CITY OF RANCHO CORDOVA

CITY COUNCIL MEETING
Monday, January 4, 2021

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

In response to Governor's Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic adopted by the City of Rancho Cordova, the City is following the state guidelines on social distancing including the requirement of wearing a face covering. This meeting will also be available to the public via video/teleconferencing.

City Hall
2729 Prospect Park Drive, Rancho Cordova

Join the Meeting Via Zoom Link:

https://cityofranchocordova.zoom.us/s/98147481548?pwd=Uk95aThGckpKdzBJZlNEeHV5TjdQUT09

Join the Meeting via the Zoom Phone Number
Zoom Phone Number: US: +1 669 900 6833, +1 253 215 8782, 888 475 4499 (Toll Free)
Webinar ID: 981 4748 1548
Password: 136587

Live video streams and indexed archives of meetings are also available via the Internet. Visit the City's official website at: https://ranchocordovaca.civicclerk.com/web/home.aspx

Instructions to Make Public Comment

Members of the public who wish to provide public comment via email will need to submit comments to CityClerk@cityofranchocordova.org no later than 4:00 p.m. on Monday, January 4, 2021. All comments submitted later than 4:00 p.m. will be sent to the City Council for their review and may not be read during the meeting.

During the meeting, members of the public who wish to provide verbal comments during the meeting, may do so in-person by attending the City Council Meeting at Rancho Cordova City Hall or by video/teleconference. If you wish to provide verbal comments via video/teleconference, follow these instructions:

<u>Listening to a Zoom Meeting by Zoom Video Conference</u>

To make a public comment using the Zoom platform, please use the “raise hand” feature at the bottom center of the screen. Please make sure to enable audio controls once access has been given by the City Clerk’s office to speak. Please wait to be called upon by the City Clerk.

<u>Listening to a Zoom Meeting by Phone Only</u>

You can join a Zoom meeting via teleconferencing/audio conferencing using a cell phone or traditional landline phone. To request to make a public comment by phone press *9 to raise your hand. Please wait to be called upon by the City Clerk.

All public comments will be limited to three-minutes.

If you have questions related to the City Council Meeting or the use of Zoom, please contact the City Clerk’s Office at (916) 851-8720 before 4:00 p.m.

AGENDA

1. REGULAR MEETING - CALL TO ORDER/ROLL CALL

Council Members Budge, Pulipati, Sander, Terry, and Mayor Gatewood.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

Travis Kimball with The Church of Jesus Christ of Latter-day Saints will give the invocation.

5. PRESENTATIONS

None.

6. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

7. COUNCIL REPORTS

8. CITY MANAGER'S REPORT

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

9.1. **Subject:** Meeting Minutes from the Regular City Council Meeting of December 21, 2020.
Recommendation: Adopt the Minutes.

9.2. **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 2020-220 in an Amount not to Exceed $450,000 with Dokken Engineering for Stormwater Support Services.
Recommendation: Adopt the Resolution.

9.3. **Subject:** A Resolution Making Certain Findings and Determinations Related to, and Accepting, the FY 2019-20 Development Impact Fee Report for AB1600 Development Fees.
Recommendation: Adopt the Resolution.

9.4. **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 2020-218 in an Amount not to Exceed $283,968.03 with M4 Concrete and Drywall, Inc. to Construct the 2020 ADA Sidewalk Improvement Project at Various Locations in the City.
Recommendation: Adopt the Resolution.

9.5. **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 71-2018-2 for Professional Services with Wood Rodgers, Inc. to Increase the Contract Amount from $80,000 to an Amount not to Exceed $110,000 for Professional Engineering and Support Services Including Assistance with Updating the Traffic Impact Fee Program.
Recommendation: Adopt the Resolution.

9.6. **Subject:** A Resolution of the City Council of the City of Rancho Cordova, State of California, Authorizing the City Manager to Execute Contract Amendment No. 2020-98-1 with DKS Associates to Increase the Contract Amount from $100,000 to an Amount not to Exceed $450,000 and Extend the Term of the Contract to June 30, 2023, for On-Call Transportation Engineering and Planning Services.
Recommendation: Adopt the Resolution.

9.7. **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 2020-219 with Bennett Engineering Services, Inc. in an Amount not to Exceed $249,846.63 for Engineering and Design Services for the Sunrise/Folsom Blvd Safety Improvements Project.
Recommendation: Adopt the Resolution.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

None.

11. PUBLIC HEARING ITEMS

11.1. **Subject:** An Ordinance Amending Sections of the Rancho Cordova Municipal Code Related to Title 23 Zoning Code and Discussion and Direction on Future Amendments to Title 23.
Recommendation: Introduce and waive the first reading of the Ordinance and receive a report and provide direction to staff on potential Municipal Code Amendments related to veterinary facilities and digital freeway signs and to provide direction regarding a future amendment regarding emergency shelters.

12. REGULAR CALENDAR ITEMS

12.1. **Subject:** A Resolution Approving the 2021 Rancho Cordova City Council Meeting Schedule.
Recommendation: Adopt the Resolution.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

14. ADJOURNMENT

ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

UPCOMING MEETINGS

January 19, 2021	5:30 PM Regular Meeting
January 26, 2021	1:00 PM Special Meeting/Work Session
January 27, 2021	1:00 PM Special Meeting/Work Session
February 1, 2021	4:00 PM Special Meeting/Regular Meeting
February 16, 2021	5:30 PM Regular Meeting
February 23, 2021	5:30 PM Special Meeting/Work Session
March 1, 2021	4:00 PM Special Meeting/Regular Meeting
March 15, 2021	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact City Hall at (916) 851-8700.

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the January 4, 2021 Regular Meeting of the Rancho Cordova City Council was posted and available for review on December 31, 2020 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed December 31, 2020 at Rancho Cordova, California.

Stacy Leitner

Stacy Leitner, CMC
City Clerk

ITEM 9.1.

CITY OF RANCHO CORDOVA

CITY COUNCIL MEETING

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

In response to Governor's Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic adopted by the City of Rancho Cordova, the City is following the state guidelines on social distancing including the requirement of wearing a face covering. This meeting will also be available to the public via video/teleconferencing.

Monday, December 21, 2020

City Hall
2729 Prospect Park Drive, Rancho Cordova

DRAFT MINUTES

1. **REGULAR MEETING - CALL TO ORDER/ROLL CALL**

   Mayor Sander called the Regular meeting to order in the David B. Roberts Council Chambers at 5:34 p.m.

   Council Members Present: Linda Budge, Garrett Gatewood, Siri Pulipati, Donald Terry, and Mayor David Sander

   Council Members Absent: None

   Staff Members Present: Cyrus Abhar, Adam Lindgren, Stacy Leitner and Persephonie Riley

2. **METRO CABLE TV TELEVISION ANNOUNCEMENT**

   The City Clerk read the meetings recordings and playback schedule.

3. **PLEDGE OF ALLEGIANCE**

   Vice Mayor Garrett Gatewood led the pledge.

4. **INVOCATION**

Elizabeth Brick with the United Methodist Church led the invocation.

5. SPECIAL CEREMONIES - SWEAR IN MAYOR AND VICE MAYOR

5.1. **Subject:** Swearing-in of Vice Mayor.

5.2. **Subject:** Swearing-in of Mayor.

5.3. **Subject:** Presentation to Outgoing Mayor Sander.

6. CELEBRATORY BREAK – 5:46 P.M. TO 6:04 P.M.

7. PRESENTATIONS

7.1. Proclamation Presentation to Ray Tretheway Recognizing His Retirement from the Sacramento Tree Foundation.

8. PUBLIC COMMENT

Mayor Gatewood opened the public comment period. The following individuals addressed the Council:

1. Andranik Poladyan
2. Helen Whelan Bashaw

9. COUNCIL REPORTS

Council reported on events since the last meeting.

10. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

11. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve item 11.1. through 11.5. by Budge second by Terry; Motion passed with a 5:0 vote.

11.1. **Subject:** Meeting Minutes from the Regular City Council Meeting of December 7, 2020 and the Special Meeting of December 15, 2020.
Recommendation: Adopt the Minutes.

11.2. **Subject:** A Resolution Declaring the Results of Mail Ballot Election for Rancho Cordova Transit -Related Services Special Tax Area Zone 26 for the White Rock Center Project.
Recommendation: Adopt the Resolution.

11.3. **Subject:** Resolution Authorizing Agreements with the California Department of Tax and Fee Administration for Implementation of a Local Transactions and Use Tax and Authorizing the Examination of Transactions (Sales) and Use Tax Records.
Recommendation: Adopt the Resolution authorizing the City Manager to execute agreements with the California Department of Tax and Fee Administration (CDTFA) for implementation of a local transactions and use tax; and the Resolution authorizing the examination of the sales, use and transactions tax records for the City.

11.4. **Subject:** Second Reading of an Ordinance Decriminalizing Minor Purchase of Tobacco.
Recommendation: Waive second reading and adopt Ordinance.

11.5. **Subject:** Second Reading of an Ordinance Amending Sections 10.50.010 and 10.50.020 of the Rancho Cordova Municipal Code to Establish Radar Enforceable Speed Limits on the Roads Listed in the Ordinance.
Recommendation: Waive the second reading and adopt the Ordinance.

12. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Mayor Gatewood opened the public comment period. Seeing no speakers. Mayor Gatewood closed the public comment period.

ACTION: Motion to approve item 12.1. by Terry second by Budge;
Motion passed with a 5:0 vote.

12.1. **Subject:** SF Supermarket Major Design Review Project DD9995.
Recommendation: Find the project exempt under CEQA Exemption 15301 Existing Facilities; and
Adopt the Resolution for SF Supermarket Major Design Review.

13. PUBLIC HEARING ITEMS

None.

14. REGULAR CALENDAR ITEMS

14.1. **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 2020-197 with LPA, Inc. in an Amount not to Exceed $645,000 to Design the Little League Renovation Project.
Recommendation: Adopt the Resolution.

Mayor Gatewood opened the public comment period. Seeing no speakers. Mayor Gatewood closed the public comment period.

ACTION: Motion to approve item 14.1. by Budge second by Gatewood;
Motion passed with a 5:0 vote.

14.2. **Subject:** A Resolution Establishing Campaign Contribution Limits for the Elective Offices of the City of Rancho Cordova.
Recommendation: Adopt the Resolution.

Mayor Gatewood opened the public comment period. The following individuals addressed the Council or submitted comment via email:

1. Donald Childs

Seeing no additional speakers, Mayor Gatewood closed the public comment period.

ACTION: Motion to approve item 14.2. by Budge second by Terry;
Motion passed with a 4:1 vote.
AYES: Budge, Sander, Terry, and Mayor Gatewood
NOES: Pulipati
ABSENT: None
ABSTAIN: None

14.3. **Subject:** Approval of Council Member Appointments to Regional Boards, Commissions, and Committees.
Recommendation: That Council confirms commitments to serve on other agency boards, commissions, and committees.

ACTION: Item continued to January 26, 2021 Special Council Meeting Workshop.

15. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

None.

16. ADJOURNMENT TO CLOSED SESSION

Mayor Gatewood adjourned the meeting in memory of Homeless Gentleman who recently passed away at 7:36 p.m.

17. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Mayor Gatewood called closed session to order at 7:50 p.m.

Council Members Present: Linda Budge, Siri Pulipati, David Sander, Donald Terry, and Mayor Garrett Gatewood

Council Members Absent: None

Staff Members Present: Cyrus Abhar, Adam Lindgren, and Stacy Leitner

18. CLOSED SESSION ITEMS

Council will adjourn to closed session to discuss the following item:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2) (One Case).

19. OPEN SESSION - REPORT FROM CLOSED SESSION

City Attorney Adam Lindgren reported that staff was given direction and there was no reportable action.

20. ADJOURNMENT

Mayor Gatewood adjourned the meeting at 9:03 p.m.

Stacy Leitner, CMC
City Clerk

MEMORANDUM

ITEM 9.2.

DATE: January 4, 2021

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Dalia Fadl, Senior Civil Engineer

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2020-220 IN AN AMOUNT NOT TO EXCEED $450,000 WITH DOKKEN ENGINEERING FOR STORMWATER SUPPORT SERVICES**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will authorize the City Manager to execute Contract No. 2020-220 with Dokken Engineering in a not to exceed amount of $450,000 for Stormwater Support Services.

BACKGROUND

The work conducted under this contract includes support with stormwater regulatory compliance, construction site inspections, flood control, public outreach, employee training, biological surveys, environmental permitting (401, 402,404 permits), habitat conservation plan implementation, wetland delineation, CEQA implementation, and other stormwater support services as needed.

Proposals were solicited on the City's Website and CIPList.com on November 6, 2020. Four statement of qualifications were received on December 1, 2020. The submitted proposals were reviewed and determined to be complete and competitive. The Dokken Engineering team was selected based on their qualifications and excellent experience.

FISCAL IMPACT AND FUNDING SOURCE

Funding for the contract will be from the City's Stormwater Utility Fee. There is no impact to the general fund.

ATTACHMENT(S)

1. Resolution

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2020-220 IN AN AMOUNT NOT TO EXCEED $450,000 WITH DOKKEN ENGINEERING FOR STORMWATER SUPPORT SERVICES

WHEREAS, the City solicited statements of qualifications for Stormwater Support Services on November 6, 2020; and

WHEREAS, Dokken Engineering was found to be the most qualified team to meet the City's needs; and

WHEREAS, adoption of this Resolution will allow the City Manager to execute a three year contract with Dokken Engineering in an amount not to exceed $450,000; and

WHEREAS, the contract will be funded through the City's Stormwater Utility Fee; and

WHEREAS, the amount exceeds the maximum the City Manager has authorization to approve.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract No. 2020-220 in an amount not to exceed $450,000 with Dokken Engineering in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of January 2021 by following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

____
Garrett Gatewood, Mayor

____
Stacy Leitner, CMC
City Clerk

MEMORANDUM

ITEM 9.3.

DATE: January 4, 2021

TO: Honorable Mayor and Council Members

FROM: Michelle Mingay, Senior Finance Analyst

SUBJECT: **A RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS RELATED TO, AND ACCEPTING, THE FY 2019-20 DEVELOPMENT IMPACT FEE REPORT FOR AB1600 DEVELOPMENT FEES**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution approves the annual Development Impact Fee Report prepared in accordance with California Government Code Section 66000, et seq. and ensures the City remains in compliance with AB1600 reporting requirements.

BACKGROUND

State law (California Government Code Section 66006) requires each local agency that imposes AB 1600 development impact fees to prepare an annual report providing specific information about those fees. AB 1600's legal requirements stipulate that the fees imposed on new development have the proper nexus to any project on which they are imposed. In addition, AB 1600 imposes certain accounting and reporting requirements with respect to the fees collected. The fees, for accounting purposes, must be segregated from the general fund or the City and from other funds or accounts containing fees collected for other improvements. Interest on each development fee fund or account must be credited to that fund or account and used only for the purposes for which the fees were collected.

California Government Code Section 66006(b) requires that for each separate account or fund, the local agency shall, within 180 days after the last day of the fiscal year, make available to the public the following information for the fiscal year:

- A brief description of the type of fee in the account or fund
- The amount of the fee

- The beginning and ending balance of the account or fund
- The amount of the fees collected and interest earned
- An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement
- A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan
- The amount of refunds made due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded

California Government Code Section 66001(d) requires the local agency make all of following findings every fifth year with respect to that portion of the account remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put
- Demonstrate a reasonable relationship between the fee and purpose for which it is charged
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund
- In any action imposing a fee as a condition of approval of a development project by a local agency, the local agency shall determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed

If the agency no longer needs the funds for the purposes collected, or if the agency fails to make required finding, or perform certain administrative tasks prescribed by AB 1600, the agency may be required to refund, on a prorated basis to owners of the properties upon which the fees for the improvement were imposed, the monies collected for that project and any interest earned on those funds.

The FY 2019-20 Development Impact Fee Report (the “Report”) has been prepared to meet the annual reporting requirements only since the required five year findings were made in 2019, with the adoption of Resolution 133-2019, and therefore will not be required to be made again until 2024. It should also be noted that the Report includes fees that were in place on June 30, 2020 and does not necessarily represent current fee levels since any fee adjustments after

June 30th will be captured in the FY 2020-21 Development Impact Fee Report.

The report must be reviewed by the City Council at a regularly scheduled public meeting, not less than 15 days after the information is made available to the public. In addition, notice of the time and place of the meeting shall be mailed at least 15 days prior to the meeting to any interested party who files a written request with the local agency for such a mailed notice, of which the City has none. The report was posted to the City's website and available for public review on December 18, 2020.

FISCAL IMPACT AND FUNDING SOURCE

Ongoing compliance with AB 1600 reporting requirements will allow the City to continue to collect fees from developers to ensure that new development is providing new infrastructure or funds to ensure that their impact upon the City is funded by the development, not by existing residents.

ATTACHMENT(S)

1. Resolution
2. Exhibit A to the Resolution - Public Review Draft

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, MAKING CERTAIN FINDINGS AND DETERMINATIONS RELATED TO, AND ACCEPTING, THE FY 2019-20 PUBLIC FACILITIES FEE REPORT FOR AB 1600 DEVELOPMENT FEES

WHEREAS, the City of Rancho Cordova imposes fees to mitigate the impacts of development, pursuant to Government Code section 66000 et seq.; and

WHEREAS, in accordance with California Government Code section 66006(a), the City has established and maintained separate funds for each development impact fee in a manner to avoid any commingling of the fees with other revenues and funds of the City, except for temporary investments, and has expended those fees solely for the purpose for which the fees were collected; and

WHEREAS, California Government Code section 66006(b)(1) requires cities to prepare and make available to the public a report describing each development impact fee and providing details related to its use within one hundred eighty (180) days after the last day of each fiscal year; and

WHEREAS, the Development Impact Fee Report, for the Fiscal Year Ending June 30, 2020, (the "Report"), attached hereto as Exhibit A, provides a description of each fee, its amount, and various information required by Government Code section 66006(b)(1) to be reported on an annual basis; and

WHEREAS, the Report provides information required by Government Code sections 66001 and 66006 for the following approved development impact fees:

- **Community Facilities Fee Program:** On April 1, 2013, the City Council approved Resolution No. 38-2013 updating the Community Facilities Fee Program, which was originally established in 2004 and updated in 2005, to fund a portion of the future municipal facilities required to serve an increased City population due to anticipated future development; and
- **Sunrise Douglas Community Plan Development Impact Fees:** On June 21, 2004, the City Council approved Resolution No. 79-2004 establishing the Sunrise Douglas Community Plan Development Impact Fee Program to finance the required roadways, transit shuttle, supplemental offsite water, interim sewer, park and library facilities necessary to service development in the Sunridge Specific Plan, as well as defray the cost of periodic updated to and routine administration of the Sunrise Douglas Community Plan Development Fee Program; and
- **Transportation Development Impact Fee Program:** On December 19, 2005, the City Council approved Ordinance 33-2005 establishing a Transportation Development Impact Fee (TDIF) Program to finance transportation improvements necessary to offset the

impacts to the City's transportation system of new development in the City, to ensure that adequate funding is provided for improvements required to meet the demands of such new development, and to fund administration of the Fee Program. An update to the TDIF was approved by the City Council on December 16, 2013 with the approval of Resolution 138-2013; and

- **Villages of Zinfandel Public Facilities Financing Plan Development Fees:** On December 15, 2003, the City Council approved Resolution No. 80-2003 establishing the Villages of Zinfandel Public Facilities Financing Plan Development Fees to finance development within the Villages of Zinfandel Special Plan Area; and
- **Measure A – Transportation Improvement Impact Fee:** On January 20, 2009, the City Council approved Ordinance No 1-2009 establishing development impact fees for Measure A Transportation Improvements. The impact fees were established to provide funding for public facilities needed to serve the City, which facilities are described in the Measure A expenditure plan and the Measure A nexus study. The Measure A impact fee is collected by the City and remitted to the Sacramento Transportation Authority which administers the impact fee program; and
- **Sacramento Regional Transit District (SacRT) Development Impact Fee Program:** On April 2, 2018, the City Council approved Ordinance 5-2018 establishing the Sacramento Reginal Transit District (SacRT) Development Impact Fee Program, as outlined in the Sacramento County Roadway and Transit Capital Improvement Programs adopted by the City Council with Resolution 38-2018. The City collects and remits the impact fee to SacRT who is then responsible for programing and expending the funds on an annual basis, and
- **Housing Trust Development Impact Fee:** On December 1, 2003, the City Council approved Ordinance No. 26-2003 continuing the Housing Trust Development Impact Fee in effect when the City incorporated, which is to be used to finance municipal public facilities to reduce the impacts caused by future developments in the Rancho Cordova area on the housing stock, including but not limited to very low income housing facilities.

WHEREAS, California Government Code Section 66006(b)(2) requires that the governing body of the City review the information made available to the public at a regularly scheduled public meeting not less than 15 days after the information is made available to the public; and

WHEREAS, the Report was made available to the public on the City's website on December 18, 2020; and

WHEREAS, on January 4, 2021, the City Council reviewed the report and approved it pursuant to Government Code sections 66001 and 66006.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA as follows:

Section 1. The City Council does hereby find and determine that the foregoing recitals and determinations are true and correct.

Section 2. The City Council has reviewed the Report and finds that it complies with California Government Code section 66006(b), setting the requirements for fiscal year reporting for development impact fees. The City Council finds that the Report provides the following required information:

1. A brief description of the type of fee in the account or fund (Report pg. 4-6);
2. The amount of the fee (Report pg. 7-9);
3. The beginning and ending balance of the account or fund (Report pg. 10-13);
4. The amount of the fees collected and interest earned (Report pg. 14-27);
5. An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees (Report pg. 31-33);
6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement (Report pg. 31-33);
7. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan (Report pg. 28-29); and
8. The amount of refunds made due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded (Report pg. 29).

Section 3. The City Council herby finds that all reportable fees, collections and expenditures have been received, deposited, invested and expended in compliance with the relevant sections of the California Government Code and all other applicable laws for the fiscal year 2019-20.

Section 4. The City Council herby finds that no refunds and allocations of reportable fees, as required by California Government Code section 66001, are deemed payable at this time.

Section 5. The City Council herby finds the City is in compliance with California Government Code section 66000, et seq., relative to receipt, deposit, investment, expenditure or refund of reportable fees received and expended relative to the individual impact fee programs in place for new development in fiscal year 2019-20.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of January 2021 by following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Garrett Gatewood, Mayor

Stacy Leitner, CMC
City Clerk

RANCHO CORDOVA
CALIFORNIA

City of Rancho Cordova

PUBLIC REVIEW
DRAFT

Development Impact Fee Report

Fiscal Year Ending
June 30, 2020

Table of Contents

Legal Requirements

A. <u>REQUIREMENTS FOR DEVELOPMENT IMPACT FEES</u>

State law (California Government Code Section 66006) requires each local agency that imposes AB 1600 development impact fees to prepare an annual report providing specific information about those fees. Within the AB1600 legal requirements, it stipulates that fees imposed on new development have the proper nexus to any project on which they are imposed. In addition, AB1600 imposes certain accounting and reporting requirements with respect to the fees collected. The fees, for accounting purposes, must be segregated from the general funds of the City and from other funds or accounts containing fees collected for other improvements. Interest on each development fee fund or account must be credited to that fund or account and used only for the purposes for which the fees were collected.

Current California Government Code Section 66006(b) requires that for each separate fund the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

- A brief description of the type of fee in the account or fund.
- The amount of the fee.
- The beginning and ending balance of the account or fund.
- The amount of the fees collected and interest earned.
- An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees.
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement.
- A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan.
- The amount of refunds made due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

California Government Code Section 66001(d) requires the local agency make all of following findings every fifth year with respect to that portion of the account remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put.
- Demonstrate a reasonable relationship between the fee and purpose for which it is charged.
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements.

- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.
- In any action imposing a fee as a condition of approval of a development project by a local agency, the local agency shall determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

B. ADDITIONAL NOTES

The State of California Government Code Section 66002 requires local agencies that have developed a fee program to adopt a Capital Improvement Plan (CIP) indicating the approximate location, size and timing of projects, plus an estimate for the cost of all facilities or improvements to be financed by fees. A formal CIP is recommended, at a minimum, as a five-year plan. The City annually produces a five-year CIP which provides program summary information for the City's various capital improvement funding programs, as well as project summary information (revenue, expenditures and project schedule) for the specific projects selected for implementation during the CIP period. The CIP describes the five-year plan for allocating funds from the Impact Fee Programs, Measure A Transportation Sales Tax, State and Federal Grants, Gas Tax, Roadway Funds, Supplemental Transportation Fees, Storm Water Utility Tax and Transit Related Service Area Tax. A copy of the City's most recent CIP was adopted as part of the biennial budget document and can be found under the Finance Department page on the City's website at www.cityofranchocordova.org.

The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. By relating the plan for public improvements to the City's capacity for funding, and scheduling expenditures over a period of years, the CIP helps maximize the funds available. This type of fiscal management is important during periods where budgetary demands exceeding financial resources.

C. ESTABLISHING A REASONABLE RELATIONSHIP BETWEEN THE FEE AND THE PURPOSE FOR WHICH IT IS CHARGED

The Development Impact Fee Program has been in effect in Rancho Cordova since incorporation in fiscal year 2003/04. The Development Impact Fee Program consists of multiple components which were individually adopted by the City Council. The program sets forth the relationship between contemplated future development, facilities needed to serve future development and the estimated costs of those improvements based on the current General Plan for build-out.

The City's Capital Improvement Plan (CIP) projects are financed, in part, by the development impact fees outlined in the description of the development impact fees on the following pages. The City's CIP provide infrastructure to the residents and businesses in Rancho Cordova in order to keep pace with ongoing development in, and adjacent to, the community. Estimated project costs, and the summary of fee apportionment to each development fee type, are detailed within the adopted Nexus Studies establishing the individual Development Impact Fee program(s) and are on file with the City Clerk's Office.

Information on projects in the Development Impact Fee Program(s) can be found on pages 33-35. The information in these tables include: Current Projects, Project Phase, Construction Estimated Start Date, Construction Estimated Completion Date, Estimated Project Cost and Development Fee information including Funding to Date, Budget to Date and % of Total Project Cost.

D. FUNDING OF INFRASTRUCTURE

The 2019/20 - 2023/24 Capital Improvement Plan (CIP) identifies all funding sources and amounts for individual projects through 2023/24. The CIP is updated annually to reflect the current infrastructure needs of the City. As a CIP project is identified, the project is evaluated to determine the portion of the project that will service existing residents and businesses versus new development.

Once the determination of use is made, the percentage of use attributable to new development is then funded by the appropriate development fee, based on the type of project. The percentage of use associated with existing residents or businesses are funded from other appropriate sources as identified on each individual project sheet in the CIP. All future planned infrastructure needs are outlined in the Development Impact Fee Program(s). The funding and commencement dates for projects are adjusted, as needed, to reflect the needs of the community.

E. CURRENT PROJECTS

Construction is currently underway on the following projects:

- CP06-2022 – Chrysanthy Blvd, Sunrise Blvd to Rancho Cordova Parkway
- CP07-2032 – Douglas Road, Americanos Blvd to Grantline Road
- CP14-2132 – Zinfandel Complex, Phase I
- CP16-2175 – Folsom Blvd Sidewalk South from Rod Beaudry to East Horn Rd.

Description of Development Impact Fee(s)

Community Facilities Fee (CFF) Program – This program was established by the City to cover the costs of municipal facilities required to serve an increased population as a result of new development. The city has identified these facilities to include a city hall, a police station, a community center, a city corporation yard, a city museum, a parking structure, library facilities and ongoing administration of the CFF program. The fee program was updated in April 2013 and combined fee components from the City's 2004 and 2005 Fee Studies into a single fee category while continuing to report the library fee separately since the City is holding these funds on behalf of the Sacramento Public Library Authority.

Community Facilities Impact Fee – To provide for new development's share of the cost of municipal facilities, furnishing and equipment required to service the City.

Library Impact Fee – To provide for new development's share of the cost of a library building, furnishings, equipment, books, financing, and the purchase of land.

Sunrise Douglas (SD) Impact Fee Program – These specific plan development impact fees are imposed on development in the Sunridge Specific Plan (SRSP), which is part of the Sunrise Douglas Community Plan (SDCP) development area. It includes additional fees for fee program updates, interim sewer facilities, park development improvements, supplemental offsite water facilities, roadways improvements, transit shuttles, and administration of the fee program. These funds can only be spent on facilities in the SDCP Capital Improvement Plan (CIP) to mitigate impact as a result of development in the SDCP area.

SD Fee Program Update Impact Fee – To provide funding for program updates to the Sunrise Douglas Impact Fee Program.

SD Interim Sewer Impact Fee – To provide funding for the construction of interim sewer facilities to serve the SRSP area. Upon application by the property owner or his authorized agent, the City may authorize the construction of any interim sewer facilities, or portions thereof, as designated in the SDCP Impact Fee Program in lieu of all, or a portion of, the required interim sewer development fee.

SD Park Impact Fee – To provide funding for the construction of park and recreation facilities necessary for development within the SRSP area. Upon application by the property owner or his authorized agent, Cordova Recreation and Park District may authorize the construction of any park and recreation facilities, or portions thereof, as designated in the SDCP Impact Fee Program. The developer will then either be reimbursed for these costs from fees collected from other developers in the SDCP area, only to the extent the funds are available, or a credit for such in lieu construction will be provide to the property owner to be used within the SDCP area.

SD Supplemental Offsite Water Impact Fee – To provide funding for the construction of offsite water improvements to serve the SRSP area. Upon application by the property owner or his authorized agent, the City may authorize the construction of any offsite water facilities, or portions thereof, as designated in the SDCP Impact Fee Program in lieu of all, or a portion of, the supplemental offsite water development fee.

SD Roadway Impact Fee – To provide funding to construct roads, intersections, and other roadway improvements in the SDCP CIP needed to mitigate the impacts of new development within the SRSP area. Upon application by the property owner or his authorized agent, the City may authorize the construction of any roadway facilities, or portions thereof, in order of priority as designated on the priority list in the SD Impact Fee Program. The developer will then either be reimbursed for these costs from fees collected from other developers in the SDCP area, only to the extent the funds are available, or a credit for such in lieu construction will be provide to the property owner to be used within the SDCP area.

SD Transit Shuttle Impact Fee – To provide funding for the development and operation of a transit shuttle within the Sunrise Douglas Community Plan area.

SD Administration Impact Fee – To provide funding for the administrative duties associated with the SD Impact Fee program.

Traffic Mitigation Impact Fee – This development impact fee is a citywide fee imposed on new development in the City to cover the fair share cost of traffic impacts resulting from new development, including program administration. The funds collected will be used for construction of the transportation improvements listed in the Transportation Capital Improvement Plan (CIP) Development Impact Fee Program.

Upon application by the property owner or his authorized agent, the City may authorize the construction of any transportation facilities, or portions thereof, in order of priority as designated on the priority list for the transportation impact fee program. The developer will then either be reimbursed for these costs from fees collected from other developers, only to the extent the funds are available, or a credit in lieu of all, or a portion of the required transportation impact fee.

Villages of Zinfandel (VOZ) Impact Fee Program – These specific plan fees are imposed on new development in the Villages of Zinfandel special planning area. It includes fees for offsite roadway improvement and the administration of the fee program. These funds can only be spent on facilities identified in the VOZ Development Impact Fee Program to mitigate impact as a result of development in the VOZ special planning area.

VOZ Roadway Impact Fee – To provide funding for the cost of constructing offsite roadway mitigation facilities required to serve residents within the Villages of Zinfandel Public Facilities Financing Plan area. Upon application by the property owner or his authorized agent, the City may authorize the construction of any offsite roadway mitigation facilities, or portions thereof, as designated in the Public Facilities Financing Plan – Offsite Roadway Mitigation Fee Program. The developer will than either be reimbursed for these costs from impact fees collected within the VOZ Public Facilities

Financing Plan area, only to the extent the funds are available, or a credit for such in lieu construction will be provide to the property owner to be used within the VOZ Public Facilities Financing Plan area.

VOZ Administration Impact Fee – To provide funding for the administrative duties associated with the VOZ Impact Fee program.

Measure A – Transportation Improvement Impact Fee – A impact fee established to provide funding for public facilities to serve the City, which facilities are described in the Measure A expenditure plan and the Measure A nexus study. The Measure A impact fee is collected by the City and remitted to the Sacramento Transportation Authority, which administers the countywide Measure A program.

Sacramento Regional Transit (SacRT) Impact Fee – A impact fee established to provide funding for public facilities to serve the City, which facilities are described in the Sacramento Regional Transit expenditure plan and nexus study. The SacRT impact fee is collected by the City and remitted to the Sacramento Regional Transit District, which administers the program.

Housing Trust Development Impact Fee – A non-residential impact fee used to offset some of the increased burden of need for very low-income housing, created by the construction of non-residential uses, which employ a significant number of low wage earners.

Current Fee Schedule

The Development Fee program is reviewed periodically to ensure the Development Impact Fee Program is accounting for all planned future development. The updated Development Impact Fee Program information is then used to determine the amount of fees available for the funding of the proposed capital improvement projects identified in the development of the five-year Capital Improvement Plan (CIP).

DEVELOPMENT IMPACT FEES
at June 30, 2020

	Residential		Non-Residential		
	Single Family	Multi-Family	Office	Commercial	Industrial
Fee Category	Per Unit	Per Unit	Per Sq. Ft	Per Sq. Ft	Per Sq. Ft
Community Facility Impact Fees:					
Community Facilities	3,410.39	2,664.74	0.85	0.52	0.22
Library	698.51	546.24	n/a	n/a	n/a
Total Fees	$4,108.90	$3,210.98	$0.85	$0.52	$0.22

DEVELOPMENT IMPACT FEES
at June 30, 2020

	Residential		Non-Residential	
	Single Family	Multi-Family	Office	Commercial
Fee Category	Per Unit	Per Unit	Per Sq. Ft	Per Sq. Ft
Sunrise Douglas (SD) Impact Fees:				
Fee Program Update	89.17	26.07	0.02	0.03
Interim Sewer	1,039.70	779.78	0.22	0.10
Park*	10,169.71	8,010.51	n/a	n/a
Supp. Offsite Water	1,507.84	1,131.20	0.47	0.55
Traffic Mitigation	15,498.75	10,202.11	13.61	17.02
Transit Shuttle	85.06	212.63	0.28	0.47
Program Admin	683.26	463.20	0.54	0.69
Total Fees	$29,073.49	$20,825.50	$15.14	$18.86

* Park Development Fees vary by Development Agreement, amount included in fee schedule represents Fee set up Park Nexus Study

DEVELOPMENT IMPACT FEES
at June 30, 2020

	Residential				Non-Residential		
	Detached > 1,200 SF	Detached ≤ 1,200 SF	Attached	Multi-Family	Commercial	Office	Industrial/ Manufacturing
Fee Category	Per Unit	Per Unit	Per Unit	Per Unit	Per Sq. Ft	Per Sq. Ft	Per Sq. Ft
Traffic Mitigation Impact Fees:							
Area 1 - Infill	$10,614.78	$7,086.64	$7,086.64	$6,910.08	$9.97	$9.66	$5.02
Area 2 - New Development	$17,536.55	$15,431.59	$15,431.59	$12,275.35	$12.85	$9.88	$5.02

DEVELOPMENT IMPACT FEES

at June 30, 2020

Fee Category	Residential: Single Family Low Density Per Unit	Residential: Cluster Low Density Per Unit	Residential: Medium Density Per Unit	Non-Residential: Office Per Sq. Ft	Non-Residential: Commercial Per Sq. Ft	Non-Residential: Industrial Per Sq. Ft
Villages of Zinfandel (VOZ) Impact Fees:						
Traffic Mitigation	323.46	287.52	251.59	0.40	0.48	0.42
Program Admin	9.71	8.63	7.54	0.01	0.01	0.01
Total Fees	$333.17	$296.15	$259.13	$0.41	$0.49	$0.43

DEVELOPMENT IMPACT FEES

at June 30, 2020

Measure A - Transportation Improvements		
Land Use	**Per**	**Fee**
Single Family Residential	Unit	$ 1,303
Single Family Residential, Senior	Unit	1,043
Multi-Family Residential	Unit	912
Multi-Family Residential, Senior	Unit	781
Office Use	1,000 Sq. Ft	1,565
Retail Use	1,000 Sq. Ft	1,956
Industrial Use	1,000 Sq. Ft	1,043
Hotel/Motel	Sleeping Room	755
Extended Stay Hotel/Motel	Sleeping Room	671
Golf Course	acre	1,085
Movie Theather	screen	2,480
Religious Center	1,000 Sq. Ft	1,213
Hospital	1,000 Sq. Ft	2,186
Service Station	fueling pump	1,695
Supermarket	1,000 Sq. Ft	1,956
Warehouse/Self-Storage	1,000 Sq. Ft	327
Assisted Living Facility	bed	376
Congregate Care	Unit	276
Child Day Care	student	600
Private School (K through 12)	student	339
Auto Repair/Body Shop	1,000 Sq. Ft	1,956
Gym/Fitness Center	1,000 Sq. Ft	1,956
Drive-through Car Wash	1,000 Sq. Ft	1,956
All Other	avg. weekday trips	137

DEVELOPMENT IMPACT FEES

at June 30, 2020

Fee Category	Residential: Single Family Per Unit	Residential: Multi-Family Per Unit	Non-Residential: Commercial Per Sq. Ft	Non-Residential: Bus & Prof Per Sq. Ft	Non-Residential: Industrial Per Sq. Ft	Non-Residential: Office Per Sq. Ft
Sacramento Regional Transit (SacRT) Fee						
Transit Development	175.00	356.00	0.77	0.70	0.16	0.45
Program Admin	3.50	7.12	0.02	0.01	0.00	0.01
Total Fees	$178.50	$363.12	$0.79	$0.71	$0.16	$0.46

DEVELOPMENT IMPACT FEES

at June 30, 2020

Fee Category	Residential	Non-Residential: Office Per Sq. Ft	Non-Residential: Hotel Per Sq. Ft	Non-Residential: Research & Development Per Sq. Ft	Non-Residential: Commercial Per Sq. Ft	Non-Residential: Manufacturing Per Sq. Ft	Non-Residential: Warehouse Per Sq. Ft
Very Low Income Housing Impact Fee							
Impact Fee	n/a	0.97	0.92	0.82	0.77	0.61	0.26
Program Admin	n/a	Between $30 and $100 as determined by Plan Review					

Statement of Revenues, Expenditures and Changes in Fund Balance
For Year Ending June 30, 2020

Description	Community Facilities Fee Program: Community Facilities [1]	Community Facilities Fee Program: Library [2]	Sunrise Douglas Fee Program Update
REVENUES			
Fees	2,112,237	309,257	37,616
Interest	54,356	81,168	4,727
Other Revenues	-	-	-
Total Revenues	$ 2,166,593	$ 390,425	$ 42,344
EXPENDITURES			
Expenditures	79,209	11,597	-
Transfer Out	337,120	-	-
Total Expenditures	$ 416,329	$ 11,597	$ -
REVENUE OVER/(UNDER) EXPENDITURES	$ 1,750,264	$ 378,828	$ 42,344
Fund Balance, Beginning of Year	1,884,101	4,155,994	$ 231,352
Fund Balance, End of Year	$ 3,634,365	$ 4,534,822	$ 273,696

Notes:

(1) *An Updated Nexus Study was adopted in April 2013 which combined facility fees which had been reported as separate line items in the prior nexus study into a single fee component called Community Facilities. For reporting purposes all activity reported in individual funds prior to the implementation of the combined fee have been consolidated for reporting purposes.*

(2) *Council approved consolidation of the SD Library Fee, the Villages of Zinfandel Library Fee into the Community Facility Fee - Library Fee. For reporting purposes all activity reported in the individual library funds prior to the implementation of the consolidated library fee have all been reported in CFF - Library Fee*

Statement of Revenues, Expenditures and Changes in Fund Balance
For Year Ending June 30, 2020

	Sunrise Douglas Fee Program			
Description	Interim Sewer	Park	Suppl Offsite Water	Roadway
REVENUES				
Fees	1,137,414	6,530,608	513,957	7,794,321
Interest	2,946	104,101	1,610	426,346
Other Revenues	-	-	-	-
Total Revenues	$ 1,140,360	$ 6,634,709	$ 515,566	$ 8,220,668
EXPENDITURES				
Expenditures	1,112,598	2,919,228	585,776	3,456,292
Transfer Out	-	-	-	-
Total Expenditures	$ 1,112,598	$ 2,919,228	$ 585,776	$ 3,456,292
REVENUE OVER/(UNDER) EXPENDITURES	$ 27,763	$ 3,715,481	$ (70,210)	$ 4,764,376
Fund Balance, Beginning of Year	$ 166,473	$ 3,296,683	189,129	$ 20,766,959
Fund Balance, End of Year	$ 194,236	$ 7,012,164	$ 118,919	$ 25,531,335

Notes:

Statement of Revenues, Expenditures and Changes in Fund Balance
For Year Ending June 30, 2020

	Sunrise Douglas Fee Program		Traffic Mitigation
Description	Transit	Program Admin	Impact Fee [(3)]
REVENUES			
Fees	36,027	357,436	2,291,789
Interest	10,068	23,084	369,215
Other Revenues	-	-	39,037
Total Revenues	$ 46,095	$ 380,521	$ 2,700,041
EXPENDITURES			
Expenditures	-	143,029	8,389,095
Transfer Out	-	-	-
Total Expenditures	$ -	$ 143,029	$ 8,389,095
REVENUE OVER/(UNDER) EXPENDITURES	$ 46,095	$ 237,492	$ (5,689,054)
Fund Balance, Beginning of Year	$ 515,538	$ 1,060,838	21,977,052
Fund Balance, End of Year	$ 561,633	$ 1,298,329	$ 16,287,998

Notes:

(3) *An Updated Nexus Study was adopted in January 2013 which combined facility fees which had been reported as separate line items in the prior nexus study into a single fee component. For reporting purposes all activity reported in individual funds prior to the implementation of the combined fee have been consolidated for reporting purposes.*

Statement of Revenues, Expenditures and Changes in Fund Balance
For Year Ending June 30, 2020

Description	Village of Zinfandel Fee Program: Roadway	Village of Zinfandel Fee Program: Program Admin	Measure A Transportation Improvements (4)	Sacramento Regional Transit(4)
REVENUES				
Fees	9,792	597	916,272	194,011
Interest	7,546	158	-	-
Other Revenues	-	-	-	-
Total Revenues	$ 17,338	$ 755	$ 916,272	$ 194,011
EXPENDITURES				
Expenditures	-	-	1,731,205	-
Transfer Out	-	-	-	-
Total Expenditures	$ -	$ -	$ 1,731,205	$ -
REVENUE OVER/(UNDER) EXPENDITURES	$ 17,338	$ 755	$ (814,933)	$ 194,011
Fund Balance, Beginning of Year	$ 398,312	$ 7,992	$ 2,411,608	$ 93,678
Fund Balance, End of Year	$ 415,650	$ 8,747	$ 1,596,675	$ 287,690

Notes:

(4) *These fees are collected on behalf of outside Agencies during the building permit process. These funds are then remitted to the Agencies who expend the funds on projects in accordance with their approved AB1600 studies. The City relies on information provided by the Agencies to compelete the annual reproting requirements. The city does not audit the information provided by the outside Agencies.*

Statement of Revenues, Expenditures and Changes in Fund Balance
For Year Ending June 30, 2020

Description		Very Low Income Housing
REVENUES		
Fees		117,936
Interest		1,775
Other Revenues		50,000
Total Revenues	$	169,711
EXPENDITURES		
Expenditures		-
Transfer Out		-
Total Expenditures	$	-
REVENUE OVER/(UNDER) EXPENDITURES	$	169,711
Fund Balance, Beginning of Year	$	48,570
Fund Balance, End of Year	$	218,281

Notes:

Capital Facilities Fees (CFF) - Community Facilities

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	1,257,874	1,390,111	945,113	1,128,791	2,112,237
Interest	547	2,403	6,892	25,488	54,356
Other Revenues	-	53	-	-	-
Total Revenues	1,258,421	1,392,568	952,006	1,154,279	2,166,593
EXPENDITURES					
Expenditures	47,170	52,129	35,442	42,330	79,209
Transfer Out	979,776	965,650	323,572	337,480	337,120
Total Expenditures	1,026,946	1,017,779	359,014	379,810	416,329
REVENUES OVER (UNDER) EXPENDITURES	231,475	374,788	592,991	774,469	1,750,264
Fund Balance, Beginning of Year	(89,622)	141,852	516,641	1,109,632	1,884,101
Fund Balance, End of Year	$ 141,852	$ 516,641	$ 1,109,632	$ 1,884,101	$ 3,634,365

Five Year Revenue Test Using First In First Out Method

Available Revenue	2016-17	2017-18	2017-18	2018-19	2019-20
Current Year	141,852	891,429	1,109,632	1,884,101	3,634,365
Prior Year (2-yr Old Funds)	-	-	-	-	-
Prior Year (3-yr Old Funds)	-	-	-	-	-
Prior Year (4-yr Old Funds)	-	-	-	-	-
Prior Year (5-yr Old Funds)	-	-	-	-	-
Greater than Five Prior Fiscal Years	-	-	-	-	-
Total Revenues	$ 141,852	$ 891,429	$ 1,109,632	$ 1,884,101	$ 3,634,365

Result: Five Year Revenue Test met in accordance with Government Code 66001

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	274,631	274,201	156,443	243,439	309,257
Interest	14,799	36,664	44,329	73,113	81,168
Other Revenues	-	-	-	-	-
Total Revenues	289,430	310,865	200,773	316,552	390,425
EXPENDITURES					
Expenditures	10,299	10,283	5,867	9,129	11,597
Transfer Out	-	-	-	-	-
Total Expenditures	10,299	10,283	5,867	9,129	11,597
REVENUES OVER (UNDER) EXPENDITURES	279,131	300,583	194,906	307,423	378,828
Fund Balance, Beginning of Year	3,073,952	3,353,083	3,653,665	3,848,571	4,155,994
Fund Balance, End of Year	$ 3,353,083	$ 3,653,665	$ 3,848,571	$ 4,155,994	$ 4,534,822

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	289,430	310,865	200,773	316,552	390,425
Prior Year (2-yr Old Funds)	135,118	289,430	310,865	200,773	316,552
Prior Year (3-yr Old Funds)	162,757	135,118	289,430	200,773	200,773
Prior Year (4-yr Old Funds)	2,185,853	162,757	135,118	310,865	200,773
Prior Year (5-yr Old Funds)	14,635 (1)	2,185,853 (1)	162,757 (1)	289,430 (1)	310,865 (1)
Greater than Five Prior Fiscal Years	565,290 (1)	569,643 (1)	2,749,629 (1)	2,837,602 (1)	3,115,434 (1)
Total Revenues	$ 3,353,083	$ 3,653,665	$ 3,848,571	$ 4,155,994	$ 4,534,822

(1) The Community Facility Fees - Library Fund reports funds being held beyond the five-years as described by AB1600. These funds are being collected for a future constructuion of Library Branch(es) and therefore must be retained until enough fees have been collected to start construction of the project.

Result: Five Year Findings required in accordance with Government Code 66001 to be approved as part of current year report.

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	18,295	18,223	13,253	25,232	37,616
Interest	718	1,856	2,281	3,928	4,727
Other Revenues	-	-	-	-	-
Total Revenues	19,013	20,079	15,534	29,160	42,344
EXPENDITURES					
Expenditures	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total Expenditures	-	-	-	-	-
REVENUES OVER (UNDER) EXPENDITURES	19,013	20,079	15,534	29,160	42,344
Fund Balance, Beginning of Year	147,566	166,579	186,658	202,192	231,352
Fund Balance, End of Year	$ 166,579	$ 186,658	$ 202,192	$ 231,352	$ 273,696

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	19,013	20,079	15,534	29,160	42,344
Prior Year (2-yr Old Funds)	12,554	19,013	20,079	15,534	29,160
Prior Year (3-yr Old Funds)	13,779	12,554	19,013	20,079	15,534
Prior Year (4-yr Old Funds)	18,720	13,779	12,554	19,013	20,079
Prior Year (5-yr Old Funds)	12,789 (1)	18,720 (1)	13,779 (1)	12,554 (1)	19,013 (1)
Greater than Five Prior Fiscal Years	89,723 (1)	102,512 (1)	121,232 (1)	135,011 (1)	147,566 (1)
Total Revenues	$ 166,579	$ 186,658	$ 202,192	$ 231,352	$ 273,696

(1) The Sunrise Douglas Program Update Fund reports funds being held beyond the five-years as described by AB1600. These funds are being collected for future program reviews and updates and therefor must be retained for future costs.

Result: Five Year Findings required in accordance with Government Code 66001 to be approved as part of current year report.

Sunrise Douglas (SD) - Interim Sewer

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	231,292	161,642	176,565	290,308	1,137,414
Interest	2,007	3,393	1,379	3,285	2,946
Other Revenues	-	-	-	-	-
Total Revenues	233,299	165,035	177,944	293,593	1,140,360
EXPENDITURES					
Expenditures	308,511	530,663	26,366	298,958	1,112,598
Transfer Out	-	-	-	-	-
Total Expenditures	308,511	530,663	26,366	298,958	1,112,598
REVENUES OVER (UNDER) EXPENDITURES	(75,212)	(365,627)	151,578	(5,365)	27,763
Fund Balance, Beginning of Year	461,099	385,887	20,260	171,838	166,473
Fund Balance, End of Year	$ 385,887	$ 20,260	$ 171,838	$ 166,473	$ 194,236

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	233,299	20,260	171,838	166,474	194,236
Prior Year (2-yr Old Funds)	119,569	-	-	-	-
Prior Year (3-yr Old Funds)	33,019	-	-	-	-
Prior Year (4-yr Old Funds)	-	-	-	-	-
Prior Year (5-yr Old Funds)	-	-	-	-	-
Greater than Five Prior Fiscal Years	-	-	-	-	-
Total Revenues	$ 385,887	$ 20,260	$ 171,838	$ 166,474	$ 194,236

Result: Five Year Revenue Test met in accordance with Government Code 66001

Sunrise Douglas (SD) - Parks

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	2,108,928	1,415,542	1,684,191	2,371,098	6,530,608
Interest	31,754	47,213	13,726	44,516	104,101
Other Revenues	-	-	-	-	-
Total Revenues	2,140,682	1,462,755	1,697,917	2,415,615	6,634,709
EXPENDITURES					
Expenditures	908,280	7,874,805	1,013,044	538,028	2,919,228
Transfer Out	-	-	-	-	-
Total Expenditures	908,280	7,874,805	1,013,044	538,028	2,919,228
REVENUES OVER (UNDER) EXPENDITURES	1,232,402	(6,412,050)	684,873	1,877,586	3,715,481
Fund Balance, Beginning of Year	5,913,872	7,146,274	734,224	1,419,097	3,296,683
Fund Balance, End of Year	$ 7,146,274	$ 734,224	$ 1,419,097	$ 3,296,683	$ 7,012,164

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	2,140,682	734,225	684,872	1,877,585	3,715,481
Prior Year (2-yr Old Funds)	352,289	-	734,225	684,873	1,877,585
Prior Year (3-yr Old Funds)	1,116,577	-	-	734,225	684,873
Prior Year (4-yr Old Funds)	1,233,671	-	-	-	734,225
Prior Year (5-yr Old Funds)	988,207 (1)	-	-	-	-
Greater than Five Prior Fiscal Years	1,314,849 (1)	-	-	-	-
Total Revenues	$ 7,146,275	$ 734,225	$ 1,419,097	$ 3,296,683	$ 7,012,164

(1) The Sunrise Douglas Park Fund reports funds being held beyond the five-years as described by AB1600. These funds are being collected for the future constructuion of park and recreation facilities necessary to serve the growning population within the Sunrise Douglas Community Plan Area and therefor must be retained until enough fees have been collected to start contruction of the project(s).

Sunrise Douglas (SD) - Supplemental Offsite Water

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	503,807	96,716	436,243	426,962	513,957
Interest	71	1,159	1,704	2,958	1,610
Other Revenues	-	-	-	-	-
Total Revenues	503,879	97,875	437,947	429,920	515,566
EXPENDITURES					
Expenditures	504,325	-	430,313	392,013	585,776
Transfer Out	-	-	-	-	-
Total Expenditures	504,325	-	430,313	392,013	585,776
REVENUES OVER (UNDER) EXPENDITURES	(447)	97,875	7,634	37,908	(70,210)
Fund Balance, Beginning of Year	46,159	45,712	143,587	151,221	189,129
Fund Balance, End of Year	45,712	143,587	151,221	189,129	$ 118,919

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	45,710	143,585	151,219	189,127	118,919
Prior Year (2-yr Old Funds)	-	-	-	-	-
Prior Year (3-yr Old Funds)	-	-	-	-	-
Prior Year (4-yr Old Funds)	-	-	-	-	-
Prior Year (5-yr Old Funds)	-	-	-	-	-
Greater than Five Prior Fiscal Years	-	-	-	-	-
Total Revenues	$ 45,710	$ 143,585	$ 151,219	$ 189,127	$ 118,919

Result: Five Year Revenue Test met in accordance with Government Code 66001

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	2,480,252	2,716,730	2,290,828	4,157,115	7,794,321
Interest	76,895	194,550	227,087	366,059	426,346
Other Revenues	500,000	1,200,000	-	-	-
Total Revenues	3,057,146	4,111,280	2,517,915	4,523,173	8,220,668
EXPENDITURES					
Expenditures	240,588	2,421,039	2,419,907	3,336,761	3,456,292
Transfer Out	-	-	-	-	-
Total Expenditures	240,588	2,421,039	2,419,907	3,336,761	3,456,292
REVENUES OVER (UNDER) EXPENDITURES	2,816,558	1,690,241	98,008	1,186,412	4,764,376
Fund Balance, Beginning of Year	14,975,739	17,792,298	19,482,539	19,580,547	20,766,959
Fund Balance, End of Year	$ 17,792,298	$ 19,482,539	$ 19,580,547	$ 20,766,959	$ 25,531,335

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	3,057,146	4,111,280	2,517,915	4,906,434	8,220,668
Prior Year (2-yr Old Funds)	1,781,651	3,057,146	4,111,280	2,517,915	4,906,434
Prior Year (3-yr Old Funds)	2,610,609	1,781,651	3,057,146	4,111,280	2,517,915
Prior Year (4-yr Old Funds)	4,603,706	2,610,609	1,781,651	3,057,146	4,111,280
Prior Year (5-yr Old Funds)	2,124,368 (1)	4,603,706 (1)	2,610,609 (1)	1,781,651 (1)	3,057,146 (1)
Greater than Five Prior Fiscal Years	3,614,818	3,318,147	5,501,946	4,775,794	2,717,893 (1)
Total Revenues	$ 17,792,298	$ 19,482,539	$ 19,580,547	$ 21,150,220	$ 25,531,335

(1) The Sunrise Douglas Park Fund reports funds being held beyond the five-years as described by AB1600. These funds are being collected for the future roadway improvements necessary to serve the growning population within the Sunrise Douglas Community Plan Area and therefor must be retained until enough fees have been collected to start contruction of the various roadway projects.

Result: Five Year Findings required in accordance with Government Code 66001 to be approved as part of current year report.

Sunrise Douglas (SD) - Transit Shuttle

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	17,453	14,863	12,643	24,066	36,027
Interest	2,008	4,794	5,555	9,112	10,068
Other Revenues	-	-	-	-	-
Total Revenues	19,462	19,657	18,198	33,178	46,095
EXPENDITURES					
Expenditures	43,134	-	102	-	-
Transfer Out	-	-	-	-	-
Total Expenditures	43,134	-	102	-	-
REVENUES OVER (UNDER) EXPENDITURES	(23,673)	19,657	18,096	33,178	46,095
Fund Balance, Beginning of Year	468,280	444,608	464,264	482,360	515,538
Fund Balance, End of Year	$ 444,608	$ 464,265	$ 482,360	$ 515,538	$ 561,633

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	19,462	19,657	18,198	33,178	46,095
Prior Year (2-yr Old Funds)	13,058	19,462	19,657	18,198	33,178
Prior Year (3-yr Old Funds)	15,315	13,058	19,462	19,657	18,198
Prior Year (4-yr Old Funds)	14,775	15,315	13,058	19,462	19,657
Prior Year (5-yr Old Funds)	16,685 (1)	14,775 (1)	15,315 (1)	13,058 (1)	19,462 (1)
Greater than Five Prior Fiscal Years	365,313 (1)	381,998 (1)	396,671 (1)	411,986 (1)	425,044 (1)
Total Revenues	$ 444,608	$ 464,265	$ 482,360	$ 515,538	$ 561,633

(1) The Sunrise Douglas Park Fund reports funds being held beyond the five-years as described by AB1600. These funds are being collected for the future development and operation of a transit shuttle to service the growning population within the Sunrise Douglas Community Plan Area and therefor must be retained until the population is large enough to support this service.

Result: Five Year Findings required in accordance with Government Code 66001 to be approved as part of current year report.

Sunrise Douglas (SD) - Program Administration

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2016-17	2018-19	2019-20
REVENUES					
Fees	140,193	121,405	101,552	195,348	357,436
Interest	3,834	9,019	9,796	17,445	23,084
Other Revenues	-	-	-	-	-
Total Revenues	144,028	130,424	111,348	212,792	380,521
EXPENDITURES					
Expenditures	96,511	169,450	60,507	30,804	143,029
Transfer Out	-	-	-	-	-
Total Expenditures	96,511	169,450	60,507	30,804	143,029
REVENUES OVER (UNDER) EXPENDITURES	47,517	(39,026)	50,842	181,988	237,492
Fund Balance, Beginning of Year	819,516	867,033	828,008	878,849	1,060,838
Fund Balance, End of Year	867,033	828,008	878,849	$ 1,060,838	$ 1,298,329

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2016-17	2018-19	2019-20
Current Year	144,028	130,424	111,348	212,792	380,521
Prior Year (2-yr Old Funds)	95,312	144,028	130,424	111,348	212,792
Prior Year (3-yr Old Funds)	104,273	95,312	144,028	130,424	111,348
Prior Year (4-yr Old Funds)	97,912	104,273	95,312	144,028	130,424
Prior Year (5-yr Old Funds)	96,822 (1)	97,912 (1)	104,273 (1)	95,312 (1)	144,028 (1)
Greater than Five Prior Fiscal Years	328,687 (1)	256,059 (1)	332,490 (1)	366,933 (1)	319,216 (1)
Total Revenues	$ 867,033	$ 828,007	$ 917,875	$ 1,060,837	$ 1,298,329

(1) The Sunrise Douglas Program Admin Fund reports funds being held beyond the five-years as described by AB1600. These funds are being collected for the ongoing administrative cost and therefor must be retained for future cost.

Result: Five Year Findings required in accordance with Government Code 66001 to be approved as part of current year report.

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	2,788,012	3,851,428	1,373,633	1,774,403	2,291,789
Interest	84,824	211,962	253,654	400,159	369,215
Other Revenues	7,700	-	720	-	39,037
Total Revenues	2,880,535	4,063,390	1,628,008	2,174,563	2,700,041
EXPENDITURES					
Expenditures	2,530,573	1,075,372	1,476,435	1,910,560	8,389,095
Transfer Out	-	-	-	-	-
Total Expenditures	2,530,573	1,075,372	1,476,435	1,910,560	8,389,095
REVENUES OVER (UNDER) EXPENDITURES	349,962	2,988,018	151,572	264,002	(5,689,054)
Fund Balance, Beginning of Year	18,223,497	18,573,459	21,561,477	21,713,050	21,977,052
Fund Balance, End of Year	$ 18,573,459	$ 21,561,477	$ 21,713,050	$ 21,977,052	$ 16,287,998

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	2,880,535	4,063,390	1,628,008	2,174,563	2,700,041
Prior Year (2-yr Old Funds)	1,144,114	2,880,535	4,063,390	1,628,008	2,174,563
Prior Year (3-yr Old Funds)	1,174,715	1,144,114	2,880,535	4,063,390	1,628,008
Prior Year (4-yr Old Funds)	3,397,828	1,174,715	1,144,114	2,880,535	4,063,390
Prior Year (5-yr Old Funds)	1,705,134 (1)	3,397,828 (1)	1,174,715 (1)	1,144,114 (1)	2,880,535 (1)
Greater than Five Prior Fiscal Years	8,271,133 (1)	8,900,895 (1)	10,822,288 (1)	10,086,442 (1)	2,841,462 (1)
Total Revenues	$ 18,573,459	$ 21,561,477	$ 21,713,050	$ 21,977,052	$ 16,287,998

(1) The Traffic Mitigation Fund reports funds being held beyond the five-years as described by AB1600. While projects are being completed on an annual basis, this fund is accumulation funds for the development and construction of a new interchange, a multi-million dollar project which is not expected to start construction in the next five year CIP funding cycle, therefor the funds must be retained until a funding level that allows construction to start has been reached.

Result: Five Year Findings required in accordance with Government Code 66001 to be approved as part of current year report.

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	8,462	-	1,194	16,414	9,792
Interest	1,621	3,876	4,367	7,091	7,546
Other Revenues	-	-	-	-	-
Total Revenues	10,082	3,876	5,562	23,505	17,338
EXPENDITURES					
Expenditures	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total Expenditures	-	-	-	-	-
REVENUES OVER (UNDER) EXPENDITURES	10,082	3,876	5,562	23,505	17,338
Fund Balance, Beginning of Year	355,286	365,369	369,246	374,807	398,312
Fund Balance, End of Year	$ 365,368	$ 369,245	$ 374,807	$ 398,312	$ 415,650

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	10,082	3,876	5,562	23,505	17,338
Prior Year (2-yr Old Funds)	15,670	10,082	3,876	3,876	5,562
Prior Year (3-yr Old Funds)	25,168	15,670	10,082	10,082	3,876
Prior Year (4-yr Old Funds)	39,818	25,168	15,670	15,670	10,082
Prior Year (5-yr Old Funds)	9,625 (1)	39,818 (1)	25,168 (1)	25,168 (1)	15,670 (1)
Greater than Five Prior Fiscal Years	265,005 (1)	274,630 (1)	314,448 (1)	320,010 (1)	363,122 (1)
Total Revenues	$ 365,368	$ 369,245	$ 374,806	$ 398,311	$ 415,650

(1) The Villages of Zinfandel Roadway Fund reports funds being held beyond the five-years as described by AB1600. These funds are being collected for a future constructuion of offsite roadway mitigation facilities to service residents within the Villages of Zinfandel Public Facilities Financing Plan and therefore must be retained until enough fees have been collected to fund a construction project.

Result: Five Year Findings required in accordance with Government Code 66001 to be approved as part of current year report.

Villages of Zinfandel (VOZ) - Program Administration

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	-	-	373	223	597
Interest	34	78	86	145	158
Other Revenues	-	-	-	-	-
Total Revenues	34	78	459	368	755
EXPENDITURES					
Expenditures	-	518	-	-	-
Transfer Out	-	-	-	-	-
Total Expenditures	-	518	-	-	-
REVENUES OVER (UNDER) EXPENDITURES	34	(439)	459	368	755
Fund Balance, Beginning of Year	7,571	7,605	7,165	7,624	7,992
Fund Balance, End of Year	7,605	7,165	7,624	7,992	$ 8,747

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	34	78	459	368	755
Prior Year (2-yr Old Funds)	563	34	78	459	368
Prior Year (3-yr Old Funds)	869	563	34	78	459
Prior Year (4-yr Old Funds)	192	869	563	34	78
Prior Year (5-yr Old Funds)	646 (1)	192 (1)	869 (1)	563 (1)	34 (1)
Greater than Five Prior Fiscal Years	5,301 (1)	5,429 (1)	5,621 (1)	6,491 (1)	7,053 (1)
Total Revenues	$ 7,605	$ 7,165	$ 7,624	$ 7,993	$ 8,747

(1) The Villages of Zinfandel Admin Fund reports funds being held beyond the five-years as described by AB1600. These funds are being collected for the ongoing administrative cost, including a complete review of the program, and therefore must be retained to cover future cost.

Result: Five Year Findings required in accordance with Government Code 66001 to be approved as part of current year report.

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	444,382	710,065	400,837	471,108	916,272
Interest	-	-	-	-	-
Other Revenues	-	-	-	-	-
Total Revenues	444,382	710,065	400,837	471,108	916,272
EXPENDITURES					
Expenditures	-	-	830,082	2,346,404	1,731,205
Transfer Out	-	-	-	-	-
Total Expenditures	-	-	830,082	2,346,404	1,731,205
REVENUES OVER (UNDER) EXPENDITURES	444,382	710,065	(429,245)	(1,875,296)	(814,933)
Fund Balance, Beginning of Year	1,967,226	2,411,608	3,121,673	2,692,428	817,132
Fund Balance, End of Year	$ 2,411,608	$ 3,121,673	$ 2,692,428	$ 817,132	$ 2,199

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	444,382	710,065	400,837	471,108	2,199
Prior Year (2-yr Old Funds)	354,601	444,382	710,065	346,024	-
Prior Year (3-yr Old Funds)	369,040	354,601	444,382	-	-
Prior Year (4-yr Old Funds)	381,561	369,040	354,601	-	-
Prior Year (5-yr Old Funds)	302,467 (1)	381,561 (1)	369,040 (1)	-	-
Greater than Five Prior Fiscal Years	559,558 (1)	862,024 (1)	413,503 (1)	-	-
Total Revenues	$ 2,411,608	$ 3,121,673	$ 2,692,428	$ 817,132	$ 2,199

(1) The Measure A Transportation Improvements reports funds being held beyond the five-years as described by AB1600. These funds are being collected for the ongoing project cost and therefor must be retained for future cost.

Result: Five Year Revenue Test met in accordance with Government Code 66001

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	-	-	7,700	85,978	194,011
Interest	-	-	-	-	-
Other Revenues			-	-	-
Total Revenues	-	-	7,700	85,978	194,011
EXPENDITURES					
Expenditures	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total Expenditures	-	-	-	-	-
REVENUES OVER (UNDER) EXPENDITURES	-	-	7,700	85,978	194,011
Fund Balance, Beginning of Year	-	-	-	7,700	93,678
Fund Balance, End of Year	$ -	$ -	$ 7,700	$ 93,678	$ 287,690

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	-	-	7,700	85,978	194,011
Prior Year (2-yr Old Funds)	-	-	-	7,700	85,978
Prior Year (3-yr Old Funds)	-	-	-	-	7,700
Prior Year (4-yr Old Funds)	-	-	-	-	-
Prior Year (5-yr Old Funds)	-	-	-	-	-
Greater than Five Prior Fiscal Years	-	-	-	-	-
Total Revenues	$ -	$ -	$ 7,700	$ 93,678	$ 287,690

Note: The City did not start collecting the SacRT fee until May 2018 therefore there is not 5 years of history to report at this time.

Result: Five Year Revenue Test met in accordance with Government Code 66001

Statement of Revenues, Expenditures and Changes in Fund Balance
For Last Five Fiscal Years

Description	2015-16	2016-17	2017-18	2018-19	2019-20
REVENUES					
Fees	12,585	96,134	73,433	51,003	117,936
Interest	8,551	18,524	20,669	523	1,775
Other Revenues	108,323	496,939	1,222,499	175,000	50,000
Total Revenues	129,459	611,597	1,316,601	226,526	169,711
EXPENDITURES					
Expenditures	244,059	162,879	82,991	175,000	-
Transfer Out	-	-	-	-	-
Total Expenditures	244,059	162,879	82,991	175,000	-
REVENUES OVER (UNDER) EXPENDITURES	(114,600)	448,718	1,233,610	51,526	169,711
Fund Balance, Beginning of Year	(1,570,683)	(1,685,284)	(1,236,566)	(2,956)	48,570
Fund Balance, End of Year	$ (1,685,284)	$ (1,236,566)	$ (2,956)	$ 48,570	$ 218,281

Five Year Revenue Test Using First In First Out Method

Available Revenue	2015-16	2016-17	2017-18	2018-19	2019-20
Current Year	-	-	-	48,570	169,711
Prior Year (2-yr Old Funds)	-	-	-	-	48,570
Prior Year (3-yr Old Funds)	-	-	-	-	-
Prior Year (4-yr Old Funds)	-	-	-	-	-
Prior Year (5-yr Old Funds)	-	-	-	-	-
Greater than Five Prior Fiscal Years	-	-	-	-	-
Total Revenues	$ -	$ -	$ -	$ 48,570	$ 218,281

Result: Five Year Revenue Test met in accordance with Government Code 66001

Notes to the Annual Development Impact Fee Report

The Notes address two items required by California Government Code Section 66006(b). Notes 1-3 provides information on any interfund transfer or loans made from a development fee account or fund, including the public improvement on which the transferred or loaned fee will be expended. In the case of an interfund loan, the date on which the loan will be repaid and the rate of interest the account or fund will receive on the loan is also provided. Note 4 provides information on the amount of refunds made due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

NOTE #1 – 2017 SERIES A & B REFUNDING CERTIFICATES OF PARTICIPATION

On January 25, 2017 $11,925,000 and $4,470,000 in Refunding Certificated of Participation (COP's) were issued by the Rancho Cordova Finance Corporation (the "Corporation") to refund both the 2005 & 2007 Certificates of Participations, which were issued for City Hall Facility Acquisition and City Operations. Principal payments of $190,000 to $1,235,000 are due annually on February 1st through February 1, 2035. Concurrently, the City entered into a facilities lease agreement with the Corporation for the use and occupancy of the facilities. The lease agreement requires the City to make rental payments to the Corporation equal to the Certificates of Participation's principal and interest payments.

The CFF - Community Facilities Fee is responsible for 62.5% of the principal and interest attributable to the tax-exempt COP's (2017 A). As of June 30, 2020, the CFF - Community Facilities Fee gross repayment obligation, including interest, totaled $10,755,845. During FY 2019-20 the CFF - Community Facilities Fee made payments totaling $337,120, including bank fees.

Future payments on these COP's are as follows:

Long Term Debt Obligation
at June 30, 2020

For the Year Ending June 30	2017 Series A & B CFF - Community Facilities Obligation: Principal	Interest	Total
2021	-	336,780	336,780
2022	-	336,780	336,780
2023	-	336,780	336,780
2024	368,750	336,780	705,530
2025	506,250	322,030	828,280
2026-2030	2,931,250	1,204,680	4,135,930
2031-2035	3,646,875	428,892	4,075,767
Total Payments Due	7,453,125	3,302,720	10,755,845

NOTE #2 – DEFERRED IMPACT FEES

In May 2008, the City enacted a Temporary Fee Deferral Program for certain development impact fees. This program allows residential and non-residential developers to defer eligible impact fees normally paid at the time of building permit issuance to the earlier of final inspection, issuance of temporary or final certificate of occupancy, or one-year from the date the fee deferral application was approved. Although originally set to expire after one year, through various Council actions, the program has been modified to remove the sunset date.

Developer impact fees deferred at June 30, 2020 are as follows:

DEVELOPMENT IMPACT FEE DEFERRALS
at June 30, 2020

	Residential		Non-Residential
Fee Program	Single Family	Multi-Family	All Types
Community Facility Fee - Facilities	9,989.16	-	-
Community Facility Fee - Library	63,577.21	-	-
Park Renovation Fee	51,257.12		
SD Program Update	6,307.38		
SD Interim Sewer Impact Fee	20,306.60		
SD Park Fee	15,637.68		
SD Supplemental Offsite Water Fee	26,533.87		
SD Traffic Mitigation Fee	251,317.68		
SD Transit Shuttle Fee	6,016.86		
Supplemental Transporation Fee	8,895.00		
Transportation Impact Fee	46,951.61		
VZ Roadway Fee	6,317.60		
Total Fees Deferred	$ 513,107.77	$ -	$ -

NOTE #3 – REFUNDS PAYABLE *As defined by California Government Code Section 66006 (b)*

When the City no longer needs the funds for the purposed collected, or if the City fails to make required findings or perform certain administrative tasks prescribed by AB1600, the City may be required to refund, on a prorated basis, to property owners of the properties upon which the fees for the improvement were imposed, the monies collected for that project and any interest earned on those funds.

At this time, all fees being collected pursuant to the Development Impact Fee Program(s) have been earmarked for current or future capital projects necessary to maintain the current levels of service within existing services area to serve new development.

Development Fee Project Identification - *California Government Code Section 66006 and 66001 require the City to make certain findings and meet reporting requirements on the use of development fees.*

The following table, on pages 33-35, illustrates several of the reporting requirements defined in the Legal Requirement section on pages 1-3.

- An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement.
- Identify the purpose to which the fee is to be put.
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

Most of the current projects including all funding sources and approximate dates on funding can be found in the 2019/20 – 2023/24 Capital Improvement Program (CIP). Some projects identified as “Future” in the Project Phase column will not be identified in the CIP but will be found in the corresponding Development Fee Program instead.

Information regarding completed projects which received full or partial funding from development impact fees can be obtained by contacting the Finance Department.

ITEM 9.3. City of Rancho Cordova Exhibit A to the Resolution

Development Fee Program Identification - Active & Future Projects

Project Number	Current Project(s)	Project Phase (1)	Estimated Start Date	Completion Date	Estimated Project Cost	Development Impact Fees: Budget to Date (2)	Development Impact Fees: Funding to Date (2)	Attrib. to New Dev
Community Facility Fee - Community Facilities								
	Administrative Duties associated with Community Facilities Fee Program (inc. updates)	Admin	2004	Post 2021-22	n/a	966,909	966,909	100%
	Animal Control Vehicles	Future	Post 2021-22	Post 2021-22	106,000	-	-	63%
	City Hall Cost	Future	Post 2021-22	Post 2021-22	54,856,000	-	-	63%
	Community Center	Future	Post 2021-22	Post 2021-22	46,834,000	-	-	63%
	Corportation Yard	Future	Post 2021-22	Post 2021-22	26,291,000	-	1,026,842	63%
	Debt Service Payment(s) - Refunding COPS 2017 A&B	Debt Service	2017	2035	23,750,647	14,844,155	994,638	63%
	Hansen Computer System	Future	Post 2021-22	Post 2021-22	1,310,000	-	-	63%
	Museum	Future	Post 2021-22	Post 2021-22	19,993,000	-	-	63%
	Parking Structure	Future	Post 2021-22	Post 2021-22	16,571,000	-	-	63%
	Police Facilities	Future	Post 2021-22	Post 2021-22	56,085,000	-	-	63%
	Police Vehicles & Equipment	Future	Post 2021-22	Post 2021-22	4,172,000	-	-	63%
				Total Community Facility Fee - Community Facilities	*$ 249,968,647*	*$ 15,811,064*	*$ 2,988,390*	
Community Facility Fee - Library								
	Administrative Duties	Admin	2004	Post 2021-22	n/a	53,860	53,860	100%
	Regional Library Facility	Future	Post 2021-22	Post 2021-22	43,858,000	-	-	79%
				Total Community Facility Fee - Library	*$ 43,858,000*	*$ 53,860*	*$ 53,860*	
Sunrise Douglas - Fee Program Update								
	Sunrise Douglas Fee Program Updates	Admin	2004	Post 2021-22	n/a	118,166	118,166	100%
				Total Sunrise Douglas - Admin	*$ -*	*$ 118,166*	*$ 118,166*	
Sunrise Douglas - Interim Sewer								
	Anatolia III Sewer Forcemain	Reimb/Credit	2003	N/A	1,766,886	1,766,886	1,992,028	100%
	Chrysanthy Blvd Lift Station	Future	Post 2021-22	Post 2021-22	1,466,569	-		16%
	Chrysanthy Blvd Trunk Sewer	Future	Post 2021-22	Post 2021-22	1,506,556			28%
CP16-2181	Douglas Blvd Lift Station	Construction	2016	2017	1,730,000	1,730,000	531,238	100%
	Douglas Blvd Lift Station	Reimb/Credit	2017	N/A	1,573,034	1,573,034	642,560	100%
	Folsom South Canal Crossing: Sewer Costs	Future	Post 2021-22	Post 2021-22	1,545,991	-		19%
	Kiefer Lift Station	Reimb/Credit	2003	N/A	1,431,280	1,431,280	1,428,040	100%
	Sewer Forcemain: Chrysanthy Blvd Lift Station to Mayhew Road Outfall	Future	Post 2021-22	Post 2021-22	5,802,192	-		17%
	Sewer Forcemain: Douglas Lift station to Chrysanthy Blvd	Reimb/Credit	2003	N/A	660,607	660,607	19,801	100%
	Sewer Studies	Future	Post 2021-22	Post 2021-22	30,000	-	-	100%
				Total Sunrise Douglas - Interim Sewer	*$ 17,513,115*	*$ 7,161,807*	*$ 4,613,667*	
Sunrise Douglas - Park								
	Administrative Duties associated with Sunrise Douglas Park Fee Program	Admin	2005	Post 2021-22	n/a	927,863	927,863	100%
	Anatolia Bike Trail	Reimb/Credit	2004	2007	1,300,542	930,146	893,049	100%
	Developer Fee Credits	Reimb/Credit	2005	Post 2021-22	n/a	6,192,165	6,192,165	100%
				Total Sunrise Douglas - Park	*$ 1,300,542*	*$ 8,050,174*	*$ 8,013,077*	
Sunrise Douglas - Suppl Offsite Water								
	Anatolia GTWP, Excelsior Raw Water Line, Vineyard Wells 1-3	Reimb/Credit	2003	2007	29,771,437	7,015,347	4,771,373	24%
	Folsom South Canal Crossing: Water Costs	Future	Post 2021-22	Post 2021-22	1,566,583	-	-	18%
	North Douglas Tank Site Land	Reimb/Credit	2003	2007	1,386,000	969,000	1,022,614	100%
	Vineyard Wells 4-7	Future	Post 2021-22	Post 2021-22	3,520,000	-	-	10%
				Total Sunrise Douglas - Suppl Offsite Water	*$ 36,244,020*	*$ 7,984,347*	*$ 5,793,986*	
Sunrise Douglas - Roadway (Fund 2246)								
CP08-2063	Americanos Blvd, Douglas Rd to Chrysanthy Blvd	Construction	2008	Post 2021-22	3,052,000	3,052,000	411,754	100%
CP05-2003	Rancho Cordova Parkway Interchange	Environmental	2005	Post 2021-22	100,000,000	500,000	561,562	100%
	Americanos Blvd Phase II, Chrysanthy Blvd to Kiefer Blvd	Future	Post 2021-22	Post 2021-22	3,423,000	3,326,000	-	97%
CP06-2022	Chrysanthy Blvd, Sunrise Blvd to Rancho Cordova Pkwy	Construction	2006	2019	3,762,000	3,334,000	3,324,320	89%
	Chrysanthy Blvd Phase II, Rancho Cordova Pkwy to Grant Line Rd	Future	Post 2021-22	Post 2021-22	10,431,000	10,431,000	-	100%
CP06-2024	Douglas Road Phase I, Rancho Cordova Pkwy to Borderlands Dr	Reimb/Credit	2006	2015	2,146,000	2,146,000	2,359,496	100%
CP13-2124	Douglas Road & Grantline Rd Traffic Signal	Construction	2013	2018	1,819,200	1,043,200	701,986	57%

ITEM 9.3. City of Rancho Cordova Exhibit A to the Resolution

Development Fee Program Identification - Active & Future Projects

Project Number	Current Project(s)	Project Phase (1)	Estimated Start Date	Completion Date	Estimated Project Cost	Development Impact Fees: Budget to Date (2)	Development Impact Fees: Funding to Date (2)	Attrib. to New Dev
Sunrise Douglas - Roadway Fee - Continued								
CP07-2032	Douglas Road, Americanos Blvd to Grant Line Rd	Planned	Post 2021-22	Post 2021-22	6,585,000	4,961,000	946,631	75%
CP10-2083	Douglas Road, Rancho Cordova Pkwy to Americanos Blvd	Construction	2010	2018	8,200,000	8,200,000	2,191,366	100%
CP09-2074	Kiefer Blvd Phase II, Sunrise Blvd to Grant Line Rd	Planned	Post 2021-22	Post 2021-22	9,332,000	10,000	78	0%
CP07-2036	Kiefer Blvd, Sunrise Blvd to Jaeger Road	Reimb/Credit	2007	Post 2021-22	7,510,626	4,013,636	4,013,636	86%
CP07-2035	Rancho Cordova Parkway, Douglas Rd to Kiefer Blvd	Reimb/Credit	2006	Post 2021-22	11,857,800	11,228,500	3,704,618	95%
CP11-2100	Sunrise Blvd Widening and Intersection Improvements, Keifer Blvd to State Rte. 16	Preliminary	2011	2020	13,000,000	1,231,000	72,325	9%
CP06-2028	Sunrise Blvd, Douglas Rd to Kiefer Blvd	Reimb/Credit	2006	Post 2021-22	16,334,786	15,977,819	15,977,819	92%
PM20-7352	FY 2019-20 Project Development	Planning	2019	2020	100,000	30,000	13,493	30%
PM20-7351	FY 19/20 & 20/21 PW Project Impact Fee Tracking	Planning	2019	2021	2,251,339	327,500	-	15%
PM20-7353	FY 2019-20 Transporation Master Plan and Development Program	Planning	2019	2020	228,916	950,000	88,376	415%
		Total Sunrise Douglas - Roadway			*$ 94,401,413*	*$ 65,902,155*	*$ 34,367,459*	
Sunrise Douglas - Transit								
	Acquisition of 20 transit shuttles	Future	2004	Post 2021-22	1,100,000	1,100,000	-	100%
		Total Sunrise Douglas - Transit			*$ 1,100,000*	*$ 1,100,000*	*$ -*	
Sunrise Douglas - Admin								
	Administrative Duties associated with the Sunrise Douglas Fee Program	Admin	2004	Post 2021-22	n/a	1,628,838	1,628,838	100%
		Total Sunrise Douglas - Admin			*$ -*	*$ 1,628,838*	*$ 1,628,838*	
Traffic Mitigation - Impact Fee (Fund 2250)								
	Americanos Blvd Phase II, Chrysanthy Blvd to Kiefer Blvd	Future	Post 2021-22	Post 2021-22	3,423,000	97,000	-	3%
	Americanos Blvd Phase III, International Dr to Douglas Rd	Future	Post 2021-22	Post 2021-22	9,247,000	9,247,000	-	100%
	Centennial Drive, International Drive to Grant Line Road	Future	Post 2021-22	Post 2021-22	10,348,000	10,348,000	-	100%
CP07-2032	Douglas Road, Americanos Blvd to Grant Line Rd	Planned	Post 2021-22	Post 2021-22	6,585,000	1,586,000	46,096	24%
CP13-2111	Douglas Road - Sunrise to Wst City Boundary	Preliminary	2013	Post 2021-22	16,512,000	62,000	75,614	0%
CP13-2124	Douglas Road and Grant Line Road Traffic Signal	Construction	2013	2018	1,819,200	73,600	72,025	4%
CP11-2093	Easton Valley Parkway (6th Ave), Sunrise Blvd to City Limits	Planned	Post 2021-22	Post 2021-22	10,192,000	10,192,000	-	100%
CP09-2069	International Drive, Sunrise Blvd to Rancho Cordova Pkwy Loop	Planned	Post 2021-22	Post 2021-22	46,700,000	46,700,000	-	100%
CP09-2074	Kiefer Blvd Phase II, Sunrise Blvd to Grant Line Rd	Planned	Post 2021-22	Post 2021-22	9,332,000	9,322,000	-	100%
CP07-2036	Kiefer Blvd, Sunrise Blvd to Jaeger Road	Reimb/Credit	2007	Post 2021-22	7,510,626	2,510,701	2,510,701	86%
CP15-2161	Pedestrian Promenade Construction	Planned	2015	Post 2021-22	8,500,000	670,000	30,701	8%
CP07-2035	Rancho Cordova Parkway, Douglas Rd to Kiefer Blvd	Reimb/Credit	2006	Post 2021-22	11,857,800	629,300	-	5%
CP05-2003	Rancho Cordova Parkway Interchange	Environmental	2005	Post 2021-22	100,000,000	8,082,000	4,561,742	8%
	Rancho Cordova Parkway South, Kiefer Blvd to Grant Line Rd	Future	Post 2021-22	Post 2021-22	3,876,000	3,876,000	-	100%
CP09-2070	Rio Del Oro Parkway, Sunrise Blvd to White Rock Rd	Planned	Post 2021-22	Post 2021-22	12,024,000	12,024,000	-	100%
CP11-2100	Sunrise Blvd Widening and Intersection Improvements, Keifer Blvd to State Rte. 16	Preliminary	2011	2020	13,000,000	47,000	42,175	1%
CP13-2116	Traffic Management Center	Construction	2014	2018	5,539,000	1,302,000	1,258,527	24%
	Villagio, Douglas Rd to White Rock Rd	Future	Post 2021-22	Post 2021-22	2,608,000	2,608,000	-	100%
CP15-2146	White Rock Road and Gold Valley Dr Signal and Intersection Improvements	Design	2014	2018	900,000	350,000	288,376	39%
CP07-2055	White Rock Road Improvements Phase I, Sunrise to Rancho Cordova Pkwy	Design	2007	Post 2021-22	18,366,000	6,987,000	2,650,861	38%
CP14-2132	Zinfandel Complex Phase I Feasibility Study	Construction	2013	2020	12,585,000	8,147,000	7,580,839	65%
CP20-2201	Zinfandel Pedestrian & Bicycle Crossing	Design	2020	Post 2021-22	3,815,000	219,000	67,373	6%
PM16-7249	Circulation Plan Update	Planning	2015	2016	98,100	78,000	197,419	80%
PM20-7352	FY 2019-20 Project Development	Planning	2019	2020	100,000	30,000	26,461	30%
PM20-7351	FY 19/20 & 20/21 PW Project Impact Fee Tracking	Planning	2019	2021	2,251,339	91,982	-	4%
PM20-7353	FY 2019-20 Transporation Master Plan and Development Program	Planning	2019	2020	228,916	100,000	31,324	44%
		Total Traffic Mitigation - Impact Fee			*$ 307,501,626*	*$ 134,763,601*	*$ 19,440,234*	
Traffic Mitigation - Admin								
	Administrative Duties associated with Traffic Mitigation Fee Program (including updates)	Admin	2004	Post 2021-22	n/a	715,550	715,550	100%
CP09-2067	Villages of Zinfandel Traffic Signals	Construction	2009	2019	1,411,000	11,000	2,244	1%
PM16-7249	Circulation Plan Update	Planning	2016	Post 2021-22	628,623	201,940	2,838	32%
PM20-7351	FY 19/20 & 20/21 PW Project Impact Fee Tracking	Planning	2019	2021	2,251,339	502,500	91,982	22%
PM20-7392	SB743 Analysis	Planning	2019	2021	76,349	38,018	20,153	50%
		Total Traffic Mitigation - Admin			*$ 1,411,000*	*$ 1,469,008*	*$ 832,767*	

ITEM 9.3. City of Rancho Cordova **Exhibit A to the Resolution**

Development Fee Program Identification - Active & Future Projects

						Development Impact Fees		
Project Number	Current Project(s)	Project Phase (1)	Estimated Start Date	Completion Date	Estimated Project Cost	Budget to Date (2)	Funding to Date (2)	Attrib. to New Dev
Villages of Zinfandel - Roadway								
CP06-2048	Right of Way (ROW) Program/Contingency	Ongoing	2005	Post 2021-22	3,053,900	169,900	-	6%
				Total Villages of Zinfandel - Roadway	*$ 3,053,900*	*$ 169,900*	*$ -*	
Villages of Zinfandel - Program Admin								
	Admin. Duties associated with the (VOZ) Fee Program (including updates)	Admin	2005	Post 2021-22	n/a	7,714	7,714	100%
Measure A - Transportation Improvements (Administered by Sacramento Transportation Administration)								
CP18-2190	Cordova Creek Multi Use Trail Feasibility Study	Planned	2018	2018	152,600	25,000	55,716	16%
CP06-2022	Chrysanthy Blvd, Sunrise Blvd to Rancho Cordova Pkwy	Construction	2006	2019	3,762,000	356,000	-	9%
CP20-2200	Cordova School Zones	Planning	2020	Post 2021-22	315,000	315,000	65,259	100%
CP16-2175	Folsom Blvd Complete Street Phase V (Bradshaw Rd to Horn Rd)	Design	2016	2019	4,110,000	3,000,000	636,798	73%
CP14-2129	Folsom Blvd Enhancement - Phase IV	Construction	2014	2018	8,249,135	3,398,215	1,731,716	41%
CP14-2139	Folsom Blvd Sidewalk South from Rod Beaudry to East of Horn Road	Construction	2014	2019	770,000	770,000	975,944	100%
CP18-2196	Olson Island Plan	Planning	2018	Post 2021-22	180,000	25,000	58,912	14%
CP16-2169	Rod Beaudry - Routier Bikeway Project	Construction	2016	Post 2021-22	2,498,000	91,913	47,551	4%
CP18-2195	Safe Routes to School Plan	Planning	2018	Post 2021-22	280,000	35,000	55,000	13%
CP19-2189	Sidewalk Repair Program	Planning	2019	Post 2021-22	240,000	50,000	30,399	21%
CP20-2199	Sunrise Boulevard & Folsom Boulevard	Construction	2020	Post 2021-22	165,000	60,000	16,114	36%
CP15-2148	Sunrise Boulevard & Monier Circle Drainage Improvements	Planned	2015	Post 2021-22	2,000,000	-	11,321	0%
CP18-2187	Sunrise Boulevard Rehabilitiation - Phase I	Construction	2018	Post 2021-22	10,603,171	1,273,278	135,465	12%
CP20-2215	Systemic Safety Analysis: Zinfadel and Coloma Corridors	Planning	2020	2021	29,846	29,846	22,141	100%
CP18-2192	Systemic Safety Study	Planning	2018	Post 2021-22	83,000	20,000	9,538	24%
CP20-2208	2020 Sidewalk Program	Construction	2020	2021	460,561	50,000	8,882	11%
PM20-7356	FY 19/20 Bikeway Master Plan Implementation	Admin	2019	2020	41,934	41,934	28,928	100%
PM20-7357	FY 19/20 ITS Project Development	Admin	2019	2020	53,066	53,066	53,066	100%
PM20-7358	FY 19/20 NTMP Development	Admin	2019	2020	25,000	25,000	21,887	100%
PM20-7359	FY 19/20 Traffic Control and Safety Program	Admin	2019	2020	151,805	130,000	97,751	86%
PM20-7395	Sidewalk Inspections	Admin	2019	2020	10,000	10,000	4,478	100%
				Total Measure A - Transportation Improvements	*$ 34,180,118*	*$ 9,759,251*	*$ 4,066,866*	
Sacramento Regional Transit Impact Fee								
	Horn Road LRT Station (City Allocation Only)	Planning	2018	Post 2021-22	250,000	250,000	-	100%
				Total Sacramento Regional Transit Fee	*$ 250,000*	*$ 250,000*	*$ -*	
Housing Trust Development Impact Fee								
	Administrative Duties associated with Housing Program	Admin	2007	Post 2021-22	n/a	142,316	142,316	100%
				Total Housing Trust Development Impact Fee	*$ -*	*$ 142,316*	*$ 142,316*	

MEMORANDUM

ITEM 9.4.

DATE: January 4, 2021

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Ben Chan, Assistant Civil Engineer

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2020-218 IN AN AMOUNT NOT TO EXCEED $283,968.03 WITH M4 CONCRETE AND DRYWALL, INC. TO CONSTRUCT THE 2020 ADA SIDEWALK IMPROVEMENT PROJECT AT VARIOUS LOCATIONS IN THE CITY**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will authorize the City Manager to execute Contract No. 2020-218 in an amount not to exceed $283,968.03 with M4 Concrete and Drywall, Inc. to construct the 2020 ADA Sidewalk Improvement Project.

BACKGROUND

The City conducts an ongoing program to repair broken sidewalks within residential neighborhoods. The work to be done under Contract 2020-218 will consist of removal and replacement of broken concrete curb, gutter, sidewalk, and sidewalk ramps at 91 locations throughout the City (see Location Map, Attachment 3). The locations are prioritized based on severity of damage, proximity to schools or parks, etc.

The contract award is based on the lowest total amount of the base bid plus alternate 1 bid of 91 locations.

Bids were solicited on the City's Website, CIPList.com and the Sacramento, Placer and El Dorado County Builders Exchanges on October 23, 2020. Bids for the project were publicly opened on Friday, November 13, 2020. A total of six bids were received. The lowest responsible total bid amount was $283,968.03. The bid summary sheet is provided as Attachment 4.

Staff recommends awarding the construction contract to the lowest responsible bidder, M4 Concrete and Drywall, Inc.

FISCAL IMPACT AND FUNDING SOURCE

There is no impact to the General Fund. Funding for this contract will consist of $100,000 in Community Enhancement Funds. The remainder is funded through Measure A and CDBG Funds. This project is included in the previously approved 2020/2021 budget.

ATTACHMENT(S)

1. Resolution
2. Contract No. 2020-218
3. Location Map
4. Bid Summary

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2021
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2020-218 IN AN AMOUNT NOT TO EXCEED $283,968.03 WITH M4 CONCRETE AND DRYWALL, INC. TO CONSTRUCT THE 2020 ADA SIDEWALK IMPROVEMENT PROJECT

WHEREAS, the City solicited bids for the 2020 ADA Sidewalk Improvement Project under the requirements of state and local law and publicly opened bids on November 13, 2020; and

WHEREAS, the lowest responsible bidder was M4 Concrete and Drywall, Inc.; and

WHEREAS, adoption of this resolution will award construction Contract No. 2020-218 to M4 Concrete and Drywall, Inc. in an amount not to exceed $283,968.03 for the 2020 ADA Sidewalk Improvement Project; and

WHEREAS, funding for this project consists of $100,000 in Community Enhancement Funds and the remainder is funded through Measure A and CDBG Funds. There is no impact to the City's General Fund; and

WHEREAS, this project was reviewed under the requirements of the California Environmental Quality Act (CEQA) at the time the City approved its Five Year Capital Improvement Program, and it has been determined to be exempt from further review pursuant to CEQA Regulation 15301(l) regarding repairs, maintenance, or minor alterations to "existing facilities," so long as the project only involves negligible or no expansion beyond the current facilities.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract No. 2020-218 in an amount not to exceed $283,968.03 with M4 Concrete and Drywall, Inc. and in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of January 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Garrett Gatewood, Mayor

Stacy Leitner, CMC
City Clerk

CONSTRUCTION SERVICES AGREEMENT BETWEEN THE CITY OF RANCHO CORDOVA AND M4 CONCRETE AND DRYWALL, INC. FOR THE 2020 ADA SIDEWALK IMPROVEMENT PROJECT

THIS AGREEMENT made and entered into between the City of Rancho Cordova ("City") and M4 Concrete and Drywall, Inc. ("Contractor") as of January 4, 2021.

W I T N E S S E T H:

WHEREAS, the City Council for the City heretofore caused plans and specifications for the 2020 ADA Sidewalk Improvement Project ("Project") to be prepared, and therefore did approve and adopt said plans and specifications; and

WHEREAS, the City Council for the City did cause to be published for the time and in the manner required by law, a notice inviting sealed bids for the performance of said work; and

WHEREAS, the notice was published on October 23, 2020 on the CIPList.com and the City of Rancho Cordova website ("Notice"); and

WHEREAS, the Contractor, in response to such Notice, submitted to the City Council for the City within the time specified in said Notice, and in the manner provided for therein, a sealed bid for the performance of the Project specified in said plans and specifications, which said bid and proposal, and other bids and proposals submitted in response to said Notice, the City Council opened and canvassed in the manner provided by law; and

WHEREAS, the Contractor was the lowest responsible bidder for the performance of said Project, and said City Council for the City as a result of the canvass of said bids, did determine and declare Contractor to be the lowest responsible bidder for said Project and award to a contract therefore.

NOW THEREFORE, in consideration of the promises herein, it is mutually agreed between the parties hereto as follows:

Section 1. **CONTRACT DOCUMENTS.** The following documents are by this reference incorporated in and made a part of this Agreement: The County of Sacramento, Standard Construction Specifications dated January 2016; the Special Provisions; the contract drawings, all addenda; the Notice to Contractors; the Proposal; all required bonds; and all supplemental Agreements covering alterations, amendments, or extensions to the contract. The documents which describe the work to be performed are sometimes collectively referred to herein as the Plans and Specifications.

Section 2. **SCOPE OF WORK.** The Contractor will furnish all labor, materials, services, transportation, appliances, and mechanical workmanship required for Contract No. 218-2020, as provided for and set forth in said Plans and Specifications, or in either of them, which said Plans and Specifications are hereby referred and by such reference incorporated herein and made a part of this Agreement. All of the said work done under this Agreement shall be under the supervision of and performed to the satisfaction of the Public Works Director of the City of Rancho Cordova who shall have the right to reject any and all materials and supplies furnished by the Contractor which do not comply with the Plans and Specifications, together with the right to require the Contractor to replace any and all work furnished by the Contractor which shall not either in workmanship or material be in strict accordance with the Plans and Specifications.

Section 3. **COMPLETION**. Said work shall be completed and ready for acceptance.

Section 4. **PAYMENT**. Attached hereto as Exhibit "A" and by reference made a part hereof, is the bid and proposal of Contractor. Said bid and proposal will contain, as required by the terms of said specifications, the full and complete schedule of the different items with the lump sums or unit prices as so specified. The City agrees in consideration of the work to be performed for the Project herein and subject to the terms and conditions thereof, to pay Contractor all sums of money which may become due to Contractor in accordance with the terms of the aforesaid bid and proposal, and this Agreement, to wit: two hundred eighty-three thousand nine hundred sixty-eight dollars and three cents (**$283,968.03**). Said sum shall be paid in accordance with Section 8 of the Standard Specifications. With respect to that portion of the above sum as is based upon the estimated quantities specified for the general scope of the work to be performed herein, actual payment will be based upon the quantities as measured upon completion. No payment made under this Agreement shall be construed to be an acceptance of defective work or improper materials.

Section 5. **PREVAILING WAGES.** Pursuant to the provisions of Articles 1 and 2 of Chapter 1, Part 7, Division II, of the Labor Code of the State of California, not less than the general prevailing rate of per diem wages, and not less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the Project contemplated under this Agreement shall be paid to all workers, laborers and mechanics employed in the execution of said Project by Contractor, or by any subcontractor doing or contracting to do any part of said Project. The appropriate determination of the Director of the California Department of Industrial Relations is filed with, and available for inspection at 2729 Prospect Park Drive, Rancho Cordova, CA 95670, the office of the Clerk of the City. Contractor shall post, at each job site, a copy of such prevailing rate of per diem wages as determined by the Director for the California Department of Industrial Relations.

Section 6. **INSURANCE**. The Contractor shall carry and maintain during the life of this Agreement, such public liability, property damage and contractual liability, auto, worker's compensation and builders' risk insurance as required by the specifications.

Section 7. **WORKERS' COMPENSATION CERTIFICATION.** By execution of this Agreement, the Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Section 8. **PERFORMANCE AND PAYMENT BONDS**. The Contractor shall, before beginning said work for the Project, file two bonds with the City, each made payable to the City. These bonds shall be issued by a surety company authorized to do business in the State of California, and shall be maintained during the entire life of the Agreement at the expense of the Contractor. One bond shall be in the amount of one hundred percent (100%) of the Agreement and shall guarantee the faithful performance of the Agreement. The second bond shall be the payment bond required by California Civil Code Section 3247 et seq., and shall be in the amount of one hundred percent (100%) of the Agreement. Any alterations made in the specifications which are a part of this Agreement or in any provision of this Agreement shall not operate to release any surety from liability on any bond required hereunder and the consent to make such alterations is hereby given, and any surety on said bonds hereby waives the provisions of California Civil Code Sections 2819 and 2845.

Section 9. INDEMNIFICATION.

9.1 **Contractor's Performance.** To the fullest extent permitted by law, Contractor shall indemnify, defend and hold harmless City, its governing Board, officers, directors, agents, employees and volunteers from and against any and all claims, demands, actions, losses, liabilities, damages, and all costs incidental thereto, including cost of defense, settlement, arbitration, and reasonable attorneys' fees arising out of, pertaining to, or resulting from the acts or omissions of anyone else directly or indirectly acting on behalf of the Contractor, or for which the Contractor is legally liable under law, regardless of whether caused in part by a party indemnified hereunder.

9.2 **No Limitation of Liability for Indemnification.** The indemnities set forth in this Section shall not be limited by the insurance requirements set forth in the Contract.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 This Agreement shall bind and inure to the heirs, devisees, assignees, and successors in interest of Contractor and to the successors in interest of Contractor in the same manner as if such parties had been expressly named herein. All times stated herein or in the contract documents are of the essence hereof. As used in this instrument the singular includes the plural, and the masculine includes the feminine and the neuter. This Agreement may create a possessory interest subject to property taxation, and Contractor may be subject to the payment of property taxes levied on such interest.

10.2 **Contract Administration.** This Agreement shall be administered by Ben Chan ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.3 **Notices.** Any written notice to Contractor shall be sent to:

Jose A Mendoza Jr.
M4 Concrete and Drywall, Inc.
2930 Geer Road PMB #122
Turlock, CA 95382
209-850-9250

Any written notice to City shall be sent to:

Ben Chan
City of Rancho Cordova
Department of Public Works
2729 Prospect Park Drive
Rancho Cordova, CA 95670

10.4 **IRS Form W-9.** Contractor shall complete and submit Internal Revenue Service Form W-9 to the City before execution of this Agreement. The City's Finance Director shall have authority to waive this requirement.

IN WITNESS WHEREOF, the City Council and Contractor have caused this Agreement to be executed as of the day and year first above written.

CITY OF RANCHO CORDOVA:

____
Cyrus Abhar, City Manager

____
Date

Attest:

____
Stacy Leitner, CMC, City Clerk

____
Date

Approved as to Form:

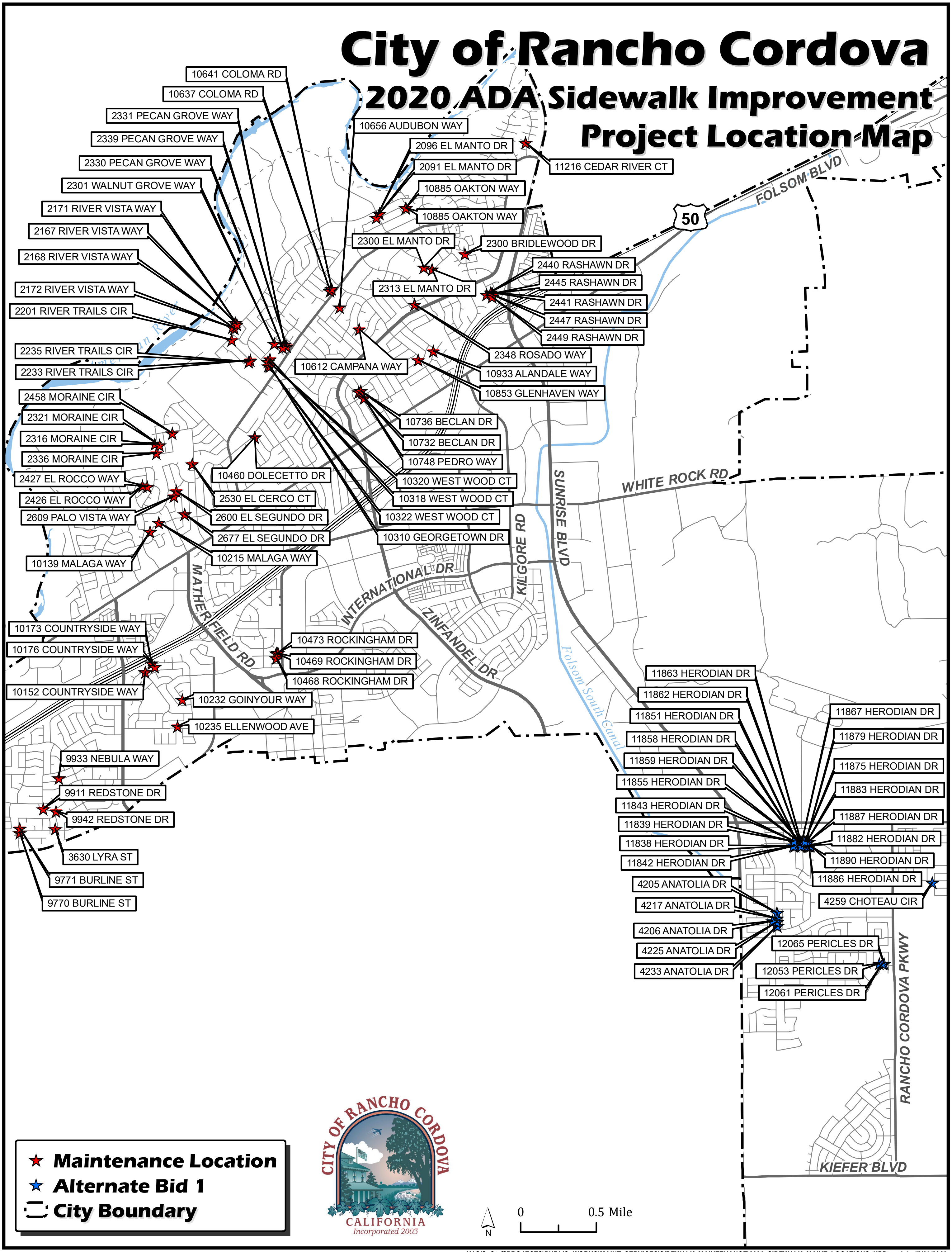
____
Adam U. Lindgren, City Attorney

____
Date

CONTRACTOR:

____
Jose A. Mendoza Jr., Vice President

____
Date



X:\GIS_Staff\PROJECTS\PUBLIC_WORKS\MAINT_SERVICES\SIDEWALK_MAINTENANCE\2020_SIDEWALK_MAINT_LOCATIONS_UP

2020 ADA Sidewalk Improvement Project - CP20-2208 - Bid Summary

Rancho Cordova City Hall
2729 Prospect Park Drive, Rancho Cordova, CA 95670
November 13, 2020 at 2:00 pm

	Contractor	Base Bid Amount	Alternate Bid Amount	Total Bid	Proposal Signed	Contractors License	DIR Contractors Registration	Bid Schedule	Equal Employment Opportunity	Public Contract Code	Designation of Subs	Experience/Qualifications Statement	Bidder's Bond	Non-Collusion	Debarment and Suspension Certification	Addendum 1	Addendum 2	Section 3 Project Work Force Breakdown	Section 3 Contracts / Subcontracts Breakdown
A	M4 Concrete and Drywall	$227.217.27	$56,750.76	$283,968.03	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
B	FBD Vangard Construction Inc.	$280,353.00	$58,062.00	$338,415.00	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
C	Central Valley Engineering & Asphalt, Inc.	$290,388.00	$60,042.00	$350,430.00	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
D	NFB Engineering Inc.	$322,131.00	$78,544.00	$400,675.00	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
E	Sierra National Construction Inc.	$357,401.00	$65,068.00	$422,469.00	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
F	B&M Builders, Inc.	$399,437.00	$101,044.00	$500,481.00	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
G																			
H																			
I																			
J																			
K																			
L																			
M																			

Attendees:
Stacy Leitner, City Clerk
Edgar Medina, Public Works
Shaira Soliva, Public Works

Stacy Leitner

Stacy Leitner, City Clerk

12/3/20

Date

MEMORANDUM

ITEM 9.5.

DATE: January 4, 2021

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Byron Tang, Senior Civil Engineer

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 71-2018-2 FOR PROFESSIONAL SERVICES WITH WOOD RODGERS, INC. TO INCREASE THE CONTRACT AMOUNT FROM $80,000 TO AN AMOUNT NOT TO EXCEED $110,000 FOR PROFESSIONAL ENGINEERING AND SUPPORT SERVICES INCLUDING ASSISTANCE WITH UPDATING THE TRAFFIC IMPACT FEE PROGRAM**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will authorize the City Manager to execute second Contract Amendment No. 71-2018-2 with Wood Rodgers, Inc. This amendment will increase the contract amount from $80,000 to an amount not to exceed $110,000 and keep the existing term of the contract to June 30, 2023.

BACKGROUND

On May 15, 2018, the City entered into a five-year contract with Wood Rodgers Inc. to provide fee program support and assist staff with updating the traffic impact fee program.

This second amendment is necessary for Wood Rodgers, Inc. to continue to provide assistance with updating the traffic impact fee program. The City is seeking to execute a second amendment to the contract with Wood Rodgers, Inc. to increase the contract amount from $80,000 to $110,000.

FISCAL IMPACT AND FUNDING SOURCE

The contract will be funded through the City's Traffic Mitigation Impact Fees. There is no impact to the General Fund.

ATTACHMENT(S)

1. Resolution
2. Contract Amendment No. 71-2018-2

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE SECOND CONTRACT AMENDMENT NO. 71-2018-2 WITH WOOD RODGERS, INC. TO INCREASE THE CONTRACT AMOUNT FROM $80,000 TO AN AMOUNT NOT TO EXCEED $110,000 FOR PROFESSIONAL ENGINEERING AND SUPPORT SERVICES

WHEREAS, the parties entered into Professional Service Agreement (PSA) dated May 15, 2018 (Contract 71-2018) in the amount of $50,000 with a term to June 30, 2023 for the purpose of providing professional engineering and support services; and

WHEREAS, the First Amendment increased the contract compensation by $30,000 bringing the total contract amount to $80,000; and

WHEREAS, the Second Amendment will increase the contract amount from $80,000 to an amount not to exceed $110,000; and

WHEREAS, the services will exceed the maximum amount the City Manager is authorized to approve; and

WHEREAS, funding for the contract amendment will be from the City's Traffic Mitigation Impact Fees. There is no impact to the general fund.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract Amendment No. 71-2018-2 with Wood Rodgers, Inc. to increase the contract amount from $80,000 to an amount not to exceed $110,000 for continued professional engineering and support services and in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of January 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Garrett Gatewood, Mayor

Stacy Leitner, CMC
City Clerk

SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF RANCHO CORDOVA AND WOOD RODGERS, INC.

This Second Amendment to the Agreement for Professional Services ("Amendment") is made by and between the City of Rancho Cordova ("City") and Wood Rodgers, Inc., ("Professional") as of January 4, 2021. City and Professional are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Professional Services Agreement ("PSA") dated May 15, 2018 for the purpose of providing professional engineering services for the fee program update; and

WHEREAS, the First Amendment increased the contract compensation by $30,000 bringing the total contract amount to $80,000; and

WHEREAS, this Second Amendment will increase the contract compensation by $30,000 bringing the total contract amount to $110,000; and the term remains June 30, 2023; and

WHEREAS, the Parties agree that changes to the term and services provided for in the PSA are necessary in order for the City to continue receiving services by Professional.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. Section 2 of the PSA, "Compensation," provides for the City to pay Professional a sum not to exceed Eighty Thousand Dollars ($80,000). The Parties agree to amend Section 2 of the PSA in order to increase the compensation amount to pay Professional for additional services. The first sentence of Section 2 of the PSA is amended to read as follows:

   "City hereby agrees to pay Professional a sum not to exceed One Hundred Ten Thousand Dollars **($110,000**), notwithstanding any contrary indication that may be contained in Professional's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

2. The document entitled "Compensation Schedule," attached hereto as **Exhibit B**, shall replace and supersede the PSA's **Exhibit B**.

3. All other terms and conditions in the PSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.

4. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.

5. **Contract Administration.** This Agreement shall be administered by Byron Tang ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

Notices. Any written notice to Professional shall be sent to:
Wood Rodgers, Inc.
3301 C Street, Building 100-B
Sacramento, CA 95816
Attention: Mark Rayback, PE

Email Address (for Insurance Update Requests): Mrayback@woodrodgers.com

Any written notice to City shall be sent to:
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670
Attention: Byron Tang, PE, TE

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA	**PROFESSIONAL**
______________________________	______________________________
Cyrus Abhar, City Manager	**Mark Rayback, P.E.**, Vice President
Date: ___________________	Date: ___________________

Attest:

____
Stacy Leitner, CMC, City Clerk

Date: ___________________

Approved as to Form:

____
Adam U. Lindgren, City Attorney

Date: ___________________

MEMORANDUM

ITEM 9.6.

DATE:	January 4, 2021
TO:	Honorable Mayor and Council Members
FROM:	Albert Stricker, Public Works Director Byron Tang, Senior Civil Engineer
SUBJECT:	**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2020-98-1 WITH DKS ASSOCIATES TO INCREASE THE CONTRACT AMOUNT FROM $100,000 TO AN AMOUNT NOT TO EXCEED $450,000 AND EXTEND THE TERM OF THE CONTRACT TO JUNE 30, 2023, FOR ON-CALL TRANSPORTATION ENGINEERING AND PLANNING SERVICES**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will authorize the City Manager to execute contract amendment 2020-98-1 with DKS Associates. This first amendment will increase the contract amount from $100,000 to an amount not to exceed $450,000 and extend the term of the contract to June 30, 2023, for on-call transportation engineering and planning services.

BACKGROUND

On July 6, 2020, the City entered into a one-year contract no. 2020-98 with DKS Associates for on-call engineering and support services to assist staff with developing the City's travel demand model, traffic impact fee program, and traffic operations analysis. The goal of these activities is to help staff understand the near and long-term traffic conditions in the city and establish programs to meet traffic infrastructure needs. DKS Associates also provides on-going support services for the development and implementation of SB743 guidelines, which addresses additional requirements of the California Environmental Quality Act.

The cost increase and time extension are necessary for DKS Associates to provide ongoing transportation planning and engineering support services. In addition, Urban Economics has been identified as a subconsultant in an advisory role to DKS Associates. The City is seeking to execute this contract amendment with DKS Associates to increase the contract amount from $100,000 to $450,000 and extend the term from June 30, 2021 to June 30, 2023. This amendment will allow DKS to complete work already started on the Traffic Impact Fee program and other traffic modeling support for the City. Utilizing consultants allows the City to adjust to the needs of our customers and ensures long-term costs are managed to ensure a safe and efficient roadway network and provide the best services in the region.

FISCAL IMPACT AND FUNDING SOURCE

The contract will be funded through the City's special transportation funds. There is no impact to the general fund.

ATTACHMENT(S)

1. Resolution
2. Contract Amendment No. 2020-98-1

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 2020-98-1 WITH DKS ASSOCIATES TO INCREASE THE CONTRACT AMOUNT FROM $100,000 TO AN AMOUNT NOT TO EXCEED $450,000 AND EXTEND THE TERM OF THE CONTRACT TO JUNE 30, 2023, FOR ON-CALL TRANSPORTATION ENGINEERING AND PLANNING SERVICES

WHEREAS, the parties entered into contract no. 2020-98 on July 6, 2020 in the amount of $100,000 with a term ending June 30, 2021 for on-call transportation engineering and planning services; and

WHEREAS, this first amendment will extend the term to June 30, 2023 and increase the contract to an amount not to exceed $450,000 for continued on-call transportation engineering and planning services; and

WHEREAS, these services will exceed the maximum amount the City Manager is authorized to approve; and

WHEREAS, funding for the contract amendment will be from the City's special transportation funds. There is no impact to the general fund.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract Amendment No. 2020-98-1 with DKS Associates to increase the contract amount from $100,000 to an amount not to exceed $450,000 and extend the contract term from June 30, 2021 to June 30, 2023 for on-call transportation engineering and planning services, and in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of January 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Garrett Gatewood, Mayor

Stacy Leitner, CMC
City Clerk

FIRST AMENDMENT TO CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF RANCHO CORDOVA AND DKS ASSOCIATES FOR ON-CALL TRANSPORTATION ENGINEERING AND PLANNING SERVICES

This First Amendment to the Agreement for Consulting Services ("Amendment") is made by and between the City of Rancho Cordova ("City") and DKS Associates ("Consultant") as of January 4, 2021. City and Consultant are hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Consulting Services Agreement dated July 6, 2020 for the purpose of providing on-call transportation engineering and planning services; and

WHEREAS, this First Amendment will extend the term to June 30, 2023 and increase the contract compensation by $350,000, to a not to exceed amount of $450,000; and

WHEREAS, the Parties agree that changes to the term and services provided for in Contract No. 2020-98 are necessary in order for the City to continue receiving services by Consultant.

NOW, THEREFORE, the Parties hereto agree as follows:

AGREEMENT

1. The Parties agree to modify the end date of the PSA from June 30, 2021 to June 30, 2023. The first sentence of Section 1.1 of the PSA, "Term of Service," is amended to read as follows:

   "The term of this Agreement shall begin on the date first noted above and shall end on **June 30, 2023**, and Consultant shall complete the work described in Exhibit A prior to that date; unless the term of the Agreement is otherwise terminated or extended, as provided in Section 8."

2. Section 2 of the PSA, "Compensation," provides for the City to pay Consultant a sum not to exceed $100,000. The Parties agree to amend Section 2 of the PSA in order to increase the compensation amount to pay Consultant for additional services. The first sentence of Section 2 of the PSA is amended to read as follows:

   "City hereby agrees to pay Consultant a sum not to exceed Four Hundred Fifty Thousand Dollars (**$450,000**), notwithstanding any contrary indication that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement."

3. The document entitled "Scope of Work," attached hereto as **Exhibit A**, shall replace and supersede the PSA's **Exhibit A**.

4. The document entitled "Compensation Schedule," attached hereto as **Exhibit B**, shall replace and supersede the PSA's **Exhibit B**.

5. All other terms and conditions in the PSA shall remain in full force and effect to the extent they are not in conflict with this Amendment.

6. The signatures of the Parties to this Amendment may be executed and acknowledged on separate pages or in counterparts which, when attached to this Amendment, shall constitute one complete Amendment.

7. **Contract Administration.** This Agreement shall be administered by Byron Tang ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

   Notices. Any written notice to Consultant shall be sent to:
   Jim Damkowitch, Managing Director
   DKS Associates
   8950 Cal Center Drive, Suite 340
   Sacramento, CA 95826
   Email Address (for Insurance Update Requests): jim.damkowitch@dksassociates.com

   Any written notice to City shall be sent to:
   Byron Tang, Senior Civil Engineer
   City of Rancho Cordova, Public Works Department
   2729 Prospect Park Drive
   Rancho Cordova, CA 95670

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first above written.

CITY OF RANCHO CORDOVA	DKS ASSOCIATES
______________________	______________________
Cyrus Abhar, City Manager	**Jim Damkowitch**, Managing Director
Date: _______________	Date: _______________

Attest:

____
Stacy Leitner, CMC, City Clerk

Date: _______________

Approved as to Form:

____
Adam U. Lindgren, City Attorney

Date: _______________

EXHIBIT A

JUNE 30, 2020

Byron Tang, P.E., T.E.
Senior Civil Engineer
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

SUBJECT: PROPOSAL FOR "ON-CALL" TRANSPORTATION SERVICES – 2020 RENEWAL

Dear Byron,

DKS Associates has been assisting the City of Rancho Cordova with on-call transportation engineering and planning services since 2005. We are pleased to submit this proposal to continue providing on-call services to the City. As requested, our proposal outlines the types of services that we can provide to the City and our fee rates.

As part of our proposal, DKS will add Urban Economics (UE) as a subconsultant for an Advisory role. In this capacity, UE will provide support services as requested in the following areas:

- Nexus Studies for Fees and Service Charges
- Transportation Funding Programs & Mitigation Analysis
- Economic Development & Impact Analysis
- Comprehensive Funding and Financing Plans
- Affordable Housing Funding Policies & Programs
- Fiscal Impact Analysis
- Habitat Conservation and Open Space Mitigation Fees and Funding Plans
- Management Audits & Financial Analysis
- Real Estate Market Analysis

DKS is an on-call consultant to several cities and agencies in the Sacramento region, including the cities of Sacramento, West Sacramento, and Roseville, as well as Regional Transit and El Dorado County. As with those jurisdictions, DKS can provide the following types of on-call professional services to the City of Rancho Cordova:

1. TRAFFIC IMPACT STUDIES

DKS prepares traffic impact studies for environmental documents and also reviews traffic impact studies prepared by others. The DKS Sacramento office has not worked for any local developers since it opened in 1989 and this has no conflicts of interest. In addition to traffic impact studies for development projects, we can prepare traffic impact studies for roadway improvements and transit facility projects.

2. TRANSPORTATION PLANNING

DKS is helping the City in its process to update the Circulation Element of the General Plan as well as the Transportation CIP. This effort has involved preparing detailed development forecasts for 2040 and 2055 conditions, developing a focused version of SACOG's SACSIM travel demand modal for the City, validating that model, preparing travel demand forecasts, collecting comprehensive traffic count data for the City's roadway system and analyzing traffic operations for the City's major investments.

3. TRANSPORTATION DEVELOPMENT IMPACT FEES

DKS updated the City's fee program in 2013. We can help the City update the fee program, including the Nexus Study, when the CIP is updated. We can also continue to assist the City when questions arise on the fee program, including estimating fees for special/unique developments.

4. TRAFFIC OPERATIONS ANALYSIS AND SIGNAL TIMING

DKS can analyze traffic operations on the City's roadway system through a variety of methods, including traffic simulation models. DKS can develop signal timing plans for intersections and for coordinated signal systems. DKS can prepare traffic safety plans for high accident locations. We can also prepare traffic control plans to accommodate traffic during construction.

5. TRAFFIC ENGINEERING SCOPING AND DESIGN SERVICES

DKS can prepare design plans, specifications, and estimate (PS&E) packages for traffic signals, intelligent transportation system (ITS) type projects, and communication infrastructure. We can conduct plan reviews, feasibility studies, and intersection geometry analyses. We can prepare studies and design plans for road diets and roadway conversions. DKS can prepare traffic signing and striping plans for intersection and roadway improvement projects.

6. SB 743 GUIDELINES AND IMPLEMENTATION ASSISTANCE

DKS will use various information from modeling and data resources, including but not limited to the City's travel model, SACSIM-19, the Statewide Travel Model, and LEHD data to develop SB 743-compliant VMT Analysis Methodology, VMT Thresholds, Screening Criteria, and Mitigation Toolbox. DKS will work with the City to adopt thresholds for specific land-use types that are reasonable and meet the City's growth aspirations while maintaining CEQA compliance.

Best regards,

Jim Damkowitch

MANAGING DIRECTOR DKS SACRAMENTO

DKS ASSOCIATES

EXHIBIT B

DKS

Fee Schedule

Effective January 1, 2020 through June 30, 2021

ENGINEERS and PLANNER				*TECHNICIANS and SUPPORT STAFF*	
Grade	Hourly Rate	Grade	Hourly Rate	Tech Level	Hourly Rate
Grade 1	$ 55.00	Grade 32	210.00	Tech Level A	$ 35.00
Grade 2	60.00	Grade 33	215.00	Tech Level B	40.00
Grade 3	65.00	Grade 34	220.00	Tech Level C	45.00
Grade 4	70.00	Grade 35	225.00	Tech Level D	50.00
Grade 5	75.00	Grade 36	230.00	Tech Level E	55.00
Grade 6	80.00	Grade 37	235.00	Tech Level F	60.00
Grade 7	85.00	Grade 38	240.00	Tech Level G	65.00
Grade 8	90.00	Grade 39	245.00	Tech Level H	70.00
Grade 9	95.00	Grade 40	250.00	Tech Level I	75.00
Grade 10	100.00	Grade 41	255.00	Tech Level J	80.00
Grade 11	105.00	Grade 42	260.00	Tech Level K	85.00
Grade 12	110.00	Grade 43	265.00	Tech Level L	90.00
Grade 13	115.00	Grade 44	270.00	Tech Level M	95.00
Grade 14	120.00	Grade 45	275.00	Tech Level N	100.00
Grade 15	125.00	Grade 46	280.00	Tech Level O	105.00
Grade 16	130.00	Grade 47	285.00	Tech Level P	110.00
Grade 17	135.00	Grade 48	290.00	Tech Level Q	115.00
Grade 18	140.00	Grade 49	295.00	Tech Level R	120.00
Grade 19	145.00	Grade 50	300.00	Tech Level S	125.00
Grade 20	150.00	Grade 51	305.00	Tech Level T	130.00
Grade 21	155.00	Grade 52	310.00	Tech Level U	135.00
Grade 22	160.00	Grade 53	315.00	Tech Level V	140.00
Grade 23	165.00	Grade 54	320.00	Tech Level W	145.00
Grade 24	170.00	Grade 55	325.00	Tech Level X	150.00
Grade 25	175.00	Grade 56	330.00	Tech Level Y	155.00
Grade 26	180.00	Grade 57	335.00	Tech Level Z	160.00
Grade 27	185.00	Grade 58	340.00	Tech Level AA	165.00
Grade 28	190.00	Grade 59	345.00	Tech Level AB	170.00
Grade 29	195.00	Grade 60	350.00	Tech Level AC	175.00
Grade 30	200.00	Grade 61	355.00	Tech Level AD	180.00
Grade 31	205.00	Grade 62	360.00	Tech Level AE	185.00

- Expert witness charges are available on request.

MEMORANDUM

ITEM 9.7.

DATE: January 4, 2021

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director
Ben Chan, Assistant Civil Engineer

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2020-219 WITH BENNETT ENGINEERING SERVICES, INC. IN AN AMOUNT NOT TO EXCEED $249,846.63 FOR ENGINEERING AND DESIGN SERVICES FOR THE SUNRISE/FOLSOM BLVD SAFETY IMPROVEMENTS PROJECT**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will authorize the City Manager to execute Contract No. 2020-219 with Bennett Engineering Services, Inc. in the amount of $249,846.63 for engineering and design services for the Sunrise/Folsom Blvd Safety Improvements Project.

BACKGROUND

The City of Rancho Cordova successfully acquired $1,930,500.00 grant for the Sunrise/Folsom Blvd Safety Improvements Project. The project will install flashing beacons, electronic speed feedback advisory signs; and improve signal hardware and striping and markings along Sunrise Blvd and Folsom Blvd within City limits. The completed project will enhance safety on these corridors.

Request for Qualifications for design services were solicited on the City's Website, CIPList.com and the Sacramento, Placer and El Dorado County Builders Exchanges on April 21, 2020. Submittal deadline was on May 18, 2020. A total of five proposals were received. The proposals were evaluated, and staff recommends awarding the design service contract to Bennett Engineering Services, Inc.

FISCAL IMPACT AND FUNDING SOURCE

There is no impact to the general fund. Funding for this contract will consist of $1,930,500 in

Federal Highway Safety Improvement Program (HSIP) Funds. The remainder is funded through Gas Tax, Transportation Fund and was included in the previously approved 2020/2021 budget.

ATTACHMENT(S)

1. Resolution

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2020-219 IN AN AMOUNT NOT TO EXCEED $249,846.63 WITH BENNETT ENGINEERING SERVICES, INC. FOR ENGINEERING AND DESIGN SERVICES FOR THE SUNRISE AND FOLSOM BLVD SAFETY IMPROVEMENTS PROJECT

WHEREAS, the City of Rancho Cordova desires to enter into Contract No. 2020-219 with Bennett Engineering Services, Inc. in an amount not to exceed $249,846.63 for engineering and design services for the Sunrise and Folsom Blvd Safety Improvements Project; and

WHEREAS, the project will install flashing beacons, dynamic variable speed warning signs, improve signal hardware, striping and markings along Sunrise Blvd and Folsom Blvd within City limits; and

WHEREAS the contract will be paid through City Transportation Funds currently budgeted and Federal Highway Safety Improvement Program (HSIP) funds. The contract does not impact the general fund; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute Contract No. 2020-219 in an amount not to exceed $249,846.63 with Bennett Engineering Services, Inc. and in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of January 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Garrett Gatewood, Mayor

Stacy Leitner, CMC
City Clerk

MEMORANDUM

ITEM 11.1.

DATE: January 4, 2021

TO: Honorable Mayor and Council Members

FROM: Darcy Goulart, Planning Manager

SUBJECT: **AN ORDINANCE AMENDING SECTIONS OF THE RANCHO CORDOVA MUNICIPAL CODE RELATED TO TITLE 23 ZONING CODE AND DISCUSSION AND DIRECTION ON FUTURE AMENDMENTS TO TITLE 23**

RECOMMENDATION

Introduce and waive the first reading of the Ordinance and receive a report and provide direction to staff on potential Municipal Code Amendments related to veterinary facilities and digital freeway signs and to provide direction regarding a future amendment regarding emergency shelters.

RESULT OF RECOMMENDED ACTION

The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of the Ordinance would amend Title 23 Zoning Code. No action will be taken by the City Council on the discussion items. Staff will provide an overview of the potential amendments to the Municipal Code related to digitial freeway signs and emergency shelters and request direction from the City Council to prepare the amendments for a future public hearing and action.

BACKGROUND

Periodically, amendments to the Municipal Code are necessary to address ambiguities, provide clarification, or to be consistent with customary practice. This discussion will focus on a few issues relating to current standards in the Municipal Code.

ANALYSIS

Proposed amendments to Title 23 include the following:

Chapter 23.313, Table 23.313-1 Allowed Use and Permit Requirements for Mixed-Use Districts
The proposed amendment would permit a Veterinary Facility in the OIMU zoned upon approval

of an administrative use permit. This type of use includes boarding and training which is compatible with other types of lighter industrial uses. However, an AUP is being suggested in order to ensure compatibility with other existing uses.

Chapter 23.743, Section 23.743.150 Digital freeway sign overlay
The proposed amendment is to include one additional digital freeway sign on the Mineshaft property per previous City Council direction.

Chapter 23.1104 General Definitions, Section 23.1104.040
The proposed amendment would add training to the definition of Veterinary Facility, but as an accessory use. Training is often a service that is offered at these types of facilities and therefore would be in line with industry standards.

Attachment 3 of this report includes these changes in a track change format.

DISCUSSION AND DIRECTION

Emergency Shelters

Effective January 1, 2008, State law began requiring all jurisdictions to allow emergency shelters as a permitted use (not subject to a conditional use permit or other discretionary action) in at least one zone, or to demonstrate how the jurisdiction has sufficient shelter capacity through existing shelters or through a multi-jurisdictional agreement, and to include a program in the jurisdiction's Housing Element to meet this requirement.

The City of Rancho Cordova included a new program in the 2013-2021 Housing Element to meet this requirement (Action H.3.3.3), but did not complete a rezone. As far as staff can determine, a draft zoning table showing emergency shelters as a permitted use in at least one zone (the Office/Industrial/Mixed Use zone) was drafted in 2014, but this was never brought to the City Council for discussion or action. Emergency shelters continue to be a conditional use in most zones and are not a permitted use in any zoning districts.

The City does not have a multi-jurisdictional agreement dedicating sufficient emergency shelter beds within other jurisdictions for all of Rancho Cordova's homeless residents, nor does the City have existing vacant shelter capacity for all of the City's homeless in shelters within the City. Therefore, a rezone of at least one zone is necessary to meet this State law requirement.

The City is now updating its Housing Element for the 2021-2029 cycle. In order to be in found in compliance with State Housing Element Law, and to receive final certification of the City's updated Housing Element by the California Department of Housing and Community Development (HCD), the City must complete this rezoning before submitting the final updated Housing Element to HCD. The deadline to submit the updated Housing Element to HCD is May

15, 2021.

Staff have analyzed the suitability of three zones that could meet the State requirements for emergency shelters. These three zones are the Office/Industrial/Mixed Use (OIMU), Light Industrial/Manufacturing (M-1), and Heavy Industrial/Manufacturing (M-2). Attached to this report is a map identifying where these zones are located. These zones are likely to meet the State's criteria related to sufficient capacity, available acreage, compatible physical features, and location amenities. While all three zones are likely suitable, Staff recommends selection of the M-1 zone due to the availability of vacant land in close proximity to multiple transit lines at the Sunrise and Folsom Blvd intersection.

If directed by Council, staff will prepare a Municipal Code amendment to permit at least one zone designated by Council for emergency shelters and bring that amendment back to Council for approval prior to May 2021.

Digital Freeway Signs

The Cordova Community Council is requesting the City Council consider a second digital freeway sign on the Mineshaft property. As previously stated, the Council directed staff to amend the overlay to allow one additional digital freeway sign within the overlay on the Mineshaft property. Currently, these types of signs have to be 2,500 feet from any other digital freeway sign within the overlay. The Mineshaft property is approximately 3,400 feet in length. A sign could be placed along the western edge and eastern edge of the property and meet the distance requirement from each other, as well as the of two existing digital freeway signs. Meeting the development standards is likely not an issue. However, it comes down to whether or not the City Council would want four digital freeway signs along the south side of Highway 50 in between Sunrise Blvd. and Hazel Avenue. Staff is requesting the City Council discussion this request and provide direction on amending this section to permit an additional sign on the Mineshaft property.

SUMMARY

Staff is recommending that the City Council adopt the proposed Title 23 amendments and provide direction on the proposed discussion items, which include Emergency Shelters and Digital Freeway Signs.

FISCAL IMPACT AND FUNDING SOURCE

There is no Fiscal Impact.

ATTACHMENT(S)

1. Ordinance
2. Exhibit A to the Ordinance - Municipal Code Amendments
3. Municipal Code Amendments - Track Changes Version
4. Homeless Shelter Zone

CITY OF RANCHO CORDOVA

ORDINANCE NO. XX-2021

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA AMENDING TITLE 23 (ZONING CODE) ARTICLE 3 ZONING DISTRICTS, ALLOWABLE USES AND GENERAL DEVELOPMENT STANDARDS, ARTICLE 7 SITE PLANNING AND DEVELOPMENT STANDARDS AND ARTICLE 11 GENERAL DEFINITIONS, OF THE RANCHO CORDOVA MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. Purpose and Declarations.

WHEREAS, the City conducts periodic updates of the provisions of the Municipal Code to ensure compliance with current laws, changes in local policy, consistency with adopted plans and programs, clarify ambiguities, address changing market conditions, reflect best practices, and address issues or concerns with current regulations; and

WHEREAS, certain amendments to the Title 23 (Zoning Code), Article 3, Article 7 and Article 11 are proposed to permit Veterinary Facility in the OIMU zone upon approval of a use permit, permit one additional digital freeway sign and clarify the definition of Veterinary Facility; and

WHEREAS, on January 4, 2021 the City Council held a properly noticed public hearing for this Ordinance and considered all oral and written testimony.

Section 2: Findings. The City Council hereby finds:

A. **CEQA Compliance.** CEQA requires analysis of agency approvals of discretionary "projects." A "project," under CEQA, is defined as "the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment." (CEQA Guidelines, § 15378.) As reflected in State CEQA Guideline 15061 (b) (3), an activity is not subject to CEQA, "[where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment…" The proposed amendments are not a "project" within the meaning of CEQA because the amendments seek to further regulate or clarify uses that are already present in the City or provide consistency with State law and no significant expansion of these activities can reasonably be anticipated to occur. Because no expansion of uses or activities is reasonably anticipated, no possibility exists that the ordinance will result in a significant effect on the environment. Thus, the proposed ordinance is not subject to the requirements of CEQA. However, in the event that adoption of the ordinance is considered a CEQA project, it would nonetheless qualify for categorical exemptions as set forth below.

CEQA Guidelines Section 15061(b)(3) states that a project is exempt from CEQA "where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." The approval of the code amendments set forth in the proposed ordinance does not approve any physical development and it would not result in a direct or indirect physical changes in the environment. Any specific development projects that may result from these changes will be subject to environmental review. The proposed amendments are consistent with the City's General Plan. For these reasons, the proposed amendments would not have the potential to result in individually or cumulatively significant effects on the environment and these Municipal Code amendments are exempt from review under CEQA and no further environmental review is necessary.

B. **The proposed amendment is consistent with the General Plan.** The attached Municipal Code Amendments ("Amendment") are consistent with the General Plan. The amendments would permit veterinary facility in the OIMU zone upon approval of a use permit, permit one additional digital freeway sign and clarify the definition of veterinary facility. The amendments would not have any conflicts with existing General Plan goals and policies.

C. **The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.** The attached amendment is focused on reflecting best practices. None of these proposed amendments will be detrimental to the public interest, health, safety, convenience, or welfare of the City as they would permit veterinary facility in the OIMU zone upon approval of a use permit, permit one additional digital freeway sign and clarify the definition of veterinary facility. The additional uses or signage would require discretionary permits that would undergo further environmental analysis.

D. **The proposed amendments are internally consistent with other applicable provisions of this zoning code.** The Amendments have been reviewed for consistency with the entirety of the Municipal Code and is consistent with other applicable provisions of the Municipal Code.

Section 3. Amendments to Title 23 Zoning Code

The City Council hereby adopts the amendments to Title 23 Zoning Code of the Rancho Cordova Municipal Code, as shown and incorporated in Exhibit A to this ordinance.

Section 4. Severability

If any provision of this Ordinance or the application thereof to any person or circumstance, is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid or unenforceable.

Section 5. Effective Date

Within fifteen (15) days after adoption, a Summary of this Ordinance shall be published once in the Grapevine Independent, or the Sacramento Bee, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with Government Code Section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its inception.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of ___________, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Garrett Gatewood, Mayor

ATTEST:

____
Stacy Leitner, CMC
City Clerk

Rancho Cordova

Municipal Code Amendments

Title 23, Article 3

Chapter 23.313
MIXED-USE ZONING DISTRICTS

Note to Reader: Section placeholders to indicate the sections between changed subsections remain the same are indicated with three stars (***).

Chapter 23.313
MIXED-USE ZONING DISTRICTS

23.313.030 Allowed land uses and permit requirements.
Table 23.313-1 identifies allowed uses and corresponding permit requirements for the mixed-use districts subject to compliance with Chapter 23.304 RCMC (Land Use Classification) and all other provisions of this title. Descriptions/definitions of the land uses can be found in Article 11 of this title (Definitions). The specific use regulations column in the table identifies the specific chapter or section where additional regulations for that use type are located within this title.

Use regulations in the table are shown with a representative symbol by use classification listing: "P" symbolizes uses allowed by right, "AUP" symbolizes uses that require approval of an administrative use permit, "C" symbolizes uses that require approval of a conditional use permit, and "N" symbolizes uses that are not permitted.

Table 23.313-1: Allowed Use and Permit Requirements for Mixed-Use Districts

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Residential Uses									
Adult Day Care Home	P	N	N	N	N	N	N	N	
Caretaker Housing	P	P	P	P	P	P	P	P	RCMC 23.901.020
Dwelling, Multifamily	P[1]	P[1, 2]	P[1, 2]	N	N	P[1]	P[1]	P[1]	
Dwelling, Accessory Unit	P	N	N	N	N	N	N	N	RCMC 23.901.060
Dwelling, Single-Family	P[1]	P[1, 2]	P[1, 2]	N	N	P[1]	P[1]	P[1]	
Dwelling, Two-Family	P[1]	P[1, 2]	P[1, 2]	N	N	P[1]	P[1]	P[1]	
Emergency Shelter	C	C	C	C	N	N	N	N	
Family Day Care Home, Small	P	N	N	N	N	N	N	N	
Family Day Care Home, Large[17]	AUP	N	N	N	N	N	N	N	RCMC 23.901.080
Group Residential	AUP	N	N	N	N	N	N	N	
Home Occupations	P	P	P	N	N	P	P	P	RCMC 23.901.030
Live-Work Facility	P[1]	P[1]	P[1]	N	N	P[1]	P[1]	P[1]	RCMC 23.901.040
Residential Care Home, Small	P	N	N	N	N	N	N	N	
Residential Care Home, Large[18]	AUP	N	N	N	N	N	N	N	RCMC 23.901.090
Transitional Housing	P	N	N	N	N	N	N	N	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Agriculture, Resource, and Open Space Uses									
Beekeeping	N	N	N	N	N	N	N	N	Chapter 8.12 RCMC
Recreation, Education, and Public Assembly Uses									
Clubs, Lodges, and Private Meeting Halls	P	P	P	P	AUP	P	P	P	
Community Centers/Civic Uses	P	P	P	P	AUP	P	P	P	
Indoor Amusement/ Entertainment Facility[32, 33]	AUP	P	P	P	AUP	AUP	P	P	
Indoor Fitness and Sports Facility[32, 33]	AUP	P	P	P	AUP	AUP	P	P	
Libraries and Museums	P	P	P	P	P	P	P	P	
Outdoor Commercial Recreation[32, 33]	N	C	N	N	P	C	C	C	
Parks and Public Plazas	P	P	P	P	C	P	P	P	
Public Safety Facility	P	P	P	P	P	P	P	P	
Religious Institutions	P	P	P	P	P	P	P	P	
Schools, Private and Special/Studios[31]	P	P	P	P	C	P	P	P	
Schools, Public[31]	P	P	P	P	P	P	P	P	
Theaters and Auditoriums[32, 33]	C	P	P	P	N	AUP	P	P	
Urban Agriculture									
Aquaculture	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	RCMC 23.904.030
Community Garden, Public	C	C	C	C	C	C	C	C	RCMC 23.904.030
Community Garden, Private	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	RCMC 23.904.030
Market Garden	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	RCMC 23.904.030
Private Garden	P	P	P	P	P	P	P	P	RCMC 23.904.030
Urban Ag Stand	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	RCMC 23.904.030
Utility, Transportation, and Communication Use Listings									
Broadcasting and Recording Studios	N	P	P	P	P	N	N	N	
Bus and Transit Shelters	P	P	P	P	P	P	P	P	
Freight Yard/Truck Terminal	N	N	N	C	C	N	N	N	
Fuel Storage and Distribution	N	N	N	N	C	N	N	N	
Heliports	N	AUP	AUP	AUP	AUP	N	N	N	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Park and Ride Facility	C	P	P	P	P	C	C	P	
Parking Facility	AUP	P	P	P	P	AUP	P	P	
Telecommunication Facility	C	AUP/ C[21]	AUP/C[21]	AUP/ C[21]	AUP/C[21]	AUP/C[21]	AUP/ C[21]	AUP/ C[21]	RCMC 23.907.020
Transit Facilities	N	N	N	C	P	N	N	N	
Transit Stations and Terminals	C	P	P	P	P	P	P	P	
Utility Facility and Infrastructure	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	RCMC 23.907.030
Retail, Service, and Office Uses[22]									
Adult Day Care Facility	N	AUP	AUP	AUP	AUP	AUP	AUP	AUP	
Alcoholic Beverage Sales, Off-Site[16]	N	C	C[2]	C[2]	C[2]	C	C	C	
Ambulance Service	N	AUP	AUP	P	P	N	N	N	
Animal Sales and Grooming	AUP	P	N	N	N	P	P	P	
Art, Antique, Collectable	P[2]	P	P[2]	P[2]	N	P	P	P	
Artisan Shops	AUP	P	P[2]	P[2]	P[2]	P	P	P	
Banks and Financial Services	P[2]	P	P	P	P	P	P	P	
Bars and Nightclubs[23]	C[3]	C[3]	C[2, 3]	C[2, 3]	C[2, 3]	C[3]	C[3]	C[3]	
Bed and Breakfast Inns	P	P	N	N	N	N	N	N	
Brew Pub[23]	N	P	P[2]	P[2]	P[2]	P	P	P	
Building Materials Stores and Yards	N	P[4]	N	C[4]	N	N	C[4]	C[4]	
Business Support Services	AUP[2, 4, 5]	P	P	P	AUP	P[5]	P	P	
Call Centers	N	N	P	P	AUP	N	N	N	
Commercial Marijuana Uses	N	N	N	N	N	N	N	N	
Child Day Care Facility	P	AUP	AUP[2]	AUP[2]	AUP[2]	P	C	C	
Consignment Store	N	P	N	N	N	N	AUP	N	
Convenience Stores	AUP[2, 26]	AUP[26]	AUP[2, 26]	AUP[2, 26]	AUP[2, 26]	AUP[26]	AUP[26]	AUP[26]	RCMC 23.910.020
Drive-In and Drive-Through Sales and Service	N	C[20, 21]	N	N	C[6, 20, 21]	C[20, 21]	C[20, 21]	C[20, 21]	RCMC 23.910.030
Equipment Sales and Rental	N	N	N	P	P	N	N	N	
Furniture, Furnishings, and Appliance Stores	N	P	N	N	N	N	C	P	
Garden Center/Plant Nursery	N	P	N	AUP	N	N	C	C	
Grocery Stores/Supermarkets	AUP[2]	P	P[2]	AUP[2]	N	AUP[8]	P	P	
Home Improvement	N	P[9]	N	P	P	N	P[9]	P[9]	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Supplies									
Hotels and Motels[32, 33]	C[2]	P	P	C	N	C	P	P	
Hotels and Motels, Extended Stay[32, 33]	C[2]	C	C	C	N	C	C	C	
Kennels, Commercial	C[2, 4]	N	N	N	AUP[4]	N	N	N	
Maintenance and Repair, Small Equipment	N	P	N	P	P	AUP	P	P	
Medical Services, General	AUP[2]	P	P	P	P	P	P	P	
Medical Services, Extended Care	P	C	C	C	N	N	N	N	
Medical Services, Hospitals	N	P	P	P	P	P	P	P	
Mortuaries and Funeral Homes[15]	N	P	N	N	P[15]	N	N	N	
Neighborhood Market	P[2]	P	P[2]	AUP[2]	N	P	P	P	
Offices, Business and Professional	P[2]	P[2]	P	P	N	P[2]	P[2]	P[2]	
Offices, Accessory	P	P	P	P	P	P	P	P	
Personal Services	P[2, 5]	P	P[2]	P[2]	P[2]	P	P	P	
Residential Care Facility	AUP	C	C	N	N	N	N	N	
Restaurants	P[2]	P	P[2]	P[2]	P[2]	P	P	P	
Retail, Accessory	P[2]	P	P[6]	P[6]	P[6]	P	P	P	
Retail, General	P[2, 11]	P	N	N	N	P	P	P	
Retail, Warehouse Club	N	P	N	N	N	N	C	P	
Smokers' Lounge, Hookah Bar, E-Cigarette Lounge, and Vapor Lounge	N	N	N	N	N	N	N	N	RCMC 23.919.100
Tasting Room, Off-Site[23]	N	P	P[2]	P[2]	P[2]	P	P	P	
Veterinary Facility	AUP[2]	P	N	AUP	AUP	AUP	P	P	
Automobile and Vehicle Uses									
Auto and Vehicle Sales and Rental	N	P[19]	N	N	P[19]	N	N	N	RCMC 23.913.040
Auto and Vehicle Sales, Wholesale	N	N	N	C	P	N	N	N	
Auto and Vehicle Storage	N	N	N	C[12]	P[12]	N	N	N	
Auto Parts Sales	N	P[11, 12]	N	N	P[11, 12]	N	N	N	
Car Washing	N	C	C	C	C	N	C	C	RCMC 23.913.050
Detailing/Waterless Car Wash	N	AUP	AUP	AUP	N	N	N	N	
Service Stations	N	AUP	C	C	P	N	C	C	
Vehicle Services, Major	N	N	N	C[12]	P[12]	N	N	N	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Vehicle Services, Minor	N	AUP[12, 13]	N	AUP[12]	P[12]	N	N	N	
Industrial, Manufacturing, and Processing Uses									
Agricultural Products Processing	N	N	N	N	C	N	N	N	
Artisanal and Specialty Manufacture, Display, and Sales	N	P	P	P	P	P	P	P	
Brewery, Winery, Distillery	N	P[29]	P[29]	P[29]	P[29]	P[29]	P[29]	P[29]	
Manufacturing, Major	N	N	N	N	C[14]	N	N	N	
Manufacturing, Minor	N	N	N	P	P	N	N	N	
Manufacturing, Small Scale	N	P	P	P	P	P	N	N	
Printing and Publishing	N	C	C	P	P	N	N	N	
Recycling Facility, Processing	N	N	N	N	C	N	N	N	
Recycling Facility, Scrap and Dismantling Facility	N	N	N	N	C	N	N	N	
Research and Development	N	N	P	P	P	N	N	N	
Storage, Personal Storage Facility	N	N	N	C[27]	P[27]	N	N	N	Chapter 23.915 RCMC
Storage, Warehouse	N	N	N	P	P	N	N	N	
Storage, Yards	N	N	N	P[14]	P[14]	N	N	N	Chapter 23.728 RCMC
Wholesaling and Distribution	N	N	N	P[14]	P[14]	N	N	N	
Special Regulated Uses									
Bingo Parlors	N	P[30]	P[30]	P[30]	N	N	N	N	Chapter 4.26 RCMC
Card Rooms	N	P	C	C	C	N	N	N	RCMC 23.919.020
Check Cashing Businesses	N	P	N	N	N	N	N	N	RCMC 23.919.030
Massage Parlors, Massage Establishments	N	P[28]	N	N	N	N	N	N	Chapter 4.33 RCMC
Pawnshops	N	P	N	N	N	N	N	N	RCMC 23.919.040
Recycling Facility, Collection Facility	N	C	C	C	P	C	C	C	RCMC 23.919.050
Sexually Oriented Businesses	N	N	N	N	P	N	N	N	RCMC 23.919.060
Smoke Shops	N	P	N	N	C	N	N	N	RCMC 23.919.070
Tattoo Parlors	N	P	N	N	N	N	N	N	RCMC 23.919.080
Thrift Stores	N	P	N	AUP	AUP	N	N	N	RCMC 23.919.090

Notes:

1. See the density restrictions in the underlying zoning district.
2. This use is permitted or permitted with a use permit as specified only in conjunction with the predominant use of the mixed-use district. In other words, this use is only allowed as part of an integrated development and not as a standalone use. Other uses in the table are allowed as standalone uses.
3. All forms of speaker amplification exterior to the building shall be prohibited unless authorized in combination with project approval or amendment thereto.
4. All activities shall occur within a completely enclosed building or shall be located behind a solid/screened enclosure directly adjacent to the building.
5. Maximum gross floor area is less than 5,000 square feet.
6. Limited to a maximum of 25 percent of the gross floor area of the integrated development.
7. Maximum tenant space shall be 25,000 square feet.
8. Maximum tenant space shall be 50,000 square feet.
9. Uses 25,000 square feet and over require a conditional use permit.
10. Limited to less than 50 percent of the gross floor area of the integrated development.
11. Maximum tenant space shall be 15,000 square feet.
12. All activity and storage must be located within an enclosed structure.
13. No portion of the use shall be located within 500 feet of an intersection.
14. All activity must be entirely screened from public view and not within 500 feet of a residential use. The 500-foot separation from residential uses may be waived if the storage yard adheres to the standards in RCMC 23.728.030(C)(1).
15. A crematory is prohibited in all zones with the exception of LIBP, where it is permitted in association with a mortuary or funeral home.
16. Only establishments that sell alcoholic beverages for off-site consumption require a conditional use permit.
17. See additional provisions in RCMC 23.901.080, Family day care (large).
18. See additional provisions in RCMC 23.901.090, Residential care home (large).
19. This use is not permitted if incidental to and not a primary part of the operation of the primary use. Rentals that are an integral part of a primary use are subject to the additional provisions of RCMC 23.913.040.
20. Drive-throughs that are added to existing buildings may be processed with an AUP.
21. Conditional use permit required if any portion of proposed facility is within 500 feet of a residential zoning district or existing residential use.
22. All commercial activity, display and storage shall occur within a building or within a screen enclosure. A temporary use permit, administrative use permit, or conditional use permit may be obtained to deviate from this requirement.
23. Uses which serve alcohol for on-site consumption and which have an “on-sale” license from the California Department of Alcoholic Beverage Control must be located at least 250 feet from any adult live theater at which live nude dancing is performed and which is subject to Section 143.3 of the California Code of Regulations.
24. Private community gardens and market gardens are allowed in the city’s mixed-use districts up to a maximum three acres in size and pursuant to applicable regulations in RCMC 23.904.030. Approval of an administrative use permit is required for said uses greater than three acres in size.
25. On-site urban agriculture stands are allowed up to 120 square feet, on the site of an urban agricultural use consistent with applicable regulations in RCMC 23.904.030.
26. See RCMC 23.910.020 (Convenience stores).
27. See Chapter 23.915 RCMC (Storage, Personal Storage Facility Development Standards).
28. Massage parlors and massage establishments must be located at least 1,000 feet from other massage parlors and massage establishments, as measured from the entrance of each establishment. This shall not apply to any home occupation massage business that is in full compliance with home occupation requirements in Chapter 23.901 RCMC.
29. Over 20,000 square feet requires an administrative use permit.
30. Bingo games and parlors are regulated by Chapter 4.26 RCMC. The city has a limit of no more than two bingo parlors in the city limits at any given time.
31. Dormitories are permitted as an accessory use to a public or private school, subject to approval of a conditional use permit.
32. On-site consumption of food is considered a permitted use if the related primary use is a permitted use.
33. On-site consumption of alcohol, as an accessory use to a permitted use, requires approval of an administrative use permit.

[Ord. 1-2020 § 3 (Exh. A); Ord. 5-2019 § 3 (Exh. A); Ord. 3-2019 § 5 (Exh. A); Ord. 17-2018 § 4 (Exh. A); Ord. 15-2018 § 4 (Exh. A); Ord. 4-2018 § 3 (Exh. A); Ord. 5-2017 § 3 (Exh. A); Ord. 4-2017 § 3 (Exh. B); Ord. 3-2017 § 3 (Exh. A); Ord. 1-2016 § 4; Ord. 15-2015 §§ 2, 3; Ord. 8-2015 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.5.030)].

Title 23, Article 7

Chapter 23.743
Signs

Note to Reader: Section placeholders to indicate the sections between changed subsections remain the same are indicated with three stars (***).

CHAPTER 23.743
SIGNS

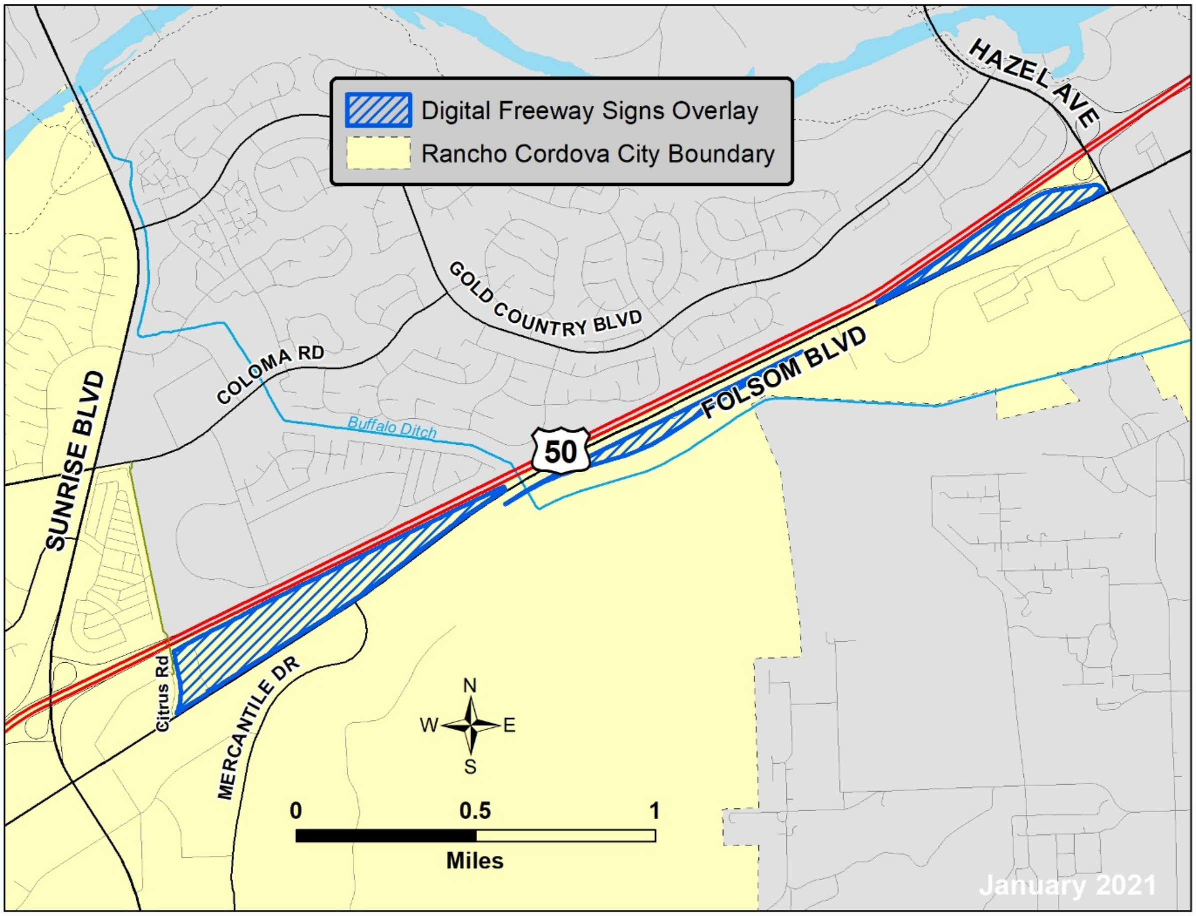
***

23.743.150 Digital freeway signs overlay.

A. Purpose and Designation. The digital freeway signs overlay is hereby established to enable the consideration of digital freeway signs in certain, specific locations within the city. Digital freeway signs located within the overlay area that meet the development standards established below may be permitted through a conditional use permit. Digital freeway signs are only allowed as billboard relocations or as conversions of an existing billboard in place.

B. Location. The digital freeway signs overlay encompasses three specific geographies in the northeastern area of the city. As seen in Figure 23.743-4, the Sunrise Boulevard area is bound by Highway 50 on the north, Folsom Boulevard on the south, Citrus Road on the west, and the terminus of the industrially zoned parcels on the east. Also, as seen in Figure 23.743-4, the Hazel Avenue area is bound by Highway 50 on the north, Folsom Boulevard on the south, and Hazel Avenue on the east. The Mineshaft area is bound by Folsom Boulevard to the north, the Folsom South canal to the south, the western property boundary of the Mineshaft property to the west and the eastern property boundary of the Mineshaft property to the east. Digital freeway signs proposed outside of these three specific areas are prohibited.

Figure 23.743-4: Digital Freeway Signs Overlay Location



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Title 23, Article 11

Chapter 23.1104
General Definitions

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Chapter 23.1104
GENERAL DEFINITIONS

23.1104.040 Land use definitions.

***

"Veterinary facility" means a veterinary facility that is primarily enclosed, containing only enough cage arrangements as necessary to provide services for domestic and exotic animals requiring acute medical or surgical care with accessory outdoor use that provides long-term medical care. Grooming, boarding, and training of animals is allowed only if accessory to the facility use.

***

Rancho Cordova

Municipal Code Amendments

Title 23, Article 3

Chapter 23.313
MIXED-USE ZONING DISTRICTS

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Chapter 23.313
MIXED-USE ZONING DISTRICTS

23.313.030 Allowed land uses and permit requirements.
Table 23.313-1 identifies allowed uses and corresponding permit requirements for the mixed-use districts subject to compliance with Chapter 23.304 RCMC (Land Use Classification) and all other provisions of this title. Descriptions/definitions of the land uses can be found in Article 11 of this title (Definitions). The specific use regulations column in the table identifies the specific chapter or section where additional regulations for that use type are located within this title.

Use regulations in the table are shown with a representative symbol by use classification listing: "P" symbolizes uses allowed by right, "AUP" symbolizes uses that require approval of an administrative use permit, "C" symbolizes uses that require approval of a conditional use permit, and "N" symbolizes uses that are not permitted.

Table 23.313-1: Allowed Use and Permit Requirements for Mixed-Use Districts

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Residential Uses									
Adult Day Care Home	P	N	N	N	N	N	N	N	
Caretaker Housing	P	P	P	P	P	P	P	P	RCMC 23.901.020
Dwelling, Multifamily	P[1]	P[1, 2]	P[1, 2]	N	N	P[1]	P[1]	P[1]	
Dwelling, Accessory Unit	P	N	N	N	N	N	N	N	RCMC 23.901.060
Dwelling, Single-Family	P[1]	P[1, 2]	P[1, 2]	N	N	P[1]	P[1]	P[1]	
Dwelling, Two-Family	P[1]	P[1, 2]	P[1, 2]	N	N	P[1]	P[1]	P[1]	
Emergency Shelter	C	C	C	C	N	N	N	N	
Family Day Care Home, Small	P	N	N	N	N	N	N	N	
Family Day Care Home, Large[17]	AUP	N	N	N	N	N	N	N	RCMC 23.901.080
Group Residential	AUP	N	N	N	N	N	N	N	
Home Occupations	P	P	P	N	N	P	P	P	RCMC 23.901.030
Live-Work Facility	P[1]	P[1]	P[1]	N	N	P[1]	P[1]	P[1]	RCMC 23.901.040
Residential Care Home, Small	P	N	N	N	N	N	N	N	
Residential Care Home, Large[18]	AUP	N	N	N	N	N	N	N	RCMC 23.901.090
Transitional Housing	P	N	N	N	N	N	N	N	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Agriculture, Resource, and Open Space Uses									
Beekeeping	N	N	N	N	N	N	N	N	Chapter 8.12 RCMC
Recreation, Education, and Public Assembly Uses									
Clubs, Lodges, and Private Meeting Halls	P	P	P	P	AUP	P	P	P	
Community Centers/Civic Uses	P	P	P	P	AUP	P	P	P	
Indoor Amusement/ Entertainment Facility[32, 33]	AUP	P	P	P	AUP	AUP	P	P	
Indoor Fitness and Sports Facility[32, 33]	AUP	P	P	P	AUP	AUP	P	P	
Libraries and Museums	P	P	P	P	P	P	P	P	
Outdoor Commercial Recreation[32, 33]	N	C	N	N	P	C	C	C	
Parks and Public Plazas	P	P	P	P	C	P	P	P	
Public Safety Facility	P	P	P	P	P	P	P	P	
Religious Institutions	P	P	P	P	P	P	P	P	
Schools, Private and Special/Studios[31]	P	P	P	P	C	P	P	P	
Schools, Public[31]	P	P	P	P	P	P	P	P	
Theaters and Auditoriums[32, 33]	C	P	P	P	N	AUP	P	P	
Urban Agriculture									
Aquaculture	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	RCMC 23.904.030
Community Garden, Public	C	C	C	C	C	C	C	C	RCMC 23.904.030
Community Garden, Private	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	RCMC 23.904.030
Market Garden	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	P[24]	RCMC 23.904.030
Private Garden	P	P	P	P	P	P	P	P	RCMC 23.904.030
Urban Ag Stand	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	P[25]	RCMC 23.904.030
Utility, Transportation, and Communication Use Listings									
Broadcasting and Recording Studios	N	P	P	P	P	N	N	N	
Bus and Transit Shelters	P	P	P	P	P	P	P	P	
Freight Yard/Truck Terminal	N	N	N	C	C	N	N	N	
Fuel Storage and Distribution	N	N	N	N	C	N	N	N	
Heliports	N	AUP	AUP	AUP	AUP	N	N	N	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Park and Ride Facility	C	P	P	P	P	C	C	P	
Parking Facility	AUP	P	P	P	P	AUP	P	P	
Telecommunication Facility	C	AUP/ C[21]	AUP/C[21]	AUP/ C[21]	AUP/C[21]	AUP/C[21]	AUP/ C[21]	AUP/ C[21]	RCMC 23.907.020
Transit Facilities	N	N	N	C	P	N	N	N	
Transit Stations and Terminals	C	P	P	P	P	P	P	P	
Utility Facility and Infrastructure	AUP	AUP	AUP	AUP	AUP	AUP	AUP	AUP	RCMC 23.907.030
Retail, Service, and Office Uses[22]									
Adult Day Care Facility	N	AUP	AUP	AUP	AUP	AUP	AUP	AUP	
Alcoholic Beverage Sales, Off-Site[16]	N	C	C[2]	C[2]	C[2]	C	C	C	
Ambulance Service	N	AUP	AUP	P	P	N	N	N	
Animal Sales and Grooming	AUP	P	N	N	N	P	P	P	
Art, Antique, Collectable	P[2]	P	P[2]	P[2]	N	P	P	P	
Artisan Shops	AUP	P	P[2]	P[2]	P[2]	P	P	P	
Banks and Financial Services	P[2]	P	P	P	P	P	P	P	
Bars and Nightclubs[23]	C[3]	C[3]	C[2, 3]	C[2, 3]	C[2, 3]	C[3]	C[3]	C[3]	
Bed and Breakfast Inns	P	P	N	N	N	N	N	N	
Brew Pub[23]	N	P	P[2]	P[2]	P[2]	P	P	P	
Building Materials Stores and Yards	N	P[4]	N	C[4]	N	N	C[4]	C[4]	
Business Support Services	AUP[2, 4, 5]	P	P	P	AUP	P[5]	P	P	
Call Centers	N	N	P	P	AUP	N	N	N	
Commercial Marijuana Uses	N	N	N	N	N	N	N	N	
Child Day Care Facility	P	AUP	AUP[2]	AUP[2]	AUP[2]	P	C	C	
Consignment Store	N	P	N	N	N	N	AUP	N	
Convenience Stores	AUP[2, 26]	AUP[26]	AUP[2, 26]	AUP[2, 26]	AUP[2, 26]	AUP[26]	AUP[26]	AUP[26]	RCMC 23.910.020
Drive-In and Drive-Through Sales and Service	N	C[20, 21]	N	N	C[6, 20, 21]	C[20, 21]	C[20, 21]	C[20, 21]	RCMC 23.910.030
Equipment Sales and Rental	N	N	N	P	P	N	N	N	
Furniture, Furnishings, and Appliance Stores	N	P	N	N	N	N	C	P	
Garden Center/Plant Nursery	N	P	N	AUP	N	N	C	C	
Grocery Stores/Supermarkets	AUP[2]	P	P[2]	AUP[2]	N	AUP[8]	P	P	
Home Improvement	N	P[9]	N	P	P	N	P[9]	P[9]	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Supplies									
Hotels and Motels[32, 33]	C[2]	P	P	C	N	C	P	P	
Hotels and Motels, Extended Stay[32, 33]	C[2]	C	C	C	N	C	C	C	
Kennels, Commercial	C[2, 4]	N	N	N	AUP[4]	N	N	N	
Maintenance and Repair, Small Equipment	N	P	N	P	P	AUP	P	P	
Medical Services, General	AUP[2]	P	P	P	P	P	P	P	
Medical Services, Extended Care	P	C	C	C	N	N	N	N	
Medical Services, Hospitals	N	P	P	P	P	P	P	P	
Mortuaries and Funeral Homes[15]	N	P	N	N	P[15]	N	N	N	
Neighborhood Market	P[2]	P	P[2]	AUP[2]	N	P	P	P	
Offices, Business and Professional	P[2]	P[2]	P	P	N	P[2]	P[2]	P[2]	
Offices, Accessory	P	P	P	P	P	P	P	P	
Personal Services	P[2, 5]	P	P[2]	P[2]	P[2]	P	P	P	
Residential Care Facility	AUP	C	C	N	N	N	N	N	
Restaurants	P[2]	P	P[2]	P[2]	P[2]	P	P	P	
Retail, Accessory	P[2]	P	P[6]	P[6]	P[6]	P	P	P	
Retail, General	P[2, 11]	P	N	N	N	P	P	P	
Retail, Warehouse Club	N	P	N	N	N	N	C	P	
Smokers' Lounge, Hookah Bar, E-Cigarette Lounge, and Vapor Lounge	N	N	N	N	N	N	N	N	RCMC 23.919.100
Tasting Room, Off-Site[23]	N	P	P[2]	P[2]	P[2]	P	P	P	
Veterinary Facility	AUP[2]	P	N	~~N~~AUP	AUP	AUP	P	P	
Automobile and Vehicle Uses									
Auto and Vehicle Sales and Rental	N	P[19]	N	N	P[19]	N	N	N	RCMC 23.913.040
Auto and Vehicle Sales, Wholesale	N	N	N	C	P	N	N	N	
Auto and Vehicle Storage	N	N	N	C[12]	P[12]	N	N	N	
Auto Parts Sales	N	P[11, 12]	N	N	P[11, 12]	N	N	N	
Car Washing	N	C	C	C	C	N	C	C	RCMC 23.913.050
Detailing/Waterless Car Wash	N	AUP	AUP	AUP	N	N	N	N	
Service Stations	N	AUP	C	C	P	N	C	C	
Vehicle Services, Major	N	N	N	C[12]	P[12]	N	N	N	

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Vehicle Services, Minor	N	AUP[12, 13]	N	AUP[12]	P[12]	N	N	N	
Industrial, Manufacturing, and Processing Uses									
Agricultural Products Processing	N	N	N	N	C	N	N	N	
Artisanal and Specialty Manufacture, Display, and Sales	N	P	P	P	P	P	P	P	
Brewery, Winery, Distillery	N	P[29]	P[29]	P[29]	P[29]	P[29]	P[29]	P[29]	
Manufacturing, Major	N	N	N	N	C[14]	N	N	N	
Manufacturing, Minor	N	N	N	P	P	N	N	N	
Manufacturing, Small Scale	N	P	P	P	P	P	N	N	
Printing and Publishing	N	C	C	P	P	N	N	N	
Recycling Facility, Processing	N	N	N	N	C	N	N	N	
Recycling Facility, Scrap and Dismantling Facility	N	N	N	N	C	N	N	N	
Research and Development	N	N	P	P	P	N	N	N	
Storage, Personal Storage Facility	N	N	N	C[27]	P[27]	N	N	N	Chapter 23.915 RCMC
Storage, Warehouse	N	N	N	P	P	N	N	N	
Storage, Yards	N	N	N	P[14]	P[14]	N	N	N	Chapter 23.728 RCMC
Wholesaling and Distribution	N	N	N	P[14]	P[14]	N	N	N	
Special Regulated Uses									
Bingo Parlors	N	P[30]	P[30]	P[30]	N	N	N	N	Chapter 4.26 RCMC
Card Rooms	N	P	C	C	C	N	N	N	RCMC 23.919.020
Check Cashing Businesses	N	P	N	N	N	N	N	N	RCMC 23.919.030
Massage Parlors, Massage Establishments	N	P[28]	N	N	N	N	N	N	Chapter 4.33 RCMC
Pawnshops	N	P	N	N	N	N	N	N	RCMC 23.919.040
Recycling Facility, Collection Facility	N	C	C	C	P	C	C	C	RCMC 23.919.050
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Thrift Stores	N	P	N	AUP	AUP	N	N	N	RCMC 23.919.090

Notes:

1. See the density restrictions in the underlying zoning district.
2. This use is permitted or permitted with a use permit as specified only in conjunction with the predominant use of the mixed-use district. In other words, this use is only allowed as part of an integrated development and not as a standalone use. Other uses in the table are allowed as standalone uses.
3. All forms of speaker amplification exterior to the building shall be prohibited unless authorized in combination with project approval or amendment thereto.
4. All activities shall occur within a completely enclosed building or shall be located behind a solid/screened enclosure directly adjacent to the building.
5. Maximum gross floor area is less than 5,000 square feet.
6. Limited to a maximum of 25 percent of the gross floor area of the integrated development.
7. Maximum tenant space shall be 25,000 square feet.
8. Maximum tenant space shall be 50,000 square feet.
9. Uses 25,000 square feet and over require a conditional use permit.
10. Limited to less than 50 percent of the gross floor area of the integrated development.
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Title 23, Article 7

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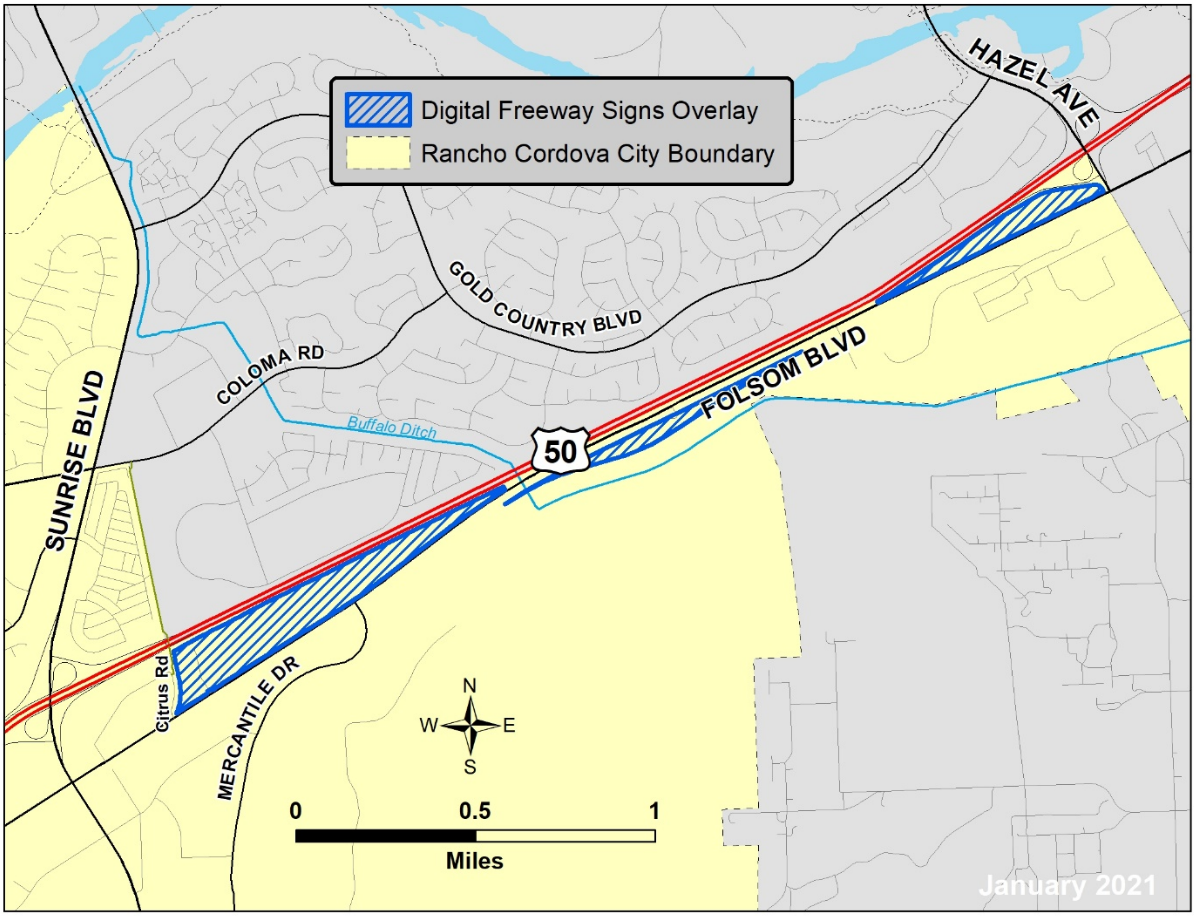
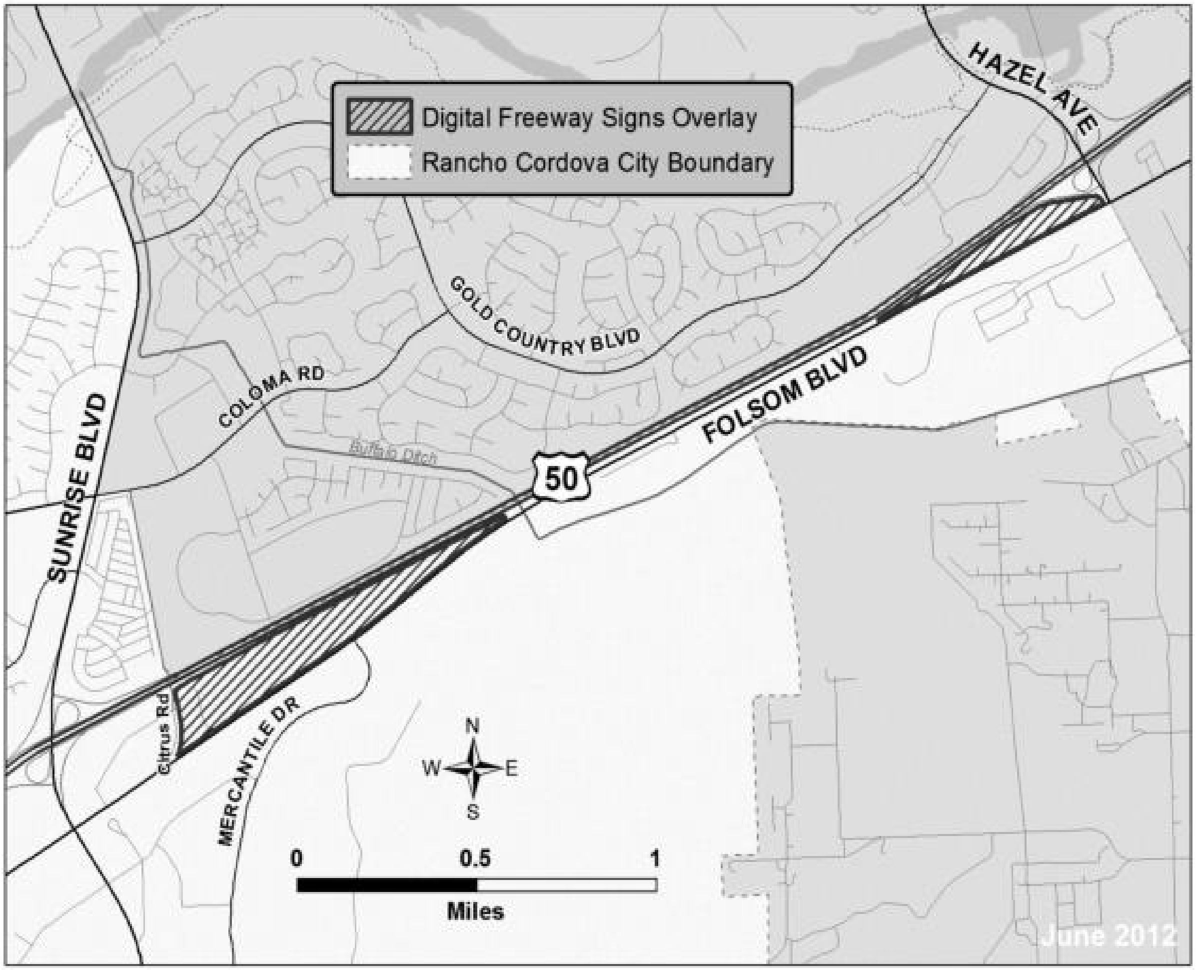
23.743.150 Digital freeway signs overlay.

A. Purpose and Designation. The digital freeway signs overlay is hereby established to enable the consideration of digital freeway signs in certain, specific locations within the city. Digital freeway signs located within the overlay area that meet the development standards established below may be permitted through a conditional use permit. Digital freeway signs are only allowed as billboard relocations or as conversions of an existing billboard in place.

B. Location. The digital freeway signs overlay encompasses ~~two~~ three specific geographies in the northeastern area of the city. As seen in Figure 23.743-4, the Sunrise Boulevard area is bound by Highway 50 on the north, Folsom Boulevard on the south, Citrus Road on the west, and the terminus of the industrially zoned parcels on the east. Also, as seen in Figure 23.743-4, the Hazel Avenue area is bound by Highway 50 on the north, Folsom Boulevard on the south, and Hazel Avenue on the east. The Mineshaft area is bound by Folsom Boulevard to the north, the Folsom South canal to the south, the western property boundary of the Mineshaft property to the west and the eastern property boundary of the Mineshaft property to the east. Digital freeway signs proposed outside of these three specific areas are prohibited.

Figure 23.743-4: Digital Freeway Signs Overlay Location




Digital Freeway Signs Overlay
Rancho Cordova City Boundary
HAZEL AVE
GOLD COUNTRY BLVD
COLOMA RD
SUNRISE BLVD
FOLSOM BLVD
50
Buffalo Ditch
Citrus Rd
MERCANTILE DR
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Miles
June 2012

***

Title 23, Article 11

Chapter 23.1104
General Definitions

Note to Reader: Section placeholders to indicate the sections between changed subsections remain the same are indicated with three stars (***).

Chapter 23.1104
GENERAL DEFINITIONS

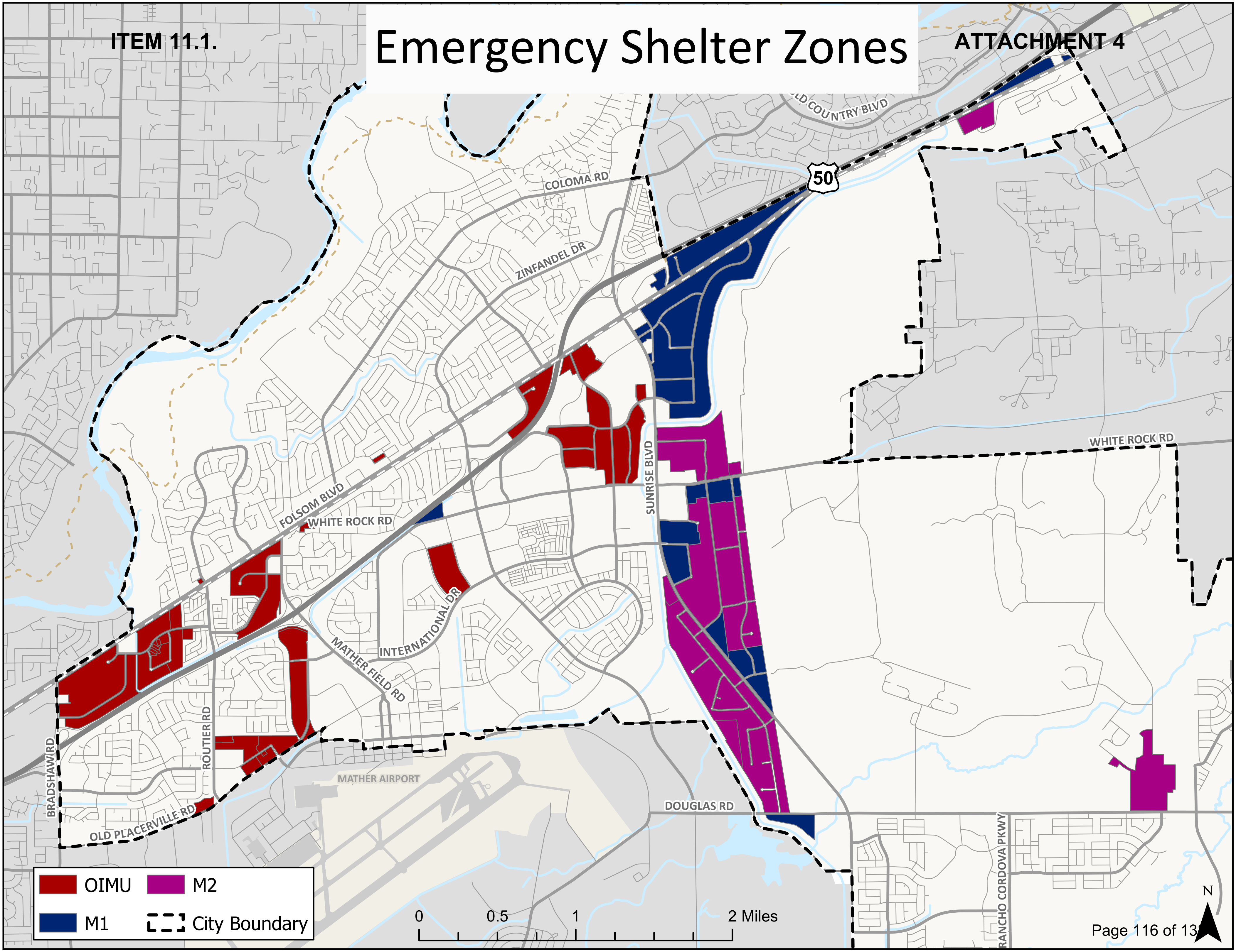
23.1104.040 Land use definitions.

***

"Veterinary facility" means a veterinary facility that is primarily enclosed, containing only enough cage arrangements as necessary to provide services for domestic and exotic animals requiring acute medical or surgical care with accessory outdoor use that provides long-term medical care. Grooming, ~~and~~ boarding and training of animals is allowed only if accessory to the facility use.

***

Emergency Shelter Zones



MEMORANDUM

ITEM 12.1.

DATE:	January 4, 2021
TO:	Honorable Mayor and Council Members
FROM:	Stacy Leitner, City Clerk
SUBJECT:	**A RESOLUTION APPROVING THE 2021 RANCHO CORDOVA CITY COUNCIL MEETING SCHEDULE**

RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Confirm the 2021 Rancho Cordova City Council meeting schedule.

BACKGROUND

The 2021 Rancho Cordova City Council meeting schedule was previously discussed and approved at the December 7, 2020 City Council meeting. However, it was recently brought to the attention of staff that there seems to be some standing conflicts with some of our planned meeting dates. To ensure maximum attendance of council members and the community in our legislative process the 2021 meeting schedule is being brought back for further discussion and approval. In addition, we also constantly monitor local, state, and national events, including the League of California Cities, National League of Cities, Cordova Community Council, Rancho Cordova Chamber of Commerce, and various other events and conferences that the council and the community may be participating in so that we avoid conflicts.

As part of its annual business planning for the upcoming year, the City Council reviews the next year's calendar and determines its meeting schedule for the following year. Attachment 2 is the proposed City Council Meeting dates for 2021.

FISCAL IMPACT AND FUNDING SOURCE

There is no Fiscal Impact.

ATTACHMENT(S)

1. Resolution
2. Exhibit A to the Resolution - 2021 Proposed Rancho Cordova City Council Meeting

Schedule

3. 2021 Outlook Calendar

CITY OF RANCHO CORDOVA

RESOLUTION NO. XX-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, CONFIRMING THE 2021 CITY COUNCIL MEETING SCHEDULE

WHEREAS, Government Code Section 54954 provides that the legislative body of a local agency may establish the time and place for regular meetings by Resolution; and

WHEREAS, Resolution No. 18-2010 set the time and place for Regular meetings as 5:30 PM on the first and third Monday of the month, provided that if a regular meeting date is an official holiday, the meeting will be held on the following day; and

WHEREAS, in order to ensure maximum attendance of Council Members and the community in our legislative process the City is setting its City Council meeting schedule for the calendar year 2021.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA sets its 2021 City Council meeting schedule as outlined in the attached Exhibit A.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 4th day of January, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Garrett Gatewood, Mayor

ATTEST:

____
Stacy Leitner, CMC
City Clerk

Proposed 2021 Rancho Cordova City Council Meeting Schedule

JANUARY 2021	
Monday, January 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, January 19	5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, January 26	1:00 PM – 6:00 PM Special Meeting/Work Session – (Budget Visioning Session)
Wednesday, January 27	1:00 PM – 6:00 PM Special Meeting/Work Session – (Budget Visioning Session)
FEBRUARY 2021	
Monday, February 1	3:00 PM Special Meeting/Study Session (AB1234 Ethics Training) 5:30 PM Regular Meeting
Tuesday, February 16	5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, February 23	5:30 PM Special Meeting/Work Session
MARCH 2021	
Monday, March 1	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, March 15	5:30 PM Regular Meeting
Tuesday, March 23	5:30 PM Special Meeting/Work Session
APRIL 2021	
Monday, April 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, April 19	5:30 PM Regular Meeting
Tuesday, April 27	5:30 PM Special Meeting/Work Session
MAY 2021	
Monday, May 3	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, May 11	5:30 PM Special Meeting/Work Session
Monday, May 17	5:30 PM Regular Meeting
Tuesday, May 25	5:30 PM Special Meeting/Work Session – (Budget)
JUNE 2021	
Monday, June 7	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, June 21	5:30 PM Regular Meeting
Tuesday, June 29	5:30 PM Special Meeting/Work Session
JULY 2021	
Tuesday, July 6	PROPOSE TO CANCEL REGULAR MEETING
Monday, July 19	4:00 PM Special Meeting (Tuesday due to Holiday) 5:30 PM Regular Meeting

AUGUST 2021	
Monday, August 2	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, August 16	5:30 PM Regular Meeting
Tuesday, August 24	5:30 PM Special Meeting/Work Session
SEPTEMBER 2021	
Tuesday, September 7	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting (Tuesday due to Holiday)
Monday, September 20	5:30 PM Regular Meeting
Monday, September 28	5:30 PM Special Meeting/Work Session
OCTOBER 2021	
Monday, October 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, October 12	5:30 PM Special Meeting/Closed Session for City Manager Evaluation
Monday, October 18	5:30 PM Regular Meeting
Tuesday, October 26	5:30 PM Special Meeting/Closed Session for City Manager Evaluation – ONLY IF NEEDED
NOVEMBER 2021	
Monday, November 1	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, November 9	5:30 PM Special Meeting/Work Session
Monday, November 15	5:30 PM Regular Meeting
DECEMBER 2021	
Monday, December 6	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, December 14	5:30 PM Special Meeting/Work Session
Monday, December 20	5:30 PM Regular Meeting

January 2021

January 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21 New Year's Day Holiday - City Hall Closed Pay Day	2
3	4 4:00pm City Council Special Meeting and 5:30 pm Regular Meeting	5	6 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	7	8 Timesheets Due	9
10	11 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit	12	13 9:00am Sacramento Central Groundwater 9:30am Sacramento Regional Sanitation	14 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento	15 Pay Day 11:30am Rancho Cordova Luncheon (American River	16
17	18 MLK Day - City Hall Closed	19 10:00am Sacramento-Yolo 5:30pm City Council Regular Meeting	20	21 US Conference of Mayors Winter Meeting (Virtual) LCC New Mayors and Council Members Academy (Virtual) 9:30am Sacramento Area Council of	22 Timesheets Due 8:30am Capital...	23
24	25 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit	26 1:00pm City Council Special Meeting/Work Session - Budget	27 9:30am Sacramento Regional Sanitation 1:00pm City Council Special	28 LCC New Mayors and Council Members Academy (Virtual) 9:00am Sacramento Metropolitan Air 3:00pm Sacramento	29 Pay Day	30
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February 2021

February 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 31	Feb 1 3:00pm City Council Special Meeting and 5:30 pm Regular Meeting	2	3 LCC City Managers Conference 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	4 LCC City Managers Conference	5 LCC City Managers Conference Timesheets Due	6
7	8 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium, 1400	9	10 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	11 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	12 Pay Day	13
14 Valentine's Day	15 President's Day - City Hall Closed	16 CA Society of Municipal Finance Officers Conference 10:00am Sacramento-Yolo 4:00pm City Council Regular Meeting	17 CA Society of Municipal Finance Officers Conference	18 CA Society of Municipal Finance Officers Conference 9:30am Sacramento Area Council of Governments (SACOG) Board	19 Timesheets Due 11:30am Rancho Cordova Luncheon (American River Community Rooms)	20
21	22 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium), 1400	23 5:30pm City Council Special Meeting/Work Session	24 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	25 9:00am Sacramento Metropolitan Air Quality Management 3:00pm Sacramento Public Library	26 Pay Day 8:30am Capital SouthEast Connector JPA (Rancho Cordova City Hall)	27
28	Mar 1	2	3	4	5	6

March 2021

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April 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	Mar 1 Transforming Local Government Conference (Virtual) 4:00pm City Council Special Meeting and 5:30 pm Regular Meeting	2	3 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	4	5 Timesheets Due	6
7 NLC Congressional City Conference (Virtual)	8 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit	9	10 9:00am Sacramento Central Groundwater 9:30am Sacramento Regional Sanitation	11 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	12 Pay Day	13
14	15 EGUSD - Spring Break 5:30pm City Council Regular Meeting	16 SXSW Online Conference 10:00am Sacramento-Yolo Mosquito & Vector	17 St Patrick's Day	18 9:30am Sacramento Area Council of Governments	19 Timesheets Due 11:30am Rancho Cordova Luncheon	20
21	22 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium), 1400	23 5:30pm City Council Special Meeting/Work Session	24 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	25 9:00am Sacramento Metropolitan Air Quality Management 3:00pm Sacramento Public Library	26 Pay Day 8:30am Capital SouthEast Connector JPA (Rancho Cordova City Hall)	27
28	29 FCUSD - Spring Break SCUSD - Spring Break	30	31	Apr 1	2	3

April 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 28	29	30	31	Apr 1 FCUSD - Spring Break SCUSD - Spring Break	2 FCUSD - Spring Break SCUSD - Spring Break Timesheets Due	3 FCUSD - Spring Break
4 FCUSD - Spring Break Easter	5 FCUSD - Spring Break 4:00pm City Council Special Meeting and 5:30 pm Regular Meeting	6	7 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	8 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	9 Pay Day	10 RCAA Sports Hall of Fame Induction Ceremony
11	12 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium, 1400	13	14 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	15 9:30am Sacramento Area Council of Governments (SACOG) Board Meeting (SACOG	16 Timesheets Due 11:30am Rancho Cordova Luncheon (American River Community Rooms)	17
18	19 5:30pm City Council Regular Meeting	20 10:00am Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk	21	22 9:00am Sacramento Metropolitan Air Quality Management 3:00pm Sacramento Public Library	23 Pay Day 8:30am Capital SouthEast Connector JPA (Rancho Cordova City Hall)	24
25	26 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium), 1400	27 5:30pm City Council Special Meeting/Work Session	28 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	29	30 Timesheets Due	May 1

May 2021

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June 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 25	26	27	28	29	30	May 1 Rancho Cordova Community Golf Classic
2	3 3:00pm City Council Special Meeting/Study Session and 5:30 pm	4	5 Cinco de Mayo 5:30pm LAFCo Board Meeting (County of Sacramento Admin	6	7 Pay Day	8
9	10 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit	11 Great Place to Work Conference (New Orleans, LA) 5:30pm City Council Special Meeting/Work	12 9:00am Sacramento Central Groundwater 9:30am Sacramento	13 1:30pm Sacramento Transportation Authority (STA) Board	14 Timesheets Due	15
16	17 5:30pm City Council Regular Meeting	18 10:00am Sacramento-Yolo Mosquito & Vector Control District Board	19	20 9:30am Sacramento Area Council of Governments (SACOG) Board	21 Pay Day 11:30am Rancho Cordova Luncheon (American River	22
23	24 Memorial Day - City Hall Closed 5:30pm Sacramento Regional Transit (RT)	25 5:30pm City Council Special Meeting/Work Session	26 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District	27 9:00am Sacramento Metropolitan Air 3:00pm Sacramento Public Library	28 Timesheets Due 8:30am Capital SouthEast Connector JPA (Rancho Cordova	29
30	31 Memorial Day Holiday - City Hall Closed	Jun 1	2	3	4	5

June 2021

June 2021

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July 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 30	31	Jun 1	2 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	3	4 National Civic League All-America City Conference (Denver, C Pay Day	5
6 National Civic League All-A	7 4:00pm City Council Special Meeting/Study Session and 5:30 pm Regular Meeting	8	9 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	10 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	11 Timesheets Due	12
13	14 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium, 1400	15 10:00am Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk	16	17 9:30am Sacramento Area Council of Governments (SACOG) Board Meeting (SACOG	18 Pay Day 11:30am Rancho Cordova Luncheon (American River Community Rooms)	19 US Conference of Mayors An
20 US Conference of Mayors Annual Meeting (Austin, TX)	21 5:30pm City Council Regular Meeting	22	23 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	24 9:00am Sacramento Metropolitan Air Quality Management 3:00pm Sacramento Public Library	25 Timesheets Due 8:30am Capital SouthEast Connector JPA (Rancho Cordova City Hall)	26
27 Government Finance Officers Association Annual Conference	28 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit	29 5:30pm City Council Special Meeting/Work Session	30	Jul 1	2	3

July 2021

July 2021

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August 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 27	28	29	30	Jul 1 City of Rancho Cordova Anniversary (Incorporated 2003)	2 Pay Day	3
4	5 Independence Day - City Halll Closed	6	7 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	8 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	9 Timesheets Due	10
11	12 Government Finance Officers Association Virtual Conference 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit	13	14 9:00am Sacramento Central Groundwater 9:30am Sacramento Regional Sanitation	15 9:30am Sacramento Area Council of Governments (SACOG) Board	16 Pay Day 11:30am Rancho Cordova Luncheon (American River	17
18 Government Finance Officers Association Virtual Conference	19 4:00pm City Council Special Meeting and 5:30 pm Regular Meeting	20 10:00am Sacramento-Yolo Mosquito & Vector Control District Board	21	22 9:00am Sacramento Metropolitan Air 3:00pm Sacramento Public Library	23 Timesheets Due 8:30am Capital SouthEast Connector JPA (Rancho Cordova	24
25	26 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium), 1400	27	28 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	29	30 Pay Day	31

August 2021

August 2021

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September 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 1	2 4:00pm City Council Special Meeting/Study Session and 5:30 pm Regular Meeting	3	4 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	5	6 Timesheets Due	7
8	9 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium, 1400	10	11 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	12 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	13 Pay Day	14
15	16 5:30pm City Council Regular Meeting	17 10:00am Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk	18	19 9:30am Sacramento Area Council of Governments (SACOG) Board Meeting (SACOG	20 Timesheets Due 11:30am Rancho Cordova Luncheon (American River Community Rooms)	21
22	23 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium), 1400	24 5:30pm City Council Special Meeting/Work Session	25 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	26 9:00am Sacramento Metropolitan Air Quality Management 3:00pm Sacramento Public Library	27 Pay Day 8:30am Capital SouthEast Connector JPA (Rancho Cordova City Hall)	28
29	30	31	Sep 1	2	3	4

September 2021

September 2021

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October 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 29	30	31	Sep 1 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	2	3 Timesheets Due	4
5	6 Labor Day Holiday - City Hall Closed	7 4:00pm City Council Special Meeting/Study Session and 5:30 pm Regular Meeting	8 9:00am Sacramento Central Groundwater Authority Board 9:30am Sacramento Regional Sanitation	9 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	10 Pay Day	11
12	13 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium, 1400	14	15	16 9:30am Sacramento Area Council of Governments (SACOG) Board Meeting (SACOG	17 Timesheets Due 11:30am Rancho Cordova Luncheon (American River Community Rooms)	18
19	20 5:30pm City Council Regular Meeting	21 10:00am Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk	22 League of CA Cities Annual Conference & Expo (Sacramento, CA) 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District	23 9:00am Sacramento Metropolitan Air 3:00pm Sacramento Public Library	24 Pay Day 8:30am Capital SouthEast Connector JPA (Rancho Cordova	25
26	27 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium), 1400	28 5:30pm City Council Special Meeting/Work Session	29	30	Oct 1	2

October 2021

October 2021						
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November 2021						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 26	27	28	29	30	Oct 1 Timesheets Due	2
3 ICMA Annual Conference (Portland, OR)	4 4:00pm City Council Special Meeting/Study	5	6 5:30pm LAFCo Board Meeting (County of Sacramento Admin	7	8 Pay Day	9
10	11 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit	12 5:30pm City Council Special Meeting/Work Session	13 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District	14 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento	15 Timesheets Due 11:30am Rancho Cordova Luncheon (American River	16 Boss's Day
17	18 5:30pm City Council Regular Meeting	19 10:00am Sacramento-Yolo Mosquito & Vector Control District Board	20	21 9:30am Sacramento Area Council of Governments (SACOG) Board	22 Pay Day 8:30am Capital SouthEast Connector JPA (Rancho Cordova	23
24	25 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit	26 5:30pm City Council Special Meeting/Work Session (if needed)	27 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District	28 9:00am Sacramento Metropolitan Air 3:00pm Sacramento Public Library	29 Timesheets Due	30
31 Halloween	Nov 1	2	3	4	5	6

November 2021

November 2021

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December 2021

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 31	Nov 1 4:00pm City Council Special Meeting/Study Session and 5:30 pm Regular Meeting	2	3 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	4	5 Pay Day	6
7	8 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium, 1400	9 5:30pm City Council Special Meeting/Study Session	10 9:00am Sacramento Central Groundwater Authority Board 9:30am Sacramento Regional Sanitation	11 Veterans Day - City Hall Closed 1:30pm Sacramento Transportation Authority (STA) Board	12 Timesheets Due	13
14	15 5:30pm City Council Regular Meeting	16 10:00am Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk	17	18 9:30am Sacramento Area Council of Governments (SACOG) Board Meeting (SACOG	19 Pay Day 11:30am Rancho Cordova Luncheon (American River Community Rooms)	20
21	22 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium), 1400	23	24 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	25 Thanksgiving Day - City Hall Closed	26 Thanksgiving Weekend - City Hall Closed Timesheets Due	27
28	29	30	Dec 1	2	3	4

December 2021

December 2021

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January 2022

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 28	29	30	Dec 1 5:30pm LAFCo Board Meeting (County of Sacramento Admin Building)	2	3 Pay Day	4
5	6 4:00pm City Council Special Meeting/Study Session and 5:30 pm Regular Meeting	7 Pearl Harbor Remembrance Day	8 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	9 1:30pm Sacramento Transportation Authority (STA) Board Meeting (Sacramento County Board of	10 Timesheets Due	11
12	13 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium, 1400	14 5:30pm City Council Special Meeting/Work Session	15	16 9:30am Sacramento Area Council of Governments (SACOG) Board Meeting (SACOG	17 Pay Day 11:30am Rancho Cordova Luncheon (American River Community Rooms)	18
19	20 5:30pm City Council Regular Meeting	21 10:00am Sacramento-Yolo Mosquito & Vector Control District Board (8631 Bond Road, Elk	22 9:30am Sacramento Regional Sanitation District/Sacramento Area Sewer District Board Meeting (700	23 9:00am Sacramento Metropolitan Air Quality Management 3:00pm Sacramento Public Library	24 Christmas Eve Holiday - City Hall Closed Timesheets Due 8:30am Capital SouthEast Connector	25 Christmas Day Holiday
26	27 5:30pm Sacramento Regional Transit (RT) Board Meeting (Regional Transit Auditorium), 1400	28	29	30	31 New Year's Eve Pay Day	Jan 1, 22