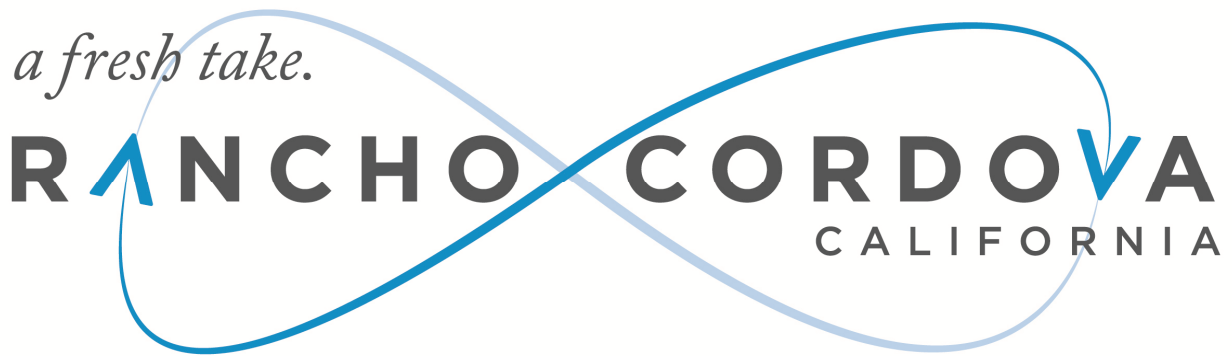


CITY OF RANCHO CORDOVA



CONCURRENT MEETING CITY COUNCIL/SUCCESSOR AGENCY TO THE CRA/RCFC

Monday, December 18, 2017

5:30 PM – Regular Meeting

AGENDA

Donald Terry, Mayor

Linda Budge, Vice Mayor

Robert J. McGarvey, Council Member

David Sander, Council Member

Garrett Gatewood, Council Member

CITY OF RANCHO CORDOVA



CONCURRENT MEETING CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, December 18, 2017

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Budge, Gatewood, McGarvey, Sander, and Mayor Terry.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

Mark Shetler from River City Christian will give the invocation.

5. SPECIAL CEREMONIES - SWEAR IN MAYOR AND VICE MAYOR

- 5.1 Swearing In of Vice Mayor.
- 5.2 Swearing In of Mayor.
- 5.3 Presentation to Outgoing Mayor Terry.

6. CELEBRATORY BREAK

7. PRESENTATIONS

- 7.1 Introduction of New City Employees Judy Khang, Accountant, and Tamara Artola, Senior Customer Service Representative, by Kim Juran-Karageorgiou, Administrative Services Director, and Stephen Block, Community Engagement Assistant, and Russell Hartley, Assistant Communication Specialist, by Maria Kniestedt, Communications & Public Affairs Director.

8. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER'S REPORT

11. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 11.1 **Subject:** Meeting Minutes of the December 4, 2017 Special and Regular Meeting.
Recommendation: Adopt Minutes.
- 11.2 **Subject:** A Resolution of the City Council of the City of Rancho Cordova Making Certain Findings and Determinations Related to, and Accepting, the Fiscal Year 2016-17 Development Impact Fee Report for the AB 1600 Development Fees.
Recommendation: Adopt Resolution No. 149-2017.
Result of Recommended Action: Adoption of this Resolution approves the annual Development Impact Fee Report prepared in accordance with California Government Code Section 66000, et seq. and ensures the City remains in compliance with AB 1600 reporting requirements. Ongoing compliance means that the City can continue to collect fees from developers to ensure that new development is providing new infrastructure or funds to ensure that their impact upon the existing city is funded by the development, not by existing residents.
Staff Report: Michelle Mingay, Sr. Finance Analyst.
Advances Goals: 5.
- 11.3 **Subject:** Ordinance Repealing And Replacing Chapters 19.04 And 19.12 Within Title 19 Of The Rancho Cordova Municipal Code Relating To The Protection And Preservation Of Private And Public Trees.
Recommendation: Staff recommends that Council waive the Second Reading and Adopt Ordinance No. 12-2017, "An Ordinance of the City Council of the City of Rancho

Cordova Repealing and Replacing Chapters 19.04 and 19.12 within Title 19 of the Rancho Cordova Municipal Code Relating to the Protection and Preservation of Private and Public Trees.”

Result of Recommended Action: The recommended actions will result in significant revisions to Chapters 19.04 and 19.12 of the Municipal Code.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 1, 2 and 5.

- 11.4 **Subject:** Resolution Authorizing the City Manager to Execute Contract 162-2017 in the Amount of \$126,850 with Alta Planning & Design for the Cordova Creek to Trail Planning Study.

Recommendation: Adopt Resolution 140-2017.

Result of Recommended Action: Adoption of Resolution 140-2017 will authorize the City Manager to execute contract 162-2017 with Alta Planning & Design in the amount of \$126,850 to commence with a feasibility study related to a trail along Cordova Creek.

Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.

Advances Goals: 1, 2, and 5.

- 11.5 **Subject:** Annexation of the Anatolia IV Subdivision Project into the City of Rancho Cordova Community Facilities District No. 2013-2 (Police Services).

Recommendation: Adopt Resolution No. 150-2017.

Result of Recommended Action: Adoption of Resolution No. 150-2017 approves Annexation Map. No. 1 for the Anatolia IV Subdivision Project into Community Facilities District No. 2013-2 (Police Services) and approves the recording of the annexation map and the Notice of Special Tax Lien.

Staff Report: Michelle Mingay, Sr. Finance Analyst.

Advances Goals: 5.

- 11.6 **Subject:** Resolution Authorizing the City Manager to Execute Contract Amendment No. 61-2015-1 in the Amount of \$125,000 with Siemens Industry, Inc. to Increase the Contract Amount from \$345,400 to \$470,400 for On-Call Street Light and Electrical Maintenance and Repair Services.

Recommendation: Adoption of Resolution No. 147-2017.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract Amendment No. 61-2015-1 in the amount of \$125,000 with Siemens Industry, Inc. to increase the contract amount from a not-to-exceed amount of \$345,400 to \$470,400 for On-Call Street Light and Electrical Maintenance and Repair Services.

Staff Report: Albert Stricker, Public Works Director and Steve Harriman, Maintenance and Operations Division Manager.

Advances Goals: 1, 2, and 5.

- 11.7 **Subject:** Approval of the Annexation Boundary Map for the Kilgore Road Soccer Complex Project and Annexation into the City of Rancho Cordova Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance).

Recommendation: Adopt Resolution No. 146-2017.

Result of Recommended Action: Adoption of Resolution No. 146-2017 approves Annexation Boundary Map No. 21 for the Kilgore Road Soccer Complex project and annexation to Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance, hereinafter “CFD No. 2008-1”). There is no financial impact to existing residents.

Staff Report: Elizabeth Sparkman, Interim Community Development Director.

Advances Goals: 5.

- 11.8 **Subject:** Resolution Declaring City's Intention to Impose an Annual Stormwater Utility Fee for the Maintenance of Storm Drainage and Flood Protection Systems for the Kilgore Road Soccer Complex project.
Recommendation: Adopt Resolution No.145-2017 designating a time and place for hearing protests in connection with the annual Stormwater Utility Fee for the Kilgore Road Soccer Complex project.
Result of Recommended Action: Action on this item will declare the Council's intention to impose an annual Stormwater Utility Fee for the maintenance of the storm drainage and flood protection system in the Kilgore Road Soccer Complex project and sets a public hearing for January 16, 2017 on the matter. The proposed fees would not impact existing residents.
Staff Report: Elizabeth Sparkman, Interim Community Development Director.
Advances Goals: 5.

12. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 12.1 **Subject:** ARCO AM/PM Service Station Conditional Use Permit Amendment and Letter of Public Convenience and Necessity; Project No. DD9735 – Located at 4000 Sunrise Boulevard, within the Sunridge Plaza.
Recommendation: Adopt Resolution 151-2017.
Result of Recommended Action: Adoption of Resolution 151-2017 would permit the sale of alcohol, specifically beer and wine at the ARCO AM/PM service station at 4000 Sunrise Boulevard within the Sunridge Plaza Shopping Center and allow the applicant to submit for necessary the Alcoholic Beverage Control license.
Staff Report: June Cowles, Senior Planner.
Advances Goals: 2 and 6

13. PUBLIC HEARING ITEMS

- 13.1 **Subject:** Sunrise Auto Village Major Design Review – Project No. DD9715 – Located at 1950 Zinfandel Drive.
Recommendation: Approve Resolution 152-2017.
Result of Recommended Action: Approval of Resolution 152-2017 would allow the construction of a 7,400 square foot auto sales and repair building on the proposed site. Approval would allow the proposed building to be constructed on the existing concrete pad and utilize existing infrastructure and utilities on-site as agreed upon between the City and the previous property owners known as the Church Investors Fund.
Staff Report: Nicholas Sosa, Assistant Planner.
Advances Goals: 1, 5, and 6.

14. REGULAR CALENDAR ITEMS

- 14.1 **Subject:** Review, discuss and provide direction to Staff regarding proposed amendments to Title 23 (Zoning Code) of the Rancho Cordova Municipal Code.
Recommendation: Receive a report and provide direction to staff on proposed Title 23 (Zoning Code) Amendments including changes to: allow patio cover within the rear-yard setback, reduce parking requirements for tasting rooms, change permit requirements for carwashes and auto detailing, prohibit electronic message boards on building facades, address issues related to shipping/storage containers, address residential driveway surfaces and parking locations of RVs boats and trailers.

Result of Recommended Action: No action will be taken by the City Council. Staff will provide an overview of the proposed amendments to Title 23 and request direction from the City Council to prepare the amendments for a future public hearing and action.

Staff Report: Darcy Goulart, Principal Planner.

Advances Goals: 1, 2, and 6.

- 14.2 **Subject:** Discuss Establishment of an Employee Home Loan/Down Payment Assistance Program.

Recommendation: Discuss timing and parameters for the possible establishment of an employee home loan/down payment assistance program for the purchase of a primary residence in the City of Rancho Cordova.

Result of Recommended Action: The direction provided will determine whether the City will move forward with an employee home loan program. Staff would finalize program requirements and return for final Council approval prior to enacting a program.

Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.

Advances Goals: 1, 2, 3 and 5.

15. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

16. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Tuesday, January 2	CANCEL REGULAR MEETING (Tuesday due to Holiday)
Tuesday, January 9	5:30 PM Special Meeting/Work Session
Tuesday, January 16	5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, January 30	1:00 PM Special Meeting/Work Session
Monday, February 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, February 20	5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, February 27	5:30 PM Special Meeting/Work Session
Monday, March 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, March 19	5:30 PM Regular Meeting
Tuesday, March 27	5:30 PM Special Meeting/Work Session
Monday, April 2	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, April 16	CANCEL REGULAR MEETING
Tuesday, April 24	5:30 PM Special Meeting/Work Session
Monday, May 7	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, May 15	5:30 PM Special Meeting/Work Session
Monday, May 21	5:30 PM Special Meeting/Work Session
Tuesday, May 29	5:30 PM Special Meeting/Work Session - ONLY IF NEEDED
Monday, June 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting

UPCOMING MEETINGS	
Monday, June 18	5:30 PM Regular Meeting
Tuesday, June 26	5:30 PM Special Meeting/Work Session
Monday, July 2	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, July 16	CANCEL REGULAR MEETING
Tuesday, July 31	CANCEL REGULAR MEETING
Monday, August 6	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, August 14	5:30 PM Special Meeting/Work Session
Monday, August 20	5:30 PM Regular Meeting
Tuesday, August 28	CANCEL WORK SESSION
Tuesday, September 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, September 11	5:30 PM Special Meeting/Work Session
Monday, September 17	5:30 PM Regular Meeting
Tuesday, September 25	CANCEL WORK SESSION
Monday, October 1	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, October 9	5:30 PM Special Meeting/Closed Session for City Manager Evaluation
Monday, October 15	5:30 PM Regular Meeting
Tuesday, October 23	5:30 PM Special Meeting/Closed Session for City Manager Evaluation – ONLY IF NEEDED
Tuesday, October 30	CANCEL WORK SESSION
Monday, November 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, November 19	5:30 PM Regular Meeting
Tuesday, November 27	5:30 PM Special Meeting/Work Session
Monday, December 3	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, December 11	5:30 PM Special Meeting/Work Session
Monday, December 17	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council/Successor Agency to the CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, December 18, 2017 Regular Meeting of the Rancho Cordova City Council/Successor Agency to the CRA/RCFC was posted and available for review on Thursday, December 14, 2017 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed Thursday, December 14, 2017 at Rancho Cordova, California.



Stacy Leitner, City Clerk

