

CITY OF RANCHO CORDOVA



CITY COUNCIL

Monday, December 16, 2019

4:00 PM – Special Meeting

5:30 PM – Regular Meeting

AGENDA

Robert J. McGarvey, Mayor

David Sander, Vice Mayor

Garrett Gatewood, Council Member

Donald Terry, Council Member

Linda Budge, Council Member

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, December 16, 2019

4:00 PM – Special Meeting
David B. Roberts Council Chambers

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Budge, Gatewood, Sander, Terry and Mayor McGarvey.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

- 3.1 **Subject:** CivicClerk Agenda Management Software Demonstration and Training.
Recommendation: Receive information and participate in a demonstration and training of CivicClerk, a cloud-based agenda management software specifically built for local government to save resources and deliver greater access to City Council meetings. Staff will receive input for finalizing the implementation process.
Result of Recommended Action: The City Council and staff will receive information and training on CivicClerk.
Staff Report: Stacy Leitner, City Clerk and Persephonie Riley, Assistant City Clerk.

Advances Goals: 1.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor McGarvey will adjourn the special meeting to the regular meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Budge, Gatewood, Sander, Terry and Mayor McGarvey.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

8. INVOCATION

Destiny Higashi from Yattyr Hybrid School will give the invocation.

9. SPECIAL CEREMONIES - SWEARING IN MAYOR AND VICE MAYOR

- 9.1 Swearing in of Vice Mayor.
- 9.2 Swearing in of Mayor.
- 9.3 Presentation to Outgoing Mayor McGarvey.

10. CELEBRATORY BREAK

11. PRESENTATIONS

- 11.1 Community Enhancement Fund Grant Check Presentations to 1) Elk Grove Unified School District; 2) Cordova Community Council Foundation; 3) Boys & Girls Clubs of Greater Sacramento; 4) Rancho Cordova Chamber of Commerce; 5) Folsom Cordova Unified School District.
- 11.2 Employee Milestone Anniversary Presentations.

12. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited

from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

13. COUNCIL REPORTS

14. CITY MANAGER'S REPORT

15. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 15.1 **Subject:** Meeting Minutes from the December 2, 2019 Regular City Council Meeting and the December 10, 2019 Special City Council Meeting.
Recommendation: Adopt the Minutes.
- 15.2 **Subject:** A Resolution of the City Council of the City of Rancho Cordova Making Certain Findings and Determinations Related to, and Accepting, the Fiscal Year 2018-19 Development Impact Fee Report for the AB1600 Development Fees.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will approve the annual Development Impact Fee Report prepared in accordance with California Government Code Section 66000, et seq. and ensures the City remains in compliance with AB1600 reporting requirements.
Staff Report: Michelle Mingay, Sr. Finance Analyst.
Advances Goals: 5.
- 15.3 **Subject:** A Resolution Declaring the Results of Mail Ballot Election for Rancho Cordova Transit-Related Services Special Tax Area Zone 25 for the Bradshaw Village Project.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will declare the result of the mail ballot election concerning Transit-Related Services Special Tax Area Zone 25 establishing a Special Tax for Transit Services for the Bradshaw Village Project.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goals: 5.
- 15.4 **Subject:** Arts Strategic Plan.
Recommendation: Approval of the City of Rancho Cordova Arts Strategic Plan.
Result of Recommended Action: Adoption by resolution of the Arts Strategic Plan provides visionary concepts, programs, projects that help further the City goals to make Rancho Cordova an artful place.
Staff Report: Megan Siren, Senior Management Analyst, and Paul Junker, Senior Project Manager.
Advances Goals: 1 and 2.
- 15.5 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 172-2019 in an Amount not to Exceed \$1,500,000 with Salaber Associates, Inc. for On-Call Construction Inspection and Engineering Development Review Services through December 31, 2022.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract No. 172-2019 with Salaber Associates, Inc. in the amount of \$1,500,000 for construction inspection and engineering development review

services through December 31, 2022.

Staff Report: Albert Stricker, Public Works Director and Marilyn Phelps, Assistant Land Surveyor.

Advances Goals: 1, 2 and 5.

- 15.6 **Subject:** A Resolution Authorizing the City Manager to Award Construction Contract No. 181-2019 in an Amount not to Exceed \$5,502,293.35 with Granite Construction Company for the Folsom Boulevard Streetscape Enhancement Phase V Project.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract No. 181-2019 in an amount not to exceed \$5,502,293.35 with Granite Construction Company for the Folsom Blvd Streetscape Enhancement Phase V Project.

Staff Report: Albert Stricker, Public Works Director and Edgar Medina, Senior Civil Engineer.

Advances Goals: 1, 2, and 5.

- 15.7 **Subject:** A Resolution Authorizing the City Manager to Execute the First Amendment to the Second Restated Grant Agreement Between the City of Rancho Cordova and the Cordova Community Council Foundation.

Recommendation: Adopt the Resolution.

Result of Recommended Action: The City will make funds available to the Cordova Community Council for a three-year grant to provide a professionally managed umbrella organization for Rancho Cordova non-profits that will provide community event support, volunteer management and civic engagement.

Staff Report: Cyrus Abhar, City Manager and Kim Juran-Karageorgiou, Administrative Services Director.

Advances Goals: 1, 2, and 5.

16. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 16.1 **Subject:** Grocery Outlet Tentative Parcel Map, Located at 2801 Zinfandel Drive; Project No. DD9909.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution would approve the applicant's request to subdivide an existing developed 3.1 +/- acre parcel into two new parcels; Parcel 1 at 0.903 acres and Parcel 2 at 2.19 acres. This lot split would permit for the sale, lease, or finance of individual parcels. No physical improvements are proposed with this request.

Staff Report: June Cowles, Senior Planner.

Advances Goals: 1, 4 and 6.

17. PUBLIC HEARING ITEMS

- 17.1 **Subject:** Rancho Cordova Retirement Residence Conditional Use Permit, Tentative Parcel Map, and Major Design Review Permit; Project No. DD9900.

Recommendation: Determine the project Exempt per Section 15183, consistent with the Community Plan, General Plan, or Zoning of the California Environmental Quality Act (CEQA) Guidelines and adopt the Resolution for Rancho Cordova Retirement Residence Conditional Use Permit, Tentative Parcel Map, and Major Design Review.

Result of Recommended Action: Adoption of the Resolution would approve the Conditional Use Permit, Tentative Parcel Map, and Major Design Review for the construction of the three story 148,258 square foot congregate care facility to include

residential garages, outdoor amenity areas, parking, lighting, and landscaping. Approve a tentative parcel map to split one 8.8-acre site into two parcels; Parcel 1=4.28 acres and Parcel 2=5.78 acres. Approval would allow the applicant to pursue necessary building permits for new construction.

Staff Report: June Cowles, Senior Planner.

Advances Goals: 1, 2, 3, 5 and 6.

- 17.2 **Subject:** T-Mobile Antenna Project Conditional Use Permit Amendment; Project No. DD9881 - Located at 10653 Coloma Road.

Recommendation: Staff recommends that the City Council find the project to be in compliance with the California Environmental Quality Act (CEQA) as exempt pursuant to CEQA Guidelines Section 15303 and adopt the Resolution.

Result of Recommended Action: Approval of the Conditional Use Permit Amendment would allow the applicant to increase the existing monopole height by 10 feet with a five-foot antenna extension for a total height increase of 15 feet, the installation of additional antennas, and an increase ground area of 310 square feet for corresponding ground equipment. The telecommunication facility will provide increased T-Mobile service.

Staff Report: June Cowles, Senior Planner.

Advances Goals: 5 and 6.

- 17.3 **Subject:** An Ordinance Amending the Rancho Cordova Municipal Code Related to Title 22 (Land Development), Chapter 22.40 Park and Recreation Dedication and Fees; and Title 23 (Zoning Code), Article 3 Zoning District, Allowable Uses, and General Development Standards, Article 7 Site Planning and Development Standards, and Article 9 Special Use Provisions.

Recommendation: Introduce and waive the first reading of the Ordinance.

Result of Recommended Action: The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of the Ordinance would amend Title 22 Land Development, Chapter 22.40 Park and Recreation Dedication and Fees; and Title 23 Zoning Code, Article 3 Zoning District, Allowable Uses, and General Development Standards, Article 7, Site Planning and Development Standards, and Article 9 Specific Use Provisions.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2, 5, and 6.

18. REGULAR CALENDAR ITEMS

- 18.1 **Subject:** Rancho Cordova Police Department Update on Crime Statistics for 2014-2018.

Recommendation: This report is both for informational purposes and for Council questions and discussion.

Result of Recommended Action: This update is to provide Council with the latest crime statistics for the City of Rancho Cordova and to showcase trends in various types of crime.

Staff Report: Chris Pittman, Chief of Police.

Advances Goals: 1, 2, 3, 5 and 6.

- 18.2 **Subject:** Update on AARP Network Age-Friendly Communities.

Recommendation: Receive update from Staff on the process to joining the AARP Network of Age-Friendly Communities.

Result of Recommended Action: No formal action is requested at this time. Staff will

present the AARP Age-Friendly Community program and inform Council on a roadmap to enrolling in the AARP Network of Age-Friendly Communities. Staff will seek Council input on joining this network.

Staff Report: Stefan Heisler, Reinvestment Analyst.

Advances Goals: 1 and 3.

- 18.3 **Subject:** Rancho Cordova Participation in the Sacramento Homeless Policy Council.

Recommendation: Staff recommends that the City Council endorse the proposed Sacramento Homeless Policy Council and appoint one Council member to participate and serve as a representative on the Sacramento Homeless Policy Council once it is formed.

Result of Recommended Action: One City Council member will be appointed to participate in the Sacramento Homeless Policy Council, which is proposed to hold three meetings per year.

Staff Report: Stefan Heisler, Reinvestment Analyst.

Advances Goals: 2.

- 18.4 **Subject:** Approval of Council Member Appointments to Regional Boards, Commissions, and Committees.

Recommendation: That Council confirms commitments to serve on other agency boards, commissions, and committees.

Result of Recommended Action: The City Council will continue to serve in leadership roles throughout the region. The City Clerk will notify each agency board, commission, or committees of any changes or reappointments and will ensure that any necessary Fair Political Practices Commission (FPPC) filings are completed.

Staff Report: Stacy Leitner, City Clerk.

Advances Goals: 1, 2 and 5.

19. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

20. ADJOURNMENT

ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Monday, January 6	3:00 PM Special Meeting/Regular Meeting
Tuesday, January 21	5:30 PM Regular Meeting
Tuesday, January 28	5:30 PM Special Meeting/Work Session
Monday, February 3	4:00 PM Special Meeting/Regular Meeting
Tuesday, February 18	5:30 PM Regular Meeting
Tuesday, February 25	5:30 PM Special Meeting/Work Session
Monday, March 2	5:30 PM Regular Meeting
Monday, March 16	4:00 PM Special Meeting/Regular Meeting
Tuesday March 24	5:30 PM Special Meeting/Work Session
Monday, April 6	4:00 PM Special Meeting/Regular Session
Tuesday, April 14	5:30 PM Special Meeting/Work Session
Monday, April 20	5:30 PM Regular Meeting
Monday, May 4	4:00 PM Special Meeting/Regular Meeting
Tuesday, May 12	5:30 PM Special Meeting/Work Session
Monday, May 18	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8757
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, December 16, 2019 Regular Meeting of the Rancho Cordova City Council was posted and available for review on December 12, 2019 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed December 12, 2019 at Rancho Cordova, California.



Stacy Leitner, CMC
City Clerk