CITY OF RANCHO CORDOVA

a fresh take.

RANCHO CORDOVA

CALIFORNIA

CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE CRA/RCFC

Monday, April 17, 2017

4:00 PM – Special Meeting
5:30 PM – Regular Meeting

AGENDA

Donald Terry, Mayor

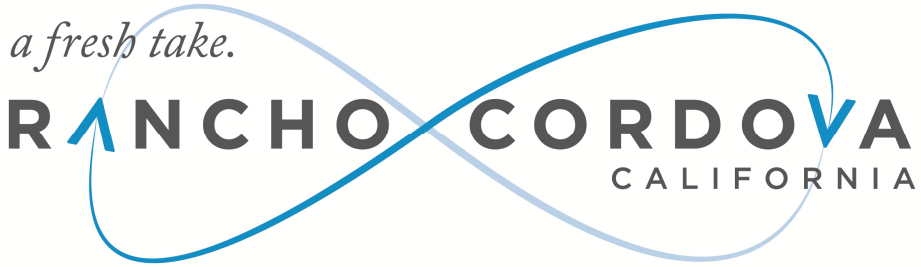
Linda Budge, Vice Mayor

Robert J. McGarvey, Council Member

Dan Skoglund, Council Member

David Sander, Council Member

CITY OF RANCHO CORDOVA



CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, April 17, 2017

4:00 PM – Special Meeting
American River Community Room North

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Budge, McGarvey, Sander, Skoglund, and Mayor Terry.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

3.1 **Subject:** Review Background and Major Changes to the Proposed Amendments to Title 8 (Animals) and Title 23 (Zoning Code) of the Rancho Cordova Municipal Code Discussed by City Council Over the Last Several Months.
Recommendation: Receive the presentation on Amended Title 8 (Animals) and Title 23 (Zoning Code) of the Rancho Cordova Municipal Code dated April 2017.
Result of Recommended Action: No formal action is requested of Council at the study session. Staff will provide an overview of the proposed Municipal Code sections and be available to answer questions. Specifically, the proposed amendments will

establish provisions for beekeeping, update zoning permits and procedures consistent with Council direction and legal requirements, modify allowed use regulations and special use provisions for select uses, simplify form based zoning provisions, update site planning and development standards consistent with interpretations and best practices, and clarify or update select definitions for internal consistency.
Staff Report: Aaron Busch, Community Development Director Pam Johns, Special Project Planner.
Advances Goals: 1, 2, 6

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Terry will adjourn the special meeting to regular meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Budge, McGarvey, Sander, Skoglund, and Mayor Terry.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

7.1 Presentation of Colors and Pledge of Allegiance by Girl Scout Troops 1004 and 555.

8. INVOCATION

Chaplain Scott Headley the Sacramento Law Enforcement Chaplaincy will give the invocation.

9. PRESENTATIONS

9.1 Presentation of Proclamation to Redtail Technology as a Business of Distinction

9.2 Presentation of Proclamation to Girl Scout Troops 1004 and 555 in Recognition of Creek Week.

9.3 Presentation of Proclamation to Sacramento Self-Help Housing in Support of Fair Housing Month.

9.4 Presentation of Proclamation to Rancho Cordova Building Department Staff in Recognition of Building and Safety Month.

10. PUBLIC COMMENT

Citizens wishing to address the Council for any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by

the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

11. COUNCIL REPORTS

12. CITY MANAGER'S REPORT

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

13.1 **Subject:** Meeting Minutes of April 3, 2017 Special and Regular Meeting and April 5, 2017 Special Meeting.
Recommendation: A dopt Minutes.

13.2 **Subject:** Resolution Authorizing The City Manager To Execute Contract Amendment No. 2-2016-1 With H20 Urban Solutions, Inc. For Storm Water Pump Station Operations, To Increase The Contract Amount From $95,453.85 To $308,000.00 And Extend The Contract Term To June 30, 2019.
Recommendation: Adopt Resolution No. 44-2017.
Result of Recommended Action: Adoption of Resolution 44-2017 will authorize the City Manager to execute Contract Amendment No. 2-2016-1 with H2O Urban Solutions, Inc. (H2O) to extend the term of the contract through June 30, 2019, and to increase the contract amount from $95,453.85 to $308,000.00.
Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.
Advances Goals: 2, 5.

13.3 **Subject:** Resolution Authorizing The City Manager To Execute Contract Amendment No. 47-2015-1 With UNICO Engineering, Inc. For On-Call Storm Water Program Management Services, To Increase And Modify The Contract From $100,000 Per Year For Three Years To $325,000 Total.
Recommendation: Adopt Resolution No. 45-2017.
Result of Recommended Action: Adoption of Resolution 45-2017 will authorize the City Manager to execute contract amendment 47-2015-1 with UNICO Engineering, Inc. to increase and modify the contract from $300,000 to $325,000 for the term ending June 30, 2018.
Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.
Advances Goals: 2, 5.

13.4 **Subject:** Resolution Authorizing The City Manager To Execute Contract Amendment No. 29-2012-1 With DKS Associates For On Call Transportation Engineering Services To Increase The Total Compensation To $600,000 And Extend The Term To June 30, 2020.
Recommendation: Adopt Resolution No. 52-2017.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute a first amendment to the existing contract with DKS Associates for

on-call transportation engineering services.
Staff Report: Elizabeth Sparkman, Engineering Manager.
Advances Goals: 1, 2, 5.

13.5 **Subject:** Resolution Authorizing The City Manager To Execute Contract Amendment No. 82-2015-1 For On-Call Construction Management Services With Salaber Associates Inc. To Increase The Contract Amount From $850,000 To $1,700,000 And Extend The Contract From June 30, 2018 To June 30, 2020.
Recommendation: Adopt Resolution No.47-2017.
Result of Recommended Action: Adoption of this resolution will authorize the City Manager to execute contract amendment No. 82-2015-1 for on-call construction management services with Salaber Associates, Inc. to increase the contract amount from $850,000 to $1,700,000 and extend the contract from June 30, 2018 to June 30, 2020.
Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.
Advances Goals: 1, 2, 5.

13.6 **Subject:** Resolution Awarding Construction Contract 44-2017 In The Amount of $764,000 To Central Valley Engineering and Asphalt Inc. For The Douglas Road/Grant Line Road Signalization and Intersection Improvements Project.
Recommendation: Adopt Resolution No. 20-2017.
Result of Recommended Action: Adoption of this resolution will award construction contract 44-2017 to Central Valley Engineering and Asphalt Inc. in the amount of $764,000 to construct the Douglas Road/Grant Line Road Signalization and Intersection Improvements Project.
Staff Report: Albert Stricker, Public Works Director and Chris Boyer, Associate Civil Engineer.
Advances Goals: 1, 2, 5.

13.7 **Subject:** Resolution 53-2017 Awarding Construction Contract 46-2017 In The Amount Of $3,473,036.70 To Martin Brothers Construction For The 2017 Street Rehabilitation Project in the Cordova Meadows Neighborhood.
Recommendation: Adopt Resolution 53-2017.
Result of Recommended Action: Adoption of this resolution will allow the City Manager to execute construction contract 46-2017 in the amount of $3,473,036.70 to Martin Brothers Construction for the 2017 Street Rehabilitation Project in the Cordova Meadows Neighborhood.
Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer
Advances Goals: 1, 2, 5.

13.8 **Subject:** Resolution Authorizing the Public Work Director to Execute and Submit Rancho Cordova Transportation Development Act Claim.
Recommendation: Adopt Resolution 54-2017.
Result of Recommended Action: Adoption of this resolution will authorize the Public Works Director to execute and submit Rancho Cordova Transportation Development Act claims for FY 2016/2017 to the Sacramento Council Area of Governments (SACOG).
Staff Report: Albert Stricker, Director of Public Works and Megan Siren, Senior Public Works Analyst.
Advances Goal: 2.

13.9 **Subject:** Extension of Contract for Community Prosecutor.
Recommendation: Staff recommends approval of an amendment to the Memorandum of Understanding to extend the term of the Memorandum of Understanding for one additional year.
Result of Recommended Action: Agreement with Community Prosecutor will be extended for one additional year.
Staff Report: Adam Lindgren, City Attorney
Advances Goals: 1, 2, 6.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

14.1 **Subject:** Raley's Supermarket Letter of Public Convenience and Necessity for off-site alcohol sales in conjunction with Grocery Store; Project No. 9689 – Located at 4030 Sunrise Boulevard.
Recommendation: Adopt Resolution 55-2017.
Result of Recommended Action: Adoption of Resolution 55-2017 would approve the applicant's request for a Letter of Public Convenience and Necessity (PCN) to allow the off-site sales of alcohol in conjunction with the Raley's Supermarket. This resolution would be forwarded to the Department of Alcoholic Beverage Control (ABC), which would allow the applicant to obtain a Type 21 and Type 41 license to sell alcohol.
Staff Report: Nicholas Sosa, Assistant Planner
Advances Goals: 1, 2.

15. PUBLIC HEARING ITEMS

15.1 **Subject:** Introduction and First Reading of Ordinance 4-2017, An Ordinance Amending Title 8 (Animals) Regarding Beekeeping and Title 23 (Zoning Code) of the Rancho Cordova Municipal Code Regarding Zoning Permits and Procedures, Specific Allowed Uses, Form Based Zoning, Select Planning and Development Standards, Limited Specific Use Provisions, and Updated Definitions.
Recommendation: That Council open public hearing, take public comment, and introduce and waive the first reading of Ordinance 4-2017.
Result of Recommended Action: The Ordinance would come back for second reading and adoption at the next regular City Council meeting. Approval of Ordinance 4-2017 would amend Title 23 (Zoning Code) and Title 8 (Animals) of the City of Rancho Cordova Municipal Code. Specifically, the proposed amendments will establish provisions for beekeeping, update zoning permits and procedures consistent with Council direction and legal requirements, modify allowed use regulations and special use provisions for select uses, simplify form based zoning provisions, update site planning and development standards consistent with interpretations and best practices, and clarify or update select definitions for internal consistency.
Staff Report: Aaron Busch, Community Development Director Pam Johns, Special Project Planner.
Advances Goals: 1, 2, 6.

15.2 **Subject:** Sunridge Lot J Village 1 and 2 Major Design Review and Setback Adjustment for a Residential Subdivision to Construct 214 Single-family Homes, Landscape Lots, and a Park. The Project Includes 8 House Plans Ranging from 1,932 to 3,500 Square Feet.
Recommendation: That Council approve Resolution No. 56-2017 Approving the Major Design and setback adjustment for Sunridge Lot J Village 1 and 2.
Result of Recommended Action: Adoption of the above-referenced resolution would

permit the construction of 214 single-family homes, landscape lots, and a park within Sunridge Lot J and allow the applicant to submit for necessary building permits to begin construction of the proposed infrastructure and buildings.
Staff Report: June Cowles, Senior Planner, Planning Department
Advances Goals: 1, 2, 3, 5, 6.

16. REGULAR CALENDAR ITEMS

16.1 **Subject:** Recommendations on the Fiscal Year 2017/2018 Community Enhancement Fund Grant applications received and introduce City department and Council led initiatives.
Recommendation: Staff to provide recommendations on the fiscal year 2017/2018 Community Enhancement Fund grant applications received and introduce the City department led projects and programs as well as ask for individual City Council requested items for Council consideration.
Result of Recommended Action: Council will receive a summary of the grant applications that are not recommended for Community Enhancement Fund grant money, by the review committee, in fiscal year 2017/2018. Staff will receive direction from Council on these projects and programs; this may include funding decisions.
Staff Report: Stacy Delaney, Community Enhancement Analyst
Advances Goals: 1, 2, 3, 5, 6.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

Mayor Terry will adjourn the regular meeting to closed session in the Community Board Room.

19. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Council Members Budge, McGarvey, Sander, Skoglund, and Mayor Terry.

20. CLOSED SESSION

Council may adjourn to Closed Session to discuss the following item(s):

NONE.

21. OPEN SESSION - REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in Closed Session.

22. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Tuesday, April 25, 2017	5:30 PM Special Meeting/Work Session
~~Monday, May 1, 2017~~	~~MEETING CANCELLED~~
Tuesday, May 9, 2017	5:30 PM Special Meeting/Work Session
Monday, May 15, 2017	5:30 PM Regular Meeting
Tuesday, May 23, 2017	5:30 PM Special Meeting/Work Session
Wednesday, May 24, 2017	5:30 PM Special Meeting/Work Session
Monday, June 5, 2017	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, June 19, 2017	5:30 PM Regular Meeting
Tuesday, June 27, 2017	5:30 PM Special Meeting/Work Session
Monday, July 3, 2017	~~MEETING CANCELLED~~
Monday, July 17, 2017	~~MEETING CANCELLED~~
Tuesday, July 25, 2017	5:30 PM Special Meeting/Work Session-ONLY IF NEEDED
Monday, August 7, 2017	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, August 21, 2017	5:30 PM Regular Meeting
Tuesday, August 29, 2017	5:30 PM Special Meeting/Work Session

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council/Successor Agency to the CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Mindy Cuppy, MMC, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, April 17, 2017 Special and Regular Meeting of the Rancho Cordova City Council/Successor Agency to the CRA/RCFC was posted and available for review on Thursday, April 13, 2017 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

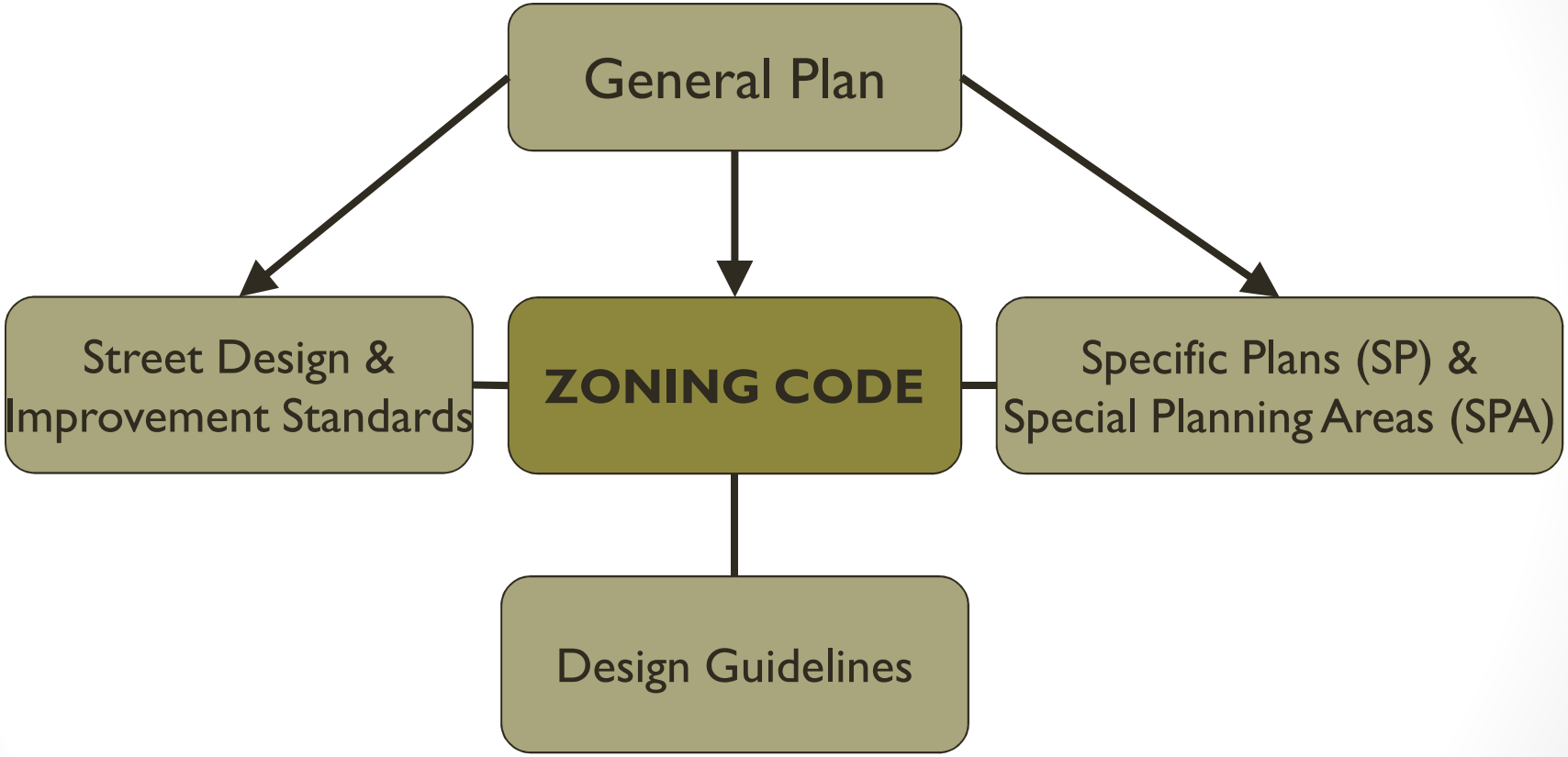
Signed Thursday, April 13, 2017 at Rancho Cordova, California.

Mindy Cuppy, MMC, City Clerk

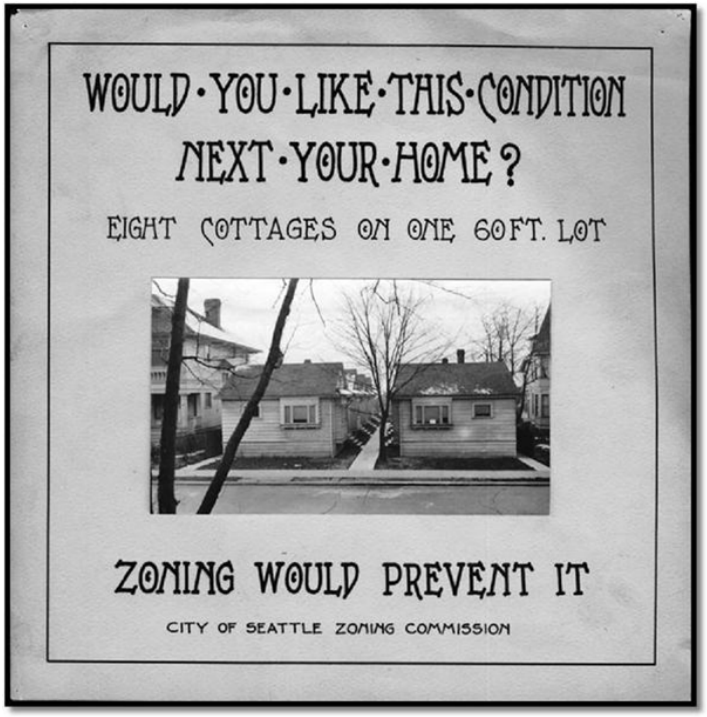
Zoning Code Update

Amendments to Municipal Code Title 8 (Beekeeping) and, Title 23 (Zoning)

"Tools" for Creating a Community



Why have a Zoning Code?



R.C. Zoning Code

In 2006, the City's first Zoning Code was adopted to replace the Sacramento County Code for local land use and development regulations.

Since that time, there have been more than a dozen focused amendments to the Zoning Code as a result of legislative updates, to address specific issues/topics, and in response to applicant requests.

In January 2009, the City conducted its first comprehensive update to both the Zoning Code and Zoning Map.

Purpose of Zoning Code

23.101.010 Purpose of the zoning code.

The purpose of this zoning code is to set forth and coordinate city regulations governing the development and use of land in accordance with the city of Rancho Cordova General Plan. The zoning code is specifically intended to do the following:

A. Serve as the principal tool for implementing the city's General Plan in a manner that protects the health, safety, and welfare of the citizens of Rancho Cordova.

B. Facilitate prompt review of development proposals and provide for public information, review, and comment on development proposals that may have a significant impact on the community.

C. Create a comprehensive and stable pattern of land uses to help ensure the provision of adequate water, sewerage, transportation, drainage, parks, open space, and other public facilities.

D. Conserve and protect the city's natural resources and features such as creeks, significant trees such as heritage oaks, historic and environmental resources.

E. Create a complete multi-modal transportation network that promotes pedestrian-oriented development, safe and effective traffic circulation, and adequate facilities for all transportation modes (e.g., walking, bicycling, driving, and using transit).

F. Require that permitted uses and development designs provide reasonable protection from fire, flood, landslide, erosion, or other manmade or natural hazards.

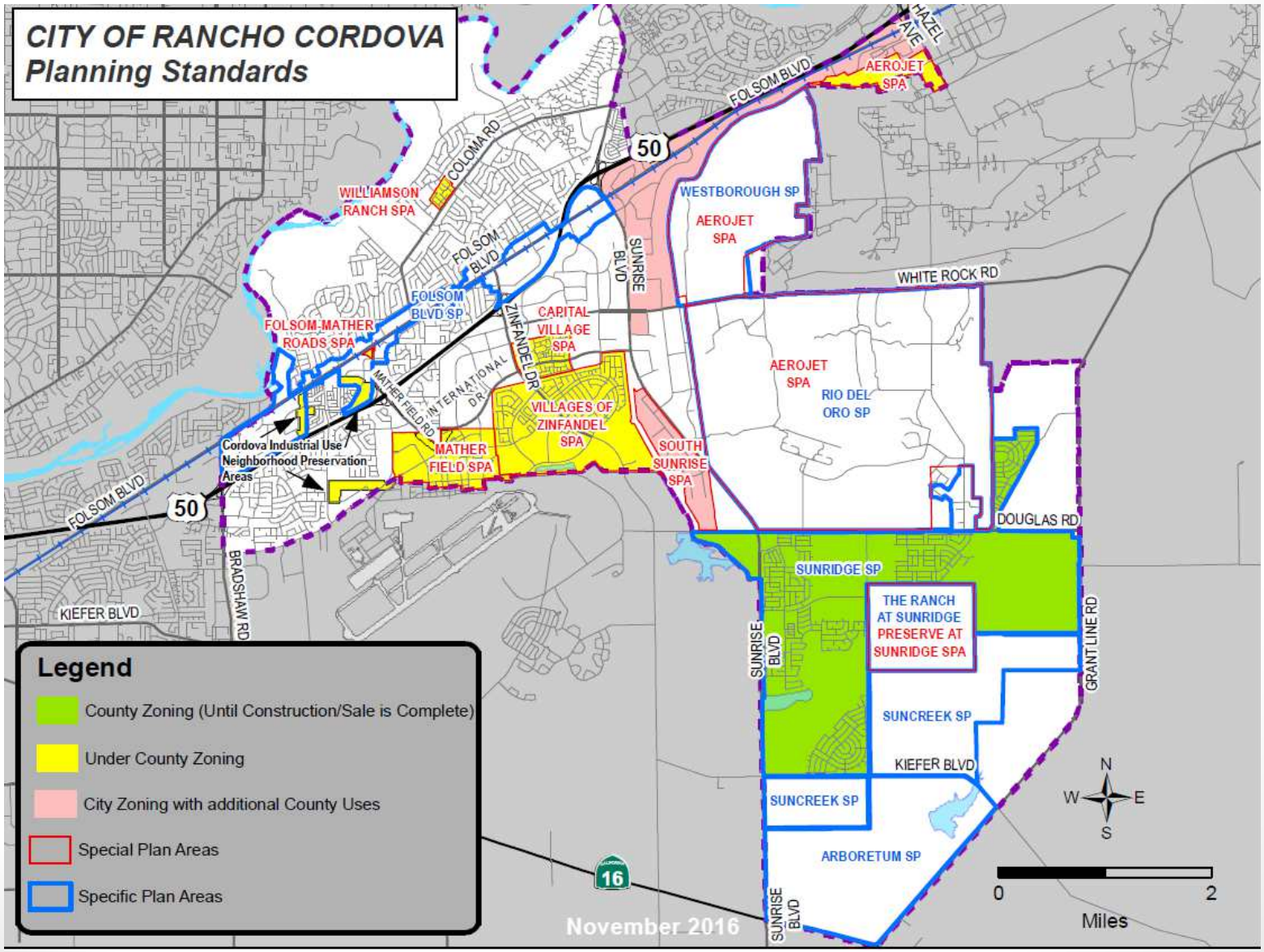
G. Ensure compatibility between residential and nonresidential development and facilitate the development of compatible mixed-use developments

Zoning Code - Evaluation

An evaluation of the current code reveals:

- **Plenty of variety of options for potential development:**
  - **Multiple zoning districts**
  - **Multiple allowable uses**
  - **Flexible development standards**
- **Cumbersome application processes:**
  - **Excessive application types and processes – too many layers**
- **Conflicting or inconclusive development standards:**
  - **Resulting in difficult and inconsistent enforcement**
- **Challenging to follow for an inexperienced user:**
  - **Processes in multiple locations of document**
  - **Multiple definitions throughout the document**
  - **References to former County uses**

Zoning Code Applicability

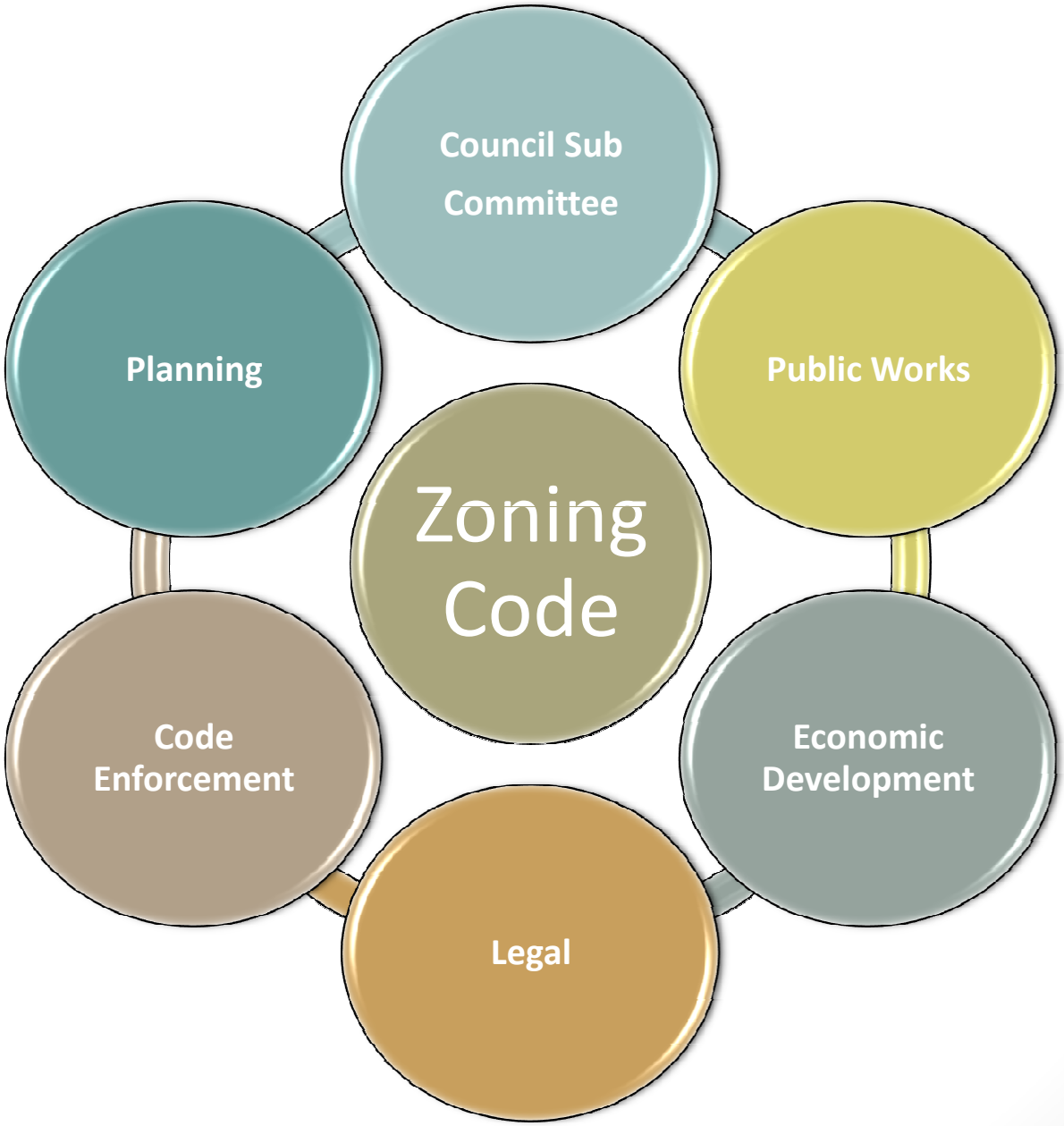


Zoning Code Update - Goals

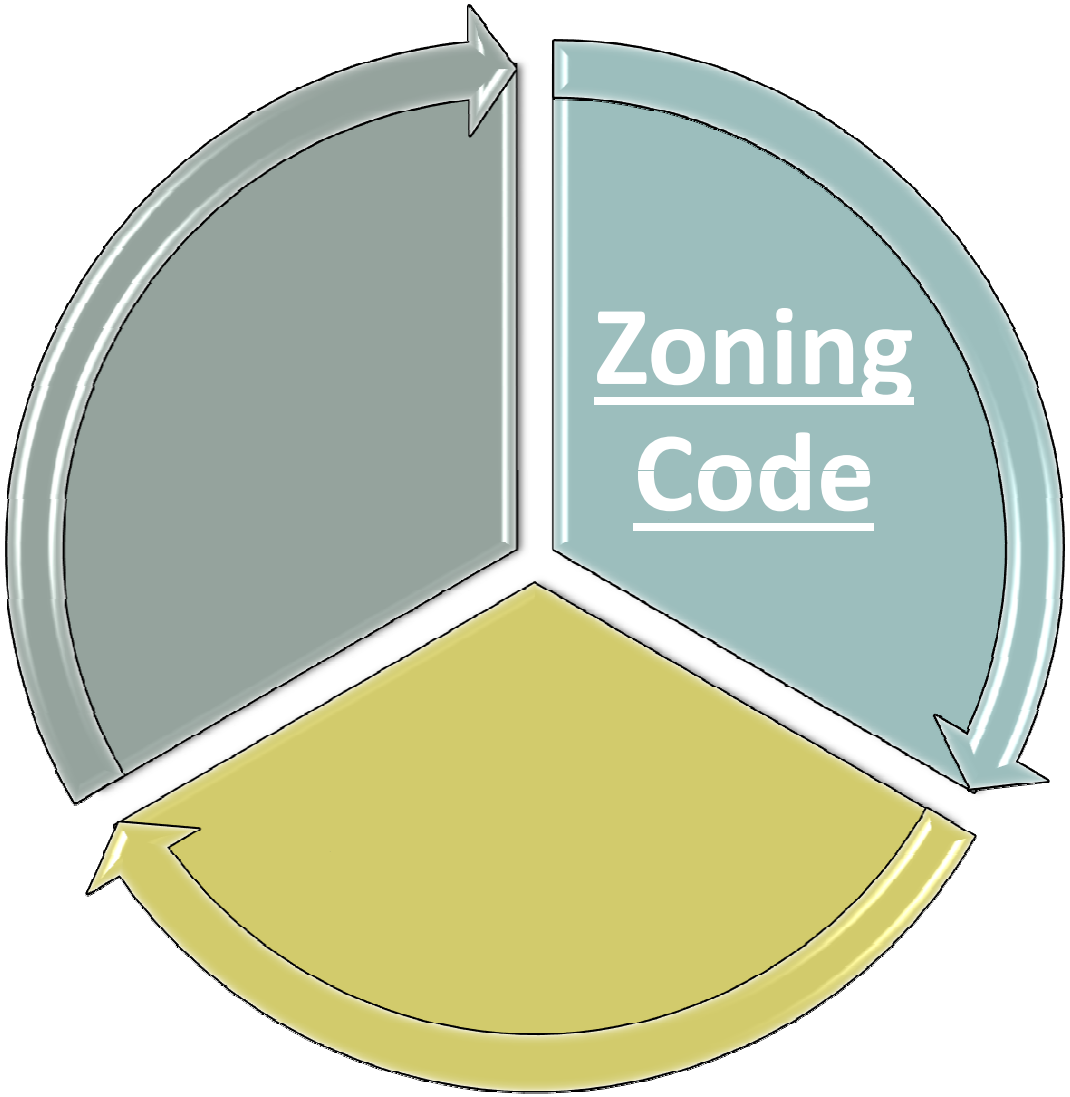
The proposed Update seeks to:

- **Streamline the City's development approval process:**
  - **Simplify the entitlement process (fewer application types)**
  - **Allow more uses in more zoning districts**
- **Ensure that the Zoning Code is an asset vs. an obstacle to new business development opportunities.**
- **Eliminate conflicts within the document**
- **Present zoning matters requiring Council direction to ensure proper implementation:**
- **Incorporate new changes desired by the Council Sub-Committee and required by new legislation:**
  - **Bee Keeping Ordinance**
  - **Urban Agriculture provisions**
  - **SB 5 Flood Control**
  - **Second Dwelling Units**
- **Ensure Council's vision is being implemented!**

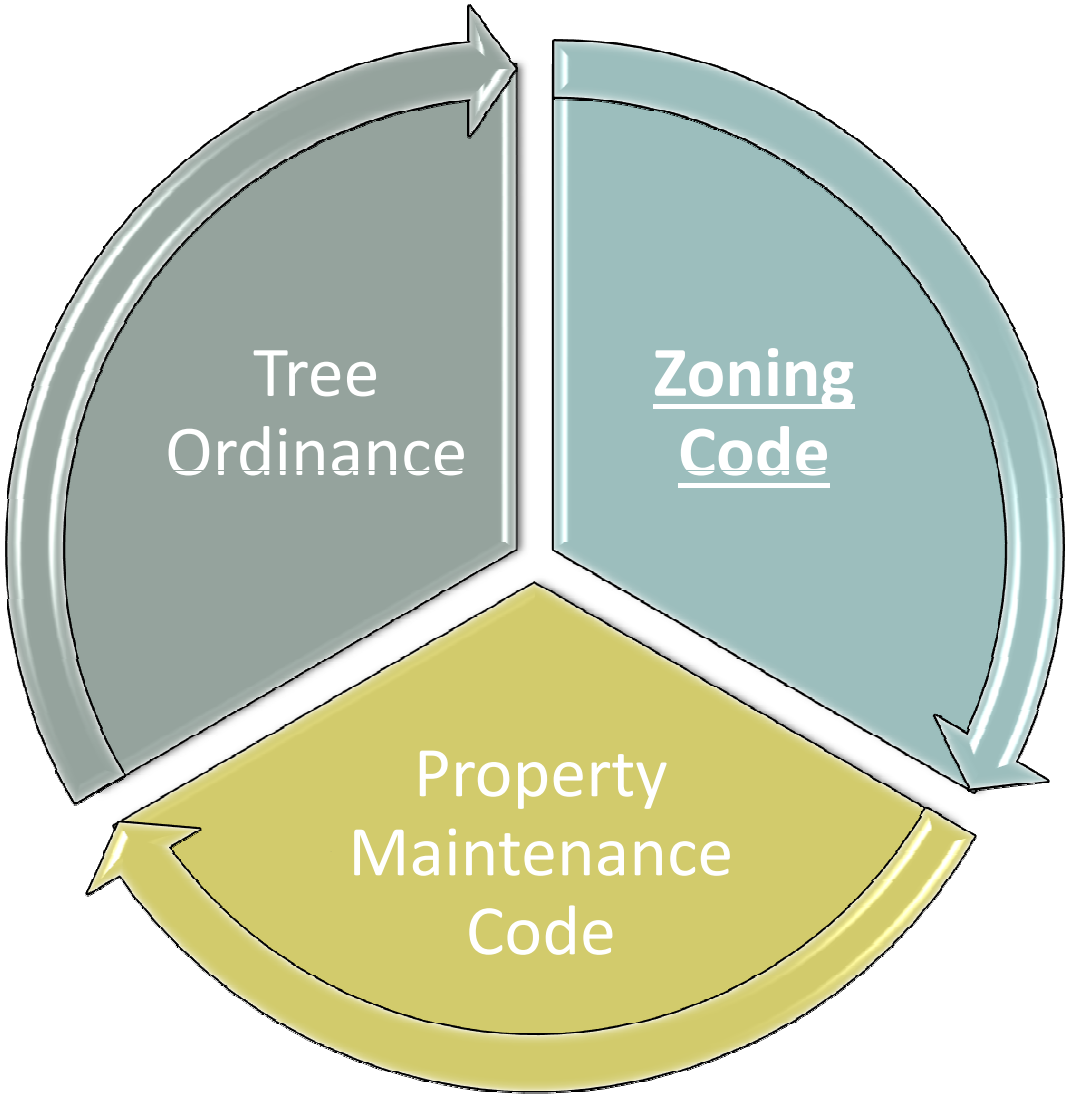
Collaborative Process



Zoning Code = One Piece



The "Bigger Picture"



April 25th Workshop

Chapter Overview

Article One: ***Administration***

Article Three: ***Zoning Districts, Allowable Uses, and General Development Standards***

Article Five: ***Form Based Zoning Provisions***

Article Seven: ***Site Planning & Development Standards***

Article Nine: ***Specific Use Provisions***

Article Ten: ***Specific Plans and Special Planning Areas***

- **No updates or changes proposed**

Article Eleven: ***Definitions***

Other:

- **Inclusion of new Bee Keeping standards in Chapter 8.12**
- **Incorporation of new legislative zoning standards**
  - **Accessory dwelling units & Junior Accessory dwelling units**

Proposed Amendments - Article 1

- Modified description of land use permit and approval types:
  - Non-discretionary
  - Limited Discretion
  - Discretionary (Quasi-Judicial and Legislative)
- Consolidated Administrative Use Permit (AUP) and Limited Use Permit (LUP) to AUP
  - **Results in reduced application fees for simpler projects**
- Codified Council referral and call up process
- Updated permit processing procedures
  - Design Review Thresholds

Proposed Amendments - Article 3

- Added new use classifications and corresponding allowed use regulations:
  - Urban agriculture
  - Community gardens
  - Beekeeping
  - Consignment store
  - Brewery, winery, and distillery
- Updated AUP/LUP requirements
- Added a few notes to clarify ambiguities

Proposed Amendments - Article 5

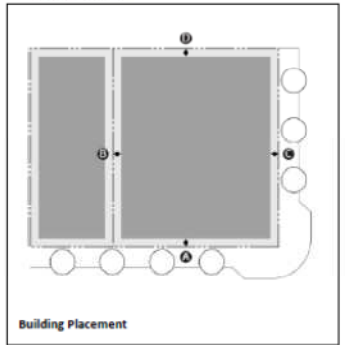
- Reorganized and removed complicated concepts, procedures, and language:
  - Removed regulating plan, special transit area requirements, and surface parking screening
  - Relocate example design considerations for 3 types of centers to a separate implementation manual as helpful user tool
  - Re-organized standards into user friendly tables and diagrams (including some updated graphics)

Chapter 23.507

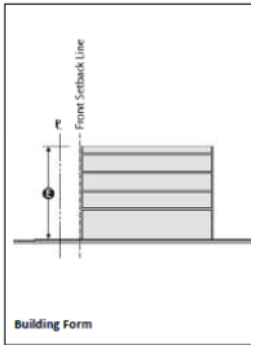
LOCAL TOWN CENTER ZONE STANDARDS

Purpose

The purpose of this zone is to provide vil
needs for a collection of neighborhoods th
concept of the General Plan. Nightlife is
sidewalks, bicycle trails, and transit route
centers created in this zone will provide ped
(light rail or BRT), the intensity of devel
greater mix of uses to support transit servi
this zone.



Building Placement

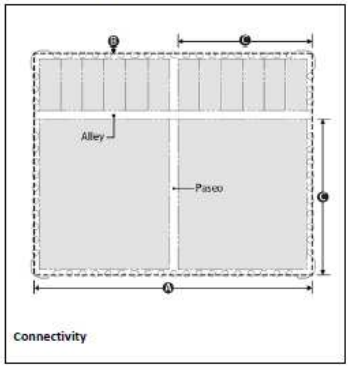


Building Form

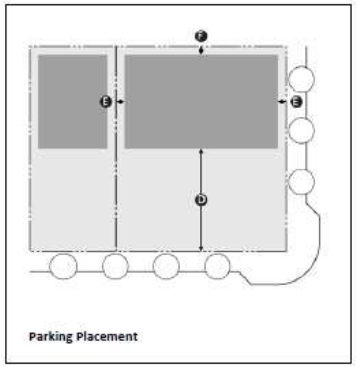
Building Placement	
Setback	
Primary Building Setback (build-to line)	
Front setback (A)	0 feet min./ 10 feet max.
Side yard (B)	0 feet min.
Side street or internal circulation street (C)	0 feet max.
Rear yard and alley (D)	0 feet min.
Accessory Building Placement	
Front yard	n/a
Side street	n/a
Side yard	n/a
Rear yard and alley	n/a

Building Form	
Building Frontage	
Primary street	70% min
Side street[1]	50% min
Floor Area Ratio (FAR)	
Minimum FAR	0.3
Maximum FAR	1.5
Building Height	
Minimum height	20 feet
Maximum height(E)	65 feet

[1]Building is located within required side yard or side street or circulation street area.



Connectivity



Parking Placement

Allowed Use Types
Moderate-sized entertainment venues
Uses that facilitate positive evening and nighttime activity
Office uses (as secondary uses)
Medium-density residential (as secondary uses, 6.1 to 18.0 units per acre)
High-density residential (as secondary uses, 20 to 40 units per acre)
Transit-oriented development when adjacent to fixed station locations

Allowed Frontage Types
Allowed frontage types are associated with each streetscape type. See preferred streetscape types below and Chapter 23.513 (Streetscape type and frontage type standards).

Streetscape Types
Major Arterial (preferably no more than one fronting an edge of each town center)
Minor Arterial
Nonresidential Collector Street
Residential Collector Street
Main Street
Nonresidential Local Street
Standard Residential Street
Minor Residential Street

Density	
Minimum density	6.1 du/acre
Maximum density	18 du/acre
Connectivity and Parking	
Connectivity[2]	
Maximum block length (A)	600 feet
Maximum block perimeter (B)	2,000 feet
Maximum pedestrian block length (C)	350 feet
Parking Placement	
Setbacks from public or private streets (D)	Rear 75%of lot
Side yard setback (E)	0 feet min.
Rear yard and alley setback (F)	5 feet min.
Required Spaces	
Parking ratios must meet City standards as identified in Municipal Code Title 23 Chapter 23.719.	

2. Pedestrian connections must comply with the specifications for paseos or multi-use paths outlined in RCMC 23.513 (Streetscape type and frontage type standards).

Internal circulation streets are private or public streets on commercial or residential lots which access either buildings or parking areas. Internal circulation streets must be provided every 350 feet along any one block face (minimum) and must comply with the specifications for main street, nonresidential collector street (commercial), standard residential street, or minor residential street outlined in RCMC 23.513 (Streetscape type and frontage type standards).

Proposed Amendments - Article 7

- Removed integrated development chapter
- Updated off street parking requirements, reduce maximum percentage of compact car spaces, update bicycle parking standards
- Changed permit requirements for fences
- Amended Landscaping section to add more standards regarding impervious surfaces and maintenance of yards.

Proposed Amendments - Article 9

- Relocated special use definitions to Article 11
- Added new standards for accessory dwelling units to comply with State law (e.g., Junior Accessory Dwelling Units)
- Amended temporary use regulations for portable storage containers
- Added urban agriculture regulations
- Added “Commercial Marijuana Uses” to clarify that Commercial uses are prohibited

Proposed Amendments - Article 11

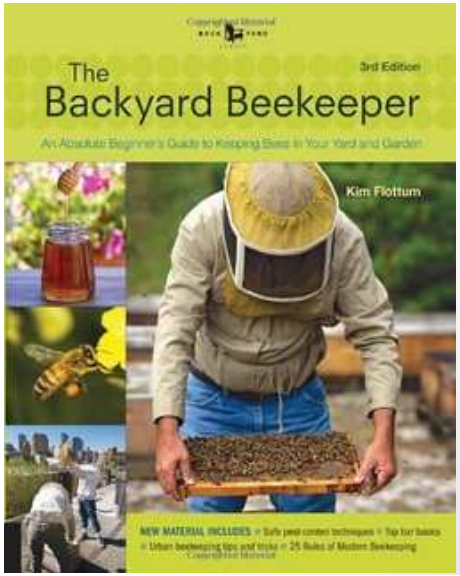
- Added new land use descriptions for beekeeping, community garden, urban agriculture, consignment store and brewery, winery, and distillery
- All definitions moved to this Article and organized by general and specialized terms:
  - condominium conversions definitions
  - housing incentives and density bonus definitions
  - sexually oriented business definitions
  - sign code definitions
  - telecommunication facility definitions.

Key Issues to Review

- Bee Keeping ordinance
- Urban Agriculture provisions
- Other code enforcement items
  - Front yard landscape/hardscape
- Accessory Structure standards
  - Landscape Features
- Personal Storage Facilities standards

"Beekeeping Best Practices"

- No permit/application process involved
- Development Standards:
  - Lot minimum = 6,000 sf
  - Lots 6-10,000 sf = 2 hives
  - Lots 10-20,000 sf = 4 hives
  - Lots > 20,000 sf = 6 hives
- Not encouraged in front yard
- 10 foot setback (rear and side yards)
- Must provide adequate water source.
- Comply with Food and Agriculture Code
- Allowed in most residential zones
  - Precluded in R-10 & higher zones



Urban Agriculture

Various forms of Urban Ag proposed:

- Private Garden
  - Accessory small garden on a private residence
  - **This definition does not include incidental fruit and vegetable plants as part of an ornamental garden for individual, rather than resale use.**
- Market Garden
  - Production of fruits, vegetables & flowers for public sale/donation
- Community Garden – Private & Public
  - Production of fruits, vegetables & flowers usually for consumption by neighborhood growers.
- Aquaculture
  - Cultivation of marine or freshwater fish or plants under controlled conditions

Urban Agriculture

Various allowances & development standards proposed:

- Permitted in residential and non-residential zones
  - AUP permit required for gardens greater than 1 acre
  - CUP required for Public Community Gardens
  - Must be maintained in a clean & orderly manner!
- Urban Ag Stand allowed in non-residential zones
  - 120 square foot sales stand
- Design and Operational standards for "Private Gardens"
  - Not allowed in front yards
  - **Fallow land must comply with storm drain ordinance**
  - Sales allowed Tues & Sat; 8 am – 7 pm
    - Only food produced on-site

Code Enforcement Items

Front Yard landscape/hardscape:

- Issue: Over-expansion of driveways in front yards

- Code limits amount of “hardscape” surfaces in front yard to 40% in order to avoid large masses of concrete along public street

Front Yard (continued)

Solutions:

- Use of “Ribbon” driveways to avoid exceeding 40% requirement.

Yes

No

- Driveway must lead to parking/staging area behind front yard.
- Driveways (concrete) must have 5 foot separation from side property line.

Accessory Structures

Defined: A detached accessory structure or building which is subordinate to, and the use of which is customarily incidental to, that of the main building, structure or use on the same lot. The structure is either entirely enclosed by walls and a solid roof or is partially enclosed with a solid roof.

- Includes: garages, greenhouses, pool-houses, sunrooms, workshops, storage sheds, and carports, patio covers, and gazebos with solid roof construction.

Examples to avoid

And more …

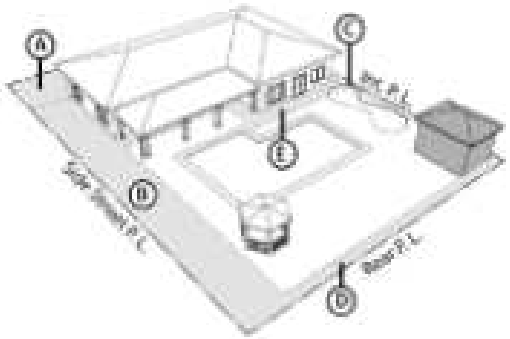
How? Proposed Amendments - Article 7

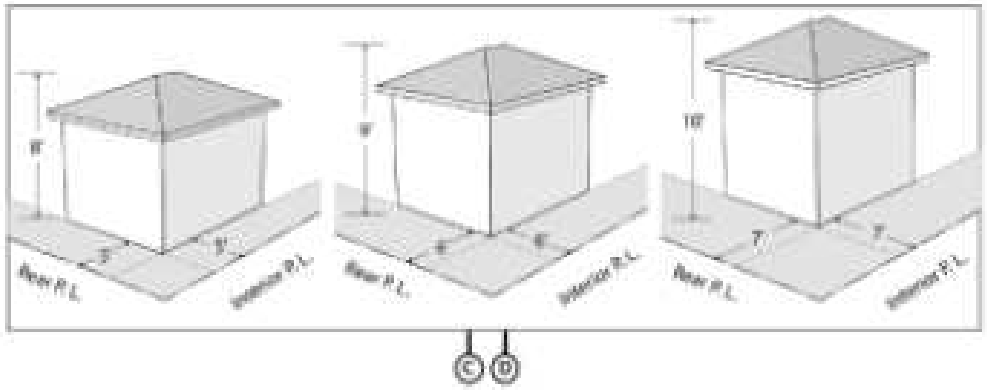
- Included new section: **23.734.035 Prohibited accessory structures.**
- Included new **Development Standards** for all accessory structures.
  - No structures greater than 120 s.f. for RD-10 & higher.
- Included new **Architectural Standards** for all accessory structures.
  - Structures must be compatible with primary residence in design and materials (& finishes).
  - Pre-fab kits less than 120 s.f. are exempt.

More Standards…

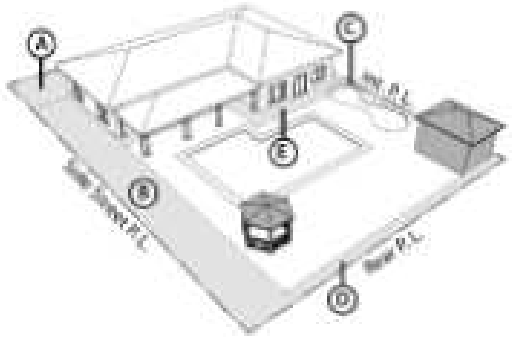
- Reduced total square footage of all accessory structures from 50% to 30% of primary dwelling for lots less than one acre.
  - For lots greater than one acre, accessory structures can be allowed up to 50%.
- No more than 30% of the rear yard can be covered by accessory structure.
- Created proportional setback standard by height of accessory structure

Figure 23.734-1: Development Standards for Accessory Structures

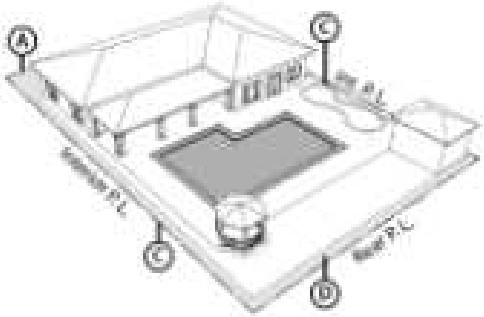




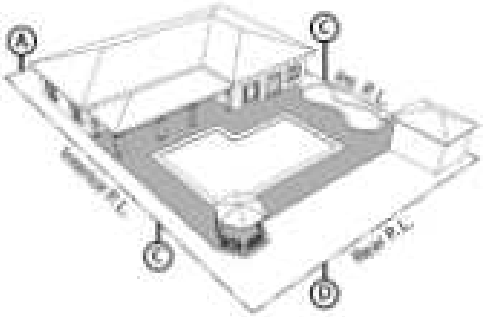
Accessory Structure Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 5' for structures 8' tall; plus 1' per every foot above 8' in height
D. Rear Property Line - 5' for structures 8' tall; plus 1' per every foot above 8' in height
E. Primary Structure - 6'



Smaller Accessory Structure* Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 3'
D. Rear Property Line - 3'
E. Primary Structure - 6'
*Structures may measure no more than 120 sq. ft. and less than 8' in height



Swimming Pool or Spa Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 3'
D. Rear Property Line - 3'
*For safety, the Building Code requires a fence around the pool measuring at minimum 5' in height.



Pad (e.g. Concrete) Setback from:
A. Front Property Line - 0'
B. Side Street Property Line - 0'
C. Interior Property Line - 0'
D. Rear Property Line - 0'

Table 23.734-1: Development Standards for Accessory Structures

Accessory Use	Type	Interior Property Line	Rear Property Line	Zoning Certification
General Accessory Structure	Square footage less than 120 and less than 8 feet in height overall	3 feet The structure shall not be placed closer to the front lot line than the farthest back front wall of the principal building.	3 feet	No
	Square footage 120 and more and / or more than 8 feet in height overall	For structures 8 feet in height, the minimum setback is 5 feet. The structure's setback shall be plus 1 foot per every foot above 8 feet in height. The structure shall not be placed closer to the front lot line than the farthest back front wall of the principal building.	For structures 8 feet in height, the minimum setback is 5 feet. The structure's setback shall be plus 1 foot per every foot above 8 feet in height.	Yes
Swimming Pools, Spas, and Pool Equipment (Setbacks shall be from the right-of-way or property line to the water line or pool equipment)		3 feet	3 feet	Yes
Landscape Features	Square footage less than 120 and less than 8 feet in height	3 feet	3 feet	No
Pad, less than 8 inches tall		None	None	No
Pad, Driveway		5 feet from the property line	None	No

Landscape Features

"Landscape feature" means a detached decorative structure typically used in conjunction with plant materials for aesthetic enhancement, such as patio trellis covers, pergolas, and gazebos with nonsolid roof construction, arched trellises, vertical lattice structures, statues, and similar features.

Clarifications

- Landscape features that are smaller than 120 square feet in size with no portion of the structure equal to or greater than 8 feet in height shall maintain minimum 3 feet setbacks.

- Landscape features that exceed 120 square feet in size and greater than 8 feet in height shall meet the accessory structure standards and setbacks.

Mini-Storage Uses

Recent CUP request for a proposed mini-use facility raised questions about the need for design and locational standards for this use type.

- Presently, personal storage facilities are allowed in the M-1, M-2, and LIBP zone districts as a Permitted Use.
  - Allowed in the OIMU zone district with a CUP
- No development or design standards are required for this use type.

Use Standards

To address concerns regarding the design and locations of future mini-storage uses, Council recommended incorporating additional design and development standards. These standards address:

- Locational Requirements:
  - Shall not be within ¼ mile of existing storage facility, or an existing or planned light rail station.
  - Shall not be located within 250 feet of Highway 50, Folsom Blvd, Sunrise Blvd, or Zinfandel Drive.
- Development and Design Standards:
  - All personal storage shall occur within enclosed building (except as provided in this section)
  - Open storage must comply with multiple standards to ensure storage is not visible from a public street and residential areas.
  - No vehicle maintenance or repair is allowed.
  - All perimeter buildings and primary building facades shall be architecturally treated with quality building materials and treatments.

Items to review later

Items to be evaluated as part of future annual update(s):

- **Sign code (new laws)**
- **Marijuana rules**
- **Zoning vs. Land Use Map (internal consistency)**
- **Multiple zoning districts (residential & commercial)**
- **Cold Weather Shelter provisions**
- **Solar energy systems (new laws)**
- **Overhead utility lines**
  - **Council Sub-Committee item**

Recommendation

Open public hearing, take public comment, and introduce and waive the first reading of Ordinance 4-2017 which will approve:

An Ordinance Amending Title 8 (Animals) Regarding Beekeeping and Title 23 (Zoning Code) of the Rancho Cordova Municipal Code Regarding Zoning Permits and Procedures, Specific Allowed Uses, Form Based Zoning, Select Planning and Development Standards, Limited Specific Use Provisions, and Updated Definitions

CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, April 03, 2017

4:00 PM – Special Meeting
American River Community Room North

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

DRAFT MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor Terry called the special meeting to order in the American River Community Room North at 4:09 PM.

Council Members Present:	McGarvey, Sander, Terry, Budge
Council Members Absent:	Skoglund
Staff Members Present:	Lindgren, Cuppy, Abhar, Johnson, Somavarapu, Haven, Sparkman, Norton, Heisler, Busch, Thomas, Samimi, Stricker, Juran-Karageorgiou

2. PUBLIC COMMENT

Mayor Terry opened the public comment period. There were no speakers. Mayor Terry closed the public comment period.

3. SPECIAL MEETING ITEM

3.1 **Subject:** Westborough Specific Plan – Located South of Highway 50, east of Folsom South Canal and north of White Rock Road.
Recommendation: Introduce the new preliminary concept and specific plan for council review and comments.
Result of Recommended Action: Preliminary Council comments will inform staff and the project applicants on whether the proposed land plan is reasonably consistent with

City expectations. If the Council determines the project is reasonably consistent with the City's goals and vision, then the project review will proceed to more detailed analysis of project design, environmental review, project infrastructure and financial obligations.
Staff Report: Aaron Busch, Community Development Director.
Advances Goals: 1, 2, 6.

ACTION: Discussion item only; no action taken.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Terry adjourned the special meeting to the regular meeting at 5:14 PM.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Terry called the regular meeting to order in the David B. Roberts Council Chambers at 5:40 PM.

Council Members Present:	McGarvey, Sander, Terry, Budge
Council Members Absent:	Skoglund
Staff Members Present:	Lindgren, Cuppy, Abhar, Johnson, Somavarapu, Ulm, Harriman, Kniestedt, Kreiling, Haven, Delaney, Sosa, Busch, Stricker, DeLaCruz, Adams, Simpson

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedules.

7. PLEDGE OF ALLEGIANCE

Bob Cashatt led the pledge.

8. INVOCATION

Scott Headley from the Law Enforcement Chaplaincy of Sacramento gave the invocation.

9. PRESENTATIONS

9.1 Volunteer Recognition and Presentation of Kudos Awards by Republic Services for Cordova Villa Neighborhood Cleanup Event.

9.2 Introduction of New City Employee Asha Kreiling, Assistant Communications Specialist by Maria Kniestedt, Communications and Legislative Affairs Manager.

10. PUBLIC COMMENT

Mayor Terry opened the public comment period. The following individuals addressed the Council:

- Wendi Weston
- Dave Shira
- Meada Cashatt
- Bob Cashatt
- Mary Nesel

Mayor Terry closed the public comment period.

11. COUNCIL REPORTS

Council reported on events since the last meeting.

12. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

Items 13.3 and 13.4 were pulled for further discussion.

ACTION: Motion to approve items 13.1, 13.2 and 13.5 by Budge second by McGarvey; Carried by a 4:0 roll call vote. (Skoglund absent)

ACTION: Motion to approve item 13.3 by Sander second by Budge. Council authorizes the City Manager to execute the contract amendment and wants staff to come back to the City Council with the Design Concept before they proceed with any work; Carried by a 4:0 roll call vote. (Skoglund absent)

ACTION: Motion to approve item 13.4 by Budge second by Sander; Carried by a 4:0 roll call vote. (Skoglund absent)

13.1 **Subject:** Meeting Minutes of March 20, 2017 Regular Meeting and March 28, 2017 Special Meeting.
Recommendation: Adopt Minutes.

13.2 **Subject:** 2016 General Plan Annual Report.
Recommendation: Receive the 2016 General Plan Annual Report as required by State law.
Result of Recommended Action: By receiving this report, the City Council is satisfying its statutory obligation under State law. No further action is required on the part of the City Council. The purpose of the report is to provide an annual accounting of implementation of the General Plan.
Staff Report: Aaron Busch, Community Development Director.
Advances Goals: 1, 2, 6.

13.3 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment 127-2015-2 with Mark Thomas & Company for the Design of Chase Drive Corridor Improvements Increasing the Contract Amount from $360,820 to $430,820 and Extending the Term to December 31, 2019.
Recommendation: Adopt Resolution 43-2017.
Result of Recommended Action: Adoption of Resolution 43-2017 will authorize the City Manager to execute contract amendment 127-2015-2 with Mark Thomas & Company for the design of Chase Drive corridor improvements increasing the contract amount from $360,820 to $430,820 and extending the expiration to December 31, 2019. The amended contract will allow for additional environmental and design services needed to comply with requirements of the received Highway Safety Improvements Program Grant.
Staff Report: Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Civil Engineer.
Advances Goals: 1, 2, 5.

13.4 **Subject:** Approve Parcel Map of Subdivision No. RC-03-027.01A Sunridge Village Large Lot Map Located Southeast of the Intersection of Douglas Road and Rancho Cordova Parkway.
Recommendation: Approval of Parcel Map of Subdivision No. RC-03-027.01A Sunridge Village Large Lot Map; located at the southeast corner of Douglas Road and Rancho Cordova Parkway.
Result of Recommended Action: Approval of this recommendation will result in the recording of the parcel map creating four separate parcels.
Staff Report: Albert Stricker, Public Works Director.
Advances Goals: 1, 2.

13.5 **Subject:** A Resolution Authorizing the City Manager to Execute Agreement for Cost Sharing 38-2017 with County of Sacramento for a Joint Roadway Median Landscaping Project along Sunrise Boulevard from Gold County Boulevard to South Bridge Street.
Recommendation: Adopt Resolution 42-2017.
Result of Recommended Action: Adoption of Resolution 42-2017 will authorize the City Manager to execute Agreement for Cost Sharing 38-2017 with the County of Sacramento for a joint roadway median landscaping project along Sunrise Boulevard from Gold County Boulevard to South Bridge Street.
Staff Report: Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Engineer.
Advances Goals: 1, 2, 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

NONE.

15. PUBLIC HEARING ITEMS

15.1 **Subject:** Creekside Commerce Center Subdivision Map Extension; Project No. DD9687 – Located at southwest corner of Zinfandel Drive and North Mather Boulevard; APN: 072-2860-001-0000 – Continued from the March 20, 2017 Meeting.
Recommendation: Adopt Resolution 41-2017.
Result of Recommended Action: Adoption of the above resolution would extend the expiration date of the tentative subdivision map for an additional 3-years. No other modifications to the project are proposed with this request.

Staff Report: Nicholas Sosa, Assistant Planner.
Advances Goals: 1, 2, 5.

Mayor Terry opened the public comment period. There were no speakers. Mayor Terry closed the public comment period.

ACTION: Motion to approve by McGarvey second by Sander with modifications to Condition of Approval number 15; Carried by a 4:0 roll call vote. (Skoglund absent)

16. REGULAR CALENDAR ITEMS

16.1 **Subject:** Update on the Fiscal Year 2017/2018 Community Enhancement Fund Grant Applications Received and the Fiscal Year 2016/2017 Folsom Lake College/Rancho Cordova Promise Program.
Recommendation: Staff to provide an update on the fiscal year 2017/2018 Community Enhancement Fund grant applications received and the preliminary results of the fiscal year 2016/2017 Folsom Lake College/Rancho Cordova Promise Program.
Result of Recommended Action: Council will receive a summary of Community Enhancement Fund grant applications received and provide direction on the timeline and the process for project selection and awarding of Community Enhancement Fund grants for the upcoming fiscal year. Staff will return with an update at the next City Council meeting and provide Council with an adjusted summary of the grant applications received including staffs' evaluation of each application for compliance with the criteria established by Council. At the next City Council meeting, staff will also provide the final number of eligible applications received by Folsom Lake College for the Folsom Lake College/Rancho Cordova Promise Program. That update may include recommended options to reprogram unexpended funding in fiscal year 2016/2017 to the Promise Program.
Staff Report: Stacy Delaney, Community Enhancement Analyst
Advances Goals: 1, 2, 3, 5, 6.

Mayor Terry opened the public comment period. The following individuals addressed the Council:

- Derald Langwell

Mayor Terry closed the public comment period.

ACTION: Discussion item only; no action taken.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Council did not have any requests for future agenda items.

18. ADJOURNMENT

Mayor Terry adjourned the meeting at 8:06 PM.

_____
Mindy Cuppy, MMC, City Clerk

CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY COMMUNITY REDEVELOPMENT AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Wednesday, April 05, 2017

8:30 AM – Special Meeting
Bus Tour

DRAFT MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor Terry called the special meeting to order on Tour Bus at 8:32 AM.

Council Members Present:	McGarvey, Sander, Terry
Council Members Absent:	Budge, Skoglund
Staff Members Present:	Verdun, Adams, Ulm, Flory, Joyce, Johnson, Quina, Kreiling, Mingay, Brown, Juran, Norton, Abhar, Strickler, Samimi, Malins, Haven, Kniestedt, Sparkman, Somavarapu, Cowles, Sosa, Cook, and Simpson

2. PUBLIC COMMENT

Members of the public were encouraged to comment and ask questions throughout the tour.

3. SPECIAL MEETING ITEM

3.1 **Subject:** Tour of Select Recent and Future Development.
The tour will begin promptly at 8:30 AM starting at City Hall on April 5, 2017. Tour stops will include Stone Creek Park on Spoto Drive, Sunridge Plaza near the intersection of Sunrise and Herodian, future intersection of Rancho Cordova Parkway with Chrysanthy Drive, and Hillside Park near the intersection of Raymer Way and Rockdale Drive. The tour is scheduled to conclude at approximately 12:00 PM.

Although reservations are not required, RSVPs are highly encouraged to ensure we have enough space. Please contact Mindy Cuppy, City Clerk, at (916)-851-8721. Discuss past, present and future development.

ACTION: Discussion item only; no action taken.

4. ADJOURNMENT

Mayor Terry adjourned the meeting at 11:35 AM.

_____
Mindy Cuppy, MMC, City Clerk

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer

SUBJECT: **RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2-2016-1 WITH H2O URBAN SOLUTIONS, INC. FOR STORM WATER PUMP STATION OPERATIONS, TO INCREASE THE CONTRACT AMOUNT FROM $95,453.85 TO $308,000.00 AND EXTEND THE CONTRACT TERM TO JUNE 30, 2019.**

RECOMMENDATION

Adopt Resolution 44-2017.

RESULT OF RECOMMENDED ACTION

Adoption of Resolution 44-2017 will authorize the City Manager to execute Contract Amendment No. 2-2016-1 with H2O Urban Solutions, Inc. (H2O) for storm water pump station operations to extend the term of the contract through June 30, 2019, and to increase the contract amount from $95,453.85 to $308,000.00.

BACKGROUND

H2O has provided operations services for the City's six storm water pump stations since February 1, 2016. The proposed amendment will extend the contract two additional years and increase the contract budget by $212,546.15 to include the following expenditures:

1. Work associated with an unanticipated increase in pump station operations due to heavy rainfall in FY16/17 and unforeseen facility improvements/repairs - $28,546.15

2. Work associated with pump station operations for FY17/18 – FY 18/19 - $184,000.

FISCAL IMPACT

The proposed increase in the H2O contract budget in the amount of $212,546.15 will be funded by the City's Storm Water Utility Fee. There is no impact to the City's General Fund.

ATTACHMENT

Resolution No. 44-2017, including Exhibit 1 Contract Amendment 2-2016-1.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 44-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2-2016-1 WITH H2O URBAN SOLUTIONS, INC. TO INCREASE THE CONTRACT AMOUNT FROM $95,453.85 TO $308,000.00 AND EXTEND THE CONTRACT TERM TO JUNE 30, 2019

WHEREAS, the City of Rancho Cordova entered into Contract 2-2016 with H2O Urban Solutions on February 1, 2016 in the amount of $95,453.85; and

WHEREAS, the City of Rancho Cordova desires to extend the contract term by two years to June 30, 2019 with H2O Urban Solutions, Inc. to provide storm water pump station operations; and

WHEREAS, the cost for extending the contract term and work associated with an unanticipated increase in pump station operations (due to heavy rainfall in FY 16/17 and unforeseen facility improvements and repairs) will increase the contract amount from $95,453.85 to $308,000.00; and

WHEREAS, these services will increase the contract budget beyond the amount the City Manager has authorization to approve; and

WHEREAS, there are sufficient funds budgeted to cover the costs of the contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract Amendment 2-2016-1 with H2O Urban Solutions, Inc. (attached as Exhibit 1) to increase the contract amount from $95,453.85 to $308,000.00, and to extend the term of the contract to June 30, 2019.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk

EXHIBIT 1
CONTRACT NO. 2-2016-1

FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF RANCHO CORDOVA AND H2O URBAN SOLUTIONS, INC.

This First Amendment to the Agreement for Professional Services ("Amendment") is made by and between the City of Rancho Cordova ("City") and H2O Urban Solutions, Inc. ("Professional") as of April _____, 2017. City and Professional are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Professional Services Agreement ("PSA") dated February 1, 2016 for the purpose of providing operational services for the City's six storm water pump stations and the expertise necessary to perform the work provided for in Exhibit A of the original agreement; and

WHEREAS, this First Amendment will allow the Parties to increase the contract compensation amount by $212,546.15, from $95,453.85 to $308,000.00 for work associated with providing pump station operational services until June 30, 2019, unforeseen facility improvements and/or repairs, and an unanticipated increase in pump station operations as a result of heavy rainfall in FY 16/17; and

WHEREAS, the Parties agree that changes to the term and services provided for in the PSA are necessary in order for the City to continue receiving services by Professional.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. The Parties agree to modify the end date of the PSA from June 30, 2017, to June 30, 2019. The first sentence of Section 1.1 of the PSA, "Term of Service," is amended to read as follows:

   "The term of this Agreement shall begin on the date first noted above and shall end on June 30, 2019, and Professional shall complete the work described in PSA Exhibit A prior to that date; unless the term of the Agreement is otherwise terminated or extended, as provided in Section 8."

2. Exhibit A to the PSA is hereby replaced with this new Exhibit A which shall supersede the original Exhibit A to the PSA.

3. Section 2 of the PSA, "Compensation," provides for the City to pay Professional a sum not to exceed $95,453.85. The Parties agree to amend Section 2 of the PSA in order to increase the compensation amount to pay Professional for additional services. The first sentence of Section 2 of the PSA is amended to read as follows:

   "City hereby agrees to pay Professional a sum not to exceed three hundred eight thousand dollars ($308,000.00), notwithstanding any contrary indication that may be

contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

4. The document entitled "Compensation Schedule," attached hereto as **Exhibit B**, shall replace and supersede the PSA's **Exhibit B**.

5. All other terms and conditions in the PSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA

_____
Cyrus Abhar, City Manager

Date:_____

Attest:

_____
Mindy Cuppy, MMC, City Clerk

Date:_____

Approved as to Form:

_____
Adam U. Lindgren, City Attorney

Date:_____

PROFESSIONAL

_____
Scott Meyer, Vice President

Date:_____

EXHIBIT B COMPENSATION SCHEDULE

First Amendment to Professional Services Agreement (Contract 2-2016) - Budget

Task	Description	Budget
1.0	**Storm Drain Pump Station Operation (to Complete Year 2 - FY '16-17)**	**$ 28,546.15**
1.1	Facility Operations Services (Unanticipated additional labor due to Heavy Storm Events)	$ 24,546.15
1.2	Reimbursables & Repairs *	$ 4,000.00
2.0	**Storm Drain Pump Station Operations (Extension - FY '17-19)**	**$ 184,000.00**
2.1	Facility Operations Services (Extension - FY '17-19)	$ 144,000.00
2.2	Reimbursables & Repairs (Extension - FY '17-19) *	$ 40,000.00
*	Reimbursables & repairs include a 10% markup from outside services or supplies	
Contract Totals		**$ 212,546.15**

STORM DRAIN PUMP STATIONS OPERATION
2017 RATE SCHEDULE

	CLASSIFICATION	HOURLY RATE
	Principal Engineer	$ 130.00
	Project Manager/Operation Supervisor	$ 115.00
	Associate Engineer	$ 115.00
	Staff Engineer	$ 100.00
	Facility Operator	$ 85.00
	Drafting	$ 75.00
	Clerical	$ 60.00

Reimbursement for mileage expenses shall be per the current federal reimbursement rate.
Outside reproductions, services, and consultants will be charged at cost plus 10%.
Filing fees, checking fees, and other outside charges will be billed at cost.

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director and Allen Quynn, Associate Engineer

SUBJECT: **RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 47-2015-1 WITH UNICO ENGINEERING, INC. FOR ON-CALL STORM WATER PROGRAM MANAGEMENT SERVICES, TO INCREASE AND MODIFY THE CONTRACT FROM $100,000 PER YEAR FOR THREE YEARS TO $325,000 TOTAL.**

RECOMMENDATION

Adopt Resolution 45-2017.

RESULT OF RECOMMENDED ACTION

Adoption of Resolution 45-2017 will authorize the City Manager to execute contract amendment 47-2015-1 with UNICO Engineering, Inc. to increase and modify the contract from $300,000 to $325,000 for the term ending June 30, 2018.

BACKGROUND

UNICO has provided on-call stormwater program management services since June 1, 2015. These services include erosion and sediment control site inspections, evaluation of stormwater systems to determine necessary improvements, survey services and staff support. This amendment will provide increased funding for temporary contract staff to fill the Maintenance and Operations Technician position that has been vacant since October 2016.

FISCAL IMPACT

The proposed increase is included in the contract budget and will be funded by the City's Stormwater Utility Fee.

ATTACHMENT

Resolution 45-2017, including Exhibit 1, Contract 47-2015-1.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 45-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT 47-2015-1 WITH UNICO ENGINEERING, INC. FOR ON-CALL STORM WATER PROGRAM MANAGEMENT SERVICES TO INCREASE AND MODIFY THE CONTRACT FROM $100,000 PER YEAR FOR THREE YEARS TO $325,000 TOTAL

WHEREAS, the City of Rancho Cordova entered into contract 47-2015 with UNICO Engineering, Inc. on June 1, 2015 in the amount of $100,000 per year for three years to provide storm water program management services; and

WHEREAS, the City desires to modify the provision in the contract limiting the not to exceed amount of $100,000 per year to a total compensation of $325,000 for the same three-year term ending June 30, 2018; and

WHEREAS, the parties agree that changes to the term and services provided for in the PSA are necessary in order for the City to continue receiving services by Professional; and

WHEREAS, there are sufficient funds budgeted to cover the costs of the contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute contract amendment 47-2015-1 with UNICO Engineering, Inc. as **Exhibit 1**.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk

EXHIBIT 1
CONTRACT NO. 47-2015-1

FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF RANCHO CORDOVA AND UNICO ENGINEERING, INC.

This First Amendment to the Agreement for Professional Services ("Amendment") is made by and between the City of Rancho Cordova ("City") and UNICO Engineering Inc. ("Professional") as of April _____2017. City and Professional are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Professional Services Agreement ("PSA") dated June 1, 2015 for the purpose of providing stormwater program management services for the City and the expertise necessary to perform the work provided for in Exhibit A of the original agreement; and

WHEREAS, the City desires to modify the provision in the contract limiting the not to exceed amount of $100,000 per year to a total compensation of $325,000 for the same three year term; and

WHEREAS, the Parties agree that changes to the term and services provided for in the PSA are necessary in order for the City to continue receiving services by Professional.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. Section 2 of the PSA, "Compensation," provides for the City to pay Professional a sum not to exceed $100,000 per year for a total of $300,000 for the three-year term of the contract ending June 30, 2018. The Parties agree to amend Section 2 of the PSA in order to increase the total compensation amount to pay Professional for additional stormwater management services and to change the contract compensation amount from a not to exceed amount per year to not-to-exceed amount for the contract term. The first sentence of Section 2 of the PSA is amended to read as follows:

   "City hereby agrees to pay Professional a sum not to exceed three hundred twenty five thousand dollars (325,000) for the life of the contract, notwithstanding any contrary indication that may be contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

2. The document entitled "Compensation Schedule" attached hereto as **Exhibit B**, shall replace and supersede the PSA's **Exhibit B**.

3. All other terms and conditions in the PSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

EXHIBIT 1
CONTRACT NO. 47-2015-1

CITY OF RANCHO CORDOVA

_____
Cyrus Abhar, City Manager

Date:_____

Attest:

_____
Mindy Cuppy, MMC, City Clerk

Date:_____

Approved as to Form:

_____
Adam Lindgren, City Attorney

Date:_____
2802533.1

PROFESSIONAL

_____
Cesar Montes de Oca,
Principal Engineer

Date:_____

110 Blue Ravine Rd – Suite 101
Folsom, CA 95630
916-900-6623
www.unicoengineering.com

Exhibit B

RATE SCHEDULE - 2017

(Safe Harbor Rates / Prevailing Wage Rates)

CLASSIFICATION	HOURLY BILLING RATE RANGE			
Principal	$	127	$	150
Principal Engineer	$	127	$	146
Program Manager	$	127	$	146
Public Outreach Manager	$	116	$	139
Project Manager	$	116	$	134
Senior Engineer	$	116	$	127
Associate Engineer	$	104	$	118
Staff Engineer	$	92	$	104
Senior Land Surveyor	$	92	$	111
Staff Land Surveyor	$	88	$	92
Party Chief (Prevailing Wage)	$	139	$	153
Instrumentman (Prevailing Wage)	$	129	$	146
Chainman/Rodman (Prevailing Wage)	$	129	$	139
Resident Engineer	$	150	$	173
Assistant Resident Engineer	$	127	$	150
Civil Inspector (Group 1 Prevailing Wage)	$	127	$	162
Civil Inspector (Group 3 Prevailing Wage)	$	127	$	139
Electrical Inspector (Group 2 Prevailing Wage)	$	120	$	156
Structural Inspector (Group 1 Prevailing Wage)	$	127	$	156
Structural Inspector (Group 2 Prevailing Wage)	$	150	$	173
Qualified Stormwater Developer (QSD)	$	104	$	133
Qualified Stormwater Practitioner (QSP)	$	92	$	97
Office Engineer/Document Control	$	69	$	81
Draftsman	$	69	$	77
Clerical	$	58	$	69

- Reimbursement for mileage expenses shall be per the current federal reimbursement rate.
- Cost of normal survey stakes and other field supplies are included in the above rates. Special monuments, iron stakes, etc. will be charged at cost.
- Outside reproductions, services, and consultants will be charged at cost plus 10%.
- Annual 3% escalation effective July 1, 2017 and every year thereafter.
- Per prevailing wage, a shift differential of 12.5% applies for any covered work shift beginning after 2PM.

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: Elizabeth Sparkman, Engineering Manager

SUBJECT: **RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 29-2012-1 WITH DKS ASSOCIATES FOR ON-CALL TRANSPORTATION ENGINEERING SERVICES TO INCREASE THE TOTAL COMPENSATION TO $600,000 AND EXTEND THE TERM TO JUNE 30, 2020.**

RECOMMENDATION

Adopt Resolution No. 52-2017.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will authorize the City Manager to execute a first amendment to the existing contract with DKS Associates for on-call transportation engineering services.

BACKGROUND

On June 4, 2012, the City entered into a consultant services contract with DKS Associates to provide on-call transportation services through June 30, 2017. Services provided include review of traffic impact studies, transportation planning, traffic operations analysis, traffic engineering scoping and design services, and updates and assistance with the transportation development impact fee program. The purpose of the contract amendment is to increase the total compensation from $300,000 to $600,000 and to extend the contract termination date from June 30, 2017 to June 30, 2020.

FISCAL IMPACT

There is no impact to the general fund. The services provided are funded by transportation impact fees and developer deposits.

ATTACHMENTS

Resolution No. 52-2017, including Exhibit 1, Contract Amendment. No. 29-2012-1.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 52-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 29-2012-1 WITH DKS ASSOCIATES FOR ON-CALL TRANSPORTATION ENGINEERING SERVICES TO INCREASE THE TOTAL COMPENSATION TO $600,000 AND EXTEND THE TERM TO JUNE 30, 2020

WHEREAS, on June 4, 2012, the City of Rancho Cordova executed Contract No. 29-2012 with DKS Associates in the amount of $300,000 for on-call transportation services; and

WHEREAS, the City of Rancho Cordova wishes to increase the maximum compensation amount from $300,000 to $600,000 and extend the term to June 30, 2020; and

WHEREAS, those services will exceed the maximum amount the City Manager has the authorization to approve; and

WHEREAS, there are sufficient funds budgeted to cover the costs of the contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract Amendment No. 29-2012-1 (**Exhibit 1**) to increase the not to exceed contract amount to $600,000 and extend the agreement to June 30, 2020 with DKS Associates and in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk

EXHIBIT 1
CONTRACT NO. 29-2012-1

FIRST AMENDMENT TO THE ON-CALL CONSULTANT SERVICES AGREEMENT BETWEEN THE CITY OF RANCHO CORDOVA AND DKS ASSOCIATES

This First Amendment to the Agreement for Consultant Services ("Amendment") is made by and between the City of Rancho Cordova ("City") and DKS Associates ("Consultant") as of May 1, 2017. City and Professional are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Consultant Services Agreement ("CSA") dated June 4, 2012 for the purpose of providing on-call transportation services; and

WHEREAS, this Amendment will increase the contract compensation by $300,000 bringing the total contract amount to $600,000; and

WHEREAS, this Amendment will modify the end date of June 30, 2017 to June 30, 2020; and

WHEREAS, the Parties agree that changes to the term and services provided for in the CSA are necessary in order for the City to continue receiving services by Consultant.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. The Parties agree to modify the end date of the CSA from June 30, 2017, to June 30, 2020. The first sentence of Section 1.1 of the CSA, "Term of Service," is amended to read as follows:

   "The term of this Agreement shall begin on the date first noted above and shall end on June 30, 2020, and Consultant shall complete the work described in Exhibit A prior to that date; unless the term of the Agreement is otherwise terminated or extended, as provided in Section 8."

2. Section 2 of the CSA, "Compensation," provides for the City to pay Consultant a sum not to exceed $300,000. The Parties agree to amend Section 2 of the CSA in order to increase the compensation amount to pay Consultant for additional services. The first sentence of Section 2 of the CSA is amended to read as follows:

   "City hereby agrees to pay Consultant a sum not to exceed Six Hundred Thousand Dollars ($600,000), notwithstanding any contrary indication that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

3. The document entitled "Scope of Work," attached hereto as **Exhibit A**, shall replace and supersede the PSA's **Exhibit A**.

4. The document entitled "Compensation Schedule," attached hereto as **Exhibit B**, shall replace and supersede the CSA's **Exhibit B**.
5. All other terms and conditions in the CSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.

6. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.

7. **Contract Administration.** This Agreement shall be administered by Elizabeth Sparkman, Engineering Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

Notices. Any written notice to Consultant shall be sent to:
John P. Long, Principal
DKS Associates
8950 Cal Center Drive, Suite 340
Sacramento, CA 95826
Email Address (for Insurance Update Requests):
jpl@dksassociates.com

Any written notice to City shall be sent to:
Elizabeth Sparkman, Engineering Manager
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA

_____
Cyrus Abhar, City Manager

Date:_____

Attest:

_____
Mindy Cuppy, MMC, City Clerk

Date:_____

Approved as to Form:

_____
Adam U. Lindgren, City Attorney

Date:_____

CONSULTANT

_____
John P. Long, Principal

Date: _____

DKS *Associates*

TRANSPORTATION SOLUTIONS

March 15, 2017

Elizabeth Sparkman
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Subject: Proposal for "On-Call" Transportation Services

Dear Elizabeth:

DKS Associates has been assisting the City of Rancho Cordova with on-call transportation engineering and planning services since 2005. We are pleased to submit this proposal to continue providing on-call services to the City. As requested, our proposal outlines the types of services that we can provide to the City and provides our fee rates.

DKS is an on-call consultant to several cities and agencies in the Sacramento region, including the cities of Sacramento, West Sacramento and Roseville, as well as Regional Transit and El Dorado County. As with those jurisdictions, DKS can provide the following types of on-call professional services to the City of Ranch Cordova:

1. **Traffic Impact Studies**
   DKS prepares traffic impact studies for environmental documents and also reviews traffic impact studies prepared by others. The DKS Sacramento office has not worked for any local developers since it opened in 1989 and thus has no conflicts of interest. In addition to traffic impact studies for development projects, we can prepare traffic impact studies for roadway improvements and transit facility projects.

2. **Transportation Planning**
   DKS is helping the City in its process to update the Circulation Element of the General Plan as well as the Transportation CIP. This effort has involved preparing detailed development forecasts for 2040 and 2055 conditions, developing a focused version of SACOG's SACSIM travel demand model for the City, validating that model, preparing travel demand forecasts, collecting comprehensive traffic count data for the City's roadway system and analyzing traffic operations for the City's major intersections.

   With the new forecasting and analysis tools, we can help the City in long-range and short-range planning and scoping/phasing of its transportation improvement projects, including new roadways, roadway widening and intersection/interchange improvements.

3. **Transportation Development Impact Fees**
   DKS updated the City's fee program in 2013. We can help the City update the fee program, including the Nexus Study, when the CIP is updated. We can also continue to assist the City when questions arise on the fee program, including estimating fees for special/unique developments.

4. **Traffic Operations Analysis and Signal Timing**
   DKS can analyze traffic operations on the City's roadway system through a variety of methods, including traffic simulation models. DKS can develop signal timing plans for intersections and for coordinated signal systems. DKS can prepare traffic safety plans for high accident locations. We can also prepare traffic control plans to accommodate traffic during construction.

8950 Cal Center Drive
Suite 340
Sacramento, CA 95826
(916) 368-2000
www.dksassociates.com

DKS *Associates*
TRANSPORTATION SOLUTIONS

5. **Traffic Engineering Scoping and Design Services**
   DKS can prepare design plans, specifications and estimate (PS&E) packages for traffic signals, intelligent transportation system (ITS) type projects and communication infrastructure. We can conduct plan review, feasibility studies and intersection geometrics analyses. We can prepare studies and design plans for road diets and roadway conversions. DKS can prepare traffic signing and striping plans for intersection and roadway improvement projects.

Attached is our current fee schedule.

Based on our on-call work with the City over the last twelve years, we hope you recognize that we bring nationwide expertise yet we strive to function as an extension of City staff. We value our long relationship with the City and look forward to continuing our on-call services.

Please do not hesitate to contact me should you have questions.

Sincerely,

DKS ASSOCIATES
A California Corporation

John P. Long, PE
Principal

DKS

Fee Schedule

Effective January 1, 2017 through December 31, 2017

ENGINEERS and PLANNERS				*TECHNICIANS and SUPPORT STAFF*	
Grade	Hourly Rate	Grade	Hourly Rate	Tech Level	Hourly Rate
Grade 1	$ 55.00	Grade 26	$ 180.00	Tech Level A	$ 35.00
Grade 2	60.00	Grade 27	185.00	Tech Level B	40.00
Grade 3	65.00	Grade 28	190.00	Tech Level C	45.00
Grade 4	70.00	Grade 29	195.00	Tech Level D	50.00
Grade 5	75.00	Grade 30	200.00	Tech Level E	55.00
Grade 6	80.00	Grade 31	205.00	Tech Level F	60.00
Grade 7	85.00	Grade 32	210.00	Tech Level G	65.00
Grade 8	90.00	Grade 33	215.00	Tech Level H	70.00
Grade 9	95.00	Grade 34	220.00	Tech Level I	75.00
Grade 10	100.00	Grade 35	225.00	Tech Level J	80.00
Grade 11	105.00	Grade 36	230.00	Tech Level K	85.00
Grade 12	110.00	Grade 37	235.00	Tech Level L	90.00
Grade 13	115.00	Grade 38	240.00	Tech Level M	95.00
Grade 14	120.00	Grade 39	245.00	Tech Level N	100.00
Grade 15	125.00	Grade 40	250.00	Tech Level O	105.00
Grade 16	130.00	Grade 41	255.00	Tech Level P	110.00
Grade 17	135.00	Grade 42	260.00	Tech Level Q	115.00
Grade 18	140.00	Grade 43	265.00	Tech Level R	120.00
Grade 19	145.00	Grade 44	270.00	Tech Level S	125.00
Grade 20	150.00	Grade 45	275.00	Tech Level T	130.00
Grade 21	155.00	Grade 46	280.00	Tech Level U	135.00
Grade 22	160.00	Grade 47	285.00	Tech Level V	140.00
Grade 23	165.00	Grade 48	290.00		
Grade 24	170.00	Grade 49	295.00		
Grade 25	175.00	Grade 50	300.00		

- Project expenses will be billed at *cost plus ten percent* for service and handling. Project expenses include project-related costs such as reproduction through outside services, transportation, subsistence, delivery/postage, and vendor and subcontractor services.
- All invoices are due and payable within 30 days of date of invoice. Invoices outstanding over 30 days will be assessed a 1 1/4 percent service charge, compounded, for each 30 days outstanding beyond the initial payment period. Service charges are not included in any agreement for maximum charges.
- Expert witness charges are available on request.

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer

SUBJECT: **RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 82-2015-1 FOR ON-CALL CONSTRUCTION MANAGEMENT SERVICES WITH SALABER ASSOCIATES INC. TO INCREASE THE CONTRACT AMOUNT FROM $850,000 TO $1,700,000 AND EXTEND THE CONTRACT FROM JUNE 30, 2018 TO JUNE 30, 2020.**

RECOMMENDATION

Adopt Resolution No. 47-2017.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will authorize the City Manager to execute contract amendment No. 82-2015-1 for on-call construction management services with Salaber Associates, Inc. to increase the contract amount from $850,000 to $1,700,000 and extend the contract from June 30, 2018 to June 30, 2020.

BACKGROUND

In order to provide flexibility to adapt to a variable construction market, the Public Works Department employs the assistance of qualified consultants for construction management services. This on-call contract delivers the flexibility to provide construction management services for projects including Community Enhancement Fund Projects, Development Inspection and other locally funded City construction projects. This contract increases the ability to handle workload peaks and maintain efficient response times.

The City previously entered into Contract No. 82-2015 with Salaber Associates, Inc. on August 17, 2015, for a three year term to end on June 30, 2018 for an amount not to exceed $850,000. The purpose of this contract amendment is to extend the contract completion date and increase the maximum compensation for the contract. The amended contract terms were determined based on expected projects and rates of construction.

FISCAL IMPACT

Construction Management of Capital Improvement Projects is paid through various funding sources earmarked for the projects. Construction management and inspection of private development projects are fully recoverable through direct billing to developers. These services do not impact the general fund.

ATTACHMENT

Resolution No. 47-2017

CITY OF RANCHO CORDOVA

RESOLUTION NO. 47-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 82-2015-1 WITH SALABER ASSOCIATES INC. TO INCREASE THE CONTRACT AMOUNT FROM $850,000 TO $1,700,000 AND EXTEND THE CONTRACT FROM JUNE 30, 2018 TO JUNE 30, 2020.

WHEREAS, the City of Rancho Cordova entered into contract 82-2015 with Salaber Associates, Inc. on August 17, 2015 to provide on-call construction management services in the amount of $850,000 for a term to end June 30, 2018; and

WHEREAS, the City of Rancho Cordova wishes to increase the maximum compensation amount from $850,000 to $1,700,000 and extend the term to June 30, 2020; and

WHEREAS, the contract will be paid through various funding sources earmarked for the projects and the contract does not impact the general fund; and

WHEREAS, there are sufficient funds budgeted to cover the costs of the contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA that the City Council authorizes the City Manager or his designee to execute contract amendment 82-2015-1 and in a form approved by the City Attorney to increase the contact amount from $850,000 to $1,700,000 and extend the contract completion from June 30, 2018 to June 30, 2020 with Salaber Associates, Inc.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director and Chris Boyer, Associate Civil Engineer

SUBJECT: **RESOLUTION AWARDING CONSTRUCTION CONTRACT NO. 44-2017 IN THE AMOUNT OF $764,000 TO CENTRAL VALLEY ENGINEERING AND ASPHALT INC. FOR THE DOUGLAS ROAD/GRANT LINE ROAD SIGNALIZATION AND INTERSECTION IMPROVEMENTS PROJECT.**

RECOMMENDATION

Adopt Resolution No. 20-2017.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will award construction Contract No. 44-2017 to Central Valley Engineering and Asphalt Inc. in the amount of $764,000 to construct the Douglas Road/Grant Line Road Signalization and Intersection Improvements Project.

BACKGROUND

The Douglas Road/Grant Line Road Signalization and Intersection Improvements project will include construction of a new traffic signal, overlay of existing intersection pavement for smoother driving, new turn lanes, striping, and other incidental work as required. The project area is located at the Douglas Road and Grant Line Road intersection. The project will allow for safer traffic flow through this busy intersection.

Bids for this work were solicited on the City's Website, CIPList.com and the Sacramento, Placer and El Dorado County Builders Exchanges on March 8, 2017. Bids for the project were publicly opened on Tuesday, April 4, 2017. A total of six bids were received and the lowest responsible base bid was $764,000.

This project was approved as part of the City's five-year Capital Improvement Program in 2015. Environmental review was completed with that approval.

FISCAL IMPACT

Funding for this project will consist of $702,400 of Federal Highway Safety Improvement Program. The remaining funds will come from Traffic Mitigation Impact Fees. This project is included in the 2016/2017 budget.

ATTACHMENT

Resolution 20-2017.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 20-2017

A RESOLUTION AWARDING CONSTRUCTION CONTRACT NO. 44-2017 IN THE AMOUNT OF $764,000 TO CENTRAL VALLEY ENGINEERING AND ASPHALT INC. FOR THE DOUGLAS ROAD/GRANT LINE ROAD SIGNALIZATION AND INTERSECTION IMPROVEMENTS PROJECT

WHEREAS, the City solicited bids under the requirements of state law and publicly opened bids on April 4, 2017; and

WHEREAS, the lowest responsible bidder was Central Valley Engineering and Asphalt Inc.; and

WHEREAS, adoption of this resolution will award construction contract no. 44-2017 to Central Valley Engineering and Asphalt Inc. in the amount of $764,000 for the Douglas Road Grant Line Road Signalization and Intersection Improvements Project; and

WHEREAS, this project was reviewed under the requirements of the California Environmental Quality Act as part of the City's Capital Improvement Plan via Council approval of Resolution 100-2015 on August 3, 2015 and is exempt from further review.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute contract no. 44-2017 in the amount of $764,000 with Central Valley Engineering and Asphalt Inc. in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk

MEMORANDUM

DATE: April 17 2017

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer

SUBJECT: **RESOLUTION 53-2017 AWARDING CONSTRUCTION CONTRACT 46-2017 IN THE AMOUNT OF $3,473,036.70 TO MARTIN BROTHERS CONSTRUCTION FOR THE 2017 STREET REHABILITATION PROJECT IN THE CORDOVA MEADOWS NEIGHBORHOOD.**

RECOMMENDATION

Adopt Resolution 53-2017.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will allow the City Manager to execute construction contract 46-2017 in the amount of $3,473,036.70 with Martin Brothers Construction for the 2017 Street Rehabilitation Project in the Cordova Meadows Neighborhood.

BACKGROUND

The 2017 Street Rehabilitation Project includes an overlay of existing pavement to improve the road surfaces, sidewalk upgrades to achieve compliance with the Americans with Disabilities Act, storm drain upgrades to improve flood protection, and other incidental work as required. The project will improve the aesthetics and safety in the neighborhood, and also improve traffic conditions for motorists, pedestrians and bicyclists. The project area is bordered by La Loma Drive, Folsom Boulevard, and the American River (see Attachment 2 for project area map).

Bids for this work were solicited on the City's Website, CIPList.com and the Sacramento, Placer and El Dorado County Builders Exchanges on March 9th, 2017. Bids for the project were publicly opened on Thursday, April 6th, 2017. A total of eight bids were received and the lowest responsible base bid was $2,996,806.70.

Staff also recommends accepting the bid alternative. Bid Alternate 1 is for $476,230.00 to expand the project limits to include more streets in this project. Total base bid plus bid alternate is $3,473,036.70.

FISCAL IMPACT

Funding for this project will consist of $500,000 from the Community Enhancement Fund which is funded through the Measure H sales tax. The remaining balance will be funded from the Supplemental Transportation, Stormwater Enterprise and Gas Tax Funds. The project is included in the 2016/2017 budget.

ATTACHMENTS

1. Bid Summary Sheet.
2. Map of Project Limits.
3. Resolution 53-2017, including Exhibit 1, Contract 46-2017.

2017 Street Rehabilitation Project - CP15-2156
Rancho Cordova City Hall
2729 Prospect Park Drive, Rancho Cordova, CA 95670
April 6th, 2017

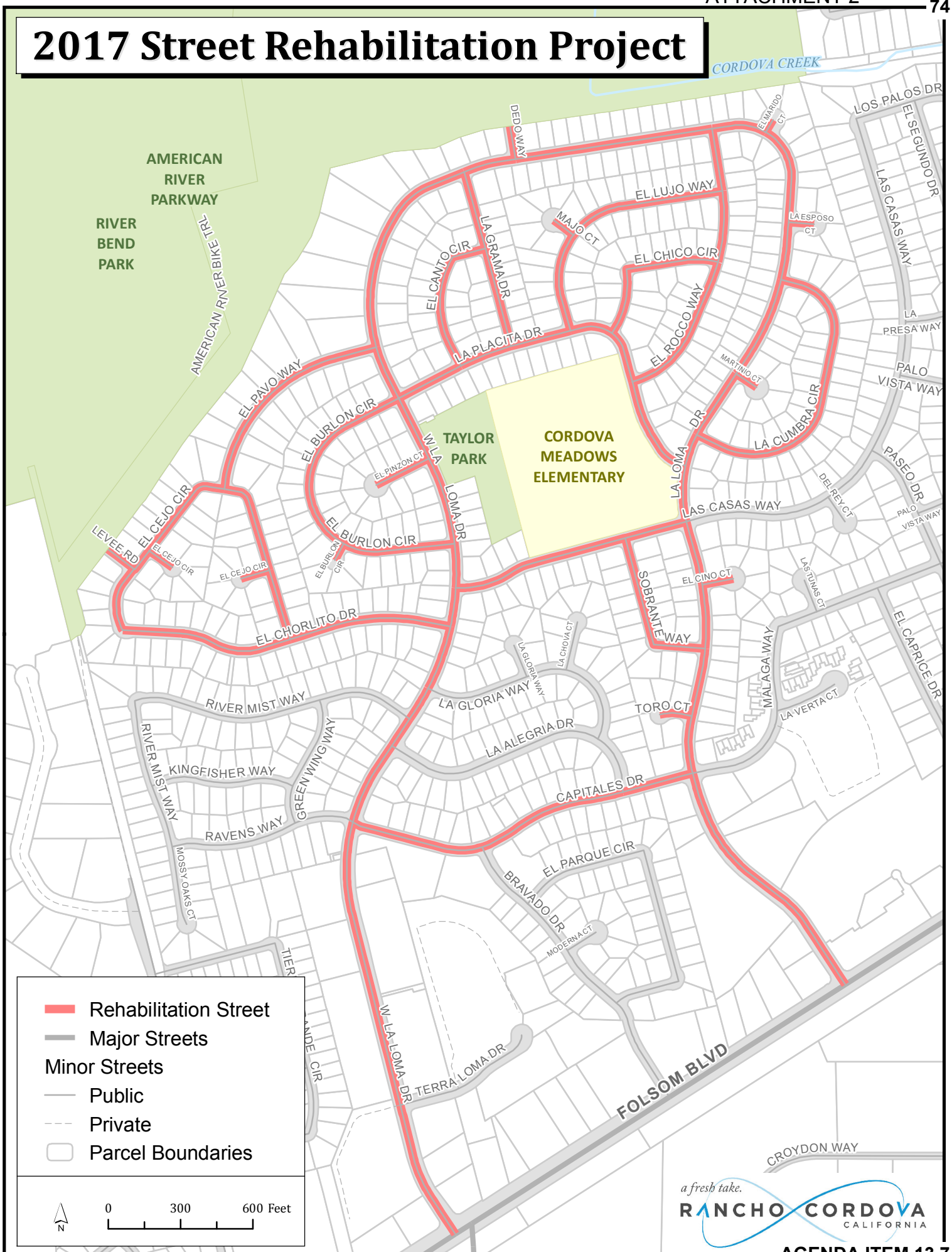
	Contractor	Base Bid Total	Bid Alternate Total	Grand Total	Proposal Signed	Contractors License	DIR Registration Form	Bid Schedule	Equal Employment Opportunity Certification	Public Contract Code	Designation of Subs	Experience/Qualifications Statement	Bidder's Bond	Noncollusion Affidavit	Debartment and Suspension Certification	Addendum 1	Addendum 2
A	Granite Construction Company	$3,063,222.00	$420,865.00	$3,484,084.00	X	X	X	X	X	X	X	X	X	X	X	X	X
B	McGuire and Hester	$3,275,877.50	$500,628.00	$3,776,505.50	X	X	X	X	X	X	X	X	X	X	X	X	X
C	Goodfellow Top Grade Construction, LLC	$3,727,893.00	$438,946.00	$4,166,839.00	X	X	X	X	X	X	X	X	X	X	X	X	X
D	Martin Brothers Construction	$2,999,806.70	$476,230.00	$3,473,036.70	X	X	X	X	X	X	X	X	X	X	X	X	X
E	Lamon Construction Co. Inc.	$3,474,042.20	$547,063.00	$4,021,105.20	X	X		X	X	X	X	X	X	X	X	X	X
F	Sierra National Construction, Inc.	$3,463,327.00	$474,161.00	$3,937,488.00	X	X	X	X	X	X	X	X	X	X	X	X	X
G	Teichert Construction	$3,480,012.50	$609,987.50	$4,090,000.00	X	X	X	X	X	X	X	X	X	X	X	X	X
H	Central Valley Engineering & Asphalt, Inc.	$3,016,000.00	$486,000.00	$3,502,000.00	X	X	X	X	X	X	X	X	X	X	X	X	X

Attendees:
Monica Johnson, Deputy City Clerk
Zach Bosch, Public Works
Steve Harriman, Public Works

Monica Johnson, Deputy City Clerk

Date

2017 Street Rehabilitation Project



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CITY OF RANCHO CORDOVA

RESOLUTION 53-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AUTHORIZING THE CITY MANAGER TO EXECUTE CONSTRUCTION CONTRACT 46-2017 IN THE AMOUNT OF $3,473,036.70 WITH MARTIN BROTHERS CONSTRUCTION FOR THE 2017 STREET REHABILITATION PROJECT

WHEREAS, The City solicited bids for this project under the requirements of state law and publicly opened bids on April 6, 2017; and

WHEREAS, the lowest responsible bidder was Martin Brothers Construction; and

WHEREAS, adoption of this resolution will award construction contract 46-2017 with Martin Brothers Construction in the amount of $3,473,036.70 for the 2017 Street Rehabilitation Project; and

WHEREAS, the 2017 Street Rehabilitation project will include overlay of existing pavement to improve the roads, sidewalk upgrades to achieve compliance with the Americans with Disabilities Act, storm drain upgrades to improve flood protection, and other incidental work as required. The project area is located in the Cordova Meadows Neighborhood bordered by La Loma Drive, Folsom Boulevard, the American River and the City Limits; and

WHEREAS, this project was reviewed under the requirements of the California Environmental Quality Act as part of the City's previously approved Capital Improvement Plan and is exempt from further review.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute contract 46-2017 in the amount of $3,473,036.70 with Martin Brothers Construction attached as **Exhibit 1**.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of_____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk

EXHIBIT 1
CONTRACT NO. 46-2017

CONSTRUCTION SERVICES AGREEMENT BETWEEN THE CITY OF RANCHO CORDOVA AND MARTIN BROTHERS CONSTRUCTION FOR THE 2017 STREET REHABILITATION PROJECT

THIS AGREEMENT made and entered into between the City of Rancho Cordova ("City") and Martin Brothers Construction (Contractor") as of April _____ 2017.

W I T N E S S E T H:

WHEREAS, the City Council for the City heretofore caused plans and specifications for the 2017 Street Rehabilitation Project ("Project") to be prepared, and therefore did approve and adopt said plans and specifications; and

WHEREAS, the City Council for the City did cause to be published for the time and in the manner required by law, a notice inviting sealed bids for the performance of said work; and

WHEREAS, the notice was published on March 9th, 2017 on the CIPList.com and the City of Rancho Cordova website ("Notice"); and

WHEREAS, the Contractor, in response to such Notice, submitted to the City Council for the City within the time specified in said Notice, and in the manner provided for therein, a sealed bid for the performance of the Project specified in said plans and specifications, which said bid and proposal, and other bids and proposals submitted in response to said Notice, the City Council opened and canvassed in the manner provided by law; and

WHEREAS, the Contractor was the lowest responsible bidder for the performance of said Project, and said City Council for the City as a result of the canvass of said bids, did determine and declare Contractor to be the lowest responsible bidder for said Project and award to a contract therefore on April 17, 2017.

NOW THEREFORE, in consideration of the promises herein, it is mutually agreed between the parties hereto as follows:

Section 1. CONTRACT DOCUMENTS. The following documents are by this reference incorporated in and made a part of this Agreement: the County of Sacramento, Standard Construction Specifications dated September 2001 (Revised January 20167); the City of Rancho Cordova Contract Specifications for Project, the Special Provisions; the contract drawings, all addenda; the Notice to Contractors; the Proposal; all required bonds; and all supplemental Agreements covering alterations, amendments, or extensions to the contract. The documents which describe the work to be performed are sometimes collectively referred to herein as the "Plans and Specifications."

Section 2. SCOPE OF WORK. The Contractor will furnish all labor, materials, services, transportation, appliances, and mechanical workmanship required for Contract No. 46-2017, as provided for and set forth in said Plans and Specifications, or in either of them, which said Plans and Specifications are hereby referred and by such reference incorporated herein and made a part of this Agreement. All of the said work done under this Agreement shall be under the supervision of and performed to the satisfaction of the Public Works Director of the City of Rancho Cordova who shall have the right to reject any and all materials and supplies furnished

by the Contractor which do not comply with the Plans and Specifications, together with the right to require the Contractor to replace any and all work furnished by the Contractor which shall not either in workmanship or material be in strict accordance with the Plans and Specifications.

Section 3. **COMPLETION OF WORK**. Said work shall be completed and ready for acceptance in accordance with the City's Notice to Proceed and this Agreement.

Section 4. **PAYMENT**. Attached hereto as Exhibit "A" and by reference made a part hereof, is the bid and proposal of Contractor. Said bid and proposal will contain, as required by the terms of said specifications, the full and complete schedule of the different items with the lump sums or unit prices as so specified. The City agrees in consideration of the work to be performed for the Project herein and subject to the terms and conditions thereof, to pay Contractor all sums of money which may become due to Contractor in accordance with the terms of the aforesaid bid and proposal, and this Agreement, to wit: Three Million four hundred seventy three thousand thirty six dollars and seventy cents ($3,473,036.70). Said sum shall be paid in accordance with Section 8 of the Standard Specifications. With respect to that portion of the above sum as is based upon the estimated quantities specified for the general scope of the work to be performed herein, actual payment will be based upon the quantities as measured upon completion. No payment made under this Agreement shall be construed to be an acceptance of defective work or improper materials.

Section 5. **PREVAILING WAGES.** Pursuant to the provisions of Articles 1 and 2 of Chapter 1, Part 7, Division II, of the Labor Code of the State of California, not less than the general prevailing rate of per diem wages, and not less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the Project contemplated under this Agreement shall be paid to all workers, laborers and mechanics employed in the execution of said Project by Contractor, or by any subcontractor doing or contracting to do any part of said Project. The appropriate determination of the Director of the California Department of Industrial Relations is filed with, and available for inspection at 2729 Prospect Park Drive, Rancho Cordova, CA 95670, the office of the Clerk of the City. Contractor shall post, at each job site, a copy of such prevailing rate of per diem wages as determined by the Director for the California Department of Industrial Relations.

Section 6. **INSURANCE**. The Contractor shall carry and maintain during the life of this Agreement, such public liability, property damage and contractual liability, auto, worker's compensation and builders' risk insurance as required by the specifications.

Section 7. **WORKERS' COMPENSATION CERTIFICATION.** By execution of this Agreement, the Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Section 8. **PERFORMANCE AND PAYMENT BONDS**. The Contractor shall, before beginning said work for the Project, file two bonds with the City, each made payable to the City. These bonds shall be issued by a surety company authorized to do business in the State of California, and shall be maintained during the entire life of the Agreement at the expense of the Contractor. One bond shall be in the amount of one hundred percent (100%) of the Agreement and shall guarantee the faithful performance of the Agreement. The second bond shall be the

payment bond required by California Civil Code Section 3247 et seq., and shall be in the amount of one hundred percent (100%) of the Agreement. Any alterations made in the specifications which are a part of this Agreement or in any provision of this Agreement shall not operate to release any surety from liability on any bond required hereunder and the consent to make such alterations is hereby given, and any surety on said bonds hereby waives the provisions of California Civil Code Sections 2819 and 2845.

Section 9. INDEMNIFICATION.

9.1 **Contractor's Performance.** To the fullest extent permitted by law, Contractor shall indemnify, defend and hold harmless City, its governing Board, officers, directors, agents, employees and volunteers from and against any and all claims, demands, actions, losses, liabilities, damages, and all costs incidental thereto, including cost of defense, settlement, arbitration, and reasonable attorneys' fees arising out of, pertaining to, or resulting from the acts or omissions of anyone else directly or indirectly acting on behalf of the Contractor, or for which the Contractor is legally liable under law, regardless of whether caused in part by a party indemnified hereunder.

However, notwithstanding, nothing in this section or Agreement shall be construed to require the Contractor to indemnify the City for their sole negligence, willful misconduct, or for defects in design furnished by City. This section and the Agreement shall be construed consistent with California Civil Code section 2782 so as to provide the maximum indemnification permitted by applicable law to City.

9.2 **No Limitation of Liability for Indemnification.** The indemnities set forth in this Section shall not be limited by the insurance requirements set forth in the Contract.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 This Agreement shall bind and inure to the heirs, devisees, assignees, and successors in interest of Contractor and to the successors in interest of Contractor in the same manner as if such parties had been expressly named herein. All times stated herein or in the contract documents are of the essence hereof. As used in this instrument the singular includes the plural, and the masculine includes the feminine and the neuter. This Agreement may create a possessory interest subject to property taxation, and Contractor may be subject to the payment of property taxes levied on such interest.

10.2 **Contract Administration.** This Agreement shall be administered by Chris Boyer, Associate Engineer ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.3 **Notices.** Any written notice to Consultant shall be sent to:

Felipe Martin, President
Martin Brothers Construction
8801 Folsom Blvd, Suite 260
Sacramento, CA 95826

Any written notice to City shall be sent to:

Zach Bosch, Associate Civil Engineer
City of Rancho Cordova
Department of Public Works
2729 Prospect Park Drive
Rancho Cordova, CA 95670

10.4 **IRS Form W-9.** Contractor shall complete and submit Internal Revenue Service Form W-9 to the City before execution of this Agreement. The City's Finance Director shall have authority to waive this requirement.

10.5 **Amendments**. The terms of the Agreement and Plans and Specifications shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties.

IN WITNESS WHEREOF, the City Council and Contractor have caused this Agreement to be executed as of the day and year first above written.

CITY OF RANCHO CORDOVA:

_____
Cyrus Abhar, City Manager

_____
Date

CONTRACTOR:

_____
Felipe Martin, President

_____
Date

Attest:

_____
Mindy Cuppy, City Clerk

_____
Date

Approved as to Form:

_____
Adam U. Lindgren, City Attorney

_____
Date

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Director of Public Works and Megan Siren, Senior Public Works Analyst

SUBJECT: **RESOLUTION AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE AND SUBMIT RANCHO CORDOVA TRANSPORTATION DEVELOPMENT ACT CLAIM.**

RECOMMENDATION

Adopt Resolution No. 54-2017.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will authorize the Public Works Director to execute and submit Rancho Cordova Transportation Development Act claims for FY 16/17 to the Sacramento Council Area of Governments (SACOG).

BACKGROUND

The City of Rancho Cordova receives Local Transportation Funds (LTF) for the City's bicycle and pedestrian program through the Transportation Development Act (TDA). The City annually receives an allocation of LTF funds from SACOG that average about $50,000 per year.

The City received a federal grant in the amount of $1,815,000 for the Rod Beaudry – Routier Bikeway Project. The TDA monies of $50,000 that were allocated to the Rod Beaudry – Routier Bikeway Project in the FY 16/17 Budget complete the local match requirements for the grant.

Prior to submitting any TDA claims, the City must demonstrate that the funds are budgeted and that we have the authority to submit a claim. This resolution authorizes the Public Works Director to execute and submit claims to SACOG for the TDA funding.

FISCAL IMPACT

There is no fiscal impact to the general fund. The $50,000 of TDA funds will be used on the Rod Beaudry – Routier Bikeway Project.

ATTACHMENT

Resolution No. 54-2017.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 54-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE AND SUBMIT RANCHO CORDOVA TRANSPORTATION DEVELOPMENT ACT CLAIM FOR FY 16/17 TO THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS

WHEREAS, the City of Rancho Cordova receives Local Transportation Funds for the City's transportation system through the Transportation Development Act (TDA); and

WHEREAS, the City desires to utilize these funds for the Rod Beaudry – Routier Bikeway Project; and

WHEREAS, the Sacramento Area Council of Government requires submission of TDA claims to obtain these funds; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the Public Works Director to execute and submit FY 16/17 claim for the Local Transportation Funds in an amount not to exceed $50,000, along with any subsequent amendments should the amount of the requested funds be adjusted.
.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____l, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk

MEMORANDUM

DATE: **April 17, 2017**

TO: Honorable Mayor and Council Members

FROM: Adam U. Lindgren, City Attorney

SUBJECT: **Amendment to Community Prosecutor MOU**

RECOMMENDATION

Approve First Amendment to Memorandum of Understanding Between Sacramento County District Attorney's Office and City of Rancho Cordova to extend the term of the agreement for an additional year of Community Prosecutor services and approve payment for 50% of Community Prosecutor salary, benefits, vehicle and fuel costs.

RESULT OF RECOMMENDED ACTION

Community Prosecutor will provide another year of services to the City.

BACKGROUND

The Sacramento County District Attorney's Office operates a Community Prosecutor Program. Through that Program, the District Attorney's Office is able to provide prosecutors to various areas of the County to focus on significant legal issues in that geographic area and provide a long-term proactive partnership between prosecutors, law enforcement, cities and private organizations that works to resolve those legal issues.

On July 5, 2016, the City executed a Memorandum of Understanding ("MOU") with the Sacramento County District Attorney's Office. That MOU created a Community Prosecutor position that would be shared between the County and the City. It also established the scope of services that would be provided by the Community Prosecutor assigned to the City. As a result of that MOU, the City has been assigned Ms. Shauna Franklin as our Community Prosecutor. Ms. Franklin has worked in the District Attorney's Office as a Deputy District Attorney for many years and is an experienced and successful prosecutor.

The MOU had an initial term of one year. That term expires on June 30, 2017. The proposed amendment would add an additional year to the term of the MOU and would require the City to pay 50% of the costs related to the salary, benefits, vehicle and fuel costs of the Community Prosecutor. Sacramento County pays the other 50% of the Community Prosecutor costs. Staff is recommending approving the amendment.

Natalia Luna, Assistant Chief Deputy District Attorney, provided a report to Council in November which describes the achievements of the Community Prosecutor from July 5, 2016 to November 15, 2017. That report has been attached.

FISCAL IMPACT

The City paid $124,672 for the 2016/2017 term of the MOU. If the amendment to the MOU is approved, the City will have to pay $127,150 for the 2017/2018 term of the MOU. The City pays 50% of the total costs associated with an "Attorney V" and costs relating to vehicle and fuel charges. The County pays the other 50% of the costs. There was an 11% salary increase and thus the increase to the 2017/2018 cost.

ATTACHMENT

1) Report from Assistant Chief Deputy District Attorney dated November 15, 2016

2) Memorandum of Understanding Between Sacramento County District Attorney's Office and City of Rancho Cordova for Community Prosecution Program Services (Executed Copy)

3) First Amendment to Memorandum of Understanding Between Sacramento County District Attorney's Office and City of Rancho Cordova for Community Prosecution Program Services

28025501

CITY OF RANCHO CORDOVA

RESOLUTION NO. 69-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH SACRAMENTO COUNTY FOR PROSECUTION SERVICES

WHEREAS, the Sacramento County District Attorney operates a Community Prosecution Program to solve problems, ensure public safety and enhance the quality of life; and

WHEREAS, the District Attorney's Community Prosecution Program focuses on targeted areas and involves a long-term proactive partnership between prosecutors, law enforcement, the community and public and private organizations; and

WHEREAS, City Council authorized the execution of a Memorandum of Understanding with the District Attorney's Office for the services of a Community Prosecutor with a one year term on July 5, 2016; and

WHEREAS, the Memorandum of Understanding provides that the City of Rancho Cordova split the costs of the Community Prosecutor with Sacramento County to equally share the cost of a community prosecutor.

WHEREAS, the Memorandum of Understanding will expire on June 30, 2017 and the City of Rancho Cordova desires to continue said Community Prosecution Program services for the improvement of City and quality of life for its residents; and

WHEREAS, the City of Rancho Cordova desires to enter into an amendment to extend the term of the Memorandum of Understanding for the period of July 1, 2017 through June 30, 2018; and

WHEREAS, the City of Rancho Cordova's reimbursement rate shall be $127,150, which is 50% of the costs of a full time Community Prosecutor, including salary, benefits, vehicle and fuel costs for the period July 1, 2017 through June 30, 2018.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute the First Amendment to Memorandum of Understanding Between Sacramento County District Attorney's Office and City of Rancho Cordova for Community Prosecution Program Services in an amount not to exceed $127,150, attached hereto as **Exhibit A.**

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, CMC, City Clerk

2802403.1

Sacramento County
District Attorney's Office

ANNE MARIE SCHUBERT
District Attorney

Stephen J. Grippi
Chief Deputy

Michael A. Neves
Assistant District Attorney

DATE: November 15, 2016

TO: Honorable Mayor and Council Members

FROM: Natalia Luna
Assistant Chief Deputy District Attorney

SUBJECT: UPDATE ON COMMUNITY PROSECUTOR

Ms. Franklin became the Rancho Cordova Community Prosecutor in July 2016. Since then she has integrated herself into the Rancho Cordova community to increase her knowledge of the problems facing residents and business owners within the City. In an effort to further that understanding, she has attended neighborhood watch and focus group meetings, City-sponsored events such as Blight Busters and the Mayor's Walk, and National Night Out, just to name a few. Additionally, Ms. Franklin has worked closely with the Problem Oriented Police (POP) and Neighborhood Services teams to abate over one dozen nuisance properties, both residential and commercial.

Ms. Franklin has reached out to city officials to better understand the needs and wants of the community from the perspective of the City Council, City Manager, Economic Development manager, Chief of Police and other City officials. She is currently a member of a working committee with high-ranking city government that meets weekly to address the highest priority issues plaguing the community and to develop strategies for dealing with those problems.

Ms. Franklin is implementing the Sacramento County District Attorney's pilot Chronic Nuisance Offender (CNO) program in the City of Rancho Cordova and surrounding neighborhoods. The CNO program aims to address those offenders who are chronically involved in nuisance-type misdemeanor criminal violations. The program is designed to identify those repeat offenders and offer services when appropriate to reduce criminal behavior. The educational component of the CNO program includes training for both law enforcement and businesses who are affected by these offenders. Ms. Franklin is attending briefings of various shifts at Rancho Cordova PD to educate law enforcement. In addition, the Sacramento County District Attorney's Office has printed Homeless Outreach cards with the Rancho Cordova PD logo for distribution by law enforcement, Neighborhood Services, and Sac Steps Forward navigators to assist people in need of such services.

Ms. Franklin, in conjunction with Neighborhood Services, is also working with the business community in creating Business Watch. Business Watch is a crime prevention program that

encourages businesses to participate in crime reduction efforts by working with law enforcement. She has also has accepted responsibility for the quarterly Folsom/Olson/Zinfandel (FOZ) meetings and has walked most of the businesses to increase the business' participation.

Ms. Franklin is committed to developing unique approaches to community involvement in Rancho Cordova. In conjunction with the Rancho Cordova Police and Sacramento County Sheriff's departments, she initiated the first annual Sacramento County District Attorney's Office Youth Academy. The Youth Academy is designed for high school students, grades 10-12, to learn about the criminal justice system. The current enrollment of over 70 students attend class every other week to learn about all different facets of criminal justice. The presentations include, but are not limited to, courtroom procedure, use of force, canine demonstrations, gang presentations, social media, and driving safety. The variety of presenters include deputy district attorneys, defense attorneys, judges, law enforcement officers and civilians involved in the criminal justice system. The students also participate in a mock trial and tour the Sacramento County Superior Court. The 12 session class is offered annually between October and March.

As Rancho Cordova's Community Prosecutor, Ms. Franklin attends numerous meetings with both community members and City agencies to gather as much information as possible. Some of the meetings and events include the Nuisance Response team monthly meeting, weekly POP team meetings, Human Trafficking Task Force meeting, neighborhood association meetings, All Hands, Blight Busters Community meeting, FOZ meeting, Mayor's Walk, and Tip-A-Cop.

cc: Denise Bazzano

MEMORANDUM OF UNDERSTANDING
BETWEEN SACRAMENTO COUNTY DISTRICT ATTORNEY'S OFFICE AND
CITY OF RANCHO CORDOVA FOR COMMUNITY PROSECUTION PROGRAM SERVICES

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into this 5th day of July, 2016 by and between the City of Rancho Cordova, California, a California municipal corporation, hereinafter called "RANCHO CORDOVA," and the County of Sacramento, California, District Attorney's Office hereinafter called "DISTRICT ATTORNEY."

WHEREAS, DISTRICT ATTORNEY operates a Community Prosecution Program to solve problems, ensure public safety and enhance the quality of life; and

WHEREAS, DISTRICT ATTORNEY'S Community Prosecution Program focuses on targeted areas and involves a long-term proactive partnership between prosecutors, law enforcement, the community and public and private organizations; and

WHEREAS, RANCHO CORDOVA desires to obtain said Community Prosecution Program services for the improvement of RANCHO CORDOVA;

NOW, THEREFORE, in consideration of the provisions of this MOU, both RANCHO CORDOVA and DISTRICT ATTORNEY agree as follows:

A. <u>Scope of Services</u>

The duties of a full time Community Prosecutor assigned 50% to RANCHO CORDOVA by DISTRICT ATTORNEY to the geographic area described in Attachment "A" shall include:

1. Community Prosecutor will be assigned to, and work out of an office located at, the Sacramento Sheriff's Department (SSD) East Division/City of Rancho Cordova Police Department, 2897 Kilgore Road, Rancho Cordova, CA 95670.

2. Community Prosecutor will be an Attorney, Lv IV or more.

3. Community Prosecutor will work collaboratively with Rancho Cordova Police Department, SSD, and other local agencies such as Rancho Cordova Code Enforcement to establish priorities, geographic focus areas, and short and long-term goals, to include:

   a. Reducing major nuisance properties;

   b. Reducing crime and nuisance violations in certain geographic areas as supported by data and the community; and

   c. Being part of the regional effort to reduce homelessness.

4. RANCHO CORDOVA community priorities as established by the Rancho Cordova City Council will be provided to the DISTRICT ATTORNEY Community Prosecutor and shall be considered in determining priorities and efforts.

   a. In no way may these priorities interfere with DISTRICT ATTORNEY prosecutorial discretion.

   b. RANCHO CORDOVA recognizes that the Community Prosecutor's decision to take action on any particular case or matter must be consistent with the law including, but not limited to, criminal law, laws of evidence, criminal procedure and ethical responsibilities.

5. Community Prosecutor will familiarize him or herself with Rancho Cordova, including its ordinances. He or she will communicate with the Rancho Cordova City Attorney's Office on any questions or issues that may have an impact with the Community Prosecutor performing his or her duties.

6. Community Prosecutor will work collaboratively with RANCHO CORDOVA, Sacramento County Law Enforcement, Neighborhood Services officers, Rancho Cordova City Manager and City Attorney, community members and community organizations to focus resources, craft solutions and solve the most significant and pressing problems including, but not limited to, chronic nuisance offenders (CNO), theft, trespassing, and other quality of life violations. Some of the duties the Community Prosecutor will perform include:

   a. Attend meetings of community organizations to familiarize community members with the Community Prosecution Program. Distribute a Needs Assessment survey intended to reveal public safety and quality of life problems. Evaluate data from the Needs Assessment survey and formulate priorities for addressing the problems; priorities will also take into consideration data received from Rancho Cordova City Council and City officials.

   b. Meet with community members and law enforcement at regular sessions of community groups, public and private organizations, and neighborhood and business associations, or at discussion sessions organized by the Community Prosecutor. The Community Prosecutor and Problem-Oriented Police (POP) Officers will meet with community groups to present survey results and solicit citizen ideas and concerns for ultimate strategies to address problems identified in the survey.

   c. Discuss with POP officers legal issues that arise in the course of investigations, arrests, and searches in cases involving community problems. Consult with law enforcement agencies, Rancho Cordova City officials, and community members to devise strategies to eliminate community problems. Refine partnerships with Rancho Cordova Police Department, public and private agencies and community members, to focus resources on identified community problems.

d. In working with law enforcement and the community to craft solutions, the Community Prosecutor will rely upon:

- Criminal Prosecution – Felony, Misdemeanor and Infraction
- Civil Prosecution
- Probation and Parole Violations
- Informal Meetings
- Informal Mediation
- Citizen Mobilization
- Commercial Intervention
- Local and State Legislative Process
- Juvenile Prosecution
- Community Action
- Landlord Training
- Other applicable resources

e. Monitor the filing and prosecution of significant "impact" cases affecting the service area.

f. Educate community members on Victim/Witness Assistance Program services available through the District Attorney's Office and the State of California; and familiarize community members with the criminal justice process.

g. Present and facilitate community forums throughout the community to address issues such as domestic violence, unlawful sexual conduct, corporal punishment and gang activity.

h. Periodically distribute a survey to evaluate the success of the Community Prosecution Program. Share the results of surveys with Rancho Cordova City staff.

i. The Sacramento County District Attorney's Office executive team will meet semiannually with City officials, including Rancho Cordova Police Department leadership, Neighborhood Services, and the City Attorney's Office, to assess the performance of the Community Prosecution Program and discuss possible adjustments and/or amendments to this MOU.

B. <u>Term</u>

This MOU shall be effective July 5, 2016 through June 30, 2017. RANCHO CORDOVA may renew this MOU annually by letter amendment for four additional one year periods for a total contract term up to five years.

C. <u>Reimbursement</u>

1. Upon receipt of quarterly invoices from DISTRICT ATTORNEY, RANCHO CORDOVA will reimburse DISTRICT ATTORNEY a total of $124,672 for 50% of full time Community

Prosecutor salary, benefits, vehicle and fuel costs from July 5, 2016 through June 30, 2017.

2. In anticipation of possible annual County personnel, vehicle and fuel cost increases for the assigned Community Prosecutor, the annual reimbursement rate shall be reviewed by DISTRICT ATTORNEY and RANCHO CORDOVA for each of the subsequent twelve-month periods under the terms of this MOU and revised as mutually agreed by letter amendment to this MOU.

D. Indemnification

1. To the fullest extent permitted by law, each party shall defend, indemnify and hold the other party, its governing body, officers, employees and agents harmless from and against any and all liability, loss, expense including reasonable attorneys' fees, or claims for injury or damage arising out of the performance of this MOU. It is the intent of the parties hereto that, where negligence or fault is determined to have been contributory, the principles of comparative fault will be followed and each party shall bear the proportionate costs of any loss, damage, expense and liability attributable to a finding of that party's negligence or the fault of that party.

2. Nothing in this indemnity obligation shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

3. This indemnity obligation shall not be limited by the types and amounts of insurance or self-insurance maintained by the parties.

4. The provisions of this Paragraph shall survive the expiration or termination of this MOU.

E. Insurance

Each party, at its sole cost and expense, shall carry insurance or self-insure its activities in connection with this MOU, and obtain and keep in force insurance or equivalent programs of self-insurance, for general liability, professional liability, workers' compensation, and business automobile liability adequate to cover its potential liabilities hereunder. Each party agrees to provide the other thirty (30) days advance written notice of any cancellation, termination, or lapse of any of the insurance or self-insurance coverage.

F. Disputes

In the event of any dispute arising out of or relating to this MOU, the parties shall attempt, in good faith, to promptly resolve the dispute mutually between themselves. Pending resolution of any such dispute, DA shall continue without delay to carry out all

its responsibilities under this MOU unless the MOU is otherwise terminated in accordance with the Termination provisions herein.

G. Termination

This MOU may be terminated without cause upon thirty (30) days written notice to the other party. Notice shall be deemed served on the date of mailing. Any overpayment for services that have not yet been rendered shall be returned to RANCHO CORDOVA by DISTRICT ATTORNEY.

H. Entire Agreement

This MOU constitutes the entire agreement between the parties with respect to the subject matter.

I. Alteration

This MOU may be modified or extended by letter amendment upon the mutual consent and signature of RANCHO CORDOVA and DISTRICT ATTORNEY.

J. Notice

1. Notice to DISTRICT ATTORNEY:

   Sacramento County District Attorney
   901 G Street
   Sacramento, CA 95814
   Attn: Chief Deputy District Attorney

2. Notice to RANCHO CORDOVA:

   City of Rancho Cordova; attention City Attorney
   2729 Prospect Park Drive
   Rancho Cordova, CA 95670
   Attn: City Attorney

IN WITNESS WHEREOF, this MOU has been executed by and on behalf of the parties here, the day and year first above written.

CYRUS ABHAR
City Manager
City of Rancho Cordova

ANNE MARIE SCHUBERT
District Attorney
Sacramento County District Attorney's Office

2666020.1

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova CA 95670

Purchase Order

Purchase Order No.	PO2017-00019
Date	7/28/2016

Vendor: SACR0005

Sacramento County District Attorney
901 G Street
Sacramento CA 95814

Contract Number: 126-2016 EXP 6/17

^ Changed Since the Previous Revision

L/N	Item Number	Description	Req. Date	U/M	Ordered	Unit Price	Ext. Price
Shipping Method		**Reference Number**	**FOB**				
1	PROFESSIONAL SERVICES	COMMUNITY PROSECUTOR	7/5/2016	Each	124,672.00	$1.00	$124,672.00
	1000-5025-54199						

Subtotal	$124,672.00
Trade Discount	$0.00
Freight	$0.00
Miscellaneous	$0.00
Tax	$0.00
Order Total	$124,672.00

Authorized Signature

City of Rancho Cordova Contract Routing Form

Complete all fields and use n/a if not applicable.

1. Contractor/Company name: Sacramento County District Attorney
2. Services to be Provided (Description for PO): Community Prosecutor
3. Resolution Number and Council Adoption Date: 92-2016
4. Responsible Person and Department: City Manager/City Attorney - K. Cook
5. Contract Activity:

	Contract #	Amount	Expiration	Cumulative Amount
Original	126-2016	$124,672.00	6-30-17	$124,672.00
Amendment 1				
Amendment 2				
Amendment 3				

☐ W-9 Attached or on file ☐ 590 Attached or on file

General Fund

6. Budget Expense Account Number: 1000-5025-54199
7. Project Number: N/A
8. Grant Number: N/A (attach Grantor Procurement Requirements)
9. PO Number: PO2017-00019 Vendor ID: SACR0005

10. Competitive Bid Process (choose 1)
    - ☐ Publically Bid (Clerk initials that documents are on file:_____)
    - ☐ Informal Bid (Evidence attached. Required for purchase of supplies/equipment greater than $20,000.)
    - ☒ Not Required. Why? Professional Services
11. Department Head Initial and Date: LR for AVL
12. Risk Manager Initial and Date: KG 7/28/16
    - ☐ Standard required insurance with endorsement attached
    - ☒ List modified insurance: CSAC - Plus Mutual Indemnity provisions
      - ☐ General ☐ Auto
      - ☐ Professional ☐ Workers Compensation
      - Justification:
      - (attach approval e-mail or checklist)
13. City Attorney Review Initial and Date: LR 7/28/16

(Check One)

- ☐ Professional Services Agreement - Amendment (PSA-A) Template Used
- ☐ Professional Services Agreement (PSA) Template Used
- ☐ Professional Services Agreement - Short Form (PSA-S) Template Used
- ☐ General Services Agreement (GSA) Template Used
- ☐ Construction Services Agreement (CSA) Template Used
- ☐ Franchise Agreement
- ☐ Custom Agreement **AND** E-mail Approval is Attached
- ☐ City Attorney Drafted **AND** E-mail Approval is Attached
- ☒ City Attorney Reviewed **AND** E-mail Approval is Attached — OK per KAC
- ☐ Modification of Template **AND** Redline of Changes to Template is Attached

Routing Notes:
County can provide CSAC cert. if nec., but CAO not concerned, as this has mutual indemnity provisions + confidence in County Insurance - KAC

RECVD 7/28
CMPL 7/28
INTL

= if template modified at all, include redline version • = document attached

"P:\Contracts\Contract Routing Transmittal Form.pdf" Rev. 9-17-13

FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN SACRAMENTO COUNTY DISTRICT ATTORNEY'S OFFICE AND CITY OF RANCHO CORDOVA FOR COMMUNITY PROSECUTION PROGRAM SERVICES

THIS FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into this _____ day of _____, 2017 by and between the City of Rancho Cordova, California, a California municipal corporation, hereinafter called "RANCHO CORDOVA," and the County of Sacramento, California, District Attorney's Office hereinafter called "DISTRICT ATTORNEY."

WHEREAS, DISTRICT ATTORNEY and RANCHO CORDOVA have previously entered into a MOU on July 5, 2016 to provide reimbursement for services provided by DISTRICT ATTORNEY for Community Prosecution Program activities for RANCHO CORDOVA; and

WHEREAS, DISTRICT ATTORNEY and RANCHO CORDOVA desire to continue said Community Prosecution Program; and

WHEREAS, DISTRICT ATTORNEY and RANCHO CORDOVA desire to formally amend said MOU to modify the term and reimbursement amount for services by the Community Prosecution Program activities for RANCHO CORDOVA;

NOW, THEREFORE, the MOU is amended as follows:

A. <u>Term</u>

The term of the MOU shall be amended to extend for the twelve-month period of July 1, 2017 through June 30, 2018.

B. <u>Reimbursement Rate</u>

The reimbursement rate shall be $127,150 providing for 50% of a full time Community Prosecutor salary, benefits, vehicle and fuel costs from July 1, 2017 through June 30, 2018.

C. <u>Reaffirmation</u>

In all other respects, the above referenced MOU, as amended, remains in full force and effect.

IN WITNESS WHEREOF, this First Amendment to the MOU has been executed by and on behalf of the parties here, the day and year first above written.

_____	_____
CYRUS ABHAR	ANNE MARIE SCHUBERT
City Manager	District Attorney
City of Rancho Cordova	Sacramento County District Attorney's Office

2802553.1

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: Nicholas Sosa, Assistant Planner

SUBJECT: **RALEY'S SUPERMARKET LETTER OF PUBLIC CONVENIENCE AND NECESSITY FOR OFF-SITE AND ON-SITE CONSUMPTION ALCOHOL SALES; PROJECT NO. 9689 – LOCATED AT 4030 SUNRISE BOULEVARD.**

PROPERTY OWNER:	**APPLICANT/DEVELOPER:**
Donahue Schriber Realty Group 3501 Del Paso Road, Suite 100 Sacramento, CA 95835	Raley's Mr. Glenn Baker 4030 Sunrise Boulevard Rancho Cordova, CA 95742

PROJECT:	Raley's (Applicant) is requesting a Letter of Public Convenience and Necessity (PCN) from the City of Rancho Cordova in order to move forward with a Type 21 off-site alcohol sales license and Type 41 On-site alcohol sales license applications with the Department of Alcoholic Beverages Control (ABC). The alcohol sales will be in conjunction with the Raley's Supermarket located at 4030 Sunrise Boulevard within the Sunridge Plaza Shopping Center. This location contains a previously approved Conditional Use Permit (DD9612) for alcohol sales however a PCN is needed for approval of the Type 21 and Type 41 license application with ABC.
FILE:	Project No. 9689
LOCATION:	4030 Sunrise Boulevard
ZONING:	General Commercial (GC)
GP ZONE:	Commercial Mixed Use (CMU)
APN:	067-1050-001-0000
PLANNER:	Nicholas Sosa, Assistant Planner

RECOMMENDATION

Adopt Resolution 55-2017.

RESULT OF RECOMMENDED ACTION

Adoption of Resolution 55-2017 would approve the applicant's request for a Letter of Public Convenience and Necessity (PCN) to allow the off-site sales and on-site consumption of alcohol in conjunction with the Raley's Supermarket. This resolution would be forwarded to the Department of Alcoholic Beverage Control (ABC), which would allow the applicant to obtain a Type 21 and Type 41 license to sell alcohol.

BACKGROUND

The project site is within a General Commercial (GC) zone which requires a Conditional Use Permit (CUP) for alcohol sales per table 23.313-1 within the Rancho Cordova Zoning Code. Prior to the confirmation of the anchor tenant for the shopping center, an application for a Conditional Use Permit (CUP) was submitted by RSC Engineering on behalf of the property owner, Donahue Schriber Realty Group on September 14, 2015. The intention of the early

submittal was to utilize the CUP as part of their marketing to encourage a new grocery store anchor within Sunridge Plaza. The request was reviewed and approved (Resolution 122-2015) by City Council on October 5, 2015. The CUP allows for alcohol sales incidental to an overall grocery store use. Raley's will be required to conform to all conditions of approval and requirements for the previously approved CUP as well as any additional conditions of approval for the applicant's current request for a PCN.

PROJECT DESCRIPTION

On February 23, 2017 the Planning Department received an application for a Letter of Public Convenience and Necessity (PCN) at 4030 Sunrise Boulevard for Raley's Supermarket located in the Sunridge Plaza Shopping Center. The applicant has applied for a Type 21 off-site alcohol sales license and a Type 41 on-site alcohol sales license with the Department of Alcoholic Beverages Control (ABC) which requires a PCN from the City of Rancho Cordova to move forward with their application. Specifically the applicant is seeking the following permits from ABC:

- Type 21 – Off-site Alcohol Sales
- Type 41 – On-Site Alcohol Sales (Eating Place)

Figure 1: Approximate Project Site Location

REQUIRED PERMITS AND REGULATORY BASIS

City approvals and actions associated with the project include:

1. Public Convenience and Necessity (PCN): as required by the Department of Alcoholic Beverage Control (ABC) for a Type 21 and Type 41 application in a high concentration area

2. Special business license review and issuance for alcohol sales

ANALYSIS

General Plan Compliance:

The project site is located in the Commercial Mixed Use (CMU) designation of the Rancho Cordova General Plan. This area encourages the integration of retail and service commercial uses with office and/or residential uses. Raley's will be the major tenant of the shopping center. (See **Table 1** surrounding designations).

Zoning Compliance:

The Raley's project site is zoned General Commercial (GC) which is intended to provide an area for general commercial and heavier types of commercial uses (See **Table 1**). GC zones are envisioned to be near major streets and intersections. Sunridge Plaza is located on the south west corner of Sunrise Boulevard and Douglas Road which is a high traffic intersection of Rancho Cordova.

Table 1: Surrounding Designations and Existing Uses

Location	Existing Use	General Plan Designation	Zoning Designation
4030 Sunrise Blvd. (South-West Corner of Douglas Road and Sunrise Blvd.)	(Proposed Raley's)	Commercial Mixed Use (CMU)	General Commercial (GC)
North	Open Space	Sunrise Boulevard Special Planning Area (SBSPA)	Public Open Space (POS)
East	(Future Anatolia Retail Center)	Commercial Mixed Use (CMU)	General Commercial (GC)
South	(Future Sundance Subdivision)	Commercial Mixed Use (CMU)	Limited Commercial (LC) Sunridge Specific Plan (SDSP)
West	Open Space	Public/Quasi-Public	Public Open Space (POS)

Public Convenience and Necessity (PCN):

As part of Raley's Type 21 and Type 41 applications, the Alcoholic Beverage Control Act requires further review by the local governing body if any of the following conditions are applicable to a proposed location:

(1) "The applicant premises are located in a crime reporting district that has a 20 percent greater number of reported crimes … than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency." (high crime) **NOT APPLICABLE**

(2) "As to on-sale retail license applications, the ratio of on-sale retail licenses to population in the census tract or census division in which the applicant premises are located exceeds the ratio of on-sale retail licenses to population in the county in which the applicant premises are located. **NOT APPLICABLE**

(3) "As to off-sale retail license applications, the ratio of off-sale retail licenses to population in the census tract or census division in which the applicant premises are located exceeds the ratio of off-sale retail licenses to population in the county in which the applicant premises are located." (ratio of licenses to population) **APPLICABLE**

The Rancho Cordova Municipal Code Chapter 4.60 regulates the issuance of "letters of public convenience" and outlines that the request must be routed to all applicable agencies and must be heard before City Council for a determination of approval.

Planning Staff reviewed other active ABC licenses within the same census tract and found that 2 off-site alcohol licenses and 1 on-site/off-site alcohol license and are present in neighboring areas (**See Figure 2 and Table 2**)

Figure 2: Census Tract Map

Table 2: All Active "Off-Sale" Licenses within the Adjacent Area

#	License Number	Status	License Type	Issue Date	Expiration Date	Address	Business Name
Permits within Census Tract 88.01 (Project Area)							
1	505238	ACTIVE	21 (Off-Sale General)	6/15/16	5/31/17	4050 Sunrise Blvd	Walgreens
2	505238	SURRENDERED	20 (Off-Sale Beer and Wine)	3/2/11 (surrendered 10/19/16)	6/30/17	4050 Sunrise Blvd	Walgreens
Permits within Census Tract 87.04 (Neighboring Tract							
3	432381	ACTIVE	57 (Special on-sale General)	7/24/06	6/30/17	11828 Chrysanthy Blvd	Anatolia 1, 2 and 4 Master Assn. (Community Organization)

Source: The Department of Alcohol and Beverage Control License Query System 2016.

Census Tract 88.01 includes existing alcohol licenses. However, the Walgreens Type 20 license has been surrendered and is inactive due to their upgrade to a Type 21 off-site general license. Anatolia's Type 57 allows sales to members and guests only however it is important to note that this license is outside of Census Tract 88.01 (shown for clarification) and not included as part of the overconcentration calculation.

ENVIRONMENTAL

Staff has determined that the project site was adequately analyzed according to the California Environmental Quality Act (CEQA) Guidelines and Categorically Exempt under Section 15301

(Existing Facilities), additional sales of alcohol will not have the potential for causing a significant effect on the environment.

CONCLUSION

Approval of the Letter of Public Convenience and Necessity would allow the new Raley's Supermarket to obtain a Type 21 and Type 41 license from ABC for the off-site sale and on-site consumption of alcohol. This would allow the grocery store to be a full service facility within the South Sunrise area.

RECOMMENDED MOTION

Move the City Council to adopt Resolution 55-2017 to approve the Letter of Public Convenience and Necessity and direct staff to forward the City Council's determination to the office of Alcohol Beverage Control to process the Type 21 and 41 alcohol licenses for Raley's located at 4030 Sunrise Boulevard.

ATTACHMENT(S)

1. Resolution 55-2017 including Project Plans (**Exhibit A**) and Conditions of Approval (**Exhibit B**)
2. Approved Resolution 122-2015 CUP for incidental alcohol sales with grocery store
3. 500' Radius Map and Mailing Labels

ATTACHMENT 1

CITY OF RANCHO CORDOVA

RESOLUTION NO. 55-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA APPROVING A REQUEST FOR LETTER OF PUBLIC CONVENIENCE AND NECESSITY FROM THE CITY OF RANCHO CORDOVA FOR RALEY'S SUPERMARKET PROJECT #DD9689

WHEREAS, on February 23, 2017, Raley's (hereinafter referred to as Applicant) filed an application with the City of Rancho Cordova for a Letter of Public Convenience and Necessity (PCN) for the off-site sale and on-site consumption of alcohol at a grocery store located at 4030 Sunrise Boulevard, Assessor's Parcel Number 067-1050-001-0000; and

WHEREAS, the location has already received a Conditional Use Permit (CUP) for alcohol sales approved by Council on October 5, 2015 (Resolution 122-2015); and

WHEREAS, the Applicant is now requesting a PCN as required by the Department of Alcoholic Beverages Control for a Type 21 and Type 41 alcohol license; and

WHEREAS, on April 17, 2017 the City Council of the City of Rancho Cordova conducted a properly noticed public hearing pursuant to Government Code section 65090 and has duly considered all written and verbal testimony presented during the hearing.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize and adopt resolution No. 55-2017 to grant a Letter of Public Convenience and Necessity based on the following findings.

1. Determine that the project site was adequately analyzed according to the California Environmental Quality Act (CEQA) Guidelines and Categorically Exempt under Section 15301 (Existing Facilities), in that the use of a grocery store and the additional sales of alcohol will not have the potential for causing a significant effect on the environment.

2. The City Council hereby approves the Letter of Public Convenience and Necessity (PCN), based on the following findings:

    a) The City Council finds that given Raley's Supermarket's primary use is a grocery store, permitting the sale of alcohol will provide an additional convenience to residents who wish to receive a variety of goods and services at one location.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ___ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTACHMENT 1

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk

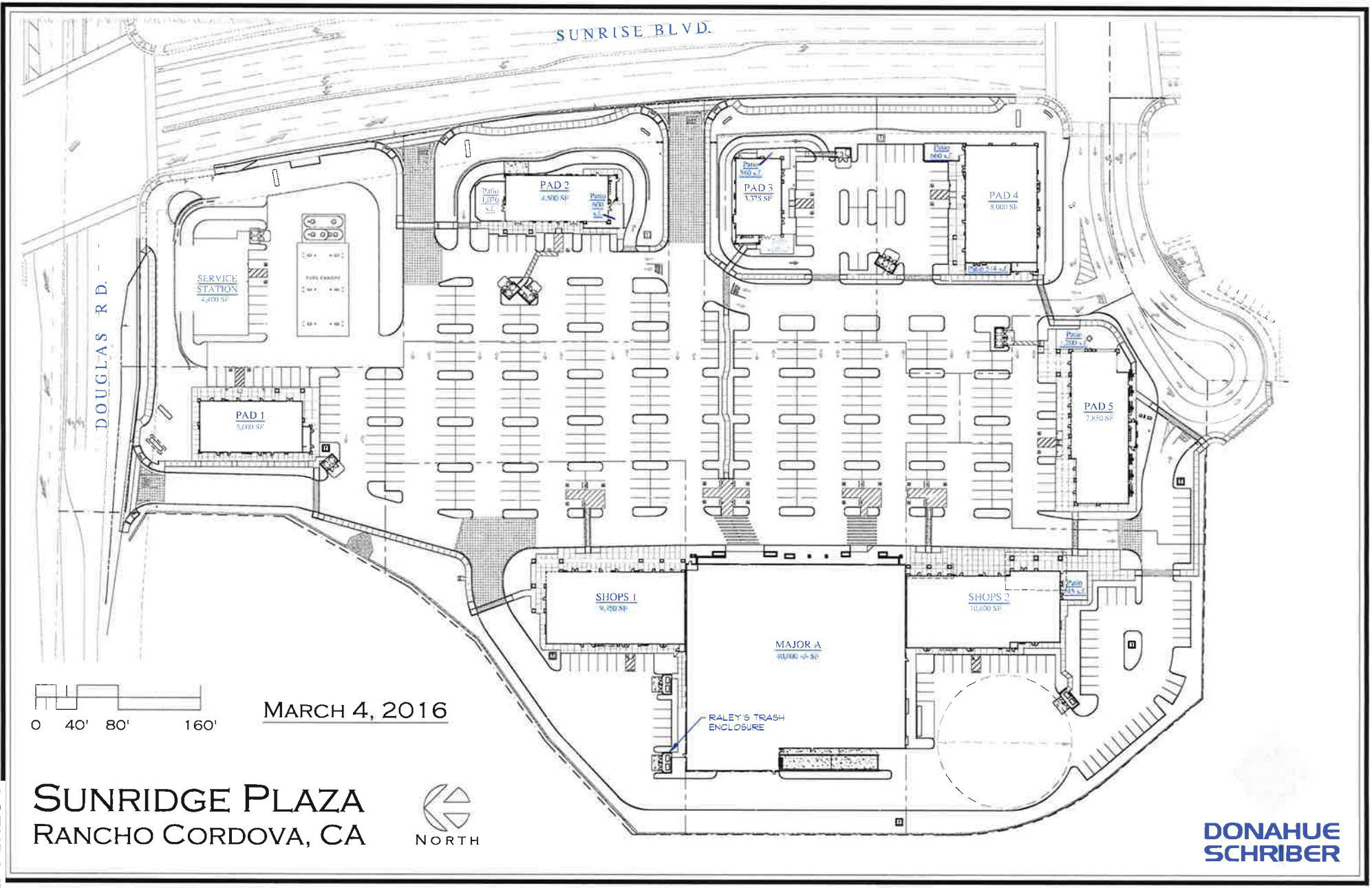
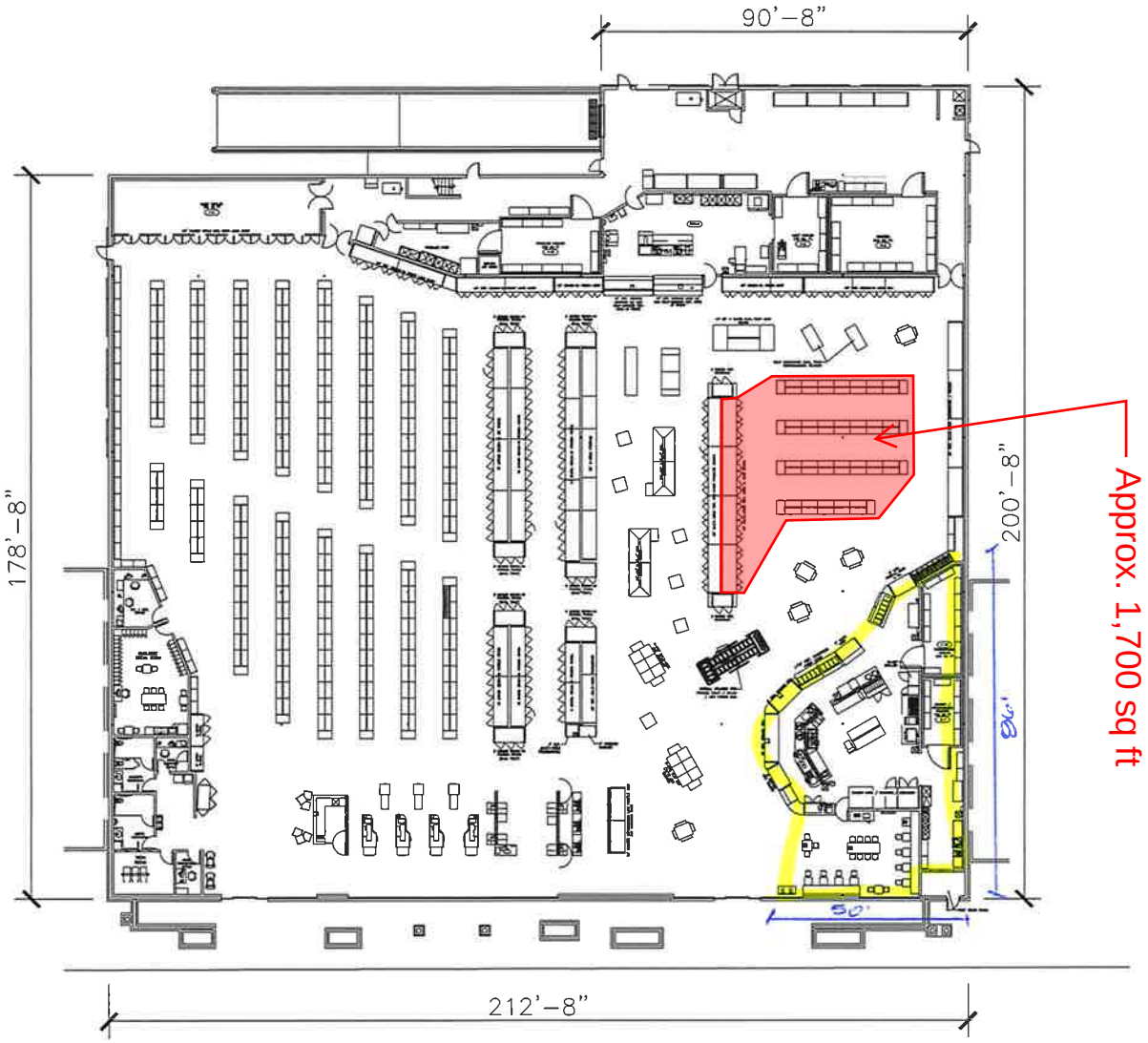

SUNRISE BLVD.
DOUGLAS RD.
SERVICE STATION
2,400 SF
PAD 1
5,000 SF
PAD 2
4,500 SF
Patio
1,070 s.f.
Patio
800 s.f.
PAD 3
3,375 SF
Patio
560 s.f.
PAD 4
8,000 SF
Patio
660 s.f.
PAD 5
7,850 SF
Patio
200 s.f.
SHOPS 1
9,650 SF
MAJOR A
40,000 +/- SF
SHOPS 2
10,600 SF
Patio
45 s.f.
RALEY'S TRASH ENCLOSURE
0 40' 80' 160'
MARCH 4, 2016
SUNRIDGE PLAZA
RANCHO CORDOVA, CA
NORTH
DONAHUE SCHRIBER

EXHIBIT A



PAGE NO.

LL

SHEET 1 OF 1

SHEET TITLE
FLOOR PLAN

SCALE
NTS

PROJECT NO.

DATE
10–11–2016

DRAWN BY
SB

PROJECT NAME
RALEY'S/BEL AIR/ NOB HILL/ FOOD SOURCE STORE # 440

4030 SUNRISE BLVD.
RANCHO CORDOVA, CA 95742

Raley's
Family of fine stores since 1935
BEL AIR NOB HILL FOODS FOOD SOURCE
500 WEST CAPITOL AVENUE - W. SACRAMENTO, CA 95605
P.O. BOX 15618 - SACRAMENTO, CA 95852

C:\Users\sburr\OneDrive - Raley's\Active Projects\440LiquorLicense_10-11-2016.dwg, 10/11/2016 11:59:44 AM, sburr

		Category	Timing/ Implementation	Enforcement/ Monitoring	Verification (date and Signature)
1.	This approval will provide the Raley's Supermarket a Letter of Public Convenience and Necessity (PCN) needed for a Type 21 And Type 41 alcohol license with the Department of Alcoholic Beverages Control (ABC). The project shall be in substantial compliance with the Project Plans (**Exhibit A**) and Conditions of Approval (**Exhibit B**). The project is located at 4030 Sunrise Boulevard, (Assessor's Parcel Number: 067-1050-001-0000)	Project Description	On-Going	Planning	
2.	The applicant shall hold harmless the City, its Council Members, officers, agents, employees, and representatives from liability for any award, damages, costs and fees incurred by the City and/or awarded to any plaintiff in an action challenging the validity of this permit or any environmental or other documentation related to approval of this permit. Applicant further agrees to provide a defense for the City in any such action.	General	On-Going	Planning	
3.	Applicant shall not carry a negative account balance with the City for the processing of the project. If a negative account balance occurs, it will be the developer's responsibility to pay the balance due, in order to avoid delays in the processing of future permits or recordation of maps. Please email the Finance Department at billings@cityofranchocordova.org for the status of your account with the City.	General	On-Going	Finance	
4.	This action does not relieve the applicant of the obligation to comply with all ordinances, statutes, regulations, and procedures.	General	On-Going	Planning	
5.	Should any formal complaints be submitted in regarding unforeseen impacts due to the use, the applicant will be	Compliance	On-Going	Planning	

		Category	Timing/ Implementation	Enforcement/ Monitoring	Verification (date and Signature)
	permitted to formally respond to any and all complaints filed. Should the City determine that complaints regarding the facility are valid and are related to the use operations, and that such complaints have not been adequately addressed by the applicant, the Planning Department may re-evaluate this approval. Furthermore, the City shall not unreasonably withhold or revoke any permits without first allowing due process, responses and hearings as permissible by regulations and law. Failure to comply with any of the approved conditions of approval may result in revocation of this permit.				
6.	The permit holder is hereby notified that failure to comply with any one of these conditions may result in the revocation of this permit, pursuant to the City of Rancho Cordova Zoning Code.	Compliance	On-Going	Planning	
7.	The applicant/tenant is also susceptible to all conditions dictated by the previously approved Conditional Use Permit (CUP) for incidental alcohol sales with a grocery store use, approved October 5, 2017 (DD9612)	Compliance	On-Going	Planning	
8.	This approval must be implicated as indicated on the approved floor plan, project description, and conditions of approval. Any substantial change, or intensification, could result in a PCN amendment to be reviewed and approved by the City Council.	Compliance	On-Going	Planning	
9.	The grocery store hours of operation are stated to be between 6:00AM to 11:00PM seven days a week, with alcohol sales limited to these hours. Any proposed extension of alcohol sales beyond these hours must be approved by the City.	Compliance	On-Going	Planning	

		Category	Timing/ Implementation	Enforcement/ Monitoring	Verification (date and Signature)
10.	The rear doors of the premises shall be equipped on the inside with an automatic locking device and shall be closed at all times and shall not be used as a means of access by patrons to and from the licensee(s) premises. Temporary use of these doors for delivery of supplies does not constitute a violation.	Security	On-Going	Planning	
11.	There shall be no exterior advertising directed to the exterior from within, promoting or indicating the availability of alcoholic beverages. Interior displays of alcoholic beverages or signs which are clearly visible to the exterior shall constitute a violation of this condition.	Security	On-Going	Planning	
12.	The exterior of the premises, including adjacent sidewalks and all parking lots under control of the licensee(s), shall be illuminated during all hours of darkness during which the premises are open for business in a manner so that persons standing in those areas at night are identifiable by law enforcement personnel. However, the required illumination shall be placed so as to minimize interference with the quiet enjoyment of nearby residents of their property.	Security	On-Going	Planning/ Police Department	
13.	Whenever an alcoholic beverage is sold to any person, the licensee or employee of the licensee must be present at the register where the purchase is taking place to verify the person purchasing the alcoholic beverage is 21 years of age or older.	Quantity	On-Going	Planning/ Rancho Cordova Police Department	
14.	A security system will be in place to monitor the store during and after business hours.	Security	On-Going	Planning	
15.	The sale of alcoholic beverages shall remain an incidental part of the store operations.	Security	On-Going	Planning	

ATTACHMENT 2

CITY OF RANCHO CORDOVA

RESOLUTION NO. 122-2015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA APPROVING A REQUEST FOR A CONDITIONAL USE PERMIT FOR ALCOHOLIC BEVERAGE SALES AT THE FUTURE SUNRIDGE PLAZA, PROJECT NO. DD9612

WHEREAS, on September 14, 2015, the City of Rancho Cordova ("City") received an application from RSC Engineering, Inc. ("Applicant") for a Conditional Use Permit to allow alcoholic beverage sales incidental to grocery sales within the future Sunridge Plaza shopping center, to be located at the southwest corner of Sunrise Boulevard and Douglas Road; and

WHEREAS, the City Council approved the Sunridge Plaza development in April 2004 and the property owner will likely begin construction in the near future; and

WHEREAS, the applicant desires a Conditional Use Permit to allow alcoholic beverage sales incidental to future grocery sales within the "Major A" tenant space on the Sunridge Plaza site plan, approved in 2004; and

WHEREAS, the project was routed to all responsible agencies and no adverse comments or concerns were identified; and

WHEREAS, the City Council is the appropriate authority to hear and take action on this project; and

WHEREAS, the City Council of the City of Rancho Cordova has conducted a properly noticed public hearing pursuant to Government Code section 65090 and has duly considered all written and verbal testimony presented during the hearing.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize and adopt Resolution 122-2015 approving a Conditional Use Permit for Alcoholic Beverage Sales at the future Sunridge Plaza, subject to the attached Conditions of Approval (**Exhibit A**), based on the following findings.

1. Determine that the project site was adequately analyzed according to the California Environmental Quality Act (CEQA) Guidelines and Categorically Exempt under Section 15061 (General Rule). The proposed Conditional Use Permit is an activity anticipated within the scope of the General Plan EIR and requires no further environmental review because the proposed permit does not meet the criteria for preparing a subsequent EIR or Negative Declaration under State CEQA Guidelines section 15162. Furthermore, issuance of the Conditional Use Permit will not result in a direct or reasonably foreseeable indirect, physical change in the environment.

2. Conditional Use Permit: Zoning Code section 23.134.030 states that if the City Council must make all of these findings to approve the Conditional Use Permit (CUP). The following are each of the required findings and evidence to support them:

a) Finding: The site size, dimensions, location, topography, and access are adequate for the needs of the proposed use, considering the proposed building mass, parking, traffic, noise, vibration, exhaust/ emissions, light, glare, erosion, odor, dust, visibility, safety, and aesthetic considerations.

Evidence: The current proposal for a Conditional Use Permit (CUP) would allow the sale of alcoholic beverages incidental to grocery sales within the future "Major A" grocery tenant within the future Sunridge Plaza shopping center. The subject property is currently vacant but will be developed in the near future with a typical commercial development various buildings, shared parking lot, landscaping, gathering spaces, and appropriate lighting. Future commercial tenants to be located within the shopping center will not result in an increase of adverse impacts on traffic, noise, vibration, exhaust/emissions, light, glare, erosion odor, dust, visibility, safety, or aesthetic considerations beyond that previously anticipated in the April 2004 project approvals.

b) Finding: The negative impacts of the proposed use on adjacent properties and on the public can be mitigated through application of other code standards or other reasonable conditions of approval.

Evidence: Alcoholic beverage sales at this location has been reviewed and approved by the Rancho Cordova Police Department (RCPD). RCPD did not identify any concerns regarding the proposal. The applicant will be subject to regulations from the state Alcohol Beverage Control as part of standard licensure. Conditions of approval for the project would ensure that alcoholic beverage sales remain incidental to grocery sales. No further mitigation is necessary.

c) Finding: All required public facilities have adequate capacity to serve the proposal.

Evidence: There are no physical improvements or changes proposed related to the sale of alcoholic beverages. The project site is currently vacant but, will be developed in the near future with a typical shopping center with adequate infrastructure. The CUP cannot be enacted until a grocery store exists on the property.

d) Finding: The project meets the requirements of the zoning code including development standards, design guidelines, and special use provisions.

Evidence: There are no physical improvements or changes proposed for this alcoholic beverage sales CUP. Any future change related to alcoholic beverage sales at the site would require further permitting, either an amended CUP, design review, or other applicable mechanism based on the scope of the project at the time.

e) Finding: If structures and site plans are considered nonconforming, the elements of a project that are nonconforming have been brought into compliance with the zoning code, where feasible.

Evidence: The project does not involve any nonconforming uses or structures.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 5th day of October, 2015 by the following vote:

AYES: Budge, McGarvey, Skoglund, Terry
NOES: None
ABSENT: Sander
ABSTAIN: None

Robert J. McGarvey, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk

Conditions of Approval

EXHIBIT A

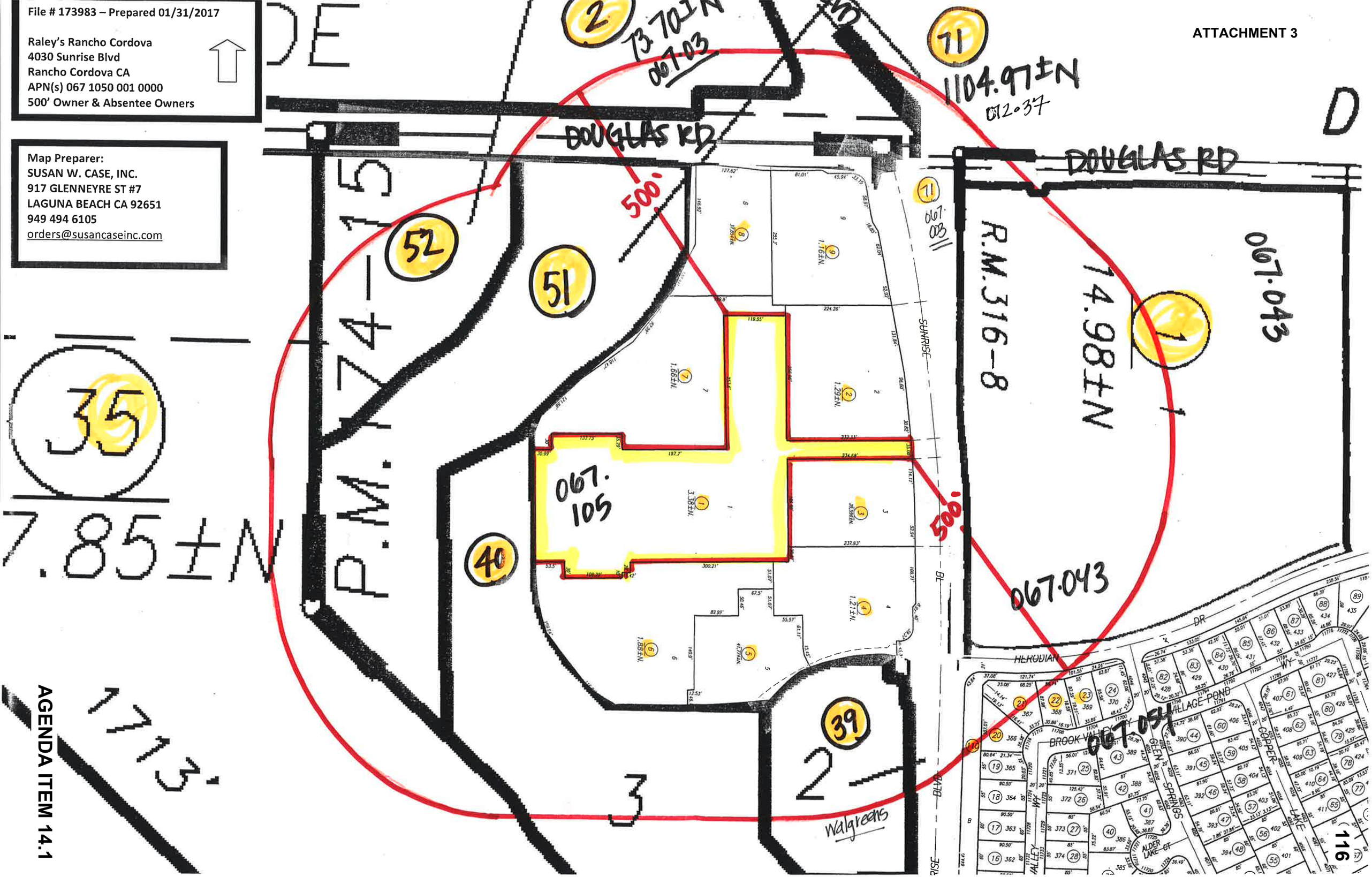
		Category	Timing/ Implementation	Enforcement/ Monitoring	Verification (date and Signature)
1.	The approved entitlement is for a Conditional Use Permit to allow alcoholic beverage sales incidental to grocery sales within the future Sunridge Plaza commercial center located at the southwest corner of Sunrise Boulevard and Douglas Road (APN 067-0030-038), subject to the conditions of approval herein, for project number DD9612.	Project Description	On-Going	Planning	
2.	The applicant shall hold harmless the City, its Council Members, officers, agents, employees, and representatives from liability for any award, damages, costs and fees incurred by the City and/or awarded to any plaintiff in an action challenging the validity of this permit or any environmental or other documentation related to approval of this permit. Applicant further agrees to provide a defense for the City in any such action.	General	On-Going	Planning	
3.	Applicant shall not carry a negative account balance with the City for the processing of the project. If a negative account balance occurs, it will be the developer's responsibility to pay the balance due, in order to avoid delays in the processing of future permits or recordation of maps. Please email the Finance Department at billings@cityofranchocordova.org for the status of your account with the City.	General	On-Going	Finance	
4.	Applicant shall be responsible for all damage to City streets associated with construction of the project and shall repair any damage as soon as possible.	General	On-Going	Public Works	
5.	This action does not relieve the applicant of the obligation to comply with all ordinances, statutes, regulations, and procedures.	General	On-Going	Planning	
6.	The permit holder is hereby notified that failure to comply with any one of these conditions may result in the revocation of this permit, pursuant to the City of Rancho Cordova Zoning Code.	General	On-Going	Planning	

		Category	Timing/ Implementation	Enforcement/ Monitoring	Verification (date and Signature)
7.	The applicant/property owner shall obtain a license for alcohol sales from Alcohol Beverage Control in a timely manner prior to sale of any such beverage. The applicant/property owner shall comply with all ABC regulations regarding sales, security, location, etc.	General	On-Going	Planning	
8.	The sale of alcoholic beverages shall remain an incidental part of grocery sales.	General	On-Going	Planning	

File # 173983 – Prepared 01/31/2017

Raley's Rancho Cordova
4030 Sunrise Blvd
Rancho Cordova CA
APN(s) 067 1050 001 0000
500' Owner & Absentee Owners

Map Preparer:
SUSAN W. CASE, INC.
917 GLENNEYRE ST #7
LAGUNA BEACH CA 92651
949 494 6105
orders@susancaseinc.com



SUSAN W. CASE, INC.
orders@susancaseinc.com

ATTACHMENT 3

File# 173983
Raley's Rancho Cordova
4030 Sunrise Blvd
Rancho Cordova CA
APN(s) 067 1050 001 0000
500' Owner & all renters/lessees
January 31 2017

917 Glenneyre Street, Suite 7 • Laguna Beach, CA 92651
PHONE (949) 494-6105 • FAX (949) 494-7418

067 0030 002 0000
Cordova Recreation & Park Dist
2729 Prospect Park Dr #230
Rancho Cordova Ca 95670

067 0030 035 0000
United States Of America
1800 F Street, NW
Washington Dc 20405

067 0030 039 0000
Koidackel LLC (Walgreen Co)
Po Box 1159
Deerfield Il 60015

067 0030 040 0000
Rhnc Sundance Sacramento
1990 3rd St #400
Sacramento Ca 95811

067 0030 051 0000
Css Properties LLC
1508 Eureka Rd #230
Roseville Ca 95661

067 0030 052 0000
Css Properties LLC
1508 Eureka Rd #230
Roseville Ca 95661

067 0030 071 0000
City Of Rancho Cordova
2729 Prospect Park Dr
Rancho Cordova Ca 95670

067 0430 001 0000
Anatolia LLC
7700 College Town Dr #101
Sacramento Ca 95826

067 0540 020 0000
Gursevak & Rajveer Singh
11716 Brook Valley Way
Rancho Cordova Ca 95742

067 0540 021 0000
Sorgea Trust
11712 Brook Valley Way
Rancho Cordova Ca 95742

067 0540 022 0000
Richard & Kim Martin
11708 Brook Valley Way
Rancho Cordova Ca 95742

067 0540 023 0000
Rebecca Ramirez
11704 Brook Valley Way
Rancho Cordova Ca 95742

067 0540 110 0000
Cordova Park & Recreation District
2729 Prospect Park Dr #230
Rancho Cordova Ca 95670

067 1050 001 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

067 1050 002 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

067 1050 003 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

067 1050 004 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

067 1050 005 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

067 1050 006 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

067 1050 007 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

067 1050 008 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

067 1050 009 0000
Donahue Schriber Rlty Group L P
5694 Mission Ctr Road 602 800
San Diego Ca 92108

072 0370 071 0000
Elliott Whiterock LLC
340 Palladio Pkwy #521
Folsom Ca 95630

067 0030 002 0000
Absentee Owner
11551 Douglas Rd
Rancho Cordova Ca 95742

ATTACHMENT 3

067 0030 039 0000
Absentee Owner
4050 Sunrise Blvd
Mather Ca 95655

067 1050 001 0000
Absentee Owner
4030 Sunrise Blvd
Rancho Cordova Ca 95742

MEMORANDUM

DATE: April 5, 2017

TO: Honorable Mayor and Council Members

FROM: Aaron M. Busch, Community Development Director
Pam Johns, Special Projects Manager

SUBJECT: **INTRODUCTION AND FIRST READING OF ORDINANCE 4-2017, AN ORDINANCE AMENDING TITLE 8 (ANIMALS) REGARDING BEEKEEPING AND TITLE 23 (ZONING CODE) OF THE RANCHO CORDOVA MUNICIPAL CODE REGARDING ZONING PERMITS AND PROCEDURES, SPECIFIC ALLOWED USES, FORM BASED ZONING, SELECT PLANNING AND DEVELOPMENT STANDARDS, LIMITED SPECIFIC USE PROVISIONS, AND UPDATED DEFINITIONS**

RECOMMENDATION

That Council:

Open public hearing, take public comment, and introduce and waive the first reading of Ordinance 4-2017.

RESULT OF RECOMMENDED ACTION

The Ordinance would come back for second reading and adoption at the next regular City Council meeting. Approval of Ordinance 4-2017 would amend Title 23 (Zoning Code) and Title 8 (Animals) of the City of Rancho Cordova Municipal Code. Specifically, the proposed amendments will establish provisions for beekeeping, update zoning permits and procedures consistent with Council direction and legal requirements, modify allowed use regulations and special use provisions for select uses, simplify form based zoning provisions, update site planning and development standards consistent with interpretations and best practices, and clarify or update select definitions for internal consistency.

BACKGROUND

In 2006, the City's first Zoning Code was adopted to replace the Sacramento County Code for local land use and development regulations. Since that time, there have been more than a dozen focused amendments to the Zoning Code as a result of legislative updates, to address specific issues/topics, and in response to applicant requests. These amendments included, but were not limited to, updated housing regulations and standards, creation of form based zoning provisions, adoption of new permits/entitlements or thresholds thereof, special use regulations (cardroom, check cashing, thrift store, hookah bars, medical marijuana dispensaries), and changes to reflect master plans or area planning efforts.

Last year, staff began a new, targeted update of the Zoning Code which includes both minor clean ups and more substantive amendments compiled over the last two to three years for the following purposes:

- To ensure compliance with state and federal laws,
- To clarify ambiguities,
- To codify interpretations,
- To streamline procedures,
- To address local issues and concerns,
- To make sure that zoning is not an obstacle to economic development, and
- To make the document more user-friendly.

All of the proposed amendments are text changes only and do not propose any changes to the Zoning Map.

In addition to working closely with a Council Subcommittee on the identification, discussion, and initial direction on key issues for the update (per City Council direction), several City Council workshops were conducted to seek Council's feedback on specific zoning issues. These public workshops were held on: November 29, 2016; January 10, 2017; and February 6, 2017. All of the input received has been incorporated into the draft Municipal Code Amendments and with the exception of Article 5 (Form Based Zoning), proposed changes are shown in track changes. The Draft Municipal Code Amendments have been posted on the City's website, shared with stakeholder groups and interested parties.

City Staff are also working on related amendments to property maintenance and tree preservation that will be presented to the community and decision makers in the coming weeks and months. Moving forward, Planning Staff intend to conduct annual updates to the Zoning Code and related Municipal Code Titles to avoid the breadth of edits and clean up items in this packet, which have been compiled over a two to three year period.

ANALYSIS

Draft amendments to the Municipal Code are provided in **Exhibits A and B of Attachment 1** and are summarized below. These are as follows:

Exhibit A: Title 8 - Animals; and
Exhibit B: Title 23 – Zoning.

With the exception of Title 23, Article 5 (Form Based Zoning), draft amendments are shown with track changes with new draft language underlined and language proposed for removal with strike through. Only those chapters with proposed changes are included in the attached documents as excerpts from the Rancho Cordova Municipal Code. A comprehensive listing of significant changes to each chapter affected by the changes is provided in **Attachment 2** (Summary of Significant Changes). Below is the list of changes prepared since the February 6th City Council Study Session.

Title 8 Animals

Chapter 8.12 Beekeeping – Amended language to allow beekeeping on most (rather than all) residentially zoned property. Consistent with the regulations on chickens, beekeeping is not permitted on RD-10 and more dense residential properties.

Title 23 Zoning

Article 1 (Administration)
For permits that expire, included language regarding requirements to notify the permit holder of the expiration.

Article 3 (Zoning Districts, Allowable Uses, And General Development Standards)

Chapter 23.310 Residential Zoning Districts - Updated allowed use table for beekeeping to allow them by right in RD-7 and less dense districts with reference to standards (enforceable best practices).

Chapter 23.313 Mixed Use Zoning Districts - Revised uses and development standard footnotes within Office Industrial Mixed Use (OIMU) to match the recently adopted changes to Office Professional Mixed Use (OPMU) zoning.

Chapter 23.328 Supplemental Information. This chapter was not deleted so that staff can meet with the property owners prior to revision.

Article 7 (Site Planning And Development Standards)

Chapter 23.716 Landscaping - Removed tree pruning permit language as it will be included in the RCMC Section 19.12 Tree Protection Amendment. Referred reader to RCMC Section 19.12 for additional tree pruning limitation and process. Added driveway placement, 5 feet from side property line with landscaping to ensure a break between adjacent residential driveways (Section 23.716.060). Included vehicle overhang language for landscape area (Section 23.716.070). Revised Section 23.716.100(B.4) grass must be maintained below 8 inches instead of 12 inches.

Chapter 23.719 Parking & Loading - Revised Section 23.719.110 Bicycle parking requirements to Increase short-term bicycle parking requirement from 5% to 10% of required motor vehicles parking spaces. Revised Section 23.719.130 Standards for off-street parking for private residences. Updated paving requirements to allow permeable/alternative paving types. Included examples of acceptable permeable paving materials. Included language regarding vehicle overhang for parking spaces regarding sidewalk, landscape area, and dimension. Revised Section 23.719.130.J Prohibited Commercial Vehicles to park within front yard. Clarified vehicular overhang restrictions Section 23.719.090(G). Prohibited parking of RV, trailers, and vessels within the front yard and street side setback. Included Artistic Design for bike racks Section 23.719.120 (E). Included “carport” for standards for off-street parking for private residence. Section 23.719.130. Included language regarding acceptable vehicle parking surfaces and restriction of parking Section 23.719.130(C.1)

Chapter 23.734 Accessory Structures - Amended Section 23.734.050 Development standards. Reduced total square footage of all accessory structures on a single parcel,

from 50% to 30% of the habitable floor area of the primary residential dwelling for lots under ½ acre in size. Updated section so that it is consistent with current Code allowances (increased setback requirement of 5' for structures over 120 square feet). Created proportional setback requirements based on the height of the accessory structure. Rearranged Table 23.734 notes and included landscape features and Zoning certificate requirements. Included architecture language for accessory structures. Added Prohibited accessory structures language and directed reader to RCMC Section 16.18.410(A) Nuisance Code. Accessory structures over 120 square feet in size are not allowed within residential zoning districts RD-10 and above.

Article 9 (Specific Use Provisions)

Chapter 23.910 Retail, Service, Convenience Store, and Office Uses - Included standards for Convenience store locations and hours that require a CUP. Included updated development standards for all convenience stores.

Chapter 23.915 Storage, Personal Storage Use - Added Storage, Personal Storage Facility Use location restrictions and Development Standards

ENVIRONMENTAL ANALYSIS

The Rancho Cordova General Plan Final Environmental Impact Report (EIR) was certified in June 2006 by the Rancho Cordova City Council. The General Plan EIR is a Program EIR (CEQA Guidelines section 15168). The amendments to the City-Wide Zoning Code are activities within the scope of the General Plan Program EIR and no further environmental review is required. Further environmental review is not required because the proposed amendments do not meet the criteria for preparing a subsequent EIR under State CEQA Guidelines Section 15162, as detailed below.

First, the proposed amendments do not constitute substantial changes to the existing policies and actions in the General Plan. The proposed amendments are limited in nature and are not substantial changes to existing policies and actions contained in the General Plan. Overall, the project would not cause any new significant environmental impacts or substantially increase the severity of a previously identified significant impacts from the General Plan Final EIR (State CEQA Guidelines Section 15162[a][1]) that would require major revisions to the General Plan Final EIR. As these amendments simply reduce the number of allowable uses in the zone, all impacts would be nearly equivalent to or less than the impacts previously analyzed in the General Plan Final EIR.

Second, the City is not aware of any substantial changes in the circumstances that would cause any new significant impacts or substantially increase the severity of a previously identified significant impacts requiring major revisions to the General Plan EIR (State CEQA Guidelines Section 15162[a][2]). There have been no changes in the environmental conditions contemplated and analyzed in the General Plan EIR that would result in new or substantially more severe environmental impacts.

Third, there is no new information of substantial importance (which was not known or could not have been known at the time of the General Plan adoption in June 2006) that identifies: a new significant impact (condition "A" under State CEQA Guidelines Section 15162[a][3]); a substantial increase in the severity of a previously identified significant impact (condition "B" State CEQA Guidelines Section 15162[a][3]); mitigation measures or alternatives previously

found infeasible that would now be feasible and would substantially reduce one or more significant effects of the General Plan; or mitigation measures or alternatives which are considerably different from those analyzed in the General Plan EIR which would substantially reduce one or more significant effects on the environment (conditions “C” and “D” State CEQA Guidelines Section 15162[a][3]). None of the “new information” conditions listed in the State CEQA Guidelines Section 15162[a][3] are present here to trigger the need for a subsequent EIR.

Further environmental review is not required because the proposed amendments do not meet the criteria for preparing a subsequent EIR or Negative Declaration under State CEQA Guidelines Section 15162.

FISCAL IMPACT

There is no anticipated fiscal impact of the proposed action on City finances.

ATTACHMENT(S)

1. Ordinance 4-2017, including: focused revisions to Title 8 (**Exhibit A**) and Title 23 (**Exhibit B**) of the Municipal Code
2. Summary of Significant Changes to the Municipal Code

ATTACHMENT 1

CITY OF RANCHO CORDOVA

ORDINANCE NO. 4-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AMENDING MUNICIPAL CODE TITLE 8 (ANIMALS) REGARDING BEEKEEPING AND TITLE 23 (ZONING) REGARDING ZONING PERMITS AND PROCEDURES, SPECIFIC ALLOWED USES, FORM BASED ZONING, SELECT SITE PLANNING AND DEVELOPMENT STANDARDS, LIMITED SPECIFIC USE PROVISIONS, AND UPDATED DEFINITIONS.

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. Purpose and Declarations.

WHEREAS, the City conducts periodic updates of the provisions of the Municipal Code to ensure compliance with current laws, changes in local policy, consistency with adopted plans and programs, clarify ambiguities, address changing market conditions, reflect best practices, and to address issues or concerns with current regulations; and

WHEREAS, certain amendments to the Title 8, (Animals) and specifically the addition of Chapter 8.12, entitled "Beekeeping," are necessary to establish land use regulations and enforceable best practices for the keeping of bees in the City's residential districts; and

WHEREAS, certain amendments to the Title 23 (Zoning), Article 1 (Administration) are necessary to (1) clarify approval authority for land use entitlements; (2) clarify procedures for Planning Director determinations; (3) update application procedures regarding noticing; (4) consolidate administrative and limited use permits; (4) codify requirements to notify permit holders about any pending permit expiration; and (5) clarified permit revocation procedures; and

WHEREAS, certain amendments to the Title 23 (Zoning), Article 3 (Zoning Districts, Allowable Uses and General Development Standards) are necessary to (1) add definitions and allowed use regulations for beekeeping and urban agriculture; (2) update permit requirements relative to the consolidation of administrative and limited use permits; and

WHEREAS, certain amendments to the Title 23 (Zoning), Article 5 (Form Based Zoning Provisions) are necessary to (1) address City Council direction to simplify and streamline the special form based provisions; (2) remove the requirements and references to a regulating plan; (3) simplify development standards tables and update corresponding graphics; and

WHEREAS, certain amendments to the Title 23 (Zoning), Article 7 (Site Planning and Development Standards) are necessary to (1) clarify setback measurements; (2) remove unnecessary provisions on integrated developments and condominium conversions; (3) update landscape regulations relative to tree pruning, front yard paving, and landscape maintenance; (4) update select off street vehicle parking standards, compact space requirements, and vehicle parking in yard areas; (5) update fence height standards and measurements, as well as screening and materials provisions; (6) created new standards and additional restrictions for accessory structures to ensure compatibility with surrounding properties; and

WHEREAS, certain amendments to the Title 23 (Zoning), Article 9 (Specific Use Provisions) are necessary to (1) create standards for convenience store location and hours; (2) add location restrictions and standards for personal storage uses; (3) update temporary use

standards for portable storage containers, (4) added commercial marijuana uses to clarify that commercial uses are prohibited; and

WHEREAS, certain amendments to the Title 23 (Zoning), Article 11 (Definitions) are necessary to (1) relocate all definitions throughout the Zoning Code to the definitions section; (2) reorganize definition section to make specialized definitions easier to find; (3) add a select few definitions for new use terms such as beekeeping and urban agricultural uses; and

WHEREAS, the certified Environmental Impact Report prepared for and adopted by City Council for the previously adopted General Plan, via City Council Resolution 116-2006, was found to adequately address all potential environmental impacts associated with the adoption of the proposed Zoning Code amendments; and

WHEREAS, these amendments were analyzed and determined to be within the scope of the General Plan EIR and require no further environmental review under State CEQA Guidelines Section 15162 as established in the staff report associated with this Ordinance and Section 2(A) below; and

WHEREAS, on April 17, 2017, the City Council held a properly noticed public hearing for this Ordinance and considered all oral and written testimony.

Section 2: Findings. The City Council hereby finds:

A. **CEQA Compliance.** The Rancho Cordova General Plan Final Environmental Impact Report (EIR) was certified in June 2006 by the Rancho Cordova City Council City Council Resolution 116-2006. The General Plan EIR is a Program EIR (CEQA Guidelines section 15168). The amendments to the City-wide Zoning Code are activities within the scope of the General Plan Program EIR and no further environmental review is required. Further environmental review is not required because the proposed amendments do not meet the criteria for preparing a subsequent EIR under State CEQA Guidelines Section 15162.

B. **The proposed amendments are consistent with the General Plan.** The attached Municipal Code Amendments ("Amendments") are consistent with the General Plan, as required by Government Code Section 65454, because they advance numerous General Plan Policies and Goals, including: Goal LU.1 – Achieve a Balanced and Integrated Land Use Pattern Throughout the Community; Policies LU.1.2 and LU.1.3; Goal LU.6 – Ensure Development of the Planning Areas is Consistent with the City's Vision.

C. **The proposed amendments would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.** The attached amendments are focused on ensuring consistency with state laws, reflecting best practices and new market conditions while ensuring land use compatibility. None of these proposed amendments will be detrimental to the public interest, health, safety, convenience, or welfare of the City as they implement state law, reflect best practices, streamline procedures, clear up ambiguities, and incorporate select new uses in a manner to ensure land use compatibility.

D. **The proposed amendments are internally consistent with other applicable provisions of this zoning code.** The attached Amendments have been reviewed for consistency with the entirety of the Municipal Code and is consistent with other applicable provisions of the Municipal Code.

Section 3. Amendments to Municipal Code

The City Council hereby adopts amended Municipal Code Title 8 (Animals) as shown in **Exhibit A** and amended Title 23 (Zoning) as shown in **Exhibit B** and incorporated herein.

Section 4. Severability

If any provision of this Ordinance or the application thereof to any person or circumstance, is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid or unenforceable.

Section 5. Effective Date

Within fifteen (15) days after adoption, a Summary of this Ordinance shall be published once in the Grapevine Independent, or the Sacramento Bee, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with Government Code Section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its inception.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk
2782917.1

8.2

Rancho Cordova Municipal Code, Title 8 – Animal Chapter 8.12 Beekeeping

EXHIBIT A

Chapter 8.12
BEEKEEPING

Sections:

8.12.010 Purpose
8.12.020 Definitions
8.12.030 Approval Requirements
8.12.040 Criteria for Approval

8.12.010 Purpose.

The purpose of this chapter is to provide for beekeeping as an accessory use in all zones ~~(given it meets certain provisions and regulations)~~ within the city while establishing advisory standards to minimize~~ing~~ potential impacts to surrounding properties and persons. ~~and respecting the safety of persons that may be in close proximity to apiaries, beehives and bee colonies.~~

8.12.020 Definitions.

For the purpose of this chapter, the following words and phrases shall be deemed to mean and be construed as follows:

a) "Apiary" means a place where bees are kept, and includes a collection of hives, combs, appliances, or colonies wherever they are kept or located and no matter the number of hives, combs, appliances or colonies.

b) "Beekeeping" means the keeping, maintaining, or allowing of any hive of any size on any parcel within the city.

c) "Bees" mean honey-producing insects of the genus Apis, including adults, eggs, larvae, pupae, or other immature states thereof, together with such materials as are deposited into hives by adult bees, except honey and rendered beeswax.

d) "Hives" mean any receptacle or container made or prepared for the intended use of bees and/or storage of honey or brood, or box or similar container of which bees have taken possession and/or inhabited.

8.12.030 ~~Approval Requirements~~Allowed Use

~~No person shall keep and maintain any hive of bees on any lot or parcel of land within any zoning district within the city without first obtaining a Zoning Certification as outlined in Chapter 23.113. Zoning Certification is an "over-the-counter" administrative procedure to certify that the proposed use complies with all applicable requirements of the code.~~ Beekeeping is an allowed use ~~with approval of Zoning Certification~~ in most ~~all~~ of the

City's residential zoning districts pursuant to RCMC Tables 23.307-1, 23.310-1, 23.313-1, and 23.316-1.

No application form is required for ~~Zoning Certification~~beekeeping. Rather, the ~~applicant shall provide~~provisions of this chapter are intended to establish advisory ~~-~~information ~~to demonstrate compliance with applicable requirements~~for best practices relative to the keeping of bees in the City of Rancho Cordova. ~~Application review and determination shall be processed pursuant to RCMC Chapter 23.113.~~

8.12.040 ~~Criteria for Approval~~Beekeeping Best Practices

All beehives in the city ~~shall~~ should be located and maintained consistent with all of the ~~criteria~~ standards below.

a) A minimum lot size of 6,000 square feet is ~~required~~ advised for beekeeping. A maximum of two hives ~~shall~~ should be allowed on any lot or parcel up to 10,000 square feet in size. For lots or parcels between 10,001 and 20,000 square feet in size, a maximum of four hives ~~shall~~ should be allowed. For lots or parcels larger ~~than 20,001 square feet~~, a maximum of six hives ~~shall~~ should be allowed.

~~b) The beehive owner's name, address, and location of all such hives shall be registered with the Neighborhood Services Department. Such registration shall occur within fifteen days of receipt of a Zoning Certification for beekeeping.~~

c) ~~No h~~Hives should~~all~~ not be kept or maintained within any required front yard area. Hives located within the side and rear yard areas of a lot ~~shall~~ should maintain a minimum of a 10-foot setback from side and rear property lines to the hives.

~~d) All hives shall be oriented so that their entrances face a house or building on the premises and shall be surrounded on three sides by a solid fence not less than 6 feet in height, located no farther than 30 feet from such hives. This can include existing solid privacy fencing or separate enclosure to meet the required performance standard. No fence is required between the hive and the house or building on the premises.~~

e) It is the responsibility of the person owning, controlling, and/or maintaining an apiary to provide adequate water for the bees to prevent bees from seeking water in neighborhood swimming pools, birdbaths, ponds, or other community bodies of water.

~~f) No hive shall be kept or maintained on any lot or parcel which adjoins a lot or parcel that is occupied by any person systemically allergic to bee stings or within 200 feet of a dwelling occupied by any person systemically allergic to bee stings.~~

g) Compliance with State Law. Nothing in this chapter shall excuse compliance with state law applicable to apiaries, including the requirement that apiaries be registered with the County under Sections 29040 through 29056 of the Food and Agriculture Code.

EXHIBIT A

2708252.1

Rancho Cordova

Zoning Code Amendments

April 2017

EXHIBIT B

1

Article 1 Administration

EXHIBIT B

Article 1. Administration

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Article 1. Administration[1]

Overview
This article establishes administrative elements of the zoning code, as follows: • Purpose and authority of the code as the key implementation tool of the city of Rancho Cordova General Plan. • The procedures for land use entitlement applications. • The list of planning entitlements required before a property can be used for a particular purpose. • How to appeal decisions, hold public hearings, amend the zoning code, handle nonconforming land uses and structures, and enforce code provisions. • Establishes which review body makes recommendations and final decisions to approve or deny a land use entitlement request. • Defines the type, size, and character of development projects and determines which entitlement(s) is required and which procedure to follow.

[1] Code reviser's note: Ordinance 13-2013 Exhibit B sets out all of Article 1 without intending to amend the entire article. Only sections intended to be amended by the ordinance cite the ordinance in the section's legislative history.

Chapter 23.101

PURPOSE AND AUTHORITY

Sections:

23.101.010 Purpose of the zoning code.
23.101.020 Authority.
23.101.030 Applicability of regulations.
23.101.040 Actions subject to a land use permit.
23.101.045 Zoning code changes on pending applications.
23.101.050 Responsibility of administration.

23.101.010 Purpose of the zoning code.
The purpose of this zoning code is to set forth and coordinate city regulations governing the development and use of land in accordance with the city of Rancho Cordova General Plan. The zoning code is specifically intended to do the following:

A. Serve as the principal tool for implementing the city's General Plan in a manner that protects the health, safety, and welfare of the citizens of Rancho Cordova.

B. Facilitate prompt review of development proposals and provide for public information, review, and comment on development proposals that may have a significant impact on the community.

C. Create a comprehensive and stable pattern of land uses to help ensure the provision of adequate water, sewerage, transportation, drainage, parks, open space, and other public facilities.

D. Conserve and protect the city's natural resources and features such as creeks, significant trees such as heritage oaks, and historic and environmental resources.

E. Create a complete multi-modal transportation network that promotes pedestrian-oriented development, safe and effective traffic circulation, and adequate facilities for all transportation modes (e.g., walking, bicycling, driving, and using transit).

F. Require that permitted uses and development designs provide reasonable protection from fire, flood, landslide, erosion, or other manmade or natural hazards.

G. Ensure compatibility between residential and nonresidential development and facilitate the development of compatible mixed-use developments. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.1.010)].

23.101.020 Authority.
This zoning code, hereafter referred to as "this code," is enacted based on the authority vested in the city of Rancho Cordova by the state of California, including but not limited to Article XI, Section 7 of the State Constitution; the Planning and Zoning Law (Government Code Section 65000 et seq.); the Subdivision Map Act (California Government Code Section 66410 et seq.); and the California Environmental Quality Act (California Public Resources Code Section 21000 et seq.). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.1.020)].

23.101.030 Applicability of regulations.
This code applies to all land uses, structures, subdivisions, and development ~~within~~ in the city of Rancho Cordova, as follows:

A. New Land Uses or Structures and Changes to Land Uses or Structures. Compliance with the requirements of this zoning code is required for any person or public agency to lawfully establish, construct, reconstruct, alter, or replace any use of land or structure.

B. Issuance of Building Permits. The city may issue building or other construction permits only when:

1. The proposed land use and/or structures satisfy the requirements of subsection (A) of this section and all other applicable regulations; and

2. The director determines that the site was subdivided in compliance with the Rancho Cordova land division requirements.

C. Subdivisions. Any subdivision of land after the effective date of the ordinance codified in this code shall be consistent with minimum lot size requirements and all other requirements of this code.

D. Existing Uses and Structures. An existing land use or structure is lawful only when it was legally established and is operated and maintained in compliance with all applicable provisions of this code.

E. Minimum Requirements. The provisions of this code shall be the minimum to ensure the public health, safety, and welfare. For discretionary actions, city officials or bodies have the discretion to impose more stringent requirements than set forth in this code as may be necessary to promote orderly land use development and the purposes of this code.

F. Other Requirements. Nothing in this code eliminates the need for obtaining permits, approvals, or entitlements required by the county or any regional, state, or federal agency.

G. Severability. Invalidity or enforceability of one or more provisions of this code shall not affect any other provision of this code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.1.030)].

23.101.040 Actions subject to a land use permit.
Land use permits are required when a development, as defined by this code, is proposed unless exempted under a specific provision. When land use permits are required, the following shall apply:

A. No person shall initiate a qualifying development until a land use permit has been approved (including appeals).

B. The city shall not issue any other permit for the development until the land use permit has been approved (including appeals).

C. Concurrent review of building permit applications and other applications related to the land use permit are allowed under the following conditions:

1. Final approval of building and other permits is not allowed without land use permit approval; and

2. The applicant acknowledges the risk that a land use permit may be denied, the land use permit could change, and/or the outcome of the land use permit could alter other permit requirements.

D. A land use permit shall not be approved for the division, improvement, or use of land that has been divided or otherwise developed in violation of this code unless the violation is corrected prior to or concurrent with issuance of a land use permit.

E. All appeal periods or actions related to a land use permit must be completed prior to any action that requires the related land use permit to initiate and all relevant time periods shall be suspended until final action is taken. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.1.040)].

23.101.045 Zoning code changes on pending applications.
The enactment of this title or amendments to its requirements may have the effect of imposing different standards on new land uses, development, and/or structures than those that applied to existing land uses, development, and/or structures. Following the effective date of this title, or any amendments to this title, the following provisions shall apply:

A. Pending Applications. All land use permit applications that are pending before the city shall be processed according to the regulations in effect when the application was first submitted before the designated approval

authority. If final action on the application is delayed for more than 60 days from the date of the first hearing by the designated approval authority, the application shall be considered based upon the regulations in effect at the subsequent hearing.

B. Approved Projects Not Yet Under Construction. Any structure authorized by a limited or quasi-judicial permit or action for which construction has not begun as of the effective date of this title or any amendment may still be constructed in compliance with the approved permit, as long as construction is completed and the approved land use is established before the expiration of the permit or, where applicable, before the expiration of any approved time extension.

C. Projects Under Construction. Any structure that is under construction pursuant to a building permit as of the effective date of this title or any amendment may be completed and need not be changed to satisfy any new or different requirements of this title so long as construction is beyond the approval of the first building inspection on the effective date of this title or any amendment and completion is being diligently pursued. Such a structure shall be deemed to be a lawfully existing building.

23.101.050 Responsibility of administration.
This zoning code shall be administered by the ~~city council~~ council and ~~planning director~~ director as well as other city staff and decision-making bodies as defined in this code. Chapter 23.104 (Approval Authority) ~~RCMC~~ further defines the administrative responsibilities of each planning review body. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.1.050)].

Chapter 23.104

APPROVAL AUTHORITY

Sections:
23.104.010 Purpose.
23.104.020 Planning agency.
23.104.030 Recommending and approval authority.
23.104.040 Referrals to council.

23.104.010 Purpose.
The purpose of this chapter is to establish the administrative responsibilities of the zoning code and to identify the basic responsibilities of the officials and bodies charged with its administration. This chapter describes which review body makes the final decision on various types of planning and land use entitlement applications. The zoning code uses a combination of nondiscretionary and discretionary reviews to evaluate land use proposals for compliance with the use and development requirements of this code. The nondiscretionary reviews provide the certainty needed in most situations by providing clear and objective criteria. Discretionary reviews provide needed flexibility by allowing more subjective criteria and by providing for the modification of regulations in response to specific site conditions. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.2.010)].

23.104.020 Planning agency.
California Government Code Section 65100 requires each jurisdiction to establish a planning agency to carry out the ~~land use and~~ planning and land use functions of the jurisdiction. The functions of the planning agency are assigned as designated by this code. In the absence of an assignment, the ~~city council~~council shall retain responsibility and authority to function as the planning agency. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.2.020)].

23.104.030 Recommending and approval authority.
~~The zoning code establishes which planning body recommends, makes final determinations, and hears appeals for each land use entitlement request.~~

A. Approval ~~Authority~~Types. The zoning code establishes which planning body recommends, makes final determinations, and hears appeals for each planning and land use entitlement request. This approval authority is determined by the type of approval required for each planning and land use entitlement. The approval types are as follows:~~Table 23.104-1 lists the nature of the entitlement and the decision-making process determines whether or not a decision must be made by the council or whether the decision can be delegated down to an appointed decision-making body, or to staff~~:

1. Nondiscretionary Administrative. Decisions do not require ~~limited~~ interpretation or exercise of policy or legal judgment in evaluating approval criteria because the decision is made according to specific criteria where no discretion is involved. Permits may be issued over the counter by staff. The director is the approval authority for nondiscretionary actions. The action of the director is not subject to appeal.

2. Limited Discretion. Approval or denial is based on discretionary standards that regulate the physical characteristics of a use or structure. Decisions must be consistent with the adopted criteria. Notice of decision is required with opportunity to request public hearing. The action of the director may be appealed to the council.~~or a designee can make limited land use decisions where the evaluation and approval must be consistent with adopted criteria. Approval or denial is based on discretionary standards that regulate the physical characteristics of an outright use. These entitlement requests do not typically require a public hearing but rather a formal determination by the director (or designee).~~

3. Discretionary (Quasi Judicial). Decisions involve the application of discretionary approval standards to site-specific applications. The director makes recommendations to the council for final decisions with specific findings. A public hearing is required. Decisions of the council are not subject to appeal. ~~These decisions can be made by the council or delegated to a different review body or to staff. The decisions are quasi-judicial in nature, meaning that they involve the application of discretionary approval standards to site-specific applications. A public hearing is required.~~

~~4.~~ Discretionary (Legislative). Decisions must be made by the city council. Legislative land use decisions apply to the general population and prescribe policy, requiring the greatest amount of discretion and evaluation of subjective approval criteria. City council is the approval authority for legislative land use permits. The director makes recommendations to the city council. Generally, a recommendation is requested from staff and/or another recommending body on legislative entitlements. A public hearing is required and these decisions cannot be appealed.

B. Public Hearings Required. Table 23-104.1 identifies the type of public hearing required by entitlement, as applicable. ~~Consolidated Review. When more than one entitlement is required for a development project to proceed, then all entitlements shall be reviewed in a consolidated manner at the highest level of review~~

C. ~~Action~~Review and Approval Authority. Table 23.104-1 establishes the responsibilities of the city's decision-making bodies by entitlement~~, defined as follows~~:

~~1. "R" – Recommending body.~~

~~2. "F" – Final decision authority.~~

~~3. "A" – Appeal body.~~

Table 23.104-1: Approval Authority for ~~Land Use Entitlements~~Entitlements

Entitlement	Approval Type	Public Hearing Required	Designated Approval Authority "F" = Final Approval Authority "A" = Appeal Body "R" = Recommendation	
			~~Planning Director~~Director	~~City Council~~Council
Zoning Certification	~~Administrative~~Nondiscretionary	No	F[2]	
Temporary Use Permit	~~Limited~~~~Administrative~~Nondiscretionary	No	F	~~A~~
Similar Use Determination	Limited Discretion	No	F	A
Unified Sign Program	Limited Discretion	No [1]	F	A
Administrative Use Permit	Limited Discretion	No [1]	F	A
~~Limited Use Permit~~	~~Limited~~	~~F~~	~~A~~	
Reasonable Accommodation	Limited Discretion	No [1]	F	A
Adjustment	Limited Discretion	No [1]	F	A
Nonconforming Use Permit	Limited Discretion	No [1]	F	A
~~CUP Revocation~~	~~Limited~~	~~F~~	~~A~~	
Minor Design Review	Limited Discretion	No [1] ~~Director~~	F	A
Conditional Use Permit	Discretionary (Quasi-Judicial)	Council	R	F
~~Condominium Conversion Permit~~	~~Quasi-judicial~~	~~City Council~~	~~R~~	~~F~~
Major Design Review	Discretionary (Quasi-Judicial)	Council	R	F
Variance	Discretionary (Quasi-Judicial)	Council	R	F
Special Planning Areas	Discretionary (Legislative)	Council	R	F
Zoning Amendments	Discretionary (Legislative)	Council	R	F
Specific Plans	Discretionary (Legislative)	Council	R	F

General Plan Amendments	Discretionary (Legislative)	Council	R	F
Development Agreements	Discretionary (Legislative)	Council	R	F

(1) Notice of decision is required with the opportunity to request a public hearing. If no public hearing is requested, decision is rendered and notice of decision provided in accordance with Chapter 23.110 (Application Processing).

(2) See Section 23.113.090

~~R – Recommending body~~ – – –

~~F – Final decision authority~~ – – –

~~A – Appeal body~~ – – –

23.104.040 Referrals to council.

The director may refer any entitlement with limited discretion for which the director is the final approval authority to the council for action.

A. Referral. The director may refer any item to council for consideration. The director may refer an item with or without making a final determination or a recommendation for action.

B. Council Review. The council shall review the referred item at a noticed meeting and take one of the following actions:

1. Refer the item back to the director for review and final action. Referral back to the director does not preclude the item being appealed or being called up by council following final action.

2. Cause the item to be scheduled at the next regularly scheduled council meeting, allowing for public hearing notice.

C. Public Hearing Required. A public hearing shall be required for all items referred to and accepted by the council for action in accordance with the following:

1. Public Hearing Notice. A notice for public hearing shall be provided for in accordance with Section 23.110.120 (Notice of public hearing).

2. Public Hearing Procedure. A public hearing shall be held in accordance with Section 23.110.130 (Public hearing procedures).

[Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.2.030)].

Chapter 23.107

INTERPRETATION OF CODE

Sections:
23.107.010 Purpose.
23.107.020 Rules of interpretation.
23.107.030 Official interpretations.

23.107.010 Purpose.
This chapter assigns code interpretation responsibility to the director to allow interpretations to be made on a regular basis and allows the director to elevate certain interpretations to the ~~city council~~council when necessary to make a policy decision that may have a significant impact on the community at large. This chapter also provides rules for interpretation to clarify the use of some basic terms. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.3.010)].

23.107.020 Rules of interpretation.
The director shall have the authority and responsibility to interpret terms, provisions, and requirements of this code ~~and~~ according to the following:

A. Abbreviations. The following phrases, personnel, and document titles are shortened in this code:

City of Rancho Cordova	=	City
Planning director	=	Director
City council	=	Council
Planning department	=	Department

B. Terminology. The following rules apply to all provisions in this code:

1. Language. The words “shall,” “will,” “is to,” and “are to” and similar words and phrases are always mandatory. “Should” is not mandatory but is strongly recommended and “may” is permissive.

2. Tense and Number. The present tense includes the past and future tense, and the future tense includes the present. The singular number includes the plural, and plural numbers include the singular unless the natural construction of the word indicates otherwise.

3. Conjunctions. “And” indicates that all connected items or provisions shall apply. “Or” indicates that the connected items or provisions may apply singly or in any combination. “Either...or” indicates that the connected items and provisions shall apply singly but not in combination. “Includes” and “including” shall mean “including but not limited to.”

4. Number of Days. Whenever a number of days is specified in this code, or in any entitlement, condition of approval, or notice issued or given as provided in this code, the number of days shall be construed as calendar days, unless business days are specified. Time limits will extend to the following business day where the last of the specified number of days falls on a day that the city is not open for business.

5. Minimum Requirements. All provisions of this code are considered to be minimum requirements, unless specifically stated otherwise.

C. Calculations – Rounding. Where any provision of this code requires calculation to determine applicable requirements, any fractional/decimal results of the calculation shall be rounded to the nearest whole number (0.5 or more is rounded up;~~,~~ less than 0.5 is rounded down).

D. Zoning Regulations. Any list of any item, including zones or uses, is exclusive. If an ~~use or other~~ item is not listed, it is not permitted, ~~unless the use is determined to be similar to a listed use or use category~~ except as otherwise provided for in this title.

~~E. Zone Boundaries. Where uncertainty exists with respect to the boundaries of the various zones as shown on the zoning map, the provisions of RCMC 23.301.030(E) shall apply.~~

~~F~~E. Consistency of Text and Diagrams. Diagrams are provided ~~within~~ in this code to illustrate the requirements of the zoning code's text. In the event of conflict between the text of this code and provided diagrams, the text shall determine the city's regulations. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.3.020)].

23.107.030 Official interpretations.

A. Director Determination. Whenever the director determines that the meaning or applicability of any of the requirements of this code is ambiguous, misleading, or unclear, the director may issue an official interpretation.

B. Referral. The director may refer an official interpretation to the council for a final determination.

C. Council Review Following Referral. The initial referral is placed on the consent agenda at the next council meeting so that the council decides one of the following actions:

1. The director determination remains as stated.

2. Requires council decision as a regular agenda item for action at the next regularly scheduled council meeting. No public hearing shall be required.

D. Record of Interpretation. ~~or refer the question to the council for a determination.~~ The ~~planning department~~department shall keep records of the official determinations of interpretations on file for future reference and to ensure consistency of interpretations over time. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.3.030)].

Chapter 23.110

APPLICATION PROCESSING

Sections:

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23.110.010 Purpose and applicability.
This chapter describes the general procedures that apply to land use entitlement reviews. ~~It contains the step-by-step land use application processing requirements.~~ This chapter applies to all land use entitlement applications, unless stated otherwise. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.010)].

23.110.020 Consolidated review.
A. Where a proposal involves more than one entitlement for the same property, then all entitlements shall be reviewed in a consolidated manner by the highest review authority. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.020)].

B. In the event an appeal is filed regarding a decision on one of multiple entitlements concurrently granted for a single project, all concurrently granted city entitlements for the project shall be automatically appealed and shall be considered and acted upon in a consolidated manner.

23.110.030 Initiation of application.
Land use entitlement applications may be initiated as follows:

A. General Plan Amendment. An amendment to the General Plan may be initiated by either of the following:

1. ~~May be requested~~A request by any party; ~~and~~ or

2. ~~Initiated by~~Council action passed by a simple majority of the entire council.

B. All other entitlement requests may be initiated by any of the following:

1. All the owners or all the contract purchasers of the subject property, or any person authorized in writing to act as agent of the owner or contract purchasers;

2. Public agencies or utilities that have statutory rights of eminent domain for projects they have the authority to construct;

3. The ~~planning director~~director; or

4. ~~The c~~Council action passed by a simple majority of the entire council. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.030)].

23.110.040 Application requirements.
A. Filing. All applications for land use entitlements shall be submitted to the ~~planning department~~department on an application form provided by the department, together with all fees, plans, maps, and other information required by the department.~~with the following materials:~~

B. Fees. The council shall, by resolution, establish a schedule of fees for entitlements pertaining to this zoning code. The schedule of fees may be changed or modified only by resolution of the council. Until all applicable fees have been paid in full, review shall not commence on any application. The city is not required to continue processing any application unless its fees are paid in full. Failure to pay the applicable fees is grounds for determination of incompleteness.

C. New Information. Information submitted by the applicant to the city after the date the application is deemed complete that results in a substantial change from the original application shall require review as a new application. The director shall determine whether a substantial change from the original application has been proposed.

D. Application Denial and Refiling. If an application is denied, a new application for the same or similar request may be accepted with no waiting period.

~~A. Completed application form including applicant signature(s), agent authorization (as appropriate), and proof of property ownership.~~

~~B. Required fee or deposit based on the entitlement(s) requested.~~

~~C. Plans, maps, and any other information deemed necessary by the director to provide the approving authority with adequate information to make informed decisions.~~

~~D. Materials listed on the land use entitlement application form related to the requested entitlement(s).~~ [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.040)].

23.110.050 Determination of completeness.
A. Within 30 calendar days of application submittal, the director ~~or designee~~ shall determine whether or not the application is complete in compliance with Government Code Sections 65090 through 65092.

B. The applicant shall be notified in writing if additional information is necessary to complete the application. The correspondence may identify preliminary information regarding the areas in which the submitted plans are not in compliance with city standards and requirements.

C. If additional materials are required and the application is not made complete within six months of the completeness determination letter, the application may be ~~considered~~ withdrawn pursuant to Section 23.110.060 (Withdrawal of land use application)~~(see RCMC 23.110.060)~~.

D. ~~Rejection by the director for~~A determination of incompleteness shall be based solely on failure to address and supply information required by the application or this code and/or failure to provide information requested by the director in a pre-application conference or otherwise, as determined necessary to adequately evaluate the proposal. ~~Rejection~~ The determination of incompleteness shall not be based on differences of opinion as to quality or accuracy.

E. Acceptance of an application as complete indicates only that the application is ready for review.

23.110.060 Withdrawal of land use application.
The following procedure allows for the withdrawal of land use applications:

A. Request. The director may approve the withdrawal of any application ~~at the~~upon written request by~~of~~ the applicant, prior to the final ~~written decision~~determination on the entitlement.

B. Incomplete Applications. An application determined to be incomplete for a period longer than six months shall be considered withdrawn unless all required materials listed in the incompleteness determination letter are provided. The six-month time period may be extended at the discretion of the director, provided a written request for extension is filed by the applicant prior to conclusion of the six-month period.

C. Fees Refunded. Fees for withdrawn applications ~~shall~~ may be refunded upon written request by the applicant, less the actual costs incurred by the city in processing the application. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.060)].

23.110.070 Extension of land use entitlement.
The director, at the applicant's request, may extend the expiration date of a land use entitlement assuming the following criteria are met:

A. Requests for extension must be filed in writing with the director prior to the expiration date of the original approval or ~~subsequent~~ expiration date of an approved extension.

B. No single extension of time shall exceed a ~~three~~ one-year period.

C. The cumulative extension time granted shall not exceed three years.

D. Extensions shall not be approved where the effect of the extension would violate any provisions of this code or any amendments made following the effective expiration date.

E. Extensions shall not modify the original decision. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.070)].

23.110.080 Environmental assessment.
After determination of a complete application, the project shall be reviewed as required by the California Environmental Quality Act (CEQA) to determine whether the project is exempt from the requirements of CEQA or is not a project as defined by CEQA, whether a negative declaration may be issued, or whether an environmental impact report (EIR) shall be required. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.080)].

23.110.090 Pre-application conference.
A pre-application conference is available to acquaint applicants with the requirements of this code, the General Plan, and other relevant criteria. To schedule a pre-application conference, the applicant shall submit a written request and provide submittal requirements identified by the ~~planning department~~department ~~in the application materials~~. The director shall schedule the pre-application conference with planning staff or with a project review team composed of department and/or agency representatives. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.090)].

23.110.100 Neighborhood meeting.
A neighborhood meeting may be required for certain entitlements as follows:

A. Purpose. Provide for community outreach early in the application process to involve neighborhood stakeholders in a collaborative review of proposed development applications. The neighborhood meeting is intended to result in an application that is responsive to neighborhood concerns, reducing the likelihood for delays and appeals of the application.

B. Expectations. The city expects an applicant to take the reasonable concerns and recommendations of the neighborhood into consideration when preparing an application. The city expects the neighbors will work with the applicant to provide such input.

C. The director shall require a neighborhood meeting for an entitlement request that has the potential to raise concerns of neighborhood or community impact. The need for the neighborhood meeting shall be determined by the director and shall be decided within seven days of the application being deemed complete.

~~as follows:~~

~~1. An entitlement request has the potential to raise concerns of neighborhood or community impact.~~

~~2. The need for the meeting shall be established within seven days after the application is deemed complete.~~

D. If a neighborhood meeting is required, ~~neighborhood meetings~~such meeting shall ~~must~~ be conducted before the director will schedule a public hearing for the entitlement request.

E. The director or a designee shall be invited to the neighborhood meeting and may attend, but attendance is not required.

F. Requirements.

1. A sign-in sheet must be completed on the night of the neighborhood meeting and submitted to the city as verification that the meeting was held. The sign-in sheet should indicate the date, time, and location of the meeting, a brief heading describing the subject of the proposal, and the signatures of those in attendance at the meeting. ~~The city shall retain the sign-in sheet as part of the record in the land use case file.~~

2. Those notified of the neighborhood meeting shall, at a minimum, include all ~~surrounding property~~ owners and occupants of properties ~~residents~~ located within 500 feet of the subject property, active homeowners associations, ~~as well as~~ and any other interested parties identified by the director.

3. A presentation at a neighborhood meeting shall include, at a minimum:

a. Map depicting the location of subject property.

b. Visual description of the project including ~~, but not limited to,~~ a site plan and elevation drawings of any structure.

c. A description of the nature of the use including ~~, but not limited to,~~ sizes, heights of structures, proposed lot sizes, and densities~~, etc~~.

d. The expected or anticipated impacts from development.

e. Any mitigation proposed by applicant to alleviate the expected and anticipated impacts.

f. Opportunity for public comment.

4. Applicants shall provide the city with a summary of the meeting and the above meeting materials for inclusion in the land use file, including ~~, but not limited to,~~ public concerns that were raised and if those concerns can be addressed by the proposal and how the concerns were addressed. Applicants are encouraged to reconcile and propose modifications to the project to address public concerns prior to a public hearing. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.100)].

23.110.110 Notice of pending director determination and opportunity to request hearing.

A. Notice of Pending Determination. Written notice of scheduled date of director determination for an entitlement with limited discretion shall be provided at least seven calendar days prior to the director action. Notice shall be provided to the applicant, interested parties having requested notices in writing, neighborhood associations within proximity of the subject parcel, owners and occupants of real property within 500 feet of the subject parcel as measured from the property line, and members of the council. The notice shall include:

1. The application request;

2. The planned date of determination to be taken by the director;

3. A brief statement explaining the criteria and standards to be considered relevant to the decision;

4. The opportunity to request a public hearing on the matter including deadlines, instructions, and contact information; and

5. Information regarding subsequent follow-up notice of decision and opportunity for appeal.

23.110.121~~0~~ ~~Staff evaluation and report~~Notice of public hearing.

A. Applicability. The following notice of public hearing requirements shall apply to discretionary entitlements decided by the council and limited discretionary decisions by the director as requested in accordance with Section 23.110.140 (Notice of decision).

B. Hearing Notice. Unless otherwise required by law, notice of time, date, and place of the hearing, the identity of the hearing body, a general explanation of the matter to be considered, and a general description, in text or by diagram, of the location of real property which is the subject of the hearing, shall be given at least 10 calendar days prior to the hearing by all of the following procedures:

1. By publication once in a newspaper of general circulation within the city.

2. By mailing or delivering to the owner of the subject real property or the owner's duly authorized agent, and to the project applicant.

3. By mailing or delivering to each local agency expected to provide water, sewerage, streets, roads, schools, or other essential facilities or services to the project, whose ability to provide those facilities and services may be significantly affected.

4. By mailing or delivering to all owners and occupants of real property as shown on the latest equalized assessment roll within 500 feet of the real property that is the subject of the hearing as measured from the property line. If the number of owners to whom notice would be mailed or delivered pursuant to this section is greater than 1,000, a local agency, in lieu of mailed or delivered notice, may provide notice by placing a display advertisement of at least one-eighth page in at least one newspaper of general circulation within the city.

5. By mailing or delivering to neighborhood associations within proximity of the subject site, as determined by the director.

6. By mailing or delivering to any person who has filed a written request with the department.

7. By posting in at least three public places within the boundaries of the city, including one public place in the area directly affected by the proceeding.

8. By any additional manner deemed necessary or desirable, as required by the director.

C. Continuances. Unless otherwise required by law, no additional notice shall be required if the reviewing body, before the adjournment or recess of a duly noticed hearing, continues the hearing by publicly announcing the date, time, and place to which the hearing will be continued.

D. Any applications under this code in which any identified or anticipated use is in any way related to religious exercise should be referred to the city attorney prior to consideration or decision. “Religious exercise” for purposes of this section includes prayer, religious gatherings, religious practices, religious education, and church administration.

~~A. Staff Evaluation. The director shall review all applications to determine compliance with provisions of this zoning code and other applicable provisions (e.g., land division ordinance, municipal code, General Plan, etc.). The project review will include any required environmental review as required by CEQA.~~

~~B. Staff Report. When this code requires council action, the director shall provide a written recommendation to the council to approve, deny, or approve with conditions the requested entitlement.~~

~~C. Report Distribution. Each staff report shall be furnished to the applicant and property owner at the same time as it is provided to the review authority prior to consideration of the entitlement request.~~

~~D. The staff report may be amended as necessary at any time prior to the hearing to address issues or information not reasonably known at the time the report is due.~~

~~E. Any applications under this code in which any identified or anticipated use is in any way related to religious exercise should be referred to the city attorney prior to consideration or decision. "Religious exercise" for purposes of this section includes, but is not limited to, prayer, religious gatherings, religious practices, religious education, and church administration. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.110)].~~

23.110.13~~2~~0 ~~Conditions of approval~~Public hearing procedures.

A. Applicability. The following public hearing procedures shall apply to public hearings by the council and by the director as requested in accordance with Section 23.110.140 (Notice of decision).

B. Scheduling of Public Hearing. A public hearing upon an application shall be set before the appropriate reviewing body when:

1. The director has determined that the application complies with all applicable requirements; and,

2. All procedures and review required by CEQA have been completed.

C. Public Hearing Procedures.

1. Hearing. A public hearing shall be held at the date, time, and place described in the required public notice.

2. Hearing Comments. During a public hearing, the applicant for a project shall have the right to be represented, provide testimony, and present evidence. All other persons shall have the right to comment on any relevant aspect of the application under consideration.

3. Action. Following the completion of testimony at a public hearing, action shall be taken to approve, approve with conditions, deny, continue, or take under advisement the subject of the public hearing.

~~A. Review bodies have the authority to impose reasonable conditions of approval to ensure that all applicable criteria are, or can be, met.~~

~~B. Failure to comply with any condition of approval shall be grounds for revocation of the entitlement(s) and grounds for instituting code enforcement proceedings.~~

~~C. Modification of Conditions. An applicant may request modification of a condition of approval after the final written decision is issued. A modification to condition(s) of approval shall be processed in the same manner and subject to the same standards as the original application (e.g., amended the original entitlement). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.120)].~~

23.110.14~~3~~0 ~~Revocation of previously approved entitlement~~Notice of decision.

A. Director Limited Discretion Decisions. Written notice of decision shall be provided within three business days of the date of decision to the applicant; all parties who submitted comments orally or in writing at or prior to the public hearing or who provided contact information to receive notice; and to members of the council. The notice shall include:

1. The application request as acted upon by the director;

2. The action taken by the director;

3. A brief statement explaining the criteria and standards considered relevant to the decision;

4. A statement of the standards relied upon in rendering the decision;

5. Findings as listed for each entitlement for the decision based on the criteria, standards, and facts set forth; and

6. The deadlines, criteria, and fees for filing an appeal.

B. Council Discretionary Decisions. Written notice of decision shall be provided within three business days of the date of decision to the applicant and all parties who submitted comments orally or in writing at or prior to the public hearing and provided contact information to receive notice. The notice shall include:

1. The application request as acted upon by the council; and,

2. The action taken by the council.

~~In the event an applicant, or the applicant's successor in interest, fails to comply with any of the conditions of entitlement approval, the council may institute revocation proceedings if it is determined there is substantial likelihood that any of the following situations exist:~~

~~A. One or more conditions of approval have not been implemented or have been violated; or~~

~~B. The activities, or the use itself, are substantially different from what was approved.~~

~~Unless otherwise provided in this code, revocation of a previously approved entitlement shall be considered and decided by the council. The director or any private complaining party shall have the burden to prove, based on substantial evidence in the whole record, that the applicant or the applicant's successor has violated the city's approval. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.130)].~~

23.110.1540 Transfer of approval rights.
Unless stated otherwise in the city's entitlement permit decision, any approval granted under this code runs with the land and is transferred with ownership of that land. Any conditions, time limits, or other restrictions imposed with an entitlement approval shall bind all subsequent owners of the property for which the entitlement was granted. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.140)].

23.110.1650 ~~Land use determinations~~Appeals.
A. Applicability. Only the following types of decisions are subject to appeal:

1. Limited discretion approval type decisions as listed in Table 23.104-1;

2. Official interpretations of the zoning code made by the director in accordance with Section 23.107.030 (Official interpretations); and,

3. Any determination by the director in accordance with Section 23.110.050 (Determination of completeness) that a permit application is deemed incomplete.

B. Scope of Appeal. An appeal of a decision on an entitlement shall be limited to issues raised at a public hearing, or in writing prior to the final determination, or information that was not known at the time of the decision that is being appealed.

C. Filing. An appeal may be filed by:

1. Any person affected by a decision or action by the director; or,

2. Any person who, in person or through a representative, presented testimony at a public hearing in connection with the decision being appealed, or who otherwise informed the city in writing of the nature of their concerns.

D. Timing and Form of Appeal. Appeals shall be filed with the department within 10 calendar days following the date of the final determination being appealed. All appeals shall be submitted in writing, together with the name, address, phone number, and signature of the appellant, and the required filing fee. The written appeal shall specifically state the pertinent facts of the case and the basis for the appeal.

E. Processing.

1. Scheduling of Hearing. After an appeal has been received in accordance with Section 23.110.~~150~~160(D), the city clerk shall schedule the matter for a council hearing within 45 days of receipt of the appeal.

2. Public Hearing Notice. Appeal items shall be noticed for public hearing in accordance with Section 23.110.120 (Notice of public hearing). If more than one party files an appeal on a land use action, the appeals shall be consolidated and noticed and heard as one proceeding.

3. Withdrawal of an Appeal. An appeal may be withdrawn, in writing, by an appellant at any time prior to the rendering of a final decision. The appeal proceedings shall terminate as of the date the withdrawal is received by the city. If multiple appeals are received, then withdrawal of all appeals received must be made prior to terminating appeal proceedings.

4. Scope of Review. The council may consider any issue associated with the decision under consideration, in addition to the specific grounds for appeal. The council may also consider any environmental determination applicable to the permit or decision under consideration.

5. New Evidence. If new or different evidence is presented during the appeal hearing, the council may refer the matter back to the original approval authority as applicable for a report on the new or different evidence prior to final decision.

6. Effective Date of Decision. A decision by the council on an appeal is effective as of the date of the decision.

7. The findings, decision, and action of the hearing body shall be final unless otherwise stated in this code.

~~Unless otherwise specified, the final determination for an entitlement is made by one of the city planning bodies, as follows:~~

~~A. Administrative Determinations.~~

~~1. Notice. Administrative applications do not require notice to anyone other than the applicant.~~

~~2. Decision. The director or his designee shall make all administrative decisions and may approve, approve with conditions, or deny applications. Approval shall be signified, at a minimum, with a department approval stamp accompanied with the initials of the reviewing staff. An explanatory letter, form, or other instrument may also be included for more complex applications or where detailed conditions of approval are involved.~~

~~3. Findings. The director's decision shall be based on standards set forth within this code and may be accompanied by brief findings if appropriate.~~

~~4. Appeal. Administrative decisions can be appealed to the appropriate approving authority, determined by permit type (i.e., building permit, business licenses, etc.).~~

~~B. Director Determinations—Notice of Decision (No Public Hearing).~~

~~1. Notice. The notice of decision shall be provided, in writing, to the applicant, interested parties, neighborhood associations within proximity of the subject site, properties within 500 feet of the property, and members of the council. The notice shall include:~~

~~a. A brief statement explaining the criteria and standards considered relevant to the decision;~~

~~b. A statement of the standards relied upon in rendering the decision;~~

~~c. Findings as listed for each entitlement for the decision based on the criteria, standards, and facts set forth; and~~

~~d. An explanation of appeal rights and appeal deadlines.~~

~~2. Decision. The director may approve, approve with conditions, or deny the application. Decisions shall be based on standards and criteria set forth within this code and shall be accompanied by brief, written findings and a determination.~~

~~3. Appeal or Call-up. A director determination may be appealed to the council, or called up to the full council by a single council member, for a final city determination according to Chapter 23.164 RCMC (Appeals) or Chapter 23.167 (Council Call-Ups).~~

~~C. Director Determinations—Public Hearing.~~

~~1. Notice of Public Hearing. A duly noticed public hearing is required by Government Code Section 65090 and shall be scheduled after the completion of any environmental documents if required by the California Environmental Quality Act (CEQA).~~

~~2. Hearing Procedure.~~

~~a. A hearing shall be held at the date, time, and place described in the required public notice.~~

~~b. Hearing Comments. During a public hearing, the applicant for a project shall have the right to be represented, provide testimony, and present evidence. All other persons shall have the right to comment on any relevant aspect of the application under consideration.~~

~~c. Action. Following the completion of testimony at a public hearing, action shall be taken to approve, conditionally approve, deny, continue, or take under advisement the subject of the public hearing.~~

~~d. Continuances. If a hearing cannot be completed on the scheduled day, the director, before the adjournment or recess of the hearing, may continue the hearing by publicly announcing the date, time, and place to which the hearing will be continued. Additional notice for the continued hearing shall not be required, unless otherwise required by law.~~

~~e. Application Denial. If an application is denied, no new application for the same or similar request may be accepted within one year of the denial, unless the director finds that the conditions surrounding the application have sufficiently changed to warrant a new application.~~

~~3. Decision. The director may approve, approve with conditions, or deny an application based upon substantial evidence in the record that addresses the pertinent standards and criteria set forth within this code.~~

~~4. Notice of Decision. Written notice of the decision shall be provided within seven days of the decision to the applicant, all parties who submitted comments orally or in writing, and to members of the council. The notice shall clearly set forth deadlines and criteria and fees for filing an appeal.~~

~~5. Appeal or Call-Ups. Director decisions may be appealed to the council, or called up to the full council by a single council member, for a final city determination according to Chapter 23.164 RCMC (Appeals) or Chapter 23.167 RCMC (Council Call-Ups).~~

~~D. Council Determinations.~~

~~1. Notice of Public Hearings. A duly noticed public hearing is required by Government Code Section 65090 for a final city determination and shall be scheduled after the completion of any environmental document required under the California Environmental Quality Act (CEQA).~~

~~2. Hearing Procedure.~~

~~a. A hearing shall be held at the date, time, and place described in the required public notice.~~

~~b. Hearing Comments. During a public hearing, the applicant for a project shall have the right to be represented, provide testimony, and present evidence. All other persons shall have the right to comment on any relevant aspect of the application under consideration.~~

~~c. Action. Following the completion of testimony at a public hearing, action shall be taken to approve, conditionally approve, deny, continue, or take under advisement the subject of the public hearing.~~

~~d. Continuances. If a hearing cannot be completed on the scheduled day, the council, before the adjournment or recess of the hearing, may continue the hearing by publicly announcing the date, time, and place to which the hearing will be continued. Additional notice for the continued hearing shall not be required, unless otherwise required by law.~~

~~e. Application Denial. If an application is denied, no new application for the same or similar request may be accepted within one year of the denial, unless the director finds that the conditions surrounding the application have sufficiently changed to warrant a new application.~~

~~3. Decision. The council may approve, approve with conditions, or deny an application based upon substantial evidence in the record that addresses the pertinent standards and criteria set forth within this code.~~

~~4. Notice of Determination. Written notice of the decision shall be provided to the applicant and all parties who submitted comments orally or in writing within seven days of the decision.~~

~~5. Appeal. Decisions of the council are the final city determination and are not subject to appeal. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.4.150)].~~

23.110.170 Council call-ups.

A. Applicability. The council may elevate only the following types of decisions for review and action:

1. Limited discretion decisions as listed in Table 23.104-1;

2. Official interpretations of the zoning code made by the director in accordance with Section 23.107.030 (Official interpretations).

B. Filing. A council call-up may be requested by any member of the council.

C. Timing and Form of Appeal. Requests for call-up shall be filed with the department within 10 calendar days following the date of the final determination being appealed. All requests shall be submitted in writing, together with the name and signature of the council member(s). The written appeal shall specifically state the pertinent facts of the case and the basis for the appeal.

D. Processing.

1. Scheduling of Hearing. After a council call-up request has been received in accordance with Section 23.110.170(C), the city clerk shall schedule the matter for the next regularly scheduled council agenda.

2. Public Hearing Notice. Council call-up items shall be noticed for public hearing in accordance with Section 23.110.120 (Notice of public hearing). If more than one council member requests to call an item up, the requests shall be consolidated and noticed and heard as one proceeding.

3. Withdrawal of a Request. A request may be withdrawn by the requesting council member at any time prior to the rendering of a final decision. The council call-up proceedings shall terminate as of the date the withdrawal is received by the city. If multiple requests for call-up were received, then withdrawal of all call-up requests received must be made to terminate proceedings.

4. Scope of Review. The council may consider any issue associated with the decision under consideration, in addition to the specific grounds for call-up. The council may also consider any environmental determination applicable to the permit or decision under consideration.

5. New Evidence. If new or different evidence is presented during the call-up hearing, the council may refer the matter back to the original approval authority as applicable for a report on the new or different evidence prior to final decision.

6. Effective Date of Decision. A decision by the council on any item called up for review and action is effective as of the date of the decision.

7. The findings, decision, and action of the council shall be final.

23.110.180 Amendments.
An applicant may request an amendment to a land use permit after the final written decision is issued. Amendments shall be processed as follows:

A. Substantial Conformance. The director may approve minor changes to a previously approved permit at the administrative level if the proposed changes are in substantial conformance with the existing permit and this code, as determined by the director. This section does not apply to changes called out in B. Minor Amendment or in C. Major Amendment as defined herein.

B. Minor Amendment. Minor amendments to a previously approved permit shall be processed as follows:

1. Applicability. A minor amendment is a nonsubstantive change of a previously approved plan or permit. Minor amendments include:

a. Floor plan changes which do not result in more than a 5 percent or 5,000 square foot change in total square footage, whichever is less.

b. Parking and circulation configurations which do not change the basic parking areas or circulation concept and do not reduce the number of parking spaces.

c. Building placements which do not change the general location of the building or layout of the site.

d. Landscape modifications which do not alter the general concept or reduce the effect or amount originally intended.

e. Architectural changes which do not change the basic form and theme of the project.

f. Exterior material or color changes which do not conflict with the original architectural form and theme, and which are consistent and compatible with the original materials and colors.

g. Changes to allow fulfillment of a condition of approval in a manner that may vary from that specified in the original conditions, provided that the intent and purpose of such original condition is fully met.

h. Other requests similar to the above-listed minor amendments, as determined by the director.

2. Review Process. The director is the approval authority for minor amendments. No public hearing shall be required. A notice of decision shall be issued in accordance with Section 23.110.140 (Notice of decision).

C. Major Amendment. Major amendments to a previously approved permit shall be processed as follows:

1. Applicability. A major amendment is a significant change of a previously approved plan or permit. Major amendments include:

a. Floor plan changes which result in more than a 5 percent or 5,000 square foot change in total square footage, whichever is less.

b. Parking and circulation configurations which change the basic parking areas or circulation concept or result in a reduction of the number of parking spaces.

c. Building placements which change the general location of the building or layout of the site.

d. Landscape modifications which alter the general concept or reduce the effect or amount originally intended.

e. Architectural changes which change the basic form and theme of the project.

f. Exterior material or color changes which conflict with the original architectural form and theme, and which are not consistent and compatible with the original materials and colors.

g. Changes to a condition of approval in a manner that changes the effect of the condition from its original form and intent.

h. All amendments to an approved development agreement.

i. Other requests similar to the above-listed major amendments, as determined by the director.

2. Review Process. A major amendment shall be processed in the same manner and subject to the same standards as the original application.

Chapter 23.113

ZONING CERTIFICATION

Sections:

23.113.010 Purpose.
23.113.020 Applicability.
23.113.030 ~~Approval findings~~Application not required.
23.113.040 ~~Revocation or cancellation~~Approval authority.
23.113.050 ~~Permits issued in error~~Public hearing notice and procedure.
23.113.060 Notice of decision.
23.113.070 Approval findings.
23.113.080 Conditions of approval.
23.113.090 Appeals.
23.113.100 Permit expiration.
23.113.110 Amendments.

23.113.010 Purpose.
Zoning certification is an "over-the-counter" administrative procedure to certify that a proposed structure or land use is allowed in the applicable zoning district and that the project complies with all applicable requirements of the zoning code. This includes building permit plan check, business license review, home occupations, sign permits, and similar activities that require a compliance check with regard to zoning code provisions. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.5.010)].

23.113.020 Applicability.
Zoning certification is required:

A. Prior to obtaining a building permit, sign permit, or other ministerial permit where planning approval is required.

B. Prior to obtaining a business license, including home occupations (see also home occupation standards in Section 23.901.030 (Home occupations)).

C. Prior to the establishment of any land use allowed as a permitted ("P") use in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) that involves no construction requiring a building or other permit. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.5.020)].

23.113.030 ~~Approval findings~~Application not required
No application is required for zoning certification. ~~City staff shall provide the zoning certification after finding all of the following. If staff does not make all of these findings, the zoning certification shall not be provided.~~

~~A. Existing site improvements and/or structures comply with all applicable requirements of this zoning code.~~

~~B. New improvements comply with the standards and requirements of this zoning code and other applicable regulations.~~

~~C. Approvals shall be indicated with a stamp, city staff signature, or other official notation on approved plans. A letter may also be provided to the applicant if warranted at the discretion of the director. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.5.030)].~~

23.113.040 ~~Revocation or cancellation~~Approval authority.
Zoning certification is a nondiscretionary decision by the director as outlined in Section 23.104.030 (Recommending and approval authority).

~~The director shall revoke any approval or permit upon refusal by the permit holder to comply with the provisions of the permit after written notice of noncompliance and at least 30 days' opportunity to correct. This provision does not~~

~~apply in the event that a structure, sign, tree, or other site or building feature, by nature of its physical condition, is an imminent and significant threat to public safety. [Ord. 13-2013 § 4 (Exh. B)].~~

23.113.050 ~~Permits issued in error~~Public hearing notice and procedure.
No public hearing is required for review and processing of a zoning certification.

~~Any approval or permit issued in error may be revoked by the city upon written notice to the permit holder of the reason for the revocation. [Ord. 13-2013 § 4 (Exh. B)]~~

23.113.060 Notice of decision.
A notice of decision shall be rendered as follows:

A. Approval. Approvals shall be indicated with a stamp, city staff signature, or other official notation on approved plans. A letter may also be provided to the applicant if warranted at the discretion of the director.

B. Denial. Denials shall be indicated in writing to the applicant.

23.113.070 Approval findings.
~~City staff~~The approval authority shall ~~provide~~ approve the zoning certification after finding all of the following. If ~~staff~~ the approval authority does not make all of these findings, the zoning certification shall not be ~~provided~~approved.

A. Existing site improvements and/or structures comply with all applicable requirements of this zoning code.

B. New improvements comply with the standards and requirements of this zoning code and other applicable regulations.

~~C. Approvals shall be indicated with a stamp, city staff signature, or other official notation on approved plans. A letter may also be provided to the applicant if warranted at the discretion of the director. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.5.030)].~~

23.113.080 Conditions of approval.
In approving a zoning certification, the approval authority may impose reasonable conditions of approval to ensure that all applicable criteria are met.

23.113.090 Appeals.
Zoning certifications are not subject to appeal. If, however, a zoning certification requires a similar use determination, then the appeal procedures under Chapter 23.122 of this code shall apply to the similar use determination.

23.113.100 Permit expiration.
Zoning certifications shall not expire.

23.113.110 Amendments.
An applicant may request an amendment to a zoning certification after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.116

TEMPORARY USE PERMITS

Sections:

23.116.010 Purpose.
23.116.020 Applicability.
23.116.030 ~~Allowed temporary activities~~Application required.
23.116.040 Approval ~~findings~~authority.
23.116.050 ~~Conditions of approval~~Public hearing notice and procedure.
23.116.060 Notice of decision.
23.116.070 Approval findings.
23.116.080 Conditions of approval.
23.116.090 Appeals.
23.116.100 Permit expiration.
23.116.110 Amendments.

23.116.010 Purpose.
Temporary use permits (TUP) provide a process for administrative review and determinations to allow short-term activities that may not meet the normal development or use standards of the applicable zoning district, but may be acceptable because of their temporary nature. Provisions in this chapter place restrictions on the duration of the temporary use, its location, and other development standards. The intent of these regulations is to ensure that the temporary use does not adversely impact the long-term uses of the same or neighboring sites, or impact the general health, safety, and welfare of persons residing ~~within~~ in the community. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.6.010)].

23.116.020 Applicability ~~and procedure~~.
A. Permit Required. Those temporary uses listed in Section 23.922.030(B) are required to get a temporary use permit.

B. Exempt Activities. Those temporary uses listed in Section 23.922.030(A) are exempt from the temporary use permit requirements.

~~A temporary use permit allows the short-term activities listed in RCMC 23.116.030 (Allowed temporary activities). Certain temporary activities are exempt from or subject to the provisions in this zoning code, as specified in RCMC 23.116.030.~~

~~A. The following submittals are required:~~

~~1. The required city application form and fee.~~

~~2. Site plan with dimensions, location of any temporary structures, and key features.~~

~~3. All proposed signage with dimensions.~~

~~4. Time period and dates requested for activity.~~

~~5. If a tent or temporary structure is to be used, a Sacramento metro fire permit is required prior to activity.~~

~~B. Temporary uses are reviewed as administrative permits, and the director or designee may issue the TUP in compliance with this section. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.6.020)].~~

23.116.030 ~~Allowed temporary activities~~Application required.
An application for a temporary use permit shall be filed in accordance with Section 23.110.040 (Application requirements).

~~Allowed and exempt temporary activities and development standards related to those activities are provided in Chapter 23.922 RCMC (Temporary Uses). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.6.030)].~~

23.116.040 Approval authority.
Temporary use permits are a nondiscretionary entitlement decided by the director as designated in Section 23.104.030 (Recommending and approval authority).

23.116.050 Public hearing notice and procedure.
No public hearing is required for review and processing of a temporary use permit.

23.116.060 Notice of decision.
Written notice of decision shall be provided within three business days of the date of decision to the applicant.

23.116.~~040~~070 Approval findings.
The ~~director~~ approval authority shall approve, or approve with conditions, an application for a temporary use permit after finding all of the following. If the ~~director~~ approval authority does not make all of these findings, ~~he/she shall deny the temporary use permit~~the temporary use permit shall not be approved.

A. The establishment, maintenance, or operation of the use will not, under the circumstances of the particular case, be detrimental to the health, safety, or general welfare of persons residing or working in the neighborhood of the proposed use.

B. The use, as described and conditionally approved, will not be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the city.

C. The use is consistent with all applicable provisions of this zoning code, municipal code, General Plan, and any applicable Specific Plans or city regulations/standards.

D. Approved measures for the removal of the use and site restoration have been required to ensure that no changes to the site would limit the range of possible future land uses otherwise allowed by this zoning code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.6.040)].

23.116.~~050~~080 Conditions of approval.
In approving a temporary use permit, the ~~director~~ approval authority may impose conditions~~,~~ as follows:

A. Measures to minimize impact on adjacent uses, such as buffers, hours of operation, lighting requirements, and/or parking measures.

B. Property maintenance requirements to ensure that each site occupied by a temporary use shall be cleaned of debris, litter, or any other evidence of the temporary use upon completion or removal of the use.

C. The ~~review~~ approval authority may require appropriate performance guarantees/security before initiation of the use to ensure proper cleanup after the use is finished.

D. Other conditions of approval deemed reasonable and necessary to ensure that the approval would be in compliance with the findings above. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.6.050)].

23.116.090 Appeals.
Temporary use permits are not subject to appeal.

23.116.100 Permit expiration.
Temporary use permits shall expire one year from the date of approval unless otherwise indicated in the conditions of approval.

23.116.110 Amendments.
An applicant may request an amendment to a temporary use permit after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.119

UNIFIED SIGN PROGRAM

Sections:
23.119.010 Purpose.
23.119.020 Applicability.
23.119.030 ~~Procedure~~Application required.
23.119.040 Approval ~~findings~~authority.
23.119.050 ~~Conditions of approval~~Public hearing notice and procedure.
23.119.060 Notice of decision.
23.119.070 Approval findings.
23.119.080 Conditions of approval.
23.119.090 Appeals.
23.119.100 Permit expiration.
23.119.110 Amendments.

23.119.010 Purpose.
The purpose of the unified sign program is to adopt unique and specific design and development standards for multitenant and mixed-use developments. The intent is to integrate a project's signs with the design of the structures to achieve a unified architectural statement. A unified sign program provides a means for defining common sign regulations for multitenant projects, to encourage maximum incentive and latitude in design and display of multiple signs, and to achieve, not circumvent, the intent of this code. [Ord. 12-2014 § 3 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.7.010)].

23.119.020 Applicability.
A unified sign program shall be required for:

~~A. All new integrated developments as defined in Section 23.707.020;~~

A~~B~~. All new multitenant shopping centers, integrated developments, office parks, and other multitenant or mixed-use development of three or more separate tenants/uses that share either the same parcel or structure and use common access and parking facilities;

B~~C~~. All redesign, remodel, or redevelopment of existing uses as identified in ~~RCMC~~ Section 23.743.~~040~~030(D)(2) where more than 50 percent of the building square footage or 50 percent of the building facade would be modified if not already covered by a unified sign program; and

C~~D~~. Any commercial development within the special sign corridor proposing a unified sign program as allowed in ~~RCMC~~ Section 23.743.120(C)(2). [Ord. 12-2014 § 3 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.7.020)].

23.119.030 ~~Procedure~~Application required.
An application for a unified sign program shall be filed in accordance with Section 23.110.040 (Application requirements).

~~The procedure is provided in RCMC 23.110.150(C), Director Determinations—Public Hearing. [Ord. 12-2014 § 3 (Exh. B); Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.7.030)].~~

23.119.040 Approval authority.
Unified sign programs are a limited discretionary decision by the director as designated in Section 23.104.030 (Recommending and approval authority).

23.119.050 Public hearing notice and procedure.
No public hearing is required for director determination on a uniform sign program unless requested pursuant to Section 23.110.110 (Notice of pending director determination and opportunity to request hearing). If a public

hearing is requested, notice and hearing procedures shall be consistent with Sections 23.110.120 (Notice of public hearing) and 23.110.130 (Public hearing procedures), respectively.

23.119.060 Notice of decision.
The notice of decision shall be issued pursuant to Section 23.110.140 (Notice of decision).

23.119.~~040~~070 Approval findings.
The ~~director~~ approval authority shall approve, or approve with conditions, an application for a unified sign program after finding all of the following. If the approval authority does not make all of these findings, the unified sign program shall not be approved.

A. The proposed sign program does not violate provisions of this zoning code and the municipal code.

B. The proposed sign program is generally consistent with location, size, height, setback and other requirements of the underlying zoning district and applicable design guidelines for signs permitted with or without a unified sign program requirement.

C. The appearance, scale, materials, design and graphics, and orientation of signs are in keeping with the character of the site and buildings, and the surrounding neighborhood.

D. Approval of the unified sign program would not be detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity in which the project is located.

If the director does not make all of these findings, he/she shall deny the unified sign program. [Ord. 12-2014 § 3 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.7.040)].

23.119.~~050~~080 Conditions of approval.
In approving a unified sign program, the ~~director~~ approval authority may impose any reasonable conditions to ensure that the approval will comply with the required findings ~~required by RCMC 23.119.040~~ as well as any performance criteria and development standards contained within this code. [Ord. 12-2014 § 3 (Exh. B)].

23.119.090 Appeals.
Appeal of a unified sign program may be filed pursuant to Section 23.110.160 (Appeals).

23.119.100 Permit expiration.
Generally, unified sign programs don't expire. However, where a uniform sign program is approved with other entitlements for new construction, the life of the uniform sign program shall coincide with the expiration or extension of said entitlements.

23.119.110 Amendments.
An applicant may request an amendment to a unified sign program after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.122

SIMILAR USE DETERMINATIONS

Sections:

23.122.010 Purpose.
23.122.020 ~~Authority~~Applicability.
23.122.030 ~~Applicability~~Application required.
23.122.040 ~~Approval findings~~Approval authority.
23.122.050 ~~Determinations~~Public hearing notice and procedure.
23.122.060 ~~Procedure~~Notice of decision.
23.122.070 Approval findings.
23.122.080 Conditions of approval.
23.122.090 Appeals.
23.122.100 Permit expiration.
23.122.110 Amendments.
23.122.120 Record of determinations.

23.122.010 Purpose.
The land use table may not include all possible uses. When a specific use is not listed and it is unclear whether the use is permitted, the similar use determination allows the director to determine whether or not a proposed use is similar to a listed use and whether it may be permitted in a particular zoning district. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.8.010)].

~~**23.122.020 Authority.**~~
~~The director shall have the responsibility and authority to make similar use determinations. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.8.020)].~~

23.122.~~030~~020 Applicability.
A similar use determination is required when a use is not specifically listed in this zoning code but may be permitted if it is determined to be similar in nature to a temporary, permitted, or conditionally permitted use. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.8.030)].

23.122.030 Application required.
An application for a similar use determination shall be filed in accordance with Section 23.110.040 (Application requirements).

23.122.040 Approval authority.
Similar use determinations are a limited discretionary decision by the director in accordance with Section 23.104.030 (Recommending and approval authority).

23.122.050 Public hearing notice and procedure.
No public hearing is required for review and processing of a similar use determination unless requested pursuant to Section 23.110.110 (Notice of pending director determination and opportunity to request hearing). If a public hearing is requested, notice and hearing procedures shall be consistent with Sections 23.110.120 (Notice of public hearing) and 23.110.130 (Public hearing procedures), respectively.

23.122.060 Notice of decision.
The notice of decision shall be issued in accordance with Section 23.110.140 (Notice of decision).

23.122.~~040~~070 Approval findings.
The ~~director~~ approval authority shall make a similar use determination after finding all of the following. If the ~~director~~ approval authority does not make all of these findings, ~~he/she shall not make~~ the similar use determination shall not be approved.

A. The characteristics of and activities associated with the proposed use are equivalent to one or more of the listed uses and will not involve a higher level of activity, environmental impact, or population density than the uses listed in the zoning district.~~;~~

B. The proposed use will be consistent with the purposes of the applicable zoning district.~~; and~~

C. The proposed use would not be detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity in which the proposed use will be allowed.

D. The proposed use will be consistent with the General Plan, any applicable Specific Plan, and the zoning code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.8.040)].

~~**23.122.050 Determinations.**~~
~~Determinations shall be made in writing and shall contain the facts that support the determination. The department shall maintain all such determinations on record for review by the general public upon request. The notice of decision shall be provided, in writing, to the applicant and interested parties. The notice shall include:~~

~~A. A brief statement explaining the criteria and standards considered relevant to the decision; and~~

~~B. A statement of the standards and facts relied upon in rendering the decision; and~~

~~C. An explanation of appeal rights and appeal deadlines. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.8.050)].~~

~~**23.122.060 Procedure.**~~
~~A notice of decision shall be provided according to RCMC 23.110.150(B), Director Determinations—Notice of Decision (No Public Hearing). [Ord. 12-2011 § 3 (Exh. A)].~~

23.122.080 Conditions of approval.
The approval authority may require modifications to the proposed use in whole or in part and may require specific use conditions to ensure consistency with all applicable provisions of this code.

23.122.090 Appeals.
Appeals may be filed in accordance with Section 23.110.160 (Appeals).

23.122.100 Permit expiration.
Similar use determinations shall not expire.

23.122.110 Amendments.
Similar use determinations may not be amended following final action. A new similar use determination application shall be required.

23.122.120 Record of determinations.
The department shall maintain a record of approved similar use determinations in a format convenient for public use and shall cause the approved similar use determinations to be added to the zoning ordinance at least once a year.

Chapter 23.125

ADMINISTRATIVE ~~AND LIMITED~~ USE PERMITS

Sections:

23.125.010 Purpose.
23.125.020 Applicability.
23.125.0~~25~~30 ~~Procedures~~Application required.
23.125.0~~3~~40 Approval ~~findings~~authority.
23.125.0~~4~~50 ~~Conditions of approval~~Public hearing notice and procedure.
23.125.060 Notice of decision.
23.125.070 Approval findings.
23.125.080 Conditions of approval.
23.125.090 Appeals.
23.125.100 Permit expiration.
23.125.110 Amendments.

23.125.010 Purpose.

The administrative use permit ~~(AUP) and the limited use permit (LUP)~~ provides a process~~es~~ for director review and determination of requests for uses and activities whose effects on adjacent sites and surroundings need to be evaluated in terms of specific development proposals for ~~the~~ specific sites. It is anticipated that uses qualifying for an administrative use permit ~~AUP~~ are minor in nature, only have an impact on immediately adjacent properties, and can be modified and/or conditioned to ensure compatibility. ~~Uses qualifying for an LUP typically have a broader neighborhood or community impact and require more public review prior to a decision.~~ [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.9.010)].

23.125.020 Applicability.

An administrative use permit is required for projects proposing land uses designated with an "AUP" on the allowed use tables found in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards).

~~B. Limited Use Permit. Projects proposing land uses requiring a limited use permit as designated with an "L" on the allowed use tables found in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards).This chapter applies to land use requiring an administrative use permit as designated with an "A" and limited use permit as designated with an "L" on the allowed use tables found in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). AUP and LUP may only be considered for projects exempt from the California Environmental Quality Act (CEQA). A project that is designated with an "L" on the allowed use table, but which requires CEQA analysis, shall require a conditional use permit. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.9.020)].~~

~~**23.125.025 Procedures.**~~

~~Determinations regarding an AUP and an LUP are made by the director, and both can be appealed to the council or called up for a council hearing by a member of the council. Decisions by the director are final unless appealed or called up. The following notification procedure applies following the submittal of a complete application:~~

~~A. For an AUP, a public hearing is not required, but a notice of decision shall be provided according to RCMC 23.110.150(B), Director Determinations—Notice of Decision (No Public Hearing).~~

~~B. For an LUP, a public hearing is required according to the process in RCMC 23.110.150(C), Director Determinations—Public Hearing. [Ord. 12-2011 § 3 (Exh. A)].~~

23.125.030 Application required.
An application for an administrative use permit shall be filed in accordance with Section 23.110.040 (Application requirements).

23.125.040 Approval authority.
Administrative use permits are a limited discretionary decision by the director as designated in Section 23.104.030 (Recommending and approval authority).

23.125.050 Public hearing notice and procedure.
No public hearing is required for review and processing of an administrative use permit unless requested pursuant to Section 23.110.110 (Notice of pending director determination and opportunity to request hearing) or unless required by law. If a public hearing is requested or required by law, notice and hearing procedures shall be consistent with Sections 23.110.120 (Notice of public hearing) and 23.110.130 (Public hearing procedures), respectively.

~~B. Limited Use Permits. A public hearing and hearing notice shall be required for review and processing of a limited use permit in accordance with the following:~~

~~1. Public Hearing Notice. A notice for public hearing shall be provided for pursuant to RCMC Section 23.110.110 (Notice of public hearing).~~

~~2. Public Hearing Procedure. A public hearing shall be held pursuant to RCMC Section 23.110.120 (Public hearing procedures).~~

23.125.060 Notice of decision.
The notice of decision shall be issued pursuant to Section 23.110.140 (Notice of decision).

23.125.~~030~~070 Approval findings.
The ~~director~~ approval authority shall approve or approve with conditions an application for an administrative use permit ~~AUP or an LUP~~ after finding all of the following. If the ~~director~~ approval authority does not make all of these findings, ~~he/she shall deny~~ the administrative use permit ~~AUP or LUP~~ shall not be approved.

A. The proposed use is allowed within the applicable zoning district and complies with all other applicable provisions of this zoning code, municipal code, General Plan, and any applicable Specific Plans or city regulations/standards.

B. The site is physically suited for the type, density, and intensity of the proposed use, including access, utilities, and the absence of physical constraints, and can be conditioned to meet all related performance criteria and development standards.

C. ~~Granting~~ T~~t~~he permit would not be detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity in which the project is located. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.9.030)].

23.125.~~040~~080 Conditions of approval.
In approving an administrative use permit~~AUP or LUP~~, the ~~director~~ approval authority may impose any reasonable conditions to ensure that the approval will comply with the required findings ~~required by RCMC 23.125.030~~, as well as any performance criteria and development standards contained within this code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.9.040)].

23.125.090 Appeals.
Appeal of an administrative use permit may be filed pursuant to Section 23.110.160 (Appeals).

23.125.100 Permit expiration.
Administrative use permits shall expire three years from the date of approval, unless:

A. Substantial construction of the permitted use has commenced and is diligently pursued to completion; or clear documentation is provided to establish that the permit holder has made a good faith effort to commence work upon

the use, the permitted use has clearly been established or actual legal occupancy of an existing building or land occurs under the terms of the permitted use; or,

B. An extension is approved in accordance with Section 23.110.070 (Extension of land use entitlement).

Notice of expiration of an administrative use permit shall be issued to permit holder in writing at least ten days prior to the expiration becoming final. The permit holder may make a written request for a hearing before the director to challenge the expiration. Such hearing must be held prior to the final expiration date, unless an extension is granted by the director. Director decisions following the hearing are final.

23.125.110 Amendments.

An applicant may request an amendment to an administrative use permit after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.128

REASONABLE ACCOMMODATION

Sections:

23.128.010 Purpose.
23.128.020 Applicability.
23.128.030 ~~Procedure~~Application required.
23.128.040 Approval ~~findings~~authority.
23.128.050 ~~Conditions of approval~~Public hearing notice and procedure.
23.128.060 Notice of decision.
23.128.070 Approval findings.
23.128.080 Conditions of approval.
23.128.090 Appeals.
23.128.100 Permit expiration.
23.128.110 Amendments.

23.128.010 Purpose.
This chapter provides a procedure to request reasonable accommodation for persons with disabilities seeking equal access to housing under the Federal Fair Housing Act and the California Fair Employment and Housing Act (collectively, the Acts) in the application of zoning laws and other land use regulations, policies, and procedures. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.10.010)].

23.128.020 Applicability.
A. A request for reasonable accommodation may be made by an individual with a disability, their representative, or any entity, when the application of a requirement of this zoning code or other city requirement, policy, or practice acts as a barrier to fair housing opportunities. An "individual with a disability" is a person who has a physical or mental impairment that limits or substantially limits one or more major life activities, anyone who is regarded as having such impairment, or anyone who has a record of such impairment. This chapter is intended to apply to those persons who are defined as a qualified individual with a disability under the Acts.

B. A request for reasonable accommodation may include a modification or exception to the rules, standards, and practices for the siting, development, and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice.

C. A reasonable accommodation is granted to the household that needs the accommodation and does not apply to successors in interest to the site.

D. A reasonable accommodation may be granted in compliance with this chapter without the need for the approval of a variance. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.10.020)].

23.128.030 ~~Procedure~~Application required.
An application for a reasonable accommodation permit shall be filed in accordance with Section 23.110.040 (Application requirements).

~~A. Application. A request for reasonable accommodation shall be submitted on an application form provided by the department or in the form of a letter to the director, and shall contain the following information:~~

~~1. The applicant's name, address, and telephone number;~~

~~2. Address of the property for which the request is being made;~~

~~3. The current actual use of the property;~~

~~4. The basis for the claim that the individual is considered disabled under the Acts;~~

~~5. The zoning code provision, regulation, or policy from which reasonable accommodation is being requested; and~~

~~6. Why the reasonable accommodation is necessary to make the specific property accessible to the individual.~~

~~B. Review with Other Land Use Applications. If the project for which the request for reasonable accommodation is being made also requires some other discretionary approval (including use permit, design review, etc.), then the applicant shall file the information required by subsection (A) of this section together for concurrent review with the application for discretionary approval.~~

~~C. Review Authority.~~

~~1. Director. A request for reasonable accommodation shall be reviewed by the director if no approval is sought other than the request for reasonable accommodation.~~

~~2. Other Review Authority. A request for reasonable accommodation submitted for concurrent review with another discretionary land use application shall be reviewed by the authority reviewing the discretionary land use application.~~

~~D. Review.~~

~~1. Director Review. The director shall make a written determination within 45 days of the application being deemed complete and either grant, grant with modifications, or deny a request for reasonable accommodation.~~

~~2. Other Review Authority. The written determination on whether to grant or deny the request for reasonable accommodation shall be made by the authority responsible for reviewing the discretionary land use application in compliance with the applicable review procedure for the discretionary review.~~

~~E. Procedure. See RCMC 23.110.150(B), Director Determinations—Notice of Decision (No Public Hearing). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.10.030)].~~

23.128.040 Approval authority.
A reasonable accommodation permit ~~shall be approved by the specified approval authority~~is a limited discretionary decision by the director as designated in Section 23.104.030 (Recommending and approval authority).

23.128.050 Public hearing notice and procedure.
No public hearing is required for review and processing of a reasonable accommodation permit unless requested pursuant to Section 23.110.110 (Notice of pending director determination and opportunity to request hearing). If a public hearing is requested, notice and hearing procedures shall be consistent with Sections 23.110.120 (Notice of public hearing) and 23.110.130 (Public hearing procedures), ~~and 23.110.130,~~ respectively.

23.128.060 Notice of decision.
A written determination granting, granting with modifications, or denying the reasonable accommodation request shall be provided to the applicant within 45 days of the application being deemed complete.

23.128.~~040~~070 Approval findings.
The written decision to grant, grant with modifications, or deny a request for reasonable accommodation will be consistent with the Acts and shall be based on consideration of the following factors:

A. Whether the housing in the request will be used by a qualified individual with a disability under the Acts;

B. Whether the request for reasonable accommodation is necessary to make specific housing available to an individual with a disability under the Acts;

C. Whether the requested reasonable accommodation would impose an undue financial or administrative burden on the city;

D. Whether the requested reasonable accommodation would require a fundamental alteration in the nature of a city program or law, including but not limited to land use and zoning;

E. Potential impact on surrounding uses, including damage to other properties;

F. Physical attributes of the property and structures;

G. Whether the requested reasonable accommodation would create a direct threat to the safety of others; and

H. Other reasonable accommodations that may provide an equivalent level of benefit. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.10.040)].

23.128.~~050~~080 Conditions of approval.
In granting a request for reasonable accommodation, the ~~review~~ approval authority may impose any conditions of approval deemed reasonable and necessary to ensure that the reasonable accommodation would comply with the findings. The conditions shall also state whether the accommodation granted shall be removed in the event that the person for whom the accommodation was requested no longer resides on the site. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.10.050)].

23.128.090 Appeals.
Appeal of a reasonable accommodation permit may be filed pursuant to Section 23.110.160 (Appeals).

23.128.100 Permit expiration.
Reasonable accommodation permits shall expire three years from the date of approval, unless:

A. Substantial construction of the permitted use has commenced and is diligently pursued to completion; clear documentation is provided to establish that the permit holder has made a good faith effort to commence work upon the use; the permitted use has clearly been established; actual occupancy of an existing building or land occurs under the terms of the permitted use; or,

B. An extension is approved in accordance with Section 23.110.070 (Extension of land use entitlement).

23.128.110 Amendments.
An applicant may request an amendment to a reasonable accommodation permit after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.131

ADJUSTMENT

Sections:

23.131.010 Purpose.
23.131.020 Applicability.
23.131.030 ~~Procedure~~Application required.
23.131.040 ~~Findings for all adjustment requests~~Approval authority.
23.131.050 ~~Limitations on land use density~~Public hearing notice and procedure.
23.131.060 ~~Conditions of approval~~Notice of decision.
23.131.070 Approval findings.
~~23.131.075 Additional approval findings for an increase in land use density.~~
23.131.080 Conditions of approval.
23.131.090 Appeals.
23.131.100 Permit expiration.
23.131.110 Amendments.

23.131.010 Purpose.

This chapter allows for adjustments to certain zoning code provisions to allow creative design solutions and to accommodate unique site conditions. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.11.010)].

23.131.020 Applicability.

A. An adjustment may be granted to modify certain requirements of this zoning code, as listed in Table 23.131-1.

Table 23.131-1: Standards Subject to Adjustment

Standard	Maximum Reduction or Increase
Parking or loading spaces – Number required	30%
Setbacks (reduction)	40%
~~Maximum lot coverage (increase)~~	~~30%~~
Maximum height (increase)	30%
~~Maximum density (increase)[1]~~	~~50%~~

~~1. Subject to the additional findings listed in Section 23.131.075 (Additional approval findings for increased land use density).~~

B. Under no circumstances shall an adjustment result in any of the following:

~~A~~1. Allow a land use not otherwise permitted in the zone;

~~B~~2. Waive a specific prohibition (e.g., prohibited sign); ~~or~~

~~C~~3. Waive or modify a procedural requirement; or~~.~~

4. A modification of standards greater than the maximum reduction or increase specified in Table 23.131-1 (Standards subject to adjustment). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.11.020)].

23.131.030 ~~Procedure~~Application required.

An application for an adjustment shall be filed in accordance with Section 23.110.040 (Application requirements).

~~The director makes final determinations on adjustment applications. The director may choose to refer any adjustment application to the council for hearing and final decision. A notice of decision shall be provided according to RCMC 23.110.150(B), Director Determinations—Notice of Decision (No Public Hearing). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.11.030)].~~

23.131.040 Approval authority.
Adjustments are a limited discretionary decision by the director in accordance with Section 23.104.030 (Recommending and approval authority).

23.131.050 Public hearing notice and procedure.
No public hearing is required for review and processing of an adjustment unless requested pursuant to Section 23.110.110 (Notice of pending director determination and opportunity to request hearing). If a public hearing is requested, notice and hearing procedures shall be consistent with Sections 23.110.120 (Notice of public hearing) and 23.110.130 (Public hearing procedures), respectively.

23.131.060 Notice of decision.
The notice of decision shall be issued in accordance with Section 23.110.140 (Notice of decision).

23.131.~~040~~070 ~~Findings for all adjustment requests~~Approval findings.
The ~~director~~ approval authority shall approve or approve with conditions an application for an adjustment after finding all of the following. If the ~~director~~ approval authority does not make all of these findings, ~~he/she shall deny~~ the adjustment shall not be approved.

A. That the proposed development is of sufficient size and is designed so as to provide a desirable environment within its own boundaries.

B. That the proposed development is compatible with existing and proposed land uses in the surrounding area.

C. That any exceptions to, or deviations from, the density requirements or design standards result in the creation of project amenities that would not be available through strict adherence to code provisions (e.g., additional open space, protection of natural resources, improved pedestrian connectivity, public plazas~~, etc.~~).

D. Granting the adjustment will not adversely affect the interests of the public or the interests of residents and property owners in the vicinity of the premises in question.

E. The adjustment is consistent with the General Plan or any applicable Specific Plan or development agreement.

F. The adjustment is the minimum required to achieve the desired result. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.11.040)].

~~**23.131.075 Additional approval findings for an increase in land use density.**~~
~~The development permitted by the adjustment may exceed the maximum density permitted within a land use zone if the approval authority finds that all of the following are met:~~

~~A. That certain environmentally sensitive or significant physical features exist on the proposed site that are worthy of preservation; and in order to preserve and protect these features, careful planning in the design of the development and in measures of treating the land is necessary.~~

~~B. That the design of the project, including the proposed grading, construction techniques and practices, will preserve the aforementioned features.~~

~~C. That adequate measures are proposed which, to the extent possible, will protect these features from future uses and activities which may be inconsistent with their preservation.~~

~~D. An adjustment for additional density shall not be granted in combination with density bonus provisions. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.11.050)].~~

23.131.~~060~~080 Conditions of approval.
In approving an adjustment, the ~~director~~approval authority:

A. Shall impose conditions to ensure that the adjustment does not grant special privileges inconsistent with the limitations on other properties in the vicinity and zoning district in which the property is located.~~;~~

B. May impose any reasonable conditions (e.g., the placement, height, nature, and extent of the use, buffers, landscaping and maintenance, off-site improvements, performance guarantees, screening, surfacing, hours of operation) to ensure that the approval complies with the findings required by this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.11.060)].

23.131.090 Appeals.
Appeals of an adjustment may be filed in accordance with Section 23.110.160 (Appeals).

23.131.100 Permit expiration.
Adjustments shall expire three years from the date of approval, unless:

A. Substantial construction of the permitted use has commenced and is diligently pursued to completion; clear documentation is provided to establish that the permit holder has made a good faith effort to commence work upon the use; the permitted use has clearly been established; or actual occupancy of an existing building or land occurs under the terms of the permitted use.

B. An extension is filed for and approved in accordance with Section 23.110.070 (Extension of land use entitlement).

Notice of expiration of an adjustment shall be issued to permit holder in writing at least ten days prior to the expiration becoming final. The permit holder may make a written request for a hearing before the director to challenge the expiration. Such hearing must be held prior to the final expiration date, unless an extension is granted by the director. Director decisions following the hearing are final.

23.131.110 Amendments.
An applicant may request an amendment to an adjustment after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.134

CONDITIONAL USE PERMIT

Sections:

23.134.010 Purpose.
23.134.020 Applicability.
23.134.030 ~~Approval findings~~Application required.
23.134.040 ~~Conditions of approval~~Approval authority.
23.134.050 ~~Procedure~~Public hearing notice and procedure.
23.134.060 ~~Revocation and modification of conditional use permit~~Notice of decision.
23.134.070 Approval findings.
23.134.075 Additional approval findings for condominium conversion.
23.134.080 Conditions of approval.
23.134.090 Appeals.
23.134.100 Permit expiration.
23.134.110 Amendments.

23.134.010 Purpose.
The conditional use permit ~~(CUP)~~ provides a process for the ~~city council~~council to review decisions regarding uses which, due to the nature of their impacts on surrounding land uses and public facilities, require a case-by-case review and analysis. The purpose of this chapter is to provide standards and procedures under which a conditional use may be permitted, enlarged, or altered if the site is appropriate and if other appropriate conditions of approval can be met. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.12.010)].

23.134.020 Applicability.
The provisions of this chapter apply to land uses requiring a conditional use permit as designated with a "C" on the allowed use tables found in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.12.020)].

23.134.030 Application required.
An application for a conditional use permit shall be filed in accordance with Section 23.110.040 (Application requirements).

23.134.040 Approval authority.
Conditional use permits are a discretionary quasi-judicial decision by the council as designated in Section 23.104.030 (Recommending and approval authority).

23.134.050 Public hearing notice and procedure.
A public hearing and hearing notice shall be required for review and processing of a conditional use permit in accordance with the following:

A. Public Hearing Notice. A notice for public hearing shall be provided pursuant to Section 23.110.120 (Notice of public hearing).

B. Public Hearing Procedure. A public hearing shall be held pursuant to Section 23.110.130 (Public hearing procedures).

23.134.060 Notice of decision.
The notice of decision shall be issued pursuant to Section 23.110.140 (Notice of decision).

23.134.~~030~~070 Approval findings.
The ~~city council~~approval authority may approve or approve with conditions an application for a conditional use permit after finding all of the following. If the ~~city council~~approval authority does not make all of these findings, ~~the council shall deny~~ the conditional use permit shall not be approved.

A. The site size, dimensions, location, topography, and access are adequate for the needs of the proposed use, considering the proposed building mass, parking, traffic, noise, vibration, exhaust/emissions, light, glare, erosion, odor, dust, visibility, safety, and aesthetic considerations.

B. The negative impacts of the proposed use on adjacent properties and on the public can be mitigated through application of other code standards or other reasonable conditions of approval.

C. All required public facilities have adequate capacity to serve the proposal.

D. The project meets the requirements of the zoning code including development standards, design guidelines, and special use provisions.

E. If structures and site plans are considered nonconforming, the elements of a project that are nonconforming have been brought into compliance with the zoning code, where feasible. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.12.030)].

23.134.075 Additional approval findings for condominium conversion.
No application for a conditional use permit for a condominium conversion shall be approved unless all the following findings are made:

A. The condominium conversion meets all the development and other standards set forth in this title.

B. All notices required by the city of Rancho Cordova or state law pertaining to condominium conversions have been properly and timely served.

C. The conversion project will not be contrary to the public health, safety, and welfare of the city of Rancho Cordova.

D. The overall design and physical condition of the condominium conversion achieves a high degree of appearance, quality, and safety.

E. The proposed conversion is consistent with the General Plan and applicable city and other plans in effect at the time of the use permit application, especially with the objectives, policies, and programs of the housing element of the General Plan designed to provide affordable housing to all economic segments of the population. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.13.020)].

23.134.~~040~~080 Conditions of approval.
~~The~~ In approving a conditional use permit, the ~~city council~~approval authority may impose conditions that are found necessary to ensure that the use is compatible with other uses in the vicinity and that the negative impact of the proposed use on the surrounding uses and public facilities is minimized. These conditions may include, but are not limited to, the following:

A. Limiting the hours, days, place, and/or manner of operation.

B. Requiring site or architectural design features which minimize environmental impacts such as noise, vibration, exhaust/emissions, light, glare, erosion, odor, and/or dust.

C. Requiring larger setback areas, lot area, and/or lot depth or width.

D. Limiting the building or structure height, size or lot coverage, and/or location on the site.

E. Designating the size, number, location, and/or design of vehicle access points or parking areas.

F. Requiring street right-of-way to be dedicated and street(s), sidewalks, curbs, planting strips, pathways, or trails to be improved.

G. Requiring landscaping, screening, drainage, water quality facilities, and/or improvement of parking and loading areas.

H. Limiting the number, size, location, height, and/or lighting of signs.~~;~~

I. Limiting or setting standards for the location, design, and/or intensity of outdoor lighting.~~;~~

J. Requiring berms, screening, or landscaping and the establishment of standards for their installation and maintenance~~;~~.

K. Requiring and designating the size, height, location, and/or materials for fences~~;~~.

L. Requiring the protection and preservation of existing trees, soils, vegetation, watercourses, habitat areas, drainage areas, historic resources, cultural resources, and/or sensitive lands~~;~~.

M. Requiring the dedication of sufficient land to the public, and/or construction of pedestrian/bicycle pathways in accordance with the adopted plans, or requiring the recording of a local improvement district nonremonstrance agreement for the same.~~; and~~

N. Other conditions necessary to address the approval criteria and findings. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.12.040)].

23.134.090 Appeals.
Conditional use permits are not subject to appeal.

23.134.100 Permit expiration.
Conditional use permits shall expire three years from the date of approval, unless:

A. Substantial construction of the permitted use has commenced and is diligently pursued to completion; clear documentation is provided to establish that the permit holder has made a good faith effort to commence work upon the use; the permitted use has clearly been established; or actual occupancy of an existing building or land occurs under the terms of the permitted use; or,

B. An extension is approved in accordance with Section 23.110.070 (Extension of land use entitlement).

Notice of expiration of a conditional use permit shall be issued to permit holder in writing at least ten days prior to the expiration becoming final. The permit holder may make a written request for a hearing before the director to challenge the expiration. Such hearing must be held prior to the final expiration date, unless an extension is granted by the director. Director decisions following the hearing are final.

23.134.110 Amendments.
An applicant may request an amendment to a conditional use permit after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

~~**23.134.050 Procedure.**~~
~~The procedure is provided in RCMC 23.110.150(D), Council Determinations. [Ord. 12-2011 § 3 (Exh. A)].~~

~~**23.134.060 Revocation and modification of conditional use permit.**~~
~~The council may initiate revocation or modification proceedings subject to the provisions of RCMC 23.173.080 (Permit revocation or modification). The council shall have the authority to conduct the public hearing and make the final determination on the revocation. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.12.050). Formerly 23.134.050].~~

~~Chapter 23.137~~

~~CONDOMINIUM CONVERSION PERMIT~~

~~Sections:~~

~~23.137.010 Purpose.~~
~~23.137.020 Approval findings.~~
~~23.137.050 Procedure.~~

~~23.137.010 Purpose.~~

~~The condominium conversion permit provides a process for city review and decisions regarding development of all residential condominiums and stock cooperatives including the conversion of existing dwelling units to condominiums, row houses, townhouses, and stock cooperatives. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.13.010)].~~

~~23.137.020 Approval findings.~~

~~No application for a condominium conversion permit shall be approved unless the following findings are made and the requirements of this chapter are met:~~

~~A. The condominium conversion meets all the development and other standards set forth in this title.~~

~~B. All notices required by the city of Rancho Cordova or state law pertaining to condominium conversions have been properly and timely served.~~

~~C. The conversion project will not be contrary to the public health, safety, and welfare of the city of Rancho Cordova.~~

~~D. The overall design and physical condition of the condominium conversion achieves a high degree of appearance, quality, and safety.~~

~~E. The proposed conversion is consistent with the General Plan and applicable city and other plans in effect at the time of the use permit application, especially with the objectives, policies, and programs of the housing element of the General Plan designed to provide affordable housing to all economic segments of the population. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.13.020)].~~

~~23.137.050 Procedure.~~

~~The procedure is provided in RCMC 23.110.150(D), Council Determinations. [Ord. 12-2011 § 3 (Exh. A)].~~

Chapter 23.140

MINOR DESIGN REVIEW

Sections:

23.140.010 Purpose.
23.140.020 Applicability.
23.140.030 ~~Exemptions~~Application required.
23.140.040 ~~Procedure~~Approval authority.
23.140.050 ~~Findings~~Public hearing notice and procedure.
23.140.060 ~~Conditions~~Notice of decision.
23.140.070 Approval findings.
23.140.080 Conditions of approval.
23.140.090 Appeals.
23.140.100 Permit expiration.
23.140.110 Amendments.

23.140.010 Purpose.
The purpose of the minor design review process is to establish expedited limited discretionary review of development projects that require additional site and design considerations beyond the minimum standards of the zoning code. [Ord. 12-2011 § 3 (Exh. A)].

23.140.020 Applicability.
A. Permit Required. Minor design review is required for the following, and applies to all modifications to site plans, building plans, facade changes, etc., when the visual appearance of site or building elements is altered. Note that when minor design review is not required, major design review may be required according to Section 23.141.020 (Applicability):

1. New construction or expansions of existing nonresidential buildings or structures equal to or greater than 1,000 square feet and less than 5,000 square feet in all zoning districts, except industrial zoning districts LIBP, OIMU, M-1, and M-2.

2. Nonresidential facade renovations that involve less than 200 linear feet of facade frontage of an existing building.

3. New construction of or expansions of existing buildings or structures equal to or greater than 1,000 square feet and less than 10,000 square feet in floor area in industrial zoning districts LIBP, OIMU, M-1, and M-2.

4. Significant changes to multifamily and all nonresidential site plans that impact required site plan elements (e.g., required parking, shade canopy, lighting, landscaping).

5. The exterior remodel of multifamily residential buildings or structures.

B. Exemptions. The following structures and improvements are exempt from minor design review. However, such structures may require additional permits, such as a use permit or building permit, to ensure compliance with adopted building code standards and applicable zoning code provisions.

1. A single-family custom home on a lot that is consistent with existing zoning.

2. An addition to a single-family residential home that is consistent with existing zoning.

3. Parcel map for a single-family residence.

4. Expansions of existing nonresidential buildings or structures less than 1,000 square feet in size.

5. Accessory structures consistent with provisions of Chapter 23.734 (Accessory Structures).

6. Repairs and maintenance of site improvements or structures that do not add to, enlarge, or expand the area occupied by the land use or the floor area of the structure and do not significantly alter the appearance of site improvements or structures.

7. Changes to site plan elements that are not specifically required by this code (e.g., decorative elements and landscaping that are not specifically required by code).

8. Public art programs, projects, and improvements to existing sites, structures, utilities, and infrastructure authorized by council or designee.

9. Changes to site plan elements that are specifically required by this code but do not significantly alter the design or function of the site plan.

10. Interior alterations that do not increase the gross floor area within the structure or change/expand the permitted use of the structure.

11. Accessory dwelling units subject to California Government Code Section 65583.1.

12. Construction, alteration, or maintenance by a public utility or public agency of underground or overhead utilities intended to service existing or nearby approved developments (e.g., water, gas, electric, or telecommunication supply or disposal systems, including wires, mains, drains, sewers, pipes, conduits, cables, fire alarm boxes, police call boxes, traffic signals, hydrants, water tanks, and similar facilities and equipment). [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A)].

~~A. Except as otherwise exempt pursuant to RCMC 23.140.030, minor design review is required for the following, and applies to all modifications to site plans, building plans, facade changes, etc., when the visual appearance of site or building elements is altered. Note that when minor design review is not required, major design review may be required according to RCMC 23.141.020:~~

~~1. New construction of a nonresidential building or structure less than 5,000 square feet in all zoning districts unless exempt in RCMC 23.140.030.~~

~~2. Nonresidential facade renovations that involve less than 5,000 square feet of existing floor area or less than 200 linear feet of facade frontage of an existing building, unless exempt in RCMC 23.140.030.~~

~~3. All new buildings and building expansions less than 10,000 square feet in area in industrial zoning districts OIMU, M-1, and M-2 unless exempt in RCMC 23.140.030.~~

~~4. Significant changes to multifamily and all nonresidential site plans that impact required site plan elements (e.g., required parking, shade canopy, lighting, landscaping, etc.).~~

~~5. The exterior remodel of multifamily residential buildings or structures.~~

~~B. All projects must demonstrate consistency with Rancho Cordova design guidelines and development standards contained within this code. [Ord. 12-2011 § 3 (Exh. A)].~~

23.140.030 ~~Exemptions~~Application required.

An application for a minor design review permit shall be filed in accordance with Section 23.110.040 (Application requirements).

~~The following structures and improvements are exempt from minor design review. However, such structures may require additional permits, such as a use permit or building permit to ensure compliance with adopted building code standards and applicable zoning code provisions.~~

~~A. A single-family custom home on a lot that is consistent with existing zoning;~~

~~B. An addition to a single-family residential home that is consistent with existing zoning;~~

~~C. Parcel map for a single-family residence;~~

~~D. Additions to nonresidential structures less than 1,000 square feet in size;~~

~~E. Accessory structures consistent with provisions of Chapter 23.734 RCMC (Residential Accessory Structures);~~

~~F. Repairs and maintenance of site improvements or structures that do not add to, enlarge, or expand the area occupied by the land use or the floor area of the structure and do not significantly alter the appearance of site improvements or structures;~~

~~G. Changes to site plan elements that are not specifically required by this code (e.g., decorative elements and landscaping that are not specifically required by code);~~

~~H. Interior alterations that do not increase the gross floor area within the structure or change/expand the permitted use of the structure;~~

~~I. Second dwelling units subject to California Government Code Section 65583.1; and~~

~~J. Construction, alteration, or maintenance by a public utility or public agency of underground or overhead utilities intended to service existing or nearby approved developments (e.g., water, gas, electric, or telecommunication supply or disposal systems, including wires, mains, drains, sewers, pipes, conduits, cables, fire-alarm boxes, police call boxes, traffic signals, hydrants, and similar facilities and equipment). [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A)].~~

23.140.040 ~~Procedure.~~Approval authority.
Minor design review permits are a limited discretion decision by the director in accordance with Section 23.104.030 (Recommending and approval authority).

~~The procedure is provided in RCMC 23.110.150(C), Director Determinations—Public Hearing. [Ord. 12-2011 § 3 (Exh. A)].~~

23.140.050 Public hearing notice and procedure.
A public hearing is not required for minor design review unless requested pursuant to Section 23.110.110 (Notice of pending director determination and opportunity to request hearing). If a public hearing is requested, notice and hearing procedures shall be consistent with Sections 23.110.120 (Notice of public hearing) and 23.110.130 (Public hearing procedures), respectively.

23.140.060 Notice of decision.
The notice of decision shall be issued in accordance with Section 23.110.140 (Notice of decision).

23.140.~~050~~070 ~~Findings~~Approval findings.
The ~~director~~ approval authority shall approve or approve with conditions an application for a minor design review after finding all of the following. If the ~~director~~ approval authority does not make all of these findings, ~~he/she shall deny~~ the minor design review shall not be approved.

A. The proposed project is consistent with the objectives of the General Plan, complies with applicable zoning regulations, Specific Plan provisions, and special planning area provisions, and is consistent with the applicable Rancho Cordova design guidelines.

B. The proposed architecture, site design, and landscape are suitable for the purposes of the building and the site and will enhance the character of the neighborhood and community.

C. The architecture, including the character, scale, and quality of the design, relationship with the site and other buildings, building materials, screening of exterior appurtenances, exterior lighting and signing, and similar elements, establishes a clear design concept and is compatible with the character of existing or anticipated buildings on adjoining and nearby properties.

D. The proposed project will not create conflicts with vehicular, bicycle, or pedestrian transportation modes of circulation. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A)].

23.140.0~~6~~80 Conditions of approval.
The ~~planning director~~approval authority may require modifications to plans in whole or in part and may condition the design review application to ensure specific design features, construction materials, and conformance with all applicable provisions of this chapter. [Ord. 12-2011 § 3 (Exh. A)].

23.140.090 Appeals.
Appeals of a minor design review permit may be filed in accordance with Section 23.110.160 (Appeals).

23.140.100 Permit expiration.
Minor design review permits shall expire three years from the date of approval, unless:

A. Substantial construction of the permitted use has commenced and is diligently pursued to completion; clear documentation is provided to establish that the permit holder has made a good faith effort to commence work upon the use; the permitted use has clearly been established; actual occupancy of an existing building or land occurs under the terms of the permitted use.

B. An extension is filed for and approved in accordance with Section 23.110.070 (Extension of land use entitlement).

Notice of expiration of a minor design review permit shall be issued to permit holder in writing at least ten days prior to the expiration becoming final. The permit holder may make a written request for a hearing before the director to challenge the expiration. Such hearing must be held prior to the final expiration date, unless an extension is granted by the director. Director decisions following the hearing are final.

23.140.110 Amendments.
An applicant may request an amendment to a minor design review permit after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.141

MAJOR DESIGN REVIEW

Sections:

23.141.010 Purpose.
23.141.020 Applicability.
23.141.030 ~~Exemptions~~Application required.
23.141.040 ~~Procedure~~Approval authority.
23.141.050 ~~Findings~~Public hearing notice and procedure.
23.141.060 ~~Additional findings for residential design review applications~~Notice of decision.
23.141.070 ~~Conditions~~Approval findings.
23.141.075 Additional approval findings for single-family residential subdivisions.
23.141.080 Conditions of approval.
23.141.090 Appeals.
23.141.100 Permit expiration.
23.141.110 Amendments.

23.141.010 Purpose.
The purpose of the design review process is to establish discretionary review of development projects that require additional site and design considerations beyond conformance with minimum standards of the zoning code. The intent of design review is to promote orderly and harmonious growth within the city. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.010). Formerly 23.140.010].

23.141.020 Applicability.
A. Permit Required. Major design review is required for the following:

1. Single-family residential subdivisions.

2. Master home plans for single-family residential subdivisions.

3. New construction of or expansions of multifamily residential development.

4. Integrated developments.

5. New construction of or expansions of existing nonresidential buildings or structures equal to or greater than 5,000 square feet in all zoning districts, except industrial zoning districts LIBP, OIMU, M-1, and M-2.

6. Nonresidential facade renovations that involve 200 linear feet or more of facade frontage of an existing building.

7. New construction or of expansions of existing nonresidential buildings or structures equal to or greater than 10,000 square feet in industrial zoning districts LIBP, OIMU, M-1, and M-2.

8. Public/quasi-public developments (e.g., public safety facilities, library, city facilities).

B. Exemptions. The following structures and improvements are exempt from major design review. However, such projects may require additional permits, such as a use permit or building permit, to ensure compliance with adopted building code standards and applicable zoning code provisions.

1. Projects subject to minor design review pursuant to Chapter 23.140 (Minor Design Review).

2. Projects exempt from minor design review pursuant to Chapter 23.140 (Minor Design Review).

~~A. Except as otherwise exempt pursuant to RCMC 23.141.030 or subject to minor design review as specified in Chapter 23.140 RCMC, major design review is required for the following:~~

~~1. Single-family residential subdivision maps.~~

~~2. Master home plans for single-family residential subdivisions.~~

~~3. Multifamily residential development.~~

~~4. Commercial development.~~

~~5. Office development.~~

~~6. Industrial development.~~

~~7. Public/quasi-public developments (e.g., public safety facilities, library, city facilities).~~

~~B. All projects must demonstrate consistency with Rancho Cordova design guidelines and development standards contained within this code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.020). Formerly 23.140.020].~~

23.141.030 ~~Exemptions~~Application required.
An application for a major design review permit shall be filed in accordance with Section 23.110.040 (Application requirements).

~~The following structures and improvements are exempt from major design review. However, such structures may require additional permits, such as a use permit or a building permit to ensure compliance with adopted building code standards and applicable zoning code provisions.~~

~~A. A single-family custom home on a lot that is consistent with existing zoning;~~

~~B. An addition to a single-family residential home that is consistent with existing zoning;~~

~~C. Parcel map for a single-family residence;~~

~~D. Additions to nonresidential structures less than 1,000 square feet in size;~~

~~E. Accessory structures consistent with provisions of Chapter 23.734 RCMC (Residential Accessory Structures);~~

~~F. Repairs and maintenance of site improvements or structures that do not add to, enlarge, or expand the area occupied by the land use or the floor area of the structure and do not significantly alter the visual appearance of the site or structures;~~

~~G. Interior alterations that do not increase the gross floor area within the structure or change/expand the permitted use of the structure;~~

~~H. Second dwelling units subject to California Government Code Section 65583.1; and~~

~~I. Construction, alteration, or maintenance by a public utility or public agency of underground or overhead utilities intended to service existing or nearby approved developments (e.g., water, gas, electric, or telecommunication supply or disposal systems, including wires, mains, drains, sewers, pipes, conduits, cables, fire alarm boxes, police call boxes, traffic signals, hydrants, and similar facilities and equipment). [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.030). Formerly 23.140.030].~~

23.141.040 ~~Procedure~~Approval authority.
Major design review permits are a discretionary decision by the council pursuant to Section 23.104.030 (Recommending and approval authority).

~~Decisions on major design review applications shall be made by the city council according to RCMC 23.110.150(D), City Council Determinations. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.040). Formerly 23.140.040].~~

23.141.050 Public hearing notice and procedure.
A public hearing and hearing notice shall be required for review and processing of a major design review permit in accordance with the following:

A. Public Hearing Notice. A notice for public hearing shall be provided in accordance with Section 23.110.120 (Notice of public hearing).

B. Public Hearing Procedure. A public hearing shall be held in accordance with Section 23.110.130 (Public hearing procedures).

23.41.060 Notice of decision.
The notice of decision shall be issued in accordance with Section 23.110.140 (Notice of decision).

23.141.~~050~~070 ~~F~~Approval findings.
The ~~city council~~council may approve or approve with conditions an application for major design review after finding all of the following. If the ~~city council~~council does not make all of these findings, ~~the council shall deny~~ the major design review permit shall not be approved.

A. The proposed project is consistent with the objectives of the General Plan, complies with applicable zoning regulations, Specific Plan provisions, and special planning area provisions, and is consistent with the applicable Rancho Cordova design guidelines.

B. The proposed architecture, site design, and landscape are suitable for the purposes of the building and the site and will enhance the character of the neighborhood and community.

C. The architecture, including the character, scale, and quality of the design, relationship with the site and other buildings, building materials, screening of exterior appurtenances, exterior lighting and signing, and similar elements, establishes a clear design concept and is compatible with the character of existing or anticipated buildings on adjoining and nearby properties.

D. The proposed project will not create conflicts with vehicular, bicycle, or pedestrian transportation modes of circulation. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.050). Formerly 23.140.050].

23.141.075~~60~~ Additional approval findings for single-family residential ~~design review applications~~subdivisions.
The ~~city council~~council may approve or approve with conditions an application for a major design review of single-family residential subdivision maps after finding all of the following. If the ~~city council~~council does not make all of these findings, the ~~council shall deny the single-family residential subdivision map~~major design review permit shall not be approved.

A. The residential subdivision is well integrated with the city's street network.

B. Unique neighborhood environments are created.

C. Traditional or modern architectural styles are consistently applied.

D. Pedestrian-friendly environments are created. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.060). Formerly 23.140.060].

23.141.~~070~~080 Conditions of approval.
The ~~city council~~council may require modifications to plans in whole or in part and may condition the major design review application to ensure specific design features, construction materials, and conformance with all applicable provisions of this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.070). Formerly 23.140.070].

23.141.090 Appeals.
Appeals of a major design review permit may be filed in accordance with Section 23.110.160 (Appeals).

23.141.100 Permit expiration.
Major design review permits shall expire three years from the date of approval, unless:

A. Substantial construction of the permitted use has commenced and is diligently pursued to completion; clear documentation is provided to establish that the permit holder has made a good faith effort to commence work upon the use; the permitted use has clearly been established; actual occupancy of an existing building or land occurs under the terms of the permitted use.

B. An extension is filed for and approved in accordance with Section 23.110.070 (Extension of land use entitlement).

Notice of expiration of a major design review permit shall be issued to permit holder in writing at least ten days prior to the expiration becoming final. The permit holder may make a written request for a hearing before the director to challenge the expiration. Such hearing must be held prior to the final expiration date, unless an extension is granted by the director. Director decisions following the hearing are final.

23.141.110 Amendments.

An applicant may request an amendment to a major design review permit after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.143

VARIANCE

Sections:

23.143.010 Purpose.
23.143.020 Applicability.
23.143.030 ~~Procedure~~Application required.
23.143.040 ~~Findings and decision~~Approval authority.
23.143.050 ~~Conditions of approval~~Public hearing notice and procedure.
23.143.060 Notice of decision.
23.143.070 Approval findings.
23.143.075 Approval findings for off-street parking variance.
23.143.080 Conditions of approval.
23.143.090 Appeals.
23.143.100 Permit expiration.
23.143.110 Amendments.

23.143.010 Purpose.
This chapter allows variances from the development standards of this zoning code only when, because of special circumstances applicable to the property, including location, shape, size, surroundings, topography, or other physical conditions, the strict application of the standards denies the property owner privileges enjoyed by other property owners in the vicinity in the same zoning district. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.15.010)].

23.143.020 Applicability.
A variance may be granted to waive or modify any requirement of this zoning code, except to:

A. Allow a land use not otherwise permitted in the zone.

B. Increase the maximum allowed residential density.

C. Waive a specific prohibition (e.g., prohibited sign).

D. Waive or significantly reduce parking requirements.

E. Waive or modify a procedural requirement. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.15.020)].

23.143.030 ~~Procedure~~Application required.
An application for a variance shall be filed in accordance with Section 23.110.040 (Application requirements).

~~The procedure is provided in RCMC 23.110.150(D), City Council Determinations. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.15.030)].~~

23.143.040 Approval authority.
Variances are a discretionary decision of the council pursuant to Section 23.104.030 (Recommending and approval authority).

23.143.050 Public hearing notice and procedure.
A public hearing and hearing notice shall be required for review and processing of a variance in accordance with the following:

A. Public Hearing Notice. A notice for public hearing shall be provided for pursuant to Section 23.110.120 (Notice of public hearing).

B. Public Hearing Procedure. A public hearing shall be held pursuant to Section 23.110.130 (Public hearing procedures).

23.143.060 Notice of decision.
The notice of decision shall be issued pursuant to Section 23.110.140 (Notice of decision).

23.143.~~040~~070 ~~Findings~~ Approval findings~~and decision~~.
The ~~review~~ approval authority may~~shall~~ approve or approve with conditions an application for a variance after finding all of the following. If the approval~~review~~ authority does not make all of these findings, ~~it shall deny~~ the variance shall not be approved, except as otherwise specified under Section 23.143.075 (Approval findings for off-street parking variance).

~~A. General Findings.~~

~~1~~A. There are special circumstances applicable to the property (e.g., location, shape, size, surroundings, topography, or other conditions), so that the strict application of this zoning code denies the property owner privileges enjoyed by other property owners in the vicinity and within the same zoning district.

~~2~~B. Granting the variance is necessary for the preservation and enjoyment of substantial property rights enjoyed by other property owners in the same vicinity and zoning district and denied to the property owner for which the variance is sought.

~~3~~C. Granting the variance will not adversely affect the interests of the public or the interests of residents and property owners in the vicinity of the premises in question.

~~4~~D. The variance is consistent with the General Plan, any applicable Specific Plan, or development agreement.

23.143.075 Approval findings for off-street parking variance.
~~B. Findings for Off-Street Parking Variances.~~ In the case of a nonresidential development project proposing to locate a portion of the required parking in an off-site location or provide in-lieu fees or facilities instead of the required on-site parking spaces, the ~~review~~ approval authority shall first make both of the following findings, as required by Government Code Section 65906.5, instead of those required under ~~subsection (A)~~Section 23.143.070 (Approval findings)~~ of this section~~:

~~1~~A. The variance will be an incentive to, and a benefit for, the nonresidential development.~~; and~~

~~2~~B. The variance will facilitate access to the nonresidential development by patrons of public transit facilities. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.15.040)].

23.143.~~050~~080 Conditions of approval.
In approving a variance, the ~~review~~ approval authority:

A. Shall impose conditions to ensure that the variance does not grant special privileges inconsistent with the limitations on other properties in the vicinity and zoning district in which the property is located.~~;~~

B. May impose any reasonable conditions (e.g., the placement, height, nature, and extent of the use, buffers, landscaping and maintenance, off-site improvements, performance guarantees, screening, surfacing, hours of operation) to ensure that the approval complies with the findings required by this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.15.050)].

23.143.090 Appeals.
Appeals of a variance may be filed in accordance with Section 23.110.160 (Appeals).

23.143.100 Permit expiration.
Variances shall expire three years from the date of approval, unless:

A. Substantial construction of the permitted use has commenced and is diligently pursued to completion; clear documentation is provided to establish that the variance holder has made a good faith effort to commence work upon the use; the permitted use has clearly been established; or actual occupancy of an existing building or land occurs under the terms of the permitted use.

B. An extension is filed for and approved in accordance with Section 23.110.070 (Extension of land use entitlement).

Notice of expiration of a variance shall be issued to permit holder in writing at least ten days prior to the expiration becoming final. The permit holder may make a written request for a hearing before the director to challenge the expiration. Such hearing must be held prior to the final expiration date, unless an extension is granted by the director. Director decisions following the hearing are final.

23.143.110 Amendments.
An applicant may request an amendment to a variance after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.146

ZONING AMENDMENTS

Sections:

23.146.010 Purpose.
23.146.020 Applicability.
23.146.030 ~~Procedure~~Application required.
23.146.040 Approval ~~findings~~authority.
23.146.050 ~~Record of amendments~~Public hearing notice and procedure.
23.146.060 ~~Prezoning~~Notice of decision.
23.146.070 Approval findings.
23.146.080 Conditions of approval.
23.146.090 Appeals.
23.146.100 Permit expiration.
23.146.110 Amendments.
23.146.120 Record of amendments.
23.146.130 Prezoning.

23.146.010 Purpose.
The purpose of a zoning amendment is to allow modification to any provisions of this code, including the adoption of new regulations or deletion of existing regulations, or to change the zoning designation on any parcel(s). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.16.010)].

23.146.020 Applicability.
The types of zoning amendments are listed as follows:

A. A map amendment has the effect of rezoning property from one zoning district to another.

B. A zoning text amendment may modify any standard, requirement, or procedure applicable to the use and development of land within the city.

C. An unincorporated property within the city's sphere of influence may be prezoned to the zoning district that would apply upon annexation to the city. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.16.020)].

23.146.030 ~~Procedure~~Application required.
An application for a zoning amendment shall be filed in accordance with Section 23.110.040 (Application requirements).

~~Zoning amendments require a public hearing by the city council and require the adoption of an ordinance. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.16.030)].~~

23.146.040 Approval authority.
Zoning amendments are a discretionary decision by the council pursuant to Section 23.104.030 (Recommending and approval authority).

23.146.050 Public hearing notice and procedure.
A public hearing and hearing notice shall be required for review and processing of a zoning amendment in accordance with the following:

A. Public Hearing Notice. A notice for public hearing shall be provided for pursuant to Section 23.110.120 (Notice of public hearing).

B. Public Hearing Procedure. A public hearing shall be held pursuant to Section 23.110.130 (Public hearing procedures).

23.146.060 Notice of decision.
The notice of decision shall be issued pursuant to Section 23.110.140 (Notice of decision).

23.146.~~040~~070 Approval findings.
The ~~city council~~council may approve or approve with conditions an application for a zoning amendment after finding all of the following. If the ~~city council~~council does not make all of these findings, the ~~council shall deny the~~ zoning amendment shall not be approved.

A. The proposed amendment is consistent with the General Plan.

B. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the city.

C. The amendment has been reviewed in compliance with the provisions of CEQA.

D. If a map amendment, the site is physically suitable (including absence of physical constraints, access, compatibility with adjoining land uses, and provisions of utilities) for the requested zoning designations and anticipated land uses/development.

E. If a text amendment, the amendment is internally consistent with other applicable provisions of this zoning code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.16.040)].

23.146.080 Conditions of approval.
Zoning amendments shall not be conditioned for approval.

23.146.090 Appeals.
Zoning amendments are not subject to appeal.

23.146.100 Permit expiration.
Zoning amendments shall not expire.

23.146.110 Amendments.
Proposed changes to zoning amendments following final action shall be processed as a new application.

23.146.12~~05~~0 Record of amendments.
The ~~planning department~~department shall maintain a record of amendments to the text of this code and the land use districts map in a format convenient for public use. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.16.050)].

23.146.~~060~~130 Prezoning.
A. Purpose. An unincorporated property within the city's sphere of influence may be prezoned to the zoning district that would apply upon annexation to the city.

B. Initiation and Processing. A prezoning shall be initiated, processed, and approved or disapproved in the same manner as provided for other amendments by this chapter.

C. Application of Official Zoning Designations. Upon the effective date of annexation, the zoning designation established by prezoning shall become the official zoning for the property and shall be so designated on the zoning map. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.16.060)].

Chapter 23.149

SPECIAL PLANNING AREAS

Sections:

23.149.010 Purpose.
23.149.020 Applicability.
23.149.030 ~~Procedure~~Application required.
23.149.040 ~~Submittal requirements~~Approval authority.
23.149.050 ~~General provisions~~Public hearing notice and procedure.
23.149.060 ~~Approval findings~~Notice of decision.
23.149.070 Approval findings.
23.149.080 Conditions of approval.
23.149.090 Appeals.
23.149.100 Expiration.
23.149.110 Amendments.
23.149.120 General provisions

23.149.010 Purpose.
A special planning area ~~(SPA)~~ is a land use zone and implementing document that allows for the development of unique and imaginative projects that are otherwise not possible under the current provisions of the zoning code or to protect unique environmental, historic, architectural, and other features that require special consideration. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.17.010)].

23.149.020 Applicability.
A ~~n SPA~~ special planning area may be adopted to accomplish the following:

A. Protect a unique environmental, historical, architectural, or other significant site feature that cannot be adequately protected by adoption of another land use zone.

B. Allow the development of an exceptional project design that cannot be built under an existing zoning district or due to constraints of existing development standards. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.17.020)].

23.149.030 ~~Procedure.~~Application required.
An application for a special planning area shall be filed in accordance with Section 23.110.040 (Application requirements).

~~Applications for a new SPA or an SPA amendment may be initiated in the same manner as a zoning code amendment and shall be processed as city council decisions. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.17.030)].~~

~~**23.149.040 Submittal requirements.**~~
~~A. An SPA document shall include an existing setting description:~~

~~1. Physical characteristics of the site.~~

~~2. Location of structures and other significant improvements.~~

~~3. Significant natural features of the site.~~

~~4. Available public facilities.~~

~~5. Capacity of existing and planned circulation systems.~~

~~6. Existing and planned uses within 1,000 feet.~~

~~7. A boundary survey map of the property and a calculation of the gross land area within the proposed district. A tentative subdivision map may be substituted if the applicant proposes to subdivide the property.~~

~~8. An aerial photograph of the SPA and the surrounding properties.~~

~~9. A discussion of specific objectives and limits for development of the property which recognize and respond to identified opportunities and constraints of the SPA.~~

~~10. Proposed land use and a description of how the land uses implement the General Plan.~~

~~11. Proposed density ranges for proposal that include housing and how the density ranges correspond to the General Plan.~~

~~12. Land use plan including, but not limited to, the acreage of each land use type and number of housing units by type. The distribution of land uses shall be expressed in terms of acreage and the total number of residential units and/or square footage of nonresidential buildings allowed.~~

~~13. A circulation plan showing existing and proposed public and private streets, pedestrian ways, trails, and related transportation access or circulation features required to serve the proposed development.~~

~~14. Performance and development standard requirements related to setbacks, lot area, intensity of development on each lot, parking requirements, landscaping, and signs.~~

~~15. Design standards and guidelines as appropriate for the specific site and development.~~

~~16. Open space plan including protection measures for significant natural features, parks, and other site amenities.~~

~~B. The SPA may include a procedure for review of proposed development, such as:~~

~~1. Types of projects that require review;~~

~~2. Documents required from developers;~~

~~3. Hearing procedures;~~

~~4. Regulations relating to nonconforming lots, uses, structures, and signs; and~~

~~5. Time phasing and sequence of development projects. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.17.040)].~~

23.149.040 Approval authority.
Special planning areas are a discretionary decision by the council pursuant to Section 23.104.030 (Recommending and approval authority).

23.149.050 Public hearing notice and procedure.
A public hearing and hearing notice shall be required for review and processing of a special planning area in accordance with the following:

A. Public Hearing Notice. A notice for public hearing shall be provided for pursuant to Section 23.110.120 (Notice of public hearing).

B. Public Hearing Procedure. A public hearing shall be held pursuant to Section 23.110.130 (Public hearing procedures).

23.149.~~060~~070 Approval findings.
The ~~city council~~council may approve or approve with conditions an application for a special planning area after finding all of the following. If the ~~city council~~council does not make all of these findings, the ~~council shall deny the~~ special planning area shall not be approved.

A. The proposed special planning area ~~SPA~~ is consistent with the goals, policies, and objectives of the General Plan.

B. The proposed special planning area ~~SPA~~ meets the requirements set forth in this chapter~~; and~~.

C. The special planning area ~~SPA~~ is needed because the project is not possible under the existing zoning requirements. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.17.060)].

23.149.080 Conditions of approval.
The approval authority may require modifications to the special planning area in whole or in part to ensure consistency with the General Plan and conformance with all applicable provisions of this title. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.070). Formerly 23.140.070].

23.149.090 Appeals.
Special planning areas are not subject to appeal.

23.149.100 Expiration.
Special planning areas shall not expire.

23.149.110 Amendments.
Special planning areas may be amended following approval in the same manner as the original application.

23.149.~~050~~ 120 General provisions.
A. A special planning area ~~SPA~~ must contain sufficient detail to allow the review body to implement its provisions and to describe to subsequent developers how properties within a~~an~~ special planning area ~~SPA~~ may be developed.

B. Where no specific standard is contained in a special planning area ordinance (e.g., parking, landscape standards, signs), the applicable provisions of the zoning code shall apply as determined by the director.

C. A special planning area ~~SPA~~ shall be clearly designated on the zoning map and incorporated into the zoning code as an appendix. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.17.050)].

Chapter 23.152

SPECIFIC PLANS

Sections:

23.152.010 Purpose.
23.152.020 Applicability.
23.152.030 ~~Procedure~~Application required.
23.152.035 Application content required.
23.152.040 ~~Contents~~Approval authority.
23.152.050 ~~Environmental review~~Public hearing notice and procedure.
23.152.060 ~~Approval findings~~Notice of decision.
23.152.070 Approval findings.
23.152.080 Conditions of approval.
23.152.090 Appeals.
23.152.100 Expiration.
23.152.110 Amendments.
23.152.120 Environmental review.

23.152.010 Purpose.
The purpose of a Specific Plan is to provide a regulatory document that implements the city's General Plan on an area-specific basis. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.18.010)].

23.152.020 Applicability.
The General Plan identifies certain areas of the city which require Specific Plans to implement General Plan policies. Specific Plans are also encouraged if they will lead to more effective implementation of the General Plan. In the event there is an inconsistency or conflict between an adopted Specific Plan and comparable provisions within the zoning code, the Specific Plan shall prevail. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.18.020)].

23.152.030 ~~Procedure~~Application required.
An application for a Specific Plan shall be filed in accordance with Section 23.110.040 (Application requirements) and Section 23.152.035 (Application content required).

~~The city council shall hold a public hearing and make the final determination on Specific Plans, after receiving a recommendation from city staff. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.18.030)].~~

23.152.~~040~~035 Application c~~C~~ontent~~s~~ required.
In addition to the minimum content requirements of California Government Code Section 65451, the following items outline the city's content requirements for an application:

A. Statement of relationship of the Specific Plan to the General Plan.

B. Policies for development and standards for regulating development ~~within~~ in the plan area.

C. The proposed land uses for all areas covered by the plan.

D. The types and configurations of buildings to be included in all developments ~~within~~ in the plan area.

E. The location of and types of streets.

F. Public facilities and infrastructure required to serve developments ~~within~~ in the ~~Specific~~ p~~P~~lan area.

G. A parking and circulation plan for off-street parking areas showing the location of parking lots, the approximate number of spaces, and the approximate location of entrances and exits.

H. Proposed conservation, open space, and/or recreation areas, if any.

I. Any other programs, guidelines, or standards appropriate for the area covered by the Specific Plan. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.18.040)].

23.152.040 Approval authority.
Specific Plans are a discretionary legislative decision by the council pursuant to Section 23.104.030 (Recommending and approval authority).

23.152.050 Public hearing notice and procedure.
A public hearing and hearing notice shall be required for review and processing of a Specific Plan in accordance with the following:

A. Public Hearing Notice. A notice for public hearing shall be provided for pursuant to Section 23.110.120 (Notice of public hearing).

B. Public Hearing Procedure. A public hearing shall be held pursuant to Section 23.110.130 (Public hearing procedures).

23.152.060 Notice of decision.
The notice of decision shall be issued pursuant to Section 23.110.140 (Notice of decision).

23.152.~~060~~070 Approval findings.
The ~~city council~~council may approve or approve with conditions an application for a Specific Plan after finding all of the following. If the ~~city council~~council does not make all of these findings, ~~the council shall deny~~ the Specific Plan shall not be approved.

A. The proposed Specific Plan is consistent with the goals, policies, and objectives of the General Plan, development agreement, or other implementation instrument.

B. The proposed Specific Plan will not adversely affect surrounding properties. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.18.060)].

23.152.080 Conditions of approval.
The approval authority may require modifications to the Specific Plan in whole or in part to ensure consistency with the General Plan and conformance with all applicable provisions of this title. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.070). Formerly 23.140.070].

23.152.090 Appeals.
Specific Plan determinations are not subject to appeal.

23.152.100 Expiration.
Specific Plans shall not expire.

23.152.110 Amendments.
An applicant may request an amendment to a Specific Plan after the final written decision is issued. Amendments shall be processed in the same manner as an original application.

23.152.12~~05~~0 Environmental review.
The majority of Specific Plans will require the preparation of an environmental impact report (EIR) under ~~the California Environmental Quality Act~~ CEQA ~~and~~ Guidelines. Once certified, the EIR for a Specific Plan may be relied upon for further entitlements sought subsequent to adoption of the Specific Plan. Unless otherwise exempt, an initial study shall be prepared for all subsequent applications to determine whether a supplement to the EIR must be prepared. In the event that a supplement to the EIR is determined not to be necessary, a negative declaration or mitigated negative declaration shall be prepared. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.18.050)].

Chapter 23.155

GENERAL PLAN AMENDMENTS

Sections:

23.155.010 Purpose.
23.155.020 Applicability.
23.155.030 ~~Procedure~~Application required.
23.155.040 Approval ~~findings~~authority.
23.155.050 Public hearing notice and procedure.
23.155.060 Approval findings.
23.155.070 Conditions of approval.
23.155.080 Appeals.
23.155.090 Expiration.
23.155.100 Amendments.
23.155.110 Frequency of amendments.
23.155.120 Additional notice required.

23.155.010 Purpose.
As the city continues to grow and change over time, it is necessary to periodically update the General Plan. Amendments may be made to the General Plan text (e.g., goals, policies, or implementation programs) or map to change land use designations on any parcel(s) if the approval findings (~~RCMC~~ Section 23.155.040 [Approval authority]) are met. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.19.010)].

23.155.020 Applicability.
A General Plan amendment may include revisions to the text, diagrams, and/or mapping designations. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.19.020)].

23.155.030 ~~Procedure~~Application required.
An application for a General Plan amendment shall be filed in accordance with Section 23.110.040 (Application requirements).

~~The city council shall hold a public hearing and make the final determination on General Plan amendments, after receiving a recommendation from city staff. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.19.030)].~~

23.155.040 Approval authority.
General Plan amendments are a discretionary decision by the council pursuant to Section 23.104.030 (Recommending and approval authority).

23.155.050 Public hearing notice and procedure.
A public hearing and hearing notice shall be required for review and processing of a General Plan amendment in accordance with the following:

A. Public Hearing Notice. A notice for public hearing shall be provided for pursuant to Section 23.110.120 (Notice of public hearing).

B. Public Hearing Procedure. A public hearing shall be held pursuant to Section 23.110.130 (Public hearing procedures).

23.155.0~~6~~40 Approval findings.
The ~~city council~~council may approve or approve with conditions an application for a General Plan amendment after finding all of the following. If the ~~city council~~council does not make all of these findings, the ~~council shall deny the~~ General Plan amendment shall not be approved.

A. The proposed amendment is internally consistent with the General Plan.

B. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the city.

C. In the case of amendments to the General Plan map, the site is physically suitable (including absence of physical constraints, access, compatibility with adjoining land uses, and provisions of utilities) for the requested/anticipated land use developments.

D. The proposed project has been reviewed in compliance with the provisions of ~~the California Environmental Quality Act (~~CEQA~~)~~. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.19.040)].

23.155.070 Conditions of approval.
The approval authority may require modifications to a General Plan amendment to ensure the required findings can be made. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.070). Formerly 23.140.070].

23.155.080 Appeals.
General Plan amendments are not subject to appeal.

23.155.090 Expiration.
General Plan amendments shall not expire.

23.155.100 Amendments.
Proposed changes to General Plan amendments following final action shall be processed as a new application.

23.155.110 Frequency of amendments.
Pursuant to Government Code Section 65358, no mandatory element of the General Plan may be amended more frequently than four times during any calendar year. Subject to that limitation, an amendment may be made at any time and may include more than one change to the General Plan.

23.155.120 Additional notice required.
Pursuant to Government Code Section 65352, at least 45 days prior to council action on a proposed General Plan amendment, the community development director shall notify the County, the Local Agency Formation Commission (LAFCO), and any area-wide planning agency or federal agency whose operations may be significantly affected by the proposed action, and each governmental body, commission, or board, including those of any school or special districts, whose jurisdiction lies wholly or partially within the city whose functions include recommending, preparing plans for, or constructing major public works projects.

Chapter 23.158

DEVELOPMENT AGREEMENTS

Sections:

23.158.010 Purpose.
23.158.020 Applicability.
23.158.030 ~~Procedure~~Application required.
23.158.035 Application content required.
23.158.036 Additional application information
23.158.040 ~~Required contents~~Approval authority.
23.158.050 ~~Approval findings~~Public hearing notice and procedure.
23.158.060 Approval findings.
23.158.070 Conditions of approval.
23.158.080 Appeals.
23.158.110 Execution and recordation.
23.158.120 Effect of development agreement.
23.158.130 Periodic review.

23.158.010 Purpose.
This chapter establishes procedures and requirements for the review and approval of development agreements when applied for as part of a land use entitlement in compliance with the provisions of California Government Code Sections 65864 through 65869.5.

The ~~city council~~council finds and declares the use of development agreements is beneficial to the public, in that:

A. Development agreements increase the certainty in the approval of development projects, thereby preventing the waste of resources, reducing the cost of development to the consumer, and encouraging investment in and commitment to comprehensive planning, all leading to the maximum efficient utilization of resources at the least economic cost to the public.

B. Development agreements provide assurance to the applicant for a development project that, upon approval of the project, the applicant may proceed with the project in accordance with existing policies, rules and regulations, and subject to conditions of approval, thereby strengthening the public planning process, encouraging private participation in comprehensive planning, and reducing the economic costs of development.

C. Development agreements enable the city to plan for and finance public facilities, including ~~, but not limited to,~~ streets, sewerage, transportation, drinking water, school, and utility facilities, thereby removing a serious impediment to the development of new housing. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.20.010)].

23.158.020 Applicability.
The city may establish a development agreement between the city and any other person having legal or equitable interest in real property for the development of that property. Development agreements that contain a legislative or quasi-judicial land use decision or request a final decision on a land use action are governed by this section. The following include ~~but are not limited to~~ situations in which the city may seek a development agreement:

A. Multiple-party, partnership, multiple-landowner situations.

B. Large or complex infrastructure requirements.

C. Timing and/or phasing issues.

D. Redevelopment and urban renewal projects. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.20.020)].

23.158.030 Application required.
An application for a development agreement shall be filed in accordance with Section 23.110.040 (Application requirements) and Section 23.158.035 (Application content required).

23.158.~~040~~035 ~~Required~~ Application content~~s~~ required.
In addition to such terms as the partner may agree to, a development agreement shall contain the mandatory provisions specified by state law (Government Code Section 65865.2) including the following specific provisions:

A. The duration of the agreement.

B. The permitted uses of the property.

C. The density or intensity of permitted uses.

D. The maximum height and size of proposed structures.

E. Provisions for reservation or dedication of lands for public purposes.

~~F. The development agreement may also contain the following information:~~

~~1. Conditions, terms, restrictions, and requirements for subsequent discretionary actions, provided such that the development of land for the purposes and level set forth in the agreement is limited.~~

~~2. Requirements that the construction be commenced within a specific time period and that the project or any phase thereof be completed within a specific time frame.~~

F. Statement by a licensed civil engineer that the property does not lie in a protected 200-year floodplain. If any part of the property lies in a protected 200-year floodplain, the development agreement shall contain conditions that will provide urban level of flood protection to the property. [Ord. 7-2016 § 2 (Exh. 1B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.20.040)].

23.158.036 Additional application information.
The development agreement may also contain the following information:

~~1.~~A. Conditions, terms, restrictions, and requirements for subsequent discretionary actions, provided such that the development of land for the purposes and level set forth in the agreement is limited.

~~2.~~B. Requirements that the construction be commenced within a specific time period and that the project or any phase thereof be completed within a specific time frame. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.20.040)].

23.158.040 Approval authority.
Development agreements are a discretionary legislative decision by the council pursuant to Section 23.104.030 (Recommending and approval authority). The city manager shall execute any development agreement approved.

23.158.050 Public hearing notice and procedure.
A public hearing and hearing notice shall be required for review and processing of a development agreement in accordance with the following:

A. Public Hearing Notice. A notice for public hearing shall be provided for pursuant to Section 23.110.120 (Notice of public hearing).

B. Public Hearing Procedure. A public hearing shall be held pursuant to Section 23.110.130 (Public hearing procedures).

23.158.065~~0~~ Approval findings.
The ~~city council~~council may grant a development agreement after finding all of the following. If the ~~city council~~council does not make all of these findings, the ~~council shall not grant the~~ development agreement shall not be approved.

A. The development agreement is consistent with the General Plan objectives, policies, land uses, and implementation programs and any other applicable Specific Plans.

B. The development agreement is in conformance with the public convenience and general welfare of persons residing in the immediate area and will not be detrimental or injurious to property or persons in the general neighborhood or to the general welfare of the residents of the city as a whole.

C. The development agreement will promote the orderly development of property or the preservation of property values. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.20.050)].

D. The development agreement does not pertain to any property in the protected 200-year floodplain, unless the development agreement contains conditions that will provide an urban level of protection to the property consistent with California Government Code Section 65865.5. [Ord. 7-2016 § 2 (Exh. 1B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.20.050)].

23.158.070 Conditions of approval.
The approval authority may require modifications to the development agreement in whole or in part to ensure consistency with the General Plan and conformance with all applicable provisions of this title. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.14.070). Formerly 23.140.070].

23.158.080 Appeals.
Development agreements are not subject to appeal.

23.158.090 Permit expiration.
A. Expiration Date Required. Development agreements shall include terms of expiration of the development agreement.

B. Extension. If a development agreement is extended, any development that occurs after the original expiration date shall be consistent with the provisions of the General Plan as of the adoption date of the amended development agreement unless otherwise negotiated in the agreement.

23.158.100 Amendments.
A. Amendments to development agreements shall be processed in the same manner as the original development agreement.

B. If any development agreement is amended during its term, any change shall be consistent with the provisions of the General Plan and any applicable Specific Plan.

23.158.110 Execution and recordation.
~~1~~A. Effective Date. The city shall execute development agreements on or after the effective date of the ordinance approving the agreement.

~~2~~B. Recordation. A development agreement shall be recorded in the office of the county recorder no later than 10 days after it is executed.

23.158.120 Effect of development agreement.
~~1~~A. Applicable Regulations. Unless otherwise provided by the development agreement itself, the rules, regulations, and official policies governing allowed uses of the land, density and intensity of use, design, improvement, and construction standards and specifications applicable to development of the property subject to a development agreement are the rules, regulations, and official policies in force at the time of execution of the agreement.

~~2~~B. Additional Requirements. A development agreement does not prevent the city, in subsequent actions, from applying new rules, regulations, and policies that do not conflict with those applicable to the property, nor does a development agreement prevent the city from conditionally approving or disapproving any subsequent development project application on the basis of existing or new rules, regulations, and policies.

23.158.130 Periodic review.
The director shall review the development agreement every 12 months from the date the agreement is entered into and provide a written report to the ~~city council~~council. The burden of proof is on the applicant to provide necessary information verifying compliance with the terms of the agreement. The applicant shall also bear the cost of such review in accordance with the fee or deposit established by the ~~city council~~council resolution. If the director finds that any aspect of the development project is not in strict compliance with the terms of the agreement or may warrant consideration by the ~~city council~~council, the director may schedule the matter before the ~~city council~~council for review. [Ord. 25-2013 §§ 2, 3; Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.20.030)].

Chapter 23.161

PUBLIC HEARINGS

(Repealed by Ord. 12-2011)

Chapter 23.164

APPEALS

~~Sections:~~
~~23.164.010 Purpose.~~
~~23.164.020 Authority.~~
~~23.164.030 Filing.~~
~~23.164.040 Processing.~~

~~23.164.010 Purpose.~~
~~This chapter establishes procedures for the appeal and review of final determinations of approval authorities. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.22.010)].~~

~~23.164.020 Authority.~~
~~For determinations and actions that may be appealed, the authority to act on appeals shall be as follows:~~

~~A. Ordinance Administration and Interpretation. The following decisions and actions may be appealed to the council:~~

~~1. Similar use determinations;~~

~~2. Reasonable accommodation;~~

~~3. Unified sign program;~~

~~4. Administrative use permits;~~

~~5. Limited use permits;~~

~~6. Adjustments;~~

~~7. Nonconforming use permit;~~

~~8. CUP revocation;~~

~~9. Minor design review;~~

~~10. Determinations regarding the interpretation or meaning of applicable provisions of the zoning code;~~

~~11. Any determination that an entitlement application is incomplete in compliance with state law (Government Code Section 65000). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.22.020)].~~

~~23.164.030 Filing.~~
~~A. An appeal may be filed:~~

~~1. By any person affected by an administrative determination or action by the director, as described in RCMC 23.164.020.~~

~~2. In the case of a planning entitlement described in RCMC 23.164.020, by anyone who, in person or through a representative, presented testimony at a public hearing in connection with the decision being appealed, or who otherwise informed the city in writing of the nature of their concerns prior to the hearing.~~

~~B. Timing and Form of Appeal. Appeals shall be filed with the department within 10 calendar days following the final date of the determination being appealed. All appeals shall be submitted in writing, together with the name, address, phone number, and signature of the appellant, and the required filing fee. The written appeal shall specifically state the pertinent facts of the case and the basis for the appeal.~~

~~C. Scope of Planning Entitlement Appeals. An appeal of a decision on a planning entitlement shall be limited to issues raised at the public hearing, or in writing before the hearing, or information that was not known at the time of the decision that is being appealed.~~

~~D. Rights. Pending a decision on an appeal in compliance with this zoning code, all rights emanating from the planning entitlement, license, or other city action that is the subject of the appeal and all relevant time periods shall be suspended.~~

~~E. Multiple Actions. In the event an appeal is filed regarding a decision on one of multiple entitlements or city approvals concurrently granted for a single project, all concurrently granted city entitlements and approvals for the project shall be automatically appealed and shall be considered and acted upon in compliance with this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.22.030)].~~

~~23.164.040 Processing.~~
~~A. Scheduling of Hearing. After an appeal has been received in compliance with RCMC 23.164.030, the city clerk shall schedule the matter for a council agenda, as applicable to the appeal.~~

~~B. Report. After the hearing has been scheduled, the director shall prepare a report on the matter and forward the report to the appropriate hearing body.~~

~~C. Consolidation of Multiple Appeals. If more than one party files an appeal on a land use action, the appeals shall be consolidated and noticed and heard as one proceeding.~~

~~D. Withdrawal of an Appeal. An appeal may be withdrawn by an appellant at any time prior to the rendering of a final decision. The appeal proceedings shall terminate as of the date the withdrawal request is received by the city.~~

~~E. General Procedure. The hearing body shall conduct a public hearing in compliance with RCMC 23.110.150 (Land use determinations).~~

~~1. Scope of Review. The review authority may consider any issues associated with the decision under consideration, in addition to the specific grounds for the appeal. The review authority shall also consider any environmental determination applicable to the entitlement or decision under consideration.~~

~~2. New Evidence. If new or different evidence is presented during the hearing, council may refer the matter back to the original approval body as applicable for a report on the new or different evidence prior to a final decision.~~

~~3. Decision. After a public hearing, the hearing body may:~~

~~a. Approve, modify, or disapprove the action, either in whole or in part, based on the record and the evidence received at the hearing;~~

~~b. Adopt additional conditions of approval deemed reasonable and necessary;~~

~~c. Disapprove the planning entitlement approved by the previous review authority, even if the request was to modify the project or to modify or eliminate one or more of the conditions of approval.~~

~~4. The lack of an affirmative majority vote or a tie vote shall constitute denial of the project.~~

~~5. The findings, decision, and action of the hearing body shall be final.~~

~~F. Effective Date of Decision. A decision by the council on an appeal is effective as of the date of the decision. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.22.040)].~~

Chapter 23.167

COUNCIL CALL-UPS

~~Sections:~~
~~23.167.010 Purpose.~~
~~23.167.020 Authority.~~
~~23.167.030 Filing.~~
~~23.167.040 Rights.~~
~~23.167.050 Processing.~~

~~23.167.010 Purpose.~~
~~This chapter outlines the process for a member of the council to elevate a decision of the director to the full council for discussion and final determination. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.23.010)].~~

~~23.167.020 Authority.~~
~~Final decisions of the director, with the exception of ministerial entitlements (e.g., zoning certifications and temporary use permits), may be elevated to the council for final determination under the following circumstances:~~

~~A. Any member of the council may request that an item be elevated.~~

~~B. The item can only be elevated following the director decision.~~

~~C. All call-ups shall follow the public hearing process established in RCMC 23.110.150 (Land use determinations). [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.23.020)].~~

~~23.167.030 Filing.~~
~~Council call-ups shall be filed with the department within 10 calendar days following the final date of the determination. All call-ups shall be submitted in writing by a member of the council with a signature. The written call-up shall specifically state the pertinent facts of the case and the basis for the call-up. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.23.030)].~~

~~23.167.040 Rights.~~
~~A. Suspension. Pending a decision on a council call-up in compliance with this zoning code, all rights emanating from the entitlement, license, or other entitlement that is the subject of the appeal and all relevant time periods shall be suspended.~~

~~B. Multiple Actions. In the event a council call-up is filed regarding a decision on one of multiple entitlements or city approvals concurrently granted for a single project, all concurrently granted city entitlements and approvals for the project shall be automatically called up and shall be considered and acted upon in compliance with this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.23.040)].~~

~~23.167.050 Processing.~~
~~A. Scheduling of Hearing. After a council call-up is filed and received in compliance with RCMC 23.167.030, the city clerk shall schedule the matter for a council agenda, as applicable to the appeal.~~

~~B. Report. After the hearing has been scheduled, the director shall prepare a report on the matter and forward the report to the council.~~

~~C. Consolidation of Multiple Call-Ups. If more than one member of the council files a call-up on a land use action, the call-ups shall be consolidated and noticed and heard as one proceeding.~~

~~D. Withdrawal. A council call-up may be withdrawn at any time prior to the rendering of a final decision. The call-up proceeding shall terminate as of the date the withdrawal request is received by the city clerk.~~

~~E. General Procedure. The hearing body shall conduct a public hearing in compliance with RCMC 23.110.150 (Land use determinations).~~

~~F. Scope of Review. The review authority may consider any issues associated with the decision under consideration, in addition to the specific grounds for the call-up. The review authority shall also consider any environmental determination applicable to the entitlement or decision under consideration.~~

~~G. New Evidence. If new or different evidence is presented during the hearing, the council may refer the matter back to the director as applicable for a report on the new or different evidence prior to a final decision.~~

~~H. Decision. After a public hearing, the hearing body may:~~

~~1. Approve, modify, or disapprove the action, either in whole or in part, based on the record and the evidence received at the hearing;~~

~~2. Adopt additional conditions of approval deemed reasonable and necessary;~~

~~3. Disapprove the planning entitlement approved by the previous review authority, even if the request was to modify the project or to modify or eliminate one or more of the conditions of approval.~~

~~I. The lack of an affirmative majority vote or a tie vote shall constitute denial of the project.~~

~~J. The findings, decision, and action of the hearing body shall be final.~~

~~K. Effective Date of Decision. A decision by the hearing body is effective as of the date of the decision. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.23.050)].~~

Chapter 23.170

NONCONFORMING USES AND STRUCTURES

Sections:

23.170.010 Purpose and applicability.
23.170.020 ~~Definitions~~ Reserved.
23.170.030 Continuation and maintenance.
23.170.040 Modification and expansion.
23.170.050 Destruction and replacement.
23.170.060 Loss of nonconforming status.
23.170.070 Nonconforming use permit procedures.

23.170.010 Purpose and applicability.
This chapter establishes special regulations for nonconforming land uses and structures that were lawful before the adoption or amendment of this zoning code, but which would be prohibited, regulated, or restricted differently under the current terms of this zoning code or future amendments. It is the intent of these regulations to allow the continuation of nonconformities under limited conditions outlined herein and reconstruction in the event of natural disaster. Generally, any expansion of nonconforming uses or structures is prohibited. However, this chapter establishes special regulations for the potential expansion of nonconformities in limited areas of the city on a case-by-case basis where specific findings can be made. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.24.010)].

23.170.020 ~~Definitions~~ Reserved.
~~For the purposes of this title, the following words and phrases shall have the meanings respectively ascribed to them in this section.~~

~~A. "Nonconforming use" means a use which is not permitted under the provisions of this title (or any amendments thereto) but was legally in place, with licenses and permits in current status, at the effective date of the ordinance codified in this chapter or any subsequent ordinance.~~

~~B. "Nonconforming structure" means a structure (including signs) which is not permitted under the provisions of this title (or any amendments thereto) but was legally in place, with licenses and permits in current status, at the effective date of the ordinance codified in this chapter or any subsequent ordinance. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.24.020)].~~

23.170.030 Continuation and maintenance.
A. A nonconforming use may continue to operate in perpetuity, be transferred, or be sold; provided that the use shall not be enlarged or intensified, nor be expanded to occupy a greater area than it lawfully occupied before becoming nonconforming. Likewise, plans for any use approved as of the date the ordinance codified in this chapter becomes effective may be carried out as approved. Any extension of such approval for which the applicant was entitled to apply as of the effective date may be granted according to the regulations in effect prior to the effective date; if granted, such extension will be considered the same as an approval granted before the effective date. The person asserting the nonconforming use must present evidence that the use existed before the enactment of the zoning code provision prohibiting the use.

B. A nonconforming structure may be maintained or improved as follows:

1. Maintenance and Repair. A nonconforming structure may be maintained and repaired. Maintenance may include repair work necessary to keep the building or structure in sound condition but maintenance shall not include the replacement of a building or structure.

2. Seismic Retrofitting and Building Code Compliance. Repairs, alterations, or reconstruction to reinforce unreinforced masonry structures or to comply with building code requirements shall be allowed; provided that the work is exclusively to comply with applicable earthquake safety standards and the building code.

3. Structural alteration of a nonconforming structure to improve safety or to reduce fire hazard. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.24.030)].

23.170.040 Modification and expansion.
A nonconforming use or structure may be modified or expanded as listed below, subject to the provisions of ~~RCMC~~ Section 23.170.070 (Nonconforming use permit procedures):

A. Structural Modification. Addition, enlargement, extension, or relocation of a nonconforming structure may be allowed if the changes to the structure conform to applicable provisions of this zoning code. Such modifications may not expand the extent of the nonconforming aspect of the structure or result in any new nonconforming conditions for the subject property.

B. Expansion of Use. Expansion or modification of a nonconforming use may be allowed in limited areas of the city~~ as outlined in RCMC 23.170.070 (Nonconforming use permit procedures)~~.

C. Exterior improvements or expansion of structures may also require design review approval ~~in keeping with~~pursuant to Chapter 23.140 (Minor Design Review) or ~~23.141~~ Chapter 23.141 (Major Design Review). [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.24.040)].

23.170.050 Destruction and replacement.
If a nonconforming structure, or a conforming structure occupied by a nonconforming use, is involuntarily damaged or destroyed, the structure may be repaired or rebuilt and reoccupied in the same manner in which it originally existed if the restoration is started within one year of the date of the damage and is diligently pursued to completion. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.24.050)].

23.170.060 Loss of nonconforming status.
If a nonconforming use is discontinued for a continuous period of six months or more, rights to nonconforming status shall terminate. A determination that a use has been abandoned requires both (A) evidence of an intention to abandon, and (B) an act or failure to act which shows or implies that the owner does not continue to claim or retain an interest in the nonconforming use. Evidence may include removal of equipment, furniture, machinery, structures, or other components of the nonconforming use; disconnected or discontinued utilities; or no business records to document continued operation. Maintenance of a valid business license shall of itself not be considered a continuation of the use. Without further action by the city, any subsequent use of the site or structure shall comply with all of the regulations of the applicable zoning district and all other applicable provisions of this zoning code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.24.060)].

23.170.070 Nonconforming use permit procedures.
A. Purpose. The purpose of the nonconforming use permit is to allow for individual review of requests to expand or modify a nonconforming use in a manner that ensures compatibility with surrounding areas and uses.

B. Applicability. Nonconforming use permits may only be requested and considered for nonconforming uses and structures on property zoned for mixed-use.

C. Permit Requirements. A nonconforming use permit is required for the expansion or modification of existing nonconforming structures or uses.

D. Application Required. An application for a nonconforming use permit shall be filed in accordance with Section 23.110.040 (Application requirements).

~~D~~E. Approval~~ing~~ Authority. Nonconforming use permits shall be approved by the specified approval authority as designated in Section 23.104.030 (Recommending and approval authority).~~The director shall have approval authority for all nonconforming use permits with appeals to the city council.~~

F. Public Hearing Notice and Procedures. No public hearing is required for the review and processing of a nonconforming use permit.

G. Notice of Decision. The notice of decision shall be issued pursuant to Section 23.110.140 (Notice of decision).

~~E~~H. ~~Required~~ Approval Findings. A nonconforming use permit shall be granted only when the ~~planning director~~approval authority ~~determines that the proposed use or activity complies with~~makes all of the following findings:

1. The establishment, maintenance, or operation of the use expansion applied for will not, under the circumstances of the particular case (location, size, design, and operating characteristics), be detrimental to the health, safety, peace, morals, comfort, or general welfare of persons residing or working in the neighborhood of such use or to the general welfare of the city.

2. The benefit to the public health, safety, or welfare exceeds the detriment inherent in the expansion of nonconformity.

3. The modified or expanded nonconforming structure or use would not be incompatible with reasonably foreseeable uses as allowed under the applicable zoning regulations.

~~F~~I. Conditions of Approval~~/Guarantees~~. The ~~director~~ approval authority may impose conditions and/or require guarantees for the nonconforming use permit to ensure compliance with this section and other applicable provisions of this title and ~~to prevent adverse or detrimental impact to the surrounding neighborhood~~satisfy the required approval findings. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.24.070)].

J. Appeals. Appeals of a nonconforming use permit may be filed in accordance with Section 23.110.160 (Appeals).

K. Permit Expiration. Nonconforming use permits shall expire three years from the original date of approval, unless:

1. Substantial construction of the permitted use has commenced and is diligently pursued to completion, or actual occupancy of an existing building or land occurs under the terms of the permitted use; or,

2. An extension is approved in accordance with Section 23.110.070 (Extension of land use entitlement).

L. Amendments. An applicant may request an amendment to a nonconforming use permit after the final written decision is issued. Amendments shall be processed in accordance with Section 23.110.180 (Amendments).

Chapter 23.173

ENFORCEMENT

Sections:

23.173.010 Purpose.
23.173.020 Violation of code prohibited.
23.173.030 Permits and licenses that conflict with code.
23.173.040 Property management and maintenance.
23.173.050 Official duty to enforce.
23.173.060 Violations.
23.173.070 Inspections.
23.173.080 Permit revocation or modification.
23.173.090 Enforcement action.
23.173.100 Recovery of costs and additional fees.

23.173.010 Purpose.
This chapter establishes provisions which are intended to ensure compliance with the requirements of this zoning code and any conditions of land use permits to promote the city's planning efforts and for the protection of the public health, safety, and welfare of the city. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.010)].

23.173.020 Violation of code prohibited.
No person shall erect, construct, alter, maintain, or use any building or structure or shall use, divide, or transfer any land in violation of this code or any amendment thereto. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.020)].

23.173.030 Permits and licenses that conflict with code.
All departments, officials, and public employees of the city who are assigned the authority or duty to issue permits or licenses shall comply with the provisions of this zoning code. The following actions are determined to conflict with this code:

A. Permits for uses or structures that would be in conflict with the provisions of the zoning code shall not be issued.

B. Any permit issued in conflict with the provisions of this zoning code shall be deemed void.

C. Any action taken by an official or public employee of the city in conflict with the provisions of this zoning code shall be deemed void. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.030)].

23.173.040 Property management and maintenance.
~~All development standards shall be continuously met for every project. If complaints are received regarding lack of maintenance as it relates to the provisions of this chapter, the following process shall be followed:~~

A. Buildings and Structures. Each exterior of a building or other structure (e.g., signs, trash enclosures, shade structures~~, etc.~~) must be kept in a good state of repair and the exterior finish must be clean and well maintained.

B. Site. The entire site, including paved, unpaved, and landscaped areas, must be kept in a neat and orderly manner, free of junk, debris, abandoned vehicles, weeds, loose trash, and other litter pursuant to RCMC Chapter 17.12 (Abatement of Weeds, Refuse and Abandoned Materials) Chapter 16.18 (Maintenance of Privately Owned Properties Visible From Public Property) and all other city ordinances related to property maintenance and nuisances. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.040)].

23.173.050 Official duty to enforce.
A. The city manager, ~~planning director~~ director, code enforcement officer, or designees may issue citations for any violations of the zoning code pertaining to the use of any land and the addition, alternation, construction, conversion, erection, moving, reconstruction, or use of any structure pursuant to RCMC Chapter 16.18 (Nuisance Code).

B. Other officials of the city charged by the law with the general duty of enforcing city ordinances shall also enforce the provisions of this zoning code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.050)].

23.173.060 Violations.
~~Any structure constructed or maintained contrary to the provisions of this zoning code and any use of land or structure operated or maintained contrary to the provisions of this zoning code are hereby declared to be a public nuisance.~~

A. Public Nuisance. Any structure or use which is altered, constructed, ~~or~~ established, or maintained contrary to the provisions of this zoning code or any applicable condition of approval imposed on a permit is unlawful and a public nuisance, and shall be subject to the remedies and penalties identified in this chapter, the municipal code, and other remedies available to the city.

B. Infractions. It is an infraction for any person to do any act forbidden or fail to perform any act required by the zoning code. Penalties for infractions shall be in compliance with state law.

C. Stop Work Order. Any construction in violation of this zoning code or any conditions imposed on a permit shall be subject to the issuance of a stop work order.

D. Remedies. Each day any violation of this zoning code continues is a new and separate offense. Each violation of the zoning code is considered a separate offense. Should a person be found guilty and convicted of an infraction for the violation of any provision of this zoning code, the conviction shall not prevent the city from pursuing any other available remedy to correct the violation. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.060)].

23.173.070 Inspections.
A. Pre-Approval Inspections. Every applicant seeking a permit or any other action in compliance with the zoning code shall allow the city officials handling the application access to any premises or property which is the subject of the application.

B. Post-Approval Inspections. If the permit or other action in compliance with this zoning code is approved, the owner or applicant shall allow appropriate city officials access to the premises in order to determine continued compliance with the approved permit and/or any conditions of approval imposed on the permit. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.070)].

23.173.080 Permit revocation or modification.
This section provides procedures for securing punitive revocation or modification of previously approved land use permits or entitlements.

A. Applicability. The director or council may initiate revocation proceedings for any approval or permit if it is determined there is substantial likelihood that any of the following situations exist:

1. One or more conditions of approval have not been implemented or have been violated.

2. The activities, or the use itself, are substantially different from what was approved.

B. Notice to Initiate Revocation Proceedings. The city shall provide to the record owner of the subject site and any person in possession or control of the site a written notice to initiate revocation proceedings. Such notice shall be provided at least 20 calendar days prior to the hearing date, and include the following;

1. The permit proposed for revocation.

2. A summary of the reasons for initiation of revocation proceedings and any supporting documentation.

3. A summary of the permit revocation process.

C. Approval Authority. The approval authority for permit revocation shall be the designated approval authority for the initial permit application.

D. Public hearing notice and procedures. A public hearing shall be required for review of a permit revocation only when a public hearing was required for approval of the permit subject to revocation. A public hearing and hearing notice shall be required in accordance with the following:

1. Public Hearing Notice. A notice for public hearing shall be provided for pursuant to Section 23.110.120 (Notice of public hearing).

2. Public Hearing Procedure. A public hearing shall be held pursuant to Section 23.110.130 (Public hearing procedures).

E. Review Authority Action and Findings. A land use permit may be revoked or modified by the ~~review~~ approval authority which originally approved the permit if any of the following facts can be made in a positive manner:

1. Circumstances under which the permit was granted have been changed by the applicant to a degree that one or more of the findings contained in the original permit can no longer be met.

2. The entitlement or permit was issued, in whole or in part, on the basis of a misrepresentation or omission of a material statement in the application, or in the applicant's testimony presented during the public hearing, for the permit.

3. One or more of the conditions of the permit have not been substantially fulfilled or have been violated.

4. The use or structure for which the permit was granted has ceased to exist or has lost its legal nonconforming use status.

5. The improvement authorized in compliance with the permit is in violation of any code, law, ordinance, regulation, or statute.

6. The improvement/use allowed by the permit has become detrimental to the public health, safety, or welfare, or the manner of operation constitutes or is creating a public nuisance. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.080)].

~~A~~F. Revocations. The city's action to revoke an entitlement shall have the effect of terminating the entitlement and denying the privileges granted by the original approval.

~~B~~G. Modifications. The city may choose to allow the modification of the operational characteristics instead of revoking an entitlement. These modifications may include operation aspects related to buffers, duration of the entitlement, hours of operation, landscaping, lighting, parking, performance guarantees, property maintenance, signs, surfacing, or traffic circulation~~, etc~~.

H. Burden of Proof. The director or any private complaining party shall have the burden to prove, based on substantial evidence in the whole record, that the applicant or the applicant's successor has violated the city's approval.

I. Notice of Decision. The hearing officer shall issue a written decision on the matter within 15 calendar days.

J. Appeals. Appeals of a permit revocation determination by the director may be filed in accordance with Section 23.110.160 (Appeals). Permit revocation determinations by council are not subject to appeal.

~~C. Hearings and Notice. The appropriate review authority shall hold a public hearing to revoke or modify an application, entitlement, or permit granted in compliance with the provisions of this zoning code. A public hearing shall be held in compliance with RCMC 23.110.150(D) (City Council Determinations). A special notice shall be delivered in writing to the applicant and/or owner of the property for which the permit was granted.~~

23.173.090 Enforcement action.
This section describes the procedures for initiating enforcement action in cases where the director has determined that real property ~~within~~ in the city is being used in violation of zoning code provisions.

A. Notice ~~to Responsible Parties~~ of Violation. The director shall provide the record owner of the subject site and any person in possession or control of the site with a written notice of violation, which shall include the following information:

1. A description of the violation and citations of applicable zoning code provisions being violated.

2. A time limit for correcting the violation.

3. A statement that the city intends to charge the property owner for all administrative costs associated with the abatement of the violation.

4. A statement that the property owner may request and be provided a meeting with the director or designee to discuss possible methods and time limits for the correction of the violations.

B. Time Limit for Correction.

1. The notice of violation shall state that the violations shall be corrected within 30 days from the date of the notice to avoid further enforcement action by the city.

2. The 30-day time limit may be extended by the director upon determining that the responsible party will likely correct the violations within a reasonable time period.

3. The director may ~~also~~ require through the notice of violation that the correction occur within less than 30 days if the violation constitutes a hazard to public health or safety.

C. Use of Other Enforcement Procedures. Additional enforcement remedies available to the city may be employed by the director after or instead of the provisions of this section where the director determines that this section would be ineffective in securing the correction of the violation within a reasonable time. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.090)].

23.173.100 Recovery of costs and additional fees.

A. Cost Recovery ~~Where No Permit Is Required~~. The city shall be reimbursed for administrative cost, including but not limited to staff and city attorney time expended on the enforcement of the provisions of this zoning code~~, in cases where no permit is required in order to correct a violation~~.

1. Record of Cost. The ~~planning department~~department shall maintain records of all administrative costs incurred by responsible city departments and associated with the processing of violations and enforcement of this zoning code, and shall recover costs from the property owner.

~~2. Notice. Upon investigation and a determination that a violation of any of the provisions of this zoning code is found to exist, the director or designee shall notify the record owner or any person having possession or control of the property by mail of the existence of the violation and the department's intent to charge the property owner for all administrative costs associated with enforcement.~~

~~3~~2. Summary of Costs. At the conclusion of the case, the director shall send a summary of costs associated with enforcement to the owner and/or persons having possession or control of the property by certified and first class mail.

~~4~~3. Recovery. The city may pursue all applicable legal remedies to recover delinquent costs under this section, including those contained in RCMC Section 1.01.200 related to liens and special assessments.

B. Actions That Require a Permit. Any person who alters or establishes any land use or structure without first obtaining any permit required by this zoning code shall pay the additional permit processing fees as established by the city that result from this action. Delinquent fees may be made a lien or special assessment against the subject property, pursuant to RCMC Section 1.01.200.

C. Inspection Fee. An inspection fee as established by the city shall be imposed on each person who receives a notice of violation, notice and order, or letter of correction of any provision of this zoning code, adopted building

code, or state law. The fee may be assessed for each inspection or reinspection conducted when the particular violation is not fully abated or corrected as directed. Delinquent fees may be made a lien or special assessment against the subject property, pursuant to RCMC Section 1.01.200. [Ord. 27-2014 §§ 13, 14; Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.25.100)].

3

Article 3 Zoning Districts, Allowable Uses, and General Development Standards

EXHIBIT B

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EXHIBIT B

Article 3. Zoning Districts, Allowable Uses, and General Development Standards

Overview

This article establishes each of the base, special, and overlay zoning districts in the city and identifies the allowed use provisions and development standards for each of the districts. The article also establishes a system of land use classifications for defining the allowed use provisions, as well as establishing the zoning map and rules for its interpretation.

Article 3 Contents

Chapter 23.301 – Establishment of Zoning Districts
Chapter 23.304 – Land Use Classification
Chapter 23.307 – Agricultural Zoning Districts
Chapter 23.310 – Residential Zoning Districts
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Chapter 23.301

ESTABLISHMENT OF ZONING DISTRICTS

Sections:

23.301.010 Purpose.
23.301.020 Zoning districts.
23.301.030 Zoning map.

23.301.010 Purpose.
This chapter establishes the framework for zoning districts ~~within~~ in the city of Rancho Cordova and their relationship to the city's General Plan land use categories. This chapter also establishes the zoning map as the official designation of zoning district boundaries. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.1.010)].

23.301.020 Zoning districts.
The city of Rancho Cordova is divided into zoning districts that are generally grouped into two categories: (A) base zoning districts~~,~~ and (B) overlay zoning districts. These districts implement the city's General Plan land use categories as described in Table 23.301-1. Each zone is further defined and regulated in the subsequent sections of this chapter.

A. Base Zoning Districts. The base zoning district is the primary zoning district that applies to a property. Every parcel throughout the city has a base zoning district that establishes the primary type and intensity of land use for the parcel, along with development regulations for that particular type and intensity of land use. Base districts are grouped into six categories as follows:

1. Agricultural zoning districts~~;~~

2. Residential zoning districts~~;~~

3. Mixed-use zoning districts~~;~~

4. General commercial and industrial zoning districts~~;~~

5. Public/quasi-public zoning districts~~;~~

6. Special purpose zoning districts~~.~~

B. Overlay Zoning Districts. An overlay zoning district (~~or as~~ previously referred to as a combining zone) supplements the base zoning district for one or more of the following purposes:

1. To allow more flexibility from the standard provisions of the underlying base zone;

2. When special provisions are needed to protect unique site features or implement location-specific provisions; and/or

3. To specify a particular standard or guideline for an area.

In the event of a conflict between the regulations of the base zoning district and the overlay zoning district, the provisions of the overlay zoning district shall apply.

Table 23.301-1: Zoning Districts

Zoning District Symbol	Zoning District Name/Description	General Plan Land Use Designation Implemented by Zoning District[1]
Agricultural Zoning Districts		

AG-80	Agricultural, 80-acre minimum	Rural Agriculture
AG-20	Agricultural, 20-acre minimum	Rural Agriculture
Residential Zoning Districts		
RR	Rural Residential	Rural Residential
ER	Estate Residential	Estate Residential
RD-1	Residential, 1 dwelling unit per acre max.	Estate Residential
RD-2	Residential, 2 dwelling units per acre max.	Estate Residential
RD-3	Residential, 3 dwelling units per acre max.	Low Density Residential
RD-4	Residential, 4 dwelling units per acre max.	Low Density Residential
RD-5	Residential, 5 dwelling units per acre max.	Low Density Residential
RD-6	Residential, 6 dwelling units per acre max.	Low Density Residential
RD-7	Residential, 7 dwelling units per acre max.	Medium Density Residential
RD-10	Residential, 10 dwelling units per acre max.	Medium Density Residential
RD-15	Residential, 15 dwelling units per acre max.	Medium Density Residential
RD-20	Residential, 20 dwelling units per acre max.	High Density Residential
RD-25	Residential, 25 dwelling units per acre max.	High Density Residential
RD-30	Residential, 30 dwelling units per acre max.	High Density Residential
MDR	Medium Density Residential	Medium Density Residential
HDR	High Density Residential	High Density Residential
RMH	Residential Mobile Home	Medium Density Residential
Mixed-Use Zoning Districts		
RMU	Residential Mixed-Use	Residential Mixed-Use, Village Center
CMU	Commercial Mixed-Use	Commercial Mixed-Use, Village Center
OPMU	Office Professional Mixed-Use	Office Mixed-Use, Village Center
OIMU	Office Industrial Mixed-Use	Office Mixed-Use, Light Industrial
LIBP	Light Industrial Business Park	Light Industrial
VC	Village Center	Village Center
LTC	Local Town Center	Local Town Center
RTC	Regional Town Center	Regional Town Center
General Commercial and Industrial Zoning Districts		
GC	General Commercial	Commercial Mixed-Use
M-1	Light Industrial/Manufacturing	Light Industrial
M-2	Heavy Industrial/Manufacturing	Heavy Industrial
Public/Quasi-Public Zoning Districts		

POS	Parks and Open Space	Parks and Open Space, Natural Resources
CS	Community Services	Public/Quasi-Public
T	Transportation Corridor	Public/Quasi-Public
Special Purpose Zoning Districts		
SP	Specific Plan	All
SPA	Special Planning Area	All
Overlay Zoning Districts		
CO	Convention Overlay	Convention Overlay
TOD	Transit Oriented Development	Local Transit Oriented Development; Regional Transit Oriented Development
F	Flood	All
PD	Planned Development[2]	All
PDC	Planned Development – County/City Initiated[2]	All
PC	Parkway Corridor	Parks and Open Space, Natural Resources
SM	Surface Mining	Surface Mining
SGC	Sunridge General Commercial	Sunridge General Commercial

Notes:

1. All zoning districts are consistent with the public/quasi-public General Plan land use category, as described in the General Plan.

2. The PD and PDC overlay zones are combining zones held over from the old Sacramento County Zoning Code. As identified in ~~RCMC~~ Sections 23.325.050 and 23.325.060, no additional property may utilize these zones.

[Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.1.020)].

23.301.030 Zoning map.

The ~~city~~ council hereby adopts the city of Rancho Cordova zoning map (hereafter referred to as the "zoning map") as the official designation of zoning district boundaries on real property ~~within~~ in the city. The zoning map shall be regulated as set forth:

A. Incorporated by Reference. The zoning map is hereby incorporated into this zoning code by reference as though it were fully included.

B. Map Amendments. Amendments to the zoning map shall follow the process established in Chapter 23.146 ~~RCMC~~ (Zoning Amendments).

C. Relationship to General Plan and Other Plans. The zoning map shall implement and ~~shall~~ be consistent with the city's adopted General Plan. The zoning map shall be specifically consistent with the General Plan Land Use Plan and the roadway sizing diagram, and any adopted Specific Plans, special planning areas, or Master Plans.

D. Zoning District Symbol. Zoning districts shall be illustrated on the zoning map as follows:

1. Each base zoning district shall be described on the zoning map by use of its identified zoning district symbol, as listed in Table 23.301-1.

2. Each special purpose zoning district shall be delineated with a name, number, symbol, or other delineation, as determined by the ~~planning~~ director, which distinguishes it from other special purpose zones, base zoning districts, or overlay zones. The assignment of the special purpose designation serves to provide a reference to

the corresponding special purpose zoning document (e.g., Specific Plan, special planning area) adopted by ordinance of the ~~city~~ council.

3. Overlay zoning districts shall be designated by their representative symbol along with the base zoning district in a format determined by the ~~planning~~ director.

E. Zoning Map Interpretation. If there is uncertainty about the location of any zoning district boundary shown on the zoning map, the precise location of the boundary shall be determined by the ~~planning~~ director as follows:

1. The boundaries of a zoning district shall be the centerlines of either streets or alleys, or lot lines of real property, unless otherwise shown. Where a district's boundaries approximately follow centerlines or lot lines, those lines shall be interpreted as the district boundaries.

2. If a district boundary divides a parcel and the boundary line location is not specified by distances printed on the zoning map, the location of the boundary shall be determined by using the scale appearing on the zoning map. Except as otherwise provided by this code through integrated development, each portion of the property shall be developed to the standards and allowed use provisions of the applied zoning district and any applied overlay zone(s).

3. Where the street layout on the ground or the lot lines differ from such layout or lines shown on the zoning map, the ~~planning~~ director shall determine the exact boundary and the map shall be amended to conform to the layout on the ground.

4. Where a public street or alley is officially vacated or abandoned, the property that was formerly in the street or alley shall be included within the zoning district of the adjoining property on either side of the centerline of the vacated or abandoned street or alley. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.1.030)].

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[1] Code reviser's note: Ordinance 13-2013 Exhibit B sets out all of Article 3 without intending to amend the entire article. Only sections intended to be amended by the ordinance cite the ordinance in the section's legislative history.

Chapter 23.304

LAND USE CLASSIFICATION

Sections:

23.304.010 Purpose.
23.304.020 Classification of land uses.
23.304.030 Allowed land uses and permit requirements.

23.304.010 Purpose.
The purpose of this chapter is to establish land use classifications and to explain how land uses are regulated in this title. This chapter explains the use classification system, the allowed use and permit requirements, how uses not listed are regulated, and how similar uses are determined. It is not possible to list every possible use, so general categories are provided, specific uses are identified as needed, and a process is provided to classify uses that do not clearly fit into a use classification. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.2.010)].

23.304.020 Classification of land uses.
In order to simplify land use regulations, land uses listed in this chapter and throughout this title have been grouped into general categories on the basis of common function, product, or compatibility characteristics. These general allowed use categories are called "use classifications." Use classifications describe one or more uses having similar characteristics but do not list every use or activity that may appropriately be within the classification. Each land use is described in Article 11 of this title (Definitions), as grouped by use classification.

The following rules apply to use classifications:

A. Specific Use Provisions. Additional use regulations for special land uses are listed in Article 9 of this title (Specific Use Provisions).

B. Uses Not Listed. Land uses that are not listed in the zoning district tables are not allowed, except as otherwise provided for in this title.

C. Illegal Uses. No use that is illegal under local, state, or federal law shall be allowed in any zoning district within the city.

D. Special Purpose Zoning District. When a property is located within a special purpose zoning district, the allowed use provisions of that special purpose zoning district shall prevail. When a special purpose zoning district is silent on allowed use provisions, it defers to the allowed use provisions ~~to~~ of the base zoning district. Only where there is a conflict do the special purpose zoning district provisions prevail.

E. Similar Uses. When a use is not specifically listed in this code, it shall be understood that the use may be permitted if the ~~planning~~ director determines that the use is similar to other uses listed based on established criteria and required findings outlined in Chapter 23.122 ~~RCMC~~ (Similar Use Determinations). It is further recognized that every conceivable use cannot be identified in this title and, anticipating that new uses will evolve over time, the ~~planning~~ director may make a similar use determination to compare a proposed use and measure it against those uses listed.

F. Overlay Zoning District. When a property is located within an overlay zoning district that regulates the allowed use provisions of that subject property, the allowed use regulations of the overlay zoning district shall prevail. When an overlay zoning district is silent on allowed use provisions, it defers to the allowed use provisions ~~to~~ of the base zoning district. Only where there is a conflict between the base zoning district and the overlay zoning district do the regulations of the overlay zoning district prevail. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.2.020)].

23.304.030 Allowed land uses and permit requirements.
Zoning district allowed use tables throughout this article (Tables 23.307-1, 23.310-1, 23.313-1, 23.316-1, and 23.319-1) identify allowed land use and permit requirements in each of the city's base zoning districts. Generally, a use is allowed by right, allowed through issuance of an administrative~~, limited~~ or conditional use permit, or not

permitted. In addition to the permit requirements of this title, other permits may be required prior to establishment of the use (e.g., building permit). The permitting requirements identified in these tables are:

A. Permitted (P). A land use shown with a "P" indicates that the land use is permitted by right in the designated zoning district, subject to compliance with all applicable provisions of this zoning code (e.g., development standards, design review).

B. Administrative (AUP). A land use shown with an "AUP" indicates that the land use is permitted in the designated zoning district upon issuance of an administrative use permit from the designated ~~approving~~ approval authority, subject to compliance with all applicable provisions of this zoning ordinance (e.g., development standards, design review).

An administrative use permit may only be considered for projects exempt from the California Environmental Quality Act (CEQA). A project that is designated with an "AUP" on the allowed use tables, but requires CEQA analysis, shall require a conditional use permit.

~~C. Limited (LUP). A land use shown with an "L" indicates that the land use is permitted in the designated zoning district upon issuance of a limited use permit from the designated approving authority, subject to compliance with all applicable provisions of this zoning code (e.g., development standards, design review).~~

~~A limited use permit may only be considered for projects exempt from the California Environmental Quality Act (CEQA). A project that is designated with an "L" on the allowed use tables, but requires CEQA analysis, shall require a conditional use permit.~~

C. Conditional (~~CUP~~C). A land use shown with a "C" indicates that the land use is permitted in the designated zoning district upon issuance of a conditional use permit from the designated ~~approving~~ approval authority, subject to compliance with all applicable provisions of this zoning code (e.g., development standards, design review).

D. Not Permitted (N). A land use shown with an "N" in the table is not allowed in the applicable zoning district. Additionally, uses not shown in the table are not permitted. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.2.030)].

Chapter 23.307

AGRICULTURAL ZONING DISTRICTS

Sections:

23.307.010 Purpose.
23.307.020 Characteristics of the agricultural zoning districts.
23.307.030 Allowed land uses and permit requirements.
23.307.040 Development standards.

23.307.010 Purpose.
The purpose of this chapter is to establish agricultural zoning districts in the city, along with allowed use and development standards applicable to those districts. These districts are consistent with and implement the city's General Plan agricultural land use categories (general agricultural) as shown in Table 23.301-1 (Zoning Districts). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.3.010)].

23.307.020 Characteristics of the agricultural zoning districts.
The following descriptions of each agricultural zoning district identify the characteristic uses, intensity of uses, and level of development intended for that district.

A. Agricultural (AG) Zoning Districts. These districts are intended to preserve land for agricultural use and operations and discourage the premature conversion of agricultural land to urban uses. The two agricultural zoning districts allow for a wide variety of agricultural and compatible uses on large tracts of land, such as crop production, animal keeping (e.g., livestock), and commercial agricultural-related uses (e.g., stables). The number associated with the AG district corresponds to the minimum lot size in each district and is limited to the following:

1. AG-80 Zoning District (80-acre minimum). The AG-80 zone is applied to areas of the city to accommodate a wide range of agricultural uses on parcels of land a minimum of 80 gross acres in size.

2. AG-20 Zoning District (20-acre minimum). The AG-20 zone is applied to areas of the city to accommodate agricultural use on parcels a minimum of 20 gross acres in size. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.3.020)].

23.307.030 Allowed land uses and permit requirements.
Table 23.307-1 ~~below~~ identifies allowed uses and corresponding permit requirements for the agricultural zoning districts subject to compliance with Chapter 23.304 ~~RCMC~~ (Land Use Classification) and all other provisions of this title. Descriptions/definitions of the land uses can be found in Article 11 of this title (Definitions). The specific use regulations column in the table identifies the specific chapter or section where additional regulations for that use type are located within this title.

Use regulations in the table are shown with a representative symbol by use classification listing: "P" symbolizes uses allowed by right, "AUP~~L~~" symbolizes uses that require approval of ~~a limited~~an administrative use permit, "C" symbolizes uses that require approval of a conditional use permit, and "N" symbolizes uses that are not permitted.

Table 23.307-1: Allowed Uses and Permit Requirements for Agricultural Zoning Districts

Land Use Category	AG-80	AG-20	Specific Use Regulations
Residential Uses			
Caretaker Housing	AUP	AUP	~~RCMC~~ Section 23.901.020
Dwelling, Accessory~~Second~~ Unit[1]	P	P	~~RCMC~~ Section 23.901.060
Dwelling, Single-Family	P	P	

Land Use Category	AG-80	AG-20	Specific Use Regulations
Employee Housing	P	P	
Family Day Care Home, Small	P	P	
Family Day Care Home, Large	AUP	AUP	
Garage Sale	P	P	
Group Residential	C	C	
Guest House	P	P	
Home Occupations	P	P	Section~~RCMC~~ 23.901.030
Mobile Home	P	P	Section~~RCMC~~ 23.901.050
Agriculture, Resource, and Open Space Uses			
Agricultural Tourism	C	C	
Animal Husbandry	P	P	
Animal Keeping, Domestic Pets	P	P	
Animal Keeping, Exotic Animals	P	P	
Animal Keeping, Livestock Animals	P	P	
Animal Keeping, Poultry	P	P	
Beekeeping	P	P	RCMC Chapter 8.12
Crop Production	P	P	~~RCMC~~ Section 23.904.020
Equestrian Facility, Commercial	P	P	~~RCMC~~ Section 23.904.020
Equestrian Facility, Hobby	P	P	Section~~RCMC~~ 23.904.020
Hog Farm, Commercial	P	P	Section~~RCMC~~ 23.904.020
Kennels, Hobby	P	P	Section~~RCMC~~ 23.904.020
Recreation, Education, and Public Assembly Uses			
Cemeteries, Mausoleums	C	C	
Clubs, Lodges, and Private Meeting Halls	C	C	
Community Centers/Civic Uses	C	C	
Community Garden	P	P	
Golf Courses/Clubhouses	C	C	
Libraries and Museums	C	C	
Outdoor Commercial Recreation	C	C	
Parks and Public Plazas	P	P	
Public Safety Facility	P	P	
Religious Institutions	C	C	
Resource Protection and Restoration	P	P	

Land Use Category	AG-80	AG-20	Specific Use Regulations
Resource-Related Recreation	P	P	
Schools, Private and Special/Studios	C	C	
Schools, Public	P	P	
Utility, Transportation, and Communication Use Listings			
Airport	N	N	
Bus and Transit Shelters	P	P	
Telecommunication Facility	AUP~~L~~	AUP~~L~~	~~RCMC~~ Section 23.907.020
Utility Facilities and Infrastructure	AUP	AUP	~~RCMC~~ Section 23.907.030
Retail, Service, and Office Uses			
Bed and Breakfast Inns	AUP~~L~~	AUP~~L~~	
Child Day Care Facility	AUP~~L~~	AUP~~L~~	
Kennels, Commercial	AUP~~L~~	AUP~~L~~	
Medical Services, General	N	N	
Medical Services, Hospitals	N	N	
Veterinary Facility	AUP~~L~~	AUP~~L~~	
Industrial, Manufacturing, and Processing Uses			
Agricultural Products Processing	C	C	

Notes:

1. Each lot or parcel shall contain a minimum of ~~five~~ 5 gross acres per accessory~~second~~ dwelling unit.

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.3.030)].

23.307.040 Development standards.

The following development standards are applicable to the agricultural zoning districts. These standards, along with other development standards (e.g., landscaping requirements, signs, parking standards) in this title and citywide design guidelines, are intended to assist property owners and project designers in understanding the city's minimum requirements and expectations for high quality development.

Table 23.307-2: Agricultural Zoning Districts Development Standards

Development Standard	AG-80	AG-20
Minimum Lot Area	80 acres	20 acres
Maximum Density	1 du/parcel	1 du/parcel
Setbacks:		
Front	50 feet	50 feet
Sides, Interior Lot	50 feet	50 feet
Street Side/Corner Lot	50 feet	50 feet

Development Standard		AG-80	AG-20
Rear		50 feet	50 feet
Minimum Lot Dimensions:			
	Width/Frontage	1,000 feet	500 feet
	Depth	1,500 feet	1,500 feet
Height Limit		50 feet[1]	50 feet[1]

Notes:
1. Water tanks, silos, granaries, barns, and similar accessory structures or necessary mechanical appurtenances may exceed a height of 50 feet provided they do not exceed any other height restrictions imposed on the specific location of the structure.
[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.3.040)].

Chapter 23.310

RESIDENTIAL ZONING DISTRICTS

Sections:

23.310.010 Purpose.
23.310.020 Characteristics of the residential zoning districts.
23.310.030 Allowed land uses and permit requirements.
23.310.040 Development standards.

23.310.010 Purpose.
The purpose of this chapter is to establish residential zoning districts in the city, along with allowed use and development standards applicable to those districts. These districts are consistent with and implement the city's General Plan residential land use categories (Rural Residential, Estate Residential, Low Density Residential, Medium Density Residential, and High Density Residential). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.4.010)].

23.310.020 Characteristics of the residential zoning districts.
The following descriptions of each residential zoning district identify the characteristic uses, intensity of uses, and level of development intended for that district.

A. Rural Residential (RR) Zoning District. This district is applied to areas of the city where development is limited to low density concentrations of single-family dwellings. The zone implements the General Plan's rural residential land use category by allowing residential developments between 0.1 and 0.5 dwelling units per acre. The zone is applied to parcels of land along or at the edge of the city, helping to define the city's boundary. The zone is intended to provide a gradual transition of density from the urban core to a rural edge of the community. Development in this zone is characterized by smaller local roads, the rural nature of improvements and services (e.g., no curb, gutter, streetlights), and larger lots. Limited agricultural-related uses (e.g., farming, animal keeping) are permitted in this zone when compatible with the primary residential use.

B. Estate Residential (ER) Zoning District. This district is applied to areas of the city where development is limited to low density concentrations of single-family dwellings. The zone implements the General Plan's estate residential land use category by allowing for residential development between 0.51 and 2.0 dwelling units per acre. The zone is applied to parcels of land near the edge of the city where urban development approaches the rural areas of the region. This zone promotes a gradual transition between urban areas and the rural country by introducing a more rural lifestyle with larger lots (between ~~one-half~~ .5 acre and ~~two~~ 2 acres in size). The ER zone also allows for specific nonresidential development that is in keeping with both the residential and rural nature of the zone, such as public safety facilities, parks, trails, and open space, and religious/institutional facilities. Generally, development within the zone is characterized by larger lots, two-lane roads, and formal curb and gutter at the roadway edge. Street lighting (in addition to safety lighting at intersections) and sidewalks may be included, but are not required. Public water and sewer service is encouraged, but should only be required when it is immediately available to the individual lot or in proximity to a new estate residential development.

C. Residential (RD) Zoning Districts. These districts are established to provide sufficient space in appropriate locations for residential development to meet the housing needs of the city's present and expected future population with due allowance for the need for a choice of sites. There are 12 individual RD zones as listed below. The number associated with the RD district corresponds to the maximum gross density allowed in the district. The general character of each ~~of the~~ district is listed as part of the allowed density range and is intended to help guide development within the district, consistent with and accompanying descriptions in the General Plan.

1. RD-1 Zoning District (one dwelling unit per acre maximum). This district should be applied to areas that are semi-rural in character, featuring a combination of larger lots typically found in rural areas but also more urban roadway and infrastructure improvements. This zone is targeted for more executive-style housing and allows for development in the 0.51 to 1.0 dwelling units per acre range, consistent with the estate residential General Plan land use category.

2. RD-2 Zoning District (two dwelling units per acre maximum). This district should be applied to areas that are semi-rural in character, featuring a combination of larger lots typically found in rural areas but also more urban roadway and infrastructure improvements. This zone is targeted for more executive-style housing and allows for development in the 1.1 to 2.0 dwelling units per acre range, consistent with the estate residential General Plan land use category.

3. RD-3 Zoning District (three dwelling units per acre maximum). This district allows for development in the 2.1 to 3.0 dwelling units per acre range. This district should be applied to areas that are strictly residential; however, other compatible neighborhood support facilities and public/quasi-public uses, such as parks, religious institutions, and community gathering facilities, may be located in the district.

4. RD-4 Zoning District (four dwelling units per acre maximum). This district should be applied to areas that are generally residential; however, the district does allow for other compatible neighborhood support facilities and public/quasi-public uses, such as parks, religious institutions, and community gathering facilities. The district allows for development in the 3.1 to 4.0 dwelling units per acre range.

5. RD-5 Zoning District (five dwelling units per acre maximum). This district makes up the vast majority of residential development built in the city prior to incorporation. The zone allows for residential development in the 4.1 to 5.0 dwelling units per acre range, as well as other compatible neighborhood support facilities and public/quasi-public uses, such as parks, religious institutions, and community gathering facilities.

6. RD-6 Zoning District (six dwelling units per acre maximum). This district allows for development between 5.1 and 6.0 dwelling units per acre. This district should be applied to areas that are primarily single-family residential; however, the district does allow for other compatible neighborhood support facilities and public/quasi-public uses, such as parks, religious institutions, and community gathering facilities.

7. RD-7 Zoning District (seven dwelling units per acre maximum). This is a medium density residential zoning district, allowing development in the 6.1 to 7.0 dwelling units per acre range. Properties ~~within~~ in this zone typically include higher density single-family homes (attached and detached). Other compatible neighborhood support uses may also be permitted, such as parks and religious institutions.

8. RD-10 Zoning District (10 dwelling units per acre maximum). As a medium density residential zoning district, this district allows development in the 7.1 to 10.0 dwelling units per acre range and includes both higher density single-family homes (attached and detached) and more traditional multifamily residential development. This district should be applied to areas that are located in proximity to neighborhood and employment centers and provides a compatible transition to lower density residential development.

9. RD-15 Zoning District (15 dwelling units per acre maximum). As with other medium density residential zoning districts, this district allows for both higher density single-family (attached and detached) and more traditional multifamily residential development. The district allows for residential development in the 10.1 to 15.0 dwelling units per acre range, is typically located in proximity to neighborhood and employment centers, and provides a compatible transition to lower density residential development.

10. RD-20 Zoning District (20 dwelling units per acre maximum). This district is a high density residential zoning district which allows 18.1 to 20.0 dwelling units per acre. Typical development in this district includes apartments, condominiums, and other high density multifamily dwellings. The district also provides additional living opportunities for people of varying needs and income levels (e.g., residential care facilities, assisted living facilities, congregate care facilities).

11. RD-25 Zoning District (25 dwelling units per acre maximum). This high density residential district allows for development in the 20.1 to 25.0 dwelling units per acre range and includes apartments, condominiums, and other high density residential multifamily dwellings. The district also provides additional living opportunities for people of varying needs and income levels (e.g., residential care facilities, assisted living facilities, congregate care facilities).

12. RD-30 Zoning District (30 dwelling units per acre maximum). This district allows for high density residential development (e.g., apartments, condominiums) in the 25.1 to 30.0 dwelling units per acre range. As

with other high density residential districts, this district also provides additional living opportunities for people of varying needs and income levels (e.g., residential care facilities, assisted living facilities, congregate care facilities).

D. Medium Density Residential (MDR). This district designates property for the development of a wide range of housing types with a density range between 6.1 and 18.0 dwelling units per acre. The MDR district is intended for higher density single-family homes (attached or detached), condominiums, and small apartment complexes. This district provides a compatible transition between the lower density residential neighborhoods of the city and the urban centers.

E. High Density Residential (HDR). This district designates property for the development of residential uses with a density between 20.1 and 40.0 dwelling units per acre. The HDR district is intended for higher density residential development, such as apartments, condominiums, lofts, and other multi-story residential uses. This district is typically located along major roadways and transit corridors near and adjacent to or within service and employment centers. High density residential development is designed to be pedestrian- and transit-friendly.

F. Residential Mobile Home (RMH). This district provides for the development of mobile home parks and/or the placement of mobile homes on individual lots within an approved subdivision of lots to accommodate mobile homes as the primary dwelling unit. The RMH zone also allows for the development of associated support uses, such as community centers, parks, and common areas, as part of both mobile home parks and mobile home subdivisions. Development ~~within~~ in this district is limited to 7.1 to 18.0 dwelling units per acre. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.4.020)].

23.310.030 Allowed land uses and permit requirements.
Table 23.310-1 identifies allowed uses and corresponding permit requirements for the residential zoning districts subject to compliance with Chapter 23.304 ~~RCMC~~ (Land Use Classification) and all other provisions of this title. Descriptions/definitions of the land uses can be found in Article 11 of this title (Definitions). The specific use regulations column in the table identifies the specific chapter or section where additional regulations for that use type are located within this title.

Use regulations in the table are shown with a representative symbol by use classification listing: “P” symbolizes uses allowed by right, “AUP” symbolizes uses that require an administrative use permit, ~~“L” symbolizes uses that require approval of a limited use permit,~~ “C” symbolizes uses that require approval of a conditional use permit, and “N” symbolizes uses that are not permitted. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.4.030)].

23.310.040 Development standards.
The following development standards are applicable to the residential zoning districts. These standards, along with other development standards (e.g., landscaping requirements, signs, parking standards) in this title and citywide design guidelines, are intended to assist property owners and project designers in understanding the city’s minimum requirements and expectations for high quality development.

Table 23.310-1: Allowed Uses and Permit Requirements for Residential Zoning Districts

Land Use Category	RR	ER	RD-1	RD-2	RD-3	RD-4	RD-5	RD-6	RD-7	RD-10	RD-15	RD-20	RD-25	RD-30	MDR ~~(UR1 in FBSP)~~	HDR	RMH	Specific Use Regulations
Residential Uses																		
Adult Day Care Home	P	P	P	P	P	P	P	P	P	P	P	N	N	N	N	N	N	
Caretaker Housing	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	~~RCMC~~ Section 23.901.020
Dwelling, Multifamily[9]	N	N	N	N	N	N	N	N	N	P	P	P	P	P	P	P	N	
Dwelling, Accessory~~Second~~ Unit	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	~~RCMC~~ Section 23.901.060
Dwelling, Single-Family	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	N	P	
Dwelling, Two-Family	N	N	N	N	N	AUP ~~L~~[1]	AUP ~~L~~[1]	AUP ~~L~~[1]	AUP ~~L~~[1]	P	P	P	P	P	P	N	N	
Emergency Shelter	N	N	N	N	N	N	N	N	C	C	C	C	C	C	C	C	C	
Employee Housing	AUP~~L~~	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Family Day Care Home, Small[10]	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Family Day Care Home, Large[10]	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	
Group Residential	C	C	N	N	N	N	N	N	N	C	P	P	P	P	P	P	N	
Guest House	P	P	P	P	P	P	P	P	P	P	P	N	N	N	P	N	N	
Home Occupations	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	~~RCMC~~ Section 23.901.030
Live/~~-~~Work Facility	N	N	N	N	N	N	AUP	AUP	AUP	P	P	P	P	P	P	P	N	Section ~~RCMC~~ 23.901.040

Land Use Category	RR	ER	RD-1	RD-2	RD-3	RD-4	RD-5	RD-6	RD-7	RD-10	RD-15	RD-20	RD-25	RD-30	MDR ~~(UR1 in FBSP)~~	HDR	RMH	Specific Use Regulations
Manufactured Home	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Mobile Home	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	P	Section ~~RCMC~~ 23.901.050
Mobile Home Park	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	~~RCMC~~ Section 23.901.050
Residential Care Home (Small)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	N	
Residential Care Home (Large)[11]	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	N	
Single Room Occupancy (SRO)	N	N	N	N	N	N	N	N	N	N	N	C	C	C	N	C	N	
Transitional Housing[8]	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Agriculture, Resource, and Open Space Uses																		
Agricultural Tourism	C	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Animal Husbandry	P	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Animal Keeping, Domestic Pets	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	P[2]	
Animal Keeping, Exotic Animals	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	P[3]	
Animal Keeping, Livestock Animals	P[4]	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	~~RCMC~~ Section 23.904.020
Animal Keeping, Poultry	P[5]	N	P[5]	P[5]	N	N	N	N	N	N	N	N	N	N	N	N	N	
Animal Keeping, Hens only	N/A	N	N/A	N/A	P[6]	P[6]	P[6]	P[6]	P[6]	N	N	N	N	N	N	N	N	RCMC Chapter 8.11 ~~RCMC~~
Beekeeping	P	P	P	P	P	P	P	P	P	N	N	N	N	N	N	N	N	RCMC Chapter 8.12

Land Use Category	RR	ER	RD-1	RD-2	RD-3	RD-4	RD-5	RD-6	RD-7	RD-10	RD-15	RD-20	RD-25	RD-30	MDR ~~(UR1 in FBSP)~~	HDR	RMH	Specific Use Regulations
Crop Production	AUP~~L~~	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	~~RCMC~~ Section 23.904.020
Equestrian Facility, Commercial	C	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Section~~RCMC~~ 23.904.020
Equestrian Facility, Hobby	P	AUP	AUP	AUP	N	N	N	N	N	N	N	N	N	N	N	N	N	Section~~RCMC~~ 23.904.020
Kennels, Hobby	P	N	AUP	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Marijuana Cultivation, Indoor	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	P[14]	RCMC Chapter 6.90 ~~RCMC~~
Marijuana Cultivation, Outdoor	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Urban Agriculture:																		
Aquaculture			P	P	P	P	P	P	P	P	P	N	N	N	N	N	N	Section 23.904.030
Community Garden, public			N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Section 23.904.030
Community Garden, Private			P[15]	P[15]	P[15]	P[15]	P[15]	P[15]	P[15]	P[15]	P[15]	N	N	N	N	N	N	Section 23.904.030
Market Garden			P[15]	P[15]	P[15]	P[15]	P[15]	P[15]	P[15]	P[15]	P[15]	N	N	N	N	N	N	Section 23.904.030
Private Garden			P	P	P	P	P	P	P	P	P	N	N	N	N	N	N	Section 23.904.030
Urban Ag Stand			N[16]	N[16]	N[16]	N[16]	N[16]	N[16]	N[16]	N[16]	N[16]	N	N	N	N	N	N	Section 23.904.030
Recreation, Education, and Public Assembly Uses																		
Cemeteries, Mausoleums	C	C	C	C	C	C	N	N	N	N	N	N	N	N	N	N	N	
Clubs, Lodges, and Private Meeting Halls	C	C	C	C	C	C	C	C	C	C	C	C	C	C	N	C	C	

Land Use Category	RR	ER	RD-1	RD-2	RD-3	RD-4	RD-5	RD-6	RD-7	RD-10	RD-15	RD-20	RD-25	RD-30	MDR ~~(UR1 in FBSP)~~	HDR	RMH	Specific Use Regulations
Community Centers/Civic Uses	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	
Community Garden	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Golf Courses/Clubhouse	C	C	C	C	N	N	N	N	N	N	N	N	N	N	N	N	N	
Indoor Fitness and Sports Facility	N	N	N	N	N	N	N	N	N	N	N	P[7]	P[7]	P[7]	P[7]	P[7]	P[7]	
Libraries and Museums	N	N	N	N	N	N	N	N	N	N	N	N	N	N	P	P	N	
Outdoor Commercial Recreation	C	C	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Parks and Public Plazas	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Public Safety Facility	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Recreational Vehicle Parks	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	C	
Religious Institutions	C	C	C	C	C	C	C	C	C	C	C	N	N	N	C	N	C	
Resource Protection and Restoration	C	C	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Resource-Related Recreation	C	C	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Schools, Private and Special/Studios	C	C	C	C	C	C	C	C	C	C	C	N	N	N	N	N	C	
Schools, Public	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Utility, Transportation, and Communication Use Listings																		
Bus and Transit Shelters	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	

Land Use Category	RR	ER	RD-1	RD-2	RD-3	RD-4	RD-5	RD-6	RD-7	RD-10	RD-15	RD-20	RD-25	RD-30	MDR ~~(UR1 in FBSP)~~	HDR	RMH	Specific Use Regulations
Telecommunication Facility	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	~~RCMC~~ Section 23.907.020
Transit Stations and Terminals	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	C	N	
Utility Facility and Infrastructure	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	P	~~RCMC~~ Section 23.907.030
Retail, Service, and Office Uses																		
Bed and Breakfast Inns	AUP	AUP	AUP	AUP	N	N	N	N	N	AUP	AUP	AUP	AUP	AUP	AUP	AUP	N	
Child Day Care Facility	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	
Commercial Marijuana Uses	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Kennels, Commercial	C	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
Medical Services, Extended Care	N	N	N	N	N	N	N	N	N	N	N	N	C	C	C	C	N	
Medical Services, Hospitals	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	C	N	
Residential Care Facility	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	N	
Retail (Accessory)[13]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	AUP[12]	N	
Veterinary Facility	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	N	N	N	N	N	N	N	N	N	N	N	N	N	

Notes:
1. Duplexes/halfplexes are permitted (P) on corner lots by right. On interior lots, ~~a limited~~an administrative use permit (AUP~~L~~) is required. In such instances, duplexes/halfplexes are exempt from the density requirements of the zoning district; provided, that the overall neighborhood or subdivision has an average density within the allowable range.
2. Domestic pets: Keeping of more than four dogs, more than four cats, or any combination of five or more cats and dogs is considered a kennel for the purposes of this code and not permitted in zones that do not permit a kennel.
3. Exotic animals: No more than five exotic animals are permitted per parcel. All exotic animals shall be kept and maintained in such a way that is consistent with the odor, particulate matter, and air contaminant standards of ~~RCMC~~ Section 23.737.040.

4. Livestock animals: Two livestock animals may be permitted for each half-acre of land. All livestock animals shall be kept and maintained in such a way that is consistent with the odor, particulate matter, and air contaminant standards of ~~RCMC~~ Section 23.737.040.
5. Poultry: All poultry shall be kept and maintained in such a way that is consistent with the odor, particulate matter, and air contaminant standards of ~~RCMC~~ Section 23.737.040.
6. Poultry: Only the keeping of backyard hens shall be allowed with a proper permit and all hens shall be kept and maintained in accordance with the requirements of RCMC Chapter 8.11 ~~RCMC~~.
7. Permitted as an accessory use to an otherwise permitted use in the listed district (e.g., community clubhouse).
8. Transitional housing shall be treated like similar uses as required by state law (~~e.g.,~~ a single-family home used for transitional housing is subject to same requirements as a typical single-family home, apartment building treated similar to apartment building, etc.).
9. Senior independent living facilities are required to meet provisions in Chapter 23.901 ~~RCMC~~ (Residential Uses).
10. See additional provisions in ~~RCMC~~ Section 23.901.080 (~~,~~ Family day care (large)).
11. See additional provisions in ~~RCMC~~ Section 23.901.090 (~~,~~ Residential care home (large)).
12. Limited to 25% of building square footage of ~~churches~~religious institutions, schools, and multifamily developments larger than 20 units in size.
13. All commercial activity, display, and storage shall occur within a building or within a screen enclosure.
14. Indoor marijuana cultivation is permitted only on parcels with single-family homes ~~within~~ in residential zones by persons who meet the requirements of RCMC Chapter 6.90.040 and have obtained a cultivation permit from the police department as required by RCMC Chapter 6.90.045, and such marijuana cultivation is subject to the regulations contained in RCMC Chapter 6.90 ~~RCMC~~.
15. Private community gardens and market gardens are allowed in residential districts up to a maximum 1 acre in size and pursuant to applicable regulations in Section 23.904.030 (Urban Agriculture). Approval of an administrative use permit is required for said uses greater than 1 acre in size. Zoning certification is required for properties 1 acre or less in size.
16. See allowances for temporary on-site sales of agricultural products in Section 23.904.030.

Table 23.310-2: Residential Zoning Districts Development Standards

Development Standard	RR	ER	RD-1	RD-2	RD-3	RD-4	RD-5	RD-6	RD-7	RD-10[2]	RD-15[2]	RD-20[2]	RD-25	RD-30	MDR ~~(UR1 in FBSP)~~	HDR	RMH[1]
Density (gross, neighborhood or development average for product type)[5]																	
Minimum	1 du/ 10 ac	1 du/ 1.9 ac	1 du/ 2 ac	1 du/ 0.9 ac	2.1 du/ac	3.1 du/ac	4.1 du/ac	5.1 du/ac	6.1 du/ac	7.1 du/ac	10.1 du/ac	18.1 du/ac	20.1 du/ac	25.1 du/ac	6.1 du/ac	20.1 du/ac	7.1 du/ac
Maximum	1 du/ 2 ac	2 du/ac	1 du/ac	2 du/ac	3.0 du/ac	4.0 du/ac	5.0 du/ac	6.0 du/ac	7.0 du/ac	10.0 du/ac	15.0 du/ac	20.0 du/ac	25.0 du/ac	30.0 du/ac	18.0 du/ac	40.0 du/ac	18.0 du/ac
Setbacks (minimum)																	
Front – General	30 ft			20 ft					18 ft	18 ft[2]		18 ft					
Front – Living Area	n/a				14 ft				n/a						10 ft	n/a	
Side – Interior Lot/Detached Units	15 ft		5 ft							5 ft		25 ft			3 ft	20 ft	5 ft
Side – Interior Lot/Attached Units	n/a		n/a							5 ft		n/a			0 ft	n/a	
Side – Street Side/Corner Lot	30 ft		12.5 ft									25 ft			12.5 ft	15 ft	15 ft
Side – Zero Lot Line	n/a		0 ft/10 ft							0 ft/10 ft		0 ft/10 ft			0 ft/10 ft	n/a	

Development Standard	RR	ER	RD-1	RD-2	RD-3	RD-4	RD-5	RD-6	RD-7	RD-10[2]	RD-15[2]	RD-20[2]	RD-25	RD-30	MDR ~~(UR1 in FBSP)~~	HDR	RMH[1]
Rear – In General[6]	25 ft[4]									20 ft		20 ft			10 ft	20 ft	20 ft
Rear – Setback to Alley ROW	3 ft																
Lot Dimensions (minimum)																	
Width/Frontage – Interior Lot	250 ft	75 ft	75 ft		65 ft	n/a											
Width/Frontage – Corner Lot	250 ft	100 ft	75 ft		65 ft	n/a											
Depth	100 ft		n/a														
Height (maximum)																	
Primary Structure/Unit	40 ft		30 ft									40 ft			45 ft	60 ft	30 ft
Accessory Structure	16 ft									16 ft					26 ft	26 ft	16 ft
Lot Coverage (maximum)	25%	30%	75%									75%			75%	75%	n/a
Common Open Space Requirement (minimum)[3]	n/a											25%			n/a	25%	n/a

Notes:

1. These development standards address overall development of a mobile home park. Standards for individual mobile home lots within a park or mobile home subdivision can be found in ~~RCMC~~ Section 23.901.050 (Mobile homes and mobile home parks).

2. Setback standards may be amended during the design review process to accommodate innovative housing types or adjust for unique site conditions.

3. Common open space includes all landscaped areas outside of the required landscape corridors along adjoining streets, active and passive recreation areas, other outdoor amenities, and natural open space areas. Reductions in the required open space area to a minimum of 20 percent of the gross area for exceptional architecture design may be granted by the designated ~~approving~~ approval authority.

4. The required minimum rear setback for lots less than 125 feet in depth in RD-1 to RD-10 is 20 percent of minimum lot depth.

5. Residential developers are encouraged to avoid the monotonous use of similar lot sizes on adjacent parcels. This code does not require minimum lot sizes to avoid monotonous lot configurations and home sizes.

6. Encroachments are permitted into the rear yard according to Chapter 23.704 ~~RCMC~~ (Yard Measurement and Projections).

~~7. Second dwelling units (attached or detached) may be constructed up to the maximum height limit of the primary structure.~~

[Ord. 1-2015 § 3; Ord. 30-2013 §§ 3, 4 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.4.040)].

Chapter 23.313

MIXED-USE ZONING DISTRICTS

Sections:

23.313.010 Purpose.
23.313.020 Characteristics of the mixed-use zoning districts.
23.313.030 Allowed land uses and permit requirements.
23.313.040 Development standards.

23.313.010 Purpose.
The purpose of this chapter is to establish several mixed-use zoning districts in the city. These districts provide for the compatible integration of residential, commercial, office, and/or industrial uses on a single project site. These districts are consistent with and implement the city's following General Plan land use categories: residential mixed-use, commercial mixed-use, office mixed-use, light industrial, local town center, and regional town center. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.5.010)].

23.313.020 Characteristics of the mixed-use zoning districts.
The following descriptions of each mixed-use zoning district identify the characteristic uses, intensity of uses, and level of development intended for that district.

A. Residential Mixed-Use (RMU) Zoning District. This district is intended to designate property for the development of medium and high density housing (between 6.1 and 40 dwelling units per acre) that may incorporate office and/or commercial services. While the predominant use of the development is residential, the city encourages the vertical and/or horizontal integration of commercial and/or office uses that are compatible with the residential development.

B. Commercial Mixed-Use (CMU) Zoning District. This district is intended to designate property for vibrant commercial and mixed-use development. While a predominantly commercial district, the CMU category is designed to provide for the integration of retail and service commercial uses with office and/or residential uses. In multiple-story buildings, retail uses are the predominant use on the ground floor.

C. Office Professional Mixed-Use (OPMU) Zoning District. This district is intended to designate property primarily for the development of larger office buildings and business parks with supporting retail and service uses. The predominant use is office, but commercial, service and residential uses may be integrated into office buildings or located horizontally in freestanding buildings. This district also allows some stand-alone uses that are not traditional or predominant office uses, such as hospitals, banks/financial institutions, hotels/motels, and recreation, education and public assembly uses.

D. Office Industrial Mixed-Use (OIMU) Zoning District. This district is intended to designate property for a wide range of office and light industrial development. The OIMU district is intended for the seamless integration of office and light industrial uses with supporting retail and service uses. Offices may be developed in an office park setting, but most office and light industrial development stands alone. Commercial and other support services may be integrated vertically and/or horizontally in this district, but the predominant use of integrated developments is office and/or light industrial. ~~Public and quasi-public uses are permitted by right in this district.~~ This district also allows some stand-alone uses that are not traditional or predominant office or industrial uses, such as hospitals, banks/financial institutions, and recreation, education, and public assembly uses.

E. Light Industrial Business Park (LIBP) Zoning District. This district is intended to designate property for the development of research and development, industrial, and/or manufacturing activities that occur primarily within an enclosed building. Development in this district may be integrated into a business park or campus setting with supporting retail services. This district also allows warehousing activities or distribution centers. Limited office and retail service uses may be integrated into the predominantly industrial use of the property horizontally or vertically. This district also allows public/quasi-public uses by right.

F. Village Center (VC) Zoning District. This district is intended to provide centers of activity that are within an easy walking distance from neighborhood homes and to provide local-serving commercial opportunities. A network of sidewalks, bicycle trails, and transit routes provides easy nonvehicular access to these centers, and buildings within this zone are appropriately scaled to fit in the neighborhood context and are placed to encourage the active use of public spaces and generate pedestrian activity.

G. Local Town Center (LTC) Zoning District. This district is intended to provide vibrant activity centers that serve the major retail and entertainment needs for a collection of neighborhoods that form districts as defined by the city's community building block concept of the General Plan. Nightlife is an important component of this district. An extensive network of sidewalks, bicycle trails, and transit routes will connect these centers to the neighborhoods. The local town centers created ~~within~~ in this zone will provide pedestrian-oriented gathering places.

H. Regional Town Center (RTC). This district is intended to provide locations for regional-serving retail, office, and residential uses that provide a vibrant mixed-use setting that fosters positive day and nighttime activity. Development may feature dynamic taller buildings and building complexes (over four stories in height) that are scaled appropriately to create a comfortable pedestrian environment and be compatible with adjacent neighborhoods. Mixed-use development can be designed horizontally (e.g., a grocery store next to a residential building) or vertically (e.g., a grocery store as the ground floor use with residential units above). Design characteristics include public plazas and other gathering places, open storefronts with expansive windows, and a rich mix of uses and tenants. [Ord. 12-2011 § 3 (Exh. A); Ord. 4-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.5.020)].

23.313.030 Allowed land uses and permit requirements.

Table 23.313-1 identifies allowed uses and corresponding permit requirements for the mixed-use districts subject to compliance with Chapter 23.304 ~~RCMC~~ (Land Use Classification) and all other provisions of this title. Descriptions/definitions of the land uses can be found in Article 11 of this title (Definitions). The specific use regulations column in the table identifies the specific chapter or section where additional regulations for that use type are located within this title.

Use regulations in the table are shown with a representative symbol by use classification listing: "P" symbolizes uses allowed by right, "AUP" symbolizes uses that require approval of an administrative use permit, ~~"L" symbolizes uses that require approval of a limited use permit,~~ "C" symbolizes uses that require approval of a conditional use permit, and "N" symbolizes uses that are not permitted.

Table 23.313-1: Allowed Use and Permit Requirements for Mixed-Use Districts

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Residential Uses									
Adult Day Care Home	P	N	N	N	N	N	N	N	
Caretaker Housing	P	P	P	P	P	P	P	P	~~RCMC~~ Section 23.901.020
Dwelling, Multifamily	P[1]	P[1,2]	P[1,2]	N	N	P[1]	P[1]	P[1]	
Dwelling, Accessory~~Second~~ Unit	P	N	N	N	N	N	N	N	Section ~~RCMC~~ 23.901.060
Dwelling, Single-Family	P[1]	P[1,2]	P[1,2]	N	N	P[1]	P[1]	P[1]	
Dwelling, Two-Family	P[1]	P[1,2]	P[1,2]	N	N	P[1]	P[1]	P[1]	
Emergency Shelter	C	C	C	C	N	N	N	N	
Family Day Care Home, Small	P	N	N	N	N	N	N	N	
Family Day Care Home, Large[17]	AUP	N	N	N	N	N	N	N	~~RCMC~~ Section 23.901.080

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Group Residential	AUP~~L~~	N	N	N	N	N	N	N	
Home Occupations	P	P	P	N	N	P	P	P	Section ~~RCMC~~ 23.901.030
Live/-Work Facility	P[1]	P[1]	P[1]	N	N	P[1]	P[1]	P[1]	Section ~~RCMC~~ 23.901.040
Residential Care Home, Small	P	N	N	N	N	N	N	N	
Residential Care Home, Large[18]	AUP	N	N	N	N	N	N	N	~~RCMC~~ Section 23.901.090
Transitional Housing	P	N	N	N	N	N	N	N	
Agriculture, Resource, and Open Space Uses									
Beekeeping	N	N	N	N	N	N	N	N	RCMC 8.12
Recreation, Education, and Public Assembly Uses									
Clubs, Lodges, and Private Meeting Halls	P	P	P	P	AUP~~L~~	P	P	P	
Community Centers/Civic Uses	P	P	P	P	AUP	P	P	P	
Indoor Amusement/ Entertainment Facility	AUP	P	P	P	AUP	AUP~~L~~	P	P	
Indoor Fitness and Sports Facility	AUP~~L~~	P	P	P	AUP	AUP~~L~~	P	P	
Libraries and Museums	P	P	P	P	P	P	P	P	
Outdoor Commercial Recreation	N	C	P	P	P	C	C	C	
Parks and Public Plazas	P	P	P	P	C	P	P	P	
Public Safety Facility	P	P	P	P	P	P	P	P	
Religious Institutions	P	P	P	P	P	P	P	P	
Schools, Private and Special/Studios	P	P	P	P	C	P	P	P	
Schools, Public	P	P	P	P	P	P	P	P	
Theaters and Auditoriums	C	P	P	P	N	AUP	P	P	
Urban Agriculture									
Aquaculture	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	Section 23.904.030
Community Garden, Public	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	Section 23.904.030
Community Garden, Private	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	Section 23.904.030
Market Garden	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	Section 23.904.030
Private Garden	P	P	P	P	P	P	P	P	Section 23.904.030
Urban Ag Stand	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	Section 23.904.030
Utility, Transportation, and Communication Use Listings									

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Broadcasting and Recording Studios	N	P	P	P	P	N	N	N	
Bus and Transit Shelters	P	P	P	P	P	P	P	P	
Freight Yard/Truck Terminal	N	N	N	C	C	N	N	N	
Fuel Storage and Distribution	N	N	N	N	C	N	N	N	
Heliports	N	AUP~~L~~	AUP~~L~~	AUP~~L~~	AUP~~L~~	N	N	N	
Park and Ride Facility	C	P	P	P	P	C	C	P	
Parking Facility	AUP~~L~~	P	P	P	P	AUP~~L~~	P	P	
Telecommunication Facility	C	AUP ~~L~~/C[21]	AUP ~~L~~/C[21]	AUP ~~L~~/C[21]	AUP ~~L~~/C[21]	AUP ~~L~~/C[21]	AUP/ ~~L~~/C[21]	AUP ~~L~~/C[21]	~~RCMC~~ Section 23.907.020
Transit Facilities	N	N	N	C	P	N	N	N	
Transit Stations and Terminals	C	P	P	P	P	P	P	P	
Utility Facility and Infrastructure	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	~~RCMC~~ Section 23.907.030
Retail, Service, and Office Uses[22]									
Adult Day Care Facility	N	AUP	AUP	AUP	AUP	AUP	AUP	AUP	
Alcoholic Beverage Sales, Off-Site[16]	N	C	C[2]	C[2]	C[2]	C	C	C	
Ambulance Service	N	AUP~~L~~	AUP~~L~~	P	P	N	N	N	
Animal Sales and Grooming	AUP	P	N	N	N	P	P	P	
Art, Antique, Collectable	P[2]	P	P[2]	P[2]	N	P	P	P	
Artisan Shops	AUP	P	P[2]	P[2]	P[2]	P	P	P	
Banks and Financial Services	P[2]	P	P	P	P	P	P	P	
Bars and Nightclubs[23]	C[3]	C[3]	C[2, 3]	C[2, 3]	C[2, 3]	C[3]	C[3]	C[3]	
Bed and Breakfast Inns	P	P	N	N	N	N	N	N	
Brew Pub[23]	N	P	P[2]	P[2]	P[2]	P	P	P	
Building Materials Stores and Yards	N	P[4]	N	C[4]	N	N	C[4]	C[4]	
Business Support Services	AUP[2, 4, 5]	P	P	P	AUP	P[5]	P	P	
Call Centers	N	N	P	P	AUP	N	N	N	
Commercial Marijuana Uses	N	N	N	N	N	N	N	N	
Child Day Care Facility	~~AUP~~P	AUP	AUP[2]	AUP[2]	AUP[2]	P	C	C	
Consignment Store	N	P	N	N	N	N	AUP	N	
Convenience Stores	AUP ~~L~~[2,26]	AUP[26] ~~L~~	AUP ~~L~~[2, 26]	AUP ~~L~~[2, 26]	AUP ~~L~~[2,- 26]	AUP [26]~~L~~	AUP[26] ~~L~~	AUP [26]~~L~~	Section 23.910.020

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Drive-In and Drive-Through Sales and Service	N	C[20, 21]	N	N ~~C[6, 20, 21]~~	C[6, 20, 21]	C[20, 21]	C[20, 21]	C[20, 21]	~~RCMC~~ Section 23.910.030
Equipment Sales and Rental	N	N	N	P	P	N	N	N	
Furniture, Furnishings, and Appliance Stores	N	P	N	N	N	N	C	P	
Garden Center/Plant Nursery	N	P	N	AUP	N	N	C	C	
Grocery Stores/Supermarkets	AUP[2]	P	P[2]	AUP[2]	N	AUP[8]	P	P	
Home Improvement Supplies	N	P[9]	N	P	P	N	P[9]	P[9]	
Hotels and Motels	C[2]	P	P	C	N	C	P	P	
Hotels and Motels, Extended Stay	C[2]	C	C	C	N	C	C	C	
Kennels, Commercial	C[2,4]	N	N	N ~~AUP[4]~~	AUP[4]	N	N	N	
Maintenance and Repair, Small Equipment	N	P	N	P	P	AUP	P	P	
Medical Services, General	AUP~~L~~[2]	P	P	P	P	P	P	P	
Medical Services, Extended Care	P	C	C	C	N	N	N	N	
Medical Services, Hospitals	N	P	P	P	P	P	P	P	
Mortuaries and Funeral Homes[15]	N	P	N	N ~~P~~	P[15]	N	N	N	
Neighborhood Market	P[2]	P	P[2]	AUP~~L~~[2]	N	P	P	P	
Offices, Business and Professional	P[2]	P[2]	P	P	N	P[2]	P[2]	P[2]	
Offices, Accessory	P	P	P	P	~~AUP~~ P	P	P	P	
Personal Services	P[2,5]	P	P[2]	P[2]	P[2]	P	P	P	
Residential Care Facility	AUP~~L~~	C	C	N	N	N	N	N	
Restaurants	P[2]	P	P[2]	P[2]	P[2]	P	P	P	
Retail, Accessory	P[2]	P	P[6]	P[6]	P[6]	P	P	P	
Retail, General	P[2,11]	P	N	N	N	P	P	P	
Retail, Warehouse Club	N	P	N	N	N	N	C	P	
Smokers Lounge, Hookah Bar, E-Cigarette Lounge, and Vapor Lounge	N	N	N	N	N	N	N	N	Section 23.919.100
Tasting Room, Off-Site[23]	N	P	P[2]	P[2]	P[2]	P	P	P	
Veterinary Facility	AUP~~L~~[2]	P	N	N ~~P~~	AUP~~L~~	AUP~~L~~	P	P	
Automobile and Vehicle Uses									
Auto and Vehicle Sales and Rental	N	P[19]	N	N	P[19]	N	N	N	~~RCMC~~ Section 23.913.040
Auto and Vehicle Sales, Wholesale	N	N	N	C	P	N	N	N	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Auto and Vehicle Storage	N	N	N	C[12]	P[12]	N	N	N	
Auto Parts Sales	N	P[11,12]	N	N	P[11,12]	N	N	N	
Car Washing and Detailing	N	AUP~~L~~[13]	C[13]	C ~~L~~[13]	AUP~~L~~	N	C	C	
Service Stations	N	AUP~~L~~	C	C ~~L~~	P	N	C	C	
Vehicle Services, Major	N	N	N	C[12]	P[12]	N	N	N	
Vehicle Services, Minor	N	AUP~~L~~[12,13]	N	AUP~~L~~[12]	P[12]	N	N	N	
Industrial, Manufacturing, and Processing Uses									
Agricultural Products Processing	N	N	N	N	C	N	N	N	
Artisanal and Specialty Manufacture, Display, and Sales	N	P	P	P	P	P	P	P	
Brewery, Winery, Distillery	N	AUP	AUP	AUP	AUP	AUP	AUP	AUP	
Manufacturing, Major	N	N	N	N	C[14]	N	N	N	
Manufacturing, Minor	N	N	N	P	P	N	N	N	
Manufacturing, Small Scale	N	P	P	P	P	P	N	N	
Printing and Publishing	N	C	C	P	P	N	N	N	
Recycling Facility, Processing	N	N	N	N	C	N	N	N	
Recycling Facility, Scrap and Dismantling Facility	N	N	N	N	C	N	N	N	
Research and Development	N	N	P	P	P	N	N	N	
Storage, Personal Storage Facility	N	N	N	C[27]	P[27]	N	N	N	Section 23.915
Storage, Warehouse	N	N	N	P	P	N	N	N	
Storage, Yards	N	N	N	P[14]	P[14]	N	N	N	
Wholesaling and Distribution	N	N	N	P[14]	P[14]	N	N	N	
Special Regulated Uses									
Card Rooms	N	P	C	C	C	N	N	N	~~RCMC~~ Section 23.919.020
Check Cashing Businesses	N	P	N	N	N	N	N	N	Section ~~RCMC~~ 23.919.030
Massage Parlors	N	P	N	N	N	N	N	N	
Pawnshops	N	P	N	N	N	N	N	N	Section ~~RCMC~~ 23.919.040
Recycling Facility, Collection Facility	N	C	C	C	P	C	C	C	Section ~~RCMC~~ 23.919.050
Sexually Oriented Businesses	N	N	N	N	P	N	N	N	Section ~~RCMC~~ 23.919.060
Smoke Shops	N	P	N	N	C	N	N	N	Section ~~RCMC~~ 23.919.070

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Tattoo Parlors	N	P	N	N	N	N	N	N	Section ~~RCMC~~ 23.919.080
Thrift Stores	N	P	N	AUP~~L~~	AUP~~L~~	N	N	N	Section ~~RCMC~~ 23.919.090

Notes:
1. See the density restrictions in the underlying zoning district.
2. This use is permitted or permitted with a use permit as specified only in conjunction with the predominant use of the mixed-use district. In other words, this use is only allowed as part of an integrated development and not as a stand-alone use. Other uses in the table are allowed as stand-alone uses.
3. All forms of speaker amplification exterior to the building shall be prohibited unless authorized in combination with project approval or amendment thereto.
4. All activities shall occur within a completely enclosed building or shall be located behind a solid/screened enclosure directly adjacent to the building.
5. Maximum gross floor area is less than 5,000 square feet.
6. Limited to a maximum of 25 percent of the gross floor area of the integrated development.
7. Maximum tenant space shall be 25,000 square feet.
8. Maximum tenant space shall be 50,000 square feet.
9. Uses 25,000 square feet and over require a conditional use permit.
10. Limited to less than 50 percent of the gross floor area of the integrated development.
11. Maximum tenant space shall be 15,000 square feet.
12. All activity and storage must be located within an enclosed structure.
13. No portion of the use shall be located within 500 feet of an intersection.
14. All activity must be entirely screened from public view and not within 500 feet of a residential use.
15. A crematory is prohibited in all zones with the exception of LIBP, where it is permitted in association with a mortuary or funeral home.
16. Only establishments that sell alcoholic beverages for off-site consumption require a conditional use permit. On-site consumption is considered a permitted use if the related use is a permitted use.
17. See additional provisions in ~~RCMC~~ Section 23.901.080 (~~,~~ Family day care (large)).
18. See additional provisions in ~~RCMC~~ Section 23.901.090 (~~,~~ Residential care home (large)).
19. This use is not permitted if incidental to and not a primary part of the operation of the primary use. Rentals that are an integral part of a primary use are subject to the additional provisions of ~~RCMC~~ Section 23.913.040.
20. Drive-throughs that are added to existing buildings may be processed with an ~~LUP~~AUP.
21. Conditional use permit~~UP~~ required if any portion of proposed facility is within 500 feet of a residential zoning district or existing residential use.
22. All commercial activity, display and storage shall occur within a building or within a screen enclosure. A temporary use permit, administrative use permit~~limited use permit~~, or conditional use permit may be obtained to deviate from this requirement.
23. Uses which serve alcohol for on-site consumption and which have an "on-sale" license from the California Department of Alcoholic Beverage Control must be located at least 250 feet from any adult live theater at which live nude dancing is performed and which is subject to Section 143.3 of the California Code of Regulations.
24. Private community gardens and market gardens are allowed in the city's mixed-use districts up to a maximum 3 acres in size and pursuant to applicable regulations in Section 23.904.030. Approval of an administrative use permit is required for said uses greater than 3 acres in size.
25. On-site urban agriculture stands are allowed up to 120 square feet, on the site of an urban agricultural use consistent with applicable regulations in Section 23.904.030.
[Ord. 1-2016 § 4; Ord. 15-2015 §§ 2, 3; Ord. 8-2015 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.5.030)].

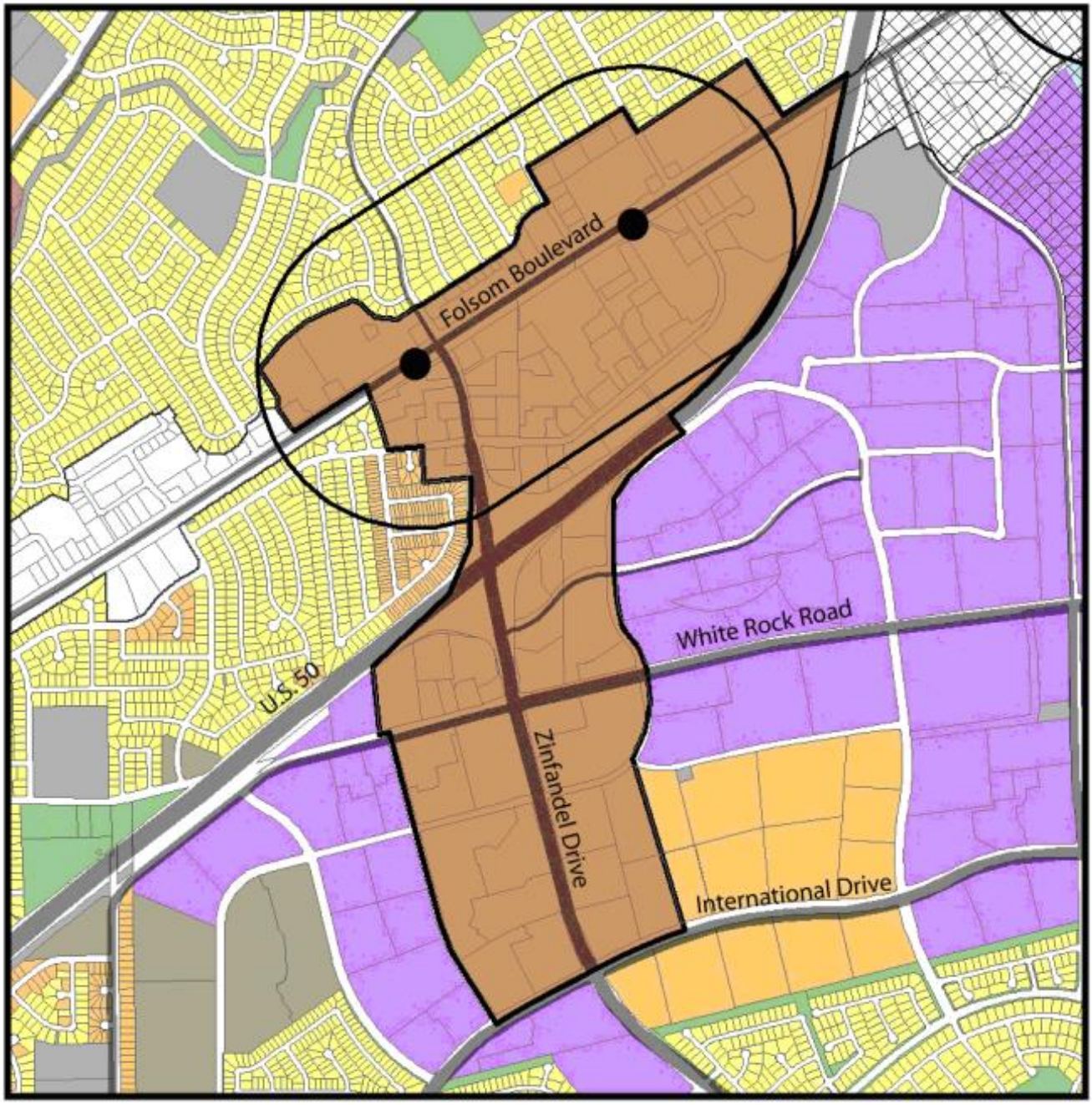
26. See Section 23.910.020 (Convenience Stores).

27. See Section 23.915 (Storage, Personal Storage Facility Development Standards).

23.313.040 Development standards.

The following development standards are applicable to the mixed-use zoning districts. These standards, along with other development standards (e.g., landscaping requirements, parking standards) in this title and citywide design guidelines, are intended to assist property owners and project designers in understanding the city's minimum requirements and expectations for high quality development. Where identified, the downtown shall be that area identified as the downtown planning area in the city's General Plan and as illustrated in Figure 23.313-1.

Figure 23.313-1: Downtown Planning Area



Development standards for the Village Center (VC), Local Town Center (LTC), and Regional Town Center (RTC) zoning districts are listed in Article 5 of this title (Form-Based Zoning Provisions). Because of their unique character and location within the city, these zoning districts benefit from the application of these form-based standards. The Downtown Planning Area is denoted by the outlined dark-orange colored area on the map.

Table 23.313-2: Mixed-Use Zoning District Development Standards[1]

Development Standard	RMU (UR2 in FBSP)	CMU	CMU Downtown	OPMU	OPMU Downtown	OIMU	LIBP
Density[2]							
Minimum	6.1 du/ac	10.0 du/ac	10.0 du/ac	10.0 du/ac		n/a	
Maximum	40.0 du/ac	18.0 du/ac	40.0 du/ac	18.0 du/ac		n/a	
Predominant Use Standards							
Use Type	Residential	Commercial		Office[3]		Industrial[3]	
Standard	≥ 50% total combined building sf	≥ 50% of combined ground floor building sf[2]		≥ 50% total combined building sf		n/a	
Floor Area Ratio[4, 5]							
Minimum	n/a	0.25	0.4	0.25	0.3	n/a	
Maximum	n/a	1.5	3.0	2.0	2.5	n/a	
Setbacks (minimum)[6]							
Front	10 ft	See below (based on project size)		10 ft		25 ft	
Front – Front-Facing Garage [6]	18 ft	n/a				n/a	
Front and Street- Side, ≤ 15 acres	n/a	0 ft (min.) to 30 ft (max.)[8]		n/a		n/a	
Front and Street- Side, > 15 acres	n/a	0 ft (min.) to 80 ft (max.)[8]		n/a		n/a	
Street-Side	10 ft			10 ft		25 ft	
Rear[7]	10 ft	10 ft				10 ft	
Interior	n/a	0 ft				10 ft	
Interior – Attached Units	0 ft	n/a					
Interior – Detached Units	5 ft	n/a					
Interior – Zero Lot Line[9]	0 ft/10 ft						
Residential, Stand-alone Structure	n/a	Refer to setbacks for the MDR or HDR zone, based on density of project					n/a
Height (maximum)							
Primary Structures[10]	50 ft	50 ft	No maximum[11]	65 ft	No maximum[11]	45 ft	
Accessory/~~Second~~ Dwelling Units[12]	26 ft						

Notes:

1. VC, LTC, and RTC development standards are provided in Article 5 of this title, Form-Based Zoning Provisions.

2. The minimum and maximum density standards are only applicable to mixed-use and integrated developments that include residential uses. Residential projects shall include a minimum of four units. The ~~planning~~ director may approve residential densities below 10 dwelling units per acre if the units are located above retail or office uses.

3. Predominant use standards for the OPMU and OIMU Districts are intended to establish maximum square footage allowances for those uses in Table 23.313-1 that are allowed only as accessory or secondary to a primary use. Both OPMU and OIMU Districts allow some stand-alone uses

that are not traditional or predominant office and industrial uses (e.g., hospitals, banks/financial institutions, hotels/motels, recreation, education, and public assembly uses). This standard does not apply to stand-alone uses allowed by right or with a use permit consistent with Table 23.313-1.

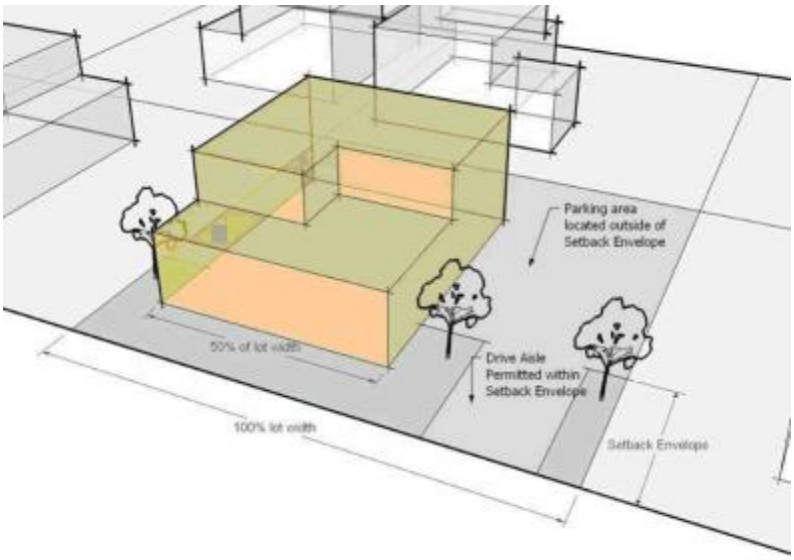
4. Excludes square footage of structured parking.

5. Includes residential uses and square footage. See Article 11 of this title for definition of floor area ratio (FAR).

6. At no time shall any portion of the structure be located within a designated public utility easement.

7. Garages may also be accessed from an alley with a minimum ~~three~~3-foot rear setback.

8. Consistent with the setback provisions in the design guidelines, the city requires new commercial and mixed-use buildings to be located in close proximity to the street for improved relationship to the street and pedestrian. Therefore, for lots less than 15 acres in size, at least 50 percent of the lot width is occupied by primary building frontage and/or pedestrian features located between ~~zero~~ 0 and 30 feet from the front property line. Similarly, for lots 15 acres and greater in size, at least 50 percent of the lot width is occupied by primary building frontage and/or pedestrian features located between ~~zero~~ 0 and 80 feet from the front property line. The following figure, from the design guidelines, is provided to help illustrate this concept.



9. A zero lot line home allows a zero side-yard minimum setback on one side with a corresponding 10-foot minimum side-yard setback on the other side.

10. The maximum height may be increased in conjunction with design review when the proposed structure includes a parking structure or a combination of uses (e.g., commercial with residential and/or office) in the same structure.

11. While there is no height maximum in the downtown, the regulations of the Federal Aviation Administration (FAA) limit the height of structures to between 150 and 350 feet based on location. See the safety element of the General Plan for more information. FAA approval is required for all structures over 150 feet in height.

12. Accessory~~Secondary~~ dwelling units are subject to the square footage limitations provided within this zoning code (see ~~RCMC~~ Section 23.901.060). Accessory~~Second~~ dwelling units may be located above the garage.

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.5.040)].

Chapter 23.316

GENERAL COMMERCIAL AND INDUSTRIAL ZONES

Sections:

23.316.010 Purpose.
23.316.020 Characteristics of zoning districts.
23.316.030 Allowed land uses and permit requirements.
23.316.040 Development standards.

23.316.010 Purpose.
The purpose of this chapter is to establish zoning districts in the city that support general commercial and industrial uses to implement the city's commercial mixed-use and heavy industrial General Plan land use categories. These districts provide sufficient and appropriately located land for general commercial and industrial uses that minimize impacts on residential neighborhoods. [Ord. 12-2011 § 3 (Exh. A); Ord. 7-2010 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.6.010)].

23.316.020 Characteristics of zoning districts.
The following descriptions of each zoning district identify the characteristic uses, intensity of uses, and level of development intended for that district:

A. General Commercial (GC). This district is consistent with the General Plan commercial mixed-use designation by providing locations for a wide variety of commercial uses and some higher density residential uses. The purpose of this zone is to provide an area for general commercial and heavier types of commercial uses. The most appropriate location for this district is along major streets or in commercial areas where the heavier uses permitted would not adversely affect surrounding properties.

B. Light Industrial/Manufacturing (M-1) Zoning District. This district is consistent with the General Plan light industrial land use designation by providing locations for the development of industrial uses such as fabrication, manufacturing, assembly, or processing of materials that for the most part are already in processed form and which do not in their maintenance, assembly, manufacture, or plant operation create smoke, gas, odor, dust, sound, or other objectionable influences which might be obnoxious to persons conducting business or residing in this or any other zone.

C. Heavy Industrial/Manufacturing (M-2) Zoning District. This district is consistent with the heavy industrial General Plan land use category by providing appropriate locations for intensive industrial uses that may generate noise, vibration, odor, or other conditions that make them undesirable and incompatible near or in conjunction with residential uses or the city's mixed-use districts. A wide range of industrial manufacturing and warehousing uses are permitted in this district. The M-2 district is generally located in areas of the city where it would not create a substantial impact on sensitive residential, commercial, or office uses. Where feasible, development in the M-2 district may require additional measures to reduce impacts to neighboring properties, such as increased setbacks, landscaping, and screening. [Ord. 12-2011 § 3 (Exh. A); Ord. 7-2010 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.6.020)].

23.316.030 Allowed land uses and permit requirements.
Table 23.316-1 identifies allowed uses and corresponding requirements for the general commercial and industrial zoning districts subject to compliance with Chapter 23.304 ~~RCMC~~ (Land Use Classification) and all other provisions of this title. Descriptions/definitions of the land uses can be found in Article 11 of this title (Definitions). The specific use regulations column in the table identifies the specific chapter or section where additional regulations for that use type are located within this title.

This zoning code relies upon a generalized list of allowed and conditionally allowed uses. Some interpretation is required to determine whether or not a specific use falls into a particular use category. Typically a use clearly falls into a particular category, but three additional tools are provided in this title to identify the appropriate use category when necessary:

A. Chapter 23.1101 (Land Use Descriptions) ~~RCMC~~ includes land use descriptions.

~~B. For industrial uses, Chapter 23.328 RCMC provides Table 23.328-1, industrial classification equivalency, to help identify whether a specific use is permitted (P); permitted with an administrative use permit (AUP); permitted with a limited use permit (L); permitted with a conditional use permit (C) or not permitted (N) in the M-1 and M-2 zoning districts.~~

B. Similar Use Determinations. For uses that are not listed ~~on~~ in Table 23.316-1 or where it is not clear whether a use would be permitted, a similar use determination can be processed according to Chapter 23.122 (Similar Use Determination) ~~RCMC~~. All of the definitions, tables, and other provisions of this title, in addition to the operational characteristics of the intended use, can be used to make a similar use determination.

Use regulations in the table are shown with a representative symbol by use classification listing: "P" symbolizes uses allowed by right, "AUP~~L~~" symbolizes uses that require approval of an administrative ~~limited~~ use permit, "C" symbolizes uses that require approval of a conditional use permit, and "N" symbolizes uses that are not permitted.

Table 23.316-1: Allowed Use and Permit Requirements for General Commercial and Industrial Zoning Districts

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Residential Uses				
Caretaker Housing	P	P	AUP	~~RCMC~~ Section 23.901.020
Dwelling, Multifamily	C~~P~~	C	N	Section~~RCMC~~ 23.901.070 (if senior independent living)
Emergency Shelters	C	C	C	
Home Occupations	P	P	N	Section~~RCMC~~ 23.901.030
Live/~~-~~Work Facility	P	P	N	Section~~RCMC~~ 23.901.040
Mobile Home Park	C	N	N	Section~~RCMC~~ 23.901.050
Single-Room Occupancy (SRO)	C	C	N	
Transitional Housing	P	P	N	
Agriculture, Resource, and Open Space Uses				
Beekeeping	N	N	N	RCMC Chapter 8.12
Recreation, Education, and Public Assembly Uses				
Cemeteries, Mausoleums	C	C	C	
Clubs, Lodges, and Private Meeting Halls	P	P	P	
Indoor Amusement/Entertainment Facility	P	AUP	AUP	
Indoor Fitness and Sports Facility	P	AUP	AUP	
Libraries and Museums	P	P	C	
Outdoor Commercial Recreation	C	C	C	
Public Safety Facility	P	P	P	
Recreational Vehicle Parks	P	C	C	

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Religious Institutions	P	AUP~~L~~	AUP~~L~~	
Schools, Private and Special/Studios	P	AUP~~L~~[1]	AUP~~L~~[1]	
Schools, Public	P	P	P	
Theaters and Auditoriums	P	C	C	
Urban Agriculture				
Aquaculture	P	P	P	Section 23.904.030
Community Garden, Public	CUP	CUP	CUP	Section 23.904.030
Community Garden, Private	P	P	P	Section 23.904.030
Market Garden	P	P	P	Section 23.904.030
Private Garden	P	P	P	Section 23.904.030
Urban Ag Stand	P[11]	P[11]	P[11]	Section 23.904.030
Utility, Transportation, and Communication Use Listings				
Broadcasting and Recording Studios	P	P	P	
Bus and Transit Shelters	P	P	P	
Freight Yard/Truck Terminal	N	P[2]	P[2]	
Fuel Storage and Distribution	N	P[2]	P	
Heliports	C	C	C	
Park and Ride Facility	P	P	P	
Parking Facility	P	P	P	
Telecommunication Facility	AUP~~L~~	AUP~~L~~	AUP~~L~~	~~RCMC~~ Section 23.907.020
Transit Facilities	N	P	P	
Transit Stations and Terminals	P	P	P	
Utility Facilities and Infrastructure	AUP~~L~~	P	P	~~RCMC~~ Section 23.907.030
Retail, Service, and Office Use Listings				
Alcoholic Beverage Sales[10]	C[4]	C[3]	C[3]	
Ambulance Service	AUP	AUP	AUP	
Animal Sales and Grooming	P	AUP	AUP~~L~~	
Art, Antique, Collectable	P	AUP	AUP~~L~~	
Artisan Shops	P	AUP	AUP~~L~~	
Banks and Financial Services	P	AUP	AUP~~L~~	
Bars and Nightclubs[10]	C	C	C	
Brew Pub[10]	P	AUP	AUP~~L~~	
Building Materials Stores and Yards	P	P[2]	P[2]	

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Business Support Services	P	P[2]	P[2]	
Call Centers	AUP~~L~~	AUP~~L~~	AUP~~L~~	
Child Day Care Facility	P	C	N	
Commercial Marijuana Uses	N	N	N	
Consignment Store	P	N	N	
Convenience Stores	P [12]	C [12]	C[12]	~~RCMC~~ Section 23.910.020
Drive-in and Drive-through Sales and Service	P	C	C	~~RCMC~~ Section 23.910.030
Equipment Sales and Rental	P[2,8]	P[2,8]	P	
Furniture, Furnishings, and Appliance Stores	P	P[2]	AUP	
Garden Center/Plant Nursery	P	P[2]	AUP	
Grocery Stores/Supermarket	P	AUP~~L~~	AUP~~L~~	
Home Improvement Supplies	P[2]	P[2]	P	
Hotels and Motels	P	N	N	
Hotels and Motels, Extended Stay	P	N	N	
Kennels, Commercial	AUP~~L~~	AUP	AUP	
Maintenance and Repair, Small Equipment	P[2]	P	P	
Medical Services, General	P	AUP	AUP	
Medical Services, Extended Care	P	N	N	
Medical Services, Hospitals	P	AUP~~L~~	P	
Mortuaries and Funeral Homes	P	C	C	
Neighborhood Market	P	AUP	AUP~~L~~	
Offices, Business and Professional	P	AUP	AUP~~L~~	
Offices, Accessory	P[6]	P[6]	P[7]	
Personal Services	P	AUP	AUP~~L~~	
Restaurants[10]	P	AUP	AUP~~L~~	
Retail, Accessory	P[6]	P[6]	P[7]	
Retail, General	P	AUP	AUP~~L~~	
Retail, Warehouse Club	P	AUP	AUP~~L~~	
Smokers Lounge, Hookah Bar, E-Cigarette Lounge, Vapor Lounge	P	P	N	Section 23.919.100; specific distance and other requirements
Tasting Room, Off-Site[10]	P	AUP	AUP~~L~~	
Veterinary Facility	P	P[2]	P[2]	
Automobile and Vehicle Uses				
Auto and Vehicle Dismantling	N	N	C	~~RCMC~~ Section 23.913.020

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Auto and Vehicle Sales	AUP~~L~~	AUP~~L~~[5]	AUP~~L~~[5]	Section~~RCMC~~ 23.913.040
Auto and Vehicle Rental	P[9]	P[9]	P[9]	Section~~RCMC~~ 23.913.040
Auto and Vehicle Sales, Wholesale	AUP~~L~~[5]	AUP~~L~~	AUP~~L~~	Section~~RCMC~~ 23.913.040
Auto and Vehicle Storage	P[2]	P[2]	P[2]	
Auto Parts Sales	P[2]	P[2]	P[2]	
Car Washing and Detailing	C	P	P	
Service Stations	C	C	C	~~RCMC~~ Section 23.913.030
Vehicle Services, Major	P[2]	P[2]	P[2]	
Vehicle Services, Minor	P[2]	P[2]	P[2]	
Industrial, Manufacturing, and Processing Uses				
Agricultural Products Processing	N	C	P	
Artisanal and Specialty Manufacture, Display and Sales	P	AUP	AUP	
Brewery, Winery, Distillery	N	P	P	
Junk Tire Facility	N	N	P	~~RCMC~~ Section 23.916.020
Manufacturing, Major	N	AUP~~L~~[2]	P	
Manufacturing, Minor	N	P[2]	P	
Manufacturing, Small Scale	P	P[2]	P	
Printing and Publishing	N	P	P	
Recycling Facility, Processing	N	AUP~~L~~	P	
Recycling Facility, Scrap and Dismantling Facility	N	N	C	
Research and Development	N	P	P	
Storage, Personal Storage Facility	N	P[2, 13]	P[13]	Section 23.915
Storage, Warehouse	AUP~~L~~	P[2]	P	
Storage, Yards	N	N	P[2]	
Wholesaling and Distribution	P	P[2]	P	
Special Regulated Uses				
Card Rooms	N	C	C	Section ~~RCMC~~ 23.919.020
Check Cashing Businesses	N	N	N	Section ~~RCMC~~ 23.919.030
Massage Parlor	N	N	C	
Pawnshops	N	N	C	Section ~~RCMC~~ 23.919.040
Recycling Facility, Collection Facility	N	AUP~~L~~	P	Section ~~RCMC~~ 23.919.050
Sexually Oriented Businesses	N	P	P	Section ~~RCMC~~ 23.919.060
Smoke Shops	N	N	C	Section ~~RCMC~~ 23.919.070

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Tattoo Parlors	N	N	C	Section ~~RCMC~~ 23.919.080
Thrift Store	N	AUP~~L~~	C	Section ~~RCMC~~ 23.919.090

Notes:
1. Trade schools permitted by right;~~,~~ all other schools require an A~~L~~UP.
2. Permitted if the entire operation is conducted within a completely enclosed building or screened from view behind a fence or wall.
3. Off-site sales of alcohol permitted as an allowed use if incidental to a permitted use (e.g., breweries, wineries). Only retail sale of alcohol is permitted as part of the primary use. All other types of off-site sales (e.g., convenience store) require a conditional use permit. See Wholesaling and Distribution for nonretail sales.
4. On-site sales permitted with limited use permit. Off-site requires a conditional use permit.
5. Incidental sales up to 15 percent of developed portion of site are permitted as a by-right use and must be fully screened from view or enclosed within a building. Automotive sales that exceed 15 percent of the developed portion of the site or outdoor display areas that are not screened from view may be permitted with the issuance of a limited use permit.
6. All retail, accessory and office, accessory uses are permitted up to a combined 50 percent of total building square footage.
7. The following limitations apply to retail, accessory and office, accessory in the M-2 district:
a. Sales are allowed when incidental to a permitted use and sales and stock room area do not exceed 25 percent of total floor area;
b. Offices are allowed when incidental to a permitted use and do not exceed 25 percent of total floor area;
c. Cafes/restaurants are allowed up to 15 percent of building square footage (freestanding restaurants require the issuance of a conditional use permit~~CUP~~).
8. Up to 50 percent of total building area may be used for storage, warehousing, distribution or similar use as a permitted use. A conditional use permit ~~CUP~~ is required to exceed this percentage.
9. This use is permitted if an integral part of the primary use (unrelated, incidental rental operations are not permitted). Additional provisions in ~~RCMC~~ Section 23.913.040 (Accessory Automobile Sales and Rental Uses) apply.
10. Uses which serve alcohol for on-site consumption and which have an "on-sale" license from the California Department of Alcoholic Beverage Control must be located at least 250 feet from any adult live ~~theatre~~theater in which live nude dancing is performed and which is subject to section 143.3 of the California Code of Regulations.
11. On-site urban agriculture stands are allowed up to 120 square feet, on the site of an urban agriculture use consistent with applicable regulations in Section 23.904.030.
[Ord. 1-2016 § 3; Ord. 15-2015 §§ 4, 5; Ord. 8-2015 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 20-2010 § 3 (Exh. B); Ord. 7-2010 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.6.030)].
12. See Section 23.910.020 (Convenience Stores).
13. See Section 23.915 (Self-Storage Development Standards).

23.316.040 Development standards.

The following development standards are applicable to the general commercial and industrial zoning districts. These standards, along with other development standards (e.g., landscaping requirements, parking standards) in this title and citywide design guidelines, are intended to assist property owners and project designers in understanding the city's minimum requirements and expectations for high quality development.

Table 23.316-2: General Commercial and Industrial Zoning Districts Development Standards

Development Standards	GC	M-1	M-2
Setbacks (minimum):			
Front and Street-Side/Corner	25 ft	25 ft	25 ft
Side and Rear	25 ft	0 ft	0 ft
Side and Rear, Abutting Agricultural or Residential Use or Zone	25 ft	15 ft	15 ft
Height (maximum):			
All Other Parcels	100 ft[1]	40 ft[1]	100 ft[1]

Notes:

1. The height may be increased to a maximum of 150 feet as part of design review.

[Ord. 12-2011 § 3 (Exh. A); Ord. 7-2010 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.6.040)].

Chapter 23.319

PUBLIC/QUASI-PUBLIC ZONING DISTRICTS

Sections:

23.319.010 Purpose.
23.319.020 Characteristics of the public/quasi-public zoning districts.
23.319.030 Allowed land uses and permit requirements.
23.319.040 Development standards.

23.319.010 Purpose.
The purpose of this chapter is to establish public and quasi-public zoning districts in the city that provide appropriate locations for parks, open space, public service uses, and transportation facilities. These districts are consistent with and implement the city's public/quasi-public, parks and open space, and natural resources General Plan land use categories. The districts provide locations in the city for necessary public services (e.g., fire and police stations) and locations for recreation and community gathering in close proximity to neighborhood residential. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.7.010)].

23.319.020 Characteristics of the public/quasi-public zoning districts.
The following descriptions of each public/quasi-public zoning district identify the characteristic uses, intensity of uses, and level of development intended for that district:

A. Parks and Open Space (POS) Zoning District. This district is intended to provide locations for parks, open space, natural resource areas, and other related compatible public services/uses. Both active and passive recreational activities are permitted.

B. Community Services (CS) Zoning District. This district is intended to provide a zoning district in the city for the establishment of public safety facilities (e.g., police stations, fire stations, hospitals), public schools (schools, colleges, and universities), and utility substations. The intent of this district is to identify appropriate locations for these uses without impacting, disrupting, or otherwise removing other lands for residential or other uses. This district specifically implements the public/quasi-public land use category of the General Plan. In order to meet future community needs, new development projects should include community service sites for future, undetermined uses. Permitted with this zone are a wide range of public park and recreation uses~~,~~ since, within the city, public parks are often adjacent to public schools to allow co-use of facilities.

C. Transportation Corridor (T) Zoning District. The purpose of ~~the transportation corridor (T)~~this zoning district is to identify property specifically for transportation purposes (e.g., light rail tracks/station, multi-modal transportation hubs, park and ride facilities). Such properties typically include transportation infrastructure (e.g., rails, catenaries, signals), but may also include related and supporting uses (e.g., stations with transit and services for riders). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.7.020)].

23.319.030 Allowed land uses and permit requirements.
Table 23.319-1 identifies allowed uses and corresponding permit requirements for the public/quasi-public zoning districts subject to compliance with Chapter 23.304 ~~RCMC~~ (Land Use Classification) and all other provisions of this title. Descriptions/definitions of the land uses can be found in Article 11 of this title (Definitions). The specific use regulations column in the table identifies the specific chapter or section where additional regulations for that use type are located within this title.

Use regulations in the table are shown with a representative symbol by use classification listing: "P" symbolizes uses allowed by right, "AUP~~L~~" symbolizes uses that require approval of an ~~limited~~ administrative use permit, "C" symbolizes uses that require approval of a conditional use permit, and "N" symbolizes uses that are not permitted.

Table 23.319-1: Allowed Use and Permit Requirements for Public/Quasi-Public Zoning Districts

Land Use Category	POS	CS	T	Specific Use Regulations
Residential Uses				
Caretaker Housing	C	C	N	~~RCMC~~ Section 23.901.020
Dwelling, Single-Family	N	N	N	
Employee Housing	N	N	N	
Family Day Care Home, Large	N	N	N	
Family Day Care Home, Small	N	N	N	
Home Occupations	N	N	N	Section ~~RCMC~~ 23.901.030
Mobile Home	N	N	N	Section ~~RCMC~~ 23.901.050
Recreation, Education, and Public Assembly Uses				
Cemeteries, Mausoleums	C	C	N	
Clubs, Lodges, and Private Meeting Halls	C	C	N	
Community Centers/Civic Uses	P	P	N	
Community Garden	P	P	N	
Golf Courses/Clubhouses	P	C	N	
Indoor Amusement/Entertainment Facility	C	C	N	
Indoor Fitness and Sports Facility	C	C	N	
Libraries and Museums	P	P	N	
Outdoor Commercial Recreation	C	C	N	
Parks and Public Plazas	P	P	P	
Public Safety Facility	P	P	P	
Recreational Vehicle Parks	C	N	N	
Religious Institutions	C	C	N	
Resource Protection and Restoration	P	N	N	
Resource-Related Recreation	P	N	N	
Schools, Private and Special/Studios	N	C	N	
Schools, Public	N	P	N	
Theaters and Auditoriums	N	C	N	
Utility, Transportation, and Communication Use Listings				
Airport	N	P	P	
Bus and Transit Shelters	P	P	P	
Heliports	N	P	P	

Land Use Category	POS	CS	T	Specific Use Regulations
Park and Ride Facility	N	P	P	
Parking Facility	N	P	P	
Telecommunication Facility	AUP~~L~~	AUP~~L~~	AUP~~L~~	Section ~~RCMC~~ 23.907.020
Transit Stations and Terminals	N	P	P	
Utility Facilities and Infrastructure	P	P	P	Section ~~RCMC~~ 23.907.030
Retail, Service, and Office Uses				
Child Day Care Facility	N	C	N	
Commercial Marijuana Uses	N	N	N	
Medical Services, Hospitals	C	C	N	

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.7.030)].

23.319.040 Development standards.

The following development standards are applicable to the public/quasi-public zoning districts. These standards, along with other development standards (e.g., landscaping requirements, parking standards) in this title and citywide design guidelines, are intended to assist property owners and project designers in understanding the city's minimum requirements and expectations for high quality development.

Table 23.319-2: Public/Quasi-Public Zoning Districts Development Standards

Development Standard	POS	CS	T
Setbacks (minimum):			
Front	25 ft	25 ft	25 ft
Street-Side	25 ft	25 ft	25 ft
Interior and Rear	10 ft	10 ft	10 ft
Height (maximum)	40 ft	40 ft	45 ft

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.7.040)].

Chapter 23.322

SPECIAL PURPOSE ZONES

(Repealed by Ord. 6-2011)

Chapter 23.325

OVERLAY ZONING DISTRICTS

Sections:

23.325.010 Purpose.
23.325.020 Convention (CO) overlay zoning district.
23.325.030 Transit oriented development (TOD) overlay zoning district.
23.325.040 Flood (F) overlay zoning district.
23.325.050 Planned development (PD) overlay zoning district.
23.325.060 Planned development – County/city initiated (PDC) overlay zoning district.
23.325.070 Parkway corridor (PC) overlay zoning district.
23.325.080 Surface mining (SM) overlay zoning district.
23.325.090 Sunridge general commercial (SGC) overlay zoning district.

23.325.010 Purpose.
The overlay zoning districts established in this chapter are designed to supplement the use regulations and/or development standards of the applicable underlying base zoning district by recognizing distinctive areas of the city that have special and unique social, architectural, or environmental characteristics which require special considerations not otherwise adequately provided by the underlying base zone applicable to the property. The application of these overlay zoning districts emphasizes the need for special attention in planning projects in the area governed by the overlay. The provisions of this chapter shall apply to all parcels of land located within the designed boundaries of an overlay district as illustrated on maps contained in this chapter and on the city zoning map. On the zoning map, overlay zoning districts shall be designated by their representative symbol along with the base zoning district in a format determined by the ~~planning~~ director. In the event of a conflict with the regulations of the underlying base zoning district and the overlay zoning district, the provisions of the overlay zoning district shall apply. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.9.010)].

23.325.020 Convention (CO) overlay zoning district.
A. Purpose and Intent. The purpose of the convention (CO) overlay zoning district is to establish an area in the city specifically for the development of a convention center with related and supporting uses. The convention district is intended to be a special place in the city that is entertaining, vibrant, and inviting to tourists, visitors, and residents alike. This overlay district supplements the provisions of the underlying zoning districts for the special purposes identified herein. Where there is conflict between this overlay district and the underlying base district, the overlay district regulations prevail.

B. Convention Overlay District Area. The convention overlay zoning district is applied to those parcels described in Figure 23.325-1 (Convention Overlay District Area), consistent with the General Plan's convention overlay. The convention overlay district is generally defined as that area south of Highway 50, east of Kilgore Road, north of Sun Center Drive, and west of Citrus Road.

Figure 23.325-1: Convention Overlay District Area

C. Allowed Uses. ~~Specific to the convention overlay zoning district,~~ Table 23.325-1 identifies the allowed use provisions specific to ~~within~~ the convention overlay zoning district. The allowed use provisions of Table 23.325-1 supersede and replace the allowed use provisions of the underlying base zoning district of the applicable property. Similar uses may be determined as identified in this title. The allowed use provisions are listed in compliance with Chapter 23.304 ~~RCMC~~ (Land Use Classification).

Use regulations in the table are shown with a representative symbol by use classification listing: "P" symbolizes uses allowed by right, "AUP" symbolizes uses that require approval of an administrative use permit, ~~"L" symbolizes uses that require approval of a limited use permit,~~ "C" symbolizes uses that require approval of a conditional use permit, and "N" symbolizes uses that are not permitted.

Table 23.325-1: Allowed Use Provisions in the Convention Overlay Zoning District

Land Use Category	Convention Overlay Zoning District	Special Use Regulations
Residential Uses		
Caretaker Housing	C	
Dwelling, Multifamily	P[1]	
Dwelling, Single-Family	C	
Dwelling, Two-Family	C	
Home Occupations	C	~~RCMC~~ Section 23.901.030
Live/-Work Facility	C	Section~~RCMC~~ 23.901.040
Recreation, Education, and Public Assembly Uses		
Clubs, Lodges, and Private Meeting Halls	P	
Convention Center	P	
Indoor Amusement/Entertainment Facility	P	

Land Use Category	Convention Overlay Zoning District	Special Use Regulations
Indoor Fitness and Sports Facility	C	
Libraries and Museums	P	
Outdoor Commercial Recreation	C	
Parks and Public Plazas	P	
Public Safety Facility	P	
Religious Institutions	C	
Schools, Private and Special/Studios	P	
Schools, Public	P	
Theaters and Auditoriums	P	
Utility, Transportation, and Communication Use Listings		
Heliports	C	
Park and Ride Facility	C	
Telecommunication Facility	C	Section ~~RCMC~~ 23.907.020
Transit Stations and Terminals	C	
Utility Facilities and Infrastructure	C	Section ~~RCMC~~ 23.907.030
Retail, Service, and Office Uses		
Alcoholic Beverage Sales	C	
Banks and Financial Services	P	
Bars and Nightclubs	C	
Bed and Breakfast Inns	C	
Building Materials Stores and Yards	AUP	
Business Support Services	AUP	
Child Day Care Facility	C	
Commercial Marijuana Uses	N	
Drive-In and Drive-Through Sales and Service	N	Section ~~RCMC~~ 23.910.030
Grocery Stores/Supermarket	P	
Home Improvement Supplies	AUP	
Hotels and Motels	P	
Hotels and Motels, Extended Stay	C	
Medical Services, General	C	
Medical Services, Extended Care	C	
Medical Services, Hospitals	C	
Offices, Business and Professional	P	

Land Use Category	Convention Overlay Zoning District	Special Use Regulations
Offices, Accessory	P	
Personal Services	P	
Restaurants	P	
Retail, Accessory	P	
Retail, General	P	
Veterinary Facility	C	
Automobile and Vehicle Uses		
Auto and Vehicle Sales and Rental	AUP	
Car Washing and Detailing	C	
Service Stations	C	
Vehicle Services, Minor	AUP	
Industrial, Manufacturing, and Processing Uses		
Brewery, Winery, Distillery	P	
Manufacturing – Small Scale	AUP	
Printing and Publishing	AUP	
Research and Development	AUP	

Notes:

1. The use is permitted in conjunction with the predominant use of the underlying base zoning district. In other words, this use is only allowed as part of an integrated development.

D. Development Standards. The following development standards are applicable to the convention overlay zoning district. These standards, along with other development standards (e.g., landscaping requirements, parking standards) in this title and citywide design guidelines, are intended to assist property owners and project designers in understanding the city's minimum requirements and expectations for high quality development. Where site development standards listed herein are in conflict with the site development standards in other chapters of this code or the underlying zoning district, these standards shall apply. The designated ~~approving authority~~approval authority will review development applications against these standards to determine compliance with applicable zoning regulations.

Table 23.325-2: Development Standards in the Convention Overlay District

Development Standard	Convention Overlay District
Density[1]	
Minimum	10 du/ac
Maximum	18.0 du/ac
Floor Area Ratio[2]	
Minimum	0.4

Development Standard	Convention Overlay District
Maximum	3.0
Setbacks	
Front and Street-Side	0 ft.
Rear	10 ft.
Between Structures	10 ft.[3]
Interior	0 ft.
Residential, Stand-Alone Structure[4]	Refer to setbacks for the MDR zone
Height Limit	
Primary Structures	No maximum[5]

Notes:

1. The minimum and maximum density standards are only applicable to mixed-use and integrated developments that include residential uses. Residential projects shall include a minimum of four units.

2. Includes residential uses and square footage. See Article 11 of this title for definition of floor area ratio (FAR).

3. The distance between structures may be modified as part of design review; however, any modifications must be consistent with the Uniform Building Code.

4. For residential units developed as part of an integrated development but not in the same building as the primary use(s), refer to the MDR zone for all setbacks. In all other instances, the setbacks shall be the same as the primary structure(s).

5. While there is no height maximum, the regulations of the Federal Aviation Administration (FAA) limit the height of structures to between 150 and 350 feet based on location. See the safety element of the General Plan for more information. FAA approval is required for all structures over 150 feet in height.

E. Parking Standards. Parking standards for uses in the convention overlay zoning district shall be consistent with Chapter 23.719 ~~RCMC~~ (Parking and Loading). Required off-street loading/unloading and passenger loading areas shall also be consistent with applicable provisions of Chapter 23.719 ~~RCMC~~ (Parking and Loading).

F. Exceptions. The ~~city~~ council desires to provide flexibility for projects within the convention overlay district that will benefit the community in specific, identified ways. In conjunction with a major design review, project-level CEQA review, and any other required entitlements, an applicant may request that the ~~city~~ council approve an exception to allow a development project that does not strictly adhere to the convention overlay development standards identified in Table 23.325-2. The ~~city~~ council may grant an exception for any development standard in Table 23.325-2 for projects that are uses ~~that are~~ allowed in Table 23.325-1, and meet at least four of the following six conditions:

1. Will fulfill a compelling community need, as indicated by an existing city goal, General Plan policy, budget priority, or other council adopted policy document.

2. Will improve an existing blighted situation by removing 100 percent of the blight located upon the subject property.

3. Will provide unmet services to a currently underserved community.

4. Will create at least 15 new permanent full~~-~~-time jobs (or new jobs equivalent to at least 15 ~~FTE~~full-time jobs) or a minimum of one job per 500 square feet.

5. Will generate annual sales tax contributions to the city in excess of $25,000.

6. Investments in the property will increase the property tax revenue for the subject parcel(s) by at least 250 percent.

To the extent practical, development projects should comply with the development standards in Table 23.325-2. All projects remain subject to design review as established in Chapters 23.140 (Minor Design Review) and 23.141 (Major Design Review) ~~RCMC~~. An exception request must be included and will be reviewed in conjunction with the project's design review application. It is the applicant's responsibility to request relief from the development standards in Table 23.325-2 and provide justifications for why standards cannot be met. It is also the applicant's responsibility to provide evidence of compliance with at least four of the conditions listed in this section to support the exception request. The ~~city~~ council is the ~~approving authority~~approval authority for all exception requests.

Under no circumstance shall an exception result in any of the following:

1. Allow a land use not otherwise permitted or conditionally permitted in the zone.

2. Allow a detrimental environmental impact not adequately analyzed.

3. Waive payment of applicable impact fees.

4. Waive a specific prohibition.

5. Waive or modify a procedural requirement.

The procedure for granting exceptions allowed under this provision is provided in ~~RCMC~~ Section 23.110.130 ~~23.110.150(D)~~. In granting the exception, the ~~city~~ council shall make the following findings:

1. The proposed project qualifies for an exception by meeting at least four of the six conditions required for granting an exception as defined in this subsection (F).

2. The ~~city~~ council has determined that the proposed project has adhered to the development standards in Table 23.325-2 to the fullest extent practicable.

3. The applicant has provided substantial evidence that the conditions for the exception will be met following construction and operation of the project. Further, the applicant has agreed to conditions of approval guaranteeing these requirements will be met or exceeded throughout the life of the project.

4. Granting the exception will not adversely affect the interests of the public or the interests of the residents and property owners in the vicinity of the premises in question, and shall not establish a precedence for other project requests.

5. Granting the exception will not endanger the public health and safety. [Ord. 11-2015 § 3; Ord. 19-2013 § 3 (Exh. A); Ord. 18-2013 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.9.020)].

23.325.030 Transit oriented development (TOD) overlay zoning district.

A. Purpose and Intent. The purpose of the transit oriented development (TOD) overlay zoning district is to promote and provide for higher density and intensity uses as part of or in proximity to transit stations. The objective of locating more intensive uses near transit stations is to promote transit services along major transit corridors of the city. The transit oriented development overlay zoning district implements the local transit oriented development and regional transit oriented development land use categories of the General Plan.

B. Applicability.

1. TOD Designation. The transit oriented development overlay zoning district shall be applied to properties that are located within one-quarter mile of an existing or planned light rail/streetcar station or bus rapid transit station. In determining the extent of the applicability, a circle of one-quarter mile in radius shall be drawn from a central point at the designated station location (e.g., station platform). See Figure 23.325-2 (Transit Oriented Development Overlay Zoning District) for a prototypical example of a TOD overlay.

Figure 23.325-2: Transit Oriented Development Overlay Zoning District

2. Properties Partially Located within the TOD Overlay. The provisions of the transit oriented development overlay zoning district shall only apply to those portions of property located within the one-quarter-mile radius circle. Those portions of parcels zoned transit oriented development overlay but not included within the one-quarter-mile radius circle shall have development standards consistent with the underlying base district (see section on integrated development as described later in this chapter) and may only be developed consistent with the development standards of the base district. ~~Qualifying integrated developments as defined in Chapter 23.707 (Integrated Developments) may locate more intense development outside of the one-quarter-mile radius circle, provided the provisions of this section are observed.~~

~~3. Special Standards for Integrated Development. When a portion of an integrated development, as defined in Chapter 23.707 (Integrated Developments), includes both an area zoned transit oriented development overlay and an area not subject to the development standards of the transit oriented development overlay zone, the development potential for the site shall be determined on an aggregate basis. For example, if half of a 10-acre site is zoned TOD overlay and the other half is zoned commercial mixed-use, then the development potential of the first half is 400 dwelling units (80 du/ac times 5 acres) and the potential of the second half is 90 dwelling units (18 du/ac times 5 acres), resulting in a total potential of 490 dwelling units. Consistent with the provisions for integrated developments, the 490 dwelling units may be located anywhere within the development, except that the majority of the units shall be located within the one-quarter-mile radius. The designated approval authority, as part of design review, may allow the majority of the units to be located outside of the one-quarter-mile radius; provided, that pedestrian uses and gathering spaces are located within the radius and connect the residential area(s) to the transit station.~~

C. Development Standards. The following development standards are applicable to the transit oriented development overlay zoning district. These standards, along with other development standards (e.g., landscaping requirements, parking standards) in this title and citywide design guidelines, are intended to assist property owners and project designers in understanding the city's minimum requirements and expectations for high quality development. Where site development standards listed herein are in conflict with the site development standards in other chapters of this code or the underlying base zoning district, these standards shall apply. The designated ~~approving authority~~approval authority will review development applications against these standards to determine compliance with applicable zoning regulations.

The table describes development standards for two types of transit oriented developments: ~~—~~TODs generally and TODs as part of regional town centers. For the majority of transit oriented developments, the general development standards of the "TODs Generally" column will apply. In those cases where a transit oriented development overlay is applied to a regional town center base zoning district, the development standards of the "TODs as Part of a

Regional Town Center" shall apply. The intent of these two sets of standards is to implement the unique development standards of the local TOD and regional TOD land use categories under the city's General Plan.

Table 23.325-3: Transit Oriented Development Overlay Zoning District Development Standards

Development Standard	TODs Generally	TODs as Part of a Regional Town Center
Density[1]		
Minimum	20.0 du/ac	
Maximum	80.0 du/ac	
Floor Area Ratio[2]		
Minimum	0.50	0.65
Maximum	2.5	3.0
Height (maximum)	80 feet	No maximum[3]

Notes:

1. The minimum and maximum density standards are only applicable to mixed-use and integrated developments that include residential uses. Residential projects shall include a minimum of four units.

2. Includes residential uses and square footage. See Article 11 of this title for definition of floor area ratio (FAR).

3. While there is no height maximum, the regulations of the Federal Aviation Administration (FAA) limit the height of structures to between 150 and 350 feet based on location. See the safety element of the General Plan for more information. FAA approval is required for all structures over 150 feet in height.

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.9.030)].

23.325.040 Flood (F) overlay zoning district.

A. Purpose and Intent. The flood (F) overlay zoning district as shown on the zoning map is intended to comprise all land covered by rivers, creeks, and streams and land subject to flooding within the city. The ~~city~~ council, in adopting the regulations in this section, recognizes that:

1. The promotion of the orderly development and beneficial use of lands subject to recurrent flooding is necessary if the potential property damage which results from improper development is to be minimized.

2. There is a need to protect current and future occupants of land subject to flooding from the physical damage of flooding.

3. The health, general welfare, and safety of the public of the city as a whole requires that lands subject to flooding be strictly regulated as to the uses permitted on the land and the amount of open space which separates buildings and structures.

4. Inundation frequently causes extensive property damage.

5. Strict regulation of flood lands is necessary to protect prospective buyers of land from deception as to the utility of the land within the flood zones.

B. Prohibition. No building, structure, vehicle, sign, or area in any zone ~~with~~ to which the flood overlay ~~zone~~ designation is applied shall be used, nor shall any building, structure, sign, or vehicle be erected, altered, moved, enlarged, or stored in any zone ~~with~~ to which the flood overlay designation ~~zone~~ is applied, except as hereinafter specifically provided in this section or elsewhere in this title; nor shall any area, building, structure, vehicle, or sign be used in any manner so as to create problems detrimental to the public health, safety, or general welfare, or so as to constitute a public nuisance. Any building, structure, vehicle, sign, or lot, or the use of any building, structure, vehicle, or lot, in any zone ~~with~~ to which the flood overlay ~~zone~~ designation is applied shall be regulated and governed by the provisions of this section, the regulations and provisions applicable to the base zone ~~with~~ to which the flood overlay ~~zone~~ designation is applied, and the general regulations and conditions of this title. If there are any conflicts between the flood overlay zoning district and the base zone to which it is applied, the provisions of the flood overlay zoning district shall apply.

C. Elevations. No building or structure designed for human habitation shall hereafter be erected, altered, moved, or enlarged with a first floor elevation lower than required by the Sacramento County water agency drainage ordinance and regulations adopted pursuant thereto.

D. Area. Each lot or parcel shall have a minimum lot area and/or density as specified in the base zoning district. If neither a public water supply nor a public sewerage facility is in use, the net lot area for each lot or parcel shall be not less than ~~one~~ 1 acre.

E. Lot Width. Each lot or parcel shall have a minimum lot width as required by the base zoning district.

F. Determination of Zoning Boundaries. For purposes of the flood overlay zoning district, the following rules shall apply when determining the boundaries of the zone:

1. Zoning boundaries of the flood overlay district are intended to represent the 100-year floodplain and protected 200-year floodplain as determined by public works. The 100-year floodplain will be based on the best available information, which may include the National Flood Insurance Program flood insurance rate map, County Drainage Master Plan, historic flooding events, or other available information. The protected 200-year floodplain shall be based on the 200-year floodplain map shown in General Plan Safety Element.

2. When public works revises the 100-year flood and/or the 200-year flood elevations based upon detailed engineering data, the zoning boundaries of the flood overlay zoning district may be adjusted by the planning director so as to accurately reflect the 100-year floodplain.

3. Upon development of a property, the designated approving authority shall determine the exact elevation of the 100-year floodplain based on a topographic survey of the property at one-foot intervals and the 100-year flood elevation as determined by public works. [Ord. 7-2016 § 2 (Exh. 1B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.9.040)].

23.325.050 Planned development (PD) overlay zoning district.

A. Purpose. The purpose of the planned development (PD) overlay zoning district is to encourage a creative and more efficient approach to the use of land, to maximize choice in the type of environment available to the people of the city, and to encourage more efficient allocation and maintenance of privately controlled common open space through the redistribution of overall density where such rearrangement is desirable and feasible. While this overlay district has been established to reflect previous actions of the county of Sacramento prior to incorporation of the city, subsequent development does not require a planned development overlay zoning district to establish development rights consistent with this title and the city's General Plan. Existing planned development overlay zoning districts are hereby incorporated into this title by reference and are considered consistent with the city's General Plan.

B. Intent of the Planned Development Overlay Zoning District. The intent of the planned development overlay zoning district is to carry out the purpose as set forth above by providing the means of greater creativity and flexibility in design than are provided under the strict application of the zoning and subdivision ordinances, while at the same time preserving the public interest, health, safety, welfare, and property values. Various land uses may be combined in a planned development zone including combinations of residential, commercial, industrial, utility, institutional, educational, cultural, recreational, and other uses, provided the combination of uses results in a

balanced and stable environment. A PD zone may be combined with any other zoning classification except permanent agricultural or agricultural hold zones, provided the underlying base zoning district is consistent with the General Plan.

C. Criteria. The criteria for establishing new planned development overlay zoning districts are as follows:

1. Size. A planned development, or unit thereof, shall be of sufficient size, composition, and arrangement that its composition, marketing, and operation are feasible as a complete unit independent of any subsequent unit.

2. Permitted Uses. All uses which are authorized in the base zone(s) with which the planned development overlay zoning district is combined, which includes~~including~~ uses which are authorized only with a use permit, provided the uses are approved and made part of the development plan as provided in this section. In residential developments, the applicant must show that accessory commercial uses are intended to serve principally the residents of the development.

3. Land Use Intensity. The planned development shall be at a land use intensity which conforms to the city's General Plan and complements existing permitted uses in the neighborhood. If the planned development proposed indicates a greater intensity of land use than is permitted by existing zoning regulations, the applicant shall show that the design of the project merits such a change in zoning and will not:

a. Create traffic congestion in the streets which adjoin or are near the planned development;

b. Create a burden on parks, schools, and other public facilities and utilities which serve or are proposed to serve the planned development;

c. Have an undue and adverse impact on the reasonable enjoyment of neighboring property.

An increase in land use intensity shall be compensated for by additional amenities to be achieved by the amount, location, and proposed use of open space and location, design, and type of development.

4. Design Standards. The ~~city~~ council may permit deviations from the standards in the base zones with which the planned development overlay zoning district is combined, provided the developer demonstrates by his design proposal that the objectives of the General Plan, the subdivision ordinance (~~RCMC Title 22~~Chapter 22.150), and this title will be achieved.

5. Common Open Space. The ~~city~~ council may adopt regulations to govern the amount, use, and location of open space. After development, the common open space may be conveyed to a public agency or private association. The ~~city~~ council, prior to any conveyance of common open space, shall approve all agreements and instruments relating to use, maintenance, and ownership thereof. The ~~city~~ council may also require the dedication of development rights or scenic easements to en~~as~~sure that common open space will be maintained. The ~~city~~ council may further require that instruments of conveyance or covenants or deed restrictions of associations provide that, in the event the common open space is not maintained in a condition consistent with the approved development plan, the city may, at its option, cause such maintenance to be performed and assess the costs to the affected property owners or responsible association. If the common open space is dedicated, conveyed, or designed for use by the general public and so used, any assessment of maintenance costs shall be made by benefit areas which are not necessarily restricted to the subject planned development overlay zoning district.

D. Preliminary Plan.

1. Purpose. The purpose of the preliminary plan is to require the developer to demonstrate the feasibility and general design concept of a proposed development to the ~~planning~~ department. Prior to submitting an application for zone change to the planned development overlay zoning district, the applicant shall submit and receive approval from the director of a preliminary plan for the full area to be covered by the planned development overlay zoning district ~~from the planning director~~. Approval of the preliminary plan does not grant or vest development rights, but rather ensures that the proposed development will comply with the goals and policies of the city's General Plan and other standards and regulations of the city prior to zone change.

2. Procedure. The initial step to be taken by the developer is to submit a preliminary plan to the ~~planning~~ department. The plan shall include:

a. Maps or drawings which may be schematic in form.~~;~~

b. Proposed land uses, the approximate number of dwelling units, acres and population density for each area of land, and existing uses of surrounding property~~;~~.

c. Proposed circulation system, indicating both public and private streets~~;~~.

d. Public uses including schools, parks, recreation areas, and other open spaces~~;~~.

e. The use and general description of each different type of structure~~;~~.

f. Nature of the applicant's interest in the land proposed to be developed.~~;~~

g. Written explanation of the nature of the proposed development and the deviations from regulations otherwise applicable to the property.~~;~~

h. Proposed sequence and schedule of development~~; and~~.

i. Other contents as deemed necessary by the ~~planning~~ director and ~~city~~ council.

3. Action by the ~~Planning~~ Department. Review and processing of the preliminary plan application shall be consistent with the provisions of Chapter 23.110 RCMC (Application Processing). The designated approval~~ing~~ authority for the preliminary plan shall be the ~~planning~~ director; however, the director shall have the authority to elevate the preliminary plan review to the ~~city~~ council.

E. Proposed Development Plan and Request for Planned Development Overlay Zoning District. Within one year after approval of the preliminary plan, an application may be filed with the ~~planning~~ director for a planned development overlay zoning district. The petitioner shall include with the application for zone change his proposed development plan for all or a portion of the property included within the preliminary plan, which shall include all information required for the preliminary plan and the following:

1. Maps showing existing topography, tree cover, buildings, streets, and other existing physical features.~~;~~

2. Detailed breakdown of the proposed land use showing lot lines, location of buildings, parking areas, common grounds, recreation improvements and structures, and open space around buildings and structures.~~;~~

3. Elevation drawings of typical proposed structures and improvements for each proposed use, except detached single-family dwellings~~;~~.

4. At least one perspective drawing or model which will demonstrate the architectural character of the project~~;~~.

5. Proposed agreements, deed restrictions, bylaws, and articles of incorporation which relate to the preservation or maintenance of open space and associations created to preserve and maintain said open space.~~;~~

6. A schedule and sequence of development for all of the property included in the preliminary development plan even though the applicant elects to include only a portion of the property in the proposed tentative development plan.

F. Action on the Proposed Development Plan and Request for Planned Development Overlay Zoning District.

1. The process for approving a proposed development plan and request for zone change to the planned development overlay zoning district shall be the same as for zoning amendments as provided for in Chapter 23.146 ~~RCMC~~ (Zoning Amendments).

2. Findings. In addition to the findings for approval of a zoning amendment, the designated approval~~ing~~ authority shall also make all of the following findings when approving a zone change to the planned development overlay zoning district:

a. The proposed development will carry out the intent of the General Plan.

b. The proposed development is of sufficient size and is designed so as to provide a desirable environment within its own boundaries.

c. The proposed development is compatible with existing and proposed land uses in the surrounding area.

d. Any exceptions to the standard requirements of the base zoning district and the provisions of this title are justified by the design of the development. In the case of residential areas, the rearrangement of dwellings and the mixing of dwelling types shall be justified by larger and more usable open spaces.

e. There is adequate assurance that all public improvements will be installed at the scheduled times as required by the public works department.

f. There is adequate assurance that the development schedule will be met.

g. The existing or proposed utility services are adequate for the uses and population densities proposed.

G. Designation of Planned Development Overlay Zoning District. A planned development overlay zoning district shall be delineated on the zoning map in a manner similar to that of any other overlay district by showing a name, number, symbol, or other designation after the base zone for the subject property(ies), as determined by the ~~planning~~ director, which distinguishes it from other overlay zones, base zoning districts, or special purpose zones.

H. Adoption by Reference. The following planned development overlay zoning district(s) has/have been adopted as part of this title by reference and is/are so designated on the zoning map of the city:

1. Briarwood Coloma Planned Development (adopted by Ordinance 71-PD-2, amended by Ordinances 71-PD-2A, 71-PD-2A1, 71-PD-2C, and 71-PD-2D).

I. Subsequent Approvals. No subsequent approvals, including tentative maps, conditional use permits, and other discretionary permits, as well as building permits, grading plans, improvement plans, sign permits, temporary sign permits, and other ministerial permits/actions, shall be approved unless they are substantially compliant with the provisions of the adopted planned development and other regulations of this title. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.9.050)].

23.325.060 Planned development – County/city initiated (PDC) overlay zoning district.

A. Purpose. This section establishes the procedure whereby the ~~city~~ council may initiate proceedings to regulate certain property through the process of a county~~-~~-initiated planned development overlay zoning district. The ~~city~~ council recognizes that there are areas throughout the city that have unique environmental, economic, historic, or architectural features and that too little attention has been given through the application of standard zone regulations to these special characteristics. It is the purpose of this section to provide for the city to guide the regulation of such areas so as to preserve such unique characteristics. While this overlay district has been established to reflect previous actions of the county of Sacramento prior to incorporation of the city, subsequent development does not require a planned development – county/city initiated overlay zoning district to establish development rights consistent with this title and the city's General Plan. Existing planned development – county/city initiated overlay zoning district zones are hereby incorporated into this title by reference and are considered consistent with the city's General Plan.

B. Designation. A planned development – county/city initiated overlay zoning district shall be delineated on the zoning map in a manner similar to that of any other overlay district by showing a name, number, symbol, or other designation after the base zoning district for the subject property(ies), as determined by the ~~planning~~ director, which distinguishes it from other overlay zoning districts, base zoning districts, or special purpose zones.

C. Initiation of Zone. The ~~city~~ council may initiate proceedings to place parcels within the planned development – county/city initiated overlay zoning district. The procedure for zoning property to the planned development – county/city initiated overlay zoning district shall be the same as for changing the zone as provided in Chapter 23.146 ~~RCMC~~ (Zoning Amendments).

D. Content of County/City Initiated Planned Development Ordinance.

1. The following provisions are mandatory and shall be included in each planned development – county/city initiated ~~planned development~~ overlay zoning district ordinance:

a. A list of permitted uses.

b. Performance and development requirements relating to yards, lot area, intensity of development on each lot, parking, landscaping, and signs.

c. Other design standards appropriate for the specific planned development.

d. Legal description of property covered by the ordinance.

e. Reasons for establishment of a planned development – county/city initiated overlay zoning district on the particular property.

2. The following provisions are permissive and are not intended to be an exclusive list of the provisions that could be part of a planned development – county/city initiated overlay zoning district ordinance.

a. Procedures for review of proposed development. The procedures could include:

i. Types of projects that require review.

ii. Documents required from developers.

iii. Hearing procedures, if any.

b. Regulations relating to nonconforming lots, uses, structures, and signs.

c. Time phasing and sequence of development projects.

E. Application for Amendment to the Planned Development – County/City Initiated Overlay Zoning District. The procedures for filing an amendment to the planned development – county/city initiated overlay zoning district adopted pursuant to this title shall be the same as for any amendment to the zoning code.

F. Adoption by Reference. The following planned development – county/city initiated overlay zoning district(s) has/have been adopted as part of this title by reference and is/are so designated on the zoning map of the city:

1. Sunriver Planned Development (adopted by Ordinance 77-PDC-4, amended by Ordinance SZC 93-0037). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.9.060)].

23.325.070 Parkway corridor (PC) overlay zoning district.

A. Purpose. The parkway corridor (PC) overlay zoning district, as shown on the zoning map, shall be used to regulate property along the American River ~~within~~ in the city. The goals promoted by establishment of this zone include:

1. Implement the goals and policies of the city's General Plan relative to preservation of the American River parkway.

2. Preserve and enhance the American River and its immediate environment consistent with the goals and policies of the American River Parkway Plan.

3. Ensure, to the extent possible, the compatibility of land uses within the American River parkway and land adjacent to the parkway for their mutual benefit.

4. Ensure that development with access within and adjacent to the American River parkway is designed to reduce as much as possible visible intrusion into the parkway and to complement the naturalistic amenities of the parkway.

5. Provide flexibility in development requirements such as setback, height, bulk, and landscaping applicable to parcels of property subject to the regulations of the parkway corridor (PC) zone.

6. Minimize risks to public health, safety, and welfare in areas which are potentially threatened by erosional processes.

7. Ensure that bluff development, including related stormwater runoff, foot traffic, site preparation, construction activity, irrigation, and other activities and facilities accompanying such development~~,~~ does not create or contribute significantly to problems of erosion or geologic instability on the site or on surrounding areas.

8. Ensure that bluff development is sited and designed to en~~as~~sure stability and structural integrity for its expected economic life span while minimizing alteration of natural landform features.

9. Ensure that development within the American River parkway corridor zone occurs in a manner which maintains a safe environment for homes and other improvements and protects the aesthetic and environmental quality of the parkway.

B. Applicability of Parkway Corridor Overlay Zoning District Designation.

1. Property regulated by the parkway corridor overlay zoning district shall be identified in the city zoning map consistent with the provisions of this title.

2. The parkway corridor overlay zoning district may be applied to property within the city adjacent to or near the American River for which the ~~city~~ council determines that land development may affect the stability of bluffs or terraces or have an impact on the preservation or enhancement of scenic, recreational, fishery, or wildlife values along or near the American River.

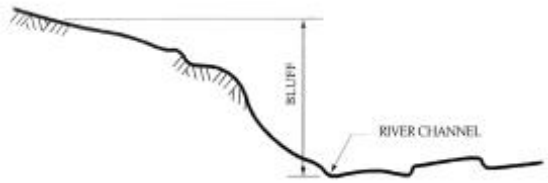
3. The parkway corridor overlay zoning district contains erosion zones based on geologic hazards resulting from erosional processes. Erosion zones have been defined with development setbacks which identify areas potentially subject to erosion within the next 100 years. Property owners and developers must address the erosion problems associated with the erosion zones prior to development in the applicable erosion zone.

C. Definitions. The following definitions apply to this chapter. The ~~planning~~ director or a designee shall resolve disputes with regard to a determination made establishing a bluff or terrace, the edge of a bluff or terrace, toe of a bluff or terrace, 100-year floodplain, designated floodway, or other significant topographic or geologic feature. Any person dissatisfied with the determination made by the director or a designee may appeal such determination as set forth in Section 23.104.040 (Referrals to council).

1. “Bluff” is an escarpment or steep face of rock, decomposed rock, sediment, or soil resulting from erosion, faulting, folding, or excavation of a landmass. A bluff may be planar or have a curved surface, or it may be steplike in section. As used in this zone, “bluff” is limited to those features having a vertical relief of 10 feet or more whose toe is subject to river erosion (see Figure 23.325-3).

Figure 23.325-3

BLUFF

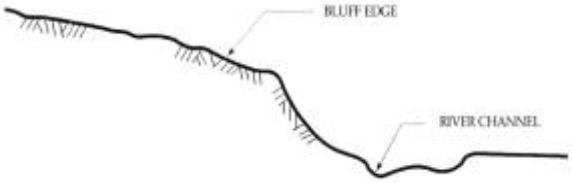


2. "Bluff edge" is the upper termination of a bluff. The bluff edge can be defined in the following manner:

a. When the top of the bluff is rounded away from the face of the bluff, the edge shall be defined as that point nearest the bluff at which the slope of the land surface becomes more or less continuous with the general slope of the surrounding land area going away from the river (see Figure 23.325-4).

Figure 23.325-4

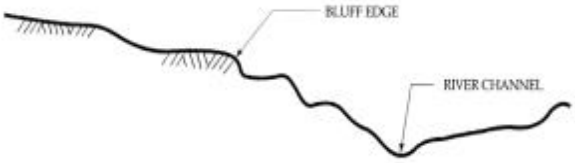
BLUFF EDGE



b. When there is a steplike feature at the top of the bluff face, the landward edge of the topmost riser shall be defined as the bluff edge (see Figure 23.325-5).

Figure 23.325-5

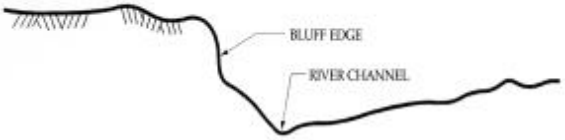
BLUFF EDGE



3. "Bluff face" shall be defined as that portion of the bluff's land surface which extends in a downward gradient from the bluff edge to the toe (see Figure 23.325-6).

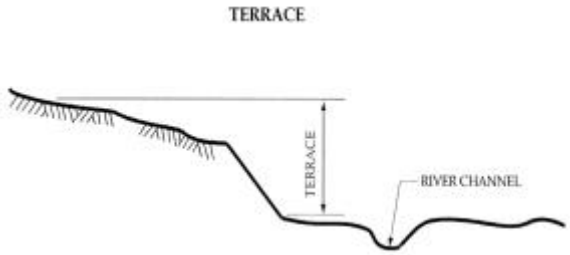
Figure 23.325-6

BLUFF FACE



4. "Terrace" shall be defined as an elevated portion of rock, decomposed rock, sediment, or soil resulting from erosion, faulting, folding, or excavation of a landmass. A terrace may have a curved surface or it may be steplike in section. As used in this zone, a "terrace" is limited to those features having a vertical relief of 10 feet or more whose toe is not presently subject to river erosion (see Figure 23.325-7).

Figure 23.325-7



D. Use of County-Owned Property. Consistent with the regulations of Sacramento County, property owned or controlled by the county that is subject to the parkway corridor overlay zoning district shall require prior approval of the Sacramento County board of supervisors for any use of the property.

E. Authorized Uses.

1. The following use is permitted in an erosion zone as described on Exhibits A through D at the end of this chapter and within the total setback distance as shown on Table 23.325-4 (Development Setbacks) upon submission of geotechnical data as set forth in subsection (J) of this section (Application Requirements) and approval of a conditional use permit by the designated ~~approving authority~~approval authority:

a. Construction, enlargement, or modification of any building or structure for which a building permit is required.

2. Construction, erection, or installation of any structure, wall, abutment, or similar device intended to reinforce, stabilize, or otherwise protect any bluff or terrace from erosion, mass wasting, or similar land movement is permitted subject to the submission of geotechnical data as set forth in subsection (J) of this section (Application Requirements) and approval of a conditional use permit by the designated ~~approving authority~~approval authority.

3. Notwithstanding other provisions of this title, the following uses, buildings, and structures, either located outside an erosion zone or within an erosion zone as described in Exhibits A through D at the end of this chapter, but outside the total setback distance as shown in Table 23.325-4 (Development Setbacks), are authorized without the grant of a conditional use permit upon compliance with the provisions of subsection (I) of this section (Submittal of Plans) and provided the buildings or structures meet the development standards specified in subsection (H) of this section (Development Standards); otherwise such uses, buildings, or structures shall not be erected or maintained without first obtaining a conditional use permit as set forth in subsection (E)(4) of this section.

a. One single-family detached dwelling, including mobile home, on each lot.

b. One two-family dwelling, including mobile home, on each lot.

c. Accessory uses, buildings, and structures (including swimming pools and appurtenant equipment) customarily incidental to and subordinate to single-family detached and two-family dwellings.

4. Unless otherwise provided in this title, all uses designated as either permitted or conditional uses in the underlying zone shall be authorized in the parkway corridor overlay zoning district provided a conditional use permit is first obtained from the designated ~~approving authority~~approval authority.

F. Findings. In addition to the findings required by this title, when development is proposed within an erosion zone as described in Exhibits A through D of this section and within the total setback distance as shown on Table 23.325-

4 (Development Setbacks), the designated ~~approving authority~~approval authority shall not grant a conditional use permit pursuant to subsection (E) of this section unless it finds and records in writing that:

1. Development will be sited and designed to en~~as~~sure stability and structural integrity for its expected economic life span while minimizing alteration of natural landform features~~;~~.

2. Development will not create or contribute to significant problems of erosion or geologic instability on the site or on surrounding areas~~;~~.

3. Development will maintain a safe environment for homes and other improvements and protect the aesthetics and environmental quality of the American River parkway~~;~~.

4. Development does not preclude or foreclose future recreation or open space potential in the American River parkway~~; and~~.

5. There are adequate provisions included in the development proposal for maintenance and revegetation of the project area.

G. Authority of Hearing Body. Generally, development requirements of property including lot area, lot width, or public street frontage applicable to property located in the underlying zone shall apply to the uses authorized by subsection (E) of this section. However, the designated ~~approving authority~~approval authority, in granting the conditional use permit, may impose any or all of the development requirements specified in this section if, in the judgment of the designated ~~approving authority~~approval authority, the special requirements specified in this section are necessary to carry out the intent of this title.

The granting authority may:

1. Require a reasonable additional building setback or yard area, particularly in high terrace and bluff areas which overlook the American River.

2. Require the screening of any portion or all of the structure, building, or use through the use of walls or fences, the planting of locally native trees or shrubbery, or combinations thereof.

3. Require the modification of exterior features of structures where necessary to minimize physical or visual intrusion into the parkway.

4. Establish a limitation on the size or bulk of a building or structure.

5. Regulate the design and location of access drives and other features.

6. Regulate the location, design, and capacity of utilities.

7. Require the use of specific colors, lighting, and landscaping features as otherwise required by this chapter.

8. Regulate the design, as well as require the maintenance, of grounds, landscaping, or an irrigation or drainage system.

9. Regulate noise, vibration, odors, and other similar concerns within certain performance standards.

10. Require the phasing of development.

11. Require a bond or deposit of money to en~~as~~sure completion of development as authorized by the permit.

12. Require the use of noncombustible roofing and siding materials to minimize structural loss in areas with limited accessibility and which are potentially threatened by the occurrence of fire originating from the parkway.

13. Require a fire-resistant buffer between the open areas of the parkway and structures adjacent to it, or require locally native plant varieties which are drought- and fire-resistant. A list of locally native plant varieties is maintained by the Cordova recreation and park district ~~(CRPD)~~.

14. Require that disruption to natural riparian vegetation be minimized, and no trees which are native to the area and which are ~~six~~ 6 inches in diameter or larger shall be damaged or removed unless in imminent danger of collapse from erosion.

15. Require that the area disrupted by the project be revegetated in accordance with a revegetation program utilizing an approved combination of locally native riparian trees, shrubs, and groundcover. If gabion, riprap, or other structural measures are used, require that they be screened from public view with locally native vegetation.

16. Require that the slope and appearance of the project area be compatible with the natural character of nearby slopes or riverbanks.

17. Require that, where feasible, vegetation be used to prevent further erosion. Gabions, rock and wire mattresses, or wire mesh over stone may be used where vegetative measures alone are insufficient, but the erosion control program shall include measures to minimize damage to riparian vegetation and wildlife. Riprap shall not be used unless slope, stream current, and existing native vegetation are favorable to providing substantial vegetative screening of the riprap. Rubble, gunite, cement or sandbags, bulkheads, fences, used tires, and similar materials or structures are prohibited.

18. Require the review of development at a specified time to ensure compliance with all conditions of approval, zoning agreements, ordinances, statutes, regulations, and procedures applicable at the time of development.

If the granting authority imposes any of the development requirements specified above, the designated ~~approving authority~~approval authority shall find and record in writing as required by this title the circumstances which it determined necessary to require the imposition of any special development requirement.

H. Development Standards.

1. Development standards for uses, buildings, or structures on lots protected by levees maintained by a public agency.

a. Height. The maximum height of a building or structure shall not exceed the difference between the elevation of the finished grade of the building site and the elevation of that portion of the levee crown closest to the building site, plus ~~five~~ 5 feet, plus ~~one~~ 1 foot for each ~~five~~ 5 feet by which the distance from the building structure to the landward toe of the levee exceeds 35 feet, but in no event greater than the height limitations set forth in the underlying zone.

b. Setback. No building or structure other than an accessory building is located closer than 35 feet, and no accessory building is located closer than 25 feet, to the landward toe of the levee.

2. Development standards for uses, buildings, or structures on lots not protected by levees maintained by a public agency, and also not within the total setback distance in an erosion zone as described on Exhibits A through D at the end of this chapter.

a. Accessory buildings shall not exceed 12 feet in height.

b. Dwellings and other structures shall be screened by live plantings of locally native trees and shrubs to minimize the visual impact of the dwelling or structure from the parkway.

c. Dwellings and structures shall be finished in earth tones as defined in Article 11 of this title (Definitions).

3. Development standards for uses, buildings, or structures on lots which are located within an erosion zone as described on Exhibits A through D at the end of this chapter and within the total setback distance for that zone as shown on Table 23.325-4 (Development Setbacks).

a. Accessory buildings shall not exceed 12 feet in height.

b. Dwellings and other structures shall be screened by live plantings of locally native trees and shrubs to minimize the visual impact of the dwelling or structure from the parkway.

c. Dwellings and structures shall be finished in earth tones as defined in Article 11 of this title (Definitions).

d. Accessory uses, buildings, and structures (including swimming pools and appurtenant equipment) customarily incidental to and subordinate to single-family detached and two-family dwellings shall not be located closer than 20 feet from the edge of a bluff or terrace.

e. Construction, erection, or installation of any fence, wall, abutment, or similar device shall not be located closer than:

i. Twenty feet from the edge of a bluff or terrace when proposed in Erosion Zone 1 or 2.~~; and~~

ii. Ten feet from the edge of a bluff or terrace when proposed in Erosion Zone 3 or 4.

f. No form of trenching, grading, earth filling, or similar disturbance of residual or transported soils shall occur within:

i. Twenty feet from the edge of a bluff or terrace when proposed in Erosion Zone 1 or 2.~~; and~~

ii. Ten feet from the edge of a bluff or terrace when proposed in Erosion Zone 3 or 4.

Table 23.325-4: Development Setbacks

Erosion Zone	Potential Recession Due to Long-Term Channel Migration[1]	Distance of Potential Short-Term Erosion Due to Slope Erosion[2]	Buffer Zone[3]	Total Setback[4]
1	0	20 feet	20 feet	40 feet
2	30 feet	20 feet	20 feet	70 feet
3	30 feet	10 feet	20 feet	60 feet
4	30 feet	10 feet	20 feet	60 feet
5	*	*	*	*

Notes:

1. Long-term bluff recession is based on estimated channel migration rate and a 100-year time period.

2. Distance measured from edge of bluff which is potentially subject to erosion within 10 years.

3. Buffer zone added to allow for property remaining at end of 100-year period.

4. The total setback distance is measured from the edge of a bluff or terrace, whichever is closer to the river.

*The entire area within Zone 5 is potentially subject to erosion within a 100-year period.

Any reference to erosion zones in this chapter shall be shown on Exhibits A through D at the end of this chapter, which are hereby incorporated by this reference into this chapter.

I. Submittal of Plans. Any application for a building permit or other entitlement of use, building, or structure subject to the parkway corridor overlay zoning district authorized without a conditional use permit by subsection (E) of this section shall be reviewed by the director for compliance with the provisions of this chapter. The director may require a site plan as provided in subsection (J) of this section (Application Requirements) to make any determination. If, in the opinion of the director, the proposed development will not meet the development requirements provided in this chapter, the director shall inform the applicant that the building permit or other entitlement of use is disapproved. The director's decision is not subject to an appeal. ~~The applicant's sole recourse to the director's decision is to apply for approval of the proposed development as provided in subsection (E) of this section (Authorized Uses).~~

J. Application Requirements. In addition to other data required by this title for conditional use permits, the following information shall be required for any application of a conditional use permit in the parkway corridor overlay zoning district.

1. Site plan showing:

a. Location of existing and proposed structures, buildings, and signs.

b. Location of existing trees and shrubs. For trees, the species and dbh (i.e., diameter breast height) shall be indicated.

c. Location of any proposed off-street parking and loading.

d. Location of adjacent public rights-of-way and private easements for ingress and egress, if any.

e. Location of proposed vehicle entrances and internal circulation patterns.

f. Location of any proposed walls and fences; the height and construction materials thereof.

g. Proposed exterior lighting, if any.

h. Finished grade of the site at the building.

i. Location of an irrigation system, subterranean water lines, drainage facilities, and other appurtenant equipment.

2. Preliminary landscaping plans.

3. Color, materials, and texture of proposed buildings and structures.

4. Location, materials, size and copy of any signs, and illumination thereof, if any.

5. Elevation drawing of all improvements.

6. Other data or materials deemed necessary by the director.

K. Geotechnical Requirements. In addition to other data required pursuant to subsection (J) of this section (Application Requirements) for a conditional use permit, the following information shall be required when development is proposed within an erosion zone as described on Exhibits A through D at the end of this chapter and within the total setback distance as shown in Table 23.325-4 (Development Setbacks) in subsection (H) of this section (Development Standards).

1. A geotechnical investigation and report shall be filed by the applicant. The report shall be prepared by a registered geologist or professional civil engineer with expertise in soils or foundation engineering, surface and groundwater hydrology, river hydraulics, and erosion control. The report shall evaluate the topographic and geologic conditions of the site and the effect of the development. The report shall be based on an on-site investigation in addition to a review of the general character of the area.

The report shall consider, describe, and analyze the following:

a. Bluff and site topography, extending the surveying work beyond the site as needed to depict geomorphic conditions that might affect the site.~~;~~

b. Geologic conditions, including soil, sediment, and rock types and characteristics, in addition to structural features, such as bedding, joints, and faults.~~;~~

c. Hydrologic conditions, including surface water drainage, groundwater, and American River 100-year floodplain and designated floodway locations and elevations~~;~~.

d. Historic, current, and foreseeable bluff erosion, including investigation of recorded land surveys and tax assessment records in addition to the use of historic maps and photographs where available, and possible changes in channel configuration and sediment transport.~~;~~

e. The potential effects of the development on both on-site and off-site erosion.~~;~~

f. The impact of the proposed construction activity on both on-site and off-site erosion.~~;~~

g. The effect of foreseeable erosion on the development and potential mitigation measures, including maintenance requirements~~;~~.

h. Potential effects of seismic forces resulting from a maximum credible earthquake.~~;~~

i. Any other factors which may affect slope stability and erosion.

2. The report shall contain a diagram establishing the location of the bluff edge, the toe of the bluff, other significant geologic features, and the 100-year floodplain and designated floodway locations. Distances to each feature shall be identified, with measurements taken from a fixed location.

3. The report shall detail mitigation measures for any potential impacts and shall outline alternative solutions. The report shall express a professional opinion as to whether the project can be designed so that it will neither be subject to nor contribute to significant geologic instability throughout the economic life span of the project.

4. The report shall use a currently acceptable engineering stability analysis method and shall also describe the degree of uncertainty of analytical results due to assumptions and unknowns. The degree of analysis required shall be appropriate to the degree of potential risk presented by the site and the proposed project.

5. An engineered design for the development and/or erosion protection measures shall be filed by the applicant. The design shall be of sufficient detail to ensure compliance with the American River Parkway Plan and to allow for appropriate consideration of all potential erosion problems affected by and affecting the proposed development and its associated construction activity.

L. Exemption. When the procedures set forth in this chapter differ from procedures for review of development set forth in any county or privately initiated planned development, special development permit, or zoning agreement, then the procedures set forth in the planned development ordinance, special development permit, or zoning agreement shall prevail. Notwithstanding the preceding sentence, when this chapter prescribes a procedure for review and issuance for permits within an erosion zone as described on Exhibits A through D at the end of this chapter and within the total setback distance as shown in Table 23.325-4 (Development Setbacks) of subsection (H) of this section (Development Standards), the procedures set forth in this title shall prevail.

Exhibit A

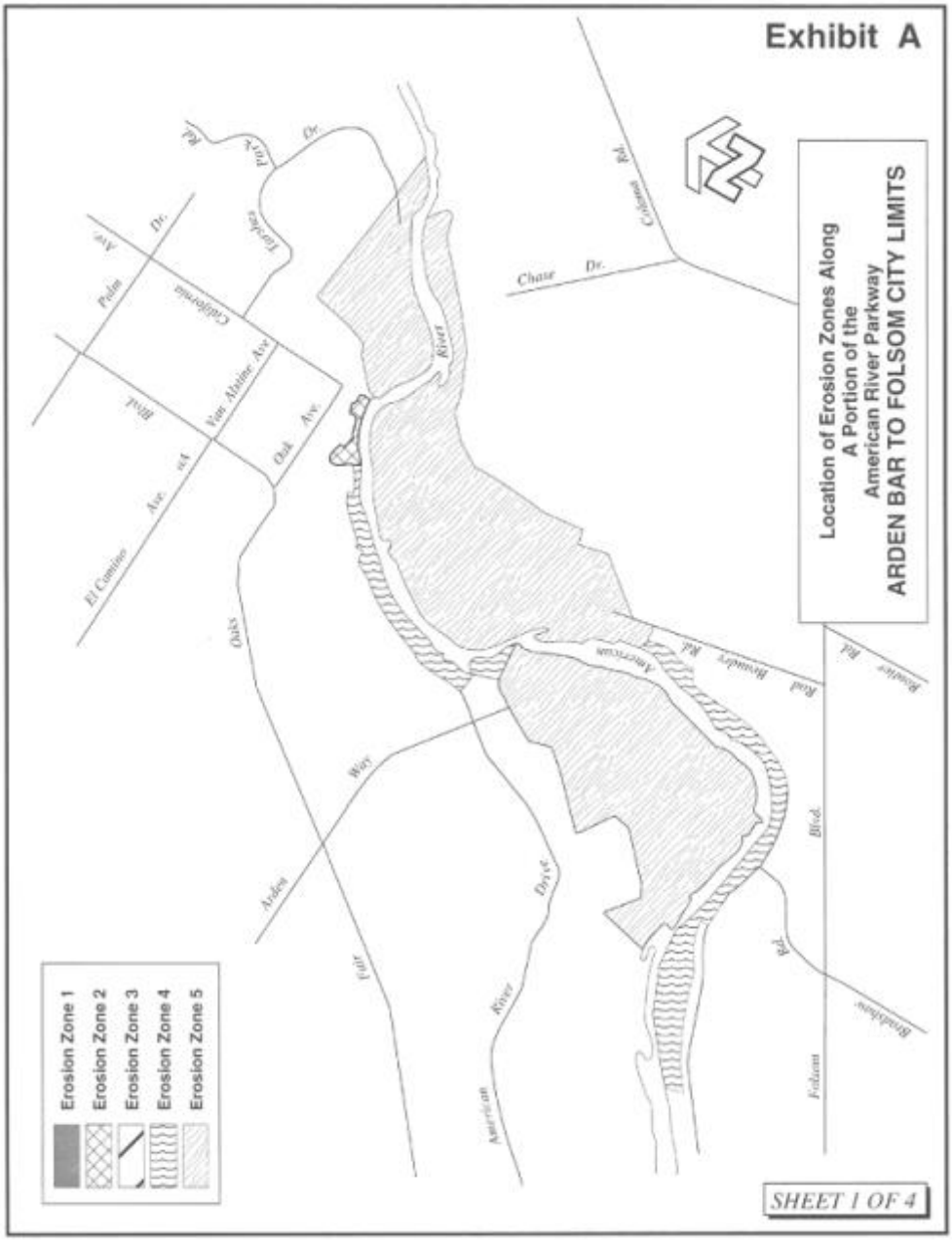


Exhibit A
Location of Erosion Zones Along
A Portion of the
American River Parkway
ARDEN BAR TO FOLSOM CITY LIMITS
Erosion Zone 1
Erosion Zone 2
Erosion Zone 3
Erosion Zone 4
Erosion Zone 5
SHEET 1 OF 4
Chase Dr.
Coloma Rd.
Fair Oaks Blvd.
Folsom Blvd.
Bradshaw Rd.
Arden Way
Dry Creek
American River
Bonita Rd.
Bond Rd.
Hazel Ave.
Oak Ave.
Van Maine Ave.
El Camino Ave.
Palm Ave.
Blue Oak Dr.
Pony Rd.

Exhibit B

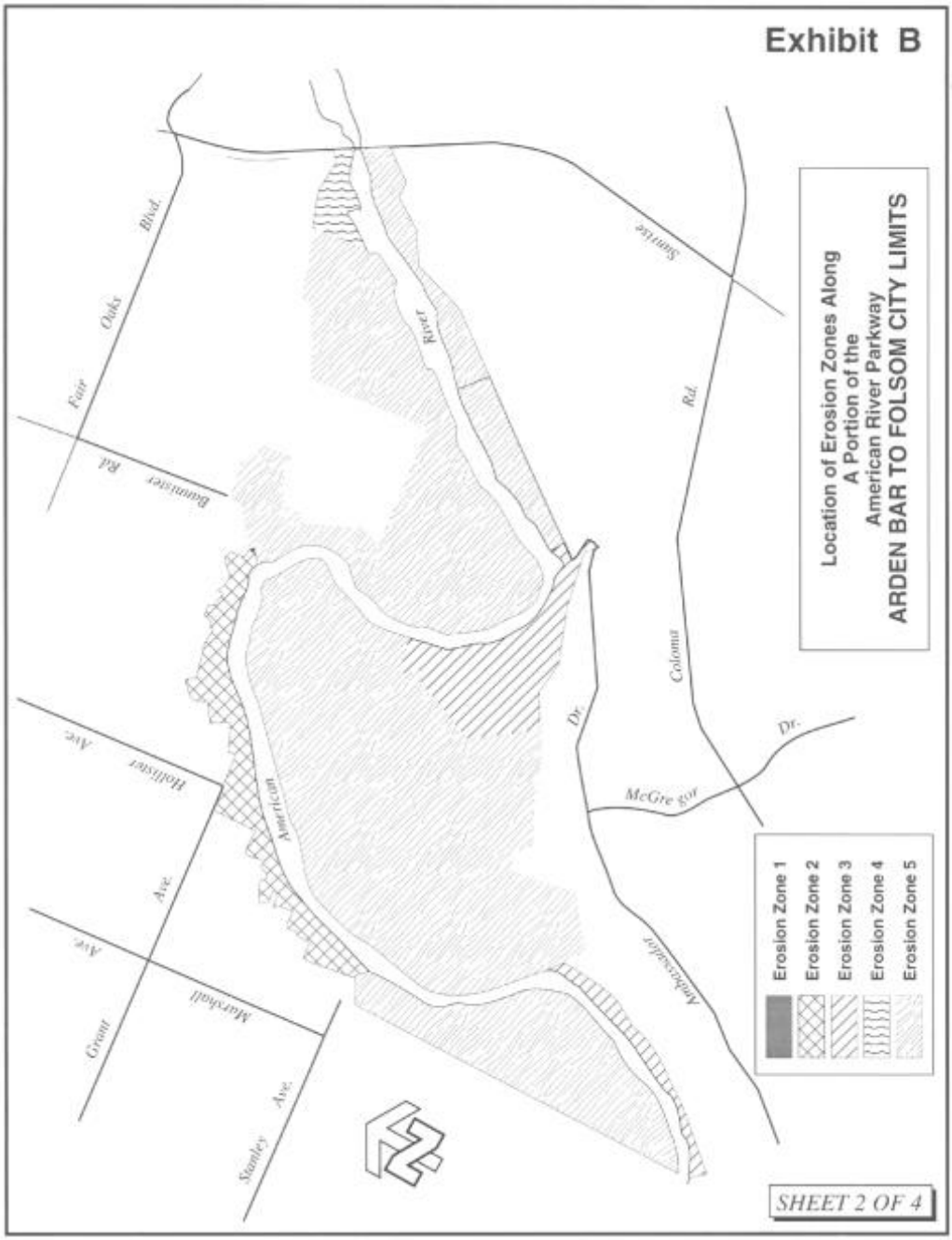


Exhibit B
Location of Erosion Zones Along
A Portion of the
American River Parkway
ARDEN BAR TO FOLSOM CITY LIMITS
Erosion Zone 1
Erosion Zone 2
Erosion Zone 3
Erosion Zone 4
Erosion Zone 5
SHEET 2 OF 4
Fair Oaks Blvd.
Bannister Rd
Hollister Ave
Grant Ave
Marshall Ave
Stanley Ave
American River
Sunrise Rd.
Coloma Dr.
McGregor Dr.
Ambassador

Exhibit C

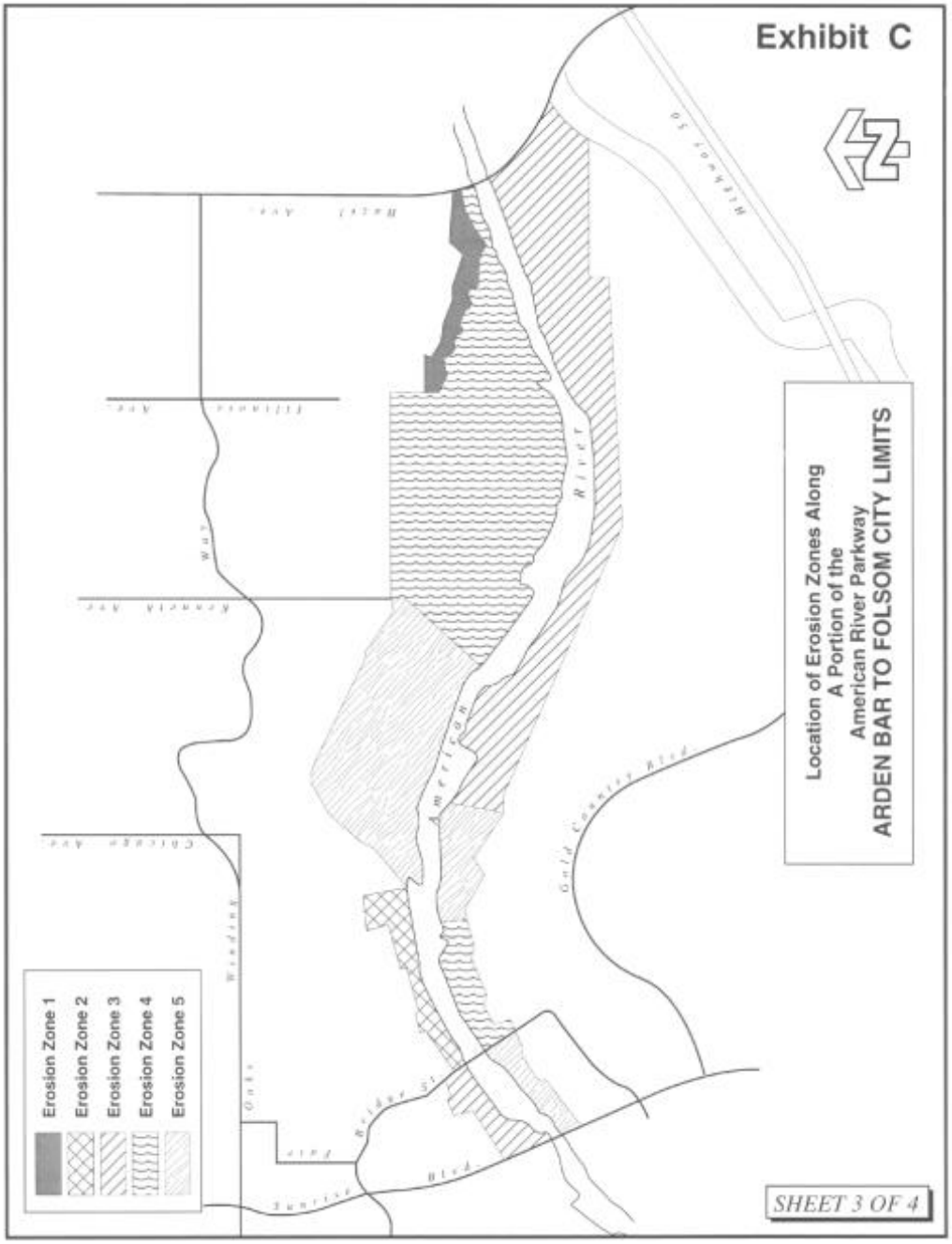
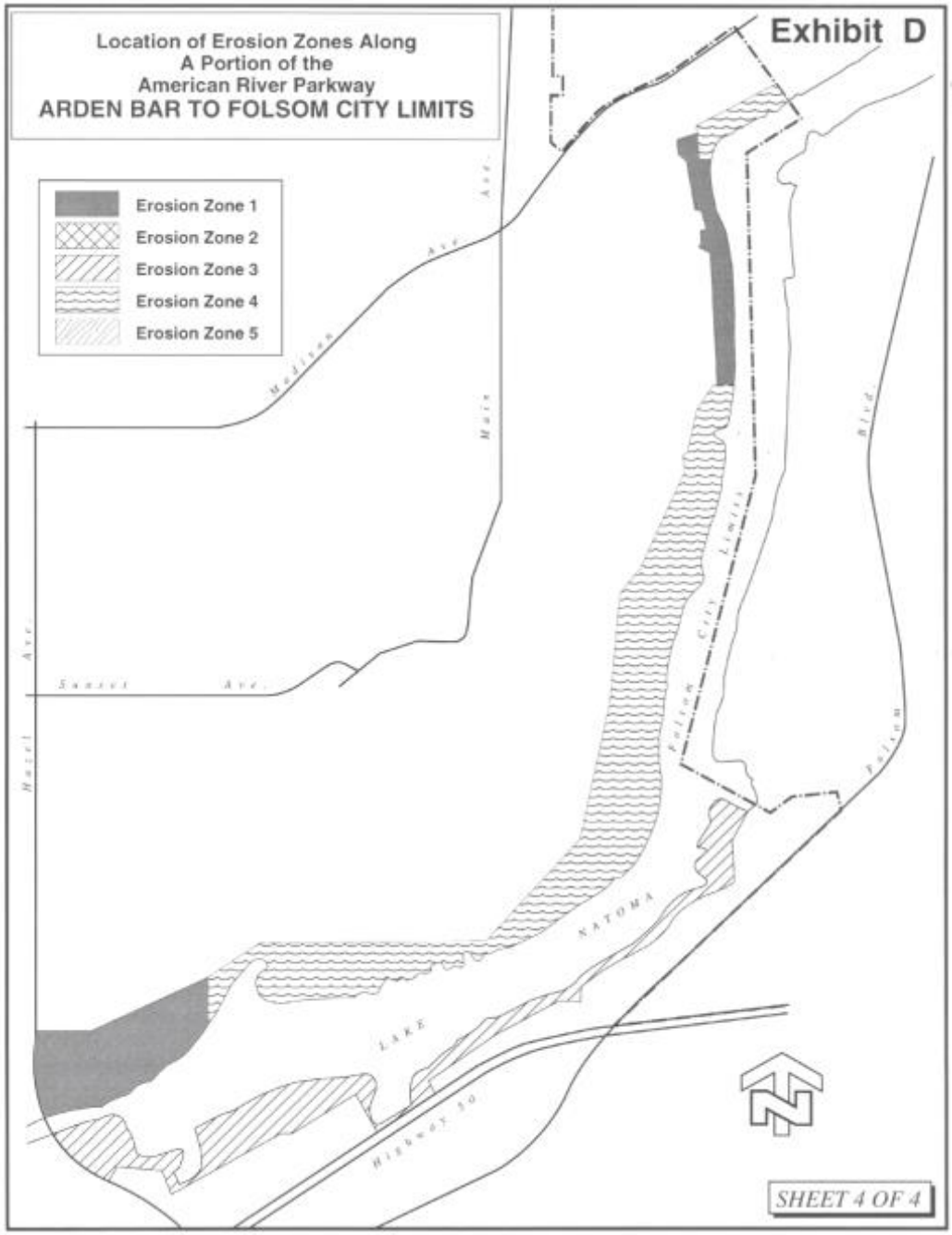


Exhibit C
Location of Erosion Zones Along
A Portion of the
American River Parkway
ARDEN BAR TO FOLSOM CITY LIMITS
Erosion Zone 1
Erosion Zone 2
Erosion Zone 3
Erosion Zone 4
Erosion Zone 5
SHEET 3 OF 4

Exhibit D



[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.9.070)].

23.325.080 Surface mining (SM) overlay zoning district.

A. Purpose and Intent. The city of Rancho Cordova recognizes that the extraction of minerals is essential to the continued economic well-being of the city and to the needs of society and that the reclamation of mined lands is necessary to prevent or minimize adverse effects on the environment and to protect the public health and safety. The city also realizes that surface mining takes place in diverse areas where the geologic, topographic, climatic, biological, and social conditions are significantly different, and the reclamation operations and the specifications therefore may vary accordingly.

The purpose and intent of this section is to ensure the continued availability of important mineral resources, while regulating surface mining operations as required by California's Surface Mining and Reclamation Act of 1975 (Public Resources Code (PRC) Section 2710 et seq.), as amended, hereinafter referred to as "SMARA" or "the Act," Public Resources Code Section 2207 (relating to annual reporting requirements), and State Mining and Geology Board regulations (hereinafter referred to as "state regulations") for surface mining and reclamation practices (California Code of Regulations (CCR), Title 14, Division 2, Chapter 8, Subchapter 1, Section 3500 et seq.), to ensure that:

1. Adverse environmental effects are prevented or minimized and that mined lands are reclaimed to a usable condition which is readily adaptable for alternative land uses.

2. The production and conservation of minerals are encouraged, while giving consideration to values relating to recreation, watershed, wildlife, range and forage, and aesthetic enjoyment.

3. Residual hazards to the public health and safety are eliminated.

B. Definitions. The definitions set forth below shall govern the construction of this section:

1. "Area of regional significance" means an area designated by the State Mining and Geology Board which is known to contain a deposit of minerals, the extraction of which is judged to be of prime importance in meeting future needs for minerals in a particular region of the state within which the minerals are located and which, if prematurely developed for alternate incompatible land uses, could result in the premature loss of minerals that are of more than local significance.

2. "Area of statewide significance" means an area designated by the Board which is known to contain a deposit of minerals, the extraction of which is judged to be of prime importance in meeting future needs for minerals in the state and which, if prematurely developed for alternate incompatible land uses, could result in the permanent loss of minerals that are of more than local or regional significance.

3. "Board" means the State Mining and Geology Board.

4. "Borrow pits" means excavations created by the surface mining of rock, unconsolidated geologic deposits, or soil to provide material (borrow) for fill elsewhere.

5. "Compatible land uses" means land uses inherently compatible with mining and/or that require a minimum public or private investment in structures and land improvements, and which may allow mining because of the relative economic value of the land and its improvements. Examples of such uses may include ~~, but shall not be limited to,~~ very low density residential, geographically extensive but low impact industrial, recreational, agricultural, silvicultural, grazing, and open space.

6. "Haul road" means a road along which material is transported from the area of excavation to the processing plant or stock pile area of the surface mining operation.

7. "Idle" means surface mining operations curtailed for a period of one year or more, by more than 90 percent of the operation's previous maximum annual mineral production, with the intent to resume those surface mining operations at a future date.

8. "Incompatible land uses" means land uses inherently incompatible with mining and/or that require public or private investment in structures, land improvements, and landscaping and that may prevent mining because of the greater economic value of the land and its improvements. Examples of such uses may include ~~, but shall not be limited to,~~ high density residential, low density residential with high unit value, public facilities, geographically limited but impact-intensive industrial, and commercial.

9. "Mined lands" means the surface, subsurface, and groundwater of an area in which surface mining operations will be, are being, or have been conducted, including private ways and roads appurtenant to any such area, land excavations, workings, mining waste, and areas in which structures, facilities, equipment, machines, tools, or other materials or property which result from, or are used in, surface mining operations are located.

10. “Minerals” means any naturally occurring chemical element or compound, or group of elements and compounds, formed from inorganic processes and organic substances, including~~,~~ but not limited to~~,~~ coal, peat, and bituminous rock, but excluding geothermal resources, natural gas, and petroleum.

11. “Operator” means any person who is engaged in surface mining operations or who contracts with others to conduct operations on his/her behalf, except a person who is engaged in surface mining operations as an employee with wages as his/her sole compensation.

12. “Reclamation” means the combined process of land treatment that maximizes post-mining land uses and minimizes water degradation, air pollution, damage to aquatic or wildlife habitat, flooding, erosion, and other adverse effects from surface mining operations, including adverse surface effects incidental to underground mines, so that mined lands are reclaimed as rapidly as reasonably feasible to an unusable condition which is readily adaptable for alternate land uses and creates no danger to public health or safety. The process may extend to affected lands surrounding mined lands and may require backfilling, grading, resoiling, revegetation, soil compaction, stabilization, or other measures.

13. “Streambed skimming” means excavation of sand and gravel from streambed deposits above the mean summer water level or stream bottom, whichever is higher.

14. “Surface mining operation” means all, or any part of, the process involved in the mining of minerals on mined lands by removing overburden and mining directly from the mineral deposits, open-pit mining of minerals naturally exposed, mining by the auger method, dredging and quarrying, or surface work incident to an underground mine. Surface mining operations include, but are not limited to, in-place distillation or retorting or leaching, the production and disposal of mining waste, prospecting and exploratory activities, borrow pitting, streambed skimming, and segregation and stockpiling of mined materials (and recovery of same).

C. Incorporation by Reference. The provisions of SMARA, ~~(PRC Section 2710 et seq.),~~ PRC Section 2207, and state regulations ~~(CCR Section 3500 et seq.)~~, as those provisions and regulations may be amended from time to time, are made a part of this section by reference with the same force and effect as if the provisions therein were specifically and fully set out herein, excepting that when the provisions of this chapter are more restrictive than correlative state provisions, this section shall prevail.

D. Scope. Except as provided in this section, no person shall conduct surface mining operations unless a permit, reclamation plan, and financial assurances for reclamation have first been approved by the city. Any applicable exemption from this requirement does not automatically exempt a project or activity from the application of other regulations, ordinances, or policies of the city, including ~~, but not limited to,~~ the application of CEQA, the requirement of site approvals or other permits, the payment of development impact fees, or the imposition of other dedications and exactions as may be permitted under the law. The provisions of this section shall apply to all lands within the city, public and private.

This section shall not apply to the following activities, subject to the above-referenced exceptions:

1. Excavations or grading related to agricultural activities or on-site construction or for the purpose of restoring land following a flood or natural disaster.

2. On-site excavation and on-site earthmoving activities which are an integral and necessary part of a construction project that are undertaken to prepare a site for construction of structures, landscaping, or other land improvements, including the related excavation, grading, compaction, and the creation of fills, road cuts, and embankments, whether or not surplus materials are exported from the site, subject to all of the following conditions:

a. All required permits for the construction, landscaping, or related land improvements have been approved by a public agency in accordance with applicable provisions of state law and locally adopted plans and ordinances, including, but not limited to, ~~the California Environmental Quality Act (~~CEQA ~~(, Public Resources Code~~PRC Division 13, Section 21000 et seq.);

b. The city's approval of the construction project including consideration of the on-site excavation and on-site earthmoving activities pursuant to CEQA;

c. The approved construction project is consistent with the General Plan or zoning of the site; and

d. Surplus materials shall not be exported from the site unless and until actual construction work has commenced and shall cease if it is determined that construction activities have terminated, have been indefinitely suspended, or are no longer being actively pursued.

3. Operation of a plant site used for mineral processing, including associated on-site structures, equipment, machines, tools, or other materials, including the on-site stockpiling and on-site recovery of mined materials, subject to all of the following conditions:

a. The plant site is located on lands designated for industrial or commercial uses in the city's General Plan.~~;~~

b. The plant site is located on lands zoned industrial or commercial, or is contained within a zoning category intended exclusively for industrial activities by the city.~~;~~

c. None of the minerals being processed is being extracted on site~~; and~~.

d. All reclamation work has been completed pursuant to the approved reclamation plan for any mineral extraction activities that occurred on site after January 1, 1976.

4. Prospecting for, or the extraction of, minerals for commercial purposes and removal of overburden in total amounts of less than 1,000 cubic yards in any one location of ~~one~~ 1 acre or less.

5. Surface mining operations that are required by federal law in order to protect a mining claim, if those operations are conducted solely for that purpose.

6. Any other surface mining operations that the State Mining and Geology Board determines to be of an infrequent nature and which involve only minor surface disturbances.

7. Emergency excavations or grading conducted by the Department of Water Resources or the Central Valley Flood Protection ~~Reclamation~~ Board for the purpose of averting, alleviating, repairing, or restoring damage to property due to imminent or recent floods, disasters, or other emergencies.

8. Road construction and maintenance for timber or forest operations if the land is owned by the same person or entity and if the excavation is conducted adjacent to timber or forest operation roads. This exemption is only available if slope stability and erosion are controlled in accordance with Board regulations and, upon closure of the site, the person closing the site implements, where necessary, revegetation measures and post-closure uses in consultation with the Department of Forestry and Fire Protection. This exemption does not apply to on-site excavation and grading that occurs within 100 feet of a Class One watercourse or 75 feet of a Class Two watercourse, or to excavations for materials that are or have been sold for commercial purposes.

9. Excavations, grading, or other earthmoving activities in an oil or gas field that are integral to, and necessary for, ongoing operations for the extraction of oil or gas that comply with all of the following conditions: (a) the operations are being conducted in accordance with Division 3 (commencing with PRC Section 3000); (b) the operations are consistent with the city's General Plan and the zoning applicable to the site; (c) the earthmoving activities are within oil or gas field properties under a common owner or operator; and (d) no excavated materials are sold for commercial purposes.

E. Vested Rights. No person who obtained a vested right to conduct surface mining operations prior to January 1, 1976, shall be required to secure a permit to mine, so long as the vested right continues and as long as no substantial changes have been made in the operation except in accordance with SMARA, state regulations, and this section. Where a person with vested rights has continued surface mining operations in the same area subsequent to January 1, 1976, he/she shall obtain city approval of a reclamation plan covering the mined lands disturbed by such subsequent surface mining. In those cases where an overlap exists (in the horizontal and/or vertical sense) between

pre- and post-Act mining, the reclamation plan shall call for reclamation proportional to that disturbance caused by the mining after the effective date of the Act (January 1, 1976).

All other requirements of state law and this section shall apply to vested mining operations.

F. Process.

1. Applications for a site approval or reclamation plan for surface mining or land reclamation projects shall be made on forms provided by the ~~planning~~ department. Said application shall be filed in accord with this section and procedures to be established by the ~~planning~~ director. The forms for reclamation plan applications shall require, at a minimum, each of the elements required by SMARA (PRC Sections 2772 through 2773) and state regulations, and any other requirements deemed necessary to facilitate an expeditious and fair evaluation of the proposed reclamation plan, to be established at the discretion of the ~~planning~~ director. As many copies of the site approval application as may be required by the ~~planning~~ director shall be submitted to the ~~planning~~ department.

2. As many copies of a reclamation plan application as may be required shall be submitted in conjunction with all applications for site approvals for surface mining operations. For surface mining operations that are exempt from a site approval pursuant to this section, the reclamation plan application shall include information concerning the mining operation that is required for processing the reclamation plan. All documentation for the reclamation plan shall be submitted to the city at one time.

3. Applications shall include all required environmental review forms and information prescribed by the ~~planning~~ director.

4. Upon completion of the environmental review procedure and filing of all documents required by the ~~planning~~ director, consideration of the site approval or reclamation plan for the proposed or existing surface mine shall be completed pursuant to this section at a public hearing before the ~~city~~ council and pursuant to PRC Section 2774~~ of the Public Resources Code~~.

5. The reclamation plan shall be applicable to a specific property or properties and shall be based upon the character of the surrounding area and such characteristics of the property as the type of overburden, vegetation, soil stability, topography, geology, climate, stream characteristics, and principal mineral commodities.

6. All reclamation plans shall contain, at a minimum, the following information and documents:

a. The estimated time schedule for the beginning and completion of reclamation activities. If the mining operation is to be accomplished in phases, the time schedule shall indicate the estimated beginning and completion of reclamation activities for each phase.

b. An estimate of the cost of completion of reclamation activities, computed at current cost at the time proposed in the time schedule submitted for completion of the reclamation plan.

c. A description of the existing vegetation at and surrounding the site.

d. A general description of the geology of the surrounding area and a detailed description of the geology at the reclamation site.

e. A description of the proposed use or potential uses of land after reclamation, and evidence that all owners of a possessory interest in the land have been notified of the proposed use or potential uses.

f. A description of the manner in which reclamation, adequate for the proposed use or potential uses, will be accomplished, including:

i. The manner in which mining wastes and related contaminants will be controlled and disposed of.

ii. The manner in which affected streambed channels and stream banks will be rehabilitated to a condition minimizing erosion and sedimentation.

g. An assessment of the effect of implementation of the reclamation plan on future mining in the area.

h. A statement by the applicant that he/she accepts responsibility for reclaiming mined lands in accordance with the approved reclamation plan.

i. A statement by the applicant that he/she accepts responsibility for all completed reclamation work for a period of two years or such greater period as deemed necessary by the ~~city~~ council to en~~as~~sure the permanency of all features of the reclamation plan. This subsection shall not apply to normal maintenance and repairs unrelated to the reclamation work on public facilities where dedicated to and accepted by the city of Rancho Cordova.

j. Such other information as the ~~planning~~ department may require.

k. The ~~planning~~ department may waive the filing of one or more of the above items where it is determined unnecessary to process the application subject to the provisions of this chapter.

7. Additional information may be required per a ~~planning~~ department form. Where a reclamation plan is not filed as a part of a surface mining permit, such plan shall be accompanied by an application for separate reclamation plan approval which contains the following information:

a. The names and addresses of the applicant and the mining operator, if different, and of any persons designated by the applicant as his agents for service of process.~~; and~~

b. The names and addresses of all persons owning a possessory and/or mineral interest in any or all of the property to be used for mining operations.

8. The ~~planning~~ department may deny, without a public hearing, an application for a reclamation plan if such application or plan does not contain the information required in subsection (F)(6) of this section. The ~~planning~~ department may permit the applicant to amend such application.

9. Within 10 days of acceptance of an application as complete for a site approval for surface mining operations and/or a reclamation plan, the ~~planning~~ department shall notify the California ~~State~~ Department of Conservation of the filing of the application(s). Whenever mining operations are proposed in the 100-year floodplain of any stream, as shown in Zone A of the flood insurance rate maps issued by the Federal Emergency Management Agency, and within ~~one~~ 1 mile, upstream or downstream, of any state highway bridge, the ~~planning~~ department shall also notify the California ~~State~~ Department of Transportation that the application has been received.

10. The ~~planning~~ department shall process the application(s) through environmental review pursuant to CEQA ~~the California Environmental Quality Act~~ (~~Public Resources Code~~ PRC Section 21000 et seq.) and the city's environmental review guidelines.

11. Subsequent to the appropriate environmental review, the ~~planning~~ department shall prepare a staff report with recommendations for consideration by the ~~city~~ council.

12. The ~~city~~ council shall hold at least one noticed public hearing on site approval and/or reclamation plan.

13. Prior to final approval of a reclamation plan, financial assurances (as provided in this section), or any amendments to the reclamation plan or existing financial assurances, the ~~city~~ council shall certify to the California ~~State~~ Department of Conservation that the reclamation plan and/or financial assurance complies with the applicable requirements of state law, and submit the plan, assurance, or amendments to the California ~~State~~ Department of Conservation for review. The ~~city~~ council may conceptually approve the reclamation plan and financial assurance before submittal to the California ~~State~~ Department of Conservation. If a site approval is being processed concurrently with the reclamation plan, the ~~city~~ council may simultaneously also conceptually approve the site approval. However, the ~~city~~ council may defer action on the site approval until taking final action on the reclamation plan and financial assurances. If necessary to comply with permit processing deadlines, the ~~city~~ council may conditionally approve the site approval with the condition that the ~~planning~~ department shall not issue the site approval for the mining operations until cost estimates for financial

assurances have been reviewed by the California ~~State~~ Department of Conservation and final action has been taken on the reclamation plan and financial assurances.

Pursuant to PRC Section 2774(d), the California ~~State~~ Department of Conservation shall be given 30 days to review and comment on the reclamation plan and 45 days to review and comment on the financial assurance. The ~~city~~ council shall evaluate written comments received, if any, from the California ~~State~~ Department of Conservation during the comment periods. Staff shall prepare a written response describing the disposition of the major issues raised by the state for the ~~city~~ council's approval. In particular, when the ~~city~~ council's position is at variance with the recommendations and objections raised in the state's comments, the written response shall address, in detail, why specific comments and suggestions were not accepted. Copies of any written comments received and responses prepared by the ~~city~~ council shall be promptly forwarded to the operator/applicant.

14. The ~~city~~ council shall then take action to approve, conditionally approve, or deny the site approval and/or reclamation plan, and to approve the financial assurances pursuant to PRC Section 2770(d).

15. The ~~planning~~ department shall forward a copy of each approved site approval for mining operations and/or approved reclamation plan, and a copy of the approved financial assurances, to the ~~State~~ California Department of Conservation. By July 1~~st~~ of each year, the ~~planning~~ department shall submit to the California ~~State~~ Department of Conservation for each active or idle mining operation a copy of the site approval or reclamation plan amendments, as applicable, or a statement that there have been no changes during the previous year.

G. Standards for Reclamation.

1. All reclamation plans shall comply with the provisions of SMARA (Sections 2772 and 2773) and state regulations (CCR Sections 3500 through 3505). Reclamation plans approved after January 15, 1993, reclamation plans for proposed new mining operations, and any substantial amendments to previously approved reclamation plans shall also comply with the requirements for reclamation performance standards (CCR Sections 3700 through 3713).

2. The city may impose additional performance standards, including without limitation standards beyond those cited to make the findings in this chapter, as developed either in review of individual projects, as warranted, or through the formulation and adoption of citywide performance standards.

3. Reclamation activities shall be initiated at the earliest possible time on those portions of the mined lands that will not be subject to further disturbance. Interim reclamation may also be required for mined lands that have been disturbed and that may be disturbed again in future operations or in connection with approved or proposed development. Reclamation may be done on an annual basis, in stages compatible with continuing operations, or on completion of all excavation, removal, or fill, as approved by the city. Each phase of reclamation shall be specifically described in the reclamation plan and shall include (a) the beginning and expected ending dates for each phase; (b) all reclamation activities required; (c) criteria for measuring completion of specific reclamation activities; and (d) estimated costs for completion of each phase of reclamation.

4. Unless otherwise specified in the approved reclamation plan, the reclamation of mined lands shall be carried out in accordance with the following requirements:

a. Reclamation Timing.

i. The reclamation of mined lands shall occur as soon as practical following completion of mining operations at successive locations within the mining site as required by the schedule in the approved reclamation plan.

ii. The reclamation of lands affected by surface mining operations shall be completed within one year of the completion of mining operations, except where the permanent reclaimed condition of mined lands cannot be achieved within one year due to the regulatory approvals (e.g., compliance with ~~the California Environmental Quality Act~~CEQA) required for the ultimate land use contemplated or proposed for the property (e.g., urban development). In such case, only interim reclamation, pursuant

to this chapter, need be accomplished within one year, and final reclamation shall be completed as soon as it is possible to complete the reclamation in compliance with the above regulatory approvals, but in no case shall reclamation take more than three years.

b. Disposal of Overburden and Mining Waste.

i. Permanent piles or dumps of overburden and waste rock placed on the land shall be made stable, shall not restrict natural drainage without provision for diversion, and shall have an overall smooth or even profile subject to the satisfaction of the city engineer. Where practical, such permanent piles or dumps shall be located in the least visible location at the mining site.

ii. Old equipment and inert mining wastes shall be removed or buried subject to the approval of the hearing officer.

iii. Toxic materials shall be removed from the site or permanently protected to prevent leaching into the underlying groundwater, to the satisfaction of the ~~planning~~ department.

iv. Overburden and mining waste placed beneath the existing or potential groundwater level which will reduce the transmissivity or area through which water may flow shall be confined to an area approved by the city engineer.

c. Revegetation.

i. All permanently exposed lands that have been denuded by mining operations shall be revegetated to provide ground cover sufficient to control erosion from such lands.

ii. All plantings shall be established and maintained in good horticultural condition. The revegetation shall be able to survive under natural conditions, with native species used whenever possible.

iii. Revegetation methods shall take into account the topography and existing growth patterns and mixes of flora present at and adjacent to the site of mining operations in order to create a more natural appearance. Plantings shall avoid rigid, geometric patterns and shall utilize natural scatterings.

iv. Where the ultimate intended or proposed use of mined lands would be a level of development inconsistent with extensive permanent vegetation, the amount of vegetation required for reclamation need not be more than is sufficient to prevent erosion.

d. Resoiling.

i. Resoiling measures shall take into consideration the quality of soils which may be required to sustain plant life pursuant to any revegetation that the hearing officer may require in its approval of the applicant's reclamation plan.

ii. Coarse, hard material shall be graded and covered with a layer of finer material or weathered waste. A soil layer shall then be placed on this prepared surface. Where quantities of available soils are inadequate to provide cover, native materials shall be upgraded to the extent feasible for this purpose.

e. Final Slopes.

i. Final slopes shall be engineered and contoured so as to be geologically stable, to control the drainage therefrom, and to blend with the surrounding topography where practical. On the advice of the city engineer, the ~~planning~~ department may require the establishment of terrace drains to control drainage and erosion.

ii. Final slopes shall not be steeper than ~~two~~ 2 feet horizontal to ~~one~~ 1 foot vertical unless the applicant can demonstrate to the ~~planning~~ department's satisfaction that a steeper slope will not:

(A) Reduce the effectiveness of revegetation and erosion control measures where they are necessary; and

(B) Be incompatible with the alternate future uses approved by the ~~city~~ council for the site; and

(C) Be hazardous to persons that may utilize the site under the alternate future uses approved for the site.

f. Drainage, Erosion, and Sediment Control.

i. Any temporary stream or watershed diversion shall be restored to its state prior to any surface mining activities unless the ~~planning~~ department deems otherwise based on recommendations from the city engineer.

ii. Streambed channels and stream banks affected by surface mining shall be rehabilitated to a condition which would minimize erosion and sedimentation, except that such rehabilitation need not attempt to restore or mimic natural conditions where the contemplated or proposed ultimate use of the reclaimed property would be inconsistent with the maintenance of restored or rehabilitated streambed channels and stream banks.

iii. Revegetation and regrading techniques shall be designed and executed so as to minimize erosion and sedimentation. Drainage shall be provided to natural outlets or interior basins designed for water storage, with such basins subject to the approval of the city engineer. In addition, final excavation shall eliminate potholes and similar catchments so as to prevent potential breeding areas for mosquitoes.

iv. The final grading and drainage of the site shall be designed in a manner to prevent discharge of sediment above natural levels existent prior to mining operations.

v. Silt basins which will store water during periods of surface runoff shall be equipped with sediment control and removal facilities and protected spillways designed to minimize erosion when such basins have outlet to lower ground.

vi. No condition shall remain after reclamation which will or could lead to degradation of groundwater quality below applicable standards of the regional water quality control board or any other agency with jurisdiction over water quality.

g. Backfilling and Grading.

i. Subject to the approval of the city engineer, backfilled and graded areas shall be compacted to avoid excessive settlement and to the degree necessary to accommodate anticipated future uses.

ii. Materials used in the refilling shall be of a quality suitable to prevent contamination and/or pollution of groundwater. If materials for backfilling and grading are obtained from an area other than the site of surface mining operations, such materials shall be included and the approximate quantities identified in the applicant's reclamation plan.

h. Reservoirs, ponds, lakes, or any body of water created as a feature of the reclamation plan shall be approved by the city engineer and the ~~planning~~ department.

i. The periodic review of the conditions contained in approved reclamation plans shall be conducted by the ~~planning~~ department in accordance with the schedule adopted at the time such plans were approved. At the time of approval of a permit to mine, the city shall determine whether future public hearings are necessary to consider such new or changed circumstances as physical development near the mining site and improved technological innovations in the field of reclamation which may significantly improve the reclamation process. The city may set a term for such reviews on a case-by-case basis as a condition of the permit if it deems such a review to be necessary. Should a permit be modified pursuant to such a review, the modified permit and/or reclamation plan shall be binding upon the operator and all successors, heirs, and assigns of the applicant.

H. Statement of Responsibility. The person submitting the reclamation plan shall sign a statement accepting responsibility for reclaiming the mined lands in accordance with the reclamation plan. Said statement shall be kept by the ~~planning~~ department in the mining operation's permanent record. Upon sale or transfer of the operation, the new operator shall submit a signed statement of responsibility to the ~~planning~~ department for placement in the permanent record.

I. Findings for Approval.

1. Site Approvals. In addition to any findings required by this section, site approvals for surface mining operations shall include a finding that the project complies with the provisions of SMARA and state regulations.

2. Reclamation Plans. For reclamation plans, the following findings shall be required:

a. That the reclamation plan complies with SMARA Sections 2772 and 2773 and any other applicable provisions.

b. That the reclamation plan complies with applicable requirements of state regulations (CCR Sections 3500 through 3505 and 3700 through 3713).

c. That the reclamation plan will restore the mined lands to a usable condition that is readily adaptable for alternative land uses that are consistent with this section and either (i) the city's General Plan and any applicable resource plan or element, or (ii) probable future uses anticipated by the city to be adopted in future amendments to the city's General Plan, which uses are identified in findings made on approval of the reclamation plan.

d. That the reclamation plan has been reviewed pursuant to CEQA and the city environmental review guidelines, and any significant adverse impacts from reclamation of the surface mining operations are mitigated to the extent feasible.

e. That the land and/or resources such as water bodies to be reclaimed will be restored to a condition that is compatible with, and blends in with, the surrounding natural environment, topography, and other resources, or that suitable off-site development will compensate for related disturbance to resource values.

f. That a written response to the California ~~State~~ Department of Conservation has been prepared, describing the disposition of major issues raised by that department. Where the city's position is at variance with the recommendations and objections raised by the ~~S~~California ~~tate~~ Department of Conservation, said response shall address, in detail, why specific comments and suggestions were not accepted.

J. Financial Assurances.

1. To ensure that the reclamation will proceed in accordance with the approved reclamation plan, the city shall require as a condition of approval security in the form of a surety bond, trust fund, or irrevocable letter of credit from an accredited financial institution, or other method acceptable to the city and the State Mining and Geology Board as specified in state regulations, and which the city reasonably determines is adequate to perform reclamation in accordance with the surface mining operation's approved reclamation plan. Financial assurances shall be made payable to the city of Rancho Cordova and the California ~~State~~ Department of Conservation.

2. Financial assurance will be required to ensure compliance with elements of the reclamation plan, including ~~, but not limited to,~~ revegetation and landscaping requirements, restoration of aquatic or wildlife habitat, restoration of water bodies and water quality, slope stability and erosion and drainage control, disposal of hazardous materials, and other measures, if necessary.

3. Cost estimates for the financial assurance shall be submitted to the ~~planning~~ department for review and approval prior to the operator securing financial assurances. The ~~planning~~ director shall forward a copy of the cost estimates, together with any documentation received supporting the amount of the cost estimates, to the

~~State~~ California Department of Conservation for review. If the California ~~State~~ Department of Conservation does not comment within 45 days of receipt of these estimates, it shall be assumed that the cost estimates are adequate, unless the city has reason to determine that additional costs may be incurred. The ~~planning~~ director shall have the discretion to approve the financial assurance, if it meets the requirements of this section, SMARA, and state regulations.

4. The amount of the financial assurance shall be based upon the estimated costs of reclamation for the years or phases stipulated in the approved reclamation plan, including any maintenance of reclaimed areas as may be required, subject to adjustment for the actual amount required to reclaim lands disturbed by surface mining activities necessary to implement the approved reclamation plan, the unit costs for each of these activities, the number of units of each of these activities, and the actual administrative costs. Financial assurances to ensure compliance with revegetation, restoration of water bodies, restoration of aquatic or wildlife habitat, and any other applicable element of the approved reclamation plan shall be based upon cost estimates that include but may not be limited to labor, equipment, materials, mobilization of equipment, administration, and reasonable profit by a commercial operator other than the permittee. A contingency factor of 10 percent shall be added to the cost of the financial assurance.

5. In projecting the costs of financial assurances, it shall be assumed without prejudice or insinuation that the surface mining operation could be abandoned by the operator and, consequently, the city or California ~~State~~ Department of Conservation may need to contract with a third-party commercial company for reclamation of the site.

6. The financial assurances shall remain in effect for the duration of the surface mining operation and any additional period until reclamation is completed (including any maintenance required).

7. The amount of financial assurances required of a surface mining operation for any one year shall be adjusted annually to account for new lands disturbed by surface mining operation, inflation, and reclamation of lands accomplished in accordance with the approved reclamation plan. The financial assurances shall include estimates to cover reclamation for existing conditions and anticipated activities during the upcoming year, excepting that the permittee may not claim credit for reclamation scheduled for completion during the coming year.

8. Revisions to financial assurances shall be submitted to the ~~planning~~ director each year prior to the anniversary date for approval of the financial assurances. The financial assurance shall cover the cost of existing disturbance and anticipated activities for the next calendar year, including any required interim reclamation. If revisions to the financial assurances are not required, the operator shall explain, in writing, why revisions are not required.

K. Interim Management Plans.

1. Within 90 days of a surface mining operation becoming idle, the operator shall submit to the ~~planning~~ department a proposed interim management plan (IMP). The proposed IMP shall fully comply with the requirements of SMARA, including but not limited to all site approval conditions, and shall provide measures the operator will implement to maintain the site in a stable condition, taking into consideration public health and safety. The proposed IMP shall be submitted on forms provided by the ~~planning~~ department and shall be processed as an amendment to the reclamation plan. IMPs shall not be considered projects for the purposes of environmental review.

2. Financial assurances for idle operations shall be maintained as though the operation were active.

3. Upon receipt of a complete proposed IMP, the ~~planning~~ department shall forward the IMP to the California ~~State~~ Department of Conservation for review. The IMP shall be submitted to the California ~~State~~ Department of Conservation at least 30 days prior to approval by the ~~city~~ council.

4. Within 60 days of receipt of the proposed IMP, or a longer period as mutually agreed upon by the ~~planning~~ director and the operator, the ~~city~~ council shall review and approve or deny the IMP in accordance with this section. The operator shall have 30 days, or a longer period as mutually agreed upon by the ~~planning~~ director

and the operator, to submit a revised IMP. The ~~city~~ council shall approve or deny the revised IMP within 60 days of receipt.

5. The IMP may remain in effect for a period not to exceed five years, at which time the ~~city~~ council may renew the IMP for another period not to exceed five years or require the surface mining operator to commence reclamation in accordance with its approved reclamation plan.

L. Annual Report Requirements. Surface mining operators shall forward an annual surface mining report to the California ~~State~~ Department of Conservation and to the city ~~planning~~ department on a date established by the California ~~State~~ Department of Conservation, on forms furnished by the State Mining and Geology Board. New mining operations shall file an initial surface mining report and any applicable filing fees with the California ~~State~~ Department of Conservation within 30 days of permit approval or before commencement of operations, whichever is sooner. Any applicable fees, together with a copy of the annual inspection report, shall be forwarded to the California ~~State~~ Department of Conservation at the time of filing the annual surface mining report.

M. Inspections. The ~~planning~~ department shall arrange for inspection of a surface mining operation within six months of receipt of the annual report required in subsection (L) of this section (Annual Report Requirements) to determine whether the surface mining operation is in compliance with the approved site approval and/or reclamation plan, approved financial assurances, and state regulations. In no event shall less than one inspection be conducted in any calendar year. Said inspections may be made by a state-registered geologist, state-registered civil engineer, state-licensed landscape architect, or state-registered forester who is experienced in land reclamation and who has not been employed by the mining operation in any capacity during the previous 12 months, or other qualified specialists, as selected by the ~~planning~~ director. All inspections shall be conducted using a form approved and provided by the State Mining and Geology Board.

The ~~planning~~ department shall notify the California ~~State~~ Department of Conservation within 30 days of completion of the inspection that said inspection has been conducted and shall forward a copy of said inspection notice and any supporting documentation to the mining operator. The operator shall be solely responsible for the reasonable cost of such inspection.

N. Violations and Penalties. If the ~~planning~~ director, based upon an annual inspection or otherwise confirmed by an inspection of the mining operation, determines that a surface mining operation is not in compliance with this section, the applicable site approval, any required permit, and/or the reclamation plan, the city shall follow the procedures set forth in ~~Public Resources Code~~PRC Sections 2774.1 and 2774.2 concerning violations and penalties, as well as those provisions of the city development code for revocation and/or abandonment of site approval which are not preempted by SMARA.

O. Appeals. Any person aggrieved by an act or determination of the ~~planning~~ department in the exercise of the authority granted herein shall have the right to appeal to the ~~city~~ council. An appeal shall be filed on forms provided, within 15 calendar days after the rendition, in writing, of the appealed decision.

P. Fees. The city shall establish such fees as it deems necessary to cover the reasonable costs incurred in implementing this section and the state regulations, including, but not limited to, processing of applications, annual reports, inspections, monitoring, enforcement, and compliance. Such fees shall be paid by the operator, as required by the city, at the time of filing of the site approval application, reclamation plan application, and at such other times as are determined by the city to be appropriate in order to ensure that all reasonable costs of implementing this section are borne by the mining operator.

Q. Mineral Resource Protection. Mine development is encouraged in compatible areas before encroachment of conflicting uses. Except as provided by ~~Public Resources Code~~PRC Section 2763, mineral resource areas that have been classified by the California ~~State~~ Department of Conservation's Division of Mines and Geology or designated by the State Mining and Geology Board, as well as existing surface mining operations that remain in compliance with the provisions of this section, shall be protected from the intrusion by incompatible land uses that may impede or preclude mineral extraction or processing, to the extent possible for consistency with the city's General Plan.

In accordance with PRC Section 2762, the city's General Plan and resource maps will be prepared to reflect mineral information (classification and/or designation reports) within 12 months of receipt from the State Mining and

Geology Board of such information. Land use decisions within the city will be guided by information provided on the location of identified mineral resources of regional significance. Conservation and potential development of identified mineral resource areas will be considered and encouraged. Recordation on property titles of the presence of important mineral resources within the identified mineral resource areas may be encouraged as a condition of approval of any development project in the impacted area. Prior to approving a use that would otherwise be incompatible with mineral resource protection, conditions of approval may be applied to encroaching development projects to minimize potential conflicts. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.9.080)].

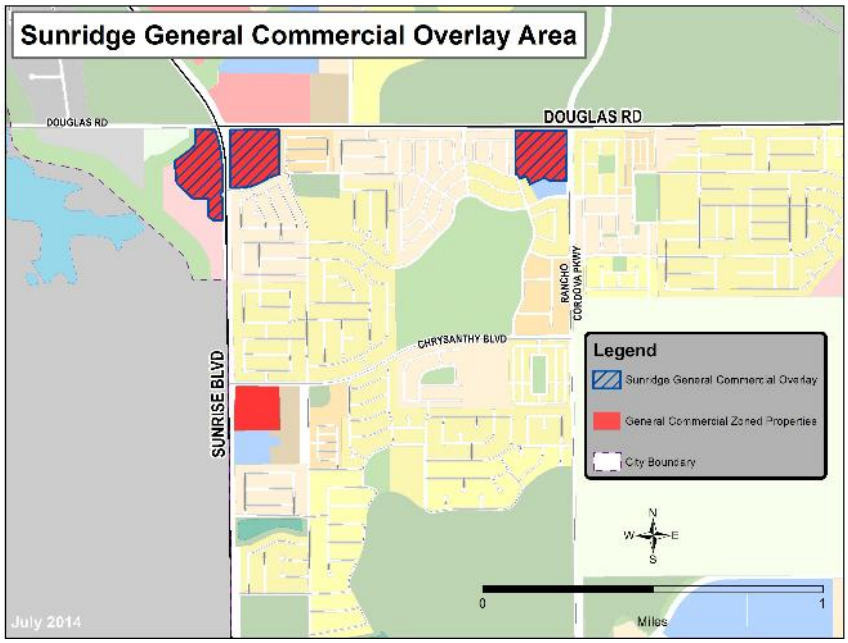
23.325.090 Sunridge general commercial (SGC) overlay zoning district.

A. Purpose and Intent. The purpose of the Sunridge general commercial (SGC) overlay is to ensure commercial development sites will be available to meet the retail and commercial demands of residents in the southern portion of the city. The SGC overlay district is intended to provide ample opportunity for a variety of community-serving commercial endeavors while limiting those land uses that may detract from successful retail, grocery, and restaurant users. Where there is a conflict between this overlay district and the underlying base district, the overlay district regulations prevail.

B. The Sunridge general commercial overlay zoning district is applied to those parcels described in Figure 23.325-8 (Sunridge General Commercial Overlay District). The district is generally defined as those parcels zoned general commercial (GC) located south of Douglas Road within the Sunridge Specific Plan Area.

C. The SGC overlay shall expire January 14, 2022, unless the ~~city~~ council approves an extension of the SGC overlay district.

Figure 23.325-8 Sunridge General Commercial Overlay District



D. Allowed Uses. The permitted uses in the GC zone are set forth in Table 23.316-1, Allowed Use and Permit Requirements for General Commercial and Industrial Zoning Districts, except that in the SGC overlay zone the following additional restrictions apply:

Land Use Category	Sunridge General Commercial Overlay Zoning District[1]
Dwelling, Multifamily	N/P
Recreational Vehicle Parks	N

Land Use Category	Sunridge General Commercial Overlay Zoning District[1]
Equipment Sales and Rental	C
Maintenance and Repair, Small Equipment	C
Auto and Vehicle Sales	C
Auto and Vehicle Rental	C
Auto and Vehicle Storage	N
Vehicle Services, Major	C
Vehicle Services, Minor	C
Manufacturing, Small Scale	C
Storage, Warehouse	N
Wholesaling and Distribution	N

[1] No residential development will be allowed on properties within the SGC overlay until 180,000 square feet of predominantly retail commercial development is built on GC-zoned properties identified on Figure 23.325-8; such development must include a neighborhood grocery store.
Once 180,000 square feet of predominantly retail commercial development (including a grocery store) has been constructed upon one or more of the GC sites identified on Figure 23.325-8, residential development would be allowed by right on remaining SGC overlay sites, subject to the regulations of the GC zoning district.

[Ord. 23-2014 § 3 (Exh. A)].

Chapter 23.328

SUPPLEMENTAL INFORMATION

Sections:
23.328.010 Purpose.
23.328.060 Industrial land use equivalency table.

23.328.010 Purpose.
The purpose of this chapter is to provide additional information related to this article of the zoning code. This information is typically not needed for day-to-day implementation of the code but can be used to help clarify certain provisions and provide more detailed information where necessary. [Ord. 12-2011 § 3 (Exh. A); Ord. 7-2010 § 3 (Exh. A)].

23.328.060 Industrial land use equivalency table.
Table 23.328-1 provides a detailed list of commercial and industrial uses that may be permitted in the light industrial (M-1) and heavy industrial (M-2) zoning districts. The purpose of this table is to help determine whether or not certain specific uses are:

A. Permitted (P);

B. Permitted with an administrative use permit (AUP);

C. Permitted with a limited use permit (L);

D. Permitted with a conditional use permit (C);

E. Not permitted (N); or

F. Allowed with a temporary use permit (T);

Table 23.328-1 is arranged to match Table 23.316-1 to help identify land uses that were permitted under Sacramento County jurisdiction and the equivalent land use permit requirement under Rancho Cordova jurisdiction. This table should always be used in conjunction with Table 23.316-1, Allowed Use and Permit Requirements for General Commercial and Industrial Zoning Districts.

Table 23.328-1: Land Use Category Equivalents in M-1 and M-2 with Sacramento County Designations

Land Use Category	M-1	M-2
Residential Uses		
Caretaker Housing		
Residence for night watchman or caretaker	P	AUP
Recreation, Education, and Public Assembly Uses		
Clubs, Lodges, and Private Meeting Halls		
Labor union hall	P	P
Community Center/Civic Uses (e.g., Utility Facility, Offices – Business and Professional, Auto and Vehicle Storage)		

Land Use Category	M-1	M-2
Buildings and facilities owned by the federal and state governments and located on grounds owned by the federal and state governments	Based on use type	
Local agency building, grounds (defined, Government Code Section 53090)	Based on use type	
Other government and public buildings, facilities, and grounds	Based on use type	
Privately owned uses within public and government-owned buildings, facilities, and grounds	Based on use type	
Public and government uses within privately owned buildings, facilities, and grounds	Based on use type	
School district nonclassroom facilities	Based on use type	
Indoor Amusement/Entertainment Facility		
Dance halls	AUP	AUP
Shooting galleries	AUP	AUP
Outdoor Commercial Recreation		
Drive-in theater	C	C
Driving ranges	C	C
Race tracks	C	C
Shooting ranges	C	C
Stadiums	C	C
Schools, private and special/studios		
Trade school (permitted by right, all other private schools require LUP)	P	P
Utility, Transportation, and Communication Use Listings		
Freight Yard/Truck Terminal		
Bus and freight depot and truck terminal	P[2]	P[2]
Draying and freight yard	P[2]	P[2]
Freight classification yard	P[2]	P[2]
Truck terminal yard	P[2]	P[2]
Fuel Storage and Distribution		
Petroleum storage	P[2]	P
Feed and fuel yard	P[2]	P
Parking facility		
Parking lot as a primary use subject to off-street parking development standards	P	P
Parking lot/garage (primary use)	P	P
Utility Facility and Infrastructure		

Land Use Category	M-1	M-2
Public utility and public service facility	P	P
Public utility service yard	P	P
Retail, Service, and Office Uses		
Building Materials Stores and Yards		
Building materials sales yard	P[2]	P[2]
Lumber yard	P[2]	P[2]
Lumber yard – new and used, sales and storage	P[2]	P[2]
Business Support Services		
Armored car service	P[2]	P[2]
Appliance, radio and television, repair shop	P[2]	P[2]
Blueprinting/photostating service	P[2]	P[2]
Delivery service	P[2]	P[2]
Disinfecting or fumigating	P[2]	P[2]
Drafting service	P[2]	P[2]
Equipment rental agency	P[2]	P[2]
Gardening and landscaping; service yard and work shop	P[2]	P[2]
Grinding/sharpening service	P[2]	P[2]
Gunsmith	P[2]	P[2]
Janitorial	P[2]	P[2]
Laboratory, materials testing	P[2]	P[2]
Laboratory, medical, dental, or optical	P[2]	P[2]
Laboratory, research, experimental	P[2]	P[2]
Locksmith, safe repair shop	P[2]	P[2]
Mail order business	P[2]	P[2]
Pest control	P[2]	P[2]
Pool service	P[2]	P[2]
Security service	P[2]	P[2]
Taxicab service and storage	P[2]	P[2]
Towing service	P[2]	P[2]
Trailer sale, rental service (utility trailers only/not for habitation)	P[2]	P[2]
Tree service	P[2]	P[2]
Upholstery, furniture cleaning	P[2]	P[2]

Land Use Category	M-1	M-2
Video tape editing, processing	P[2]	P[2]
Equipment Sales and Rental		
Hay, seed, grain and farm equipment store	P[2]	P
Heavy equipment storage, sales, rental, service and repair yard	P[2]	P
Machinery rental yard	P[2]	P
Military surplus equipment and goods	P[2]	P
Retail, Accessory		
Cafe/restaurant, freestanding or occupying more than 15% of a building	P[5]	P[6]
Manufacturing and distribution of pools, spas – sales and display permitted as an incidental use provided it does not exceed 25% of the total floor area	P[5]	P[6]
Retail, General		
Certified farmers market (if located within a building)	AUP	L
Firewood, fuel sales and storage	AUP	L
Hay, seed, grain and farm equipment store	AUP	L
Automobile and Vehicle Uses		
Auto and Vehicle Storage		
Auto storage, indoor	P[2]	P[2]
Auto storage, outdoor	P[2]	P[2]
Parking yard for damaged vehicles	P[2]	P[2]
Parking yard for towed operable vehicles (requires on-site office for vehicle retrieval)	P[2]	P[2]
Recreational vehicle and boat storage – outdoor	P[2]	P[2]
Recreational vehicle and boat storage – indoor	P[2]	P[2]
Storage of dismantled vehicles	P[2]	P[2]
Vehicle Services, Major		
Antique auto, storage and rebuilding	P[2]	P[2]
Boat service and repair	P[2]	P[2]
Heavy equipment storage, sales, rental, service and repair yard	P[2]	P[2]
Painting	P[2]	P[2]
Reconditioning	P[2]	P[2]
Repair and overhauling	P[2]	P[2]
Repair garage, machine repair and overhaul	P[2]	P[2]

Land Use Category	M-1	M-2
Upholstering	P[2]	P[2]
Vehicle Services, Minor		
Heavy equipment storage, sales, rental, service and repair yard	P[2]	P[2]
Inspection station	P[2]	P[2]
Motorcycle repair, dismantling	P[2]	P[2]
Tire shop, including sales and installation	P[2]	P[2]
Industrial, Manufacturing, and Processing Uses		
Agricultural Products Processing		
Agricultural uses	C	P
Honey extraction	C	P
Olive processing plants	C	P
Manufacturing, Major		
Aircraft engine testing	L[2]	P
Alcohol, industrial or grain manufacture	L[2]	P
Ammonia, bleaching powder or chlorine manufacture	L[2]	P
Animal slaughter	L[2]	P
Asphalt manufacture or refining	L[2]	P
Blast furnace or coke oven	L[2]	P
Boiler works	L[2]	P
Brick, adobe, tile, terra cotta or concrete products	L[2]	P
Canneries	L[2]	P
Chemical manufacture	L[2]	P
Concrete or cement products manufacture	L[2]	P
Dead animal reduction	L[2]	P
Distillation of bones	L[2]	P
Drop forge industry manufacturing, including forges with power hammers	L[2]	P
Fat rendering, except as an incidental use	L[2]	P
Garbage or offal reduction	L[2]	P
Fish smoking, curing or canning	L[2]	P
Iron or steel foundry or fabrication plant and heavyweight casting	L[2]	P
Lampblack manufacture	L[2]	P
Lightweight nonferrous metal casting foundry	L[2]	P

Land Use Category	M-1	M-2
Linoleum and oilcloth manufacture	L[2]	P
Manufacture of sauerkraut, vinegar, yeast	L[2]	P
Milk products plant, dairy	L[2]	P
Ore reduction	L[2]	P
Paint, oil (including linseed), shellac, turpentine, lacquer or varnish manufacture	L[2]	P
Paper and pulp manufacture	L[2]	P
Petroleum products manufacture	L[2]	P
Plastic manufacture	L[2]	P
Potash works	L[2]	P
Quarry or stone mills	L[2]	P
Railroad repair shops	L[2]	P
Rocket testing facilities	L[2]	P
Rolling mills	L[2]	P
Rubber fabrication or products made from finished rubber	L[2]	P
Smelting of tin, copper, zinc, or iron ore	L[2]	P
Soap manufacture	L[2]	P
Sodium compound manufacture	L[2]	P
Tannery or the curing or storing of raw hides	L[2]	P
Tar distillation or tar products manufacture	L[2]	P
Tire retreading, recapping and rebuilding	L[2]	P
Wool pulling or scouring	L[2]	P
Manufacturing, Minor		
Air separation plant	P[2]	P
Assembly of plastic items from finished plastic	P[2]	P
Assembly of small electrical and electronic equipment	P[2]	P
Boat building	P[2]	P
Book binding	P[2]	P
Bottling plants	P[2]	P
Butcher, wholesale (excluding slaughterhouse)	P[2]	P
Carpet and rug cleaning plants	P[2]	P
Ceramic products using only previously pulverized clay and fired in kilns using electricity or gas only	P[2]	P

Land Use Category	M-1	M-2
Egg processing facilities	P[2]	P
Electric or neon sign manufacture	P[2]	P
Garment manufacture	P[2]	P
Ice manufacture and cold storage	P[2]	P
Laundries, cleaning and dyeing plants	P[2]	P
Machinery shop uses: • Blacksmith shops • Cabinet or carpenter shops • Electric motor rebuilding • Machine shops • Manufacturing, compounding, assembly, or treatment of articles or merchandise from previously prepared metals • Plumbing shops • Sheet metal shops • Welding shops	P[2]	P
Manufactured home sales, rental, storage, and assembly	P[2]	P
Manufacturing and distribution of pools, spas – sales and display permitted as an incidental use provided it does not exceed 25% of the total floor area	P[2]	P
Manufacturing, compounding or processing of such products as: • Bakery goods • Candy • Cosmetics • Dairy products • Drugs • Fruits and vegetables (packing only) • Meat products • Other food products (excluding fish, meat, sauerkraut, wine, yeast, and rendering of fats and oils) • Perfume • Toiletries	P[2]	P
Manufacturing, compounding, assembly or treatment of articles or merchandise from the following previously prepared materials: • Bone • Canvas • Cellophane • Cloth • Cork • Feathers • Felt • Fiber • Fur • Hair • Horn • Glass • Leather • Paper, no milling • Precious or semiprecious stones or metals • Plaster • Plastic • Shells • Textiles • Tobacco • Wood	P[2]	P

Land Use Category	M-1	M-2
• Yarns		
Mixing, batching, and compounding of paint, adhesives and resins	P[2]	P
Photographic chemical processing and wholesale distribution	P[2]	P
Planing and sawmills	P[2]	P
Printing shops, lithography, publishing	P[2]	P
Rubber and metal stamps, musical instruments, toys and novelties	P[2]	P
Winery, brandy distillery or brewery	P[2]	P
Recycling Facility, Processing		
Recycling plant	L	P
Recycling Facility, Scrap and Dismantling Facility		
Automobile wrecking yard	N	C
Junk tire handling, including: junk tire recycling, shredding, cutting, splitting, and/or storage	N	C
Machinery wrecking yard	N	C
Storage, Personal Storage Facility		
Moving and storage	P[2]	P
Storage building, mini	P[2]	P
Storage, warehouse		
Commercial grain elevators	P[2]	P
Frozen food lockers, cold storage	P[2]	P
General storage	P[2]	P
Storage, Yards (note: storage yards are permitted if incidental to a permitted use and screened)		
Brick yard	N	P[2]
Contractor's storage yard	N	P[2]
General storage	N	P[2]
Moved building storage (long term)	N	P[2]
Moved building storage, temporary (7 days or less)	N	P[2]
Public utility service yard	N	P[2]
Used building materials scrap or junk yard	N	P[2]
Wholesale and Distribution		
Bottled gas sale and related storage	P[2]	P
Nursery, wholesale	P[2]	P

Land Use Category	M-1	M-2
Storage and distribution of bottled gas	P[2]	P
Wholesaling and warehousing	P[2]	P
Special Regulated Uses		
Recycling Facility, Collection Facility		
Recycling center	L	P
Sexually Oriented Businesses		
Adult book stores	P	P
Adult motion picture theater	P	P
Adult live theater	P	P
Adult video tape stores	P	P
Miscellaneous		
Classified as an accessory use		
Coffee shop, snack bar, delicatessen, cafeteria, when located as one tenant in a building	P[5]	P[6]
Offices, when incidental to a permitted use	P[5]	P[6]
Parts sales when incidental to a permitted use	P[5]	P[6]
Not Listed		
Gas and oil wells	N	N
Hazardous waste storage, disposal facility	N	N
Irrigation disposal of wastewater	N	N
Lagoon disposal of wastewater	N	N
Private airports, landing fields and heliports approved by CAD and FAA	N	N
Public use airports, aircraft landing fields, and heliports	N	N
Stock yard or feeding pens	N	N
See Signs (Chapter 23.743 RCMC)		
Signs, off-site		
Sign relocation, off-site		
Signs, on-site		
Temporary Use Permit Required		
Certified farmers market	TUP	TUP
Temporary concession stand	TUP	TUP
Circus	TUP	TUP

Notes:
1. Trade schools permitted by right; all other schools require an LUP.
2. Permitted if the entire operation is conducted within a completely enclosed building or screened from view behind a fence or wall.
3. Off-site sales of alcohol permitted as an allowed use if incidental to a permitted use (e.g., breweries, wineries). Only retail sale of alcohol is permitted as part of the primary use. All other types of off-site sales (e.g., convenience store) require a conditional use permit. See Wholesale and Distribution for non-retail sales.
4. On-site sales permitted with limited use permit. Off-site requires a conditional use permit.
5. Incidental sales up to 15 percent of developed portion of site are permitted as a by-right use and must be fully screened from view or enclosed within a building. Automotive sales that exceed 15 percent of the developed portion of the site or outdoor display areas that are not screened from view may be permitted with the issuance of a limited use permit.
6. All retail, accessory and office, accessory uses are permitted up to a combined 50 percent of total building square footage.
7. The following limitations apply to retail, accessory and office, accessory in the M-2 district:
a. Sales are allowed when incidental to a permitted use and sales and stock room area do not exceed 25 percent of total floor area;
b. Offices are allowed when incidental to a permitted use and do not exceed 25 percent of total floor area;
c. Cafes/restaurants are allowed up to 15 percent of building square footage (freestanding restaurants require the issuance of a CUP);
8. Up to 50 percent of total building area may be used for storage, warehousing, distribution or similar use as a permitted use. A CUP is required to exceed this percentage.
9. This use is permitted if an integral part of the primary use (unrelated, incidental rental operations are not permitted). Additional provisions in RCMC 23.913.040 apply.
[Ord. 12-2011 § 3 (Exh. A); Ord. 7-2010 § 3 (Exh. A)].

5

Article 5 Form-Based Zoning Provisions

EXHIBIT B

Article 5. Form-Based Zoning Provisions

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Article 5. Form-Based Zoning Provisions

Overview
This article establishes form-based provisions for three “center” zoning districts: the Village Center zone, the Local Town Center zone, and the Regional Town Center zone. These districts implement the General Plan vision to create vibrant activity nodes serving a more sustainable and livable system of neighborhoods, villages, and districts (Rancho Cordova’s building blocks model). The provisions in this article include target development standards for more urban-style, multimodal development at key locations in the city. The form-based provisions are intended to facilitate the development of horizontal (e.g., a grocery store next to a residential building) or vertical (e.g., a grocery store as the ground floor use with residential units above) mixed-use projects and discourage isolated single-use projects that are not integrated with surrounding neighborhoods. Vertical and/or horizontal mixed-use projects are encouraged in the Village and Local Town Center zones and vertical and/or horizontal mixed-use projects are required in the Regional Town Center zones.

Chapter 23.501

INTRODUCTION TO FORM-BASED PROVISIONS

Sections:

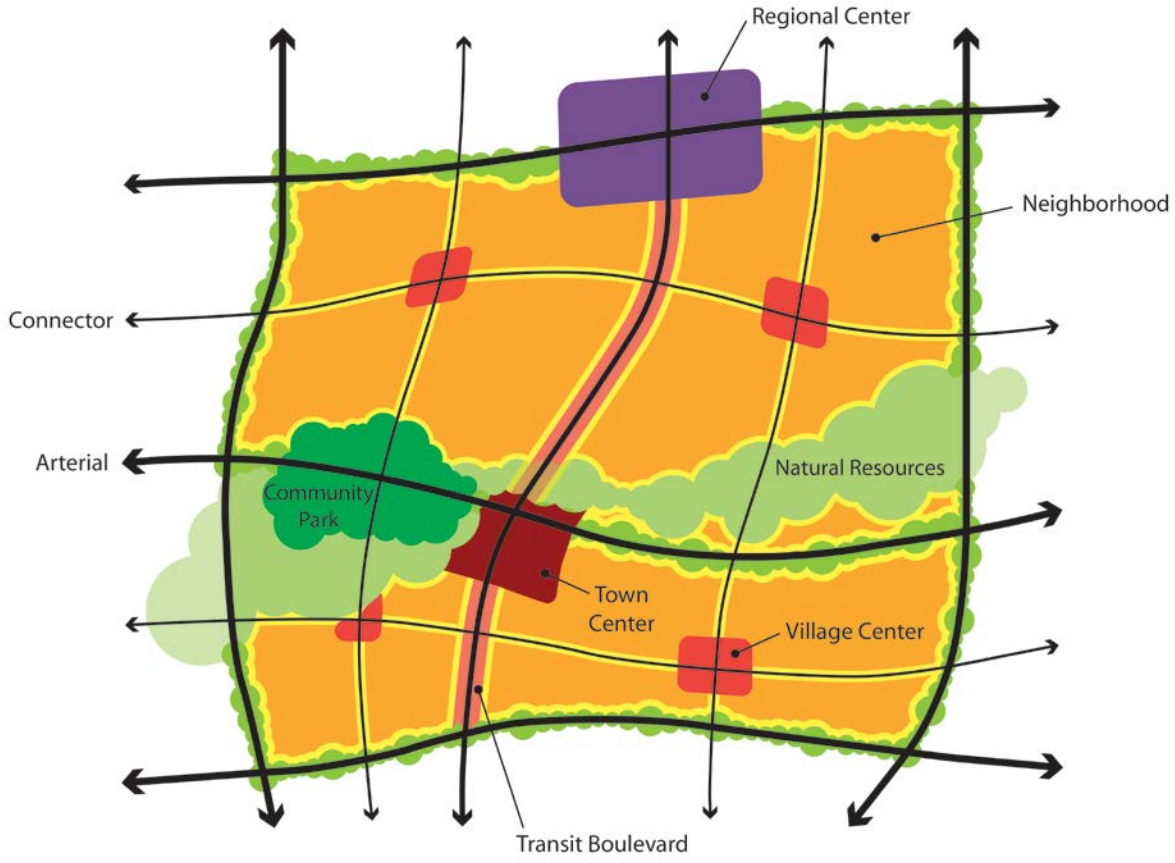
23.501.010 Purpose.
23.501.020 Definition.
23.501.030 Applicability.
23.501.040 Organization.

23.501.010 Purpose.
This chapter establishes form-based zoning provisions to implement key components of the city's building blocks of neighborhoods, villages, and districts. Specifically, this chapter establishes unique development standards to guide subsequent development and redevelopment of village centers, local town centers, and regional town centers throughout the city. Form-based zoning provisions herein are intended to guide design of vibrant, pedestrian-friendly neighborhood and community cores by addressing form and function of development patterns, rather than individual allowed uses and strict adherence to traditional development standards. [Ord. 27-2008 § 1 (Exh. A § 3.1.010)].

23.501.020 Definition.
Form-based zoning provides a method of regulating development to achieve a desired urban form characterized by a uniform street and circulation system, building typologies, and street frontage requirements. Form-based provisions address the relationship between building facades and the public realm (e.g., streets and sidewalks); the form and mass of buildings; and the size, character, and type of streets and blocks. The central focus of form-based provisions is that they designate the appropriate form (and character) of development rather than only distinctions in land use types, which is the basis of conventional zoning.

23.501.030 Applicability.
This chapter applies to three form-based "center" zones (village center, local town center, and regional center) as identified on the zoning map and/or as subsequently created through the rezoning process. Each of these districts has a specific purpose and character with appropriate development at a unique scale. As described in the General Plan, existing and future development patterns in Rancho Cordova are based on a series of neighborhoods, villages, and districts, each with core gathering places and supporting services in the form of "centers." There are three distinct center types, as described below and illustrated in Figure 23.501-1.

Figure 23.501-1: Center Types



A. Village Centers. Village centers are at the core of three to four neighborhoods (village) with approximately 12,000 to 15,000 total persons. Village centers are walking distance from most of the residents they serve and are often surrounded by higher-density housing. Village centers are typically 5- to 15-acre pedestrian-oriented developments with smaller parking fields and buildings located in proximity to the street. Village center uses may include small- and medium-size grocery stores, drug stores, restaurants, banks, and other similar uses. Typically, no single tenant in a village center is larger than 50,000 square feet to ensure a local, rather than a citywide or regional, retail focus. Village centers are sized and located to encourage local markets and support services in proximity to all residents of the village. Vertical and/or horizontal mixed-use projects are encouraged in this zone.

B. Local Town Centers. Local town centers provide services to three or four villages (district) with a total population of approximately 45,000 persons. They provide most of the commercial shopping needs of the district and are designed to supplement village centers with retail, service, and entertainment needs for a larger population. Local town centers are typically between 15 and 30 acres in size and will probably not include uses such as grocery stores that are provided in the village centers. Rather, general retail and restaurant uses are envisioned for the local town center (e.g., clothing stores, book/music stores). Vertical and/or horizontal mixed-use projects are encouraged in this zone.

C. Regional Town Centers. Regional town centers are designed to meet a regional need for shopping, entertainment, and other large destination uses (e.g., sports arena). They serve the entire city and surrounding communities. As such, they are strategically located for visibility and accessibility from freeways and major roadways and range in size from 25 to 100 acres. Vertical and/or horizontal mixed-use projects are required in this zone.

The form-based provisions apply to all property zoned as village center, local town center, or regional town center on the city's zoning map. These provisions may also be applied to specific plans adopted by the city where reference to compliance with these standards is specified. Otherwise, the specific plan may contain unique development standards for a particular project area that meet the intent of the corresponding General Plan land use designation. [Ord. 27-2008 § 1 (Exh. A § 3.1.030)].

A Form-Based Code Design Supplement demonstrates acceptable, enhanced, and ideal design standards for each of the three center types. These are available upon request.

23.501.040 Organization.
This article is organized into the following five chapters.

A. Chapter 23.501 RCMC – Introduction to Form-Based Provisions. Chapter 23.501 RCMC defines form-based zoning and identifies where the provisions apply.

B. Chapter 23.504 RCMC – Village Center Zone Standards. Chapter 23.504 RCMC introduces the village center zone. Special form-based zoning provisions are established for connectivity and density, building placement, building profile and type, and parking.

C. Chapter 23.507 RCMC – Local Town Center Zone Standards. Chapter 23.507 RCMC introduces the town center zone. Special form-based zoning provisions are established for connectivity and density, building placement, building profile and type, and parking.

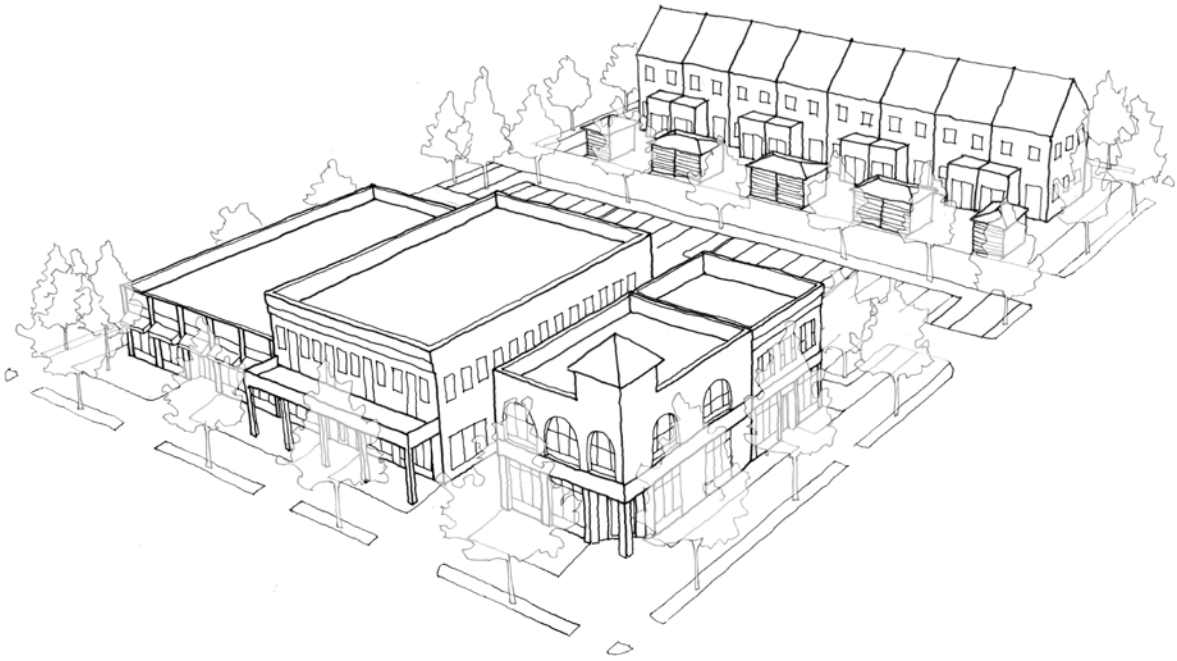
D. Chapter 23.510 RCMC – Regional Town Center Zone Standards. Chapter 23.510 RCMC introduces the regional town center zone. Special form-based zoning provisions are established for connectivity and density, building placement, building profile and type, and parking. [Ord. 27-2008 § 1 (Exh. A § 3.1.040)].

E. Chapter 23.513 RCMC – Streetscape Type and Frontage Type Standards. Chapter 23.513 RCMC defines the specific standards for each frontage type, and the enhanced streetscape design standards for city street types allowed in each of the three zones.

Where there are conflicting or overlapping provisions, form-based provisions in this chapter supersede other provisions in the zoning code.

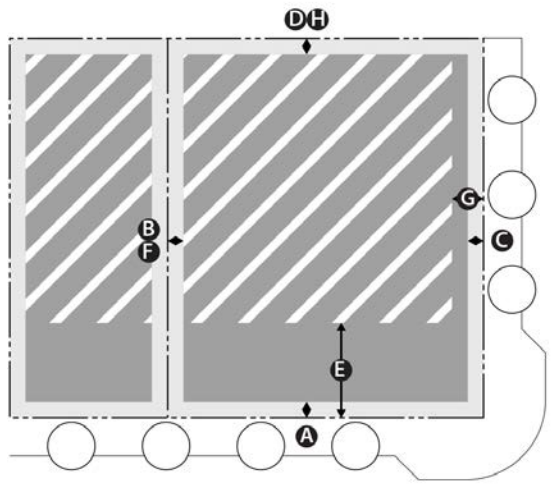
Chapter 23.504

VILLAGE CENTER ZONE STANDARDS

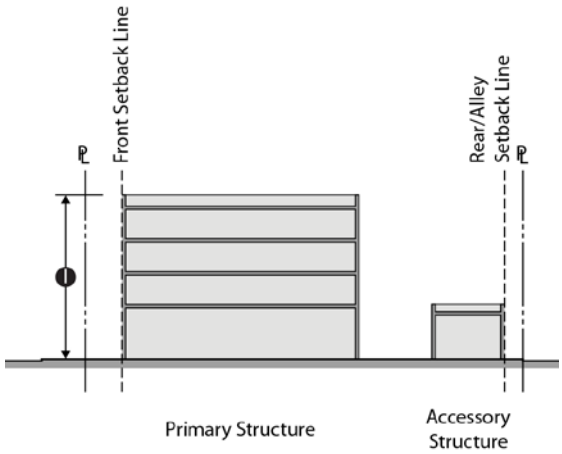


Purpose

The purpose of the village center zone is to provide centers of activity that are within an easy walking distance from neighborhood homes and to provide local-serving commercial opportunities. A network of sidewalks, bicycle trails, and transit routes provides easy nonvehicular access to these centers. Buildings in this zone are appropriately scaled to fit in the neighborhood context. Buildings are placed close to the public sidewalk, and plazas and other public spaces encourage the active use of public spaces and pedestrian activity. Parking is provided on-street, in small lots, and/or located behind or to the side of buildings. Transit-supportive development is encouraged when located in proximity to a transit station. Vertical and/or horizontal mixed-use projects are encouraged in this zone.



Building Placement

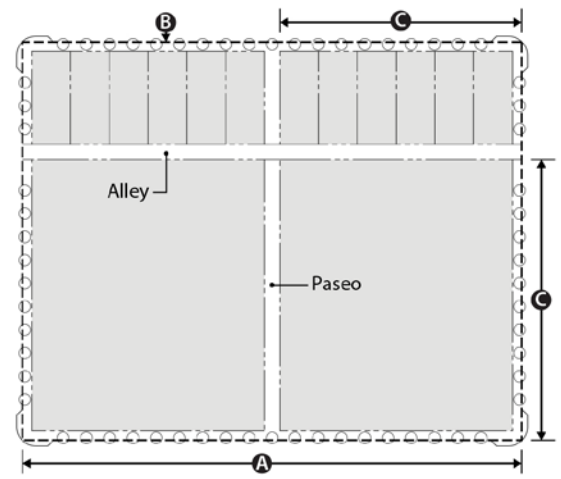


Building Form

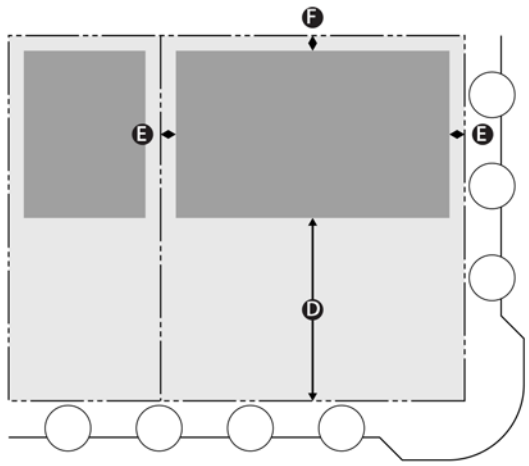
Building Placement	
Setback	
Primary Building Setback (build-to line)	
Front setback (A)	10 feet min./ 20 feet max.
Side yard (B)	5 feet min.
Side street or internal circulation street (C)	0 feet min. 10 feet max.
Rear yard and alley (D)	5 feet min.
Accessory Building Placement	
Front yard (E)	30 feet min.
Side street (F)	10 feet min.
Side yard (F)	5 feet min.
Rear yard and alley (H)	5 feet min.

Building Form	
Building Frontage	
Primary street	50%
Side street[1]	40%
Floor Area Ratio (FAR)	
Minimum FAR	0.25
Maximum FAR	1.0
Building Height	
Minimum height	n/a
Maximum height (I)	45 feet

[1]Building is located within required side yard or side street or circulation street area.



Connectivity



Parking Placement

Allowed Use Types
Neighborhood-serving commercial (generally smaller grocery stores, drug stores, dry cleaners, coffee shops, etc.).
Community centers
Public/quasi-public uses that incorporate community gathering places
Public/quasi-public uses without gathering places (as secondary uses)
Office uses (as secondary uses)
Medium density residential (as secondary uses, 6.1 to 18.0 units per acre)
Allowed Frontage Types
Allowed Frontage Types are associated with each streetscape type. See allowed streetscape types below and Chapter 23.513 Streetscape Type and Frontage Type standards.
Allowed Streetscape Types
Minor Arterial
Nonresidential Collector Street
Residential Collector Street
Main Street
Nonresidential Local Street
Standard Residential Street
Minor Residential Street
Alley
Paseo
Multi-use Path

Density	
Minimum density	6.1 du/acre
Maximum density	18 du/acre
Connectivity and Parking	
Connectivity[3]	
Maximum block length (A)	600 feet
Maximum block perimeter (B)	2,000 feet
Maximum pedestrian block length (C)	350 feet
Parking Placement	
Setbacks from public or private streets (D)	Rear 50% of lot
Side yard setback (E)	5 feet min. (except for shared parking)
Rear yard and alley setback (F)	5 feet min.
Required Spaces	
Parking ratios must meet City standards as identified in Municipal Code Title 23 Chapter 23.719.	

3. Pedestrian connections must comply with the specifications for paseos or multi-use paths outlined in RCMC 23.513 (Streetscape type and frontage type standards).

Internal circulation streets are private or public streets on commercial or residential lots which access either buildings or parking areas. Internal circulation streets must be provided every 350 feet along any one block face (minimum) and must comply with the specifications for main street, nonresidential collector street (commercial), standard residential street, or minor residential street outlined in RCMC 23.513 (Streetscape type and frontage type standards).

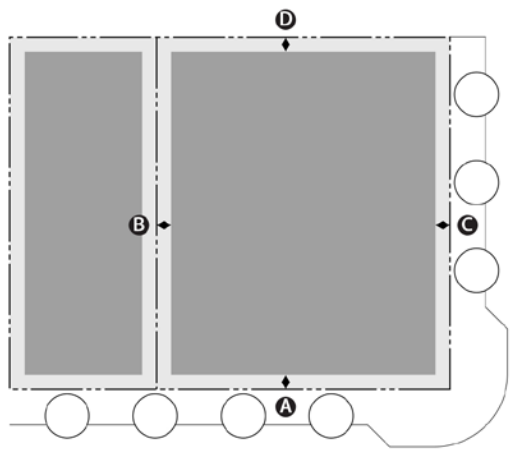
Pedestrian connections and internal circulation streets must connect on at least two ends to public or private pedestrian or vehicular routes.

Chapter 23.507

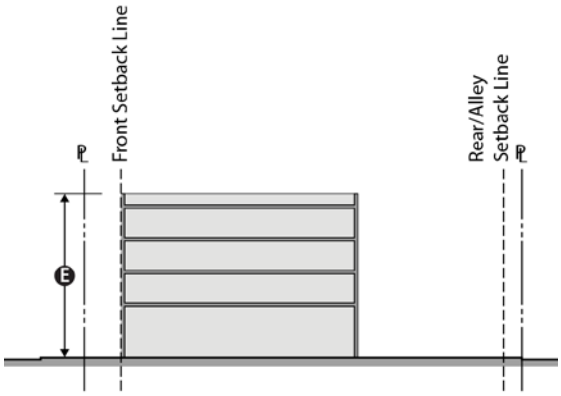
LOCAL TOWN CENTER ZONE STANDARDS

Purpose

The purpose of this zone is to provide vibrant activity centers that serve the major retail and entertainment needs for a collection of neighborhoods that form districts as defined by the city's community building block concept of the General Plan. Nightlife is an important component of this district. An extensive network of sidewalks, bicycle trails, and transit routes will connect these centers to the neighborhoods. The local town centers created in this zone will provide pedestrian-oriented gathering places. When located near transit stations (light rail or BRT), the intensity of development will increase and character of development will shift to a greater mix of uses to support transit service. Vertical and/or horizontal mixed-use projects are encouraged in this zone.



Building Placement

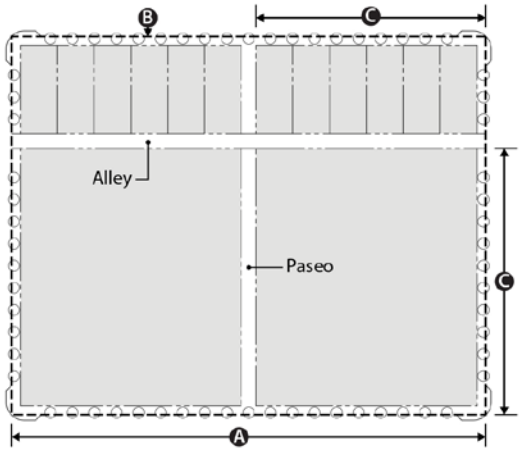


Building Form

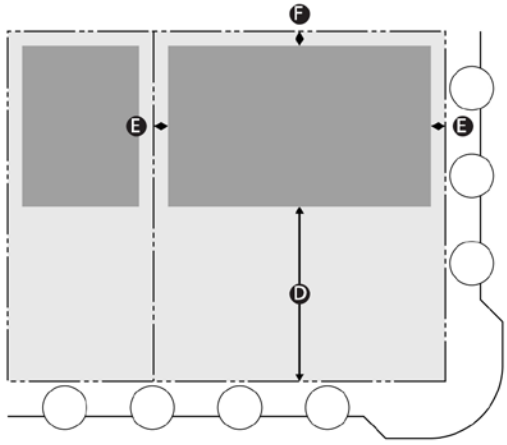
Building Placement	
Setback	
Primary Building Setback (build-to line)	
Front setback (A)	0 feet min./ 10 feet max.
Side yard (B)	0 feet min.
Side street or internal circulation street (C)	0 feet max.
Rear yard and alley (D)	0 feet min.
Accessory Building Placement	
Front yard	n/a
Side street	n/a
Side yard	n/a
Rear yard and alley	n/a

Building Form	
Building Frontage	
Primary street	70% min
Side street[1]	50% min
Floor Area Ratio (FAR)	
Minimum FAR	0.3
Maximum FAR	1.5
Building Height	
Minimum height	20 feet
Maximum height(E)	65 feet

[1]Building is located within required side yard or side street or circulation street area.



Connectivity



Parking Placement

Allowed Use Types
Moderate-sized entertainment venues
Uses that facilitate positive evening and nighttime activity
Office uses (as secondary uses)
Medium-density residential (as secondary uses, 6.1 to 18.0 units per acre)
High-density residential (as secondary uses, 20 to 40 units per acre)
Transit-oriented development when adjacent to fixed station locations
Allowed Frontage Types
Allowed frontage types are associated with each streetscape type. See preferred streetscape types below and Chapter 23.513 (Streetscape type and frontage type standards).
Streetscape Types
Major Arterial (preferably no more than one fronting an edge of each town center)
Minor Arterial
Nonresidential Collector Street
Residential Collector Street
Main Street
Nonresidential Local Street
Standard Residential Street
Minor Residential Street

Density	
Minimum density	6.1 du/acre
Maximum density	18 du/acre
Connectivity and Parking	
Connectivity[2]	
Maximum block length (A)	600 feet
Maximum block perimeter (B)	2,000 feet
Maximum pedestrian block length (C)	350 feet
Parking Placement	
Setbacks from public or private streets (D)	Rear 75%of lot
Side yard setback (E)	0 feet min.
Rear yard and alley setback (F)	5 feet min.
Required Spaces	
Parking ratios must meet City standards as identified in Municipal Code Title 23 Chapter 23.719.	

2. Pedestrian connections must comply with the specifications for paseos or multi-use paths outlined in RCMC 23.513 (Streetscape type and frontage type standards).

Internal circulation streets are private or public streets on commercial or residential lots which access either buildings or parking areas. Internal circulation streets must be provided every 350 feet along any one block face (minimum) and must comply with the specifications for main street, nonresidential collector street (commercial), standard residential street, or minor residential street outlined in RCMC 23.513 (Streetscape type and frontage type standards).

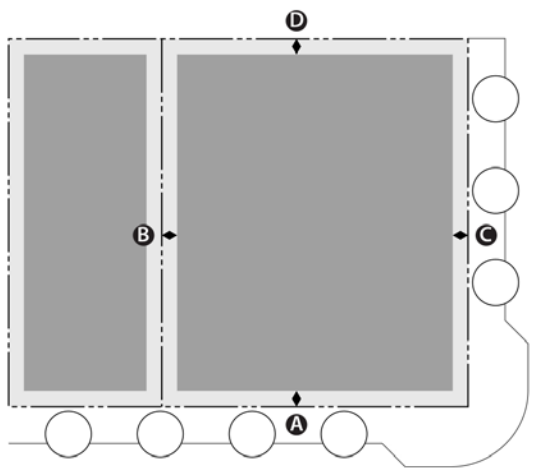
Pedestrian connections and internal circulation streets must connect on at least two ends to public or private pedestrian or vehicular routes.

Chapter 23.510

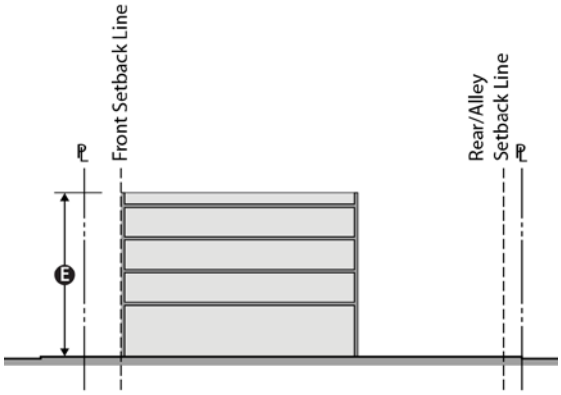
REGIONAL TOWN CENTER ZONE STANDARDS

Purpose

The purpose of this zone is to provide locations for regional-serving retail, office, and residential uses that provide a vibrant mixed-use setting that fosters positive day and nighttime activity. Development may feature dynamic taller buildings and building complexes (over four stories in height) that are scaled appropriately to create a comfortable pedestrian environment and be compatible with adjacent neighborhoods. Mixed-use development is required and can be designed horizontally or vertically. Design characteristics include public plazas and other gathering places, open storefronts with expansive windows, and a rich mix of uses and tenants. Centers will be designed to provide connections into the surrounding neighborhoods and located to provide easy access to automobiles and public transportation from across the region.



Building Placement



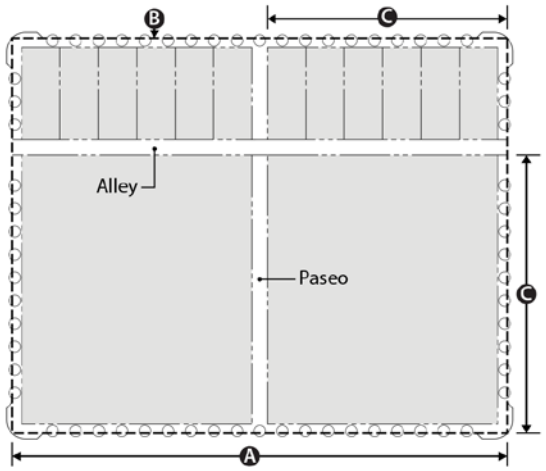
Building Form

Building Placement	
Setback	
Primary Building Setback (build-to line)	
Front setback (A)	0 feet min./ 10 feet max.
Side yard (B)	0 feet min.
Side street or internal circulation street (C)	0 feet min. 0 feet max.
Rear yard and alley (D)	0 feet min.
Accessory Building Placement	
Front yard	n/a
Side street	n/a
Side yard	n/a
Rear yard and alley	n/a

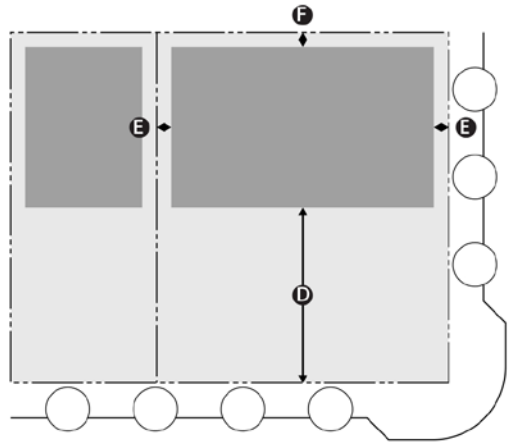
Building Form	
Building Frontage	
Primary street	70% min
Side street[1]	50% min
Floor Area Ratio (FAR)	
Minimum FAR	0.3[2]
Maximum FAR	1.5[2]
Building Height	
Minimum height	20 feet
Maximum height (E)	65 feet

[1]Building is located within required side yard or side street or circulation street area.

[2]Parcels within one-half mile of US 50 are permitted a minimum FAR of 0.35 and a maximum FAR of 2.0.



Connectivity



Parking Placement

Allowed Use Types
Large regional commercial establishments (retail stores, restaurants, entertainment venues, and other citywide-serving retail)
Moderate to large entertainment venues
Office uses (primary or secondary uses)
Medium density residential (6.1 to 18 units per acre)
High density residential (20.1 to 40 units per acre)
High density residential with transit bonus (20.1 to 80 units per acre)
Transit-oriented developments when adjacent to fixed station locations
Allowed Frontage Types
Allowed frontage types are associated with each streetscape type. See preferred streetscape types below and in Chapter 23.513 (Streetscape type and frontage type standards).
Streetscape Types
Major Arterial
Minor Arterial
Nonresidential Collector Street
Residential Collector Street
Main Street
Nonresidential Local Street
Standard Residential Street
Minor Residential Street
Alley
Paseo
Multi-use Path

Density	
Minimum density	6.1 du/acre
Maximum density	20 du/acre
Connectivity and Parking	
Connectivity[3]	
Maximum block length (A)	660 feet
Maximum block perimeter (B)	2,640 feet
Maximum pedestrian block length (C)	350 feet
Parking Placement	
Setbacks from public or private streets (D)	Rear 50%of lot
Side yard setback (E)	0 feet min.
Rear yard and alley setback (F)	5 feet min.
Required Spaces	
Parking ratios must meet City standards as identified in Municipal Code Title 23 Chapter 23.719.	

3. Pedestrian connections must comply with the specifications for paseos or multi-use paths outlined in RCMC 23.513 (Streetscape type and frontage type standards).

Internal circulation streets are private or public streets on commercial or residential lots which access either buildings or parking areas. Internal circulation streets must be provided every 350 feet along any one block face (minimum) and must comply with the specifications for main street, nonresidential collector street (commercial), standard residential street, or minor residential street outlined in RCMC 23.513 (Streetscape type and frontage type standards).

Pedestrian connections and internal circulation streets must connect on at least two ends to public or private pedestrian or vehicular routes.

Chapter 23.513

STREETSCAPE TYPE AND FRONTAGE TYPE STANDARDS

23.513.010 Enhanced Design Standards for City Street Types.
The purpose of this section is to provide roadway standards that will facilitate the creation of streets that are inviting, multimodal public places. This will provide pedestrians and bicyclists with safe and easy access throughout centers and into adjoining villages and neighborhoods. The intent of this section is to strengthen the city's adopted street standards by making them compatible with development occurring within centers and to include new typologies that further facilitate the creation of a pedestrian-oriented street network.

The streetscape typologies allowed in one or more of the form-based districts as described in the following subsections are listed below. In addition, two new pathway types, identified below as "new," are recommended to be included in each of the three center types. Otherwise, the street standards are consistent with the city's adopted street standards.

- Major Arterial
- Minor Arterial
- Nonresidential Collector Street (Commercial)
- Residential Collector Street
- Main Street
- Nonresidential Local Street (Commercial)
- Standard Residential Street
- Minor Residential Street
- Alley
- Paseo – New pathway type
- Multi-Use Path – New pathway type

A. Major Arterial. Characteristics of a major arterial:

1. Consistent with the city's adopted street standards, a major arterial is a six-lane high-volume roadway with a center median, bike lanes, and sidewalks. On-street parking is not permitted.

Buildings face the street along major arterials

2. Regional town centers will be generally located adjacent to at least one major arterial, since these centers serve the entire community and surrounding areas. Local town centers may be located along a major arterial, but preferably not more than one and preferably not bifurcating or running through the local town center. Village centers should not be located along major arterials. This typology is not ideally suited to supporting a pedestrian-oriented retail environment, so commercial frontages should be located along other street typologies whenever possible.

3. The median in the center of the roadway should be utilized to facilitate the safe passage of pedestrians along and across a major arterial. Suggested treatments include landscaping and pedestrian refuges at crossings.

4. The landscaping strip along the sides of the roadway should be designed to provide a comfortable separation between pedestrians and vehicles traveling along a major arterial. It is suggested that the strip include a continuous landscaped area between the edge of the curb and the sidewalk. Street trees and lighting should be provided and designed at a pedestrian scale.

5. Where right-turn lanes are required, the sidewalk and landscape strip widths should not be diminished.

6. Wherever buildings are situated near the public right-of-way, storefront frontage types are preferred due to the high traffic volumes. It is preferred that building frontages approach the sidewalk near intersections, especially those anchoring the intersection between an arterial and a nonresidential collector street or main street.

B. Minor Arterial. Characteristics of a minor arterial:

Median with pedestrian refuge along minor arterials

1. Consistent with the city's adopted street standards, a minor arterial is a four-lane high-volume roadway with a center median, bike lanes, and sidewalks.

2. On-street parking may be permitted in commercial areas to help limit the speed of traffic, create a safer pedestrian environment, and provide parking immediately in front of commercial storefronts.

3. Regional town centers may be located along minor arterials since these centers serve the entire community and surrounding areas. Local town centers and village centers may also be located along at least one minor arterial. Where minor arterials run through a local town center or village center, the roadway design should be modified to include on-street parking and design elements to facilitate a safe pedestrian environment. This typology is not ideally suited to supporting a pedestrian-oriented retail environment, so commercial frontages should be located along other street typologies when possible. However, commercial buildings facing a minor arterial should front the street with front door entries toward the street.

4. The median in the center of the roadway should be utilized to facilitate the safe passage of pedestrians along and across a minor arterial. Suggested treatments include landscaping and pedestrian refuges at crossings.

5. The landscaping strip along the sides of the roadway should be designed to create a separation between pedestrians and fast-moving vehicles. The strip should include a landscaped area between the edge of the curb and the sidewalk. Street trees and lighting should be provided and designed at a pedestrian scale.

6. Where right-turn lanes are required, the quality of the pedestrian environment should not be diminished with the width of sidewalks and landscape strips maintained.

7. The facades of buildings located at the required "build-to line" in fulfillment of the minimum building frontage requirement should be storefront frontage types. It is preferred that building frontages approach the sidewalk near intersections.

C. Nonresidential Collector Street (Commercial). Characteristics of a nonresidential collector street (commercial):

Continuously landscaped area between sidewalk and street along nonresidential collector streets

1. Consistent with the city's adopted street standards, a nonresidential collector street is a two-lane roadway with bike lanes, on-street parking, and detached sidewalks.

2. This street typology may be used in any of the center zones.

3. The typology may include a median in the center of the roadway. Whenever a median is present, it should be utilized to facilitate the safe crossing of pedestrians along and across the street. Suggested treatments include landscaping and pedestrian refuges at crossings.

4. The landscape strip areas should be designed to enhance the pedestrian environment by providing a landscape separation between pedestrians and fast-moving vehicles. Motorists should have adequate views of the storefronts located along the street. It is recommended that street trees and lights designed to the pedestrian scale be placed within landscape strips. The strips may comprise a continuous landscaped area or intermittent tree wells surrounded by paving materials that are compatible with the sidewalk's materials. Canopy street trees should be used to maintain views of storefronts beneath the tree canopy. Intersections should be designed to provide a safe and pleasant pedestrian environment. To improve the safety and visibility of pedestrians crossing the street, features may include pedestrian bulbouts, differentiated accent paving within the intersection, pedestrian refuge areas within the medians of arterials, and in-street crossing lights.

5. Turning movements typically occur from within the main travel lanes; however, short (one- to two-car-length) turn pockets may be provided at some intersections in lieu of parking on one side of the street.

6. Door yard/terrace or light court, stoop, storefront, gallery, and arcade frontage types are preferred due to the urban character of the street.

D. Residential Collector Street. Characteristics of a residential collector street:

Residential Collector Street with bike lanes and landscaping between sidewalk and roadway

1. Consistent with the city's adopted street standards, a residential collector street is a two-lane roadway with bike lanes, and landscape strip between sidewalk and roadway.

2. This street typology may be used in any of the center zones.

3. The landscape strip areas should be designed to provide pedestrians with secure passage along the roadway. It is recommended that street trees and lights designed to the pedestrian scale be placed within continuous landscape strips to provide a barrier between the roadway and sidewalk. Larger canopy trees should be used where possible to shade the sidewalk and the street.

4. Intersections should be designed to provide pedestrians with safe passage and adequate visibility from motorists. Features may include pedestrian bulbouts, differentiated accent paving within the intersection, pedestrian refuge areas within the medians of arterials, and in-street crossing lights.

5. Turning movements typically occur from within the main travel lanes; however, short (one- to two-car-length) turn pockets may be provided at some intersections in lieu of parking on one side of the street.

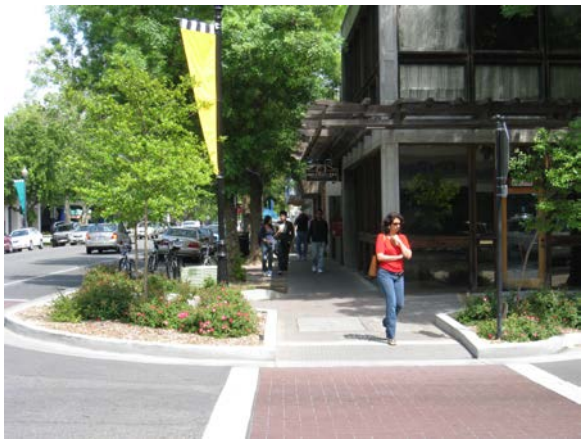
6. Common yard, porch, door yard/terrace or light court, and stoop frontage types are preferred.

E. Main Street. Characteristics of a main street:

1. Consistent with the city's adopted street standards, a main street is a two-lane roadway with diagonal or parallel on-street parking, and sidewalks.

2. This street typology may be used in any of the center zones.

3. Landscaping and larger trees should frequently interrupt the parking lanes to soften the visual impact of the parked vehicles and to help cool the air heated by the pavement.



Main street with on-street parking, sidewalks, landscaping and pedestrian bulbouts

4. Intersections should be designed to provide pedestrians with safe passage. Features may include pedestrian bulbouts, differentiated accent paving within the intersection, pedestrian refuge areas within the medians of arterials, and in-street crossing lights.

5. Turning movements typically occur from within the main travel lanes; however, short (one- to two-car-length) turn pockets may be provided at some intersections in lieu of parking on one side of the street.

6. Storefront, gallery, arcade, and discontinuous arcade frontage types are preferred due to the urban and retail character of the street.

F. Nonresidential Local Street (Commercial). Characteristics of a nonresidential local street (commercial):

1. Consistent with the city's adopted street standards, a nonresidential local street is a two-lane, low-speed roadway with on-street parking and detached sidewalks, but no bike lanes.

2. This street typology may be used in any of the center zones.

3. The landscape strip areas should be designed to provide pedestrians with secure passage along the roadway and motorists with adequate views of the storefronts located along the street. It is recommended that street trees and lights designed to the pedestrian scale be placed within strips to provide a barrier between the roadway and sidewalk. The strips may comprise a continuous landscaped area or intermittent tree wells surrounded by paving materials that are compatible with the sidewalk's materials. Smaller canopy street trees should be used to maintain views of storefronts.

Nonresidential local street with tree wells and lighting placed in the landscape strip

4. Wherever a nonresidential local street intersects with an arterial, a collector street, or a main street, the intersection should be designed to provide pedestrians with safe passage and adequate visibility from motorists. Features may include pedestrian bulbouts, differentiated accent paving within the intersection, pedestrian refuge areas within the medians of arterials, and in-street crossing lights.

5. Turning movements typically occur from within the main travel lanes; however, short (one to two car-length) turn pockets may be provided at some intersections in lieu of parking on one side of the street.

6. Porch, door yard/terrace or light court, stoop, courtyard, and storefront frontage types are preferred due to the urban, but more intimate, scale of the street.

G. Standard Residential Street. Characteristics of a standard residential street:

1. Consistent with the city's adopted street standards, a standard residential street is a two-lane roadway with on-street parking and detached sidewalks, but no bicycle lanes.

2. This street typology may be used in any of the center zones.

3. It is recommended that street trees and lights designed to the pedestrian scale be placed within the landscape strips. The strips should comprise a continuous landscaped area. Larger canopy trees should be used where possible to shade the sidewalk and the street.

Standard residential street with on-street parking and pedestrian-scale lighting in the landscape strip

4. Wherever a standard residential street intersects with a collector street, a main street, or a nonresidential local street, the intersection should be designed to provide pedestrians with safe passage and adequate visibility from motorists. Features may include pedestrian bulbouts and differentiated accent paving within the intersection.

5. Turning movements typically occur from within the main travel lanes; however, short (one to two car-length) turn pockets may be provided at some intersections in lieu of parking on one side of the street.

6. Porch, door yard/terrace or light court, stoop, courtyard, and storefront frontage types are preferred due to the urban character of the street.

H. Minor Residential Street. Characteristics of a minor residential street:

1. Consistent with the city's adopted street standards, a minor residential street is a two-lane roadway with on-street parking and detached sidewalks, but no bicycle lanes.

2. This street typology may be used in any of the center zones.

3. It is recommended that street trees and lights designed to the pedestrian scale be placed within the landscape strips or in bulbouts or tree wells between parking spaces. The strips should comprise a continuous landscaped area. Larger canopy trees should be used where possible to shade the sidewalk and the street.

4. Wherever a minor residential street intersects with a collector street, a main street, or a nonresidential local street, the intersection should be designed to provide pedestrians with safe passage and adequate visibility from motorists. Features may include pedestrian bulbouts and differentiated accent paving within the intersection.

Minor residential street with landscaped bulbouts and pedestrian-scale lighting

5. Turning movements typically occur from within the main travel lanes; however, short (one to two car-length) turn pockets may be provided at some intersections in lieu of parking on one side of the street.

6. Porch, door yard/terrace or light court, stoop, courtyard, and storefront frontage types are preferred due to the urban character of the street.

I. Alley. Characteristics of an alley:

1. Consistent with the city's adopted street standards, an alley is a narrow roadway that provides access from the rear of a lot onto a public street.

2. This street typology may be used in any of the center zones.

3. Porch and stoop frontages are preferred for use in accessory dwelling units facing the alley.

Alley provides rear access

J. Paseo – New pathway type. Characteristics of a paseo:

1. Paseos are typically private (but may be public) pathways serving pedestrians and bicyclists only. This new street typology may also provide some limited service access during specified periods of the day. A paseo includes a wide paved area between two building frontages.

2. This street typology may be used in any of the center zones.

3. Street lighting and landscaping should be designed at a pedestrian scale. Larger canopy trees should be used where possible to shade the paseo.

4. Porch, door yard/terrace or light court, stoop, courtyard, storefront, gallery, and arcade frontage types are preferred due to the urban and intimate scale of the street.

Paseo with landscaping and storefronts

K. Multi-Use Path – New pathway type. Characteristics of a multi-use path:

1. Multi-use paths are pathways that connect neighborhoods, districts, and regions and serve pedestrians and bicyclists only. A multi-use path includes two bicycle lanes, one in each direction.

2. This street typology may be used in any of the center zones.

3. Street lighting and landscaping should be designed at a pedestrian scale. Larger canopy trees should be used where possible to shade the pathway.

4. Porch, door yard/terrace or light court, and courtyard frontage types are preferred due to the intimate scale of the pathway. [Ord. 27-2008 § 1 (Exh. A § 3.2.040)].

Multi-use path with two bike lanes

Table 1 Preferred Frontage Type by Street Type

Street Type	Common yard	Porch	Door Yard/ Terrace or Light Court	Courtyard	Stoop	Storefront	Gallery	Arcade	Discontinuous Arcade
Minor and Major Arterial						x			
Non-residential Collector			x	x	x	x	x	x	
Residential Collector	x	x	x		x				
Main Street						x	x	x	x
Non-residential Local		x	x	x	x	x			
Standard Residential		x	x	x		x			
Minor Residential		x	x	x	x	x			
Alley		x			x				
Paseo		x	x	x	x	x	x	x	
Multi-Use Path		x	x	x					

23.513.020 Frontage types.

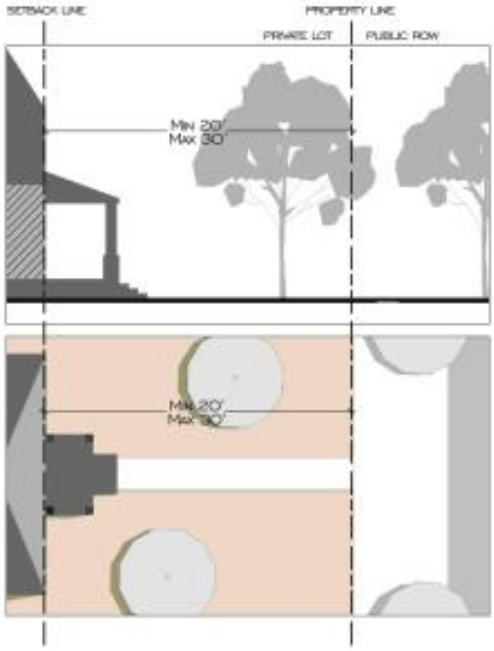
The purpose of this section is to provide appropriate building frontage types for construction in the form-based zones. The frontage types will ensure a proper transition from the public to the private realm by defining the edge of the streetscape, while perpetuating the character of individual centers. The intent of this section is to introduce a limited number of common building frontages that may be broadly applied along the streetscape typologies. Specific permitted frontage types for each streetscape typology may be found in Section 23.513.010 (Enhanced design standards for city street types).

The frontage types allowed along one or more of streetscape typologies are as follows:

- Common Yard
- Porch
- Door Yard/Terrace or Light Court
- Courtyard
- Stoop
- Storefront
- Gallery
- Arcade
- Discontinuous Arcade

A. Common Yard Standards and Characteristics

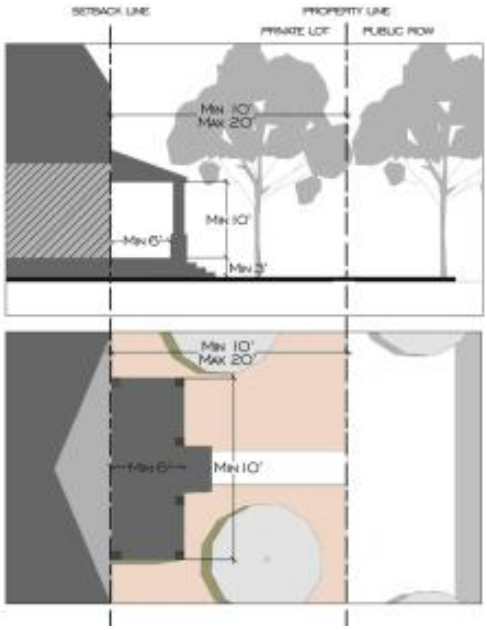
1. As shown in the section and plan drawings, a common yard frontage is characterized by deep front yard setbacks. Front yards do not contain fences and are visually continuous with one another, thereby creating a "strip" of green between the building frontage and the public right-of-way. Porches and/or stoops are not required, though they are recommended. This frontage type is appropriate where residential development is incorporated into a center.
2. Primary Street Setback. The front facade of the structure must be set back a minimum of 20 feet behind the front property line and a maximum of 30 feet. Porches and stoops may project into the required setback.
3. Fences are prohibited within the front setback.



Source: SERA Architects, 2008

B. Porch Standards and Characteristics.

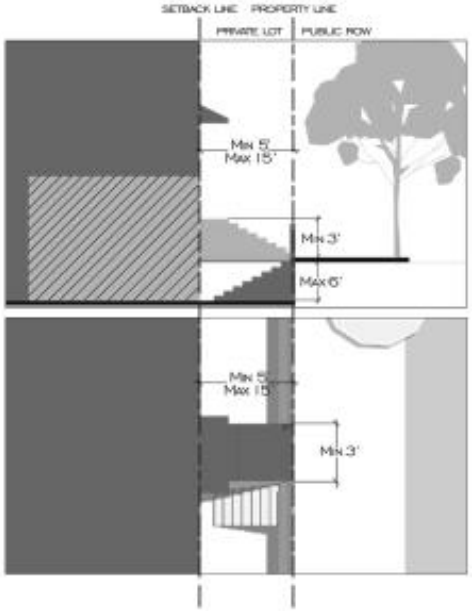
1. As shown in the section and plan drawings, a porch frontage is characterized by a facade which is set back from the property line with a front yard and by a porch which is appended to the front facade (the porch may encroach into the front setback). The frontage type is appropriate where residential development is incorporated into a center.
2. Primary Street Setback. The front facade of the structure must be set back a minimum of 10 feet behind the front property line and a maximum of 20 feet. Porches may project into the required front setback.
3. Porches must conform with the following:
   i. Minimum of 10 feet tall (clear).
   ii. Minimum of 6 feet deep (clear).
   iii. Porch height must be a minimum of 3 feet above grade.
   iv. Minimum of 10 feet wide.
4. Fences are permitted within the front setback, but may be no greater than 4 feet in height.



Source: SERA Architects, 2008

C. Door Yard/Terrace or Light Court Standards and Characteristics

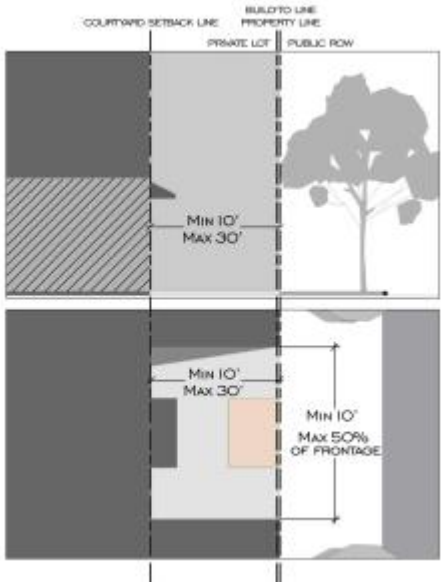
1. As shown in the section and plan drawings, a door yard/terrace or a light court frontage is a facade that is set back from the street property line by an elevated terrace or a sunken light court. This buffers residential uses from the sidewalk and removes the private yard from public encroachment. The door yard/terrace or light court is suitable for outdoor dining and is appropriate where residential, professional office, and retail development is incorporated into a center.
2. Primary Street Setback. The front facade of the building must be set back a minimum of 5 feet and a maximum of 15 feet behind an elevated terrace or sunken light court. The terrace and/or sunken light court must directly abut the front property line.
3. Sub-basements accessed by a light court may not be more than 6 feet below the sidewalk.
4. The stoop above the light court must be a minimum of 3 feet above grade and a minimum of 3 feet wide.
5. Above-grade commercial building entrances at the stoop level must either be covered by an awning or canopy, or be recessed behind the front building facade. If an awning or canopy is provided, it must meet the dimensional standards provided in subsection (F) of this section (Storefront). If a recessed entry is provided, it must be recessed behind the front facade a minimum of 3 feet and a maximum of 5 feet.



Source: SERA Architects, 2008

D. Courtyard Standards and Characteristics.

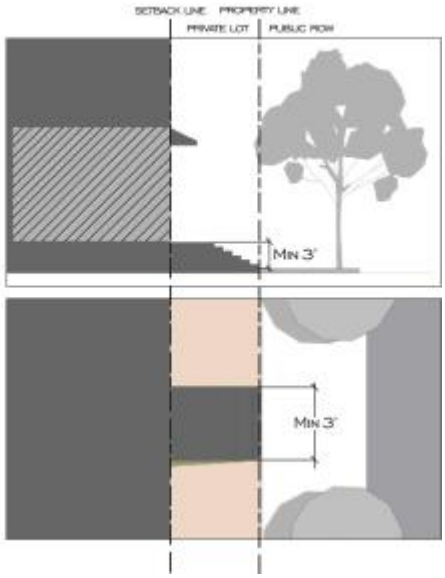
1. As shown in the section and plan drawings, a courtyard frontage may be created by recessing a central portion of the facade for a portion of the building frontage. The courtyard frontage should be allocated with other frontage types (typically storefront, stoop, gallery, or arcade). A low fence or wall, with a pedestrian opening in all cases, may be provided along the setback line to define the space of the courtyard/forecourt. A courtyard may be suitable for gardens, outdoor dining, and vehicle drop-offs and is appropriate where residential, office, retail, and institutional uses are incorporated into a center.
2. Primary Street Setback. The front facade of the building must be built to the front property line for at least 50 percent of the overall building frontage. The remaining 50 percent of building frontage may be used to create a recessed courtyard in the central portion of the facade.
3. Courtyards must be set back from the build-to line/front building facade a minimum of 10 feet and a maximum of 30 feet.
4. Courtyards must span a minimum of 10 feet along the front facade and may comprise no more than 50 percent of the overall building frontage.
5. The courtyard frontage may choose to incorporate other frontage types (typically storefront, stoop, gallery, or arcade), but is not expressly required to do so.
6. Courtyards may not be covered.
7. Fences and walls with pedestrian openings are permitted within the courtyard setback, but may be no greater than 4 feet in height.



Source: SERA Architects, 2008

E. Stoop Standards and Characteristics.

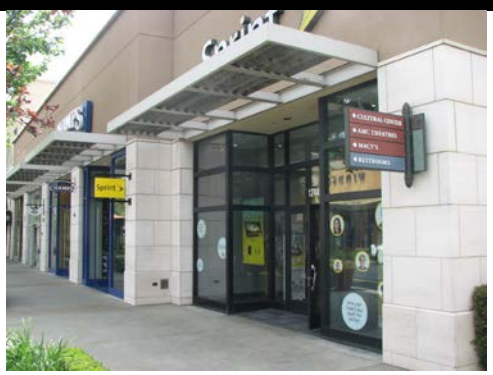
1. As shown in the section and plan drawings, a stoop frontage is characterized by a facade which is aligned close to the frontage line with the ground story elevated from the sidewalk to provide privacy for the ground floor uses. The entrance is usually an exterior stair or landing which may be combined with a small porch or roof. The stoop frontage type is appropriate where ground floor residential and office professional uses are incorporated into a center.
2. Primary Street Setback. The front facade of the building must be set back behind an elevated stoop, which must be aligned with and directly abut the front property line.
3. Stoops must conform with the following:
   i. Stoops must rise to a minimum of 3 feet above grade.
   ii. Minimum 3 feet wide.
4. Stoop frontages may be combined with a small roof or porch.
5. Commercial building entrances at the stoop level must either be covered by an awning or canopy or be recessed behind the front building facade. If an awning or canopy is provided, it must meet the dimensional standards provided in subsection (F) of this section (Storefront). If a recessed entry is provided, it must be recessed behind the front facade a minimum of 3 feet and a maximum of 5 feet.

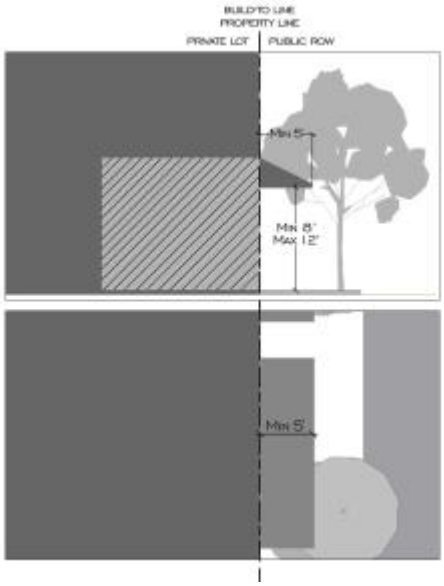


Source: SERA Architects, 2008

F. Storefront Standards and Characteristics.

1. As shown in the section and plan drawings, a storefront frontage is characterized by a facade which is aligned close to or directly on the right-of-way line with the building entrance at sidewalk grade. Storefront frontages have substantial glazing on the ground floor and provide awnings or canopies cantilevered over the sidewalk. Building entries may either provide a canopy or awning, or alternatively, may be recessed behind the front building facade. The frontage type is appropriate where ground floor retail or office uses are incorporated into a center.
2. Primary Street Setback. The front facade of the building must be built to the front property line.
3. 3. Awnings/canopies must be provided for a minimum of 50 percent of the overall building frontage and must comply with the following:
    i. Awnings/canopies must project a minimum of 5 feet over the sidewalk.
    ii. Awnings/canopies must provide a minimum of 8 feet and a maximum of 12 feet of vertical clearance over the sidewalk.
4. Building entrances must either be covered by an awning or canopy, or be recessed behind the front building facade. If an awning or canopy is provided, it must meet the dimensional standards provided above. If a recessed entry is provided, it must be recessed behind the front facade a minimum of 3 feet and a maximum of 5 feet.

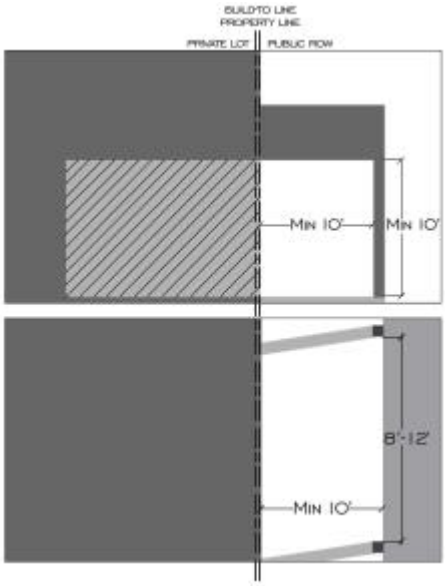




Source: SERA Architects, 2008

G. Gallery Standards and Characteristics.

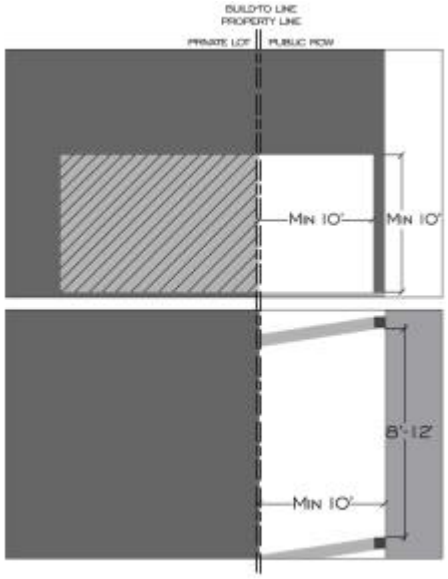
1. As shown in the section and plan drawings, a gallery frontage is characterized by a facade which is aligned with the back of the sidewalk, with the building entrance at sidewalk grade and with an attached colonnade that projects over the sidewalk. The sidewalk must be fully absorbed within the colonnade so that a pedestrian may not bypass it. This frontage is conventional for retail use.
2. Primary Street Setback. The front facade of the building must be set back a minimum of 10 feet behind a colonnade. The colonnade may be located no more than 3 feet behind the curb.
3. The gallery must provide a minimum of 10 feet of vertical clearance from the sidewalk.
4. There must be a minimum of 10 feet of clearance between the columns and the front facade of the building.
5. Columns must be spaced a minimum of 8 feet and a maximum of 12 feet apart.



Source: SERA Architects, 2008

H. Arcade Standards and Characteristics.

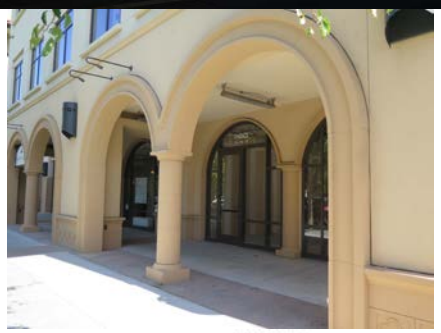
1. As shown in the section and plan drawings, an arcade frontage is nearly identical in character to the gallery frontage except that the upper stories of the building may project over the public sidewalk way. The sidewalk must be fully absorbed within the colonnade so that a pedestrian may not bypass it. This frontage is conventional for retail use.
2. Primary Street Setback. The front facade of the building must be set back a minimum of 10 feet behind a colonnade. The colonnade may be located no more than 3 feet behind the curb.
3. The arcade must provide a minimum of 10 feet of vertical clearance from the sidewalk.
4. There must be a minimum of 10 feet of clearance between the columns and the front facade of the building.
5. Columns must be spaced a minimum of 8 feet and a maximum of 12 feet apart.

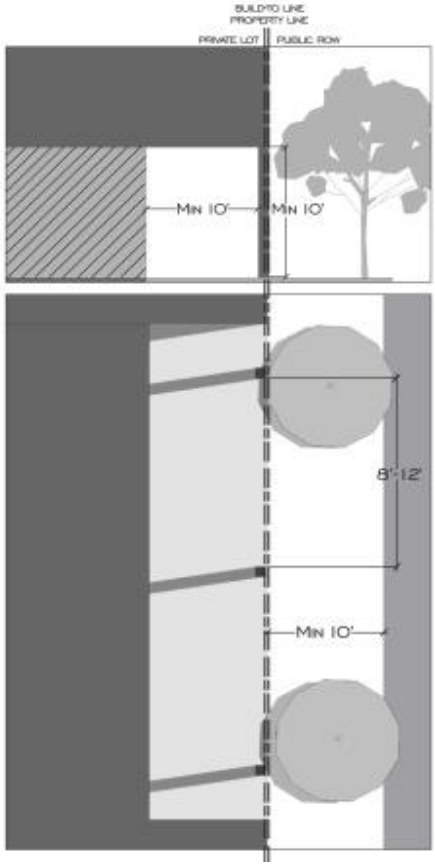


Source: SERA Architects, 2008

I. Discontinuous Arcade Standards and Characteristics.

1. As shown in the section and plan drawings, a discontinuous arcade frontage is nearly identical in character to the arcade frontage except that the colonnade is set back behind the right-of-way. This frontage should not be used for long stretches of the facade and should ideally be flanked on either side by building frontages built to the right-of-way line. This frontage is conventional for retail use.
2. Primary Street Setback. The front facade of the building must be set back a minimum of 10 feet behind a colonnade. The colonnade must be aligned with and directly abut the front property line.
3. The arcade must provide a minimum of 10 feet of vertical clearance from the sidewalk.
4. There must be a minimum of 10 feet of clearance between the columns and the front facade of the building.
5. Buildings with a discontinuous arcade must be adjacent to a sidewalk with a minimum width of 10 feet. Columns must be spaced a minimum of 8 feet and a maximum of 12 feet apart. [Ord. 27-2008 § 1 (Exh. A § 3.2.050)].





Source: SERA Architects, 2008

7

Article 7 Site Planning and Development Standards

EXHIBIT B

Article 7. Site Planning and Development Standards

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EXHIBIT B

Article 7. Site Planning and Development Standards

Overview
This article provides standards to ensure that properties are developed consistent with the General Plan vision of a quality-built environment, reflected in the character of neighborhoods, walkable developments, unified architectural details, landscaping and integrated public spaces. This article will also ensure that development is safe and functional, interconnected with adjacent properties and the surrounding neighborhood, and visually consistent with the community. To achieve these objectives, this article provides development regulations related to site-specific components of projects, such as landscaping, parking, loading, lighting, pedestrian facilities, public spaces, accessory structures, and signage.

Article 7 Contents

Chapter 23.701 – Height Measurement and Exceptions
Chapter 23.704 – Yard Measurement and Projections
Chapter 23.710 – Housing Incentives/Density Bonus Provisions
Chapter 23.713 – Condominium Conversion
Chapter 23.716 – Landscaping
Chapter 23.719 – Parking and Loading
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Chapter 23.701

HEIGHT MEASUREMENT AND EXCEPTIONS

Sections:

23.701.010 Purpose.
~~23.701.020 Definitions.~~
23.701.02~~3~~0 Height regulations.
23.701.03~~4~~0 Height measurement.
23.701.04~~5~~0 Height exceptions.

23.701.010 Purpose.
The purpose of this chapter is to provide the rules for determining and calculating height of structures ~~within~~ in the city. Additionally, it includes exceptions to the height requirements of the underlying zoning district based on use type and features. The intent of these regulations is to provide for compatibility of building height when adjacent lots have different maximum height limits or there are different grade levels between a development site and its adjacent roadway. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.1.010)].

~~**23.701.020 Definitions.**~~
~~For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~A. "Basement" means that portion of a building included between the upper surface of any floor and the upper surface of the floor next above which is partly below grade, but so located that the vertical distance from grade to the floor below is less than the vertical distance from grade to the floor above.~~

~~B. "Grade" is the lowest point of elevation of the finished surface of the ground between the exterior wall of a building and a point five feet distant from said wall, or the lowest point of elevation on the finished surface of the ground between the exterior wall of a building and the property line if it is less than five feet distant from said wall. In cases where walls and fences are parallel to and within five feet of a public sidewalk, alley, or other public way, the grade shall be the elevation of the sidewalk, alley, or public way. In the case of signs, "grade" is the lowest point of elevation of the finished surface of the ground at the base of the sign, or in the case of a double support, the lowest point of elevation of the finished surface of the ground at the supports.~~

~~C. Grade, Existing. "Existing grade" shall mean the natural grade in place prior to the preparation of property for development. For individual recorded lots, "existing grade" shall mean natural grade or the grade established as a part of the development of the subdivision.~~

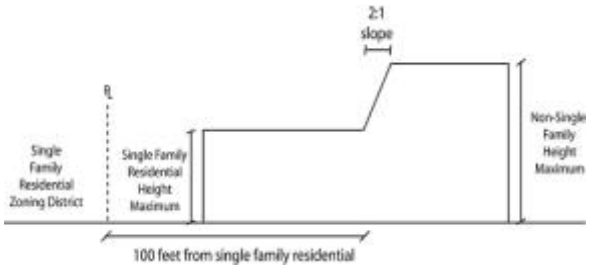
~~D. Grade, Finish. "Finish grade" shall mean the final contour of the ground surface of a site that conforms to the approved grading plan inclusive of cut and fill when not part of master grading of a subdivision. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.1.020)].~~

23.701.02~~3~~0 Height regulations.
A. Generally. Except as otherwise provided by this chapter or any other provisions of this title, all structures shall be limited to the maximum height identified in the underlying (or applicable overlay) zoning district as identified in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards), to the maximum height allowed for accessory structures as identified in Chapter 23.734 ~~RCMC~~ (~~Residential~~ Accessory Structures), or to the maximum height allowed for telecommunication facilities as identified in ~~RCMC~~ Section 23.907.020 (Telecommunication facilities). The height provisions for buildings or structures shall be interpreted so that both the limitation as to the number of stories and the limitation of the height in feet shall both apply when both standards are listed.

B. Height Compatibility with Single-Family Development. Whenever a structure is proposed on a lot that is adjacent to a single-family residential zone (e.g., CMU adjacent to RD-5), the proposed structure shall maintain the same maximum height allowed in the adjacent single-family residential zone (i.e., ~~e.g.,~~ the RD-5 lot) within 100 feet of the shared property line. From that point measured 100 feet from the shared line, the maximum height of the proposed structure may increase to the maximum allowed by its underlying zoning at a two-to-one ratio. See Figure 23.701-1

(Height Compatibility with Single-Family Development). In the instance where the zones are separated by a public right-of-way, this rule shall still apply and the 100-foot distance measurement shall begin from the property line of the residential zone adjacent to the right-of-way.

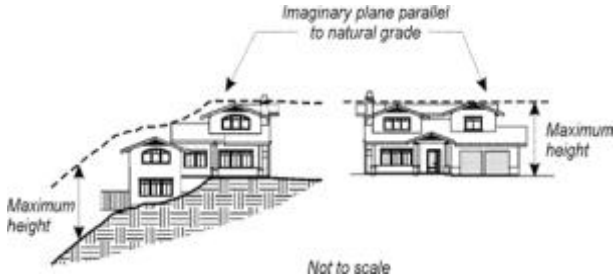
Figure 23.701-1: Height Compatibility with Single-Family Development



C. Height Limits in Aircraft Approach Zones. In any zone, no tree or other object of natural growth shall be allowed to grow and no building or appurtenance thereon, tower, or other structure shall be erected or maintained to exceed the height limits developed for aircraft approach and take-off areas, nor the imaginary surfaces as defined by the Federal Aviation Administration. Such approach and take-off areas may be depicted on the zoning map for reference. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.1.030)].

23.701.0340 Height measurement.
The height of a structure shall be measured as the vertical distance from the finish grade of the site to an imaginary plane located the allowed number of feet above and parallel to the grade (see Figure 23.701-2, Measurement of Height).

Figure 23.701-2: Measurement of Height



[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.1.040)].

23.701.0450 Height exceptions.
Exceptions to the height regulations are as follows:

A. General Height Exceptions. Towers, penthouses, and other roof structures for the purpose of shelter for mechanical equipment, cupolas, water tanks, church steeples, carillon towers, radio/television antennas, and similar structures and necessary mechanical appurtenances may be erected on a building, or on the ground, to a height greater than the limit otherwise established within the underlying zone, or for that use; provided, that no such exception shall cover at any level more than 15 percent of the area of the lot nor have an area at the base greater than 1,600 square feet. (See ~~RCMC~~ Section 23.907.020 (Telecommunication facilities) for dish antenna regulations.) All construction is subject to approval of building inspection. Signs may not be placed on such structures at any height exceeding the height of an otherwise permitted building. Fences or walls may be required and conditioned to exceed ~~six~~ 6 feet in height for a project, as determined by the ~~approving authority~~approval authority related to a planning entitlement hearing on the same parcel of land.

B. Height Exceptions for Residential Zones. As part of design review, the designated ~~approving authority~~approval authority may allow apartment houses, schools, churches, public buildings, and other similar buildings to be erected to a height not to exceed 75 feet; provided, that the required yards are increased ~~one~~ 1 foot for each ~~one~~ 1 foot of height increase of said building.

C. Mixed-Use, Automotive, and Industrial Zones. As part of design review, the designated ~~approving authority~~approval authority may permit the maximum height for buildings in the mixed-use, automotive, and industrial zones to be increased to a maximum of 150 feet; provided, that all portions of the building exceeding the underlying height maximum are set back from the ultimate right-of-way line of all abutting streets and freeways a distance at least equal to the height of that portion of the building. For any residential portion of a hotel or a residential use, all required yards and courts shall be increased ~~one~~ 1 square foot for each foot that such building exceeds the maximum height of the underlying zoning district. In any case, the floor area to lot area ratio shall not exceed that allowed in the underlying zoning district or two-and-one-half to one when no maximum is specified. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.1.050)].

[1] Code reviser's note: Ordinance 13-2013 Exhibit B sets out all of Article 7 without intending to amend the entire article. Only sections intended to be amended by the ordinance cite the ordinance in the section's legislative history.

Chapter 23.704

YARD MEASUREMENT AND PROJECTIONS

Sections:

23.704.010 Purpose.
~~23.704.020 Definitions.~~
23.704.0~~2~~30 Yard and setback regulations.
23.704.0~~3~~40 Allowed encroachments/projections into required yards.

23.704.010 Purpose.
The purpose of this chapter is to establish rules and regulations for setback measurement, yard areas, and encroachments. These provisions, in conjunction with other applicable provisions of this title, are intended to ensure open areas around primary structures, maintain clear visibility for traffic safety and pedestrian access, buffer between property and land uses, and establish natural and visual light and air space privacy, landscaping, and recreation. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.2.010)].

~~**23.704.020 Definitions.**~~
~~For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~"Lot" means a parcel of land shown on a subdivision map, parcel map, certificate of compliance, or a record of survey map, or described by metes and bounds and recorded in the office of the county recorder of Sacramento County, or a site under one ownership having an area for each main building or use as required in the applicable zone and having a frontage upon or access by adequate public easement to a public street, road, or highway. Types of lots include the following and are described in Figure 23.704-1 (Lot and Yard Types):~~

~~A. "Lot, corner" means a lot situated at the intersection of two or more public streets having an angle of intersection of not more than 135 degrees.~~

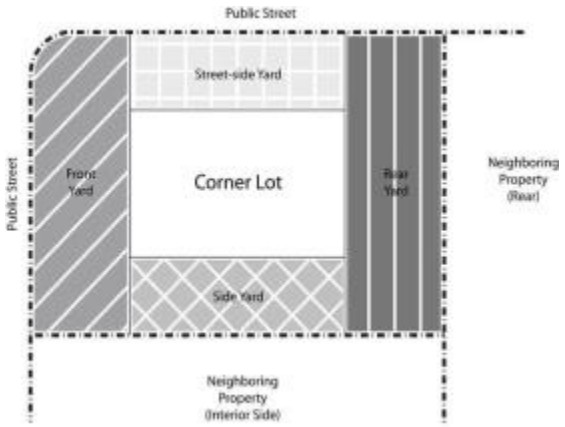
~~B. "Lot, interior" means a lot other than a corner lot.~~

~~C. "Lot, through" means a lot having a frontage on two parallel or approximately parallel streets.~~

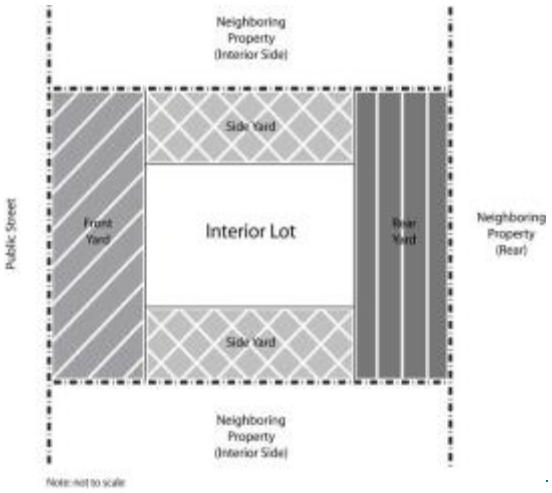
~~D. "Lot, flag" means a parcel of land shaped like a flag; the staff (access corridor) is a narrow strip of land providing vehicular and pedestrian access to the street with the bulk of the property lying to the rear of other lots.~~

~~**Figure 23.704-1: Lot and Yard Types**~~

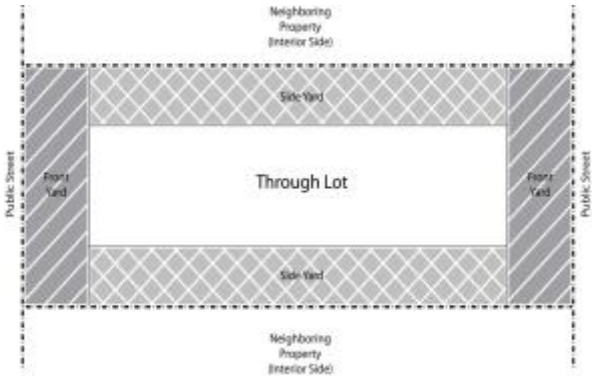
~~*Corner Lot*~~



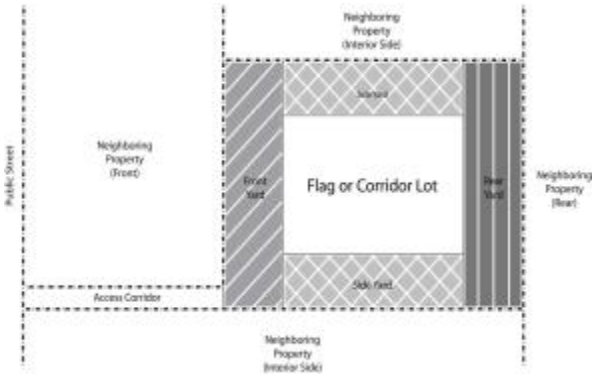
~~*Interior Lot*~~



~~*Through Lot*~~



~~*Flag Lot*~~



~~"Lot depth" means the horizontal distance between the front and rear lot lines measured on the longitudinal center line.~~

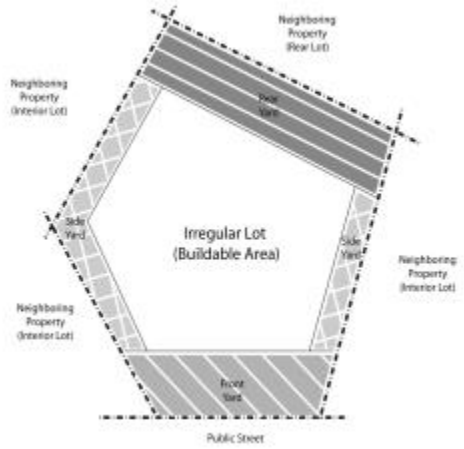
~~"Lot frontage" means the portion of a property that abuts one side of a public street which allows primary access to the property. The public street frontage for lots fronting on a curved street, or on the curved portion of a cul-de-sac street, shall be measured along an arc located within the front 50 feet of the lot and based on a center point coincidental with the center point of the street curve. If such arc is farther than 20 feet from the right-of-way line of the street, that arc will be considered the front yard setback line of the lot.~~

~~"Lot line, front" means, in the case of an interior lot, a line separating the lot from the street or place, and in the case of a corner lot, a line separating the narrowest street frontage of the lot from the street. In the case of a square or~~

~~nearly square-shaped corner lot, the owner may choose which street shall be designated as the front of the lot. Once the choice of frontage has been made, it cannot be changed unless all requirements for yard space are complied with.~~

~~"Lot line, rear" means a lot line which is opposite and most distant from the front lot line and, in case of an irregular, triangular, or gore-shaped lot, a line 10 feet in length within the lot, parallel to and at the maximum distance from the front lot line. See Figure 23.704-2 (Setbacks for Irregular Lots).~~

~~Figure 23.704-2: Setbacks for Irregular Lots~~



~~"Lot line, side" means any lot boundary line not a front lot line or a rear lot line.~~

~~"Lot width" means the horizontal distance between the side lot lines, measured at right angles to the lot depth at a point midway between the front and rear lot lines.~~

~~"Right-of-way line" means the future right-of-way line or plan lines of any highway or street as shown on the current circulation plan roadway system and sizing map of the city's General Plan.~~

~~"Setback" means the minimum distance between a structure and a property line of the lot, measured at a right angle from the designated property line.~~

~~"Yard" means an open space, other than a court, on a lot, unoccupied and unobstructed from the ground upward, except as otherwise provided in this code. Types of yards include the following and are described in Figure 23.704-1 (Lot and Yard Types):~~

~~A. "Yard, front" means a yard extending across the full width of the lot between the front of the main building and the front lot line. The depth of the required front yard shall be measured horizontally between the nearest part of the closest building and the nearest point of the front lot line.~~

~~B. "Yard, rear" means a yard extending across the full width of the lot between the most rear main building and the rear lot line. The depth of the required rear yard shall be measured horizontally from the nearest part of a main building toward the nearest point of the rear lot line.~~

~~C. "Yard, side" means a yard between a building and the side lot line, extending from the front yard to the rear yard. The width of the required side yard shall be measured horizontally from the nearest point of the side lot line toward the nearest part of the closest building.~~

~~D. "Yard, side street" means a yard between a building and the side lot line adjacent to the street right-of-way, extending from the front yard to the rear yard. The depth of the required side street yard shall be measured horizontally between the nearest part of the closest building and the nearest point of the side lot line adjacent to the street.~~

~~Yard Area, Actual. The actual yard area of a lot is the horizontal area between the property line and a parallel line along the nearest structure located outside of the required setback area.~~

~~Yard Area, Required. The required yard area (front, interior side, street side, and/or rear) of a lot is the horizontal area between the property line and the minimum setback distance for the respective yard pursuant to Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.2.020)].~~

23.704.02~~3~~0 Yard and setback regulations.

A. Required Yard Area. Except as otherwise specified in this zoning code, required yard areas shall be kept free of buildings and structures.

B. Vertical Clearance. Except as otherwise provided in this title, every part of a required yard shall be open from its lowest point to the sky unobstructed. Building overhangs, bay windows, and other such elements may intrude as permitted.

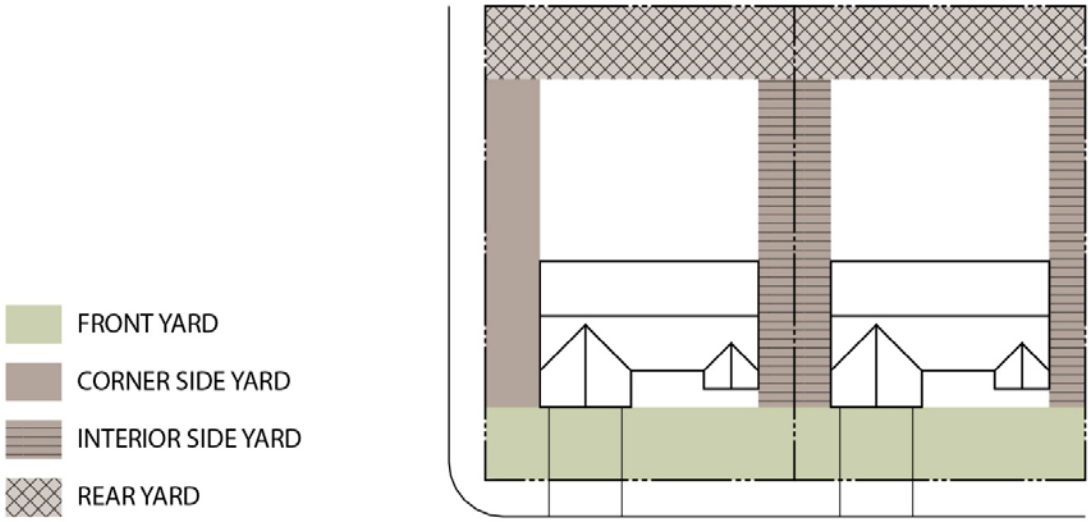
C. Lots Abutting Two or More Streets. In the case of a lot abutting two or more streets, the main buildings and accessory buildings shall be erected so as not to encroach upon the required setback of any of the streets.

D. Through Lots. Where a through lot has a depth of 125 feet or more, said lot shall be subject to front yard setback requirements, and other requirements related to a front yard along the secondary frontage.

E. Lot Area, Depth, Width, and Setback Reduction. Where a lot area or a lot width, depth, or setback has been reduced for an existing legally created lot by not more than 15 percent as a result of acquisition or dedication for a highway, road, drain, or other public purpose or as a result of dedication pursuant to a condition of approval, the lot area or yard so reduced may be included in determining compliance with lot area or yard requirements in the same manner as if the acquisition or dedication had not taken place.

F. Setback Measurement. The setbacks of all buildings and structures shall be ~~determined by~~ measured at right angles from the designated property line, and the building setback line shall be drawn parallel to the designated property line at the required building setback distance. ~~the exterior boundaries of the streets and highways and their proposed widening and extensions as indicated on the circulation plan roadway system and sizing map of the city's General Plan. The width of any street or highway which does not appear in the circulation plan shall be determined from the standards for street widths and improvements set forth in the city's development standards.~~ Setbacks shall be measured from lot lines as detailed below. There shall be, at a minimum, one front property line and one rear property line. The rear property line shall be the lot line parallel, or most nearly parallel, to the front property line. See Figure 23.704-1 (Setback Measurement).

Figure 23.704-1
Setback Measurement



G. Flag Lots. Flag lots shall have a minimum frontage width at the entrance to the parcel from the public right-of-way of 20 feet. No portion of the access corridor shall have a width less than 20 feet. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.2.030)].

23.704.0340 Allowed encroachments/projections into required yards.
The following encroachments shall be permitted; provided, that all such features and structures maintain a minimum three3-foot setback from all property lines and a minimum distance of six 6 feet from any other structure:. Detached accessory structure standards and setbacks are stated in Chapter 23.734 (Accessory Structures).

A. Detached accessory structures as identified in Chapter 23.734 RCMC (Residential Accessory Structures).

AB. Cornices, sills, eaves, canopies, awnings, and similar features may encroach into any required yard area a distance not to exceed 24 inches.

BC. Window bays, including roof overhangs, having a minimum surface area of 50 percent glass, may encroach 24 inches into the required yard area when the finished floor of the window bay is at least 15 inches above the finished floor of the room.

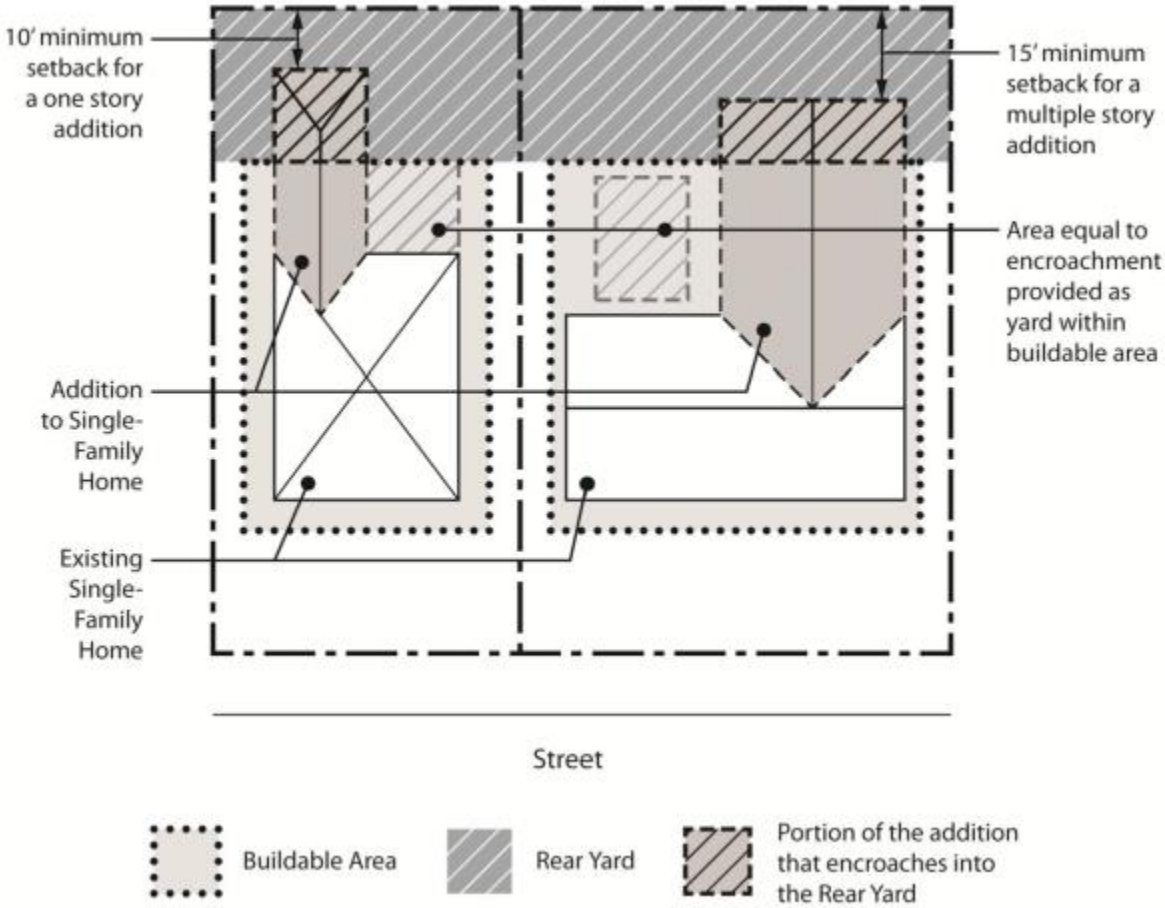
CD. Fire escapes, outside stairways, balconies, and water heater enclosures projecting into a yard, court, or place not more than 36 inches and the ordinary projections of chimneys and flues may be permitted by the chief building official where the same are so placed as not to obstruct the light and ventilation of the subject property.

DE. For single-family residential development, a portion of the main building may project into the required rear yard area; provided, that an equal area of the buildable portion of the lot (this area can be anywhere on the lot) is provided as a yard or court. See Figure 23.704-23 (Single-Family Encroachment). Minimum setbacks are required as follows:

1. One-story additions shall be set back a minimum of 10 feet from the rear property line.

2. Additions exceeding one story shall be set back a minimum of 15 feet from the rear property line.

Figure 23.704-2~~3~~: Single-Family Encroachment



[Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.2.040)].

~~Chapter 23.707~~

~~INTEGRATED DEVELOPMENTS~~

~~Sections:~~

~~23.707.010 Purpose.~~
~~23.707.020 Definition of integrated developments.~~
~~23.707.030 Objective of integrated developments.~~
~~23.707.040 Applicability.~~
~~23.707.050 Review of integrated developments.~~
~~23.707.060 Types of integrated developments.~~

~~23.707.010 Purpose.~~

~~The purpose of this chapter is to create special regulations for projects with multiple parcels and/or buildings. The intent is to encourage the integration of uses (vertically and horizontally) and to establish flexibility in the strict zoning regulations as they apply. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.3.010)].~~

~~23.707.020 Definition of integrated developments.~~

~~For purposes of this title, an "integrated development" is a group of two or more adjacent parcels or uses planned and/or developed in a joint manner which may include shared buildings, public spaces, landscape, and/or parking facilities. Integrated developments may be under single or multiple ownership. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.3.020)].~~

~~23.707.030 Objective of integrated developments.~~

~~The objective of an integrated development is to maximize development opportunities and minimize site constraints for a dynamic mix of uses (horizontally and/or vertically) with high quality and compatible design. Integrated developments are often governed by a common business, tenant, homeowner or other association, or by common conditions, covenants, and restrictions (CC&Rs), regardless of whether such uses or entities are located on the same lot or parcel. Individual parcels and pieces of the development act as puzzle pieces that connect and work together to create a seamless picture. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.3.030)].~~

~~23.707.040 Applicability.~~

~~The provisions for integrated developments herein are only applicable to the medium density residential (MDR), high density residential (HDR), and mixed-use districts (RMU, CMU, OPMU, OIMU, LIBP, VC, LTC, RTC). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.3.040)].~~

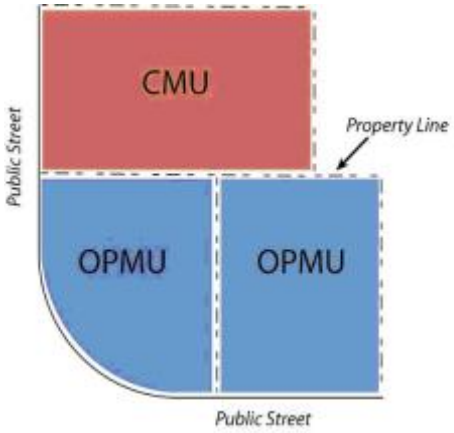
~~23.707.050 Review of integrated developments.~~

~~The city encourages integrated developments as a means to maximize development opportunities and to create dynamic and high quality projects throughout the community. The purpose requiring design review for integrated developments is to ensure quality design, but also to allow flexibility in development standards for vertical and/or horizontal integration of uses. Integrated developments may also require a conditional use permit, depending upon the proposed uses, as outlined in RCMC 23.707.060 (Types of integrated developments). In reviewing integrated developments, the city will analyze the combined development rights applicable to the individual subject parcels that comprise the integrated development. The development rights of each parcel are available, on an aggregate basis, to the entire integrated development.~~

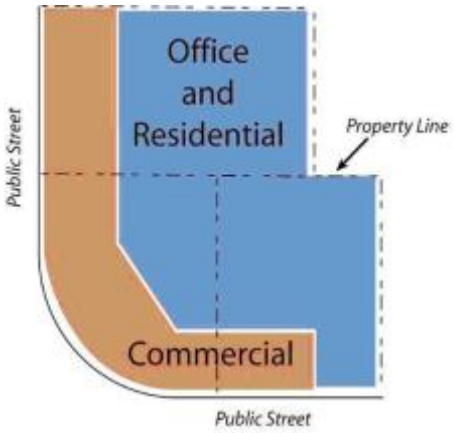
~~For example, if an integrated development includes parcels zoned office professional mixed-use (OPMU) and parcels zoned commercial mixed-use (CMU), the corresponding development rights are not constrained to each individual parcel, respectively. Rather, the integrated development may redistribute the development rights available in the CMU zone in some portion of the integrated development other than just the property(ies) zoned CMU. The intent is to provide design flexibility and promote a better integration of uses than would otherwise be available for "nonintegrated" or "stand-alone" developments. Figure 23.707-1 (Example Integrated Development) illustrates this concept. The city will also review the relationship of the uses to ensure the different pieces of the development are integrated together (e.g., pedestrian circulation and spaces, parking, lighting, access).~~

~~Figure 23.707-1: Example Integrated Development~~

~~*Zoning*~~



~~*Integrated Development*~~



~~[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.3.050)].~~

~~23.707.060 Types of integrated developments.~~
~~Integrated developments can be achieved in a number of ways. This section is intended to explain a variety of scenarios in which integrated developments may be considered. In all cases, the individual pieces work together to create the integrated development. Integrated developments may include a combination of developed and undeveloped parcels.~~

~~A. Common Ownership of Multiple Parcels. In instances where multiple parcels (either contiguous with shared property lines or located across the street from one another) are under the sole ownership of one party or ownership entity, a design review application may be submitted that involves all of the subject properties and as such will be considered together with respect to the design consideration and development rights.~~

~~B. Multiple Ownership of Multiple Parcels. Multiple property owners may bring forward a design review application for an integrated development where subject parcels are contiguous or are located across the street from one another. As with common ownership, the application will be considered with respect to the zoning districts of the collective properties.~~

~~C. Single Parcel with Multiple Uses. A property owner of a single parcel may submit a design review application for an integrated development which includes multiple uses in a single building or in multiple buildings on the site. The city may grant a conditional use permit to deviate from the predominant use of a mixed-use designation by up to 10 percent (e.g., to allow 41, rather than 51, percent office use in an office professional mixed-use district).~~

~~D. Single Parcel with Supportive Use. A property owner may submit a design review application for a single parcel integrated development that includes a use(s) that would normally be supported within the zone but is not proposed in conjunction with a primary use (e.g., restaurant use within the OIMU zone). In such instances, the city will consider a conditional use permit application on a case-by-case basis to determine if the proposed use can function as an integrated use with surrounding uses. In addition to the standard CUP finding in RCMC 23.134.030, the designated approving authority shall make the following findings:~~

~~1. That the proposed use supports the activities of the surrounding uses;~~

~~2. That the proposed use does not cause the character or overall development pattern of the area to change contrary to the development characteristics of the underlying zoning district; and~~

~~3. That the intensity of the proposed use does not create a use that is predominant within the integrated development and, as such, would otherwise require a rezoning. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.3.060)].~~

Chapter 23.710

HOUSING INCENTIVES/DENSITY BONUS PROVISIONS

Sections:

23.710.010 Purpose.
~~23.710.020 Definitions.~~
23.710.02~~3~~0 Eligibility for incentives and bonuses.
23.710.03~~4~~0 General provisions for incentives and bonuses.
23.710.04~~5~~0 Number and types of incentives and bonuses allowed.
23.710.05~~6~~0 Location of bonus units.
23.710.06~~7~~0 Continued availability.
23.710.07~~8~~0 Process for approval or denial.

23.710.010 Purpose.
The purpose of this chapter is to provide incentives for the production of housing for very low, low, and moderate income, special needs, and senior households in accordance with Government Code Sections 65915 through 65918. In enacting this chapter, it is the intent of the ~~city~~ council to facilitate the development of affordable housing and to implement the goals and policies of the city's General Plan housing element. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.010)].

~~**23.710.020 Definitions.**~~
~~For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~"Affordable rent" means monthly housing expenses, including a reasonable allowance for utilities, for rental target units reserved for very low or lower income households, not exceeding the following calculations:~~

~~A. Very low income: 50 percent of HUD determined area median income for Sacramento County, adjusted for household size, multiplied by 30 percent and divided by 12.~~

~~B. Lower income: 80 percent of the HUD determined area median income for Sacramento County, adjusted for household size, multiplied by 30 percent and divided by 12.~~

~~"Affordable sales price" means a sales price at which lower or very low income households can qualify for the purchase of target units, calculated on the basis of underwriting standards of mortgage financing available for the development.~~

~~"Child care facility" means a facility installed, operated, and maintained for the nonresidential care of children as defined under applicable state licensing requirements for the facility. Such facilities include, but are not limited to, infant centers, preschools, extended day care facilities, school-age child care centers, or family day care homes as defined in this title.~~

~~"Density bonus" means a density increase over the otherwise maximum allowable residential density under the applicable zoning district and the land use element of the General Plan.~~

~~"Density bonus housing agreement" means a legally binding agreement between a developer and the city to ensure that the requirements of this chapter are satisfied.~~

~~"Density bonus units" means those residential units granted pursuant to the provisions of this chapter which exceed the otherwise maximum residential density for the development site.~~

~~"Equivalent financial incentive" means a monetary contribution, based upon a land cost per dwelling unit value, equal to one of the following:~~

~~A. A density bonus and an incentive(s); or~~

~~B. A density bonus, where an incentive(s) is not requested or is determined to be unnecessary.~~

~~"Housing cost" means the sum of actual or projected monthly payments for all of the following associated with for-sale target units: principal and interest on a mortgage loan, including any loan insurance fees, property taxes and assessments, fire and casualty insurance, property maintenance and repairs, homeowner association fees, and a reasonable allowance for utilities. Adjustments should be made as necessary for down payment assistance.~~

~~"Housing development" means one or more groups of projects for residential units planned for construction in the city. It includes a subdivision or common interest development as defined in Section 1351 of the Civil Code, residential units or unimproved residential lots, the rehabilitation of existing multifamily dwellings where the rehabilitation would result in a net increase in available units, and the conversion and rehabilitation of an existing commercial building to residential use.~~

~~"Incentive and concession" means such regulatory concessions as specified in subdivision (I) of Government Code Section 65915 which include, but are not limited to, the following:~~

~~A. The reduction of site development standards or a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission including, but not limited to, a reduction in setback and square footage requirements and in the ratio of vehicular parking spaces that would otherwise be required that results in identifiable financially sufficient and actual cost reductions;~~

~~B. Approval of mixed-use zoning in conjunction with the housing project if commercial, office, industrial, or other land uses will reduce the cost of the housing development and if the commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing project will be located;~~

~~C. Direct financial assistance; and/or~~

~~D. Other regulatory incentives or concessions which result in identifiable cost reductions or avoidance.~~

~~"Lower income household" means a household whose income does not exceed the lower income limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Health and Safety Code Section 50079.5.~~

~~"Maximum residential density" means the maximum number of residential units permitted by the city's General Plan land use element and zoning ordinance at the time of application.~~

~~"Moderate income household" means a household whose income does not exceed the moderate income limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Health and Safety Code Section 50093.~~

~~"Nonrestricted unit" means all units within a housing development excluding the target units.~~

~~"Persons and families of moderate income" shall mean households whose income does not exceed the moderate limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Section 50093 of the California Health and Safety Code.~~

~~"Qualifying housing development" is a housing development where the applicant or developer of the housing development agrees to provide one or more of the following:~~

~~A. At least 10 percent of the total units of the housing development as target units affordable to lower income households;~~

~~B. At least five percent of the total units of the housing development as target units affordable to very low income households;~~

~~C. At least 10 percent of the total dwelling units in a common interest development project (as defined by subsection (f) of Section 1351 of the California Civil Code) or in a planned development (as defined in subsection (k) of Section 1351 of the California Civil Code) for persons of moderate income; or~~

~~D. Senior citizen housing.~~

~~"Qualifying senior resident" means senior citizens or other persons eligible to reside in a senior citizen housing development.~~

~~"Senior citizen housing development" means a residential development developed, substantially rehabilitated, or substantially renovated for senior citizens that has at least 35 dwelling units and complies with the requirements of California Civil Code Section 51.3.~~

~~"Special needs population" means persons identified as having special needs related to any of the following:~~

~~A. Mental health;~~

~~B. Physical disabilities;~~

~~C. Developmental disabilities, including, but not limited to, mental retardation, cerebral palsy, epilepsy, and autism;~~

~~D. The risk of homelessness; or~~

~~E. Persons eligible for mental health services funded in whole or in part by the mental health services fund, created by Section 5890 of the Welfare and Institutions Code.~~

~~"Target unit" means a dwelling unit within a housing development which will be reserved for sale or rent to, and affordable to, very low or lower income households or qualifying senior residents.~~

~~"Very low income household" means a household whose income does not exceed the very low income limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Section 50105 of the California Health and Safety Code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.020)].~~

23.710.02~~3~~0 Eligibility for incentives and bonuses.
The city of Rancho Cordova shall grant one density bonus, with concessions or incentives, as specified in ~~RCMC~~ Section 23.710.~~050~~ 040 (Number and types of incentives and bonuses allowed), or provide other incentives or concessions of equivalent financial value based upon the land cost per dwelling unit, when the applicant for the housing development seeks and agrees to construct a housing development, excluding any units permitted by the density bonus awarded pursuant to this chapter, that will contain at least one of the following:

A. Ten percent of the total units of a housing development for lower income households.~~;~~

B. Five percent of the total units of a housing development for very low income households.~~;~~

C. Housing for special needs populations~~;~~.

D. A senior citizen housing development~~; or~~.

E. Ten percent of the total dwelling units in a common interest development as defined in Section 1351 of the California Civil Code for persons and families of moderate income; provided, that all units in the development are offered to the public for purchase. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.030)].

23.710.03~~4~~0 General provisions for incentives and bonuses.
The following general provisions apply to the application and determination of all incentives and bonuses:

A. All density calculations resulting in fractional units shall be rounded up to the next whole number.

B. The granting of a density bonus shall not be interpreted, in and of itself, to require a General Plan amendment, rezone, or other discretionary approval.

C. The density bonus shall not be included when determining the number of housing units that is equal to ~~five~~ 5 or 10 percent of the total.

D. Upon request by the applicant, the city shall not require that a housing development meeting the requirements of ~~RCMC~~ Section 23.710.~~030~~ 020 (Eligibility for incentives and bonuses) provide a vehicular parking ratio, inclusive of handicapped and guest parking, that exceeds the following:

1. Zero (studio) to one bedrooms: one on-site parking space per unit.~~;~~

2. Two to three bedrooms: two on-site parking spaces per unit.~~;~~

3. Four and more bedrooms: two and one-half parking spaces per unit.

E. If the total number of parking spaces required for a housing development is other than a whole number, the number shall be rounded up to the next whole number. For purposes of this subsection, a development may provide on-site parking through tandem parking or uncovered parking, but not through on-street parking.

F. The city shall not apply any development standard that would have the effect of precluding the construction of a housing development meeting the requirements of ~~RCMC~~ Section 23.710.~~030~~ 020 (Eligibility for incentives and bonuses) at the densities or with the incentives permitted by this chapter. An applicant may submit to the city a proposal for the waiver or reduction of development standards. Nothing in this subsection, however, shall be interpreted to require the city to waive or reduce development standards if the waiver or reduction would have a specific adverse impact, as defined in paragraph (2) of subdivision (d) of Section 65589.5 of the California Government Code, upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources and for which the city determines there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact. Furthermore, the applicant shall be required to prove that the waiver or modification is necessary to make the target units economically feasible. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.040)].

23.710.0~~4~~5~~0~~0 Number and types of incentives and bonuses allowed.

A. General Project Density Bonus. A housing development that satisfies all applicable provisions of this chapter shall be entitled to the following density bonus:

1. For developments providing lower income target units, a 20 percent base density bonus plus a ~~one-and-one-half~~1.5 percent supplemental increase over that base for every ~~one~~ 1 percent increase in low income units above 10 percent. The maximum density bonus allowed including supplemental increases is 35 percent.

2. For developments providing very low income target units, a 20 percent base density bonus plus a ~~two-and-one-half~~ 2.5 percent supplemental increase over that base for every ~~one~~ 1 percent increase in very low income units above ~~five~~ 5 percent. The maximum density bonus allowed including supplemental increases is 35 percent.

3. For senior citizen housing developments, a flat 20 percent density bonus.

4. For common interest developments providing moderate income target units, a ~~five~~ 5 percent base density bonus plus a ~~one~~ 1 percent increase in moderate- income units above 10 percent. The maximum density bonus allowed including supplemental increases is 35 percent.

B. Number of Incentives or Concessions. In addition to the eligible density bonus percentage described in this section, an applicant may request one or more incentives or concessions in connection with its application for a density bonus as follows:

1. One incentive or concession for projects that include at least 10 percent of the total units for lower income households, at least ~~five~~ 5 percent for very low income households, or at least 10 percent for persons and families of moderate income in a common interest development.

2. Two incentives or concessions for projects that include at least 20 percent of the total units for lower income households, at least 10 percent for very low income households, or at least 20 percent for persons and families of moderate income in a common interest development.

3. Three incentives or concessions for projects that include at least 30 percent of the total units for lower income households, at least 15 percent for very low income households, or at least 30 percent for persons and families of moderate income in a common interest development.

C. Available Incentives and Concessions. The following incentives and concessions are available for compliance with this chapter:

1. A reduction in the site development standards or a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission as provided in Part 2.5, Section 18907 of Division 13 of the Health and Safety Code, including but not limited to a reduction in setback and square footage requirements and in ratio of vehicle parking spaces that would otherwise be required and that results in identifiable, financially sufficient, and actual cost reductions.

2. Approval of mixed-use development in conjunction with the housing development if the nonresidential land uses will reduce the cost of the housing development and the nonresidential land uses are compatible with the housing development and surrounding development.

3. Other regulatory incentives or concessions proposed by the applicant or that the city determines will result in identifiable, financially sufficient, and actual cost reductions.

4. Priority processing of a housing development that provides income-restricted units.

D. Additional Density Bonus and Incentives and Concessions for Donation of Land to the City.

1. When an applicant for a tentative subdivision map, parcel map, or other residential development approval donates land to the city and agrees to include a minimum of 10 percent of the total units before the density bonus for very low income households, as provided for in this subsection, the applicant shall be entitled to a 15 percent base density bonus plus a ~~one~~ 1 percent supplemental increase for each additional percentage of very low income units, to a maximum density bonus of 35 percent.

2. The density bonus provided in this subsection shall be in addition to any other density bonus provided by this chapter to a maximum combined density bonus of 35 percent.

3. The applicant shall be eligible for the increased density bonus described in this subsection if all of the following conditions are met:

a. The applicant donates and transfers the land no later than the date of approval of the final subdivision map, parcel map, or residential development application.~~;~~

b. The developable acreage and zoning designation of the land being transferred are sufficient to permit construction of units affordable to very low income households in an amount not less than 10 percent of the number of residential units of the proposed development.~~;~~

c. The transferred land is at least ~~one~~ 1 acre in size or is of sufficient size to permit development of at least 40 units, has the appropriate General Plan land use and zoning designations, and is or will be served by all required public facilities and infrastructure.~~;~~

d. The transferred land and the affordable units shall be subject to a deed restriction ensuring continued affordability of the units consistent with the requirements of this chapter~~;~~.

e. The land is transferred to the city or to a housing developer approved by the city.~~; and~~

f. The transferred land shall be within the boundary of the proposed development or, at the city's approval, within one-quarter mile of the boundary of the proposed development.

4. Nothing in this subsection shall be construed to enlarge or diminish the authority of the city to require a developer to donate land as a condition of development.

E. Additional Density Bonus and Incentives and Concessions for Development of Child Care Facility.

1. Housing developments meeting the requirements of ~~RCMC~~ Section 23.710.02~~3~~0 (Eligibility for incentives and bonuses) and including a child care facility that will be located on the premises of, as part of, or adjacent to the housing development shall receive either of the following:

a. An additional density bonus that is an amount of square footage of residential space that is equal to or greater than the amount of square footage in the child care facility.

b. An additional incentive or concession that contributes significantly to the economic feasibility of the construction of the child care facility.

2. The density bonus housing agreement for the housing development shall ensure that:

a. The child care facility shall remain in operation for a period of time that is as long as or longer than the period of time during which the target units are required to remain affordable; and

b. Of the children who attend the child care facility, the children of very low income households, lower income households, or persons or families of moderate income shall equal a percentage that is equal to or greater than the percentage of target units that are required pursuant to ~~RCMC~~ Section 23.710.~~030~~ 020 (Eligibility for incentives and bonuses).

3. The city shall not be required to provide a density bonus or incentive or concession for a child care facility if it makes a written finding, based upon substantial evidence, that the community has adequate child care facilities. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.050)].

23.710.05~~6~~0 Location of bonus units.
As required by state law, the location of density bonus units ~~within~~ in the housing development may be at the discretion of the developer. However, the inclusionary units shall be dispersed throughout the development (where feasible);~~,~~ shall contain, on average, the same number of bedrooms as the noninclusionary units in the development~~,~~; and shall be compatible with the design or use of the remaining units in terms of appearance, materials, and quality finish. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.060)].

23.710.06~~7~~0 Continued availability.
A. If a housing development providing low or very low income target units receives only a density bonus, the target units must remain restricted to low or very low income households for a minimum of 30 years from the date of issuance of the certificate of occupancy.

B. If a housing development providing low or very low income target units receives both a density bonus and an additional incentive, the target units must remain restricted to low or very low income households for a minimum of 50 years from the date of issuance of the certificate of occupancy.

C. In the case of a common interest housing development providing moderate income target units, the initial occupant of the target unit must be a person or family of moderate income. Upon resale, the seller of the target units shall retain the value of any improvements, the down payment, and the seller's proportionate share of appreciation, which shall be used within three years for any of the purposes described in subdivision (e) of Section 33334.2 of the California Health and Safety Code that promote homeownership. The city's proportionate share shall be equal to the percentage by which the initial sale price to the moderate income household was less than the fair market value of the home at the time of the initial sale. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.070)].

23.710.07~~8~~0 Process for approval or denial.

A. Process for Approval. The density bonus and incentive(s) and concession(s) request shall be considered in conjunction with any necessary development entitlements for the project. The designated ~~approving authority~~approval authority for density bonuses shall be the ~~city~~ council. In approving the density bonus and any related incentives or concessions, the city and applicant shall enter into a density bonus agreement. The form and content of the density bonus agreement shall be determined by the city.

B. Approval Required Unless Denial Findings Made. The city shall grant the density bonus, incentive(s), and concession(s) requested by the applicant unless the city makes a written finding, based upon substantial evidence, of either of the following:

1. The incentive or concession is not required in order to provide for affordable housing costs or affordable rents.

2. The incentive or concession would have a specific adverse impact, as defined in paragraph (2) of subdivision (d) of Section 65589.5 of the California Government Code, upon public health and safety or physical environment or any real property that is listed in the California Register of Historical Resources and for which the city determines there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low and moderate income households. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.080)].

Chapter 23.713

CONDOMINIUM CONVERSION

Sections:

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~~23.713.020 Definitions.~~
23.713.02~~3~~0 Application acceptance.
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23.713.12~~3~~0 Lapse of ~~condominium conversion~~ conditional use permit.
23.713.13~~4~~0 Right to terminate conversion.

23.713.010 Purpose.
The provisions of this section shall apply to the development of all residential condominiums and stock cooperatives including the conversion of existing dwelling units to condominiums, row houses, townhouses, and stock cooperatives. The purpose of this chapter is to establish procedures for the conversion as well as to ensure that rental apartments being converted meet applicable physical standards. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.010)].

~~**23.713.020 Definitions.**~~
~~For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~"Applicant" means the owner(s) or subdivider(s) with a controlling interest in the proposed project and any successors in interest.~~

~~"Condominium" specifically includes, but is not limited to, the conversion of any existing structure for sale pursuant to a method described in subsections (A) through (D) of this definition:~~

~~A. "Condominium" as defined by Section 783 of the Civil Code;~~

~~B. "Community apartment project" as defined by Section 11004 of the Business and Professions Code;~~

~~C. "Stock cooperative" as defined by Section 11003.2 of the Business and Professions Code; and~~

~~D. "Planned development" as defined by Section 11003 of the Business and Professions Code.~~

~~"Condominium conversion" or "conversion" means a change in the ownership of a parcel or parcels of property, together with structures thereon, whereby the parcel or parcels and structures previously used as rental units are changed to condominium ownership. "Condominium conversion" includes projects which have previously obtained final map approval, but have not proceeded to sell any of the apartment units to individual unit owners.~~

~~"Condominium project" or "project" includes the real property and any structures thereon, or any structures to be constructed thereon, which are to be divided into condominium ownership.~~

~~"Condominium unit or units" means the individual spaces with a condominium project owned as individual estates.~~

~~"Eligible tenant" means any tenant who is a resident of the project proposed for conversion on the date notice of intent to convert is given as required by state law.~~

~~"Low income," when used by itself or as a modifier of "person" or "household" or other term, means a household whose income does not exceed 80 percent of the median income applicable to Sacramento County, adjusted for family size, as published and annually updated by the United States Department of Housing and Urban Development.~~

~~"Moderate income," when used by itself or as a modifier of "person" or "household" or other term, means a household whose income does not exceed 81 percent to 120 percent of the median income applicable to Sacramento County, adjusted for family size, as published and annually updated by the United States Department of Housing and Urban Development.~~

~~"Notice of intent to convert" means a notice required to be served upon tenants or prospective tenants pursuant to the requirements of Section 66427.1, 66452.8, 66452.9, or 66459 of the Subdivision Map Act. The definition includes both 60- and 180-day notices as further defined in the applicable section.~~

~~"Special category tenants" refers to persons or tenants who fall within one or more of the following categories:~~

~~A. "Elderly" means individuals 62 years of age or older;~~

~~B. "Handicapped or permanently disabled" as defined in Section 50072 of the California Health and Safety Code or 42 USC 423 and 24 CFR 8.3;~~

~~C. "Low income" or "very low income" as defined in this section.~~

~~"Vacancy rate" means the actual physical vacancy rate of nonrented apartments in the project.~~

~~"Very low income," when used by itself or as a modifier of "person" or "household" or other term, means a household whose income does not exceed 50 percent of the median income applicable to Sacramento County, adjusted for family size, as published and annually updated by the United States Department of Housing and Urban Development. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.020)].~~

23.713.02~~3~~0 Application acceptance.
An application for a ~~condominium conversion~~conditional use permit is required and shall apply to the whole multifamily housing project and partial conversions shall not be permitted. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.030)].

23.713.03~~4~~0 Permit required.
All condominium conversion projects require a ~~condominium conversion~~conditional use permit ~~permit~~ as outlined in this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.040)].

23.713.04~~5~~0 Application content.
Recognizing that the conversion of existing structures which have been previously occupied and constructed as rental units presents unique problems to present tenants and future buyers, the application for a conditional use permit for a condominium conversion project shall include the following information:

A. The proposed organizational documents, including the covenants, conditions and restrictions, to be recorded pursuant to Section 1350 et seq. of the Civil Code. The organizational documents shall provide for the following:

1. Transfer of title to each unit~~;~~.

2. Assignment of parking for each owner, and provisions for parking of recreational vehicles~~;~~.

3. The management of common areas within the project and the complex generally~~;~~.

4. The anti-discrimination provisions set forth in this chapter~~;~~.

5. A copy of the maintenance program and proposed budget by a homeowners association or other enforceable means to ensure maintenance of common areas, landscaping, private streets, parking areas, and recreational facilities.

B. A property report prepared by a licensed engineer ~~and~~ that shall describe the condition and structural integrity, and estimate the remaining useful life of each of the following elements of each structure situated within the project proposed for conversion: roofs, foundations, exterior paint, insulation, paved surfaces, mechanical systems, electrical systems, plumbing systems, sewage systems, sprinkler systems for landscaping, utility delivery systems, central or community heating and air conditioning systems, fire protection systems including any automatic sprinkler systems, alarm systems, or standpipe systems, structural elements, and drainage systems.

1. The property report shall state what the Sound Transmission Class and Sound Impact Class of the existing floor-to-ceiling and wall-to-wall assemblies of sample units are. The report shall also explain, in nontechnical terms, what the class ratings mean and state what measure, if any, the applicant will take to improve sound attenuation between units.

2. The property report shall list each fixed appliance to be contained in each or any unit offered for sale and shall state whether the appliance is or will be new or used when the unit is first offered for sale. The report shall also state the terms and nature of the warranty offered by the applicant on each such appliance.

3. Each portion of the property report shall be prepared by an appropriately licensed engineer, and each unit shall be fully inspected. Upon completion and submittal of the report, the city's neighborhood services rental inspection team shall confirm the findings of the property report in writing subsequent to their independent review of conditions.

4. The property report should include an estimate of the cost to improve all of the systems so that a new buyer could reasonably expect a 30-year life from the structure and grounds involved.

C. A structural pest control report.

D. A building history report identifying the date of construction of all elements of the project.

E. A report identifying all characteristics of the building not in compliance with this chapter or applicable building or housing codes. The report shall also indicate how the buildings and/or units will be brought into compliance with the existing building code.

F. A rental history report detailing:

1. The size, in square footage, of the building or buildings and each unit~~;~~.

2. The current or last rental rate; the name and address of each present tenant; and the monthly rental rate for the preceding four quarters for each unit~~;~~.

3. The average monthly vacancy over the preceding four quarters~~;~~.

4. The number of evictions over the preceding four quarters~~; and~~.

5. Evidence shall be submitted that tenants have been notified and have acknowledged the applicant's intent to file a request for conversion for a period of at least 90 days prior to the initial filing of an application for conversion use permit or tentative subdivision map.

Failure to provide any information required by subsections (B) through (F) of this section shall be accompanied by an affidavit or declaration given under penalty of perjury setting forth in detail all efforts undertaken to discover the information and all reasons why the information could not be obtained.

G. A detailed report describing the relocation and moving assistance information to be given to each tenant, and the steps the applicant will take to ensure the successful relocation of each tenant. The report should state in detail what assistance will be provided for special category tenants, including a discussion of long-term or life-term leases and provisions to allow such tenants to continue renting after conversion until comparable housing is available.

H. A survey of all the tenants in the conversion project indicating the tenants' household income, how long each tenant had been a resident of the project, how long each tenant had planned to live in the project, whether or not

each tenant would be interested in purchasing a unit, to which city area each tenant would choose to relocate if the conversion took place and the tenant did not purchase a unit, and the extent of tenant approval in principle of the conversion. The survey must include an estimate of the sales price for each unit, not including inflation and adjustments that would take place during conversion.

To comply with this provision, the applicant shall provide a tenant rights handout and a questionnaire, in a form approved by the city, to each tenant with an envelope, postage prepaid, addressed to the ~~city planning~~ department. The questionnaire shall direct the tenant to return the completed form directly to the ~~city planning~~ department. The ~~planning~~ director may require additional information necessary to assist in evaluating said conversion project in order to make proper findings in accordance with the purposes and objectives set forth in the adopted city General Plan. Such information may include, but shall not be limited to:

1. A report comparing the units in the conversion project, as both rentals and ownership units, with housing available ~~within~~ in the city as affected by the project.

2. A report on availability of comparable rental units at similar rental rates remaining ~~within~~ in the city, including vacancy rate information.

3. A report outlining the available low and moderate income housing units (rental and sales housing) ~~within~~ in the city.

4. A report providing the overall vacant rate of apartments ~~within~~ in the city. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.050)].

23.713.05~~6~~0 Vacancy rate limitations.
If the vacancy rate within the city is less than ~~five~~ 5 percent, then a condominium conversion is not permitted, unless measures are provided by the applicant to offset the loss of affordable apartment units. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.060)].

23.713.06~~7~~0 Building code requirements.
All converted units shall be retrofitted to the standards required of new residential condominiums as required by the chief building inspector, including energy conservation. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.070)].

23.713.07~~8~~0 Consumer protection provisions.
In addition to the tenant protection provisions set out in the Subdivision Map Act, the applicant shall comply with the provisions below, as conditions of any permit for a condominium conversion project approved pursuant to this chapter.

A. Sales and Lease Termination. The tenants of the project on the date of application shall be offered the first right of refusal to purchase units. The offer shall run for 90 days from the date of issuance of subdivision public report by the ~~State~~ California ~~Department~~ Bureau of Real Estate unless the tenant gives prior written notice of intention not to exercise the right. A tenant of any project proposed for conversion, on the date of application for each conversion, may terminate any lease after giving 30 days' notice. The required relocation assistance shall be applicable to all units from the date of final approval of the use permit to the closing of escrow for the final unit in the project.

B. Relocation Assistance. The applicant shall offer to each eligible tenant a plan for relocation to comparable housing, as approved by the ~~city~~ council.

The relocation plan shall provide, at a minimum, for the following:

1. Assistance to each eligible tenant in locating comparable housing, including, but not limited to, providing availability reports and transportation, where necessary.

2. Payment of a relocation fee to each tenant who does not choose to stay. At a minimum, such payment shall be equal in amount to two months' rent and the security deposit amount paid by the tenant for the existing apartment unit. A tenant is not entitled to a relocation fee pursuant to this subsection if the tenant has been evicted for just cause.

3. In the case of eligible tenants who are elderly, handicapped, low income, or single heads of households living with one or more minor children, the following additional provisions must be made:

a. Payment of the first month's rent in the new complex and refund of all key, utility, and pet deposits to which the tenant is entitled upon vacating the unit. Cleaning and security deposits, minus damages, shall be refunded to the tenant upon vacating the unit.

b. If the amount of deposits and other fees required upon moving into the new complex exceed the amounts refunded to the tenant plus damages, the applicant shall pay the difference.

c. If amount of damage to any unit exceeds the deposit, the excess may be subtracted from the relocation assistance payment.

d. Residents with school-age children shall not be required to relocate during the school year.

4. In the case of eligible special category tenants, the following additional provisions must be made:

a. Subsidy. Where the rent for the comparable unit is higher than the rent for the current unit, the applicant shall pay the difference for a period of one year from the date of relocation.

b. Evictions. Until each tenant is successfully relocated, the tenant shall not be unjustly evicted.

c. Life-Term and Long-Term Leases. The applicant shall offer eligible tenants leases for a term of:

i. Fifty-nine years when the tenant is elderly or handicapped and who also qualifies as low income. Such leases shall provide that annual rent increase shall not exceed the percent of change in HUD's defined fair market rent.

ii. Fifty-nine years when the tenant is elderly or handicapped with a moderate income or greater. Rents may be increased at the prevailing market rate.

iii. An annually renewable lease for a term not to exceed five years for low income households when the appropriate authority finds that comparable units are not available for the relocation of low income persons. Such agreements shall be certified for tenant eligibility each calendar year. Qualification for the federal Section 8 program or its successor shall constitute certification.

d. The offer to each eligible tenant of a plan for relocation shall be free of any coercion, intimidation, inducement, or promise not herein specified and shall not cause the tenant to vacate in advance of, or prior to, a timetable or schedule for relocation as approved in the application for approval of conversion. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.080)].

23.713.0~~8~~90 Anti-discrimination.

The applicant or owner of any condominium unit within a project shall not discriminate in the sale, or in the terms and conditions of sale, of any dwelling unit against any person who is or was a lessee or tenant of any such dwelling unit because such person opposed, in any manner, the conversion of such building into a condominium. In a like manner, the applicant or owner shall not discriminate in the sale, or in the terms and conditions of sale, of any dwelling unit against any person or household based upon age or household size, when household size does not exceed the Uniform Housing Code standard which states:

> Every dwelling unit shall have at least one room which shall have not less than 150 square feet of floor area. Other habitable rooms, except kitchens, shall have an area of not less than 70 square feet. Where more than two persons occupy a room used for sleeping purposes, the required floor area shall be increased at the rate of 50 square feet for each occupant in excess of two (Uniform Housing Code Section 503(b)).

This anti-discrimination section shall be included in the conditions, covenants, and restrictions for the project. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.090)].

23.713.09~~10~~0 Preconversion protection.
From the date of application for a permit to convert, or until relocation takes place or the application is denied or withdrawn, but in no event for more than two years, no tenant shall be unjustly evicted and no tenant's rent shall be increased (1) more frequently than once every six months nor (2) in an amount greater than the annual increase in utility costs and insurance costs, plus increased operating costs not to exceed ~~two~~ 2 percent per year. This limitation shall not apply if rent increases are expressly provided for in leases or contracts in existence prior to the filing date of the use permit. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.100)].

23.713.10~~1~~0 Appliance warranties.
The applicant shall provide free of charge to the first individual purchaser of each unit a one-year warranty on each fixed appliance contained in the unit, whether new or used. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.110)].

23.713.11~~2~~0 Development standards.
The following development standards shall apply to all applications for a conditional use permit for condominium conversion and new construction:

A. Gas. Each condominium unit shall have a separate gas service where gas is a necessary utility. If this provision places an unreasonable economic burden on the applicant, the designated ~~approving authority~~approval authority may approve an alternative.

B. Electricity. Each condominium unit shall have a separate electrical service, with separate meters and disconnects, and with ground fault interrupters where ground fault interrupters are required by present building codes.

C. Telephone Company Access. The telephone company serving the location under conversion shall have the right to construct and maintain (place, operate, inspect, repair, replace, and remove) communication facilities as it may from time to time require (including access) in or upon any portion of the common area, including the interior and exterior of the buildings as necessary, to maintain communication service within the project. This provision may not be amended or terminated without the consent of the serving telephone company. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.120)].

23.713.12~~3~~0 Lapse of ~~condominium conversion~~conditional use permit.
An approved ~~condominium conversion~~conditional use permit for condominium conversion, if not used for the purpose for which it was granted, shall lapse three years following the date on which the permit became effective. Since the regulations related to condominium conversions are unique ~~in that~~ (1) in that measures come into place with the filing of the application for the conditional use permit, (2) in terms of the financial obligations related to eligible tenants, and (3) in terms of rental limitations, the following provision shall apply to conditional use permits for condominium conversions:

A conditional use permit shall be deemed in effect if, within three years from the date of approval, one of the following occurs:

A. A final subdivision map is recorded for all or a portion of the property involved in the conditional use permit; or

B. Pursuant to the approved relocation assistance plan, written evidence has been filed with the ~~planning~~ director that more than 10 percent of eligible tenants have been relocated. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.130)].

23.713.13~~4~~0 Right to terminate conversion.
Within three years of the approval of a ~~condominium~~ conditional use permit for a condominium conversion and after the conditional use permit is in effect, the applicant may elect not to pursue the completion of all or part of the approved conversion. Upon the acceptance of a notice of termination by the designated ~~approving authority~~approval authority, along with evidence that all remaining eligible tenants have been notified in writing, the ~~condominium conversion~~conditional use permit shall be deemed lapsed and void. Acceptance of the notice of termination shall be an administrative authority of the ~~planning~~ director. Such acceptance shall be by a written notice of acceptance which may be withheld until such time as the director is assured that any required tenant obligations incurred during the preconversion process have been satisfied. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.5.140)].

Chapter 23.716

LANDSCAPING

Sections:

23.716.010 Purpose.
23.716.020 Applicability.
23.716.030 Landscape plan and irrigation plans required.
23.716.040 General location for landscape improvements.
23.716.050 Landscape design and planting requirements.
23.716.060 Special landscape provisions.
23.716.070 Parking lot landscape.
23.716.080 Removal and replacement of landscaping and trees from approved plans.
23.716.090 Replanting requirements and replacement fee.
23.716.100 Landscape care and maintenance.
23.716.110 Tree pruning.

23.716.010 Purpose.
This purpose of this chapter is to establish minimum landscape standards to enhance the appearance of developments, reduce heat and glare, control soil erosion, conserve water, ensure the ongoing maintenance of landscape areas, and ensure that landscape installations do not create hazards for motorists or pedestrians. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.010)].

23.716.020 Applicability.
A. New Projects. New nonresidential, mixed-use, multifamily residential, and single-family residential subdivisions shall provide landscaping in compliance with the requirements of this chapter.

B. Existing Development.

1. Existing nonresidential, mixed-use, multifamily, and/or single-family residential development shall comply with the minimum maintenance provisions of this chapter (~~RCMC~~ Section 23.716.060(A) and Section 23.716.100).

2. Proposed amendments to existing nonresidential, mixed-use, and/or multifamily projects that increase the building square footage by 10 percent or more shall comply with all of the minimum requirements of this chapter as deemed necessary and appropriate by the approval authority through the minor design review approval process.

C. Changes to Existing Site Landscaping. When significant changes are made to required elements of existing site landscaping (e.g., parking lot shade canopy trees, pervious surfaces, buffer areas, landscape screens~~, etc.~~) of a nonresidential, mixed-use, and/or multifamily residential project, provisions of this chapter apply to the affected area. Minor design review may be required according to Chapter 23.140 ~~RCMC~~ (Minor Design Review).

D. Minor Changes to Standards. As part of the design review (minor or major) process, the designated ~~approving authority~~approval authority may authorize minor deviations from the requirements of this chapter where said changes are determined to achieve the objectives of this chapter.

E. Flexibility. As part of design review, the designated ~~approving authority~~approval authority may modify the standards of this chapter to accommodate alternatives to required landscape materials or methods, where the designated ~~approving authority~~approval authority first determines that the proposed alternative will be equally effective in achieving the purposes of this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.020)].

23.716.030 Landscape plan and irrigation plans required.
A. Preliminary Landscape and Irrigation Plan. A preliminary landscape plan and irrigation plan shall be submitted for each application for new development or existing development as identified in ~~RCMC~~ Section 23.716.020

(Applicability). This plan would conceptually show locations for trees, shrubs, ground cover, etc. Additionally, this would also include a list of tree species and size and the location of any required purple pipe system.

B. Final Landscape and Irrigation Plan. A final landscape and irrigation plan shall be submitted in conjunction with site improvement plans and reviewed and approved by the ~~planning~~ director prior to issuance of building permits and/or any installation of landscape materials for projects as identified in ~~RCMC~~ Section 23.716.020 (Applicability). The final landscape planting and irrigation plan shall be prepared by a registered licensed landscape architect. Final plans would show exact locations and irrigation for trees, shrubs, and ground cover. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.030)].

23.716.040 General location for landscape improvements.
Landscaping shall be provided in the following locations for all types of development as listed below and as illustrated in Figure 23.716-1 (Required Landscape Areas), unless the designated ~~approving authority~~approval authority determines that the required landscape is not necessary to fulfill the purposes of this chapter. Nothing in this chapter is intended to discourage landscape areas outside and beyond the minimum requirements listed herein.

A. Setbacks. All setback areas required by this code shall be landscaped in compliance with this chapter except where a required setback is occupied by a sidewalk or driveway.

B. Unused Areas. All areas of a project site not intended for a specific use or purpose in conjunction with a current application, including pad sites being held for future development, shall be landscaped and irrigated.

C. Parking Areas. ~~Within~~ In parking lots, landscaping shall be used for shade and climate control, to enhance project design, and to screen the visual impact of vehicles and large expanses of pavement consistent with the provisions of this chapter.

Figure 23.716-1: Required Landscape Areas

Setbacks

Unused Areas

Parking Areas

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.040)].

23.716.050 Landscape design and planting requirements.
A. Landscape Design. Landscaping shall be designed as an integral part of the overall site plan with the purpose of enhancing building design and public views and spaces, and providing buffers, transitions, and screening. At a minimum, the following landscape design provisions shall apply:

1. Planting design shall have focal points at project entries, plaza areas, and other areas of interest using distinct planting and/or landscape features.

2. As appropriate, building and site design shall include the use of pots, vases, wall planters, and/or raised planters, as well as flowering vines both on walls and on arbors.

3. Landscaping shall be designed with pedestrian paths throughout the landscape areas connecting designated on-site pedestrian circulation.

4. Amenities such as seating areas shall be incorporated. Entry plazas, bicycle parking, and transit shelters are allowed within landscape areas. Also see Chapter 23.722 ~~RCMC~~ (Standards for Pedestrian-Oriented Spaces).

5. Landscape design shall meet crime prevention through environmental design principles, including:

a. All trees shall have a minimum clearance under the canopy of ~~six~~ 6 feet at maturity to allow for surveillance to occur throughout the site.

b. Within ~~three~~ 3 feet of walking paths, all shrubbery shall have a height of not more than ~~two~~ 2 feet to eliminate opportunities for criminals to "lie in wait."

B. Plant Type. Landscape planting shall emphasize drought-tolerant and native species (especially along natural, open space areas), shall complement the architectural design of structures on the site, and shall be suitable for the soil and climatic conditions specific to the site.

1. Planting Layout and Plant Diversity. Plant selection shall vary in type and planting pattern. Informal planting patterns are preferred over uniform and entirely symmetrical planting patterns. Use of flowering trees and colorful plantings is encouraged in conjunction with evergreen species. Groupings of shrubs shall contain multiple plant types, interspersed with varying heights and blooming seasons for year-round interest.

2. Street and Parking Lot Trees. Street and parking lot trees shall be selected from the city's adopted master list of street trees and parking lot trees. A minimum of 30 percent of the street trees and parking lot trees, respectively, shall be an evergreen species.

3. Trees planted within 10 feet of a street, sidewalk, paved trail, or walkway shall be a deep-rooted species or shall be separated from hardscapes by a root barrier to prevent physical damage to public improvements.

C. Planting Size, Spacing, and Planter Widths. In order to achieve an immediate effect of a landscape installation and to allow sustained growth of planting materials, minimum plant material sizes, plant spacing, and minimum planter widths (inside measurement) are as follows:

1. Trees. The minimum planting size for trees shall be 15-gallon, with 25 percent of all trees on a project site planted at a minimum 24-inch-box size. For commercial, office, community/civic, and industrial development, tree spacing within the perimeter planters along streets and abutting residential property shall be planted no farther apart on center than the mature diameter of the proposed species. Minimum planter widths for trees shall be between ~~five~~ 5 and 10 feet, consistent with the city-adopted master tree list for street trees and parking lot trees.

2. Shrubs. Shrub planting shall be a minimum ~~five~~5-gallon size. The minimum planter width for shrubs is ~~four~~ 4 feet.

3. Ground Cover. Plants used for mass planting may be grown in flats of up to 64 plants or in individual ~~one~~1-gallon containers. Rooted cuttings from flats shall be planted no farther apart than 12 inches on center, and containerized woody, shrub ground cover plantings shall be planted no farther apart than ~~three~~ 3 feet on center in order to achieve full coverage within one year. Minimum planter width for ground cover is ~~two~~ 2 feet, with the exception of sod, which requires a minimum planter width of ~~six~~ 6 feet.

4. Additional Spacing Provisions. Tree spacing shall ensure unobstructed access for vehicles and pedestrians and provide clear vision at intersections. Specifically, tree planting shall comply with the following spacing criteria:

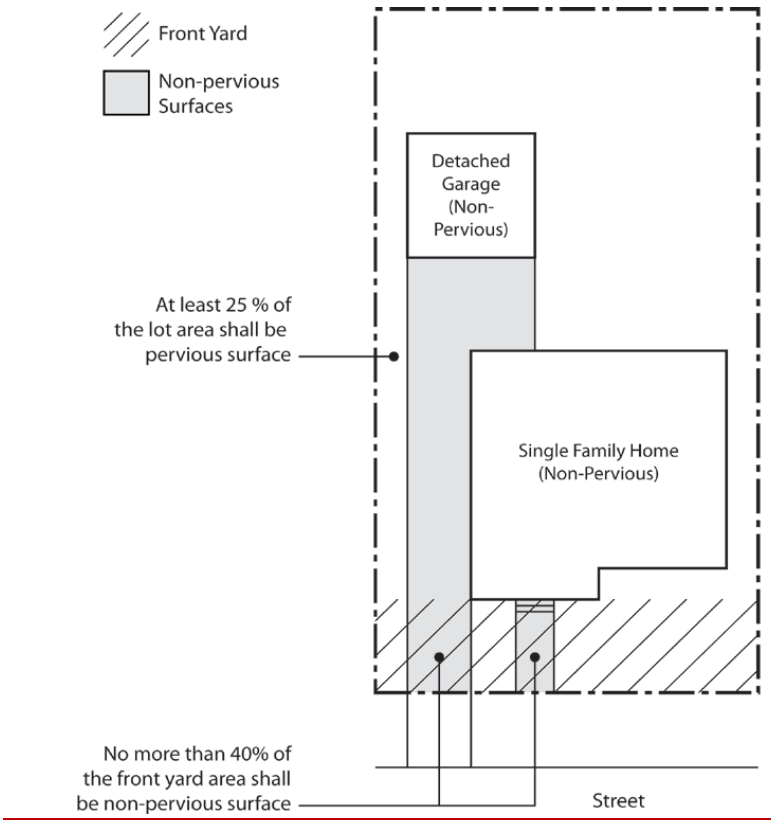
a. Trees or shrubs with a full-grown height equal to or greater than 30 inches shall not be planted in any clear vision triangle.

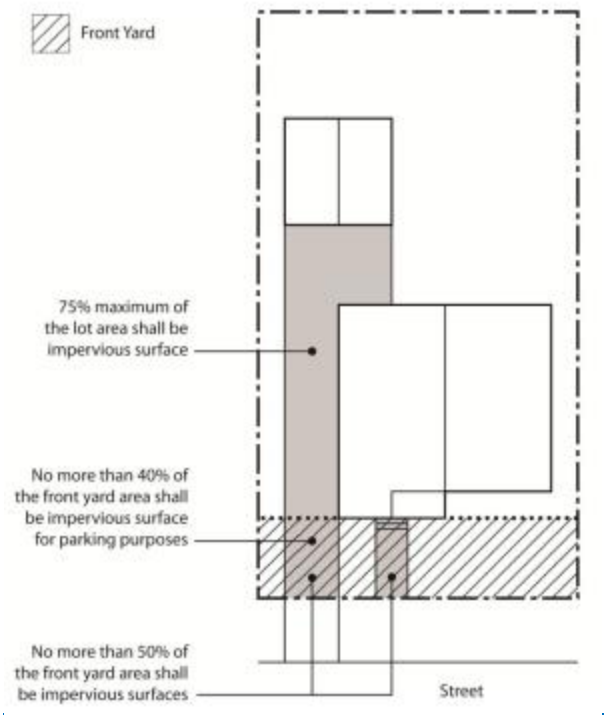
b. A minimum distance of 15 feet is required between the center of trees and shrubs to streetlight standards and fire hydrants. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.050)].

23.716.060 Special landscape provisions.

A. Residential Landscape. For single-family and two-family residential zoning districts, ~~a maximum of 75 percent of the lot area shall be impervious surface~~at least 25 percent of the lot area shall be pervious surface. Additionally, n~~N~~o more than 40 percent of the front yard area shall be non~~im~~pervious surface (e.g. sidewalks, driveway or parking). ~~for parking purposes and no more than 50 percent of the entire front yard shall be impervious surface for all purposes (e.g., additional sidewalk separated from driveway may be added~~). Driveway pavement shall be 5 feet from the side property line in order to provide an area of landscaping between adjacent lots. Deviations from these standards may be allowed through site plan and architecture review for small-lot single-family developments at the time of master home plan review where these standards cannot be attained due to design. Remaining unpaved portion shall be landscaped, irrigated, and maintained. See Figure 23.716-2 (Nonpervious Surface Limits in Single-family and Two-family Residential Zones). Landscaped (pervious) areas shall include a combination of well-maintained ground cover, shrubs, hedges, trees and other pervious landscape materials.

Figure 23.716-2: Non-pervious Surface Limits in Single-Family and Two-Family Residential Zones





B. Project Entry Landscaping. Entries to multitenant projects shall be designed as special statements reflective of the character and scale of the project in order to establish identity for tenants, visitors, and patrons. Flowering access plantings and specimen trees shall be used to reinforce the entry statement.

C. Screening of Drive-Through Aisles. In order to screen vehicles in a drive-through lane and associated headlights from view of abutting street rights-of-way, a ~~five~~5-foot-wide planter between the drive-through aisle and the parking area shall be established. The planter shall include a minimum ~~two~~2-foot-tall (maximum ~~three~~3-foot-tall) landscape barrier planted with trees and other landscaping consistent with those in the parking area. At no time shall this landscape barrier be pruned in a manner that allows the vehicle headlights from the drive-through lane to be visible from abutting street rights-of-way. Plantings shall also be designed to discourage potential safety issues (e.g., persons lying in wait).

D. Service Stations. For service stations, as defined in this code, a minimum of 20 percent of the lot area shall be landscaped. A minimum of 70 percent of the landscaped area shall be covered with live landscaping, such as lawn, ground cover, trees, or shrubs, and not more than 30 percent of the landscape area shall be covered with hard surfaces, such as gravel, landscaping rock, concrete, artificial materials, or other impervious materials.

E. Telecommunication Towers. Where appropriate, facilities shall be installed so as to maintain and enhance existing landscaping on the site, including trees, foliage, and shrubs, whether or not utilized for screening. Additional landscaping shall be planted around the tower and related equipment to buffer abutting residential zoning districts or uses, and to buffer public trails.

F. On-Site Pedestrian Pathways. Pedestrian pathway landscaping shall include shade trees placed so as to cover 60 percent of the total pathway area with tree canopies within 15 years of securing building permit.

G. Public Spaces. Pedestrian space landscaping shall include a combination of shade trees and pedestrian shading devices (e.g., canopies, awnings, and umbrellas) placed so as to cover 60 percent of the total space with a shade canopy within 15 years of securing building permit.

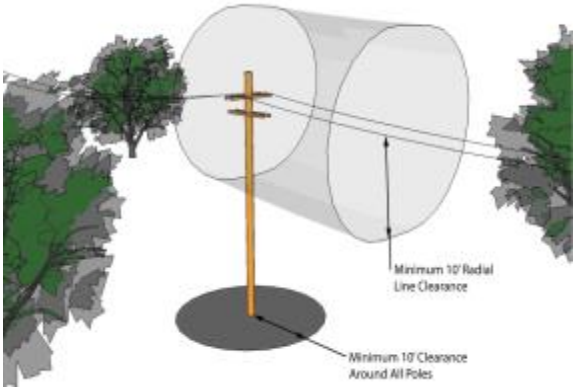
H. Signs. Landscaping shall be provided at the base of the supporting structure equal to twice the area of one face of the sign. For example, 50 square feet of sign area requires 100 square feet of landscaped area (see Chapter 23.743 ~~RCMC~~ (Signs)).

I. Planting and Overhead Utility Lines. In keeping with the purposes of this chapter, the city encourages planting within overhead utility corridors. However, landscape planting near overhead utility lines and abutting utility support structures has the potential of creating a public safety hazard by causing physical damage, disrupting service, and obstructing access. Therefore, within 20 feet of any overhead utility lines, planting restrictions are as follows (see Figure 23.716-3, Planting and Overhead Utility Lines):

1. Tree species at full growth shall not encroach within a 10-foot radial line clearance of all overhead electric utility distribution or transmission lines. Unless ground clearance is greater than 30 feet, mature tree height shall not exceed 20 feet.

2. A minimum 10-foot clearance shall be maintained around all poles and ground structures to ensure necessary fire breaks and unobstructed access.

Figure 23.716-3: Planting and Overhead Utility Lines



J. Water-Efficient Landscape Requirement. Development shall comply with RCMC Chapter 22.180 ~~RCMC~~ (Water Use and Conservation) which includes the following:

1. Submittal requirements.
2. Irrigation system design criteria.
3. Plant selection, water use calculation chart, and turf and nonturf requirements and restrictions.
4. Model home landscape criteria.
5. Soil infiltration rates.
6. Relative water requirements of commonly used plants.

[Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.060)].

23.716.070 Parking lot landscape.

A. Parking Areas. All surface parking areas shall be screened from streets and adjoining properties, and the open space areas between the property line and public street right-of-way shall be landscaped. Parking areas shall be landscaped as follows:

1. Landscape Materials. Landscape materials shall include a combination of trees, shrubs, and ground cover.

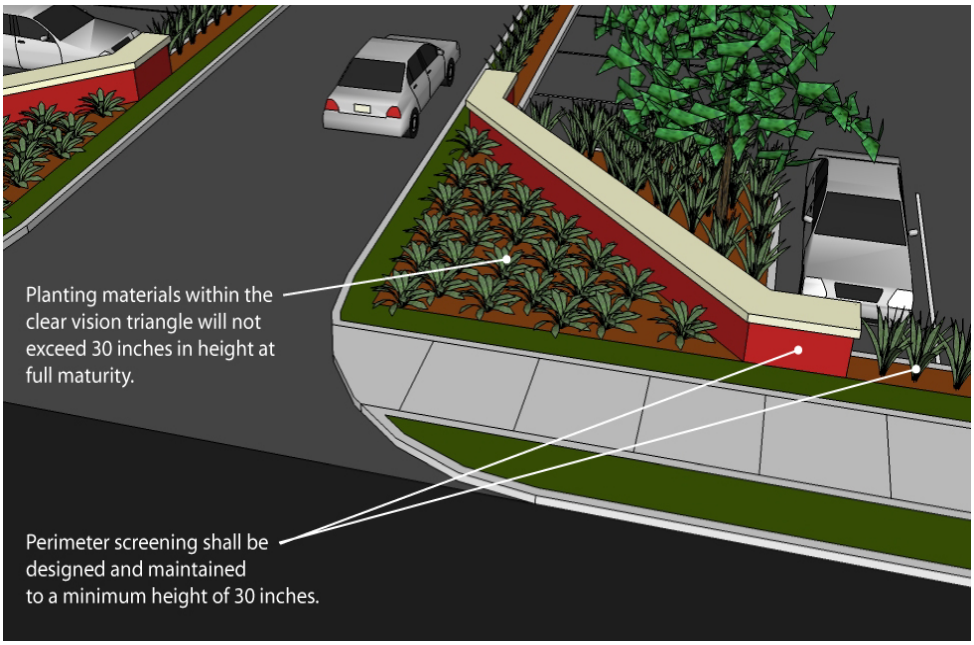
2. Curbing. Areas containing plant materials should be bordered by a concrete curb at least ~~six~~ 6 inches high and ~~six~~ 6 inches wide. Alternative barrier design to protect landscaped areas from damage by vehicles and/or to filter/retain runoff on site may be approved by the designated ~~approving authority~~approval authority. Vehicle overhang: A vehicle is permitted to overhang into a landscaped area by 2 feet, provided that the required landscaped area is extended by 2 feet.

3. Runoff. Parking lot landscaped areas shall be designed to filter/retain runoff.

4. Location of Landscaping. Parking lot landscaping shall be located so that pedestrians are not required to cross unpaved areas to reach building entrances from parked cars. This can be achieved through proper orientation of the landscape fingers and islands and by providing pedestrian access through the landscaped areas that would otherwise block direct pedestrian routes.

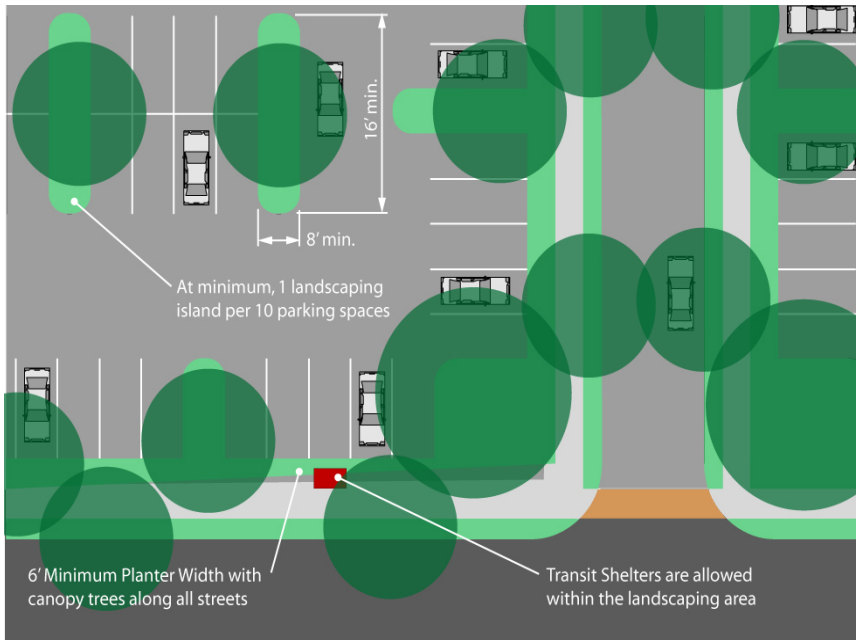
B. Parking Lot Screening. Landscaping within the perimeter planter abutting any street right-of-way shall be designed and maintained for partial screening of vehicles to a minimum height of 30 inches, measured from the finished grade of the parking lot. Screening materials may include a combination of plant materials, earthen berms, solid masonry walls, raised planters, or other screening devices authorized by the designated ~~approving authority~~approval authority which meet the intent of this screening requirement. Planting materials shall be designed to ensure that planting within the clear vision triangle at driveway and street intersections will not exceed 30 inches in height at full maturity. See Figure 23.716-4 (Parking Lot Screening).

Figure 23.716-4: Parking Lot Screening



C. Planters, Landscaping. Planters containing live landscaping shall be provided adjacent to and within parking areas in accordance with the following regulations. See Figure 23.716-5 (Planter Requirements).

Figure 23.716-5: Planter Requirements



1. A planter at least ~~five~~ 5 feet wide, excluding curbing, shall be provided adjacent to all street rights-of-way. The planter shall be increased to a minimum of ~~six~~ 6 feet wide when canopy trees are used.

2. Transit shelters are allowed within the landscaping area.

3. Parking lots of five spaces or more shall provide a landscaped island measuring a minimum of ~~eight~~ 8 feet by 16 feet at a ratio of one island for every eight spaces. As a minimum, the islands shall be placed every 10 spaces.

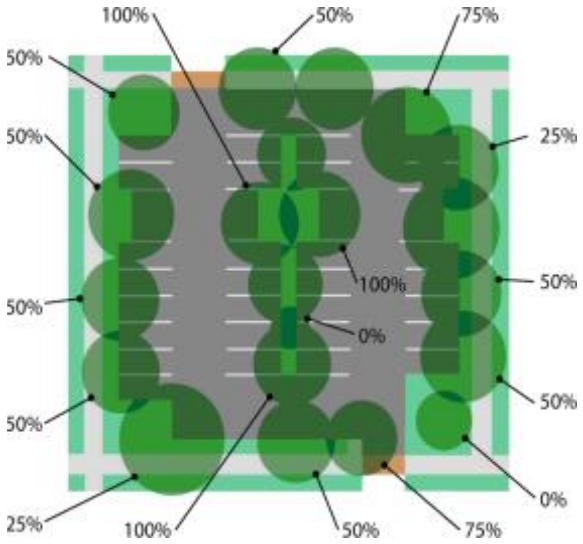
4. Shade Canopy Requirement.

a. Parking lot landscaping shall include shade trees placed so as to cover 50 percent of the total parking area with tree canopies within 15 years of securing building permit, illustrated in Figure 23.716-6 (Parking Lot Shade Requirements). Shade tree selection shall be approved by the director to ensure that shade canopy will be achieved. No portion of the vehicle use area shall be farther than 30 feet from the trunk of a large-type tree.

~~b. The percentage of area required to be shaded shall be based on the number of aboveground and uncovered parking spaces provided.~~

b~~e~~. Tree coverage shall be determined by the approximate crown diameter of each tree at 15 years, as estimated on the approved tree list. Trees shall be a minimum 15-gallon size at planting.

Figure 23.716-6: Parking Lot Shade Requirements



Notes:

1. This diagram is intended to reflect the manner in which shade is credited under various conditions.

2. Trees may receive 25 percent, 50 percent, 75 percent, or 100 percent as shown.

3. Shade overlap is not counted twice.

5. All landscaping shall be within planters bounded by a curb at least ~~six~~ 6 inches high. No planter shall be smaller than 25 square feet, excluding curbing. Each planter shall include an irrigation system.

6. Existing mature trees on the site shall be preserved whenever possible.

7. All landscaped areas shall be designed so that plant materials are protected from vehicle damage.

8. All plant materials shall be maintained free from physical damage or injury arising from lack of water, chemical damage, insects, and diseases. Plant materials showing such damage shall be replaced by the same or similar species. Planting areas shall be kept free from weeds, debris, and undesirable materials which may be detrimental to safety, drainage, or appearance.

9. No~~t~~ more than 25 percent of the planter or landscaped area may be covered with hard surfaces such as gravel, landscaping rock, artificial turf, concrete, or other impervious materials. Bus shelters are excluded from this limitation.

10. Varied tree and plant species shall be used throughout the parking lot. No one species shall comprise more than 75 percent of the plantings within each of the following categories: shade tree, screen tree, shrub. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.070)].

23.716.080 Removal and replacement of landscaping and trees from approved plans.

A. All plant material removed from a project in which the ~~planning~~ department has approved the landscape plan or tree removal permit shall be replaced with the following replacement sizes: shrubs – ~~five~~5-gallon size; ground cover – flats. Replacement of trees shall be as specified in ~~RCMC~~ Section 23.716.090 (Replanting requirements and replacement fee).

B. Tree removal shall be limited to trees which are in poor health, structurally distressed, or unsafe. The removal of a tree shall be the final recourse upon determining that it is infeasible to save the tree by any other method (e.g., pruning, treatment of diseases, fertilizing). Prior to the removal of any tree, director approval is required.

The following information shall be required:

1. A written statement of the health and condition of the trees to be removed by a certified arborist.~~;~~

2. Reasons for removal~~;~~.

3. Landscape plan indicating size, quantity, species, and location of the trees to be removed and replaced.

C. Failure to obtain director approval prior to removing an approved tree shall require the owner of the project to replace the removed tree as stated in the replanting requirements in ~~RCMC~~ Section 23.716.090 (Replanting requirements and replacement fee). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.080)].

23.716.090 Replanting requirements and replacement fee.
A. Replacement trees shall be required for trees removed with or without director approval as set forth below.

B. Trees removed or severely and improperly trimmed shall be replaced according to Table 23.716-1.

Table 23.716-1: Tree Replacement Schedule

Size of Damaged/ Removed Tree	Replacement Tree Required
2 inches	15-inch box
4 inches	24-inch box
6 inches or greater	36-inch box

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.090)].

23.716.100 Landscape care and maintenance.
A. Irrigation. All multifamily, nonresidential, and mixed-use development shall have a low-pressure irrigation system in 30 percent of all landscaped areas. Automatic programmable controllers with check valves shall be installed in sloping areas with elevation differences of more than ~~five~~ 5 feet as defined from the toe to the top of slope. Landscape materials with the same watering needs shall be grouped together and irrigated through separate control valves. Irrigation systems shall be designed to avoid runoff, excessive low head drainage, overspray, or other similar conditions where water flows or drifts onto adjacent property, nonirrigated areas, walks, roadways, or structures. The annual maintenance program with seasonal watering schedule shall be laminated and permanently posted in or near the control box on-site.

B. Maintenance of Landscaped Areas. All multifamily, single-family, nonresidential, and mixed-use development shall maintain landscape and planting areas throughout the property and in accordance with the following:

1. Planting and landscape areas shall be permanently maintained by watering, clearing debris and litter, removal of weeds and dead vegetation, pruning, insect control, and replacement of plant materials and irrigation equipment as needed to preserve the health and appearance of plant materials.

2. All landscaping shall be maintained in such a manner as to not restrict designated pedestrian access.

3. All trees, shrubs, and plants which, due to accident, damage, disease or other cause, fail to show a healthy growth shall be replaced, in kind, pursuant to the approved landscape plans within 30 days from the identified damage date.

4. Grass must be maintained below 8 ~~12~~ inches.

5. Bushes, shrubs, hedges and the like shall not project into the street, alleyway or sidewalk.

6. All impervious surface areas located in public view, such as driveways, walkways, and pedestrian paths, shall be maintained free of damage, trash and debris, oils and other hazardous materials, and maintained in good condition. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.100)].

23.716.110 Tree pruning.

A. Tree pruning shall be performed by a California landscape contractor. The licensed contractor shall also be certified by the International Society of Arboriculture as a certified tree trimmer or certified arborist or other qualified tree expert. See RCMC Chapter 19.12 (Tree Preservation and Protection) for further tree pruning limitations and processes.

B. Tree Pruning Limitations. Tree pruning is limited to the following:

1. Remove dead wood and diseased, crowded, and weakly attached trunks and branches which create a hazard to private property and citizens.;

2. Provide adequate clearance and visibility for safe use of parking stalls, travel ways, and walkways for the passage of persons and vehicles;.

3. Remove visibility obstruction of traffic signs;.

4. Provide adequate visibility for security patrols;.

5. Repair split trees and limbs in order to save the tree and its appearance.;

6. Remove or sever roots of trees which are causing damage to public or private property such as curbs, gutters, sidewalk, drainage lines, and parking lot surfaces;

7. Provide visibility for merchant signage and increase parking lot lighting only when the aesthetics of the tree and the parking lot shading requirements will not be reduced.

C. Director Approval Required to Deviate from Tree Pruning Limitations. Tree pruning beyond the limitations listed in subsection (B) of this section requires an administrative use permit (AUP) from the director and potential replacement of landscaping. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.6.110)].

Chapter 23.719

PARKING AND LOADING

Sections:

23.719.010 Purpose.
23.719.020 Applicability.
23.719.030 Permit requirements.
23.719.040 Calculations.
~~23.719.050 Definitions.~~
23.719.05~~6~~0 Use and general requirements for parking lots.
23.719.06~~7~~0 Requirements for off-street parking spaces.
23.719.07~~8~~0 Vehicle parking requirements.
23.719.08~~9~~0 Reductions and exceptions to minimum parking requirements.
23.719.09~~10~~0 Design standards for surface parking lots.
23.719.10~~1~~0 Design standards for parking structures.
23.719.1~~115~~10 Bicycle parking requirements.
23.719.120 Design standards for bicycle parking facilities.
23.719.130 Standards for off-street parking for private residences.
23.719.140 Trip reduction requirements.
23.719.150 Off-street loading requirements.

23.719.010 Purpose.
This chapter establishes standards for the amount, location, and development of motor vehicle parking, bicycle parking, and on-site loading areas. The purpose of the standards is to provide for safe vehicular parking, circulation, and loading requirements supportive of a variety of uses in an increasingly pedestrian, bicycle-friendly, and transit-oriented community. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.010)].

23.719.020 Applicability.
Off-street parking and loading provisions of this chapter shall apply as follows:

A. New Development. For all buildings or structures erected and all uses of land established after the effective date of the ordinance codified in this title, parking for vehicles and bicycles and loading facilities shall be provided as required by this chapter.

B. Change in Use. When the use of any building, structure, or premises is changed, resulting in an increase of more than 10 percent in the required number of off-street parking spaces, additional off-street parking shall be provided consistent with Table 23.719-1 (Required Minimum Vehicle Ratios) and ~~,~~ required bicycle parking, and the parking lot design shall comply with the requirements of this code.

C. Change of Occupancy. Where a new business license is required, additional parking spaces shall be provided if the new occupancy would result in an increase of more than 10 percent in the required number of off-street parking spaces.~~,~~ ~~and~~ The director or his/her designee shall review the parking requirements of the proposed use and must approve the parking plan before a new business license is issued.~~the parking lot design shall comply with the requirements of this code.~~

D. Modification to Existing Structures. Whenever an existing building or structure is modified such that it creates an increase of more than 10 percent in the number of off-street parking spaces required, additional off-street parking spaces shall be provided in accordance with the requirements of this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.020)].

23.719.030 Permit requirements.
New parking lots and modifications or expansions to existing parking lots require the following permits:

A. Building Permit. New parking lot design and modifications to existing parking lots in conjunction with a substantial change in use to an existing structure shall be reviewed in conjunction with the building permit and any other land use or development permit required for the project.

B. Zoning Certification. Modification or improvement to an existing parking lot that impacts the parking space layout, configuration, number of stalls, landscape planters, etc., shall require zoning certification as provided in Chapter 23.113 ~~RCMC~~ (Zoning Certification) to authorize the change as consistent with the zoning code.

C. Exempt Activities. Parking lot improvements listed below shall be considered minor in nature in that they do not alter the number or configuration of parking stalls. Such improvements shall be exempt from permit requirements.

1. Repairing any defects in the surface of the parking area, including holes and cracks~~;~~.

2. Resurfacing, slurry coating, and restriping of a parking area with identical delineation of parking spaces~~;~~.

3. Repairing or replacing in the same location damaged planters and curbs~~; and~~.

4. Working in landscape areas, including sprinkler line repair, replacement of landscape materials, or refurbishment. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.030)].

23.719.040 Calculations.
A. If the calculation for parking needs results in the requirement for a fraction of a parking space, the value shall be rounded to the nearest whole number as provided in ~~RCMC~~ Section 23.107.020 (Rules of interpretation).

B. Seating capacity shall be based upon the actual number of seats or one seat per 18 inches of bench or pew length and one seat per 24 inches of booth length for dining. For other areas where seating is not fixed, the seating capacity shall be determined as indicated by the Uniform Building Code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.040)].

~~**23.719.050 Definitions.**~~
~~For purposes of this chapter, the following terms shall have the definitions set forth herein:~~

~~"Commercial vehicle" means a motor vehicle used for commercial, industrial, or agricultural purposes and rated more than one ton (2,000 pounds) capacity. Examples of commercial use vehicles include, but are not limited to, tow trucks, flatbed trucks, mobile food preparation vehicles including large trucks converted as food vehicles (ice cream, etc.), street sweepers, buses, utility trucks with hydraulic arms or lifts, and tractors and semi-trailers, etc.~~

~~"Park and ride facility" means a designated area where a vehicle may be left in order to carpool with other commuters or to ride public transit.~~

~~"Parking facility" means a public or shared parking lot or structured parking garage.~~

~~"Recreational vehicle (RV)" means an enclosed piece of equipment dually used as both a vehicle and a temporary travel home. Travel trailers are included under this definition. RVs are intended for everything from brief leisure activities, such as vacations and camping, to full-time living.~~

~~"Trailers" means generally an unpowered vehicle pulled by a powered vehicle. Commonly, the term "trailer" refers to such vehicles used for transport of goods and materials. Travel trailers are considered recreational vehicles.~~

~~"Vessel" means watercraft used or capable of being used as a means of transportation on water. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.050)].~~

23.719.0~~5~~~~6~~0 Use and general requirements for parking lots.
A. All vehicular parking areas shall be maintained by the owner of the property, such as being kept free of garbage and debris, and free of damage to asphalt, ~~or~~ concrete surface, ~~damage to~~ landscape areas, or curbing~~, garbage and debris~~.

B. Required off-street parking spaces and parking areas shall be used only for parking operable vehicles of residents, employers, employees, customers, and visitors as appropriate to the allowed uses of the applicable zone.

C. Required off-street parking spaces shall not be used for the storage of vehicles or materials, or for the parking of trucks used in conducting business. Parking spaces not needed to meet ~~the~~ minimum requirements may be used for alternative uses subject to the provisions of this title (e.g., temporary use permit, permanent or semi-permanent display of merchandise).

D. No sales, storage, repair work, dismantling, or servicing of any kind shall be permitted in parking spaces without necessary permits for such use.

E. All required off-street parking shall be kept clear of temporary or permanent obstructions.

F. Existing parking shall not be reduced below the requirements of this section.

G. Living, sleeping, or housekeeping in any vehicle, trailer, or vessel is prohibited.

H. For residential tenant and guest parking, the spaces must be marked per the required minimum standards for tenant and guest parking. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.060)].

23.719.06~~7~~0 Requirements for off-street parking spaces.
A. Required off-street parking spaces shall not be located within any required front yard or required street side yard setback of any parcel (see ~~RCMC~~ Section 23.719.130 (Standards for off-street parking for private residences) for additional allowances and requirements).

B. Parking may not occur within any required clear vision triangle area on a corner lot.

C. Parking spaces shall not preclude direct and free access to stairways, walkways, elevators, any pedestrian accessway, or fire safety equipment. Such access shall be a clear minimum width of 44 inches, no part of which shall be within a parking space. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.070)].

23.719.07~~8~~0 Vehicle parking requirements.
A. Minimum Requirements. Minimum vehicle and parking space requirements are listed in Table 23.719-1 (Required Minimum Vehicle Ratios). Where there is more than one parking ratio listed in the table, the greater of the two applies.

B. For the purpose of calculating parking ratios in all districts, the following types of parking are considered outdoor storage and are not considered parking:

1. Fleet vehicle parking.

2. Parking for vehicles that are for sale, lease, or rent.

C. Parking areas that exceed minimum vehicle parking requirements are subject to the following requirements:

1. All projects that exceed the minimum parking requirement by more than 125 percent shall demonstrate how the property can be developed in the future to utilize the additional parking areas for structures, landscaping, plazas, or other active use.

2. In the downtown district, the number of vehicle parking spaces provided shall not exceed 150 percent of the minimum parking ratio. Where no parking is required, the maximum parking allowance is two spaces.

D. Similar Use. For a use not listed in Table 23.719-1 (Required Minimum Vehicle Ratios), the required vehicle shall be the same as for the most similar use listed, as determined by the ~~planning~~ director.

E. Compact Car Spaces.

1. Up to 25~~50~~ percent of the required number of parking spaces may be sized for compact cars.

2. Compact car parking spaces shall be at least ~~eight~~ 8 feet in width and 16 feet in length, and shall be clearly marked “COMPACT CARS ONLY,” “COMPACT,” or “C.”

3. Compact car spaces shall be distributed throughout the parking lot.

4. Where an entire section of the parking lot is restricted to compact parking with an angle of 90 degrees, the aisle width may be reduced from the standard 25 feet to 21 feet. Such compact sections should be located so as to minimize the distance from the parking lot section to the appropriate building or activity.

F. Disabled Parking. All off-street parking areas of multifamily, mixed use, and nonresidential properties must comply with the requirements of the Disabled Access Regulations, California Building Code, Title 24.

G. Exceptions. Exceptions to minimum parking space standards shall be permitted in accordance with ~~RCMC~~ Section 23.719.08~~9~~0 (Reductions and exceptions to minimum parking requirements).

Table 23.719-1: Required Minimum Vehicle Ratios

Land Use Category	Vehicle Parking Spaces
Residential Uses	
Adult Day Care Home	None beyond single-family
Caretaker Housing	1/bedroom
Dwelling, Multifamily	
Studio and one-bedroom units	1.5/unit
Two- and three-bedroom units	2/unit
Four- or more bedroom units	2/unit
+ Guest parking	0.6/unit
Accessory Dwelling, ~~Second~~ Unit[11]	1/unit
Junior Accessory Dwelling Unit	No minimum
Dwelling, Single-Family[1,2]	2/unit
Dwelling, Two-Family[1,2]	2/unit
Family Day Care Home, Large	1 additional
Family Day Care Home, Small	No minimum
Group Residential	None beyond single-family
Guest House	0 additional
Home Occupations[3]	1 additional
Live/-Work Facility	2/unit (plus 0.25/unit for guests)
Manufactured Home	2/unit
Mobile Home	2/unit
Mobile Home Park	2/unit
Residential Care Home	~~1/4 beds~~1 space per employee, plus 1 space/facility vehicle, plus 1 space/8 persons at facility capacity

Senior Independent Living Facility	0.5/unit (plus 0.1 per unit for guests)
Agriculture, Resource, and Open Space Uses	
Equestrian Facility	1/4 stables
Recreation, Education, and Public Assembly Uses	
Cemeteries, Mausoleums	1/4 seats[5]
Clubs, Lodges, and Private Meeting Halls	1/3 seats[5]
Community Centers/Civic Uses	4~~3~~/1,000 sf
Community Garden	1/5,000 sf lot area~~5/acre~~[4]
Correctional Institution	Parking Study Required
Golf Courses[6]	10/hole
Indoor Amusement/Entertainment Facility	4/1,000 sf
Indoor Fitness and Sports Facility	4/1,000 sf
Libraries and Museums	3/1,000 sf
Outdoor Commercial Recreation	2/1,000 sf[7] or 1/4 seats or person capacity, whichever is greater
Parks and Public Plazas (less than 10 acres)	No minimum
Parks (10 acres or larger)	5% of total site area~~4/acre~~[4,7]
Public Safety Facility	4/1,000 sf
Recreational Vehicle Parks	1.5/site
Religious Institutions	0.3/seat
Resource-Related Recreation	1/10,000 sf land area, minimum 4 spaces~~See Parks~~
Schools, Public	
Pre-school facilities and kindergartens	1/employee plus 1 per classroom, or 1/3 seats in assembly area, whichever is greater
Elementary or middle schools	1/employee plus 1 per classroom, or 1/3 seats in assembly area, whichever is greater
High schools	1/employee plus 1/3 students in 11th and 12th grades; or 1/3 seats in main auditorium
Colleges	1 space/employee + 1 space/2 students; or 1/3 seats in largest assembly area
Commercial schools	1 space/employee + 1 space/2 students; or 1/3 seats in largest assembly area
Stadiums/Arenas	Special review of parking required
Theaters and Auditoriums	0.3/seat[10]
Utility, Transportation, and Communication Use Listings	
Airport	Parking Study Required
Broadcasting and Recording Studios	3.2/1,000 sf
Heliports	1/landing pad

Park and Ride Facility	N/A
Parking Facility	N/A
Telecommunication Facility	0.5/1 employee
Utility Facilities and Infrastructure	0.5/1 employee
Retail, Service, and Office Uses	
Adult Day Care Facility	~~2/1,000 sf~~1 space/employee, plus 1 space/facility vehicle, plus 1 space/8 persons at facility capacity
Alcoholic Beverage Sales	3.6/1,000 sf
Ambulance Service	3.2/1,000 sf
Animal Sales and Grooming	3.6/1,000 sf
Art, Antique, Collectable	3.6/1,000 sf
Artisan Shops	3.6/1,000 sf
Banks and Financial Services	3.2/1,000 sf
Bars and Nightclubs	~~6/1,000 sf~~1 per 3 fixed seats, or 1/50 sf of net floor area of assembly space
Bed and Breakfast Inns	1/room
Building Materials Stores and Yards	1/1,000 sf
Business Support Services	3.2/1,000 sf
Call Centers	6~~5~~/1,000 sf
Child Day Care Facility	1 space/employee, plus 1 space/facility vehicle, plus 1 space/8 persons at facility capacity ~~3.2/1,000 sf~~
Convenience Stores	3.6~~2.5~~/1,000 sf
Drive-in and Drive-Through Sales and Service (not including restaurants)	1 space/2 employees during period of greatest employment~~2.5/1,000 sf~~
Equipment Sales and Rental[8]	~~1/1,000 sf~~1/250 sf interior sales area, plus 1/1,000 sf exterior display area
Furniture, Furnishings, and Appliance Stores	1/1,000 sf
Garden Center/Plant Nursery	~~1/1,000 sf~~1/300 sf retail sales area, plus 1/1,000 sf exterior display area
Grocery Stores/Supermarket	3.5~~2.9~~/1,000 sf
Home Improvement Supplies	2.5~~1~~/1,000 sf
Hotels and Motels	1/room
Kennels, Commercial	3.2/1,000 sf
Maintenance and Repair, Small Equipment	3.2/1,000 sf
Medical Services, General	3.9/1,000 sf
Medical Services, Extended Care	1 space/employee, plus 1 space/facility vehicle, plus 1 space/8 persons at facility capacity~~1/4 beds~~
Medical Services, Hospitals[9]	2/bed or 2/1,000 sf
Mortuaries and Funeral Homes[5]	1/3 seats

Neighborhood Market	3~~2.9~~/1,000 sf
Offices, Business and Professional	3~~2.7~~/1,000 sf
Offices, Accessory	3~~2.7~~/1,000 sf
Personal Services	3.2/1,000 sf
Residential Care Facility	1 space/employee, plus 1 space/facility vehicle, plus 1 space/8 persons at facility capacity~~1/4 beds~~
Restaurants	1/3 seats
Retail, Accessory	3.6/1,000 sf
Retail, General	3.6/1,000 sf
Retail, Warehouse Club	3.6/1,000 sf
Veterinary Facility	3.2/1,000 sf
Regional Shopping Center	5.5/1,000 sf
Automobile and Vehicle Uses	
Auto and Vehicle Dismantling	~~1/1,000 sf~~3 spaces, plus 1 space/employee
Auto and Vehicle Sales and Rental	~~3.2/1,000 sf~~2.5/1,000 sf, plus 1 space per rental vehicle
Auto and Vehicle Sales, Wholesale	~~3.2/1,000 sf~~1/1,000 sf, minimum 2 spaces
Auto and Vehicle Storage	1/2,000 sf, plus 1 space/company-operated vehicle~~3.2/1,000 sf~~
Auto Parts Sales	3.6/1,000 sf
Car Washing and Detailing	3 spaces minimum + 2 per bay
Service Stations	3 spaces minimum + 2 per bay
Vehicle Services	~~4/1,000 sf~~2 per service bay
Industrial, Manufacturing, and Processing Uses	
Agricultural Products Processing	1.6/1,000 sf, plus 1 space/company-operated vehicle
Manufacturing	1.6/1,000 sf, plus 1 space/company-operated vehicle
Office (as accessory to a use in this category)	2.7/1,000 sf
Printing and Publishing	1/1,000 sf, plus 1 space/company-operated vehicle
Recycling Facility, Processing	1/200 sf office space, plus 1 space/employee~~1/1,000 sf~~
Recycling Facility, Scrap and Dismantling Facility	1/1,000 sf, plus 1 space/company-operated vehicle
Research and Development	3/1,000 sf
Storage, Personal Storage Facility	1/2,000 sf, plus 1 space/company-operated vehicle
Storage, Warehouse	0.5/1,000 sf, plus 1 space/company-operated vehicle
Wholesaling and Distribution	0.5/1,000 sf, plus 1 space/company-operated vehicle
Special Regulated Uses	
Card Rooms	~~4/1,000 sf~~1/2 seats in play area

Check Cashing Businesses	3.6/1,000 sf
Massage Parlor	3.2/1,000 sf
Pawnshops	3.6/1,000 sf
Recycling Facility, Collection Facility	3.2/1,000 sf
Sexually Oriented Businesses	1/3 fixed seats or 4/1,000 sf, whichever is greater~~(see similar use, e.g., nightclub, retail)~~
Smoke Shops	3.6/1,000 sf
Tattoo Parlors	3.6/1,000 sf
Thrift Store	3.6/1,000 sf

Notes:

1. Required parking spaces shall be enclosed and covered within a garage and are not permitted within setbacks. Additional parking in excess of the minimum required may be provided on a driveway or other appropriate parking surface as defined by this code.

2. Parking may be reduced to one space per unit for residential units for low or moderate income subsidized homeownership units.

3. Additional parking for home occupations is not required to be covered or enclosed and may occur within the front or street-side yard setback on a driveway or other paved surface.

4. On-street parking space adjacent to park property may be credited toward parking requirement.

5. Applies to seating in main or largest assembly area only.

6. Clubhouse calculated as retail and provided in addition to required spaces for golf courses. Additional parking not required for accessory uses (e.g., driving ranges, putting greens, maintenance shops, equipment storage).

7. Parking based on area of active recreation only.

8. Indoor and outdoor merchandise display areas.

9. Calculate associated medical office facilities as medical services, general.

10. If fixed seating is not used, then parking shall be provided at a ratio of one space/30 square feet of floor area in the assembly hall(s).

11. Parking requirements shall be in compliance with Government Code section 65852.2. No additional parking shall be required for an accessory dwelling unit if: the unit is located within one-half mile of public transit, the unit is located within an architecturally and historically significant district; the unit is part of the existing primary residence or an existing accessory structure; or there is a car share vehicle located within one block of the unit.

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.080)].

23.719.08~~9~~0 Reductions and exceptions to minimum parking requirements.
The following are exceptions or reductions to minimum parking requirements that are available:

A. Parking District Waiver. Minimum off-street parking requirements may be waived for properties that have access to public parking facilities. The waiver may be granted by the ~~planning~~ director.

B. Parking Reduction. Parking may be reduced by the approval authority according to the following provisions. Total parking reductions may not exceed 20 percent of required parking:

1. Reduction for Special Motor Vehicles. Up to 5~~20~~ percent of the off-street parking may be provided by smaller parking spaces for special or alternative motor vehicles (e.g., golf carts, motorcycles, motorized scooters~~, etc.~~).

2. Reduction for Secure Bicycle Parking. Developments which provide additional secure bicycle parking facilities over and above the minimum requirement may reduce their parking requirement by one vehicle space for every two additional bicycle spaces provided.

3. Reduction for Parking near Major Transit Stops (e.g., light rail stations, BRT stations, or significant bus facilities). Parking requirements may be reduced by 10 percent when within one-quarter mile of a major transit stop.

4. Reduction for Existing Uses to Enable Property Enhancements. Parking requirements for existing nonresidential development may be reduced by up to 10 percent if spaces are replaced with either or both of the following:

a. Landscaping~~; and/or~~.

b. On-site pedestrian plazas, seating areas, shelters, bicycle racks, and/or walkways.

5. Shower/Locker Facilities. Developments with 100 or more employees may reduce their parking requirement by providing shower and clothing locker facilities for bicycle-commuting employees. Maximum reduction: ~~five~~ 5 percent of required parking.

6. Preferred Carpool/Vanpool Parking Spaces. Office or industrial developments which guarantee preferred parking spaces (e.g., covered, shaded, or near building entrance) to employees who participate regularly in a carpool or vanpool may reduce their parking requirement by one vehicle space for every one space which is marked and reserved for carpools/vanpools at a preferred location. Maximum reduction: ~~five~~ 5 percent of required parking.

C. Joint Vehicle Parking Lot or Structure. Required parking for two or more freestanding uses on adjacent or nearby sites may be satisfied by the use of a joint vehicle parking facility to the extent that it can be shown by the owners or operators that the demand for parking in the joint facility does not materially overlay (e.g., uses primarily of a daytime versus a nighttime or weekday versus weekend nature); and provided, that such right of joint use is evidenced by a deed, lease, contract, or similar written instrument upholding such joint use. In this situation, the size of the joint parking lot shall be at least as large as the number of vehicle parking spaces required by the largest user.

D. Parking in Mixed-Use Projects. In mixed-use projects with residential, office, and/or commercial components, it is assumed that some parking spaces will be shared due to the difference in peak parking demand and required motor vehicle parking may be reduced according to the following formula:

1. Calculation of the minimum vehicular parking for the portion of the building occupied by the primary use is based on 100 percent of the floor area.

2. Calculation of the minimum vehicular parking for the portion of the building occupied by secondary or subsequent uses may be calculated at 80 percent of the floor area.

E. Available parking in public or common parking lots and structures.

F. Additional parking reductions may be permitted as part of an adjustment process. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.100)].

23.719.09~~10~~0 Design standards for surface parking lots.

A. All vehicular parking spaces shall be on the same lot as the main structure they serve, on an abutting lot, or within 1,000 feet, subject to the following requirements:

1. There is a safe, direct, attractive, lighted, and convenient pedestrian route between the vehicle parking area and the use being served.

2. There is an assurance in the form of deed, lease, contract, or other similar document that the required spaces will continue to be available for off-street parking use according to the required standards.

B. Special Requirement for Parking in Downtown District.

1. Auto parking lots shall be located behind or beside buildings on one or both sides.

2. Auto parking and maneuvering areas (including any permitted drive-through service lanes) shall not be located between the street and the building facade with the primary entrance.

3. Auto parking and maneuvering areas located to the side of a building cannot occupy more than 50 percent of the site's frontage onto an arterial or collector roadway. When a site has more than one frontage on an arterial or collector roadway, then the auto parking lot located to the side of a building may occupy more than 50 percent of the site's frontage on the secondary street.

4. Auto parking and maneuvering areas on corner lots shall not be located adjacent to intersections.

C. Parking Lot Design.

1. Surfacing and Striping. Areas used for parking and maneuvering of vehicles shall be paved with a minimum of ~~two~~2-inch asphalt, concrete, or equivalent surface. All parking areas shall be appropriately striped, marked, and signed.

2. Curb Cuts/Access Points. Street access points shall be the minimum necessary to provide access while not inhibiting the safe circulation and carrying capacity of the street. Curb cuts must comply with city street improvement standards.

3. Driveways/Driveway Approach Width and Grade. The minimum driveway width shall comply with public improvement and fire safety standards.

4. Back-Out Parking. With the exception of duplexes and single-family residences, all parking areas shall be designed so that vehicles are not permitted to back out of the parking area onto a public street.

5. Driveway/Drive Aisle Width. Driveways shall have a minimum paved width of 20 feet for two-way circulation and 14 feet for one-way circulation or according to Table 23.719-2 (Angle Parking Space and Drive Aisle Dimensions), wherever is greater. Driveways shall not occupy a yard setback or buffer except to pass through the yard in order to connect directly to a public street or as necessary for shared driveways and internal access between uses on abutting lots.

6. See Section 23.910.030 for Drive-in and drive-through sales and services design standards.

7. Turnaround Areas. Parking spaces shall be provided with adequate drive aisles or turnaround areas so that all vehicles may enter the street in a forward manner.

8. Setback Restrictions for Parking Spaces and Drive Aisles. Parking areas including spaces, aisles, and turnaround and maneuvering areas shall not occupy the required setbacks.

9. Connect Parking Lots. Auto parking areas shall be designed to connect with auto parking areas on adjacent sites to eliminate the necessity of utilizing the public right-of-way for cross movements. Joint or shared access, internal circulation, or parking is encouraged with adjacent uses.

10. Minimum Clearance. Driveways, aisles, turnaround areas, and ramps shall have a minimum vertical clearance of 12 feet for the entire length and width, but such clearance may be reduced in parking structures.

11. Drainage. Adequate drainage shall be provided to dispose of the runoff generated by the impervious surface area of the parking area. Provision shall be made for the on-site collection of drainage waters to eliminate sheet flow of such waters onto sidewalks, public rights-of-way, and abutting private property.

12 Clear Vision Area. See ~~RCMC~~ Section 23.731.06~~5~~0 (Height measurement) for driveway clearance vision area requirements.

13. Service and Loading Areas. Service and loading areas shall not be located on the frontage of a light rail station or adjacent street.

D. Parking Space Dimensions and Aisle Standards for Surface Parking Lots.

1. All surface parking lots shall be designed in accordance with city standards for stalls and aisles as set forth in Tables 23.719-2 (Angle Parking Space and Drive Aisle Dimensions) and 23.719-3 (Parallel Parking Space and Drive Aisle Dimensions) and Figures 23.719-1 (Angle Parking Space and Drive Aisle Dimensions) and 23.719-2 (Parallel Parking Space and Drive Aisle Dimensions).

Table 23.719-2 Angle Parking Space and Drive Aisle Dimensions

Angle	Stall Width a	Stall to Curb b	Aisle c	Two Rows + Aisle d
90°	9'-0" 9'-6" 10'-0"	19'-0" 19'-0" 19'-0"	25'-0"** 24'-8"** 24'-0"**	63'-0" 62'-6" 62'-0"
60°	9'-0" 9'-0" 9'-6" 10'-0"	21'-0" 21'-0" 21'-3" 21'-6"	20'-0"** 19'-0"* 18'-6"* 18'-0"*	62'-0" 61'-0" 61'-0" 61'-0"
45°	9'-0" 9'-0" 9'-6" 10'-0"	19'-10" 19'-10" 20'-2" 20'-6"	20'-0"** 16'-4"* 15'-2"* 14'-0"*	59'-8" 56'-0" 55'-6" 55'-0"

* One-way aisle.
** Two-way aisle.

~~* One-way aisle.~~

Figure 23.719-1: Angle Parking Space and Drive Aisle Dimensions

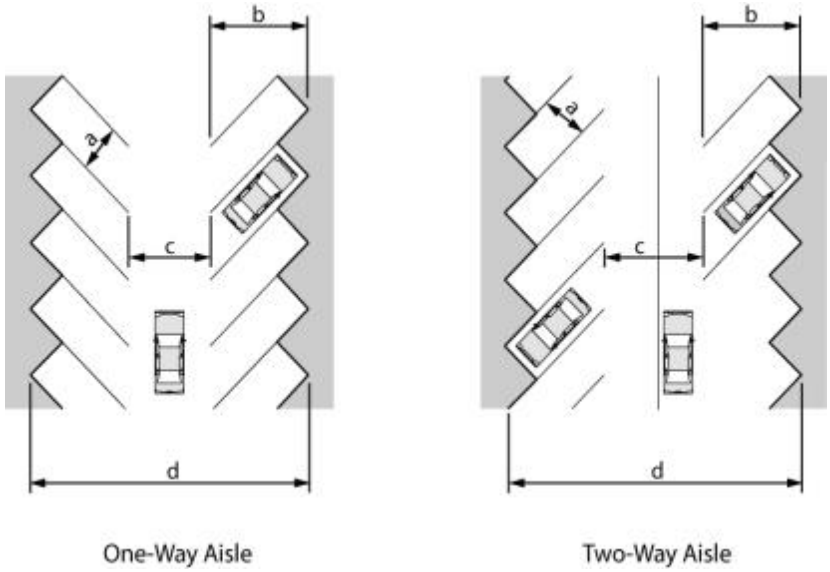


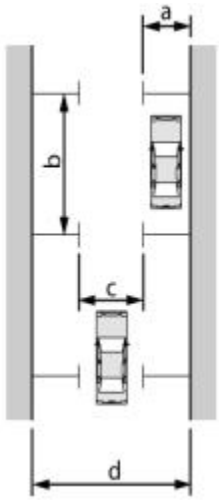
Table 23.719-3 Parallel Parking Space and Drive Aisle Dimensions

Stall Width a	Stall Length b	Aisle c	Two Rows + Aisle d

9'-0"	24'-0"	12'-0"*	30'
9'-6"	24'-0"	12'-0"*	31'
10'-0"	24'-0"	12'-0"*	32'

*One-way

Figure 23.719-2: Parallel Parking Space and Drive Aisle Dimensions



E. A minimum of ~~50~~75 percent of vehicle parking stalls shall be of standard size (the remainder may be compact). See ~~RCMC~~ Section 23.719.07~~8~~0(E) (Compact car spaces).

F. Landscaping of Parking Lots. See ~~RCMC~~ Section 23.716.070 (Parking lot landscape).

G. Pedestrian Circulation/Walkways. Pedestrian circulation/walkways shall be designed to the requirements specified in ~~RCMC~~ Section 23.722.05~~6~~0 (Standards for on-site pedestrian pathways).

H. Vehicular overhang:

1. Vehicular overhang is permitted, provided no vehicle shall overhang into a sidewalk which would reduce the unencumbered width of a sidewalk to less than 4 feet.

2. A vehicle is permitted to overhang into a landscaped area by 2 feet, provided that the required landscaped area is extended by 2 feet.

3. The overhang shall not count as part of the parking space dimension.

~~Sidewalks shall be designed to ensure that vehicles that may overhang or intrude into the sidewalk system do not reduce the minimum required sidewalk width~~.

I ~~H.~~ Lighting of Parking Lot. See Chapter 23.725 ~~RCMC~~ (Outdoor Lighting). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.110)].

23.719.10~~1~~0 Design standards for parking structures.
A. Ground Floor Active Use. For all new multi-level parking structures, a minimum of 50 percent of the total ground floor street frontage, excluding driveway entrances and exits, stairwells, elevators, and centralized payment booths, shall be designed to accommodate commercial, retail, office, or residential floor space.

B. Ground Floor Facades. Blank, flat walls are prohibited on all parking structure facades that face public rights-of-way. The following are acceptable methods to avoid blank, flat walls. One or more of these methods shall be incorporated along the entire facade:

1. Street-facing ground floor active uses (see subsection (A) of this section, Ground Floor Active Use).~~;~~

2. Ground floor windows, doors, or display areas~~;~~.

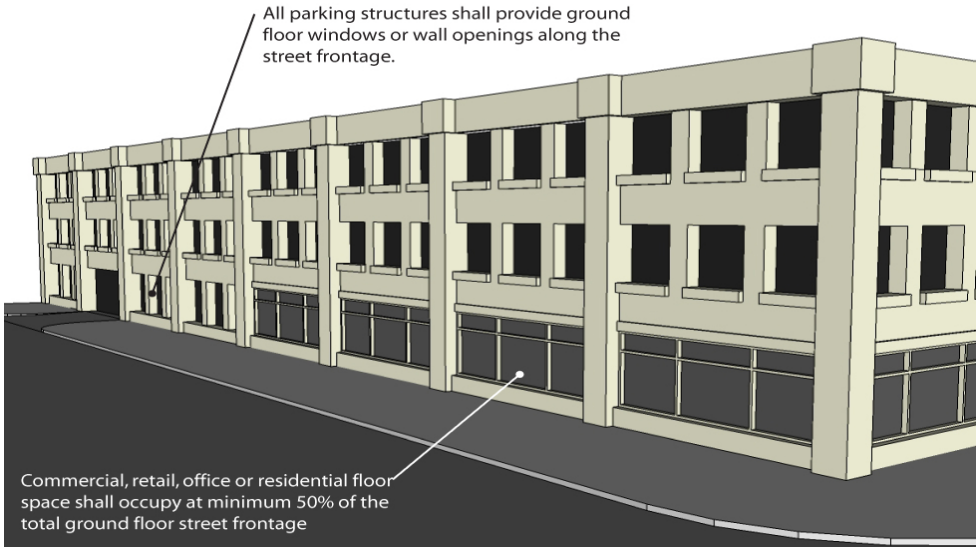
3. A repeating pattern of color change, texture change, and material change, each of which should be integral parts of the structure and not superficially applied trim, graphics, or paint~~; and/or~~ .

4. The use of reveals, projecting ribs, or offsets which should be no less than 12 inches in width. All elements should repeat at intervals of 30 feet or less.

C. Lighting. Metal halide lighting shall be used for all parking structures, with uplighting being the preferred method of lighting. This allows for a more even lighting distribution across the floor and field of vision for users, accurate color rendition, and protection from lighting elements.

D. All parking structures are subject to design review as described in Chapter 23.140 ~~RCMC~~ (Minor Design Review) or Chapter 23.141 ~~RCMC~~ (Major Design Review).

Figure 23.719-3: Parking Structure Design Requirements



[Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.120)].

23.719.110~~5~~ Bicycle parking requirements.
A. Short-Term Bicycle Parking. If a land use or project is anticipated to generate visitor traffic, the project must provide permanently anchored bicycle racks within 100 feet of the visitors' entrance. To enhance security and visibility the bicycle racks shall be readily visible to passersby. The bicycle capacity of the racks must equal an amount equivalent to ~~five ten~~10 percent of all required motorized vehicle parking. There shall be a minimum of one rack with capacity for two bicycles.

B. Long-Term Bicycle Parking. Buildings with over 10 tenant-occupants (e.g., multifamily tenants, owners, employees~~, etc.~~) shall provide secure bicycle parking for ~~five~~ 5 percent of required motorized vehicle spaces for employees/residents, with a minimum of one space. Acceptable parking facilities shall be convenient from the street and include one or a combination of the following:

1. Covered, lockable enclosures with permanently anchored racks for bicycles~~;~~.

2. Lockable bicycle rooms with permanently anchored racks~~; or~~.

3. Lockable, permanently anchored bicycle lockers.

4. In the case of residential development a standard garage is sufficient, if available. [Ord. 12-2011 § 3 (Exh. A)].

23.719.120 Design standards for bicycle parking facilities.
All developments shall meet the following minimum requirements for bicycle parking and design. The purpose of these design standards is to ensure that bicycle parking is visible from the buildings served, is convenient to cyclists, and provides sufficient security from theft and damage.

A. Minimum Required Bicycle Parking. Minimum required bicycle parking spaces are required as designated in ~~RCMC~~ Section 23.719.~~115~~110 (Bicycle parking requirements).

B. Bicycle Parking Location and Access.

1. Use. Areas set aside for required bicycle parking must be clearly reserved for bicycle parking only.

2. Lighting. See ~~RCMC~~ Section 23.725.060~~070~~ (General lighting standards).

3. Location.

a. Outdoor bicycle parking should be located within 100 feet, or as close as possible to the primary building entrance, without impeding pedestrian circulation or emergency access.

b. Bicycle parking must be visible from within on-site buildings or the street.

c. Bicycle parking may be located within a building if access is readily available from an outdoor entrance.

d. Bicycle parking is prohibited within 100 feet of a trash or recycling enclosure.

4. Amenities. Bicycle parking areas are encouraged to include a bench and bicycle rack screened with 30- to 36-inch shrubs from any parked cars or arterial streets.

5. Pedestrian Conflicts. Bicycle parking and bicycle racks shall be located to avoid conflicts with pedestrian movement and accessibility requirements.

C. Covered Bicycle Parking Spaces for All Uses. All required employee bicycle parking spaces and 50 percent of all visitor bicycle parking must be sheltered from precipitation by means such as roof extensions, overhangs, awnings, arcades, carports, roofed enclosures, lockers, or indoor bicycle rooms. These may be Class I parking spaces (e.g., bike lockers) or other suitable alternative.

D. Bicycle Parking for Residential Uses. When required, 25 percent of all bicycle parking for residential uses shall be provided as Class I facilities (locker, bike room, etc.).

Figure 23.719-4: Acceptable Covered Bicycle Parking Options (Bicycle Parking near Entry Door, Freestanding Bicycle Parking Enclosure, and Indoor Bicycle Room)

Bicycle Parking near Entry

Freestanding Bicycle Parking Enclosure

Indoor Bicycle Room

E. Bicycle Rack Types and Dimensions.

1. Security. Bicycle parking facilities shall offer security in the form of either a lockable enclosure in which the bicycle can be stored or a ~~stationary object (i.e., rack)~~rack upon which the bicycle can be locked. Bicycle parking racks, shelters, or lockers must be securely anchored to the ground or to a structure. Bicycle racks must hold bicycles securely by the means of the frame. The frame must be supported so that the bicycle cannot be pushed or fall to one side in a manner that will damage the wheels.

Figure 23.719-5a: Acceptable Bicycle Rack Options

Bicycle Racks that Support

Bicycle Lockers

Sheltered Parking

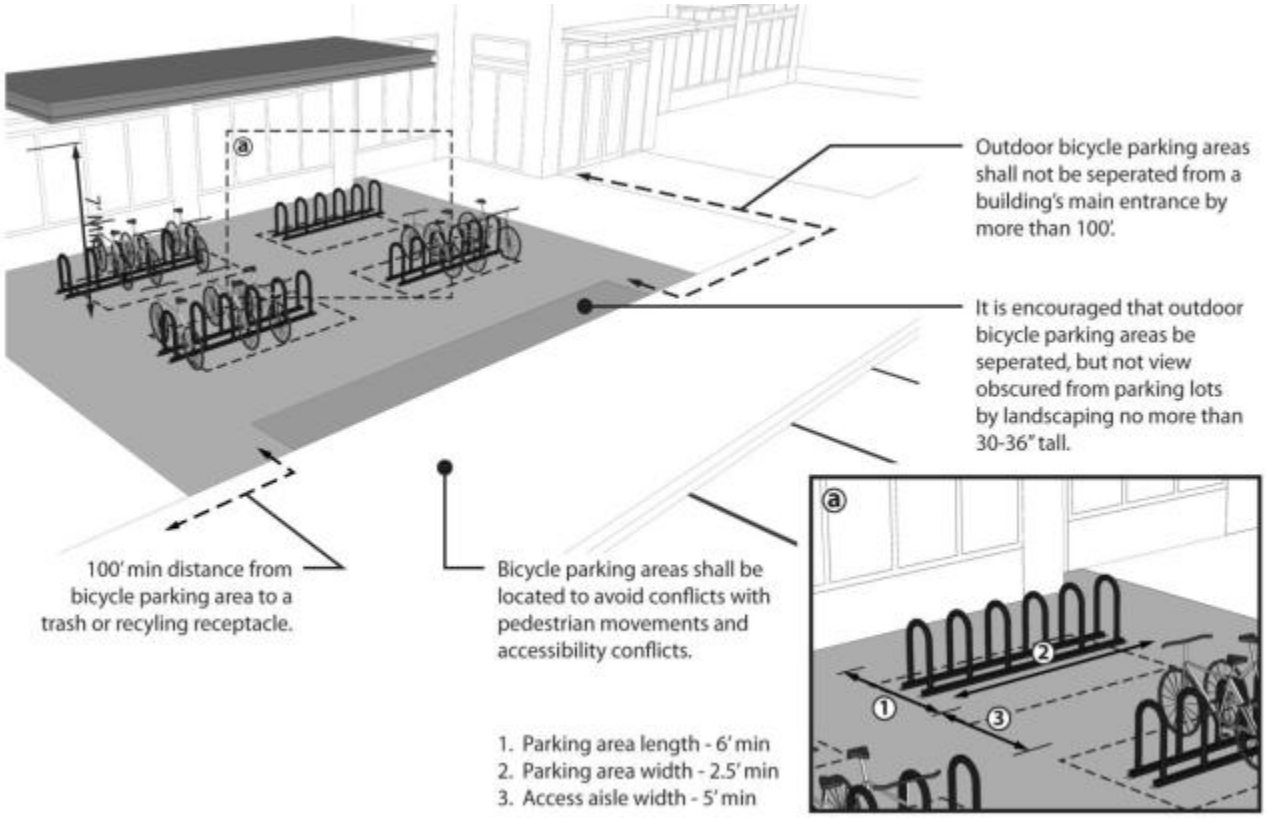
2. Unique artistic design facilities are encouraged. The racks/facilities should be easily identified as a bike rack.

Figure 23.719-5b Artistic Bike Rack Design Options

Both Sides of a Bicycle

3. Standards. Bicycle parking shall be at least ~~one and one-half~~ 1.5 feet wide by ~~six~~ 6 feet long for a single bicycle parking space or 2.5 ~~two and one-half~~ feet wide by ~~six~~ 6 feet long for two paired bicycle racks (as pictured ~~below~~in Figure 23.719-6) and, when covered, provide a minimum vertical clearance of ~~seven~~ 7 feet. An access aisle of at least ~~five~~ 5 feet wide shall be provided and maintained beside or between each row of bicycle parking. Each required bicycle space must be accessible without moving another bicycle. Bicycle parking spaces required by this chapter may not be rented or leased.

Figure 23.719-6: Bicycle Parking Area Design Requirements



F. Paving and surfacing of bicycle parking areas shall be surfaced with hard surfacing of at least ~~two~~ 2 inches minimum (i.e., pavers, asphalt, concrete, or similar material). This surface must be designed to maintain a well-drained condition.

G. Exemptions. The following uses are exempt from bicycle parking requirements:

1. Temporary uses.

2. Agriculture.

3. Mini-storage facilities.

4. Home occupations. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.130)].

23.719.130 Standards for off-street parking for private residences.
Off-street parking and driveways for detached dwellings, manufactured homes, single-family attached dwellings, and two-unit attached dwellings shall meet the following requirements:

A. Any vehicle, trailer, or vessel which is inoperable and/or without current registration shall be stored entirely within an enclosed structure or carport (see Section 23.734.040, Development Standards) and shall not be parked or stored in any yard within a residential zoning district or neighborhood.

B. Unless specifically permitted by this code, required off-street parking spaces shall not be located within any required front yard or required street side yard setback of any parcel. Required parking must be provided within a fully enclosed garage or carport (see Section 23.734.040, Development Standards).

C. Parking in excess of the required parking (e.g., driveways) may be provided within the front and street side yard setback, as follows:

1. Vehicle parking (including driveways) in residential areas shall be provided on ~~permanent paved~~ a lasting, durable surface (e.g., concrete, asphalt, grasscrete, or similar material)~~surfaces~~. Permeable ~~pavement~~ paving materials, such as paver stones, pervious concrete, paving strips, or interlocking grids with gravel, are~~is~~ permitted as an alternative to a standard asphalt or concrete surface. Use of grasscrete, ribbon drive or other acceptable alternative as determined by the director may be allowed to meet the requirement. However, no parking is allowed on these features within the front yard area or as seen by the public adjoining street.

2. Parking areas shall not exceed the maximum impervious surface allowed on a parcel (e.g., impervious surface in front yards is limited to 40 percent coverage).

3. Parking may not occur within any required clear vision triangle area on a corner lot.

D. Each parking space shall be at least ~~eight and one-half~~8.5 feet wide by 18 feet deep.

E. Tandem (end-to-end) parking is allowed to meet the minimum off-street parking requirements.

F. Required parking may be provided in the rear yard only when an alley is available for access.

~~G. All vehicles are required to be parked on a paved surface. Driveways and driveway approaches shall be paved.~~

G~~H~~. The minimum driveway width is 10 feet. Driveway pavement shall be 5 feet from the side property line in order to provide an area of landscaping between adjacent lots. Deviations from these standards may be allowed through site plan and architecture review for small-lot single-family developments at the time of master home plan review where these standards cannot be attained due to design. Remaining unpaved portion shall be landscaped, irrigated, and maintained. See Figure 23.716-2 (Nonpervious Surface Limits in Single-family and Two-family Residential Zones).

H~~I~~. The use of structures, temporary canopies, tarps, and other similar types of covering for vehicles is strictly prohibited within the front setback.

I. Commercial vehicles shall not be parked on residential property.

J~~K~~. Parking of RVs, trailers, and vessels shall conform with the following additional regulations:

1. Parking shall not be within the front and street side yard setbacks.

2. Parking on a lasting, durable surface (e.g., concrete, asphalt, grasscrete, or permeable paving material)~~hard-surface such as compacted gravel, concrete, asphalt, or similar durable material~~ is required.

3~~2~~. Parking within the clear vision area is prohibited. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.140)].

23.719.140 Trip reduction requirements.

A. Applicability. The provisions of this chapter shall apply to all major development projects defined as follows:

1. Any commercial, industrial, institutional, or other use which is expected to employ 200 or more persons, as determined by either actual employee projections or equivalent development size~~; and~~.

2. Any existing facility or development which increases its gross floor area and, after such increase, exceeds the minimum equivalent development size.

3. The ~~planning~~ director may, if projected traffic conditions warrant, apply the provisions of this section to developments smaller than those specified.

B. Exempt Projects. Notwithstanding any other provisions of this code, the following uses and activities shall be specifically exempt from the provisions of this section:

1. Development projects expected to employ fewer than 200 persons.

2. Temporary construction activities on any affected project, including activities performed by engineers, architects, contractors, subcontractors, and construction workers.

C. Equivalent Development Size. For the purpose of this section, the standards listed in Table 23.719-4 (Equivalent Development Size) shall be considered equivalent to the 200-employee threshold.

Table 23.719-4: Equivalent Development Size

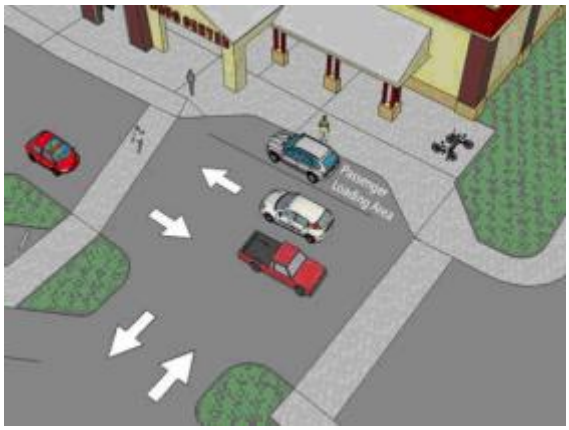
Type of Use	Minimum Development Size (in square feet) Equivalent to 200 Employees
Office (excluding medical)	50,000
Industrial Office Park (MP)	60,000
Hospital and Medical Offices	80,000
Commercial	100,000
Light Industrial (M-1)	95,000
Heavy Industrial (M-2)	130,000
Mixed or Multiple Uses	[1]

Notes:

1. The minimum development size for mixed or multiple use developments shall be calculated based on the employment equivalent of the square footage or areas devoted to each type of use.

D. Passenger Loading Areas. Parking areas for major development projects shall designate a passenger loading area or areas for embarking and disembarking passengers from ridesharing vehicles. Such passenger loading areas shall be located at the point(s) of primary pedestrian access from the parking area to the adjacent building(s), ~~or buildings,~~ and shall be designed in such a manner that vehicles waiting in the loading area do not impede vehicular circulation in the parking area. The passenger loading areas shall be designed as a turn-out as indicated by Figure 23.719-7 and shall be large enough to accommodate the number of waiting vehicles equivalent to one-half percent of the required parking for the project. See Figure 23.719-7 (Passenger Loading Areas).

Figure 23.719-7: Passenger Loading Areas



E. Preferential Parking Spaces for Carpool and Vanpool Vehicles. All major development projects shall reserve and designate at least 10 percent of the employee parking spaces for the project for ridesharing vehicles by marking such spaces "Carpool/Vanpool Only." The number of preferential parking spaces must be increased above 10 percent of the employee parking as necessary to accommodate all legitimate carpools and vanpools. Such spaces shall be located near the building entrance(s), covered, shaded, or in some other obvious way be determined as preferential. For purposes of this section, the factors listed in Table 23.719-5 (Employee Parking Ratios) shall be used to determine the number of employee parking spaces.

Table 23.719-5: Employee Parking Ratios

Type of Use	Percentage of Total Parking Devoted to Employee Parking
Office (excluding medical)	70%
Hospital and Medical Office	50%
Commercial	30%
Industrial	70%

F. Shower and Locker Facilities. All development projects above the minimum development size threshold shall provide shower and locker facilities for use by employees or tenants who commute to the site by bicycle or walking. Such facilities shall be clearly indicated on all development/improvement plans. One shower and eight lockers with minimum dimensions of 12 inches by 18 inches by 36 inches shall be provided for each 200 employees or fraction thereof, based on the equivalent development size data. The shower and locker facilities must be located convenient to one another and should be located near the employee bicycle parking facilities whenever possible. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.150)].

23.719.150 Off-street loading requirements.

A. Purpose of Loading Area Requirements. The purpose of these regulations is to provide the number, size, location, and screening requirements for loading areas in mixed-use, commercial, and industrial uses. The intent of these regulations is to minimize disruptions of traffic flow by freight-carrying vehicles blocking the public right-of-way and to minimize impacts to vehicular and pedestrian conflicts.

B. When Loading Regulations Apply. This regulation applies to all nonresidential development in mixed-use commercial and industrial districts, whether or not a permit or other approval is required for the development. Buildings smaller than 8,000 square feet in size are exempt from the requirements of this section.

C. General Loading Area Requirements.

1. The number of required loading spaces is based on the use of the building and the building size minus any residential component square footage.

2. Where two or more uses are located on the same premises, the number of loading area spaces required is the sum of the spaces required for each use.

3. The provision for maintenance of off-street loading facilities is a continuing obligation of the property owner.

4. Loading and maneuvering areas shall be hard-surfaced unless a permeable surface is required to reduce surface runoff, as determined by the director.

5. Parking of passenger vehicles may be allowed in off-street loading areas subject to specific time limits to prevent conflicts with off-street loading activities. If parking is allowed, the parking time limits shall be clearly posted. These parking spaces shall not count toward meeting the general parking requirements.

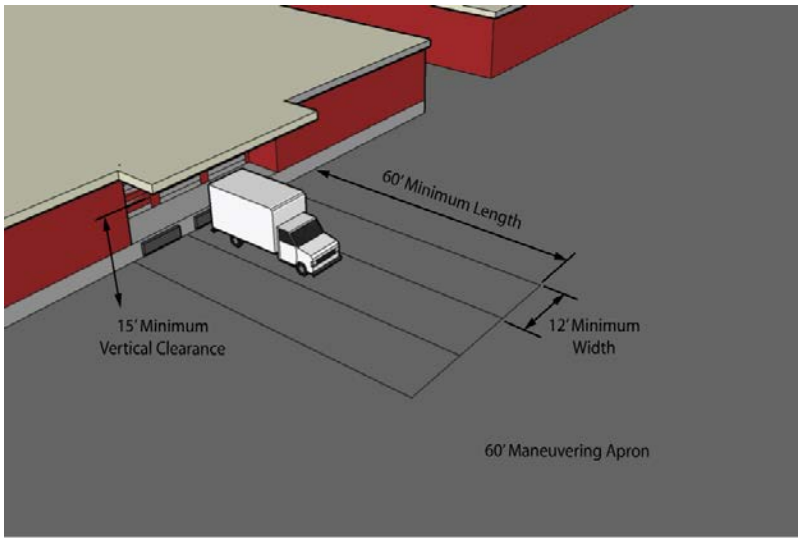
6. Off-Street Loading Standards.

a. Each required off-street loading space in an industrial area shall have a minimum length of 60 feet, a minimum width of 12 feet, and a minimum vertical clearance of 15 feet inside dimensions. Off-street loading spaces in industrial zones shall also provide a 60-foot maneuvering apron in addition to the minimum length of the loading space. These requirements apply to all off-street loading spaces in industrial zones including at-grade and depressed loading docks.

b. Each required off-street loading space, other than in industrial zones, shall have a minimum length of 30 feet, a minimum width of 12 feet, and a minimum vertical clearance of 14.5 feet inside dimensions. Off-street loading spaces shall also provide a 30-foot maneuvering apron in addition to the minimum length of the loading space. These requirements apply to all off-street loading spaces including at-grade and depressed docks.

7. Loading areas must comply with the setback and perimeter landscaping and screening standards. When parking areas are prohibited or not allowed between a building and a street, loading areas are also not allowed.

Figure 23.719-8: Typical Loading Area



Off-Street Loading Spaces in an Industrial Area

Off-Street Loading Spaces in a Nonindustrial Area

8. For uses not specifically mentioned, the requirements for off-street loading facilities shall be the same as the closest approximate use as determined by the ~~planning~~ director.

D. Location of Required Loading Facilities.

1. The off-street loading facilities, including the required maneuvering apron, in all cases, shall be on the same lot or parcel of land as the structure they are intended to serve.

2. The off-street loading facilities shall be designed and located so that loading vehicles do not encroach upon required setbacks, driveways, or required parking spaces during maneuvering and loading activities.

3. No loading space, including the required maneuvering apron, shall be located so that a vehicle using such loading space projects into any public street or any adjoining property except in the case of a reciprocal access agreement or similar mechanism.

4. Loading spaces shall be provided with access to an alley when alley access is available.

5. Bays and doors shall be located in a manner that would preclude any possibility for trucks to back into bays from arterial streets. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.7.160)].

Chapter 23.722

STANDARDS FOR PEDESTRIAN-ORIENTED SPACES

Sections:

23.722.010 Purpose.
~~23.722.020 Definitions.~~
23.722.02~~3~~0 Applicability.
23.722.03~~4~~0 Pedestrian plan required.
23.722.04~~5~~0 Standards for all pedestrian-oriented spaces.
23.722.05~~6~~0 Standards for on-site pedestrian pathways.
23.722.06~~7~~0 Standards for public spaces.

23.722.010 Purpose.
This chapter establishes provisions for the design and construction of all pedestrian-oriented spaces in Rancho Cordova, including on-site pedestrian pathways and public spaces. The purpose of these standards is to provide for pedestrian-oriented spaces that are safe, comfortable, and usable, provide aesthetic value to the project's site design, and fully comply with the requirements of the Americans with Disabilities Act and the city-adopted building code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.8.010)].

~~**23.722.020 Definitions.**~~
~~For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~"Arcade" means a continuously covered public space open on the sides, except for structural columns or piers, adjacent to and extending along the facade of a building. The space may be located between the facade and a sidewalk or another public space, or it may replace a sidewalk along a private street where no building setback is present. See Figure 23.722-1 (Arcades).~~

~~**Figure 23.722-1: Arcades**~~

~~"Building entry space" means a public space adjacent to a pedestrian building entrance as shown in Figure 23.722-2 (Building Entry Spaces).~~

~~Figure 23.722-2: Building Entry Spaces~~

~~"Corner arcade" means a small covered space adjoining the intersection of two streets at the same elevation as the adjoining sidewalk or sidewalk widening and directly accessible to the public at all times.~~

~~"Employee break area" means a public space reserved for employee use on a lot zoned for commercial, office or industrial use. See Figure 23.722-3 (Employee Break Areas).~~

~~Figure 23.722-3: Employee Break Areas~~

~~"On-site main street" means a street or drive aisle located on a lot designed to resemble streets found in an urban context. Defining features of these "streets" include narrow travel lanes, on-street parking, wide sidewalks designed in accordance with RCMC 23.722.060(F)(2), and buildings located adjacent to or near sidewalks as shown in Figure 23.722-4 (On-Site Main Streets).~~

~~Figure 23.722-4: On-Site Main Streets~~

~~"Paseo" means a public space that is located within a block's interior and that connects two streets that are parallel or within 45 degrees of being parallel to each other. See Figure 23.722-5 (Paseos).~~

~~Figure 23.722-5: Paseos~~

~~"Pedestrian pathways" refers to the infrastructure which provides a safe pedestrian circulation system throughout the development site that minimizes the conflict between pedestrians and vehicular traffic at all points, including parking areas and building access points. The pathway system comprises standard pedestrian paths – pathways that meet the ADA sidewalk width requirements of four feet – and enhanced pedestrian paths – pathways that exceed the ADA sidewalk width requirement and include amenities (e.g., seating, trash receptacles, and drinking fountains).~~

~~"Plaza" means an urban public space typically bounded by buildings, public rights-of-way, and other secondary public spaces. See Figure 23.722-6 (Plazas).~~

~~Figure 23.722-6: Plazas~~

~~"Public space" means an open area for public use on a lot developed in accordance with requirements of an arcade, a building entry, an employee break area, or a plaza. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.8.020)].~~

23.722.02~~3~~0 Applicability.
Whenever a nonresidential, mixed-use, or multifamily residential project is subject to design review, the requirements of this chapter shall apply. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.8.030)].

23.722.03~~4~~0 Pedestrian plan required.
As part of the design review application, the applicant shall submit a pedestrian plan demonstrating compliance with the relevant standards and performance criteria in this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.8.040)].

23.722.04~~5~~0 Standards for all pedestrian-oriented spaces.
A. Materials. Materials used in pedestrian-oriented spaces shall be attractive, durable, slip-resistant, of high quality, and compatible in color and pattern with a project's design. Surfaces in pedestrian circulation areas shall be constructed from materials that provide a hard, stable surface and that permit comfortable maneuverability for people of all abilities. Wherever a pathway crosses a drive aisle, loading area, or parking area, the pathway shall be made identifiable by the use of one of the following: elevation changes, changes in paving materials, and/or the use of colors. Such designations are subject to the approval of the ~~city~~ council.

B. Lighting. Lighting in pedestrian-oriented spaces shall be consistent with the requirements of Chapter 23.725 ~~RCMC~~ (Outdoor Lighting).

C. Landscaping. Landscaping in pedestrian-oriented spaces shall be consistent with the requirements of Chapter 23.716 ~~RCMC~~ (Landscaping).

D. Electrical Power. To provide adequate power for temporary uses and to ensure proper maintenance, at least two outlets shall be provided for every 2,000 square feet of pedestrian-oriented space.

E. Required Amenities. The following amenities shall be located within all public spaces. Each amenity includes the city-recommended performance standard to ensure the successful design of public space.

1. Seating.

a. Seating should provide a variety of abundant, accessible, comfortable seating options throughout pedestrian-oriented spaces. Specific considerations include:

i. Provide a variety of seating types and configurations.

ii. Accommodate solitary and social activities.

iii. Provide a safe, comfortable seating surface with smooth, even surfaces and curved edges.

iv. Seating types shall conform to crime prevention standards, such as “open seating” that inhibits vandalism and skateboarding. Armrests or other obstructions shall be provided on any public bench that is designed for two or more people to inhibit the ability to sleep on benches.

b. Seating within public spaces should be provided at the ratio of approximately ~~one~~ 1 linear foot per 30 square feet of space.

c. Seating along pedestrian pathways should be provided at the ratio of approximately ~~one~~ 1 linear foot per ~~two~~ 2 linear feet of pathway.

d. The following kinds of seating may be used to meet the requirement: moveable seating, fixed individual seating, fixed benches with and without backs, and seating designed into architectural features (e.g., walls, planter ledges, and seating steps). All spaces shall include at least two kinds of seating. It is recommended that spaces in excess of 5,000 square feet provide at least three kinds of seating and spaces larger than 10,000 square feet include moveable seating as one of the seating types.

e. Seating that faces a wall shall be located at least ~~six~~ 6 feet away from the wall.

f. Seating as part of a tenant space shall not count toward meeting this requirement.

2. Bicycle Racks. Bicycle racks shall be provided based on the development’s anticipated parking demand (see Chapter 23.719 ~~RCMC~~ (Parking and Loading)). Racks shall be located adjacent to or near bicycle pathways and routes and building entrances.

3. Drinking Fountains. It is recommended that one drinking fountain be provided for every 10,000 square feet of pedestrian-oriented space.

4. Trash Receptacles. It is recommended that one trash receptacle be provided for every 1,500 square feet of cafe space up to 6,000 square feet and spaces in excess of 6,000 square feet include an additional receptacle for every 2,000 square feet of space. Spaces that include an outdoor cafe should provide an additional trash receptacle for every 1,500 feet of cafe space. Trash receptacles shall have a capacity of at least 25 gallons and feature top and/or side openings of at least 12 inches. The city recommends that receptacles be located within 50 feet of all seating areas.

F. Additional Amenities. In addition to the required amenities, the following improvements will further enhance public spaces and should be considered in the design of the spaces, particularly those that are greater than 5,000 square feet in size:

1. Amphitheater.

2. Children’s play area. Play equipment shall be designed and constructed to meet the United States Consumer ~~Products~~ Product Safety Commission standards and best practices, including the installation of protective surfaces and barriers. To allow for the supervision of children, barriers surrounding the play area shall be substantially transparent and not exceed ~~three~~ 3 feet, 6 ~~six~~ inches in height.

3. Directional/directory maps.

4. Game tables and associated seating.

5. Food service. Food shall be served from restaurants located in retail spaces adjacent to a space, kiosks, or open space cafes.

6. Moveable tables and chairs. See subsection (E)(1) of this section for requirements.

7. Public art. Public art shall integrate with the project and the space's design. Art shall not impede public access, circulation, or visual openness within the space or between the space and adjacent public areas.

8. Stage.

9. Transit station.

10. Water features. Water features may include fountains, reflecting pools, and waterfalls. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.8.050)].

23.722.05~~6~~0 Standards for on-site pedestrian pathways.

A. On-Site Connectivity. The pedestrian path~~s~~ system shall be designed to provide the pedestrian safe passage throughout the project area. Adherence to all of the following provisions will create maximum safe connectivity for pedestrians:

1. A continuous path which connects the primary entrances of the structure(s) on the site.

2. Clear and continuous paths from every primary building entrance to all transit stops and crosswalks directly adjoining the site.

3. A clear and continuous path that connects the main pedestrian access point to the site with the main entrance of the primary use structure on site.

4. Pedestrian pathways from the building to adjacent streets at a ratio of one for each vehicle entrance on site. For example, if there are two driveways into the site, two sidewalk entries that connect to the building's primary entrance are required. Entrances designed primarily for service and delivery vehicles are not included in this ratio.

5. Drive aisles leading to main entrances with a walking path on at least one side.

B. Connectivity to Adjoining Property. The pedestrian path~~s~~ system shall be designed to provide the pedestrian safe passage between adjoining properties and shall connect their pedestrian pathways. Adherence to all of the following provisions will create maximum safe connectivity for pedestrians:

1. A clear and continuous path along all adjacent streets that connects the main entrance of the primary use structure on each property.

2. A clear and continuous path along all drive aisles providing access between the properties that connects the main entrance of the primary use structure on each property.

3. Special pedestrian paths/connections between adjoining lots where those uses are compatible.

C. Building Perimeter Pathways. The following dimensional standards shall apply to building perimeter pathways in nonresidential districts:

1. Building perimeter pathways that are a minimum ~~six~~ 6 feet in width.

2. A continuous building perimeter path interconnecting all entrances and exits of a building.

3. If a parking area is proposed along the building facade within 15 feet from a building wall, a building perimeter path must be provided along the full length of the row of parking spaces facing the building.

D. Site Barriers. Where a berm, landscaping, fencing, or another physical barrier creates a site frontage impenetrable to pedestrians and bicyclists, there shall be no less than one point of access to a pedestrian pathway for every 100 feet of street frontage.

E. Parking Areas. The design and construction of pedestrian pathways into and through parking areas shall comply with the following standards:

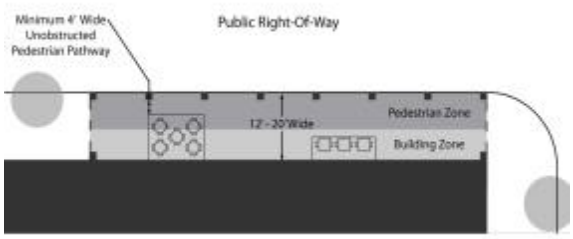
1. No parking space shall be located farther than 130 feet from a designated pedestrian pathway.

2. Where parking areas are located between a public right-of-way and a primary entrance into a site's primary use structure, a continuous and well-designated pedestrian path shall be provided through the parking area that connects the public right-of-way and the said entrance.

F. Standards for Enhanced Pedestrian Pathways. The following minimum standards apply when the enhanced pathway is used:

1. Arcades. If an arcade is provided, it shall be designed and constructed according to the following standards:

Figure 23.722-1~~7~~: Design Requirements for Arcades



a. Permitted. An arcade may be designed and constructed in conjunction with a commercial or mixed-use project.

b. Width. The width of an arcade shall extend from a building's facade to the public right-of-way, the edge of an adjacent public space, or the face of the curb along a private street. The minimum width shall be 12 feet and the maximum width shall be 20 feet. The width shall be divided between two zones, the building zone and the pedestrian zone, in the following manner:

i. The pedestrian zone includes the area adjacent to a public right-of-way, adjacent public space, or face of curb and shall be at minimum ~~eight~~ 8 feet wide. This zone shall be free of all obstructions, except for select amenities, including cafe seating and food service vendors, which extend into the zone from the building zone. In the instance of such obstructions, a continuous ~~four~~4-foot-wide unobstructed pedestrian pathway must be maintained throughout the zone.

ii. The building zone is located between the pedestrian zone and a building's facade and shall be at maximum 12 feet wide. The zone shall include all required amenities (see ~~RCMC~~ Section 23.722.~~050~~040(E)) and may include the following additional amenities: cafe seating, directional/directory maps, food service vendors, and public art (see ~~RCMC~~ Section 23.722.~~050~~040(F)).

c. Addressing the Street Frontage and Public Space. Arcades shall be designed to address adjoining street frontages and public spaces in the following ways:

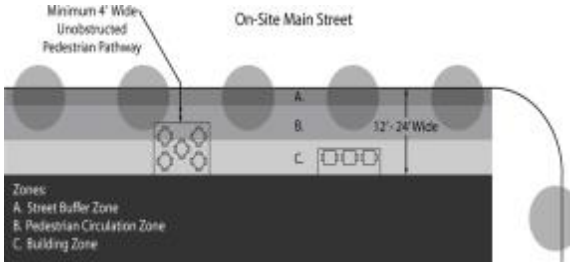
i. When a lot occupies the entire street frontage between two intersections, an arcade shall extend along the lot's entire frontage or provide unobstructed pedestrian flow along the entire frontage in combination with one or more of the following spaces: a corner arcade, a paseo, a plaza, or an intersecting sidewalk widening.

ii. When a lot occupies less than the entire street frontage between two intersections, an arcade shall contribute to unobstructed pedestrian flow along the entire frontage by aligning with one or more of the following spaces on the lot and adjoining lots: a corner arcade, a paseo, a plaza, or an intersecting sidewalk widening.

iii. An arcade adjacent to a public space shall provide continuous unobstructed pedestrian access to the space, except for structural members, and to one or more of the following public spaces that may be located at one or both ends of the arcade: a corner arcade, a paseo, an intersecting extension of the public space, or an intersecting sidewalk widening.

2. Sidewalks along On-Site Main Streets. On-site main streets shall be designed and constructed according to the following standards:

Figure 23.722-28: Design Requirements for Sidewalks aAlong On-Site Main Streets



a. Permitted. A sidewalk n arcade may be designed and constructed in conjunction with a commercial or mixed-use project.

b. Width. The width of a sidewalk shall extend from the face of the curb backwards toward a building's facade. The minimum width shall be 12 feet and the maximum width shall be 24 feet. The width shall be divided between three zones—, the street buffer zone, the building zone, and the pedestrian circulation zone, and the amenity zone—, in the following manner:

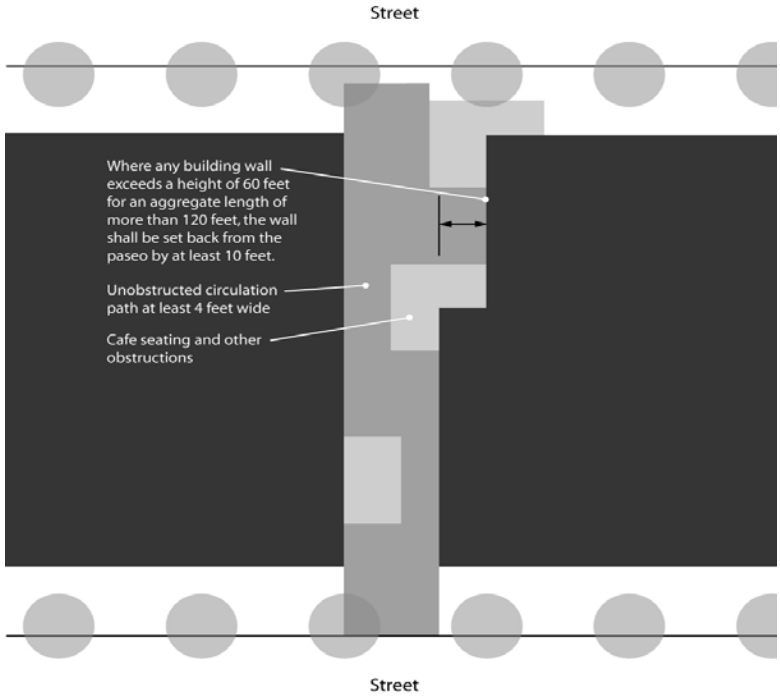
i. The street buffer zone includes the area adjacent to the back edge of a sidewalk. To accommodate the planting of street trees and the placements of tree wells, the zone shall be at minimum four 4 feet wide and at maximum eight 8 feet wide. The zone shall include all required amenities (see RCMC Section 23.722.050040(E)) and may include the following additional amenities: cafe seating, directional/directory maps, food service vendors, and public art (see RCMC Section 23.722.0450(F)).

ii. The building zone includes the area adjacent to a building's facade and shall be at minimum two 2 feet wide and at maximum 12 feet wide. The zone shall include all required amenities (see RCMC Section 23.722.0450(E)) and may include the following additional amenities: cafe seating, directional/directory maps, food service vendors, and public art (see RCMC Section 23.722.0450(F)).

iii. The pedestrian circulation zone is located between the street buffer zone and the building zone, and shall be at minimum six 6 feet wide. This zone shall be free of all obstructions, except for select amenities, including cafe seating and food service vendors, which extend into the zone from the building zone. In the instance of such obstructions, a continuous four4-foot-wide unobstructed pedestrian pathway must be maintained throughout the zone.

3. Paseos. Paseos shall be designed and constructed according to the following standards:

Figure 23.722-39: Design Requirements for Paseos



a. Permitted. A paseo may be designed and constructed in conjunction with a commercial or mixed-use project.

b. Width. A paseo shall be at least 20 feet in width.

c. Circulation. A paseo shall contain an unobstructed circulation path at least ~~four~~ 4 feet in width, connecting the two streets on which the paseo fronts.

d. Relationship to Buildings. Where any building wall(s) ~~or walls~~ adjoins a paseo and where such wall(s) ~~or walls~~ exceeds a height of 60 feet for an aggregate length of more than 120 feet, the wall(s) ~~or walls~~ shall be set back from the paseo by a minimum distance of 10 feet. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.8.060)].

23.722.06~~7~~0 Standards for public spaces.

A. Outdoor Gathering Places. Every project shall include one or more outdoor gathering place(s). The size and scale of such areas shall be appropriate to the type and use of each particular development. Appropriate spaces may include~~, but are not limited to,~~ building entries, employee break areas, courtyards, pocket parks, plazas, squares, and pedestrian pathways.

B. Public Space Area Requirement. Public space shall occupy at minimum ~~five~~ 5 percent of the gross square footage of new development. All public spaces, including the specific spaces listed in this chapter (~~,~~ arcades, sidewalks adjacent to an on-site main street, and paseos), may count toward meeting this requirement.

C. Sidewalk Frontage. To facilitate access from a public right-of-way or an on-site sidewalk to a public space, the following standards shall be followed:

1. For a public space located adjacent to one street, the area of the space within 15 feet of a public right-of-way or an on-site sidewalk along at least 50 percent of the space's street frontage shall be free of obstructions, except for those listed below.

2. For corner public spaces, the area within 15 feet of the intersection of two or more streets on which the space fronts shall be at the same elevation as the adjoining sidewalk. In addition, at least 50 percent of each of the space's frontages shall be free of obstructions, except for those listed below.

3. To be considered free of obstructions, public spaces shall include at least ~~four~~ 4 feet of unobstructed area between obstructions when measured parallel to right-of-way or sidewalk.

4. For obstructed portions of a space's frontage, no walls or other obstructions, except for those listed in subsection (C)(5) of this section and fixed and moveable seating and tables, shall be higher than ~~two~~ 2 feet above the curb level in front of the space.

5. Trees planted flush to grade, light stanchions, public space signage, trash receptacles, railings for steps, and substantially open fencing around seating areas not exceeding 36 inches in height shall be considered permitted obstructions.

D. Circulation Space. Public spaces shall include one or more unobstructed circulation spaces, connecting all adjacent public rights-of-way, on-site sidewalks, building entrances, and public spaces. These spaces shall be at minimum ~~eight~~ 8 feet wide.

Public spaces shall include one or more unobstructed, continuous circulation spaces of at minimum ~~four~~ 4 feet in width to provide pedestrian access across the spaces and between all adjoining public rights-of-way, on-site sidewalks, primary building entrances, and public spaces.

E. Level of Public Space. To ensure visual surveillance of a public space from the sidewalk and street, the elevation of a public space shall in no location be greater than the average curb level elevation of the nearest adjoining street.

F. Hours of Access. All public spaces shall be accessible to the public at all times, unless the approval~~ing~~ authority authorizes a nighttime closing contingent upon the following provisions:

1. A new space may be granted nighttime closing if potentially significant safety issues are documented and submitted as part of an application to authorize the closing.

2. An existing space may be granted nighttime closing if the space has been open for at least one year and significant operational and safety issues have been documented.

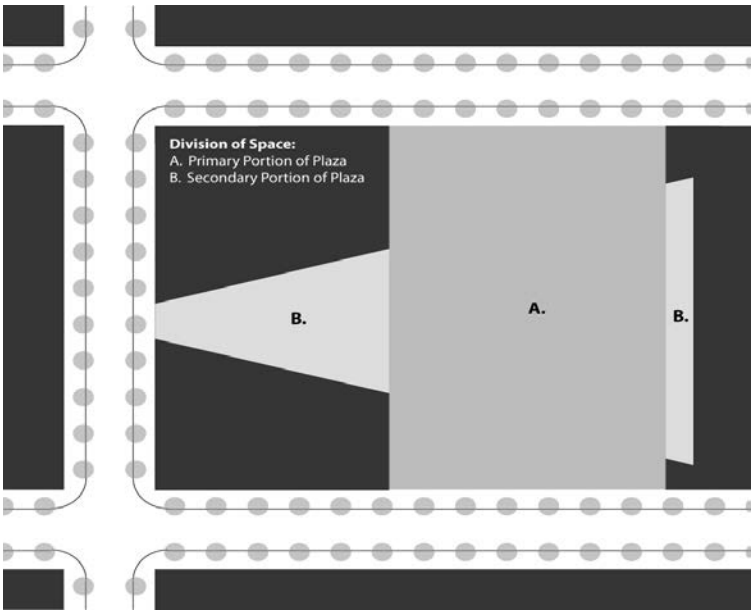
3. Nighttime closing of the space is necessary for public safety and/or maintenance within the space.

4. Any approved design element that limits nighttime public access shall not impede public circulation and visual or physical access within the space or between the space and public areas during hours of public operation.

G. Standards for Specific Public Spaces. Building entry spaces, employee break areas, paseos, and plazas shall be designed and constructed to comply with the following standards:

1. Plazas. Plazas shall be designed and constructed according to the following standards:

Figure 23.722-4~~10~~: Design Requirements for Plazas



a. Permitted. A plaza may be designed and constructed in conjunction with a commercial, mixed-use, or multifamily residential project.

b. Area. It is recommended that a plaza occupy at least 2,000 square feet.

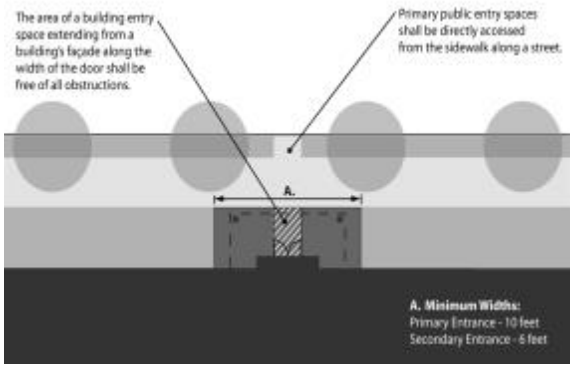
c. Division of Space. It is recommended that plazas be divided into primary and secondary portions in the following manner:

i. Primary Portion of Plaza. The major portion of a plaza is the largest area of the public plaza and the area of primary use. Major portions should be generally regular in shape, easily and directly accessible from adjoining buildings, public spaces, and public rights-of-way, and continuously visible from within all portions of the public plaza and from adjoining public spaces. Major portions should occupy no less than 75 percent of the total public plaza area.

ii. Secondary Portion of a Plaza. Minor portions of plazas are secondary areas that allow for additional flexibility in the shape and configuration of a plaza. Minor portions should not occupy more than 25 percent of the total area of the plaza.

2. Building Entry Spaces. Building entry spaces shall be designed and constructed according to the following standards:

Figure 23.722-~~11~~5: Design Requirements for Building Entry Spaces



a. Location. A building entry space shall be located adjacent to a building entrance and between the building's facade and a public right-of-way, a public space, or a sidewalk along a private street.

b. Area. It is recommended that a building entry space occupy at minimum 200 square feet.

c. Width. A primary public entry space shall be at least 10 feet in width and a secondary public entry space shall be at least ~~six~~ 6 feet in width.

d. Access. Primary public entry spaces shall be directly accessed from the sidewalk along a street rather than from a parking lot. Buildings facing public spaces shall have their primary entrances facing the public space. Public access to commercial and governmental buildings shall be provided at sidewalk grade. The primary floor of, and access to, residential structures may be elevated. Secondary access may be provided from off-street parking areas.

e. Obstructions. The area of a building entry space extending from a building's facade to a sidewalk or public space along the width of the door shall be free of all obstructions.

f. Paving Requirement. A building entry shall consist of at minimum 50 percent decorative paving.

3. Employee Break Areas. Employee break areas shall be designed according to the following standards:

a. Required. Employee break areas shall be included in all projects featuring commercial office or industrial uses.

b. Area. It is recommended that an employee break area occupy at least 200 square feet.

c. Location. An employee break area shall be located adjacent to a pathway connecting the space to a secondary entrance or within a highly visible interior space (e.g., atrium). When an employee break area is located outside of a building, the space shall be separated from parking areas by a walkway, landscaping, a fence, and/or a similar element.

d. Visibility. When an employee break area is located outside of a building, the space shall be visible from at least one public right-of-way. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.8.070)].

Chapter 23.725

OUTDOOR LIGHTING

Sections:

23.725.010 Purpose.
23.725.020 Applicability.
~~23.725.030 Definitions.~~
23.725.0340 Permit required.
23.725.0450 Exempt lighting.
23.725.0560 Prohibited lighting.
23.725.0670 General lighting standards.
23.725.0780 Outdoor lighting plans required.

23.725.010 Purpose.
The purpose of this chapter is to regulate lighting to balance the safety and security needs for lighting with the city's desire to preserve dark skies and to ensure that light trespass and glare have negligible impact on surrounding property (especially residential) and roadways. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.9.010)].

23.725.020 Applicability.
The provisions of this chapter apply to all new and existing land uses, including permanent and temporary uses in all zoning districts. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.9.020)].

~~**23.725.030 Definitions.**~~
~~For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~"Foot-candle" means a unit of illumination produced on a surface, all points of which are one foot from a uniform point of one candle.~~

~~"Full shielding" means a technique or method of construction which causes all light emitted from an outdoor light fixture to be projected below an imaginary horizontal plane passing through the lowest point on the fixture from which light is emitted.~~

~~"Glare" means light emitting from a luminaire with an intensity great enough to reduce a viewer's ability to see and, in extreme cases, causing momentary blindness.~~

~~"Light pollution" means artificial light which causes a detrimental effect on the environment, astronomical research, or enjoyment of the night sky or causes undesirable glare or unnecessary illumination of adjacent property.~~

~~"Light trespass" means the shining of light produced by a luminaire beyond the boundaries of the property on which it is located.~~

~~"Luminaire" means a complete lighting unit consisting of a light source and all necessary mechanical, electrical, and decorative parts. The pole, post, or bracket is not considered a part of the luminaire.~~

~~"Shielding" means a technique or method of construction which causes light emitted from an outdoor light fixture to be projected below an imaginary horizontal plane passing through the fixture. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.9.030)].~~

23.725.0340 Permit required.
Unless otherwise exempt by ~~RCMC~~ Section 23.725.0450 (Exempt lighting), all outdoor lighting fixtures for new multifamily residential, commercial, industrial, mixed-use, and public/quasi-public uses require design review approval by the designated ~~approving authority~~approval authority pursuant to Chapter 23.140 ~~RCMC~~ (Minor Design Review). Such approval shall be granted in conjunction with required land use and development permits for a project. Any retrofit or amendment to existing site and/or building lighting that would have a measurable impact on abutting property or views from street right-of-way as determined by the ~~planning~~ director shall require minor

design review approval. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.9.040)].

23.725.04~~5~~0 Exempt lighting.
The following items shall be exempt from design review requirements:

A. Temporary lights used for holiday decorations. See RCMC Chapter 16.18 (Nuisance Code) for further restrictions.

B. Emergency lighting erected for official purposes by local, state, or federal agencies.

C. Lighting for temporary uses and special events permitted consistent with this code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.9.050)].

23.725.05~~6~~0 Prohibited lighting.
The following types of lighting are prohibited:

A. Neon tubing or band lighting along buildings and/or structures as articulation, except as approved through design review.

B. Search lights, laser source lights, or any similar high intensity light, except for emergency use by police or fire personnel or at their discretion, or for approved temporary lighting for a special event approved by the city.

C. Lighting fixtures operated in such a manner as to constitute a hazard or danger to persons or to safe vehicular travel.

D. Roof-mounted lighting except for security purposes.

E. Moving, flashing, or animated lighting.

F. Light poles that obstruct pedestrian traffic. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.9.060)].

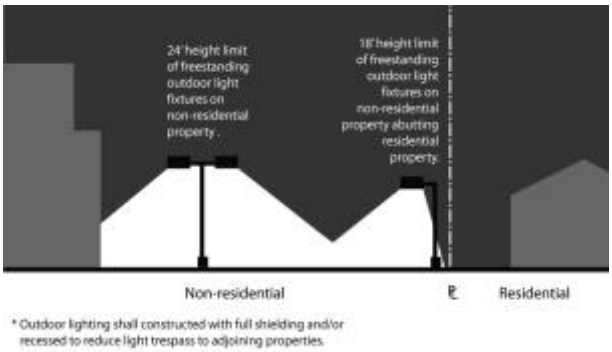
23.725.06~~7~~0 General lighting standards.
The following standards shall apply to all outdoor lighting:

A. Nuisance Prevention. All outdoor lighting shall be designed, located, installed, directed downward or toward structures, shielded, and maintained in order to prevent glare, light trespass, and light pollution.

B. Maintenance. Fixtures and lighting shall be maintained in good working order and in a manner that serves the original design intent.

C. Shielding. Except as otherwise exempt, all outdoor lighting shall be constructed with full shielding and/or recessed to reduce light trespass to adjoining properties. Each fixture shall be directed downward and away from adjoining properties and public rights-of-way, so that no light fixture directly illuminates an area outside of the site.

Figure 23.725-1: Shielding Provisions for Outdoor Lighting



D. Level of Illumination. Outdoor lighting shall be designed to illuminate at the minimum level necessary for safety and security and to avoid the harsh contrasts in lighting levels between the project site and adjacent properties. Illumination standards are as follows:

1. Public, civic, and religious buildings are permitted to be fully illuminated.

2. Parking lots, driveways, trash enclosures/areas, public phones, and group mailboxes shall be illuminated with a minimum maintained ~~one~~ 1 foot-candle of light and an average not to exceed ~~four~~ 4 foot-candles of light. The following uses shall provide additional lighting as described below:

a. Convenience stores, card rooms, and check cashing establishments shall provide a minimum level of illumination of ~~one and one-half~~1.5 foot-candles across the parking lot during business hours.

3. Pedestrian walkways shall be illuminated with a minimum maintained one-half foot-candle of light and an average not to exceed ~~two~~ 2 foot-candles of light.

4. Entryways and exterior doors of nonresidential structures shall be illuminated during the hours of darkness, with a minimum maintained ~~one~~ 1 foot-candle of light, measured within a ~~five~~5-foot radius on each side of the door at ground level.

5. In order to minimize light trespass on abutting residential property, illumination measured at the nearest residential structure or rear yard setback line shall not exceed the moon's potential ambient illumination of one-tenth foot-candle.

E. Maximum Height of Freestanding Outdoor Light Fixtures. The maximum height of freestanding outdoor light fixtures abutting residential development shall be 18 feet. Otherwise, the maximum height for freestanding outdoor light structures shall be 24 feet. Height shall be measured from the finish grade, inclusive of the pedestal, to the top of the fixture.

F. Energy-Efficient Fixtures Required. Outdoor lighting shall utilize energy-efficient (high pressure sodium, metal halide, low pressure sodium, hard-wired compact fluorescent, or other lighting technology that is of equal or greater efficiency) fixtures and lamps. All new outdoor lighting fixtures shall be energy-efficient with a rated average bulb life of not less than 10,000 hours.

G. Accent Lighting. Architectural features may be illuminated by uplighting; provided, that the lamps are low intensity to produce a subtle lighting effect and no glare or light trespass is produced. Wherever feasible, solar powered fixtures shall be used.

H. Signs. Lighting of signs shall be in compliance with Chapter 23.743 ~~RCMC~~ (Signs).

I. Sports Fields/Outdoor Activity Areas. Where playing fields or other special activity areas are to be illuminated, lighting fixtures shall be mounted, aimed, and shielded so that the light falls within the primary playing area and no significant off-site light trespass is produced. Additionally, the lights shall be turned off within one hour after the end of the event.

J. Telecommunications Towers. Telecommunication towers and related equipment shall be unlit except as provided below:

1. A manually operated or motion-detector-controlled light above the equipment shed door may be provided, except that the light shall remain off except when personnel are present at night; and

2. The minimum tower lighting required under FAA regulation; and

3. Where tower lighting is required, said lighting shall be shielded or directed downward to the greatest extent possible to ensure that such light does not spill over onto abutting properties, especially residential zoning districts or uses.

K. Alternative Designs, Materials, and Installations. The designated ~~approving authority~~approval authority may grant approval of alternatives to this section as part of a design review permit. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.9.070)].

23.725.07~~8~~0 Outdoor lighting plans required.

A. When Required. A preliminary outdoor lighting plan shall be submitted as part of each planning permit application, and a final plan shall be submitted as part of an application for a building permit for a new structure or an addition of 25 percent of the gross floor area, seating capacity, or parking spaces. A final outdoor lighting plan is required for all new outdoor lighting installations on commercial, mixed-use, multi-unit residential, industrial, and institutional properties. The director may request outdoor lighting plans from applicants for other types of projects due to location, size, or proposed use, as necessary.

B. Plan Content. At a minimum, an outdoor lighting plan shall include the following:

1. Manufacturer specifications sheets, cut sheets, and other manufacturer-provided information for all proposed outdoor light fixtures to show fixture diagrams and outdoor light output levels.

2. The proposed location, mounting height, and aiming point of all outdoor lighting fixtures.

3. If building elevations are proposed for illumination, drawings of all relevant building elevations showing the fixtures, the portions of the elevations to be illuminated, the illumination level of the elevations, and the aiming point for any remote light fixture.

4. Photometric data including a computer-generated photometric grid showing foot-candle readings every 10 feet within the property or site and 10 feet beyond the property lines. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.9.080)].

Chapter 23.728

OUTDOOR DISPLAY, SALES,

AND STORAGE

Sections:

23.728.010 Purpose.
23.728.020 Permit requirements and exemptions.
23.728.030 Development standards.

23.728.010 Purpose.
The purpose of this chapter is to regulate permanent and temporary outdoor display, sales, and storage uses. The intent of these regulations is to encourage outdoor displays and activities that are compatible with associated and nearby uses and do not obstruct pedestrian or vehicle circulation or create an unsightly appearance of unrestricted clutter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.10.010)].

23.728.020 Permit requirements and exemptions.
The following outdoor activities shall be subject to the permit requirements listed herein:

A. Permanent Outdoor Storage, Display, and Sales. Permanent outdoor storage, display, and sales are permitted (consistent with the allowed use provisions of the underlying zoning district), subject to zoning certification, when all related activities are developed and operated consistent with the standards of this chapter.

B. Temporary Outdoor Storage, Display, and Sales. A temporary use permit is required for all temporary outdoor storage, displays, and sales, unless otherwise specified in Chapter 23.922 (Temporary Uses). Such uses shall be consistent with the development standards of this chapter and shall also be consistent with the standards for temporary uses (Chapter 23.922 ~~RCMC~~, Temporary Uses). ~~The following uses and activities are exempt from these requirements:~~

~~1. Garage sales; provided, that each garage sale complies with the standards of this title and other titles and chapters of this municipal code.~~

~~2. Fireworks stands, provided they are consistent with the standards of the fire district and/or other regulatory agencies and a valid business license has been issued consistent with the requirements of Chapter 4.54 RCMC, Article VII (Fireworks).~~

~~C. Permanent Outdoor Storage. Permanent outdoor storage is permitted as a specified land use (storage yards) in the allowed use tables of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). If not part of the original development permit for the principal use, permanent outdoor storage may be permitted in mixed-use, automotive and industrial, and public/quasi-public zoning districts subject to design review approval. In all cases, permanent outdoor storage shall be consistent with the development standards of this chapter.~~

~~D. Temporary Outdoor Storage. Generally, temporary outdoor storage shall require the issuance of a temporary use permit (see Chapter 23.922 RCMC for requirements) and shall be consistent with the development standards of this chapter. The following uses and activities are exempt from such permit requirements:~~

~~1. Storage of construction materials and equipment as part of an active construction site, provided a valid building permit or improvement permit is in effect and the materials and equipment are stored on the construction site pursuant to approved permit(s).~~

~~2. Emergency facilities to accommodate emergency public health and safety needs and activities. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.10.020)].~~

23.728.030 Development standards.

A. General Development Standards for All Activities. The following development standards apply to all outdoor display, sales, and storage activities:

1. Location. Outdoor display, sales, and storage activities shall not be located within any public right-of-way (unless an encroachment permit has been issued), in required parking spaces or within designed vehicle drive aisles, or within required landscape planter areas. Outdoor display, sales, and storage activities may also not disrupt or impede required pedestrian circulation paths as required by Chapter 23.722 ~~RCMC~~ (Standards for Pedestrian-Oriented Spaces) or the building code.

2. Hours of Operation. Except as otherwise provided, hours of operation for outdoor display, sales, and storage activities shall be consistent for the hours of operation for the corresponding primary use.

3. Noise. Any noise generated by the outdoor display, sales, or storage activity shall be consistent with the city's noise ordinance (RCMC Chapter 6.68 ~~RCMC~~, Noise Control).

4. Signs. No additional business identification or advertising signs for the outdoor display, sales, or storage activity may be permitted above the maximum allowable sign area for the corresponding primary use, except when the outdoor activity is the primary use, as determined by the ~~planning~~ director (e.g., Christmas tree lot).

5. Maintenance. Outdoor activity areas shall be kept free of garbage and other debris.

B. Standards for Outdoor Display and Sales. The following development standards shall apply to all permanent and temporary outdoor display and sales activities:

1. Associated with the Primary Use. All outdoor display and sales activities shall be associated with the primary use of the property. Only those goods and services associated with the primary use may be stored, sold, or displayed. All outdoor display and sales activities that are independent of the primary use shall be considered their own primary use and regulated as such (e.g., seasonal sales as a temporary use requiring a temporary use permit).

2. Maximum Area. Unless otherwise approved in conjunction with development permits, the area used for permanent outdoor display and sales of materials shall not exceed 10 percent of the gross floor area of the corresponding commercial building. The following uses and activities are specifically exempt from this requirement, provided all other development standards are satisfied:

a. Vehicle and equipment sales and rentals (e.g., automobile, boat, RV, construction equipment~~, etc.~~), provided storage and display is limited to vehicles offered for sale or rental only.

3. Time Limit for Temporary Activities. See the provisions of Chapter 23.922 ~~RCMC~~ (Temporary Uses) for duration and permit requirements for temporary promotional sales.

C. Standards for Outdoor Storage. The following development standards shall apply to all permanent and temporary outdoor storage activities:

1. Location. Outdoor storage may not be located within any required front or street side yard for the underlying zoning district within which the activity is located.

2. Height Limitation. The height of stacked materials and goods shall be no greater than that of any building, wall, fence, or gate enclosing the storage area. For additional height limitations for recycling and junk tire facilities, see Section ~~RCMC~~ 23.916.020 (Junk tire facility). For additional height limitations for automotive dismantling, see ~~RCMC~~ Section 23.913.020 (Automobile dismantling).

3. Screening. Screening of outdoor storage shall be consistent with ~~RCMC~~ Section 23.731.080(A)(7) (Outdoor Equipment, Storage, and Work Areas).

4. Parking. Parking for permanent outdoor storage shall be provided as required in Chapter 23.719 ~~RCMC~~ (Parking and Loading). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.10.030)].

Chapter 23.731

FENCES, WALLS, AND SCREENING

Sections:

23.731.010 Purpose.
~~23.731.020 Definitions.~~
23.731.02~~3~~0 Permit required.
23.731.03~~4~~0 Exemptions.
23.731.04~~5~~0 Height limits and locations.
23.731.050 Fence location.
23.731.060 Height measurement.
23.731.070 Prohibited materials.
23.731.080 Special fencing and screening requirements.
23.731.090 Continued maintenance and operation.

23.731.010 Purpose.
The purpose of this chapter is to regulate the height and location of fences, walls, and screening to provide light, air, and privacy without obstructing views, to establish buffers between certain land uses, and to safeguard against visual obstructions at street intersections and/or driveway locations. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.010)].

~~**23.731.020 Definitions.**~~
~~For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~"Concertina wire" means a type of barbed wire or razor wire that is formed into large coils that usually sit atop another type of fencing.~~

~~"Open view fencing" means fencing that does not create a solid visual barrier, such as wrought iron or tubular steel.~~

~~"Retaining wall" means a structure that holds back soil and rock from a building, structure, or area that helps to prevent erosion and the downward slide of such materials. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.020)].~~

23.731.02~~3~~0 Permit required.
Unless otherwise exempt in ~~RCMC~~ Section 23.731.03~~4~~0 (Exemptions), a zoning certification~~n administrative use permit~~ shall be required for new fences and walls. Residential fences, up to 7 feet in height, are allowed by right. Fences over 7 feet in height require an administrative use permit. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.030)].

23.731.03~~4~~0 Exemptions.
The following fences and walls shall be exempt from ~~RCMC~~ Section 23.731.02~~3~~0; however, a building permit may be required.

A. Retaining Walls. Retaining walls less than 36 inches in height.

B. Residential Fences. Fences less than 7 feet in height located on residential property (privacy fences) constructed in compliance with the standards of ~~RCMC~~ Section 23.731.04~~5~~0 (Height limits and locations).

C. Required Fences. These regulations do not apply to fences and walls required by a state or federal agency, or by the city for public safety. Sound walls required for noise attenuation must adhere to the provisions of Section ~~RCMC~~ 23.731.080(A, ~~and~~ G) (Screening, Sound Walls). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.040)].

23.731.04~~5~~0 Height limits and locations.
Each fence, wall, and screen shall comply with height limits and locations shown in Table 23.731-1 (Maximum Height of Fences, Walls, and Screening in Required Yard Area).

23.731.050 Fence Location

A. Fences, walls, and screening are not required between land uses unless otherwise specified in this chapter.
B. Fences, walls, and screening must be located outside of any public utility easement except as authorized by the applicable utility agency.

Table 23.731-1: Maximum Height of Fences, Walls, and Screening in Required Yard Area

Location of Fence/Wall/Screen[1]	Maximum Height[2]
Required front yard area	3 feet[3] 2
Required rear and interior side yard area (along rear and interior property line~~s~~)	7~~6~~ feet[1,3]
Required street side yard area	7~~6~~ feet[1,3]
At intersections of streets, alleys, and driveways within the clear visibility area (definition in Chapter 23.1104 [General Definitions])~~clear visibility area~~[4]	30 inches

Notes:
~~1. Fences, walls, and screening are not required between land uses unless otherwise specified in this chapter. Fences, walls, and screening must also be located outside of any public utility easement except as authorized by the applicable utility agency.~~
~~2. Maximum height may be increased by the designated approval authority as part of design review, provided that the portion of the fence above 7 feet is at least 50% transparent (e.g., lattice).~~
~~3. Fences 3 feet or less may be located at the property line. For all fences over 3 feet in height, the minimum setback of 3 feet is required. Height of the front yard fence may be increased to 5 feet if the fence remains visually open and transparent (e.g., picket fence, open wood slats, open wrought iron).~~
~~4. See definition for clear vision triangle in Chapter 23.1104 (General Definitions).~~
1. Maximum height for fences may be increased by designated approval authority as part of design review, provided that the portion of the fence above 7 feet is at least 50 percent transparent (e.g., lattice).
2. The height of the front yard fence may be increased to 5 feet when the fence is located a minimum setback of 3 feet from the property line and remains visually open and transparent (e.g., picket fence, open wood slats, open wrought iron). Fences that are 3 feet or less may be located at the property line.
3. For fences over 3 feet in height, the minimum setback of 3 feet from the property line is required. Fences that are 3 feet or less may be located at the property line.

[Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.050)].

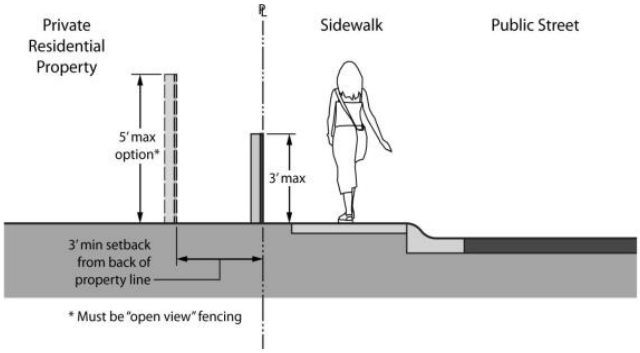
23.731.060 Height measurement.

A. Fence height shall be measured as the vertical distance between the finished grade at the base of the fence and the top edge of the fence material. Grade may not be modified in order to increase fence height.

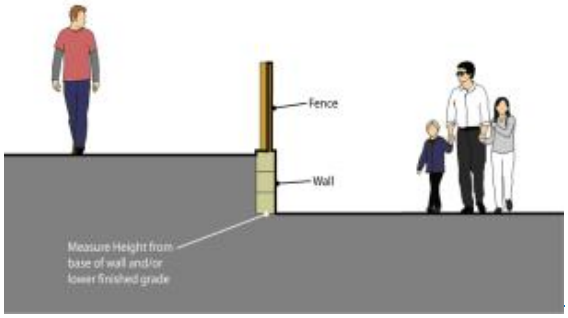
B. ~~The height of fencing placed atop a wall shall be measured from the base of the wall, except as provided in subsection (C) of this section.~~Fences located on top of a retaining wall: If a fence is located on top of a retaining wall, the maximum height of the retaining wall shall be 3 feet in height and the maximum height of the fence shall be 7 feet in height measured from the highest finished grade. If the retaining wall exceeds 3 feet in height, the fence shall be separated from the retaining wall by a horizontal distance of at least 3 feet with required landscaping. If the fence exceeds 7 feet in height measured from the highest finished grade, the fence shall be separated from the retaining wall by a horizontal distance of at least 3 feet with landscaping.

C. Where the elevation of the finished grade within ~~six~~ 6 feet of the base of the fence differs from one side of the fence to the other (as when a fence is placed at the top of a slope or on a retaining wall), the height shall be measured from the side with the highest~~lowest~~ natural grade.

Figure 23.731-1: Residential Fence Limitations



~~**Figure 23.731-2: Height Measurements**~~



~~[Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.060)].~~

23.731.070 Prohibited materials.
The following fence materials are prohibited in all zones unless approved by the designated approval authority~~pursuant to Chapter 23.125 RCMC (Administrative and Limited Use Permits)~~ for security needs or required by the city or state or federal law or regulation:

A. Barbed wire or electrified fence.~~;~~

B. Razor or concertina wire in conjunction with a fence or wall, or by itself~~; and~~ .

C. Chain link fencing. ~~within a front yard or street side yard.~~ [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.070)].

23.731.080 Special fencing and screening requirements.
This section establishes screening standards and special provisions for walls and fencing. This applies to all walls and fences unless otherwise specified (e.g., South Sunrise special planning area).

A. Screening.

1. Screening between Different Land Uses. The city encourages the integration and connection of compatible uses. To that end, contiguous barriers in the form of solid fences and walls should only be used between land uses when residential uses are located next to ~~industrial~~ nonresidential uses or when necessary as determined by the designated ~~approving authority~~approval authority. This requirement is not intended to preclude the development of pedestrian/bicycle access points between commercial and residential zones. When used, the screening shall meet the following standards (see Figure 23.731-2~~3~~, Screening between Different Land Uses):

a. The screen shall consist of a solid decorative wall of masonry or similar durable material or, in lieu of decorative masonry, the wall shall be covered with plant materials (e.g., ivy) or shall be blocked from view by landscape materials. The wall shall be a minimum of ~~six~~ 6 feet in height, and shall comply with the height limitations listed in ~~RCMC~~ Section 23.731.04~~5~~0 (Height limits and locations).

b. The decorative wall shall be architecturally treated on both sides and is subject to ~~an administrative use permit~~approval by the designated approval authority.

~~b.~~c. Openings in the wall or pedestrian connections may be required at the discretion of the designated approval authority.

~~c.~~d. A landscaping strip with a minimum width of ~~five~~ 5 feet shall be installed adjacent to a screening wall, except that a minimum of ~~six~~ 6 feet of landscaping (with trees) shall be provided between a parking lot and a screening wall.

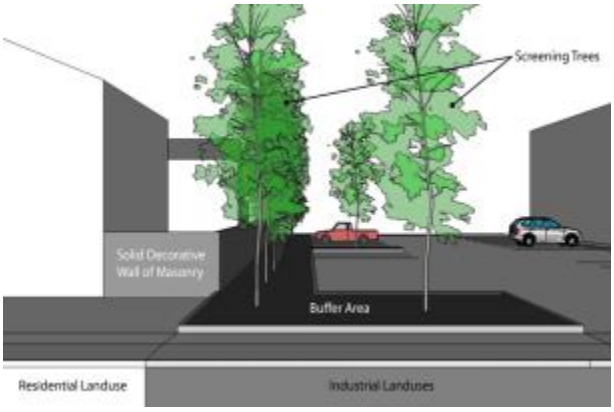
~~d.~~e. The designated ~~approving authority~~approval authority may waive or approve a substitute for the requirements above if it is determined that:

i. The relationship of the proposed uses makes screening unnecessary or undesirable;

ii. The intent of this section is successfully met by alternative screening methods; and/or

iii. Physical characteristics and/or constraints on the site make required screening infeasible or unnecessary.

Figure 23.731-2~~3~~: Screening between Different Land Uses



2. Screening of Mechanical Equipment. Mechanical equipment shall be screened as follows:

a. All exterior mechanical equipment shall be screened from view on all sides.

b. Screening on top of the equipment may be required by the designated ~~approving authority~~approval authority if necessary to protect views from a neighboring residential zone.

3. Screening of Roof-Mounted Equipment. Roof-mounted mechanical equipment shall be screened in compliance with the following standards (see Figure 23.731-3~~4~~, Screening of Roof-Mounted Equipment):

Figure 23.731-34: Screening of Roof-Mounted Equipment

a. Screening materials may be solid concrete, wood, or other opaque material and shall effectively screen the mechanical equipment so that it is not visible from a public street.

b. The method of screening shall be architecturally compatible with other on-site development in terms of colors, materials, and architectural styles.

4. Screening of Ground-Mounted Antennas. Ground-mounted antennas shall be screened with a fence, wall, or dense landscaping so that the antenna is not visible from the public right-of-way and to minimize the visual impact on abutting properties. Building-mounted antennas shall be screened as follows:

a. Wall-mounted equipment shall be flush-mounted and painted or finished to match to building with concealed cables.

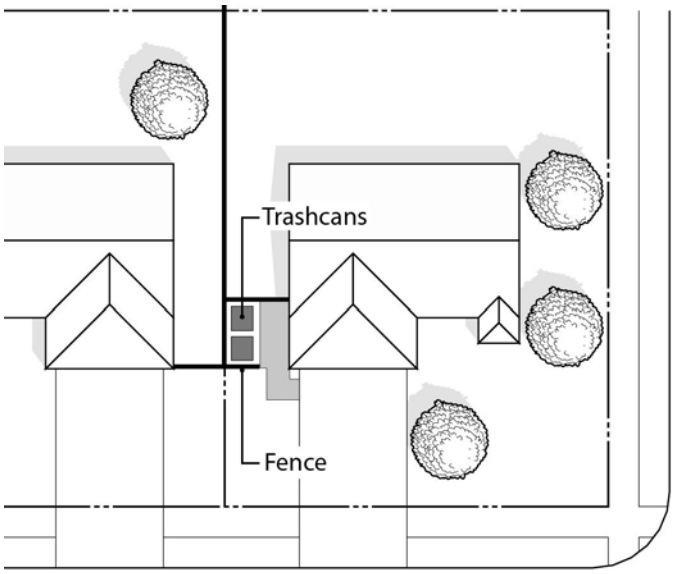
b. Roof-mounted equipment shall be screened from view of public rights-of-way by locating the antenna below the roofline, parapet wall, or other roof screen and by locating the antenna as far away as physically feasible and aesthetically desirable from the edge of the building.

c. Color. Antennas shall have subdued colors and nonreflective materials which blend with the materials and colors of the surrounding area or building.

5. Screening of Commercial Loading Docks and Refuse Areas. Loading docks and refuse storage areas shall be screened from public view and adjoining public streets and rights-of-way and residentially zoned areas. The method of screening shall be architecturally compatible with other on-site development in terms of colors, materials, and architectural style. Exceptions may be permitted through design review for sites with unique characteristics (e.g., shallow lot depth, adjacency to single-family residential). All dumpsters shall be locked when not in use.

6. Screening of Residential Trash Enclosures/Recycle Containers. Residential trash receptacles (including recycling and green waste containers) shall not be stored within a required front or street side yard and shall be screened from view of the public right-of-way by a solid fence not less than ~~four~~ 4 feet in height. Preexisting setback exceptions may be approved by approval authority. Exceptions to fence height standards may be granted by the designated ~~approving authority~~approval authority to ensure proper placement and screening of trash receptacles. See Figure 23.731-45 (Screening of Trash Enclosures/Recycling Containers).

Figure 23.731-45: Screening of Trash Enclosures/Recycling Containers



7. Outdoor Equipment, Storage, and Work Areas. Outdoor storage areas for materials other than plants shall be enclosed and screened from view from the public right-of-way and abutting property by a solid fence or wall a minimum of ~~six~~ 6 feet in height. All gates provided for ingress and egress in any required fence or wall shall be at least ~~six~~ 6 feet in height and shall be of view-obstructing construction.

8. Screening for Special Uses. The following uses shall be screened for abutting properties and the public right-of-way as provided below:

a. Automobile Dismantling. Outdoor storage areas for automobile dismantling uses shall be screened from public view by a minimum ~~six~~6-foot-tall masonry wall. The maximum allowed height of the wall shall be 14 feet. Materials and goods stored in the yard area may not be stacked above the height of the enclosing wall. Those portions of walls fronting onto public rights-of-way shall be buffered by a minimum 10-foot-wide landscape area that includes ground cover and evergreen trees planted 30 feet on center. The wall shall be covered with either graffiti-resistant paint or coating or with vines or other landscaping. The design of the landscaping (e.g., irrigation, planting) shall be consistent with the standards of Chapter 23.716 ~~RCMC~~ (Landscaping).

b. Junk Tire Facility. Junk tires shall be stored behind a visual screen fence no higher than ~~eight~~ 8 feet tall and shall not be stacked higher than the height of such fence. Fences shall be required between a licensed junk yard facility and any adjoining parcel which has a more restrictive land use zoning designation.

c. Potable Water Storage Facility. Potable water storage facilities shall be enclosed by a ~~six~~6-foot-tall solid masonry wall and buffered from the public right-of-way by a minimum 10-foot-wide landscape planter that includes ground cover and evergreen trees planted 30 feet on center. The masonry wall shall be covered in either graffiti-resistant paint or coating or with vines or other landscaping. The design of the landscaping (e.g., irrigation, planting) shall be consistent with the standards of Chapter 23.716 ~~RCMC~~ (Landscaping).

d. Service Stations. Service stations shall be screened from abutting residential zoning districts and uses by a solid ~~six~~6-foot masonry wall along the property line between the service station and the abutting property, except that within the first 25 feet from the street right-of-way line said wall shall not exceed 2.5 ~~two and one-half~~ feet in height.

B. Retaining Walls. An embankment to be retained that is over 48 inches in height shall be benched so at the low side no individual retaining wall exceeds a height of 36 inches above the finished grade and each bench has a

minimum depth of 36 inches. Wood shall not be used for a retaining wall over ~~two~~ 2 feet in height. The director may approve retaining walls up to 8 feet in height to accommodate topographic change and variation.

C. Swimming Pools, Spas, and Similar Features. Swimming pools/spas and other similar water features shall be fenced in compliance with city-adopted building code requirements.

D. Temporary Fencing. Temporary fencing may be required by the designated ~~approving authority~~approval authority where necessary to protect trees or other sensitive features and the general public from construction activities during site preparation and construction.

E. Temporary Security Fencing. Temporary security fencing (including chain link) with a maximum height of ~~six~~ 6 feet may be installed around the property lines of vacant property with approval from the designated ~~approving authority~~approval authority ~~through the design review (minor) or administrative use permit process~~. The vacant property shall be maintained in a condition free from weeds and litter.

F. Open Space and Trails. Fences adjacent to open space and trail areas shall be constructed and maintained as open view fencing and shall not be chain link.

G. Sound Walls. Whenever sound walls are required to mitigate sound impacts adjacent to streets, the following standards shall apply. These standards shall not preclude the use of other innovative methods of project design utilizing greater setbacks, building design, mounding, or single-story structures with solid walls facing the street.

1. Setbacks. Walls shall be set back a sufficient distance from the ultimate public street right-of-way in accordance with noise attenuation and landscaping. The area between the right-of-way and the wall shall include a public sidewalk and landscaping, including canopy street trees.

2. Height. Maximum height of a wall shall not exceed ~~six~~ 6 feet above the finished grade at the base of the wall on the roadway side.

3. Earth M~~m~~ounds. When the sound and visual attenuation requires a wall exceeding ~~six~~ 6 feet above the grade of the adjacent roadway, earth mounds shall be used such that no more than ~~six~~ 6 feet of the wall is visible from the roadway. The mounds shall not exceed a three-to-one slope. The mounds may support the wall or be placed against the wall on the street side. Drainage shall be contained so there is no sheet flow of water onto the sidewalk where the slope exceeds six to one.

4. Type of Wall. Walls shall be constructed of graffiti-resistant solid brick or masonry material that requires minimum maintenance and provides the required sound and visual attenuation.

H. Agricultural Fencing. All fences which enclose livestock shall be designed, constructed, and maintained so as to control and contain such livestock at all times and so as to prevent such livestock from reaching across any property lines ~~so as to~~and damaging~~e~~ adjacent property.

I. Electric Fencing. The construction and use of electric fencing shall be allowed in the city only as provided in this subsection, subject to the following standards:

1. Location. Electric fences are allowed by right in the M-2 (Heavy Industrial) zone so long as the property on which the fence is to be installed is surrounded, on all sides, by M-2 zoned property. Electric fences are allowed in the M-1 (Light Industrial) zone or M-2 zone when bordered by another zoning district upon issuance of an administrative use permit as defined and regulated in Chapter 23.125 (Administrative Use Permits)~~RCMC~~.

Electric fences are only allowed around nonresidential outdoor storage areas or contractor's equipment or storage yard. No electric fence shall be permitted, installed, or used unless it is completely surrounded by a nonelectric fence or wall that is at least ~~six~~ 6 feet in height.

2. Height. Electric fences may have a maximum height of 10 feet.

3. Spacing between Fences. The space between an electric fence and perimeter wall or fence may not exceed 12 inches and shall be kept clean and free of litter, debris, and vegetation.

4. Aesthetics. Electric fences shall be installed as to be as minimally intrusive as possible. Fences should utilize horizontal electrified wires and minimal vertical support beams.

In making the findings for an administrative use permit when one is required, the ~~planning~~ director will determine that the proposed electric fence is not detrimental to the aesthetics and continued viability of the surrounding properties. As such, electric fences are likely not compatible if proposed immediately adjacent to an existing retail, restaurant, or other heavily trafficked commercial area unless substantial camouflaging or other design efforts are undertaken to completely shield the electric fence from view.

5. Electrification. The energizer for electric fences must be driven by a commercial storage battery not to exceed 12 volts DC.

The electric charge produced by the fence upon contact shall not exceed the energizer characteristics set forth in paragraph 22.108 and depicted in Figure 102 of International Electrotechnical Commission (IEC) Standard 60335-2-76.

The fence must also comply with all applicable local and state regulations including being issued a permit by the building department.

6. Warning Signs. Electric fences shall be clearly identified with warning signs that read, at minimum, “Danger – Electric Fence” at an interval of not less than 60 feet and at least one sign per side of the area to be fenced.

7. Electric fences equipped with monitored alarm systems may require an alarm permit issued by the Rancho Cordova police department. [Ord. 13-2013 § 4 (Exh. B); Ord. 18-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.080)].

23.731.090 Continued maintenance and operation.

A. Maintenance. Fences, walls, and landscape screening shall be continuously maintained in an orderly and good condition, at no more than their maximum allowed height.

B. Graffiti Resistance. Each fence or wall adjacent to a public right-of-way in any zoning district shall be provided with a permanently maintained graffiti-resistant coating (a painted wood fence meets this requirement, since it can be repainted). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.11.090)].

Chapter 23.734

~~RESIDENTIAL~~ ACCESSORY STRUCTURES

Sections:

23.734.010 Purpose.
23.734.020 Applicability.
23.734.030 Permit requirements and exceptions.
~~23.734.040 Definitions.~~
23.734.035 Prohibited accessory structures
23.734.04~~5~~0 Development standards.
23.734.050 Architecture Standards
23.734.060 Percentage of Required Yard Occupied and Required Setbacks

23.734.010 Purpose.
This chapter defines detached accessory structures on residential properties and establishes development standards for nonexempt structures. The purpose of this chapter is to promote a positive aesthetic relationship between accessory structures and primary structures on a property, in addition to allowing a positive community impact through the reduction of impacts to light, air quality, drainage, or aesthetics on surrounding properties. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.12.010)].

23.734.020 Applicability.
The regulations and standards contained in this chapter shall apply only to those uses expressly identified in the corresponding section and shall be in addition to any other development standards and regulations contained elsewhere within this zoning code (e.g., lighting, landscaping, parking). These uses may only be located in those zoning districts as described in, and shall only be authorized in concert with the permit requirements of, Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). Additions and attached structures to primary structures shall comply with Section 23.704.30. Specifically, this chapter covers those accessory uses within the residential uses land use category. Additional provisions related to accessory ~~second~~ dwelling units are provided in ~~RCMC~~ Section 23.901.060, which may be attached or detached to the residential structure. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.12.020)].

23.734.030 Permit requirements and exceptions.
Except as otherwise exempt below, the majority of accessory structures governed by this chapter shall go through a simple plan check (zoning ~~clearance~~certification) at the time a building permit is issued to ensure compliance with applicable regulations. The following structures shall be exempt from the requirements of this chapter as specified below and are subject to compliance with all other provisions of this title:

A. Enclosed and/or solid-roofed accessory structures that are smaller than 120 square feet in size with no portion of the structure equal to or greater than ~~nine~~ 8 feet in height. Structures shall not be located in a required front yard. In order to maintain necessary fire breaks, all combustible accessory structures shall be set back a minimum of ~~three~~ 3 feet from side and rear property lines with a minimum ~~six~~6-foot separation between structures.

B. Landscape features and play equipment that are smaller than 120 square feet in size with no portion of the structure equal to or greater than ~~eight~~ 8 feet in height. Landscape features that exceed 120 square feet in size and greater than 8 feet in height shall meet the accessory structure standards and setbacks. In order to maintain necessary fire breaks, combustible landscape features shall be set back a minimum of ~~three~~ 3 feet from all interior property lines with a minimum ~~six~~6-foot separation between structures. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.12.030)].

1. Landscape features shall be constructed with finished building materials e.g.,wood, steel, wrought iron, brick, natural stone, or other forms of material acceptable to the approving authority.

23.734.035 Prohibited accessory structures.

Shipping containers, railroad containers, vehicles, and other similar container devices are not considered a residential accessory structure and are specifically titled as a nuisance in the city's Nuisance Code (RCMC Section 16.18.401(A) Nuisance Generally). A temporary use permit is allowed for pod containers as provided in Section 23.922.030(4).

~~**23.734.040 Definitions.**~~

~~For the purposes of this title, "accessory structure" means a detached structure or building which is subordinate to, and the use of which is customarily incidental to, that of the main building, structure, or use on the same lot. The types of accessory structures listed below shall have the meanings respectively ascribed to them in this chapter:~~

~~"Accessory structure, enclosed and/or solid roofed" means a detached accessory structure which is either entirely enclosed by walls and a solid roof or is partially enclosed with a solid roof. This classification of accessory structures includes garages, greenhouses, poolhouses, sunrooms, workshops, storage sheds, and carports, patio covers, and gazebos with solid roof construction.~~

~~"Landscape feature" means a detached decorative structure typically used in conjunction with plant materials for aesthetic enhancement, such as patio trellis covers, pergolas, and gazebos with nonsolid roof construction, arched trellises, vertical lattice structures, statues, and similar features. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.12.040)].~~

~~**23.734.050 Development standards.**~~

~~The development standards in this section are intended to supplement the standards in the underlying base zoning district for accessory structures. In the event of conflict between these standards and the underlying base zoning district regulations, the provisions of this section shall apply. In the event of conflict between these standards and the overlay zoning district regulations of Article 3 of this title, the overlay zoning district regulations shall apply.~~

~~A. The total square footage of all accessory structures on a single parcel, except swimming pools, shall not exceed 30 percent of the habitable floor area of the primary residential dwelling on the same parcel.~~

~~B. Not more than 30 percent of the required rear yard shall be occupied by all permitted structures.~~

~~C. The appropriate approval authority may apply additional conditions to a use permit relative, but not limited, to dwelling size, location, access, and height, if special circumstances arise requiring such mitigation of anticipated adverse impacts to neighboring residences.~~

~~D. Accessory structures must be constructed in conjunction with or subsequent to construction of the primary building(s) on the site.~~

~~E. Proposed structures must meet the development standards outlined in Table 23.734-1 (Development Standards for Accessory Structures) (also see Figure 23.734-1 (Development Standards for Accessory Structures)). Unless otherwise described in the table, all accessory structures must meet the setbacks in the "General" category.~~

~~F. Maximum structure height is 16 feet as indicated in Table 23.310-2 (Residential Zoning Districts Development Standards).~~

~~**Table 23.734-1: Development Standards for Accessory Structures**~~

~~Accessory Use Category[1]~~	~~Setback From~~				
	~~Front Property Line~~	~~Side Street Property Line~~	~~Interior Property Line~~	~~Rear Property Line~~	~~Building Separation~~
~~General[1]~~					
~~≤ 8 ft tall~~	~~[2]~~	~~12.5 feet[2]~~	~~5 feet[3]~~	~~5 feet[3]~~	~~6 feet~~
~~> 8 ft tall~~	~~[2]~~	~~12.5 feet[2]~~	~~[6]~~	~~[6]~~	~~6 feet~~
~~Swimming Pool or Spa[4]~~	~~[4]~~	~~[4]~~	~~3 feet[5]~~	~~3 feet[5]~~	~~6 feet~~

~~Pad, < 8 inches tall~~	~~None~~	~~None~~	~~None~~	~~None~~	~~None~~

~~Notes:~~

~~1. Unless otherwise described in the table, all accessory structures must meet the setbacks in the "General" category.~~

~~2. The minimum setback distance shall be consistent with the minimum setback distance for the primary structure in the underlying zoning district. On all lots, the accessory structures shall not be placed in front of the principal building. If located to the side of the principal building on an interior lot, the structure shall not be placed closer to the front lot line than the farthest back front wall of the principal building.~~

~~3. Accessory structures must maintain a minimum 5-foot setback from property lines for any portion of the structure, except that smaller structures or sheds which do not exceed 120 square feet in area and 8 feet in height overall may be set back a minimum of 3 feet from the property line.~~

~~4. Swimming pools and spas may not be located: (a) within the required front or side street yard; (b) within a recorded setback except the rear yards of through lots unless otherwise prohibited by a recorded subdivision map; (c) within a public utility easement; or (d) within a public easement. The provisions herein shall not affect requirements of special planning area zones.~~

~~5. The chief of the building inspection division may approve setbacks of less than 3 feet. For the purpose of this section, setback shall be from the right-of-way or property line to the water line.~~

~~6. For structures 8 feet in height, the minimum setback is 5 feet. The structure's setback shall be increased by 1 foot for every additional foot in height above 8 feet.~~

23.734.0450 Development standards.

A. Development standards in this section are intended to supplement the standards in the underlying base zoning district for accessory structures. In the event of conflict between these standards and the underlying base zoning district regulations, the provisions of this section shall apply. In the event of conflict between these standards and the overlay zoning district regulations of Article 3 of this title, the overlay zoning district regulations shall apply.

B. Accessory structures greater than 120 square feet in size shall not be allowed in residential zoned R-10, RD-15, RD-20, RD-25, RD-30, MDR, HDR, and RMH.

C. Accessory structures must be constructed in conjunction with or subsequent to construction of the primary building(s) on the site.

D. The appropriate approval authority may apply additional conditions to a use permit relative, but not limited, to dwelling size, location, access, and height, if special circumstances arise requiring such mitigation of anticipated adverse impacts to neighboring residences.

23.734.050 Architecture standards.

A. Accessory structures less than 120 square feet shall be constructed of appropriate materials and colors of the residential neighborhood. Premanufactured kits that require assembly are exempt from this requirement.

B. Accessory structures 120 square feet and over shall be architecturally compatible and constructed of appropriate materials and colors of the residential neighborhood. Walls that are longer than 15 feet in length shall include doors, window, or architecture features that break up the wall.

23.734.060 Percentage of Required Yard Occupied and Required Setbacks

A. Proposed structures must meet the development standards outlined in Table 23.734-1 (Development Standards for Accessory Structures; also see Figure 23.734-1 (Development Standards for Accessory Structures). Unless otherwise described in the table, all accessory structures must meet the setbacks in the General Accessory Structure category.

B. Lots less than one-half acre in size: the total square footage of all accessory structures on a single parcel, except swimming pools, shall not exceed 30 percent of the habitable floor area of the primary residential dwelling on the same parcel. Landscape features are exempt from the total square footage of accessory structures.

C. Lots one-half acre and greater in size: the total square footage of all accessory structures on a single parcel, except swimming pools, shall not exceed 50 percent of the habitable floor area of the primary residential dwelling on the same parcel. Landscape features are exempt from the total square footage of accessory structures.

D. Not more than 30 percent of the required rear yard shall be occupied by all permitted structures. Landscape features are exempt from the 30 percent calculation.
E. Accessory structures and swimming pools, spas, and pool equipment shall not be located within recorded public utility easement or public easement.

Front Yard

F. On all lots, the accessory structures shall not be placed in front of the principal building.
G. Swimming pools, spas, and pool equipment may not be located within the required front yard.

Street Side Setback/Corner Lots

H. The minimum setback distance shall be consistent with the primary structure underlying zoning district.
I. Swimming pools, spas, and pool equipment may not be located within the required street side yard.

Height of Accessory Structures

J. Maximum structure height is 16 feet as indicated in Table 23.310-2 (Residential Zoning Districts Development Standards).

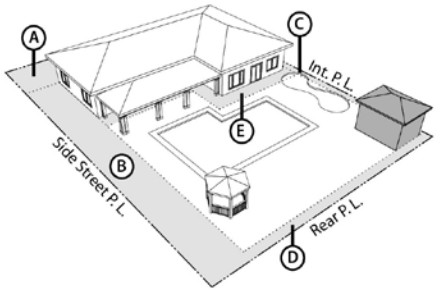
Building Separation

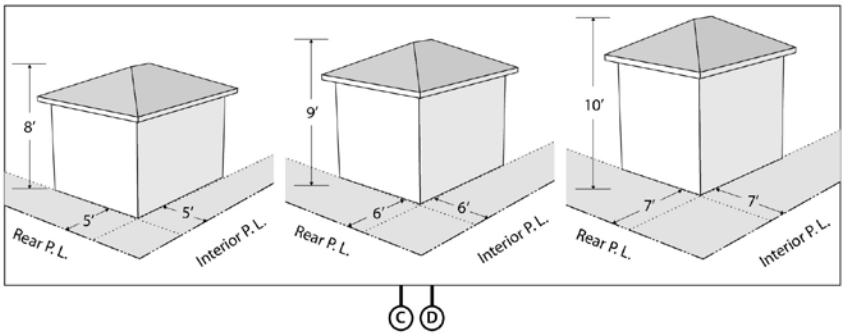
K. Detached accessory structures shall not be located closer than 6 feet from any structure.
L. Any accessory structure located less than 6 feet from a primary building shall be considered attached to (and part of) the primary building (Chapter 23.704.030(D).
M. Swimming pools and spas shall not be located closer than 3 feet from the principal building and detached structure. The building official may approve setbacks of less than 3 feet with submitted structured engineered plans.

Table 23.734-1: Development Standards for Accessory Structures

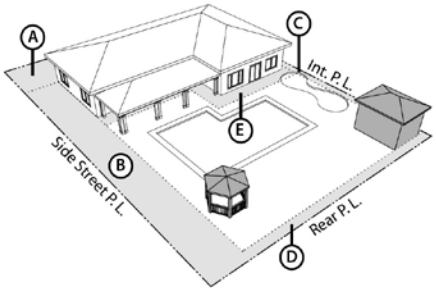
Accessory Use	Type	Interior Property Line	Rear Property Line	Zoning Certification
General Accessory Structure	Square footage less than 120 and less than 8 feet in height overall	3 feet The structure shall not be placed closer to the front lot line than the farthest back front wall of the principal building.	3 feet	No
	Square footage 120 and more and / or more than 8 feet in height overall	For structures 8 feet in height, the minimum setback is 5 feet. The structure's setback shall be plus 1 foot per every foot above 8 feet in height. The structure shall not be placed closer to the front lot line than the farthest back front wall of the principal building.	For structures 8 feet in height, the minimum setback is 5 feet. The structure's setback shall be plus 1 foot per every foot above 8 feet in height.	Yes
Swimming Pools, Spas, and Pool Equipment (Setbacks shall be from the right-of-way or property line to the water line or pool equipment)		3 feet	3 feet	Yes
Landscape Features	Square footage less than 120 and less than 8 feet in height	3 feet	3 feet	No
Pad, less than 8 inches tall		None	None	No
Pad, Driveway		5 feet from the property line	None	No

Figure 23.734-1: Development Standards for Accessory Structures

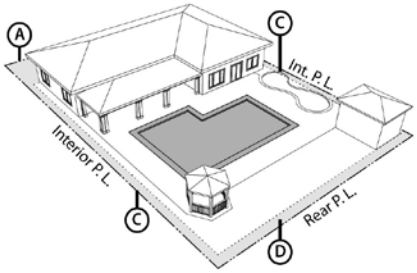




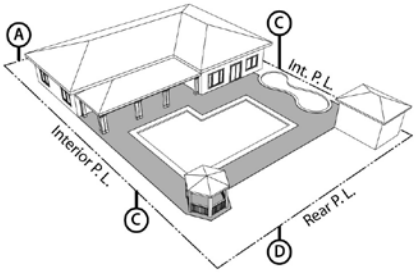
Accessory Structure Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 5' for structures 8' tall; plus 1' per every foot above 8' in height
D. Rear Property Line - 5' for structures 8' tall; plus 1' per every foot above 8' in height
E. Primary Structure - 6'



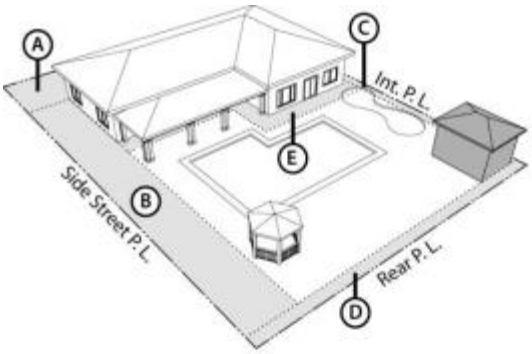
Smaller Accessory Structure* Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 3'
D. Rear Property Line - 3'
E. Primary Structure - 6'
**Structures may measure no more than 120 sq. ft. and less than 8' in height*



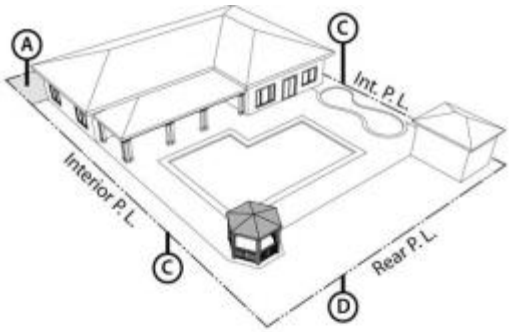
Swimming Pool or Spa Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 3'
D. Rear Property Line - 3'
**For safety, the Building Code requires a fence around the pool measuring at minimum 5' in height.*



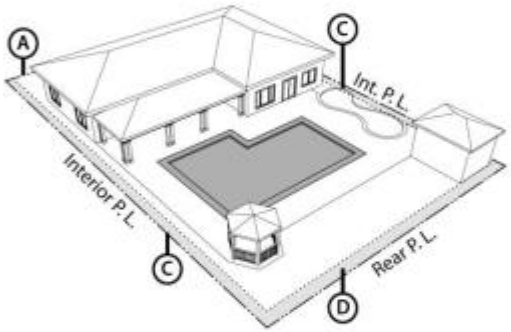
Pad (e.g. Concrete) Setback from:
A. Front Property Line - 0'
B. Side Street Property Line - 0'
C. Interior Property Line - 0'
D. Rear Property Line - 0'



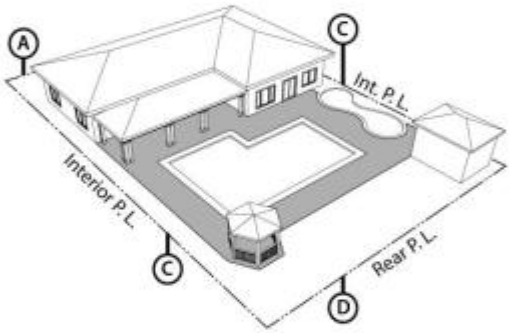
Accessory Structure Setback from:
A. Front Property Line - Consistent with Primary Structure
B. Side Street Property Line - 12.5'
C. Interior Property Line - 3'
D. Rear Property Line - 3'
E. Primary Structure - 6'



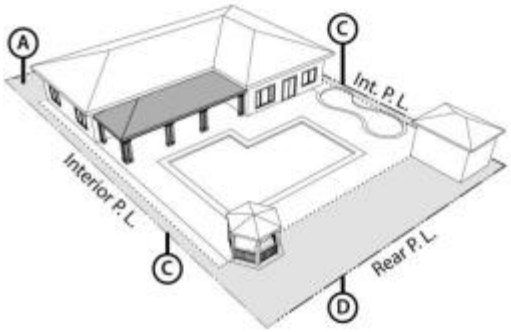
Smaller Accessory Structure Setback from:
A. Front Property Line - Consistent with Primary Structure
B. Side Street Property Line - 0'
C. Interior Property Line - 0'
D. Rear Property Line - 0'
**Structures may measure no more than 120 sq. ft. and less than 9' in height*



Swimming Pool or Spa Setback from:
A. Front Property Line - 0'
B. Side Street Property Line - 0'
C. Interior Property Line - 3'
D. Rear Property Line - 3'
**For safety, the Building Code requires a fence around the pool measuring at minimum 5' in height.*



Pad (e.g. Concrete) Setback from:
A. Front Property Line - 0'
B. Side Street Property Line - 0'
C. Interior Property Line - 0'
D. Rear Property Line - 0'



Patio Cover Setback from:
A. Front Property Line - Consistent with Primary Structure
B. Side Street Property Line - 12.5'
C. Interior Property Line - 3'
D. Rear Property Line - Consistent with Primary Structure

[Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.12.050)].

Chapter 23.737

NOISE, ODOR, AND VIBRATION PERFORMANCE STANDARDS

Sections:

23.737.010 Purpose.
23.737.020 Applicability.
23.737.030 Noise standards.
23.737.040 Odor, particulate matter, and air contaminants standards.
23.737.050 Vibration standards.

23.737.010 Purpose.
The purpose of this chapter is to provide performance standards for all permanent and temporary land uses within the city relative to noise, odor, and vibration. The intent is to provide compatibility between neighboring land uses by minimizing various potential operational impacts. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.13.010)].

23.737.020 Applicability.
The standards of this chapter apply to all new and existing land uses within the city, unless otherwise exempted. Existing uses shall not be modified in conflict with the provisions of this chapter. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.13.020)].

23.737.030 Noise standards.
All uses shall comply with the noise standards set forth in the city's General Plan and ~~within~~ the city's noise ordinance (RCMC Chapter 6.68 ~~RCMC~~, Noise Control). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.13.030)].

23.737.040 Odor, particulate matter, and air contaminants standards.
A. Odor. No obnoxious odors or fumes shall be emitted that are perceptible without instruments by a reasonable person at the property line of the site.

B. Particulate Matter and Air Contaminants. The operation of facilities shall not directly or indirectly discharge air contaminants into the atmosphere, including smoke, sulfur compounds, dust, soot, carbon, noxious acids, gases, mist, odors, or particulate matter, or other air contaminants or combinations which exceed any local, state, or federal air quality standards or which might be obnoxious or offensive to anyone residing or conducting business either on site or abutting the subject site. Particulate matter shall not be discharged into the atmosphere in excess of the standards of the federal Environmental Protection Agency, the California Air Resources Board, or the Sacramento Metropolitan Air Quality Management District. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.13.040)].

23.737.050 Vibration standards.
Uses that generate vibrations that may be considered a nuisance or hazard on any adjacent property shall be cushioned or isolated to prevent generation of vibrations. Uses shall be operated in compliance with the following provisions:

A. Uses shall not generate ground vibration that is perceptible without instruments by the average person at any point along or beyond the property line of the parcel containing the activities.~~;~~

B. Uses, activities, and processes shall not generate vibrations that cause discomfort or annoyance to reasonable persons of normal sensitivity or which endanger the comfort, repose, health, or peace of residents whose properties abut the property lines of the subject parcel.~~;~~

C. Uses shall not generate ground vibration that interferes with the operations of equipment and facilities of adjoining parcels~~; and~~.

D. Vibrations from temporary construction/demolition and vehicles that leave the subject parcel (e.g., trucks, trains, and aircraft) are exempt from the provisions of this section. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.13.050)].

Chapter 23.740

PUBLIC UTILITIES

Sections:
23.740.010 Purpose.
23.740.020 Requirements.

23.740.010 Purpose.
The purpose of this chapter is to provide uniform standards and regulations for the undergrounding of all utilities serving the public and to identify the requirements for public water and sewer service. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.14.010)].

23.740.020 Requirements.
A. Underground Utilities.

1. New Developments. In new development areas (e.g., ~~G~~greenfield) of the city, all utilities, including but not limited to electrical (60 kilovolts or less), telephone, cable television, and similar distribution lines, shall be installed underground. The ~~city~~ council may grant exceptions for new rural residential or estate residential projects as part of the proposed development application.

2. Existing Developments. In existing areas of the city where utilities (e.g., electrical, telephone, cable television) have not been undergrounded, the following rules shall apply:

a. When feasible, for an existing development that is being comprehensively redeveloped or where additional building square footage totaling 25 percent or more of the existing gross floor area is being added, all utility lines on the project site and having the capacity to serve the project (e.g., connecting to the buildings on site) shall be undergrounded. “Comprehensively redeveloped” shall mean any instance where a demolition permit has or would be issued for a minimum of 50 percent of the existing building area.

b. For development with less than 500 feet of public frontage or where utilities are located within a dedicated public utility easement, the project proponent may elect to pay an in-lieu fee as established by ~~city~~ council resolution, provided the project has been designed to the satisfaction of the public works director such that the project can be easily improved at such time as the utilities are undergrounded.

B. Public Utilities Required. As ~~required~~ stated in RCMC ~~RCMC~~ Section 22.24.630 (Water and sewer requirements), all lots in the city are required to have public water and sewer service. Exempted from this requirement are lots zoned agricultural (AG-80, AG-20), rural residential (RR), or estate residential (ER), except that estate residential lots are encouraged to have public water and sewer if the service is immediately available to the individual lot or in proximity to a new estate residential development/-subdivision. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.14.020)].

Chapter 23.743

SIGNS

Sections:

23.743.010 Purpose.
23.743.020 Basic policies for sign regulations.
~~23.743.030 Definitions.~~
23.743.030 Permit requirements for signs.
23.743.040~~45~~ Sign exemptions.
23.743.050 Prohibited signs.
23.743.060 Allowed permanent on-site sign standards.
23.743.065 Standards for electronic message signs.
23.743.070 Allowed temporary on-site sign standards.
23.743.080 Allowed off-site sign standards.
23.743.085 Real estate sign standards.
23.743.090 General development, maintenance, and removal provisions for all sign types.
23.743.100 Special development standards for specific sign types.
23.743.110 Special sign districts.
23.743.120 Special sign corridors.
23.743.130 Gateway signage program.
23.743.140 Nonconforming and abandoned signs.
23.743.150 Digital freeway signs overlay.

23.743.010 Purpose.

This chapter establishes regulations for signs within the city for the purposes of safeguarding and protecting the public health, safety, and welfare through appropriate prohibitions, regulations, and controls on the design, location, and maintenance of signs. The city recognizes that signs have the potential to enhance the overall character and quality of the built environment and do provide for economic benefit from real property within the city. However, the city also recognizes the inherent public interest in regulating the time, place, and manner in which signs, both commercial and noncommercial in nature, display their message. Such interest is based on a desire to enhance traffic safety in the community by ensuring that signage does not distract motorists or obstruct or otherwise impede traffic circulation, and a desire to ensure aesthetic, architectural, and cosmetic compatibility with the surrounding community by limiting visual clutter of the streetscape, such as through the regulation of oversized signs and excessive temporary signs.

The standards of this chapter apply to signs in all zoning districts. Only signs authorized by this chapter shall be allowed. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.010)].

23.743.020 Basic policies for sign regulations.

A. Enforcement. The ~~planning~~ director is authorized and directed to administer the provisions of this chapter. The neighborhood services director is authorized and directed to enforce the provisions of this chapter.

B. Interpretations. All interpretations of this chapter are to be made with consideration to the city's message neutrality and message substitution policies. When a particular type of sign is proposed in a permit application and is not, within this chapter, expressly identified as either an exempted, prohibited, or allowed sign type, the ~~planning~~ director shall approve, conditionally approve, or disapprove the application based on the most similar sign type that is expressly regulated by this chapter.

C. Message Neutrality. It is the city's policy and intent to regulate both commercial and noncommercial signs in a viewpoint-neutral or content-neutral manner.

D. Message Substitution. Subject to the property owner's consent, the message on any type of existing sign may be substituted with a noncommercial message, in whole or in part, without consideration of message content; provided,

that the sign structure or mounting device is legal without consideration of message content. Such substitution of message may be made without any additional approval or permitting. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over noncommercial speech or favoring of any particular noncommercial message over any other noncommercial message. In addition, any on-site commercial message may be substituted, in whole or in part, for any other on-site commercial message; provided, that the sign structure or mounting device is legal without consideration of message content. This provision does not create a right to increase the total amount of signage on a parcel, lot, or land use; does not affect the requirement that a sign structure or mounting device be properly permitted; does not allow a change in the physical structure of a sign or its mounting device; and does not allow the substitution of an off-site commercial message in place of an on-site commercial message or a noncommercial message.

E. Off-Site/On-Site Distinction. ~~Within~~ In this chapter, the distinction between on-site (or on-premises or point-of-sale) and off-site (or off-premises or nonpoint-of-sale) applies only to commercial speech messages.

F. Discretionary Approvals. Whenever any zoning certification, variance, conditional use permit, unified sign program or special planning area approval, or other sign-related decision is made, such determination shall be based only on the noncommunicative aspects of the sign, such as size, height, orientation, location, setback, illumination, spacing, scale, and mass of the structure. Graphic design may be evaluated only for a unified sign program and then only as applicable to commercial message signs.

G. Mixed-Use Zones/Developments. As described in ~~RCMC~~ Section 23.743.060 (Allowed permanent on-site sign standards), on-site signs are regulated by development type, rather than by zoning district. However, when multiple use types are present within one development (e.g., commercial and office, office and industrial), the development standards for signs applicable to that site shall be those applicable to the majority of uses in the development. For instance, if the predominant use in a development is commercial, then sign(s) for any other use type located with that same development shall also be governed by those same regulations (e.g., an office use in a commercial development shall be held to the standards for commercial developments). Additionally, the following rules shall apply:

1. Commercial uses on the ground floor of a multi-story building where nonretail uses (e.g., office, residential) are located above the retail, regardless of the zoning district of predominant use, shall solely be regulated by the commercial sign standards.

2. Office uses above the first floor of a multi-story building where the ground floor uses are predominantly commercial in character shall be solely regulated by the office sign standards for building-attached signs.

3. Residential uses in any configuration ~~within~~ in a mixed-~~-~~use development shall be solely regulated by the applicable exempt signs and home occupation sign standards.

H. Owner Consent. No sign may be placed on private property without the consent of the property owner or persons holding the present right of possession and control.

I. Illegal Signs. A sign shall be considered an illegal sign when it does not conform to the provisions and standards of this chapter, zoning certification has not been approved, and it is not otherwise determined to be a nonconforming sign as provided in ~~RCMC~~ Section 23.743.140 (Nonconforming and abandoned signs). Illegal signs may be abated by the city. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.020)].

~~**23.743.030 Definitions.**~~
~~For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~"A-frame sign" means a portable sign or advertising device which rests on the ground and is not permanently affixed to the ground or attached to a building.~~

~~"Abandoned sign" means any sign (A) which is located on a premises that has been vacated for a period of at least 90 days, (B) which displays no message for a period of at least 90 days, or (C) which no longer advertises or identifies an ongoing establishment, product, or service available on the premises where the display is located for a~~

~~period of at least 90 days. Abandoned signs are regulated in RCMC 23.743.140 (Nonconforming and abandoned signs).~~

~~"Animated sign" means any sign which uses mechanical or electrical movement or change of lighting, either natural or artificial, to depict action or to create visual motion or the appearance thereof.~~

~~"Area (of a sign)" means the measurable surface area of a sign, calculated as described in RCMC 23.743.090 (General development, maintenance, and removal provisions for all sign types).~~

~~"Awnings" means any roof-like structure extending over or in front of a place (i.e., over a patio or in front of a window or door).~~

~~"Balloon sign" means a flexible bag made of a material such as rubber, latex, polychloroprene, or a nylon fabric that is filled with a gas such as helium, hydrogen, nitrous oxide, or air. A balloon qualifies as a "sign" when it is larger than eight cubic feet in volume or is stationed at or above 10 feet above the ground.~~

~~"Banner" means any sign of lightweight fabric or similar material that is mounted to a building, fence, or wall at one or more edges. Flags shall not be considered banners (see "flag" definition).~~

~~"Billboard" means a sign which meets one or more of the following criteria (also see "off-site or off-premises sign"):~~

~~A. A permanent structure sign which is used for the display of off-site commercial messages;~~

~~B. A permanent structure sign which constitutes a principal, separate, or secondary use, as opposed to an accessory use, of the parcel on which it is located;~~

~~C. An outdoor sign used as advertising for hire, e.g., on which display space is made available to parties other than the owner or operator of the sign or occupant of the parcel (not including those who rent space from the sign owner, when such space is on the same parcel or in the same development as the sign), in exchange for a rent, fee, or other consideration; or~~

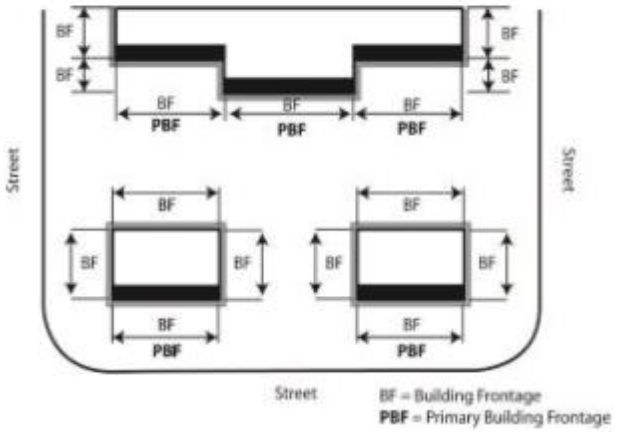
~~D. An off-site outdoor advertising sign on which space is leased or rented.~~

~~"Blade/bracket sign" means a small, pedestrian-oriented sign that projects perpendicular from a structure (bracket sign) or is hung beneath a canopy (blade sign; may also be referred to as an "projecting sign").~~

~~"Building-attached sign" means a sign placed on a wall, awning, canopy, parapet, or a projecting sign. Also see "wall sign," "canopy sign," and "blade/bracket sign."~~

~~"Building frontage, primary" means the building frontage that faces the street. In cases where a building has more than one street frontage, the longest of the street frontages shall be considered the primary building frontage. In cases where a business has no building frontage facing a street, the building frontage with the primary business entrance shall be considered the primary building frontage (e.g., an entrance facing a courtyard) (see Figure 23.743-1 (Building Frontage and Primary Building Frontage)). For multitenant buildings, ground floor tenants may have their primary frontage determined independently of the rest of the building based upon the aforementioned rules.~~

Figure 23.743-1: Building Frontage and Primary Building Frontage



~~"Canopy sign" means any sign that is part of or attached to an awning, canopy, or other material or structural protective cover over a door, entrance, window, or outdoor service area.~~

~~"Changeable copy sign" means a sign or portion of a sign with characters, letters, or illustrations that can be changed or rearranged without altering the face or the surface of the sign. A sign on which the message changes more than once per day shall be considered an animated sign and not a changeable copy sign.~~

~~"Channel letter sign" means a sign made up of individual letters that are independently mounted to a wall or other surface. The "air space" between the letters is not part of the sign structure but rather of the building facade. A logo may also be considered a channel letter provided it is clearly distinguishable from other sign elements.~~

~~"Commercial mascot" means a human or live animal used as a commercial advertising or signaling device. Sometimes called sign twirlers or sign clowns.~~

~~"Commercial message" means any sign wording, logo, or other representation that names or advertises a business, product, service, or other commercial activity.~~

~~"Community interest group sign" means a sign identifying fraternal, benevolent, social services, and religious organizations and setting forth time, place, and location of meetings within the city.~~

~~"Construction sign" means a temporary sign located on a site where physical construction is occurring or is scheduled to begin in the near future.~~

~~"Development," for the purposes of this chapter, shall mean a proposed or already constructed building or group of buildings.~~

~~"Digital display area" means the portion of a digital freeway sign that consists of digital display area(s) used for general commercial advertising. See also "sign structure."~~

~~"Digital freeway sign" means an off-site outdoor advertising sign with one or more digital display areas. A digital freeway sign may be internally or externally illuminated. Digital freeway signs are always considered off-site signs and are regulated as such.~~

~~"Directional sign, on-site" means a sign located on the same property as an establishment, primarily providing direction to guide vehicles and pedestrians to businesses, including but not limited to those signs identifying parking areas and circulation patterns.~~

~~"Directory sign" means a pedestrian-oriented sign that identifies or lists the names and locations of tenants at a multitenant site.~~

~~"Electronic graphic display sign" means a sign or portion thereof that displays electronic static images, static graphics or static pictures, with or without text information. Electronic graphic display signs include projected images or messages with these characteristics on buildings or other objects.~~

~~"Electronic message sign" means an electronic sign that displays one or more messages. An electronic message sign could be used as a message delivery method for a wall sign, a monument sign or other freestanding sign, or a billboard, subject to all applicable provisions and limitations in the code. Digital freeway signs utilizing electronic messaging technology are subject to the standards and permit requirements in RCMC 23.743.150.~~

~~"Establishment" means any nonresidential use of land involving structures, as defined in the building code and the presence of human beings during normal hours of operation such as, but not limited to, businesses, schools, hospitals, hotels and motels, and offices and libraries.~~

~~"Exempt sign" means a sign which is not subject to zoning certification or temporary use permit.~~

~~"Face change" means a change in color, material, copy, graphics, or visual image that requires the installation of a new or modified sign face, but which does not involve any change to an existing sign structure or mounting device.~~

~~"Feather flag" means a temporary, on-site fabric sign installed on a temporary pole made of PVC or other flexible material and commonly used for the temporary promotion of a business, service, or other commercial activity on a specific nonresidential property.~~

~~"Flag" means any fabric, banner, or bunting containing distinctive colors, patterns, or design that displays the symbol(s) of a nation, state, local government, company, organization, belief system, idea, or other meaning installed on a permanent pole with a permanent foundation.~~

~~"Flashing sign" means an illuminated sign that exhibits changes in light or color effect by blinking or any other such means so as to provide intermittent illumination.~~

~~"Freestanding sign" means a sign that is self-supporting in a fixed location and not attached to a building. Permanent freestanding signs are of three types: monument, pole, and pylon. Temporary freestanding signs, typically constructed of wood, are subject to issuance of a temporary use permit as described in RCMC 23.743.070.~~

~~"Future tenant signs" means signs erected for the purpose of announcing the future occupancy of a new tenant, other than the current resident tenant.~~

~~"Garage, yard, estate, and other home-based sales" means the occasional nonbusiness public sale of secondhand household and other goods incidental to household uses by a person or persons from a residential use.~~

~~"Gas pricing signs" means signs identifying the brand, types, octane rating, etc., of gasoline for sale, as required by state law.~~

~~"Gateway entry sign" means a sign located at a major entrance into the city and regulated in RCMC 23.743.130.~~

~~"General advertising" means the business of advertising or promoting other businesses or causes using methods of advertising, in contrast to self-promotion or on-site advertising; also known as advertising for hire.~~

~~"Governmental/civic sign" means any temporary or permanent sign erected and maintained by or required by the city or the county, state, or federal government for the purpose of providing official governmental information to the general public, including but not limited to traffic direction, city entrance, or for designation of direction to any school, hospital, historical site, or public service, property or facility.~~

~~"Home occupation sign" means a sign located at a residence advertising a business or profession legally conducted in the residence.~~

~~"Iconic signage" means expressions of a business without the use of words or copy that thereby make maximum use of logos and graphics to represent the establishment.~~

~~"Illuminated sign" means a sign with an artificial light source incorporated internally or externally for the purpose of illuminating the sign. This includes signs made from neon or other gas tube(s) that are bent to form letters, symbols, or other shapes. Excludes electronic message sign, which is separately defined.~~

~~"Incidental sign" means a sign, emblem, or decal informing the public of goods, facilities, or services available on the premises, including but not limited to restrooms, phones, credit cards, or hours of business.~~

~~"Menu/order board sign" means a sign installed in a drive-through facility and oriented so as to be visible primarily by drive-through customers.~~

~~"Monument sign" means a permanent on-site sign constructed upon a solid-appearing base or pedestal, whose exterior is constructed of stone, brick, or concrete, the total width of which is at least 50 percent of the overall height of the sign. See Figure 23.743-2 (Monument Sign).~~

Figure 23.743-2: Monument Sign

~~"Noncommercial sign" means a sign which displays noncommercial speech, e.g., commentary or advocacy on topics of public debate and concern.~~

~~"Noncommunicative aspects" means those aspects of a sign which are not directly communicative, such as sign height, setback, illumination, spacing, density, etc.~~

~~"Nonconforming sign" means a sign lawfully erected and legally existing at the time of the effective date of an ordinance, but which does not conform to the current provisions of this chapter. Nonconforming signs shall be amortized pursuant to the provisions of RCMC 23.743.140 and, at the conclusion of the amortization period, shall either be removed pursuant to the provisions of RCMC 23.743.140, modified to meet the requirements of this chapter, or replaced with a new sign that is in compliance with the requirements of this chapter.~~

~~"Off-site or off-premises sign" means a sign which directs attention to a business, profession, commodity, service, or entertainment conducted, sold, or offered elsewhere than upon the same lot or parcel on which said sign is located. This definition shall include billboards, posters, panels, painted bulletins, and similar advertising displays. The off-site/on-site distinction applies only to commercial messages. Off-site signs meet any one of the following criteria:~~

~~A. A permanent structure sign which is used for the display of off-site commercial messages;~~

~~B. A permanent structure sign which constitutes a principal, separate, or secondary use, as opposed to an accessory use, of the parcel on which it is located;~~

~~C. An outdoor sign used as advertising for hire, e.g., on which display space is made available to parties other than the owner or operator of the sign or occupant of the parcel (not including those who rent space from the sign owner, when such space is on the same parcel or is the same development as the sign), in exchange for a rent, fee, or other consideration; or~~

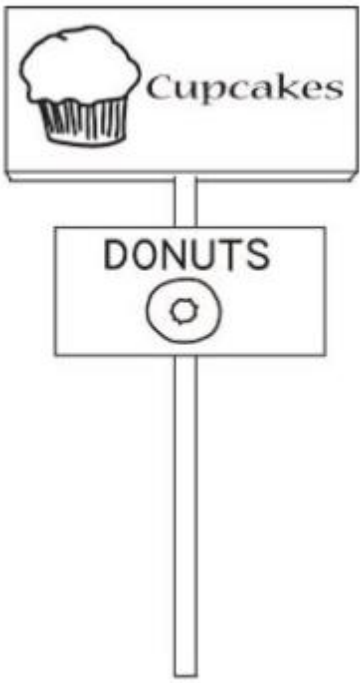
~~D. An off-site outdoor advertising sign on which space is leased or rented.~~

~~"On-site or on-premises sign" means a sign which directs attention to a business, profession, commodity, service, or entertainment conducted, sold, or offered upon the lot or parcel on which the sign is placed. The off-site/on-site distinction applies only to commercial messages. In the case of multiple-tenant commercial or industrial developments, a sign is considered on-site whenever it is located anywhere within the integrated development. In the case of a duly approved unified sign program, a sign anywhere within the area controlled by the program may be considered on-site when placed at any location within the area controlled by the unified sign program.~~

~~"Pennant" means any lightweight plastic, fabric, or other material, whether or not containing a message of any kind, attached to a rope, wire, or string, usually in a series, designed to move in the wind and attract attention.~~

~~"Pole sign" means an on-site freestanding sign, supported by a sign structure from the ground, which identifies businesses located on the same parcel or in the same integrated development on which the sign is located. Generally, pole signs are supported by one or more metal or wood posts, pipes, or other vertical supports. The support structure is not integrated into the overall design of the sign. See Figure 23.743-3 (Pole Sign).~~

Figure 23.743-3: Pole Sign



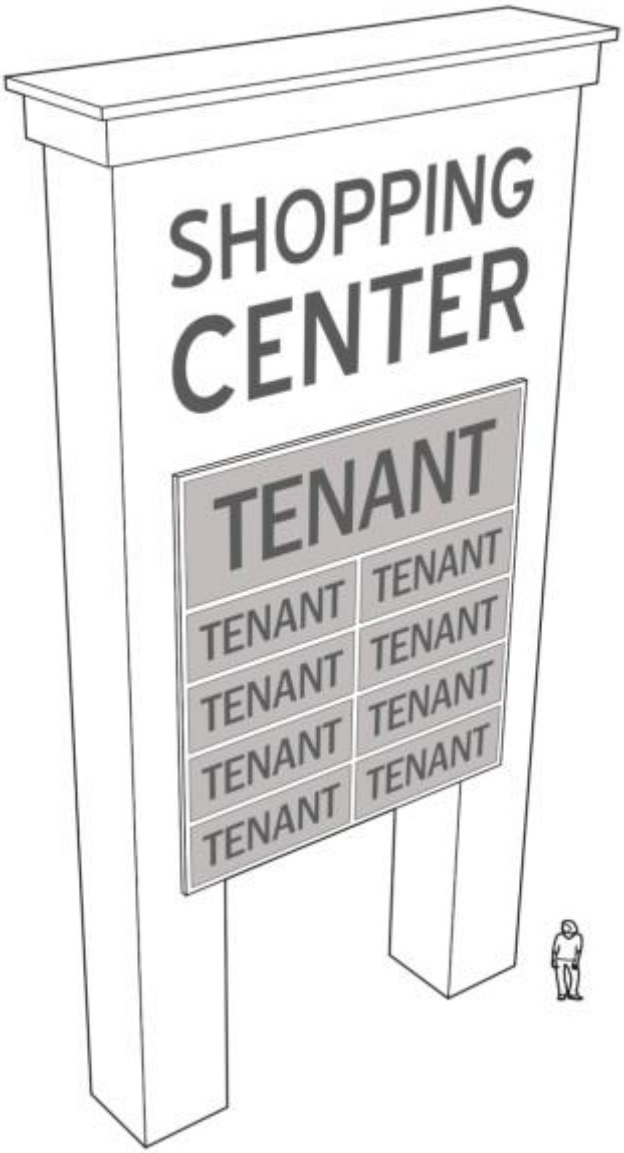
~~"Portable sign" means any advertising device defined as a sign that is not permanently attached to a building or to the ground. Portable signs include, but are not limited to, signs designed to be transported by means of wheels; signs configured as A-frame or T-frame; menu and sandwich board signs; and umbrellas used for advertising. Clothing or other aspects of personal appearance are not within this definition (see "commercial mascot").~~

~~"Primary site frontage" is the longest frontage of a site that adjoins or fronts onto a public right-of-way.~~

~~"Projecting sign" means a sign that projects perpendicular from a structure (bracket sign) or is hung beneath a canopy (blade sign).~~

~~"Pylon sign" means an on-site freestanding sign of extensive height, supported by a sign structure from the ground, which identifies businesses located on the same parcel or in the same integrated development on which the sign is located. Pylon signs are designed such that the support structure and the sign face are designed as one architecturally unified and proportional element. See Figure 23.743-4 (Pylon Sign).~~

Figure 23.743-4: Pylon Sign



~~"Readerboard sign" means a sign on which copy is changed manually in the field or electronically, including but not limited to theater marquee signs, business directories, church and museum signs, and gas price signs.~~

~~"Real estate sign" means any sign, temporary in nature, the copy of which concerns a proposed economic transaction involving real property. This definition does not include occupancy signs at establishments offering transient occupancy, such as hotels and motels.~~

~~"Roof sign" means a sign installed on a roof or projecting above the eave of a building or mounted on an arcade or parapet.~~

~~"Roofline" means the top edge of a roof or building parapet, whichever is higher, excluding any cupolas, pylons, chimneys, or minor projections.~~

~~"Sign" means any structure, part thereof, device, fixture, or placard or inscription which is located upon, attached to, or painted or represented on any land, or on the outside of any building or structure, or on an awning, canopy, marquee or similar appendage, or permanently affixed to the glass on the outside or inside of a window so as to be seen from the outside of the building, and which displays or includes any numeral, letter, word, model, banner,~~

~~emblem, insignia, symbol, device, light, trademark, or other representation used as, or in the nature of, an announcement, advertisement, attention arrester, direction, warning, or designation of any person, firm, group, organization, place, commodity, product, service, business, profession, enterprise, or industry when such image is visible from any public right-of-way. Notwithstanding the generality of the foregoing, the following are not within this definition:~~

~~A. Architectural Features. Decorative or architectural features of buildings (not including lettering, trademarks, or moving parts).~~

~~B. Fireworks, Etc. The legal use of fireworks, candles, and artificial lighting not otherwise regulated by this chapter.~~

~~C. Gravestones and grave markers.~~

~~D. Manufacturers' Marks. Marks on tangible products which identify the maker, seller, provider, or product and which customarily remain attached to the product even after sale.~~

~~E. Newsracks and newsstands.~~

~~F. Personal Appearance. Items or devices of personal apparel, decoration, or appearance, including tattoos, makeup, wigs, costumes, masks, etc. (but not including commercial mascots).~~

~~G. Symbols Embedded in Architecture. Symbols of noncommercial organizations or concepts including, but not limited to, religious or political symbols, when such are permanently integrated into the structure of a permanent building which is otherwise legal. The definition also includes foundation stones and cornerstones.~~

~~"Sign structure" means the portion of a digital freeway sign other than the digital display area, including but not limited to supporting pole(s), display frame and all ancillary equipment and utilities installed on the sign site.~~

~~"Subdivision directional sign" means a temporary or otherwise limited-term sign for the purpose of providing direction for vehicular and/or pedestrian traffic to the initial home sales of multiple lots with single or multiple builder(s) within a master planned community, including both single-family and multifamily for-sale products. All other home sales are included within the definition of "real estate sign."~~

~~"Subdivision permanent identification sign" means a sign located at the entrance to the subdivision for the purpose of a permanent identification of the subdivision. Such signs are of a permanent nature, usually constructed of long-lasting, weather resistant materials such as stone or metal.~~

~~"Temporary sign" means a sign not constructed or intended for long-term use. If a sign does not qualify as a "structure" under the building code, it is presumably a temporary sign, but subject to the interpretation of the planning director consistent with the interpretations policy in RCMC 23.743.020(B) (Interpretations). Types of temporary signs include building-attached banners, temporary freestanding signs, and portable signs.~~

~~"Three-dimensional object sign" means a sign that comprises a three-dimensional object that graphically or iconically brands an establishment or development. Such signs may be used as both building-attached or freestanding signs. See also "iconic sign."~~

~~"Time/temperature sign" means an electronic or mechanical device that shows time and/or temperature but contains no business identification or advertising.~~

~~"Vehicle sign (large)" means any sign exceeding 10 square feet in area mounted, painted, placed on, attached or affixed to a trailer, watercraft, truck, automobile or other form of motor vehicle so parked or placed so that the sign thereon is discernible from a public street or right-of-way as a means of communication and which by its location, size, and manner of display is reasonably calculated to exhibit commercial advertising, identifying an on-site business, or supplying directional information to an off-site business. A vehicle sign may be defined as a vehicle that functions primarily as a sign rather than as a transportation device as determined by consideration of any combination of the following factors:~~

~~A. The absence of a current, lawful license plate affixed to the vehicle on which the sign is displayed;~~

~~B. The vehicle on which the sign is displayed is inoperable as defined by this city code;~~

~~C. The vehicle on which the sign is displayed is not parked in an identified parking space on the lot;~~

~~D. The vehicle on which the sign is displayed is not regularly used for transportation associated with the use it advertises;~~

~~E. The vehicle remains parked on the premises after normal business hours when customers and employees are not normally present on the premises and is not part of the business's vehicle fleet;~~

~~F. The vehicle remains parked in the same vicinity on the property in a location which maximizes its visibility from the public street or right-of-way on a regular basis.~~

~~"Video display sign" means a sign that changes its message or background in a manner or method of display characterized by motion or pictorial imagery, which may or may not include text and depicts action or a special effect to imitate movement, the presentation of pictorials or graphics displayed in a progression of frames which give the illusion of motion, including but not limited to the illusion of moving objects, moving patterns or bands of light, or expanding or contracting shapes, not including electronic changeable copy signs.~~

~~"Wall sign" means a sign attached directly to an exterior wall of a building or dependent upon a building for support with the exposed face of the sign located in such a way as to be substantially parallel to such exterior building wall to which it is attached or supported by.~~

~~"Weekend directional stake sign" means a sign, customarily displayed on the weekends, measuring less than nine square feet in area, mounted on a wooden stake, and identifying the location and name of an active new home sales location/subdivision.~~

~~"Wind sign" means a sign that spins or is otherwise propelled by the force of air moving across its face.~~

~~"Window sign" means a sign attached to, suspended behind, placed, or painted upon the window or glass door of a building and intended for viewing from the exterior of such building. This definition does not include merchandise offered for sale on site when on display in a window. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.030)].~~

23.743.0~~4~~30 Permit requirements for signs.

A. Zoning Certification Required. To ensure compliance with the regulations of this chapter and except as otherwise exempted, no person shall erect, move, alter, replace, or maintain any sign ~~within~~ in the city of Rancho Cordova without first obtaining zoning certification from the designated ~~approving authority~~approval authority as established in Chapter 23.113 ~~RCMC~~ (Zoning Certification). Zoning certification shall not be required for the maintenance of an existing sign, such as repainting, which does not result in a change or alteration in the size, shape, illumination, or text of said sign.

B. Temporary ~~Use~~ Sign Permit Required. A temporary ~~use~~ sign permit shall be required prior to establishment of any new temporary sign as required by this chapter.

C. ~~Limited~~ Administrative use permit (~~LUP~~AUP) Required for Electronic Changeable Copy Signs, Electronic Graphic Display Signs and Video Display Signs as Defined by This Chapter. An A~~L~~UP shall be required prior to issuance of a building permit (and corresponding zoning certification)~~,~~ for any new electronic message signs, regardless of the type of application (wall sign, monument sign, etc.). Development standards are provided for this sign type in ~~RCMC~~ Section 23.743.065 (Standards for electronic message signs). The applicant must satisfy the conditions of approval established through the A~~L~~UP process prior to and/or in conjunction with the subsequent administrative issuance of the sign permit. Digital freeway signs utilizing electronic messaging technology may only be approved subject to a ~~CUP~~ conditional use permit and are subject to the standards and permit requirements in ~~RCMC~~ Section 23.743.150 (Digital freeway signs overlay).

D. Unified Sign Program.

1. Purpose. The purpose of the unified sign program is to adopt unique and specific design and development standards for multitenant and mixed-use developments. The intent is to integrate a project's signs with the design of the structures to achieve a unified architectural statement. A unified sign program provides a means for defining common sign regulations for multitenant projects, to encourage maximum incentive and latitude in the design and display of multiple signs, and to achieve, not circumvent, the intent of this chapter.

2. Applicability. A unified sign program shall be required for:

a. All new integrated developments ~~as defined in Section 23.707.020,;~~

b. All new multitenant shopping centers, office parks, and other multitenant or mixed-use developments of three or more separate tenants/uses that share either the same parcel or structure and use common access and parking facilities~~;~~.

c. All redesign, remodel, or redevelopment of existing uses identified in this subsection (D)(2) where more than 50 percent of the building square footage or 50 percent of the building facade would be modified if not already covered by a unified sign program~~; and~~.

d. Any commercial development within the special sign corridor proposing a unified sign program as allowed in ~~RCMC~~ Section 23.743.120(C)(2).

3. Approval of a Unified Sign Program. The designated ~~approving authority~~approval authority for unified sign programs, and amendments or revisions thereto, shall be as identified in Chapter 23.119 ~~RCMC~~ (Unified Sign Program). The unified sign program shall be reviewed concurrently with the project's design review. If signs will not impact the overall design of the project, the ~~planning~~ director may waive the concurrent review and require the unified sign program as a condition of approval of the design review. This requirement may also be waived on a case-by-case basis for minor pad-building remodel projects.

4. Standards. The unified sign program shall include criteria for building-attached and freestanding signs for tenants, anchors, and the overall development itself to establish consistency of sign type, location, logo and/or letter height, lines of copy, illumination, and construction details of signs for the project. All signs within the development shall be consistent with the unified sign program as the adopted program for signs within the development. The message substitution policy of this chapter shall be deemed incorporated in every sign program, even if the sign program documents do not explicitly so state. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.040)].

23.743.040~~5~~ Sign exemptions.

A. Exempt Signs. The following sign types are exempt from the permit requirements of this chapter and title but still must satisfy any and all other applicable permit requirements (e.g., building, electrical, plumbing, grading, encroachment). Any exception to the limitations for exempt signs listed herein shall require a variance pursuant to Chapter 23.143 ~~RCMC~~ (Variance). However, consideration of the variance request shall not evaluate the message or graphic design of a sign.

1. Exempt Signs without Limitations. The following signs are exempt from zoning certification and city review:

a. All devices which are excluded from the definition of a sign.~~;~~

b. Approved highway directional signs~~;~~.

c. Railroad signal signs~~;~~.

d. Signs prohibiting trespassing and hunting~~;~~.

e. Warning signs required by law or erected by public agencies~~;~~.

f. Utility company signs identifying cables, conduits, danger, and so forth~~;~~.

g. Public notices and announcements authorized by courts and public officials, including neighborhood watch signs (e.g., governmental/civic signs~~);~~).

h. Signs on buses, light rail, or other mass transit vehicles and taxis~~;~~.

i. Signs on vehicles (except where defined as "vehicle signs (large)" by this chapter) and vessels, including license plates, license plate frames, registration insignia, noncommercial messages, messages relating to the business for which the vehicle or vessel is an instrument or tool (not including general advertising), and messages relating to the proposed sale, lease, or exchange of the vehicle or vessel~~;~~.

j. Signs located entirely within a building or other enclosed structure and not visible from the exterior, or located at least ~~five~~ 5 feet from the window, provided the building or enclosed structure is otherwise legal~~;~~.

k. Signs erected out of doors within courtyards and mall spaces (below the height of enclosed buildings) within the buildable portion of the lot where signs are not visible from a public street or adjacent parcel~~;~~.

l. Signs on shopping carts, golf carts, and horse-drawn carriages~~;~~.

m. Name plates and incidental signs~~;~~.

n. Vending machines which do not display off-site commercial messages~~;~~.

o. Graphic images which are only visible from above, such as those visible only from airplanes or helicopters~~, only if not visible from the street surface or public right-of-way;~~.

p. On residential uses, holiday and cultural observance decorations that are displayed for not more than 45 calendar days per year (cumulative, per parcel or use) and that do not include commercial advertising messages~~;~~.

q. Change of copy that does not alter the size, location, or illumination of a sign (see ~~RCMC~~ Section 23.743.020(D), Message Substitution) (e.g., face change)~~; and~~.

r. Official notification signs of name and address information for property owner and/or caretaker of multifamily housing as required by law.

2. Exempt Signs with Limitations. The following signs are exempt from zoning clearance; provided, that they meet the size, height, duration, and/or maximum number limitations listed:

a. Freestanding Street Address Identification Signs. Freestanding signs which only indicate the street address of the property on which the sign is located; provided, that the sign does not exceed an area of ~~four~~ 4 square feet and is located with a setback of at least ~~five~~ 5 feet with a height no greater than 30 inches.

b. Window signs limited to painted signs on glazing, poster paper signs, and place cards attached to the inside of glazing of store-fronts; provided, that no more than 25 percent of the store-front window area, calculated using the measurements of the store-front in its entirety, is covered. In the case of convenience stores and other similar retail establishments, views from the public right-of-way to the cash register area shall not be impeded by window signs or merchandise. The intent is to provide visibility of the sales counter for increased public safety.

c. Flags, on a permanent pole with a permanent foundation, provided they meet the following standards. The minimum setback from the public right-of-way for all poles is 10 feet.

i. Agricultural and Residential Zones and Uses. There shall be no limit on the number of flags or the number or height of poles.

ii. All Other Zones. A maximum of two poles. The maximum allowed height of each pole is 25 feet.

d. Temporary construction signs, provided there are no more than two signs per site, not individually exceeding 24 square feet in area, set back at least 10 feet from the public right-of-way, not to exceed 10 feet in height, and not illuminated. Signs may be attached to a building, provided they do not exceed the roofline or parapet wall of the building. Signs must be stationary and must be removed at the time of the final inspection for occupancy.

e. Political, religious, and civic campaign signs, not exceeding 32 square feet in size. Such signs shall be located on private property (with owner's consent) and set back a minimum of 10 feet from the public right-of-way. Such signs are authorized in any zone for a period not to exceed 90 days provided such signs are removed within 10 days following the conclusion of the campaign.

f. Electronic time and temperature signs as part of an on-site advertising sign are permitted as regulated by development standards contained in ~~RCMC~~ Section 23.743.065 (~~,~~ Standards for electronic message signs).

g. On-Site Directional Signs. Exit, entrance, or other on-site traffic directional signs are permitted. When located within a required front yard or street side yard area, the maximum height of any directional sign shall be 30 inches and the maximum size shall be ~~four~~ 4 square feet. No advertising or message other than for traffic directions shall be displayed and such signs shall be subject to review and enforcement authority. The use of iconic signage as part of on-site directional signs is highly encouraged and may be required as part of a unified sign program. For village centers, local town centers, regional town centers, and other special developments and districts, it may be appropriate to design directional signs with the height and appearance similar to a city street sign.

h. Community interest group signs (e.g., fraternal, benevolent, social services, and religious organizations) displaying a noncommercial message, such as time and place/location of meetings, provided said signs are combined onto a common sign structure, the overall area of which does not exceed 100 square feet, and the area devoted to any one organization does not exceed 20 square feet. Such signs may be located off-site of where the activity takes place; however, no more than four locations for such signs will be permitted within the city. Such signs must be set back a minimum of 25 feet from the public right-of-way in residential districts and 10 feet in nonresidential and mixed-use districts and must be located a minimum of 75 feet from any other freestanding sign.

i. Menu/Order Board Signs. A maximum of two menu/order board signs shall be permitted for each drive-in or drive-through establishment; provided, that each sign does not exceed a maximum of 40 square feet in sign area and each sign be limited in height to ~~eight~~ 8 feet. Menu/order board signs do not count toward the total allowed signage for the establishment as described in Table 23.743-1 (Allowed Permanent On-Site Sign Standards).

j. New Business Signs. Newly established businesses and businesses under new ownership may rely upon temporary signage for the initial 60 days during which the business is first opened or initial 60 days of new ownership without need of a temporary use permit. Types, sizes, and locations of all such temporary signs allowed for new businesses shall be those identified in ~~RCMC~~ Section 23.743.070 (Allowed temporary on-site sign standards). Following the initial 60-day period, the business must convert to permanent signage of the types and sizes allowed by the code or must have been issued a temporary use permit for the continued use of the temporary signs in the time frames allowed. The initial 60-day period does not contribute to the time allowances established by the temporary use permit. [Ord. 12-2014 § 3 (Exh. C)].

23.743.050 Prohibited signs.

The signs listed in this section are inconsistent with the purposes and standards of this chapter as described below and as such are prohibited in all zoning districts, unless specifically authorized by another provision of this chapter:

A. Moving or rotating signs, except barber poles at barbershops.

B. Signs with flashing, moving, or animated illumination (e.g., flashing signs), except barber poles at barbershops and electronic readerboards. Sign content must remain static and not change message or appearance and may only change message or appearance after a minimum period of 60 minutes.

C. Any sign displaying any obscene matter.

D. Signs located within the clear vision triangle as defined by Improvement Standard 4-18, Visibility Restrictions at Driveways and Intersections, and any future updates thereto.

E. Signs which imitate or resemble official traffic warning devices or signs, that by color, location, content, or lighting may confuse or disorient vehicular or pedestrian traffic, excluding on-site directional signs as specified in ~~RCMC~~ Section 23.743.040 (Sign exemptions)~~5~~.

F. Portable signs (e.g., A-frame sign), except ~~as provided~~ for real estate signs as provided in ~~RCMC~~ Section 23.743.085 (Real estate sign standards) or as permitted as a temporary sign with a temporary use permit as provided in ~~RCMC~~ Section 23.743.070 (Allowed temporary on-site sign standards).

G. Temporary signs, except when a valid temporary use permit has been issued or as otherwise exempted in ~~RCMC~~ Section 23.743.0~~4~~30 (Permit requirements for signs).

H. Inflatable or lighter-than-air devices (e.g., balloon sign) of any kind when attached or secured from the ground or to any object on the ground, except for residential real estate as part of zoning certification and under the standards of ~~RCMC~~ Section 23.743.085 (Real estate sign standards) or except when a valid temporary use permit has been issued as provided for in Section ~~RCMC~~ 23.743.070 (Allowed temporary on-site sign standards).

I. Portable readerboard advertising devices which are readerboard signs affixed with wheels so as to make them moveable signs.

J. Signs projecting over roofs and roof signs, except where specifically provided for under the provisions of signs attached to buildings.

K. Signs projecting from buildings, except where provided for in a special sign district ordinance or otherwise specifically provided for.

L. Banners, except when allowed through a temporary use permit or a grand opening event as described in ~~RCMC~~ Section 23.743.070 (Allowed temporary on-site sign standards).

M. Pennant flags and string pennant flags.

N. Wind signs.

O. Vehicle signs (large) as defined in this chapter.

P. Video display signs, ~~prohibited~~ except as provided for in ~~RCMC~~ Section 23.743.065 (Standards for electronic message signs).

Q. Electronic changeable copy signs, ~~are prohibited~~ except as provided for in ~~RCMC~~ Section 23.743.065 (Standards for electronic message signs).

R. Digital freeway signs, ~~are prohibited~~ except as provided for in ~~RCMC~~ Section 23.743.150 (Digital freeway signs overlay).

S. Electronic graphic display sign, ~~prohibited~~ except as provided for in ~~RCMC~~ Section 23.743.065 (Standards for electronic message signs).

T. Signs with fluctuating illumination ~~are prohibited~~, including any changes in light intensity or use of intermittent, strobe, or moving light that does not fall under the definition of another sign type (e.g., video display sign).

U. Any other advertising device attached to a building, fence, pole, or vehicle on display not specifically mentioned, unless otherwise provided for in this code.

V. Any sign in the public right-of-way unless otherwise permitted in this code or by the public works director (e.g., encroachment permit).

W. Signs on portions of a structure exempted from the height requirements as described in ~~RCMC~~ Section 23.701.04~~5~~0 (Height exceptions) when said features exceed the height limit of the underlying zone.

X. Pylon signs ~~as defined in this chapter~~.

Y. Pole signs ~~as defined in this chapter~~. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.050)].

23.743.060 Allowed permanent on-site sign standards.
Table 23.743-1 (Allowed Permanent On-Site Sign Standards) lists the development standards for all on-site permanent signs. These regulations are based on use type, rather than by zoning district, except as otherwise described herein. Only those signs that are permitted are listed. As provided for in ~~RCMC~~ Section 23.743.03~~4~~0(A), all signs require zoning clearance prior to construction/installation, unless otherwise exempted. The purpose of these regulations is to regulate permanent signs that have a commercial message so that they comply and are consistent with the intent of this chapter. Regulations for temporary signs are listed in ~~RCMC~~ Section 23.743.070 (Allowed temporary on-site sign standards). Regulations for off-site signs are listed in ~~RCMC~~ Section 23.743.080 (Allowed off-site sign standards). General development, maintenance, and removal provisions for on-site signs are listed in ~~RCMC~~ Section 23.743.090 (General development, maintenance, and removal provisions for all sign types).

The following rules apply to permanent signs regulated by this section:

A. Collective Sign Area. The total sign area allowed herein for each sign type may be distributed among the maximum number of signs permitted for that sign type. For example, the total allowed area for wall signs for a particular establishment may be distributed amongst the maximum number of wall signs allowed for that same establishment.

B. Sign Area Allowance. Allowable sign area is either a set square footage per establishment or is based on a ratio of sign area to primary building frontage. It is calculated as described in ~~RCMC~~ Section 23.743.090 (General development, maintenance, and removal provisions for all sign types). Where a ratio is described, it applies up to the listed maximum sign area.

C. Building Frontage for Multiple-Story Office Buildings. For multi-story office buildings, the maximum sign area for building-attached signs is based on the primary building frontage of the building, not of the tenants. The total area allowed may be distributed among the tenants at the owner's discretion.

Table 23.743-1: Allowed Permanent On-Site Sign Standards

Sign Type		Maximum Number Permitted	Maximum Area[3]	Maximum Height	Illumination Allowed	Minimum Setback from ROW	Other Standards
Home Occupations							
Building-Attached Sign	All types	1/home occupation	4 sf	Not extending above the roofline of the building	No		
Agricultural Uses							
Freestanding Sign	Monument only	1/establishment	Parcels < 5 ac, 16 sf; Parcels > 5 ac, 24 sf	6 ft	No	10 ft	
Permanent Subdivision Identification Signs							

Sign Type		Maximum Number Permitted	Maximum Area[3]	Maximum Height	Illumination Allowed	Minimum Setback from ROW	Other Standards
Freestanding Sign	Monument or on fence/wall, not in ROW	1/entrance	24 sf	6 ft	Yes	10 ft	
	Monument, w/in ROW	1/entrance	24 sf	6 ft	No	[1]	
Multifamily Dwellings and Complexes							
Building-Attached Signs	All types	1/entrance	24 sf	Not extending above the roofline of the building	Yes		
Freestanding Sign	Monument only	1/entrance	24 sf	6 ft	Yes	10 ft	
Commercial Uses							
Building-Attached Signs	All types	No maximum	< 50 ft from ROW: 2:1; ≥ 50 ft from ROW: 3:1	Not extending above the roofline of the building	Yes		
Freestanding Signs for Individual Buildings Not Part of an Integrated Development	Monument only	1/project entrance	50 sf	10 ft	Yes	10 ft	
Freestanding Signs for Integrated Developments	Monument only	1/project entrance	150 sf/sign	10 ft	Yes	10 ft	
Office Uses							
Building-Attached Signs	All types	1/establishment/building frontage	1:1	Not extending above the roofline of the building	Yes		
Freestanding Signs for Individual Buildings Not Part of an Integrated Development	Monument only	1/project entrance	25 sf	10 ft	Yes	10 ft	
Freestanding Signs for Integrated Developments	Monument only	1/project entrance	50 sf/sign	10 ft	Yes	10 ft	
Industrial Uses							
Building-Attached Signs	All types	No maximum	< 50 ft from ROW: 2:1; ≥ 50 ft from ROW: 3:1	Not extending above the roofline of the building	Yes		
Freestanding Signs for Individual Buildings Not Part of an	Monument only	1/parcel	40 sf	10 ft	Yes	10 ft	

Sign Type		Maximum Number Permitted	Maximum Area[3]	Maximum Height	Illumination Allowed	Minimum Setback from ROW	Other Standards
Integrated Development							
Freestanding Signs for Integrated Developments	Monument only	1/project entrance	40 sf/sign	10 ft	Yes	10 ft	
Automotive Service Stations[2]							
Building-Attached Signs	All types	No max	125 sf all signs	Not extending above the roofline of the building	Yes		
Freestanding Signs	Monument only	2	36 sf for freestanding signs. 52 sf including pricing signs	10 ft	Yes	10 ft	
Institutional and Public/Quasi-Public Uses							
Building-Attached Signs	All types	1	24 sf	Not extending above the roofline of the building	Yes		
Freestanding Signs	Monument only	1/main entrance	24 sf	6 ft	Yes	10 ft	
Public Assembly Uses							
Building-Attached Signs	All Types	1	36 sf total	Not extending above the roofline of the building	Yes		
Freestanding Sign	Monument only	1	24 sf for freestanding sign	6 ft	Yes	10 ft	

Notes:
1. Within median island, sign must be set back ~~three~~ 3 feet from sides and 12 feet from ends.
2. Excludes the gas pricing component of the subject sign, which is regulated by state law.
3. Maximum total sign area may be exceeded with the approval of a unified sign program. Signage may also be permitted to exceed the total signage allowance based on primary site or building frontage by 25 percent with the approval of a unified sign program.
[Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.060)].

23.743.065 Standards for electronic message signs.

A. Applicability. Permit requirements for electronic message signs are established in ~~RCMC~~ Section 23.743.03~~4~~0(C). Provisions of this section apply to the following sign types as defined in this chapter:

1. Video display signs.~~;~~

2. Electronic graphic display signs~~; and~~.

3. Time and temperature signs.

B. Development Standards. The following provisions apply to electronic message signs:

1. Signs are permitted in any zoning district and must be located a minimum distance of 100 feet from an abutting residential district boundary.

2. An electronic sign(s) ~~or signs are~~ is limited to a maximum of 32 square feet per site and shall be included as part of the total sign area allowances established by Table 23.743-1.

3. Sign must be located on the site of the use identified or advertised by the sign.

4. Audio speaker or any form of pyrotechnics are prohibited in association with any electronic message signs.

5. Illumination levels shall be regulated such that the illumination is appropriate to the time of day through the use of such means as light meters and programmed illumination regulation or LEDs that are designed to limit the spread of light. Dimmer controls that are automatically responsive to surrounding light levels are highly encouraged.

6. Time and Temperature Signs. A time and/or temperature sign does not count toward the otherwise applicable limits as to number and size of signs for the property on which it is located, provided:

a. Maximum Area and Height. The sign shall have a maximum area of 36 square feet and shall comply with the height requirements established in Table 23.743-1 (Allowed Permanent On-Site Sign Standards) for the type of sign (building/freestanding) to which it is attached.

b. Design. The sign shall be designed in a manner that is architecturally compatible with other signs and with the structure on which it is placed. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A)].

23.743.070 Allowed temporary on-site sign standards.

This section describes standards for temporary on-site signs. All temporary signs require a temporary ~~use~~ sign permit prior to their establishment. Temporary commercial signs may include, but are not limited to, signs for special product, sale, or event advertising. All temporary signs must comply with the standards listed in Table 23.743-2 (Allowed Temporary On-Site Sign Standards) and are subject to the following:

A. Time Duration. Permitted for a period not to exceed 60 days. No more than two temporary use permits for temporary signs shall be issued for the same property per calendar year.

B. Sign Area. The allowable combined square footage of all temporary signage on a single property shall not exceed 200 square feet.

C. Illumination. Temporary signs may not be internally illuminated. Any external illumination of temporary signage shall comply with ~~RCMC~~ Section 23.743.090(D).

D. Message. Temporary signs displaying a commercial message shall be limited to on-site signage only. Off-site signage displaying a commercial message shall not be permitted.

E. Prohibited Signs. No prohibited signs identified in ~~RCMC~~ Section 23.743.050 (Prohibited signs) shall be permitted as a temporary sign.

Table 23.743-2: Allowed Temporary On-Site Sign Standards

Type	Maximum Temporary Number Permitted	Maximum Area	Maximum Height	Minimum Setback from ROW[1]
Commercial, Office, and Industrial Uses, Temporary Building-Attached Signs	2/establishment	2:1	roofline	
Commercial, Office, and Industrial Uses, Freestanding Signs	2/establishment	32 sf/sign	10 ft	5 ft
Commercial, Office, and Industrial Uses, Feather Flags	5/establishment	50 sf	12 ft	5 ft
Commercial, Office, and Industrial Uses, A-frame Signs[2]	1/establishment	8 sf	4 ft	5 ft

Type	Maximum Temporary Number Permitted	Maximum Area	Maximum Height	Minimum Setback from ROW[1]
Commercial, Office, and Industrial Uses, Inflatables	1/establishment	100 sf	25 ft	10 ft
Multifamily Dwelling Complexes (e.g., apartments)	3/complex	< 10 units: 24 sf > 10 units: 32 sf	roofline if on building; otherwise 10 ft	5 ft
Agricultural Uses	1/establishment	5 sf	5 ft	5 ft
Public/Quasi-Public Uses	2/use	5 sf/sign	5 ft	5 ft

Notes:
1. Must be located outside of the clear vision triangle.
2. Must comply with standards in ~~RCMC~~ Section 23.743.100(A).
[Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.070)].

23.743.080 Allowed off-site sign standards.
New off-site commercial signage is prohibited within the city except as permitted in this section and ~~RCMC~~ Section 23.743.150 (~~,~~ Digital freeway signs overlay). Existing off-site commercial signs (e.g., billboards) not permitted pursuant to subsection (A) of this section or ~~RCMC~~ Section 23.743.150 (Digital freeway signs overlay) are considered nonconforming signs as regulated by ~~RCMC~~ Section 23.743.140 (Nonconforming and abandoned signs). However, consistent with state law, the city does permit off-site subdivision directional signs as regulated in ~~RCMC~~ Section 23.743.085 (Real estate sign standards). Off-site signs shall be regulated as follows:

A. Billboard Relocation. Off-site signs which meet the eligibility criteria outlined below may be relocated from one location to another location, subject to issuance of a conditional use permit from the ~~city~~ council. Billboard relocations that include the use of a digital display area(s) must meet the permit requirements and development standards identified in ~~RCMC~~ Section 23.743.150 (Digital freeway signs overlay)~~,~~ in addition to the eligibility criteria outlined below.

1. Eligibility Criteria for Existing Signs and Site Locations.

a. Existing sign has been documented by the applicant/owner to have been lawfully erected and maintained.

b. Site has not been acquired by any public agency necessitating sign removal.

c. Existing sign owner and/or property owner has not been notified by the city that the sign must be amortized because it is presently located in an agricultural or residential zone.

d. The proposed sign location is within an industrial zone.

2. Development Standards for Relocated Signs. Relocated billboard signs shall comply with the following standards:

a. Area. The maximum area allowed shall be 720 square feet.

b. Length. The maximum length allowed shall be 50 feet.

c. Location. Each off-site sign shall be located not less than 300 feet from any other off-site sign nor closer than 75 feet from any on-site freestanding sign. No off-site sign shall be located within 200 feet of a parcel located within any agricultural or residential zone nor shall any such off-site sign be located more than 1,000 feet from a parcel lawfully used for commercial or industrial purposes. Each off-site sign shall be so located that the part of the sign closest to the street right-of-way shall be not less than 50 feet from the right-of-way. An off-site sign may be permitted with a setback the same as the building on the parcel~~, with a minimum setback of 25 feet~~ but not less than 25 feet.

d. Height. The maximum height shall be 30 feet.

e. Measurement of the Spacing of Off-Site Signs Regulated by This Section.

i. When measuring the separation of signs or uses along a public street, the location of each sign shall be projected at right angles to the center line of the street and distance measured along the street center line between the two points projected thereto.

ii. When measuring distance between signs located on parcels located at intersecting streets, the sign location is to be projected at right angles to the street center line and the distance is measured on the center line of the two streets between the two projected points. Only one off-site sign shall be permitted per corner parcel.

iii. Any measurement from a sign to another land use zone shall be by straight line measurements from the closest point of the sign to the zoning boundary.

f. Aesthetics.

i. The sign will not require removal or substantial trimming of existing vegetation or landscaping.

ii. The sign will not obstruct or obscure on-site signs on the same or adjacent properties.

g. Traffic Safety.

i. The sign will not be a visibility hazard to traffic on adjacent streets or parking areas.

ii. The sign will not reduce parking availability as required by this title.

iii. The sign will not interfere with on-site vehicular circulation.

h. Compatibility. The sign will not have substantial detrimental effects on views from and light striking adjacent or surrounding properties.

3. Proposed Sign and Site Location Guidelines for Relocated Signs within Automotive and Industrial Areas. The following guidelines are not mandatory but should be considered by the designated ~~approving authority~~approval authority during public hearings on conditional use permit applications for relocated signs:

a. All relocated off-site signs should be freestanding and should be built with a single supporting post, if at all possible, and should be located on no more than two supporting posts.

b. Signs should not be relocated into any special sign district.

c. Double-paneled signs should not have an interior angle between the face of the panels greater than 20 degrees. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.080)].

23.743.085 Real estate sign standards.

This section describes the standards for on- and off-site limited term signs associated with real estate sales activities.

A. Allowed on-site real estate signs are exempt from permit, subject to the following limitations:

1. Not more than one on-site for sale sign and one for lease sign is permitted per property frontage.

2. The size of all on-site nonresidential real estate signs is limited to a maximum of 10 feet in height and an area of 32 square feet and shall be set back a minimum of ~~three~~ 3 feet from the right-of-way (window signs are exempt from setback requirement) and shall not obstruct the corner visibility requirements of Improvement Standard 4-18, Visibility Restrictions at Driveways and Intersections.

3. The size of all residential real estate signs is limited to 10 square feet and must be set back a minimum of ~~three~~ 3 feet and shall not obstruct the corner visibility requirements of Improvement Standard 4-18, Visibility Restrictions at Driveways and Intersections.

B. Allowed Off-Site Real Estate Signs. Portable real estate signs located off-~~-~~site from the property advertised, for purposes of directing traffic to the property in question, may be allowed, provided they do not exceed an overall size of ~~nine~~ 9 square feet each, including supports, and do not exceed a height of 30 inches. Such signs may not be located within the public right-of-way and may only be displayed on weekends and holidays when open house sales activities are ongoing (e.g., the home is open to the public for viewing and inspection). One sign may be placed for each change in direction of travel to a maximum of five signs.

C. Allowed Temporary Signs for Subdivision Real Estate Sales. Signs of this type are temporary, limited-term signs that provide direction/location information to motorists and pedestrians for initial home sales of multiple lots with a single builder within a master planned community, including both single-family and multifamily for-sale products. These signs are allowed during active home sales and must be removed when sales have concluded. These signs are exempt from permit, subject to the following limitations:

1. On-Site Subdivision Balloons. Five balloons per sales trailer or model home complex to a maximum height of 65 feet are allowed.

2. On-Site Subdivision Directional Signs. One temporary subdivision directional sign per subdivision entrance to a maximum of six such signs are allowed. Each sign can be up to 32 square feet and a maximum height of 10 feet. Signs must be set back 10 feet from the right-of-way.

3. On-Site Subdivision Flags. Up to 10 flag poles per subdivision are allowed. Flags can be up to 15 square feet each and up to 20 feet tall. Poles must be set back 10 feet from the right-of-way.

4. Weekend Directional Stake Signs. Weekend directional stake signs are those signs customarily displayed on the weekends, measuring less than ~~nine~~ 9 square feet in area, and mounted on wooden stakes. Such signs may be used to identify the name and location of active home sales as part of a new residential subdivision/condominium project; provided, that each face of the sign does not exceed ~~four~~ 4 square feet, and it is mounted such that it is no more than ~~four~~ 4 feet tall from the ground and is set back a minimum of ~~five~~ 5 feet from the edge of the roadway pavement. Additionally, such signs are only allowed on a temporary basis from noon on Friday to no later than noon on the following Monday. In the event that Friday is a nationally recognized holiday, said signs may be erected on Thursday after noon. In the event that Monday is a nationally recognized holiday, said signs may remain in place until Tuesday by noon. In no event may a weekend directional stake sign be located within a roadway median.

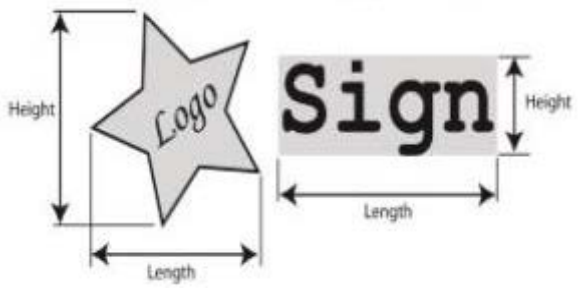
5. Off-Site Subdivision Freestanding Signs. Off-site subdivision freestanding signs are allowed within the city limits, up to five such signs per subdivision, to a maximum of 32 square feet and 10 feet in height for each individual sign. These signs are prohibited within the public right-of-way or on any city-owned property. These signs shall be kept in good repair for the duration of the home sales activities. [Ord. 12-2014 § 3 (Exh. C)].

23.743.090 General development, maintenance, and removal provisions for all sign types.
This section describes the standards applied to the development, maintenance, and removal of signs within the city.

A. Measurement of Sign Area.

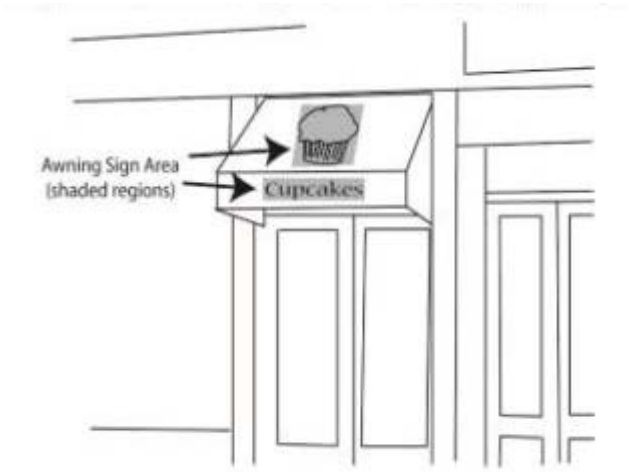
1. Generally. When the sign is composed of letters applied to the building without a distinctive background (e.g., channel letters), the area of the sign may be measured by the height of the letters times the length of each line of letters and may be computed at 75 percent; otherwise, the area of the sign shall be measured to the outside perimeter of the sign, including the area of any voids within a simple bounding perimeter. See Figure 23.743-~~5~~1 (Sign Area).

Figure 23.743-1~~5~~ Sign Area



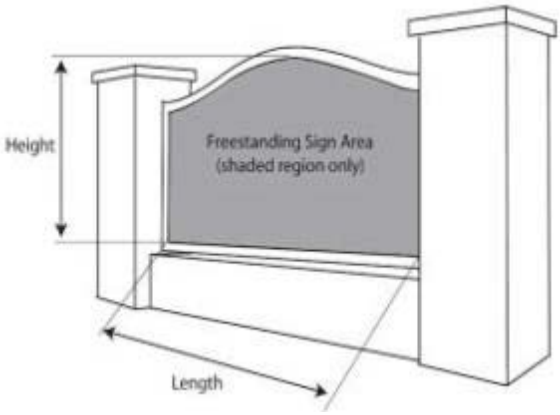
2. Awning or Canopy Signs. Sign copy which is applied to an awning or canopy shall be computed at 100 percent of the area within a single rectangle enveloping the sign copy. See Figure 23.743-~~6~~2 (Awning or Canopy Sign Area).

Figure 23.743-2~~6~~ Awning or Canopy Sign Area



3. Freestanding Signs. Freestanding signs are to be computed as total height by the total length of the sign or signs for one side for double-faced signs, excluding framework of separate single wood post or masonry column and single wood or masonry beam. The base of a monument sign is not part of the sign. See Figure 23.743-~~7~~3 (Freestanding Sign Area).

Figure 23.743-3~~7~~ Freestanding Sign Area



4. Three-Dimensional Objects. Where a sign consists of one or more three-dimensional objects (e.g., balls, cubes, clusters of objects, sculpture, or statue-like trademarks), the sign area shall be measured at their maximum projection upon a vertical plane, as viewed from a position in the public right-of-way which produces the largest visual projection. Such area contributes to the overall allowable sign area for the development type.

B. Measurement of Sign Height. Sign height shall be measured from the uppermost part of the sign used in determining the area of the sign to the lowest elevation at the base of the sign.

C. Maintenance of Signs. All signs shall comply with the following criteria:

1. All transformers, equipment, programmers, and other related items shall be screened and/or painted to match the building or shall be concealed within the sign.

2. All permanent signs shall be constructed of quality, low-maintenance materials such as metal, concrete, natural stone, glass, and acrylics. Techniques shall be incorporated during construction to reduce fading and damage caused by exposure to sunlight or degradation due to other elements.

3. All signs shall be constructed in compliance with any applicable building, electrical, or other code in effect at the time of construction or maintenance, with particular respect to wind and seismic loads and overturning moment.

4. All freestanding signs that incorporate lighting shall have underground utility service.

5. Signs shall be cleaned, updated, and/or repaired as necessary to maintain an attractive appearance and to ensure safe operation of the sign. Unacceptable sign conditions include broken or missing sign faces, broken or missing letters, chipped or peeling paint, water damage, missing or inoperative lights, exposed mechanical or electrical components, and missing or broken fasteners. Failure to respond to a written request from the city to perform maintenance work shall result in revocation of the sign's permit or status as exempt from permit, subject to the appeal provisions of this code.

6. All temporary signs and banners shall be made of a material designed to maintain an attractive appearance for as long as the sign is displayed.

7. All illuminated signs shall be of such intensity or arranged in such a manner so as to avoid unreasonable glare for abutting properties or vehicular traffic.

D. Illumination Standards. The artificial illumination of signs, either from an internal or external source, shall be designed to minimize negative impacts on surrounding rights-of-way and properties. The following standards shall apply to all illuminated signs:

1. External light sources shall be directed and shielded to limit direct illumination of an object other than the sign.

2. The light from an illuminated sign shall not be of an intensity or brightness that will create glare or other negative impact on residential properties in direct line of sight to the sign.

3. Unless otherwise permitted by another provision of this chapter, signs shall not have blinking, flashing, or fluttering lights, or other illumination devices that have a changing light intensity, brightness, or color, unless otherwise allowed as an electronic message sign.

4. Colored lights shall not be used in a manner so as to be confused with traffic control devices.

5. Reflective type bulbs and incandescent lamps that exceed 15 watts shall not be used on the exterior surface of signs so that the face of the bulb or lamp is exposed to a public right-of-way or adjacent property.

6. Light sources shall utilize energy-efficient fixtures to the greatest extent possible.

E. Sign Removal or Replacement. When a sign is removed or replaced, all brackets, poles, and other structural elements that support the sign shall also be removed. Affected building surfaces shall be restored to match the adjacent portion of the structure. This provision does not apply to routine maintenance.

F. Setback and Spacing of Freestanding Signs.

1. The minimum setback distance for signs shall be measured from the back of the public right-of-way, unless an encroachment permit is granted.

2. Except as provided herein, setback for signs shall be measured from the future right-of-way as provided by subsection (F)(1) of this section to the closest edge of the sign. For streets which are improved to a width less than the future right-of-way, setback for signs may be measured from the existing improvements meeting current city standards; provided, that a relocation agreement shall be recorded at the owner's expense which guarantees that the property owner agrees to relocate the sign at his/her own expense to the required setback from the right-of-way at such time that the city widens (or causes to be widened) the street to the future right-of-way. For parcels where improvements are not complete to meet present city standards, setback shall be measured from that point which would abut city standard improvements if they were installed. For parcels that do not have existing improvements and where other parcels within the same block have improvements, the setback may be measured from a projection of existing street improvements within the same block. In no case shall a sign be located within the dedicated right-of-way.

G. Location of Building Signs. Building signs may be located along any frontage of a building that faces directly onto a public right-of-way or an internal circulation path of the site. Orientation of signs such that they face directly onto residential property is to be avoided and is allowed only when there is no practical alternative and the visibility of the sign from the residence is minimized. Building-mounted signage on multi-story buildings shall be integrated into the building architecture and shall not be installed in a manner that results in the sign either extending above the roofline or appearing as such. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.090)].

23.743.100 Special development standards for specific sign types.
This section describes the standards for certain types of signs as defined in ~~RCMC~~ Chapter 23.1104 ~~23.743.030~~ (Definitions). These provisions are consistent with the development standards for signs as listed in Table 23.743-1 (Allowed Permanent On-Site Sign Standards).

A. A-Frame Signs. A-frame signs may be permitted with a temporary use permit and subject to the standards in Table 23.743-2 and the following:

1. A-frame signs shall only contain information and advertising for the establishment placing the sign.

2. A-frame signs shall not be located within the public right-of-way, clear vision triangle, required path of travel, parking spaces, drive aisles, and landscape planters, and shall not block building entries or emergency exits.

3. A-frame signs shall have a locking arm or other device to stabilize the structure.

4. A-frame signs shall be displayed only during the regular business hours of the establishment.

5. A-frame signs shall not be illuminated.

6. A-frame signs shall be made of sturdy material not susceptible to fading or damage from use and weather. The use of paper or cloth is not permitted unless located within a glass or plastic enclosure.

B. Awning and Canopy Signs. Awning or canopy signs may be permitted only as an integral part of the awning or canopy to which they are attached or applied. Awning and canopy signs shall be regularly cleaned and kept free of dust and visible defects.

C. Blade/Bracket Signs. All signs projecting over walks, halls, corridors, passageways, or aisles shall be installed in compliance with the Handicapped Access Regulations, California Code of Regulations, Title 24, State Building Code, Part 2, Section 2-1721, entitled "Protruding Objects."

D. Freestanding Signs.

1. Design. The mass/scale of a freestanding sign shall be consistent with the overall design of the building. The design and placement of the sign shall not interfere with the required clear vision triangle.

2. Landscape Requirements. See ~~RCMC~~ Section 23.716.060(H) (Signs).

3. Construction. Only monument signs are permitted types of permanent freestanding signs in the city. Signs constructed with exposed metal poles that are not architecturally integrated into the design of the sign are considered pole signs and are prohibited. Freestanding signs may be constructed with poles as a substructure; provided, that the poles are covered with architectural cladding or coverings so they appear to be architecturally integrated.

E. Building-Attached Signs. Building-attached signs (e.g., wall signs, channel letter signs) shall comply with the following development standards:

1. Location. The sign shall not be placed to obstruct any portion of a window, doorway, transom, or other architectural detail.

2. Maximum Area and Height. The sign shall not project above the edge of a structure and shall comply with the height requirements established in Table 23.743-1 (Allowed Permanent On-Site Sign Standards).

3. Projection from Wall. The sign shall not project from the surface upon which it is attached more than required for construction purposes and in no case more than 18 inches. See ~~RCMC~~ Section 23.743.090 (General development, maintenance, and removal provisions for all sign types) for three-dimensional elements on all signs. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.100)].

23.743.110 Special sign districts.
Nothing within this chapter shall prohibit the city from establishing special sign districts for specific areas or districts of the city. The intent of these special sign districts is to provide a uniform and consistent branding and identification for areas of the city, such as the downtown and the convention district, which would benefit from such regulations. ~~Examples may include, but are not limited to, the downtown and the convention district.~~ As part of the special sign district, the city may adopt special development standards for private party signs that apply to property within this ~~e special sign~~ district. The designated ~~approving authority~~approval authority for adoption of special sign districts shall be the ~~city~~ council and the process for adoption shall be the same as for text amendments to this zoning code. Upon adoption, each special sign district shall be listed herein for reference, and the boundaries and title of the special sign district shall be added to or otherwise designated on the city zoning map. Applications for zoning clearance under the regulations of a special sign district shall be reviewed in the same manner as other zoning clearances for signs. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.110)].

23.743.120 Special sign corridors.
A. Purpose and Designation. The special sign corridors are hereby designated along state highways, county roads, and rivers which accommodate the traveling public. These types of corridors have traditionally attracted large, bright, gaudy signs in an effort to attract the attention of the traveler to a business or a product which may or may not be related to the travel-way or the needs of the traveler. The purpose of the regulations in this section is to make provisions for signs that identify the name and type of business in an aesthetic manner that complements the architecture of the building and serves the needs of the traveling public.

B. Locations and Boundaries of Special Sign Corridors. The following roads, rivers, and other travel-ways shall have a special sign corridor established for them based upon a radius/buffer from the established centerline of the roadway as identified. These special sign corridors and their respective radii shall be delineated on the city zoning map (see ~~RCMC~~ Section 23.301.030, Zoning map).

1. U~~.~~S~~.~~ Highway 50: 1,000-foot radius/buffer.~~;~~

2. Sunrise Boulevard from the American River to Jackson Highway: 500-foot radius/buffer.~~;~~

3. American River centerline/northern city limits: 500-foot radius/buffer.

C. Permit Required.

1. Within the special sign corridors, an administrative use permit shall be required from the designated ~~approving authority~~approval authority prior to issuance of zoning clearance for any freestanding sign located within the special sign corridor. A freestanding sign included in an approved unified sign program provided for by subsection (C)(2) of this section is exempt from the administrative use permit requirement. For all other signs, only zoning clearance (administrative approval) is required.

2. Where the building and facilities are of size, shape, height, or of such geographical conditions or location that office use sign provisions are not appropriate, building-mounted signage and freestanding signs for said parcel or integrated development may be considered by the unified sign program when the designated ~~approving authority~~approval authority finds that the proposed sign or signs:

a. Are proportional and in scale with the buildings.

b. Are compatible in design, color, and material with the building and surrounding area.

c. Do not constitute a special privilege over adjoining uses.

d. Do not block from view existing buildings and existing signs.

e. Are unobtrusive.

f. Are in keeping with the intent of the sign regulations.

g. Do not exceed the height and size allocation established in Table 23.743-1 (Allowed Permanent On-Site Sign Standards) for signs located on parcels in the same zone which are not within the special sign corridor.

D. Applicability to Special Standards. Unless otherwise exempted, all signs proposed for property located either entirely or partially within a special sign corridor shall require issuance of zoning certification and shall conform to the special development standards herein established. Those signs specifically exempted from these special standards include the following:

1. Signs otherwise exempt from the requirement for zoning clearance as identified in ~~RCMC~~ Section 23.743.040~~5~~ (Sign exemptions), provided they conform to any applicable development standards listed therein (e.g., directional signs).~~;~~

2. Signs for automotive service stations, limited to signage specifically required by state law.~~;~~

3. Signs which can be shown by the applicant through a visual simulation or other quantifiable justification to not be visible from the roadway or travel-way associated with the respective special sign corridor.

E. Prohibited Signs. In addition to the provisions of ~~RCMC~~ Section 23.743.050 (Prohibited signs), the following additional sign types shall be prohibited within special sign corridors:

1. Pole signs.

2. Any off-site sign except the following:

a. Off-site subdivision signs developed consistent with the standards of ~~RCMC~~ Section 23.743.085(C)(5) (Off-Site Subdivision Freestanding Signs).~~; or~~

b. Billboards relocated pursuant to the standards of Section ~~RCMC~~ 23.743.080(A) (Billboard Relocation), provided the sign being relocated to the special sign corridor was already located within a special sign corridor.

c. Digital freeway signs allowed pursuant to the standards of Section ~~RCMC~~ 23.743.150 (Digital freeway signs overlay), provided the digital freeway sign is a refurbished, existing traditional billboard, or replaces an existing sign that is being relocated from elsewhere within the special sign corridor.

F. Standards for Signs in Special Sign Corridors.

1. Generally, all signs located within a special sign corridor, regardless of associated use type or underlying zoning district, shall conform to the development standards listed in Table 23.743-1 (Allowed Permanent On-Site Sign Standards) for office uses.

2. The exception to this standard shall be, as described in subsection (D) of this section (Applicability to Special Standards), if an applicant can demonstrate that a proposed sign will not be visible from the roadway or travel-way associated with the respective special sign corridor, that sign may be developed consistent with the provisions for the associated use type.

3. For parcels with no public street frontage and being served by access easement, mutual parking agreement, or a private road, that parcel may have one monument sign at the point of access to a public or private street consistent with the following standards:

a. The maximum area allowed shall be 24 square feet.

b. The maximum height allowed shall be ~~six~~ 6 feet.

c. The minimum setback allowed shall be 10 feet from existing street improvements or right-of-way line, or as otherwise determined by enforcement agency when other than a public street.

d. A minimum of 50 feet of spacing shall be maintained between the subject freestanding sign and any other freestanding sign.

e. The sign shall be located within a landscaped area with a minimum of ~~three~~ 3 feet of landscape area in each direction. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.120)].

23.743.130 Gateway signage program.

A. Establishment and Purpose. The city does hereby establish a gateway signage program for the purposes of establishing special signage at key entrances into the city and major districts within the city. The city recognizes that by providing major signage opportunities at key entrances to the city and major districts (e.g., downtown, convention area, regional town center), the businesses, activities, events, and places of the community can be promoted for the greater public benefit.

B. Location Requirements for Gateway Signs. Gateway signs may be located at each of the entrances to the city from U~~.~~S~~.~~ Highway 50, including Bradshaw Road, Mather Field Road, Zinfandel Drive, Sunrise Boulevard, and Rancho Cordova Parkway. Gateway signs must be located on property within the city limits, within the city's public right-of-way, or within the Caltrans right-of-way upon issuance of a Caltrans encroachment permit. Gateway signs may also be located as part of any regional town center zone.

C. Administration, Design, and Operation of Gateway Signs. The gateway signage program is a city-administered program. The process for securing sites, designing the signs, leasing or otherwise providing space on the sign for identification of uses and events in the city, maintaining the signs, and other functions shall be established by ~~city~~ council resolution and may be updated from time to time as deemed necessary by the council. Nothing herein shall prohibit the city from acquiring the services of a private organization for purposes of designing, constructing, maintaining, and operating the sign(s).

D. Special Development Standards for Gateway Signs. Because of the unique location and purpose of gateway signs, the following general development standards shall apply:

1. As a freestanding sign, gateway signs may be either monument or pylon signs. The maximum height allowed shall be 60 feet. The maximum allowed area for all signage on each gateway sign shall be 1,000 square feet.

2. No more than one sign shall be located at each freeway off-ramp site or regional town center zone.

3. The sign should include the city logo and identification, through text and/or iconic signage, of the area of the city with which it is associated (e.g., Cordova Town Center, Sunrise Station, Mills Station/Mather Field).

4. All other development standards listed in ~~RCMC~~ Section 23.743.090 (General development, maintenance, and removal provisions for all sign types) shall be adhered to, especially illumination standards. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.130)].

23.743.140 Nonconforming and abandoned signs.
A. Except as otherwise provided in this chapter, any sign lawfully in use on the effective date of the ordinance codified in this title, or any amendment thereto, shall be considered a legal use and as such may continue to operate and exist, provided:

1. Nonconforming signs shall be kept in good repair and visual appearance. Structural alterations or modifications of any nonconforming sign are prohibited. Structural repair resulting in same size and shape is permitted subject to the provisions of RCMC Title 16. Change of copy on a nonconforming sign shall be allowed, provided the change does not increase the area of the sign (see ~~RCMC~~ Section 23.743.040, Sign exemptions).

2. Whenever any modifications, alterations, or changes occur or are proposed as provided in Chapter 23.170 ~~RCMC~~ (Nonconforming Uses and Structures), the sign shall be brought into conformance with the provisions, standards, and regulations of this chapter, requiring issuance of zoning clearance.

B. The ~~city~~ council or other designated ~~approving authority~~approval authority may, as a condition of rezoning, design review or use permit (any type), or other development entitlement, require any nonconforming sign on the applicable property to be removed or altered so as to comply with the provisions of this chapter.

C. Off-site signs, except off-site subdivision directional signs that were lawfully erected pursuant to the zoning code in effect immediately prior to December 26, 1985, and which do not comply with Sacramento County Ordinance No. SZC 85-124, shall be nonconforming signs subject to the remedies in Business and Professions Code Section 5412. The failure to have a conditional use permit for an off-site sign as of December 26, 1985, shall not, by itself, cause a sign to become nonconforming.

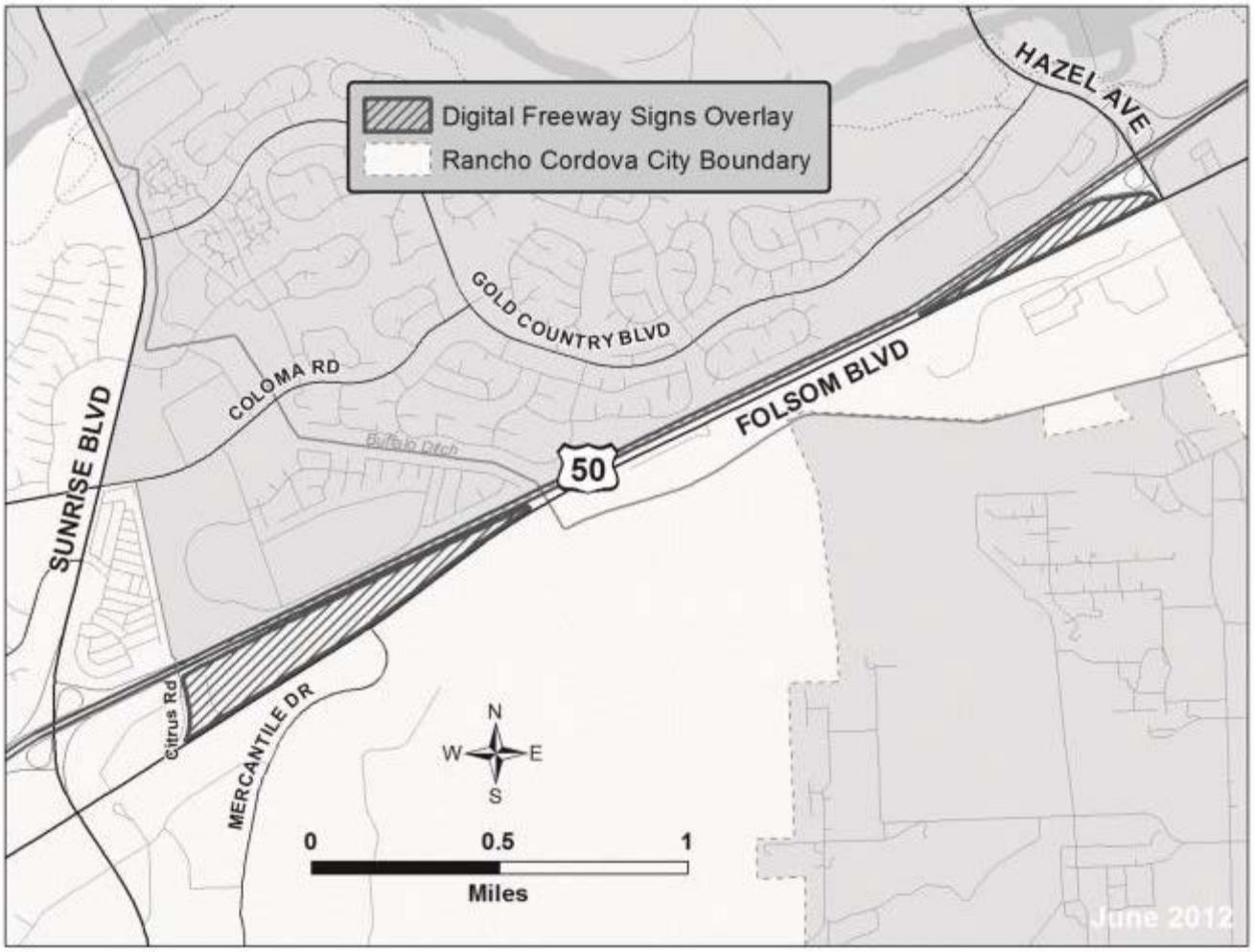
D. Sign structures which have no message attached to them for more than 90 days shall be considered abandoned signs and as such may be abated by the city. For regulatory purposes, any factors indicating abandonment shall not begin occurring until 90 days after the ordinance codified in this chapter first goes into effect.

E. Abandoned Signs. An abandoned sign pursuant to ~~RCMC~~ Chapter 23.1104 (Definitions) ~~23.743.030~~ shall be removed or altered within 90 days after it becomes an abandoned sign. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.140)].

23.743.150 Digital freeway signs overlay.
A. Purpose and Designation. The digital freeway signs overlay is hereby established to enable the consideration of digital freeway signs in certain, specific locations within the city. Digital freeway signs located within the overlay area that meet the development standards established below may be permitted through a conditional use permit. Digital freeway signs are only allowed as billboard relocations or as conversions of an existing billboard in place.

B. Location. The digital freeway signs overlay encompasses two specific geographies in the northeastern area of the city. As seen in Figure 23.743-~~8~~4, the Sunrise Boulevard area is bound by Highway 50 on the north, Folsom Boulevard on the south, Citrus Road on the west, and the terminus of the industrially zoned parcels on the east. Also, as seen in Figure 23.743-~~8~~4, the Hazel Avenue area is bound by Highway 50 on the north, Folsom Boulevard on the south, and Hazel Avenue on the east. Digital freeway signs proposed outside of these two specific areas are prohibited.

Figure 23.743-48: Digital Freeway Signs Overlay Location



C. Development Standards.

1. Legally existing billboards may be refurbished to become a digital freeway sign, subject to the development standards below and issuance of a conditional use permit.

a. Number of Faces. A digital freeway sign may consist of, at most, two digital display areas, each positioned to be visible only by opposing directions of traffic. Double-faced signs shall not have an interior angle between the face of the panels greater than 45 degrees.

b. Height. The maximum height shall be 60 feet.

c. Area. The maximum area of each digital display area is 672 square feet.

d. Distance between Signs. No digital freeway sign shall be located within 2,500 feet of any other digital freeway sign within the city limits.

e. Sign Structure. The sign structure supporting and surrounding the digital display area shall be as small as feasibly possible so as to avoid any unnecessary height or width to the sign. The sign structure shall not add stylistic or architectural detailing to further call attention to the sign.

f. Pole Cladding. Decorative pole covering is required for newly constructed digital freeway signs as well as any existing traditional billboard that is converted to a digital freeway sign. Such covering shall be simple and streamlined in material and design so as to not call further attention to the sign.

g. Message Display. Digital freeway signs shall display static messages only, and shall not have animation, movement, or the appearance or optical illusion of movement in or on any part of the sign structure, design, or pictorial segment of the sign. Each static message shall not include flashing or scintillating lighting, or varying light intensity.

h. Minimum Display Time. Each message on the sign must be displayed for a minimum of eight seconds.

i. Illumination. Digital freeway signs shall not operate at brightness levels of more than 0.3 foot-candles above ambient light, as measured using a foot-candle meter at a distance of 250 feet from the sign face. Each digital display area shall have a light sensing device that will adjust the brightness of the sign as ambient light conditions change throughout the day.

j. Aesthetics. The sign will not require substantial trimming or reduction of existing vegetation and landscaping. The sign will not obstruct or obscure on-site signs on the same or adjacent properties.

k. Traffic Safety. The sign shall not create a visibility hazard to traffic on adjacent streets, freeways, or parking areas. The sign will not reduce parking availability as required by this title. The sign will not interfere with on-site vehicular circulation.

l. Future Technologies. There may be alternate, preferred, or superior technology available in the future to illuminate digital freeway signs. These alternate technologies may be incorporated into existing legally permitted digital freeway signs in the future without additional permissions from the ~~city~~ council so long as (i) the requisite maximum brightness standards are met and (ii) no exterior physical change to the digital display area will occur. The owner is responsible for obtaining any required ministerial permits for technology improvements as required by applicable code standards. The city will expedite any such required approvals for technology that is superior in energy efficiency over previous generations or types.

m. Community Messaging. The city shall be provided with access to a portion of the total available display time to allow the city to present messages of community interest. This access shall also include other appropriate agencies for the purpose of displaying public safety messages such as “Amber Alert” messages and emergency-disaster communications.

n. Quality and Maintenance Plan. The applicant must establish a quality and maintenance plan in order to ensure implementation of all above-listed development standards and to en~~as~~sure the proper maintenance and repair of the digital freeway sign as needed.

2. Billboard Removal. For every one digital freeway sign installed, the applicant must permanently remove at least four legally existing billboard structures (each of which may have more than one billboard sign face) within the city prior to operation of the digital freeway sign. An existing billboard being refurbished as a digital freeway sign may count as one of the four required permanent removals.

3. Operating Agreement. At the applicant’s request, the city and applicant may enter into an operating agreement in conjunction with the issuance of a conditional use permit for a digital freeway sign. The city and applicant may use the operating agreement, on a case-by-case basis, to deviate from the development standards in subsection (C)(1) of this section or reduce the required billboard removals under subsection (C)(2) of this section. The ~~city~~ council will only approve an operating agreement if it determines that the operating agreement achieves community benefits that are equivalent to those that would be achieved through strict compliance with subsections (C)(1) or (C)(2) of this section. [Ord. 12-2014 § 3 (Exh. C); Ord. 23-2012 § 3 (Exh. A); Ord. 16-2012 § 3 (Exh. A)].

9

Article 9 Specific Use Provisions

EXHIBIT B

Article 9. Specific Use Provisions

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Article 9. Specific Use Provisions[1]

Overview
This article includes special provisions for certain land use categories and activities. These regulations are in addition to other development standards and regulations in other parts of this code, such as Article 7 of this title (Site Planning and Development Standards). The intent of this article is to ensure that the uses regulated are compatible with the surrounding uses.

Article 9 Contents

Chapter 23.901 – Residential Uses
Chapter 23.904 – Agricultural, Resources, and Open Space Uses
Chapter 23.907 – Utility, Transportation, and Communication Uses
Chapter 23.910 – Retail, Service, Convenience Store, and Office Uses
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Chapter 23.915 – Storage, Personal Storage Facility Development Standards
Chapter 23.916 – Industrial, Manufacturing, and Processing Uses
Chapter 23.919 – Special Regulated Uses
Chapter 23.922 – Temporary Uses
Chapter 23.925 – Medical Marijuana Dispensaries and Commercial Marijuana Uses

Chapter 23.901

RESIDENTIAL USES

Sections:

23.901.010 Purpose and applicability.
23.901.020 Caretaker housing.
23.901.030 Home occupations.
23.901.040 Live/work facility.
23.901.050 Mobile homes and mobile home parks.
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23.901.080 Family day care (large).
23.901.090 Residential care home (large).

23.901.010 Purpose and applicability.

A. Purpose. The purpose of this chapter is to establish site planning, development, and/or operating standards for caretaker housing, home occupations, live/work facilities, mobile homes, mobile home parks, and accessory dwelling units. It is the city's intent, in establishing these standards, to mitigate the potential adverse impacts of these uses and activities on adjacent and surrounding land uses by applying special design requirements, regulating activities within the use, and establishing special setback and other development standards.

B. Applicability. The regulations and standards contained in this chapter shall apply only to caretaker housing, home occupations, live/work facilities, mobile homes, mobile home parks, and accessory dwelling units as expressly identified in the corresponding sections and shall be in addition to any other development standards and regulations contained elsewhere within this zoning code (e.g., lighting, landscaping, parking). These uses may only be located in those zoning districts as described in, and shall only be authorized in concert with, the permit requirements of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.1.010)].

23.901.020 Caretaker housing.

A. Purpose and Applicability. The regulations contained in this section shall apply to caretaker housing as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new caretaker housing shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as with other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply.

B. Associated Use. One caretaker housing unit may be permitted in conjunction with an otherwise permitted nonresidential use on the same property. The caretaker unit must be associated with and directly support the nonresidential use of the property (e.g., night watchman or site superintendent for an industrial use).

C. Occupancy. Occupancy of the caretaker unit shall be limited to the caretaker or superintendent of the associated nonresidential use of the site and his or her household.

D. Design. The design of the caretaker unit shall be consistent and uniform with the design of the associated use. Temporary trailers as caretaker units may be permitted with issuance of a temporary use permit (see Chapter 23.116 Temporary Use Permits) for a period of not more than six months as described in Chapter 23.922 (Temporary Uses). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.1.020)].

23.901.030 Home occupations.

A. Purpose and Applicability. The regulations contained in this section shall apply to home occupations to ensure the compatibility of the home occupations with the principal residential uses in order to protect the integrity and character of neighborhoods.

~~B. Definition. A "home occupation" is an accessory, nonresidential business activity that is conducted within a dwelling by its inhabitants, incidental to the residential use of the dwelling, which does not change the character of the surrounding area by generating more traffic, noise, or storage of material than would be normally associated with a residential zone.~~

B~~C~~. Approval Process. A home occupation shall not be conducted prior to approval of zoning certification (see Chapter 23.113, Zoning Certification).

C~~D~~. Business License. A business license from the city is required for any home occupation.

D~~E~~. Performance Standards. It is the intent of the following standards to reduce the impact of the home occupation to the degree that its effects on the neighborhood are undetectable from normal and usual residential activity. These standards shall be incorporated as conditions of the zoning clearance. Failure to comply with these standards will result in revocation of the home occupation permit and/or business license.

1. Number of Home Occupations. There is no limit on the number of home occupations at a residence; provided, that the performance standards identified in this section are met. All of the following standards are calculated and/or applied based on a single residence.

2. Employees. Off-site employees or partners are permitted as part of the home occupation so long as they do not report for work at the subject property.

3. Habitable Floor Area. The use of the dwelling for the home occupation shall be clearly incidental and subordinate to its use for residential purposes.

4. Off-Site Effects. There shall be no mechanical equipment or operation used which creates or makes dust, odor, vibration, or other effects detectable at the property line. Noise level at the property line shall not exceed 55 dBA and shall comply with the city's noise ordinance (Chapter 6.68). No process shall be used which is hazardous to public health, safety, morals, or welfare.

5. On-Site Sales. There shall be no products sold on the premises except artist's originals or products individually made to order on the premises except as provided by the California Health and Safety Code for cottage food operators and except as specified in subsection (D)(7) of this section.

6. Products which are not artist's originals or individually made to order may be constructed on site, using equipment normally found in a residence; however, these products may only be sold at a permitted commercial location.

7. Servicing and repair ~~and sales~~ of firearms are permitted, subject to obtaining any state or federal license.

8. Display. There shall be no display of products produced by occupants of the dwelling which are visible in any manner from the outside of the dwelling unit.

9. Traffic/Vehicles. The use shall not generate pedestrian or vehicular traffic beyond that which is normal in a residential district nor in any case require the parking of more than two additional vehicles at the home at any one time. No motor vehicle that is used or kept on the premises in conjunction with the home occupation shall exceed two axles or a length of 20 feet.

10. Storage. There shall be no storage of material or supplies within view of a public right-of-way and storage shall not utilize a required parking space (e.g., within a required garage).

11. Exterior Appearance. There shall be no remodeling or construction of facilities especially for the home occupation which changes the external appearance of the neighborhood from a residential to a more commercial look when viewed from the front of the building.

12. Signs. Signs shall be allowed for the home occupation in accordance with Chapter 23.743 (Signs).

13. Visitors and Customers. Visitors and customers shall not exceed those normally and reasonably occurring for a residence, including not more than one business visitor an hour and eight a day, during the hours of 8:00 a.m. to 7:00 p.m. (regardless of how many businesses operate out of the home).

14. Deliveries. Deliveries shall not exceed those normally and reasonably occurring for a residence and not more than one delivery of products or materials a week. Deliveries of materials for the home occupation shall not involve the use of commercial vehicles except for FedEx, UPS, or USPS type home pickups and deliveries.

15. Hazardous Materials. No storage of hazardous materials is permitted beyond normal household use. Businesses that require hazardous chemicals (e.g., pest control, pool cleaning,) are not permitted as home occupations.

E~~F~~. Limitations on Specific Home-Based Businesses.

1. Certified massage practitioners are permitted if the following criteria are met:

a. Only one client is on-site at a time and by appointment only.

b. The use shall be conducted on a part-time basis.

c. The practitioner must submit proof of a certificate of training from a state-approved school (e.g., Department of Education, Office of Post Secondary Education).

d. The use will not be conducted in such a fashion as to constitute a public or a private nuisance.

2. Mobile food vendor vehicles cannot be parked at a private residence (see mobile food vendor limitation in Section 23.910.040).

3. Taxicab, limousine, or pedicab service shall not be on call and available for service; no vehicle shall be dispatched from the residence by radio, telephone, or other means, but may be parked at the residence when not in service.

4. Cottage food operations, as defined by and consistent with the requirements of the California Health and Safety Code, are limited to one full-time employee, not including a family member or household member of the cottage food operation.

F~~G~~. Prohibited Home Occupations.

1. Alcohol beverage manufacturing or sales business.

2. Ambulance service.

3. Ammunition reloading, including custom reloading.

4. Boarding house, bed-and-breakfast hotel, timeshare condominium.

5. Carpentry, cabinet makers.

6. Ceramics (kiln of six cubic feet or more).

7. Firearms sales.

8. Health salons, gyms, dance studios, aerobic exercise studios.

9. Medical, dental, chiropractic, or veterinary clinics.

10. Mortician, hearse service.

11. Noncertified massage practitioners.

12. Palm reading, fortunetelling.

13. Private clubs.

14. Repair or reconditioning of boats or recreation vehicles.

15. Restaurants or taverns.

16. Retail sales from site (except direct distribution of artist's originals, and as provided by the California Health and Safety Code for cottage food operations).

17. Storage, repair, or reconditioning of major household appliances.

18. Storage, repair, or reconditioning of motorized vehicles or large equipment on site.

19. Tattoo service.

20. Tow truck service.

21. Veterinary uses (including boarding).

22. Welding services. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.1.030)].

23. Other uses the director determines to be similar to those above per Section 23.107.030 Official Interpretation.

23.901.040 Live/work facility.

A. Purpose and Applicability. The regulations contained in this section shall apply to live/work facilities as defined in Chapter 23.1101 ~~RCMC~~ (Land Use Descriptions). The establishment of new live/work facilities shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply.

B. Limitations on Use. The nonresidential component of a live/work facility shall be a use allowed within the applicable base zoning district; however, the uses and activities described below shall be prohibited:

1. Any automobile and vehicle uses as listed in Chapter 23.1101 (Land Use Descriptions).

2. Any special regulated uses as listed in Chapter 23.1101 (Land Use Descriptions).

3. Any activity which involves:

a. Storage of flammable liquids or hazardous materials beyond those normally associated with a residential use.

b. Welding, machining, or any open flame work.

c. Major manufacturing as defined in Chapter 23.1101 ~~RCMC~~ (Land Use Descriptions).

4. Any other activity or use as determined by the ~~planning~~ director as incompatible with residential activities and/or to have the possibility of affecting the health or safety of live/work unit residents, because of the potential for the activity or use to create dust, glare, heat, noise, noxious gases, odor, smoke, traffic, vibration, or other impacts, or that would be hazardous because of materials, processes, products, or wastes.

C. Density. Live/work units shall comply with the density regulations of the applicable base zoning district.

D. Design Standards.

1. Floor Area Requirements. No more than 50 percent of the ground floor area shall be reserved for living space. Up to 100 percent of the ground floor area may be dedicated to working space.

2. Separation and Access. Each live/work unit shall be separated from other units and other uses in the structure. Access to each unit shall be provided from common access areas, corridors, or halls, and the access to each unit shall be clearly separate from other live/work facilities or other uses within the same structure.

3. Facilities to Accommodate Commercial or Industrial Activities. A live/work facility shall be designed to accommodate commercial or industrial uses, as evidenced by the provision of ventilation, interior storage, flooring, and other physical improvements of the type commonly found in exclusively commercial or industrial facilities used for the same work activity.

4. Integration of Living and Working Space. The living space within the live/work facility shall be designed as an integral part of the unit and not with separate access from the work space, except that mezzanines and lofts may be used as living space subject to compliance with the other provisions of this section, and living and working space may be separated by interior courtyards or similar private space.

5. Parking. Each live/work facility shall comply with the parking standards of Chapter 23.719 ~~RCMC~~ (Parking and Loading).

E. Nonresident Employees. Up to two persons who do not reside in the live/work unit may work in the unit at any one time. Additional employment may be permitted through issuance of a limited use permit based on findings that the employment will not adversely affect traffic and parking conditions in the vicinity of the site.

F. Changes in Use. After approval, a live/work facility shall not be converted to entirely residential use, nor shall the ratio of living space to working space be changed, unless authorized through administrative ~~limited~~ use permit approval. As part of the approval of the administrative ~~limited~~ use permit, the designated approval authority must find that the exclusive residential use will not impair the ability of nonresidential uses on and adjacent to the site to continue operating because of potential health or safety concerns or nuisance complaints raised by the exclusively residential use and/or its occupants. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.1.040)].

23.901.050 Mobile homes and mobile home parks.

A. Purpose and Applicability. This section applies to new and existing mobile homes and mobile home parks in the city. The purpose of this chapter is to establish standards for the development, modification, and operation of mobile home parks.

~~B. Definitions. For purposes of this section, the following terms shall have the definitions set forth herein.~~

~~1. "Mobile/manufactured home" means a trailer, transportable in one or more sections, that is certified under the National Manufactured Housing Construction and Safety Standards Act of 1974, which is over eight feet in width and 40 feet in length, with or without a permanent foundation and not including a recreational vehicle, commercial coach, or factory-built (modular) housing (single-family dwelling). A mobile home on a permanent foundation is included under the definition of single-family dwellings.~~

~~2. "Mobile home park" means a residential facility arranged or equipped for the accommodation of two or more mobile homes, with spaces for such mobile homes available for rent, lease, or purchase, and providing utility services and other facilities either separately or in common to mobile home spaces therein.~~

B~~C~~. Special Standards for Mobile Homes. Mobile homes outside of a mobile home park shall comply with the standards set forth for single-family homes in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards), as well as the following criteria:

1. A mobile home must be built on a permanent foundation as approved by the building department.

2. It must have been constructed after June 15, 1976, and must be certified under the National Manufactured Home Construction and Safety Act of 1974.

3. The unit's skirting must extend to the finished grade.

4. Exterior siding must be compatible with adjacent residential structures, and shiny and metallic finishes are prohibited.

C~~D~~. Mobile Home Parks. Mobile home parks must be constructed and designed according to state law.

D~~E~~. Management and Maintenance. Every mobile home park community shall be properly managed to ensure maintenance of common facilities and to ensure individual home sites are developed and maintained in accordance with recorded rules and regulations for the park. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.1.050)].

23.901.060 Accessory ~~Second~~ dwelling units.

A. Purpose and Applicability. This section applies to accessory dwelling units in the city. Accessory ~~Second~~ dwelling units are permitted by right in the agricultural, residential, and residential mixed-use zoning districts subject to the standards of this section. The purpose of this chapter is to regulate accessory ~~second~~ dwelling units in residential zoning districts and on residential property consistent with state law (California Government Code Section 65852.150 et al.). Implementation of this section is intended to expand housing opportunities for low income and moderate income or elderly households by increasing the number of rental units available within existing neighborhoods while maintaining the primarily single-family residential character of the area.

~~B. Definitions. For purposes of this section, the following terms shall have the definitions set forth herein.~~

~~1. "Primary dwelling unit" means an existing single-family residential structure on a single parcel with provisions for living, sleeping, eating, a single kitchen for cooking, and sanitation facilities occupied and intended for one household.~~

~~2. "Second dwelling unit" means an attached or detached dwelling unit which provides complete independent living facilities for one or more persons, with permanent provisions for living, sleeping, eating, cooking, and sanitation sited on the same parcel as the primary dwelling unit. This definition includes granny flats. This definition shall also include:~~

~~a. Efficiency unit as defined in Section 17958.1 of the California Health and Safety Code;~~

~~b. Manufactured home as defined in Section 18007 of the California Health and Safety Code.~~

~~3. "Guest house/pool house" means an attached or detached habitable structure with only sleeping, living, and bathroom provisions, exclusive of kitchen or cooking facilities. Such structures shall not be used or rented as a separate dwelling for permanent living quarters unless a conditional use permit is granted to do so.~~

B~~C~~. Development Standards. Pursuant to Government Code Section 65852.2, accessory dwelling ~~second~~ units shall be permitted on agricultural, residential, and residential mixed-use parcels when the following conditions are met:

1. Accessory dwelling ~~second~~ units shall only be located on lots with an area of 5,000 square feet or larger.

2. Accessory dwelling ~~second~~ units shall be compatible with the architectural style, materials, and colors of the primary dwelling unit. The city may impose additional standards (such as parking, height, and setback standards) to ensure that accessory dwelling units shall not have adverse impacts on any real property that is listed in the California Register of Historical Resources.

3. No more than one accessory ~~second~~ dwelling unit shall be allowed per parcel.

4. The property owner shall occupy either the primary unit or accessory ~~second~~ dwelling unit. The property owner shall record a declaration acknowledging owner occupancy, recorded with the property as a condition of the administrative permit.

5. An accessory ~~second~~ dwelling unit shall not exceed 1,200 square feet, excluding garage area. The floor area for attached accessory dwelling units shall not exceed 50 percent of the existing living area.

6. Building setbacks for accessory ~~second~~ dwelling units shall comply with all required building setbacks for the primary unit.

7. The maximum height of a detached accessory ~~second~~ dwelling unit shall not exceed the height of the primary dwelling unit.

8. No accessory ~~second~~ dwelling unit may be sold separately from the primary dwelling unit.

9. Parking. See Chapter 23.719 (Parking and Loading).

10. No fire sprinklers shall be required in an accessory dwelling unit if fire sprinklers are not required for the primary residence.

11. A building permit application shall be ministerially approved for an accessory dwelling unit contained within the existing space of a single-family dwelling or accessory structure that has independent exterior access and the side and rear setbacks are sufficient for fire safety.

[Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.1.060)].

23.901.065 Junior accessory dwelling units.

A. Purpose and Applicability. This section applies to junior accessory dwelling units, as defined in Chapter 23.1104, in the city. Junior accessory dwelling units are permitted by right in -single-family residential zoning districts subject to the standards of this section. The purpose of this chapter is to regulate junior accessory dwelling units in single-family residential zoning districts and on residential property consistent with state law (California Government Code Section 65852.22). Implementation of this section is intended to expand housing opportunities for low income and moderate income or elderly households by increasing the number of rental units available within existing neighborhoods while maintaining the primarily single-family residential character of the area.

B. Limitations. Pursuant to Government Code Section 65852.22, only one junior accessory dwelling unit shall be permitted per residential lot zoned for single-family residences with a single-family residence already built on the lot.

C. Owner-occupancy. The property owner shall occupy either the primary unit or junior accessory dwelling unit. The property owner shall record a declaration acknowledging owner occupancy, recorded with the property as a condition of the administrative permit. Owner-occupancy shall not be required if the owner is a governmental agency, land trust, or housing organization.

D. For parcels with a junior accessory dwelling unit, a deed restriction shall be recorded and run with the land that includes:

1. A prohibition on the sale of the junior accessory dwelling unit separate from the sale of the single-family residence, including a statement that the deed restriction may be enforced against future purchasers.

2. A restriction on the size and attributes of the junior accessory dwelling unit that conforms with this section.

E. Development Standards. Pursuant to Government Code Section 65852.22, junior accessory dwelling units shall be permitted on single-family residential parcels when the following conditions are met:

1. The junior accessory dwelling unit must be constructed within the existing walls of the primary structure, and must include an existing bedroom.

2. The junior accessory dwelling unit must include a separate entrance from the main entrance to the primary structure, with an interior entry to the main living area. The junior accessory dwelling unit may include a second interior doorway for sound attenuation.

3. The junior accessory dwelling unit must include an efficiency kitchen, which shall include all of the following:

a. A sink with a maximum waste line diameter of 1.5 inches.

b. A cooking facility with appliances that do not require electrical service greater than 120 volts, or natural or propane gas.

c. A food preparation counter and storage cabinets that are of reasonable size in relation to the size of the junior accessory dwelling unit.

4. No additional parking may be required by the city as a condition to grant a permit for a junior accessory dwelling unit.

F. An application for a permit pursuant to this section shall, notwithstanding Government Code section 65901 or 65906 or any city ordinance regulating the issuance of variances or special use permits, be considered ministerially, without discretionary review or a hearing. A permit shall be issued within 120 days of submission of an application for a permit pursuant to this section. The city may charge a fee based on the costs incurred in connection with the issuance of a permit pursuant to this section.

G. For the purposes of any fire or life protection ordinance or regulation, a junior accessory dwelling unit shall not be considered a separate or new dwelling unit. This section shall not be construed to prohibit the city from adopting an ordinance or regulation relating to fire and life protection requirements within a single-family residence that contains a junior accessory dwelling unit, so long as the ordinance or regulation applies uniformly to all single-family residences within the zone regardless of whether the single-family residence includes a junior accessory dwelling unit or not.

H. For the purposes of providing service for water, sewer, or power, including a connection fee, a junior accessory dwelling unit shall not be considered a separate or new dwelling unit.

I. This section shall not be construed to prohibit the city from adopting an ordinance or regulation related to parking or a service or a connection fee for water, sewer, or power that applies to a single-family residence that contains a junior accessory dwelling unit, so long as that ordinance or regulation applies uniformly to all single-family residences regardless of whether the single-family residence includes a junior accessory dwelling unit.

23.901.070 Senior independent living facility.
A. Elevators shall be provided for all multi-story structures; or

B. A management program shall be in place to address the aging in place issue that is acceptable to the director. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.1.070)].

23.901.080 Family day care (large).
A. Plans shall be approved by the fire department prior to any approval and additional fire protection measures may be required.

B. City business license is required.

C. Any required play area cannot be contained within any front or side setbacks.

D. Use of converted garages for day care use is not permitted.

E. Minimum lot size of 5,000 square feet is required.

F. A family day care (large) is not permitted within 300 feet of another family day care facility (large or small).

G. One additional off-street parking space is required for each employee. These spaces can be provided in a driveway and can have a tandem orientation. [Ord. 12-2011 § 3 (Exh. A)].

23.901.090 Residential care home (large).

A. Plans shall be approved by the fire department prior to any approval and additional fire protection measures may be required.

B. City business license is required.

C. Minimum 1,000-foot separation is required between other residential care home facilities. [Ord. 12-2011 § 3 (Exh. A)].

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[1] Code reviser's note: Ordinance 13-2013 Exhibit B sets out all of Article 9 without intending to amend the entire article. Only sections intended to be amended by the ordinance cite the ordinance in the section's legislative history.

Chapter 23.904

AGRICULTURAL, RESOURCE, AND OPEN SPACE USES

Sections:

23.904.010 Purpose and applicability.
23.904.020 Agricultural activities.
23.904.030 Urban agriculture.

23.904.010 Purpose and applicability.

A. Purpose. The purpose of this chapter is to establish site planning, development, and/or operating standards for agricultural, resource, and open space land uses and/or activities that are allowed by Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) within individual or multiple zoning districts. It is the city's intent, in establishing these standards, to mitigate the potential adverse impacts of these uses and activities on adjacent and surrounding land uses.

B. Applicability. The regulations and standards contained in this chapter shall apply only to those uses expressly identified in the corresponding section and shall be in addition to any other development standards and regulations contained elsewhere in this zoning code (e.g., lighting, landscaping, parking). These uses may only be located in those zoning districts as described herein and shall only be authorized in concert with the permit requirements of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). Specifically, this chapter covers those uses within the agricultural, resource, and open space land use categories. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.2.010)].

23.904.020 Agricultural activities.

A. Purpose and Applicability. The purpose of this section is to establish development and operating standards for incidental agricultural activities and intensive agricultural activities. The intent of these provisions is to mitigate the potential adverse impacts of these activities on adjacent and surrounding land uses while implementing the city's right to farm ordinance (RCMC Title 14). Uses subject to these standards include:

1. Incidental agricultural uses pertaining to estate uses common in estate residential districts (ER), including row crop cultivation and animal husbandry other than kennels; hog farms; feedlots; equestrian activities that consist of riding stables, boarding stables, and riding academies, whether private or commercial; and the keeping of domestic pets, exotic pets, livestock, and poultry, provided the activity is conducted on a hobby-type basis for personal use or consumption and that such activity is not a primary use of the premises.

2. Intensive agricultural activities pertaining to agricultural uses common in the agricultural zoning districts (AG-80 and AG-20), including the cultivation and tillage of the soil; dairying; the production, cultivation, growing, and harvesting of any agricultural commodity including timber, viticulture, apiculture, or horticulture; the raising of livestock, fur-bearing animals, fish, or poultry; and any practices performed by a farmer or on a farm as incidental to or in conjunction with farming operation, including preparation for market, delivery to storage or to market, or to carriers for transportation to market, as protected in the city's right to farm ordinance (RCMC Section 14.05.030).

B. Development Standards for Incidental Agricultural Activities. In addition to the development standards of the underlying zoning district, the following special standards apply to all incidental agricultural activities:

1. Yards and Height. All buildings and structures erected or maintained on any lot or parcel for uses set forth in this section shall have yards and height limitations as follows:

a. All barns, stables, and other structures used for the housing of animals on any lot or parcel used as a commercial, public, or private stable or for incidental agricultural uses shall be located not less than 25 feet from all property and street right-of-way lines, except as otherwise herein provided. Said buildings or structures shall not exceed one story, except for a storage loft, nor be greater than 24 feet in height, unless a conditional use permit is first obtained from the council.

2. Building Area. The maximum area of buildings or structures used for incidental agricultural uses shall be limited to 1,000 square feet, unless a conditional use permit is first obtained from the council.

3. Lot Area. The minimum lot area for any lot for any use set forth in this section, whether such use is a principal use of the property or is incidental to another principal use, shall be the area specified in this code applicable to the zone in which the property is located or the area hereinafter specified, whichever is the greater:

a. For any commercial or public stable, the minimum lot area shall be the area specified in this code applicable to the zone in which the property is located, or 3 acres, whichever is the greater.

b. For any private stable, the minimum lot area shall be the area specified in this code applicable to the zone in which the property is located, or 20,000 square feet, whichever is the greater.

c. For the keeping of small animals (with a weight of less than 75 pounds at maturity), other than domestic pets as defined in Chapter 23.1101 RCMC, on a noncommercial scale as an incidental use, the minimum lot area shall be the area specified in this code applicable to the zone in which the property is located, or 10,000 square feet, whichever is the greater.

d. For any other incidental agricultural use, the minimum lot area shall be 20,000 square feet.

e. For the incidental keeping of animals on any parcel or lot, a minimum lot area is not required; provided, that:

i. The conditions, standards, and requirements of the Rancho Cordova Municipal Code are met to the satisfaction of the chief of animal control.

ii. All areas devoted to such uses shall comply with the standards adopted by the Department of Public Health relative to noise, dust, odor, and pests, and shall be maintained to the satisfaction of the Director of Public Health.

iii. The keeping of animals on lots smaller than 20,000 square feet, except for the keeping of animals provided for in subsection (B)(3)(c) of this section, shall be conducted in accordance with a development plan and management plan approved by the city council at a public hearing for a conditional use permit.

iv. The provisions of this section shall not apply to public or private stables, or where such animals are kept as a general agricultural use.

4. Riding Stables and Corral Standards. In addition to the requirements set forth in this chapter, riding stables, boarding stables, and riding academies, whether private or commercial, shall not be erected, located, enlarged, or maintained without complying with the following standards:

a. Any corral, riding ring, or exercise yard used for keeping horses shall be enclosed by fence or other enclosure; and no part of any such corral, riding ring, or exercise yard shall be located closer than 20 feet from any door, window, or other opening of any building or structure on the same or any other parcel used or designed to be used for human habitation.

b. All fences which enclose livestock shall be designed, constructed, and maintained as provided in Chapter 23.731 RCMC (Fences, Walls, and Screening).

c. An operator of a commercial or private stable shall not allow dust, odor, or flies to become a public nuisance according to the provisions of the Public Health and Safety Code and at a minimum shall comply with the following:

i. The operator of a stable shall take every reasonable precaution to prevent the breeding of flies or the emission of dust or odors into the neighborhood. Reasonable precautions shall include:

- Routine manure and bedding clean-out of stalls and routine cleanup of manure deposited on the property.
- Maintaining sufficient natural vegetation.
- Watering down the corral area as often as necessary.
- Disposal of animal wastes in a manner and location approved by the department of health, such as:

(A) Properly drying or composting, away from neighboring properties;

(B) Burying (2 feet minimum).

(C) Removal to approved disposal site.

i. All areas shall be maintained in a sanitary condition and in compliance with the following standards: water usage and drainage shall not mix with manure accumulations and shall not be disposed of contrary to local and state requirements.

ii. Animal feed shall be stored and utilized in a manner that will not encourage rodent populations.

C. Development Standards for Intensive Agricultural Activities. In addition to the development standards of the underlying zoning district and the right-to-farm ordinance Chapter 14.05, Agricultural Activities), the following special standards apply to all intensive agricultural activities:

1. The right to conduct intensive agriculture shall not invalidate any provisions contained in the Health and Safety Code, Fish and Game Code, Food and Agricultural Code, or Division 7 (commencing with Section 13000) of the State of California Water Code, if the agricultural activity, operation, or facility, or appurtenances thereof, constitute a nuisance, public or private, as specifically defined in any such provisions (Section 14.05.050(C)) to the satisfaction of the director.

2. Agricultural operation shall be conducted in a manner consistent with accepted agricultural practices. If residents raise complaints that agricultural activities are not conducted in a reasonable manner or that operations are not conducted according to currently acceptable methods, a complaint may be filed according to the provisions established in the municipal code. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.2.020)].

23.904.030 Urban agriculture.

A. An urban agricultural activity is the production of food in a form and scale that is appropriate for the urban context. Urban agriculture includes market garden, private community garden, public community garden, private garden, and aquaculture. Definitions for these urban agricultural uses are listed in Section 23.1104.040 (Land Use Definitions).

1. Development Standards for Urban Agriculture Activities. An individual wanting to conduct urban agricultural activities on their property must first obtain any necessary permits or approvals from the city acknowledging and agreeing to all applicable development standards below. This includes zoning certification for uses allowed by right in a particular zoning district to ensure compliance with relevant standards.

a. Maintenance.

i. Urban agriculture uses shall be maintained in a clean and orderly manner, including litter removal, irrigation, weeding, pruning, pest control, and removal of dead or diseased plant materials.

b. Equipment.

i. Heavy equipment may be used initially to prepare the land for agriculture use.

ii. Landscaping equipment designed for household use is permitted.

iii. Equipment when not in use must be enclosed or otherwise screened from sight.

c. Structures.

i. On-site urban agricultural stands are allowed up to a maximum 120 square feet in nonresidential and mixed-use districts. Structures shall be set back a minimum of 5 feet from the public right-of-way and property line.

ii. Structures to support urban agriculture, such as storage sheds, hoophouses, and greenhouses, are permitted, subject to compliance with the regulations of the underlying zone relative to structural setbacks and lot coverage as appropriate.

d. Signage.

i. A maximum of 4 square feet of signage is allowed but the sign may only be displayed during approved business hours and be located on the same property where produce is being sold. Compliance with Chapter 23.743 (Signs) is required.

e. Private garden location.

i. Due to concerns with maintenance and visibility, private gardens may not be located within the required front yard area. Private gardens may be located outside of the required front yard setback area and within designated side and rear yard areas.

f. Aquaculture operations.

i. The operation shall be contained entirely within an enclosed structure that meets the requirements of the underlying zoning, or in a yard that is screened from view of adjacent streets by fencing or landscaping.

g. Temporary sales of produce in residential zoning districts.

i. Produce may be sold from a residential garage and/or table located within the front yard setback and a minimum distance of 5 feet from the public right-of-way.

ii. Any tables, chairs, canopies, umbrellas, or other accessories needed for the sale of on-site produce must be temporary in nature and must be taken down and stored out of public view at the end of each day.

iii. Produce sales are limited to produce grown and processed on-site.

iv. Operating hours for urban agriculture sales are limited to 8:00 a.m. to 7:00 p.m. on Tuesdays and Saturdays only.

v. All products for sale must comply with state and federal food and health safety rules and regulations.

vi. Fallow land/areas must comply with city stormwater drainage rules and regulations.

Chapter 23.907
UTILITY, TRANSPORTATION, AND COMMUNICATION USES

Sections:

23.907.010 Purpose and applicability.
23.907.020 Telecommunication facilities.
23.907.030 Utility facilities and infrastructure.

23.907.010 Purpose and applicability.

A. Purpose. The purpose of this chapter is to establish site planning, development, and/or operating standards for utility, transportation, and communication uses, including telecommunication facilities and utility facilities and infrastructure. It is the city's intent, in establishing these standards, to mitigate the potential adverse impacts of these uses and activities on adjacent and surrounding land uses by regulating the size, scale, and location of these uses, as well as requiring additional setbacks, landscaping, and other buffering between the subject use and surrounding property.

B. Applicability. The regulations and standards contained in this chapter shall apply only to telecommunication facilities and utility facilities and infrastructure as expressly identified in the corresponding sections and shall be in addition to any other development standards and regulations contained elsewhere in this zoning code (e.g., lighting, landscaping, parking). These uses may only be located in those zoning districts as described in, and shall only be authorized in concert with the permit requirements of, Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.3.010)].

23.907.020 Telecommunication facilities.

A. Purpose and Applicability. This section establishes standards for placement of telecommunication facilities in the city and regulates the installation of antennas and other wireless communication facilities consistent with federal law. The city promotes and protects the public safety and public welfare while protecting the visual character of the city to minimize potential impacts of wireless telecommunication facilities development and installation.

~~B. Definitions. For purposes of this section, the following terms shall have the definitions set forth herein:~~

~~1. "Antenna" means any system of wires, poles, rods, reflecting discs, or similar devices used for the transmission or reception of electromagnetic waves when such system is either external to or attached to the exterior of a structure or is portable or moveable. Antennas shall include devices having active elements extending in any direction and directional beam-type arrays having elements carried by and disposed from a generally horizontal boom that may be mounted upon and rotated through a vertical mast or tower interconnecting the boom and antenna support, all of which elements are deemed to be a part of the antenna.~~

~~2. "Antenna, amateur radio" means any antenna which is used for the purpose of transmitting and receiving radio signals in conjunction with an amateur radio station licensed by the Federal Communications Commission.~~

~~3. "Antenna, directional" (also known as a "panel antenna") means an antenna that transmits and/or receives radio frequency signals in a directional pattern of less than 360 degrees.~~

~~4. "Antenna, building-mounted" means any antenna directly attached or affixed to a building, tank, tower, or other structure. Building-mounted antennas are identified in two distinct categories herein as follows:~~

~~a. "Wall-mounted" means attached or affixed to the elevation of the structure.~~

~~b. "Roof-mounted" means attached or affixed to the rooftop or top of the structure.~~

~~5. "Antenna, ground-mounted" means any antenna with its base (either single or multiple posts) placed directly on the ground or a mast 12 feet or less in height and six inches in diameter.~~

~~6. "Antenna, parabolic" (also known as a "satellite dish antenna") means any device incorporating a reflective surface that is solid, open mesh, or bar configured that is shallow dish, cone, horn, bowl, or cornucopia shaped and is used to transmit and/or receive electromagnetic or radio frequency communication/signals in a specific directional~~

~~pattern from orbiting satellites or ground transmitters. This definition is meant to include what are commonly referred to as television receive only (TVRO) and satellite microwave antennas.~~

~~7. "Collocation" means a wireless communication facility owned and operated by a communication service provider which is located on the same tower, building, accessory structure, or property as another communication facility owned or operated by a different communication service provider.~~

~~8. "Direct broadcast satellite (DBS) service" means a system in which signals are transmitted directly from a satellite to a small home receiving dish.~~

~~9. "Electromagnetic" means an electrical wave propagated by an electrostatic and magnetic field of varying intensity.~~

~~10. "NIER" means non-ionizing electromagnetic radiation (e.g., electromagnetic radiation primarily in the visible, infrared, and radio frequency portions of the electromagnetic spectrum).~~

~~11. "Related equipment" means all equipment ancillary to the transmission and reception of voice and data by means of radio frequencies. Such equipment may include cables, conduits, connectors, equipment pads, equipment shelters, cabinets, buildings, and access ladders.~~

~~12. "Satellite earth station" means a facility consisting of more than a single satellite dish or parabolic antenna that transmits to and/or receives signals from an orbiting satellite.~~

~~13. "Tower" means a mast, pole, monopole, lattice tower, or other structure designed and primarily used to support antennas. This definition includes ground-mounted structures 12 feet or greater in height and building-mounted structures that extend above the roofline, parapet wall, or other roof screen with a mast greater than six inches in diameter supporting one or more antennas, dishes, arrays, or other associated equipment.~~

~~14. "Wireless communication facility" means a facility that transmits and/or receives electromagnetic signals for the purpose of transmitting analog or digital voice or data communications. It includes antennas, microwave dishes, horns, and other types of equipment for the transmission or receipt of such signals, telecommunication towers or similar structures supporting said equipment, equipment buildings, parking area, and other accessory development.~~

B~~C~~. A use permit (administrative ~~limited~~ or conditional as identified in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) is required for the following wireless facilities:

1. Any new telecommunication tower that is not part of a collocation.

2. Any collocation that increases the overall height of an existing tower in order to add antennas.

3. Any building-mounted or roof-mounted antennas that are not screened from view.

C~~D~~. Exemptions. The following wireless communication facilities are exempt from the requirements of this chapter as specified below and are subject to compliance with other provisions of this title:

1. A wireless communication facility shall be exempt from the provisions of this section if and to the extent that a permit issued by the California Public Utilities Commission or the rules and regulations of the Federal Communications Commission (FCC) specifically provide that the antenna is exempt from local regulation.

2. Satellite earth station antennas, which are 2 meters (6.5616 feet) or less in diameter or in diagonal measurement, located in any nonresidential zoning district. To avoid the creation of an attractive public nuisance, reduce accidental tripping hazards, and maximize stability of the structure, such antennas shall be placed whenever possible on top of buildings and as far away as possible from the edges of rooftops.

3. Parabolic antennas, direct broadcast satellite antennas and multi-point distribution service (MDS) antennas, which are 1 meter (3.2808 feet) or less in diameter or diagonal measurement, and television broadcast service antennas, so long as said antennas are located entirely on private property and are not located within the required front yard setback area.

4. Amateur radio antenna structures provide a valuable and essential telecommunication service during periods of natural disasters and other emergency conditions and are therefore exempt from permit provisions of this chapter in compliance with the following standards:

a. Height Limits. Amateur radio antennas in any district may extend to a maximum height of 75 feet; provided that the tower is equipped with a lowering device (motorized and/or mechanical) capable of lowering the antenna to the maximum permitted building height for the zone when not in operation.

b. Location Parameters. All antenna structures shall be located outside of required front and street side yard areas. Antenna structures shall also be set back a minimum distance of 5 feet from interior property lines.

c. Tower Safety. All antennas shall be located within an enclosed fenced area or have a minimum 5-foot-high tower shield at the tower base to prevent climbing. All active elements of antennas shall have a minimum vertical clearance of 8 feet.

5. Collocation on an existing telecommunications structure with a valid use permit.

6. Antennas placed on a building or rooftop that are completely screened from view.

D~~E~~. General Development Standards. Unless otherwise exempt pursuant to subsection (C) of this section (Exemptions), the following general development standards shall apply to all wireless communication facilities:

1. All wireless communication facilities shall comply with all applicable requirements of the current uniform codes as adopted by the city and shall be consistent with the General Plan and this code, as well as other standards and guidelines adopted by the city.

2. To minimize the overall visual impact, new wireless communication facilities shall be collocated with existing facilities, with other planned new facilities, and with other facilities such as water tanks, light standards, and other utility structures whenever feasible and aesthetically desirable. To facilitate collocation when deemed appropriate, conditions of approval for conditional use permits shall require all service providers to cooperate in the siting of equipment and antennas to accommodate the maximum number of operators at a given site when found to be feasible and aesthetically desirable. The applicant shall agree to allow future collocation of additional antennas and shall not enter into an exclusive lease for the use of the site.

3. At least 10 feet of horizontal clearance shall be maintained between any part of the antenna and any power lines unless the antenna is installed to be an integral part of a utility tower or facility.

E~~F~~. Development Standards for Antennas (Excluding Amateur Radio Antennas). Unless otherwise exempt pursuant to subsection (C) of this section (Exemptions), the following development standards shall apply to receive-only antennas (ground- and building-mounted), parabolic antennas, and satellite earth stations as defined in this section:

1. Antenna Location. Parabolic antenna and satellite earth stations shall be ground-mounted in residential zoning districts. In all nonresidential zoning districts, the preference is for building-mounted antennas. No antenna shall be located in the required front or street side yard of any parcel unless entirely screened from pedestrian view of the abutting street rights-of-way (excluding alleys). In all zoning districts, ground-mounted antennas shall be situated as close to the ground as possible to reduce visual impact without compromising their function, and all portions of the structure/antenna shall be set back a minimum of 5 feet from any property line.

2. Height Limit. The height limit for a ground-mounted antenna is 6 feet. However, the height may be increased to a maximum of 15 feet if the setback distance from all property lines is at least equal to the height of the antenna and if the structure is screened in accordance with subsection (E)(3) of this section (Screening). Building-mounted and roof-mounted antennas shall not extend above the roofline, parapet wall, or other roof screen beyond a maximum of 4 feet or extend out from the face of the building or other support structure by more than 18 inches.

3. Screening. Ground-mounted antennas shall be screened consistent with the provisions of Section 23.731.080(A)(4) (Screening of Ground-Mounted Antennas).

F~~G~~. Development Standards for Amateur Radio Antennas. Amateur radio antennas as defined in Chapter 23.1104 (Definitions) may exceed the height limit and/or amend the setback provisions of the exempt amateur radio antenna structures only when said regulation will result in unreasonable limitations on, or prevent, reception or transmission of signals.

G~~H~~. Development Standards for Towers. The following development standards shall apply to towers (including collocation facilities):

1. Site Design. All facilities (including related equipment) shall be designed to minimize the visual impact to the greatest extent feasible, considering technological requirements, by means of placement, screening, and/or camouflage, to be compatible with existing architectural elements, landscape elements, and other site characteristics. The applicant shall use the smallest and least visible antennas possible to accomplish the owner/operator's coverage objective. A visual impact analysis is required to demonstrate how the proposed facility will appear from public rights-of-way (including public trails).

2. Safety Design. All facilities shall be designed so as to be resistant to and minimize opportunities for unauthorized access, climbing, vandalism, graffiti, and other conditions which would result in hazardous conditions, visual blight, or attractive nuisances.

3. Location. Towers shall not be located in any required front or street side yard in any zoning district. The setback distance from any abutting street right-of-way, residential property line, or public trail shall be equal to the height of the facility (tower and related equipment). Otherwise, the minimum setback distance from all other property lines shall be at least equal to 20 percent of the height of the tower. In order to facilitate collocations, setback distance will be waived for placement of antennas on existing towers when there is no increase in the overall height of the tower.

4. Height Limit. The height limit for towers shall be consistent with the maximum building height of the zoning district of the subject parcel. Exceptions to the height limit may be granted when the designated approval authority finds that reasonable alternatives do not exist to provide the necessary service. There is no height limit specified for collocations on existing structures, provided facilities are screened from view of abutting street rights-of-way or camouflaged by matching the color(s) and/or material(s) of the structure to which they are attached.

5. Lighting. Towers and related equipment shall be lit consistent with the provisions of Section 23.725.060(J) (General Lighting Standards).

6. Landscape. Towers shall be landscaped consistent with the provisions of Section 23.716.060(E) (Telecommunication Towers).

7. Design/Finish. New towers shall be camouflaged whenever possible. If not feasible to camouflage, the tower and related equipment shall have subdued colors and nonreflective materials that blend with the colors and materials of surrounding areas.

8. Advertising. The tower and related equipment shall not bear any signs or advertising devices other than certification, warning, or other required seals or signs.

H~~I~~. Operation and Maintenance Standards.

1. Noise. All wireless communication facilities shall comply with the city's noise ordinance (Chapter 6.68).

2. Non-Ionizing Electromagnetic Radiation (NIER) Exposure. No wireless communication facility shall be sited or operated in such a manner that it poses, either by itself or in combination with other such facilities, a potential threat to public health. To this end, no facility or combination of facilities shall produce, at any time, power densities in any inhabited area that exceed the FCC's maximum permissible exposure limits for electric and magnetic field strength and power density for transmitters or any more restrictive standard subsequently adopted or promulgated by the city or by the county, state, or federal government.

I~~J~~. Removal Provisions. In the event one or more antennas, towers, or related equipment are not operated for the provision of wireless telecommunication services for a continuous period of three months or more, such antenna, tower, and/or related equipment shall be deemed abandoned. The owner of same shall remove all such items within 30 days following the mailing of written notice that removal is required. If two or more providers of wireless telecommunication services use the antenna support structure or related equipment, the period of non-use under this section shall be measured from the cessation of operation at the location by all such providers. Failure to remove shall constitute a public nuisance and shall be enforced as such.

J~~K~~. Effects of Development. The city shall not be liable if development within the city, after installation of the antenna, impairs antenna reception. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.3.020)].

23.907.030 Utility facilities and infrastructure.

A. Purpose and Applicability. The regulations contained in this section shall apply to utility facilities and infrastructure as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new utility facilities and infrastructure shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The intent of these provisions is to minimize the visual and physical impacts of the use on surrounding property by balancing the need for the facilities with a desire to minimize the visual impact.

~~B. Definitions. For the purpose of this chapter, the following terms shall have the definitions set forth herein~~:

~~1. "Communication substation" means a telephone switching station or similar facility used to route telecommunication signals from their origin to their destination. Wireless communication facilities (e.g., cellular towers) are included in the use listing "telecommunication facility" and are regulated in RCMC 23.907.020 (Telecommunication facilities).~~

~~2. "Electrical substation," for the purposes of this zoning code, means any structure with 100,000 volts or greater incoming capacity which either:~~

~~a. Converts electrical energy to a lesser voltage for the purpose of subregional or localized distribution;~~

~~b. Functions as a transition point from overhead to underground electrical transmission lines; or~~

~~c. Acts as the point of convergence for two or more transmission lines.~~

~~3. "Fixed-base structures and facilities" shall include substations (both communication and electrical), potable water storage facilities, public water system wells, natural gas regulating and distribution facilities, and treatment plants.~~

~~4. "Potable water storage facility" means a water tank or similar structure that collects and/or stores potable water, either just prior to or after treatment to make the water safe for human consumption.~~

~~5. "Transmission lines and pipelines" means those facilities that transmit or transport electricity, potable water, reclaimed water, natural gas, sewage, and telephone, telegraph, cable television, and other communication transmission facilities that utilize direct physical conduits.~~

~~6. "Treatment plants" means a facility used to treat water into potable water suitable for human consumption or used to treat sewage/waste water so that it may be reclaimed for use as irrigation water or otherwise released back into the natural environment. It may also include settling ponds and disposal fields related to the operation of the treatment plant.~~

B. ~~C~~. Permit Requirements and Exemptions. To the extent allowed by state or federal law, the uses regulated by this section shall be subject to the allowed use and permit requirements of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). In addition, such facilities may be subject to design review

as required by Chapter 23.140 (Minor Design Review) or Chapter 23.141 (Major Design Review) and allowed by state and federal law.

C. ~~D~~. Location Requirements for Transmission Lines and Pipelines.

1. General Location. Generally, transmission lines and pipelines shall be located within public rights-of-way (with approval of the public works director) or within dedicated easements for transmission lines (e.g., public utility easement).

2. Electrical Transmission Lines. Electrical transmission lines of 100,000 volts or greater capacity may be located in any zone and shall be located in easements or rights-of-way which permit access for maintenance with minimal disruption to surrounding properties. Preference shall be given to the location of transmission lines in the rank order specified below; every reasonable effort shall be exerted to avoid established residential areas. In the event the Sacramento Municipal Utility District (SMUD) determines that it has no alternative but to route a 100,000 volt or greater capacity transmission line through an established residential area, such lines shall be installed underground except when SMUD can demonstrate that it is not feasible to do so. “Feasible” shall be as defined in California Government Code Section 53096(c).

a. Within existing SMUD transmission rights-of-way or those anticipated for other projects proposed subject to this code.

b. Adjacent to railroads or adopted freeway routes.

c. Along or adjacent to major arterial streets where existing or planned uses are commercial or industrial.

d. Adjacent to or through existing or planned commercial, industrial, or agricultural uses.

e. Along arterial streets where residential uses designated in an adopted plan are RD-20 or greater density.

f. Through areas where land uses in an adopted plan are predominantly commercial, but include residential uses.

g. Through residential areas, including side and rear yards, irrespective of density.

D. ~~E~~. Location Requirements for Fixed-Base Structures and Facilities. In siting fixed-base structures and facilities, the city shall place preference on the locations listed below in the order listed. In any case, siting fixed-base facilities within residential zoning districts, particularly those intended for multifamily housing, shall be a last resort. All new subdivisions and land planning (e.g., Specific Plans) shall include provisions for siting fixed-base facilities in dedicated, reserved locations that are identified with assistance from the utility service provider.

1. Sites zoned community service (CS), transportation corridor (T), or parks and open space (POS).

2. Areas within Specific Plans or special planning areas specifically identified for utility facilities and infrastructure uses.

3. Sites zoned heavy industrial (M-2).

4. Sites zoned any mixed-use zoning district, provided the facility is not located at the intersection of two major streets.

5. Any other portion of a mixed-use zoning district not otherwise described above.

6. Within a residential or agricultural zoning district.

E. ~~F.~~ Development Requirements for Fixed-Base Structures and Facilities.

1. Communication Substations. Communication substations shall be entirely located within an enclosed building, the design of which shall be consistent with the standards of the underlying zoning district and the

citywide design guidelines, the intent being to integrate the design of the facility into the area in which it is located.

2. Electrical Substations.

a. Overhead electrical transmission lines of 100,000 volts or greater capacity shall be installed in such a manner as to minimize adverse visual impacts. When feasible, SMUD shall relocate and combine existing overhead transmission poles and lines with new installations.

b. Substations shall be designed and constructed in such a manner as to minimize off-site visual and noise impacts. Planted or landscaped setbacks of at least 25 feet shall be provided on all property lines.

3. Potable Water Storage Facility. Potable water storage facilities shall observe all development standards of the underlying zoning district. Additionally, such facilities shall be screened consistent with the provisions of Chapter 23.731 (Fences, Walls, and Screening).

4. Treatment Plant. Treatment plants shall observe all development standards of the underlying zoning district, except that any treatment ponds or other structures that may emit an odor shall be located a minimum of 200 feet from a residential zoning district or residential use. The use shall also provide landscaping along the perimeter of the use, including a minimum 25-foot-wide landscape area and evergreen trees planted 30 feet on center. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.3.030)].

Chapter 23.910

RETAIL, SERVICE, CONVENIENCE STORE, AND OFFICE USES

Sections:

23.910.010 Purpose and applicability.
23.910.020 Convenience stores.
23.910.030 Drive-in and drive-through sales and service.
23.910.040 Mobile food vendors.

A. Purpose. The purpose of this chapter is to establish site planning, development, and/or operating standards for retail, service, and office uses within individual or multiple zoning districts. Specifically, this chapter applies to convenience stores, drive-in and drive-through sales and service, and mobile food vendors. It is the city's intent, in establishing these standards, to mitigate the potential adverse impacts of these uses and activities on adjacent and surrounding land uses by requiring additional setbacks, screening, lighting, and specific security measures beyond those otherwise required in the underlying zoning district.

B. Applicability. The regulations and standards contained in this chapter shall apply only to convenience stores, drive-in and drive-through sales and service, and mobile food vendors as expressly identified in the corresponding sections and shall be in addition to any other development standards and regulations contained elsewhere in this zoning code (e.g., lighting, landscaping, parking). These uses may only be located in those zoning districts as described in, and shall only be authorized in concert with the permit requirements of, Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.4.010)].

23.910.020 Convenience stores.

A. Purpose. The purpose of this section is to provide additional design and operational standards for convenience stores for increased security and safety for employees and patrons of the convenience store and compatibility with surrounding businesses and residents.

B. Applicability. The regulations contained in this section shall apply to all new convenience stores as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new convenience stores shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. Convenience stores shall comply with the requirements of this section.

C. Permit requirement. A convenience store is a permitted use in the zones where a convenience store is identified as allowed by Article 3 (Zoning Districts, Allowable Land Uses, and General Development Standards), except that a use permit is required if:

1. The site is less than 500 feet from a residential zone.
2. The site is less than 1,000 feet from the property line of a K-12 public or private school.
3. The store will be open for business between the hours of 11:00 p.m., and 6:00 a.m.
4. Any alcoholic beverages are to be sold.

D. Development Standards. All convenience stores shall comply with these standards regardless of location.

1. Outdoor lighting. Project lighting levels shall be as follows: 1 foot-candle of minimum maintained illumination per square foot of parking surface during business hours and 0.25 foot-candles of minimum maintained illumination per square foot of surface on any walkway, alcove, passageway, etc., from a half hour before dusk to a half hour after dawn. All light fixtures shall be vandal-resistant, and shall also comply with the requirements of Section 23.725.060(D) (Level of Illumination).
2. Litter removal. Management shall be responsible for the removal of litter from adjacent property and streets that results from this project (with adjacent property owner consent).

3. Security Plan. Project shall incorporate a variety of security measures that provide safety for employees and patrons of the convenience store.

4. Windows. Window placement and design shall allow for window surveillance by employees of all outside areas from the employees primary work positions. Windows shall be clear of any signs, merchandise, or other materials at all times from between 3 feet and 6 feet in height from ground level. No more than 15 percent of the combined total window area may be covered with signage, advertising, or other coverings, etc. as described in Chapter 23.743 (Signs).

5. Security systems. Building security systems and employee training shall be used to resist crime attempts. The following minimum measures shall be implemented. Alternate security measures may be approved by the chief of police.

a. Employers shall provide employee training on safety and security, education on alcohol awareness, checking various forms of identification, and detecting and preventing illegal activity.
b. Store shall have an interior layout that provides visibility for the cashier into spaces such as corners or hidden areas, e.g., low display counters or two-way mirrors.
c. The cashier station shall be designed to be visible from the parking area. Windows or doors shall not be blocked with posters or signs. Counters shall be maintained free from excess displays to enhance the visibility of the cashier station.
d. A timed drop safe shall be provided adjacent to the cashier station. Premises shall be posted accordingly.
e. The installation of height tape next to the exit.
A prominently displayed video camera for identifying criminals. The video camera should include a device that records 24 hours of video directly onto a DVD/DVR recorder. The owner shall maintain a library of the recorded digital video for a minimum of seven days.
f. Inside doors to storage, utility, and office areas shall be provided with two-way mirrors to create uncertainty as to how many people are in the store and to deter criminals.
g. Required signs. Signs shall be posted prohibiting loitering and the consumption of alcoholic beverages in the business or in the parking areas, and any other signs as required by the city. This signage requirement shall not count toward the maximum signage allowed by Chapter 23.743 (Signs).

~~C. Outdoor Lighting. New convenience stores shall maintain the special lighting standards listed in RCMC 23.725.070(D) (Level of Illumination).~~

~~D. Property Maintenance and Litter Removal. Property management shall be responsible for the removal of litter from adjacent property and streets that results from the convenience store developed after the date of adoption of the ordinance codified in this section (with adjacent property owner consent).~~

~~E. Security Measures. Convenience stores shall incorporate the following features:~~

~~1. Store Windows. Window placement and design shall allow for window surveillance by employees of all outside areas from the employee's primary work position. No more than 15 percent of a window may be covered by displays, posters, or other coverings.~~

~~2. Building Security. Building security systems shall be installed to resist crime attempts by incorporating the following improvements:~~

~~a. Raised cashier stations to give an advantage of height against would-be criminals.~~

~~b. Display counter low enough that the cashier has visibility throughout the store. Install mirrors to increase visibility in any corners or hidden areas.~~

~~c. Buzzer on doors of the coldbox so that the clerks will know when someone has removed merchandise from the refrigerator areas.~~

~~d. The cashier station shall be designed to be visible from the parking area. Windows or doors shall not be blocked with posters or signs. Counters shall be maintained free from excess displays to enhance visibility of the cashier station.~~

~~e. Inside doors to storage, utility, and office areas shall be provided with two-way mirrors to create uncertainty as to how many people are in the store and to deter criminals.~~

~~f. A timed drop safe shall be provided adjacent to the cashier station. Premises shall be posted accordingly.~~

~~g. Height tape installed next to the exit.~~

~~h. A prominently displayed video camera for identifying criminals. The video camera should include a device that records 24 hours of video.~~

~~F. Required Signs. Signs shall be posted prohibiting loitering and the consumption of alcoholic beverages in the business or in the parking areas, and any other signs as required by the city~~. ~~This signage requirement shall not count toward the maximum signage allowed by Chapter 23.743 RCMC (Signs).~~

~~G. Hours of Operation. The hours of operation for all new convenience stores shall be limited to between the hours of 6:00 a.m. and 11:00 p.m. daily. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.4.020)].~~

23.910.030 Drive-in and drive-through sales and service.

A. Purpose. The purpose of this section is to regulate drive-through windows and remote tellers with development standards that address the mitigation of traffic, congestion, excessive pavement, pedestrian connections, litter, and noise.

B. Applicability. Development standards herein shall apply to all new facilities with drive-in and drive-through sales and services and will be reviewed in conjunction with the required conditional use permit and/or design review application.

C. Permit Requirements. Pursuant to Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards), a conditional use permit is required for all drive-in and drive-through sales and services.

D. Required Findings. All of the findings below shall be made in order for the designated approval authority to approve a conditional use permit for a drive-in and drive-through sales and service use:

1. The design and location of the facility and lane will not contribute to increased congestion on public or private streets adjacent to the subject property.

2. The design and location of the facility and lane will not impede access to or exit from the parking lot serving the facility nor impair normal circulation within the parking lot.

3. The design and location of the facility will not create a nuisance for adjoining properties.

E. Development and Design Standards. The following standards shall be the minimum requirements for all drive-through windows and remote tellers. Deviations from these provisions may be considered through the issuance of a conditional use permit.

1. Drive-Through and Remote Teller Aisles. The minimum standards for drive-through aisles are as follows:

a. Aisles shall have a 12-foot minimum width on curves and an 11-foot minimum width on straight sections.

b. Aisles shall provide at least 180 feet of reservoir space for each facility, as measured from the service window or unit to the entry point into the drive-up lane. Nonfood and/or nonbeverage businesses may reduce the stacking space to a minimum of 60 feet. Exceptions may be granted by the designated approval authority when an applicant demonstrates that the required reservoir space is unnecessary.

c. Aisle entrances and exits shall be at least 25 feet from an intersection of public rights-of-way, measured at the closest intersecting curbs, and at least 25 feet from the curb-cut on an adjacent property. When an aisle encroaches into the front yard and side street setbacks, 25 feet of landscaping shall be provided, with at least 10 feet of landscaping between the aisle and right-of-way. Exceptions may be granted by the designated approval authority when aisle pull-out spaces are provided.

d. Aisles shall be separated from the site's ingress and egress routes or access to a parking space.

e. Landscaping of Drive-Through Aisles. Landscaping of drive-through aisles shall be consistent with the requirements of Section 23.716.060(C) (Screening of Drive-Through Aisles).

2. Pedestrian Access and Crossings. Pedestrian access shall be provided from each abutting street to the primary entrance with a continuous, minimum 4-foot-wide sidewalk or delineated walkway. Generally, pedestrian walkways should not intersect the drive-through aisles, but where they do the walkways shall have clear visibility and shall be delineated by textured and colored paving and shall be clearly signed to alert vehicles in the drive-through aisles.

3. Parking. Drive-up windows, remote tellers, and drive-through aisles shall be designed and constructed to be consistent with the requirements of Chapter 23.719 (Parking and Loading). The placement of drive-up windows, remote tellers, and drive-through aisles shall not be considered as justification for reducing the number of parking spaces which are otherwise required.

4. Congestion. The conditional use permit is revocable if congestion attributable to the facility regularly occurs on public streets or within the parking lot and the management cannot alleviate the situation.

5. Noise. Drive-up windows and their order stations with amplified sound shall be located to reduce the noise impact on adjacent property to less than 45 dB as measured at the nearest residential property line.

6. Signs. Signage for drive-up windows and remote tellers shall be consistent with the requirements of Chapter 23.743 (Signs).

7. Drive-through windows shall be visible from a public way to ensure that all activity can be viewed from an adjacent street. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.4.030)].

23.910.040 Mobile food vendors.

A. Purpose. The purpose of this section is to regulate mobile food vendors to ensure that operations do not conflict with the functional aspects of commercial site and building operations and that the operation is limited to a short time period.

B. Applicability. Development standards herein shall apply to all mobile food vendors applied as conditions as part of a business license.

C. Standards.

1. The maximum time period for a vendor in a single location is two hours.

2. Vendor shall be able to demonstrate property owner permission.

3. No freestanding signs are permitted.

4. No tables or chairs are permitted at site locations. Temporary tables and chairs are permitted if approved with a temporary use permit.

5. Vehicles cannot be parked at a private residence if more than two axle vehicle. [Ord. 12-2011 § 3 (Exh. A)].

Chapter 23.913

AUTOMOTIVE AND VEHICLE USES

Sections:

23.913.010 Purpose and applicability.
23.913.020 Automobile dismantling.
23.913.030 Service stations.
23.913.040 Accessory automobile sales and rental uses.

23.913.010 Purpose and applicability.
A. Purpose. The purpose of this chapter is to establish site planning, development, and/or operating standards for automotive and vehicle uses within individual or multiple zoning districts. Specifically, this chapter includes regulations for automobile dismantling and service stations. It is the city's intent, in establishing these standards, to mitigate the potential adverse impacts of these uses and activities on adjacent and surrounding land uses by applying special location and design requirements beyond those otherwise required in the underlying zoning district.

B. Applicability. The regulations and standards contained in this chapter shall apply only to automobile dismantling and service stations as expressly identified in the corresponding section and shall be in addition to any other development standards and regulations contained elsewhere in this zoning code (e.g., lighting, landscaping, parking). These uses may only be located in those zoning districts as described in, and shall only be authorized in concert with the permit requirements of, Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.5.010)].

23.913.020 Automobile dismantling.
A. Purpose and Applicability. The regulations contained in this section shall apply to new or expanded automobile dismantling uses as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new automobile dismantling uses shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The intent of these provisions is to promote compatibility between automobile dismantling and adjacent uses through the application of special screening provisions.

B. Location. Automobile dismantling uses may only be located in those zoning districts as described in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards).

C. Screening. All outdoor storage areas of the automobile dismantling use shall be screened from public view consistent with the standards of Section 23.731.080(A)(8) (Screening for Special Uses). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.5.020)].

23.913.030 Service stations.
A. Purpose. The purpose of this section is to establish requirements for the location and construction of new service stations (as defined in Chapter 23.1101, Land Use Descriptions). The intent of these provisions is to ensure that new service stations are compatible with surrounding uses and activities by mitigating associated problems with traffic, congestion, excessive pavement and lighting, litter, and hazardous materials.

B. Applicability. The regulations contained in this section shall apply to service stations as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new service stations shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply.

C. Special Requirements for Use Permit Approval.

1. Approval Authority. In those instances where a conditional use permit is required by Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) for the establishment of a new service station, the designated approval authority shall be the ~~city~~ council.

2. Conditions of Approval. In addition to any other conditions which may be imposed, any conditional use permit issued pursuant to this section shall include the following conditions:

a. If the operation of the service station is discontinued for any reason for a continuous period in excess of 180 days, such discontinuance of operation shall be grounds for revocation or modification of the conditional use permit, consistent with Section 23.173.080 (Permit revocation or modification).

b. Upon the revocation of the conditional use permit, the applicant shall remove all buildings, pumps, pump islands, signs, underground storage tanks, fences, walls, and all other structures and instruments related to the service station and shall return the property to substantially the condition it was in prior to the construction of the service station.

D. Location Requirements.

1. Abutting Residential Zones or Uses. No new service stations shall be permitted or located on lots abutting property in any agricultural or residential zoning district or residential use, unless the designated approval authority can make the finding that the design of the service station, along with the conditions placed upon the conditional use permit, will mitigate any adverse effects the station may have on the abutting property. In the event that the property adjacent to an existing service station is subsequently rezoned to an agricultural or residential zoning district, such rezoning shall not cause the service station to be nonconforming with regard to this location requirement.

2. Location near Nonoperational Service Stations. In deciding whether a service station shall be permitted pursuant to this section, the designated approval authority shall consider, in addition to any other limitation provided by this section, whether there are any vacant or unoccupied service stations within a half-mile radius of the proposed service station site and, if so, shall determine whether the area immediate to such proposed service station suffers from an overconcentration of service stations. If it is determined that the area does suffer from an overconcentration of service stations, then the application for a conditional use permit shall be denied. An “overconcentration of service stations” shall be defined as when the approval of a new service station would result in 5 or more stations within a radius of 350 feet around the proposed site and 10 stations in a 1.5-square-mile area around the proposed site.

E. Development and Design Standards. The following special standards apply to all new service stations and qualifying expansions/improvements to existing service stations. Service station uses shall also comply with all applicable state and federal regulations regarding site design, pricing signs, containment, maintenance, and operations.

1. Frontage. The minimum public street frontage shall be 135 feet on each public street for all new service stations.

2. Pump Islands. Service station pump islands may be placed in required yards provided they are no closer than 15 feet to the street right-of-way.

3. Access Driveways. Driveway design shall be consistent with the city of Rancho Cordova public works improvement standards, except that the minimum width for driveways shall be 35 feet. The width shall be expanded to 45 feet whenever the driveway accesses a street with a width of, or with a planned ultimate width of, 84 feet or greater. Driveways shall be no closer than 40 feet from the nearest intersecting point of street right-of-way lines, or as otherwise determined by the public works director for traffic safety.

4. Landscaping. Landscape shall be provided consistent with the provisions of Section 23.716.060(D) (Service Stations).

5. Signs. Signs shall be consistent with the standards of Chapter 23.743 (Signs).

6. Fences and Walls. A wall shall be provided between service stations and abutting residential zoning or uses consistent with the provisions of Section 23.731.080(A)(8) (Screening for Special Uses).

7. Structure Height. Structures shall observe the height limits of the underlying zoning district, except that canopies constructed over pump islands located outside the buildable area of the lot shall not exceed a maximum height of 17 feet. Deviations from these standards may be allowed in conjunction with design review. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.5.030)].

23.913.040 Accessory automobile sales and rental uses.

A. Purpose. The purpose of this section is to establish requirements for automobile sales and rentals when this activity is accessory to a primary use. The display and storage of these vehicles can consume needed customer parking spaces, can have negative visual impacts and can result in other activities which may not be allowed in this zoning district, or not allowed without a conditional use permit (e.g., auto repair and/or detailing).

B. Development Standards.

1. Vehicles for sale or for rent may not occupy required parking spaces.

2. Vehicles must be directly related to the primary use (e.g., home improvement store renting trucks to carry large products to customer's home is permitted). [Ord. 12-2011 § 3 (Exh. A)].

Chapter 23.915

STORAGE, PERSONAL STORAGE FACILITY DEVELOPMENT STANDARDS

Sections:
23.915.010 Purpose and applicability.
23.915.020 Storage, personal storage facility.

23.915.010 Purpose and applicability.
A. Purpose. The purpose of this chapter is to establish site planning, development, and/or operating standards for storage, personal storage uses within individual or multiple zoning districts. It is the city's intent, in establishing these standards, to mitigate the potential adverse visual impacts of this use on adjacent and surrounding property by requiring additional setbacks, screening, and other location standards.

B. Applicability. The regulations and standards contained in this chapter shall apply only to storage, personal storage facilities as expressly identified in the corresponding section and shall be in addition to any other development standards and regulations contained elsewhere in this zoning code (e.g., lighting, landscaping, parking). This use may only be located in those zoning districts as described in, and shall only be authorized in concert with the permit requirements of, Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.6.010)].

23.915.020 Storage, personal storage facility

A. Storage, personal storage facilities shall only be located in those zoning districts as described in Article 3 but not in the following locations:

1. Shall not be located within 250 feet of Highway 50, Folsom Boulevard, Sunrise Boulevard, or Zinfandel Drive right-of-ways unless buildings are designed to appear as office buildings. Storage bay doors shall not face any abutting property located in a residential district, nor shall they be visible from any public road.
2. Shall not be located within one-quarter mile of an existing storage, personal storage facility, or a Sacramento Regional Transit station.

B. Development Standards.

1. Except as provided in this section, all property stored on the site of a storage, personal storage facility use shall be entirely within enclosed buildings.
2. Open storage of recreational vehicles and dry storage of boats shall be permitted within a storage, personal storage facility use, provided that the following standards are met:
   a. The storage shall occur only within a designated area. The designated area shall be clearly delineated on the site plan and site.
   b. The storage area shall not exceed 25 percent of the buildable area of the site.
   c. The storage area shall be entirely screened from view from adjacent residential areas and public roads by a building and/or solid fencing with landscaping on the outside of the fence.
   d. Storage shall not occur within the area set aside for minimum building setbacks.
   e. No dry stacking of boats shall be permitted on site.
   f. No vehicle maintenance, washing, or repair shall be permitted.
3. With the exception of a structure used as a security or caretaker quarters, the maximum height of a self-service storage facility use shall be 24 feet. In addition, a parapet wall shall be constructed to screen roof-mounted heating and air conditioning and other equipment, if any. The combined height of the building and the parapet wall shall not exceed 30 feet.
4. The following on-site circulation standards shall apply:

a. Interior parking shall be provided in the form of aisleways adjacent to the storage bays. These aisleways shall be used both for circulation and temporary customer parking while using storage bays. The minimum width of these aisleways shall be 21 feet if only one-way traffic is permitted, and 30 feet if two-way traffic is permitted.
b. The one-or two-way traffic flow patterns in aisleways shall be clearly marked. Marking shall consist at a minimum of use of standard directional signage and painted lane markings with arrows.
c. Appropriate access and circulation by vehicles and emergency equipment shall be ensured through the design of internal turning radii of aisleways.

5. Outdoor lighting shall be the minimum necessary to discourage vandalism and theft. If a facility abuts a residential district, outdoor lighting fixtures shall be no more than 15 feet in height.
6. No exterior loudspeakers or paging equipment shall be permitted on the site.
7. Storage buildings shall be designed to appear as office buildings. Storage bay doors shall not face any abutting property located in a residential district, nor shall they be visible from any public road.
8. The exterior facades of all structures shall receive uniform architectural treatment, including masonry, stucco, and painting of surfaces. The colors selected shall be compatible with the character of the neighborhood.

Chapter 23.916

INDUSTRIAL, MANUFACTURING, AND PROCESSING USES

Sections:
23.916.010 Purpose and applicability.
23.916.020 Junk tire facility.

23.916.010 Purpose and applicability.
A. Purpose. The purpose of this chapter is to establish site planning, development, and/or operating standards for industrial, manufacturing, and processing uses within individual or multiple zoning districts. Specifically, this chapter includes regulations for junk tire facilities. It is the city's intent, in establishing these standards, to mitigate the potential adverse visual impacts of this use on adjacent and surrounding property by requiring additional setbacks, screening, and other location standards.

B. Applicability. The regulations and standards contained in this chapter shall apply only to junk tire facilities as expressly identified in the corresponding section and shall be in addition to any other development standards and regulations contained elsewhere in this zoning code (e.g., lighting, landscaping, parking). This use may only be located in those zoning districts as described in, and shall only be authorized in concert with the permit requirements of, Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.6.010)].

23.916.020 Junk tire facility.
A. Purpose and Applicability. The regulations contained in this section shall apply to junk tire facilities as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new junk tire facilities shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The purpose of these provisions is to ensure compatibility with surrounding land uses by limiting the amount and duration of tire storage, requiring special siting of storage areas, and requiring additional screening of storage areas from public view.

B. Fire Department Review. No conditional use permit to allow junk tire facilities shall be approved unless the designated approval authority has considered any recommendations concerning potential fire hazards associated with the proposed use made by the chief of the fire district.

C. Development Standards. The following special standards apply to all new junk tire facilities and qualifying expansions/improvements to existing junk tire facilities:

1. Junk tires shall be removed from the site within 30 days after their receipt or acquisition.

2. An approved site shall contain no more than 1 acre of junk tire storage area.

3. All equipment necessary to conduct the proposed junk tire handling activities shall be at the site and in operating condition before operations (including collection, receipt, or storage of junk tires) commence. Any shredder to be used shall be capable of shredding at least 250 passenger tires an hour.

4. The approved junk tire operation shall comply with all federal, state, and local statutes or ordinances, including nuisance laws and noise and air quality standards. The granting of a conditional use permit under this section shall not be deemed to indicate that all such statutes have been obeyed.

5. Junk tire storage shall be screened consistent with the provisions of Section 23.731.080(A)(8) (Screening for Special Uses).

6. Junk tires located on properties approved pursuant to this section shall be located at least 500 feet from property zoned or used for residential or agricultural/residential purposes.

7. If junk tires are to be stored within areas subject to flooding, no storage is to be permitted during the winter flood season from November 1 through March 31.

8. No junk tires shall be stored within 100 feet of any area where any material is burned, including, but not limited to, farming activities, vehicle dismantling yards, welding shops, or any other activity utilizing flame or fire. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.6.020)].

Chapter 23.919

SPECIAL REGULATED USES

Sections:

23.919.010 Purpose and applicability.
23.919.020 Card room.
23.919.030 Check cashing businesses.
23.919.040 Pawnshop.
23.919.050 Recycling facility, collection.
23.919.060 Sexually oriented business.
23.919.070 Smoke shop.
23.919.080 Tattoo parlor.
23.919.090 Thrift store.
23.919.100 Smokers lounge, hookah bar, e-cigarette lounge and vapor lounge/bar

23.919.010 Purpose and applicability.

A. Purpose. The purpose of this chapter is to establish site planning, development, and/or operating standards for special regulated uses within individual or multiple zoning districts. These provisions apply to card rooms, check cashing businesses, pawnshops, recycling facilities (collection), sexually oriented businesses, smoke shops, tattoo parlors, thrift stores, and smoking-related lounges. It is the city's intent, in establishing these standards, to mitigate the potential adverse impacts of these uses and activities on adjacent and surrounding land uses by requiring special siting and location standards.

B. Applicability. The regulations and standards contained in this chapter shall apply only to those uses expressly identified in the corresponding section and shall be in addition to any other development standards and regulations contained elsewhere within this zoning code (e.g., lighting, landscaping, parking). These uses may only be located in those zoning districts as described in, and shall only be authorized in concert with the permit requirements of, Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). Specifically, this chapter covers those uses within the special regulated uses land use category. Other land use categories are addressed in other chapters of this article. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.7.010)].

23.919.020 Card room.

A. Purpose and Applicability. The regulations contained in this section shall apply to all new and qualifying expansion of existing card rooms as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new card rooms shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The purpose of these regulations is to prevent the overconcentration of card rooms in the city and ensure compatibility with surrounding uses by requiring additional lighting and site maintenance.

B. Business License. All new card rooms shall comply with the business license requirements of RCMC Chapter 4.22.

C. Location. All new card rooms shall be located consistent with the following standards:

1. Located a minimum of 1,000 feet from another card room.

2. Located a minimum of 500 feet from a public school, community center, or library.

D. Development Standards. In addition to the development standards of the underlying zoning district, the following special standards apply to all new card rooms:

1. Lighting. Card rooms shall maintain lighting consistent with the provisions of Section 23.725.060(D) (Level of Illumination).

2. Site Maintenance. Management shall be responsible for the removal of litter from adjacent property and streets that results from the card room (with adjacent property owner consent). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.7.020)].

23.919.030 Check cashing businesses.

A. Purpose and Applicability. The standards of this section shall apply to all new and qualifying expansion of existing check cashing businesses as defined in Chapter 23.1101 (Land Use Descriptions) and as permitted in those zoning districts as described in Article 3 of this title (Zoning Districts, Allowed Uses, and General Development Standards). The provisions of this section shall apply in addition to other regulations of this zoning code. In those instances where there are conflicts between other sections and this section, the provisions of this section shall apply. The purpose of these regulations is to prevent the overconcentration of check cashing businesses and ensure compatibility with surrounding uses by requiring additional lighting, security, and maintenance, as well as limiting the hours of operation.

B. Location. All new check cashing businesses shall be located consistent with the following standards:

1. Located a minimum of 1,000 feet from another check cashing establishment.

2. Located a minimum of 500 feet from all of the following uses:

a. Public school, community center, or library.

b. State or federally chartered bank, savings association, credit union, or industrial loan company.

c. Alcoholic beverage sales, excluding restaurants, grocery stores/supermarkets, and neighborhood markets.

C. Development Standards. In addition to the development standards of the underlying zoning district, the following special standards apply to all new check cashing businesses:

1. Lighting. Check cashing businesses shall maintain lighting consistent with the provisions of RCMC 23.725.060(D) (Level of Illumination).

2. Days and Hours of Operation. Operation of check cashing establishments shall be limited to Monday through Saturday, from 7:00 a.m. to 7:00 p.m.

3. Site Maintenance. Management shall be responsible for the removal of litter from adjacent property and streets that results from the check cashing business (with adjacent property owner consent).

4. On-Site Security. A minimum of one certified uniformed security guard shall be on duty at all times the establishment is open. The guard shall patrol both the interior and exterior portions of the property under control of the owner or lessee including, but not limited to, parking lots and any open public spaces such as lobbies. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.7.030)].

23.919.040 Pawnshop.

A. Purpose and Applicability. The regulations contained in this section shall apply to all new and qualifying expansion of existing pawnshops as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new pawnshops shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The purpose of these provisions is to limit the overconcentration of pawnshops in the city by applying minimum distance standards between pawnshops and other sensitive land uses and ensuring compatibility with surrounding uses by limiting the hours of operation.

B. Business License. All new pawnshops shall comply with the business license requirements of RCMC Chapter 4.30.

C. Location and Development Standards. In addition to the development standards of the underlying zoning district, the following special standards shall apply to all new pawnshops:

1. Location. New pawnshops shall not be located closer than 1,000 feet from an existing pawnshop and no closer than 250 feet from a public school, park, community center, or library.

2. Hours of Operation. The hours of operation of pawnshops shall be limited to between 8:00 a.m. and 9:00 p.m. daily. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.7.040)].

23.919.050 Recycling facility, collection.

A. Purpose and Applicability. The regulations contained in this section shall apply to all recycling collection facilities as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of recycling collection facilities shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district (e.g., setbacks, screening requirements). Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The purpose of these provisions is to provide for compatibility with surrounding uses by requiring additional setbacks, limitation on mechanical equipment, and special parking provisions.

B. Location. New recycling collection facilities shall not be located within 75 feet of a residential use or residential zoning district and shall not be located within a required setback. The facilities must serve a state-defined “convenience zone” (typically within a one-half mile radius of a full service market with more than $2,000,000 in annual sales).

C. Development Standards. All new recycling collection facilities shall observe all development standards of the underlying zoning district, except that they shall also comply with the following additional standards:

1. Recycling facilities can accept only post-consumer recyclable containers composed of glass, plastic, or metal commonly found in household-generated waste. Scrap metal shall not be accepted.

2. Power-driven processing equipment shall not be used except for reverse vending machines.

3. Containers must be constructed with durable waterproof and rustproof material(s), secure from unauthorized removal of material, and shall be of a capacity sufficient to accommodate materials collected and the collection schedule.

4. Mobile recycling units shall have an area clearly marked to prohibit other vehicular parking during hours when the mobile unit is scheduled to be present.

5. Use of parking spaces by the facility and by the attendant shall not reduce available parking spaces below the minimum number required for the main use unless a parking study shows that existing capacity is not fully utilized during the time the mobile recycling facility would be on the site.

6. Facilities shall be maintained free of litter. All convenience facilities shall be swept and cleaned of all debris at the end of each day. Materials shall not be left outside when attendant is not present.

7. The design of the facility shall meet the following requirements:

a. Shall not impair the existing required landscaping.

b. Design and color of the facility shall be compatible with the existing use on the site.

c. Improvements to the recycling facility shall be required to ensure compatibility with existing buildings, including but not limited to landscaping, screening, trailer skirting, and parking lot improvements. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.7.050)].

23.919.060 Sexually oriented business.

A. Purpose.

1. As defined in this section, “sexually oriented businesses” include adult bookstores, adult motion picture theaters, adult live theaters, and adult video tape stores. Subparagraph (g) of Government Code Section 65850 provides that the city may regulate, pursuant to a content-neutral ordinance, the time, place, and manner of operation of sexually oriented businesses. As hereinafter set forth, the council has determined that the regulations of this section serve a substantial governmental interest and do not unreasonably limit alternative avenues of communication and are based on narrow, objective, and definite land use standards.

In adopting this section, the council relied upon the experience of the city of Renton and the city of Seattle and the findings of federal and state court decisions in establishing the reasonableness and the constitutionality of the provisions of this section and the reliance thereto the specific effects such adult businesses may have on the residents and businesses of Rancho Cordova, and the proximity of such businesses to other land uses, including but not limited to churches, schools, parks, places frequented by children, and other sexually oriented businesses.

2. The council, as a result of concerns regarding the harmful secondary effects of sexually oriented businesses, finds that such establishments require special regulations to restrict the location, operation, and concentration of these businesses.

3. Increasing urbanization, changing community standards, and evolving legal standards for the regulation of such sexually oriented businesses dictated that the city of Rancho Cordova address its regulations of such establishments so as to provide for such uses, taking into consideration the compatibility thereof with existing land uses and land use regulations, and to minimize the cumulative impacts and harmful secondary effects.

4. The council recognizes that the land uses regulated by this section constitute protected expressions of speech and that said uses must be permitted, and reasonably available to potential patrons, within certain areas of the city of Rancho Cordova. The council also recognizes that the nature of such uses, and the activities of patrons on or near the premises on which the adult uses are located, can be a threat to the public health and safety and the welfare of the citizens of the city of Rancho Cordova. The council is fully aware that the activities conducted in such businesses are provided protection under the federal and state constitutions. Accordingly, the council finds that the regulations of this section are based on narrow, objective, and definite standards that are intended to provide a reasonable number of available sites for such uses while minimizing the harmful secondary effects of these uses.

~~B. Definitions. For the purpose of this chapter, the following terms shall have the definitions set forth herein:~~

~~1. “Adult bookstore” means a building or portion thereof used by an establishment under either of the following circumstances:~~

~~a. Where 25 percent or more of the floor space of the area of the building open to the public, and actually used for the display of books, magazines, or other publications, is devoted to the sale of books, magazines, or other publications which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in this section, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18; or~~

~~b. Where 25 percent or more of the total number of books, magazines, or other publications offered for sale to the public consist of books, magazines, or other publications which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in this section, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18.~~

~~2. “Adult live theater” means a building or portion thereof or an area, open or enclosed, which regularly features live performances distinguished or characterized by an emphasis on matters depicting, describing, or relating to specified sexual activities as defined in this section or specified anatomical areas as defined in this section for observation by patrons or customers.~~

~~3. "Adult motion picture theater" means a building or portion thereof or an area, open or enclosed, which regularly features motion pictures distinguished or characterized by an emphasis on matters depicting, describing, or relating to specified sexual activities as defined in this section or specified anatomical areas as defined in this section.~~

~~4. "Adult uses," as used in this zoning code, shall mean sexually oriented businesses.~~

~~5. "Adult video store" means a building or portion thereof used by an establishment under either of the following circumstances:~~

~~a. Where 25 percent or more of the floor space of the area of the building open to the public, and actually used for the display of videos (tapes, DVDs, etc.) is devoted to the sale or rental of videos which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in this section, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18; or~~

~~b. Where 25 percent or more of the total number of videos offered for sale or rental to the public consist of videos which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in this section, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18.~~

~~6. "Sexually oriented business," as used in this zoning code, is an adult bookstore, an adult video store, an adult motion picture theater, or a live adult theater, or any establishment that consists of any combination of such uses.~~

~~7. "Specified anatomical areas" means:~~

~~a. Less than completely and opaquely covered human genitals, pubic region, buttock, and female breast below a point immediately above the top of the areola; and~~

~~b. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.~~

~~8. "Specified sexual activities" means:~~

~~a. Display or manipulation of human genitals in a state of sexual stimulation or arousal;~~

~~b. Acts of human masturbation, sexual intercourse, or sodomy;~~

~~c. Fondling or other erotic touching of human genitals, pubic region, buttocks, or female breast.~~

B~~C~~. Location Conditions.

1. Sexually oriented businesses are permitted subject to compliance with the following conditions:

a. Such use is more than 1,000 feet from any residential zoning district as identified in Chapter 23.310 (amended June 2010).

b. Such use is situated more than 1,000 feet from any other sexually oriented business.

c. Such use is located more than 1,000 feet from any of the following uses:

i. Single-family, duplex, or multifamily residences.

ii. Clinic, child/family guidance.

iii. Library.

iv. Public park.

v. Church.

vi. Citizens improvement club/community center.

vii. Public or private K – 12 school.

viii. Indoor or outdoor recreation facilities that are primarily designed to serve persons under the age of 18.

d. The 1,000-foot separation shall be measured as a radius from the primary entrance of the sexually oriented business to the property lines of the property so zoned or used.

e. No more than three such uses shall be permitted within the boundary of the planning area for a community planning advisory council established by the council pursuant to the Rancho Cordova Municipal Code.

f. Such use is situated in either an LIBP, M-1, or M-2 land use zone. [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 7-2010 § 3; Ord. 27-2008 § 1 (Exh. A § 5.7.060)].

23.919.070 Smoke shop.
A. Purpose and Applicability. The regulations contained in this section shall apply to new and qualifying expansion of existing smoke shops as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new smoke shops shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The purpose of these regulations is to limit the overconcentration of smoke shops in the city by applying minimum distance standards between smoke shops and ensuring compatibility with the surrounding community by limiting the location of smoke shops near schools, parks, community centers, and libraries.

B. Location. Smoke shops shall not be located closer than 500 feet from another smoke shop and no closer than 1,000 feet from a public school, park, community center, or library. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.7.070)].

23.919.080 Tattoo parlor.
A. Purpose and Applicability. The regulations contained in this section shall apply to new and qualifying expansion of existing tattoo parlors as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new tattoo parlors shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The purpose of these regulations is to limit the overconcentration of tattoo parlors in the city by applying minimum distance standards between tattoo parlors and ensuring compatibility with the surrounding community by limiting the location of tattoo parlors near schools, parks, community centers, and libraries.

B. Location. Tattoo parlors shall not be located closer than 1,000 feet from another tattoo parlor and no closer than 250 feet from a public school, park, community center, or library. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.7.080)].

23.919.090 Thrift store.
A. Purpose and Applicability. The regulations contained in this section shall apply to new and qualifying expansion of existing thrift stores as defined in Chapter 23.1101 (Land Use Descriptions). The establishment of new thrift stores shall be consistent with the allowed use provisions of Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards) and the standards contained in this section, as well as other development standards as required in the underlying zoning district. Where the standards of the underlying district conflict with the standards herein, these standards shall apply. The purpose of these regulations is to limit the overconcentration of thrift stores in the city by applying minimum distance standards between thrift stores and ensuring compatibility with surrounding uses by requiring special standards for collection/receiving and refuge areas and requiring additional property maintenance.

B. Location. Thrift stores shall not be located closer than 1,000 feet from another thrift store.

C. Development Standards. All new thrift stores shall observe all development standards of the underlying zoning district, except that they shall also comply with the following additional standards:

1. Enclosed Activities. All activities shall be completely enclosed within the building for the use.

2. Collection/Receiving Area. The collection area shall be located on the side or rear of the building. Adequate directional signage shall be provided from the main entrance to the use to direct individuals to the collection area. The collection area shall be noticed to prohibit depositing goods when the store is closed.

3. Property Maintenance. Management shall be responsible for the removal of litter from the subject property, adjacent property, and streets that results from the thrift store (with adjacent property owner consent). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.7.090)].

23.919.100 Smokers lounge, hookah bar, e-cigarette lounge and vapor lounge/bar

A. Purpose and findings.

1. The council finds that the use of hookah pipes, electronic cigarettes, and other similar devices in smokers lounges, hookah bars, and vapor bars/lounges and the activities associated with such businesses (including loud music, large numbers of customers congregating for long periods, etc.) have been associated with increases in odors, noise, vapors, second-hand smoke, parking impacts, loitering, and disturbances in the peace. The purpose of this section is to prevent the overconcentration of this land use and to mitigate the negative impacts associated with this land use.

2. The council also finds that smoking and vaping uses expose minors to dangerous secondhand smoke by-products and increase the potential for minors to associate smoking of electronic tobacco devices and hookah pipes with a normative or healthy lifestyle.

3. The council also finds that the tobacco smoke, including secondhand smoke, from hookah pipes and electronic cigarettes contributes to indoor air pollution and is a significant health hazard and carcinogen to smokers and nonsmokers alike, including employees of smokers lounges and hookah bars.

4. The US Food and Drug Administration conducted laboratory analysis of electronic cigarette samples and found them to contain carcinogens and toxic chemicals to which users and bystanders could potentially be exposed, suggesting that the same health and public nuisance concerns present with conventional cigarettes exist with electronic cigarettes.

5. The US Centers for Disease Control and Prevention reports that smoking a hookah has many of the same health risks as cigarette smoking; that hookah use by youth is increasing; that the charcoal used to heat hookah tobacco can have negative health risks because it produces high levels of carbon monoxide, metals, and carcinogens; that hookah smokers may absorb more of the toxic substances also found in cigarette smoke than cigarette smokers do; that secondhand smoke from hookahs can be a health risk for nonsmokers; and that new forms of electronic hookah smoking are now on the market and very little information is available on the health risks of electronic tobacco products.

6. The city has banned indoor smoking in places accessible to the public under RCMC Chapter 6.84 (Regulation of Smoking). However, California Labor Code section 6404.5(d)(4) allows for indoor smoking within retail or wholesale tobacco shops and private smokers lounges and such businesses do currently exist within the city; and therefore the council finds that it is necessary to enact clear and defined regulations for this use.

B. Applicability.

1. The provisions of this section shall apply in addition to other regulations of this zoning code and municipal code. In the event of a conflict between other sections and this section, this section shall control.

2. The provisions of this section shall apply to new facilities established following the effective date of this ordinance. All legal, code-compliant smokers lounges, hookah bars, vapor bars, and e-cigarette lounges currently located in the city shall become legal, nonconforming uses and as such must comply with the regulations set forth in Chapter 23.170.

D. Location. Smokers lounges, hookah bars, e-cigarette, and vapor bars/lounges shall only be permitted in general commercial (GC) and light industrial (M-1) zoning districts.

E. Operational and Development Standards.

The following operational and development standards shall apply to all smokers lounges, hookah bars, vapor bars, and e-cigarette lounges in the city and shall be included as conditions imposed upon any license, permit, or other entitlement granted for such a business.

1. Distance Requirements. All e-cigarette lounges, hookah bars, vapor bars, and smokers lounges shall be located at least 500 feet from other e-cigarette lounges, hookah bars, smokers lounges, smoke shops, and tobacco shops. All e-cigarette lounges, hookah bars, vapor bars, and smokers lounges shall be located at least 1,000 feet from the following:

a. Public or private K-12 schools and daycares.

b. Libraries.

c. Churches.

d. Community and recreation centers.

e. Liquor stores.

f. Sexually oriented businesses.

g. Tattoo parlors.

h. Pawnshops.

i. Bars and nightclubs.

j. Card rooms.

k. Check cashing businesses.

l. Parks.

m. Residential zones.

2. The business shall be owner-operated or otherwise exempt from the prohibition of smoking in the workplace pursuant to California Labor Code section 6404.5.

3. The establishments shall operate in compliance with all federal, state, county, and local laws and regulations.

4. Minors Prohibited. No persons under 18 years of age shall be permitted within the establishment, including as employees, and business owners or operators shall require proof of identification to verify the age of customers, visitors, and employees. This means that all employees must be at least 18 years of age.

5. Parking Standards. Parking shall be provided under the standards established for bars and nightclubs in Table 23.719-1, as may be amended from time to time.

6. Hours of Operation. Operating hours shall be limited to 8 a.m. to 10 p.m.

7. Indoor Operation Only. All business-related activity, including smoking, shall be conducted entirely within a building. Outdoor seating, operating outdoor barbecues or braziers, and/or lighting coals outdoors shall not be permitted.

8. Entertainment and Admission Charges Prohibited. No live entertainment, including dancers, singers, disc jockeys, or comedians shall be permitted within the business. No admission charges, including a cover charge or minimum purchase requirement, shall be permitted.

9. Food and beverages, including alcoholic beverages and pre-packaged food and beverages, shall not be sold, served, or consumed on the premises.

10. Visibility and Illumination. No window coverings or signage shall prevent visibility of the interior of the establishment from the outside during operating hours. The interior of the establishment shall have lighting adequate to make the conduct of patrons within the establishment readily discernible to people of normal visual capabilities.

11. Ventilation. Adequate ventilation must be provided in accordance with all standards imposed by the building official and fire department, and those establishments by state or federal laws. The requirements imposed by the building official or fire department may be more comprehensive than current building codes to prevent negative health and nuisance impacts on neighboring properties, including a requirement for a separate system to prevent smoke and vapors from migrating to adjoining suites or buildings. The ventilation shall, at a minimum, prevent smoke and vapors from migrating into adjacent buildings and/or suites and to outdoor public areas. A mechanical exhaust hood system shall be required if an establishment heats coals indoors.

12. Noise. Any amplified noise shall be subject to the regulations established in the municipal code, including those in RCMC Chapters 6.68 (Noise Control) and 23.737 (Noise, Odor, and Vibration Performance Standards), as may be amended from time to time.

13. Security. Uniformed security guard(s) shall be provided, as deemed necessary by the chief of police or his/her designee.

F. Penalties and enforcement. Any violation of this section shall be enforced under Chapter 23.173 [Ord. 1-2016 § 2].

Chapter 23.922

TEMPORARY USES

Sections:

23.922.010 Purpose.
23.922.020 Permit required.
23.922.030 Temporary use regulations.
23.922.040 General development standards.
23.922.050 Similar uses.

23.922.010 Purpose.
The purpose of this chapter is to establish regulations for uses of private property that are temporary in nature. These provisions place restrictions on the duration of the temporary use, its location, and other development standards. The intent of these regulations is to ensure that the temporary use does not adversely impact the long-term uses of the same or neighboring sites, or impact the general health, safety, and welfare of persons residing within the community. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.8.010)].

23.922.020 Permit required.
A. Except as otherwise provided in this zoning code, the temporary uses listed in this chapter shall require the issuance of a temporary use permit from the designated approval authority prior to establishment of the use. The process for accepting, reviewing, and approving or denying a temporary use permit shall be as described in Chapter 23.116 (Temporary Use Permits). Additionally, the designated approval authority may impose conditions on the approval of a temporary use consistent with the standards of Chapter 23.116 (Temporary Use Permits).

B. Applicants seeking a temporary use permit for a time period longer than otherwise allowed by this chapter may submit for an administrative use permit for said activity; provided, that it complies with all other relevant development and operational standards (other than time duration) for the use as provided in this chapter. Approval of the administrative use permit shall be in accordance with the standards of Chapter 23.125 (Administrative ~~and Limited~~ Use Permits). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.8.020)].

23.922.030 Temporary use regulations.
A. Exempt Temporary Uses. The following temporary uses are exempt from the permit requirements of this chapter, provided they comply with the development standards listed herein:

1. Garage and yard sales. Permitted on any parcel where the sale operator resides, not to exceed three sales per calendar year and two consecutive days for each sale.

2. Emergency facilities. Temporary facilities to accommodate emergency public health and safety needs and activities.

3. Construction yards – on-site. Yards and sheds for the storage of materials and equipment used as part of a construction project, provided a valid building permit has been issued and the materials and equipment are stored on the same site as the construction activity.

4. Portable storage containers. Any pod or box-like container, storage unit, shed-like container or other portable structure that can or is used for the storage of personal property of any kind and which is located for such purposes outside an enclosed building and outside of the public right-of-way. No more than two portable storage containers may be on a property at any given time and storage is limited to a maximum of 60 consecutive days.

5. Fireworks stands. Other permit(s) may be required by the fire district and/or other regulatory agencies and a valid business license may be required.

6. Mobile food vendors are permitted on property with a nonresidential zoning designation (see Section 23.910.040 for additional standards).

7. Activities conducted on public property or within the public right-of-way that are approved by the city or as otherwise required by the municipal code.

B. Allowed Temporary Uses and Related Standards. The following temporary uses may only be established after first obtaining a valid temporary use permit as described in Section 23.922.020 (Permit required). Uses that do not fall within the categories defined below shall comply with the use and development regulations and planning permit requirements that otherwise apply to the property:

1. Construction office. A temporary construction office, used during the construction of a main building or buildings on the same site.

2. Construction yards – off-site. Site contractors' construction yards, in conjunction with an approved construction project.

3. A mobile home for temporary caretaker quarters during the construction of a subdivision, multifamily, or nonresidential project, while a valid building permit is in force.

4. Model homes. A model home or model home complex may be authorized before the completion of subdivision improvements.

5. Temporary real estate offices, including sales trailers and related facilities, may be established within the area of an approved residential subdivision project, solely for the first sale of homes. In addition, conditions of approval regulating the hours of operation, landscaping, or other aspects as deemed necessary may be imposed as part of the temporary use permit.

6. Outdoor storage, displays, and /sales (e.g., sidewalk sales). Outdoor storage, sales, and display of goods, including promotional sales, may be conducted as part of an otherwise lawfully permitted or allowed permanent use. The temporary activity must be related to the on-site use and provided all activities shall be conducted within the buildable portion of the lot. The temporary activity is limited to a maximum of 30 consecutive days. A total maximum of four 30-day periods are permitted per year. Storage, sSales, and display may not occupy more than 10 percent of the parking area and shall not substantially alter the existing circulation pattern of the site. Temporary storage, sales, and displays shall not obstruct any existing handicapped-accessible parking space.

7. Seasonal sales lots. Temporary seasonal sales activities (e.g., Christmas trees, pumpkin sales, and other similar outdoor sales) may be permitted in any commercial or industrial zoning district, or on any religious facility or school site that abuts a collector or arterial roadway as designated in the General Plan. Seasonal sales (e.g., Christmas tree sales, pumpkin sales) may be permitted in any nonresidential zoning district upon issuance of a temporary use permit. Only one permit per property is permitted within a one-year time period and the term of permit shall not exceed 60 days.

8. Temporary dwellings, including mobile homes, when a primary dwelling is being constructed or remodeled may be permitted, provided a valid building permit has been issued. The temporary dwelling shall be limited to a maximum of one year.

9. Temporary signs. Banners and other signage displays are permitted for a period not to exceed 60 days. No more than two temporary use permits for temporary signs shall be issued for the same property per calendar year. Inflatable signs are prohibited. See Section 23.743.070, (Allowed temporary on-site sign standards, for standards); and additional limitations.

10. Temporary structures (e.g., tents). A Sacramento metro fire permit is required as part of application.

11. Grand opening event/special day or weekend event (e.g., auction, craft fair, carnival, parking lot sale). The temporary activity is limited to a maximum of 30 consecutive days. A total maximum of four 30-day periods are permitted per year. The use must be located on mixed-use, automotive, and industrial zoned land. Flea markets are not permitted.

11. Farmers markets may be permitted, provided such markets qualify as certified farmers markets and all producers/vendors qualify as certified producers under the California Department of Food and Agriculture. The market must be located within the buildable portion of the lot on which it is to be located. The temporary use permit may impose conditions establishing the length of the permit, days and hours of operation, and other development factors as deemed appropriate.

12. When a temporary use is not specifically listed in this section, the director shall determine whether the proposed use is similar in nature to listed use(s) and shall establish the term and make necessary findings and conditions for the particular use. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.8.030)].

23.922.040 General development standards.
Each use granted a temporary use permit shall comply with all applicable zoning district and development standards as outlined in this zoning code. The director shall establish the following standards in combination with the provisions in Section 23.922.030 (Temporary use regulations) and based on the type of temporary use, in addition to standards in the zoning code, for guidance:

A. Measures for removal of the activity and site restoration, to ensure that no changes to the site would limit the range of possible future land uses otherwise allowed by this zoning code.

B. Limitation on the duration of approved temporary structures, to a maximum of one year, so that they shall not become permanent or long-term structures.

C. Other requirements as appropriate to minimize any adverse impacts of the use. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.8.040)].

23.922.050 Similar uses.
When a temporary use is not specifically listed in this section, the director shall determine whether the proposed use is similar in nature to listed use(s) and shall establish the term and make necessary findings and conditions for the particular use, consistent with the provisions for similar use determination in Chapter 23.122 (Similar Use Determinations). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 5.8.050)].

Chapter 23.925

MEDICAL MARIJUANA DISPENSARIES AND COMMERCIAL MARIJUANA USES

Sections:

23.925.010 Purpose.
23.925.020 Medical marijuana dispensary as a prohibited use.
23.925.030 Commercial marijuana uses as a prohibited use.

23.925.010 Purpose.
Pursuant to the city's police powers authorized in Article XI, Section 7 of the California Constitution, the city has the power to regulate permissible land uses throughout the city and to enact regulations for the preservation of public health, safety, and welfare of its residents and community. In enacting this chapter, it is the intent of the council of Rancho Cordova to protect the safety and welfare of the general public. The purpose of this chapter is to clarify that medical marijuana dispensaries and any and all commercial marijuana uses, as defined in Section 23.1104.040, are not permitted uses in any zone of the city. [Ord. 15-2013 § 2; Ord. 17-2013 § 2].

23.925.020 Medical marijuana dispensary as a prohibited use.
A medical marijuana dispensary, as defined in Section 23.1104~~1~~.04~~2~~0, is prohibited in all zones of the city of Rancho Cordova. No permit or any other applicable license or entitlement for use, nor any business license, shall be approved or issued for the establishment, maintenance, or operation of a medical marijuana dispensary. [Ord. 15-2013 § 2; Ord. 17-2013 § 2].

23.925.030 Commercial marijuana uses as a prohibited use.
Commercial marijuana uses, as defined in Section 23.1104.040, are prohibited in all zones of the city of Rancho Cordova. No permit or any other applicable license or entitlement for use nor any business license shall be approved or issued for the establishment, maintenance, or operation of any commercial marijuana use.

11

Article 11 Definitions

EXHIBIT B

Article 11. Definitions

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EXHIBIT B

Article 11. Definitions[1]

Overview
This Chapter provides all definitions that are used throughout the Zoning Code. Definitions are grouped according to Land Use descriptions, General definitions, Sign definitions, Telecommunication definitions, Sexually Oriented Business definitions, and House Incentives and Density Bonus definitions.

Chapter 23.1104
~~GENERAL DEFINITIONS~~
Sections:

23.1104.010 Purpose.
23.1104.020 General definitions.
23.1104.030 Purpose
23.1104.040 Land use definitions
23.1104.050 Sign definitions
23.1104.060 Telecommunication definitions
23.1104.070 Sexually oriented business definitions
23.1104.080 House incentives and density bonus definitions

GENERAL DEFINITIONS

23.1104.010 Purpose.
The purpose of this chapter is to provide all general definitions used throughout this title. Definitions are organized alphabetically. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 10.2.010)].

23.1104.020 General definitions.

"Accessory ~~Second~~ dwelling unit" means an attached or detached residential dwelling unit which provides complete independent living facilities for one or more persons, with permanent provisions for living, sleeping, eating, cooking, and sanitation sited on the same parcel as the primary dwelling unit. This definition includes granny flats. This definition shall also include:

A. "Efficiency unit" as defined in Section 17958.1 of the California Health and Safety Code;

B. "Manufactured home" as defined in Section 18007 of the California Health and Safety Code.

"Accessory structure" means a detached structure or building which is subordinate to, and the use of which is customarily incidental to, that of the main building, structure, or use on the same lot. Accessory structure, enclosed and/or solid-roofed" is a detached accessory structure which is either entirely enclosed by walls and a solid roof or is partially enclosed with a solid roof. This classification of accessory structures includes garages, greenhouses, poolhouses, sunrooms, workshops, storage sheds, and carports, patio covers and gazebos with solid roof construction.

"Antenna" means any system of wires, poles, rods, reflecting discs, or similar devices used for the transmission or reception of electromagnetic waves when such system is either external to or attached to the exterior of a structure, or is portable or moveable. Antennas shall include devices having active elements extending in any direction, and directional beam-type arrays having elements carried by and disposed from a generally horizontal boom that may be mounted upon and rotated through a vertical mast or tower interconnecting the boom and antenna support, all of which elements are deemed to be a part of the antenna. Telecommunication-related definitions are in Section 23.1104.060.

"Apiary" means a place where bees are kept, and includes a collection of hives, combs, appliances, or colonies wherever they are kept or located and no matter the number of hives, combs, appliances, or colonies.

"Applicant" means the owner(s) or subdivider(s) with a controlling interest in the proposed project and any successors in interest.

"Arcade" means a continuously covered public space open on the sides, except for structural columns or piers, adjacent to and extending along the facade of a building. The space may be located between the facade and a sidewalk or another public space, or it may replace a sidewalk along a private street where no building setback is present.

Figure 23.1104-1: Arcades

"Awnings" means any structure made of a flexible fabric or similar material covering a metal frame attached to a building, whether or not the same is so erected as to permit its being raised to a position flat against the building when not in use.

"Basement" means that portion of a building included between the upper surface of any floor and the upper surface of the floor next above which is partly below grade, but so located that the vertical distance from grade to the floor below is less than the vertical distance from grade to the floor above.

"Beekeeping" means the keeping, maintaining, or allowing of any hive of any size on any parcel in the city.

"Bees" mean honey-producing insects of the genus Apis, including adults, eggs, larvae, pupae, or other immature states thereof, together with such materials as are deposited into hives by adult bees, except honey and rendered beeswax.

"Building entry space" means a public space adjacent to a pedestrian building entrance.

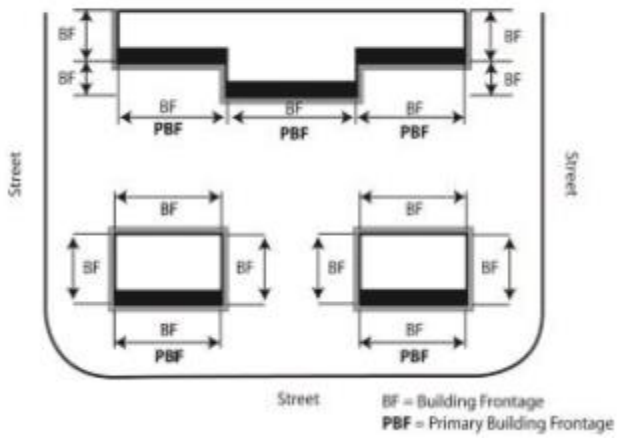
Figure 23.1104-2: Building Entry Spaces

"Building frontage, primary" means the building frontage that faces the street. In cases where a building has more than one street frontage, the longest of the street frontages shall be considered the primary building frontage. In cases where a business has no building frontage facing a street, the building frontage with the primary business entrance shall be considered the primary building frontage (e.g., an entrance facing a courtyard). For multitenant

buildings, ground floor tenants may have their primary frontage determined independently of the rest of the building based upon the aforementioned rules.

"Building frontage, primary" means the building frontage that faces the street. In cases where a building has more than one street frontage, the longest of the street frontages shall be considered the primary building frontage. In cases where a business has no building frontage facing a street, the building frontage with the primary business entrance shall be considered the primary building frontage (e.g., an entrance facing a courtyard) (see Figure 23.1104-3 (Building Frontage and Primary Building Frontage)). For multitenant buildings, ground floor tenants may have their primary frontage determined independently of the rest of the building based upon the aforementioned rules.

Figure 23.743-1: Building Frontage and Primary Building Frontage



"Clear Vision Triangle" means~~.~~ t~~T~~he clear vision area (sometimes called the "sight triangle") which is a triangular-shaped area on corner lots or where driveways exit onto public streets. Fences and landscaping within this area are limited to 30 inches above the elevation of the curb or street centerline so that drivers stopped at an intersection can see oncoming traffic. Buildings are strictly prohibited within the clear vision triangle. Regulations related to the clear vision triangle are provided in Chapter 12.12 (Obstruction of Corners).

"Commercial mascot" means a human or live animal used as a commercial advertising or signaling device. Sometimes called sign twirlers or sign clowns.

"Commercial message" means any sign wording, logo, or other representation that names or advertises a business, product, service, or other commercial activity.

"Commercial vehicle" means ~~a motor~~ vehicles more than 24 feet in length, single- or double-axle trailers in excess of 15 feet in length, tow trucks, water trucks, buses, dump trucks, forklifts, front loaders, logging vehicles, backhoes, carryalls, graders, tracked vehicles, bulldozers, tractors with or without semitrailers, and farm equipment in excess of 10 feet in length. Also, taxis, limousines, and any motor vehicle other than a standard passenger car, or any pickup truck or van with a rated carrying capacity greater than 1 ton. ~~used for commercial, industrial, or agricultural purposes and rated more than one ton (2,000 pounds) capacity. Examples of commercial use vehicles include but are not limited to tow trucks, flat-bed trucks, mobile food preparation vehicles including large trucks converted as food vehicles (ice cream, etc.), street sweepers, buses, utility trucks with hydraulic arms or lifts, and tractors and semi-trailers.~~

"Concertina wire" means a type of barbed wire or razor wire that is formed into large coils that usually sit atop another type of fencing.

"Condominium" means and includes the items below. The term "condominium" specifically includes, but is not limited to, the conversion of any existing structure for sale pursuant to a method described in subsections (A) through (D) of this definition:

A. Condominium as defined by Section 783 of the Civil Code;

B. Community apartment project as defined by Section 11004 of the Business and Professions Code;

C. Stock cooperative as defined by Section 11003.2 of the Business and Professions Code; and

D. Planned development as defined by Section 11003 of the Business and Professions Code.

"Condominium project" or "project" includes the real property and any structures thereon, or any structures to be constructed thereon, which are to be divided into condominium ownership.

"Condominium unit or units" means the individual spaces within a condominium project owned as individual estates.

"Conversion" or "condominium conversion" means a change in the ownership of a parcel or parcels of property, together with structures thereon, whereby the parcel or parcels and structures previously used as rental units are changed to condominium ownership. Condominium conversion includes projects which have previously obtained final map approval, but have not proceeded to sell any of the apartment units to individual unit owners.

"Corner arcade" means a small covered space adjoining the intersection of two streets at the same elevation as the adjoining sidewalk or sidewalk widening and directly accessible to the public at all times.

"Custom home" means a site-specific home built from a unique set of plans for the wishes of a specific client.

"Deck/patio" means a detached porch or platform that is generally constructed with wood, concrete, or stone that is above the natural grade or located over a basement or story below.

"Density bonus" means a density increase over the otherwise maximum allowable residential density under the applicable zoning district and land use element of the General Plan and applicable state law. Housing incentives and density bonus-related definitions are in Section 23.1104.080.

"Development" means, for purposes of this zoning code, a proposed or already-constructed building or group of buildings.

"Earthtones" means colors similar to those found in earth and soils, such as shades of brown or reddish-browns.

"Electrical substation" means, for the purposes of this zoning code, any structure with 100,000 volts or greater incoming capacity which either:

A. Converts electrical energy to a lesser voltage for the purpose of subregional or localized distribution;

B. Functions as a transition point from overhead to underground electrical transmission lines; or

C. Acts as the point of convergence for two or more transmission lines.

"Electromagnetic" means an electrical wave propagated by an electrostatic and magnetic field of varying intensity.

"Eligible tenant" means any tenant who is a resident of the project proposed for conversion on the date notice of intent to convert is given as required by state law.

"Employee break area" means a public space reserved for employee use on a lot zoned for commercial, office, or industrial use.

Figure 23.1104-4: Employee Break Areas

"Establishment" means any nonresidential use of land involving structures, as defined in the building code, and the presence of human beings during normal hours of operation. By way of example and not limitation, this definition includes businesses, factories, farms, schools, hospitals, hotels and motels, offices, and libraries, but does not include power transformers or other utility facilities at which human beings are usually not present, single-family homes, mobile homes, residential apartments, residential care facilities, or residential condominiums.

"Fixed-base structures and facilities" shall include substations (both communication and electrical), potable water storage facilities, public water system wells, natural gas regulating and distribution facilities, and treatment plants.

"Flag" means any fabric, banner, or bunting containing distinctive colors, patterns, or design that displays the symbol(s) of a nation, state, local government, company, organization, belief system, idea, or other meaning.

"Floor area ratio (FAR)" expresses the relationship between the amount of useable floor area permitted in a building (or buildings) and the area of the lot on which the building stands. It is obtained by dividing the gross floor area of a building by the total area of the lot. FAR is usually expressed as a decimal fraction (for example, 0.5 or 2.0).

"Foot-candle" means a unit of illumination produced on a surface, all points of which are one foot from a uniform point of one candle.

"Full shielding" means a technique or method of construction which causes all light emitted from an outdoor light fixture to be projected below an imaginary horizontal plane passing through the lowest point on the fixtures from which light is emitted.

"Garage, yard, estate, and other home-based sales" means the occasional nonbusiness public sale of secondhand household and other goods incidental to household uses by a person or persons from a residential use.

"General advertising" means the business of advertising or promoting other businesses or causes using methods of advertising, in contrast to self-promotion or on-site advertising; also known as advertising for hire.

"Glare" means light emitting from a luminaire with an intensity great enough to reduce a viewer's ability to see and, in extreme cases, causing momentary blindness.

"Grade" means the lowest point of elevation of the finished surface of the ground between the exterior wall of a building and a point five feet distant from said wall, or the lowest point of elevation on the finished surface of the ground between the exterior wall of a building and the property line if it is less than five feet distant from said wall. In cases where walls and fences are parallel to and within five feet of a public sidewalk, alley, or other public way, the grade shall be the elevation of the sidewalk, alley, or public way. In the case of signs, grade is the lowest point of elevation of the finished surface of the ground at the base of the sign, or in the case of a double support, the lowest point of elevation of the finished surface of the ground at the supports.

"Grade, existing" means the natural grade in place prior to the preparation of property for development. For individual recorded lots, "existing grade" shall mean natural grade or the grade established as a part of the development of the subdivision.

"Grade, finish" means the final contour of the ground surface of a site that conforms to the approved grading plan inclusive of cut and fill when not part of master grading of a subdivision.

"Guest house/pool house" means an attached or detached habitable structure with only sleeping, living, and bathroom provisions, exclusive of kitchen or cooking facilities. Such structure shall not be used or rented as a separate dwelling for permanent living quarters unless a conditional use permit is granted to do so.

"Hives" mean any receptacle or container made or prepared for the intended use of bees and/or storage of honey or brood, or box of similar container of which bees have taken possession and/or inhabited.

"Home occupation" means an accessory, nonresidential business activity that is conducted within a dwelling by its inhabitants, incidental to the residential use of the dwelling, which does not change the character of the surrounding area by generating more traffic, noise, or storage of material than would be normally associated with a residential zone.

"Housing development" means one or more groups of projects for residential units planned for construction in the city. It includes a subdivision or common interest development as defined in Section 1351 of the Civil Code, residential units or unimproved residential lots, the rehabilitation of existing multifamily dwellings where the rehabilitation would result in a net increase in available units, and the conversion and rehabilitation of an existing commercial building to residential use.

"Incentives and concessions" means such regulatory concessions as specified in subdivision (I) of Government Code Section 65915 which include, but are not limited to, the following:

A. The reduction of site development standards or a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission including, but not limited to, a reduction in setback and square footage requirements and in the ratio of vehicular parking spaces that would otherwise be required that results in identifiable financially sufficient and actual cost reductions.

B. Approval of mixed-use zoning in conjunction with the housing project if commercial, office, industrial, or other land uses will reduce the cost of the housing development and if the commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing project will be located.

C. Direct financial assistance.

D. Other regulatory incentives or concessions which result in identifiable cost reductions or avoidance.

"Integrated development" means a group of two or more adjacent parcels or uses planned and/or developed in a joint manner which may include shared buildings, public spaces, landscape, and/or parking facilities. Integrated developments may be under single or multiple ownership.

"Junior accessory dwelling unit" means a unit that is no more than 500 square feet in size and contained entirely within an existing single-family structure, as defined in Government Code section 65852.22. A junior accessory dwelling unit may include separate sanitation facilities, or may share sanitation facilities with the existing structure.

"Landscape feature" means a detached decorative structure typically used in conjunction with plant materials for aesthetic enhancement, such as patio trellis covers, pergolas and gazebos with nonsolid roof construction, arched trellises, vertical lattice structures, statues, and similar features.

"Light pollution" means artificial light which causes a detrimental effect on the environment, astronomical research, or enjoyment of the night sky or causes undesirable glare or unnecessary illumination of adjacent property.

"Light trespass" means the shining of light produced by a luminaire beyond the boundaries of the property on which it is located.

"Lot" means a parcel of land shown on a subdivision map, parcel map, certificate of compliance, or a record of survey map or described by metes and bounds and recorded in the office of the county recorder of Sacramento County, or a site in one ownership having an area for each main building or use as required in the applicable zone and having a frontage upon or access by adequate public easement to a public street, road, or highway. Types of lots include the following and are described in Figure 23.1104-5 (Lot and Yard Types):

A. "Lot, corner" means a lot situated at the intersection of two or more public streets having an angle of intersection of not more than 135 degrees.

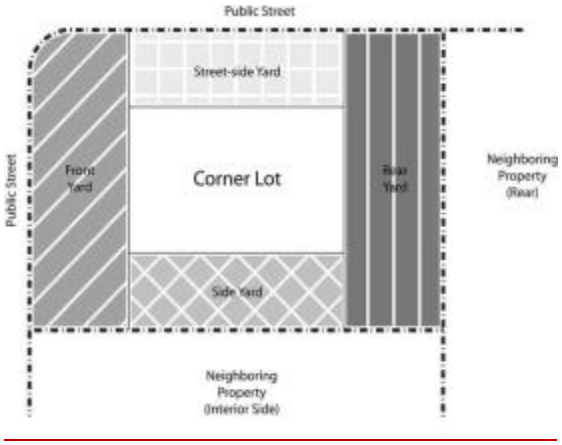
B. "Lot, flag" means a parcel of land shaped like a flag; the staff (access corridor) is a narrow strip of land providing vehicular and pedestrian access to the street with the bulk of the property lying to the rear of other lots.

C. "Lot, interior" means a lot other than a corner lot.

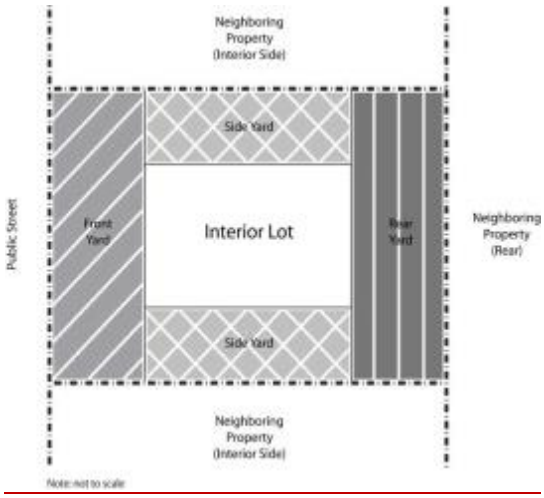
D. "Lot, through" means a lot having a frontage on two parallel or approximately parallel streets.

Figure 23.1104-5: Lot and Yard Types

Corner Lot

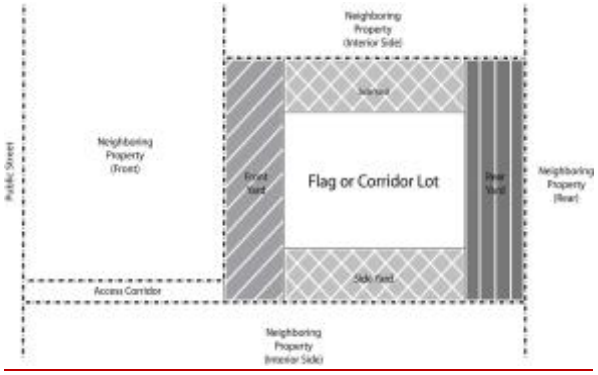


Interior Lot



Through Lot

Flag Lot



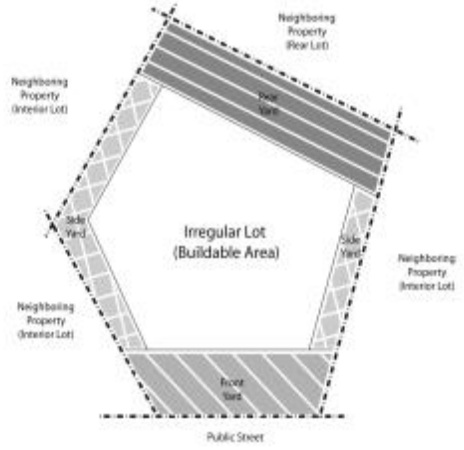
"Lot depth" means the horizontal distance between the front and rear lot lines measured on the longitudinal center line.

"Lot frontage" means the portion of a property that abuts one side of a public street which allows primary access to the property. The public street frontage for lots fronting on a curved street, or on the curved portion of a cul-de-sac street, shall be measured along an arc located within the front 50 feet of the lot and based on a center point coincidental with the center point of the street curve. If such arc is farther than 20 feet from the right-of-way line of the street, that arc will be considered the front yard setback line of the lot.

"Lot line, front" means, in the case of an interior lot, a line separating the lot from the street or place, and in the case of a corner lot, a line separating the narrowest street frontage of the lot from the street. In the case of a square or nearly square-shaped corner lot, the owner may choose which street shall be designated as the front of the lot. Once the choice of frontage has been made, it cannot be changed unless all requirements for yard space are complied with.

"Lot line, rear" means a lot line which is opposite and most distant from the front lot line and, in case of an irregular, triangular, or gore-shaped lot, a line 10 feet in length within the lot, parallel to and at the maximum distance from the front lot line. See Figure 23.1104-6 (Setback Determination for Irregular Lots)

Figure 23.1104-6: Setback Determination for Irregular Lots



"Lot line, side" means any lot boundary line not a front lot line or a rear lot line.

"Lot width" means the horizontal distance between the side lot lines, measured at right angles to the lot depth at a point midway between the front and rear lot lines.

"Low income" means, when used by itself or as a modifier of "person" or "household" or other term, a household whose income does not exceed 80 percent of the median income applicable to Sacramento County, adjusted for family size, as published and annually updated by the United States Department of Housing and Urban Development.

"Luminaire" means a complete lighting unit consisting of a light source and all necessary mechanical, electrical, and decorative parts. The pole, post, or bracket is not considered a part of the luminaire.

"Maximum residential density" means the maximum number of residential units permitted by the city's General Plan land use element and this title at the time of application.

"Mobile food vendor" means a person or enterprise that sells, serves, offers for sale, or gives away only food from a mobile food vending unit parked or located on a private parcel of property. This term includes a person who operates a mobile food vending unit that visits multiple private property sites on a daily basis.

"Mobile home park" means a residential facility arranged or equipped for the accommodation of two or more mobile homes, with spaces for such mobile homes available for rent, lease, or purchase, and providing utility services and other facilities either separately or in common to mobile home spaces therein.

"Mobile vending operation" means peddling, vending, selling, serving, displaying, offering for sale or giving away goods, wares, merchandise or food from either a mobile vending unit, mobile stand/display or a mobile food vending unit located on private property.

"Mobile/manufactured home" means a trailer, transportable in one or more sections, that is certified under the National Manufactured Housing Construction and Safety Standards Act of 1974, which is over eight feet in width and 40 feet in length, with or without a permanent foundation and not including a recreational vehicle, commercial coach, or factory-built (modular) housing (single-family dwelling). A mobile home on a permanent foundation is included under the definition of single-family dwellings.

"Moderate income" means, when used by itself or as a modifier of "person" or "household" or other term, a household whose income does not exceed 81 percent to 120 percent of the median income applicable to Sacramento

County, adjusted for family size, as published and annually updated by the United States Department of Housing and Urban Development.

"Nonconforming structure" means a structure (including signs) which is not permitted under the provisions of this title (or any amendments thereto) but was legally in place, with licenses and permits in current status, at the effective date of the ordinance codified in this zoning code or any subsequent ordinance. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 1.24.020)].

"Nonconforming use" means a use which is not permitted under the provisions of this title (or any amendments thereto) but was legally in place, with licenses and permits in current status, at the effective date of the ordinance codified in this zoning code or any subsequent ordinance.

"Nonrestricted unit" means all units within a housing development excluding the target units.

"Notice of intent to convert" means a notice required to be served upon tenants or prospective tenants pursuant to the requirements of Section 66427.1, 66452.8, 66452.9, or 66459 of the Subdivision Map Act. The definition includes both 60-day and 180-day notices as further defined in the applicable section.

"Odor" means obnoxious odors or fumes shall be emitted that are perceptible without instruments by a reasonable person at the property line of the site.

"On-site main street" means a street or drive aisle located on a lot designed to resemble streets found in an urban context. Defining features of these "streets" include narrow travel lanes, on-street parking, wide sidewalks designed in accordance with Section 23.722.060(F)(2), and buildings located adjacent to or near sidewalks.

Figure 23.1104-7: On-Site Main Streets

"Open view fencing" means fencing that does not create a solid visual barrier, such as wrought iron or tubular steel.

"Park and ride facility" means a designated area where a vehicle may be left in order to carpool with other commuters or to ride public transit.

"Parking facility" refers to a public or shared parking lot or structured parking garage.

"Particulate Matter and Air Contaminants" refers to the operation of facilities shall not directly or indirectly discharge air contaminants into the atmosphere, including smoke, sulfur compounds, dust, soot, carbon, noxious acids, gases, mist, odors, or particulate matter, or other air contaminants or combinations which exceed any local, state, or federal air quality standards or which might be obnoxious or offensive to anyone residing or conducting business either on site or abutting the subject site. Particulate matter shall not be discharged into the atmosphere in excess of the standards of the federal Environmental Protection Agency, the California Air Resources Board, or the Sacramento Metropolitan Air Quality Management District.

"Paseo" means a public space that is located within a block's interior and that connects two streets that are parallel or within 45 degrees of being parallel to each other.

Figure 23.1104-8: Paseos

"Pedestrian pathways" refers to the infrastructure which provides a safe pedestrian circulation system throughout the development site that minimizes the conflict between pedestrians and vehicular traffic at all points, including parking areas and building access points. The pathway system comprises standard pedestrian paths – pathways that meet the ADA sidewalk width requirements of four feet – and enhanced pedestrian paths – pathways that exceed the ADA sidewalk width requirement and include amenities (e.g., seating, trash receptacles, and drinking fountains).

"Pennant" means any lightweight plastic, fabric, or other material, whether or not containing a message of any kind, attached to a rope, wire, or string, usually in a series, designed to move in the wind and attract attention.

"Play equipment" means structures and surfaces used for recreational purposes, including play structures, jungle gyms, and sports courts such as tennis and basketball courts.

"Plaza" means an urban public space typically bounded by buildings, public rights-of-way, and other secondary public spaces.

Figure 23.1104-9: Plazas

"Pool/spa" means a structure greater than 120 square feet with at least 2,000 gallons of water and a minimum depth of three feet.

"Potable water storage facility" means a water tank or similar structure that collects and/or stores potable water, either just prior to or after treatment to make the water safe for human consumption.

"Primary dwelling unit" means an existing single-family residential structure on a single parcel with provisions for living, sleeping, eating, a single kitchen for cooking, and sanitation facilities occupied and intended for one household.

"Primary site frontage" means the longest frontage of a site that adjoins or fronts onto a public right-of-way.

"Public space" means an open area for public use on a lot developed in accordance with requirements of an arcade, a building entry, an employee break area, or a plaza.

"Recreational vehicle (RV)" means an enclosed piece of equipment dually used as both a vehicle and a temporary travel home. Travel trailers are included under this definition. RVs are intended for everything from brief leisure activities, such as vacations and camping, to full-time living.

"Related equipment" means all equipment ancillary to the transmission and reception of voice and data by means of radio frequencies. Such equipment may include cables, conduits, connectors, equipment pads, equipment shelters, cabinets, buildings, and access ladders.

"Retaining wall" means a structure that holds back soil and rock from a building, structure, or area that helps to prevent erosion and the downward slide of such materials.

"Right-of-way line" means the future right-of-way line or plan lines of any highway or street as shown on the current circulation plan roadway system and sizing map of the city's General Plan.

"Roofline" means the top edge of a roof or building parapet, whichever is higher, excluding any cupolas, pylons, chimneys, or minor projections.

"Senior citizen housing development" means a residential development developed, substantially rehabilitated, or substantially renovated for senior citizens that has at least 35 dwelling units and complies with the requirements of California Civil Code Section 51.3.

"Setback" means the minimum distance between a structure and a property line of the lot, measured at a right angle from the designated property line.

"Shielding" means a technique or method of construction which causes light emitted from an outdoor light fixture to be projected below an imaginary horizontal plane passing through the fixtures.

"Sign" means any structure, part thereof, device, fixture, or placard or inscription which is located upon, attached to, or painted or represented on any land, or on the outside of any building or structure, or on an awning, canopy, marquee or similar appendage, or permanently affixed to the glass on the outside or inside of a window so as to be seen from the outside of the building, and which displays or includes any numeral, letter, word, model, banner, emblem, insignia, symbol, device, light, trademark, or other representation used as, or in the nature of, an announcement, advertisement, attention arrester, direction, warning, or designation of any person, firm, group, organization, place, commodity, product, service, business, profession, enterprise, or industry when such image is visible from any public right-of-way. Sign-related definitions are in Section 23.1104.050. Notwithstanding the generality of the foregoing, the following are not within this definition:

A. Architectural features. Decorative or architectural features of buildings (not including lettering, trademarks, or moving parts).

B. Fireworks, etc. The legal use of fireworks, candles, and artificial lighting not otherwise regulated by this zoning code.

C. Gravestones and grave markers.

D. Manufacturers' marks. Marks on tangible products, which identify the maker, seller, provider or product, and which customarily remain attached to the product even after sale.

E. Newsracks and newsstands.

F. Personal appearance. Items or devices of personal apparel, decoration, or appearance, including tattoos, makeup, wigs, costumes, masks, etc. (but not including commercial mascots).

G. Symbols embedded in architecture. Symbols of noncommercial organizations or concepts including, but not limited to, religious or political symbols, when such are permanently integrated into the structure of a permanent building which is otherwise legal. The definition also includes foundation stones and cornerstones.

"Special category tenants" refers to persons or tenants who fall within one or more of the following categories:

A. "Elderly" means individuals 62 years of age or older;

B. "Handicapped or permanently disabled" as defined in Section 50072 of the California Health and Safety Code or 42 USC 423 and 24 CFR 8.3;

C. "Low income" or "very low income" as defined in this zoning code.

"Special needs population" means persons identified as having special needs related to any of the following:

A. Mental health;

B. Physical disabilities;

C. Developmental disabilities, including, but not limited to, mental retardation, cerebral palsy, epilepsy, and autism;

D. The risk of homelessness; or

E. Persons eligible for mental health services funded in whole or in part by the Mental Health Services Fund, created by Section 5890 of the Welfare and Institutions Code.

"Trailers" means generally an unpowered vehicle pulled by a powered vehicle. Commonly, the term "trailer" refers to such vehicles used for transport of goods and materials. Travel trailers are considered recreational vehicles.

"Transmission lines and pipelines" means those facilities that transmit or transport electricity, potable water, reclaimed water, natural gas, sewage, and telephone, telegraph, cable television, and other communication transmission facilities that utilize direct physical conduits.

"Treatment plants" means a facility used to treat water into potable water suitable for human consumption or used to treat sewage/waste water so that it may be reclaimed for use as irrigation water or otherwise released back into the natural environment. May also include settling ponds and disposal fields related to the operation of the treatment plant.

"Truck yard/freight terminal" means an establishment where the primary activities are furnishing services incidental to air, motor freight, and rail transportation, where freight transferring occurs. This includes freight forwarding services; freight terminal facilities; joint terminal and service facilities; packing, crating, inspection, and weighing services; postal service bulk mailing distribution centers; transportation arrangement services; repair and storage of vehicles as ancillary activities; truck terminals; and trucking facilities.

"Vacancy rate" means the actual, physical vacancy rate of nonrented apartments in the project.

"Very low income" means, when used by itself or as a modifier of "person" or "household" or other term, a household whose income does not exceed 50 percent of the median income applicable to Sacramento County, adjusted for family size, as published and annually updated by the United States Department of Housing and Urban Development.

"Very low income households" means households whose income does not exceed the very low income limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Section 50105 of the California Health and Safety Code.

"Vessel" means watercraft used or capable of being used as a means of transportation on water.

"Yard" means an open space other than a court on a lot, unoccupied and unobstructed from the ground upward, except as otherwise provided in this code. Types of yards include the following and are described in Figure 23.1104~~704~~ X~~1~~ (Lot and Yard Types):

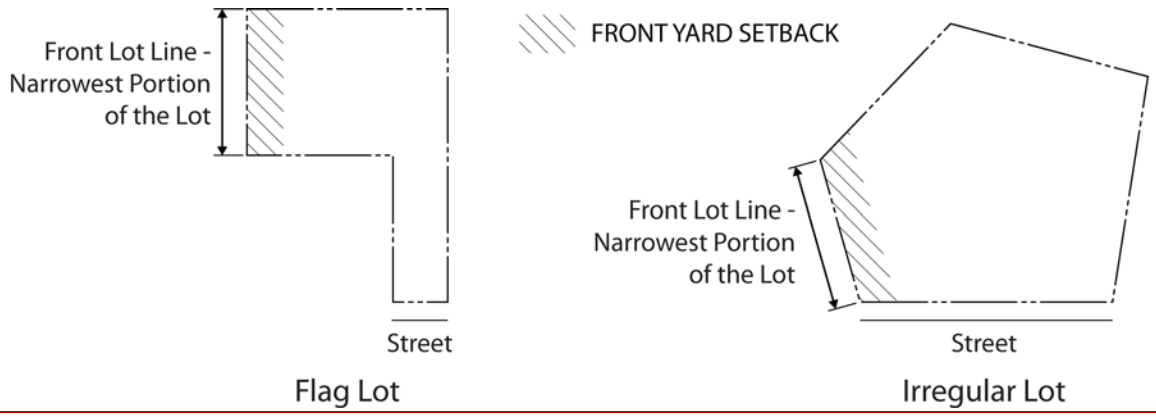
A. "Yard, front" ~~means a yard extending across the full width of the lot between the front of the main building and the front lot line. The depth of the required front yard shall be measured horizontally between the nearest part of the closest building and the nearest point of the front lot line~~.

a) For any lot other than a corner lot in a residential zoning district, the front yard area means the area which extends across the full width of the lot and from the front lot line along the street to a line defined by the front yard setback, excluding frontage area which is used primarily for ingress or egress to a flag lot.

b) For a corner lot in a residential zoning district, the front yard setback area means the area which extends across the full width of the lot and from the narrower lot line along a public street to a parallel line defined by the front setback line.

c) Irregular Lot. For flag lots and other irregularly shaped parcels, the front lot line is determined to be the narrowest portion of the lot. For flag lots, this excludes the narrow portion of the lot that represents the "pole." See Figure 23.1104-10.

Figure 23.1104-10
Front Yard Setback Measurement for Irregular Lots



B. "Yard, rear": ~~means a yard extending across the full width of the lot between the most rear main building and the rear lot line. The depth of the required rear yard shall be measured horizontally from the nearest part of a main building toward the nearest point of the rear lot line.~~

a) For an interior lot, the rear yard setback area means the area which extends across the full width of the lot and from the rear lot line to a parallel line defined by the rear yard setback distance.

b) For a corner lot, the rear yard setback area means the area which extends across the full width of the lot and from the lot line opposite the narrower lot line along a public street to a parallel line defined by the rear yard setback line.

c) In computing the depth of a rear yard, for any building where such yard opens onto an alley, one-half of such alley may be assumed to be a portion of the rear yard.

C. "Yard, side" ~~means a yard, between a building and the side lot line, extending from the front yard to the rear yard. The width of the required side yard shall be measured horizontally from the nearest point of the side lot line toward the nearest part of the closest building.~~ means that area which extends from a side lot line to a parallel line defined by the interior side yard setback between the front setback area and the rear yard setback area.

D. "Yard, side street" means the area that extends from the side lot line adjacent to the street right-of-way to a parallel line defined by the street side yard setback between the front setback area and the rear yard setback area. ~~a yard, between a building and the side lot line adjacent to the street right-of-way, extending from the front yard to the rear yard. The depth of the required side street yard shall be measured horizontally between the nearest part of the closest building and the nearest point of the side lot line adjacent to the street.~~

"Yard area, actual" means the horizontal area between the property line and a parallel line along the nearest structure located outside of the required setback area. See Figure 23.1104~~704~~-X~~1~~, Lot and Yard Types.

Yard Area, Required. The required yard area (front, interior side, street side, and/or rear) of a lot is the horizontal area between the property line and the minimum setback distance for the respective yard pursuant to Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 13-2013 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 10.2.020)].

LAND USE DEFINITIONS

23.1104.030 Purpose.
The purpose of this chapter is to provide descriptions for each of the land use categories used in this title. Descriptions are grouped by general category on the basis of function, product, or compatibility characteristics as used in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 10.1.010)].

23.1104.040 Land use definitions.
"Adult day care facilities" means state-licensed facilities that provide supervised care of older adults, providing activities such as meals and socialization one or more days a week during specified daytime hours. The participants, primarily persons with physical and/or mental limitations who need socialization, physical assistance, and/or psychological assistance, return to their homes each evening. The program is often used as respite by family members caring for an older person who cannot be left alone safely in the home. ~~nonmedical care and~~ Supervision for more than six adults for periods of less than 24 hours, with no overnight stays.

"Adult day care home" is defined by state law as the provision of nonmedical care to six or fewer adults, including seniors, in the provider's own home, for a period of less than 24 hours at a time. Homes serving more than six adults are included in "Adult day care facilities."

"Agricultural products processing" means the act of changing an agricultural crop after harvest from its natural state to the initial stage of processing in order to prepare it for market and for further processing at an off-site location. Examples of this processing include nut hulling and shelling, bean cleaning, corn shelling and sorting, grape sorting and crushing, primary processing of fruits to juice and initial storage of the juice, without fermentation, cleaning and packing of fruits.

"Agricultural tourism" means establishments that cater to tourists and provide agricultural products either produced on the site or within the community. Such uses include but are not limited to wineries with tasting rooms and permanent roadside crop stands or fruit stands.

"Airport" means a facility where aircraft such as airplanes can take off and land. An airport minimally consists of one runway but other common components are hangars and terminal buildings.

"Alcoholic beverage sales" means the retail sale of beer, wine, and/or other alcoholic beverages for off-premises consumption.

"Ambulance service" means emergency medical care and transportation, including incidental storage and maintenance of vehicles.

"Animal husbandry" means raising and breeding of animals or production of animal products. Typical uses include grazing, ranching, dairy farming, poultry farming, and beekeeping, but exclude slaughterhouses and feedlot operations. This classification includes accessory agricultural buildings accessory to such uses. Animal sales, boarding, and grooming are defined separately under "Animal sales and grooming." Keeping of animals is defined separately under "Animal keeping."

"Animal keeping" means care and maintenance of animals on private property. The listing below provides a distinction between various types of animals related to allowed use provisions in Article 3 of this title (Zoning Districts, Allowable Uses, and General Development Standards). This classification is distinct from animal husbandry, animal sales and grooming, and equestrian facilities (commercial or hobby). Also see "Kennels, commercial," which provides for the boarding of animals (e.g., "doggie day care").

A. "Domestic pets" means small animals (no larger than the largest breed of dogs) customarily kept as pets within a dwelling unit. This classification includes dogs, cats, fish, and birds (excluding large tropical birds and poultry).

B. "Exotic animals" means wild animals not customarily confined or cultivated by man for domestic or commercial purposes, but kept as a pet or for display, including miniature ~~potbelly~~ pigs, snakes, reptiles, and large tropical birds (including peacocks).

C. "Livestock animals" means domesticated animals that may be kept or raised in pens, barns, houses, and pastures, whether for commercial or private use. Livestock includes, but is not limited to, cattle, sheep, swine, goats, equine, and fowl.

D. "Poultry" means domesticated birds (fowl) customarily kept for eggs or meat. This classification includes chickens, roosters, ducks, geese, turkeys, guinea fowl, and Cornish game hens.

"Animal sales and grooming" means retail sales of domestic and exotic animals, bathing and trimming services, and boarding of said animals for a maximum period of 72 hours, conducted entirely within an enclosed building with no outdoor use.

"Aquaculture" means the cultivation of marine or freshwater fish, shellfish, or plants under controlled conditions. Aquaponics is a subset of aquaculture which integrates aquaculture with hydroponics by recycling the waste products from fish to fertilize hydroponically growing plants.

"Art, antique, collectable" means retail sales uses including antique shops, art galleries, curio, gift, and souvenir shops, and the sales of collectible items including sports cards and comic books. Stores selling handcrafted items that are produced on the site are defined separately as "Artisan shops."

"Artisan shops" means retail stores selling art, glass, ceramics, jewelry, and other handcrafted items, where the facility includes an area for the crafting of the items being sold.

"Artisanal and specialty manufacture, display and sales" means the manufacture, display, and sales of specialty food and goods requiring the transformation of raw materials into products that may be edible, useful, or decorative.

Outdoor display, sales and consumption on premises may be included subject to zoning and accessibility requirements, and any other state or local regulations such as, but not limited to, the California Uniform Food Facilities Law (CURFFL). This listing includes craft breweries, small scale winery production facilities, and craft distilleries. Such facilities manufacture alcoholic beverages with an annual production of less than 60,000 barrels of beer or 60,000 gallons of wine or spirits respectively. Incidental to the manufacturing process, a tasting area not to exceed 50 percent of the floor area is allowed. Tasting rooms must comply with retail hours of operation from 10:00 a.m. to 10:00 p.m. Tasting shall follow all guidelines established and enforced by Alcoholic Beverage Control (ABC). All manufacturing activities occur within a completely enclosed building or in an outdoor work area screened from view. Off-site sales of alcoholic beverages are allowed at this facility consistent with regulations of ABC licensure. Prior to occupancy, all craft breweries, wineries, or distilleries shall provide evidence of acquisition of all required state and federal permits. See also "Tasting room, off-site."

"Auto and vehicle sales and rental" means retail establishments selling and/or renting automobiles, trucks, and vans. This use listing includes the sales and rental of mobile homes, recreation vehicles, and boats. May also include repair shops and the sales of parts and accessories, incidental to vehicle dealerships. It does not include the sale of auto parts/accessories separate from a vehicle dealership (see "Auto parts sales"), bicycle and moped sales (see "Retail, general"), tire recapping establishments (see "Vehicle services – major"), businesses dealing exclusively in used parts (see "Recycling facility – scrap and dismantling"), or "Service station," all of which are separately defined.

"Auto and vehicle sales, wholesale" means wholesale establishments selling new and used vehicles and used vehicle parts. This use is normally developed as part of an auto wrecking yard, junkyard, or salvage yard. Conventional automobile dealerships are listed under "Auto and vehicle sales and rental."

"Auto and vehicle storage" means facilities for the storage of operative and inoperative vehicles for limited periods of time. Includes but is not limited to storage of parking tow-aways, impound yards, and storage lots for automobiles, trucks, buses, and recreation vehicles. Does not include vehicle dismantling (see "Auto vehicle dismantling") or retail sales (see "Auto and vehicle sales, wholesale").

"Auto parts sales" means stores that sell new automobile parts, tires, and accessories. May also include minor parts installation (see "Vehicle services – minor"). Does not include tire recapping establishments, which are found under "Vehicle services – major" or businesses dealing exclusively in used parts, which are included under "Auto and vehicle sales, wholesale."

"Auto vehicle dismantling" means establishments for the dismantling of automobile vehicles, including the dismantling or wrecking of automobiles or other motor vehicles, and/or the storage or keeping for sale of parts and equipment resulting from such dismantling or wrecking. Retail sales are included under the definition of "Auto and vehicle sales, wholesale."

"Banks and financial services" means financial institutions such as banks and trust companies, credit agencies, holding (but not primarily operating) companies, lending and thrift institutions, and investment companies. Also includes automated teller machines (ATM). "Banks and financial services" shall not mean check-cashing or finance lending businesses that do not qualify as a "financial institution" under California Financial Code statutes.

"Bars and nightclubs" means any bar, cocktail lounge, discotheque, or similar establishment, which may also provide live entertainment (e.g., music and/or dancing, comedy) in conjunction with alcoholic beverage sales. These facilities do not include bars that are part of a larger restaurant. Includes bars, taverns, pubs, and similar establishments where any food service is subordinate to the sale of alcoholic beverages. Bars and nightclubs may include outdoor food and beverage areas.

"Bed and breakfast inns" means residential structures with one family in permanent residence with up to five bedrooms rented for overnight lodging, where meals may be provided subject to applicable health department regulations. A bed and breakfast inn with more than five guest rooms is considered a hotel or motel and is included under the definition of "Hotels and motels."

"Brew pub" means an establishment that produces ales, beers, meads, hard ciders, and/or similar beverages to serve on site. Sale of beverages for off-site consumption is also permitted in keeping with the regulations of the ABC.

Service of brewed beverages must be in conjunction with the service of food. Manufacturing activities shall occur entirely within an enclosed building or outdoor work area screened from public view and be separated from the restaurant portion of the facility by applicable building codes. All beverage tasting shall occur within the restaurant portion of the facility. Brew pubs may not produce more than 5,000 barrels of beverage (all types of beverage combined) annually per ABC licensing standards. May also include the wholesale distribution of beverages for off-site consumption.

"Brewery, winery, distillery" means a facility where specific alcoholic beverages are manufactured, with an annual production of more than 60,000 barrels of beer or 60,000 gallons of wine or spirits. Incidental to the manufacturing process, a tasting area not to exceed 50 percent of the floor area is allowed. Tasting rooms must comply with retail hours of operation from 10:00 a.m. to 10:00 p.m. Tasting shall follow all guidelines established and enforced by Alcoholic Beverage Control. All manufacturing activities occur within a completely enclosed building or in an outdoor work area screened from view. Off-site sales of alcoholic beverages are allowed at this facility consistent with regulations of ABC licensure. Prior to occupancy, all craft breweries, wineries, or distilleries shall provide evidence of acquisition of all required state and federal permits. See also "Tasting room, off-site."

"Broadcasting and recording studios" means commercial and public communications uses including radio and television broadcasting and receiving stations and studios, with facilities entirely within buildings. Does not include transmission and receiving apparatus such as antennas and towers, which are under the definition of "Telecommunication facility."

"Building materials stores and yards" means retail establishments selling lumber and other large building materials, where most display and sales occur indoors. Includes stores selling to the general public, even if contractor sales account for a major proportion of total sales. Includes incidental retail ready-mix concrete operations, except where excluded by a specific zoning district. Establishments primarily selling electrical, plumbing, heating, and air conditioning equipment and supplies are classified in "Wholesaling and distribution." Hardware stores are listed in the definition of "Retail, general," even if they sell some building materials. Also see "Home improvement supplies" for smaller specialty stores.

"Bus and transit shelter" means a small structure designed for the protection and convenience of waiting transit passengers and that has a roof and usually two or three sides.

"Business support services" means establishments primarily within buildings, providing other businesses with services such as maintenance, repair and service, testing, rental, etc. Support services include, but are not limited to:

A. Equipment repair services (except vehicle repair; see "Vehicle services");

B. Commercial art and design (production);

C. Computer-related services (rental, repair);

D. Copying, quick printing, and blueprinting services (other than those defined as "Printing and publishing");

E. Equipment rental businesses within buildings (rental yards are "storage yards");

F. Film processing laboratories;

G. Heavy equipment repair services where repair occurs on the client site;

H. Janitorial services;

I. Mail advertising services (reproduction and shipping);

J. Mailbox services;

K. Outdoor advertising services; and

L. Photocopying and photofinishing.

"Call center" means an office equipped to handle a large volume of calls, especially for taking orders or servicing customers.

"Car washing and detailing" means permanent, drive-through, self-service, and/or attended car washing establishments, including fully mechanized facilities. May include detailing services. Temporary car washes (e.g., fundraising activities generally conducted at a service station or other automotive-related business, where volunteers wash vehicles by hand, and the duration of the event is limited to one day) are not part of this use classification.

"Card rooms" means gambling establishments that offer card games for play by the public.

"Caretaker housing" means a residence that is accessory to a site with a nonresidential primary use and that is needed for security, 24-hour care or supervision, or monitoring of facilities, equipment, or other conditions on the site.

"Cemeteries" or "mausoleums" means land used for the burial of the dead and dedicated for cemetery purposes, including crematories, columbariums, and mausoleums. Also see "Mortuaries and funeral homes."

"Check cashing business" means an establishment that, for compensation, engages in the business of cashing checks, warrants, drafts, money orders, title cashing, or other commercial paper serving a similar purpose. Also includes establishments primarily engaged in cashing payroll or personal checks for a fee or advancing funds on future checks. This classification does not include a state or federally chartered bank, savings association, credit union or similar financial institution (see "Banks and financial services").

"Child day care facility" means a state-licensed facility which provides nonmedical care, protection, and supervision to more than 14 children under 18 years of age, on a less than 24-hour basis. Commercial or nonprofit child day care facilities include infant centers, preschools, sick-child centers, and school-age day care facilities. These may be operated in conjunction with a school or church facility, or as an independent land use.

"Clubs, lodges, and private meeting halls" means permanent, headquarters-type and meeting facilities for organizations operating on a membership basis for the promotion of the interests of the members, including facilities for business associations; civic, social and fraternal organizations; labor unions and similar organizations; political organizations; professional membership organizations; and other membership organizations.

"Commercial marijuana uses" means any and all commercial and nonprofit entities, businesses, organizations, facilities, enterprises, buildings, structures, delivery service, vehicle or location, whether fixed or mobile, where recreational or medical marijuana (cannabis), recreational or medical marijuana products, or devices for the use of recreational or medical marijuana or marijuana products are offered, either individually or in any combination, for retail sale, including an establishment that delivers recreational or medical marijuana and recreational marijuana products. "Commercial marijuana uses" also includes any and all uses involving the cultivation, testing, research, distribution, possession, processing, storing, labeling, transporting, or sale of medical or recreational marijuana or recreational or medical marijuana products, regardless of whether such uses are permitted under state laws.

"Community centers/civic uses" means multipurpose meeting and recreational facilities typically consisting of one or more meeting or multipurpose rooms, kitchens and/or outdoor barbecue facilities that are available for use by various groups for such activities as meetings, parties, receptions, dances, etc.

"Community garden" means a site used for growing plants for food, fiber, herbs, or flowers, which is shared and maintained by city residents.

"Community garden, private" means an otherwise undeveloped lot divided into multiple plots for the growing and harvesting of fruits, vegetables, flowers, fiber, nuts, seeds, or culinary herbs, primarily for the personal use of the growers, and that is established, operated, and maintained by a group of persons, other than the City ~~public agency.~~ This does not include a private garden or edible landscaping that is incidental to the primary use of the lot.

"Community garden, private" means an otherwise undeveloped lot divided into multiple plots for the growing and harvesting of fruits, vegetables, flowers, fiber, nuts, seeds, or culinary herbs, primarily for the personal use of the

growers, and that is established, operated, and maintained by a group of persons, other than the city ~~public agency.~~ This does not include a private garden or edible landscaping that is incidental to the primary use of the lot.

"Community garden, public" means public land divided into multiple plots that are available to the public for growing and harvesting of fruits, vegetables, flowers, fiber, nuts, seeds, or culinary herbs primarily for the personal use of the growers, and that is established, operated, and maintained by the city ~~public agency~~.

"Convenience stores" means easy-access retail stores of 5,000 square feet or less in gross floor area, which carry a range of merchandise oriented to convenience and travelers' shopping needs. These stores may be part of a service station or an independent facility. Also see "Neighborhood market" and "Grocery store/supermarket" for larger stores or stores oriented toward the daily shopping needs of residents.

"Cottage food operation" means a cottage food operation as defined in the California Health and Safety Code.

"Crop production" means raising and harvesting of plants, tree crops, row crops, or field crops on an agricultural or commercial basis, including packing and processing. Includes horticulture establishments engaged in the cultivation of flowers, fruits, vegetables, or ornamental trees and shrubs for wholesale and incidental retail sales. This classification includes accessory agricultural buildings accessory to such uses and roadside stands for display/sale of agricultural products grown on the premises. Excludes uses for which other garden, nursery, or landscape merchandise is stored and sold on the site.

"Drive-in and drive-through sales and service" means facilities where food or other products may be purchased by motorists without leaving their vehicles. These facilities include fast-food restaurants, drive-through coffee, dairy products, photo stores, etc.

"Dwelling, multifamily" means a building designed and intended for occupancy by three or more families living independently of each other, each in a separate dwelling unit, which may be owned individually or by a single landlord (e.g., apartment, apartment house, townhouse, condominium).

"Dwelling, accessory~~second~~ unit" means an attached or detached dwelling unit which provides complete independent living facilities for one or more persons, with permanent provisions for living, sleeping, eating, cooking, and sanitation sited on the same parcel as the primary dwelling unit. This definition includes granny flats.

"Dwelling, single-family" means a building designed exclusively for occupancy by one family on a single lot. This classification includes manufactured homes (defined in California Health and Safety Code Section 18007) and model homes for the first sale of homes within the subdivision.

"Dwelling, two-family" means an attached building (e.g., duplex) designed for occupancy by two families living independently of each other, where both dwellings are located on a single lot. For the purposes of this title, this definition also includes halfplexes (two attached units, each with a separate lot). More than one two-family dwelling may be located on a single lot consistent with the density provisions of the General Plan. Does not include accessory~~second~~ dwelling units (see "Dwelling, accessory~~second~~ unit").

"E-cigarette lounge" and "vapor bar" means any business, facility, building, establishment, structure or location, whether fixed or mobile, where customers or others utilize a heating element or other device that vaporizes a liquid solution that releases nicotine or flavored vapor, including but not limited to e-cigarettes, hookah pens, e-hookahs, or vape pipes. E-cigarette lounge and vapor bar shall include private smokers lounge and smokers lounge as defined below. "E-cigarette" or "electronic cigarette" shall have the same definition as that in Section 6.84.020(F) of the RCMC.

A. "Hookah bar" means any business, facility, building, establishment, structure or location, whether fixed or mobile, where customers or others utilize hookahs, pipes, or other mechanisms placed at various locations throughout the establishment to smoke tobacco or other substances.

B. "Private smokers' lounges" or "smokers' lounges" means any enclosed or unenclosed area within or attached to a retail or wholesale tobacco store or smoke shop that is dedicated, in whole or in part, to the use of tobacco or e-cigarette products, including but not limited to cigarettes, cigars, pipes, hookahs, e-cigarettes,

hookah pens, e-hookahs, or vape pipes or pens. Such area need not be separated from the main floor area of the retail establishment.

“Emergency shelter” means any facility, the primary purpose of which is to provide temporary or transitional shelter for the homeless in general or for specific populations of the homeless.

“Emergency facilities” means a temporary facilities to accommodate emergency public health and safety needs and activities

“Employee housing” means property used temporarily or seasonally for the residential use of five or more unrelated persons/families employed to perform agricultural or industrial labor. The accommodations may consist of any living quarters, dwelling, boarding house, tent, bunkhouse, mobile home, manufactured home, recreational vehicle, travel trailer, or other housing accommodations maintained in one or more buildings, or one or more sites, and the premises upon which they are situated, including area set aside for parking of mobile homes or camping of five or more employees by the employer. Concurrent with the previous definition, employee housing may also involve permanent residency if the housing accommodation is a mobile home, manufactured home, travel trailer, or recreational vehicle.

“Equestrian facility, commercial” means commercial horse, donkey, and mule facilities including horse ranches, boarding stables, riding schools and academies, horse exhibition facilities (for shows or other competitive events), pack stations, and barns, stables, corrals, and paddocks accessory and incidental to these uses.

“Equestrian facility, hobby” means stables, corrals, and paddocks used by the individual homeowners of corresponding property and their animals.

“Equipment sales and rental” means service establishments with outdoor storage/rental yards, which may offer a wide variety of materials and equipment for rental (e.g., construction equipment).

“Family day care home, large” means state-licensed facilities that provide nonmedical care and supervision of minor children for periods of less than 24 hours within a single-family residence. The occupant of the residence provides care and supervision generally for seven to 14 children. As described in the California Health and Safety Code, large day care homes may provide services for up to 16 children when specific conditions are met.

“Family day care home, small” means state-licensed facilities that provide nonmedical care and supervision of minor children for periods of less than 24 hours within a single-family residence. The occupant of the residence provides care and supervision generally to six or fewer children. As described in the California Health and Safety Code, small day care homes for children may provide services for up to eight children when specific conditions are met.

“Fuel storage and distribution” means a large-scale facility where fuel (such as propane and gasoline) is stored and distributed without retail sales.

“Furniture, furnishings, and appliance stores” means stores engaged primarily in selling the following products and related services, including incidental repair services: draperies, floor coverings, furniture, glass and chinaware, home appliances, home furnishings, home sound systems, interior decorating materials and services, large musical instruments, lawn furniture, moveable spas and hot tubs, office furniture, other household electrical and gas appliances, outdoor furniture, refrigerators, stoves, and televisions.

“Garden center/plant nursery” means establishments providing for the cultivation and sale of ornamental trees, shrubs, and plants, including the sale of garden and landscape materials (packaged and/or bulk sale of unpackaged materials) and equipment.

“Golf courses/clubhouse” means golf courses and accessory facilities and uses including clubhouses with bar and restaurant, locker and shower facilities, driving ranges, “pro shops” for on-site sales of golfing equipment, and golf cart storage and sales facilities.

"Grocery store/supermarket" means a retail business of more than 15,000 square feet in size, where the majority of the floor area open to the public is occupied by food products packaged for preparation and consumption away from the site of the store. These full-service businesses do not typically have limited hours of operation. See separate but related listings for "Neighborhood market" and "Convenience store."

"Group residential" means shared living quarters without separate kitchen and/or bathroom facilities for each room or unit. This classification includes residential hotels, dormitories, fraternities, sororities, convents, rectories, and private residential clubs but does not include living quarters shared exclusively by a family. This category includes boarding houses, which are defined as a building other than a hotel or restaurant where meals or lodging or both meals and lodging are provided for compensation for four or more persons.

"Guest house" means a detached structure accessory to a single-family dwelling, accommodating living/sleeping quarters, but without kitchen or cooking facilities.

"Heliport" means a designated, marked area on the ground or the top of a structure where helicopters may land at any time.

"Hog farm, commercial" means any premises used for the raising or keeping of hogs when raised, fed, and fattened for purposes of sale and consumption by other than the owner of the site. In agricultural and agricultural-residential zoning districts, the term "hog farm, commercial" does not exclude the raising of hogs as part of general agricultural practices and 4-H purposes (also see "Animal keeping").

"Home improvement supplies" means establishments (retail or wholesale) that sell kitchen, bath, furnishings, carpeting, and other home-oriented supplies. Other retail uses are permitted if accessory to the primary use. These uses may include an expansive showroom. This category does not include the sale of lumber and does not permit the outdoor display of merchandise. This use classification is a subcategory of the larger building materials stores and yards use classification and may be combined with or separate from such uses.

"Home occupation" means the conduct of a business within a dwelling unit or residential site, employing occupants of the dwelling, with the business activity being subordinate to the residential use of the property. Examples include, but are not limited to, accountants and financial advisors, architects, artists, attorneys, offices for construction businesses (no equipment or material storage), and real estate sales.

"Hookah bar" means any business, facility, building, establishment, structure or location, whether fixed or mobile, where customers or others utilize hookahs, pipes, or other mechanisms placed at various locations throughout the establishment to smoke tobacco or other substances.

"Hotels and motels" means facilities with guest rooms or suites, provided without kitchen facilities, rented to the general public for transient lodging (less than 30 days). Hotels provide access to most guest rooms from an interior walkway and typically include a variety of services in addition to lodging; for example, restaurants, meeting facilities, personal services, etc. Motels provide access to most guest rooms from an exterior walkway. Also includes accessory guest facilities such as swimming pools, tennis courts, indoor athletic facilities, accessory retail uses, etc.

"Hotels and motels, extended stay" means facilities with guest rooms or suites, provided with kitchen facilities, rented to the general public for transient lodging (less than 30 days) or for longer periods of time. Hotels provide access to most guest rooms from an interior walkway and typically include a variety of services in addition to lodging; for example, restaurants, meeting facilities, personal services, etc. Motels provide access to most guest rooms from an exterior walkway. Also includes accessory guest facilities such as swimming pools, tennis courts, indoor athletic facilities, accessory retail uses, etc.

"Hydroponics" means a method of growing plants in soil-less medium or an aquatic-based environment in which plant nutrients are distributed via water.

"Indoor amusement/entertainment facilities" means establishments providing indoor amusement and entertainment services for a fee or admission charge, including dance halls and ballrooms and electronic game arcades, as primary uses. Four or more electronic games or coin-operated amusements in any establishment, or a premises where 50

percent or more of the floor area is occupied by amusement devices, are considered an electronic game arcade as described above; three or less machines are not considered a land use separate from the primary use of the site.

“Indoor fitness and sports facilities” means predominantly participant sports and health activities conducted entirely within an enclosed building. Typical uses include bowling alleys, billiard parlors, ice/roller skating rinks, indoor racquetball courts, indoor climbing facilities, soccer areas, athletic clubs, and health clubs. This use does not include special studios not a part of an athletic or health club (e.g., karate studio, dance studio, etc.). Also see “Schools, private and special/studio.”

Kennels, Commercial. These facilities provide boarding of animals as the primary use of the facility. May also include day-time boarding and activity for animals (e.g., “doggie day care”) and ancillary grooming facilities. Also see “Animal sales and grooming.”

“Kennels, hobby” means facilities for the keeping, boarding, or maintaining of five or more dogs (four months of age or older) or five or more cats. Excludes dogs or cats for sale in pet shops or patients in animal hospitals. This includes a kennel where the animals are owned or kept by the owner or occupant for personal, noncommercial purposes, including hunting, tracking, exhibiting at shows, exhibitions, field trials or other competitions, or for enhancing or perpetuating a given breed, other than dogs or cats used in conjunction with an agricultural operation on the lot or premises.

“Libraries and museums” means public or quasi-public facilities including aquariums, arboretums, art exhibitions, botanical gardens, historic sites and exhibits, libraries, museums, and planetariums, which are generally noncommercial in nature.

“Live-work facility” means a structure or portion of a structure:

A. That combines a commercial or manufacturing activity allowed in the zone with a residential living space for the owner of the commercial or manufacturing business, or the owner’s employee, and that person’s household;

B. Where the resident owner or employee of the business is responsible for the commercial or manufacturing activity performed; and

C. Where the commercial or manufacturing activity conducted takes place subject to a valid business license associated with the premises.

“Maintenance and repair, small equipment” means establishments providing on-site repair and accessory sales of supplies for appliances, office machines, home electronic/mechanical equipment, bicycles, tools, or garden equipment, conducted entirely within an enclosed building. This classification does not include maintenance and repair of vehicles.

Manufactured Home. California Health and Safety Code Section 18007 defines a manufactured home as a structure that meets the following criteria:

A. Transportable in one or more sections;

B. When in the traveling mode, is eight body feet or more in width, or 40 body feet or more in length, or, when erected on site, is 320 or more square feet;

C. Built on a permanent chassis;

D. Designed to be used as a residential dwelling;

E. Erected with or without a permanent foundation when connected to the required utilities;

F. Includes the plumbing, heating, air conditioning, and electrical systems contained therein.

This term shall include any structure which meets all the requirements of this definition except the size requirements so long as the manufacturer voluntarily files a certification and complies with the standards established under this

definition. “Manufactured home” includes a mobile home subject to the National Manufactured Housing Construction and Safety Act of 1974 (42 USC Section 5401 et seq.).

“Manufacturing, major” means manufacturing, fabrication, processing, and assembly of materials in a raw form. Uses in this category typically create greater than usual amounts of smoke, gas, odor, dust, sound, or other objectionable influences that might be obnoxious to persons conducting business on site or on an adjacent site. Uses include but are not limited to batch plants, rendering plants, aggregate processing facilities, and plastics and rubber products manufacturing. Also see “Manufacturing, minor” and “Manufacturing, small scale.” “Manufacturing” shall not mean any uses involving medical or recreational marijuana products.

“Manufacturing, minor” means manufacturing, fabrication, processing, and assembly of materials from parts that are already in processed form and that, in their maintenance, assembly, manufacture, or plant operation, do not create excessive amounts of smoke, gas, odor, dust, sound, or other objectionable influences that might be obnoxious to persons conducting business on site or on an adjacent site. Uses include but are not limited to furniture manufacturing and cabinet shops, laundry and dry cleaning plants, metal products fabrication, and food and beverage manufacturing, processing and assembly. Also see “Manufacturing, major” and “Manufacturing, small scale.” “Manufacturing” shall not mean any uses involving medical or recreational marijuana products.

“Manufacturing, small scale” means establishments manufacturing and/or assembling small products primarily by hand, including but not limited to jewelry, pottery and other ceramics, as well as small glass and metal art and craft products. This use category also includes minor manufacturing, so long as the activity occurs on a small scale and within spaces less than 20,000 square feet in size. Also see “Manufacturing, major” and “Manufacturing, minor.”

“Market garden” means the cultivation of fruits, vegetables, flowers, fiber, nuts, seeds that involves the sale or donation of its produce to the public to the public located outside of agricultural zoning districts.

“Massage parlor” means an establishment where customers can receive a massage.

“Medical marijuana dispensary” means (1) any facility, building, structure, delivery service, vehicle or location, whether fixed or mobile, where a primary caregiver makes available, sells, transmits, gives or otherwise provides medical marijuana (cannabis) to two or more of the following: a qualified patient or a person with an identification card, or a primary caregiver, in strict accordance with California Health and Safety Code Section 11362.5 et seq.; or (2) any facility, building, structure, delivery service, vehicle or location, whether fixed or mobile, where qualified patients and/or persons with identification cards and/or primary caregivers meet or congregate in order to collectively or cooperatively distribute, sell, dispense, transmit, process, deliver, exchange or give away marijuana for medicinal purposes pursuant to California Health and Safety Code Section 11362.5 et seq. and such group is organized as a medical marijuana cooperative or collective as set forth in the Attorney General Guidelines; or (3) any facility, building, structure, vehicle or location, whether fixed or mobile, where medical marijuana, medical marijuana products, or devices for the use of medical marijuana or medical marijuana products are offered, either individually or in any combination, for retail sale, including an establishment that delivers medical marijuana and medical marijuana products as part of a retail sale . The terms “primary caregiver,” “qualified patient,” and “person with an identification card” shall be as defined in California Health and Safety Code Section 11362.5 et seq.

The terms “primary caregiver,” “qualified patient,” and “person with an identification card” shall be as defined in California Health and Safety Code Section 11362.5 et seq.

A “medical marijuana dispensary” shall not include the following uses, as long as the location of such uses is otherwise regulated by applicable law: a clinic licensed pursuant to Chapter 1 of Division 2 of the California Health and Safety Code; a health care facility licensed pursuant to Chapter 2 of Division 2 of the California Health and Safety Code; a residential care facility for persons with chronic life-threatening illness licensed pursuant to Chapter 3.01 of Division 2 of the California Health and Safety Code; a residential care facility for the elderly licensed pursuant to Chapter 3.2 of Division 2 of the California Health and Safety Code; a residential hospice, or a home health agency licensed pursuant to Chapter 8 of the California Health and Safety Code, as long as any such use complies strictly with applicable law including, but not limited to, California Health and Safety Code Section 11362.5 et seq.

"Medical services, extended care" means residential facilities providing nursing and health-related care as a primary use with inpatient beds, such as board and care homes, convalescent and rest homes, extended care facilities, and skilled nursing facilities. Long-term personal care facilities that do not emphasize medical treatment are included under "Residential care home."

"Medical services, general" means facilities primarily engaged in providing outpatient medical, mental health, surgical, and other personal health services, but which are separate from hospitals, including medical and dental laboratories, medical, dental and psychiatric offices, outpatient care facilities, and other allied health services. Counseling services by other than medical doctors or psychiatrists are included under "Offices."

"Medical services, hospitals" means hospitals and similar facilities engaged primarily in providing diagnostic services and extensive medical treatment, including surgical and other hospital services. These establishments have an organized medical staff, inpatient beds, and equipment and facilities to provide complete health care. May include on-site accessory clinics and laboratories, accessory retail uses (see the separate definition of "Retail, accessory"), and emergency heliports.

"Mobile/manufactured home" means a trailer, transportable in one or more sections, that is certified under the National Manufactured Housing Construction and Safety Standards Act of 1974, which is over eight feet in width and 40 feet in length, with or without a permanent foundation and not including a recreational vehicle, commercial coach, or factory-built (modular) housing (single-family dwelling). A mobile home on a permanent foundation is included under the definition of single-family dwellings.

"Mobile home" means a transportable structure which is built on a permanent chassis and designed as a dwelling when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein (California Health and Safety Code Sections 18007 and 18008). A mobile home is included in the definition of "Manufactured home," and the minimum dimensions for a mobile home are eight feet wide, 40 feet long, and a total area of 320 square feet.

"Mobile home park" means a residential facility arranged or equipped for the accommodation of two or more mobile homes, with spaces for such mobile homes available for rent, lease, or purchase, and providing utility services and other facilities either separately or in common to mobile home spaces therein.

"Mobile home park" means any site that is planned and improved to accommodate two or more mobile homes used for residential purposes, or on which two or more mobile home lots are rented, leased, or held out for rent or lease, or were formerly held out for rent or lease and later converted to a subdivision, cooperative, condominium, or other form of resident ownership, to accommodate mobile homes used for residential purposes.

"Mortuaries and funeral homes" means funeral homes and parlors, where the deceased are prepared for burial or cremation and funeral services may be conducted.

"Neighborhood market" means a pedestrian-oriented grocery/specialty market store offering food products packaged for preparation and consumption away from the site of the store and oriented to the daily shopping needs of surrounding residential areas. Neighborhood markets are more than 5,000 square feet and less than 15,000 square feet in size and operate less than 18 hours per day. For larger stores, see "Grocery store/supermarket." Neighborhood markets may include deli or beverage tasting facilities that are ancillary to the market/grocery portion of the use.

"Offices, accessory" means offices that are incidental and accessory to another business or sales activity that is the primary use (part of the same tenant space or integrated development). The qualification criteria for this definition is that the floor area of the accessory office use shall not exceed 50 percent of the total net habitable or leaseable floor area of the tenant space for a single-use development or the combined floor area of an integrated development for a mixed-use project.

Offices, Business and Professional. This use listing includes offices of administrative businesses providing direct services to consumers (e.g., insurance companies, utility companies), government agency and service facilities (e.g., post office, civic center), professional offices (e.g., accounting, attorneys, employment, public relations), and offices

engaged in the production of intellectual property (e.g., advertising, architectural, computer programming, photography studios). This use does not include medical offices (see "Medical services"), temporary offices (see Section 23.922, Temporary Uses), or offices that are incidental and accessory to another business or sales activity that is the primary use (see "Offices, accessory"). Outdoor storage of materials is prohibited.

"Outdoor commercial recreation" means facilities for various outdoor participant sports and types of recreation where a fee is charged for use (e.g., amphitheaters, amusement and theme parks, golf driving ranges, health and athletic clubs with outdoor facilities, miniature golf courses, skateboard parks, stadiums and coliseums, swim and tennis clubs, water slides, zoos).

"Park and ride facility" means a designated area where a vehicle may be left in order to carpool with other commuters or to ride public transit.

"Parking facility" means a parking lot or parking structure used for parking motor vehicles where the facility is the primary use of the site. Parking structures and lots that are developed in conjunction with another primary use of the site to satisfy the on-site parking requirements for the development are not included in this definition.

"Parks and public plazas" means public parks including playgrounds and athletic fields/courts and public plazas and outdoor gathering places for community use. If privately owned and restricted to the public (e.g., require payment of fee), the same facilities are included under the definition of "Outdoor commercial recreation."

"Pawnshop" means, consistent with Chapter RCMC 4.30.010, any room, store, building, or other place in which the business of pawn brokering, or the business of lending money upon personal property, pawns or pledges, or the business of purchasing articles from vendors or their assignees at prices agreed upon at or before the time of such purchase, is engaged in, carried on, or conducted.

"Personal services" means establishments providing nonmedical services as a primary use, including, but not limited to, barber and beauty shops, clothing rental, dry cleaning pick-up stores with limited equipment, home electronics and small appliance repair, laundromats (self-service laundries), shoe repair shops, and tailors. These uses may also include accessory retail sales of products related to the services provided, spas and hot tubs for rent, and tanning salons.

"Printing and publishing" means establishments engaged in printing by letterpress, lithography, gravure, screen, offset, or electrostatic (xerographic) copying, and other establishments serving the printing trade including bookbinding, typesetting, engraving, photoengraving, and electrotyping. This use also includes establishments that publish newspapers, books, and periodicals, and establishments manufacturing business forms and binding devices. Does not include "quick printing" services or desktop publishing, which are included in "Business support services."

"Private garden" means a private food-producing garden located in the front, side, or rear yard, courtyard, balcony, fence, wall, window sill or basement that is accessory to the primary use of a site. This definition does not include incidental fruit and vegetable plants as part of an ornamental garden for individual, rather than resale, use.

"Private smokers' lounges" or "smokers' lounges" means any enclosed or unenclosed area within or attached to a retail or wholesale tobacco store or smoke shop that is dedicated, in whole or in part, to the use of tobacco or e-cigarette products, including but not limited to cigarettes, cigars, pipes, hookahs, e-cigarettes, hookah pens, e-hookahs, or vape pipes or pens. Such area need not be separated from the main floor area of the retail establishment.

"Public safety facility" means a facility operated by public agencies including fire stations, other fire prevention and firefighting facilities, and police and sheriff substations and headquarters, including interim incarceration facilities.

"Recreational vehicle park" means a site where one or more lots are used, or are intended to be used, by campers with recreational vehicles or tents. Recreational vehicle parks may include public restrooms, water, sewer, and electric hookups to each lot and are intended as a higher density, more intensively developed use than campgrounds. May include accessory retail uses where they are clearly incidental and intended to serve RV park patrons only.

"Recycling facility – collection" means a recycling facility used for the acceptance by donation, redemption, or purchase of recyclable materials from the public that does not occupy more than 500 square feet. This classification may include a mobile unit, kiosk-type units that may include permanent structures, and unattended containers placed for the donation of recyclable materials. This also includes so-called "reverse vending machines," an automated mechanical device that accepts one or more types of empty beverage containers including, but not limited to, aluminum cans, glass bottles and plastic bottles, and issues a cash refund or a redeemable credit slip with value of not less than the container's redemption value as determined by the state.

"Recycling facility – processing" means a recycling facility located in a building or enclosed space and used for the collection and processing of recyclable materials. "Processing" means the preparation of material for efficient shipment or to an end user's specifications by such means as baling, briquetting, compacting, flattening, grinding, crushing, mechanical sorting, shredding, cleaning, and remanufacturing. Collection of recycling materials as the sole activity is included in the definition of "Recycling facility – collection."

"Recycling facility – scrap and dismantling" means uses engaged in the assembling, breaking up, sorting, temporary storage, and distribution of recyclable or reusable scrap and waste materials. This use does not include landfills or other terminal waste disposal sites. Also see "Auto vehicle dismantling" for related use for automobiles. Collection of recycling materials as the sole activity is included in the definition of "Recycling facility – collection."

"Religious institutions" means facilities operated by religious organizations for worship or the promotion of religious activities (e.g., churches, mosques, synagogues, temples) and accessory uses on the same site (e.g., living quarters for ministers and staff, child day care facilities which were authorized in conjunction with the primary use). Other establishments maintained by religious organizations, such as full-time educational institutions, hospitals, and other potentially related operations (e.g., recreational camp), are classified according to their respective activities.

"Research and development" means indoor facilities for scientific research, and the design, development, and testing of electrical, electronic, magnetic, optical, and mechanical components in advance of product manufacturing, that are not associated with a manufacturing facility on the same site. Includes but is not limited to chemical and biotechnology research and development. Does not include computer software companies (see "Offices, business and professional"), soils and other materials testing laboratories (see "Business support services"), or medical laboratories (see "Medical services, general"). Does not include medical or recreational marijuana (cannabis) research facilities.

"Residential care facility" means, consistent with the definitions of state law, a facility that provides 24-hour nonmedical care for more than six persons 18 years of age or older, or emancipated minors, with chronic, life-threatening illness in need of personal services, protection, supervision, assistance, guidance, or training essential for sustaining the activities of daily living or for the protection of the individual. This classification includes, but is not limited to, residential care facilities for the elderly, adult residential facilities, wards of the juvenile court, and other facilities licensed by the state of California.

"Residential care home (large)" means, consistent with the definitions of state law, a home that provides 24-hour nonmedical care for more than six persons 18 years of age or older, or emancipated minors, with chronic, life-threatening illness in need of personal services, protection, supervision, assistance, guidance, or training essential for sustaining the activities of daily living or for the protection of the individual. This classification includes, but is not limited to, rest homes, residential care facilities for the elderly, adult residential facilities, wards of the juvenile court, and other facilities licensed by the state of California. Convalescent homes, nursing homes, and similar facilities providing medical care are included under the definition of "Medical services, extended care."

"Residential care home (small)" means, consistent with the definitions of state law, a home that provides 24-hour nonmedical care for six or fewer persons 18 years of age or older, or emancipated minors, with chronic, life-threatening illness in need of personal services, protection, supervision, assistance, guidance, or training essential for sustaining the activities of daily living or for the protection of the individual. This classification includes, but is not limited to, rest homes, residential care facilities for the elderly, adult residential facilities, wards of the juvenile court, and other facilities licensed by the state of California. Convalescent homes, nursing homes, and similar facilities providing medical care are included under the definition of "Medical services, extended care."

"Resource protection and restoration" means activities and management of an area to preserve, re-create, and enhance natural resource values such as fish and wildlife habitat, rare and endangered plants, vernal pools, erosion control, and floodwater conveyance.

"Resource-related recreation" means facilities related to passive recreation in open space areas including bicycle and pedestrian trails, picnic areas, parking areas, and interpretive centers.

"Restaurant" means a retail business selling food and beverages prepared and/or served on the site, for on- or off-premises consumption. Includes eating establishments where customers are served from a walk-up ordering counter for either on- or off-premises consumption and establishments where most customers are served food at tables for on-premises consumption, but may include providing food for take-out. Also includes coffee houses and accessory cafeterias as part of office and industrial uses.

"Retail, accessory" means the retail sales of various products (including food service) in a store or similar facility that is located within a health care, hotel, office, or industrial complex. These uses include but are not limited to pharmacies, gift shops, and food service establishments within hospitals, and convenience stores and food service establishments within hotel, office, and industrial complexes. This use category also includes retail associated with industrial uses for the products sold, distributed, or manufactured on site. The permitted retail area of the accessory use is based on the total square footage of the tenant space of a single-use development or the combined floor area of an integrated development in a mixed-use project.

"Retail, general" means stores and shops selling multiple lines of merchandise. These stores and lines of merchandise include but are not limited to art galleries, bakeries (all production in support of on-site sales), clothing and accessories, collectibles, department stores, drug and discount stores, dry goods, fabrics and sewing supplies, florists and houseplant stores (indoor sales only; outdoor sales are plant nurseries and included in the definition of "Garden center/plant nursery"), furniture, home furnishings and equipment, general stores, gift shops, hardware, hobby materials, musical instruments, parts and accessories, newsstands, pet supplies, specialty shops, sporting goods and equipment, stationery, and variety stores.

"Retail, warehouse club" means retail stores that emphasize the packaging and sale of products in large quantities or volumes, some at discounted prices. Sites and buildings are usually large and industrial in character. Patrons may be required to pay membership fees.

"Schools, private and special/studio" includes private educational institutions (e.g., boarding schools, business, secretarial and vocational schools, colleges and universities, establishments providing for courses by mail or online), and special schools/studios (e.g., art, ballet and other dance, computers and electronics, drama, driver education, language, music, photography). Also includes facilities, institutions, and conference centers that offer specialized programs in personal growth and development (e.g., fitness training studios, gymnastics instruction, and aerobics and gymnastics studios, environmental awareness, arts, communications, management). Also see "Indoor fitness and sports facilities."

"Schools, public" means public educational institutions such as community colleges, universities, elementary schools, middle/junior high schools, high schools, and military academies.

"Service station" means a retail business selling gasoline or other motor vehicle fuels. Vehicle services which are incidental to fuel services are included under "Vehicle services – minor."

"Sexually oriented business" means adult bookstores, adult motion picture theaters, adult live theaters, adult video stores, or any establishment that consists of a combination of such uses. An adult bookstore is a building or a portion thereof used by an establishment either (A) where 25 percent or more of the floor space of the area of the building open to the public, and actually used for the display of books, magazines, or other publications, is devoted to the sale of books, magazines, or other publications which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in Section 23.919.060 and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18; or (B) where 25 percent or more of the total number of books, magazines, or other publications offered for sale to the public consist of books, magazines, or other publications which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual

activities as defined in Section 23.919.060 and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18. An adult motion picture theater is a building or portion thereof or an area, open or enclosed, which regularly features motion pictures distinguished or characterized by an emphasis on matters depicting, describing, or relating to specified sexual activities as defined in Section 23.919.060 or specified anatomical areas as defined in Section 23.919.060. An adult live theater is a building or portion thereof or an area, open or enclosed, which regularly features live performances distinguished or characterized by an emphasis on matters depicting, describing, or relating to specified sexual activities as defined in Section 23.919.060 or specified anatomical areas as defined in Section 23.919.060 for observation by patrons or customers. An adult video store is a building or portion thereof used by an establishment either (A) where 25 percent or more of the floor space of the area of the building open to the public, and actually used for the display of videos, is devoted to the sale or rental of videos which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in Section 23.919.060, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18; or (B) where 25 percent or more of the total number of videos offered for sale or rental to the public consist of videos which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in Section 23.919.060, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18.

“Single room occupancy (SRO) facilities” means multi-unit housing for very low income persons that typically consists of a single room and shared bath and also may include a shared common kitchen and common activity area. SROs may be restricted to seniors or be available to persons of all ages. Subsidized versions may be supervised by a government housing agency.

“Smoke shop” means an establishment selling smoking, drug, and/or traditional or electronic tobacco paraphernalia or products where 15 percent or more of the total floor or shelf area is devoted to selling tobacco products (as defined in RCMC Chapter 4.07.030). Limited sales of tobacco products that commonly occur within convenience stores or service stations are not included in this definition. Smoking, as defined in RCMC Chapter 6.84.020(S), shall be prohibited within all smoke shops, unless the establishment has been formally permitted to operate a private smokers’ lounge under applicable state and local laws.

“Storage, personal storage facility” means a structure or group of structures containing generally small, individual, compartmentalized stalls or lockers rented as individual storage spaces and characterized by low parking demand.

“Storage, warehouse” means a facility for the storage of furniture, household goods, or other commercial goods of any nature. Includes cold storage. Does not include warehouse, storage, or mini-storage facilities offered for rent or lease to the general public (see “Storage, personal storage facility”) or warehouse facilities in which the primary purpose of storage is for wholesaling and distribution (see “Wholesaling and distribution”).

“Storage, yards” means the storage of various materials outside of a structure other than fencing, either as an accessory or principal use.

“Supportive housing” means a combination of affordable housing and services. Supportive housing is typically for individuals and families confronted with homelessness and who also have very low incomes and/or serious life challenges. Supportive housing can be coupled with such social services as job training, life skills training, alcohol and drug abuse programs, and case management to populations in need of assistance, including the developmentally disabled, those suffering from dementia, including Alzheimer’s disease, and the frail elderly.

“Tasting room, off-site” means a facility allowing beer, wine, or spirits tasting with on-site and off-site retail sales directly to the public (or shipped). The tasting room facility must be directly affiliated with a minimum of one brewery, winery, or distillery, meeting all applicable requirements of state and federal licensure. The tasting room may be operated as a standalone retail use. Food preparation is not permitted. Pre-packaged foods may be sold on premises. Patrons may carry food on site for personal consumption. Tasting rooms must comply with the retail hours of operation of 10:00 a.m. to 10:00 p.m. On-site tasting rooms are included as an accessory use in “Artisanal and specialty manufacture, display and sales” or “Brewery, winery, distillery.” Any facilities not operating with these standards are considered “Bars and nightclubs.”

"Tattoo parlor" means any establishment that engages in the business of tattooing and/or branding human beings.

"Telecommunication facility" means a facility designed and/or used for the purpose of transmitting, receiving, or relaying voice and/or data signals from various wireless communication devices, including a transmission tower, antenna, and/or other facility designed or used for that purpose. Amateur radio transmission facilities, facilities operated exclusively as part of a public safety network, and facilities used exclusively for the transmission of television and/or radio broadcasts are not telecommunication facilities.

"Theaters and auditoriums" means indoor facilities for public assembly and group entertainment, other than sporting events (e.g., civic theaters, facilities for "live" theater and concerts, exhibition and convention halls, motion picture theaters, auditoriums). Does not include outdoor theaters, concert and similar entertainment facilities, and indoor and outdoor facilities for sporting events; see "Outdoor commercial recreation."

"Thrift store" means a retail establishment selling secondhand goods donated by members of the public.

"Trade school" means a type of higher learning school that focuses on job skill training rather than academics in the liberal arts. Trade schools focus on a particular set of skills that are taught to students looking to enter a certain career field. These schools help to train workers to perform the tasks needed to work in certain fields, and they usually do it in a shorter period of time than traditional universities.

"Transit facilities" means maintenance and service centers for the vehicles operated in a mass transportation system. Includes buses, taxis, railways, etc.

"Transit stations and terminals" means passenger stations for vehicular and rail mass transit systems.

"Transitional housing" means housing containing sleeping, kitchen, and bathroom facilities that is used to ease the transition of homeless individuals to independent living within 24 months. Usually provided with supportive services to assist in finding and keeping permanent housing.

"Utility facilities and infrastructure" includes the following:

A. Fixed-base structures and facilities serving as junction points for transferring utility services from one transmission voltage to another or to local distribution and service voltages. These uses include any of the following facilities that are not exempted from land use permit requirements by Government Code Section 53091: electrical substations and switching stations, natural gas regulating and distribution facilities, public water system wells, treatment plants and storage, telephone switching facilities, wastewater treatment plants, settling ponds and disposal fields. These uses do not include office or customer service centers (classified in "Offices") or equipment and material storage yards.

B. Pipelines for potable water, reclaimed water, natural gas, and sewage collection and disposal, and facilities for the transmission of electrical energy for sale, including transmission lines for a public utility company. Also includes telephone, telegraph, cable television, and other communications transmission facilities utilizing direct physical conduits.

"Urban agriculture" means the production of food in a form and scale that is appropriate for the urban context. Urban agriculture includes: Market garden, private community garden, public community garden, private garden, and aquaculture.

"Urban agriculture stand" means a temporary produce stand that is accessory to an urban agriculture use.

"Vehicle services – major" means the repair, alteration, restoration, towing, painting, cleaning (e.g., self-service and attended car washes), or finishing of automobiles, trucks, recreational vehicles, boats, and other vehicles as a primary use, including the incidental wholesale and retail sale of vehicle parts as an accessory use. This use includes major repair and body work repair facilities dealing with entire vehicles; such establishments typically provide towing, collision repair, other body work, and painting services and may also include tire recapping establishments.

"Vehicle services – minor" means minor facilities that specialize in limited aspects of repair and maintenance (e.g., muffler and radiator shops, quick-lube, smog check). Does not include repair shops that are part of a vehicle dealership on the same site (see "Auto and vehicle sales") or automobile dismantling yards, which are included under "Recycling facility – scrap and dismantling."

"Veterinary facility" means a veterinary facility that is primarily enclosed, containing only enough cage arrangements as necessary to provide services for domestic and exotic animals requiring acute medical or surgical care with accessory outdoor use that provides long-term medical care. Grooming and boarding of animals is allowed only if accessory to the facility use.

"Wholesaling and distribution" means establishments engaged in selling merchandise to retailers; to industrial, commercial, institutional, farm, or professional business users; or to other wholesalers; or acting as agents or brokers in buying merchandise for or selling merchandise to such persons or companies. Includes such establishments as agents, merchandise or commodity brokers, and commission merchants, assemblers, buyers and associations engaged in the cooperative marketing of farm products, merchant wholesalers, and stores primarily selling electrical, plumbing, heating and air conditioning supplies and equipment. [Ord. 8-2015 § 4 (Exh. B); Ord. 13-2014 § 7; Ord. 15-2013 § 3; Ord. 13-2013 § 4 (Exh. B); Ord. 17-2013 § 3; Ord. 12-2011 § 3 (Exh. A); Ord. 7-2010 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 10.1.020)].

[1] Code reviser's note: Ordinance 13-2013 Exhibit B sets out all of Article 11 without intending to amend the entire article. Only sections intended to be amended by the ordinance cite the ordinance in the section's legislative history.

23.1104.050 SIGN DEFINITIONS

"A-frame sign" means a portable sign or advertising device which rests on the ground and is not permanently affixed to the ground or attached to a building.

"Abandoned sign" means any sign (A) which is located on a premises that has been vacated for a period of at least 90 days, (B) which displays no message for a period of at least 90 days, or (C) which no longer advertises or identifies an ongoing establishment, product, or service available on the premises where the display is located for a period of at least 90 days. Abandoned signs are regulated in Section 23.743.140 (Nonconforming and abandoned signs).

"Animated sign" means any sign which uses mechanical or electrical movement or change of lighting, either natural or artificial, to depict action or to create visual motion or the appearance thereof.

"Area (of a sign)" means the measurable surface area of a sign, calculated as described in Section 23.743.090 (General development, maintenance, and removal provisions for all sign types).

"Awnings" means any roof-like structure extending over or in front of a place (i.e., over a patio or in front of a window or door).

"Balloon sign" means a flexible bag made of a material such as rubber, latex, polychloroprene, or a nylon fabric that is filled with a gas such as helium, hydrogen, nitrous oxide, or air. A balloon qualifies as a "sign" when it is larger than eight cubic feet in volume or is stationed at or above 10 feet above the ground.

"Banner" means any sign of lightweight fabric or similar material that is mounted to a building, fence, or wall at one or more edges. Flags shall not be considered banners (see "flag" definition).

"Billboard" means a sign which meets one or more of the following criteria (also see "off-site or off-premises sign"):

A. A permanent structure sign which is used for the display of off-site commercial messages;

B. A permanent structure sign which constitutes a principal, separate, or secondary use, as opposed to an accessory use, of the parcel on which it is located;

C. An outdoor sign used as advertising for hire, e.g., on which display space is made available to parties other than the owner or operator of the sign or occupant of the parcel (not including those who rent space from the sign owner, when such space is on the same parcel or in the same development as the sign), in exchange for a rent, fee, or other consideration; or

D. An off-site outdoor advertising sign on which space is leased or rented.

"Blade/bracket sign" means a small, pedestrian-oriented sign that projects perpendicular from a structure (bracket sign) or is hung beneath a canopy (blade sign; may also be referred to as a "projecting sign").

"Building-attached sign" means a sign placed on a wall, awning, canopy, parapet, or a projecting sign. Also see "wall sign," "canopy sign," and "blade/bracket sign."

"Building sign" means a sign placed on a wall, awning, canopy, or parapet, or a projecting sign.

"Canopy sign" means any sign that is part of or attached to an awning, canopy, or other material or structural protective cover over a door, entrance, window, or outdoor service area.

"Changeable copy sign" means a sign or portion of a sign with characters, letters, or illustrations that can be changed or rearranged without altering the face or the surface of the sign. A sign on which the message changes more than once per day shall be considered an animated sign and not a changeable copy sign.

"Changeable copy sign, electronic" means a sign, or portion of a sign, that (A) by means of any form of illumination, displays electronic fixed text or fixed images, using any types of illumination device and (B) in which said text or images change in sequence. Electronic graphic display signs may include computer programmable, microprocessor-controlled electronic or digital displays. Electronic graphic display signs may project text or images onto buildings or other objects.

"Channel letter sign" means a sign made up of individual letters that are independently mounted to a wall or other surface. The "air space" between the letters is not part of the sign structure but rather of the building facade. A logo may also be considered a channel letter provided it is clearly distinguishable from other sign elements.

"Commercial mascot" means a human or live animal used as a commercial advertising or signaling device. Sometimes called sign twirlers or sign clowns.

"Commercial message" means any sign wording, logo, or other representation that names or advertises a business, product, service, or other commercial activity.

"Community interest group sign" means a sign identifying fraternal, benevolent, social services, and religious organizations and setting forth time, place, and location of meetings within the city.

"Construction sign" means a temporary sign located on a site where physical construction is occurring or is scheduled to begin in the near future.

"Development," for the purposes of this chapter, shall mean a proposed or already-constructed building or group of buildings.

"Digital display area" means the portion of a digital freeway sign that consists of digital display area(s) used for general commercial advertising. See also "sign structure."

"Digital freeway sign" means an off-site outdoor advertising sign with one or more digital display areas. A digital freeway sign may be internally or externally illuminated. Digital freeway signs are always considered off-site signs and are regulated as such.

"Directional sign, on-site" means a sign located on the same property as an establishment, primarily providing direction to guide vehicles and pedestrians to businesses, including but not limited to those signs identifying parking areas and circulation patterns.

"Directory sign" means a pedestrian-oriented sign that identifies or lists the names and locations of tenants at a multitenant site.

"Electronic graphic display sign" means a sign or portion thereof that displays electronic static images, static graphics or static pictures, with or without text information. Electronic graphic display signs include projected images or messages with these characteristics on buildings or other objects.

"Electronic message sign" means an electronic sign that displays one or more messages. An electronic message sign could be used as a message delivery method for a wall sign, a monument sign or other freestanding sign, or a billboard, subject to all applicable provisions and limitations in the code. Digital freeway signs utilizing electronic messaging technology are subject to the standards and permit requirements in Section 23.743.150.

"Electronic graphic display sign" means a sign or portion of a sign that displays electronic, static images, static graphics or static pictures, with or without text information, generated by a number of small matrix elements using different combinations of light emitting diodes (LEDs), fiber optics, light bulbs or other illumination devices within the display area where the message change sequence is accomplished immediately or by means of fade, re-pixelization or dissolve modes. Electronic graphic display signs include computer programmable, microprocessor-controlled electronic or digital displays. Electronic graphic display signs may project text or images onto buildings or other objects.

"Electronic message sign" means an electronic sign, typically comprising a liquid crystal diode (LCD), light emitting diode (LED), plasma, or other digital illuminated sign that displays one or more messages. An electronic message sign is different from an illuminated sign in that the illumination of the display creates the message, rather than illumination illuminating the message. An electronic message sign could be used as a message delivery method for a wall sign, a monument sign or other freestanding sign, or a billboard and is subject to conditional use permit approval per Section 23.743.030 and .040 (Permit requirements and exemptions for signs).

"Establishment" means any nonresidential use of land involving structures, as defined in the building code and the presence of human beings during normal hours of operation such as, but not limited to, businesses, schools, hospitals, hotels and motels, and offices and libraries.

"Exempt sign" means a sign which is not subject to zoning certification or temporary use permit.

"Face change" means a change in color, material, copy, graphics, or visual image that requires the installation of a new or modified sign face, but which does not involve any change to an existing sign structure or mounting device.

"Feather flag" means a temporary, on-site fabric sign installed on a temporary pole made of PVC or other flexible material and commonly used for the temporary promotion of a business, service, or other commercial activity on a specific nonresidential property.

"Flag" means any fabric, banner, or bunting containing distinctive colors, patterns, or design that displays the symbol(s) of a nation, state, local government, company, organization, belief system, idea, or other meaning installed on a permanent pole with a permanent foundation.

"Flashing sign" means an illuminated sign that exhibits changes in light or color effect by blinking or any other such means so as to provide intermittent illumination.

"Freestanding sign" means a sign that is self-supporting in a fixed location and not attached to a building. Permanent freestanding signs are of three types: monument, pole, and pylon. Temporary freestanding signs, typically constructed of wood, are subject to issuance of a temporary use permit as described in Section 23.743.070.

"Future tenant signs" means signs erected for the purpose of announcing the future occupancy of a new tenant, other than the current resident tenant.

"Garage, yard, estate, and other home-based sales" means the occasional nonbusiness public sale of secondhand household and other goods incidental to household uses by a person or persons from a residential use.

"Gas pricing signs" means signs identifying the brand, types, octane rating, etc., of gasoline for sale, as required by state law.

"Gateway entry sign" means a sign located at a major entrance into the city and regulated in Section 23.743.130.

"General advertising" means the business of advertising or promoting other businesses or causes using methods of advertising, in contrast to self-promotion or on-site advertising; also known as advertising for hire.

"Governmental/civic sign" means any temporary or permanent sign erected and maintained by or required by the city or the county, state, or federal government for the purpose of providing official governmental information to the general public, including but not limited to traffic direction, city entrance, or for designation of direction to any school, hospital, historical site, or public service, property or facility.

"Home occupation sign" means a sign located at a residence advertising a business or profession legally conducted in the residence.

"Iconic signage" means expressions of a business without the use of words or copy that thereby make maximum use of logos and graphics to represent the establishment.

"Illuminated sign" means a sign with an artificial light source incorporated internally or externally for the purpose of illuminating the sign. This includes signs made from neon or other gas tube(s) that are bent to form letters, symbols, or other shapes. Excludes electronic message sign, which is separately defined.

"Incidental sign" means a sign, emblem, or decal informing the public of goods, facilities, or services available on the premises, including but not limited to restrooms, phones, credit cards, or hours of business.

"Menu/order board sign" means a sign installed in a drive-through facility and oriented so as to be visible primarily by drive-through customers.

"Monument sign" means a permanent on-site sign constructed upon a solid-appearing base or pedestal, whose exterior is constructed of stone, brick, or concrete, the total width of which is at least 50 percent of the overall height of the sign. See Figure 23.1104-11 (Monument Sign).

Figure 23.743-2: Monument Sign

"Multivision sign" means any sign composed in whole or in part of a series of vertical or horizontal slats or cylinders that are capable of being rotated at intervals so that partial rotation of the group of slats or cylinders produces a different image and when properly functioning allows on a single sign structure the display at any given time of one or two or more images.

"Name plate" means a sign attached to a wall that identifies the occupant.

"Noncommercial sign" means a sign which displays noncommercial speech, e.g., commentary or advocacy on topics of public debate and concern.

"Noncommunicative aspects" means those aspects of a sign which are not directly communicative, such as sign height, setback, illumination, spacing, density, etc.

"Nonconforming sign" means a sign lawfully erected and legally existing at the time of the effective date of an ordinance, but which does not conform to the provisions of this zoning code.

"Off-site or off-premises sign" means a sign which directs attention to a business, profession, commodity, service, or entertainment conducted, sold, or offered elsewhere than upon the same lot or parcel on which said sign is located. This definition shall include billboards, posters, panels, painted bulletins, and similar advertising displays. The off-site/on-site distinction applies only to commercial messages. Off-site signs meet any one of the following criteria:

A. A permanent structure sign which is used for the display of off-site commercial messages;

B. A permanent structure sign which constitutes a principal, separate, or secondary use, as opposed to an accessory use, of the parcel on which it is located;

C. An outdoor sign used as advertising for hire, e.g., on which display space is made available to parties other than the owner or operator of the sign or occupant of the parcel (not including those who rent space from the sign owner, when such space is on the same parcel or is the same development as the sign), in exchange for a rent, fee, or other consideration; or

D. An off-site outdoor advertising sign on which space is leased or rented.

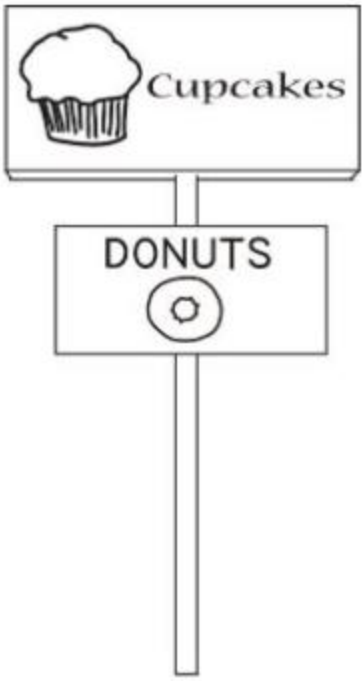
"On-site or on-premises sign" means a sign which directs attention to a business, profession, commodity, service, or entertainment conducted, sold, or offered upon the lot or parcel on which the sign is placed. The off-site/on-site distinction applies only to commercial messages. In the case of multiple-tenant commercial or industrial

developments, a sign is considered on site whenever it is located anywhere within the integrated development. In the case of a duly approved unified sign program, a sign anywhere within the area controlled by the program may be considered on site when placed at any location within the area controlled by the unified sign program.

“Pennant” means any lightweight plastic, fabric, or other material, whether or not containing a message of any kind, attached to a rope, wire, or string, usually in a series, designed to move in the wind and attract attention.

“Pole sign” means an on-site freestanding sign, supported by a sign structure from the ground, which identifies businesses located on the same parcel or in the same integrated development on which the sign is located. Generally, pole signs are supported by one or more metal or wood posts, pipes, or other vertical supports. The support structure is not integrated into the overall design of the sign. See Figure 23.1104-12 (Pole Sign).

Figure 23.743-3: Pole Sign



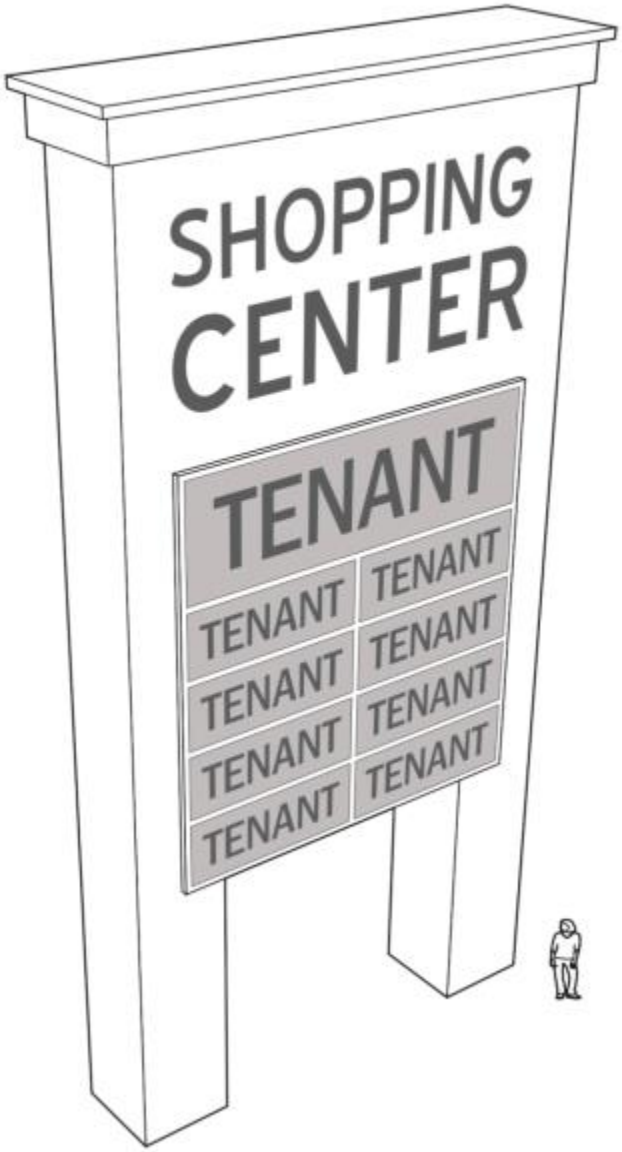
“Portable sign” means any advertising device defined as a sign that is not permanently attached to a building or to the ground. Portable signs include, but are not limited to, signs designed to be transported by means of wheels; signs configured as A-frame or T-frame; menu and sandwich board signs; and umbrellas used for advertising. Clothing or other aspects of personal appearance are not within this definition (see “commercial mascot”).

“Primary site frontage” is the longest frontage of a site that adjoins or fronts onto a public right-of-way.

“Projecting sign” means a sign that projects perpendicular from a structure (bracket sign) or is hung beneath a canopy (blade sign).

“Pylon sign” means an on-site freestanding sign of extensive height, supported by a sign structure from the ground, which identifies businesses located on the same parcel or in the same integrated development on which the sign is located. Pylon signs are designed such that the support structure and the sign face are designed as one architecturally unified and proportional element. See Figure 23.1104-13 (Pylon Sign).

Figure 23.743-4: Pylon Sign



"Readerboard sign" means a sign on which copy is changed manually in the field or electronically, including but not limited to theater marquee signs, business directories, church and museum signs, and gas price signs.

"Real estate sign" means any sign, temporary in nature, the copy of which concerns a proposed economic transaction involving real property. This definition does not include occupancy signs at establishments offering transient occupancy, such as hotels and motels.

"Roof sign" means a sign installed on a roof or projecting above the eave of a building or mounted on an arcade or parapet.

"Roofline" means the top edge of a roof or building parapet, whichever is higher, excluding any cupolas, pylons, chimneys, or minor projections.

"Sign" means any structure, part thereof, device, fixture, or placard or inscription which is located upon, attached to, or painted or represented on any land, or on the outside of any building or structure, or on an awning, canopy, marquee or similar appendage, or permanently affixed to the glass on the outside or inside of a window so as to be seen from the outside of the building, and which displays or includes any numeral, letter, word, model, banner, emblem, insignia, symbol, device, light, trademark, or other representation used as, or in the nature of, an announcement, advertisement, attention arrester, direction, warning, or designation of any person, firm, group, organization, place, commodity, product, service, business, profession, enterprise, or industry when such image is visible from any public right-of-way. Notwithstanding the generality of the foregoing, the following are not within this definition:

A. Architectural Features. Decorative or architectural features of buildings (not including lettering, trademarks, or moving parts).

B. Fireworks, Etc. The legal use of fireworks, candles, and artificial lighting not otherwise regulated by this chapter.

C. Gravestones and grave markers.

D. Manufacturers' Marks. Marks on tangible products which identify the maker, seller, provider, or product and which customarily remain attached to the product even after sale.

E. Newsracks and newsstands.

F. Personal Appearance. Items or devices of personal apparel, decoration, or appearance, including tattoos, makeup, wigs, costumes, masks, etc. (but not including commercial mascots).

G. Symbols Embedded in Architecture. Symbols of noncommercial organizations or concepts including, but not limited to, religious or political symbols, when such are permanently integrated into the structure of a permanent building which is otherwise legal. The definition also includes foundation stones and cornerstones.

"Sign structure" means the portion of a digital freeway sign other than the digital display area, including but not limited to supporting pole(s), display frame and all ancillary equipment and utilities installed on the sign site.

"Subdivision directional sign" means a temporary or otherwise limited-term sign for the purpose of providing direction for vehicular and/or pedestrian traffic to the initial home sales of multiple lots with single or multiple builder(s) within a master planned community, including both single-family and multifamily for-sale products. All other home sales are included within the definition of "real estate sign."

"Subdivision permanent identification sign" means a sign located at the entrance to the subdivision for the purpose of a permanent identification of the subdivision. Such signs are of a permanent nature, usually constructed of long-lasting, weather-resistant materials such as stone or metal.

"Subdivision sign" means a sign identifying the initial home sale and location of land and/or multiple lots with a single builder within an approved residential subdivision/master planned community, including both single-family and multifamily for-sale products.

"Temporary sign" means a sign not constructed or intended for long-term use. If a sign does not qualify as a "structure" under the building code, it is presumably a temporary sign, but subject to the interpretation of the planning director consistent with the interpretations policy in Section 23.743.020(B) (Interpretations). Types of temporary signs include building-attached banners, temporary freestanding signs, and portable signs.

"Three-dimensional object sign" means a sign that comprises a three-dimensional object that graphically or iconically brands an establishment or development. Such signs may be used as both building-attached or freestanding signs. See also "iconic sign."

"Time/temperature sign" means an electronic or mechanical device that shows time and/or temperature but contains no business identification or advertising.

"Under canopy sign" See; "Blade/bracket sign"

"Vehicle sign" means a sign that is attached to and is an integral part of a motorized vehicle or bicycle used directly for the purpose of a particular business and not used primarily as a sign base or for general advertising.

"Vehicle sign (large)" means any sign exceeding 10 square feet in area mounted, painted, placed on, attached or affixed to a trailer, watercraft, truck, automobile or other form of motor vehicle so parked or placed so that the sign thereon is discernible from a public street or right-of-way as a means of communication and which by its location, size, and manner of display is reasonably calculated to exhibit commercial advertising, identifying an on-site business, or supplying directional information to an off-site business. A vehicle sign may be defined as a vehicle that functions primarily as a sign rather than as a transportation device as determined by consideration of any combination of the following factors:

A. The absence of a current, lawful license plate affixed to the vehicle on which the sign is displayed;

B. The vehicle on which the sign is displayed is inoperable as defined by this city code;

C. The vehicle on which the sign is displayed is not parked in an identified parking space on the lot;

D. The vehicle on which the sign is displayed is not regularly used for transportation associated with the use it advertises;

E. The vehicle remains parked on the premises after normal business hours when customers and employees are not normally present on the premises and is not part of the business's vehicle fleet;

F. The vehicle remains parked in the same vicinity on the property in a location which maximizes its visibility from the public street or right-of-way on a regular basis.

"Video display sign" means a sign or portion of a sign that (A) changes its message or background in a manner or method of display characterized by motion or pictorial imagery, which may or may not include text and (B) depicts action or a special effect to imitate movement, the presentation of text or images displayed in a progression of frames which give the illusion of motion, including but not limited to the illusion of moving objects, moving patterns or bands or light, or expanding or contracting shapes, not including electronic changeable copy signs. Video display signs may project text or images onto buildings or other objects.

"Wall sign" means a sign attached directly to an exterior wall of a building or dependent upon a building for support with the exposed face of the sign located in such a way as to be substantially parallel to such exterior building wall which it is attached to or supported by. While generally can signs and channel letter signs are a kind of wall sign, other types of wall signs include, but are not limited to, vinyl or plastic letters affixed directly to the building's surface, text cut into sheet metal that is bolted to a wall, or other such signs.

"Weekend directional stake sign" means a sign, customarily displayed on the weekends, measuring less than nine square feet in area, mounted on a wooden stake, and identifying the location and name of an active new home sales location/subdivision.

"Wind sign" means a sign that spins or is otherwise propelled by the force of air moving across its face.

"Window sign" means a sign attached to, suspended behind, placed, or painted upon the window or glass door of a building and intended for viewing from the exterior of such building. This definition does not include merchandise offered for sale on site when on display in a window. [Ord. 12-2014 § 3 (Exh. C); Ord. 16-2012 § 3 (Exh. A); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.15.030)].

23.1104.060 TELECOMMUNICATIONS DEFINITION

"Antenna" means any system of wires, poles, rods, reflecting discs, or similar devices used for the transmission or reception of electromagnetic waves when such system is either external to or attached to the exterior of a structure or is portable or moveable. Antennas shall include devices having active elements extending in any direction and directional beam-type arrays having elements carried by and disposed from a generally horizontal boom that may be mounted upon and rotated through a vertical mast or tower interconnecting the boom and antenna support, all of which elements are deemed to be a part of the antenna.

"Antenna, amateur radio" means any antenna which is used for the purpose of transmitting and receiving radio signals in conjunction with an amateur radio station licensed by the Federal Communications Commission.

"Antenna, directional" (also known as a "panel antenna") means an antenna that transmits and/or receives radio frequency signals in a directional pattern of less than 360 degrees.

"Antenna, building-mounted" means any antenna directly attached or affixed to a building, tank, tower, or other structure. Building-mounted antennas are identified in two distinct categories herein as follows:

A~~a~~. "Wall-mounted" means attached or affixed to the elevation of the structure.

B~~b~~. "Roof-mounted" means attached or affixed to the rooftop or top of the structure.

"Antenna, ground-mounted" means any antenna with its base (either single or multiple posts) placed directly on the ground or a mast 12 feet or less in height and six inches in diameter.

"Antenna, parabolic" (also known as a "satellite dish antenna") means any device incorporating a reflective surface that is solid, open mesh, or bar configured that is shallow dish, cone, horn, bowl, or cornucopia shaped and is used to transmit and/or receive electromagnetic or radio frequency communication/signals in a specific directional pattern from orbiting satellites or ground transmitters. This definition is meant to include what are commonly referred to as television receive only (TVRO) and satellite microwave antennas.

"Collocation" means a wireless communication facility owned and operated by a communication service provider which is located on the same tower, building, accessory structure, or property as another communication facility owned or operated by a different communication service provider.

"Communication substation" means a telephone switching station or similar facility used to route telecommunication signals from their origin to their destination. Wireless communication facilities (e.g., cellular towers) are included in the use listing "telecommunication facility" and are regulated in Section 23.907.020 (Telecommunication facilities).

"Direct broadcast satellite (DBS) service" means a system in which signals are transmitted directly from a satellite to a small home receiving dish.

"Electromagnetic" means an electrical wave propagated by an electrostatic and magnetic field of varying intensity.

"NIER" means non-ionizing electromagnetic radiation (e.g., electromagnetic radiation primarily in the visible, infrared, and radio frequency portions of the electromagnetic spectrum).

"Related equipment" means all equipment ancillary to the transmission and reception of voice and data by means of radio frequencies. Such equipment may include cables, conduits, connectors, equipment pads, equipment shelters, cabinets, buildings, and access ladders.

"Satellite earth station" means a facility consisting of more than a single satellite dish or parabolic antenna that transmits to and/or receives signals from an orbiting satellite.

"Tower" means a mast, pole, monopole, lattice tower, or other structure designed and primarily used to support antennas. This definition includes ground-mounted structures 12 feet or greater in height and building-mounted structures that extend above the roofline, parapet wall, or other roof screen with a mast greater than six inches in diameter supporting one or more antennas, dishes, arrays, or other associated equipment.

"Wireless communication facility" means a facility that transmits and/or receives electromagnetic signals for the purpose of transmitting analog or digital voice or data communications. It includes antennas, microwave dishes, horns, and other types of equipment for the transmission or receipt of such signals, telecommunication towers or similar structures supporting said equipment, equipment buildings, parking area, and other accessory development.

23.1104.070 SEXUALLY ORIENTED BUSINESS DEFINITIONS

"Adult bookstore" means a building or portion thereof used by an establishment under either of the following circumstances:

A~~a~~. Where 25 percent or more of the floor space of the area of the building open to the public, and actually used for the display of books, magazines, or other publications, is devoted to the sale of books, magazines, or other publications which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in this section, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18; or

B~~b~~. Where 25 percent or more of the total number of books, magazines, or other publications offered for sale to the public consist of books, magazines, or other publications which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in this section, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18.

"Adult live theater" means a building or portion thereof or an area, open or enclosed, which regularly features live performances distinguished or characterized by an emphasis on matters depicting, describing, or relating to specified sexual activities as defined in this section or specified anatomical areas as defined in this section for observation by patrons or customers.

"Adult motion picture theater" means a building or portion thereof or an area, open or enclosed, which regularly features motion pictures distinguished or characterized by an emphasis on matters depicting, describing, or relating to specified sexual activities as defined in this section or specified anatomical areas as defined in this section.

"Adult uses," as used in this zoning code, shall mean sexually oriented businesses.

"Adult video store" means a building or portion thereof used by an establishment under either of the following circumstances:

A~~a~~. Where 25 percent or more of the floor space of the area of the building open to the public, and actually used for the display of videos (tapes, DVDs, etc.) is devoted to the sale or rental of videos which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in this section, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18; or

B~~b~~. Where 25 percent or more of the total number of videos offered for sale or rental to the public consist of videos which are distinguished or characterized by their emphasis on matters explicitly depicting, describing, or relating to specified sexual activities as defined in this section, and which, because of their sexually explicit nature, may, pursuant to state law or county regulatory authority, be offered only to persons over the age of 18.

"Sexually oriented business," as used in this zoning code, is an adult bookstore, an adult video store, an adult motion picture theater, or a live adult theater, or any establishment that consists of any combination of such uses.

"Specified anatomical areas" means:

A~~a~~. Less than completely and opaquely covered human genitals, pubic region, buttock, and female breast below a point immediately above the top of the areola; and

B~~b~~. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

"Specified sexual activities" means:

A~~a~~. Display or manipulation of human genitals in a state of sexual stimulation or arousal;

B~~b~~. Acts of human masturbation, sexual intercourse, or sodomy;

C~~c~~. Fondling or other erotic touching of human genitals, pubic region, buttocks, or female breast.

23.1104.080 HOUSING INCENTIVES AND DENSITY BONUS

"Affordable rent" means monthly housing expenses, including a reasonable allowance for utilities, for rental target units reserved for very low or lower income households, not exceeding the following calculations:

A. Very low income: 50 percent of HUD determined area median income for Sacramento County, adjusted for household size, multiplied by 30 percent and divided by 12.

B. Lower income: 80 percent of the HUD determined area median income for Sacramento County, adjusted for household size, multiplied by 30 percent and divided by 12.

"Affordable sales price" means a sales price at which lower or very low income households can qualify for the purchase of target units, calculated on the basis of underwriting standards of mortgage financing available for the development.

"Density bonus" means a density increase over the otherwise maximum allowable residential density under the applicable zoning district and the land use element of the General Plan.

"Density bonus housing agreement" means a legally binding agreement between a developer and the city to ensure that the requirements of this chapter are satisfied.

"Density bonus units" means those residential units granted pursuant to the provisions of this chapter which exceed the otherwise maximum residential density for the development site.

"Equivalent financial incentive" means a monetary contribution, based upon a land cost per dwelling unit value, equal to one of the following:

A. A density bonus and an incentive(s); or

B. A density bonus, where an incentive(s) is not requested or is determined to be unnecessary.

"Housing cost" means the sum of actual or projected monthly payments for all of the following associated with for-sale target units: principal and interest on a mortgage loan, including any loan insurance fees, property taxes and assessments, fire and casualty insurance, property maintenance and repairs, homeowner association fees, and a reasonable allowance for utilities. Adjustments should be made as necessary for down payment assistance.

"Incentive and concession" means such regulatory concessions as specified in subdivision (I) of Government Code Section 65915 which include, but are not limited to, the following:

A. The reduction of site development standards or a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission including, but not limited to, a reduction in setback and square footage requirements and in the ratio of vehicular parking spaces that would otherwise be required that results in identifiable financially sufficient and actual cost reductions;

B. Approval of mixed-use zoning in conjunction with the housing project if commercial, office, industrial, or other land uses will reduce the cost of the housing development and if the commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing project will be located;

C. Direct financial assistance; and/or

D. Other regulatory incentives or concessions which result in identifiable cost reductions or avoidance.

"Lower income household" means a household whose income does not exceed the lower income limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Health and Safety Code Section 50079.5.

"Moderate income household" means a household whose income does not exceed the moderate income limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Health and Safety Code Section 50093.

"Nonrestricted unit" means all units within a housing development excluding the target units.

"Persons and families of moderate income" shall mean households whose income does not exceed the moderate limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Section 50093 of the California Health and Safety Code.

"Qualifying housing development" is a housing development where the applicant or developer of the housing development agrees to provide one or more of the following:

A. At least 10 percent of the total units of the housing development as target units affordable to lower income households;

B. At least 5 percent of the total units of the housing development as target units affordable to very low income households;

C. At least 10 percent of the total dwelling units in a common interest development project (as defined by subsection (f) of Section 1351 of the California Civil Code) or in a planned development (as defined in subsection (k) of Section 1351 of the California Civil Code) for persons of moderate income; or

D. Senior citizen housing.

“Qualifying senior resident” means senior citizens or other persons eligible to reside in a senior citizen housing development.

“Senior citizen housing development” means a residential development developed, substantially rehabilitated, or substantially renovated for senior citizens that has at least 35 dwelling units and complies with the requirements of California Civil Code Section 51.3.

“Special needs population” means persons identified as having special needs related to any of the following:

A. Mental health;

B. Physical disabilities;

C. Developmental disabilities, including, but not limited to, mental retardation, cerebral palsy, epilepsy, and autism;

D. The risk of homelessness; or

E. Persons eligible for mental health services funded in whole or in part by the mental health services fund, created by Section 5890 of the Welfare and Institutions Code.

“Target unit” means a dwelling unit within a housing development which will be reserved for sale or rent to, and affordable to, very low or lower income households or qualifying senior residents.

“Very low income household” means a household whose income does not exceed the very low income limits applicable to Sacramento County, as published and periodically updated by the State Department of Housing and Community Development pursuant to Section 50105 of the California Health and Safety Code. [Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 4.4.020)].

ATTACHMENT 2

SUMMARY OF SIGNIFICANT CHANGES TO RANCHO CORDOVA MUNICIPAL CODE

This document summarizes the significant changes between the existing zoning regulations and the Public Hearing Draft Municipal Code Titles 8 (Animals) and 23 (Zoning) dated April 2017. With the exception of Article 5, proposed changes are shown using track changes. This summary is presented in the order in which the changes appear in the Municipal Code and only includes chapters with revisions.

Please note that items changed in response to City Council comments and direction at three separate study sessions (November 29, 2016 and January 10 and February 6, 2017) are shown in bold text throughout.

TITLE 8 (ANIMALS)

Chapter 8.12 Beekeeping

1. Added a new chapter for beekeeping with purpose, definitions, and **modified permit requirements and criteria for approval to reflect City Council direction to allow beekeeping by right with enforceable best practices including removal of previous criteria of approval (e.g., orientation of hive, fencing).**

TITLE 23 ZONING

ARTICLE 1 (ADMINISTRATION)

Chapter 23.101 Purpose and Authority

2. Added Section 23.101.045 Zoning code changes on pending applications.

Chapter 23.104 Approval Authority

3. Amended Section 23.104.030 Recommending and approval authority. Clarified approval types, identified level of public hearing required, and referenced section text for recommending, approval, and appeal bodies. Approval types were modified to Non-discretionary, Limited Discretion, and Discretionary (Quasi-Judicial and Legislative) **and corrected in Table 23.104-1: Approval Authority for Entitlements for consistency**. Consolidated AUP and LUP to Administrative Use Permit to streamline the review process and to reduce application costs.
4. Removed Section 23.104.030(B) Consolidated review. Redundant with other section of code.
5. Added Section 23.104.040 Referrals to city council. Process for Director to refer land use decisions to CC outlined.

Chapter 23.107 Interpretation of Code

6. Removed Section 23.107.020(E) Zoning boundaries. Redundant with other sections of code.
7. Section 23.107.030 Official interpretations. Clarified process to include a referral process to CC.

Chapter 23.110 Application Processing

8. Clarified Section 23.110.030 Initiation of application. Updated list of who can initiate applications.
9. Amended Section 23.110.040 Application requirements. Removed specific application content requirements from code and refer to application form in the department.

10. Added Subsection 23.110.040(B) Fees. Provided language regarding cost recovery and processing of applications that have not paid fees due.
11. Added Subsection 23.110.040(C) New Information. Transferred in from another section (determination of completeness).
12. Amended Subsection 23.110.060(B) Incomplete application. Added a requirement for an applicant to file a written request for an extension on the 6-month inactive incompleteness application timeline.
13. Amended Section 23.110.070 Extension. Changed maximum extension from 2 years to 3 years.
14. Removed Section 23.110.110 Staff evaluation and reports, Section 23.110.120 Conditions of approval (information transferred to individual process chapters), Section 23.110.130 Revocation of previously approved entitlements (consolidated to Chapter 23.173 Enforcement), and Section 23.110.150 Land use determinations (information transferred to new sections).
15. Added Section 23.110.110 Notice of pending director determination and opportunity to request hearing. Added due process on limited discretionary decisions by director. Public hearing only provided if requested. If not requested, decision rendered and standard notice of decision provided.
16. Added Section 23.110.120 Notice of public hearing. Updated common noticing procedures for all public hearings (Director and CC level). Added requirement to mail notices to occupants of property within 500 feet of subject site (not just owners) for consistency with neighborhood meeting notice. Added requirement to mail notice to neighborhood associations for consistency with neighborhood meeting notice and director notice of decision standards.
17. Added Section 23.110.130 Public hearing procedures. Updated common public hearing procedures for all hearings (Director and CC).
18. Added Section 23.110.140 Notice of decision. Outlined notice of decision requirements for Director Limited Discretion Decisions and Council Discretionary Decisions. Changed the timeframe from within 7 calendar days to within 3 business days for issuing a notice of decisions after date of decision. Added requirement to mail notices of decisions (director determinations) to occupants of property within 500 feet of subject site (not just owners) for consistency with neighborhood meeting notice.
19. Added Section 23.110.160 Appeals. Clarified appeal process.
20. Added Section 23.110.170 Council call-ups. Transferred in from Chapter 23.167 and clarified call-up process.
21. Added Section 23.110.180 Amendments. Established a 3 tier review process including thresholds (substantial conformance, minor amendment, major amendment).

<u>Chapters 23.113 through 23.158</u>

22. All permit process chapters have been updated to reflect the sections listed below with requested references:
    010 Purpose
    020 Applicability
    030 Application required

040 Approval authority
050 Public hearing notice and procedure
060 Notice of decision
070 Approval findings
080 Conditions of approval
090 Appeals
100 Permit expiration
110 Amendments

Chapter 23.113 Zoning Certifications

23. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the Director (non-discretionary decision), no Notice of Decision required, no public hearing, not subject to appeal, zoning certifications expire after one year if not exercised, but may be extended or amended pursuant to procedures.

Chapter 23.116 Temporary Use Permits

24. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the Director (non-discretionary decision), decision issued in writing within 3 business days, no public hearing, not subject to appeal, temporary use permits expire after one year if not exercised, no extensions permitted, and amendment process applies.

Chapter 23.119 Unified Sign Program

25. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the Director (limited discretion decision), public hearing only if requested, notice of Decision issued per common procedure, may be appealed, unified sign programs expire after three years if not exercised, but may be extended, and amendment process applies.

Chapter 23.122 Similar Use Determinations

26. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the Director (limited discretion decision), public hearing only if requested, Notice of Decision issued per common procedure, may be appealed, similar use determinations do not expire, no amendments, new application required, and approved determinations are required to be added to code annually.

Chapter 23.125 Administrative and Limited Use Permits

27. Eliminated Limited Use Permit and changed corresponding allowed use regulations in Article 3 from LUP to AUP.
28. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the Director (limited discretion decision), public hearing only if requested, Notice of Decision issued per common procedure, may be appealed, expires in three years if not exercised, but may be extended or amended pursuant to procedures.
29. **Included a requirement for Notice of expiration to permit holder.**

Chapter 23.128 Reasonable Accommodation

30. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the Director (limited discretion decision), public hearing only if requested, written determination is required within 45 days of the application being deemed complete, may be appealed, reasonable accommodations expire in three years if not exercised, but may be extended, amendment process applies, condition required limiting reasonable accommodation to applicant, and does not run with land.

Chapter 23.131 Adjustment

31. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the Director (limited discretion decision), public hearing only if requested, Notice of Decision issued per common procedure, may be appealed, adjustments expire in three years but may be extended, and amendment process applies.
32. **Included a requirement for Notice of expiration to permit holder.**
33. Amended Section 23.131.020 Applicability – (B)(4) added limit on total modification allowed, even when combined with other reduction methods (e.g. parking).
34. Clarified Section 23.131.075 Additional approval findings for increased land use density.

Chapter 23.134 Conditional Use Permit

35. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the City Council, public hearing required, Notice of Decision issued per common procedure, not subject to appeal, conditional use permits expire in three years but may be extended, and amendment process applies.
36. **Included a requirement for Notice of expiration to permit holder.**
37. Amended Section 23.134.075 Additional approval findings for condominium conversion. Specific to this chapter and transferred in from Condominium Conversion Permit chapter.

Chapter 23.137 Condominium Conversion Permit

38. Chapter has been deleted. Condominium conversion permits now require a CUP, with specific findings (specified in Section 23.134.075).

Chapter 23.140 Minor Design Review

39. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the Director (limited discretion decision), public hearing only if requested, Notice of Decision issued per common procedure, may be appealed, minor design reviews expire in three years but may be extended, and amendment process applies.
40. **Included a requirement for Notice of expiration to permit holder.**
41. Amended Section 23.140.020 Applicability has been expanded and clarified with thresholds for review. Coordinates with major design review thresholds.

Chapter 23.141 Major Design Review

42. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the City Council, public hearing required, Notice of Decision issued per common procedure, not subject to appeal, major design reviews expire in three years but may be extended, and amendment process applies.

43. **Included a requirement for Notice of expiration to permit holder.**
44. Added Section 23.141.020 Applicability has been expanded and clarified with thresholds for review. Coordinates with minor design review thresholds.
45. Added Section 23.141.075 Additional approval findings for residential design review.

Chapter 23.143 Variance

46. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the City Council, public hearing required, Notice of Decision issued per common procedure, not subject to appeal, variances expire in three years but may be extended, and amendment process applies.
47. **Included a requirement for Notice of expiration to permit holder.**
48. Clarified Section 23.143.075 Additional approval findings for off-street parking variances.

Chapter 23.146 Zoning Amendments

49. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the City Council, public hearing required, Notice of Decision issued per common procedure, not subject to appeal, zoning amendments do not expire, and no amendments (new application required).

Chapter 23.149 Special Planning Areas

50. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the City Council, public hearing required, Notice of Decision issued per common procedure, not subject to appeal, special planning areas do not expire, and amendment process applies.
51. Removed Section 23.149.035 Application contents required.

Chapter 23.152 Specific Plans

52. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the City Council, public hearing required, Notice of Decision issued per common procedure, not subject to appeal, specific plans do not expire, and amendment process applies.
53. Renamed Section 23.152.035 Application contents required – provisions consistent with state law.

Chapter 23.155 General Plan Amendments

54. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the City Council, public hearing required, Notice of Decision issued per common procedure, not subject to appeal, general plan amendments do not expire, and no amendments (new application required).

Chapter 23.158 Development Agreements

55. Updated Sections to reflect new standard organization for process chapters. In summary, approval authority is the City Council, public hearing required, Notice of Decision issued per

common procedure, not subject to appeal, development agreements expire per the terms of the agreement and amendment process applies.

Chapter 23.164 Appeals

56. Information incorporated into Section 23.110.150 Appeals.

Chapter 23.167 Council call-ups

57. Information incorporated into Section 23.110.160 Council call-ups.

Chapter 23.170 Nonconforming Uses and Structures

58. Removed Section 23.170.020 Definitions – relocated to Article 11
59. Amended Section 23.170.070 Nonconforming use permit procedures. Section was updated to expand and clarify the permitting process for nonconforming use permits. NOTE: Subsection 23.170.070(B) may change depending on clarification of applicability (see comment in document).

Chapter 23.173 Enforcement

60. Amended Section 23.173.040 Property management and maintenance. Removed the intro language. Referenced new property maintenance chapters for abatement of weeds, refuse and abandoned materials as well as maintenance of privately owned property visible from the public right of way.
61. Amended Section 23.173.080 Permit revocation or modification. Clarified the permit revocation process. Permit revocation will go back before the original approving body for determination.
62. Amended Section 23.173.100 Recovery of costs and additional fees. Subsection (A) to allow recovery of costs for enforcement action where no permit is required and where a permit is required.

ARTICLE 3 (ZONING DISTRICTS, ALLOWABLE USES, AND GENERAL DEVELOPMENT STANDARDS)

Chapter 23.307 Agricultural Zoning Districts

63. Amended Section 23.307.030 Allowed land uses and permit requirements. Revised Table 23.307-1 to include beekeeping with AUP and reference to new regulations in RCMC 8.12. Changed all previous “L” limited use permit to “AUP” administrative use permit. New definitions added to Article 11.

Chapter 23.310 Residential Zoning Districts

64. Amended 23.310.030 Allowed land uses and permit requirements. **Revised Table 23.310-1 to include beekeeping as Permitted “P” within AG-80, AG-20, RR through RD-7 zoning districts** and reference to new regulations in RCMC 8.12. **Revised beekeeping as not permitted “N” within RD-10 through RMH, the Mixed-Use zones, and GC, M-1, and M-2 zoning districts**. Included community gardens and urban agriculture with corresponding use restrictions as references as applicable. Changed all previous “L” limited use permit to “AUP” administrative

use permit. New definitions added to Article 11. **Amended permit requirements for beekeeping to allow them by right with reference to standards (enforceable best practices)**.

Chapter 23.313 Mixed Use Zoning Districts

65. Amended 23.313.030 Allowed land uses and permit requirements. Revised Table 23.313-1 to include beekeeping, community gardens, urban agriculture, consignment store, brewery, winery, and distillery with corresponding use restrictions as references as applicable. Changed all previous "L" limited use permit to "AUP" administrative use permit. New definitions added to Article 11.
66. **Revised uses and development standard footnotes within OIMU to match the OPMU rezone**.

Chapter 23.316 General Commercial and Industrial Zoning Districts

67. Amended 23.316.030 Allowed land uses and permit requirements. Revised Table 23.316-1 to include beekeeping, urban agriculture, consignment store and brewery, winery, and distillery with corresponding use restrictions as references as applicable. In the GC district, revised multifamily dwellings from permitted to conditional use permit. In the M-2 district, revised hospitals from permitted to conditional use permit. Changed all previous "L" limited use permit to "AUP" administrative use permit. New definitions added to Article 11.

Chapter 23.328 Supplemental Information

68. **This chapter was not deleted. Staff will need to meet with the property owners prior to revisions.**

ARTICLE 5 (FORM BASED ZONING PROVISIONS)

69. Generally reorganized and removed complicated concepts, procedures, and language. Reorganized Article to be more user friendly. (Track changes was not possible due to the nature of proposed edits)

Chapter 23.501 Introduction to Form Based Provisions

70. Simplified and consolidated the chapter to remove several sections and clarify purpose
71. Regulating Plan. Omitted the regulating plan, special transit area requirements, surface parking screening options and removed references throughout.

Chapter 23.504 Village Center Zone Standards

72. Omitted discussion of regulating plan and example village center designs (examples moved to separate implantation manual as helpful user tool, rather than mandate). Re-organized the standards into user friendly tables and diagrams. Clarified purpose of vertical and horizontal mixed use.

Chapter 23.507 Local Town Center Zone Standards

73. Omitted discussion of regulating plan and example village center designs (examples moved to separate implantation manual as helpful user tool, rather than mandate). Re-organized the standards into user friendly tables and diagrams. Clarified purpose of vertical and horizontal mixed use.

Chapter 23.510 Regional Town Center Zone Standards

74. Omitted discussion of regulating plan and example village center designs (examples moved to separate implantation manual as helpful user tool, rather than mandate). Re-organized the standards into user friendly tables and diagrams. Clarified purpose of vertical and horizontal mixed use.

Chapter 23.513 Streetscape Type and Frontage Standards

75. Moved standards from the "Regulating Plan" chapter on frontage types and streetscape types here. Kept Street typology standards as is but provided imagery to illustrate concepts. Clarified that the two pathways are not included in the city's street standards. Make corrections to where the FBC misrepresented the city's street standards. Provided new and additional imagery to illustrate the frontage types.

ARTICLE 7 (SITE PLANNING AND DEVELOPMENT STANDARDS)

Chapter 23.704 Yard Measurement and Projections

76. Relocated definitions to Article 11.
77. Updated Section 23.704.030.F 'setback' measurement to remove contradictions
78. Updated 'setback' definition to remove contradictions and moved definitions to Article 11

Chapter 23.707 Integrated Development

79. Removed Chapter 23.707 as challenging to implement outside of a specific plan and repetitive of other property assembly and zoning options.

Chapter 23.713 Condominium Conversion

80. Relocated definitions to Article 11.
81. Amended several sections to refer to requirements for approval of a conditional use permit, rather than a condominium conversion permit.

Chapter 23.716 Landscaping

82. Amended Section 23.716.020 Applicability to ensure that Special landscape provisions applied to existing residential development projects.
83. Amended Section 23.716.060 Special landscape provisions. Clarified and simplified the pervious surface standards for residential landscaping. Replaced corresponding Figure 23.716-2.
84. Amended Section 23.716.070.C.4 to removed inconsistency in shade canopy requirements.
85. **Removed tree pruning permit language as it will be included in the RCMC Section 19.12 Tree Protection Amendment. Referred reader to RCMC Section 19.12 for additional tree pruning limitation and process.**
86. **Added driveway placement, 5 feet from side property line with landscaping to ensure a break between adjacent residential driveways Section 23.716.060. Provided deviation language.**
87. **Included vehicle overhang language for landscape area, Section 23.716.070.**
88. **Revised Section 23.716.100(B.4) grass must be maintained below 8 inches instead of 12 inches.**

Chapter 23.719 Parking & Loading

89. Relocated definitions to Article 11.
90. Clarified Section 23.719.020 Applicability. Clarified the change in occupancy requirement so that an increase of more than 10 percent in the required number of off-street parking spaces that the Planning Director or his/her designee shall review the parking requirements of the proposed use and must approve the parking plan.
91. Removed definitions to Article 11 (Section 23.719.050).
92. Updated Section 23.719.080 Vehicle parking requirements. Reviewed and revised parking for all uses based on best practices, with particular attention on automotive and office uses.
93. Revised Section 23.719.070.E Compact car spaces. To reduce maximum percentage of compact car spaces from 50% to 25%, per staff direction and best practices.
94. Revised Section 23.719.080 Reductions and exceptions to minimum parking requirements. Reduced reduction for special motor vehicles from 20% to 5%, per staff direction and best practices.
95. Revised Section 23.719.110 Bicycle parking requirements. Increased short-term bicycle parking requirement from 5% to 10% of required motor vehicles parking spaces, per staff direction and best practices.
96. Revised Section 23.719.130 Standards for off-street parking for private residences. Updated paving requirements to allow permeable/alternative paving types. Included examples of acceptable permeable paving materials.
97. **Included language regarding vehicle overhang for parking spaces regarding sidewalk, landscape area, and dimension.**
98. **Revised Section 23.719.130.J Prohibited Commercial Vehicles to park within front yard**
99. **Clarified vehicular overhang restrictions Section 23.719.090(G).**
100. **Prohibited parking of RV, trailers, and vessels within the front yard and street side setback.**
101. **Included Artistic Design for bike racks Section 23.719.120 (E).**
102. **Included "carport" for standards for off-street parking for private residence. Section 23.719.130.**
103. **Included language regarding acceptable vehicle parking surfaces and restriction of parking Section 23.719.130(C.1)**

<u>Chapter 23.728 Outdoor Display, Sales, and Storage</u>

104. Amended section 23.728.020 Permit requirements and exemptions. Resolved conflicts between this section and the cross referenced Section 23.922 Temporary Uses. Made corresponding updates/corrections to the referenced section in Article 9. Modified outdoor storage to be an allowed temporary use, same as outdoor display and sales.

<u>Chapter 23.731 Fences, Walls, and Screening</u>

105. Relocated definitions to Article 11
106. Amended Section 23.731.020 Permit required. Clarified and reduced permitting requirements for non-required fences from Administrative Use Permit to simple Zoning Certification. Residential fences greater than 6 feet in height, up to 7 feet are allowed by right with a Zoning Certification. Fences over 7 feet in height require Design Review (minor).

107. Amended Section 23.731.040 Height limits and locations. Updated allowable fence height to from 6 to 7 feet in the rear and side yard. Updated title of section to list exceptions and included exceptions for lots with topography.
108. Revised Section 23.731.060 Prohibited materials. Updated chain link fence listing to be prohibited entirely except as approved by the designated approving authority or as otherwise required.
109. Revised Section 23.731.080 Fence height and locations. Clarified when screening fencing is required (between non-residential and residential uses). Stipulated that openings in the wall or pedestrian connections may be required at the discretion of the designated Approving Authority.
110. Revised Section 23.731.050 and Table 23.731-1 Fence Locations and Maximum Height. Clarified and rearranged notes.
111. Revised Section 23.731.060 Height Measurement. Clarified and amended fence measurements when on top of retaining walls (maximum height of retaining wall 3 feet and maximum height for fence is 7 feet. Anything higher requires horizontal separation with landscaping between fence and retaining wall).
112. Revised Section 23.731.070 Special fencing and screening requirements. Amended subsection B for retaining walls to allow exceptions to the three foot height limit by the director up to a maximum eight feet to accommodate topographic change and variation.

<u>Chapter 23.734 Accessory Structures</u>

113. Relocated definitions to Article 11.
114. Amended Section 23.734.030 Permit requirements and exceptions. Corrected reference from zoning clearance to zoning certification. Reduced the height exception for enclosed and solid roofed accessory structures from 9 feet to 8 feet.
115. Amended Section 23.734.050 Development standards. Reduced total square footage of all accessory structures on a single parcel, from 50% to 30% of the habitable floor area of the primary residential dwelling for **lots under ½ acre in size**, per staff direction and best practices. Additionally, updated section so that it is consistent with current Code allowances (increased setback requirement of 5' for structures over 120 square feet). Finally, created proportional setback requirements based on the height of the accessory structure. Rearranged Table 23.734 notes and **included landscape features and Zoning certificate requirements. Included architecture language for accessory structures.**
116. Updated Figure 23.734-1: Development Standards for Accessory Structures to match revised setback requirements and rearranged notes to standards where appropriate.
117. **Added Prohibited accessory structures language and directed reader to RCMC Section 16.18.410(A) Nuisance Code.**
118. **Accessory structures over 120 square feet in size are not allowed within residential zoning districts R-10 and above.**

<u>Chapter 23.743 Signs</u>

119. Relocated definitions to Article 11.

120. Amended Section 23.743.030 Permit requirements and exemptions for signs. Changed permit requirements for temporary signs from a temporary use permit to a temporary sign permit and updated references throughout the chapter.

ARTICLE 9 (SPECIFIC USE PROVISIONS)

Chapter 23.901 Residential Uses

121. Relocated definitions to Article 11 and renumbered.
122. Added new standards from State law for Accessory Dwelling units and new term "Junior Accessory Dwelling Units".

Chapter 23.910 Retail, Service, Convenience Store, and Office Uses

123. **Included standards for Convenience store locations and hours that require a CUP. Included updated development standards for all convenience stores.**

Chapter 23.915 Storage, Personal Storage Use

124. **Added Storage, Personal Storage Facility Use location restrictions and Development Standards**

Chapter 23.922 Temporary Uses

125. Amended Section 23.922.030 Temporary use regulations. Added portable storage containers as an exempt temporary use with specific limitations on placement and duration. Additionally, included outdoor storage as an allowed temporary use, and made sure that the section was consistent with Chapter 23.728 Outdoor Display, Sales, and Storage.

Chapter 23.907 Utility, Transportation, and Communication Uses

126. Relocated definitions to Article 11 and renumbered.

Chapter 23.925 Medical Marijuana Dispensaries and Commercial Marijuana Uses

127. Added "Commercial Marijuana Uses" to clarify that Commercial uses are prohibited. Added to commercial use tables that the use is not allowed.

ARTICLE 11 (DEFINITIONS)

Chapter 23.1101 Land Use Descriptions

128. Updated select land use descriptions and added land use descriptions for beekeeping, community garden, urban agriculture, consignment store and brewery, winery, and distillery.

Chapter 23.1104 General Definitions

129. Amended Section 23.1104.010 Purpose. Included reference to specialized definitions provided in subsequent chapters.
130. Updated Section 23.1104.020 General definitions. Added general definitions from throughout the code and alphabetized.

Chapter 23.1106 Condominium Conversion Definitions

131. Added special definitions chapter for condominium conversions and relocated definitions from Article 9.

Chapter 23.1108 Housing Incentives and Density Bonus Definitions

132. Added special definitions chapter for housing incentives and density bonuses and relocated definitions from Article 7.

Chapter 23.1110 Sexually Oriented Business Definitions

133. Added special definitions chapter for sexually oriented businesses and relocated definitions from Article 9.

Chapter 23.1112 Sign Code Definitions

134. Added special definitions chapter for signs and relocated definitions from Article 7.

Chapter 23.1106 Telecommunication Facility Definitions

135. Added special definitions chapter for telecommunication facilities and relocated definitions from Article 9.

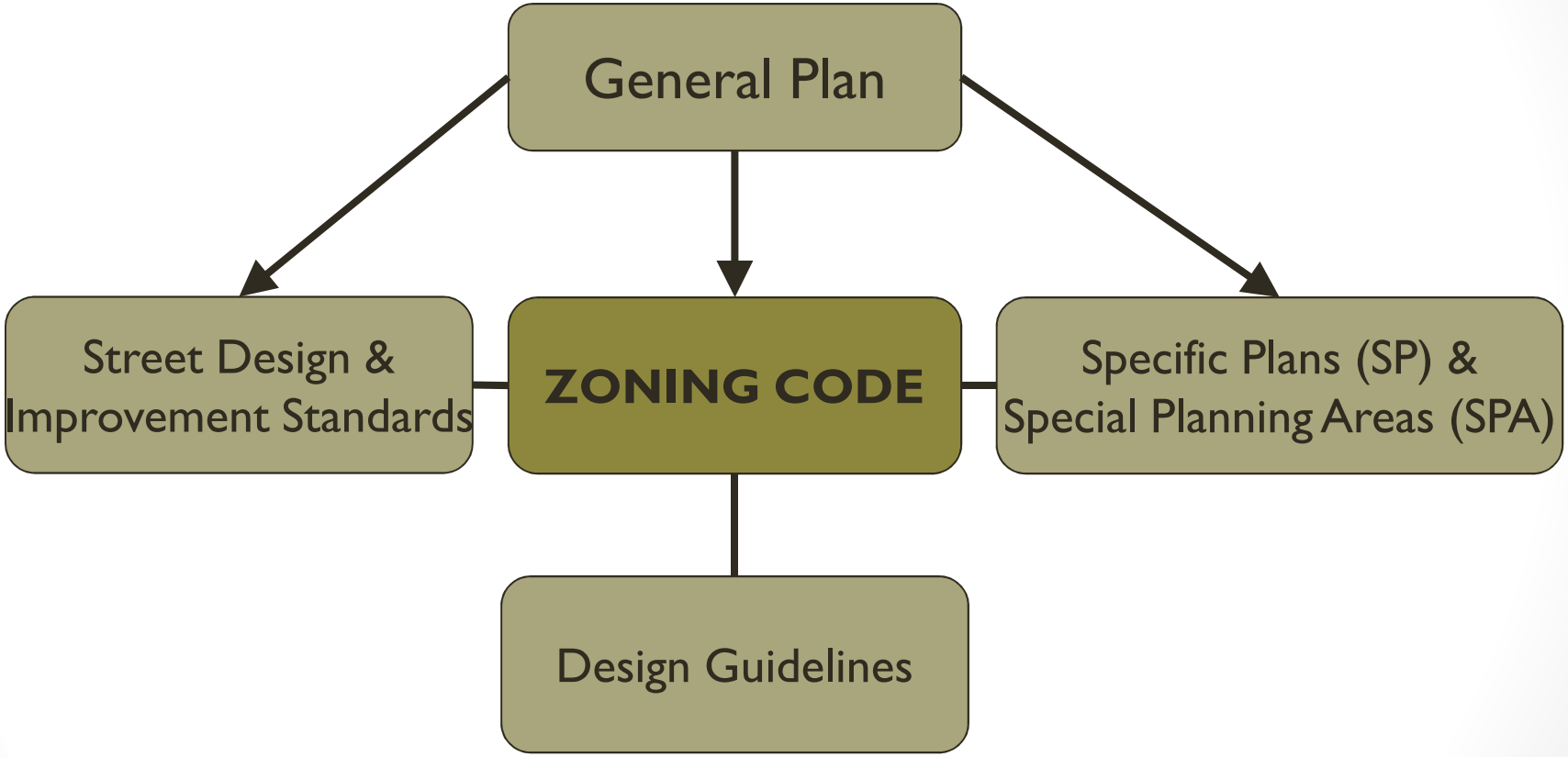
APPROVED STATE BILLS

136. Included and Updated throughout the Zoning Code recent Approved State Bills to include definition and development standards for the following: “Accessory dwelling units” and “Junior accessory dwelling units”

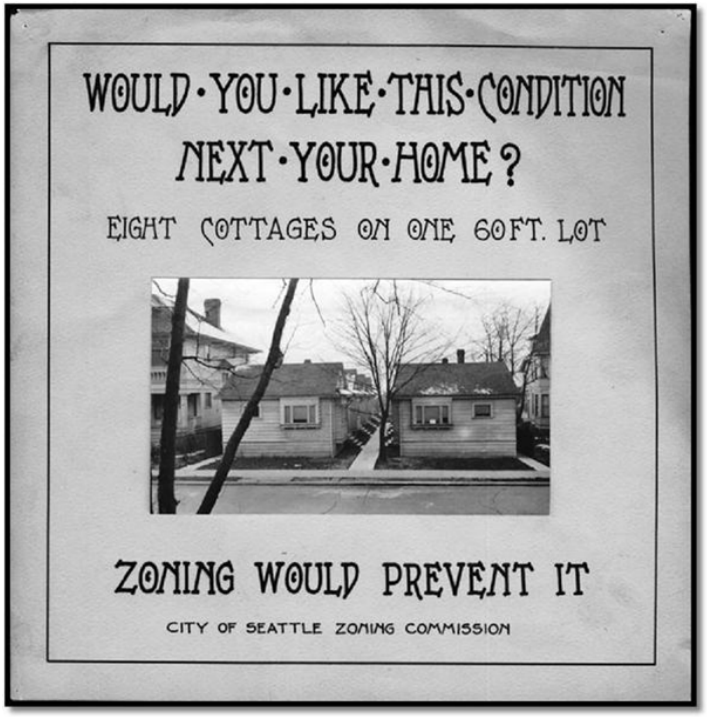
Zoning Code Update

Amendments to Municipal Code Title 8 (Beekeeping) and, Title 23 (Zoning)

"Tools" for Creating a Community



Why have a Zoning Code?



R.C. Zoning Code

In 2006, the City's first Zoning Code was adopted to replace the Sacramento County Code for local land use and development regulations.

Since that time, there have been more than a dozen focused amendments to the Zoning Code as a result of legislative updates, to address specific issues/topics, and in response to applicant requests.

In January 2009, the City conducted its first comprehensive update to both the Zoning Code and Zoning Map.

Purpose of Zoning Code

23.101.010 Purpose of the zoning code.

The purpose of this zoning code is to set forth and coordinate city regulations governing the development and use of land in accordance with the city of Rancho Cordova General Plan. The zoning code is specifically intended to do the following:

A. Serve as the principal tool for implementing the city's General Plan in a manner that protects the health, safety, and welfare of the citizens of Rancho Cordova.

B. Facilitate prompt review of development proposals and provide for public information, review, and comment on development proposals that may have a significant impact on the community.

C. Create a comprehensive and stable pattern of land uses to help ensure the provision of adequate water, sewerage, transportation, drainage, parks, open space, and other public facilities.

D. Conserve and protect the city's natural resources and features such as creeks, significant trees such as heritage oaks, historic and environmental resources.

E. Create a complete multi-modal transportation network that promotes pedestrian-oriented development, safe and effective traffic circulation, and adequate facilities for all transportation modes (e.g., walking, bicycling, driving, and using transit).

F. Require that permitted uses and development designs provide reasonable protection from fire, flood, landslide, erosion, or other manmade or natural hazards.

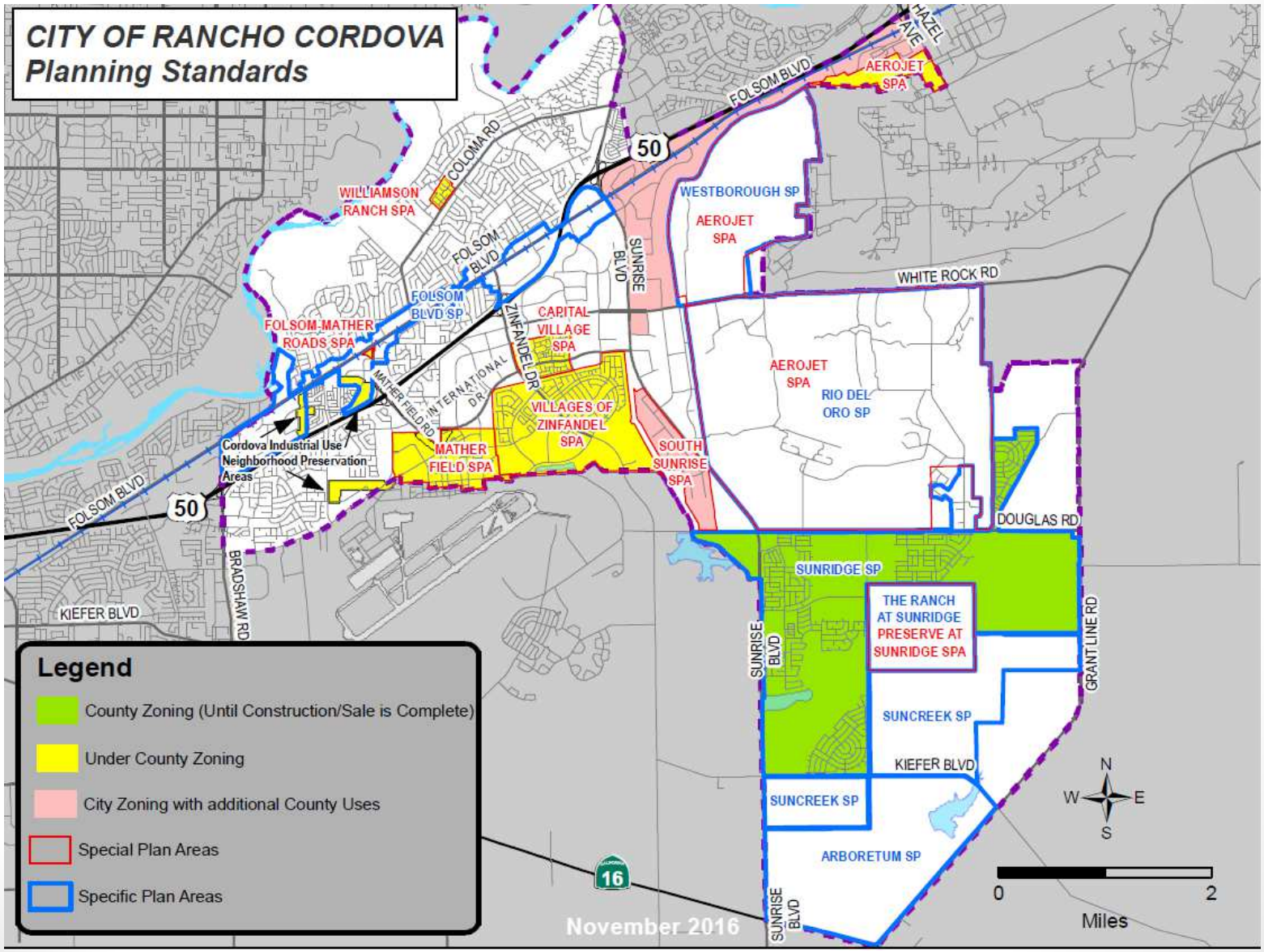
G. Ensure compatibility between residential and nonresidential development and facilitate the development of compatible mixed-use developments

Zoning Code - Evaluation

An evaluation of the current code reveals:

- **Plenty of variety of options for potential development:**
  - **Multiple zoning districts**
  - **Multiple allowable uses**
  - **Flexible development standards**
- **Cumbersome application processes:**
  - **Excessive application types and processes – too many layers**
- **Conflicting or inconclusive development standards:**
  - **Resulting in difficult and inconsistent enforcement**
- **Challenging to follow for an inexperienced user:**
  - **Processes in multiple locations of document**
  - **Multiple definitions throughout the document**
  - **References to former County uses**

Zoning Code Applicability

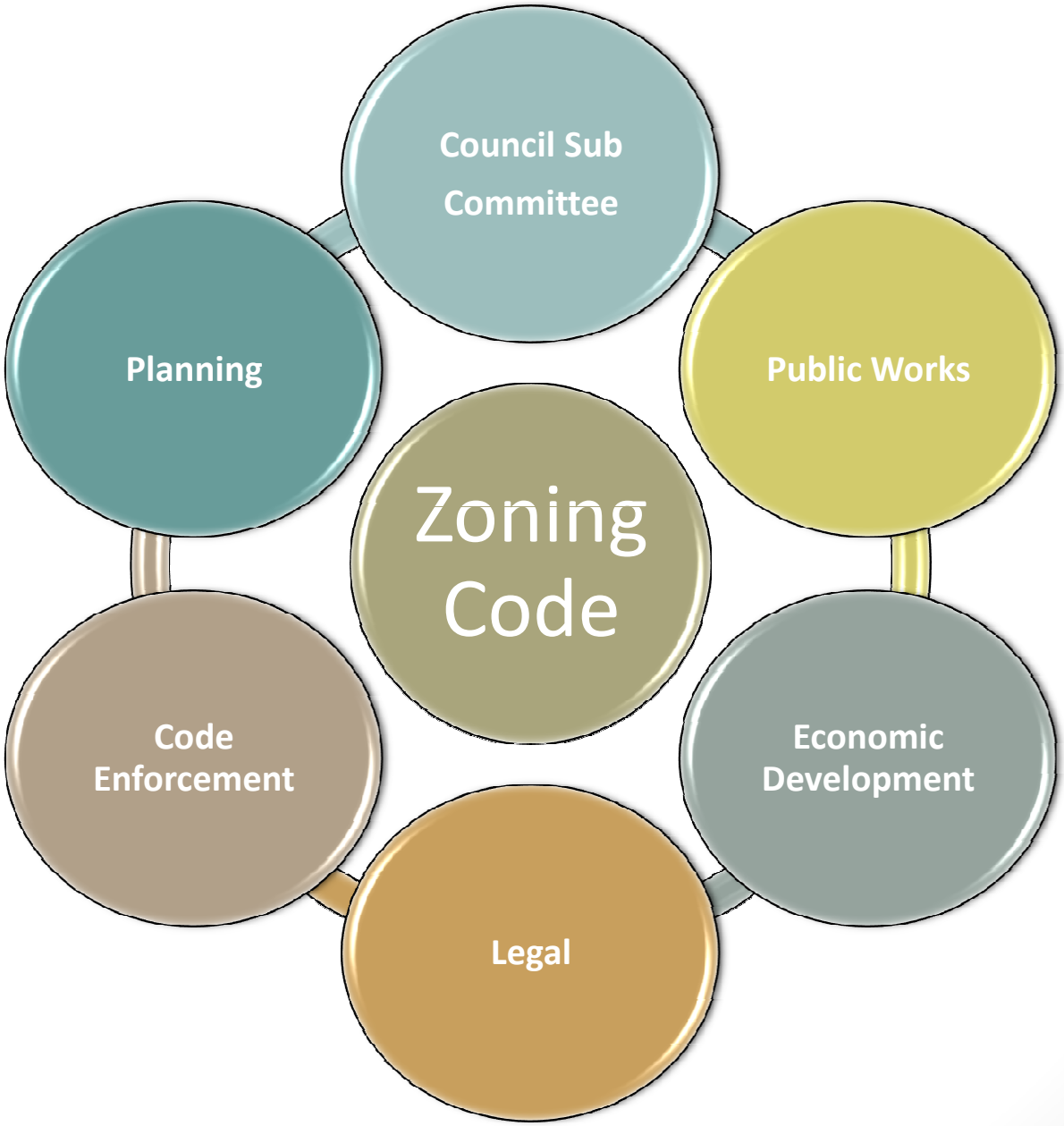


Zoning Code Update - Goals

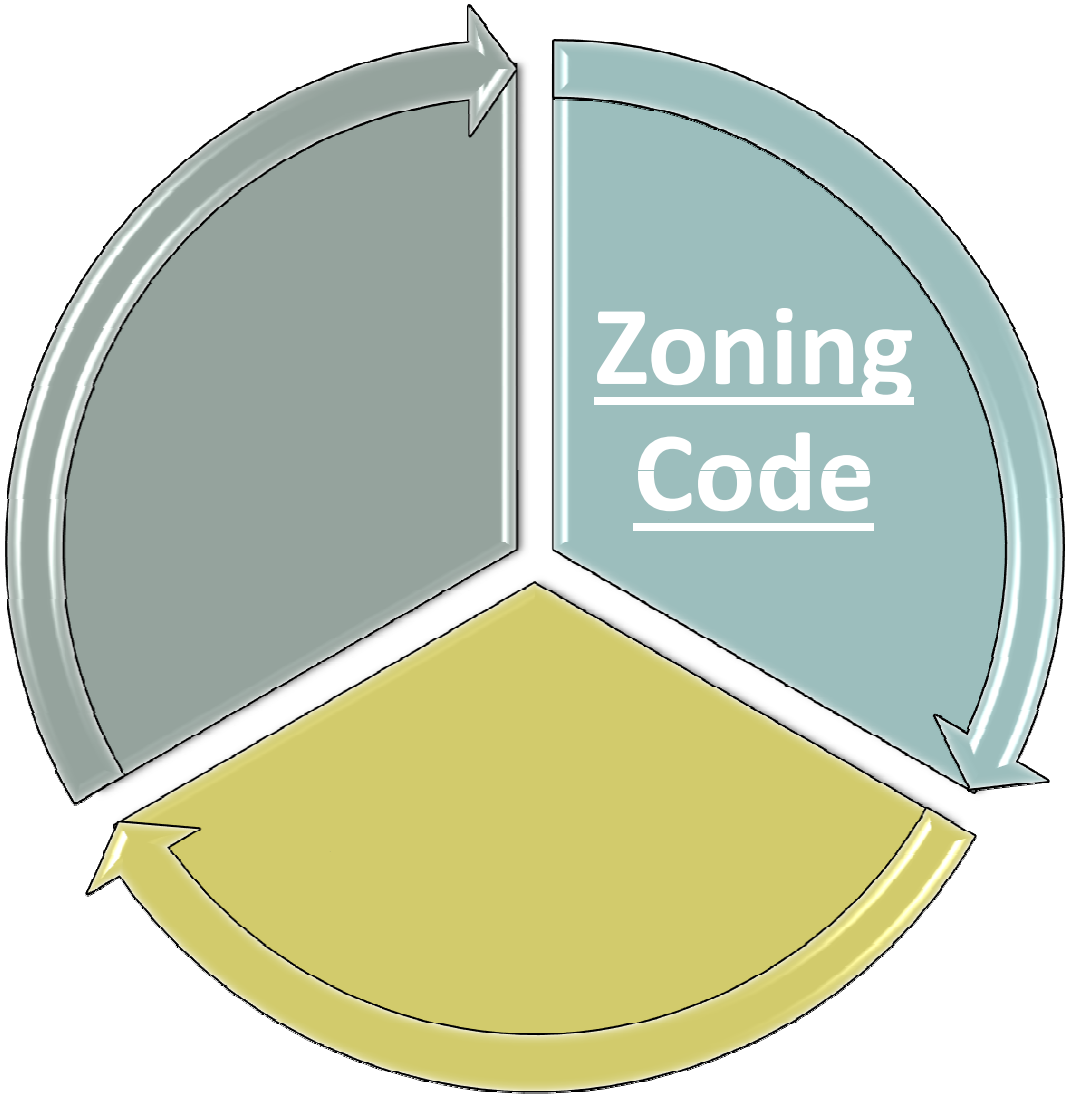
The proposed Update seeks to:

- **Streamline the City's development approval process:**
  - **Simplify the entitlement process (fewer application types)**
  - **Allow more uses in more zoning districts**
- **Ensure that the Zoning Code is an asset vs. an obstacle to new business development opportunities.**
- **Eliminate conflicts within the document**
- **Present zoning matters requiring Council direction to ensure proper implementation:**
- **Incorporate new changes desired by the Council Sub-Committee and required by new legislation:**
  - **Bee Keeping Ordinance**
  - **Urban Agriculture provisions**
  - **SB 5 Flood Control**
  - **Second Dwelling Units**
- **Ensure Council's vision is being implemented!**

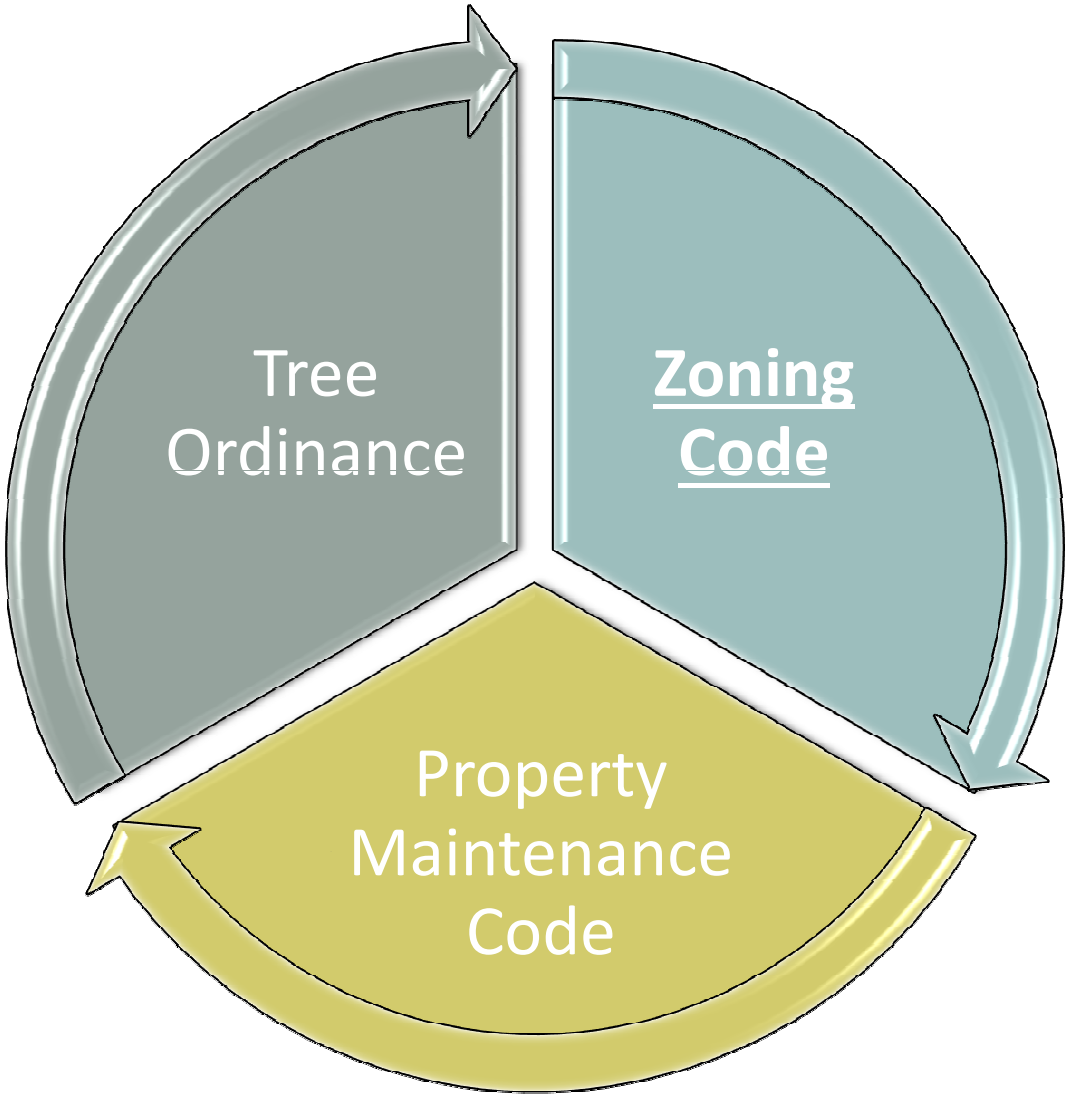
Collaborative Process



Zoning Code = One Piece



The "Bigger Picture"



April 25th Workshop

Chapter Overview

Article One: ***Administration***

Article Three: ***Zoning Districts, Allowable Uses, and General Development Standards***

Article Five: ***Form Based Zoning Provisions***

Article Seven: ***Site Planning & Development Standards***

Article Nine: ***Specific Use Provisions***

Article Ten: ***Specific Plans and Special Planning Areas***

- **No updates or changes proposed**

Article Eleven: ***Definitions***

Other:

- **Inclusion of new Bee Keeping standards in Chapter 8.12**
- **Incorporation of new legislative zoning standards**
  - **Accessory dwelling units & Junior Accessory dwelling units**

Proposed Amendments - Article 1

- Modified description of land use permit and approval types:
  - Non-discretionary
  - Limited Discretion
  - Discretionary (Quasi-Judicial and Legislative)
- Consolidated Administrative Use Permit (AUP) and Limited Use Permit (LUP) to AUP
  - **Results in reduced application fees for simpler projects**
- Codified Council referral and call up process
- Updated permit processing procedures
  - Design Review Thresholds

Proposed Amendments - Article 3

- Added new use classifications and corresponding allowed use regulations:
  - Urban agriculture
  - Community gardens
  - Beekeeping
  - Consignment store
  - Brewery, winery, and distillery
- Updated AUP/LUP requirements
- Added a few notes to clarify ambiguities

Proposed Amendments - Article 5

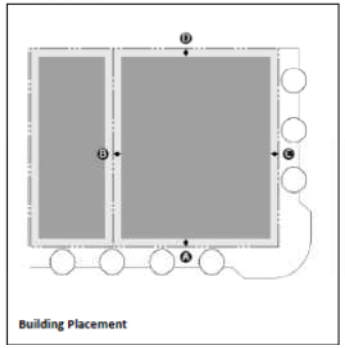
- Reorganized and removed complicated concepts, procedures, and language:
  - Removed regulating plan, special transit area requirements, and surface parking screening
  - Relocate example design considerations for 3 types of centers to a separate implementation manual as helpful user tool
  - Re-organized standards into user friendly tables and diagrams (including some updated graphics)

Chapter 23.507

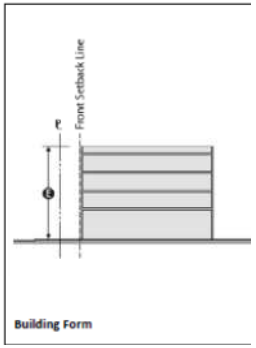
LOCAL TOWN CENTER ZONE STANDARDS

Purpose

The purpose of this zone is to provide vil
needs for a collection of neighborhoods th
concept of the General Plan. Nightlife is
sidewalks, bicycle trails, and transit route
centers created in this zone will provide ped
(light rail or BRT), the intensity of devel
greater mix of uses to support transit servi
this zone.



Building Placement

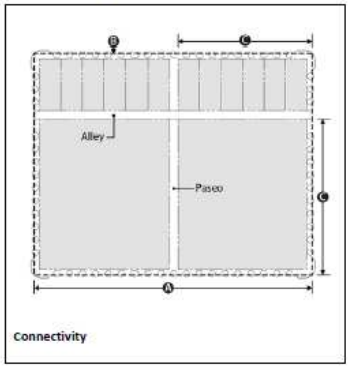


Building Form

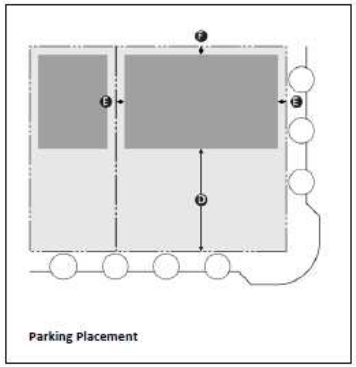
Building Placement	
Setback	
Primary Building Setback (build-to line)	
Front setback (A)	0 feet min./ 10 feet max.
Side yard (B)	0 feet min.
Side street or internal circulation street (C)	0 feet max.
Rear yard and alley (D)	0 feet min.
Accessory Building Placement	
Front yard	n/a
Side street	n/a
Side yard	n/a
Rear yard and alley	n/a

Building Form	
Building Frontage	
Primary street	70% min
Side street[1]	50% min
Floor Area Ratio (FAR)	
Minimum FAR	0.3
Maximum FAR	1.5
Building Height	
Minimum height	20 feet
Maximum height(E)	65 feet

[1]Building is located within required side yard or side street or circulation street area.



Connectivity



Parking Placement

Allowed Use Types
Moderate-sized entertainment venues
Uses that facilitate positive evening and nighttime activity
Office uses (as secondary uses)
Medium-density residential (as secondary uses, 6.1 to 18.0 units per acre)
High-density residential (as secondary uses, 20 to 40 units per acre)
Transit-oriented development when adjacent to fixed station locations

Allowed Frontage Types
Allowed frontage types are associated with each streetscape type. See preferred streetscape types below and Chapter 23.513 (Streetscape type and frontage type standards).

Streetscape Types
Major Arterial (preferably no more than one fronting an edge of each town center)
Minor Arterial
Nonresidential Collector Street
Residential Collector Street
Main Street
Nonresidential Local Street
Standard Residential Street
Minor Residential Street

Density	
Minimum density	6.1 du/acre
Maximum density	18 du/acre
Connectivity and Parking	
Connectivity[2]	
Maximum block length (A)	600 feet
Maximum block perimeter (B)	2,000 feet
Maximum pedestrian block length (C)	350 feet
Parking Placement	
Setbacks from public or private streets (D)	Rear 75%of lot
Side yard setback (E)	0 feet min.
Rear yard and alley setback (F)	5 feet min.
Required Spaces	
Parking ratios must meet City standards as identified in Municipal Code Title 23 Chapter 23.719.	

2. Pedestrian connections must comply with the specifications for paseos or multi-use paths outlined in RCMC 23.513 (Streetscape type and frontage type standards).

Internal circulation streets are private or public streets on commercial or residential lots which access either buildings or parking areas. Internal circulation streets must be provided every 350 feet along any one block face (minimum) and must comply with the specifications for main street, nonresidential collector street (commercial), standard residential street, or minor residential street outlined in RCMC 23.513 (Streetscape type and frontage type standards).

Proposed Amendments - Article 7

- Removed integrated development chapter
- Updated off street parking requirements, reduce maximum percentage of compact car spaces, update bicycle parking standards
- Changed permit requirements for fences
- Amended Landscaping section to add more standards regarding impervious surfaces and maintenance of yards.

Proposed Amendments - Article 9

- Relocated special use definitions to Article 11
- Added new standards for accessory dwelling units to comply with State law (e.g., Junior Accessory Dwelling Units)
- Amended temporary use regulations for portable storage containers
- Added urban agriculture regulations
- Added “Commercial Marijuana Uses” to clarify that Commercial uses are prohibited

Proposed Amendments - Article 11

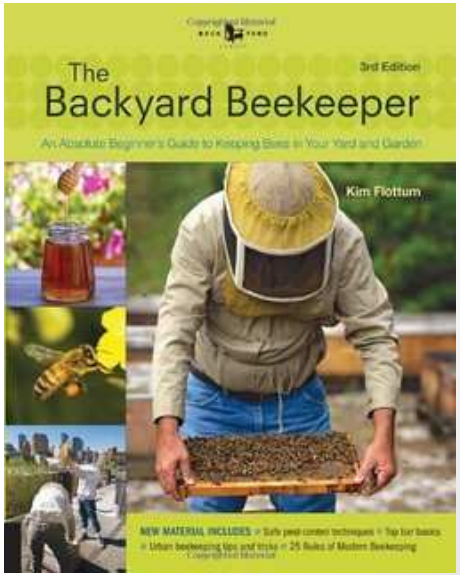
- Added new land use descriptions for beekeeping, community garden, urban agriculture, consignment store and brewery, winery, and distillery
- All definitions moved to this Article and organized by general and specialized terms:
  - condominium conversions definitions
  - housing incentives and density bonus definitions
  - sexually oriented business definitions
  - sign code definitions
  - telecommunication facility definitions.

Key Issues to Review

- Bee Keeping ordinance
- Urban Agriculture provisions
- Other code enforcement items
  - Front yard landscape/hardscape
- Accessory Structure standards
  - Landscape Features
- Personal Storage Facilities standards

"Beekeeping Best Practices"

- No permit/application process involved
- Development Standards:
  - Lot minimum = 6,000 sf
  - Lots 6-10,000 sf = 2 hives
  - Lots 10-20,000 sf = 4 hives
  - Lots > 20,000 sf = 6 hives
- Not encouraged in front yard
- 10 foot setback (rear and side yards)
- Must provide adequate water source.
- Comply with Food and Agriculture Code
- Allowed in most residential zones
  - Precluded in R-10 & higher zones



Urban Agriculture

Various forms of Urban Ag proposed:

- Private Garden
  - Accessory small garden on a private residence
  - **This definition does not include incidental fruit and vegetable plants as part of an ornamental garden for individual, rather than resale use.**
- Market Garden
  - Production of fruits, vegetables & flowers for public sale/donation
- Community Garden – Private & Public
  - Production of fruits, vegetables & flowers usually for consumption by neighborhood growers.
- Aquaculture
  - Cultivation of marine or freshwater fish or plants under controlled conditions

Urban Agriculture

Various allowances & development standards proposed:

- Permitted in residential and non-residential zones
  - AUP permit required for gardens greater than 1 acre
  - CUP required for Public Community Gardens
  - Must be maintained in a clean & orderly manner!
- Urban Ag Stand allowed in non-residential zones
  - 120 square foot sales stand
- Design and Operational standards for "Private Gardens"
  - Not allowed in front yards
  - **Fallow land must comply with storm drain ordinance**
  - Sales allowed Tues & Sat; 8 am – 7 pm
    - Only food produced on-site

Code Enforcement Items

Front Yard landscape/hardscape:

- Issue: Over-expansion of driveways in front yards

- Code limits amount of “hardscape” surfaces in front yard to 40% in order to avoid large masses of concrete along public street

Front Yard (continued)

Solutions:

- Use of “Ribbon” driveways to avoid exceeding 40% requirement.

Yes

No

- Driveway must lead to parking/staging area behind front yard.
- Driveways (concrete) must have 5 foot separation from side property line.

Accessory Structures

Defined: A detached accessory structure or building which is subordinate to, and the use of which is customarily incidental to, that of the main building, structure or use on the same lot. The structure is either entirely enclosed by walls and a solid roof or is partially enclosed with a solid roof.

- Includes: garages, greenhouses, pool-houses, sunrooms, workshops, storage sheds, and carports, patio covers, and gazebos with solid roof construction.

Examples to avoid

And more …

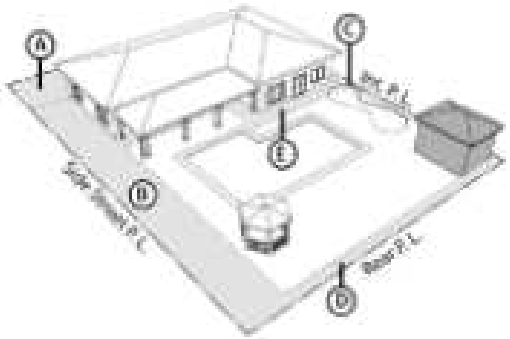
How? Proposed Amendments - Article 7

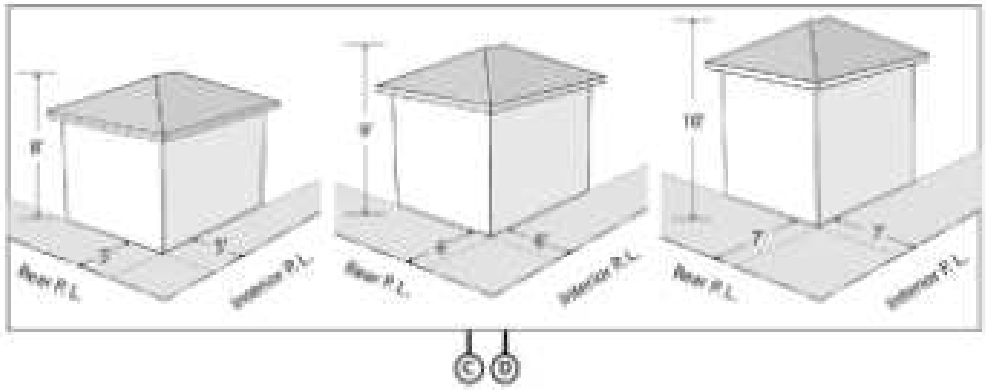
- Included new section: **23.734.035 Prohibited accessory structures.**
- Included new **Development Standards** for all accessory structures.
  - No structures greater than 120 s.f. for RD-10 & higher.
- Included new **Architectural Standards** for all accessory structures.
  - Structures must be compatible with primary residence in design and materials (& finishes).
  - Pre-fab kits less than 120 s.f. are exempt.

More Standards…

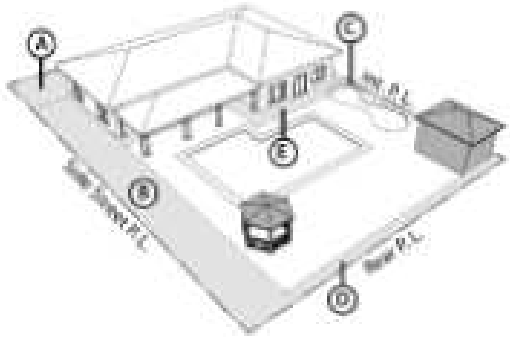
- Reduced total square footage of all accessory structures from 50% to 30% of primary dwelling for lots less than one acre.
  - For lots greater than one acre, accessory structures can be allowed up to 50%.
- No more than 30% of the rear yard can be covered by accessory structure.
- Created proportional setback standard by height of accessory structure

Figure 23.734-1: Development Standards for Accessory Structures

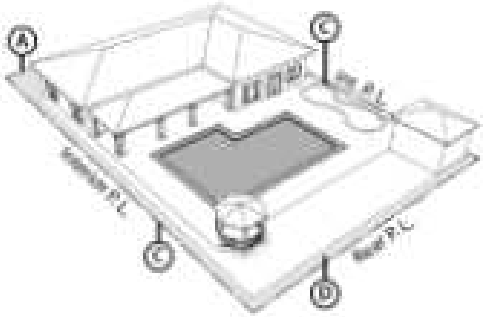




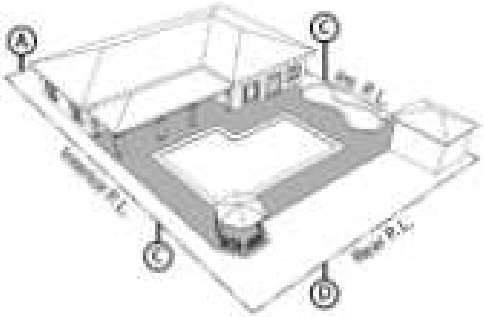
Accessory Structure Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 5' for structures 8' tall; plus 1' per every foot above 8' in height
D. Rear Property Line - 5' for structures 8' tall; plus 1' per every foot above 8' in height
E. Primary Structure - 6'



Smaller Accessory Structure* Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 3'
D. Rear Property Line - 3'
E. Primary Structure - 6'
*Structures may measure no more than 120 sq. ft. and less than 8' in height



Swimming Pool or Spa Setback from:
A. Front Property Line - Consistent with primary structure
B. Side Street Property Line - Consistent with primary structure
C. Interior Property Line - 3'
D. Rear Property Line - 3'
*For safety, the Building Code requires a fence around the pool measuring at minimum 5' in height.



Pad (e.g. Concrete) Setback from:
A. Front Property Line - 0'
B. Side Street Property Line - 0'
C. Interior Property Line - 0'
D. Rear Property Line - 0'

Table 23.734-1: Development Standards for Accessory Structures

Accessory Use	Type	Interior Property Line	Rear Property Line	Zoning Certification
General Accessory Structure	Square footage less than 120 and less than 8 feet in height overall	3 feet The structure shall not be placed closer to the front lot line than the farthest back front wall of the principal building.	3 feet	No
	Square footage 120 and more and / or more than 8 feet in height overall	For structures 8 feet in height, the minimum setback is 5 feet. The structure's setback shall be plus 1 foot per every foot above 8 feet in height. The structure shall not be placed closer to the front lot line than the farthest back front wall of the principal building.	For structures 8 feet in height, the minimum setback is 5 feet. The structure's setback shall be plus 1 foot per every foot above 8 feet in height.	Yes
Swimming Pools, Spas, and Pool Equipment (Setbacks shall be from the right-of-way or property line to the water line or pool equipment)		3 feet	3 feet	Yes
Landscape Features	Square footage less than 120 and less than 8 feet in height	3 feet	3 feet	No
Pad, less than 8 inches tall		None	None	No
Pad, Driveway		5 feet from the property line	None	No

Landscape Features

"Landscape feature" means a detached decorative structure typically used in conjunction with plant materials for aesthetic enhancement, such as patio trellis covers, pergolas, and gazebos with nonsolid roof construction, arched trellises, vertical lattice structures, statues, and similar features.

Clarifications

- Landscape features that are smaller than 120 square feet in size with no portion of the structure equal to or greater than 8 feet in height shall maintain minimum 3 feet setbacks.

- Landscape features that exceed 120 square feet in size and greater than 8 feet in height shall meet the accessory structure standards and setbacks.

Mini-Storage Uses

Recent CUP request for a proposed mini-use facility raised questions about the need for design and locational standards for this use type.

- Presently, personal storage facilities are allowed in the M-1, M-2, and LIBP zone districts as a Permitted Use.
  - Allowed in the OIMU zone district with a CUP
- No development or design standards are required for this use type.

Use Standards

To address concerns regarding the design and locations of future mini-storage uses, Council recommended incorporating additional design and development standards. These standards address:

- Locational Requirements:
  - Shall not be within ¼ mile of existing storage facility, or an existing or planned light rail station.
  - Shall not be located within 250 feet of Highway 50, Folsom Blvd, Sunrise Blvd, or Zinfandel Drive.
- Development and Design Standards:
  - All personal storage shall occur within enclosed building (except as provided in this section)
  - Open storage must comply with multiple standards to ensure storage is not visible from a public street and residential areas.
  - No vehicle maintenance or repair is allowed.
  - All perimeter buildings and primary building facades shall be architecturally treated with quality building materials and treatments.

Items to review later

Items to be evaluated as part of future annual update(s):

- **Sign code (new laws)**
- **Marijuana rules**
- **Zoning vs. Land Use Map (internal consistency)**
- **Multiple zoning districts (residential & commercial)**
- **Cold Weather Shelter provisions**
- **Solar energy systems (new laws)**
- **Overhead utility lines**
  - **Council Sub-Committee item**

Recommendation

Open public hearing, take public comment, and introduce and waive the first reading of Ordinance 4-2017 which will approve:

An Ordinance Amending Title 8 (Animals) Regarding Beekeeping and Title 23 (Zoning Code) of the Rancho Cordova Municipal Code Regarding Zoning Permits and Procedures, Specific Allowed Uses, Form Based Zoning, Select Planning and Development Standards, Limited Specific Use Provisions, and Updated Definitions

RANCHO CORDOVA ZONING CODE AMENDMENTS ERRATA SHEET 4-17-17

In response to City Staff questions and concerns, the following changes have been prepared for Public Hearing Item 15.1. Language proposed for removal is shown with strike through text and language proposed to be added is shown in bold and underlined text.

TITLE 23 (ZONING)

Chapter 23.101 Purpose and Authority

23.101.045 Zoning code changes on pending applications.

The enactment of this title or amendments to its requirements may have the effect of imposing different standards on new land uses, development, and/or structures than those that applied to existing land uses, development, and/or structures. ~~Following the effective date of this title, or any amendments to this title, the following provisions shall apply:~~

~~A. Pending Applications. All land use permit applications that are pending before the city shall be processed according to the regulations in effect when the application was first submitted before the designated approval authority. If final action on the application is delayed for more than 60 days from the date of the first hearing by the designated approval authority, the application shall be considered based upon the regulations in effect at the subsequent hearing.~~

~~B. Approved Projects Not Yet Under Construction. Any structure authorized by a limited or quasi-judicial permit or action for which construction has not begun as of the effective date of this title or any amendment may still be constructed in compliance with the approved permit, as long as construction is completed and the approved land use is established before the expiration of the permit or, where applicable, before the expiration of any approved time extension.~~

~~C. Projects Under Construction. Any structure that is under construction pursuant to a building permit as of the effective date of this title or any amendment may be completed and need not be changed to satisfy any new or different requirements of this title so long as construction is beyond the approval of the first building inspection on the effective date of this title or any amendment and completion is being diligently pursued. Such a structure shall be deemed to be a lawfully existing building.~~

Chapter 23.110 Application Processing

23.110.170 Council call-ups.

A. Applicability. The council may elevate only the following types of decisions for review and action:

1. Limited discretion decisions as listed in Table 23.104-1;

2. Official interpretations of the zoning code made by the director in accordance with Section 23.107.030 (Official interpretations).

B. Filing. A council call-up may be requested by any member of the council.

C. Timing and Form of Appeal. Requests for call-up shall be filed with the department within 10 calendar days following the date of the final determination being appealed. All requests shall be submitted in writing, together with the name and signature of the council member(s). The written appeal shall

specifically state the pertinent facts of the case and the basis for the appeal**; but the Council member shall not state their opinion on the matter or give any indication of how they intend to vote**.

D. Processing.

1. Scheduling of Hearing. After a council call-up request has been received in accordance with Section 23.110.170(C), the city clerk shall schedule the matter for the next regularly scheduled council agenda.

2. Public Hearing Notice. Council call-up items shall be noticed for public hearing in accordance with Section 23.110.120 (Notice of public hearing). If more than one council member requests to call an item up, the requests shall be consolidated and noticed and heard as one proceeding.

3. Withdrawal of a Request. A request may be withdrawn by the requesting council member at any time prior to the rendering of a final decision. The council call-up proceedings shall terminate as of the date the withdrawal is received by the city. If multiple requests for call-up were received, then withdrawal of all call-up requests received must be made to terminate proceedings.

4. Scope of Review. The council may consider any issue associated with the decision under consideration, in addition to the specific grounds for call-up. The council may also consider any environmental determination applicable to the permit or decision under consideration.

5. New Evidence. If new or different evidence is presented during the call-up hearing, the council may refer the matter back to the original approval authority as applicable for a report on the new or different evidence prior to final decision.

6. Effective Date of Decision. A decision by the council on any item called up for review and action is effective as of the date of the decision.

7. The findings, decision, and action of the council shall be final.

Chapter 23.716 Landscaping

Section 23.716.060 Special landscape provisions.

A. Residential Landscape. For single-family and two-family residential zoning districts, at least 25 percent of the lot area shall be pervious surface. Additionally, no more than 40 percent of the front yard area shall be nonpervious surface (e.g. sidewalks, driveway or parking). Driveway pavement shall be 5 feet from the side property line in order to provide an area of landscaping between adjacent lots. **This setback requirement excludes pedestrian walkways from the driveway to the side yard area.** Deviations from these standards may be allowed through site plan and architecture review for small-lot single-family developments at the time of master home plan review where these standards cannot be attained due to design. Remaining unpaved portion shall be landscaped, irrigated, and maintained. See Figure 23.716-2 (Nonpervious Surface Limits in Single-family and Two-family Residential Zones). Landscaped (pervious) areas shall include a combination of well-maintained ground cover, shrubs, hedges, trees and other pervious landscape materials.

Chapter 23.1104 Definitions

Section 23.1104.040 Land Use Definitions

"Artisanal and specialty manufacture, display and sales" means the manufacture, display, and sales of specialty food and goods requiring the transformation of raw materials into products that may be edible, useful, or decorative. Outdoor display, sales and consumption on premises may be included subject to zoning and accessibility requirements, and any other state or local regulations such as, but not limited to, the California Uniform Food Facilities Law (CURFFL). This listing includes craft breweries, small scale winery production facilities, and craft distilleries. Such facilities manufacture alcoholic beverages with an annual production of less than ~~60,000~~ **15,000** barrels of beer or **15,000** ~~60,000~~ gallons of wine or spirits respectively. Incidental to the manufacturing process, a tasting area not to exceed 50 percent of the floor area is allowed. Tasting rooms must comply with retail hours of operation from 10:00 a.m. to 10:00 p.m. Tasting shall follow all guidelines established and enforced by Alcoholic Beverage Control (ABC). All manufacturing activities occur within a completely enclosed building or in an outdoor work area screened from view. Off-site sales of alcoholic beverages are allowed at this facility consistent with regulations of ABC licensure. Prior to occupancy, all craft breweries, wineries, or distilleries shall provide evidence of acquisition of all required state and federal permits. See also "Tasting room, off-site."

"Brewery, winery, distillery" means a facility where specific alcoholic beverages are manufactured, with an annual production of **15,000 barrels or** more ~~of than 60,000 barrels~~ of beer or **15,000 gallons or more** ~~60,000 gallons~~ of wine or spirits. Incidental to the manufacturing process, a tasting area not to exceed 50 percent of the floor area is allowed. Tasting rooms must comply with retail hours of operation from 10:00 a.m. to 10:00 p.m. Tasting shall follow all guidelines established and enforced by Alcoholic Beverage Control. All manufacturing activities occur within a completely enclosed building or in an outdoor work area screened from view. Off-site sales of alcoholic beverages are allowed at this facility consistent with regulations of ABC licensure. Prior to occupancy, all ~~craft~~ breweries, wineries, or distilleries shall provide evidence of acquisition of all required state and federal permits. See also "Tasting room, off-site."

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: June Cowles, Senior Planner

SUBJECT: **SUNRIDGE LOT J VILLAGE 1 AND 2 MAJOR DESIGN REVIEW AND SETBACK ADJUSTMENT; PROJECT DD9644 – LOCATED AT THE SOUTHEAST CORNER OF DOUGLAS ROAD AND RANCHO CORDOVA PARKWAY.**

PROPERTY OWNER:	**APPLICANT/DEVELOPER:**
Cresleigh Homes Corp. 433 California Street, 7th Floor San Francisco, CA 94104	Cresleigh Homes Corp. 433 California Street, 7th Floor San Francisco, CA 94104

PROJECT:	The applicant requests approval of a Major Design Review and setback adjustment for Sunridge Lot J Village 1 and 2 that includes four house plans, with three elevations for each Village.
FILE:	DD9644
LOCATION:	Sunridge Lot J, southeast corner of Douglas Road and Rancho Cordova Parkway.
APN:	067-0040-016
ZONING:	Single Family Residential RD-5 and RD-7
PLANNER:	June Cowles, Senior Planner

RECOMMENDATION

Adopt Resolution No. 56-2017 approving the Major Design Review and setback adjustment for Sunridge Lot J Village 1 and 2.

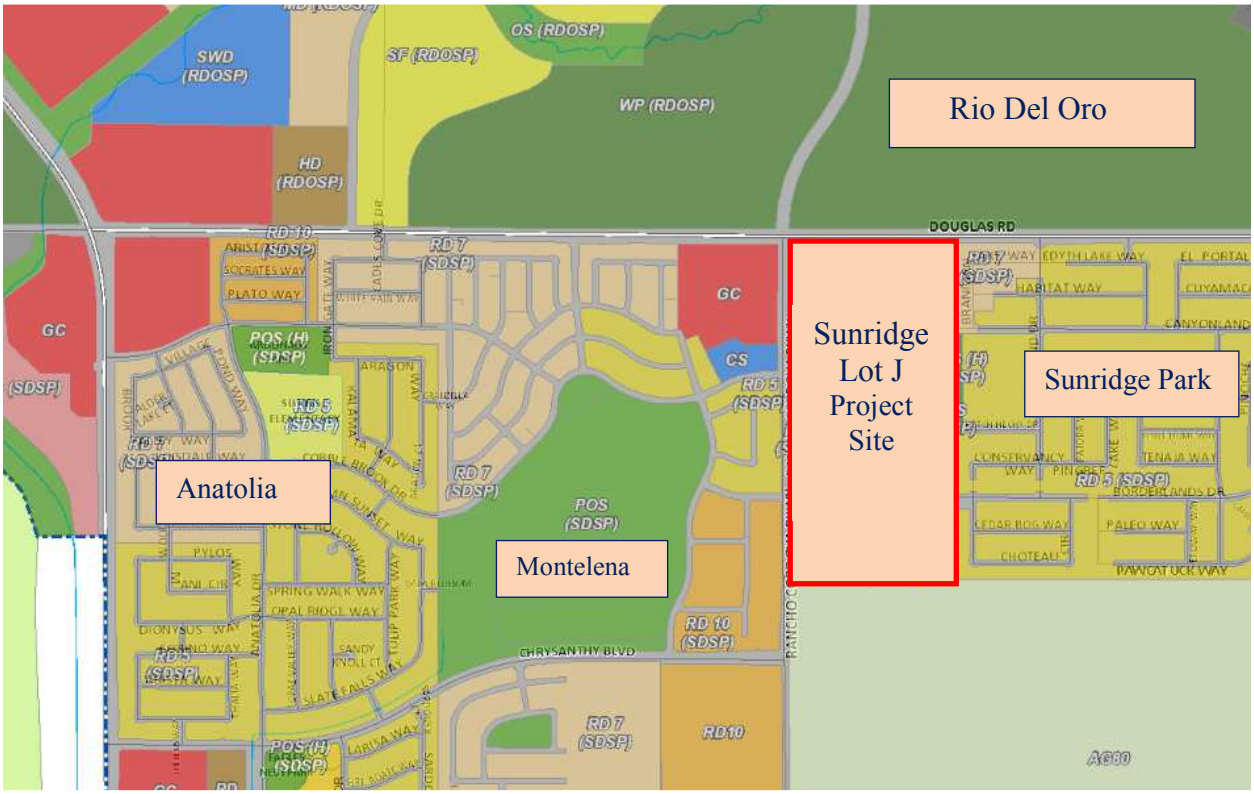
RESULT OF RECOMMENDED ACTION

Adoption of Resolution 56-2017 would approve a Major Design Review and setback adjustment for Sunridge Lot J Village 1 and 2 that includes four house plans for each Village. The approval would allow the applicant to start construction of the homes.

BACKGROUND

The project site, Sunridge Lot J tentative subdivision map was approved on April 6, 2006 and subdivided 81 acres into 4 Villages that consisted of 369 single family lots, 7.89 acres of parks and 4.05 acres of open space, and landscape corridors for pedestrian access. **See Figure 1 and 2**.

Figure 1: General Area

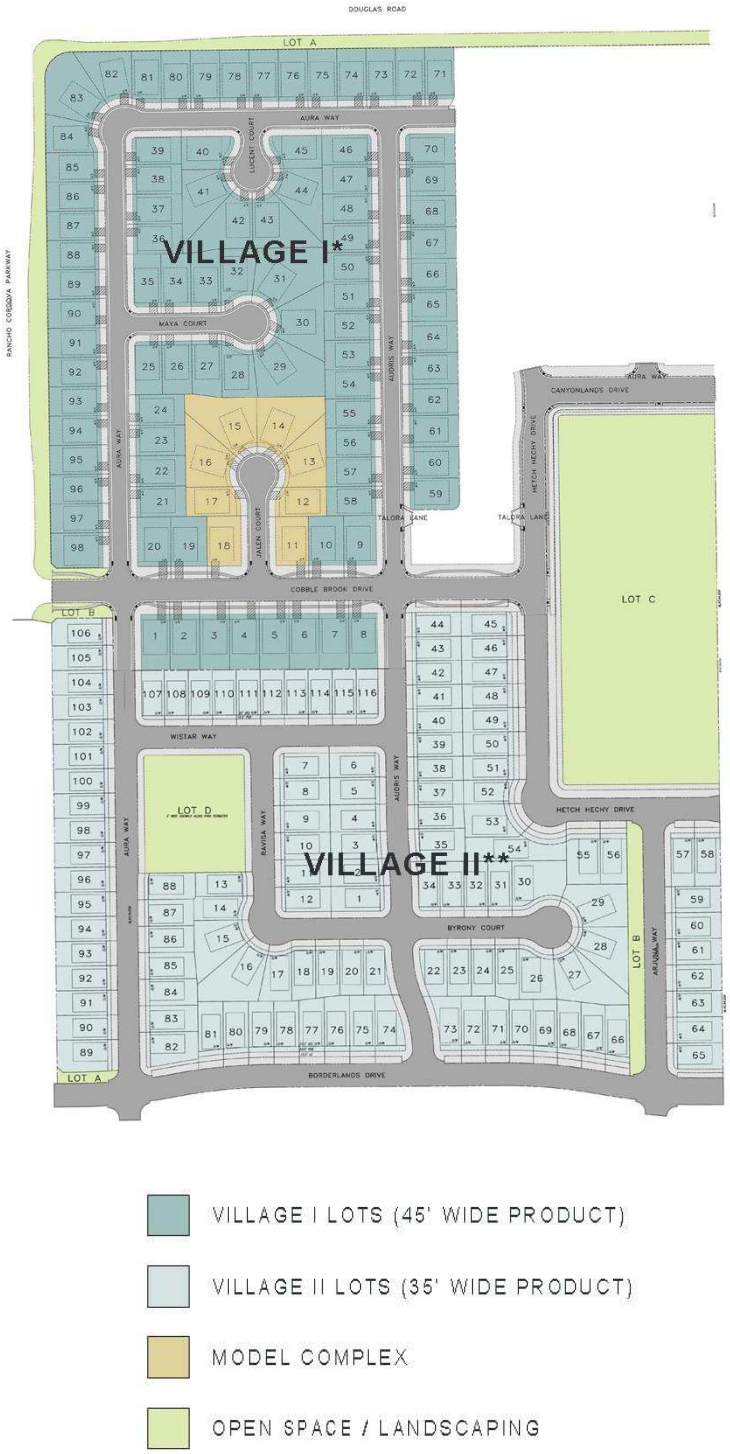


The following table provides the current use, General Plan/Community Plan designation and its zoning:

Table 1; Surrounding Land Use, General Plan, and Zoning

	Existing Land Use	**General Plan and Community Plan Designations**	**Zoning (SRSP)**
Subject Property	Dry Pasture	Low and Medium Density Residential	RD-4, RD-5, RD-7,
North	Rio Del Oro Specific Plan	Open Space	Rio Del Oro SPA
East	Sunridge Park	Sunridge Park Subdivision	SRSP (RD-5, RD-7)
South	Dry Pasture	Proposed Preserve Project	AG-80
West	Dry Pasture	Approved Montelena Subdivision	SRSP (GC, RD-5, RD-10, CS)

Figure 2: Sunridge Lot J Subdivision Map



PROJECT DESCRIPTION:

The proposed project includes a Major Design Review for a total of eight plans (four for each Village), three elevations for each plan, and a setback adjustment request for both Village 1 and Village 2. **See Figure 2**: Village 1 and 2 site layout and **Table 2**: Village Home and Lot Information.

Table 2: Village Lot and Home Information

	# Lot	Lot sqft range	# Home Plan	Home Sqft range	# Elevations	Bldg heights
Village 1	98	5,390 to 6,000 plus	4	2,054 sqft to 3,500 sqft	3 each plan	18 ft-27ft
Village 2	116	4,725 to 5,085 plus	4	1,932 sqft to 2,692 sqft	3 each plan	15 ft-29 ft

ANALYSIS:
The proposal contains the following items that will be analyzed individually as follows: Major Design Review and setback adjustment.

MAJOR DESIGN REVIEW
The applicant is proposing a community vision for Village 1 and 2 that is a modern California lifestyle which includes architecture with modern influence; Urban Spanish, California Farmhouse, Contemporary Prairie, Mid-Century Modern, and Modern. All of the different home plans offer open living spaces, outdoor living spaces, and unique architecture in an effort to provide a diverse range of housing products that currently does not exist within the area.

Village I
Village I includes four home plans ranging from 2,054 sqft to 3,500 sqft. Three elevations are proposed for each home plan; Modern, Mid-Century Modern, and Contemporary Prairie and elevations are proposed in four color schemes for each elevation. **See Figure 3 and Exhibit A; Design Review Submittal.** Village 1 will offer two single-story plans and two, two-story plans. The applicant is proposing a modern village displaying a sense of variety, and individuality. The architecture embraces the California lifestyle and open living spaces and unique architectural styles that enhances outdoor living spaces. The design of each home offers flexible spaces and unique outdoor living areas with low-maintenance landscaping. A tandem garage is offered in three of the four plans as an option. Popout trim is proposed around the windows on all elevations of the homes.

As shown below and in the attached Design Review submittal (**Exhibit A**). The individual elevations include the following highlights:

- Modern architecture style provides emphasis on horizontal and vertical lines with asymmetrical window grids, parapet and shed roofs, vertical siding, limestone-inspired stone, and scored stucco.

- Mid-Century Modern architecture style provides flat planes, single-pitched roof, large glass windows, and open floor plans.

- Contemporary Prairie architecture style provides horizontal lines, flat or hipped roofs with broad eaves, simple massing, minimal decoration, and windows organized in horizontal bands.

Figure 3; Village I Elevations

PLAN 1	PLAN 2	PLAN 3	PLAN 4
2,054 SF	2,427 SF	2,786 SF	3,500 SF

Color and materials are included in the Design Review Submittal (See **Exhibit A**).

Village 2
Village 2 includes four home plans ranging from 1,932 sqft to 2,692 sqft. Three elevations are proposed for each home plan; Modern, Mid-Century Modern, California Farmhouse, and Urban Spanish. The elevations include four color schemes for each elevation. **See Figure 5 and Exhibit A, Design Review Submittal.** Village 2 includes the minimum 45-foot wide lots and will offer one single-story plan, a one and a half-story plan and two, two-story plans. Plan 2, 3, and 4 offer front yard outdoor living space in the form of court yards and Plan 3 and 4 offer a portico that extends forward of the garage. A condition of approval has been added that states that the garage door shall include a window/translucent panel, in order to reduce the garage appearance. Popout trim is provided around the windows on all elevations of the plans except for the "Modern" elevation. Modern architecture is characterized by "simplicity, clarity of forms, and elimination of unnecessary detail". Typically windows on modern buildings do not have a pop-out trim around the windows but rather an indented window from the wall as shown below; **See Figure 4**. A condition of approval has been included that states that the window on all elevations shall be indented from the wall consistent with modern architecture or to provide a popout trim as shown in the Village 1 Modern elevations to ensure there is architecture relief around windows.

Figure 4: Example of Modern Design recessed windows

As shown below and in the attached Design Review submittal (**Exhibit A**). The individual elevations include the following highlights:

- Urban Spanish architecture style is influenced by Spanish and Mission architecture that includes smooth stucco, arched entries, low pitched barrel tile roofs, and decorative corbels. To give this traditional style a modern edge windows have been placed asymmetrically and the arched entries have a flat parapet wall.

- California Farmhouse architecture style has been an icon of the rural California lifestyle. The architecture includes a combination of batten board material, steep roof pitch dormers, and features with an urban style.

Figure 5: Village 2 Elevations

Color and materials are included in the Design Review Submittal (See **Exhibit A**).

Landscape Design

Another unique design feature of the proposed project is the multiple forms of project landscaping included. A landscape plan for the single-family lots include drought tolerant plants and trees. Landscape corridors, a conceptual park, sentry monument, fence, and soundwall design are included in the design review submittal (**Exhibit A**). The landscape area and corridors include as follows;

- Lot A: Landscaping adjacent to the soundwall.
- Lot B: Cobble Brook Drive residential entry and along Audris Way. Both corridors include a sidewalk.
- Lot C: CRPD Park
- Lot D: Park (City owned and maintained)

Included within the approved subdivision is a small one acre park located in Village 2 (**See Figure 2**). Since the approval of the map, the City has determined that since the park will not be owned and maintained by CRPD, that the City will be responsible for ownership and maintenance of this feature. Conditions of approval have been included to require the applicant to establish a permanent funding source for on-going maintenance and replacement costs associated with this small park.

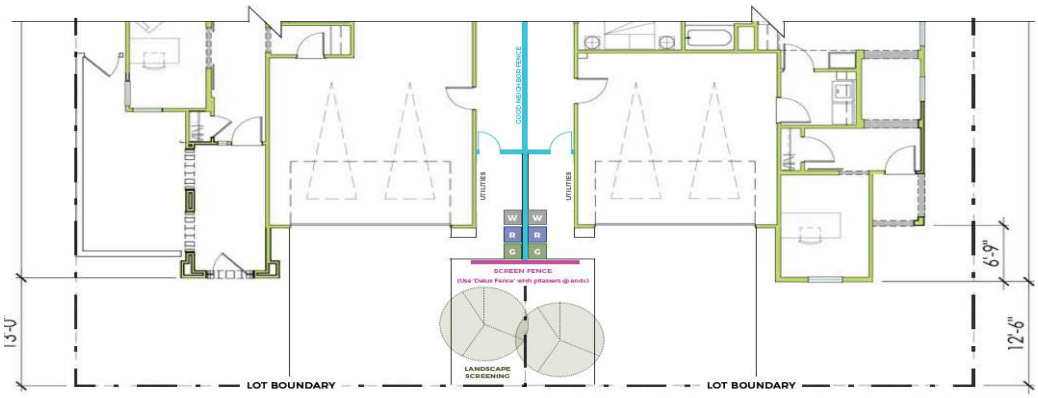
The Park Conceptual Plan for Lot D includes a “Crooked Mile“ walkway, benches, open turf area, picnic shelter, two kid play area, and a meandering sidewalk around the park. **See Figure 6 and Exhibit A.** The final design of this park will be subject to another staff level review per condition #10.

Figure 6: Crooked Mile Park Conceptual Plan

Trash Bin Screening

To ensure that adequate screening is provided for individual trash bins, the applicant has provided a trash screening fence for the two trash bins for each home. As shown in **Figure 7 and Exhibit A,** the fence extends between the adjacent homes with a perpendicular 4-foot high fence that provides screening. This fencing will be made of the same fence materials used along common property lines for privacy fencing.

Figure 7: Trash Bin Screening



City Design Guidelines

The proposed house plans offer a clear architecture style with unique modern designs. The proposed project is consistent with the City Design Guidelines as stated below;

- The design is visually interesting and establishes streetscape variety with the proposed single-story, one and half- story, two-story, eight plans and 3 elevations per a plan.
- The mass, scale, and form of the homes enhance the public realm with the front yard courtyards and living spaces.
- The several different rooflines included in each plan and elevation ensure variation.
- Several of the homes include living space forward of the garage. In the plans that do not have inside living space forward, there are courtyard living spaces and forward porticos to de-emphasis the garage. In addition, a condition of approval is included that states that window/translucent panels shall be incorporated on the garage door.
- The proposed plans offer diversity of architecture but they also consist of a single modern architectural style.
- To ensure variety and interest throughout the villages, a condition of approval has been added to state that no two identical floor plans and building elevations within a master home plan series shall be located directly adjacent or across the street from one another.
- Several plans include porches/porticos and courtyards that relate to the human scale and provide a transition from public to private space.

Major Review Design Findings
In order to approve a Major Design Review, the Council must make the following findings for approval:

A. *Finding: The proposed project is consistent with the objectives of the General Plan, complies with applicable zoning regulations, Specific Plan provisions, and Special Planning Area provisions, and is consistent with the applicable Rancho Cordova Design Guidelines.*

Evidence: The General Plan designation is Low and Medium Residential within the Sunridge Specific Plan. The Specific Plan included a mixture of residential densities and the goal of the plan was to provide a location for new housing to meet demand generated by job development existing, approved or planned nearby in the Hwy 50 corridor. The Specific Plan Land Use Plan is predominantly residential, but includes a mixture of complementary uses. The proposed plan is consistent with the Specific Plan as it is zoned residential. The proposed project is consistent with the City Design Guidelines as stated above.

B. *Finding: The proposed architecture, site design, and landscape are suitable for the purposes of the building and the site will enhance the character of the neighborhood and community.*

Evidence: The applicant has provided a design package that illustrates the elevations of each plan, material, color, landscaping, fencing, soundwall, and a conceptual park plan. The plans emulates characteristics of a modern style and uses complementary materials and colors. The Applicant has submitted preliminary landscape plans with the Design Review package (**Exhibit A**) that include drought tolerant landscaping that integrate with the modern architecture. The approved shopping center, Anatolia retail, is located on the southeast corner of Sunrise and Douglas Road and includes a modern style architecture that is complementary to the proposed Sunridge Lot J Village 1 and 2 architecture. Adjacent residential include similar materials and lot sizes. Therefore, the proposed architecture and landscaping are suitable with the surrounding neighborhood

and will enhance the character of the neighborhoods and the community by bringing a well-designed project.

C. Finding: *The architecture, including the character, scale, and quality of the design, relationship with the site and other buildings, building materials, screening of exterior appurtenances, exterior lighting and signing, and similar elements establishes a clear design concept and is compatible with the character of existing or anticipated buildings on adjoining and nearby properties.*

Evidence: The architectural style is distinctive with the modern style of architecture. The proposed materials are stucco, board and batten, and a variety of stones. The proposed color palettes are complementary to the adjacent subdivisions. The landscape includes several different drought tolerant trees and plants. The proposed trash bin screening provides an accessible screened location for the bins.

D. Finding: *The proposed project will not create conflicts with vehicular, bicycle, or pedestrian transportation modes of circulation.*

Evidence: The subdivision layout was approved in 2006. Completion of the subdivision would provide vehicular, bicycle, and pedestrian modes of circulation connection to the existing adjacent subdivisions.

SETBACK ADJUSTMENT

The applicant is requesting a setback adjustment for the two single-story plans in each Village specific for Plan 1 and Plan 2 and specific lot depths. A condition of approval has been added to require the below setback adjustments, **Table 3; Setback Adjustment**, to be incorporated into **Exhibit A**; Design Review Submittal, for clarity.

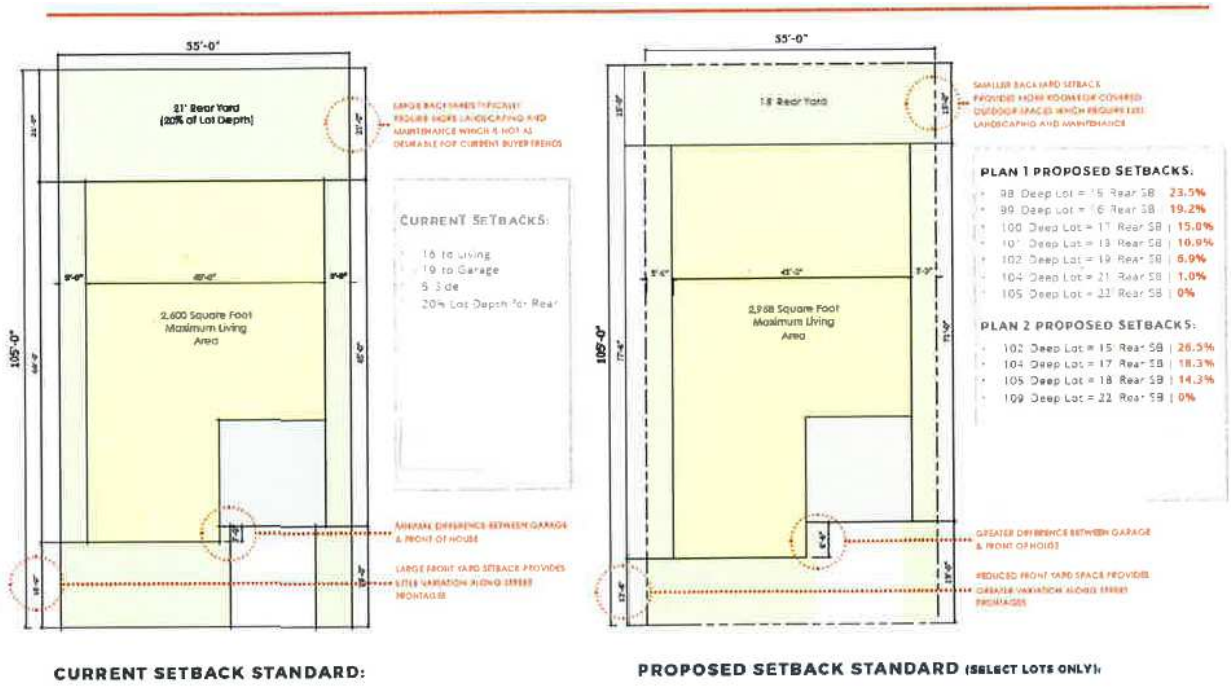
Table 3; Setback Adjustment

Village	**Standard Front Setback for Living Area**	**Proposed Front Setback for Living Area**	**Standard Rear Setback**	**Proposed Rear Setback**
Village 1; lots less than 105 ft in depth				
Plan 1	NA	NA	21	15
Village 1; lots less than 109 ft in depth				
Plan 2	16 Ft	12.5 Ft	21	15
Village 2; lots less than 113 ft in depth				
Plan 1	16 Ft	12.5 Ft	21	15
Village 2; lots less than 107 ft in depth				
Plan 2	NA	NA	21	15

Table 4: Sunridge Standard Setbacks:

Front Setback for Living Area	Front Setback to Garage	Side Setback	Street Side Setback	Rear Setback
16 ft	19 ft	5 ft	12.5 ft	20% of lot depth

Figure 8: Plot Plan Setback Example



The setback to the garage will remain at 19-feet to ensure that vehicles will not encroach onto the sidewalk. As stated, the setback adjustment request is for the single-story front yard setback to the living area and rear setback as stated in **Table 3**. The applicant states that the current setbacks limit the ability to provide single-story homes due to the larger footprint needed. The current market trends point to an increasing percentage of potential buyers who desire single-story homes and prefer outdoor rooms and not large backyards. In addition, younger buyers are not looking for traditional backyard space and prefer lower maintenance yards. Modifying the current setback allows for more flexibility to provide one-story homes and provides a greater variation to stagger the homes along street frontages.

Adjustment Findings:
In order to approve an adjustment, the Council must make the following findings for approval:

A. <u>Finding:</u> *That the proposed development is of sufficient size and is designed so as to provide a desirable environment within its own boundaries*.

   <u>Evidence</u>: The proposed development was approved in 2006 as a subdivision that included 4 Villages that totaled 369 single family lots, 7.89 acres of parks and 4.05 acres of open space and landscape corridors for pedestrian access. The applicant proposes single-story homes within the development that will provide variety to the subdivision. In order to provide the desired single-story homes, an adjustment is requested for front living area setback and rear yard setback and specific lot depths as stated in **Table 3**. The subdivision is of sufficient size and in order to provide variety and a desirable environment, an adjustment is appropriate.

B. <u>Finding:</u> *That the proposed development is compatible with existing and proposed land uses in the surrounding area.*

Evidence: The adjacent developments are mainly residential subdivisions with a variety of zoning that includes RD-5, RD-7, RD-10, and nonresidential zoning; GC, CS, and OS. The proposed residential subdivision is compatible with the existing and proposed land uses in the surrounding area.

C. *Finding*: *That any exceptions to, or deviations from, the density requirements or design standards result in the creation of project amenities that would not be available through strict adherence to code provisions (e.g. additional open space, protection of natural resources, improved pedestrian connectivity, public plazas, etc.)*

Evidence: The requested adjustments to the setback would not create project amenities as the subdivision was approved prior to the request. However, the request for reduced setbacks, specifically the front yard setback creates a greater variety of front yard stagger throughout the community and provides ability for the larger single-story home product.

D. *Finding:* *Granting the adjustment will not adversely affect the interests of the public or the interests of residents and property owners in the vicinity of the premises in question*.

Evidence: The surrounding area existing and proposed are mainly residential subdivisions. The setback adjustments for the front yard setback creates a greater variety of front yard stagger throughout the community and provides ability for the larger single-story home product. Therefore, the requested adjustment would not adversely affect the interests of the surrounding residents and property owners.

E. *Finding:* *The adjustment is consistent with the General Plan or any applicable Specific Plan or development agreement*.

Evidence: The subdivision was approved in 2006 and is consistent with the General Plan, Medium and Low density residential, and Sunridge Specific Plan. The Sunridge Specific Plan, approved in 2002, includes development setbacks. As stated in the Specific Plan, "It is the intent of this Specific Plan to encourage flexibility in site design and density in response to market needs. A parcel of land may use the higher standards (setback, yard requirements, minimum frontage, etc.) of a certain zone without mandating the higher density standards of that zone." The requested setback creates flexibility for more variety of homes and provides the ability for greater front yard staggered streetscape.

F. *Finding:* *The adjustment is the minimum required to achieve the desired result*.

Evidence: The requested adjustment is specifically for single-story plans that are located on specific lots as stated in **Table 3** and only for front yard setback from living area and the rear yard setback. Therefore, the requested adjustments are the minimum required to achieve the desired result of accommodating single-story plans and achieving a front yard stagger streetscape.

GENERAL PLAN AND SUNRIDGE SPECIFIC PLAN CONSISTENCY

The proposed Sunridge Lot J Village 1 and 2 are consistent with the General Plan and Sunridge Specific Plan Goals as follows;

- General Plan Goal LU.1 "Achieve a balanced and integrated land use pattern throughout the community". The proposed project will provide residential homes to the area and meet the demand created by the job development along Hwy 50 corridor.
- General Plan Policy LU.1.6 "Ensure adequate provisions for development of civic uses (public/quasi-public use). The proposed project includes completion of several streets that will connect existing adjacent residential and includes a small neighborhood park and a portion of a larger park.
- The Sunridge Specific Plan was approved in 2002 under Sacramento County. The plan included a mixture of residential densities and the goal of the plan was to provide a location for new housing to meet demand generated by job development existing, approved or planned nearby in the Hwy 50 corridor. The Specific Plan Land Use Plan is predominantly residential, but includes a mixture of complementary uses. The proposed plan is consistent with the Specific Plan as it is residential with two Village lot sizes of RD-5 and RD-7 zoning.

ENVIRONMENTAL ANALYSIS

A Mitigated Negative Declaration was approved for Sunridge Lot J rezone and subdivision in 2006. The Mitigated Negative Declaration (MND) for Lot J included site specific mitigation measures and references the mitigation measures within the MMRP prepared for the Specific Plan EIR. The MND determined that the rezone and subdivision resulted in no significant increase to the impacts previously studied in the FEIR for the SRSP. The proposed project is consistent with the approved subdivision and therefore, no further environmental analysis is required.

RECOMMENDED MOTION

Staff recommends that the City Council adopt Resolution 56-2017 approving the Major Design Review and setback adjustment for Sunridge Lot J Village 1 and 2 subject to the findings and Conditions of Approval (**Exhibit A and Exhibit B**) and finding the project exempt from further CEQA review.

ATTACHMENTS

1. Resolution 56-2017, including Project Elevation Plans (**Exhibit A**) and Conditions of Approval (**Exhibit B**).
2. 500' Radius Map and Mailing Labels

ATTACHMENT 1

CITY OF RANCHO CORDOVA

RESOLUTION NO. 56-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA APPROVING A MAJOR DESIGN REVIEW AND SETBACK ADJUSTMENT FOR SUNRIDGE LOT J VILLAGE 1 AND 2, PROJECT DD9644

WHEREAS, Cresleigh Homes Corp. (hereinafter referred to as Applicant) filed an application with the City of Rancho Cordova to approve a Major Design Review and setback adjustment for Sunridge Lot J Village 1 and 2; and

WHEREAS, the Major Design Review application submitted included eight house plans, landscape corridors, and a park for Sunridge Lot J Village 1 and 2, located at 11430 Douglas Road within the Sunridge Specific Plan. The Major Design Review included a setback adjustment; and

WHEREAS, the City Council is the appropriate authority to hear and take action on this project; and

WHEREAS, the City Council of the City of Rancho Cordova has conducted a properly noticed public hearing on April 17, 2017 pursuant to Government Code section 65090 and has duly considered all written and verbal testimony presented during the hearing.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA HEREBY RESOLVES AS FOLLOWS:

A. City Council determines that the project assessment is adequate and complete according to the Guidelines of the California Environmental Quality Act.

Finding: The project site has been analyzed in compliance with the California Environmental Quality Act.

Evidence: A Mitigated Negative Declaration was approved for Sunridge Lot J rezone and subdivision in 2006. The Mitigated Negative Declaration (MND) for Lot J included site specific mitigation measures and references the mitigation measures within the MMRP prepared for the Specific Plan EIR. The MND determined that the rezone and subdivision resulted in no significant increase to the impacts previously studied in the FEIR for the SRSP. The proposed project is consistent with the approved subdivision and therefore, no further environmental analysis is required.
.

B. City Council approves the Major Design Review, subject to the Project Plans (**Exhibit A**) and the Conditions of Approval (**Exhibit B**); supported by the following Findings and Evidence, as required by Zoning Code Section 23.141.050:

1. *Finding: The proposed project is consistent with the objectives of the General Plan, complies with applicable zoning regulations, Specific Plan provisions, and Special Planning Area provisions, and is consistent with the applicable Rancho Cordova Design Guidelines.*

Evidence: The General Plan designation is Low and Medium Residential within the Sunridge Specific Plan. The Specific Plan included a mixture of residential densities and the goal of the plan was to provide a location for new housing to meet demand generated by job development existing, approved or planned nearby in the Hwy 50 corridor. The Specific Plan Land Use Plan is predominantly residential, but includes a

mixture of complementary uses. The proposed plan is consistent with the Specific Plan as it is zoned residential. The proposed project is consistent with the City Design Guidelines as follows;

- The design is visually interesting and establishes streetscape variety with the proposed single-story, one and half- story, two-story, eight plans and 3 elevations per a plan.
- The mass, scale, and form of the homes enhance the public realm with the front yard courtyards and living spaces.
- The several different rooflines included in each plan and elevation ensure variation.
- Several of the homes include living space forward of the garage. In the plans that do not have inside living space forward, there are courtyard living spaces and forward porticos to de-emphasis the garage. In addition, a condition of approval is included that states that window/translucent panels shall be incorporated on the garage door.
- The proposed plans offer diversity of architecture but they also consist of a single modern architectural style.
- To ensure variety and interest throughout the villages, a condition of approval has been added to state that no two identical floor plans and building elevations within a master home plan series shall be located directly adjacent or across the street from one another.
- Several plans include porches/porticos and courtyards that relate to the human scale and provide a transition from public to private space.

2. *Finding: The proposed architecture, site design, and landscape are suitable for the purposes of the building and the site will enhance the character of the neighborhood and community.*

   Evidence: The applicant has provided a design package that illustrates the elevations of each plan, material, color, landscaping, fencing, soundwall, and a conceptual park plan. The plans emulates characteristics of a modern style and uses complementary materials and colors. The Applicant has submitted preliminary landscape plans with the Design Review package (**Exhibit A**) that include drought tolerant landscaping that integrate with the modern architecture. The approved shopping center, Anatolia retail, is located on the southeast corner of Sunrise and Douglas Road and includes a modern style architecture that is complementary to the proposed Sunridge Lot J Village 1 and 2 architecture. Adjacent residential include similar materials and lot sizes. Therefore, the proposed architecture and landscaping are suitable with the surrounding neighborhood and will enhance the character of the neighborhoods and the community by bringing a well-designed project.

3. *Finding: The architecture, including the character, scale, and quality of the design, relationship with the site and other buildings, building materials, screening of exterior appurtenances, exterior lighting and signing, and similar elements establishes a clear design concept and is compatible with the character of existing or anticipated buildings on adjoining and nearby properties.*

   Evidence: The architectural style is distinctive with the modern style of architecture. The proposed materials are stucco, board and batten, and a variety of stones. The proposed color palettes are complementary to the adjacent subdivisions. The landscape includes several different drought tolerant trees and plants. The proposed trash bin screening provides an accessible screened location for the bins.

4. *Finding: The proposed project will not create conflicts with vehicular, bicycle, or pedestrian transportation modes of circulation.*

Evidence: The subdivision layout was approved in 2006. Completion of the subdivision would provide vehicular, bicycle, and pedestrian modes of circulation connection to the existing adjacent subdivisions.

C. City Council approves the Setback Adjustment; supported by the following Findings and Evidence, as required by Zoning Code Section 23.131.040:

1. *Finding: That the proposed development is of sufficient size and is designed so as to provide a desirable environment within its own boundaries.*

   Evidence: The proposed development was approved in 2006 as a subdivision that included 4 Villages that totaled 369 single family lots, 7.89 acres of parks and 4.05 acres of open space and landscape corridors for pedestrian access. The applicant proposes single-story homes within the development that will provide variety to the subdivision. In order to provide the desired single-story homes, an adjustment is requested for front living area setback and rear yard setback for Villages 1 and 2; Plan 1 and Plan 2 for specific lots as stated in **Exhibit B**. The subdivision is of sufficient size and in order to provide variety and a desirable environment, an adjustment is appropriate.

2. *Finding: That the proposed development is compatible with existing and proposed land uses in the surrounding area*.

   Evidence: The adjacent developments are mainly residential subdivisions with a variety of zoning that includes RD-5, RD-7, RD-10, and nonresidential zoning; GC, CS, and OS. The proposed residential subdivision is compatible with the existing and proposed land uses in the surrounding area.

3. *Finding: That any exceptions to, or deviations from, the density requirements or design standards result in the creation of project amenities that would not be available through strict adherence to code provisions (e.g. additional open space, protection of natural resources, improved pedestrian connectivity, public plazas, etc.)*

   Evidence: The requested adjustments to the setback would not create project amenities as the subdivision was approved prior to the request. However, the request for reduced setbacks, specifically the front yard setback creates a greater variety of front yard stagger throughout the community and provides ability for the larger single-story home product.

4. *Finding: Granting the adjustment will not adversely affect the interests of the public or the interests of residents and property owners in the vicinity of the premises in question*.

   Evidence: The surrounding area existing and proposed are mainly residential subdivisions. The setback adjustments for the front yard setback creates a greater variety of front yard stagger throughout the community and provides ability for the larger single-story home product. Therefore, the requested adjustment would not adversely affect the interests of the surrounding residents and property owners.

5. *Finding: The adjustment is consistent with the General Plan or any applicable Specific Plan or development agreement*.

   Evidence: The subdivision was approved in 2006 and is consistent with the General Plan, Medium and Low density residential, and Sunridge Specific Plan. The Sunridge Specific Plan, approved in 2002, includes development setbacks. As stated in the Specific Plan, "It is the intent of this Specific Plan to encourage flexibility in site design

and density in response to market needs. A parcel of land may use the higher standards (setback, yard requirements, minimum frontage, etc.) of a certain zone without mandating the higher density standards of that zone." The requested setback creates flexibility for more variety of homes and provides the ability for greater front yard staggered streetscape

6. *Finding: The adjustment is the minimum required to achieve the desired result*.

   Evidence: The requested adjustment is only for single-story plans Villages 1 and 2; Plan 1 and Plan 2 for specific lots as stated in **Exhibit B**, and only for front yard setback from living area and the rear yard setback. Therefore, the requested adjustments are the minimum required to achieve the desired result of accommodating single-story plans and achieving a front yard stagger streetscape.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ___ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Donald Terry, Mayor

ATTEST:

_____
Mindy Cuppy, MMC, City Clerk
2782867.1

SUNRIDGE VILLAGES I & II

City of Rancho Cordova, California

March 22, 2017

DESIGN REVIEW SUBMITTAL

Prepared by Jeffrey DeMure + Associates Architects Planners, Inc.

CresleighHomes

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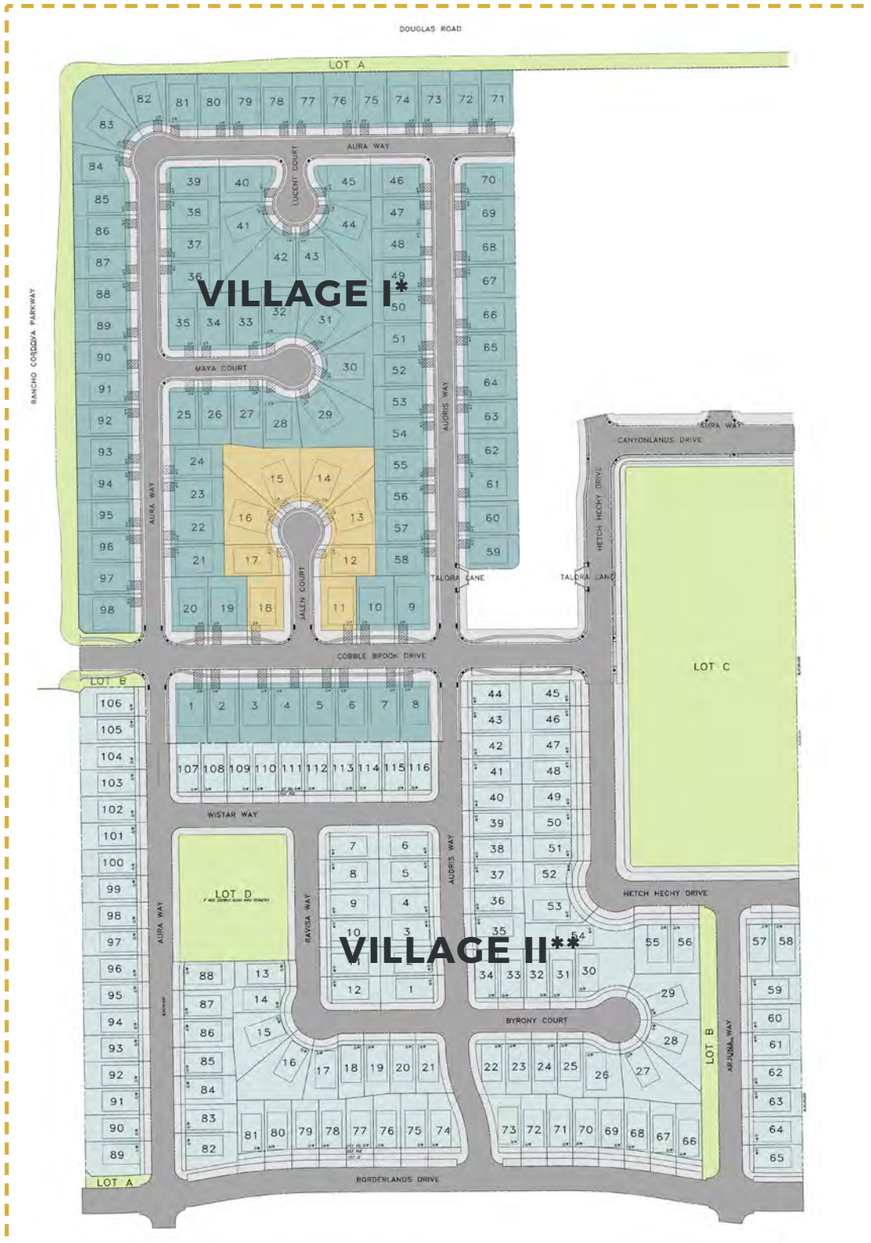
COMMUNITY SITE PLAN + VICINITY MAP



- VILLAGE I LOTS (45' WIDE PRODUCT)
- VILLAGE II LOTS (35' WIDE PRODUCT)
- MODEL COMPLEX
- OPEN SPACE / LANDSCAPING

RANCHO CORDOVA | VICINITY MAP

* Refer to Page 8 for Specific Lot Information

** Refer to Page 52 for Specific Lot Information

SUNRIDGE | VILLAGES I & II

city of Rancho Cordova, California

CresleighHomes

STYLE NARRATIVE

THE COMMUNITY VISION

A fresh and modern village displaying a sense of variety, individuality, and luxury was the inspiration for this Community. The architecture fully embraces the *California Lifestyle* from the open living spaces and rich architectural styles, to the enhanced outdoor living spaces, and unique landscaping approach. With Sacramento's growing population of young professionals, families, and empty-nesters, this community strives to provide a variety of floor plan options and architectural styles that will cater to a broad spectrum of new residents. The overall design concept stems from the idea that buying a home should be an exciting and joyful experience, without compromise. For this reason, the design of each home has been carefully executed to showcase contemporary and fresh interiors, flexible spaces, unique outdoor living areas with low-maintenance landscaping, and unexpected luxury amenities such as large kitchen islands, free-standing bathtubs, and oversized spa showers.

THE LANDSCAPE

California is currently facing one of the worst droughts in history and the seriousness of the State's water shortage is a growing problem. In order to decrease water usage, this community will highlight native and drought-tolerant plantings, take advantage of simplistic, modern landscape design, and limit the presence of lawns throughout the neighborhood. The landscaping is designed to be low-maintenance and complement the modern, fresh vision for the Community.

THE ARCHITECTURE

THE URBAN SPANISH

A large part of California's architectural history is influenced by Spanish and Mission architecture. The Urban Spanish style picks up on traditional materials and details such as smooth stucco, arched entries and loggias, low pitched barrel tile roofs, and decorative corbels. To give this more traditional style a modern edge, windows have been placed asymmetrically in strategic locations and the arched entries highlight flat, parapet walls.

THE CALIFORNIA FARMHOUSE

The traditional farmhouse is heavily rooted in California's history. For centuries, California has been the center of agricultural production for America, and the farmhouse has been an icon of the rural California lifestyle. Light tones of creams and greys, board and batten siding, crisp white trim, and accents of stone give this style a fresh, traditional feel to the Sunridge community.

THE CONTEMPORARY PRAIRIE

The Prairie Style is distinctly characterized by horizontal lines, flat or hipped roofs with broad eaves, simple massing, minimal decoration, and windows organized in horizontal bands. The simple, clean lines of this style were inspired by the native prairie landscape of the Midwest with the idea that "organic architecture" should look as if it naturally grew from the site. Frank Lloyd Wright, the most famous proponent of this style, believed that a horizontal orientation was a distinctly American design motif that represented the undeveloped land of a young country as opposed to the highly industrialized landscape found in most older, urbanized European nations. With similar wide, flat, treeless expanses of land and a meaningful appreciation for vast undeveloped expanses of land, the Sacramento Valley is a perfect candidate for this classic American architecture. The Sunridge Community highlights a contemporary interpretation of this architectural style with bold colors, large areas of glass, and simple application of materials.

THE MID-CENTURY MODERN

Throughout the Sacramento area, Mid-Century Modern homes have become a staple in every landmark neighborhood. This architectural style is known as the "Architecture of Ideas" and was created by architects who believed this modern style could be a vehicle for social change to create a better, healthier society. The goal was to bring modernism into America's post-war suburbs, highlighting flat planes, single-pitched roofs, large glass windows, and open floor plans that feature simplicity and integration with nature. The Mid-Century Modern homes in this community showcase large, tall windows, sliding glass doors, and vaulted ceilings to bring an abundance of light and air into the home and encourage a strong connection to the outdoors. Brightly colored doors, board-formed concrete veneer, and CMU block accents add texture, color, and variety to the Community.

THE MODERN

The popularity of the Mid-Century Modern style sparked a global movement in modern and contemporary architecture. Today, modern architecture is not simply limited to urban environments - the simplicity, clarity of forms, and elimination of unnecessary detail can be applied to all facets of architectural design, including single-family residential homes. The urban roots of modern architecture are especially desirable for the young, first-time home-buyers who are making the transition from an urban lifestyle to a traditional neighborhood setting. This style provides a visual emphasis on horizontal and vertical lines with asymmetrical window grids, parapet and shed roofs, vertical siding, limestone-inspired stone, and scored stucco with bright pops of color.

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SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

SUNRIDGE VILLAGE I

ARCHITECTURE

SITE PLAN

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

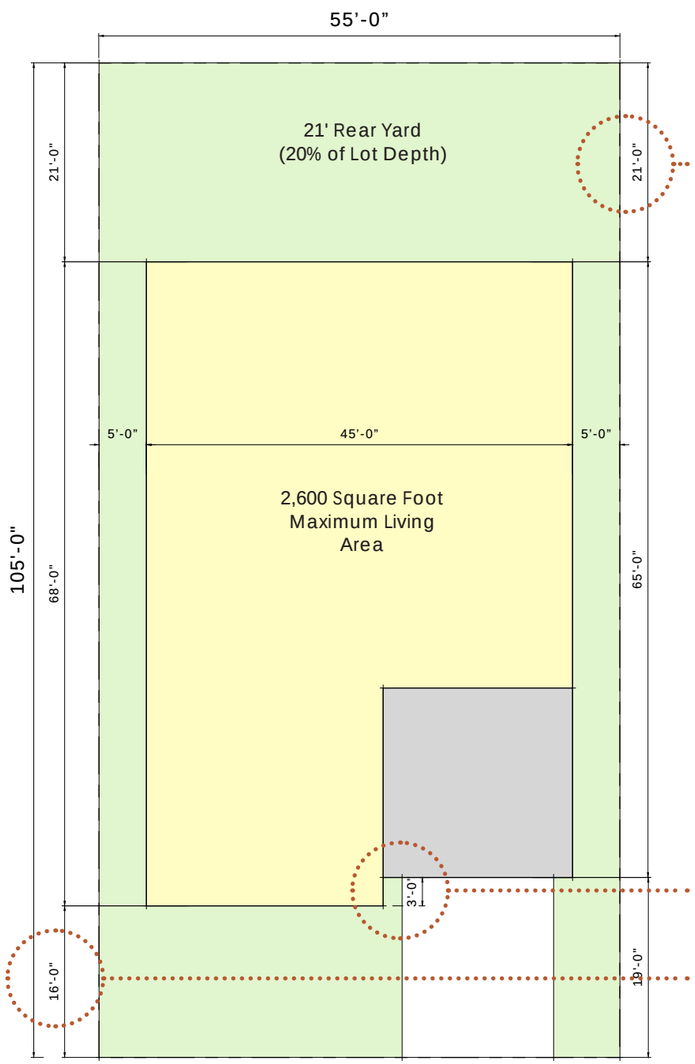
PROPOSED TYPICAL LOT SETBACKS:

- **98' - 101' Deep Lots**
  - Plans 3 & 4 = STANDARD SETBACKS
  - Plan 1 = **23.5% - 10.9% SETBACK ADJUSTMENT**
  - Plan 2 = **WILL NOT BE PLOTTED ON THESE LOTS**
- **102' Deep Lots**
  - Plans 3 & 4 = STANDARD SETBACKS
  - Plan 1 = **6.9% SETBACK ADJUSTMENT**
  - Plan 2 = **26.5% SETBACK ADJUSTMENT**
- **104' Deep Lots**
  - Plans 3 & 4 = STANDARD SETBACKS
  - Plan 1 = **1.0% SETBACK ADJUSTMENT**
  - Plan 2 = **18.3% SETBACK ADJUSTMENT**
- **105' Deep Lots**
  - Plans 1, 3, 4 = STANDARD SETBACKS
  - Plan 2 = **14.3% SETBACK ADJUSTMENT**
- **109' Deep Lots or larger**
  - Plans 1, 2, 3, 4 = STANDARD SETBACKS

PROPOSED MODEL COURT SETBACKS:

- **VILLAGE I MODELS** (45' WIDE PRODUCT)
  - Lot 11: Plan 4 w/ Opt. Patio = **28.6% SETBACK ADJUSTMENT**
  - Lot 13: Plan 3 = **21.9% SETBACK ADJUSTMENT**
  - Lot 14: Plan 2 = **20.4% SETBACK ADJUSTMENT**
  - Lot 17: Plan 1 = STANDARD SETBACKS
- **VILLAGE II MODELS** (35' WIDE PRODUCT)
  - Lot 12: Plan 3 w/ Opt. Patio = STANDARD SETBACKS
  - Lot 15: Plan 1 = **11.5% SETBACK ADJUSTMENT**
  - Lot 16: Plan 4 w/ Opt. Patio = **21.1% SETBACK ADJUSTMENT**
  - Lot 18: Plan 2 = **4.8% SETBACK ADJUSTMENT**

SETBACK ADJUSTMENT (City of Rancho Cordova, RCMC 23.131, Adjustment)



LARGE BACKYARDS TYPICALLY REQUIRE MORE LANDSCAPING AND MAINTENANCE WHICH IS NOT AS DESIRABLE FOR CURRENT BUYER TRENDS

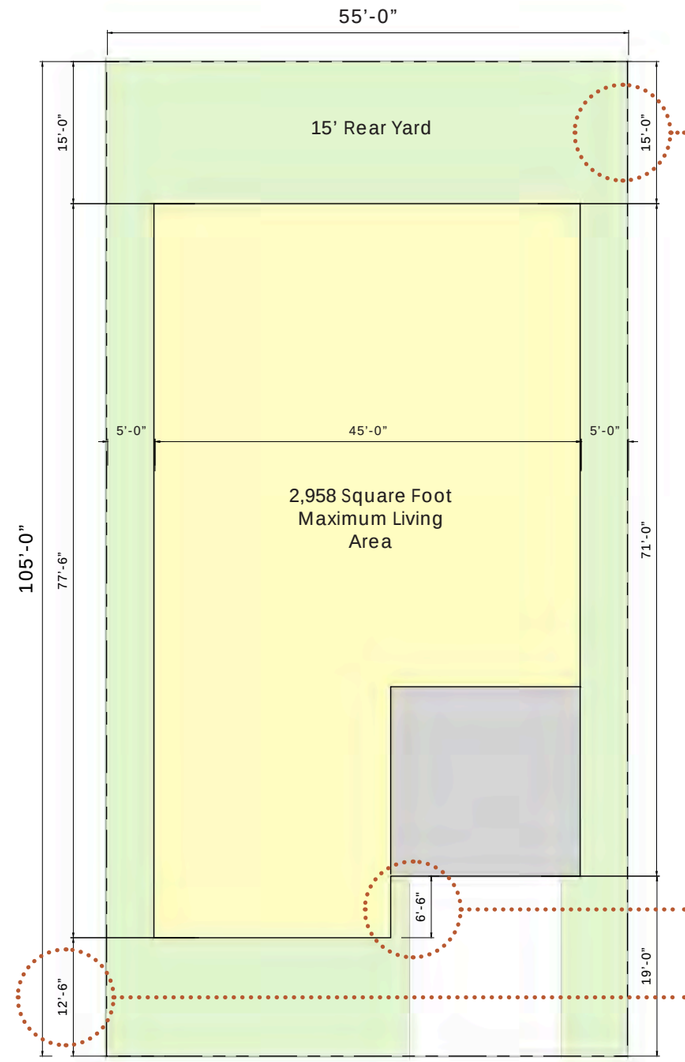
CURRENT SETBACKS:

- 16' to Living
- 19' to Garage
- 5' Side
- 20% Lot Depth for Rear

CURRENT SETBACK STANDARDS APPLY TO ALL TWO-STORY LOTS AND SINGLE-STORY LOTS WITH A PROPOSED DEPTH OF 109' OR MORE

MINIMAL DIFFERENCE BETWEEN GARAGE & FRONT OF HOUSE

LARGE FRONT YARD SETBACK PROVIDES LITTLE VARIATION ALONG STREET FRONTAGES



SMALLER BACKYARD SETBACK PROVIDES MORE ROOM FOR COVERED OUTDOOR SPACES WHICH REQUIRE LESS LANDSCAPING AND MAINTENANCE

PLAN 1 PROPOSED SETBACKS:

- 98' Deep Lot = 15' Rear SB | **23.5%**
- 99' Deep Lot = 16' Rear SB | **19.2%**
- 100' Deep Lot = 17' Rear SB | **15.0%**
- 101' Deep Lot = 18' Rear SB | **10.9%**
- 102' Deep Lot = 19' Rear SB | **6.9%**
- 104' Deep Lot = 21' Rear SB | **1.0%**
- 105' Deep Lot = 22' Rear SB | **0%**

PLAN 2 PROPOSED SETBACKS:

- 102' Deep Lot = 15' Rear SB | **26.5%**
- 104' Deep Lot = 17' Rear SB | **18.3%**
- 105' Deep Lot = 18' Rear SB | **14.3%**
- 109' Deep Lot = 22' Rear SB | **0%**

SETBACK ADJUSTMENT APPLIES ONLY TO SINGLE-STORY LOTS WITH A PROPOSED DEPTH OF 108' OR LESS

GREATER DIFFERENCE BETWEEN GARAGE & FRONT OF HOUSE

REDUCED FRONT YARD SPACE PROVIDES GREATER VARIATION ALONG STREET FRONTAGES

CURRENT SETBACK STANDARD:

Current setback standards limit the ability to provide single story homes. Current market trends point to an increasing percentage of Baby Boomers who demand single story homes and preferences for outdoor rooms and not large backyards. Additionally, younger buyers are not looking for the traditional backyard space; instead preferring lower maintenance and the ability to travel without concern for yard care while they are away. For lots greater than 112.5 ft. in depth, no adjustment required.

PROPOSED SETBACK STANDARD (SELECT LOTS ONLY):

Modifying the current setbacks allows for more flexibility in creating one story homes. A standard 15' rear setback creates a "right size" rear yard area and allows adequate building area to create a covered outdoor space. A reduced front yard setback adds further flexibility with the added benefits of more deeply recessed garages as well as the ability to provide front yard staggers along street frontages.

- ***Allowed*** setback reduction per RCMC 23.131-1 = **40%**
- ***Proposed front*** setback reduction (16'-0" - 12'6") = **21.9%**
- ***Maximum proposed rear*** setback reduction (21'-0" - 15'-0") = **28.6%**

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

ktgy

SUNRIDGE | VILLAGE I

city of Rancho Cordova, California

PLAN 1
2,054 SF

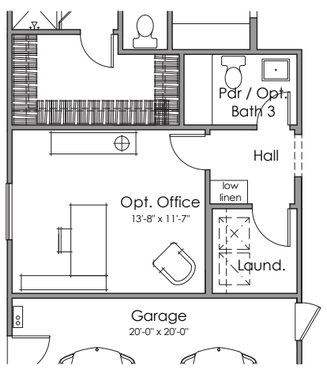
PLAN 2
2,427 SF

PLAN 3
2,786 SF

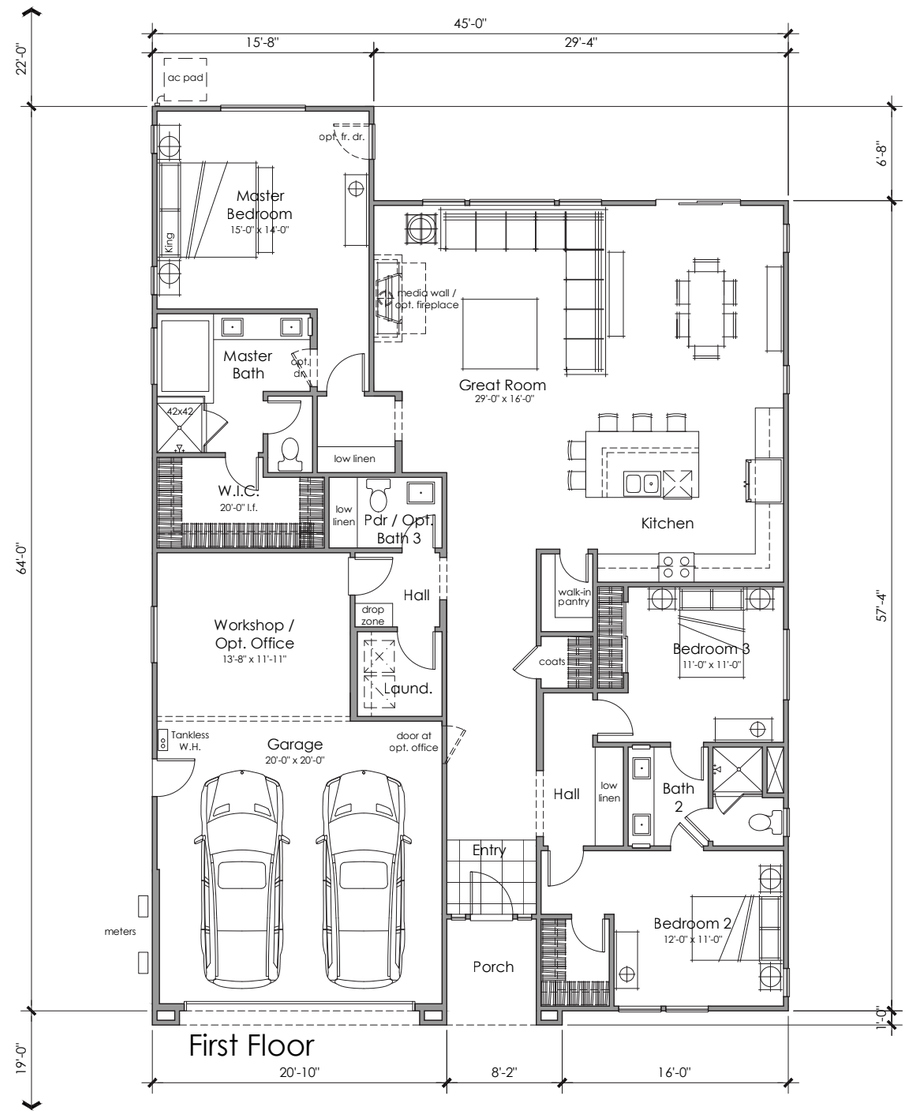
PLAN 4
3,500 SF

CresleighHomes

PLAN 1 - FLOOR PLAN 2,054 SF



Opt. Office
+167 s.f.



MAIN FLOOR

ELEVATION "A" SHOWN

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

PLAN 1 - ELEVATION 'A' MODERN

Modern - Color Scheme 1

*NOTE: All glazing on garage doors will be fogged for privacy

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

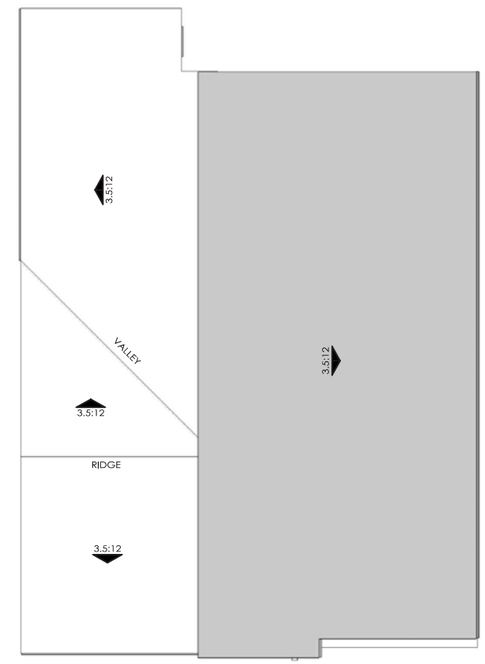
CresleighHomes

EXHIBIT A

PLAN 1 - ELEVATION 'A' SIDES & REAR

1

ROOF PLAN "A"
SCALE =1/16"



LEFT ELEVATION "A" SCALE = 3/32"

RIGHT ELEVATION "A" SCALE = 3/32"

REAR ELEVATION "A" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

PLAN 1 - ELEVATION 'B' MID-CENTURY MODERN

Mid-Century Modern - Color Scheme 5

*NOTE: All glazing on garage doors will be fogged for privacy

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

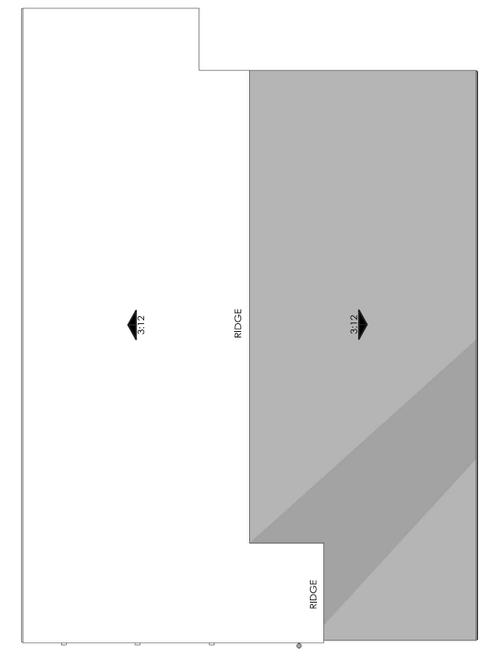
CresleighHomes

EXHIBIT A

PLAN 1 - ELEVATION 'B' SIDES & REAR

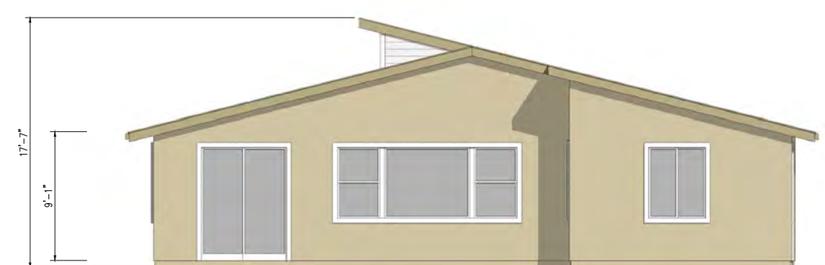
1

ROOF PLAN "B"
SCALE =1/16"



LEFT ELEVATION "B" SCALE = 3/32"

RIGHT ELEVATION "B" SCALE = 3/32"



REAR ELEVATION "B" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

PLAN 1 - ELEVATION 'C' CONTEMPORARY PRAIRIE

Contemporary Prairie - Color Scheme 9

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

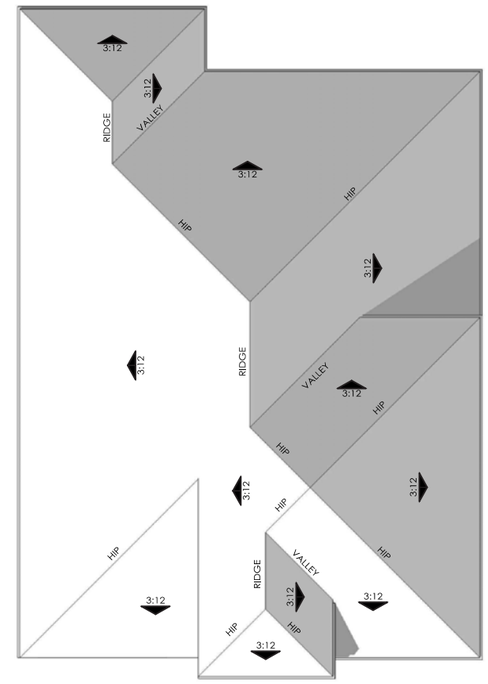
CresleighHomes

EXHIBIT A

PLAN 1 - ELEVATION 'C' SIDES & REAR

1

ROOF PLAN "C"
SCALE =1/16"



LEFT ELEVATION "C" SCALE = 3/32"

RIGHT ELEVATION "C" SCALE = 3/32"

REAR ELEVATION "C" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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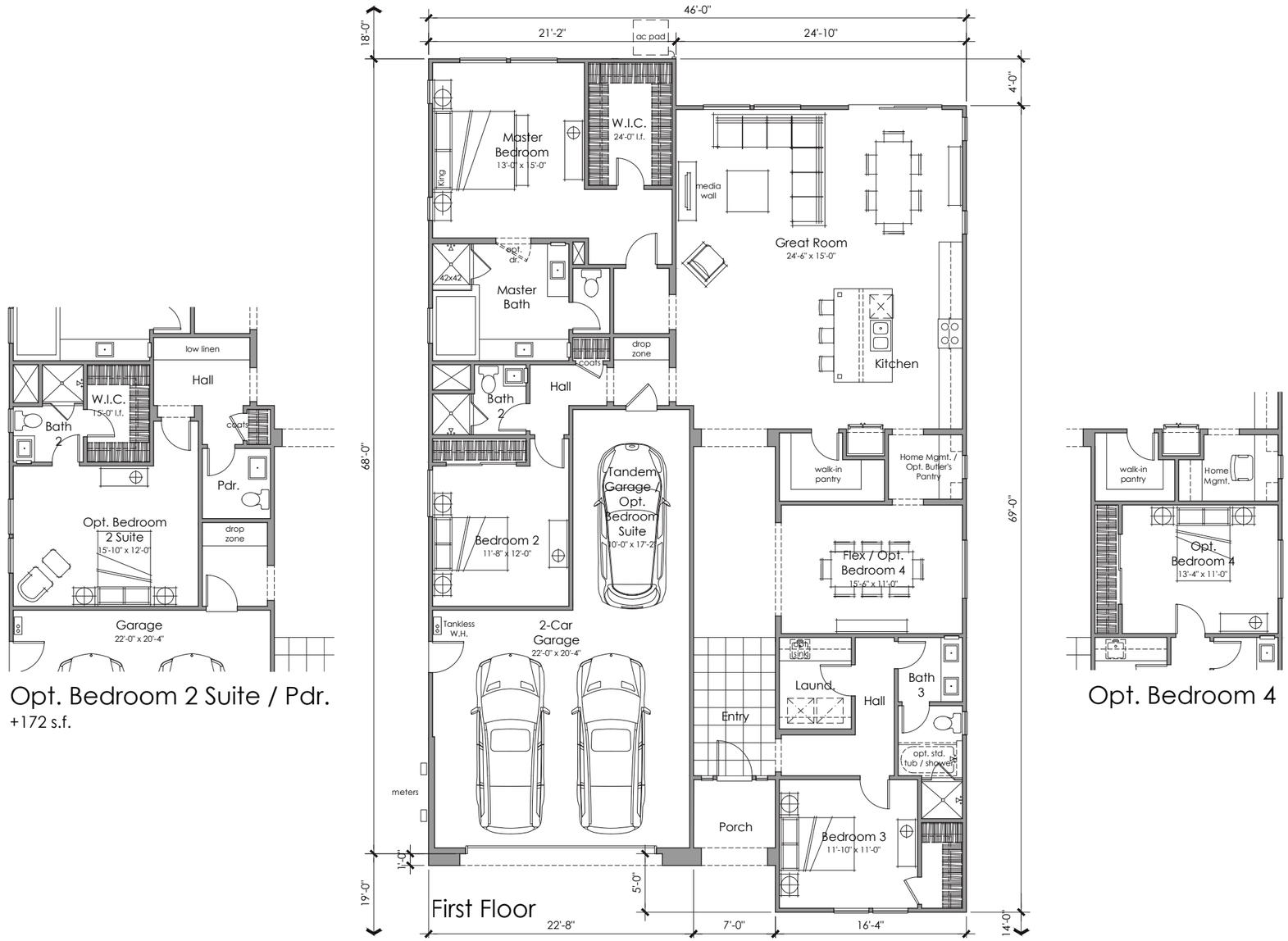
PLAN 2 - FLOOR PLAN 2,427 SF

2



MAIN FLOOR

ELEVATION "A" SHOWN

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

PLAN 2 - ELEVATION 'A' MODERN

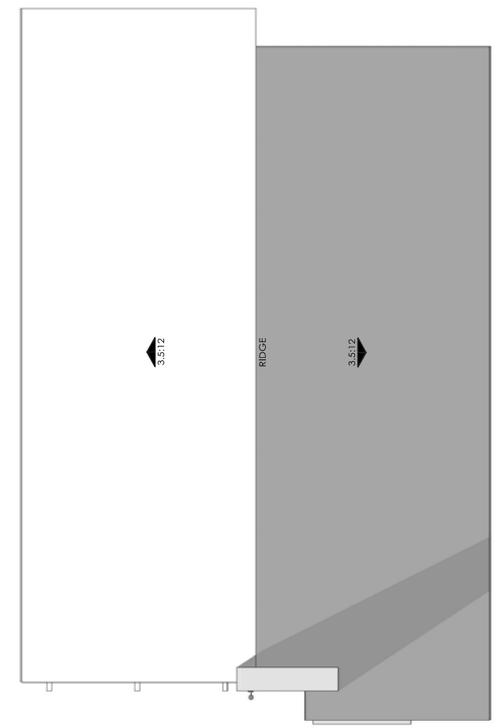
Modern - Color Scheme 2

*NOTE: All glazing on garage doors will be fogged for privacy

PLAN 2 - ELEVATION 'A' SIDES & REAR

2

ROOF PLAN "A"
SCALE =1/16"



LEFT ELEVATION "A" SCALE = 3/32"

RIGHT ELEVATION "A" SCALE = 3/32"

REAR ELEVATION "A" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

PLAN 2 - ELEVATION 'B' MID-CENTURY MODERN

2

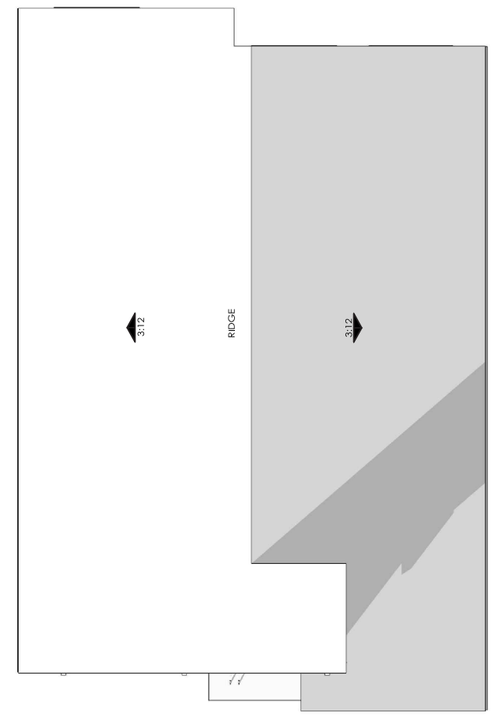
Mid-Century Modern - Color Scheme 6

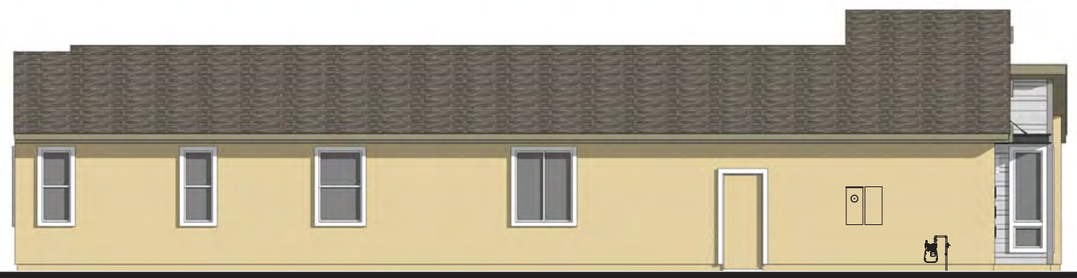
*NOTE: All glazing on garage doors will be fogged for privacy

PLAN 2 - ELEVATION 'B' SIDES & REAR

2

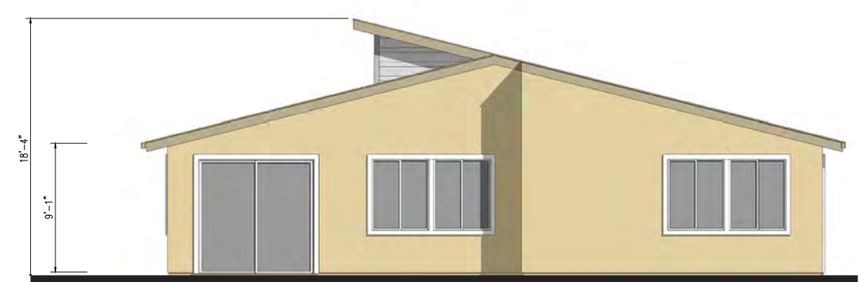
ROOF PLAN "B"
SCALE =1/16"





LEFT ELEVATION "B" SCALE = 3/32"

RIGHT ELEVATION "B" SCALE = 3/32"



REAR ELEVATION "B" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

PLAN 2 - ELEVATION 'C' CONTEMPORARY PRAIRIE

2

Contemporary Prairie - Color Scheme 10

SUNRIDGE | VILLAGE I

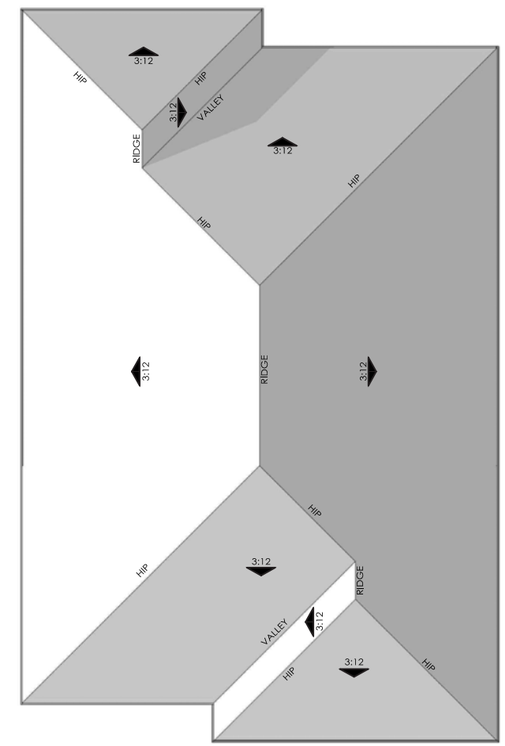
City of Rancho Cordova, California

PLAN 2 - ELEVATION 'C' SIDES & REAR

2

LEFT ELEVATION "C" SCALE = 3/32"

ROOF PLAN "C"
SCALE =1/16"



RIGHT ELEVATION "C" SCALE = 3/32"

REAR ELEVATION "C" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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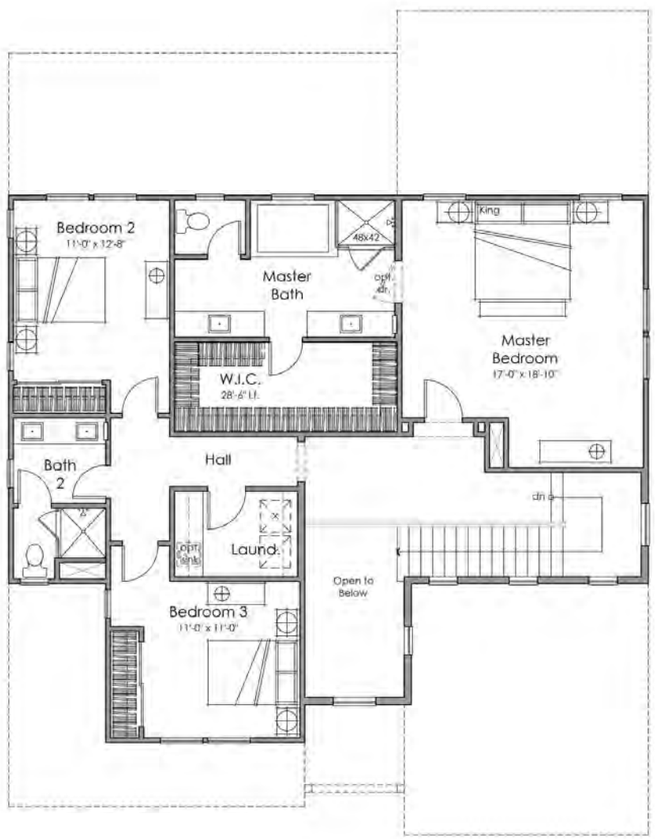
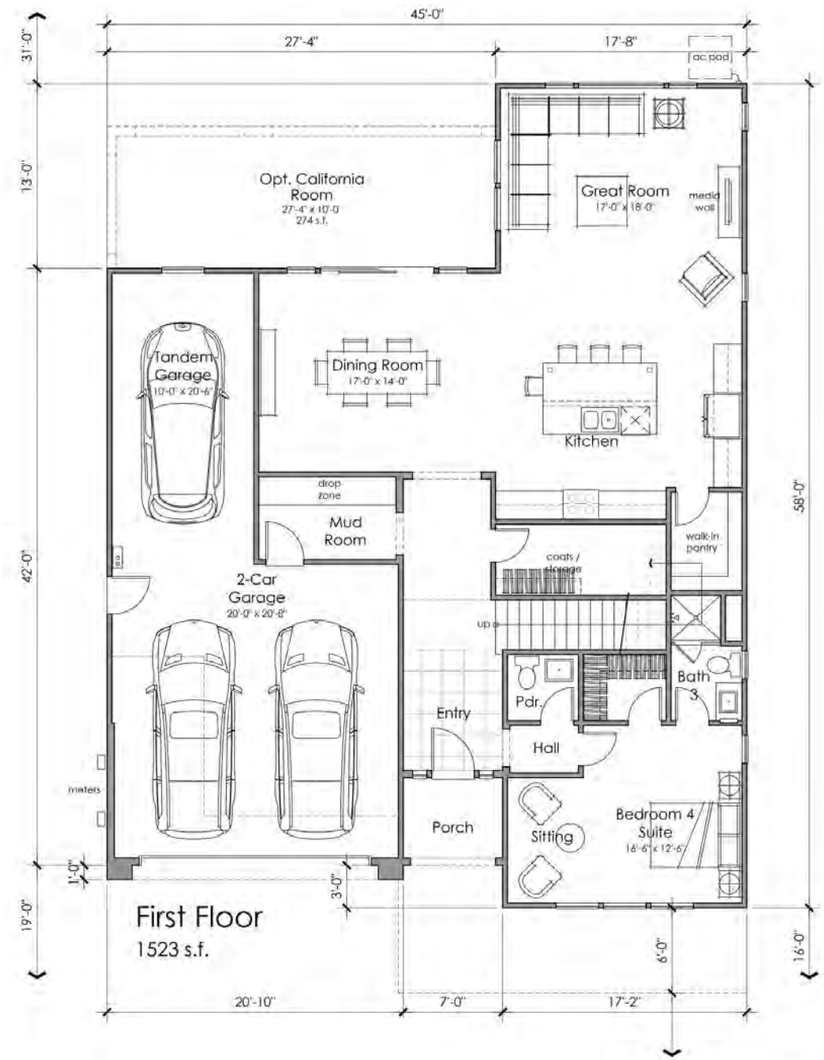
PLAN 3 - FLOOR PLAN 3,500 SF

3



UPPER FLOOR

ELEVATION "A" SHOWN



MAIN FLOOR

ELEVATION "A" SHOWN

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PLAN 3 - ELEVATION 'A' MODERN

3

Modern - Color Scheme 3

*NOTE: All glazing on garage doors will be fogged for privacy

SUNRIDGE | VILLAGE I

city of Rancho Cordova, California

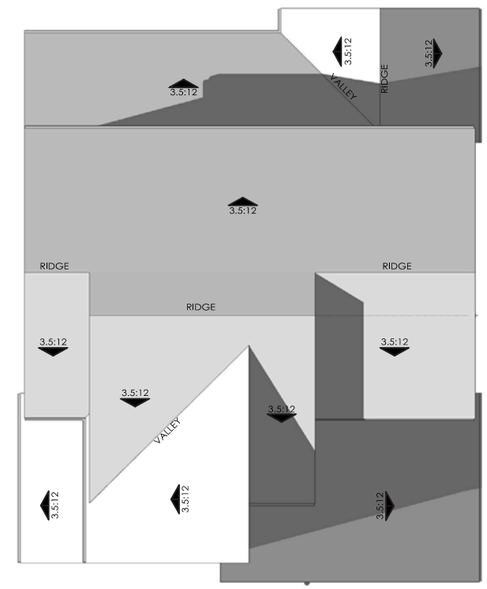
CresleighHomes

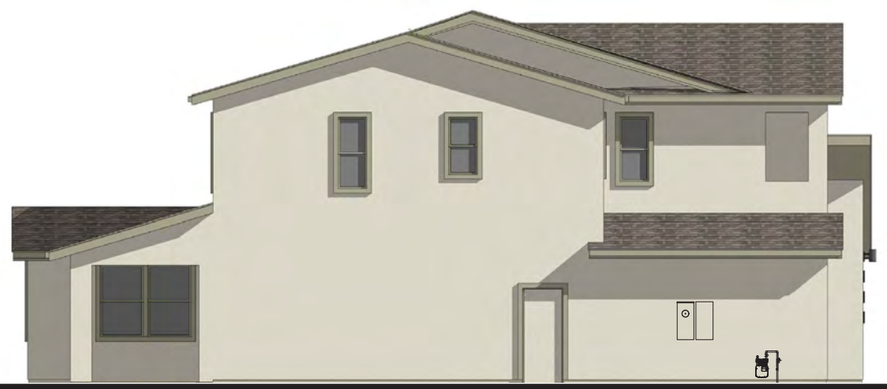
EXHIBIT A

PLAN 3 - ELEVATION 'A' SIDES & REAR

3

ROOF PLAN "A"
SCALE =1/16"





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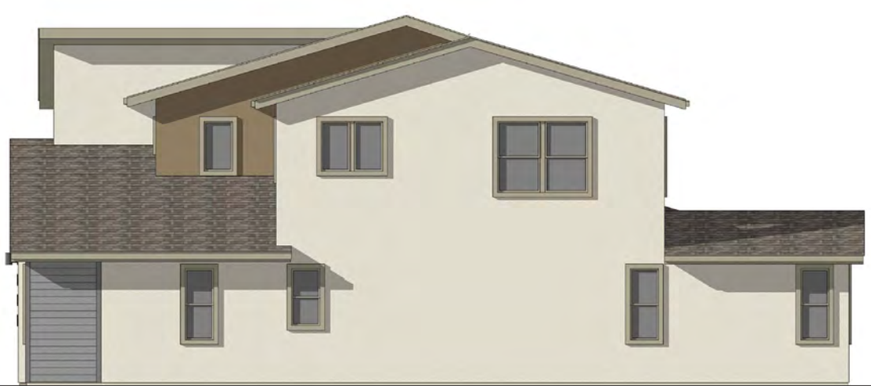

RIGHT ELEVATION "A" SCALE = 3/32"

REAR ELEVATION "A" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

PLAN 3 - ELEVATION 'B' MID-CENTURY MODERN

3

Mid-Century Modern - Color Scheme 7

*NOTE: All glazing on garage doors will be fogged for privacy

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City of Rancho Cordova, California

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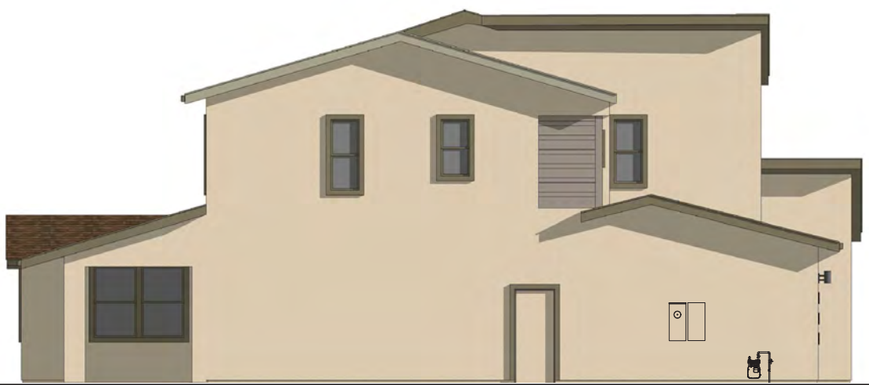
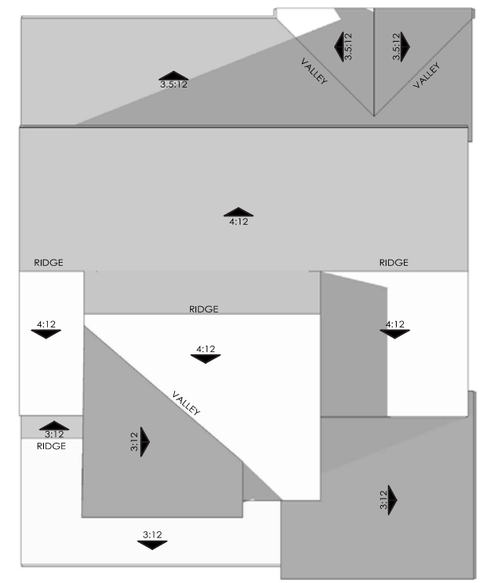
PLAN 3 - ELEVATION 'B' SIDES & REAR

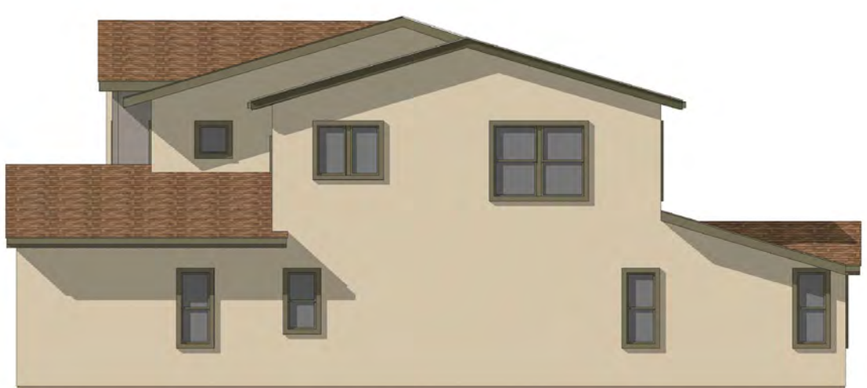
3



LEFT ELEVATION "B" SCALE = 3/32"

ROOF PLAN "B"
SCALE =1/16"





RIGHT ELEVATION "B" SCALE = 3/32"

REAR ELEVATION "B" SCALE = 3/32"

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City of Rancho Cordova, California

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PLAN 3 - ELEVATION 'C' CONTEMPORARY PRAIRIE

3

Contemporary Prairie - Color Scheme 11

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City of Rancho Cordova, California

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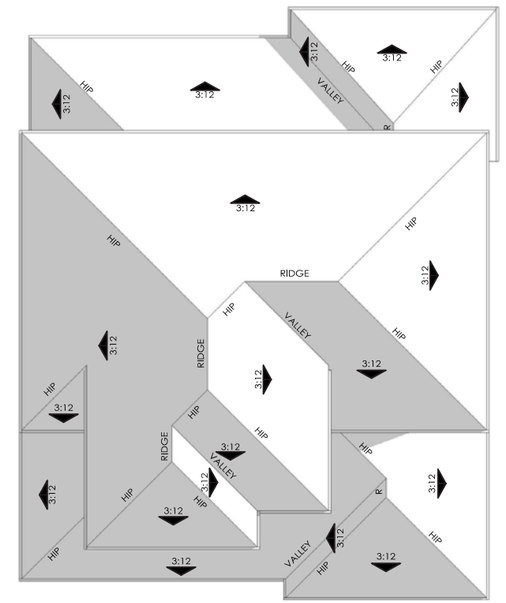
PLAN 3 - ELEVATION 'C' SIDES & REAR

3

LEFT ELEVATION "C" SCALE = 3/32"

ROOF PLAN "C"
SCALE =1/16"



RIGHT ELEVATION "C" SCALE = 3/32"

REAR ELEVATION "C" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

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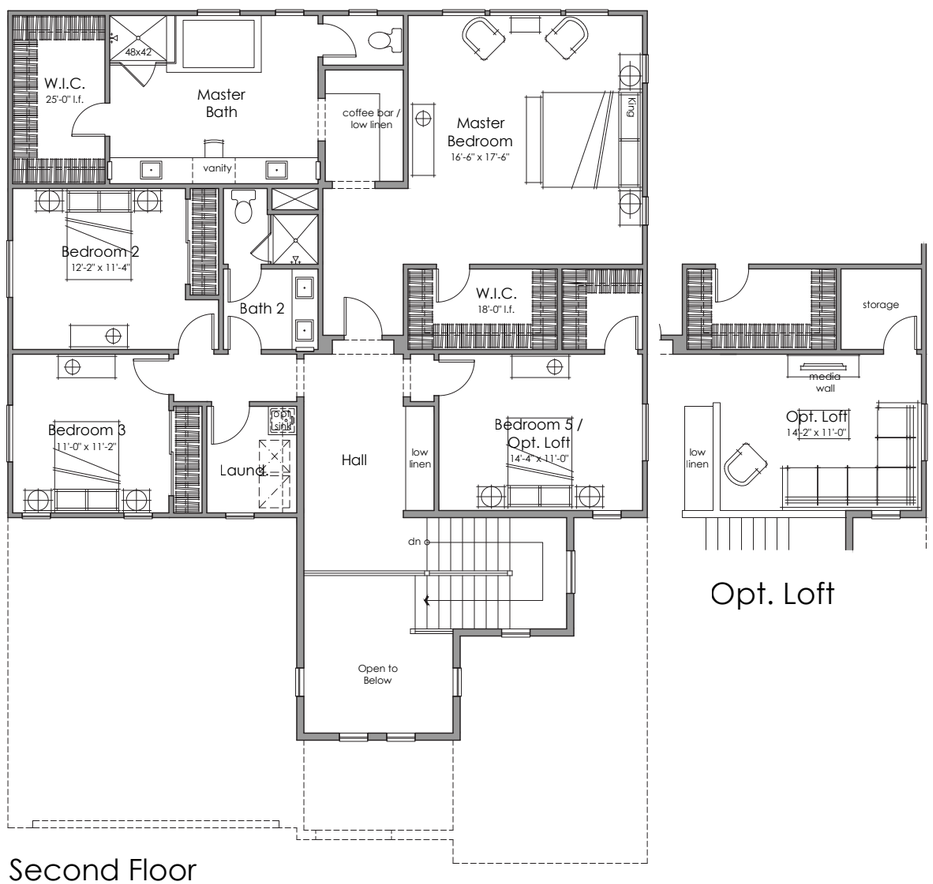
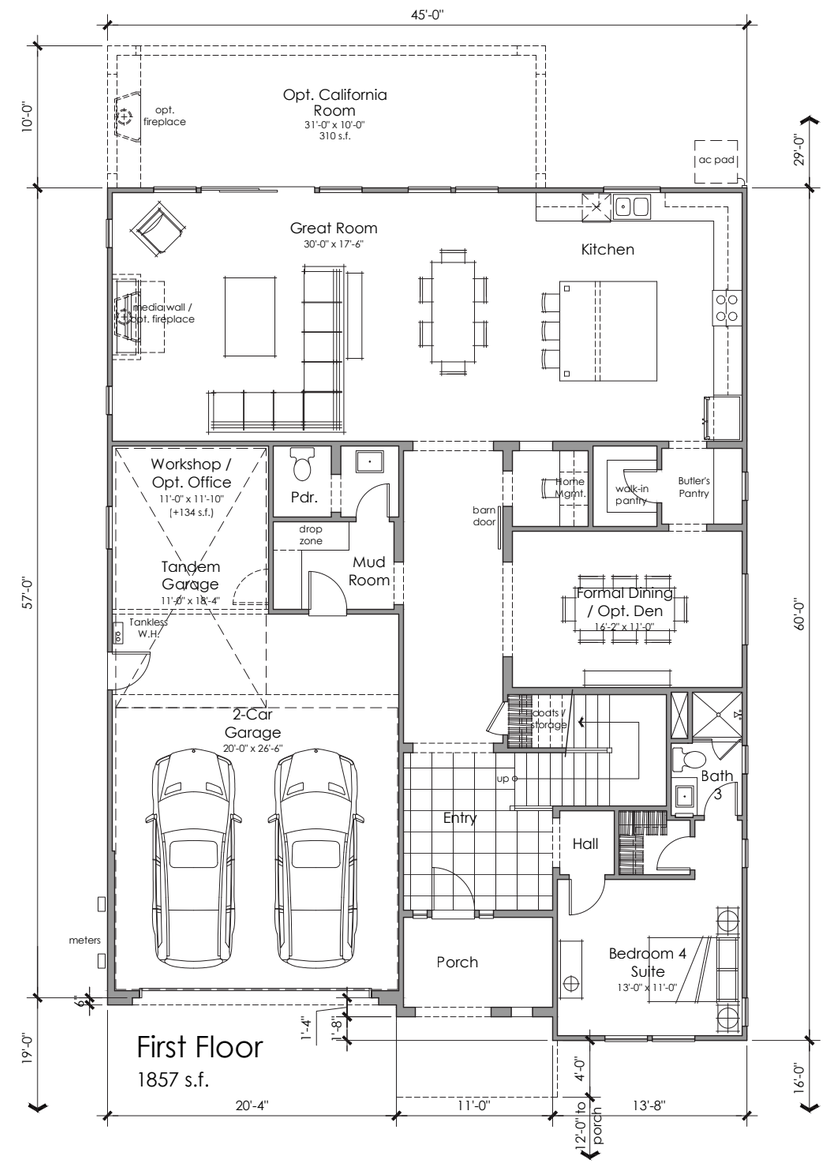
PLAN 4 - FLOOR PLAN 3,500 SF

4



Second Floor
1643 s.f.



First Floor
1857 s.f.

UPPER FLOOR

ELEVATION "A" SHOWN

MAIN FLOOR

ELEVATION "A" SHOWN

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City of Rancho Cordova, California

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PLAN 4 - ELEVATION 'A' MODERN

4

Modern - Color Scheme 4

*NOTE: All glazing on garage doors will be fogged for privacy

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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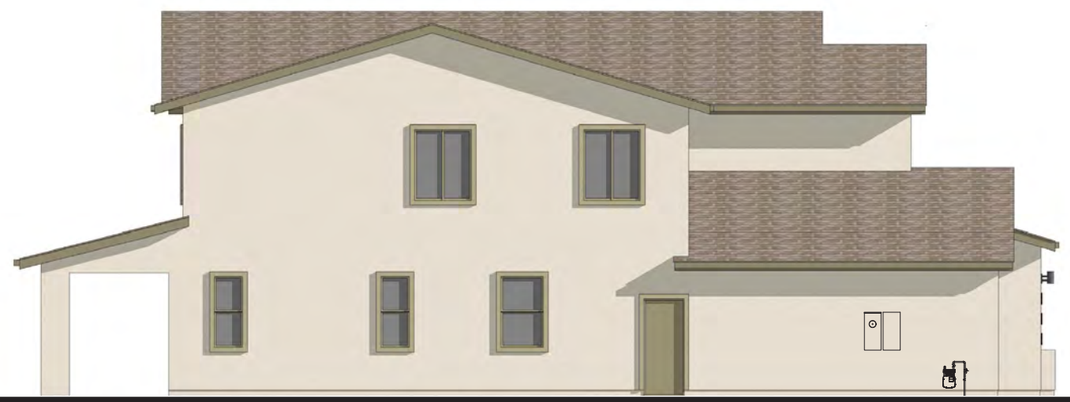
EXHIBIT A

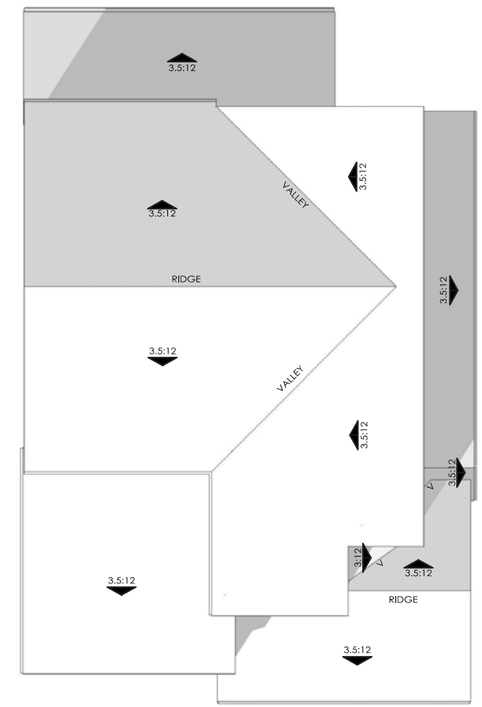
PLAN 4 - ELEVATION 'A' SIDES & REAR

4



LEFT ELEVATION "A" SCALE = 3/32"

ROOF PLAN "A"
SCALE =1/16"



RIGHT ELEVATION "A" SCALE = 3/32"

REAR ELEVATION "A" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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PLAN 4 - ELEVATION 'B' MID-CENTURY MODERN

4

Mid-Century Modern - Color Scheme 8

*NOTE: All glazing on garage doors will be fogged for privacy

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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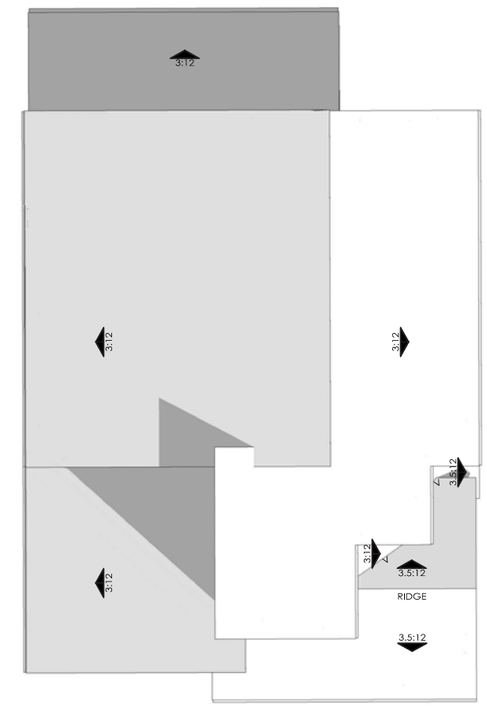
PLAN 4 - ELEVATION 'B' SIDES & REAR

4

LEFT ELEVATION "B" SCALE = 3/32"

ROOF PLAN "B"
SCALE =1/16"



RIGHT ELEVATION "B" SCALE = 3/32"

REAR ELEVATION "B" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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PLAN 4 - ELEVATION 'C' CONTEMPORARY PRAIRIE

4

Contemporary Prairie - Color Scheme 12

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City of Rancho Cordova, California

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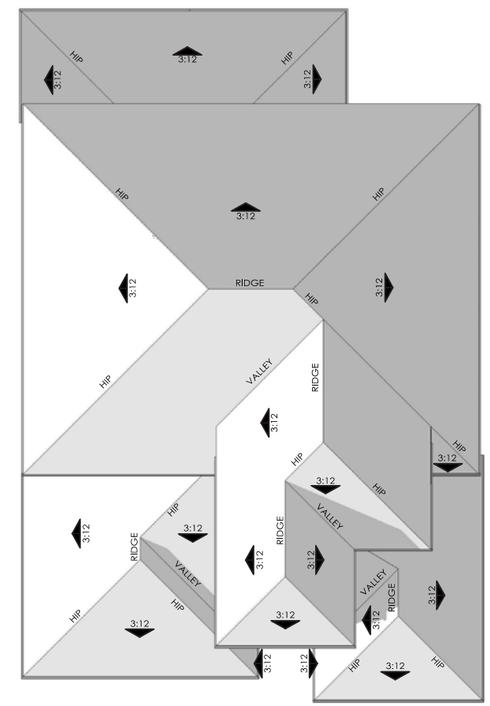
PLAN 4 - ELEVATION 'C' SIDES & REAR

4

LEFT ELEVATION "C" SCALE = 3/32"

ROOF PLAN "C"
SCALE =1/16"



RIGHT ELEVATION "C" SCALE = 3/32"

REAR ELEVATION "C" SCALE = 3/32"

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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SUNRIDGE VILLAGE I

COLOR PALETTES

INSPIRATION

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City of Rancho Cordova, California

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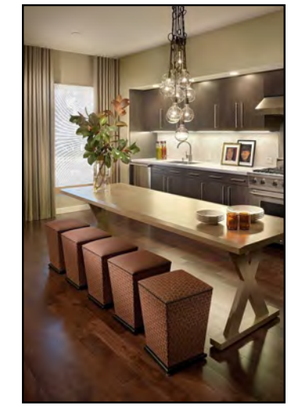
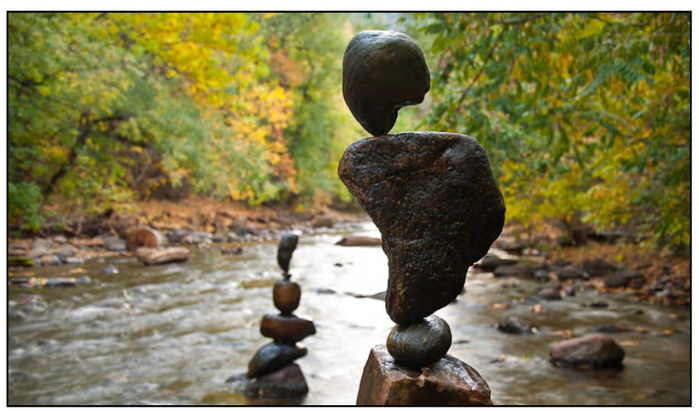
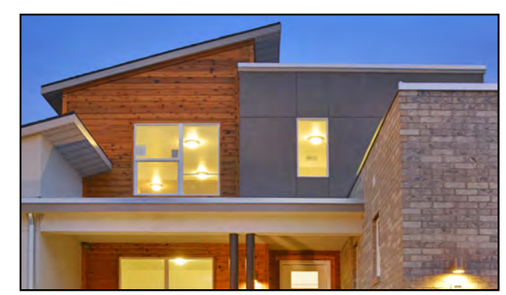
MODERN

Fresh | Natural | Elegant







COLOR & MATERIAL SELECTIONS

THESE COLORS MAY VARY FROM ACTUAL PAINT COLOR. PLEASE REFER TO PAINT CHIPS FOR TRUE COLOR REPRESENTATION.

SCHEME 1

Trim 1 | Svelte Sage SW 6164

Roofing Max Def Weathered Wood

Accent 1 | Cityscape SW 7067

Trim 2 | Extra White SW 7006

Accent 2 | Hardware SW 6172

Body | Nebulous White SW 7063

SCHEME 2

Trim 1 | Studio Taupe SW 7549

Roofing Max Def Weathered Wood

Accent 1 | Raynard SW 6348

Trim 2 | Extra White SW 7006

Accent 2 | Quiver Tan SW 6151

Body | Canvas Tan SW 7531

SCHEME 3

Trim 1 | Relaxed Khaki SW 6149

Roofing Max Def Weathered Wood

Accent 1 | Tin Lizzie SW 9163

Trim 2 | Extra White SW 7006

Accent 2 | Fallen Leaves SW 9114

Body | Creamy SW 7012

SCHEME 4

Trim 1 | Taupe Tone SW 7633

Roofing Max Def Weathered Wood

Accent 1 | Grassland SW 6163

Trim 2 | Extra White SW 7006

Accent 2 | Mediterranean SW 7617

Body | Snowbound SW 7004

LEGEND

ROOFING: CERTAINTEED (Landmark) | PAINT: SHERWIN-WILLIAMS
SIDING: HARDIEPLANK LAP SIDING

MAIN BODY	Main Stucco Body
TRIM 1	Window Trim
TRIM 2	Beams, Posts, & Facia
ACCENT 1	Siding
ACCENT 2	Accent Stucco Body / Front Door

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

CresleighHomes

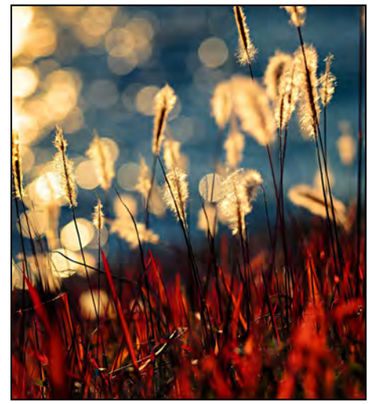
ktgy

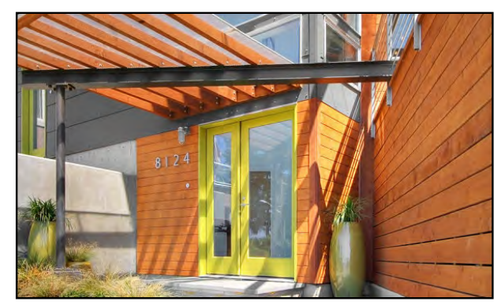
INSPIRATION

THESE IMAGES ARE FOR PALETTE INSPIRATION ONLY.

MID CENTURY MODERN

Astute | Vibrant | Conscious





SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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COLOR & MATERIAL SELECTIONS

THESE COLORS MAY VARY FROM ACTUAL PAINT COLOR. PLEASE REFER TO PAINT CHIPS FOR TRUE COLOR REPRESENTATION.

SCHEME 5

Trim 1 | Fenland SW 7544

Roofing Max Def Weathered Wood

Accent 1 | Extra White SW 7006

Trim 2 | Extra White SW 7006

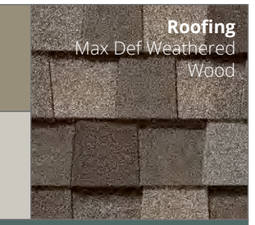
Accent 2 | Great Falls SW 6495

Body | Tumblin' Tumbleweed SW 9120

SCHEME 6

Trim 1 | Bunglehouse Gray SW 2845

Roofing Max Def Weathered Wood



Accent 1 | Repose Gray SW 7015

Trim 2 | Extra White SW 7006

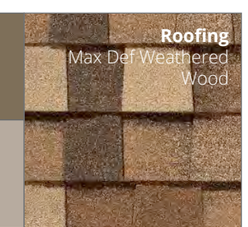
Accent 2 | Rookwood Sash Green SW 2810

Body | Barcelona Beige SW 7530

SCHEME 7

Trim 1 | High Tea SW 6159

Roofing Max Def Weathered Wood



Accent 1 | Perfect Greige SW 6073

Trim 2 | High Tea SW 6159

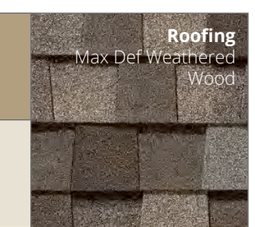
Accent 2 | Rookwood Dark Brown SW 2808

Body | Natural Linen SW 9109

SCHEME 8

Trim 1 | Dried Edamame SW 9122

Roofing Max Def Weathered Wood



Accent 1 | Nacre SW 6154

Trim 2 | Extra White SW 7006

Accent 2 | Seaworthy SW 7620

Body | Rice Grain SW 6155

LEGEND

ROOFING: CERTAINTEED (Landmark) | PAINT: SHERWIN-WILLIAMS
SIDING: HARDIEPLANK LAP SIDING

MAIN BODY	Main Stucco Body
TRIM 1	Window Trim
TRIM 2	Beams, Posts, & Facia
ACCENT 1	Siding
ACCENT 2	Front Door

SUNRIDGE | VILLAGE I

City of Rancho Cordova, California

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INSPIRATION

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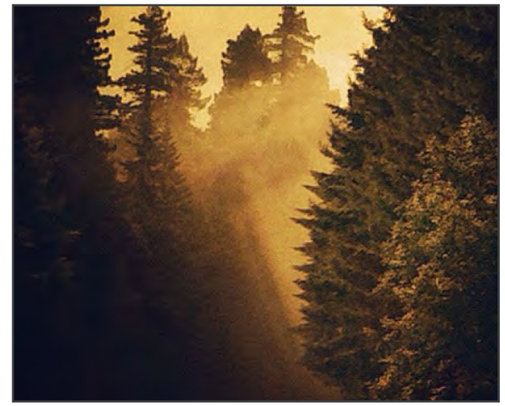
SUNRIDGE | VILLAGE I

city of Rancho Cordova, California

CresleighHomes

CONTEMPORARY PRAIRIE

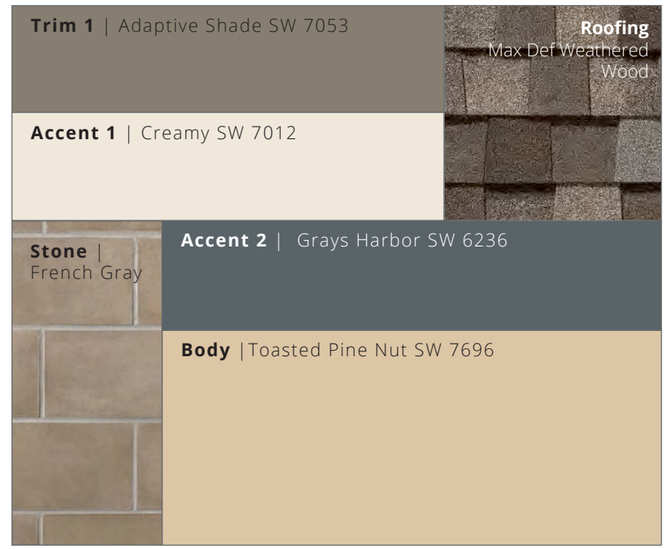
Earthy | Refined | Balanced



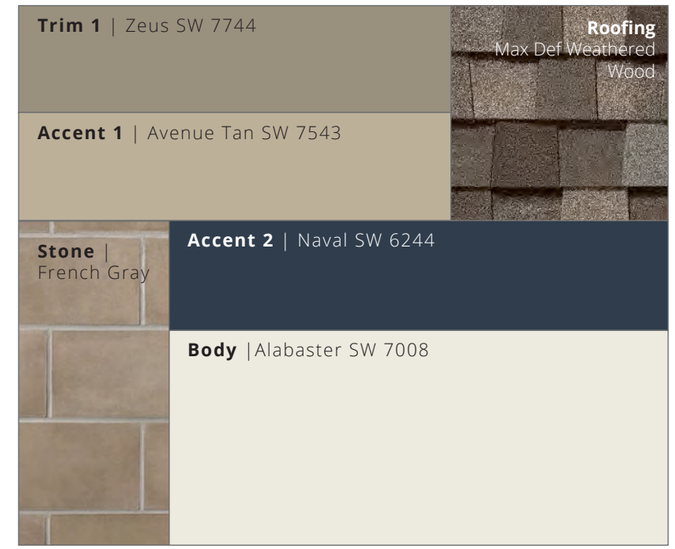
COLOR & MATERIAL SELECTIONS

THESE COLORS MAY VARY FROM ACTUAL PAINT COLOR. PLEASE REFER TO PAINT CHIPS FOR TRUE COLOR REPRESENTATION.

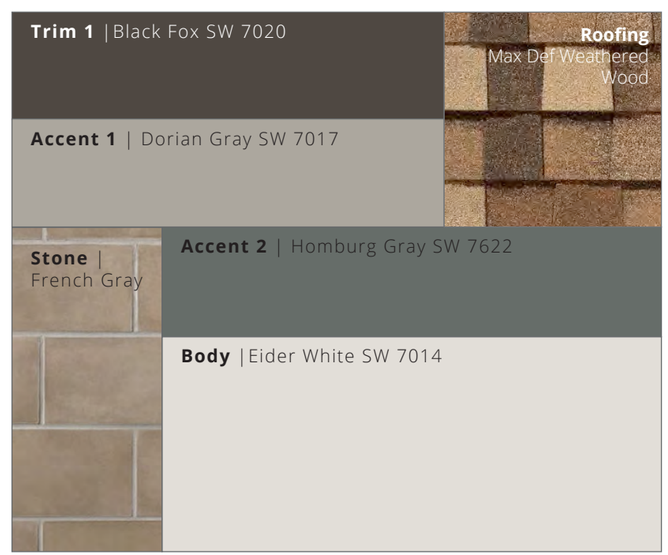
SCHEME 9



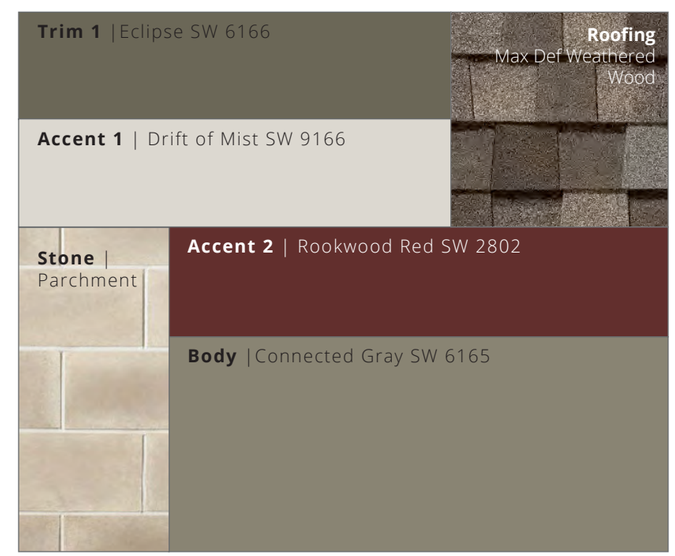
SCHEME 10



SCHEME 11



SCHEME 12



LEGEND

ROOFING: CERTAINTEED (Landmark) | PAINT: SHERWIN-WILLIAMS
SIDING: HARDIEPLANK LAP SIDING | STONE: BORAL (Cast-Fit)

MAIN BODY	Main Stucco Body
TRIM 1	Window Trim, Beams, Posts, & Facia
ACCENT 1	Siding
ACCENT 2	Front Door

SUNRIDGE | VILLAGE I
City of Rancho Cordova, California

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EXHIBIT A

SUNRIDGE VILLAGE II

ARCHITECTURE

JEFFREY DEMURE + ASSOCIATES
ARCHITECTS • PLANNERS

SUNRIDGE | VILLAGE II
City of Rancho Cordova, California

CresleighHomes

JDHA
JEFFREY DeMURE + ASSOCIATES
ARCHITECTS · PLANNERS

SITE PLAN

SUNRIDGE | VILLAGE II
City of Rancho Cordova, California

CresleighHomes

PROPOSED TYPICAL LOT SETBACKS:

105' Deep Lots
- Plans 3 & 4 = STANDARD SETBACKS
- Plan 1 = **28.6% SETBACK ADJUSTMENT**
- Plan 2 = **4.8% SETBACK ADJUSTMENT**

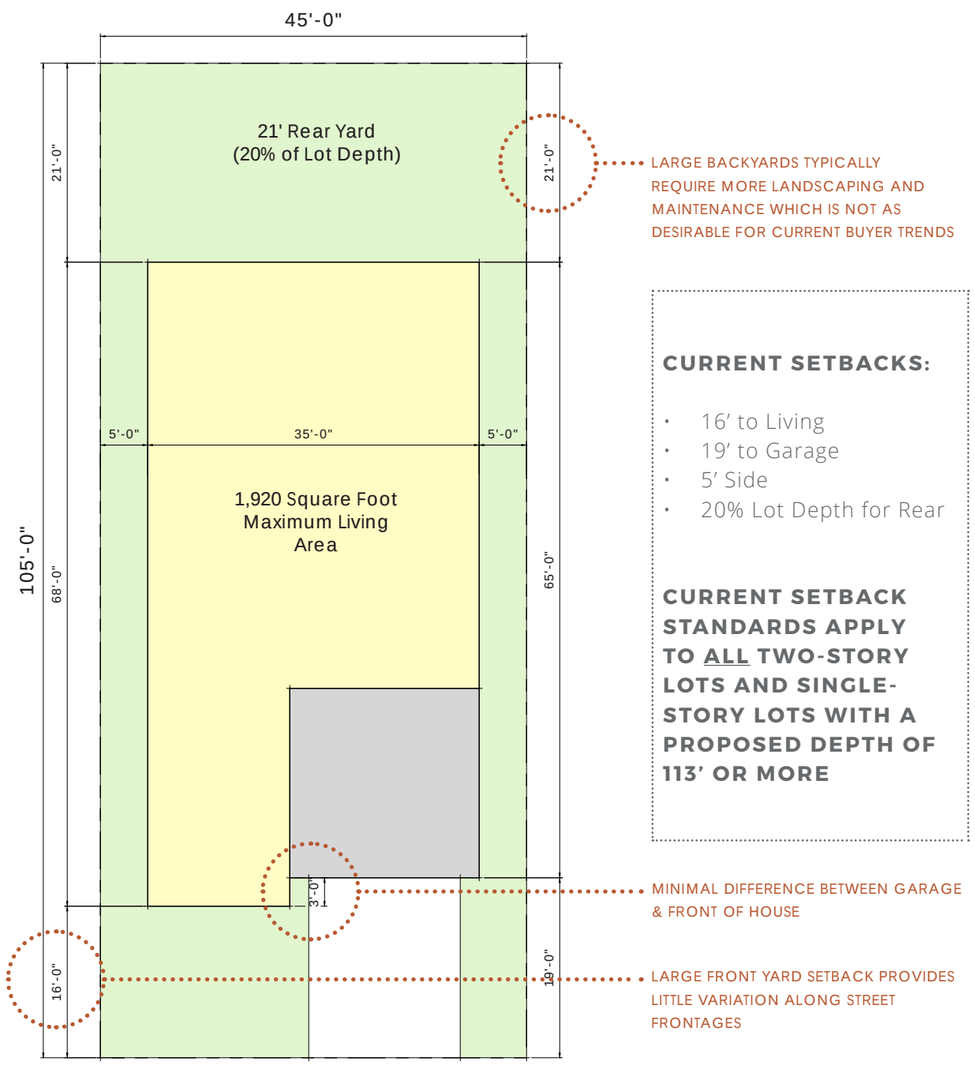
106' Deep Lots
- Plans 3 & 4 = STANDARD SETBACKS
- Plan 1 = **24.5% SETBACK ADJUSTMENT**
- Plan 2 = **1% SETBACK ADJUSTMENT**

107-109' Deep Lots
- Plans 2, 3, 4 = STANDARD SETBACKS
- Plan 1 = **12.8 - 20.6% SETBACK ADJUSTMENT**

110-112.5' Deep Lots
- Plans 2, 3, 4 = STANDARD SETBACKS
- Plan 1 = **0 - 9.1% SETBACK ADJUSTMENT**

1113' Deep Lots or larger
- Plans 1, 2, 3, 4 = STANDARD SETBACKS

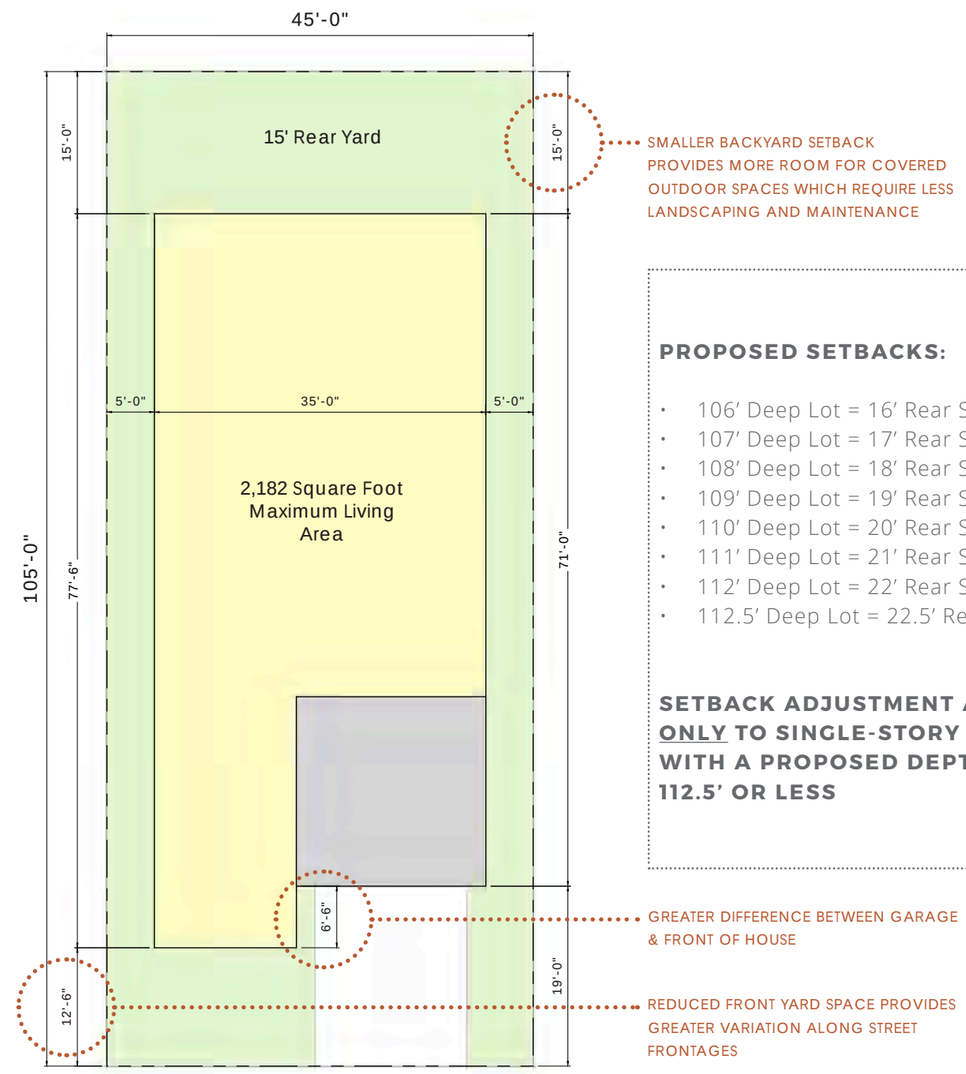
SETBACK ADJUSTMENT (City of Rancho Cordova, RCMC 23.131, Adjustment)



CURRENT SETBACKS:

- 16' to Living
- 19' to Garage
- 5' Side
- 20% Lot Depth for Rear

CURRENT SETBACK STANDARDS APPLY TO ALL TWO-STORY LOTS AND SINGLE-STORY LOTS WITH A PROPOSED DEPTH OF 113' OR MORE



PROPOSED SETBACKS:

- 106' Deep Lot = 16' Rear SB | **24.5%**
- 107' Deep Lot = 17' Rear SB | **20.6%**
- 108' Deep Lot = 18' Rear SB | **16.7%**
- 109' Deep Lot = 19' Rear SB | **12.8%**
- 110' Deep Lot = 20' Rear SB | **9.1%**
- 111' Deep Lot = 21' Rear SB | **5.4%**
- 112' Deep Lot = 22' Rear SB | **1.8%**
- 112.5' Deep Lot = 22.5' Rear SB | **0%**

SETBACK ADJUSTMENT APPLIES ONLY TO SINGLE-STORY LOTS WITH A PROPOSED DEPTH OF 112.5' OR LESS

CURRENT SETBACK STANDARD:

Current setback standards limit the ability to provide single story homes. Current market trends point to an increasing percentage of Baby Boomers who demand single story homes and preferences for outdoor rooms and not large backyards. Additionally, younger buyers are not looking for the traditional backyard space; instead preferring lower maintenance and the ability to travel without concern for yard care while they are away. For lots greater than 112.5 ft. in depth, no adjustment required.

PROPOSED SETBACK STANDARD (SELECT LOTS ONLY):

Modifying the current setbacks allows for more flexibility in creating one story homes. A standard 15' rear setback creates a "right size" rear yard area and allows adequate building area to create a covered outdoor space. A reduced front yard setback adds further flexibility with the added benefits of more deeply recessed garages as well as the ability to provide front yard staggers along street frontages.

- ***Allowed*** setback reduction per RCMC 23.131-1 = **40%**
- ***Proposed front*** setback reduction (16'-0" - 12'6") = **21.9%**
- ***Maximum proposed rear*** setback reduction (21'-0" - 15'-0") = **28.6%**

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STREETSCAPE

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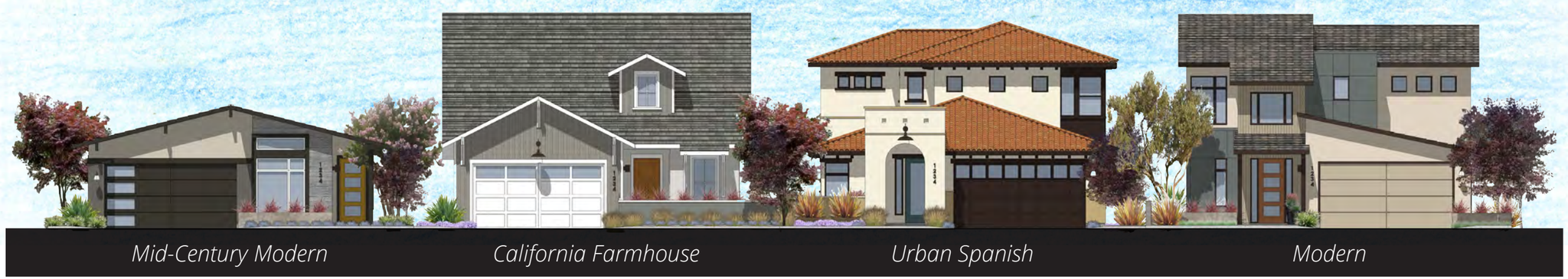
city of Rancho Cordova, California



PLAN 1
1,932 SF

PLAN 2
2,254 SF

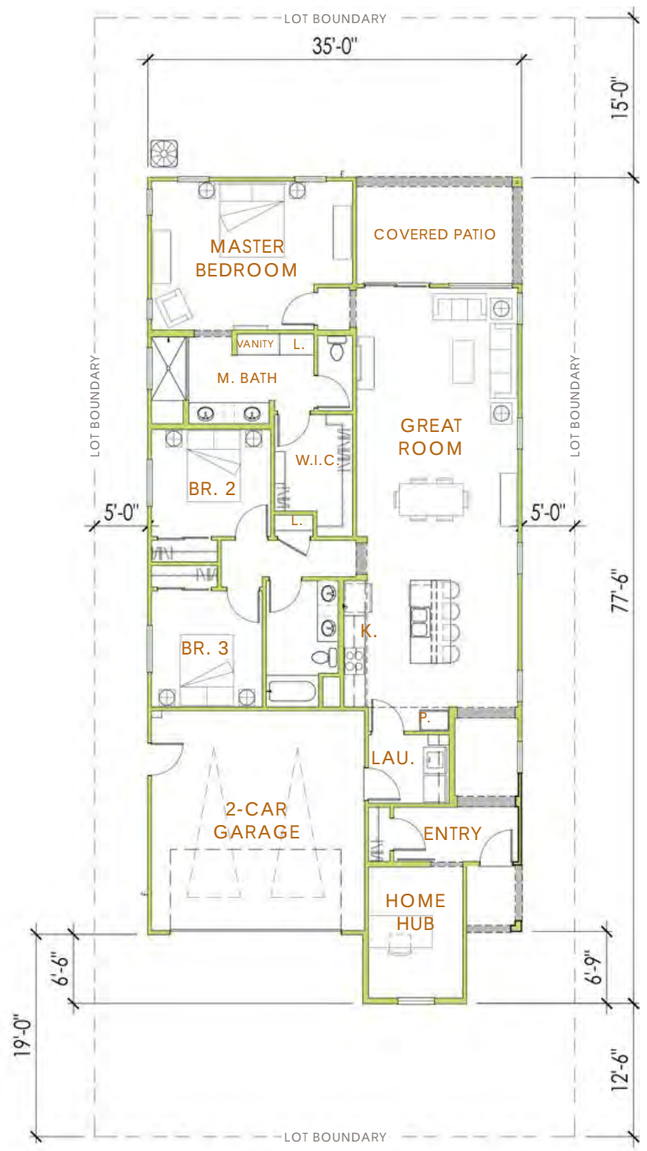
PLAN 3
2,358 SF

PLAN 4
2,692 SF

CresleighHomes

PLAN 1 - FLOOR PLAN 1,932 SF

1



MAIN FLOOR

ELEVATION "A" SHOWN

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PLAN 1 - ELEVATION 'A' URBAN SPANISH

1

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City of Rancho Cordova, California

CresleighHomes

Urban Spanish - Color Scheme 4

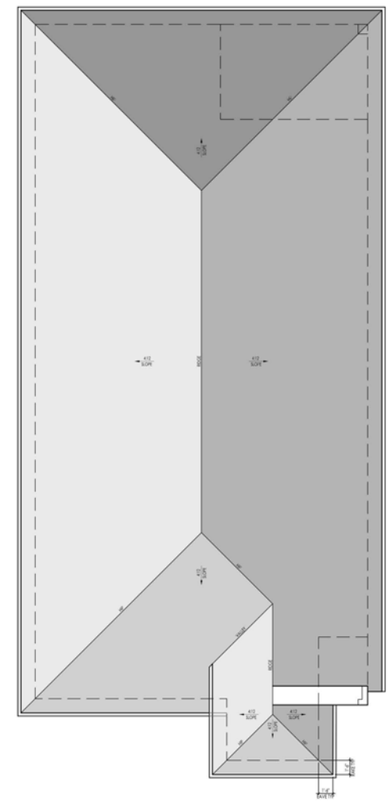
*NOTE: All glazing on garage doors will be fogged for privacy

EXHIBIT A

PLAN 1 - ELEVATION 'A' SIDES & REAR

1

ROOF PLAN "A"
SCALE =1/16"



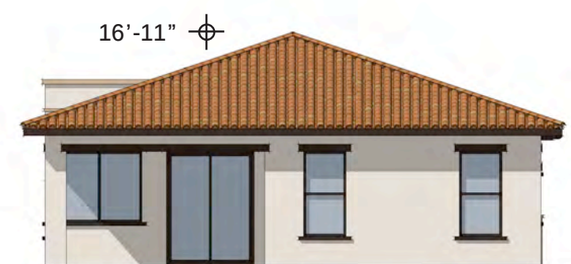
16'-11"

LEFT ELEVATION "A" SCALE = 3/32"

16'-11"

RIGHT ELEVATION "A" SCALE = 3/32"

16'-11"



REAR ELEVATION "A" SCALE = 3/32"

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PLAN 1 - ELEVATION 'C' MID-CENTURY MODERN

1

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City of Rancho Cordova, California

CresleighHomes

Mid-Century Modern - Color Scheme 3

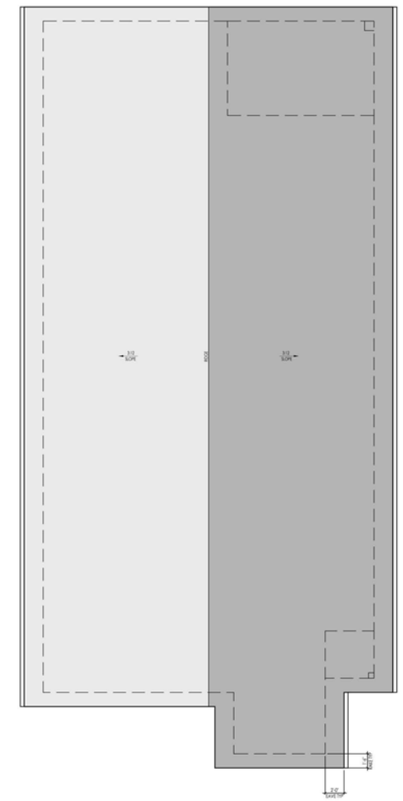
*NOTE: All glazing on garage doors will be fogged for privacy

EXHIBIT A

PLAN 1 - ELEVATION 'C' SIDES & REAR

1

ROOF PLAN "C"
SCALE =1/16"



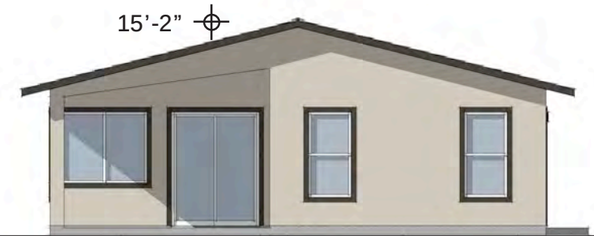
15'-2"

LEFT ELEVATION "C" SCALE = 3/32"

15'-2"

RIGHT ELEVATION "C" SCALE = 3/32"

15'-2"



REAR ELEVATION "C" SCALE = 3/32"

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PLAN 1 - ELEVATION 'D' CALIFORNIA FARMHOUSE

1

SUNRIDGE | VILLAGE II

City of Rancho Cordova, California

CresleighHomes

California Farmhouse | Color Scheme 2

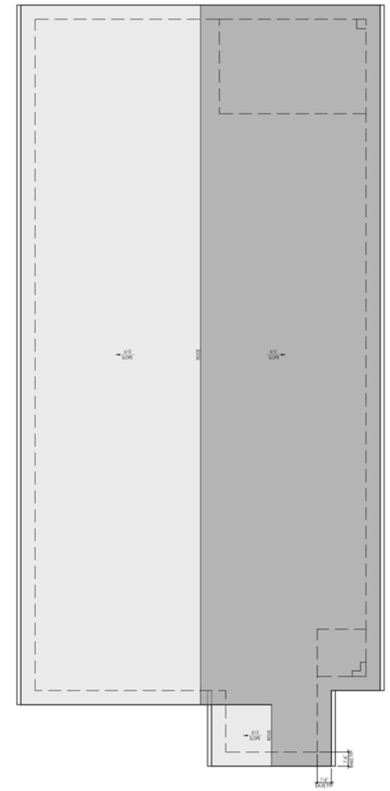
*NOTE: All glazing on garage doors will be fogged for privacy

EXHIBIT A

PLAN 1 - ELEVATION 'D' SIDES & REAR

1

ROOF PLAN "D"
SCALE =1/16"



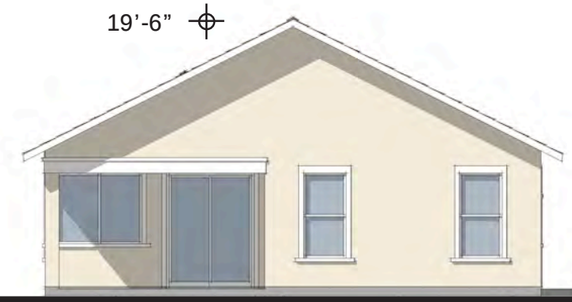
19'-6"

LEFT ELEVATION "D" SCALE = 3/32"

19'-6"

RIGHT ELEVATION "D" SCALE = 3/32"

19'-6"



REAR ELEVATION "D" SCALE = 3/32"

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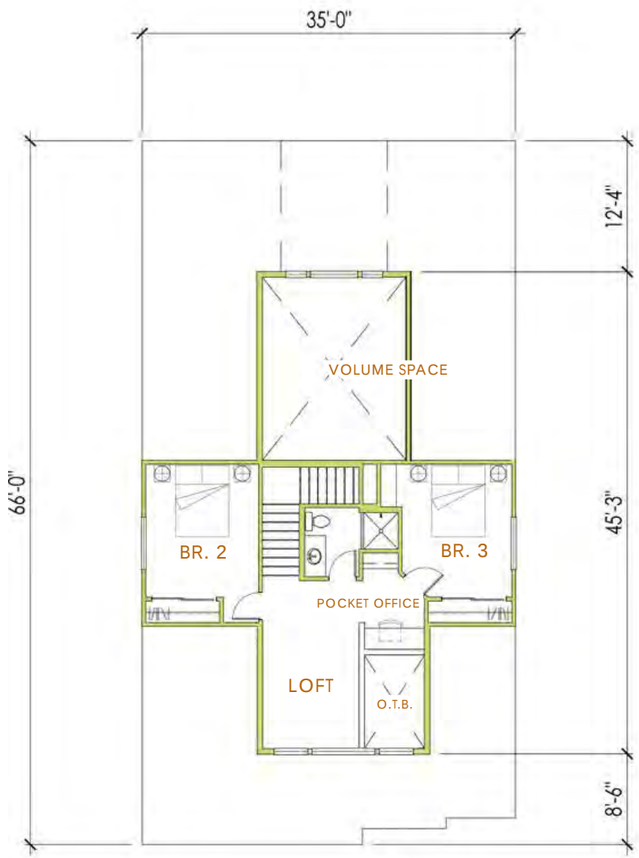
EXHIBIT A

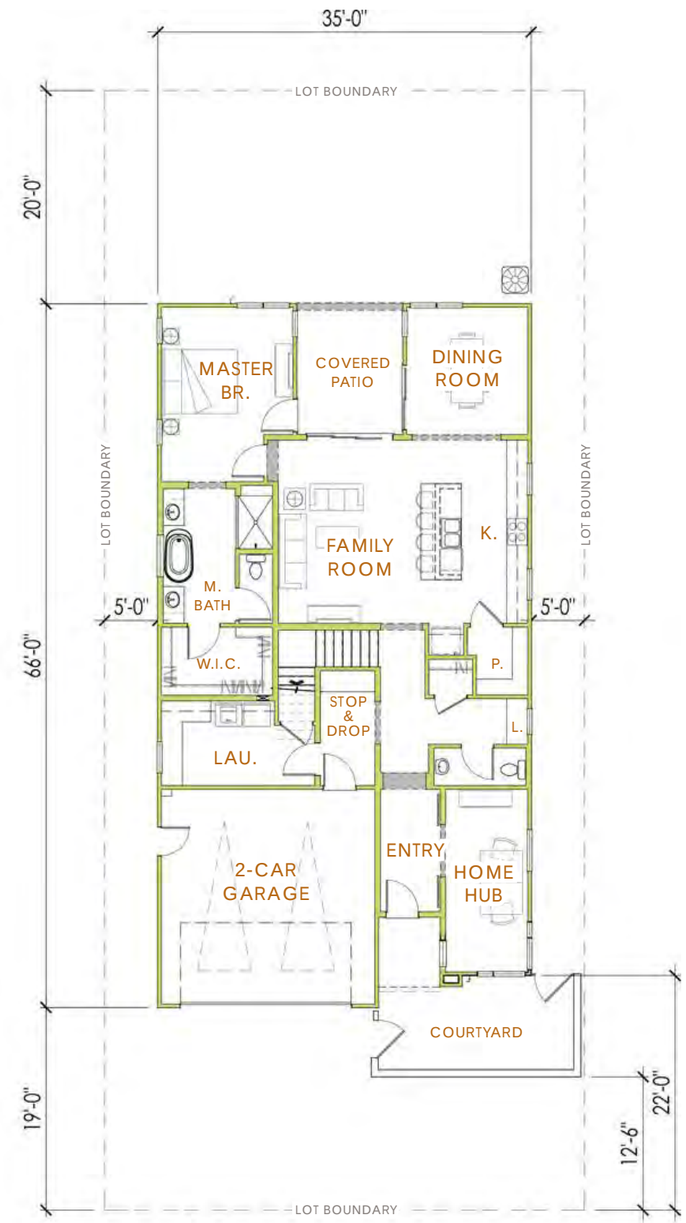
PLAN 2 - FLOOR PLAN 2,254 SF + 116 SF LOFT (2,360 SF TOTAL)

2



UPPER FLOOR

ELEVATION "A" SHOWN



MAIN FLOOR

ELEVATION "A" SHOWN

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PLAN 2 - ELEVATION 'B' MODERN

2

Modern - Color Scheme 1

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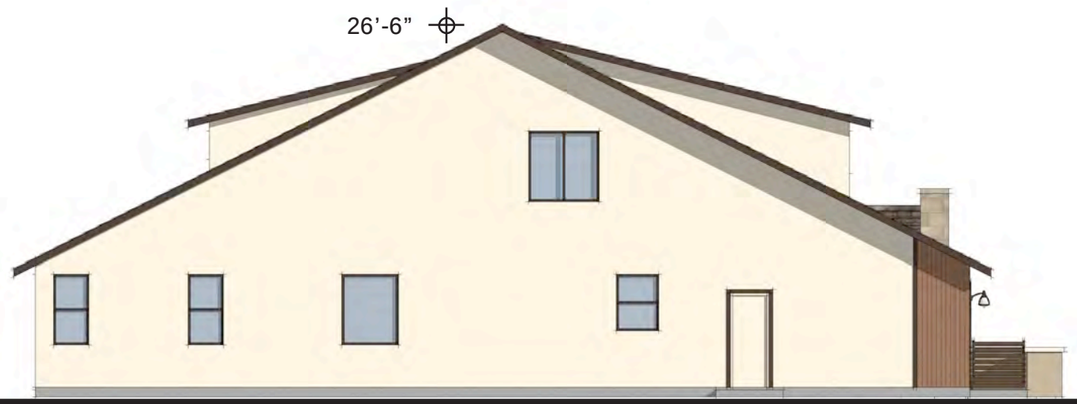
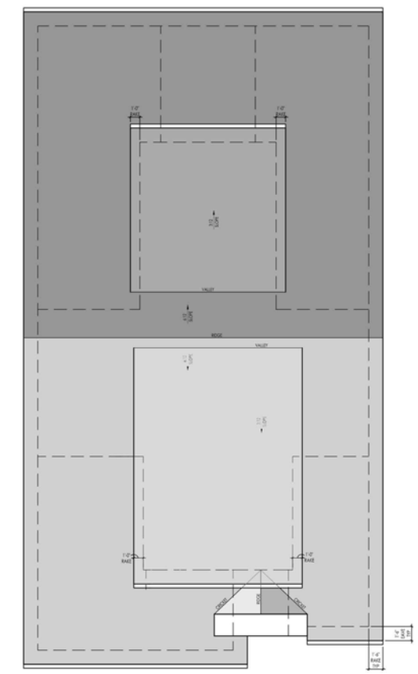
PLAN 2 - ELEVATION 'B' SIDES & REAR

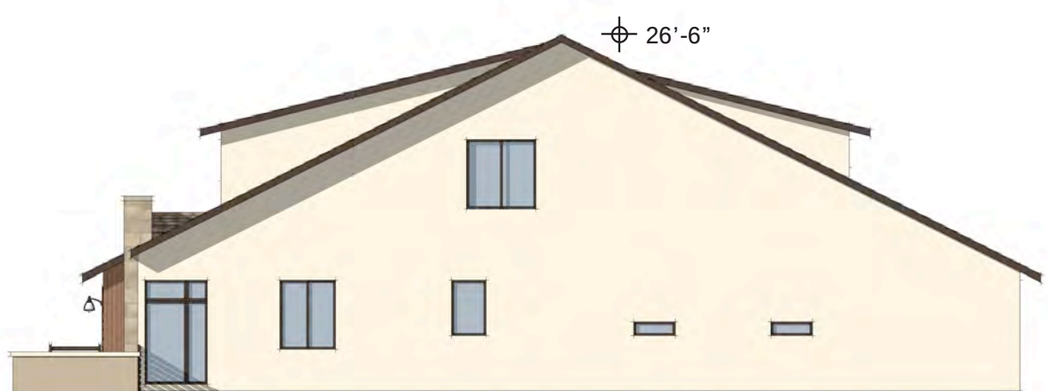
2



LEFT ELEVATION "B" SCALE = 3/32"

ROOF PLAN "B"
SCALE =1/16"





RIGHT ELEVATION "B" SCALE = 3/32"

REAR ELEVATION "B" SCALE = 3/32"

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PLAN 2 - ELEVATION 'C' MID-CENTURY MODERN

2

SUNRIDGE | VILLAGE II

City of Rancho Cordova, California

CresleighHomes

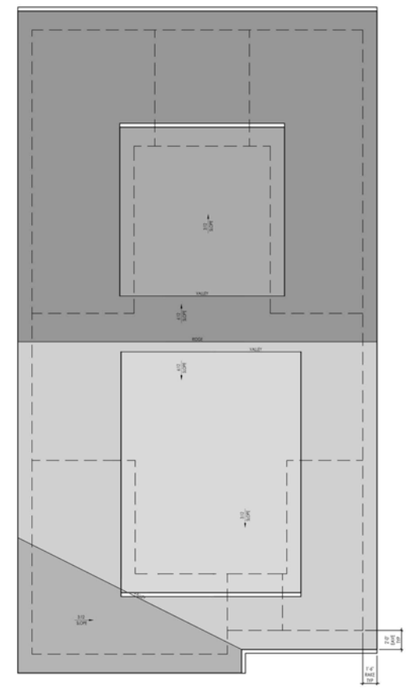
Mid-Century Modern - Color Scheme 1

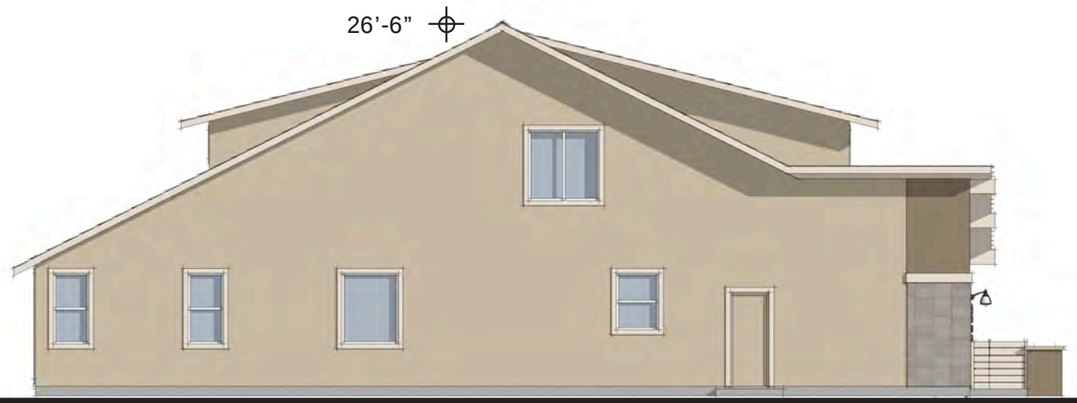
*NOTE: All glazing on garage doors will be fogged for privacy

PLAN 2 - ELEVATION 'C' SIDES & REAR

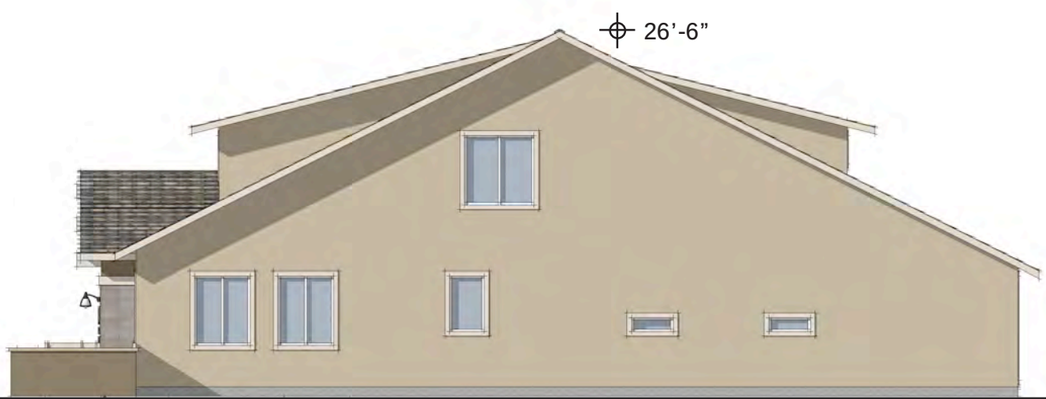
2

ROOF PLAN "C"
SCALE =1/16"





LEFT ELEVATION "C" SCALE = 3/32"



RIGHT ELEVATION "C" SCALE = 3/32"

REAR ELEVATION "C" SCALE = 3/32"

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PLAN 2 - ELEVATION 'D' CALIFORNIA FARMHOUSE

2

SUNRIDGE | VILLAGE II
City of Rancho Cordova, California

CresleighHomes

California Farmhouse - Color Scheme 4

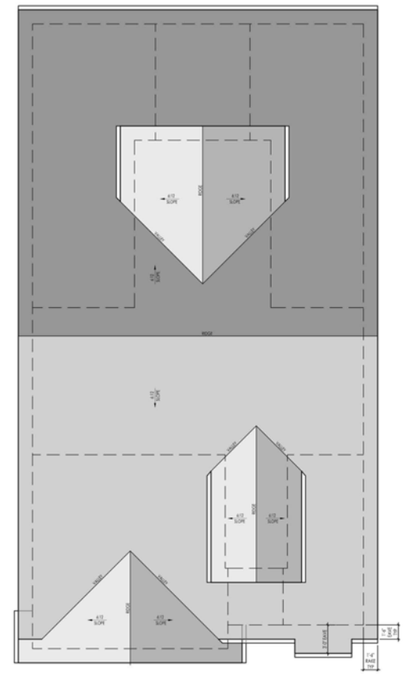
*NOTE: All glazing on garage doors will be fogged for privacy

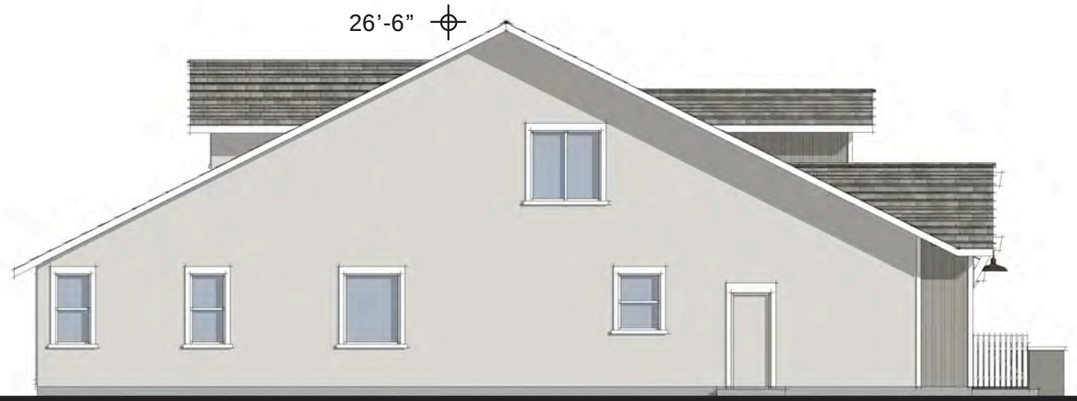
EXHIBIT A

PLAN 2 - ELEVATION 'D' SIDES & REAR

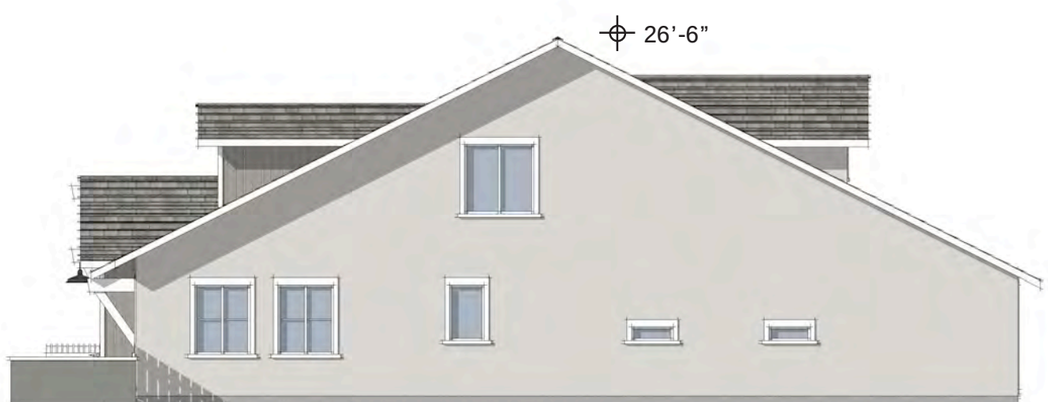
2

ROOF PLAN "D"
SCALE =1/16"





LEFT ELEVATION "D" SCALE = 3/32"



RIGHT ELEVATION "D" SCALE = 3/32"

REAR ELEVATION "D" SCALE = 3/32"

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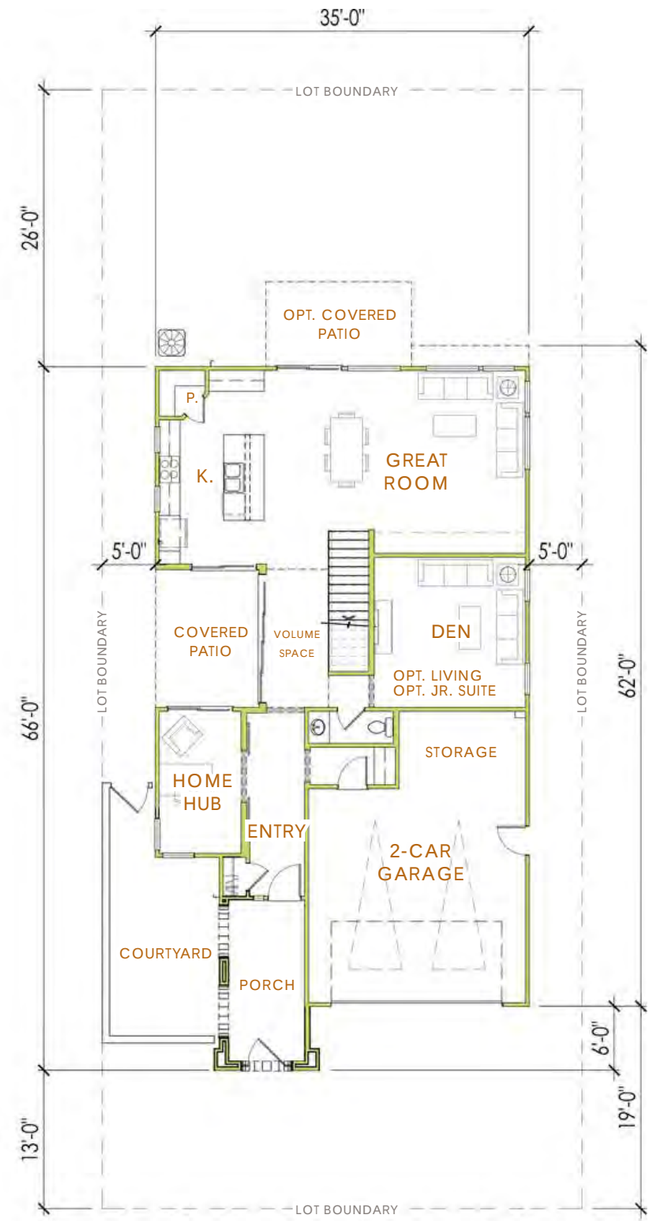
EXHIBIT A

PLAN 3 - FLOOR PLAN 2,405 SF

3

UPPER FLOOR

ELEVATION "A" SHOWN



MAIN FLOOR

ELEVATION "A" SHOWN

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PLAN 3 - ELEVATION 'A' URBAN SPANISH

3

SUNRIDGE | VILLAGE II

City of Rancho Cordova, California

Urban Spanish - Color Scheme 2

*NOTE: All glazing on garage doors will be fogged for privacy

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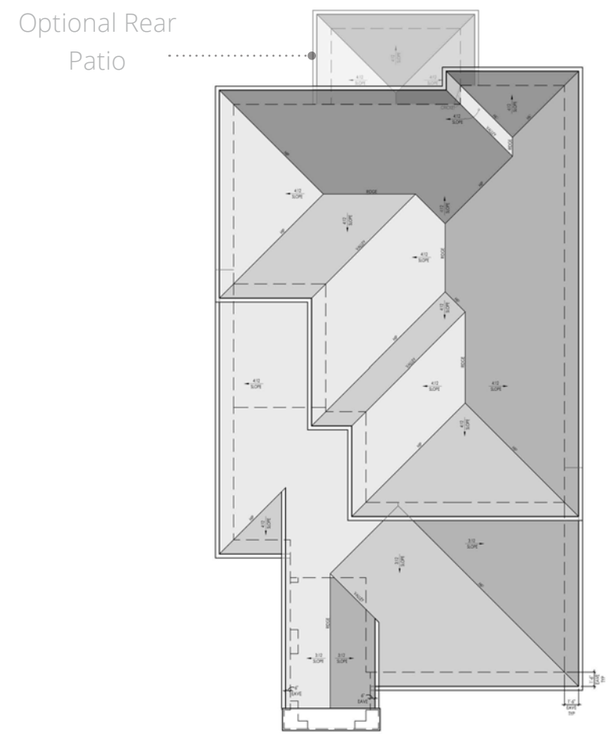
EXHIBIT A

PLAN 3 - ELEVATION 'A' SIDES & REAR

3

LEFT ELEVATION "A" SCALE = 3/32"

ROOF PLAN "A"
SCALE =1/16"



RIGHT ELEVATION "A" SCALE = 3/32"

REAR ELEVATION "A" SCALE = 3/32"

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City of Rancho Cordova, California

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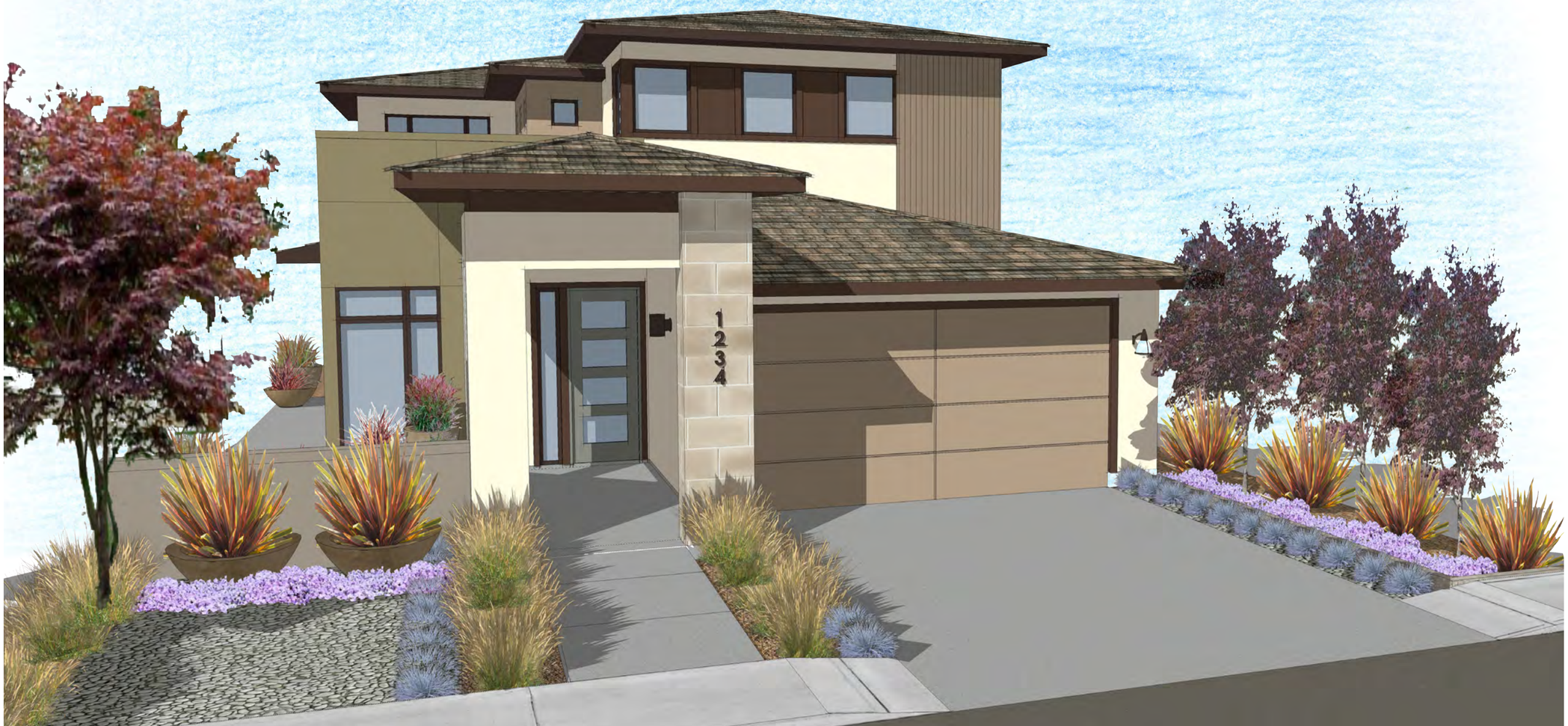
PLAN 3 - ELEVATION 'B' MODERN

3



Modern - Color Scheme 2

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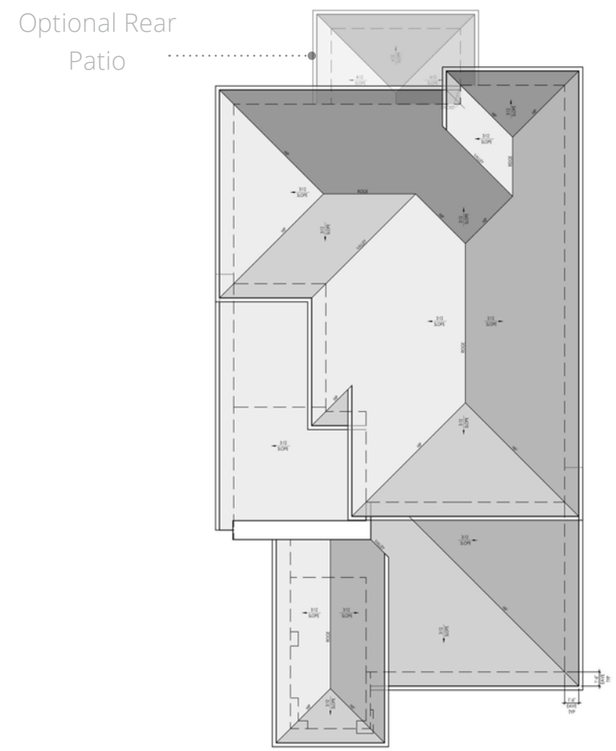
PLAN 3 - ELEVATION 'B' SIDES & REAR

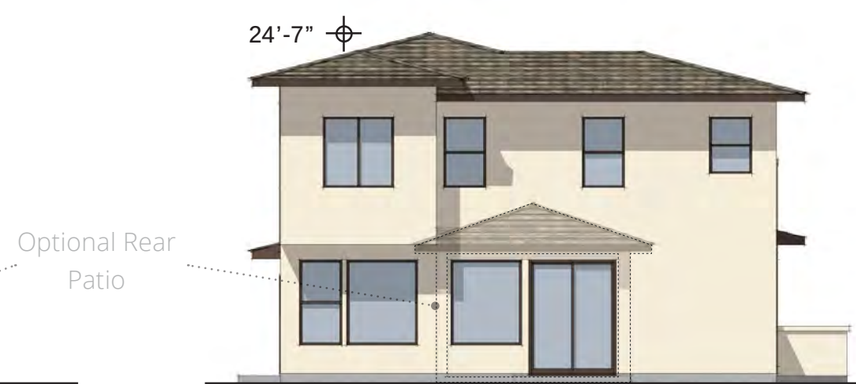
3

LEFT ELEVATION "B" SCALE = 3/32"

ROOF PLAN "B"
SCALE =1/16"



RIGHT ELEVATION "B" SCALE = 3/32"



REAR ELEVATION "B" SCALE = 3/32"

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PLAN 3 - ELEVATION 'D' CALIFORNIA FARMHOUSE

3

SUNRIDGE | VILLAGE II
City of Rancho Cordova, California

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California Farmhouse - Color Scheme 3

*NOTE: All glazing on garage doors will be fogged for privacy

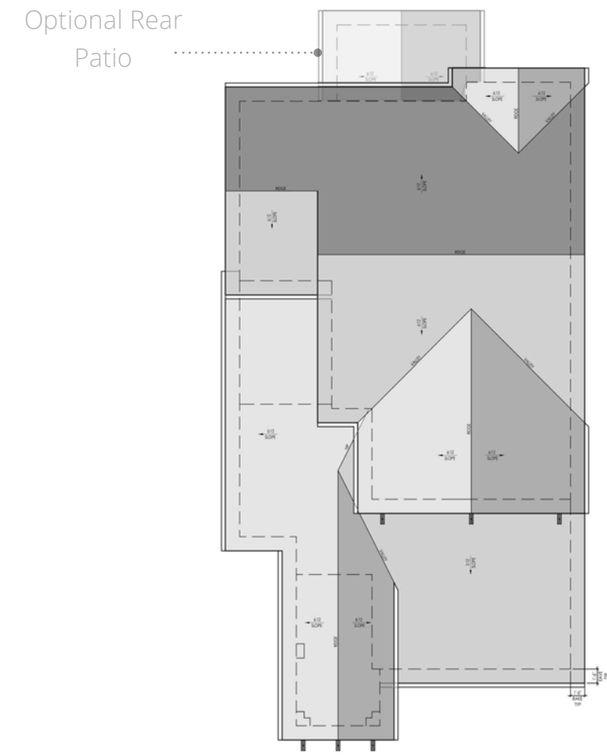
EXHIBIT A

PLAN 3 - ELEVATION 'D' SIDES & REAR

3

LEFT ELEVATION "D" SCALE = 3/32"

ROOF PLAN "D"
SCALE =1/16"



RIGHT ELEVATION "D" SCALE = 3/32"

REAR ELEVATION "D" SCALE = 3/32"

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City of Rancho Cordova, California

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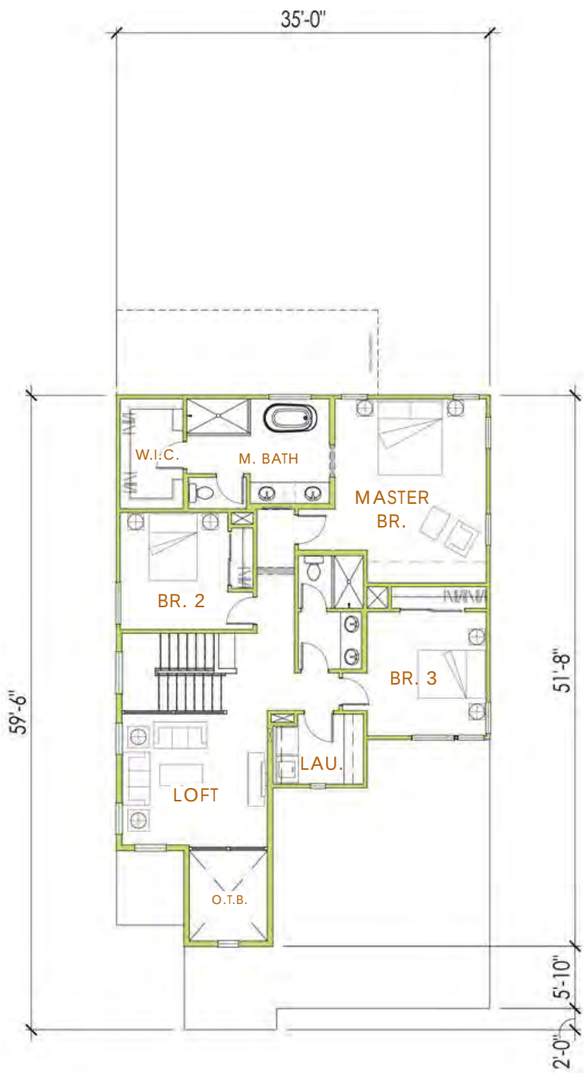
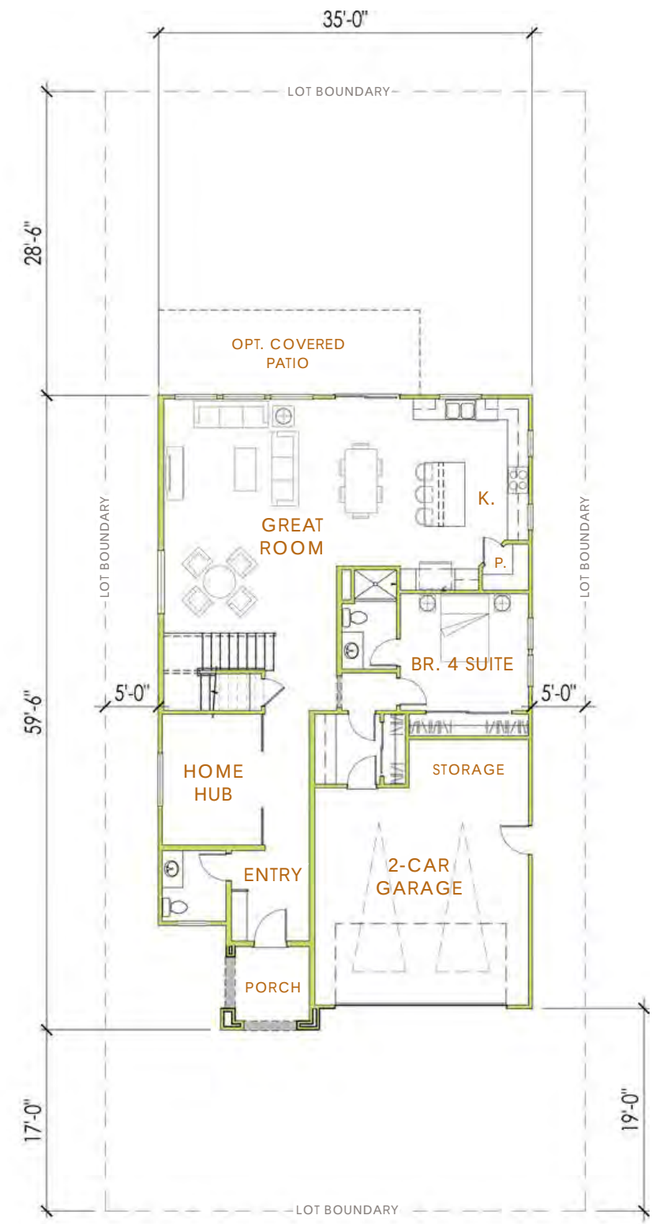
PLAN 4 - FLOOR PLAN 2,692 SF

4



UPPER FLOOR

ELEVATION "A" SHOWN



MAIN FLOOR

ELEVATION "A" SHOWN

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PLAN 4 - ELEVATION 'A' URBAN SPANISH

4

SUNRIDGE | VILLAGE II

City of Rancho Cordova, California

Urban Spanish - Color Scheme 1

*NOTE: All glazing on garage doors will be fogged for privacy

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PLAN 4 - ELEVATION 'A' SIDES & REAR

4

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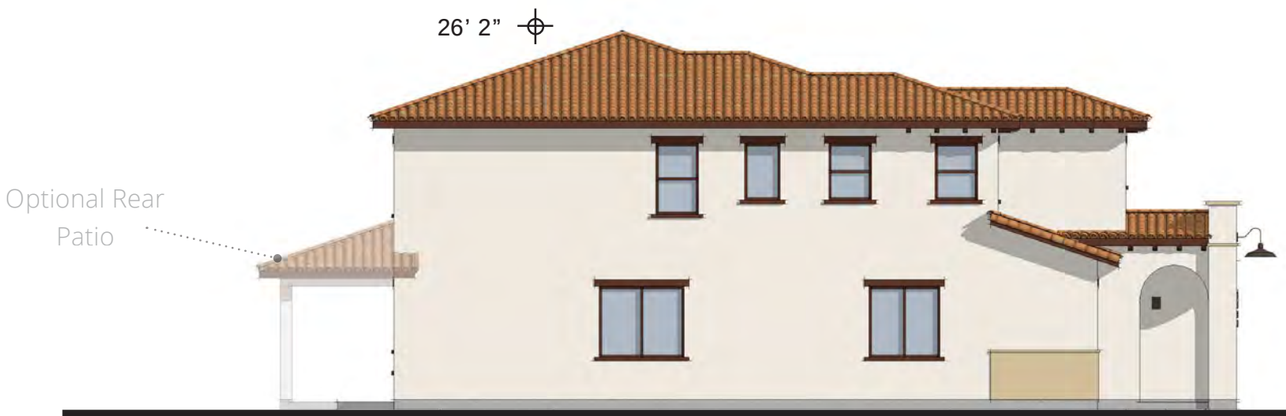
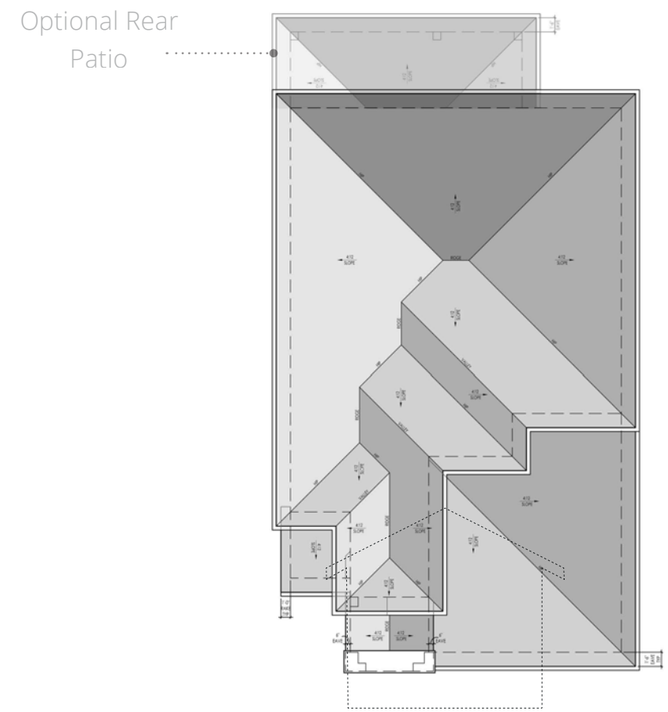


LEFT ELEVATION "A" SCALE = 3/32"

ROOF PLAN "A"
SCALE =1/16"



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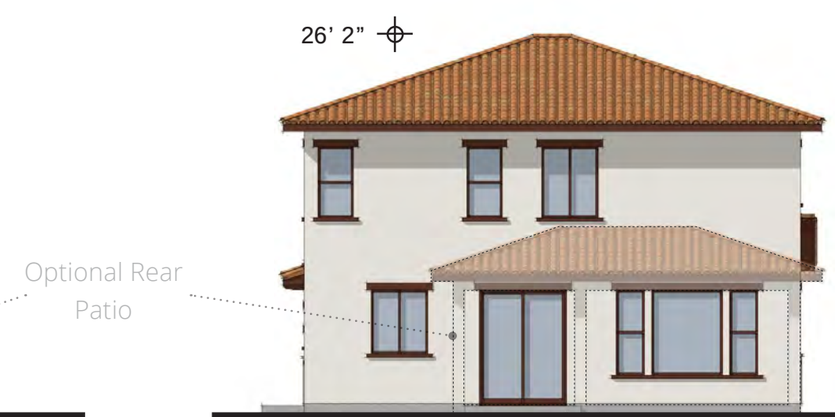

REAR ELEVATION "A" SCALE = 3/32"

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PLAN 4 - ELEVATION 'B' MODERN

4

Modern - Color Scheme 3

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City of Rancho Cordova, California

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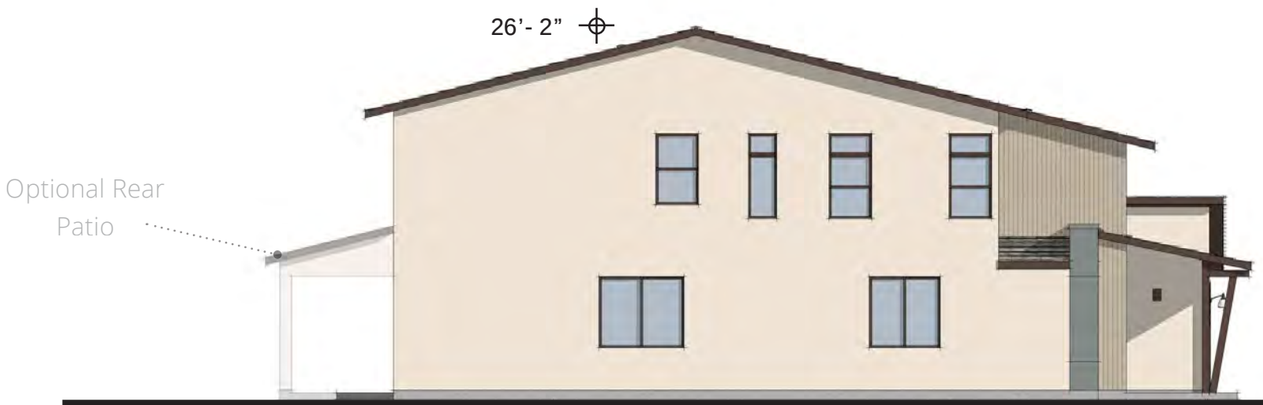
EXHIBIT A

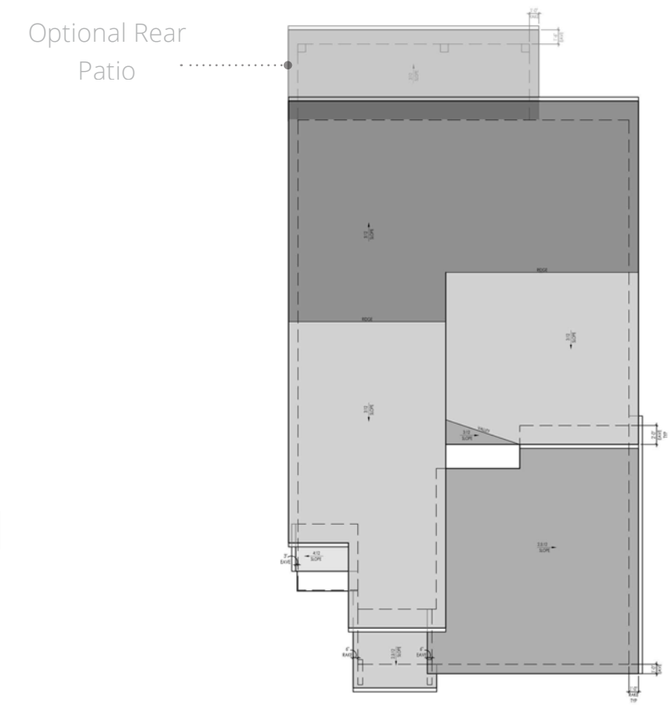
PLAN 4 - ELEVATION 'B' SIDES & REAR

4

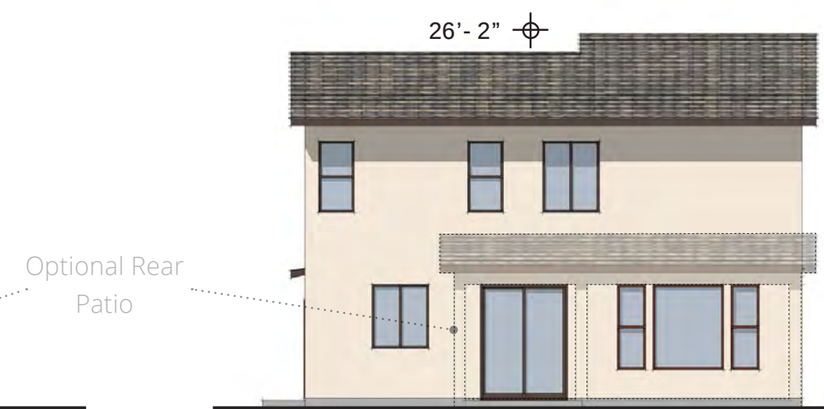


LEFT ELEVATION "B" SCALE = 3/32"

ROOF PLAN "B"
SCALE =1/16"



RIGHT ELEVATION "B" SCALE = 3/32"



REAR ELEVATION "B" SCALE = 3/32"

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PLAN 4 - ELEVATION 'C' MID-CENTURY MODERN

4

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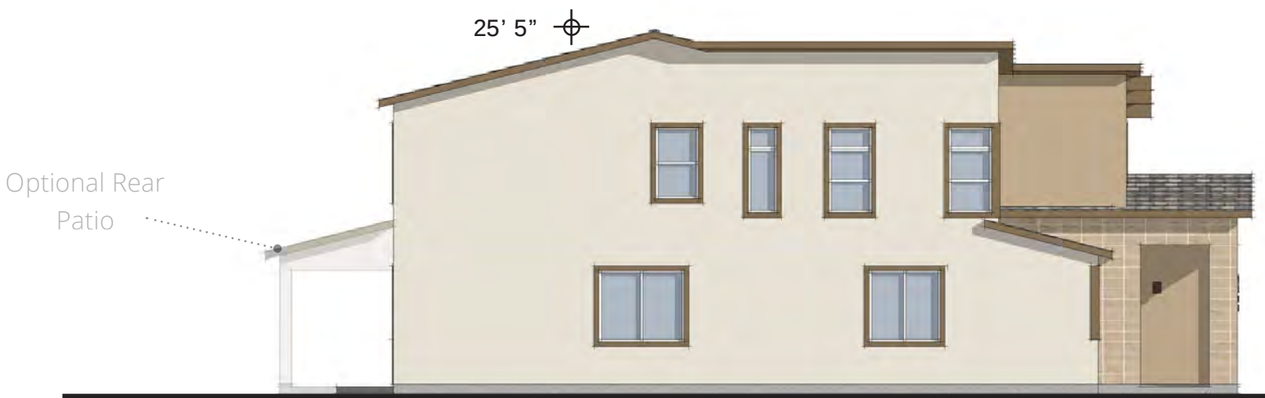
Mid-Century Modern - Color Scheme 2

*NOTE: All glazing on garage doors will be fogged for privacy

EXHIBIT A

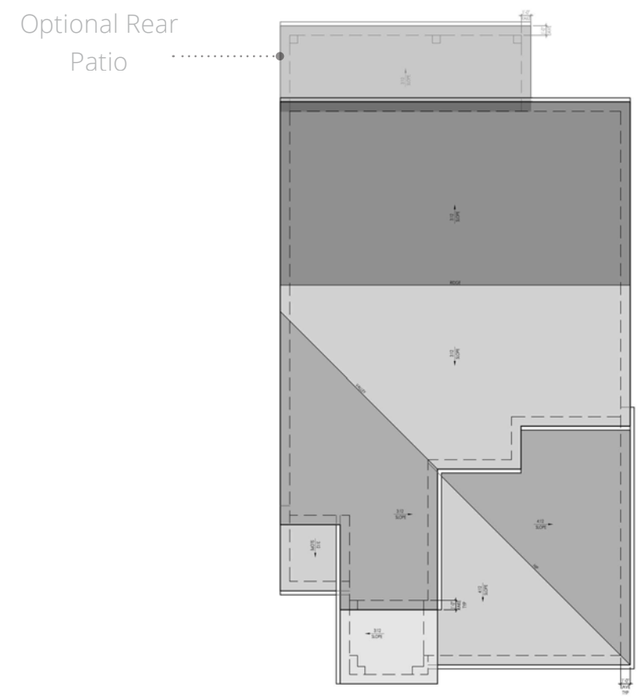
PLAN 4 - ELEVATION 'C' SIDES & REAR

4

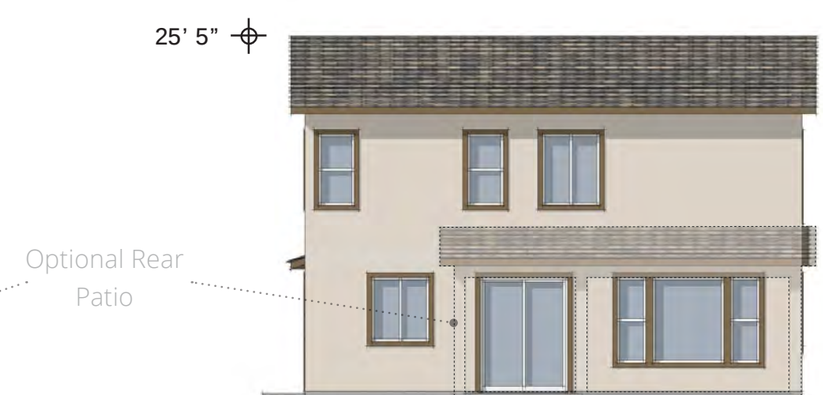


LEFT ELEVATION "C" SCALE = 3/32"

ROOF PLAN "C"
SCALE =1/16"



RIGHT ELEVATION "C" SCALE = 3/32"



REAR ELEVATION "C" SCALE = 3/32"

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SUNRIDGE VILLAGE II

COLOR PALETTES

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INSPIRATION

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city of Rancho Cordova, California

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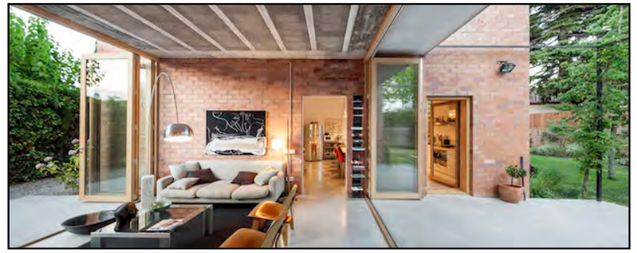
URBAN SPANISH

Clean | Minimal | Natural



COLOR & MATERIAL SELECTIONS

THESE COLORS MAY VARY FROM ACTUAL PAINT COLOR. PLEASE REFER TO PAINT CHIPS FOR TRUE COLOR REPRESENTATION.

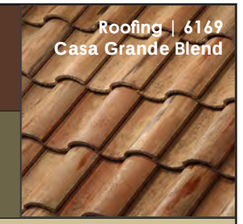
SCHEME 1

Trim | Terra Brun SW 6048

Accent | Palm Leaf SW 7735

Accent Body | Ecru SW 6135

Body | Greek Villa SW 7551



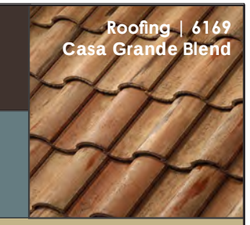
SCHEME 2

Trim | Black Bean SW 6006

Accent | Mediterranean SW 7617

Accent Body | Harmonic Tan SW 6136

Body | Muslin SW 6133



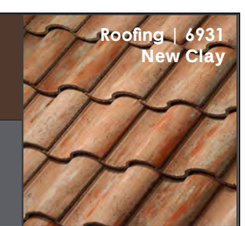
SCHEME 3

Trim | French Roast SW 6069

Accent | Grays Harbor SW 6236

Accent Body | Blonde SW 6128

Body | Navajo White SW 6126



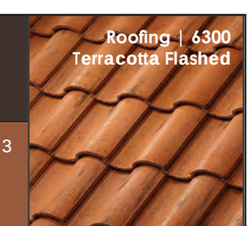
SCHEME 4

Trim | Black Bean SW 6006

Accent | Rookwood Terracotta SW 2803

Accent Body | Row House Tan SW 7689

Body | Oyster Bar SW 7565



LEGEND

ROOFING: BORAL (ESPANA 600) | PAINT: SHERWIN-WILLIAMS

MAIN BODY	Main Stucco Body
ACCENT BODY	Accent Stucco Body
TRIM	Door & Window Trim, Fascia, Brackets, Garage Door
ACCENT	Front Door

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City of Rancho Cordova, California

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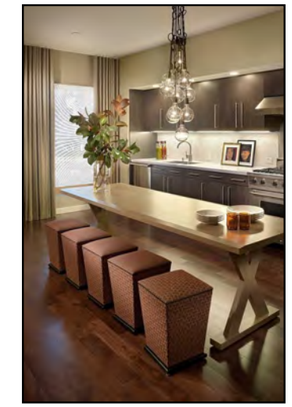
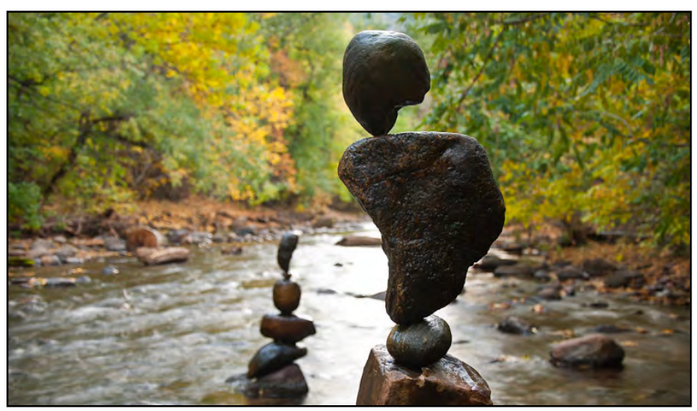
MODERN

Fresh | Natural | Elegant





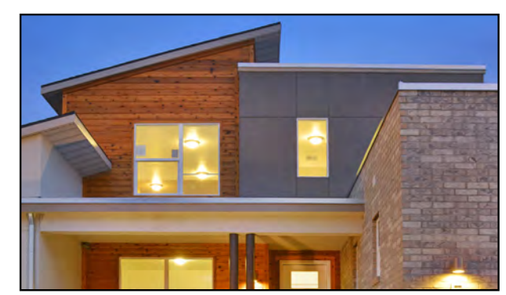


EXHIBIT A

COLOR & MATERIAL SELECTIONS

THESE COLORS MAY VARY FROM ACTUAL PAINT COLOR. PLEASE REFER TO PAINT CHIPS FOR TRUE COLOR REPRESENTATION.

SCHEME 1

Trim | Black Bean SW 6006

Roofing
Max Def Weathered Wood

Accent 1 | Wheat Penny SW 7705

Accent Body | Row House Tan SW 7689

Stone | French Gray

Body | White Hyacinth SW 0046

Accent 2 | Sommelier SW 7595

SCHEME 2

Trim | Black Bean SW 6006

Roofing
Country Gray

Accent | Fenland SW 7544

Accent Body | Olive Grove SW 7734

Stone | Parchment

Body | Polar Bear SW 7564

Accent 2 | Attitude Gray SW 7060

SCHEME 3

Trim | Turkish Coffee SW 6076

Roofing
Max Def Moire Black

Accent 1 | Homburg Gray SW 7622

Accent Body | Avenue Tan SW 7543

Stone | French Gray

Body | Cargo Pants SW 7738

Accent 2 | Brandywine SW 7710

SCHEME 4

Trim | Turkish Coffee SW 6076

Roofing
Resawn Shake

Accent | Poised Taupe SW 6039

Accent Body | Harmonic Tan SW 6136

Stone | Parchment

Body | Netsuke SW 6134

Accent 2 | Edamame SW 7729

LEGEND

ROOFING: CERTAINTEED (Landmark) | PAINT: SHERWIN-WILLIAMS
STONE: BORAL (Cast-Fit)

MAIN BODY	Main Stucco Body
ACCENT BODY	Accent Stucco/Siding Body, Garage Door
TRIM	Door & Facia Trim
ACCENT 1	Accent Siding/Scored Stucco
ACCENT 2	Front Door

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City of Rancho Cordova, California

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INSPIRATION

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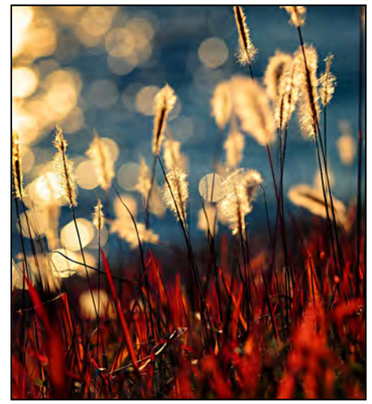
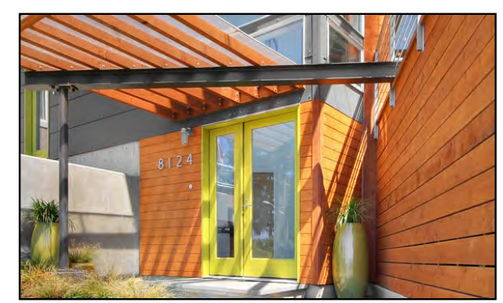
MID CENTURY MODERN

Astute | Vibrant | Conscious





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City of Rancho Cordova, California

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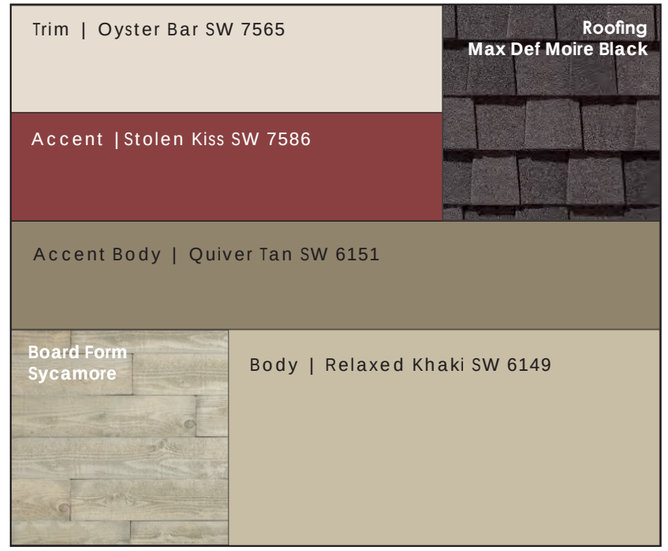
EXHIBIT A

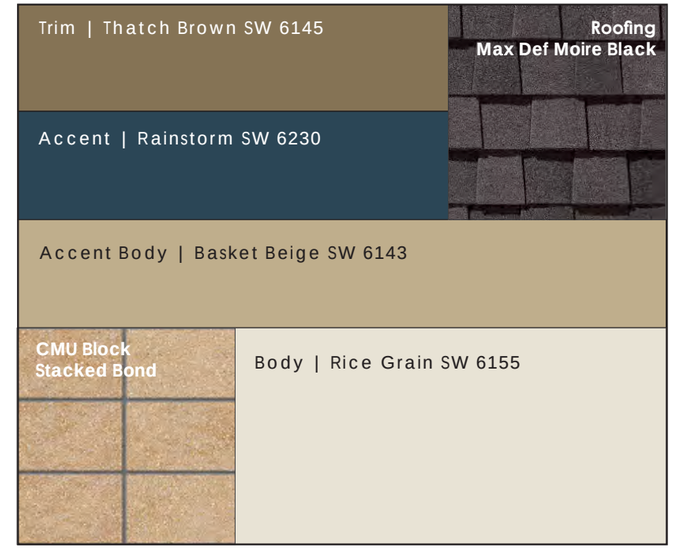
COLOR & MATERIAL SELECTIONS

THESE COLORS MAY VARY FROM ACTUAL PAINT COLOR. PLEASE REFER TO PAINT CHIPS FOR TRUE COLOR REPRESENTATION.

SCHEME 1

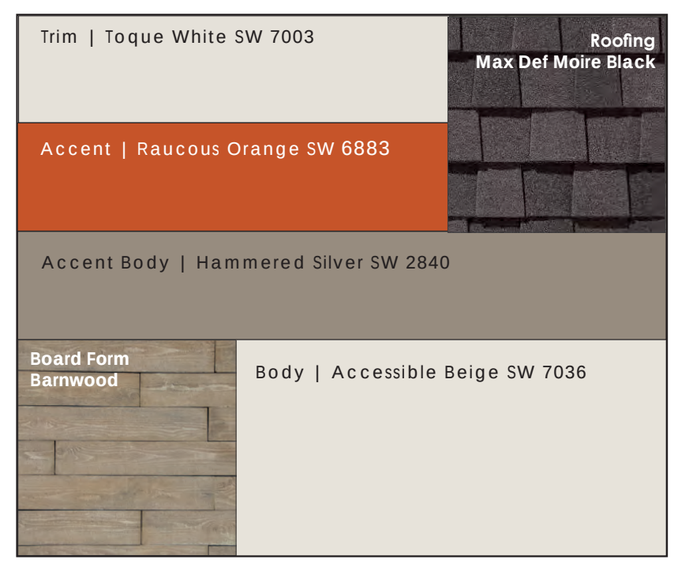


SCHEME 2



SCHEME 3

SCHEME 4



LEGEND

ROOFING: CERTAINTEED (Landmark) | PAINT: SHERWIN-WILLIAMS
BOARD FORMED CONCRETE: CREATIVE MINES

MAIN BODY	Main Stucco Body
ACCENT BODY	Accent Stucco Body, Garage Door
TRIM	Door & Window Trim
ACCENT	Front Door

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INSPIRATION

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City of Rancho Cordova, California

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CALIFORNIA FARMHOUSE

Organic | Relaxed | Pure

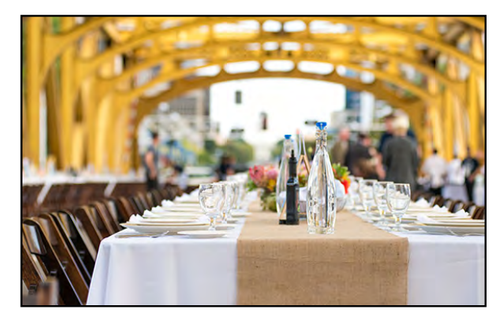

EXHIBIT A

COLOR & MATERIAL SELECTIONS

THESE COLORS MAY VARY FROM ACTUAL PAINT COLOR. PLEASE REFER TO PAINT CHIPS FOR TRUE COLOR REPRESENTATION.

SCHEME 1

Trim | Extra White SW 7006

Roofing
Max Def Weathred Wood

Accent | Earthen Jug SW 7703

Siding | Garden Sage SW 7736

Stone | Chianti

Body | Jogging Path SW 7638

SCHEME 2

Trim | Extra White SW 7006

Roofing
Resawn Shake

Accent | Roycroft Sash Green SW 2810

Siding |Roycroft Suede SW 2842

Stone | Siena

Body | Roycroft Vellum SW 2833

SCHEME 3

Trim | Extra White SW 7006

Roofing
Country Gray

Accent | Revel Blue SW 6530

Siding | Independent Gold SW 6401

Stone | Sevilla

Body | Chamomile SW 6399

SCHEME 4

Trim | Extra White SW 7006

Roofing
Max Def Moire Black

Accent | Butterscotch SW 2803 6377

Siding | Mountain Road SW 7743

Stone | Chianti

Body | Mindful Gray SW 7016

LEGEND

ROOFING: CERTAINTEED (Landmark) | PAINT: SHERWIN-WILLIAMS
STONE: BORAL (Ancient Villa Ledgestone, overgrouted)

MAIN BODY	Main Stucco Body
SIDING	Board & Batten
TRIM	Door & Window Trim, Brackets, Corner Boards, Garage Door
ACCENT	Front Door

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City of Rancho Cordova, California

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EXHIBIT A

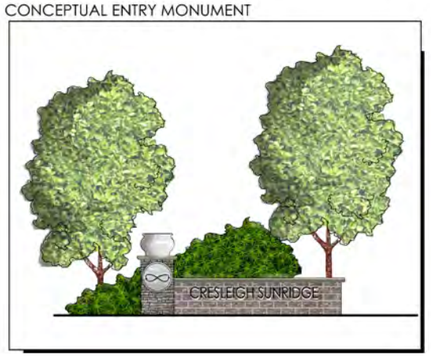
SUNRIDGE VILLAGE I & II

LANDSCAPE DESIGN

WOOD RODGERS
DEVELOPING INNOVATIVE DESIGN SOLUTIONS

CONCEPT LANDSCAPE PLAN | MODEL COMPLEX

CONCEPTUAL ENTRY MONUMENT



REPRESENTATIVE STAMPED ASPHALT AT CROSSWALKS

REFERENCE NOTES SCHEDULE

SYMBOL	DESCRIPTION
1	SOUND WALL- SHALL NOT BE LESS THAN 6' ABOVE THE BACK OF CURB. WHERE THE WALL IS LOCATED ON A LANDSCAPE BERM, THE TOTAL HEIGHT OF BOTH WALL AND BERM MUST BE AT LEAST 6' PER SPECIFIC PLAN.
2	COLORED CONCRETE AT ENTRY ONLY
3	CROSSWALK - STAMPED AND COLORED ASPHALT
4	PILASTER @ MASONRY WALL AND AT LIMITED LOCATIONS AT PRODUCTION FENCE - TO DEFINE THE OPENING AT EACH SIDE OF NEIGHBORHOOD ENTRANCES AND PEDESTRIAN PASSAGES, AND AT EACH ANGLE POINT/CHANGE OF DIRECTION. SHALL ALSO OCCUR AT A MINIMUM OF 50'.
5	TEMPORARY TRAP FENCE - AT COBBLE BROOK DRIVE
6	ENTRY MONUMENT WITH PROJECT NAME AND CITY LOGO - SEE CONCEPTUAL ELEVATION
7	PRIMARY STREET TREE - 24" BOX
8	SECONDARY STREET TREE - 24" BOX
9	FOCAL POINT AT PARK TO BE INCORPORATED INTO FINAL PLAN
10	GOOD NEIGHBOR FENCE AT BOUNDARY OF MODEL PARK
11	PARKING LOT SHADE TREES PER CITY ORDINANCE

EXHIBIT A

TYPICAL STREETSCAPES

SECTION OF ENTRY AT RANCHO CORDOVA PARKWAY.
SEE MATERIAL SELECTION FOR SOUNDWALL, PILASTER AND CAP.

GOOD NEIGHBOR WOOD FENCE.
PILASTER USED TO DEFINE THE OPENING AT EACH SIDE OF NEIGHBORHOOD VEHICULAR ENTRANCES AND AND PEDESTRIAN PASEOS, AND AT EACH CHANGE IN DIRECTION.

CMU SPLIT FACE WALL
COLOR #769
MANUFACTURER: BASALITE

STACKED STONE
NANTUCKET STACKED STONE
MANUFACTURE: ELDORADO

PILASTER CAP-PC5-28
MANUFACTURE: HANDLESONE
SANDSTONE, STONE FINISH
TRAVERTINE #104

ENTRY POT PEDESTAL - VP-F44CZO
MANUFACTURE: VALORI
SANDSTONE, STONE FINISH

WALL CAP-WC542
MANUFACTURE: HANDLESONE
SANDSTONE, STONE FINISH
TRAVERTINE #104

WOOD RODGERS
DEVELOPING INNOVATIVE DESIGN SOLUTIONS

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city of Rancho Cordova, California

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EXHIBIT A

CONCEPTUAL PRODUCTION FENCE PLAN

SUNRIDGE | VILLAGES I & II

City of Rancho Cordova, California

WOOD RODGERS
DEVELOPING INNOVATIVE DESIGN SOLUTIONS

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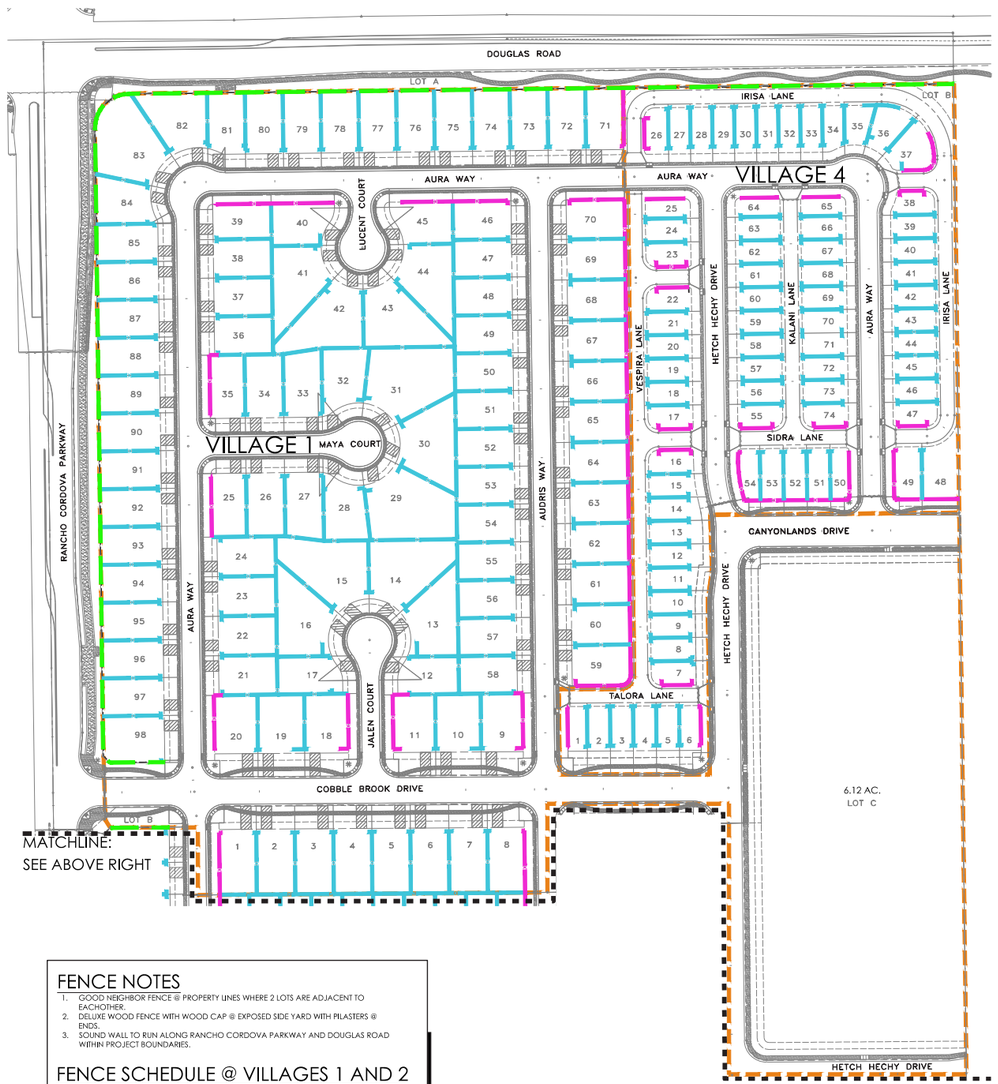
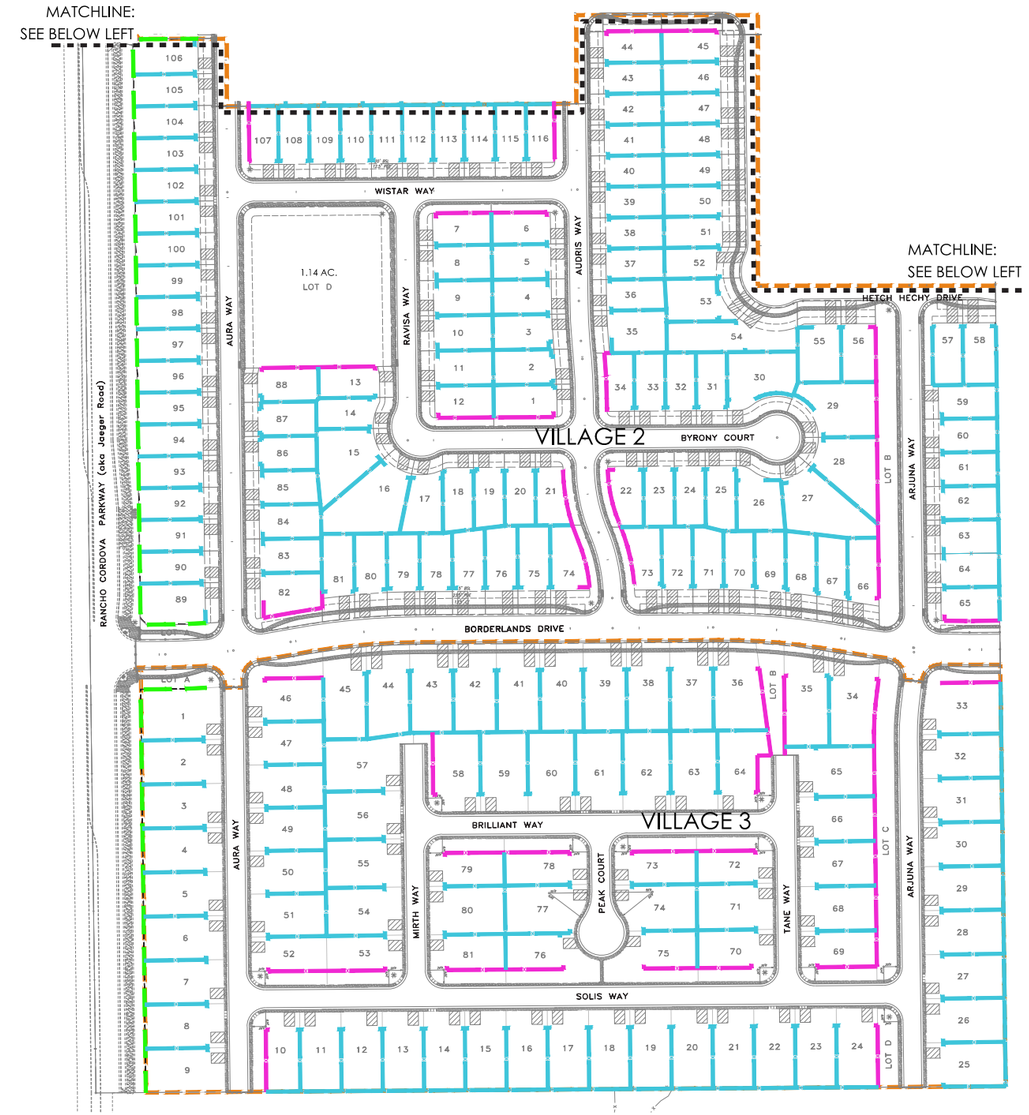




FENCE NOTES

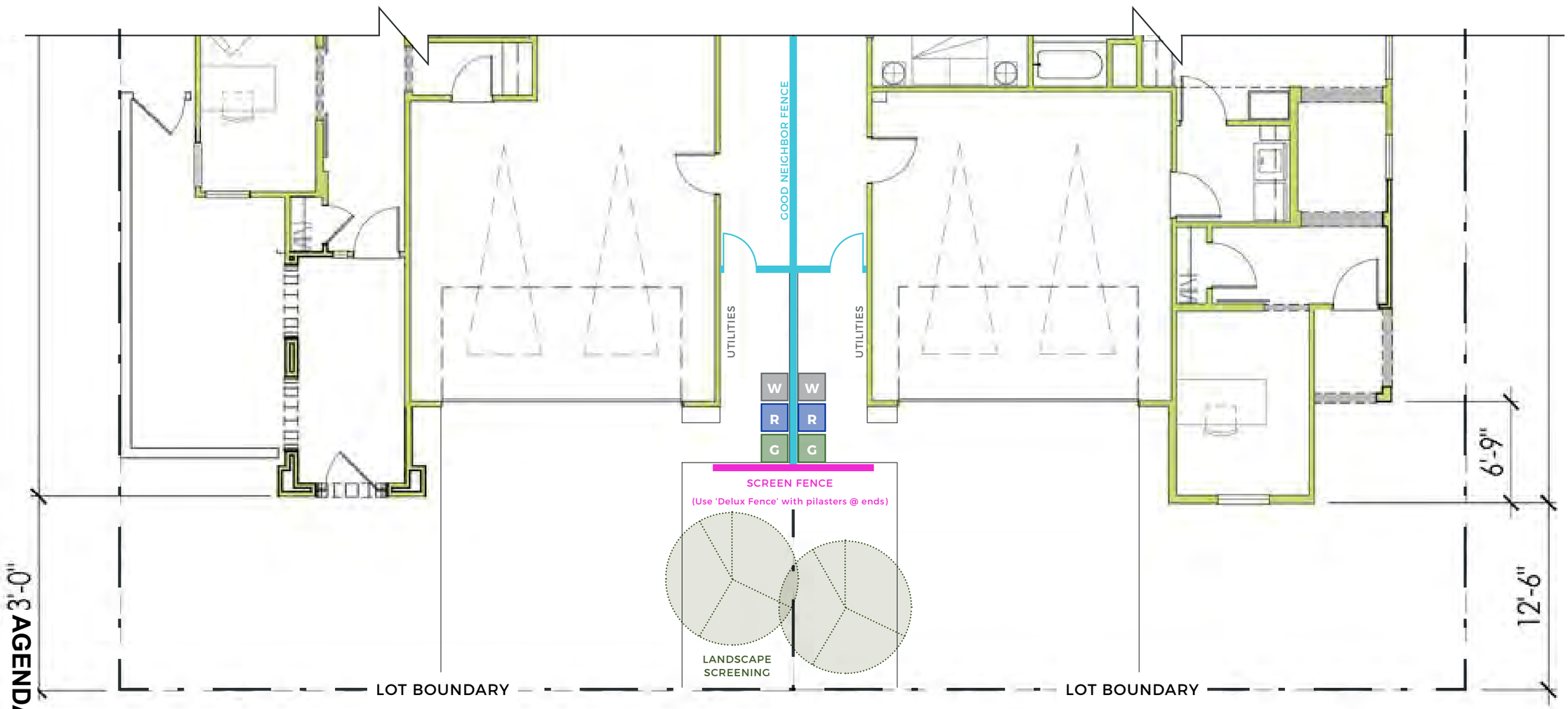
1. GOOD NEIGHBOR FENCE @ PROPERTY LINES WHERE 2 LOTS ARE ADJACENT TO EACHOTHER.
2. DELUXE WOOD FENCE WITH WOOD CAP @ EXPOSED SIDE YARD WITH PILASTERS @ ENDS.
3. SOUND WALL TO RUN ALONG RANCHO CORDOVA PARKWAY AND DOUGLAS ROAD WITHIN PROJECT BOUNDARIES.

FENCE SCHEDULE @ VILLAGES 1 AND 2

- VILLAGE BOUNDARY
- GOOD NEIGHBOR FENCE
- DELUXE FENCE (AT SIDE YARDS WITH PILASTERS @ ENDS)
- SOUNDWALL
- MATCHLINE

EXHIBIT A

TRASH ENCLOSURE & SCREENING EXHIBIT



SUNRIDGE | VILLAGES I & II

City of Rancho Cordova, California

WOOD RODGERS
DEVELOPING INNOVATIVE DESIGN SOLUTIONS

CresleighHomes

CONCEPTUAL PRODUCTION LANDSCAPE PLAN

PLANT SCHEDULE PLAN 3

TREES	CODE	BOTANICAL NAME / COMMON NAME	SIZE	WATER USE		QTY
	AG	ACER RUBRUM `OCTOBER GLORY` TM / OCTOBER GLORY MAPLE	15 GAL	LOW		1
	GA	GINKGO BILOBA `AUTUMN GOLD` TM / MAIDENHAIR TREE	15 GAL	LOW		1
SHRUBS	**CODE**	**BOTANICAL NAME / COMMON NAME**	**SIZE**	**WATER USE**		**QTY**
	AE	ABELIA X GRANDIFLORA `EDWARD GOUCHER` / GLOSSY ABELIA	5 GAL	LOW		8
	AB	AGAVE X `BLUE GLOW` / BLUE GLOW AGAVE	5 GAL	LOW		3
	AS2	ALOE STRIATA / CORAL ALOE	1 GAL	LOW		5
	EL	ELAEOCARPUS DECIPIENS `LITTLE EMPEROR` / DWARF JAPANESE BLUEBERRY TREE	5 GAL	LOW		2
	WM	WESTRINGIA FRUTICOSA `MUNDI` TM / LOW COAST ROSEMARY	5 GAL	LOW		4
GRASSES	**CODE**	**BOTANICAL NAME / COMMON NAME**	**SIZE**	**WATER USE**		**QTY**
	CT	CAREX TUMULICOLA / BERKELEY SEDGE	1 GAL	LOW		16
	MC	MUHLENBERGIA CAPILLARIS / PINK MUHLY	1 GAL	LOW		6
VINE/ESPALIER	**CODE**	**BOTANICAL NAME / COMMON NAME**	**SIZE**	**WATER USE**		**QTY**
	FR2	FICUS REPENS / CREEPING FIG	5 GAL			1
GROUND COVERS	**CODE**	**BOTANICAL NAME / COMMON NAME**	**SIZE**	**WATER USE**	**SPACING**	**QTY**
	AM	ARCTOSTAPHYLOS X `EMERALD CARPET` / EMERALD CARPET MANZANITA	1 GAL	LOW	36" o.c.	11

PLANT SCHEDULE PLAN 4

TREES	CODE	BOTANICAL NAME / COMMON NAME	SIZE	WATER USE		QTY
	AG	ACER RUBRUM `OCTOBER GLORY` TM / OCTOBER GLORY MAPLE	15 GAL	LOW		4
	PK	PISTACIA CHINENSIS `KEITH DAVEY` / KEITH DAVEY CHINESE PISTACHE	15 GAL	LOW		1
SHRUBS	**CODE**	**BOTANICAL NAME / COMMON NAME**	**SIZE**	**WATER USE**		**QTY**
	AE	ABELIA X GRANDIFLORA `EDWARD GOUCHER` / GLOSSY ABELIA	5 GAL	LOW		7
	AB	AGAVE X `BLUE GLOW` / BLUE GLOW AGAVE	5 GAL	LOW		6
	AS2	ALOE STRIATA / CORAL ALOE	1 GAL	LOW		9
	AA	ALTHAEA SYRIACUS `APHRODITE` / ROSE OF SHARON	5 GAL	LOW		2
	EL	ELAEOCARPUS DECIPIENS `LITTLE EMPEROR` / DWARF JAPANESE BLUEBERRY TREE	5 GAL	LOW		5
	HB	HESPERALOE PARVIFLORA `BRAKELIGHTS` TM / BRAKELIGHTS RED YUCCA	5 GAL	LOW		4
	RJ	RHAMNUS ALATERNUS `JOHN EDWARDS` / ITALIAN BUCKTHORN	5 GAL	LOW		8
GRASSES	**CODE**	**BOTANICAL NAME / COMMON NAME**	**SIZE**	**WATER USE**		**QTY**
	CT	CAREX TUMULICOLA / BERKELEY SEDGE	1 GAL	LOW		29
	MC	MUHLENBERGIA CAPILLARIS / PINK MUHLY	1 GAL	LOW		7
VINE/ESPALIER	**CODE**	**BOTANICAL NAME / COMMON NAME**	**SIZE**	**WATER USE**		**QTY**
	PV	PARTHENOCISSUS TRICUSPIDATA `VEITCHII` / BOSTON IVY	5 GAL			6
GROUND COVERS	**CODE**	**BOTANICAL NAME / COMMON NAME**	**SIZE**	**WATER USE**	**SPACING**	**QTY**
	AM	ARCTOSTAPHYLOS X `EMERALD CARPET` / EMERALD CARPET MANZANITA	1 GAL	LOW	36" o.c.	53
	MP	MYOPORUM PARVIFOLIUM / TRAILING MYOPORUM	1 GAL	LOW	36" o.c.	20

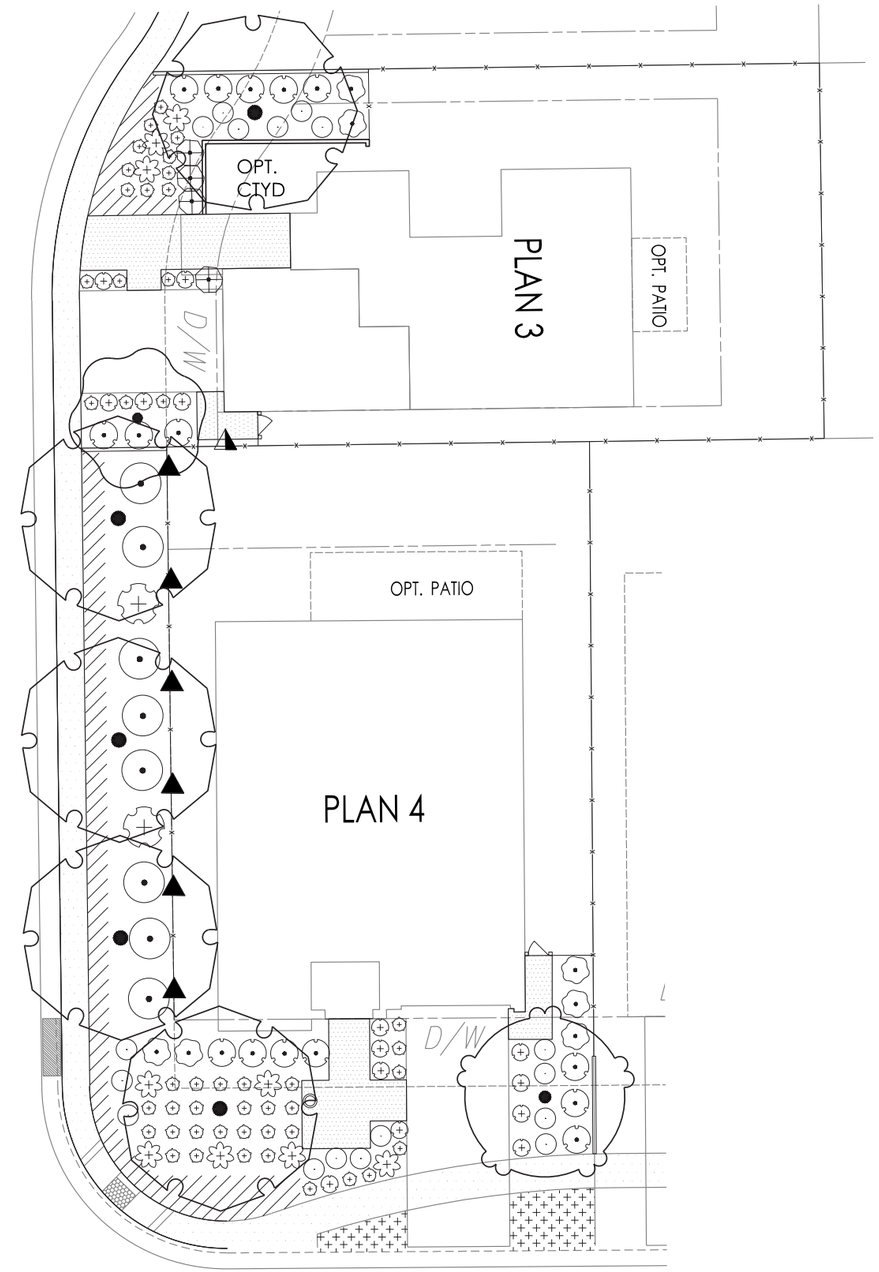


EXHIBIT A

PROPOSED PLANT MATERIALS

PLANT SCHEDULE

TREES

	BOTANICAL NAME / COMMON NAME	SIZE
1	ACER RUBRUM 'OCTOBER GLORY' TM / OCTOBER GLORY MAPLE	15 GAL
2	CERCIDIUM X 'DESERT MUSEUM' / THORNLESS PALO VERDE	15 GAL
3	CITRUS X AURANTIIFOLIA 'BEARSS SEEDLESS' / BEARSS SEEDLESS LIME	15 GAL
4	CITRUS X LIMON 'IMPROVED MEYER' / MEYER LEMON	15 GAL
5	CITRUS X SINENSIS 'NAVEL' / NAVEL ORANGE	15 GAL
6	CUPRESSUS SEMPERVIRENS / ITALIAN CYPRESS	15 GAL
7	GINKGO BILOBA 'AUTUMN GOLD' TM / MAIDENHAIR TREE	15 GAL
8	LAURUS NOBILIS / SWEET BAY	15 GAL
9	MAGNOLIA STELLATA / STAR MAGNOLIA MULTI-TRUNK	15 GAL
10	OLEA EUROPAEA 'SAN GABRIEL' / SAN GABRIEL FRUITLESS OLIVE	15 GAL
11	PISTACIA CHINENSIS 'KEITH DAVEY' / KEITH DAVEY CHINESE PISTACHE	15 GAL
12	QUERCUS ILEX / HOLLY OAK	15 GAL
13	QUERCUS RUBRA / RED OAK	15 GAL
14	QUERCUS SUBER / CORK OAK	15 GAL

SHRUBS

	BOTANICAL NAME / COMMON NAME	SIZE
15	ABELIA X GRANDIFLORA 'EDWARD GOUCHER' / GLOSSY ABELIA	5 GAL
16	ACANTHUS MOLLIS / BEAR'S BREECH	5 GAL
17	AGAVE X 'BLUE GLOW' / BLUE GLOW AGAVE	5 GAL
18	ALTHAEA SYRIACUS 'APHRODITE' / ROSE OF SHARON	5 GAL
19	ARCTOSTAPHYLOS DENSIFLORA 'HOWARD MCMINN' / HOWARD MCMINN MANZANITA	5 GAL
20	ARCTOSTAPHYLOS DENSIFLORA 'SENTINEL' / MANZANITA	5 GAL
21	CISTUS PULVERULENTUS 'SUNSET' / ROCKROSE	5 GAL
22	ELAEOCARPUS DECIPIENS 'LITTLE EMPEROR' / DWARF JAPANESE BLUEBERRY TREE	5 GAL
23	FEIJOA SELLOWIANA / PINEAPPLE GUAVA	5 GAL
24	GREVILLEA X 'SUPERB' / GREVILLEA	5 GAL
25	HESPERALOE PARVIFLORA / RED YUCCA	5 GAL
26	HETEROMELES ARBUTIFOLIA / TOYON	5 GAL
27	LAURUS NOBILIS 'SARATOGA' / SWEET BAY (SHRUB FORM)	5 GAL
28	MAHONIA EURYBRACTEATA 'SOFT CARESS' / MAHONIA SOFT CARESS	5 GAL
29	PODOCARPUS MACROPHYLLUS / YEW PINE	15 GAL
30	PODOCARPUS X 'ICEE BLUE' / ICEE BLUE PODOCARPUS	15 GAL
31	POLYGALA FRUTICOSA 'PETITE BUTTERFLY' / SWEET PEA SHRUB	5 GAL
32	POLYSTICHUM MUNITUM / WESTERN SWORD FERN	5 GAL
33	RHAMNUS ALATERNUS 'JOHN EDWARDS' / ITALIAN BUCKTHORN	5 GAL
34	WESTRINGIA FRUTICOSA 'MUNDI' TM / LOW COAST ROSEMARY	5 GAL
35	WESTRINGIA FRUTICOSA 'WYNABBIE GEM' / WYNABBIE GEM COAST ROSEMARY	5 GAL

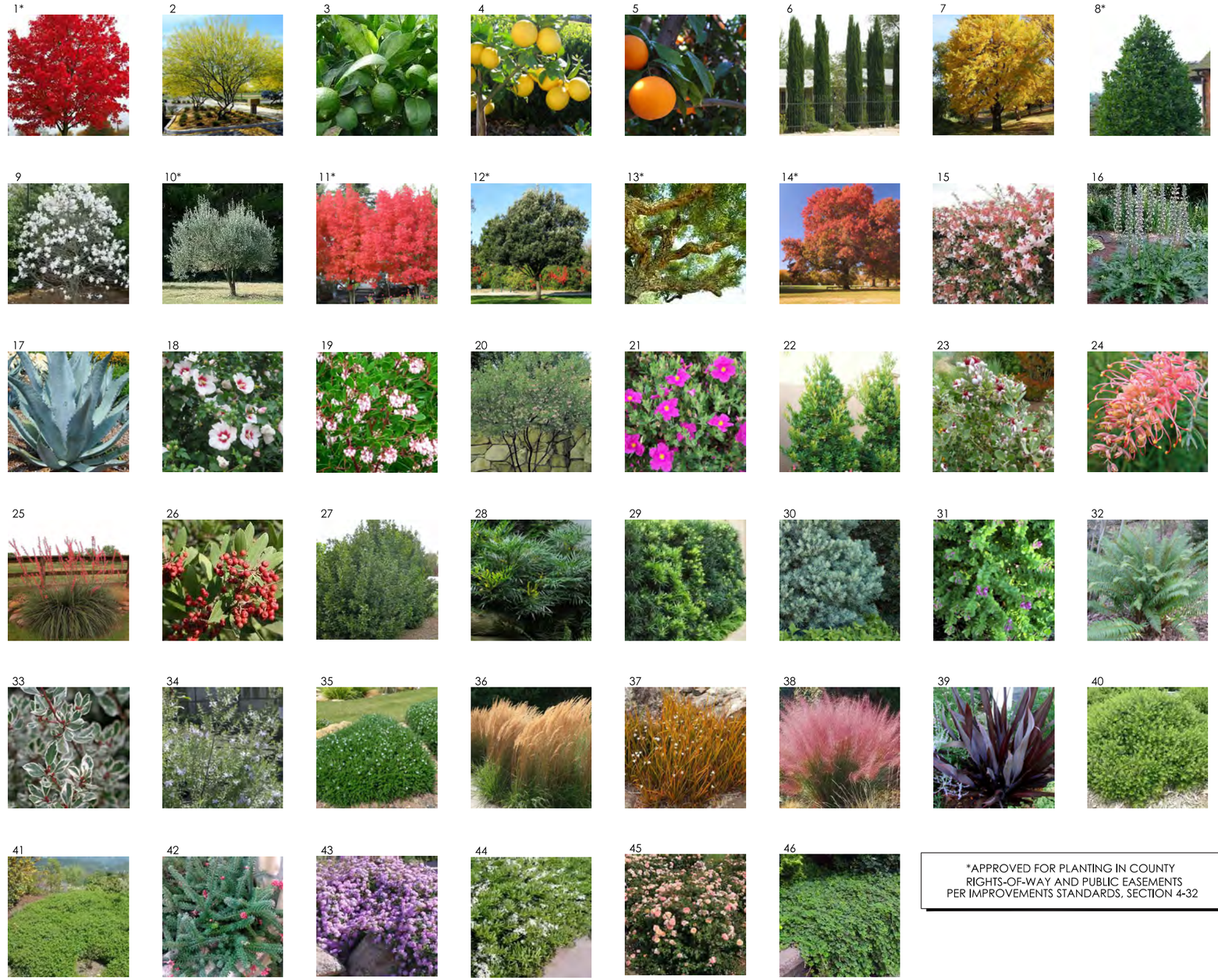
GRASS

	BOTANICAL NAME / COMMON NAME	SIZE
36	CALAMAGROSTIS X ACUTIFLORA 'KARL FOERSTER' / FEATHER REED GRASS	5 GAL
37	LIBERTIA PEREGRINANS	5 GAL
38	MUHLENBERGIA CAPILLARIS / PINK MUHLY	5 GAL
39	PHORMIUM X 'BLACK ADDER' / NEW ZEALAND FLAX	5 GAL

GROUNDCOVER

	BOTANICAL NAME / COMMON NAME	SIZE
40	ARCTOSTAPHYLOS X 'EMERALD CARPET' / EMERALD CARPET MANZANITA	1 GAL
41	BACCHARIS PILULARIS 'PIGEON POINT' / COYOTE BRUSH	1 GAL
42	GREVILLEA LANIGERA 'COASTAL GEM' / COASTAL GEM GREVILLEA	1 GAL
43	LANTANA MONTEVIDENSIS 'PURPLE' / TRAILING LANTANA	1 GAL
44	MYOPORUM PARVIFOLIUM / TRAILING MYOPORUM	1 GAL
45	ROSA X 'APRICOT DRIFT' / APRICOT DRIFT ROSE	1 GAL
46	RUBUS PENTALOBUS 'EMERALD CARPET' / BRAMBLE	1 GAL

25% OF ALL TREES SHALL HAVE A 24" BOX



*APPROVED FOR PLANTING IN COUNTY RIGHTS-OF-WAY AND PUBLIC EASEMENTS PER IMPROVEMENTS STANDARDS, SECTION 4-32

WOOD RODGERS
DEVELOPING INNOVATIVE DESIGN SOLUTIONS

SUNRIDGE | VILLAGES I & II
City of Rancho Cordova, California

CresleighHomes

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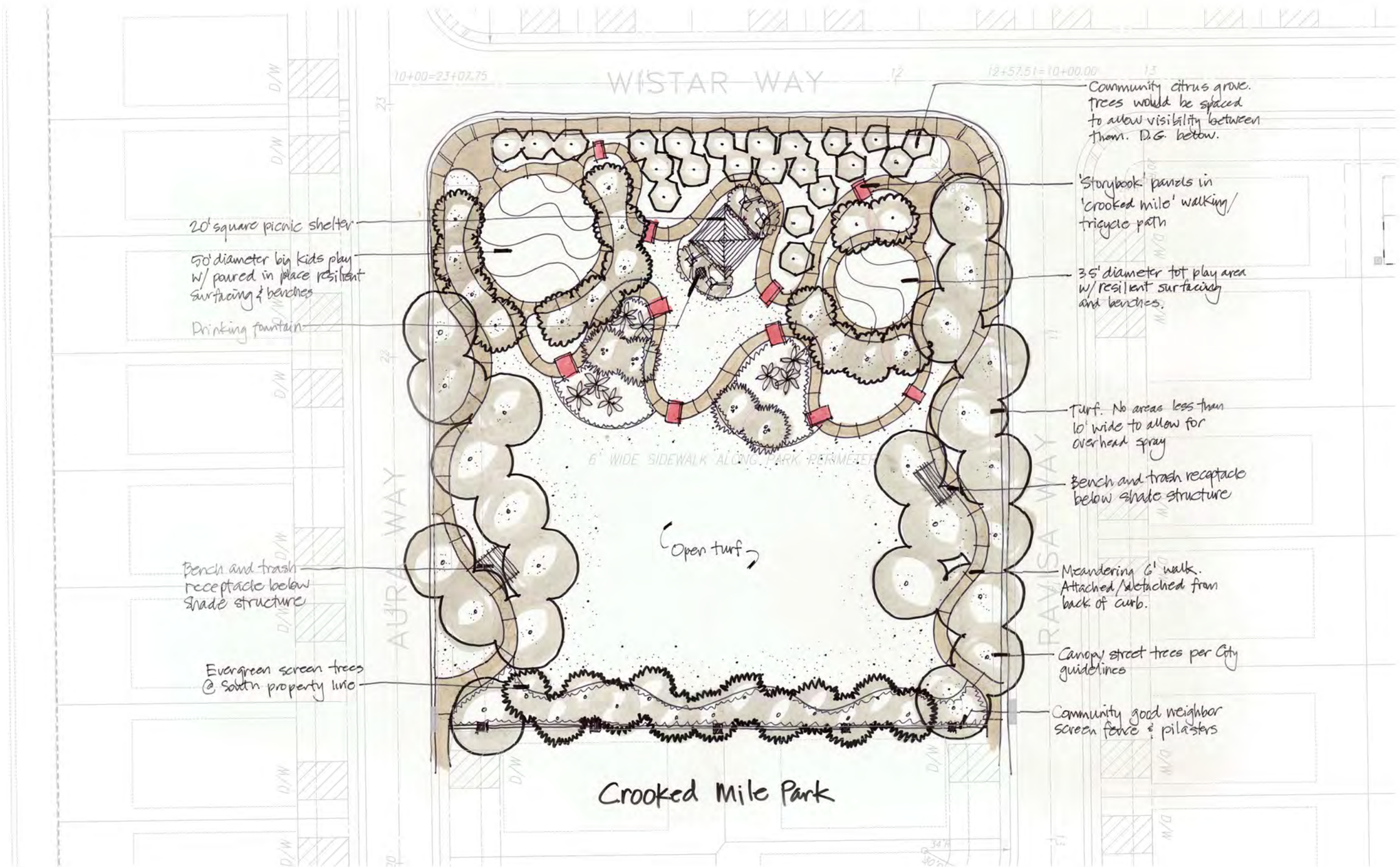
EXHIBIT A

CONCEPTUAL PARK PLAN | 'CROOKED MILE PARK'



SUNRIDGE | VILLAGES I & II

City of Rancho Cordova, California

WOOD RODGERS

DEVELOPING INNOVATIVE DESIGN SOLUTIONS

CresleighHomes

CresleighHomes

JDHA
JEFFREY DeMURE + ASSOCIATES
ARCHITECTS · PLANNERS

ktgy

WOOD RODGERS
DEVELOPING INNOVATIVE DESIGN SOLUTIONS

CONDITIONS OF APPROVAL

EXHIBIT B

		Timing/ Implementation	Enforcement/ Monitoring	Verification (date and Signature)
1.	The project shall be constructed in substantial compliance with the approved Design Review Package (**Exhibit A**) for the eight new floor plans, elevations, color and materials sample and preliminary landscape plans to be built in Sunridge Lot J Villages 1 and 2. Minor modifications may be approved by the Community Development Director at his discretion, and those changes shall be reported to the City Council.	On-Going	Planning	
2.	The Applicant shall hold harmless the City, its Council Members, officers, agents, employees, and representatives from liability for any award, damages, costs and fees incurred by the City and/or awarded to any plaintiff in an action challenging the validity of this permit or any environmental or other documentation related to approval of this permit. Applicant further agrees to provide a defense for the City in any such action.	On-Going	Planning	
3.	Applicant shall not carry a negative account balance with the City for the processing of the project. If a negative account balance occurs, it will be the developer's responsibility to pay the balance due, in order to avoid delays in the processing of future permits or recordation of maps. Please email the Finance Department at billings@cityofranchocordova.org for the status of your account with the City.	On-Going	Finance	
	Prior to Issuance of Building Permits			
4.	The buildings shall be reviewed for architectural consistency with the approved plans by the Community Development Director or his designee.	Prior to Building Permit	Planning	
5.	The Design Review Submittal; **Exhibit A**, shall be revised to incorporate the Sunridge Lot J Villages 1 and 2 setbacks for single-story plans Plan 1	Prior to Building Permit	Planning	

<table>
<tr><th></th><th></th><th>Timing/ Implementation</th><th>Enforcement/ Monitoring</th><th>Verification (date and Signature)</th></tr>
<tr><td></td><td>and Plan 2 for specific lots as stated in the table below;
<table>
<tr><th>Village</th><th>Front Setback for Living Area</th><th>Rear Setback</th></tr>
<tr><td colspan="3">Village 1; lots less than 105 ft in depth</td></tr>
<tr><td>Plan 1</td><td>16 Ft</td><td>15</td></tr>
<tr><td colspan="3">Village 1; lots less than 109 ft in depth</td></tr>
<tr><td>Plan 2</td><td>12.5 Ft</td><td>15</td></tr>
<tr><td colspan="3">Village 2; lots less than 113 ft in depth</td></tr>
<tr><td>Plan 1</td><td>12.5 Ft</td><td>15</td></tr>
<tr><td colspan="3">Village 2; lots less than 107 ft in depth</td></tr>
<tr><td>Plan 2</td><td>16 Ft</td><td>15</td></tr>
</table></td><td></td><td></td><td></td></tr>
<tr><td>6.</td><td>Submit final site landscaping, trash bin fence screening, and fence plans for review and approval by the Community Development Director or his designee. The trash bin screening fence shall be made of the same fence materials used along common property lines for privacy fencing.</td><td>Prior to Building Permit</td><td>Planning</td><td></td></tr>
<tr><td>7.</td><td>Each phase of the development may be pre-plotted and approved before the issuance of the permit for that phase. The following criteria will be used to ensure the project meets the adopted design guidelines:

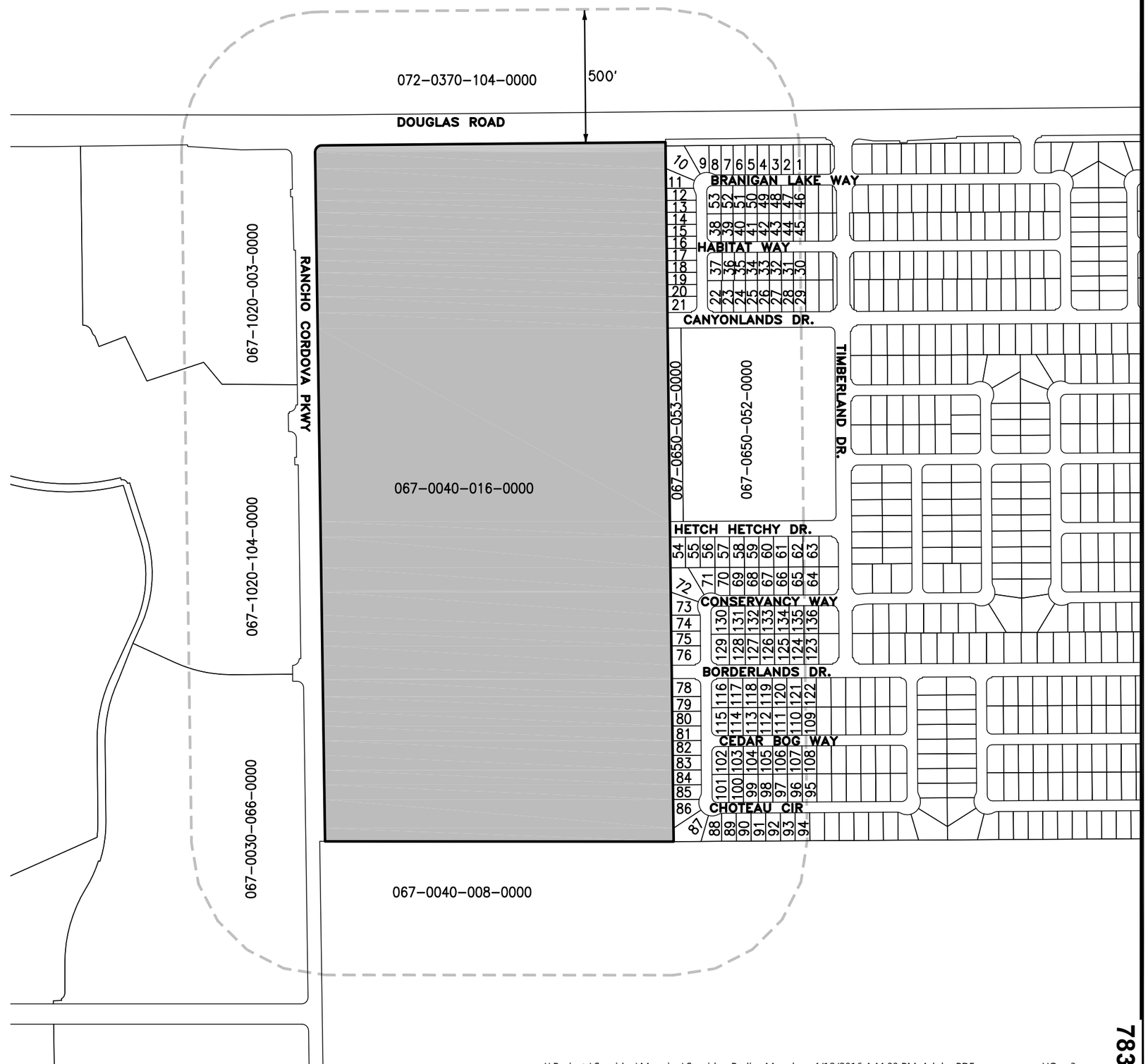
• Two of the same architectural styles or color schemes shall not be placed next to each other or across the street.
• No two of the same floor plans may be placed next to each other or across the street, unless they have different elevations.
• The front yard setbacks for any two adjacent lots shall not be the same distance. A two-foot offset shall be the minimum setback required to meet this condition.
• No more than three two-story homes shall be placed in a row, unless</td><td>Prior to Building Permit</td><td>Planning</td><td></td></tr>
</table>

		Timing/ Implementation	Enforcement/ Monitoring	Verification (date and Signature)
	the Community Development Director determines there is sufficient front building setback and differentiating mass that the row of homes does not present the appearance of a large mass of two story homes. • Man doors are required in the garage to exit into the sideyard.			
8.	Village 2 garage doors for all plans and elevations shall include windows/translucent.	Prior to Building Permit	Planning	
9.	The Village 2 modern elevation shall include an indentation from the wall or pop-out trim in order to create an architecture relief around the windows on all elevations.	Prior to Building Permit	Planning	
10.	Final design of the City one-acre park within Village 2 shall be subject to City approval.	Prior to 1st Building Permit	Planning and Public Works	
11.	The applicant/developer shall enter into an agreement with the City that will include timing for the completion of the park and on-going funding for maintenance and replacement of facilities for the City one-acre park within Village 2.	Prior to 50% Building Permits Issued	Planning and Public Works	
	Prior to Final Inspection			
12.	The final building finishes and the front and street side yard landscaping shall be inspected for consistency with approved Design Review plans. Inspection request will be required of the Planning Department, prior to final inspection by the Building Department.	Prior to Final Occupancy	Planning	

		Timing/ Implementation	Enforcement/ Monitoring	Verification (date and Signature)
13.	The final building products must have a pathway from the homes driveway to the required man door of the garage.	Prior to Final Occupancy	Planning	
14.	Each home must be equipped with adequate outdoor lighting as well as an illuminated address plate located on the front elevation.	Prior to Final Occupancy	Planning	

ATTACHMENT 2

LOT ID	APN	LOT ID	APN	LOT ID	APN
1	067-0930-003	46	067-0930-041	92	067-0800-015
2	067-0930-004	47	067-0930-040	93	067-0800-016
3	067-0930-005	48	067-0930-039	94	067-0800-017
4	067-0930-006	49	067-0930-038	95	067-0800-076
5	067-0930-007	50	067-0930-037	96	067-0800-075
6	067-0930-008	51	067-0930-036	97	067-0800-074
7	067-0930-009	52	067-0930-035	98	067-0800-073
8	067-0930-010	53	067-0930-034	99	067-0800-072
9	067-0930-011	54	067-0800-132	100	067-0800-071
10	067-0930-012	55	067-0800-083	101	067-0800-070
11	067-0930-013	56	067-0800-084	102	067-0800-069
12	067-0930-014	57	067-0800-085	103	067-0800-068
13	067-0930-015	58	067-0800-086	104	067-0800-067
14	067-0930-016	59	067-0800-087	105	067-0800-066
15	067-0930-017	60	067-0800-088	106	067-0800-065
16	067-0930-018	61	067-0800-089	107	067-0800-064
17	067-0930-019	62	067-0800-090	108	067-0800-063
18	067-0930-020	63	067-0800-091	109	067-0800-050
19	067-0930-021	64	067-0800-094	110	067-0800-049
20	067-0930-022	65	067-0800-095	111	067-0800-048
21	067-0930-023	66	067-0800-096	112	067-0800-047
22	067-0820-011	67	067-0800-097	113	067-0800-046
23	067-0820-012	68	067-0800-098	114	067-0800-045
24	067-0820-013	69	067-0800-099	115	067-0800-044
25	067-0820-014	70	067-0800-100	116	067-0800-043
26	067-0820-015	71	067-0800-101	117	067-0800-042
27	067-0820-016	72	067-0800-131	118	067-0800-041
28	067-0820-017	73	067-0800-130	119	067-0800-040
29	067-0820-018	74	067-0800-129	120	067-0800-039
30	067-0820-006	75	067-0800-128	121	067-0800-038
31	067-0820-007	76	067-0800-127	122	067-0800-037
32	067-0820-008	78	067-0800-001	123	067-0800-120
33	067-0820-009	79	067-0800-002	124	067-0800-121
34	067-0820-010	80	067-0800-003	125	067-0800-122
35	067-0930-026	81	067-0800-004	126	067-0800-123
36	067-0930-025	82	067-0800-005	127	067-0800-124
37	067-0930-024	83	067-0800-006	128	067-0800-125
38	067-0930-033	84	067-0800-007	129	067-0800-126
39	067-0930-032	85	067-0800-008	130	067-0800-102
40	067-0930-031	86	067-0800-009	131	067-0800-103
41	067-0930-030	87	067-0800-010	132	067-0800-104
42	067-0930-029	88	067-0800-011	133	067-0800-105
43	067-0930-028	89	067-0800-012	134	067-0800-106
44	067-0930-027	90	067-0800-013	135	067-0800-107
45	067-0820-001	91	067-0800-014	136	067-0800-108



0 200 400 800

SCALE: 1"=400'

CALC:
DRN:
CKD:
APRVD:

500 FOOT RADIUS MAP
SUNRIDGE
COUNTY OF SACRAMENTO

MSA ENGINEERING, INC.
ROSEVILLE, CALIFORNIA

DATE: 04/16
SCALE: 1"=400'
FB: N/A

AGENDA ITEM 15.2

J:\Projects\Sunridge\Mapping\Sunridge Radius Map.dwg, 4/12/2016 4:44:00 PM, Adobe PDF mergepensonHQ.pc3

MONTELENA DOUGLAS LLC
5241 ARNOLD AVE
MCCLELLAN CA 95652

K HOVNANIAN AT JAEGER RANCH LLC
1375 EXPOSITION BLVD #300
SACRAMENTO CA 95815

CRESLEIGH HOMES CORPORATION
433 CALIFORNIA ST #7TH
SAN FRANCISCO CA 94104

SUNRIDGE PARK LLC
7700 COLLEGE TOWN DR #109
SACRAMENTO CA 95826

SUNRIDGE PARK LLC
7700 COLLEGE TOWN DR #109
SACRAMENTO CA 95826

GREGORY BRYANT WILES
4259 CHOTEAU CIR
RANCHO CORDOVA CA 95742

ROBERT N HORNE
4255 CHOTEAU CIR
RANCHO CORDOVA CA 95742

DENA MRIZEK
4251 CHOTEAU CIR
RANCHO CORDOVA CA 95742

HARDEV S SHERGILL REVOCABLE TRUST
3524 ROCKY RIDGE WAY
EL DORADO HILL CA 95762

MICHELLE WATTERSON
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MARK K & MARION L REINHARDT
4239 CHOTEAU CIR
RANCHO CORDOVA CA 95742

HEE B & JUNG H PYUN
4235 CHOTEAU CIR
RANCHO CORDOVA CA 95742

TELEP 2013 REVOCABLE TRUST
4231 CHOTEAU CIR
RANCHO CORDOVA CA 95742

MATTHEW & HEATHER MCCLENAHEN
4227 CHOTEAU CIR
RANCHO CORDOVA CA 95742

TED WOOD
4223 CHOTEAU CIR
RANCHO CORDOVA CA 95742

COULTER KEVIN G
4219 CHOTEAU CIR
RANCHO CORDOVA CA 95742

JOANNA MURRAY
4215 CHOTEAU CIR
RANCHO CORDOVA CA 95742

SCOTT E & MARIA L CARLSON
4211 CHOTEAU CIR
RANCHO CORDOVA CA 95742

BRANDON M & JUDITH E YATES
4207 CHOTEAU CIR
RANCHO CORDOVA CA 95742

BRIDGET D & MATTHEW A BALL
4203 CHOTEAU CIR
RANCHO CORDOVA CA 95742

SCOTT A BIASOTTI
4199 CHOTEAU CIR
RANCHO CORDOVA CA 95742

GREGORY A BRAGG
4195 CHOTEAU CIR
RANCHO CORDOVA CA 95742

GREGORY & KIMMI HNATH
4271 BORDERLANDS DR
RANCHO CORDOVA CA 95742

JOSEPH NYIRADI
4275 BORDERLANDS DR
RANCHO CORDOVA CA 95742

KRISTINE L BALLARD
4279 BORDERLANDS DR
RANCHO CORDOVA CA 95742

ALICE Y WANG
4283 BORDERLANDS DR
RANCHO CORDOVA CA 95742

OSCAR P ESPARZA
4287 BORDERLANDS DR
RANCHO CORDOVA CA 95742

BRIAN & SUSAN C TONKS
4291 BORDERLANDS DR
RANCHO CORDOVA CA 95742

JAIME & JASON SANCHEZ
4295 BORDERLANDS DR
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VERONICA R GONZALEZ LE
12211 CEDAR BOG WAY
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DAVID & SONIA KIM
12215 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

ROBERT & VINCE MAZZOLA
12219 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

RONALD V & ANN V LAFRADEZ
12223 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

BRADLEY S CHISSIE
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JOSE A HERNANDEZ
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PO BOX 1045
IONE CA 95640

PAUL A & LAURA N QUEZADA
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RANCHO CORDOVA CA 95742

CHRISTOPHER & CYNTHIA MERRY
12230 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

ROBERT D HOLMES
12226 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

CRISPIN L TIPTON
12222 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

CHARLOTTE I MARTINEZ
12218 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

JOSHUA B & ELAINE A JOHNSON
12214 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

MICHAEL RIVERA
12210 CEDAR BOG WAY
RANCHO CORDOVA CA 95742

ERIC S & KASEY L RAINEY
4216 CHOTEAU CIR
RANCHO CORDOVA CA 95742

PRATIK & RINALI SHAH
4212 CHOTEAU CIR
RANCHO CORDOVA CA 95742

WAYNE J DIAS
4208 CHOTEAU CIR
RANCHO CORDOVA CA 95742

LYNETTE RAISBECK
2049 BANNER MINE CT
GOLD RIVER CA 95670

MEGAN CHERINKA
4200 CHOTEAU CIR
RANCHO CORDOVA CA 95742

TZEWEN WANG
2187 STOCKMAN CIR
FOLSOM CA 95630

JOHN & MARTHA CHRISTY
4192 CHOTEAU CIR
RANCHO CORDOVA CA 95742

JENNIFER HERNANDEZ
12204 HETCH HECHY DR
RANCHO CORDOVA CA 95742

ALBERTO G SANCHEZ TORRES
3363 TRISHA WAY
STOCKTON CA 95206

ADAM D & JENNIFER L SCOTT
12212 HETCH HECHY DR
RANCHO CORDOVA CA 95742

BERTHA BILLOUPS
12216 HETCH HECHY DR
RANCHO CORDOVA CA 95742

ERIN & STEVE SALMERI
12220 HETCH HECHY DR
RANCHO CORDOVA CA 95742

NATALIE VOLLRATH
12224 HETCH HECHY DR
RANCHO CORDOVA CA 95742

PARNITHA KOTHAPALLY
12228 HETCH HECHY DR
RANCHO CORDOVA CA 95742

WILLIAM & CHONG MARCHESCHI
12232 HETCH HECHY DR
RANCHO CORDOVA CA 95742

JOAN & STEVEN MCCLAIN
12236 HETCH HECHY DR
RANCHO CORDOVA CA 95742

SCHNEE LANGDON
12237 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

NARASIMHA RAO ARVAPALLI
4084 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

STEPHEN R & MARY K BRAND
4088 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

CARA L HOYT
12212 HABITAT WAY
RANCHO CORDOVA CA 95742

TIEN PHAN
12216 HABITAT WAY
RANCHO CORDOVA CA 95742

EDGAR B & PENELOPE WOFFORD
12220 HABITAT WAY
RANCHO CORDOVA CA 95742

SUSAN J SIPE REVOCABLE LIVING TRUST
12237 HABITAT WAY
RANCHO CORDOVA CA 95742

RICHARD M & JIA P WEISSMANN
12233 HABITAT WAY
RANCHO CORDOVA CA 95742

DEREK LOHMAN
12229 HABITAT WAY
RANCHO CORDOVA CA 95742

SHAWN STEVENS
12225 HABITAT WAY
RANCHO CORDOVA CA 95742

CHRISTOPHER C & JANELLE K BRIGHT
12221 HABITAT WAY
RANCHO CORDOVA CA 95742

JUSTO VILA
12217 HABITAT WAY
RANCHO CORDOVA CA 95742

EDWARD & VANESSA BALOGH
12213 HABITAT WAY
RANCHO CORDOVA CA 95742

BHUPENDRA M & NIRMALA KHATRI
4037 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

BRIAN R & KIMBERLY A BELLER
4033 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

JACOB & BALI DINES
4029 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

GUNGYU CHOI
4025 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

SUSAN L DEWITT
4021 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

ALLAN BOSCH
4017 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

JOANNE & DONNE L JAVELLANA
4013 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

AMOL K S RANDHAWA
4009 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

SUNRIDGE PARK LLC
7700 COLLEGE TOWN DR #109
SACRAMENTO CA 95826

DOUGLAS CORDOVA COMML LLC
5241 ARNOLD AVE
MCCLELLAN CA 95652

MONTELENA DOUGLAS LLC
5241 ARNOLD AVE
MCCLELLAN CA 95652

AEROJET GENERAL CORPORATION
PO BOX 13222
SACRAMENTO CA 95813

NITIN JAIN
12233 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

MARJORIE A FELLENBERG
12229 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

ALLISON & CANDACE LONG
12225 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

CHRISTOPHER D & ALICIA M PIVETTI
12221 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

DAVID FLANDERS
12217 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

SAI WONG
12213 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

AZUSENA & JOHN CONNOLLY
12209 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

KRISTIE LEA & BENJAMIN AVILA
12212 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

JASON MARTIN
12216 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

ROXANNE LEMAIRE
12220 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

JENNIFER M & RANDALL E LABAY
12224 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

CECIL L & JESSIE M WIARD
12228 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

ADRIANA N BALDINO
12232 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

JOHN W & JENNIFER CAMPBELL
16 HILLSIDE PL #5M
NORWALK CT 6854

WILLIAM LINN
4268 BORDERLANDS DR
RANCHO CORDOVA CA 95742

TYLER J & KARESSA U BORJA
4272 BORDERLANDS DR
RANCHO CORDOVA CA 95742

PHILIP EARLEY
4276 BORDERLANDS DR
RANCHO CORDOVA CA 95742

LYNDE & MATTHEW STEPHENS
4280 BORDERLANDS DR
RANCHO CORDOVA CA 95742

DEANNA RISKEY
4284 BORDERLANDS DR
RANCHO CORDOVA CA 95742

PAUL C DEAVER
4288 BORDERLANDS DR
RANCHO CORDOVA CA 95742

KHALED S ESHLAM
4292 BORDERLANDS DR
RANCHO CORDOVA CA 95742

BEHCHET Y & EMINE U RASIM
12189 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

TYLER J & NICOLE M SYKES
306 BODEGA CT
EL DORADO HILL CA 95762

NOVA M EDWARDS
12197 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

HAIGHT FAMILY TRUST 2014
12201 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

VAN P & REBECCA L DAM
12205 CONSERVANCY WAY
RANCHO CORDOVA CA 95742

MARTINA KANAU
12200 HETCH HECHY DR
RANCHO CORDOVA CA 95742

EDDIE D OLTJENBRUNS
12241 HABITAT WAY
RANCHO CORDOVA CA 95742

BOBBIE BROWN & THERESA M GRAY
REVOCABLE TRUST
12675 CAROLYN LN
TUCSON AZ 85735

BELINDA & JOSEPH ROWAN
12236 HABITAT WAY
RANCHO CORDOVA CA 95742

KARI & SCOTT JENKINS
12232 HABITAT WAY
RANCHO CORDOVA CA 95742

GARY & YINGHONG SHI
PO BOX 4824
EL DORADO HILL CA 95762

VERALYN F AMORES
12224 HABITAT WAY
RANCHO CORDOVA CA 95742

ALMA L CERVANTES
12213 CANYONLANDS DR
RANCHO CORDOVA CA 95742

CARMELITA GOLDSBY
12217 CANYONLANDS DR
RANCHO CORDOVA CA 95742

OLEG & INNA SHAMBRA
12221 CANYONLANDS DR
RANCHO CORDOVA CA 95742

CLOVOSH D BOTT
12225 CANYONLANDS DR
RANCHO CORDOVA CA 95742

SAMUEL & TANDRA GUESS
12229 CANYONLANDS DR
RANCHO CORDOVA CA 95742

DESTINY L BROWN
12233 CANYONLANDS DR
RANCHO CORDOVA CA 95742

DAVID INOUYE
12237 CANYONLANDS DR
RANCHO CORDOVA CA 95742

DWIGHT E DAVID
12241 CANYONLANDS DR
RANCHO CORDOVA CA 95742

CHUNHONG Z BALL
4008 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

GIANNI STEPHEN ALSASUA
4012 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

MARK PATRICK
4016 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

PAULINO D & DEMETRIA M ONG JR
REVOCABLE TRUST
10329 MOURA CT
ELK GROVE CA 95757

HUU & MEGHAN PHAM
4024 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

LUKASZ G KOSAKOWSKI
4028 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

ASMIA MONIB
4032 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

MARILYN S METZGER LIVING TRUST
140 SILVERWOOD DR
SCOTTS VALLEY CA 95066

JODY R & BRANDY D HACK
4040 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

QUOC & KATIE NHAM
4044 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

ANTHONY WILSON
4048 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

ROBERT E CADY
4052 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

JANARDHAN SINGARAJU
4056 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

JOSHUA L & ANJELEECA WOOD
4060 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

ANIRUDHA & KRISHNA PANDEY
4064 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

ELRIC SHAMBERGER
4068 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

RYAN A CATRIS
4072 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

PHANI B DOGIPARTHI
4076 BRANIGAN LAKE WAY
RANCHO CORDOVA CA 95742

SHYAMA CHAKROBORTY 2013 TRUST
100 HINKLE CT
FOLSOM CA 95630

Sunridge Lot J Village 1 and
Major Design Review a
Setback Adjustme

DD9

June Cowles, Senior Plan

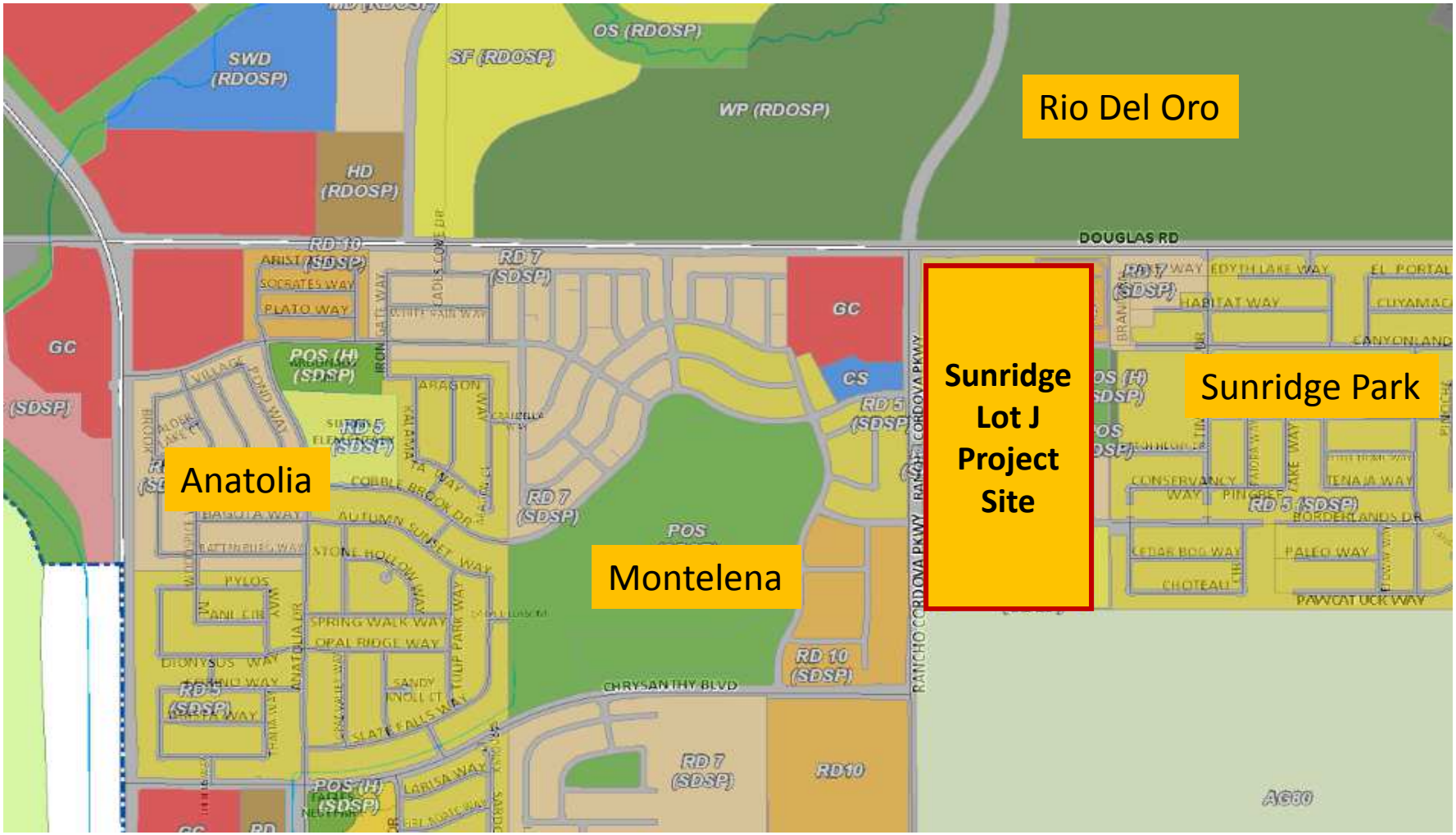
April 17, 2

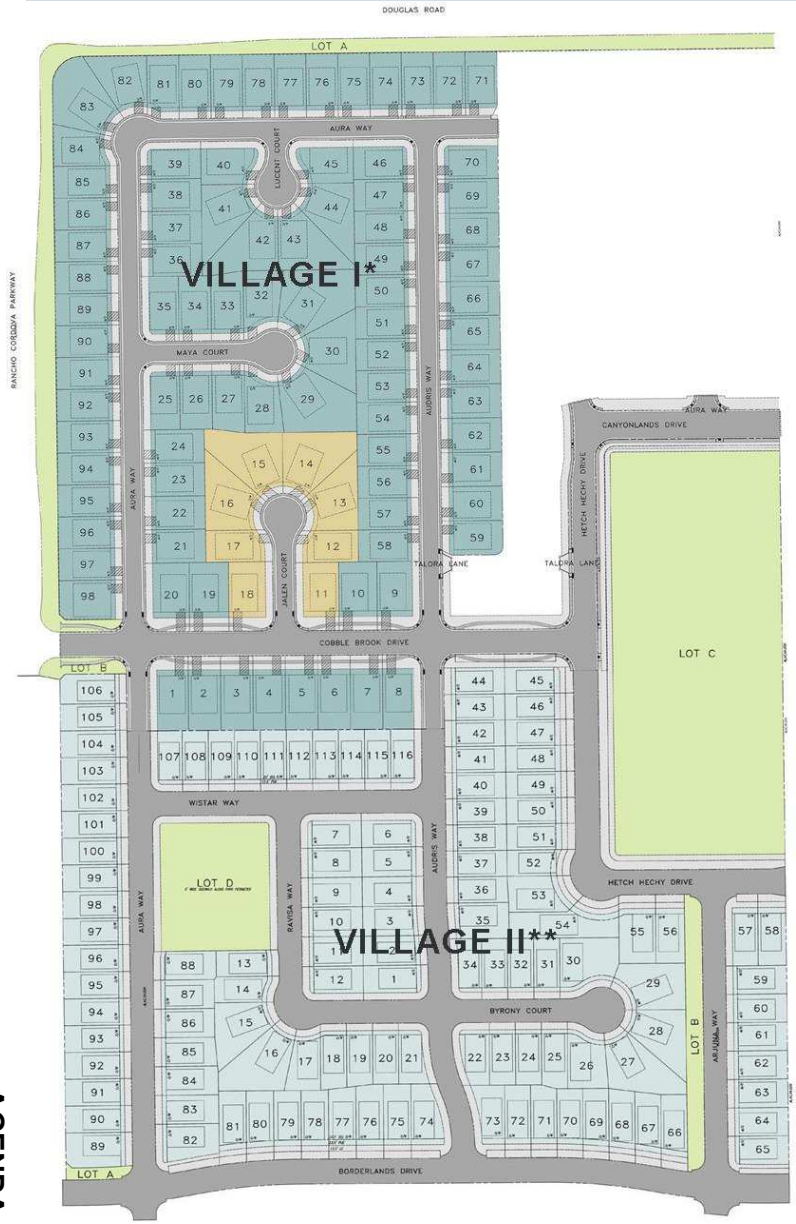
CORDOVA
CALIFORNIA

CityofRanchoCordova.org

Vicinity Map

Site Location





Sunridge Lot J Subdivision Map

The Tentative Map was approved in April 2006

- 81 acres
- 4 Villages (369 lots)
- 7.89 acres of Parks
- 4.05 acres Open Space

VILLAGE I LOTS (45' WIDE PRODUCT)

VILLAGE II LOTS (35' WIDE PRODUCT)

MODEL COMPLEX

OPEN SPACE / LANDSCAPING

PROJECT REQUEST

The applicant requests approval for Sunridge Lot J Village 1 and 2;

- Major Design Review for a total of 8 plans (4 for each Village), 3 elevations for each plan and;
- Setback adjustment for both Village 1 and 2

Village Lot and Home Information

	# Lot	Lot sqft range	# Home Plan	Home Sqft range	# Elevations	Bldg heights
Village 1	98	5,390 to 6,000 plus	4	2,054 sqft to 3,500 sqft	3 each plan	18 ft-27ft
Village 2	116	4,725 to 5,085 plus	4	1,932 sqft to 2,692 sqft	3 each plan	15 ft-29 ft

Village 1

- Four home plans ranging from 2,054 sqft to 3,500 sqft.
- Three elevations are proposed for each home plan; Modern, Mid-Century Modern, and Contemporary Prairie
- Elevations are proposed in four color schemes for each elevation

PLAN 1	PLAN 2	PLAN 3	PLAN 4
2,054 SF	2,427 SF	2,786 SF	3,500 SF

Village 2

- Four home plans ranging from 1,932 sqft to 2,692 sqft.
- Three elevations are proposed for each home plan; Modern, Mid-Century Modern, California Farmhouse, and Urban Spanish.
- The elevations include four color schemes for each elevation

PLAN 1
1,932 SF

PLAN 2
2,254 SF

PLAN 3
2,358 SF

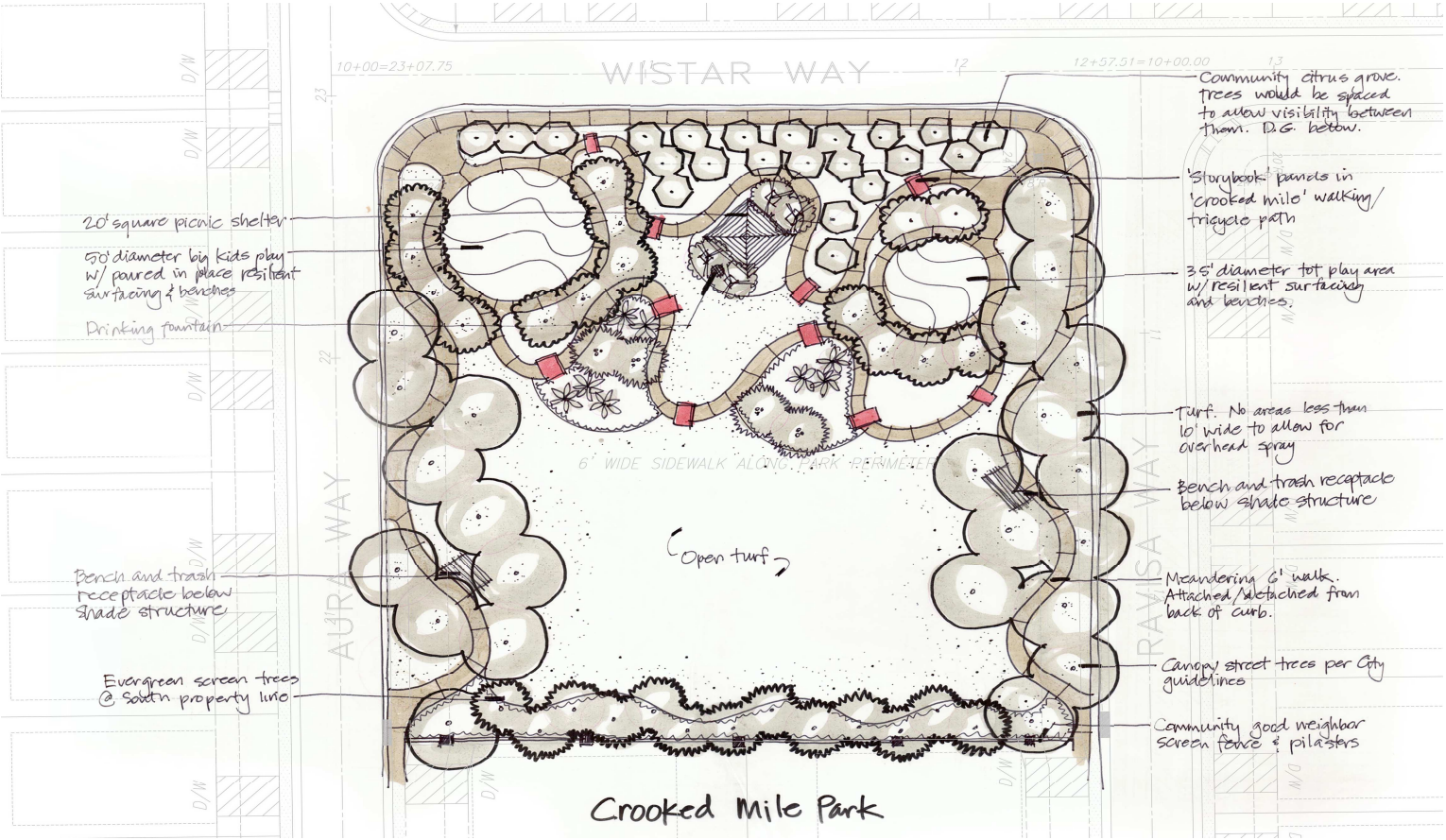
PLAN 4
2,692 SF

Landscape Design

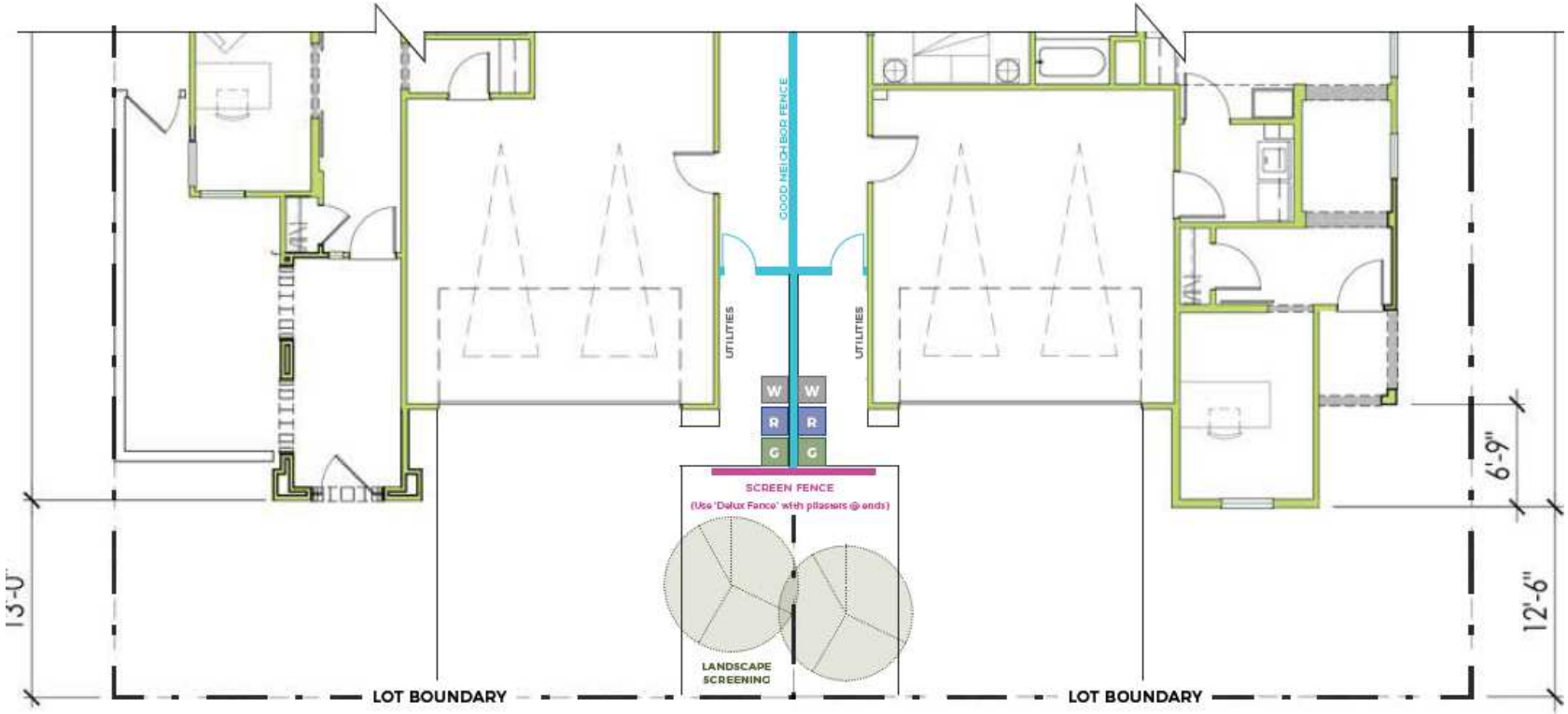
Landscape plan for the single-family lots include drought tolerant plants and trees.
Landscape corridors, a conceptual park, sentry monument, fence, and soundwall design are included in the design review submittal (**Exhibit A**). The landscape area and corridors include as follows;

Lot A: Landscaping adjacent to the soundwall.
Lot B: Cobble Brook Drive residential entry and along Audris Way. Both corridors include a sidewalk.
Lot C: CRPD Park
Lot D: Park (City owned and maintained)

Crooked Mile Park Conceptual Plan



Trash Bin Screening



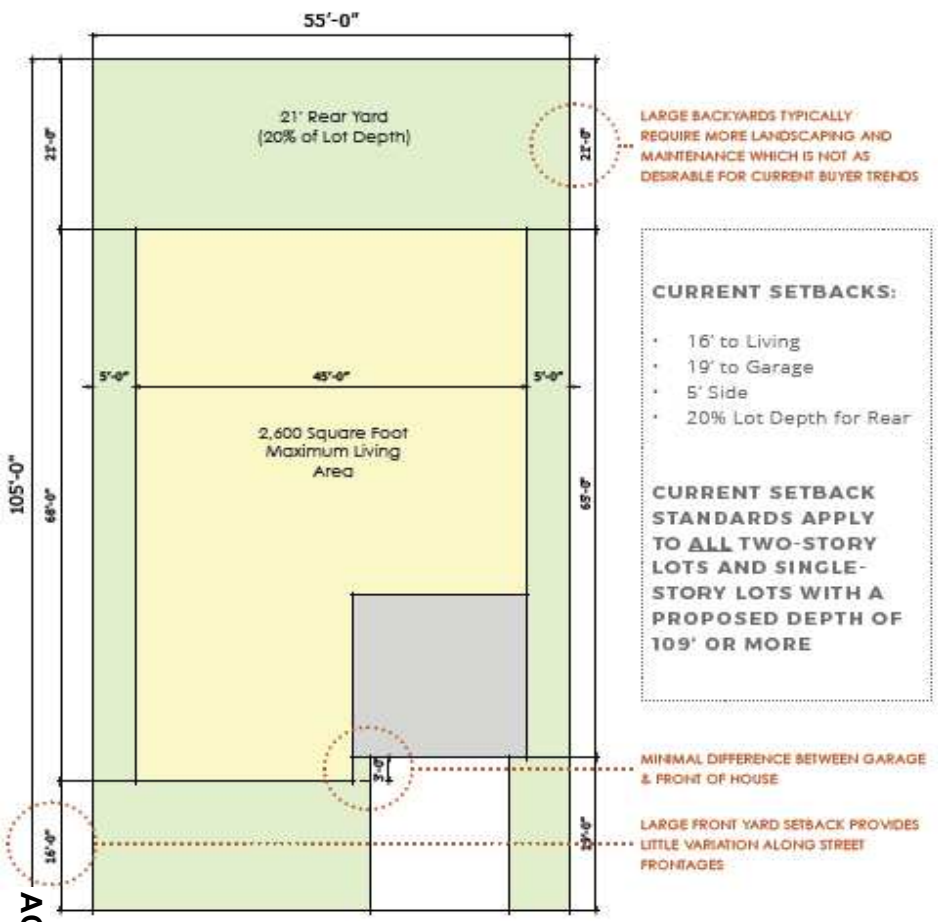
Proposed Setback Adjustment

Village	Standard Front Setback for Living Area	Proposed Front Setback for Living Area	Standard Rear Setback	Proposed Rear Setback
Village 1; lots less than 105 ft in depth				
Plan 1	NA	NA	21	15
Village 1; lots less than 109 ft in depth				
Plan 2	16 Ft	12.5 Ft	21	15
Village 2; lots less than 113 ft in depth				
Plan 1	16 Ft	12.5 Ft	21	15
Village 2; lots less than 107 ft in depth				
Plan 2	NA	NA	21	15

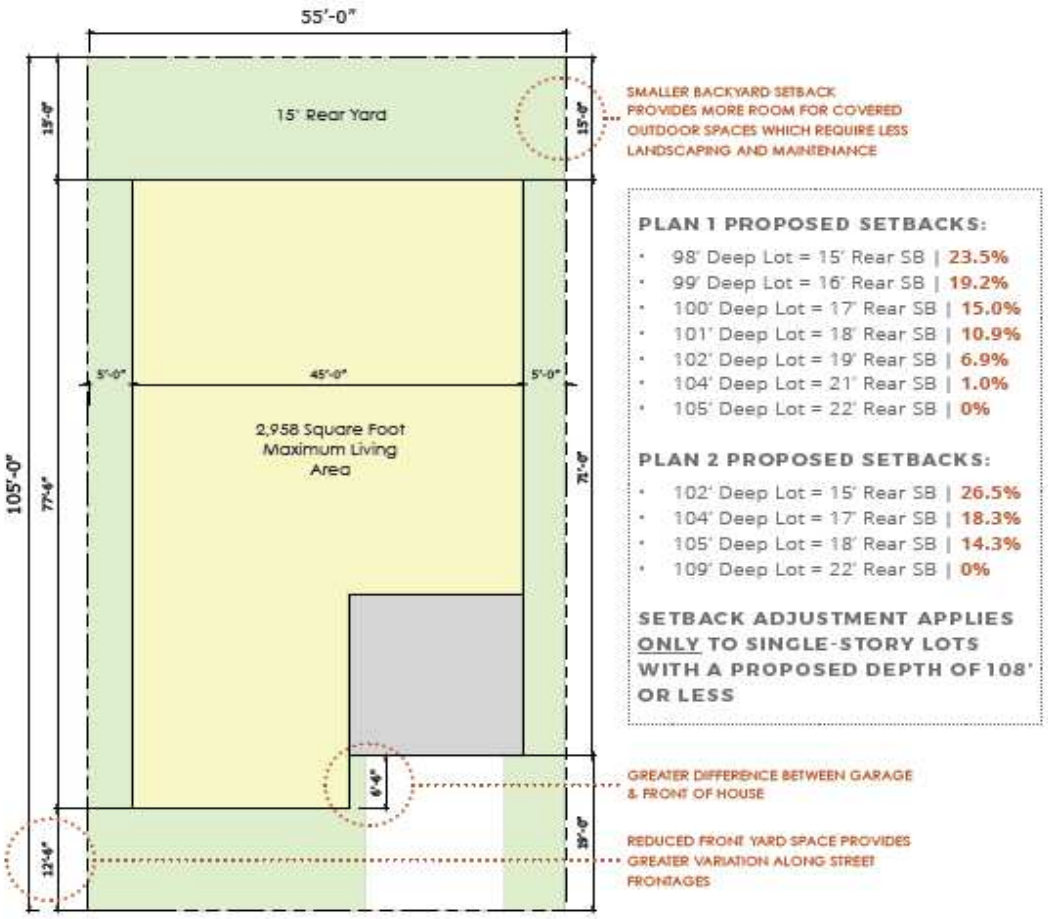
Sunridge Standard Setbacks

Front Setback for Living Area	Front Setback to Garage	Side Setback	Street Side Setback	Rear Setback
16 ft	19 ft	5 ft	12.5 ft	20% of lot depth

Setback Adjustment Plot Plan Example



CURRENT SETBACK STANDARD:



PROPOSED SETBACK STANDARD (SELECT LOTS ONLY):

Recommended Motions

Staff recommends that the City Council:

- Adopt Resolution No. 56-2017 approving the Major Design Review and setback adjustment for Sunridge Lot J Village 1 and 2 subject to the Findings and Conditions of Approval (**Exhibit A and Exhibit B**) and finding the project exempt from further CEQA review.

Questions?

MEMORANDUM

DATE: April 17, 2017

TO: Honorable Mayor and Council Members

FROM: Stacy Delaney, Community Enhancement Analyst

SUBJECT: **RECOMMENDATIONS ON THE FISCAL YEAR 2017/2018 COMMUNITY ENHANCEMENT FUND GRANT APPLICATIONS RECEIVED AND INTRODUCE CITY DEPARTMENT AND COUNCIL LED INITIATIVES**

RECOMMENDATION

Staff to provide recommendations on the fiscal year 2017/2018 Community Enhancement Fund grant applications received and introduce the City department led projects and programs as well as ask for individual City Council requested items for Council consideration.

RESULT OF RECOMMENDED ACTION

Council will receive a summary of the grant applications that are not recommended for Community Enhancement Fund grant money, by the review committee, in fiscal year 2017/2018. Staff will receive direction from Council on these projects and programs; this may include funding decisions.

BACKGROUND

The application period for the fiscal year 2017/2018 Community Enhancement Fund opened on February 15, 2017 and closed on March 15, 2017. We received 69 grant applications. One applicant has withdrawn one of their applications, bringing the number of grant applications to 68.

On April 3, 2017, Council received a summary update of all the grant applications received for the fiscal year 2017/2018 Community Enhancement Fund. Council also received access to the complete set of grant applications.

The members of the internal review committee independently reviewed each application according to the application criteria and prioritization method listed within the fiscal year 2017/2018 Grant Application Process and Criteria document. Then, the internal review committee met collectively to discuss the applications and make a decision on whether an application met criteria or not. If it did meet criteria, it was then prioritized.

For an education related application to be considered complete, each applicant interested in having their project/program operate or take place at a public K-12 school site must have requested the endorsement of the applicable school superintendent. The school superintendents had the option of giving their endorsement or withholding their endorsement. This information, in conjunction with the recommendations of the review committee, was then

discussed in a second review of all education related applications. The second review was done with a focus on academic achievement and advancement.

Most applications submitted met the minimum established grant requirements. Many applicants are past and current recipients of Community Enhancement Fund grants. Of the 68 applications submitted, half are for the continuation of existing projects/programs.

Through the prioritization method, the review committee looked at a variety of things including:

- Is the applicant leveraging other funding sources and partnerships?
- What is the return on investment?
- Does the applicant have the capacity to carry out the project and to accomplish it in a finite period of time?
- Can the progress be measured?
- What is the intended use of the money? (Staff costs, one-time expense, etc.)

Additionally, the review committee also looked at:

- Is there duplication of programs at the intended site or with the same audience?
- How many people are served by the project/program?
- Has the applicant asked for the same funding in prior years?
- If the applicant received prior funding, was the project/program successful?

At the April 3, 2017 City Council meeting, Council requested that staff start with the applications that are not recommended for funding by the review committee and to bring those recommendations to the April 17, 2017 City Council meeting. As a result, the 68 applications submitted for consideration, totaling approximately $4.2 million, have been reduced to 41 remaining applications totaling approximately $2.3 million. An outline of the review committee's recommendation is listed in the chart below. It's important to note that the combined funding total listed in column four of the chart below represents the amount requested in the grant application. Some of the applications recommended for Council consideration are recommended by the review committee but at an amount less than what was requested in the application.

Community Grant Categories with Estimated Target Award Amount	Approx. Total Value of Applications Received by Category	Approx. Total Value of Applications Not Recommended	Approx. Total Value of Applications Recommended for Consideration
Arts, Culture, History, Entertainment, and Sports $952K	$1.3M	$300K	**$1M
Education $476K	$1.3M	$515K	**$785K
Other Projects $300K	*$1.6M	$1.1M	**$500K
Total $1.7M	*$4.2M	$1.9M	**$2.3M
**Some funding requests were revised by the applicant, therefore, lowering the total amount requested. Used to be $4.7M*			
***The combined funding total listed in column four represents the amount requested by the applicant. Some of the applications recommended for Council consideration are being recommended but at an amount less than what was requested.*			

ATTACHMENTS

1. Summary of fiscal year 2017/2018 Community Enhancement Fund grant applications not recommended for funding
2. Summary of fiscal year 2017/2018 Community Enhancement Fund grant applications recommended for Council consideration
3. Community Enhancement Fund PowerPoint
4. Community Enhancement Fund Booklet of Applications

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Not Recommended for Funding by Review Committee

App #	Application Name/Applicant	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
2	Floral Themed Murals by Tyson Anthony Roberts (Artist Tyson Anthony Roberts)	Proposed creation of a mural or multiple murals in public spaces. The subject matter of the proposed mural is flower and plant themed. Community participation in the mural is possible, but not required.	$8,000.00	$0.00	$0.00	Not recommended, other muralists provided a scope and vetted location.		Funding requested was a range from $8K to $30K, depending on size and scope
3	Nimbus Fish Hatchery Visitor's Center Public Mural Art Project (Artist Robin Moyher)	Proposed creation of a stained glass mosaic mural for installation on the exterior of the Nimbus Fish Hatchery Visitor's Center by artist Robin Moyher.	$10,000.00	$0.00	$0.00	Not recommended, project not in Rancho Cordova.		Letter of support from Department of Fish and Wildlife
8	Project ADAM (Agee Fashion Institute)	Project ADAM is an apparel design and manufacturing career technical education program curriculum. This is a multi-year request ($28,508/year for two years). The proposed program would identify 20 students to participate in: . Fashion industry practices . Importance of math in fashion . Designing . Flat and digital pattern making . Draping . Sewing construction . Entrepreneurial practices . Domestic vs. international manufacturing . Textile basics . Project management	$28,508.00	$0.00	$0.00	Not recommended, no endorsement from district in which the program is intended to operate - not tied to educational goals of district.	No from EGUSD and FCUSD	In-kind contribution of text books, training manuals, and workbooks
9	Coaches for Kids by S.T.O.R.M. (S.T.O.R.M. Program)	The Coaches for Kids Project is designed to help schools promote a positive school culture free of bullying, where kids are excited to be in school, and students are supported in achieving specific behavioral targets. There are two primary components to the proposed project. . Recess coaches designed to complement the school's existing positive behavior interventions and supports systems (Minimum of 10 students per school site) . After school enrichment program to help students achieve and maintain a strong balance between mind and body (Serve all students, up to 25 at a time, enrolled in ASES during after-school hour at each selected school site) . Funding requested is based on serving Sunrise and Robert J. McGarvey schools sites over a 40-week period	$35,800.00	$0.00	$10,000.00	Not recommended, too costly for recess/lunch coaching.	Yes, EGUSD/No from FCUSD	Funds requested and in-kind contribution is based on serving two EGUSD school sites
13	New RC Community Center/City Library/DMV Office/Historical Society Display (Jerald Drobesh)	The proposed project calls for the establishment of a community center, City library, DMV office, and historical society display at the former Kohl's building in Rancho Cordova. The proposed project is envisioned as being a five year project at a cost of $500K per year.	$500,000.00	$0.00	$0.00	Not recommended, community center concept is already being analyzed and studied to determine location, proposed use, etc.		
16	Ankur Arts, Culture, History and Language Program (Ankur)	Ankur is a nonprofit organization that promotes Indian culture through community serve and socio-cultural events. The proposal includes: . Having a venue for Bengali, an Indian language school . Purchase musical instruments for the language school . Basant Panchami (Festival of Knowledge), 1-day event focusing on education, arts, and culture . Holi (Festival of Color), 1-day event focusing on love, joy, and happiness . Sharadotsav (Arrival of Autumn), 3-day event with various dances, dramatic plays, songs, and other cultural programs . Volunteer/member appreciation day	$22,780.00	$0.00	$11,000.00	Not recommended, language school is member based and events/festivals promote a specific religion.	Yes, SCUSD, FCUSD, and EGUSD	Endorsement given for facilities rental from school districts (and CRPD) if space is available. Applicant would have to pay for rental from grant proceeds or member contributions.

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Not Recommended for Funding by Review Committee

App #	Application Name/Applicant	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
17	Playmakers Character and Leadership Academy: Collaboration with a Community Partner (FCUSD/ASES) (Playmakers)	Last year and the year prior, Playmakers received grant funding to provide an academic school year youth mentoring program which uses sports to motivate youth to improve grades, behavior, reading, and to become more accountable individuals overall. The new grant proposal aims to serve 150+ students. The program currently operates at Cordova Meadows, White Rock, and Cordova Gardens Elementary Schools. The current grant request is a multiyear request (a combined $53,800 if both FY 2017/2018 and FY 2018/2019 is approved in full. The afterschool program focuses on three main areas: . Character and values curriculum . Let's Go Learn diagnostic software (reading measurement) . Sports and recreation activities The proposal also includes exploring the integration of the character curriculum into the ASES programs within Folsom Cordova Unified School District.	$45,550.00	$0.00	$10,000.00	Not recommended, program locations are already served by ASES which is funded through state grants. Other programs were ranked higher during the education review and by the district.	Yes, FCUSD	In-kind donation is based on the approval of a multi-year request.
19	Family Engagement Summer Academy (FCUSD)	The summer program is designed to focus not only on students but also the participation of caring adults. The program has three objectives: . Reduce summertime childhood hunger . Reduce summer learning loss . Increase parent/adult capacity to support academic and social success of students The program will be delivered at two Folsom Cordova Unified School District (FCUSD) sites in 2017. Forty students at each site will be served, three hours every afternoon, Monday through Thursday, during the month of June. Parents/caring adults will attend two afternoons each week during the four-week program. Food is served to students every day, and the adults will receive dinner on their session days as well (provided by federal nutrition grants). If granted Community Enhancement Funds, the number of sites being operated by FCUSD in 2018 would expand and/or the number of students served at identified sites would increase. Community Enhancement Funds would also support field trips for students and adults every Friday (2018 four-week program).	$15,000.00	$0.00	$14,297.00	Not recommended, summer program has operated for six summers without CEF funding. Other programs were ranked higher during education review and by district.	Yes, FCUSD	
21	San Juan Soccer Club (Jeff Rucker)	The proposed project would provide funds to offset certain costs such as those associated with the bathroom facility, the fencing and netting surrounding the soccer complex, and the parking lot. The funding request is $50,000 a year for three consecutive years.	$50,000.00	$0.00	$1,680,000.00	Not recommended, the public hearing item regarding the Kilgore soccer fields is scheduled to return to Council in mid-May.		
22	P.A.R.T.Y. (Prevent Alcohol and Risk related Trauma in Youth) (Angela Fitzgerald)	The proposed program is a four-hour injury prevention program for high school students. The goal is to provide education that is aimed to increase youth awareness regarding drinking and driving, cell phone usage while driving, and other driving distractions in a way that will improve and reduce risky behaviors. Students are bused from their school to the nearest hospital (Mercy Folsom used in the past). The grant funding requested would support four program visits during the school year at Cordova High School. The program has been at Oakridge, Vista del Lago, and Folsom High school during the past seven years.	$15,000.00	$0.00		Not recommended, education committee would like to see matching funds provided through district, PTA, Booster Club, etc. Other programs were ranked higher during education review and by district.	Yes, FCUSD	

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Not Recommended for Funding by Review Committee

App #	Application Name/Applicant	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
25	FCUSD Crocker Art Museum Artist to Go	The Crocker Art Museum's Artist-to-Go program will bring a high quality arts education experience to each elementary school in Rancho Cordova (within Folsom Cordova Unified School District). Artist-to-Go provides students with the opportunity to learn about the Crocker's permanent collection through an interactive, hands-on art project taught in the school classroom. This program works collaboratively with the Crocker Art Museum's Art Ark program. The program is intended for ten schools within Rancho Cordova. This would be the second year of a program that was initially funded in FY 2016/2017.	$26,250.00	$0.00	$0.00	Not recommended, other arts-based programs were ranked higher during the education review and by the district.	Yes, FCUSD	
27	Parent Life Rancho Cordova (Youth for Christ)	Parent Life Rancho Cordova provides non-faith-based instruction and parenting support to teen parents. Through Parent Life mentors, teen parents are empowered to make good choices by being encouraged to further their education and move toward successful, independent living. With grant funding from the City, Parent Life Rancho Cordova would be able to expand from serving 30 teen parents and their children to approximately 50 teen parents and their children in Rancho Cordova. Parent Life Rancho Cordova's use of the Cordova Neighborhood Church facility does not require church membership or any religious teaching for any of the program's participants. The request is $70,000 per year for five fiscal years.	$70,000.00	$0.00	$12,540.00	Not recommended, program is not based on academic achievement. Program currently operates supporting students at Walnutwood and at a local church without CEF.	Yes, Neighborhood Church of Christ No, FCUSD	In-kind contribution is per year for five fiscal years
28	Tiki Tailgater (Jamie-Lynn Llwewllyn)	The proposed project would bring the Tiki Tailgater event to Rancho Cordova. The charity event, benefitting the Mustard Seed School, is going into its third year. The event includes a car show, live Hawaiian music, Polynesian dancers, vendors, symposiums, a Miss Hilo Honey contest, games for the family, and more. The event has outgrown its last two venues and the organizers are looking to move this event to Rancho Cordova.	$5,710.00	$0.00	$0.00	Not recommended, this is a fundraiser.		
32	Miracus - A fun way to learn (Franchise owner, Farida Fatakdawala)	Miracus is a franchise of Abacus Master. The after school math enrichment program uses the Soroban Abacus techniques to teach arithmetic skills. The proposed program includes eight levels and caters to children from 4-12 years of age. Each student has his/her own individual study portal. Online exams are conducted at the end of every level. The proposed project is a multi-year request, of at least two years. The project aims to serve up to 50 students per school year.	$29,500.00	$0.00		Not recommended, no endorsement from district in which the program is intended to operate.	No, FCUSD	
33	City of RC Gateway Overhead Street Signs (Jerald Drobesh)	The proposed project calls for the design and installation of overhead street signs at four points in the City of Rancho Cordova. The first overhead gateway sign is proposed at the north end of Sunrise Boulevard. The proposed project is envisioned as being a four-year project at a cost of $10K per year for design, placement, permits, etc.	$10,000.00	$0.00	$0.00	Not recommended, other place making efforts are underway. Wayfinding contract goes to Council in May.		
35	Construction Phase: American River Ranch Entrance Project (Soil Born Farms)	The proposed project would implement the designs completed by the project team focused on redeveloping the terminus of Chase Drive into a more formal community gateway that highlights the diverse recreational and educational amenities available at this location in Rancho Cordova. The revised proposal focuses on the parking lot construction project on the farm property.	$392,000.00	$0.00	$50,000.00	Not recommended, greater leverage of other funding sources is needed for a construction project of this magnitude.		$20,000 in-kind provided by Soil Born Farms and $30,000 by County of Sacramento

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Not Recommended for Funding by Review Committee

App #	Application Name/Applicant	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
37	CL3 Mentors at Cordova High School (Conrade Mayer, MACH Program)	Last year, the Cordova Lancers Leaders & Legends Mentors at Cordova High (MACH) program received grant funding to provide a community-based mentoring program focused on promoting positive behavior, academic improvement, community service, and vocational skill development, while rewarding participants for their accomplishments. The program (free to students) takes place at Cordova High School. The proposed application is to continue to offer the program at Cordova High School for a minimum of three years, which will allow the program to build capacity and expand fundraising and sponsorship efforts. The program is expected to serve between 75-125 students at any given time. Participants are selected by the program coordinator and through teacher/staff referrals from both Cordova and Kinney High Schools.	$60,000.00	$0.00	$107,000.00	Not recommended, the success of the currently funded program is not known. Other education-based programs were ranked higher during the education review and by the district.	Yes, FCUSD	
39	Rancho Cordova Interactive Virtual Tour (Rancho Cordova Travel & Tourism)	The proposed project is the creation of a Rancho Cordova interactive virtual tour to showcase the City's attributes for economic development, tourism enhancement, event attraction, and recreation. The project is envisioned as a collaborative project with the project team consisting of Rancho Cordova Travel and Tourism, the City of Rancho Cordova, and Xplorit.	$21,100.00	$0.00	$21,100.00	Not recommended, Economic Development is working with Greater Sacramento Economic Council on a similar project.		In addition to the in-kind contribution, the Rancho Cordova Travel and Tourism will pay any annual fees for hosting, as well as maintenance, technology upgrades, etc. for content on the Rancho Cordova Travel and Tourism website.
42	Cordova Football Program Enhancement - Weight Room and Audio/Visual (Cordova High School)	The proposed project would provide funds for the purchase of weight room equipment at Cordova High School. The proposed weight room equipment would not only benefit students engaged in sports, but all students (1,692), including those enrolled in PE classes, by teaching them the skills necessary to engage in life-long learning about their physical fitness. A full list of equipment is included in the application. The proposal also calls for the installation of two 48" LED monitors and one A/V receiver to show video examples of proper CrossFit principles and techniques.	$160,966.64	$0.00	$0.00	Not recommended, review committee would like to see matching funds from the district, PTA, Booster Club, etc.	Yes, FCUSD	This grant request is not related to the football enhancement grant that was originally approved in FY 2016/2017 and covers enhancements through FY 2018/2019.
44	2018 Fourth of July 5K Run (Cordova Community Council on behalf of Immersion)	This project would provide funding to the Cordova Community Council to be expended on behalf of an affiliate non-profit volunteer organization for the purpose of growing and enhancing the Rancho Cordova Fourth of July experience by adding a 5K Run to the 2018 event line-up. Funding was provided in FY 2016/2017 for the 2016 5K Color Run on the Fourth of July. Due to the timing of the run, grant proposals for both the 2017 and 2018 events were submitted.	$22,415.00	$0.00	$20,381.00	Not recommended, for an existing event the review committee would like to see other sponsors taking part and supporting the event. Committee does not recommend a sole-sourced run.		
52	Visual Arts Skills and Capacity Building (Cordova Community Council on behalf of Rancho Cordova Arts)	This project would provide funds to the Cordova Community Council to be expended on a project to support the pending Public Art Ordinance and Toolkit Study and to build capacity of the volunteer Rancho Cordova Arts group as follows: . Develop local artist skills related to successfully working in the public realm . Build a visual arts website to increase the flow of information and build civic engagement for the arts . Kick start a quarterly electronic newsletter for the visual arts in Rancho Cordova . Build capacity to bring art experiences and artist development in Rancho Cordova through incorporation of Rancho Cordova's visual arts group as a nonprofit 501 (c) 3 organization	$18,000.00	$0.00	$10,844.00	Not recommended, the public arts model ordinance is scheduled to go back to Council in August. The proposed project goals are based on an approved ordinance and toolkit.		

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Not Recommended for Funding by Review Committee

App #	Application Name/Applicant	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
55	BARC & SABA: Promoting Bicycling in Rancho Cordova (Bicycle Advocates for Rancho Cordova and Sacramento Area Bicycle Advocates)	The project will enhance Rancho Cordova's status as a bicycle friendly community by providing services and activities that support and encourage Rancho Cordova residents who travel by bicycle or want to travel by bicycle. Sacramento Area Bicycle Advocates (SABA) and Bicycle Advocates of Rancho Cordova (BARC) seek the second year of funding for activities during FY 2017/2018 that include valet bike parking at 24-30 community events, 12-18 social rides, and 12-16 bike maintenance classes.	$19,384.58	$0.00	$1,000.00	Not recommended, results of the currently funded program are not known. The review committee would like to see the results of the current program before recommending future funding.		
56	RC TV Commercial (Jeffrey Hawkes)	The proposed project is to create an advertising commercial (film and mix three) for Rancho Cordova. The commercial would focus on the American River. The commercial would feature river and water attractions inside and near the City of Rancho Cordova. The project team consists of independent writer J.D. Hawkes and independent filmmaker Jim Bowers. The goal is to increase public awareness of Rancho Cordova's assets for both visitors and residents.	$24,000.00	$0.00	$0.00	Not recommended, Economic Development is working with Greater Sacramento Economic Council on a similar project.		
60	FCUSD Social Emotional Learning (SEL) (Folsom Cordova Unified School District)	Folsom Cordova Unified School District (FCUSD) is committed to providing schools that are safe, caring places for children to enjoy learning, be intellectually challenge, make lasting friendships, and master essential standards of learning. FCUSD values relationships with students and parents that foster a shared responsibility to student learning. This proposal encompasses three approaches to contribute to student success. This includes: . Fostering empathy and respect in students . Positive parent engagement . Strong home learning environment The proposal seeks to fund the "Skills for Parent and Student School Success" at 10 Rancho Cordova elementary schools with three models of support. The models include: . Parenting skill building program . Facilitation by a Parent Coordinator . Student awareness program such as A Touch of Understanding	$127,000.00	$0.00	$0.00	Not recommended, other programs were ranked higher during the education review and by the district.	Yes, FCUSD	
63	Boys & Girls Club Feasibility Study (Boys & Girls Club of Greater Sacramento)	The Boys & Girls Club of Greater Sacramento, in consideration of expanding its services in Rancho Cordova, is seeking funding in the amount of $50,000 to complete a feasibility study. The proposed pre-development study deliverables include: . Community mapping and needs assessment . Identification of resources to fund the project, as well as ongoing support . Identification of community-based organizations to partner with on the project . Business and resource development plan . Preliminary site identification and investigation . Facilities and site plan The proposal calls for the study to be commissioned by Lester Consulting Group, Inc.	$50,000.00	$0.00	$20,000.00	Not recommended, a review of the first feasibility study and further council direction is needed to determine if a subsequent study should be undertaken.		

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Not Recommended for Funding by Review Committee

App #	Application Name/Applicant	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
65	RC Moose Lodge (Rancho Cordova Moose Lodge)	The Rancho Cordova Moose Lodge received funding in FY 2016/2017 to make upgrades to the parking lot lighting, fencing, and landscaping. The current year proposal seeks to continue the improvements to the property by: . Erecting a piece of art at the front entrance . Demolishing of the storage units/replacing them with sea containers . Upgrading the front entrance . Replacing the doors and windows . Additional fencing (north side)	$131,000.00	$0.00	$5,000.00	Not recommended, the currently funded improvement project is not yet complete. The review committee would like to see the results of the current project before recommending future funding. There is also very little matching funds offered.		
67	Full Circle Rancho Cordova and Rosemont (Beverly Fletcher and Rachel Landon)	The proposed project is to obtain funding to purchase a vehicle that will be used for the pick-up of donations. In turn, these donations (household items, clothing, shoes, furniture, etc.) are provided free of charge to members of the community.	$5,500.00	$0.00	$0.00	Not recommended, the review committee sees potential partnerships between non-profits, churches, etc. that would accomplish the same goal.		The resident would provide the insurance, registration, and maintenance of the vehicle.
		Total Not Recommended:	**$1,903,464.22**	**$0.00**	**$1,973,162.00**	**$0.00**		

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
Arts, Culture, History, Entertainment, and Sports Category								
Arts (part of Arts, Culture, History, Entertainment, and Sports Category)								
26	FCUSD Meet the Masters	The Meet the Masters project seeks to provide visual arts experience for elementary students in Rancho Cordova schools within the Folsom Cordova Unified School District. The program goals are for students to be introduced to a variety of masters from the visual arts field, learn techniques from the masters through hands-on teacher guided lessons, and to showcase their work and be able to articulate their work's historical representation as well as techniques and genre. This program is intended for ten schools. There are five tracks available and each track has seven different artist units. Each track of seven artists is designed to cover a school year. Track A was purchased through a grant from the City in FY 2016/2017. Ideally, the district would like to purchase one track a year with grant funding until all five tracks have been acquired.	$40,740.00	$28,650.00	$0.00		Yes, FCUSD	Recommend at the same funding level as Track A.
43	Mather Veterans Village/Kinney High School Public Mosaic Art Project	Proposed creation of mosaic border wraps around ten concrete planters in the patio area of Mather Veterans Village by artist Robin Moyher. Each wrap would be 12" wide and 13" long. Each planter will have a different pattern. Students at Kinney High School will assist in the design and the creation of the mosaics.	$14,950.00	$10,000.00	$0.00		Yes, FCUSD	Letter of support from Mercy Housing
49	Rancho Cordova Civic Light Orchestra Enhancements	This project would provide funds to the Cordova Community Council to be expended on behalf of the Rancho Cordova Civic Light Orchestra (RCCLO) for equipment and related expenses to continue and expand orchestral music offerings in traditional and non-traditional venues in the City of Rancho Cordova. The orchestra received funding in FY 2015/2016 and FY 2016/2017 for enhancements.	$18,630.00	$15,000.00	$109,554.00			In-kind based on annual service hours
50	Rancho Cordova River City Concert Band Music Expansion	This project would provide funds to the Cordova Community Council to be expended for the benefit of the Rancho Cordova River City Concert Band for the procurement of equipment and music to enhance access to high quality musical performances in the community, and to equip the Rancho Cordova River City Concert Band to be a musical ambassador of the city within the region. The band received funding in FY 2016/2017 for enhancements.	$22,614.00	$19,000.00	$219,349.00			In-kind based on annual service hours
51	Mills Station Activation	This project would provide funds to the Cordova Community Council to be expended on a project to activate the Mills Station Center for Arts, Culture, and History. This includes: . Design a year-long schedule of events . Create a brand via logo and name . Provide detailed planning of each event so that fundamental logistical needs are met . Book high-quality professional exhibits and events into the space to build a following . Recruit, train and manage volunteer curators, docents and other hands-on participation by citizens . Search for ways to extend offerings for school field trips . Provide a place for Rancho Cordova artists to display their art . Utilize existing promotion tools to build an audience for exhibits and presentations	$150,000.00	$150,000.00	$0.00			

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
53	Art for Kids "Art Ark"	This project brings the Crocker Art Museum's Art Ark program to public elementary schools in Rancho Cordova. Each of the schools host the Art Ark for approximately one week. The experience culminates at each school with a community art night for parents and siblings. This proposal would continue the Art Ark experience that started in FY 2015/2016. It would continue it through the 2017/2018 academic school calendar to each public elementary school in Rancho Cordova.	$56,750.00	$28,375.00	$45,500.00		Yes, SCUSD, FCUSD, and EGUSD	Recommend to approve half of the requested funding in FY 2017/2018 and the second half for FY 2018/2019. It takes approximately two-years to visit all participating schools.
61	A Day in Rancho Community Mural Project	Proposed creation of a mural to welcome community visitors to the Folsom Cordova Community Partnership (FCCP) which shares the hallway with the Women Infants and Children (WIC) program. The building receives approximately 5,000 community member visits per month. The proposed mural will be created by artist Flamerunner and depict a slice of Rancho Cordova landmarks and events. The artist has completed previous murals in FCCP's PlayCare and community rooms.	$10,000.00	$10,000.00	$1,900.00			Letter of support received from property manager.
66	A.M. Winn Music Grant	This project would provide funds to A.M. Winn, to purchase instruments to grow their music program. The purchase of new instruments will enable students to check out instruments at the beginning of the school year and return the instruments at the end of the year. Students will be able to practice at home and take ownership of their instrument. A.M.Winn received funding in FY 2015/2016 through the Community Enhancement Fund for string instruments.	$10,000.00	$7,500.00	$0.00		Yes, SCUSD	Recommend to approve at a lower amount since they received prior music funding.
N/A	Rehearsal Space for Rancho Cordova River City Concert Band and Rancho Cordova Civic Light Orchestra	This is the third year of a three-year project that started in fiscal year 2015/2016 and continues through fiscal year 2017/2018 to provide rehearsal space for the Rancho Cordova Civic Light Orchestra and Rancho Cordova River City Concert Band. This project is already approved.	$15,200.00	$15,200.00	$0.00	$15,200.00		This project was approved for three years. The third year covered is FY 17/18.
		Subtotal Arts:	**$338,884.00**	**$283,725.00**	**$376,303.00**	**$15,200.00**		
		Culture (part of Arts, Culture, History, Entertainment, and Sports Category)						
62	Festival of Flowers (Multicultural Integration Project)	The Sacramento Telangana Association is a nonprofit organization that promotes the culture and arts of India. The proposal is to hold a festival called Bathukamma (Festival of Flowers) in the fall. The festival celebrates the relationship between earth, water, plants, flowers and human beings. The festival includes: . Dancing . Art exhibition . Educational workshops on making Bathukamma flower bouquets . Tasting Telangana food The Sacramento Telangana Association received funding in FY 2016/2017 to host the festival in October 2016. The current year grant application proposes funding support over the next three fiscal years ($14,600 for the 2017 event, $16,790 for the 2018 event, and $19,309 for the 2019 event). The increase in funding requested is based upon expected growth in attendance. The in-kind contribution also increases each event year.	$14,600.00	$6,000.00	$6,000.00		Yes, FCUSD	Recommend to match in-kind contribution. Endorsement given for facilities rental from FCUSD (and CRPD) if space is available. Applicant would have to pay for rental from grant proceeds or member contributions.
		Subtotal Culture:	**$14,600.00**	**$6,000.00**	**$6,000.00**	**$0.00**		

AGENDA ITEM 16.1

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
		History (part of Arts, Culture, History, Entertainment, and Sports Category)						
58	Completion of the American River Grange Window Replacement	This project would provide funding to complete the window replacement project at the historic American River Grange. The old windows were double hung, single-paned, wood-framed windows. Eighteen of the twenty-two original windows were replaced in FY 2016/2017 thanks to a grant from the City's Community Enhancement Fund. The four remaining windows were not part of the first funding request because an ongoing kitchen improvement project and other air conditioning system upgrades (previously window mounted units) were underway. The kitchen and air conditioning upgrades are now complete. By replacing the remaining four windows to match the ones installed in FY 2016/2017, it will give the Grange a uniform look.	$6,708.00	$6,708.00	$0.00			
N/A	*Council Request - Veterans Monument Studies*	*Study to look at potential locations and different types of veterans monuments (such as a plaque, wall, monument statue, etc.).*	*$50,000.00*	*$50,000.00*	*$0.00*			
		Subtotal History:	**$56,708.00**	**$56,708.00**	**$0.00**	**$0.00**		
		Entertainment (part of Arts, Culture, History, Entertainment, and Sports Category)						
68	2017 Fourth of July Parade Enhancements	This project provides funding to the Cordova Community Council to be expended on behalf of an affiliate non-profit volunteer organization for the purpose of growing and enhancing the Rancho Cordova Fourth of July parade through a youth marching band competition and children's bike parade competition in 2017. Funding was provided in FY 2016/2017 for the 2016 youth marching band competition and the children's bike parade at the Rancho Cordova Fourth of July parade. Through the adoption of Resolution 32-2017, City Council approved the project funding for the 2017 youth marching band competition and children's bike parade.	$40,490.00	$40,490.00	$20,381.00	$40,490.00		City Council approved this project with the adoption of Resolution 32-2017.
45	2018 Fourth of July Parade Enhancements	This project would provide funding to the Cordova Community Council to be expended on behalf of an affiliate non-profit volunteer organization for the purpose of growing and enhancing the Rancho Cordova Fourth of July parade through a youth marching band competition and children's bike parade competition in 2018. Funding was provided in FY 2016/2017 for the 2016 youth marching band competition and the children's bike parade at the Rancho Cordova Fourth of July parade. Due to the timing of the parade, grant proposals for both the 2017 and 2018 parade events were submitted.	$40,490.00	$20,381.00	$20,381.00			Recommend to match in-kind contribution since the affiliate non-profit will have time to obtain other sponsors.
69	2017 Fourth of July 5K Run (Cordova Community Council on behalf of Immersion)	This project would provide funding to the Cordova Community Council to be expended on behalf of an affiliate non-profit volunteer organization for the purpose of growing and enhancing the Rancho Cordova Fourth of July experience by adding a 5K Run to the 2017 event line-up. Funding was provided in FY 2016/2017 for the 2016 5K Color Run. Due to the timing of the run, grant proposals for both the 2017 and 2018 events were submitted for consideration.	$22,415.00	$5,000.00	$20,381.00	$5,000.00		City Council did not approve the full grant funding for the 2017 run. A $5,000 sponsorship was provided.
		Subtotal Entertainment:	**$103,395.00**	**$65,871.00**	**$61,143.00**	**$45,490.00**		

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
		Sports (part of Arts, Culture, History, Entertainment, and Sports Category)						
4	Cordova Youth Basketball League	The proposed project includes the creation and operation of a youth basketball league in Rancho Cordova. The low-cost recreational basketball program is for boys and girls in grades 5-12. The goals is to have a basketball team represented by each elementary and middle school. The program includes: . Recreational program focused on skill development through fundamental drills for 5th - 8th graders . Competitive program for high school level players with six league games and three additional tournaments . All sessions held at Cordova High School Gymnasium on Saturdays . The programs would serve more than 300 student-athletes	$14,353.00	$14,353.00	$15,031.00		Yes, FCUSD	
10	Neil Orchard Senior Center Fitness Course	The proposed project includes the construction of a new outdoor senior fitness course and improvements to the existing walking trails throughout Lincoln Village Park. With new pathways and a fitness course, the Neil Orchard Senior Center will be able to create new programming using the pathways and equipment and increase participation for all age groups served. The center has approximately 2,500 visitors per month.	$84,126.00	$76,478.00	$51,450.00			Recommend to fund all but contingency. Letter of support from CRPD
14	Cordova High School Cheer	The proposed project would fund cheerleading mats needed to train for stunting/competitions and would also pay the fees to bring the Universal Cheerleading Association camp to Cordova High School. The camp focuses on stunting, tumbling, and competition choreography. The cheerleading program would like to compete in 2-3 cheerleading competitions in 2017 and increase the safety and level of athleticism. Approximately 40 cheerleaders represent the school.	$10,000.00	$10,000.00	$0.00		Yes, FCUSD	
15	The Art of Yoga Project	Last year, the Art of Yoga Project (AYP) received grant funding to provide yoga and creative arts to students at Mitchell Middle School. The curriculum combines health education, character development, yoga, meditation and creative arts. The proposed application is to continue to offer the program at Mitchell Middle School growing the number of classes offered per week from one to three with each class serving 15-20 students.	$25,900.00	$25,900.00	$0.00		Yes, FCUSD	
46	Youth Sports Social Media Promotion Campaign	This project would provide funds to the Cordova Community Council to continue its engagement (Phase 2) of a consultant in implementing a digital, high-tech, high-touch targeted strategic campaign promoting youth sports leagues in the City of Rancho Cordova. Funding was provided in FY 2016/2017 for the implementation of this program.	$61,350.00	$40,700.00	$40,700.00			Recommend to match the in-kind donation.
47	Youth Sports Fields Renovations	This project would provide funds to the Cordova Community Council to be expended for materials to improve youth sports fields located on property owned by the Folsom Cordova Unified School District and/or Cordova Recreation and Park District using labor provided by either the property owner or approved labor source. Funding was provided in FY 2015/16 and FY 2016/2017 for the renovation of sports fields.	$80,000.00	$80,000.00	$0.00		Yes, FCUSD	Grant applicant also has a letter of support from CRPD. Labor provided as in-kind contribution.

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
48	Positive Coaching Alliance 2.0	This project would provide funds to the Cordova Community Council to be expended on a continuing project to train all coaches in Rancho Cordova youth sports leagues in techniques which adhere to the "Better Athletes, Better People" philosophy represented by the Positive Coaching Alliance (PCA). Funding was provided in FY 2015/16 to initially roll-out the program in Rancho Cordova. That current project funding ends in June 2017.	$17,500.00	$8,750.00	$0.00			Recommend to approve half of the requested funding in FY 2017/2018 and the second half for FY 2018/2019 based on time it took to schedule and conduct prior coaching sessions. In-kind in the form of coaches and volunteer's time.
64	FCUSD Passenger Vans - Extended Learning for Middle School Students	Mills and Mitchell Middle Schools is requesting grant funds to purchase two Ford Transit Cargo Wagons for each school. This would replicate the program that was started in FY 2016/2017 at Cordova High School thanks to a Community Enhancement Fund grant. The vans will be used to transport students to various sporting activities as well as college and university visits, club activities, music and art performances, academic competitions, etc. Using a full school bus to transport small groups of students at a time to matches, meets, and competitions is not cost effective. The cost of renting vehicles is cost-prohibitive since the rental comes out of the sport or club's budget.	$155,648.00	$155,648.00	$0.00		Yes, FCUSD	The district would provide the insurance, maintenance of the vehicles, and staff to operate the four vans.
N/A	Enhancements to Cordova High School Football Program	This multi-year football enhancement project was approved in FY 2016/2017. The second year of the agreement focuses on the continuation of year-round lifestyle-focused strength and conditioning program as well as replacement parts and uniforms, personal protective wear, field equipment, and team pre-game meals.	$95,800.00	$95,800.00	$0.00	$95,800		This project was approved for three years. The second year covered is FY 2017/2018. The third year is FY 2018/2019 for $40,000.
		Subtotal Sports:	**$544,677.00**	**$507,629.00**	**$107,181.00**	**$95,800.00**		
		Total Arts, Culture, History, Entertainment, and Sports Category:	**$1,058,264.00**	**$919,933.00**	**$550,627.00**	**$156,490.00**		
		Education Category						
5	Van Go at Sacramento Children's Museum (SCM)	Last year, SCM received grant funding to provide teachers and students with a more comprehensive outreach program. With the launch of the Van Go program lessons from the museum's weekly education programs were brought into Rancho Cordova classrooms for curriculum specific activities. The activities range from literacy based programs to STEM focused programs to artistic lessons. The programs are provided at no cost to Rancho Cordova schools through the grant. The proposed application is to continue to offer Van Go at no cost to schools (40 classrooms) within Rancho Cordova and purchase one additional exhibit for the program. The proposed program application would serve up to 1,000 students.	$30,400.00	$26,000.00	$8,500.00		Yes, SCUSD, FCUSD, and EGUSD	Recommend to approve a lower funding amount. In-kind based on 1,000 free passes to SCM
7	916 Ink - Creating Confident Youth Authors	Last year, 916 Ink, an arts-based literacy nonprofit, received grant funding to provide creative writing workshops to youth ages 8-18 in Rancho Cordova. The proposed application is to expand the current model and provide 10 creative writing workshops to more than 250 students and to 30 additional adults with development disabilities within Rancho Cordova. Programs include: . What's Your Story (K-5th graders) . Fictionauts (6-8th graders) . Find Your Voice (9-12th graders and beyond)	$98,331.00	$46,501.00	$46,501.00		Yes, SCUSD, FCUSD, and EGUSD	Recommend to hold fewer workshops and match the in-kind contribution.

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
12	Folsom Cordova and Sacramento City School Garden Program	This proposed project would extend the support, technical assistance, training and garden program expertise to Rancho Cordova schools within the Folsom Cordova and Sacramento City Unified School Districts. The project team will deepen the support and training for the four pilot schools selected in FY 2016/2017 (White Rock, A.M. Winn, Peter J. Shields, and Cordova Meadows) and add Mills Middle School as a fifth pilot site. This includes, but is not limited to: . Training and support to implement garden based curriculum . Increase the number of classes/students participating in the garden activities . Strengthen the leadership team at each campus . Help develop district guidelines that facilitate garden learning and support garden coordinators . Provide group trainings at the American River Ranch and at the annual Garden Symposium for teacher teams from other schools who received funding to construct a school garden	$34,250.00	$30,000.00	$20,125.00		Yes, SCUSD and FCUSD	Recommend to fund at a lower amount.
18	After School Education and Safety (ASES) Program	Last year and the year prior, Folsom Cordova Unified School District received grant funding to expanded the After School Education & Safety (ASES) Program to two more elementary schools within Rancho Cordova. The state-funded ASES Program calls for sites to provide academic assistance, academic enrichment, and physical recreation for students. The two additional schools, currently funded by the Community Enhancement Fund, wouldn't qualify for the state ASES funding because their enrollments do not meet the funding criteria of the state grant. The City's funding broadens the coverage of the after school programming. The City funding has also supported an expanded enrichment component at all eleven ASES sites. The ASES program currently operates at multiple elementary schools including Cordova Gardens, Cordova Meadows, Cordova Villa, Navigator, Peter J. Shields, Rancho Cordova, Riverview STEM Academy, White Rock, Williamson, as well as Mills and Mitchell Middle Schools. The new grant proposal aims to keep the expanded after school programming in Rancho Cordova.	$75,000.00	$50,000.00	$757,547.00		Yes, FCUSD	Recommend to fund at a lower amount.
23	Governments Engaging Youth in the City of Rancho Cordova	PRO Youth and Families is proposing to provide a three-pronged approach for 100 youth to engage in government and civic education in the City of Rancho Cordova. This includes: . Youth @ City Council Program (12-month civic education program) . Summer @ City Hall Academy (4-week summer program) . Community Investment Project (Youth-led project) PRO Youth and Families received funding in both FY 2015/16 and FY 2016/17 to provide the Youth Advocacy Program and the Youth @ City Council Program.	$83,629.00	$70,000.00	$21,281.00		Yes, FCUSD	Recommend to fund at a lower amount.

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
24	Folsom Lake College/Rancho Cordova Promise Program	The Folsom Lake College/Rancho Cordova Promise Program enables recent high school graduates who live in the City of Rancho Cordova and take a full class load (12 units) at Folsom Lake College to attend college virtually fee-free for their first year. For those students whose fees are covered by other forms of financial aid, Promise dollars can be applied towards books and required supplemental materials at the Folsom Lake College Store. The Folsom Lake/Rancho Cordova Promise Program, the first Promise Program in the region, was funded with an initial grant by the City in FY 2016/2017. The current grant proposal funding request covers 130 students.	$150,540.00	$150,540.00	$7,500.00			In-kind contribution is a three year pledge by Dignity Health at $7,500/year
38	Roots and Horizons Group Mentoring	The proposed projects seeks to address the shortage of adult mentors for youth in the City of Rancho Cordova. Approximately seven years ago, the Folsom Cordova Community Partnership (FCCP) began providing group mentoring services support to late elementary, middle and high school students in Rancho Cordova through a small grant from the City of Rancho Cordova (CDBG funding). Since beginning this project, demand from Rancho Cordova schools for additional mentor groups have increased beyond FCCP's current funding capacity. The proposed project include 60 students being matched to mentors averaging 30 mentoring hours per student. The project will operate out of FCCP's space on Gadsten Way. Group mentoring meetings will take place at targeted school sites within Rancho Cordova.	$27,831.00	$20,000.00	$46,638.00		Yes, FCUSD	Recommend to match CDBG group mentoring funding.
40	2017-2018 NTLP Rancho Cordova Youth Leadership Development Program	The proposed project seeks to provide a year-long, three-part, youth leadership development program for Rancho Cordova teens. Program activities include: . Attendance at the National Teen Leadership Program (NTLP) three-day youth leadership camp at CSUS for 20 Rancho Cordova teens . NTLP University Peer-to-Peer Teen Mentoring Training, a private half-day workshop, for the same 20 teens who attended the leadership camp. They will become peer-to-peer mentors and coaches to teens throughout part three of the program. . Participation in the NTLP Leadership Academy workshop series "Leadership in the 21st Century" for up to 150 Rancho Cordova teens per workshop. One workshop will be presented per quarter through the 2017/2018 school year.	$42,280.00	$21,140.00	$30,300.00			Recommend to fund all parts but scaled back. Letter of support from Rancho Cordova Training Center
41	College Readiness Summer Program	This proposed project is to provide an intensive two-week summer program to rising seniors that attend public schools in Rancho Cordova. The program could be opened up to any high school graduate interested in applying to college. The program will familiarize students with options they have available with respect to attending college. They will also identify and devise a plan to work toward. During the two-week program, students will: . Take a SAT preparation course . Work on a college personal statement . Participate in individual college coaching to prepare applications for the CSU/UC system . Benefit from one-on-one college advising In addition, there will be a one-day college bus tour. Parents will be invited to an introduction to the college admission process and a financial aid seminar.	$22,150.00	$20,000.00	$13,000.00		Yes, SCUSD	Recommend to fund at a lower amount.

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
57	Boys & Girls Club	Over the past year, The Boys & Girls Clubs of Greater Sacramento has provided after school programs and services for youth in Rancho Cordova. There are currently more than 160 registered members. At the beginning of the 2016/2017 school year, the Club opened its teen program on the campus of Cordova High School. The Club would like to maintain and enhance its partnerships on campus and serve even more students at Cordova High School (200 registered members). The proposal includes: . Running the Summer Jobs program again with Cordova High students which includes development days every Friday for mentoring and guidance (minimum of 50 youth) . Of the 50 Summer Jobs program graduates, a minimum of 15 would be selected for placement at summer internships . Free 8-week summer camp program for elementary aged youth (75 youth) . Keystone Club Program that affords teens and opportunity to gain leadership and service experience	$221,278.10	$100,000.00	$25,000.00		Yes, FCUSD	Recommend to fund at a lower amount.
		Subtotal Education:	**$785,689.10**	**$534,181.00**	**$976,392.00**	**$0.00**		
		Other Category						
1	Cordova Community Food Locker Facility/Equipment Upgrades (Cordova Community Food Locker)	The proposed project consists of seven individual elements: . New HVAC unit for food intake processing trailer . Installation of a freezer conversion unit (ability to switch from freezer to refrigerator depending on most critical need) . Energy efficient and cost-effective lighting upgrades . Installation of rain gutters and downspouts on food storage facility . Elastomeric coating over main food storage area for better temperature control	$39,000.00	$24,500.00	$0.00			Recommend to fund all items except for #3, #5, and #6 included in the application.
6	Neighborhood Beautification Program (Sierra Service Project)	The Sierra Service Project (SSP) proposes to run a third year of a volunteer home improvement and community beautification program. The current second-year program is in progress. In the current program year, SSP has completed 14 projects for 11 homeowners, and should complete 9 more by June. They have organized 50 volunteer work days this program year. The proposed application is to continue to offer the program at no cost to Rancho Cordova homeowners with a focus on: . Beautifying neighborhoods (general yard cleanup, exterior painting, building or repair of fences, etc.) . Increase civic engagement through use of volunteers	$64,000.00	$35,000.00	$0.00			Recommend to fund at a lower amount.
11	Sacramento Valley Live Steamers Irrigation Project (Sacramento Valley Live Steamers with support from Cordova Recreation and Park District)	The proposed project includes the completion of construction documents and the construction of a new irrigation system on the Sacramento Valley Live Steamers (SVLS) railroad site at Hagan Community Park. The City, through a prior Community Enhancement Fund grant, funded the preparation of a Master Plan and construction documents for the project through 30% drawings. Over the past year, the City, Cordova Recreation and Park District, and SVLS met and developed a plan. Through the construction of this project increased water conservation will be achieved as well as greater efficiency in maintenance at this volunteer run amenity. This will create greater capacity of SVLS to work on trains and grow their historic organization and offerings to the community.	$141,713.00	$30,000.00	$60,000.00			Recommend to not make a decision on this project until the other grant award is known. An application was submitted by the City to the California Department of Housing and Community Development for a non-competitive park and recreation facility grant. The award amount will be known in June 2017. It is estimated to be $110,000 or more.

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
20	Kudos Plus 2017-2018 (Volunteers in Neighborhood Services)	The proposed project is a beautification award program for residents of Rancho Cordova which would be managed and administered by Volunteers in Neighborhood Services (VINS), a group of engaged residents. The focus will be on recognizing homeowners who show pride in the maintenance of their home. VINS will select homes in 17 neighborhoods using the Rancho Cordova Good Neighbor Guide in the selection process.	$3,200.00	$3,200.00	$0.00			VINS estimates 350 hours of volunteer time per year
29	MCC-HOA Emergency Evacuation Plan (Mobil Country Club HOA)	The MCC-HOA has been working on an Emergency Evacuation Plan for the residents of the Mobil Country Club. The plan is now finished. A 10-page manual is ready for print. The MCC-HOA would like to print and distribute the manual and map to all residents of the Mobil Country Club. The grant request is to cover the cost of printing the manual. The map insert has already been printed.	$500.00	$500.00	$0.00			
30	Neighborhood and Home Improvement Project (Rebuilding Together Sacramento)	Rebuilding Together Sacramento proposes to run a neighborhood impact project (second year in Lincoln Village) to strengthen residents and neighborhoods in a concentrated geographic area in the City. On April 29, 2017, 15 homes will receive a variety of health, safety, efficiency and beautification improvements including drought resistant front yard landscaping. The homes are located on a few neighboring streets. The proposal is to repeat the project in the Lincoln Village neighborhood in FY 2017/2018, resulting in an additional 10-15 homes improved. Over the past four years, 40 homes were improved in Rancho Cordova through various home improvement programs. In addition over $120,000 worth of improvements were made to Soil Born Farms in FY 2014/2015.	$150,000.00	$150,000.00	$174,500.00			
31	Outdoor Picnic Seating (A.M. Winn)	The proposed project calls for purchasing student made picnic benches and decorative fencing to extend the cafeteria and community eating space at A.M. Winn. A.M. Winn prides itself on being a hub for community events. The It Takes a Lincoln Village events such as Trunk-or-Treat and the Christmas Parade, as well as monthly meetings take place on the campus. Students and families often picnic on the campus lawns. The funding would purchase up to 20 picnic benches and/or seating areas and add small decorative fencing to accent the area.	$10,000.00	$8,000.00	$0.00		Yes, SCUSD	Recommend to fund at a lower amount.
34	Whisker Warriors Spay/Neuter Program (Rancho Cordova Whisker Warriors)	The Rancho Cordova Whiskers Warriors, in partnership with the City of Rancho Cordova, Sacramento SPCA, and Animal Spay and Neuter, proposes to run a third year of a spay/neuter program for canines and felines (and a small number of rabbits) in Rancho Cordova and the continuation of the caring of community (homeless) felines. The current second-year program is in progress. The proposed application is to continue to offer the program which includes: . Spay/neuter and vaccinations for Rancho Cordova community felines . Support a return to field program in Rancho Cordova . Support spay/neuter, vaccinations, microchips and flea prevention for resident canines and felines . Support spay/neuter for domesticated rabbits owned by residents . Support the costs of caring for community feline populations in Rancho Cordova	$38,454.00	$35,000.00	$5,750.00			Recommend to fund at a lower amount.

Fiscal Year 2017/2018 Community Enhancement Fund Community Grant Applications - Recommended for Council Consideration by Review Committee

App #	Application Name	Project Description	FY 2017/2018 CEF Requested	Staff Recommendation	In-kind Contribution	FY 2017/2018 Funds Approved	Endorsement (if applicable)	Notes
36	Explore Rancho Cordova (Rancho Cordova Chamber of Commerce)	The Rancho Cordova Chamber of Commerce proposes to run a third year of the Explore Rancho Cordova Program. The program provides a heartfelt and professional invitation to "Explore" Rancho Cordova from our City to its residents, employees, and visitors. An average of 300 new residents each quarter receive a "Welcome to Rancho Cordova" letter with a gift enclosed, including an invitation to a new resident reception as well as a letter from the Mayor. In 2016, 1,159 residents were reached and approximately 250 new residents attended a reception. Also in 2016, 160 welcome bags were delivered or picked up by new residents outside of the welcome receptions. The proposed application is to continue to offer the program through FY 2021/2022 (at $50,000 per year for the next five years).	$50,000.00	$45,000.00				In-kind support in the form of volunteer hours and items donated (about 300 items donated per quarter) Recommend to fund at a lower amount.
54	Rancho Cordova HART Winter Shelter and Homeless Assistance (Rancho Cordova Homeless Assistance Team)	Rancho Cordova Homeless Assistance Team (HART) has hosted and organized winter shelter for the homeless in Rancho Cordova. This proposed project will fund improving and expanding Rancho Cordova HART's winter shelter and homeless assistance. Grant funds will go towards reserving an intake site, hosting additional nights (from 7 weeks to 10 weeks), providing three volunteer trainings, and paying for a bimonthly mentorship program to work in with the homeless and Rancho Cordova's homeless Navigator. Additionally, funds will also cover the purchase of things such as replacement sleeping bags, intake supplies, bus passes, thrift store vouchers, etc.	$12,000.00	$12,000.00	$50,000.00			
		Other Subtotal:	**$508,867.00**	**$343,200.00**	**$290,250.00**	**$0.00**		
		Total all Community Grant Types:	**$2,352,820.10**	**$1,797,314.00**	**$1,817,269.00**	**$156,490.00**		

COMMUNITY ENHANCEMENT FUND RECOMMENDATIONS

April 17, 2017

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CityOfRanchoCordova.org

AGENDA

- Recommendations on community grant applications
- Introduce recommended City Department led initiatives
- Add City Council requests
- Next steps

RECOMMENDATIONS

COMMUNITY GRANT APPLICATIONS

a fresh take.
RANCHO CORDOVA
CALIFORNIA

GRANT RECOMMENDATIONS

Fiscal Year 2017/2018 Community Enhancement Fund		
Community Grant Categories with Estimated Award Amount	Total of Applications Received by Category	Total of Applications Received that are Not Recommended
Arts, Culture, History, Entertainment, and Sports $952K	$1.3M	$300K
Education $476K	$1.3M	$515K
Other Projects $300K	$1.6M	$1.1M
Total $1.7M	$4.2M	$1.9M

CITY DEPARTMENT

LED PROJECTS/PROGRAMS

a fresh take.
RANCHO CORDOVA
CALIFORNIA

DEPARTMENT LED INITIATIVES

- Approximate award amounts listed. Final amounts may differ.
  - Public Safety – Estimated budget $1,020,000
  - Economic Development /Reinvestment– Estimated budget $952,000
  - Infrastructure/Public Works – Estimated budget $952,000
  - Administration of Fund - $350,000
  - Legacy projects/reserve - $1,798,000

Recommended Public Safety Project for FY 2017/2018 Funding			
Public Safety Project Title	Project Summary	Staff Recommended	Council Approved
Rancho Cordova Police Department Crime Suppression Unit (CSU)	Funding of four officers and two marked patrol cars for the CSU.	$1,020,000	
Total		$1,020,000	$

Recommended Economic Development/Reinvestment Projects for FY 2017/2018 Funding			
Economic Development Project Titles	Project Summary	Staff Recommended	Council Approved
Banner Place Making	Single banners (double-sided) on every light pole in 5 corridors • Commerce, Shopping, and Barrel Districts • Patriotic-themed • Heritage Corridor	$300,000	
Business Incentive and Revolving Loan Program	Business fee assistance, economic development grants, and a loan program for financing gaps for businesses	$250,000	
Sign & Façade Program	Matching grants for commercial properties	$75,000	
Neighborhood Services	Property abatement program	$50,000	
Shared Housing	Purchase of single family home for homeless	$202,000	
Community Beautification Projects, Programs, & Incentives	Community reinvestment • Beautification projects • Chain link fence buy back • Drought tolerant landscape	$75,000	
Total		$952,000	$

Recommended Public Works/Infrastructure Projects for FY 2017/2018 Funding			
Project Titles	Project Summary	Staff Recommended	Council Approved
Phase 2 Cordova Meadows Road Rehab & Sidewalk Upgrades	Rehab & sidewalk upgrade project within the Cordova Meadows Neighborhood to augment partially funded (approx. $1.9 M) road rehab project. The project would have a remaining shortfall of $360K.	$347,000	
Enhance the City's Urban Forest	Programs to enhance the City's urban forest, in collaboration with Sac. Tree Foundation, including plantings, education, & maintenance of the urban forest's long term health.	$100,000	
Enhanced Litter and Graffiti Abatement	Enhanced trash & graffiti abatement on City arterials & Highway 50 interchanges.	$150,000	
Chase Dr. Plaza Construction	Hardscape & landscape improvements at the intersection of Chase Dr. and Coloma Rd. to increase safety & aesthetics of the plaza. Leverages a $277K federal grant. The project would accommodate a future message board.	$325,000	
Chase Dr. Message Board Design	Design of a lighted message board at the intersection of Chase Dr. & Coloma Rd. to announce events . Construction funding would be pursued in the future following design & other place making efforts.	$30,000	
Total		$952,000	$

Administration	Project Summary	Amount
Administration of Fund	Funding for the administration of the Community Enhancement Fund	$350,000
Total		$350,000

Recommended Legacy Projects for FY 2017/2018 Funding			
Legacy Project Titles	Project Summary	Staff Recommended	Council Approved
Reinvestment	Mather Mills TOD Predevelopment Studies	$50,000	
Reinvestment	Mather Headquarters Building Predevelopment Studies	$42,500	
Downtown	Strategic Plan for Downtown Development	$140,000	
Rancho Cordova Little League	Design and Planning	$150,000	
Future Legacy Projects/Reserve	Future Legacy Projects/Reserve	$1,415,500	
Total		$1,798,000	$

CITY COUNCIL

REQUESTS

CITY COUNCIL REQUESTS

- Veterans Monument Study - $50,000 (McGarvey)
- Any additional items to add for Council consideration?

NEXT STEPS

FUTURE CITY COUNCIL MEETINGS

a fresh take.
RANCHO CORDOVA
CALIFORNIA

UPCOMING MEETINGS

- May 15th Regular City Council Meeting
  - Focus on list of recommended projects
  - If time permits, move on to department projects/programs
- May 23rd and 24th Special Meeting/Work Session
  - Budget Work Session which will likely include decisions on all Community Enhancement Fund projects/programs
- June 5th Regular City Council Meeting
  - Budget adoption

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Saturday, March 04, 2017 8:33 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/04/2017 8:32 AM SAO No attachments
Response #: 2
Submitter ID: 1402
IP address: 172.8.34.133
Time to complete: 29 min. , 40 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Cordova Community Food Locker Facility/Equipment Upgrades

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
This proposed project consists of seven individual elements. Five are for facility upgrades, and two are for equipment upgrades. The elements are detailed below:

Facility Upgrades

1) Replacement of the processing trailer's aged and energy-hungry HVAC unit. The unit was originally installed when the trailer was new in the 1980's. It is well-worn and very energy inefficient. It is so old that repair parts can be difficult to find. In addition, the unit protrudes out into the east breezeway by about 16 inches and the bottom of the unit is at approximately chest height. It creates not only an obstruction for moving foods through the breezeway, but also a hazard to volunteers passing by. Rubber pads were painted orange and glued onto the lower edges of the unit to reduce the risk of injuries, but volunteers still occasionally bump into its sharp corners. A new ductless HVAC system would eliminate the obstruction and greatly improve temperature control inside the trailer for the comfort of the volunteers. Moreover, the reduced energy consumption of the new unit would not only significantly reduce the monthly operating costs of the system, but also help reduce CCFL's overall energy demands. The latter should provide additional "margin" to prevent exceeding the maximum electrical power available to the facility from the utility company (Sacramento Municipal Utility District [SMUD]). The addition of a second walk-in freezer at the CCFL facility during 2016 has significantly increased power usage and is pushing the maximum electrical service limits to CCFL. Paying SMUD to provide larger-capacity service lines and the associated larger electrical panel would be prohibitively expensive. Therefore, CCFL is attempting to find ways to reduce its electrical consumption in other ways.

2) Installation of a freezer conversion unit to permit one of CCFL's two walk-in freezers to be used as either a freezer or refrigerator, depending upon the most critical needs at the time. CCFL's food donations vary considerably in volume and nature. At times, more refrigerated space is needed than the single walk-in cooler can provide. The freezer conversion unit

would give CCFL flexibility to respond to the fluctuating nature of donations. Moreover, whenever the selected freezer with the conversion unit is used as a refrigerator, energy consumption will be reduced.
3) Replacement of overhead fluorescent lighting in the processing trailer with much more cost-effective LED lighting. The existing old fixtures each use two 4' 40-watt fluorescent tubes, and there are 14 such fixtures inside the trailer. Due to age, the tubes often fail and must be replaced. Such inoperative tubes are considered hazardous materials by the Sacramento County refuse system, thus requiring special disposal procedures. Replacement of the fluorescent lighting with LEDs will not only contribute significantly toward that objective, but will also reduce power usage, save on electric bills, and be more eco-friendly.

4) Installation of rain gutters and downspouts on the north wall of the main food storage area, and associated drain lines extending to the north to direct the rainwater away from the facility. This should eliminate, or greatly reduce, water incursions into the main food storage area during heavy winter storms. Such incursions can and have destroyed food supplies and also caused water damage to the north wall. Due to the urgency of this project, a member of CCFL's Board of Directors (BOD) has offered to fund and implement this project in the immediate future. CCFL hopes to use grant funding to reimburse the BOD member for out-of-pocket expenses.

5) Installation of another elastomeric "snow cap" coating over the main food storage area to permit more effective temperature control within that area (in order to help CCFL meet minimum requirements by Sacramento County). One elastomeric coating was installed during 2016 and it has helped. However, research indicates that a second coat would improve performance even more.

Equipment Upgrades

6) Contracting for the complete refurbishment of CCFL's aging forklift. The existing unit is extremely old and very well worn. A new or gently used replacement forklift would be prohibitively expensive to purchase. The manufacturer recently confirmed that the needed parts to refurbish all major components of the existing forklift are still available. Rather than purchasing a newer forklift, investigation revealed it would be more cost-effective to purchase new replacement parts for all major components from the manufacturer and have a contractor install them on the existing forklift.

7) Purchase of a motorized pallet jack for use in CCFL's City-funded box truck. Using a manual pallet jack inside the truck's cargo compartment is extremely difficult due to the very tight quarters and exceptionally heavy pallets of food (e.g., canned goods and frozen meats). The situation is also aggravated by uneven floorboards due to use-related separation. Funding has been allocated to replace the floorboards, and CCFL is planning to schedule the floor replacement in the near future. This will help alleviate the situation, but not correct it. A motorized pallet jack is sorely needed to more efficiently move heavy pallets and also reduce the risk of injury to volunteers who now move those heavy pallets with a manual pallet jack.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
Reverend Deacon Walter Little, CCFL Program Director/Chairman, CCFL BOD
Mr. Gregg Huestis, CCFL Operations Manager
Gary Greeson, Lt Col, USAF (Retired), CCFL BOD Member and Grant Coordinator

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
Goal: Implement all project elements by May 31, 2018.

Metric #1: To remove and replace the existing HVAC system in the processing trailer with a ductless HVAC system by November 30, 2017.

Metric #2: To purchase, and have a contractor install, a freezer conversion unit on the selected freezer by November 30, 2017.

Metric #3: To complete the replacement of fluorescent tube lighting in the processing trailer with LED lighting by November 30, 2017.

Metric #4: To complete installation of gutters, downspouts, and drain lines by November 30, 2017. (Note: It is CCFL's intention

to have this element completed in the near future and use grant funds to reimburse the donor.)

Metric #5: To have a contractor install an elastomeric "snow cap" coating on the roof over the main food storage area by November 30, 2017.

Metric #6: To research, select, and purchase a motorized pallet jack for use in CCFL's box truck by December 31, 2017.

Metric #7: To research and select a qualified contractor, purchase all needed replacement parts from the forklift's manufacturer, and complete refurbishment of all the forklift's major components by May 31, 2018.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $39,000

Estimated Breakdown of Project Expenditures:

Note: The line items appearing below are listed according to CCFL's desired priority for acquisition. In the event that CCFL is awarded grant funding less than the full amount requested, CCFL asks that the available grant funding reflects CCFL's priorities (i.e., the first item to be cut would be #7 - Elastomeric Coating, then #6 – Gutters/Downspouts/Drains, etc.).

1. Forklift Refurbishment (Parts/Labor): $10,000
2. Freezer Conversion Unit and Installation: $ 8,000
3. Ductless HVAC System and Installation $ 11,000
4. Purchase of Motorized Pallet Jack: $ 4,000
5. Replacement of Fluorescent Lights with LEDs $ 1,500
6. Installation of Gutters/Downspouts/Drain Lines: $ 2,000
7. Installation of Elastomeric Coating: $ 2,500

Total: $39,000

Matching Funds (including any in-kind contributions): None

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

N/A

Total Community Enhancement Funds Requested: $39,000

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:

N/A

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

March 16 through May 30, 2017:

Research ductless HVAC systems, qualified contractors for installation, and associated costs.

Research freezer conversion units, qualified contractors for installation, and associated costs.

Research LED lighting and associated costs. (Note: Installation will be performed at reduced cost by a CCFL volunteer who is also a licensed electrician.)

Research costs of parts, supplies, and hired day labor for installation of gutters, downspouts, and drain lines.

Research qualified contractors for installation of elastomeric coating, and associated costs.

Research parts, supplies, contractors, and associated labor costs for forklift refurbishment.

Research costs of motorized pallet jacks.

June 1 through October 31, 2017:

Develop a finalized budget.
Select and purchase desired supplies/equipment.
Prepare and execute contracts for installations of a ductless HVAC system, a freezer conversion unit, LED lighting, an elastomeric coating, and forklift refurbishment.

Grant Award Date through June 30, 2018:
Submit written progress reports to the City of Rancho Cordova as specified in the Grant Agreement.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 10497 Coloma Road, Rancho Cordova, CA 95670
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place at a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Gary Greeson
Title	Member, CCFL BOD
Phone Number	(916) 858-1191
Email Address	ccflcharity@gmail.com
Mailing Address	2061 Roaring Camp Dr., Gold River, CA 95670

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Walter Little
Title	CCFL Program Director, Chairman CCFL BOD
Phone Number	(916) 402-0398
Email Address	bwal3@sbcglobal.net
Mailing Address	11210 Wind River Ct., Rancho Cordova, CA 95670

13. **Type of Signatory**

(o) Non-Profit

14. **Additional Supporting Documents**

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Sunday, March 05, 2017 9:23 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/05/2017 9:22 PM SAD
Response #: 3
Submitter ID: 1404
IP address: 65.78.131.190
Time to complete: 53 min. , 52 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Floral Themed Murals by Tyson Anthony Roberts

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   I am proposing the creation of a mural or multiple murals as a way to enhance public spaces in this region. The subject matter of the murals I paint are specifically flower and plant themed. The murals can range in size dependent on the needs of the community. The murals are created using thick line work and colors can be tailored to the needs of the community space. Once the line work is laid down, it is very possible to have community members help with the coloring in of some of the mural elements under my direction if desired... think coloring book but large. Community participation is possible with the way that I paint, however it is not necessary, just putting that out there in case there is a community location that wants to participate. I expect to see any granted project through from start to finish and am happy to complete it by myself.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Tyson Anthony Roberts - Artist / Muralist

   (1 or 2 assistants may be needed depending on mural project size.)

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   Generally a large mural can completed in the stages as follows:

   1) Two to three meetings with site managers and/or property owners to go over mock-ups.

   2) One week for material and surface preparation.

3) One to two weeks for completion of the mural.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $8,000 to $30,000 dependent on mural quantity and sizes
Estimated Breakdown of Project Expenditures:
Costs for site specific murals can be itemized as follows:

* $150 per meeting (requesting 2-3 meetings) to go over mock ups and plans.
* $500 for paint, brushes, gloves, plastic sheeting to be used in painting the mural(s).
* $800 for a scissor lift rental (only if needed).
* $6,000 artist fee for a 10ft by 20ft mural (priced at $30 per square foot). Obviously a larger or smaller mural would be scaled up or down accordingly by the square foot price of $30 per square foot.

Matching Funds (including any in-kind contributions): None
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Not Applicable
Total Community Enhancement Funds Requested: $8,000 to $30,000
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not Applicable

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Each mural can be completed within a period of 2-3 weeks depending on the size and site of installation/enhancement. Artist is available to start work as soon as April 2017.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: TBD – open to anywhere not just a School setting but doesn't have to be in doors or outdoors. per Telecon 3/10/17.
(o) My project/program is intended to operate or take place at a public K-12 school site. I have not requested the endorsement of the school superintendent of that school district. My application may not be considered for funding, or the nature of the incompleteness may result in my application being ranked at the bottom or recommended to receive no funding.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place at a public K-12 school site.**

(o) Sacramento City Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. Application Submitted By

First and Last Name	Tyson Roberts
Title	Artist / Muralist
Phone Number	(916) 806-9191
Email Address	tysanthrobe@gmail.com
Mailing Address	310 San Antonio Way, Sacramento 95819

11. Type of Applicant

(o) Individual

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Tyson Roberts
Title	Artist / Muralist
Phone Number	(916) 806-9191
Email Address	tysanthrobe@gmail.com
Mailing Address	310 San Antonio Way, Sacramento 95819

13. Type of Signatory

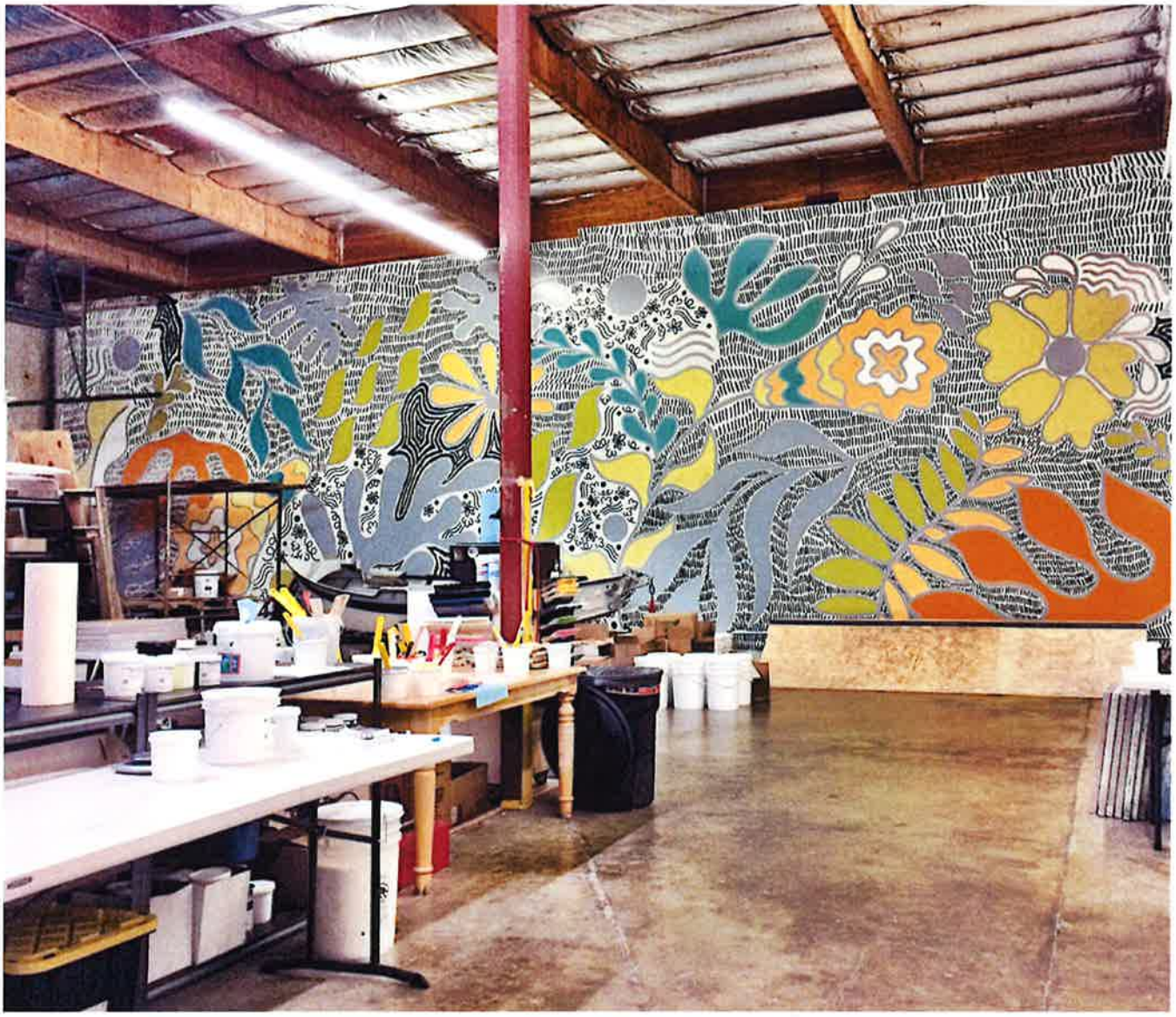
(o) Individual

14. Additional Supporting Documents

Attach here	Warehouse Mural Done.jpg
Attach here	East Sac Mural.jpg
Attach here	Mother Restaurant Mural.jpg

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



Received March 6, 2017
11:34AM SAD #3

Community Enhancement Fund Fiscal Year 2017/2018 Grant Application

Nimbus Fish Hatchery Visitor's Center Public Mural Art Project

Currently one of the favorite items on Trip Advisor for people visiting the Rancho Cordova area, the Nimbus Fish Hatchery is free and open to the public every day except Christmas Day, offering school tours and educational programs to hundreds of Rancho Cordova students each year providing cultural and educational opportunities for residents and tourists year round.

Each year, tens of thousands of residents and tourists flock to the hatchery to participate in the American River Salmon Festival. Bands play, children enjoy puppet shows, and the public view the untold numbers of salmon, exhausted after journeying upstream, swim up a ladder and into a small pool to breed and die.

After passing the transitional home where the salmon grow until they are ready to be released into the ocean waters, visitors usually make their way towards the visitor's center where they can watch egg-taking, learn about the biology of salmon, hatchery operations and river conservation through interactive exhibits.

The visitors' center plays an integral part of the educational and recreational value of the visit. While its interior is alive with colorful and engaging exhibits and informative docents, the exterior, especially the bland entrance, is void of much color to draw folks inside.

Adding a beautiful and artful mosaic to the entrance side of the Visitor's Center that can be visible from even the bike trails and possibly Hazel Ave, would enhance the experience for visitors and attract their attention to the center in an inviting manner.

While this location is just slightly outside the city boundaries, Rancho Cordova tourism, Rancho Cordova families, students and visitors to the city, will benefit from this facility immensely, justifying the use of community enhancement funds for this purpose.

1. Project Description-

Creation of a bright and colorful 4' by 8' stained glass mosaic mural, for installation on the exterior of the Nimbus Fish Hatchery Visitor's Center

This project :

*encourages the arts and supports the city-wide commitment to the creation of public art and support of local artists seeking to create for the public good.

* deepens community pride by public art locations for both area residents and visitors to enjoy

* offers local economic benefits by supporting tourism enhancing the educational and cultural experiences of those participating and those enjoying the end results upon their visit to the facility

2. Project Team-

Robin Moyher, a local mosaic artist

Laura Drath, Visitors' Services Director Nimbus Hatchery, CDFW
1701 Nimbus Rd.,Rancho Cordova, CA 95670
(916) 358-2884 phone

3. Method of evaluation success of project goals

Project Goals-	Metrics
1. Beautify Fish Hatchery entrance to support economic development of tourism	Design and create mosaic mural for side of building, providing an attractive focal point on an already established educational and recreational facility
3. Increase community pride	Increased public awareness of public art through media exposure
4. Provide exposure and earning opportunities for local artists	Financial compensation to Robin Moyher for her time teaching mosaic art to students and assisting in the creation of public art

4. Funding Request-

Mural materials and supplies	$3500
Compensation to Robin Moyher for estimated 650 hours @$10 p.h	$6500
(Materials and hours are based on the prior year's mosaic mural for the VA Medial Center)	
Total enhancement fund grant request	**$10,000**

This project will be completed well within the 2017-2018 fiscal year, not requiring any additional funding for operations or maintenance.

Leverage of funding-At time of this application, no matching funds has been secured. However, it may be possible to purchase some materials at wholesale, versus retail cost, or acquire donations of supplies, materials and/or tools, reducing actual material costs (Lowes and Home Depot). Since this is undetermined at this time, estimated retail costs are used.

5. Project Timeline-

June 30th-approval of grant, funds acquired shortly thereafter

July though August-final design secured and approved by Fish Hatchery, purchase of mosaic materials

August through December-Creation of mural on one 4' by 8' Wedi board for exterior use

Sometime in the spring of 2018, when weather permits- installation taking no more than a day. Installation will be at the expense and labor of the Fish Hatchery. Final touches by Robin Moyher, after installation will take only a couple of days.

6. Project Location- 2001 Nimbus Road, Gold River, CA 95670
Letter of support for the project in the Additional Supporting Documents

7. Application Submitted by

Robin Moyher
Project Team Leader, mosaic artist
916-364-8161
rmoy779@sbcglobal.net
3490 Fendant Drive
Rancho Cordova CA 95670

8. Type of applicant-Individual/with Public Agency Cooperation

9. Signatory

Robin Moyher
Project Team Leader, Mosaic Artist
916-364-8161
rmoy779@sbcglobal.net
3490 Fendant Drive
Rancho Cordova, CA 95670

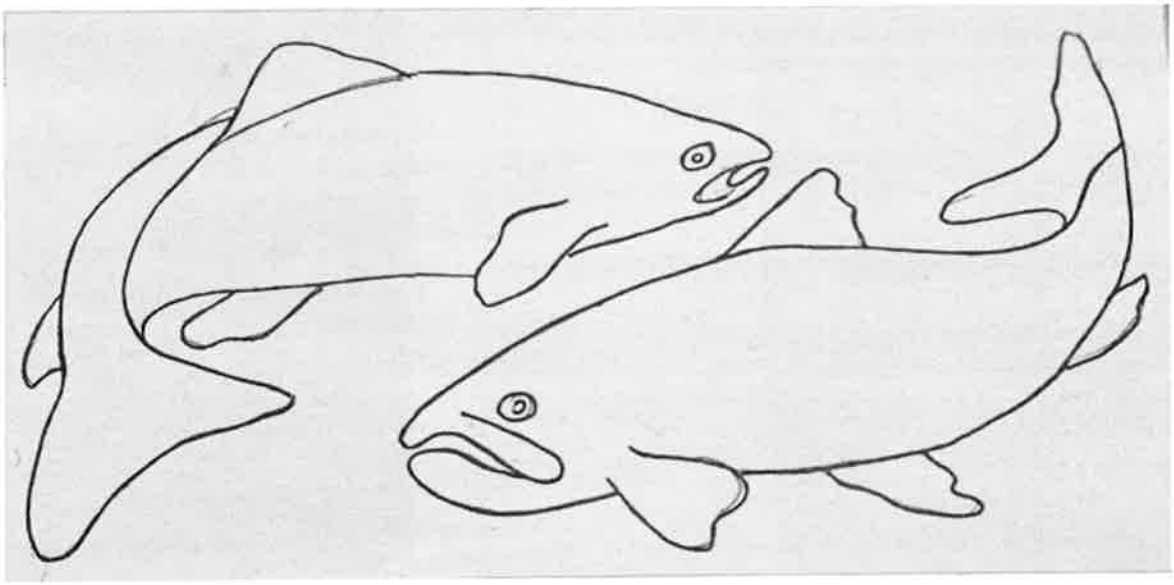
10. Type of Signatory- Individual

Additional Supporting Documents-

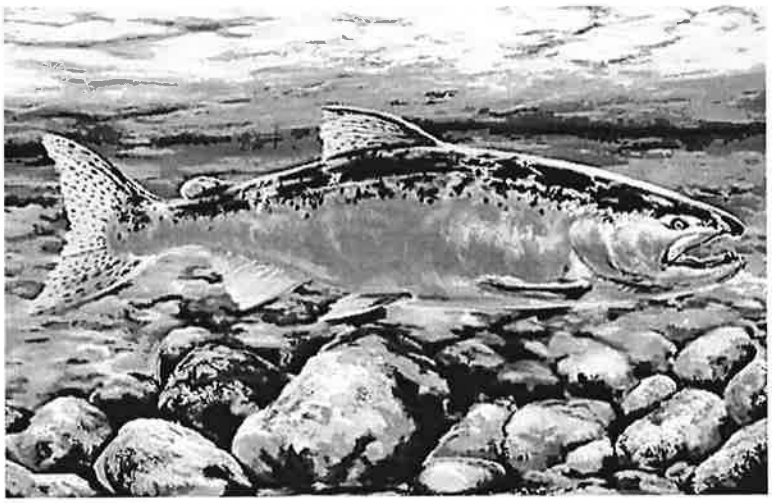
Visual location of Nimbus Fish Hatchery

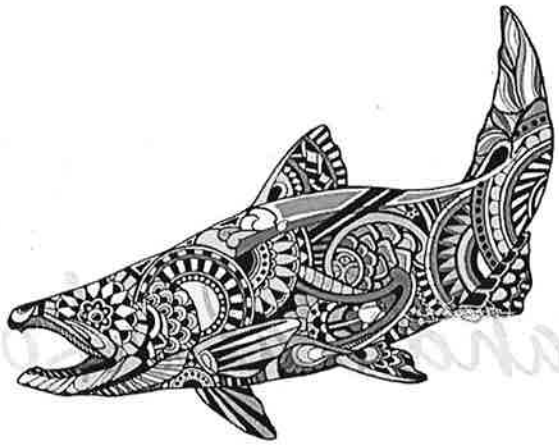
Views of entrance side of Fish Hatchery Visitor's Center

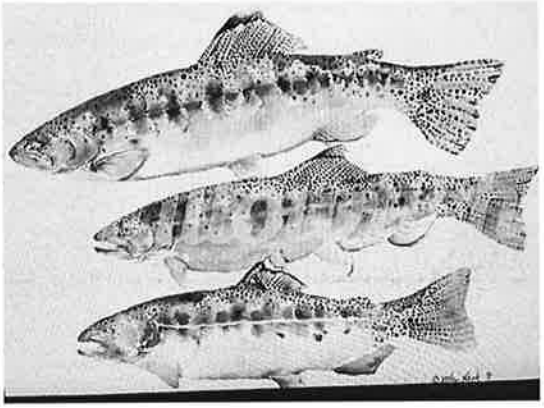
Proposed mural design template (4' by 8')

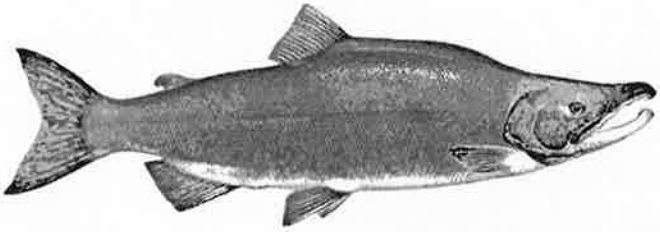


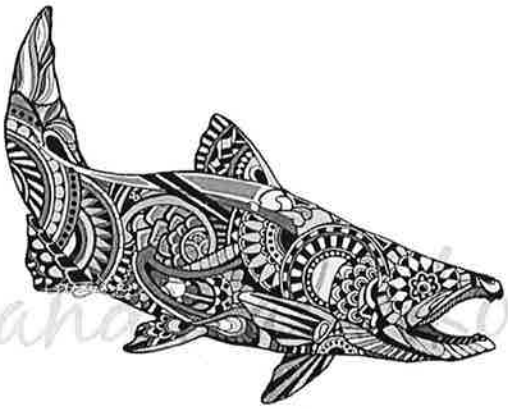
Possible images for inspiration:











Previously completed public art: "Serenity"

After being awarded a RC Community Enhancement grant in 2016, Robin Moyher completed a 5.5' by 7' mosaic mural (on two panels) for the beautification of the Sacramento Veterans Medical Center's new meditation garden. Recently installed (Feb 28th, 2017).

Applicant's Background:

Robin Moyher, a long time resident of Rancho Cordova, began her mosaic exploration in 2012. What started out as transitional diversion when she was empty-nesting (after raising five kids), she quickly discovered the obsession of creating beauty out of the broken, first with broken plates, and now predominately with stained glass.

Professional Development-Discovering that mosaics can be a "learnable art form" she began taking many workshops and classes from world-renowned instructors.

She attended the SAMA, Society of Mosaic Arts, Conference in Philadelphia in 2015 on a scholarship allowing her to take classes from:
Cynthia Fisher (indirect method), Roger Whiting (grants and public art) and Vincenzo Aiello (How to draw andemento).

At IMA, the Institute of Mosaic Art, in Berkeley, she took classes from:
Carol Shelkin (realism), Kelly Knickerbokcker (Fundamento), and Sharra Frank (creating substrates)

Since Jan. of 2016, she has brought world-class teaching artists to Sacramento, allowing other local artists the benefit of furthering their mosaic skills:
Suzanne Earls, from Canada (pet portraiture), Marian Shapiro, from Australia (creating 3D substrates), John Sollinger from Oregon (fluid method), and Kory Dollar from Oregon, (glass on glass windows).

Juried Exhibitions-

Nov. 2014 IMA-showing "Seaside Reflections" in the Winter Wonderland Show
Jan 2015 RC City Hall-showing "Starflower" in the Naturology Show
April 2015 RC City Hall-showing "Color Wheel" in the Wheels Show
Sept. 2015 Brushes & Brews-showing "Sea Green Mirror", "Water Cycle", and "Midieval Mirror"
Nov. 2015 IMA-showing "Water Cycle" in the Water Water Everywhere show
April 2016 RC City Hall-showing "Butterfllies", "Jilly", and "Rosie" in the Critters Show
Sept. 2016 Brushes & Brews-showing "Van Gogh Sunflower", "Tapestry" and "Under the Spotlight"
Oct. 2016 Rancho Cordova City Hall-showing "Water Cycle" in Fall Show
Jan. 2017 RC City Hall-showing "Midwinter Marvels Magnified" in Zoom show
Mar. 2017 Lincoln Fine Arts-showing "Water Cycle" in the Mixed Media show

Professional Affiliations-

Professional Level member of Society of Mosaic Artists (SAMA) since 2015
Member of Contemporary Mosaic Arts (CMA) since 2016
Verge Center for the Arts member since 2017

State of California -The Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
1701 Nimbus Road, Suite A
Rancho Cordova, CA 95670
www.wildlife.ca.gov
(916) 358-2900

EDMUND G. BROWN, Jr. Governor
CHARLTON H. BONHAM, Director

3/6/2017

To Whom It May Concern:

I am writing to express my support for the application by Robin Moyher to the Rancho Cordova Community Enhancement grant program. As stated in the application, the California Department of Fish & Wildlife (CDFW) will display the mural created by Ms. Moyher on the exterior front wall of the Nimbus Hatchery Visitor Center and will accept responsibility for installation and maintenance of said mural.

Nimbus Hatchery receives more than 65,000 visitors each year in addition to the approximately 10,000 school children who visit on guided and self-guided tours annually. Our visitors range from local Rancho Cordova families who have been visiting for generations to international tourists getting their first taste of what Rancho Cordova has to offer. Ms. Moyher's project would enhance the visual appeal and initial experience for visitors and create a sense of welcome that would resonate in a very positive way. We are eager to move forward with this project with the support of the Rancho Cordova Community Council.

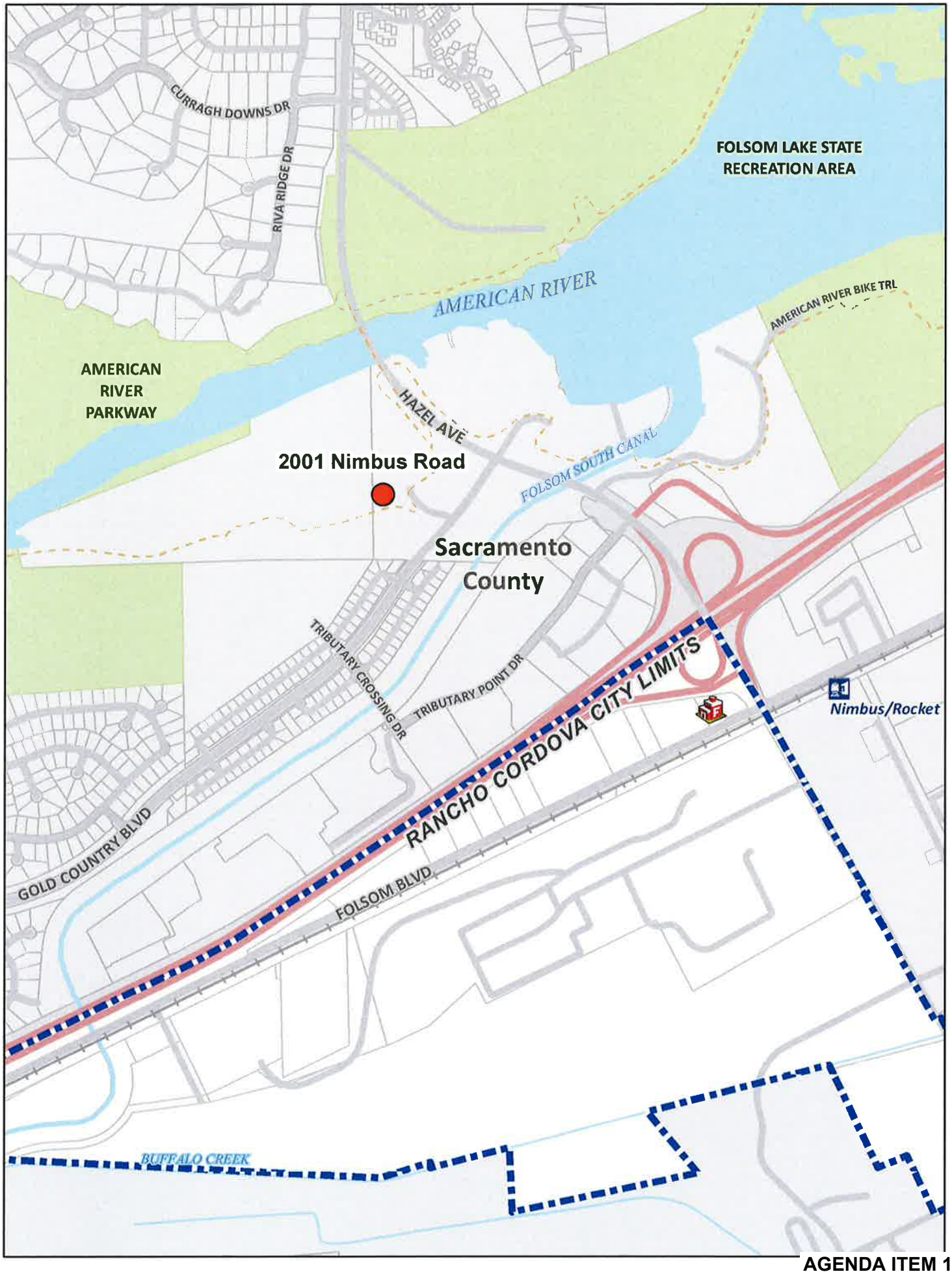
You can contact me at 916-358-2884 or Laura.Drath@wildlife.ca.gov if you have any questions or would like to discuss this project.

Sincerely,

Laura Drath

Fish and Wildlife Interpreter II
Nimbus Hatchery
California Department of Fish and Wildlife
1701 Nimbus Road
Rancho Cordova, CA 95670

Conserving California's Wildlife Since 1870


CURRAGH DOWNS DR
RIVA RIDGE DR
FOLSOM LAKE STATE RECREATION AREA
AMERICAN RIVER
AMERICAN RIVER BIKE TRL
AMERICAN RIVER PARKWAY
HAZEL AVE
FOLSOM SOUTH CANAL
2001 Nimbus Road
Sacramento County
TRIBUTARY CROSSING DR
TRIBUTARY POINT DR
RANCHO CORDOVA CITY LIMITS
Nimbus/Rocket
GOLD COUNTRY BLVD
FOLSOM BLVD
BUFFALO CREEK

March 6, 2017
3:21 PM SMD

Project Name

Cordova Youth Basketball League

Project Description

The Cordova Youth Basketball League will be a low cost, recreational program, for both boys and girls grades 5-12. It would be focused on developmental skills for the 5th -8th graders, and a more competitive program for the high school level players. These sessions would be held at the Cordova High School Gymnasium on Saturdays.

The developmental league for the 5th-8th graders, would consist of 8- Saturday sessions, beginning in January and ending in March. The 5th- 6th grade teams would have the earlier sessions, followed by the 7-8th graders. Each team's session would be 1 hour long, the first 30 minutes practicing fundamental drills, followed by 30 minutes of game play. These 8 sessions would be supervised by Coach Fletch, and the teams would be coached by student-coaches, and the games officiated by student-referees. These games would begin in January and end in March. The high school level fall league will be more competitive. There will be 6 league games played in September and October and three additional tournaments hosted for this level.

We would invite Rancho Cordova area elementary and middle school students to participate. We would partner with these schools to communicate and promote our league. The goal is to have a basketball team represented by each elementary and middle school. This would increase school spirit and it would also make the bonds in our community stronger because it would link our elementary and middle school students. These sessions would provide a common ground for area youth to learn basketball skills, experience teamwork, compete and have fun. Parents and families will make new connections with each other and our school. It would elevate the profile of Cordova High School as parents would bring their children in, they would be able to see not only our gym, but all our new facilities, like our performing arts center, on our beautiful campus. These families will make a new or deeper connection to our high school and hopefully come and support our programs and want to send their children there.

This program would need to be run as an AAU program. The gym at Cordova would have to be reserved and rented out to us through our AAU organization or through our partnership with the Rancho Cordova Parks and Recreation District. We feel that the location of this gym is critical to our success, because it is centrally located in Rancho Cordova and we will be using many volunteers from the CHS Basketball Program and student body.

Project Team

Project Team: Cordova High School Basketball Coaches. Fletcher Johnson, Leonard Bridges, Ed Harris Jr., Kim Little, and Wendi Graf. Coach Fletcher Johnson would be supervising this project and supported by the other basketball coaches and the CHS student body. This group of coaches combined have 60+ years of experience.

Project Goals

Promote a fun physical fitness opportunity for kids that live, in Rancho Cordova, where they can improve their physical coordination while learning to work as a member of a team. We'll provide our kids a chance to improve their confidence by having them compete and interact with kids from different neighborhoods of Rancho Cordova. This will be an obvious by product of this program.

Create and operate a youth centered basketball league in Rancho Cordova. Most of our nearby communities have recreational youth basketball leagues. We do not. For example, Folsom has FYBA, Folsom Youth Basketball League (1700 current participants), and Elk Grove has CYBL, California Youth Basketball League.

Offer a low cost, accessible basketball option, to area youths and teenagers for years to come. We feel that there are many kids in the area that want to play basketball. For instance, PALs, hosts an annual March Madness, 3-on-3 Basketball Tournament, at Mitchell Middle School. Between 70-200, 4th-8th graders participate in this one day event, each year. Although our event will not be free, it does have added benefits, like being run in a gymnasium, supervised by player-coaches who will focus on fundamentals as well as game play. The registration fee of our 5th-8th grade developmental league will be a value at $50, which includes a team jersey and 8 Saturday sessions. It can be compared to Folsom's, FYBA Youth Academy that costs $70, for 6 session. CYBL has a $160 registration fee which includes 6-8 Saturday games, one 1 hour practice per week, and does not include uniform.

Increase participation of area youth in sports. We foresee over 300 children and teenagers participating in our program over the course of a year. This includes 80-100 participating in the developmental youth league, 40-60 in the fall teen league, and 200 in the tournaments. The number of participants should increase in the following years as returning players enroll and new players are added. This will be easy to track.

Increase student participation and the competitiveness of our Cordova High School Girls and Boys Programs. When children play organized sports, they are more likely to continue to play in high school and beyond. By offering Rancho Cordova area youth an affordable and accessible program we will encourage continued participation. As coaches at CHS, we will be able to measure increased participation and competitiveness. Folsom and Elk Grove area high schools, both have very competitive basketball programs. Their recreational basketball leagues have been very important in building interest and participation in these communities.

Provide opportunities for CHS students to volunteer, by letting them coach and learn referee skills.

Grow the league in future years, by incorporating 1st-4th graders, and expanding into both CHS gymnasiums, and the local middle schools if needed.

Cost Breakdown for Cordova Youth Basketball League

Total Project Cost: $29,384

One time startup costs:

Basketballs	16 @$65	$1040
Game clocks	2 x $500	$1000
Basketball bags	2 x $50	$ 100
Reusable vinyl signs	16 x $ 60	$ 960 (12 area elementary schools, 2 middle schools,)
One Time Startup Costs		**$3100**

Reoccurring Annual Costs

1.Spring Skills Development League, 5th-8th grade, (80-100 youths, $50 registration fee per player) 8 sessions, Feb, March, April. In-kind volunteer hours, 1.5 additional coach/adult and 8 students, for 6 hours each session for 8 sessions: 9.5 volunteers x 6 x 8= 456 volunteer hours x $23.56= **$10,743** in kind contribution.

Gym fees	8 sessions x 6 hours x $25 per hour	$ 1200
Janitor fees	2.5 hours x $36 per hour x 8 session	$ 720
T-shirts	160 x $15 for uniforms	$2400
Medals		$ 100
AAU fee		$ 60
Bookkeeping & misc.		$ 300
Stipend		$ 900
Spring Skills Development League Reoccurring Annual Expenses		**$5680**

2. Fall Recreational League for Teens, 9th-12th grade, (40-60 teens, $50 registration fee per player, or assign team fee) 6 sessions, September & October. In-kind volunteer hours, 1 additional coach or adult and 3 students,4 x 4 hours x 6 sessions= 96 volunteer hours x $23.56= **$2262** in kind contribution.

Gym fees	6 session x 4 hours x $25 per hour	$ 600
Janitor fees	2 hours x $36 x 6 sessions	$ 432
T-shirts	60 x $15	$ 900

Referees	$ 160 x 6 sessions	$ 960
Bookkeeping & misc.		$ 300
Stipend		$ 300
Total Reoccurring Expenses for Fall League		**$3492**

3. Tournaments 9th-12th grade

March, 3-on-3 Tournament, 1 Day, coed, 100 players @$5 per player. In-kind volunteer hours, 2 adults, 2 students x 4 hours, 4 x 4 = 16 hours x $23.56 **= $377** in kind contribution.

Gym fees	4 hours x $25	$ 100
Janitor Fee	2 hours x $36	$ 72
T-shirts	12 x $15	$ 180
		$ 352

Spring, 5-on-5 Tournament, 1 Day, $150 entry fee per team, 6 teams. In-kind volunteer hours, 2 adults, 4 students x 9 hours =6 x 9=54 hours x $23.56= **$1272** in kind contribution.

Gym Fees	9 hours x $25	$ 225
Janitor Fee	2 hours x $36	$ 72
Referees	9 games x $40	$ 360
Medals/Awards		$ 20
		$ 677

October, 3-on-3 Tournament, 1 Day, coed, 100 players @$5 per player. In-kind volunteer hours, 2 adults, 2 students x 4 hours, 4 x 4 = 16 hours x $23.56= **$377** in kind contribution.

Gym Fees	4 hours x $25	$ 100
Janitor Fee	2 hours x $36	$ 72
T-shirts	12 x $15	$ 180
		$ 352

Combined Tournament Expenses	$352 + $677+$352	$1381
Bookkeeping and misc.		$ 300
Stipend		$ 400
Tournament Reoccurring Annual Expenses		**$2081**

One Time Start-Up Expenses		$ 3100
Reoccurring Annual Expenses	$5680+$3492+$2081	$11,253
Total Expense for First Year of League and Measure H Request		**$14,353**
In Kind Contribution, 638 Volunteer Hours x $23.56 National Rate		**$15,031**
Actual Total Cost for Start Up and First Year of Program		**$29,384**

Total Project Cost	**$29,384**
Project Expenditures and Funding Request	**$14,353**
Matching Funds, In-kind contribution	**$15,031**

Ongoing (beyond FY 2017/18) operations and maintenance costs:

This is a one year funding request. We plan to make this a sustainable program that will be able to generate revenue through its registration fees and supported by the Cordova High School Basketball Program's coaches, athletes and other CHS student volunteers. If there is extra revenue generated. It would go toward costs for tournament expenses and travel for our competitive high school basketball teams. We will explore the feasibility of becoming a non-profit organization with a formal 501c3 to potentially leverage other grant opportunities and donations. We will also like to become part of the Rancho Cordova Athletics Association. The RCAA would help us in our marketing and planning efforts by being a portal that the community can learn about us through.

Project Schedule

Start: September 2017 with high school recreational league, 6 sessions Sept-Oct
October 2017- 3- on-3 fall tournament grades 7-12
January 2018- developmental league grades 5-8 , 8 sessions, Jan-March
March 2018 -tournament 3-on-3, grades 9-12
May 2018-tournament 5-on5, grades 9-12
Project ends

Project Location

Cordova High School Gymnasium, 2239 Chase Dr., Rancho Cordova, CA 95670

FCUSD School District

Application Submitted By

Wendi Graf, Cordova High School Girls Basketball Coach ,916-342-0311, graf.j@sbcglobal.net
4476 McRoberts Dr., Mather, CA 95670

Signatory

Fletcher Johnson, Cordova High School Varsity Boys Basketball Coach, 916-868-4582,
Bigfletcha@yahoo.com
2553 Augibi Way, Rancho Cordova, CA 95670

Stacy Delaney

From: John Graf <graf.j@sbcglobal.net>
Sent: Monday, March 06, 2017 3:21 PM
To: Stacy Delaney
Subject: Re: Volunteer Rate to use for in-kind calculation
Attachments: Cordova Youth Basketball League Measure H Grant Request.docx

Stacey,
Here is our Cordova Youth Basketball League application for the Measure H Grant.
I'm having trouble getting emails through to you. Could you just let me know if you get it?

Thanks for all of your help.

Wendi

On Friday, March 3, 2017 3:41 PM, Stacy Delaney <sdelaney@cityofranchocordova.org> wrote:

Wendi,

This link contains the rate to use to calculate the value of volunteer time https://www.independentsector.org/resource/the-value-of-volunteer-time/. The new rate won't be updated again in April 2017. You should use the rate included in the link.

Regards,

Stacy

Stacy Delaney, CAP-OM
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)
www.cityofranchocordova

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CALIFORNIA

RECEIVED
MAR 06 2017
By Jenni Kudlich

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Cordova Youth Basketball League

Name of Applicant: Wendi Graf **Applicant's Title:** Cordova High School Girls Basketball Coach

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☒

Applicant's Phone: 916-342-0311 cell **Applicant's E-mail:** graf.j@sbcglobal.net

Applicant's Mailing Address: 4476 McRoberts Dr., Mather, CA 95655

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu. Kelly T

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-9-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): new application - will need to monitor and assess during the year

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

* We realize that we would need to operate as an AAU Program, but run out of Cordova High's gym + we would need to rent [illegible], and Pay [illegible] fees — Wendi

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Monday, March 06, 2017 4:51 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/06/2017 4:51 PM
Response #: 4
Submitter ID: 1406
IP address: 104.5.4.122
Time to complete: 52 min. , 15 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Van Go at Sacramento Children's Museum

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
Sacramento Children's Museum (SCM) has spent over five years in the Rancho Cordova community, serving residents, visitors, school children, and social service organizations that reside in the city. Annually, SCM serves almost 100,000 visitors with 15% percent of our annual visitors coming from Rancho Cordova! This demonstrates that Rancho Cordova residents have a high affinity for SCM, and take advantage of this incredible community resource that happens to be right in their own city.

SCM is proud to serve Rancho Cordova, and we are looking for ways to continue our outreach into the community. Last year through similar Community Enhancement funds, SCM was able to establish a new outreach program. Van Go provides lessons from all of our weekly education programs and brings them into classrooms for curriculum specific activities. Enhancement Funds allowed us to purchase a van, develop curriculum and programming, and we are currently meeting our goal to serve 30 classrooms this school year. Van Go activities range from literacy based programs to STEM focused programs to creative and artistic lessons. These classes are taught in schools by our education specialists and play facilitators. Van Go meets the project criteria of enhancing education and supporting children and youth in Rancho Cordova.

This program is also a fantastic resource for teachers who cannot afford the transportation costs to bring a field trip to Sacramento Children's Museum – buses and transportation costs are one of the biggest barriers to access for many schools. We also give out one complimentary pass to SCM for each student in the class, so that more Rancho Cordova students will have the ability to go to the Museum. Our goal is to continue to offer Van Go at no cost to schools within the city of Rancho Cordova with the support of Community Enhancement Funds.

3. **Project Team**

List individuals or organizations responsible for the development and delivery of the project.
SCM's staff has the capabilities and skill sets to provide the Van Go program. The Executive Director of Sacramento Children's Museum, Sharon Stone Smith, has a Master's Degree in Non-Profit Management from Case Western Reserve University and

has been involved in the non-profit sector since 1990. Ms. Stone Smith also has 5 years of experience providing educational programming to early childhood educators. The Education Manager for SCM, Sherry Rubiano, is currently completing her Master's Degree in Early Childhood Education from Sacramento State University and has four years of experience developing programming and curriculum for young children. Our twelve member Board of Directors is made up of business owners, educators, marketing and financial experts and other community leaders.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Throughout the 2017/2018 school year, SCM expects to:
-- Provide three (3) outreach program curriculum for teachers to choose from for their classes, including materials, lesson plans, and training of our education specialists
-- Purchase at least one additional exhibit for the Van Go program
-- Serve 1,000 students from the elementary schools that serve the city of Rancho Cordova

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: 38,900
Estimated Breakdown of Project Expenditures:

Program Implementation $8,800.00 Two Van Go Staff for 40 classrooms
Insurance, gas, and maintenance $6,000.00 $500/month
Traveling Exhibit for in-class programming $7,500.00 STEM Exhibit
Program Supplies $3,000.00 Program Supplies; $75 per class for 40 classes
1000 Free passes to SCM $8,500.00 1000 Free passes to SCM
Admin Overhead Costs $5,100.00 Program oversight, scheduling software, etc.

TOTAL COST $38,900.00
Matching Funds (including any in-kind contributions): 8500 Free admission to SCM
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Total Community Enhancement Funds Requested: 30,400
Is this a multi-year request? If yes, number of years: no
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

SCM will start building lesson plans, training staff, and developing materials in June 2017. We will purchase the new exhibit in July 2017. SCM will work with schools and teachers to let them know of these Van Go outreach opportunities prior to the start of their 2017-18 school year so that they can schedule them into their lessons. We host an open-house for teachers in the beginning of the school year, and will demonstrate these new lessons to attendees. Van Go sessions will be scheduled starting in August 2017 and will continue through the end of the school year in 2018.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Various Elementary Schools
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7,

2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place at a public K-12 school site.**

   (o) Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Sharon Stone Smith
Title	Executive Director
Phone Number	(916) 638-7725 ext. 112
Email Address	sharon@sackids.org
Mailing Address	11300 Sanders Drive, Unit 9, Rancho Cordova, CA 95742

11. **Type of Applicant**

    (o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Sharon Stone Smith
Title	Executive Director
Phone Number	(916) 638-7725 ext. 112
Email Address	sharon@sackids.org
Mailing Address	11300 Sanders Drive, Unit 9 Rancho Cordova, CA 95742

13. **Type of Signatory**

    (o) Non-Profit

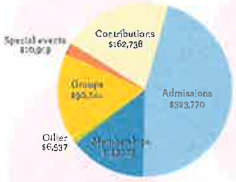
14. **Additional Supporting Documents**

Attach here	SCM.AR2016 (5).pdf
Attach here	van go.jpg
Attach here	kale.jpg

Thank you,
Rancho Cordova

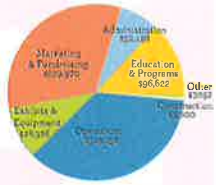
This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Income



Total Income: $749,383

Expenditures



Total Expenses: $738,589

Sacramento Children's Museum Board of Directors

President: Alan Godlove
Vice President: Adam Ahmed
Secretary: Jeremy McInturf, CPA
Treasurer: Kate Leichty, CPA
Rachel Cabalse
Tony Cincotta
Monique Griffin
Tegan Knifton
Ben Lopez
Hakan Ozcelik, Ph D
David Sander, Ph.D
Minna Yang, J.D., LL.M

SCM Staff

Shawn Stone Smith, *Executive Director*
Christopher Strika, *Facilities and Exhibits Director*
Molly Mix, *Membership Manager*
Sherry Anne Rubiano, *Education Manager*
Meghan Toland, *Fundraising Manager*

Partners & Donors 2016

Special Events Sponsors

Program and Exhibit Sponsors

Giving Memberships

Additional Donors

Sacramento Children's Museum

ANNUAL REPORT 2016

Dear Members, Friends, and Supporters,
Sincerely,
Meghan Toland
Fundraising Manager
Sacramento Children's Museum
2016
January
HAPPY NEW YEARS!
BUGS MONTH!
SCM CELEBRATES 5TH BIRTHDAY ALL YEAR WITH $5 FRIDAYS
JANUARY 25 - TEACHER OPEN HOUSE
February
FEBRUARY IS MUSIC MONTH
NEW LOOK - SCM MASCOT LOGO
FEB 2 - BERRY SPECIAL WINTER DANCE PARTY
FEB 4 - SWEETHEART TRIVIA NIGHT
FEBRUARY 6 SCM PARTICIPATES IN MUSEUM DAY
March
MARCH IS ENGINEERING MONTH
NEW PROGRAM - EXPLORABILITY FOR CHILDREN ON THE AUTISM SPECTRUM
MARCH 3 - DR. SEUSS DAY
MARCH 24 MEMBER HOLI PARTY
April
APRIL 22 - SCM CELEBRATES EARTH DAY WITH ASSEMBLYMAN KEN COOLEY
PLANET EARTH MONTH
May
MOTHER'S DAY WEEKEND
MAY 9, MARVELOUS MOTHER'S DAY WEEKEND
MAY 4, INSPIRE! LUNCHEON - HONORARY DR. KATY CARLSON
MAY 3 - BIG DAY OF GIVING
MAY 15 TRANSPORTATION MONTH
WHEELS DAY
SUMMER CAMPS
June
OCEAN MONTH
JUNE 11 - CUPCAKE BALL
SUMMER FREE BREAKFAST PROGRAM
July
JULY 30 TEAM LEO PARTICIPATES IN NATIONAL DANCE DAY
NEW CLASS - YOGA PLAY
August
NEW MURAL
OLYMPICS MONTH
CULTURAL CONNECTIONS CLASS EXPLORES BRAZIL
SINCE 2011
AUG 29 - RIBBON CUTTING FOR LEO'S LENDING LIBRARY
AUGUST 25 - LEO'S 5TH BIRTHDAY
September
SEPTEMBER 10TH - TEAM LEO PRESENTS MISSION IMAGINATION AT PLAY SUMMIT
SEPT 16TH THIRD ANNUAL BUCCANEER BALL
Artober
OCTOBER - VOLUNTEERS FROM TAXAUDIT.COM KICK OF UNITED WAY'S WEEK OF CARING AT SCM
CALIFORNIA CAPITAL AIRSHOW
OCTOBER 16TH
OCTOBER 27TH MONSTER BASH
LEO'S AMAZING RACE
OCT 24 MILESTONE - FIRST INTERGENERATIONAL FIELD TRIP AT SCM
OCT 31 FIRST TRICK OR TREATING AT SCM
SCM
November
NOVEMBER 1-2 DIA DE LOS MUERTOS
NOVEMBER 12TH MILESTONE: SCM WELCOMED 500,000TH VISITOR
December
DECEMBER 14 - MEMBER HOLIDAY PARTY WITH SANTA
DECEMBER 17 DROP-OFF NIGHT
DEC 31 - NYE YEAR EVENTS
2701 Prospect Park
Rancho Cordova, CA 95670
916.638.7225
www.sackids.org
2017

VAN GO!
THE MOBILE SAC RAMENTO CHILDREN'S MUSE UM
Sacramento
Children's
Museum

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name: Van Go at Sacramento Children's Museum
Name of Applicant: Sharon Stone Smith **Applicant's Title:** Ex Director

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 9163387225, x112 **Applicant's Email:** Sharon@Sackids.org
Applicant's Mailing Address: 11300 Sanders Drive, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☑

Endorsement Withheld ☐

Superintendent's Printed Name: José L. Banda

Superintendent's Signature: [signature]

Date: March 7, 2017 per e-mail

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☑ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Martina Gomez <MARTINGO@scusd.edu>
Sent: Tuesday, March 07, 2017 5:05 PM
To: Stacy Delaney
Subject: Endorsement Form
Attachments: 0449_001.pdf

Hi Stacy,

Please see attached Endorsement Form that Mr. Banda signed today.

Thank you.

Martina

Martina Gomez
Superintendent's Office
Sacramento City Unified School District
5735 47th Avenue | Sacramento, CA 95824
(916) 643-9000 | FAX (916) 399-2058
martingo@scusd.edu

Sacramento
City Unified
School District

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RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

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Project/Program Name: Van Go at Sacramento Children's Museum

Name of Applicant: Sharon Stone Smith **Applicant's Title:** Ex Director

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 9166387225, x112 **Applicant's Email:** Sharon@Sackids.org

Applicant's Mailing Address: 11300 Sanders Drive, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒ great program!

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-10-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Christopher Hoffman in Superintendent's Office <choffman@egusd.net>
Sent: Wednesday, March 08, 2017 3:10 PM
To: Stacy Delaney
Subject: Re: Rancho Cordova Supplemental endorsement form (Van Go Program)

Yes, thanks

E-mailed update to Sharon later on 3/8/17 ✓ SD

Sent from my iPhone

On Mar 8, 2017, at 2:29 PM, Stacy Delaney <sdelaney@cityofranchocordova.org> wrote:

> Does your endorsement cover the Robert J. McGarvey campus too? I received a message from Sharon indicating that her program, if approved, will be open to both EGUSD elementary schools in Rancho Cordova.
>
> I just want to clarify since I noticed that only Principal Hock was copied on your response.
>
> Regards,
>
> Stacy
>
> **Stacy Delaney, CAP-OM**
> Community Enhancement Analyst
> City Manager's Office
> City of Rancho Cordova
> 2729 Prospect Park Dr.
> Rancho Cordova, CA 95670
> (916) 851-8878 (Direct)
> (916) 851-8787 (Fax)
> www.cityofranchocordova
> <image001.png> <image002.jpg> <image003.jpg>
> <image004.jpg>

From: Christopher Hoffman in Superintendent's Office [mailto:choffman@egusd.net]
Sent: Wednesday, March 08, 2017 8:01 AM
To: Stacy Delaney
Cc: Martin Hock III at Sunrise
Subject: FW: Rancho Cordova Supplemental endorsement form

EGUSD approves application.

Thanks,

Chris Hoffman

Superintendent, EGUSD

From: Martin Hock III at Sunrise
Sent: Tuesday, March 07, 2017 6:23 PM
To: Christopher Hoffman in Superintendent's Office
Cc: Donna Cherry in Elementary Education
Subject: Re: Rancho Cordova Supplemental endorsement form

We also participated in the Van Go opportunity and I'm very supportive in hosting the presenters again.

Thank you,
Marty Hock

Sent from my iPhone

On Mar 7, 2017, at 3:23 PM, Christopher Hoffman in Superintendent's Office <choffman@egusd.net> wrote:

> Marty,
>
> Checking to see if you are supportive of the attached application.
>
> Thanks,
>
> Chris
>
> ---
>
> **From:** Ludivina Avalos in Superintendent's Office
> **Sent:** Tuesday, March 07, 2017 8:12 AM
> **To:** Christopher Hoffman in Superintendent's Office
> **Subject:** FW: Rancho Cordova Supplemental endorsement form
>
> FYI
>
> **From:** Sharon Stone Smith [mailto:sharon@sackids.org]
> **Sent:** Monday, March 6, 2017 5:19 PM
> **To:** kgoldsmi@fcusd.org; Superintendent's Office Mailbox <suptoffice@egusd.net>; superintendent@scusd.edu
> **Subject:** Rancho Cordova Supplemental endorsement form
>
> I'm pleased to provide this endorsement form for Sacramento Children's Museum
>
> Sharon Stone Smith | Executive Director | Sacramento Children's Museum
> sharon@sackids.org | 916-638-7225 | 916.730.5079 m
>
> <RC Supp.pdf>
>
> <Community Enhancement Grant Application 2017 FINAL.docx>

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 07, 2017 3:04 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/07/2017 3:03 PM
Response #: 5
Submitter ID: 1408
IP address: 73.48.144.202
Time to complete: 15 min. , 7 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Neighborhood Beautification Program

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   The Sierra Service Project (SSP), in partnership with the City of Rancho Cordova, proposes to run a third year of our successful volunteer home improvement and community beautification program. The current program, which is still in progress, has built upon the things that were learned and the relationships established in the course of the 2015-16 program year.

   We are very pleased with the results we have achieved to date in the current program year. We have completed 14 projects for 11 homeowners, and should complete 9 more by June. We have organized 50 volunteer work days, average more than one per week during the year!

   A number of additional projects will be completed before the end of this program year, including building a wheelchair ramp, repairing the roof and exterior painting for a low-income, elderly mobile home park resident. The materials for this project is being paid for through a $7,000 grant from the Wells Fargo Foundation and the volunteer work will be done by Wells Fargo Bank employees. We are excited about getting the Wells Fargo grant, which will pay for building materials for this expensive project. We hope this is the beginning of a relationship that will provide a similar grant and volunteer teams next year.

   A summary of project results and projections for 2017-2018 is included in the supplemental material.

   Our objectives for 2017/2018 will be similar to the past:
   • To enhance the quality of life of residents of the City of Rancho Cordova
   • To beautify neighborhoods and increase community pride
   • To increase civic engagement through the extensive use of volunteers from local churches, schools, businesses, civic organizations and the general public
   • To give all volunteers a very positive volunteer experience and a positive impression of the City and its residents
   • To augment the services of the City's Volunteer Community Engagement Coordinator

• To be a visible manifestation of Community Enhancement funds in action.

For 2017/2018, we again propose that the program run from September through May. The mix and number of projects to be completed will depend upon project request and the scope of the projects. We will once again enter into a performance-based contract with the City to ensure that the City obtains the results it seeks with this program and Sierra Service Project recovers its costs.

Because our network of local volunteers continues to grow and the program has become better know, we expect to be able to complete more projects than in the past. We will continue to focus on volunteer recruitment, since this continues to be a factor limiting the work that we are able to complete.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
The Sierra Service Project will again hire an 80-percent time program coordinator dedicated to this venture. This person will be supervised by Rick Eaton, SSP's Executive Director. Our construction consultant and Director of Programs will again assist with specific projects as required. Our main contact point at the City will continue to be Lorianne Ulm.

We are pleased to have a growing list of local partners who have provided multiple teams of volunteers:
- Vision Service Plan
- Wells Fargo Bank
- Lutheran Social Services
- DDSO
- Various United Methodist churches
- Sierra Service Project volunteers
- Others

As in prior years, Sierra Service Project will work with the City to publicize the availability of these services, solicit project applications from homeowners, and publicize the volunteer opportunities. SSP will be in charge of recruiting and scheduling volunteers, planning work projects, obtaining permits, trash removal, project follow-up, supervising volunteer work days, completing work projects, and assessing homeowner satisfaction, volunteer satisfaction and project quality.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
Our goal is to complete about 40 home-based improvement or beautification projects as described above. The exact number of projects will depend upon the mix of requests and the number of volunteers recruited. Other important goals include:
• The work completed must be high quality and a source of pride for both the homeowner and the volunteers. This will be measured by doing follow up surveys of homeowners.
• The volunteer work experience must be very positive. We want volunteers to enjoy their work, to meet other people, and to gain a positive impression of neighborhoods that may be new to them. This will also be measured by doing follow up surveys.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $64,000
Estimated Breakdown of Project Expenditures:
Wages - $29,000
Taxes and Insurance (20% of wages) - $5,800
Materials - $13,000
Volunteer Support - $5,000
Transportation - $1,800
Miscellaneous - $1,000
Total Direct Expenses - $55,600
Administrative cost recovery (15% of direct expenses) - $8,400
Grand Total - $64,000
Matching Funds 0

(including any in-kind contributions):
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
n/a

Total Community Enhancement Funds Requested:	$64,000
Is this a multi-year request? If yes, number of years:	No

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
July 1: Program Announcement and beginning of publicity. Review of existing work requests left over from this year. Solicitation of work requests begins. Publicity and mailings to recruit volunteers begins.
July – Aug: Ongoing publicity and scheduling of work teams. Work request intakes are performed.
Sept: Project planning and scheduling of first work teams begins.
Sept – Nov: Ongoing project work days, project planning, team scheduling. Continued volunteer publicity.
Dec – Jan: Likely program slow-down due to weather.
Feb – May: Ongoing project work days, project planning, team scheduling. Continued volunteer publicity.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Various
(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Rick Eaton
Title	Executive Director
Phone Number	(915) 488-6441
Email Address	rickeaton@sierraserviceproject.org
Mailing Address	PO Box 13009, Sacramento 95813

11. **Type of Applicant**

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Rick Eaton
Title	Executive Director
Phone Number	(916) 488-6441
Email Address	rickeaton@sierraserviceproject.org
Mailing Address	PO Box 13009, Sacramento 95813

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	Program Summary.pdf
Attach here	
Attach here	

Thank you,
Rancho Cordova

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Sierra Service Project
Rancho Cordova Neighborhood Beautification Program

2015 - 2018

The Sierra Service Project began putting volunteers to work in the neighborhoods of Rancho Cordova in the Fall of 2015. Since then, the program has grown steadily, serving more families and giving more volunteers the opportunity to serve others and improve the quality of life in the City.

The chart below shows the development of the program and its accomplishments. In the current program year, we have completed 14 projects and expect to finish 9 more before the end of the program year. Although this is approximately the same number of completions as last year, the mix of projects is significantly different, with many more multi-day, complex projects undertaken in the current program year.

The 2017-18 projections assume that we will receive the required funding. We expect to see modest growth in results due to efficiencies in volunteer recruitment and program administration.

	2015-16 Actuals	2016-17 To Date	2016-17 Projected	2017-18 Projected
Actual Projects	22	14	23	25
New Fences	2	8	11	
Yard Clean ups	5	1	2	
Exterior Painting	2	1	3	
Chain Link Fence Removal	12	2	3	
Stairs	0	0	1	
Roof Repair	0	0	1	
Miscellaneous	0	2	4	
Project Units		21	36	40
Individual Volunteers	198	166	216	250
Volunteer Days	263	206	332	450
Project Work Days	23	52	70	75
Material Costs	$5,473	$10,119	$19,600*	$13,000
			*includes $6,900 from Wells Fargo Foundation	

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 07, 2017 3:18 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/07/2017 3:18 PM
Response #: 6
Submitter ID: 1409
IP address: 96.92.125.245
Time to complete: 23 min. , 50 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. 916 Ink- Creating Confident Youth Authors

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

916 Ink is the only arts-based literacy nonprofit in the greater Sacramento region dedicated to providing creative writing workshops for youth, ages 5-25, to transform them into confident writers. We empower students to become the authors of their own lives, one published story at a time. Our youth writers lead a higher quality of life due to increased literacy skills and academic confidence. But more importantly, our program helps youth discover their voice by putting pen to paper.

Around our writing table, youth internalize our motto of "Take the Yes," which means that we help them say yes to creativity and working with others. They shut down their inner and outer critics to erase fear and seize life's opportunities. In addition, we teach youth writing through "The Hero's Journey," which is a curriculum designed to help youth become the hero of their own life story by learning to navigate life's obstacles. By creating confident writers, we create lifelong readers, articulate communicators, and healthy-minded students. Since 2011, 916 Ink has served over 3000 youth, publishing their stories, poems, and essays in 78 professional publications.

Through an enhancement and expansion model in Rancho Cordova, 916 Ink will provide ten creative writing workshops that positively impact over 250 students and 30 adults with development disabilities in Rancho Cordova. We anticipate that over 90 percent of the youth served will either come from economically-challenged households, have a physical or developmental disability, be an English Language Learner, be pregnant or a teenage parent, and/or incarcerated at the youth detention facility.

916 Ink offers three different programs that feed into each other: What's Your Story for K-5th grade, Fictionauts for 6th-8th grade, and Find Your Voice for 9th-12th grade and beyond. At the end of each workshop, youth voice is amplified through the publication of professional anthologies that include the students' polished works of poetry and prose. All participating Rancho Cordova residents and youth will be celebrated as published authors at a series of book release parties in the city. The city's logo will appear on the back of the book and dignitaries will be invited to attend the book celebration and meet the youth

authors.

Last year, through 916 Ink's Measure H Enhancement Funds grant, we wanted to serve 100 Rancho Cordova youth through three creative writing workshops. Successfully, we exceeded that goal, having served 159 youth, with nearly 100 percent of them being "at-risk" or "high-risk" for dropping out of school, interfacing with the juvenile justice system, and/or falling behind grade-level reading/writing state standards. Our first anthology of student work "Haunted Ink and Love," was released in February, and we have two more book anthologies forthcoming in May.

This year, we will more than double the program, serving over 250 youth, as requests for our signature writing workshops by schools (traditional and non-traditional) was high. The following schools/nonprofits have requested 916 Ink to work with them, and each have provided a support letter:

100+ Elementary Students for the "What's Your Story" Creative Writing Workshops:
• A.M. Winn Waldorf Inspired Elementary – 8 sessions, 90 minutes each, 12 hours total plus book release reading to the public.
• White Rock Elementary School– 8 sessions, 90 minutes each, 12 hours total plus book release reading to the public.
• Sunrise Elementary School– 8 sessions, 90 minutes each, 12 hours total plus book release reading to the public.
• Children's Choice for Hearing and Talking (charter school)—8 sessions, 90 minutes each, 12 hours total plus book release reading to the public.

50+ Middle School Students for the "Fictionauts" Creative Writing Workshops:
• Mills Middle School – 12 sessions, 90 minutes each, 18 hours total instruction plus book release reading to the public.
• Visions in Education (San Juan Unified Charter School w/ a classroom in Rancho Cordova), serving English Language Learners class in an Independent Study/Homeschool—12 sessions, 90 minutes each, 18 hours total plus book release reading to the public.

75+ High School Students for the "Find Your Voice" Creative Writing Workshops:
• Cordova High School – 15 sessions, 90 minutes each, 22 hours total plus book release reading to the public.
• Walnutwood High School; Pregnant teen and/or teen parenting classroom – 15 sessions, 90 minutes each, 22 hours total plus book release reading to the public.
• Walnutwood High School; Independent Study/Homeschool classroom – 15 sessions, 90 minutes each, 22 hours total plus book release reading to the public.

25+ Nonprofit clients for the "Find Your Voice" Creative Writing Workshop:
• CHOICES, Adult Day program for adults with developmental disabilities. Many students are considered "adults," but mentally the age range is between 5 and 15 years old—8 sessions, 90 minutes each, 12 hours total plus book release reading to the public.

Lastly, we currently serve 60 incarcerated youth, boys and girls in maximum security units, at the Youth Detention Facility off Kiefer Blvd near Rancho Cordova. Some of these students are Rancho Cordova residents and we will report to the city on who we serve from Rancho Cordova zip codes as part of this project, but this program is fully funded by another entity, and we are not soliciting funds from this grant application to support that project.

With the support of the city of Rancho Cordova's Measure H Enhancement Fund, we can positively transform the lives of more than 250 youth, many of whom are low-income and/or "high-risk," by empowering them to use their voice to become their own advocate in life – all while working toward becoming a published author.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

916 Ink:
Katie McCleary, MFA, founding Executive Director
Karin McClurg, Director of Operations
Nikki Cardoza, Director of Programming
Paulette Greenhouse, Rancho Cordova Youth Voice Coordinator
Henry Stroud, Volunteer and Outreach Coordinator

Contractors from 916 Ink:
Angela Tannehill, Graphic Designer, Tannehill Graphic Design
Allison Burke, Research and Evaluation Consultant, LPC Consulting

Educational and Nonprofit Partners:
Matthew D. Perry, Ed.D., Assistant Superintendent, Sacramento County Office of Education
Peter Maroon, Principal, Mills Middle School
Licia Pope King, Director, CCHAT (Children's Choice for Hearing and Talking)
Jody Graf, Executive Director, Visions in Education
Arion Wert, Program Manager, Choices, Rancho Cordova Day Program
Nisha Turturici, Principal, A.M. Winn Elementary
Martin Hock, Principal, Sunrise Elementary
Sandy Spaulding, Principal, White Rock Elementary
Dan Anklam, Principal, Cordova High School
Charlie Linebarger, Principal, Walnutwood High School

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

916 Ink is the thought leader in finding new strategies to create readers by fostering a love for language, oral or written. By its nature, writing is a curious act that involves human connection and empathy. Instilling a curiosity for the power of stories in a young person can lead him or her to take charge to their life and change their narrative by becoming the heroes in their own story. In each of our programs, pre and post evaluations, surveys, and data collection is conducted by an outside research firm, LPC Consulting. They work alongside teachers, parents, and 916 Ink staff and writing instructors to evaluate the efficacy of the program, which includes a writing assessment of the student's work, and the program's impact on literacy skills and positive youth development. Youth fill out a survey about their attitudes toward writing, reading, school, vocabulary, communication, mental health, future plans, and goals. Lastly, we take attendance at each session, collect demographic data, and evaluate qualitative and quantitative data, which is reported to funders.

For this grant application, we request to run 10 workshops that will serve over 250 students in K-12th grade and 30 adults with development disabilities.

By the end of each elementary program, 100+ students will have:
- Completed 12-15 hours of literary arts instruction.
- Polished five pieces of creative writing for publication.
- Become a published author in a real book.
- Learned the basics of storytelling and creative writing, allowing them to share their stories with their community.

By the end of each middle school program, 50+ students will have:
- Completed 18-21 hours of literary art instruction with a focus on fiction and narrative storytelling.
- Polished one six-page story for publication accompanied by an illustration from a local artist.
- Become a published author in a real book.
- Mastered the crag of telling a compelling work of fiction.

By the end of each high school and disabilities' program, 100+ students will have:
- Completed 22-25 hours of literary arts instruction.
- Polished five pieces of creative work for publication.
- Become a published author in a real book.
- Feel empowered to tell their story and change their narrative for better outcomes.

A Community Needs Summary—Why does it all matter? Research supports this work:

One's ability to read and write is essential for thriving in our increasingly complex and literate world. Literacy, broadly defined as "understanding, evaluating, using, and engaging with written text to participate in society, to achieve one's goals, and to develop one's knowledge and potential" by the Program for the International Assessment of Adult Competencies, impacts nearly every facet of life in the U.S. Those who possess literacy skills are equipped with the power to connect with,

comprehend, and interpret the world around them to live independently and successfully engage in the established social, economic, health, and political systems. Not only does literacy benefit the individual, but ultimately benefits the community at large, allowing for a dynamic and growth-oriented populace that is prepared to tackle obstacles with effective communication and creativity.

The link between literacy skills and a variety of life and community outcomes is substantial. Research has found that individuals with high levels of literacy are more likely to be academically, socially, and economically successful compared to their lower literacy peers. For instance, those who are illiterate or who have a low level of literacy are more likely to live in poverty and receive food stamps. Per one study, almost half of adults with low literacy were living in poverty, while less than 8 percent of those with the highest levels of proficiency lived below the poverty line (National Center for Education Statistics, 2002). Similarly, there is a strong correlation between literacy and employment, with studies showing that individuals with the highest levels of literacy are more likely to be employed full-time and earn higher wages (National Center for Education Statistics, 2002). In the past, those with low literacy skills could assume jobs in labor-oriented fields such as manufacturing and construction. However, with globalization and advances in technology, the number of labor-based positions continues to shrink (National Commission on Adult Literacy, 2008). Thus, those with limited literacy abilities will likely find it increasingly difficult to achieve their desired career and income goals.

While it is clear that literacy is an important ingredient for both individual and community wellness and prosperity, low literacy rates continue to negatively affect communities across the nation. In Sacramento County specifically, the most recent National Assessment of Adult Literacy (NAAL) found that 13 percent of adults are functionally illiterate, lacking even the most basic literacy skills (NAAL, 2003). Youth in Sacramento County are also struggling to acquire foundational reading and writing skills. Per 2016 California Assessment of Student Performance and Progress (CAASPP) standardized test results, over half (between 54 percent and 62 percent) of students in 3rd through 8th grade did not meet the achievement standard in English Language Arts and Literacy. Of 11th graders, only 56 percent met the achievement standard. Standardized test scores were even lower among economically disadvantaged youth in the County. Approximately two-thirds (between 65 percent and 74 percent) of economically disadvantaged students in 3rd through 8th grade did not meet the English Language Arts and Literacy achievement standard. Of those students tested, nearly half (45percent) were "below standard" in understanding stories and information that they read, and 42 percent were "below standard" in communicating in writing. These results are especially troubling, as beginning literacy skills are highly predictive of literacy and educational attainment later in life (National Institute for Literacy, 2009).

Not only are Sacramento County youth struggling to read and write with proficiency, many face other social challenges and risk factors that are often obstacles to developing literacy skills. Nearly 20 percent of students enrolled in schools are English-language learners (California Department of Education, 2015/16), and approximately one in four young people age 5 to 17 in Sacramento County live in poverty (American Community Survey, 2015). Problem behaviors in Sacramento County schools are higher than the State as a whole. During the 2014/15 school year, the County truancy rate (38.3 percent), suspension rate (5.8 percent), and school dropout rate (3.1 percent) were each higher than the California rates (California Department of Education, 2015). Furthermore, mental health issues among middle and high school youth are common. Approximately one-third (between 31 percent and 34 percent) of 7th graders, 9th graders, 11th graders, and non-traditional high school students in Sacramento County experience depression-related feelings, reporting that at least once in the last 12 months they felt sad and hopeless almost every day for two weeks or more (California Healthy Kids Survey, 2009-2011). This is by no means a trivial concern, as problem behaviors and mental health concerns can be risk factors for involvement in the juvenile justice system. In 2014, Sacramento County had a juvenile felony arrest rate of 6 per 1,000 youth (California Department of Justice).

In 2007, a nationwide study by the National Writing Project found that Americans believe literacy skills are more important than ever before, yet think today's youth are falling behind and would like more resources to be invested in teaching young people to write well. The 916 Ink program does just that. To combat illiteracy in Sacramento County, 916 Ink fills a critical need for literacy skill building by working with local youth to foster storytelling and writing skills through a series of innovative and engaging workshops. To maximize the impact of the program, 916 Ink works directly with groups that are most affected by low levels of literacy, providing the workshops to at-risk youth populations, such as those living in poverty and those involved in the juvenile justice system. By reaching the youth facing some of life's most difficult challenges, 916 Ink serves to increase young people's ability and desire to read, write, and communicate to expand their educational and career opportunities and positively impact their life trajectory. The program gives youth a venue to be themselves, express their feelings, and build their academic confidence. By doing so, 916 Ink ultimately supports the growth of a vibrant and healthy Sacramento County with both young people and adults who strive for and achieve their goals and dreams.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $144,832
Estimated Breakdown of Project Expenditures:
.75 FTE Rancho Cordova Youth Voice Coordinator: Total: $28,080
Requested Measure H: 21,060
Matching Funds: 7,020

.25 Volunteer Coordinator: Total: $9,375
Requested Measure H: 4,000
Matching Funds: 5,375

.10 FTE 916 Ink Director of Operations: Total: $5,700
Requested Measure H: 2,500
Matching Funds: 3,200

.30 FTE 916 Ink Program Director: Total: $13,500
Requested Measure H: 9,000
Matching Funds: 4,500

Teaching Artist Pay for 10 workshops: Total: $11,400
Requested Measure H: 9,600
Matching Funds: 1,800

Personnel Sub-total: $68,055
Requested Measure H: $46,160
Matching Funds: 21,895

20% @ Fringe: Total: $13,611
Requested Measure H: 9,232
Matching Funds: 4,379

Total Personnel: Total: $81,666
Requested Measure H: $55,392
Matching Funds: $26,274

Program Supplies Expenses

10 book anthology printings/ISBN/Barcode: Total: $10,000
Requested Measure H: 10,000
Matching Funds: 0

10 book design, layout, and graphics: Total: $20,000
Requested Measure H: 7,500
Matching Funds: 12,500

10 book release celebrations: Total: $3,000
Requested Measure H: 3,000
Matching Funds: 0

Supplies and materials for 250 youth: Total: $4,500
Requested Measure H: 4,500
Matching Funds: 0

Program Evaluation: Total: $10,000
Requested Measure H: 8,000

Matching Funds: 2,000

Travel for teaching artists @ standard mileage: Total: $2,500
Requested Measure H: 1,000
Matching Funds: 1,500

Sub-Total Program Supplies: Total: $50,000
Requested Measure H: $34,000
Matching Funds: 16,000

Personnel Expenses plus Program Expenses: Total: $131,666
Requested Measure H: 89,392
Matching Funds: 42,274

10% Administration Fee: Total: $13,166
Requested Measure H: 8,939
Matching Funds: 4,227

Grand Total: $144,832
Requested Measure H: $98,331
Matching Funds: $46,501

All matching funds are secured through a Golden 1 Credit Union and Albert and Elaine Borchard Foundation grant to support personnel costs, evaluation, and administration fees. In addition, Tannehill Design is donating in-kind professional services of $12,500 for the production of the books. If requested, letters of support from committed match funders can be made available.
Matching Funds (including any in-kind contributions): $46,501

Matching Funds (including any in-kind contributions):	$46,501

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Once 916 Ink commits to partnering with a school and/or agency, we make every effort possible to provide continuous funding so that any child at that school/agency who wants to a 916 Ink writing experience may enroll. We are fiscally healthy nonprofit, with no debt, and are cash-flow positive. We have balanced income streams from grants, foundations, corporate support, individual donors, merchandise sales, and events.

Total Community Enhancement Funds Requested:	$98,331
Is this a multi-year request? If yes, number of years:	no

If you answered yes above, describe your sustainability plan:
NA

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
July 2017: 916 Ink prepares curriculum binders for each of the workshops with teaching artists and volunteers. 916 Ink ensures that teaching artists and volunteers have the appropriate background clearances to work at the schools/nonprofits in this application.

August 2017: 916 Ink outreaches to partnering schools/nonprofits and schedules workshop, editorial, and book release dates for the ten workshops. Schools/nonprofits receive marketing information for parents and students, along with enrollment packets.

September-December 2017: First set of workshops (5) commence and end. Evaluation team implements data tools to track

student progress and outcomes. 916 Ink files progress report to Measure H.

January-April 2018: Second set of workshops (5) commence and end. First set of workshops book release celebrations happen in Rancho Cordova, celebrating 125+ youth.

May-June 2018: Second set of workshops book release celebrations happen in Rancho Cordova, celebrating 125+ youth.
Evaluation team reviews Measure H workshops data.
916 Ink files final report to Measure H.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: multiple site
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Elk Grove Unified School District
[x] Folsom Cordova Unified School District
[x] Sacramento City Unified School District
[x] Other

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Katie McCleary
Title	Executive Director
Phone Number	(916) 284-7560
Email Address	katie@916ink.org
Mailing Address	PO Box 162605 Sacramento CA 95816

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Katie McCleary
Title	Executive Director
Phone Number	(916) 284-7560
Email Address	katie@916ink.org
Mailing Address	PO Box 162605 Sacramento CA 95816

13. **Type of Signatory**

(o) Non-Profit

14. **Additional Supporting Documents**

Attach here	Measure H Supplemental Material_1.pdf
Attach here	916 Ink Tax Exempt Determination Letter.pdf
Attach here	Support Letters.pdf

Thank you,
Rancho Cordova

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Measure H Supplemental Material:

3-minute impact video based on 916 Ink's Find Your Voice workshops at Visions in Education.
https://vimeo.com/125961302

2017 Book Release Party and program showcase (supported by Measure H Enhancement Funds) for "Haunted Ink," written by elementary students at White Rock Elementary:
https://www.facebook.com/ranchocordova/videos/10154175826566791/

Link to online press about 916 Ink: http://www.916ink.org/new-page-3/

Selections from youth elementary school-age authors at White Rock Elementary and book cover:

HATE HURTS

Alexis Prutyanu

I hate hatred.
It is like a heat wave trying to pull you.
It hurts like a sharp knife.
It deepens in your soul.
You try not to be a hater, but you can't stop hating it.
For example, loneliness feels like sadness punching you.
Next, sadness feels like your heart is trying to run and hide forever.
Lastly, the thing we hate the most:
Your heart wants to jump so hard, to run, to kill you.
Hate hurts.

THINGS YOU LOVE

Alexis Prutyanu

Think about the things you love
First is probably life
Second is love
Third is family, maybe just sleep
But you see it can be anything
Just think about the things you love

THE HAUNTED HOLLOW

Mark Prutyanu

I live in a mansion that is black, like a black wolf.
I have a haunted Ferrari that is made of aluminum.
I am so famous that anybody that knocks on my door gets a surprise,
a secret surprise—then, *boom*, you die in a bunch of chainsaws.
Then, you never live again.
My mansion is about 40 floors, like a giant skyscraper.
I wear a suit of armor that is darker than a killer whale.
I wear shadows made of gold and black metal.
I am so cool that a freezer freezes itself.
And I am hot, hotter than the sun itself.
I am so hot, hotter than a thousand degrees.

MARSHMALLOW SPIDER HEART

Mark Prutyanu

My heart is as pink as a rainbow, as dark as a black hole,
as evil as thunder, as loud as firecrackers.
My heart is full of love that feels amazing,
like rainbow marshmallows.
My heart is as evil as a villain.
My heart loves Doritos, pizza and Frost Gatorade.
My heart is full of kitties, cats and dogs,
like my pitbull Blaze who died at the vet.
My heart loves tarantula, but it is not a tarantula.

916. I LOVE YOU

Maria Cruz

I love 916 Ink because you learn how to write,
do fun things, like you have a party.
You only get to be at 916 ink for ten weeks
on Mondays and that is really sad.
You get a t-shirt,
copies of your own book,
and that makes me happy.

LOVE AND FAMILY

Maria Cruz

Dear Parents,

From a scale of one through 100, you guys are 100 for me.
Sometimes when I'm feeling down, you always make me feel good.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: [illegible]

916 INK
1618 ALHAMBRA BLVD PO BOX 162605
SACRAMENTO, CA 95816

Employer Identification Number:
46-0705510
DLN:
17053321303002
Contact Person:
MS K WILMER ID# 52405
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
July 5, 2012
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Tamera Ripperda

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

MILLS MIDDLE SCHOOL

10439 Coloma Road
Rancho Cordova, CA 95670-2198
916-294-9045 Fax 916-294-2476

Peter Maroon, Principal
Mike Dobson, Vice Principal

Keith Shields, Vice Principal
Cheryl Blower, Admin. Assistant

March 3, 2017
Rancho Cordova City Council – Measure H Funds Committee
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

Mills Middle School submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

Mills Middle School, in school year 2017/2018 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-35 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

Mills Middle School is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at 916-363-6544

Thank you for supporting our Rancho Cordova students,

Joel C. Francisco
ELA/ELD Teacher

Mr. Peter Maroon
Principal

Mills Middle School
104390 Coloma Road,
Rancho Cordova, CA 95670

SUNRISE ELEMENTARY SCHOOL

11821 Cobble Brook Drive
Rancho Cordova, CA 95742
(916) 985-4350 Fax: (916) 985-8927
Martin Hock, Principal
Dreena Freeman, Vice Principal
Dedra Gallegly, Secretary
Danielle Barcenas & Connie Guy, Office Assistants

March 4, 2017

Rancho Cordova City Council – Measure H Funds Committee

2729 Prospect Park Drive

Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

Sunrise Elementary submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

Sunrise Elementary, in school year 2017/2018 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-35 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

Sunrise Elementary is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at 916.985.4350.

Thank you for supporting our Rancho Cordova students,

Martin Hock

Sunrise Elementary Principal

11821 Cobble Brook Drive

Rancho Cordova, CA 95742

916.685.4350; mhockiii@egusd.net

WALNUTWOOD HIGH SCHOOL

10848 Gadsten Way • Rancho Cordova, CA 95670

Phone (916) 638-2598 • Fax (916) 635-6147

Charlie Linebarger, Principal

March 4, 2017

Rancho Cordova City Council – Measure H Funds Committee

2729 Prospect Park Drive

Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

Walnutwood High School submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

Walnutwood High School, in school year 2017/2018 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-35 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

Walnutwood High School is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 294-9105.

Thank you for supporting our Rancho Cordova students,

Charlie Linebarger
Principal
Walnutwood High School

RECEIVED
MAR 08 2017
BY:

From: Sandy Spaulding [mailto:SSpauldi@fcusd.org] **Sent:** Friday, March 3, 2017 10:12 AM **To:** Nikki Cardoza <nikki@916ink.org> **Subject:** RE: Support Letter for Measure H Funding - 916 Ink Afterschool Programming

Nikki,
I look forward to connecting with 916 Ink again. I am not writing letters of support for any organizations at this time. I am notifying our superintendent of my desire to continue working with your organization. She will forward such information to the city for funding.

Sandy Spaulding
Principal
White Rock Elementary School
916-294-9180

Cordova High School

2239 Chase Drive, Rancho Cordova, CA 95670
Phone (916) 294-2450 http://www.fcusd.org/CHS

Folsom Cordova Unified School District

Dan Anklam
Principal

Ann Botsford
Michele Brown
Eric Eklund
Assistant Principals

Heidy Naderi
Admin. Assistant

Josh Creeger
Activities Director

Tom Pena
Athletic Director

Cynthia Evans
Head Counselor

Amy Strawn
International Baccalaureate Coordinator
Rachel Nguyen
IB Diploma Programme Coordinator

March 7, 2017
Rancho Cordova City Council – Measure H Funds Committee
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,
Cordova High School submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.
Cordova High School, in school year 2017/2018 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-35 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!
Cordova High School is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 337-2005.
Thank you for supporting our Rancho Cordova students,

Christine M. Osterman

Christine M. Osterman, M.A.
Creative Writing Teacher
Cordova High School
2239 Chase Drive
Rancho Cordova, CA 95670
(916) 294-2450 ext: 810354
costerman@fcusd.org

Choices Person Centered Services
2920 Prospect Park Drive #205
Rancho Cordova, CA 95670

To whom it may concern:

My name is Arion Wert; I currently manage Choices Person Centered Services Day Program. We are a non-profit that provides services to individuals with developmental disabilities. Our company was established in 1988. We have always maintained the philosophy and mission that each individual has the right to choose, fostering independence, personal development and self-sufficiency. We currently have 32 individuals enrolled in our day program in Rancho Cordova and have 100 more individuals who we provide services for in other departments within the organization.

I have a minimum of twelve individuals that would like to participate in a "Find Your Voice" writing workshop with 916 Ink at our site. I am convinced that this would be an opportunity that would enhance their literacy skills, creativity and self -expression. We think the program would definitely gear them towards reaching an experience that could be life changing and positive for their future. We appreciate your consideration towards giving them this opportunity.

Sincerely,

Arion Wert

Arion Wert
Program Manager
Choices Person Centered Services
Rancho Cordova Day Program

CCHAT Center
Sacramento
Children's Choice for Hearing and Talking

11100 Coloma Road • Rancho Cordova, CA 95670 • Phone: (916) 361-7290 • Fax: (916) 361-8613
info@cchatsacramento.org • www.cchatsacramento.org

March 4, 2017

Rancho Cordova City Council – Measure H Funds Committee
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

Children's Choice for Hearing and Talking (CCHAT) Sacramento submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

CCHAT, in school year 2017/2018, will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-35 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

CCHAT is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916)361-7290 x2.

Thank you for supporting our Rancho Cordova students,

Licia M. King

Licia King, Development Director
CCHAT Center – Sacramento
11100 Coloma Road
Rancho Cordova, CA 95670
(916)361-7290 x2; **liciak@cchatsacramento.org**

CCHAT CENTER 20 YEARS 1996-2016

VISIONS
IN EDUCATION

San Juan Unified School District Charter School
Jody Graf, Ed.D.
Executive Director

"Preparing each student to succeed in a rapidly changing world"

March 4, 2017
Rancho Cordova City Council – Measure H Funds Committee
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,
Visions In Education submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

Visions In Education, in school year 2017/2018 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-35 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

Visions In Education is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services.

Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at 916-971-5558.

Thank you for supporting our Rancho Cordova students,

Fred Lamora
Director of Instruction, Visions In Education
5030 El Camino Ave.
Carmichael, CA 95608
916-971-5558
flamora@viedu.org

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: 916 Ink - Creating Confident Authors

Name of Applicant: Katie McCleary **Applicant's Title:** Exec. Dir.

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-824-7323 **Applicant's Email:** Katie@916ink.org

Applicant's Mailing Address: PO Box 162605 Sacramento, CA 95816

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Chris Hoffman

Superintendent's Signature: See attached e-mail

Date: March 8, 2017

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

9

Stacy Delaney

From: Christopher Hoffman in Superintendent's Office <choffman@egusd.net>
Sent: Wednesday, March 08, 2017 8:02 AM
To: Stacy Delaney
Cc: Martin Hock III at Sunrise
Subject: FW: Measure H Supplemental Endorsement form

EGUSD approves application. — Shared w/ Katie & Nikki 1:23pm 3/8/17

Thanks,

Chris Hoffman
Superintendent, EGUSD

-----Original Message-----
From: Martin Hock III at Sunrise
Sent: Tuesday, March 07, 2017 6:15 PM
To: Christopher Hoffman in Superintendent's Office
Cc: Donna Cherry in Elementary Education
Subject: Re: Measure H Supplemental Endorsement form

Good evening,

This group approached me about serving Sunrise students next year in an after school creative writing opportunity. I support them pursuing Measure H funding, and if approved, will have them vetted prior to beginning work with students. Creative writing opportunities help me to continue finding ways to support the arts at Sunrise.

Thank you for your consideration. Have a nice evening.

Marty Hock

Sent from my iPhone

> On Mar 7, 2017, at 3:57 PM, Christopher Hoffman in Superintendent's Office <choffman@egusd.net> wrote:
>
> Looks like submittal day is upon us.
>
> Chris
>
> From: Ludivina Avalos in Superintendent's Office
> Sent: Tuesday, March 07, 2017 3:52 PM
> To: Christopher Hoffman in Superintendent's Office
> Subject: FW: Measure H Supplemental Endorsement form
>
> FYI
>
> From: Katie McCleary [mailto:916ink@gmail.com]
> Sent: Tuesday, March 7, 2017 3:29 PM
> To: Superintendent's Office Mailbox
> <suptoffice@egusd.net<mailto:suptoffice@egusd.net>>; Nikki Cardoza
> <nikki@916ink.org<mailto:nikki@916ink.org>>

> Subject: Measure H Supplemental Endorsement form
>
> Hello Mr. Hoffman,
>
> We are 916 Ink, a literacy and arts nonprofit organization that transforms youth into confident writers, inspired readers, and published authors. One of your schools, Sunrise Elementary, has asked us to include them in our Rancho Cordova Measure H grant to provide an after-school creative writing workshops for up to 30 students. These 30 students will become published authors and celebrated at a book release party.
>
> In order for us to be awarded the grant through Rancho Cordova, all superintendents must file a supplemental approval form (attached) to Rancho Cordova.
>
> Attached is our supplemental form, entire grant application, and support letters for your review.
>
> Please return the supplemental form to Stacy Delaney at Rancho Cordova. sdelaney@cityofranchocordova.org<mailto:sdelaney@cityofranchocordova.org> by no later than March 15, 2017.
>
> We received a support letter from the principal at the school.
>
> Thank you for your support. If you have any questions or concerns, please feel free to contact me.
>
>
> Katie McCleary
> Executive Director
> 916 Ink
>
> 3301 37th Avenue
> Room 14
> Sacramento, CA. 95824
> 916-826-7323
>
> www.916ink.org<http://www.916ink.org/>
> <Support Letters.pdf>
> <Measure H RC Grant 2017.2018_narrative.pdf> <Supplemental Form 916
> Ink.pdf>

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: 916 Ink - Creating Confident Authors
Name of Applicant: Katie McCleary **Applicant's Title:** Exec. Dir.
Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: 916-826-7323 **Applicant's Email:** katie@916ink.org
Applicant's Mailing Address: PO Box 162605 Sacramento, CA 95816

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒
Endorsement Withheld ☐
Superintendent's Printed Name: José Banda
Superintendent's Signature: [signature]
Date: 3/8/17
School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐
Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Gail Ferguson <Gail-Ferguson@scusd.edu>
Sent: Thursday, March 09, 2017 5:21 PM
To: Stacy Delaney
Subject: RE: Endorsement Given (Project A.D.A.M., 916 Ink, Art Ark)

Per Mr. Banda's assistant, Martina Gomez, please mark endorsement given. Thank you.

From: Stacy Delaney [mailto:sdelaney@cityofranchocordova.org]
Sent: Wednesday, March 8, 2017 7:42 PM
To: Gail Ferguson <Gail-Ferguson@scusd.edu>
Subject: Endorsement Given (Project A.D.A.M., 916 Ink, Art Ark)

I just want to confirm that the three that Superintendent Banda signed today were all intended to be that his endorsement was given? The box wasn't checked either way, so I just want to clarify before I mark it with an "x" on his behalf.

Regards,

Stacy

Stacy Delaney, CAP-OM
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)
www.cityofranchocordova

a fresh take.
RANCHO CORDOVA
CALIFORNIA

A

Stacy Delaney

From: Gail Ferguson <Gail-Ferguson@scusd.edu>
Sent: Wednesday, March 08, 2017 4:59 PM
To: Stacy Delaney
Cc: Martina Gomez
Subject: FW: SuperC7270
Attachments: 0462_001.pdf

916 Ink

Hi Stacey,

Please see attached information signed by Superintendent Banda.

From: scusd-scanned-doc@scusd.edu [mailto:scusd-scanned-doc@scusd.edu]
Sent: Wednesday, March 8, 2017 1:40 PM
To: Gail Ferguson <Gail-Ferguson@scusd.edu>
Subject: SuperC7270

Martina Gomez

From: Superintendent
Sent: Wednesday, March 08, 2017 9:42 AM
To: Martina Gomez; Olga L. Simms
Subject: FW: Measure H Enhancement fund supplement form needed
Attachments: ink grant letter.docx

From: Katie McCleary [mailto:916ink@gmail.com]
Sent: Tuesday, March 07, 2017 5:04 PM
To: Superintendent <Superintendent@scusd.edu>; Nikki Cardoza <nikki@916ink.org>; Stacy Delaney <sdelaney@cityofranchocordova.org>
Subject: Re: Measure H Enhancement fund supplement form needed

Hello again, Mr. Banda,

The principal at AM Winn Elementary sent me her letter of support 30 minutes ago and I've attached it here. We look forward to providing services to her program.

Katie McCleary
Executive Director
916 Ink

3301 37th Avenue
Room 14
Sacramento, CA. 95824
916-826-7323

www.916ink.org

On Tue, Mar 7, 2017 at 3:34 PM, Katie McCleary <916ink@gmail.com> wrote:

> Hello Mr. Banda,
>
> We are 916 Ink, a literacy and arts nonprofit organization that transforms youth into confident writers, inspired readers, and

published authors. One of your schools, AM Winn, has asked us to include them in our Rancho Cordova Measure H grant to provide an after-school creative writing workshops for up to 30 students. These 30 students will become published authors and celebrated at a book release party.

In order for us to be awarded the grant through Rancho Cordova, all superintendents must file a supplemental approval form (attached) to Rancho Cordova.

Attached is our supplemental form, entire grant application, and support letters for your review.

Please return the supplemental form to Stacy Delaney at Rancho Cordova. sdelaney@cityofranchocordova.org by no later than March 15, 2017.

We received an email from the principal at AM Winn Elementary, but she did not return a support letter in time for the due date of the supplemental application (which is today). To our knowledge, she still wants a 916 Ink writing workshop at her school.

Thank you for your support. If you have any questions or concerns, please feel free to contact me.

Katie McCleary
Executive Director
916 Ink

3301 37th Avenue
Room 14
Sacramento, CA. 95824
916-826-7323

Sacramento City Unified School District

March 4, 2017

Rancho Cordova City Council – Measure H Funds Committee

2729 Prospect Park Drive

Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

A.M. Winn submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

A.M. Winn, in school year 2017/2018 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-35 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

A.M. Winn is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 228-5880

Thank you for supporting our Rancho Cordova students,

Nisha Turturici

PRINCIPAL

A.M. Winn

3351 Explorer Drive

Sacramento, CA 95827

(916)228-5880

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name: 916 Ink - Creating Confident Authors
Name of Applicant: Katie McCleary **Applicant's Title:** Exec. Dir.
Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: 916-826-7323 **Applicant's Email:** Katie@916ink.org
Applicant's Mailing Address: PO Box 1626005 Sacramento, CA 95816

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent
Endorsement Given ☒ great program!
Endorsement Withheld ☐
Superintendent's Printed Name: Deborah Bettencourt
Superintendent's Signature: DBettencourt
Date: 3-10-17
School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐
Comments (Optional): program feedback from schools - needs more organization and classroom management

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 07, 2017 4:02 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/07/2017 4:01 PM
Response #: 7
Submitter ID: 1410
IP address: 73.192.141.196
Time to complete: 10 min. , 54 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Project ADAM

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Project ADAM is an Apparel Design and Manufacturing Career Technical Education(CTE) program curriculum. The program serves the community by providing opportunity to under served communities.

   The project will be administered by trained AFI Certified Instructors. Because of the nature of the project only Certified AFI Instructors are eligible to delivery curriculum content.

   Please see attached documents.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   AGEE FASHION INSTITUTE
   Dependent on the number of schools funded, AFI will provide AFI Certified Instructors.

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   Please see attached.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

   Total Project Cost: 28,508.00

Estimated Breakdown of Project Expenditures:
Please See Attached.

Matching Funds (including any in-kind contributions): In Kind Contributions

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Please see attached for 2017/2018 and 2018/2019 school year.

Total Community Enhancement Funds Requested: 28,508.00

Is this a multi-year request? If yes, number of years: 2

If you answered yes above, describe your sustainability plan:
AGEE FASHION INSTITUTE is one element of a four phase Education to Employment Initiative. Students that successfully finish the program education and training have priority seating in the ways below:

Students 12 thru 19th year= continued education with AFI-Preparatory Academy.
Students 18 and older= early preparation for post-secondary certificate in fashion design
Students 18 and older= should immediately submit resume for entry-level administrative and fashion industry part-time positions.
Work Experience with AFI to strengthen learned skills.

Disclaimer: AFI nor its subsidiaries guarantee employment. Staffing is dependent on business need. AFI and its subsidiaries do however give first consideration to AFI trained prospective employees.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Please see attached.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Option: 11275 Sunrise Gold Circle Ste. A, Rancho Cordova CA 95742
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name Constance Agee
Title Founder, Owner

Phone Number	(916) 476-6092
Email Address	cagee@ageefashioninstitute.com
Mailing Address	11275 Sunrise Gold Circle Ste. A, Rancho Cordova CA 95742

11. Type of Applicant

(o) Other

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Constance Agee
Title	Founder, Owner
Phone Number	(916) 476-6092
Email Address	cagee@ageefashioninstitute.com
Mailing Address	11275 Sunrise Gold Circle, Ste. A, Rancho Cordova CA 95742

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here	Grant Application_CITY OF RANCHO CORDOVA.pdf
Attach here	Program Matrix_City of Rancho Grant.pdf
Attach here	supt.pdf

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

AGEE FASHION INSTITUTE

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 COMMUNITY ENHANCEMENT FUND
GRANT APPLICATION

11275 Sunrise Gold Cir. Ste A **Rancho Cordova Ca 95742** **(916) 476-6092**

AGEE FASHION INSTITUTE

Project A.D.A.M
(Apparel Design and Manufacturing)

Project ADAM is an Eduction to Employment
Fashion Careers Exploration Initiative

Submitted by:
AGEE FASHION INSTITUTE
11275 Sunrise Gold Circle Ste. A
Rancho Cordova CA 95742
Constance Agee, Founder
916-476-6092

www.ageefashioninstitute.com
cagee@ageefashioninstitute.com

AGEE FASHION INSTITUTE

Project Description

Project ADAM is an Education to Employment initiative designed to respond to the challenges associated with the education systems need for career opportunities upon high school graduation in fashion industry careers.

Project ADAM benefits students in the community by enhancing students' quality of life through:

- Personal Enrichment
- Life Skills
- Potential entrepreneurial discovery
- Social interaction fostering emotional and intellectual growth through hands on projects.
- The discovery how economics and fashion are related
- STEM in the area of math which provides linked learning encouraging students to stay connected to math in traditional classes.

Project Team Members

Member	Responsibility	
Constance Agee	Curriculum Developer, Instructor	
Katye Ridgeway	Administrative Support, Volunteer Instructor	
Gino Ramirez	Student Intern	
Micaela Negrete	Student Intern	

Project Goals

- Identify 20 students from diverse backgrounds in the community to participate in the project.
- Introduce students to a 4 course pathway for careers in the fashion industry through discovery, career exploration and concentrated application
- Prepare students for post-secondary education in fashion industry careers
- Support sustainability through summer and seasonal work experience for students who successfully complete program requirements. (See potential business to business collaboration below).

Metrics

- AFI historically sends an interest survey to gather data on types of careers and job opportunities students are interest in.
- Students currently in the community program have been accepted to art schools such as FIDM, and Kent.
- Sustainability is currently being measured as successful through internships for the last two.

Potential Collaboration

Initial conversations are in affect with the organizations listed below to open a business to business dialog on how a collaboration to extend the project agenda to the Folsom-Cordova Unified School District would benefit our youth. The organizations below **are not** part of this application submission but listed to introduce viable options to implement synergy among organizations with common interest.

11275 Sunrise Gold Cir. Ste A **Rancho Cordova Ca 95742** **(916) 476-6092**

AGEE FASHION INSTITUTE

The betterment of youth opportunities in "all" districts.

Folsom-Cordova Unified School District

Project ADAM has been in effect for 2 years. The project has been successfully piloted in the Sacramento Unified School District under the leadership of Principal Vince Wolfe at The MET Sacramento High School and John Still middle school under the leadership of Principal Reginald Brown.

The endorsement from the superintendent of the Folsom-Cordova Unified School District is needed to support the Project ADAM agenda and give students in this sector an otherwise unavailable opportunity to explore careers in fashion design and manufacturing.

SETA

Agee Fashion Institute is listed as a training provider with SETA. AFI has met with SETA to open a business to business dialog to discuss the commonality of preparing youth for employment through work experience.

Hacker Lab

Agee Fashion Institute has met with Principal Dan Casas-Murray in regards to a possible new Rancho Cordova location in the near future. Collaboration with this organization opens doors for students to work on and perfect learned skills from the education they receive from Project ADAM.

Folsom Cordova Community Partnership
Agee Fashion Institute in an effort to participate in community business to business endeavors is discussing collaboration with FCCP to place youth who successfully complete program requirements in a *potential work experience opportunity* with the fashion institute thus increasing student's Quality of Life and marketability for future employment.

Affiliated Organizational Support

AGEE FASHION INSTITUTE- Preparatory Academy. Agee Fashion Institute currently provides a Saturday program for students across the Sacramento region. The free program is for students ages 12 through 19 their 19th year. Students who successfully complete program requirements of Project ADAM are encouraged to join the Saturday program if Project ADAM is not available at their school when space permits.

Project Schedule

Locations	Earliest Start		2nd Option	Earliest Start
High School	Fall 2017		Summer Program	June 2017
Adult Education	Fall 2017		n/a	
Middle School	Fall 2017		Summer Program	June 2017

11275 Sunrise Gold Cir. Ste A **Rancho Cordova Ca 95742** **(916) 476-6092**

AGEE FASHION INSTITUTE

Project Timeline

Project ADAM has shown to be most effective with one academic year of education. AFI suggests the program runs for two year for best data compilation.

Project Locations

The following schools have been identified for Project ADAM

Kinney High School

2710 Kilgore Rd, Rancho Cordova, CA 95670

Cordova High School

2239 Chase Dr, Rancho Cordova, CA 95670

Folsom Cordova Adult Education

It is our recommendation that adult programs be administered at:

AGEE FASHION INSTITUTE
11275 Sunrise Gold Circle, Ste. A
Rancho Cordova CA 95742

Funding Request

We recommend Project ADAM be administered for 2 consecutive academic years. 2017/2018 and 2018/2019.

Total Community Enhancement Funds Requested per approved site

- $ 13,508.00 per site per year.

Additional Project Expenditures

	Annual Budget	
Marketing Support	$ 3500.00	
Technology Software	$11.500.00 1 time	Pattern Making Technology 3 D Design Software

Total Project Cost: $28,508.00 per location

In-Kind Contribution

Due to the nature and delivery requirements of Project ADAM, Agee Fashion Institute will provide the text, training manual and workbooks as In-Kind Contribution.

Adult participation can be taught at the AFI facility.

11275 Sunrise Gold Cir. Ste A **Rancho Cordova Ca 95742** **(916) 476-6092**

AGEE FASHION INSTITUTE

Return on Investment

The City of Rancho Cordova return on investment will be in the investment of its residents and its youth. Benefits include:

- First look employment with the fashion institute
- Work experience opportunities
- Increased business growth for collaborative businesses with common interest
- Employment opportunities for qualified adults
- With the collaboration of the CDE students should receive credit for ASP curriculum which meet pathway standards guidelines.

Summary,

Project ADAM will enhance the quality of life for students in the community through a process of discovery, art, and linked learning. The project has shown to support the growth and development of youth in underserved communities and has encouraged students to pursue a dream beyond high school. Students in the program have gone onto colleges in not just the fashion industry but in areas such as performing arts and psychology. Student interns have been offered jobs as pattern makers from startup companies interested in securing their skills which increases marketability in the workforce. Additionally, all students in Project ADAM have the opportunity to participate and show their creative talents each year at the California State Fair Youth entertainment stage. See for yourself how these amazing youth are living their lives.

www.afi-pa.com

11275 Sunrise Gold Cir. Ste A **Rancho Cordova Ca 95742** **(916) 476-6092**

AGEE FASHION INSTITUTE

Additional Supporting Information

Curriculum Outline

- Fashion Industry Practices
- The Importance of Math in Fashion
- Designing
- Flat Pattern Making
- Pattern Making Digitally (Adding for 2017)
- Manufacturing Processes (includes garment costing)
- Draping
- Sewing Construction
- Entrepreneurship
- Domestic vs. International Manufacturing
- Textile Basics
- Project Management

In support of the career pathway standards set by the California Department of Education the above curriculum was designed to provide basic industry knowledge thereby increasing the chances of gainful employment after graduation. The academy calls this process **"Education to Employment."**
Students end the year with an all teen fashion show production where they show their work at the California State Fair in support of the fairs Youth Arts division.

11275 Sunrise Gold Cir. Ste A **Rancho Cordova Ca 95742** **(916) 476-6092**

AGEE FASHION INSTITUTE

Teen Apparel Program Testimonials

The following testimonials are from student's who participated in the pilot program used to develop this training program and manual. This program is historically held one day per week on Saturday.

During my time here I have learned more then what I thought I was going to be learning. Although when I was in the class I did not understand half the things the teachers were explaining I still had to try. It was difficult for me to learn how to do flared skirts and waistbands. But it was fun learning how to measure a person and a dress form. But what was really fun was meeting my classmates and hanging out with them during break. Well all the things that we have done during this class has helped me in most of my regular classes. Like before I came to this class I was failing my math class but the fashion class has helped me with my fractions and helped me pass it.
This class has helped my personality grow so much. It has helped me with my social life and helped me comprehend some of the clothes that I wear. It is easy for me to look at a skirt now and understand how its made. Usually I would look at a skirt and not know if it was a flared or a circular skirt and I would wonder how its made but now I can look at one and say oh I know how that's made. I came to this class with only a little tiny bit of experience but now I think that my skill level has gotten better.

Marelena, 16

I have learned a lot this year in fashion class. I never knew how to use a sewing machine but know I'm zipping through the sewing part and I feel like I accomplished something makes me feel special. I'm not looking at this as a career. I don't know what I want to do when I grow up yet. I'm trying things out teaching my body different skills that could be helpful in the future. Broadening my horizons. I mean if i ask any of my friends if they can make a skirt I bet you they would say no and guess what I can and i just think that that is the coolest thing. I'm a 14 year old 9th grader(the youngest in the class:):):):):).....so cool) and I know how to use a sewing machine, that automatically sets me apart from the average 14 year old and I love it. I love to be different to be talented. The teachers are helpful and they have taught me useful things. This is how I feel.

Destiny,14

Fashion Class made me feel like an adult on a mission: to create a fashion line. It showed me what to expect in the real world, like at a job at a textile company. This class also taught me to be on time. This class really improved my thinking qualities, to come up with more solutions if something goes wrong.

Danielle, 15

AGEE FASHION INSTITUTE

Apparel Design and Manufacturing
Program Matrix

The program matrix service descriptions apply to Middle and High Schools.

Description of Service	CTE Embedded Curriculum	Train-the-Trainer	After School
Number of Students 1 to 10 Maximum **	X	1	X
1 Year Pilot	X	-	X
2 Year Pilot	X	-	X
Business Partner Trained	X	X	**X**
Train-the-Trainer (5 Day Training) ***	X	X	-
AFI Certified Instructor	X	X	-
Annual Recertification (2 Day Training)	X	X	-
Instructor Manual- 1 *	X	X	-
Student Manual – 10 *	X	X	X
Student Work Book 1- 10 *1	X	X	-
Instructor Answer Book- 1 *1	X	X	-
Set of 10 Supplies *	X	X	-
Set of 10 Tools Kit *	X	X	-
Dot Paper- 1 Roll *	X	X	-
Tag Board- 1 Roll *	X	X	-
Croquios *	X	X	-
AFI Apparel Design and Manufacturing Participation Certificate	X	-	X

***Schools delivering the ADAM program using their own teachers must be an AFI Instructor Certified Trainer.

***AGEE FASHION INSTITUTE* recommends classes not exceed 10 students due to the hands on nature and pace of the program. If a class exceeds 10 we recommend an additional assistant instructor.

*Manuals, supplies and tools are included 1 time in the initial program fee.

**1: Exception: 1 year pilot is required for some After School program materials.*

Program Fees

Program Service	CTE Embedded Curriculum	Train-the-Trainer	After School
1 Year Pilot	-	-	13,508.00

Definitions:

AGEE FASHION INSTITUTE

CTE Embedded Curriculum
A program option where the Apparel Design and Manufacturing Pathway (ADAM) is embedded into the school's curriculum.

Train-the-Trainer
A program option where a school designates one instructor to attend the AFI five day training program to deliver the Apparel Design and Manufacturing (ADAM) program curriculum.

After School Program
A program option where an AFI industry instructor delivers the Apparel Design and Manufacturing (ADAM) at the school site.

AFI Certified Instructor
A certificate obtained by an AFI employee or school district employee to deliver Apparel Design and Manufacturing pathway courses.

Annual Recertification Certificate
A required annual continuing education certification conducted by Agee Fashion Institute that provides updates on fashion industry standards and its' subsidiary company's standard operating procedures.

Business Partner Trained
Industry education delivered by AGEE FASHION INSTITUTE for the purpose Career Technical Education Pathway training in Apparel Design and Manufacturing.

Industry Support Help Desk
Question and Answer support for school district instructors on the practices of the Fashion Industry or standard operating procedures by its' subsidiary apparel group *AGEE APPAREL GROUP LLC.*

Stacy Delaney

From: Ludivina Avalos in Superintendent's Office <LAvalos@egusd.net>
Sent: Wednesday, March 08, 2017 8:13 AM
To: Agee Fashion Institute
Cc: Stacy Delaney
Subject: RE: city of rancho cordova grant application and endorsement form

Hello Ms. Agee,

In reviewing the application you submitted to the Elk Grove Unified School District, the schools of interest are in the Folsom Cordova School District; Kinney High School, Cordova High School and Folsom Cordova Adult Education.

Sincerely,

Ludi Avalos
Sr. Executive Assistant to
Christopher Hoffman, Superintendent

Elk Grove Unified School District
9510 Elk Grove-Florin Rd | Elk Grove, CA 95624
Phone: 916.686.7700 | Email: lavalos@egusd.net

From: Agee Fashion Institute [mailto:cagee@ageefashioninstitute.com]
Sent: Tuesday, March 7, 2017 4:01 PM
To: Superintendent@scusd.edu; Superintendent's Office Mailbox <suptoffice@egusd.net>; kgoldsmi@fcusd.org
Cc: 'Stacy Delaney' <sdelaney@cityofranchocordova.org>
Subject: city of rancho cordova grant application and endorsement form
Importance: High

only FCUSD locations are listed.

only FCUSD locations are listed

Please see the attached documents.

Best Regards,

Constance Agee
Executive Director, Founder
916-476-6092

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: PROJECT ADAM (Apparel Design and Manufacturing)
Name of Applicant: AGEE FASHION INSTITUTE **Applicant's Title:** FOUNDER
Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☑ FOR PROFIT
Applicant's Phone: (916) 476-6092 **Applicant's E-mail:** cagee@ageefashioninstitute.com
Applicant's Mailing Address: 11275 SUNRISE Gold Cir. Ste A, Rancho Cordova CA.

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☒

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-9-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): Doesnt match our educational goals

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Kelly Goldsmith

From: Agee Fashion Institute <cagee@ageefashioninstitute.com>
Sent: Tuesday, March 07, 2017 4:01 PM
To: Superintendent@scusd.edu; Suptoffice@egusd.net; Kelly Goldsmith
Cc: 'Stacy Delaney'
Subject: city of rancho cordova grant application and endorsement form
Attachments: Grant Application_CITY OF RANCHO CORDOVA.pdf; Program Matrix_City of Rancho Grant.pdf; supt.pdf

Importance: High

Please see the attached documents.

Best Regards,

Constance Agee
Executive Director, Founder
916-476-6092

www.ageefashioninstitute.com
www.ageeapparelgroup.org
www.afi-pa.com

a fresh take
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

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Project/Program Name: PROJECT ADAM (Apparel Design and Manufacturing)

Name of Applicant: AGEE FASHION INSTITUTE **Applicant's Title:** FOUNDER

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☑ For Profit

Applicant's Phone: (916) 476-6092 **Applicant's E-mail:** cagee@ageefashioninstitute.com

Applicant's Mailing Address: 11275 Sunrise Gold Cir. Ste A, Rancho Cordova CA.

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: José Banda

Superintendent's Signature: JBanda

Date: 3/8/17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Gail Ferguson <Gail-Ferguson@scusd.edu>
Sent: Thursday, March 09, 2017 5:21 PM
To: Stacy Delaney
Subject: RE: Endorsement Given (Project A.D.A.M., 916 Ink, Art Ark)

Per Mr. Banda's assistant, Martina Gomez, please mark endorsement given. Thank you.

From: Stacy Delaney [mailto:sdelaney@cityofranchocordova.org]
Sent: Wednesday, March 8, 2017 7:42 PM
To: Gail Ferguson <Gail-Ferguson@scusd.edu>
Subject: Endorsement Given (Project A.D.A.M., 916 Ink, Art Ark)

I just want to confirm that the three that Superintendent Banda signed today were all intended to be that his endorsement was given? The box wasn't checked either way, so I just want to clarify before I mark it with an "x" on his behalf.

Regards,

Stacy

Stacy Delaney, CAP-OM
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)
www.cityofranchocordova

a fresh take.
RANCHO CORDOVA
CALIFORNIA

A

Stacy Delaney

From: Gail Ferguson <Gail-Ferguson@scusd.edu>
Sent: Wednesday, March 08, 2017 4:53 PM
To: Stacy Delaney
Cc: Martina Gomez
Subject: FW: SuperC7270
Attachments: 0464_001.pdf

Project A.D.A.M.

Hi Stacey,

Please see attached information signed by Superintendent Banda.

From: scusd-scanned-doc@scusd.edu [mailto:scusd-scanned-doc@scusd.edu]
Sent: Wednesday, March 8, 2017 1:41 PM
To: Gail Ferguson <Gail-Ferguson@scusd.edu>
Subject: SuperC7270

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 07, 2017 8:50 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#9

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/07/2017 8:50 PM
Response #: 8
Submitter ID: 1412
IP address: 207.166.54.110
Time to complete: 34 min. , 1 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Coaches for Kids by S.T.O.R.M.

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   The Coaches for Kids Project is specially designed to help schools promote a positive school culture free of bullying, where kids are excited be in school, and at-risk students are supported in achieving specific behavioral targets. Studies have shown that an increased focus on kindness in schools lead to a host of benefits for students including improved self-esteem, less stress, better concentration, and fewer incidents of bullying. The Coaches for Kids project was designed by the S.T.O.R.M. (Special Team of Role Models) Program in order to complement both the Cool to Be Kind Campaign in the Folsom Cordova District and the existing STORM program at Sunrise Elementary School.

   There are 2 primary components to the proposed project. The 1st component, known as Recess Coaches, is designed to complement the school's existing PBIS (Positive Behavior Interventions & Supports) systems. School staff and the coach together will create a list of students at each grade level who are in need of Tier 2 intervention. During both recess and lunch the coach will serve as a mentor to the selected students. The coach will aid at-risk students to problem-solve, to negotiate conflict, and encourage them to focus on kindness through positive reinforcement.

   The 2nd component is an after-school enrichment program and has been developed to help students achieve and maintain a strong balance between mind and body. Through a series of exciting missions, students are educated about and motivated to exercise, eat healthy, and build positive character traits. The program effectively inspires students both working within existing ASES programs, and as a standalone after-school program (such as the existing program Sunrise Elementary).

   These are the schools within the city of Rancho Cordova that can most benefit from the program and with whom we are in contact.

   1. Robert J. McGarvey Elementary (EGUSD)
   2. Sunrise Elementary (EGUSD)

3. Cordova Gardens Elementary (FCUSD)
4. Cordova Meadows Elementary (FCUSD)
5. Cordova Villa Elementary (FCUSD)
6. Peter J. Shields Elementary (FCUSD)
7. Rancho Cordova Elementary (FCUSD)
8. White Rock Elementary (FCUSD)
9. Williamson Elementary (FCUSD)

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
The S.T.O.R.M. (Special Team of Role Models) Program will work with individual school sites, and will be responsible for the delivery of the project.

A key tenant of the philosophy of the S.T.O.R.M. Program is that each and every child is capable of being a role model. To that end, we currently work in 20 different schools in the Sacramento region and in a variety of programs all aimed at inspiring students to be the best versions of themselves, a.k.a. Role Models.

For more information on the organization please visit www.stormprogram.com

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
The goals for the Coaches for Kids Project are as follows

1) To serve all students enrolled in ASES during after-school hours at each of the selected schools.

2) To serve at minimum 10 students per school site as part of the Recess Coach program.

3) To improve student knowledge of fitness, nutrition, and familiarity with the 6 STORM Character Promises (Kindness, Integrity, Perseverance, Self-Control, Responsibility, and Action) as measured by Pre and Post Surveys.

4) To receive high marks on student satisfaction surveys at the end of the year.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $192,950
Estimated Breakdown of Project Expenditures:
In order to service, all nine selected schools with both the Recess Coaches component and the After-School Enrichment component will require $192,950. However, as we continue to explore the viability of a partnership with each school site, that total may be adjusted if it is determined that a partnership with particular school(s) is not viable for the 2017-2018 school year.

To provide skilled, top-quality coaches to serve students and schools, STORM charges an hourly rate of $125, accounting for only the hours worked during recesses, lunches, and sessions taught during after-school hours.

To view a full breakdown of projects costs, please see the attached document entitled "Coaches for Kids Project Cost Breakdown"

Matching Funds (including any in-kind contributions): $81,250
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
At this time, this request is for a single year that being the 2017 – 2018 school year. Close collaboration and strong

communication with school staff has always been a top priority for STORM to ensure we are meeting the unique needs of our school sites. For that reason, during the course of the year STORM will be closely working with each individual school to evaluate the value and effectiveness of the program, along with opportunities for growth for the 2018-2019 school year and beyond.

Total Community Enhancement Funds Requested:	$111,700
Is this a multi-year request? If yes, number of years:	No

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
The seven schools within FCUSD will receive a 30 week program beginning between August 28th 2017 and September 11th, 2017, depending upon the time needed for schools to identify their at-risk Tier 2 Intervention students.

As the 2 schools within EGUSD will both be on a year-round schedule, we seek to provide them with a 40 week program beginning between July 31st 2017 and August 21st 2017, again depending upon the time needed for schools to identify their at-risk Tier 2 Intervention students.

Projects in all schools will conclude at the end of the school year; however they will be evaluated both internally by STORM and by school staff as to their effectiveness and for growth opportunities for the 2018-2019 school year and beyond.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Please see selected elementary schools in above project description section
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Elk Grove Unified School District
[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Sim Ribakoff
Title	STORM Coach
Phone Number	(916) 541-3242
Email Address	sribakoff@stormprogram.com
Mailing Address	8880 Cal Center Dr, Suite 400, Sacramento, CA 95826

11. **Type of Applicant**

(o) Other

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Ron Robinson
Title	C.E.O. of S.T.O.R.M. Program
Phone Number	(916) 361-6095
Email Address	rrobinson@stormprogram.com
Mailing Address	8880 Cal Center Dr, Suite 400, Sacramento, CA 95826

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here	Coaches for Kids Project Cost Breakdown.pdf
Attach here	
Attach here	

Thank you,
Rancho Cordova

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Coaches for Kids Project Cost Breakdown

In order to service, all nine selected schools with both the Recess Coaches component and the After-School Enrichment component will require $192,950. However, as we continue to explore the viability of a partnership with each school site, that total may be adjusted if it is determined that a partnership with particular school(s) is not viable for the 2017-2018 school year.

Estimated Breakdown of Project Expenditures:

To provide skilled, top-quality coaches to serve students and schools, STORM charges an hourly rate of $125, accounting for only the hours worked during recesses, lunches, and sessions taught during after-school hours.

RECESS COACHES COSTS

The recess hours served estimates at each school site were created based on the recess and lunch schedule for each school during the current school year.

School	Recess Coaches Hours Served Per Week	Number of Weeks Served	Total Cost Per Site
Sunrise	3.66	40	$18,300
McGarvey	3.5	40	$17,500
Rancho Cordova	3.33	30	$12,487
Cordova Villa	3	30	$11,250
Cordova Gardens	1.5	30	$5,625
Cordova Meadows	2.75	30	$10,312
Williamson	3	30	$11,250
Peter J. Shields	3.66	30	$13,725
White Rock	3	30	$11,250
		Total	**$111,700**

AFTER-SCHOOL ENRICHMENT COSTS

Coaches will hold 1 hour after-school enrichment sessions for up to 25 students at a time. Hence, the estimates of the After-School Enrichment hours served were created by considering the number of 25-student sessions needed to serve all students enrolled in ASES programs. STORM currently runs a standalone after-school program at Sunrise elementary and is in communication with the leadership team at McGarvey to build such a program at McGarvey for the 2017-2018 school year.

School	2016-2017 ASES Enrollment	After-School Enrichment hours served	Number of Weeks Served	Total Cost Per Site
Sunrise	N/A	1	40	$5,000
McGarvey	N/A	1	40	$5,000
Rancho Cordova	71	3	30	$11,250
Cordova Villa	83	3	30	$11,250
Cordova Gardens	40	2	30	$7,500
Cordova Meadows	79	3	30	$11,250
Williamson	80	3	30	$11,250
Peter J. Shields	35	2	30	$7,500
White Rock	83	3	30	$11,250
			Total	**$81,250**

SUMMARY OF COSTS

Below is a summary of all costs per school site for the Coaches for Kids Project.

School	Recess Coaches Costs	After-School Enrichment Costs	Total Cost Per Site
Sunrise	$18,300	$5,000	$23,300
McGarvey	$17,500	$5,000	$22,500
Rancho Cordova	$12,487	$11,250	$23,737
Cordova Villa	$11,250	$11,250	$22,500
Cordova Gardens	$5,625	$7,500	$13,125
Cordova Meadows	$10,312	$11,250	$21,562
Williamson	$11,250	$11,250	$22,500
Peter J. Shields	$13,725	$7,500	$21,225
White Rock	$11,250	$11,250	$22,500
Total	**$111,700**	**$81,250**	**$192,950**

Matching Funds (including any in-kind contributions):

STORM will be reaching out to each of the 7 schools within FCUSD along with their associated ASES programs to generate the funds needed to operate the after-school enrichment programs. Sunrise Elementary already has an existing agreement with STORM to run a 1 session per week after-school enrichment program, and STORM will be working with the leadership team at McGarvey to create a similar agreement. Therefore, the $81,250 in costs for the after-school enrichment program will be generated outside of the Measure H grant.

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

At this time, funds are only being requested for 2017-2018 school year.

Total Community Enhancement Funds Requested:

To initiate the Coaches for Kids Project for the 2017 – 2018 school year, the S.T.O.R.M. Program is requesting a sum of **$111,700 from the Measure H Community Enhancement Fund**.

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Coaches for Kids by S.T.O.R.M.

Name of Applicant: Sim Ribakoff **Applicant's Title:** STORM Coach

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☒

Applicant's Phone: (916) 541-3242 **Applicant's Email:** sribakoff@stormprogram.com

Applicant's Mailing Address: 8880 Cal Center Dr., Suite 400, Sacramento, CA 95826

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Chris Hoffman

Superintendent's Signature: See attached e-mail

Date: 3/15/17

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Stacy Delaney
Sent: Wednesday, March 15, 2017 5:37 PM
To: 'Pamela Sherman in Superintendent's Office'
Cc: choffman@egusd.net
Subject: RE: Recap of Applications/Endorsement Forms Received (as of March 10)

Thank you for your call at 5:26 p.m. today confirming that Superintendent Hoffman endorsed the S.T.O.R.M. program for both Robert J. McGarvey Elementary School and Sunrise Elementary School.

Regards,

Stacy

Stacy Delaney, CAP-OM
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)
www.cityofranchocordova

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RANCHO CORDOVA
CALIFORNIA

From: Pamela Sherman in Superintendent's Office [mailto:psherman@egusd.net]
Sent: Wednesday, March 15, 2017 3:20 PM
To: Stacy Delaney
Subject: RE: Recap of Applications/Endorsement Forms Received (as of March 10)

Thank you Stacy! I will get back to you as soon as possible.

Pam

From: Stacy Delaney [mailto:sdelaney@cityofranchocordova.org]
Sent: Wednesday, March 15, 2017 3:19 PM
To: Pamela Sherman in Superintendent's Office
Subject: FW: Recap of Applications/Endorsement Forms Received (as of March 10)

Pam,

I haven't received the endorsement back on this one yet and today is the deadline. Chris can either give his endorsement or withhold it.

Regards,

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Coaches for Kids by S.T.O.R.M.

Name of Applicant: S.T.O.R.M. Program **Applicant's Title:** _____

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☑

Applicant's Phone: (916) 541-3242 **Applicant's Email:** sribakoff@stormprogram.com

Applicant's Mailing Address: 8880 Cal Center Dr, Suite 400, Sacramento, CA 95826

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐ FCUSD ASES program is partnered w/ Play Makers

Endorsement Withheld ☑

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-9-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): This is a for-profit LLC

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 08, 2017 11:56 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/08/2017 11:56 AM
Response #: 9
Submitter ID: 1414
IP address: 96.86.130.14
Time to complete: 34 min. , 50 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Neil Orchard Senior Center Fitness Course

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   This project includes 1) the construction of a new outdoor senior fitness course and 2) the improvement of existing walking trails throughout Lincoln Village Park. Lincoln Village is home to the Cordova Recreation & Park District's only Senior Center. The existing asphalt walkways in Lincoln Village Park are in disrepair and do not meet current accessibility requirements. The Senior Center patrons do not feel safe walking on the park's existing trails. The Center estimates approximately 80 patrons use the Center each day, almost 2500 people per month. Many of those members come to participate in active adult fitness courses offered by the Park District. The fitness class registrations usually meet quota and over the past two years have served close to 1,000 patrons. As demonstrated by attached support letters and petitions, the Senior Advisory Board and Center patrons wish to see improvements to the Center that allow them to engage with the outdoors and enjoy a more active lifestyle.

   The project address several elements of Community Enhancement Fund criteria such as restoring community pride to Lincoln Village, promoting sports to improve residents' quality of life, improving public safety by bringing the park within current code compliance, and encouraging civic engagement through public recreation.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.

   Cordova Recreation and Park District was formed in 1958 to provide parks and recreation services to the residents of the Rancho Cordova area. The functions of the District are to develop and monitor the budget, carry out the policies of the Board, and oversee the daily operations of the District. The Cordova Recreation and Park District has a qualified staff to administer and manage any funds received through the Measure H program for this project. Over the past 56 years the District has applied for, received, and administered a variety of State and Federal funds including Prop 40, Recreational Trails Program, Land Water Conservation Fund, and Community Development Block Grants.

   District staff has prior experience managing construction projects. Park Planner Cristina James designed, bid, and oversaw the construction of three Proposition 40 funded projects during her tenure with the County of Santa Cruz Parks Department. This

work also included providing project documentation and reports to the State of California Office of Grants and Local Services. In 2010, Cristina James also successfully applied for Stewardship Council funding for a playground build project. She managed these grant and construction contracts and coordinated all aspects of the project. In 2007-2008 Ms. James served as project manager for a $1.4 Million Senior and Arts Center renovation for the City of Folsom. Community Development Block Grant Funds were used for portions of this project which required ensuring compliance with federal regulations. Park Planning Manager, Laura Taylor, oversaw the construction of Forest Park, a Land Water Conservation Fund Project, while serving the City of St. George, Utah. In 2015, the District was awarded a $39,500 grant from California American Water to replace turf at Salmon Falls Park. The project was completed a month ahead of schedule with in-house labor.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

With new pathways and a fitness course the Center will be able to create new safe programming that is not possible with the current state of the pathways. One way to measure the success of this project is by being able to add new programming using the new safe pathways and equipment. By adding new programming, the Center will be able to increase participation and bring the traditional indoor programming outside that will be appealing for all age groups. A second demonstration of measurable success will be to quantify and compare before project and after project participation numbers at the Senior Center.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $135,576

Estimated Breakdown of Project Expenditures:

Please see attached cost estimate.

Matching Funds (including any in-kind contributions): $51,450

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

N/A

Total Community Enhancement Funds Requested: $84,126

Is this a multi-year request? If yes, number of years: No.

If you answered yes above, describe your sustainability plan:

N/A

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

May 2017 Application Approved
June 2017 Construction Documents
July 2017 Agreement Routing
August 2017 Permit Submittal
September/Oct 2017 Bidding
October/Nov. 2017 Construction
Nov./Dec. 2017 Grand Opening

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 3480 Routier Road, Sacramento, CA 95827

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

   Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Cristina James
Title	Park Planner
Phone Number	(916) 842-3312
Email Address	CJames@CRPD.com
Mailing Address	2729 Prospect Park Drive, Ste. 230 Rancho Cordova, CA 95670

11. **Type of Applicant**

    (o) Public Agency

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Patrick Larkin
Title	District Administrator
Phone Number	(916) 842-3300
Email Address	plarkin@crpd.com
Mailing Address	2729 Prospect Park Drive, Ste. 230 Rancho Cordova, CA 95670

13. **Type of Signatory**

    (o) Public Agency

14. **Additional Supporting Documents**

Attach here	CostEstimate_LV.pdf
Attach here	Signatures.pdf
Attach here	FitnessCourseInfo.pdf

Thank you,
Rancho Cordova

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Community Enhancement Grant Application				
Neil Orchard Senior Center Fitness Course and Trail Improvements				
Project Budget				
Item Description	**Unit**	**Quantity**	**Price per Unit**	**TOTAL**
Temp Fence	LS	1	$ 1,800.00	$ 1,800.00
SWPPP	LS	1	$ 1,000.00	$ 1,000.00
Fabric	SF	3000	$ 0.20	$ 600.00
Wood Fibar	CY	111	$ 48.00	$ 5,328.00
Drainage	LS	1	$ 1,500.00	$ 1,500.00
Equipment	LS	1	$ 20,000.00	$ 20,000.00
Permits	LS	1	$ 2,000.00	$ 2,000.00
Trail Improvements	SF	4500	$ 8.50	$ 38,250.00
Equipment Install	LS	1	$ 6,000.00	$ 6,000.00
Subtotal Hard Costs				**$ 76,478.00**
Contingency		10%	$ 7,647.80	
In-Kind Labor Contribution				
Environmental/Labor Compliance	LS	1	$ 3,500.00	$ 3,500.00
Planning Manager	1	40	$ 130.00	$ 5,200.00
Project Manager	1	300	$ 95.00	$ 28,500.00
Construction Inspector	1	150	$ 95.00	$ 14,250.00
TOTAL MATCH				**$ 51,450.00**
TOTAL REQUEST				**$ 84,125.80**

Cordova
Recreation & Park District
Neil Orchard Senior Activities Center

We, the participants of the Neil Orchard Senior Center Active Adult Fitness Classes, strongly support the 2017 Community Development Block Grant Application for a fitness course and trail improvements at Lincoln Village Park.

Karen Baker
Doris Condos
Julie Wacroe
Marianne Pouder
Joanette Galloway
Carmen Buettner
Pat Tayo
Carla Fernandes
Suzanne Hall
Mary De La Cruz
Phyllis Hunter
Marion Steed
Mary Kodani
CAROL ROSALA
Mary Jane Motta
Kathy Blankenship
Beverly Dunn
Donna Scott
Masae Corlett
Janie Garcia
Jari Berry

Pauline Conaway
Edith J. Beatty
Sally Durst
Val Underwood
Eileen Andersen
Roxanne Schaefer
Albert
Nancy Washington
Ann A. Hall
Ella Lopez
Peter Mawson
Luis Crawford
Joan M. Wolff
Venita O'Connor
Mayumi Morgan
Terry Clinton
Adam Batten
Wally Silvey
Robert Mackey
Mary T. Mao
Chin Mei Mao
Kay McCullough
Julie O'Neill

Cordova
Recreation & Park District
Neil Orchard Senior Activities Center

We, the participants of the Neil Orchard Senior Center Active Adult Fitness Classes, strongly support the 2017 Community Development Block Grant Application for a fitness course and trail improvements at Lincoln Village Park.

Dave Hall
Linda Howell
Rose Wilson
Betty Di Regolo
Robinson
Frank Grace
Jerry Moll
Beta Douglas
Delores Howard
Betty Davis
Lorraine J. Dillaghan
Ed N Arney
Elsie Sherman
Vesta Cudworth
Linda Jones
Mary L. Records
Don Records
Palma Dougherty
Teresa Soto
William Wells
Margot Wells
Steven Sommer
Leona Ford
Richard Pacelli
Joy Rich
Hazel Peregrina
S Brooks
Maurine Humphreys
Minnie Conner
Don M. Jenolsing
Herb Lindsey
Dorothy Slade
Valorie Peters
P. Ryan
Barbara Jean Larson
Jeannie Turner
Madge Burkholder
Joyce N. Clark
Marion Reed
Trish Moss
Elizabeth Ogus
Kent S
Jennie Lisle
Lynda Bonnar
Sharon Wellman

Cordova
Recreation & Park District
Neil Orchard Senior Activities Center

We, the participants of the Neil Orchard Senior Center Active Adult Fitness Classes, strongly support the 2017 Community Development Block Grant Application for a fitness course and trail improvements at Lincoln Village Park.

Chun-Nieng Naich
Geilan Tappozada
Barbara Liberitz Vick
Janet Clemmensen
Shirley Hadfelder
Philip Lutz
Virginia Thurston
Barbara Desrosiers
Dorothy Caputi
Carol Matson
Diana Sasson
Gini Roberts
Betty O. Digiso
Patricia Kent
Anna L. Wilburn
Kay Ketchum
Donna Bonnegen
Joan Boyer
Rochelle Jauch
Virginia Davis
Jo Ann Williams
Benita Siegel
Peter Poole
Phyllis Turner
Lorlaughlin Tampe
Patricia Rose
Shirley Orton
William Perry
Jan Mahard
Jean Musick
Bob Musick
Steve Lund
Dorothy Deroucier
Sandra Anderson
Sylvia S. Smith
Barbara Terlaak
Jennifer Del Doue
Thomas Hill
Kim Y Chin
[illegible]
R. Domanowich
Diane Tuaf
Jeanette Leonard
Velma [illegible]
Carol Rudolph
Helen Simchick

Cordova
Recreation & Park District
Neil Orchard Senior Activities Center

We, the participants of the Neil Orchard Senior Center Active Adult Fitness Classes, strongly support the 2017 Community Development Block Grant Application for a fitness course and trail improvements at Lincoln Village Park.

Jacqueline Letteer
Dorothy Kolafa
Orlando Bagshaw
Elizabeth Vennick
Shirley Jordan
Janie Alexander
Jo Ann Henderson
Craig Thurston
Richard McCloy
Marlene Reed
Bernice Ingram
Kathy Soza

Greenfields Outdoor Fitness

Promoting Wellness & Fighting Obesity One Community at a Time.

CA-RANCHO CORDOVA-LINCOLN VILLAGE SENIOR CENTER-V2
PROPOSED OUTDOOR FITNESS ZONE

Greenfields Outdoor Fitness

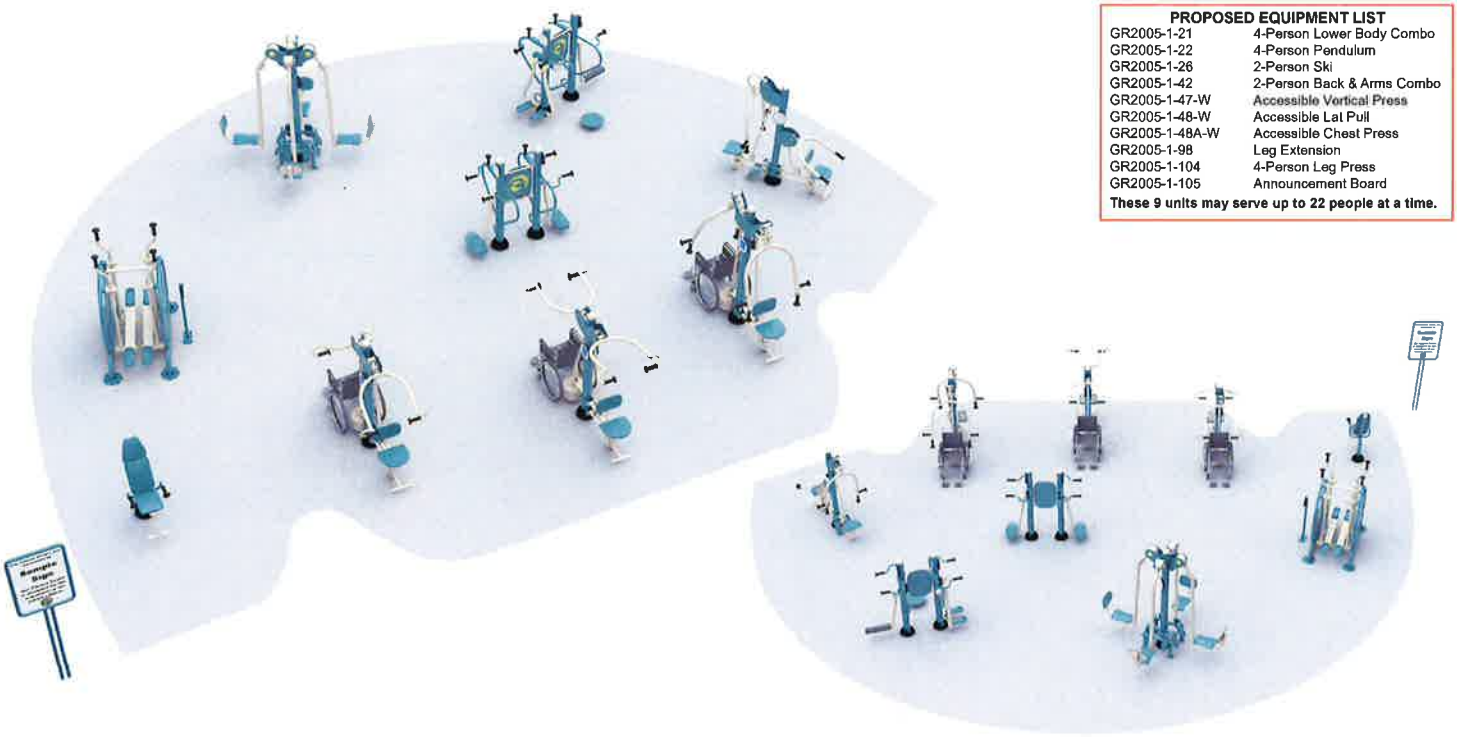
Promoting Wellness & Fighting Obesity One Community at a Time.

CA-RANCHO CORDOVA-LINCOLN VILLAGE SENIOR CENTER-V2
PROPOSED OUTDOOR FITNESS ZONE

PROPOSED EQUIPMENT LIST

GR2005-1-21	4-Person Lower Body Combo
GR2005-1-22	4-Person Pendulum
GR2005-1-26	2-Person Ski
GR2005-1-42	2-Person Back & Arms Combo
GR2005-1-47-W	Accessible Vertical Press
GR2005-1-48-W	Accessible Lat Pull
GR2005-1-48A-W	Accessible Chest Press
GR2005-1-98	Leg Extension
GR2005-1-104	4-Person Leg Press
GR2005-1-105	Announcement Board

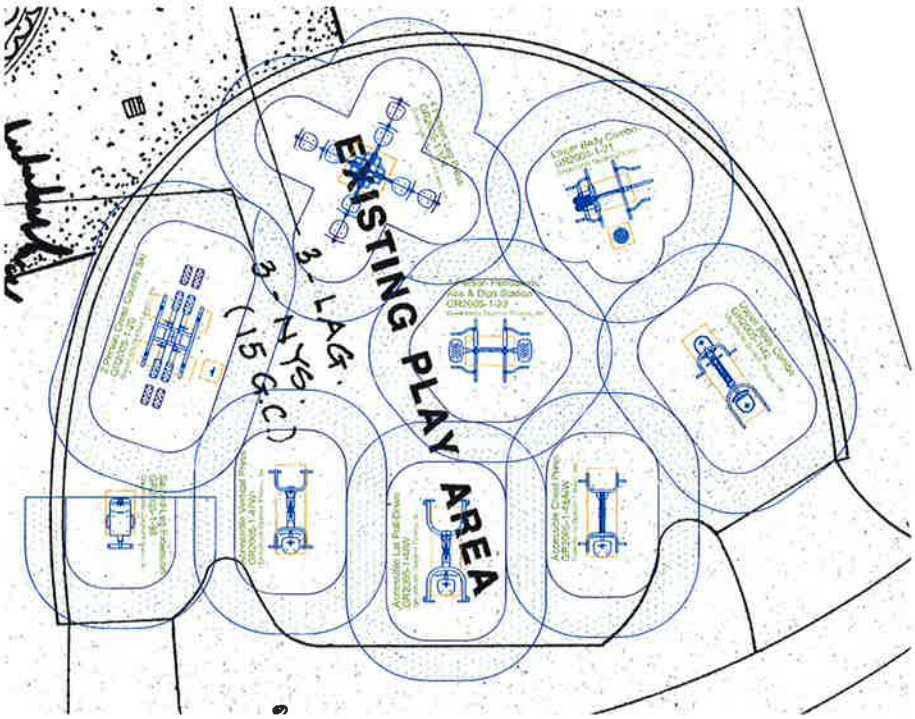
These 9 units may serve up to 22 people at a time.



Greenfields Outdoor Fitness

Promoting Wellness & Fighting Obesity One Community at a Time.

CA-RANCHO CORDOVA-LINCOLN VILLAGE SENIOR CENTER-V2
PROPOSED OUTDOOR FITNESS ZONE



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GR2005-1-98	Leg Extension
GR2005-1-104	4-Person Leg Press
GR2005-1-105	Announcement Board

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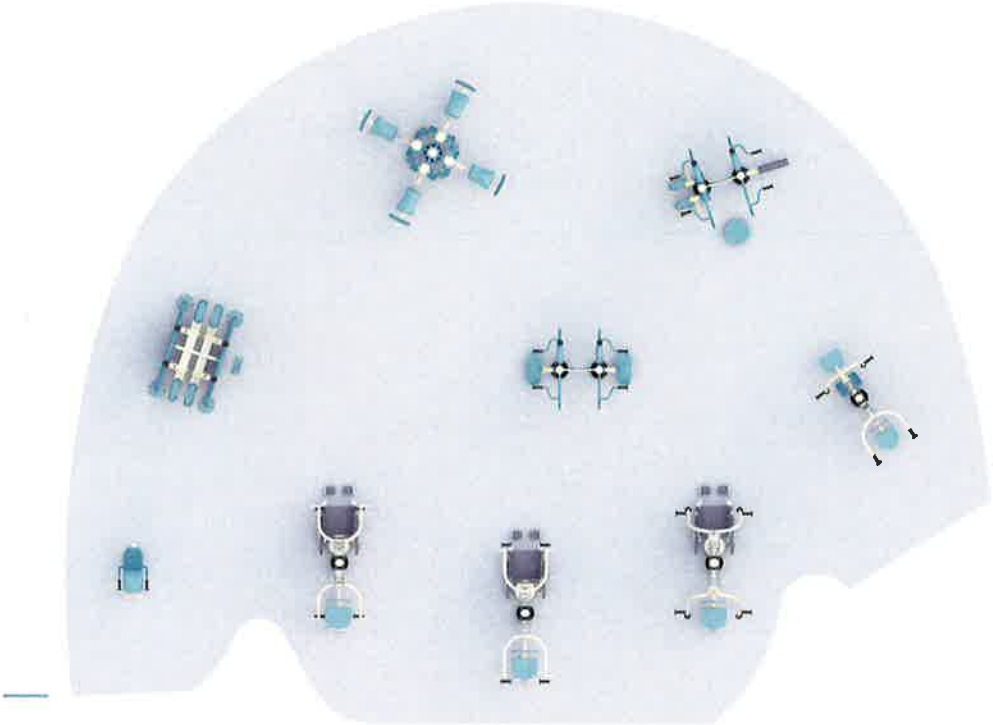
PROPOSED OUTDOOR FITNESS ZONE



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GR2005-1-42	2-Person Back & Arms Combo
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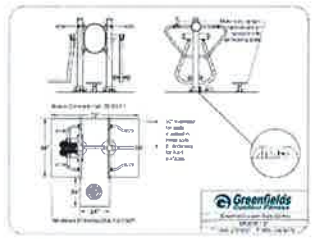
GR2005-1-48A-W	Accessible Chest Press
GR2005-1-98	Leg Extension
GR2005-1-104	4-Person Leg Press
GR2005-1-105	Announcement Board

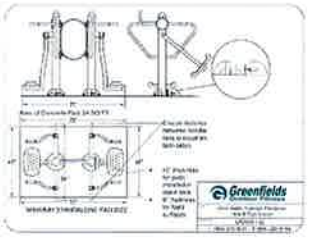
These 9 units may serve up to 22 people at a time.

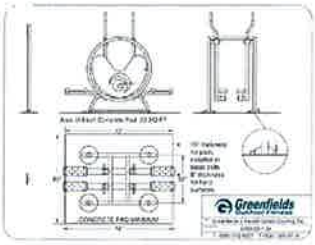
Greenfields Outdoor Fitness

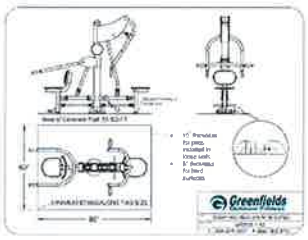
Promoting Wellness & Fighting Obesity One Community at a Time.

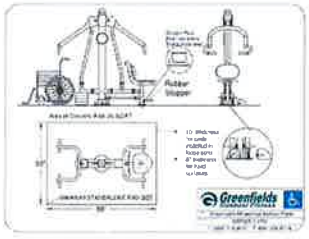
CA-RANCHO CORDOVA-LINCOLN VILLAGE SENIOR CENTER-V2
PROPOSED OUTDOOR FITNESS ZONE

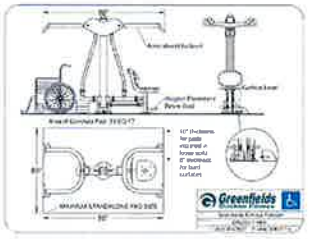








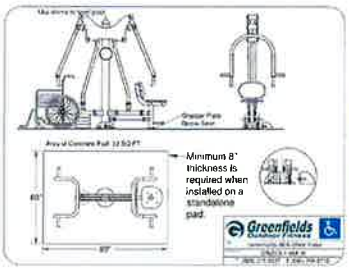


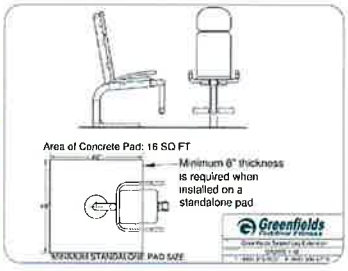


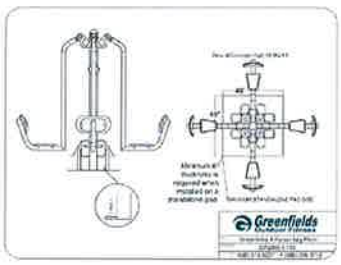
Greenfields Outdoor Fitness

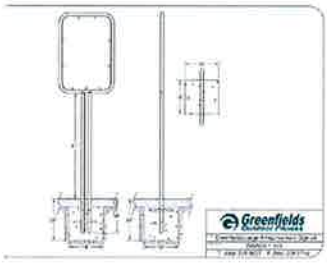
Promoting Wellness & Fighting Obesity One Community at a Time.

CA-RANCHO CORDOVA-LINCOLN VILLAGE SENIOR CENTER-V2
PROPOSED OUTDOOR FITNESS ZONE









Stacy Delaney

From: Cristina James <cjames@crpd.com>
Sent: Wednesday, March 08, 2017 2:07 PM
To: Stacy Delaney
Subject: Additional Attachments for Neil Orchard Senior Center Application to Community Enhancement
Attachments: Photos.pdf; SupportLtr.pdf

Stacy,

If possible, we'd like to add these attachments to the application for the Neil Orchard Senior Center Fitness Course application to the Community Enhancement Fund.

Thank you,
Cristina James, Park Planner
California Landscape Architect #5241
Cordova Recreation & Park District
2729 Prospect Park Drive Ste. 230
Rancho Cordova, CA 95670
(916) 842-3312

The project will address paving problems at the entrance to the Senior Center and Park.

The fitness course will fit into an existing open area surrounded by a 6" curb.

City of Rancho Cordova
Community Enhancement
Cordova Rec & Park District
Neil Orchard Senior Center
Trail Improvements
and Fitness Course
March 2017

The project will address paving problems along the existing park trails.

The Neil Orchard Senior Center is the only public Senior Center in the City of Rancho Cordova. Its programs, lunches, and events serve a population of 11,000 seniors.

An illustrative of the future fitness course

Equipment is designed to accommodate people of all ability levels

City of Rancho Cordova
Community Enhancement
Cordova Rec & Park District
Neil Orchard Senior Center
Trail Improvements
and Fitness Course
March 2017

Cordova Senior Activities Center
Advisory Board Est. 1978

Ms. Stacy Delany
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670

February 16, 2017

Ms. Delany,

We are writing to enthusiastically support the application for the Lincoln Village Senior Fitness Course and Trail Improvements. Our Board and members have been asking for these kinds of improvements and amenities at the Lincoln Village Senior Center for years. The Community Enhancement Fund now gives us an opportunity to see these dreams realized. We are in the process of trying to secure an NRPA grant to establish a Walk with Ease program at the Senior Center. This proposed project would work in tandem with the Walk with Ease program and encourage the almost 2,500 visitors per month to participate in beneficial exercise. We believe this project will increase use of the Senior Center and enrich the lives of our members.

The Mission of the Senior Advisory Board is to support, educate, and assist our seniors in all aspects of their lives. We feel this project is a great example of partnership between the Senior Advisory Board, the Cordova Rec & Park District, and the City of Rancho Cordova. We hope you will give it your consideration.

Sincerely,

Julie O'Neill

Vice President, Senior Advisory Board

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 08, 2017 2:04 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#11

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/08/2017 2:04 PM
Response #: 10
Submitter ID: 1415
IP address: 96.86.130.14
Time to complete: 10 min. , 48 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Sacramento Valley Live Steamers Irrigation Project

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
The proposed scope of work includes the completion of construction documents and the construction of a new irrigation system on the Sacramento Valley Steamers Railroad Site at Hagan Community Park.
The project was awarded Community Enhancement Funding last year. The design team of Mark Thomas & Company was hired to prepare a Master Plan and construction documents for the project through 30% drawings. All parties, the City of Rancho Cordova, Cordova Recreation & Park District, and ourselves (SVLS) worked together over the past year to come up with a plan with which everyone could agree. The project team has also consulted with the County of Sacramento to get their approval of this plan. The project addresses several elements of Community Enhancement Fund criteria such as restoring community pride to the Live Steamers site, promoting culture to improve residents' quality of life, and encouraging civic engagement through partnerships.

3. **Project Team**

List individuals or organizations responsible for the development and delivery of the project.
The project applicant: Sacramento Valley Live Steamers is a family organization dedicated to preserving the lore and history of American steam railroading with a scale fully functioning steam engine and a railroad for children and adults alike to ride on and enjoy. We were started in 1965 and began construction in 1973. We offer public rides 16 weekends throughout the year include the following special events:
Our Partner: Cordova Recreation and Park District was formed in 1958 to provide parks and recreation services to the residents of the Rancho Cordova area. The functions of the District are to develop and monitor the budget, carry out the policies of the Board, and oversee the daily operations of the District. The Cordova Recreation and Park District has a qualified staff to administer and manage any funds received through the Measure H program for this project. Over the past 56 years the District has applied for, received, and administered a variety of State and Federal funds including Prop 40, Recreational Trails Program, Land Water Conservation Fund, and Community Development Block Grants.
District staff has prior experience managing construction projects. Park Planner Cristina James designed, bid, and oversaw the

construction of three Proposition 40 funded projects during her tenure with the County of Santa Cruz Parks Department. This work also included providing project documentation and reports to the State of California Office of Grants and Local Services. In 2010, Cristina James also successfully applied for Stewardship Council funding for a playground build project. She managed these grant and construction contracts and coordinated all aspects of the project. In 2007-2008 Ms. James served as project manager for a $1.4 Million Senior and Arts Center renovation for the City of Folsom. Community Development Block Grant Funds were used for portions of this project which required ensuring compliance with federal regulations. Park Planning Manager, Laura Taylor, oversaw the construction of Forest Park, a Land Water Conservation Fund Project, while serving the City of St. George, Utah. In 2015, the District was awarded a $39,500 grant from California American Water to replace turf at Salmon Falls Park. The project was completed a month ahead of schedule with in-house labor.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goals for this project are to 1) increase water conservation and reduce inefficiency 2) reduce the time our volunteers have to put into maintaining the irrigation system and increase the time we spend on railroad construction and membership promotion.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $201,713
Estimated Breakdown of Project Expenditures:
Construction and Design: $141,713
In-Kind Project Management/Inspection/Admin: $60,000

Please see attached cost estimate for break down of requested amount.
Matching Funds (including any in-kind contributions): $60,000
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
N/A
Total Community Enhancement Funds Requested: $141,713
Is this a multi-year request? If yes, number of years: No.
If you answered yes above, describe your sustainability plan:
N/A

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Application Approved: May 2017
Construction Documents: June 2017
Agreement Routing: July 2017
Permits: August 2017
Bidding: September 2017
Construction: Sept./Oct. 2017
Grand Opening: November 2017

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 2197 Chase Drive, Rancho Cordova, CA 95670
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project

addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

   Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Dennis Gramith
Title	Vice President
Phone Number	(916) 988-7884
Email Address	vicepresident@svlsrm.org
Mailing Address	Sacramento Valley Live Steamers Railroad Museum Inc., P.O. Box 273, Rancho Cordova, CA 95741

11. **Type of Applicant**

    (o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Dennis Gramith
Title	Vice President
Phone Number	(916) 988-7884
Email Address	vicepresident@svlsrm.org
Mailing Address	Sacramento Valley Live Steamers Railroad Museum Inc., P.O. Box 273, Rancho Cordova, CA 95741

13. **Type of Signatory**

    (o) Non-Profit

14. **Additional Supporting Documents**

Attach here	CRPDLetter.pdf
Attach here	CostEstimate.pdf
Attach here	SVLSMasterPlan.pdf

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Cordova
Recreation & Park District

Ms. Stacy Delaney
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670

March 7, 2017

Ms. Delaney,

We are writing to offer our full support of the Community Enhancement Grant application from the Sacramento Valley Live Steamers (SVLS) for irrigation improvements at Hagan Community Park. After City Council approved the funding for the irrigation project last year, our staff worked with SVLS, Mark Thomas & Company, and City of Rancho Cordova staff to coordinate master plan and conceptual irrigation plan efforts on this site. The District also reached out to County staff to ensure that the project would comply with their environmental requirements as this parcel is within the American River Master Plan. Our District Board of Directors has been regularly updated on and supports this work. The Community Enhancement Fund application requesting final construction documentation and construction funding will give the Sacramento Valley Live Steamers an opportunity to see its dreams realized. The project will conserve water and allow the volunteers of the SVLS group to reduce their irrigation maintenance time at the site. This will give the group more time to work on the trains and grow their historic organization.

The project serves as an example of what can be accomplished when non-profits and governmental agencies work together for the benefit of the greater community. We hope you will give it your consideration.

Sincerely,

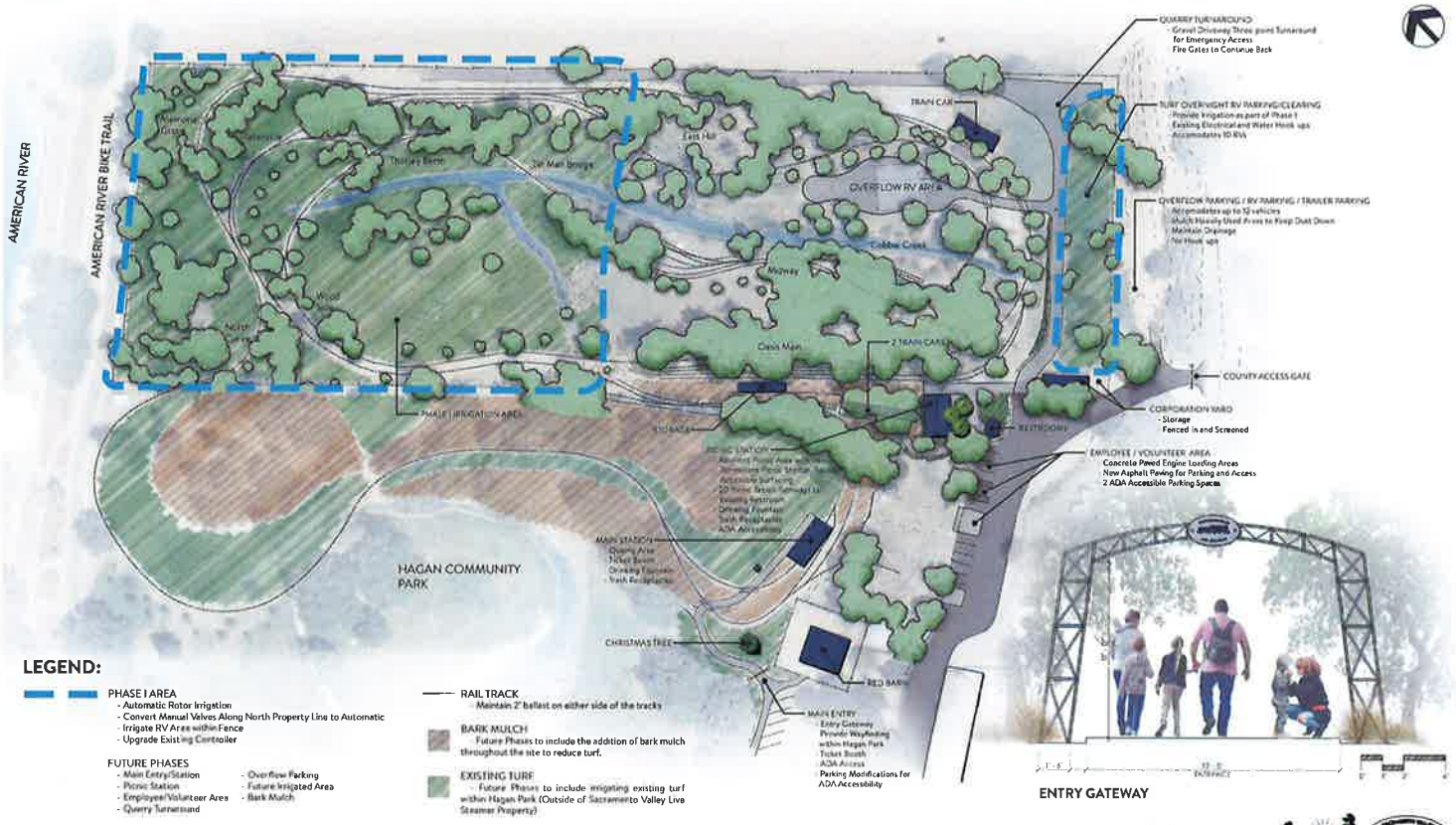
Patrick Larkin
District Administrator
Cordova Recreation & Park District

Estimate of Probable Construction Costs
SACRAMENTO VALLEY LIVE STEAMERS
prepared on: February 28, 2017

This estimate has been developed for the purpose of establishing an anticipated project construction budget. The items, amounts, quantities, and related information provided are based on MTCo's judgment at this level of document preparation and is offered only as reference data. MTCo has no control over construction quantities, costs and related factors affecting costs, and advises the client that significant variation may occur between this estimate of probable construction costs and actual construction prices.

Item #	Description	Qty	Unit	Cost	Item Total	Subtotal
PHASE ONE - IRRIGATION COMPLETION						
A	Project Start-up					
1.	Bonding and mobilization	Allow	1.5%	$1,473.75	$1,473.75	
2.	Construction staking	Allow	LS	$1,000.00	$1,000.00	
3.	SWPPP Measures	1	LS	$500.00	$500.00	
						$2,973.75
B	Irrigation					
1.	Adjust existing irrigation	1	LS	$500.00	$500.00	
2.	Power to manual valves	1	LS	$750.00	$750.00	
3.	Rotor irrigation (valves, laterals, heads)	95,000	SF	$1.00	$95,000.00	
4.	Controller Adjustments	1	LS	$1,000.00	$1,000.00	
						$97,250.00
C	Maintenance					
	Final Irrigation Adjustments	1	LS	$1,000.00	$1,000.00	
						$1,000.00
	Subtotal					**$101,223.75**
D	Contingencies/Administration Fees					
1.	Cost estimate contingency	Allow	20.0%	$20,244.75	$20,244.75	
2.	Construction contingency	Allow	5.0%	$5,061.19	$5,061.19	
3.	City / District Administration (Environmental Review a	Allow	5.0%	$5,061.19	$5,061.19	
4.	Design and Engineering	Allow	10.0%	$10,122.38	$10,122.38	
						$40,489.50
TOTAL ESTIMATED CONSTRUCTION COST						$141,713.25

MASTER PLAN



SACRAMENTO VALLEY LIVE STEAMERS

MARCH 3, 2017

Stacy Delaney

From: webmaster@cityofranchocordova.org
ent: Thursday, March 09, 2017 11:35 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#12

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/09/2017 11:34 AM
Response #: 11
Submitter ID: 1418
IP address: 50.255.236.125
Time to complete: 12 min. , 22 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Folsom Cordova School Garden Program

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   The purpose of this project is to provide support, technical assistance, training and expertise to the City of Rancho Cordova and the Folsom Cordova Unified School District in order to implement a comprehensive and coordinated school garden program in target schools throughout the district. The project team will deepen the support and training for the 4 pilot schools selected in 2016/17 (White Rock, AM Winn, Peter J. Shields, and Cordova Meadows elementary schools), and add Mills Middle School as a fifth pilot site. Project team will provide training and support for these schools to implement garden based curriculum; increase the number of classes/students participating in garden activities; strengthen the leadership team at each campus; help develop district guidelines and agreements that facilitate garden learning and support garden coordinators. Project team will provide group trainings at the American River Ranch and at the annual Garden Symposium for teacher teams from other schools in receipt of garden build funding. Trainings will also be conducted at the school sites for five pilot schools. FCUSD school classes will attend field trips at Soil Born Farms to strengthen their understanding of garden based education. Project team will develop a mechanism for school sites to fund a garden coordinator and provide training and support. Finally, project team will increase collaboration with Cordova High School's Ag and Culinary Arts Academies to further develop the educational and career pipeline.

   This project will benefit the Rancho Cordova community on many levels that meet Measure H guidelines. A comprehensive school garden program integrates experiential learning in the garden with academic and common core standards. Using hands on activities greatly enhances and supports a child's academic education and social emotional learning. Successful and sustainable school garden programs depend on collaboration between teachers, students, educators, parents, business and community members. The program not only provides exposure to and education about healthy food, environmental stewardship and community transformation using school gardens, but inspires and motivates students and families to grow, prepare, and eat healthy food. The project fosters an environment at school, home and in the community that supports healthy eating and physical activity. By coordinating and linking elementary to middle school and high school, the school garden program also offers education and career pathways in environmental, agricultural, and food service industries.

3. **Project Team**

List individuals or organizations responsible for the development and delivery of the project.
Shannon Hardwicke, Soil Born Farms' School Gardens Manager, will be responsible for overall management of the project, coordinating efforts with the City of Rancho, FCUSD, and individual schools. The project team also includes Alyssa Kassner, Youth Education Coordinator, Gao Ly Yang and Jennifer Brownfield, Youth Education Assistants; and Nick Anicich, Neighborhood Manager who will implement all aspects of the project, including field trips, training, technical assistance, and support.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
Increased capacity of FCUSD to implement school garden programs as measured by systems, policies, guidelines and agreements within the district that facilitate the building and use of gardens as a learning tool; support for implementation of Growing Together curriculum; and a system for funding and supporting garden education coordinators.
2. Increased capacity of schools to implement best practice school garden programs measured by increased number of classes/students getting into the garden; number of teachers implementing garden based curriculum; strong school site leadership teams of teachers, parents, community members; increased number of teachers who attend trainings at Soil Born Farms; number of classes attending field trips at Soil Born Farms; and schools with defined goals and objectives for garden education.
3. Increased student exposure to agriculture, environmental stewardship, and healthy food services classes and careers as measured by a pipeline of interconnected programs at the elementary, middle and high school level; high school students who become interns in Soil Born Farms' cooking and farming programs and mentors to elementary/middle school students

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: 54375
Estimated Breakdown of Project Expenditures:
- Project Team Wages, Benefits and Taxes: $29750
- Garden Instruction Supplies: $2500
- Garden Intern Stipends: $2000

Matching Funds (including any in-kind contributions): 20125
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
This request is for one year but establishing a comprehensive and sustainable school garden program throughout the district is a multiple year project.
Total Community Enhancement Funds Requested: 34250
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Support from the City and District will be needed for ongoing training and technical assistance and, if desired, expansion of school gardens in the district. We will also work with the District to facilitate consistent funding to help support garden coordinators either through university interns or AmeriCorps partnerships. In addition, it may be possible to receive support from other sources of grant funds and fees.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
The requested funds will support one year of project implementation starting

June 2017- July 2018.
– Digging In Teacher training- July 2017
– School site team meetings – Summer 2017
– School Garden Harvest Workday – August/September 2017
– Continued Educator Training – Fall 2017
– School Garden Symposium- February 2018
– Mills Middle School garden implementation- Jan 2018
– Garden Coordinator funding, training and support – Jan 2018
– Teacher support – ongoing
– Field trips at Soil Born Farms- ongoing
– Ag Academy and Culinary Academy student interns at Soil Born Farms– July 2018

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: The project would take place at the American River Ranch 2140 Chase Drive, Rancho Cordova, CA 95670 and multiple school sites.

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[×] Folsom Cordova Unified School District
[X] Sacramento City Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Shawn Harrison
Title	CEO
Phone Number	(916) 718-3563
Email Address	sharrison@soilborn.org
Mailing Address	PO Box 661175, Sacramento CA 95866

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Shawn Harrison
Title	CEO
Phone Number	(916) 718-3563
Email Address	sharrison@soilborn.org
Mailing Address	PO Box 661175 Sacramento CA 95866

13. **Type of Signatory**

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

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RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Folsom Cordova School Garden Program

Name of Applicant: Shawn Harrison / Soil Born Farms **Applicant's Title:** CEO

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916 718 3563 **Applicant's Email:** sharrison@soilborn.org

Applicant's Mailing Address: Po Box 661175 Sacramento CA 95866

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-9-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): Great partner!

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

a fresh take
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: Soil Born Farms school garden program

Name of Applicant: Shawn Harrison/Soil Born Farms **Applicant's Title:** CEO

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-718-3563 **Applicant's Email:** sharrison@soilborn.org

Applicant's Mailing Address: PO Box 161175 Sacramento Ca. 95816

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Olga L. Simms

Superintendent's Signature: Olga L. Simms

Date: 3/15/17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application b at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 09, 2017 4:57 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/09/2017 4:56 PM
Response #: 12
Submitter ID: 1421
IP address: 108.204.254.161
Time to complete: 45 min. , 17 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. New R C Community Center/City Library/ DMV Office/ Historical Society Display

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   From the time Rancho Cordova first became a City, members of our community have talked about having a central city Library as well as a central Community Center and DMV Office, all near a Light Rail Station, so ALL OUR COMMUNITY CITIZENS have ACCESS, including our Seniors. The COST and lack of a GRAND VISION by the city has ALWAYS held us back. We now have passed Measure (H) as a Community and what better way to bring our Beloved City together, than a true CITY CENTER. I , as well as others, would like to see it happen, while I'm still here to enjoy it! To cut Time and COST, I'm proposing that the city purchase or lease the former Kohl's shopping building. It is no longer in use, AND it has a central location NEAR A LIGHT RAIL STATION. All these will fit into this one building. The building already has a large parking area, all the needed Utilities and it is near a Light Rail Station. I will be the Project Officer for the GRANT and will coordinate the project with all parties, including the City. I estimate we will need approximately $500.000.00 to get started and it may take up to 5 years to complete, GOD WILLING! Thanks for your consideration. Jerald Drobesh former owner/ operator of The Farmhouse/ Daycare Preschool and Rainbow Pyramid Publishers Mar 9, 2017

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Jerald Drobesh Project Manager, Senior Citizen of Rancho Cordova

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   The goal is to make Rancho Cordova the BEST LITTLE CITY IN THE NATION and BRING THE COMMUNITY TOGETHER, with one doable project, at the LOWEST COST!

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $500.000.00 first year
Estimated Breakdown of Project Expenditures:
$400.000.00 to secure the Building and $100.000.00 for the cost for remodeling plans plus $1.00 for my services
Matching Funds (including any in-kind contributions): $1.00 from me
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
$500.000.00 per year for 5 years.
Total Community Enhancement Funds Requested: $500.000.00 for this year
Is this a multi-year request? If yes, number of years: Yes 5 years
If you answered yes above, describe your sustainability plan:
With the help of GOD, the City, the community, and my family, this VISION WILL HAPPEN.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
This project will start as soon as funding is granted and the city approves my plans. Future plans is based on funding!

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Former KOHL'S Bldg, city center
(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Jerald Drobesh
Title	Project Manager
Phone Number	(916) 202-4985
Email Address	drobesh@sbcglobal.net
Mailing Address	417 royal crest circle R C 95670

11. **Type of Applicant**

(o) Individual

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Jerald Drobesh
Title	Project Manager
Phone Number	(916) 202-4985
Email Address	drobesh@sbcglobal.net
Mailing Address	417 Royal Crest Circle R C 95670

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Friday, March 10, 2017 1:13 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/10/2017 1:13 PM
Response #: 13
Submitter ID: 1424
IP address: 130.86.149.116
Time to complete: 29 min. , 29 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Cordova High School Cheer

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Cordova High School's Cheerleading Program has never went to competition and is looking to be a full competing sport. In order to properly train for competitions the cheerleading team is asking for funding in order to buy cheerleading mats and bring the Universal Cheerleading Association (UCA) to Cordova HS to host a home camp that focuses on stunting, tumbling, and competition choreography. Buying the professional cheerleading mats is directly connected to the quality of life criteria since it improves the safety of stunting with the cheerleaders. Buying mats reaches the sports criteria which promotes safe physical fitness and going to competition reaches the sports criteria by enhancing the participation in sporting activities.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Roni Bean, the head coach of the cheerleading program at Cordova HS, is directly responsible for the delivery of the project. Roni will schedule profession training with the Universal Cheerleading Association's cheerleaders who will help develop and deliver great results.

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   Our long term goal is to compete in 2-3 cheerleading competitions in Winter 2017 and to increase the safety and level of our stunting.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

   Total Project Cost: $12,252

Estimated Breakdown of Project Expenditures:
Cheerleading Mats Estimated at $5000.
Home Camp Estimated at $7252. (Based on the size of 2016-17 cheerleading program containing 37 cheerleaders).

Matching Funds (including any in-kind contributions): 0

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
N/A

Total Community Enhancement Funds Requested: $10,000

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Anticipated Start Date: 6/1/2017
Anticipated Date to Receive Profession Mats: 8/1/2017
Anticipated Home Camp Date: 11/15/2017
Anticipated Competition Season: 12/2017-3/2018
Anticipated Completion Date: 4/1/2018

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 2239 Chase Drive
(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Roni Bean
Title	Head Cheer Coach
Phone Number	(916) 385-6304
Email Address	chscheerteam16@gmail.com
Mailing Address	1701 59th ave Sacramento, CA 95822

11. **Type of Applicant**

(o) Individual

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Rhonda Crawford
Title	Chief Financial Officer and CBO
Phone Number	(916) 294-9000 ext. 104200
Email Address	rcrawfor@fcusd.org
Mailing Address	1965 Birkmont Dr. Rancho Cordova, CA 95741

13. Type of Signatory

(o) Public Agency

14. Additional Supporting Documents

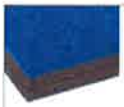
Attach here	EZ FLEX CHEER MATS.pdf
Attach here	SUBTOTAL FOR EXFLEX MATS.pdf
Attach here	UCA_HomeCamp_Flyer_2017.pdf

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

CARPET BONDED FOAM ROLLS - 6' X 42' X 1-3/8"

(http://www.ezflexmats.com/store/image/cache/data/store_cg_201R_blue_large-800x600.jpg)



(http://www.ezflexmats.com/store/image/cache/data/Ca
800x600.jpg)

(5/5) 5 reviews | Write a review

Ships within: 2-3 Weeks
Model #: 201R
Manufacturer: EZ Flex (http://www.ezflexmats.com/store/index.php?route=product/manufacturer/product&manufacturer_id=11)

Carpet Color: Red

Quantity: 7

Add to Wish List
Add to Compare

Like G+1

ADD TO CART

Description **Specification** **Reviews (5)** **Related (14)**

EZ Flex Carpet Bonded Foam mats, for cheerleading and gymnastics, are made from our soft, durable 26 oz. needle punch carpet and lightweight crossed-link polyethylene sports foam. All EZ Flex mats include our flexible rolling system for fast, easy setup and storage.

- Sparkle Flex is currently available in Black only
- Sparkling fibers built right into the carpet
- Tough 26 oz. needle-point carpet
- Indestructible flame-laminated bond
- Includes one roll of 4" hook fastener per seam
- Three Year Limited Warranty

One roll of 4" hook fastener is included per seam (total number of carpet rolls minus one)
Note: Carpet color shades may vary slightly between orders.
If using mats for rock climbing walls, please contact a sales representative before ordering.

Looking for more information? View our Cheer Mats (/cheerleading/) or Gymnastics Mats (/gymnastics/) pages.
Prefer not to order online? Request a Quote (http://www.ezflexmats.com/cheerleading/quote/) or Contact a Salesperson (http://www.ezflexmats.com/contact_us).

Tags: gymnastics (http://www.ezflexmats.com/store/index.php?route=product/search&filter_tag=gymnastics), carpet bonded foam (http://www.ezflexmats.com/store/index.php?route=product/search&filter_tag=carpet bonded foam), cheerleading (http://www.ezflexmats.com/store/index.php?route=product/search&filter_tag=cheerleading), carpet (http://www.ezflexmats.com/store/index.php?route=product/search&filter_tag=carpet),

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ROUTE=ACCOUNT/ACCOUNT)
CHECKOUT (http://www.ezflexmats.com/store/index.php?route=common/home) »
(HTTPS://WWW.EZFLEXMATS.COM/STORE/INDEX.PHP?route=checkout/cart)
ROUTE=CHECKOUT/CHECKOUT)

Shopping Cart
7 ITEM(S) - $4,340.00

SHOPPING CART

Image	Product Name	Model	Quantity
(http://www.ezflexmats.com/store/index.php?route=product/product&product_id=51)	Carpet Bonded Foam Rolls - 6' x 42' x 1-3/8" (http://www.ezflexmats.com/store/index.php?route=product/product&product_id=51) - Carpet Color: Red	201RRD	7 (http://www.ezflexmats.com/store/index.route=checkout/cart&remove=51:YToxOntpOjlyNztzOjM6I

What would you like to do next?

Choose if you have a discount code or would like to estimate your delivery cost.

○ Use Coupon Code

○ ~~Estimate Shipping & Taxes~~ This order requires freight shipment. Please proceed to Checkout page to calculate freight.

Sub-Total: $4,340.00
Total: $4,340.00

Checkout (https://www.ezflexmats.com/store/index.php?route=checkout/checkout)

Continue Shopping (http://www.ezflexmats.com/store/index.php?route=common/home)

Store Support

Contact Us (/contact_us/)
Shipping & Returns (/store/index.php?route=information/information&information_id=6)
Freight Delivery Terms (/store/index.php?route=information/information&information_id=8)
Site Map (/sitemap/)
Privacy Policy (/privacy/)

Home Mats

Wrestling Mats (/store/index.php?route=product/category&path=59)
Martial Arts Mats (/store/index.php?route=product/category&path=61)
Gymnastics Mats (/store/index.php?route=product/category&path=60)
Fitness Mats (/store/index.php?route=product/product&path=67&product_id=98)

Store Categories

Mat Specials (/store/index.php?route=product/category&path=62)
Carpet Bonded Foam (/store/index.php?route=product/category&path=64)
Accessories (/store/index.php?route=product/category&path=63)

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Facebook (https://www.facebook.com/EZFlexMats)
Twitter (https://twitter.com/EZFlex_Mats)

BBB. ACCREDITED BUSINESS (//www.bbb.org/fort-worth/business-reviews/sporting-goods-retail/ez-flex-llc-in-richland-hls-tx-235972482/#bbbonlineclick)
Click for Review

HOME CAMPS

We bring the best of UCA home to your school or location!

UCA Tailors Our Instruction to Your Team's Skill Level. Choose the Camp that Fits You Best!

1. TRADITIONAL

Master fundamentals and team building skills. Learn Game Planning, Safety Training, Partner Stunts, Private Coaching, Dances and more.

2. STUNT

Focus on Partner Stunts, Transitions, Pyramids, Safety Training and Spotting. Limited availability. You may request your favorite instructor, but don't wait— their schedule fills up quickly!

3. BUILD YOUR OWN

Focus on fundamentals and skills important to you. Choose from Game Time Planning, Safety Training, Partner Stunts, Private Coaching, Dances and more!

CALL FOR EVEN MORE!

UCA will work with you to meet the unique needs of your team!

1.888.CHEERUCA

Call your UCA State Director for even more options to customize the material taught at your Home Camp. Look on the back cover for contact information and start planning your camp today!

Great Value and No Hidden Costs or Extra Charges!

Once you have registered for camp, UCA will take care of the rest! We pay for our staff's travel, lodging and meal expenses so you only pay for your squads' camp participation.

Home Camp TRADITIONAL Prices

CAMP	PARTICIPANTS	PARTICIPANTS
	10 or more ($ per participant)	*Under 10 ($ per squad)**
2-DAY	$152	$1520
3-DAY	$184	$1840
4-DAY	$234	$2340

Home Camp Stunt & Build Your Own Prices

CAMP	PARTICIPANTS	PARTICIPANTS
	10 or more ($ per participant)	*Under 10 ($ per squad)**
2-DAY	$162	$1620
3-DAY	$194	$1940
4-DAY	$244	$2440

** Squads with less than 10 will be charged a flat rate per squad.*

Receive the same GREAT UCA BENEFITS:

Personal Attention

- A 1– to–15 staff to camper ratio ensures quality instruction
- Concentration on individual and team improvement
- Boost confidence and build leaders while having fun in a smaller setting!

Game Ready

- Ignite team spirit and get fans on their feet with UCA's Game Day program
- A great way to enhance an established program or develop a new one!

All-American Selections

Squads can qualify to participate in international travel, holiday parades and events, and bowl games. Share it with family and enjoy a truly unforgettable experience!

More for Advisors! *(Total value $115!)* $55 tuition gets you:

- Safety & stunt progression instruction
- UCA's 2017 Summer Camp Bonus Material
- UCA Coaches' Manual
- UCA Game Day Playbook
- UCA Coach Tote

JESSICA CHATTO
UCA N. CA & N. NV State Director
800.864.4153 | jchatto@varsity.com

UCA.VARSITY.COM | 1.888.243.3782

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

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Project/Program Name: Cordova High School Cheer

Name of Applicant: Roni Bean **Applicant's Title:** Head Cheer Coach

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916 385-6304 **Applicant's Email:** chscheerteam16@gmail.com

Applicant's Mailing Address: 1720 59th ave Sac, CA 95824

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒ Sports/Youth

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-13-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Friday, March 10, 2017 3:10 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/10/2017 3:09 PM
Response #: 14
Submitter ID: 1425
IP address: 73.151.190.203
Time to complete: 12 min. , 50 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. The Art of Yoga Project

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The Art of Yoga Project (AYP) sends specially-trained yoga teachers and creative arts educators into schools to teach mindfulness based practices. AYP provides programming with highly structured activities that teach pro-social skills, anger-management and emotional regulation techniques, and healthy alternatives to self-destructive behavior. We incorporate mindfulness- based practices that give students a foundational shift in their thinking, ultimately affecting short and long-term decision-making and behaviors.

The cornerstone of The Art of Yoga Project is our proprietary Yoga and Creative Arts Curriculum. The curriculum combines health education, character development, yoga, meditation and creative arts. Using the tools taught, the students begin to identify the issues that cause them to make poor choices, manage their anger and impulses, and develop a productive outlet for their emotions and dreams. Sessions begin with a rigorous, strengthening yoga practice and continue with a creative art or writing activity. Throughout class, trained facilitators lead discussions on themes such as: taking responsibility, knowing ourselves, managing our emotions, growing healthy relationships.

With this application, AYP respectfully requests support, to deliver yoga and creative arts curriculum to students in Rancho Cordova Mitchell Middle School a Title I Program Improvement recipient. (Federal Intervention Program - provides financial assistance to local schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.) Rancho Cordova

Mitchell Middle School is requesting a total of 3 yoga enrichment classes for 2017-2018 school year.
AYP Site: Mitchell Middle School, Rancho Cordova
Classes Per Week: 3
Yoga Class 1 (Group 1 girls/ 15-20 students) Wednesdays (Rotational weekly Period (1, 3, 5, 7)
Yoga Class 2 (Group 2 girls /15-20 students) Wednesdays (Rotational weekly Period (3, 5, 7, 1)

Yoga Class 3 (Group 1 boys/ 15-20 students) Thursdays (Rotational weekly Period (1, 2, 3, 4, 5)

3. **Project Team**

List individuals or organizations responsible for the development and delivery of the project.
The Art of Yoga Project – Mitchell Middle School, Rancho Cordova
AYP Site Director and Lead Yoga Teacher - Christina Martin RYT, PRYT
2-3 Additional Yoga Teachers

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
The Art of Yoga Project presents a unique opportunity to provide intervention programing to students in Rancho Cordova; whose marginalization puts them at risk of incarceration, substance abuse and other negative outcomes. Essential components of this program include:

1) To help the students learn self-awareness, self-respect and self-control so that they can ultimately make better choices for themselves.
2) To give the students practical tools so they can effect change.
3) To offer a system for teaching youth the tenets of non-violence, integrity, mindfulness, truthfulness, self-discipline and contentment.
4) To build unity, community, and tolerance between peers.
5) To teach the students healthy forms of self-expression as alternatives to self-destructive behaviors.
6) To give the students the opportunity to heal past traumas.
7) To give the students a life-long discipline for well-being, accountability and joy through movement.

Outcomes: Students referred/identified by Mitchell Middle School who are most in-need of intervention services will engage in AYP's Yoga and Creative Arts Curriculum during the academic year 2017-2018.

Three classes will be offered weekly: 2 classes for female students and 1 class for male students.

Goals: Students will self-report using tools for emotional regulation outside of class, an improvement in interpersonal skills and pro-social behavior, and will have more self-awareness and self-respect.

AYP uses surveys to measure the student satisfaction with and improvements as a result of participating in the Yoga and Creative Arts Curriculum. Data are collected, compiled, and analyzed under the direction and guidance of our evaluation team. AYP will conduct a survey to assess the results of our programs to meet the stated goals.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $25,900.00
Estimated Breakdown of Project Expenditures:
The direct service cost of implementing The Art of Yoga Project in Rancho Cordova for 2017-2018 is $25,900. This projection is based on the costs for current AYP classes in other counties.

Total project cost: $ 25,900

Class 1: Girls Group 1, 28 Classes x 325.00 Per Class (Includes creative arts) = $9,100
Class 2: Girls Group 2, 28 Classes x 325.00 Per Class (Includes creative art) = $9,100
Class 3: Boys Group 1, 28 Classes x $275 per class= $7,700

Your support will fund program costs which include: yoga and art supplies for each student we serve in Rancho Cordova; Site Director, Yoga Teacher and Art Educators; teaching materials/ curriculum outlines; in-service "trauma based" training for all personal who have direct contact with the students within our program.
Matching Funds 0
(including any in-kind

contributions):
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
N/A

Total Community Enhancement Funds Requested:	$25,900.00
Is this a multi-year request? If yes, number of years:	NO

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Start Date Sep 1, 2017— May 18th 2018

Tentative Schedule:
Yoga Class 1 (Group 1 girls/ 15-20 students) Wednesdays (Rotational weekly Period (1, 3, 5, 7)
Yoga Class 2 (Group 2 girls /15-20 students) Wednesdays (Rotational weekly Period (3, 5, 7, 1)
Yoga Class 3 (Group 1 boys/ 15-20 students) Thursdays (Rotational weekly Period (1, 2, 3, 4, 5)

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Mitchell Middle School Rancho Cordova
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Christina Martin
Title	Site Director, The Art of Yoga Project
Phone Number	(408) 334-4401
Email Address	christina@theartofyogaproject.org
Mailing Address	555 Bryant St. #232 Palo Alto CA 94301

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding**

agreement.

First and Last Name	Lisa Pedersen
Title	Executive Director, The Art of Yoga Project
Phone Number	(650) 924-9222
Email Address	lisa@theartofyogaproject.org
Mailing Address	555 Bryant St. #232 Palo Alto CA 94301

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

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a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: The Art of Yoga Project

Name of Applicant: Christina Martin **Applicant's Title:** Site Director

Individual ☐ Public Agency ☑ Non-Profit ☐ Other ☐

Applicant's Phone: 408 334-4401 **Applicant's Email:** Christina@theartofyogaproject.org

Applicant's Mailing Address: 555 Bryant St. #232 Palo Alto CA 94301

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-13-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): Program went well @ Mitchell – reduced fights between girls, expanding to boys

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Sunday, March 12, 2017 4:41 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/12/2017 4:41 PM
Response #: 15
Submitter ID: 1427
IP address: 108.201.86.110
Time to complete: 46 min. , 16 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Ankur Arts, Culture, History and Language Program

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Founded in 2008, Ankur is a Non-Profit organization that promotes Indian culture through community service and socio-cultural events. We run regular Bengali (an Indian Language) School imparting education to all interested Children and Youth. Along with language, kids are also taught music, art, poetry and dance. The school runs throughout the year (every alternate Sunday).

Ankur also organize various cultural events each year, within the city limits of Rancho Cordova, which draw hundreds of families. These are:

1)Basant Panchami: One day event, wherein New Year is welcomed with reverence to Festival of Knowledge symbolizing education arts, and culture. The event was held on February 4 at the Cordova Community Center. Next year, it will be on January 20, 2018. Attached PDF file has our coverage in Grapevine Independent News.

2)Holi (festival of color): The colorful festival bridges the social gap and renews sweet relationships. On this day, people hug and wish each other love, joy and happiness. The event is celebrated during Spring time. Everyone is invited and welcomed.

3)Sharadotsav: A three day festival that celebrates the arrival of Autumn. We organize various dances, dramas, songs and other cultural programs. Everyone is invited and welcomed.

3. **Project Team**

List individuals or organizations responsible for the development and delivery of the project.

Ankur consist of 4 Board Members as follows:
Jeet Poddar: President
Abhishek Bhattacharyya: Vice President
Abhijit Kr. Roy: Treasurer
Koel Roy: Secretary
Apart from them there are 3 Community Council Members, and 11 Executive Committee Members.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Goal 1: Have a proper venue, location for language learning school. Due to funding constraints, we hold the school at member's home on a round robin basis. Due to a lack of an identified location, the group faces challenges related to student enrollment, attendance, and showing up to the correct address. Through this grant, we aim to have an identified rental location for running our school, which will support the growth and development of children and youth. For more details please go through the attached file 'Ankur School Data.pdf'

Goal 2: Procure necessary musical instruments. Due to funding constraints, Ankur has been asking member's to bring their own equipment for everyone's usage. Resistance has been met among members in sharing their personal instruments with others (specially kids of age 4-13 years). This gets more challenging whenever an instrument is damaged. Through this grant, we aim to have some basic musical instrument for our school.

Goal 3: Hold cultural events and festivals (e.g. Holi, Basant Panchami, Volunteer Appreciation and Sharadotsav) for promoting culture, history and tradition. All these events will be held within the City of Rancho Cordova and will support the community by bringing visitors from through-out Northern CA. This will generate revenue for the city as well as enhance Community Pride. Please see the attached file 'Newspaper Coverage.pdf' for the Grapevine Independent news paper.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $33,780

Estimated Breakdown of Project Expenditures:

School expense: $8,760. This includes space rental and light snacks for students. Details attached as PDF (Cost Details and In Kind Volunteer Hours Calculation) file.

Musical Instruments: $3,140. Details in attached PDF file. Competitive quotes were taken from Amazon.com

Holi (Festival of Color): $1,150. Details attached as PDF (Cost Details and In Kind Volunteer Hours Calculation) file.

Volunteer Appreciation Day: $575. Details attached as PDF (Cost Details and In Kind Volunteer Hours Calculation) file.

Basant Panchami: $5,405. Details attached as PDF (Cost Details and In Kind Volunteer Hours Calculation) file.

Sharadotsav: $14,750. Details attached as PDF (Cost Details and In Kind Volunteer Hours Calculation) file.

Matching Funds (including any in-kind contributions): Total Matching Funds: $51,923.72. This includes $11,000 for member cash contribution and $40,923.72 in In-Kind contributions. Details attached as PDF (Cost Details and In Kind Volunteer Hours Calculation) file.

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

Not Applicable

Total Community Enhancement Funds Requested: $22,780. Details attached as PDF (Cost Details and In Kind Volunteer Hours Calculation) file.

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:

Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

School and Musical Instruments: As soon as funding is received, the musical instruments will be ordered. Equipment and materials will be made available each season for students at the school starting immediately upon receipt. The identified location for the language program will be reserved. The Bengali school will run throughout the calendar year.

Sharodotsav: 3 Day event in September 22,23, and 24 2017.
Basant Panchami: January 20, 2018
Holi-Festival of color: March 3, 2018
Member Appreciation Day: June 16, 2018.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: All planned events will happen within the city of Rancho Cordova

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Elk Grove Unified School District
[x] Folsom Cordova Unified School District
[x] Sacramento City Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Jeet Poddar
Title	President
Phone Number	(916) 705-0277
Email Address	jeetpoddar@yahoo.com
Mailing Address	11833 Loisdale Way, Rancho Cordova, CA - 95742

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Abhishek Bhattacharyya
Title	Vice President
Phone Number	(201) 724-0888
Email Address	abhishek.bhattacharyya@gmail.com
Mailing Address	2327 Pez Gallo Place, Rancho Cordova, CA - 95670

13. **Type of Signatory**

(o) Non-Profit

14. **Additional Supporting Documents**

Attach here	Cost Details and In Kind Volunteer Hours Calculation.pdf
Attach here	Ankur School Data.pdf
Attach here	Newspaper Coverage.pdf

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Ankur Arts, Culture, History and Language Program				
	School (Round the year)	Monthly	Months	Yearly
1	Space Rental @ $60/hr for 4 hours per class. 2 classes per month	$ 480.00	12	$ 5,760.00
2	Light Snacks @ $125 per class. 2 classes per month	$ 250.00	12	$ 3,000.00
	Sub total			***$ 8,760.00***
	Musical Instruments(One time cost)	Unit Cost	Quantity	One time total
1	Tabla	$ 200.00	2	$ 400.00
2	Harmonium	$ 320.00	2	$ 640.00
3	Piano Electronic	$ 800.00	1	$ 800.00
4	Viola	$ 150.00	2	$ 300.00
5	Keyboard	$ 150.00	2	$ 300.00
6	Cello	$ 200.00	2	$ 400.00
7	Violin	$ 150.00	2	$ 300.00
	Sub total			***$ 3,140.00***
	Holi (Half day event): Stone Creek Park Rancho Cordova	Unit Cost	Quantity	One time total
1	Rental charges for the Event facility	$ 300.00	1	$ 300.00
2	Purchase materials for the Event e.g. Colors, Water Balloons etc.	$ 250.00	1	$ 250.00
3	Event Setup (Decoration, Sound etc.)	$ 50.00	1	$ 50.00
4	Festive Lunch	$ 500.00	1	$ 500.00
5	Holi Celebrations with Kids, Adults	$ -	1	$ -
6	Event Cleanup	$ 50.00	1	$ 50.00
	Sub total			***$ 1,150.00***
	Volunteer Appreciation (Half day event): Hagan Park Rancho Cordova	Unit Cost	Quantity	One time total
1	Rental charges for the Event facility	$ 175.00	1	$ 175.00
2	Lunch	$ 400.00	1	$ 400.00
	Sub total			***$ 575.00***
	Basant Panchami (Whole day event): Hagan Community Center	Unit Cost	Quantity	One time total
1	Rental charges for the Event facility	$ 1,155.00	1	$ 1,155.00
2	Event Promotion (Flyers, Video, Photography, Website updates etc.)	$ 250.00	1	$ 250.00
3	Event Setup (Decoration, Sound, Lighting, etc.)	$ 250.00	1	$ 250.00
4	Festive Dinner	$ 1,000.00	1	$ 1,000.00
5	Cultural Program with Local Kids, Adults and External Artists	$ 1,000.00	1	$ 1,000.00
6	Storage Space Rentals and Delivery Logistics	$ 1,600.00	1	$ 1,600.00
7	Event Cleanup	$ 150.00	1	$ 150.00
	Sub total			***$ 5,405.00***
	Sharadotsav (Three day event)	Unit Cost	Quantity	One time total
1	Rental charges for the Event facility	$ 5,000.00	1	$ 5,000.00
2	Event Promotion (Flyers, Video, Photography, Website updates etc.)	$ 500.00	1	$ 500.00
3	Event Setup (Decoration, Sound, Lighting, etc.)	$ 1,000.00	1	$ 1,000.00
4	Festive Dinner	$ 3,000.00	1	$ 3,000.00
5	Cultural Program with Local Kids, Adults and External Artists	$ 5,000.00	1	$ 5,000.00
6	Event Cleanup	$ 250.00	1	$ 250.00
	Sub total			***$ 14,750.00***
	Total			**$ 33,780.00**
	Member contribution in Matching Funds			**$ 11,000.00**
	Total Community Enhancement Fund Requested			**$ 22,780.00**

Ankur Arts, Culture, History and Language Program							
	School (Round the year)	Number of Volunteers	Hours per class	Monthly	Yearly	National Value of Volunteer Time	Total (In Kind Contribution)
1	Volunteer Teachers	6	4	48	576	$23.56	$13,570.56
2	Set up and clean up volunteers	5	1	10	120	$23.56	$2,827.20
	Sub total				***696***	$23.56	**$16,397.76**
	Holi (Half day event)	Number of Volunteers	Hours per class		Yearly	National Value of Volunteer Time	Total (In Kind Contribution)
1	Volunteer for setup	25	2		50	$23.56	$1,178.00
2	Volunteer for Purchase materials for the Event	10	4		40	$23.56	$942.40
3	Volunteer for Event Setup (Decoration, Sound etc.)	4	2		8	$23.56	$188.48
4	Volunteer for Festive Lunch	10	2		20	$23.56	$471.20
6	Volunteer for Event Cleanup	10	2		20	$23.56	$471.20
	Sub total				***138***	$23.56	**$3,251.28**
	Volunteer Appreciation (Half day event)	Number of Volunteers	Hours per class		Yearly	National Value of Volunteer Time	Total (In Kind Contribution)
1	Volunteer for setup	20	2		40	$23.56	$942.40
2	Volunteer for Purchase materials for the Event (e.g. Supplies)	4	4		16	$23.56	$376.96
3	Volunteer for Event Setup (Sound etc.)	4	2		8	$23.56	$188.48
4	Volunteer for Lunch	5	2		10	$23.56	$235.60
5	Volunteer for Event Cleanup	4	2		8	$23.56	$188.48
	Sub total				***82***	$23.56	**$1,931.92**

	Community Service (Half day event)	Number of Volunteers	Hours per class		Yearly	National Value of Volunteer Time	Total (In Kind Contribution)
1	Volunteer for setup	20	4		80	$23.56	$1,884.80
2	Volunteer Coordination	4	4		16	$23.56	$376.96
	Sub total				***96***	$23.56	**$2,261.76**
	Basant Panchami (Whole day event)	**Number of Volunteers**	**Hours per class**		**Yearly**	**National Value of Volunteer Time**	**Total (In Kind Contribution)**
1	Volunteer for Event Promotion (Flyers, Video, Photography,etc.)	8	8		64	$23.56	$1,507.84
2	Volunteer for Event Setup (Decoration, Sound, Lighting, etc.)	12	4		48	$23.56	$1,130.88
3	Volunteer for Festive Dinner	10	2		20	$23.56	$471.20
4	Volunteer for Purchase materials for the Event (e.g. Supplies)	4	4		16	$23.56	$376.96
5	Volunteer for the Cultural Program	15	5		75	$23.56	$1,767.00
6	Volunteer Event Cleanup	12	2		24	$23.56	$565.44
	Sub total				***247***	$23.56	**$5,819.32**
	Sharadotsav (Three day event)	**Number of Volunteers**	**Hours per class**		**Yearly**	**National Value of Volunteer Time**	**Total (In Kind Contribution)**
1	Volunteer for Event Promotion (Flyers, Video, Photography,etc.)	16	8		128	$23.56	$3,015.68
2	Volunteer for Event Setup (Decoration, Sound, Lighting, etc.)	24	4		96	$23.56	$2,261.76
3	Volunteer for Festive Dinner	20	2		40	$23.56	$942.40
4	Volunteer for Purchase materials for the Event (e.g. Supplies)	4	4		16	$23.56	$376.96

5	Volunteer for the Cultural Program	30	5		150	$23.56	$3,534.00
6	Voluntter Event Cleanup	24	2		48	$23.56	$1,130.88
	Sub total				***478***	$23.56	**$11,261.68**
	Total Volunteer Hours				***1737***	$23.56	**$40,923.72**

Ankur School Details

Currently Ankur has 24 kids and 6 voluntary teachers enrolled. The school and the program are free for everyone. Apart from language, Children are taught in various cultural areas such as:

- Classical Dance
- Music
- Singing
- Arts (Drawing and Painting)
- Recitation
- Drama and Stage Play enactments

One alternate Sundays, the School hours will be from 11am to 3:30 p.m., as per the following schedule:

11 - noon	Language learning
noon-12:45pm	Lunch
12:45-1:15	Drawing
12:45-1:30	Classical Dance lessons for both Kids and Adults
1:30-2:15	Drama and Stage Play enactments
2:30-3:30	Music lessons
3:30	Disperse

1. Drawing Instructor : Mrs. Tandra Banerjee.
2. Dance classes Instructor : Ms. Debolina, Ms. Nabanita Sen
3. Bengali Language and Poetry Instructor : Mr. Shyamal Chattaraj
4. Drama and Stage Play Instructor: Mrs. Namrata Dey, Mr. Kunal Ghosh

An attendance register will be maintained for each of the classes. Parents are requested to ensure that they sign in on behalf of their children when they attend the classes. This will enable Ankur to issue appropriate Certificates at the end of the year.

In order to ensure that the classes are held and there is no wastage of food, the parents are requested to inform the Chairperson of Bengali School Committee about the availability of their children at least four days before the school date of every month, by e mail.

Other area that the Ankur school wants to explore includes:

- Chess Training
- Bee School for English and Geography

The 'Enhancement Fund will assist Ankur to bring more kids and adults to participate in the program. We expect raise the number of kids by at least 50%.

Grapevine Independent

PROUDLY SERVING RANCHO CORDOVA & SACRAMENTO COUNTY February 10, 2017

Hindu Festival Celebrates Knowledge and Education

Children gather at the Saraswati Puja Hindu Festival at Hagan Community Center (top photo). Left to right: Aatreyo, Adrish, Srijan, Trinity, Arsha, Adrija, Abhisikha, and Tiara. Photograph courtesy Abhijit Kumar Roy, Abhi Photography **Classical Indian dancer Piyali (at left) from the Bay Area performed at the Hindu Festival put on February 4 by Ankur Inc., Bengali Cultural Organization.** Photograph Courtesy Ayan Saha

By Margaret Snider

RANCHO CORDOVA, CA (MPG) - On February 4, the Hagan Community Center was filled with vibrant color, scents, and sights as Bengali families from the Greater Sacramento Area converged to celebrate Saraswati Puja. The Hindu religion has many gods, and Saraswati is the goddess of knowledge, wisdom, education, arts, and music. That Saturday morning, children and their families gathered together at the Center for ceremonies, worship, and celebration presided over by the statue representing Hindu Goddess Saraswati.

Put on by Ankur Inc., Bengali Cultural Organization, the Hatey Khodi, or "Chalk in Hand" ritual was carried out early in the day and was one of the most important events. Accompanied by their parents, children under 5 years of age who had not yet begun to write were each given a slate and chalk. In the presence of the image of Goddess Saraswati, each child put a mark on his or her slate, to symbolize the writing of their first letter in front of the goddess. "The morning is all set aside for worship and prayer," said Jeet Poddar, president of Ankur.

There are an estimated four to five hundred Bengali families in the Greater Sacramento area, whose ancestry originated mostly in Bengal, or the eastern part of India. This was the 10th anniversary of Ankur, and the 10th Saraswati Puja put on by the organization. "It is not only a religious festival," said Kunal Ghosh, chair of the cultural committee of Ankur. "It is also a cultural event where basically mainly the kids perform different kinds of songs, dances, skits, and recitations."

At midday, lunch was served to all attending, numbering more than 100 men, women, and children. Afterward, the children took part in a memory game and extemporaneous speaking as part of this year's events. In the memory game, elementary school children listened while a

Continued on page 3

Cork & Fork Event Returns to Marriott

Raises Money to Support Local Children and Families

RANCHO CORDOVA, CA (MPG) - Rancho Cordova's premier wine tasting fundraiser Cork & Fork will be on Friday, March 3rd reducing the risk of child abuse and neglect as well as impacting generational cycles of poverty. Each year, the Folsom Cordova

Fence Replacement Project Begins in Rancho Cordova

RANCHO CORDOVA, CA (MPG) - A new beautification project has started in the part of the boulevard to life and create a sense of place for those who frequently

Hindu Festival Celebrates Knowledge and Education

Local Greater Sacramento area band Amba Ishwari played at the Hagan Community Center for the Saraswati Puja Hindu Festival on February 4. Photograph courtesy Abhijit Kumar Roy, Abhi Photography

Continued from page 1

list of twenty words was read aloud to them twice. The children were asked to write down all the words they could remember.

All ages of children and youth could participate in the extemporaneous speaking event. The child or youth drew a subject from a basket, were given a brief period to consider what they would say, and then spoke for one minute on that subject.

Afterward, children demonstrated their talents in many areas such as playing musical instruments, dancing, recitation and skits. Later on, adults and children alike enjoyed a classical Indian dancer from the Bay Area, Piyali, and the band Amba Ishwari performed on Indian instruments for the crowd.

Dinner was the capstone for the evening with biriyani and Indian sweets.

"(The) religious ceremony was important, and the programs associated with it focusing on kids," Poddar said. "But what mattered most was the camaraderie that exists in the community, which brings us all together for a noble purpose."

For more information about Ankur Inc., Bengali/Indian Cultural Association of Greater Sacramento, see http://ankurinc.org. ★

Sacramento Public Library Waiving Overdue book Fines Through March 15

SACRAMENTO, CA (MPG) - As a valentine to the community, Sacramento Public Library will waive all overdue book and material fines from Tuesday, Feb. 14 to Wednesday, March 15 as part of its new Fine Forgiveness promotion.

"We want to reconnect with long-lost patrons," explains Rivkah K. Sass, director of Sacramento Public Library. "We understand that time can get away from you or a book can be misplaced, but we don't want the cost associated with that to prevent you from what can be discovered at the library."

Patrons with overdue or lost items in any condition may return items to any of Sacramento Public Library's 28 locations. Any fines associated with the items will be waived. Those who have returned items, but have active fines on their accounts related to overdue items can contact or come to the Library to have the fines waived.

For more information, visit www.saclibrary.org. ★

Community Enhancemen Grant Applications Oper

RANCHO CORDOVA, CA (MPG) - The Community Enhancement Fund Fiscal Year 2017/2018 grant application period will be open from February 15, 2017 through March 15, 2017. During this time, the City will be accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

"The Community Enhancement Fund has had an enormous impact on our City," said Mayor Donald Terry. "The projects funded by Community Enhancement Fund grants move forward community priorities, such as our urban forest, school music programs and enhanced public safety."

The City of Rancho Cordova launched a new, online map to showcase how Community Enhancement Fund grants are being spent. More than 60 projects received funding during the 2016/2017 fiscal year. The City Council reviewed last year's grant applications with a focus on improving public safety, quality of life, community pride, civic engagement, arts and culture, and children and youth programs. Learn which projects were approved, where the projects are located, and how much funding each project received at cityof communit

The C Cordov Enhancer ported t half-cent by Ranch Novembe generates million an

To app Communit grant or fi visit cityo communit from Febr 2017.

Source: Cordova

College Promise Program Accepting Ap

RANCHO CORDOVA, CA (MPG) - Rancho Cordova residents graduating from high school in 2017 will have the opportunity to attend their first year of Folsom Lake College completely fee-free! Thanks to the first-in-the-region Folsom Lake College/Rancho Cordova College Promise Program, more students in our community will be able to pursue a higher education.

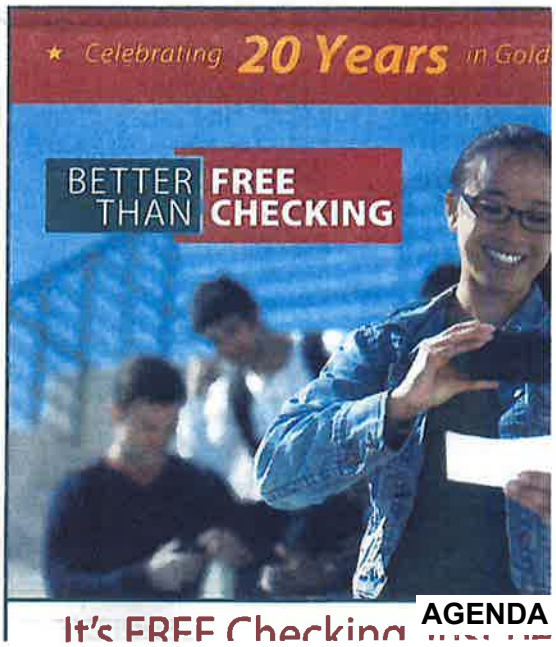
"The Folsom Lake College/Rancho Cordova Promise Program will positively impact many young residents' lives," said Mayor Donald Terry. "We are proud to be the first city in the region to offer this wonderful opportunity to Rancho Cordova residents."

The $100,000 funding for this innovative program was provided by the City of Rancho Cordova through its Community Enhancement Fund, along with a gift from Dignity Health. This is the first Promise Program in the Sacramento region.

To receive funding for the upcoming 2017-18 academic year, students must be a current resident of Rancho Cordova, graduate from high school or receive a GED during the 2016-17 academic year, and Folsom La for the Fal students w ifications, high scho and com Promise P by March funding fo ter at any Lake Colle

For mo to apply, v edu/promi

Source: Cordova



Subject: Special Use Permits

From: Gail Bair (gbair@crpd.com)

To: jeetpoddar@yahoo.com;

Date: Wednesday, March 8, 2017 9:40 AM

Good morning,

In the attachment are the approvals for the three Special Use Permits as well as cost receipts. If you have any questions please don't hesitate to contact me.

Gail Bair

Administrative Specialist

2729 Prospect Park Dr #230

Rancho Cordova, Ca 95670

916-842-3300

Attachments

- Jeet Poddar.pdf (2.36MB)

Please see Notice to Facility Users below
Requestor's Signature:
Date:

Notice to Facility Users

- The renter will be required to obtain a certificate of insurance on the of $1,000,000 liability, naming the Cordova Recreation and Park District as the co-insured.
- No alcoholic beverages will be SOLD and State Laws regarding the consumption of alcoholic beverages will be strictly complied with.
- Renter agrees to protect, defend, and hold harmless Cordova Recreation and Park District and their elective and appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses or damages of any to property, resulting here from, arriving out of, or in any way connected with performance of the Rental Agreement by Renter, Renter's agents, officers or employees, subcontractors, or independent contractors hired by Renter. The only exception to Renter's responsibility to protect, defend, indemnify, and hold harmless Cordova Recreation and Park District is due to the sole negligence of the Cordova Recreation and Park District, or any of their elective or appointive boards, officers, agents or employees.

NOTE: Falsification of this Form or Failure on the part of the renter to leave the facilities in the same condition in which the renter found them will result in forfeiture of the deposit. Also, the deposit is not applicable toward hourly rental fee if you exceed total contracted time.

Waiver Signed

Cordova
Recreation & Park District

Excellent Facilities • Inspiring Programs

www.crpd.com

Park and Facility Special Use Rental Application

FACILITY REQUESTED

PARK/FACILITY REQUESTED: Hagan and Stone Creek Park **AREAS:** Hagan Community Center and Hagan Park and Stone Creek Park

DESCRIPTION of EVENT/ACTIVITY: 1) Basant Panchami: January 20, 2018 at Hagan Community Center
2) Holi Festival of Color: March 3, 2018 at the Stone Creek Park, Amphitheater
3) Volunteer Appreciation Day: June 16, 2018 at Hagan Park, Picnic Area (B4)

APPLICANT CONTACT INFORMATION

Name of Group, Organization or Business: Ankur Inc.

Name of individual responsible for event: Jeet Poddar

Mailing Address: 11833 Loisdale Way, Rancho Cordova, CA-95742

Phone Number: 9167050277 **Email Address:** jeetpoddar@yahoo.com

Emergency/Alternate Contact Person: Abhi Bhattacharya **Phone Number** 2017240888

RENTAL INFORMATION

RENTAL DATE (list all with times for each date if different): 01/20/18: Hagan Community Center 03/03/18: Stone Creek Park and 06/16/18: Hagan Park **DAY(S) OF WEEK:** Saturdays

EXPECTED ATTENDANCE: 150 Based on: past events

EVENT ON-SITE TIME: 9:00 AM **EVENT START TIME:** 9:00 AM **EVENT END TIME:** 6:00 PM

EVENT OFF SITE TIME: 6:00 PM **TOTAL HOURS USED:** 9 hours

NOTE: The Park District will not refund a picnic reservation if the spray park is not operational. Regular spray park season is May 1st through end of September. Reservation does not give exclusive use of the park to renter

Preapproval from the District is required before the event is promoted or advertised. Acceptance of the application by the District is neither a guarantee of the date or location nor an automatic approval of the event.

Updated September 1, 2016

CRPD District Office
2729 Prospect Park Dr, Suite 230
Rancho Cordova, CA 95670
Phone: (916) 842-3300
FAX: –
Email: customerservice@crpd.com

Permit Charges Summary #3000780.036

Mar 8, 2017 9:21 AM

JEET PODDAR
11833 LOISDALE WAY
RANCHO CORDOVA, CA 95742

Cordova Recreation & Park District

Prepared By: Gail Bair
Customer ID: 2137
Home phone: (916) 705-0277, Work phone: –

Payment Summary

Total Received:	$0	**Total Payments:**	$0
		Payment Plan:	$1,855.00

Transactions

Customer	Description	Item	Unit	Qty	Fee	Charge
Jeet Poddar 11833 Loisdale Way Rancho Cordova, CA 95742 Home phone: (916) 705-0277 Email: jeetpoddar@yahoo.com ID: 2137	Ankur Inc - Hagan Building #1 #2608 **Action:** Reservation Location: Hagan Building One at Hagan Cmty Ctr Permit # 2608	Damage Deposit - Alcohol	Each	1.00	$500.00	$500.00
		Damage Deposit - No Alcohol	Each	1.00	$200.00	$200.00
		Kitchen Access Fee	Each	1.00	$50.00	$50.00
		Rental Fee - Weekend	Per Hour	13.00	$85.00	$1,105.00

Total Charges $1,855.00
Total Payments $0
Balance $1,855.00

[1] Payment Plan for 1855.00 Balance

Due Date	Amount Due
Jan 20, 2018	$1,855.00

Facility Rental Waiver

User agrees to be solely responsible for any and all liability, claims, loss, damages, costs and expenses, including attorney's fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities, user agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS AND CANCELLATION POLICY. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN THE ABOVE DISTRICT AND MYSELF AND I SIGN IT OF MY FREE WILL.

EVENT INFORMATION (Check all that apply)

☐ Sports/Recreation ☐ Concert/Performance ☐ Parade/March ☒ Fair/Festival

☐ Dog Show ☐ Race/Walk ☐ Car Show ☒ Other (specify) Art, Culture

Is this an annual event? ☒ Yes ☐ No How many years this event been held and where? For 5+ years, events have been held at multiple locations within Cordova Recreation and Parks District e.g. Hagan Community center

Is the sponsoring organization a registered Nonprofit Organization? ☒ Yes ☐ No (If yes), list # 26-2948609 (Required)

Is there a fee to be a part of the event, i.e. car show exhibitor? ☐ Yes ☒ No If yes, give fees: $_____

Is there a fee to be a vendor? ☐ Yes ☒ No If yes, what is the fee to be at the event? $_____

What types of vendors do you anticipate? _____

How many vendors do you anticipate?_____ Will the vendors be selling items? ☐ Yes ☒ No (A Business license is required to be visible)

Is there an admission fee? ☐ Yes ☒ No Price $_____ Includes: _____

Are there any other fees that the organization will be collecting? Please list: _____

Will amplification be used? ☒ Yes ☐ No (check all that apply) ☒ Music ☒ Announcements ☒ Live band

Explain if other: _____

Amplification Start Time: 1 pm Finish Time: 4 pm

PLEASE ANSWER THE FOLLOWING QUESTIONS

Will alcohol be served? ☐ Yes ☒ No Will alcohol be sold? ☐ Yes ☒ No

Will food be served? ☒ Yes ☐ No Will food be sold? ☐ Yes ☒ No

Will there be an inflatable attraction? (i.e. jump house, slide, etc.) ☐ Yes ☒ No

If Yes, List Company:_____ If the company is not one that is registered with CRPD, they will need a certificate of liability.

Please list any equipment planned to have on site: _____

Do you plan on having signs and/or banners to promote before or during the event? ☒ Yes ☐ No

List the types of marketing you plan for the event:

Flyers and Website Promotion,

APPLICANT SIGNATURE

I understand that a CRPD representative will contact me within ten business days from the date of the application is submitted and that my application for the use of the facility is not final until a contract is signed and a payment is made. I attest that all the information provided in this application is true and correct.

Applicant Signature: _____ Date: 3/6/17

Updated September 1, 2016

Approved 3-7-2017 - [illegible]

Cordova
Recreation & Park District

Excellent Facilities • Inspiring Programs

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Park and Facility Special Use Rental Application

FACILITY REQUESTED

PARK/FACILITY REQUESTED: Hagan Community Center AREAS: Building 1

Building (1) 38' x 60' Multipurpose Room along with kitchen

DESCRIPTION of EVENT/ACTIVITY: Basant Panchami: January 20, 2018

APPLICANT CONTACT INFORMATION

Name of Group, Organization or Business: Ankur Inc.

Name of individual responsible for event: Jeet Poddar

Mailing Address: 11833 Loisdale Way, Rancho Cordova, CA-95742

Phone Number: 9167050277 Email Address: jeetpoddar@yahoo.com

Emergency/Alternate Contact Person: Abhi Bhattacharya Phone Number 2017240888

RENTAL INFORMATION

RENTAL DATE (list all with times for each date if different): 01/20/18

DAY(S) OF WEEK: Saturday

EXPECTED ATTENDANCE: 150 Based on: past events

EVENT ON-SITE TIME: 8:00 AM EVENT START TIME: 8:00 AM EVENT END TIME: 9:00 PM

EVENT OFF SITE TIME: 9:00 PM TOTAL HOURS USED: 13 hours

NOTE: The Park District will not refund a picnic reservation if the spray park is not operational. Regular spray park season is May 1st through end of September. Reservation does not give exclusive use of the park to renter

Preapproval from the District is required before the event is promoted or advertised. Acceptance of the application by the District is neither a guarantee of the date or location nor an automatic approval of the event.

Updated September 1, 2016

CRPD District Office
2729 Prospect Park Dr, Suite 230
Rancho Cordova, CA 95670
Phone: (916) 842-3300
FAX: –
Email: customerservice@crpd.com

Permit Charges Summary #3000778.036

Mar 8, 2017 9:13 AM

JEET PODDAR
11833 LOISDALE WAY
RANCHO CORDOVA, CA 95742

Cordova Recreation & Park District

Prepared By: Gail Bair
Customer ID: 2137
Home phone: (916) 705-0277, Work phone: –

Payment Summary

Total Received: $0

Total Payments: $0
Payment Plan: $375.00

Transactions

Customer	Description	Item	Unit	Qty	Fee	Charge
Jeet Poddar 11833 Loisdale Way Rancho Cordova, CA 95742 Home phone: (916) 705-0277 Email: jeetpoddar@yahoo.com ID: 2137	Ankur Inc - Volunteer Appreciation Day #2607 **Action:** Reservation Location: Hagan Community Park B-4 at Hagan Cmty Park Permit # 2607	Damage Deposit - No Alcohol	Each	1.00	$200.00	$200.00
		Rental Fee - Daily	Per Day	1.00	$175.00	$175.00

Total Charges $375.00
Total Payments $0
Balance $375.00

[1]Payment Plan for 375.00 Balance

Due Date	Amount Due
Jun 16, 2018	$375.00

EVENT INFORMATION (Check all that apply)

☐ Sports/Recreation ☐ Concert/Performance ☐ Parade/March ☒ Fair/Festival

☐ Dog Show ☐ Race/Walk ☐ Car Show ☒ Other (specify) Art, Culture

Is this an annual event? ☒ Yes ☐ No How many years this event been held and where? For 5+ years, events have been held at multiple locations within Cordova Recreation and Parks District e.g. Hagan Community center

Is the sponsoring organization a registered Nonprofit Organization? ☒ Yes ☐ No (If yes), list # 26-2948609 (Required)

Is there a fee to be a part of the event, i.e. car show exhibitor? ☐ Yes ☒ No If yes, give fees: $_____

Is there a fee to be a vendor? ☐ Yes ☒ No If yes, what is the fee to be at the event? $_____

What types of vendors do you anticipate? _____

How many vendors do you anticipate?_____ Will the vendors be selling items? ☐ Yes ☒ No (A Business license is required to be visible)

Is there an admission fee? ☐ Yes ☒ No Price $_____ Includes: _____

Are there any other fees that the organization will be collecting? Please list: _____

Will amplification be used? ☒ Yes ☐ No (check all that apply) ☒ Music ☒ Announcements ☒ Live band

Explain if other: _____

Amplification Start Time: 1 pm Finish Time: 4 pm

PLEASE ANSWER THE FOLLOWING QUESTIONS

Will alcohol be served? ☐ Yes ☒ No Will alcohol be sold? ☐ Yes ☒ No

Will food be served? ☒ Yes ☐ No Will food be sold? ☐ Yes ☒ No

Will there be an inflatable attraction? (i.e. jump house, slide, etc.) ☐ Yes ☒ No

If Yes, List Company:_____ If the company is not one that is registered with CRPD, they will need a certificate of liability.

Please list any equipment planned to have on site: _____

Do you plan on having signs and/or banners to promote before or during the event? ☒ Yes ☐ No

List the types of marketing you plan for the event:

Flyers and Website Promotion,

APPLICANT SIGNATURE

I understand that a CRPD representative will contact me within ten business days from the date of the application is submitted and that my application for the use of the facility is not final until a contract is signed and a payment is made. I attest that all the information provided in this application is true and correct.

Applicant Signature: _____ Date: 3/6/17

Updated September 1, 2016

Approved 3-7-2017 Marie Bauer

Cordova
Recreation & Park District

Excellent Facilities • Inspiring Programs

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Park and Facility Special Use Rental Application

FACILITY REQUESTED

PARK/FACILITY REQUESTED: Hagan Park AREAS: Picnic Area (B4) at Hagan Park

DESCRIPTION of EVENT/ACTIVITY: Volunteer Appreciation Day: June 16, 2018 at Hagan Park, Picnic Area (B4)

APPLICANT CONTACT INFORMATION

Name of Group, Organization or Business: Ankur Inc.

Name of individual responsible for event: Jeet Poddar

Mailing Address: 11833 Loisdale Way, Rancho Cordova, CA-95742

Phone Number: 9167050277 Email Address: jeetpoddar@yahoo.com

Emergency/Alternate Contact Person: Abhi Bhattacharya Phone Number 2017240888

RENTAL INFORMATION

RENTAL DATE (list all with times for each date if different): 06/16/18: Hagan Park DAY(S) OF WEEK: Saturday

EXPECTED ATTENDANCE: 150 Based on: past events

EVENT ON-SITE TIME: 11:00 AM EVENT START TIME: 11:00 AM EVENT END TIME: 8:00 PM

EVENT OFF SITE TIME: 8:00 PM TOTAL HOURS USED: 9 hours

NOTE: The Park District will not refund a picnic reservation if the spray park is not operational. Regular spray park season is May 1st through end of September. Reservation does not give exclusive use of the park to renter

Preapproval from the District is required before the event is promoted or advertised. Acceptance of the application by the District is neither a guarantee of the date or location nor an automatic approval of the event.

Updated September 1, 2016

CRPD District Office
2729 Prospect Park Dr, Suite 230
Rancho Cordova, CA 95670
Phone: (916) 842-3300
FAX: --
Email: customerservice@crpd.com

Permit Charges Summary #3000776.036

Mar 8, 2017 9:07 AM

JEET PODDAR
11833 LOISDALE WAY
RANCHO CORDOVA, CA 95742

Cordova Recreation & Park District

Prepared By: Gail Bair
Customer ID: 2137
Home phone: (916) 705-0277, Work phone: --

Payment Summary

Total Received: $0

Total Payments: $0
Payment Plan: $500.00

Transactions

Customer	Description	Item	Unit	Qty	Fee	Charge
Jeet Poddar 11833 Loisdale Way Rancho Cordova, CA 95742 Home phone: (916) 705-0277 Email: jeetpoddar@yahoo.com ID: 2137	Ankur Inc #2606 **Action:** Reservation Location: Stone Creek Park Amphitheater at Stone Creek Park Permit # 2606	Damage Deposit - No Alcohol	Each	1.00	$200.00	$200.00
		Rental Fee - Daily	Per Day	1.00	$300.00	$300.00

Total Charges $500.00
Total Payments $0
Balance $500.00

[1] Payment Plan for 500.00 Balance

Due Date	Amount Due
Mar 3, 2018	$500.00

EVENT INFORMATION (Check all that apply)

☐ Sports/Recreation ☐ Concert/Performance ☐ Parade/March ☒ Fair/Festival

☐ Dog Show ☐ Race/Walk ☐ Car Show ☒ Other (specify) Art, Culture

Is this an annual event? ☒ Yes ☐ No How many years this event been held and where? For 5+ years, events have been held at multiple locations within Cordova Recreation and Parks District e.g. Hagan Community center

Is the sponsoring organization a registered Nonprofit Organization? ☒ Yes ☐ No (If yes), list # 26-2948609 (Required)

Is there a fee to be a part of the event, i.e. car show exhibitor? ☐ Yes ☒ No If yes, give fees: $_____

Is there a fee to be a vendor? ☐ Yes ☒ No If yes, what is the fee to be at the event? $_____

What types of vendors do you anticipate? _____

How many vendors do you anticipate?_____ Will the vendors be selling items? ☐ Yes ☒ No (A Business license is required to be visible)

Is there an admission fee? ☐ Yes ☒ No Price $_____ Includes: _____

Are there any other fees that the organization will be collecting? Please list: _____

Will amplification be used? ☒ Yes ☐ No (check all that apply) ☒ Music ☒ Announcements ☒ Live band

Explain if other: _____

Amplification Start Time: 1 pm Finish Time: 4 pm

PLEASE ANSWER THE FOLLOWING QUESTIONS

Will alcohol be served? ☐ Yes ☒ No Will alcohol be sold? ☐ Yes ☒ No

Will food be served? ☒ Yes ☐ No Will food be sold? ☐ Yes ☒ No

Will there be an inflatable attraction? (i.e. jump house, slide, etc.) ☐ Yes ☒ No

If Yes, List Company:_____ If the company is not one that is registered with CRPD, they will need a certificate of liability.

Please list any equipment planned to have on site: _____

Do you plan on having signs and/or banners to promote before or during the event? ☒ Yes ☐ No

List the types of marketing you plan for the event:

Flyers and Website Promotion,

APPLICANT SIGNATURE

I understand that a CRPD representative will contact me within ten business days from the date of the application is submitted and that my application for the use of the facility is not final until a contract is signed and a payment is made. I attest that all the information provided in this application is true and correct.

Applicant Signature: _____ Date: 3/6/17

Updated September 1, 2016

Approved 3-7-2017 Marie Bair

Cordova
Recreation & Park District

Excellent Facilities • Inspiring Programs

www.crpd.com

Park and Facility Special Use Rental Application

FACILITY REQUESTED

PARK/FACILITY REQUESTED: Stone Creek Park AREAS: Amphitheater

DESCRIPTION of EVENT/ACTIVITY:
Holi Festival of Color:

APPLICANT CONTACT INFORMATION

Name of Group, Organization or Business: Ankur Inc.

Name of individual responsible for event: Jeet Poddar

Mailing Address: 11833 Loisdale Way, Rancho Cordova, CA-95742

Phone Number: 9167050277 Email Address: jeetpoddar@yahoo.com

Emergency/Alternate Contact Person: Abhi Bhattacharya Phone Number 2017240888

RENTAL INFORMATION

RENTAL DATE (list all with times for each date if different): March 3, 2018

DAY(S) OF WEEK: Saturday

EXPECTED ATTENDANCE: 150 Based on: past events

EVENT ON-SITE TIME: 11:00 AM EVENT START TIME: 11:00 AM EVENT END TIME: 6:00 PM

EVENT OFF SITE TIME: 6:00 PM TOTAL HOURS USED: 7 hours

NOTE: The Park District will not refund a picnic reservation if the spray park is not operational. Regular spray park season is May 1st through end of September. Reservation does not give exclusive use of the park to renter

Preapproval from the District is required before the event is promoted or advertised. Acceptance of the application by the District is neither a guarantee of the date or location nor an automatic approval of the event.

Updated September 1, 2016

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Ankur Culture and Language Learning Program

Name of Applicant: Jeet Poddar **Applicant's Title:** President

Individual ☐ Public Agency ☐ Non-Profit ☑ Other ☐

Applicant's Phone: 916 705-0277 **Applicant's Email:** Jeetpoddar@yahoo.com

Applicant's Mailing Address: 11833 Loisdale Way, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒ For rental of our facilities, if available

Endorsement Withheld ☐

Superintendent's Printed Name: Chris Hoffman

Superintendent's Signature: Sent via E-mail to Stacy Delaney on March 1, 2017 SMD

Date: March 1, 2017

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): Facilities Use Form will be required by district if approved for funding. Costs for custodial team and facility rental should be factored by applicant.

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

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Individual ☐ Public Agency ☑ Non-Profit ☐ Other ☐

Applicant's Phone: 916-705-0277 **Applicant's E-mail:** jeetpoddar@yahoo.com

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To be filled out by School Superintendent

Endorsement Given ☑

Endorsement Withheld ☐

Superintendent's Printed Name: Jose L. Banda

Superintendent's Signature: JBanda

Date: 2-27-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☑ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

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Project/Program Name: Ankur Culture and Language Learning Program

Name of Applicant: _____ **Applicant's Title:** _____

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: _____ **Applicant's E-mail:** _____

Applicant's Mailing Address: 11833 Loisdale Way, Rancho Cordova, CA - 95742

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To be filled out by School Superintendent

Endorsement Given ☒ for rental of our facilities, if available
This is not related to education

Endorsement Withheld ☐

Superintendent's Printed Name: D Bettencourt

Superintendent's Signature: D Bettencourt

Date: 2-23-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): Not a part of the "education allocation"

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Monday, March 13, 2017 9:39 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/13/2017 9:38 AM
Response #: 16
Submitter ID: 1428
IP address: 99.89.115.93
Time to complete: 14 min. , 47 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Playmakers Character and Leadership Academy: Collaboration with a Community Partner (FCUSD/ASES)

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

This project is an academic school year CHARACTER AND LEADERSHIP academy that includes
- Qualitative comments from parents, kids, teachers and principals
- Quantitative data from Let's Go Learn (LGL) on reading improvements on an accelerated basis
- Community (civic support)

The project is managed by Playmakers, a youth mentoring non-profit organization which uses sports to motivate at-risk youth to improve grades, behavior, reading and becoming more accountable individuals overall (character growth). Playmakers educates youth and supporting family members in core values of Academics, Serving Others, and Competing with Honor.

What differentiates the Playmakers after school program is the integration of character modules into our sports and recreation program. Our vision is to be the standard in afterschool programs. Our instructors ("coaches") are high-school and university student athletes who are recommended by their coaches and peers. As coaches they create motivation through inspiration and incentives for participants (VIP attendance at a college game, for example). Community volunteers are welcome and encouraged to participate in all components of the Playmaker program, especially events.

Our program uses a state-of-the-art, scalable, cloud-based learning model that provides instant feedback and quantifiable results. After school and summer programs focus on three core components:
1. Playmakers Character and Values Curriculum
2. Let's Go Learn Software
3. Sports and Recreation Activities (delivered by college student/athletes and civic group volunteers)

Progress is measured through first year data collection:
1. Let's Go Learn Diagnostic Software (reading measurement and learning tool)

2. Playmaker Teacher Survey
3. Principal Interview/Survey

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

- Greg Roeszler, Playmakers Executive Director
- Anthony Viveiros, Playmakers Program Manager
- Linda Burkholder, FCUSD Director, After-School Programs
- Shelley Mathews, Playmakers Grants Administrator

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

1. Incorporate character into larger number of kids on campus thru cohabitation with ASES
⟩ Playmakers excels in character and leadership development.

2. Deliver more Playmaker activities and incentives to more kids
⟩ This proposal involves 150+ kids with potential for district wide access.

3. Create 100% sustainability within 24 months

4. Provide quantitative and qualitative data to the district, city government and community
⟩ Playmakers has data that shows behavior and reading improvements.

Our goals and metrics are twofold, as follows:
Program Delivery — first, we intend to continue delivery of the program in the three schools we currently serve – Cordova Meadows, White Rock, and Cordova Gardens. All schools have a waiting list. We will do this by enrolling ASES students selected by ASES Leadership.

Sustainability — secondly, in answer to a need in the Folsom Cordova Unified School District (FCUSD) our character curriculum recreation-based activities are being considered as a support system to the district after-school programs. Time will be spent during the grant period Year 1 exploring the need, fit, and parallel implementation of the character curriculum that is already in place during regular classroom time. The intent of this activity is to enrich and extend the impact of what is already in place by the district by interfacing with Playmakers character curriculum. As a result of this partnership development, we look to implement combined program efforts and train ASES staff in our program delivery during grant period Year 2. We believe the impact of combined delivery of character development and education exercises will have greater results and reach a much larger audience of at-risk kids.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $63,800
Estimated Breakdown of Project Expenditures:
YEAR 1
STAFF 31,800
150 KIDS
- Shirts 750
- Pizza 1,900
- Activities/Incentives* 3,600
- Admin 1,000
- Curriculum Refinement/Research* 5,000 In-Kind
- ASES training 500

• Reporting 1,000
*Sporting Event Transportation/Tickets/Food 2,500 In-Kind
Year 1 TOTAL 45,550

YEAR 2
• Shirts 750
• Activities/Incentives* 3,600
• Pizza 1,900
• Train/Trainer (Staff) 5,000
• Curriculum Application (Staff) 5,000
• Admin 1,000
• Reporting 1,000

*Sporting Event Transportation/Tickets/Food 2,500 In-Kind
Year 2 TOTAL 18,250

TOTAL PROJECT COST 63,800
Matching Funds (including any in-kind contributions): $10,000
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Please see Project Expenditures Year 2
Total Community Enhancement Funds Requested: $53,800
Is this a multi-year request? If yes, number of years: 2
If you answered yes above, describe your sustainability plan:
Playmakers will continue to raise funding through sources that include individual donors and events. Partnering with FCUSD and association with ASES will provide a potential resource for combined funding with ASES, based on success of the project.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Project Schedule
• Planning begins in July 2017. This will include hiring and training of coach/mentoring staff, and initiating monthly meetings with collaborative partner leadership staff.
• Playmakers will commit to a trained staff member to ASES for character and leadership module beginning September of 2017.
• Delivery of academic year school program and summer program begins in September 2017 and continues through July 2018.
• Playmakers program training for ASES staff begins September 2018 and continues throughout the academic year.
• Monthly meetings with FCUSD partner leadership staff will continue throughout both academic school years.
• Reports will be submitted on an agreed upon schedule. Final report will be submitted at the end of the grant period (July 2018/July 2019), with a special focus on the results of the collaboration concept.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Rancho Cordova Schools: Cordova Meadows, White Rock, Cordova Gardens
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[×] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Shelley Mathews
Title	Playmakers Grants Administrator
Phone Number	(916) 671-9715
Email Address	shelleymathews@sbcglobal.net
Mailing Address	9138 River Look Lane, Fair Oaks, CA 95628

11. **Type of Applicant**

(o) Individual

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Greg Roeszler
Title	Playmakers Executive Director
Phone Number	(916) 917-8536
Email Address	coachrozplaymakers@gmail.com
Mailing Address	2795 E. Bidwell Street #100, Folsom, CA 95630

13. **Type of Signatory**

(o) Non-Profit

14. **Additional Supporting Documents**

Attach here	Playmaker Intro Package.pdf
Attach here	
Attach here	

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

PLAYMAKERS

BUILDING YOUTH TO LEAD AND SERVE

THE PLAYMAKERS GAME PLAN

Reading -Let's Go Learn-

LET'S GO LEARN COMPUTER/CLOUD-BASED READING SOFTWARE

Sports & Recreation -LINK-

LINEAR INTERACTIVE NEURAL KINETICS PROCESS AND PHILOSOPHY TRAINS THE WHOLE BODY TO WORK FOR GREATER SYNERGY.

Character & Leadership Development

CHARACTER BUILDING EXERCISES, LEADERSHIP DEVELOPMENT WITH VECTOR OF CHAMPIONS PHILOSOPHY

VISIT A PLAYMAKERS ACADEMIC PROGRAM

YOU ARE INVITED TO DROP IN AND VISIT PLAYMAKERS AT ANY OF OUR SCHOOL-SITE LOCATIONS. IF YOU LIKE WHAT WE ARE DOING, PLEASE CONSIDER MAKING A DONATION OR VOLUNTEERING TO BECOME A MENTOR.

SUMMER 2016: JUNE 6-JULY 1

WHITE ROCK ELEMENTARY SCHOOL FROM 1-4PM
10487 WHITE ROCK ROAD
RANCHO CORDOVA

OUR SUMMER PROGRAM IS VERY IMPORTANT FOR THE STUDENTS WHO ARE AT RISK FOR FALLING BEHIND. PLAYMAKERS INCREASE THEIR OPPORTUNITIES FOR SUCCESS THROUGH LITERACY AND VALUES-BASED COACHING.

THESE 4 ADDITIONAL WEEKS OF LEARNING WILL GIVE STUDENTS A RUNNING START WHEN SCHOOL RESUMES IN AUGUST.

SEE OUR PROGRAM IN ACTION AND ARRANGE A TIME FOR A VISIT. OUR COACHES ARE HAPPY TO SHOW YOU AROUND AND OUR STUDENTS LOVE VISITORS! YOU CAN LEARN MORE BY CALLING COACH ROZ, OR CONTACT US THROUGH OUR WEBSITE AT THEPLAYMAKERS.ORG/CONTACT-THE-PLAYMAKERS

FALL 2016 STARTS AUGUST 23, 2016

SCHOOL YEAR HOURS: TUESDAY-FRIDAY, 3-4:30PM

WE ARE STILL CONFIRMING LOCATIONS FOR OUR SCHOOL-YEAR PROGRAMS FOR FALL. YOU CAN VISIT OUR WEBSITE FOR MORE DETAILS AS THEY BECOME AVAILABLE.

THE CHALLENGE IN OUR COMMUNITIES

- 1/3 OF OUR NATIONS KIDS ARE RAISED BY A SINGLE MOM
- 125,000 KIDS ARE CARRYING GUNS TO SCHOOL
- LESS THAN 40% OF THIRD GRADERS READ AT GRADE LEVEL
- DECLINE IN EXERCISE AND NUTRITION

HOW CAN PLAYMAKERS HELP?

MENTORING THROUGH ATHLETICS

OUR MISSION: PLAYMAKERS MENTORS YOUTH AND FAMILIES IN THE CORE VALUES THAT INCLUDE ACADEMICS, FAMILY, SERVING OTHERS AND WINNING WITH HONOR TO BUILD UNCOMMON MEN & WOMEN IN THE COMMUNITY.

916-220-1284 WWW.THEPLAYMAKERS.ORG

BUILDING YOUTH TO LEAD AND SERVE
WWW.THEPLAYMAKERS.ORG

The Playmakers Approach to the Solution

- Mentoring with a trained team of college student/athletes
- State of the art tools
- Playmaker Values Based Coaching
- School-Year AND Summer Reading Programs

A Message from Coach Roz

"Playmakers brings the best mentor/teachers with state-of-the-art technology, while adding motivating incentives for the most challenged and deserving kids."

Reading

Accelerating kids reading grade levels

Mentors & Students benefit

Let's Go Learn
computer/cloud-based reading software

Sports & Recreation

New Sports orientation

Prepare to Compete:
LINK Training
Linear Interactive Neural Kinetics process and philosophy trains the whole body to work for greater synergy.

Fun and Engaging Games & Exercises

Nutrition Education

College Mentors

Leadership

Character building exercises, Leadership development with Vector of Champions philosophy

Incentives

Field Trips: Stanford Game, Trampoline day

Community visits

Playmaker uniforms

Meet NFL and college players

You are invited to come experience ***The Playmakers*** after-school program and see our success formula in action.

Schedule a time to visit by contacting us online or calling Coach Roz at 916-220-1284.

PLAYMAKERS
Building youth to lead and serve
www.theplaymakers.org

Contact us: www.theplaymakers.org/visit

COMMITMENT

What is Playmakers?

Listen to what our college coaches are saying about The Playmakers Organization...

Michael V. Sellers II
July 21, 2016

Page 1 of 2

If you had the power to make a difference in someone else's life, possibly altering their future for the better, would you? *The Playmakers organization aims to do just that through the implementation of a character-based leadership program that promotes character development, academics, serving others, and winning with honor. 'Playmakers' is a non-profit organization that is funded by rotary clubs, donations, and fundraisers. The money received from donors is then used to directly fund all of our afterschool programs that are being run at a variety of different elementary schools in the greater Sacramento area. In addition to character development, Playmakers also maintains a heavy emphasis on team sports and academics, specifically reading comprehension.*

Throughout my time at Cordova Villa Elementary School I have learned a countless number of lessons, some of the most important lessons I have learned come from the very kids I am mentoring. A lot of the kids we work with come from broken or underprivileged households, and often times it is easy to forget that. Having daily reminders of where these kids come from as well as what society expects of them has taught me to be empathetic towards them. By putting myself in their shoes and understanding what kind of environment they are raised in as well as the types of role models they have around them, I was able to gain a better understanding of not only how to approach them from a teaching stand point, but also how to connect with them on a more personal level. All of the children we work with are extremely intelligent in their own right, but because of a flawed education system they are in danger of falling through the cracks due to unfavorable behavior. By becoming a teacher, mentor, parent, big brother, and positive role model all in one we are able to pinpoint the source of such behaviors and slowly correct them.

Self-reflection is something that I haven't been particularly familiar with throughout my life. However, through the work in my current position I have learned that the art of self-reflection is a valuable skill to possess and employ. While in the classroom or outside during team activities, I am constantly preaching our core values and implementing rules designed to help my kids develop positive characteristics. Every day I am reminded to practice what I preach and apply my teachings to my own life. More often than not the kids will not hesitate to call me out if I'm doing or saying something that doesn't fall in line with our core values. This helps me to not only become a better person, but also allows me to demonstrate the mutual respect that should exist in every relationship regardless of age difference.

Being in charge of 30 "problem children" I have had to master the art of multi-tasking. I have to be able to effectively promote a positive environment, teach our core values, supervise students on our reading program, and entertain the students who have already finished their reading comprehension work for the day. In addition to doing so, many of these children have personal issues that they are dealing with at home that need to be addressed in order for them to get the most out of the day.

After-School Literacy

Our game plan:
With a trained team of college student coaches, Playmakers mentors youth in core principals that include academics, family and building character to create honorable and accountable citizens in the community.

Who we reach:
Students at-risk for falling behind due to the achievement gap

Learn more about donating or volunteering with The Playmakers organization, visit theplaymakers.org/donate

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Michael V. Sellers II
July 21, 2016

Con't from page 1

Being able to handle all of these variables also requires a great deal of organization. If they children sense that you are flustered or frustrated, then they will try and take advantage of the situation by doing things they know they aren't supposed to be doing.

Due to a very diverse classroom culture, I was forced to learn how to be patient. Every child I work with comes from a different background and has their own way of doing things. Instead of forcing every child to conform to one way of operating and ultimately killing creativity, I learned that through practicing patience I can provide a better learning environment for each child and promote creative thinking and problem-solving. This also helped me gain insight as to why these children are labeled as having "behavioral issues." Our education system is standardized and therefore kills creativity by labeling any kid who is "different" or has too much energy as an "at risk" child. Instead of taking the time to understand these children and provide them with creative outlets we frown upon them and even sometimes medicate them.

Lastly, working with kids who essentially come from nothing I have learned to slow down and appreciate the small things. The way we run our program is incentive based, by demonstrating good character, leadership, and a thorough understanding of our core values a child is able to earn any number of rewards. Every day I show up to class with small treats of some sort, when I begin to hand these out the children light up and proceed to thank me tremendously. In my mind it's not a big deal, but to most of them the act of receiving praise and a reward for their hard work is unheard of. Being able to appreciate simple acts of kindness a little more than I already do is a lesson that I will carry with me forever.

There are several different ways in which my current position has impacted my career plan, the first being that I now plan to continue working with kids and serving as a mentor to troubled youth. Prior to working with Playmakers I had little to no experience working with children, I was unaware of how challenging, fun, and rewarding it could be. For the longest time I simply wanted to get into a lucrative career field and make lots of money so that I could live comfortably. Through working with the Playmakers I now know that I want to pursue a career that will allow me to have a positive and lasting impact on others' lives. The ability to make a difference is something that is often overlooked and taken for granted and now that I have the ability and perfect avenue to do so, I am going to take full advantage of it.

Second, the Playmakers organization has helped me to redefine my values therefore shifting my career plan. Instead of finding value in materialistic items that exist only as symbols of status, I now find a great deal of value in having a positive impact on the youth. When it is all said and done you cannot take any of your material items with you, instead you can leave a lasting legacy of greatness for others to study, follow, learn from, and use to their advantage. I hope that my career will one day reflect this way of thinking and that I am able to spread positivity and open doors for those who come after me.

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Anthony Viveiros
Playmakers
Lead Coach

Playmakers doesn't just impact underprivileged children in the community, it also impacts the mentors that are involved. *With our support from Civic Clubs, I have been able to network and connect with many Rotarians as well as Optimist members to better help my career opportunities. With my Degree in Criminal Justice and goal to get into Law Enforcement I have had multiple Rotarians give me background on the Law enforcement process and gave me tips on the appropriate steps I should take.*

The opportunities Playmakers has given me through networking isn't the only thing they have done for me. They have helped me build my resume and taught me many life skills that I will hold onto moving forward in my life. ***Thank you to the Playmakers organization for not just helping the communities youth but also helping college students find their path.***

Josh Armstrong
Playmakers Coach

My name is Josh Armstrong and I have been a coach/mentor with the Playmakers non-profit organization for 18 months now. As a Playmakers coach, I am mentoring at-risk children between 3rd and 5th grade on a daily basis. These are children who come from unfavorable backgrounds and households, such as coming from foster homes, poverty, single parent households, or simply lacking proper guidance and direction. I help mentor these kids by providing them with three things daily: character development, reading comprehension, and teamwork-based sports activities.

Initially I accepted the role of mentor simply as a part-time job while in college. However, Playmakers gave me the opportunity to have a positive impact on the future generations of this world and I cannot express how grateful I am. ***What the Playmakers Organization is doing for this community's youth is unprecedented and unmatched by any other organization.*** *Playmakers provides these troubled kids with invaluable life lessons, keeping them in school and helping them excel! Playmakers has many collegiate athletes as their mentors which helps give the kids someone who they look up to, respect, and want to learn from. The progression I've seen these kids make is remarkable and inspiring. The opportunity Playmakers has provided for me has made me a better person as a whole and words cannot describe how highly I think of Coach Rozz and what he is doing for our community.*

STATS

Let's Go Learn

DORA® Summary Report

(Diagnostic Online Reading Assessment)

Student: **Shengyu Han**
Assessment Date: **09/22/2015**
Age: **8** yrs **4** months
Grade: **3**

✖ **High-Frequency Word Sub-test**
Examines the learner's ability to quickly identify frequently occurring words. Responses are timed.

✖ **Word Recognition Sub-test**
Measures the learner's ability to recognize a variety of leveled lists of words.
- Shengyu can read words like "begins" and "open".
- Shengyu read "feather" for "father" and "newer" for "never"

✖ **Phonics (Word Analysis) Sub-test**
Assesses a learner's knowledge of basic phonetic rules and sounding-out skills. This sub-test uses both real and nonsense words.
75% of errors were "real-word" questions. **25%** of errors were "non-word" questions.

Phonics Principles Mastered

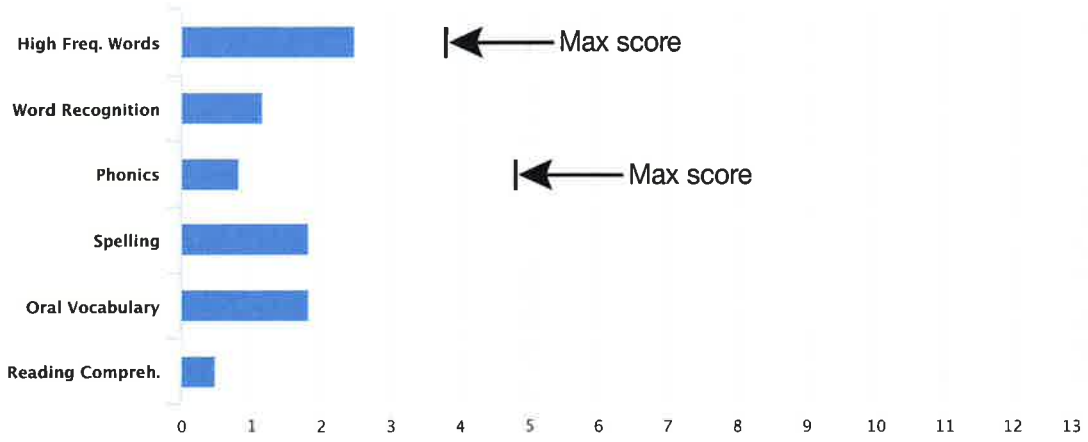
☑ Some beg. letter sounds /a/, /b/, /c/...	☐ Short Vowel Sounds den, nap, fun	☐ Long Vowel Sounds kite, cake, mile	☐ Vowel Digraphs coat, team, train	☐ Diphthongs joy, cloud, aunt
☑ Most/all beg. letter sounds /a/, /b/, /c/...	☐ Consonant Blends snap, crisp, splat	☐ Consonant Digraphs chips, cloth, shed	☐ R-Controlled Vowels dark, form, pert	☐ Multi-Syllable jumping, structure, station

✖ **Spelling Sub-test**
Assesses the learner's spelling skills and reflects his or her exposure level to grade appropriate words.
- Shengyu can spell words like "gift".
- Shengyu spelled "bach" for "batch".

✖ **Oral Vocabulary (Word Meaning) Sub-test**
Measures the learner's receptive oral vocabulary skills using leveled lists of vocabulary words.
- Shengyu was able to identify the meaning of words like "travel" and "tools"
- Shengyu had trouble distinguishing the meaning of words like "pretend" and "finish"

✖ **Reading Comprehension (Silent Reading) Sub-test**
Evaluates the learner's ability to answer factual and inferential questions about a silently read story.
44% of errors were "factual" questions. **56%** of errors were "inferential" questions.

Scores as Grade Levels



STATS

Let's Go Learn

DORA® Summary Report

(Diagnostic Online Reading Assessment)

Student: **Shengyu Han**
Assessment Date: **03/16/2016**
Age: **8** yrs **10** months
Grade: **3.6**

✔ **High-Frequency Word Sub-test**
Examines the learner's ability to quickly identify frequently occurring words. Responses are timed.

✔ **Word Recognition Sub-test**
Measures the learner's ability to recognize a variety of leveled lists of words.
- Shengyu can read words like "tropical" and "signs".
- Shengyu read "couriers" for "curious" and "seascape" for "escape"

✔ **Phonics (Word Analysis) Sub-test**
Assesses a learner's knowledge of basic phonetic rules and sounding-out skills. This sub-test uses both real and nonsense words.
40% of errors were "real-word" questions. **60%** of errors were "non-word" questions.

Phonics Principles Mastered

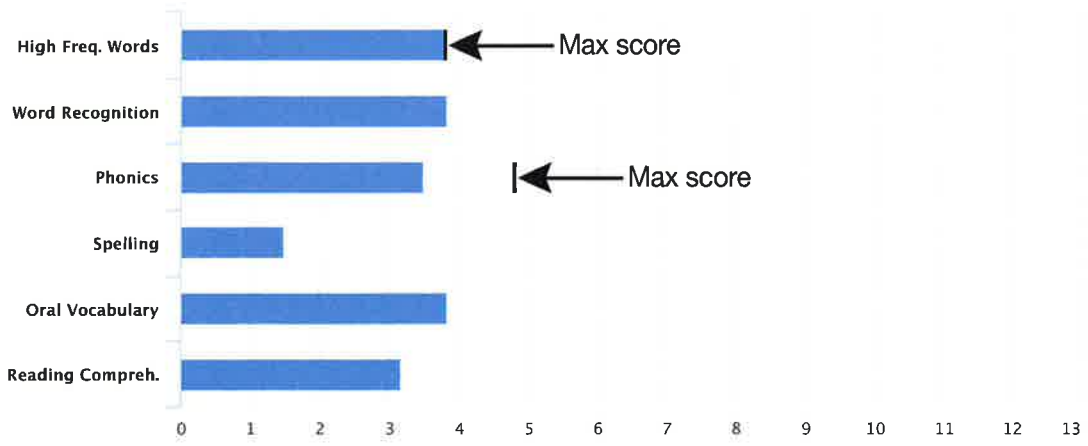
☑ Some beg. letter sounds /a/, /b/, /c/...	☑ Short Vowel Sounds den, nap, fun	☑ Long Vowel Sounds kite, cake, mile	☑ Vowel Digraphs coat, team, train	☐ Diphthongs joy, cloud, aunt
☑ Most/all beg. letter sounds /a/, /b/, /c/...	☑ Consonant Blends snap, crisp, splat	☑ Consonant Digraphs chips, cloth, shed	☐ R-Controlled Vowels dark, form, pert	☐ Multi-Syllable jumping, structure, station

✘ **Spelling Sub-test**
Assesses the learner's spelling skills and reflects his or her exposure level to grade appropriate words.
- Shengyu can spell words like "gift".
- Shengyu spelled "lack" for "lake".

✔ **Oral Vocabulary (Word Meaning) Sub-test**
Measures the learner's receptive oral vocabulary skills using leveled lists of vocabulary words.
- Shengyu was able to identify the meaning of words like "captivity" and "ferocious"
- Shengyu had trouble distinguishing the meaning of words like "pretend" and "candidate"

✔ **Reading Comprehension (Silent Reading) Sub-test**
Evaluates the learner's ability to answer factual and inferential questions about a silently read story.
50% of errors were "factual" questions. **50%** of errors were "inferential" questions.

Scores as Grade Levels



a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Playmakers Character and Leadership Academy

Name of Applicant: Greg Roeszler **Applicant's Title:** Executive Director

Individual ☐ Public Agency ☐ Non-Profit ☑ Other ☐

Applicant's Phone: 916·917·8536 **Applicant's E-mail:** coachrozplaymakers@gmail.com

Applicant's Mailing Address: 2795 E. Bidwell Street #100, Folsom, CA 95630

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☑

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-9-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): Great partner!

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Monday, March 13, 2017 3:21 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/13/2017 3:21 PM
Response #: 17
Submitter ID: 1429
IP address: 206.15.249.227
Time to complete: 15 min. , 23 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. After School Education and Safety (ASES) Program

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   The National League of Cities is a strong proponent of "local municipal efforts to create, expand and improve afterschool opportunities and build coordinated, citywide afterschool systems". Rancho Cordova reflects this philosophy with its commitment to supporting afterschool initiatives through its Community Enhancement Fund. Folsom Cordova Unified School District has operated its state-funded After School Education & Safety (ASES) Program for nearly 20 years. The state ASES grant calls for sites to provide academic assistance, academic enrichment, and physical recreation for students. The state grant has only been available to schools with at least 50% of their enrollment eligible for free lunch. The state-funded program has grown over the years from its initial four sites to operating at nine sites, including seven elementary schools and the two middle schools in Rancho Cordova. The City's Community Enhancement grant has allowed us to expand ASES programming to two more elementary schools in the City, neither of which will qualify for the state funding because their enrollments do not meet the funding criteria of the state grant. Thus, the city's funding broadens the citywide coverage of afterschool programming. And, Community Enhancement funds have supported an expanded enrichment component at all eleven sites, which are now more deeply engaged in promoting hands-on learning through STEM. Thus, the city funds are leveraging the state grant funds to maximize access to after school programs in Rancho Cordova. By keeping students safely supervised and by providing academic supports during the after school hours, the ASES Program directly supports three Project Criteria for Community Enhancement Funds: 1) Improving public safety; 2) Supporting the growth and development of children and youth; and, 3) Enhancing the quality of educational services to Rancho Cordova students and residents. With continuing funding from the City of Rancho Cordova, FCUSD's ASES Program will operate at the following schools in Rancho Cordova: Cordova Gardens, Cordova Meadows, Cordova Villa, Navigator, Peter J Shields, Rancho Cordova, Riverview STEM Academy, White Rock and Williamson Elementary Schools and Mills and Mitchell Middle Schools.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.

   Linda Burkholder, the District's administrator for ASES Programs, will coordinate the implementation of this grant, in

partnership with the school site principals and other collaborating partners, such as Playmakers, the Rancho Cordova Kiwanis Club, and other community-based organizations.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Goal I. Improve public safety by engaging more children and youth in after school programming

Objective A. Increase the number of FCUSD students enrolled in after school programming in Rancho Cordova, thus keeping more children safe during after school hours.

Objective B. Maintain the expanded number of ASES sites operating after school programs in Rancho Cordova, in order to achieve citywide coverage of this initiative.

Goal II. Support the growth and development of children and youth

Objective A. Connect elementary and middle school students with local experts, mentors, and resources during after school hours to emphasize career pathways and goal-setting.

Objective B. Engage local students in youth development activities that promote good citizenship, leadership, and decision-making skills.

Objective C. Provide parents with information and training to support their students' success in school and in life.

Goal III. Enhance the quality of educational services to Rancho Cordova students and residents

Objective A. Provide professional development sessions to ASES employees to ensure increasing knowledge and skills needed to provide excellent academic supports and enrichment activities to students.
Objective B. Provide academic assistance to students during after school hours.
Objective C. Include academic enrichment curriculum and materials during after school programming to strengthen students' 21st Century skills in STE(A)M (Science, Technology, Engineering, Art, and Math).

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $75,000.
Estimated Breakdown of Project Expenditures:
$68,930. salaries/benefits
6,070. supplies
Matching Funds (including any in-kind contributions): $757,547.
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Not applicable.
Total Community Enhancement Funds Requested: $75,000.
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

The ASES Project will operate from July 1, 2017 until June 30, 2018, with most activities occurring during the actual school year from August 2017 through May 2018.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: The administrative office for the ASES Program is located at 2460 Cordova Lane, Rancho Cordova, CA 95670. The following school site list includes the addresses of the schools served by the ASES Program: School Name Address Cordova Gardens Elementary 2400 Dawes Street, RC Cordova Meadows Elementary 2550 La Loma Dr., RC Cordova Villa Elementary 10359 S. White Rock Rd., RC Navigator Elementary 10679 Bear Hollow Dr., RC Peter J. Shields Elementary 10434 Georgetown Dr., RC Rancho Cordova Elementary 2562 Chassella Way, RC Riverview STEM Academy 10700 Ambassador Dr., RC White Rock Elementary 10487 White Rock Rd., RC Williamson Elementary 2275 Benita Dr., RC Mills Middle School 10439 Coloma Rd., RC Mitchell Middle School 2100 Zinfandel Dr., RC

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Linda Burkholder
Title	Director, Family Engagement & ASES
Phone Number	(916) 294-9090 ext. 610155
Email Address	lburkhol@fcusd.org
Mailing Address	Not answered

11. **Type of Applicant**

(o) Public Agency

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Deborah Bettencourt
Title	Superintendent
Phone Number	(916) 294-9000
Email Address	dbettenc@fcusd.org
Mailing Address	1965 Birkmont Dr., Rancho Cordova, CA 95742

13. **Type of Signatory**

(o) Public Agency

14. **Additional Supporting Documents**

Attach here

Attach here
Attach here

Thank you,
Rancho Cordova

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RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

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Project/Program Name: After School Education and Safety (ASES) Program

Name of Applicant: LINDA BURKHOLDER **Applicant's Title:** Director, Family Engagement and ASES

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone (916) 294-9090 x 610155 **Applicant's Email:** lburkhol@fcusd.org

Applicant's Mailing Address: 2460 Cordova Lane, Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: Deborah Bettencourt

Date: 3-14-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Monday, March 13, 2017 3:43 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/13/2017 3:43 PM
Response #: 18
Submitter ID: 1430
IP address: 206.15.249.227
Time to complete: 21 min. , 15 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Family Engagement Summer Academy

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   For the past six summers, FCUSD's Office of Family Engagement has been operating a summer academy for families in Rancho Cordova. Most summer programs focus on students. Our academy also requires parents (or "caring adults") to participate. This unusual approach helps us to reach three objectives. A) Reducing summertime childhood hunger. Nearly 65% of local students receive free meals at school during the school year. In the summer, our families which live in poverty, do not have access to these meals. Summertime food insecurity is a major issue facing local children. By providing suppers to children participating in the Summer Academy, we are addressing childhood hunger. Since the suppers are funded by federal child nutrition grants, the Summer Academy actually brings additional federal dollars into the local economy. B) Reducing "summer learning loss". Research shows that children who live in poverty often experience sharp summertime losses in the learning they have gained over the previous school year. Their wealthier peers often have access to trips and other enrichment experiences with their families. These experiences reinforce academic learning. Children in poverty do not typically experience these enrichment events and often show steep declines in the retention of academic knowledge over the summer months. And, C) Increasing parent/adult capacity to support academic and social success of students. Parents or caring adults representing every student enrolled in the summer academy must attend two sessions a week. The adults form a learning community which provides information on positive parenting, as well as effective ways to interact with schools and to support student learning. The adults also experience some of the hands-on learning activities with their students during each session they attend. This reinforces the importance of academics and STEAM in the students' minds, while demystifying academic activities for many of our adults.Using small, private grants, the District will deliver the Family Engagement Summer Academy at two sites in 2017. The program, provided at no cost to families, will serve 40 students at each site, for three hours every afternoon, Monday through Thursday, for the month of June. Activities for students are all STE(A)M (science, technology, engineering, art and math) focused. Parents/caring adults will attend two afternoons each week for the four week program. They will spend time together as an adult learning community. And, they will spend time with their students, actually engaging in the hands-on learning activities. Supper is served to the students every day, and the adults receive dinner on their session days, as well. The District's Office of Categorical programs funds translators and childcare for younger siblings for the adult

sessions. Community Enhancement Funds are being requested to expand the number of sites being operated by FCUSD in 2018, and/or to increase the number of students served at identified sites. Community Enhancement Funds will also expand the enrichment component to fund field trips for students and adults every Friday of the 2018 four week program.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
Linda Burkholder, Director of Family Engagement for FCUSD, is the administrator of the Family Engagement Summer Academy. She also coordinates the adult learning community component of the summer academy. Lisa Skaarup, the District's Special Project Coordinator for the After School Education and Safety Program, coordinates the academy STEAM activities for students. Many guest speakers and field trip experiences engage community partners in supporting this program. CSUS, Golden State Water Company, the Sacramento County Office of Education, Davis Ranch, and many other partners have delivered experiences for our students over the years, based on the themes we have chosen (bugs, water, the environment/nature, etc.)

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
1. Increase the number of elementary school students in Rancho Cordova who will participate in the four week summer academy program (20 additional students for every staff position funded by Measure H); engage older youth as Counselors-In-Training volunteers throughout the Summer Academy.
2. Increase the number of parents/caring adults who will participate in the summer academy.
3. Provide field trips every Friday for four weeks for students and parents/caring adults.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $ 15,000.
Estimated Breakdown of Project Expenditures:
Salary/Benefits $12,250.
Supplies $ 2,750.
Matching Funds (including any in-kind contributions): $ 14,297.
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Not applicable.
Total Community Enhancement Funds Requested: $ 15,000.
Is this a multi-year request? If yes, number of years: No.
If you answered yes above, describe your sustainability plan:
Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
June 2018, to coincide with next year's summer school schedule.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.

Project Address: The Summer Academy will operate at summer school sites of the District, as well as at other school sites, based on available funding and summer campus cleaning and repair schedules for 2018.

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7,

2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

   [×] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Linda Burkholder
Title	Director, Family Engagement and ASES
Phone Number	(916) 294-9090 ext. 610155
Email Address	lburkhol@fcusd.org
Mailing Address	Not answered

11. **Type of Applicant**

    (o) Public Agency

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Deborah Bettencourt
Title	Superintendent
Phone Number	(916) 294-9000
Email Address	dbettenc@fcusd.org
Mailing Address	1965 Birkmont Dr., Rancho Cordova, CA 95742

13. **Type of Signatory**

    (o) Public Agency

14. **Additional Supporting Documents**

    Attach here
    Attach here
    Attach here

Thank you,
Rancho Cordova

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RANCHO CORDOVA
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CITY OF RANCHO CORDOVA
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School District (One supplemental form is required per school district)

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Project/Program Name: Family Engagement Summer Academy

Name of Applicant: LINDA BURKHOLDER **Applicant's Title:** Director, Family Engagement and ASES

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916 294 9090 x 610155 **Applicant's Email:** lburkhol@fcusd.org

Applicant's Mailing Address: 2460 Cordova Lane, Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-14-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Monday, March 13, 2017 9:14 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/13/2017 9:13 PM
Response #: 19
Submitter ID: 1431
IP address: 99.33.248.199
Time to complete: 55 min. , 12 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Kudos Plus 2017-2018

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Kudos is a beautification award for residents of Rancho Cordova. Kudos will be awarded to residents show pride in the maintenance of the front of their home. City of Rancho Cordova Good neighbor guide will be used to select these homes. Volunteers in Neighborhood Service will select homes in each neighborhood.
   Community Pride: Showcases what is great about Rancho Cordova neighborhoods and "I want to live here" pride.
   Civic Engagement: ViNS recognizing neighbors. Volunteering: 350 to 400 hours recognize these homes/residents.
   Attachment shows work done in 2016 and photo of Resident who received award in 2016.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Angel Ball ViNS Chairperson 2013-2017 and Volunteers in Neighborhood Services 15 members who will work on this project over the 12 month period.

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   Our goal is a RIPPLE throughout Rancho Cordova to clean up our homes, and take pride. To improve the visual appearance of the neighborhoods in Rancho Cordova. Encourage residents to clean up, follow good neighbor guide and show pride in their home. Showcase positive contributions to the community for others to follow.
   Volunteers in Neighborhood Services is a group of engaged residents who care about the image and beauty of our City.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $3200.00

Estimated Breakdown of Project Expenditures:

50 gift cards at $50 each $2500
50 ViNs vests $500
Bars,Bags,ribbon $100
Supplies, signs $100
Total $3200

Matching Funds (including any in-kind contributions): 350 volunteer hours

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

NA

Total Community Enhancement Funds Requested: $3200.00

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:

Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Kudos will be awarded in 17 neighborhoods over eight month period. July 2017 to Oct 2017 and March 2018 to June 2018.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: NA

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Angel Ball
Title	ViNS Chair and Resident of Rancho Cordova
Phone Number	(916) 635-6808
Email Address	gacball@sbcglobal.net
Mailing Address	2517 Chassella wy Rancho Cordova Ca 95670

11. **Type of Applicant**

(o) Individual

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Angel Ball
Title	ViNS Chair and Resident of Rancho Cordova
Phone Number	(916) 635-6808
Email Address	gacball@sbcglobal.net
Mailing Address	2517 Chassella wy Rancho Cordova Ca 95670

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here	VINS KUDOS 2016 Log.xlsx
Attach here	IMG_3102.JPG
Attach here	

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

VINS Kudos Tracker Last Update: 11/08/2016 Created by: Jeannie Boulden

	Date awarded	Address	Neighborhood	Special Event /Partnership	Awarded By VINS Member
1	3/30/2016	2213 Athens River Court	Sunriver	Blight Busters Plus - Contact Kerry Simpson	Jeannie Boulden and Julie O'Brien
2	3/30/2016	1824 Klamath River	Sunriver	Blight Busters Plus - Contact Kerry Simpson	Jeannie Boulden and Julie O'Brien
3	3/30/2016	11141 Squanan	Sunriver	Blight Busters Plus - Contact Kerry Simpson	Jeannie Boulden and Julie O'Brien
4	3/26/2016	2996 Calle Del Sol Way	White Rock	White Rock clean up : City and Republic Services - Zone 3	Maureen, Sandy Jeannie and Julie
5	3/26/2016	10854 Pauite Way	White Rock	White Rock clean up : City and Republic Services - Zone 3	Maureen, Sandy Jeannie and Julie
6	3/26/2016	10604 Olson Drive	White Rock	White Rock clean up : City and Republic Services - Zone 3	Maureen, Sandy Jeannie and Julie
7	3/26/2016	2980 Treen Court	White Rock	White Rock clean up : City and Republic Services - Zone 3	Maureen, Sandy Jeannie and Julie
8	3/26/2016	2924 Kachina Way	White Rock	White Rock clean up : City and Republic Services - Zone 3	Maureen, Sandy Jeannie and Julie
9	2/27/2016	2958 Mills Park Drive	White Rock	White Rock clean up : City and Republic Services - Zone 2	Meada, Jeannie, and Julie
10	2/27/2016	10285 Buena Plaza Drive	White Rock	White Rock clean up : City and Republic Services - Zone 2	Meada, Jeannie, and Julie
11	2/27/2016	3029 La Rue Way	White Rock	White Rock clean up : City and Republic Services - Zone 2	Meada, Jeannie, and Julie
12	2/27/2016	10508 Silverwood Way	White Rock	White Rock clean up : City and Republic Services - Zone 2	Meada, Jeannie, and Julie
13	2/27/2016	3022 La Rue	White Rock	White Rock clean up : City and Republic Services - Zone 2	Meada, Jeannie, and Julie
14	1/23/2016	10415 White Rock Rd	White Rock	White Rock clean up : City and Republic Services - Zone 1	Meada, Maureen and Jeannette L.
15	1/23/2016	3041 Margate Way	White Rock	White Rock clean up : City and Republic Services - Zone 1	Meada, Maureen and Jeannette L.
16	1/23/2016	3070 Swansea Way	White Rock	White Rock clean up : City and Republic Services - Zone 1	Meada, Maureen and Jeannette L.
17	1/23/2016	3108 Portsmouth Drive	White Rock	White Rock clean up : City and Republic Services - Zone 1	Meada, Maureen and Jeannette L.
18	1/23/2016	10263 Croydon Way	White Rock	White Rock clean up : City and Republic Services - Zone 1	Meada, Maureen and Jeannette L.
19	3/30/2016	2300 Miills Ranch Way	Mills Ranch	Blight Busters Plus -City Project	Maureen and Sandy
20	3/20/2016	2125 Starlyn Way	MIlls Ranch	Blight Busters Plus -City Project	Maureen and Sandy
21	3/30/2016	2308 Pecan Grove Way	Mills Ranch	Blight Busters Plus -City Project	Maureen and Sandy
22	4/28/2016	10900 Scotsman	Walnut Wood	Blight Busters Plus -City Project	Jeannie and Julie
23	4/28/2016	10941 Alandale	Walnut Wood	Blight Busters Plus -City Project	Jeannie and Julie
24	4/28/2016	10850 Walnutwood	Walnut Wood	Blight Busters Plus -City Project	Jeannie and Julie
25	4/26/2016	10813 Paiute Way	White Rock	VINS award	Carol Wilfley
26	4/28/2016	10832 Berwick Way	Cordova Lane	Blight Busters Plus -City Project	Sandy and Marilyn
27	4/28/2016	10709 Pacific Court	Cordova Lane	Blight Busters Plus -City Project	Sandy and Marilyn
28	4/28/2016	2410 Zagos Court	Cordova Lane	Blight Busters Plus -City Project	Sandy and Marilyn
29	5/24/2016	10766 Bellone	Stone Creek	Blight Busters Plus -City Project	Meada and Julie
30	5/24/2016	3516 Riojo	Stone Creek	Blight Busters Plus -City Project	Meada and Julie
31	5/24/2016	3552 Debina	Stone Creek	Blight Busters Plus -City Project	Meada and Julie
32	5/24/2016	3420 Brubeck	South White Rock	Blight Busters Plus -City Project	Marilyn and Sandy
33	5/24/2016	10420 Autumn Breeze	South White Rock	Blight Busters Plus -City Project	Marilyn and Sandy
34	5/24/2016	10405 Autumn Breeze	South White Rock	Blight Busters Plus -City Project	Marilyn and Sandy
35	5/24/2016	3154 Noahblomquist Way	Capital Village	Blight Busters Plus -City Project	Linda and Maureen
36	5/24/2016	10958 Stourport Way	Capital Village	Blight Busters Plus -City Project	Linda and Maureen
37	5/24/2016	10913 Merrick Way	Capital Village	Blight Busters Plus -City Project	Linda and Maureen
38	6/23/2016	10312 Doyle	Cordova Gardens	Blight Busters Plus -City Project	Joyce, Jeannie and Mary Ann
39	6/23/2016	2320 Moraine	Cordova Gardens	Blight Busters Plus -City Project	Joyce, Jeannie and Mary Ann
40	6/23/2016	10312 Fiske	Cordova Gardens	Blight Busters Plus -City Project	Joyce, Jeannie and Mary Ann
41	7/2/2016	10027 River Mist	Cordova Meadows	Blight Busters Plus -City Project	Marilyn,Maureen and Sandy
42	7/2/2016	2549 Mosey Oaks Ct	Cordova Meadows	Blight Busters Plus -City Project	Marilyn,Maureen and Sandy
43	7/2/2016	2377 LaLoma Drive	Cordova Meadows	Blight Busters Plus -City Project	Marilyn,Maureen and Sandy
44	9/29/2016	10716 Paiute Wy	White Rock	Blight Busters Plus -City Project	Marilyn,Maureen and Sandy
45	9/29/2016	3029 La rue Way	White Rock	Blight Busters Plus-City Project	Marilyn,Maureen and Sandy
46	9/29/2016	10508 Silverwood Way	White Rock	Blight Busters Plus-City Project	Duplicate - Kudo's previously award during Republic Clean up project in Feb 2016 by VINS. Marilyn, Maureen, Sandy
47	9/29/2016	10522 Saltana	Cordova Vineyards	Blight Bustsers Plus-City Project	Maureen and Sandy
48	9/29/2016	2601 Verdello	Cordova Vineyards	Blight Bustsers Plus-City Project	Maureen and Sandy
49	9/29/2016	2505 Vernaccia Circle	Cordova Vineyards	Blight Bustsers Plus-City Project	Maureen and Sandy
50	10/21/2016	4744 Village Mill Way	Kavala Ranch	Blight Bustsers Plus-City Project	Maureen and Angel
51	10/21/2016	4788 Cedar Landing Way	Kavala Ranch	Blight Bustsers Plus-City Project	Maureen and Angel
52	10/21/2016	4791 Birch Valley Way	Kavala Ranch	Blight Bustsers Plus-City Project	Maureen and Angel
53	10/21/2016	12348 Pawcatuck Way	Sunridge Park	Blight Bustsers Plus-City Project	Maureen and Angel
54	10/21/2016	12436 Kibbie Lake	Sunridge Park	Blight Bustsers Plus-City Project	Maureen and Angel
55	10/21/2016	4070 Pajora Way	Sunridge Park	Blight Bustsers Plus-City Project	Maureen and Angel
56	10/21/2016	11865 Pyxis	Anatolia	Blight Bustsers Plus-City Project	Al, Joyce and Jeannie
57	10/21/2016	4453 Sophistry Drive	Anatolia	Blight Bustsers Plus-City Project	Al, Joyce and Jeannie
58	10/21/2016	4250 Anatolia Drive	Anatolia	Blight Bustsers Plus-City Project	Al, Joyce and Jeannie
59	Aug-16	3640 Scorpio	Countryside	Blight Bustsers Plus-City Project	Marilyn
60	Aug-16	3356 Chriswell	Countryside	Blight Bustsers Plus-City Project	Marilyn
61	Aug-16	10028 Bromley	Countryside	Blight Bustsers Plus-City Project	Marilyn
62	Aug-16	9829 Woodhollow Way	Lincoln Village	Blight Bustsers Plus-City Project	Maureen
63	Aug-16	3309 Union Springs	Lincoln Village	Blight Bustsers Plus-City Project	Maureen
64	Aug-16	3408 Corbin	Lincoln Village	Blight Bustsers Plus-City Project	Maureen

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Monday, March 13, 2017 9:28 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/13/2017 9:27 PM
Response #: 20
Submitter ID: 1432
IP address: 73.185.106.37
Time to complete: 56 min. , 53 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. San Juan Soccer Club

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   The design and build of a 3 field soccer complex within the city limits creates a usable facility for rancho cordova schools during a time of unprecedented use of Turf Recreational facilities for high schools, as well as senior and special needs uses during the hours of 8 am and 5 pm. This facility will be used 7 days a week for the San Juan soccer club for its primary training and game location and will bring 7500 trips per month to rancho cordova for training which inherently brings an enormous city tax and revenue each and every day. San Juan Soccer Club is a nationally recognized organization with National Championship history and more importantly a long track record of preparing and sending nearly 30 student athletes to NCAA academic and athletic scholarships each and every year.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   CSDA - Community Sports Development Alliance - which is comprised of the following organizations focused on developing the project - Lowes, Home depot, General Rubber, General Electric, Western Rubber, Baez Sports group, GE Polymers, Olympia Steel, Valley Fabrication, Sports Life International, Tiechert Construction, Verizon, Bissett Architecture, Kilgore-Blackman, Ballymunn Regeneration.

   Warren Holt - President - Owner and CEO of Central Valley Engineering
   Jeff Rucker - Wealth Management Advisor - Northwestern Mutual Wealth management Co.
   Mike Liston - President/CEO American Concrete Washouts Inc
   Chris Fahey - Director of Sponsorships CIF Athletics
   Merdith Branstad - Landscape Architect/Biologist/ISA Certified Arborist with Foothill Associates

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Currently in 30 day public review with the Rancho Cordova City and pending approval vote form the city council. The project completion will occur by end of calendar year 2017. The construction and completion of the project is in motion and is nearing its end of funding requirements and the beginning of a Phase 2 will begin. The project team at this point is only focused on the city approval and implementation of the approved site plans and project plans from the city of rancho cordova planning department which was approved and sent to public review 2-28-2017.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $2.4 Million

Estimated Breakdown of Project Expenditures:

Design architect/plans - $110,000. Site Excavation and gravel base - $205,000. Synthetic Turf Production - $1,440,000. Turf Installation $511,000. Crumb Rubber supplier and installation $140,000

Matching Funds (including any in-kind contributions): $1,680,000

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

$82000

Total Community Enhancement Funds Requested: $50,000

Is this a multi-year request? If yes, number of years: 3

If you answered yes above, describe your sustainability plan:

Complete land ownership and maintenance will be serviced by member businesses as well as a 30 year lease agreement with Multiple Cellular carriers that are currently in a signed lease agreement for annual revenue generation to support the maintenance and improvements to the site. The membership and internal club events will generate additional funds to carry the costs on going. Additionally the current sacramento area turf field availability is extremely low. the demand far outweighs the supply and the rental for our complex will be substantial and provide significant revenue generation. The land will be owned completely in 15 years and will have a long term effect on the city for tax revenue for years to come. The club has a 40 year history and is currently structured to last another 40 years and more.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

city approval at the April city council meeting and 45 days later the ground breaking and excavation begins. once this process is started the completion of the project will 90-120 days. Project should be completed by December 2017.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 3181 Kilgore Road

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho**

Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.

10. Application Submitted By

First and Last Name	Jeff Rucker
Title	Board Member
Phone Number	(916) 812-9779
Email Address	jeff.rucker@nm.com
Mailing Address	11151 Trade Center Drive #200 Rancho Cordova ca 95670

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Warren Holt
Title	President
Phone Number	(916) 257-6064
Email Address	wholt13@aol.com
Mailing Address	11151 Trade Center Drive #200 Rancho Cordova Ca 95670

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	CSDA Project Approval Letter - San Juan Soccer Club 5-18-16.pdf
Attach here	Complex Site Plan 1-2016.pdf
Attach here	

Thank you,
Rancho Cordova

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THE COMMUNITY SPORTS DEVELOPMENT ALLIANCE

A NATIONAL ALLIANCE OF SPONSORS & FUNDING PARTNERS
SUPPORTING THE DEVELOPMENT OF ALL WEATHER SPORTS FACILITIES

COMMUNITY HOPE
THANK YOU TO OUR FUNDING ALLIANCE & VENDOR PARTNERS:

GENERAL ELECTRIC
GE POLYMERS
WESTERN CRUMB RUBBER
FREESPAN1 ENGINEERING
ECOCARE INDUSTRIES
NUCOR STEEL SYSTEMS
BERNAL SPORTS INSTALL.
AIB SPORTS GROUP
BAEZ SPORTS GROUP
ECOSCAPE OUTDOORS
INDOOR PARK SYSTEMS
KILGORE-BLACKMAN
LOWES.COM
HOME DEPOT.COM
BUSINESS LIGHTS.COM
OLYMPIA STEEL
FARWEST STEEL
VALLEY FABRICATION
SPORTS LIFE INTERNATIONAL
SPORTS ACROSS IRELAND
CAPE TO CAIRO-YWAM
BALLYMUNN REGENERATION

5/18/16

To: **Mr. Jeff Rucker**
Jeff.Rucker@nm.com
11151 Trade Center Dr. Rancho Cordova, Cal. 95670

Re: **Funding & Sponsorship Approval Letter**
Synthetic Turf Sports Field Sponsorship

Synthetic Premium NCAA/NFL Quality Turf Systems
- **Premium Turf Training Field – estimated 4 Separate Fields**

Dear Jeff,

It has been a pleasure connecting with you again about the sponsorship potential for Multiple synthetic turf field projects there in Northern California. As you know, we also have a special passion and interest in supporting projects of soccer clubs that have the ability to impact a larger surrounding community. We have reviewed the preliminary information submitted by you to the CSD Alliance for consideration of a sponsorship and support-funding package. We still need to confirm the final sizes of the sports fields, but we want to take this opportunity to inform you that we have approved supporting a sponsorship package for 4 sports fields as follows: Two fields @ 76,000 sq. feet , One field at approximately 32,000 sq. feet and a final smaller youth field of approximately 13,000 sq. feet for a total of 197,000 sq. ft.

We are committed to proceed according to the following terms and conditions:

1. We are able to confirm that the land is owned or controlled by your club or or another nonprofit 501 (C) (3)
2. Our CSDC Alliance hereby agrees to provide up to 70% sponsorship and a support-funding package to cover the majority portion of the traditional cost of a new state-of-the-art synthetic turf sports fields. This Project Approval Letter is valid for the sports fields set forth below for our 2016 – 2017 fiscal year.
3. We project that you (or your donor's) balance or share of the cost of the new turf field will be limited to approximately 40 %-50% of the normal costs of such a field (Current average costs are running $13 – $14 per sq. ft). Achieving this goal will also require the help, sponsorship and collaboration of a local site prep excavator/contractor - We will discuss this later in this approval letter.

Our support of the installation of the integrated synthetic infill turf system(s) would cover the following:

Use of Premium 42 Oz. – 45 oz. Polyethylene Rubber Infill Turf Field – FIFA/NCAA/NFL Quality Fields This premium turf would be produced by our alliance member turf production mill (largest in US) specifically for this project under our CSDA national funding program. We recommend this 42 oz. per sq. yard weight "Poytan- Polytex" advanced "Rhombus" turf fiber product. This turf specification has a 20% higher fiber density than the typical turf product and is projected to have a far greater longevity/endurance. It also has tested far higher on objective 3rd party "Lisport" lab testing for longer endurance and longevity. All turf product materials come with a full 8 year warranty. The quality of workmanship of the installation is also fully warranted by the installation contractor.

Our national alliance member, Baez Sports Group, would be the sponsoring project manager and installer. It is very important that you have an experienced installation contractor who has installed millions of sq. ft of sports turf projects, not just yard or landscape projects, it can make a huge difference in the long run.

Example Summary of Project Cost of one field – The numbers below can be extrapolated to cover all 4 fields

Premium Soccer Field: 76,000 sq. ft - + (Final dimensions and sizes to be determined and outlined in MOU)

$ 258,400 **Project planning, Integrated Turf System, Crumb Rubber Infill & Install Contractor – All sponsorships (Includes complete: Turf System Production + Turf Install Company + Crumb Rubber)**

$ 110,000. **Estimated Goal for Site prep and rock base to be installed on a sponsored basis with a collaborating local Contractor/ e excavator who will work with us- This is the estimated sponsored allowance goal needed for the site Prep work .**

$ 368,400* Your Total Projected Cost: This is your share of the sponsored cost + shipping

Note: The market value of this sports field, the day it is complete, will be $ 1.1 + million

4676 Commercial SE #1 Salem, Oregon 97302 503.581.1838 Fax 503.391.6954
www.CSDCouncil.org USA * South Africa * Ireland * Mexico Email: info@CSDcouncil.org

* *The above cost projections have been calculated based on using alliance sponsors along with private donor and non public funds for your share of the costs. This has not been calculated using higher prevailing wage government bidding rates. If public tax dollars are used, verses using donated private funding, or school district funds made available by way of a grant to the boosters or a private donor group, this can affect the way we organize the project & the labor portion of the install will increase somewhat.*

Other Important Cost Factors To Consider: There are certain controllable cost variables that can greatly increase or reduce the cost of a particular sports project. Our CSDC funding approach and mission has been designed to help schools, colleges, sports clubs, parks departments and non-profits fund & acquire premium synthetic turf fields that simply don't have a $1.4 million + available for these projects . Most of the projects we support are worthwhile projects that would likely not ever be able to move forward, without the help of our CSD Alliance program. The square footage numbers used in this Approval Letter are dimensions that are estimated at this point. We realize they may be adjusted up or down by you for your project. There also may be some additional cost variables based on the then current cost of shipping & normal wastage during install. This cost and sponsored price goal structure also anticipates and makes allowance for using a current fields existing drainage system, but then improving this system significantly by adding an additional 6" + crushed rock drain field on top of that. Adding this very well draining 6" – 8" crushed rock turf system base on top of your current field location, significantly upgrades and improves your current drainage system function (by a factor of about 200%) when it is carefully installed to provide maximum improved drainage. If you elect to upgrade the drainage system even beyond this (which usually is not done for cost reasons) you will experience additional site improvement costs associated with that decision. All synthetic turf fields are designed to be sealed and trimmed on the ends and sidelines with a pressure treated subterranean wooden tack board system- sometimes attached to an existing curbing system. If you elect to install new concrete curbing, (which some projects prefer for aesthetic reasons) this will also add modestly to the cost of the site work being undertaken. All work is also subject to "weather permitting" time frames. All cost projections for turf, crumb rubber and installation contractor are based on current commitments from our alliance members and are firm, but subject to change. The turf installation supervisors and foreman from the CSDC Alliance installation company are very experienced West Coast (Oregon- California) licensed and bonded contractor(s) who may work under your Project Manager or a General Site Contractor (GC) as a subcontractor/consultant for the installation. This pricing structure also includes allowances for local labor to supplement the supervisory crew of approximately 8- 10 workers to assist during the 3 weeks needed per field for the installation. Your share of the install cost that is set forth above does not include any additional or unexpected bond requirements, insurance, taxes, permits or hard scape site work. All alliance member products and services are provided under a sponsorship agreement and are not considered cash grants. Donors and boosters who participate with you for maximum tax advantages do not have to consider our CSD support as any kind of cash funding or support.

5. Site Excavation Contractor Will also be Invited to Join the Project in a Partial Sponsorship. As stated above, it is very important that a local site and excavation contractor is identified and invited to participate in the project as a project sponsor as well. This doesn't mean they do this work for free, but just at a pre-agreed sponsored price that allows the project to hit its budget goal. We do have some contractors available in Oregon who will do this work, if you do not have one there locally, who may do it a bit less expensively. We will work closely with you to line this up. There are two general components to this site work:

A. The labor, equipment and basic rough demo & grading at the site and;

B. Installation and compacting of six to eight inches of ¾" crushed rock base and other drainage material installed. A typical 78,000 sq. foot soccer or football field would normally require about 3350 + - tons of crushed rock (gravel), a 95,000 typical baseball field would require approximately 3850 + - tons of crushed rock. This cost factor is already calculated into the projected sq. foot sponsored site work allowance set forth above. This crushed rock is fairly standard and generally available in most regions for $10.00 - $12.00 per ton. (A sponsored price can be for even less of course). All of these estimates will be reduced to binding purchase orders and contracts with the local sponsoring site contractor. Without a site excavation contractor sponsor, you may find yourselves paying $2.50 - $3.00 per sq. foot for the site prep work, which we want to avoid.

OTHER GENERAL INFORMATION

6. Warranty. All premium synthetic turf for this project provides a full industry standard 8 year warranty.

7. Additional Sports Field Options: If any additional optional inlaid lines are requested, beyond the standard white tufted football or soccer configuration lines, there will be a modest additional material and labor cost for those additional lines (soccer, lacrosse, etc). This will be based on a per lineal ft cost (typically $5.00 - 6.00 per lineal ft. of colored line material). In addition, Yard Markers, Numbers and hash marks are available at a modest additional cost, but it is highly recommended that all interior field lines & numbers are painted, not cut and glued in, to add to the longevity & endurance of your sports field. The special paint available normally only needs to be touched up once or twice a year. There is a high quality, high tech paint made specifically for this. This recommendation is made to ensure the greatest longevity of each field, since everywhere that extra

lines, logos and markers are installed the green turf has to be cut out, resulting in glue joints where the white or colored turf is glued in. This results in a somewhat shorter lifespan than having all sewn seams.

8. Logo & Mascot Lettering Option: A 30' or 40 ' two color circular or rectangular logo at a location of your choice on any of the fields is available and will add between $8500 - $10,500 + - in poly E tufted turf materials and $1550 in install labor. Large 15' high endzone letters, spelling out the name of your mascot or school name are also available to be produced at the laser cutting operation of the turf mill for a cost of approximately $595 per letter. Each letter can be installed in the field for $250 labor per letter. The final and complete letter and art work option cost figures will be finalized, reviewed, approved, and agreed to in writing by you prior to installation.

9. Local Equipment Sponsor is also desirable: In order to keep the sponsoring install contractors cost at the lowest level, without compromising quality, we will also try to invite a local equipment rental company to participate with us in supplying some modest, but necessary install equipment at the site during the 3 week (per field) install. (Bobcat, fork lift, compressor, generator, etc.). Hopefully they will extend at least a 50% - 100% rental donation. This equipment, when rented by the month would normally all together cost about $4800 for the duration of the project, so although important, this is not a large cost item.

10. This is a Preliminary, But Firm Commitment. The purpose and intent of this Project Approval Letter is to provide a preliminary but firm commitment from the CSD Alliance and the CSD Council, Inc. to allow you to move forward through the next steps of securing your share of the funding commitment. It is not intended to be an exhaustive detailed description of the project. We would anticipate that no monies or like kind donations would occur until the whole project is solidly locked in and more specifically described in a formal **"Memorandum of Understanding"** that all the participating parties approve. Approving and signing this MOU would be the next step in the project development process. The only "up front" cost to your organization in preparation for the actual installation of the sports facility is a **1% turf production deposit fee** (typically $3800 - $4800) that is paid to the national alliance coalition at the signing of the MOU. This deposit goes into a special project account and is fully credited & applied toward your purchase of the turf and installation crew expenses. This is a non refundable deposit. This process also allows you to be sure that you address all concerns and questions that may be posed by your organization and staff, as well as donors and other stakeholders in the project. If your project is using a "Collaborative Donor" to help fund your share, we can provide you with suggested templates for agreements that will help the donor achieve the maximum allowable tax advantages and credits. It is up to your Donor and supporters to seek out his/her own tax advice on these matters.

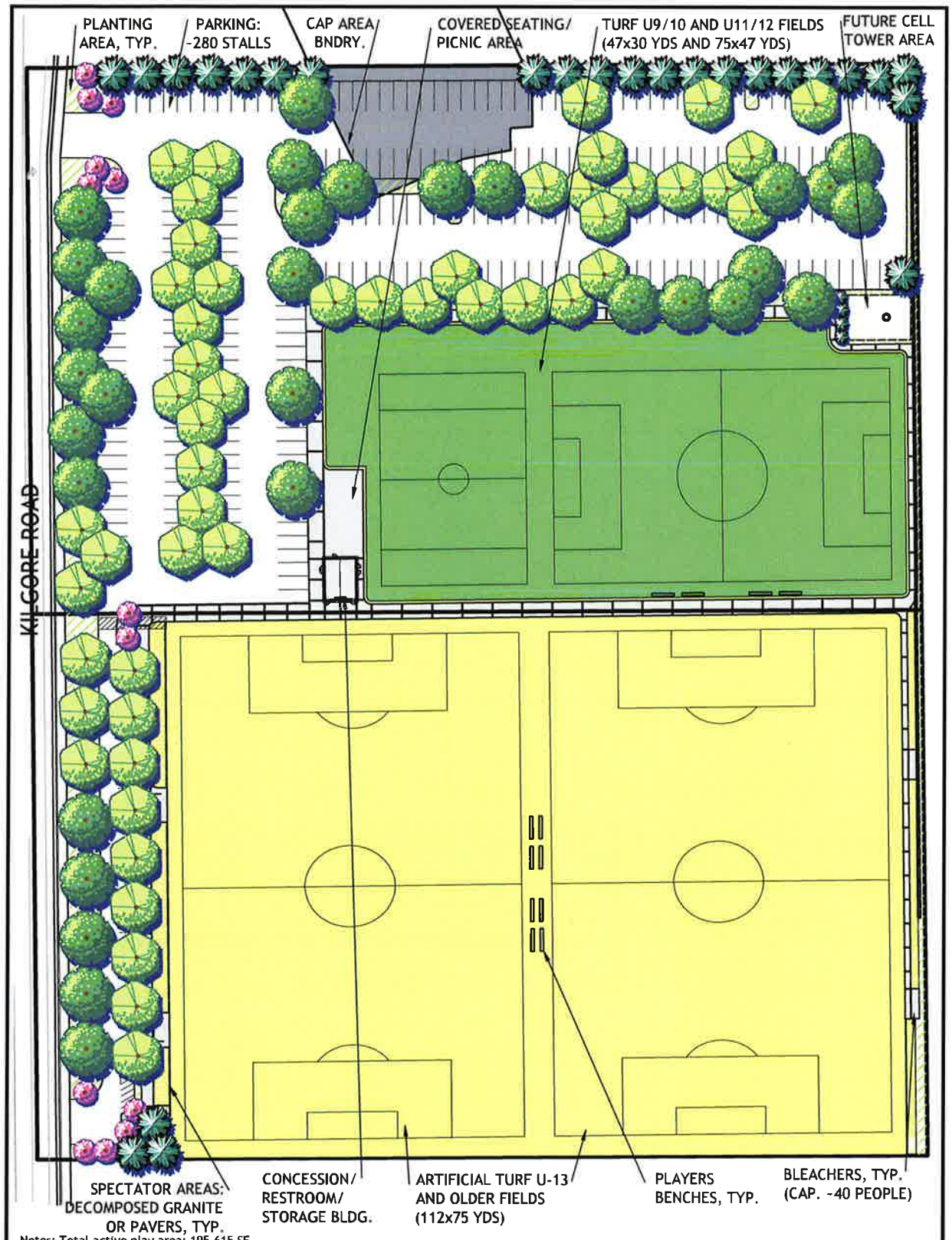
11. 2015 Sponsored Pricing Still In Force. The generosity of our CSD Alliance members have allowed us to project support for new 2016 – 2017 projects still based on 2015 sponsored pricing (which we are very thankful for) . There is always a chance that the raw material components that go into premium synthetic turf fields (Polyethylene fibers, urethane, latex and fabric backing, crumb rubber pellets, etc.) will experience price increases which will have to be accounted for. Once we sign the Memorandum of Understanding, the goal is that those cost commitments will all be locked in, so the sooner we execute the MOU the better. In a desire to be fair, scheduling and installation priority is given to those projects whose MOU's were signed first (often times the summer months are in very high demand) .

We are looking forward to your project moving toward completion and becoming a real blessing to your whole region.

With kind regards,

Joseph O'Connor J.D.

Executive Director –
CSD Alliance – www.csdcouncil.org



Notes: Total active play area: 195,615 SF
Total Parking Stalls: ~280
Lighting will include sports field lighting on ~80' standards, parking lot lighting and path lighting on 20-24' standards.
All lighting will have dark-sky light cut-off features.

KILGORE ROAD SOCCER FIELD COMPLEX CONCEPTUAL PLAN

FOOTHILL ASSOCIATES
ENVIRONMENTAL CONSULTING PLANNING LANDSCAPE ARCHITECTURE
590 MENLO DRIVE, SUITE 5 ROCKLIN, CALIFORNIA 95765
(916) 435-1202

Giuliani & Kull, Inc.
500 Wall Street, Suite A, Auburn, CA 95603
(530) 885-5107 Fax (530) 885-5157
Auburn • San Jose • Oakdale

0 60
Scale in Feet

SAN JUAN SOCCER CLUB
PRIDE · COMMITMENT · LOYALTY

November 30, 2015

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Monday, March 13, 2017 11:37 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/13/2017 11:36 PM
Response #: 21
Submitter ID: 1434
IP address: 73.90.212.224
Time to complete: 44 min. , 29 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. P.A.R.T.Y. (prevent alcohol and risk related trauma in youth

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Students are bused from Health and Driver's Education classes to the nearest hospital for this four hour injury prevention program. The goal is to promote education, enabling youth to recognize risk and make informed choices about activities and behaviors.
This program increases youth awareness regarding drinking and driving, cell phone usage while driving and other driving distractions in a way that will improve and reduce risky behaviors.
It reduces Emergency Room admissions by teens involved in car crash or other risk related incidents.
To provide our youth with information that will help them take charge of their own life in a responsible way.
To increase by 20% the use of safe and appropriate equipment.
To further educate not only our youth, but to affect parents and community.
To increase youth's knowledge of the impact of serious injury on quality of life for the individual, their family and community.
As guides, parents will re-engage and reconnect with teens in a more purposeful manner.
To be more informed of available community resources and make the community a safer place.
Our purpose is to save lives, educate the public, inform parents about the very real dangers that exist for our youth and to provide a safe place to ask questions during a time in their life when they are just beginning to experience new situations and risks. We offer solutions to specific risks. There are professionals and counselors for those in need to talk about and discuss personal issues.

3. **Project Team**

List individuals or organizations responsible for the development and delivery of the project.

Emergency room physician educates students on different types of injuries he treats and explains how they can be prevented.
Police, firemen and paramedics detail what takes place upon arriving at the scene of a crash.
Traumatic brain injury survivors share their stories including present and future consequences of one bad decision.
Police presentation and field sobriety tests. Students are made aware of consequences of drug and alcohol abuse.

Paraplegic/brain injury activity station.
Emergency room presentation by nurses that use a mannequin to explain steps taken to make a diagnosis and determine course of treatment.
Keynote speaker shares his personal story on drinking and driving.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
To reduce emergency room visits from high school age students.
To increase the use of safe and appropriate equipment.
To not engage in risky behaviors.
To reduce drinking, drugs and cell phone usage when driving.
All students fill out pre and post surveys.
One month later, their teacher has them write a retention letter so we can evaluate the impact of the program.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: 15,000.00
Estimated Breakdown of Project Expenditures:
This supports 4 programs per school year.
Substitute teachers - $900
Traumatic Brain Injury survivors - $1,600
Transportation to from school to hospital -$700
Students snacks - $400
Station tools and supplies - $200
Shirts/cleaning - $200
Keynote Speaker - $1000
Displays for events and banners - $200
Police - $1800
Program oversight and other speakers - $2000
Program fees and administration - $6000
Matching Funds (including any in-kind contributions): Use of hospital facility, conferenc room and equipment
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Same for each following school year.
Total Community Enhancement Funds Requested: $15,000.00
Is this a multi-year request? If yes, number of years: continuous
If you answered yes above, describe your sustainability plan:
The program has been in progress for the past 7 years at Oakridge, Vista del Lago, and Folsom High.
These have been supported by other grants that have been continuously renewed based on the impact and success of the program.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
The programs are scheduled at the beginning of each school semester. The Health and Drivers Education teachers choose from the dates available. A school the size of Rancho Cordova would require 2 programs per semester. The Health teachers work it into their curriculum for each school year. – Cordova High School Students per telecon on 3/14/17. SM

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside**

agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.

Project Address: 1580 Creekside Drive, Folsom, CA 95630

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

   Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Angela Fitzgerald
Title	Program Director
Phone Number	(916) 792-4890
Email Address	vickfitz@aol.com
Mailing Address	PO Box 1342 Folsom, CA 95763

11. **Type of Applicant**

    (o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Angela Fitzgerald
Title	Program Director
Phone Number	(916) 792-4890
Email Address	vickfitz@aol.com
Mailing Address	PO Box 1342 Folsom, CA 95763

13. **Type of Signatory**

    (o) Non-Profit

14. **Additional Supporting Documents**

Attach here	PARTY Support Letter (1).pdf
Attach here	Comments_from_Student_Session.doc
Attach here	Post-Program_Survey_2011.doc

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

FOLSOM FIRE DEPARTMENT

535 Glenn Drive Folsom, CA 95630
Office (916) 984-2280 Fax (916) 984-7081
www.folsom.ca.us

CITY OF FOLSOM
DISTINCTIVE BY NATURE

DATE: September 7, 2016

TO: Whom It May Concern

FROM: Dennis Wycoff, Division Chief, Folsom Fire Department

RE: Prevent Alcohol and Risk Related Trauma in Youth (PARTY) Program

As a thirty-one year veteran of the City of Folsom Fire Department, I have seen too many tragedies involving our teens related to drugs and alcohol and other high risk behavior. It is my hope that I never see or hear about another drug or alcohol related accident involving our youth.

The PARTY program allows teens to see the real life consequences of a poor decision without having to live it out. The student gets to interact with first responders, nurses, doctors, and law enforcement and hear firsthand from survivors the impacts of a wrong choice.

The City of Folsom Fire Department will continue to partner with the PARTY program to provide state of the art training on the potential impacts of using drugs, alcohol, or engaging in other high-risk behaviors.

I am asking for your support of this valued program. Your partnership will without a doubt result in safer community and potentially save a life.

Respectfully,

Dennis Wycoff

Jasper Begay
P. O. Box 953
Shingle Springs, CA 95623

Date: September 19, 2016

To: Whom It May Concern

From: Jasper Begay

Re: Prevent Alcohol and Risk Related Trauma in Youth (PARTY)

As a 28 year employee as a Police Officer, I have seen too many tragedies involving our teens related to drugs and alcohol and other high risk behavior. It is my hope that these drug and alcohol related collision involving youth can be reduced.

The PARTY Program allows teens to see the real life consequences of a poor decision without having to live it out. The students have an opportunity to interact with first responders, nurses, doctors, and law enforcement officers and hear firsthand from survivors the impact of a wrong choice.

As an officer, I will continue to support this program.

I am asking for your support of this valued program. Your partnership will without a doubt result in safer community and potentially save a life.

Respectfully,

Jasper Begay

Jasper Begay

August, 2016

To whom it may concern:

I am a teacher at Folsom High School and have been teaching for twenty-five years. I am writing this letter in support of the PARTY (Prevent Alcohol and Risk Related Trauma in Youth) program. I have been bringing my students to this program for several years now.

We can talk about the realities of the consequences of risky behavior, but it doesn't have the same impact as experience. The PARTY program creates experiences that my students remember; they are affected by the people and the activities of the program and continue to talk about the program, long after the field trip. They share what they've learned with their peers and their parents. Parents will contact me and thank me for taking their child on this field trip. They (and I)truly believe it changes behavior.

I hope you will support this very valuable program!

Sincerely,

Laurie Theis

Folsom High School

To Whom It May Concern:

Regarding: P.A.R.T.Y.

This a letter of recommendation for the P.A.R.T.Y. program. Having taught for 25 years for FCUSD I can recommend this program. I have been bringing students to Mercy since it began. The program is targeting teens at the 10th grade level to educate them to the dangers and consequences of unsafe choices as it relates to alcohol, drugs, or driving in unsafe conditions.

The P.A.R.T.Y. (Preventing Alcohol Related Trauma in Youth) program has had an enormous effect on students. The impact is life changing and lifesaving. The speakers are amazing and always the most effective part of the program. Students share what they learned with other students the next day and reflect upon lessons learned. The message is on the deepest level of emotion. The combination of lessons, speakers, and facts is undeniable. This program is extremely valuable.

I am asking for your support of this extremely valuable program. As a parent and a teacher I have witnessed the changes in attitudes and choices teens are capable of making once they understand the consequences. By changing teens behavior and choices we as a community need programs like P.A.R.T.Y. available to our future generation of parents and to save as many teens as possible.

Sincerely,

Kay McAleer

Health Education/Driver Education Instructor

Folsom Cordova Unified School District

Vista del Lago High School

1970 Broadstone Pkwy

Folsom, CA 95630

NORTHERN CALIFORNIA

P.A.R.T.Y.

PREVENT ALCOHOL AND RISK RELATED TRAUMA IN YOUTH

Mission Statement:

To promote injury prevention through reality education, enabling youth to recognize risk and make informed choices about activities and behaviors.

Comments from Students

Teacher, Laurie Theis of Folsom High School said:
"Every piece of the program was mentioned by someone- every segment was impactful. The rest of my students are excited about going!"

"The brain injury survivors really got to me, because even though they're injured they still have a positive attitude. It made me cry." Krystal Greene

"It made me realize, I would rather save my life, then drink and drive." Alecia Melendez

"It really gave me a different perspective on things I take advantage of in everyday life." Taylor Robinson

"I realize now, we are definitely not invincible." Paige

"I thought it was good that no matter how much trauma the victims had been through, they still had a good attitude." Alicia

"I was tearing up when the speakers were talking." Miranda

"It was life changing; it made us realize that the decisions we make not only effect us, but also effect others around us." Nicole and Lauren

"One click of a seatbelt can make all the difference."

"Some things that seem small - can change your life forever" (student referring to getting caught with a prescription drug)

"I would never want to put my mom through that kind of pain."

POST-PROGRAM SURVEY

1. **Since attending the PARTY Program, I will wear a seat belt when I ride in a vehicle?**
   - a. □ **Yes**
   - b. □ **No**

2. **Since attending the PARTY Program, if I suspected that someone I was going to ride in a vehicle with was under the influence of alcohol and/or drugs, I would accept a ride from them.**

   For this survey question, any reference to drugs includes: Marijuana, painkillers, such as OxyContin, Percocet, or Vicodin and/or prescription drugs that have been taken for their mood altering side effects, some examples include: Ritalin, Adderall, or Xanax (not prescribed to the person).

   - a. □ **Yes**
   - b. □ **No**
   - c. □ **Maybe**

3. **Since attending the PARTY Program, I think differently about drinking and driving?**
   - a. □ **Yes**
   - b. □ **No**
   - c. □ **Other** _____

4. **Since attending PARTY, I will make <u>safer</u> choices**
   - a. □ **Yes**
   - b. □ **No**

5. **Since attending the PARTY Program I would be open to having a discussion with my parents regarding risky behavior, consequences and choices.**

   True ____ False ____

6. **I think a good topic of discussion for PARTY would be: (fill in a topic you believe would be beneficial)**

_____

_____

7. **What station/s impacted you the Most and Least?**

	Most	**Least**
ER Doctor		
Trauma Speakers		
Interactive Station (shirts and mirrors)		
Police/Paramedics and Ambulance		
ER Nurse/mannequin		
Police Presentation		
Keynote Speaker		

8. Please tell us why you chose this station/s as **LEAST** impact?

_____

_____

9. I would recommend the PARTY Program to others – Yes No

10. I am now more aware of the dangers of talking and/or texting on a cell phone while driving.

    a. [] Yes

    b. [] No

Be a PARTY STAR

We would like to use your comments to promote PARTY Programs. If you would like us to use your name, please fill out the form below. We will need to verify your willingness to share your information with your parents. However, we will only call if you check the box below.

☐ • ***You may verify approval with my parents and use my name in PARTY materials.***

☐ • ***I DO NOT want you to use my name.***
You can still comment on the program and you may see your comment in PARTY materials but your name will NOT be mentioned.

Please tell us how the PARTY Program changed your mind regarding risky behaviors

_____

_____

_____

_____

☐ **I agree to ALLOW PARTY to use my name and comments**
(parent will be notified for approval)

Student Name (print neatly)_____

Parent Name and phone _____

Family Email _____

Sunnybrook
HEALTH SCIENCES CENTRE

DRIVER OUTCOMES OF AN INJURY PREVENTION PROGRAM – A TEN-YEAR ANALYSIS

Problem under study

Motor vehicle crashes remain the most significant cause of mortality and morbidity for teenagers and young adults in Canada. Despite substantial gains, teenagers and young adults are still over represented in motor vehicle crashes and their involvement occurs primarily as drivers. In an effort to educate young people about risks, the P.A.R.T.Y. (Prevent Alcohol and Risk Related Trauma in Youth) Program was developed in 1986 Sunnybrook Health Sciences Centre in Toronto, Canada's first and largest trauma centre. Each year over 2700 students attend the P.A.R.T.Y. Program from grades 10 - 12.

The P.A.R.T.Y. Program is a one-day, in hospital injury awareness and prevention program led by a multidisciplinary team of health care professionals with active participation from surviving patients.

Almost all authorities emphasize the need for more studies that use a randomized controlled trial design looking at long-term outcomes. Initial planning for the P.A.R.T.Y. Program included the development of a longitudinal study to measure program outcomes.

Objectives

To determine whether students who attended the P.A.R.T.Y. Program have a decreased incidence of driving offences and collisions compared with a control group of students who did not attend the P.A.R.T.Y. Program.

Method

The study group consisted of consenting students aged 16 years and older who attended the P.A.R.T.Y. Program from January 1993 to December 2002. The control group was made up of students who had not attended P.A.R.T.Y. The Ontario Ministry of Transportation provided driving records for both the study and control participants.

Results

Of 6646 driver's license numbers provided by the P.A.R.T.Y. Program, 2847 driving records were identified by the Ministry of Transportation. Of these, 2787 were then paired to a control group of 2787 based on age, gender, and geographic area. Both groups were then tracked over time using driver's license records for traffic offences and collisions (median follow-up = 5 years). We found that participating youths were about 10% less likely to have a speeding offence than control youths (41.6% vs. 47.0%, $p<0.001$). In addition, participants were about 75% less likely to have an alcohol offence (0.3% vs. 1.0%, $p<0.001$), 50% less likely to have a seatbelt offence (2.5% vs. 4.6%, $p<0.001$) and 25% less likely to have any other offence (22.3% vs. 29.6%, $p<0.001$). Moreover, participants were about 10% less likely to have a subsequent collision (33.2% vs. 37.7, $p<0.001$).

Conclusion

We suggest that a hospital-based prevention program can lead to a meaningful reduction in mishaps for young drivers, suggesting that vivid clinical reality is more compelling than standard driver improvement education.

RBC First Office For Injury Prevention H259 – 2075 Bayview Ave. Toronto, ON M4N 3M5
Tele: 416.480.5912 Fax: 416.480.6865 Email: joanne.banfield@sunnybrook.ca Website: www.partyprogram.com

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: P.A.R.T.Y. (prevent alcohol and risk related trauma in youth)
Name of Applicant: Angela Vicky Fitzgerald **Applicant's Title:** Program Director
Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: 916 792 4890 **Applicant's Email:** vickfitz@aol.com
Applicant's Mailing Address: PO Box 1342 Folsom, CA 95763

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☑

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-14-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): Folsom schools are provided this program through PD and BTA groups

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 12:49 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 12:49 PM
Response #: 22
Submitter ID: 1435
IP address: 69.246.45.142
Time to complete: 55 min. , 13 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Governments Engaging Youth in the City of Rancho Cordova

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

PRO Youth and Families is proposing to provide a three-pronged approach for 100 youth to engage in government and civics education in the City of Rancho Cordova: Youth @ City Council Program, Summer @ City Hall Academy, and the Community Investment Project. Each of these methods are proven strategies that provide high quality, meaningful opportunities for young people to grow into innovators, business owners, workers, parents, neighbors and leaders through these initiatives that engage youth around advocacy and civic engagement.

The proposed services directly align with the City of Rancho Cordova's Measure H's goals: build civically engaged young people who become involved stakeholders in the cities success; support the healthy development of young people; improve public safety through youth lead projects in the schools and out in the community, and; develop employable young people.

The Youth @ City Council Program is a twelve-month, civic education program designed to develop young leaders and foster their civic engagement through hands-on, practical experiences utilizing the their local City Council. Young people learn about the core values of democracy along with the inner-workings of local, county and state governments. A wide range of meaningful, first-hand opportunities are offered to youth, including: participating in City Council meetings; developing professional relationships with local leaders, and; interacting with staff who work at the local, city, county, and state levels. In addition, youth demonstrate higher order thinking skills in their knowledge development class as they critically analyze, debate and discuss current legislative issues. Youth develop a culminating project, which requires each participant to identify an issue they are concerned and passionate about, then research, compose a legislative proposal, and then present it during his or her program graduation ceremony.

The Summer @ City Hall Academy is a four week intensive summer program for young people to learn about local government, careers in local government and how to advocate for community change. Students will attend class Monday through Thursday and the classes will include, guest speakers from the city on what local government does and how the city

operates, attendance at a city council meeting, field trips to city facilities, financial literacy, and job readiness skills development. In the afternoons, on Tuesdays and Thursdays, 10 to 20 selected youth will have a paid internship at the City of Rancho Cordova as they job shadow city employees. The internship will provide students with positive examples of public service, hands on experience and insight into how local government functions, and public service careers while providing the city with the opportunity to invest in its future workforce. For students with at least a 90% attendance rate of their internship, they will receive a $300 stipend at the end of the four weeks.

Throughout the grant period additional students will participate in a Community Investment Project, a youth-led project designed to empower youth with the skills, networks, and motivation to leverage their voice and become strong advocates for change. This action-oriented framework is based on best-practice principles of youth advocacy and social justice. Youth become empowered as they apply the principles, create their own advocacy projects and implement real-world solutions. Through this program, students have the opportunity to research, develop and advocate around issues that adversely affect them, their school, their neighborhood, and, ultimately, their future. The group will complete one youth-driven advocacy project and, like other environmental prevention initiatives, aim to make change at a community level by influencing "community conditions, standards, norms, institutions, structures, systems and policies" (CADCA, "Research Support For Comprehensive Community Interventions," 2010). Past projects have covered an array of issues including nutrition, dating violence, bullying prevention, and youth leadership.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
Andrea Tafolla is the Youth Engagement Coordinator. Before joining the PRO Youth and Families team, she was a Student Assistant at Sacramento State Department of Public Affairs and Advocacy where she advocated for additional funding for the CSU system, formed strong relations with stakeholders, and coordinated volunteers at education fairs. In high school, Andrea was involved in student government and co-founded the community service club called Helping Hawks. She graduated from Sacramento State with a bachelorette degree in Government and a minor in Communication Studies.

Dimitrius Stone, Program Director of PRO Youth and Families, has over 20 years of experience in leadership, planning, quality assurance and public speaking. He is passionate about serving the community through program implementation, education and outreach. Dimitrius has demonstrated the ability to effectively build relationships and develop community partnerships and he is a compassionate leader with excellent interpersonal and communication skills, as well as, an aptitude for addressing cultural diversity and inclusion within organizations. Dimitrius is well versed in conducting effective outreach and educational efforts that engage stakeholders.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
The project goals are threefold: 1) to build civically engaged young people who become involved stakeholders in the city's success; 2) to support the healthy development of young people in the Rancho Cordova Community, and; 3) to develop employable young people. An evaluation plan, including metrics measuring each goal, has been developed and will guide the team throughout the course of the program regarding the timing, logistics, and theory behind the evaluation. Quantitative and qualitative data will be collected for each student who participates in the program using tools such as, surveys, journals/reflections, and focus groups.

Measures for Goal 1: We have identified four metrics: (a) 35% of participants will improve their civic efficacy; (b) 35% of participants will feel empowered to contribute to positive change in their communities; (c) 85% of participants will volunteer/participate in community service, and; (d) at least 15 information-sharing opportunities will occur where both youth and adult stakeholders discuss civic
issues or engage in civic processes, community events and/or service opportunities. Measures for Goal 2: We will use three metrics: (a) 35% of participants will develop healthy relationships with caring adult role models; (b) 35% of participants will avoid, abstain from, and/or decrease risky behaviors such as gang membership and substance use, and; (c) develop, impact, or partner on at least one community policy and/or procedure created or strengthened to develop and/or support authentic youth participation in civic processes, community events and/or service opportunities. Measures for Goal 3: We will measure four metrics: (a) 90 youth will complete program commitments and earn a certificate of completion; (b) at least 70 youth will develop networks with community allies and supportive adults; (c) 55 youth will develop career-ready aptitudes like interviewing skills and resume-writing, and; (d) 60 youth will become more confident to achieve their future goals.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $104,910

Estimated Breakdown of Project Expenditures:

- Program Coordinator (1.0FTE) = $37,500
- Program Director (.50FTE) = $30,004
- Benefits @15% = $10,125
- Rent – $12,000 – In-kind
- Travel (3500 x .51) = $1,785 – In-Kind
- Nutritious Snacks = $2,500 – In-Kind
- Intern Stipends = $6,000
- Indirect @ 5% = 4,996 – In-Kind

Matching Funds (including any in-kind contributions): $21,281

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Not applicable.

Total Community Enhancement Funds Requested: $83,629

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
September 15, 2017 to September 15, 2018. Evaluation results will be available October 31, 2018.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: City of Rancho Cordova City Hall = 2729 Prospect Park Drive, Rancho Cordova

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Staci Anderson
Title	President & CEO
Phone Number	(916) 576-3300 ext. 302

Email Address	stacia@proyouthandfamilies.org
Mailing Address	5299 Auburn Blvd., Sacramento, CA 95841

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Staci Anderson
Title	President & CEO
Phone Number	(916) 576-3300 ext. 302
Email Address	stacia@proyouthandfamilies.org
Mailing Address	5299 Auburn Blvd., Sacramento, CA 95841

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	City of Rancho Cordova 2015-16.pdf
Attach here	City of Rancho Cordova 2015-16.pdf (Same)
Attach here	

Thank you,
Rancho Cordova

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RANCHO CORDOVA YOUTH @ CITY COUNCIL REPORT for 2015-16

www.proyouthandfamilies.org

PRO YOUTH & families

Research has shown that young people who participate in city government gain valuable assets like: work experience, job skills, greater self-confidence, and meaningful connections to other adults and youth in their community (National League of Cities, 2016). PRO Youth & Families partnered with the City of Rancho Cordova to implement the Youth @ City Council program – a program which affords young people with the opportunity to develop civic engagement knowledge, skills, and connections so young people become active citizens who are able to advocate for causes in which they believe. During the 2015-16 program year, YCC directly engaged **69 Rancho Cordova youth** for a total of 1,227 hours. Over the course of the year, youth had the opportunity to participate in 29 YCC meetings which were diverse offerings including civic education & advocacy lessons, leadership workshops, guest speakers, field trips, planning sessions, and service projects.

One of the most valuable and impactful components of the YCC program are the "Investing Back" projects in which students become educated as advocates for social change and are equipped with the resources to actually implement youth-led advocacy projects. This experience allows youth to fully appreciate the effort involved in creating community change, but it also provides them with the tangible, practical experience of planning and executing a project that's reach is larger than their immediate social sphere. The combination of civic education and experience, along with the practical knowledge of advocacy, help to fully prepare youth to become contributing members of society both today and in the future.

To further the program's reach and capitalize on the momentum of youth interest, YCC hosted a Leadership Academy during the summer of 2016. This intensive week-long academy allowed more youth to participate in leadership workshops and work together to coordinate a youth-led advocacy project. The culminating project is an effort to encourage pet adoption from community shelters. Upon reaching out to local stakeholders, students learned that the city was also interested in the effort. These conversations resulted in YCC students teaming up with the Cordova Parks and Recreation District for Doggie Day in the Park on September 17, 2016.

Because of the combination of knowledge and applied skills, the aim of the YCC program is threefold: to bolster community involvement, further college & career readiness, and improve academic achievement. Our evaluation results show that the YCC program is most impactful in the area of community involvement. Some of the results are below:

- 75% said YCC helped them become more involved in their community.
- 65% of respondents said they believe they can influence community decisions – an improvement from just 24% who reported the same on the pre survey.
- 70% of youth said they know how to make change in the community – an improvement from just 30% who reported the same on the pre survey.
- 41% of participants said that YCC made them more prepared for college.
- 57% of youth indicated that YCC made them more prepared for a job.
- The top 5 college& career skills learned in YCC, according to YCC youth, are: self-advocacy, teamwork, communication, leadership, and networking.
- 50% of respondents said that YCC made the more motivated to do well in school.
- The top 3 academic skills that participants said they gained in YCC include: teamwork, debate, and public speaking.

> Prior to YCC, I had no idea in what direction I wanted to go in and didn't know what I was good at. The program helped me realize my skills and attributes, and it also helped me learn important life lessons. – YCC Participant, 2016

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Youth @ City Council & Summer @ City Hall Program

Name of Applicant: PRO Youth and Families, Inc **Applicant's Title:** President & CEO

Individual ☐ Public Agency ☐ Non-Profit ☑ Other ☐

Applicant's Phone: 916·576·3300 **Applicant's E-mail:** stacia@proyouthandfamilies.org

Applicant's Mailing Address: 5299 Auburn Blvd., Sacramento, CA 95841

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☑

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-9-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☑ Sacramento City Unified ☐ Other ☐

Comments (Optional): Great partner!

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 1:48 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 1:47 PM
Response #: 23
Submitter ID: 1436
IP address: 165.196.0.35
Time to complete: 50 min. , 47 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Folsom Lake College/Rancho Cordova College Promise Program

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The Folsom Lake College/Rancho Cordova College Promise Program enables recent high school graduates who live in the city of Rancho Cordova and take a full class load (12 units) at Folsom Lake College to attend college virtually fee-free for their first year. For those students whose fees are covered by other forms of financial aid, Promise dollars can be applied towards books and required supplemental materials at the Folsom Lake College Store.

Many benefits emerge from implementing local Promise programs. This program is designed to remove economic barriers to education, improve the college-going rate of Rancho Cordova residents, and advance the regional economy. Paying for full-time study not only reduces the amount of debt students may incur, but also lessens time to graduation or transfer. In addition, the Folsom Lake College/Rancho Cordova College Promise Program requires applicants to complete the Los Rios Community College District's "Steps to Success" (including orientation, assessment, and creating education plans) in a timely fashion, thus encouraging academic behaviors linked to increased likelihood of success even before Promise students take their first classes. Overall, Folsom Lake College anticipates similar outcomes to the highly successful Long Beach and Ventura Promise Programs, including an increase in the number and percentage of transfer-ready students across all ethnic groups, and increased access to employment as a result of educational attainment.

3. **Project Team**

List individuals or organizations responsible for the development and delivery of the project.

Kathleen Kirklin, Interim President, Folsom Lake College
Melanie Dixon, Vice President of Student Services, Folsom Lake College
Joany Harman, Interim Vice-President of Administration, Folsom Lake College
Sally Howard, Director of College Advancement, Folsom Lake College

Brian Robinson, Dean of Rancho Cordova Center, Folsom Lake College
Dr. Monica Pactol, Vice President of Instruction, Folsom Lake College
Bernard Gibson, Dean of Student Services, Folsom Lake College
Kirsty Hart, Communication and Public Information Officer, Folsom Lake College

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Outcomes for College Promise Programs operating for more than five years demonstrate increased enrollment; long-term effect on completion of a degree, certificate or transfer; increased GPAs, especially for African-American students, and community wide economic benefit.

FLC/Rancho Cordova Project Goals:
Improve the college-going rate and remove economic barriers to enhance the quality of the Rancho Cordova workforce.

1. Increase in the FLC participation rate of recent Cordova High School graduates (the largest Rancho Cordova feeder high school to FLC) from 19% to approximately 25%, the average participation rate of all FLC feeder high schools over three years.

2. Increase in the FLC participation rate of recent Elk Grove Unified, Sacramento City Unified, and San Juan Unified School District graduates who are Rancho Cordova residents over three years.

3.Increase in the number of Promise students over the first Promise cohort which starts classes in fall 2017.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $150,540
Estimated Breakdown of Project Expenditures:

The Promise Program is designed as a "First Dollar" scholarship program, meaning all 2017-18 high school graduates who are Rancho Cordova residents, regardless of income or high school GPA, receive funding their first semester. Should a student be eligible for state or federal financial aid, Promise funds could be used for textbooks and required supplemental materials in the Folsom Lake College Store . Eligibility for the spring semester would require successfully passing (a grade of "C" or better) 6 units of the 12 units they were enrolled in for the fall. Lastly, any carryover funds from Year One of the Folsom Lake/Rancho Cordova Promise Program would be applied towards Year Two costs.
Year Two:
Total fees for one full time student taking 12 units in both fall 2018 $1,158
and spring 2019

(Enrollment fee $46 per unit, as determined by California Legislature; Student Representation fee $1/semester; Transportation Fee $26/semester)

Estimated number of Rancho Cordova 2017-18 high school 130
graduates attending Folsom Lake College in fall 2018

(Expected to increase over three year period.)

Total estimated Year Two costs
($1,158/student x 130 students) $150,540
Matching Funds (including any in-kind contributions): Dignity Health 3 year pledge of $7500/yr
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Costs beyond FY 2017/2018 will be dependent on the projected number of students for the third Promise Cohort in fall of 2019.

Total Community Enhancement Funds Requested:	$150,540
Is this a multi-year request? If yes, number of years:	yes--3 years

If you answered yes above, describe your sustainability plan:
FLC intends to re-apply for Community Enhancement funds in spring 2018 in support of the third cohort of fall 2019 Promise students. Any unexpended funds from 2017-18 will be carried forward and leveraged with business and industry matching funds. The ultimate goal is to reduce annual requests from the city and establish external funding sources to enable the program to be self-sustaining. In pursuit of this ultimate goal, FLC will continue not only to leverage corporate partners in support of the program but will also continue its work with the Los Rios Community College District as it pursues funding for a Capital Region Promise that would support the education of multiple communities in the same way that the City of Rancho Cordova has supported its local high school graduates.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Fall 2017 FLC and City of Rancho Cordova announce program, outreach to area high schools

Spring 2018 Students complete FLC/Rancho Cordova College Promise Program application and enroll full time for fall 2018 semester

Summer 2018 Eligible students may participate in specialized FLC support programs to prepare for college-level coursework

Fall 2018 Promise students enrolled in 12 or more units, register for spring 2019

Spring 2019 Promise students enrolled in 12 or more units, end of year celebration at the Rancho Cordova Center

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address:	Primary address--10259 Folsom blvd. Rancho Cordova Ca. However, Promise students may also enroll in classes at the Folsom Lake College main and El Dorado Center campuses.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Kathleen Kirklin
Title	Interim President--Folsom Lake College
Phone Number	(916) 608-6570
Email Address	KirkliK@flc.losrios.edu
Mailing Address	10 College Parkway, Folsom Ca. 95630

11. Type of Applicant

(o) Public Agency

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Kathleen Kirklin
Title	Interim President--Folsom Lake College
Phone Number	(916) 608-6750
Email Address	KirkliK@flc.losrios.edu
Mailing Address	10 College Parkway Folsom, Ca

13. Type of Signatory

(o) Public Agency

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 1:53 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 1:52 PM
Response #: 24
Submitter ID: 1437
IP address: 206.15.249.230
Time to complete: 33 min. , 3 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. FCUSD Crocker Art Museum Artist to Go

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

   The Crocker Art Museums Artist to Go Program will bring a high quality arts education experience at each elementary school in Rancho Cordova. Artist-to-Go provides students with the opportunity to learn about the Crocker's permanent collection through an interactive, hands-on art project taught in the school classroom. The Artist to Go program enhance the already rich artistic experience for students by providing each student a free family pass, which enables students to return to the Museum with family members for free.

   *The Crocker Art Museum Artist to Go Program will work collaboratively with the community enhancement grant funded Art "Art for Our Kids".

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Mindy Andrus, Coordinator, Elementary Music, Art, & PE FCUSD
   Elementary School Principals

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   List goals,and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be

focused.

Goals include:
• Bring rich hands-on art experiences into the classroom. Engage the home school connection through art.
• Bring art to students and their families in the neighborhoods where they live and go to school.
• Provide students with a inspiring art experience that motivates the classroom and school to create and learn through the visual art.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $26,250
Estimated Breakdown of Project Expenditures:
$26,250 10 schools at $2625 each (average costs, depending on school size)

The fee is $175 per presentation. Fee includes instruction, supplies, and a teacher resource packet. FCUSD would like to bring Artist-to-Go to all classrooms in Rancho Cordova Grade K-5. The cost to bring this program will be approximately $2650 per school depending on enrollment.

*Option:
The Crocker Art Museum Artist to Go Program will work collaboratively with the community enhancement grant funded Art Ark "Art for Our Kids".

Matching Funds (including any in-kind contributions): Coordinator, Teaching staff, support staff
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
NONE
Total Community Enhancement Funds Requested: $26,250
Is this a multi-year request? If yes, number of years: Second year of a successful program
If you answered yes above, describe your sustainability plan:
The Crocker Art Museum Artist-to-Go Program offers thee hands-on art projects; "A" is for Art, Color PLay, Watercolor Chemistry, and Beyond Sculpture. Each are $175 for a 90 minute session. The plan is for schools to experience one of the four Artists-to-Go art projects each year.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
The coordinator has developed a schedule in coordination with Crocker Art Museum Artist-to-Go program and each of the FCUSD Rancho Cordova elementary schools.

The plan is to continue the program August 2017-May 2018

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 1965 Birkmont Dr. Rancho Cordova, CA 95742
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place**

a public K-12 school site.

[×] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Elena Cabrera
Title	Director, Categrocial Program and Grants
Phone Number	(916) 294-9000 ext. 104630
Email Address	ecabrera@fcusd.org
Mailing Address	1965 BIrkmont Drive, Rancho Cordova, CA 95742

11. **Type of Applicant**

(o) Public Agency

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Elena Cabrera
Title	Director
Phone Number	(916) 294-9000 ext. 104630
Email Address	ecabrera@fcusd.org
Mailing Address	1965 Birkmont Drive, Rancho Cordova, CA 95742

13. **Type of Signatory**

(o) Public Agency

14. **Additional Supporting Documents**

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: FCUSD-Crocker Art Museum Artist to Go

Name of Applicant: Elena Cabrera **Applicant's Title:** Director, Categorical Programs & Grants

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-294-9000 **Applicant's Email:** ecabrera@fcusd.org

Applicant's Mailing Address: 1965 Birkmont Dr., Rancho Cordova 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-15-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 2:14 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 2:14 PM
Response #: 25
Submitter ID: 1439
IP address: 206.15.249.230
Time to complete: 21 min. , 2 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. FCUSD Meet the Masters

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Our Meet the Masters project seeks to provide Visual Arts experience for elementary students in Rancho Cordova schools. Our project benefits the community by enhancing the students creative outlet. Students who have developed artistic sensibility are more likely to engage in school and community events as well as contribute to their community by giving back.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Mindy Andrus, Coordinator-Elementary Music, Art and PE
   Elementary School Site Principals

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   Our goals include:
   For student to be introduced to a variety of masters from the visual arts field.
   For students to learn techniques from the masters through hands on teacher guided lessons.
   For students to showcase their work and be able to articulate their works' historical representation as well as technique and genre.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

   Total Project Cost: $40,740
   Estimated Breakdown of Project Expenditures:

There are 5(track A-Track E) tracks available and there are 7 different artists units in each track. Each track of 7 artists is designed to cover a school year. FCUSD purchased Meet the Masters Track A during the school year 2016-2017. FCUSD is requesting Track B for the 2017-2018 school year.

The cost for each school for track B would be: $2,100. plus $210. for the training DVDS, $1000 for consumable art supplies for a total of $3,310 plus 8% tax and $500 for shipping. Total of $4074 per school

Grand total of $40,740 for 10 schools.

There are teaching staff costs and classroom use related to this project which will be included in the matching funds.

Matching Funds (including any in-kind contributions): Coordinator, Teaching staff, support staff

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
NONE

Total Community Enhancement Funds Requested: $40,740

Is this a multi-year request? If yes, number of years: Yes, 3-5 years

If you answered yes above, describe your sustainability plan:
The sustainability plan is as follows:
There are 5(Track A-Track E) Meet the Masters Tracks.
Each Track provides a year long program introducing 7 different masters/artists.
Meet the Master tracks offer an art project teacher training DVD for each artist. Teachers will get the depth of knowledge for each artist. This builds capacity and expertise in our teaching staff.

As the the Meet the Masters tracks are provided over time, schools will develop schedules to include all students. Once all ten Rancho Cordova Elementary schools have acquired all 5 Meet the Masters Tracks, the program can rotate annually by grade level so all student can have a rich visual art experience.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
The Meet the Master Track B (2 of 5)
Set to begin Fall 2017
Provide Teachers professional development on the use of the Meet Masters Track B

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 1965 Birkmont Dr. Rancho Cordova, CA 95742
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho**

Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.

10. Application Submitted By

First and Last Name	Elena Cabrera
Title	Director, Categrocial Program and Grants
Phone Number	(916) 294-9000 ext. 104630
Email Address	ecabrera@fcusd.org
Mailing Address	1965 BIrkmont Drive, Rancho Cordova, CA 95742

11. Type of Applicant

(o) Public Agency

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Elena Cabrera
Title	Director
Phone Number	(916) 294-9000 ext. 104630
Email Address	ecabrera@fcusd.org
Mailing Address	1965 Birkmont Drive, Rancho Cordova, CA 95742

13. Type of Signatory

(o) Public Agency

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

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a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: FCUSD Meet the Masters

Name of Applicant: Elena Cabrera **Applicant's Title:** Directer Categorical Programs & Grants

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916·294·9000 **Applicant's Email:** ecabrera@fcusd.org

Applicant's Mailing Address: 1965 Birkmont Dr, Rancho Cordova 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-15-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 4:29 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 4:28 PM
Response #: 26
Submitter ID: 1441
IP address: 184.53.50.98
Time to complete: 38 min. , 0 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Parent Life Rancho Cordova

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

According to the National Center for Health Statistics at the Center for Disease Control, 250,000 babies were born to teen parents in the U.S. in 2014 and the birth rate among young women ages 15-19 was 24.2 births per thousand. Despite declines in teen pregnancies due to increased use and effectiveness of contraception, the U.S. still has some of the highest teen pregnancy and birth rates in the industrialized world. One in three teen girls becomes pregnant at least once before age 20 (www.cdc.gov/nchs/fastats/teen-births.htm) and (www.cdc.gov/nchs/data/nvsr/nvsr64/nvsr64_12.pdf). In Sacramento County, the birth rate among teen parents is 35 births per thousand (http://www.countyhealthrankings.org/app/california/2015/rankings/sacramento/county/outcomes/overall/snapshot). One in five teen pregnancies is a repeat pregnancy and the infant mortality rates are extremely high in the greater Sacramento region. The main risk factors for teen parents are poverty and lack of community support. Ostracized from their families and lacking support systems, teen girls can be vulnerable to exploitation, abuse, poverty and drug use. Due to budget cuts, many schools no longer offer parenting classes or support for teen parents. Parent Life Rancho Cordova has been given access to several school campuses to fill in the gap in existing services and currently serves approximately 30 teen parents and their children. Seventy-five percent of the teens Parent Life Rancho Cordova supports are Latina, 20% are African-American and 5% are Caucasian.

Parent Life Rancho Cordova is a program of Youth for Christ (YFC), a 501(c)(3) nonprofit that has been serving the greater Sacramento area for 71 years. Parent Life Rancho Cordova supports the growth and development of children and youth by reaching pregnant and parenting teens and their children through intentional relationships with equipped, supportive and encouraging adults and community partnerships. Through Parent Life mentors, teen parents are empowered to make good choices by being encouraged to further their education and move toward successful, independent living. YFC has been serving area teens for more than seven decades to fulfill its mission of mentoring youth on and off school campuses through healthy relationships, offering a variety of programs that transform lives, provide hope and effect positive change for individuals and neighborhoods. Through these educational, social and physical programs, YFC develops character, confidence and

responsibility in young people's lives. Additionally, YFC's mission is to engage teen parents by connecting them with caring, screened and trained adult volunteers who desire to mentor them. YFC supports approximately 1,000 at-risk/high-risk youth yearly in Rancho Cordova, and one particularly vulnerable subset of youth in the community is teen parents. Through the Parent Life Rancho Cordova program, YFC reaches expectant and parenting teens through intentional relationships with trained adults, offering them the education and support they desperately need. Parent Life Rancho Cordova is filled with young people who, against so many odds, are just a few choices from greatness, even when most people say that they will fail. Through Parent Life Rancho Cordova, volunteers from the community step in to support teen parents' efforts to overcome. YFC reaches young people in Rancho Cordova, working together with the local community and other like-minded partners, to raise up lifelong volunteers committed to social involvement.
*YFC is a faith-based organization at its core, but participation in any faith-based activity of Parent Life Rancho Cordova is optional to youth and they are never required to participate in faith-based activities to receive coaching, mentoring, care, and the program's full benefits. All Parent Life Rancho Cordova events occurring during school hours on campuses are faith-neutral as they teach character, confidence and responsibility to teen parents who are seeking education on child development and healthy discipline techniques.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
Mike Edwards, Business Manager
Kara Pritchard, Parent Life Rancho Cordova Director

The Parent Life Director's role is to mobilize volunteers and serve as an "agent" connecting teen parents with the loving adults who participate in the Parent Life community. These volunteers become team members who own the program and feel resourced, supported and encouraged through the Parent Life Director and Youth for Christ (YFC) Chapter with appropriate guidelines, training opportunities and accountability. Parent Life Rancho Cordova recruits volunteers and invites teen parents in balanced movement which drives the program forward.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
Funding would enable Parent Life Rancho Cordova to continue to serve expectant and teen parents and their children on Tuesday evenings in Rancho Cordova and to expand Parent Life Rancho Cordova to begin operating at Walnutwood High School on Wednesdays during lunchtime, which would provide additional support to pregnant and parenting teens and their children in the Adolescent Parent Program. Youth for Christ (YFC)'s goal is to reach every teen parent in Rancho Cordova to increase their chances of success in life. Through Parent Life Rancho Cordova, YFC's goals to reduce the extent of needs in Rancho Cordova are to:

- Reach teen parents in Rancho Cordova by duplicating the program model that the Parent Life Fresno/Madera chapter has successfully operated for over 15 years;
- Provide a supportive, nurturing environment for the existing 30 teen parents and their children in the Parent Life Rancho Cordova program;
- Empower the teen parents in Rancho Cordova to make good choices for themselves and their children;
- Encourage teen parents in Rancho Cordova to further their education, graduate from high school and move toward independent, successful living;
- Assist all 30 teen parents in the Parent Life Rancho Cordova program to earn enough money to attend the annual Parent Life Camp with their children at Hume Lake in partnership with Fresno/Madera YFC;
- Continue offering mentoring and guidance to teen parents in Rancho Cordova;
- Provide teen parents in Rancho Cordova with accountability through mentors' frequent interaction with teen parents that helps them know someone cares and is involved in their lives;
- Assist in the social and personal development of teen parents in Rancho Cordova through long-lasting, encouraging, mentoring relationships;
- Educate and empower teen parents in Rancho Cordova to successfully care for and raise their infants and children;
- Lower the rate of repeat teen pregnancies and the infant mortality rate in Rancho Cordova.

Parent Life Rancho Cordova's anticipated outcomes are that every teen parent participating would have a mentor and not have a repeat pregnancy. Parent Life staff and volunteers build loving relationships with teen parents through the following objectives and anticipated outcomes:

1) Make Frequent Contact: Parent Life enters the environment and culture of teenage parents and invites them into relationships with peers and trustworthy adults. This is done a minimum of four times a month and with variety in method to communicate to teen parents and the community at large that Parent Life is a valuable resource.

2) Form Strategic Relationships: Teen parents experience hope, encouragement and love when a mentor calls or sends a text and when the Rancho Cordova community rises up to support efforts to reach them.

3) Hold Special Events: Parent Life hosts at least two special "Teen Parent Events" a year. These events welcome teens, their children and extended families. Hosting special events offers Parent Life the opportunity to draw attention to the program, invite new-comers and highlight healthy community. Teen parents rarely experience school field trips, dances or birthday parties. By hosting yearly special events, Parent Life demonstrates celebration, clean fun and shared joy.

Success will be measured by the evaluation that every teen parent involved with Parent Life was paired with a mentor and did not have a repeat pregnancy, the number of graduations increased, and the rate of employment increased.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $412,615 ($82,523 for each of the 5 fiscal years)
Estimated Breakdown of Project Expenditures:
Program Income Amount
City of Rancho Cordova Community Enhancement Fund $70,000.00
Donations $12,540.00
Total Income $82,540.00

Program Expenses Amount
Employees
Salary Program Director $39,600.00
Salary PT Staff $19,800.00
Benefits $4,200.00
Payroll Tax Expense $4,544.00
Workers' Compensation $599.00
Direct Program Expenses
Parent Life Program Expenses* $6,000.00
Background Checks/Volunteers $140.00
Administration
Conferences/Training (Mandated Reporter Abuse Training) $600.00
Bank Charges $24.00
Overhead $7,016.00
Total Expense: $82,523.00
Net Income: $17.00

*Parent Life Program Expenses ($6,000) include:
Curriculum and training materials for teen parents: $1,000
Mentor connections, food and outings: $1,000
Annual camps/trips for teen parents and their children: $4,000
Matching Funds (including any in-kind contributions): $12,540 (donations) for each fiscal year
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
FY 2018/2019 Operations and Maintenance Costs:
Program Income Amount
City of Rancho Cordova Community Enhancement Fund $70,000.00
Donations $12,540.00
Total Income $82,540.00

Program Expenses Amount
Employees
Salary Program Director $39,600.00
Salary PT Staff $19,800.00
Benefits $4,200.00
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Background Checks/Volunteers $140.00
Administration
Conferences/Training (Mandated Reporter Abuse Training) $600.00
Bank Charges $24.00
Overhead $7,016.00
Total Expense: $82,523.00

Net Income: $17.00

FY 2019/2020 Operations and Maintenance Costs:
Program Income Amount
City of Rancho Cordova Community Enhancement Fund $70,000.00
Donations $12,540.00
Total Income $82,540.00

Program Expenses Amount
Employees
Salary Program Director $39,600.00
Salary PT Staff $19,800.00
Benefits $4,200.00
Payroll Tax Expense $4,544.00
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Administration
Conferences/Training (Mandated Reporter Abuse Training) $600.00
Bank Charges $24.00
Overhead $7,016.00
Total Expense: $82,523.00

Net Income: $17.00

FY 2020/2021 Operations and Maintenance Costs:
Program Income Amount
City of Rancho Cordova Community Enhancement Fund $70,000.00
Donations $12,540.00
Total Income $82,540.00

Program Expenses Amount
Employees
Salary Program Director $39,600.00
Salary PT Staff $19,800.00
Benefits $4,200.00
Payroll Tax Expense $4,544.00
Workers' Compensation $599.00
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Background Checks/Volunteers $140.00
Administration
Conferences/Training (Mandated Reporter Abuse Training) $600.00
Bank Charges $24.00
Overhead $7,016.00
Total Expense: $82,523.00

Net Income: $17.00

FY 2021/2022 Operations and Maintenance Costs:
Program Income Amount
City of Rancho Cordova Community Enhancement Fund $70,000.00
Donations $12,540.00
Total Income $82,540.00

Program Expenses Amount
Employees
Salary Program Director $39,600.00
Salary PT Staff $19,800.00
Benefits $4,200.00
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Workers' Compensation $599.00
Direct Program Expenses
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Background Checks/Volunteers $140.00
Administration
Conferences/Training (Mandated Reporter Abuse Training) $600.00
Bank Charges $24.00
Overhead $7,016.00
Total Expense: $82,523.00

Net Income: $17.00

Total Community Enhancement Funds Requested:	$350,000 ($70,000 for FY 2017/2018, $70,000 for FY 2018/2019, $70,000 for FY 2019/2020, $70,000 for FY 2020/2021, and $70,000 for FY 2021/2022)
Is this a multi-year request? If yes, number of years:	Five (5)

If you answered yes above, describe your sustainability plan:
With a five-year grant from the City of Rancho Cordova's Community Enhancement Fund, Parent Life Rancho Cordova's financial needs will be met so that Parent Life can continue to serve expecting and parenting teens every Tuesday evening in Rancho Cordova and expand to serve expecting and parenting teens in the Adolescent Parent Program at Walnutwood High School on Wednesdays during the school year, as well. Leveraged funds for Parent Life Rancho Cordova will come from local business, churches and individual donations, as Youth for Christ (YFC) has an extensive network of community support. Further fundraising efforts are continually being considered and implemented. Parent Life is consistently pursuing funding through private sources and grants and will expand the goals of the program as funds become available. Cordova Neighborhood Church is one of the local nonprofits that provide use of their facilities to Parent Life Rancho Cordova on Tuesday evenings. YFC has considerable manpower and back-office support which tremendously increases the agency capacity of Parent Life Rancho Cordova. YFC has available office space, 12 employed full-time staff, 23 employed part-time staff, and more than 70 local volunteers.

The majority of programs offered to teen parents in the region have a time limit for participants. Parent Life Rancho Cordova is unique in staff's time with teen parents. Parent Life Rancho Cordova staff and volunteers develop lifelong relationships that allow for them to be involved in the life of the teen parent as long as they desire. Often, when a teen parent who has participated in Parent Life reaches the age of 20 years, they transition into mentor training. These teens have a unique story that they can share with younger moms. A grant from the City of Rancho Cordova Community Enhancement Fund for Parent Life Rancho Cordova will enable more teen parents to be supported at such a critical times in their lives and potentially help

many of them break the cycles of poverty and repeat teen parenthood. One Parent Life chapter, Fresno/Madera, has observed many of the teens whom Parent Life supports seeking out employment to take steps toward independent living. Parent Life Fresno/Madera works with over 100 teen parents yearly, helping them make great choices in life regarding care for their children, relationships, schooling and healthy lifestyle choices. Parent Life encourages all teen parents to finish high school and in many cases Parent Life Fresno/Madera has helped these teen graduate from high school or college and obtain jobs through the caring support and mentoring Parent Life staff and volunteers provide. Parent Life Fresno/Madera has a successful history of reducing repeat teen pregnancies and assisting teen parents who participate in Parent Life to seek employment and break the cycle of poverty that is prevalent with teen parents. The successes of the 2015-2016 year for Parent Life Fresno/Madera reflect support from community organizations, school connections and Parent Life's volunteers. This past fiscal year, Parent Life experienced record-breaking support-raising and camp attendance. Grant funding will enable Parent Life Rancho Cordova to duplicate these successes. Parent Life Rancho Cordova is already set in place and running and will continue through the proposed program year and beyond. With five years of funding from the City of Rancho Cordova Community Enhancement Fund and staffing and volunteers currently in place, Parent Life Rancho Cordova will continue to successfully operate through FY 2021/2022, greatly impacting the community.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Anticipated Start Date and Completion Date: April 1, 2017 through May 2022

Project Timeline:

FY 2017/2018

- Tuesdays: Parent Life Rancho Cordova evening support group held for teen parents (with dinner provided for the teen parents and their children)
- Wednesdays (May 2017; August 2017-May 2018): Parent Life Rancho Cordova lunch-time support group begins on a weekly basis at Walnutwood High School for expecting and parenting teens in the Adolescent Parent Program (with lunch provided for the teen parents and their children)

FY 2018/2019

- Tuesdays: Parent Life Rancho Cordova evening support group held for teen parents (with dinner provided for the teen parents and their children)
- Wednesdays (August 2018-May 2019): Parent Life Rancho Cordova lunch-time support group occurs on a weekly basis at Walnutwood High School for expecting and parenting teens in the Adolescent Parent Program (with lunch provided for the teen parents and their children)

FY 2019/2020

- Tuesdays: Parent Life Rancho Cordova evening support group held for teen parents (with dinner provided for the teen parents and their children)
- Wednesdays (August 2019-May 2020): Parent Life Rancho Cordova lunch-time support group occurs on a weekly basis at Walnutwood High School for expecting and parenting teens in the Adolescent Parent Program (with lunch provided for the teen parents and their children)

FY 2020/2021

- Tuesdays: Parent Life Rancho Cordova evening support group held for teen parents (with dinner provided for the teen parents and their children)
- Wednesdays (August 2020-May 2021): Parent Life Rancho Cordova lunch-time support group occurs on a weekly basis at Walnutwood High School for expecting and parenting teens in the Adolescent Parent Program (with lunch provided for the teen parents and their children)

FY 2021/2022

- Tuesdays: Parent Life Rancho Cordova evening support group held for teen parents (with dinner provided for the teen parents and their children)
- Wednesdays (August 2021-May 2022): Parent Life Rancho Cordova lunch-time support group occurs on a weekly basis at Walnutwood High School for expecting and parenting teens in the Adolescent Parent Program (with lunch provided for the teen parents and their children)

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Walnutwood High School, 10848 Gadsten Way, Rancho Cordova, CA 95670; Cordova Neighborhood Church, 10600 Coloma Road, Rancho Cordova, CA 95670

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[×] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Sarah Weimer
Title	Grant Writer
Phone Number	(719) 313-7137
Email Address	aspen0512@outlook.com
Mailing Address	PO Box 277728, Sacramento, CA 95827

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Mike Edwards
Title	Business Manager
Phone Number	(916) 857-0660
Email Address	medwards@yfcministries.org
Mailing Address	PO Box 277728, Sacramento, CA 95827

13. **Type of Signatory**

(o) Non-Profit

14. **Additional Supporting Documents**

Attach here	Parent Life Budget for City of Rancho Cordova Community Enhancement Fund Grant.xlsx
Attach here	Letter of Support for Parent Life.pdf
Attach here	YFC IRS 501(c)3 Letter.pdf

Thank you,
Rancho Cordova

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Youth For Christ Ministries

Profit & Loss

July 2016 through June 2017

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Ordinary Income/Expense													
Income													
Donations	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	12,540
Grant Income	70,000	0	0	0	0	0	0	0	0	0	0	0	70,000
Total Income	71,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	82,540
Expense													
Employees													
Salary Program Director	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	39,600
Salary PT Staff	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	19,800
Benefits	350	350	350	350	350	350	350	350	350	350	350	350	4,200
Payroll Tax Expense	379	379	379	379	379	379	379	379	379	379	379	379	4,544
Workers Compensation	149	0	0	150	0	0	150	0	0	150	0	0	599
Total Employees	5,827	5,679	5,679	5,829	5,679	5,679	5,829	5,679	5,679	5,829	5,679	5,679	68,743
Direct Program Expense													
Parent Life Rancho Cordova Program Expense	170	170	170	4,130	170	170	170	170	170	170	170	170	6,000
Background Checks/Volunteers	0	0	35	0	0	35	0	0	35	0	0	35	140
Total Direct Program Expense	170	170	205	4,130	170	205	170	170	205	170	170	205	6,140
Administrstion													
Conferences	0	0	0	300	0	0	0	300	0	0	0	0	600
Bank Charges	2	2	2	2	2	2	2	2	2	2	2	2	24
Overhead	6,039	89	89	89	89	89	89	89	89	89	89	89	7,016
Total Administration	6,041	91	91	391	91	91	91	391	91	91	91	91	7,640
Total Expense	12,038	5,940	5,975	10,350	5,940	5,975	6,090	6,240	5,975	6,090	5,940	5,975	82,523
Net Income	**59,007**	**(4,895)**	**(4,930)**	**(9,305)**	**(4,895)**	**(4,930)**	**(5,045)**	**(5,195)**	**(4,930)**	**(5,045)**	**(4,895)**	**(4,930)**	**17**

CORDOVA NEIGHBORHOOD CHURCH
"CARING FOR THE NEIGHBORHOOD AND BEYOND"
10600 Coloma Road, Rancho Cordova, CA
916-635-5992 www.CNChurch.org office@CNChurch.org

March 9, 2017

To Whom It May Concern:

The Parent Life Teen Parent program meets at Cordova Neighborhood Church. We are happy to continue to provide facility space for this program.

We believe it is a great resource for the needs of teen parents and their children. The program is making a positive difference on the future of these young families in our community.

Sincerely,

Mike Mitchum

Pastor Mike Mitchum

Adelante High School
Roseville Joint Union High School District
350 Atlantic Street ~ Roseville, CA ~ 95678
Phone (916) 782-3155 ~ Fax (916) 782-4064

To Whom It May Concern:

It is with great pleasure that I write this letter of support for Parent Life, an organization that works with Adelante Teen Parents. As principal of Adelante, I have had the pleasure of witnessing Parent Life's impact on our small campus and with our teen moms. Our parents and our school are enriched by this organization's partnership.

A testament to the relevance and care provided by Parent Life comes in the form of teen moms asking to meet with Parent Life more often. Currently, Parent Life meets with Adelante moms each Thursday during lunch, working through curriculum, providing a safe place for our girls to ask questions, feeding the student, goal setting, and building relationships within the mom ranks. Our moms notice when Parent Life is absent.

Our teen parents need all the support we may provide, socially, emotionally, and more. Parent Life's involvement at Adelante is one of our "What's Rights".

Should further information of details be necessary, please do not hesitate to contact me at alloyd@rjuhsd.us or by phone at 916-782-3155 ext. 1602.

Sincerely,

Amy Lloyd
Principal
Adelante High School

Internal Revenue Service

Date: July 27, 2005

YOUTH FOR CHRIST MINISTRIES
P O BOX 277728
SACRAMENTO CA 95827

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Customer Service Representative
Patricia Sims #31-04345
Toll Free Telephone Number:
8:30 a.m. to 5:30 p.m. ET
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
94-1707530

Dear Sir or Madam:

This is in response to your request of June 7, 2005. We have updated our records to reflect the address change as indicated above.

In September 1954 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under section 509(a)(2) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Janna K. Skufca

Janna K. Skufca, Director, TE/GE
Customer Account Services

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

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Project/Program Name: Parent Life Rancho Cordova

Name of Applicant: Sarah Weimer **Applicant's Title:** Grant Writer

Individual ☐ Public Agency ☐ Non-Profit ☑ Other ☐

Applicant's Phone: 719-313-7137 **Applicant's Email:** aspen0512@outlook.com

Applicant's Mailing Address: PO Box 277728, Sacramento, CA 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☒ Not student achievement/educationally based

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-13-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 4:46 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 4:46 PM
Response #: 27
Submitter ID: 1442
IP address: 73.192.205.38
Time to complete: 56 min. , 21 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Tiki Tailgater

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Aloha! We would like to bring the Tiki Tailgater event to Rancho Cordova! The Tiki Tailgater is a quickly growing charity event, going into its third year. All proceeds go to the Mustard Seed School for homeless children.
   It is a tiki/hawaiian event that includes, a car show, live tiki and hawaiian music, polynesian dancers, tiki and hawaiian vendors, symposiums, a Miss Hilo Honey contest, games for the family (like crowd favorites like pineapple bowling, and a limbo contest) and more. This event seeks to raise money for a great local cause while sharing hawaiian, polynesian, and tiki cultures with everyone! This event has outgrown it's last two venues and we are hoping to move this event into Rancho Cordova! This event appeals to local families, car and hotrod enthusiasts, and those involved in the quickly growing tiki movement. Last year we had vendors and tiki carvers from all over the state, and this year we are hoping to go even bigger. This year we are shooting for a two day event. We hope to have a host hotel to bring customers from all over to Rancho Cordova!

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Atomic Angels charity group
   Mean Machines Car Club
   Mustard Seed School for homeless children
   And many local and regional businesses

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   The goals of this event are to raise funds for an important local charity, provide cultural experiences and appreciation for hawaiian and polynesian culture, provide a safe space for local families to enjoy a unique event experience, and to help local

business through new customers and a new line of revenue.
We are looking to create a sustainable weekend event. Once we demonstrate the value in this new two day event in a new location, we will be able to charge an appropriate ticket price to self sustain this event moving forward.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $5710
Estimated Breakdown of Project Expenditures:
$750 Stage rental
$500 Awards and prizes
$1500 Decor/decorations
$520 Promo Materials
$240 Event fencing
1200 Porta-poddy rentals
$1100 event security
$1000 talent costs (bands, DJ, dancers)

We already have event volunteers, some decor, tables, game and activity supplies, a PA system, etc
Matching Funds (including any in-kind contributions): $0
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
$0
Total Community Enhancement Funds Requested: $5710
Is this a multi-year request? If yes, number of years: Yes, 2 years
If you answered yes above, describe your sustainability plan:
We aim for this event to be completely self sustaining within two years

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Event to be held September 16th-17th 2017

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: We are currently in talks with Marriot, should have a definately answer in the next week, but ran out of time and we needed to get this application in

(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho**

Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.

10. Application Submitted By

First and Last Name	Jamie-Lynn Llewellyn
Title	Coordinator
Phone Number	(916) 224-3320
Email Address	Misshazzard555@gmail.com
Mailing Address	9820 Heartwood Way

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Jamie-Lynn Llewellyn
Title	Jamie-Lynn
Phone Number	(916) 224-3320
Email Address	Misshazzard555@gmail.com
Mailing Address	9820 Heartwood Way Sacramento

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 5:36 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal #29

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 5:35 PM
Response #: 28
Submitter ID: 1443
IP address: 76.246.37.149
Time to complete: 15 min. , 11 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. MCC-HOA Emergency Evacuation Plan

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   The MCC-HOA board members of Mobil Country Club located at 2473 Sunrise Blvd have been working on an Emergency Evacuation Plan for the residents of The Mobil Country Club. After three years of meetings, research, telephone calls, receiving a grant for reflective emergency vests, assistance and consultation from the Metropolitan Fire Department, the Plan is now finished. We have designed a Map and a 10 page manual that will allow all residents of a 479 unit Mobil Park to follow and prepare evacuation procedures that will allow them to exit safely and out of any harm's way. Our request to the City's Community Enhancement Fund is to ask for an amount of $500.00 to have the Manual printed for distribution to all residents of this Park. We simply do not have the funds to have this portion of the Plan printed, collated and stapled. We can submit quotes of total cost if you desire. We want to distribute the Map and Manual by June of 2017. The quote of $500 was an estimated quote gotten from Staples. I will give you all the information you request. Thank you for listening. And thank you for the past Grant for our vests. We use them all the time.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   MCC-HOA Executive Board Members. The Community Manager Leslie Gomes of Mobil Country Club. The residents of the Mobil Country Club

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   Goals: to safely evacuate all 700 plus residents from the Mobil Country Park by giving them detailed instructions on how to safely evacuate in the Evacuation Manual and not lose any lives should there ever be an Emergency Evacuation.
   Reaching these goals: Meetings which we have six times a year. Perhaps a drill at some point. Volunteer meetings and

instructions throughout the year concerning their part in assistance.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $500.00
Estimated Breakdown of Project Expenditures:
Printing, paper, labor, collating, stapling, inserting.
Matching Funds (including any in-kind contributions): None
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
None
Total Community Enhancement Funds Requested: One
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
June 2017

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 2473 Sunrise Blvd
(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Antonio F. Martinez
Title	Executive Secretary of HOA and Core Leader Chairman of Project Emergency Evacuation Plan
Phone Number	(916) 541-6941
Email Address	Not answered
Mailing Address	musicbuff1111@sbcglobal.net

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Antonio F. Martinez
Title	Executive Secretary of HOA and Chairperson of Emergency Evacuation Plan
Phone Number	(916) 541-6941
Email Address	musicbuff1111@sbcglobal.net
Mailing Address	394 Ravine Cir Rancho Cordova, CA 95670

13. **Type of Signatory**

(o) Non-Profit

14. **Additional Supporting Documents**

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Emergency Evacuation Plan

FOR THE RESIDENTS

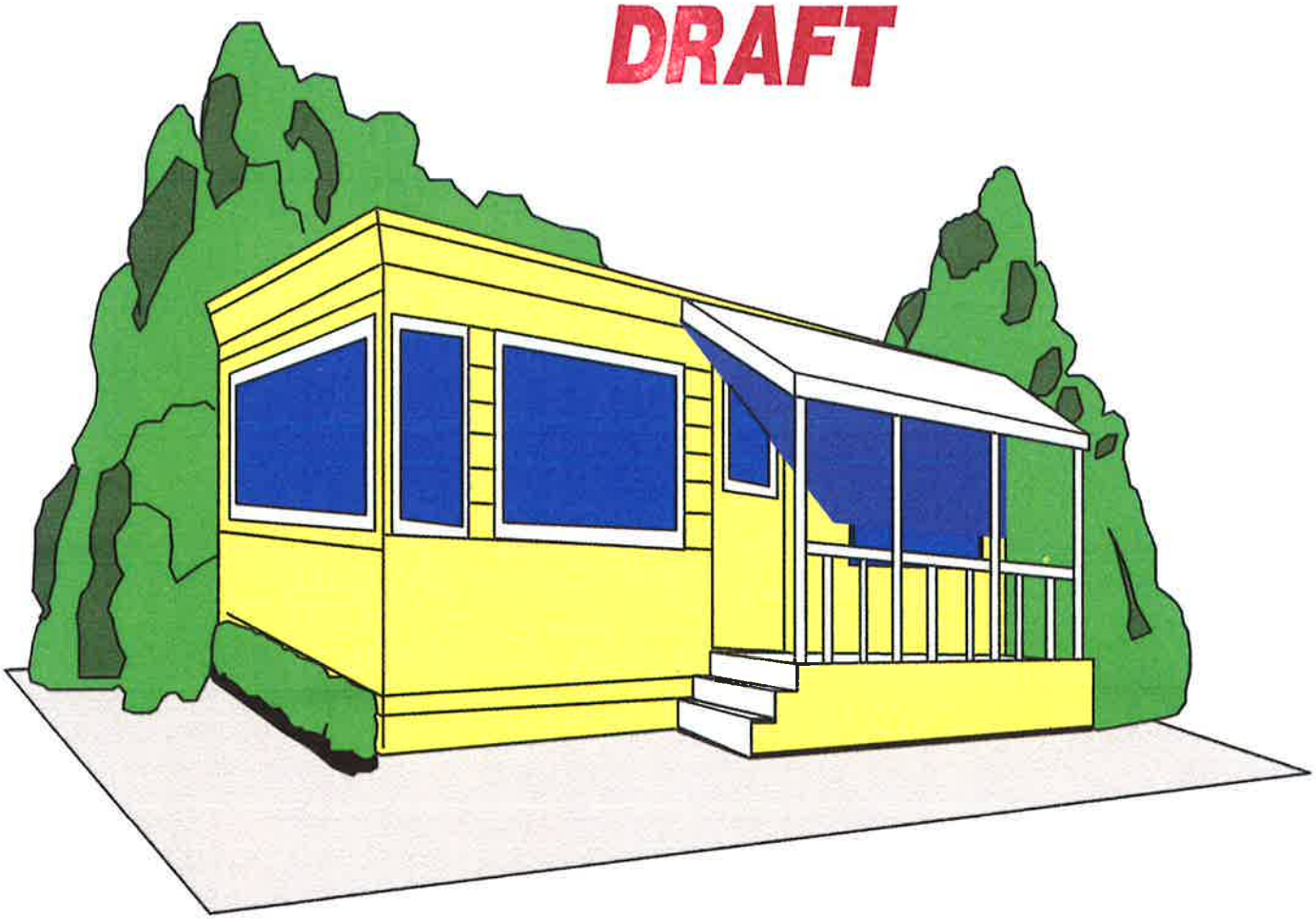
of

Mobil Country Club

2473 Sunrise Blvd
Rancho Cordova, CA 95670

June 1, 2017

DRAFT



Prepared by MCC-Home Owners Association

Mobil Country Club (MCC) Emergency Evacuation Plan

Preface and Acknowledgements

This Emergency Evacuation Plan (Plan) was designed for the Residents of Mobil Country Club (MCC) located at 2473 Sunrise Blvd, Rancho Cordova, California 95670.

The Plan's beginning was during an MCC-HOA Board Meeting. It was based on one of several suggestions offered by the Residents in attendance. They were asked for ideas, concerns, and suggestions regarding evacuation plans. It was determined that the current Evacuation Preparedness Plan the Community has in place does not define a much-needed comprehensive method to Evacuate the Community, or offer assistance to Residents who could require assistance.

The Board agreed to write a plan that would encompass the needs of Residents, as well as an up-graded Evacuation Route Map of the Community.

The persons involved in the initial phase of preparation were the following Board Members and Residents who also volunteered to become the Core Leaders of the Plan

Antonio Martinez, MCC-HOA Board Member, and Plan Chairman
Bob Schroeder, MCC-HOA Board Member, and Plan Co-Chairman
Carol Schroeder, MCC-HOA Board Member, and Plan Assistance Advisor
Barry Philbin, MCC-HOA Board Member
Bill Livesay, MCC-HOA Member, Resident
Marti McKennan, MCC-HOA Member, Resident
Gerald Jones (Jonsey), MCC-HOA, Resident (Deceased)
Leslie Gomes, MCC Community Manager

The groundwork began with researching, reading, and meeting with City Leaders and the Sacramento Fire Department to collect written and verbal information. The Plan would need to have participation from Resident Volunteers to assist during a Community Evacuation or Lockdown.

It took a team effort to prepare this Plan for the Residents of Mobil Country Club (MCC). We would like to thank the following people who provided continued interest and support.

Sacramento Metropolitan Fire District and Community Risk Specialist, Michelle Cummings, who gave us advice and direction. Michelle regularly spoke at Volunteer meetings and provided endless informational handouts.

Board of Directors Members and Resident Volunteers mentioned above who met many times to discuss the Plan.

Community Manager, Leslie Gomes, who played an important role in the Plan's evolution by accepting the Board of Directors' vision, and agreeing to include it with the Community's original Plan. Leslie and her Staff will continue to be involved in the Plan.

Assistant Plan Composer, Resident, Jill Fellows.

MCC employee, Craig Devita, who worked endless hours creating and revising the outstanding Community Area Map that is an essential part of the Plan.

Completion of the mission to compose the Plan is its own reward.

Antonio Martinez,
Plan Author

Mobil Country Club (MCC) Emergency Evacuation Plan

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Mobil Country Club (MCC) Emergency Evacuation Plan

CONTACTS LIST

Mobil Country Club (MCC)

2473 Sunrise Blvd. Rancho Cordova, CA
(Zinfandel and Sunrise Blvd.)

911 -- CONTACT FIRST ALWAYS:	**Emergency calls related to fire department, police, and paramedics assistance**
MCC MANAGEMENT -- CONTACT SECOND ALWAYS WHEN POSSIBLE	
Management, Mobil Country Club	(916) 635-6166
MCC EMERGENCY STAFF -- CONTACT THIRD IF NECESSARY	
Maintenance Supervisor	(916) 607-4844

EMERGENCY AGENCIES AND OTHER EMERGENCY CONTACTS

Fire Station	(916) 228-3000	11201 Coloma Rd., Station 66 Rancho Cordova, CA 95670
Police Department	(916) 875-9600 (916) 264-5471	10361 Rockingham Dr. Rancho Cordova, CA 95670
California Highway Patrol	1(800) 835-5247 (916) 843-3001	601 N 7th St. Sacramento, CA 95811
Sheriff's Department	(916) 874-5115	958 G St. Sacramento, CA 95814
American Red Cross	(916)-993-7070	1565 Exposition Blvd. Sacramento, CA 95815
Pacific Gas & Electric (PG&E)	(916) 348-2990 1(800) 743-5000	4341 Elkhorn Blvd. Sacramento, CA 95842
Sacramento Metropolitan Utilities District (SMUD)	(916) 732-6189 1(888) 456-7683	6201 S St. Sacramento, CA 95852

This emergency evacuation plan may be subject to change in any fashion, manner or substance at any time. Its content is based solely on specific information associated with residents living in Mobil Country Club. It is a plan discussed, designed, and prepared to entail the many elements of this Park.

Introduction

This Emergency Evacuation Plan (Plan) establishes procedures for a safe and efficient Full or Partial *Evacuation*, or Full or Partial Lockdown for the Residents, Caregivers, and Visitors of Mobil County Club (MCC). It is supported by Core Leaders and Volunteers who will wear high-visibility reflective neon safety vests during an Emergency and other Plan-related activities. A Community Map that indicates safe Exit Routes and designated Assembly Places are part of the Plan, see p. 6. The Plan includes definitions of Community Alarm Sound Warnings, (see p. 2) – Resident and Caregiver Responsibilities, (see p. 3) – Procedures for Five Specific Disasters, (see p. 7), and an Emergency Assistance Buddy method (Buddy), (see p. 7).

Mobil Country Club (MCC) Emergency Evacuation Plan

During a Dangerous or Life Threatening Incident

1. **Call 911**
2. **Then call the MCC Community Manager, (916)-635-6166) or,**
3. **If the line is busy, call MCC Emergency Staff, (916) 607-4844.**

The 911 dispatcher might ask for:

Identification and Address	Major Cross Streets
Mobil Country Club 2473 Sunrise Blvd. Rancho Cordova, CA 95670	Zinfandel and Sunrise Blvd.

Phone number and Space address of person reporting the incident.

Follow instructions given by the Dispatcher.

Community Area Map

Evacuation Routes, Exits, and Assembly Places:

1. The Map of MCC (Attachment A, page 6) shows Community spaces divided into Sections A, B, C, and D. During a Full Evacuation, Volunteers will help direct personal and vehicle traffic while individual Sections evacuate.
2. Solid and dotted lines designate evacuation routes: Red (Primary Exit) and Green (Secondary Exit).
3. The Legends area of the Map defines Symbols, Signs, Structures, and Locations of Assembly Places (Clubhouse, Laundry Area, and East Gate (rear gate of MCC)).
4. The Map is posted at the Clubhouse in the Brochures and Information Area.

Community Alarm Sound Warnings

Alarm Sound Notification for a FULL EVACUATION

A **distinct steady** alarm sound warning will alert you that you must evacuate the Community.

Notification for a PARTIAL EVACUATION

Volunteers will go **home-to-home** to alert Residents in the affected section of the map to provide directions to go to the closest Assembly Place, or to another specified area.

Alarm Sound Notification for a FULL LOCKDOWN

A **distinct intermittent** alarm sound warning will alert you to lockdown in your home due to a dangerous or life-threatening situation. You must remain in your home until a Volunteer or Emergency Agency cancels the lockdown.

Notification for a PARTIAL LOCKDOWN

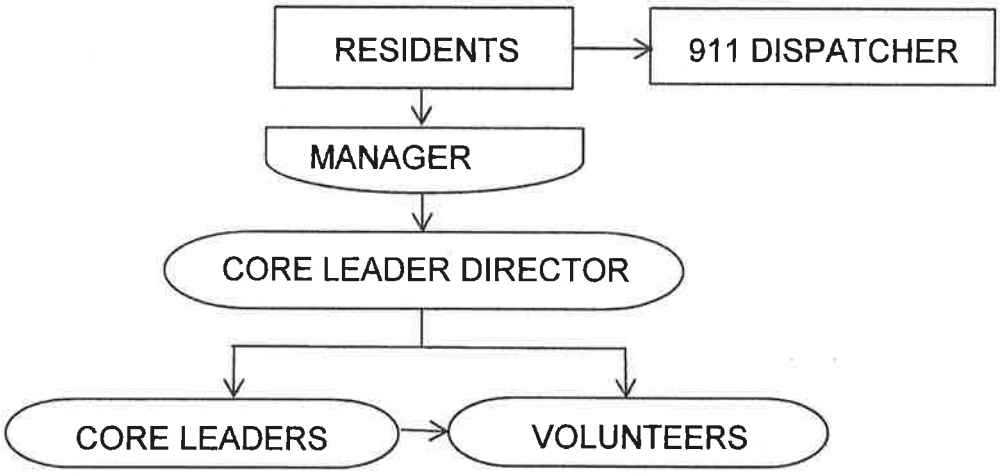
Volunteers will go **home-to-home** to alert Residents in the section of the map affected by a dangerous or life-threatening situation to lockdown (or an Emergency Agency will be in charge).

The lockdown will remain in force until a Volunteer or Emergency Agency cancels it.

Mobil Country Club (MCC) Emergency Evacuation Plan

For all Evacuations and Partial Lockdowns:

1. The Residents will notify the 911 Dispatcher.
2. The Residents will notify the Community Manager.
3. The Community Manager will notify the Core Leader Director.
4. The Core Leader Director will alert the Core Leaders and Volunteers.



Resident and Caregiver Responsibilities Before an Emergency

1. Know the Community Alarm Sound Warnings (see p. 2).
2. Review and be familiar with the Map. Know which Section you live in (A, B, C, or D).
3. Know the Assembly Place locations. (See "Community Area Map," page 2, number [3]).
4. If you are not able to Evacuate the Community or go to the Assembly Places without assistance, ask one or more of your neighbors to be your *Emergency Assistance Buddy*. (See Attachment B, page 7 (Optional). If you have not already done so, turn in the form, *Resident Questionnaire for Emergency Evacuation* to Management. (See Attachment B, page 7. Keep the information on the form current.
5. Keep the "who to contact in an emergency" information that Management has in your personal file at the Office current.
6. Make Preparedness Kits for yourself and your pet(s), and store them in an accessible location.
7. Whether you go to a shelter or arranged to stay with friends or family, take with you, your name and telephone number, their telephone number, and a photo of yourself with your pet(s)).
8. Have identification for your Pet(s) such as a microchip. Add information to Pet(s) collar.
9. If you have a Buddy, arrange to include your Pet(s) when required by an emergency.
10. Know how to locate and turn off your water, gas, and electrical utilities. Important – never turn the gas back on. The Gas Utility must do this for you. (See Contacts List, Page 1).

During an Emergency:

1. Follow only the assigned evacuation route for your Section to avoid congestion at the exits.
2. Do not return home to retrieve personal belongings.

Mobil Country Club (MCC) Emergency Evacuation Plan

Roll Call

- No Roll Call will be taken after a Full Evacuation.
- Roll Call will be taken after a Partial Evacuation at the Assembly Places.

Attending to Seriously Injured Persons

1. Before you help others, be sure no environmental or safety hazards are present.
2. Do not move injured persons unless not doing so would put their lives in jeopardy.
3. Do not contact or expose yourself to blood and/or other bodily fluids.

Location of First Aid Kits

First Aid Kits are available in the MCC Clubhouse. To access them, you will need a key from Management or call Maintenance after office hours (See *Contacts List,* p. 1).

Procedures for Five Specific Disasters

When It Applies to the Emergency:

- Follow *For a Dangerous or Life Threatening Event. (*See p. 2.
- Be Alert and Listen for a *Community Alarm Sound Warning*. (See p. 2).
- If it is safe to do so for a Fire, Earthquake, Flood, or Tornado, turn off the gas, water, and electrical fuse box.
- Get the Emergency Kits ready in the event there is a Full Evacuation.

(1) Fire

a. Vacate your home immediately if smoke or fire is quickly advancing.
b. Vacate your home immediately if your attempt to put the fire out with a fire extinguisher fails.
c. If possible, confine the fire by closing the door(s) to the area consumed in flames.
d. If possible, close all doors leading to a main hallway.

(2) Earthquake

While the earthquake is active:

a. Stay indoors and get to a safe place such as under a desk or table and hold on to a leg, or crawl on your hands and knees to an interior wall. Locate something to protect your head.
b. If you are outdoors, go to an open area away from trees, buildings, walls, roadways, and power lines.

When the earthquake stops:

a. Remain inside your home if it is safe.
b. If you must exit your home, stay near it unless it is unsafe.
c. Remain aware of potential dangers such as, shock waves, escaping gas, unstable structures, or electrical hazards.
d. If you must leave your area, keep watching for the hazards in [c.]

(3) Bomb Threats

a. If a bomb threat is received by phone, try to get as much information as possible from the caller such as:
   i. The person's name or organization.
   ii. If the bomb is on a timer.
   iii. Where the bomb is located.

Record the following information:

i. Date and time of call.
ii. Exact words of caller.
iii. Male or female.
iv. Speech pattern or accent.
v. Background noises.

b. If the caller indicates the bomb is nearby, leave the area.
c. If you see or receive a suspicious object(s) by mail that mimics a bomb: (1) absolutely make no contact with the object(s), (2) immediately leave the area.

(4) Floods

MCC is in a flood zone. Have a life preserver.

There are two types of flood warnings:

- Watch – means there is a possibility of flooding.
- Warning – means flooding is imminent.
  a. If possible, watch television or listen to a regular or battery radio to stay informed.
  b. If conditions change from Watch to Warning, cover outlets with tape if possible.

(5) Tornado

There are two types of Tornado warnings:

- Watch – means there is a possibility of a tornado.
- Warning – means a tornado is imminent.

If the Tornado is expected to touch down in the area of the Community, the safest choice you can make is to leave the area during the "Watch" period.

If conditions change from Watch to Warning, and you cannot evacuate:

a. If possible, watch television or listen to a regular or battery radio to stay informed.
b. Get something for protection from flying debris.
c. Go to an inner wall area and stay until it passes.

###

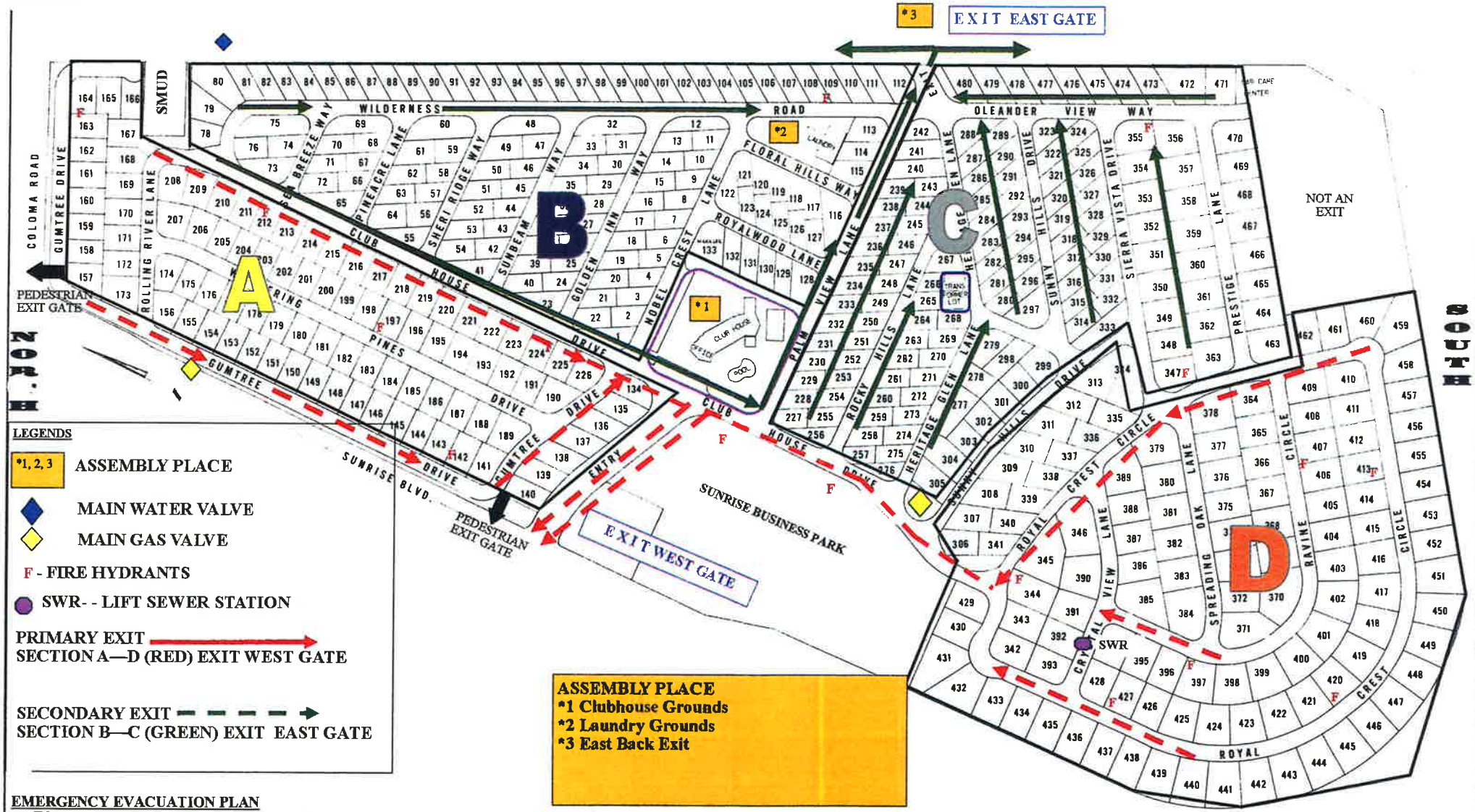
Attachment A
Mobil Country Club (MCC) Area Map

(See next Page)

EAST

FIRE STATION #65 -(916) 8 5 9 - 4 3 0 0
11201 Coloma Rd., Rancho Cordova 95670

MOBIL COUNTRY CLUB



EMERGENCY EVACUATION PLAN

- IN CASE OF DISASTER OCCURS, **CALL 911**

2473 SUNRISE BLVD. RANCHO CORDOVA, CA 95670 // OFFICE (916) 635-6166 // M.C.C. PARK EMERGENCY (916) 607-4844

WEST

Mobil Country Club (MCC) Emergency Evacuation Plan

Attachment B
Resident Questionnaire for
EMERGENCY EVACUATION

MCC-HOA
A RESIDENT'S NEIGHBORHOOD ASSOCIATION

1. RESIDENT NAME: _____

2. ADDRESS: _____ 3. TELEPHONE #: _____

4. NUMBER OF PEOPLE LIVING IN THE HOME: _____

5. IS ANYONE IN THE HOME DISABLED?

CIRCLE LETTER OF ALL THAT APPLY:

A. USE A WALKER
B. CANNOT WALK
C. USE A WHEELCHAIR
D. USE OXYGEN
E. USE A SCOOTER
F. BRAIN INJURY
G. ARM WEAKNESS
H. LEG WEAKNESS
I. HEARING IMPAIRED
J. VISION IMPAIRED
K. BREATHING DIFFICULTY
L. BROKEN LIMB

6. OTHER: _____

7. IS THERE A PET IN THE HOME? DOG____ CAT____ OTHER_____

8. DO YOU HAVE A WORKING VEHICLE? YES____ NO ___

OPTIONAL
EMERGENCY ASSISTANCE BUDDY

Buddy's Role for -- Full or Partial Evacuation or Partial Lockdown

- For **each** emergency, call or personally check with your Resident(s).
- Be ready to give personal assistance and/or guidance.
- Agree to be available during an emergency if you are in the Community.
- Share phone numbers.
- Ask Resident(s) to acquaint you with their home's interior and pet(s), and share phone numbers.
- If the Resident has a pet(s), ask where the Preparedness Kit, leash, and/or kennel are kept.
- If the Resident(s)' pet(s) must be left behind, inform a neighbor, friend or family member. Leave some sign or notice at the home. Suggestion: tie a bright colored ribbon on the doorknob.

Core Leaders and Volunteers need to know which Residents have a Buddy

Resident's name: _____ Resident's Phone #:_____

Resident's address: _____

Buddy's name: _____ Buddy's Phone #:_____

Buddy's address:_____ Email (optional):_____

STAPLES
copy&print

Quote Provided To:
Antonio Martinez
394 RAVINE CIR
Rancho Cordova, CA, 95670
Phone: (916) 635-1845

Date: 03/17/2017

Here's your quote to review. — Price quote doesn't include any binding or insert of map.

Thanks for choosing Staples® Copy & Print. The details of your quote are below, but if you have any changes, just let us know. We look forward to working with you.

Quote Confirmation

Quote Number: 2089754056
Quote Expire On: 04/16/2017

Quote Provided By:

Staples Store #: 887
2690 Sunrise Blvd
Rancho Cordova , CA, 95742
Phone #: (916) 858-1868

Hours
Sunday: 10:00 AM - 06:00 PM
Mon-Fri: 08:00 AM - 08:00 PM
Saturday: 09:00 AM - 09:00 PM

Service 1 Documents **# Of Sets:** 500 **# Of Original Impressions:** 9

Price Per Set: 0.47000

Products	Quantity	Unit Price	Extended Price
Documents	500	$ 0.470	$ 235.000

Service 2 Documents **# Of Sets:** 500 **# Of Original Impressions:** 1

Price Per Set: 0.12640

Products	Quantity	Unit Price	Extended Price
Documents	500	$ 0.126	$ 63.200

Sub-Total	$ 298.20
Your Savings	$ 15.00
Total	$ 283.20

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For online orders, please have a valid ID along with a copy of this order confirmation. Once your online order is produced, your credit card will be charged and you will receive a "Ready for Pickup" notification email. If the Rush selection or any part of your order cannot be fulfilled, your online order will be canceled and you still have the option to pick up your order and pay for it in store.

Tax will be calculated during checkout at the store if applicable. Coupons are accepted at the store upon pickup. Any alterations to this quote's specifications will require a re-quote to be provided. Visit staples com/copyandprint for more great offers.

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Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 8:27 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 8:26 PM
Response #: 29
Submitter ID: 1444
IP address: 23.114.221.165
Time to complete: 56 min. , 51 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Neighborhood and Home Improvement Project

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   There is a connection between the conditions of a home and the resident's health and safety. Unsafe and unhealthy conditions account for many leading causes of preventable illness and injuries, school absenteeism and neighborhood deterioration. Preserving the history and intergenerational wealth of neighborhoods is vital to a community's immediate and future health. This request is for a grant to fund year two of the Neighborhood and Home Improvement Project in Lincoln Village. The project is an effort to strategically utilize the assets of community-based organizations, funders, residents, volunteers and staff to strengthen a neighborhood through home improvements, resource sharing and social gatherings.

   Year one of the Project in Lincoln Village (funded by Community Enhancement Funds in 2016-17) is currently under way with a home improvement event occurring on April 29, 2017. Fifteen homes, some in very poor conditions, will receive a variety of health, safety, efficiency and beautification improvements, including drought resistant front yard landscaping. The homes are located on a few neighboring streets. The plan is to repeat the project in the Lincoln Village neighborhood in 2017-18, resulting in an additional 10-15 homes improved. The impact on the neighborhood and the residents will multiply as more homes are completed in a concentrated area. Community pride will increase as the homes are improved with less trash, deterioration, updated yards and paint, overgrown or dead yards, fewer safety and health hazards, and energy and water conservation upgrades. The residents will become more and more engaged as they meet more neighbors, meet City staff and learn about community services.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   RTS staff and volunteers have hosted volunteer home repair projects in Sacramento since 1991. Over the past four years, 40 homes were improved in Rancho Cordova through our various home improvement programs. In addition, over $120,000 worth of improvements were made to Soil Born Farm in 2014/15. If this grant is awarded, over 70 homes in numerous neighborhoods are better places to live for Rancho Cordova residents.

RTS staff will manage the event from start to finish, including home previews and selection, work scope planning, supply management, resource development, volunteer recruitment and training, logistics, partnership development, reporting and homeowner relations. Trained "Job Captains" and "Volunteer Coordinators" will oversee the work on each home. We partner with community groups that include:

Typical Participants
- 30-40 volunteers per home
- Businesses, faith organizations, schools, service clubs
- SMUD Weatherization audits and measures
- Home Energy Conservation Program
- Sacramento Tree Foundation
- Republic Services
- Regional Water Authority – low-flow showerheads, toilets and faucet aerators
- Air Quality Management District
- Sacramento Association of Realtors
- Safe at Home Program- accessibility and safety features
- Master Gardeners
- Vista Paint
- National Analytics: Lead Paint testing
- And more!

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

1) Increase the health, safety and curb appeal of 10-15 homes on adjoining streets in Lincoln Village.
Success factors:
- An appropriate street is identified and selected.
- An assessment is performed on each home to identify health and safety hazards, and exterior issues.
- A scope of work is created to address the issues.
- A post-assessment is completed to evaluate the impact of the improvements.

2) Increase neighborhood sustainability and strength through resident engagement and education.
Success factors:
- Residents attend an orientation to meet their neighbors and learn about the project.
- Residents attend a meeting(s) to learn about available community services and educational opportunities
- Residents attend a neighborhood barbecue to celebrate the completion of the project.

3) Develop a model that can be replicated on adjoining streets in the future.
Success factors:
- Interest by the residents, funders, volunteer groups and partners to continue the work on an adjoining street.
- Resources available to support the continuation.

4) Address the Community Enhancement fund's criteria of community engagement, civic pride, quality of life and return on investment:
Success factors:
- Volunteers and community groups are aware of and participate in the project.
- The residents' health, safety and pride are increased.
- The homes increase in value.
- Community resources are leveraged to cost-effectively strengthen the project's impact
- Resources are raised in the community to support the project

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $150,000.00
Estimated Breakdown of Project Expenditures:

$70,000 Project management costs including employee compensation attributable to administering the services. Administrative costs such as insurance, mileage and office rental costs attributable to the administration and coordination of the services.

$25,000 – Logistic costs for items or services necessary to complete projects including, but not limited to, house testing, permits, abatement, volunteer support and equipment rentals.

$55,000 – Home repair supplies and materials

$150,000 TOTAL

Matching Funds (including any in-kind contributions): $174,500

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
n/a

Total Community Enhancement Funds Requested: $150,000

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:
n/a

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
July-December, 2017: Resource development and event planning.
Neighborhood identification and assessment, outreach, resource and partnership development

January-April, 2018: House selection, homeowner meetings, partner development, volunteer recruitment and training, event planning.

April 28, 2018: Home Improvement Event

May - June, 2018: Follow up work completed, homeowner post-assessments, homeowner celebration, reporting

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Lincoln Village - Homes TBD
(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho**

Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.

10. Application Submitted By

First and Last Name	Carrie Grip
Title	Executive Director
Phone Number	(916) 455-1880 ext. 2
Email Address	cgrip@rebuildingtogethersacramento.org
Mailing Address	PO Box 255584, Sacramento, CA 95825-5584

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Carrie Grip
Title	Carrie
Phone Number	(916) 455-1880 ext. 2
Email Address	cgrip@rebuildingtogethersacramento.org
Mailing Address	Sacramento

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 14, 2017 11:28 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#31

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/14/2017 11:28 PM
Response #: 30
Submitter ID: 1445
IP address: 71.193.13.122
Time to complete: 28 min. , 11 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Outdoor Picnic Seating

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   Continuing our collaboration with Cordova High School's Construction Management Program and Kinney High School's Welding Program we will be purchasing student made picnic benches and decorative fencing to extend our cafeteria and community eating space while investing in Rancho Cordova schools.

   A.M. Winn prides itself on being one of the main hubs for community events. It Takes a Lincoln Village (ITLV) events such as Trunk or Treat, Santa Christmas Parade and monthly meetings have taken place on our campus and continue to strengthen the bridge between community and school. Students and families are often seen picnicking on our beautiful campus lawns. In an effort to support and encourage our students' love for the outdoors while extending our capacity for holding community events, we are hoping to add up to twenty picnic benches and/or seating areas and small decorative metal fencing to accent the area to our lawn areas in the front and back of the school.

   Recently, A.M. Winn invested in Cordova High School's first place shed winner designed and constructed by Cordova High students. This student made shed is beautiful and now resides in our community garden. Funds from the purchase have gone back into Cordova High School's educational programs, and we wish to continue and build upon this partnership.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.

   Nisha Turturici (Principal)
   Sara Miles (PTO President)
   Andre Leineke (Math and Construction at Cordova High School)
   Richard Smith (Welding instructor at Kinney High School)

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be

focused.
- Have five wooden picnic tables built by Cordova High's Construction Management Program and chained to trees on the large lawn area in the front of the school by parent volunteers. This area will be used for kinder parents to picnic with their children before or after Kindergarten pick-up.
- Have fifteen wooden picnic tables built by Cordova High's Construction Management Program and cemented down on the large lawn area located behind the cafeteria in the back of the school by parent volunteers. This area will be used as an outdoor cafeteria on sunny days. All students will have the opportunity to eat outside when weather is permitting. Picnic tables will also be available to teachers wanting to provide students with small group opportunities and community events.
- Have metal accent fencing built by Kinney High School's Welding class be added as a decorative boundary to the outdoor eating area.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: 10,000
Estimated Breakdown of Project Expenditures:
- $6,500 (equal to or not to exceed) - 20 picnic benches
- $500 (equal to or not to exceed) - Cement to permanently affix pole and chain to picnic table
- $500 (equal to or not to exceed) - 3 foot metal poles with chain loop to keep tables
- $2,500 (equal to or not to exceed) – Metal decorative fencing

Matching Funds (including any in-kind contributions): 0
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
None
Total Community Enhancement Funds Requested: 10,000
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
- May – September 2017 – Once funds are granted, meet with Cordova High Construction teacher and Kinney High Welding instructor to draft designs.
- Oct 2017- March 2018 – Begin construction of benches and decorative gating.
- April – June 2018 – Install picnic benches and fencing.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 3351 Explorer Drive 95827
(o) My project/program is intended to operate or take place at a public K-12 school site. I have not requested the endorsement of the school superintendent of that school district. My application may not be considered for funding, or the nature of the incompleteness may result in my application being ranked at the bottom or recommended to receive no funding.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Sacramento City Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school**

site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.

10. Application Submitted By

First and Last Name	Nisha Turturici
Title	Principal
Phone Number	(916) 225-9772
Email Address	nisha-turturici@scusd.edu
Mailing Address	3351 Explorer Drive

11. Type of Applicant

(o) Public Agency

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Gerardo Castillo
Title	Chief Business Officer - Budget Services
Phone Number	(916) 643-9055
Email Address	gerardo-castillo@scusd.edu
Mailing Address	5735 47th Street, Sacramento 95824

13. Type of Signatory

(o) Public Agency

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: Nisha Turturici <Nisha-Turturici@scusd.edu>
Sent: Wednesday, March 15, 2017 12:34 PM
To: Stacy Delaney
Subject: Superintendent Endorsement Form for Outdoor Picnic Seating
Attachments: OPS Grant Endorsement.pdf

Hi Stacy,
Here is the area superintendent's endorsement of the Outdoor Picnic/Community Seating Grant that was already submitted to Rancho online. Thank you for your consideration.

Nisha Turturici | Principal
A.M. Winn Public Waldorf eK-8 School
3351 Explorer Drive | Sacramento, CA 95827
Office: (916)228-5880
District Cell: (916)752-3494
Personal Cell: (916)225-9772

From: Stacy Delaney [sdelaney@cityofranchocordova.org]
Sent: Wednesday, February 08, 2017 12:24 PM
To: Olga L. Simms; Nisha Turturici; Allegra Alessandri; Laura Butler
Subject: Photo from Monday's City Council Meeting

Here's a photo from Monday's City Council Meeting.

.egards,

Stacy

Stacy Delaney, CAP-OM
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)
www.cityofranchocordova

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Outdoor Picnic Seating

Name of Applicant: NISHA TURTURICI **Applicant's Title:** Principal

Individual ☐ Public Agency ☑ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 752-3494 **Applicant's Email:** nisha-turturici@scusD.edU

Applicant's Mailing Address: 3351 EXPLORER DRIVE

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Olga L. Simms

Superintendent's Signature: Olga L. Simms

Date: 3/15/17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☑ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 1:15 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 1:15 AM
Response #: 31
Submitter ID: 1446
IP address: 73.151.64.19
Time to complete: 2 min. , 36 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Miracus-A fun way to learn

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   Arithmetic skills can be taught in various ways. However, resolving a problem quickly and accurately is not always accomplished by every child. The Soroban/Abacus, which is the traditional Japanese 'natural calculating device' - has unique advantages in this digital age. It is a valuable mathematical tool in a technological age. It ignites the whole brain of a child and develops optimal intelligence. It helps them navigate through everyday life effectively and confidently.

   Miracus is a franchise of Abacus Master. Our program uses the Soroban Abacus techniques. The skills learnt provide a beneficial ripple effect on other disciplines like better observation, visualization, concentration, enhanced creativity and photographic memory leading to performing complex calculations at an intuitive level.
   Program features:
   1. The program has 8 levels. It caters to kids from 4-12 years of age.
   2. The instructional kit includes an Abacus Rod, instruction materials, DVDs and CDs for each student at every level.
   3. Unlimited worksheets are provided to increase speed and accuracy.
   4. Each child has his/her own individual study portal
   5. Online exams are conducted at the end of every level.
   6. Certificate and awards are given to encourage their achievements.

   How it will benefit the community:

   1.This program will enhance the quality of educational services provided to the students in the field of mathematics in the Rancho Cordova schools.
   2.It integrates the left and right hemisphere of the brain leading to an overall development in a child.
   3.It ignites the thinking,creativity and imagination in a child which are the bases to any educational program.

4.This project is inclined towards "STEM"(Science, technology, engineering and math) for it develops the basic skills required for these disciplines.
5.It can also serve the low income students who cannot afford the expensive learning services or after school programs like Kumon, Mathnasium, Sylvan etc. for their supportive learning strategies
6.It provides them the skills to discover their own mental power and ability to problem solve anywhere and anytime in life.
7.It complements and supplements the common core approach adopted in schools and helps each student to conquer their limitations and elevate their self esteem by gaining more confidence.
8.I foresee that with the help of this program, the student in later years will grow to provide better socio-economic benefit to the city by getting better job opportunities thus, improving their quality of life themselves and the city.
9.It will open a new venture for the city to grow and thrive by being an efficient and innovative business and contributing to its financial development.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
1 Farida Fatakdawala
2 Farida Vora
3 Abacus Master(Franchise)

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
Miracus is an after-school math enrichment program.It teaches math fundamentals while improving focus, concentration, and confidence. The center of our math curriculum is the Japanese Soroban Abacus. The Soroban is a base 10 system that is intuitive and easy to learn. In our curriculum, math is no longer merely counting, memorizing, or repetitive worksheet drills, but learning math through:
Touch – Our students perform math functions of the Place value, addition, subtraction, multiplication, and division are at their fingertips on the abacus by manipulating beads. This manipulation of the beads communicates between the left and right brain.It stimulates the abstract side and the logical side of the brain.
Sight – we work with our students to improve focus and concentration skills to visualize the abacus to perform math calculations mentally and create mental pictures
Sound – we develop more attentive and listening skills by the speed hearing training to calculate beyond visual worksheets.

Our goal here is:
To develop educational system that would train the left and right side of a child's brain
Building Strong Math Skills,
Confident individual,
Creating a Love for Math...
Increases concentration
Improves self-confidence
Enjoy learning in all areas.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $42,166
Estimated Breakdown of Project Expenditures:
see attached excel sheet
Matching Funds (including any in-kind contributions): volunteer hours
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
see excel sheet
Total Community 29,500

Enhancement Funds Requested:

Is this a multi-year request? If yes, number of years: yes, at least 2 yrs

If you answered yes above, describe your sustainability plan:

This is a multi year project .We plan to start this program in five elementary school sites ,with at least 10 students per site. The cost effectiveness of the program will open ventures for more enrollment of students.Thus we will train more volunteers and employees to maintain the student teacher ratio .We will also provide this program to other school sites encouraging more number of students and employees/volunteers to be a part of our program giving it two years to grow and make itself self sustainable .

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

It's a multi year project .We plan to start in Aug 2017 as an after school enrichment program,with the help of the funds provided we can deliver good quality enrichment to :
lower income group students who cannot afford expensive support services
to developmentally challenged and learning disable students
and of course the gifted and talented kids

So,being cost effective I foresee it as an ongoing enrichment for the students

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Rancho Cordova elementary schools

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Farida Fatakdawala
Title	Franchise
Phone Number	(480) 246-5702
Email Address	faridatf@gmail.com
Mailing Address	11651 Red Gulch CT

11. **Type of Applicant**

(o) Individual

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding**

agreement.

First and Last Name	Farida Fatakdawala
Title	Franchise
Phone Number	(480) 246-5702
Email Address	faridatf@gmail.com
Mailing Address	11651 Red Gulch Ct, Gold River 95670

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here	Costing Sheet.xlsx
Attach here	flyer.jpg
Attach here	flyer2.jpg

Thank you,
Rancho Cordova

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				Cost per Trimester	Annual Cost
Franchise					$ 700.00
School Site 1	Rent per hour	Hours per week	No. of Weeks		
	$ 35.00	1	12	$ 420.00	
	Volunteer Pay per hour	No. of Volunteers	Total Volunteer Hours		$ 2,916.00
	$ 23.00	2	12	$ 552.00	
Per Student Cost	Application fee to School				
	$ 30.00				
	Registration fee to Frachise				
	$ 20.00			$ 62.00	
	Instructional Material				
	$ -				
	Exam Fee				
	$ 12.00				
					$ 9,300.00
	Monthly Fee			$ -	
	$ -				
Approx. no. of Student per School Site	10				
No. of School Sites	5				
Approx. total no. of Students	50				
Total Project Cost without Student Fee					**$ 12,916.00**

Miracus
Registration is
Now Open
MAKE
YOUR KID
A MATH GENIUS
Visit us at:
www.miracus.info

MAKE YOUR KID A MATH GENIUS

Miracus classes are designed by professionals in this field and are fine tuned over the years for efficient abacus learning. With our proven method, your kid can acquire the skill of mental calculations along with improved memory, concentration skills, visualization, creativity and overall brain development.

PROGRAM HIGHLIGHTS

- Anzan Videos
- Interactive Practice Software
- Online Exams
- Unlimited worksheets
- Interactive Teaching Methods

REGISTRATION KIT INCLUDES

- Abacus rod
- Abacus Bag
- Abacus Books
- Anzan DVD's all levels
- Practice Software

PROGRAM STRUCTURE

01 Total 8 levels - Basic (4 levels) & Advanced (4 levels)

02 Duration of each level - 3 months (may vary upon age)

03 Ideal Age group - PK to 12 years old

04 Class Schedule - 1 Hr/week

Stacy Delaney

From: Kelly Goldsmith <KGoldsmi@fcusd.org>
Sent: Wednesday, March 15, 2017 10:46 AM
To: Farida Fatakdawala
Cc: Stacy Delaney
Subject: RE: reg :endorsement form

Good Morning,

I'm sorry we can't accept your application. The deadline to provide applications to school districts was March 7 so the deadline has passed.

I encourage you to apply again next year if the City of Rancho Cordova offers another opportunity to submit grant applications.

Kelly

Kelly Goldsmith
Executive Assistant
Superintendent's Office
Folsom Cordova Unified School District
1965 Birkmont Drive
Rancho Cordova, CA 95742
Phone: 916-294-9001
Fax: 916-294-9084

From: Farida Fatakdawala [mailto:faridatf@gmail.com]
Sent: Wednesday, March 15, 2017 7:44 AM
To: Kelly Goldsmith
Subject: reg :endorsement form

Please consider my application for endorsement for an after school enrichment program at Cordova elementary schools.

My application and program details are attached herewith

--
Regards,
Farida TF

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 5:31 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 5:31 AM
Response #: 32
Submitter ID: 1447
IP address: 108.204.254.161
Time to complete: 50 min. , 29 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. City of R C GATEWAY OVERHEAD STREET SIGNS

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   I came up with this idea on April 11, 2015, my mothers birthday. We need a way to let people from other communities and tourists know the name of our city and that we are proud of our community and it's HISTORY. The idea would be quite simple. You install two steel or metal poles, much like a heavy duty flag pole, on each side of two main streets, running into the city's outer boundaries. These two streets would be Sunrise Blvd and Folsom Blvd. The decision on where to place the poles would be up to the city planners, but it would be best to place them on each end of these main boulevards, as you enter the city boundaries. The sign poles would be designed to hang two large white canvas signs from small steel cables, one sign above the other. There would also be installed, a means to remove and reinstall the signs. The top sign would have large red and black letters spelling out "Welcome to Rancho Cordova- ALL AMERICAN CITY OF GOLD" Since 2003. The bottom sign would only be put up for Special Events, such as, "The 4th of July" and " THE MATHER AIRSHOW" The cost for the signs would be small compared to the community pride, tourism, and maybe, a boost in our jobs and economy. GOD BLESS RANCHO CORDOVA. I would be the Project Manager and I would suggest that the first Gateway Sign would be place this first year, at the north end of Sunrise Blvd, and one sign would be added at the other corners, each year, to cut costs. I would be the contact person and coordinate the" Grant" project, with the city and all contractors. Other than my fees of $1.00 per year, ALL FUNDS WOULD BE HANDLED BY THE CITY. Mar 14, 2017 By Jerald Drobesh

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Jerald Drobesh Project Manager

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goal is to identify our city as "THE BEST LITTLE CITY IN AMERICA and connect with our past to the 49er Gold Rush History. We are a CITY OF GOLD , right under our feet, and we should be PROUD of our HISTORY. Community PRIDE is also a big part of this" GRANT PROPOSAL, as well as TOURISM and our city's ECONOMY. I foresee the project goals will take four years , unless the city wants to move faster, and provide the needed funds. The project would be built by professional contractors, thru bids, approved by the city. I would make the contacts , and coordinate with the city.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $10.000.00 the first year, estimated

Estimated Breakdown of Project Expenditures:

To cover design and placement, in city boundaries, with the city's help and all permits, and to cover the costs of all contracts approved by the city, as well as my fees of $1.00 per year, as Project Manager.

Matching Funds (including any in-kind contributions): $1.00 per year from me

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

Estimated cost is $10,000.00 per year , for 4 years, and 4 Gateway Signs, total cost. All future maintenance would be covered by the city Mayor, or his designated representative.

Total Community Enhancement Funds Requested: $10,000.00 for first year

Is this a multi-year request? If yes, number of years: Yes 4 years

If you answered yes above, describe your sustainability plan:

I will work as long as GOD permits .

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

I project starting the project this year, as soon as we receive funding, and complete the project in 4 years.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Sunrise Blvd south of bridge on R C city property

(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name Jerald Drobesh

Title Project Manager

Phone Number	(916) 202-4985
Email Address	drobesh@sbcglobal.net
Mailing Address	417 Royal Crest Cir. R C 95670

11. Type of Applicant

(o) Individual

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Jerald Drobesh
Title	Project Manager
Phone Number	(916) 202-4985
Email Address	drobesh@sbcglobal.net
Mailing Address	417 Royal Crest Cir R C 95670

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 7:39 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 7:39 AM
Response #: 33
Submitter ID: 1448
IP address: 104.176.33.131
Time to complete: 12 min. , 46 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Whisker Warrior Spay/Neuter Program

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   Project Description:
   Enhance the Quality of Life in Rancho Cordova by offering and promoting spay/neuter services for canines and felines in our community and caring for Community (Homeless) Cats. Education and spay/neuter services are urgently needed to reduce pet overpopulation. Canines, specifically, have had very limited support. A small number of rabbit spay/neuters are covered also. Felines continue to be unaltered and abandoned by residents, especially in rental housing, which increases the need for immediate action by the Project Team below.

   Project Team:
   Sacramento SPCA
   Animal Spay & Neuter
   Rancho Cordova Animal Services
   Rancho Cordova Whisker Warriors

   Project Goals:
   Fully support spay/neuter and vaccinations for Rancho Cordova Community Cats (Homeless/Strays).
   Fully support a Return to Field Program in Rancho Cordova.
   Fully support spay/neuter, vaccinations, microchips and flea prevention for resident dogs and cats.
   Support spay/neuter for domesticated rabbits owned by residents.
   Support the costs of caring for Community Cat populations in Rancho Cordova.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.

   Project Team:

Sacramento SPCA
Animal Spay & Neuter
Rancho Cordova Animal Services
Rancho Cordova Whisker Warriors

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Project Goals:
Fully support spay/neuter and vaccinations for Rancho Cordova Community Cats (Homeless/Strays).
Fully support a Return to Field Program in Rancho Cordova.
Fully support spay/neuter, vaccinations, microchips and flea prevention for resident dogs and cats.
Support spay/neuter for domesticated rabbits owned by residents.
Support the costs of caring for Community Cat populations in Rancho Cordova.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: 41,954
Estimated Breakdown of Project Expenditures:
see attached
Matching Funds (including any in-kind contributions): 5,750
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
The voucher program for spay/neuter is even more effective if the program continues to be funded without breaks in funding.
Total Community Enhancement Funds Requested: 38,454
Is this a multi-year request? If yes, number of years: no
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

This project is a continuation of the existing grant for the Whisker Warriors.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: no physical location outside of individual volunteer homes

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho**

Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.

10. Application Submitted By

First and Last Name	Tera Kolvenbach
Title	Executive Director
Phone Number	(916) 747-7534
Email Address	terak17@gmail.com
Mailing Address	P.O. Box 1415, Rancho Cordova, 95741

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Tera Kolvenbach
Title	Executive Director
Phone Number	(916) 747-7534
Email Address	terak17@gmail.com
Mailing Address	3368 Cristom Drive, Rancho Cordova, CA 95670

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	
Attach here	Measure H grant application FY 2017-2018 final.docx
Attach here	

Thank you,
Rancho Cordova

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CITYOF RANCHO CORDOVA

FISCAL YEARS 2017-2018

FRESH TAKE ON RANCHO CORDOVA FUNDING REQUEST

Project Description:
Enhance the Quality of Life in Rancho Cordova by offering and promoting spay/neuter services for canines and felines in our community and caring for Community (Homeless) Cats. Education and spay/neuter services are urgently needed to reduce pet overpopulation. Canines, specifically, have had very limited support. A small number of rabbit spay/neuters are covered also. Felines continue to be unaltered and abandoned by residents, especially in rental housing, which increases the need for immediate action by the Project Team below.

Project Team:
Sacramento SPCA
Animal Spay & Neuter
Rancho Cordova Animal Services
Rancho Cordova Whisker Warriors

Project Goals:
Fully support spay/neuter and vaccinations for Rancho Cordova Community Cats (Homeless/Strays).
Fully support a Return to Field Program in Rancho Cordova.
Fully support spay/neuter, vaccinations, microchips and flea prevention for resident dogs and cats.
Support spay/neuter for domesticated rabbits owned by residents.
Support the costs of caring for Community Cat populations in Rancho Cordova.

Funding Request:
Total Project Cost [see Attachment A for detailed analysis] for 2017-2018

Spay/Neuter Voucher Program	$21,574
Other Costs covered under Voucher	14,448
Community Cat Care/Maintenance	3,360
Outreach/Volunteer aid & recognition	2,572
Matching Funds from RCWW	(3,500)
Total Request	**$38,454**

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Matching Funds: $3,500 raised by Whisker Warriors through fund-raising

Other costs covered by RC Whisker Warriors:

- *Microchips for Resident animals* serviced by Animal Spay & Neuter (ASN): **Cost: $150**
- *Flea Treatments for resident animals* (provided to residents with vouchers, to be applied by SPCA & ASN): **Cost: $1, 000**
- *Shelter construction/maintenance*. Anticipated costs for materials is **$500**
- *Humane Traps* Purchase of additional traps for controlling cat population **$600**

Total other costs: $2,250

***Total contributions from RC Whisker Warriors:* $5,750**

Total Measure H funds requested: $38,454

Project Schedule:
Support for Community Cats will occur throughout the year, intensifying around the breeding seasons of Spring and Fall. Trapping will facilitate spay/neuter services to hold populations in check.

Outreach to residents to promote spay/neuter will occur in schools, community events, and through religious organizations in Rancho Cordova.

- Outreach efforts at 4 Community or Fundraising events (minimum).
- Partner with Animal Services in outreach to businesses in 2017-2018

Vouchers will be provided to residents for needed services by Animal Services or RC Whisker Warriors. A detailed billing will be provided by the Sacramento SPCA and Animal Spay & Neuter to the RC Whisker Warriors monthly for approval, invoices to be sent to the City of Rancho Cordova for payment.

Reports:
Use of Funds Reports will be provided to the City monthly by the 15th calendar day of the month for the previous month.

Program Outcome Reports will be provided quarterly, by the 15th calendar day of the month for the previous quarter.

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Attachment A

Spay/Neuter Voucher Program

	SPCA Costs 2017 Spay/Neuter surgeries		ASN Costs 2017 Spay/Neuter surgeries		Animals	Anticipated cost
CATS	FEMALE	MALE	FEMALE	MALE		
SPCA: Monday-Saturday **ASN:** Tuesday – Friday **	$30	$30	$40	$30	150	$4,875
Kittens: under 4 lbs. & 4 months old	30	30	30	20	35	$963
Free Roaming **CATS** (fka Feral)* **	Free* or $17	Free* or $17	40	30	270	$4,375
Total Funding - Cats					310	$10,213

* Sunday Clinics anticipate 185 S/N

Domesticated Rabbits	$130	$130	n/a	n/a	6	$780
Total Funding - Rabbits					6	$780

DOGS (in lb. ranges)	FEMALE	MALE	FEMALE	MALE		
Puppies under 4 months & 20 lbs.	$60	$50	$45	$30	35	$1,619
< 30 lbs	60	50	50	40	55	$2,750
31-35	65	55	60	50	5	$288
36-40	70	60	60	50	5	$300
41-45	75	65	70	60	5	$338
46-50	80	70	70	60	5	$350
51-55	85	75	80	70	5	$388
56-60	90	80	80	70	5	$400
61-65	95	85	90	80	5	$438
66-70	100	90	90	80	5	$450
71-75	105	95	100	90	5	$488
76-80	110	100	100	90	5	$500
81-85	115	105	110	100	5	$538
86-90	120	110	110	100	5	$550
91-95	125	115	120	110	5	$588
96-100	130	120	120	110	5	$600
Total Funding - Dogs					165	$10,581
Total Spay/Neuter Costs						**$21,574**

*SPCA Feral Clinic: Flea treatment, tape worm treatment, ear mite treatment, Rabies, FVRCP, and wound treatment (antibiotics separate, see below) ** ASN Ferals: Includes Revolution, pain meds, ear tip, ear mite treatment

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Other Costs Covered Under Voucher Program

Services	SPCA	Included in grant	ASN	Included in grant	Need	Anticipated Costs
Rabies (DOGS & CATS - required)	$5	included	$10	included	350	2,625
DHPP (DOGS only-required)	$5	included	$12	included	165	1,403
FVRCP (CATS only-required)	$5	included	$10	included	240	2,625
Antibiotics (as needed)	$10 cats, $20 dogs	When needed	Clavomox $25 diclocyclene $23 – cats, $50 - dogs	When needed		300
Flea treatment (non-feral, since included in feral costs)	$10 cats, $15 dogs	Provided by WW, attached to voucher for residents	$15 cats, $15-18 dogs	Provided by WW, attached to voucher for residents	Covered by WW	0
Ear mites (non-feral, since included in feral costs)	$10 cats, $20 dogs	When needed	$10	When needed		300
Tapeworm	$10 cats, $20 dogs	When needed	Cats $10, dogs by size $7-20	When needed		300
Heartworm dogs over 10 months mandatory for ASN	$20	Prior approval from WW required	$20	When needed	25	500
Leukemia test up to 7 months optional		Prior approval from WW required	$15	Prior approval from WW required		120
Leukemia test – older cats optional	$10	Prior approval from WW required	$23	Prior approval from WW required		250
Bordatella	$5	Not funded	$15	Not funded		0
Microchip	$10	Funded for all animals	$35	not funded, chips purchased by WW	250	2500
In heat/Pregnant	$10	As needed	In heat cats - $0, pg cats $10 if fluids needed, dogs $20	As needed	15	150
Disposal fee for deceased animals	0		0	When needed		0
Necropsy	0		0	When needed		0

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Euthanasia	$50 ($100 emergency Euthanasia)	Prior approval from WW required	Cats $20 Sm Dogs $20 to $50	Prior approval from WW required		300
Dogs - Pain meds –by weight for residents only			$4-37	included	165	800
Cats – pain meds			$4	included	200	800
Teeth removal	$5 for baby teeth (each tooth)	Prior approval by WW required	Per tooth $10, other services case by case	Prior approval from WW required		400
Office visit	n/a	n/a	$5	For vaccines without spay/neuter	75	375
Wellness visit for sick feral kittens			$20		35	700
Total other costs covered by vouchers						**$14,448**

The proposed structure for the Voucher Program will be as follows:

1. Appointment, if needed, will be made by Whisker Warrior or resident directly
2. Voucher provided to SPCA/ASN upon arrival
3. SPCA/ASN completes surgeries and may contact us if other services are needed that are not specifically included in voucher plan. ASN can use the voucher for vaccines without Spay/Neuter surgeries at their Wellness clinics.
4. Sac SPCA/ASN compiles all data on spay/neuter surgeries or other services performed and submits detailed billing via email to Tera Kolvenbach by the 10th day of the month for duties performed the previous month. If submitting billing directly to the city, Tera must be copied.
5. Tera approves the billing and submit the bill to Animal Services who submits to the City of Rancho Cordova for payment.

Locations for Spay/Neuter and vaccine Voucher Services:

Sacramento SPCA: 6201 Florin-Perkins Road, Sacramento, CA 95828
Animal Spay & Neuter: 3839 Bradshaw Road, Sacramento, CA 95827
3524 KOA Way, Auburn, CA 95602

Vouchers

Paper Vouchers cannot be accepted by the SPCA/ASN without being crimped.
One voucher form for both free roaming (feral) and resident's animals – one per animal

Appointments

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

SPCA: One cat can be presented for Spay/neuter M-Sat without an appointment. More than one cat and all dogs require an appointment. Special number to call for appointments: Amanda Schultz 916-504-2821 email: aschultz@sspca.org
ASN: Contact (916)368-7314 or 530-889-8800 for an appointment.

Emergency Contacts
SPCA: Email Lydia Caronna-Craig, Spay Clinic Manager, Sacramento SPCA at **lcaronnacraig@sspca.org** for emergency
ASN: Marie Naumann (916) 368-7314 or 530-889-8800

Forms to be provided to Residents
Voucher (crimped)

Special accommodations
SPCA: One feral spay/neuter per day Monday – Saturday without an appointment
ASN: Up to two ferals for spay/neuter – Tuesday – Friday without an appointment

Transportation
Transportation reimbursement will be provided by RC Whisker Warriors when needed by residents, and to help volunteers with the costs of transporting Community Cats to spay/neuter clinics and back to their colonies. RC Whisker Warriors will not transport animals owned by residents.

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Community Cat Care/Maintenance

Colony	Location	Approx. # of cats	Dry Food/mo	Wet Food/mo	Cost/yr
Don Juan Kitten Club	Auto Zone	8	$ 15	$ 20	420
El Segundo Gang	El Segundo	7	15	20	420
Creek Cats	Stone Creek Village	6	15	20	420
Sleepy Time Kitties	Bedroom Discounters	4			
Loyal RC Team	Extended Stay America	2			
Tree Lovers	Hagan Park	15	30	40	840
Movers & Shakers	U Haul Center	8	15	20	420
Jump Sky High Team	Sky High Sports	10	15	20	420
Postal Team	US Post Office	6	15	20	420
Total					**$3,360**

Outreach/Volunteer recognition

Outreach/Volunteer aid/Recognition	Anticipated costs
Postage for informational materials for community groups	$500
Printing costs for flyers/door hangers	1,000
Website costs/annualized	72
Volunteer mileage costs reimbursement for trapping and spay/neuter of Community Cats	500
Volunteer recognition/gift cards	500
Total	**$2,572**

Funds can be allocated to other elements of the grant if the allocation for one element is exceeded. except for funds allocated to Outreach/Volunteer Costs & Recognition, which cannot be exceeded.

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Sustainability

The Rancho Cordova Whisker Warriors believes that the need for our services will continue at this high rate for several more years. We will actively seek more donations. However, we do not envision that the need for support will completely be eliminated. The Whisker Warriors do provide services to the community above and beyond the services funded through the Community Enhancement Fund grant. Leveraging partnerships is key to fulfilling our mission.

Some of the areas in which we have used donations and partnerships to fulfill our mission:

- **Animal Education** in local schools began in 2017, in partnership with Animal Services. This work will continue throughout 2017 and beyond.
- **Seniors** We have been successful in engaging local businesses and Wells Fargo Bank in our requests for donations. The end result is that we have been able to provide at-risk seniors with a stable source of cat and dog food through the Meals-On-Wheels program without the use of any grant funds. We also have been able to fully support dry cat food for an increased number of homeless cat colonies in Rancho Cordova outside of the grant funds. We continue to seek opportunities to help seniors and other residents in need.
- **Veterans Village at Mather** We have had sufficient donations to provide pet beds, toys, treats and dog and cat food for the companion animals for all the Veterans at the Village.
- **Adoptions** We have developed a strong partnership with Fat Kitty City to begin an adoption center at PetsMart in Rancho Cordova. Fat Kitty City provides vetting services to ensure the cats are healthy. Fat Kitty City provides any veterinary services needed within 30 days of adoption. When we don't have enough kittens, Fat Kitty City now has another center to adopt out their sanctuary cats, so the entire community wins.
- **Care for Community Cats** Humane trapping of new colony members and colony maintenance, including building of shelters, is provided by the Whisker Warriors. Animal Services Officers rely on us to help mitigate issues with stray or feral cats for residents. We partner with Sac Ferals to provide services. Volunteers with Sac Ferals work with apartment managers, businesses and residents to provide solutions. Fat Kitty City also provides support if Community Cats need special care.
- **Foster Care for vulnerable kittens** Our volunteers take in kittens trapped in vulnerable areas of the city and try to socialize them for adoption. Many of them have illnesses that need to be treated. This effort consumes much time and Whisker Warrior funds.
- **Shelters** Hagan Park Shelters continue to need help to keep skunks and racoons from taking over our shelters. We also need a permanent roof on one of the shelters, since the roof was stolen.

Thank you for caring for the animals of Rancho Cordova!

P.O. Box 1415
Rancho Cordova, CA 95741
RCWhiskerWarriors@gmail.com

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 9:27 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 9:26 AM
Response #: 34
Submitter ID: 1449
IP address: 50.255.236.125
Time to complete: 11 min. , 24 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. Construction Phase: American River Ranch Entrance Project

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The terminus of Chase Drive in Rancho Cordova offers direct access to a rare and relevant combination of community amenities not found anywhere else in the Sacramento Region. The 55 acre historic American River Ranch (home to Soil Born Farms Urban Agriculture and Education Center), 63.5 acre Hagan Park, and the American River Parkway currently attract a diversity of visitors and provide dynamic recreational, agricultural, environmental and culinary experiences. The signage, parking, and access for vehicles, pedestrians and bicycles to these collaborative community resources are currently lacking, which discourages diverse public engagement. With good design, marketing, collaboration and investment this location has the potential to evolve into a national destination for interpreting the interplay between food, health, recreation and the environment.

This project would implement designs completed by the project team focused on redeveloping the terminus of Chase Drive into a more formal community gateway that highlights the diverse recreational and educational amenities available at this location in Rancho Cordova. This proposal includes the full cost for this project, although detail can be provided from Mark Thomas and Associates to provide cost and phasing suggestions if the full project cannot be covered with Measure H funds. For example, the parking lot on the AR Ranch site could be constructed first, independent of the other project elements. This is a high priority for Soil Born Farms. Other elements like the bike trail could also be handled separately with funding sourced from urban greening, clean air or other transportation funds. Overall project features include a new three-way intersection into the ranch, community center and Hagan park; driveway into the American River Ranch; paved parking area on the American River Ranch site; overflow parking area (could be unimproved grass or other aesthetic material to allow for use during winter months); bike trail connector; Thematic way-finding signage at key locations; Functional fencing and security gates at public entrance points; Landscaping. Key community benefits associated with this design project include:

Community Pride:

- Creates a branded gateway entrance and marketable visitor destination that highlights the unique agricultural, educational, recreational, environmental and community amenities present at this heritage site.
- Enhances the visitor experience daily and during major events such as 4th of July, Day on the Farm and Kids Day in the Park.

Civic Engagement:
- Supports existing and future programmatic activities along the Parkway, at Soil Born Farms, and in Hagan Park that attracts, engages and inspires a diversity of adult and youth visitors.
Quality of Life:
- Uses good design and agency collaboration to encourage reinvestment and renewed interest in a heritage neighborhood of Rancho Cordova.
- Provides better access to low cost services and programs for the community.
Public Safety:
- Facilitates safer and more efficient pedestrian, bicycle and vehicular traffic into the American River Ranch, the American River Parkway and Hagan Park.
- Provides clear and aesthetically pleasing way-finding signage that draws visitors from Coloma Road and from the American River Bike Trail.
Arts and Culture:
- With the presence of Soil Born Farms at the American River Ranch, CRPD's historic Rescue Barn, and Cordova High Schools Agriculture and Culinary Academies, this project invests in a community site that celebrates and accentuates Rancho Cordova's rich agricultural history and commitment to playing a leadership role in the regional Farm to Fork movement.
Children and Youth:
- Food, agriculture, environmental stewardship and recreational services are all important career pathways that can be accented at this site with proper investment of infrastructure and programs. With five schools within walking distance to this location and easy access to bus and light rail, area youth will have the opportunity over time to engage in dynamic life and career development activities from early childhood through adulthood during the school day, afterschool and summer periods. Current activities offered from the partners include summer camps, field trips, adult classes, teen center, little league, swimming, gymnastics, yoga, teen center, summer youth employment, cooking education, gardening education and animal husbandry.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
Soil Born Farms (Shawn Harrison), City of Rancho Cordova (Rupa and Albert), Cordova Recreation and Park District (Patrick Larkin), Mark Thomas and Associates (Christine Anderson), Sacramento County Parks (Jeff Leatherman).

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
Using designs provided by Mark Thomas and Associates, construction of the following elements at same time or in phases:
- Parking lot on American River Ranch to replace current dirt area.
- Realigned entrance into the Ranch, Community Center and Hagan Park.
- New two-way driveway into the American River Ranch
- Overflow parking lot on adjacent community field (location tbd). Preferred design element to preserve green space look while providing for usage in inclement weather conditions.
- Project Landscaping, Lighting; Thematic monument and related way-finding signage
- Bicycle and pedestrian pathway from approved connection into American River Parkway Bike Trail.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 880000
Estimated Breakdown of Project Expenditures:
Please see attachment of costs provided by Mark Thomas and Associates
Matching Funds (including any in-kind contributions): 0
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Not applicable.
Total Community Enhancement Funds Requested: 880000

Is this a multi-year request? If yes, number of years: Yes

If you answered yes above, describe your sustainability plan:
We would anticipate elements of this plan being phased out to source matching funds from other opportunities.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Construction would be targeted to begin in October of 2017 and completed by December of 2018. If the parking lot is authorized first, construction would be targeted to be complete by the end of 2017.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 2140 Chase Drive, Rancho Cordova
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Shawn Harrison
Title	CEO
Phone Number	(916) 718-3563
Email Address	sharrison@soilborn.org
Mailing Address	PO Box 661175 Sacramento CA 95866

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Shawn Harrison
Title	CEO
Phone Number	(916) 718-3563
Email Address	sharrison@soilborn.org
Mailing Address	PO Box 661175 Sacramento CA 95866

13. **Type of Signatory**

(o) Non-Profit

14. Additional Supporting Documents

Attach here	Cost Estimate - SOIL BORN FARMS - MEASURE H BUDGETING - 20170206.pdf
Attach here	
Attach here	

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

CITY OF RANCHO CORDOVA
CHASE DRIVE CORRIDOR IMPROVEMENTS
PRELIMINARY COST ESTIMATE

PREPARED BY:
JAMES PANGBURN
MARK THOMAS AND COMPANY

SOIL BORN FARMS

Item Number	Item Description	Unit	Quantity	Unit Price	Amount
ENGINEER'S ESTIMATE BASED ON 65% PLANS					
1	PREPARE STORM WATER POLLUTION PREVENTION PLAN	LS	1	$15,000	$15,000
2	CONSTRUCTION AREA SIGNS	LS	1	$5,000	$5,000
3	TRAFFIC CONTROL SYSTEM	LS	1	$15,000	$15,000
4	JOB SITE MANAGEMENT	LS	1	$20,000	$20,000
5	WATER POLLUTION CONTROL	LS	1	$20,000	$20,000
6	TEMPORARY FENCE (TYPE ESA)	LF	1190	$4	$4,760
7	RELOCATE BASEBALL FENCE	EA	2	$400	$800
8	REMOVE FENCE	LF	455	$4	$1,820
9	REMOVE WOOD BOLLARD	LS	1	$2,500	$2,500
10	REMOVE BOULDER	EA	2	$100	$200
11	REMOVE TRAFFIC STRIPE	LS	1	$100	$100
12	REMOVE ROADSIDE SIGNS	EA	4	$150	$600
13	RELOCATE MAILBOX	EA	1	$350	$350
14	RELOCATE ROADSIDE SIGNS	EA	8	$150	$1,200
15	COLD PLANE ASPHALT CONCRETE PAVEMENT	SY	740	$30	$22,200
16	REMOVE CONCRETE (CURB & GUTTER)	LF	12	$10	$120
17	CLEARING AND GRUBBING	LS	1	$10,000	$10,000
18	REMOVE TREE	EA	6	$750	$4,500
19	ROADWAY EXCAVATION	CY	3140	$75	$235,500
20	DECOMPOSED GRANITE	SF	8800	$3	$26,400
21	CLASS 2 AGGREGATE BASE	CY	1780	$60	$106,800
22	SLURRY SEAL	SQYD	695	$2	$1,390
23	HOT MIX ASPHALT (TYPE A)	TON	1110	$110	$122,100
24	ROADSIDE SIGN (ONE POST)	EA	8	$300	$2,400
25	REMOVABLE BOLLARD	EA	7	$100	$700
26	DRAINAGE INLET (TYPE G1)	EA	1	$2,500	$2,500
27	SACRAMENTO COUNTY DRAINAGE INLET (TYPE 1)	EA	1	$2,000	$2,000
28	DETECTABLE WARNING SURFACE (TRUNCATED DOMES)	SF	190	$35	$6,650
29	MINOR CONCRETE (CURB TYPE 4)	LF	580	$20	$11,600
30	MINOR CONCRETE (CURB & GUTTER)	LF	12	$25	$300
31	MINOR CONCRETE (VALLEY GUTTER)	LF	175	$35	$6,125
32	MINOR CONCRETE (SIDEWALK)	CY	3	$500	$1,500
33	DEER FENCE	LF	275	$20	$5,500
34	SLIDING GATE (MANUAL)	EA	1	$15,000	$15,000
35	SLIDING GATE (AUTOMATIC)	EA	1	$25,000	$25,000
36	PIPE GATE	EA	2	$5,000	$10,000
37	POST & CABLE FENCING	LF	960	$20	$19,200
38	4" THERMOPLASTIC TRAFFIC STRIPE	LF	2080	$1.50	$3,120
39	6" THERMOPLASTIC TRAFFIC STRIPE	LF	305	$1.50	$458
40	THERMOPLASTIC PAVEMENT MARKING	SF	670	$5	$3,350
41	PAINTED PARKING STRIPE	LF	855	$1	$855
42	PAINTED STALL MARKING	SF	370	$3	$1,110
43	PAVEMENT MARKER (RETROREFLECTIVE)	EA	3	$5	$15
44	ENTRY SIGNS (SOIL BORN FARMS & HAGAN COMMUNITY PARK)	EA	2	$10,000	$20,000
45	GRADING	SF	26600	$0	$6,650
46	IRRIGATION COORDINATION AND CONNECTION TO EXISTING P.O.C. (AT SOIL BORN FARMS PARKING LOT)	LS	1	$5,000	$5,000
47	IRRIGATION COORDINATION, TESTING AND ADJUSTMENT (AT SOCCER FIELD AREA)	LS	1	$10,000	$10,000
48	IRRIGATION CONTROLLER, PEDESTAL MOUNTED	LS	1	$10,000	$10,000
49	BACKFLOW PREVENTION ASSEMBLY	LS	1	$10,000	$10,000
50	IRRIGATION SYSTEMS	SF	26600	$2.00	$53,200
51	TREES, 15 GAL	SF	13	$125	$1,625
52	SHRUBS, 5 GAL	SF	192	$20	$3,840
53	GROUNDCOVER, 1 GAL	SF	480	$5	$2,400
54	BARK MULCH, 3" DEEP	CY	67	$40	$2,680
55	SOIL AMENDMENT	SF	26600	$1	$13,300
56	BIORETENTION HYDROSEEDING	SF	19400	$3.50	$67,900
57	TURF (HYDROSEED) REESTABLISHMENT	SF	5662	$1	$5,662
58	LANDSCAPE BOULDERS	TON	4	$1,000	$4,000
59	LANDSCAPE MAINTENANCE PERIOD (90 DAYS)	LS	1	$5,500	$5,500
60	ELECTRICAL SERVICE	LS	1	$2,500	$2,500
61	LIGHTING	LS	1	$61,500	$61,500
62	MOBILIZATION	LS	1	$101,947.95	$101,948
63	CONTINGENCY (10%)	LS	1	$103,634.75	$103,635
64	***SUBTOTAL***				***$733,723***
SUPPORT COSTS					
65	ADDITIONAL PE	LS	1	$13,000.00	$13,000
66	ADDITIONAL ENV	LS	1	$8,200.00	$8,200
67	CONSTRUCTION SUPPORT (DESIGN SUPPORT AND CM)	LS	1	$100,000.00	$100,000
68	CITY ADMINISTRATION	LS	1	$25,000.00	$25,000
69	***SUBTOTAL SUPPORT COSTS***				***$146,200***
	GRAND TOTAL				**$879,923**

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 9:53 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 9:53 AM
Response #: 35
Submitter ID: 1450
IP address: 50.245.171.161
Time to complete: 26 min. , 47 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Explore Rancho Cordova

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   Thanks to the generosity of Community Enhancement Funds, "Welcome to Rancho Cordova" Program - now referred to as "Explore Rancho Cordova" is well established and exceeding expectations. Our desire is to continue this important work and fill the need of providing a heartfelt and professional invitation to "Explore Rancho Cordova" from our city to its residents, employees and visitors. We continue to identify opportunities to share all types of information about our city and its remarkable assets. The Rancho Cordova Chamber of Commerce continues to be well positioned and prepared to meet this need. We have actively engaged our members and those outside of the chamber in participation and support of this program.

   Examples of outreach:
   * An average of 300 new residents each quarter receive a "Welcome to Rancho Cordova" letter with a gift enclosed, including an invitation to a New Resident Reception as well as a letter from the mayor. These events have been held at City Hall (allowing us to showcase this asset) as well as at Sacramento Children's Museum (a special holiday event for residents to bring their kids and visit with Santa) and another at Folsom Cordova Adult School (details listed below). Residents receive a welcome bag with local offers, community information/contacts, promotional materials and gifts from local businesses as well as local resources. (In 2016, we touched 1,159 residents and hosted four New Resident Receptions. Approximately 250 new residents came to the receptions – each growing as word has spread). Additionally, we give new residents the opportunity to request a personal delivery or to come to our office to pick up their welcome bag if they are unable to attend a reception. (In 2016, 160 bags were prepared and either personally delivered or picked up by new residents.)

   *On March 9, 2017, we collaborated with Folsom Cordova Adult School to reach ESL students and share information on community services. Organized by Explore Rancho Cordova, the following organizations shared information with students and their families: City of Rancho Cordova, California American Water, Cordova Community Council, Cordova Recreation & Park District, Farm Fresh to You, Folsom Cordova Community Partnership, Folsom Cordova Unified School District, Folsom Lake College, Golden State Water Company, Metro Fire and Sacramento Regional Fire/EMS, Rancho Cordova Library, Rancho

Cordova Police Department, Rancho Cordova Rotary (who donated interpretation services), Rancho Cordova Travel & Tourism, and Republic Services. A balloon artist joined us and Round Table Pizza served complimentary pizza slices. Over 250 guests, our residents, were served.

*Requests to present a similar Explore Rancho Cordova Expo to other venues, including River City Christian Church's Refugee Resettlement Program and United Cerebral Palsy Odyssey Adult Day Program (a center moving to Rancho Cordova specializing in assisting adults with Cerebral Palsy to about to begin their adventure in learning self-advocacy and community living, instead of institutional living.)

Out next phase:

* Program staff have been contacting HR representatives at major employers to determine the number of new employees and provide "Explore Rancho Cordova" materials and information. (Reach could be thousands each year)

* A presentation called "Explore Rancho Cordova" (a 20-minute talk and Power Point presentation) has been shared with three service organizations in Rancho Cordova. We have received requests to speak to additional community organizations and businesses.

*Explore Rancho Cordova has participated in other community events – Kid's Day in the Park, iFest, and the Christmas Tree Lighting.

*Program staff spent half of a day VSP meeting and sharing information with employees providing city maps, giveaways and information about Rancho Cordova.

* "Explore Rancho Cordova" bags/materials have been presented to visiting coaches to share with parents and players participating in tournaments at the Rancho Cordova Sports and Events Center. (Reach could be thousands each year) (In 2016, over 300 Explore bags were provided to visitors through KOT Rugby, NCVA, AAU, Cordova High School Class of 1966, Little League, Rancho Cordova Chamber of Commerce Golf Tournament, local hotel VIP guests and Rancho Cordova Travel & Tourism's "Hometown for the Holidays" Promotion.)

A partnership with Rancho Cordova Travel & Tourism provides the opportunity to expand our reach to residents through "Explore Rancho Cordova" – a branded look and feel with a BRAND NEW WEBSITE LAUNCHING APRIL 2017 and mobile app promoting Rancho Cordova assets. Residents are immediately engaged in exploring our community. This new element extends the life of our welcome, allows us to connect on a regular basis and further encourage residents to Explore their community. The Explore Rancho Cordova website will be promoted to everyone living, working or visiting Rancho Cordova as anyone may access the site and mobile app. The website will include blog posts about fun things to explore in the city, a community calendar and a business directory. It will include direct outreach to subscribers with a monthly newsletter reminding them to visit the site and to go exploring.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Bea Lopez, Program Manager for "Explore Rancho Cordova"
916.273.5711, blopez@ranchocordova.org
Rancho Cordova Chamber of Commerce

Diann H. Rogers, President & CEO
916.273.5706, DHRogers@RanchoCordova.org
Rancho Cordova Chamber of Commerce

Staff with the Rancho Cordova Chamber of Commerce will be responsible for:

- Meetings with city staff and affinity partners to develop program elements
- Managing the development of the project and elements
- Coordinating distribution of materials
- Working with the affinity groups

• Record-keeping and project updates

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

All of the goals below can and will be quantified through tracking of distribution efforts and quantity of materials provided. Records are kept on the types and quantity of materials distributed, statistics on downloads, website and app click-throughs, as well as general event and distribution information. Information is/will be regularly reported to city liaisons and project leads.

• Over 40,000 folks employed in Rancho Cordova will receive information about our community through one if not several of these outreach opportunities (new employees, employers, special events, return visits & Explore Rancho Cordova)
• Thousands of visitors to the Sacramento State Aquatic Center will receive information about our businesses, hotels and special events
• Thousands of team members/parents utilizing our Sports & Event Center will receive information about our businesses, hotels and special events – specifically the Sports & Event Center, at full capacity, expects 250,000 visitors per year
• We will be prepared when new businesses arrive to provide new employees with comprehensive information about our city
• Hundreds of conference and convention visitors will be made welcome and encouraged to remain in our city before and after their visit as well as for meals and entertainment
• Relocation information will be provided to families and potential residents interested in making Rancho Cordova their home

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $250,000 - $50,000 each year for the next five years

Estimated Breakdown of Project Expenditures:

2017/2018 FY - $50,000
2018/2019 FY - $50,000
2019/2020 FY - $50,000
2020/2021 FY - $50,000
2021/2022 FY - $50,000

$3,800 per month applied to:
Daily operations: Establishment of program policies & procedures, on-boarding of groups/organizations/businesses, process development of collection, packaging and distribution of materials, outreach to businesses and community organizations, site visits, event participation,
Project manager – daily operations and program development
Chamber CEO – policy and program oversight

$4,400 – distributed throughout the year to explore and secure new and engaging technologies to reach Rancho Cordova residents, visitors and employees.

Matching Funds (including any in-kind contributions): Matching support will be time and management provided by our staff, board, volunteers and partners. Volunteers of America (Mather) have offered volunteer resources for this project – bag stuffing, materials management, packet distribution, etc. We expect to receive the majority of materials at no cost (flyers, coupons, directories, etc.) Additionally, app and website development are currently provided at very limited costs. It is challenging to request quality materials that cost small businesses a portion of their marketing budget and additionally ask them to pay for the privilege of participating. In 2016, 73 businesses and organizations donated materials and branded gift items toward the Explore Rancho Cordova bags. Average number of items donated were 300 per quarter.. 300 x 73 organizations = 21,900 items per quarter.

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

2017/2018 FY - $50,000 requested (same breakdown as above)

$3,800 per month applied to:

Daily operations: Establishment of program policies & procedures, on-boarding of groups/organizations/businesses, process development of collection, packaging and distribution of materials, outreach to businesses and community organizations, site visits, event participation,
Project manager – daily operations and program development
Chamber CEO – policy and program oversight

$4,400 – distributed throughout the year to explore and secure new and engaging technologies to reach Rancho Cordova residents, visitors and employees.

Matching support will in the form of time and management provided by our staff, board, volunteers and partners (who are growing in number each year).

Total Community Enhancement Funds Requested:	$250,000 - $50,000 each year for the next five years
Is this a multi-year request? If yes, number of years:	Five (5) years

If you answered yes above, describe your sustainability plan:
Rancho Cordova is poised to grow significantly over the next decade. We must be positioned and already engaged in reaching out to our new and existing residents with all that is wonderful about our city. There will be no lack of an audience in need of this service and, we anticipate, no lack of interest in our business community or with the community services provided to ensure the sharing of information continues. The program must remain on the cutting edge of technology and opportunity to serve our city.
We have developed a small sponsorship program to secure additional funding for expansion of the program. Our challenge is sponsors would like to see Explore committed to an extended timeframe in order to invest funds.

We have staff, who are residents, committed to the program's sustainability and success. We have a growing business community who benefit when employees are engaged in and spend resources locally. Our own Rancho Cordova Travel & Tourism is convinced that providing these resources attract, retain and return visitors to our city.

This program encourage people to explore the best of our city and, we believe, is critical to our growth and recognition as a stand-out in the region. This is one of the "soft" programs that contributes to economic and community development. All our partners are committed to the Explore Rancho Cordova program and are dedicated to its success. These partnerships and the growth of our city will ensure sustainability.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
The Rancho Cordova Chamber of Commerce began the program October 1, 2015. As mentioned above, it is our plan to grow program and identify ways to infuse funds to off-set costs (e.g. – sponsorship program) Our goal is "Explore Rancho Cordova" becomes a signature community program adapting to the growing Rancho Cordova community.

Now that the program is in place the following will take place (but not limited to):
• Bi-monthly - Companies within city limits will be contacted and asked about new employee counts, welcome materials will be provided and site visits offered
• Ongoing – Regular contact will be made with sports entities holding or hosting events within Rancho Cordova to ensure materials are distributed to visiting teams, participants and guests
• Monthly – Contact will be made with representatives of our 16 hotel properties to ensure information is current and meeting the needs of our guests
• Quarterly – Contact will be made with local real estate entities (new and existing sales) to identify new Rancho Cordova residents and ensure they are welcomed and receive information on Rancho Cordova
• Ongoing – Reach out to entertainment settings such as craft beer venues or sporting locations ~ where folks visit but who may not live in Rancho Cordova but can be provided information on activities within the city
• Ongoing – Employers will be provided event and community information to post, print, or distribute to their staff

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside**

agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.

Project Address: 2729 Prospect Park Drive, Suite 117

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

   Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Bea Lopez
Title	Program Manager
Phone Number	(916) 273-5711
Email Address	blopez@ranchocordova.org
Mailing Address	2729 Prospect Park Drive Suite 117 Rancho Cordova, CA 95670

11. **Type of Applicant**

    (o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Diann Rogers
Title	President & CEO
Phone Number	(916) 273-5700 ext. 5706
Email Address	DHRogers@RanchoCordova.org
Mailing Address	2729 Prospect Park Dr., Suite 117, Rancho Cordova, CA 95670

13. **Type of Signatory**

    (o) Non-Profit

14. **Additional Supporting Documents**

Attach here	Explore Program Supplement A.docx
Attach here	Explore Program Supplement B.pdf
Attach here	

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Welcome bag deliveries

Visitors

Explore Rancho Cordova
Community Events

Employer
Presentations

What people are saying about Explore Rancho Cordova

FEEDBACK FROM ADULT SCHOOL "EXPLORE Rancho Cordova" Event 3/9/17:

(Email) Thank you Bea for an awesome event. – Cindy Noble, Walnutwood High School

(Email) Nora said the event was fabulous! I'll let her respond to your survey, since she put our table together and staffed the event. But, I just wanted to send you a personal thank you for your leadership in making this event happen for our community. – Linda Birkholder, FCUSD

(Survey) Event was well planned, and seemed well attended. Building & Safety Division would love to attend again! – Joseph Cuffe, City of Rancho Cordova

****

(Facebook post) **Katie Kyffin-Prior** Pilates Heartcore was happy to be part of this! Rancho is such a friendly little town! I love it here!!!
Unlike · Reply · Message · 1 · June 15, 2016 at 11:21am

(Email) You are such a rock star Bea! Love the energy and passion you bring to the work that you do! (Amanda Norton, Economic Development, 6/21/16)

(Email) I have heard only positive feedback about the welcome program, so kudos for all you're doing. (Ashley Downton, Communications Specialists, 9/8/16

(Email) We would like to continue to participate with our federal resources flyer. Our office was able to help several Veterans who called referencing the last Explore packet they received. (Matthew Ceccato, District Director, Office of Congressman Ami Bera, M.D., 12/12/16)

Ross A. Johnson & Co.
FINANCIAL SERVICES
9700 BUSINESS PARK DRIVE • SUITE 402
SACRAMENTO, CALIFORNIA 95827-1716

TELEPHONE (916) 361-2066
FAX (916) 361-0732
EMAIL JOHNSONR@hdvest.net

Licenses

Dept. of Insurance CA	0736158
Dept. of Real Estate	00914566
Board of Accountancy	20298E

March 13, 2017

Charlie Linebarger
Principal, Folsom Cordova Adult School
10850 Gadsten Way
Rancho Cordova CA 95670

Diann Rogers
President, Rancho Cordova Chamber Of Commerce
2729 Prospect Park Drive, #117
Rancho Cordova CA 956780

Subject: Explore Outreach Event

Dear Charlie and Diann,

On behalf of the Rotary Club of Rancho Cordova, the Rotary Community Corp, and myself I want to thank you for the outstanding community outreach event last Thursday at Walnutwood School. The hope was to reach out to the adult students, many new residents to Rancho Cordova, and provide information about some of our community resources. This goal was achieved and exceeded.

Charlie, by opening the campus and providing students the opportunity to attend created this opportunity for them. Many have language and cultural challenges being new to our community. The resources of the Rotary Community Corp and vendors bridged this gap. People found it welcoming and inclusive.

Diann, to expand the Explore program to community outreach paid off. A special recognition to Bea Lopez for her organizational skills, knowledge of the community and spirit of working together. The idea of trying to do a collaborative events was challenging. To do so with only a few months to make it happen was commendable. Her upbeat approach invited and encouraged vendors to participate. Many shared they were glad they did so.

This collaborative approach was proven. At a minimum, there should be a continuing effort to continue and grow the Walnutwood event. Look for other partners to build on this success. The purpose of Explore is to reach new residents. This happened and an unserved population was uncovered. I support this a continuing program the City needs to consider.

Sincerely,

Ross A. Johnson, CPA

Ross A. Johnson, CPA, REB, MBA, Registered Representative
Securities offered through H. D. Vest Investment Services℠, Member SIPC
Advisory Services offered through H.D. Vest Advisory Services℠

Ross A. Johnson & Co. is not a registered broker/dealer or independent investment advisory firm.

Sacramento Children's Museum

March 14, 2017

To Whoever it May Concern:

It is with great pleasure that I recommend Explore Rancho Cordova. Sacramento Children's Museum has been involved with the program since its beginning and feel it is a wonderful use of Community Enhancement Funds.

Explore Rancho Cordova is an effective and valuable program to reach and engage new residents to Rancho Cordova. This unique program successfully welcomes new residents; and we have seen immediate results at the Museum. The Museum has enjoyed participating in Explore Rancho Cordova by offering museum discounts and hosting a welcome reception in 2016. I've enjoyed participating in this program and would be pleased to see it be a part of the community for years to come.

The Rancho Cordova Chamber of Commerce has done an amazing job, and I am happy to give them my wholehearted endorsement.

Sincerely,

Sharon Stone Smith
Executive Director

www.sackids.org

2701 Prospect Park Dr., #120, Rancho Cordova, CA 95670 email: info@sackids.org phone: 916.638.7225 fax: 916.638.7245

The Sacramento Children's Museum is a registered 501(c)3 tax-exempt organization. Tax ID: 20-2673935.

Visit
Rancho Cordova
stay and play

March 12, 2017

Dear Community Enhancement Fund Committee:

The Rancho Cordova Chamber of Commerce's Explore Rancho Cordova welcome program, spearheaded by Bea Lopez, has offered wide-ranging benefits to businesses, residents and visitors.

In terms of visitor impacts, the program has provided highly effective tools to generate VIP experiences for teams in town for tournaments, an important market segment for RCTT, and VIP guests. I'd like to share a couple specific examples, but please know there are many more examples of the program's benefits.

When we ran the Hometown for the Holidays campaign, which offered discounted hotel rates to families and friends of Rancho Cordova residents for the holiday period, we included Explore Rancho Cordova welcome bags Bea assembled. We received glowing feedback from lodging properties regarding the impression the bags made on these special guests upon arrival.

For the Sacramento Valley Rugby Foundation's Kickoff Tournament, which draws teams from all around the western U.S., Explore bags were provided to all coaches; the bags included pertinent information and promotions for local businesses. Event organizers replied with very positive remarks regarding the special treatment of these key members of their tournament. The Explore welcome program is part of numerous high profile events in and around Rancho Cordova.

The Explore events have also added a vehicle for RCTT to create more awareness among residents. In fact, RCTT had the pleasure of being part of the well-attended Explore Rancho Cordova Community event on March 9. These events help us expand awareness of our organization in the community.

As you can see, the Explore program is an integral part of our hospitality outreach, and ultimately an economic benefit to Rancho Cordova.

Respectfully,

Marc Sapoznik

#37

Community Enhancement Fund Fiscal Year 2017/2018 Grant Application

1. **Project Name**
   CL_3 Mentors at Cordova High Program – 3 year extension

2. **Project Description**
   The Cordova Lancers Leaders & Legends (CL_3) Mentors at Cordova High (MACH) Program is a FREE community based mentoring program focused on promoting positive behavior, academic improvement, community service, and vocational skill development, while rewarding participants for their accomplishments.

   The mission of the MACH program is to empower youth in our community to make positive life choices that enables each participant to maximize their personal potential both at school and in the community. We believe this can be achieved by providing participants with the opportunity to earn while they learn and serve, through the provision of supplemental educational, social, and vocational opportunities. Our motto is "Earn your way to a memorable high school year!" CL_3 MACH envisions a community in which every youth experiences encouraging relationships and an overwhelming sense of academic and community support.

   This project continues to address the acute need for strong schools and strong communities, through a partnership involving the City of Rancho Cordova (including not only city government, but its residents, local businesses and community organizations), the Folsom-Cordova Unified School District (FCUSD), and the Cordova Lancers Leaders & Legends Organization (CL_3). By ensuring the continuation of our existing year round city-wide CL_3 Mentors at Cordova High Program, through funding for a minimum of 3 years, will allow us to build capacity while we are tackling the issue of under-privileged, and under-achieving youth in the Rancho Cordova area. This project brings together city leaders, teachers, community members, and high profile alumni to fulfill mentor rolls for school students in need.

   Through strong relationships with the city and school district, students at Rancho Cordova schools (primarily High School and Middle Schools) who are in need of mentors will be identified each year based on staff and teacher recommendations. These youth will then be invited by CL_3 program coordinator to participate in the Mentors at Cordova High Program, which will take them through various functions: educational forums, projects, and rewards seminars while utilizing various tools to measure their success and help teach participants that the more time and effort you are willing to put into something, the more benefit you receive. This type of mentoring is a proven program to reclaim the greatness of our young people—mentoring that will help unleash young, handy, hard-working leaders for Rancho Cordova.

   Students will set out on a path of meetings and functions that will enable them to accomplish much more than they ever imagined, and become Rancho Cordova's real time leaders. The ultimate goal is that these young leaders will be able and willing to inspire others to overcome the challenges of life and help curb, even possibly eradicate, school suspensions associated with attendance, tardiness, and other behavior issues that directly undermine the school's effectiveness.

RECEIVED
MAR 15 2017
BY

3. **Project Team**
   Program Coordinator = Conrade Mayer
   CHS Staff Support Team = Amy Wallace, Melody Smith-Williams, Debbi Andrus, Diane Goldman, Teresa Enrico, Tracy Brown, Roberta Riley, Kimberly Little, Cynthia McCrea, Perry Mansch, Mike Brannon
   Kinney HS Staff Support Team = Christine Portney
   FCUSD Staff Support Team = Nick McIntosh
   Cordova Lancers Leaders and Legends Board of Directors = Conrade Mayer, Aminie Elsberry, Kathy Hiramoto, Tony Deluca, Chelsea Merrill, Melody Granger-Mayer
   MACH Alumni = Mike Brannon, Charles Ellington, Edward Varkatin, Jordan Lee, Nicholas Mascardo, Jamari Cambell, and Kiet Tat
   CL3 members/CHS Alumni = various individuals
   Partner Organizations = Folsom Cordova Unified School District, Mills & Mitchell Middle Schools Boys to Men programs, Cordova Community Council, City of Rancho Cordova, Rancho Cordova Police Department, and RC Chamber of Commerce Jr. Leadership Academy

4. **Project Goals**
   Ensure the continuation of the existing year round CL_3 MACH Program focused on promoting positive behavior, academic improvement, community service, and vocational skill development, while rewarding participants for their accomplishments, for a minimum of three years.

   Maintain between 75 and 125 participants in the MACH Program at any given time, with participants hand selected by the program coordinator and through teacher/staff referrals from both Cordova and Kinney High Schools. Note: Students are being added to the program throughout the year as they are identified or removed from the program as they transfer out of the district.

   Continue to engage the greater community in various roles with this mentoring program.

   Continue to build lasting connections with school administrators, counselors, teachers, coaches, school resource officers, and police officers.

   Continue to connect MACH participants with available academic and health/wellness resources.

   Continue to encourage parental involvement while providing specific parent engagement activities.

5. **Funding Request**
   a. **Total Project Cost** = $167,000 annually
   b. **Estimated breakdown of annual project expenditures** – see below table
   c. **Matching Funds** – see below table

Expense Category	Measure H Funding	FCUSD In Kind Contributions	CL3 and Other In Kind Contributions and/or monetary donations
Program Coordinator Salary and Clerical Support Stipend	$26,500	$0	$25,200 (720 donated hours @ $35 per hour by MACH Program Coordinator)
School Psychologist, Counselor, Resource Officer, and/or PBIS Administrator Support	$0	$15,000 (estimated in kind value for up to 1 day per week of services as needed)	$0
District Interventions and/or Specialized Tutoring Support	$0	$4,000 (estimated in kind value)	$0
CL_3 Program Mentors and volunteers	$0	$0	$28,300 (estimated in kind value of 1248 donated hours @ $23.07 per hour)
Program Support - Educational Activities & Rewards - School Based Activities & Rewards - Social Rewards - Parent Engagement Activities - Scholarships - Materials/Website	$33,500	$0	$15,000 (combined total monetary and in kind contributions)
Facility Use	$0	$12,000 (estimated in kind value)	$1,000 (donated use of other facilities)
Program Insurance	$0	$0	$6,500
Total	**$60,000**	**$31,000**	**$76,000**

d. **Ongoing operations and maintenance Costs if applicable**
We anticipate using the above outlined cost projections for the next 3 years.

e. **Total Community Enhancement Funds Requested**
We are requesting a $60,000 a year contribution from the Community Enhancement Fund for a total of $180,000 for 3 years.

f. **Is this a multi-year request? If yes, number of years**
Yes, 3 years.

g. **If yes, describe your sustainability plan**
In addition to maximizing available resources by allowing us to take full advantage of advanced planning for scheduling of educational rewards, we believe a 3 year contract will allow us to build capacity within our program and expand our existing fundraising

efforts to include recurring annual program sponsorships, other grant funding sources, and annual fundraising events. We anticipate these combined efforts will position us for lasting and future success.

6. **Project schedule**

August 1, 2017 through July 31, 2018

- Continue existing MACH Program
- Invite additional identified students to join program
- Establish program calendar
- Develop fundraising plan
- Provide individual mentoring on daily/weekly basis year round
- Host regularly scheduled "Real Talk" sessions in alignment with Saturday School schedule
- Participate in monthly community service projects in support of existing City sponsored community enhancement projects and/or community events
- Administer monthly/quarterly rewards
- Host a minimum of two specific parent engagement activities
    - Back to School Night BBQ
    - End of Year MACH Participants & Parents Recognition Event
- Meet regularly with CHS Administration

August 1, 2018 through July 31, 2019

- Continue existing MACH Program
- Invite additional identified students to join program
- Establish program calendar
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- Meet regularly with CHS Administration

August 1, 2019 through July 31, 2020

- Continue existing MACH Program
- Invite additional identified students to join program
- Establish program calendar
- Develop increased fundraising plan
- Provide individual mentoring on daily/weekly basis year round
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- Meet regularly with CHS Administration

7. Project Location
Cordova High School, 2239 Chase Dr, Rancho Cordova, CA 95670

The project/program is intended to operate or take place at a public k-12 school site. I have requested the endorsement of the school superintendent of that school district.

8. School District
Folsom Cordova Unified School District

9. Supplemental Endorsement Form
See attached

10. Application Submitted by
Conrade Mayer
MACH Program Coordinator
(916) 247-8242
1cmmayer@att.net
2236 River Trails Circle, Rancho Cordova, CA 95670

11. Type of applicant
Non-Profit

12. Signatory
Conrade Mayer
MACH Program Coordinator
(916) 247-8242
1cmmayer@att.net
2236 River Trails Circle, Rancho Cordova, CA 95670

13. Type of Signatory
Non-Profit

14. Additional Supporting Documents
Program Brochure
Program Referral Form
Program Participant Application
Program Sponsorship Opportunities

Cordova Lancers, Leaders & Legends

Mentors At Cordova High

ABOUT THE PROGRAM

MACH is a FREE community based mentoring program focused on promoting positive behavior, academic improvement, community service, and vocational skill development while rewarding participants for their accomplishments.

OUR MISSION AND VISION

The mission of our MACH program is to empower youth in our community to make positive life choices that enables each participant to maximize their personal potential both at school and in the community. CL3 MACH envisions a community in which every youth experiences encouraging relationships and an overwhelming sense of academic and community support.

WHO ARE OUR MENTORS

Our mentors are comprised of teachers, staff, alumni, community members, and student leaders. MACH uses adult and peer volunteers who commit to supporting, guiding, and being a friend to a Mentee in order to help them develop and reach positive academic, career, and personal goals.

WHO ARE OUR MENTEES

High School students attending school in the city of Rancho Cordova who have been identified by the MACH program coordinator, school administration, their teachers, or their parent/ guardian as individuals who could benefit from participation in this program.

EXPECTATIONS = PERFORMANCE = REWARD

Participants attend meetings, tutoring sessions, monthly real talk sessions, meet with mentors, and participate in community service activities

= Participants improve attendance, grades, and behavior on campus, and learn to be good citizens in the community

= Participants earn their way to a memorable school year; earning opportunities to participate in extracurricular activities such as college tours, leadership seminars/ camps, and educational excursions, earning school based rewards such as ASB card, yearbooks, student store purchases, athletic transportation fees, etc.., and earning social rewards such as movie tickets, restaurant gift cards, and retail gift cards.

CORDOVA LANCERS LEADERS & LEGENDS

For more information contact Program Coordinator: Conrade Mayer

Classroom: D10 Email: 1cmmayer@att.net or cmayer@fcusd.org Phone: 916-247-8242

CL3 MACH Participant Application Form

Thank you for your interest in participating in the MACH program. The MACH program is designed to provide mentors to students grades 9 thru 12. The information requested in this application will be used by the program coordinator to help match students to mentors.

Student name: _____

Current School: _____ Current Grade Level: _____

Current class schedule:

Period	Subject	Teacher	Room No.
1			
2			
3			
4			
5			
6			
7			

Please list all other activities, clubs, and/or sports you are involved in:

Please list any career fields/occupations you would like to learn more about:

Please complete and return this form to Program Coordinator: Conrade Mayer
Classroom: D10 Email: 1cmmayer@att.net or cmayer@fcusd.org Phone: 916-247-8242

CL3 MACH Rewards Interest Survey

Student Name: _____

As a participant in the MACH program, you have the opportunity to earn a variety of rewards by improving your grades and school attendance, demonstrating positive behaviors both in and out of school, attending MACH meetings, Saturday Real Talk Sessions, participating in community service activities, and serving as peer mentors to others. Following is a list of potential rewards that can be earned. So that we can better determine the interest level of our participants, and plan future activities, please circle items in each category that you are interested in having the opportunity to earn and/or participate in.

CL3 Mentors at Cordova High Program Rewards

Educational Experience Rewards

- Business Tours
- College Tours
- Cultural Festivals/Events
- Leadership Camps
- STEAM related excursions
  - Chabot Science Museum
  - Lake Tahoe
  - Levi Stadium STEM day camp
  - Point Reyes
  - Redwoods
  - San Francisco
  - Shasta Caverns
  - Sly Park
  - Sunset State Beach
- Visual and Performing Arts Events/Performances

School Based Rewards

- ASB Card
- Cap & Gown Fees
- Entry Fees to school performances or sporting events
- Field Trip Fees
- Homecoming Dance
- Jr/Sr Prom Tickets
- P.E. Uniform
- School Spirit wear
- School Supplies
- Sports Team Transportation Fees
- Sober Grad Night
- Student Store Purchases
- Yearbook

Social Rewards

- Bowling
- Food / Restaurant Gift Cards
- Great America
- Indoor Go-Kart Racing
- Indoor Parachuting
- Indoor Surfing
- Karaoke
- Movie Tickets
- Pool Party
- Professional Sporting Events
- Raging Waters / Sun Splash
- Retail Store Gift Cards
- Sac State Aquatic Center
- State Fair
- Video Game Party / Game Truck

Suggestions for other rewards you'd like to be able to earn:

Please complete and return this form to Program Coordinator: Conrade Mayer
Classroom: D10 Email: 1cmmayer@att.net or cmayer@fcusd.org Phone: 916-247-8242

CL3 MACH Participation Consent Form

I (we) the undersigned parent/guardian(s) of _____ give permission for him/her to participate in the CL3 MACH program at Cordova High School and its related activities. I (we) also authorize the school to release information concerning his/her academic, attendance, and behavioral progress to the CL3 MACH program coordinator. I further authorize the CL3 MACH Program Coordinator to address situations which concern my child, if or when called by a school official or teacher, and to have contact with him/her at school and away from school as deemed necessary. I also give permission for my child to participate in any program meetings, social activities, field trips, and community service projects that he/she becomes eligible for in the MACH program. This consent shall be effective indefinitely, unless revoked in writing and delivered to the CL3 MACH Program Coordinator.

Additionally I (we) acknowledge my child may be transported by the CL3 MACH Program Coordinator, Mentors, or other program volunteers, and that such transportation is voluntary and at his/her own risk. I (we) release the CL3 MACH Mentoring Program and the Folsom Cordova Unified School District of all liability of injury, death, or other damages to me, my child, family, estate, heirs, or assigns that may result from his/her participation in the program, including but not limited to transportation, and hold harmless any CL3 MACH mentor, program staff, FCUSD staff, or other representatives, both collectively and individually, of any injury, physical or emotional, other than where gross negligence has been determined.

I (we) agree to allow CL3 MACH to use any photographic image of my child taken while participating in the mentoring program activities. These images may be used in promotions or other related marketing materials.

_____ _____

(Parent/Guardian signature) (Date)

Parent/Guardian name: _____

Parent/Guardian Phone Number: _____

Parent/Guardian Email: _____

Student name: _____

Student Address: _____

Student Phone Number: _____

Student Email: _____

Student Date of Birth: _____ Current Grade Level: _____

Please complete and return this form to Program Coordinator: Conrade Mayer
Classroom: D10 Email: 1cmmayer@att.net or cmayer@fcusd.org Phone: 916-247-8242

REV 1/23/09

STUDENT FIELD TRIP AUTHORIZATION

No student will be permitted on the Field Trip unless this completed and signed Authorization is submitted to the Supervising Teacher, Sponsor, or School Main Office at least 48 hours prior to Field Trip. Verbal Authorizations, or Authorizations not on this form, cannot be accepted.

Student Name:	School:
Parent/Guardian Name:	Home/Cell/Work Telephone: (Best way to reach you during trip)
Emergency Contact & Telephone No. (other than parent):	
Field Trip Destination: CL3 MACH Program Participation	
Field Trip Date: various/on going 2016-2017 school year	Suggested Contribution: N/A
Expected Departure Time: N/A	Expected Return Time: N/A
Method of Transportation: volunteers	Supervising Teacher/Sponsor: Conrade Mayer
Physician's Name:	
Physician's Address & Phone:	
Medical Conditions/Medications:	
Medical or Patient ID Number:	

FOOD SERVICE: Is a sack lunch required for this activity? *(Sponsor, please check)* ☐ Yes ☒ No

Parents: If a sack lunch is required (7-day notice) required for this activity, they are available for purchase through the cafeteria **or** the student may bring one from home. ☐ I will send a sack lunch from home ☐ I would like to purchase a sack lunch from the school cafeteria **(Payment must be submitted with this permission form; regular payment rules/procedures apply to students in the National School Lunch Program)** ☐ My student has a Peanut Allergy

PRINCIPAL'S SIGNATURE:

By signing below, I acknowledge and agree as follows:

1. Participation in this Field Trip is voluntary and is a privilege. I understand that the student has the right and ability to remain at school instead of participating in the Field Trip. I request that the Student be allowed to participate in the Field Trip, under the supervision of the Supervising Teacher/Sponsor and/or adult chaperones, with transportation to be provided in the described manner (which may include transportation in non-District owned/operated vehicles).
2. California Education Code Section 35330 states that: "All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion." I understand and agree that I cannot hold the District, its officers, agents, or employees liable for any claim arising out of, or which is in some manner connected with, the Student's participation in this Field Trip. [Adults participating in out-of-state Field Trips must also sign a statement waiving such claims.]
3. The Supervising Teacher or Sponsor will discuss Field Trip rules and safety requirements with students and adult chaperones prior to the Field Trip, which may include dangerous or hazardous conditions or circumstances exposing the Student to potential harm or injury, potentially including death. Students are required to obey all rules and safety requirements of the Field Trip, as well as Codes of Conduct and general standards for respect of persons and property and good behavior. I understand and agree that failure of the Student to follow Field Trip rules or safety requirements may result in the Student being sent home, at my expense, and that the Student may be barred as a result from future Field Trips.
4. Emergency medical information regarding the Student is on file with the District and is current. (Provide updated information before the trip, if necessary) If an injury or medical emergency occurs during the Field Trip, a Supervising Teacher, Sponsor or chaperone has my express permission to administrator or to authorize the administration of urgent or emergency care, including the transportation of the Student to an urgent care or emergency care provider. In such circumstances, notice to me and/or the Emergency Contact of the injury or medical emergency may be delayed. Therefore, any urgent or emergency care provider has my express authority to conduct diagnostic or anesthetic procedures, and/or to provide medical care or treatment (including surgery), as they may deem reasonable or necessary under all existing circumstances. All costs and expenses associated with such care are solely my responsibility.
5. The suggested contribution is the District's estimated cost for your student to participate in this field trip. No student will be excluded from the field trip due to an inability to contribute toward such costs. Please contact the supervising teacher or the school office for more information. Contributions may be received by the supervising teacher or the school office.

Parent/Guardian Printed Name	Signature	Date

Date Received by School:	**Received by:**

Supervising Teacher/Sponsor shall take a copy of this form on the Field Trip/The original Form will remain on File with the Main Office for a period of no less than one (1) year after the date of the Field Trip

Please complete and return this form to Program Coordinator: Conrade Mayer
Classroom: D10 Email: 1cmmayer@att.net or cmayer@fcusd.org Phone: 916-247-8242

Cordova Lancers, Leaders & Legends

Mentors At Cordova High

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Participants attend monthly meetings, real talk sessions, meet with mentors, and participate in community service activities

= Participants improve attendance, grades, and behavior on campus, and learn to be good citizens in the community

= Participants earn their way to a memorable school year; earning opportunities to participate in extracurricular activities such as college tours, leadership seminars/ camps, and educational excursions, earning school based rewards such as ASB card, yearbooks, student store purchases, athletic transportation fees, etc.., and earning social rewards such as movie tickets, restaurant gift cards, and retail gift cards.

CORDOVA LANCERS LEADERS & LEGENDS

For more information contact Program Coordinator: Conrade

Classroom: D10 Email: 1cmmayer@att.net or cmayer@fcusd.org Phone: 916-247-8242

CL3 MACH Program Referral Form

(This form is for Teacher/Administrator/Staff Use)

Name of Student being referred: _____

What Grade is Student in: _____

What School does Student attend: _____

Name of Person making Referral: _____

Email of Person making Referral: _____

Phone Number of Person making Referral: _____

This student is being referred for assistance in the following areas (check all that apply):

	Academic Issues		Behavioral Issues		Delinquency		Vocational Training
	Self-Esteem		Study Habits		Social Skills		Peer Relationships
	Family Issues		Special Needs		Attitude		Other, specify:

Why do you feel this student might benefit from participation in this program?

What particular interests, either in school or out, do you know of that the student has?

What strategies/learning models might be effective for a mentor working with this student?

With what specific academic subjects, if any, does the student need assistance?

Additional comments:

Please complete and return this form to Program Coordinator: Co

Classroom: D10 Email: 1cmmayer@att.net or cmayer@fcusd.org Phone: 916-247-8242

CL_3 Mentors at Cordova High Adopt a Lancer Program

Cordova Lancers, Leaders, & Legends (CL_3)

CL_3 is an inclusive mentoring organization that uses CHS alumni and others familiar with Rancho Cordova and Cordova High School history to inspire those attending schools within our community. MACH is our community based mentoring program at Cordova High School focused on promoting positive behavior, academic improvement, community service, and vocational skill development in order to empower at-risk and underperforming youth in our community to make positive life choices thereby enabling them to maximize their potential.

MACH Educational Experience Sponsor = $5,000

Help fund a group educational experience reward, such as Levi Stadium STEM Academy, Mount Shasta Caverns STEM experience, Chabot Science Museum, Leadership Camps, College Tours, and Business Tours for MACH participants who achieve improved attendance, grades, and behavior at school and in the community.

MACH Quarterly Activity Sponsor = $2,500

Help fund a quarterly group activity, such as attending a professional sporting event, bowling, Raging Waters/Sunsplash, etc... for MACH participants who have reached interim goals for improvement in attendance, grades, and behavior at school and in the community.

MACH Social Activity Sponsor = $1,000

Help fund the purchase of restaurant, retail store, movie theatre gift cards, etc... to be used as incentives for continued improvement and recognition for individuals identified by teachers for a significant act.

MACH Scholarship Sponsor = $500

Help fund our scholarship program for MACH graduates who are continuing their journey of self improvement by attending college or a trade school.

Adopt a Lancer = various levels

Help fund school based rewards for MACH participants who participate in community service activities. Donation covers cost of items typically needed/desired at a specific grade level, such as ASB card, PE clothes, Spirit items, Yearbook, Homecoming Dance, Jr/Sr Prom, Sober Grad Night, Cap & Gown, and Transportation Fees .

Senior Level $350
Junior Level = $250
Sophomore Level = $150
Freshman Level = $100
Adopt a Lancer Athlete = $75
Adopt a Future Lancer = $50

CL_3 Mentors at Cordova High Adopt a Lancer Program

Cordova Lancers, Leaders, & Legends (CL_3)

CL_3 MACH Adopt a Lancer Sponsorship Commitment Form

Name of Individual, Business, or Organization Partner:

_____

Contact Name: _____

Address: _____

Telephone Number: _____

Email: _____

Select Desired Sponsorship Level:

_____ MACH Educational Experience Sponsor $5,000
_____ MACH Quarterly Activity Sponsor $2,500
_____ MACH Social Activity Sponsor $1,000
_____ MACH Scholarship Sponsor $500
_____ Adopt A Lancer Senior Level $350
_____ Adopt a Lancer Junior Level $250
_____ Adopt a Lancer Sophomore Level $150
_____ Adopt a Lancer Freshman Level $100
_____ Adopt a Lancer Athlete $75
_____ Adopt a Future Lancer $50

Checks can be made payable and mailed along with this form to:

Cordova Lancers, Leaders & Legends (CL_3)
Attn: Conrade Mayer
2236 River Trails Circle
Rancho Cordova, CA 95670

For payment via credit card, please call

Conrade Mayer at 916-247-8242

CL_3 is a tax exempt 501c3 organization. Our Federal EIN is 81-2399902. Part or all of your donation may be tax deductible, please consult your tax advisor for details.

GET INVOLVED

- Become a mentor
- Sign up to be a speaker at a monthly "Real Talk" session
- Provide vocational skills training opportunities
- Provide educational experience opportunities
- "Adopt a Lancer" (see sponsorship levels)
- Donate gift cards or products for use as social reward incentives
- Fund a group outing or activity

Cordova Lancers, Leaders & Legends (CL3)

Phone: 916-247-8242
E-mail: 1cmmayer@att.net
www.RCL3.org
Tax ID: 81-2399902

Mentors At Cordova High (MACH)

Cordova High School
Classroom D10
Phone: 916-247-8242
E-mail: 1cmmayer@att.net or cmayer@fcusd.org

Conrade Mayer, Program Coordinator
Perry Mansch, Teacher Advisor

Mentors At Cordova High

CORDOVA LANCERS LEADERS & LEGENDS

Join M.A.C.H. today

Earn your way to a memorable high school year!

MACH

MACH is a community based mentoring program focused on promoting positive behavior, academic improvement, community service, and vocational skill development.

The Mission of the CL3 MACH Mentoring Program is to empower at-risk youth in our community (Rancho Cordova) to make positive life choices that enable them to maximize their personal potential.

HOW MACH WORKS

- Students identified by school staff, teachers, and CL3 program coordinator are invited to participate in MACH.
- Students are paired with mentor or multiple mentors depending on needs.
- Student teams are formed to provide additional peer support.
- Students receive guidance and direction to help get them on, or keep them on, a positive path at school and in life.

STUDENT IMPACT

- MACH participants gain self esteem.
- MACH participants improve attendance and grades while decreasing negative behaviors at school and in the community.
- MACH participants gain knowledge and skills.
- MACH participants receive educational, school based, and social rewards based on their level of participation and engagement in the program.

COMMUNITY AND SCHOOL IMPACT

- MACH Participants provide support to City sponsored community enhancement projects.
- MACH participants provide support to City sponsored community events.
- Increase in student grades results in increased graduation rates.
- Increase in attendance results in increased state and federal funding for schools.
- Decrease in disciplinary issues results in improved learning environment for all students.

FREE tutoring assistance available

a fresh take
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: CL3 Mentors at Cordova High Program – 3 year extension

Name of Applicant: Connie Mayer **Applicant's Title:** Program Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-247-8242 **Applicant's E-mail:** lemmayer@att.net

Applicant's Mailing Address: 2236 River Trails Cir R.C. Ca 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-15-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 11:40 AM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 11:40 AM
Response #: 36
Submitter ID: 1451
IP address: 206.15.249.226
Time to complete: 25 min. , 24 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Roots and Horizons Group Mentoring

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   This project seeks to address the shortage of adult mentors for youth in the city of Rancho Cordova. Approximately seven years ago, Folsom Cordova Community Partnership (FCCP) began providing group mentoring services support to late elementary, middle and high school students in Rancho Cordova through a small grant from City of Rancho Cordova CDBG funding. Since beginning this project, demand from Rancho Cordova schools for additional mentor groups have increased beyond FCCP's current funding capacity. This project seeks to address the shortage of adult mentors to our highest risk students by providing additional mentor groups and mentor support to late elementary, middle and high school students in Rancho Cordova. Studies show mentoring has a significant positive effect on the lives of all youth, particularly at risk youth. A recent study of 18 to 21 year olds having engaged in mentoring reported having more positive visions of themselves and their futures, and achieved more positive outcomes in school, the workplace, and their communities (The Mentoring Effect, January 2014). This study also confirms, the youth in most need of mentor relationships are the ones least likely to have them. Additionally, studies seeking to quantify the return on investment of mentoring programs estimate return of approximately $3 for each $1 spent (Analyzing the Social Return on Investment in Youth Mentoring Programs, March 2007). Cost savings is based on reduced teen violence and increased high school graduation rates. This project meets the City's criteria of supporting the healthy growth and development of children and youth as well as enhancing the quality of educational services to Rancho Cordova students by providing mentoring groups to Rancho Cordova schools to serve their most needy student population.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   The delivery of this project will be administered by Folsom Cordova Community Partnership. FCCP has been providing both individual and group mentoring services to youth in the Rancho Cordova area for the past 12 years. FCCP works directly with school site administrators and counselors who request mentoring support services. Additionally, FCCP works with the Rancho Cordova Police Department to provide fingerprinting services and background checks to potential mentors through this program.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Success will be demonstrated by youth making positive gains in a minimum of two of three categories; life skills and communication, work and study skills, and future orientation (goal setting and positive outlook for their future). Students' progress in the above categories will be measured by pre and post assessment using Ancil Casey Life Skills Assessment. Metrics will include 60 students being matched to mentors averaging 30 mentoring hours per student. Other positive correlations expected are improved school attendance, improved academic performance, reduced school discipline, and increased connection to school and community. Quarterly questionnaires given to students by mentors will measure improved attendance, reduced school discipline, and connection to school and community. Academic improvement may be gathered and reported based on availability of academic information per school site.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $74,769.00

Estimated Breakdown of Project Expenditures:

Costs expended to Community Enhancement Grant:

- $21,515.00 = .50 FTE Youth Mentoring Specialist to recruit and train volunteer mentors, coordinate groups, distribute healthy snacks, coordinate incentive trips and activities, and provide general project support including fringe benefits at 30% of salaries, include taxes, worker compensation and health benefits
- $2,184.00 = .05 FTE Accounting Assistant to process expenses, invoicing and fiscal monitoring including fringe Benefits at 30% of salaries, include taxes, worker compensation and health benefits
- $1,275.00 = Lease / Space, Landline, Internet, Mobile, Insurance and Audit Fees
- $312.00 = Mileage at $.52 per mile x 50 per month x 12 months
- $2,545.00 = Health snacks for groups and youth educational incentive trips ($1,800.00), Fingerprinting fees for community volunteer mentors ($300.00), General project supplies to support curriculum ($300.00), General office and program operational supplies ($145.00)

Total Cost to Community Enhancement Grant: $27,831.00

In Kind Contributions:

- $21,515.00 = .50 FTE Youth Mentoring Specialist including fringe benefits at 30% of salaries, including taxes, worker compensation and health benefits provided through a matching grant.
- $11,466.00 = .20 FTE Youth Services Manager including fringe benefits at 30% of salaries, include taxes, worker compensation and health benefits provided through a matching grant.
- $8,190.00 = .10 FTE Director of Youth and Employment Programs including fringe benefits at 30% of salaries, include taxes, worker compensation and health benefits provided through a matching grant.
- $5,767.00 = .05 FTE Executive Director including fringe benefits at 30% of salaries, include taxes, worker compensation and health benefits provided through a matching grant.

Total In Kind Contributions: $46,638.00

Match Funding:

- $20,000.00 = matching CDBG Group Mentoring Funding

Total Match Funding = $20,000.00

Matching Funds (including any in-kind contributions): $66,938.00

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

There will be no ongoing operations and maintenance costs for this project. The number of mentor groups each fiscal year is based on available funding.

Total Community Enhancement Funds Requested: $27,831.00

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

- Expand position an additional .50 FTE for Youth Mentoring Specialist – July 1, 2017
- Mentors Recruited – July 1 through July 31
- Mentor Orientation/Training – August 1 through 10
- Mentors Matched to school sites – August 10 through August 30
- Weekly Group Mentoring Begins, Pre assessment given – September 1 through September 30
- First offsite Activity/Field Trip – December 1 through January 30
- Mentor Groups Wrapping Up/Final Field Trip, post assessment given – April 15 through May 25
- Project outcomes and evaluations tabulated, provide to City – May 15 to June 30, 2018

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: This project will operate out of FCCP's leased space at 10826 Gadsten Way, Rancho Cordova. Group mentoring meetings will take place at targeted school sites within the City of Rancho Cordova. The following schools have requested to start mentoring groups Cordova Villa Elementary, Cordova Gardens Elementary and Mitchell Middle School. Several Rancho Cordova schools have requested starting additional groups based on student need.

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[×] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Renee John
Title	Director of Programs
Phone Number	(916) 294-9107 ext. 840503
Email Address	RJohn@TheFCCP.org
Mailing Address	P.O. Box 3227, Rancho Cordova, CA 95741

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Robert Sanger
Title	Executive Director
Phone Number	(916) 361-8684 ext. 290

Email Address	RSanger@TheFCCP.org
Mailing Address	P.O. Box 3227, Rancho Cordova, CA 95741

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Roots and Horizons Group Mentoring

Name of Applicant: Renee John **Applicant's Title:** Director of Programs

Individual ☐ Public Agency ☐ Non-Profit ☑ Other ☐

Applicant's Phone: 916.294.9107 x840593 **Applicant's Email:** rjohn@thefccp.org

Applicant's Mailing Address: _____

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☑

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Betencourt

Superintendent's Signature: D Betencourt

Date: _____

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☑ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 12:27 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 12:27 PM
Response #: 37
Submitter ID: 1452
IP address: 69.4.151.157
Time to complete: 21 min. , 23 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Rancho Cordova Interactive Virtual Tour

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   The creation of a Rancho Cordova interactive virtual tour will provide a powerful tool to showcase the city's attributes for economic development, tourism enhancement, event attraction and recreation. Rancho Cordova Travel & Tourism will work closely with the City of Rancho Cordova Economic Development and Communications departments to ensure that prime assets are captured. Site locations can include Mills Station, 15 Mile House marker, American River Parkway, Sacramento Children's Museum, Barrel District, hotels and other locations. Los Angeles, California, Chicago, Illinois and Orlando, Florida have utilized this technology with impressive results.

   Here are interactive virtual tour samples:

   Los Angeles - http://xplorit.com/los-angeles/overview
   Chicago - http://vtour.govtour.com/xplorit.php?tid=73342
   Kennedy Space Center- http://vtour.govtour.com/xplorit.php?tid=62090

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Rancho Cordova Travel & Tourism
   City of Rancho Cordova - Economic Development and Communications
   Xplorit (virtual tour production team)

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goal of the virtual tour will be to create a compelling tool for economic development by reaching developers, business site location decision-makers, potential business and leisure travelers, meeting planners, event and tournament organizers. The virtual tour can live on the City of Rancho Cordova and RCTT websites, along with any other websites that are deemed appropriate. Metrics will include tour visits, session length, click-throughs to City and RCTT websites, and tracking of use of tool to attract business to the city..

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $42,200
Estimated Breakdown of Project Expenditures:
$38,000 - Virtual Tour Production
$4,200 - Hosting/maintenance/technology upgrades
Matching Funds (including any in-kind contributions): $21,100 from RCTT
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
$4,200 - Hosting/maintenance/technology upgrades - RCTT will pay annual fees for hosting/maintenance/technology upgrades for content on RCTT website in future years.
Total Community Enhancement Funds Requested: $21,100
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Shoot would commence in October 2017, or sooner, once funding is available. Completion within 60 days of final shoot.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Rancho Cordova

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Marc Sapoznik
Title	Executive Director
Phone Number	(916) 290-5166
Email Address	marc@visitranchocordova.com

Mailing Address	2729 Prospect Park Dr. Ste. 117, Rancho Cordova, CA 95670

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Marc Sapoznik
Title	Executive Director
Phone Number	(916) 290-5166
Email Address	marc@visitranchocordova.com
Mailing Address	2729 Prospect Park Drive, Ste 117, Rancho Cordova, CA 95670

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 2:17 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#40

A new entry to a form/survey has been submitted.

Form Name:	Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time:	03/15/2017 2:17 PM
Response #:	38
Submitter ID:	1453
IP address:	70.197.70.75
Time to complete:	52 min. , 19 sec.

Survey Details

Page 1

1. **Project Name**

Assign a name to your project/program. 2017-2018 NTLP Rancho Cordova Youth Leadership Development Program

2. **Project Description**

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
Project Description: Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

NTLP is committed to creating positive environments that empower, inspire and educate ALL teens to discover and maximize their unique leadership potential. The award winning, 25-year strong, National Teen Leadership Program (NTLP) will provide a year-long, three-part, youth leadership development program for up to 150 Rancho Cordova teens. Program activities include attendance to NTLP's 3-day (overnight) youth leadership camp at CSUS July 28th-30th, 2017 for twenty Rancho Cordova Teens, followed by participation in the NTLP Leadership Academy Workshop Series: "Leadership In the 21st Century".
This three-part leadership development process will promote youth based community leadership and civic engagement, and equip youth with the tools necessary to improve the quality of life and sense of well-being for themselves and their peer groups by teaching them to create positive environments in their schools, and youth organizations throughout Rancho Cordova. Our Focus in providing these services in the Rancho Cordova region speaks to our commitment to produce home-grown leaders that will continue to serve and contribute to the community throughout their life-time. Therefore, an emphasis will be placed on creating a sustainable leadership development and mentoring model that can be taught to Rancho Cordova youth.

Part 1- NTLP Camp

While at camp, students will hear from 3- top level motivational speakers, engage in 4-workshops and 5 small group sessions, participate in a College and Career Fair, business interviews, and have the opportunity to apply for and earn awards and college scholarships and launch mentor monitored community based service projects as part of our NTLP CorpsFellows program. Camp attendees gain confidence and are equipped with skills, and motivation to become positive role models and civic leaders. This training transforms youth into globally minded, ethical leaders, motivated to immediately affect positive

social change in the increasingly diverse Rancho Cordova community. Upon returning from camp, and for the purpose of reinforcing and building upon these new found skills, these students along with a broad section of their peers will engage in Part 2 and Part 3 of the program.

Part 2- NTLP University-Peer to Peer Teen Mentor Training
In this portion of the program the 20 Rancho Cordova teen camp participants will participate in a private half-day workshop called "NTLP University" Here the students will be trained as peer to peer mentors and coaches.
Training will include building rapport and trust, group facilitation techniques and effectively closing a facilitated session. Once trained, these 20 students will be provided with an immediate opportunity to serve as role models and leaders by serving as peer to peer mentors and teen facilitators for up to 150 Rancho Cordova Teens throughout Part 3 of the program called "NTLP Leadership Academy Workshop Series: Leadership In The 21st Century."
Part 3- NTLP Leadership Academy Workshop Series: Leadership In The 21st Century.

Up to 150 Rancho Cordova teens will be selected to participate in a powerful leadership series designed to teach students to create positive peer environments within their community in which teens will overcome obstacles to success, develop their true leadership potential and maximize and utilize newfound leadership skills. One workshop will be presented per quarter through the 2017-2018 school year.

All workshops include:
• Professional Keynote Speaker
• Professional coordination, group facilitation and support by NTLP staff and 20 Rancho Cordova Teen Peer Mentors (as mentioned in Part 1 and Part 2 above)
• Exciting experiential activities, group dialog and real-life stories
• Inspiration and motivation to make a difference in the world

Workshop Topics Include:
• Overcoming Obstacles to Success
• Diversity & Inclusion in Leadership
• Generation Leadership-Understanding the power of your personal leadership style
• Becoming a Catalyst for Change

Program recipients include:
• (20) Rancho Cordova Youth chosen to be groomed to as Peer to Peer Mentors
Participation Level: NTLP Camp Attendance
NTLP University (Peer to Peer Mentor Training Program)
NTLP Leadership in the 21st Century Workshop Series (Peer to Peer Mentors)
Students will earn an NTLP Leadership Academy certificate upon completion of all components and automatically eligible to staff an NTLP Camp one year after graduating from high school

• (Up to 150) Additional Rancho Cordova Youth
Participation Level: NTLP Leadership Academy Workshop Series: Leadership In The 21st Century

Participant Selection:

All students will be selected for participation by our long term-partners and collaborators such as Rancho Cordova PAL, Folsom Cordova Community Partnership, Rancho Cordova Training Center, Rancho Cordova Kiwanis, CA National Guard Family Assistance Program, Rancho Cordova and the Folsom Cordova Unified School District.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
Part 1- NTLP Camp Collaborators:
National Teen Leadership Program Staff and Volunteer Alumni
The Fisher Agency Speakers Bureau
Social Centric Institute
Top Youth Speakers

California National Guard
DJ Showtime Entertainment
UnitedHealthCare
Numerous community partners and volunteers from local businesses, non-profits and professional and educational organizations.

Part 2 & Part 3- NTLP Leadership Academy Workshop Series: Leadership In The 21st Century
Collaborators:
Jennifer Lopez, Executive Director-National Teen Leadership Program (NTLP)
Ashleigh Cook-Operations Coordinator and Marketing Manager-National Teen Leadership Program (NTLP)
Cheryl Gleason, Executive Director, Rancho Cordova Training Center
A'ric Jackson-Founder Generation Leadership
Sylvia Garner-Founder and Trainer, Pure Empowerment Seminars
Social Centric Institute
Top Youth Speakers
The Fisher Agency Speakers Bureau

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Goals are defined by the overall mission of NTLP and programs are designed to create awareness and participation levels for youth within their communities

• Promote Civic Engagement and Community Pride-
o Increase motivation, inspiration and ability to become civic leaders and to improve community relations by making a positive difference in one's school, family and community.
o Increase tolerance, compassion, understanding and desire to work collectively for a greater community good with groups from different cultures, backgrounds, and belief systems.
o Increase confidence to lead and withstand peer pressure to engage in divisive activities and actions.

• Enhance Quality of Life -
o Increase self-confidence, self-esteem and ability to stand up for personal beliefs
o Increase sense of well-being and confidence to live a purpose driven life
o Increase ability to overcome personal obstacles in order to achieve individual goals
o Increase ability to lead and motivate others to overcome obstacles to achieve collective goals
o Increase motivation and ability to become involved in enhancing quality of life in Rancho Cordova

• Increase Public Safety-
o Increase confidence to lead and withstand peer pressure to engage in divisive activities and actions.
o Reduction in racism, bias, prejudice, discrimination, hate speech and bullying resulting in increased public safety throughout the Rancho Cordova community

• Create Additional Youth Educational Opportunities by providing training and skill development in the following areas-
o Interpersonal and group communication and facilitation
o Teamwork and conflict resolution
o Diversity and inclusion
o Personal presentation and interviewing best practices

• Enhance and be a value added commodity to the Rancho Cordova Community
o Add to the Rancho Cordova area NTLP Alumni
o Utilize new participants and Alumni to engage and participate in civic and community enhancement activities in an ongoing basis.
o Connect youth participants to Rancho Cordova established programs, mentors and activities to work toward creating channels of communication and mutually benefiting support.
o Ultimately create a talent pool of highly trained and developed leaders that can be utilized to enhance the quality of life in Rancho Cordova.

Metrics

The 20 participants will be used as a baseline in comparison to past program participants and alumni. Since the development of ongoing civic participation and life skills is essential to our overall mission, our program participants have to be continually monitored. Based on past analytics and surveys and the close evaluation of the summer and after school programs, we can forecast the impact of participants on the Rancho Cordova community. By tracking our youth through annual surveys and questionnaires we will be able to monitor and participation that directly impact the quality of life within the Rancho Cordova community.

• Parts 1, 2 and 3 teen attendees will participate in pre and post camp, peer to peer mentor training, and workshop series surveys to measure and gauge their pre and post motivation, desire, capability, skill and confidence level to work together to improve and promote, civic engagement, the quality of life, public safety and community pride throughout Ranch Cordova.
~~• Social Media Analytics will be gathered to measure the reach and effectiveness of each participants Social Media Campaign Project.~~
~~• The Social Media Campaign will be graded on qualifying objectives and goals such as number of replies, and responses and campaign content.~~
• Mentor/peer relationships between the 20 Rancho Cordova summer camp attendees and 150 Rancho Cordova Teens will be evaluated on the effectiveness of transfer of knowledge and peer support.

NTLP considers Rancho Cordova to be a part of its home base, due to its proximity to our central office and our ongoing history and activities in this region. We are committed to monitoring our impact on the Rancho Cordova Community and within this program we intend to conduct yearly activities for years to come.
During our existence NTLP has gathered surveys and participant feedback to craft objectives and track progress. With the difficult task of measuring life skills, civic participation and increased aptitude for self-awareness and well-being, NTLP has begun a two part evaluation process. Part one is a concentrated effort to monitor the success, participation rates and educational and workforce attainment of past recipients. Step two involves a concentrated effort to capture from beginning to end the effectiveness, efficiency and progress of Parts 1, 2 and 3 of the 2017-2018 NTLP Rancho Cordova Youth Leadership Development Program. This year we have a dedicated staff member that will be monitoring and collecting data and will oversee the overall development process and effectiveness of our programs in the Rancho Cordova region.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $71,780
Estimated Breakdown of Project Expenditures:
Part 1: Camp Attendance Expenditures (for 20 students -3 days and 2 nights' accommodations and 6 meals at CSUS)
• Camp fees -$10,780
• Student On-site Incidentals -$200
• Linens and Basic Toiletries Package -$300

Total Camp Attendance Expenditures: $11,280

Part 2: Expenditures for NTLP University Peer to Peer Training for 20 camp attendees facility, materials and staff time- $3,000

Total NTLP University Peer to Peer Expenditures: $3,000

Part 3: NTLP Leadership Academy Workshop Series: Leadership In The 21st Century (4 quarterly workshops throughout the 2017-2018 school year) for 150 students)
• Staff curriculum preparation and presentation hours $4,000
• Facility $1,800
• Keynote facilitators $15,000
• Materials-$7,200

Total NTLP Workshop Series "Leadership in the 21st Century Expenditures: $28,000

(Please note, all in-kind donations allow us to significantly lower the 3-day camp fees for each participant)
• Founding Director, Laura Segura NTLP Scholarship Fund Match-$1,000 ($50 per youth)

- Little Cesar's Pizza Match-$500
- DJ Showtyme Entertainment and AV Equipment -$1800
- Paul Parsons Entertainment and AV Equipment -$1000
- T-shirt, backsack, lanyard and water bottle sponsors $4,000
- NTLP Alumni Volunteer Hours for 40 On-site Camp Counselors- $18,000
- The Fisher Agency-Speaker Fees-$2,000
- CNG-Ropes Course-$2,000

In-Kind Donations Part 2 (NTLP University Peer to Peer Mentor Training) AND Part 3 (NTLP Leadership Academy Workshop Series: Leadership In The 21st Century):

- Staples-10% of all printing and collating costs
- NTLP will secure reduced pricing from local vendors for supplies, snacks and materials.
- Location will be provided at a reduced rate through partnership with the Rancho Cordova Training Center

Total Matching Funds $30,300

Matching Funds (including any in-kind contributions): $30,300

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
No

Total Community Enhancement Funds Requested: $42,280

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:
Although we answered no to the above question, since at this time we are not requesting multi-year funds from the Community Enhancement Fund, NTLP does plan on sustaining our programs within the city of Rancho Cordova. We are confident that with the success and momentum of the program we can go back to each school district and community partner and ask them to fund a pre-determined number of their own students to be trained as peer to peer mentors each year and charge a reasonable fee. NTLP has had success in the past of demonstrating our impact and effectiveness to community partners and school districts that then invest in our programs and we have sustained them over consecutive years.
We can assist in student, school district and youth organization fundraising through an NTLP specific fundraising page through our Network for Good funding model (www.networkforgood.com) to help sustain NTLP programs throughout the year. We know that school districts and youth organizations we have worked with for years, will continue to see the value in our leadership programs.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Part 1-NTLP CSUS Camp 2017: (20 RC Teens)

- July 28-30, 2017-Sacramento State University

Part 2 –NTLP Academy (Post NTLP Camp Peer to Peer Mentor Training with 20 RC Teens):

- August 30, 2017- Rancho Cordova Training Center

Part 3 – NTLP Leadership Academy Workshop Series: Leadership In The 21st Century: (Up to 150 RC Teens, Co-Facilitated by NTLP and 20 RC Teen Mentors)

- Quarterly Workshop Series August, 2017-May, 2018
- Saturdays from 10:00 a.m. to 4:30 p.m.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside**

agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.

Project Address: 2941 Sunrise Blvd. Suite 110, Rancho Cordova, CA 95742

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

   Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Jennifer Lopez
Title	Executive Director
Phone Number	(916) 932-2338
Email Address	jlopez@ntlp.org
Mailing Address	101 Parkshore Drive Folsom CA, 95630

11. **Type of Applicant**

    (o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Jennifer Lopez
Title	Executive Director
Phone Number	(916) 932-2338
Email Address	jlopez@ntlp.org
Mailing Address	101 Parkshore Drive Folsom CA, 95630

13. **Type of Signatory**

    (o) Non-Profit

14. **Additional Supporting Documents**

Attach here	RCTCAgreement.doc
Attach here	NTLPAtAGlanceforRC.pdf
Attach here	MissionandCoreValuesforRC.pdf

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Rancho Cordova Training Center
916-520-1060

2941 Sunrise Blvd. Suite 110, Rancho Cordova, CA 95742

March 13, 2017

Jennifer Lopez;

RCTC (Rancho Cordova Training Center) is very happy to have NTLP and its staff utilize our premises located at 2941 Sunrise Blvd. Suite 110, Rancho Cordova, CA. 95742. We enjoy working with partners like NTLP growing leaders and creating opportunities in the community.

NLTP will be receive discounted room rates for their upcoming 2017 Leadership and Diversity days. Our regular pricing structure is $50.00 hr. Monday through Friday 8-5 pm and $60.00 hr. weekends and after 5 pm. for Suite 110 and, Suite 120 is usually rents for $40.00 Monday through Friday 8-5 pm. and $50.00 after 5pm. and weekends. NTLP will get Suite 110 for $30.00 hr. and Suite 120 for $25.00 hr.

If there are any questions, please contact me at 916-520-1060 or at cgleason@rctrainingcenter.com

Warm Regards,

Cheryl F. Gleason, MS. OTL

Director of Training

National Teen Leadership Program At a Glance

NTLP
Developing the Leader Within Every Teen

- **Over twenty years (Est. 1992) of exceptional leadership programs**
- **Over 10,000 students and alumni staff served**
- **Fifty (50) Programs operated in 5 states - Arizona, California, Texas, Massachusetts and Washington State**
- **Over $168,000 in merit awards distributed to deserving high achievers**

Exposure to Major University Campuses

Arizona State University
CA State University, Sacramento
CA State University, San Bernardino
Chapman University
Endicott College (MA)
Evergreen State (WA)
Grand Canyon University (AZ)
Loyola Marymount
Long Beach State
Northern Arizona University
Notre Dame University (CA)
Pacific Lutheran University (WA)
Santa Clara University
Scripps College
St. Mary's College
UC Davis
UCLA
UC Irvine
UC Riverside
UC Santa Barbara
University of the Pacific
University of Texas at Austin (TX)

Diversity

NTLP has a proven track record in developing leadership potential among teens from all religions and ethnic backgrounds. 58% of alumni are people of color. Family income levels average 4% below $14,000 and 37% below $50,000 per year.

Why We Exist

WHAT IF a three-day weekend could become a turning point for a teenager; a life-affirming experience that changed the way they thought about themselves and more importantly, those around them?

WHAT IF in just one weekend, they could learn skills they'd use the rest of their life?

For 20 years, NTLP has provided weekend leadership camps, day-long diversity workshops, and other avenues of outreach. The positive and lasting impact NTLP has had is reflected by these testimonials:

> "NTLP dramatically changed my view on people, leadership and life. It has given me a great perspective on how to treat others and lead in my community." Kim G. - 2012

> "My NTLP experience was amazing, inspirational, and overall unforgettable. I can honestly say I would like NTLP to be some sort of base to my life. It encouraged me to go out and do something in the world." Brandon G. - 2011

These teens, and thousands like them, have been deeply touched by NTLP in ways that are continuing to unfold throughout their lives. Imagine the difference we can make in the world if every teen could experience the positive impact of NTLP .

Make a Difference • Change A Life

www.NTLP.org • 800-550-1950

NTLP

Developing the Leader Within Every Teen

Mission

NTLP is committed to create positive environments that empower, inspire and educate all teens to discover and maximize their unique leadership potential and embrace the diversity and equal value of everyone.

Vision

Developing the leader within *every* teen today, for a better world tomorrow.

Core Values

The Core Values of an organization are what it IS and what it cherishes.

They represent our highest priorities and deeply held driving forces and beliefs.

NTLP's Core Values leave a priceless IMPACT and drive everything we say and do:

Inclusion and sense of belonging -- Creating a network that supports Alumni to foster an environment that allows teens to find common ground, embrace their differences and maximize their full leadership potential.

Make your Legacy -- Building a self sustaining and perpetual legacy of positive social change by empowering teens to dream big, think broadly, and build upon who they are in order to consciously and purposefully impact their communities.

Proven Excellence -- Having a great sense of pride in who we are and what we believe in, always striving for the highest personal and collective achievement in all endeavors, and never sacrificing our commitment to excellence for expediency or convenience.

Acceptance of Everyone -- Truly appreciating and valuing the differences in everyone regardless of their religious/ spiritual, ethnic/racial or social background, national origin, gender, sexual orientation or other characteristic.

Caring for Others -- Treating all with compassion and empathy, teaching others to do the same, and creating a secure and supportive physical and emotional environment for those under our care.

Teens are our Future -- Our undeniable belief that all teens hold the key to our future; helping them, supporting them and sharing their stories so they can make a positive impact in their families, communities and our world.

National Teen Leadership Program • 101 Parkshore Dr., Folsom, CA 95630 • 800-550-1950 • 916-244-7095 fax
Southern California • 13502 Whittier Blvd., Suite H, Whittier, CA 90605 • info@ntlp.org • www.ntlp.org

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 2:20 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#41

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 2:20 PM
Response #: 39
Submitter ID: 1454
IP address: 207.166.7.207
Time to complete: 49 min. , 41 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. College Readiness Summer Program

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Based on the Rancho Cordova Education Data (using 2016 data), only 26% of the population age 25 or older of Rancho Cordova residents have a bachelor's degree or higher. Only 6.6% of Rancho Cordova residents age 18-24 have an Associate's Degree (A.A.) and 6.2% of residents age 18-24% have a Bachelor's Degree (B.A. or B.S).
   http://www.towncharts.com/California/Education/Rancho-Cordova-city-CA-Education-data.html..
   The goal of the College Readiness Summer Program is to provide an intensive two-week summer program to rising seniors that attend public schools in the Rancho Cordova area, or any high school graduates interested in applying to college. This program will familiarize them with options they have available with respect to attending college. Options for California high school students are numerous for all students, regardless of their income level or their performance in school. Making students and their families aware of the potential opportunities for college and helping them identify and devise a plan to work toward is of primary importance to the Rancho Cordova area and its residents.
   During these two weeks, students will take a SAT preparation course, they will work on a college personal statement, will have individual college coaching to prepare applications for the CSU/UC system and will benefit from one-on-one college advising.There will be a one-day college bus tour. Parents will be invited to an introduction to the college admission process and a financial aid seminar.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Dr. Allegra Alessandri - Principal, George Washington Carver School of Arts and Science,
   Astrid Qirko Kinn - College Advisor, Kinn College Consulting and George Washington Carver School of Arts and Science
   Laura Embrey - English instructor, George Washington Carver School of Arts and Science

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

GOALS:
All participants/students will prepare for, register and take the August 2017 SAT exam.
All participants will complete a personal statement essay.
All participants will complete applications for at least five(5) colleges/universities.
All students will visit at least two colleges
All studnets will learn about Folsom Lake College's programs and transfer options
All students will prepare for and participate in a mock interview with a college admissions representative.

METRICS:
We will measure our success by the number of students participating in these activities. We will also provide a pre- and post-survey of college knowledge. Our goal is that everyone who participates will be enrolled in college by June of 2018.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $35,150

Estimated Breakdown of Project Expenditures:
Standardized Test Preparation Course (three sections) : $10,000
Individual College Advising: $7,000 (includes at least one individual one-hour meeting with college advisor and more than two hands-on seminars on how to apply to college/university)
Personal Essay instruction: $2,000
SAT registration fee: $43.00 per 50 students: $2,150
Financial aid seminars - open to students and parents (conducted by College advisors)
One-day College/University visit to at least one CSU or UC Campus and one private four-year university: $10,000
Individual lunch for two-week period for attending students: $3,000
Miscellaneous, office supplies, paper products for flyers, hand-outs, etc. : $1,000

Matching Funds (including any in-kind contributions): $13,000

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Carver High School will provide three classrooms, restrooms and custodial services and all utilities for the two-week period.

Total Community Enhancement Funds Requested: $22,150

Is this a multi-year request? If yes, number of years: 0

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
In order to prepare and recruit participants, the planning team will need to meet in mid-May to create information materials, visit local high schools and advertise for the program.
The two-week seminar will run from Monday, August 14 to Friday, August 25.
After the session has concluded, the planning team will meet in late August to review and report on the results

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 10101 Systems Parkway
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

   [×] Sacramento City Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Astrid Kinn and Allegra Alessandri
Title	College Coach and Principal
Phone Number	(916) 395-5266 ext. 603011
Email Address	allegra-alessandri@scusd.edu
Mailing Address	10101 Systems parkway, Rancho Cordova 95827

11. **Type of Applicant**

    (o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Allegra Alessandri
Title	Principal
Phone Number	(916) 395-5266 ext. 603011
Email Address	allegra-alessandri@scusd.edu
Mailing Address	10101 Systems Parkway, Rancho Cordova

13. **Type of Signatory**

    (o) Public Agency

14. **Additional Supporting Documents**

    Attach here
    Attach here
    Attach here

Thank you,
Rancho Cordova

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RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: College Readiness Summer Program
Name of Applicant: GW Carver, Allegra Alessandri **Applicant's Title:** Principal
Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: 916-395-5266 **Applicant's Email:** allegra-alessandri@scusd.edu
Applicant's Mailing Address: 10101 Systems Parkway, Sacramento 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsml@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent
Endorsement Given ☑
Endorsement Withheld ☐
Superintendent's Printed Name: José L. Banda
Superintendent's Signature: J Banda
Date: 3/14/17
School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☑ Other ☐
Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Martina Gomez <MARTINGO@scusd.edu>
Sent: Tuesday, March 14, 2017 11:29 AM
To: Stacy Delaney
Subject: Endorsement Form
Attachments: 0498_001.pdf

Hi Stacy,

Please see attached form.

Thank you.

Martina

Martina Gomez
Superintendent's Office
Sacramento City Unified School District
5735 47th Avenue | Sacramento, CA 95824
(916) 643-9000 | FAX (916) 399-2058
martingo@scusd.edu

Sacramento
City Unified
School District

FOLSOM LAKE COLLEGE
EL DORADO CENTER ◆ RANCHO CORDOVA CENTER

Dear Grant Reviewers,

I am writing to support the College Readiness Summer Program grant submitted by George Washington Carver School of Arts and Science.

I have had the opportunity to review the grant and fully support Carver's commitment to preparing students for college. At Folsom Lake College we hope to support the program with admissions presentations for students interested in attending Folsom Lake College and its Rancho Cordova Center.

Sincerely,

Brian C. Robinson

Dean of Instruction, Rancho Cordova Center

RECEIVED
MAR 15 2017
Stacy O. 2:30 p.m.

Cordova Football Program Enhancement Grant Request

Project Description

In accordance with the City of Rancho Cordova's goals to promote the positive image of Rancho Cordova and ensure a safe, inviting, and livable community, attached for your review is a Measure H Grant Application to enhance and improve the Cordova High School Physical Education and Athletic Programs.

This grant application seeks funding to build upon the progress made by Cordova High School Lancer Football recipient of the grant the City awarded last year, as well as to expand opportunities beyond the football team to include all students at Cordova High School. All students will benefit from a renovated weight room that includes state-of-the-art equipment which takes advantage of the latest research and practice on weight training and conditioning to build sound bodies and minds. The proposed new weight room equipment will not only benefit our students engaged in sports competition, but it will also benefit all students, including those enrolled in classes, by teaching them the skills necessary to engage in life-long learning about their personal fitness.

Cordova High School proposes a onetime enhancement program, as follows:

1. Upgrade out-of-date equipment with new functional fitness equipment.
   The centerpieces of the existing weight room equipment include a universal-type apparatus, independent bench press stations, and various benches and chairs. This equipment limits the student to isolated, single movements in a sitting or prone position.

   The proposed new equipment fosters an opportunity for the student to combine multiple movements in a single lift repetition that enhances strength and flexibility. Traditional bench press lifts will be augmented with the use of adjustable benches to work muscle groups at various angles to build more balances muscle groups. Notable equipment to be purchased from the grant will rival that found in many commercial fitness center and college campuses.

   The latest research still includes aspects of sports-specific training. However, it now emphasizes general physical training through Olympic-style lifting. For students who play just one sport, or those who engage in limited, repetitive activity, the risks are greater for serious injury. When their training regimen includes a well-rounded and balanced approach, students do not tax parts of their body through "over-use." The emphasis with the new weight equipment will be for students to learn, practice, and perfect the following Olympic-style lifts: power clean, clean and jerk, and over-head squat. Power lifting will still be utilized (bench press, dead lift, and squat), and the new equipment and weight room layout will make all functional movements more safe and efficient.

   Cordova High School will incorporate up to date functional fitness equipment that will enhance Cordova High School's weight room program for all students following CrossFit principles:

   > All workouts will be based on functional movements, and these movements reflect the best aspects of gymnastics, weightlifting, running, rowing and more. These are the core movements of life. They move the largest loads the longest distances, so they are ideal for maximizing the amount of work done in the shortest time. Intensity is essential for results and is measurable as work divided by time—or power. The more work you do in

less time, or the higher the power output, the more intense the effort. By employing a constantly varied approach to training, functional movements and intensity lead to dramatic gains in fitness. (Crossfit.com)

2. Install two Sony 48" LED monitors and one A/V Receiver.
   Students will benefit from the audio-visual equipment proposed for the weight room by watching video of examples of proper technique and receive immediate feedback to improve their technique and performance. The audio-visual equipment will also be used to display workout routines and schedules, the desired student learning objective, and music synced to the pace of activities. The equipment will also allow for display of students having been filmed performing functional movements to aid in the correction and reinforcement of proper technique.

Project Team

Eric Eklund, Assistant Principal – Coordinator of Project responsible for Ordering Equipment, Gear, and services to enhance the Cordova High School Weight Room.

Tom Pena, Athletic Director- Coordinator of Project responsible for Ordering Equipment, Gear, and services to enhance the Cordova High School Weight Room.

BSN Sports – Responsible for the delivery of equipment and setting up the equipment.

Endorsements and Support

1. Dan Anklam –Principal at Cordova High School offers full endorsement and support of this project.
2. Tom Pena – Athletic Director at Cordova High School offers full endorsement and support of this project.
3. Darren Nill- Coach Nill offers full endorsement and support of this project.
4. Vince Mini – Owner/Trainer at "House of Pain" provided a comprehensive layout of functional fitness equipment to enhance Cordova High School athletes in strength and conditioning.
5. The entire Physical Education Department at Cordova High School offers full endorsement and support of this project.

Project Goals

1. **Design and Implement a CrossFit Program for all students at Cordova High School utilizing the new equipment.**
   Current Folsom Cordova Unified School District Adopted Crossfit Class-Curriculum
   The CrossFit course will use CrossFit and CrossFit Kids training guides as the basis and foundation for the course. The CrossFit prescription is "constantly varied, high-intensity, and functional movement." This is the guiding principal for the workouts.
   Students will be taught the CrossFit definition of fitness, the 10 general physical skills, foundational movements, basic nutrition and meal planning, programming and scaling of workouts, and how to peer coach and train. The CrossFit program focuses on neuroendocrine response, developing power, cross-training, practice with functional movements, and the development of successful diet strategies.

2. **Increase use of the weight room, as follows:**
   - Increase use of the weight room in PE classes and by sports teams by 25% more students than used in the 2016-2017 school year;
   - Increase use of the weight room by sports teams during the 2016-2017 school year from the current 6-8 hours per week to 15 hours per week;
   - Increase use of the weight room by sports teams during summer from the current 10-15 hours per week to 25 hours per week.

3. **Cordova High School Weightlifting Club**- The enhancement of the Cordova High School Weight Room will have the ability to reach all students. Many Cordova High School students do not belong to any school organizations or join extracurricular teams. The creation of a Cordova High School Weight Lifting Club will reach more students to belong to a school organization and increase school pride. For an example of a Crossfit gym in a comprehensive high school, please view the link below:

   https://www.youtube.com/watch?v=SYRRlcQRnfM

4. **Safety** – Unlike other weightlifting programs in similar comprehensive high schools, Cordova High School will have a certified CrossFit Coach teaching the course. All CrossFit coaches are able to complete all functions movements, are able to identify incorrect movements and provide immediate corrections, and able to scale workouts for all ability levels.
   - Reduce the number of injuries among students enrolled in weightlifting classes by 50%;
   - Reduce the number of injuries among students participating on sports teams by 50%.

Existing Sources of Funding

Both the Physical Education and Athletics Departments at Cordova High School operate on a limited budget from year-to-year. Most of the existing equipment was donated by former coaches. Repairs to equipment in the weight room is paid for on an equal basis from both departments. There is no other source of funding to replace the equipment.

After this grant is received, a plan will be established to self-fund ongoing maintenance and operations of the equipment through fundraising.

Grant Funding request

Total Project Cost:	$160,966.64	
Upgrade Weight Room Equipment:	$155,796.72	(see table of items below)
Audio and Visual:	$5,169.92	(see table of items below)
Total Community Enhancement Funds:	$160,966.64	

Weight Room Equipment (see Appendix A1 and B1 below for photos)

Qty	Description	Rate	Total
2	Deluxe Glute Ham Machine	$900.00	$1,800.00
16	OLYMPIC POWER BAR 1500 LB ZINC	$200.00	$3,200.00
32	POWERMAX 45LB BUMPER PLATE - RED	$340.00	$10,880.00
20	POWERMAX 35LB BUMPER PLATE – BLUE	$275.00	$5,500.00
32	POWERMAX 25LB BUMPER PLATE – YELLOW	$220.00	$7,040.00
32	POWERMAX 10LB BUMPER PLATE – GREEN	$125.00	$4,000.00
4	Reactor Blaster Power Sled	$250.00	$1,000.00
4	HD PLYO PLATFORMS (SET OF 4)	$755.00	$3,020.00
20	4" TAPERED BELT XXL 43"-52"	$40.00	$800.00
2	Reactor 35 lb. Slam Ball	$65.00	$130.00
2	Reactor 30 lb. Slam Ball	$58.00	$116.00
2	Reactor 25 lb. Slam Ball	$50.00	$100.00
2	Reactor 20 lb. Slam Ball	$46.00	$92.00
2	Heavy Medicine Ball - 30lb	$130.00	$260.00
2	Heavy Medicine Ball - 20lb	$100.00	$200.00
2	REACTOR RUBBER MEDICINE BALL 5KG ORANGE	$48.00	$96.00
2	30LB KETTLEBELL	$58.00	$116.00
2	20LB KETTLEBELL	$38.00	$76.00
2	10LB KETTLEBELL	$19.00	$38.00
1	Installation	$6,500.00	$6,500.00
16	TRX Suspension Trainer Pro Kit	$250.00	$4,000.00
4	MULTI-HEIGHT FLEX HURDLE	$40.00	$160.00
8	360 BELT SET	$80.00	$640.00
4	Count Down to Game Day Timer	$300.00	$1,200.00
8	WF - Varsity Half-Rack	$1,500.00	$12,000.00
4	WF - Varsity Double Rack	$3,600.00	$14,400.00
16	WF - Land-Mine	$110.00	$1,760.00
16	WF - Flat-to 90 Decline Bench	$630.00	$10,080.00
8	OLYMPIC EZ CURL 47" BAR	$85.00	$680.00
8	CAMBERED SQUAT BAR	$320.00	$2,560.00
20	Lock-Jaw Olympic Collar - Black	$36.00	$720.00
40	POWERMAX STRENGTH BAND LIGHT Purple	$25.00	1,000.00
40	POWERMAX STRENGTH BAND HEAVY GREEN	$35.00	1,400.00
40	POWERMAX STRENGTH BAND SUPER YELLOW	$75.00	3,000.00
16	Women's Olympic Bar	$225.00	3,600.00
10	Fitness Ropes - 1.5" 30' Black	$95.00	950.00

2	Reactor 10 lb. Slam Ball	$20.00	40.00
2	Reactor 15 lb. Slam Ball	$30.00	60.00
4	6-TIER ROLLING MEDICINE BALL RACK	$275.00	1,100.00
40	Cable Speed Rope	$14.00	560.00
10	REACTOR RUBBER MEDICINE BALL 4KG ROYAL	$40.00	400.00
10	REACTOR RUBBER MEDICINE BALL 5KG ORANGE	$48.00	480.00
10	REACTOR RUBBER MEDICINE BALL 6KG KELLY	$54.00	540.00
8	REACTOR RUBBER MEDICINE BALL 7KG PURPLE	$60.00	480.00
8	Heavy Medicine Ball - 20lb	$72.00	576.00
4	Heavy Medicine Ball - 25lb	$85.00	340.00
4	Heavy Medicine Ball - 30lb	$99.00	396.00
1	KETTLEBELL STORAGE RACK	$250.00	250.00
2	MONSTER BALL CART	$220.00	440.00
2	8" Rubber Kettlebells 8lbs	$50.00	100.00
2	8" Rubber Kettlebells 10lbs	$55.00	110.00
2	8" Rubber Kettlebells 12lbs	$62.00	124.00
2	8" Rubber Kettlebells 14lbs	$69.00	138.00
2	8" Rubber Kettlebells 16lbs	$78.00	156.00
2	8" Rubber Kettlebells 20lbs	$92.00	184.00
2	8" Rubber Kettlebells 25lbs	$101.00	202.00
8	CRW800 Rower	$1,125.00	9,000.00
2	StairMaster Air Fit Bike	$1,975.00	3,950.00
1	install	$7,500.00	7,500.00
2	VERTICAL CHALLENGER	$375.00	750.00
	Subtotal:	$130,990.00	
	Other:	$0.00	
	Freight:	$14,000.00	
	Sales Tax:	$10,806.72	
	Order Total:	$155,796.72	

Audio/Visual

Qty	Item	Description	Rate	Total
3	Episode ES-AW-6-WHT	Episode® All Weather Series 6-1/2 in. Speakers (White | Pair)	$429.00	$1,287.00
1	Onkyo TX-RZ610	7.2 Channel Network A/V Receiver	$699.00	$699.00
1	Strong SR-WMS-10U	Strong™ Wall Mount Rack System	$550.00	$550.00
1	Standard 16 AWG Speaker Wire 5.	5.1 audio system bulk speaker wire	$200.00	$200.00
1	INSAUDIO51AP	Home Theater audio system 5.1 surround	$500.00	$500.00
2	Sony KDL-48W650D	48", 1080P, Dynamic Edge LED, XR PRO 240,	$479.99	$959.98
2	Strong SM-THIN-T-M	Strong™ Medium Low Profile Tilt Mount for 26-55 Flat Panel	$89.95	$179.90
2	INSFPB1	flat panel basic install >40" tv's	$199.00	$398.00
2	Binary B6-HD-4	Binary™ B6A-Series GripTek™ High Speed HDMI® Cable	$49.00	$98.00
			Subtotal	4871.88
			Sales Tax	298.04
			Total	5169.92

Project Grand Total- 160,966.64

Project Schedule

A project start date of June 2017 would allow adequate time for product ordering and shipment. Most items would be received by August and ready for the upcoming school year.

Project Address

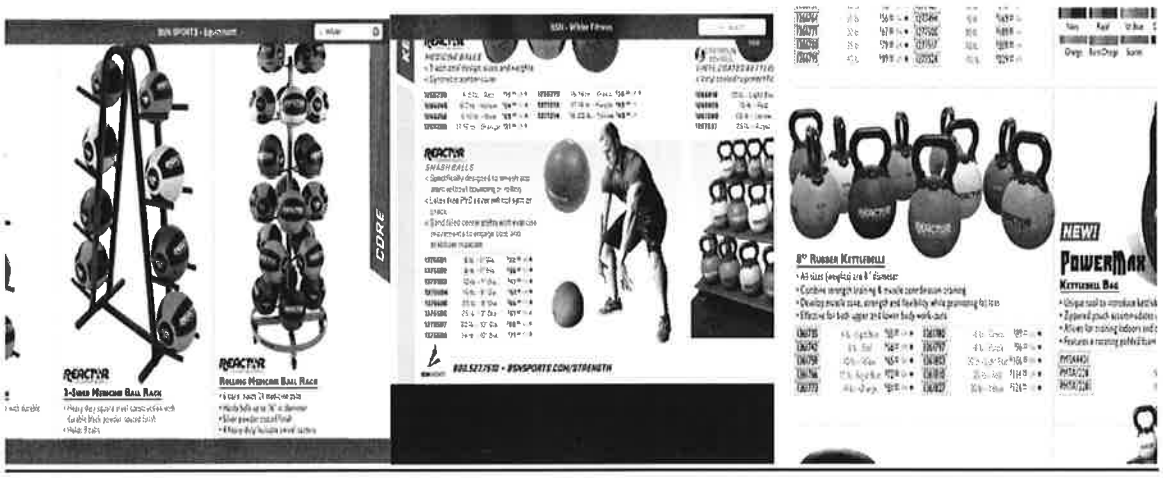
Cordova HS

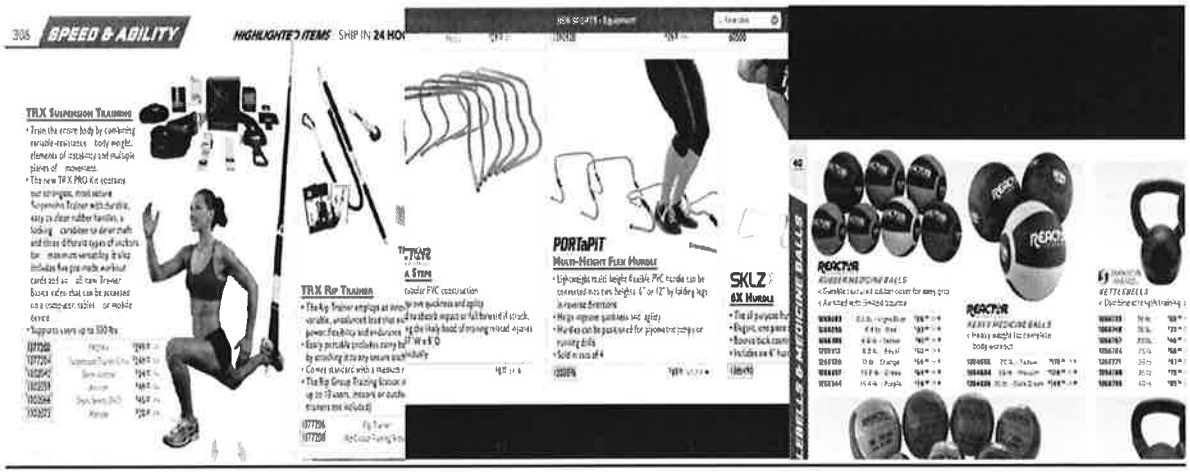
2239 Chase Dr.

Rancho Cordova, Ca. 95670

Appendix

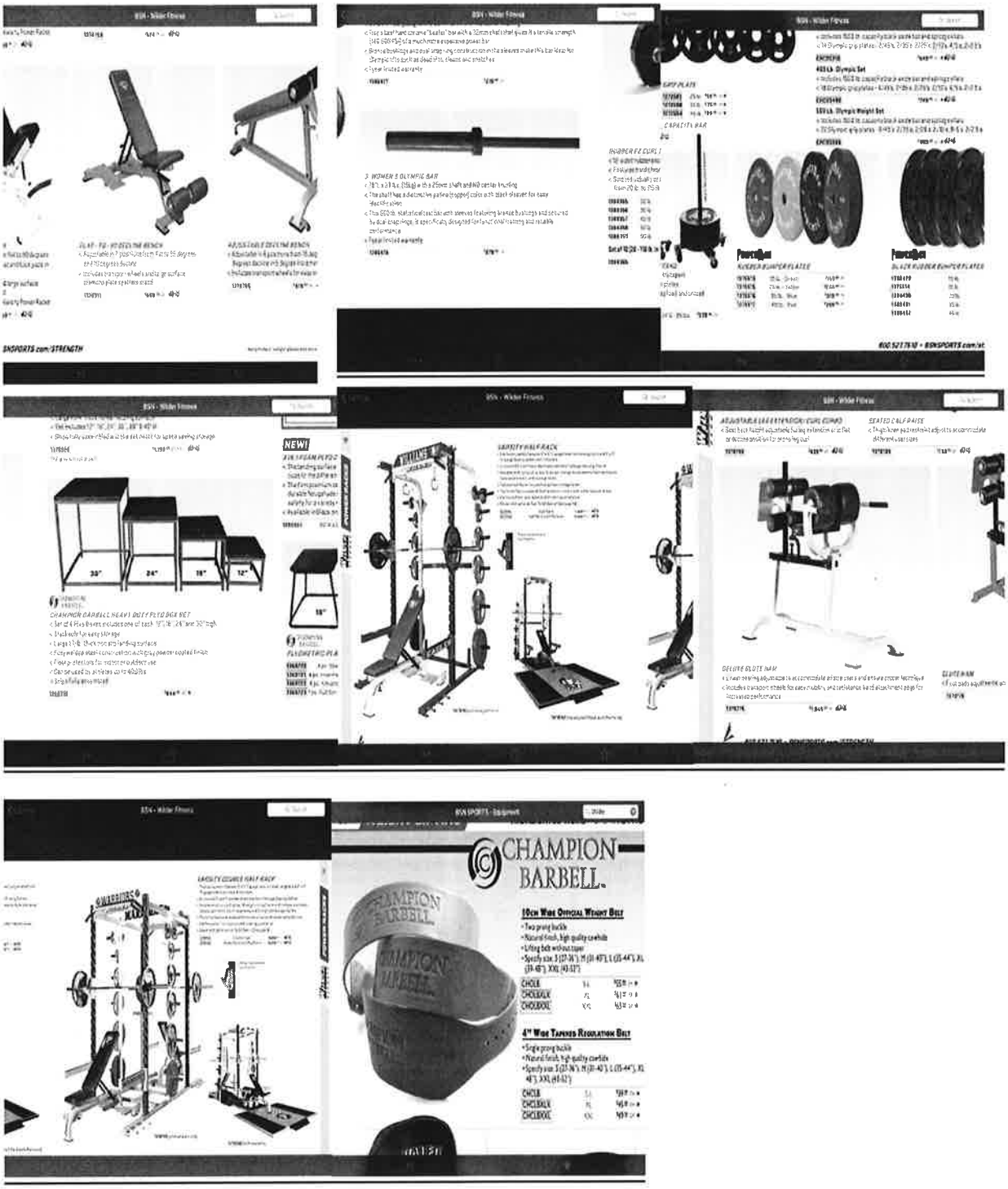
A 1


REACTOR
3-Shelf Medicine Ball Rack
Rolling Medicine Ball Rack
CORE
SMASHBALLS
8# Rubber Kettlebells
NEW!
PowerMax
Kettlebell Bag

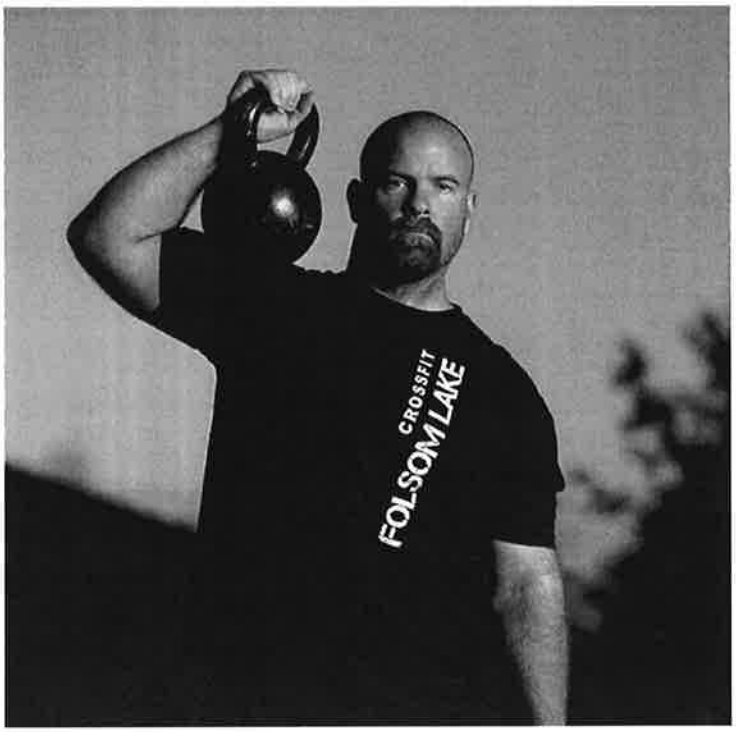

SPEED & AGILITY
HIGHLIGHTED ITEMS
TRX Suspension Training
TRX Rip Trainer
PORTaPIT
Multi-Height Flex Hurdle
SKLZ
6X Hurdle
REACTOR
Medicine Balls
Kettlebells

NEW!
SPIRIT
CRW800 Rower
Foam Equipment Mat

B 1



Cordova High School Physical Education Coach



A graduate of CSU Sacramento with a Bachelors of Science Degree in Kinesiology, Scott has been teaching Physical Education in the Folsom Cordova Unified School District since 1999, primarily at Cordova High School. Scott grew up playing soccer, football, basketball, baseball and wrestling at a competitive level. He has coached Middle School Basketball and Flag Football, but has spent most of his time coaching at the High School level as an assistant football coach, Head JV Football Coach as well as the Varsity Tennis Coach at Cordova High. Scott currently spends all of his coaching time at Crossfit Folsom Lake working with motivated athletes of all ages. In addition to his degree in Kinesiology, Scott also has his Crossfit Level 1.

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Cordova High Football Program - FCUSD

Name of Applicant: Eric Eklund, Assistant Principal **Applicant's Title:** @ CHS

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐ & Tom Pena, Athletic Director

Applicant's Phone: _____ **Applicant's Email:** _____

Applicant's Mailing Address: _____

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-10-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Community Enhancement Fund Fiscal Year 2017/2018 Grant Application

Mather Veteran's Village/Kinney High School Public Mosaic Art Project

RECEIVED
MAR 15 2017
BY: Stacy O. 1:19 P.m.
#43

Overview:

Phase One of the Mather Veterans Village opened last summer at the former Mather Air Force Base after years of collaboration among Mercy Housing California, the Veterans Resource Centers of America and the city of Rancho Cordova. It features 50 new apartments in a three-story building offering critically needed veterans housing and supportive services in the region. While the facility is an example of energy conservation (the building includes solar-powered water heaters, a grey-water system to irrigate the drought tolerant landscaping and solar panels for electricity), the building is basically a concrete bunker. The predominately concrete patio, with concrete pillars and planters, could be enhanced by the addition of the lasting beauty and color of mosaic art. Adding a mosaic border wrap around the ten concrete planters, which measure 30" tall and 13' in circumference, offering different images and designs, would increase the interest and visual appeal of the patio area. This would add to the quality of their lives and promote community pride.

1. Project Description

Application is for the creation of mosaic wraps around ten concrete planters in the newly constructed Mather Veteran's Village patio area. Each wrap would be 12" wide and 13' long, going all the way around each planter, an estimated 130 square feet in total mosaic creation. To add interest, each planter will have a different pattern. By utilizing the students at Kinney High School to assist in the design and creation of the mosaic, underserved youth will get the growing experience of learning the exciting process of mosaic art, build their self-esteem and enjoy a sense of contribution to the community. This program would offer a wonderful art experience and community service opportunity for these underserved youth.

The project :

*encourages the arts by creating a positive and uplifting learning experience for the underserved youth participating, introducing them to the art of mosaics and provide supervised hands-on individual exploration. A credentialed teacher would be present during all instructional time. Students will assist in designing and creating the mosaic, deepening their connection to the community and building self-esteem by contributing to something of lasting value.

* shows continuing support and honor to our Veterans and their families, and the sacrifices they have made for our country, by wanting to enhance

their living space with valued public mosaic art of lasting beauty, patriotism, and community pride

* deepens community pride (for the resident Veterans living in the housing facility, the students learning and assisting as well as the community at large)

* supports the city-wide commitment to the creation of public art and support of local artists seeking to create for the public good.

2. Project Team-

Robin Moyher, a local mosaic artist, will head up the construction of a the mosaic border wraps, working bi-weekly for the fall semester during an after school program with student assistance, finishing the project on her own late spring

Dana Caarrigan-(letter of support is pending)

Principal, Kinney High School
2710 Kilgore Rd
Rancho Cordova, CA 95670
(916)294-9060
DCarriga@fcusd.org

Wendy Saca-Mertens, Asset Manager, Mercy Housing Mather Veterans Village

2512 River Plaza Dr. Ste. 200, Sacramento, CA 95833
wsaca@mercyhousing.org
916-414-4445
Letter of support at end of application in additional supporting documents

Coryn Herring-Kinney HS Credentialed Art club teacher supervising and assisting

Students from Kinney High School who elect to participate in this after school semester long program

Mosaic friends of Robin Moyher who will volunteer with installation

3. Method of evaluation success of project goals

Project Goals-	Metrics
1. Add colorful art and enhance the beauty of the courtyard of the Mather Veteran's Village	Design and create mosaic wraps to go around ten concrete planters, adding color and beauty to an arid surrounding.
2. Provide an educational and self-esteem building opportunity for underserved youth	Present art of mosaics to students, providing a youth art experience allowing them to contribute to the mosaic creation
3. Increase community pride	Increased public awareness of public art through media exposure
4. Provide exposure and earning opportunities for local artists	Financial compensation to Robin Moyher for her time presenting mosaic art to students and assisting in the creation of public art

4. Funding Request-

Supply of student tools (glass nippers, scorers, safety goggles)	$100
mosaic materials and supplies (stained glass, adhesives, grout, fiberglass mesh, thin set, painters tape, design enlargement)	$4,000*
Compensation to Robin Moyher for estimated 1085 hours @$10 p.h (25 hours of administrative time, 60 hours classroom time, estimated 1000 hours of additional mosaic completion time)	$10,850*

**Hours and material costs are based on the prior year's mosaic mural for the VA Medial Center. This project is approx 130 square feet

Total enhancement fund grant request **$14,950**

This project will be completed within the 2017-2018 fiscal year, not requiring any additional funding for operations or maintenance.

Leverage of funding-At time of this application, no matching funds has been secured. However, it may be possible to purchase some materials at wholesale, versus retail cost, or acquire donations of supplies, materials and/or tools, reducing actual material costs (Lowes and Home Depot). Since this is undetermined at this time, estimated retail costs are used.

5. Project Timeline-

June 30th-approval of grant, funds acquired shortly thereafter

July though early August-final design secured and approved by Mather Veteran's Village, purchase of mosaic materials, student tools and supplies

August through December-work bi-weekly with students at Kinney High School to learn the art of mosaics and assist in the mosaic design and construction on fiberglass mesh to later be attached to the concrete planters.

Late May or early June of 2018- installation of fiberglass mosaic wraps to concrete planters using exterior grade thin-set, then grouting, taking a few days

6. Project Location-3615 Bleckely St, Mather, CA 95655
Letter of support for the project attached at end of application

7. School District-Folsom/Cordova Unified School District

8. Supplemental Endorsement Form
See attached

9. Application Submitted by

Robin Moyher
Project Team Leader, mosaic artist
916-364-8161
rmoy779@sbcglobal.net
3490 Fendant Drive
Rancho Cordova CA 95670

10. Type of applicant-Individual/Public Agency Cooperation

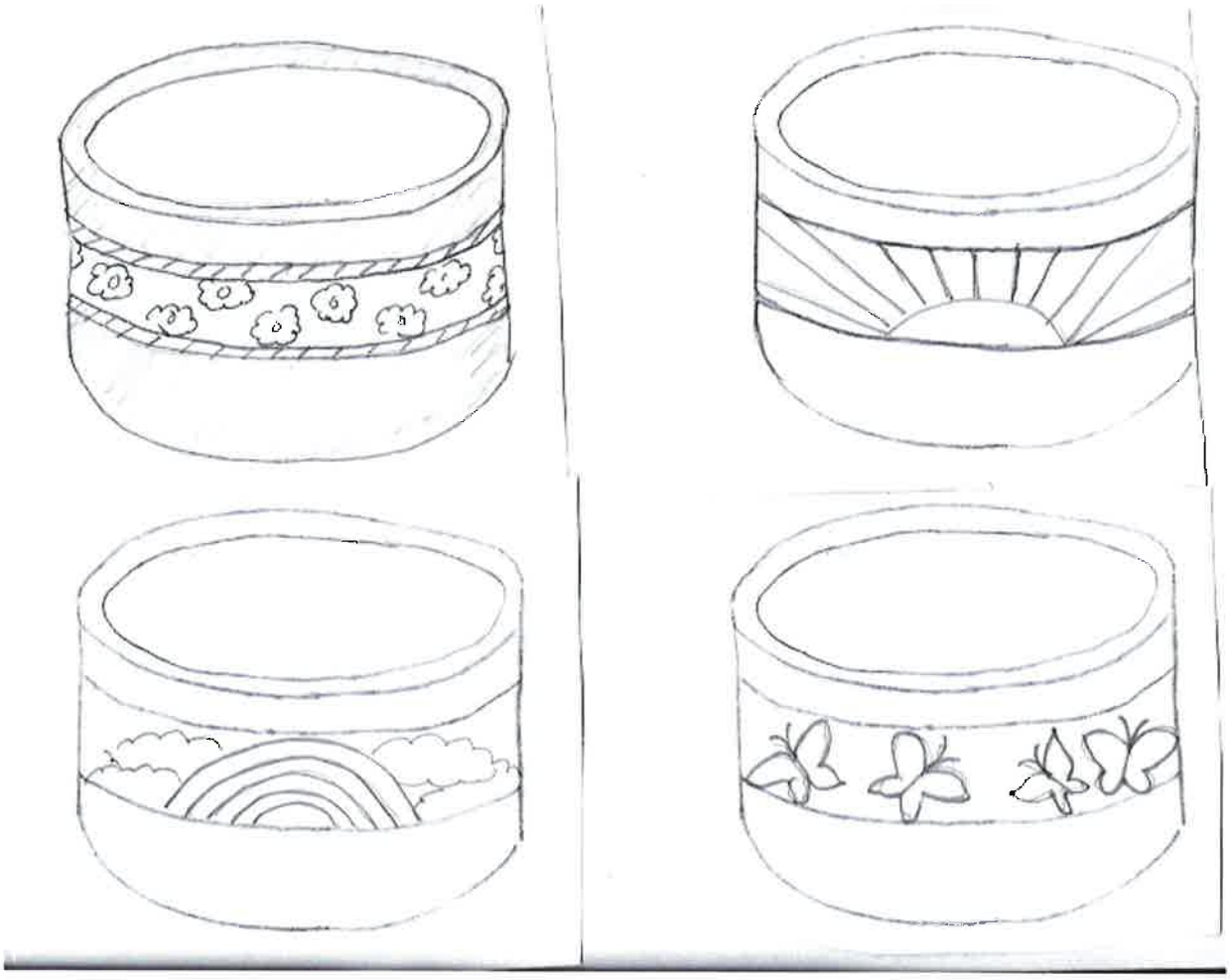
11. Signatory of Funding Agreement-
Robin Moyher
Project Team Leader, mosaic artist
916-364-8161
rmoy779@sbcglobal.net
3490 Fendant Drive
Rancho Cordova CA 95670

10. Type of Signatory
Individual

Additional Supporting Documents-

Current photos of concrete planters :

Possible planter mosaic border wraps designs (actual designs to be finalized and approved by Mercy Housing management before construction begins):



Previously completed public art: "Serenity"

After being awarded a RC Community Enhancement grant in 2016, Robin Moyher completed a 5.5' by 7' mosaic mural (on two panels) for the beautification of the Sacramento Veterans Medical Center's new meditation garden. Recently installed (Feb 28th, 2017).

Applicant's Background:

Robin Moyher, a long time resident of Rancho Cordova, began her mosaic exploration in 2012. What started out as transitional diversion when she was empty-nesting (after raising five kids), she quickly discovered the obsession of creating beauty out of the broken, first with broken plates, and now predominately with stained glass.

Professional Development-Discovering that mosaics can be a "learnable art form" she began taking many workshops and classes from world-renowned instructors.

She attended the SAMA, Society of Mosaic Arts, Conference in Philadelphia in 2015 on a scholarship allowing her to take classes from:
Cynthia Fisher (indirect method), Roger Whiting (grants and public art) and Vincenzo Aiello (How to draw andemento).

At IMA, the Institute of Mosaic Art, in Berkeley, she took classes from:
Carol Shelkin (realism), Kelly Knickerbokcker (Fundamento), and Sharra Frank (creating substrates)

Since Jan. of 2016, she has brought world-class teaching artists to Sacramento, allowing other local artists the benefit of furthering their mosaic skills:
Suzanne Earls, from Canada (pet portraiture), Marian Shapiro, from Australia (creating 3D substrates), John Sollinger from Oregon (fluid method), and Kory Dollar from Oregon, (glass on glass windows).

Juried Exhibitions-

Nov. 2014 IMA-showing "Seaside Reflections" in the Winter Wonderland Show
Jan 2015 RC City Hall-showing "Starflower" in the Naturology Show
April 2015 RC City Hall-showing "Color Wheel" in the Wheels Show
Sept. 2015 Brushes & Brews-showing "Sea Green Mirror", "Water Cycle", and "Midieval Mirror"
Nov. 2015 IMA-showing "Water Cycle" in the Water Water Everywhere show
April 2016 RC City Hall-showing "Butterfllies", "Jilly", and "Rosie" in the Critters Show
Sept. 2016 Brushes & Brews-showing "Van Gogh Sunflower", "Tapestry" and "Under the Spotlight"
Oct. 2016 Rancho Cordova City Hall-showing "Water Cycle" in Fall Show
Jan. 2017 RC City Hall-showing "Midwinter Marvels Magnified" in Zoom show
Mar. 2017 Lincoln Fine Arts-showing "Water Cycle" in the Mixed Media show

Professional Affiliations-

Professional Level member of Society of Mosaic Artists (SAMA) since 2015
Member of Contemporary Mosaic Arts (CMA) since 2016
Verge Center for the Arts member since 2017

mercy HOUSING

March 6, 2017

To whom it may concern:

As the asset manager for Mather Veterans Village, I am writing to show my support for the Enhanced Fund application to the City of Rancho Cordova. If awarded, the funds will support the creation of mosaic wraps around ten concrete planters in the newly constructed Mather Veteran's Village patio area. I believe the proposed mosaic installation will greatly benefit Mather as it will help build community identity and pride. It will build on the social capital by getting our residents involved in the design and selection of the mosaic art. The creation of such beautiful public art on our facility will be a wonderful addition for our residents adding to their quality of life here and enhance their community pride.

If you have questions please free to contact me at 916-414-4445.

Sincerely,

Wendy Mertens

Wendy Saca-Mertens
Asset Manager

1360 Mission Street, Suite 300, San Francisco CA 94103 p | 415.355.7100
2512 River Plaza Drive, Suite 200, Sacramento CA 95833 p | 916.414.4478
1500 South Grand Avenue, Suite 100, Los Angeles CA 90015 p | 213.473.5820
www.mercyhousingcalifornia.org

Mercy Housing is sponsored by communities of Catholic Sisters

LIVE IN HOPE

RECEIVED

MAR 06 2017

SUPERINTENDENT
FCUSD

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

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Project/Program Name: Mather Veteran's Village / Kinney H.S. Mosaic Art Ed. + Public Art Proj.
Name of Applicant: Robin Mayher **Applicant's Title:** Mosaic Artist

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 364-8161 **Applicant's Email:** rmoy779@sbcglobal.net
Applicant's Mailing Address: 3490 Fendant Dr. Rancho Cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒ for → Arts Fund, not Education

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-9-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

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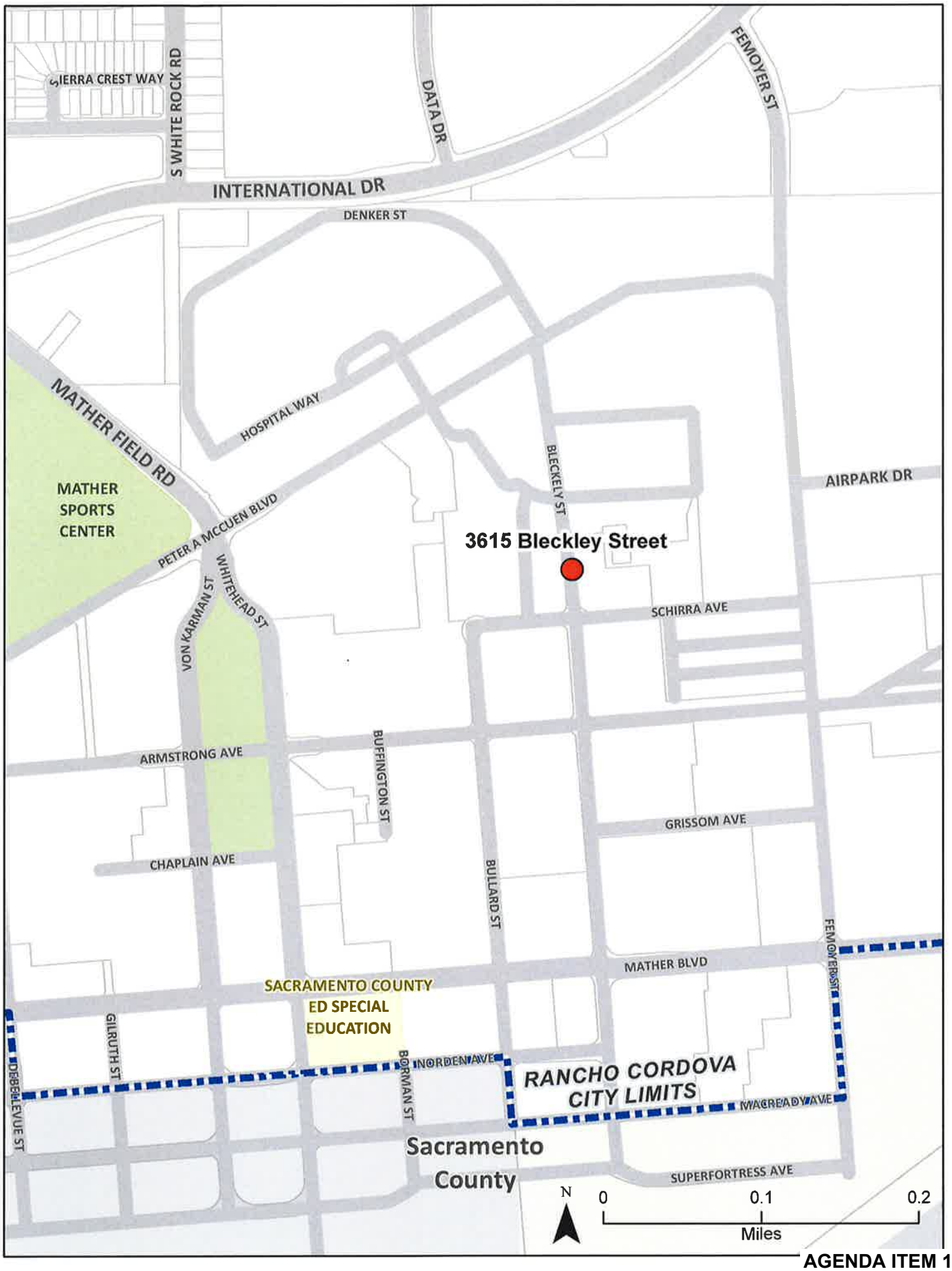
SIERRA CREST WAY
S WHITE ROCK RD
DATA DR
FEMOYER ST
INTERNATIONAL DR
DENKER ST
MATHER FIELD RD
HOSPITAL WAY
MATHER SPORTS CENTER
PETER A MCCUEN BLVD
WHITEHEAD ST
VON KARMAN ST
BLECKELY ST
AIRPARK DR
3615 Bleckley Street
SCHIRRA AVE
ARMSTRONG AVE
BUFFINGTON ST
GRISSOM AVE
CHAPLAIN AVE
BULLARD ST
FEMOYER ST
MATHER BLVD
SACRAMENTO COUNTY ED SPECIAL EDUCATION
GILRUTH ST
INORDEN AVE
BORMAN ST
RANCHO CORDOVA CITY LIMITS
MACREADY AVE
DEBELLEVUE ST
Sacramento County
SUPERFORTRESS AVE
N
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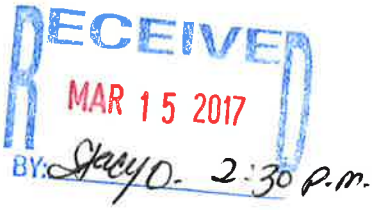
0.1
0.2
Miles



2018 Fourth of July 5K Run

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit

CORDOVA COMMUNITY COUNCIL

2018 Fourth of July 5K Run

Project Description

This project would provide funding to the Cordova Community Council to be expended on behalf of an affiliate non-profit volunteer organization for the purpose of growing and enhancing the Rancho Cordova Fourth of July experience by adding a 5K Run to the event line-up.

The Rancho Cordova 4th of July 5k has become a significant part to the overall 4th of July Celebration. Established in 2014, the run has evolved under the leadership of Immersion (non-profit organization), adding to the professionalism of the presentation and engagement efforts.

In past years, without adequate time to market and reach out to influence groups in advance, Immersion has not been able to grow at the rate desired. Many events of this nature need to have a wide range of time for marketing. The goal of this run is to ultimately engage runners young and old from any background, for the purpose of celebrating and enjoying this landmark event within Rancho Cordova.

If well-marketed and developed, this event can potentially bring in new runners from the greater community. Television media and social media were both successful in 2016 and can continue to grow the event. The event team believes a stronger event can be developed with increased time for planning, activating an early marketing campaign, and working with local vendors and influence groups.

While the long-range vision for this element of the Rancho Cordova Fourth of July Celebration is to secure sponsorships and other support, at the present time the 5K is reliant on Community Enhancement Grant Funding. Furthermore, the existing funding schedule has hampered efforts to secure sponsorship funding as it comes late in the planning cycle.

Therefore, this request is for funding of the 2018 Rancho Cordova Fourth of July 5K activities outlined above, allowing for the early planning necessary to grow this vision into the future, develop a long term funding strategy and begin to secure long range sponsorship support.

Project Partners

The following organizations would be responsible for this project:

- Cordova Community Council
- Immersion

Project Goals

Goal #1 Upgrade Rancho Cordova Fourth of July quality by increasing participation through a robust 5K run
Goal #2 Increase participation by young families by offering a fun active event
Goal #3 Begin marketing early in the year to increase participation
Goal #4 Build a robust social media marketing campaign which showcases this fun signature event in the community
Goal #5 Create a long term funding strategy

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Brings families and visitors together to celebrate community and national pride
- **Quality of Life:** Brings a high quality free event to the community
- **Sports:** Supports a broad-based sports activity in the community
- **Children and Youth:** Provides an active sports opportunity for youth and children

Prioritization Criteria

- **Leverage:** This project leverages existing event organization expertise of the Cordova Community Council and volunteer contributions by the Immersion organization
- **Return on Investment**: With proper promotion, the value of positive publicity brought to Rancho Cordova as it positions itself as a robust and quality place to live could easily exceed costs.
- **Capacity:** The project team facilitated by Cordova Community Council, with partners at Immersion, have well documented capacity for delivery of a project of this scope.

Metrics

Goal	Metrics
Goal #1 Upgrade Rancho Cordova Fourth of July quality by increasing participation through a robust 5K run	Success measured by 5K registrations
Goal #2 Increase participation by young families by offering a fun active event	Success measured by 5K registrations
Goal #3 Begin marketing early in the year to increase participation	Success measured by 5K registrations
Goal #4 Build a robust social media marketing campaign which showcases this fun signature event in the community	Success measured by social media analytics
Goal #5 Create a long term funding strategy	Submit a strategic plan for long term funding by Sept. 1, 2018, following the conclusion of the 2018 event

Funding request

Total Project Cost: **$42,796**

Total Funding Request: **$22,415**

In-kind contributions

$10,000	Cordova Community Council eblast, website and other promotions
$10,381	30 Volunteers contributing 15 hours each for current and future development *(based on $23.07 value of volunteer service computed by the National Corporation for Community and National Service/2015)*
$20,381	**Total In-Kind Contributions**

Expenses

$200	Cash prizes for first place male, first place female
$800	Street sweeper for cleanup of color
$4,000	Color packets and bulk color, rental of supporting run materials including flags, arches, DJ and timer
$1,500	Finisher coins
$1,000	Printing for flyers
$5,000	Online marketing, social media, paid posting, design and contractors
$4,475	Professional services: subcontractors for run management, volunteer management and resource management
$840	Volunteer support: T-shirts ($240), meals ($600)
$4,600	Administrative costs including: professional services related to current and future funding (strategic plan) development, stakeholder meetings and development, subcontractors and vendors for management and outreach tasks, media interaction, management and development (115 hours @ $40 per hour)
$22,415	**Total Funding Request**

Project schedule

Timeline: These funds would be expended for the development and execution for the 2018 Parade on July 4, 2018.

CORDOVA COMMUNITY COUNCIL

RECEIVED
MAR 15 2017
BY: Stacey D. 2:30 pm.

2018 Fourth of July Parade Enhancements

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit

2018 Fourth of July Parade Enhancements

Project Description

This project would provide funding to the Cordova Community Council to be expended on behalf of an affiliate non-profit volunteer organization for the purpose of growing and enhancing the Rancho Cordova Fourth of July Parade through a Youth Marching Band Competition and Children's Bike Parade Competition in 2018.

The Rancho Cordova Fourth of July Parade is a treasured signature event for Rancho Cordova. In order to stabilize its future and enhance this event for the entertainment of the community, the Cordova Community Council partnered with Immersion (non-profit organization) to execute the parade after the longtime previous parade organizing group (Rancho Cordova Kiwanis Club) relinquished this duty due to dwindling volunteer and funding capacity.

In 2013, Immersion began to take ownership over the operations, planning, and execution of the parade and all related activities leading up to the event. With fresh vision, and a matched desire for growth and change by many around the community, Immersion has begun to grow and execute new ideas and initiatives around the concept of engagement, community pride, and national pride.

Central to this growth and expansion is the addition of a Youth Marching Band Competition and a Children's Bike Parade Competition.

While the long-range vision for this element of the Rancho Cordova Fourth of July Celebration is to secure sponsorships and other support, at the present time the parade is reliant on Community Enhancement Grant Funding. Furthermore, the existing funding schedule has hampered efforts to secure sponsorship funding as it comes late in the planning cycle.

Therefore, this request is for funding of the 2018 Rancho Cordova Fourth of July Parade activities outlined above, allowing for the early planning necessary to grow this vision into the future, develop a long term funding strategy and begin to secure long range sponsorship support.

Project Partners

The following organizations would be responsible for this project:

- Cordova Community Council
- Immersion

Project Goals

Goal #1 Upgrade parade quality by increasing marching band participation by offering attractive cash prizes and participation stipends
Goal #2 Increase participation by young families by offering a robust children's bike parade competition
Goal #3 Begin marketing early in the year to increase participation
Goal #4 Build a robust social media marketing campaign which showcases this fun signature event in the community
Goal #5 Create a long term funding strategy

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Brings families and visitors together to celebrate community and national pride
- **Quality of Life:** Brings a high quality free event to the community
- **Arts and Culture:** Supports performing musical arts and creativity in the community
- **Children and Youth:** Provides performance opportunities for youth musicians and a fun, creative activity for children

Prioritization Criteria

- **Leverage:** This project leverages existing event organization expertise of the Cordova Community Council and volunteer contributions by the Immersion organization
- **Return on Investment**: With proper promotion, the value of positive publicity brought to Rancho Cordova as it positions itself as a robust and quality place to live could easily exceed costs.
- **Capacity:** The project team will be led by the Cordova Community Council, with partners at Immersion have well documented capacity for delivery of a project of this scope.

Metrics

Goal	Metrics
Goal #1 Upgrade parade quality by increasing marching band participation through offering attractive cash prizes and participation stipends	Success measured by marching band registrations
Goal #2 Increase participation by young families by offering a robust children's bike parade competition	Success measured by bike parade registrations

Goal #3 Begin marketing early in the year to increase participation	Success measured by registrations
Goal #4 Build a robust social media marketing campaign which showcases this fun signature event in the community	Success measured by social media analytics
Goal #5 Create a long term funding strategy	Submit a strategic plan for long term funding by Sept. 1, 2018, following the conclusion of the 2018 event

Funding request

Total Project Cost: **$60,871**
Total Funding Request: **$40,490**

In-kind contributions

$10,000	Cordova Community Council eblast, website and other promotions
$10,381	30 Volunteers contributing 15 hours each for current and future development *(based on $23.07 value of volunteer service computed by the National Corporation for Community and National Service/2015)*
$20,381	**Total In-Kind Contributions**

Expenses

$1,500	Wristbands (10,000 for distribution along route)
$21,000	Cash Prizes and Stipends 8 participation stipends @ $1,500 Cash prizes $5,000 first place $2,500 second place $1,500 third place
$600	Bike parade prizes $300 first place $200 second place $100 third place
$600	Trophies
$1,000	Printing for flyers
$1,200	Special event insurance
$5,000	Online marketing, social media, paid posting, design and contractors
$840	Volunteer support: t-shirts ($240), meals ($600)
$750	Professional judges stipends
$8,000	Administrative costs including: professional services including current and future funding development, event execution management, reporting, stakeholder meetings and development, subcontractors for management and outreach tasks,

media interaction and development, volunteer and participant recruitment, management and care

$40,490 **Total Funding Request**

Project schedule

Timeline: These funds would be expended for the development and execution for the 2018 Parade on July 4, 2018.

Youth Sports Social Media Promotion Campaign

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
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shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit

CORDOVA COMMUNITY COUNCIL

Youth Sports Social Media Promotion Campaign

Project Description

This project would provide funds to the Cordova Community Council to continue its engagement (Phase 2) of a consultant in implementing a digital, high-tech, high-touch targeted strategic campaign promoting youth sports leagues in the City of Rancho Cordova.

Under continued funding, a consultant will progress to Phase 2 of engagement using current digital assets, creating new assets and educating league administrators on how to leverage their digital resources to better engage with players, parents and the community. In addition, the consultant will utilize video to communicate with the community, engage and educate regarding options in youth sports.

During Phase 1, a new website portal was established that has increased traffic, raised social media engagement by 157% and raised awareness of Rancho Cordova Youth Sports offerings.

Phase 2 will continue momentum and expand it with higher engagement by new social media advertisements, videos, streamlined information and a better educated league administration trained to capitalize on their digital assets.

Getting the word out has posed challenges for youth sports leagues in Rancho Cordova. Schools are often reticent to allow flyers to be distributed through the time-tested backpack. Younger parents rely more and more on their hand-held electronic devices to connect with available programs.

Rancho Cordova youth sports leagues are fighting many battles and barriers to participation. However, growth opportunity is immense. A single comparison is instructional: Folsom Youth Soccer has 3,500 players, while Rancho Cordova Youth Soccer trails with 944.

Project Partners

- Cordova Community Council, Shelly Blanchard, Project Manager
- Rancho Cordova Athletic Association
- Project Consultant
- League Leadership from:
    - Rancho Cordova Soccer
    - Rancho Cordova Little League
    - Rancho Cordova Girls Softball
    - Rancho Cordova Jets
    - Cordova Blue Marlins
    - Cordova Cordettes
    - Lancer Rugby
    - Cordova Jr. Lancers
    - Others

In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Project Goals

Goal #1 Update website with a new look for the homepage and individual landing pages for each league to streamline information for the community
Goal #2 Creation of engaging content of Facebook and management interactions with people who inquire or have comments
Goal #3 Video creation and post production. Film more videos of various RCAA and Youth Sports League events in Rancho Cordova
Goal #4 Provide League Digital Outreach Workshops to train league administrators how to better communicate with parents, players and the community while learning how to use their own social assets to engage and educate
Goal #5 Social Media Advertising Management. Create highly engaging advertising campaigns that raise awareness of the youth sports options in Rancho Cordova as well as their various events and special days.
Goal #6 Purchase social media ads to be used directly for the promotion to maximize reach

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and supporting youth, sports and entertainment in the community. The project leverages existing community assets among youth sports leagues and the Cordova Community Council and builds on prior investments by the city to improve youth sports opportunities.

The work outlined in this proposal supports the prioritization criteria of the Community Enhancement Fund by:

- **Leverage:** In-kind contributions include Cordova Community Council eblast and promotions, and RCAA management. Rancho Cordova Youth Sports Teams bring massive volunteer time and expertise to youth and families in the community.
- **Return on Investment:** A rich sports environment bolsters the value of the community to young family home buying consumers, which brings value to the community as a whole.
- **Capacity:** Cordova Community Council has a long record of successful execution of its projects. Working with the RCAA member organizations, and with the help of a qualified consultant, execution capacity is in place.

Metrics

The overarching goal of this project is to further Rancho Cordova as the home of rich, quality youth sports experiences.

Goal	Metrics
Goal #1 Update website with a new look for the homepage and individual landing pages for each league to streamline information for the community	Updates streamline access to information, increasing click-throughs, enticing sign-ups and return visits
Goal #2 Creation of engaging content of Facebook and management interactions with people who inquire or have comments	Additional click-throughs spur sign-ups and return visits, building sports league enrollment
Goal #3 Video creation and post production. Film more videos of various RCAA and Youth Sports League events in Rancho Cordova	Additional click-throughs spur sign-ups and return visits, building sports league enrollment

Goal #4 Provide League Digital Outreach Workshops to train league administrators how to better communicate with parents, players and the community while learning how to use their own social assets to engage and educate	Boosting digital competency among league leaders fosters league growth
Goal #5 Social Media Advertising Management. Create highly engaging advertising campaigns that raise awareness of the youth sports options in Rancho Cordova as well as their various events and special days.	Expertly placed social media advertising increases digital engagement leading to league growth
Goal #6 Purchase social media ads to be used directly for the promotion to maximize reach	Social media exposure through Facebook, Instagram and YouTube increases digital engagement leading to league growth

Project Timeline

This is a one-year campaign that would begin upon funding approval and continue for 12 months.

Funding request

This improvement leverages previous city investments in youth sports field renovations and Positive Coaching Alliance training. Now that the table has been set, it is time to invite guests to the table and show what Rancho Cordova has to offer.

The preferred vendor for this project has offered substantial in-kind support in the amount of $40,100. As the project manager, the Cordova Community Council brings substantial in-kind knowledge and expertise to the table, and is requesting an administrative fee to cover convening, oversight, bookkeeping and reporting functions.

Total Measure H funds requested:	**$61,350**
In kind donation by consultant	$40,700
Total Project Cost:	$102,050

Breakdown of Expenses

Description	Estimated total cost	In Kind Donation	Community Funds Requested
Website League Pages Updates	$11,600	$5,600	$6,000
Social Media Content Creation and Page Management	$12,000	$2,400	$9,600
Video Creation and Post Production	$23,770	$11,520	$12,250
League Digital Outreach Consulting (Video, Email & Social)	$12,600	$9,600	$3,000
Social Media Advertising Creation and Management	$23,580	$11,580	$12,000
Social Media Ad Spend	$12,000	0	$12,000
Cordova Community Council services	$6,500	0	$6,500
TOTALS	**$102,050**	**$40,700**	**$61,350**

RECEIVED
MAR 15 2017
BY: Stacy O. 2:30 p.m.
#47

CORDOVA COMMUNITY COUNCIL

Youth Sports Fields Renovations

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
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2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
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shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit

CORDOVA COMMUNITY COUNCIL

Youth Sports Fields Renovations

Folsom Cordova Unified School District
Cordova Recreation and Park District

Overview

This project would provide funds to the Cordova Community Council to be expended for materials to improve youth sports fields located on property owned by the Folsom Cordova Unified School District and/or Cordova Recreation and Park District using labor provided by either the property owner or approved labor source.

The project duplicates a program already operating in the City of Rancho Cordova, wherein the school district or park district provides labor for field improvements and repairs on their property with material costs covered by the Rancho Cordova Athletic Association. The projects are selected by a consortium of Rancho Cordova youth sports league presidents organized under the Rancho Cordova Athletic Association, a project of the Cordova Community Council, which provides coordination, reporting, bookkeeping and oversight.

The sports leagues which stand to benefit from this project include Rancho Cordova Little League, Cordova Girls Softball, Rancho Cordova Soccer, Lancer Rugby, Cordova Blue Marlins, Cordova Cordettes, Cordova Jr. Lancers and possibly others.

Objectives

Goal #1: Continue to address safety problems, such as rodent infestations and other turf problems at public sports facilities owned by the Folsom Cordova Unified School District and/or Cordova Recreation and Park District.
Goal #2: Attract and retain tournament play through upgrading sports facilities
Goal #3: Improve playing conditions to retain Rancho Cordova youth athletes who are migrating to other leagues in other communities due to facility issues
Goal #4: Leverage this fund through matching grant opportunities benefitting youth sports

Project Team

Rancho Cordova Athletic Association
Cordova Community Council Foundation
Folsom Cordova Unified School District
Cordova Recreation and Park District

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and by providing growth and education opportunities for youth and children in the community through quality sports programs.

This project leverages existing community assets and previous City investments. In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Metrics

Goal	Metrics
Goal #1 Address safety problems, such as gopher infestations, at CRPD sports facilities	Safety issue improvements repaired with the help of this fund are reported annually in a report to the City Council
Goal #2 Attract and retain tournament play through upgrading sports facilities	Report on progress in this area in an annual report to the City Council, measured by participation levels
Goal #3 Improve playing conditions to retain Rancho Cordova youth athletes who are migrating to other leagues in other communities due to facility issues	Report on progress in this area in an annual report to the City Council, measured by participation levels
Goal #4 Leverage this fund through matching grant opportunities benefitting youth sports	Report on progress in this area in an annual report to the City Council, measured by grant application activity and success

Our Proposal

The first rounds of funding for a similar project addressing Folsom Cordova Unified School District and Cordova Recreation and Park District fields have been successful in improving playing conditions according to all participating youth sports leagues. Improvements to the fields utilized by Lancer Rugby enabled the league to retain the annual KOT tournament, which had been threatened due to problems with sports fields at Cordova High School. Instead, more than 100 teams participated, drawing teams from around California, Washington, Oregon and Nevada. Improvements to Little League fields are serving hundreds of local players and Cordova Girls Softball is also marking gains. Improvements at Cordova Gardens ball fields is

building youth sports capacity in the city, and will provide vital backup playing areas when home fields for Cordova Girls Softball and Rancho Cordova Little League are taken out of use temporarily for field reconstruction..

Funding Request

- **In-Kind Contributions:** Volunteer time provided by parent coaches and volunteers in youth sports is huge. Improvements which support this volunteer pulse point further leverages an enormous community asset, and improved field conditions grows the leagues. Here are the numbers for the Rancho Cordova sports leagues represented by RCAA:
- $7.2 million: 900 coaches/volunteers @ 300 hours per season
- $1,353: RCAA volunteers 15 @ 50 volunteers hours per year

(Value of volunteer time calculated at $27.03 per hour/Corporation for National and Community Service/2015)

Community Enhancement Grants Funding Request: $80,000

- $72,000 for materials match
- $8,000 for administrative, coordination, oversight and bookkeeping (Cordova Community Council)

Timeline for Execution

This fund would be accessible to meet existing needs immediately upon funding and would be expended upon project approval.

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Youth Sports Fields Renovations

Name of Applicant: Cordova Community Council **Applicant's Title:** Exec Dir

Individual ☐ Public Agency ☐ Non-Profit ☑ Other ☐ Shelly Blanchard

Applicant's Phone: 916-273-5707 **Applicant's Email:** Shelly@cordovacouncil.org

Applicant's Mailing Address: 9739 Prospect Park Dr. Ste. 117 Rancho Cordova 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-13-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Shelly Blanchard <shelly@cordovacouncil.org>
Sent: Wednesday, March 22, 2017 1:59 PM
To: Stacy Delaney
Subject: Fwd: Sport Field Renovations

Shelly Blanchard
Executive Director
Cordova Community Council
2729 Prospect Park Drive Ste. 117
Rancho Cordova CA 95670
(916) 273-5707

---------- Forwarded message ----------
From: **Brian Hendricks** <bhendricks@crpd.com>
Date: Wed, Mar 22, 2017 at 1:50 PM
Subject: Sport Field Renovations
To: Shelly Blanchard <shelly@cordovacouncil.org>
Cc: Patrick Larkin <plarkin@crpd.com>, Matt Goodell <mgoodell@crpd.com>, Gerald Dobbs <gdobbs@crpd.com>

Hi Shelly,

The Cordova Recreation and Park District supports the Cordova Community Council application for Sports Field Renovations. We understand that this may include projects on Cordova Recreation and Park District properties, and we are open to working with local youth sports leagues and the Cordova Community Council on projects as resources allow."

Brian Hendricks

Interim Recreation Manager

Cordova Recreation and Park District

2729 Prospect Park Dr., Suite 230

Rancho Cordova, CA 95670

Tel: (916) 842-3316

Positive Coaching Alliance 2.0

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
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shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit

Positive Coaching Alliance 2.0

Project Description

This project would provide funds to the Cordova Community Council to be expended on a continuing project to train all coaches in Rancho Cordova Youth Sports Leagues in cutting edge techniques which adhere to the "Better Athletes, Better People" philosophy represented by the Positive Coaching Alliance (PCA).

Each year hundreds of Rancho Cordova children participate in organized sports on local playing fields. However, 70 percent of children nationwide drop out of youth sports by the age of 13 because "it is not fun anymore." Much of the blame belongs to a negative environment created by adult leaders and parents who have lost sight of the character-building opportunities offered by athletic competition.

Teaching children sports fundamentals and how to win is important. But youth sports coaches are ideally situated to affect the life trajectory of youth by also focusing on the development of character. This "Double Goal" coaching training, which not only teaches winning, but life lessons, is transformational and would bring high impact to the Rancho Cordova Youth Sports scene, elevating youth in the community. The Rancho Cordova Athletic Association has endorsed this goal and is seeking funding to continue this training citywide.

This program was begun in 2015-16 under the Community Enhancement Grant program which provided funds to "kick-start" this project. The project was subsequently extended to June 30, 2017 to complete the workshops envisioned. To date, coaches, parents and volunteers from six leagues have participated in the training. The sports leagues have enthusiastically embraced the program and hope to advance the cause during the 2017-2018 project period.

The project also builds upon other city-supported projects that are uplifting youth sports offerings by improving facilities and increasing awareness through an aggressive social media campaign.

Project Partners

- Cordova Community Council, Shelly Blanchard, Project Manager
- Positive Coaching Alliance
- Rancho Cordova Athletic Association
- Rancho Cordova Sports Leagues Leadership including:
- League Leadership from:
    - Rancho Cordova Soccer
    - Rancho Cordova Little League
    - Rancho Cordova Girls Softball
    - Rancho Cordova Jets
    - Cordova Blue Marlins
    - Cordova Cordettes
    - Lancer Rugby
    - Cordova Jr. Lancers
    - Others

In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Project Goals

Goal #1 Provide a robust schedule of 12 workshops for sports leaders, parents, volunteers and players in participating youth sport leagues
Goal #2 Provide financial sponsorship a minimum of eight organizations to continue training for new and returning coaches
Goal #3 Provide financial sponsorship for parent and athlete workshops including "Triple Impact Competitor Workshops" for youth

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and by providing growth and education opportunities for youth and children in the community through exposure to excellent youth sports activities.

This project leverages existing community assets and previous City investments. In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Metrics

The over-arching goal of this project is to enhance community life by raising the quality of interaction and expectations among players, coaches, volunteers and fans of youth sports in Rancho Cordova.

Goal	Metrics
Goal #1 Provide a robust schedule of 12 workshops for sports leaders, parents, volunteers and players in participating youth sport leagues	Widespread training of sports participants will act to enforce citywide standards of conduct in the youth sports environment
Goal #2 Provide financial sponsorship a minimum of eight organizations to continue training for new and returning coaches	Sponsorship will insure that there are no financial barriers to participation in this important culture change, enforcing citywide standards of conduct in the youth sports environment
Goal #3 Provide financial sponsorship for parent and athlete workshops including "Triple Impact Competitor Workshops" for youth	Sponsorship will insure that there are no financial barriers to participation in this important culture change, enforcing citywide standards of conduct in the youth sports environment

Funding request

In kind contributions: Volunteer time provided by parent coaches/volunteers in youth sports is overwhelming. Any improvement in this volunteer powerhouse further leverages an enormous community asset. Here are current estimates for these leagues:

- 900 coaches, assistant coaches and volunteers @200 hours* per season: $4.86 million
- RCAA volunteers 15 @ 50 volunteer hours per year: $1,353

**Value of volunteer time of $27.03 as calculated by the Corporation for National and Community Service (2015)*

Community Enhancement Grant Funding Request:	**$17,500**
Base workshops and mandatory book purchase from Positive Coaching Alliance	$16,000
Administrative support (Cordova Community Council)	$1,500
Total:	**$17,500**

Project schedule

This is a one-year request. Training sessions would commence in Fall 2017 and be completed by June 30, 2018.

CORDOVA COMMUNITY COUNCIL

Rancho Cordova Civic Light Orchestra Enhancements

Application Submitted by:

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Type of Applicant Non-Profit

Signatory

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Type of Signatory: Non-Profit

Rancho Cordova Civic Light Orchestra Enhancements

Project Description

This project provides funds to the Cordova Community Council to be expended on behalf of the Rancho Cordova Civic Light Orchestra (RCCLO) for equipment and related expenses to continue and expand orchestral music offerings in traditional and non-traditional venues in the City of Rancho Cordova.

In the spirit of bringing music to unusual places to engage the public, the Orchestra has performed in the "public square" of the Koreana Plaza Food Court, and will seek similar opportunities in 2017-2018.

The RCCLO continues to see high levels of support from, and integration with, the community of Rancho Cordova. As noted in our application last year, this support is unusual, and the City continues to be justifiably proud of its support for the arts and its musical performing organizations, including the orchestra. Other musicians (outside of Rancho Cordova) are impressed and envious of the support Rancho Cordova gives to the RCCLO. RCCLO continues to be confident the partnership with Rancho Cordova will continue for years to come.

This request seeks to improve the quality of music performed by providing means to acquire equipment needed to put on high quality performances. This will allow the orchestra to continue to educate the community in the variety of classical music that exists by performing at a high level, and by bringing in superior local musicians to perform with, and compose for the orchestra.

The orchestra carries out its mission with a high level of support from, and integration with the community via the Cordova Community Council Foundation, which will serve as a supporter and administrator of this grant.

Project Partners

The Rancho Cordova Civic Light Orchestra, incorporated in July 2013, is a 501(c)(3) tax exempt amateur orchestra serving the citizens of Rancho Cordova. It is an informal-audition, developmental orchestra with a mission to entertain and educate under-served community audiences by providing high quality, free musical performances consisting of well-known but now infrequently performed works, or new musical works developed

collaboratively with regional musicians. We have performed for audiences that collectively total in the thousands of residents, and continue to seek innovative ways to bring music to the people.

Individually, the implementing team will be led by Pete Nowlen, Conductor; Ed Lowry President (and point of contact); and the Board of Directors of the Rancho Cordova Civic Light Orchestra. Members of the orchestra, consisting of 50+ musicians, will of course, jointly implement the project.

The Cordova Community Council Foundation will act as liaison between the orchestra and City of Rancho Cordova, manage financial transactions in support of this grant, provide oversight for the expenditure of funds and be responsible for reporting requirements of the grant.

Project Goals

Goal #1 Open the world of high quality orchestral music to Rancho Cordova citizens and visitors
Goal #2 Further the Rancho Cordova Arts goal of making the city an arts destination
Goal #3 Engage the community
Goal #4 Improve the image of Rancho Cordova

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Bring classical musical arts to children and their families within the city free of charge in approachable locations within the city
- **Quality of Life:** Provide family arts experiences not otherwise available to the families of Rancho Cordova, uplifting all.
- **Arts and Culture:** This is an arts outreach project aimed at Rancho Cordova families
- **Children and Youth:** Educating and inspiring children with musical arts experiences within their community

Prioritization Criteria

- **Leverage:** This project leverages existing event organization expertise of the Cordova Community Council and volunteer contributions by Rancho Cordova Arts where needed and art expertise of the Rancho Cordova Civic Light Orchestra team.
- **Return on Investment**: With proper promotion, the value of positive publicity brought to Rancho Cordova as it positions itself as a place that cares about art could easily exceed costs.
- **Capacity:** The project team will be led by the Cordova Community Council and Rancho Cordova Civic Light Orchestra has a proven track record and well documented capacity for delivery of a project of this scope.

Metrics

Goal	Metrics
Goal #1 Open the world of high quality orchestral music to Rancho Cordova citizens and visitors	Quality musical experiences is presented during a schedule of free concerts by the full orchestra and ensembles
Goal #2 Further the Rancho Cordova Arts goal of making the city an arts destination	Rancho Cordova's deliberate actions as a cutting edge arts community is enhanced and recognized measured by community attendance, feedback and news coverage
Goal #3 Engage the community	Rancho Cordova's deliberate actions as a cutting edge arts community is enhanced and recognized measured by community attendance
Goal #4 Improve the image of Rancho Cordova	Amenities such as a community orchestra are well-documented as improving the image of the communities in which they are located

Funding request

In-kind contributions

Orchestra members contribute a conservatively-estimated 4,650 hours annually to bring music to the City of Rancho Cordova. They volunteer their time in rehearsals, performances (including setting up, taking down, and transporting equipment, often in their own vehicles), board meetings, and interfacing with venue owners, the press, and city government. They serve as a member of the Cordova Community Council Board of Directors, and additionally on its Arts Advisory Board. In addition to full-orchestra concerts, they perform in numerous small ensembles at Rancho Cordova Artist Receptions, and they perform at the pop-up gallery associated with the Tree Lighting festivities in November.

The Corporation for National and Community Service, the federal agency designated to track and encourage volunteerism in the United States, valued a volunteer service hour at $23.07 in 2015. Based on that value, the **volunteer contribution of the Rancho Cordova Civic Light Orchestra is $109,554.**

In addition, each member contributes $80 in dues per year, with exceptions for full-time students. Additionally, the Orchestra has conducted creative fundraisers which not only offset expenses but also bring the name of Rancho Cordova to the fore as a center for the Arts in the region. Our first fundraiser, at the California Railroad Museum, and our second, at the Aerospace Museum of California, featured the Rancho Cordova name in avant-garde settings. The RCCLO played as the inaugural orchestra at the state-of-the-art Cordova High School's Performing Arts Theater in 2016 and will return in March this year. We are scheduled there for a January 2018 performance and hope to return later in calendar year 2018 as well.

Total Measure H funds requested: $18,630

$17,650	Program enhancements
1,500	Admin, Oversight, Bookkeeping and Reports
$19,130	Total

Project schedule

All acquisitions and performances covered under this application would take place between July 1, 2017 and June 30, 2018.

Description of proposed expenditures

Yamaha Bass Drum or equivalent with Cymbal attachment	$1,100
Electronic continuo organ/digital harpsichord	$1,000
Storage rental charges	$3,000
Storage facility shelving	$ 750
Folders for long term music storage	$ 300
File cabinets and folders for music storage	$ 700
Copier for large folio music	$ 500
Music education scholarships:	$1,500
Funding for guest artists and composers:	$5,000
Concert Venue fees	$3,580
Rehearsal Space in addition to local schools:	$ 400

Specific Justification for the Request

Bass Drum: We began our musical journey four years ago, with well-used percussion equipment that has served us well, but desperately needs replacement. Through our last grant, we were able to replace our two timpani with an outstanding set of four drums. Our bass drum now needs a similar replacement. We will replace it with a professional-quality Yamaha model or equivalent, augmented with a cymbal attachment.

Electronic Organ/Digital Keyboard: In our 2016-17 grant request, we included a concert quality electronic piano, which we will purchase this year. Further research and programming needs have persuaded us to combine this piano with harpsichord and organ features, thereby allowing us to bring a wider variety of music to Rancho Cordova. A harpsichord feature will be particularly helpful for our small ensembles, where we plan to broaden the music presented in additional venues. This request will allow us to purchase a better model than originally anticipated, with the additional features noted.

Storage Rental Charges: We rent climate controlled storage space on Coloma Road not far from our rehearsal location, allowing us to keep everything in one place in a protected environment. The $225 monthly fee we now pay will be going up to $250 in July. As we upgrade our equipment and acquire more music, we believe it is money well spent and brings long-term benefits to the orchestra.

Storage Facility Shelving: With the recent purchase of long-needed stands, timpani, and chairs for our musicians, our self-storage facility is cluttered. This shelving will allow us to make efficient use of the existing space, obviating the need for additional storage space at this time, despite the addition of bulky equipment. Moreover, in order to protect the equipment and protect our volunteers who move and store the property, business-quality shelves are now essential.

File Cabinets and Folders for Long Term Music Storage: We've acquired quite a library of music, and it has not been cheap. We now store it in cardboard boxes, making parts hard to retrieve, subjecting them to damage when they're needed, and risking water and other environmental damage. Our library should be stored professionally, and protecting it with quality file storage folders in solid file cabinets will enable us to do so.

Copier for large folio music: There are a lot of notes in many of our pieces! And they're often published in a format that is too small and pressed too close together for many of our vision-impaired musicians. A large folio-enabled copier will allow us to enlarge this music for musicians who need larger reproductions. Additionally, we receive some of our music in appropriately large format, but we now have to shrink it when it's copied. A large folio-enabled copier will eliminate the need for counter-productive shrinkage when we copy these parts. We will continue to use the smaller copier for less esoteric sizes and use it on site at rehearsals.

Music Education Scholarships: We are a developmental orchestra with dedicated musicians who seek to improve themselves. Many can benefit from additional private

lessons from local professionals, but are unable to afford them. The modest amount of money sought will go a long way to improving and motivating our players.

***Funding for Guest Artists and Composers**:* We have been extremely fortunate in our ability to bring local world class performers (singers, violinists, a performer on the Native American flute) to our concerts, giving a rare treat to Rancho Cordova audiences. In March 2018, we are premiering a piano concerto composed by a locally-raised musician that honors his piano teacher, also from this area. The funding we seek will allow us to be able to continue funding for these artists and the music they bring.

Concert Venue Fees: Rancho Cordova has a limited number of concert-quality facilities, and with the exception of the "public square" Koreana Plaza, there are charges to use the performance venue. The still-new state of the art Performing Arts Center is a wonderful place to bring music to the community, but it is expensive -- (the charge is $1,540 for our next performance, including afternoon rehearsal), and we hope to perform there twice during the term of this grant. We'll also perform at River City Christian where the fee is $500.

***Funding for Additional Rehearsal Space**:* Thanks to an existing Measure H Grant, we are rehearsing at the Mitchell Middle School in Rancho Cordova, paying the Folsom-Cordova school district about $100 for each weekly rehearsal in preparation for concerts put on by the full orchestra. Our individual ensembles rehearse regularly as well – allowing them, for example, to play at Arts Openings, the December Pop-Up Art Gallery, and at events the Christmas tree lighting in November and December. And at least twice during preparations for full-orchestra concerts, we have divided the orchestra into two groups for rehearsals, also requiring a separate rehearsal venue. In the coming year, we will be rehearsing in December when Mitchell Middle School will not be available; and historically, we have been denied use at least once a concert set due to school activities, such as an open house. These events require us to rent alternate space. We will use additional funds to pay for the additional space when needed.

CORDOVA COMMUNITY COUNCIL

Rancho Cordova River City Concert Band Music Expansion

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Type of Applicant Non-Profit

Signatory

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Type of Signatory: Non-Profit

CORDOVA COMMUNITY COUNCIL

Rancho Cordova River City Concert Band Music Expansion

Project Description

This project would provide funds to the Cordova Community Council to be expended for the benefit of the Rancho Cordova River City Concert Band for the procurement of equipment and music to enhance access to high quality musical performances in the community, and to equip the Rancho Cordova River City Concert Band to be a musical ambassador of the city within the region.

The goal of the volunteer-driven Rancho Cordova River City Concert Band ("Band") is to engage the greater community in appreciation for and enjoyment of music. The band performs a wide range of music from traditional band literature to contemporary arrangements and has existed as a performance organization for 23 years. The overarching goals of the request are to (1) heighten the arts profile of the City of Rancho Cordova; (2) offer opportunities for musicians and audiences to engage in expanded musical offerings; (3) improve upon the accessibility of musical equipment at rehearsals and performances; (4) continue a long tradition of performance well into the future.

The Rancho Cordova River City Concert Band Enhancements Project builds upon successes begun under the 2016-17 Community Enhancement Fund allocations which have brought stability and musical improvement to this valuable volunteer organization by providing support for music stands and percussion equipment.

Building the Band to equity with other musical performing groups in the region will require continued effort. This request continues to leverage prior investments in a unique community asset which has proven to be a powerful tool in improving community image, engages new sectors of the Rancho Cordova community and lifts the City through high quality classical music and contemporary musical performances.

The band carries out its mission with a high level of support from, and integration with the community via the Cordova Community Council Foundation, which will serve as a supporter and administrator of this grant.

Project Partners

- Cordova Community Council, Shelly Blanchard, Project Manager. The Cordova Community Council Foundation holds the title sponsorship for the organization and assists in removing barriers to band success, and will be the provider for the purposes of a City contract for this project. A modest administrative fee is part of the request to assist with bookkeeping, reporting and other administrative impacts.
- The Band is currently an incorporated volunteer performing group and is considered an independent tax exempt organization in the State of California. Federal tax exemption as an independent 501(c)(3) organization is currently pending.
- The implementing team will be led by Tom Seaton, Conductor; Brian Buhl, President; and the Board of Directors of the organization. Members of the band, consisting of 50-70 volunteer musicians will participate in implementation.

In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Project Goals

Goal #1: Heighten the arts profile of the City of Rancho Cordova
Goal #2: Offer opportunities for musicians and audiences to engage in diversified musical selections
Goal #3: Enhance the ensemble's flexibility and improve accessibility of musical equipment at rehearsals and performances

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Bring classical musical arts to children and their families within the city free of charge in approachable locations within the city
- **Quality of Life:** Provide family arts experiences not otherwise available to the families of Rancho Cordova, uplifting all.
- **Arts and Culture:** This is an arts outreach project aimed at Rancho Cordova families
- **Children and Youth:** Educating and inspiring children with musical arts experiences within their community

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, supporting the arts and culture of Rancho Cordova, and by providing growth and education opportunities for youth and children in the community through exposure to excellent music.

This project leverages existing community assets and previous City investments. In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Metrics

The overarching goal of this project is to enhance Rancho Cordova as an arts destination, thereby increasing community pride, civic engagement, and quality of life.

Goal	Metrics
Goal #1: Heighten the arts profile of the City of Rancho Cordova	Elevate the Band's ability to serve as an ambassador of the city as measured by an expanded performance calendar and audience growth
Goal #2: Offer opportunities for musicians and audiences to engage in expanded musical offerings	By expanding the Band's current music library, musicians will enhance their musical abilities and repertoire while audiences will enjoy diversified musical offerings.
Goal #3: Improve upon the accessibility of musical equipment at rehearsals and performances	Owning essential equipment for performing outside of the ensemble's current rehearsal space allows for greater ability to shift more activity within the city, measured by performance calendar and audience growth
Goal #4: Create sustainability in performing far into the future	A performance calendar that enhances and diversifies current engagements on an annual basis within the City of Rancho Cordova

Funding request

In-Kind Contributions:

Band members contribute thousands of volunteer hours throughout the year to the community and provide a minimum of five free concerts by the full band, and additional performances by ensemble groups. It is projected the band will be central performers in the following free events during the grant period:

- Rancho Cordova Fourth of July Parade 2017
- Veterans Day events at the Northern California VA Medical Center 2017
- Cordova Community Christmas Tree Lighting 2017
- Holiday Concert 2017
- Memorial Day events at the Northern California VA Medical Center 2018

$219,349: Value of in-kind annual contributions, calculated at the national standard of $23.07 (Corporation for National and Community Service/2015) per volunteer hour include:

- 10 concerts x 3 hours per concert x 70 musicians: 2,100 hours
- 40 rehearsals x 2.25 hours per rehearsal x 70 musicians: 7,000 hours
- Executive Council meetings and bookkeeping: 408 hours

Community Enhancement Funding Request Total: $22,614

- Percussion Equipment: $11,719
- Estimated Shipping Costs, fees and taxes: $4,000
- Music Library: $1,500
- Hauling Equipment: $4,895
- Administrative Fee (Cordova Community Council): $1,500

* Includes estimated shipping costs. A detailed price list of equipment is attached

Timeline for Execution

This fund would be accessible to meet existing needs immediately upon funding and would be expended by the Band during the grant period 2017-18, with oversight by the Cordova Community Council Foundation

RCRCCB Equipment List - 2017

	Item	Company	Description	Amt	Price/unit	Total Cost
Hauling	Equipment Trailer	USA Cargo Trailers	7x16 Custom Toy Hauler in Indigo blue (delivery costs unknown)	1	$ 4,895.00	$ 4,895.00
	Total Storage & Hauling Estimate					**$ 4,895.00**
Music Library & Equipment	Library Update	Various	new sheet music - 10 to 20 new pieces pending list from music committee	20	$ 75.00	$ 1,500.00
	Timpani	Woodwind & Brasswind	Ludwig LKG702KG Grand Symphonic (set of 4)	1	$ 11,500.00	$ 11,500.00
	Mallet Pack	Musician's Friend	Innovative Percussion Fundamental Series Mallet And Stick Pack	1	$ 219.00	$ 219.00
	Total Music Library Estimate					**$ 13,219.00**
Shipping & Fees	Shipping Costs	Woodwind & Brasswind	**Estimated shipping	1	$ 1,000.00	$ 1,000.00
	Shipping Costs	USA Cargo Trailers	**Estimated shipping	1	$ 500.00	$ 1,000.00
	Taxes		**Estimated taxes	N/A	$ 1,400.00	$ 1,000.00
	Administrative Fee		Cordova Community Council	1	$ 1,000.00	$ 1,000.00
	Total Percussion Equipment Estimate					**$ 4,000.00**
	Total Project Cost Estimate					**$ 22,114.00**

CORDOVA COMMUNITY COUNCIL

Mills Station Activation

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Type of Signatory: Non-Profit

CORDOVA COMMUNITY COUNCIL

Mills Station Activation

Project Description

This project would provide funds to the Cordova Community Council to be expended on a project to activate the Mills Station Center for Arts, Culture and History.

The opening of the Mills Station Arts and Culture Center presents a golden opportunity to advance and enhance arts, history and cultural experiences for the citizens of Rancho Cordova and the region. We believe we need to be bold and big-thinkers. After careful consideration and evaluation of available and potential resources, the Cordova Community recommends the following plan for launch and execution of this remarkable resource.

Strategy and Goals

The CCC proposes to rely on the organization's core competencies for a successful first year of the project:

- Design a year-long schedule of events which touch key sectors of the community
- Create a brand via logo and name
- Provide detailed planning of each event so that fundamental logistical needs are met
- Book high quality professional exhibits and events into the space to build a following
- Recruit, train and manage volunteer curators, docents and other hands on participation by citizens in the presentation of these activities
- Search for ways to extend offerings for school field trips and others
- Build new partnerships in the community for the long term sustainability of arts and cultural offerings
- Provide a place for Rancho Cordova artists to display their art
- Utilize existing CCC promotion tools to build an audience for exhibits and presentations

- Focus on making sure all activities are interesting, provocative, fun and/or enlightening, thereby enhancing the experience of being a Rancho Cordovan or a visitor to Rancho Cordova
- CCC will focus on programming of the venue following a glide path of activities that increase with experience, each building on the last
- Revisit the plan in early 2018 to see if we are meeting goals, the facility is working as expected, and respond to changing conditions

Project Partners

Cordova Community Council, Shelly Blanchard, Project Manager
City of Rancho Cordova Facilities Management
Rancho Cordova Arts
Rancho Cordova Historical Society
Rancho Cordova Civic Light Orchestra
Rancho Cordova River City Concert Band

Venue

- CCC believes the work occurring at the venue will provide a usable and friendly space with adequate electrical, lighting and exhibit space
- We believe the space use will be mainly limited to weekends and evenings due to parking issues presented by the shared use as a Regional Transit station
- We anticipate a need for on-site security during exhibitions to control any vagrancy and real or perceived security issues
- We believe the best course of action is to "book" the space through the City of Rancho Cordova Facilities scheduling system leaving it to the City to rent out the space when it otherwise is not in use. Facilities will provide all janitorial and maintenance services similar to those existing when the Cordova Community Council utilizes facilities like City Hall or RCPD
- We anticipate shifting the Rancho Cordova Historical Society and Rancho Cordova Arts Speakers Series to this venue as comfort level increases

Exhibit resources

The CCC proposes to activate existing citizen groups which we have nurtured to advise and advocate for programming; to provide the volunteer docent base; and to help promote the activities available at Mills Station. A Mills Station Advisory Committee may be a good idea. At the outset, these key groups include:

Rancho Cordova Arts

Newly formed, this spin off group concentrates on visual arts in Rancho Cordova, and are working on the City Hall Exhibits, a quarterly speaker series, Chalk Walk at iFest and have developed a request for Measure H funding for what they are calling "Art Zest," a series of art experiences for Rancho Cordova, commencing July 1, 2017. A portion of their Art Zest schedule is contained within this request.

Rancho Cordova Historical Society

This group would be activated to form a docent volunteer base for historical programs

Rancho Cordova Civic Light Orchestra, Rancho Cordova River City Concert Band
Both of these organizations are potent partners in providing musical advocacy and performers for the Mills Station Center.

Other potential partners
The CCC sees enormous potential for engaging new communities in short-term projects. For example, should the Anne Frank exhibit (described below) be brought to this space, it would make sense to engage the local Jewish community. An interesting exhibit called "Beyond Bollywood: Indian Americans Shape the Nation" could engage the substantial Indian ethnic groups which are in Rancho Cordova.

A citywide partnership with art teachers in the public and private schools could be harnessed to provide an annual exhibit of art by children in the community – a surefire winner.

Another example which has presented itself is a collaboration next year with the California Council for the Blind, which has already reached out to us regarding a partnership for a sensory art exhibit during their annual convention, coming to Rancho Cordova in March 2018.

New thinking
The CCC has evolved our thinking on the best approach to launching the Mills Station. While at the outset we believed a strategy of engaging an "art expert" would be the best route, we now believe a strategy in which we provide great organizational and promotional services to provide a solid foundation for arts and cultural experiences is best and is solidly in our wheelhouse.

While we will certainly seek out excellent programming, we also believe the "art will find us." This has been the successful strategy employed throughout the CCC experience and allows for the release of volunteer energy and passion in the community. We see no reason why this would not work at Mills Station.

Arts and Culture Resources for July 1, 2017- June 30, 2018

The CCC proposes to schedule a mix of excellent traveling exhibits available through programs provided by the Smithsonian Institution, the National Archives, the National Endowment for the Humanities and other providers, such as the Anne Frank Museum.

The CCC also proposes to work with Rancho Cordova Arts on a Measure H request for program funding that would include a minimum of two activities that would be located at Mills Station. The leading candidates at this time are a Tapigami display and hands on workshops for adults and children which could serve as a Grand Opening Exhibit and a traveling program through the Crocker Art Museum developed in concert with RC Arts.

Creation of 1-2 local art exhibits, to be determined.

Proposed schedule

(Note: These are examples based on what is currently available and are offered as suggestions. There are many wonderful exhibits available that explore art, science, the natural world and world cultures. The Smithsonian, National Archives and National Endowment for the Humanities all have programs that would suit us, are self-insured and from what I have been able to ascertain, nobody in our region is doing this.)

Program Name	Dates	Estimated Exhibit Cost
Tapigami: Touch the Art In partnership with RC Arts, this is envisioned as a Grand Opening activity, Tapigami explores the art of applying imagination to rolls of masking tape. With tape, scissors and a little imagination, you can turn a stranger into a friend, create gifts and reimagine the world around you! This would include a fascinating large scale art installation and an interactive workshop experience. A Friday night plus Saturday day opening event is envisioned.	August 2017 (two days) ***Subject to availability***	$8,000
Anne Frank: A History for Today *Prepared by Anne Frank Center USA* The story of Anne Frank and her family are the centerpiece of this exhibit. The family's story is juxtaposed against the broader history of the time period, documenting Hitler's rise to power, World War II and the Holocaust through the eyes of a young girl. It would also be a great school field trip resource.	September-October 2017 ***Subject to availability***	$6,000 (4 weeks)
Second Time Around: Art of the Hubcap *Prepared by the National Endowment for the Humanities* What would you create from a blank canvas? What if that blank canvas was once a piece of trash? The exhibition encourages viewers to think of artists not only as creators, but as creative problem solvers. Objects range in size from	November-December 2017 ***Subject to availability***	$5000 (7-8 weeks)

one hubcap to a series of objects; some are kinetic and incorporate sound; while others directly reference specific environmental issues. In some cases, the artist responded to the hubcap formally, by focusing on design elements like color, line, shape, and texture in humorous or fanciful ways. This could also include Call for Artists and local show. Potential partners could be the Rancho Cordova auto recyclers or other recycling companies		
Crocker Night at Mills In partnership with RC Arts, a program designed by the Crocker in partnership with RC Arts akin to the Art Ark, only for teenagers and adults! Perhaps paired with a local show?	January 2018	$2,000 (est.) (one night)
Art Without Anxiety In partnership with RC Arts, a program for teens and adults who want to do some kind of art, but have held back because of fear, funds or opportunity, produced by Creative Edge: the Way of the Arts.	February 2018	$1,000 3-hour workshop
Come to Your Senses A sensory art exhibit to be executed in partnership with the California Council for the Blind annual conference in Rancho Cordova This exhibit would explore art in new ways. How would you experience art if you were blind, or music if you could not hear? This is a fascinating and thought-provoking artistic journey which could be taken with a partner which has presented itself.	March –April 2018	$10,000 *(est)*
100 Years of Mather Field 2018 is the 100th anniversary of the establishment of Mather Field. There should be some historic observation of this, though no plan has yet been developed in Rancho Cordova to my knowledge. This could be developed in partnership with Sac County Airport System or Air Force. Or, we could simply offer the venue as a host.	May-June 2018	$10,000 *(est)*

If this is not a viable option, we propose to book another outstanding traveling exhibit from one of the sources previously identified		

Project Criteria and Prioritization

The City of Rancho Cordova has previously committed to this project by funding extensive renovations to the Mills Station building with Community Enhancement Grant funding. It is time to bring this investment alive with programming. This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and supporting arts and culture in the community.

The request for funding for these experiences supports the goals of the Community Enhancement Fund and meets the prioritization by:

- **Promoting community pride:** exciting local experiences in art will generate increased community understanding, appreciation and involvement in art
- **Increasing the quality of life**: through engagement with a variety of art and history experiences community members' world-views may expand and their well-being enhanced
- **Providing high-quality art entertainment:** by providing exciting art events locally, many people who cannot access events outside of our area will now have them available in our community
- **Providing art as a positive outlet for self-discovery and inquiry:** new art experiences open additional avenues of self-discovery and inquiry
- **Leverage:** In-kind contributions include Cordova Community Council eblast and promotions, recruitment tools, planning and reporting expertise, and event execution team. Rancho Cordova Arts bring artist volunteer time and expertise, the RC Arts Steering Committee, volunteer set up, facilitation, and clean up.
- **Return on Investment:** Inspiring people to appreciate and participate in the arts builds local involvement in our community. Success builds momentum and can bring economic benefits to the community as business ventures witness a budding community of artists.
- **Capacity building**: the Cordova Community Council and the Rancho Cordova Arts have proven capacity to deliver what is promised. The "Art Zest" Project will expand this capacity by increasing the number of people actively engaged in the arts.

Metrics

The overarching goal of this project are to provide new and exciting art events for children and families of Rancho Cordova and to stimulate an appreciation and interest in art. Success of this goal can be measured in the following ways:

- Attendance at events
- News coverage identifying positive Rancho Cordova activity and community life
- Public feedback and requests for additional workshops and activities

Funding request

This is a one-year request for funding of staff and exhibit resources: **$150,000**

Outcomes:

- Research and develop the schedule and work plan as described above. Exhibits subject to availability with appropriate substitutions when indicated
- Work with Rancho Cordova Arts in the planning and execution of their activities both at Mills Station and the rest of the community, including the City Hall Exhibits, Brushes and Brews, Holiday Pop-Up Gallery, Chalk Walk at iFest to assure compatibility and scheduling synchronization
- Reach out to affiliates and other partners to gain support, financial and otherwise, for each activity
- Work with Rancho Cordova Civic Light Orchestra and Rancho Cordova River City Concert Band to assure their participation
- Recruit, train and build a reliable and well-trained Rancho Cordova docent base which will be critical to success
- Reach out to schools and other organizations to schedule school field trips and other enrichment opportunities for children, seniors and others

CORDOVA COMMUNITY COUNCIL

Visual Arts Skills and Capacity Building

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit

CORDOVA COMMUNITY COUNCIL

Visual Arts Skills and Capacity Building

Project Description

This project would provide funds to the Cordova Community Council to be expended on a project to support the pending Public Art Ordinance and Toolkit Study and to build capacity of the volunteer Rancho Cordova Arts group as follows:

- Develop local artist skills related to successfully working in the public realm through community-building or enhancing the built environment through art.
- Build a visual arts website to increase the flow of information and build civic engagement for the arts in Rancho Cordova.
- Kickstart a quarterly electronic newsletter for the visual arts in Rancho Cordova to reach out to and increased participation by the people in our community.
- Build capacity to bring art experiences and artist development in Rancho Cordova through incorporation of Rancho Cordova's visual arts group as a nonprofit 501(c)3 organization.

Project Partners

- Cordova Community Council, Shelly Blanchard, Project Manager
- Rancho Cordova Arts: The group has selected leadership ("Rancho Cordova Arts Steering Committee"), a scope of work for 2017, plus volunteer commitments. Rancho Cordova Arts is drawing from a membership of more than 200 local artists on a database maintained by the Cordova Community Council.

In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Project Goals

Goal #1 Provide the first 'Public Art Bootcamp' Workshop to Rancho Cordova artists, based on the Public Art Ordinance and Public Art Toolkit. This workshop format is intended to be packaged for re-use for ongoing development of local artist skills.
Goal #2 Provide website for the visual arts in Rancho Cordova. Provide smooth transition of responsibility to RC Arts.
Goal #3 Kick off two quarterly electronic newsletters for the visual arts in Rancho Cordova. Provide smooth transition of responsibility to RC Arts.
Goal #4 Incorporate RC Arts as a 501(c) organization.

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Bring classical musical arts to children and their families within the city free of charge in approachable locations within the city
- **Quality of Life:** Provide family arts experiences not otherwise available to the families of Rancho Cordova, uplifting all.
- **Arts and Culture:** This is an arts outreach project aimed at Rancho Cordova families
- **Children and Youth:** Educating and inspiring children with musical arts experiences within their community

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and supporting arts and culture in the community.

The work outlined in this proposal supports the prioritization criteria of the Community Enhancement Fund by:

- **Leverage:** In-kind contributions include Cordova Community Council eblast and promotions, recruitment tools, planning and reporting expertise, and event execution team. Rancho Cordova Arts bring artist volunteer time and expertise, the RC Arts Steering Committee, volunteer set up, facilitation, and clean up. City Hall and Mills Station will be used as the venues.

- **Return on Investment:** Training local artists in how to propose and execute good public arts projects will bring value to the Rancho Cordova public process and to the community. It will also bring economic benefits into the community through local artists as they do public art within and beyond our community.

- **Capacity:** Cordova Community Council has a long record of successful execution of its projects. RC Arts has a seven-year history of producing quarterly

art exhibits, a three-year history of providing both a Pop-Up Gallery and the Brushes and Brews event, and an eight-year history of supporting a wide variety of art experiences throughout the community. The group has proven its capacity to deliver art experiences. Their leadership steering committee of 10 key members is linked to the entire community.

Metrics

The overarching goal of this project is to further Rancho Cordova as an arts destination, thereby increasing community pride, civic engagement, and quality of life.

Goal	Metrics
Goal #1 Provide the first 'Public Art Bootcamp' Workshop to Rancho Cordova artists, based on the Public Art Ordinance and Public Art Toolkit. This workshop format is intended to be packaged for re-use for ongoing development of local artist skills.	Number of participants, degree of satisfaction of participants through evaluations/testimonials, number of participants who apply for public art projects sponsored by the City of Rancho Cordova.
Goal #2 Provide website for the visual arts in Rancho Cordova. Provide smooth transition of responsibility to RC Arts.	Creation of a website which can be easily accessed by the community and others, measurable by use of the website.
Goal #3 Kick off two quarterly electronic newsletters for the visual arts in Rancho Cordova. Provide smooth transition of responsibility to RC Arts.	RC Arts reaches out to engage the community and local artists, measured by increase in artist/ volunteer participation.
Goal #4 Incorporate RC Arts as a 501(c) organization.	RC Arts increases its capacity, measured by membership growth, volunteer hours and activation of alternative funding sources.

Funding request

Total Measure H funds requested:	**$18,000**
Total Project Cost:	$28,844

Estimated Breakdown of Project Expenditures

Consultant Services:

- Workshop for public art training $5,000
- Website development and electronic newsletters $7,000
- Formalize nonprofit organization $3,000

Cordova Community Council convening, oversight, bookkeeping and reporting $3,000

Matching Funds including in-kind contributions: $10,844

Cordova Community Council Administration Support $5,000

Rancho Cordova Arts volunteer hours $4,844

- Public art training: 100 volunteer hours
- Website and two newsletters: 70 volunteer hours
- Formalize RC Arts as nonprofit: 40 volunteer hours

(Total Volunteer match = 210 volunteer hours X $23.07/hour = $4,844)

City Hall and Mills Station as venues $1,000

This is a one-year request. Ongoing efforts (website, newsletter) will be handed off from consultants to the RC Arts group steering committee as part of their scope of work.

Project schedule

'Public Art Bootcamp' Skill Development

Description	Start Date	End Date	Duration
Project Start - Completion	**1 Sept 2017**	**1 June 2018**	**9 months**
Engage consultant to put together and deliver workshop, based on Public Art Ordinance and Toolkit	1 Sept 2017	1 June 2018	9 months
Work with RC Arts Steering Committee, CCC and City Staff to identify learning modules, book speakers, and publicize	1 Oct 2017	1 March 2018	5 months
Deliver workshop and obtain evaluations	1 March 2018	1 June 2018	3 months

Website Development and Electronic Newsletters

Description	Start Date	End Date	Duration
Project Start - Completion	**1 Aug 2017**	**1 June 2018**	**10 months**
Engage consultant for website and two quarterly newsletters for visual arts	1 Aug 2017	1 May 2018	9 months
Consultant turns over responsibility for website and newsletters to RC Arts	1 Jan 2018	1 June 2018	5 months

Project Timeline: Formalize RC Arts Organization

Description	Start Date	End Date	Duration
Project Start - Completion	**1 Sept 2017**	**1 May 2018**	**8 months**
Engage consultant to facilitate and prepare application	1 Sept 2017	1 May 2018	8 months
Work with RC Arts Steering Committee	1 Oct 2017	1 April 2018	6 months
Finalize and file 501(c)3 nonprofit incorporation papers	1 April 2018	1 May 2018	1 month

CORDOVA COMMUNITY COUNCIL

RECEIVED
MAR 15 2017
BY: Stacy D. 2:30 p.m.

Art for Kids * Art Ark

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit

CORDOVA COMMUNITY COUNCIL

Art for Kids * Art Ark

Project Description

Capitalizing on the growth of the arts in the Rancho Cordova Community, help it bloom among our children by bringing a high quality art experience to each elementary school in Rancho Cordova, which culminates at each with a "Community Art Night" for parents and siblings.

This request amounts to a renewal of the project which has been in place for the past two years and continues enhancement to art opportunities for children in Rancho Cordova. The project may take up to two school years to visit each elementary school. Based on that schedule the project would ensure a visit to each child approximately every other year.

The first two years of Art Ark visits have been popular enhancements to elementary school offerings in the City of Rancho Cordova. Feedback from school site administrators has been overwhelmingly positive. No negative feedback has been received.

This project would bring the Crocker Art Museum's award-winning "Art Ark" (or similar program) to each elementary school in Rancho Cordova. Each school classroom has a 55-minute experience on the Art Ark that includes guided instruction, free exploration at interactive activity stations and hands on art-making.

Depending on the size of the school, the Art Ark would be at a school site for one or two weeks. In addition, this project envisions a "Community Art Night" event at each school, which is 90-120 minutes in length. Community Art Nights on the Art Ark would aim for attendance by 100-200 children and parents for each event. At Community Art Night, participants visit discovery stations where they can see and touch African art, weave on a loom, make a fun button, re-arrange an artwork and make an art piece to take home. This is fun for all ages and artistic abilities and a great way to bring adults back to school.

Project Partners

The following organizations would be responsible for this project:

- Cordova Community Council
- Crocker Art Museum

Project Goals

Goal #1 Open the world of art to Rancho Cordova children and their families
Goal #2 Further the Rancho Cordova Arts goal of making the city an arts destination

Goal #3 Engage the community
Goal #4 Build community connections to neighborhood schools
Goal #6 Encourage families to venture out and visit the Crocker Art Museum

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Bring arts to children and their families in the neighborhoods where they live and go to school.
- **Quality of Life:** Provide family arts experiences not otherwise available to the children of Rancho Cordova, uplifting all.
- **Public Safety:** Provide children and their families with an inspiring art experience that displaces negative activity and uplifts a neighborhood.
- **Arts and Culture:** This is an arts outreach project aimed at elementary school children and their families.
- **Children and Youth:** Educating and inspiring children with award-winning art experiences.

Prioritization Criteria

- **Leverage:** This project leverages existing event organization expertise of the Cordova Community Council and volunteer contributions by Rancho Cordova Arts where needed and art expertise of the Crocker Art Museum.
- **Return on Investment**: With proper promotion, the value of positive publicity brought to Rancho Cordova as it positions itself as a place that cares about art could easily exceed costs.
- **Capacity:** The project team will be led by the Cordova Community Council, with partners at elementary schools at Folsom Cordova Unified School District, Elk Grove Unified School District and Sacramento City Unified School District. These groups have well documented capacity for delivery of a project of this scope.

Metrics

Goal	Metrics
Goal #1 Open the world of art to Rancho Cordova children and their families	Quality art experience is presented at each elementary school in Rancho Cordova in cooperation with Crocker Art Museum according to approved schedule
Goal #2 Further the Rancho Cordova Arts goal of making the city an arts destination	Rancho Cordova's deliberate actions as a cutting edge arts community is enhanced and recognized within neighborhoods and beyond, measured by community feedback and news coverage
Goal #3 Engage the community	Rancho Arts engage with children and families by bringing rich experiences to

	their neighborhoods with turnout between 100-200 for Community Art Nights
Goal #4 Build community connections to neighborhood schools	Connections are strengthened with neighborhood schools as centers of community life during Community Art Night activities, difficult to measure though still important
Goal #5 Encourage families to venture out and visit the Crocker Art Museum	Utilizing free passes provided by the Crocker Art Museum new interest in the arts is inspired and Rancho Cordova is enhanced as a community that appreciates the power of art in news reporting and other publicity; feedback from Crocker Art Museum

Funding request

In-kind contributions

$45,500 Crocker Art Museum (Students provided with a pass that would enable them to visit the Crocker free with up to four family members. Value of 5 tickets (2 adults, 3 children is $35. Extended to

Total Measure H funds requested: $56,750

$52,500	14 schools @ $3,750
4,000	Admin 100 hours @ $40
$56,500	Total

Project schedule

Timeline: Schedule 14 Crocker Art Ark/Community Art Night experiences (one at each elementary school in the City of Rancho Cordova) beginning August 2017 (as Crocker scheduling permits) and continuing until each school is visited. Due to popularity of Art Ark visits would begin in 2017-18 and continue into the 2018-2019 school year.

The 13 schools would include: Cordova Gardens Elementary, Cordova Meadows Elementary, Cordova Villa Elementary, Navigator Elementary, Peter J. Shields Elementary, Rancho Cordova Elementary, Riverview STEM Academy, White Rock Elementary, Williamson Elementary, Sunrise Elementary, A.M. Winn Elementary, Abraham Lincoln Elementary and Robert McGarvey Elementary for a total of 13 public schools located in the city limits.

Mather Heights (Folsom Cordova school outside city limits) could be added for a total of 14, if allowed.

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Art for Kids - Art Ark

Name of Applicant: Cordova Comm Council **Applicant's Title:** Exec Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐ Shelly Blanchard

Applicant's Phone: 916-273-5707 **Applicant's Email:** shelly@cordovacouncil.org

Applicant's Mailing Address: 2729 Prospect Park Dr. Ste 117 R.C. 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: DBettencourt

Date: 3-9-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): Great partner!

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Cordova Meadows Elementary School

Marie Pawlek, Principal
MPawlek@fcusd.org
916-294-9120

2550 La Loma Dr.
Rancho Cordova, CA 95670
916-294-2482 Fax

March 13, 2017

Members of the Rancho Cordova City Council
Members of the Cordova Community Council
c/o Shelly Blanchard
2729 Prospect Park Drive
Suite 117
Rancho Cordova, CA 95670

Dear Members of the Rancho Cordova City Council and Cordova Community Council,

Thank you so much for your efforts in bringing the Crocker Art Museum's Art Ark to Cordova Meadows Elementary School. It was a wonderful experience for our students.

As you may know, our student population is 90% socioeconomically disadvantaged and 36% English language learners. Additionally, we have a 54% mobility rate, meaning that 54% of the students will leave our school before they complete 5th grade. All of these factors contribute to a challenging learning environment for our students. They also do not have many opportunities to experience art and culture outside of their community. The Art Ark and the Community Art Night brought art and culture to our students and their families, and hopefully inspired them to seek out other enriching experiences.

Your time and partnership with us are so appreciated!

Sincerely,

Silia Blount
Parent Coordinator
Cordova Meadows Elementary

(916) 294-9120 ext. 615601
FAX: (916) 294-2482
e-mail: SLBlount@fcusd.org

Stacy Delaney

From: Gail Ferguson <Gail-Ferguson@scusd.edu>
Sent: Thursday, March 09, 2017 5:21 PM
To: Stacy Delaney
Subject: RE: Endorsement Given (Project A.D.A.M., 916 Ink, Art Ark)

Per Mr. Banda's assistant, Martina Gomez, please mark endorsement given. Thank you.

From: Stacy Delaney [mailto:sdelaney@cityofranchocordova.org]
Sent: Wednesday, March 8, 2017 7:42 PM
To: Gail Ferguson <Gail-Ferguson@scusd.edu>
Subject: Endorsement Given (Project A.D.A.M., 916 Ink, Art Ark)

I just want to confirm that the three that Superintendent Banda signed today were all intended to be that his endorsement was given? The box wasn't checked either way, so I just want to clarify before I mark it with an "x" on his behalf.

Regards,

Stacy

Stacy Delaney, CAP-OM
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)
www.cityofranchocordova

a fresh take.
RANCHO CORDOVA
CALIFORNIA

A

Stacy Delaney

From: Gail Ferguson <Gail-Ferguson@scusd.edu>
Sent: Wednesday, March 08, 2017 5:00 PM
To: Stacy Delaney
Cc: Martina Gomez
Subject: FW: SuperC7270
Attachments: 0461_001.pdf

Art for kids

Hi Stacey,

Please see attached information signed by Superintendent Banda.

From: scusd-scanned-doc@scusd.edu [mailto:scusd-scanned-doc@scusd.edu]
Sent: Wednesday, March 8, 2017 1:39 PM
To: Gail Ferguson <Gail-Ferguson@scusd.edu>
Subject: SuperC7270

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Art for Kids - Art Ark

Name of Applicant: Cordova Comm Council **Applicant's Title:** Exec Director Shelly Blanchard

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-273-5701 **Applicant's Email:** shelly@cordovacouncil.org

Applicant's Mailing Address: 3729 Prospect Park Dr. Ste 117 R.C. 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☑

Endorsement Withheld ☐

Superintendent's Printed Name: José L. Banda

Superintendent's Signature: Lisa A

Date: 3/9/17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☒ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Christopher Hoffman in Superintendent's Office <choffman@egusd.net>
Sent: Wednesday, March 08, 2017 8:02 AM
To: Stacy Delaney
Cc: Martin Hock III at Sunrise
Subject: FW: Art Ark Project Community Enhancement Grants Program

EGUSD approves application.

Sent Shelly on 3/8/17 @ 1:31pm ✓

Thanks,

Chris Hoffman
Superintendent, EGUSD

From: Martin Hock III at Sunrise
Sent: Tuesday, March 07, 2017 6:19 PM
To: Christopher Hoffman in Superintendent's Office
Cc: Michael Gulden at McGarvey; Donna Cherry in Elementary Education
Subject: Re: Art Ark Project Community Enhancement Grants Program

Good evening,

Sunrise participated in this opportunity this year and it was a great success. If Sunrise is eligible to participate once again sometime next year, we would love the opportunity.

Thank you,
Marty Hock

Sent from my iPhone

On Mar 7, 2017, at 3:34 PM, Christopher Hoffman in Superintendent's Office <choffman@egusd.net> wrote:

> Marty,
>
> Here is another proposal let me know if you are supportive.
>
> Mike,
>
> Attached is funding proposal for a grant the City of Rancho Cordova facilitates. RC added a step this year where the superintendent of the district has to sign off on proposals. I won't commit you to a project without consulting you first. If you are ok with the proposal, let me know and I will give the go ahead for RC to consider. You are free to contact the person or organization and ask for clarification or to set specific criteria for approval such as site availability and/or staff availability on a weekend to open the school for instance.
>
> Chris
>
> ---
>
> **From:** Ludivina Avalos in Superintendent's Office
> **Sent:** Tuesday, March 07, 2017 3:14 PM

To: Christopher Hoffman in Superintendent's Office
Subject: FW: Art Ark Project Community Enhancement Grants Program

FYI

From: Blanchard, Shelly [mailto:sblanchard@mbakerintl.com]
Sent: Tuesday, March 7, 2017 3:05 PM
To: Superintendent's Office Mailbox <suptoffice@egusd.net>
Subject: Art Ark Project Community Enhancement Grants Program

Greetings!

Here is a proposal to continue the Art Ark visits to all Rancho Cordova elementary schools (including Robert McGarvey!) under the Rancho Cordova Community Enhancement Grants project.

Looking forward to your support.

Shelly Blanchard
Executive Director
Cordova Community Council
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670
(916) 273-5707
www.cordovacouncil.org

<Art Ark 2.0.pdf>

<SupplmentArtforKids.pdf>

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 2:54 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 2:54 PM
Response #: 40
Submitter ID: 1455
IP address: 69.62.223.145
Time to complete: 18 min. , 32 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Ranch Cordova HART Winter Shelter and Homeless Assistance

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   For the past 3 years, Rancho Cordova Homeless Assistance Resource Team (HART) has hosted and organized a winter shelter for the homeless in Rancho Cordova. A typical night at a HART winter shelter begins at the intake site where guests are registered and welcomed for the night. Guests are then transported to the host site which changes every week. At the host site, guests are provided a warm dinner, sleeping bags, and breakfast in the morning all served by caring volunteers. On select nights, special services are also offered like professional housing counseling or free haircuts and clothing.

   This project will fund improving and expanding Ranch Cordova HART's winter shelter and homeless assistance. Funds will go towards reserving an intake site, hosting additional nights, providing volunteer training, and paying for a mentorship program to work in a dual relationship with the homeless and Rancho Cordova's Homeless Navigator. Ensuring that the winter shelter runs as successfully as it can also ensures the advancement of Rancho Cordova's community pride, quality of life, and public safety. When the shelter is not in season, funds will continue to go towards bimonthly mentorship trainings so that HART mentors are knowledgeable in working closely with the homeless clients and to facilitate the efforts of Rancho Cordova's Homeless Navigator.

   We cultivate community pride through our efforts to assist the homeless and underserved population while also building stronger relationships with those in our community that are also concerned about the population we serve - our neighbors, businesses, and law enforcement. Moreover, Rancho Cordova HART promotes the opportunity for civic engagement as it is an organization that is operated solely on the efforts of community members and residents of Rancho Cordova. This past winter shelter season, we had almost 800 volunteers and we hope to continue to grow!

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   This project will be delivered by Rancho Cordova HART (Homeless Assistance Resource Team) with the support of Sacramento

Self-Help Housing. Rancho Cordova HART was started in 2013 and is a local collaborative 501(c)(3) non-profit where community members join together to tackle the issue of homelessness in Rancho Cordova. Rancho Cordova HART's agenda is dedicated to the needs of our city and strives to serve and act as a local resource for Rancho Cordova's homeless population. For the past three years, Rancho Cordova HART has hosted a successful and welcoming winter shelter for the homeless in our city while also being a resource to the homeless population off season.

Sacramento Self-Help Housing (SSHH) participates in Rancho Cordova HART as a supporting guide in assisting HART's efforts. Since 1996, Sacramento Self-Help Housing has been helping people who are homeless, in danger of becoming homeless, in crisis, or who have special needs, to find stable and affordable housing. Over the years, SSHH has helped successfully start three other local HART organizations in Sacramento – Elk Grove, Citrus Heights, and Carmichael. They have valuable experience in assisting and housing the homeless and are also a significant source of knowledge about the population we serve and the solutions we can employ. During HART's winter shelter season, SSHH visits on select nights to provide housing counseling for the guests staying at the shelter.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Funds will be used towards the following project goals

1) To assist in securing an intake site. During the past 2016-2017 winter season, we had trouble securing our intake site mid-season, leading to a 2-week loss of the winter shelter program during some of the wettest nights this winter. It is extremely important to be able to have a stable intake site so that we can continue to be a reliable and safe place for our homeless guests. The intake site for the 2017-2018 winter season is to be determined.

2) To extend the winter shelter program to host 30 guests a night for a total of 10 weeks or 70 days this coming winter season. This past season, Rancho Cordova HART hosted a total of 7 weeks at a capacity of 30 guests per night. 86 homeless guests were processed throughout the season.

3) To provide 3 volunteer trainings before the winter shelter for HART and host church volunteers on how to interact with homeless guests. Many volunteers in the past have requested training as they are not familiar with the homeless population and would like to be more informed. Each training session will accommodate at least 200 volunteers, as we had close to 800 volunteers during this past winter shelter season.

4) To provide bimonthly (occurring every two months) mentorship trainings and resources for long-term mentors that are an intermediary between the homeless clients and Rancho Cordova's Homeless Navigator. Both during and after the winter shelter seasons, mentors will be responsible for identifying homeless clients and helping them in specific needs that Navigators are too busy to assist with. Often, homeless clients need help with transportation, obtaining clothes, and getting their documents ready in order to be housed. The mentors will assist these clients with bus passes, thrift store clothes vouchers, and resources for becoming document-ready. In addition to having a relationship with Rancho Cordova's Navigator, these mentors will increase the likelihood for homeless clients to becoming independent and housed.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: 66,270.00

Estimated Breakdown of Project Expenditures:

[Please view attached budget for clarity]

Winter Shelter Season Specific Expenses

Insurance $1,200.00

Rent for Intake Site $3,000.00

Gas and Cost for Vans $2,500.00

Replacement of Sleeping Bags/Cots $500.00

Intake Supplies (bags, documents, refreshers and snacks for guests) $250.00

Thrift Store Vouchers $1,500.00

Bus Passes $350.00

Volunteer Training Program $450.00

In-Kind Expenses of Host Churches $50,000.00

Ongoing Expenses (during and off season)
Mentor Training Program $1,200.00
Client Assistance Emergency Fund (phone services, ID card, applications) $1,000.00
Bus Passes $1,820.00
Food Gift Cards $500.00
Thrift Store Vouchers $1,500.00
Printing $500.00

Total $66,270.00

Note: Rancho Cordova HART's sustainability plan is to devote the following budget year to creating a greater following and sustaining continued and additional support, resources, and donations.

Matching Funds (including any in-kind contributions): 50,000.00

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
N/A

Total Community Enhancement Funds Requested: 12,000.00

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
August 1st, 2017: Begin bimonthly mentorship training program
September through November, 2017: 3 volunteer trainings with over 200 volunteers attending each meeting
December 2017 to February 2018: Rancho Cordova HART winter shelter season

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 11223 Trinity River Drive, Rancho Cordova, CA 95670
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. Application Submitted By

First and Last Name	Karen Edwards
Title	President of Rancho Cordova HART
Phone Number	(916) 201-4633
Email Address	karen@sunriverchurch.com
Mailing Address	11223 Trinity River Drive, Rancho Cordova, CA 95670

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Karen Edwards
Title	President of Rancho Cordova HART
Phone Number	(916) 201-4633
Email Address	karen@sunriverchurch.com
Mailing Address	11223 Trinity River Drive, Rancho Cordova, CA 95670

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	Budget for Measure H Grant.docx
Attach here	RC HART Direct Volunteer and Guest Quotes.docx
Attach here	RC HART 501(c)(3).pdf

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Rancho Cordova HART
Measure H Project

Projected Budget for 2017-2018
(Budget Year July 1, 2017 - June 30, 2018)

Budget Item	Rate	Amount	Annual Budget
Winter Shelter Season Specific Expenses			
Insurance			1,200.00
Rent for Intake Site	$1,000.00 per month	3 months	3,000.00
Gas and Cost for Vans			2,500.00
Replacement of Sleeping Bags/Cots			500.00
Intake Supplies (bags, documents, refreshers and snacks for guests)			250.00
Thrift Store Vouchers			1,500.00
Bus Passes	$35.00 per pack of 10 bus passes	10 packs	350.00
Volunteer Training Program	$150.00 per session	3 sessions	450.00
In-Kind Expenses of Host Churches			50,000.00
Ongoing Expenses (during and off season)			
Mentor Training Program			1,200.00
Client Assistance Emergency Fund (phone services, ID card, applications)			1,000.00
Bus Passes	$35.00 per pack of 10 bus passes	52 packs at 1 pack per week	1,820.00
Food Gift Cards			500.00
Thrift Store Vouchers			1,500.00
Printing			500.00
Total			**66,270.00**

Income	
Fundraising/Donations	4,000.00
In-Kind Expenses of Host Churches (Electricity, heat, water, 2-3 meals per night, paper products)	50,000.00
Total	**54,000.00**

Rancho Cordova HART Winter Shelter

Winter Season 2016-2017

Quotes from Guests at the Winter Shelter:

"When I started going to the shelter, it was like - all these people came in with open arms and was so giving. At first, I was too ashamed, embarrassed, you know... I cried a lot because I felt like it's been a long time since I've had that type of feeling."

"I learned about this and I was here last year. I like it. I appreciate it so much because being out there in that weather... the older I get, the more my bones ache."

"Honestly, anything can happen. Anything can happen to anyone at any time and you can be right where every one of us is sitting right now. The only thing I can say to anybody that has never felt or been in this place where it's freezing cold outside or dealt with anything even close to as crazy as this is. Some people are mentally ill, some people are really sad, and some people have substance abuse. I've been all of those things."

"When I get settled, I want to be part of this. I want to volunteer. I'm so excited."

"Everybody is so nice. It lifts my spirit."

"At least for me, it is easy to help others but very difficult to ask for help. Please continue to do what you're doing."

"I see you. You are my daughter, and everyone else in here is my brother and sister. We are all connected. It is a beautiful thing that this shelter has brought us together."

Rancho Cordova HART Winter Shelter

Winter Season 2016-2017

Quotes from Volunteers at the Winter Shelter:

"When we're helping our homeless neighbors, we're sowing seeds of hopefulness. Everyone who comes through the doors and gets bussed to a host facility, they are fully vetted, they are clean and sober, and they're going to be the most respectful people you'll ever meet. They are so grateful. This is an absolutely safe program for everyone involved."

"I like making people laugh, I like making people smile. And when they smile, that makes me smile. And just having that love and sharing that, I'm a giving person, I tend to be touchy-feely. But that's what people connect with, that human touch and connection. I've been told that they haven't had a hug for months."

"Last year I had a friend who was one of the guests in here for a week. He was out of the weather and had several meals he otherwise couldn't have accounted for. He was very grateful."

"This is my first time doing it. This is my first year, and I'm excited to serve."

"Start with a smile. Just start with a smile, extend your hand, sit down. Ask them their name. *How's it going?*"

"You show up and do what you need to do. Get together people to help out, and give direction."

"One little thing can give life a turn. And I can tell you just from experience that our homeless neighbors are ostracized, they're marginalized, and they're at the bottom of society. And I can tell you that from experience. And six years later, I'm still trying to battle out of a financial hole."

"I walk away with a huge feeling of love and satisfaction."

March 27, 2017

To Whom It May Concern:

I am writing to express my support for the grant application by Rancho Cordova HART to the City of Rancho Cordova. As stated in the application, the Winter Shelter program may occasionally operate at my church location. You can contact me at 916-635-5992 or office@cnchurch.org, if you have any questions or would like to discuss this further.

Sincerely,

Roberta Miller

Roberta Miller

Church Administrator

sun river church
building bridges of irresistible influence

March 27, 2017

I am writing to express my support for the grant application by Rancho Cordova HART to the City of Rancho Cordova. As stated in the application, the Winter Shelter program may occasionally operate at our church location. You can contact me at 916-635-900 or paul@sunriverchurch.com if you have any questions or would like to discuss this further.

Regards,

Paul Edwards
Senior Pastor

11223 trinity river drive • rancho cordova, ca 95670
www.sunriverchurch.com • 916.635.9000 office • 916.635.0939 fax

St. John Vianney Parish

10497 Coloma Rd Rancho Cordova CA 95670
Phone 916-362-1385 Fax 916-706-1135

March 29, 2017

Re: Letter of Support

I am writing to express my support for the grant application by Rancho Cordova HART to the City of Rancho Cordova. As stated in the application, the Winter Shelter program may occasionally operate at my church location.

You can contact me at (916) 362-1385 or fathrkelly@hotmail.com if you have any questions or would like to discuss this further.

Sincerely in Christ,

Fr. Chuck Kelly

Fr. Charles Kelly
Pastor

open hearts
open minds
open doors

The people of The United Methodist Church

The United Methodist Church of Rancho Cordova

2101 ZINFANDEL DRIVE
RANCHO CORDOVA CA 95670-5227

Church (916) 635-4242

April 27, 2017

Rancho Cordova HART
Board of Directors
c/o Sunriver Church
11223 Trinity River Dr.
Rancho Cordova, CA 95670-2954

Ladies and Gentlemen,

You are receiving this letter in support of your efforts to obtain Measure H funds to enhance the Rancho Cordova HART Winter Shelter Program. We expect to continue the support we have provided for the past three years for the work of the shelter through providing volunteers at the Intake Site and participation on the Rancho Cordova HART Committee. In addition, we hosted guests in our facilities during the hardest winter weather during the past two years; we anticipate our hospitality to continue if at all possible during the winter of 2017-18.

Most members of our congregation are daily contributors to the Measure H fund by doing business with local merchants and service providers in the city of Rancho of Cordova. We encourage you to pursue these funds to help RCHART enhance this important mission of shelter for those in need in our community. Should you have any questions, please feel free to call Fay Kerekes who is our representative to the Rancho Cordova HART Committee at 916-217-5604.

Sincerely,

Jo Ann Juniel, Pastor
Fay Kerekes

Jo Ann Juniel, Pastor
Fay Kerekes, Lay Leader
United Methodist Church of Rancho Cordova

Stacy Delaney

From: Larry Stafford <larrys@cordovachurch.com>
Sent: Thursday, April 06, 2017 11:01 AM
To: 'Karen Edwards'; Stacy Delaney
Subject: RE: Letter of Support

I am writing to express my support for the grant application by Rancho Cordova HART to the city of Rancho Cordova. As stated in the application, the Winter Shelter program may occasionally operate at my church location. You may contact me at 916-638-2200 off. Or 916-247-6104 cell or at larrys@cordovachurch.com if you have any questions or would like to discuss this further.

Sincerely
Larry Stafford
Cordova Church of Christ
10577 Coloma Rd.
Rancho Cordova Ca. 95670

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 21 2016

RANCHO CORDOVA HART
11223 TRINITY RIVER DRIVE
RANCHO CORDOVA, CA 95670-0000

Employer Identification Number:
61-1799533
DLN:
26053660002556
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
~~170(b)~~(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 22, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

RANCHO CORDOVA HART

Sincerely,

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

Letter 5436

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 3:33 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

55

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 3:32 PM
Response #: 41
Submitter ID: 1456
IP address: 75.101.109.6
Time to complete: 29 min. , 58 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. BARC & SABA: Promoting Bicycling in Rancho Cordova

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   This project will continue a Community Enhancement Fund project begun in 2016-17 to enhance Rancho Cordova's status as a bicycle friendly community by providing services and activities that support and encourage Rancho Cordova residents who travel by bicycle or want to travel by bicycle.

   Sacramento Area Bicycle Advocates (SABA) and Bicycling Advocates for Rancho Cordova (BARC) seek funding for activities during 2017-18 that include valet bike parking at 24-30 community events, 12-18 social rides and 12-16 bike maintenance classes. A part-time employee to be employed by SABA and based in Rancho Cordova will work alongside BARC leaders and volunteers to organize and deliver these activities.
   The scope of services for 2017-18 is larger than for 2016-17 due to the earlier grant cycle this year, which creates the potential to begin funded activities shortly after July 1, and also due to SABA's and BARC's success in identifying opportunities for those activities over the past the past year.

   Free valet bike parking makes travel by bike to festivals, fairs and other community events more convenient by providing bike parking where none exists and making it secure and easy to use. Providing valet bike parking will also give BARC and City of Rancho Cordova officials and staff the opportunity to interact with residents about issues and needs related to bicycling, and distribute safety information.

   Social rides organized around various themes and destinations will enable Rancho Cordova residents to meet likeminded neighbors, explore their community by bike, identify safe, convenient and comfortable bike routes, and patronize bike-friendly businesses. Hosting rides will also give BARC the opportunity to educate bicyclists about safe riding practices.

   Bike repair classes will teach adult residents basic maintenance skills, ensure that they are riding bikes that are in good repair, help then feel more confident about relying on their bikes, and keep them from having to travel outside the city to the nearest

bike shop. These classes will especially benefit low-income residents who cannot afford the cost of commercial bike shop services.

This project supports several of the Measure H project criteria:

Community Pride: The project helps build Rancho Cordova's image as a place riding a bike for transportation and recreation is popular, safe, comfortable and convenient.

Civic Engagement: The project presents a variety of opportunities for residents who travel by bike to meet each other, learn about needs and opportunities, and form a community of engaged citizens interested in helping identify and advocate for bike improvements.

Public Safety: By educating and informing residents about safe routes and safer ways to ride, the project can help reduce the incidence and severity of traffic-related injuries.

Education: The project presents a variety of opportunities for educating residents about bike maintenance, safe bicycling skills and route planning.

Business/Economic Development: By helping increase the number of engaged residents who travel by bike, the project helps support bike-friendly businesses and encourage more businesses to become bike-friendly.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
The project team includes SABA and BARC, with in-kind assistance from the 50 Corridor Transportation Management Association.

SABA is a 501(c)(3) nonprofit corporation founded in 1991 and incorporated in 2003 to advocate for improved conditions for bicycling within the Sacramento region. This project will leverage SABA's solid history of success with delivering valet bike parking services (more than 300 events with more than 15,000 bikes in 2016) and with organizing and leading group rides (50+ rides since 2013). SABA also employs a team of bike mechanics with experience in teaching basic bike repairs. SABA will provide administrative support for project activities (payroll, benefits, insurance, bookkeeping), as well as assist with project planning and oversight.

By helping build BARC's effectiveness on behalf of people on bikes in Rancho Cordova, these activities also serve SABA's strategic goal of improving conditions for bicycling throughout the region.

BARC is an all-volunteer organization founded to advocate for bicycling within Rancho Cordova. BARC will guide project planning and oversight, help recruit volunteers, organize and deliver project activities, and serve as the public face of project activities to the community.

The 50 Corridor Transportation Management Association will provide SABA and BARC the use of valet bike parking equipment it purchased specifically for use in Rancho Cordova and neighboring communities in its jurisdiction. The 50 Corridor TMA will also assist with promoting project activities.

This project builds on the existing partnership between SABA and BARC to advocate for bicycle improvements involving private development and public works projects in Rancho Cordova. SABA and BARC also actively participate in the 50 Corridor TMA's Bicycle Friendly 50 campaign.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
The project will help continue to improve the quality of life in Rancho Cordova by:

- increasing the number of residents who ride a bike for recreation and everyday travel, with air quality and personal health benefits
- improving safety for residents who ride a bike or want to ride a bike

• engaging event organizers, businesses, employers and public agencies about the economic and community benefits of supporting residents who travel by bike

The project will accomplish these goals by continuing to build BARC's capacity to engage with, encourage, educate and advocate on behalf of residents who ride a bike or want to ride a bike, and the businesses and employers that serve and support them. BARC's success through this program will help build an organized, informed constituency for bike-friendly programs, policies and infrastructure in Rancho Cordova.
Success will be determined using these and other metrics:

- Number of valet bike parking engagements scheduled and number of bikes parked
- Number and variety of group rides scheduled and number of participants
- Number of classes scheduled and number of participants
- Positive evaluations by participants in project activities
- Growth in the number of residents on the BARC mailing list
- Growth in the number of likes and followers for BARC's social media
- Number of volunteers recruited to help deliver project activities

While this proposal covers the 2017-18 year, SABA and BARC envision a multi-year effort to build BARC's capacity and would consider seeking future Measure H funding for subsequent years.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $19,384.58
Estimated Breakdown of Project Expenditures:
1) Payroll (includes 11% for benefits and 20% for overhead, at $23.98 per hour for hourly staff (up to 684 hours) and $34.63 for the SABA Executive Director (up to 60 hours): $11,284.58

2) Services:
- Bike maintenance instructors: $3,200
- Bike maintenance classroom rental: $3,200

3) Supplies
- Bike maintenance class supplies: $1,200
- Miscellaneous printing: $500

Matching Funds (including any in-kind contributions): Use of portable bike parking equiment owned by the 50 Corriror Transportation Management Association (in-kind): $1,000:
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
None
Total Community Enhancement Funds Requested: $19,384.58
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
July 1, 2017 through June 30, 2018

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 909 12th Street, Suite 204, Sacramento, CA 95814

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Sacramento City Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Jim Brown
Title	Executive Director
Phone Number	(916) 444-6600
Email Address	jim@sacbike.org
Mailing Address	Sacramento Area Bicycle Advocates, 909 12th Street, Suite 204, Sacramento, CA 95814

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Jim Brown
Title	Executive Director
Phone Number	(916) 444-6600
Email Address	jim@sacbike.org
Mailing Address	Sacramento Area Bicycle Advocates, 909 12th Street, Suite 204, Sacramento, CA 95814

13. **Type of Signatory**

(o) Non-Profit

14. **Additional Supporting Documents**

Attach here	BARC-SABA 2016-17 grant cycle photos.pdf
Attach here	
Attach here	

Thank you,
Rancho Cordova

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Bike Valet

California Capital Airshow, Oct. 1-2, 2016

132 bikes (both days)

Bikes & Beer Ride

Steve's Pizza to American River Brewing Company, 3/9/17

Stacy Delaney

From: Jim Brown <jim@sacbike.org>
Sent: Wednesday, March 15, 2017 3:35 PM
To: Stacy Delaney; Zach Bosch
Cc: Steven Pas
Subject: CEF application has been submitted

Hi all,

I just hit send. Stacy, I was asked for a project address, so I used SABA's address, but obviously all the activities take place in Rancho Cordova. I hope I completed that field correctly.

If you have questions, I'm at my desk until 5 PM, then off to an evening meeting, where I'm reachable on my cell phone 916-769-5865.

Jim Brown
Executive Director
Sacramento Area Bicycle Advocates
916-444-6600
M 916-769-5865
Sacbike.org
Facebook
Twitter
Instagram
Vote for our cool bike helmet project with WALKSacramento, through 3/15

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 4:04 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#56

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 4:03 PM
Response #: 42
Submitter ID: 1457
IP address: 99.99.69.191
Time to complete: 19 min. , 36 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. RC TV Commercial

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Institutional Advertising
   Rancho Cordova:
   An American (River) City

   As the City Council well knows, Rancho Cordova suffers from a pervasive, exaggerated 'bad reputation,' and the City has spent millions in efforts to improve it. Just last week, a Sacramento citizen called RC "A Black Hole" on a local news story posted on Facebook, and no one protested this bigoted lie but Jeff Hawkes. Our proposal is simple but bold: A visually-stunning institutional advertising commercial for RC, focusing on our greatest asset -- 10 miles of American River waterfront. Examples of this commercial genre are numerous. The City Council has probably seen many commercials for the Caribbean, Arizona and other states promoting tourism. Rancho Cordova can basically do the same thing with the picturesque American River, broadcasting this image throughout Northern California. Council Member Robert McGarvey expressed interest in this proposal last year.

   "Media perception" of RC is extremely important. Along with some local government institutions, the Sacramento press often downplays or ignores mentioning RC in stories due to obvious reasons (bad rep, bigotry). This often occurs at our RC river locations, when news correspondents call it everything but RC. This practice of avoiding mention of RC is essentially the media 'stealing' our attractions for Sacramento, 'cherry-picking' our assets, denying RC credit. This perpetuates ignorance of RC and it's nagging 'rep.'

   We hope to film, mix and score a set of commercials featuring unique river & water attractions inside and near the City, including the Sac State Aquatic Center. We should have summer scenes from Sunrise to Riverbend Park, mixed with iconic shots of City Hall, etc. Our cameraman is also a drone expert, incorporating spectacular aerial views of RC and the river. This project may be a little like showing off, or "Look what we have that no one else in the world has!" Unlike the City police

contractor Facebook posts, which continually showcase inherently negative images, the armpits and warts of RC, this commercial will be nothing but positive Cordova images.. Many Sacramentans are oblivious to the fact that the Lower American River "Float Down" starts and ends in RC.

As for Community Enhancement guidelines, this project addresses the intangible but all-important: What the rest of Sacramento & Northern California thinks of Rancho Cordova. The project will also raise awareness of what Rancho Cordova has to offer. Community pride will no doubt increase, perhaps even swell. Although the river is technically Sacramento County, it does not matter. It's our 'front yard,' our back yard. There's also no liability in verbally and visually 'claiming' the river, featuring it as a nearby city attraction. This commercial can have several versions & variations, perhaps as directed by the Council. The commercial can be used to promote RC's premiere event, the 4th of July. The City government will also benefit by teaming up with the City's most prolific and respected critic, employing him in 'positive' city PR efforts. It can also help attract Bay Area and other regional home buyers to Rio Del Oro and other developments.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.
Jeffrey 'J.D.' Hawkes

Independent writer, award-winning former McClatchy News correspondent. Sports editor, editor and photographer of the Rancho Cordova Grapevine Independent weekly newspaper for 25 years. NBC's Lester Holt is Cordova High's most successful journalist, but Hawkes is by far RC's most talented writer and publicist. He is the son of RC Sports Icon and Hall of Fame inductee, Doug Hawkes. The younger Hawkes has also emerged as clearly the "King" of Rancho Cordova nostalgia on Facebook.

Jim Bowers
Independent filmmaker and former Rancho Cordova Honorary Mayor prior to cityhood. Bowers owns state-of-the-art digital equipment, and already possesses volumes of RC film footage we can use.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
1) Increase public awareness of Rancho Cordova as a desirable city to visit or settle.

2) Increase community pride.

3) While we're not sure what "outline metrics" city jargon means, progress can easily be measured by amount of footage and three finished products (3 commercials).

4) Public reaction to commercials can easily be measured.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $24,000.00
Estimated Breakdown of Project Expenditures:
$12,000 professional estimate to film and mix three commercials by Jim Bowers.

$12,000 for the visionary Director, who would gladly do this all for free if he could afford it. Much of this sum we plan to acquire rights to use a popular Al Green song "Take Me To The River." That would give the commercial and RC a tremendous prestige boost by using a very familiar pop song. However, we are confident the commercial will be praised, maybe even win awards, with standard generic free stock music.

We had earlier planned to request much more funding to cover the cost of commercial airtime. But we decided to focus on delivering an excellent product to be used by the City at it's discretion.
Matching Funds (including any in-kind contributions): 0.00

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Not applicable.

Total Community Enhancement Funds Requested:	$24,000.00
Is this a multi-year request? If yes, number of years:	No

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Start date: July 1, 2017.

Initial Commercial completion: August 1, 2017

End date: June 1, 2018.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 10817 Ballantrae Way, Rancho Cordova, Ca 95670

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Jeffrey Hawkes
Title	Director
Phone Number	(916) 640-7767
Email Address	superswoop61@gmail.com
Mailing Address	P.O. Box 10 Rancho Cordova, Ca 95741

11. **Type of Applicant**

(o) Individual

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Jeffrey Douglas Hawkes
Title	Director
Phone Number	(916) 640-7767
Email Address	superswoop61@gmail.com

Mailing Address P.O. Box 10 Rancho Cordova Ca 95741

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 4:29 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#57

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 4:29 PM
Response #: 43
Submitter ID: 1458
IP address: 198.0.224.115
Time to complete: 19 min. , 55 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Boys & Girls Club

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   The Boys & Girls Clubs of Greater Sacramento has been the leading provider of youth development programs and services to underserved youth in high poverty communities in the urban core for over 20 years. Located in housing projects, Juvenile Hall, on Priority 1 school sites and purposefully placed in highly distressed neighborhoods, the Boys & Girls Club reaches youth and families who need us most. We have built a solid reputation within the academic, health, business and law enforcement community due to the high impact programs we provide and for the opportunities we deliver to our youth and their families.

   Nearly one year in to providing after-school programs and services for youth in Rancho Cordova, and with over 160 registered members, the Club has seen its impact and the positive effects it has had on the youth who have participated. The Boys & Girls Club proposes to continue our highly successful Summer Jobs Program. This multi-faceted program includes a career preparedness program (Career Launch), paid summer internships at the Club's elementary-aged summer camp, and ongoing mentoring and training to develop the youth workforce. At the conclusion of the summer program, the Club would continue its successful teen program at Cordova High. This program would continue to run Monday-Friday and focus on priority outcomes for Cordova High Students including academic success (homework help and tutoring), leadership (mentoring at local elementary/middle schools), and healthy lifestyles (nutrition programming and cooking).

   This proposal addresses and meets several of the application criteria including:

   Children & Youth
   • At the beginning of the 16/17 school year, the Club was able to open its teen program on the campus of Cordova High school. This was the result of measure H dollars in addition to partnerships secured through leadership at the Folsom-Cordova Unified School District as well as Cordova High School. After establishing successful partnerships with several key contacts on campus (career center, athletics department, and administration) the Club is encouraged by this first year and looks to maintain and enhance its partnerships on campus and their ability to serve even more students at Cordova High.

• The Boys & Girls Club proposes to run its Summer Jobs Program again with Cordova High students in spring. The program would provide teens the opportunity to complete "Career Launch", Boys & Girls Club's premier employment preparedness program at CHS. At the conclusion of the program a minimum of 50 youth would have a complete and up-to-date resume', cover letter, and the skills and know-how to successfully apply, interview, and earn their first job. Of those 50 program graduates, 15 would be selected for placement at summer internships within the Rancho Cordova business community. For 2016, 43 youth completed the Summer Jobs Program, with 11 receiving paid summer internships.

• The Club would run its free summer camp program for elementary aged youth again. The program would run for eight weeks at a Cordova School Site to be determined. The camp would serve approximately 75 youth ages 6-12 from 12pm-5pm and offers parents a robust alternative to having their children home for the summer. For summer 2016 61 elementary youth went to summer camp with the Club.

Civic Engagement

• One major aspect of the Summer Jobs Program is to provide ongoing support for youth who are selected for summer employment. One way this is achieved is to provide interns with "development days" every Friday of the program. On these days youth meet with local business owners, community leaders, and city employees to discuss and map out their best path for success in the future. This is a tremendous opportunity for youth to learn more about their community and what it offers, and provides them with the mentoring and guidance for future success.

• A foundational program at the Boys & Girls Club in Rancho is our Keystone Club. This Club is the Boys & Girls Club's most dynamic teen program. It affords teens an opportunity to gain valuable leadership and service experience. They conduct activities in three areas: academic success, career exploration and community service. The Club's Keystone program has held several fundraisers and community outreach events in Rancho.

Community Pride

• By gaining the skills necessary to go out into the community and earn their first job, this can do wonders for a young person's self-esteem as well as provide them with a more positive view of their community.

3. **Project Team**

List individuals or organizations responsible for the development and delivery of the project.

The project team would consist of Jon Rango (Chief Operating Officer - Boys & Girls Club), Dan Anklam (Principal – Cordova High), Adreana Peterson (Boys & Girls Club Site Director – Cordova High), as well as support from both the City of Rancho Cordova and Folsom-Cordova Unified School District.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

• Over 200 youth becoming Club members and receiving Boys & Girls Club services over the grant period.

• 50 youth ages 14-18 go through a career education and employment program (Career Launch) facilitated by Boys & Girls Club staff at Cordova High School.

• All graduates of the program will have completed a resume', cover letter, professional interview process, and networking training.

• 15 youth placed at the Boys & Girls Club Summer Camp in Rancho Cordova for paid summer internships.

• 75 youth enrolled in the Boys & Girls Club's summer camp. Camp would be for youth ages 6-12 and would run for 8 weeks, Monday-Friday, 12pm-5pm. Camp would be free for youth attending Rancho Cordova schools.

• Continue the after-school program on the campus of Cordova for the 2017-2018 school year.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $221,278.10
Estimated Breakdown of Project Expenditures:
Salaries & Wages - All Club Programming
Chief Operating Officer FTE 5% $4,250.00
Area Director FTE 40% $20,000.00
Site Coordinator FTE 100% $41,600.00
Program Assistants (2) $31,200.00
Summer Camp Staff (3 Positions-Total) $11,745.00
Payroll Taxes & Benefits $19,583.10
Total Salaries & Wages - All Club Programming $128,378.10

Operating Expenses - Career Launch & Summer Camp
Employee Recruitment $500.00
Staff Uniforms $500.00
Office Supplies $2,750.00
Program Supplies & Equipment $5,000.00
IT Expenses Including Membership Tracking $2,000.00
Monthly Services For Cell Phones (2) $1,500.00
Summer Field Trips $2,000.00
Summer Transportation $2,000.00
Mileage $1,300.00
Transportation - Van Purchase $33,875.00
Outreach $675.00
Training/Conferences $2,000.00
Insurance $2,000.00
Total Operating Expenses - Career Launch & Summer Camp $56,100.00

Operating Expenses - Summer Jobs Program
Paid Internships (15) $7,500.00
Uniforms & Work Attire for Interns $500.00
Total Operating Expenses - Summer Jobs Program $8,000.00

Admin 15% $28,800.00

Program Total $221,278.10
Matching Funds (including any in-kind contributions): $25,000
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
0
Total Community Enhancement Funds Requested: $221,278.10
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
April 2017
- Continue after-school program at Cordova HIgh
- Begin Career Launch Classes at Cordova High
- Recruitment for summer camp program at local elementary schools begins

May 2017
• Continue Career Launch Classes and Financial Literacy Training
• Group interview day
• Final Career Launch classes
• Career Launch completion party/event
• Job notification letters go out to selected youth in the last week of May.
• Summer camp parent/child orientations at local school camp site
June 2017
• Internships begin (week 1)!
• First Development Day: Interns will complete team building exercise and begin the leadership training process of planning and executing a community service project and/or a large scale event for our summer camp.
• Summer Camp begins at local elementary school
July
2017
• Internships continue
• Summer camp continues
August 2017
• Summer Camp concludes
• Internships conclude
• 2017-2018 After-School program at Cordova High begins on first day of school.
Sept. 2017
• Update and program report to City of Rancho Cordova
Dec. 2017
• Continue after school program

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 2239 Chase Dr, Rancho Cordova, CA 95670
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[×] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Jon Rango
Title	Chief Operating Officer
Phone Number	(916) 392-1350 ext. 305
Email Address	jrango@bgcsac.org
Mailing Address	5212 Lemon Hill Ave. Sacramento, CA 95824

11. **Type of Applicant**

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Kimberly Key
Title	Chief Operations Officer
Phone Number	(916) 392-1350 ext. 302
Email Address	kkey@bgcsac.org
Mailing Address	5212 Lemon Hill Ave. Sacramento, CA 95824

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	Rancho Cordova Measure H Proposal Budget.pdf
Attach here	Boys & Girls Club Rancho Cordova Measure H Proposal.pdf
Attach here	

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Salaries & Wages - All Club Programming	
Chief Operating Officer FTE 5%	$4,250.00
Area Director FTE 40%	$20,000.00
Site Coordinator FTE 100%	$41,600.00
Program Assistants (2)	$31,200.00
Summer Camp Staff (3 Positions-Total)	$11,745.00
Payroll Taxes & Benefits	$19,583.10
Total Salaries & Wages - All Club Programming	$128,378.10

Operating Expenses - Career Launch & Summer Camp	
Employee Recruitment	$500.00
Staff Uniforms	$500.00
Office Supplies	$2,750.00
Program Supplies & Equipment	$5,000.00
IT Expenses Including Membership Tracking	$2,000.00
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Summer Transportation	$2,000.00
Mileage	$1,300.00
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Outreach	$675.00
Training/Conferences	$2,000.00
Insurance	$2,000.00
Total Operating Expenses - Career Launch & Summer Camp	$56,100.00

Operating Expenses - Summer Jobs Program	
Paid Internships (15)	$7,500.00
Uniforms & Work Attire for Interns	$500.00
Total Operating Expenses - Summer Jobs Program	$8,000.00
Admin 15%	$28,800.00
Program Total	$221,278.10

BOYS & GIRLS CLUBS
OF GREATER SACRAMENTO

Boys & Girls Clubs of Greater Sacramento Measure H Proposal

Project Description

The Boys & Girls Clubs of Greater Sacramento has been the leading provider of youth development programs and services to underserved youth in high poverty communities in the urban core for over 20 years. Located in housing projects, Juvenile Hall, on Priority 1 school sites and purposefully placed in highly distressed neighborhoods, the Boys & Girls Club reaches youth and families who need us most. We have built a solid reputation within the academic, health, business and law enforcement community due to the high impact programs we provide and for the opportunities we deliver to our youth and their families.

Nearly one year in to providing after-school programs and services for youth in Rancho Cordova, and with over 160 registered members, the Club has seen its impact and the positive effects it has had on the youth who have participated. The Boys & Girls Club proposes to continue our highly successful Summer Jobs Program. This multi-faceted program includes a career preparedness program (Career Launch), paid summer internships at the Club's elementary-aged summer camp, and ongoing mentoring and training to develop the youth workforce. At the conclusion of the summer program, the Club would continue its successful teen program at Cordova High. This program would continue to run Monday-Friday and focus on priority outcomes for Cordova High Students including academic success (homework help and tutoring), leadership (mentoring at local elementary/middle schools), and healthy lifestyles (nutrition programming and cooking).

This proposal addresses and meets several of the application criteria including:

Children & Youth

- At the beginning of the 16/17 school year, the Club was able to open its teen program on the campus of Cordova High school. This was the result of measure H dollars in addition to partnerships secured through leadership at the Folsom-Cordova Unified School District as well as Cordova High School. After establishing successful partnerships with several key contacts on campus (career center, athletics department, and administration) the Club is encouraged by this first year and looks to maintain and enhance its partnerships on campus and their ability to serve even more students at Cordova High.
- The Boys & Girls Club proposes to run its Summer Jobs Program again with Cordova High students in spring. The program would provide teens the opportunity to complete "Career Launch", Boys & Girls Club's premier employment preparedness program at CHS. At the conclusion of the program a minimum of 50 youth would have a complete and up-to-date resume', cover letter, and the skills and know-how to successfully apply, interview, and earn their first job. Of those 50 program graduates, 15 would be selected for placement at summer internships within the Rancho Cordova business community. For 2016, 43 youth completed the Summer Jobs Program, with 11 receiving paid summer internships.
- The Club would run its free summer camp program for elementary aged youth again. The program would run for eight weeks at a Cordova School Site to be determined. The camp would serve approximately 75 youth ages 6-12 from 12pm-5pm and offers parents a robust alternative to having their children home for the summer. For summer 2016 61 elementary youth went to summer camp with the Club.

BOYS & GIRLS CLUBS
OF GREATER SACRAMENTO

Boys & Girls Clubs of Greater Sacramento Measure H Proposal

Civic Engagement

- One major aspect of the Summer Jobs Program is to provide ongoing support for youth who are selected for summer employment. One way this is achieved is to provide interns with "development days" every Friday of the program. On these days youth meet with local business owners, community leaders, and city employees to discuss and map out their best path for success in the future. This is a tremendous opportunity for youth to learn more about their community and what it offers, and provides them with the mentoring and guidance for future success.
- A foundational program at the Boys & Girls Club in Rancho is our Keystone Club. This Club is the Boys & Girls Club's most dynamic teen program. It affords teens an opportunity to gain valuable leadership and service experience. They conduct activities in three areas: academic success, career exploration and community service. The Club's Keystone program has held several fundraisers and community outreach events in Rancho.

Community Pride

- By gaining the skills necessary to go out into the community and earn their first job, this can do wonders for a young person's self-esteem as well as provide them with a more positive view of their community.

Project Team

The project team would consist of Jon Rango (Chief Operating Officer - Boys & Girls Club), Dan Anklam (Principal – Cordova High), Adreana Peterson (Boys & Girls Club Site Director – Cordova High), as well as support from both the City of Rancho Cordova and Folsom-Cordova Unified School District.

Project Goals

- Over 200 youth becoming Club members and receiving Boys & Girls Club services over the grant period.
- 50 youth ages 14-18 go through a career education and employment program (Career Launch) facilitated by Boys & Girls Club staff at Cordova High School.
- All graduates of the program will have completed a resume', cover letter, professional interview process, and networking training.
- 15 youth placed at the Boys & Girls Club Summer Camp in Rancho Cordova for paid summer internships.
- 75 youth enrolled in the Boys & Girls Club's summer camp. Camp would be for youth ages 6-12 and would run for 8 weeks, Monday-Friday, 12pm-5pm. Camp would be free for youth attending Rancho Cordova schools.
- Continue the after-school program on the campus of Cordova for the 2017-2018 school year.

Funding Request Breakdown

- See attachment for budget and breakdown

BOYS & GIRLS CLUBS
OF GREATER SACRAMENTO

Boys & Girls Clubs of Greater Sacramento Measure H Proposal

- With the growing need to provide Club members with transportation to various community service events as well as summer camp transportation needs, the Club is requesting to purchase a 15-pasenger van this year. The van would be wrapped with the Club logo as well as a significant portion recognizing the City of Rancho Cordova and Measure H for its support.
- The Boys & Girls Clubs will be seeking in-kind contributions to help support the program as well as potentially off-set costs.

DETAILED TIMELINE

April 2017	• Continue after-school program at Cordova HIgh • Begin Career Launch Classes at Cordova High • Recruitment for summer camp program at local elementary schools begins
May 2017	• Continue Career Launch Classes and Financial Literacy Training • Group interview day • Final Career Launch classes • Career Launch completion party/event • Job notification letters go out to selected youth in the last week of May. • Summer camp parent/child orientations at local school camp site
June 2017	• Internships begin (week 1)! • First Development Day: Interns will complete team building exercise and begin the leadership training process of planning and executing a community service project and/or a large scale event for our summer camp. • Summer Camp begins at local elementary school
July 2017	• Internships continue • Summer camp continues
August 2017	• Summer Camp concludes • Internships conclude • 2017-2018 After-School program at Cordova High begins on first day of school.
Sept. 2017	• Update and program report to City of Rancho Cordova
Dec. 2017	• Continue after school program

BOYS & GIRLS CLUBS
OF GREATER SACRAMENTO

Boys & Girls Clubs of Greater Sacramento Measure H Proposal

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Boys & Girls Clubs of Greater Sacramento

Name of Applicant: _____ **Applicant's Title:** _____

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: _____ **Applicant's Email:** _____

Applicant's Mailing Address: _____

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-15-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 4:30 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#58

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 4:30 PM
Response #: 44
Submitter ID: 1459
IP address: 69.4.142.149
Time to complete: 5 min. , 6 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Completion of the American River Grange Window Replacement

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   The window completion project at the American River Grange is a continuation of the total replacement of all the old, single paned windows at the Grange that was started last year. The old windows were double hung, single paned, wood framed windows and many of them could not be opened or closed because the wood had swelled and many of the rope sashes were broke. The faulty windows made it difficult to rent or use the building on very cold, rainy or very windy days.

   Last year with the help of money from the City's Community Enhancement Funds we were able to replace 18 of the 22 windows at the Grange. This has made a huge difference in the appearance and usability of the Grange. The building is easier to heat and cool, making it easier for the groups that use the Grange to do so comfortably. It has also made showing the building for potential renters a positive experience since we no longer have to have reflective insulation panels in the windows to block the wind from coming in and trying to keep the heat or cold out.

   The four remaining windows that we are requesting funding for could not be replaced last year due to an ongoing kitchen improvement project and a faulty air conditioning and heating system that has since been replaced. The Grange had been forced for several years to use window mounted a/c units which made it impractical to replace the windows with those units in them until the new heating and cooling system was operational. The kitchen remodel and a/c system are now complete and by replacing the remaining four windows to match the ones installed last year, it will give the Grange a uniform look instead of the current mixed use of wood and fiberglass framed windows.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.

   California Energy Consultant Service (CECS), 11367 Trade Center Drive, #115, Rancho Cordova, CA 95742, will once again be responsible for replacing the windows.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

If the funding is approved, CECS will order the windows once the funds have been released. The windows must be custom made to fit each individual window opening. It takes approximately 4 weeks to get windows once they have been ordered. Once CECS has the windows it will take one day to install.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $6,708.00

Estimated Breakdown of Project Expenditures:

The project cost includes windows, labor and material to square up the window frames and replace wood molding around the windows.

Matching Funds (including any in-kind contributions): none

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

There is no operation or maintenance beyond regular cleaning.

Total Community Enhancement Funds Requested: $6708.00

Is this a multi-year request? If yes, number of years: no

If you answered yes above, describe your sustainability plan:

Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

If the funding is approved it will take about six weeks to complete the project. There is a four week wait for the windows to be made and about two weeks to schedule and install them.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 2720 Kilgore Road, Rancho Cordova, CA 95670

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. Application Submitted By

First and Last Name	Bill Thomas
Title	Grangemaster, American River Grange
Phone Number	(916) 798-1061
Email Address	wc.thomas@sbcglobal.net
Mailing Address	2336 Byrd Drive, Rancho Cordova, CA 95670

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Bill Thomas
Title	Grangemaster, American River Grange
Phone Number	(916) 798-1061
Email Address	wc.thomas@sbcglobal.net
Mailing Address	2336 Byrd Drive, Rancho Cordova, CA 95670

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 4:45 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#40

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 4:45 PM
Response #: 46
Submitter ID: 1461
IP address: 206.15.249.230
Time to complete: 5 min. , 25 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. FCUSD Social Emotional Learning (SEL)

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   At FCUSD, we are committed to providing schools that are safe, caring places for children to enjoy learning, be intellectually challenged, make lasting friendships and master essential standards of learning. FCUSD values and relationships with students and parents that foster a shared responsibility to student learning. This proposal encompasses and tackles three successful approaches that contribute to student success.

   1. Fostering empathy and respect in students.
   2. Positive parent engagement.
   3. Strong home learning environment

   The proposal seeks funds to support the "Skills for Parent and Student School Success" at all (10) Rancho Cordova Elementary schools with three successful models of support. The models include 1.) a parenting skill building program such as (Parenting Partners, Schools Smarts PTA-Parent Engagement Program, or Family Literacy Project), 2.) facilitation by a Parent Coordinator, and 3.) a student awareness program (A Touch of Understanding). Together, all three models of support will ensure FCUSD is providing schools that are safe, caring places for children to enjoy learning, be intellectually challenged, make lasting friendships and master essential standards of learning.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.

   Curtis Wilson, Assistant Superintendent Elementary Education
   Karen Redfield, Principal, Cordova Gardens Elementary
   Marie Pawlek, Principal, Cordova Meadows Elementary
   Jessica Hutchinson, Principal, Cordova Villa Elementary
   Sara Parenzin, Principal, Mather Heights Elementary

Carole Vargas, Principal, Navigator Elementary
Ted Bosque, Principal, Peter J. Shields
Larry Mahoney, Principal, Rancho Cordova Elementary
Tony Peterson, Principal, Riverview Elementary
Sandy Spaulding, Principal, White Rock Elementary
Angi Carlomagno, Williamson Elementary

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

1. Parent Engagement Program Goals:
- Parents improve understanding of PK-12 and how to support their child.
- Parents who successfully partner with the school.
- Create a sustainable team of positive parent leaders.

2. Parent Coordinator facilitation:
- Organize parent trainings.
- Identify and recruit parents.
- Schedule A Touch of Understanding.

3. A Touch of Understanding:
- Helping students with disabilities feel included, understood and valued.
- Teaching students to understand and not be afraid of students and adults with disabilities.
- Fostering empathy and respect for the ways people adapt to disabilities
- Demonstrating how assistive devices support the independence of people with disabilities
- Encouraging residents of Rancho Cordova to interact, assist, and befriend disabled members of our community.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $127,000

Estimated Breakdown of Project Expenditures:

- $8900 Parenting skill building program such as (Parenting Partners, Schools Smarts PTA-Parent Engagement Program, or Family Literacy Project) per 10 Rancho Cordova school sites

- $1000 Materials and supplies per 10 Rancho Cordova school sites

- $1600 Parent Coordinator Facilitation (2 hrs wkly @ $20 per hr/40 wks-extra pay/extra duty) per 10 Rancho Cordova school sites

- $1200 A touch of Understanding Program Costs per 10 Rancho Cordova school sites

Grant total program costs for 10 sites: $127,000

Matching Funds (including any in-kind contributions): Principal, Teaching staff, support staff, facility

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
None

Total Community Enhancement Funds Requested: $127,000

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

August 2017-May 2018

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 1965 Birkmont Dr. Rancho Cordova, CA 95742

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Elena Cabrera
Title	Director, Categorical Programs & Grants
Phone Number	(916) 294-9000 ext. 104630
Email Address	ecabrera@fcusd.org
Mailing Address	1965 Birkmont Dr. Rancho Cordova, CA 95742

11. **Type of Applicant**

(o) Public Agency

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Elena Cabrera
Title	Director, Categorical Programs & Grants
Phone Number	(916) 294-9000 ext. 104630
Email Address	ecabrera@fcusd.org
Mailing Address	1965 Birkmont Dr. Rancho Cordova, CA 95742

13. **Type of Signatory**

(o) Public Agency

14. **Additional Supporting Documents**

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: FCUSD Social Emotional Learning (SEL)

Name of Applicant: FCUSD - Elena Cabrera **Applicant's Title:** _____

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916.294.9000 **Applicant's Email:** ecabrera@fcusd.org

Applicant's Mailing Address: 1965 Birkmont Dr., Rancho Cordova 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Deborah Bettencourt

Superintendent's Signature: D Bettencourt

Date: 3-15-17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 4:49 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#61

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 4:48 PM
Response #: 47
Submitter ID: 1462
IP address: 209.63.238.228
Time to complete: 38 min. , 19 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. 1. A Day in Rancho Community Mural Project

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   The A Day in Rancho Community Mural Project will welcome community visitors to the Folsom Cordova Community Partnership which shares the hallway with the Women Infants and Children(WIC) program. The building easily sees over 5000 community members per month between the two agencies.

   The mural will provide a slice of life on any given day in Rancho Cordova. It will show familiar landmarks and events that happen throughout the year in service to developing civic pride and engagement. The mural will also provide representation of the diversity Rancho shares to encourage increased awareness and appreciation for continuing to build our cohesive, growing community.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   A local artist that has completed previous murals in Folsom Cordova Community Partnership's PlayCare and community rooms will partner with the agency to complete this project. The project will be managed by The Folsom Cordova Community Partnership.

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   The goal of the mural is to create a warm, inviting interactive art experience of Rancho Cordova for community members. All members of the community will be able to find something they recognize and/or love about Rancho Cordova.

   The mural will be painted on two hallway walls approximately 53' x 9' the long main hallway. Mural painted to depict, "A Day

in the Rancho Cordova Community". The mural will be executed in a stylized montage of several Rancho Cordova landmarks (approximately 10-20), Names of some Schools, and some annual Rancho Cordova Events. Additional scenes of families, children and individuals/landmarks will be added throughout the totality of the hallway if time and supplies permit.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: 11,900.00
Estimated Breakdown of Project Expenditures:
$ 500.00 Artist's preliminary sketches
$8500.00 first day $450.00 and $350.00 per day x 23 Artist's painting and coordination
$1000.00 for materials

Matching Funds (including any in-kind contributions): Artist has donated 2 days and reduced pricing by $50 per day
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
On-going costs of maintenance should be minimal and covered by existing grants for building maintenance.
Total Community Enhancement Funds Requested: 10,000.00
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Start time would be as soon as artist is available. The mural itself will take between 22-25 days to complete. Intended completion would be no later than Winter 2017.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 10665 Coloma Road, Ste. 200, Rancho Cordova, Ca 95670
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name Michele Nunn
Title Director of Programs

Phone Number	(916) 361-8684 ext. 292
Email Address	mnunn@thefccp.org
Mailing Address	10665 Coloma Rd., Ste. 200, Rancho Cordova, Ca 95670

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Robert Sanger
Title	Executive Director
Phone Number	(916) 361-8684 ext. 290
Email Address	RSanger@theFCCP.org
Mailing Address	10665 Coloma Rd., Ste.200, Rancho Cordova, Ca 95670

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	20170315124602862.pdf
Attach here	
Attach here	

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

3/14/17

To Whom It May Concern.

Folsom Cordova Community Partnership has permission to complete the "A Day in Rancho Cordova" mural project on the interior walls of 10665 Coloma Road's main hallway. The main murals will be on the large blank wall down the left side of the hallway measuring approximately 53 feet by 9 feet and the wall directly across from it. Other accents or smaller items may be added along entire length of wall as well.

Please feel welcome to contact me if you have any further questions.

Sincerely,

Carlos Nery

Carlos Nery, Property Management

916-498-4765

ARTIST FLAMERUNNER

HOME ABOUT CONTACT PHOTO GALLERY LINKS YOGA CALENDAR

ARTWORK BY FLAMERUNNER

Murals

Paintings

Trompe l' oeil

Faux

Please Contact Flamerunner by Phone: (916) 869 -7150

Powered by webs

1330

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 5:05 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#62

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 5:05 PM
Response #: 48
Submitter ID: 1463
IP address: 50.161.255.52
Time to complete: 55 min. , 49 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Festival of Flowers (Multicultural Integration Project)

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

   Sacramento Telangana Association is a Non-Profit organization committed to persevere and promote the culture and Arts of India and bridge the gap between the multi ethnic and integrate the multi-culture into the community.
   Every year during the September - October timeframe Sacramento Telangana Association organization organizes the festival called "Bathukamma"-Festival of Flowers which celebrates the inherent relationship between earth, water, plants, flowers and the human beings in a community to integrate and live in harmony.

   The festival heralds the beauty of nature, collective spirit of people, the indomitable spirit of women folks and also the scientific approach of the agrarian people towards preserving the resources of nature in a celebrative way. Bathukamma is the icon of cultural identity of Telangana state in India.

   Sacramento Telangana Association request Measure-H funds to celebrate Festival of flowers. This festival allows us to educate and integrate the different cultures into the community. This festival encourages community involvement and provides a strong sense of place for residents. In the last 3 years during celebration we were able to invite more than 2500 people to participate as part of this festival from different ethnic and culture backgrounds, which includes elected representatives, public officials, business leaders and community leaders and volunteers. The Measure H grants would allow us to help progress, educate and organize this unique festival in the center of the City of Rancho Cordova.

   Bathukamma –Festival of Flowers can become major touristic attractions and promote the image of a City of Rancho Cordova as a cultural capital.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.

   Project Team

Sacramento Telangana Association board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

1. Dr.Venu Kondle MD, CEO of Nivano Health - Advisory Board Chairman
2. Dr.Niroop Reddy Ravula, Assistant Clinical Professor UC Davis
3. Dr.Sujeeth Reddy Punnam, Cardiologist
4. Dr.Nataraj Podishetty,Plant Sciences ,UC Davis
5. Srinivas Kalluri –Sr Director –Volteo
6. Anil Kondakrindi –Community Organizer
7. Rekha Legal –Engineer Intel
8. Ramesh Billa –Sr.Manager Verizon

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Festival of Flowers –Bathukamma, it's our goal to integrate different cultures and ethnicities of Greater Sacramento region by providing education, entertainment about the inherent relationship between nature and community. This festival is an open event and free for all the community members.

We promote and preserve the folk art in the form songs and dance. As festival of Bathukamma is derived from the two important Telugu words Bathuku defining "life" and the rest part Amma describing "mother" this festival is therefore valued in a different perspective. It indeed remains a celebration of the mother's glory—the symbolic women power. This festival is the dedication to worship womanhood and nature's system through valuing the flowers.

It's important to educate our future generations about different cultures, traditions and diverse world.

The world is becoming increasingly small and cultural understanding is important. Bathukamma festival helps our community children learn to accept and respect different cultures and traditions of other countries which makes them better citizens. This festival includes several exciting programs like Dancing, Art exhibition, educational work shop on making bathukamma and tasting authentic Telangana food which will be served free.

This festival support Rancho Cordova community by bringing visitors from all over Sacramento Area cities Folsom, Roseville, Rocklin and also from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto and Fairfield. Which will bring new revenue to the economy and create new opportunities, partnerships to improve Rancho Cordova's quality of life

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: $71,534

Estimated Breakdown of Project Expenditures:

Estimated Breakdown of Project Expenditures:
Funding Request for 3 years 2017, 2018 & 2019
Total Project Cost: $71,534
Matching Funds : $20,835
Total Measure H Funds requested for 3 years: $50,699(2017- $14,600;2018-$16,790;2019:$19,309)

Expense Amount -2017 Amount -2018 Amount -2019
Rental for Event facility $3,500 $4,025 $4,629
Event promotion $3,000 $3,450 $3,968
Event Setup $3,500 $4,025 $4,629
Educational work shop $1,000 $1,150 $1,323
Festive Dinner $9,000 $10,350 $11,903
Cleaning after the event $600 $690 $794

Total Project Cost $20,600 $23,690 $27,244
Matching Funds $6,000 $6,900 $7,935

Measure H grant request $14,600 $16,790 $19,309

Total project cost for 2017,2018 & 2019 Years $71,534
Total matching funds for 2017,2018 & 2019 Years $20,835
Total Measure H grant request for 2017,2018 & 2019 Years $50,699

Matching Funds (including any in-kind contributions): $20,835

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
No Maintenance cost or operation cost

Total Community Enhancement Funds Requested: $50,699

Is this a multi-year request? If yes, number of years: 3

If you answered yes above, describe your sustainability plan:
Financial Sustainability
The continued success and growth of Festival of Flowers means that places City of Rancho Cordova as cultural Capitol of this region, which helps kids to learn and embrace multi cultures, importance of arts and environments. Our goal is to provide them with a community which honors the women, arts, environment and multi cultures. This festival positions the strong foundation in learning the world around them.
Sacramento Telangana Association (STA) is developing a sustainability plan, considering the success we have experienced in last 3 years in terms of membership and events we conducted year over year which helped to forecast the anticipated growth and expansion for future.
STA Board of Directors, Advisory council members and other core members of the organization proposed the below strategic plan to achieve contributions of approximately $20000 needed to conduct the yearly event.
1. STA will elect/appoint 10 members for Trustees for the terms of 2 years with a contribution of non-refundable donation $3000 per term
2. STA will collect membership fee $100 per core members for 2 years terms from 50+ members
3. Enhance/Expand Non-Profit volunteer grants ($5000) from corporation like Intel, HP, Esurance, etc..
4. STA will expand our vendor/sponsor base contributions($8000) for the active marketing purpose for sponsoring the event
5. STA is committed to expand the community outreach contributions with our members and the surrounding metropolitan area
6. STA will enhance the private partnerships with corporations who are actively supporting the Non-Profit Organizations
7. Partnering with compatible organizations to achieve goals of the festival and City of Rancho Cordova Image by engaging other civic organizations like CRPD, Cordova Community Council, Rotary Club, FSCUD, other Non-Profit organization and the faith based communities.

Sacramento Telangana Association strongly believe with the above strategy we will be self-sustainable financially in celebrating the Festival of flowers by the beginning of year 2020.

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
September 23/ 30th 2017
September 2018 –October 2018
September 2019 –October 2019

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Rancho Cordova Parks or Rancho Cordova Public School
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

   [x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Anil Kondakrindi
Title	Founder & Vice President
Phone Number	(916) 588-5900
Email Address	anilkondakrindi@gmail.com
Mailing Address	3994 Borderlands Dr,CA 95742

11. **Type of Applicant**

    (o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Anil Kondakrindi
Title	Founder & Vice President
Phone Number	(916) 588-5900
Email Address	anilkondakrindi@gmail.com
Mailing Address	3994 Borderlands Dr,CA 95742

13. **Type of Signatory**

    (o) Non-Profit

14. **Additional Supporting Documents**

Attach here	Measure H-Multi Ethnic-Multicultural Integration Project-2017-2019V1.1.docx
Attach here	CRPD Letter of Suport -Festival of flowers.pdf
Attach here	FCUSD-Endorsment Mail Request.docx

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

March 5, 2017
City Of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Stacy Delaney,

Thank you for the opportunity to submit an application for the Measure –H Grants program. Your support would contribute towards achieving our common goal of making city of Rancho Cordova as a Cultural capitol in this region with diversity of Multicultural Integration.

I would like to invite all our fellow citizens of community to participate in our yearly cultural event- Festival of Flowers.

Thank You for your consideration of our request, should you have any questions, please feel free to contact me at 916-588-5900.

Sincerely,
Anil Kondakrindi
Founder & Vice-President
Sacramento Telangana Association

Measure H Grant Application City of Rancho Cordova

Fiscal Year 2017-2018

Name of the Organization	: Sacramento Telangana Association (STA)
501(c) Number	: 46-5556147
Address	: 3994 Borderlands Dr, Rancho Cordova, CA 95742
Phone no	: 916-588-5900
Email	: anilkondakrindi@gmail.com
Contact Person	: Anil Kondakrindi, Founder & Vice President
Total Project Cost	: $71,534
Matching Funds	: $20,835
Measure H Grant Amount Requested	: $50,699
Project Title	: Festival of Flowers (Multicultural Integration Project)
Project Timeframe	: September2017 -October 2019
Project Location	: Rancho Cordova Schools/CRPD Parks

Project Description

Sacramento Telangana Association is a Non-Profit organization committed to persevere and promote the culture and Arts of India and bridge the gap between the multi ethnic and integrate the multi-culture into the community.

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The festival heralds the beauty of nature, collective spirit of people, the indomitable spirit of women folks and also the scientific approach of the agrarian people towards preserving the resources of nature in a celebrative way. Bathukamma is the icon of cultural identity of Telangana state in India.

Sacramento Telangana Association request Measure-H funds to celebrate Festival of flowers. This festival allows us to educate and integrate the different cultures into the community. This festival encourages community involvement and provides a strong sense of place for residents. In the last 3 years during celebration we were able to invite more than 2500 people to participate as part of this festival from different ethnic and culture backgrounds, which includes elected representatives, public officials, business leaders and community leaders and volunteers. The Measure H grants would allow us to help progress, educate and organize this unique festival in the center of the City of Rancho Cordova.

Bathukamma –Festival of Flowers can become major touristic attractions and promote the image of a City of Rancho Cordova as a cultural capital.

Project Team

Sacramento Telangana Association board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

1. Dr.Venu Kondle MD, CEO of Nivano Health - Advisory Board Chairman
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3. Dr.Sujeeth Reddy Punnam, Cardiologist
4. Dr.Nataraj Podishetty,Plant Sciences ,UC Davis
5. Srinivas Kalluri –Sr Director –Volteo
6. Anil Kondakrindi –Community Organizer
7. Rekha Legal –Engineer Intel
8. Ramesh Billa –Sr.Manager Verizon

Project Goals

Festival of Flowers –Bathukamma, it's our goal to integrate different cultures and ethnicities of Greater Sacramento region by providing education, entertainment about the inherent relationship between nature and community. This festival is an open event and free for all the community members.
We promote and preserve the folk art in the form songs and dance. As festival of Bathukamma is derived from the two important Telugu words Bathuku defining "life" and the rest part Amma describing "mother" this festival is therefore valued in a different perspective. It indeed remains a celebration of the mother's glory—the symbolic women power. This festival is the dedication to worship womanhood and nature's system through valuing the flowers.

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Project Cost

Estimated Breakdown of Project Expenditures:
Funding Request for 3 years 2017, 2018 & 2019
Total Project Cost: $71,534
Matching Funds : $20,835
Total Measure H Funds requested for 3 years: $50,699

Expense	Amount - 2017	Amount -2018	Amount -2019
Rental for Event facility	$3,500	$4,025	$4,629
Event promotion	$3,000	$3,450	$3,968
Event Setup	$3,500	$4,025	$4,629
Educational work shop	$1,000	$1,150	$1,323
Festive Dinner	$9,000	$10,350	$11,903
Cleaning after the event	$600	$690	$794
Total Project Cost	**$20,600**	**$23,690**	**$27,244**
Matching Funds	**$6,000**	**$6,900**	**$7,935**
Measure H grant request	$14,600	$16,790	$19,309
Total project cost for 2017,2018 & 2019 Years			$71,534
Total matching funds for 2017,2018 & 2019 Years			$20,835
Total Measure H grant request for 2017,2018 & 2019 Years			$50,699

Project Schedule
September 2017 –October 2019

Project Location

STA have received a letter of support for the project/program from the Cordova Recreation and Park District and we have also requested endorsement from Folsom Cordova School district to take place at a public K-12 school site in Rancho Cordova City. I have requested by March 7, 2017 from the school superintendent of Folsom Cordova.

Financial Sustainability
The continued success and growth of Festival of Flowers means that places City of Rancho Cordova as cultural Capitol of this region, which helps kids to learn and embrace multi cultures, importance of arts and environments. Our goal is to provide them with a community which honors the women, arts, environment and multi cultures. This festival positions the strong foundation in learning the world around them.

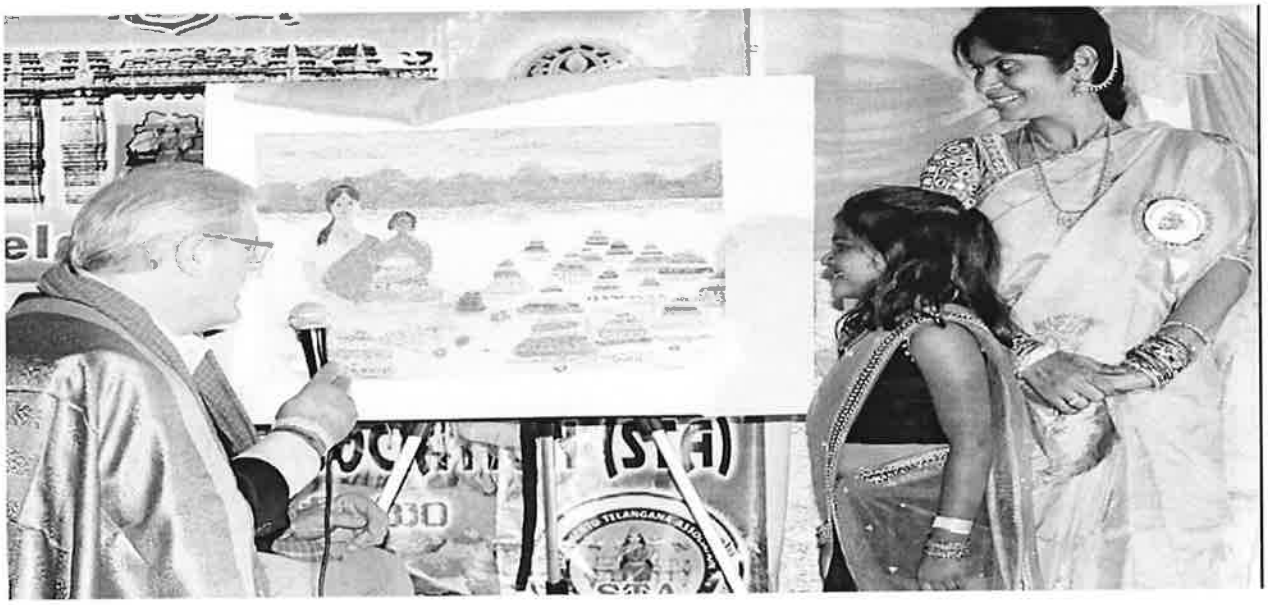
Sacramento Telangana Association (STA) is developing a sustainability plan, considering the success we have experienced in last 3 years in terms of membership and events we conducted year over year which helped to forecast the anticipated growth and expansion for future.

STA Board of Directors, Advisory council members and other core members of the organization proposed the below strategic plan to achieve contributions of approximately $20000 needed to conduct the yearly event.

1. STA will elect/appoint 10 members for Trustees for the terms of 2 years with a contribution of non-refundable donation $3000 per term
2. STA will collect membership fee $100 per core members for 2 years terms from 50+ members
3. Enhance/Expand Non-Profit volunteer grants ($5000) from corporation like Intel, HP, Esurance, etc..
4. STA will expand our vendor/sponsor base contributions($8000) for the active marketing purpose for sponsoring the event
5. STA is committed to expand the community outreach contributions with our members and the surrounding metropolitan area
6. STA will enhance the private partnerships with corporations who are actively supporting the Non-Profit Organizations
7. Partnering with compatible organizations to achieve goals of the festival and City of Rancho Cordova Image by engaging other civic organizations like CRPD, Cordova Community Council, Rotary Club, FSCUD, other Non-Profit organization and the faith based communities.

Sacramento Telangana Association strongly believe with the above strategy we will be self-sustainable financially in celebrating the Festival of flowers by the beginning of year 2020.

Project Reference from last 3 years



SACRAMENTO TELAN
previous image
Bharat Gudala

Gmail

Anil Reddy <anilkondakrindi@gmail.com>

City Of Rancho Cordova Measure H - FCUSD Endorsement Form

Anil Reddy <anilkondakrindi@gmail.com> Mon, Mar 6, 2017 at 11:42 AM
To: kgoldsmi@fcusd.org
Bcc: anil.kondakrindi@blueshieldca.com

Dear Sir/Madam,

Thank you for the opportunity to Celebrate Festival of Flowers at Navigator Elementary School during October 8th Fiscal year 2016 with the help of Measure H grants from city of Rancho Cordova.

It was well received and met the program objective by helping the community unification in embracing the diversity and education.

We request your support and endorsement for the fiscal year 2017 to conduct the festival at Navigator elementary school premises on either of these tentative date September 23rd or September 30th weekend.

I am attaching the project details and 2016 year report for the reference.

Thank You for your consideration of our request, should have any question, please feel free to contact me at 916-588-5900.

Sincerely,

Anil Kondakrindi

Founder & Vice-President

916-588-5900

Sacramento Telangana Association

2 attachments

Measure H -FCUSD-Endorsement Form.pdf
296K

FCUSD-Measure H-Festival Of Flowewrs-Multicultural Integration Project.docx
4043K

Stacy Delaney

From: Debbie Bettencourt <DBettenc@fcusd.org>
Sent: Wednesday, March 15, 2017 8:52 PM
To: Stacy Delaney
Cc: Kelly Goldsmith
Subject: Re: Grant Application Received Tonight (Endorsement Form?)

I didn't receive it. We would support it for typical use of facilities.

Sent from my iPad

On Mar 15, 2017, at 5:23 PM, Stacy Delaney <sdelaney@cityofranchocordova.org> wrote:

He sent me a follow-up email and included a copy of the email he sent to FCUSD on March 6 It looks like he sent it at 11:42 a.m.

Regards,

Stacy

Stacy Delaney, CAP-OM
Community Enhancement Analyst
City Manager's Office
City of Rancho Cordova
2729 Prospect Park Dr.
Rancho Cordova, CA 95670
(916) 851-8878 (Direct)
(916) 851-8787 (Fax)
www.cityofranchocordova
<image001.png> <image002.jpg> <image003.jpg>
<image004.jpg>

From: Stacy Delaney
Sent: Wednesday, March 15, 2017 5:16 PM
To: Debbie Bettencourt (dbettenc@fcusd.org)
Cc: Kelly Goldsmith (KGoldsmi@fcusd.org)
Subject: Grant Application Received Tonight (Endorsement Form?)

Debbie,

I'm not sure if Anil reached out to you or not. The application indicates that he did, but I haven't received any endorsement form. Last year in October, the event happened at Navigator Elementary School.

Regards,

Approved for measure H funds.
Shie Bair 3-13-17

Cordova Recreation & Park District
Excellent Facilities • Inspiring Programs
www.crpd.com

Park and Facility Special Use Rental Application

FACILITY REQUESTED

PARK/FACILITY REQUESTED: Hagan Community Park AREAS: Field next to community center & Picnic area

DESCRIPTION of EVENT/ACTIVITY: Festival of flowers open to the public

APPLICANT CONTACT INFORMATION

Name of Group, Organization or Business: Sacramento Telangana Association

Name of individual responsible for event: Anil Kondakrindi

Mailing Address: 3994 Borderlands Dr,Rancho Cordova

Phone Number: 9165885900 Email Address: anilkondakrindi@gmail.com

Emergency/Alternate Contact Person: Dr.Venu Kondle Phone Number 530-300-3074

RENTAL INFORMATION

RENTAL DATE (list all with times for each date if different): 9/23 or 9/30

DAY(S) OF WEEK: Saturdays

EXPECTED ATTENDANCE: 1000-1500 Based on: Previous 3 years event averges

EVENT ON-SITE TIME: 10AM EVENT START TIME: 3PM EVENT END TIME: 9PM

EVENT OFF SITE TIME: 10PM TOTAL HOURS USED: 12

NOTE: The Park District will not refund a picnic reservation if the spray park is not operational. Regular spray park season is May 1st through end of September. Reservation does not give exclusive use of the park to renter

Preapproval from the District is required before the event is promoted or advertised. Acceptance of the application by the District is neither a guarantee of the date or location nor an automatic approval of the event.

EVENT INFORMATION (Check all that apply)

☐ Sports/Recreation ☐ Concert/Performance ☐ Parade/March ☒ Fair/Festival

☐ Dog Show ☐ Race/Walk ☐ Car Show ☐ Other (specify) _____

Is this an annual event? ☒ Yes ☐ No How many years this event been held and where? 3years,Navigator Elementary School

Is the sponsoring organization a registered Nonprofit Organization? ☒ Yes ☐ No (If yes), list # 501(C)-465556147 (Required)

Is there a fee to be a part of the event, i.e. car show exhibitor? ☐ Yes ☒ No If yes, give fees: $_____

Is there a fee to be a vendor? ☒ Yes ☐ No If yes, what is the fee to be at the event? $ 100 -150

What types of vendors do you anticipate? Arts &crafts,educators,realtors,eateries,and other private sponsors

How many vendors do you anticipate? ~10 Will the vendors be selling items? ☐ Yes ☒ No (A Business license is required to be visible)

Is there an admission fee? ☐ Yes ☒ No Price $_____ Includes: _____

Are there any other fees that the organization will be collecting? Please list: _____

Will amplification be used? ☒ Yes ☐ No (check all that apply) ☒ Music ☒ Announcements ☐ Live band

Explain if other: _____

Amplification Start Time: 4 Finish Time: 9

PLEASE ANSWER THE FOLLOWING QUESTIONS

Will alcohol be served? ☐ Yes ☐ No Will alcohol be sold? ☐ Yes ☒ No

Will food be served? ☐ Yes ☐ No Will food be sold? ☐ Yes ☒ No

Will there be an inflatable attraction? (i.e. jump house, slide, etc.) ☐ Yes ☒ No

If Yes, List Company: _____ If the company is not one that is registered with CRPD, they will need a certificate of liability.

Please list any equipment planned to have on site: Picnic tents,Music Systems

Do you plan on having signs and/or banners to promote before or during the event? ☒ Yes ☐ No

List the types of marketing you plan for the event:

Social Meida,Posters and Banners

APPLICANT SIGNATURE

I understand that a CRPD representative will contact me within ten business days from the date of the application is submitted and that my application for the use of the facility is not final until a contract is signed and a payment is made. I attest that all the information provided in this application is true and correct.

Applicant Signature: Anil Kondakrindi Digitally signed by Anil Kondakrindi Date: 2017.03.07 11:08:21 -08'00' Date: 3/7/2017

Updated September 1, 2016

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 5:19 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal #63

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 5:18 PM
Response #: 49
Submitter ID: 1464
IP address: 198.0.224.115
Time to complete: 27 min. , 2 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Boys & Girls Club Feasibility Study

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   The Boys & Girls Clubs of Greater Sacramento (BGCSAC), in consideration of expanding its services in Rancho Cordova,, is seeking funding in the amount of $50,000 to complete a Feasibility Study. This study is a necessary and critical component that will help inform the organization and the City of Rancho Cordova about the need and feasibility of the project and establish a blueprint for its successful execution, completion and sustainability.

   The purpose of the project is to:
   • provide a safe place for Rancho Cordova youth to learn and grow;
   • create a youth-centric, friendly environment where young people can establish positive relationships with peers and adult mentors of high character;
   • expose young people to a wide variety of enriching activities so they can uncover their interests and passions and are inspired to pursue their dreams
   • provide targeted programs that give young people the extra help needed to attain academic and career success
   • provide a positive alternative to risky behavior

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Kimberly Key, Chief Executive Officer, Boys & Girls Clubs of Greater Sacramento

   Jon Rango, Chief Operating Officer, Boys & Girls Clubs of Greater Sacramento

   Rose Lester, Lester Consulting Group, Inc.

Anne Lucas, Lester Consulting Group, Inc.

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The pre-development study deliverables/goals include:

- Community Mapping and Needs Assessment
- Identification of resources to fund the project, as well as ongoing support
- Identification of community-based organizations to partner with on the project
- Business and Resource Development Plan
- Preliminary Site Identification and Investigation
- Facilities and Site Plan

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $50,000

Estimated Breakdown of Project Expenditures:

$50,000 - consultant fees

Matching Funds (including any in-kind contributions): $20,000

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:

no

Total Community Enhancement Funds Requested: $50,000

Is this a multi-year request? If yes, number of years: no

If you answered yes above, describe your sustainability plan:

Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

July 2017 - Study commissioned with Lester Consulting

July 2017 - December 2017 - Study ongoing

January 2018 - Completion of study/report to community stakeholders and City Council

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: Various locations

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his**

or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.

10. Application Submitted By

First and Last Name	Jon Rango
Title	Chief Operating Officer
Phone Number	(916) 392-1350 ext. 305
Email Address	jrango@bgcsac.org
Mailing Address	5212 Lemon Hill Ave. Sacramento, Ca 95824

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Kimberly Key
Title	Chief Executive Officer
Phone Number	(916) 392-1350 ext. 302
Email Address	kkey@bgcsac.org
Mailing Address	5212 Lemon Hill Ave. Sacramento, Ca 95824

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 5:20 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#64

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 5:20 PM
Response #: 50
Submitter ID: 1465
IP address: 206.15.249.230
Time to complete: 7 min. , 4 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. FCUSD Passenger Vans-Extended Learning for Middle School Students

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   Mills Middle School and Mitchell Middle School recognize the need for transporting students to extended learning opportunities. An average of 65% of the students at both Mills and Mitchell are at the poverty level; therefore paying for transportation is not possible for the majority of the students. Mills Middle and Mitchell Middle request Measure H grant funds to purchase two Ford Transit Cargo Wagons for each school, total of 4 vans. These vans would hold 8 passengers to transport student to various activities. Mills and Mitchell Middle Schools place great value on extended learning opportunities which include colleges and universities visits, participation in sports, clubs, music and arts performances as well as competitions in science and history.

   The van would transport students in activities to and from after school tutoring, educational field trips, college tours, sporting events, band competition and community service events. This would allow us to take small groups of student to different events without the cost associated with a school bus that holds up to 88 students. This would also alleviate limitation on transportation from district busses. The vans would allow schools to take students to CSU, Sac events such as College connections. Vans would allow special needs programs to take student to real world experiences in local businesses and market places.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Kathryn Allaman, Assistant Superintendent, Secondary
   Peter Maroon, Principal, Mills Middle School
   Jim Huber, Principal, Mitchell Middle School

4. **Project Goals**

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
To Increase student engagement and participation in extended activities regardless of transportation barriers.
For students to visit colleges and universities for college and career readiness.
For students to participate fully in school sports, activities, extended learning, and clubs.
For the schools to showcase the generosity of the city (Measure H), their students, and arrive safely to school sponsored events.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $155,648
Estimated Breakdown of Project Expenditures:
$35,660 per van Passenger Wagon XLT
$2852 8% tax per van
$400 License and Registration per van

Grant total $155,648 for 4 vans (2 vans for Mills Middle and 2 vans for Mitchell Middle)
Matching Funds (including any in-kind contributions): Principal, Teaching staff, support staff, insurance, and maintenance
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
None
Total Community Enhancement Funds Requested: $155,648
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
August 2017 – May 2018
Purchase Vans, Fall 2017

Use van for extended learning throughout school year.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 1965 Birkmont Dr. Rancho Cordova, CA 95742
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his**

or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.

10. Application Submitted By

First and Last Name	Elena Cabrera
Title	Director, Categorical Programs & Grants
Phone Number	(916) 294-9000 ext. 104630
Email Address	ecabrera@fcusd.org
Mailing Address	1965 Birkmont Dr. Rancho Cordova, CA 95742

11. Type of Applicant

(o) Public Agency

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Elena Cabrera
Title	Director, Categorical Programs & Grants
Phone Number	(916) 294-9000 ext. 104630
Email Address	ecabrera@fcusd.org
Mailing Address	1965 Birkmont Dr. Rancho Cordova, CA 95742

13. Type of Signatory

(o) Public Agency

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: Elena Cabrera <ECabrera@fcusd.org>
Sent: Wednesday, March 15, 2017 5:21 PM
To: Stacy Delaney
Cc: Debbie Bettencourt; Jim Huber; Peter Maroon; Kathryn Allaman
Subject: FCUSD Passenger Vans-Extended Learning for Middle School Students
Attachments: Endorsement, Superintendent.pdf; FCUSD Passenger Vans-Extended Learning for Middle School Students.docx

Importance: High

Dear Stacy,

Thank you for your coordination of the Measure H grant requests. This is the last of the grant requests from FCUSD for this year. I have attached the grant proposal as well as the signed endorsement from Debbie Bettencourt.

Elena Cabrera
Director, FCUSD
Categorical Programs and Grants

1965 Birkmont Drive
Rancho Cordova, CA 95742
(916) 294-9000 ext. 104630

a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: FCUSD - Passenger Vans - Extended Learning for Middle School students
Name of Applicant: Elena Cabrera **Applicant's Title:** Director
Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
Applicant's Phone: 916 294-9000 **Applicant's Email:** ecabrera@fcusd.org
Applicant's Mailing Address: 1965 Birkmont Drive, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒
Endorsement Withheld ☐
Superintendent's Printed Name: Deborah Bettencourt
Superintendent's Signature: DBettencourt
Date: 3-15-17
School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐
Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 6:42 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#65

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 6:41 PM
Response #: 51
Submitter ID: 1466
IP address: 69.108.3.227
Time to complete: 45 min. , 52 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. RC Moose Lodge

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   The RC Moose Lodge requests Measure H funds to continue its effort to improve the visual aspects of our location by erecting a piece of art at the front entrance of our lot that rises above the RT Bus Station and represents not only the location and community's historical value but also the significance of the Moose Lodge's to the community with its focus on children and family - putting forth a vision of partnership.. Further, we wish to demolition the dilapidated storage units in the back of our lot and replace with sea containers that will allow us to have a mural painted on them to help them not only blend with the area but also tell a story of significance to Rancho Cordova and the Moose Lodge, continuing the spread of civic pride. We also wish to upgrade the front entrance to create a more modern and attractive entry way that is inviting to new and future members. We will also follow the material along the building to the front, much like wainscot to create continuity for our building, again creating a nice visual aspect from the street. We will also replace the doors and windows with energy efficient options along with tinting to make the front of the building more uniform and pleasant for viewing from the street. Also request funds to finish north fencing that now has become necessary due to the change in the front fence security.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   John Ingrim
   Paul Barkey
   Jim Bardwell

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   Remove lava rock from entrance - 1 month

Replace with contemporary stone and lay stone around building mid-way up the building - 2 months
Remove and replace door and windows at front of building - 1 month
Demolition and remove the existing mis-matched storage units - 1 month
Prepare ground for sea containers delivery, ensuring ground is even - 1 month
Arrange delivery of sea containers - 2 weeks
Finalize plans for sculpture with both City and Artist - 2 months
Prepare area for installation of sculpture - 1 month
Install lighting for sculpture - 1 month
Install sculpture - 2 months
Install north side of iron fence, removing growth and create uniformity - 1 month

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $132,000
Estimated Breakdown of Project Expenditures:
Art Sculpture - $25,000.00
Storage Containers - $5,000.00
Façade - $71,000.00
Entryway - $10,000
Windows/Doors - $5,000.00
North Fence - $16,000
Matching Funds (including any in-kind contributions): 5,000 (in-kind)
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
n/a
Total Community Enhancement Funds Requested: 131,000
Is this a multi-year request? If yes, number of years: no
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Storage Containers - July 2017
Stone installation - August 2017
Door/Window installation - August 2017
Fencing - July 2017
Art - August - September 2017

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 10124 Coloma Road
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place**

a public K-12 school site.

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Ramona Luna-Barkey
Title	Recorder
Phone Number	(916) 342-3836
Email Address	ramonabarkey@yahoo.com
Mailing Address	8557 Kermes Ave, Fair Oaks, CA 95628

11. **Type of Applicant**

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	John Ingrim
Title	Administrator
Phone Number	(916) 397-4910
Email Address	jingrim@aol.com
Mailing Address	10124 Coloma Road, RC, CA 95670

13. **Type of Signatory**

(o) Non-Profit

14. **Additional Supporting Documents**

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 9:40 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#66

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 9:40 PM
Response #: 52
Submitter ID: 1467
IP address: 71.193.13.122
Time to complete: 9 min. , 27 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. A.M. Winn Music Grant

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   My hope is to continue to grow our music program by purchasing additional instruments. There has been amazing growth in our music program in the past year. A.M. Winn is currently identified as 100% free and reduced status and depends on grants and donations to support our specialty programs.
   Until last year, many students had never held a stringed instrument. Now, we have 4th through 8th graders playing excerpts of classical and contemporary musical pieces. You can stop by twice a month to hear our students putting on various musical concerts for their teachers, parents and peers. Although we have been able to start a music program, we have not been able to expand the depth of the program due to an insufficient supply of instruments.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Danielle Yeti (Music Teacher)
   Nisha Turturici (Principal)

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   Having been provided the opportunity to begin working at A.M. Winn full time next year, I hope to expand the breadth and depth of our musical program by enabling students to have their own instrument to "check out" and return at the end of the year. Students would finally be able to practice at home, take full ownership and care of their instrument, and perform for family and community members unable to travel to our school site.
   Students have now gone through a year of musical training and are ready to perform throughout the community. Our hope is to take fieldtrips to local senior centers, pre-schools and other public venues throughout Rancho Cordova in an effort to

inspire individuals throughout our community and raise interest in our school's music program.
"Music gives a soul to the universe, wings to the mind, flight to the imagination and life to everything." - Plato
Please continue to support our musical program.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: $10, 000
Estimated Breakdown of Project Expenditures:
Cello: $500 x 5 = with taxes and shipping not to exceed $3000
Violin cases: $25 x 20 = with taxes and shipping not to exceed $800
Shelving to house instruments: With taxes and shipping not to exceed $400
Violins $200x 25= with taxes and shipping not to exceed $5800
Matching Funds (including any in-kind contributions): 0
Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
None
Total Community Enhancement Funds Requested: $10,000
Is this a multi-year request? If yes, number of years: No
If you answered yes above, describe your sustainability plan:
Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Orders will be placed for musical instruments, stands and cases by August 2017. Once instruments arrive, they will immediately be checked out to students through a carefully monitored process including signed agreements between parent, child and school detailing the care and handling of the instrument. Concert fieldtrips, where students perform for community members, will begin in late fall and will include local senior centers, schools and care facilities when permitted. We will have completed at least three traveling performances by spring of 2018.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 3351 Explorer Drive
(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 7, 2017) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Sacramento City Unified School District

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. Application Submitted By

First and Last Name	Danielle Yeti
Title	Music Teacher at A.M. Winn
Phone Number	(916) 228-5880
Email Address	danielle-yeti@scusd.edu
Mailing Address	3351 Explorer Drive 95827

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Gerardo Castillo
Title	SCUSD Chief Business Officer
Phone Number	(916) 643-7400
Email Address	gerardo-castillo@scusd.edu
Mailing Address	5735 47th Avenue

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
Rancho Cordova

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a fresh take.
RANCHO CORDOVA
CALIFORNIA

CITY OF RANCHO CORDOVA
FISCAL YEAR 2017/2018 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2017/2018 grant application period is open from February 15, 2017 through March 15, 2017. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: A.M. Winn Music Grant

Name of Applicant: DANIELLE YETI **Applicant's Title:** TEACHER

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 228-5880 **Applicant's Email:** Danelle-Yeti@scusd.edu

Applicant's Mailing Address: 3351 Explorer Drive

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 7, 2017. For Elk Grove Unified School District use Suptoffice@egusd.net. For Folsom Cordova Unified School District use kgoldsmi@fcusd.org. For Sacramento City Unified School District use Superintendent@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Olga L. Simms

Superintendent's Signature: Olga L. Simms

Date: 3/15/17

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☑ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2017. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Stacy Delaney

From: Nisha Turturici <Nisha-Turturici@scusd.edu>
Sent: Wednesday, March 15, 2017 9:44 PM
To: Stacy Delaney
Subject: Danielle Yeti's Music Grant Endorsement
Attachments: Music Grant Endorsement.pdf

Hi Stacy,
Here is Danielle Yeti's Endorsement letter for the music grant proposal.
I have all three originals in my office, so let me know if you need them.
Have a fantastic evening.
Thank you,

Nisha Turturici | Principal
A.M. Winn Public Waldorf eK-8 School
3351 Explorer Drive | Sacramento, CA 95827
Office: (916)228-5880
District Cell: (916)752-3494
Personal Cell: (916)225-9772

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 15, 2017 11:30 PM
To: Stacy Delaney
Subject: Rancho Cordova: FY 2017/2018 Grant Application Submittal

#67

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2017/2018 Grant Application
Date & Time: 03/15/2017 11:29 PM
Response #: 53
Submitter ID: 1468
IP address: 50.161.252.33
Time to complete: 51 min. , 21 sec.

Survey Details

Page 1

1. **Project Name**

   Assign a name to your project/program. Full Circle Rancho Cordova and Rosemont

2. **Project Description**

   Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.
   The project is to obtain a vehicle to allow donation pick ups in order to provide free items from household items, clothing, shoes, furniture for free to over 2200 members that is growing continually. This group has provided numerous items to those in need from fire victims (both housing and wild fires) as well as day to day living, including food. We share helpful hints and resource information for housing, WIC or any number of topics to help the community.

3. **Project Team**

   List individuals or organizations responsible for the development and delivery of the project.
   Full Circle Rancho Cordova and Rosemont founded by Beverly Fletcher and Rachel Landon. Beverly will be responsible for the vehicle.

4. **Project Goals**

   List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.
   The goal is to be able to pick up larger items and larger amounts to provide for people in the community. The progress is quite simple - to obtain a vehicle to achieve greater ability to help the community. The goal can be achieved in one transaction - after care research.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

   Total Project Cost: $5,500
   Estimated Breakdown of Project Expenditures:
   Anticipating finding a reliable used truck for $5,000 or less and registration fees of approximately $500. If bought for less, the

excess funds would be returned.

Matching Funds (including any in-kind contributions): $ 0 -

Ongoing (beyond FY 2017/2018) Operations and Maintenance Costs, if applicable:
Not asking for maintenance costs as my son-in-law is a mechanic and would provide any necessary work. Any registration fees would be paid by Beverly Fletcher.

Total Community Enhancement Funds Requested: $ 5,500

Is this a multi-year request? If yes, number of years: 0

If you answered yes above, describe your sustainability plan:
N/A

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)
Project would commence upon approval of project and receipt of funds. It would be expected to be completed within 90 days.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.**

Project Address: 2948 Kachina Way, Rancho Cordova, CA
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **Supplemental Endorsement Form (This is for projects/programs intended to operate or take place at a public K-12 school site). In order for an application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2017. Applicants must submit the form and a copy of their application to the appropriate superintendent no later than March 7, 2017 (refer to the form for the superintendent's or his or her designee's Email address). The Supplemental Endorsement Form can be downloaded from the City of Rancho Cordova's website (Community Enhancement Fund button). Paper copies are also available at the first and second floor reception areas at City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA.**

10. **Application Submitted By**

First and Last Name	Beverly Fletcher
Title	N/A
Phone Number	(916) 308-2755
Email Address	califbev@gmail.com
Mailing Address	2948 Kachina Wy, Rancho Cordova, CA 95670

11. **Type of Applicant**

(o) Individual

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name Beverly Fletcher

Title	none
Phone Number	(916) 308-2755
Email Address	califbev@gmail.com
Mailing Address	2948 Kachina Wy

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here	Community Grant Fund support.txt
Attach here	~~Community Grant Fund support.txt~~ duplicate
Attach here	~~Community Grant Fund support.txt~~ duplicate

Thank you,
Rancho Cordova

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Community Grant Fund support

March 15, 2017

City of Rancho Cordova

re: Support document

Community Grant Fund

This is advise I am giving my support for the funding to be allowed at my personal address, 2948 Kachina Wy, Rancho Cordova, CA 95670 on behalf of the group Full Circle: Rancho Cordova and Rosemont for the purpose of obtaining donations to assist the community. Maintenance of the requested item (truck) will be maintained by me, Beverly Fletcher.

Revised Version
Received 3/8/17 @ 1033AM

Rancho Cordova 4th of July Parade, 2017

#68

Project Description

Engage and encourage the greater Rancho Cordova Community by creating meaningful and lasting celebration in the 4th July.

Background:

The Rancho Cordova 4th of July Parade has been an ongoing community project in Rancho Cordova for over 30 years. Over time, the size and depth of impact that this project has had on the greater community has grown and changed. The 4th of July is a cornerstone event in the City of Rancho Cordova, serving an opportunity to engage the community and bring people together as they reflect on the community displayed on floats. The need for adaptation and further engagement is needed as this event grows and the desire for the quality of life and services grow.

In 2013, Immersion began to take ownership over the operations, planning, and execution of the 4th of July Parade and all leading events prior to the event. With fresh vision, and a matched desire for growth and change by many around the community, Immersion has begun to use this tool to grow and execute new ideas and initiatives around the concept of engagement, community pride, and national pride.

Over the past three parades, we have had numerous requests for new engagement opportunities, thus gathering and displaying more aspects of the greater community to identify its uniqueness, and talents.

Opportunity:

In our last year, we have begun expanding through schools, media, and marketing. Our largest addition was associated to the addition of a youth band competition. Traditionally, youth bands are associated with the school system, and so many have tight budgets and a difficult burden to bring students together in the summer months.

The band competition provided an attendance stipend and cash prize, which began to engage several schools in the region. Also, by adding formal judges, and marketing efforts, we have begun to receive follow up messages from schools in places such as the bay area. With having the assurance of this event in advance these new schools can make a commitment to attending and planning in advance.

In this past year we also added a youth bike parade. For a first year event, this had a great showing. We also believe that we can market to schools through emailing in the school system and communicating to parents about this opportunity.

We are hopeful to begin our efforts in January of 2017. By so doing, we will engage new organizations and individuals, and further our vision of having the most prestigious 4th of July Parade in Northern California.

Funding Need:

Civic support provided allows the 4th of July Parade to continue taking place while growing in capacity and reach to what we believe can become a highly sought and recognized regional event.

Funding Request:

In-kind contributions	**Cordova Community Council eblast and promotions ($10,000 value)** **30 Volunteers for current and future development and execution: 15 hours @ $23.07 ($10,381 Value)** **Total In-Kind Contributions: $20,381**	**$0.00**
Wristbands	QTY 10,000	$1,500
Youth Bands	Cash Prizes and Stipends - 8 Stipends for $1,500 - Best School Band Award o 1st - $5,000 o 2nd - $2,500 o 3rd - $1,500	$21,000
Bike Parade	Cash Prizes - 1st - $300 - 2nd - $200 - 3rd - $100	$600
Trophies	Trophies for general parade categories, bike parade, and band competition	$600
Printing	Flyers for printing and distribution	$1,000
Insurance	Special Event Insurance	$1,200
Online Marketing	Social Media, paid posting to sites, design, contractors	$5,000
Operational Costs	- Volunteer T-Shirts: 30 Volunteers at approximately $8 per shirt: $240.00 - Volunteer Meals: 30 Volunteers with 2 meals provided. $10 per meal: 30 X 2 Meals X $10: $600.00 - Official Judges for Band Competition: $750.00	$1,590
Administrative Costs	Includes but is not limited to all current and future development, fund and donation development, and execution of the event. As well as meetings, reporting, and management with stakeholders, vendors, sub-contractors, volunteers, media, participants, and potential participants. 200 hours X $40.00 Per Hour = $8,000	$8,000
Total Funding Request		**$40,490**

Total Project Costs:
$60,871
Total Funding Request:
$40,490

CITY OF RANCHO CORDOVA

RESOLUTION NO. 32-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CORDOVA COMMUNITY COUNCIL FOUNDATION TO PROVIDE FUNDING FROM THE CITY'S FISCAL YEAR 2017-2018 COMMUNITY ENHANCEMENT FUND IN SUPPORT OF THE ENHANCEMENTS TO THE 2017 RANCHO CORDOVA FOURTH OF JULY PARADE.

WHEREAS, The City Council authorized the City Manager, or his or her designee, to work with the Cordova Community Council Foundation on the funding agreement for the enhancements to the 2017 Rancho Cordova Fourth of July Parade; and

WHEREAS, adoption of this resolution will authorize the City Manager to execute an Agreement for up to $40,900 so the planning process for the band competition and bike parade can commence; and

WHEREAS, the project allocation (increases or decreases) will exceed the individual or cumulative amount the City Manager has authorization to approve.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to charge the City's fiscal year 2017-2018 Community Enhancement Fund for the contract with Cordova Community Council Foundation.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 21st day of February, 2017 by the following vote:

AYES: Budge, McGarvey, Terry

NOES: None

ABSENT: Sander, Skoglund

ABSTAIN: None

Donald Terry, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk

Revised Version
Received 3/8/17 @ 1033AM
SAD

Rancho Cordova 4th of July 5k

#69

Project Description

Engage and encourage the greater Rancho Cordova Community by creating meaningful and lasting celebration for the 4th of July. Greatly increasing attendance and prestige by new marketing and event opportunities.

Background:
The Rancho Cordova 4th of July 5k has become a significant part to the overall 4th of July Celebration. For the past three years, the run has developed itself as a traditional event for several who attend on a yearly basis. Every year we have added to the professionalism and engagement to individuals through multiple communication and engagement efforts. In past years, without adequate time to market and reach out to influence groups in advance, we have not been able to grow at the rate we have desired. Many events of this nature need to have a wide range of time for marketing. The goal of this run is to ultimately engage runners young and old from any background, for the purpose of celebrating and enjoying this landmark event within Rancho Cordova.

Opportunity:
If well marketed and developed, this event can potentially bring in new runners from the greater community. Television media and social media have both been successful avenues in the past year, and can continue to grow the event. We believe that we can execute a stronger event with increased time for planning, putting together an early marketing campaign, and working with local vendors and influence groups.

Every year we have sought to add new opportunities within the event. Last year added a color component to the run. As we continue to expand and reach out to new running groups and organizations, we will our reach to more competitive runners. We plan to do so by adding a 10k option. This would provide opportunities for families and individuals to run either with or without color, and also provide them the opportunity to engage in a competitive run. We believe that this addition can be included without disturbing the logistics and planning of the event.

Further, in the last year of this event, we engaged new organizations who may receive benefit from this event. We will look to grow this opportunity. By so doing, we will leverage the influence and relationships that these organizations carry to increase the attention and attendance that this event receives. With coverage and maturity of this event growing, we believe that this will serve as an attractive opportunity for several organizations.

Funding Need:
In order for the 4th of July 5k to continue taking place while growing in capacity and reach to what we believe can become a highly sought and recognized regional event, civic funding support is needed.

Funding Request:

In-kind contributions	Cordova Community Council eblast and promotions ($10,000 value) 30 Volunteers for current and future development and execution: 15 hours @ $23.07 ($10,381 Value) Total In-Kind Contributions: 20,381	$0.00
Cash Prizes	Prizes for 1st place male and female.	$200
Street Sweeper	Street clean up	$800
Color	Color packets and bulk color, and renting supporting run materials: Flags, Arches, DJ, Timer.	$4,000
Finisher Coins	With projected increase in runners	$1,500
Printing	Flyers for printing and distribution	$1,000
Online Marketing	Social Media, paid posting to sites, design, contractors	$5,000
Operational Costs	- Additional subcontractors hired for run, volunteer, and logistical and resource management (2016): $4,475 - Volunteer T-Shirts: 30 Volunteers at approximately $8 per shirt: $240.00 - Volunteer Meals: 30 Volunteers with 2 meals provided. $10 per meal: 30 X 2 Meals X $10: $600.00	$5,315
Administrative Costs	Includes but is not limited to all current and future development, fund and donation development, and execution of the event. As well as meetings, reporting, and management with stakeholders, vendors, sub-contractors, volunteers, media, participants, and potential participants. 115 hours X $40.00 Per Hour = $4,600	$4,600
Total Funding Request		**$22,415**

Total Project Costs:
$42,796
Total Funding Request:
$22,415

Founded in 2008, Ankur is the foremost Non-Profit organization of greater Sacramento region. The organization promotes South East Asian culture through community service and socio-cultural events. We also run regular School imparting language learning education to all interested kids. Along with language learning, children are also taught in Music, Arts (Drawing, Sketching), Drama and Dance.

Ankur has been providing services for almost 10 years now. We partner with other Non-Profit Organizations like American River Park Foundation, KVIE etc. to provide Community Service round the year. Our next event is a Community Service scheduled for on May 6 (Clean the park trails).

Ankur never promotes any religion/religious belief. We sincerely request the City of Rancho Cordova to re-look at our application and see if a partial funding can be approved.

Ankur Arts, Culture, History and Language Program					Remarks
	School (Round the year)	Monthly	Months	Yearly	
1	Space Rental @ $60/hr for 4 hours per class. 2 classes per month	$ 480	12	$ 5,760	Not requesting funding anymore.
2	Light Snacks @ $125 per class. 2 classes per month	$ 250	12	$ 3,000	
	Sub total			***$ 8,760***	***$ -***
	Musical Instruments(One time cost)	Unit Cost	Quantity	Total	
1	Tabla	$ 200	2	$ 400	Request for musical instruments should be treated separately as they will solely be used to promote multicultural music through youths. All the music lessons will be held within the city of Rancho Cordova.
2	Harmonium	$ 320	2	$ 640	
3	Piano Electronic	$ 800	1	$ 800	
4	Viola	$ 150	2	$ 300	
5	Keyboard	$ 150	2	$ 300	
6	Cello	$ 200	2	$ 400	
7	Violin	$ 150	2	$ 300	
	Sub total			***$ 3,140***	***$ 3,140***
	Holi (Half day event): Stone Creek Park	Unit Cost	Quantity	Total	
1	Rental charges for the Event facility	$ 300	1	$ 300	It is not restricted to any religion. It is a multicultural integration event celebrated across the globe including
2	Purchase materials for the Evetn e.g. Colors, Water Balloons etc.	$ 250	1	$ 250	

3	Event Setup (Decoration, Sound etc.)	$ 50	1	$ 50	USA. Most USA college and universities such as Berkeley, Stanford also celebrates the event and everyone is invited. There is absolutely NO Prayer and / or Religious ceremony.
4	Festive Lunch	$ 500	1	$ 500	
5	Holi Celebrations with Kids, Adults	$ -	1	$ -	
6	Event Cleanup	$ 50	1	$ 50	
	Sub total			***$ 1,150***	***$ 1,150***
	Volunteer Appreciation (Half day event): Hagan Park	Unit Cost	Quantity	Total	
1	Rental charges for the Event facility	$ 175	1	$ 175	Not requesting funding anymore.
2	Lunch	$ 400	1	$ 400	
	Sub total			***$ 575***	***$ -***
	sant Panchami (Whole day event): Hagan Community Cent	Unit Cost	Quantity	Total	
1	Rental charges for the Event facility	$ 1,155	1	$ 1,155	Basant Panchami has a specific meaning: Basant means "spring" and Panchami means "the fifth day." Vasant Panchami falls on the fifth day of spring. It is treated as the start of spring. The festival is celebrated across the globe including multiple cities of USA.
2	Event Promotion (Flyers, Video, Photography,etc.)	$ 250	1	$ 250	
3	Event Setup (Decoration, Sound, Lighting, etc.)	$ 250	1	$ 250	
4	Festive Dinner	$ 1,000	1	$ 1,000	
5	Cultural Program with Local Kids, Adults and External Artists	$ 1,000	1	$ 1,000	
6	Storage Space, Rentals and Delivery Logistics	$ 1,600	1	$ 1,600	
7	Event Cleanup	$ 150	1	$ 150	
	Sub total			***$ 5,405***	***$ 5,405***
	Sharadotsav (Three day event)	Unit Cost	Quantity	Total	
1	Rental charges for the Event facility	$ 5,000	1	$ 5,000	This is the Festival welcoming the Autumn season and its a reason for the community to meet and greet with multi-cultural festivals. The festival is celebrated across the globe including multiple cities of USA. This 3 day event **does have a prayer component,** but our grant request is not tied to that.
2	Event Promotion (Flyers, Video, Photography,etc)	$ 500	1	$ 500	
3	Event Setup (Decoration, Sound, Lighting, etc.)	$ 1,000	1	$ 1,000	
4	Festive Dinner	$ 3,000	1	$ 3,000	
5	Cultural Program with Local Kids, Adults and External Artists	$ 5,000	1	$ 5,000	
6	Event Cleanup	$ 250	1	$ 250	
	Sub total			***$ 14,750***	***$ 14,750***
	Total			**$ 33,205**	**$ 24,445**
	Member contribution			**$ 11,000**	**$ 11,000**
	Total Community Enhancement Fund Requested			**$ 22,205**	**$ 13,445**