

# CITY OF RANCHO CORDOVA



## CITY COUNCIL MEETING

Monday, September 16, 2019

5:30 PM – Regular Meeting

## AGENDA

Robert J. McGarvey, Mayor

David Sander, Vice Mayor

Garrett Gatewood, Council Member

Donald Terry, Council Member

Linda Budge, Council Member

# CITY OF RANCHO CORDOVA



## CITY COUNCIL MEETING

City Hall  
2729 Prospect Park Drive, Rancho Cordova

Monday, September 16, 2019

5:30 PM – Regular Meeting  
David B. Roberts Council Chambers

## AGENDA

### **1. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Council Members Budge, Gatewood, Sander, Terry and Mayor McGarvey.

### **2. METRO CABLE TV TELEVISION ANNOUNCEMENT**

The Clerk will announce the meetings video recording and playback schedules.

### **3. PLEDGE OF ALLEGIANCE**

The Mayor will call on someone in attendance to lead the Pledge.

### **4. INVOCATION**

President Wayne Langford from The Church of Jesus Christ of Latter-day Saints will give the invocation.

### **5. PRESENTATIONS**

- 5.1 Community Enhancement Fund Grant Check Presentations to 1) Elk Grove Unified School District 2) Symphony d'Oro Rancho Cordova 3) Children's Choice for Hearing & Talking (CCHAT) 4) Cordova Community Council Foundation 5) Cordova Community Food Locker.
- 5.2 Introduce New Employees: Kelly Thompson, Deputy City Clerk by Stacy Leitner City Clerk, and Arthur Klets, Code Enforcement Officer I by Elizabeth Sparkman, Community Development Director.

## 6. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

## 7. COUNCIL REPORTS

## 8. CITY MANAGER'S REPORT

## 9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 9.1 **Subject:** Meeting Minutes from the Special City Council Meeting of August 27, 2019, and the Regular City Council Meeting of September 3, 2019.  
**Recommendation:** Adopt the Minutes.

- 9.2 **Subject:** A Resolution Authorizing the City Manager to Execute a Contract with Michael Baker International, Inc. in an Amount Not to Exceed \$1,864,000 for a Term of October 1, 2019 to September 30, 2021 for On-Call Planning Services.  
**Recommendation:** Adopt the Resolution.  
**Result of Recommended Action:** Adoption of the Resolution will authorize the City Manager to execute a contract with Michael Baker International, Inc. in an amount not to exceed \$1,864,000 for a term of October 1, 2019 to September 30, 2021 for On-Call Planning Services.  
**Staff Report:** Darcy Goulart, Planning Manager.  
**Advances Goals:** 5.

- 9.3 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 24-2018-2 with Interwest Consulting Group to Increase the Contract Amount from \$300,000 to a Not to Exceed Amount of \$550,000 for Project Management and Technical Support for Design Projects, Development Services and Grant Opportunities.  
**Recommendation:** Adopt the Resolution.  
**Result of Recommended Action:** Adoption of the Resolution will authorize the City Manager to execute Contract Amendment No. 24-2018-2 with Interwest Consulting Group for project management and technical support for design projects, development services and grant opportunities. This will increase the contract amount from \$300,000 to an amount not to exceed \$550,000. The current contract term of June 30, 2020 remains unchanged.  
**Staff Report:** Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Engineer.  
**Advances Goals:** 2, 3 and 5.

- 9.4 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 153-2019 with R3 Consulting Group, Inc. in an Amount Not to Exceed \$412,500 for On-Call Solid

Waste Consulting Services.

**Recommendation:** Adopt the Resolution.

**Result of Recommended Action:** Adoption of the Resolution will authorize the City Manager to execute Contract No. 153-2019 with R3 Consulting Group, Inc. in an amount not to exceed \$412,500 for on-call solid waste consulting services through June 30, 2022.

**Staff Report:** Albert Stricker, Public Works Director and Steve Harriman, Operations & Maintenance Division Manager.

**Advances Goals:** 1, 2 and 5.

- 9.5 **Subject:** A Resolution Declaring City's Intention to Impose an Annual Stormwater Utility Fee for the Maintenance of Storm Drainage and Flood Protection Systems for the Bradshaw Village Project.

**Recommendation:** Adopt the Resolution designating a time and place for hearing protests in connection with the annual Stormwater Utility Fee for the Bradshaw Village project.

**Result of Recommended Action:** Adoption of the Resolution will declare the Council's intention to impose the annual Stormwater Utility Fee for the maintenance of the storm drainage and flood protection system for the Bradshaw Village project and sets a public hearing for October 7, 2019 on the matter.

**Staff Report:** Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

**Advances Goals:** 5.

- 9.6 **Subject:** A Resolution to Approve the Annexation Boundary Map for the Bradshaw Village Project and Annexation to the City of Rancho Cordova Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance).

**Recommendation:** Adopt the Resolution.

**Result of Recommended Action:** Adoption of the Resolution approves Annexation Boundary Map No. 29 for the Bradshaw Village project and Annexation of the Property to Community Facilities District No. 2008-1 (Street Lighting and Road Maintenance, hereinafter "CFD No. 2008-1"). There is no financial impact to existing residents.

**Staff Report:** Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

**Advances Goals:** 5.

- 9.7 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 151-2019 with Madsen Roofing & Waterproofing, Inc. in an Amount not to Exceed \$234,111.90 for Construction and Installation of a New Roof and Mechanical Equipment at 2880 Gold Tailings Ct. Building for the Rancho Cordova Neighborhood Services Center (RCNC) Roof Replacement Project.

**Recommendation:** Adopt the Resolution.

**Result of Recommended Action:** Adoption of the Resolution will authorize the City Manager to execute Contract No. 151-2019 with Madsen Roofing & Waterproofing, Inc. in an amount not to exceed \$234,111.90 to replace the roof and mechanical equipment at 2880 Gold Tailings Ct. for the RCNC Roof Replacement Project.

**Staff Report:** Laurel Bane, Facilities Services Representative.

**Advances Goals:** 5.

## **10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE**

- 10.1 **Subject:** A Resolution Approving the 2018-19 Community Development Block Grant

(CDBG) Consolidated Annual Performance Evaluation Report (CAPER) for Submittal to the U.S. Department of Housing and Urban Development (HUD).

**Recommendation:** Adopt the Resolution.

**Result of Recommended Action:** Adoption of the Resolution will approve submittal of the 2018-19 CDBG CAPER for HUD review according to the requirements and timelines.

**Staff Report:** Stefan Heisler, Reinvestment Analyst.

**Advances Goals:** 1, 2, 5 and 6.

## **11. PUBLIC HEARING ITEMS**

- 11.1 **Subject:** Public Hearing to Accept the Final Economic Subsidy Reports Prepared Pursuant to Government Code Section 53083 for Previously Approved Incentives for a Proposed New Hotel and Event Space at 11212 Point East Drive, Rancho Cordova, CA and a Business Expansion at 11151 Trade Center Drive, Suite 106, Rancho Cordova, CA.

**Recommendation:** Conduct public hearing on two required economic subsidy reports for previously approved incentives and accept reports.

**Result of Recommended Action:** The City will fulfill its statutory reporting requirements for the two previously approved economic subsidies.

**Staff Report:** Amanda Norton, Economic Development Manager.

**Advances Goals:** 6.

## **12. REGULAR CALENDAR ITEMS**

NONE.

## **13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

## **14. ADJOURNMENT**

Mayor McGarvey will adjourn the meeting to closed session in the Community Board Room.

## **15. CLOSED SESSION - CALL TO ORDER/ROLL CALL**

Council Members Budge, Gatewood, Sander, Terry and Mayor McGarvey.

## **16. CLOSED SESSION**

Council may adjourn to Closed Session to discuss the following item:

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): (One Case).

## **17. OPEN SESSION - REPORT FROM CLOSED SESSION**

The City Attorney will report on action taken in Closed Session.

## **18. ADJOURNMENT**

## ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at [www.cityofranchocordova.org](http://www.cityofranchocordova.org) on Thursdays or Fridays prior to the Regular City Council Meeting.

| <b>CITYWIDE GOALS - (Adopted March 27, 2012)</b> |                                                                                                            |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| 1.                                               | Promote the Positive Image of Rancho Cordova                                                               |
| 2.                                               | Ensure a Safe, Inviting and Livable Community                                                              |
| 3.                                               | Empower Responsible Citizenship                                                                            |
| 4.                                               | Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges        |
| 5.                                               | Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management |
| 6.                                               | Drive Diverse Economic Opportunities                                                                       |

| <b>UPCOMING MEETINGS</b> |                                         |
|--------------------------|-----------------------------------------|
| Tuesday, September 24    | 5:30 PM Special Meeting/Work Session    |
| Monday, October 7        | 4:00 PM Special Meeting/Regular Meeting |
| Tuesday, October 8       | <b>CANCELLED SPECIAL MEETING</b>        |
| Tuesday, October 15      | 5:30 PM Special Meeting/Closed Session  |
| Monday, October 21       | 5:30 PM Regular Meeting                 |
| Tuesday, October 22      | <b>CANCELLED SPECIAL MEETING</b>        |
| Tuesday, October 29      | 5:30 PM Special Meeting/Work Session    |
| Monday, November 4       | 4:00 PM Special Meeting/Regular Meeting |
| Tuesday, November 12     | 5:30 PM Special Meeting/Work Session    |
| Monday, November 18      | 5:30 PM Regular Meeting                 |
| Tuesday, November 26     | 5:30 PM Special Meeting/Work Session    |
| Monday, December 2       | 4:00 PM Special Meeting/Regular Meeting |
| Tuesday, December 10     | 5:30 PM Special Meeting/Work Session    |
| Monday, December 16      | 5:30 PM Regular Meeting                 |

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

| DEPARTMENTAL GENERAL TELEPHONE NUMBERS                  |                |
|---------------------------------------------------------|----------------|
| Building and Safety Division                            | (916) 851-8760 |
| City Attorney's Office                                  | (916) 556-1531 |
| City Clerk's Department                                 | (916) 851-8720 |
| City Manager's Office                                   | (916) 851-8800 |
| Communications Department                               | (916) 851-8791 |
| Economic Development Department                         | (916) 851-8780 |
| Finance Department                                      | (916) 851-8730 |
| Housing Division                                        | (916) 851-8757 |
| Human Resources Department                              | (916) 851-8740 |
| IT Department                                           | (916) 851-8700 |
| Neighborhood Services – Animal Services                 | (916) 851-8770 |
| Parks & Recreation (Cordova Recreation & Park District) | (916) 362-1841 |
| Planning Department                                     | (916) 851-8750 |
| Public Works Department                                 | (916) 851-8710 |
| Rancho Cordova Police Department                        | (916) 875-9600 |
| Redevelopment Department                                | (916) 851-8780 |
| Sac Metro Fire District                                 | (916) 859-4300 |

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

#### CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, September 16, 2019 Regular Meeting of the Rancho Cordova City Council was posted and available for review on September 12, 2019 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at [www.cityofranhocordova.org](http://www.cityofranhocordova.org).

Signed September 12, 2019 at Rancho Cordova, California.



Stacy Leitner, CMC, City Clerk