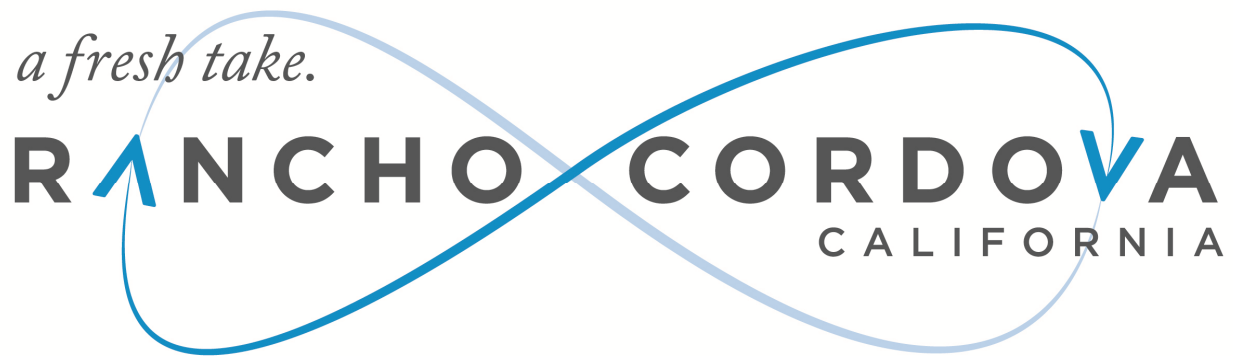


CITY OF RANCHO CORDOVA



CONCURRENT MEETING CITY COUNCIL/SUCCESSOR AGENCY TO THE CRA/RCFC

Monday, March 06, 2017

3:00 PM – Special Meeting

5:30 PM – Regular Meeting

AGENDA

Donald Terry, Mayor

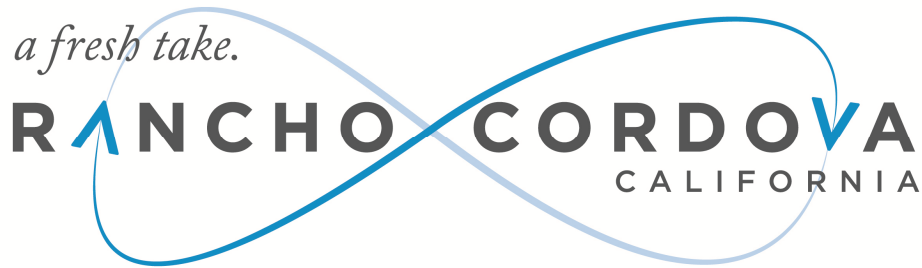
Linda Budge, Vice Mayor

Robert J. McGarvey, Council Member

Dan Skoglund, Council Member

David Sander, Council Member

CITY OF RANCHO CORDOVA



CONCURRENT MEETING CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, March 06, 2017

3:00 PM – Special Meeting
American River Community Room North

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Budge, McGarvey, Sander, Skoglund, and Mayor Terry.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

- 3.1 **Subject:** Update on Ethics, Transparency, and Governance: Semi-Annual AB 1234 Ethics Training.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Terry will adjourn the special meeting to regular meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Budge, McGarvey, Sander, Skoglund, and Mayor Terry.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

8. INVOCATION

Julie Steinbach from United Methodist Church of Rancho Cordova will give the invocation.

9. PRESENTATIONS

- 9.1 Presentation of Proclamation Honoring Rancho Cordova Police Department Deputy Brian Bell.

10. PUBLIC COMMENT

Citizens wishing to address the Council for any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

11. COUNCIL REPORTS

12. CITY MANAGER'S REPORT

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 13.1 **Subject:** Meeting Minutes of February 21, 2017 Regular Meeting.
Recommendation: Adopt Minutes.
- 13.2 **Subject:** Amendments to Title 23, Zoning Code, of the Municipal Code Regarding Allowed Uses for the Office Professional Mixed Use (OPMU) Zone.
Recommendation: Waive second reading and adopt Ordinance No. 3-2017.
Result of Recommended Action: Approval of Ordinance 3-2017 would amend Chapter 23.313 of the Municipal Code related to the Office Professional Mixed Use zone district. The amendment would modify the list of allowable uses in the zone

district and further clarify the applicable development standards for the zoning designation.

Staff Report: Aaron Busch, Community Development Director.

Advances Goals: 2, 6.

- 13.3 **Subject:** Crossings at Woodberry Project No. DD9683, Located at 2738 Woodberry Way, Formerly 10447 Folsom Boulevard. The Proposed Project Includes a Rezone from Commercial Mixed Use (CMU FBSP) and High Density Residential (HDR FBSP) to Residential Mixed Use (RMU FBSP), via a Folsom Boulevard Specific Plan Amendment, a Parking Exception, and Major Design Review for Three 3- story Multi-Family Buildings to Include a Total of 28 Affordable Units, Parking, Landscaping, and Play Area on a 0.97 Acre Site Located within the Folsom Boulevard Specific Plan.

Recommendation: Waive second reading and adopt Ordinance No. 2-2017.

Result of Recommended Action: Adoption of the ordinance would permit the construction of multi-family buildings with a total of 28 affordable units within the Folsom Boulevard Specific Plan and allow the applicant to submit for necessary building permits to begin construction of the proposed infrastructure and buildings.

Staff Report: June Cowles, Senior Planner, Planning Department.

Advances Goals: 1, 2, 3, 5, 6.

- 13.4 **Subject:** Resolution Authorizing the City Manager to Execute Contract Amendment 67-2015-1 for On-call Engineering Design Services with Bennett Engineering, Inc. to Modify the Contract from \$100,000 Per Year to \$300,000 Total

Recommendation: Adopt Resolution 28-2017.

Result of Recommended Action: Adoption of this resolution will authorize the City Manager to execute contract amendment 67-2015-1 for on-call professional services with Bennett Engineering, Inc. This amendment will modify the contract compensation amount from \$100,000 per year to \$300,000 total with the same three-year term ending June 4, 2018.

Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.

Advances Goals: 2, 4, 6.

- 13.5 **Subject:** Resolution Authorizing the City Manager to Increase the Budget for the Folsom Boulevard Fence Replacement Project from \$270,000 to \$316,000 and Negotiate Contract Change Orders Within Those Limits.

Recommendation: Adopt Resolution No. 29-2017.

Result of Recommended Action: Adoption of this resolution will authorize the City Manager to increase the budget for the Folsom Boulevard Fence Replacement project from \$270,000 to \$316,000 and negotiate contract change orders within those limits.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 1, 2, 5.

- 13.6 **Subject:** Resolution Authorizing the City Manager to Execute the First Amendment With Cordova Community Council Foundation to Bring the Crocker Art Museum's Artist-to-Go Program to Kindergarten Through Fifth Grade Classrooms at Three Elementary Schools in Rancho Cordova.

Recommendation: Adopt Resolution No. 36-2017.

Result of Recommended Action: The contract amendment changes the total contract amount from \$7,875 to \$11,750, a budget increase of \$3,875.

Staff Report: Stacy Delaney, Community Enhancement Analyst.

Advances Goals: 1, 5.

- 13.7 **Subject:** Shared Roadway Improvements Agreement with the County of Sacramento and Cordova Hills.
Recommendation: Adopt Resolution No. 21-2017.
Result of Recommended Action: Adoption of Resolution No. 21-2017 will authorize the City Manager to execute a Shared Roadway Improvements Agreement (Cordova Hills) between the City, the County, and the developer for Cordova Hills related to the funding of improvements constructed on shared roadways.
Staff Report: Elizabeth Sparkman, Engineering Manager.
Advances Goal: 5.
- 13.8 **Subject:** Resolution Authorizing Application for Housing Related Parks Grant.
Recommendation: Adopt Resolution 30-2017.
Result of Recommended Action: Staff will submit an application to the State Department of Housing and Community Development for a noncompetitive Housing Related Parks Grant for the Sacramento Valley Live Steamers Irrigation Project in Hagan Park, not to exceed \$259,200.00.
Staff Report: Stefan Heisler, Reinvestment Analyst.
Advances Goals: 1, 2, 3, 5, 6.
- 13.9 **Subject:** Resolution Authorizing Examination of Sales, Use and Transaction Tax Records.
Recommendation: Adopt Resolution No. 31-2017 authorizing Hinderliter, de Llamas & Associates (HDL) to examine the sales, use, and transactions tax records for the City.
Result of Recommended Action: Adoption of this resolution will allow HDL to examine confidential sales, use and transactions tax records of the State Board of Equalization on behalf of the City.
Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.
Advances Goal: 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

NONE.

15. PUBLIC HEARING ITEMS

NONE.

16. REGULAR CALENDAR ITEMS

- 16.1 **Subject:** Presentation by the Sacramento Housing and Redevelopment Agency on the Proposed Reprioritization of Recaptured Housing Choice Vouchers and the Allocation of Those Vouchers for Two Years to Homeless Families and Individuals.
Recommendation: Receive and discuss.
Result of Recommended Action: The Council will be more informed as of the various options and consequences the County will consider in any reprioritization of recaptured HCV. The Council may wish at a subsequent meeting to adopt a resolution describing its position and concerns.
Staff Report: Reed Flory, Reinvestment and Housing Opportunities Division Manager.
Advances Goals: 1, 2, 3, 5, 6.
GROWING STRONG NEIGHBORHOODS

16.2 **Subject:** Regional Sanitation Five-Year Rate Plan and EchoWater Project Update by Prabhakar Somavarapu, District Engineer.

16.3 **Subject:** Receive Fiscal Year 2016-17 Mid-year Financial Report and Adopt Resolution No. 37-2017 Amending the 2016-17 Operating Budget.

Recommendation: Receive the 2016-17 Mid-Year Financial Report and Adopt Resolution 37-2017 Amending the 2016-17 Operating Budget.

Result of Recommended Action: The Fiscal Year 2016-17 Mid-Year Financial Report provides the City Council with the City's financial performance as of the mid-year point for the current fiscal year. It also provides the City Council with the opportunity to authorize the proposed budget amendments for the June 30, 2017 fiscal year. The proposed budget amendment would use General Fund revenues in the amount of \$470,000 to fund contracts and projects that were not anticipated when the 2016-17 budget was established in July 2015.

Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.

Advances Goal: 5.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

Mayor Terry will adjourn the regular meeting to closed session in the Community Board Room.

19. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Council Members Budge, McGarvey, Sander, Skoglund, and Mayor Terry.

20. CLOSED SESSION

Council may adjourn to Closed Session to discuss the following item:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of California Government Code Section 54956.9: (1 potential cases).

21. OPEN SESSION - REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in Closed Session.

22. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Monday, March 20, 2017	5:30 PM Regular Meeting
Monday, April 3, 2017	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Wednesday, April 5, 2017	8:15 AM – 12:00 PM Special Meeting
Monday, April 17, 2017	5:30 PM Regular Meeting
Tuesday, April 25, 2017	5:30 PM Special Meeting/Work Session
Monday, May 1, 2017	MEETING CANCELLED
Tuesday, May 9, 2017	5:30 PM Special Meeting/Work Session
Monday, May 15, 2017	5:30 PM Regular Meeting
Tuesday, May 23, 2017	5:30 PM Special Meeting/Work Session
Monday, June 5, 2017	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, June 19, 2017	5:30 PM Regular Meeting
Tuesday, June 27, 2017	5:30 PM Special Meeting/Work Session

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council/Successor Agency to the CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Mindy Cuppy, MMC, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, March 06, 2017 Special and Regular Meeting of the Rancho Cordova City Council/Successor Agency to the CRA/RCFC was posted and available for review on Thursday, March 2, 2017 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed Thursday, March 2, 2017 at Rancho Cordova, California.


Mindy Cuppy, MMC, City Clerk



meyers | nave PUBLIC OFFICIAL TRAINING SERIES

AB 1234 ETHICS TRAINING



AB 1234 TRAINING REQUIREMENT

- Required “no later than one year from the first day of service with the local agency,” for new officials, and thereafter “at least once every two years.” Govt. Code § (b) 53235.1
- General Ethics Principles
- Ethics Laws
 - Conflicts of Interest
 - Prohibition Against Personal Gain
 - Claiming the Perquisites of Office
 - Government Transparency Laws
 - Fair Process Laws

GENERAL ETHICS PRINCIPLES

- Values such as transparency, trustworthiness, respect, fairness and responsibility promote public trust in government
- Importance of avoiding even the appearance of impropriety



GENERAL ETHICS PRINCIPLES

- Ethics laws merely set minimum standards for conduct
- Ethics goes beyond legal requirements
 - About doing what we ought to do, rather than what's minimally required
 - Set a higher standard!

PROHIBITION ON USE OF OFFICE FOR PERSONAL GAIN

- Making decisions affecting your economic interests (Political Reform Act)
- Economic conflicts
- Conflicts and campaign contributions
- Conflicts with leaving office
- Contracting with your own agency (Gov. Code § 1090)
- Bribery

POLITICAL REFORM ACT OF 1974

The Political Reform Act applies to:

- Public officials with a financial interest making or attempting to influence a governmental decision (Gov. Code § 87100)

POLITICAL REFORM ACT OF 1974

When Does A Public Official Have A Conflict?

8 Step Test has been replaced by a 4 Step Test

- Reasonably foreseeable
- Material financial effect on one's
- Economic interest
- Different from the public generally

POLITICAL REFORM ACT OF 1974

The 4 Steps To Determine Conflict Of Interest

- Step 1: Is the financial effect “reasonably foreseeable”?
- Step 2: Is it “material”?
- Step 3: Is the effect on the official the same as on the “public generally”?
- Step 4: Is the official “making, participating in the making, or using his or her position to influence” the governmental decision from which the financial effects result?

POLITICAL REFORM ACT OF 1974

Step 1

IS THE FINANCIAL EFFECT “REASONABLY FORESEEABLE”?

- **“REALISTIC POSSIBILITY AND MORE THAN HYPOTHETICAL OR THEORETICAL”**
 - *Old standard “substantial likelihood”*

POLITICAL REFORM ACT OF 1974

Step 2

- **IS IT “MATERIAL”?**
- **DEPENDS ON THE FINANCIAL INTEREST INVOLVED**
- **Most common – real property**
 - Material if the subject of the decision
 - Material if it meets any of a list of criteria; including 500 feet, change character or effect market value

POLITICAL REFORM ACT OF 1974

Step 3

IS THE EFFECT THE SAME AS ON THE “PUBLIC GENERALLY”?

- A significant segment of the public is affected, and
- Effect on financial interest of official not unique when compared to significant segment
- “Significant Segment” = 25% or more of:
 - All real, commercial, or residential property in jurisdiction, or
 - All businesses or non-profits in jurisdiction, or
 - All individuals in jurisdiction

POLITICAL REFORM ACT OF 1974

Step 4

IS THE OFFICIAL “MAKING, PARTICIPATING IN MAKING, OR IN ANY WAY ATTEMPTING TO USE HIS OR HER OFFICIAL POSITION TO INFLUENCE” THE GOVERNMENTAL DECISION?

POLITICAL REFORM ACT OF 1974

Recusal Actions Required Section 87105

- Publicly identify interest in sufficient detail
- Recuse self from discussions or acting on matter
- Leave room, unless matter on consent agenda
- **Exception:** May speak during public comment about effect on interest

POLITICAL REFORM ACT OF 1974

Penalties for Violation of Political Reform Act

- **Administrative Fine** - \$5,000 fine per violation imposed by FPFC
- **Civil Remedy** - If official derived economic benefit from decision, fine could amount to 3 times the benefit received
- **Criminal Sanctions** - If the official knowingly or willingly violated the law: misdemeanor conviction, fine of \$10,000 or 3 times value of benefit conferred (whichever is greater, and the official disqualified from public office for 4 years)

Conflicts of Interest and Campaign Contributions

- “Developer or Applicant Rule”
- Public officials are disqualified from making a decision involving a license, permit, or entitlement for use if official has accepted a campaign contribution exceeding \$250 from the party within the preceding 12 months (Gov. code § 84308)
- Official may not accept a campaign contribution exceeding \$250 while such an application is pending, and for three months after the decision is made
- “**Directly elected**” exception – (Gov. Code § 84308(a)(3); Cal Code of Regulation, Title 2 § 18438.1)

CONFLICT OF INTEREST WHEN LEAVING OFFICE

Lobbying Former Agency

- One year ban on lobbying former agency
- Applies to elected officials, city managers, county executives, and general managers
- Applies only if compensated and representing another person

Decisions involving Prospective Employers

- Public officials and employees are prohibited from being involved in governmental decisions directly relating to a prospective employer

PROHIBITION AGAINST SELF CONTRACTING

GOVERNMENT CODE SECTION 1090

GOVERNMENT CODE SECTION 1090

California Government Code Section 1090 prohibits an officer or employee of a public agency from participating in the making of a contract in which he or she has a financial interest

GOVERNMENT CODE SECTION 1090

Scope Of Section 1090 Conflict

- **Abstention does not** cure Section 1090 problem
- Entire governing body is precluded from entering into the contract
- Agency not allowed to make any payments on contract

GOVERNMENT CODE SECTION 1090

Financial Interest In A Contract

- “Financial interest” includes both direct and indirect interests
- Determination based on the connection between the contract and the official’s interest

GOVERNMENT CODE SECTION 1090

Contracts Subject To Section 1090

- Contracts are defined broadly
- Includes renewal, extension, amendment, or renegotiation of existing contract

GOVERNMENT CODE SECTION 1090

"Participation" In Making A Contract

- Preliminary discussions
- Negotiations
- Compromises
- Reasoning
- Planning
- Drawing of plans and specifications
- Solicitation for bids

GOVERNMENT CODE SECTION 1090

Exceptions To Section 1090

- Remote interest (e.g. non-salaried officer of non-profit)
- Non-interest (e.g. salary per diem from another government agency)
- Rule of necessity

GOVERNMENT CODE SECTION 1090

Exceptions To Section 1090

Remote Interest Exceptions

- Public official does not have an interest in contract if the interest is “remote” and if fact of the remote interest is disclosed to the legislative body and noted in official records
- Must recuse and note conflict for the record
- Examples:
 - Employee or officer of non-profit
 - Landlord or tenant of contracting party
 - Salary or per diem from a directly involved government department
 - Supplier of same goods and services for 5 years prior to election/appointment
 - Employee of private party if:
 - 10 or more employees, and
 - Employed more than 3 years

GOVERNMENT CODE SECTION 1090

Exceptions To Section 1090

Non-interest Exceptions

- Public official is deemed not interested and may participate in making of the contract
- Examples
 - Ownership of less than 3% of stock
 - Spouse of officer/employee of public agency, if the office holding or employment existed at least one year prior to the spouse's election/appointment
 - Salary or per diem from a non-directly involved government department
 - Nonsalaried member of nonprofit, with disclosure and noting in records

GOVERNMENT CODE SECTION 1090

Violation Of Section 1090

- Contracts made in violation of Section 1090 are void and unenforceable
- Payments made to the contracting party must be returned to the public agency
- Public agency entitled to retain any benefits it received

GOVERNMENT CODE SECTION 1090

Personal Consequences

Government Code Section 1097 provides that willful violations of Section 1090 are punishable by fine, imprisonment, and permanent disqualification from holding any office in California



GOVERNMENT CODE SECTION 1090

No Execution = No Violation

- If the prohibited contract is never executed, there is no violation of Section 1090
- If a potential Section 1090 conflict is discovered, **don't allow the contract to be executed**

GOVERNMENT CODE SECTION 1090

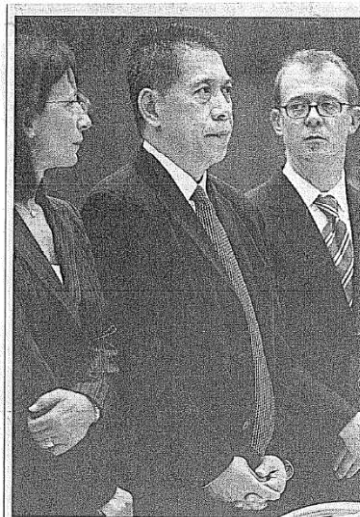
- Even if a Section 1090 conflict does not exist, there may still be a conflict under the Political Reform Act
- FPPC granted more power to bring civil and administrative enforcement action (AB 1090 (Fong) 2013)
 - Power to impose \$10,000 fine or 3x the value of the illegal contract

BRIBERY

- A public official (elected, appointed or staff)
- Receives or agrees to receive any bribe
- Bribe is anything of “value or advantage”
- Official action influenced
- Penalties



BRIBERY



COURT TIME: Leland Wong, flanked by attorneys Janet Levine and Jeffrey Rutherford, pleaded not guilty to bribery and other charges. The indictment caps a three-year investigation.

City Hall Insider Accused of Bribery

Former commissioner Leland Wong is the only official to be indicted in the 'pay to play' probe.

By TED ROHRlich
Times Staff Writer

Leland Wong, a power broker in former Mayor James K. Hahn's administration, surrendered Wednesday to face a bribery and conflict-of-interest indictment that makes him the only public official accused of crimes in a three-year probe of alleged 'pay to play' contracting practices in Los Angeles.

Wong was accused by the Los Angeles County Grand Jury on Tuesday of accepting \$100,000 in bribes from Ren-Gung Shyu, executive vice president of Taipei-based Evergreen Marine Corp., to get the giant Taiwanese shipping line more space at the Port of Los Angeles. Shyu, whose testimony remains under seal, was not accused of a crime.

Wong's indictment marks a milestone for prosecutors. A longtime figure in the city's elite governing class, he served as a powerful commissioner during three mayoral administrations. His case is the first in which prosecutors have filed charges involving alleged influence-peddling by a Hahn appointee.

But the charges are not the ones prosecutors set out to explore — trading city contracts for campaign contributions. News reports about such alleged practices

(See Wong, Page A18)

RELATED STORIES

Low profile: Wong accumulated power behind the scenes. **A18**
Milestone: D.A. draws a bead on a major political figure. **A19**

L.A. Times
8/24/06

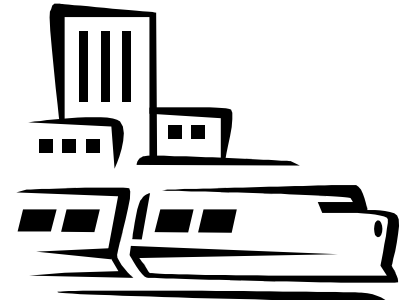
CLAIMING THE PERQUISITES (“PERKS”) OF OFFICE

State law places significant restrictions on the “perks” that a public official may receive. Regulated categories include:

- Transportation by transportation companies
- Gifts
- Travel payments
- Honoraria
- Misuse of public resources
- Mass mailing at public expense
- Gifts of public funds

ILLEGAL GIFTS OF TRANSPORTATION PROHIBITION

- Constitutional Prohibition. Cal. Const. art. XII, § 7
- No free passes or discounts from transportation companies
- Severe penalty: **forfeit office**
- Applies to all forms of transportation



GIFT AND TRAVEL RESTRICTIONS

- Gift Limit Prohibition
 - Public officials and employees may not accept gifts from a single source during a calendar year in excess of **\$470**
 - Gifts in excess of limit from a single source during a 12 month period are disqualifying
 - Gifts in excess of **\$50** from a single source must be reported

GIFT AND TRAVEL RESTRICTIONS



- What is a gift?
 - Any payment or other benefit conferring a personal benefit for which the public official does not provide goods or services of equal or greater value
- When is a gift accepted?
 - A gift has been accepted when the public official takes actual possession of the gift or exercises direction or control over the gift, including discarding the gift or turning it over to another person

GIFT AND TRAVEL RESTRICTIONS

Exceptions to Gift Limitations

Exceptions to gift restrictions:

- Gifts not used and returned
- Gifts donated to 501(c)(3) organization (without claiming a deduction)
- Gifts from family members
- Informational material (books, papers)
- Campaign contributions
- Any devise or inheritance

MORE GIFT EXCEPTIONS

- Home hospitality (w/some importation limitations)
- Gift exchanges of equal value
- Leave credits
- Disaster relief provisions
- Travel and subsistence as part of campaign activities
- Entrance to an event while performing a ceremonial role (includes one guest)
- Prizes received in a bona fide competition
- Benefits received as a guest attending a wedding
- Bereavement offerings associated with funerals

EVEN MORE GIFT EXCEPTIONS

- Acts of neighborliness: Lending a tool
- Bona fide dating relationship
- Acts of human compassion: Money given to you to help with support because of a loss, or for your humanitarian efforts
 - Exceptions
 - Lobbyists
 - Someone coming before the City for a permit/entitlement
 - If you work for a regulatory agency and the gift giver is coming before your agency for (upon which it is reasonably foreseeable you will participate) a license or enforcement proceeding

GIFTS TO MEMBERS OF AN OFFICIAL'S FAMILY

- Immediate family includes spouse and dependent children
 - Dependent children: A child, under 18 years old and whom the official is entitled to claim as a dependent on his or her federal income tax
 - “Official’s Child”: At least 18 but no more than 23 years old and is a full-time or part-time student; and
 - Has the same principal residence as official; and
 - Does not provide more than one-half of his or her own support

GIFTS TO MEMBERS OF AN OFFICIAL'S FAMILY

- May be considered a payment to the public official when there is
 - No established relationship that would suggest an association between the donor and the family member
 - There is evidence to suggest that the donor had a purpose to influence the official

GIFT AND TRAVEL RESTRICTIONS

Exceptions to Gift Limitations

Gift to the Public Agency

- Agency must control use of the gift
- Gift must be used for official agency business
- Agency must report on Form 801

TICKETS OR PASSES

- Admission to a facility, event, show or performance for an entertainment, amusement, recreational or similar purpose
- Not a gift if provided:
 - For official's admission to an event at which he/she performs a ceremonial role or function on behalf of the agency; OR
 - By the official's agency when official treats the ticket or pass as income consistent with tax laws and the agency reports the ticket or pass as income to the official
 - Policy posted on agency's website within 30 days
 - Transmitted to FPPC, if no website

GIFT AND TRAVEL RESTRICTIONS

Gifts of Travel



Travel payments may be subject to gift limit restrictions and/or may be reportable

GIFT AND TRAVEL RESTRICTIONS

Travel Payment Exceptions

Reimbursement for travel for the following is not subject to the \$470 gift limit or reporting requirements:

- Speeches or participation on a panel for official agency business
- Reimbursement provided by the official's government agency (compliance with agency's own policy required)
- Travel paid for from campaign funds

GIFT AND TRAVEL RESTRICTIONS

Travel Payment Exceptions (cont'd)

Travel payments not subject to the gift limit, but which may be reportable:

- Reasonably necessary in connection with a business, trade, or profession
- Speech or participation on a panel inside U.S. related to govt'l purpose for elected officials and officials specified in Gov. Code § 87200
- Travel that is reasonably related to a legislative or governmental purpose, or to an issue of state, national or international policy AND is provided by a government, government agency, foreign government, public or private educational institution, or a 501(c)(3) non-profit or foreign equivalent

GIFT AND TRAVEL RESTRICTIONS

Honoraria Ban

- Elected officials, city managers, city attorneys, and city treasurers may not accept any payment for:
 - Giving a speech
 - Publishing an article, or
 - Attending a public or private conference, convention meeting, social event, meal, or similar gathering



GIFT AND TRAVEL RESTRICTIONS

Honoraria Exceptions

Not prohibited and not required to be disclosed on a Form 700, for example:

- Returned honorarium
- Honorarium donated to agency general fund
- Honorarium made directly to a bona fide non-profit organization
- Campaign contributions (but must be reported)

PROHIBITION AGAINST USE OF PUBLIC RESOURCES FOR PERSONAL OR POLITICAL PURPOSES

- Public officials and employees may not use public resources for private gain (whether financial or political)
- Government may not expend resources to promote a partisan position in an election campaign, but it may educate about ballot measures (informational only)
- State law permits minimal/incidental use of agency resources

MASS MAILING RESTRICTIONS

Mass mailings may not be sent at public expense

- A “mass mailing” is:
 - A tangible item sent or delivered
 - to 200 or more people within a calendar month
 - that “features” an elected officer by:
 - Including the photograph or signature, or
 - singling out the officer by the manner of display of name or office in the layout, such as by headlines, captions, type size, typeface, or type color
 - For which the costs of design, production and printing exceed \$50 and are paid with public moneys



MASS MAILING RESTRICTIONS

Exceptions to Mass Mailing Restrictions

- Letterhead
- Press releases
- Communications between government agencies
- Intra-agency communication
- Bills and legal notices
- Telephone directory, organizational chart or similar roster

ILLEGAL GIFTS OF PUBLIC FUNDS

Constitutional Prohibition

- Public agencies may not make gifts of public funds
- An expenditure is not a gift if it serves a public purpose, even if it benefits a private party
- Legislative body's determination of a public purpose is given great deference

GOVERNMENT TRANSPARENCY LAWS



GOVERNMENT TRANSPARENCY LAWS

- Economic Disclosure Laws (Form 700)
- Open Meetings Laws (The Ralph M. Brown Act)
- Public Records Laws (Public Records Act)

GOVERNMENT TRANSPARENCY LAWS

Form 700

- Must be filed upon taking office, leaving office, and on an annual basis, April 1 of every year
- Require disclosure of personal financial interests
- Alert public officials to personal interests that might be affected
- Help inform the public about potential conflicts of interest

GOVERNMENT TRANSPARENCY LAWS

The Ralph M. Brown Act



GOVERNMENT TRANSPARENCY LAWS

The Ralph M. Brown Act

**“ALL MEETINGS
OF THE LEGISLATIVE BODY
OF THE LOCAL AGENCY
SHALL BE OPEN AND PUBLIC
AND ALL PERSONS SHALL BE PERMITTED TO
ATTEND ANY MEETING EXCEPT
AS OTHERWISE PROVIDED.”**
(Gov. Code § 54953)

GOVERNMENT TRANSPARENCY LAWS

Meeting Defined

“Any congregation of a majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate on any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains.”

GOVERNMENT TRANSPARENCY LAWS

Meeting Exceptions

- A “meeting” is NOT:
 - Individual contacts by members;
 - Attendance at a conference or open and public community meeting
 - Attendance at a social or ceremonial function, or
 - Observing an open meeting of that body’s standing committees

GOVERNMENT TRANSPARENCY LAWS EXCEPTION

- An ad hoc advisory committee consisting solely of less than a quorum of the legislative body is not subject to the Brown Act.
 - No continuing subject matter jurisdiction
 - Limited term
 - Compare standing committee, which has continuing subject matter jurisdiction or a meeting schedule fixed by charter, ordinance, resolution or other formal action

GOVERNMENT TRANSPARENCY LAWS

Serial Meetings

- A majority of the legislative body may not **discuss, deliberate, or take action** by direct communication, intermediaries, or technology
- Examples:
 - Daisy Chain – A calls B; B calls C; etc.
 - Email – “Reply all”
 - Hub and Spoke – Intermediaries (can be a person or a document)

GOVERNMENT TRANSPARENCY LAWS

Meeting - Location

- Accessible to persons with disabilities
- Inside the public agency's boundaries, unless:
 - No facility within boundaries
 - Complying with law or court order
 - Inspecting real or personal property
 - Multi-agency meeting in another jurisdiction
 - Meet with state or federal officials
 - Closed session with attorney on pending litigation
 - Video or teleconferencing

GOVERNMENT TRANSPARENCY LAWS

Meeting – Regular Notice & Agenda

- 72 hours advance posting, including on website if the agency has one
- Time and location
- Description of each business item
- Alternative formats for persons with disabilities
- Public comment period
- No discussion of non-agendized items (brief responses to questions okay)

GOVERNMENT TRANSPARENCY LAWS

Meeting – Special Notice & Agenda

- Special Meetings
 - 24 hour posting/notice, and content same as regular agendas
 - No discussion of salaries for local agency executives
 - Public comment only on agenda items
 - No consideration of non-agendized matters
- Emergency
 - Imminent threat to public health or safety
 - 1 hour notice, but less if crippling disaster
 - Called by any member, content as necessary

GOVERNMENT TRANSPARENCY LAWS

Meeting- Closed Sessions

- Closed session meetings are confidential
- “Safe harbor” language
 - Real estate negotiations
 - Anticipated or pending litigation
 - Public employee appointments, evaluations, dismissal
 - Labor negotiations
 - Public security
- Announcements of actions in open session

GOVERNMENT TRANSPARENCY LAWS

PENALTIES AND REMEDIES

- Civil Remedies
 - Injunctive relief
 - Invalidation of action
 - Demand to cure
 - Attorney's fees
- Council Penalties
 - Fine
 - Jail
 - Referral to grand jury and/or District Attorney

GOVERNMENT TRANSPARENCY LAWS - California Public Records Act (Gov. Code § 6250 *et seq.*)



Public Records Act

Balancing of competing interests:

Public's “fundamental and necessary right” to access information concerning the conduct of the “people’s business”

VS.

The “right of individuals to privacy”

GOVERNMENT TRANSPARENCY LAWS - California Public Records Act (Gov. Code § 6250 *et seq.*)

The Public Records Act makes all non-exempt, state and local government agency records (including reasonably segregable, non-exempt portions of otherwise exempt records) in any form or medium subject to public inspection

GOVERNMENT TRANSPARENCY LAWS

What is a Public Record?

“...any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics.”
(Gov. Code § 6252(e))

GOVERNMENT TRANSPARENCY LAWS

What Is A Public Record? (cont'd)

“...any writing...”

Includes any handwriting, typewriting, printing, photostating, photographing, photocopying, transmitting by electronic mail or facsimile, and every other means of recording upon any tangible thing any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combinations thereof, and any record thereby created, regardless of the manner in which the record has been stored. (Gov. Code § 6252(f).)

GOVERNMENT TRANSPARENCY LAWS

What is a Public Record? (Cont'd)

“...information relating to the conduct of the public’s business...”

The mere custody of a writing by a public agency does not make it a “public record” under the Act. But if a record is kept by an officer because it is necessary or convenient to the discharge of official duties, it is a “public record.”

GOVERNMENT TRANSPARENCY LAWS

Public Records Exempt from Disclosure

- Preliminary drafts, draft notes or draft interagency and intra-agency memoranda
- Pending litigation
- Personnel records
- Medical, dental and other insurance records
- Closed session minutes and legal memoranda and other materials distributed in a closed session
- Records protected by the attorney-client privilege

GOVERNMENT TRANSPARENCY LAWS

Duty to Assist

- Assist the requester to identify records and information that are responsive to the request or to the purpose of the request, if stated
- Describe the information technology and physical location in which the records exist
- Provide suggestions for overcoming any practical basis for denying access to the records or information sought

GOVERNMENT TRANSPARENCY LAWS

Other Resources

- Confer with legal counsel
- FPPC Website: Economic Disclosure Fact Sheet.
www.fppc.ca.gov
- The Brown Act: Open Meetings for Legislative Bodies (2003)
- Open & Public IV: A User's Guide to the Ralph M. Brown Act
- The People's Business, LOCC (2008, update 2011)

FAIR PROCESS REQUIREMENTS



FAIR PROCESS REQUIREMENTS

Fair Processes

The Constitution, state law, and the common law all have a role in ensuring that public agencies operate fairly and avoid arbitrary decisions. The laws include:

- Common law bias prohibitions
- Due process requirements
- Incompatible offices
- Incompatible activities
- Disqualification from participating in decisions affecting family members
- Competitive bidding requirements

FAIR PROCESS REQUIREMENTS

Common Law Prohibition Against Bias

- A public officer must exercise the powers conferred on him or her with **disinterested skill, zeal and diligence, and primarily for the benefit of the public**
- No pre-determined, unchangeable positions for or against a particular party or individual

FAIR PROCESS REQUIREMENTS

Due Process Clause of 14th Amendment

- In quasi-judicial proceedings, officials should:
 - Act in a fair and impartial manner;
 - Apply legal standards to facts; and
 - Provide an opportunity to be heard and to rebut evidence

FAIR PROCESS REQUIREMENTS

Incompatible Offices

- Now codified at Government Code § 1099
- ***Elements***
 - A person may not hold two public offices simultaneously
 - If the potential for conflict or overlap in the functions or responsibilities in the office exist
- Forfeiture of first office
- Common law rule often overridden by statute

INCOMPATIBLE ACTIVITIES

- Elements (Gov. Code § 1126):
 - Agency officers and employees shall not engage in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties
- Only applies if the local agency has adopted a statement of incompatible activities

Fair Processes Requirements Anti-Nepotism Laws and Policies

- Disqualification from participating in decisions affecting family members (anti-nepotism laws)
 - Political Reform Act requires recusal when decisions have a material impact on one's spouse or dependent children.
 - Common law bias will require recusal in many cases.
- Jurisdiction's own policies often limit participation in matter affecting family members

FAIR PROCESS REQUIREMENTS

Competitive Bidding Requirements

- Public works projects must be awarded to lowest responsible bidder.
 - Generally applies to construction projects
- Purpose
 - Not to protect bidders
 - Guards against favoritism, fraud, and corruption
 - Prevents waste of public funds
 - Seeks to obtain best economic result for the public



FAIR PROCESS REQUIREMENTS

Definition of Public Project

“Public project”:

- A project for the erection, improvement, painting, or repair of public buildings and works
- Work in or about streams, bays, waterfronts, embankments, or other work for protection against overflow
- Street or sewer work except maintenance or repair.
Furnishing supplies or materials for any such project, including maintenance or repair of streets or sewers

Contact Us With Questions

Adam U. Lindgren, City Attorney

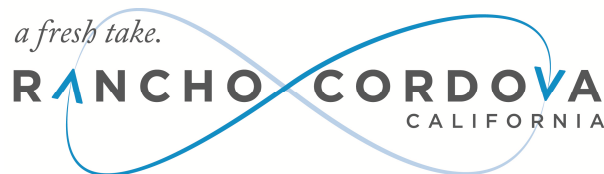
adam@meyersnave.com

510.368.1000

Kate Cook, Deputy City Attorney

kcook@meyersnave.com

916.616-1710



**CONCURRENT MEETING
CITY COUNCIL/SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT
AGENCY (CRA)/RANCHO CORDOVA FINANCING CORPORATION (RCFC)**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Tuesday, February 21, 2017

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

DRAFT MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Terry called the regular meeting to order in the David B. Roberts Council Chambers at 5:30 PM.

Council Members Present: McGarvey, Terry, Budge

Council Members Absent: Sander, Skoglund

Staff Members Present: Lindgren, Cuppy, Abhar, Busch, Haven, Stricker, Flory, Heisler, Cowles, Twist, Pittman, Kniestedt

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedules.

3. PLEDGE OF ALLEGIANCE

Chief of Police Chris Pittman led the pledge.

4. INVOCATION

Michael Hughes from United Methodist Church of Rancho Cordova gave the invocation.

5. PRESENTATIONS

NONE.

6. PUBLIC COMMENT

Mayor Terry opened the public comment period. The following individuals addressed the Council:

- Robert Sanger
- John Brungardt

Mayor Terry closed the public comment period.

7. COUNCIL REPORTS

Council reported on events since the last meeting.

8. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report which included a project update on the Folsom Lake College/Rancho Cordova Promise Program.

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve items 9.1 through 9.10 by Budge second by McGarvey;
Carried by a 3:0 roll call vote (Sander and Skoglund absent).

9.1 **Subject:** Meeting Minutes of February 6, 2017 Special and Regular Meeting and February 15, 2017 Special Meeting.
Recommendation: Adopt Minutes.

9.2 **Subject:** Zoning Code Text Amendment to Allow Cardrooms in the Convention Overlay District.
Recommendation: Waive the second reading and adopt Ordinance 1-2017.
Result of Recommended Action: Approval of Ordinance 1-2017 would amend Zoning Code land use table 23.325-1 to add "Card Room" to the Land Use Category and allow card rooms with the approval of a Conditional Use Permit in the Convention Overlay zone.
Staff Report: Nicholas Sosa, Assistant Planner.
Advances Goals: 2, 6.

9.3 **Subject:** Quarterly Treasurers Report.
Recommendation: Recommend the report be received and filed.
Result of Recommended Action: The Treasurer's Report is required to be submitted to the City Council at least quarterly in accordance with California Government Code Section 53600 et. seq. The purpose of the Treasurer's report is to update the City Council and the public on the status of the City's cash balances and investments, and highlight material changes from one period to another.
Staff Report: Kim Juran-Karageorgiou, Chief Financial Officer.
Advances Goal: 4.

9.4 **Subject:** A Resolution Replacing Authorized Signers for Accounts with Banner Bank.
Recommendation: Adopt Resolution No. 25-2017.
Result of Recommended Action: The new authorized signers of the Banner Bank Account will be able to direct Banner Bank how to invest City funds.

Staff Report: Kim Juran-Karageorgiou, Chief Financial Officer.
Advances Goal: 1.

- 9.5 **Subject:** Resolution Authorizing the City Manager to Execute an Agreement with Cordova Community Council Foundation to Provide Funding from the City's Fiscal Year 2017-2018 Community Enhancement Fund in Support of the Enhancements to the 2017 Rancho Cordova Fourth of July Parade.

Recommendation: Adopt Resolution No. 32-2017.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute an Agreement for up to \$40,900 so the planning process for the band competition and bike parade can commence.

Staff Report: Stacy Delaney, Community Enhancement Analyst.

Advances Goals: 1, 2.

- 9.6 **Subject:** Resolution Authorizing the City Manager to Charge the City's Fiscal Year 2016-2017 Community Enhancement Fund for the Program Costs Associated with the High School to Work and/or College Program Known as Professional Pathways with VSP Global, Which will Provide Cordova High School Students with Skills, Training and Resources to Transition from High School to College or the Workplace.

Recommendation: Adopt Resolution No. 33-2017.

Result of Recommended Action: Adoption of this Resolution will allow the City Manager to charge the City's fiscal year 2016-2017 Community Enhancement Fund up to \$25,000 for the program costs expected to be paid by September 30, 2017.

Staff Report: Stacy Delaney, Community Enhancement Analyst.

Advances Goals: 1, 6.

- 9.7 **Subject:** Resolution Authorizing the City Manager to Execute the First Amendment with Rancho Cordova Whisker Warriors to Provide Spay and Neuter Services, Flea Prevention, Vaccines, and Other Incidental and Necessary Veterinarian Care Rendered in Conjunction with the Existing Spay/Neuter Voucher Program.

Recommendation: Adopt Resolution No. 34-2017.

Result of Recommended Action: The contract amendment changes the total contract amount from \$25,557 to \$38,057, a budget increase of \$12,500.

Staff Report: Stacy Delaney, Community Enhancement Analyst.

Advances Goals: 2, 3, 5.

- 9.8 **Subject:** A Resolution Authorizing the City Manager to Execute Third Contract Amendment 16-2013-3 with Wood Rodgers, Inc. to Increase the Contract Amount from \$500,000 to \$550,000 for the Mather Rails to Trails Project.

Recommendation: Adopt Resolution No. 9-2017.

Result of Recommended Action: Adoption of this resolution will authorize the City Manager to execute third contract amendment no. 16-2013-3 with Wood Rodgers, Inc. This will increase the contract amount from \$500,000 to \$550,000.

Staff Report: Albert Stricker, Public Works Director and Omid Vaziri, Assistant Civil Engineer.

Advances Goals: 1, 2, 5.

- 9.9 **Subject:** Resolution Declaring Results of the Mail Ballot Election Relating to the Imposition of the Annual Stormwater Utility Fee on the Veranda at Stone Creek Project in the City of Rancho Cordova.

Recommendation: Adopt Resolution No. 15-2017.

Result of Recommended Action: Adoption of the Resolution will declare the results of the ballot tabulation in connection with the imposition of the annual Stormwater Utility

Fee on the Veranda at Stone Creek Project. If majority approval exists, the City Council may impose the annual Stormwater Utility Fee on the Veranda at Stone Creek Project pursuant to the Fee Ordinance. If there is no majority approval, the Stormwater Utility Fee shall not be imposed for the project.

Staff Report: Elizabeth Sparkman, Engineering Manager.

Advances Goal: 5.

- 9.10 **Subject:** Resolution Authorizing the City Manager to Execute Contracts with Interwest Consulting Group, 4Leaf Inc., Bureau Veritas, Shums Coda Associates, and Stephen Twist Consulting, to Provide On-call Building Plan Review, Permitting, and Field Inspection Services.

Recommendation: Adopt Resolution No. 27-2017.

Result of Recommended Action: Adoption of Resolutions will authorize the City Manager to execute contracts 19-2017, 20-2017, 21-2017, 22-2017, and 23-2017 for two (2) year on-call contracts with two (2) one-year renewal options with Interwest Consulting Group, 4Leaf Inc., Bureau Veritas, Shums Coda Associates, and Stephen Twist Consulting in the amount of not to exceed \$750,000 per year per contract for two years for a cumulative total not to exceed \$1.5 million for the initial two-year period of the contracts.

Staff Report: Joseph Cuffe, Building Official.

Advances Goals: 2, 5.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

NONE.

11. PUBLIC HEARING ITEMS

- 11.1 **Subject:** Amendments to Title 23, Zoning Code, of the Municipal Code Regarding Allowed Uses for the Office Professional Mixed Use (OPMU) Zone.

Recommendation: Introduce and waive the first reading of Ordinance No. 3-2017.

Result of Recommended Action: Approval of Ordinance 3-2017 would amend Chapter 23.313 of the Municipal Code related to the Office Professional Mixed Use zone district. The amendment would modify the list of allowable uses in the zone district and further clarify the applicable development standards for the zoning designation.

Staff Report: Aaron Busch, Community Development Director.

Advances Goals: 2, 6.

ACTION: Motion to approve item 11.1 by Budge second by McGarvey;
Carried by a 3:0 roll call vote (Sander and Skoglund absent).

- 11.2 **Subject:** Crossings at Woodberry Project No. DD9683, Located at 2738 Woodberry Way, Formerly 10447 Folsom Boulevard. The Proposed Project Includes a Rezone from Commercial Mixed Use (CMU FBSP) and High Density Residential (HDR FBSP) to Residential Mixed Use (RMU FBSP), via a Folsom Boulevard Specific Plan Amendment, a Parking Exception, and Major Design Review for Three 3- story Multi-Family Buildings to Include a Total of 28 Affordable Units, Parking, Landscaping, and Play Area on a 0.97 Acre Site Located within the Folsom Boulevard Specific Plan.

Recommendation: That Council:

- a) Introduce and waive first reading of Ordinance No. 2-2017 approving amendments to the Folsom Boulevard Specific Plan.

- b) Approve Resolution No. 35-2017 Approving the Major Design and parking exception.

Result of Recommended Action: Adoption of the above-referenced resolution and ordinance would permit the construction of multi-family buildings with a total of 28 affordable units within the Folsom Boulevard Specific Plan and allow the applicant to submit for necessary building permits to begin construction of the proposed infrastructure and buildings.

Staff Report: June Cowles, Senior Planner, Planning Department.

Advances Goals: 1, 2, 3, 5, 6.

ACTION: Motion to approve item 11.2 by Budge second by McGarvey;
Carried by a 3:0 roll call vote (Sander and Skoglund absent).

12. REGULAR CALENDAR ITEMS

- 12.1 **Subject:** Execution of a New Disposition, Development and Loan Agreement with UHC 00575 Rancho Cordova, L.P. for the Development of the Crossings at Woodberry Way Affordable Families Project.

Recommendation: Adopt Resolution No. 16-2017.

Result of Recommended Action: Adoption of this resolution will authorize the City Manager to execute the Development, Disposition and Loan Agreement (DDLA) with Urban Housing Communities 00575 Rancho Cordova L.P. (UHC), the Developer for the Crossings at Woodberry Way affordable families housing development, thereby permitting the submittal of an application for required additional project funding through the First competitive round of 2017 Low Income Housing Tax Credits.

Staff Report: Stefan Heisler, Reinvestment and Housing Opportunities Analyst.

Advances Goals: 1, 2, 5, 6.

ACTION: Motion to approve item 12.1 by Budge second by McGarvey;
Carried by a 3:0 roll call vote (Sander and Skoglund absent).

- 12.2 **Subject:** Update of Possible Bridge Development on Folsom Boulevard and Council Direction for Future Negotiations.

Recommendation: Receive update and provide direction.

Result of Recommended Action: Staff will have the direction they need to proceed with negotiations.

Staff Report: Reed Flory, Reinvestment and Housing Opportunities Manager.

Advances Goals: 2, 6.

Item 12.2 was postponed to a later date.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Vice Mayor Budge asked that staff look into updating the Transit Master Plan.

14. ADJOURNMENT

Mayor Terry adjourned the meeting to closed session at 6:30 PM in memory of Iris Taggart and Marguerite Sullivan.

15. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Mayor Terry called the closed session to order in the Community Board Room at 6:42 PM.

Council Members Present: McGarvey, Terry, Budge

Council Members Absent: Sander, Skoglund

Staff Members Present: Lindgren, Abhar, Busch, Haven

16. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of California Government Code Section 54956.9: (1 potential cases).

Counsel provided analysis, City Council gave direction.

17. OPEN SESSION - REPORT FROM CLOSED SESSION

City Attorney Adam Lindgren reported that there was no reportable action taken in closed session.

18. ADJOURNMENT

Mayor Terry adjourned the meeting at 7:47 PM.

Mindy Cuppy, MMC, City Clerk

CITY OF RANCHO CORDOVA

ORDINANCE NO. 3-2017

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AMENDING CHAPTER 23.313 REGARDING THE ALLOWED USES WITHIN THE OFFICE
PROFESSIONAL MIXED USE ZONING DISTRICT IN TITLE 23, THE ZONING CODE, OF
THE MUNICIPAL CODE**

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. Purpose and Declarations.

WHEREAS, as seen throughout the region, professional office business parks are a vital component to the City's sustainable land use planning efforts as a means of providing a positive jobs-housing balance and positive economic growth for the community; and

WHEREAS, to ensure that the design and character of these use types remain high quality, staff has worked with the Council Subcommittee on the Zoning Code Amendments to draft revisions to the City-wide Zoning Code to preserve these uses where appropriate and possible and to provide clarity for both staff and our customers; and

WHEREAS, on February 6, 2017, the City Council conducted a study session discussion regarding the allowable uses and applicable development standards for the Office Professional Mixed Use (OPMU) zone district; and

WHEREAS, the City Council directed staff to review and propose amendments to the OPMU zone district that would preserve the character and vision for the City's professional business parks; and

WHEREAS, amendments to the allowable uses and development standards for the OPMU zone district within the Zoning Code are included to clarify the permissions related to these uses; and

WHEREAS, the certified Environmental Impact Report prepared for and adopted by City Council for the previously adopted General Plan, via City Council Resolution 116-2006, was found to adequately address all potential environmental impacts associated with the adoption of the proposed Zoning Code amendments; and

WHEREAS, these amendments were analyzed and determined to be within the scope of the General Plan EIR and require no further environmental review under State CEQA Guidelines Section 15162 as established in the staff report associated with this Ordinance; and

WHEREAS, on February 21, 2017, the City Council held a properly noticed public hearing for this Ordinance and considered all oral and written testimony.

Section 2: Findings. The City Council hereby finds:

A. **CEQA Compliance.** The Rancho Cordova General Plan Final Environmental Impact Report (EIR) was certified in June 2006 by the Rancho Cordova City Council City Council Resolution 116-2006. The General Plan EIR is a Program EIR (CEQA Guidelines

section 15168). The amendments to the City-wide Zoning Code are activities within the scope of the General Plan Program EIR and no further environmental review is required. Further environmental review is not required because the proposed amendments do not meet the criteria for preparing a subsequent EIR under State CEQA Guidelines Section 15162.

B. The proposed amendment is consistent with the General Plan. The attached Zoning Code Amendment ("Amendment") is consistent with the General Plan, as required by Government Code Section 65454, because it advances numerous General Plan Policies and Goals, including: Goal LU.1 – Achieve a Balanced and Integrated Land Use Pattern Throughout the Community; Policies LU.1.2 and LU.1.3; Goal LU.6 – Ensure Development of the Planning Areas is Consistent with the City's Vision. The amendment will preserve the intent of the office professional mixed use zone district opportunities throughout the City.

C. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City. The attached amendment is focused on preserving the intended allowable uses for the Office Professional Mixed Use zone district by restricting uses that are not compatible with the predominant use type of professional office uses or secondary uses related to support retail and residential uses. None of these proposed amendments will be detrimental to the public interest, health, safety, convenience, or welfare of the City as they are allowed elsewhere in more appropriate zone districts of the City. Rather, the amendments will be beneficial by preserving a valuable land use type for the City's jobs-housing balance.

D. The proposed amendment is internally consistent with other applicable provisions of this zoning code. The attached Amendment was reviewed for consistency with the entirety of Title 23 of the Municipal Code and is consistent with other applicable provisions of the Municipal Code.

Section 3. Amendments to Title 23

The City Council hereby adopts amended Section 23.313.020; Table 23.313-1, and Table 23.313-2 of the Municipal Code in **Exhibit A**, attached and incorporated herein.

Section 4. Severability

If any provision of this Ordinance or the application thereof to any person or circumstance, is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid or unenforceable.

Section 5. Effective Date

Within fifteen (15) days after adoption, a Summary of this Ordinance shall be published once in the Grapevine Independent, or the Sacramento Bee, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in

accordance with Government Code Section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its inception.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Terry, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk

2782917.1

CITY OF RANCHO CORDOVA

ORDINANCE NO. 2-2017

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AMENDING THE FOLSOM BOULEVARD SPECIFIC PLAN ZONING DESIGNATION OF
ASSESSOR PARCEL NUMBER 057-0221-0220 FROM COMMERCIAL MIXED USE AND
HIGH DENSITY RESIDENTIAL TO RESIDENTIAL MIXED USE FOR A PROJECT KNOWN
AS CROSSINGS AT WOODBERRY WAY PROJECT NO. DD9683**

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. Purpose and Declarations, and Findings.

- A. The purpose of this Ordinance is to amend the Folsom Boulevard Specific Plan Land Use Map, to revise the zoning of the parcel specified within the attached **Exhibit 1A** from Commercial Mixed Use and High Density Residential to Residential Mixed Use.
- B. In November 2006 the Folsom Boulevard Specific Plan was adopted by means of Ordinance No. 57-2006.
- C. Pursuant to Government Code section 65454, the proposed amendments to the FBSP are consistent with and implements the goals, objectives, general land uses, programs and policies of the applicable General Plan of the City of Rancho Cordova in that the project is providing an infill development within the allowable densities of the Residential Mixed Use zoning with proximate housing that will support the Folsom Boulevard Specific Plan businesses and the City of Rancho Cordova as related to *Goal LU.2 – Establish Growth Patterns Based on Smart Growth Principles and the City Building Blocks Concepts and Goal LU.5 – Redevelop, regenerate, and Raise the Value of Areas of the City Developed Prior to Incorporation*. The project provides affordable residential development that improves the jobs/housing balance as stated in *Policy LU.2.8 – Grant density bonuses and other related incentives, consistent with state law and local policy*. The project provides diversity in housing stock.
- D. The proposed amendment to the FBSP would not be detrimental to the public interest, health, safety, convenience, or welfare of the City, as such amendment adds diverse housing stock and provides pedestrian circulation as there are several pedestrian connections included within the project.
- E. The proposed amendment to the FBSP complies with the California Environmental Quality Act (“CEQA”). None of the circumstances described in Public Resources Code Section 21166 and State CEQA Guidelines Section 15162 have occurred: the proposed project does not represent a substantial change in the original Folsom Boulevard Specific Plan project and no major revisions to the previous Folsom Boulevard Specific Plan MND, adopted by Resolution No. 81-2005, are required. The Folsom Boulevard Specific Plan MND adequately analyzed the potential impacts of developing the project site as proposed. Therefore, no further environmental review is required.
- F. The proposed map amendment that includes the project site is physically suitable in that the land is vacant and graded, the adjoining land uses include commercial to the east and west that provide services and similar residential density (multi-family) to the north.

Existing utilities are in place. Anticipated land use to the east and west are designated as Commercial Mixed Use, which includes commercial retail and service uses are permitted by right and more intense commercial and service uses are conditionally permitted. CMU also includes office and/or residential uses.

- G. The City Council public hearing on the proposed amendment to the Folsom Boulevard Specific Plan on February 21, 2017 was properly noticed pursuant to Government Code sections 65090 and 65091, and the City Council considered all oral and written testimony on the matter.

Section 2. Adoption of Amended Folsom Boulevard Specific Plan. The City Council hereby adopts the amended Folsom Boulevard Specific Zoning Map as shown in **Exhibit 1A** attached hereto and incorporated herein.

Section 3. Severability. If any provision of this Ordinance, or the application thereof to any person or circumstance, is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid or unenforceable.

Section 4. Effective Date. Within fifteen (15) days after adoption, a Summary of this Ordinance shall be published once in the Grapevine Independent, or the Sacramento Bee, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with Government Code section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its adoption.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

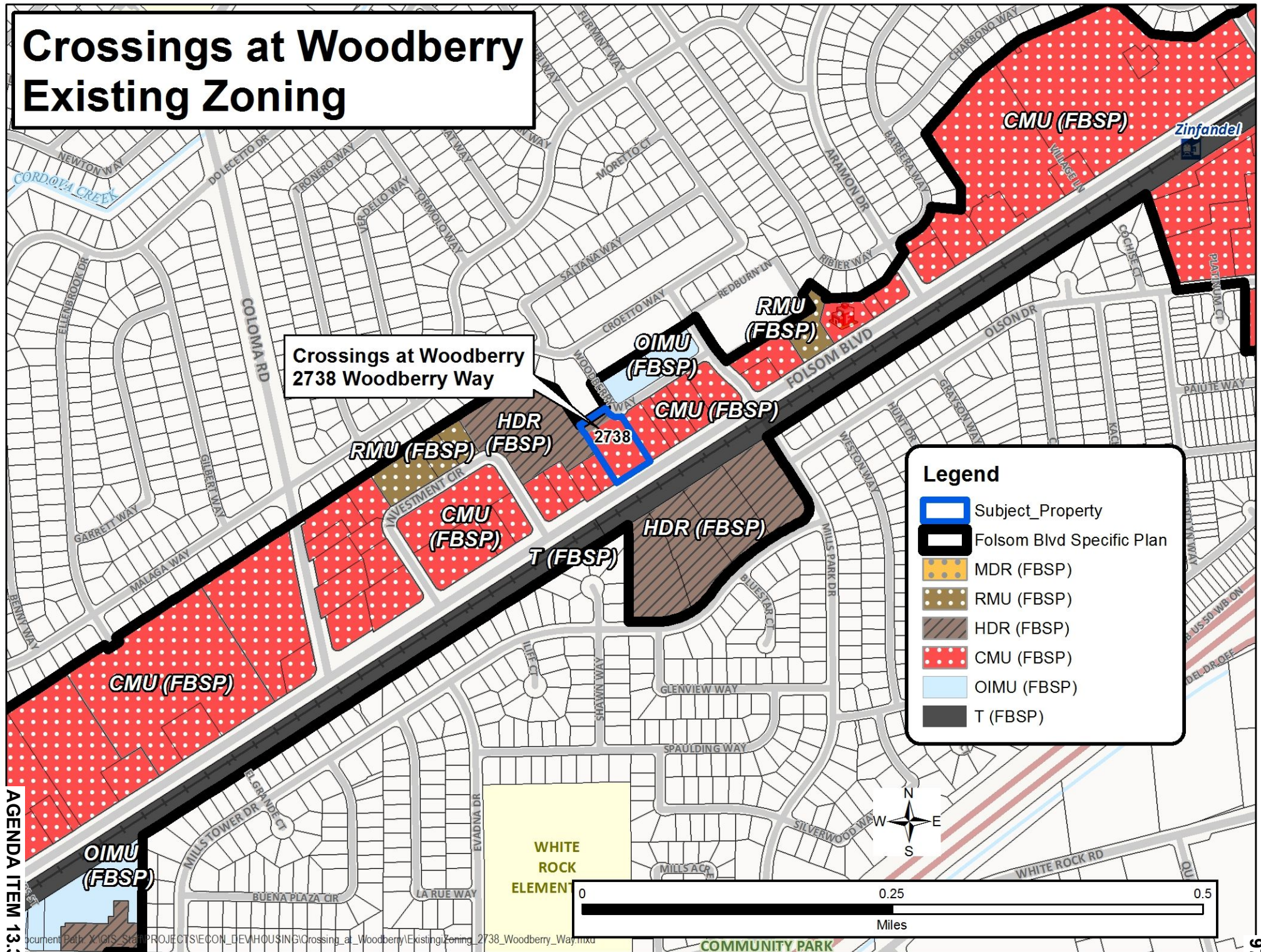
Donald Terry, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk
2782858.1

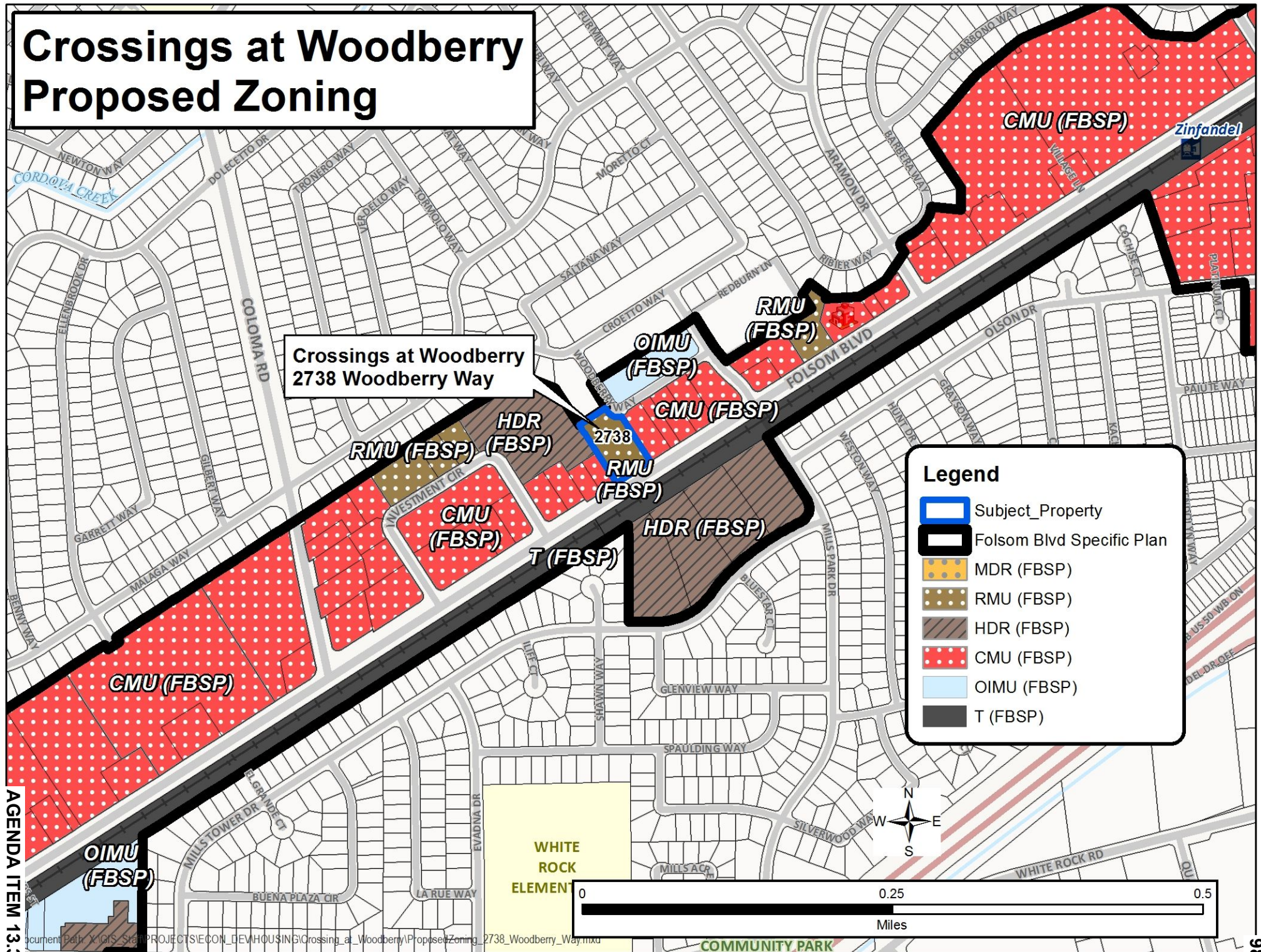
Crossings at Woodberry Existing Zoning

Crossings at Woodberry
2738 Woodberry Way



Crossings at Woodberry Proposed Zoning

Crossings at Woodberry
2738 Woodberry Way



MEMORANDUM

DATE: March 6, 2017

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Zach Bosch, Associate Civil Engineer



SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT 67-2015-1 FOR ON-CALL ENGINEERING DESIGN SERVICES WITH BENNETT ENGINEERING, INC. TO MODIFY THE CONTRACT FROM \$100,000 PER YEAR TO \$300,000 TOTAL.

RECOMMENDATION

Adopt Resolution 28-2017.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will authorize the City Manager to execute contract amendment 67-2015-1 for on-call professional services with Bennett Engineering, Inc. This amendment will modify the contract compensation amount from \$100,000 per year to \$300,000 total with the same three-year term ending June 4, 2018.

BACKGROUND

The City entered into a contract with Bennett Engineering, Inc. for on-call engineering services on June 4th, 2015 for a sum not to exceed \$100,000 per year for a three-year term. The contract for fiscal year 2016/2017 has been used to design the Cordova Meadows Road Rehabilitation Project, and services exceeding the \$100,000 annual limit are needed to complete the design and bid the work this spring. Construction under a separate contract is scheduled for summer 2017.

This first amendment will modify the provision limiting the not-to-exceed amount of \$100,000 per year to a total compensation of \$300,000 with the same three-year term. The design effort for the Cordova Meadows Road Rehabilitation project is estimated to be approximately \$110,000. Remaining on-call contract would be utilized for future engineering services.

FISCAL IMPACT

Funding for on-call engineering services is paid through various funds allocated to the projects. Payment for engineering design of the Cordova Meadows Road Rehabilitation Project is through the gas tax. There is no impact to the general fund.

ATTACHMENT

Resolution 28-2017, including Exhibit 1 contract 67-2015-1.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 28-2017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT 67-2015-1
FOR ON-CALL ENGINEERING DESIGN SERVICES WITH BENNETT ENGINEERING, INC.
TO MODIFY THE CONTRACT FROM \$100,000 PER YEAR TO \$300,000 TOTAL**

WHEREAS, the City of Rancho Cordova entered into Contract 67-2015 with Bennett Engineering, Inc. on June 4th, 2015, in the amount of \$100,000 per year for three years for the purpose of providing on-call civil engineering and surveying services; and

WHEREAS, the City wishes to modify the provision limiting the not-to-exceed amount of \$100,000 per year to a total compensation of \$300,000 with the same three-year term; and

WHEREAS, the Parties agree that changes to the term and services provided for in the contract are necessary in order for the City to continue receiving services by Professional.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute contract amendment 67-2015-1 for on-call professional services with Bennett Engineering, Inc. to modify the contract compensation amount from \$100,000 per year to \$300,000 total with the same three-year term ending June 4, 2018.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of ____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Terry, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk

EXHIBIT 1
CONTRACT NO. 67-2015-1

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF RANCHO CORDOVA AND BENNETT ENGINEERING INC.**

This First Amendment to the Agreement for Professional Services ("Amendment") is made by and between the City of Rancho Cordova ("City") and Bennett Engineering Inc. ("Professional") as of _____, 2017. City and Professional are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Professional Services Agreement ("PSA") dated June 4, 2015 for the purpose of providing on-call civil engineering and surveying services; and

WHEREAS, the City wishes to modify the provision limiting the not-to-exceed amount of \$100,000 per year to a total compensation of \$300,000 with the same three-year term; and

WHEREAS, the Parties agree that changes to the term and services provided for in the PSA are necessary in order for the City to continue receiving services by Professional.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. Section 2 of the PSA, "Compensation," provides for the City to pay Professional a sum not to exceed \$100,000 per year and \$300,000 for the three-year term of the contract ending June 4, 2018. The Parties agree to amend Section 2 of the PSA to allow City to pay Professional for additional services beyond \$100,000 within a one-year period. The first sentence of Section 2 of the PSA is amended to read as follows:

"City hereby agrees to pay Professional a sum not to exceed Three Hundred Thousand Dollars (\$300,000) for the life of the contract, notwithstanding any contrary indication that may be contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

2. All other terms and conditions in the PSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.
3. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.
4. **Contract Administration.** This Agreement shall be administered by Zach Bosch, Public Works Department ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

Notices. Any written notice to Professional shall be sent to:

EXHIBIT 1
CONTRACT NO. 67-2015-1

Orin Bennett, President
Bennett Engineering, Inc.
1082 Sunrise Avenue, Suite 100
Roseville, CA 95661
916.783-4100

Email Address (for Insurance Update Requests):
Melanie Reynolds MReynolds@ben-en.com

Any written notice to City shall be sent to:
Zach Bosch, Associate Civil Engineer
Public Works Department
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670
916-851-8906

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA

PROFESSIONAL

Cyrus Abhar
City Manager

Orin Bennett
President
Bennett Engineering, Inc.

Date: _____

Date: _____

Attest:

Mindy Cuppy, MMC, City Clerk

Date: _____

Approved as to Form:

Adam U. Lindgren, City Attorney

Date: _____
2785798.1

MEMORANDUM

DATE: March 6, 2017
TO: Honorable Mayor and Council Members
FROM: Albert Stricker, Public Works Director



SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER TO INCREASE THE BUDGET FOR THE FOLSOM BOULEVARD FENCE REPLACEMENT PROJECT FROM \$270,000 TO \$316,000 AND NEGOTIATE CONTRACT CHANGE ORDERS WITHIN THOSE LIMITS.

RECOMMENDATION

Adopt Resolution No. 29-2017.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will authorize the City Manager to increase the budget for the Folsom Boulevard Fence Replacement project from \$270,000 to \$316,000 and negotiate contract change orders within those limits.

BACKGROUND

Council approved the execution of Contract No. 168-2016 on November 21, 2016 for the Folsom Boulevard Fence Replacement Project. The work includes replacement of approximately 400 feet of fence with masonry block wall and installation of two murals on Folsom Boulevard near Los Nogales Way.

Wall construction began January 2017. During construction, staff determined that the preferred terminus for the fence should extend approximately 50 feet further to the east near the freeway. This will put the end point at the eastern property line rather than the lot mid-point. During excavation for the wall foundation it was also found that an additional seven backyard trees may need to be removed. New trees will be replanted through the City's tree program where removal is required.

Additional costs for extension of the wall, tree removal and associated work to complete the project is estimated at approximately \$46,000. If approved by Council, the additional funds are available through unexpended 16/17 Measure H Chain Link Fence Program funds. The Chain Link Fence Program was originally allocated \$100,000 and is not expected to expend more than \$50,000 total this fiscal year.

FISCAL IMPACT

If approved by Council, the additional funds would be paid through available 16/17 Measure H Chain Link Fence Program funds.

ATTACHMENT

Resolution No. 29-2017 including Exhibit 1 (Change Order No. 1).

CITY OF RANCHO CORDOVA

RESOLUTION NO. 29-2017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING THE CITY MANAGER TO INCREASE THE BUDGET FOR THE FOLSOM
BOULEVARD FENCE REPLACEMENT PROJECT FROM \$270,000 TO \$316,000 AND
NEGOTIATE CONTRACT CHANGE ORDERS WITHIN THOSE LIMITS**

WHEREAS, City Council had previously approved a budget for the Folsom Boulevard Fence Replacement Project in the amount of \$270,000; and

WHEREAS, on November 21, 2016 the City awarded the Folsom Blvd Fence Replacement Project to the lowest responsive bidder, B & M Builders, Inc., in the amount of \$176,025.00 (Contract 168-2016); and

WHEREAS, it will be necessary to modify the plans and specifications with change order(s) estimated at approximately \$46,000 to complete construction of the project; and

WHEREAS, the additional requested funding is available through 2016/2017 Measure H fund to be transferred from the Chain Link Replacement Program; and

WHEREAS, the budget increase exceeds the amount the City Manager is authorized to approve; and

WHEREAS, this does not amount to a project requiring CEQA review, as there is no possibility of the minor addition to the project will cause significant environmental effects and furthermore the exemption for minor alterations to land within 14 C.C.R. section 15304 and the exemption for existing facilities within 14 C.C.R. section 15301 apply.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to increase the budget for the Folsom Boulevard Fence Replacement Project, from \$270,000 to \$316,000 and negotiate contract change orders within those limits.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Terry, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk

2729519.1

EXHIBIT 1

Sheet 1 of 2

City Contract No. 168-2016

Project Name:
**Folsom Blvd. Fence
 Replacement Project**

CITY OF RANCHO CORDOVA

Contract Change Order No. 1

To: **B&M Builders**. You are hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

Description of work to be done, quantities and prices to be paid. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

Change requested by: **Engineer**

Contractor directed to extend block wall approximately 50lf and terminate at end of property line and extend wall height to 6 feet per revised drawings.

Extra Work at Agreed Lump Sum

Additional Staking: \$600

INCREASE: \$11,075.00

Additional Traffic Control: 8 days @ \$600/day = \$4,800

Additional Clearing and Grubbing: \$600

Additional mobilization for tree removal out of sequence: \$1,575

Additional Remove/reset Caltrans Fence: \$3,500

Extra Work at Bid Item Unit Price

BI#5 – Remove Trees: 7ea @ \$1,000/ea = \$7,000

INCREASE: \$28,695.00

BI#6 – Remove Existing wood fence (extend temp. fence):

50lf @ \$20/lf = \$1,000

BI#10 – Reconstruct Wood fence post: 3ea @ \$300/ea = \$900

BI#12 – Portland Cement Concrete Sidewalk: 132sf @ \$20/sf = \$2,640

BI#13 – Structural concrete: 8cy @ \$727/cy = \$5,816

BI#14 – Sound Wall: 391sf @ \$25/sf = \$9,775

BI#17 – Anti-graffiti coating: 391sf @ \$4/sf = \$1,564

Total Cost of Change: \$39,770.00

Contract Summation:

Original Contract: **\$176,025.00**

Total Change Orders: **\$39,770.00**

New Contract Cost Total: **\$215,795.00**

By reason of this order the time of completion will be adjusted as follows: **8 WORKING DAYS**

Submitted by: _____ Construction Manager/Resident Engineer
 City of Rancho Cordova Date: _____

Recommend Approval by: _____ Project Manager
 City of Rancho Cordova Date: _____

Approved by: _____ Public Works Director
 City of Rancho Cordova Date: _____

We, the undersigned Contractor, have given careful consideration to the change proposed and all of its impacts, both direct and indirect, and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices and time extensions shown above.

Acceptance _____ Contractor: _____
 Date: _____

By: _____ Title: _____

EXHIBIT 1

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

Origin *Contractor*
al to: *City Clerk*
Copie *Resident Engineer*
s to: *City Project Manager*
 Project Engineer

_____	_____
City Manager or Designee	Date
City of Rancho Cordova	

MEMORANDUM

DATE: March 6, 2017

TO: Honorable Mayor and Council Members

FROM: Stacy Delaney, Community Enhancement Analyst

SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST AMENDMENT WITH CORDOVA COMMUNITY COUNCIL FOUNDATION TO BRING THE CROCKER ART MUSEUM'S ARTIST-TO-GO PROGRAM TO KINDERGARTEN THROUGH FIFTH GRADE CLASSROOMS AT THREE ELEMENTARY SCHOOLS IN RANCHO CORDOVA.



RECOMMENDATION

Adopt Resolution No. 36-2017.

RESULT OF RECOMMENDED ACTION

The contract amendment changes the total contract amount from \$7,875 to \$11,750, a budget increase of \$3,875.

BACKGROUND

In July 2016, the City entered into an agreement with the Cordova Community Council Foundation who partners and works closely with Crocker Art Museum staff and school district staff at Abraham Lincoln, A.M. Winn, and Sunrise Elementary School to bring the Crocker Art Museum's Artist-to-Go Program to kindergarten through fifth grade classrooms at the three elementary school sites in Rancho Cordova. Through these partnerships, students will receive enhanced arts education in Rancho Cordova schools through an interactive, hands-on, art program.

The estimated cost of bringing the program to the three sites was based on average classroom size and number of classrooms anticipated in each of the participating grade levels. That average cost was factored at \$2,458 per school, depending on enrollment. Enrollment numbers at Sunrise Elementary School are much higher than the average elementary school sites in Rancho Cordova. Therefore, the actual costs for that school are nearly three times the costs associated with the program at other school sites in Rancho Cordova. The cost of bringing the program to Abraham Lincoln Elementary School is in-line with the average, and the cost of bringing the program to A.M. Winn is less than the average.

The \$3,875 increased budget is covered from the reallocation of funds originally approved for a different fiscal year 2016-2017 Community Enhancement Fund project. That project, known as the Chain Link Fence Buyback Program, is actively accepting applications from property owners in Rancho Cordova, but the expenditures are tracking less than the funding amount approved for the fiscal year.

Therefore, \$3,875 of the \$100,000 Chain Link Fence Buyback Program allocation is reallocated to the Cordova Community Council Foundation for the Artist-to-Go Program.

ATTACHMENT

Resolution No. 36-2017, including Exhibit 1 Contract No. 101-2016-1.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 36-2017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT 101-2016-1
WITH CORDOVA COMMUNITY COUNCIL FOUNDATION TO INCREASE THE OVERALL
FUNDING ALLOCATION IN FISCAL YEAR 2016-2017.**

WHEREAS, The City and Cordova Community Council Foundation entered into an agreement for use of City funds dated July 15, 2016; and

WHEREAS, adoption of this resolution will authorize the City Manager to execute contract amendment 101-2016-1 to change the contract amount from \$7,875 to \$11,750, a budget increase of \$3,875; and

WHEREAS, the necessary adjustments to the project allocation (increases or decreases) will exceed the individual or cumulative amount the City Manager has authorization to approve.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute a contract amendment with Cordova Community Council Foundation, Provider, attached as **Exhibit 1**.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Terry, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk

EXHIBIT 1
CONTRACT NO.: 101-2016-1

AMENDMENT NO. 1 TO
AGREEMENT BETWEEN CITY OF RANCHO CORDOVA
AND CORDOVA COMMUNITY COUNCIL FOUNDATION
FOR USE OF CITY FUNDS

This Amendment is made by and between the City of Rancho Cordova, a California municipal corporation ("City"), and Cordova Community Council Foundation, a California 501(c)(3) nonprofit corporation, ("Provider") as of March 6, 2017.

Whereas, City has designated City funds for the purpose of bringing the Crocker Art Museum's Artist-to-Go Program to kindergarten through fifth grade classrooms at three elementary schools in Rancho Cordova; and

Whereas, City and Provider entered into an agreement for use of City funds dated July 15, 2016, pursuant to which Provider will provide the services described above; and

Whereas, City and Provider now desire to amend the agreement for use of City funds to increase the contract amount from \$7,875 to \$11,750, a budget increase of \$3,875:

City and Provider agree as follows:

The Agreement between City of Rancho Cordova and Cordova Community Council Foundation For Use of City Funds, dated July 15, 2016, (the "Agreement") is hereby amended as follows:

1. Exhibit A of the Agreement is amended in its entirety to read as set forth on the Exhibit A attached hereto.
2. All other terms and conditions of the Agreement remain in full force and effect.

Signatures on following page.

EXHIBIT 1
CONTRACT NO.: 101-2016-1

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first set forth above, which date shall be considered by the Parties to be the effective date of this Agreement.

CITY :

PROVIDER :

 Cyrus Abhar
 City Manager

 Shelly Blanchard
 Executive Director

Date: _____

Date: _____

Attest:

 Mindy Cuppy, City Clerk

Date: _____

Approved as to Form :

 Adam U. Lindgren, City Attorney

EXHIBIT 1
CONTRACT NO.: 101-2016-1

EXHIBIT A
SCOPE OF SERVICES

Provider: Cordova Community Council Foundation
Address: 2729 Prospect Park Drive, Suite 117, Rancho Cordova, CA 95670

Telephone: 916 273-5707

Email: shelly@cordovacouncil.org

Contact Person/Title: Shelly Blanchard, Executive Director

Funding Allocation: \$11,750

Term: July 15, 2016 – June 30, 2017

1. Services to be Provided: Provider will arrange to bring the Crocker Art Museum's Artist-to-Go program to kindergarten through fifth grade classrooms at Sunrise Elementary School, Abraham Lincoln Elementary School and A.M. Winn Elementary School, which are located in the City of Rancho Cordova.

2. Units of Service to be Provided: N/A

3. Use of Funds: Provider shall use the funds as follows:

\$11,250	Payment of the Crocker Art Museum's fee of \$175 per presentation (depending on enrollment) to provide the Artist-to-Go program to k-5 th grade classrooms at Sunrise Elementary School, Abraham Lincoln Elementary School and A.M. Winn Elementary School. The cost is approximately \$2,400/Abraham Lincoln, \$7,050/Sunrise, and \$1,800/A.M. Winn.
----------	---

\$ 500	Administration fee for Provider to administer implementation of the program and compliance with reporting requirements.
--------	---

\$11,750	Total
----------	-------

a. The amounts listed above are estimates of the expenditures and may vary. However, the amount may not vary by more than 30% (with City Manager approval) unless the Agreement is amended. In no event shall the City's total payment to Provider under the Agreement exceed the total allocation shown above.

b. Unexpended Funds. If any funds advanced to Provider remain unexpended upon the expiration of the term of this Agreement, Provider shall return the unexpended funds to City within thirty (30) days of the expiration date of the Agreement.

4. Eligibility Criteria for Qualification of Recipients for Services: N/A

EXHIBIT 1
CONTRACT NO.: 101-2016-1

5. Allocation and Payment of Funds: City shall pay the funds to Provider as follows. City will pay the amount allocated for the Administrative Fee upon execution of this Agreement. City shall reimburse Provider for the payment of the Crocker Art Museum's fees upon presentation by Provider to City of an invoice documenting that the Artist-to-Go visits have occurred, or are occurring, at the schools. It is anticipated that the Artist-to-Go visits will occur throughout the school year and Provider may submit multiple requests for reimbursement as the visits occur, however, Provider shall not submit such requests more frequently than monthly.

6. Reports: Provider shall file the following reports with City on the dates set forth below:

6.1 Report for Use of City Funds: December 31, 2016 and June 30, 2017.

6.2 Outcomes Report: December 31, 2016 and June 30, 2017. The Outcomes Report shall include information regarding the Artist-to-Go programs used in the classrooms, how many classrooms and students were served by the Artist-to-Go program and feedback from the principals and teachers at the schools regarding the success of the program.

MEMORANDUM

DATE: March 6, 2017

TO: Honorable Mayor and Council Members

FROM: Elizabeth Sparkman, Engineering Manager

SUBJECT: Shared Roadways Agreement with the County of Sacramento and Cordova Hills.



RECOMMENDATION

Adopt Resolution No. 21-2017.

RESULT OF RECOMMENDED ACTION

Adoption of Resolution No. 21-2017 will authorize the City Manager to execute a Shared Roadways Agreement with the County of Sacramento and Cordova Hills.

BACKGROUND

Development projects in areas adjoining the City and County have roadway impacts on the existing transportation infrastructure. These roadway impacts and the resulting mitigation measures are generally identified in the California Environmental Quality Act (CEQA) requirements for each project. Depending on the proximity of a project to a neighboring jurisdiction and the traffic network affected by the project, it is common for the CEQA mitigation measures of a project to include roadway improvements that are entirely within the adjacent jurisdiction.

Following Council approval, in June 2015, Sacramento County and the City entered into a Reciprocal Funding Agreement (RFA) to address the transportation impacts of development in each jurisdiction. Under the agreement, development projects in each party's jurisdiction are required to participate (on a fair-share basis) in funding the improvements needed to mitigate the significant cross jurisdictional transportation impacts.

Consistent with the direction provided in the RFA, City and County staff worked together to execute two additional agreements in November 2015: a Master Operational Agreement (Master OA) and a Cordova Hills Operational Agreement (Cordova Hills OA). The Master OA provided a mutual understanding of the responsibilities, obligations, duties, and financial mechanisms to implement the intent and provisions of the RFA. The Cordova Hills OA identified the specific improvements and costs of the CEQA impacts and mitigations as a result of the Cordova Hills Project that are located entirely within the City jurisdiction and subject to the RFA.

DISCUSSION

The Cordova Hills OA enables the County to collect fees through the Cordova Hills Special Plan Area Fee Program (Plan Area Fee), on behalf of the City, for impacts that the Cordova Hills development imposes on specific roadway segments located within the City. Should the developer construct improvements on a shared boundary (road such as Grant Line Road), a portion of that cost is owed to the developer from fees collected through the City's Transportation Development Impact Fee Program (TDIF).

The purpose of the Shared Roadways Agreement is to identify the Cordova Hills Plan Area Fees collected as a source of funding to offset what the City would owe the developer from the City TDIF. This offsetting would be accomplished by the County allowing credits or reimbursements to the developer from the Plan Area Fee collected on behalf of the City for improvements constructed by the developer on a shared roadway located along a common City-County boundary (such as Grant Line Road). If the total Plan Area Fee collected on behalf of the City exceeds the City's portion of the improvement costs, then the City would reimburse developer the balance owed. The Shared Roadways Agreement identifies the general methodology to be used to apply such payment through credit and reimbursement. The specific amounts owed for the improvement would be detailed in a future Credit/Reimbursement Agreement between City, County and developer constructing the improvement.

FISCAL IMPACT

The recommended actions will have no direct fiscal impact to the City's general fund. Future funds that the County may collect and disperse will be directly from new development and will be utilized to support the implementation of specific transportation improvements.

ATTACHMENT

Resolution No. 21-2017 including Agreement with Exhibits.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 21-2017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING THE CITY MANAGER TO EXECUTE THE SHARED ROADWAY
AGREEMENT WITH THE COUNTY OF SACRAMENTO AND CORDOVA HILLS.**

WHEREAS, County and City have previously adopted protocols and agreements for cross jurisdictional roadway impacts, including impacts that the Cordova Hills development project imposes on specific roadways located entirely within the City; and

WHEREAS, the funding requirements for Cordova Hills impacts will be financed through a proposed Cordova Hills Special Planning Area Fee Program, which fee program is identified as a funding source to credit/reimburse for shared roadways constructed by Cordova Hills developers; and

WHEREAS, the Parties now desire to enter into an agreement to address the methodology to be utilized to provide reimbursement and/or credits to Cordova Hills. In the event Cordova Hills constructs improvements on the shared roadways located along common City-County jurisdictional boundaries;

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute the Shared Roadway Agreement between the County, City, and Developer for Cordova Hills in a form substantially similar to that attached hereto (**Exhibit 1**) and approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of ____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Terry, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk

County Contract No. _____

City Contract No. _____

SHARED ROADWAY IMPROVEMENTS AGREEMENT (CORDOVA HILLS)

This SHARED ROADWAY IMPROVEMENTS AGREEMENT (“AGREEMENT”) is made and executed this _____ day of _____ by, among and between the COUNTY OF SACRAMENTO, a political subdivision of the State of California (the “County”), the CITY OF RANCHO CORDOVA, a municipal corporation (the “City”), CORDOVA HILLS, LLC, a California limited liability company, and CONWY, LLC, a California limited liability company, CORDOVA HILLS, LLC and CONWY, LLC may be jointly referred to as “Cordova Hills”. County, City and Cordova Hills are sometimes referred to collectively as the “Parties” and individually as a “Party”.

RECITALS

WHEREAS, on May 5, 2015 and June 1, 2015, County and City respectively approved a Reciprocal Funding Agreement (the “RFA”) to address cross jurisdictional transportation impacts between County and City; and

WHEREAS, on November 10, 2015 and November 16, 2015, County and City respectively approved a Master Operational Agreement and a Cordova Hills Operational Agreement for cross jurisdictional roadway impacts and impacts that Cordova Hills development imposes on specific roadways located entirely within the City (the “MOA” and “OA” respectively); attached hereto as Exhibits A and B and incorporated herein by reference; and

WHEREAS, the OA identifies the specific improvements and estimated fair share costs thereof that are the funding requirement of Cordova Hills to mitigate cross jurisdictional impacts in the City. The funding requirements will be financed through the proposed Cordova Hills Special Planning Area Fee Program. This AGREEMENT identifies this funding as a source of funds for the City to credit/reimburse Cordova Hills for constructing the shared roadways that would otherwise be provided from the City’s Transportation Development Impact Fee Program; and

WHEREAS, the Parties now desire to enter into this AGREEMENT to address the methodology to be utilized for reimbursements and credits that may be provided to Cordova Hills in the event Cordova Hills constructs, as a result of California Environmental Quality Act (“CEQA”) mitigation, the shared roadways located along common City-County jurisdictional boundaries that are not covered by the RFA, MOA or OA. This AGREEMENT addresses the shared roadways that Cordova Hills has a responsibility to build at certain threshold of its development, unless the construction responsibilities have been satisfied by the others and identifies the potential funding sources within each jurisdiction’s respective impact fee programs

that may contain funding for various portions of the shared roadways. Shared roadways for which Cordova Hills has a “fair share” funding obligation under CEQA but no responsibility to build will be placed in the proposed Cordova Hills Special Planning Area Fee Program (“Plan Area Fee Program”) and are therefore not part of this AGREEMENT.

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, the Parties agree as follows:

1. Shared Roadway Improvements. Exhibit C, attached hereto and incorporated herein by reference, identifies the shared roadway segments and intersection improvements for which Cordova Hills has construction obligations (collectively the “Shared Roadway Improvements”). The Parties acknowledge that these roadway improvements may be constructed by Cordova Hills, or other parties that have similar development mitigation obligations, or as public projects by the County, City or other public entity. Any provision of this Agreement notwithstanding, the Parties acknowledge that this Agreement is not intended to create, and does not impose, any new obligation on Cordova Hills to build any of the Shared Roadway Improvements.
2. Funding Sources for Shared Roadway Improvements. County and City have respectively adopted the Sacramento County Transportation Development Fee Program (“SCTDF”) and City’s Transportation Development Impact Fee Program (“TDIF”) to generate funding from new development to fund the design, construction and related costs of improvements to the County and City roadway systems, including, but not limited to, each jurisdiction’s share of the Shared Roadway Improvements or portions thereof. It is anticipated that County will adopt the Plan Area Fee Program to generate funding from the Cordova Hills Special Planning Area to fund Cordova Hills’ fair share of the roadway improvements within the County and City roadway systems, including, but not limited to, Cordova Hills’ share of the Shared Roadway Improvements.
3. Completion of the Shared Roadway Improvements. Prior to the approval of improvement plans for any of the Shared Roadway Improvements, Cordova Hills shall give written notice to the County and/or City. Each notice shall describe the specific Shared Roadway Improvements or portion(s) thereof that are being constructed and the amount of the credit and/or reimbursement sought from the County’s and/or City’s respective fee programs (“Credit/Reimbursement Request”). The Parties agree that the Shared Roadway Improvements or element or increment thereof will only be eligible for reimbursement or credit if the County and/or City determine that the Shared Roadway Improvements, element or increment thereof is a functional, usable unit of roadway infrastructure capable of being incorporated into the applicable County and City roadway infrastructure system and that the improvement is included in the CIPs of the SCTDF, TDIF or the Plan Area Fee Program for which the credits and/or reimbursement are sought. Temporary and interim improvements and improvements not located in their ultimate configuration, as depicted in the adopted fee programs, may not be eligible for reimbursement. The eligibility will be evaluated by the City and County on a case by case basis pursuant to the provisions of each adopted fee program. The Parties agree that City’s and/or County’s obligation to pay a reimbursement or provide a fee credit for a specific individual Shared Roadway Improvement or a portion thereof is limited to the

amount of funding identified in the adopted fee programs and the credit/reimbursement is further subject to the provisions of the applicable County and City Codes and/or Ordinances. Timing for any reimbursement is subject to the availability of revenues from the fee program and consideration of project priorities set forth by the County Board of Supervisors and City Council.

4. Payment of Reimbursements/Issuance of Credits. Upon receipt of Cordova Hills' Credit/Reimbursement Request, depending on which fee program the credit/reimbursement is sought, the County and/or City will review said request pursuant to the applicable impact fee programs to determine if the improvement is eligible for credit or reimbursement. If the County and/or City determine that the improvement is eligible, the Parties shall enter into a Credit and/or Reimbursement Agreement for the eligible improvement that is in compliance with the applicable codes and provisions of the adopted fee programs (SCTDF, TDIF and/or Plan Area Fee Program) whereby the Shared Roadway Improvements are funded. The Credit/Reimbursement Agreement(s) under the specific fee program shall provide detail such as the amount and timing for which the reimbursement is being paid and/or the amount and method of the credits being applied.

5. Use of Funds collected under the Plan Area Fee Program for improvements entirely within the City. Notwithstanding anything to the contrary contained in the RFA, MOA, and OA, in addition to providing eligible credit/reimbursement to Cordova Hills from the Plan Area Fee Program for Cordova Hills' share of the obligation for the Shared Roadway Improvements, County and City will allow County to retain the funds collected under the proposed Plan Area Fee Program for improvements that are entirely within the City (as defined in the RFA, MOA and OA) for a period of five (5) years and for successive five (5) year periods from the date funds are first collected, without making any disbursements to City, in order to provide a source of available funding for purposes of making cash reimbursement(s) to Cordova Hills for the City's portion of any Shared Roadway Improvements, Cordova Hills constructs during that five (5) year time period. These retained funds shall be used to pay Cordova Hills in order to satisfy, in whole or part, the City's obligation to provide reimbursement to Cordova Hills under the TDIF program. Any such disbursements made from the Plan Area Fee Program which have been collected towards improvements entirely within the City and/or credits allocated towards fees to be collected for improvements entirely within the City under the Plan Area Fee Program, to be allocated towards City share of the Shared Roadway Improvements, shall be detailed in a joint agreement ("Joint Agreement") between the City and County for the specific improvements so constructed and be tracked and documented by the County and made available to the City. With the execution of such Joint Agreement, City shall acknowledge and document that the funds disbursed and/or credits issued to Cordova Hills under the Joint Agreement constitute a transfer of funds to the City of the fees collected towards improvements that are entirely within the City. If Cordova Hills constructs a shared roadway improvement and receives a reimbursement and/or credit from the Plan Area Fee, City shall ensure that funding earmarked within its TDIF program for the specific Shared Roadway Improvement(s) identified in the Joint Agreement be reallocated to the projects entirely within the City that the fees are being collected for under the Plan Area Fee Program.

6. Priority and Timing of Credits/Reimbursements for the City's portion of the Shared Roadway Improvements. For the City's portion of the Shared Roadway Improvements, the priority of credits and/or reimbursements shall be given in the following order, until all credits are issued and/or reimbursements are paid.
 - a. **First Priority - Reimbursement/Credit from County Plan Area Fee Program:** If there are available funds retained by the County from the fees collected or credits available under the proposed Plan Area Fee Program for improvements that are entirely within the City, pursuant to the Joint Agreement, reimbursement shall be provided first to Cordova Hills from the County out of the Plan Area Fee Program until the retained funds are exhausted. Any remaining eligible amount then will be credited towards fees to be collected for improvements entirely within the City under the Plan Area Fee Program.
 - b. **Subsequent Priority - Reimbursement from City:** If sufficient credits/reimbursements are not available in the Plan Area Fee Program, then the City shall reimburse Cordova Hills out of its TDIF. The City shall issue any applicable reimbursements no later than ten years from execution of a credit/reimbursement agreement.
7. Adjustments to Funding for Shared Roadway Improvements. Funding identified in the respective fee program CIPs will be adjusted, as set forth in the adopted fee programs and applicable County and City Codes and Ordinances.
8. Amendments. This Agreement may only be amended in writing signed by all Parties.
9. Waiver. The waiver of any breach of a specific provision of this Agreement by any Party does not constitute a waiver of any other breach of that term or of any other term of this Agreement.
10. Disputes. In the event of a dispute related to the performance or interpretation of this Agreement, the Parties agree to make all reasonable efforts to resolve the dispute in a timely fashion, prior to seeking any legal remedy that does not substantially impact the completion of construction of any Shared Roadway Improvements related to this Agreement.
11. Invalidity. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
12. Interpretation. The Parties hereto acknowledge and agree that each has been given the opportunity to review this Agreement with legal counsel independently, and/or has the requisite experience and sophistication to understand, interpret, and agree to the particular language of the provisions hereof. The Parties intend the plain meaning of the provisions herein. In the event of an ambiguity in or dispute regarding the interpretation

of the provisions of this Agreement, the interpretation shall not be resolved by any rule of interpretation providing for interpretation against the Party who causes the uncertainty to exist or against the draftsman.

IN WITNESS WHEREOF this Agreement is executed and agreed to by the following, as of the last date set forth below.

COUNTY OF SACRAMENTO, a political subdivision of the State of California	CITY OF RANCHO CORDOVA
By: _____ Michael J. Penrose, Director Department of Transportation Agreement approved by the Board of Supervisors with authority delegated to the Director to sign: Agenda Date: _____ Item Number: _____ Resolution Number: _____	By: _____ Cyrus Abhar, City Manager Agreement approved by the City Council with Authority delegated to the City Manager to sign: Agenda Date: _____ Item Number: _____ Resolution Number: _____
Reviewed and Approved by County Counsel	Reviewed and Approved by City Attorney
By: _____ Krista Whitman, Assistant County Counsel	By: _____ Adam Lindgren, City Attorney

CORDOVA HILLS, LLC

A California limited liability company

By: _____

Name: _____

Title: _____

CONWY, LLC
A California limited liability company

By: _____

Name: _____

Title: _____

EXHIBIT A

Master Operational Agreement

County Contract No. _____
 City Contract No. 158-2015

**MASTER OPERATIONAL AGREEMENT
 FOR CROSS JURISDICTIONAL ROADWAY IMPACTS BETWEEN
 THE COUNTY OF SACRAMENTO
 AND
 THE CITY OF RANCHO CORDOVA**

This MASTER OPERATIONAL AGREEMENT FOR CROSS JURISDICTIONAL ROADWAY IMPACTS ("MOA") is made and executed this 10th day of November 2015 by and between the COUNTY OF SACRAMENTO, a political subdivision of the State of California, ("County") and the CITY OF RANCHO CORDOVA, a municipal corporation of the State of California ("City"). Collectively, the County and City may be referred to as "the Parties". Individually, the County and City may be referred to as a "Party".

RECITALS

WHEREAS, On May 5, 2015, County approved a Reciprocal Funding Agreement ("RFA") with City to address cross jurisdictional transportation impacts between County and City; and

WHEREAS, On June 1, 2015, City approved a RFA with County to address cross jurisdictional transportation impacts between City and County; and

WHEREAS, The RFA states that Parties agree to fund improvements on a fair share basis to mitigate those California Environmental Quality Act ("CEQA") identified significant impacts from a Party's land development projects on the transportation infrastructure located entirely within the other Party's jurisdiction ("Cross Jurisdictional Roadway Impacts"); and

WHEREAS, The RFA states that the Parties agree to work together to develop an Operational Agreement ("OA") specific to a Party's land development projects that result in Cross Jurisdictional Roadway Impacts.

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, County and City agree as follows:

1. Parties agree that this MOA shall provide the understanding of the responsibilities, obligations, duties, and financial mechanisms to implement the intent and provisions of the RFA. Parties also agree that for land development projects ("Projects") that have Cross Jurisdictional Roadway Impacts; that a Project specific OA shall be approved by Parties as a supplement to this MOA.
2. A Project Specific OA shall identify the following:
 - a. The Cross Jurisdictional Roadway Impact transportation improvements ("Improvements"), including a detailed summary of the Improvements and

- estimated total cost to implement the Improvements ("Total Cost"). Total Cost includes design, engineering, construction and environmental review (but not mitigation costs).
- b. The calculation to determine the fair share responsibility for the Improvements.
 - c. The fair share funding contribution for each of the Improvements (the "Funding Requirement"), which is the Total Cost multiplied by the fair share percentage.
 - d. The funding mechanism to collect the Funding Requirement.
 - e. The process, procedures, stipulations, and exceptions for collecting, managing and distributing the Funding Requirement.
3. Parties are encouraged to coordinate and collaborate on identifying transportation-related impacts of public and private land development projects and transportation capital improvement projects that may have an impact on the transportation infrastructure located within the other Party's jurisdiction. Coordination and collaboration should be prompt and early in the development process so as to allow Parties an opportunity to provide timely and appropriate input on Projects during all phases of Project development and implementation. Phases of Project development include notice of preparation, notice of intent, scope and study area of traffic study, notice of environmental document, public meetings including scoping, public workshop, community meetings, Planning Commission, City Council, and Board of Supervisors meetings. Notwithstanding the foregoing, this provision shall not require either Party to disclose to the other Party the contents of an Administrative Draft Environmental Impact Report. Nor shall this provision require any particular result, action, finding or conclusion by the Party that is the lead agency for a Project.
 4. Parties agree that, where the lead agency determines a Project will result in or contribute to significant Cross Jurisdictional Roadway Impacts, an appropriate funding requirement shall be imposed and funding mechanism created by the appropriate jurisdiction for financing the Project's Funding Requirement. The amount of the Funding Requirement shall be adjusted over time according to an appropriate cost adjustment factor (e.g., ENR rate, Caltrans rate) as set forth in the approved funding mechanism. A Party approving a Project with cross-jurisdictional impacts may amend the Funding Requirement if its legislative body approves substitute mitigation pursuant to CEQA and such change in mitigation affects the original mitigation cost assumptions.
 5. Parties agree that the Funding Requirement shall only be used for the Improvements identified in the Project specific OA. Each Party acknowledges it will make its best efforts to construct those specific roadway improvements as soon as possible when funds are received from the County.
 6. Parties agree that the funds collected through a particular funding mechanism pursuant to this Agreement by a Party for the benefit of the other Party will be held in a special interest-bearing fund. Interest earned in any such fund shall, along with the principal, be allocated for mitigation of cross-jurisdictional transportation impacts, although interest shall not be treated as offsetting any portion of a Party's fair share obligation. The

Funding Requirement shall be collected and distributed for the express purpose of mitigating the Cross Jurisdictional Roadway Impacts. Under no circumstance shall a Party be required to distribute or disperse an amount that has not been collected, due to the fact that development of the project has not yet commenced. At any given time, a Party is only responsible for the funds collected to date through the approved funding mechanism and makes no promise that the full Funding Requirement other than the amount collected to date is available to the other Party.

7. Distribution of collected funds shall be consistent with the process, procedures, stipulations, and exceptions of the Project specific OA. Funds distributed pursuant to the RFA and this MOA shall be expended only upon improvements specifically identified in the Project specific OA.
8. The fair share calculations shall be based on an appropriate traffic modeling study consistent with an approved Sacramento Area Council of Governments ("SACOG") traffic modeling software, process and procedures. The fair share calculation shall also be based on a cumulative scenario both with and without the Project.
9. The obligation of a Party under the RFA and this MOA to pay a fair share towards the construction of an Improvement or Improvements within the boundaries of the other Party shall remain enforceable even if the impacted Party elects to construct the Improvement or Improvements with other available funds before the fair share payment(s) are made or become available.
10. Where an Improvement is constructed by another developer pursuant to a credit-reimbursement agreement, the fair share amount allocable to that Improvement under the RFA, this MOA and the applicable Operational Agreement shall remain due, enforceable and payable to the developer, if reimbursement is due under the subject credit-reimbursement agreement.
11. This agreement may only be amended in a writing signed by both Parties.
12. Each Party that relies in whole or in part upon fair share funding from the other Party pursuant to this MOA for the design, engineering or construction of a transportation improvement shall indemnify, defend and hold the other Party harmless from and against any all claims, demands, actions, losses, liabilities, damages, and costs, including attorneys' fees, arising out of or resulting from the construction or operation of a transportation improvement funded under this MOA.

IN WITNESS WHEREOF this Agreement is executed and agreed to by the following, as of the last date set forth below.

County Contract No. _____

City Contract No. 158-2015

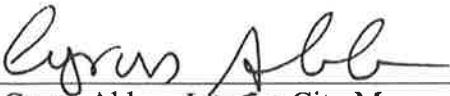
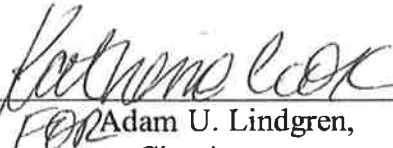
COUNTY OF SACRAMENTO, a political subdivision of the State of California	CITY OF RANCHO CORDOVA a California municipal corporation
By: <u></u> Michael J. Penrose, Director Department of Transportation Agreement approved by the Board of Supervisors with authority delegated to the Director to sign: Agenda Date: <u>November 10, 2015</u> Item Number: <u>29</u> Resolution Number: <u>99-0327</u>	By: <u></u> Cyrus Abhar, Interim City Manager Agreement approved by the City Council with Authority delegated to the City Manager to sign: Agenda Date: <u>11-16-15</u> Item Number: <u>B.3</u> Resolution Number: <u>134-2015</u>
Reviewed and Approved by County Counsel By: <u></u> Krista Whitman, Supervising Deputy County Counsel	Reviewed and Approved by City Attorney By: <u></u> Adam U. Lindgren, City Attorney

EXHIBIT B

Cordova Hills Operational Agreement

County Contract No. _____
 City Contract No. 157-2015

**CORDOVA HILLS OPERATIONAL AGREEMENT AND SUPPLEMENT
 TO THE MASTER OPERATIONAL AGREEMENT
 FOR CROSS JURISDICTIONAL ROADWAY IMPACTS BETWEEN
 THE COUNTY OF SACRAMENTO
 AND
 THE CITY OF RANCHO CORDOVA**

This CORDOVA HILLS OPERATIONAL AGREEMENT FOR CROSS JURISDICTIONAL ROADWAY IMPACTS ("Cordova Hills OA") is made and executed this 10th day of November 2015 by and between the COUNTY OF SACRAMENTO, a political subdivision of the State of California, ("County") and the CITY OF RANCHO CORDOVA, a municipal corporation of the State of California ("City"). Collectively, the County and City may be referred to as the "Parties". Individually, the County and City may be referred to as a "Party".

RECITALS

WHEREAS, On May 5, 2015, County approved a Reciprocal Funding Agreement ("RFA") with City to address cross jurisdictional transportation impacts between County and City; and

WHEREAS, On June 1, 2015, City approved the RFA with County to address cross jurisdictional transportation impacts between City and County; and

WHEREAS, The RFA states that Parties agree to fund on a fair share basis those California Environmental Quality Act ("CEQA") identified impacts from a Party's land development projects on the transportation infrastructure located entirely within the other Party's jurisdiction ("Cross Jurisdictional Roadway Impacts"); and

WHEREAS, The RFA states that the Parties agree to work together to develop an Operational Agreement ("OA") specific to a Party's land development projects that result in Cross Jurisdictional Roadway Impacts; and

WHEREAS, the Parties have executed a Master Operational Agreement For Cross Jurisdictional Roadway Impacts ("MOA") and intend for this Cordova Hills OA to be a supplement to and to be incorporated with said MOA; and

WHEREAS, The MOA requires that a project specific Operational Agreement shall be approved by both County and City for land development projects that have Cross Jurisdictional Roadway Impacts;

WHEREAS, On January 29, 2013, County Resolution number 2013-0051 approved and certified the Final Environmental Impact Report for the Cordova Hills project ("the Project") which has identified impacts and mitigation measures to transportation infrastructure located entirely within the jurisdiction of City.

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 City Contract No. 157-2015

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, County and City agree as follows:

1. Parties agree that Attachment 1 of this Cordova Hills OA defines the location, the specific improvements being funded, the total estimated cost of the improvements, the calculation to determine the fair share responsibility for the Improvements, the fair share percentage for each improvement, and the net cost to be funded by the Project for the purpose of mitigating Cross Jurisdictional Roadway Impacts ("the Funding Requirement"). The Parties further agree that the funding to be provided pursuant to this Cordova Hills OA will fully satisfy the CEQA mitigation measures relating to Cross Jurisdictional Roadway Impacts the Project has on the transportation infrastructure located entirely within the City.
2. Parties agree that the Funding Requirement as defined in Attachment 1 shall be included and financed in accordance with the Cordova Hills Special Planning Area Public Facilities Financing Plan ("PFFP"). The PFFP provides that transportation mitigation improvements will be financed through the Cordova Hills Special Financing District ("Cordova Hills SFD") and the Sacramento County Transportation Development Impact Fee Program ("SCTDF"), among other potential revenue sources. Collectively, the Cordova Hills SFD, SCTDF and any other potential revenue source identified in the PFFP is herein referred to as the "Financing Mechanism". The amount of the Funding Requirement shall be adjusted over time according to an appropriate cost adjustment factor as set forth in the approved Funding Mechanism. A Party approving a project with cross-jurisdictional impacts may amend the Funding Requirement if its legislative body approves substitute mitigation pursuant to CEQA and such change in mitigation affects the original mitigation cost assumptions. Any amendments to the Funding Requirement of either Party shall only be effective upon an amendment to this Agreement or Attachment 1 signed by both Parties.
3. The process, procedures, stipulations, and exceptions for collecting, managing and distributing the funds under this Agreement shall be pursuant to the MOA, this Cordova Hills OA, the PFFP and the approved Financing Mechanism.

(a) Funds collected by County shall be deposited in an interest-bearing account until disbursed as set forth below. Interest earned in any such account shall, along with the principal, be allocated for mitigation of cross-jurisdictional transportation impacts, although interest shall not be treated as offsetting any portion of a County's fair share obligation. County shall notify City in writing within thirty (30) days of receiving a deposit of funds under this Agreement.

(b) One year after the execution of this Cordova Hills OA, and annually thereafter, the Parties shall meet, consult and review the status of the Funding Requirement, including status of fee collection under the Funding Mechanism. At that time, City may request, in writing, that County transfer whatever fair share funds it has

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collected up to that point to a designated City account. County shall release the available net fair share amount no later than sixty (60) calendar days after receipt of City's written request. The funds collected to satisfy the Funding Requirement and delivered to City shall only be used on roadway improvements identified in the Cordova Hills Final EIR as ones where the Project should make a fair share contribution to their cost. City acknowledges and agrees that it will make its best efforts to construct those specific roadway improvements as soon as possible once funds are received from County.

(c) County shall not be required to distribute or disperse any amount of funds that have not yet been collected, due to the fact that development of the Project has not commenced or advanced to a point where additional fees have been collected. At any given time, County is responsible only for the funds collected to date through the approved funding mechanism and gives no assurance that the full Funding Requirement other than the amount collected to date will be available to City.

(d) County shall maintain an accounting of fair share fees dispersed to City and the net Funding Requirement that remains following transfer of funds. County shall provide such accounting to City upon request, within a reasonable time.

(e) City shall appropriate fair share funds received from County only for design, engineering, construction and/or environmental review of the Improvements identified in Attachment 1. These restrictions shall not apply to interest earned on the funds.

(f) The obligation of a Party under the RFA, the MOA and this Cordova Hills OA to pay a fair share towards the construction of an Improvement or Improvements within the boundaries of the other Party shall remain enforceable even if the impacted Party elects to construct the Improvement or Improvements with other available funds before the fair share payment(s) are made or become available.

(g) Where an Improvement is constructed by another developer pursuant to a credit-reimbursement agreement, the fair share amount allocable to that Improvement under this Cordova Hills OA shall remain due, enforceable and payable to the developer, if reimbursement is due under the subject credit-reimbursement agreement.

(h) During each annual review meeting required under subdivision (a), above, City shall update County on the status of planning, designing, funding and constructing each Improvement identified in Attachment 1.

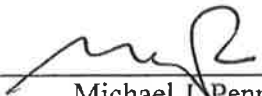
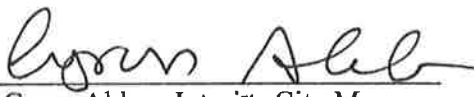
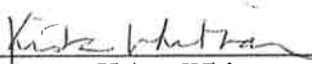
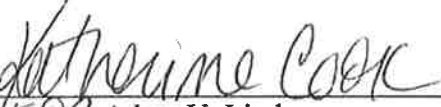
4. City hereby authorizes County to collect fees on behalf of City for cross-jurisdictional transportation impacts the Cordova Hills development imposes on the City.
5. This agreement may only be amended in a writing signed by both Parties.

County Contract No. _____
City Contract No. 157-2015

6. The waiver of any breach of a specific provision of this Agreement by either Party does not constitute a waiver of any other breach of that term or any other term of this Agreement.
7. In the event of a dispute related to the performance of this Agreement, the Parties agree to make all reasonable efforts to resolve them in a timely fashion, prior to seeking any legal remedy that does not substantially impact the completion of construction of improvements related to this Agreement.
8. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

County Contract No. _____
 City Contract No. 157-2015

IN WITNESS WHEREOF this Agreement is executed and agreed to by the following, as of the last date set forth below.

COUNTY OF SACRAMENTO, a political subdivision of the State of California	CITY OF RANCHO CORDOVA a California municipal corporation
By: <u></u> Michael J. Penrose, Director Department of Transportation Agreement approved by the Board of Supervisors with authority delegated to the Director to sign: Agenda Date: <u>November 10, 2015</u> Item Number: <u>29</u> Resolution Number: <u>99-0327</u>	By: <u></u> Cyrus Abhar, Interim City Manager Agreement approved by the City Council with Authority delegated to the City Manager to sign: Agenda Date: <u>11-16-15</u> Item Number: <u>8.3</u> Resolution Number: <u>134-2015</u>
Reviewed and Approved by County Counsel By: <u></u> Krista Whitman, Supervising Deputy County Counsel	Reviewed and Approved by City Attorney By: <u></u> FOR Adam U. Lindgren, City Attorney

Cordova Hills Operational Agreement Exhibit 1

November 10, 2015

Condition of Approval	Mitigation Measure	Location	Mitigation Requirements	Improvement Description	Qty	Unit	Unit Price	Total Improvement Cost	Fair Share	Funding Requirement
81	TR-2.B	Sunrise Blvd at White Rock Road Intersection	Provide overlap phasing on the eastbound and westbound approaches	Traffic signal modification and associated improvements pursuant to the City of Rancho Cordova Improvement standards to provide overlap phasing on the eastbound and westbound approaches	1	LS	\$6,750	\$6,750	18%	\$1,215
82	TR-9.A.	Sunrise Blvd at Douglas Road Intersection	Provide overlap phasing on the eastbound and westbound right-turns	Traffic signal modification and associated improvements pursuant to the City of Rancho Cordova Improvement standards to provide overlap phasing on the eastbound and westbound right-turns	1	LS	\$6,750	\$6,750	16%	\$1,080
83a	TR-5.I. TR-7.A.	Douglas Road (Rancho Cordova Parkway to Grant Line Road)	Increase roadway capacity by widening this segment to 4 lanes and upgrading the capacity class to an arterial with moderate access control between Americanos Blvd and Grant Line Road, and by adding two westbound travel lanes on Douglas Road between Rancho Cordova Parkway to Americanos Blvd. Construct interim sidewalk improvements (typically a detached asphaltic concrete path and bicycle lanes) along Douglas Road from Rancho Cordova Parkway to Grant Line Road	Reconstruction and widening of Douglas Road from an existing two-lane road section to a four-lane arterial section from Americanos Blvd to Grant Line Road, including a raised center median, interim AC paths and 6' bike lane pursuant to the City of Rancho Cordova Improvement Standards.	5,300	LF	\$1,016	\$5,384,800	58%	\$9,123,184
83b				Construct a landscape median, two westbound travel lanes (any turn lanes at major intersections as applicable), a westbound 6' bike lane, and a westbound Interim AC path on Douglas Road from Rancho Cordova Parkway to Americanos Blvd.	1	LS	\$3,493,000	\$3,493,000	58%	\$2,025,940
84	TR-2.A.	Zinfandel Drive at White Rock Road Intersection	Provide separate dual right-turn lanes on the westbound approach so the westbound approach has two left-turn lanes, two through lanes and two right-turn lanes	Traffic signal modification and associated improvements pursuant to the City of Rancho Cordova Improvement standards to provide separate dual right-turns on the westbound approach so the westbound approach has two left-turn lanes, two through lanes, and two right-turn lanes.	1	LS	\$457,890	\$457,890	16%	\$73,262
85	TR-2.C.	Sunrise Blvd. at Douglas Road Intersection	Provide overlap phasing on the westbound approach	Traffic signal modification and associated improvements pursuant to the City of Rancho Cordova Improvement standards to provide overlap phasing on the westbound approach.	1	LS	\$6,750	\$6,750	16%	\$1,080
TOTAL									\$5,225,761	

Notes:

- Conditions of Approval as per Zoning Ordinance Amendment by Ordinance No. SZC-2013-0003 approved by the Sacramento County Board of Supervisors on March 12, 2013.
- Mitigation Measures as per the Draft Environmental Impact Report dated January 2012 and the Final Environmental Impact Report dated November 2012 (control number 2008-00142) and certified by the Sacramento County Board of Supervisors on January 29, 2013 by resolution number 2013-0051.
- Total Improvement Cost, Fair Share, and Funding Requirement are accurate as of the date of the execution of the Cordova Hills Operational Agreement (OA) and is subject to change consistent with the terms and conditions of the OA.
- The fair share percentages are based on the cumulative traffic analysis for the Draft and Final Environmental Impact Report referenced in note 2 above and are documented in the project conditions of approval, conditions 81 through 85 on pages 38 and 39, referenced in note 1 above.

MacKay & Somp Civil Engineers, Inc.

Preliminary Cost Estimate
Cordova Hills SPA
Proposed Off-Site Intersections

7968.10
rev.: August 7, 2012
by: HF

Sunrise Blvd. x White Rock Rd.
Sacramento County
Provide EB/WB overlap phasing

	ITEM	QUANTITY	UNIT	UNIT PRICE	PER FT COST
1.	Clear and Grub	0	s.f.	\$0.10	\$0.00
2.	Pavement Removal (including saw cut)	0	s.f.	\$1.00	\$0.00
3.	Utility Pole Relocation	0	l.f.	\$50.00	\$0.00
4.	Roadway Excavation (section plus median & Subgrade Prep)	0	c.y.	\$15.00	\$0.00
5.	5.5" Asphaltic Concrete Paving	0	s.f.	\$3.00	\$0.00
6.	20.5" Aggregate Base	0	s.f.	\$2.50	\$0.00
7.	Curb & Gutter, Type 2 (Vertical Curb & Gutter)	0	l.f.	\$25.00	\$0.00
8.	Median Curb, Type 5 (6" Barrier Curb)	0	l.f.	\$18.00	\$0.00
9.	Modification to Pedestrian Island	0	ea.	\$1,000.00	\$0.00
10.	PCC Sidewalk w/ 6" AB	0	s.f.	\$6.00	\$0.00
11.	Pedestrian Ramps	0	ea.	\$2,000.00	\$0.00
12.	Pedestrian Landings w/ 3-5/8" PCC & 6" AB	0	ea.	\$3,000.00	\$0.00
13.	4" AC Path (between Ped. Landings)	0	s.f.	\$2.80	\$0.00
14.	Local Drainage - Roadside Ditch	0	l.f.	\$5.00	\$0.00
15.	Traffic Signal Interconnect	0	l.f.	\$12.00	\$0.00
16.	Traffic Signal	0	ea.	\$300,000.00	\$0.00
17.	Traffic Signal Modification (Overlap Phasing) (Reprogramm	1	ea.	\$5,000.00	\$5,000.00
18.	Traffic Signal Relocation	0	ea.	\$100,000.00	\$0.00
19.	Street Light Relocation	0	ea.	\$2,000.00	\$0.00
20.	Striping removal and slurry seal of affected area	0	sf	\$0.50	\$0.00
20.	Signing & Striping	0	l.f.	\$2.00	\$0.00
22.	Erosion Control	0	LF	\$6.00	\$0.00
22.	Right of Way Acquisition	0.00	ac.	\$50,000.00	\$0.00
			Subtotal		\$5,000.00
			35% Cost Contingency		\$1,750.00
			Total		\$6,750.00
			Use		\$6,750.00

Exhibit I - COA 82

MacKay & Soms Civil Engineers, Inc.

Preliminary Cost Estimate
Cordova Hills SPA
Proposed Off-Site Intersections

7968.10
rev.: August 7, 2012
by: HF

Sunrise Blvd. x Douglas Rd. C+P
Sacramento County
Provide EB/WB right overlap phasing

	ITEM	QUANTITY	UNIT	UNIT PRICE	PER FT COST
1.	Clear and Grub	0	s.f.	\$0.10	\$0.00
2.	Pavement Removal (including saw cut)	0	s.f.	\$1.00	\$0.00
3.	Utility Pole Relocation	0	l.f.	\$50.00	\$0.00
4.	Roadway Excavation (section plus median & Subgrade Prep)	0	c.y.	\$15.00	\$0.00
5.	5.5" Asphaltic Concrete Paving	0	s.f.	\$3.00	\$0.00
6.	20.5" Aggregate Base	0	s.f.	\$2.50	\$0.00
7.	Curb & Gutter, Type 2 (Vertical Curb & Gutter)	0	l.f.	\$25.00	\$0.00
8.	Median Curb, Type 5 (6" Barrier Curb)	0	l.f.	\$18.00	\$0.00
9.	Modification to Pedestrian Island	0	ea.	\$1,000.00	\$0.00
10.	PCC Sidewalk w/ 6" AB	0	s.f.	\$6.00	\$0.00
11.	Pedestrian Ramps	0	ea.	\$2,000.00	\$0.00
12.	Pedestrian Landings w/ 3-5/8" PCC & 6" AB	0	ea.	\$3,000.00	\$0.00
13.	4" AC Path (between Ped. Landings)	0	s.f.	\$2.80	\$0.00
14.	Local Drainage - Roadside Ditch	0	l.f.	\$5.00	\$0.00
15.	Traffic Signal Interconnect	0	l.f.	\$12.00	\$0.00
16.	Traffic Signal	0	ea.	\$300,000.00	\$0.00
17.	Traffic Signal Modification (Overlap Phasing) (Reprogrammir	1	ea.	\$5,000.00	\$5,000.00
18.	Traffic Signal Relocation	0	ea.	\$100,000.00	\$0.00
19.	Street Light Relocatlon	0	ea.	\$2,000.00	\$0.00
20.	Signing & Striping	0	l.f.	\$2.00	\$0.00
21.	Right of Way Acquisition	0.00	ac.	\$50,000.00	\$0.00
			Subtotal		\$5,000.00
			35% Cost Contingency		\$1,750.00
			Total		\$6,750.00
			Use		\$6,750.00

Mackay & Soms Civil Engineers, Inc.

Preliminary Cost Estimate**Cordova Hills SPA**

Off-site Roadway Cross Sections

7968.10

5 December 2011

SEH

Roadway Cross Section Index**Preliminary Per Foot Cost Estimate****Typical 96' R/W (Thoroughfare) Center Section Only - 4 Lanes****Project Description:****12' Landscaped Median, 29' Pavement and 6' Roadside Ditch (Each Side) = 82'**

ITEM	QUANTITY	UNIT	UNIT PRICE	PER FT COST
1. Clear and Grub	94	s.f.	\$0.10	\$9.40
2. Pavement Removal (including saw cut)	20	s.f.	\$1.00	\$20.00
3. Roadway Excavation (section plus median & Subgrade Prep)	5.6	c.y.	\$15.00	\$84.00
4. 5.5" Asphaltic Concrete Paving	58	s.f.	\$3.00	\$174.00
5. 20.5" Aggregate Base	58	s.f.	\$2.50	\$145.00
6. Median Curb, Type 5 (6" Barrier Curb)	2	l.f.	\$18.00	\$36.00
7. 2" Asphaltic Concrete Paving	12	s.f.	\$1.25	\$15.00
8. 4" Aggregate Base	12	s.f.	\$0.75	\$9.00
9. 24" Root Barrier	2	l.f.	\$20.00	\$40.00
10. Median landscaping & Irrigation (shrubs & street trees)	11	s.f.	\$6.00	\$66.00
11. Local Drainage - Roadside Ditch	2	l.f.	\$5.00	\$10.00
12. Signing & Striping	4	l.f.	\$2.00	\$8.00
13. Traffic Signal Interconnect	1	l.f.	\$12.00	\$12.00
14. Erosion Control	2	l.f.	\$6.00	\$12.00
15. Traffic Control	1	l.f.	\$10.00	\$10.00
16. Utility Pole Relocation	1	l.f.	\$50.00	\$50.00
Subtotal				\$700.40
35% (surveys, design, inspection and contingency)				\$245.14
10% (Right-of-Way Acquisition)				\$70.04
Grand Total per Foot				\$1,015.58
Use				\$1,016.00

**For Grant Line Road (Univ. Blvd. to Douglas) assume new 69 kv poles (no relocation)
and 20' wide median**

Use \$948.00

Notes:

1. Joint Trench costs are excluded.
2. Frontage Landscaping and soundwall are excluded.
3. Environmental mitigation not included.
4. Outside 11' travel lane, curb, gutter & s/w are not included.

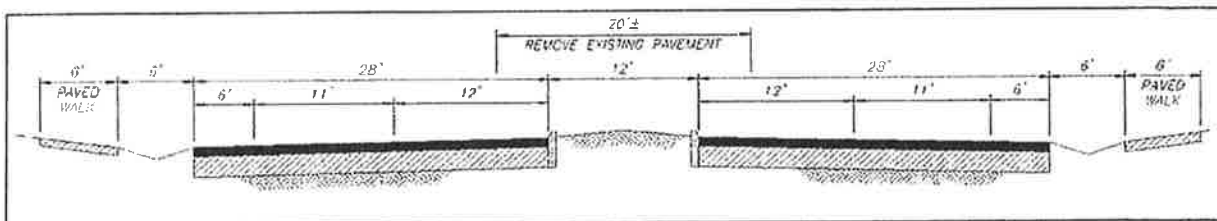


Exhibit I - COA 83b

MacKay & Soms Civil Engineers, Inc.

**Preliminary Cost Estimate
Cordova Hills SPA
Off-site Roadway Cross Sections**

7968.10
rev.: 09/07/2012
by: HF

Roadway Cross Section Index**Preliminary Per Foot Cost Estimate****Douglas Road: 4-lane widening of exist. 2+ section, RC Pkwy to Americanos Blvd (5,030 lf)****Project Description:****1' to 4' pvm't removal; constr. landscaped median, 29' new pvm't (westbound), striping; & 6' AC Path**

ITEM	QUANTITY	UNIT	UNIT PRICE	PER FT COST
1. Clear and Grub	186,150	s.f.	\$0.10	\$18,615.00
2. Pavement Removal (including saw cut)	18,850	s.f.	\$1.00	\$18,850.00
3. Roadway Excavation (section plus median & Subgrade Prep)	19,870.0	c.y.	\$15.00	\$298,050.00
4. 6.5" Asphaltic Concrete Paving	162,050	s.f.	\$3.50	\$567,175.00
5. 22.0" Aggregate Base	162,050	s.f.	\$2.75	\$445,637.50
6. 2" Asphaltic Concrete Paving	30,180	s.f.	\$1.40	\$42,252.00
7. 4" Aggregate Base	30,180	s.f.	\$1.12	\$33,801.60
8. Median Curb, Type 5 (6" Barrier Curb)	9,014	l.f.	\$18.00	\$162,252.00
9. 24" Root Barrier	7,510	l.f.	\$20.00	\$150,200.00
10. Median landscaping & Irrigation (shrubs & street trees)	82,650	s.f.	\$6.00	\$495,900.00
11. Local Drainage - Roadside Ditch	5,030	l.f.	\$5.00	\$25,150.00
12. Signing & Striping	20,120	l.f.	\$2.00	\$40,240.00
13. Traffic Signal Interconnect	5,030	l.f.	\$12.00	\$60,360.00
14. Erosion Control	5,030	l.f.	\$6.00	\$30,180.00
15. Traffic Control	1	LS	\$20,000	\$20,000.00
Subtotal				\$2,408,663.10
35% (surveys, design, inspection and contingency)				\$843,032.09
10% (Right-of-Way Acquisition)				\$240,866.31
Grand Total per Foot				\$3,492,561.50
Use				\$3,493,000.00

Notes:

1. Joint Trench costs are excluded.
2. Frontage Landscaping and soundwall are excluded.
3. Environmental mitigation not included.
4. Outside 11' travel lane, curb, gutter & s/w are not included.

(see Sunridge - Douglas Road Plan B Roadway Improvement Plans, City of Rancho Cordova, re ongoing eastbound half section and frontage improvements)

MacKay & Somp Civil Engineers, Inc.

Preliminary Cost Estimate
Cordova Hills SPA
Proposed Off-Site Intersections

7968.10
 rev.: August 7, 2012
 by: HF

Zinfandel Rd. x White Rock Rd.
Sacramento County
 Provide WB dual right

	ITEM	QUANTITY	UNIT	UNIT PRICE	PER FT COST
1.	Clear and Grub	6,100	s.f.	\$0.10	\$610.00
2.	Pavement Removal (including saw cut)	700	s.f.	\$1.00	\$700.00
3.	Utility Pole Relocation	0	l.f.	\$50.00	\$0.00
4.	Roadway Excavation (section plus median & Subgrade Prep)	320	c.y.	\$15.00	\$4,800.00
5.	5.5" Asphaltic Concrete Paving	3,900	s.f.	\$3.00	\$11,700.00
6.	20.5" Aggregate Base	3,900	s.f.	\$2.50	\$9,750.00
7.	Median Curb, Type 5 (6" Barrier Curb)	0	l.f.	\$18.00	\$0.00
8.	Modification to Pedestrian Island	0	ea.	\$1,000.00	\$0.00
9.	Pedestrian Ramps	1	ea.	\$2,000.00	\$2,000.00
10.	Pedestrian Landings w/ 3-5/8" PCC & 6" AB	0	ea.	\$3,000.00	\$0.00
11.	4" AC Path (between Ped. Landings)	0	s.f.	\$2.80	\$0.00
12.	Local Drainage - Roadside Ditch	350	l.f.	\$5.00	\$1,750.00
13.	Traffic Signal Interconnect	350	l.f.	\$12.00	\$4,200.00
14.	Traffic Signal	0	ea.	\$300,000.00	\$0.00
15.	Traffic Signal Modification (all pedestals)	1	ea.	\$150,000.00	\$150,000.00
16.	Traffic Signal Relocation	1	ea.	\$100,000.00	\$100,000.00
17.	Street Light Relocation	2	ea.	\$2,000.00	\$4,000.00
18.	Striping removal and slurry seal of affected area	46,500	sf	\$0.50	\$23,250.00
18.	Signing & Striping	160	l.f.	\$2.00	\$320.00
20.	Erosion Control	450	LF	\$6.00	\$2,700.00
			Subtotal		\$315,780.00
			35% Cost Contingency		\$110,523.00
20.	Right of Way Acquisition	10.00	%	\$315,780.00	\$31,578.00
			Total		\$457,881.00
			Use		\$457,890.00

Notes:

1. Refer to Exhibit #12 for graphical representation of the improvements listed above.
2. This estimate excludes the following:
 - a. Joint Trench costs
 - b. Frontage, Landscaping, and Soundwall
 - c. Impact/Mitigation Requirements
3. ROW acquisition cost is place holder estimate only - to be updated based on detailed ROW assessment;
4. Assumes widening to be City project with utility pole relocation cost borne by SMUD.

Exhibit 1 - COA 85

Mackay & Soms Civil Engineers, Inc.

Preliminary Cost Estimate
Cordova Hills SPA
Proposed Off-Site Intersections

7968.10
rev.: August 7, 2012
by: HF

Sunrise Blvd. x Douglas Rd.
Sacramento County
Provide WB overlap phasing

	ITEM	QUANTITY	UNIT	UNIT PRICE	PER FT COST
1.	Clear and Grub	0	s.f.	\$0.10	\$0.00
2.	Pavement Removal (including saw cut)	0	s.f.	\$1.00	\$0.00
3.	Utility Pole Relocation	0	l.f.	\$50.00	\$0.00
4.	Roadway Excavation (section plus median & Subgrade Prep)	0	c.y.	\$15.00	\$0.00
5.	5.5" Asphaltic Concrete Paving	0	s.f.	\$3.00	\$0.00
6.	20.5" Aggregate Base	0	s.f.	\$2.50	\$0.00
7.	Curb & Gutter, Type 2 (Vertical Curb & Gutter)	0	l.f.	\$25.00	\$0.00
8.	Median Curb, Type 5 (6" Barrier Curb)	0	l.f.	\$18.00	\$0.00
9.	Modification to Pedestrian Island	0	ea.	\$1,000.00	\$0.00
10.	PCC Sidewalk w/ 6" AB	0	s.f.	\$6.00	\$0.00
11.	Pedestrian Ramps	0	ea.	\$2,000.00	\$0.00
12.	Pedestrian Landings w/ 3-5/8" PCC & 6" AB	0	ea.	\$3,000.00	\$0.00
13.	4" AC Path (between Ped. Landings)	0	s.f.	\$2.80	\$0.00
14.	Local Drainage - Roadside Ditch	0	l.f.	\$5.00	\$0.00
15.	Traffic Signal Interconnect	0	l.f.	\$12.00	\$0.00
16.	Traffic Signal	0	ea.	\$300,000.00	\$0.00
17.	Traffic Signal Modification (Overlap Phasing) (Reprogramming only, per Patrick Carpenter 1 December 2011)	1	ea.	\$5,000.00	\$5,000.00
18.	Traffic Signal Relocation	0	ea.	\$100,000.00	\$0.00
19.	Street Light Relocation	0	ea.	\$2,000.00	\$0.00
20.	Signing & Striping	0	l.f.	\$2.00	\$0.00
21.	Right of Way Acquisition	0.00	ac.	\$50,000.00	\$0.00
			Subtotal		\$5,000.00
			35% Cost Contingency		\$1,750.00
			Total		\$6,750.00
			Use		\$6,750.00

EXHIBIT C

DESCRIPTION OF THE SHARED ROADWAY IMPROVEMENTS

Condition Number	Location	Improvement Description
43	Grant Line Rd. at N. Loop Rd.	NB 1(T+R) combined; SB T+L; WB L+R (stop-controlled)
44	Grant Line Rd. at Chrysanthy Blvd.	NB 1(T+R) combined; SB T+L; WB L+R (stop-controlled)
45	Grant Line Rd. at University Blvd.	NB 1(T+R) combined; SB T+L; WB L+R (stop-controlled)
46	Grant Line Rd. at N. Loop Rd.	Signalize; NB 1(T+R) combined + U-turn; SB T+2L; WB L+R
47	Grant Line Rd. at University Blvd	Signalize; NB T+R+U-turn; SB T+L; WB 2L+R
48	Grant Line Rd. at N. Loop Rd.	Signal modification; NB 2T+R+U-turn; SB 2T+2L; WB 2L+free-R + Acceleration Lane
49	Grant Line Rd. at University Blvd.	Signal modification; NB 2T+free-R+ Acceleration Lane + U-turn; SB 2T+2L; WB 2L+R
50	Grant Line Rd. at Chrysanthy Blvd.	Signalize; NB 1(T+R) combined + U-turn; SB T+L; WB L+R
51	Grant Line Rd. at N. Loop Rd.	Signal modification; NB 3T+R+U-turn; SB 3T+2L; WB 2L+free-R +Acceleration Lane
52	Grant Line Rd. at Chrysanthy Blvd.	Signal modification; NB 2T+U-turn+R; SB 2T+2L; WB 2L+2T+R
53	Grant Line Rd. – Douglas Rd. to White Rock Rd.	Shoulder widening (6'paved shoulders, each side)
54	Grant Line Rd. at Jackson Rd. (SR-16)	Signal modification; EB/WB T+ (T+R) combined+L; NB/SB (T+R) combined +L
55	Sunrise Blvd at Jackson Rd. (SR 16)	Signal modification; NB 2T+L+R; SB T+L+R; WB T (T+R) combined+L; EB T+L+R
56	Grant Line Rd. at Douglas Rd.	Signalize; NB T+2L; SB T+R+U-turn; EB L+R
57	Grant Line Rd. at Douglas Rd.	Signal Modification; NB 2T+2L; SB 2T+R+U-turn; EB L+ free-R+ Acceleration Lane
58	Grant Line Rd. – North Loop Rd. to Douglas Rd.	Roadway widening to 4-lanes
60	Grant Line Rd. at Kiefer Blvd.	Signalize; NB 1(T+R) combined +L; SB 1(T+R) combined +L; WB 1(T+L+R) combined; EB 1(T+L+R) combined

62	Grant Line Rd. at Jackson Rd. (SR-16)	Signal modification; NB/SB T +(T+R) combined +L; EB T+ (T+R) combined+2L; WB T+ (T+R) combined+L
63	Grant Line Rd. at Kiefer Blvd.	Signal modification; NB T+ (T+R) combined +L; SB T+ (T+R) combined +L; WB (T+R) combined +L; EB (T+R) combined +L
64	Grant Line Rd. – Jackson Rd. (SR-16) to Kiefer Blvd.	Roadway widening to 4-lanes
65	Grant Line Rd. – Kiefer Blvd to University Blvd.	Roadway widening to 4-lanes
66	Grant Line Rd. – Douglas Rd. to White Rock Rd.	Roadway widening to 4-lanes
69	Grant Line Rd. at Douglas Rd.	Signal Modification; NB 3T+2L; SB 3T+R+U-turn; EB L+ free-R+ Acceleration Lane
71	Grant Line Rd. – North Loop Rd. to Douglas Rd.	Roadway widening to 6-lanes
72	Jackson Rd. (SR-16) – Sunrise Blvd. to Grant Line Rd.	Roadway widening to 4-lanes
73	Grant Line Rd. – University Blvd. to Chrysanthy Blvd.	Roadway widening to 4-lanes
74	Grant Line Rd. – Chrysanthy Blvd. to North Loop Rd.	Roadway widening to 4-lanes

Legend:

NB – Northbound

SB – Southbound

WB – Westbound

EB – Eastbound

T – Through travel lane

L – Left-turn lane

R – Right-turn lane

Free-R – Free right-turn lane

U-turn – U-turn lane

() combined – Two or more travel movements from a single travel lane

MEMORANDUM

DATE: March 6, 2017

TO: Honorable Mayor and Council Members

FROM: Stefan Heisler, Reinvestment Analyst

SUBJECT: Resolution of the City Council of the City of Rancho Cordova authorizing application for Housing Related Parks Grant.



RECOMMENDATION

Adopt Resolution 30-2017.

RESULT OF RECOMMENDED ACTION

Staff will submit an application to the California Department of Housing and Community Development (HCD) for a noncompetitive Housing Related Parks Grant for the Sacramento Valley Live Steamers Irrigation Project in Hagan Park, not to exceed \$259,200.00.

BACKGROUND

The Housing Related Parks Program (HRPP) is funded through part of State Proposition 1C funds, which were dedicated to incentivizing the creation of affordable housing by offering formula grants to jurisdictions based on the number of affordable housing unit starts (units receiving building permits). The grants are for the creation of new or additional parks and recreation spaces. This is expected to be the last year that these funds will be available. The deadline for applications was February 23, 2017, however, applicants are given an additional 30 days to obtain a signed Resolution. Staff submitted an application to HCD and is now requesting approval of the required Resolution.

The current funding round allows units to be eligible if they received a building permit between January 1, 2010 and December 31, 2016. Between these dates, two projects within the City are eligible: Crossings at New Rancho and Mather Veterans Village Phase 1. The formula amount of funding has a base amount per unit and several additional bonuses for various categories, such as new construction, depth of affordability, projects in infill areas, Regional Housing Needs Allocation (RHNA) progress, and the location of the proposed park project to be funded. Based on these categories, the City is eligible for approximately \$100,000 to \$175,000. While the funding is formulaic, if the funds are oversubscribed, then the amounts awarded will be reduced. However, within the program application instructions, applicants are requested to increase the amount of grant funds requested by 50 percent to allow for the potential RHNA bonus, which will be calculated by HCD Program Staff. Therefore, the Resolution is written for an HRPP request of \$259,200.00.

Because this funding is restricted to parks and recreation uses, Staff reviewed previous park project applicants for the City's Measure H/Community Enhancement funds. Among these the Sacramento Valley Live Steamers Irrigation Project (Project) appeared to be the most shovel-ready project within the range of potential HRPP grant funding. City Staff is now coordinating with the Cordova Recreation and Park District (CRPD) Staff to administer this potential grant source for the Project. Staff is also aware that CRPD may re-apply for Community Enhancement funds for the Project. Although the HRPP funding source is noncompetitive, it is not 100 percent guaranteed due to the risk of oversubscription. Therefore, Staff recommends that the City Council consider an Enhancement Fund application by the Sacramento Valley Live Steamers Inc. if one is submitted for this Irrigation Project. The funding could be re-assigned if the HRRP grant is awarded and is enough to cover the Project costs. The final HRPP funding amount will be known before the end of June, 2017, which is near the time when Community Enhancement Fund awards will be announced.

FISCAL IMPACT

The fiscal impact of this grant will be limited to Staff time required to apply for and administer this grant funding. As this will be a reimbursement grant (where funds must be spent before being reimbursed by HCD), there is the potential that the City will have to front the funding before being reimbursed. Staff is coordinating with CRPD to determine which agency will front the funding.

ATTACHMENT

Resolution 30-2017.

2786379.1

CITY OF RANCHO CORDOVA

RESOLUTION NO. 30-2017

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS GRANT**

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated November 16, 2016 (NOFA), under its Housing-Related Parks Program (HRPP); and

WHEREAS, the City of Rancho Cordova (Applicant) desires to apply for a HRPP grant and submit the 2015 Designated Program Year Application Package released by the Department for the HRP Program; and

WHEREAS, the Department is authorized to approve funding allocations for the HRPP, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA AS FOLLOWS:

Section 1 City Staff, as designated by the City Manager, is hereby authorized and directed to apply for and submit to the Department the HRPP Application Package released November 2016 for the 2016 Designated Program Year in an amount not to exceed **\$259,200.00**. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement) in an amount not to exceed **\$259,200.00**, and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").

Section 2 Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in **Exhibit A** of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.

Section 3 The City Manager, or his designee, is authorized to execute in the name of Applicant the HRPP Application Package and the HRPP Grant Documents as required by the Department for participation in the HRPP.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova this ____ day of _____, 2017, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Terry, Mayor

ATTEST:

Mindy Cuppy, CMC, City Clerk

2786383.1

MEMORANDUM

DATE: March 6, 2017

TO: Honorable Mayor and Council Members

FROM: Kim Juran-Karageorgiou, Administrative Services Director

SUBJECT: RESOLUTION AUTHORIZING EXAMINATION OF SALES, USE AND TRANSACTIONS TAX RECORDS



RECOMMENDATION

Adopt Resolution No. 31-2017 authorizing Hinderliter, de Llamas & Associates (HDL) to examine the sales, use, and transactions tax records for the City.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will allow HDL to examine confidential sales, use and transactions tax records of the State Board of Equalization on behalf of the City.

BACKGROUND

One of the most essential aspects of prudent financial management of the City is ensuring that all revenues to which the City is entitled to are received and that future revenues are accurately allocated and forecasted. The area of sales tax revenue, audit and recovery services is a highly specialized area that requires expertise in working with the State Board of Equalization to research, identify, and correct sales tax misallocations.

The City is currently contracted with MuniServices to provide comprehensive revenue enhancement services. While MuniServices has served the City well, staff believes it is advantageous to rotate to a new sales tax consultant. HDL was founded in 1983 and provides sales and use tax analysis and auditing services to many cities and counties throughout the state. HDL's services also include enhanced budget forecasting and non-confidential publications that can be utilized by the City's Economic Development staff, which staff believes will be of benefit to the City.

In order for the City to enter into a contract with HDL for sales tax advisory services, the California State Board of Equalization requires that the attached resolution authorizing examination of the City sales, use and transactions tax records be approved by the City Council.

FISCAL IMPACT

There is no direct cost to adopting this resolution. The annual cost to the City for sales tax services by HDL is \$7,800.

ATTACHMENT

Resolution No. 31-2017.

CITY OF RANCHO CORDOVA**RESOLUTION NO. 31-2017****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING EXAMINATION OF SALES, USE AND
TRANSACTIONS TAX RECORDS**

WHEREAS, pursuant to Ordinance 03-2003, the City of Rancho Cordova entered into a contract with the State Board of Equalization to perform all functions incident to the administration and collection of local sales, use and transactions taxes; and

WHEREAS, the City Council of the City of Rancho Cordova deems it desirable and necessary for authorized representatives of the City to examine confidential sales, use and transactions tax records of the State Board of Equalization pertaining to sales, use and transactions taxes collected by the Board for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Board of Equalization records, and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales, use and transactions tax records of the Board.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA HEREBY RESOLVES AS FOLLOWS:

Section 1. That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the State Board of Equalization (hereafter referred to as Board), is hereby appointed to represent the City of Rancho Cordova with authority to examine sales, use and transactions tax records of the Board pertaining to sales, use and transactions taxes collected for the City by the Board pursuant to the contract between the City and the Board. The information obtained by examination of Board records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Board pursuant to that contract.

Section 2. That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the Board, is hereby appointed to represent the City with authority to examine those sales, use and transactions tax records of the Board, for purposes related to the following governmental functions of the City:

- (a) Revenue management and budgeting
- (b) Community and economic development
- (c) Business license tax administration

The information obtained by examination of Board records shall be used only for those governmental functions of the City listed above.

Section 3. That Hinderliter, de Llamas & Associates is hereby designated to examine the sales, use and transactions tax records of the Board pertaining to sales, use and transactions taxes collected for the City by the Board. The person or entity designated by this section meets all of the following conditions:

- (a) has an existing contract with the City to examine those sales, use and transactions tax records;
- (b) is required by that contract to disclose information contained in, or derived from, those sales, use and transactions tax records only to the officer or employee authorized under Sections 1 or 2 of this resolution to examine the information.
- (c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- (d) is prohibited by that contract from retaining the information contained in, or derived from those sales, use and transactions tax records, after that contract has expired.

The information obtained by examination of Board records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Board pursuant to the contract between the City and the Board and for purposes relating to the governmental functions of the City listed in section 2 of this resolution.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of ____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Terry, Mayor

I, Mindy Cuppy, City Clerk of the City of Rancho Cordova, California, DO HEREBY CERTIFY that the foregoing resolution was duly introduced approved and adopted by the City Council of the City of Rancho Cordova, at a regular meeting of said Council held on the ____ day of _____ 2017, by the above roll call vote:

ATTEST:

Mindy Cuppy, MMC, City Clerk

MEMORANDUM

DATE: March 6, 2017

TO: Honorable Mayor and Council Members

FROM: Reed Flory, Reinvestment and Housing
Opportunities Manager



SUBJECT: PRESENTATION BY THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY (SHRA) ON THE PROPOSED REPRIORITIZATION OF RECAPTURED HOUSING CHOICE VOUCHERS (HCV) AND THE ALLOCATION OF THOSE VOUCHERS FOR TWO YEARS TO HOMELESS FAMILIES AND INDIVIDUALS.

RECOMMENDATION

Receive information and discuss as appropriate.

RESULT OF RECOMMENDED ACTION

The Council will be more informed as of the various options and consequences the County will consider in any reprioritization of recaptured HCV. The Council may wish at a subsequent meeting to adopt a resolution describing its position and concerns.

BACKGROUND

In February Executive Director of SHRA, LaShelle Dozier, and members of her staff met with the City Manager and City staff to describe the process and issues being considered with a proposal to reprioritize the allocation of available Housing Choice Vouchers (HCV) and available Public Housing units to the waiting lists for HUD rental assistance. It is estimated that there are approximately 800 vouchers and public housing units "rolled over" annually to be reallocated to the households at the top of the existing waiting list(s). A proposal is being considered that for two years homeless households are given priority to all or part of these available vouchers. Due to a consolidation of the Sacramento City Housing Authority with the County Housing Authority, it is the County Board of Supervisors who are charged with making the decisions. HUD directs that there are only 4 ways to prioritize the allocation of HCV's; all of the 4 have issues. Discussed were options which included: priority exclusively for the homeless on the waiting list; that there continue to be a mix of priorities including disabled, veterans and rent-burdened HH; that in addition to tenant based vouchers, project-based vouchers (committed to stay with the unit) also be permitted.

SHRA is reaching out to all jurisdictions within the county soliciting response to this proposal.

ATTACHMENT

Information Handout: Frequently Asked Questions.



FREQUENTLY ASKED QUESTIONS

Stakeholder Presentations

1. What are the 11 wait lists?

Housing Choice Voucher Program	Public Housing
• Voucher List • Phoenix Park • Saybrook/Serna • 7th & H Street • Downtown Elderly	• Alder Grove • Marina Vista • Twin Rivers • Elderly Only • City Public Housing • County Public Housing

2. Where are Project based vouchers located?

Phoenix Park
Saybrook
Serna
Sierra Vista
Sutterview
Washington Plaza
7th & H Street
Veteran's Village at Mather

3. Who is currently on the wait lists?

Currently there are approximately 70,000 families on a total of 11 wait lists for housing assistance. They are low income families, many of whom have children, and are disabled and/or elderly.

4. How long have families on the current wait lists been waiting for housing?

The average is 2-5 years but some families have been on wait lists since 2010.

5. Will current residents who are assisted lose their housing to serve homeless families?

No. The proposed changes will affect families on the wait lists and homeless families who are not currently on any wait lists.

6. Will previously homeless families be able to find housing using a voucher?

Landlords choose to participate in the Housing Choice Voucher program. This is a market-driven program; when the market is “soft” and there are more rental properties available, landlords are more willing to complete the paperwork to participate in the program and they receive the benefit of the stable rental subsidy. When the rental market is “tight” as it is now, there are more people looking for rentals than supply and there is not the same incentive for landlords to accept an HCV participant.

7. What are the differences between the General Preference and the Limited Preference?

	General Preference	Limited Preference
How is homelessness verified?	It is self-reported	A service provider serving homeless families confirms the family's homelessness.
Are supportive services provided?	No.	A service provider is working with the family.
How many homeless families are assisted?	All of the families pulled from the wait list are homeless until there are no more homeless families on the wait list.	Every time families are pulled from the wait list, a portion is homeless and a portion is families already on the wait list who are not homeless.
What happens to families currently on the wait list?	They are pulled after all the homeless families are pulled.	Some number of families currently on the wait list are included in each pull.

8. What services will be provided if the limited preference is implemented?

Sacramento County staff are recommending the establishment of a *Flexible Supportive Rehousing Program* which would provide Intensive Case Management (ICM) and Re-Housing Specialists (RS). The ICM providers will be assigned to participants to offer a stabilized setting to address immediate issues and provide support from street engagement until placement in permanent housing. Services will be individualized based on the needs of the individual. The RS will assist in finding housing options and will develop ongoing relationships with owners and tenants and will assist on property related matters.

9. How can more housing units be created to serve the homeless?

More funding is needed to create more affordable housing.

For more information, please go to www.shra.org

Regional San Five-Year Rate Plan & EchoWater Project Update

**City of Rancho Cordova Council Presentation
March 6, 2017**

Presenter: Prabhakar Somavarapu



Overview of Presentation

- Regional San services vs. local sewer
- Rate drivers
- EchoWater Project update
- Five year rate plan
- Protest process and public hearing

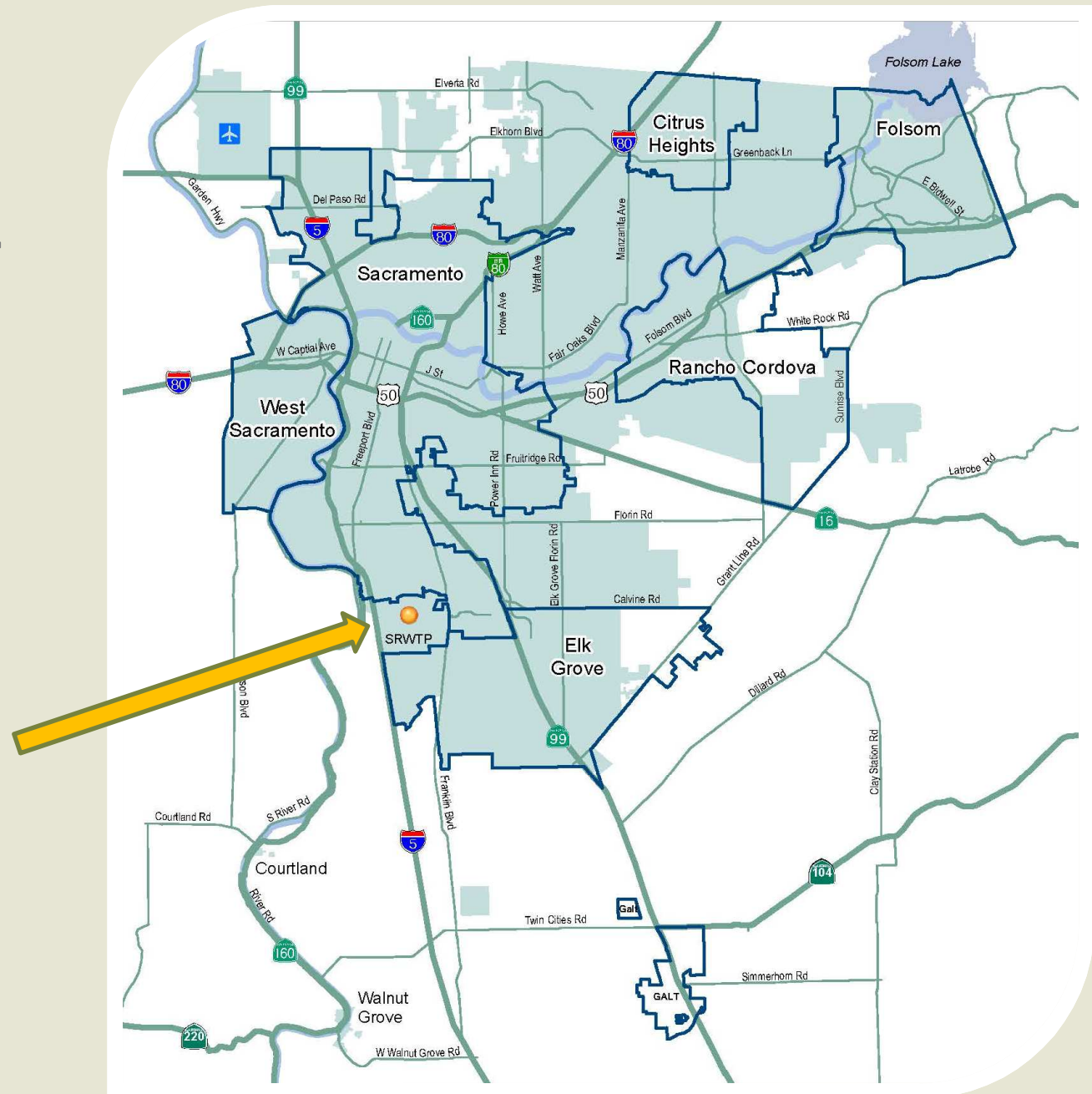
Since 1982, Regional San has provided safe wastewater conveyance and treatment for residents and businesses throughout the region



Service Area

We serve
more than 1.4
million people

Wastewater
treatment
plant located
near Elk
Grove



Wastewater Treatment Plant

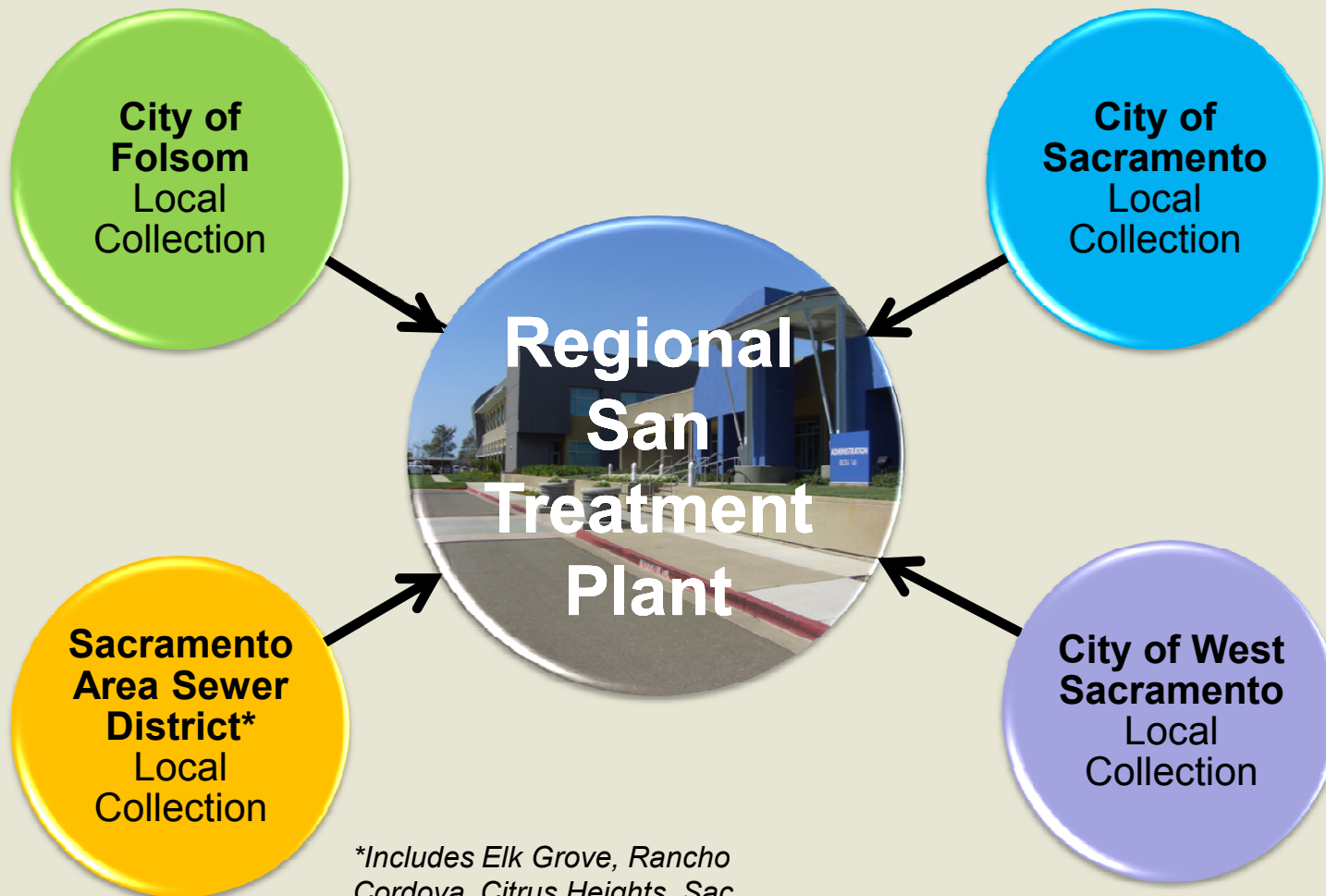
Located on 3,200 acres of process areas and Bufferlands

Operates
24-7-365

Discharges
treated water
to the
Sacramento
River



Local Sewer Collection Utilities



**Includes Elk Grove, Rancho Cordova, Citrus Heights, Sac. County, other areas*

All the region's locally collected wastewater is sent to Regional San's treatment plant

Wastewater Treatment Highly Regulated

- Discharge permit required to operate, renewed every five years
- Regional San's discharge permit issued by Regional Water Quality Control Board
- Permit dictates the quality of water that can be discharged; enforceable; non-compliance can result in violations, fines
- In 2010, concerns over Delta health resulted in permit changes

The EchoWater Project

The region's largest public works infrastructure project



What is the EchoWater Project?

- Replacing and upgrading many of our existing treatment processes
- Result in a “tertiary treatment” process (from existing “secondary” process)
- Adding filtration and additional disinfection as final treatment steps



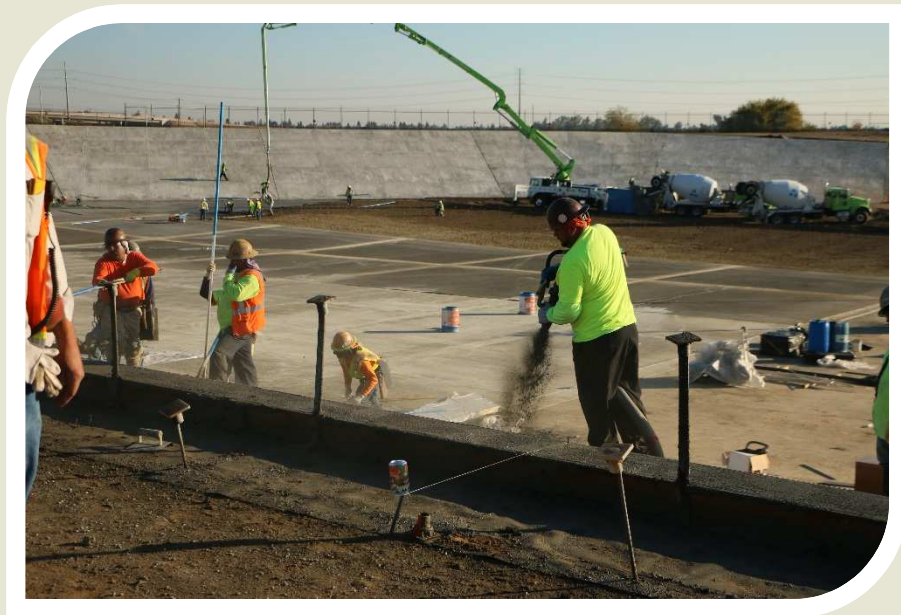
EchoWater Project Key Stats

- Cost: Between **\$1.5 to \$2.1 billion**
- Number of discrete projects: **17**
- Peak monthly spending: **\$27 million**
- Estimated daily workers on site at peak: **350**
- Must be fully operational by **2023**



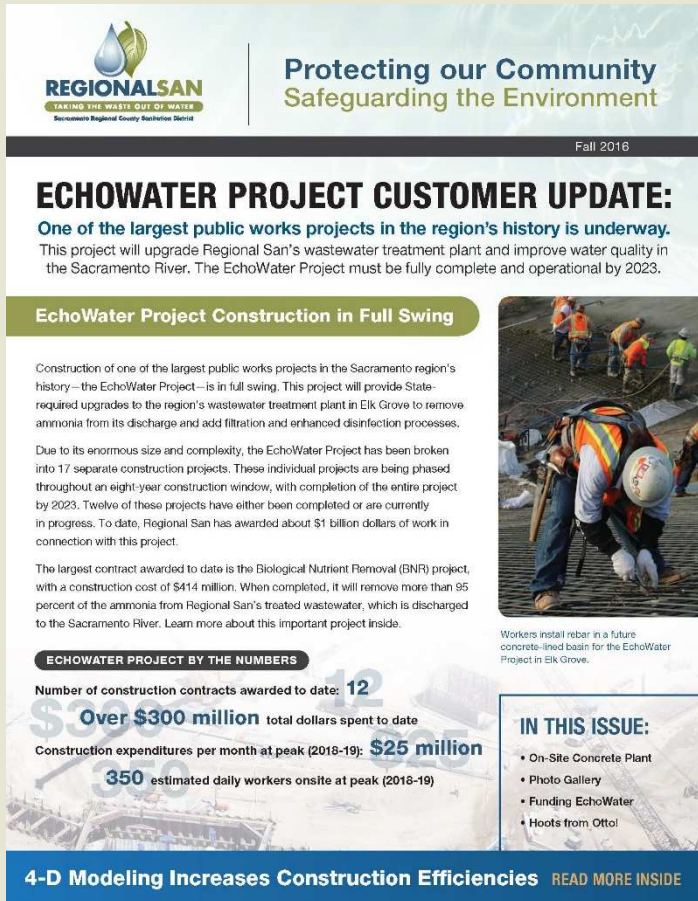
Cost Savings and Project Status

- State Revolving Fund financing approved in April 2015 will save more than a half billion dollars in debt costs
- Construction climate favorable and many bids coming in below engineers' estimates
- Project is
UNDER BUDGET
- Project is
ON SCHEDULE



Keeping Customers Informed

- Annual customer newsletter, website, signage, advertising, media coverage



REGIONALSAN
TAKING THE WASTE OUT OF WATER
Sacramento Regional County Sanitation District

Protecting our Community
Safeguarding the Environment

Fall 2018

ECHOWATER PROJECT CUSTOMER UPDATE:

One of the largest public works projects in the region's history is underway. This project will upgrade Regional San's wastewater treatment plant and improve water quality in the Sacramento River. The EchoWater Project must be fully complete and operational by 2023.

EchoWater Project Construction in Full Swing

Construction of one of the largest public works projects in the Sacramento region's history—the EchoWater Project—is in full swing. This project will provide State-required upgrades to the region's wastewater treatment plant in Elk Grove to remove ammonia from its discharge and add filtration and enhanced disinfection processes.

Due to its enormous size and complexity, the EchoWater Project has been broken into 17 separate construction projects. These individual projects are being phased throughout an eight-year construction window, with completion of the entire project by 2023. Twelve of these projects have either been completed or are currently in progress. To date, Regional San has awarded about \$1 billion dollars of work in connection with this project.

The largest contract awarded to date is the Biological Nutrient Removal (BNR) project, with a construction cost of \$414 million. When completed, it will remove more than 95 percent of the ammonia from Regional San's treated wastewater, which is discharged to the Sacramento River. Learn more about this important project inside.

ECHOWATER PROJECT BY THE NUMBERS

Number of construction contracts awarded to date: **12**

Over \$300 million total dollars spent to date

Construction expenditures per month at peak (2018-19): **\$25 million**

350 estimated daily workers onsite at peak (2018-19)

IN THIS ISSUE:

- On-Site Concrete Plant
- Photo Gallery
- Funding EchoWater
- Hoots from Otto!

4-D Modeling Increases Construction Efficiencies

[READ MORE INSIDE](#)



WASTEWATER IS NOT ON YOUR MIND

But it's on ours.

Today, Regional San is building the nearly \$2 billion EchoWater Project — one of the largest public works projects in the Sacramento region's history, and taking our wastewater treatment plant to a whole new level

- Improving water quality for the Sacramento River and Delta
- Advancing our wastewater treatment technology and sustainability
- Increasing opportunities for resource recovery and water recycling
- Supporting the economic vitality of the Sacramento region
- Creating new construction-related jobs
- Ensuring safe and reliable wastewater treatment for generations to come

Regional San
Protecting our Community
Safeguarding the Environment



REGIONALSAN
TAKING THE WASTE OUT OF WATER
Sacramento Regional County Sanitation District

Learn more about this important project at
EchoWaterProject.com

EchoWater Project
Shaping Water's Future

Low-interest financing for the EchoWater Project has been provided in part by the Clean Water State Revolving Fund through an agreement with the State Water Resources Control Board. This document does not necessarily reflect the views and policies of the State Water Resources Control Board, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.

Keeping Rates as Low as Possible

- 2010: Estimated monthly rate in 2021 ~**\$62**
- 2014: Pilot study, technology selection reduced estimate to about ~**\$50** per month in 2021
- 2015: Received largest single State Revolving Fund low interest loan in nation - \$1.6 billion
- Further cost control efforts:
 - timing and size of bond issuances
 - careful project oversight

**Today: Monthly rate in 2021
estimated to be \$39**

Details of Proposed Rate Plan

Residential and Commercial Customers

Current Monthly Rate: \$35.00	Proposed Monthly Rate Plan (Per Single Family Dwelling Unit*)		
	<i>Rate Effective</i>	<i>Proposed Increase</i>	<i>Proposed Monthly Rate</i>
	July 1, 2017	\$1.00	\$36.00
	July 1, 2018	\$1.00	\$37.00
	July 1, 2019	\$1.00	\$38.00
	July 1, 2020	\$0.50	\$38.50
	July 1, 2021	\$0.50	\$39.00

**Commercial and multi-family rates will increase proportionally.*

Rate Notification & Outreach

- In-depth notification to all customers
- Dedicated phone line for questions
- Website
- Council Presentations
- Regional meetings
- **Promotion of Low Income Rate Assistance Program (875-5500)**



REGIONAL SAN
TAKING THE WASTE OUT OF WATER
Sacramento Regional County Sanitation District

REGIONAL SAN
PROTECTING OUR COMMUNITY
SAFEGUARDING THE ENVIRONMENT

FIVE-YEAR RATE INCREASE CUSTOMER NOTIFICATION

Our Vision
Regional San is a leader in environmental stewardship and a trusted partner in regional sustainability

Our Mission
Regional San protects public health and the environment by conveying, treating, and recovering resources from wastewater responsibly and cost effectively

Our Values
Responsibility
Resolve
Proficiency
Environmental Stewardship

Regional San – The Sacramento Region's Wastewater Treatment Agency
A Message from the District Engineer



You may not think about wastewater treatment frequently, but it is a vital service that supports public health, protects our environment, and contributes to our region's economic vitality. As an environmentally-focused organization, I am proud that Regional San does an excellent job of managing our region's wastewater treatment for more than 1.4 million residents in the Sacramento region.

Our dedicated staff and expertly-operated facilities provide safe and reliable wastewater conveyance and treatment for residential, commercial and industrial customers in Sacramento County, the cities of Citrus Heights, Elk Grove, Folsom, Rancho Cordova, Sacramento and West Sacramento; and the communities of Walnut Grove and Courtland. Each day, approximately 150 million gallons of wastewater from homes and businesses flows through a complex grid of pipelines, ending at our wastewater treatment plant near Elk Grove, where it is cleaned and safely returned to the Sacramento River.

We are currently in the midst of the largest upgrade to our wastewater treatment plant since its inception, to meet tough new environmental regulations requiring higher levels of treatment. These upgrades—known as the EchoWater Project—must be completed and operational by 2023, and the construction cost alone is between \$1.5 and \$2.1 billion.

In order to continue funding this project, over the next five years our monthly rate needs to increase in small increments from its current \$35 per month to \$39 per month (a total of \$4 between now and 2021). Please see inside for further detail about this proposal.

As we work to complete these important upgrades, Regional San remains committed to you—our customer—by continuing to provide quality, efficient, and reliable services in a cost-effective manner.

Prabhakar Somavarapu, District Engineer
Sacramento Regional County Sanitation District

Public Hearing Information

**Wednesday, March 8, 2017
9:30 a.m.**

**Sacramento County Administration Center
Board Chambers
700 H Street
Sacramento, CA 95814**



Questions?

MEMORANDUM

DATE: March 6, 2017

TO: Honorable Mayor and Council Members

FROM: Kim Juran-Karageorgiou, Administrative Services Director

SUBJECT: RECEIVE FISCAL YEAR 2016-17 MID-YEAR FINANCIAL REPORT AND ADOPT RESOLUTION 37-2017 AMENDING THE 2016-17 OPERATING BUDGET.



RECOMMENDATION

Receive the 2016-17 Mid-Year Financial Report and Adopt Resolution 37-2017 Amending the 2016-17 Operating Budget

RESULT OF RECOMMENDED ACTION

The Fiscal Year 2016/17 Mid-Year Financial Report provides the City Council with the City's financial performance as of the mid-year point for the current fiscal year. It also provides the City Council with the opportunity to authorize the proposed budget amendments for the June 30, 2017 fiscal year. The proposed budget amendment would use General Fund revenues in the amount of \$470,000 to fund contracts and projects that were not anticipated when the 2016/17 budget was established in July 2015.

BACKGROUND

The City Council-approved Operating Budget serves as the annual plan and resource allocation that guides and ensures implementation of City Council policies and priorities. The budget implements the vision and direction for the range of services that meet the needs of the community.

The financial review as of December 31, 2016 provides the mid-year budget update to the City Council for the current fiscal year. Analysis of the revenues collected and all expenditures through December 31, 2016 measures the budget's adherence to the established resource allocation plan. Proposed budget amendments make the necessary adjustments identified during the mid-year financial review.

City finances are trending positively at the mid-year point. Overall, City revenues continue to show solid growth in many areas, although slowing in certain categories is noted. City expenditures demonstrate prudent fiscal management as departments are operating within their allocated budget amounts. The attached 2016-17 Mid-Year Financial Report as of December 31, 2016 provides the revenue and expenditure summary for the General Fund, the City's main operating fund.

General Fund

The 2016-17 General Fund revenue budget was increased \$584,000 over the prior year to \$47.8 million. As a result of this increase to the General Fund revenue budget, total General Fund revenues are at 26% of budget as of December 31, 2016, compared to 27% the prior year, which demonstrates revenue collection is on track at the mid-year point. It should be noted that revenues are expected to trend below the 50% mark at mid-year due to timing delays in the receipt of major revenues. As of December 31, 2016, revenues are down 5% or \$705,000 over the same time last year. This decrease is primarily attributable to timing differences in the receipt of sales tax due to the end of the triple flip in 2015-16 and timing delays in the receipt of other significant revenues. At this time, revenues are expected to surpass the 2016-17 General Fund budget at year-end.

The 2016/17 General Fund expenditure budget was increased \$245,000 over the prior year to \$47.4 million. As of December 31, 2016, expenditures were at 31% of budget, below the expected 50% level, primarily the result of timing delays from when services are rendered and then paid. Overall, expenditures are up 10% over the prior year as key vacant positions are filled to authorized levels. A more detailed review of key revenues and expenditures is presented below:

General Fund Revenues

- **Property Tax**

The 2015/16 budget for property tax is \$529,000 higher than the prior year to reflect increasing property values in the City. While the City does not receive the first installment of property tax until after the mid-year point in January, all indications show that property tax should meet or exceed the budget at year-end.

- **Sales Tax**

Sales tax revenues are trending below the same time last year, with the loss of a major sales tax generator in the City offsetting gains in other areas. Sales tax revenues are still expected to achieve the current year budget levels.

- **Utility Users Tax**

Utility User Tax (UUT) revenues are down 4% from the same time last year. Continuing changes in the utility industry including Over the top TV (e.g., Hulu, Netflix), renewable energy, and prepaid wireless continue to impact UUT revenues. UUT revenues are expected to be close to budget at year-end; however, staff will continue to monitor this category closely.

- **Transient Occupancy Tax**

Transient Occupancy Tax revenues continue to be bolstered by the strong business climate in the region. TOT revenues as of the mid-year mark represent only five months of receipts due to the timing delays in the receipt of revenues. TOT collected outside of the annexation area is up 13% while TOT collected in the annexation area is down 11% due to the temporary closure and remodel of a major hotel, resulting in an overall 3.4% increase over same time last year. If revenues continue at their current pace, revenues are expected to exceed the budget at year-end.

- **Property Transfer Tax**

Any sale of property in the City is assessed a property transfer tax of \$.55 per \$1,000 of value. The City has experienced a significant increase in property transfer tax revenues this fiscal year, with revenues to date increasing 64% over the same time last year.

- **Building Permit Fees**

Building permit fees continue to track ahead of pace due to continuing strong permit activity. Overall, building permit fees are running at the same pace as last fiscal year and are expected to meet the budget projection at year-end.

General Fund Expenditures

- **Salaries and Benefits**

Salaries and benefits encompass the cost for all regular city staff positions. Expenditures in this category are up \$450,000 over this same time last year as key positions that were previously vacant are filled. However, with a number of vacant positions still waiting to be filled, it is anticipated that this category will be well under budget at year-end.

- **Professional & Contractual Services**

Expenditures in this category are down \$686,000 from this same time last year as the result of a timing delay in the payment of services for the month of December for the Sacramento County Sheriff's Contract. It is anticipated that expenditures in this category will exceed the budget at year-end due to contracts that were not anticipated during the 2016-17 budget process.

- **Operating Services**

Expenditures in this category are being incurred at the same pace as last fiscal year and are at 38% of budget as of the mid-year point. Expenditures are expected to remain within budget at year-end.

- **Capital Investment**

Capital expenditures are expected to surpass the current budget level at year-end due to the City's participation in the Traffic Interconnect project to establish a fiber connection between City Hall, Police, and Neighborhood Services.

Community Enhancement Fund Program

The City began receiving funds associated with the Measure H ½ cent sales tax measure in April 2015. The 2015/16 fiscal year marked the first year of programming Community Enhancement Funds (CEF) and several projects awarded during that first year will continue into subsequent fiscal years.

As of December 31, 2016 the City had received \$2.9 million in CEF revenues, trending approximately \$800,000 above this same time last year. Current projections anticipate that the City will receive approximately \$7.3 million in Community Enhancement Funds this fiscal year.

On the expenditure side, \$2.7 million in CEF programs and projects had been expended as of December 31, 2016, trending \$1.7 million above this same time last year. For fiscal year 2016-17, the City continues to expend funds allocated during the 2015-16 fiscal year for projects and programs with a multi-year spectrum. In addition, the City Council appropriated another \$7.2 million in 2016-17 projects and programs. While staff is anticipating sufficient CEF revenues this fiscal year to cover CEF appropriations, the cumulative effect of multi-year projects and programs will continue to increase annual expenditures from the Community Enhancement Fund.

Proposed Mid-Year Budget Adjustments

In addition to actions taken by Council since July 2015, the mid-year budget review is useful in bringing to Council's attention the need for any operating budget adjustments. The proposed budget adjustments are recommended to be funded by General Fund revenues in excess of expenditures.

- **Professional and Contract Services** – Increase budget by \$370,000 to account for contracts and agreements entered into during the course of the fiscal year that were not anticipated when the 2016-17 budget was established in July 2015.

- **Construction** – Increase budget by \$100,000 for the City's contribution to connect City Hall, Police, and Neighborhood Services via fiber optic network.

FISCAL IMPACT

The mid-year financial update report as of December 31, 2016 is for informational purposes only and does not have a fiscal impact.

The proposed budget amendments increase the General Fund budget by \$470,000, which will be funded by General Fund revenues in excess of expenditures.

ATTACHMENT

Resolution 37-2017 including Exhibit A: Proposed Expenditure Budget Adjustments.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 37-2017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AMENDING THE OPERATING BUDGET FOR THE FISCAL YEAR 2016-17**

RECITALS

WHEREAS, the City Manager has submitted to the City Council of Rancho Cordova a Fiscal Year 2015-16 and 2016-17 Proposed Budget; and

WHEREAS, after examination, deliberation and due consideration, the City Council has approved the same with the passage of Resolution No. 99-2015; and

WHEREAS, to keep the budget current it becomes necessary to amend the budget and various schedules on a periodic basis as events necessitate; and

WHEREAS, the Fiscal Year 2016-17 will be amended as shown on the attached Exhibit A:

DECISION

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Rancho Cordova as follows:

1. The Fiscal Years 2016-17 Adopted Budget is hereby amended to incorporate the adjustments on the attached Schedule of Proposed Budget Amendments.
2. That the amounts stated in the Schedule of Proposed Budget Amendments shall become and thereafter be appropriated to funds stated therein and said monies are hereby appropriated; and
3. The City Manager is authorized to approve expenditure adjustments within individual funds so long as the total appropriated within each major fund is not exceeded.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Terry, Mayor

ATTEST:

Mindy Cuppy, MMC, City Clerk

**City of Rancho Cordova
Proposed Expenditure Budget Adjustments**

Fund Number	Fund Name/Object	Original Budget	Proposed Adjustment	Amended Budget
FY 2016-17				
General Fund: Professional and Contractual Services Consultants - Other				
1000	General Fund		\$ 370,000	
General Fund: Capital				
1000	General Fund		\$ 100,000	
		\$ 47,388,700	\$ 470,000	\$ 47,858,700

ATTACHMENT 1 - EXHIBIT A