



CITY COUNCIL MEETING

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Monday, October 01, 2018

**4:00 PM – Special Meeting
American River Room North**

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

Special Meeting/Work Session to Follow the Regular Meeting

MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor Budge called the Special meeting to order in the American River Room North at 4:05 PM.

Council Members Present: Gatewood, McGarvey, Sander, Terry, Budge.

Council Members Absent: Sander and Terry.

Staff Members Present: Abhar, Carr, Leitner, Lindgren, Siren, Weber.

2. PUBLIC COMMENT

Mayor Budge opened the public comment period. Seeing no speakers, Mayor Budge closed the public comment period.

3. SPECIAL MEETING ITEM

ACTION: Motion to continue the item to a later date when all Council Members can attend by Budge second by McGarvey; Motion passed with a 3:0 vote.

3.1 **Subject:** Discussion and Direction on Various Aspects of Signage Related to Community Events and Way-Finding Signage.

Recommendation: Receive report and direct staff on potential code amendments to address community event and way-finding signage.

Result of Recommended Action: No formal action is requested of Council at this time. Council insight and/or direction to City staff on various aspects of signage will assist staff with potential code amendments related to noncommercial, digital billboards, and way-finding signage.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, and 6.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Budge adjourned to the Regular meeting in the David B. Roberts Council Chambers at 4:07 PM.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Budge called the Regular meeting to order in the David B. Roberts Council Chamber at 5:34 PM.

Council Members Present: Gatewood, McGarvey, Terry, Sander, Budge.

Council Members Absent: None.

Staff Members Present: Abhar, Boucher, Cook, Ducharme, Gonzalez, Goulart, Haven, Judish, Juran, Kniestedt, Lee, Leitner, Lindgren, Rodriguez, Simpson, Sparkman, Sparks, Stover, Stricker, Taylor, Weber.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedules.

7. PLEDGE OF ALLEGIANCE

Assistant Police Chief Lewis, led the pledge.

8. INVOCATION

Anthony Telford, Anatolia Ward Bishopric Member, from Church of Jesus Christ of Latter-day Saints gave the invocation.

9. PRESENTATIONS

- 9.1 Proclamation Recognizing the Week of October 7-13, 2018 as Code Enforcement Officer Week for the City of Rancho Cordova.
- 9.2 Proclamation in Support of Manufacturing Awareness and Appreciation Month.
- 9.3 Vote Center and Ballot Drop off Location for the November 6, 2018 General Election.

10. PUBLIC COMMENT

Mayor Budge opened the public comment period. Seeing no speakers, Mayor Budge closed the public comment period.

11. COUNCIL REPORTS

Council reported on events since the last meeting.

12. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve items 13.1 through 13.8 by Terry second by Gatewood; Motion passed with a 5:0 vote.

- 13.1 **Subject:** Adopt Meeting Minutes from September 4, 2018, September 11, 2018, and September 17, 2018 Special and Regular City Council Meetings.
Recommendation: Adopt Minutes.
- 13.2 **Subject:** An Ordinance Levying a Special Tax Within Community Facilities District No. 2018-2 (Community Places and Neighborhood Greens).
Recommendation: Waive the second reading and adopt the Ordinance.
Result of Recommended Action: Approval of the Ordinance would authorize the levy of a special tax within CFD 2018-2 (Community Places and Neighborhood Greens) at the rate and in accordance with the rate and method of apportionment of special tax as set forth in the Resolution of Formation adopted by the Council.
Staff Report: Elizabeth Sparkman, Community Development Director.
Advances Goals: 1, 2, and 5.
- 13.3 **Subject:** Approval of the Annexation Boundary Map for the European Parts Depot Project and Annexation to the City of Rancho Cordova Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance).
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution approves Annexation Boundary Map No. 26 for the European Parts Depot Project and Annexation of the Property to Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance, hereinafter "CFD No. 2008-1"). There is no financial impact to existing residents.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.
- 13.4 **Subject:** A Resolution Declaring the City's Intention to Impose an Annual Stormwater Utility Fee for the Maintenance of Storm Drainage and Flood Protection Systems for the European Parts Depot Project.
Recommendation: Adopt the Resolution designating a time and place for hearing protests in connection with the annual Stormwater Utility Fee for the European Parts Depot project.
Result of Recommended Action: Action on this item will declare the Council's

intention to impose the annual Stormwater Utility Fee for the maintenance of the storm drainage and flood protection system for the European Parts Depot project and sets a public hearing for October 15, 2018 on the matter.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 13.5 **Subject:** A Resolution Declaring the Results of the Mail Ballot Election Relating to the Imposition of the Annual Stormwater Utility Fee on the Douglas 98 Project in the City of Rancho Cordova.

Recommendation: Adopt the Resolution declaring the results of the mail ballot election relating to the imposition of the annual Stormwater Utility Fee on the Douglas 98 Project.

Result of Recommended Action: Adoption of the Resolution will declare the results of the ballot tabulation in connection with the imposition of the annual Stormwater Utility Fee on the Douglas 98 Project. If majority approval exists, the City Council may impose the annual Stormwater Utility Fee on the Douglas 98 Project pursuant to the Fee Ordinance. If there is no majority approval, the Stormwater Utility Fee shall not be imposed for the project.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 13.6 **Subject:** Biennial Review and Resolution Updating the Conflict of Interest Code for the City of Rancho Cordova Designated Employees.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution results in the City's compliance with Fair Political Practices Commission requirements.

Staff Report: Stacy Leitner, City Clerk.

Advances Goal: 5.

- 13.7 **Subject:** A Resolution Rejecting All Bids for On-Call Concrete Maintenance Services.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of this Resolution will reject all bids received for on-call concrete maintenance services.

Staff Report: Albert Stricker, Public Works Director and Steve Harriman, Operations and Maintenance Division Manager.

Advances Goals: 1, 2 and 5.

- 13.8 **Subject:** An Ordinance Amending Chapter 17.04 of the Rancho Cordova Municipal Code Relating to the Adoption of State Fire Code with Local Amendments.

Recommendation: Introduce and waive the first reading of an Ordinance amending Chapter 17.04 of the Rancho Cordova Municipal Code, and adopting by reference the California Fire Code, 2016 Edition, with amendments based upon local climatic, geological, and topographical conditions, and to set a Public Hearing on November 5, 2018 at 5:30 p.m.

Result of Recommended Action: This action adopts the State Fire Code with local amendments, as deemed appropriate by the Fire Marshall of the Sacramento Metropolitan Fire District, and the City Building & Safety Division, which will make the amended provisions of the State Fire Code specific for the needs of the Rancho Cordova community.

Staff Report: Joseph Cuffe, City Building Official.

Advances Goals: 2 and 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 14.1 **Subject:** A Resolution Creating Special Tax Area Zone 24 and an Ordinance Establishing a Special Tax for Transit-Related Services for the European Parts Depot Project.

Recommendation: Adopt a Resolution creating special tax area Zone 24; and introduce and waive first reading of an Ordinance, establishing a special tax for transit-related services for the European Parts Depot project.

Result of Recommended Action: Adoption of the Resolution and Ordinance will assist the City in meeting the costs of providing transit-related services by creating a special tax area zone and establishing a special tax for transit-related services for the European Parts Depot project.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

ACTION: Motion to approve item 14.1 by Terry second by Gatewood; Motion passed with a 5:0 vote.

- 14.2 **Subject:** Action Items Related to the Formation of City of Rancho Cordova Grantline 208 Community Facilities District No. 2018-1.

Recommendation: Staff recommends that Council adopt the following items:

1. Resolution Forming a Community Facilities District and Levying a Special Tax in City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.
2. Resolution Deeming it Necessary to Incur Bonded Indebtedness in City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.
3. Resolution Calling for a Special Election in City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.
4. Resolution Declaring Election Results for City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.
5. Waive First Reading and Introduce Ordinance Levying a Special Tax within City of Rancho Cordova Grantline 208 Community Facilities District 2018-1.

Result of Recommended Action: Adoption of these items will complete the formation of City of Rancho Cordova Grantline 208 Community Facilities District 2018-1 (the "CFD") and authorize a landowner vote which, if successfully passed, authorizes the levy of a special tax. The special tax levy associated with this CFD is for the purpose of financing the acquisition and construction of, and the payment of fees for, the public facilities in and for the Community Facilities District. There is no financial impact to existing residents.

Staff Report: Michelle Mingay, Sr. Finance Analyst.

Advances Goal: 5.

ACTION: Motion to approve items 14.2:

1. Resolution: McGarvey second by Gatewood; Motion passed with a 5:0 vote.
2. Resolution: Sander second by McGarvey; Motion passed with a 5:0 vote.
3. Resolution: Terry second by Gatewood; Motion passed with a 5:0 vote.
4. Resolution: Terry second by Gatewood; Motion passed with a 5:0 vote.
5. Ordinance: Gatewood second by McGarvey; Motion passed with a 5:0 vote.

15. PUBLIC HEARING ITEMS

16. REGULAR CALENDAR ITEMS

- 16.1 **Subject:** Fiscal Year 2017-18 Preliminary Year-End Financial Report and Budget Amendment.

Recommendation: That the City Council receive the Fiscal Year 2017-18 Preliminary Year-End Financial Report and Adopt a Resolution (Attachment 2) amending the Fiscal Year 2017-18 Budget.

Result of Recommended Action: The Fiscal Year 2017-18 Preliminary Year-End Financial Report provides the City Council with the City's unaudited financial performance for the most recent fiscal year prior to receiving the audited Comprehensive Annual Financial Report (CAFR) later in the year. It also provides the City Council with the opportunity to authorize the proposed budget amendments for the June 30, 2018 fiscal year. The proposed budget amendment would use General Fund surplus dollars to eliminate the interfund loan between the General Fund and the Local Housing Special Revenue Fund by \$1,171,499.

Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.

Advances Goal: 5.

ACTION: Motion to approve the item by Sander second by Gatewood; Motion passed with a 5:0 vote.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

Mayor Budge adjourned the meeting at 7:14 PM in honor of the Rancho Cordova Police Department and fallen Officer Mark Stasyuk.


Stacy Leitner, City Clerk