

CITY OF RANCHO CORDOVA



CITY COUNCIL

Monday, July 02, 2018

5:30 PM – Regular Meeting

AGENDA

Linda Budge, Mayor

Robert J. McGarvey, Vice Mayor

David Sander, Council Member

Garrett Gatewood, Council Member

Donald Terry, Council Member

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, July 02, 2018

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Gatewood, McGarvey, Sander, Terry and Mayor Budge.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

Wayne Langford from The Church of Jesus Christ of Latter-Day Saints, Cordova Stake will give the invocation.

5. PRESENTATIONS

- 5.1 Assemblyman Ken Cooley to Present a 15-Year Anniversary Assembly Resolution to the City of Rancho Cordova.
- 5.2 Recognition of Karen Redfield, Retiring Principal of Cordova Gardens Elementary School.

5.3 Employee Milestone Anniversary Presentations.

5.4 City Birthday Video Presentation.

6. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

7. COUNCIL REPORTS

8. CITY MANAGER'S REPORT

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

9.1 **Subject:** Meeting Minutes from the June 18, 2018 and June 26, 2018 Special and Regular City Council Meeting.
Recommendation: Adopt Minutes.

9.2 **Subject:** A Resolution Declaring the Results of the Mail Ballot Election relating to the Imposition of the Annual Stormwater Utility Fee on the Superior Self-Storage Project in the City of Rancho Cordova.
Recommendation: Adopt Resolution No. 60-2018 declaring the results of the mail ballot election relating to the imposition of the Annual Stormwater Utility Fee on the Superior Self-Storage project.
Result of Recommended Action: Adoption of the Resolution will declare the results of the ballot tabulation in connection with the imposition of the annual Stormwater Utility Fee on the Superior Self-Storage Project. If majority approval exists, the City Council may impose the annual Stormwater Utility Fee on the Superior Self-Storage Project pursuant to the Fee Ordinance. If there is no majority approval, the Stormwater Utility Fee shall not be imposed for the project.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goals: 5.

9.3 **Subject:** A Resolution Declaring the Results of the Mail Ballot Election Relating to the Imposition of the Annual Stormwater Utility Fee on the Homewood Suites Project in the City of Rancho Cordova.
Recommendation: Adopt Resolution No. 59-2018 declaring the results of the mail ballot election relating to the imposition of the Annual Stormwater Utility Fee on the Homewood Suites project.
Result of Recommended Action: Adoption of the Resolution will declare the results of the ballot tabulation in connection with the imposition of the Annual Stormwater Utility

Fee on the Homewood Suites Project. If majority approval exists, the City Council may impose the Annual Stormwater Utility Fee on the Homewood Suites Project pursuant to the Fee Ordinance. If there is no majority approval, the Stormwater Utility Fee shall not be imposed for the project.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 9.4 **Subject:** A Resolution Declaring City's Intention to Impose an Annual Stormwater Utility Fee for the Maintenance of Storm Drainage and Flood Protection Systems for the Creekside Commerce Center Project.

Recommendation: Adopt Resolution No. 83-2018 designating a time and place for hearing protests in connection with the Annual Stormwater Utility Fee for the Creekside Commerce Center project.

Result of Recommended Action: Action on this item will declare the Council's intention to impose the Annual Stormwater Utility Fee for the maintenance of the storm drainage and flood protection system for the Creekside Commerce Center project and sets a public hearing for August 6, 2018 on the matter.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goals: 5.

- 9.5 **Subject:** A Resolution Authorizing the City Manager to Execute a Second Amendment to the Memorandum of Understanding (MOU) with the Sacramento County District Attorney's Office for Community Prosecution Services for \$131,637 for the 2018-2019 Fiscal Year

Recommendation: Adopt Resolution No. 87-2018.

Result of Recommended Action: If given final approval by the Sacramento County Board of Supervisors and the City Council, this Second Amendment to the MOU will allow the City to continue to have an experienced community prosecutor based out of the Rancho Cordova Police Department, with the cost to be shared equally by the County and the City. The prosecutor would continue to split their time between the City and the Sheriff's East Division. The prosecutor will continue to spend time in the community meeting with residents, business owners, and City staff to determine the City's most pressing needs and then work to reduce major blight, nuisances, and also assist with the regional effort to reduce homelessness.

Staff Report: Adam Lindgren, City Attorney.

Advances Goals: 1, 2, and 6.

- 9.6 **Subject:** A Resolution Declaring the Results of Mail Ballot Election for Rancho Cordova Transit -Related Services Special Tax Area Zone 22- Super Self-Storage.

Recommendation: Adopt Resolution No. 62-2018.

Result of Recommended Action: Adoption of this Resolution will declare the result of the mail ballot election concerning Transit-Related Services Special Tax Area Zone 22 establishing a special tax for transit services for the Superior Self-Storage Project.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goals: 5.

- 9.7 **Subject:** A Resolution Declaring the Results of Mail Ballot Election for Rancho Cordova Transit -Related Services Special Tax Area Zone 21- Homewood Suites Project.
 Recommendation: Adopt Resolution No. 61-2018.
 Result of Recommended Action: Adoption of this Resolution will declare the result of the mail ballot election concerning Transit-Related Services Special Tax Area Zone 21 establishing a special tax for transit services for the Homewood Suites Project.
 Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
 Advances Goals: 5.
- 9.8 **Subject:** A Resolution Authorizing the Levying of Special Assessments for Delinquent Charges Related to Nuisance Abatement Against Properties and Requesting Sacramento County to Collect These Charges on the Fiscal Year 2018-19 Tax Roll.
 Recommendation: Adopt Resolution 79-2018.
 Result of Recommended Action: Adoption of Resolution No. 79-2018 will result in the levying of special assessments on properties that owe delinquent fines and fees related to nuisance abatement actions performed by the City.
 Staff Report: Kerry Simpson, Neighborhood Services Manager and Jessica Crone, Management Technician.
 Advances Goals: 1, 2, and 5.
- 9.9 **Subject:** An Ordinance of the City of Rancho Cordova Rescinding Ordinance No. 29-2006 Establishing a Special Tax for Police Protection for the Anatolia IV Subdivision.
 Recommendation: Introduce and Waive First Reading of Ordinance No. 16-2018.
 Result of Recommended Action: Adoption of Ordinance 16-2018 will rescind Ordinance 29-2006 establishing a special tax for Police Protection for the Anatolia IV subdivision (Zone 31). As Required by Section 6.4.4 of the Anatolia IV Development Agreement, Property Owners of this project have completed the process of annexing their project into Community Facilities District 2013-2 (Police Services), which was formed in February 2013.
 Staff Report: Michelle Mingay, Sr. Finance Analyst.
 Advances Goal: 5.
- 9.10 **Subject:** An Ordinance Amending Title 23 (Zoning Code) of the Rancho Cordova Municipal Code regarding Chapter 23.907 Utility, Transportation, and Communication Uses.
 Recommendation: Waive Second Reading and Adopt Ordinance 11-2018.
 Result of Recommended Action: Adoption of Ordinance 11-2018 would amend Title 23 (Zoning Code) of the Rancho Cordova Municipal Code regarding Chapter 23.907 Utility, Transportation, and Communication Uses. Specifically, the amendment would provide new minimum requirements and design standards, consistent with the standards of the Master License Agreement template approved on June 18, 2018 (Resolution 70-2018), for the attachment of small cell equipment to private poles within the public right-of-way.
 Staff Report: Nicholas Sosa, Assistant Planner.
 Advances Goals: 1, 5, and 6.
- 9.11 **Subject:** Approval of the Annexation Boundary Map for the Creekside Commerce Center project and Annexation to the City of Rancho Cordova Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance).
 Recommendation: Adopt Resolution No. 82-2018.
 Result of Recommended Action: Adoption of Resolution No. 82-2018 approves

Annexation Boundary Map No. 25 for the Creekside Commerce Center Project and Annexation of the Property to Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance, hereinafter "CFD No. 2008-1"). There is no financial impact to existing residents.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 9.12 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 89-2014-2 with Willdan Engineering to Extend the Contract Term to July 1, 2019, That Results in Increasing the Contract Amount From \$1,000,000 to an Amount Not to Exceed \$1,350,000 for On-Call Engineering and Inspection Services.

Recommendation: Adopt Resolution 85-2018.

Adoption of this Resolution will authorize the City Manager to execute Contract Amendment No. 89-2014-2 with Willdan Engineering for on-call engineering and inspection services. This will extend the contract term from July 1, 2018 to July 1, 2019, that results in increasing the contract amount from \$1,000,000 to an amount not to exceed \$1,350,000.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 2 and 5.

- 9.13 **Subject:** Appointment of Representatives to the Governing Board of the Sacramento Central Groundwater Authority.

Recommendation: Adopt Resolution No. 84-2018.

Result of Recommended Action: Adoption of this Resolution will appoint City staff and Golden State Water Company representatives to the Sacramento Central Groundwater Authority (SCGA) Governing Board.

Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.

Advances Goals: 1, 2, and 3.

- 9.14 **Subject:** A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding (Contract No. 116-2018) For Probation Services Between the City and the County of Sacramento. The City Shall Reimburse Probation \$175,000 for Fiscal Year 18/19 and will Reimburse the Actual Annual Cost in Fiscal Years 19/20 and 20/21 as Determined by the County of Sacramento.

Recommendation: Adopt Resolution No. 90-2018.

Result of Recommended Action: Adoption of this Resolution will allow the City to continue services with the Sacramento County Probation Department to provide two Probation Officers (POs) to the City of Rancho Cordova to act as liaisons between these agencies and to coordinate with other agencies and community-based organizations as part of the Rancho Cordova Community Alliance project.

Staff Report: Kerry Simpson, Neighborhood Services Manager and Jessica Crone, Management Technician.

Advances Goals: 1, 2, 3, and 5.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 10.1 **Subject:** A Resolution Authorizing Delinquent Residential Solid Waste Service Charges to be collected on the Property Tax Roll.

Recommendation: Adopt Resolution No. 89-2018.

Result of Recommended Action: This action will authorize the delinquent residential solid waste service charges to be collected on the 2018-19 property tax roll.

Staff Report: Michelle Mingay, Sr. Finance Analyst.
Advances Goal: 5.

10.2 **Subject:** Ordinance No. 15-2018 Amending Sections of the Rancho Cordova Municipal Code Related to Title 6 Health and Sanitation and Title 23 Zoning Code.

Recommendation: Introduce and waive first reading of Ordinance No. 15-2018 and continue the discussion on proposed amendments to Title 4, Chapters 4.26. Bingo Games, 4.28, Bingo Parlors, and the Folsom Boulevard Specific Plan to the August 20, 2018 City Council meeting.

Result of Recommended Action: The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of Ordinance 15-2018 would amend Title 6 (Health and Sanitation), Chapter 6.56, Abandoned Vehicles, and Title 23 (Zoning Code), Article 1 Administration, Article 3 Zoning Districts, Allowable Uses, and General Development Standards, Article 7, Site Planning and Development Standards, and Article 11, Definitions, of the Rancho Cordova Municipal Code.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, 5, and 6.

11. PUBLIC HEARING ITEMS

NONE.

12. REGULAR CALENDAR ITEMS

NONE.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

14. ADJOURNMENT

ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Monday, July 16	CANCEL REGULAR MEETING
Tuesday, July 31	CANCEL REGULAR MEETING
Monday, August 6	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, August 14	5:30 PM Special Meeting/Work Session
Tuesday, August 20	5:30 PM Regular Meeting
Tuesday, August 28	CANCEL WORK SESSION
Tuesday, September 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, September 11	5:30 PM Special Meeting/Work Session
Monday, September 17	5:30 PM Regular Meeting
Tuesday, September 25	CANCEL WORK SESSION
Monday, October 1	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, October 9	5:30 PM Special Meeting/Closed Session for City Manager Evaluation
Monday, October 15	5:30 PM Regular Meeting
Tuesday, October 23	5:30 PM Special Meeting/Closed Session for City Manager Evaluation – ONLY IF NEEDED
Tuesday, October 30	CANCEL WORK SESSION

UPCOMING MEETINGS	
Monday, November 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, November 19	5:30 PM Regular Meeting
Tuesday, November 27	5:30 PM Special Meeting/Work Session
Monday, December 3	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, December 11	5:30 PM Special Meeting/Work Session
Monday, December 17	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, July 02, 2018 Regular Meeting of the Rancho Cordova City Council was posted and available for review on June 29, 2018 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed June 29, 2018 at Rancho Cordova, California.



Stacy Leitner, City Clerk