a fresh take.

RANCHO CORDOVA
CALIFORNIA

CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, June 17, 2019

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor McGarvey called the Regular meeting to order in the David B. Roberts Council Chamber at 5:36 PM.

Council Members Present: Budge, Gatewood, Sander (arrived at 6:25 PM), Terry (arrived at 5:49 PM) and McGarvey.

Council Members Absent: None.

Staff Members Present: Abhar, Boutte, Carr, Crone, Cuffe, Fickle, Goulart, Harriman, Humphrey, Judish, Kniestedt, Leitner, Lewis, Medina, Morgan, Nham, Norton, Paiva, Pittman, Runner, Siren, Sosa, Sparkman, Splendorio, Somavarapu, Stricker, Taylor, Thomas (facilities), Thomas (public works), Walker, and Weber.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedule.

3. PLEDGE OF ALLEGIANCE

Diann Rogers, with the Rancho Cordova Chamber of Commerce, led the pledge.

4. INVOCATION

Mayor McGarvey asked for a moment of silence.

5. PRESENTATIONS

5.1 Olli, Autonomous Shuttle in Rancho Cordova Presentation by Senior Civil Engineer, Rupa Somavarapu and Associate Civil Engineer, Quoc Nham.

5:49 PM Council Member Terry Arrived

5.2 Introduction of New Employees: Rancho Cordova Neighborhood Services Supervisor Ryan Taylor will introduce Chris Paiva, Animal Services Officer I and Alaina Boutte, Code Enforcement Technician I. Facilities Services Manager, Todd Humphrey, will introduce Matt Thomas, Facilities Services Supervisor and Shawna Morgan, Facilities Attendant. Economic Development Manager, Amanda Norton, will introduce Laura Fickle, Management Analyst I.

6. PUBLIC COMMENT

Mayor McGarvey opened the public comment period. The following individuals addressed Council:

1. Sharon Judy

Mayor McGarvey closed the public comment period.

7. COUNCIL REPORTS

Council reported on events since the last meeting.

8. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Council Members Budge and Terry would like an update on The Ranch project (item 9.7) in August, 2019. Motion to approve items 9.1 through 9.12 by Budge second by Gatewood; Motion passed with a 4:0 vote.

9.1 **Subject:** Meeting Minutes from the June 3, 2019 Regular City Council Meeting.
Recommendation: Approve Meeting Minutes.

9.2 **Subject:** A Resolution Authorizing a Sixth Amendment to the Loan Agreement with the Chamber of Commerce to Convert the Outstanding Loan Balance to a Grant.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute a Sixth Amendment to the Loan Agreement between the City and the Chamber of Commerce. That Amendment would convert the outstanding loan balance of $192,079.94 to a Grant and terminate the Loan Agreement.
Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.
Advances Goals:1, 2 and 5.

9.3 **Subject:** A Resolution Authorizing the Levying of Special Assessments for Delinquent Charges Related to Nuisance Abatement Against Properties and Requesting Sacramento County to Collect These Charges on the Fiscal Year 2019-20 Tax Roll.

Recommendation: Adopt the Resolution.
Result of Recommended Action: Adopting the Resolution will result in the levying of special assessments on properties that owe delinquent fines and fees related to nuisance abatement actions performed by the City.
Staff Report: Ryan Taylor, Neighborhood Services Supervisor and Jessica Crone, Management Technician.
Advances Goals: 1, 2 and 5.

9.4 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 59-2019 in an Amount Not to Exceed $366,780 with H2O Urban Solutions for Pump Station Operations and Maintenance Services.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 59-2019 with H2O Urban Solutions in an amount not to exceed $366,780 for the provision of stormwater pump station operations and maintenance services.
Staff Report: Albert Stricker, Public Works Director and Dalia Fadl, Senior Civil Engineer.
Advances Goals: 1, 2 and 5.

9.5 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 61-2019 in an Amount Not to Exceed $300,000 With Central Striping Services, Inc. For On-Call Traffic Stripes and Pavement Markings Maintenance Services Through June 30, 2022.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 61-2019 with Central Striping Service, Inc. in the amount of $300,000 for the provision of traffic striping and pavement markings maintenance services.
Staff Report: Albert Stricker, Public Works Director and Steve Harriman, Operations & Maintenance Division Manager.
Advances Goals: 1, 2 and 5.

9.6 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 41-2014-2 with Sierra Traffic Markings, Inc. Increasing the Contract from $600,000 to a not to Exceed Amount of $627,000 for On-Call Striping Services.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract Amendment No. 41-2014-2 with Sierra Traffic Markings, Inc. for On-Call Striping Services. The proposed amendment will increase the contract budget from $600,000 to $627,000.
Staff Report: Albert Stricker, Public Works Director and Steve Harriman, Operations and Maintenance Division Manager.
Advances Goals: 1, 2 and 5.

9.7 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 23-2018-1 for the Preparation of an Environmental Impact Report with DeNovo Planning Group to Extend the Contract Term from June 30, 2019 to December 31, 2019.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution would authorize the City Manager to execute Contract Amendment No. 23-2018-1 for the preparation of an Environmental Impact Report with De Novo Planning Group to extend the contract term from June 30, 2019 to December 31, 2019.

Staff Report: Darcy Goulart, Planning Manager.
Advances Goals: 1, 2 and 5.

9.8 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 64-2009-03 With Sacramento Regional Transit to Extend the Contract Term from July 1, 2019 to July 1, 2022 With Annual Options to Extend the Term to June 30, 2029 to Provide Rancho Cordovan Transit Service.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract Amendment No. 64-2009-03 with Sacramento Regional Transit to extend the contract term from July 1, 2019 to July 1, 2022 with annual options to extend the term to June 30, 2029 to provide Rancho Cordovan Transit service. The annual options will auto-renew unless the City choses to terminate the contract with 60 days' notice. This amendment is needed to provide continuity of service while new mobility technologies, such as Bike Share and the Lyft Transit Connection projects, are implemented.
Staff Report: Albert Stricker, Public Works Director.
Advances Goals: 1, 2, and 5.

9.9 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 84-2018-1 With Alta Planning & Design for the Citywide Safe Routes to School Master Plan, to Increase the Contract Amount From $239,303 to a Not to Exceed Amount of $289,303 and Extend the Contract Term From June 30, 2019 to June 30, 2020.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract Amendment No. 84-2018-1 with Alta Planning & Design for the City of Rancho Cordova Citywide Safe Routes to School Master Plan. This will increase the contract amount from $239,303 to an amount not to exceed $289,303 and extend the contract term from June 30, 2019 to June 30, 2020.
Staff Report: Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Engineer.
Advances Goals: 1, 2 and 5.

9.10 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 01-2019-1 for the White Rock Road Safety and Beautification Project with Wood Rodger, Inc. to Increase the Contract Amount From $503,450 to a Not to Exceed Amount of $553,450 for the White Rock Road from Fitzgerald Road to the City Limits Project.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract Amendment No. 01-2019-1 for engineering services with Wood Rodgers, Inc. to increase the contract amount from $503,450 to a not-to-exceed amount of $553,450 for engineering design and right of way support services for the White Rock Road Safety and Beautification Project.
Staff Report: Albert Stricker, Public Works Director and Edgar Medina, Senior Civil Engineer.
Advances Goals: 1, 2 and 5.

9.11 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 66-2015-2 for On-Call Professional Services With Wood Rodgers Inc. to Increase the Contract Amount From $300,000 to a Not to Exceed Amount of $330,000 and Extend the Contract Term From June 30, 2019 to December 31, 2019 for White Rock

Road Between Sunrise Boulevard and Fitzgerald Road Project.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract Amendment No. 66-2015-2 for additional on-call professional services with Wood Rodgers, Inc. to increase the contract amount from $300,000 to a not to exceed amount of $330,000 and extend the contract term from June 30, 2019 to December 31, 2019.
Staff Report: Albert Stricker, Public Works Director and Quoc Nham, Associate Civil Engineer.
Advances Goals: 1, 2 and 5.

9.12 **Subject:** A Resolution Authorizing the City Manager to Execute a Third Amendment to Memorandum of Understanding (MOU) with the Sacramento County District Attorney's Office for Community Prosecution Services for $140,805.00 for the 2019-2020 Fiscal Year.
Recommendation: Adopt the Resolution.
Result of Recommended Action: If given final approval by the Sacramento County Board of Supervisors and the City Council, this Third Amendment MOU will allow the City to continue to have an experienced community prosecutor based out of the Rancho Cordova Police Department, with the cost to be shared equally by the County and the City. The prosecutor would split his or her time between the City and the Sheriff's East Division. He or she will continue to spend time in the community meeting with residents, business owners, and City staff to determine the City's most pressing needs and then work to reduce major blight, nuisances, and also assist with the regional effort to reduce homelessness.
Staff Report: Adam Lindgren, City Attorney.
Advances Goals: 2 and 5.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

10.1 **Subject:** Resolutions Approving Proceedings for the Annual Levy and Collection of Assessments for the Rancho Cordova Road Maintenance District for Fiscal Year 2019-2020.
Recommendation: A) Adopt a Resolution Initiating Proceedings for the Annual Levy and Collection of Assessments, declaring its intention to Levy the Annual Assessments and Preliminarily Approving the Engineer's Report for the Rancho Cordova Road Maintenance Assessment District for Fiscal Year 2019-2020; and B) Adopt a Resolution Amending and/or Approving the Annual Engineer's Report and Ordering the Levy and Collection of Assessments within the Rancho Cordova Road Maintenance Assessment District for Fiscal Year 2019-2020.
Result of Recommended Action: Adoption of these Resolutions will authorize the continuance of the annual levy and collection of assessments in the District. There are no new impacts to new or existing residents.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.

Mayor McGarvey opened the public comment period. Seeing no speakers, Mayor McGarvey closed the public comment period.

ACTION: Motion to approve item 10.1 by Budge second by Terry; Motion passed with a 4:0 vote.

11. PUBLIC HEARING ITEMS

*** Council Member Sander arrived at 6:25 PM***

11.1 **Subject:** Quick Quack Car Wash - Conditional Use Permit and Minor Design Review - Project No. DD9801 – Located at Folsom Blvd. between Zinfandel Drive and Don Juan Drive.
Recommendation: That Council: A) Find the project Exempt per Section 15061(b)(4) of the CEQA Guidelines; the projects that are rejected or disapproved by a public agency and CEQA section 15270(a) CEQA does not apply to project with a public agency rejects or disapproves; and B) Adopt the Resolution for the Denial of the Conditional Use Permit (CUP) and Minor Design Review (MDR) for Quick Quack Car Wash (Attachment 1).
Result of Recommended Action: Adoption of the Resolution would deny the Applicant's request for a CUP and MDR for a self-service car wash.
Staff Report: Darcy Goulart, Planning Manager.
Advances Goals: 2 and 6.

Mayor McGarvey opened the public comment period. The following individuals addressed Council:

1. Applicant, Efrain Corona, provided a presentation regarding the project.
2. Travis Kimball
3. Matthew Anderson
4. Clint Holtzen
5. Jaime Lemus
6. James Boyle
7. Chris Holm
8. Diann Rogers
9. Greg Ball
10. Lynette Logan

Mayor McGarvey closed the public comment period.

ACTION: Motion to approve item 11.1 by Budge second by Terry.

Council Members Budge and Terry withdrew motions.

Council Member Budge motioned to continue item off calendar, to a date uncertain, to give the applicant time to work with city staff to find an alternate location, second by Terry; Motion passed with a 5:0 vote.

12. REGULAR CALENDAR ITEMS

12.1 **Subject:** Approval of Mobility Master Plan That Will Update the 2006 Transit Master Plan.
Recommendation: Approve the June 2019 City of Rancho Cordova Mobility Master Plan as an update to the 2006 Transit Master Plan. This document will serve as an appendix to the City's General Plan.
Result of Recommended Action: Approval of the Mobility Master Plan will provide a platform for the implementation of mobility services. These services include traditional

fixed route services (bus and light rail), new mobility services such as, ride-hailing, bike/car share and dynamic transit, along with future technologies such as autonomous vehicles. The plan is designed to be flexible to respond to a rapidly changing world of mobility.
Staff Report: Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Civil Engineer.
Advances Goals: 1, 2 and 5.

Tim Payne, with Nelson Nygaard, provided a presentation regarding the item.

ACTION: Motion to approve item 12.3 by Terry second by Budge; Motion passed with a 5:0 vote.

12.2 **Subject:** Discussion and Direction of AB 626 Micro-Enterprise Home Kitchen Operations (MEHKO).
Recommendation: Discussion of AB 626, specifically City Council's desire to support or object to the allowance of Micro-Enterprise Home Kitchens (MEKHOs) within the City and direction on how that message should be conveyed to the County Board of Supervisors.
Result of Recommended Action: The result of the discussion will be direction to staff on whether the City Council supports or objects to the allowance of Micro-Enterprise Home Kitchens and how that message should be conveyed to the County Board of Supervisors.
Staff Report: Darcy Goulart, Planning Manager, Ryan Taylor, Neighborhood Services Supervisor and Joe Cuffe, Building Official.
Advances Goals: 1, 2, 5 and 6.

ACTION: Council Members Budge, Terry, Sander and Mayor McGarvey directed staff to send a letter to the Board of Supervisors conveying the City's desire to object to the allowance of Micro-Enterprise Home Kitchens within the City. City Council would also like staff to seek alternate options.

12.3 **Subject:** A Resolution of Intention to Establish the Rancho Cordova Property and Business Improvement District.
Recommendation: Staff recommends that Council discuss the matter and, if property owners in the proposed Rancho Cordova Property and Business Improvement District (RCPBID) who will pay more than 50% of the assessments proposed to be levied have signed the petition, adopt a Resolution of Intention to establish the RCPBID.
Result of Recommended Action: Adoption of the Resolution will result in a public hearing and ballot vote on August 5, 2019 on the establishment of the RCPBID.
Staff Report: Amanda Norton, Economic Development Manager.
Advances Goals: 1, 2 and 6.

ACTION: This item did not receive enough votes to move forward to the public hearing and ballot vote process. As a result, this item was informational only, no action was taken.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

14. ADJOURNMENT

Mayor McGarvey adjourned to closed session in the Community Board Room at 8:49 PM.

15. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Mayor McGarvey called the closed session to order in the Community Board Room at 9:04 PM.

16. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case.

17. OPEN SESSION - REPORT FROM CLOSED SESSION

Deputy City Attorney Frank Splendorio reported that there was no reportable action taken in closed session.

18. ADJOURNMENT

Mayor McGarvey adjourned the meeting at 9:10 PM.

Stacy Leitner

Stacy Leitner, City Clerk