

CITY OF RANCHO CORDOVA



CONCURRENT MEETING CITY COUNCIL/SUCCESSOR AGENCY TO THE CRA/RCFC

Monday, December 4, 2017

4:00 PM – Special Meeting

5:30 PM – Regular Meeting

AGENDA

Donald Terry, Mayor

Linda Budge, Vice Mayor

Robert J. McGarvey, Council Member

David Sander, Council Member

Garrett Gatewood, Council Member

CITY OF RANCHO CORDOVA



CONCURRENT MEETING CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, December 4, 2017

4:00 PM – Special Meeting
American River Community Room North

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Budge, Gatewood, McGarvey, Sander, and Mayor Terry.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

3.1 **Subject:** Proposed 2018 Neighborhood Traffic Management Program.

Recommendation: Receive a staff presentation and provide comments on the proposed 2018 Neighborhood Traffic Management Program (NTMP).

Result of Recommended Action: Staff will amend the project scope based upon City Council comments and proceed with the ballot process.

Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.

Advances Goals: 1, 2, 3, and 5.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Terry will adjourn the special meeting to regular meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Budge, Gatewood, McGarvey, Sander, and Mayor Terry.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on Sunrise Elementary School and Robert J. McGarvey Elementary School Students to lead the pledge.

8. INVOCATION

Charles Sander, St. John Vianney School student, will give the invocation.

9. PRESENTATIONS

- 9.1 Performance by Sunrise Elementary School and Robert J. McGarvey Elementary School Choir students.
- 9.2 Introduction of New City Employee Diana Dushkova, Customer Service Representative, by Stacy Leitner, City Clerk.
- 9.3 Presentation by Jill LaVine, Registrar of Voters, County of Sacramento.
- 9.4 Community Enhancement Fund Grant Check Presentations, Stacy Delaney, Community Enhancement Analyst.

10. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

11. COUNCIL REPORTS

12. CITY MANAGER'S REPORT

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 13.1 **Subject:** Meeting Minutes of November 20, 2017 Regular Meeting.
Recommendation: Adopt Minutes.
- 13.2 **Subject:** Resolution 141-2017 Authorizing the City Manager to Execute Contract Amendment 29-2013-5 for On-Call Services with Mark Thomas & Company Inc. to Increase the Contract Amount from \$650,000 to \$711,049 and Extend the Term to December 31, 2018.
Recommendation: Adopt Resolution No. 141-2017.
Result of Recommended Action: Adoption of Resolution 141-2017 will authorize the City Manager to execute contract amendment 29-2013-5 for on-call professional services with Mark Thomas & Company Inc., which will increase the contract amount from \$650,000 to \$711,049, and extend the term to December 31, 2018, to accommodate the engineering design services during construction for the Folsom Boulevard Streetscape Enhancement Project Phase IV.
Staff Report: Albert Stricker, Public Works Director and Chris Boyer, Associate Engineer.
Advances Goals: 1, 2, and 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

NONE.

15. PUBLIC HEARING ITEMS

NONE.

16. REGULAR CALENDAR ITEMS

- 16.1 **Subject:** Discussion and Direction Regarding Commercial Cannabis Uses.
Recommendation: Receive information from City staff and David McPherson, a consultant with HDL Companies, related to options for allowing commercial cannabis uses, excluding retail uses, in certain zones of the City. Provide direction to staff on whether to:
- 1) Continue the City's prohibition on commercial cannabis uses, or
 - 2) Return to Council with a regulatory ordinance allowing certain commercial cannabis uses in limited zones of the City. If Council gives this direction, staff also recommends giving direction on the following:
 - a) Staff's recommended "overlay" zones where cannabis businesses would be permitted (industrial areas south of White Rock Road, north of Douglas Road, and east of Sunrise Boulevard; and the Security Park industrial area north of Douglas Road and west of Grant Line Road);
 - b) The specific types of cannabis businesses to be permitted (indoor cultivation, manufacturing, distribution, testing, and/or microbusinesses);
 - c) Whether to limit the number of businesses in any category;
 - d) The application procedure for a commercial cannabis permit including whether Council approval is required, whether to use an RFP process or a traditional permit application; and

e) Whether there is a desire to impose the cannabis business tax at a certain rate.

Result of Recommended Action: If directed to do so by City Council, City staff will bring a regulatory Ordinance back to Council. At that time staff would also seek Council direction on proposed application and permit fees, and whether to impose the cannabis excise tax and if so, at what rate. If Council desires to continue the current prohibition on all commercial cannabis uses, no further action is necessary.

Staff Report: Adam Lindgren, City Attorney, Kate Cook, Deputy City Attorney, Darcy Goulart, Planning Department, and Curt Haven, Economic Development Director.

Advances Goals: 1, 2, 5, and 6.

- 16.2 **Subject:** Ordinance Repealing and Replacing Chapters 19.04 and 19.12 within Title 19 of the Rancho Cordova Municipal Code relating to the Protection and Preservation of Private and Public Trees and Resolution Adopting Fees Relating to Permits.

Recommendation: Introduce and waive first reading of Ordinance No. 12-2017, "An Ordinance of the City Council of the City of Rancho Cordova Repealing and Replacing Chapters 19.04 and 19.12 within Title 19 of the Rancho Cordova Municipal Code Relating to the Protection and Preservation of Private and Public Trees"; and schedule December 18, 2017 for second reading of Ordinance No.12-2017; and consider adopting Resolution No.144-2017 establishing fees for Protected Tree Permits and Public Tree Permits, which would become effective upon the effective date of Ordinance No. 12-2017.

Result of Recommended Action: The recommended actions will result in significant revisions to Chapters 19.04 and 19.12 of the Municipal Code. The changes would provide regulations protecting private and public trees and will allow the City to establish fees for the permits required by Ordinance No. 12-2017.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 1, 2, and 5.

- 16.3 **Subject:** Selection of 2018 Mayor and Vice Mayor.

Recommendation: That Council selects its next Mayor and Vice Mayor for 2018.

Result of Recommended Action: Council appoints its leadership officers, per Resolution No. 5-2004.

Staff Report: Stacy Leitner, City Clerk.

Advances Goals: 1, 2, 3, 4, 5, and 6.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Tuesday, December 12, 2017	5:30 PM Special Meeting/Work Session
Monday, December 18, 2017	5:30 PM Regular Meeting
Tuesday, January 2	CANCEL REGULAR MEETING (Tuesday due to Holiday)
Tuesday, January 9	5:30 PM Special Meeting/Work Session
Tuesday, January 16	5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, January 30	1:00 PM Special Meeting/Work Session
Monday, February 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, February 20	5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, February 27	5:30 PM Special Meeting/Work Session (Budget)
Monday, March 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, March 19	5:30 PM Regular Meeting
Tuesday, March 27	5:30 PM Special Meeting/Work Session
Monday, April 2	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, April 16	CANCEL REGULAR MEETING
Tuesday, April 24	5:30 PM Special Meeting/Work Session
Monday, May 7	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, May 15	5:30 PM Special Meeting/Work Session (Budget Adjustments)
Monday, May 21	5:30 PM Special Meeting/Work Session (Budget Adjustments)
Tuesday, May 29	5:30 PM Special Meeting/Work Session - ONLY IF NEEDED

UPCOMING MEETINGS	
Monday, June 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, June 18	5:30 PM Regular Meeting
Tuesday, June 26	5:30 PM Special Meeting/Work Session
Monday, July 2	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, July 16	CANCEL REGULAR MEETING
Tuesday, July 31	CANCEL REGULAR MEETING
Monday, August 6	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, August 14	5:30 PM Special Meeting/Work Session
Tuesday, August 20	5:30 PM Regular Meeting
Tuesday, August 28	CANCEL WORK SESSION
Tuesday, September 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting (Tuesday due to Holiday)
Monday, September 11	5:30 PM Special Meeting/Work Session
Tuesday, September 17	5:30 PM Regular Meeting
Tuesday, September 25	CANCEL WORK SESSION
Monday, October 1	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, October 9	5:30 PM Special Meeting/Closed Session for City Manager Evaluation
Monday, October 15	5:30 PM Regular Meeting
Tuesday, October 23	5:30 PM Special Meeting/Closed Session for City Manager Evaluation – ONLY IF NEEDED
Tuesday, October 30	CANCEL WORK SESSION
Monday, November 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, November 19	5:30 PM Regular Meeting
Tuesday, November 27	5:30 PM Special Meeting/Work Session
Monday, December 3	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, December 11	5:30 PM Special Meeting/Work Session
Monday, December 17	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council/Successor Agency to the CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, December 04, 2017 Special and Regular Meeting of the Rancho Cordova City Council/Successor Agency to the CRA/RCFC was posted and available for review on Thursday, November 30, 2017 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed Thursday, November 30, 2017 at Rancho Cordova, California.



Stacy Leitner, City Clerk