



CITY COUNCIL MEETING

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Tuesday, September 04, 2018

**4:00 PM – Special Meeting
American River Room North**

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

Special Meeting/Work Session to Follow the Regular Meeting

MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor Budge called the special meeting to order in the American River Room North at 4:12 PM.

Council Members Present: Gatewood, McGarvey, Sander, Terry, Budge.

Council Members Absent: None.

Staff Members Present: Abhar, Behrends, Cook, Downton, Fontes, Haven, Juran, Kniestedt, Leitner, Pittman, Schelldorf, Simpson, Siren, Sparkman, Stricker, Taylor, Weber.

2. PUBLIC COMMENT

Mayor Budge opened the public comment period, seeing no speakers, Mayor Budge closed the public comment period.

3. SPECIAL MEETING ITEM

3.1 **Subject:** Rancho Cordova Police Department Update.

Recommendation: Receive information regarding updates to the Police Department. Provide feedback on direction and program updates.

Result of Recommended Action: Staff is providing updated information on programs within the police department and changes to the Police Department based on recommendations from the consultant's report.

Staff Report: Chris Pittman, Chief of Police.

Advances Goals: 1, 2, and 5.

ACTION: Motion to continue this item to the regular meeting by Sander second by Terry;
Motion passed with a 5:0 vote.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Budge adjourned the special meeting to the regular meeting in the David B. Roberts Council Chambers at 5:23 PM.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Budge called the regular meeting to order in the David B. Roberts Council Chamber at 5:49 PM.

Council Members Present: Gatewood, McGarvey, Sander, Terry, Budge.

Council Members Absent: None.

Staff Members Present: Abhar, Cook, Downton, Fontes, Goulart, Juran, Kniestedt, Leitner, Pittman, Schelldorf, Sparkman, Stricker, Ulm, Weber.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedule.

7. PLEDGE OF ALLEGIANCE

Mark Fontes led the pledge.

8. INVOCATION

Executive Pastor, Mark Shetler, from River City Christian gave the invocation.

9. PRESENTATIONS

Special Meeting/Police Department Update continued after third presentation.

- 9.1 Proclamation Presented Designating the Month of September as Prostate Cancer Awareness Month.

Accepted by Dick Montgomery

- 9.2 City of Rancho Cordova Residential Beautification Presentation.

- 9.3 Presentation of Results from the 2018 Resident Satisfaction Survey.

Recommendation: Receive presentation of the results from the 2018 Resident Satisfaction Survey.

Result of Recommended Action: Council will receive the results of the Survey and

provide feedback to Staff.

Staff Report: Maria Kniestedt, Communications Department Director and Stefan Heisler, Reinvestment Analyst.

Advances Goals: 1, 2, 3, 4, 5, and 6.

Item 3.1 Presentation continued from special meeting

3.1 **Subject:** Rancho Cordova Police Department Update.

Recommendation: Receive information regarding updates to the Police Department. Provide feedback on direction and program updates.

Result of Recommended Action: Staff is providing updated information on programs within the police department and changes to the Police Department based on recommendations from the consultant's report.

Staff Report: Chris Pittman, Chief of Police.

Advances Goals: 1, 2, and 5.

10. PUBLIC COMMENT

Mayor Budge opened the public comment period, seeing no speakers, Mayor Budge closed the public comment period.

11. COUNCIL REPORTS

Council reported on events since the last meeting.

12. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

The City Clerk read the ballot tabulation for item 13.4 into the record and declared a majority approval on the proposed action.

ACTION: Motion to approve by Terry second by Gatewood; Motion passed with a 5:0 vote.

13.1 **Subject:** Meeting Minutes from the August 20, 2018 Regular City Council Meeting.

Recommendation: Adopt Minutes.

13.2 **Subject:** Treasurer's Report - June 30, 2018.

Recommendation: This report is informational only. It is recommended that the City Council receive and file the June 30, 2018 Treasurer's Report.

Result of Recommended Action: The Treasurer's Report is required to be submitted to the City Council at least quarterly in accordance with California Government Code Section 53600 et. seq. The purpose of the treasurer's report is to update the City Council and the public on the status of the City's cash balances and investments, and highlight material changes from one period to another. The scope of this report covers the second quarter of this calendar year, ending June 30, 2018, and is in compliance with the State's reporting requirements.

Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.

Advances Goal: 4.

- 13.3 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 51-2018-1 with Kaizen InfoSource to Extend the Contract Term to June 30, 2020 and Increase the Contract Amount from \$69,000 to an Amount Not to Exceed \$183,175 for Electronic Content Management System and Agenda Management Software Consulting Services.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract Amendment No. 51-2018-1 with Kaizen InfoSource. This will extend the contract term to June 30, 2020 and increase the initial contract amount from \$69,000 to an amount not to exceed \$179,000.
Staff Report: Stacy Leitner, City Clerk.
Advances Goals: 1 and 5.
- 13.4 **Subject:** A Resolution Declaring Results of the Mail Ballot Election Relating to the Imposition of the Annual Stormwater Utility Fee on the Creekside Commerce Center Project in the City of Rancho Cordova.
Recommendation: Adopt a Resolution declaring the results of the mail ballot election relating to the imposition of the annual Stormwater Utility Fee for the Creekside Commerce Center project.
Result of Recommended Action: Adoption of the Resolution will declare the results of the ballot tabulation in connection with the imposition of the annual Stormwater Utility Fee on the Creekside Commerce Center Project. If majority approval exists, the City Council may impose the annual Stormwater Utility Fee on the Creekside Commerce Center Project pursuant to the Fee Ordinance. If there is no majority approval, the Stormwater Utility Fee shall not be imposed for the project.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Mayor Budge opened the public hearing, seeing no speakers, Mayor Budge closed the public hearing.

ACTION: Motion to approve by Terry second by McGarvey; Motion passed with a 5:0 vote.

- 14.1 **Subject:** A Resolution Declaring a Protest Hearing and Authorizing the Mailing of Property Owner Ballot Relating to the Imposition of the Annual Stormwater Utility Fee for the Douglas 98 Project.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will declare the results of the property owner protest and, if there exists less than a majority protest, authorize the mailing of a ballot to the property owner to approve the levy of the fee to pay for maintenance of storm drainage and flood protection systems for the Douglas 98 project. The action also sets 1:30 p.m. on September 19, 2018 in the office of the City Clerk, as the time and date for the ballot tabulation for the matter.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.
- 14.2 **Subject:** Introduction and First Reading of an Ordinance Amending Sections of the Rancho Cordova Municipal Code Related to Title 6 Health and Sanitation and Title 23 Zoning Code.

Recommendation: Introduce and waive the first reading of the Ordinance.

Result of Recommended Action: The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of the Ordinance would amend Title 6 (Health and Sanitation), Chapter 6.56 Abandoned Vehicles and Title 23 (Zoning Code), Article 1 Administration, Article 3 Zoning District, Allowable Uses, and General Development Standards, Article 7 Site Planning and Development Standards, and Article 11 Definitions of the Rancho Cordova Municipal Code (RCMC).

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, 5, and 6.

15. PUBLIC HEARING ITEMS

- 15.1 **Subject:** Introduction and First Reading of an Ordinance Repealing Chapter 4.28 Bingo Parlors of the Rancho Cordova Municipal Code and Amending Sections of the Rancho Cordova Municipal Code Related to Title 4 Business Regulation; Bingo Games; Title 23 Zoning Code; and the Folsom Boulevard Specific Plan.

Recommendation: Introduce and waive first reading of the Ordinance.

Result of Recommended Action: The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of the Ordinance would amend Title 4 (Business Regulation), Chapter 4.26 Bingo Games; Title 23 (Zoning Code), Article 3 Zoning District, Allowable Uses, and General Development Standards; and the Folsom Boulevard Specific Plan, Chapter 2 Land Use Plan and Allowed Uses. The ordinance would also repeal Chapter 4.28 Bingo Parlors and incorporate bingo parlor standards into Chapter 4.26 Bingo Games.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, 5, and 6.

Mayor Budge opened the public hearing, the following individual spoke:

1. Jim Tabuchi

Mayor Budge closed the public hearing.

ACTION: Motion to approve by Terry second by Gatewood; Motion passed with a 5:0 vote.

16. REGULAR CALENDAR ITEMS

- 16.1 **Subject:** South Sacramento Habitat Conservation Plan (SSHCP) Update and Memorandum of Agreement for Fiscal Year 2018/2019.

Recommendation: Receive information on status and schedule of implementation of the SSHCP, discuss proposed change in governance requested by the County Board of Supervisors, and adopt resolution authorizing execution of the Memorandum of Agreement ("MOA") with Sacramento County, Sacramento County Water Agency, and the City of Galt related to funding the SSHCP.

Result of Recommended Action: Adoption of this Resolution with authorize the City Manager to execute the SSHCP MOA for fiscal year 2018/2019 funding to assist in the preparation and implementation of the South Sacramento Habitat Conservation Plan.

Staff Report: Elizabeth Sparkman, Community Development Director.

Advances Goals: 1, 2, and 5.

ACTION: Motion to approve by Gatewood second by McGarvey; Motion passed with a 5:0 vote.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

Mayor Budge adjourned the meeting at 8:56 PM in memory of Aretha Franklin and John McCain.


Stacy Leitner, City Clerk