 14. Effective Date

Within fifteen (15) days after adoption, a Summary of this Ordinance shall be published once in the Grapevine Independent or the Sacramento Bee, a newspaper of general circulation printed

and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with Government Code section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its adoption.

ADOPTED, THIS __th day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
David M. Sander, Mayor

ATTEST:

_____
Mindy Cuppy, CMC, City Clerk

ATTACHMENT 2

CITY OF RANCHO CORDOVA

RESOLUTION NO. 111-2012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AMENDING THE FEE SCHEDULE FOR SERVICES PROVIDED PURSUANT TO TITLE 16, CHAPTER 16.20 OF THE RANCHO CORDOVA MUNICIPAL CODE, TITLED "HOUSING CODE"

WHEREAS, the City of Rancho Cordova incurs significant costs associated with the enforcement of its Housing Code to promote the public health, safety, and welfare by eliminating unsafe, unsanitary, and substandard housing; and

WHEREAS, in accordance with Government Code Section 50076, the City may impose fees that do not exceed the reasonable cost of providing the service or regulatory activity for which the fees are charged and which are not levied for general revenue purposes and are not special taxes as defined in Article 3.5 of the Government Code; and

WHEREAS, Section 16.20.221 of the Rancho Cordova Municipal Code grants City Council the authority to set fees related to Chapter 16.20 of the Rancho Cordova Municipal Code by resolution; and

WHEREAS, the City Council of the City of Rancho Cordova desires to revise the schedule of fees charged for services provided pursuant to the rental housing inspection program to better match enforcement needs; and

WHEREAS, notice of the public hearing at which this Resolution was adopted was given by publication ten (10) days in advance in accordance with Section 6062a of the Government Code; and;

WHEREAS, the City Council conducted a public hearing prior to adopting this Resolution revising the fees related to the administration of the rental housing inspection program and considered written and oral communications received during said public hearing; and

WHEREAS, the schedule of fees and the total amounts thereof, described in **Exhibit "A"** attached, are hereby determined to be reasonable in that the amounts thereof do not exceed the estimated reasonable costs of inspection and reinspection of residential rental dwellings, enforcement of the Housing Code, and administrative costs associated with such services; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Rancho Cordova as follows:

Section 1. Findings. The following findings are true and correct and adopted as the findings of the City Council:

A. The purpose of the fees set forth in **Exhibit "A"** of this Resolution are to recover up to the full, lawfully recoverable costs incurred by the City in providing and administering the rental housing inspection program, and such fees are not levied for general revenue purposes.

ATTACHMENT 2

B. After consideration of the data and information regarding the costs of processing complaints, carrying out inspections and reinspections, and administering notices and orders related to code violations subject to this Resolution, all testimony received orally or in writing at or before the noticed public hearing, the agenda report and the background documents to the agenda report, the City Council of the City of Rancho Cordova approves and adopts such data and information, and finds that the costs listed for those fees which are to be updated and/or established as costs incurred by the City in carrying out the rental housing inspection program are reasonable estimates of the cost of providing such services, and that the revisions recommended to existing fees for such services are necessary to recover the reasonable, estimated cost of providing such services.

C. Adoption of the fees set forth in **Exhibit "A"** of this Resolution are not subject to the California Environmental Quality Act ("CEQA") pursuant to 14 California Code of Regulations ("CEQA Guidelines") section 15378(b)(4) and/or CEQA Guidelines section 15061(b)(3).

Section 2. Fee Schedule Adoption: The schedule of fees set forth in **Exhibit "A"** of this Resolution, attached hereto and incorporated herein by reference, are hereby directed to be charged and applied by the various City departments, and to be collected by the City for the herein listed services related to the rental housing inspection program.

Section 3. City Manager Authority: The City Manager is authorized to review the fees imposed by this resolution and adjust the fees to reflect the actual costs of providing the services as required by State law. This review shall happen at least every 12 months.

Section 4. Use of Fees Revenue: The revenues raised by payment of the fees and charges established by this Resolution shall be used to fund the estimated reasonable cost of providing the services for which the fees are charged, and the revenues from such fees and charges shall not be used for general revenue purposes.

Section 5. Repealer. These fees shall supersede the corresponding fees previously established by the City. All previously adopted and conflicting fees and all Ordinances Resolutions and other actions of the City Council containing conflicting fees are hereby repealed to the extent they conflict with the contents of this Resolution.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ___th day of _____, 2012 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

_____
David M. Sander, Mayor

ATTEST:

_____
Mindy Cuppy, CMC, City Clerk

EXHIBIT A

FEE SCHEDULE FOR CHAPTER 16.20 OF RANCHO CORDOVA MUNICIPAL CODE, TITLED "HOUSING CODE"

1. The fees levied against a residential rental property owner pursuant to Section 16.20.1100(B) and (C) of the Rancho Cordova Municipal Code, shall be as follows:

A.	First uncorrected, previously noticed violation:	$510.00
B.	Subsequent uncorrected, previously noticed violations:	Hourly rate for City staff time, at $253.00 per hour; with a minimum 0.5 hours charged

2. The building permit surcharge, pursuant to Section 16.20.1115 of the Rancho Cordova Municipal Code, shall be $78.00.

3. The hourly rate for City staff time, pursuant to Sections 16.20.1120 and 16.20.1120 of the Rancho Cordova Municipal Code, shall be $253.00 per hour.

4. The small claims collection fee, pursuant to Section 16.20.1130 of the Rancho Cordova Municipal Code, shall be $150.00.

5. The appeal fee, pursuant to Section 16.20.1135 of the Rancho Cordova Municipal Code, shall be $150.00.

MEMORANDUM

Date: December 3, 2012

To: Honorable Mayor and Council Members

From: Ted A. Gaebler, City Manager
Mindy Cuppy, CMC, City Clerk

Subject: **2013 CITY COUNCIL MEETING SCHEDULE**

RECOMMENDATION

Staff recommends that Council review personal calendars to ensure that our council meetings do not conflict with work commitments, class reunions, family vacations, etc. and come prepared to discuss the proposed 2013 schedule.

RESULT OF RECOMMENDED ACTION

Action on this item will confirm the 2013 Rancho Cordova City Council meeting schedule.

BACKGROUND

In early December, as part of its annual business planning for the upcoming year, the City Council reviews the next year's calendar and determines its meeting schedule for the following year.

Below are the proposed City Council Meeting dates for 2013:

January 7	CANCEL Regular Meeting
January 8-9	City Council and Staff Learning Retreat
January 15	Work Session (5:30 PM)
January 22	Regular Meeting (5:30 PM)
January 29	Work Session (5:30 PM)
February 4	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
February 12	Work Session (5:30 PM)
February 19	Regular Meeting (5:30 PM)
February 26	Work Session (5:30 PM)
March 4	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
March 18	Regular Meeting (5:30 PM)
March 26	Work Session (5:30 PM)

April 1	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
April 9	Work Session (5:30 PM)
April 15	CANCEL Regular Meeting
May 6	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
May 14	Work Session (5:30 PM)
May 20	Regular Meeting (5:30 PM) and **Special Meeting–Budget Work Session (12:00 PM)**
May 28	Work Session (5:30 PM)
June 3	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
June 11	Work Session (5:30 PM)
June 17	Regular Meeting (5:30 PM)
June 25	Work Session (5:30 PM)
July 1	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
July 9	Work Session (5:30 PM)
July 15	Regular Meeting (5:30 PM)
July 23	Work Session (5:30 PM)
August 5	CANCEL Regular Meeting
August 19	Regular Meeting (5:30 PM)
August 27	Work Session (5:30 PM)
September 3	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
September 10	Work Session (5:30 PM)
September 16	Regular Meeting (5:30 PM)
September 24	Work Session (5:30 PM)
October 7	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
October 15	Work Session (5:30 PM)
October 21	Regular Meeting (5:30 PM)
October 29	Work Session (5:30 PM)
November 4	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
November 12	Work Session (5:30 PM)
November 18	Regular Meeting (5:30 PM)
December 2	Regular Meeting (5:30 PM) and Study Session (4:00 PM)
December 10	Work Session (5:30 PM)
December 16	Regular Meeting (5:30 PM)

To ensure maximum attendance of council members and the community in our legislative process, we constantly monitor local, state, and national events, including the League of California Cities, the National League of Cities, the California Redevelopment Association, the American Society for Public Administration, and various other events and conferences that the council and the community may be participating in. Attached is a detailed calendar showing such events.

The attached calendar is created in Outlook and automatically is added to personal calendars of all City Council Member and staff who have requested it. The City Clerk's department, with assistance from Administrative Professionals in each department, constantly monitors the calendar for accuracy and makes instant updates to the master calendar which then updates City Council and Staff Outlook calendars.

ATTACHMENT

2013 Council Meeting and Conference Calendar.

January 2013

Council Meeting and Conference Calendar

January 2013

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2013

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 30 - Jan 5	**Dec 30**	**31**	**Jan 1, 13** City Hall Closed for Winter Break 12/23-1/: New Year's Day - City Hall Closed Kwanzaa Ends (African-American)	**2**	**3** 2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambers,) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	**4** Timesheets Due	**5**
Jan 6 - 12	**6**	**7** CANCEL - City Council Regular Meeting	**8** City Council and Staff Retreat 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	**9** 9:00am 10:30am Sacramento Central Groundwater Authority Board (10600 Goethe Road, Sacramento) 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**10** 8:00am 5:00pm Leadership Rancho Cordova - Leadership Module 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers) 6:00pm 9:00pm First Thursday Dinner (Second Thursday in January) (Mulvaney's B&L, 1215 19th Street, Sa	**11** Pay Day 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	**12**
Jan 13 - 19	**13**	**14** 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**15** City Council Special Meeting/Work Sessi 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove) 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	**16** LOCC New Mayor and Council Members Academy (Sacramento, CA) 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	**17** 7:30am 9:00am IAAP Rancho Cordova Chapter Meeting 8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meetin 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 12:00pm 2:00pm Mayor and Board Chair 6:00pm 8:00pm FCUSD - School District	**18** Timesheets Due 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	**19**
Jan 20 - 26	**20** 6:00am 2:00pm Inauguration Day	**21** Martin Luther King, Jr. Holiday - City Hall	**22** City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy 7:00pm 9:30pm 9th Annual Hot Stove Baseball League Spaghetti Feed (Elks Lodge, 11440 Elks Circle, Rancho Cordova)	**23** 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**24** 9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (Co 11:30am 1:00pm SACOG Regional Managers Forum (1415 L Street, Suite 300, Sacramento) 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (County Board of Supervisors Chambe	**25** Pay Day	**26**
	27	**28** 5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**29** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	**30** LOCC City Manager's Department Meeting (San Francisco, CA)	**31** FPPC Semi-Annual Campaign Statement 6:00pm 8:00pm The Chamber 50th Anniversary Gala (Rancho Cordova Marriott) - Mindy Cuppy	**Feb 1**	**2**

February 2013

Council Meeting and Conference Calendar

February 2013

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2013

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan 27 - Feb 2	**Jan 27**	**28**	**29**	**30**	**31**	**Feb 1** LOCC City Manager's Department Meeting Timesheets Due	**2** Groundhog Day
Feb 3 - 9	**3** Super Bowl XLVII (New Orleans)	**4** City Council Special Meeting (4:00) and R 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy	**5**	**6**	**7** New Partners for Smart Growth Conference (Kansas City, MO) MMANC Winter Forum (Sacramento, CA) 2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambers,) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	**8** Pay Day 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers) 5:00pm 10:00pm Sac Metro Chamber of Commerce Annual Awards Night (TBD)	**9**
Feb 10 - 16	**10** Chinese New Year	**11** 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**12** City Council Special Meeting/Work Sessi Mardi Gras 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	**13** Ash Wednesday 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**14** Valentine's Day 8:00am 5:00pm Leadership Rancho Cordova - Land Use/Environment/Transportation/Economic Development Module 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	**15** Timesheets Due 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	**16**
Feb 17 - 23	**17** NBA All-Star Game (Toyota Center, Hous	**18** CA Building Officials (CALBO) Annual Business Meeting (Napa, CA) President's Day Holiday - City Hall Close	**19** City Council Regular Meeting 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove) 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	**20** CSMFO Conference (Oakland, CA) 4:30pm 7:30pm Mayors and Board Chair Forum - Core Group and Reception/Dinner (TBD) 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	**21** 8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meetin 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 12:00pm 2:00pm Mayor and Board Chair Forum Executive Management Group (6:00pm 8:00pm FCUSD - School District	**22** City Council Special Meeting Pay Day 7:30am 10:00am Rancho Cordova Chamber of Commerce Business Outl 10:30am 2:00pm City Council Special Meeting/Annual Corporate Report (A 5:30pm 7:30pm Cordova Community Co	**23**
	24	**25** 5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**26** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	**27** LOCC New Planning Commissioners Academy (Pasadena, CA) LOCC Public Works Officers Institute (Pasadena, CA) 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**28** 9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (County Board of Supervisors Chambe 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (County Board of Supervisors Chambe	**Mar 1**	**2**

March 2013

Council Meeting and Conference Calendar

March 2013

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2013

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 24 - Mar 2	**Feb 24**	**25**	**26**	**27**	**28**	**Mar 1** LOCC New Planning Commissioners Acade LOCC Public Works Officers Institute (Pasa Timesheets Due	**2** Read Across America Day
Mar 3 - 9	**3**	**4** City Council Special Meeting (4:00) and R FY 2013/14 Budget Kick Off 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy	**5**	**6** Metro Chamber State Legislative Summit	**7** 2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambe 6:00pm 9:00pm First Thursday Dinner (Mulvaney's B&L, 1215 19th Street, Sa 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive,	**8** 12:00am NLC Congressional City Conference Pay Day 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	**9** 6:30pm 10:00pm IAAP 5th Annual St. Paddy's Day Bunko Event (City Hall, American River Rooms)
Mar 10 - 16	**10** NLC Congressional City Conference 11:00pm Daylight Savings Starts - Spring Forward	**11** 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**12** 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	**13** 9:00am 10:30am Sacramento Central Groundwater Authority Board (10600 Goethe Road, Sacramento) 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H S	**14** 8:00am 5:00pm Leadership Rancho Cordova - Public Safety Module 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	**15** ASPA Annual Conference (New Orleans, LA) IAAP Futures Conference/Strategic Planning Meeting (Anaheim, CA) FY 2013/14 Budget Numbers and Narrati Timesheets Due 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	**16**
Mar 17 - 23	**17** ASPA Annual Conference (New Orleans, LA) IAAP Technology Education Conference (Anaheim, CA) St. Patrick's Day	**18** FY 2013/14 Budget Meetings City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	**19** March Madness: First Four 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove)	**20** 6:30pm 8:30pm Cordova Recreation and	**21** 8:00am 9:30am Rancho Cordova Chamb 9:00am 12:00pm Sacramento Area Coun 12:00pm 2:00pm Mayor and Board Chair 5:30pm 6:30pm CCC Artist Reception/Stu 6:00pm 8:00pm FCUSD - School District	**22** March Madness: Second and Third Rounds Pay Day	**23**
Mar 24 - 30	**24** March Madness: Second and Third Rounds Palm Sunday	**25** Spring Break (FCUSD, EDUSD, SCUSD, SJUSD, EDHSD) 5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**26** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	**27** 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**28** 9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (Co 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (Co	**29** March Madness: Regionals Good Friday Timesheets Due	**30**
	31 March Madness: Regionals Easter	**Apr 1**	**2**	**3**	**4**	**5**	**6**

April 2013

Council Meeting and Conference Calendar

April 2013

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 31 - Apr 6	**Mar 31**	**Apr 1** City Council Special Meeting (4:00) and R April Fool's Day 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy	**2**	**3**	**4** 2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambe 6:00pm 9:00pm First Thursday Dinner (Mulvaney's B&L, 1215 19th Street, Sacramento) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	**5** Pay Day	**6** March Madness: Final Four (Georgia Dor
Apr 7 - 13	**7** APWA North American Snow Conference (Charlotte, North Carolina)	**8** March Madness: Final Four (Georgia Dor 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**9** City Council Special Meeting/Work Sessi Preliminary Budget Numbers to Advisory 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	**10** TLG (Transforming Local Government) Conference - Cool Communities (Atlanta, GA) CALED Annual Conference (Renaissance Long Beach Hotel, Long Beach, CA) 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**11** 8:00am 5:00pm Leadership Rancho Cord 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	**12** Timesheets Due 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	**13** Cap-to-Cap
Apr 14 - 20	**14** Cap-to-Cap	**15** CANCEL - City Council Regular Meeting Tax Day	**16** CAPIO Annual Conference (Napa, CA) 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove)	**17** 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	**18** ICMA West Coast Regional Summit (Las Vegas, NV) 8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meetin 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 11:30am 1:00pm SACOG Regional Managers Forum (1415 L Street, Suite 6:00pm 8:00pm FCUSD - School District	**19** Pay Day 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	**20**
Apr 21 - 27	**21**	**22** Administrative Professionals Week Earth Day 5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**23**	**24** CCAC Annual Conference (Long Beach, CA) Administrative Professionals Day LOCC Legislative Action Day (Sacramento 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**25** 8:00am 10:30am IAAP APW Event (City Hall - Time TBD) 9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (Co 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (Co	**26** Timesheets Due	**27** 24th Annual Kids Day in the Park
	28 Administrative Professionals Week	**29**	**30**	**May 1**	**2**	**3**	**4**

May 2013
Council Meeting and Conference Calendar

May 2013

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2013

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 28 - May 4	**Apr 28**	**29**	**30**	**May 1**	**2**	**3**	**4**
				Building Safety Month			
					2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambe 6:00pm 9:00pm First Thursday Dinner (Mulvaney's B&L, 1215 19th Street, Sacramento) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive,	Kentucky Derby Pay Day	11:00am 3:00pm Home on the Grange - Living History Day (American River Grange Hall, 2720 Kilgore Road, Rancho Cordova)
May 5 - 11	**5**	**6**	**7**	**8**	**9**	**10**	**11**
	Building Safety Month						
	Municipal Clerks Week						
	Cinco de Mayo	City Council Special Meeting (4:00) and R 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy		LOCC City Attorneys Spring Conference (Napa, CA) 9:00am 10:30am Sacramento Central Groundwater Authority Board (10600 Goethe Road, Sacramento) 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H S	8:00am 5:00pm Leadership Rancho Cordova - Non-Profit/Volunteer Module 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	Proposed FY 2013/14 Budget Distributed Timesheets Due 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	
May 12 - 18	**12**	**13**	**14**	**15**	**16**	**17**	**18**
	Building Safety Month						
	Mother's Day	APWA Sustainability Annual Conference (San Diego, CA) 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	Urban Land Institute Spring Meeting (San Diego, CA) Peace Officers Memorial Day 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	7:30am 9:00am IAAP Rancho Cordova Ch 8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meetin 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 12:00pm 2:00pm Mayor and Board Chair 6:00pm 8:00pm FCUSD - School District	Pay Day 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	6th Annual iFest Hangtown Motorcross Classic (Prairie Cit
May 19 - 25	**19**	**20**	**21**	**22**	**23**	**24**	**25**
	Building Safety Month						
	IIMC Annual Conference (Atlantic City, New Jersey)	City Council Special (12:00) and Regular 12:00pm 5:00pm Budget Study Session (American River North; American River South) - Mindy Cuppy 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove)	9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	8:00am 4:30pm Leadership Rancho Cordova - Wrap Up Module (City Hall, 9:30am 10:30am Sacramento Metropolitan Air Quality Management 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (Co 5:00pm 7:00pm Leadership Rancho Cord	Timesheets Due	
	26	**27**	**28**	**29**	**30**	**31**	**Jun 1**
	Building Safety Month						
		Memorial Day Holiday - City Hall Closed 9:30am 11:30am Memorial Day Celebration (Memorial Plaza, 10535 Hospital Way, VA Medical Center)	City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy		4:30pm 7:30pm Mayors and Board Chair Forum - Core Group and Reception/Dinner (TBD)	Pay Day	

June 2013

Council Meeting and Conference Calendar

June 2013

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2013

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 26 - Jun 1	**May 26**	**27**	**28**	**29**	**30**	**31**	**Jun 1**
Jun 2 - 8	**2** GFOA Conference (San Francisco, CA)	**3** City Council Special Meeting (4:00) and R 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy	**4**	**5**	**6** 2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambe 6:00pm 9:00pm First Thursday Dinner (Mulvaney's B&L, 1215 19th Street, Sa 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive,	**7** IAAP Annual Education Forum and 61st Annual CA Division Meeting (Claremont, CA) Timesheets Due	**8**
Jun 9 - 15	**9** IAAP Annual Education Forum and 61st An	**10** 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**11** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	**12** 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**13** 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	**14** All-America City Awards (Denver, Colorado) Flag Day Pay Day 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	**15**
Jun 16 - 22	**16** All-America City Awards (Denver, Colorado) Father's Day	**17** City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	**18** 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove)	**19** 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	**20** 7:30am 9:00am IAAP Rancho Cordova Chapter Meeting 8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meetin 9:00am 12:00pm Sacramento Area Coun 12:00pm 2:00pm Mayor and Board Chair 6:00pm 8:00pm FCUSD - School District	**21** US Conference of Mayors (Las Vegas, NV) Timesheets Due 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	**22**
Jun 23 - 29	**23** US Conference of Mayors (Las Vegas, NV)	**24** 5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**25** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	**26** 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**27** American Library Association (ALA) Annual Conference (Chicago, IL) 9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (Co 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (County Board of Supervisors Chambe	**28** Pay Day	**29** Hold for City 10th Anniversary Celebration
	30 American Library Association (ALA) Annual C Hold for City 10th Anniversary Celebration a	**Jul 1**	**2**	**3**	**4**	**5**	**6**

July 2013
Council Meeting and Conference Calendar

July 2013

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2013

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 30 - Jul 6	**Jun 30**	**Jul 1** American Library Association (ALA) Annual Conference (Chicago, IL) Hold for City 10th Anniversary Celebration and 4th of July Activities City Council Special Meeting (4:00) and R City of Rancho Cordova Anniversary 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy	**2**	**3**	**4** Louis Vuitton Cup (San Francisco, CA) Independence Day Holiday - City Hall Cl	**5** Timesheets Due	**6**
Jul 7 - 13	**7** Louis Vuitton Cup (San Francisco, CA)	**8** 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**9** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	**10** 9:00am 10:30am Sacramento Central Groundwater Authority Board (10600 Goethe Road, Sacramento) 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**11** Sister Cities International 2013 Annual Conference (San Antonio, Texas) 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	**12** Pay Day 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	**13**
Jul 14 - 20	**14** Louis Vuitton Cup (San Francisco, CA)	**15** City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	**16** 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove)	**17** 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	**18** 8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meetin 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 12:00pm 2:00pm Mayor and Board Chair Forum Executive Management Group (6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive,	**19** Timesheets Due 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	**20** Eppie's Great Race
Jul 21 - 27	**21**	**22** 5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**23** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	**24** 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**25** 9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (Co 11:30am 1:00pm SACOG Regional Managers Forum (1415 L Street, Suite 300, Sacramento) 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (Co	**26** Pay Day	**27** IAAP Education Forum and Annual Meetin
	28 Louis Vuitton Cup (San Francisco, CA) IAAP Education Forum and Annual Meeting (Anaheim, CA)	**29**	**30**	**31**	**Aug 1**	**2**	**3**

August 2013

Council Meeting and Conference Calendar

August 2013

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2013

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 28 - Aug 3	**Jul 28**	**29**	**30**	**31**	**Aug 1**	**2**	**3**
					Louis Vuitton Cup (San Francisco, CA)		
					2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambers,) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	Timesheets Due	
Aug 4 - 10	**4**	**5**	**6**	**7**	**8**	**9**	**10**
	Louis Vuitton Cup (San Francisco, CA)						
	CEPO (Santa Barbara, CA)						
	ITE 2013 Annual Meeting and Exhibit						
		CANCEL - City Council Regular Meeting	National Night Out		1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	Pay Day 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	
Aug 11 - 17	**11**	**12**	**13**	**14**	**15**	**16**	**17**
	Louis Vuitton Cup (San Francisco, CA)						
		5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meetin 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 12:00pm 2:00pm Mayor and Board Chair Forum Executive Management Group (6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive,	Timesheets Due 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	
Aug 18 - 24	**18**	**19**	**20**	**21**	**22**	**23**	**24**
	Louis Vuitton Cup (San Francisco, CA)						
		City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove)	4:30pm 7:30pm Mayors and Board Chair Forum - Core Group and Reception/Dinner (TBD) 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (County Board of Supervisors Chambe 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (County Board of Supervisors Chambers)	Pay Day	
	25	**26**	**27**	**28**	**29**	**30**	**31**
	Louis Vuitton Cup (San Francisco, CA)						To Sep 1
	APWA International Public Works Annual Conference (Chicago, IL)						
		5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)		Timesheets Due	

September 2013

Council Meeting and Conference Calendar

September 2013

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 1 - 7	**Sep 1** Louis Vuitton Cup (San Francisco, CA)	**2** Labor Day Holiday - City Hall Closed	**3** City Council Special Meeting (4:00) and R 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy	**4**	**5** 2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambers,) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	**6** Pay Day	**7** America's Cup Finals (San Francisco, CA)
Sep 8 - 14	**8** America's Cup Finals (San Francisco, CA)	**9** 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**10** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	**11** 9:00am 10:30am Sacramento Central Groundwater Authority Board (10600 Goethe Road, Sacramento) 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**12** 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	**13** Yom Kippur Timesheets Due 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	**14**
Sep 15 - 21	**15** America's Cup Finals (San Francisco, CA)	**16** California Special Districts Association Annual Conference (Monterey, CA) City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	**17** 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove) 5:30pm 8:00pm Leadership Rancho Cordova Reception for New Participants (American River Rooms)	**18** LOCC Annual Conference and Expo (Sacramento, CA) 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	**19** 8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meetin 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 12:00pm 2:00pm Mayor and Board Chair 6:00pm 8:00pm FCUSD - School District	**20** Pay Day 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	**21**
Sep 22 - 28	**22** America's Cup Finals (San Francisco, CA)	**23** 5:00pm 9:00pm Sacramento Regional Tra ICMA Annual Conference (Boston, Massachusetts/New England)	**24** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	**25** 9:30am 11:30am Sacramento Regional S	**26** 9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (County Board of Supervisors Chambers) 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (County Board of Supervisors Chambers)	**27** Leadership Rancho Cordova Retreat Timesheets Due	**28**
	29	**30**	**Oct 1**	**2**	**3**	**4**	**5**

October 2013

Council Meeting and Conference Calendar

October 2013

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2013

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 29 - Oct 5	**Sep 29**	**30**	**Oct 1**	**2**	**3**	**4**	**5**
					2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambers,) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	California Capital Airshow Pay Day Rancho Cordova Chamber of Commerce	Rancho Cordova Chamber of Commerce
Oct 6 - 12	**6**	**7**	**8**	**9**	**10**	**11**	**12**
	California Capital Airshow	Customer Service Week City Council Special Meeting (4:00) and R 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy	6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	Timesheets Due 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	
Oct 13 - 19	**13**	**14**	**15**	**16**	**17**	**18**	**19**
		Columbus Day 5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	City Council Special Meeting/Work Sessi 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove) 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	Boss's Day 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 12:00pm 2:00pm Mayor and Board Chair Forum Executive Management Group (6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive,	Pay Day 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	
Oct 20 - 26	**20**	**21**	**22**	**23**	**24**	**25**	**26**
		City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	CA Assn of Code Enforcement Officers (CACEO) Conference (South Lake Tahoe)	9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (Co 11:30am 1:00pm SACOG Regional Managers Forum (1415 L Street, Suite 300, Sacramento) 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (Co	Timesheets Due	
	27	**28**	**29**	**30**	**31**	**Nov 1**	**2**
		5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy	4:30pm 7:30pm Mayors and Board Chair Forum - Core Group and Reception/Dinner (TBD)	Halloween		

November 2013

Council Meeting and Conference Calendar

November 2013

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2013

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 27 - Nov 2	**Oct 27**	**28**	**29**	**30**	**31**	**Nov 1** Big Ideas Conference (West Hollywood/Santa Monica, CA) Pay Day	**2**
Nov 3 - 9	**3** Big Ideas Conference (West Hollywood/Sai Daylight Savings Time Ends - Fall Back	**4** City Council Special Meeting (4:00) and R 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy	**5** Urban Land Institute Fall Meeting (Chicago, IL)	**6**	**7** 2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambers,) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	**8** CCC State of the City Event Timesheets Due 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	**9**
Nov 10 - 16	**10**	**11** Veteran's Day Holiday - City Hall Closed 9:30am 11:30am Veterans Day Celebration (Memorial Plaza, Sacramento VA Medical Center)	**12** City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	**13** NLC Congress of Cities (Seattle, WA) 9:00am 10:30am Sacramento Central Groundwater Authority Board (10600 Goethe Road, Sacramento) 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**14** 1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	**15** Pay Day 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	**16**
Nov 17 - 23	**17**	**18** City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	**19** 10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove)	**20** 6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	**21** 8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Board Meeting (1415 L Street, Suite 30 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	**22** Timesheets Due	**23**
	24	**25** 5:00pm 9:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	**26**	**27** Hanukkah 9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	**28** Thanksgiving Day Holiday - City Hall Clo	**29** Day After Thanksgiving Holiday - City Ha Pay Day	**30** To Dec 5

December 2013

Council Meeting and Conference Calendar

December 2013

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2014

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 1 - 7	**Dec 1**	**2**	**3**	**4**	**5**	**6**	**7**
	From Nov 27 Hanukkah 4:30pm 7:30pm CCC Annual Christmas Tree Lighting (Location and Time TBD)	10:30am ICAS Convention 11:00am City Council Special Meeting (4:00) and R 4:00pm 11:00pm City Council Special Meeting (4:00) and Regular Meeting (5:30) (American River North; Community Board Room; Council Chambers) - Mindy Cuppy			2:30pm 3:30pm Sacramento Metro Cable Television Commission Board Meeting (County Board of Supervisors Chambers,) 6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive, Rancho Cordova)	Timesheets Due	Pearl Harbor Remembrance Day
Dec 8 - 14	**8**	**9**	**10**	**11**	**12**	**13**	**14**
		5:00pm 7:00pm Sacramento Regional Transit (RT) Board Meeting (5:00 Closed Session, 6:00 Open Session) (Regional Transit Library (Room 222), 1400 29th Street, Sacramento)	City Council Special Meeting/Work Sessi 5:30pm 9:30pm City Council Special Meeting/Work Session (American River North) - Mindy Cuppy 6:00pm 7:30pm RCPD Neighborhood Meetings (Larry Canfield Room)	9:30am 11:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700 H Street, Suite 1450, Sacramento)	1:30pm 2:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of Supervisors Chambers)	Pay Day 8:30am 10:30am Capital Southeast Connector JPA (City Council Chambers)	
Dec 15 - 21	**15**	**16**	**17**	**18**	**19**	**20**	**21**
		City Council Regular Meeting 5:30pm 11:00pm City Council Regular Meeting (Community Board Room; Council Chambers) - Mindy Cuppy	10:00am 12:00pm Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk Grove)	6:30pm 8:30pm Cordova Recreation and Park District (CRPD) Board Meeting (2197 Chase Drive, Rancho Cordova)	8:00am 9:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am 12:00pm Sacramento Area Council of Governments (SACOG) Boa 12:00pm 2:00pm Mayor and Board Chair Forum Executive Management Group (6:00pm 8:00pm FCUSD - School District Board Meeting (1965 Birkmont Drive,	Timesheets Due 11:30am 1:00pm Rancho Cordova Luncheon (American River Community Rooms)	
Dec 22 - 28	**22**	**23**	**24**	**25**	**26**	**27**	**28**
		Holiday - City Hall Closed	Christmas Eve Holiday - City Hall Closed	Christmas Day Holiday - City Hall Closed	Kwanzaa 9:30am 10:30am Sacramento Metropolitan Air Quality Management District (SMAQMD) Board Meeting (County Board of Supervisors Chambe 3:00pm 5:00pm Sacramento Public Library Authority Governing Board (County Board of Supervisors Chambers)	Pay Day	
	29	**30**	**31**	**Jan 1, 14**	**2**	**3**	**4**
	Kwanzaa		New Year's Eve				

MEMORANDUM

Date: December 3, 2012

To: Honorable Mayor and Council Members

From: Mindy Cuppy, CMC, City Clerk

Subject: **SELECTION OF MAYOR AND VICE MAYOR**

RECOMMENDATION

That Council selects its next Mayor and Vice Mayor for 2012.

RESULT OF RECOMMENDED ACTION

Result of recommended action is that Council appoints its leadership officers, per Resolution No. 05-2004. The ceremonial seating of the new Mayor and new Vice Mayor will take place at the next Council Meeting on December 17th.

BACKGROUND

On January 5, 2004, the City Council adopted Resolution No. 5-2004 to set forth the Council policy that one of its members would be selected as Mayor and one of its members selected as Mayor Pro Tempore at the first regular City Council meeting in December. Subsequently, Council adopted Resolution No. 185-2004 changing to Vice Mayor designation from Mayor Pro Tempore.

ATTACHMENTS

1. Resolution No. 5-2004
2. Resolution No. 185-2004

ATTACHMENT 1

CITY OF RANCHO CORDOVA

RESOLUTION NO. 5-2004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA SELECTING DATE ON WHICH THE CITY COUNCIL SHALL ANNUALLY SELECT A MAYOR AND MAYOR PRO TEMPORE

RECITALS

WHEREAS, Government Code §36801 provides that the City Council shall select one of its members as mayor and one of its members as mayor pro tempore.

NOW, THEREFORE, the City Council of the City of Rancho Cordova resolves that the City Council shall select one of its members as Mayor and one of its members as Mayor Pro Tempore at the first regular City Council meeting in December.

ADOPTED, THIS 5th day of January, 2004 by the following vote:

AYES: Cooley, McGarvey, Sander, Budge, Roberts

NOES: None

ABSENT: None

ABSTENTIONS: None

APPROVED:

MAYOR

ATTEST:

CITY CLERK

ATTACHMENT 2

RESOLUTION NO. 185-2004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA , CALIFORNIA AMENDING RESOLUTION 31-2004 AND CHANGING THE DESIGNATION OF MAYOR PRO TEMPORE TO VICE MAYOR

WHEREAS, the City Council is desirous of changing the designation of "Mayor Pro Tempore" to "Vice Mayor."

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Rancho Cordova does hereby determine and order that:

1. Section 4 and 5 of Resolution No. 31-2003 is amended to replace the "Mayor Pro Tempore" designation with "Vice Mayor" and that

2. That references to "Mayor Pro Tempore" in Resolution No. 5-2004 are hereby amended to be "Vice Mayor."

I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a regular meeting of the City Council of the City of Rancho Cordova, held on the 6th day of December, 2004, by the following vote:

AYES: Skoglund, Sander, McGarvey, Cooley, Budge

NOES: None

ABSENT: None

ABSTAIN: None

Linda Budge, Mayor

ATTEST:

Lillian E. Hare, City Clerk