



CITY COUNCIL MEETING

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Monday, December 16, 2019

4:00 PM – Special Meeting

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor McGarvey called the special meeting to order in the David B. Roberts Council Chambers at 4:17 p.m.

Council Members Present: Budge, Gatewood, Sander, Terry and McGarvey.

Council Members Absent: None.

Staff Members Present: Abhar, Leitner, Riley, Runner, Siren, Sparkman, Splendorio, Thompson, Wassom.

2. PUBLIC COMMENT

Mayor McGarvey opened the public comment period. Seeing no speakers, Mayor McGarvey closed the public comment period.

3. SPECIAL MEETING ITEM

ACTION: Council received information and participated in a demonstration and training of the CivicClerk agenda management software.

- 3.1 **Subject:** CivicClerk Agenda Management Software Demonstration and Training.
Recommendation: Receive information and participate in a demonstration and training of CivicClerk, a cloud-based agenda management software specifically built for local government to save resources and deliver greater access to City Council meetings. Staff will receive input for finalizing the implementation process.

Result of Recommended Action: The City Council and staff will receive information and training on CivicClerk.

Staff Report: Stacy Leitner, City Clerk and Persephonie Riley, Assistant City Clerk.

Advances Goals: 1.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor McGarvey adjourned the special meeting to the regular meeting in the David B. Roberts Council Chambers at 5:15 p.m.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor McGarvey called the regular meeting to order in the David B. Roberts Council Chambers at 5:37 p.m.

Council Members Present: Budge, Gatewood, Sander, Terry, and McGarvey.

Council Members Absent: None.

Staff Members Present: Abhar, Bane, Behrends, Brown, Cowles, Delaney, Ducharme, Goulart, Heisler, Ingalls, Juran, Kniestedt, Leitner, Leonardich, Lewis, Lopez, Mingay, Pittman, Ramos, Riley, Roach, Runner, Schelldorf, Siren, Sparkman, Splendorio, Stricker, Thompson.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recording and playback schedule.

7. PLEDGE OF ALLEGIANCE

Robert Van Cleef led the pledge.

8. INVOCATION

Destiny Higashi from Yattyr Hybrid School gave the invocation.

9. SPECIAL CEREMONIES - SWEARING IN MAYOR AND VICE MAYOR

9.1 Garrett Gatewood was sworn in as Vice Mayor by father Stephen Gatewood.

9.2 David M. Sander was sworn in as Mayor by wife Dr. Maggie Parsons and son Charles Sander.

9.3 Presentation to Outgoing Mayor McGarvey.

10. CELEBRATORY BREAK

AT THIS POINT: At 5:57 p.m. the Council took a break for refreshments in the lobby in honor Of the swearing in of Vice Mayor Gatewood, and the swearing in of Mayor Sander. The full Council Resumed at 6:26 p.m.

11. PRESENTATIONS

- 11.1 Community Enhancement Fund Grant Check Presentations to 1) Elk Grove Unified School District; 2) Cordova Community Council Foundation; 3) Boys & Girls Clubs of Greater Sacramento; 4) Rancho Cordova Chamber of Commerce; 5) Folsom Cordova Unified School District.
- 11.2 Employee Milestone Anniversary Presentations.

12. PUBLIC COMMENT

Mayor Sander opened the public comment period. The following individual addressed the Council:

13. COUNCIL REPORTS

Council Reported on events since the last meeting.

14. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

15. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve items 15.1 through 15.7 by Budge second by McGarvey; Motion passed with a 5:0 vote.

- 15.1 **Subject:** Meeting Minutes from the December 2, 2019 Regular City Council Meeting and the December 10, 2019 Special City Council Meeting.
Recommendation: Adopt the Minutes.
- 15.2 **Subject:** A Resolution of the City Council of the City of Rancho Cordova Making Certain Findings and Determinations Related to, and Accepting, the Fiscal Year 2018-19 Development Impact Fee Report for the AB1600 Development Fees.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will approve the annual Development Impact Fee Report prepared in accordance with California Government Code Section 66000, et seq. and ensures the City remains in compliance with AB1600 reporting requirements.
Staff Report: Michelle Mingay, Sr. Finance Analyst.
Advances Goals: 5.
- 15.3 **Subject:** A Resolution Declaring the Results of Mail Ballot Election for Rancho Cordova Transit-Related Services Special Tax Area Zone 25 for the Bradshaw Village Project.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will declare the result of the mail ballot election concerning Transit-Related Services Special Tax Area Zone 25 establishing a Special Tax for Transit Services for the Bradshaw Village Project.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goals: 5.

- 15.4 **Subject:** Arts Strategic Plan.
Recommendation: Approval of the City of Rancho Cordova Arts Strategic Plan.
Result of Recommended Action: Adoption by resolution of the Arts Strategic Plan provides visionary concepts, programs, projects that help further the City goals to make Rancho Cordova an artful place.
Staff Report: Megan Siren, Senior Management Analyst, and Paul Junker, Senior Project Manager.
Advances Goals: 1 and 2.
- 15.5 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 172-2019 in an Amount not to Exceed \$1,500,000 with Salabar Associates, Inc. for On-Call Construction Inspection and Engineering Development Review Services through December 31, 2022.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract No. 172-2019 with Salabar Associates, Inc. in the amount of \$1,500,000 for construction inspection and engineering development review services through December 31, 2022.
Staff Report: Albert Stricker, Public Works Director and Marilyn Phelps, Assistant Land Surveyor.
Advances Goals: 1, 2 and 5.
- 15.6 **Subject:** A Resolution Authorizing the City Manager to Award Construction Contract No. 181-2019 in an Amount not to Exceed \$5,502,293.35 with Granite Construction Company for the Folsom Boulevard Streetscape Enhancement Phase V Project.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract No. 181-2019 in an amount not to exceed \$5,502,293.35 with Granite Construction Company for the Folsom Blvd Streetscape Enhancement Phase V Project.
Staff Report: Albert Stricker, Public Works Director and Edgar Medina, Senior Civil Engineer.
Advances Goals: 1, 2, and 5.
- 15.7 **Subject:** A Resolution Authorizing the City Manager to Execute the First Amendment to the Second Restated Grant Agreement Between the City of Rancho Cordova and the Cordova Community Council Foundation.
Recommendation: Adopt the Resolution.
Result of Recommended Action: The City will make funds available to the Cordova Community Council for a three-year grant to provide a professionally managed umbrella organization for Rancho Cordova non-profits that will provide community event support, volunteer management and civic engagement.
Staff Report: Cyrus Abhar, City Manager and Kim Juran-Karageorgiou, Administrative Services Director.
Advances Goals: 1, 2, and 5.

16. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

Council Member Terry asked that item 16.1 be pulled from the Consent Public Hearing for further discussion.

- 16.1 **Subject:** Grocery Outlet Tentative Parcel Map, Located at 2801 Zinfandel Drive; Project No. DD9909.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution would approve the applicant's request to subdivide an existing developed 3.1 +/- acre parcel into two new parcels; Parcel 1 at 0.903 acres and Parcel 2 at 2.19 acres. This lot split would permit for the sale, lease, or finance of individual parcels. No physical improvements are proposed with this request.

Staff Report: June Cowles, Senior Planner.

Advances Goals: 1, 4 and 6.

Mayor Sander opened the public comment period and the following individuals addressed the Council:

1. Javed Siddiqui
2. Dan Mueller

ACTION: Motion to approve by Budge second by McGarvey; Motion passed with a 5:0 vote.

17. PUBLIC HEARING ITEMS

- 17.1 **Subject:** Rancho Cordova Retirement Residence Conditional Use Permit, Tentative Parcel Map, and Major Design Review Permit; Project No. DD9900.

Recommendation: Determine the project Exempt per Section 15183, consistent with the Community Plan, General Plan, or Zoning of the California Environmental Quality Act (CEQA) Guidelines and adopt the Resolution for Rancho Cordova Retirement Residence Conditional Use Permit, Tentative Parcel Map, and Major Design Review.

Result of Recommended Action: Adoption of the Resolution would approve the Conditional Use Permit, Tentative Parcel Map, and Major Design Review for the construction of the three story 148,258 square foot congregate care facility to include residential garages, outdoor amenity areas, parking, lighting, and landscaping. Approve a tentative parcel map to split one 8.8-acre site into two parcels; Parcel 1=4.28 acres and Parcel 2=5.78 acres. Approval would allow the applicant to pursue necessary building permits for new construction.

Staff Report: June Cowles, Senior Planner.

Advances Goals: 1, 2, 3, 5 and 6.

Senior Planner, June Cowles stated that Exhibit B, Conditions of Approval had a correction.

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

ACTION: Motion to approve by Terry second by Budge; Motion passed with a 5:0 vote.

- 17.2 **Subject:** T-Mobile Antenna Project Conditional Use Permit Amendment; Project No. DD9881 - Located at 10653 Coloma Road.

Recommendation: Staff recommends that the City Council find the project to be in compliance with the California Environmental Quality Act (CEQA) as exempt pursuant to CEQA Guidelines Section 15303 and adopt the Resolution.

Result of Recommended Action: Approval of the Conditional Use Permit Amendment would allow the applicant to increase the existing monopole height by 10 feet with a five-

foot antenna extension for a total height increase of 15 feet, the installation of additional antennas, and an increase ground area of 310 square feet for corresponding ground equipment. The telecommunication facility will provide increased T-Mobile service.

Staff Report: June Cowles, Senior Planner.

Advances Goals: 5 and 6.

Mayor Sander opened the public comment period. Seeing no speakers, Mayor Sander closed the public comment period.

ACTION: Motion to continue public hearing item to date uncertain by Budge second by Terry;
Motion passed with the following 4:1 vote:
AYES: Budge, McGarvey, Terry, Sander
NOES: Gatewood

17.3 **Subject:** An Ordinance Amending the Rancho Cordova Municipal Code Related to Title 22 (Land Development), Chapter 22.40 Park and Recreation Dedication and Fees; and Title 23 (Zoning Code), Article 3 Zoning District, Allowable Uses, and General Development Standards, Article 7 Site Planning and Development Standards, and Article 9 Special Use Provisions.

Recommendation: Introduce and waive the first reading of the Ordinance.

Result of Recommended Action: The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of the Ordinance would amend Title 22 Land Development, Chapter 22.40 Park and Recreation Dedication and Fees; and Title 23 Zoning Code, Article 3 Zoning District, Allowable Uses, and General Development Standards, Article 7, Site Planning and Development Standards, and Article 9 Specific Use Provisions.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, 5, and 6.

ACTION: Motion to approve with the removal of Chapter 22.40, Park and Recreational Dedication and fees from the Ordinance to be brought back at a later date by Budge second by Terry; Motion passed with a 5:0 vote.

18. REGULAR CALENDAR ITEMS

18.1 **Subject:** Rancho Cordova Police Department Update on Crime Statistics for 2014-2018.
Recommendation: This report is both for informational purposes and for Council questions and discussion.

Result of Recommended Action: This update is to provide Council with the latest crime statistics for the City of Rancho Cordova and to showcase trends in various types of crime.

Staff Report: Chris Pittman, Chief of Police.

Advances Goals: 1, 2, 3, 5 and 6.

ACTION: Input was received regarding the Rancho Cordova Police Department Update on Crime Statistics for 2014-2018.

18.2 **Subject:** Update on AARP Network Age-Friendly Communities.

Recommendation: Receive update from Staff on the process to joining the AARP Network of Age-Friendly Communities.

Result of Recommended Action: No formal action is requested at this time. Staff will present the AARP Age-Friendly Community program and inform Council on a roadmap

to enrolling in the AARP Network of Age-Friendly Communities. Staff will seek Council input on joining this network.

Staff Report: Stefan Heisler, Reinvestment Analyst.

Advances Goals: 1 and 3.

ACTION: Input was received regarding the Update on AARP Network Age Friendly Communities.

18.3 **Subject:** Rancho Cordova Participation in the Sacramento Homeless Policy Council.

Recommendation: Staff recommends that the City Council endorse the proposed Sacramento Homeless Policy Council and appoint one Council member to participate and serve as a representative on the Sacramento Homeless Policy Council once it is formed.

Result of Recommended Action: One City Council member will be appointed to participate in the Sacramento Homeless Policy Council, which is proposed to hold three meetings per year.

Staff Report: Stefan Heisler, Reinvestment Analyst.

Advances Goals: 2.

ACTION: Motion to appoint Council Member Donald Terry to serve on the Sacramento Homeless Policy Council by Gatewood second by Budge; Motion passed with a 5:0 vote.

18.4 **Subject:** Approval of Council Member Appointments to Regional Boards, Commissions, and Committees.

Recommendation: That Council confirms commitments to serve on other agency boards, commissions, and committees.

Result of Recommended Action: The City Council will continue to serve in leadership roles throughout the region. The City Clerk will notify each agency board, commission, or committees of any changes or reappointments and will ensure that any necessary Fair Political Practices Commission (FPPC) filings are completed.

Staff Report: Stacy Leitner, City Clerk.

Advances Goals: 1, 2 and 5.

ACTION: No action was taken on this item.

19. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

None.

20. ADJOURNMENT

Mayor Sander adjourned the meeting at 9:07 p.m.


Stacy Leitner, CMC
City Clerk