

Cordova Recreation and Park District/  
City of Rancho Cordova Workshop

Monday, January 29, 2007, 5:30 p.m.  
City Hall, American River Room

Workshop Agenda

Min.

- 5 I. Welcome/Introductions
- 5 II. Outcomes for the Meeting
  - Recap of First Two Joint Meetings
  - Provide an Overview of Current Park Projects and Joint Efforts
  - One Shared Vision for the Community
    - 1. Continue to Forge Relationships and Strengthen our Collaborative Effort
    - 2. Improve Knowledge of Recreation Programs and Events Offered in the Community
    - 3. Gather Feedback on the Recreation Program and to Discuss Future Joint Efforts
- 10 III. Recap of the First Two Joint Meetings and Accomplishments
- 30 IV. Overview of Current Park Projects and Joint Efforts
  - 1. White Rock Park Renovation Project
  - 2. Neighborhood Park Renovation Projects
  - 3. Community Park Master Plans – Dave Roberts, Lincoln Village, Hagan
  - 4. Park Development in Anatolia and Capital Village
  - 5. City of Rancho Cordova/CRPD MOU
  - 6. Park Development Fee Nexus Study
  - 7. Developing Design Standards – Continuity in Design Elements
  - 8. Strong Neighborhoods Initiative
- 15 V. Mather Sports Center Renovation Project – Presentation by Jerry Fox (Project Manager) and Jay Beals (Beals Alliance, Landscape Architects)
- 15 VI. Recreation Program Presentation – CRPD Staff
  - 1. Overview – Charlie Rice, Recreation Superintendent
- 10 Break
- 90
  - 2. Adult Sports/Mather Sports Center – Chris Nissen
  - 3. Cordova Senior Activities Center – Josie Bryant
  - 4. Aquatics and Preschool – Diane Robinson
  - 5. Youth Sports – Rick Bauer
  - 6. Youth and Adult Programs – Gracie Malson
  - 7. Children's Programs and Events – Trish Lindvall

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VII. New Items

1. Trap Neuter Release (TNR) program (being discussed by Animal Services and Scottie Moore)
2. Park Maintenance Issues – Landscape failure in V. of Zinfandel, Stonecreek – removal of trees that may violate the SPA, complaints to city about dead plants, failure of watering system, etc.
3. Quality of New Park Construction – Park at Anatolia Clubhouse – poor appearance of cement work, drainage issues, placement of children's play structure near street with limited protective fencing
4. Management of Mills Station – not advertised in CRPD bulletins.
  - RT Contract
  - Park District has not pulled out of the leasing of Mills Station yet
5. Multi-year Plan for use of Park Renovation Funds – what are CRPD's Priorities?
6. Grant Projects – Cordova Villa Park – CDBG\$ allocated for play structure or some improvement (2004?) no progress?
7. City Authorized Park Renovation Funds for ADA improvements and Master Plans (early 2006) – has there been enough progress, should these funds be re-purposed?
8. White Rock and Mather Grants – tremendously over budget (200-500%). Are these projects taking too many resources from other areas? Anatolia, etc.?
9. CRPD's charges for Development services – Has this met needs for additional staff so as to complete reviews in a reasonable time period? Even after fees adopted in 2005 – apparently none were collected in 2006.
10. Parks Master Plan status – two attempts so far?
11. Capacity and ability of the Park District to manage the financial aspects of the Park's Capital Improvement Plan
12. Clear and Consistent Direction – CRPD staff has had difficulty getting to clear conclusions on project design issues. Frustration has sometimes resulted due to lack of clear direction from CRPD staff. Comments are often received in the form of verbal input that is difficult for both City staff and project applicants to address. This situation has been discussed with CRPD and attempts are underway to remedy the problem.
13. 7-acres per 1,000 and City's 10% component

## CORDOVA RECREATION AND PARK DISTRICT ACCOMPLISHMENTS

### ADMINISTRATION

- New District Logo
- Website Renovation
- Construction Cost Accounting Ordinance
- 2nd Joint City Council/Board of Directors Meeting
- Draft Master Plan Approved February 9, 2005, including
  - Capital Improvement Programs for Renovation and New Development
  - Park Standards
- Park and Facility Design Guidelines - MIG
- Developer Checklist and Development Packet
- District Park Development and Fee Ordinance
- District and City 7-acre Park Dedication Standard Adoption
- Ahlstrom Park Public Meeting and Playground Replacement
- Federspiel Park Public Meeting and Pool Closure
- Contracting Park Maintenance for Independence at Mather & Villages Of Zinfandel Parks
- New Employees:
  - Gary Williams as the Golf Superintendent
  - Allison Hamaker as the Administrative/Financial Analyst
  - Gary Hyden – Landscape Architect
  - Steve Ebert – Park Superintendent
  - Jeff Giese – Moved to Construction Manager
  - Ricky Dickerson – Park Maintenance Employee
  - Zack Gonzales – Mather Sports Center Director
  - Noelle Wilson – Recreation Coordinator
  - Melinda Dinin – Assessment District Coordinator
  - David Edmonds – Assistant District Administrator
- Maintenance Division Position Analysis and Reorganization Study
- District Wage Scale Analysis and Recommendation
- City/District MOU Close to Completion
- Architects Selected/Master Plans: MIG/White Rock Park
  - Beals Alliance/Mather Sports Center
  - Callander & Associates/Dave Roberts Park
- Assessment District Passage by 63%, with Operations Guidelines Written and Oversight Committee Formed
- Increased Golf Course Fees to increase Revenues
- Parks Named by Committee
- Overhead Computation completed and implemented in Fee Ordinance
- New Office built at Mather Sports Center
- Free Office Furniture Installed for the Main Office
- Maintenance staff capacity building through National Recreation and Park Association
  - Maintenance Management School
- Sexual Harassment Training for Supervisory Staff
- City approval of Neighborhood Park Americans with Disabilities Act renovation work
- Engaged BRECA, Rosemont, College Greens, Sunriver, & Gold River neighborhood associations
- District participation in formulating the new American River Parkway Master Plan
- Land purchases at Golf Course and MSC
- Nexus Studies
- Peer review response

Cooperative Efforts

Assisted and coordinated with Rancho Cordova City staff in development of parks and open space elements in their general plan  
Represented District interests in City's Redevelopment Plan Preparation  
Advised County in design approach for GenCorp Developments  
Fourth of July – Major Player  
Eyes on Parks progressed  
MOU with Metro Fire  
Negotiated Joint Use Agreement with Elk Grove Unified School District and updated existing agreements with Folsom/Cordova and San Juan Unified School Districts to allow consistent use by programs currently in place.  
Successfully negotiated for use of Rosemont High School's classrooms and pool for summer program.  
Tour of Rosemont Parks with Community Leaders

Training and Staff Development

Staff Team Retreats (3) for Training and Team Building  
Staff abilities built through participation in California Park and Recreation Society (CRPD) District events and conference, and National Recreation and Park Association (NRPA) Revenue and Marketing School and Maintenance Management school, and opportunities to work outside classification  
Recreation Presentations from Rick Bauer and Chris Nissen to the CRPD Board  
Staff attended "Staying in Compliance" law course at UC Davis  
Ethics Training  
Sexual Harassment Training for Supervisory Staff

PLANNING

District participation in formulating the new American River Parkway Master Plan  
Represented the District on the Laguna Creek Collaborative  
Purchased property at the Cordova Golf Course  
Negotiated for property at Mather Sports Center  
Credit/Reimbursement Agreements Signed  
Aerojet Water Treatment Facility negotiations  
Dave Roberts and Lincoln Village Parks are being Master Planned by Calander Landscape Architects, with Hagan, Rosemont and Larchmont to follow  
Skate park bid architect selected and public planning meeting held  
Current Projects in the Planning Stage: Douglas 98, Grantline 208, Waegell, Rio del Oro, Capital Village, Easton, Westborough, Montelena, Mather Sports Center, White Rock Park, Riverstone Square  
Worked with City of Rancho Cordova on Development Agreements for Anatolia IV, Montelena, East Properties, Old Placerville, Ellenwood, Fite Property, and others  
Finalized conceptual drawings for the White Rock Park Revitalization Project  
Finalized designs for the Mather Sports Center Renovation project  
Skate park bid completed  
Hired Julia Cox as Associate Landscape Architect

## INFRASTRUCTURE

Petting Barn Renovation  
Golf Course Renovations  
Hagan Well Project I, II  
Computerized Irrigation Project – Installed and Operational at Ind. at Mather and VOZ  
Mather Sports Center Soccer Field Renovation  
Maintenance Office Expansion  
Grants Applications Approved:  
    White Rock Park Revitalization  
    Mather Sports Center: One Stop Shop for Family Recreation  
    Hagan Park Recreation Trails  
    Mather Sports Center Soccer Field Renovation  
Grant Applications Submitted:  
    Hagan Park Recreation Trails  
    Mather Sports Center Building  
    Hagan Park Accessibility Project  
Renovation of the Hagan Park Bathrooms – John Hansen  
Irrigation upgraded in almost every park – hundreds of heads replaced (Weathertech converted to Rainbird for better safety and performance)  
Upgraded equipment at Rosswood and Henley Parks  
Renovated Little League Fields at Rosemont Park  
Hagan Park Restroom Rebuilt  
Plants replaced in Villages of Zinfandel and at Independence Park  
15 Dead Trees removed and 100 New Trees Planted (25 oaks in Dave Roberts Park alone)  
Tuscany Park Dedicated in June 2006  
Sonoma Park Dedicated in July 2006  
Stone Creek Park Dedicated in August 2006  
Current Projects in Construction: Bike Trails at Villages of Zinfandel and Anatolia, Argonaut Park, Sandpiper Park and Eagle's Nest Park at Anatolia, and Anatolia I & II Streetscapes

## RECREATION

Weed & Seed Funding for Recreation Programs  
Sports Staff Reorganization – Including new Supervisor I and Sports Center year-round hourly  
Recreation Interns – Zack Gonzalez, Noelle Wilson  
Day Camp Expanded to Mather Heights Elementary  
Good Sport U – Rick Bauer  
Added Recreation Supervisor I Position  
New programs added:  
    - Fun with Science, Kids Cooking, Princess Parties, My Little Sweetheart Dances, Park Openings, Open Air Concert Series, Parent's Night Out, Health and Wellness Extravaganza, Design Your Own Model Airplane, AbraCadoodle, Health Series, Digital Camera, Intermediate, after-school soccer program  
Greatly expanded successful camp program. Programs now include:  
    - Camp Cordova  
    - Camp Rosemont  
    - Vocal Training Camp  
    - Gymnastics and More Camp

- All-Sports Camp
- Fitness and Fun Camp
- Hoop Improvement Basketball Camp
- Challenger Soccer Camp

Brought back gymnastics program

Successfully negotiated for use of Rosemont High School's classrooms and pool for summer programs

Added 2<sup>nd</sup> Pre-Kindergarten Class

Blue Marlin Swim Team registration is up 60% in two weeks

Partnership formed between CRPD, Mission Oaks RPD, Carmichael RPD, Sunrise RPD, and San Juan Unified School District (SJUSD) for a year round Middle School sports league next school year. Sports to include Girl's Volleyball, Track & Field, Soccer or Flag Football, and both boys and girls Basketball. Joint Use agreement renegotiated with SJUSD to allow consistent use by the programs.

Added online registration capability for day camp programs

Trained program staff in "Code Adam" protocols for missing child

Petting Barn Literacy Programs awarded California Association of Recreation and Park Districts Award of Distinction, Best Innovative Program

Increases in Dance class participation reached 44% since July of last year

Applied for a California Cultural and Historical Endowment grant for the River History Center project

Formulated Letter of Intent for a Baseball Tomorrow Fund grant to support the Cordova Villa project

Formulation of support committee for future dog parks, including subcommittees

Participation and partnership in the following collaborative committees or community programs

- Mentoring Children of Prisoners/Roots and Horizons
- Cordova Community Council
- Kids Day, coordination of entertainment and agency booth
- Grand Opening of Rancho Cordova City Hall
- Rancho Cordova Health and Wellness Task Force
- Youth Development Committee, including assistance in applying for a REACH Grant through Sierra Health Foundation
- Support and assistance to CampFire USA in applying for Stewardship Council grant
- Technical assistance to Sacramento Splash
- Staff participation in Kinney High School Career Day
- Mather Air Show

Staff capacity building through participation in CPRS District events and conference, and NRPA Revenue and Marketing School, and opportunities to work outside classification

Recreation staffing analysis for next ten years

Ricky Dickerson Benefit Concert and Dinner

Rosemont High School opened to Recreation Classes

Taste of December Event

Senior Activity Center Grant Application

School Venues added: Erlewine, Navigator, Mather Heights, Peter Shields

Approximately 50 classes held last autumn, with hundreds of participants

Professionally designed a promotions booth