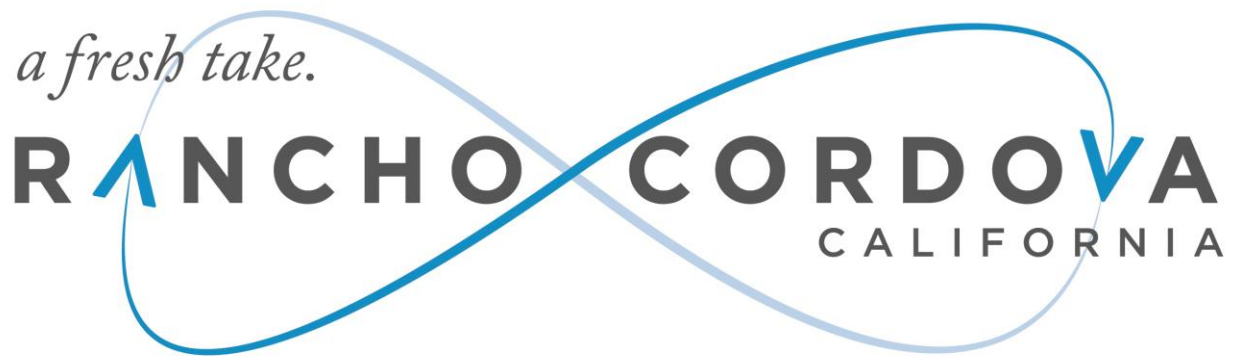


CITY OF RANCHO CORDOVA



CITY COUNCIL

Monday, May 21, 2018

4:00 PM – Special Meeting

5:30 PM – Regular Meeting

AGENDA

Linda Budge, Mayor

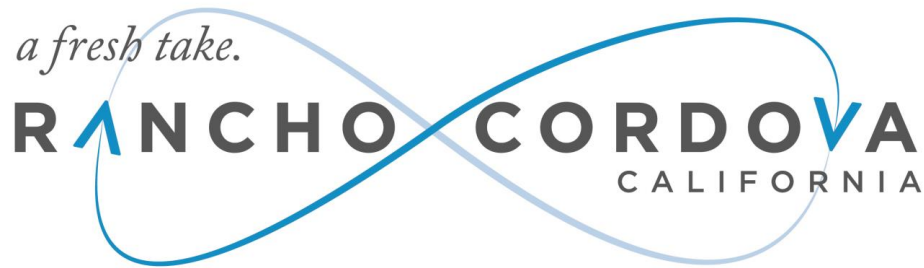
Robert J. McGarvey, Vice Mayor

David Sander, Council Member

Garrett Gatewood, Council Member

Donald Terry, Council Member

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, May 21, 2018

4:00 PM – Special Meeting
David B. Roberts Council Chambers

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Gatewood, McGarvey, Sander, Terry and Mayor Budge.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

- 3.1 **Subject:** Fiscal Year 2018/2019 Community Enhancement Fund Grant Selection.
Recommendation: Receive presentation and provide direction on the Fiscal Year 2018/2019 Community Enhancement Fund.
Result of Recommended Action: Council will receive a comprehensive summary of the programs and projects recommended for Measure H/Community Enhancement Funds which includes the review committee's recommendation on funding level. Input and direction received from the City Council at the May 21, 2018 special meeting and regular meeting will be incorporated into the resolution for adoption at a future meeting.
Staff Report: Stacy Delaney, Community Enhancement Analyst II.

Advances Goals: 1, 2, 3, 5, and 6.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Budge will adjourn the special meeting to regular meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Gatewood, McGarvey, Sander, Terry and Mayor Budge.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

8. INVOCATION

Andy Matzke from Sun River Church will give the invocation.

9. PRESENTATIONS

- 9.1 Presentation on the City of Rancho Cordova Beautification and Clean Up Event by Steve Harriman, Public Works Division Manager, Ester Cruz, Republic Services, and Angel Ball, Volunteers in Neighborhood Services.
- 9.2 Introduction of Antonio Perez, General Manager of Republic Services by Johnnie Downs, Municipal Services Manager.
- 9.3 Sacramento-Yolo Mosquito & Vector Control District Presentation by Gary Goodman, District Manager.
- 9.4 Introduction of New Employees: RCPD Lieutenant Rob Patton will be introduced by Chief Pittman.

10. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

11. COUNCIL REPORTS

12. CITY MANAGER'S REPORT

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 13.1 **Subject:** Meeting Minutes from April 2, 2018 and April 24, 2018 Special and Regular City Council Meetings.
- 13.2 **Subject:** Ordinance Establishing a Special Tax Zone 21 for Transit-Related Services for Homewood Suites Project.
Recommendation: Waive the second reading and adopt Ordinance No. 6-2018.
Result of Recommended Action: Adoption of Ordinance No. 6-2018 will assist the City in meeting the costs of providing transit-related services by creating a Special Tax Area Zone No. 21 and establishing a Special Tax for transit-related services for the Homewood Suite project.
Staff Report: Elizabeth Sparkman, Interim Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.
- 13.3 **Subject:** Ordinance Establishing a Special Tax Zone No. 22 for Transit-Related Services for Superior Self-Storage Project.
Recommendation: Waive the second reading and adopt Ordinance No. 8-2018.
Result of Recommended Action: Adoption of Ordinance No. 8-2018 will assist the City in meeting the costs of providing transit-related services by creating a Special Tax Area Zone No. 22 and establishing a Special Tax for transit-related services for the Superior Self- Storage project.
Staff Report: Elizabeth Sparkman, Interim Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.
- 13.4 **Subject:** Records and Information Management Program Policy and Retention Schedule.
Recommendation: Adopt Resolution 68-2018 approving the City of Rancho Cordova City-Wide Records Retention Schedule and Program Policy Manual.
Result of Recommended Action: Adoption of a new Retention Schedule and RIM policy will enable City staff to facilitate the appropriate and efficient management and retention of City records in accordance with government regulations.
Staff Report: Stacy Leitner, City Clerk.
Advances Goals: 1 and 5.
- 13.5 **Subject:** Introduction and First Reading of Ordinance 9-2018 to Amend Section 20.04.060 (I) and Section 23.325.040 (F)(1) of the Rancho Cordova Municipal Code to Reflect the New Effective Date of the Sacramento County Federal Emergency Management Agency Flood Insurance Rate Map.
Recommendation: Introduce and waive first reading of Ordinance 9-2018.
Result of Recommended Action: Approval of Ordinance 9-2018 will amend the following: 1) Section 20.04.060 (I) of the Municipal Code related to surface mining and reclamation within the 100-year floodplain. Specifically, the proposed amendment will add the effective date of July 19, 2018 to the Flood Insurance Rate Maps as referenced in this section; 2) Section 23.325.040 (F)(1) of the Municipal Code related to flood overlay zoning districts. Specifically, the proposed amendment will add the effective

date of July 19, 2018 to the National Flood Insurance Program flood insurance rate map as referenced in this section.

If approved, the Ordinance would come back to Council for a second reading and adoption at its next regular meeting.

Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.

Advances Goals: 2 and 6.

- 13.6 **Subject:** A Resolution of the City Council of the City of Rancho Cordova Declaring its Intention to Transfer Delinquent Refuse Service Charges to the Property Tax Rolls and to Set a Public Hearing for the Same.

Recommendation: Adopt Resolution 69-2018.

Result of Recommended Action: Adoption of this Resolution will begin the process to allow delinquent refuse service charges to be collected on the property tax roll and sets a Public Hearing for July 2, 2018 at 5:30 pm in the City Council Chambers.

Staff Report: Michelle Mingay, Sr. Finance Analyst.

Advances Goal: 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 14.1 **Subject:** A Resolution Approving Proceedings for the Annual Levy and Collection of Assessments for Landscaping and Lighting District No. 2005-1 for Fiscal Year 2018-2019.

Recommendation: Adopt Resolution No. 20-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the continuance of the annual levy and collection of assessments in the District. There are no new impacts to existing or new residents. No assessments shall increase as a result of this action.

Staff Report: Elizabeth Sparkman, Interim Community Development Director, and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 14.2 **Subject:** Resolutions Approving Proceedings for the Annual Levy and Collection of Charges for the Rancho Cordova Transit Related Services Benefit District, Zone No. 1 for Fiscal Year 2018-2019.

Recommendation: 1) Adopt Resolution No. 21-2018 Initiating Proceedings for the Annual Levy and Collection of Charges, Preliminarily Approving the Engineer's Report and Declaring its Intention to Levy the Annual Charges for Fiscal Year 2018-2019 for the Rancho Cordova Transit Related Services Benefit District, Zone No. 1; and 2) Adopt Resolution No. 22-2018 Amending and/or Confirming the Engineer's Report and establishing the Fiscal Year 2018-2019 Service Charge for the Rancho Cordova Transit Related Services Benefit District, Zone No. 1.

Result of Recommended Action: Adoption of Resolutions 21-2018 and 22-2018 will authorize the continuance of the annual levy and collection of service charges in the Transit Related Services Benefit District, Zone No. 1 to provide for a broad range of transportation services within the District identified in the engineer's report.

Staff Report: Elizabeth Sparkman, Interim Community Development Director, and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 14.3 **Subject:** Resolutions Approving Proceedings for the Annual Levy and Collection of Charges for the Rancho Cordova Transit Related Services Benefit District, Zone No. 2 for Fiscal Year 2018-2019.

Recommendation: 1) Adopt Resolution No. 23-2018 Initiating Proceedings for the Annual Levy and Collection of Charges, Preliminarily Approving the Engineer's Report, and Declaring its Intention to Levy the Annual Charges for Fiscal Year 2018-2019 for the Rancho Cordova Transit Related Services Benefit District, Zone No. 2; and 2) Adopt Resolution No. 24-2018 Amending and/or Confirming the Engineer's Report and establishing the Fiscal Year 2018-2019 Service Charges for the Rancho Cordova Transit Related Services Benefit District, Zone No. 2.

Result of Recommended Action: Adoption of Resolutions 23-2018 and 24-2018 will authorize the continuance of the annual levy and collection of service charges in the Transit Related Services Benefit District, Zone No. 2 to provide for a broad range of miscellaneous transportation services within the District as identified in the Engineer's Report.

Staff Report: Elizabeth Sparkman, Interim Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 14.4 **Subject:** Resolution Approving Proceedings for the Annual Levy and Collection of Assessments for the Rancho Cordova Lighting District No. 2012-1 for Fiscal Year 2018 2019.

Recommendation: Adopt Resolution No. 28-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the continuance of the annual levy and collection of assessments in the District. There are no new impacts to existing or new residents.

Staff Report: Elizabeth Sparkman, Interim Community Development Director, and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

- 14.5 **Subject:** Montelena Development: Adoption of Resolution 64-2018 to Revise the Tentative Map Converting Street D From a Vehicular Connection to Bicycle and Pedestrian Only at Rancho Cordova Parkway and Adoption of Ordinance 12-2018 to Incorporate the Large Lot Tentative Map Phasing Plan into the Development Agreement

Recommendation: Adopt Resolution 64-2018 and introduce and waive first reading of Ordinance 12-2018.

Result of Recommended Action: Adoption of this Resolution will amend the approved 2006 tentative map to change the connection at the intersection of Street D and Rancho Cordova Parkway from a vehicular connection to a bicycle and pedestrian connection only. Adoption of the Ordinance will amend the Montelena development agreement to incorporate the large lot tentative map phasing plan. Following the first reading, the Ordinance would return to Council for second reading and adoption at the next regular meeting.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 1, 2, and 5.

- 14.6 **Subject:** Introduction and First Reading of Ordinance 10-2018, an Ordinance Amending Title 23 (Zoning Code) of the Rancho Cordova Municipal Code Regarding Chapter 23.901 Residential Uses.

Recommendation: Introduce and waive first reading of Ordinance 10-2018.

Result of Recommended Action: The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of Ordinance 10-2018 would amend Title 23 (Zoning Code) of the Rancho Cordova Municipal Code regarding Chapter 23.901 Residential Uses. Specifically the amendment would delete the 300 foot separation requirement between a large family daycare and a small family

daycare.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, and 6.

15. PUBLIC HEARING ITEMS

- 15.1 **Subject:** Discussion of Resolution 70-2018 for a Master License Agreement Template for Small Cell attachment installations on City owned public poles and introduction and First Reading of Ordinance 11-2018, Amending Title 23 (Zoning Code) of the Rancho Cordova Municipal Code regarding Chapter 23.907 Utility, Transportation, and Communication Uses

Recommendation: Discuss and consider the continuation of Resolution 70-2018 and Ordinance 11-2018 to June 18, 2018.

Result of Recommended Action: If continued, this item it would be heard at the June 18, 2018 City Council Meeting.

Staff Report: Nicholas Sosa, Assistant Planner.

Advances Goals: 1, 5, and 6.

- 15.2 **Subject:** A Resolution of Intention to Establish the Rancho Cordova Property and Business Improvement District; Continued from the May 7, 2018 Regular Meeting.

Recommendation: Staff recommends that Council discuss the matter and consider tabling the item indefinitely, and then close the public hearing.

Result of Recommended Action: The item would be tabled indefinitely.

Staff Report: Amanda Norton, Economic Development Manager.

Advances Goals: 1, 2, 3, and 6.

16. REGULAR CALENDAR ITEMS

- 16.1 **Subject:** Fiscal Year 2018/2019 Community Enhancement Fund Grant Selection.

Recommendation: Receive presentation and provide direction on the Fiscal Year 2018/2019 Community Enhancement Fund.

Result of Recommended Action: Council will receive a comprehensive summary of the programs and projects recommended for Measure H/Community Enhancement Funds which includes the review committee's recommendation on funding level. Input and direction received from the City Council at the May 21, 2018 special meeting and regular meeting will be incorporated into the resolution for adoption at a future meeting.

Staff Report: Stacy Delaney, Community Enhancement Analyst II.

Advances Goals: 1, 2, 3, 5, and 6.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Tuesday, May 29	5:30 PM Special Meeting/Work Session - CANCELLED
Monday, June 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, June 18	5:30 PM Regular Meeting
Tuesday, June 26	5:30 PM Special Meeting/Work Session
Monday, July 2	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, July 16	CANCEL REGULAR MEETING
Tuesday, July 31	CANCEL REGULAR MEETING
Monday, August 6	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, August 14	5:30 PM Special Meeting/Work Session
Tuesday, August 20	5:30 PM Regular Meeting
Tuesday, August 28	CANCEL WORK SESSION
Tuesday, September 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, September 11	5:30 PM Special Meeting/Work Session
Monday, September 17	5:30 PM Regular Meeting
Tuesday, September 25	CANCEL WORK SESSION
Monday, October 1	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, October 9	5:30 PM Special Meeting/Closed Session for City Manager Evaluation

UPCOMING MEETINGS	
Monday, October 15	5:30 PM Regular Meeting
Tuesday, October 23	5:30 PM Special Meeting/Closed Session for City Manager Evaluation – ONLY IF NEEDED
Tuesday, October 30	CANCEL WORK SESSION
Monday, November 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, November 19	5:30 PM Regular Meeting
Tuesday, November 27	5:30 PM Special Meeting/Work Session
Monday, December 3	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, December 11	5:30 PM Special Meeting/Work Session
Monday, December 17	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, May 21, 2018 Regular Meeting of the Rancho Cordova City Council was posted and available for review on May 18, 2018 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed May 18, 2018 at Rancho Cordova, California.



Stacy Leitner, City Clerk