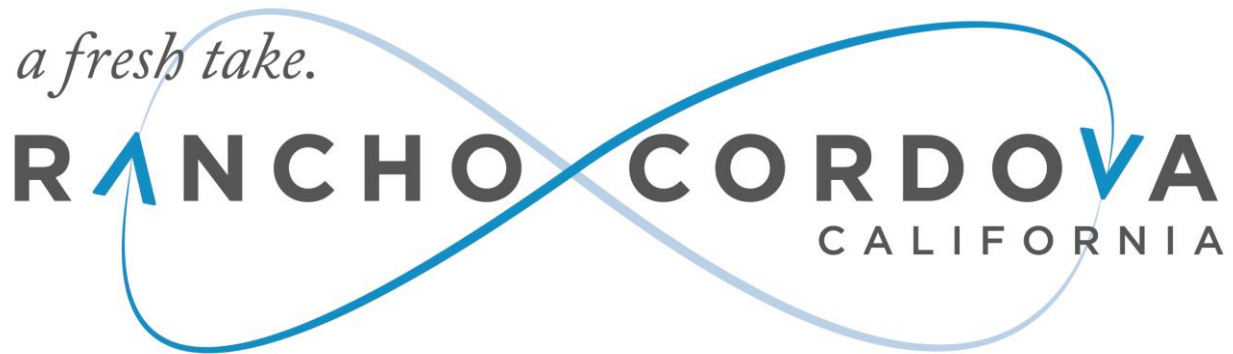


CITY OF RANCHO CORDOVA



CITY COUNCIL

Monday, October 01, 2018

4:00 PM – Special Meeting

5:30 PM – Regular Meeting

AGENDA

Linda Budge, Mayor

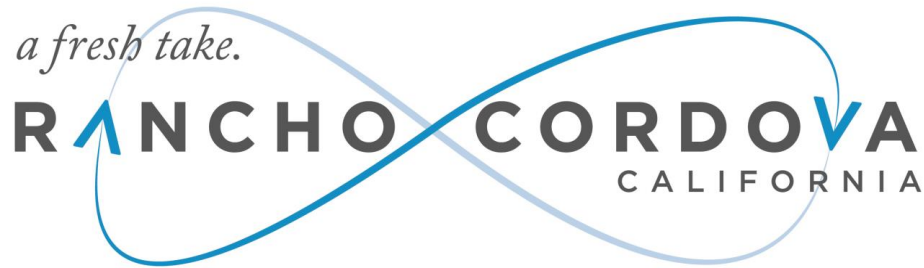
Robert J. McGarvey, Vice Mayor

David Sander, Council Member

Garrett Gatewood, Council Member

Donald Terry, Council Member

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, October 01, 2018

4:00 PM – Special Meeting
American River Room North

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Gatewood, McGarvey, Sander, Terry and Mayor Budge.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

- 3.1 **Subject:** Discussion and Direction on Various Aspects of Signage Related to Community Events and Way-Finding Signage.
Recommendation: Receive report and direct staff on potential code amendments to address community event and way-finding signage.
Result of Recommended Action: No formal action is requested of Council at this time. Council insight and/or direction to City staff on various aspects of signage will assist staff with potential code amendments related to noncommercial, digital billboards, and way-finding signage.
Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, and 6.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Budge will adjourn the special meeting to regular meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Gatewood, McGarvey, Sander, Terry and Mayor Budge.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

8. INVOCATION

Anthony Telford, Anatolia Ward Bishopric Member, from Church of Jesus Christ of Latter-day Saints will give the invocation.

9. PRESENTATIONS

- 9.1 Proclamation Recognizing the Week of October 7-13, 2018 as Code Enforcement Officer Week for the City of Rancho Cordova.
- 9.2 Proclamation in Support of Manufacturing Awareness and Appreciation Month.
- 9.3 Vote Center and Ballot Drop off Location for the November 6, 2018 General Election.

10. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

11. COUNCIL REPORTS

12. CITY MANAGER'S REPORT

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 13.1 **Subject:** Adopt Meeting Minutes from September 4, 2018, September 11, 2018, and September 17, 2018 Special and Regular City Council Meetings.
Recommendation: Adopt Minutes.
- 13.2 **Subject:** An Ordinance Levying a Special Tax Within Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens).
Recommendation: Waive the second reading and adopt the Ordinance.
Result of Recommended Action: Approval of the Ordinance would authorize the levy of a special tax within CFD 2018-2 (Community Places and Neighborhood Greens) at the rate and in accordance with the rate and method of apportionment of special tax as set forth in the Resolution of Formation adopted by the Council.
Staff Report: Elizabeth Sparkman, Community Development Director.
Advances Goals: 1, 2, and 5.
- 13.3 **Subject:** Approval of the Annexation Boundary Map for the European Parts Depot Project and Annexation to the City of Rancho Cordova Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance).
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution approves Annexation Boundary Map No. 26 for the European Parts Depot Project and Annexation of the Property to Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance, hereinafter "CFD No. 2008-1"). There is no financial impact to existing residents.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.
- 13.4 **Subject:** A Resolution Declaring the City's Intention to Impose an Annual Stormwater Utility Fee for the Maintenance of Storm Drainage and Flood Protection Systems for the European Parts Depot Project.
Recommendation: Adopt the Resolution designating a time and place for hearing protests in connection with the annual Stormwater Utility Fee for the European Parts Depot project.
Result of Recommended Action: Action on this item will declare the Council's intention to impose the annual Stormwater Utility Fee for the maintenance of the storm drainage and flood protection system for the European Parts Depot project and sets a public hearing for October 15, 2018 on the matter.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.
- 13.5 **Subject:** A Resolution Declaring the Results of the Mail Ballot Election Relating to the Imposition of the Annual Stormwater Utility Fee on the Douglas 98 Project in the City of Rancho Cordova.
Recommendation: Adopt the Resolution declaring the results of the mail ballot election relating to the imposition of the annual Stormwater Utility Fee on the Douglas 98 Project.
Result of Recommended Action: Adoption of the Resolution will declare the results of the ballot tabulation in connection with the imposition of the annual Stormwater Utility Fee on the Douglas 98 Project. If majority approval exists, the City Council may impose the annual Stormwater Utility Fee on the Douglas 98 Project pursuant to the Fee

Ordinance. If there is no majority approval, the Stormwater Utility Fee shall not be imposed for the project.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 13.6 **Subject:** Biennial Review and Resolution Updating the Conflict of Interest Code for the City of Rancho Cordova Designated Employees.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution results in the City's compliance with Fair Political Practices Commission requirements.

Staff Report: Stacy Leitner, City Clerk.

Advances Goal: 5.

- 13.7 **Subject:** A Resolution Rejecting All Bids for On-Call Concrete Maintenance Services.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of this Resolution will reject all bids received for on-call concrete maintenance services.

Staff Report: Albert Stricker, Public Works Director and Steve Harriman, Operations and Maintenance Division Manager.

Advances Goals: 1, 2 and 5.

- 13.8 **Subject:** An Ordinance Amending Chapter 17.04 of the Rancho Cordova Municipal Code Relating to the Adoption of State Fire Code with Local Amendments.

Recommendation: Introduce and waive the first reading of an Ordinance amending Chapter 17.04 of the Rancho Cordova Municipal Code, and adopting by reference the California Fire Code, 2016 Edition, with amendments based upon local climatic, geological, and topographical conditions, and to set a Public Hearing on November 5, 2018 at 5:30 p.m.

Result of Recommended Action: This action adopts the State Fire Code with local amendments, as deemed appropriate by the Fire Marshall of the Sacramento Metropolitan Fire District, and the City Building & Safety Division, which will make the amended provisions of the State Fire Code specific for the needs of the Rancho Cordova community.

Staff Report: Joseph Cuffe, City Building Official.

Advances Goals: 2 and 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 14.1 **Subject:** A Resolution Creating Special Tax Area Zone 24 and an Ordinance Establishing a Special Tax for Transit-Related Services for the European Parts Depot Project.

Recommendation: Adopt a Resolution creating special tax area Zone 24; and introduce and waive first reading of an Ordinance, establishing a special tax for transit-related services for the European Parts Depot project.

Result of Recommended Action: Adoption of the Resolution and Ordinance will assist the City in meeting the costs of providing transit-related services by creating a special tax area zone and establishing a special tax for transit-related services for the European Parts Depot project.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

14.2 **Subject:** Action Items Related to the Formation of City of Rancho Cordova Grantline 208 Community Facilities District No. 2018-1.

Recommendation: Staff recommends that Council adopt the following items:

1. Resolution Forming a Community Facilities District and Levying a Special Tax in City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.
2. Resolution Deeming it Necessary to Incur Bonded Indebtedness in City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.
3. Resolution Calling for a Special Election in City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.
4. Resolution Declaring Election Results for City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.
5. Waive First Reading and Introduce Ordinance Levying a Special Tax within City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.

Result of Recommended Action: Adoption of these items will complete the formation of City of Rancho Cordova Grantline 208 Community Facilities District 2018-1 (the "CFD") and authorize a landowner vote which, if successfully passed, authorizes the levy of a special tax. The special tax levy associated with this CFD is for the purpose of financing the acquisition and construction of, and the payment of fees for, the public facilities in and for the Community Facilities District. There is no financial impact to existing residents.

Staff Report: Michelle Mingay, Sr. Finance Analyst.

Advances Goal: 5.

15. PUBLIC HEARING ITEMS

16. REGULAR CALENDAR ITEMS

16.1 **Subject:** Fiscal Year 2017-18 Preliminary Year-End Financial Report and Budget Amendment.

Recommendation: That the City Council receive the Fiscal Year 2017-18 Preliminary Year-End Financial Report and Adopt a Resolution (Attachment 2) amending the Fiscal Year 2017-18 Budget.

Result of Recommended Action: The Fiscal Year 2017-18 Preliminary Year-End Financial Report provides the City Council with the City's unaudited financial performance for the most recent fiscal year prior to receiving the audited Comprehensive Annual Financial Report (CAFR) later in the year. It also provides the City Council with the opportunity to authorize the proposed budget amendments for the June 30, 2018 fiscal year. The proposed budget amendment would use General Fund surplus dollars to eliminate the interfund loan between the General Fund and the Local Housing Special Revenue Fund by \$1,171,499.

Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.

Advances Goal: 5.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Tuesday, October 9	5:30 PM Special Meeting/Closed Session for City Manager Evaluation
Monday, October 15	5:30 PM Regular Meeting
Tuesday, October 23	5:30 PM Special Meeting/Closed Session for City Manager Evaluation – CANCELLED
Tuesday, October 30	CANCEL WORK SESSION
Monday, November 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, November 19	5:30 PM Regular Meeting
Tuesday, November 27	5:30 PM Special Meeting/Work Session
Monday, December 3	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, December 11	5:30 PM Special Meeting/Work Session
Monday, December 17	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, October 01, 2018 Regular Meeting of the Rancho Cordova City Council was posted and available for review on September 27, 2018 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed September 27, 2018 at Rancho Cordova, California.



Stacy Leitner, City Clerk