



CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE
CRA/RCFC

Monday, August 19, 2013

4:00 PM – Special Meeting

5:30 PM – Regular Meeting

6:00 PM – Special Meeting

AGENDA

Linda Budge, Mayor

Dan Skoglund, Vice Mayor

Robert J. McGarvey, Council Member

David Sander, Council Member

Donald Terry, Council Member

Regular City Council meeting dates are scheduled on the 1st and 3rd Monday's of each month, unless when Monday is a holiday.
If Monday is a holiday, the meeting will be scheduled for the following Tuesday. Dates are subject to change.

City Council Regular Mtg

CANCELLED MTG

City Council Special Mtg

CANCELLED MTG

CITY HALL CLOSED

2013

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CITY HALL CLOSURE DATES

Tue, Jan 1 - New Year's Day
Mon, Jan 21 - Martin Luther King Jr. Day
Mon, Feb 18 - President's Day
Mon, May 27 - Memorial Day
Thu, Jul 4 - Independence Day
Mon, Sep 2 - Labor Day
Mon, Nov 11 - Veterans Day
Thu, Nov 28 - Thanksgiving Day
Fri, Nov 29 - Day After Thanksgiving Day
Tue, Dec 24 - Christmas Eve
Wed, Dec 25 - Christmas Day
Thurs, Dec 26 - Tues, Dec 31 Winter Break

2014 - Proposed

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CITY HALL CLOSURE DATES

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Mon, Sep 1 - Labor Day
Tue, Nov 11 - Veteran's Day
Thu, Nov 27 - Thanksgiving Day
Fri, Nov 28 - Day After Thanksgiving Day
Wed, Dec 24 - Christmas Eve
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Fri, Dec 26 - Day After Christmas Day
Tue, Dec 31 - New Year's Eve

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**CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT
AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Monday, August 19, 2013

**4:00 PM – Special Meeting
Community Board Room**

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

**6:00 PM – Special Meeting
American River Community Room North**

AGENDA

1. STUDY SESSION - CALL TO ORDER/ROLL CALL

Council Members McGarvey, Sander, Skoglund, Terry and Mayor Budge.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Note, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

3.1 **Subject:** Update on Administrative Issues.

4. ADJOURNMENT

Mayor Budge will adjourn the Special Meeting to the Regular Meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members McGarvey, Sander, Skoglund, Terry and Mayor Budge.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

8. INVOCATION

Reverend Mr. Walter Little, Deacon at St. John Vianney Catholic Church and Chaplain Emeritus of the California State Senate will give the invocation.

9. PRESENTATIONS

- 9.1 Presentation of Proclamation to Ada Gerard, Heald College Rancho Cordova Campus President in Honor of their 150th Anniversary.
- 9.2 Introduction of Chief Seale, Sacramento County Probation, to City Council.
- 9.3 Recognition of Council Member Robert McGarvey's Birthday on August 10.

10. PUBLIC COMMENT

Citizens wishing to address the Council for any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Note, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

11. COUNCIL REPORTS

12. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 12.1 **Subject:** Meeting Minutes of July 15, 2013 Regular Meeting and July 23, 2013 Special Meeting.
Recommendation: Adopt Minutes.

- 12.2 **Subject:** Second Reading of Ordinance No. 20-2013 Adding Rancho Cordova Municipal Code 16.03 "Safety Assessment Placards" to Denote Conditions Relating to Continued Occupancy of Buildings.
Recommendation: Waive the second reading and adopt Ordinance No. 20-2013.
Result of Recommended Action: Adoption of Ordinance No. 20-2013 will establish standard safety assessment placards to be used to indicate the condition of a structure for continued occupancy. This chapter will further authorize the Building Official, or his or her designee, to post the appropriate placards at each entry point upon the completion of a safety assessment. The safety assessment is a visual, non-destructive examination that will determine if a structure is safe, restricted use, or unsafe.
Staff Report: Cyrus Abhar, Chief Building Official.
Advances Goals: 2.
- 12.3 **Subject:** Second Reading of Ordinance No. 22-2013 to Amend Chapter 16.02 of the Rancho Cordova Municipal Code, "Uniform Administrative Code," to Reflect Changes Pertaining to Building Permit Expiration and Violations.
Recommendation: Waive the second reading and adopt Ordinance No. 22-2013.
Result of Recommended Action: Adopting Ordinance No. 22-2013 will modify Sections 105.5 / R105.5 "Permit Expiration" and 114.4 "Violation Fees" of the Uniform Administrative Code, found in Chapter 16.02 of the Municipal Code. The amendments to Section 105.5 "Permit Expiration" will clarify building permit timelines and renewal fees. The amendments to Section 114.4 "Violation Fees" will be based on cost recovery to help ensure the maximum violation fee will not exceed the amount equal to the total permit fee.
Staff Report: Cyrus Abhar, Chief Building Official.
Advances Goals: 1, 2, 3, 5.
- 12.4 **Subject:** Second Reading of Ordinance 23-2013 approving a zone change for that portion of Villages 3 and 6 of the Montelena project and the third amendment to the Development Agreement for the Montelena project.
Recommendation: Waive the second reading and adopt Ordinance No. 23-2013.
Result of Recommended Action: Adoption of the ordinance would convert two small City open space sites to residential lots. Elimination of these open space sites is consistent with recent Council direction to amend the City Open Space standard. The remaining CRPD park located adjacent to these two open space sites will effectively serve the recreational needs of local residents. The ordinance would also establish various obligations and rights noted within the 3rd Amendment of the Montelena Development Agreement.
Staff Report: William Campbell, Principal Planner.
Advances Goals: 1, 6.
- 12.5 **Subject:** Second Reading of Ordinance No. 24-2013, An Ordinance of the City Council Approving the First Amendment to the Development Agreement by and between the City of Rancho Cordova and Richmond American Homes of Maryland, Inc., Relative to Certain Lots of Anatolia III, Set to Expire on November 20, 2013.
Recommendation: Waive the second reading and adopt Ordinance No. 24-2013.
Result of Recommended Action: Adoption of Ordinance 24-2013 would approve a five (5) year extension to the Development Agreement with Richmond American Homes of Maryland, Inc., for certain lots in the Anatolia III project. The current Development Agreement is set to expire on November 20, 2013. This extension will give the current owner an additional five (5) years to complete the portion of the Anatolia III project that they own in accordance with the vested entitlements from the original approval.

Staff Report: William Campbell, Principal Planner.

Advances Goals: 1, 2, 5.

- 12.6 **Subject:** Second Reading of Ordinance No. 25-2013, An Ordinance of The City Council Amending Chapter 23.158 "Development Agreements," of Title 23 "Zoning Code" of the Rancho Cordova Municipal Code Updating Requirements and Procedures for Development Agreements.

Recommendation: Waive the second reading and adopt Ordinance No. 25-2013.

Result of Recommended Action: Adoption of this Ordinance is consistent with the City's goal to promote orderly development and efficient approval of development entitlements. The attached Ordinance will help streamline the execution of approved development agreements by providing the City Manager with the authority to execute the agreements. The Ordinance will also provide the City and developers with more flexibility regarding the extension of development agreements.

Staff Report: Adam U. Lindgren, City Attorney.

Advances Goals: 1, 2, 5, and 6.

- 12.7 **Subject:** Treasurer's Report – June 30, 2013.

Recommendation: This report is informational only. It is recommended that the report be received and filed.

Result of Recommended Action: This report is intended to provide the City Council with information concerning the City's investment portfolio. This report will meet requirements as provided by State law.

Staff Report: Donna Silva, Finance Director.

Advances Goal: 5.

- 12.8 **Subject:** Resolution Appointing Representatives to the Governing Board of the Sacramento Groundwater Authority.

Recommendation: Adopt Resolution No. 100-2013.

Result of Recommended Action: Adoption of this resolution will appointment a City and Golden State Water Company representatives to the Sacramento Central Groundwater Authority (SCGA) Governing Board.

Staff Report: Cyrus Abhar, Public Works Director.

Advances Goals: 1, 2, 3, and 5.

- 12.9 **Subject:** Resolution Authorizing the City Manager to Execute the Third Amendment to the first Restated Grant Agreement between the City of Rancho Cordova and the Cordova Community Council Foundation.

Recommendation: Adopt Resolution No. 105-2013.

Result of Recommended Action: The City will make funds available to the Cordova Community Council for a three-year renewal of a grant to provide a professionally managed umbrella organization for Rancho Cordova non-profits that will provide community event support, volunteer management and civic engagement.

Staff Report: Stephanie Snyder, Senior Management Analyst.

Advances Goals: 1, 2, 3, 5.

- 12.10 **Subject:** A Resolution Authorizing Submittal of Grant Application(s) for All California Department of Resources, Recycling and Recovery (Calrecycle) Grants for Which the City of Rancho Cordova is Eligible.

Recommendation: Adopt Resolution No. 101-2013.

Result of Recommended Action: Adoption of this resolution will authorize staff to submit application(s) for all California Department of Resources, Recycling and

Recovery (CalRecycle) grant for which the City of Rancho Cordova is eligible. The grant funds will be used to promote safe and efficient recycling practices by residents and businesses in the City of Rancho Cordova.

Staff Report: Cyrus Abhar, Public Works Director.

Advances Goals: 5.

- 12.11 **Subject:** Resolutions of the City of Rancho Cordova and the Successor Agency to the Former Redevelopment Agency of the City of Rancho Cordova Approving a Loan Agreement Between the Two Entities.

Recommendation: Staff recommends Council and Successor Agency adopt the following resolutions:

1. City Council Resolution No. 104-2013.

2. Successor Agency Resolution No. SA-04-2013.

Result of Recommended Action: Approval of the Loan Agreement will allow the City of Rancho to be reimbursed for funds loaned to the Successor Agency for certain operating and administrative expenses.

Staff Report: Donna Silva, Finance Department and Micah Runner, Economic Development Manager.

Advances Goals: 5.

COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE CRA.

- 12.12 **Subject:** Resolution of the Successor Agency to the Community Redevelopment Agency of the City of Rancho Cordova Approving the Recognized Obligation Payment Schedule (ROPS) 13-14B and Administrative Budget for the six month period covering January 1, 2014 through June 30, 2014.

Recommendation: Adopt Resolution No. SA-5-2013.

Result of Recommended Action: Adoption of this resolution will allow the Rancho Cordova Successor Agency to make payments on obligations listed on the Recognized Obligation Payment Schedule (ROPS) and establishes the administrative budget for the next six month period; to the extent funds are available.

Staff Report: Donna Silva and Michelle Mingay, Finance Department.

Advances Goals: 5.

COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE CRA.

13. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 13.1 **Subject:** A Resolution of the City Council of the City of Rancho Cordova Authorizing Delinquent Residential Solid Waste Service Charges to be Collected on the 2013-14 Tax Bill.

Recommendation: Adopt Resolution No. 98-2013.

Result of Recommended Action: This action will authorize the delinquent residential solid waste service charges to be collected on the 2013-14 property tax rolls.

Staff Report: Donna Silva, Finance Director and Michelle Mingay, Sr. Finance Analyst.

Advances Goals: 5.

- 13.2 **Subject:** Application for award of Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funding.

Recommendation: Adopt Resolution 102-2013.

Result of Recommended Action: City will make application for and be authorized to accept, if awarded, grant funding from the Department of Justice JAG program.

Staff Report: David Gassaway, City Manager's Department.

Advances Goals: 2, 3, 5.

- 13.3 **Subject:** Douglas 98 II Redesign – Rezone, Tentative Subdivision Map Amendment, and the 1st Amendment to the Development Agreement; Project No. DD7962 – Located south of Douglas Road and west of Grant Line Road.

Recommendation: That Council:

- a) Waive first reading and introduce Ordinance No. 26-2013, approving a zone change 3.1 acres of “O” Open Space to RD-5 Single Family Residential and an amendment to the existing Development Agreement for the Douglas 98 project, and
- b) Adopt Resolution No. 103-2013 approving an amended Tentative Subdivision Map, subject to the draft Conditions of Approval and amending Mitigation Measure 37A of the SRSP/EIR.

Result of Recommended Action: Approval of the proposed actions would adjust the original plan adopted in 2006, wherein the new plan includes 528 single family dwelling lots, a reduction of 165 lots less than the original approval of 693. The reduction in lots is attributed to increasing the lot sizes in portions of the project. Some street sections have been reduced due to changes in development standards, along with minor reduction in parks and open space. The proposed actions would amend various obligations and rights noted within the current Development Agreement for Douglas 98.

Staff Report: William Campbell, Principal Planner.

Advances Goals: 1 and 6.

14. PUBLIC HEARING ITEMS

NONE.

15. REGULAR CALENDAR ITEMS

- 15.1 **Subject:** Final Hearing on the Renewal of the Rancho Cordova Tourism Business Improvement District.

Recommendation: Adopt Resolution No. 99-2013.

Result of Recommended Action: The Rancho Cordova Tourism Business Improvement District (RCTBID) will be renewed effective September 1, 2013 for 10 years. The assessment of \$1.50 per room per night will be collected by the City of Rancho Cordova, and remitted to the Rancho Cordova Travel and Tourism Corporation (RCTC), a non-profit corporation, for the purposes of promoting travel and tourism in Rancho Cordova.

Staff Report: Micah Runner, Economic Development Manager.

Advances Goals: 5, 6.

16. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

17. CITY MANAGER'S REPORT

18. ADJOURNMENT

Mayor Budge will adjourn the meeting to the Special Meeting in the American River Community Room North.

19. WORK SESSION - CALL TO ORDER/ROLL CALL

Council Members McGarvey, Sander, Skoglund, Terry and Mayor Budge.

20. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Note, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

21. SPECIAL MEETING ITEM

21.1 **Subject:** Branding Presentation.

22. ADJOURNMENT

22.1 Mayor Budge will adjourn the meeting to closed session in the Community Board Room.

23. CLOSED SESSION - CALL TO ORDER/ROLL CALL

23.1 Council Members McGarvey, Sander, Skoglund, Terry and Mayor Budge.

24. CLOSED SESSION

24.1 Council may adjourn to Closed Session to discuss the following item(s):

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 potential case)

25. OPEN SESSION - REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in Closed Session.

26. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
<i>Tuesday, August 27, 2013</i>	<i>City Council Special Meeting – Work Session (5:30 PM) on Topic TBD</i>
<i>Tuesday, September 3, 2013</i>	<i>City Council Special Meeting (4:00 PM) and Regular Meeting (5:30 PM)</i>
<i>Tuesday, September 10, 2013</i>	<i>City Council Special Meeting – Work Session (5:30 PM) on Folsom Boulevard Specific Plan Update and Sun Creek Specific Plan Preliminary Review</i>
<i>Monday, September 16, 2013</i>	<i>City Council Regular Meeting (5:30 PM)</i>
<i>Tuesday, September 24, 2013</i>	<i>City Council Special Meeting – Work Session (5:30 PM) on Plastic Bag Options and Insurance and Claims</i>
<i>Monday, October 7, 2013</i>	<i>City Council Special Meeting (4:00 PM) and Regular Meeting (5:30 PM)</i>

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Department	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council/Successor Agency to the CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast and SureWest Cable Systems. Closed Captioning will be available on the playback cablecast. Tune to Metro Cable Channel 14, for playback times. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting. The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Mindy Cuppy, CMC, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, August 19, 2013 Regular Meeting of the Rancho Cordova City Council/Successor Agency to the CRA/RCFC was posted and available for review on Friday, August 16, 2013 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed Friday, August 16, 2013 at Rancho Cordova, California.


Mindy Cuppy, CMC, City Clerk