

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

Monday, April 15, 2019

5:30 PM – Regular Meeting

AGENDA

Robert J. McGarvey, Mayor

David Sander, Vice Mayor

Garrett Gatewood, Council Member

Donald Terry, Council Member

Linda Budge, Council Member

CITY OF RANCHO CORDOVA



City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, April 15, 2019

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Budge, Gatewood, Sander, Terry and Mayor McGarvey.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

- 3.1 Girl Scout Troop #928 will lead the Color Guard Ceremony and Girl Scout Troop #499 will lead the Pledge of Allegiance.

4. INVOCATION

Pastor Tom Jones from First Baptist Church of Rancho Cordova will give the invocation.

5. PRESENTATIONS

- 5.1 Presentation of the 29th Annual Creek Week Results.
- 5.2 Proclamation Recognizing May as Building and Safety Month.

6. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on

the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

7. COUNCIL REPORTS

8. CITY MANAGER'S REPORT

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 9.1 **Subject:** Meeting Minutes from the March 26, 2019 and April 1, 2019 Regular and Special City Council Meetings.
Recommendation: Adopt the minutes.
- 9.2 **Subject:** A Resolution Declaring the Results of the Mail Ballot Election Relating to the Imposition of the Annual Stormwater Utility Fee on Towne Place Center by Marriott Project in the City of Rancho Cordova.
Recommendation: Adopt the Resolution declaring the results of the mail ballot election relating to the imposition of the annual Stormwater Utility Fee on the Towne Place Center by Marriott Project.
Result of Recommended Action: Adoption of the Resolution will declare the results of the ballot tabulation in connection with the imposition of the annual Stormwater Utility Fee on the Towne Place Center by Marriott Project. If majority approval exists, the City Council may impose the annual Stormwater Utility Fee on the Towne Place Center by Marriott Project pursuant to the Fee Ordinance. If there is no majority approval, the Stormwater Utility Fee shall not be imposed for the project.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.
- 9.3 **Subject:** Senate Bill 1 Road Maintenance and Rehabilitation Account Funding for Folsom Boulevard Enhancements Phase V and Mather Field Road Rehabilitation Projects.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of this Resolution will allow the City to receive Senate Bill 1 Road Maintenance and Rehabilitation Account funding for Folsom Boulevard Enhancements Phase V and Mather Field Road Rehabilitation projects.
Staff Report: Albert Stricker, Public Works Director and Charlie Colato, Management Analyst II.
Advances Goals: 1, 2 and 3.
- 9.4 **Subject:** A Resolution Updating the City of Rancho Cordova Ticket Policy.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will update the existing Ticket Policy to reflect administrative changes and annual updates provided by the Fair Political Practices Commission (FPPC).
Staff Report: Stacy Leitner, City Clerk.

Advances Goal: 1.

- 9.5 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 34-2019 in an Amount Not to Exceed \$8,999,758 With Teichert Construction to Construct the Zinfandel Complex Project, CP14-2132, STPL-5482(032).

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 34-2019 in an amount not to exceed \$8,999,758.00 with Teichert Construction to construct the Zinfandel Complex Project, CP14-2132, STPL-5482(032).

Staff Report: Albert Stricker, Public Works Director and Edgar Medina, Senior Civil Engineer.

Advances Goals: 1 and 2.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 10.1 **Subject:** Introduction and Waiver of First Reading of an Ordinance Amending the Rancho Cordova Municipal Code Related to Title 23 Zoning Code, Article 3 Zoning District, Allowable Uses, and General Development Standards, Article 7 Site Planning and Development Standards, and Article 9 Specific Use Provisions.

Recommendation: Introduce and waive the first reading of the Ordinance.

Result of Recommended Action: The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of the Ordinance would amend Title 23 Zoning Code, Article 3 Zoning District, Allowable Uses, and General Development Standards, Article 7, Site Planning and Development Standards, and Article 9 Specific use Provisions.

Staff Report: Darcy Goulart, Planning Manager.

- 10.2 **Subject:** A Resolution Approving and Adopting the 2019-2020 Community Development Block Grant Annual Action Plan.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Directs City Manager to make final edits and submit the 2019-2020 Community Development Block Grant (CDBG) Annual Action Plan (AAP) and SF424 Certifications to HUD for approval, as required for the City to receive 2019-2020 CDBG entitlement funding.

Staff Report: Stefan Heisler, Reinvestment Analyst and Patrice Clemons, CDBG Program Consultant.

Advances Goals: 2 and 5.

11. PUBLIC HEARING ITEMS

NONE.

12. REGULAR CALENDAR ITEMS

- 12.1 **Subject:** Recommendations on the Fiscal Year 2019/2020 Community Enhancement Fund Grant Applications Received and Discuss Council Led Initiatives for Consideration.

Recommendation: Staff to provide recommendations on the fiscal year 2019/2020 Community Enhancement Fund grant applications and receive and discuss individual City Council requested items for Council consideration.

Result of Recommended Action: Council will receive a summary of the grant

applications with recommendations for Community Enhancement Fund grant money, by the review committee, in fiscal year 2019/2020. The summary will include those projects that are recommended to receive full funding, no funding, as well as those recommended to receive partial funding. Staff will receive direction from Council on these projects and programs; this may include funding decisions.

Staff Report: Stacy Delaney, Community Enhancement Analyst II.

Advances Goals: 1, 2, 3, 5 and 6.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

14. ADJOURNMENT

ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Tuesday, April 30	5:30 PM Special Meeting/Work Session
Monday, May 6	CANCELLED REGULAR MEETING
Tuesday, May 14	5:30 PM Special Meeting/Work Session
Monday, May 20	5:30 PM Regular Meeting
Tuesday, May 28	5:30 PM Special Meeting/Work Session
Monday, June 3	4:00 PM Special Meeting/Regular Meeting
Monday, June 17	5:30 PM Regular Meeting
Tuesday, June 25	5:30 PM Special Meeting/Work Session
Monday, July 1	4:00 PM Special Meeting/Regular Meeting
Monday, July 15	CANCELLED REGULAR MEETING
Monday, August 5	4:00 PM Special Meeting/Regular Meeting
Monday, August 19	5:30 PM Regular Meeting
Tuesday, August 27	5:30 PM Special Meeting/Work Session
Tuesday, September 3	4:00 PM Special Meeting/Regular Meeting
Monday, September 16	5:30 PM Regular Meeting
Tuesday, September 24	5:30 PM Special Meeting/Work Session
Monday, October 7	4:00 PM Special Meeting/Regular Meeting
Tuesday, October 8	CANCELLED SPECIAL MEETING
Tuesday, October 15	5:30 PM Special Meeting/Closed Session
Monday, October 21	5:30 PM Regular Meeting

UPCOMING MEETINGS	
Tuesday, October 22	CANCELLED SPECIAL MEETING
Tuesday, October 29	5:30 PM Special Meeting/Work Session
Monday, November 4	4:00 PM Special Meeting/Regular Meeting
Tuesday, November 12	5:30 PM Special Meeting/Work Session
Monday, November 18	5:30 PM Regular Meeting
Tuesday, November 26	5:30 PM Special Meeting/Work Session
Monday, December 2	4:00 PM Special Meeting/Regular Meeting
Tuesday, December 10	5:30 PM Special Meeting/Work Session
Monday, December 16	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

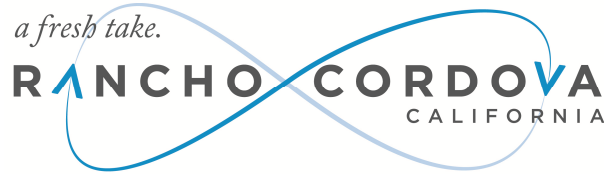
CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, April 15, 2019 Regular Meeting of the Rancho Cordova City Council was posted and available for review on April 11, 2019 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed April 11, 2019 at Rancho Cordova, California.



Stacy Leitner, City Clerk



CITY COUNCIL MEETING

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Tuesday, March 26, 2019

**5:30 PM – Special Meeting
American River Community Room North**

DRAFT MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor McGarvey called the special meeting to order in the American River Community Room at 5:40 PM.

Council Members Present: McGarvey, Sander (arrived at 5:50 PM), Terry, Gatewood, Budge.

Council Members Absent: None.

Staff Members Present: Abhar, Carr, Goulart, Kniestedt, Leitner, Lindgren, Runner, Siren, Sparkman, Stricker.

2. PUBLIC COMMENT

Mayor McGarvey opened the public comment period. The following individual addressed the Council:

- Mary Nesel

Mayor McGarvey closed the public comment period.

3. SPECIAL MEETING ITEM

ACTION: Council provided direction to staff on the following items:

1. Amend the code to allow on-site commercial signs to advertise non-commercial speech up to 25% of the time?
 - a. Council unanimously supported this direction.
2. Amend the code to allow off-site non-commercial speech signs through a CUP?
 - a. Council majority supported this direction; Council member Budge was

not in support.

3. Amend the Gateway sign to incorporate electronic message boards onto gateway signs?

a. Council majority supported this direction; Council member Budge was not in support.

- 3.1 **Subject:** Discussion and Direction on Various Aspects of Signage Related to Non-Commercial Speech.

Recommendation: Receive report and direct staff on potential code amendments to address non-commercial speech.

Result of Recommended Action: No formal action is requested of Council at this time. Council insight and/or direction to City staff on draft code language will further assist staff with preparing code amendments to be brought back for a public hearing at a later date.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2 and 6.

4. ADJOURNMENT

Mayor McGarvey adjourned the meeting at 6:44 PM.

Stacy Leitner, City Clerk



CITY COUNCIL MEETING

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Monday, April 01, 2019

**4:00 PM – Special Meeting
American River Room North**

**5:30 PM – Regular Meeting
David B. Roberts Council Chambers**

Special Meeting/Work Session to Follow the Regular Meeting

DRAFT MINUTES

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Mayor McGarvey called the Special meeting to order in the American River Room North at 4:09 PM.

Council Members Present: Budge, Gatewood, Terry, Sander (arrived at 5:17 PM) McGarvey.

Council Members Absent: None.

Staff Members Present: Abhar, Carr, Goulart, Juran, Kniestedt, Leitner, Lindgren, McCoy, Roach, Runner, Somavarapu, Stricker.

2. PUBLIC COMMENT

Mayor McGarvey opened the public comment period. Seeing no speakers, Mayor McGarvey closed the public comment period.

3. SPECIAL MEETING ITEM

ACTION: Council input was received by staff and direction was given to explore smart city initiatives.

- 3.1 **Subject:** Receive Presentation on Smart Cities.
Recommendation: Receive presentation on what it means to be a smart city and current trends.
Result of Recommended Action: To provide staff direction on whether the City Council is interested in further pursuing any smart city initiatives.
Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.
Advances Goals: 1, 2, 5 and 6.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor McGarvey adjourned the special meeting to the regular meeting in the David B. Roberts Council Chambers at 5:22 PM.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor McGarvey called the Regular meeting to order in the David B. Roberts Council Chamber at 5:42 PM.

Council Members Present: Budge, Gatewood, Terry, Sander, McGarvey.

Council Members Absent: None.

Staff Members Present: Abhar, Carr, Crone, Delaney, Downton, Goulart, Harriman, Hartley, Kniestedt, Leitner, Leonardich, Lewis, Lindgren, Pittman, Runner, Schelldorf, Simpson, Siren, Sparkman, Stricker, Taylor, Ulm and Weber.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The City Clerk read the meetings recordings and playback schedule.

7. PLEDGE OF ALLEGIANCE

Tony Peterson, Principal at Riverview STEM Academy, led the pledge.

8. INVOCATION

A moment of silence was observed in place of the invocation.

9. PRESENTATIONS

- 9.1 Riverview STEM Academy robotics team received a certificate.
 9.2 Linda Budge's Birthday on April 10th.

10. PUBLIC COMMENT

Mayor McGarvey opened the public comment period. The following individuals addressed Council:

1. Travis Kimball

2. Raeh Wilson

Mayor McGarvey closed the public comment period.

11. COUNCIL REPORTS

Council reported on events since the last meeting.

12. CITY MANAGER'S REPORT

City Manager Cyrus Abhar gave his report.

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

ACTION: Motion to approve items 13.1 through 13.5 by Budge second by Gatewood; Motion passed with a 5:0 vote.

13.1 **Subject:** Meeting Minutes from the March 18, 2019 Regular City Council Meeting.
Recommendation: Approve the Minutes.

13.2 **Subject:** A Resolution Declaring the Results of Mail Ballot Election for Rancho Cordova Transit -Related Services Special Tax Area Zone 23 for the Gold Valley Center Project.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will declare the result of the mail ballot election concerning Transit-Related Services Special Tax Area Zone 23 establishing a special tax for transit services for the Gold Valley Center Project.
Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.
Advances Goal: 5.

13.3 **Subject:** A Resolution Approving Submittal of an Application to Cal Fire for the Urban Forestry Grant Program in the Amount of \$369,500 to Fund the Rancho Cordova Shade Tree Expansion Continuum.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of this Resolution will allow the City to submit a grant application to Cal Fire for the Urban Forestry Grant Program. If awarded, the grant proceeds in the amount of \$369,500 would fund the preparation of an Urban Forest Master Plan and the planting of 750 trees over three years.
Staff Report: Albert Stricker, Public Works Director and Steve Harriman, Operations and Maintenance Division Manager.
Advances Goals: 1, 2 and 5.

13.4 **Subject:** Support the 2020 U.S. Census and Affiliated Outreach Events in the City of Rancho Cordova and State of California.
Recommendation: Approve the Resolution of support for the 2020 U.S. Census and affiliated outreach events.
Result of Recommended Action: Action on this item will confirm the City Council's Support for the 2020 U.S. Census.
Staff Report: Megan Siren, Senior Management Analyst & Stefan Heisler, Reinvestment Analyst.
Advances Goals: 2 and 3.

- 13.5 **Subject:** Support the Sacramento Area Council of Governments Green Means Go Pilot Program.

Recommendation: Approve the Resolution of support for the Sacramento Area Council of Governments (SACOG) Green Means Go Pilot Program.

Result of Recommended Action: Action on this item will allow Staff to submit the support resolution to SACOG to aid their efforts in securing state funding for this pilot program.

Staff Report: Stefan Heisler, Reinvestment Analyst.

Advances Goals: 1, 2, 3 and 5.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

NONE.

15. PUBLIC HEARING ITEMS

NONE.

16. REGULAR CALENDAR ITEMS

- 16.1 **Subject:** Update on the Fiscal Year 2019/2020 Community Enhancement Fund Grant Applications Received and Internally led Initiatives for Council Consideration.

Recommendation: Staff to introduce and provide an update on the fiscal year 2019/2020 Community Enhancement Fund grant applications received and the City department led initiatives for Council consideration.

Result of Recommended Action: Council will receive a summary of Community Enhancement Fund grant applications, copies of all applications and supplemental documents received, and a summary of internally led initiatives for Council consideration. Staff will return with an update at the next City Council meeting and provide Council with an adjusted summary of the grant applications received including evaluation of each application for compliance with the established criteria and an overall recommendation.

Staff Report: Stacy Delaney, Community Enhancement Analyst II.

Advances Goals: 1, 2, 3, 5 and 6.

Mayor McGarvey opened the public comment period. The following individuals addressed Council:

1. Ed Fletcher
2. Katherine Zwern
3. Meada Cashatt

Mayor McGarvey closed the public comment period.

ACTION: Council directed staff to maintain the current allocations recommended under internally delivered projects for purposes of continuing to build next year's budget. Motion to approve item 16.1 by Budge second by Sander; Motion passed with a 4:0 vote.

- 16.2 **Subject:** Code Enforcement Goals and Priorities.

Recommendation: Receive information and provide direction.

Result of Recommended Action: Staff will be seeking Council input and direction on code enforcement goals, priorities and property maintenance standards, policies and best practices.

Staff Report: Kerry Simpson, Neighborhood Services Manager.

Advances Goals: 2, 3 and 5.

Mayor McGarvey opened the public comment period. The following individuals addressed Council:

1. Angel Ball
2. Cort Stratfull
3. Tera Kolvenbach

Mayor McGarvey closed the public comment period.

ACTION: Council provided direction to staff regarding code enforcement goals and priorities. No action taken.

16.3 **Subject:** Appointment of Real Property Negotiators: Cyrus Abhar, City Manager and Albert Stricker, Public Works Director; Property: 069-0120-008, 11541 Folsom Boulevard.

ACTION: Motion to approve item 16.3 by Budge second by Gatewood; Motion passed with a 5:0 vote.

16.4 **Subject:** Appointment of Real Property Negotiators: Cyrus Abhar, City Manager and Micah Runner, Deputy City Manager; Property: City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA Suite 117.

ACTION: Motion to approve item 16.4 by Sander second by Terry; Motion passed with a 5:0 vote.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

Mayor McGarvey adjourned to closed session at 8:36 PM in memory of Charlene Hunt.

19. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Mayor McGarvey called the Closed Session to order in the Community Board Room at 8:45 PM.

20. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code Section 54956.8: City Negotiators: Cyrus Abhar, City Manager and Albert Stricker, Public Works Director. Negotiating Party: Nolasco 2007 Family Trust and Outfront Media: Assessor's Parcel Numbers: 069-0120-008, 11541 Folsom Boulevard. Under Negotiation: Price and Terms of Payment.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government

Code Section 54956.8: Property: City Hall, 2729 Prospect Park Drive, Rancho Cordova, CA, Suite 117. Agency Negotiators: Cyrus Abhar, City Manager and Micah Runner, Deputy City Manager. Negotiating Party: Chamber of Commerce. Under Negotiation: Price and Terms of Payment.

21. OPEN SESSION - REPORT FROM CLOSED SESSION

City Attorney, Adam Lindgren, reported that there was no reportable action taken in closed session.

22. ADJOURNMENT

Mayor McGarvey adjourned the meeting at 8:55 PM.

Stacy Leitner, City Clerk

MEMORANDUM

DATE: April 15, 2019

TO: Honorable Mayor and Council Members

FROM: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician

SUBJECT: A RESOLUTION DECLARING THE RESULTS OF THE MAIL BALLOT ELECTION RELATING TO THE IMPOSITION OF THE ANNUAL STORMWATER UTILITY FEE ON TOWNE PLACE CENTER BY MARRIOTT PROJECT IN THE CITY OF RANCHO CORDOVA



RECOMMENDATION

Adopt the Resolution declaring the results of the mail ballot election relating to the imposition of the annual Stormwater Utility Fee on the Towne Place Center by Marriott Project.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will declare the results of the ballot tabulation in connection with the imposition of the annual Stormwater Utility Fee on the Towne Place Center by Marriott Project. If majority approval exists, the City Council may impose the annual Stormwater Utility Fee on the Towne Place Center by Marriott Project pursuant to the Fee Ordinance. If there is no majority approval, the Stormwater Utility Fee shall not be imposed for the project.

BACKGROUND

The City Council previously adopted a Resolution on February 19, 2019, declaring its intention to impose the annual Stormwater Utility Fee ("Fee") pursuant to Ordinance No. 7-2014 on the Towne Place Center by Marriott Project. A protest hearing was conducted on March 4, 2019 at which time no written protest was received from the property owner representing a majority of the parcel subject to the Fee. Council then adopted a Resolution authorizing the mailing of a property owner ballot for the purpose of submitting the Fee to a vote of the owners subject to the Fee. Only one parcel is subject to the fee.

The Clerk has tabulated the ballot returned by the property owner for the Towne Place Center by Marriott Project. If majority approval exists, Council may impose the annual Fee on the Towne Place Center by Marriott Project pursuant to the Ordinance. If a majority approval does not exist, the Stormwater Utility Fee shall not be imposed for the project. Council action is to adopt the Resolution declaring the results of the mail ballot election.

ATTACHMENTS

1. Resolution
2. Exhibit A to the Resolution - Ballot

3. Exhibit B to the Resolution- City Clerk Certificate

ATTACHMENT 1**CITY OF RANCHO CORDOVA****RESOLUTION NO. XX-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, DECLARING THE RESULTS OF A MAIL BALLOT ELECTION
RELATING TO THE IMPOSITION OF THE ANNUAL STORMWATER UTILITY FEE ON
TOWNE PLACE CENTER BY MARRIOTT PROJECT IN THE CITY OF RANCHO CORDOVA**

WHEREAS, February 19, 2019, City Council adopted a Resolution declaring its intention to impose the Annual Stormwater Utility Fee ("Fee") for Towne Place Center by Marriott Project; and

WHEREAS, Article XIII D of the California Constitution (Proposition 218) requires the City to follow certain procedural and substantive requirements relating to the imposition of property-related fees and charges (as defined in Proposition 218); and

WHEREAS, the City has determined that the Fee is a property related fee, subject to the provisions of Proposition 218; and

WHEREAS, before imposing the Fee, the City Council is required to hold a noticed public hearing on a written report (the "Written Report") containing a description of each parcel of real property within the City to which the Fee is applicable and the amount of the Fee for each such parcel for Fiscal Year 2019-2020 and to consider protests to the Fee and, if a majority protest is not received at the public hearing, the Council must submit the question of the imposition of the Fee to a vote of the owners of the property subject to the proposed Fee for approval before the proposed Fee may be levied; and

WHEREAS, in accordance with Proposition 218 the City Council held a duly noticed public hearing on the matter of the Written Report and the proposed Fee on March 4, 2019 and took testimony, both written and oral; and

WHEREAS, having determined a written protest was not received from property owner representing a majority of the parcels subject to the Fee, the City Council adopted a Resolution authorizing the mailing of a property owner ballot (the "Ballot Measure") for the purpose of submitting the Fee to a vote of the owner of parcel subject to the Fee, and subject to approval by a majority vote of the owner of parcel subject to the Fee; and

WHEREAS, pursuant to the terms of Ordinance No. 7-2014 and the unanimous consent of the property owner, the Property Owner Balloting was conducted and completed and the City Clerk has on file a Certificate of the City Clerk as to the Results of the Canvass of the Ballot Return in Connection with the Proposed Stormwater Utility Fee (the "Certificate"), a copy of which is attached hereto as Exhibit B and by this reference incorporated herein.

NOW, THEREFORE, BE IT IS HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA:

1. The above recitals are true and correct.
2. The Certificate is hereby accepted into the records of the City.

3. The Ballot Measure is authorized as set forth in Exhibit A attached hereto and by this reference incorporated herein.
4. The results of the Ballot Measure are as set forth in the Certificate on file with the City Clerk and attached to this Resolution as Exhibit B ("Certificate").
5. The City Clerk is authorized to declare the results of the mail ballot election relating to the imposition of the Stormwater Utility fee on the Towne Place Center by Marriott Project.
6. Pursuant to said Certificate, if the Ballot Measure submitted was approved by a majority vote of the owner of parcel subject to the Fee, the Fee is hereby imposed pursuant to Ordinance No. 7-2014 on the Towne Place Center by Marriott Project, otherwise, if the Ballot Measure submitted was not approved by a majority vote of the owner of parcel subject to the Fee, the imposition of the Fee is hereby abandoned for the Towne Place Center by Marriott Project.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova this 15th day of April, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Robert J. McGarvey, Mayor

ATTEST:

Stacy Leitner, City Clerk

ATTACHMENT 2 Exhibit A to the Resolution

Rancho Cordova Stormwater Utility Fee – Official Property Owner Ballot

The person completing and submitting this Property Owner Ballot must be the owner of the property identified above or the representative of the owner of such property who is legally authorized to complete and submit this ballot for and on behalf of the owner. The enclosed "Summary of Property Owner Ballot Procedures" has been provided to assist you in filling out the ballot. If there are two or more property owners, only one needs to sign and return the ballot. One ballot will be counted per property.

Assessor's Parcel Numbers: 058-0270-060

Property Address: 11212 Point East Drive

Designation: Vacant Land

Total Parcel(s) Area (acres): 2.43 acres

DMUs: 0

Proposed Max. FY 2019-2020 Annual Fee Amount: \$131.64 / DMU

Assessor's Parcel Numbers: 058-0270-060

Owner Name: Insignia RC Development, LP

Proposed Maximum FY 2019-2020 Annual Fee Amount: \$131.64 per DMU

In order to provide the City of Rancho Cordova with a dedicated funding source to repair, reconstruct and maintain the storm drain system and to protect water quality, shall the City impose an annual Stormwater Utility Fee as shown in the Rate Analysis Report, dated 8/7/2014?

☒ **YES** I support the proposed annual Stormwater Utility Fee

☐ **NO** I oppose the proposed annual Stormwater Utility Fee

I hereby declare, under penalty of perjury under the laws of the State of California, that I am the owner, or the authorized representative of the owner, of the parcel identified above. Your ballot will not be counted if you do not sign below.

3/18/19

Date

DARPAN BHARTA

Printed Name

Darpan Bharta

Signature

Vote Here

If approved by a majority of the returned ballots, the proposed maximum annual Storm Drain User Fee rate for FY 2019-2020 will be \$131.64 per Drainage Measurement Unit (DMU). The maximum rate per DMU will increase annually by the amount of the increase of the CPI. However, each year the City Council will hold a public hearing and determine the actual rate per DMU that will be charged. At the annual public hearing, the City Council will set the actual rate for the next year, which would be equal to or less than the annual maximum rate. The Council may decide to reduce the rate or set the rate to \$0 per DMU in any fiscal year.

Please mark your ballot in ink and return the entire page.

Upon completion, fold the ballot, place it in the addressed, return envelope and seal the envelope. Pursuant to the enclosed instructions, mail the ballot to the address shown on the return envelope, or deliver to the City Clerk at City Hall located at 1:30 Wednesday, March 28, 2019.

Please see the "Summary of Property Owner Ballot Procedures" on the enclosed sheet.

return to:

Insignia RC Development, LP
401 Tradewinds Drive
Midland, TX 79708

City of Rancho Cordova
City Clerk
2729 Prospect Park Drive
Rancho Cordova, CA 95670

ATTACHMENT 3
Exhibit B to the Resolution

Exhibit B

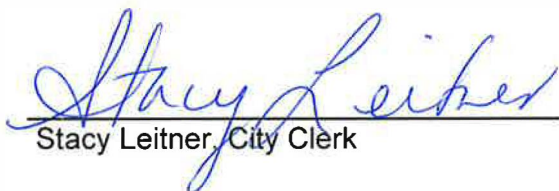
CERTIFICATE OF THE CITY CLERK AS TO
THE RESULTS OF THE CANVASS OF THE ELECTION RETURNS
IN CONNECTION WITH THE PROPOSED STORMWATER UTILITY FEE
IN THE CITY OF RANCHO CORDOVA

I, Stacy Leitner, City Clerk of the City of Rancho Cordova, hereby certify that I canvassed the returns of the election in connection with the imposition of an annual stormwater utility fee that the day for the return of mailed ballot, scheduled for March 28, 2019. The election was concluded on that date and that the total number of ballots cast in said election and the total number of votes cast for and against the ballot measure, as specified below, are full, true and correct.

Total of Ballots Received: /

Total "Yes" Ballots: /

Total "No" Ballots: 0


Stacy Leitner, City Clerk

MEMORANDUM

DATE: April 15, 2019

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director and Charlie Colato, Management Analyst II

SUBJECT: **SENATE BILL 1 ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING FOR FOLSOM BOULEVARD ENHANCEMENTS PHASE V AND MATHER FIELD ROAD REHABILITATION PROJECTS.**



RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of this Resolution will allow the City to receive Senate Bill 1 Road Maintenance and Rehabilitation Account funding for Folsom Boulevard Enhancements Phase V and Mather Field Road Rehabilitation projects.

BACKGROUND

On April 28, 2017, the Governor signed Senate Bill 1 (SB1), also known as the Road Repair and Accountability Act (RRAA) of 2017. SB1 was enacted to address road maintenance, rehabilitation, and critical safety needs on both the state highway and local street and roads systems. The source of revenue is generally increased State taxes and fees on fuel and vehicle licensing.

Beginning November 1, 2017, the State Controller began collecting the new funds generated from the increased fuel taxes and vehicle registration fees, into the newly created Road Maintenance and Rehabilitation Account (RMRA). A portion of RMRA funds will be distributed annually to eligible cities and counties for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads systems. The City's allocation for Fiscal Year 2019-20 is estimated to be \$1,311,984.

In order to be considered for funding, agencies must annually provide a proposed list of projects to the California Transportation Commission by May 1st. The two projects that are proposed for RMRA funds in fiscal year 2019/20 include: 1) Folsom Boulevard Enhancements Phase V and; 2) Mather Field Road Rehabilitation. These projects will address deferred maintenance, increase safety and beautify the corridors.

RMRA guidelines require that listed projects shall be adopted by Resolution by the City Council and include the infrastructure service life, project description, project location and proposed schedule.

FISCAL IMPACT

There is no fiscal impact of approving the SB1 Project List, as the funds were anticipated in the adopted budget. The adoption of the SB1 Project List will ensure that the City is eligible for the Senate Bill 1 RMRA funding.

As a stipulation for accepting the RMRA funding, SB1 requires that the City maintain a level of effort annually from the general fund equivalent to the average expenditures from its general fund in 2009/10, 2010/11 and 2011/12 fiscal years that were spent on roads. The City's annual maintenance of effort from the general fund has been established as \$776,604.

ATTACHMENT

1. Resolution

ATTACHMENT 1**RESOLUTION NO. XX-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20
FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Rancho Cordova are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Rancho Cordova must adopt by Resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Rancho Cordova, will receive an estimated \$1,311,984 in RMRA funding in Fiscal Year 2019-20 from SB 1; and

WHEREAS, this is the third year in which the City of Rancho Cordova is receiving SB 1 funding and will enable the City of Rancho Cordova to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Rancho Cordova has undergone a public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Rancho Cordova used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Rancho Cordova maintain and rehabilitate two main arterial roads throughout the City of Rancho Cordova this year; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City of Rancho Cordova's streets and roads are in a "fair" condition and this

ATTACHMENT 1

revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a “good” condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure will improve the quality of life of Rancho Cordova residents with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Rancho Cordova, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in-part with fiscal year 2019-20 Road Maintenance and Rehabilitation Account revenues:

Project Title: Mather Field Road Rehabilitation (Plan) - (Reference Page Section II: 93 in Adopted Budget and CIP)

Description: This project will rehabilitate Mather Field Road from Folsom Boulevard to Rockingham Drive. The project will also include sidewalk upgrades/repairs and storm drain upgrades as necessary.

Project Schedule:

- Design/Environmental: Winter/Spring 2020
- Construction: Fall 2020

Estimated Useful Life: 15-20 Years

3. The following previously proposed and adopted projects may utilize fiscal year 2019-20 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year Resolution, the City of Rancho Cordova is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Title: Folsom Boulevard Enhancement Phase V (CP16-2175) - (Reference Page Section I: 65 in Adopted Budget and CIP)

Description: This project will construct complete streets components on Folsom Boulevard from Horn Road to Bradshaw Road including road rehabilitation, landscaped medians, construction of sidewalks, and streetscape improvements at intersections. The project will also include storm drain upgrades as necessary.

Project Schedule:

- Construction: Winter/Spring 2020

ATTACHMENT 1

PASSED AND ADOPTED by the City Council of Rancho Cordova, State of California this 15th day of April, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert J. McGarvey, Mayor

ATTEST:

Stacy Leitner, City Clerk

MEMORANDUM

DATE: April 15, 2019

TO: Honorable Mayor and Council Members

FROM: Stacy Leitner, City Clerk

SUBJECT: A RESOLUTION UPDATING THE CITY OF RANCHO CORDOVA TICKET POLICY



RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of the Resolution will update the existing Ticket Policy to reflect administrative changes and annual updates provided by the Fair Political Practices Commission (FPPC).

BACKGROUND

On September 11, 2011, the Rancho Cordova City Council adopted Resolution 96-2011 approving a Ticket Policy for the City of Rancho Cordova. The policy was created in response to Title 2 of the California Code of Regulations, section 18944.1, which was adopted by the FPPC to regulate the distribution of tickets and/or passes to public officials providing admission to facility, event, show or performance for an entertainment, amusement, recreational, or similar purpose ("Tickets"). Upon recent examination, staff identified the need for revisions that will reflect both administrative and FPPC updates.

FISCAL IMPACT

There is no fiscal impact to the City.

ATTACHMENTS

1. Resolution
2. Updated Ticket Policy
3. Redlined Ticket Policy
4. FPPC Policy 18944.1

ATTACHMENT 1**CITY OF RANCHO CORDOVA****RESOLUTION NO. XX-2019****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, UPDATING THE TICKET AND PASS DISTRIBUTION POLICY**

WHEREAS, Title 2 of the California Code of Regulations, Section 18944.1 ("Section 18944.1") was adopted by the Fair Political Practices Commission to regulate the distribution of tickets and/or passes to public officials providing admission to a facility, event, show or performance for an entertainment, amusement, recreational, or similar purpose ("Tickets"); and

WHEREAS, from time to time the City receives Tickets from third party sources, both public and private; and

WHEREAS, the City currently distributes Tickets in accordance with the Ticket Policy approved by Resolution 96-2011 on September 11, 2011, in an effort to further the City's Governmental and public purposes, including the promotion of local businesses, community resources, programs and facilities; and

WHEREAS, upon review of the current ticket policy, city staff identified administrative changes and revisions necessary to reflect the annual updates provided by the Fair Political Practices Commission (FPPC); and

WHEREAS, adoption of this Resolution will bring the City's Ticket Policy in alignment with current FPPC guidelines.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE
CITY OF RANCHO CORDOVA:**

1. The City Council hereby adopts the updated City of Rancho Cordova Ticket Policy dated April 15, 2019 and attached hereto as Exhibit A.
2. Consistent with the requirements of California Code of Regulations Section 18944.1, the City Council hereby directs the City Clerk to post the Ticket Policy in a prominent fashion on the City's website.
3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 15th day of April, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTACHMENT 1

Robert J. McGarvey, Mayor

ATTEST:

Stacy Leitner, City Clerk

ATTACHMENT 2

Exhibit A to the Resolution

CITY OF RANCHO CORDOVA TICKETS AND PASSES DISTRIBUTION POLICY

I. Purpose

This policy governs the distribution of tickets and passes donated or given to the City. This policy is established in accordance with Section 18944.1 of the Fair Political Practices Commission (FPPC) Regulations, which sets forth the circumstances under which the City's distribution of tickets or passes to a City official does not result in a gift to the individual official.

II. Application of Policy

This Policy applies to the distribution of all tickets or passes received by the City that provide admission to a facility, event, show, or performance for an entertainment, amusement, recreational or similar purpose.

III. Definitions

Unless otherwise expressly provided in this Policy, terms in this Policy shall have the same meaning as that ascribed to such terms in the Political Reform Act (Government Code Sections 81000 et seq., as it may be amended from time to time) and the FPPC Regulations (Title 2, Division 6 of the California Code of Regulations, Sections 18110 et seq., as they may be amended from time to time.)

"City" shall mean the City of Rancho Cordova.

"City official" means every elected official or employee of the City of Rancho Cordova, as defined in Government Code Section 82048 and FPPC Regulation 18700.

"City venue" means any facility owned, controlled or operated by the City of Rancho Cordova.

"Immediate family" means spouse, registered domestic partner and dependent children.

"Ticket" means "ticket or pass" and includes anything that provides an admission privilege to an event or function and for which similar tickets or passes are offered for sale to the public. If other benefits, such as food, beverages or other items, are provided to the City official at the event and such benefits are not included as part of the admission to the event, those benefits are not covered by this Policy.

IV. Procedures for Distribution

A. Tickets received by the City from an outside source without designation as to the specific City official who may use the tickets shall be forwarded to the City Manager or designee. The City Manager or designee shall determine the face value of the tickets, the individuals who may use them, and report their distribution as provided in Section VII.

B. The City Manager shall have the authority, in his or her sole discretion, to establish procedures for the distribution of tickets and passes in accordance with this Policy. All requests for tickets which fall within the scope of this Policy shall be made in accordance with the procedures established by the City Manager.

ATTACHMENT 2

Exhibit A to the Resolution

V. Public Purpose

The distribution of any ticket by the City to, or at the behest of, a City official must accomplish a "public purpose" of the City. The public purposes to be accomplished by the distribution of tickets or passes by the City include, but are not limited to:

- 1) To obtain oversight of facilities or events that have received City funding or support;
- 2) To review facilities or events that may require City funding or support in the near future or to gather information about the operation of a facility similar to one presently or potentially operated by the City;
- 3) To promote local and regional businesses, community programs, economic development and tourism within the City;
- 4) To attend a community event in which the City is a participant;
- 5) To attend an event, activity or program sponsored by the City;
- 6) To promote intergovernmental relations, including but not limited to, attendance at an event with, or by, elected or appointed public officials from other jurisdictions, their staff and their guests;
- 7) To promote public and private facilities available for City resident use;
- 8) To support and/or show appreciation for community and nonprofit programs or services that benefit City residents;
- 9) To encourage or recognize significant academic, athletic, or public achievements by City students, residents, or businesses;
- 10) To reward City employees and community members for his or her exemplary service to the public;
- 11) To promote City growth and development, including economic development and job creation opportunities;
- 12) To promote open and accessible government by appearances or participation of City Officials at business and community events;
- 13) To promote employment retention, including enhancement of employee morale;
- 14) To promote City recognition, visibility, and/or profile on a local, state, national or worldwide scale;
- 15) To comply with all written contracts where the City as a form of consideration has required that a certain number of tickets or suites be made available for City use.

ATTACHMENT 2

Exhibit A to the Resolution

VI. Prohibited Transfer of Ticket

A City Official may not transfer any ticket distributed to themselves pursuant to this Policy, to any other person, except to members of the City official's immediate family, which shall be solely for that immediate family member's personal use.

VII. Ticket Reporting and Disclosure Requirements

Tickets distributed by the City to a City official shall be documented in a completed FPPC Form 802. The completed Form 802 shall be filed with the City Clerk and posted on the City's website in a prominent fashion within 30 days after the distribution.

Such postings shall include the following information and any other information that may be required by the FPPC:

1. The name of the recipient, except that if the recipient is an organization, the City may post the name, address, description of the organization and number of tickets provided to the organization in lieu of posting the names of each recipient;
2. A description of the event;
3. The date of the event;
4. The face value of the ticket;
5. The number of tickets provided to each person or organization;
6. If the ticket was distributed at the behest of a City official, the name of the City official who made such behest; and
7. A description of the public purpose(s) under which the distribution was made, or, alternatively, that the City official is treating the ticket as income.

A Form 802 posted to the City's website shall be maintained on the City's website for a period of not less than four years.

VIII. Alternatives to Policy

As an alternative to complying with Sections III and IV of this Policy, a City official may treat the ticket or pass as income to the City official, consistent with applicable state and federal income tax laws, and the City reports the distribution of the ticket or pass as income to the City official in compliance with Section VII of this Policy.

ATTACHMENT 3

CITY OF RANCHO CORDOVA TICKETS AND PASSES DISTRIBUTION POLICY

I. Purpose

This policy governs the distribution of tickets and passes donated or given to the City. This policy is established in accordance with Section 18944.1 of the Fair Political Practices Commission (FPPC) Regulations, which sets forth the circumstances under which the City's distribution of tickets or passes to a City official does not result in a gift to the individual official.

II. Application of Policy

This Policy applies to the distribution of all tickets or passes received by the City that provide admission to a facility, event, show, or performance for an entertainment, amusement, recreational or similar purpose.

III. Definitions

Unless otherwise expressly provided in this Policy, terms in this Policy shall have the same meaning as that ascribed to such terms in the Political Reform Act (Government Code Sections 81000 et seq., as it may be amended from time to time) and the FPPC Regulations (Title 2, Division 6 of the California Code of Regulations, Sections 18110 et seq., as they may be amended from time to time.)

"City" shall mean the City of Rancho Cordova.

"City official" means every elected official or employee of the City of Rancho Cordova, as defined in Government Code Section 82048 and FPPC Regulation 187010.

"City venue" means any facility owned, controlled or operated by the City of Rancho Cordova.

"Immediate family" means spouse, registered domestic partner and dependent children.

"Ticket" means "ticket or pass" and includes anything that provides an admission privilege to an event or function and for which similar tickets or passes are offered for sale to the public. If other benefits, such as food, beverages or other items, are provided to the City official at the event and such benefits are not included as part of the admission to the event, those benefits are not covered by this Policy.

IV. Procedures for Distribution

A. Tickets received by the City from an outside source without designation as to the specific City official who may use the tickets shall be forwarded to the City Manager or designee. The City Manager or designee shall determine the face value of the tickets, the individuals who may use them, and report their distribution as provided in Section VII.

B. The City Manager shall have the authority, in his or her sole discretion, to establish procedures for the distribution of tickets and passes in accordance with this Policy. All requests for tickets which fall within the scope of this Policy shall be made in accordance with the procedures established by the City Manager.

ATTACHMENT 3

V. Public Purpose

The distribution of any ticket by the City to, or at the behest of, a City official must accomplish a "public purpose" of the City. The public purposes to be accomplished by the distribution of tickets or passes by the City include, but are not limited to:

- 1) To obtain oversight of facilities or events that have received City funding or support;
- 2) To review facilities or events that may require City funding or support in the near future or to gather information about the operation of a facility similar to one presently or potentially operated by the City;
- 3) To promote local and regional businesses, community programs, economic development and tourism within the City;
- 4) To attend a community event in which the City is a participant;
- 5) To attend an event, activity or program sponsored by the City;
- 6) To promote intergovernmental relations, including but not limited to, attendance at an event with, or by, elected or appointed public officials from other jurisdictions, their staff and their guests;
- 7) To promote public and private facilities available for City resident use;
- 8) To support and/or show appreciation for community and nonprofit programs or services that benefit City residents;
- 9) To encourage or recognize significant academic, athletic, or public achievements by City students, residents, or businesses;
- 10) To reward City employees and community members for his or her exemplary service to the public;
- 11) To promote City growth and development, including economic development and job creation opportunities;
- 12) To promote open and accessible government by appearances or participation of City Officials at business and community events;
- 13) To promote employment retention, including enhancement of employee morale;
- 14) To promote City recognition, visibility, and/or profile on a local, state, national or worldwide scale;
- 15) To comply with all written contracts where the City as a form of consideration has required that a certain number of tickets or suites be made available for City use.

ATTACHMENT 3

VI. Prohibited Transfer of Ticket

A City Official may not transfer any ticket distributed to ~~themselves~~~~him~~ pursuant to this Policy, to any other person, except to members of the City official's immediate family, which shall be solely for that immediate family member's solely for their personal use.

VII. Ticket Reporting and Disclosure Requirements

Tickets distributed by the City to a City official shall be documented in a completed FPPC Form 802. The completed Form 802 shall be filed with the City Clerk and posted on the City's website in a prominent fashion within 30 days after the distribution.

Such postings shall include the following information and any other information that may be required by the FPPC:

1. The name of the recipient, except that if the recipient is an organization, the City may post the name, address, description of the organization and number of tickets provided to the organization in lieu of posting the names of each recipient;
2. A description of the event;
3. The date of the event;
4. The face value of the ticket;
5. The number of tickets provided to each person or organization;
6. If the ticket was distributed at the behest of a City official, the name of the City official who made such behest; and
7. A description of the public purpose(s) under which the distribution was made, or, alternatively, that the City official is treating the ticket as income.

A Form 802 posted to the City's website shall be maintained on the City's website for a period of not less than four years.

VIII. Alternatives to Policy

As an alternative to complying with Sections III ~~through and~~ IV of this Policy, a City official may ~~either (1) ask that the City report the distribution of~~treat the ticket or pass as income to the City official, ~~and then treat the ticket or pass as income~~ consistent with applicable state and federal income tax laws, ~~or (2) report the receipt of the ticket or pass on their Form 700, if the value of the ticket or pass is over \$50 and the aggregate value of tickets and passes from single source in a calendar year is an amount not to exceed the annual gift limit set by the Fair Political Practices Commission \$420 or less~~and the City reports the distribution of the ticket or pass as income to the City official in compliance with Section VII of this Policy.

(Regulations of the Fair Political Practices Commission Title 2, Division 6, California Code of Regulations)

§ 18944.1. Gifts: Tickets or Passes to Events.

For purposes of this regulation “ticket or pass” means admission to a facility, event, show, or performance for an entertainment, amusement, recreational, or similar purpose.

(a) Ticket or pass provided to official by official's agency.

(1) When an agency provides a ticket or pass to an official of that agency, the ticket or pass is not subject to the provisions of this regulation, provided that the official treats the ticket or pass as income consistent with applicable state and federal income tax laws and the agency reports the distribution of the ticket or pass as income to the official in complying with the provisions of subdivision (c) below.

(2) When an agency provides a ticket or pass to a public official that otherwise meets the definition of gift under Section 82028 and is not exempt under applicable Commission regulations, the official will meet the burden under Section 82028 that equal or greater value has been provided in exchange therefor, provided that all of the following requirements are met:

(A) With respect to a ticket or pass from an outside source provided to an official by the official's agency:

(i) The ticket or pass is not earmarked by the original source for use by the agency official who uses the ticket or pass;

(ii) The agency determines, in its sole discretion, which official may use the ticket or pass.

(iii) The distribution of the ticket or pass by the agency is made in accordance with a policy adopted by the agency in accordance with subdivision (b) below.

(B) With respect to a ticket or pass provided by the official's agency to an agency official, which ticket or pass the agency obtains (i) pursuant to the terms of a contract for use of public property, (ii) because the agency controls the event (such as a state or county fair), or (iii) that is purchased by the agency at fair market value, the distribution of the ticket or pass is made in accordance with subdivision (b) below.

(b) Any distribution of tickets or passes under subdivision (a)(2) by an agency to, or at the behest of, its officials must be made pursuant to a written policy duly adopted by legislative or governing body of the agency that state the public purposes to be accomplished by the agency policy. If the agency maintains a website, the written policy shall be posted on the website in a prominent fashion. The written policy shall contain, at a minimum, the following:

(1) a provision setting forth the public purposes of the agency to be accomplished by the distribution of tickets or passes;

(2) a provision requiring that the distribution of any ticket or pass by the agency to, or at the behest of, an official accomplish a public purpose of the agency; and

(3) a provision prohibiting the transfer by any official of any ticket or pass, distributed to such official pursuant to the agency policy, to any other person, except to members of the official's immediate family solely for their personal use.

(c) The distribution of a ticket or pass pursuant to this regulation, or Regulation 18942(a)(13), including a ticket or pass that is provided to the official under subdivision (a)(1) above, shall be posted, on a form provided by the Commission, in a prominent fashion on the agency's website, within 30 days after the distribution. If the agency does not maintain a website, the form shall be maintained as a public record, be subject to inspection and copying under

Section 81008(a), and be forwarded to the Commission for posting on its website. The posting shall include the following:

(1) the name of the person receiving the ticket or pass, except that if the ticket or pass is distributed to an organization outside the agency, the agency may post the name, address, description of the organization, and the number of tickets or passes provided to the organization in lieu of posting the names of each individual from the organization;

(2) a description of the event;

(3) the date of the event;

(4) the face value of the ticket or pass;

(5) the number of tickets or passes provided to each person;

(6) if the ticket or pass is behested, the name of the official who behested the ticket or pass; and

(7) a description of the public purpose under which the distribution was made or, alternatively, that the ticket or pass was distributed as income to the official.

(d) The Commission recognizes the discretion of the legislative or governing body of an agency to determine whether the distribution of a ticket or pass serves a legitimate public purpose of the agency, provided the determination is consistent with state law.

(e) The provisions of subdivision (a) apply only to the benefits the official receives by the admission and are not applicable to any other benefits the official may receive that are not included with the admission, such as food or beverages, or any other item presented to the official at the event.

NOTE: Authority cited: Section 83112, Government Code. Reference: Section 82028, Government Code.

HISTORY

1. Renumbering of former section 18726.7 to section 18944.1 with amendment of section heading filed 6-22-94; operative 6-22-94 (Register 94, No. 25).
2. Change without regulatory effect relocating section filed 11-17-94 pursuant to section 100, title 1, California Code of Regulations (Register 94, No. 46).
3. Amendment of first paragraph and subsections (a)-(b) and (d)-(e) filed 7-25-95; operative 7-25-95 pursuant to Government Code section 11343.4(d) (Register 95, No. 30).
4. Repealer and new section filed 1-8-2009; operative 2-7-2009. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2009, No. 2).
5. Repealer of subsection (a), subsection relettering and amendment of newly designated subsections (a)(1), (a)(2)(A)(iii)-(b), (c) and (e) filed 9-27-2010; operative 10-27-2010. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2010, No. 40).

MEMORANDUM

DATE: April 15, 2019

TO: Honorable Mayor and Council Members

FROM: Albert Stricker, Public Works Director and Edgar Medina, Senior Civil Engineer

SUBJECT: **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 34-2019 IN AN AMOUNT NOT TO EXCEED \$8,999,758 WITH TEICHERT CONSTRUCTION TO CONSTRUCT THE ZINFANDEL COMPLEX PROJECT, CP14-2132, STPL-5482(032)**



RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Adoption of this Resolution will authorize the City Manager to execute Contract No. 34-2019 in an amount not to exceed \$8,999,758.00 with Teichert Construction to construct the Zinfandel Complex Project, CP14-2132, STPL-5482(032).

BACKGROUND

Zinfandel Drive from White Rock Road and Olson Drive (referred to as the Zinfandel Complex) is a highly congested roadway with several closely spaced signalized intersections including the Highway 50 interchange. The project will improve the operations of the existing Zinfandel Drive/Route 50 interchange, alleviate congestion on the surrounding roadway network, and provide a safer route for vehicles, bicycles and pedestrians. Improvements include, but are not limited to, providing an additional through lane for southbound Zinfandel Drive by widening the existing overcrossing, modifying entrance and exit ramps, providing bicycle lane facilities and modifying traffic signals.

The Zinfandel Complex is located within both the City's right of way and the State of California's right of way. Therefore, Caltrans required the City to submit all project plans, specifications, and studies for review & approval through the project phases.

Bids were solicited on the City's website, CIPList.com and the Sacramento, Placer and El Dorado County Builders Exchanges on February 6, 2019. Bids for the project were publicly opened on Thursday, March 14, 2019. A total of five bids were received. The lowest responsive and responsible bid amount was \$8,999,578. The bid summary sheet is provided as Attachment 3. Staff recommends awarding the construction contract to Teichert Construction and authorizing the City Manager to execute the construction agreement. The construction work is tentatively scheduled to begin in spring/summer of 2019 and be completed in spring 2020.

This project was approved as part of the City's five-year Capital Improvement Program. This project was reviewed under the requirements of the California Environmental Quality Act (CEQA) at the time City adopted its five-year Capital Improvements Program via Council approval of Resolution 100-2015 on August 3, 2015.

In August 2017, a Notice of Exemption was filed with the County of Sacramento determining the project to be exempt from further review pursuant to CEQA Regulation 15301(c). Subsequently, in December 2017 and under Title 23, United States Code, Section 326, a Categorical Exemption/Categorical Exclusion Determination was filed that the project has no significant impacts to the environment as defined by the National Environmental Policy Act.

FISCAL IMPACT

Funding for the Zinfandel Complex Project consists of \$700,000 in SACOG Regional and Local Funds, \$3,738,000 Federal Grant Funds, \$7,967,000 in Traffic Mitigation Impact Funds and \$180,000 in Capital Infrastructure Funds.

This project is included in the City's current approved Capital Improvement Plan and in the 2018/19 budget.

ATTACHMENTS

1. Resolution
2. Project Location Map
3. Bid Summary
4. Construction Contract No. 34-2019

ATTACHMENT 1**CITY OF RANCHO CORDOVA****RESOLUTION NO. XX-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE
CONTRACT NO. 34-2019 IN AN AMOUNT NOT TO EXCEED \$8,999,758 WITH TEICHERT
CONSTRUCTION TO CONSTRUCT THE ZINFANDEL COMPLEX PROJECT
CP14-2132, STPL-5482(032)**

WHEREAS, the City solicited bids for the Zinfandel Complex Project, CP14-2132, STPL-5482(032) under the requirements of state law and publicly opened bids on March 14, 2019; and

WHEREAS, the lowest responsive and responsible bidder was Teichert Construction; and

WHEREAS, adoption of this Resolution will award construction Contract No. 34-2019 with Teichert Construction in an amount not to exceed \$8,999,578 for the Zinfandel Complex Project; and

WHEREAS, the Zinfandel Complex Project will improve the operations of the existing Zinfandel Drive / Route 50 Interchange, alleviate congestion on the surrounding roadway network, and provide a safer route for vehicles, bicycles and pedestrians. Improvements include, but are not limited to, providing an additional through lane for southbound Zinfandel Drive by widening the existing overcrossing, modifying entrance and exit ramps, providing bicycle lane facilities and modifying traffic signals; and

WHEREAS, this project was reviewed under the requirements of the California Environmental Quality Act (CEQA) at the time City adopted its five-year Capital Improvements Program via Council approval of Resolution 100-2015 on August 3, 2015, and has been determined to be exempt from further review pursuant to CEQA Regulation 15301(c) existing facilities; and

WHEREAS, this project was reviewed under the requirements of the National Environmental Policy Act and under Title 23, United States Code, Section 326, a Categorical Exemption/Categorical Exclusion Determination was filed that the project has no significant impacts to the environment as defined by the National Environmental Policy Act.

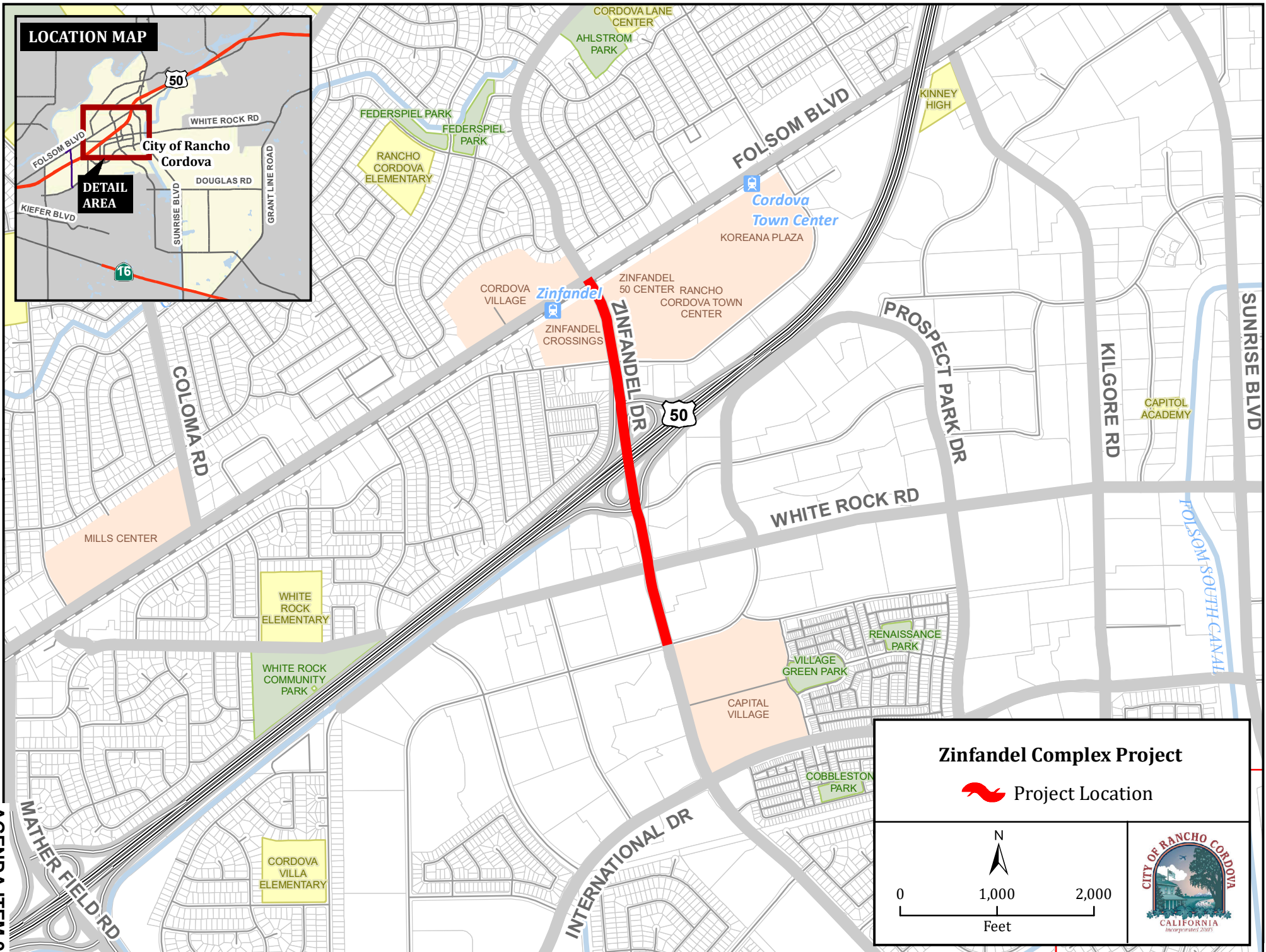
NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA does authorize the City Manager to execute contract no. 34-2019 in an amount not to exceed \$8,999,578 with Teichert Construction and in a form approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 15th day of April, 2019 by the following vote:

ATTACHMENT 1**AYES:****NOES:****ABSENT:****ABSTAIN:**

Robert J. McGarvey, Mayor**ATTEST:**

Stacy Leitner, City Clerk





Zinfandel Complex Project - CP16-2132 - STPL 5482(032) - Bid Summary
Rancho Cordova City Hall
2729 Prospect Park Drive, Rancho Cordova, CA 95670
March 14th, 2019 at 2:00 p.m.

	Contractor	Total Base Bid Amount	Proposal Signed	Contractors License	DIR Registration	Equal Employment	Public Contract Code	Experience / Qualifications Statement	Bidder's Bond	Non-Collusion	Debarment & Suspension	Non-Lobbying Certification	Disclosure of Lobbying	Federal Minimum Wage Rates	Exhibit 15-G	Exhibit 15-H	Exhibit 12-B	Addendum 1
A	A Teichert & Sons, dba Teichert Construction	\$8,999,578.00	X	X	X	X	X	X	X	X	X	X	X	X			X	X
B	DeSilva Gates Construction	\$9,287,145.00	X	X	X	X	X	X	X	X	X	X	X	X			X	X
C	Granite Construction	\$10,007,471.46	X	X	X	X	X	X	X	X	X	X	X	X			X	X
D	Martin Brothers Construction	\$10,498,441.19	X	X	X	X	X	X	X	X	X	X	X	X			X	X
E	Viking Construction	\$11,185,328.25	X	X	X	X	X	X	X	X	X	X		X			X	X
F																		
G																		
H																		
I																		
J																		
K																		
L																		
M																		

Attendees: Stacey Leitner, City Clerk
Edgar Medina, Senior Civil Engineer
Ben Chan, Assistant Civil Engineer
Dzan Tomlison, Administrative Assistant
Matt Magaw, Consultant Engineer, Mark Thomas & Company
Rob Shackelford, Construction Manager, Drake Haglan & Associates



Stacey Leitner, City Clerk



Date

**CONSTRUCTION SERVICES AGREEMENT BETWEEN
THE CITY OF RANCHO CORDOVA AND TEICHER CONSTRUCTION
FOR THE ZINFANDEL COMPLEX PROJECT
CITY PROJECT NO: CP14-2132
GRANT PROJECT NO: STPL-5482(032)**

THIS AGREEMENT made and entered into between the City of Rancho Cordova ("City") and A Teichert Construction dba Teichert Construction ("Contractor") as of _____, 2019

WITNESSETH:

WHEREAS, the City Council for the City heretofore caused plans and specifications for the Zinfandel Complex Project, CP14-2132, STP-5482(032), ("Project") to be prepared, and therefore did approve and adopt said plans and specifications; and

WHEREAS, the City Council for the City did cause to be published for the time and in the manner required by law, a notice inviting sealed bids for the performance of said work; and

WHEREAS, the notice was published on February 6, 2019 on CIPLIST.com and the City of Rancho Cordova website ("Notice"); and

WHEREAS, the Contractor, in response to such Notice, submitted to the City Council for the City within the time specified in said Notice, and in the manner provided for therein, a sealed bid for the performance of the Project specified in said plans and specifications, which said bid and proposal, and other bids and proposals submitted in response to said Notice, the City Council opened and canvassed in the manner provided by law; and

WHEREAS, the Contractor was the lowest responsible and responsive bidder for the performance of said Project, and said City Council for the City as a result of the canvass of said bids, did determine and declare Contractor to be the lowest responsible and responsive bidder for said Project and award to a contract therefore.

NOW THEREFORE, in consideration of the promises herein, it is mutually agreed between the parties hereto as follows:

Section 1. CONTRACT DOCUMENTS. The following documents are by this reference incorporated in and made a part of this Agreement: The State of California Standard Specifications and Standard Plans dated 2018; the Special Provisions; the contract drawings, all addenda; the Notice to Contractors; the Proposal; all required bonds; and all supplemental Agreements covering alterations, amendments, or extensions to the contract. The documents which describe the work to be performed are sometimes collectively referred to herein as the Plans and Specifications.

Section 2. SCOPE OF WORK. The Contractor will furnish all labor, materials, services, transportation, appliances, and mechanical workmanship required for **Contract No. 34-2019**, as provided for and set forth in said Plans and Specifications, or in either of them, which said Plans and Specifications are hereby referred and by such reference incorporated herein and made a part of this Agreement. All of the said work done under this Agreement shall be under the supervision of and performed to the satisfaction of the Public Works Director of the City of Rancho Cordova who shall have the right to reject any and all materials and supplies furnished by the Contractor which do not comply with the Plans and Specifications, together with the right to require the Contractor to replace any and all work furnished by the Contractor which shall not either in workmanship or material be in strict accordance with the Plans and Specifications.

Section 3. COMPLETION. Said work shall be completed and ready for acceptance.

Section 4. PAYMENT. Attached hereto as Exhibit "A" and by reference made a part hereof, is the bid and proposal of Contractor. Said bid and proposal will contain, as required by the terms of said specifications, the full and complete schedule of the different items with the lump sums or unit prices as so specified. The City agrees in consideration of the work to be performed for the Project herein and subject to the terms and conditions thereof, to pay Contractor all sums of money which may become due to Contractor in accordance with the terms of the aforesaid bid and proposal, and this Agreement, to with: **Eight Million Nine Hundred Ninety Nine Thousand Five Hundred Seventy Eight Dollars (\$8,999,578.00)**. Said sum shall be paid in accordance with Section 8 of the Standard Specifications. With respect to that portion of the above sum as is based upon the estimated quantities specified for the general scope of the work to be performed herein, actual payment will be based upon the quantities as measured upon completion. No payment made under this Agreement shall be construed to be an acceptance of defective work or improper materials.

Section 5. PREVAILING WAGES. Pursuant to the provisions of Articles 1 and 2 of Chapter 1, Part 7, Division II, of the Labor Code of the State of California, not less than the general prevailing rate of per diem wages, and not less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the Project contemplated under this Agreement shall be paid to all workers, laborers and mechanics employed in the execution of said Project by Contractor, or by any subcontractor doing or contracting to do any part of said Project. The appropriate determination of the Director of the California Department of Industrial Relations is filed with, and available for inspection at 2729 Prospect Park Drive, Rancho Cordova, CA 95670, the office of the Clerk of the City. Contractor shall post, at each job site, a copy of such prevailing rate of per diem wages as determined by the Director for the California Department of Industrial Relations.

Section 6. INSURANCE. The Contractor shall carry and maintain during the life of this Agreement, such public liability, property damage and contractual liability, auto, worker's compensation and builders' risk insurance as required by the specifications.

Section 7. WORKERS' COMPENSATION CERTIFICATION. By execution of this Agreement, the Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Section 8. PERFORMANCE AND PAYMENT BONDS. The Contractor shall, before beginning said work for the Project, file two bonds with the City, each made payable to the City. These bonds shall be issued by a surety company authorized to do business in the State of California, and shall be maintained during the entire life of the Agreement at the expense of the Contractor. One bond shall be in the amount of one hundred percent (100%) of the Agreement and shall guarantee the faithful performance of the Agreement. The second bond shall be the payment bond required by California Civil Code Section 3247 et seq., and shall be in the amount of one hundred percent (100%) of the Agreement. Any alterations made in the specifications which are a part of this Agreement or in any provision of this Agreement shall not operate to release any surety from liability on any bond required hereunder and the consent to make such alterations is hereby given, and any surety on said bonds hereby waives the provisions of California Civil Code Sections 2819 and 2845.

Section 9. INDEMNIFICATION

9.1 Contractor's Performance. To the fullest extent permitted by law, Contractor shall indemnify, defend and hold harmless City, its governing Board, officers, directors, agents, employees and volunteers from and against any and all claims, demands, actions, losses, liabilities, damages, and all costs incidental thereto, including cost of defense, settlement, arbitration, and reasonable attorneys' fees arising out of, pertaining to, or resulting from the acts or omissions of anyone else directly or indirectly acting on behalf of the Contractor, or for which the Contractor is legally liable under law, regardless of whether caused in part by a party indemnified hereunder.

9.2 No Limitation of Liability for Indemnification. The indemnities set forth in this Section shall not be limited by the insurance requirements set forth in the Contract.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 This Agreement shall bind and inure to the heirs, devisees, assignees, and successors in interest of Contractor and to the successors in interest of Contractor in the same manner as if such parties had been expressly named herein. All times stated herein or in the contract documents are of the essence hereof. As used in this instrument the singular includes the plural, and the masculine includes the feminine and the neuter. This Agreement may create a possessory interest subject to property taxation, and Contractor may be subject to the payment of property taxes levied on such interest.

10.2 Contract Administration. This Agreement shall be administered by Edgar Medina ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.3 Notices. Any written notice to Contractor shall be sent to:

Eric Stannard
Teichert Construction
400 Sunrise Avenue, Suite 300
Roseville, Ca. 95661
ESTannard@teichert.com

Any written notice to City shall be sent to:

Edgar Medina
City of Rancho Cordova
Department of Public Works
2729 Prospect Park Drive
Rancho Cordova, CA 95670
emedina@cityofranhocordova.org

10.4 IRS Form W-9. Contractor shall complete and submit Internal Revenue Service Form W-9 to the City before execution of this Agreement. The City's Finance Director shall have authority to waive this requirement.

Section 11. REQUIRED CONTRACT PROVISIONS – FHWA 1273 – REVISED MAY 1, 2012 FEDERAL-AID CONSTRUCTION CONTRACTS

- I. General
- II. Nondiscrimination
- III. Nonsegregated Facilities
- IV. Davis-Bacon and Related Act Provisions
- V. Contract Work Hours and Safety Standards Act Provisions
- VI. Subletting or Assigning the Contract
- VII. Safety: Accident Prevention
- VIII. False Statements Concerning Highway Projects
- IX. Implementation of Clean Air Act and Federal Water Pollution Control Act
- X. Compliance with Governmentwide Suspension and Debarment Requirements
- XI. Certification Regarding Use of Contract Funds for Lobbying

3. A breach of any of the stipulations contained in these Required Contract Provisions may be sufficient grounds for withholding of progress payments, withholding of final payment, termination of the contract, suspension / debarment or any other action determined to be appropriate by the contracting agency and FHWA.

4. Selection of Labor: During the performance of this contract, the contractor shall not use convict labor for any purpose within the limits of a construction project on a Federal-aid highway unless it is labor performed by convicts who are on parole, supervised release, or probation. The term Federal-aid highway does not include roadways functionally classified as local roads or rural minor collectors.

ATTACHMENTS

A. Employment and Materials Preference for Appalachian Development Highway System or Appalachian Local Access Road Contracts (included in Appalachian contracts only)

I. GENERAL

1. Form FHWA-1273 must be physically incorporated in each construction contract funded under Title 23 (excluding emergency contracts solely intended for debris removal). The contractor (or subcontractor) must insert this form in each subcontract and further require its inclusion in all lower tier subcontracts (excluding purchase orders, rental agreements and other agreements for supplies or services).

The applicable requirements of Form FHWA-1273 are incorporated by reference for work done under any purchase order, rental agreement or agreement for other services. The prime contractor shall be responsible for compliance by any subcontractor, lower-tier subcontractor or service provider.

Form FHWA-1273 must be included in all Federal-aid design-build contracts, in all subcontracts and in lower tier subcontracts (excluding subcontracts for design services, purchase orders, rental agreements and other agreements for supplies or services). The design-builder shall be responsible for compliance by any subcontractor, lower-tier subcontractor or service provider.

Contracting agencies may reference Form FHWA-1273 in bid proposal or request for proposal documents, however, the Form FHWA-1273 must be physically incorporated (not referenced) in all contracts, subcontracts and lower-tier subcontracts (excluding purchase orders, rental agreements and other agreements for supplies or services related to a construction contract).

2. Subject to the applicability criteria noted in the following sections, these contract provisions shall apply to all work performed on the contract by the contractor's own organization and with the assistance of workers under the contractor's immediate superintendence and to all work performed on the contract by piecework, station work, or by subcontract.

II. NONDISCRIMINATION

The provisions of this section related to 23 CFR Part 230 are applicable to all Federal-aid construction contracts and to all related construction subcontracts of \$10,000 or more. The provisions of 23 CFR Part 230 are not applicable to material supply, engineering, or architectural service contracts.

In addition, the contractor and all subcontractors must comply with the following policies: Executive Order 11246, 41 CFR 60, 29 CFR 1625-1627, Title 23 USC Section 140, the Rehabilitation Act of 1973, as amended (29 USC 794), Title VI of the Civil Rights Act of 1964, as amended, and related regulations including 49 CFR Parts 21, 26 and 27; and 23 CFR Parts 200, 230, and 633.

The contractor and all subcontractors must comply with: the requirements of the Equal Opportunity Clause in 41 CFR 60-1.4(b) and, for all construction contracts exceeding \$10,000, the Standard Federal Equal Employment Opportunity Construction Contract Specifications in 41 CFR 60-4.3.

Note: The U.S. Department of Labor has exclusive authority to determine compliance with Executive Order 11246 and the policies of the Secretary of Labor including 41 CFR 60, and 29 CFR 1625-1627. The contracting agency and the FHWA have the authority and the responsibility to ensure compliance with Title 23 USC Section 140, the Rehabilitation Act of 1973, as amended (29 USC 794), and Title VI of the Civil Rights Act of 1964, as amended, and related regulations including 49 CFR Parts 21, 26 and 27; and 23 CFR Parts 200, 230, and 633.

The following provision is adopted from 23 CFR 230, Appendix A, with appropriate revisions to conform to the U.S. Department of Labor (US DOL) and FHWA requirements.

1. **Equal Employment Opportunity:** Equal employment opportunity (EEO) requirements not to discriminate and to take affirmative action to assure equal opportunity as set forth under laws, executive orders, rules, regulations (28 CFR 35, 29 CFR 1630, 29 CFR 1625-1627, 41 CFR 60 and 49 CFR 27) and orders of the Secretary of Labor as modified by the provisions prescribed herein, and imposed pursuant to 23 U.S.C. 140 shall constitute the EEO and specific affirmative action standards for the contractor's project activities under

CP14-2132 Zinfandel Complex
Teichert Construction
Contract No. 34-2019

this contract. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) set forth under 28 CFR 35 and 29 CFR 1630 are incorporated by reference in this contract. In the execution of this contract, the contractor agrees to comply with the following minimum specific requirement activities of EEO:

a. The contractor will work with the contracting agency and the Federal Government to ensure that it has made every good faith effort to provide equal opportunity with respect to all of its terms and conditions of employment and in their review of activities under the contract.

b. The contractor will accept as its operating policy the following statement:

"It is the policy of this Company to assure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color, national origin, age or disability. Such action shall include: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre-apprenticeship, and/or on-the-job training."

2. **EEO Officer:** The contractor will designate and make known to the contracting officers an EEO Officer who will have the responsibility for and must be capable of effectively administering and promoting an active EEO program and who must be assigned adequate authority and responsibility to do so.

3. **Dissemination of Policy:** All members of the contractor's staff who are authorized to hire, supervise, promote, and discharge employees, or who recommend such action, or who are substantially involved in such action, will be made fully cognizant of, and will implement, the contractor's EEO policy and contractual responsibilities to provide EEO in each grade and classification of employment. To ensure that the above agreement will be met, the following actions will be taken as a minimum:

a. Periodic meetings of supervisory and personnel office employees will be conducted before the start of work and then not less often than once every six months, at which time the contractor's EEO policy and its implementation will be reviewed and explained. The meetings will be conducted by the EEO Officer.

b. All new supervisory or personnel office employees will be given a thorough indoctrination by the EEO Officer, covering all major aspects of the contractor's EEO obligations within thirty days following their reporting for duty with the contractor.

c. All personnel who are engaged in direct recruitment for the project will be instructed by the EEO Officer in the contractor's procedures for locating and hiring minorities and women.

d. Notices and posters setting forth the contractor's EEO policy will be placed in areas readily accessible to employees, applicants for employment and potential employees.

e. The contractor's EEO policy and the procedures to implement such policy will be brought to the attention of employees by means of meetings, employee handbooks, or other appropriate means.

4. **Recruitment:** When advertising for employees, the contractor will include in all advertisements for employees the notation: "An Equal Opportunity Employer." All such advertisements will be placed in publications having a large circulation among minorities and women in the area from which the project work force would normally be derived.

a. The contractor will, unless precluded by a valid bargaining agreement, conduct systematic and direct recruitment through public and private employee referral sources likely to yield qualified minorities and women. To meet this requirement, the contractor will identify sources of potential minority group employees, and establish with such identified sources procedures whereby minority and women applicants may be referred to the contractor for employment consideration.

b. In the event the contractor has a valid bargaining agreement providing for exclusive hiring hall referrals, the contractor is expected to observe the provisions of that agreement to the extent that the system meets the contractor's compliance with EEO contract provisions. Where implementation of such an agreement has the effect of discriminating against minorities or women, or obligates the contractor to do the same, such implementation violates Federal nondiscrimination provisions.

c. The contractor will encourage its present employees to refer minorities and women as applicants for employment. Information and procedures with regard to referring such applicants will be discussed with employees.

5. **Personnel Actions:** Wages, working conditions, and employee benefits shall be established and administered, and personnel actions of every type, including hiring, upgrading, promotion, transfer, demotion, layoff, and termination, shall be taken without regard to race, color, religion, sex, national origin, age or disability. The following procedures shall be followed:

a. The contractor will conduct periodic inspections of project sites to insure that working conditions and employee facilities do not indicate discriminatory treatment of project site personnel.

b. The contractor will periodically evaluate the spread of wages paid within each classification to determine any evidence of discriminatory wage practices.

c. The contractor will periodically review selected personnel actions in depth to determine whether there is evidence of discrimination. Where evidence is found, the contractor will promptly take corrective action. If the review indicates that the discrimination may extend beyond the actions reviewed, such corrective action shall include all affected persons.

d. The contractor will promptly investigate all complaints of alleged discrimination made to the contractor in connection with its obligations under this contract, will attempt to resolve such complaints, and will take appropriate corrective action within a reasonable time. If the investigation indicates that the discrimination may affect persons other than the complainant, such corrective action shall include such other persons. Upon completion of each investigation, the contractor will inform every complainant of all of their avenues of appeal.

6. **Training and Promotion:**

a. The contractor will assist in locating, qualifying, and increasing the skills of minorities and women who are

CP14-2132 Zinfandel Complex
Teichert Construction
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applicants for employment or current employees. Such efforts should be aimed at developing full journey level status employees in the type of trade or job classification involved.

b. Consistent with the contractor's work force requirements and as permissible under Federal and State regulations, the contractor shall make full use of training programs, i.e., apprenticeship, and on-the-job training programs for the geographical area of contract performance. In the event a special provision for training is provided under this contract, this subparagraph will be superseded as indicated in the special provision. The contracting agency may reserve training positions for persons who receive welfare assistance in accordance with 23 U.S.C. 140(a).

c. The contractor will advise employees and applicants for employment of available training programs and entrance requirements for each.

d. The contractor will periodically review the training and promotion potential of employees who are minorities and women and will encourage eligible employees to apply for such training and promotion.

7. **Unions:** If the contractor relies in whole or in part upon unions as a source of employees, the contractor will use good faith efforts to obtain the cooperation of such unions to increase opportunities for minorities and women. Actions by the contractor, either directly or through a contractor's association acting as agent, will include the procedures set forth below:

a. The contractor will use good faith efforts to develop, in cooperation with the unions, joint training programs aimed toward qualifying more minorities and women for membership in the unions and increasing the skills of minorities and women so that they may qualify for higher paying employment.

b. The contractor will use good faith efforts to incorporate an EEO clause into each union agreement to the end that such union will be contractually bound to refer applicants without regard to their race, color, religion, sex, national origin, age or disability.

c. The contractor is to obtain information as to the referral practices and policies of the labor union except that to the extent such information is within the exclusive possession of the labor union and such labor union refuses to furnish such information to the contractor, the contractor shall so certify to the contracting agency and shall set forth what efforts have been made to obtain such information.

d. In the event the union is unable to provide the contractor with a reasonable flow of referrals within the time limit set forth in the collective bargaining agreement, the contractor will, through independent recruitment efforts, fill the employment vacancies without regard to race, color, religion, sex, national origin, age or disability; making full efforts to obtain qualified and/or qualifiable minorities and women. The failure of a union to provide sufficient referrals (even though it is obligated to provide exclusive referrals under the terms of a collective bargaining agreement) does not relieve the contractor from the requirements of this paragraph. In the event the union referral practice prevents the contractor from meeting the obligations pursuant to Executive Order 11246, as amended, and these special provisions, such contractor shall immediately notify the contracting agency.

8. **Reasonable Accommodation for Applicants / Employees with Disabilities:** The contractor must be familiar

with the requirements for and comply with the Americans with Disabilities Act and all rules and regulations established there under. Employers must provide reasonable accommodation in all employment activities unless to do so would cause an undue hardship.

9. **Selection of Subcontractors, Procurement of Materials and Leasing of Equipment:** The contractor shall not discriminate on the grounds of race, color, religion, sex, national origin, age or disability in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The contractor shall take all necessary and reasonable steps to ensure nondiscrimination in the administration of this contract.

a. The contractor shall notify all potential subcontractors and suppliers and lessors of their EEO obligations under this contract.

b. The contractor will use good faith efforts to ensure subcontractor compliance with their EEO obligations.

10. **Assurance Required by 49 CFR 26.13(b):**

a. The requirements of 49 CFR Part 26 and the State DOT's U.S. DOT-approved DBE program are incorporated by reference.

b. The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the contracting agency deems appropriate.

11. **Records and Reports:** The contractor shall keep such records as necessary to document compliance with the EEO requirements. Such records shall be retained for a period of three years following the date of the final payment to the contractor for all contract work and shall be available at reasonable times and places for inspection by authorized representatives of the contracting agency and the FHWA.

a. The records kept by the contractor shall document the following:

(1) The number and work hours of minority and non-minority group members and women employed in each work classification on the project;

(2) The progress and efforts being made in cooperation with unions, when applicable, to increase employment opportunities for minorities and women; and

(3) The progress and efforts being made in locating, hiring, training, qualifying, and upgrading minorities and women;

b. The contractors and subcontractors will submit an annual report to the contracting agency each July for the duration of the project, indicating the number of minority, women, and non-minority group employees currently engaged in each work classification required by the contract work. This information is to be reported on [Form FHWA-1391](#). The staffing data should represent the project work force on board in all or any part of the last payroll period preceding the end of July. If on-the-job training is being required by special provision, the contractor

will be required to collect and report training data. The employment data should reflect the work force on board during all or any part of the last payroll period preceding the end of July.

III. NONSEGREGATED FACILITIES

This provision is applicable to all Federal-aid construction contracts and to all related construction subcontracts of \$10,000 or more.

The contractor must ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex, or national origin cannot result. The contractor may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. The contractor's obligation extends further to ensure that its employees are not assigned to perform their services at any location, under the contractor's control, where the facilities are segregated. The term "facilities" includes waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, washrooms, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees. The contractor shall provide separate or single-user restrooms and necessary dressing or sleeping areas to assure privacy between sexes.

IV. DAVIS-BACON AND RELATED ACT PROVISIONS

This section is applicable to all Federal-aid construction projects exceeding \$2,000 and to all related subcontracts and lower-tier subcontracts (regardless of subcontract size). The requirements apply to all projects located within the right-of-way of a roadway that is functionally classified as Federal-aid highway. This excludes roadways functionally classified as local roads or rural minor collectors, which are exempt. Contracting agencies may elect to apply these requirements to other projects.

The following provisions are from the U.S. Department of Labor regulations in 29 CFR 5.5 "Contract provisions and related matters" with minor revisions to conform to the FHWA-1273 format and FHWA program requirements.

1. Minimum wages

a. All laborers and mechanics employed or working upon the site of the work, will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics.

Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions

of paragraph 1.d. of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under paragraph 1.b. of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

b.(1) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

(i) The work to be performed by the classification requested is not performed by a classification in the wage determination; and

(ii) The classification is utilized in the area by the construction industry; and

(iii) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(2) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(3) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Wage and Hour Administrator for determination. The Wage and Hour Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or

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will notify the contracting officer within the 30-day period that additional time is necessary.

(4) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs 1.b.(2) or 1.b.(3) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

c. Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

d. If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program. Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

2. Withholding

The contracting agency shall upon its own action or upon written request of an authorized representative of the Department of Labor, withhold or cause to be withheld from the contractor under this contract, or any other Federal contract with the same prime contractor, or any other federally- assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work, all or part of the wages required by the contract, the contracting agency may, after written notice to the contractor, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

3. Payrolls and basic records

a. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-

Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

b.(1) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the contracting agency. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at <http://www.dol.gov/esa/whd/forms/wh347instr.htm> or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to the contracting agency for transmission to the State DOT, the FHWA or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to the contracting agency..

(2) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(i) That the payroll for the payroll period contains the information required to be provided under §5.5 (a)(3)(ii) of Regulations, 29 CFR part 5, the appropriate information is being maintained under §5.5 (a)(3)(i) of Regulations, 29 CFR part 5, and that such information is correct and complete;

(ii) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations, 29 CFR part 3;

(iii) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

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(3) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph 3.b.(2) of this section.

(4) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of title 18 and section 231 of title 31 of the United States Code.

c. The contractor or subcontractor shall make the records required under paragraph 3.a. of this section available for inspection, copying, or transcription by authorized representatives of the contracting agency, the State DOT, the FHWA, or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the FHWA may, after written notice to the contractor, the contracting agency or the State DOT, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

4. Apprentices and trainees

a. Apprentices (programs of the USDOL).

Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice.

The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed.

Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly

rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination.

In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

b. Trainees (programs of the USDOL).

Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration.

The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration.

Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed.

In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

c. Equal employment opportunity. The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

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d. Apprentices and Trainees (programs of the U.S.DOT).

Apprentices and trainees working under apprenticeship and skill training programs which have been certified by the Secretary of Transportation as promoting EEO in connection with Federal-aid highway construction programs are not subject to the requirements of paragraph 4 of this Section IV. The straight time hourly wage rates for apprentices and trainees under such programs will be established by the particular programs. The ratio of apprentices and trainees to journeymen shall not be greater than permitted by the terms of the particular program.

5. **Compliance with Copeland Act requirements.** The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract.
6. **Subcontracts.** The contractor or subcontractor shall insert Form FHWA-1273 in any subcontracts and also require the subcontractors to include Form FHWA-1273 in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.
7. **Contract termination: debarment.** A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.
8. **Compliance with Davis-Bacon and Related Act requirements.** All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.
9. **Disputes concerning labor standards.** Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.
10. **Certification of eligibility.**
 - a. By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
 - b. No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
 - c. The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

V. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

The following clauses apply to any Federal-aid construction contract in an amount in excess of \$100,000 and subject to the overtime provisions of the Contract Work Hours and Safety Standards Act. These clauses shall be inserted in addition to the clauses required by 29 CFR 5.5(a) or 29 CFR 4.6. As used in this paragraph, the terms laborers and mechanics include watchmen and guards.

1. **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
2. **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (1.) of this section, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1.) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1.) of this section.
3. **Withholding for unpaid wages and liquidated damages.** The FHWA or the contacting agency shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2.) of this section.
4. **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1.) through (4.) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1.) through (4.) of this section.

VI. SUBLETTING OR ASSIGNING THE CONTRACT

This provision is applicable to all Federal-aid construction contracts on the National Highway System.

1. The contractor shall perform with its own organization contract work amounting to not less than 30 percent (or a greater percentage if specified elsewhere in the contract) of the total original contract price, excluding any specialty items designated by the contracting agency. Specialty items may be performed by subcontract and the amount of any such specialty items performed may be deducted from the total original contract price before computing the amount of work required to be performed by the contractor's own organization (23 CFR 635.116).

a. The term "perform work with its own organization" refers to workers employed or leased by the prime contractor, and equipment owned or rented by the prime contractor, with or without operators. Such term does not include employees or equipment of a subcontractor or lower tier subcontractor, agents of the prime contractor, or any other assignees. The term may include payments for the costs of hiring leased employees from an employee leasing firm meeting all relevant Federal and State regulatory requirements. Leased employees may only be included in this term if the prime contractor meets all of the following conditions:

- (1) the prime contractor maintains control over the supervision of the day-to-day activities of the leased employees;
- (2) the prime contractor remains responsible for the quality of the work of the leased employees;
- (3) the prime contractor retains all power to accept or exclude individual employees from work on the project; and
- (4) the prime contractor remains ultimately responsible for the payment of predetermined minimum wages, the submission of payrolls, statements of compliance and all other Federal regulatory requirements.

b. "Specialty Items" shall be construed to be limited to work that requires highly specialized knowledge, abilities, or equipment not ordinarily available in the type of contracting organizations qualified and expected to bid or propose on the contract as a whole and in general are to be limited to minor components of the overall contract.

2. The contract amount upon which the requirements set forth in paragraph (1) of Section VI is computed includes the cost of material and manufactured products which are to be purchased or produced by the contractor under the contract provisions.
3. The contractor shall furnish (a) a competent superintendent or supervisor who is employed by the firm, has full authority to direct performance of the work in accordance with the contract requirements, and is in charge of all construction operations (regardless of who performs the work) and (b) such other of its own organizational resources (supervision, management, and engineering services) as the contracting officer determines is necessary to assure the performance of the contract.
4. No portion of the contract shall be sublet, assigned or otherwise disposed of except with the written consent of the contracting officer, or authorized representative, and such consent when given shall not be construed to relieve the contractor of any responsibility for the fulfillment of the contract. Written consent will be given only after the contracting agency has assured that each subcontract is

evidenced in writing and that it contains all pertinent provisions and requirements of the prime contract.

5. The 30% self-performance requirement of paragraph (1) is not applicable to design-build contracts; however, contracting agencies may establish their own self-performance requirements.

VII. SAFETY: ACCIDENT PREVENTION

This provision is applicable to all Federal-aid construction contracts and to all related subcontracts.

1. In the performance of this contract the contractor shall comply with all applicable Federal, State, and local laws governing safety, health, and sanitation (23 CFR 635). The contractor shall provide all safeguards, safety devices and protective equipment and take any other needed actions as it determines, or as the contracting officer may determine, to be reasonably necessary to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the performance of the work covered by the contract.

2. It is a condition of this contract, and shall be made a condition of each subcontract, which the contractor enters into pursuant to this contract, that the contractor and any subcontractor shall not permit any employee, in performance of the contract, to work in surroundings or under conditions which are unsanitary, hazardous or dangerous to his/her health or safety, as determined under construction safety and health standards (29 CFR 1926) promulgated by the Secretary of Labor, in accordance with Section 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3704).

3. Pursuant to 29 CFR 1926.3, it is a condition of this contract that the Secretary of Labor or authorized representative thereof, shall have right of entry to any site of contract performance to inspect or investigate the matter of compliance with the construction safety and health standards and to carry out the duties of the Secretary under Section 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3704).

VIII. FALSE STATEMENTS CONCERNING HIGHWAY PROJECTS

This provision is applicable to all Federal-aid construction contracts and to all related subcontracts.

In order to assure high quality and durable construction in conformity with approved plans and specifications and a high degree of reliability on statements and representations made by engineers, contractors, suppliers, and workers on Federal-aid highway projects, it is essential that all persons concerned with the project perform their functions as carefully, thoroughly, and honestly as possible. Willful falsification, distortion, or misrepresentation with respect to any facts related to the project is a violation of Federal law. To prevent any misunderstanding regarding the seriousness of these and similar acts, Form FHWA-1022 shall be posted on each Federal-aid highway project (23 CFR 635) in one or more places where it is readily available to all persons concerned with the project:

18 U.S.C. 1020 reads as follows:

"Whoever, being an officer, agent, or employee of the United States, or of any State or Territory, or whoever, whether a person, association, firm, or corporation, knowingly makes any false statement, false representation, or false report as to the character, quality, quantity, or cost of the material used or to be used, or the quantity or quality of the work performed or to be performed, or the cost thereof in connection with the submission of plans, maps, specifications, contracts, or costs of construction on any highway or related project submitted for approval to the Secretary of Transportation; or

Whoever knowingly makes any false statement, false representation, false report or false claim with respect to the character, quality, quantity, or cost of any work performed or to be performed, or materials furnished or to be furnished, in connection with the construction of any highway or related project approved by the Secretary of Transportation; or

Whoever knowingly makes any false statement or false representation as to material fact in any statement, certificate, or report submitted pursuant to provisions of the Federal-aid Roads Act approved July 1, 1916, (39 Stat. 355), as amended and supplemented;

Shall be fined under this title or imprisoned not more than 5 years or both."

IX. IMPLEMENTATION OF CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT

This provision is applicable to all Federal-aid construction contracts and to all related subcontracts.

By submission of this bid/proposal or the execution of this contract, or subcontract, as appropriate, the bidder, proposer, Federal-aid construction contractor, or subcontractor, as appropriate, will be deemed to have stipulated as follows:

1. That any person who is or will be utilized in the performance of this contract is not prohibited from receiving an award due to a violation of Section 508 of the Clean Water Act or Section 306 of the Clean Air Act.
2. That the contractor agrees to include or cause to be included the requirements of paragraph (1) of this Section X in every subcontract, and further agrees to take such action as the contracting agency may direct as a means of enforcing such requirements.

X. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

This provision is applicable to all Federal-aid construction contracts, design-build contracts, subcontracts, lower-tier subcontracts, purchase orders, lease agreements, consultant contracts or any other covered transaction requiring FHWA approval or that is estimated to cost \$25,000 or more – as defined in 2 CFR Parts 180 and 1200.

1. Instructions for Certification – First Tier Participants:

- a. By signing and submitting this proposal, the prospective first tier participant is providing the certification set out below.
- b. The inability of a person to provide the certification set out below will not necessarily result in denial of participation in this

covered transaction. The prospective first tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective first tier participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction.

c. The certification in this clause is a material representation of fact upon which reliance was placed when the contracting agency determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the contracting agency may terminate this transaction for cause of default.

d. The prospective first tier participant shall provide immediate written notice to the contracting agency to whom this proposal is submitted if any time the prospective first tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

e. The terms "covered transaction," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 CFR Parts 180 and 1200. "First Tier Covered Transactions" refers to any covered transaction between a grantee or subgrantee of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a grantee or subgrantee of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

f. The prospective first tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

g. The prospective first tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," provided by the department or contracting agency, entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold.

h. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the Excluded Parties List System website (<https://www.epls.gov/>), which is compiled by the General Services Administration.

i. Nothing contained in the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of the prospective participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

j. Except for transactions authorized under paragraph (f) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – First Tier Participants:

a. The prospective first tier participant certifies to the best of its knowledge and belief, that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (a)(2) of this certification; and

(4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

b. Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

2. Instructions for Certification - Lower Tier Participants:

(Applicable to all subcontracts, purchase orders and other lower tier transactions requiring prior FHWA approval or estimated to cost \$25,000 or more - 2 CFR Parts 180 and 1200)

a. By signing and submitting this proposal, the prospective lower tier is providing the certification set out below.

b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which

this transaction originated may pursue available remedies, including suspension and/or debarment.

c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.

d. The terms "covered transaction," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 CFR Parts 180 and 1200. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. "First Tier Covered Transactions" refers to any covered transaction between a grantee or subgrantee of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a grantee or subgrantee of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold.

g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the Excluded Parties List System website (<https://www.epls.gov/>), which is compiled by the General Services Administration.

h. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the

CP14-2132 Zinfandel Complex
Teichert Construction
Contract No. 34-2019

department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

* * * * *

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Participants:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

* * * * *

XI. CERTIFICATION REGARDING USE OF CONTRACT FUNDS FOR LOBBYING

This provision is applicable to all Federal-aid construction contracts and to all related subcontracts which exceed \$100,000 (49 CFR 20).

1. The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31

U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

**ATTACHMENT A - EMPLOYMENT AND MATERIALS PREFERENCE FOR APPALACHIAN DEVELOPMENT HIGHWAY SYSTEM
OR APPALACHIAN LOCAL ACCESS ROAD CONTRACTS**

This provision is applicable to all Federal-aid projects funded under the Appalachian Regional Development Act of 1965.

1. During the performance of this contract, the contractor undertaking to do work which is, or reasonably may be, done as on-site work, shall give preference to qualified persons who regularly reside in the labor area as designated by the DOL wherein the contract work is situated, or the subregion, or the Appalachian counties of the State wherein the contract work is situated, except:

a. To the extent that qualified persons regularly residing in the area are not available.

b. For the reasonable needs of the contractor to employ supervisory or specially experienced personnel necessary to assure an efficient execution of the contract work.

c. For the obligation of the contractor to offer employment to present or former employees as the result of a lawful collective bargaining contract, provided that the number of nonresident persons employed under this subparagraph (1c) shall not exceed 20 percent of the total number of employees employed by the contractor on the contract work, except as provided in subparagraph (4) below.

2. The contractor shall place a job order with the State Employment Service indicating (a) the classifications of the laborers, mechanics and other employees required to perform the contract work, (b) the number of employees required in each classification, (c) the date on which the participant estimates such employees will be required, and (d) any other pertinent information required by the State Employment Service to complete the job order form. The job order may be placed with the State Employment Service in writing or by telephone. If during the course of the contract work, the information submitted by the contractor in the original job order is substantially modified, the participant shall promptly notify the State Employment Service.

3. The contractor shall give full consideration to all qualified job applicants referred to him by the State Employment Service. The contractor is not required to grant employment to any job applicants who, in his opinion, are not qualified to perform the classification of work required.

4. If, within one week following the placing of a job order by the contractor with the State Employment Service, the State Employment Service is unable to refer any qualified job applicants to the contractor, or less than the number requested, the State Employment Service will forward a certificate to the contractor indicating the unavailability of applicants. Such certificate shall be made a part of the contractor's permanent project records. Upon receipt of this certificate, the contractor may employ persons who do not normally reside in the labor area to fill positions covered by the certificate, notwithstanding the provisions of subparagraph (1c) above.

5. The provisions of 23 CFR 633.207(e) allow the contracting agency to provide a contractual preference for the use of mineral resource materials native to the Appalachian region.

6. The contractor shall include the provisions of Sections 1 through 4 of this Attachment A in every subcontract for work which is, or reasonably may be, done as on-site work.

Compliance with Cargo Preference Act of 1954, 46 CFR Part 381

"Use of United States-flag vessels: The contractor agrees-

"(1) To utilize privately owned United States-flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to this contract, to the extent such vessels are available at fair and reasonable rates for United States-flag commercial vessels.

"(2) To furnish within 20 days following the date of loading for shipments originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, 'on-board' commercial ocean bill-of-lading in English for each shipment of cargo described in paragraph (b) (1) of this section to both the Contracting Officer (through the prime contractor in the case of subcontractor bills-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590.

"(3) To insert the substance of the provisions of this clause in all subcontracts issued pursuant to this contract."

IN WITNESS WHEREOF, the City Council and Contractor have caused this Agreement to be executed as of the day and year first above written.

CITY OF RANCHO CORDOVA:

TEICHERT CONSTRUCTION:

Cyrus Abhar
City Manager

Eric Stannard
Vice President of Public Procurement

Date

Date

Attest:

Stacy Leitner, City Clerk

Date

Approved as to Form:

Adam U. Lindgren, City Attorney

Date

EXHIBIT A

CITY OF RANCHO CORDOVA DEPARTMENT OF PUBLIC WORKS

City Project No. **CP14-2132**Federal Project No: **STPL-5482 (032)**Project: **ZINFANDEL COMPLEX PROJECT**

BID CHECKLIST

BID FORM	X
CONTRACTORS LICENSE FORM	X
CONTRACTORS REGISTRATION FORM	X
BID SCHEDULE.....	X
EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION.....	X
<u>PUBLIC CONTRACT CODE</u>	
PUBLIC CONTRACT CODE SECTION 10285.1 STATEMENT.....	X
PUBLIC CONTRACT CODE SECTION 10162 QUESTIONNAIRE	X
PUBLIC CONTRACT CODE 10232 STATEMENT	X
EXPERIENCE/QUALIFICATIONS STATEMENT.....	X
BID SIGNATURE SHEET	X
BIDDER'S BOND	X
PERFORMANCE BOND & PAYMENT BOND (To be submitted with Construction Contract)	X
<u>FEDERAL FORMS</u>	
NONCOLLUSION AFFIDAVIT.....	X
DEBARMENT AND SUSPENSION CERTIFICATION.....	X
NONLOBBYING CERTIFICATION.....	X
DISCLOSURE OF LOBBYING ACTIVITIES	X
FEDERAL MINIMUM WAGE RATES.....	X
EXHIBIT 15-G LOCAL AGENCY BIDDER DBE COMMITMENT (CONST. CONTRACTS.....	X
EXHIBIT 15-H DBE INFORMATION — GOOD FAITH EFFORTS	X
EXHIBIT 12-B BIDDER'S LIST OF SUBCONTRACTORS (DBE AND NON-DBE)	X
<u>ADDENDUM (S)*</u>	X

* **All Addendums must be returned and either signed or initialed for proof of acknowledgment.**

**BECAUSE SOME COLORED LINKS WILL NOT REPRODUCE IN COPY MACHINES,
PLEASE USE BLACK INK TO COMPLETE THIS BID.**

**CITY OF RANCHO CORDOVA
DEPARTMENT OF PUBLIC WORKS**

BID FORM

City Project No. CP14-2132
Federal Project No. STPL-5482 (032)

**Project: ZINFANDEL COMPLEX PROJECT
(ZINFANDEL DRIVE / US 50 INTERCHANGE IMPROVEMENTS)**

SUBMIT BID TO:

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

BID OPENING:

City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

NO LATER THAN: 2:00 p.m. APPROXIMATELY 2:10 p.m.
DAY OF BID: March 14, 2019

TO: City Clerk
City of Rancho Cordova

Name of Bidder: A Teichert & Son, Inc. dba Teichert Construction

Business Address: 400 Sunrise Avenue, Suite 300

City, State, Zip Code: Roseville, CA 95661

Telephone Number: 916-757-6400

Contact Person: Wee Chu - Senior Estimator, North Region

The Contractor is encouraged to submit these Bid Forms typed or neatly printed.

CONTRACTORS LICENSE FORM

City Project No. CP14-2132
 Federal Project No: STPL-5482 (032)

Project: ZINFANDEL COMPLEX PROJECT
(ZINFANDEL DRIVE / US 50 INTERCHANGE IMPROVEMENTS)

Any person or entity submitting a bid on this project to engage in the business or act in the capacity of a contractor shall be licensed as a contractor in accordance with the provisions of Division 3, Chapter 9 of the California Business and Professions Code. A bid submitted to the City by a contractor who is not licensed as set forth above shall be considered non-responsive and shall be rejected by the City.

Before awarding the contract for this project, the City must verify that the contractor was properly licensed when the contractor submitted his/her bid on this project. In order for the City to verify the license status of a contractor, the contractor, at the time he/she submits his/her bid for the project, shall provide in writing to the City his/her contractor's license number, name on the license, classification, and expiration date of the license.

No bid submitted to the City shall be invalidated by the failure of the bidder to be licensed in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material under any contract shall not be made unless and until the Registrar of Contractors verifies to the City that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any bidder or contractor not so licensed shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the Contractors' State License Board. Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder. (Use additional sheets if needed.)

CERTIFICATION

In accordance with the Business and Professions Code, we do hereby, under Penalty of Perjury, certify that the following contractor's license information is true and correct.

Contractor's License No. 8 Expiration Date: 4/30/19

Subcontractor's License No. 492802 Expiration Date: 6/30/2020

Subcontractor's License No. 944155 Expiration Date: 3/31/2020

Subcontractor's License No. 094400 Expiration Date: 8/31/2020

Subcontractor's License No. 499345 Expiration Date: 10/31/2020

Contractor's License Classification: A, B, C16, C27, C-61/D49, C22

A Teichert & Son, Inc. dba Teichert Construction

Contractor's Name (Printed)

3/14/19

(Same signature as on Bid Proposal) Date

X WFCU

Bidder's Signature

Wee Chu

Bidder's Name (Printed)

CONTRACTORS LICENSE FORM

City Project No. CP14-2132
 Federal Project No: STPL-5482 (032)

Project: ZINFANDEL COMPLEX PROJECT
(ZINFANDEL DRIVE / US 50 INTERCHANGE IMPROVEMENTS)

Any person or entity submitting a bid on this project to engage in the business or act in the capacity of a contractor shall be licensed as a contractor in accordance with the provisions of Division 3, Chapter 9 of the California Business and Professions Code. A bid submitted to the City by a contractor who is not licensed as set forth above shall be considered non-responsive and shall be rejected by the City.

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No bid submitted to the City shall be invalidated by the failure of the bidder to be licensed in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material under any contract shall not be made unless and until the Registrar of Contractors verifies to the City that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any bidder or contractor not so licensed shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the Contractors' State License Board. Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder. (Use additional sheets if needed.)

CERTIFICATION

In accordance with the Business and Professions Code, we do hereby, under Penalty of Perjury, certify that the following contractor's license information is true and correct.

Contractor's License No. 8 Expiration Date: 4/30/19
 Subcontractor's License No. 943792 Expiration Date: 2/29/2020
 Subcontractor's License No. 1003147 Expiration Date: 4/30/2021
 Subcontractor's License No. 664905 Expiration Date: 2/28/2021
 Subcontractor's License No. _____ Expiration Date: _____
 Contractor's License Classification: A, B, C16, C27, C-61/D49, C22

A Teichert & Son, Inc. dba Teichert Construction

Contractor's Name (Printed)

3/14/19

(Same signature as on Bid Proposal) Date

X WPEHU
 Bidder's Signature

Wee Chu

Bidder's Name (Printed)

DEPARTMENT OF INDUSTRIAL RELATIONS

CONTRACTORS REGISTRATION FORM

City Project No. CP14-2132
 Federal Project No: STPL-5482 (032)

Project: ZINFANDEL COMPLEX PROJECT
(ZINFANDEL DRIVE / US 50 INTERCHANGE IMPROVEMENTS)

Any person or entity submitting a bid on this project to engage in the business or act in the capacity of a contractor shall register as a contractor in accordance with the provisions of the Department of Industrial Relations (DIR). A bid submitted to the City by a contractor who is not registered as set forth above shall be considered non-responsive and shall be rejected by the City.

Before awarding the contract for this project, the City must verify that the contractor was properly registered when the contractor submitted his/her bid on this project. In order for the City to verify the registration status of a contractor, the contractor, at the time he/she submits his/her bid for the project, shall provide in writing to the City his/her contractor's registration number, name on the registration, and expiration date of the registration.

No bid submitted to the City shall be invalidated by the failure of the bidder to be registered in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. Any bidder or contractor not so registered shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the DIR. Failure of the bidder to obtain proper and adequate registration for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder. (Use additional sheets if needed.)

CERTIFICATION

In accordance with the DIR, we do hereby, under Penalty of Perjury, certify that the following contractor's registration information is true and correct.

Contractor's Registration No. <u>1000002575</u>	Expiration Date: <u>6/30/19</u>
Subcontractor's Registration No. <u>1000000079</u>	Expiration Date: <u>6/30/2019</u>
Subcontractor's Registration No. <u>1000000720</u>	Expiration Date: <u>6/30/2019</u>
Subcontractor's Registration No. <u>1000022123</u>	Expiration Date: <u>6/30/2019</u>
Subcontractor's Registration No. <u>1000003073</u>	Expiration Date: <u>6/30/2019</u>
<u>A Teichert & Son, Inc. dba Teichert Construction</u>	<u>X Wfuku</u>
Contractor's Name (Printed)	Bidder's Signature (Same signature as on Bid Proposal)
<u>3/14/19</u>	<u>Wee Chu</u>
Date	Bidder's Name (Printed)

**DEPARTMENT OF INDUSTRIAL RELATIONS
CONTRACTORS REGISTRATION FORM**

City Project No. CP14-2132
Federal Project No: STPL-5482 (032)

**Project: ZINFANDEL COMPLEX PROJECT
(ZINFANDEL DRIVE / US 50 INTERCHANGE IMPROVEMENTS)**

Any person or entity submitting a bid on this project to engage in the business or act in the capacity of a contractor shall register as a contractor in accordance with the provisions of the Department of Industrial Relations (DIR). A bid submitted to the City by a contractor who is not registered as set forth above shall be considered non-responsive and shall be rejected by the City.

Before awarding the contract for this project, the City must verify that the contractor was properly registered when the contractor submitted his/her bid on this project. In order for the City to verify the registration status of a contractor, the contractor, at the time he/she submits his/her bid for the project, shall provide in writing to the City his/her contractor's registration number, name on the registration, and expiration date of the registration.

No bid submitted to the City shall be invalidated by the failure of the bidder to be registered in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. Any bidder or contractor not so registered shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the DIR. Failure of the bidder to obtain proper and adequate registration for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder. (Use additional sheets if needed.)

CERTIFICATION

In accordance with the DIR, we do hereby, under Penalty of Perjury, certify that the following contractor's registration information is true and correct.

Contractor's Registration No. 1000002575 Expiration Date: 6/30/19

Subcontractor's Registration No. 1000000188 Expiration Date: 6/30/2019

Subcontractor's Registration No. 1000004030 Expiration Date: 6/30/2019

Subcontractor's Registration No. 1000000207 Expiration Date: 6/30/2019

Subcontractor's Registration No. _____ Expiration Date: _____

A Teichert & Son, Inc. dba Teichert Construction

Contractor's Name (Printed)

X Wfehu
Bidder's Signature

(Same signature as on Bid Proposal)

3/14/19
Date

Wee Chu

Bidder's Name (Printed)

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BID SCHEDULE

A Teichert & Son, Inc. dba Teichert Construction

The following quantities are approximate only and are given for the purpose of comparing proposals. The City does not expressly or by implication agree that the actual amount of work will correspond with quantities given herein, but reserves the right to increase or decrease the amount of any class or portion of the work as may be deemed necessary or advisable by the Director of Public Works.

Payment will be based upon the actual quantities installed or constructed, unless otherwise specified.

Zinfandel Complex Project City Project No: CP14-2132 Federal Project No: STPL-5482 (032) City of Ranch Cordova BASE BID SCHEDULE						
Item No.	Item Cat	Item Description	Unit of Measure	Quantity	Unit Price	Extended Amount
1	050126A	CONSTRUCTION SURVEY	LS	1	50,000-85 100,000-	50,000-85 100,000-
2	070030	LEAD COMPLIANCE PLAN	LS	1	2,500-	2,500-
3	080050	PROGRESS SCHEDULE (CRITICAL PATH METHOD)	LS	1	5,000-	5,000-
4	100100	DEVELOP WATER SUPPLY	LS	1	20,000-	20,000-
5	120090	CONSTRUCTION AREA SIGNS	LS	1	40,000-	40,000-
6	120100	TRAFFIC CONTROL SYSTEM	LS	1	618,154.45	618,154.45
7	120165	CHANNELIZER (SURFACE MOUNTED)	EA	601	25-	15,025-
8	120300	TEMPORARY PAVEMENT MARKER	EA	458	5-	2,290-
9	128652	PORTABLE CHANGEABLE MESSAGE SIGN	LS	1	25,000-	25,000-
10	129000	TEMPORARY RAILING (TYPE K)	LF	2,960	25-	74,000-
11	129100	TEMPORARY CRASH CUSHION MODULE	EA	6	650-	3,900-
12	130100	JOB SITE MANAGEMENT	LS	1	20,000-	20,000-
13	130300	PREPARE STORM WATER POLLUTION PREVENTION PLAN	LS	1	2,500-	2,500-
14	120310	RAIN EVENT ACTION PLAN	EA	36	100-	3,600-
15	130320	STORM WATER SAMPLING AND ANALYSIS DAY	EA	24	350-	8,400-
16	130330	STORM WATER ANNUAL REPORT	EA	1	1,000-	1,000-
17	130620	TEMPORARY DRAINAGE INLET PROTECTION	EA	21	205-	4,305-
18	130640	TEMPORARY FIBER ROLL	LF	5,489	2.50	13,722.50
19	130710	TEMPORARY CONSTRUCTION ENTRANCE	EA	4	5,000-	20,000-
20	130730	STREET SWEEPING	LS	1	55,000-	55,000-

A Teichert & Son, Inc. dba Teichert Construction

Item No.	Item Cat	Item Description	Unit of Measure	Quantity	Unit Price	Extended Amount
21	130900	TEMPORARY CONCRETE WASHOUT	LS	1	13,000-	13,000-
22	170103	CLEARING AND GRUBBING	LS	1	50,000-	50,000-
23	190101	ROADWAY EXCAVATION	CY	5,928	60-	355,680-
24		NOT APPLICABLE	---	---	---	---
25	198010	IMPORTED BORROW	CY	946	5-	4,730-
26	210260	ROLLED EROSION CONTROL PRODUCT (JUTE MESH)	SQFT	91,464	0.0585 0.40	4,573.2085 36,585.60
27	210300	HYDROMULCH	SQFT	91,465	0.05	4,573.25
28	210350	FIBER ROLLS	LF	5,319	2.50-	13,297.50
29	210430	HYDROSEED	SF	91,465	0.06	5,487.90
30	210610	COMPOST	CY	8	103-	824-
31	260203	CLASS 2 AGGREGATE BASE	CY	3,955	49-	193,795-
32	290201	ASPHALT TREATED PERMEABLE BASE	CY	112	285-	31,920-
33	378000	MICRO-SURFACING	TON	143	500-	71,500-
34	390132	HOT MIX ASPHALT (TYPE A)	TON	3,957	104-	411,528-
35	390402	RUBBERIZED HOT MIX ASPHALT OPEN GRADED (OPEN GRADED FRICTION COURSE)	TON	2,027	157-	318,239-
36	394075	PLACE HOT MIX ASPHALT DIKE (TYPE D)	LF	956	10-	9,560-
37	394090	PLACE HOT MIX ASPHALT (MISCELLANEOUS AREAS)	SQYD	956	25-	23,900-
38	398200	COLD PLANE ASPHALT CONCRETE PAVEMENT	SQYD	32,353	3-	97,059-
39	490608	54" CAST-IN-DRILLED-HOLE CONCRETE PILING (SIGN FOUNDATION)	LF	16	1,600-	25,600-
40	498052	60" CAST-IN-DRILLED-HOLE CONCRETE PILE (SIGN FOUNDATION)	LF	66	1,700-	112,200-
41	510094	STRUCTURAL CONCRETE, DRAINAGE INLET [F]	CY	9	2,500-	22,500-
42	560218	FURNISH SIGN STRUCTURE (TRUSS) [F]	LB	47,190	5-	235,950-
43	560219	INSTALL SIGN STRUCTURE (TRUSS) [F]	LB	47,190	0.75	35
44	568046	REMOVE SIGN STRUCTURE	EA	2	2,500-	5,000-
45	568056	RELOCATE SIGN STRUCTURE	EA	1	5,000-	5,000-
46	650014	18" REINFORCED CONCRETE PIPE	LF	412	155.3305 156-	63,995.465 64,272-
47	650018	24" REINFORCED CONCRETE PIPE	LF	120	416-	49,920-

A Teichert & Son, Inc. dba Teichert Construction

Item No.	Item Cat	Item Description	Unit of Measure	Quantity	Unit Price	Extended Amount
48	681108	6" PLASTIC PIPE (EDGE DRAIN)	LF	1,041	70-	72,870-
49	681113	6" PLASTIC PIPE (EDGE DRAIN OUTLET)	LF	68	160-	10,880-
50	705204	18" CONCRETE FLARED END SECTION	EA	3	1,800-	5,400-
51	710136	REMOVE PIPE	LF	504	30-	15,120-
52	710150	REMOVE INLET	EA	5	1,100-	5,500-
53	710167	REMOVE FLARED END SECTION	EA	3	535-	1,605-
54	710200	ADJUST MANHOLE	EA	1	1,400-	1,400-
55	723095	ROCK SLOPE PROTECTION (20 LB, CLASS I, METHOD B)	CY	20	192-	3,840-
56	729011	ROCK SLOPE PROTECTION FABRIC (CLASS 8)	SQYD	90	30-	2,700-
57	730010A	MINOR CONCRETE (CURB, TYPE B4)	LF	579	54.41 BT 55-	31,503.34 BT 31,845-
58	730010B	MINOR CONCRETE (CURB, TYPE A1-6)	LF	634	36-	22,824-
59	730010C	MINOR CONCRETE (CURB, TYPE A3-6)	LF	2,949	24-	70,776-
60	730010D	MINOR CONCRETE (CURB, TYPE A2-6)	LF	2,978	43-	128,054-
61	731511	MINOR CONCRETE (ISLAND PAVING)	CY	39	657-	25,623-
62	731521	MINOR CONCRETE (SIDEWALK)	CY	158	587-	92,746-
63	731530	MINOR CONCRETE (TEXTURED PAVING)	CY	154	1,060-	163,240-
64	731623	MINOR CONCRETE (CURB RAMP)	CY	9	4,700-	42,300-
65	750001	MISCELLANEOUS IRON AND STEEL [F]	LB	1,434	3.70	5,305.80
66	780250	ADJUST MONUMENT COVER TO GRADE	EA	3	530-	1,590-
67	782200	OBLITERATE SURFACING	SQYD	477	22-	10,494-
68	800360	CHAIN LINK FENCE (TYPE CL-6)	LF	961	25-	24,025-
69	803020	REMOVE FENCE	LF	965	10-	9,650-
70	810170	DELINEATOR (CLASS 1)	EA	35	50-	1,750-
71	810230	PAVEMENT MARKER (RETROREFLECTIVE)	EA	1,087	5-	5,435-
72	820130	OBJECT MARKER	EA	10	95-	950-
73	820250	REMOVE ROADSIDE SIGN	EA	51	75-	3,825-
74	820610	RELOCATE ROADSIDE SIGN	EA	5	300-	1,500-
75	820710	FURNISH LAMINATED PANEL SIGN (1"- TYPE A)	SQFT	480	32-	15,360-
76	820750	FURNISH SINGLE SHEET ALUMINUM SIGN (0.063"-UNFRAMED)	SQFT	408	13-	5,304-
77	820750A	FURNISH SINGLE SHEET ALUMINUM SIGN (0.063"-UNFRAMED) RETROREFLECTIVE SHEETING (TYPE XI)	SQFT	88	13-	1,144-

A Teichert & Son, Inc. dba Teichert Construction

Item No.	Item Cat	Item Description	Unit of Measure	Quantity	Unit Price	Extended Amount
78	820760	FURNISH SINGLE SHEET ALUMINUM SIGN (0.080"-UNFRAMED)	SQFT	125	13.50	1,687.50
79	820760A	FURNISH SINGLE SHEET ALUMINUM SIGN (0.080"-UNFRAMED) RETROREFLECTIVE SHEETING (TYPE XI)	SQFT	92	13.50	1,242
80	820840	ROADSIDE SIGN - ONE POST	EA	51	250-	12,750-
81	820860	INSTALL SIGN (STRAP AND SADDLE BRACKET METHOD)	EA	11	200-	2,200-
82	820890	INSTALL SIGN PANEL ON EXISTING FRAME	SQFT	90	20-	1,800-
83	832007	MIDWEST GUARDRAIL SYSTEM (WOOD POST)	LF	50	75-	3,750-
84	832070	VEGETATION CONTROL (MINOR CONCRETE)	SQYD	81	150-	12,150-
85	839543	TRANSITION RAILING (TYPE WB-31)	EA	1	6,300-	6,300-
86	839585	ALTERNATIVE FLARED TERMINAL SYSTEM	EA	1	4,600-	4,600-
87	839642	CONCRETE BARRIER (TYPE 60MC)	LF	651	305-	198,555-
88	839648	CONCRETE BARRIER (TYPE 60MGF)	LF	118	505-	59,590-
89	839752	REMOVE GUARDRAIL	LF	114	28-	3,192-
90	840501	THERMOPLASTIC TRAFFIC STRIPE	LF	39,502	1.50	59,253-
91	840515	THERMOPLASTIC PAVEMENT MARKING	SQFT	4,679	8-	37,432-
92	840655	PAINT TRAFFIC STRIPE (1-COAT)	LF	20,009	1-	20,009-
93	840665	PAINT PAVEMENT MARKING (1-COAT)	SQFT	1,019	3-	3,057-
94	846030	REMOVE THERMOPLASTIC TRAFFIC STRIPE	LF	8,379	1-	8,379-
95	192003	STRUCTURE EXCAVATION (BRIDGE) [F]	CY	391	105-	41,055-
96	193003	STRUCTURE BACKFILL (BRIDGE) [F]	CY	306	80-	24,480-
97	193118A	CELLULAR CONCRETE LIGHTWEIGHT EMBANKMENT MATERIAL [F]	CY	90	305-	27,450-
98	490528	FURNISH STEEL PILING (HP 14 X 89) [F]	LF	1,386	66-	91,476-
99	490529	DRIVE STEEL PILE (HP 14 X 89) [F]	EA	30	4,500-	135,000-
100	500001	PRESTRESSING CAST-IN-PLACE CONCRETE [F]	LS	1	60,000-	60,000-
101	510051	STRUCTURAL CONCRETE, BRIDGE FOOTING [F]	CY	80	1,010-	80,800-
102	510053	STRUCTURAL CONCRETE, BRIDGE [F]	CY	98	2,850-	279,300-
103	510054	STRUCTURAL CONCRETE, BRIDGE (POLYMER FIBER) [F]	CY	118	2,250-	265,500-
104	510086	STRUCTURAL CONCRETE, APPROACH SLAB (TYPE N) [F]	CY	50	1,225-	61,250-
105	511106	DRILL AND BOND DOWEL	LF	56	55-	3,080

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Item No.	Item Cat	Item Description	Unit of Measure	Quantity	Unit Price	Extended Amount
106	512209A	FURNISH PRECAST PRESTRESSED "BATH-TUB"	EA	2	155,000-	310,000-
107	512502A	ERECT PRECAST PRESTRESSED "BATH-TUB" GIRDER	EA	2	40,000-	80,000-
108	519100	JOINT SEAL (MR 2')	LF	279	51-	14,229-
109	520102	BAR REINFORCING STEEL (BRIDGE) [F]	LB	48,443	2-	96,886-
110	520110	BAR REINFORCING STEEL (EPOXY COATED) (BRIDGE) [F]	LB	367	5-	1,835-
111	600039	REFINISH BRIDGE DECK	SQFT	329	16-	5,264-
112	600114	BRIDGE REMOVAL (PORTION)	LS	1	150,000-	150,000-
113	721810	SLOPE PAVING (CONCRETE)	CY	10	1,525-	15,250-
114	750501	MISCELLANEOUS METAL (BRIDGE) [F]	LB	465	10-	4,650-
115	833032A	PICKET FENCE (TYPE 6) MOD	LF	624	340-	212,160-
116	839719	CONCRETE BARRIER (TYPE 732SW) [F]	LF	326	250-	81,500-
117	860402A	MODIFY EXISTING ELECTRICAL SYSTEM, SIGNAL, LIGHTING, & RAMP METERING	LS	1	1,400,000-	1,400,000-
118	860402B	MODIFY EXISTING ELECTRICAL SYSTEM, SIGNAL & LIGHTING (CITY)	LS	1	190,000-	190,000-
119	872000	TEMPORARY LIGHTING SYSTEM	LS	1	15,000-	15,000-
120	870009	MAINTAINING EXISTING TRAFFIC MANAGEMENT SYSTEM ELEMENTS DURING CONSTRUCTION	LS	1	2,500-	2,500-
121	999990	MOBILIZATION	LS	1	900,000-	900,000-
TOTAL OF BASE BID PRICE \$			8,999,578-			
TOTAL OF BASE BID PRICE IN WORDS			EIGHT MILLION, NINE HUNDRED NINETYNINE, FIVE HUNDRED SEVENTY EIGHT DOLLARS			

In the event that a product of a unit price and an estimated quantity does not equal the extended amount stated, the unit price will govern and the correct product of the unit price and estimated quantity shall be deemed to be the amount bid.

ALLOW = Allowance CY = Cubic Yard EA = Each LB = Pound LF = Linear Feet LS = Lump Sum
 SQFT = Square Feet SQYD = Square Yard TON = Ton

MEMORANDUM



DATE: April 15, 2019

TO: Honorable Mayor and Council Members

FROM: Darcy Goulart, Planning Manager

SUBJECT: INTRODUCTION AND WAIVER OF FIRST READING OF AN ORDINANCE AMENDING THE RANCHO CORDOVA MUNICIPAL CODE RELATED TO TITLE 23 ZONING CODE, ARTICLE 3 ZONING DISTRICT, ALLOWABLE USES, AND GENERAL DEVELOPMENT STANDARDS, ARTICLE 7, SITE PLANNING AND DEVELOPMENT STANDARDS, AND ARTICLE 9 SPECIFIC USE PROVISIONS

RECOMMENDATION

Introduce and waive the first reading of the Ordinance.

RESULT OF RECOMMENDED ACTION

The Ordinance would come back for a second reading and adoption at the next regular City Council meeting. Approval of the Ordinance would amend Title 23 Zoning Code, Article 3 Zoning District, Allowable Uses, and General Development Standards, Article 7, Site Planning and Development Standards, and Article 9 Specific use Provisions.

BACKGROUND

Periodically, amendments to the Municipal Code are necessary to address ambiguities, provide clarification, to be consistent with customary practice or comply with changes in State law. In the past, various Titles of the code have routinely been amended for these assorted reasons, as well as to include new development standards to address uses that may not be in the code. The amendments proposed with this Ordinance have either been previously discussed with Council or are mostly clean up items to address. Staff did not believe these minor changes warranted a discussion with the City Council prior to scheduling the amendments for a public hearing.

ANALYSIS

Attachment 3 includes all draft amendments to Title 23 Zoning. Draft amendments are shown with track changes with new draft language underlined and language proposed for removal with strike-throughs. Only those chapters and/or sections with proposed changes are included in the attached documents as excerpts from the Rancho Cordova Municipal Code. A summary of the changes is provided below. As a note, Attachment 2 includes all the amendments in a non-track change format. This is provided as an exhibit to the Ordinance.

Article 3 Zoning District

Recently staff had a discussion with Council regarding on-site accessory food and alcohol sales in conjunction with a primary use. The code is currently vague in some zones or does not permit it in others. Direction from Council was to amend the code to permit on-site food sales as part of a primary use and to require accessory alcohol sales as an Administrative Use Permit for various uses that were discussed. Staff has provided footnotes to these uses in the three permitted use tables that are included in Article 3, Chapter 23.313, Chapter 23.316 and Chapter 23.319.

Article 7 Site Planning and Development Standards

Chapter 23.731, Table 23.731-1 deals with fence locations and height. A footnote associated with the rear and interior side yard, states that a fence over 3 feet in height along these boundaries would need to be setback 3 feet from the property line. Staff believes that this footnote for this specific fence location was placed there by error. Fences along interior and rear property lines are generally over 3 feet in height. A setback would create a swath of land in between land owners that would somehow need to be maintained. Nearly all residential neighborhoods in the City have fencing in these locations that is over 3 feet in height and not setback off the property line. Staff is proposing to delete the footnote reference.

Chapter 23.716, Section 23.716.070 4.C. is a new section of the code that address the ability to utilize solar canopies or carports in parking lots and allow these to count towards the shade requirements. The development standards proposed have been previously discussed with Council and can be found in Attachment 2 or 3.

Article 9 Specific Use Provisions

Chapter 23.922, Section 23.922.030 discusses temporary use regulations. One of the temporary uses that is regulated in this section is temporary real estate offices, including sales trailers. These uses can be permitted through the issuance of a temporary use permit (TUP), but only for a period of one year. Often times, the sales office or trailer is needed for a longer period of time and all depends on when the subdivision has sold the last lot. Longevity can also result in lack of maintenance of the trailer or office, as well as landscaping. In order to provide a way to allow these structures past the one year mark, but also ensure that proper maintenance is done, staff is suggesting that the following language be incorporated into the existing code section.

*Temporary real estate offices, including sales trailers and related facilities, may be established within the area of an approved residential subdivision project, solely for the first sale of homes. In addition, conditions of approval regulating the hours of operation, landscaping, or other aspects as deemed necessary may be imposed as part of the temporary use permit. **The***

temporary use permit may be extended beyond the initial year by entering into an agreement with the City to ensure that the sales center and related facilities are properly maintained by the property owner for the length of time specified in the agreement.

This provides a mechanism to continue the use on the site until it is no longer needed and ensure the long term maintenance of the site and surrounding improvements.

ENVIRONMENTAL ANALYSIS

CEQA requires analysis of agency approvals of discretionary “projects.” A “project,” under CEQA, is defined as “the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.” (CEQA Guidelines, § 15378.) As reflected at State CEQA Guideline 15061 (b) (3), an activity is not subject to CEQA, “[where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment...” The proposed are not a “project” within the meaning of CEQA because the amendments seek to regulate specifics that are already present in the City and no significant expansion these activities can reasonably be anticipated to occur. Because no expansion of uses or activities is reasonably anticipated, no possibility exists that the ordinance will result in a significant effect on the environment. Thus, the proposed ordinance is not subject to the requirements of CEQA. However, in the event that adoption of the ordinance is considered a CEQA project, it would nonetheless qualify for categorical exemptions as set forth below.

CEQA Guidelines Section 15061(b)(3) states that a project is exempt from CEQA “where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” The approval of the code amendments set forth in the proposed ordinance does not approve any physical development project, and it would not result in a direct or indirect physical changes in the environment. The proposed changes to Title 23, Zoning are clean up or clarification items and ways to address incorporating solar canopies for use of shading in parking lots. Any specific development projects that may result from these changes will be subject to environmental review. The proposed amendments are consistent with the City’s General Plan. For these reasons, the proposed amendments would not have the potential to result in individually or cumulatively significant effects on the environment and these Municipal Code amendments are exempt from review under CEQA and no further environmental review is necessary.

FISCAL IMPACT

There is no anticipated fiscal impact of the proposed action on City finances.

ATTACHMENTS

1. Ordinance
2. Exhibit A to the Ordinance
3. Draft Amendments in track change format

ATTACHMENT 1

CITY OF RANCHO CORDOVA

ORDINANCE NO. XX-2019

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, AMENDING TITLE 23 (ZONING), ARTICLE 3, ARTICLE 7 AND ARTICLE 9 OF THE RANCHO CORDOVA MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. Purpose and Declarations.

WHEREAS, the City conducts periodic updates of the provisions of the Municipal Code to ensure compliance with current laws, changes in local policy, consistency with adopted plans and programs, clarify ambiguities, address changing market conditions, reflect best practices, and to address issues or concerns with current regulations; and

WHEREAS, certain amendments to the Title 23 (Zoning), Articles 3, 7, and 9 are necessary to reflect best management practices and eliminate ambiguities in the code; and

WHEREAS, on April 15, 2019 the City Council held a properly noticed public hearing for this Ordinance and considered all oral and written testimony.

Section 2: Findings. The City Council hereby finds:

A. **CEQA Compliance.** CEQA requires analysis of agency approvals of discretionary “projects.” A “project,” under CEQA, is defined as “the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.” (CEQA Guidelines, § 15378.) As reflected at State CEQA Guideline 15061 (b) (3), an activity is not subject to CEQA, “[where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment...” The proposed are not a “project” within the meaning of CEQA because the amendments seek to regulate specifics that are already present in the City and no significant expansion these activities can reasonably be anticipated to occur. Because no expansion of uses or activities is reasonably anticipated, no possibility exists that the ordinance will result in a significant effect on the environment. Thus, the proposed ordinance is not subject to the requirements of CEQA. However, in the event that adoption of the ordinance is considered a CEQA project, it would nonetheless qualify for categorical exemptions as set forth below.

CEQA Guidelines Section 15061(b)(3) states that a project is exempt from CEQA “where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” The approval of the code amendments set forth in the proposed ordinance does not approve any physical development project, and it would not result in a direct or indirect physical changes in the environment. The proposed changes to Title 23, Zoning are clean up or clarification items and ways to address incorporating solar canopies for use of shading in parking lots. Any specific development projects that may result from these changes will be subject to environmental review. The proposed amendments are consistent with the City’s General Plan. For these reasons, the proposed amendments would not have the potential to result in individually or cumulatively significant effects on the environment and these

ATTACHMENT 1

Municipal Code amendments are exempt from review under CEQA and no further environmental review is necessary.

B. The proposed amendment is consistent with the General Plan. The attached Municipal Code Amendments ("Amendment") are consistent with the General Plan. The amendments would clean up inconsistencies, , and clarify when specific uses are permitted or require additional discretionary review. The amendments would not have any conflicts with existing General Plan goals and policies.

C. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City. The attached amendment is focused on reflecting best practices and new market conditions while ensuring land use compatibility. None of these proposed amendments will be detrimental to the public interest, health, safety, convenience, or welfare of the City as they reflect best practices, streamline procedures, clear up ambiguities, and incorporate solar canopy standards.

D. The proposed amendments are internally consistent with other applicable provisions of this zoning code. The Amendments have been reviewed for consistency with the entirety of the Municipal Code and is consistent with other applicable provisions of the Municipal Code.

Section 3. Amendments to Title 23 Zoning

The City Council hereby adopts the amendments to Article 3, Article 7, and Article 9 of Title 23 of the Rancho Cordova Municipal Code (Zoning), as shown and incorporated in **Exhibit A** to this ordinance.

Section 4. Severability

If any provision of this Ordinance or the application thereof to any person or circumstance, is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid or unenforceable.

Section 5. Effective Date

Within fifteen (15) days after adoption, a Summary of this Ordinance shall be published once in the Grapevine Independent, or the Sacramento Bee, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with Government Code Section 36933. This Ordinance shall take effect and be enforced thirty (30) days after its inception.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of _____, 2019 by the following vote:

ATTACHMENT 1**AYES:****NOES:****ABSENT:****ABSTAIN:**

Robert J. McGarvey, Mayor**ATTEST:**

Stacy Leitner, City Clerk

Rancho Cordova

Municipal Code Amendments

ATTACHMENT 2
Exhibit A to the Ordinance

Note to Reader: Section placeholders to indicate the sections between changed subsections remain the same are indicated with three stars (*)**.

Article 3
Chapter 23.313
Chapter 23.316
Chapter 23.319

ATTACHMENT 2

Exhibit A to the Ordinance

Chapter 23.313

MIXED-USE ZONING DISTRICTS

Table 23.313-1: Allowed Use and Permit Requirements for Mixed-Use Districts

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Recreation, Education, and Public Assembly Uses									
Clubs, Lodges, and Private Meeting Halls	P	P	P	P	AUP	P	P	P	
Community Centers/Civic Uses	P	P	P	P	AUP	P	P	P	
Indoor Amusement/Entertainment Facility ^{32, 33}	AUP	P	P	P	AUP	AUP	P	P	
Indoor Fitness and Sports Facility ^{32, 33}	AUP	P	P	P	AUP	AUP	P	P	
Libraries and Museums	P	P	P	P	P	P	P	P	
Outdoor Commercial Recreation ^{32, 33}	N	C	N	N	P	C	C	C	
Parks and Public Plazas	P	P	P	P	C	P	P	P	
Public Safety Facility	P	P	P	P	P	P	P	P	
Religious Institutions	P	P	P	P	P	P	P	P	
Schools, Private and Special/Studios ³¹	P	P	P	P	C	P	P	P	
Schools, Public ³¹	P	P	P	P	P	P	P	P	
Theaters and Auditoriums ^{32, 33}	C	P	P	P	N	AUP	P	P	
Retail, Service, and Office Uses²²									
Adult Day Care Facility	N	AUP	AUP	AUP	AUP	AUP	AUP	AUP	
Alcoholic Beverage Sales, Off-Site ¹⁶	N	C	C ²	C ²	C ²	C	C	C	
Ambulance Service	N	AUP	AUP	P	P	N	N	N	
Animal Sales and Grooming	AUP	P	N	N	N	P	P	P	
Art, Antique, Collectable	P ²	P	P ²	P ²	N	P	P	P	
Artisan Shops	AUP	P	P ²	P ²	P ²	P	P	P	
Banks and Financial Services	P ²	P	P	P	P	P	P	P	
Bars and Nightclubs ²³	C ³	C ³	C ^{2, 3}	C ^{2, 3}	C ^{2, 3}	C ³	C ³	C ³	

ATTACHMENT 2

Exhibit A to the Ordinance

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Bed and Breakfast Inns	P	P	N	N	N	N	N	N	
Brew Pub ²³	N	P	p ²	p ²	p ²	P	P	P	
Building Materials Stores and Yards	N	P ⁴	N	C ⁴	N	N	C ⁴	C ⁴	
Business Support Services	AUP ^{2, 4, 5}	P	P	P	AUP	P ⁵	P	P	
Call Centers	N	N	P	P	AUP	N	N	N	
Commercial Marijuana Uses	N	N	N	N	N	N	N	N	
Child Day Care Facility	P	AUP	AUP ²	AUP ²	AUP ²	P	C	C	
Consignment Store	N	P	N	N	N	N	AUP	N	
Convenience Stores	AUP ^{2, 26}	AUP ²⁶	AUP ^{2, 26}	AUP ^{2, 26}	AUP ^{2, 26}	AUP ²⁶	AUP ²⁶	AUP ²⁶	RCMC 23.910.020
Drive-In and Drive-Through Sales and Service	N	C ^{20, 21}	N	N	C ^{6, 20, 21}	C ^{20, 21}	C ^{20, 21}	C ^{20, 21}	RCMC 23.910.030
Equipment Sales and Rental	N	N	N	P	P	N	N	N	
Furniture, Furnishings, and Appliance Stores	N	P	N	N	N	N	C	P	
Garden Center/Plant Nursery	N	P	N	AUP	N	N	C	C	
Grocery Stores/Supermarkets	AUP ²	P	p ²	AUP ²	N	AUP ⁸	P	P	
Home Improvement Supplies	N	P ⁹	N	P	P	N	P ⁹	P ⁹	
Hotels and Motels ^{32, 33}	C ²	P	P	C	N	C	P	P	
Hotels and Motels, Extended Stay ^{32, 33}	C ²	C	C	C	N	C	C	C	
Kennels, Commercial	C ^{2, 4}	N	N	N	AUP ⁴	N	N	N	
Maintenance and Repair, Small Equipment	N	P	N	P	P	AUP	P	P	
Medical Services, General	AUP ²	P	P	P	P	P	P	P	
Medical Services, Extended Care	P	C	C	C	N	N	N	N	
Medical Services, Hospitals	N	P	P	P	P	P	P	P	
Mortuaries and Funeral Homes ¹⁵	N	P	N	N	p ¹⁵	N	N	N	
Neighborhood Market	p ²	P	p ²	AUP ²	N	P	P	P	
Offices, Business and Professional	p ²	p ²	P	P	N	p ²	p ²	p ²	
Offices, Accessory	P	P	P	P	P	P	P	P	
Personal Services	p ^{2, 5}	P	p ²	p ²	p ²	P	P	P	
Residential Care Facility	AUP	C	C	N	N	N	N	N	
Restaurants	p ²	P	p ²	p ²	p ²	P	P	P	
Retail, Accessory	p ²	P	p ⁶	p ⁶	p ⁶	P	P	P	

ATTACHMENT 2

Exhibit A to the Ordinance

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Retail, General	p ² , 11	P	N	N	N	P	P	P	
Retail, Warehouse Club	N	P	N	N	N	N	C	P	
Smokers' Lounge, Hookah Bar, E-Cigarette Lounge, and Vapor Lounge	N	N	N	N	N	N	N	N	RCMC 23.919.100
Tasting Room, Off-Site ²³	N	P	p ²	p ²	p ²	P	P	P	
Veterinary Facility	AUP ²	P	N	N	AUP	AUP	P	P	

Notes:

1. See the density restrictions in the underlying zoning district.
2. This use is permitted or permitted with a use permit as specified only in conjunction with the predominant use of the mixed-use district. In other words, this use is only allowed as part of an integrated development and not as a standalone use. Other uses in the table are allowed as standalone uses.
3. All forms of speaker amplification exterior to the building shall be prohibited unless authorized in combination with project approval or amendment thereto.
4. All activities shall occur within a completely enclosed building or shall be located behind a solid/screened enclosure directly adjacent to the building.
5. Maximum gross floor area is less than 5,000 square feet.
6. Limited to a maximum of 25 percent of the gross floor area of the integrated development.
7. Maximum tenant space shall be 25,000 square feet.
8. Maximum tenant space shall be 50,000 square feet.
9. Uses 25,000 square feet and over require a conditional use permit.
10. Limited to less than 50 percent of the gross floor area of the integrated development.
11. Maximum tenant space shall be 15,000 square feet.
12. All activity and storage must be located within an enclosed structure.
13. No portion of the use shall be located within 500 feet of an intersection.
14. All activity must be entirely screened from public view and not within 500 feet of a residential use.
15. A crematory is prohibited in all zones with the exception of LIBP, where it is permitted in association with a mortuary or funeral home.
16. Only establishments that sell alcoholic beverages for off-site consumption require a conditional use permit.
17. See additional provisions in RCMC 23.901.080, Family day care (large).
18. See additional provisions in RCMC 23.901.090, Residential care home (large).
19. This use is not permitted if incidental to and not a primary part of the operation of the primary use. Rentals that are an integral part of a primary use are subject to the additional provisions of RCMC 23.913.040.
20. Drive-throughs that are added to existing buildings may be processed with an AUP.
21. Conditional use permit required if any portion of proposed facility is within 500 feet of a residential zoning district or existing residential use.
22. All commercial activity, display and storage shall occur within a building or within a screen enclosure. A temporary use permit, administrative use permit, or conditional use permit may be obtained to deviate from this requirement.
23. Uses which serve alcohol for on-site consumption and which have an "on-sale" license from the California Department of Alcoholic Beverage Control must be located at least 250 feet from any adult live theater at which live nude dancing is performed and which is subject to Section 143.3 of the California Code of Regulations.
24. Private community gardens and market gardens are allowed in the city's mixed-use districts up to a maximum three acres in size and pursuant to applicable regulations in RCMC 23.904.030. Approval of an administrative use permit is required for said uses greater than three acres in size.
25. On-site urban agriculture stands are allowed up to 120 square feet, on the site of an urban agricultural use consistent with applicable regulations in RCMC 23.904.030.
26. See RCMC 23.910.020 (Convenience stores).
27. See Chapter 23.915 RCMC (Storage, Personal Storage Facility Development Standards).
28. Massage parlors and massage establishments must be located at least 1,000 feet from other massage parlors and massage establishments, as measured from the entrance of each establishment. This shall not apply to any home occupation massage business that is in full compliance with home occupation requirements in Chapter 23.901 RCMC.
29. Over 20,000 square feet requires an administrative use permit.
30. Bingo games and parlors are regulated by Chapter 4.26 RCMC. The city has a limit of no more than two bingo parlors in the city limits at any given time.
31. Dormitories are permitted as an accessory use to a public or private school, subject to approval of a conditional use permit.
32. On-site consumption of food is considered a permitted use if the related primary use is a permitted use.
33. On-site consumption of alcohol, as an accessory use to a permitted use, requires approval of an administrative use permit.

ATTACHMENT 2 Exhibit A to the Ordinance

Chapter 23.316

GENERAL COMMERCIAL AND INDUSTRIAL ZONES

**Table 23.316-1: Allowed Use and Permit Requirements for
General Commercial and Industrial Zoning Districts**

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Recreation, Education, and Public Assembly Uses				
Cemeteries, Mausoleums	C	C	C	
Clubs, Lodges, and Private Meeting Halls	P	P	P	
Indoor Amusement/Entertainment Facility ^{16, 17}	P	AUP	AUP	
Indoor Fitness and Sports Facility ^{16, 17}	P	AUP	AUP	
Libraries and Museums	P	P	C	
Outdoor Commercial Recreation ^{16, 17}	C	C	C	
Public Safety Facility	P	P	P	
Recreational Vehicle Parks	P	C	C	
Religious Institutions	P	AUP	AUP	
Schools, Private and Special/Studios	P	AUP ¹	AUP ¹	
Schools, Public	P	P	P	
Theaters and Auditoriums ^{16, 17}	P	C	C	
Retail, Service, and Office Use Listings				
Alcoholic Beverage Sales ¹⁰	C ⁴	C ³	C ³	
Ambulance Service	AUP	AUP	AUP	
Animal Sales and Grooming	P	AUP	AUP	
Art, Antique, Collectable	P	AUP	AUP	
Artisan Shops	P	AUP	AUP	
Banks and Financial Services	P	AUP	AUP	
Bars and Nightclubs ¹⁰	C	C	C	
Brew Pub ¹⁰	P	AUP	AUP	
Building Materials Stores and Yards	P	P ²	P ²	
Business Support Services	P	P ²	P ²	
Call Centers	AUP	AUP	AUP	

ATTACHMENT 2

Exhibit A to the Ordinance

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Child Day Care Facility	P	C	N	
Commercial Marijuana Uses	N	N	N	
Consignment Store	P	N	N	
Convenience Stores	P ¹²	C ¹²	C ¹²	RCMC 23.910.020
Drive-In and Drive-Through Sales and Service	P	C	C	RCMC 23.910.030
Equipment Sales and Rental	P ^{2,8}	P ^{2,8}	P	
Furniture, Furnishings, and Appliance Stores	P	P ²	AUP	
Garden Center/Plant Nursery	P	P ²	AUP	
Grocery Stores/Supermarket	P	AUP	AUP	
Home Improvement Supplies	P ²	P ²	P	
Hotels and Motels ^{16, 17}	P	N	N	
Hotels and Motels, Extended Stay ^{16, 17}	P	N	N	
Kennels, Commercial	AUP	AUP	AUP	
Maintenance and Repair, Small Equipment	P ²	P	P	
Medical Services, General	P	AUP	AUP	
Medical Services, Extended Care	P	N	N	
Medical Services, Hospitals	P	AUP	P	
Mortuaries and Funeral Homes	P	C	C	
Neighborhood Market	P	AUP	AUP	
Offices, Business and Professional	P	AUP	AUP	
Offices, Accessory	P ⁶	P ⁶	P ⁷	
Personal Services	P	AUP	AUP	
Restaurants ¹⁰	P	AUP	AUP	
Retail, Accessory	P ⁶	P ⁶	P ⁷	
Retail, General	P	AUP	AUP	
Retail, Warehouse Club	P	AUP	AUP	
Smokers' Lounge, Hookah Bar, E-Cigarette Lounge, Vapor Lounge	P	P	N	RCMC 23.919.100; specific distance and other requirements
Tasting Room, Off-Site ¹⁰	P	AUP	AUP	
Veterinary Facility	P	P ²	P ²	

Notes:

1. Trade schools permitted by right; all other schools require an AUP.
2. Permitted if the entire operation is conducted within a completely enclosed building or screened from view behind a fence or wall.
3. Off-site sales of alcohol permitted as an allowed use if incidental to a permitted use (e.g., breweries, wineries). Only retail sale of alcohol is permitted as part of the primary use. All other types of off-site sales (e.g., convenience store) require a conditional use permit. See Wholesaling and Distribution for nonretail sales.

ATTACHMENT 2

Exhibit A to the Ordinance

4. On-site sales permitted with limited use permit. Off-site requires a conditional use permit.
5. Incidental sales up to 15 percent of developed portion of site are permitted as a by-right use and must be fully screened from view or enclosed within a building. Automotive sales that exceed 15 percent of the developed portion of the site or outdoor display areas that are not screened from view may be permitted with the issuance of a limited use permit.
6. All retail, accessory and office, accessory uses are permitted up to a combined 50 percent of total building square footage.
7. The following limitations apply to retail, accessory and office, accessory in the M-2 district:
 - a. Sales are allowed when incidental to a permitted use and sales and stock room area does not exceed 25 percent of total floor area;
 - b. Offices are allowed when incidental to a permitted use and do not exceed 25 percent of total floor area;
 - c. Cafes/restaurants are allowed up to 15 percent of building square footage (freestanding restaurants require the issuance of a conditional use permit).
8. Up to 50 percent of total building area may be used for storage, warehousing, distribution or similar use as a permitted use. A conditional use permit is required to exceed this percentage.
9. This use is permitted if an integral part of the primary use (unrelated, incidental rental operations are not permitted). Additional provisions in RCMC 23.913.040 (Accessory automobile sales and rental uses) apply.
10. Uses which serve alcohol for on-site consumption and which have an "on-sale" license from the California Department of Alcoholic Beverage Control must be located at least 250 feet from any adult live theater in which live nude dancing is performed and which is subject to Section 143.3 of the California Code of Regulations.
11. On-site urban agriculture stands are allowed up to 120 square feet, on the site of an urban agriculture use consistent with applicable regulations in RCMC 23.904.030.
12. See RCMC 23.910.020 (Convenience stores).
13. See Chapter 23.915 RCMC (Storage, Personal Storage Facility Development Standards).
14. Massage parlors and massage establishments must be located at least 1,000 feet from other massage parlors and massage establishments, as measured from the entrance of each establishment. This shall not apply to any home occupation massage business that is in full compliance with home occupation requirements in Chapter 23.901 RCMC.
15. Over 20,000 square feet requires an administrative use permit.
16. On-site consumption of food is considered a permitted use if the related primary use is a permitted use.
17. On-site consumption of alcohol, as an accessory use to a permitted use, requires approval of an administrative use permit.

[Ord. 3-2019 § 5 (Exh. A); Ord. 15-2018 § 4 (Exh. A); Ord. 4-2018 § 3 (Exh. A); Ord. 5-2017 § 3 (Exh. A); Ord. 4-2017 § 3 (Exh. B); Ord. 1-2016 § 3; Ord. 15-2015 §§ 4, 5; Ord. 8-2015 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 20-2010 § 3 (Exh. B); Ord. 7-2010 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.6.030)].

ATTACHMENT 2

Exhibit A to the Ordinance

Chapter 23.319

PUBLIC/QUASI-PUBLIC ZONING DISTRICTS

**Table 23.319-1: Allowed Use and Permit Requirements for
Public/Quasi-Public Zoning Districts**

Land Use Category	POS	CS	T	Specific Use Regulations
Recreation, Education, and Public Assembly Uses				
Cemeteries, Mausoleums	C	C	N	
Clubs, Lodges, and Private Meeting Halls	C	C	N	
Community Centers/Civic Uses	P	P	N	
Community Garden	P	P	N	
Golf Courses/Clubhouses ^{1,2}	P	C	N	
Indoor Amusement/Entertainment Facility ^{1,2}	C	C	N	
Indoor Fitness and Sports Facility ^{1,2}	C	C	N	
Libraries and Museums	P	P	N	
Outdoor Commercial Recreation ^{1,2}	C	C	N	
Parks and Public Plazas	P	P	P	
Public Safety Facility	P	P	P	
Recreational Vehicle Parks	C	N	N	
Religious Institutions	C	C	N	
Resource Protection and Restoration	P	N	N	
Resource-Related Recreation	P	N	N	
Schools, Private and Special/Studios	N	C	N	
Schools, Public	N	P	N	
Theaters and Auditoriums ^{1,2}	N	C	N	
Retail, Service, and Office Uses				
Child Day Care Facility	N	C	N	
Commercial Marijuana Uses	N	N	N	
Medical Services, Hospitals	C	C	N	

Notes:

- On-site consumption of food is considered a permitted use if the related primary use is a permitted use.

ATTACHMENT 2

Exhibit A to the Ordinance

2. On-site consumption of alcohol, as an accessory use to a permitted use, requires approval of an administrative use permit.
- ***

[Ord. 4-2017 § 3 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.7.030)]

ATTACHMENT 2
Exhibit A to the Ordinance

Note to Reader: Section placeholders to indicate the sections between changed subsections remain the same are indicated with three stars (*)**.

Article 7

Chapter 23.716

ATTACHMENT 2 Exhibit A to the Ordinance

Chapter 23.716

LANDSCAPING

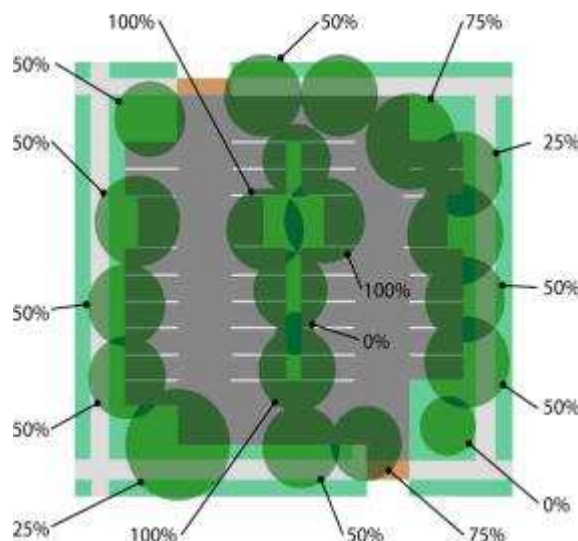
23.716.070 Parking lot landscape.

4. Shade Canopy Requirement.

a. Parking lot landscaping shall include shade trees placed so as to cover 50 percent of the total parking area with tree canopies within 15 years of securing building permit, illustrated in Figure 23.716-6 (Parking Lot Shade Requirements). Shade tree selection shall be approved by the director to ensure that shade canopy will be achieved. No portion of the vehicle use area shall be farther than 30 feet from the trunk of a large-type tree.

b. Tree coverage shall be determined by the approximate crown diameter of each tree at 15 years, as estimated on the approved tree list. Trees shall be a minimum 15-gallon size at planting.

Figure 23.716-6: Parking Lot Shade Requirements



c. Solar canopies or carports can be utilized for purposes of achieving the required 50 percent shade canopy requirement. Use of solar canopies require approval of a minor design review, unless reviewed in conjunction with a larger project requiring a major design review. The following development standards shall apply:

1. Solar canopies or carports can be installed over interior parking stalls only.
2. Solar canopies or carports cannot be installed over parking stalls adjacent to the public right-of-way, which includes sidewalks, landscape corridors and/or streets.
3. Existing property boundary tree canopies shall be retained.
4. Internal landscape islands shall be planted with landscaping that can grow and thrive with limited direct sunlight.
5. Internal pedestrian sidewalks and pathways shall be kept free and clear of solar canopies.

ATTACHMENT 2
Exhibit A to the Ordinance

Note to Reader: Section placeholders to indicate the sections between changed subsections remain the same are indicated with three stars (*)**.

Article 7

Chapter 23.731

ATTACHMENT 2 Exhibit A to the Ordinance

Chapter 23.731

FENCES, WALLS, AND SCREENING

23.731.050 Fence location.

A. Fences, walls, and screening are not required between land uses unless otherwise specified in this chapter.

B. Fences, walls, and screening must be located outside of any public utility easement except as authorized by the applicable utility agency.

Table 23.731-1: Maximum Height of Fences, Walls, and Screening in Required Yard Area

Location of Fence/Wall/Screen	Maximum Height
Required front yard area	3 feet ²
Required rear and interior side yard area (along rear and interior property line)	7 feet ¹
Required street side yard area	7 feet ^{1,3}
At intersections of streets, alleys, and driveways within the clear visibility area (definition in Chapter 23.1104 RCMC (General Definitions))	30 inches

Notes:

1. Maximum height for fences may be increased by designated approval authority as part of design review; provided, that the portion of the fence above seven feet is at least 50 percent transparent (e.g., lattice).

2. The height of the front yard fence may be increased to five feet when the fence is located a minimum setback of three feet from the property line and remains visually open and transparent (e.g., picket fence, open wood slats, open wrought iron). Fences that are three feet or less may be located at the property line.

3. For fences over three feet in height, the minimum setback of three feet from the property line is required. Fences that are three feet or less may be located at the property line.

[Ord. 4-2017 § 3 (Exh. B)].

ATTACHMENT 2
Exhibit A to the Ordinance

Article 9
Chapter 23.922

ATTACHMENT 2

Exhibit A to the Ordinance

Chapter 23.922

TEMPORARY USES

23.922.030 Temporary use regulations.

B. Allowed Temporary Uses and Related Standards. The following temporary uses may only be established after first obtaining a valid temporary use permit as described in RCMC 23.922.020 (Permit required). Uses that do not fall within the categories defined below shall comply with the use and development regulations and planning permit requirements that otherwise apply to the property:

4. Temporary real estate offices, including sales trailers and related facilities, may be established within the area of an approved residential subdivision project, solely for the first sale of homes. In addition, conditions of approval regulating the hours of operation, landscaping, or other aspects as deemed necessary may be imposed as part of the temporary use permit. The temporary use permit may be extended beyond the initial year by entering into an agreement with the City to ensure that the sales center and related facilities are properly maintained by the property owner for the length of time specified in the agreement.

Chapter 23.313

MIXED-USE ZONING DISTRICTS

Table 23.313-1: Allowed Use and Permit Requirements for Mixed-Use Districts

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Recreation, Education, and Public Assembly Uses									
Clubs, Lodges, and Private Meeting Halls	P	P	P	P	AUP	P	P	P	
Community Centers/Civic Uses	P	P	P	P	AUP	P	P	P	
Indoor Amusement/Entertainment Facility ^{32, 33}	AUP	P	P	P	AUP	AUP	P	P	
Indoor Fitness and Sports Facility ^{32, 33}	AUP	P	P	P	AUP	AUP	P	P	
Libraries and Museums	P	P	P	P	P	P	P	P	
Outdoor Commercial Recreation ^{32, 33}	N	C	N	N	P	C	C	C	
Parks and Public Plazas	P	P	P	P	C	P	P	P	
Public Safety Facility	P	P	P	P	P	P	P	P	
Religious Institutions	P	P	P	P	P	P	P	P	
Schools, Private and Special/Studios ³¹	P	P	P	P	C	P	P	P	
Schools, Public ³¹	P	P	P	P	P	P	P	P	
Theaters and Auditoriums ^{32, 33}	C	P	P	P	N	AUP	P	P	
Retail, Service, and Office Uses²²									
Adult Day Care Facility	N	AUP	AUP	AUP	AUP	AUP	AUP	AUP	
Alcoholic Beverage Sales, Off-Site ¹⁶	N	C	C ²	C ²	C ²	C	C	C	
Ambulance Service	N	AUP	AUP	P	P	N	N	N	
Animal Sales and Grooming	AUP	P	N	N	N	P	P	P	
Art, Antique, Collectable	P ²	P	P ²	P ²	N	P	P	P	
Artisan Shops	AUP	P	P ²	P ²	P ²	P	P	P	
Banks and Financial Services	P ²	P	P	P	P	P	P	P	
Bars and Nightclubs ²³	C ³	C ³	C ^{2, 3}	C ^{2, 3}	C ^{2, 3}	C ³	C ³	C ³	
Bed and Breakfast Inns	P	P	N	N	N	N	N	N	
Brew Pub ²³	N	P	P ²	P ²	P ²	P	P	P	

ATTACHMENT 3

Rancho Cordova Municipal Code
Chapter 23.731 FENCES, WALLS, AND SCREENING

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Building Materials Stores and Yards	N	P ⁴	N	C ⁴	N	N	C ⁴	C ⁴	
Business Support Services	AUP ^{2, 4, 5}	P	P	P	AUP	P ⁵	P	P	
Call Centers	N	N	P	P	AUP	N	N	N	
Commercial Marijuana Uses	N	N	N	N	N	N	N	N	
Child Day Care Facility	P	AUP	AUP ²	AUP ²	AUP ²	P	C	C	
Consignment Store	N	P	N	N	N	N	AUP	N	
Convenience Stores	AUP ^{2, 26}	AUP ²⁶	AUP ^{2, 26}	AUP ^{2, 26}	AUP ^{2, 26}	AUP ²⁶	AUP ²⁶	AUP ²⁶	RCMC 23.910.020
Drive-In and Drive-Through Sales and Service	N	C ^{20, 21}	N	N	C ^{6, 20, 21}	C ^{20, 21}	C ^{20, 21}	C ^{20, 21}	RCMC 23.910.030
Equipment Sales and Rental	N	N	N	P	P	N	N	N	
Furniture, Furnishings, and Appliance Stores	N	P	N	N	N	N	C	P	
Garden Center/Plant Nursery	N	P	N	AUP	N	N	C	C	
Grocery Stores/Supermarkets	AUP ²	P	P ²	AUP ²	N	AUP ⁸	P	P	
Home Improvement Supplies	N	P ⁹	N	P	P	N	P ⁹	P ⁹	
Hotels and Motels ^{32, 33}	C ²	P	P	C	N	C	P	P	
Hotels and Motels, Extended Stay ^{32, 33}	C ²	C	C	C	N	C	C	C	
Kennels, Commercial	C ^{2, 4}	N	N	N	AUP ⁴	N	N	N	
Maintenance and Repair, Small Equipment	N	P	N	P	P	AUP	P	P	
Medical Services, General	AUP ²	P	P	P	P	P	P	P	
Medical Services, Extended Care	P	C	C	C	N	N	N	N	
Medical Services, Hospitals	N	P	P	P	P	P	P	P	
Mortuaries and Funeral Homes ¹⁵	N	P	N	N	P ¹⁵	N	N	N	
Neighborhood Market	P ²	P	P ²	AUP ²	N	P	P	P	
Offices, Business and Professional	P ²	P ²	P	P	N	P ²	P ²	P ²	
Offices, Accessory	P	P	P	P	P	P	P	P	
Personal Services	P ^{2, 5}	P	P ²	P ²	P ²	P	P	P	
Residential Care Facility	AUP	C	C	N	N	N	N	N	
Restaurants	P ²	P	P ²	P ²	P ²	P	P	P	
Retail, Accessory	P ²	P	P ⁶	P ⁶	P ⁶	P	P	P	
Retail, General	P ^{2, 11}	P	N	N	N	P	P	P	
Retail, Warehouse Club	N	P	N	N	N	N	C	P	

Rancho Cordova Municipal Code
Chapter 23.731 FENCES, WALLS, AND SCREENING

Land Use Category	RMU	CMU	OPMU	OIMU	LIBP	VC	LTC	RTC	Specific Use Regulations
Smokers' Lounge, Hookah Bar, E-Cigarette Lounge, and Vapor Lounge	N	N	N	N	N	N	N	N	RCMC 23.919.100
Tasting Room, Off-Site ²³	N	P	P ²	P ²	P ²	P	P	P	
Veterinary Facility	AUP ²	P	N	N	AUP	AUP	P	P	

Notes:

1. See the density restrictions in the underlying zoning district.
2. This use is permitted or permitted with a use permit as specified only in conjunction with the predominant use of the mixed-use district. In other words, this use is only allowed as part of an integrated development and not as a standalone use. Other uses in the table are allowed as standalone uses.
3. All forms of speaker amplification exterior to the building shall be prohibited unless authorized in combination with project approval or amendment thereto.
4. All activities shall occur within a completely enclosed building or shall be located behind a solid/screened enclosure directly adjacent to the building.
5. Maximum gross floor area is less than 5,000 square feet.
6. Limited to a maximum of 25 percent of the gross floor area of the integrated development.
7. Maximum tenant space shall be 25,000 square feet.
8. Maximum tenant space shall be 50,000 square feet.
9. Uses 25,000 square feet and over require a conditional use permit.
10. Limited to less than 50 percent of the gross floor area of the integrated development.
11. Maximum tenant space shall be 15,000 square feet.
12. All activity and storage must be located within an enclosed structure.
13. No portion of the use shall be located within 500 feet of an intersection.
14. All activity must be entirely screened from public view and not within 500 feet of a residential use.
15. A crematory is prohibited in all zones with the exception of LIBP, where it is permitted in association with a mortuary or funeral home.
16. Only establishments that sell alcoholic beverages for off-site consumption require a conditional use permit. ~~On-site consumption is considered a permitted use if the related use is a permitted use.~~
17. See additional provisions in RCMC 23.901.080, Family day care (large).
18. See additional provisions in RCMC 23.901.090, Residential care home (large).
19. This use is not permitted if incidental to and not a primary part of the operation of the primary use. Rentals that are an integral part of a primary use are subject to the additional provisions of RCMC 23.913.040.
20. Drive-throughs that are added to existing buildings may be processed with an AUP.
21. Conditional use permit required if any portion of proposed facility is within 500 feet of a residential zoning district or existing residential use.
22. All commercial activity, display and storage shall occur within a building or within a screen enclosure. A temporary use permit, administrative use permit, or conditional use permit may be obtained to deviate from this requirement.
23. Uses which serve alcohol for on-site consumption and which have an "on-sale" license from the California Department of Alcoholic Beverage Control must be located at least 250 feet from any adult live theater at which live nude dancing is performed and which is subject to Section 143.3 of the California Code of Regulations.
24. Private community gardens and market gardens are allowed in the city's mixed-use districts up to a maximum three acres in size and pursuant to applicable regulations in RCMC 23.904.030. Approval of an administrative use permit is required for said uses greater than three acres in size.
25. On-site urban agriculture stands are allowed up to 120 square feet, on the site of an urban agricultural use consistent with applicable regulations in RCMC 23.904.030.
26. See RCMC 23.910.020 (Convenience stores).
27. See Chapter 23.915 RCMC (Storage, Personal Storage Facility Development Standards).
28. Massage parlors and massage establishments must be located at least 1,000 feet from other massage parlors and massage establishments, as measured from the entrance of each establishment. This shall not apply to any home occupation massage business that is in full compliance with home occupation requirements in Chapter 23.901 RCMC.
29. Over 20,000 square feet requires an administrative use permit.
30. Bingo games and parlors are regulated by Chapter 4.26 RCMC. The city has a limit of no more than two bingo parlors in the city limits at any given time.
31. Dormitories are permitted as an accessory use to a public or private school, subject to approval of a conditional use permit. [Ord. 3-2019 § 5 (Exh. A); Ord. 17-2018 § 4 (Exh. A); Ord. 15-2018 § 4 (Exh. A); Ord. 4-2018 § 3 (Exh. A); Ord. 5-2017 § 3 (Exh. A); Ord. 4-2017 § 3 (Exh. B); Ord. 3-2017 § 3 (Exh. A); Ord. 1-2016 § 4; Ord. 15-2015 §§ 2, 3; Ord. 8-2015 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.5.030)].
32. ~~On-site consumption of food is considered a permitted use if the related primary use is a permitted use.~~
33. ~~On-site consumption of alcohol, as an accessory use to a permitted use, requires approval of an administrative use permit.~~

Chapter 23.316

GENERAL COMMERCIAL AND INDUSTRIAL ZONES

**Table 23.316-1: Allowed Use and Permit Requirements for
General Commercial and Industrial Zoning Districts**

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Recreation, Education, and Public Assembly Uses				
Cemeteries, Mausoleums	C	C	C	
Clubs, Lodges, and Private Meeting Halls	P	P	P	
Indoor Amusement/Entertainment Facility ^{16, 17}	P	AUP	AUP	
Indoor Fitness and Sports Facility ^{16, 17}	P	AUP	AUP	
Libraries and Museums	P	P	C	
Outdoor Commercial Recreation ^{16, 17}	C	C	C	
Public Safety Facility	P	P	P	
Recreational Vehicle Parks	P	C	C	
Religious Institutions	P	AUP	AUP	
Schools, Private and Special/Studios	P	AUP ¹	AUP ¹	
Schools, Public	P	P	P	
Theaters and Auditoriums ^{16, 17}	P	C	C	
Retail, Service, and Office Use Listings				
Alcoholic Beverage Sales ¹⁰	C ⁴	C ³	C ³	
Ambulance Service	AUP	AUP	AUP	
Animal Sales and Grooming	P	AUP	AUP	
Art, Antique, Collectable	P	AUP	AUP	
Artisan Shops	P	AUP	AUP	
Banks and Financial Services	P	AUP	AUP	
Bars and Nightclubs ¹⁰	C	C	C	
Brew Pub ¹⁰	P	AUP	AUP	
Building Materials Stores and Yards	P	P ²	P ²	
Business Support Services	P	P ²	P ²	
Call Centers	AUP	AUP	AUP	
Child Day Care Facility	P	C	N	

Rancho Cordova Municipal Code
Chapter 23.731 FENCES, WALLS, AND SCREENING

Land Use Category	GC	M-1	M-2	Specific Use Regulations
Commercial Marijuana Uses	N	N	N	
Consignment Store	P	N	N	
Convenience Stores	P ¹²	C ¹²	C ¹²	RCMC 23.910.020
Drive-In and Drive-Through Sales and Service	P	C	C	RCMC 23.910.030
Equipment Sales and Rental	P ^{2,8}	P ^{2,8}	P	
Furniture, Furnishings, and Appliance Stores	P	P ²	AUP	
Garden Center/Plant Nursery	P	P ²	AUP	
Grocery Stores/Supermarket	P	AUP	AUP	
Home Improvement Supplies	P ²	P ²	P	
Hotels and Motels ^{16, 17}	P	N	N	
Hotels and Motels, Extended Stay ^{16, 17}	P	N	N	
Kennels, Commercial	AUP	AUP	AUP	
Maintenance and Repair, Small Equipment	P ²	P	P	
Medical Services, General	P	AUP	AUP	
Medical Services, Extended Care	P	N	N	
Medical Services, Hospitals	P	AUP	P	
Mortuaries and Funeral Homes	P	C	C	
Neighborhood Market	P	AUP	AUP	
Offices, Business and Professional	P	AUP	AUP	
Offices, Accessory	P ⁶	P ⁶	P ⁷	
Personal Services	P	AUP	AUP	
Restaurants ¹⁰	P	AUP	AUP	
Retail, Accessory	P ⁶	P ⁶	P ⁷	
Retail, General	P	AUP	AUP	
Retail, Warehouse Club	P	AUP	AUP	
Smokers' Lounge, Hookah Bar, E-Cigarette Lounge, Vapor Lounge	P	P	N	RCMC 23.919.100; specific distance and other requirements
Tasting Room, Off-Site ¹⁰	P	AUP	AUP	
Veterinary Facility	P	P ²	P ²	

Notes:

1. Trade schools permitted by right; all other schools require an AUP.
2. Permitted if the entire operation is conducted within a completely enclosed building or screened from view behind a fence or wall.
3. Off-site sales of alcohol permitted as an allowed use if incidental to a permitted use (e.g., breweries, wineries). Only retail sale of alcohol is permitted as part of the primary use. All other types of off-site sales (e.g., convenience store) require a conditional use permit. See Wholesaling and Distribution for nonretail sales.
4. On-site sales permitted with limited use permit. Off-site requires a conditional use permit.

Rancho Cordova Municipal Code
Chapter 23.731 FENCES, WALLS, AND SCREENING

5. Incidental sales up to 15 percent of developed portion of site are permitted as a by-right use and must be fully screened from view or enclosed within a building. Automotive sales that exceed 15 percent of the developed portion of the site or outdoor display areas that are not screened from view may be permitted with the issuance of a limited use permit.
6. All retail, accessory and office, accessory uses are permitted up to a combined 50 percent of total building square footage.
7. The following limitations apply to retail, accessory and office, accessory in the M-2 district:
 - a. Sales are allowed when incidental to a permitted use and sales and stock room area does not exceed 25 percent of total floor area;
 - b. Offices are allowed when incidental to a permitted use and do not exceed 25 percent of total floor area;
 - c. Cafes/restaurants are allowed up to 15 percent of building square footage (freestanding restaurants require the issuance of a conditional use permit).
8. Up to 50 percent of total building area may be used for storage, warehousing, distribution or similar use as a permitted use. A conditional use permit is required to exceed this percentage.
9. This use is permitted if an integral part of the primary use (unrelated, incidental rental operations are not permitted). Additional provisions in RCMC 23.913.040 (Accessory automobile sales and rental uses) apply.
10. Uses which serve alcohol for on-site consumption and which have an "on-sale" license from the California Department of Alcoholic Beverage Control must be located at least 250 feet from any adult live theater in which live nude dancing is performed and which is subject to Section 143.3 of the California Code of Regulations.
11. On-site urban agriculture stands are allowed up to 120 square feet, on the site of an urban agriculture use consistent with applicable regulations in RCMC 23.904.030.
12. See RCMC 23.910.020 (Convenience stores).
13. See Chapter 23.915 RCMC (Storage, Personal Storage Facility Development Standards).
14. Massage parlors and massage establishments must be located at least 1,000 feet from other massage parlors and massage establishments, as measured from the entrance of each establishment. This shall not apply to any home occupation massage business that is in full compliance with home occupation requirements in Chapter 23.901 RCMC.
15. Over 20,000 square feet requires an administrative use permit.
16. On-site consumption of food is considered a permitted use if the related primary use is a permitted use.
17. On-site consumption of alcohol, as an accessory use to a permitted use, requires approval of an administrative use permit.

[Ord. 3-2019 § 5 (Exh. A); Ord. 15-2018 § 4 (Exh. A); Ord. 4-2018 § 3 (Exh. A); Ord. 5-2017 § 3 (Exh. A); Ord. 4-2017 § 3 (Exh. B); Ord. 1-2016 § 3; Ord. 15-2015 §§ 4, 5; Ord. 8-2015 § 4 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 20-2010 § 3 (Exh. B); Ord. 7-2010 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.6.030)].

Chapter 23.319

PUBLIC/QUASI-PUBLIC ZONING DISTRICTS

Table 23.319-1: Allowed Use and Permit Requirements for Public/Quasi-Public Zoning Districts

Land Use Category	POS	CS	T	Specific Use Regulations
Recreation, Education, and Public Assembly Uses				
Cemeteries, Mausoleums	C	C	N	
Clubs, Lodges, and Private Meeting Halls	C	C	N	
Community Centers/Civic Uses	P	P	N	
Community Garden	P	P	N	
Golf Courses/Clubhouses ^{1,2}	P	C	N	
Indoor Amusement/Entertainment Facility ^{1,2}	C	C	N	
Indoor Fitness and Sports Facility ^{1,2}	C	C	N	
Libraries and Museums	P	P	N	
Outdoor Commercial Recreation ^{1,2}	C	C	N	
Parks and Public Plazas	P	P	P	
Public Safety Facility	P	P	P	
Recreational Vehicle Parks	C	N	N	
Religious Institutions	C	C	N	
Resource Protection and Restoration	P	N	N	
Resource-Related Recreation	P	N	N	
Schools, Private and Special/Studios	N	C	N	
Schools, Public	N	P	N	
Theaters and Auditoriums ^{1,2}	N	C	N	
Retail, Service, and Office Uses				
Child Day Care Facility	N	C	N	
Commercial Marijuana Uses	N	N	N	
Medical Services, Hospitals	C	C	N	

Notes:

1. On-site consumption of food is considered a permitted use if the related primary use is a permitted use.
2. On-site consumption of alcohol, as an accessory use to a permitted use, requires approval of an administrative use permit.

[Ord. 4-2017 § 3 (Exh. B); Ord. 12-2011 § 3 (Exh. A); Ord. 27-2008 § 1 (Exh. A § 2.7.030)].

Chapter 23.716

LANDSCAPING

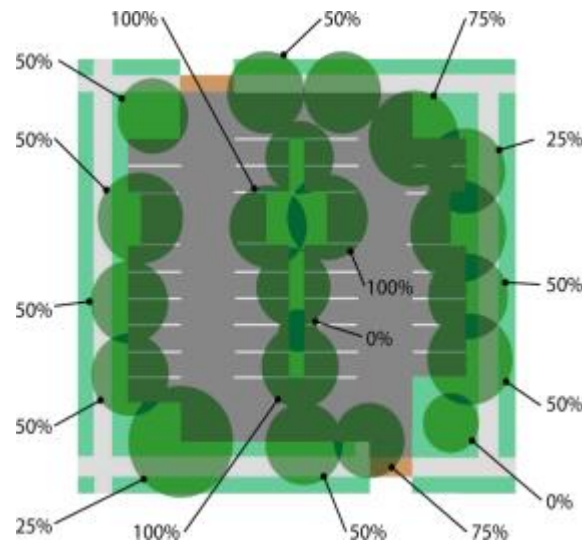
23.716.070 Parking lot landscape.

4. Shade Canopy Requirement.

a. Parking lot landscaping shall include shade trees placed so as to cover 50 percent of the total parking area with tree canopies within 15 years of securing building permit, illustrated in Figure 23.716-6 (Parking Lot Shade Requirements). Shade tree selection shall be approved by the director to ensure that shade canopy will be achieved. No portion of the vehicle use area shall be farther than 30 feet from the trunk of a large-type tree.

b. Tree coverage shall be determined by the approximate crown diameter of each tree at 15 years, as estimated on the approved tree list. Trees shall be a minimum 15-gallon size at planting.

Figure 23.716-6: Parking Lot Shade Requirements



c. Solar canopies or carports can be utilized for purposes of achieving the required 50 percent shade canopy requirement. Use of solar canopies require approval of a minor design review, unless reviewed in conjunction with a larger project requiring a major design review. The following development standards shall apply:

1. Solar canopies or carports can be installed over interior parking stalls only.
2. Solar canopies or carports cannot be installed over parking stalls adjacent to the public right-of-way, which includes sidewalks, landscape corridors and/or streets.
3. Existing property boundary tree canopies shall be retained.
4. Internal landscape islands shall be planted with landscaping that can grow and thrive with limited direct sunlight.
5. Internal pedestrian sidewalks and pathways shall be kept free and clear of solar canopies.

Chapter 23.731

FENCES, WALLS, AND SCREENING

23.731.050 Fence location.

A. Fences, walls, and screening are not required between land uses unless otherwise specified in this chapter.

B. Fences, walls, and screening must be located outside of any public utility easement except as authorized by the applicable utility agency.

Table 23.731-1: Maximum Height of Fences, Walls, and Screening in Required Yard Area

Location of Fence/Wall/Screen	Maximum Height
Required front yard area	3 feet ²
Required rear and interior side yard area (along rear and interior property line)	7 feet ^{1,3}
Required street side yard area	7 feet ^{1,3}
At intersections of streets, alleys, and driveways within the clear visibility area (definition in Chapter 23.1104 RCMC (General Definitions))	30 inches

Notes:

1. Maximum height for fences may be increased by designated approval authority as part of design review; provided, that the portion of the fence above seven feet is at least 50 percent transparent (e.g., lattice).

2. The height of the front yard fence may be increased to five feet when the fence is located a minimum setback of three feet from the property line and remains visually open and transparent (e.g., picket fence, open wood slats, open wrought iron). Fences that are three feet or less may be located at the property line.

3. For fences over three feet in height, the minimum setback of three feet from the property line is required. Fences that are three feet or less may be located at the property line.

[Ord. 4-2017 § 3 (Exh. B)].

Chapter 23.922

TEMPORARY USES

23.922.030 Temporary use regulations.

B. Allowed Temporary Uses and Related Standards. The following temporary uses may only be established after first obtaining a valid temporary use permit as described in RCMC 23.922.020 (Permit required). Uses that do not fall within the categories defined below shall comply with the use and development regulations and planning permit requirements that otherwise apply to the property:

4. Temporary real estate offices, including sales trailers and related facilities, may be established within the area of an approved residential subdivision project, solely for the first sale of homes. In addition, conditions of approval regulating the hours of operation, landscaping, or other aspects as deemed necessary may be imposed as part of the temporary use permit. The temporary use permit may be extended beyond the initial year by entering into an agreement with the City to ensure that the sales center and related facilities are properly maintained by the property owner for the length of time specified in the agreement.

MEMORANDUM

DATE: April 15, 2019

TO: Honorable Mayor and Council Members

FROM: Stefan Heisler, Reinvestment Analyst
Patrice Clemons, CDBG Program Consultant

SUBJECT: **A RESOLUTION APPROVING AND ADOPTING THE 2019-2020 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN.**



RECOMMENDATION

Adopt the Resolution.

RESULT OF RECOMMENDED ACTION

Directs City Manager to make final edits and submit the 2019-2020 Community Development Block Grant (CDBG) Annual Action Plan (AAP) and SF424 Certifications to HUD for approval, as required for the City to receive 2019-2020 CDBG entitlement funding.

BACKGROUND

The City of Rancho Cordova has been a CDBG entitlement jurisdiction since 2006. Each year, the City is required to complete an AAP that describes how the City will use the CDBG funds for the upcoming program year. The City must complete the public participation process, present the AAP for public comment for at least 30 days, provide opportunity for comment at a community meeting, conduct a public hearing for City Council approval, and submit the approved AAP and the program Certifications to receive its entitlement allocation of CDBG funding from the US Department of Housing and Urban Development (HUD). The City's CDBG entitlement funding has averaged about \$550,000 over the last couple of years, and the City estimates that it will likely receive approximately \$500,000 in entitlement fund for 2019-2020 program year, with a limited amount of roll-over.

The 2019-2020 CDBG program year has had some unique challenges. Delays in the federal budget process has resulted in delayed CDBG allocation announcements. Entitlement jurisdictions were encouraged to plan the 2019-2020 CDBG program year based on reasonable estimates, to make sure that they could complete the procurement and public participation required by federal law. HUD has allowed for a one-time extension of the CDBG deadlines, moving the AAP deadline from May 15th to either 60 days from the official allocation announcement or June 25, 2019, whichever comes first, to allow jurisdictions time to complete the public participation process and upload AAPs into IDIS after the official allocation has been announced. As of the writing of this staff report, the official CDBG allocation for the City of Rancho Cordova has not been announced. As such, staff recommends that the City Council approve this draft plan with the recommendation that the City Manager direct staff to apply the official CDBG allocation to the draft 2019-2020 AAP in accordance with the prescribed

methodology of project allocation amounts described in the draft plan, and submit it to HUD without additional public approvals, as per HUD's recommendation.

Since the final allocation amounts are still pending, the budget numbers in this staff report represent estimates. Because prior year programs have not yet been completed, the amount of 2018-2019 roll-over funding is also an estimate as final totals will not be available until the end of the 2018-2019 program year. The program budget and project allocations will be updated and finalized once the City's allocation is received and prior to submittal to HUD based on the methodology described in the plan and provided below:

For public service projects, the budgets for all proposed activities will be proportionally increased or decreased from estimated funding levels to match actual allocation amounts. For housing preservation projects and public infrastructure projects, if the City receives additional funding, then the City's three projects—Rental Housing Inspection, General Code Enforcement, and ADA Sidewalk Repair—will receive full funding at the draft amounts; any overage will go to Rebuilding Together Sacramento's Critical Systems Repair Program. If the City receives less than the anticipated amount of funding, the Rental Housing Inspection and General Code Enforcement projects will receive priority funding at the draft amounts, and ADA Sidewalk Repair and Rebuilding Together Sacramento will split the difference in the amount of reduced funds, and subtract that from these draft allocations. For example, \$175,000 is this draft allocation for Rebuilding Together and ADA Sidewalk projects combined, and if \$50,000 less is available, then half of that reduced amount (\$25,000) will be subtracted from Rebuilding Together's draft allocation, making it \$75,000, and \$25,000 will be subtracted from ADA Sidewalk, making the final allocation \$50,000. However, the minimum allocation amount for ADA Sidewalk shall be \$50,000 and any further reduction shall be reduced from Rebuilding Together's allocation.

CDBG PROGRAM

The federal intent of the CDBG program is to develop viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate-income persons (below 80 percent of area median income). The City has a goal of using at least 80 percent of the City's CDBG funds for activities that benefit low- and moderate-income persons.

All activities must meet one of the following national objectives for the program: 1) benefit low- and moderate-income persons, 2) prevent or eliminate slums or blight, or 3) meet an urgent community development need. To reach these objectives CDBG funds may be used for a variety of community development activities, including acquisition of real property, rehabilitation of residential and non-residential structures, construction of public facilities and infrastructure improvements, public services, and economic development and job creation/retention activities.

CDBG is an eligible funding source for public services, capital projects, and administration and planning; however, there are caps that limit how much funding may be used for different activities. No more than 15 percent of the current year entitlement funding may be used to fund public services. Planning and administration is also capped at 20 percent. All roll-over funding must be used for capital programs and projects.

ANNUAL ACTION PLAN PROCESS

The AAP process includes several steps.

1. The City makes an estimate for the amount of funding that will be available in the coming program year. This funding includes the entitlement for the year, any roll-over or recaptured funds from prior years, and any program income received from prior years.
2. The City solicits feedback from stakeholders regarding community needs and opportunities. Stakeholders consulted include groups that provide services to youth, seniors, low-income families, persons experiencing homelessness, persons with disabilities, and other government agencies and non-profits that provide public services and public programs in the City.
3. The City releases a Notice of Funding Availability (NOFA) to solicit projects for the estimated CDBG funds and encourages potential CDBG recipients to submit project applications for review. The NOFA was released on January 25, 2019.
4. The City hosts a public workshop for all potential applicants to assist in the application process, answer questions, and provide a venue for public comment. The workshop also provides an opportunity to assess changing needs in the community. The City held the public workshop for the 2019-2020 CDBG Program Year on January 31, 2019.
5. Applications are reviewed according to a set rubric to determine how projects best meet the needs and priorities established in the Consolidated Plan, which sets community priorities over five year planning periods. Applications are also scored on performance criteria, including the ability to complete the project in a timely manner and in compliance with CDBG regulations.
6. The scored project applications are presented to City management staff for consideration and recommendation. The recommended projects are included in the draft AAP with estimated budgets.
7. A draft AAP that includes an updated needs assessment, feedback collected from stakeholders, and the proposed projects identified to best meet community needs as well as City goals is prepared, publicly noticed, and released to the public for a 30 day public comment period. The 2019-2020 draft AAP was released for the public comment period starting February 28, 2019.
8. The draft AAP was presented at a publicly noticed and open meeting for the purpose of gathering feedback from the community and the City Council on the planned 2019-2020 activities, priority needs, and project award allocations, to incorporate into the final AAP. The 2019-2020 draft AAP was presented for public comment at City Council public hearing on March 18, 2019.
9. At the close of the 30-day public comment period for the draft AAP on March 29, 2019, a final AAP is presented at a public hearing for any additional public comment and Council approval. After Council approval, Staff submits the final AAP to HUD for its review and approval.

Public Services

In the interest of reducing the reporting burden and better managing the administration of public service provider grants, the City provides the option of two-year grant cycles for public services

funded through CDBG. During the 2018-2019 program year, the City executed two-year contracts with three of its public service providers, including: Folsom Cordova Community Partnership, Meals on Wheels, and Sacramento Self-Help Housing (SSHH). SSHH however, manages three programs, only one of which (Housing Counseling), is under a two-year contract. SSHH submitted an application to receive 2019-2020 funds for its Renter's Helpline and Fair Housing programs. After reviewing applications and past performance, Staff recommends continued funding in 2019-2020 for the three public service providers that are under two-year contracts, plus funding for a one-year contract with SSHH for the Renter's Helpline and Fair Housing programs. (Note: The Fair Housing program will be covered by the Planning and Administration budget.)

The 2019-2020 public service project funding recommendations are:

Project Applications	2019-2020 Recommended Amount	2018-2019 Allocation
Folsom Cordova Community Partnership – Group Mentoring	\$24,000	\$28,000
Meals on Wheels – Senior Nutrition Program	\$31,500	\$37,000
SSHH- Renter's Helpline	\$7,500	\$8,412
SSHH- Housing Counseling	\$12,000	\$14,500
TOTAL	\$75,000	\$87,912

The 2019-2020 Annual Action Plan recommendation is to continue funding these public services proportional to last year's allocation, pending increases or reductions to the City's CDBG allocation. As we do not have the official allocation from HUD, the estimate is that each agency will receive about the same amount of funding.

Planning and Administration

Planning and administration activity for the 2019-2020 Program Year includes managing the CDBG budget, collecting and reporting quarterly reports from the CDBG recipients, completing the required environmental, labor compliance, and financial reports, preparing and submitting the Consolidated Annual Performance Evaluation Report (CAPER), and day to day program administration. One additional task that will be included as part of the 2019-2020 program year is participation in the regional Analysis of Impediments to Fair Housing Choice (AI), as mandated by HUD. The regional partnership includes the cities of Elk Grove, Citrus Heights, Sacramento, West Sacramento, Woodland, Davis, Roseville and Rocklin, the housing authorities of Roseville, Rocklin, Yolo County, and Sacramento Housing and Redevelopment Agency (SHRA), and Sacramento County, which will represent Galt, Isleton, and Folsom. A major benefit of the regional effort will be the cost-sharing efficiencies, and the City's proportion of the total cost has been included as part of the 2018-2019 and 2019-2020 CDBG administration budget. The AI is expected to cost the City in total \$6,109.18, approximately \$2,000 of which will be within the 2019-2020 program year. The City expects to have about \$100,000 total available for program planning and administration. As mentioned above, the City would like to continue funding SSHH's Fair Housing program in the amount of approximately \$6,000.

Capital Programs and Projects

The City estimates that \$325,000 in 2019-2020 entitlement funding will be available for capital programs and projects. Due to HUD's delayed entitlement allocation amounts, and the rough estimates of other funding resources available, staff elected to plan conservatively for the 2019-2020 Program Year.

The City received four capital program and project applications. The applications were scored against a set rubric with a sliding scale that evaluated each project and program against criteria that included financial stability, shovel-readiness, and ability to meet CDBG requirements.

The ranked applications were provided to City management staff for review and evaluation to see how the applications ranks against established City goals, and to compare with applications that had been submitted for the City's Community Enhancement Grant program, which was accepting applications during the same period. The four applications are recommended for funding at the following levels per Council feedback from the March 18 public hearing.

Recommended Project Applications	2019-2020 Recommended Amount
City of Rancho Cordova - Rental Housing Inspection Program	\$51,000
Rebuilding Together Sacramento -Critical Repair Program	\$128,000
City of Rancho Cordova -General Code Enforcement Program	\$51,000
Public Facilities and Infrastructure- 2018 ADA Sidewalk Project	\$100,000
TOTAL	\$330,000

Funding recommendations are based on conservative estimates of both the projected entitlement allocation, and the amount that might be available from prior year roll-over. The City may elect to increase funding awards if additional funds become available, or additional funding may be awarded to other activities listed above in the Project Applications scoring table. The City may wish to consider a mid-year substantial amendment to the 2019-2020 CDBG AAP after funding allocations and total roll-over amounts have been confirmed.

FISCAL IMPACT

The CDBG program planning and administration covers most of the cost of administering the program. The public service grants are made to organizations who have diversified funding sources and are able to provide consistent services despite minor fluctuations in the CDBG fund. The capital programs and projects funding allows for the cost of both the actual activity, and the costs of enforcing Davis Bacon labor standards and NEPA clearances. The table below shows the estimated funding to be received in 2019-2020 and how that funding fits into the CDBG funding categories.

There is no expected impact on the City's General Fund. The following budget table is estimates pending final allocation announcements from HUD.

CDBG Category	CDBG Budget
Planning and Administration	\$100,000
Public Services	\$75,000
Capital Programs and Projects	\$330,000
TOTAL	\$505,000 including \$5,000 in roll-over funds

ATTACHMENTS

1. Resolution adopting 2019-2020 CDBG Annual Action Plan
2. Final 2019-2020 CDBG Annual Action Plan

ATTACHMENT 1**CITY OF RANCHO CORDOVA****RESOLUTION NO. XX-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA,
STATE OF CALIFORNIA, APPROVING AND ADOPTING THE 2019-2020 COMMUNITY
DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN, AND AUTHORIZING THE CITY
MANAGER TO SUBMIT THE 2019-2020 CDBG ACTION PLAN TO THE U.S. DEPARTMENT
OF HOUSING AND URBAN DEVELOPMENT**

WHEREAS, the Community Development Block Grant (CDBG) Program, authorized pursuant to Title 1 of the Housing and Community Development Act of 1974, as amended (Act), requires that entitlement jurisdictions provide for the issuance of funds in order to attain the objective of providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income; and

WHEREAS, there has been presented to, and reviewed by this City Council, the 2019-2020 CDBG Annual Action Plan (Action Plan), which describes programs to be funded, in compliance with the goals and objectives of the 2016-2020 Consolidated Plan; and

WHEREAS, there has been presented to, and reviewed by this City Council, certifications to the U.S. Department of Housing and Urban Development (HUD), including those regarding affirmatively furthering fair housing, anti-displacement and relocation requirements, drug free workplace requirements, anti-lobbying rules, authority of jurisdiction, consistency with strategic plan, compliance with citizen participation obligations, consistency with the 2016-2020 Consolidated Plan, eligible use of funds, prohibition of excessive force, compliance with anti-discrimination laws, and lead-based paint; and

WHEREAS, the Action Plan, and a notice of the 30-day public comment period, have been published for citizen comment prior to forwarding the documents to City Council for approval; and

WHEREAS, the City is expecting notification of an 2019-2020 CDBG allocation in the amount of approximately \$500,000 from HUD, and is awaiting the annual application form (Standard Form 424); and

WHEREAS, the City Council held a public hearings on March 18, 2019 to provide an opportunity for the public to comment on the information provided in the 2019-2020 Annual Action Plan.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY
OF RANCHO CORDOVA**

1. Approves the adoption of the Resolution which approves:
 - a. The 2019-2020 CDBG Annual Action Plan, which will serve as the CDBG budget from July 1, 2019 through June 30, 2020 (FY 2019-20);
 - b. Certifications required by HUD that state the City of Rancho Cordova will continue to conduct its activities in accordance with applicable statutes and regulations governing the CDBG program.
2. Authorizes the City Manager, or his designee, upon notification of the City's official 2019-2020 CDBG entitlement allocation, to update the budget of the 2019-2020 CDBG Annual

ATTACHMENT 1

Action Plan, execute and submit to HUD the Application, Certifications, and all documents, including the Action Plan and SF 424, that are required to receive CDBG funding, for and on behalf of the City of Rancho Cordova, and to make minor changes to those documents where necessary, in accordance with the City's Citizen Participation Plan.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 15th day of April, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert J. McGarvey, Mayor

ATTEST:

Stacy Leitner, City Clerk

ATTACHMENT 2

City of Rancho Cordova

2019-20 CDBG Annual Action Plan

Community Development Block Grant Planning and Budget

APPROVED FINAL
4/15/2019

Annual Action Plan

0

ATTACHMENT 2

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2019-20 Annual Action Plan is a one-year plan for the City of Rancho Cordova's (City) Community Development Block Grant (CDBG) program to help address community development and low- and moderate-income community needs in Rancho Cordova. It is the fourth Action Plan in the implementation of the City's five-year Consolidated Plan for the 2016–20 period. The City's Community Development Department is responsible for implementing both the Consolidated Plan and the Annual Action Plan. The City plans to use a variety of funding sources to meet its housing and community development needs: CalHome housing rehabilitation funds, Community Enhancement Fund grants, and other resources as they become available.

The City estimates that it will receive **\$500,000** for its 2019-20 allocation of CDBG funding from HUD.

In the 2018–19 program year, the City executed two-year contracts with its subrecipients providing CDBG-funded public services. The organizations funded in year one of the two-year contracts include Folsom Cordova Community Partnership, Meals on Wheels, and Sacramento Self-Help Housing – Housing Counseling. The City has contracted with these organizations in the past for CDBG services and is confident in their capacity to report regularly on activities performed.

The two-year contract process allows both the service providers and City staff to reduce the administrative burden inherent in the grant application process. All subrecipients will report achievements on a quarterly basis, which will be reported through the Integrated Disbursement and Information System (IDIS) and the Consolidated Annual Performance Evaluation Report (CAPER).

2. Summarize the objectives and outcomes identified in the Plan

(This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.)

Objectives

The City's key objectives for the 2019-20 funding period are based on the public outreach completed for the 2016–20 Consolidated Plan and include the following:

- Improve housing opportunities, accessibility, affordability, and sustainability.

ATTACHMENT 2

- Continue to arrest decline in deteriorated areas of the city by requiring rental property owners to correct code violations and improve their properties, and by continuing code enforcement efforts.
- Continue assisting community-based organizations with funding that allows them to provide new or expanded services to target low-income residents, especially seniors and youth.
- Improve accessibility to public facilities for youth, seniors, and persons with disabilities.
- Improve accessibility and Americans with Disabilities Act (ADA) compliance improvements to public infrastructure, such as sidewalks, crosswalks, and other public facilities, that increase public safety and improve the city's living environment.

Outcomes

The City's CDBG program outcomes for this planning period (July 1, 2019–June 30, 2020) are primarily directed at providing needed services for youth, individuals and families experiencing homelessness or who are at risk for such, and seniors in the community; improving accessibility to community facilities; enhancing conditions for existing housing through code enforcement; and supplying funding to Rebuilding Together Sacramento to give more low-income residents a chance to make health and safety repairs to their homes.

The City intends to fund three public services providers with five programs, which are expected to benefit approximately 1,000 residents in the 2019-20 program year:

- (1) Folsom Cordova Community Partnership Group Mentoring Initiative, which supports youth and improves community involvement through intensive youth mentoring.
- (2) Meals on Wheels Senior Nutrition Services, which takes hot meals or frozen heat-and-serve meals to homebound seniors and provides lunch to seniors at the Cordova Senior Center.
- (3) – (5) Sacramento Self-Help Housing, which provides services to residents who are in danger of homelessness, or who are already homeless, to aid them in securing stable housing. This organization will provide three different programs for the 2019-20 Action Plan year:
 - (3) Housing counseling services that provide mediation between tenants and landlords to assist low-income and very low-income renters who have a conflict with their landlord or property manager.
 - (4) Renter's helpline which provides housing counseling services, as well as helping to settle tenant/landlord disputes and housing discrimination cases.

ATTACHMENT 2

- (5) Renter's helpline-fair housing services to reduce housing discrimination, promote public awareness of fair housing laws and rights, and assist persons with disabilities.

A collaborative team has been developed between Sacramento Self-Help Housing, Rental Housing Association, and Project Sentinel to reduce housing discrimination, promote public awareness of fair housing laws and rights, and assist persons with disabilities. This team will provide a telephone hotline, tenant education and housing assistance, and mediation services for Rancho Cordova residents in a housing crisis or dispute. Sacramento Self-Help Housing will deal directly with concerns about tenant/landlord disputes, while fair housing issues will be identified and referred to Project Sentinel.

The City also plans to continue to fund various capital improvement projects and programs to benefit the community:

- The City will continue to fund its Rental Housing Inspection Program, in which the City Neighborhood Services Department inspects rental units in CDBG target areas to find and correct code violations in order to preserve available quality housing for the community.
- The City will continue funding its Code Enforcement Program, in which City Code Enforcement officials enforce the City's code in CDBG target areas regarding issues such as blight removal and nuisance abatement.
- The City plans on funding Rebuilding Together Sacramento's Critical Repair Program, which provides urgently needed repairs to homes within the CDBG target area.
- The City funds an annual sidewalk program that removes and replaces damaged curbs, gutters, and sidewalks to meet current ADA standards in CDBG target areas.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The 2018–19 CAPER is still in progress, and will be available for review in September 2019. The 2017-18 CAPER demonstrates that the service providers met their projected outcomes. As a result, the City will continue to fund these organizations in this coming second year of the two-year funding cycle. The CAPER for the 2017–18 program year was accepted by HUD as adequate and is available on the City's website for viewing. The City recently conducted an on-site audit of Sacramento Self-Help Housing in collaboration with other local grantors, and plans to conduct ongoing desk monitoring on all programs. The CDBG program has successfully met expenditure deadlines in years past and is on target to meet its

ATTACHMENT 2

deadlines for the 2018–19 program year. The City is also current on quarterly and semi-annual reports due to HUD.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City used the adopted Citizen Participation Plan in the creation of this Action Plan. A public workshop was held on January 31, 2019, to provide information about the Notice of Funding Availability process, and solicit applications for projects. Additionally, a public hearing to review and gather comments on the draft plan was held on March 18, 2019. This Action Plan was noticed and made available for public comment for 30 days, as required by the City's Citizen Participation Plan. The 2019-20 Action Plan **is scheduled to be** reviewed and approved through a public hearing at a City Council meeting on April 15, 2019.

Any public comment the City receives will be included in the appendix to this document.

5. Summary of public comments

Any public comment the City receives will be included in the appendix to this document.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments or views were not accepted. Public comments are being collected and will be added to this section at the completion of the plan.

7. Summary

Throughout the process of drafting this Action Plan, City staff encouraged citizen participation and feedback. The City hosted a public workshop on January 31, 2019, to provide information to the public about the Notice of Funding Availability process and technical assistance to groups that anticipate submitting an application for funding. Individuals were able to review the draft 2019-20 Action Plan, which was made available at City Hall and on the City's website beginning February 28, 2019. Additionally, staff invited residents to attend a public meeting on March 18, 2019, at City Hall to provide feedback on the proposed Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	RANCHO CORDOVA	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)**Consolidated Plan Public Contact Information**

City of Rancho Cordova

Community Development Department

2729 Prospect Park Drive

Rancho Cordova, CA 95670

(916) 851-8700

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AP-10 Consultation— 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Rancho Cordova (City) consulted with several local service providers and public agencies to help identify local needs and evaluate opportunities for partnership and improved coordination for the 2016–20 Consolidated Plan. The City also invited public comment through a 30-day public comment period and public hearing of the draft plan to assess community needs and perceptions.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City has been working toward providing affordable housing for seniors, large families, and veterans over the last ten years. Mather Veterans Hospital is located within city boundaries and serves most of the Sacramento Valley and Northern California region. The City is also home to the now-decommissioned Mather Air Force Base. The City has been the primary driving force behind the partially completed Mather Veterans Village project, a three-phase affordable housing project that will, at completion, include at least 100 permanent supportive housing units for veterans and their families, and as many as 60 transitional housing beds for veterans currently experiencing homelessness. The entire project will be served by the Veterans Resource Centers of America and will coordinate with Mather Veterans Hospital to serve veterans in need of housing support. Currently, the project is in its final two phases of construction and will be occupied by residents by November 2019.

The City also cooperates with the Sacramento Housing and Redevelopment Agency (SHRA) in ensuring that public and voucher-supported housing in the city is safe, habitable, and fully occupied whenever possible. Other collaborative partners include Sacramento Self-Help Housing, which works with the City, mental and general health providers, and other service agencies to help households in need find suitable housing. The City regularly looks for opportunities to improve communication and connect service providers and housing providers to help leverage services, reduce service burden due to repeat clientele, and ensure that persons with housing and service needs are directed to the correct providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Sacramento Steps Forward is the nonprofit group that manages the regional Continuum of Care. The City cooperates with Sacramento Steps Forward whenever possible, including providing support at County Board of Supervisors meetings, promptly responding to requests for data, and through ongoing participation in the public Continuum of Care discussions. The location of the Mather Veterans Hospital, the Veterans Village housing project, and other services for veterans, such as Stand Down (which

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provides critical life services to homeless veterans) and the Veterans Resource Centers of America, all make the City of Rancho Cordova an ideal partner in addressing the problems facing homeless veterans.

The City also partners with the Child Protective Services Division and the Senior and Adult Services Division of the Sacramento County Department of Child, Family and Adult Services, including providing on-site workspace for a child welfare worker in the City Police Department offices. The Folsom Cordova Unified School District and the Child Protective Services Division assist in identifying homeless families. Sacramento Self-Help Housing, along with other services provided through the Continuum of Care, helps to identify housing resources. The City has engaged in several cross-agency and cross-skill set team-building and problem-solving efforts to improve communication and identify opportunities to connect people with the available services as efficiently as possible.

Finally, the Rancho Cordova Homeless Assistance Resource Team (HART) continues to work with Sacramento Self-Help Housing to address the problem of homelessness in Rancho Cordova, specifically. Most homeless resources and assistance groups are either located in the City of Sacramento or clustered in distant parts of Sacramento County. Homeless people in Rancho Cordova must find transportation to these resources in order to have access. HART is working to bring more resources into the Rancho Cordova community to address homelessness where it is happening.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Sacramento Steps Forward administers both the Continuum of Care and the Homeless Management Information System (HMIS); Sacramento County manages the available Emergency Shelter Grant (ESG) funds for the Sacramento region. The City is home to the Mather Community Campus, which receives significant ESG funding support from the Continuum of Care and includes 375 transitional housing units operated by the Volunteers of America (VOA) at the now-decommissioned Mather Air Force Base. The Mather Community Campus is one of the largest transitional housing and education programs in the region. The City is vested in the successful operation and performance of the Mather Community Campus and has worked with Sacramento Steps Forward and the VOA to ensure the program remains robust and an asset to the community. The campus is located immediately adjacent to the new Mather Veterans Village project (which will provide permanent supportive housing and transitional beds), and there are plans to continue leveraging both programs to help meet the full range of needs in the community.

The City is also working with the Continuum of Care to provide some continuum funding for the Mather Veterans Village project to help maximize affordability to homeless veterans. The City has provided letters of support and some funding and is available for technical assistance in maintaining and

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improving the policies and procedures for managing the HMIS. For the 2019-20 plan year, the Mather Veterans Village project received \$159,508 from the Continuum of Care.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	VOLUNTEERS OF AMERICA
	Agency/Group/Organization Type	Housing Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Homeless Services - Employment
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Homelessness Needs - Veterans Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was called and emailed. A list of questions was sent to the VOA after initial correspondence; however, no response was received after this. The City has worked with the VOA for several years in support of the Mather Community Campus facility, and VOA participates in the City's homeless response efforts.
2	Agency/Group/Organization	SACRAMENTO STEPS FORWARD
	Agency/Group/Organization Type	Services - Homeless
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy HOPWA Strategy Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This person was contacted by e-mail; however, after initial communication, an interview was not completed. The City will continue to consider Homeless Outreach Navigator as a resource in addressing problems associated with affordable housing and homelessness services.
3	Agency/Group/Organization	SACRAMENTO SELF-HELP HOUSING
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization completed a written interview. The City has worked with Sacramento Self-Help Housing for several years to assist with homelessness prevention, tenant landlord mediation, and fair housing evaluations. The City will continue working with Sacramento Self-Help Housing to address these issues and will be a participant in the Assessment of Fair Housing planned for the 2019-20 program year.
4	Agency/Group/Organization	FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
	Agency/Group/Organization Type	Other Government - Local
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called and emailed. The school district provided a written response. This input helps shape the priorities of this Annual Action Plan regarding housing the youth population in Rancho Cordova. The City has continued to foster a close working relationship with the school district to improve education outcomes for youth and to improve access to youth services, such as after-school programming.
5	Agency/Group/Organization	REBUILDING TOGETHER SACRAMENTO
	Agency/Group/Organization Type	Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called and a phone interview took place. This input helps shape the priorities of this Annual Action Plan regarding housing rehabilitation in Rancho Cordova. Rebuilding Together Sacramento continues to be a partner with the City in addressing housing quality issues and improving community vesting in disadvantaged neighborhoods.
6	Agency/Group/Organization	Sacramento Area Council of Governments
	Agency/Group/Organization Type	Housing Housing Needs Assessment Public Housing Needs
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called, and a phone interview took place. This input helps shape the priorities of this Annual Action Plan regarding housing and affordability of housing in Rancho Cordova. SACOG continues to be a partner with the City in addressing housing quality issues and improving community vesting in disadvantaged neighborhoods.
7	Agency/Group/Organization	SACRAMENTO COUNTY DEPARTMENT OF HUMAN ASSISTANCE
	Agency/Group/Organization Type	Other Government - County
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called, and a message was left. No response was received. The City has worked with the Department of Human Assistance on initiatives intended to improve communication and cross coordination; however, staff turnover and budget challenges have put some coordination efforts on hold.
8	Agency/Group/Organization	COUNTY OF SACRAMENTO DEPARTMENT OF HEALTH SERVICES
	Agency/Group/Organization Type	Other Government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Services - Medical
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called and emailed. The department provided a written response. This input helps to shape the priorities of this Annual Action Plan regarding public health services. Sacramento Department of Health Services continues to be valuable source of information with the City in addressing public health needs, particularly in relation to persons living with HIV/AIDs.
9	Agency/Group/Organization	SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY

	Agency/Group/Organization Type	Public Housing Authority
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was called and emailed with questions. No response was received. The City will continue to coordinate with SHRA as the regional housing authority and public housing provider whenever possible.
10	Agency/Group/Organization	FOLSOM CORDOVA COMMUNITY PARTNERSHIP
	Agency/Group/Organization Type	Services - Children Services - Health Services - Education Services - Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was called and a phone interview took place. This information helps shape the data and priorities in the Consolidated Plan and subsequent Annual Action Plans regarding youth populations and social services in Rancho Cordova. The City has had a long relationship with Folsom Cordova Community Partnership, which provides services to low-income families, youth, and students.
11	Agency/Group/Organization	MEALS ON WHEELS BY ACC
	Agency/Group/Organization Type	Services - Elderly Persons Services - Homeless
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This department was called and emailed with questions. No response was received. The City will continue to coordinate with the Code Enforcement Department to address issues surrounding affordable housing and beautification strategies within the City.
12	Agency/Group/Organization	RANCHO CORDOVA CODE ENFORCEMENT
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
13	Agency/Group/Organization	HOMELESS OUTREACH NAVIGATOR
	Agency/Group/Organization Type	Services - Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This person was contacted by e-mail; however, after initial communication, an interview was not completed. The City will continue to consider Homeless Outreach Navigator as a resource in addressing problems associated with affordable housing and homelessness services.
14	Agency/Group/Organization	SACRAMENTO HOUSING ALLIANCE
	Agency/Group/Organization Type	Housing

	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted by e-mail; however, after initial communication, a response was not received. The City will continue to consider the Sacramento Housing Alliance as a resource in addressing problems associated with affordable housing, homelessness, and regional planning for equitable public policies and practices.
15	Agency/Group/Organization	MERCY HOUSING
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted by e-mail; however, after initial communication, a response was not received. The City will continue to consider Mercy Housing as a resource in addressing problems associated with affordable housing, homelessness, and regional planning for equitable public policies and practices.
16	Agency/Group/Organization	COUNTY OF SACRAMENTO DIVISION OF SENIOR AND ADULT SERVICES
	Agency/Group/Organization Type	Other Government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted by e-mail; however, after initial communication, a response was not received. The City will continue to consider Sacramento Division of Senior and Adult Services as a resource in addressing problems associated with seniors and persons with disabilities.
17	Agency/Group/Organization	VETERANS RESOURCE CENTERS OF AMERICA

	Agency/Group/Organization Type	Services - Veterans Services - Health Services - Education Services - Employment Services - Housing Services - Homeless
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff called and e-mailed this organization; however, a response was not received. The City will continue to consider the Veterans Resource Centers of America as a resource in addressing problems suffered by veterans including employment counseling and training, supportive housing, health services, and homeless prevention.
18	Agency/Group/Organization	RESOURCES FOR INDEPENDENT LIVING
	Agency/Group/Organization Type	Services - Elderly persons Services - Housing Services - Homeless
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Homelessness Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted and completed a written interview. This written response provided information that helps shape the data in this Annual Action Plan regarding seniors and disabled persons in Rancho Cordova. The City will continue to consider the Resources for Independent Living as a resource in addressing the needs of persons with disabilities in Sacramento County.
19	Agency/Group/Organization	CORDOVA COMMUNITY COUNCIL

	Agency/Group/Organization Type	Other Government - Local
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff reached out to two members of the Cordova Community Council; however, an interview did not occur. The City has continued to foster a close working relationship with the Community Council to improve the community and increase access to services for the community.
20	Agency/Group/Organization	ONE COMMUNITY HEALTH
	Agency/Group/Organization Type	Services - Medical
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called several times; however, it was unable to provide an interview. The City will continue to consider One Community Health as a resource for health care and AIDS/HIV prevention and care in Sacramento County.
21	Agency/Group/Organization	LEGAL SERVICES OF NORTHERN CALIFORNIA
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called; however, no response was received. The City will continue to consider Legal Services of Northern California as a resource for assisting the community with fair housing services and affordable housing access.
22	Agency/Group/Organization	WEAVE
	Agency/Group/Organization Type	Housing

	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was emailed with questions. A written response was received. This information helps shape the data and priorities in this Annual Action Plan regarding youth population, social services, and domestic violence information in Rancho Cordova. The City will continue to coordinate with WEAVE on efforts to improve crisis intervention efforts, domestic violence prevention, and the provision of victim counseling services.
23	Agency/Group/Organization	Rancho Cordova Homeless Assistance Resource Team (HART)
	Agency/Group/Organization Type	Services - Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was emailed with questions. Staff received written responses from two representatives of the organization. This information helps shape the data and priorities in the Annual Action Plan regarding homeless populations in Rancho Cordova. The City will continue to coordinate with Rancho Cordova HART on efforts to improve services and facilities offered to better assist persons without a home.

Identify any Agency Types not consulted and provide rationale for not consulting

All local agency types were consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sacramento Steps Forward	Both plans work to address issues leading to homelessness and to assist persons and families experiencing homelessness in the region.
Housing Element	City of Rancho Cordova	The Housing Element is a document intended to help identify and plan for housing needs in the city, including very low- and low-income housing.
Analysis of Impediments to Fair Housing Choice (AI)	City of Rancho Cordova	The Sacramento Regional AI is scheduled to be completed by fall of 2019. An AI identifies the nature and extent of fair housing concerns, and the impediments to fair housing choice that residents may encounter. Actions are then formulated to address these possible impediments.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City completed the public meetings, outreach, and noticing as required by the City's Citizen Participation Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Stakeholders, service providers	Representatives of three groups attended the workshop.	Emphasis on application scoring, beneficiary questions, and selection process	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Seniors, minority groups, disabled groups	Public noticing of the draft Action Plan available for public comment.	Pending	Pending	http://www.cityofranchocordova.org/government/community-development/neighborhood-planning-projects/community-development-block-grant

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Stakeholders, service providers, seniors, minority groups, disabled persons	On April 15, 2019, City Council will review and is expected to approve the plan.	No comments received	No comments were unaccepted.	http://www.cityofranchocordova.org/government/city-clerk

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Seniors, minority groups, disabled persons	All public meetings, hearings, and noticing, as well as the draft Action Plan, were made available for public comment on the City's website, and promoted through social media.	Pending	Pending	www.cityoffranchocordova.org

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Consultation with Local Organizations and Governing Bodies	Stakeholders, service providers	Consultations were conducted with 23 service providers in the service areas of housing, homeless services, youth services, persons with disabilities, AIDs services, and senior services.	See Table 2 consultations for responses	No comments were unaccepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

During the 2011–16 Consolidated Plan cycle, the City’s CDBG funding was significantly reduced while the impacts from the economic recession and the collapse of the housing bubble amplified need throughout the region. The City of Rancho Cordova has been successful at finding and applying for alternative funding sources to help meet affordable housing development needs. These sources have included tax credits, infrastructure infill grants, sustainable communities grants, veterans housing grants, and, for the single-family owner-occupied housing rehabilitation program, CalHome funding. The City has also pursued other state of California housing funds whenever they seemed appropriate.

The City expects a similar amount of CDBG resources as the last two-years of CDBG funding for the 2019-20 program year. The City will continue to explore other funding options as they become available and as capacity allows.

The City does not currently receive any HOME, ESG, or other HUD funds directly from the federal government or from the state of California.

The City anticipates receiving approximately \$500,000 for the 2019-20 plan year. This draft Annual Action Plan contains estimates of award amounts for each project. Once HUD announces final award amounts, the final allocation amounts will be calculated based on the directions provided in section AP-35.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$0	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	Admin and Planning Housing Preservation Public Improvements Public Services	\$500,000	\$0	\$0	\$500,000	\$500,000	The City anticipates receiving approximately \$500,000 in funding from HUD for its 2019-20 program year.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds require additional regulation, labor compliance standards, and administration that can add a significant cost burden to a new affordable housing project or a rehabilitation project. Unless the available funding is sufficient to offset the additional cost and labor burden inherent in federal funds, it can actually be damaging to a project budget to include CDBG or HOME as funding sources. For new construction and large-scale rehabilitation of affordable housing, the City prefers to pursue funding that does not significantly increase the building cost, unless there are sufficient federal funds to benefit the project's bottom line. The CDBG allocation to the City does not add sufficient value to offset the increased costs for most of the City's affordable housing development efforts. Therefore, the City focuses CDBG funding either on projects that are already burdened with the federal reporting requirements or on projects where there is no other viable funding source and the project can be completed with the available CDBG funding. The City's CDBG program does not have any matching requirements.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City currently owns two properties that remained with the City through the dissolution of redevelopment in 2011 and 2012; however, only one of these properties is programmed for affordable housing. The City also has a 99-year lease on 3.69 acres of land adjacent to the VOA-run Mather Community Campus on the now-decommissioned Mather Air Force Base. The land has been dedicated to the Mather Veterans Village project, which at completion will offer about 100 affordable units for homeless and disabled veterans and their families, and up to 60 transitional housing beds for homeless veterans, including those with drug addictions or mental illnesses. The Mather Veterans Village project is set to be fully completed by the end of 2019.

Discussion

The City intends to use CDBG funds to support programs and projects that can best benefit from the additional funding. Because the City's CDBG allocation is very limited, the City plans to complete the costlier housing improvements and production through partnerships and the use of alternative funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Youth Services	2016	2020	Non-Homeless Special Needs	CDBG Target Area	Youth Services and Programming	CDBG: \$24,000	Public service activities other than Low/Moderate Income Housing Benefit: Folsom Cordova Community Partnership will benefit 120 individuals through youth mentoring services
2	Senior Services	2016	2020	Non-Homeless Special Needs	CDBG Target Area	Senior Services	CDBG:\$ 31,500	Public service activities other than Low/Moderate Income Housing Benefit: Meals on Wheels will benefit 150 individuals by providing food to seniors

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Housing Preservation and Code Enforcement	2016	2020	Affordable Housing Non-Housing Community Development	CDBG Target Area	Acquisition & Rehabilitation	CDBG: \$230,000	Homeowner Housing Rehabilitated: Rebuilding Together Sacramento will repair 15-20 housing units with its critical repair program Housing Code Benefit: The City's Code Enforcement Program will benefit 1,300 households through code enforcement; and 1,100 households will benefit from the Rental Housing Inspection Program
4	Homelessness Prevention	2016	2020	Affordable Housing Homeless Non-Homeless Special Needs	CDBG Target Area	Homeless Shelter/Housing Homelessness Prevention	CDBG: \$25,500	Public service activities for Low/Moderate Income Housing Benefit: Sacramento Self-Help Housing will benefit 450 households between its 3 programs
5	Public Infrastructure	2016	2020	Non-Housing Community Development	CDBG Target Area	Public Infrastructure Improvements	CDBG: \$100,000	Public facility or infrastructure activities other than Low/Moderate Income Housing Benefit: Public Works Sidewalk ADA Improvements will benefit approximately 20-30 low-income areas

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

Approximately 450 persons will be assisted through homeless housing and prevention services; an additional 15-20 housing units will be rehabilitated in the 2019-20 plan year. Additionally, 2,400 more households will receive habitability/maintenance assistance from code enforcement.

Goal Descriptions

1	Goal Name	Housing Preservation and Code Enforcement
	Goal Description	Emergency repairs to address health and safety issues, accessibility improvements, maintenance assistance Rental housing inspections and code enforcement in CDBG target areas
2	Goal Name	Senior Services
	Goal Description	Congregate and home-deliver meals for homebound seniors, other senior services
3	Goal Name	Youth Services
	Goal Description	After-school programming, youth mentoring, other services to assist at-risk youth
4	Goal Name	Homelessness Prevention
	Goal Description	Housing counseling, tenant-landlord mediation, housing placement services
5	Goal Name	Public Infrastructure
	Goal Description	Streetlights, ADA sidewalk improvements, traffic signals, crossing signals, crosswalks, ADA ramps to public right-of-way and public facilities, sewer/water/utility improvements

Projects

AP-35 Projects – 91.220(d)

Introduction

The City anticipates receiving approximately \$500,000 in 2019-20 CDBG program funds. Project applications were entered and reviewed by an independent group. Each application was scored according to criteria that the City established as part of the Consolidated Plan process. Criteria included the organization's capacity to successfully complete projects and programs, past project management performance, CDBG funding eligibility, how closely the project matched with the National Objectives laid out by HUD, and how thoroughly the projects addressed the community needs identified in the 2016–20 Consolidated Plan. Funding was allocated to the top three scoring projects as available.

The City plans to continue funding for health and safety improvements to residents' homes, and continue funding public services activities with its CDBG funding, as there are relatively few other funding sources available to finance these activities. Within public services, the City prioritized activities serving seniors and youth, fair housing support, and homelessness prevention efforts in the community.

Funding amounts provided in the table below are only estimates. Once the City receives final HUD awards, it will finalize project allocation amounts. For public service projects, the budgets for all proposed activities will be proportionally increased or decreased from estimated funding levels to match actual allocation amounts. For housing preservation projects and public infrastructure projects, if the City receives additional funding, then the City's three projects—Rental Housing Inspection, General Code Enforcement, and ADA Sidewalk Repair—will receive full funding at the draft amounts listed below; any overage will go to Rebuilding Together Sacramento's Critical Systems Repair Program. If the City receives less than the anticipated amount of funding, the Rental Housing Inspection and General Code Enforcement projects will receive priority funding at the draft amounts listed below, and ADA Sidewalk Repair and Rebuilding Together Sacramento will split the difference in the amount of reduced funds, and subtract that from these draft allocations. For example, if \$175,000 is the draft allocation for Rebuilding Together and ADA Sidewalk projects combined, and if \$50,000 less is available, then half of that reduced amount (\$25,000) will be subtracted from Rebuilding Together's draft allocation, making it \$75,000, and \$25,000 will be subtracted from ADA Sidewalk, making the final allocation \$50,000. However, the minimum allocation amount for ADA Sidewalk shall be \$50,000 and any further reduction shall be reduced from Rebuilding Together's allocation.

Projects

#	Project Name
1	Housing Preservation Program
2	Public Services
3	Public Infrastructure
4	Planning and Administration

Table 6 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Priorities are allocated first by need, second by the availability of sufficient resources to support a successful program or project, and third by the availability of local service providers to respond to the needs. The primary obstacle to addressing underserved needs is a shortage of resources, primarily funding.

The following projects are selected for funding.

AP-38 Project Summary

Project Summary Information

1	Project Name	HP-19 Housing Preservation Program
	Target Area	CDBG Target Area
	Goals Supported	Housing Preservation and Code Enforcement
	Needs Addressed	Acquisition & Rehabilitation
	Funding	CDBG: \$230,000
	Description	Rental housing inspections and code enforcement in CDBG target areas to find and correct code violations, and rehabilitation of low-income owner-occupied housing to prolong housing habitability.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 2,400 households in the low-income CDBG target area will receive code/rental housing inspections; 15-20 units will receive roof and critical systems repair assistance.
	Location Description	Rental housing inspection and code enforcement activities will be conducted in the CDBG target area. Roof repairs will be provided to low-income homeowners citywide.
	Planned Activities	Rental Housing Inspection Program – Inspect rental units for health and safety violations. Code Enforcement Program – General code enforcement to support the health and safety of the community. Rebuilding Together Sacramento – Roof and critical repairs to low-income households.
2	Project Name	PS-19 Public Services
	Target Area	CDBG Target Area

Goals Supported	Homelessness Prevention Senior Services Youth Services
Needs Addressed	Homeless Shelter/Housing Homelessness Prevention Youth Services and Programming Senior Services
Funding	CDBG: \$75,000
Description	Public services for youth, seniors, and persons and households at risk of homelessness
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	Approximately 270 low-income persons will benefit from youth and senior targeted public services and 450 households will benefit from rental housing-oriented public services.
Location Description	Citywide

	Planned Activities	Folsom Cordova Community Partnership: Group Mentoring Initiative – Provide youth support and improve community involvement through intensive one-on-one youth mentoring. Meals on Wheels: Senior Nutrition Program – Take hot meals or frozen heat-and-serve meals to homebound seniors, and provide lunch to seniors at the Cordova Senior Center. Sacramento Self-Help Housing: Housing Counseling – Provide housing counseling and support services to residents who are at risk of homelessness, or who are already homeless, to aid them in securing stable housing. Sacramento Self-Help Housing: Renters Helpline – Respond to requests from Rancho Cordova residents who are in danger of becoming homeless due to conflicts with their landlord or property manager and are seeking assistance. Provide fair housing referrals for households potentially experiencing discrimination.
3	Project Name	PI-19 Public Infrastructure
	Target Area	CDBG Target Area
	Goals Supported	Non-Housing Community Development
	Needs Addressed	Public Infrastructure Improvements
	Funding	CDBG: \$100,000
	Description	Streetlights, ADA sidewalk improvements, traffic signals, crossing signals, crosswalks, ADA ramps to public right-of-way and public facilities, sewer/water/utility improvements
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 28,000 individuals will benefit from improved ADA access in the City.
	Location Description	Citywide

	Planned Activities	ADA Sidewalk Repair Program: Remove and replace damaged curbs, gutters, and sidewalks, and replace sidewalk ramps to meet current ADA standards throughout the city
4	Project Name	Planning and Administration
	Target Area	CDBG Target Area
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$100,000
	Description	General administration of the CDBG program, including all planning and reporting activities. Some fair housing services will also be provided.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Provide administration and support for all CDBG programs, including all planning and reporting activities.
	Location Description	Citywide
	Planned Activities	Provide general administration of the CDBG program, including all planning and reporting activities. Participate in Sacramento Regional Analysis of Impediments to Fair Housing Choice. Complete 2018–19 CAPER. Monitor all programs and projects. Fair Housing Services: Provide fair housing services to residents by responding to inquiries of illegal housing discrimination and investigating discrimination complaints.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic distribution of activities is widely varied, but most take place in or near low- and moderate-income areas. As seen on the attached CDBG Target Area map, the CDBG target area is dispersed throughout the city, allowing for a spread of eligible activities. The specific location of an activity largely depends on the type of activity. Some of the City's 2019-20 activities, such as the public services, are offered to residents throughout the entire city.

The Public Infrastructure Program, the Rental Housing Inspection Program, and the Code Enforcement activities funded by CDBG will take place in the city's designated CDBG target areas. CDBG target areas are based on the percentage of low-income residents in any given U.S. Census block group. Block groups that are more than 50 percent low-income qualify as CDBG target areas. The green-shaded areas in the map are all more than 50 percent low-income, and many are more than 70 percent low-income. The investment of other public and private funds in these areas will provide a comprehensive approach to revitalization.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Target Area	40

Table 7 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Three activities are prioritized in the CDBG target area: the ADA Sidewalk Improvement Project, Rental Housing Inspection Program, and the Code Enforcement Program. These activities use a geographic boundary to identify which areas are eligible for infrastructure repair and tracks the number of units inspected, new cases opened, violations cleared, and staff hours spent in addressing housing problems in the CDBG target area.

Discussion

The City of Rancho Cordova strives to make all of its programs and activities available to eligible low- and moderate-income residents regardless of gender, race, national origin, age, source of income, familial/marital status, religious affiliation, or disability. As a result, all public service programs, including senior services, youth services, and housing counseling, will be available to residents citywide. Significant additional funding will also be used in the low- and moderate-income areas, as needed, for capital projects and programs. Because much of the existing city is in the CDBG target area, providing capital infrastructure improvements and housing preservation services in the CDBG target area allows a significant portion of the city to receive improvements. Similar services are provided to neighborhoods

outside the target area and are funded via other funding sources.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City plans to use alternative funds for all of the affordable housing development projects currently in process. The City does not receive sufficient CDBG funds to validate using CDBG on the larger affordable housing development projects. The goals below reflect the annual capital improvement type assistance for the 2019-20 program year.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total	15

Table 8 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	15

Table 9 - One Year Goals for Affordable Housing by Support Type

Discussion

While the City does not operate any transitional housing facilities, it does cooperate with the County of Sacramento's Continuum of Care. The City is also home to one of the larger transitional housing facilities in the area, located at the Mather Community Campus. The City's plan for the 2019-20 program year is to continue cooperating and actively engaging the County of Sacramento in its attention to homelessness issues, including chronic homelessness and near homelessness.

In addition, Rebuilding Together Sacramento will be carrying out 15-20 rehabilitation projects for low-income residents in Rancho Cordova with urgent housing repair needs. The City also contracts with Sacramento Self-Help Housing to provide housing counseling and homelessness prevention to Rancho Cordova residents. Sacramento Self-Help Housing is accessible to Rancho Cordova residents via the internet, by telephone, and by walk-in appointment.

AP-60 Public Housing – 91.220(h)

Introduction

While some residents in the city may live in Section 8 properties or use Housing Choice Vouchers (formerly Section 8), these programs are managed by the local public housing authority, Sacramento Housing and Redevelopment Agency (SHRA).

Actions planned during the next year to address the needs to public housing

SHRA operates independently of the City of Rancho Cordova and is a CDBG, HOME, and ESG entitlement, and will address its plans to meet the needs for public housing in its next Consolidated Plan.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

While the City of Rancho Cordova is dedicated to increasing community outreach and involving neighborhoods in the decision-making process, the City does not plan to participate in any activities to increase resident involvement in SHRA-owned and -operated public housing unless specifically asked to by SHRA. SHRA does have resident involvement goals and does outreach to improve resident involvement.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

SHRA has a Satisfactory Participation Score with HUD.

Discussion

While the City does not operate any public housing, staff works with SHRA to help address regional housing issues, including working on a regional Analysis of Impediments to Fair Housing Choice, which is scheduled to be completed in fall of 2019.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City's strategy related to the needs of homeless people, those at risk of homelessness, and other special needs populations involves funding a variety of supportive services offered to Rancho Cordova residents. Rancho Cordova is home to the Mather Community Campus, a major supportive housing facility for formerly homeless individuals, but all of the City's resources have very limited capacity. As identified in the 2016–20 Consolidated Plan, the City's goal is to encourage a system of collaborative supportive services, located in Rancho Cordova for better accessibility by residents. The City has sought additional funding for programs and services aimed directly at assisting its homeless and special needs populations, as levels of CDBG funding appear to be in decline.

In December 2018, the City declared a sheltering crisis in an attempt to secure funding from Sacramento County's Homeless Emergency Aid Program (HEAP) state funds. Approximately \$13 million was allocated from the state to Sacramento County. The County will be providing services to homeless regionally, including Rancho Cordova homeless, through a flexible housing program. This program will be accessed by Rancho Cordova homeless residents through referrals provided by the City's Homeless Outreach Navigator.

In addition to these funds, the City has assembled the Homeless Outreach Team (HOT), whose main priorities are to assist homeless individuals by locating needed services. One team member, the Homeless Navigator, specifically assists individuals with locating services related to housing resources, mental and physical health programs, and drug and alcohol abuse counseling. HOT also addresses panhandlers and trespassers, performs abandoned shopping cart retrieval, and continues homeless camp cleanups at a rate of approximately 3-5 camps per week. The team consists of two police officers, one code enforcement officer, the Homeless Navigator, and two cleanup personnel.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's strategy related to the needs of homeless people, those at risk of homelessness, and other special needs populations involves funding a variety of supportive services offered locally or regionally to Rancho Cordova residents. The City is currently participating in a Homeless Navigator program intended to help link homeless persons with services and shelter. Homeless outreach navigators work directly with individuals experiencing homelessness. In addition, outreach teams collaborate and share expertise and information to ensure that each client is receiving the services they need and being assisted toward housing.

Rancho Cordova is home to the Mather Community Campus, a major supportive housing facility for formerly homeless individuals, but all of the City's resources have very limited capacity. As identified in the 2016–20 Consolidated Plan, the City's goal is to encourage a system of collaborative supportive services, located in Rancho Cordova for better accessibility by residents. The City is seeking additional funding for programs and services aimed directly at assisting its homeless and special needs populations, as levels of CDBG funding appear to be in decline. For the 2019-20 program year, programs aimed at homeless and other special needs populations include:

- Homeless and family assistance to locate temporary or permanent housing, provided by Sacramento Self-Help Housing.
- Sacramento Self-Help Housing also provides counseling and housing referrals to homeless and near-homeless individuals and households. With funding, the organization plans to continue operating at the Rancho Cordova Neighborhood Center, the city's primary low-income service center. In addition to providing counseling services, the organization will continue to offer tenant-landlord counseling, case management, and fair housing referrals.
- Senior services, provided by Meals on Wheels.
- Youth services, provided by the Folsom Cordova Community Partnership.

Addressing the emergency shelter and transitional housing needs of homeless persons

While the City does not operate any transitional housing facilities, it does cooperate with the County of Sacramento's Continuum of Care. The City's plan for the 2019-20 program year is to continue cooperating and actively engaging the County of Sacramento in its attention to homelessness issues, including chronic homelessness and near homelessness. The City of Rancho Cordova also contracts with Sacramento Self-Help Housing to provide housing counseling and homelessness prevention to Rancho Cordova residents. Sacramento Self-Help Housing is accessible to Rancho Cordova residents via the internet, by telephone, and by walk-in appointment.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City, in collaboration with Mather Veterans Hospital, Veterans Resource Centers of America, Sacramento County, and Mercy Housing California, is actively pursuing the development of the Mather Veterans Village project, which has been partially completed. Also, the City's adopted Housing Element

identifies a specific policy to remove potential constraints to housing for persons with disabilities:

- H.3.3 – Provide housing for the special needs populations, including housing accessible for persons with disabilities (including veterans as a primary target group), large households, homeless individuals, and single-parent households.

These programs have been used to help low- and moderate-income disabled homeowners address health and safety issues and to improve accessibility in their homes.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is the lack of available resources for services within the city's boundaries. Many services are located in the City of Sacramento or Sacramento County unincorporated areas, which are not convenient for the residents of Rancho Cordova. Additionally, local services often do not have sufficient capacity to meet current needs, and the City does not have sufficient resources to help the local service providers build that capacity.

The City plans to use its CDBG funds to promote the local provision of services for low- and moderate-income residents in Rancho Cordova. Furthermore, the City will encourage area service providers to offer services in the community. In the 2019-20 program year, several organizations (including Sacramento Self-Help Housing, Cordova Neighborhood Church, and Folsom Cordova Community Partnership) are expected to provide services in Rancho Cordova.

Additionally, Sacramento Self-Help Housing provides counseling and housing referrals to homeless and near-homeless individuals and households. With funding, the organization plans to continue operating at the Rancho Cordova Neighborhood Center, the city's primary low-income service center. In addition to providing counseling services, the organization will continue to offer tenant-landlord counseling, case management, and fair housing referrals.

Discussion

The City works closely with partners to address as many housing and homeless needs as possible with existing resources, and staff works to develop new partnerships and opportunities for additional funding whenever possible.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is the lack of available resources for services within the city's boundaries. Many services are located in the City of Sacramento or Sacramento County unincorporated areas, which are not convenient for the residents of Rancho Cordova. Additionally, local services often do not have sufficient capacity to meet current needs, and the City does not have sufficient resources to help the local service providers build that capacity.

The City plans to use its CDBG funds to promote the local provision of services for low- and moderate-income residents in Rancho Cordova. Furthermore, the City will encourage area service providers to offer services in the community. In the 2019-20 program year, several organizations (including Sacramento Self-Help Housing, Meal on Wheels, and Folsom Cordova Community Partnership) are expected to provide services in Rancho Cordova.

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City is undertaking a number of actions to reduce potential barriers and constraints to affordable housing and housing for special needs populations. These actions include identifying funds in support of affordable housing development and offering fee reductions, regulatory incentives, density incentives, and the operation of a home rehabilitation and repair program, as well as several other options. These also include the actions and policies, which can be found in detail in the City's 2013–2021 Housing Element.

Discussion:

The City's 2013–2021 Housing Element includes a thorough analysis of governmental and regulatory barriers to affordable housing. The City has been aggressive in pursuing affordable housing development opportunities and has mitigated or eliminated almost all regulatory barriers as effectively as possible.

AP-85 Other Actions – 91.220(k)

Introduction:

The Community Development Department will be responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Action Plan.

City staff will administer the programs and activities funded with CDBG funds. These staff members will work with the individual City departments, such as Public Works, as well as partner districts, such as the Folsom Cordova Unified School District, to develop procedures and coordinate the administration of programs that will be carried out by these departments and districts. Designated staff will also work closely with the providers of CDBG-funded services and programs that are not carried out by the City.

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is the lack of available resources for services within the city's boundaries.

Actions planned to address obstacles to meeting underserved needs

The City will continue its work with neighboring jurisdictions, such as the County of Sacramento, City of Sacramento, City of Citrus Heights, and City of Elk Grove, and agencies such as the SHRA and the Sacramento Area Council of Governments, to address the regional issues that affect the needs of target-income persons and special needs populations. The goal in this effort is to reduce the burden of providing services within each jurisdiction with CDBG funding. The City intends to work directly with service providers and local, state, and federal agencies (e.g., HUD and the California Department of Housing and Community Development).

The City also plans to use its CDBG funds to promote the local provision of services for low- and moderate-income residents in Rancho Cordova. Furthermore, the City will encourage area service providers to offer services in the community. In the 2019-20 program year, several organizations (including Sacramento Self-Help Housing, Meals on Wheels, and Folsom Cordova Community Partnership) are expected to provide services in Rancho Cordova.

Actions planned to foster and maintain affordable housing

There are ten public housing single-family homes or apartment complexes that include some of the 747 affordable housing units in Rancho Cordova. Most of these units are administered by the SHRA, which serves as the public housing authority for Sacramento County. The City of Rancho Cordova does not have its own local housing authority. Resident initiatives are handled directly by SHRA. The remainder of the affordable housing units are operated by various non-profits. The most prominent of these is Volunteers of America, which operates the Mather Community Campus transitional housing program, and Mercy Housing, which will operate the 100 units of permanent supportive housing at the Mather Veterans Village.

Actions planned to reduce lead-based paint hazards

The City complies with the Residential Lead-Based Paint Hazard Reduction Act of 1992 as implemented in 24 CFR 35 Subpart B. Compliance includes the following strategies:

Housing Rehabilitation: All housing rehabilitation activities funded under this plan will assess lead hazard risk before proceeding, including the planned Emergency Repair Grant Program. This applies to any work on structures constructed prior to January 1, 1978. The work will comply with the appropriate level of protection indicated in 24 CFR 35.100.

All work on homes constructed prior to January 1, 1978, will have a lead hazard risk assessment conducted as described in 24 CFR 35.110.

At the completion of any prescribed lead hazard reduction activities, a clearance examination is required as described in 24 CFR 35.110.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy is based on revitalizing Rancho Cordova's existing housing stock to provide safe and decent places to live, and on supporting the services of social services agencies that promote income and housing stability. In addition, the City's strategy includes supportive services for target-income residents, including senior and youth services.

In the 2019-20 program year, the City plans the following anti-poverty programs:

- Senior nutrition programs, such as offered by Meals on Wheels.
- Housing crisis intervention services, provided by Sacramento Self-Help Housing.
- Homeless prevention services, provided by Sacramento Self-Help Housing and the processes set out in Sacramento County's Continuum of Care program.
- Youth services aimed at fostering community involvement and increasing post-secondary education opportunities for low- and moderate-income youth.

Actions planned to develop institutional structure

The City of Rancho Cordova has developed a monitoring system to ensure that the activities carried out in furtherance of the Action Plan are done so in a timely manner in accordance with the federal monitoring requirements of 24 CFR 570.501 and 2 CFR 200 and all other applicable laws, regulations, policies, and sound management and accounting practices. The objectives of the monitoring plan are described in more detail in the Consolidated Plan.

The City's Community Development Department will be responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Action Plan.

City staff will administer the programs and activities funded with CDBG funds. These staff members will work with the individual City divisions, such as Public Works, as well as partner districts, such as Folsom Cordova Unified School District, to develop procedures and coordinate the administration of programs that will be carried out by these divisions. Designated staff will also work closely with the providers of CDBG-funded services and programs that are not carried out by the City.

Actions planned to enhance coordination between public and private housing and social service agencies

In August 2017, HUD placed the Assessment of Fair Housing (AFH) process on a temporary hold and advised agencies to complete an Analysis of Impediments to Fair Housing Choice (AI) in the interim. The Sacramento Valley Fair Housing Collaborative team, which includes the cities of Rancho Cordova, Citrus Heights, Elk Grove, Sacramento, Davis, Galt, Roseville, Rocklin, Isleton, West Sacramento, Woodland, Folsom, and the Housing Authorities of Sacramento and Yolo Counties, agreed to continue to pursue a regional AI. To date, the regional surveying portion of the AI has been completed, and the City and consortia are currently conducting targeted community outreach.

The AI will be utilized by each Participating Agency for their respective Consolidated and Annual Action Plans, and for the SHRA's Public Housing Authority and Capital Fund Plans. The City entered into a Memorandum of Understanding with the SHRA, the City of Citrus Heights, and the City of Elk Grove for cost-sharing the fees to conduct an AFH.

Discussion:

The City will continue its work with neighboring jurisdictions, such as the County of Sacramento, City of Sacramento, City of Citrus Heights, and City of Elk Grove, and agencies such as the SHRA and the Sacramento Area Council of Governments, to address the regional issues that affect the needs of target-income persons and special needs populations. The goal in this effort is to reduce the burden of providing services within each jurisdiction with CDBG funding. The City also intends to work directly with service providers and local, state, and federal agencies (e.g., HUD and the California Department of Housing and Community Development).

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City does not expect to receive any program income in the 2019-20 program year, nor does the City have any plans to participate in the section 108 program. The City does not have any outstanding section 108 loans, and plans to fully obligate all of its CDBG funding available in the 2019-20 year.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 60% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

The City will continue to work to make the most efficient and effective use of CDBG funds to ensure that the benefit to the community, and particularly to low- and moderate-income households, is realized.

MEMORANDUM

DATE: April 15, 2019

TO: Honorable Mayor and Council Members

FROM: Stacy Delaney, Community Enhancement Analyst II

SUBJECT: **RECOMMENDATIONS ON THE FISCAL YEAR 2019/2020 COMMUNITY ENHANCEMENT FUND GRANT APPLICATIONS RECEIVED AND DISCUSS COUNCIL LED INITIATIVES FOR CONSIDERATION**



RECOMMENDATION

Staff to provide recommendations on the fiscal year 2019/2020 Community Enhancement Fund grant applications and receive and discuss individual City Council requested items for Council consideration.

RESULT OF RECOMMENDED ACTION

Council will receive a summary of the grant applications with recommendations for Community Enhancement Fund grant money, by the review committee, in fiscal year 2019/2020. The summary will include those projects that are recommended to receive full funding, no funding, as well as those recommended to receive partial funding. Staff will receive direction from Council on these projects and programs; this may include funding decisions.

BACKGROUND

The application period for the fiscal year 2019/2020 Community Enhancement Fund opened on February 15, 2019 and closed on March 15, 2019. We received 81 grant applications. Two applicants withdrew their application, leaving 79 grant applications for consideration.

On April 1, 2019, Council received a summary update of all the grant applications received for the fiscal year 2019/2020 Community Enhancement Fund. Council also received access to the grant applications.

The members of the internal review committee independently reviewed each application according to the application criteria and prioritization method listed within the fiscal year 2019/2020 Grant Application Process and Criteria document. Then, the internal review committee met collectively to discuss the applications and make a decision on whether an application met criteria or not. If it did meet criteria, it was then prioritized.

For an education related application to be considered complete, each applicant interested in having their project/program operate or take place at a public K-12 school site must have requested the endorsement of the applicable school superintendent. The school superintendents had the option of giving their endorsement or withholding their endorsement. This information, in conjunction with the recommendations of the review committee, was then

discussed in a review of all education related applications which took into consideration the priority within each school district.

Most applications submitted met the minimum established grant requirements. Many applicants are past and current recipients of Community Enhancement Fund grants. Of the remaining 79 applications submitted, about a third of them are for the continuation of existing projects/programs.

Through the prioritization method, the review committee looked at a variety of things including, but not limited to:

- Is the applicant leveraging other funding sources and partnerships?
- What is the return on investment?
- Does the applicant have the capacity to carry out the project and to accomplish it in a finite period of time?
- Can the progress be measured?
- What is the intended use of the money? (Staff costs, one-time expense, etc.)
- Is there duplication of programs at the intended site or with the same audience?
- Has a suitable location been identified?
- How many people are served by the project/program?
- Has the applicant asked for the same funding in prior years?
- If the applicant received prior funding, was the project/program successful?

The grant applications and the previously approved initiatives, totaling approximately \$3.2 million, have been reduced to approximately \$2 million based on staff recommendations. The total recommended budget presented totals \$8.2 million when adding in the funding categories of Legacy, Public Safety, Public Works, Community/Economic Development, and Administration of Fund. This is in line with the projected revenues in fiscal year 2019/2020. Some of the applications recommended for Council consideration are recommended by the review committee but at an amount less than what was requested.

ATTACHMENTS

1. Summary of fiscal year 2019/2020 Community Enhancement Fund grant applications with staff recommendations.
2. Community Enhancement Fund PowerPoint.
3. Community Enhancement Fund applications.

Fiscal Year 2019/20 Community Enhancement Fund Project List With Recommendations

Funding Categories (Approximately 75% of Total CEF)									
Legacy Projects - Anticipated Allocation in FY 2019/20 of \$2,098,000 (Approximately 25-26% of Total CEF)									
Legacy Fund Balance sheet provided as part of the presentation to Council on April 1, 2019. Details to be added to a future summary spreadsheet.									
Public Safety - Anticipated Budget of \$1,400,000 (Approximately 17% of Total CEF)									
Infrastructure/Public Works - Anticipated Budget of \$1,148,000 (14% of Total CEF)									
Community/Economic Development - Anticipated Budget of \$1,148,000 (14% of Total CEF)									
Administration of Fund - Anticipated Budget of \$410,000 (5% of Total CEF)									
Funding Categories Recommended Budget \$6,204,000									
App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
Community Grants (Arts, Culture, History, Entertainment, Sports, Education, and Other) (Approximately 25% of Total CEF)									
Arts, Culture, History, Entertainment, and Sports - Anticipated Budget of \$1,148,000 (14% of Total CEF)									
Applied and approved in FY 2018/19	Arts/Culture, History, Entertainment & Sports	Cordova Community Council Foundation: The MACC Operations and Enhancements	This project is already approved and provides funds to the Cordova Community Council to be expended on a project to evolve and enhance operations and programming at The MACC. This is the second year of a three-year request for the funding of staff and exhibit resources. FY 2019/20: \$159,000, FY 2020/21: \$164,000.	\$159,000	\$159,000	\$159,000	\$159,000 FY 2019/20 \$164,000 FY 2020/21	Yes, and approved last fiscal year	This project is already approved.
Applied and approved in FY 2018/19	Arts/Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Rehearsal Space for Community Bands and Orchestra	This project is already approved and provides funds to the Cordova Community Council to be expended for the rental of rehearsal and/or performance space on property owned by the Folsom Cordova Unified School District and/or other locations, for the Rancho Cordova River City Concert Band, the Rancho Cordova Civic Light Orchestra, and the RC Swing Band. This is the second year of a three-year request for funding of rehearsal space. FY 2019/20 \$13,000, FY 2020/21 \$13,000.	\$13,000	\$13,000	\$13,000	\$13,000 FY 2019/20 \$13,000 FY 2020/21	Yes, and approved last fiscal year	This project is already approved.
CC1	Arts/Culture, History, Entertainment & Sports	Prior Council Direction - Arts in Public Places Fund	Under prior Council direction, established funding for future public art projects in the City. Council to decide to keep, modify, or delete in FY 2019/20. - Recommend to fund First Responder Mural, app. 4, \$21,000; - Recommend to fund Middle School Mural, app. 8, \$7,000; and - Recommend to fund Mosaic Sign @ A.M. Winn, app. 7, \$10,000 Amount remaining \$12,000 if the three applications are approved and fund is established at \$50,000.	\$50,000	\$50,000			N/A	Recommend to fund First Responder mural (application 4, \$21,000 from CC1; recommend to fund middle school mural (application 8, \$7,000); recommend to fund A.M. Winn mosaic (application 7, \$10,000)
CC2	Arts/Culture, History, Entertainment & Sports	Prior Council Direction - Performing Arts Fund	This is a prior Council requested item to establish funding for performing arts projects in the City. Council to decide to keep, modify, or delete in FY 2019/20. - Recommend to fund CAPA Theatre, app. 1, \$16,750; and - Recommend to fund Cordova High Musical, app. 11, \$9,500 Amount remaining \$3,750 if the two applications are approved and fund is established at \$30,000.	\$30,000	\$30,000			N/A	Recommend to fund CAPA (application 1, \$16,750) from CC2; recommend to fund CHS musical production application 11, \$9,500)

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
1	Arts/Culture, History, Entertainment & Sports	Cordova Accelerated Performing Arts (CAPA): Summer Theatre Program	This application intends to continue the funding of a summer theater program designed to complement the academic programs offered for youth in Rancho Cordova located at Hagan Park and Cordova High School's Performing Arts Center. It will complement the scheduled performances during the academic year. Approximately 30 youth and young adults between the ages of 15 and 23 years old living in the City of Rancho Cordova are eligible to participate tuition-free. The goals are to expand access to theatre arts opportunities and engage the community in artistic programming.	\$16,750	\$16,750 Recommend to fund out of Performing Arts Fund			FCUSD SCUSD	8th in category FCUSD 2nd in category and <u>in top 5 overall</u> SCUSD Recommend to fund out of Performing Arts CC2. See above.
2	Arts/Culture, History, Entertainment & Sports	Sacramento Theatre Company: School Partnership Program	The proposed project intends to provide White Rock Elementary School with a semester long, after school theatre arts program that is organized and taught by Sacramento Theatre Company artists as well as arts integration classes during the school day in every classroom (10 sessions in each classroom). Sacramento Theatre Company is in their second year at White Rock Elementary School and funding would allow the expansion and continuation of the program. Additionally, the program provides professional development to teachers on theatre arts integration techniques.	\$27,000	\$17,500			FCUSD	5th in category FCUSD Recommend to fund at a lower amount; After School Program is \$17,500.
3	Arts/Culture, History, Entertainment & Sports	Sacramento Valley SPARK: Playa Art Park and Pre-Celebration	This proposed project intends to bring Burning Man to Rancho Cordova through an art park and its opening celebration. If funded, the preparation celebration, known as Summer of Spark, will be held in the summer of 2020 and the art park will run between November 2020 and October 2021. The art park will include the temporary placement of art from regional artists, active art created by local artists, performances, and stations for people to make items. Different art forms such as sculptures, painted murals, and temporary art will be included.	\$16,000	\$16,000		\$41,000 Total (\$16,000 for FY 2019/20, \$25,000 for FY 2020/21)	Site location TBD	Recommend to fund only one year (fiscal year 2019/20 at \$16,000) and then evaluate success made; they may choose to apply in the future for additional funding.
4	Arts/Culture, History, Entertainment & Sports	Robin Moyher: First Responder Mural	The proposed project intends to install a large stained glass mosaic mural as a reminder of the significance our first responders play in our community. If funded, the mural will be created by local Rancho Cordova mosaic artist Robin Moyher and will be 7' tall and 12' wide with the U.S. Flag and silhouettes of first responders. A plaque may also be added listing names and end of watch. The mural will be placed on an empty wall outside B&J Body Shop.	\$21,250	\$21,000 Recommend to fund out of Art in Public Places Fund			Letter of support from B&J Body Shop	Recommend to fund \$21,000 out of Art in Public Places CC1. See above.
5	Arts/Culture, History, Entertainment & Sports	Robin Moyher: Mathew Kilgore Cemetery Mosaic Mural	The proposed project intends to install a 4' by 8' mosaic panel on a storage building within the Mathew Kilgore Cemetery. If funded, the mural will be created by local Rancho Cordova artist Robin Moyher with a field of poppies symbolizing remembrance and sacrifice and a sunset/sunrise.	\$10,000	\$0			This is on City property	Not recommended for funding; this is a temporary storage shed and not a focal point of cemetery; application 4 submitted by same artist is recommended for funding.
6	Arts/Culture, History, Entertainment & Sports	Patience Mabray: Community Art Mosaic	This proposed project intends to pay a local Rancho Cordova artist Patience Mabray to create and install a 200 square foot multi-media art mural that incorporates stained glass, glass and ceramic tiles, and homemade fused glass elements. The public location has not been identified.	\$14,000	\$0			Site location TBD	Not recommended for funding; not enough information to characterize the project. Refine vision to include a potential location and art concept to evaluate under public arts bucket.
7	Arts/Culture, History, Entertainment & Sports	SCUSD: A.M. Winn Mosaic Signage	This proposed project intends to create a large 6' by 10' mosaic to replace the current signage at the school entrance and expand on the existing mosaic artwork near the school. The mosaic will incorporate a student portion, and the overall theme is local flora and fauna of the area and the school's namesake General A.M. Winn (a woodworker) by showing carpenter's tools. Artist Cady Knezovich is working with the school.	\$10,000	\$10,000 Recommend to fund out of Art in Public Places Fund			SCUSD	3rd in category SCUSD Recommend to fund out of Art in Public Places CC1. See above.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
8	Arts/Culture, History, Entertainment & Sports	FCUSD: Mitchell Middle School Art Club Mural	This proposed project intends to provide funding to Mitchell Middle School's Art Club to paint a mural on the side of the school's art building and subsequent murals around campus for the next 3-5 years. Funding would also sponsor a field trip to the Crocker Art Museum and a walking tour of the murals in downtown Sacramento.	\$9,000	\$9,000 Recommend to fund \$7,000 out of Art in Public Places Fund and \$2,000 out of Field Trip Fund			FCUSD	11 in category FCUSD Recommend to fund mural from Arts in Public Places CC1 see above; recommend to fund field trip experiences under CC4.
9	Arts/Culture, History, Entertainment & Sports	Mandarins Sacramento, Inc.: Mandarins Music Academy	This proposed project intends to provide scholarships for 20 students attending either Sunrise or Robert J. McGarvey Elementary Schools identified by school administration as needing financial support to participate. Mandarins Music Academy is a beginning band program designed to introduce elementary students in grades 4-6 to the world of instrumental music. Students are taught how to play a woodwind, brass, or percussion instrument of their choice. Students perform in an instrumental music ensemble and take small-group lessons. The program culminates each fall and spring semester with concerts presented by the students. During the school year, interested students meet two times per week in one-hour blocks with a qualified teaching instructor.	\$8,400	\$8,400			EGUSD	3rd in category EGUSD and in top 5 overall EGUSD
10	Arts/Culture, History, Entertainment & Sports	EGUSD: Choir at Robert J. McGarvey and Sunrise Elementary Schools	This proposed project intends to provide 40 weeks of choir instruction up to 40 Kindergarten through 6th grade students before or after school, two days per week at Robert J. McGarvey and Sunrise Elementary Schools. Existing choir programs have been small with steady attendance, but the student fee to participate has been a deterrent to participation. Giving every child an opportunity to learn to sing is an ongoing goal of the school.	\$12,000	\$12,000			EGUSD	2nd in category EGUSD and in top 5 overall EGUSD
11	Arts/Culture, History, Entertainment & Sports	FCUSD: Cordova High Musical Production	This proposed project intends to fund a musical production by Cordova High School students. In Spring 2018, Cordova High School held a musical that involved 50 students and played to almost 1,000 people. If funded, the new musical will involve at least 75 students.	\$9,500	\$9,500 Recommend to fund out of Performing Arts Fund			FCUSD	4th in category FCUSD Recommend to fund out of Performing Arts CC2. See above.
12	Arts/Culture, History, Entertainment & Sports	FCUSD: Mills Middle School Instrument Inventory Expansion	This proposed project intends to provide funds to purchase instruments such as trombones, baritones, saxophones, violins, cellos, and basses, in addition to storage for the cellos. Since 2017, the Mills Middle School Band participation has increased and enrollment has increased to a point where the school will be able to run five year-round ensemble classes at full capacity. With the expansion there is a demand for more instruments to be purchased.	\$26,500	\$25,000			FCUSD	2nd in category FCUSD and in top 5 overall FCUSD Recommend to fund and let the school prioritize instrument needs based on lower recommended amount.
13	Arts/Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Art for Kids "Art Ark"	This application intends to continue the funding of the Crocker Art Museum's Art Ark program to public elementary schools in Rancho Cordova. Each of the schools host the Art Ark for approximately one to two weeks. The experience culminates at each school with a community art night for parents and siblings. This request is for the renewal of the program which has been in place for the past four years. The project takes two school years to visit each campus.	\$56,750	\$20,000 Recommend to fund \$20,000 each year for two consecutive years based on prior years' historical cost per school. See additional notes in last column.		\$56,750 Total (\$28,375 for FY 2019/20, \$28,375 for FY 2020/21)	FCUSD SCUSD EGUSD	3rd in category FCUSD 1st in category and in top 5 overall SCUSD 4th in category EGUSD Recommend to fund \$20,000 in fiscal year 2019/20 and \$20,000 in fiscal year 2020/21 since it takes two years to visit 13 school sites. The historical average cost per school is approximately \$2,500 plus administrative costs. A small reserve is also included in case costs are higher than average.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
14	Arts/Culture, History, Entertainment & Sports	Cordova Community Council Foundation; Rancho Cordova River City Concert Band Enhancements	This application intends to continue the funding of the Cordova Community Council to be expended for the benefit of the Rancho Cordova River City Concert Band for the procurement of equipment and other items to enhance access to high quality musical performances in the community, and to equip the Rancho Cordova River City Concert Band to be a musical ambassador of the City within the region. The request includes concert venue fees, ensemble rehearsal space, performance materials, equipment protection, publicity, touring, and compositions, arrangements, guest composers and conductors expenses.	\$20,000	\$18,000			N/A	Recommend to fund and let band prioritize needs based on lower recommended amount.
15	Arts/Culture, History, Entertainment & Sports	Symphony d'Oro Rancho Cordova: Community Enhancements	This application intends to continue the funding of equipment and related expenses, thereby enhancing Symphony d'Oro's ability to continue to bring and expand music offerings in traditional and non-traditional venues in the City of Rancho Cordova. The request includes storage rental charges, funding for guest artists/composers, concert venue fees, additional rehearsal space, concert crew, and equipment.	\$21,200	\$18,000			N/A	Recommend to fund at the same level as Rancho Cordova River City Concert Band. Let orchestra prioritize needs based on lower recommended amount.
16	Arts/Culture, History, Entertainment & Sports	EGUSD: CommUNITY Multi-Cultural Faire with Sunrise and Robert J. McGarvey	This proposed project intends to provide Sunrise Elementary School and Robert J. McGarvey School with a CommUNITY Multi-Cultural Faire for both schools. As partner schools, they share the same community of Rancho Cordova and they would like to strengthen the relationships highlighting the unity of the neighborhoods and school community. During the 2018-19 school year, a joint multi-cultural faire was partially funded by a Community Enhancement Fund grant.	\$2,000	\$2,000			EGUSD	1st in category and in top 5 overall EGUSD
17-20	Arts/Culture, History, Entertainment & Sports	Council Discussion and Direction Needed; See page 16.							
21	Arts/Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Electronic Message Board	This proposed project intends to provide funds to the Cordova Community Council to purchase one movable electronic sign/message board to enhance outreach for community public events. Feedback tells the Cordova Community Council that people like reminders about community events on large format signs and electronic signs when available. There is interest by them in having mobile signage along Coloma Road and the Anatolia area.	\$18,000	\$0			N/A	Not recommended for funding; recommend to rotate the existing electronic message board to multiple locations since it is mobile and not a permanent sign.
22	Arts/Culture, History, Entertainment & Sports	Rancho Cordova Holiday Light Parade	This application intends to continue the funding of the Holiday Light Parade by attracting high-caliber performance artists and art car/float designers. Now in its third year, the parade project will be adding other pre-parade entertainment, vendors and food, as well as expanding the after-parade party for the participants and volunteers.	\$30,000	\$30,000 \$20,000 to Holiday Light Parade and \$10,000 for public safety and traffic control.		\$30,000 per year for 3 years	N/A	Recommendation is to provide the holiday light parade with \$20,000 of the \$30,000 budget. Recommend to fund one year only and earmark \$10,000 (of the \$30,000 budget) for public safety and traffic control.
CC3	Arts/Culture, History, Entertainment & Sports	Prior Council Direction - Youth Sports Growth and Start-Up Fund	This is a prior Council requested item to establish funding for youth sports for the purpose of growing an existing league or starting a new league in Rancho Cordova, including but not limited to the purchase of new equipment, purchase of new uniforms, fees, and other required costs. Council to decide to keep, modify, or delete in FY 2019/20.	\$30,000	\$30,000			N/A	

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
23	Arts/Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Youth Sports Facilities Renovations	This application intends to continue the funding of a similar project addressing Folsom Cordova Unified School District and Cordova Recreation and Park District fields. Rounds of prior funding have been successful in improving playing conditions for participating youth sports leagues. Improvements to the fields utilized by Lancer Rugby enabled the league to retain the annual KOT tournament, drawing teams from four states. Improvements to Little League fields are serving hundreds of local players and Cordova Girls Softball is also making gains. Improvements at Cordova Gardens' ball fields is building sports capacity and will provide vital backup playing areas when home fields for Cordova Girls Softball and Rancho Cordova Little League are taken out of use temporarily for field construction.	\$80,000	\$80,000			FCUSD	6th in category FCUSD
24	Arts/Culture, History, Entertainment & Sports	Council Discussion and Direction Needed; See page 17.							
25	Arts/Culture, History, Entertainment & Sports	Cordova Community Council Foundation: Positive Coaching Alliance 3.0	This application intends to continue the funding of a project to train all coaches in Rancho Cordova youth sports leagues in techniques which adhere to the "Better Athletes, Better People" philosophy represented by the Positive Coaching Alliance. If funded, this project would provide funds to the Cordova Community Council to be expended on the training program for 12 workshops.	\$17,500	\$8,750 \$8,750 per year for 2 years		\$8,750 per year for 2 years	N/A	Recommend to fund over two fiscal years (half of the funding each year) since it takes at least 18 months to provide the 12 workshops.
26-28	Arts/Culture, History, Entertainment & Sports	Council Discussion and Direction Needed; See page 17.							
29	Arts/Culture, History, Entertainment & Sports	Art of Yoga	This proposed project intends to deliver yoga and creative arts curriculum to the students at Mitchell Middle School (3 classes per week) during the school year. Each class is for 15-20 students. The Art of Yoga Project (AYP) sends specially-trained yoga teachers and creative arts educators into schools to teach mindfulness-based practices. AYP provides programming with highly structured activities that teach pro-social skills, anger-management and emotional regulation techniques, and healthy alternatives to self-destructive behavior.	\$24,375	\$16,250			FCUSD	9th in category FCUSD Recommend to fund 2 classes per week at a maximum rate of \$16,250 in fiscal year 2019/20.
30-31	Arts/Culture, History, Entertainment & Sports	Council Discussion and Direction Needed; See page 17.							
32	Arts/Culture, History, Entertainment & Sports	Application Withdrawn	Application Withdrawn	\$0	\$0	\$0		N/A	Application Withdrawn
33	Arts/Culture, History, Entertainment & Sports	Council Discussion and Direction Needed; See page 17.							

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
34	Arts/Culture, History, Entertainment & Sports	Sacfit: Parkway Half Marathon	This project intends to fund bringing the start and finish lines of the Parkway Half Marathon into Rancho Cordova City limits for the 2020 race. Additionally, it would support the Kid's Otter 1K run as a free event and have it align with Kid's Day in the Park. Parkway Half Marathon is produced by Sacfit - a charitable non-profit 501(c)(3). Parkway Half Marathon is unique in that it has a course for walkers and separate course for runners. There is also a 5k run/walk and 1k kids run. The race event is the 3rd largest half marathon in the region. The start/finish line pavilion provides space for community organizations, beer garden for adults, music and activities for kids.	\$15,500	\$5,000 Recommend to fund out of Local Community Service Partnerships Fund			Location hasn't been determined	Recommend to fund out of CC5 at \$5,000 as a general City sponsorship if the start and finish lines can be moved into the City limits.
35	Arts/Culture, History, Entertainment & Sports	Mather Wrestling Club	This proposed project intends to sponsor a summer wrestling club offered to boys and girls ages 8-14 who attend Mills and Mitchell Middle Schools and Cordova High School during the school year. Participation is \$75 per student. Funding includes program equipment, uniforms, and scholarships for students who cannot afford the participation fee. The club teaches basic and fundamental skills and plans on operating at Mitchell Middle School.	\$8,500	\$0		\$8,500 each year for 3 years	Endorsement withheld	Endorsement withheld by FCUSD; not recommended for funding.
36	Arts/Culture, History, Entertainment & Sports	Club Francais de Sacramento: Petanque Court Solar Lighting Safety Project (Project at Cordova Recreation and Park District's Mather Sports Complex)	This project intends to fund the design and construction drawings for five solar lights at the Petanque courts in the Mather Sports Complex. Club Francais de Sacramento is a French Culture and Petanque Club that has more than 50 members in the greater Sacramento area. The club facilitates daily petanque games and monthly tournaments in Mather Sports Complex. The courts were built and are maintained by club members, but are currently lacking safety lights and lighting to allow for evening play.	\$2,000	\$0			Requested letter of support from property owner	Not recommended for funding; other sports-related projects were ranked higher during evaluation by staff; no matching funds; this would fund only the design and construction funding would be needed in the future to complete the project.
This item will be discussed at the end of page 15. A Council member may need to recuse himself due to the owner of the project location.									
Education - Anticipated Budget of \$574,000 (7% of Total CEF)									
Applied and approved in FY 2018/19	Education	Folsom Lake College: Folsom Lake College/Rancho Cordova College Promise Program	This project is already approved. The Folsom Lake College/Rancho Cordova Promise Program enables recent high school graduates who live in the City of Rancho Cordova and take a full class load (12 units or more) at Folsom Lake College to attend college virtually fee-free for their first year. For those students whose fees are covered by other forms of financial aid, Promise dollars can be applied towards items such as books and required supplemental materials at the Folsom Lake College Store. This is the second year of a three-year approved request. FY 2019/20: \$150,540, FY 2020/21: \$150,540.	\$150,540	\$150,540	\$150,540	\$150,540 FY 2019/20 \$150,540 FY 2020/21	N/A	This project is already approved.
Applied and approved in FY 2018/19	Education	FCUSD: Meet the Masters	This project is already approved. Meet the Masters project provides visual arts experience for elementary students in Rancho Cordova schools within the Folsom Cordova Unified School District. The program introduces students to a variety of masters from the visual arts field, learn techniques from the masters through hands-on lessons. There are five tracks available and each track has seven different artist units. Each track of seven artists is designed to cover a school year. They will purchase Track D this fiscal year and Track E the following fiscal year for nine Rancho Cordova schools. FY 2019/20: \$28,000, FY 2020/21: \$28,000	\$28,000	\$28,000	\$28,000	\$28,000 FY 2019/20 \$28,000 FY 2020/21	Yes, and approved last fiscal year	This project is already approved.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
Applied and approved in FY 2018/19	Education	FCUSD: A Touch of Understanding In-School Disability-Awareness Workshop	This project is already approved. A Touch of Understanding provides disability awareness programs designed to educate a new generation to understand the challenges associated with disabilities and to accept and respect all individuals. The program is approved for nine Rancho Cordova elementary schools within Folsom Cordova Unified School District. This is the second year of a two-year approved request. Funding was approved at \$10,800 per fiscal year in both fiscal year 2018/19 and 2019/20 for a total of nine Rancho Cordova campuses.	\$10,800	\$10,800	\$10,800	This is the second year of a two-year request. \$10,800 FY 2019/20	Yes, and approved last fiscal year	This project is already approved.
37	Education	A Touch of Understanding: In-School Disability-Awareness Workshop	The proposed project intends to provide a three-hour in-school disability-awareness workshop to all third or fourth graders at Navigator, White Rock, Williamson, Cordova Villa, Cordova Gardens, Cordova Meadows, Rancho Cordova, and Peter J. Shields elementary schools and Riverview STEM Academy. Students are guided through experiences in which they build life skills that enable them to understand and relate to people with disabilities. Through the Community Enhancement Fund, the city awarded \$21,600 (\$10,800 for FY 2018/19 workshops and \$10,800 for FY 2019/20 workshops). The awarded amount covers 50% of the total cost of the program. A Touch of Understanding is seeking an additional \$10,800 to cover the remaining funding gap for the FY 2019/20 school year.	\$10,800	\$0			FCUSD	12th in category FCUSD Not recommended for funding; we have already approved \$10,800 for this program within FCUSD. Not recommending additional dollars in FY 2019/20.
CC4	Education	Prior Council Direction - Field Trip Fund	Under prior Council direction, established funding for future field trips/assemblies for Rancho Cordova public school students/schools. Council to decide to keep, modify, or delete in FY 2019/20. - Recommend to fund Art Field Trips (Mitchell), app 8, \$2,000 Amount remaining \$13,000 if the one application is approved and fund is established at \$15,000.	\$15,000	\$15,000			N/A	Recommend to fund \$2,000 field trip component from application 8 from this bucket.
38	Education	FCUSD: Career Choices and Changes	This proposed project intends to provide funding for a new "Career Choices and Changes" course. The 17-week class is open to 30 adult students in the community per year. The course guides learners through the process of making some of life's most important decisions about family and work and culminates in a researched and actionable employment and lifestyle plan. If funded, the course will be offered at the Rancho Cordova Folsom Cordova Adult School.	\$19,182	\$19,150		\$19,181.50 per year for 2 years	FCUSD	4th FCUSD Recommend to fund only one year at \$19,150; then evaluate success of program. They may choose to apply in the future for additional funding.
39	Education	FCUSD: Garden and Mural at Prospect Community Day School	This proposed project intends to fund construction of a community garden and mural at Prospect Community Day School. Students and staff would work to design the garden and propose a theme for the mural. After the gardening beds are built and irrigated, students would help with the plant selection and actual planting. An artist would be paid to create the mural.	\$6,000	\$0			FCUSD	13th in category FCUSD Not recommended for funding; other projects were ranked higher by the school district for the same student body.
40	Education	PRO Youth and Families: Governments Engaging Youth in the City of Rancho Cordova	This application intends to continue the funding of a civic engagement program by PRO Youth and Families. The three-pronged approach for 100 youth to engage in government and civic education in the City of Rancho Cordova includes: 1) Youth @ City Council Program a 12-month civic education program; 2) Summer @ City Hall Academy a four to five week intensive summer program to learn about local government, careers, and how to advocate for community change. Paid internships are also offered for approximately 15 youth; and 3) the Community Investment Project a youth-led project designed to empower youth with the skills and motivation to become advocates for change.	\$81,168	\$70,000			FCUSD SCUSD	11th in category FCUSD 3rd in category SCUSD and in top 5 overall SCUSD Recommend to fund, but at the amount consistent with the prior fiscal year, \$70,000.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
41	Education	Folsom Community Cordova Partnership: Youth Career Center	This application intends to continue the funding of on-site youth career centers. If funded, the centers will provide staff assisted services to help students explore career pathways, develop career plans, build career readiness skills, and connect to workplace experiences in the local business community through internships, job shadowing, and part time employment. The goals of this project are for continued career services for students at Cordova and Kinney High School, to graduate with exposure to a wider array of career opportunities, an informed sense of their career direction, and a strong correlation between continued education and achieving their career goals. The centers will serve a few hundred unduplicated youth and 15 youth will receive internships or paid part-time work. During the first year of funding, they served 89 students to date.	\$44,328	\$40,000			FCUSD	3rd in category FCUSD Recommend to fund, but at a lower amount, \$40,000.
42	Education	CL3: Mentors at Cordova High Expanded Program (MACH)	This application intends to continue the funding of the Cordova Lancers Leaders & Legends (CL3) Mentors at Cordova High Program, a free community-based mentoring program focused on promoting positive behavior, academic improvement, and improved attendance at school, while also engaging participants in community service, and vocational skill development. The program will serve up to 140 participants from Cordova and Kinney at any given time.	\$60,000	\$60,000			FCUSD	2nd in category and <u>in top 5 overall</u> <u>FCUSD</u>
43	Education	SCUSD: Carver Arts and Science After School Program	This proposed project intends to develop arts and science in after school programs for students. The project is designed to develop a robotics course and to continue to develop the music program by adding string instruments. The goals of the program are to provide high school students with after school activities that 1) foster student engagement and success; 2) obtain higher achievement levels for the students; and 3) achieve greater civic and social participation in the community.	\$13,000	\$13,000			SCUSD	4th in category SCUSD
44	Education	Campus Life Connection: Point Break Anti-Bullying Workshops	This application intends to continue the funding of Point Break Workshops. If funded, approximately 360 students will participate in an anti-bullying, pro-empathy program generally held off-site from the school campus. Campus Life Connection (CLC) a 501(c)(3) nonprofit has served thousands of youth with the goals of developing character, confidence and responsibility in youth through educational, social and physical programs. In each Point Break workshop, participants move through a variety of high-energy games, small group discussions, and personal reflection time. Each workshop is complemented with four weeks of follow-up. The program seeks to serve students from Cordova High School and Mills and Mitchell Middle Schools.	\$15,000	\$15,000			FCUSD	8th in category FCUSD
45	Education	916 Ink: Find Your Voice Creating Writing Workshop	This application intends to continue the funding of an arts-based literacy program that provides creative writing workshops to youth ages 8-18. The program will have 150-300 local students participate in the 2019-20 school year. If funded, workshops will take place at three Rancho Cordova high schools, one Rancho Cordova middle school, and three Rancho Cordova elementary schools. During each session students learn about the creative process and have a unique opportunity to engage playfully with words. Students then write to a variety of visual and tactile prompts. The writing prompts are sequenced to build upon each other as part of 916 Ink's "Hero's Journey" storytelling curriculum.	\$70,000	\$47,795			FCUSD SCUSD EGUSD	6th in category FCUSD 2nd in category and <u>in top 5 overall</u> <u>SCUSD</u> 3rd in category EGUSD Recommend to fund, but at an amount consistent with last fiscal year, \$47,795.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
46	Education	Soil Born Farms: School Garden Program	This application intends to continue the funding to support technical assistance, training, and the continued improvement and expansion of a comprehensive and coordinated school garden program in target schools throughout the City. The program will continue to work with four elementary schools (White Rock, A.M. Winn, Cordova Gardens and Cordova Meadows), two middle schools (Mills and Mitchell), and the Cordova High School Agriculture and Culinary Academies. This year the program will: 1) Continue to facilitate garden and nutrition lessons and after school garden programs; 2) Increase the capacity of teachers and garden teams through trainings; 3) Strengthen and refine a comprehensive food and agriculture career pathway; and 4) Continue to deepen the level of garden and nutrition education provided to elementary/middle school students. Additionally, Soil Born Farms will begin providing consultation services to Sunrise Elementary School.	\$30,000	\$30,000			FCUSD SCUSD EGUSD	7th in category FCUSD 1st in category and in top 5 overall SCUSD 4th in category EGUSD
47	Education	Children's Choice for Hearing & Talking: CCHAT Summer Camp Training Expansion	The proposed project intends to expand the annual Summer Camp Program for the 2018-19 academic year for Children's Choice for Hearing and Talking (CCHAT) by increasing the number of Counselor in Training/Camp Counselor opportunities for local teens and young adults. CCHAT, the only listening and spoken language program of its kind northeast of San Francisco, serves children who are deaf and hard of hearing under the age of 7. The Summer Camp Program runs for 3 weeks in July and serves 70+ children. CCHAT's mission is to teach children with hearing loss to listen, talk, and read.	\$25,000	\$25,000		\$25,000 every year for 3 years	N/A	Recommend to fund only one year; then evaluate success of program. They may choose to apply in the future for additional funding.
48	Education	FCUSD: The Family Engagement Summer Academy	This application intends to continue the funding of a summer program for students and their families within the Folsom Cordova Unified School District in the summer of 2020. Folsom Cordova Unified School District's (FCUSD) Family Engagement Summer Academy minimizes the effects of summer learning loss by engaging elementary students in hands-on STEAM activities during the month of June, when school is out of session. Additionally, the Academy requires that a caring adult for each child participate for several sessions each week in the Summer Academy. The adults learn together for part of each session, and then they meet their students and engage in STEAM activities with them. The Summer Academy also engages middle and high school students as Counselors-In-Training staff members. The Summer Academy in 2020, will operate at one or more school sites in Rancho Cordova to be determined, based upon available grant funding.	\$12,000	\$10,000			FCUSD	5th in category FCUSD Recommend to fund, but at a lower amount consistent with prior year's funding level, \$10,000.
49	Education	FCUSD: Engaging Students in Mathematics	This proposed project intends to fund the start of production of a series of math engagement videos by Mitchell math teachers. The sixth grade math classes at Mitchell Middle School currently utilize YouTube videos to help students review topics that they may not understand due to attendance or learning difficulties. Existing online videos however do not teach the same processes and are not providing challenging problems for the students to attempt.	\$4,440	\$0			FCUSD	14th in category FCUSD Not recommended for funding; other projects were ranked higher by the school district.
50	Education	Rancho Cordova Elementary Spanish Immersion Preschool Program	The proposed project intends to fund dual language preschool and childcare for existing adult Spanish language education offered at Rancho Cordova Elementary school to be provided by The Spanish Immersion Program (TSIP). The proposal allows free access to adult education, including preschool education.	\$75,000	\$0			Endorsement withheld	Endorsement withheld by FCUSD; not recommended for funding.
51-52	Education	Council Discussion and Direction Needed; See last pages.							

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
53	Education	FCUSD: After School Education and Safety	This application intends to continue the funding of the After School Education and Safety (ASES) Program at elementary and middle school Sites in Rancho Cordova. The voters of California passed a ballot measure to fund a statewide program. This statewide grant is administered through the California Department of Education, and is operated in seven elementary schools and both middle schools in Rancho Cordova by the Folsom Cordova Unified School District. The district received grant funding from the City to expand the ASES program from seven to nine elementary schools in Rancho Cordova and to enhance the programs in place at all school sites (nine elementary and two middle schools). The requested funds will also support the annual ASES Science Fair.	\$60,000	\$60,000			FCUSD	1st in category and <u>in top 5 overall FCUSD</u>
54	Education	The Language of Money	This proposed project intends to provide financial literacy for children in Rancho Cordova using a play called "The Money is a Language" teaching elementary school children the basics of financial literacy. Funding is for eight 35-minute shows. Students will experience: 1) A pre-show to prepare students for what they will see; 2) A theatrical experience that is entertaining and educational; 3) A post-show discussion; and 4) Collateral will be sent home so families can experience what they learned. If funded, the program is intended to operate at the Sacramento Children's Museum and Sunrise and Robert J. McGarvey Elementary Schools.	\$14,825	\$0			EGUSD SCM	5th in category EGUSD Not recommended for funding; cost of services (more than \$1,800 per 35-minute show).
55	Education	EGUSD: Sunrise Garden Expansion (Phase II)	The proposed project intends to start Phase II of a garden project. The construction of a school garden began in the fall of 2018. Phase II includes the addition of a storage shed, a composter, and a bin of vermiculture. One of the goals of the Sunrise Elementary School garden is to offer "Sunrise Farmers' Markets" that parents and community members can attend and enjoy.	\$9,500	\$7,500			EGUSD	2nd in category EGUSD and <u>in top 5 overall EGUSD</u> Previously funded \$2,500 for garden phase I; recommending an additional \$7,500 which is consistent with average total school garden funding.
56	Education	Code for Hood, Inc.: Get STEAMED in STEM	This proposed project intends to provide funding for a 24-week STEM education program designed to work for students ages 12-18. One hundred students will have the opportunity to work with 3D printers, laser cutting machines, electronics, a sewing lab, and a variety of design software tools. Requested funding will pay for instructors, equipment, software, supplies, administration, insurance, marketing, and maker space memberships (50).	\$100,000	\$0			N/A	Not recommended for funding; other STEM-focused programming is recommended for funding.
57	Education	Beyond the Village: Work Force Development/Training to Employment	This proposed project intends to provide recruitment, job training and job placement to residents of the Rancho Cordova area, with special emphasis on veterans and adults 55+ who are unemployed, under employed or looking for ways to improve their current job situation. If funded, the program would cover tuition for 30 people to go through a 12-week program that includes group sessions, one-on-one sessions with a job trainer, and technology training. Beyond The Village is a 501(c)(3) nonprofit, whose purpose is to provide job entry and job advancement education programs for veterans and adults 55+ who desire to enter or re-enter the job market, advance in their current career or transition from employee to employer.	\$30,000	\$10,000		\$30,000 per year for 3 years	N/A	Recommend to fund one year as a pilot program at a reduced amount (for up to 10 adult residents); evaluate success of the program before considering future funding. Maximum not to exceed amount of \$10,000.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
Other Projects- Anticipated Budget of \$274,000 (3-4% of Total CEF)									
Applied and approved in FY 2018/19	Other	Meals on Wheels by ACC: Senior Nutrition Services	This project is already approved. Meals on Wheels by A Community of Caring, Senior Nutrition Services for the City of Rancho Cordova, provides wholesome, nutritionally balanced meals and safety net services 250 days per year to an average of 55 home delivered meal participants and 9 café participants. This approved project allows seniors living in Rancho Cordova in need of nutritional support to receive the community support and meal services they need to stay independent and in the Rancho Cordova community. The goals are to serve meals to an estimated unduplicated 150 senior residents of the City of Rancho Cordova and to prepare, deliver and serve nutritious noontime meals daily, 250 days per year. This is the second year of a two-year approved project.	\$13,500	\$13,500	\$13,500	This is second year of a two-year request. \$13,500 FY 2019/20	N/A	This project is already approved.
CC5	Other	Council Request - Local Community Service Partnerships Fund	This is a prior Council requested item to grow and strengthen community partnerships in Rancho Cordova. Council to decide to keep, modify, or delete in FY 2019/20. - Recommend to fund Parkway Half Marathon, app. 34, \$5,000; Amount remaining \$70,000 if the one application is approved and fund is established at \$75,000.	\$75,000	\$75,000			N/A	Recommend to fund SacFit Parkway Half Marathon (application 34, \$5,000) from CC5 as a City sponsorship if the start/finish lines can be within Rancho Cordova.
58	Other	Soil Born Farms: Center for Food, Health and the Environment	This proposed project intends to improve the public's access to the Center for Food, Health, and the Environment. Improvements include a water line (fire protection), domestic water service for the farm stand and kitchen buildings, sewer services, irrigation for the farm stand/kitchen and parking lot, and gas for farm stand/kitchen. The 55-acre American River Ranch is the home-base for Soil Born Farms. Soil Born Farms is a nonprofit organization based in Rancho Cordova, whose mission to create an urban agriculture and education project that empowers youth and adults to discover and participate in a local food system that encourages healthy living, nurtures the environment and grows a sustainable community.	\$194,370	\$95,400			N/A	Recommend to fund highest priority item only, with a not to exceed amount of \$95,400.
59	Other	Council Discussion and Direction Needed; See page 18.							
60	Other	Whisker Warriors Animal Defense Fund; Spay, Neuter and Vaccine Program	This application intends to continue the funding of the spay/neuter program for canines and felines (and a small number of rabbits) in Rancho Cordova and the continuation of the caring of community (homeless) felines. The program includes: 1) spay/neuter and vaccinations for Rancho Cordova community felines; 2) support a return to field program in Rancho Cordova; 3) support spay/neuter, vaccinations, microchips and flea prevention for resident canines and felines; 4) support spay/neuter for domesticated rabbits owned by residents; and 5) support the costs of caring for community feline populations in Rancho Cordova.	\$38,622	\$38,000			N/A	Recommend to fund, but at a lower amount, \$38,000.
61	Other	Paws in Training	This proposed project intends to provide the startup costs and supplies for Paws in Training, an organization that improves the lives of animals and their humans through education, outreach, and care. The organization will offer monthly free dog training and quarterly community presentations. Paws in Training is in the process of acquiring not-for-profit status.	\$5,360	\$0			N/A	Not recommended for funding; organization is still developing their overall model and structure.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
62	Other	Rancho Cordova Chamber of Commerce: Explore Rancho Cordova	This application intends to continue the fourth year of the Explore Rancho Cordova Program. The program provides a heartfelt and professional invitation to "Explore" Rancho Cordova from our City to its residents, employees, and visitors. More than 1,200 new residents are welcomed each year. The Rancho Cordova Chamber of Commerce is seeking funding to support resident welcome receptions, mailings, resource fairs, outreach at community events, new hire events, welcome bags, online presence, and more.	\$50,000	\$50,000		\$50,000 each year for 3 years	N/A	Recommend to fund one year at \$50,000. They may choose to apply in the future for additional funding.
63	Other	Rancho Cordova Chamber of Commerce: Explore Program's "My Hometown Coloring Book"	This proposed project intends to create and produce an engaging coloring book. The design will be an artistic depiction of Rancho Cordova landmarks, resources and amenities to which children can identify (ages 3-10 years). The project is enhanced with complementary content. This may include facts and figures, demographic details or local trivia. The coloring book is intended to creatively and warmly welcome children to their new community as part of the Rancho Cordova Chamber of Commerce's Explore Program. The goal is to create, print, and ultimately distribute 4,000 copies of the coloring book.	\$16,020	\$10,000			N/A	Recommend to fund, but at a lower amount, \$10,000.
64	Other	Sacramento Area Bicycle Advocates and Bicycle Advocates of Rancho Cordova: Building a Community Bicycling Program in Rancho Cordova	This proposed project intends to enhance Rancho Cordova's status as a bicycle friendly community by providing services and activities that support and encourage Rancho Cordova residents who travel by bicycle or want to travel by bicycle. Bicycling Advocates of Rancho Cordova (BARC) and Sacramento Area Bicycle Advocates (SABA) seek funding to provide 18 pop-up bike repair clinics, hold 8 education and skills training classes, and operate 10 bike valet events. In addition, SABA will train and mentor BARC staff with capacity-building activities, strategic planning, and project management assistance.	\$23,255	\$18,000			N/A	Recommend to fund, but at a lower amount, \$18,000.
65	Other	Rebuilding Together Sacramento: Rebuild Event/Home Improvements	This application intends to continue the funding of Rebuilding Together Sacramento's neighborhood impact project to strengthen residents and neighborhoods in a concentrated geographic area in the City. If funded, this would include improvements to 12-15 homes during the Rebuild Day event in April 2020. The home improvements include improving the quality of life by increasing the health, safety, efficiency, and curb appeal. The work will vary by home, but will address those issues.	\$150,000	\$150,000			N/A	
66	Other	Habitat for Humanity of Greater Sacramento: Rancho Cordova Home Repairs	This project intends to fund the expansion of an existing Home Repair program and will allow them to target low-income Rancho Cordova homeowners without adversely impacting Habitat for Humanity's ongoing efforts in Greater Sacramento. Funding will allow them to make significant critical health and safety related repairs on at least 3-4 qualified low-income owner occupied homes in Rancho Cordova with an emphasis on serving veterans and seniors. Example renovations include replacing roofs, windows, accessibility, dry rot remediation, and interior repairs. In 2019, HFHGS will complete well over 50 home repairs in the greater Sacramento community.	\$35,000	\$35,000			N/A	

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
67	Other	Sierra Service Project: Neighborhood Beautification Program	This application intends to continue the funding of the neighborhood beautification program at no cost to Rancho Cordova homeowners with a focus on: 1) Enhancing the quality of life of residents of the City of Rancho Cordova; 2) Beautifying neighborhoods and increasing community pride; 3) Increasing civic engagement through the extensive use of volunteers from local churches, schools, businesses, civic organizations and the general public; 4) Giving all volunteers a very positive volunteer experience and a positive impression of the City and its residents; 5) Augmenting the services of the City's Community Engagement Division; and 6) Being a visible manifestation of Community Enhancement funds in action. The program runs from September to May.	\$38,375	\$35,650			N/A	Recommend to fund at same level as last year.
68	Other	Rancho Cordova HART: Winter Shelter & Housing Services	This application intends to continue the funding of Rancho Cordova HART's winter shelter and homeless assistance program, which includes reserving an intake site, providing transportation to host churches, bus passes for homeless guests that need assistance with transportation in order to get documents ready, and housing counseling services for HART clients.	\$15,000	\$13,000			N/A	Recommend to fund at same level as last year, \$13,000.
69	Other	Salvation Army: Community Hub	This proposed project intends to foster cross-cultural bonds along with opportunities for education in music, art, and physical fitness activities. Funding includes hiring a new Program Manager, supplies, communication expenses, maintenance, rent, and administrative overhead. The Community Hub program, located on Old Placerville Road will serve as the location where residents of Rancho Cordova can gather for group activities, social support, and public information. The goals of this program are: 1) To provide enrichment and social opportunities for 100 seniors; 2) Provide educational, athletic, and cultural opportunities for a minimum of 600 youth; and 3) Provide safety-net services for a total of 200 people. Examples of safety-net services includes, but is not limited to, food boxes, and referrals for people seeking assistance with utility payments, rent, and preventing homelessness.	\$84,712	\$0		\$84,712 each year for 3 years	N/A	Not recommended for funding; requires multi-year commitment of which 75% is staff costs and overhead.
70	Other	Truck Stop Yoga Shop	This proposed project intends to provide funding for facility improvements for a yoga studio program that emphasizes quick, hard hitting, results-driven yoga and peace practices to everyone for better health. This includes: 1) The procurement and placement of a security system; 2) Interior upgrades to the yoga space; 3) Implementation of a Wi-Fi/computer lab; and 4) Outreach.	\$60,000	\$0		\$60,000 per year for 3 years	Requested letter of support from property owner	Not recommended for funding; requires upgrades to facility, and ongoing commitment to rent space, pay utilities, train and hire staff, and marketing efforts.
71	Other	Rancho Cordova Seventh Day Adventist Church: Community and Neighborhood Healthy Garden	This proposed project intends to establish a community garden in Lincoln Village complete with perimeter fencing and landscaping, gardening supplies, a storage shed and tools, a bench with a covered area, signage, and a children's area. If funded, this community garden will have an emphasis on growing fresh fruit and produce from a variety of cultures. The program goals are to: 1) Increase knowledge of healthy gardening and eating; 2) Improve healthy eating habits; 3) Develop leadership skills among volunteers and gardeners; and 4) Increase physical activity.	\$7,000	\$0			N/A	Not recommended for funding; past and current focus of gardens has been on school sites with support from school districts and Soil Born Farms to further science curriculum; there is a concentration of gardens in the Lincoln Village area including at Neil Orchard, A.M. Winn, and George Washington Carver.
72	Other	P.A.R.T.Y. (Prevent Alcohol and Risk-related Trauma in Youth)	The proposed project intends to provide a four-hour injury prevention program to Cordova High School students taking Health Education classes. This program is designed to impact teenagers through presentations, discussion and hands-on activities with the goal of enabling youth to recognize risk and make informed choices about activities and behaviors. The proposed program will take place at Mercy Hospital in Folsom.	\$26,320	\$0			FCUSD	6th in category FCUSD Not recommended for funding; other projects were ranked higher during evaluation by staff and district. Cost is high at \$6,580 per field trip.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
73	Other	FCUSD: Automatic External Defibrillators	This proposed project intends to provide funding for the purchase of six additional Automatic External Defibrillators (AEDs) that will be placed in strategic locations at Mills Middle School, Mitchell Middle School, and Cordova High School. California has established new requirements for public and charter schools that offer interscholastic athletic programs. Folsom Cordova Unified School District has purchased an AED for all elementary and secondary sites that were in need of an AED. To create a safer environment above the minimal AED needs, six additional units are requested for secondary community shared spaces on campuses.	\$11,764	\$0			FCUSD	3rd in category FCUSD Not recommended for funding; defibrillators are viewed as school district purchases rather than community enhancement.
74	Other	FCUSD: Passenger Van for Extended Learning Opportunities	This proposed project intends to provide funding to purchase one passenger van for Kinney High School, Prospect Community Day School, and Walnutwood High School to share. If funded, a new van will be used to transport students to things such as field trips, athletic games, college visits, and other experiential learning experiences.	\$60,000	\$40,000			FCUSD	1st in category and in top 5 overall FCUSD Recommend to fund at a lower amount based on reduced van size. Recommendation is also based on prior purchases for like van.
75	Other	FCUSD: Walnutwood Outdoor Seating	This proposed project intends to fund the purchase and assembly of three outdoor picnic tables by the garden at Walnutwood High School. There are currently no outdoor seating options available and this would give students on campus a safe location to have lunch, take breaks, and socialize.	\$5,965	\$5,965			FCUSD	4th in category FCUSD
76	Other	FCUSD: Wall Mounted Water Bottle Refilling Stations at Mitchell Middle School	This proposed project intends to replace old water drinking fountains at Mitchell Middle School locker rooms with new upgraded water stations that allow water bottle fill ups and access to cleaner and fresher water.	\$2,300	\$0			FCUSD	5th in category FCUSD Not recommended for funding. Other projects were ranked higher during evaluation by staff and district.
77	Other	CRPD: HYDE Out Teen After-School Program Enhancements (Project operated by Cordova Recreation and Park District)	This proposed project intends to provide funding to purchase a 10-passenger vehicle and a set of 12 Chromebooks for the HYDE Out Teen Center program operated by Cordova Recreation & Park District. The vehicle will allow staff to transport students from Mitchell Middle School and provide additional transportation services for more teens who need a safe space to spend after-school hours. Funding Chromebooks would allow students to complete more homework assignments at the HYDE Out. During the school year, the HYDE Out operates as an after-school program, Monday-Friday until 6 p.m. Under HYDE Out staff supervision, teens can socialize with peers, enjoy quiet time while completing homework, engage in structured activities and utilize the space for physical and social-emotional experiences in a safe space. During the summer, the HYDE Out operates a Summer Teen Camp. On average, the HYDE Out receives over 1,300 visits per year.	\$41,077	\$6,420			N/A	Recommend to fund the purchase of Chromebooks and locking cart.
This item will be discussed at the end of page 15. A Council member may need to recuse himself due to the operator of the project.									
78	Other	Application Withdrawn	Application Withdrawn	\$0	\$0	\$0		N/A	Application Withdrawn
79	Other	Council Discussion and Direction Needed; See last pages.							
80	Other	Blessings in a Backpack: Ending Weekend Hunger	The proposed project intends to send weekend food home to 300 elementary children attending a Folsom Cordova Unified School District school every Friday of the school year. These children all receive free breakfast and lunch Monday thru Friday. If funded, Blessings in a Backpack will send 5-6 meals and 2 snacks home with each child every Friday of the school year.	\$15,000	\$15,000		\$15,000 per year for 3 years	FCUSD	2nd in category FCUSD Recommend to fund one year; then evaluate success of program. They may choose to apply in the future for additional funding.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
81	Other	EGUSD: Reduce Social Isolation at Robert J. McGarvey Elementary School	This proposed project intends to reduce social isolation by: 1) Add buddy benches to the main playground and one to the transitional kindergarten/kindergarten playground; 2) Increase participation of existing "Dads of Great Students" program; and 3) Add peer praise notes to existing Positive Behavior Interventions and Supports system by providing training to all 1st-6th grade students.	\$2,380	\$2,380			EGUSD	1st in category and <u>in top 5 overall EGUSD</u>
Total Community Grants Requested (Council already approved approximately \$375,000 FY 2019/20):				\$2,613,827	\$1,769,000	\$374,840	N/A	N/A	N/A
Total of Funding Categories (Legacy, PS, PW, ED, Admin):				N/A	\$6,204,000		N/A	N/A	N/A
Total Community Grants Recommended to Date Including Legacy, PS, PW, ED, and Admin:				N/A	\$7,973,000		N/A	N/A	N/A

The following two items are being reviewed out of order since they may require that a Council member recuse himself from the discussion/decision.
The amount recommended is part of the overall total recommendation made under Community Grants.

36	Arts/Culture, History, Entertainment & Sports	Club Francais de Sacramento: Petanque Court Solar Lighting Safety Project (Project at Cordova Recreation and Park District's Mather Sports Complex)	This project intends to fund the design and construction drawings for five solar lights at the Petanque courts in the Mather Sports Complex. Club Francais de Sacramento is a French Culture and Petanque Club that has more than 50 members in the greater Sacramento area. The club facilitates daily petanque games and monthly tournaments in Mather Sports Complex. The courts were built and are maintained by club members, but are currently lacking safety lights and lighting to allow for evening play.	\$2,000	\$0			Requested letter of support from property owner	Not recommended for funding; other sports-related projects were ranked higher during evaluation by staff; no matching funds; this would fund only the design and construction funding would be needed in the future to complete the project.
77	Other	CRPD: HYDE Out Teen After-School Program Enhancements (Project operated by Cordova Recreation and Park District)	This proposed project intends to provide funding to purchase a 10-passenger vehicle and a set of 12 Chromebooks for the HYDE Out Teen Center program operated by Cordova Recreation & Park District. The vehicle will allow staff to transport students from Mitchell Middle School and provide additional transportation services for more teens who need a safe space to spend after-school hours. Funding Chromebooks would allow students to complete more homework assignments at the HYDE Out. During the school year, the HYDE Out operates as an after-school program, Monday-Friday until 6 p.m. Under HYDE Out staff supervision, teens can socialize with peers, enjoy quiet time while completing homework, engage in structured activities and utilize the space for physical and social-emotional experiences in a safe space. During the summer, the HYDE Out operates a Summer Teen Camp. On average, the HYDE Out receives over 1,300 visits per year.	\$41,077	\$6,420 Recommend to fund; this amount is already included in the total recommendations made under Community Grants.			N/A	Recommend to fund the purchase of Chromebooks and locking cart.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
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\$8.2 million is the projected revenues (and the amount recommended overall).
Prior to the Council Discussion items listed below, projects totaling approximately \$7.9 million have been recommended for funding.
The items in the Council Discussion area total approximately \$572,000; recommending \$225,000 towards these projects.

2019/20 Community Enhancement Fund Project List - Council Discussion

17	Arts/Culture, History, Entertainment & Sports	Ankur Arts, Cultural and Sports Program: Festival of Knowledge, Festival of Color, and Kite Festival	This proposed project intends to bring cultural events and festivals to Rancho Cordova including the Festival of Colors and the Festival of Knowledge. The City funded the Festival of Knowledge during the last fiscal year. Additionally, if funded, Ankur will bring a Kite Festival to the City. Ankur is a non-profit organization that promotes South East Asian culture through community service and socio-cultural events.	\$12,415	Recommending \$5,000 overall Continue prior discussions on long-term event funding			N/A	These are all multi-cultural events; recommend that the organizations work together to provide a combined multi-cultural event rather than the City funding competing events in Rancho Cordova. Furthermore, recommend to be an event sponsor at \$5,000 towards an event that highlights at least 2 of the 4 festivals included within the four applications submitted for consideration. Both organizations have benefitted from past funding and have strong foundations in the community to flourish with less City funding.
18	Arts/Culture, History, Entertainment & Sports	Sacramento Telangana Association: Festival of Flowers	This application intends to continue the funding of the Festival of Flowers which celebrates the inherent relationship between earth, water, plants, flowers and human beings in a community to integrate and live in harmony. Sacramento Telangana Association is a non-profit organization that promotes the culture and arts of India.	\$13,000				FCUSD (To reserve if space is available and funding is awarded)	
19	Arts/Culture, History, Entertainment & Sports	Sacramento Telangana Association/Rancho Cordova Travel and Tourism: International Kite Festival	This proposed project intends to provide funding to host a kite festival. The goals of the festival are to have 200+ kites, introduce people to kite flying, the history of kites, the artistry of kite makers, and how kites can be used as educational tools. The Sacramento Telangana Association and Rancho Cordova Travel and Tourism will partner to bring the new festival to Rancho Cordova in 2020.	\$2,500				N/A	
20	Arts/Culture, History, Entertainment & Sports	Sacramento Telangana Association: Holi, "Festival of Colors"	This application intends to continue the funding of the Festival of Color (Holi). The festival marks the arrival of Spring. This is a free event open to the public. If funded, they will partner again with the Sacramento Children's Museum to host the event.	\$2,750				N/A	

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
24	Arts/Culture, History, Entertainment & <u>Sports</u>	Cordova Community Council Foundation: 2019 Youth Sports Leagues Promotion Campaign	This application intends to continue the funding of the promotion of youth sports leagues in Rancho Cordova. This project would provide funds to the Cordova Community Council to engage consultants. Consultants will assist with digital and traditional outreach efforts to boost the profile of youth sports leagues, including collaborative efforts, and the development of high-quality and effective signage. Additionally, if funded, it includes traditional outreach including signage and flyers distributed to elementary schools.	\$41,100	Recommending \$150,000 overall Need Council direction on youth sports; administrative capacity building, ongoing marketing efforts, and priority among leagues and teams			FCUSD SCUSD EGUSD	7th in category FCUSD 4th in category SCUSD 5th in category EGUSD Need Council direction
26	Arts/Culture, History, Entertainment & <u>Sports</u>	FCUSD: Cordova High School Athletic Improvement Plan	This proposed project intends to improve the athletic program at Cordova High School with enrichment and updated equipment/ supplies needed to maintain a high-caliber program. Funding will cover transportation for athletes, meet the increasing coaching needs, upgrade items such as visual display areas with banners, provide security during events, and add new or replacement equipment/supplies. If funded, a prioritized list of needs will be updated annually to ensure all athletic programs benefit.	\$202,500			\$202,500 per year for 5 years	FCUSD	1st in category and in top 5 overall FCUSD Need Council direction
27	Arts/Culture, History, Entertainment & <u>Sports</u>	FCUSD: Cordova X-Country Boost	This proposed project intends to enhance the Cordova High School Cross Country Team by purchasing new gear and equipment, by adding strength and conditioning coaches, establishing a booster program, and hosting an invitational. The boosters program focuses on nutrition and student-athlete support.	\$35,000			\$35,000 per year for 3 years	FCUSD	10th in category FCUSD Need Council direction; this could be prioritized by district as part of the athletic improvement plan.
28	Arts/Culture, History, Entertainment & <u>Sports</u>	FCUSD: Cordova High School Wrestling Mat	This proposed project intends to provide funds to purchase a new and safe mat for the student athletes. The mat is used during practices, and for league and tournament competitions. Cordova High School's current wrestling mat is over ten years old.	\$10,000				FCUSD	*12th in category FCUSD (tied with others) Need Council direction; this could be prioritized by district as part of the athletic improvement plan.
30	Arts/Culture, History, Entertainment & <u>Sports</u>	FCUSD: Safety Cushions by Stage at Mitchell Middle School	This proposed project intends to purchase wall cushions to cover the stage wall area at Mitchell Middle School. The cushions provide safety for students and athletes during wrestling and physical education classes.	\$5,000				FCUSD	*12th in category FCUSD (tied with others) Need Council direction; this could be prioritized by district as part of the athletic improvement plan.
31	Arts/Culture, History, Entertainment & <u>Sports</u>	FCUSD: Basketball Wall Cushions at Mitchell Middle School	This proposed project intends to purchase wall cushions for the walls of the gym behind the basketball hoops at Mitchell Middle School. Wall cushions provide safety in the gym area for athletes and during physical education classes.	\$2,000				FCUSD	*12th in category FCUSD (tied with others) Need Council direction; this could be prioritized by district as part of the athletic improvement plan.
33	Arts/Culture, History, Entertainment & <u>Sports</u>	FCUSD: Electric Cable Hoist for Basketball Hoops at Mitchell Middle School	This proposed project intends to replace the old motorized basketball hoop hoist with a new cable hoist system that can lift the hoops above the bleacher area in the school gym at Mitchell Middle School.	\$1,500				FCUSD	*12th in category FCUSD (tied with others) Need Council direction; this could be prioritized by district as part of the athletic improvement plan.

App #	Category	Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
51	Education	Boys & Girls Clubs of Greater Sacramento: Serving the Youth of Rancho Cordova	This application intends to continue the funding of the Boys & Girls Club located at Navigator Elementary School for the 2019-20 school year and the 2020 summer months. The daily after school programs are comprised of academic, social, and recreational activities. Currently 100 Navigator youth are registered club members and another 200 Navigator students receive programs and services during the school day. The Club focuses on 3 areas: 1) Academic success and career readiness; 2) Good character and citizenship; and 3) Healthy behaviors and lifestyle choices. If funded, the goal is to serve a minimum of 150 unduplicated youth (club members), a minimum of 50 youth will participate in career counseling, approximately 10 teen members will be paid interns, and a minimum of 75 youth will participate in the summer program.	\$100,000	Recommending \$50,000 overall			FCUSD	10th in category FCUSD Need Council direction; these two programs are both intended for the same school site and cover similar focus areas. They have similar rankings by the school district. Additionally, staff has recommended the summer engagement program for FCUSD.
52	Education	FCUSD: ASSIST Structured Sports and Character Education Classes	The proposed project intends to provide students with the opportunity to have mentoring that underscores common core state standards. This includes topics such as perseverance (CCSS Math), communication (CCSS Math, ELA), responding to the arguments of others (CCSS ELA), learning how actions contribute to a sequence of events (CCSS ELA), moving through time and space (PE), working cooperatively (PE, CCSS Math and ELA) and manipulating objects (PE). This is a mentoring and positive behavior initiative for Navigator Elementary School held each Wednesday during the school year for about 300 students.	\$5,700	Need Council direction and further discussion			FCUSD	9th in category FCUSD Need Council direction; these two programs are both intended for the same school site and cover similar focus areas. They have similar rankings by the school district.
59	Other	Cordova Community Food Locker: Facility/Equipment/Operational Upgrades	This proposed project intends to fund the facility upgrades and equipment/operational upgrades at the Cordova Community Food Locker. The proposed project comprises of multiple elements: 1) Evaluation of current electric system supply and demand; 2) Installation of a potable-water line for sanitary purposes; 3) Replacement of concrete pads; 4) Movement of two temporary food storage containers; 5) Repair roof over main food storage area; 6) Funding for operations and maintenance; 7) Purchase of a large commercial freezer; 8) Purchase of new computers; 9) Creation of an independent website; and 10) Acquisition of a DMV Motor Carrier Permit and Basic Inspection of Terminals inspection (4 needed).	\$96,500	Recommending up to \$20,000 as a preliminary recommendation. Further staff analysis is needed.			N/A	Many of these things may trigger prevailing wage requirements including registering with Department of Industrial Relations. Further analysis is needed to determine among other things cost and timeline and nature of improvements requested.
79	Other	Sacramento Children's Museum: Promotion Campaign	This proposed project intends to both utilize existing promotional tools and implement new digital billboards to build a larger audience for the exhibits and programs offered by the Sacramento Children's Museum. Funding includes, but is not limited to, mascot cleaning/repair, mascot upgrades, graphic design, and digital billboard rental.	\$42,525	Recommending \$0; expecting update to Council on tenant improvement costs in late May 2019.			N/A	Design is in the works for the tenant improvement project; costs associated with the project are not known. A Council update is currently scheduled for May 20. If desired, staff can further evaluate this request once the improvement costs and plan are known.
Additional Council Requests for Consideration									
Total Community Grants Requiring Council Direction and Discussion				\$572,490	\$225,000	\$0	N/A	N/A	N/A
Total of All Items				N/A	\$8,198,000		N/A	N/A	N/A

\$8.2 million is the projected revenues in fiscal year 2019/2020

COMMUNITY ENHANCEMENT FUND RECOMMENDATIONS

April 15, 2019

AGENDA



- Review and Discuss Recommendations on Grant Applications
- Add any City Council Requests for Consideration
- Next Steps

RECOMMENDATIONS

GRANT APPLICATIONS/INITIATIVES

Review committee looked at a variety of things including, but not limited to:

- Did the application meet the established criteria?
- Is the applicant leveraging other funding sources and partnerships?
- What is the return on investment?
- Does the applicant have the capacity to carry out the project and to accomplish it in a finite period of time?
- Can the progress be measured?
- What is the intended use of the money? (Staff costs, one-time expense, etc.)
- Is there duplication of programs at the intended site or with the same audience?
- Has a suitable location been identified?
- How many people are served by the project/program?
- Has the applicant asked for the same funding in prior years?
- If the applicant received prior funding, was the project/program successful?

INITIATIVES

Previously Approved Ongoing Initiatives:

- Art in Public Places: \$50K
- Performing Arts: \$30K
- Youth Sports Growth and Start-up Fund: \$30K
- Field Trip and Assemblies Fund: \$15K
- Local Community Service Partnerships Fund: \$75K

REVIEW & DISCUSS PROJECT LIST

Staff will transition to the project list that includes recommendations.
A sample sheet is included below and the full list is in the agenda packet.

Fiscal Year 2019/20 Community Enhancement Fund Project List With Recommendations

Funding Categories (Approximately 75% of Total CEF)							
Legacy Projects - Anticipated Allocation in FY 2019/20 of \$2,098,000 (Approximately 25-26% of Total CEF)							
Legacy Fund Balance sheet provided as part of the presentation to Council on April 1, 2019. Details to be added to the summary spreadsheet following discussion with Council.							
Public Safety - Anticipated Budget of \$1,400,000 (Approximately 17% of Total CEF)							
Infrastructure/Public Works - Anticipated Budget of \$1,148,000 (14% of Total CEF)							
Economic Development, Investment, Business Development, and Community Development - Anticipated Budget of \$1,148,000 (14% of Total CEF)							
Administration of Fund - Anticipated Budget of \$410,000 (5% of Total CEF)							
Funding Categories Recommended Budget \$6,204,000							
Application Name	Project Description	FY 2019/20 CEF Requested	FY 2019/20 Funds Recommended	FY 2019/20 Funds Approved	Multi-year request?	Endorsement Received	Notes
Community Grants (Arts, Culture, History, Entertainment, Sports, Education, and Other) (Approximately 25% of Total CEF)							
Arts, Culture, History, Entertainment, and Sports - Anticipated Budget of \$1,148,000 (14% of Total CEF)							
Cordova Community Council Foundation: The MACC Operations and Enhancements	This project is already approved and provides funds to the Cordova Community Council to be expended on a project to evolve and enhance operations and programming at The MACC. This is the second year of a three-year request for the funding of staff and exhibit resources. FY 2019/20: \$159,000, FY 2020/21: \$164,000.	\$159,000	\$159,000	\$159,000	\$159,000 FY 2019/20 \$164,000 FY 2020/21	Yes, and approved last fiscal year	This project is already approved.
Cordova Community Council Foundation: Rehearsal Space for Community Bands and Orchestra	This project is already approved and provides funds to the Cordova Community Council to be expended for the rental of rehearsal and/or performance space on property owned by the Folsom Cordova Unified School District and/or other locations, for the Rancho Cordova River City Concert Band, the Rancho Cordova Civic Light Orchestra, and the RC Swing Band. This is the second year of a three-year request for funding of rehearsal space. FY 2019/20 \$13,000, FY 2020/21 \$13,000.	\$13,000	\$13,000	\$13,000	\$13,000 FY 2019/20 \$13,000 FY 2020/21	Yes, and approved last fiscal year	This project is already approved.

NEXT STEPS

FUTURE CITY COUNCIL MEETINGS

UPCOMING MEETINGS

- On or before May 28, make final project selection and funding decisions
- At the June 3 meeting adopt the budget
- Notify all applicants of funding decisions by end of June 2019

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1



Proposal for Cordova Accelerated Performing Arts Summer Program

Overview

We are requesting \$16,750 in Community Enhancement Funds to provide a tuition-free, extracurricular summer theater program designed to complement the academic programs offered for youth in Rancho Cordova. This program will be located at Hagan Park and Cordova High School's Performing Arts Center (CHS PAC) and will complement the scheduled performances by CHS during the academic year. Youth and young adults between the ages of 15 and 23 years old living in the City of Rancho Cordova will be eligible to participate tuition free.

This program serves two main purposes:

- To expand access to theater arts opportunities for youth and young adults in dance, music, and acting with coaching from expert and professional actors, directors, and dance instructors supporting the accelerated development of artistic and technical skills; and
- To engage the community in artistic programming, culminating in performances open to the public.

The Cordova Advanced Performing Arts (CAPA) summer program will serve youth and young adults from high school, community, community college, college or other non-professional theater programs with priority for residents within the City of Rancho Cordova. We believe that this is a unique and defining element of our programming and intend to highlight the diversity within the Rancho Cordova community.

Background

In 2012, Rancho Cordova voters approved Measure P, a \$68-million ballot measure to fund school improvements in the Cordova portion of Folsom Cordova Unified School District (FCUSD), including maintenance and safety investments in existing facilities and the construction of some new facilities, including the performing arts theater at Cordova High School (CHS). The CHS Performing Arts Center (PAC) has since served as a state-of-the-art performance space in Rancho Cordova and exposed many community members to the inspiring talent of CHS students since opening in 2016. The summer theater arts program is designed to accelerate the growth of performing arts in the City of Rancho Cordova (City) to comparable excellence to more established programs in neighboring communities in the cities of Sacramento, Folsom and Elk Grove.

Purpose

The Cordova Accelerated Performing Arts (CAPA) summer program is an opportunity for approximately 30 high school and college students (15-23 years of age) from under-resourced areas of our community to participate in the performing arts with the unique opportunity for both professional coaching and peer mentoring. Unlike similar programs in our region, which charge between \$200/week and \$500/per show for youth participation, this program will be fully supported through partnerships with the City, the Cordova Recreation and Park District (CRPD) and the FCUSD. This program will benefit the lower socioeconomic and culturally diverse youth in the community who may not readily be able to participate fee-based programs in dance, acting and music.

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Program Elements & Schedule

- Summary Report (September 2019)
- Identify 2020 participant growth goals (December 2019)
- Confirm theater calendar and rehearsal space schedule (January 2020)
- Schedule professional theater partners and workshops (March 2020)
- Confirm Staff (Director, Choreographer, Theater Productions Specialist, Custodial, etc.) (March 2020)
- Play selection (March 2020)
- Participant outreach to area high schools and colleges (March 2020)
- Volunteer recruitment (April 2020)
- Cast auditions (May 2020) Acting, singing, and dance
- Rehearsals (evenings June – July 2020)
- Technical Rehearsal (July 2020)
- Performances (July 2020; two evenings, one matinee)

Optional program elements will include:

- Theater resume and headshot workshop
- Auditions workshop
- Tours of professional theater companies in Sacramento region

Programming will mainly take place at CHS PAC and Hagan Park Community Center, except for special occasions, such as off-site theater visit.

Program Goals & Community Benefits

This program brings expanded access to performing arts and pathways for youth and young adult performers to transition to professional and community theater companies in the Sacramento area. The summer program will increase skill development and involvement in the performing arts with benefits to academic programs. Many CHS students, Cordova youth and young adults in the community may face greater barriers to participation in the arts as a result of lower incomes, lack of transportation, lack of family capacity, language barriers, and/or limited geographic access to the arts. Youth and young adults living with the boundaries of the City in portions of Sacramento City Unified and Elk Grove Unified School Districts will also be eligible.

Performing arts help establish confidence, higher academic achievement and increased expectation amongst young adults for competitive colleges and career aspirations. "High-arts, low-SES students were 15 percent more likely to enroll in a highly or moderately selective four-year college than low-arts, low-SES students (41 percent versus 26 percent)", according to *The Arts and Achievement in At-Risk Youth: Findings from Four Longitudinal Studies*.¹

¹ *The Arts and Achievement in At-Risk Youth: Findings from Four Longitudinal Studies* was prepared for the National Endowment for the Arts by James S. Catterall, University of California Los Angeles, with Susan A. Dumais, Louisiana State University, and Gillian Hampden-Thompson, University of York, U.K. The report is one of the NEA's latest efforts to conduct and commission research that examines

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CAPA will provide a summary report as assessment of the program goals and impacts. Our outcomes will include an assessment of:

- Number of students participating and demographic information
- Number of hours of additional coaching (acting, voice, movement, and technical theater skills)
- Completion of optional workshops (auditions, headshots, resumes and exposure to professional theatre programs)
- Number of audience members attending
- Number of volunteers and hours participating
- Summary of outreach and marketing strategies
- Summary report of lessons learned and any leveraged opportunities with partners

Production profits and program savings will be used to support future community performances including additional dance, acting and voice coaching. The summer program and production photos will be used in promotions by program partners and bring greater exposure to the culturally-diverse talent in the Cordova community. Program outcomes may also be used to advance other non-profit partner grant opportunities expanding on the benefits to the performing arts community.

Partner Commitments

Each of the partners and participating professionals will bring unique expertise to the production and the opportunity for youth and young adult skill development. Each of the professional positions will be available to mentor a student assistant in directing, stage management, choreography, music, design, set construction, etc. The program is a collaborative effort between the City, CRPD, FCUSD and Big Idea Theatre. The partners who helped develop the original proposal and program for the 2018-19 season included from CHS: Mark Cornfield, Matt Compton, Jerad Hyden, Bryan Cooper, and Matt Washburn; from CRPD: Patrick Larkin and Jill Nunes; and from Big Idea Theater: Russell Dow, Beth Edwards, Carrie Joy, and Shannon Mahoney.

Rebecca Sloan co-founded the program and will continue to provide management support including serving as liaison to the City, CRPD, FCUSD, SCUSD, and EGUSD. Sloan will assist with budget management, outcomes reporting, and community engagement/outreach to expand community and volunteer support. Sloan served as the Measure P (School) bond campaign co-chair and was a parent volunteer in the Folsom High School Theater Program from 2012-2016. Sloan has a Bachelor of Arts in Communications/Minor in Drama and a Masters' Degree in Public Policy and Administration.

Shannon Mahoney, co-founder of Big Idea Theatre, is also a professional dance instructor with Hawkins School of Performing Arts and Choreographer/Acting Coach with Sacramento City College. Mahoney worked as a professional ballet dancer and is a professional equity actress in California with credits

evidence of the value and impact of the arts in other domains of American life, such as education, health and well-being, community livability, and economic prosperity. *The Arts and Achievement in At-Risk Youth* is available at www.arts.gov/news/2012/new-nea-research-report-shows-potential-benefits-arts-education-risk-youth

ATTACHMENT 3

including multiple television commercials. She most recently performed in the lead role in Capital Stage's 2018 production of *Luna Gale*, Sacramento Theater Company's 2018 production of *The Crucible*, and B Street Theater's 2019 production of *The Sound of Freedom*. Mahoney is co-founder of the CAPA program and will continue to serve as movement coach and artistic program producer for the 2020 summer program and production. Mahoney has a Bachelor of Arts in Drama and a Masters' of Fine Arts Degree in Drama/Dance.

Public agency partners for the 2019-20 season will include FCUSD and CRPD. FCUSD will continue to provide theater rental space (not including personnel costs) and staff support for auditions, outreach and casting. The CRPD will continue to provide space rentals for workshops and dance coaching at the Hagan Park facility to reduce transportation needs for participating youth to attend optional workshops and coaching opportunities. The additional space will allow for rehearsals, coaching and optional workshops in the neighboring park district and high school locations within a compressed schedule to help maximize youth and young adult participation over the summer.

Big Idea Theatre (BIT) is a community-based theatre group with the mission to employ a collaborative group of artists to create passion-fueled, exciting theater with focus on the experience of both the actors performing and the audience. BIT employs a large group of community artists for high quality theatrical performances in the local community. BIT is also working with local professional theater companies as liaison to professional directors, actresses and actors, dancers for workshops, coaching, theater tours, and professional rehearsals. The group is also a non-profit, 501-c-3, with a commitment to passing on the skills and passion to an on-going group of beginners. BIT will continue as a collaborating partner in the 2019/20 season bringing professionals to work with the youth and young adults in the summer program and production.

Financial Assumptions

Expenditures	Estimate	Total
Rehearsal Space (Partner)	7,800.00	
Production Space (Partner)	3,500.00	
Staff	8,000.00	
Production Expenses	7,000.00	
Miscellaneous Expenses	3,750.00	
Estimated Expenses	18,750.00	
Revenues	Estimate	Total
City of Rancho Cordova Grant	16,750.00	
CRPD (In-Kind Workshop Space)	3,500.00	
FCUSD (In-Kind Performance Space)	7,800.00	
Production Revenues (Ticket and concession sales)	2,000.00	
Estimated Total Revenues	18,750.00	

ATTACHMENT 3**Program Team**

Rebecca Thornton Sloan
Managing Program Producer
rebeccatsloan@gmail.com
(916) 798-0777

Shannon Mahoney
Artistic Program Producer
Big Idea Theatre
mahoney.shannon@yahoo.com
(916) 742-0242

Russell Dow
Artistic Director
Big Idea Theater
russell@bigideatheatre.org
(916) 271-2309

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**CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Cordova Accelerated Performing Arts (CAPA) Summer Program

Name of Applicant: Rebecca Sloan and Big Idea Theatre Applicant's Title: Managing Program Producer

Individual ☒ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-798-0777

Applicant's Email: rebeccasloan@gmail.com

Applicant's Mailing Address: 9432 Appalachian Drive, Sacramento, CA 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Jorge A. Aguilar

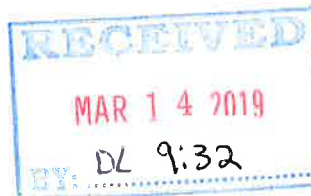
Superintendent's Signature: [Signature]

Date: 3-13-19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligian

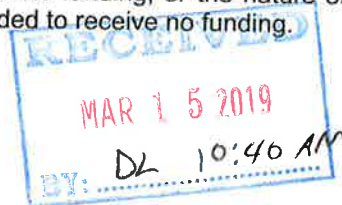
Superintendent's Signature: Sarah Keligian

Date: 3/13/19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☒

Superintendent's Printed Name: BINDY GREWAL, ASSISTANT SUPERINTENDENT

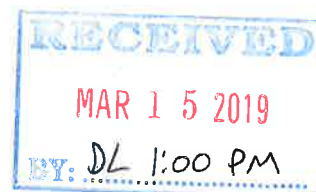
Superintendent's Signature: B. Grewal

Date: 3-8-19

School District: ☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.





City of Rancho Cordova Community Enhancement Fund

1. Project Name: Sacramento Theatre Company (STC) School Partnership Program (SPP)

After school Musical Production and & Theatre Integration classes during the school day serving the entire school of 507 students.

2. Project Description:

With the support of the City of Rancho Cordova, STC's School Partnership Program would provide White Rock Elementary School a semester long, after-school theatre arts program that is organized and taught by professional STC teaching artists as well as Arts Integration Classes during the school day in every classroom (10 sessions in each classroom) which includes professional development for the teachers on Theatre Arts Integration strategies for the classroom. STC's School Partnership Program is currently in 14 schools across several districts including SCUSD, River Delta Unified School District as well as Folsom-Cordova school district. Currently, we are in our second year at White Rock Elementary School and funding would ensure our presence for another year and/or allow us to expand our presence to all year long.

The program begins with theatre classes in every classroom for the purpose of engaging student interest in theatre arts prior to the start of the after-school program. As STC teaching artists work alongside classroom teachers, they will introduce theatre arts integration concepts and techniques that will also enhance the teachers' ability to teach their students. This program also engages parent and community participation with set building days, creating props and costumes, and helping with publicity. The format of this program provides a multitude of positive student, educator and community benefits.

K-12 STUDENTS

Decades of research demonstrates participation in theatre arts offers students a toolbox of fundamental skills that will enhance their ability to succeed in school and beyond. The benefits of theatre arts education for low income children are especially profound. Specifically, studies have shown that theatre arts instruction and the creative process associated with theatre helps students to better succeed at school as they garner new ways of learning, creating, and focusing. They also gain life skills such as enhanced empathy, greater sense of confidence, a deeper understanding of their identity which for many, has the impact of alleviating mental health issues. Since theatre instructions nurtures creative thinking, it encourages students to unlock the possibilities and to foster innovations toward solutions in all areas of their life. Students also become more proficient at many skills that will help them later in the job market, including: Public Speaking, Time Management, Project Management Skills, Communication and Collaborations Skills. *These student achievements offered by the STC SPP meets your criteria for Education, Children and Youth, and for Arts, Culture, History and Entertainment.*

EDUCATORS

In knowing that everyone has a different learning style and that we all better respond to different types of teaching techniques, STC's teaching artists work with teachers on how to

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recognize the most effective learning needs of their students. In doing so, the STC teaching artists provide the in-class teachers with associated learning techniques to make it easier for their students to learn all subject matters, including core material. For example, it has been discovered many students are *aural* learners, meaning that learning is easier for them when it is combined with music. So when a student struggles to memorize their math facts, we may suggest trying the tactic of providing the times tables within a rap music format. In response, this has helped many students to quickly learn their math facts. More importantly, these students now recognize their most effective way to learn and no longer feel as if they are incapable. *These education achievements offered by the STC SPP meets your criteria for Education and Arts, Culture, History and Entertainment.*

COMMUNITY

Studies have shown theatre provides a community experience that educates and enhances community identity, a sense of connection, and raises social awareness for others. A perfect example is Sacramento Theatre Company's recent showing during Black History Month of the production of "Oh Freedom." This production was a great educational reflection piece conveying how free African Americans, along with some members of the white population, all at great risk to themselves, helped black slaves navigate the Underground Railroad to find freedom.

<http://www.capradio.org/news/insight/2019/02/26/oh-freedom-sacramento-theatre-companys-new-production-honors-the-underground-railroad/?fbclid=IwAR2BenOPwl66aYrt1p1flibO8Fq8OiEoiUuiX7zu0-dfgJ8GtGgLBWcn3fU>

'Oh, Freedom!': Sacramento Theatre Company's New Production Honors The Underground Railroad

www.capradio.org

Sacramento Theatre Company will produce "Oh, Freedom! The Story Of The Underground Railroad" beginning on Feb. 27. The play traces the history of chattel slavery and the brave lengths some Americans went to in the name of liberation.

https://www.facebook.com/pg/SacramentoTheatreCompany/photos/?tab=album&album_id=10156058672106127

By getting children involved earlier in theatre, they better understand their world and the value of theatre in developing common values within the context of their community. Moreover, studies have shown that theatre not only provides our children with positive after-school activities but also leads to other responsible civic engagement and has a direct correlation to a reduction of crime and delinquency. *These community achievements offered by the STC SPP meets your criteria for Community Pride, Civic Engagement, Children and Youth, Public Safety, and Arts, Culture, History and Entertainment.*

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3. Project Team:

Teaching Artist Bios

Miranda Lawson is a busy teaching artist within the STC School of the Arts, and recently was the Director of the Pre-Professional Ensemble spring play, *The Lion, the Witch and the Wardrobe*, as well as the musical *Mulan Jr.*, *Midsummer Night's Dream for Kids*, *Twelfth Night for Kids* and *Oh Freedom! The Story of the Underground Railroad*. Miranda works as a Director/Choreographer in the School Partnership Production and last year was the Director for *The Jungle Book* at a local elementary school. She was recently seen in *The Pirates of Penzance* and played the Fairy Godmother in *Cinderella* on STC's Main Stage. Prior to that, she was seen in *Nunsense* at STC. She recently played Effie White in *Dreamgirls at Broadway by the Bay*, which earned her a Theatre Bay Area Award nomination. The funds from this grant will cover Miranda Lawson as a teaching artist for this proposal.

Will Block is happy to be returning to the Sacramento Theatre Company as a teaching artist for the School of the Arts, where he trained from 2007-2013. Previous credits at STC include *Young Scrooge* in *A CHRISTMAS CAROL*, *Jim Hawkins* in *TREASURE ISLAND*, and *Hally* in *MASTER HAROLD...AND THE BOYS*. He is a graduate of the Oregon Shakespeare Festival Summer Seminar for High School Juniors and the UCLA School of Theatre, Film, and Television. UCLA directing credits include *THE TEMPEST* and *TWELFTH NIGHT*. He is the artistic director of *Muse of Fire*, an LA Based Shakespeare Repertory Company, where last summer he played the title role in *RICHARD II* and directed *HENRY IV*. Other LA credits include *Iago* in *OTHELLO*, *@Blaze22* in the world premiere of *GAMERS* (both at UCLA), *Lysimachus* in *PERICLES* (Porters of Hellsgate), and *Francis Flute* in Mendelssohn's *A MIDSUMMER NIGHTS DREAM* (Walt Disney Concert Hall). Film/TV credits include the Buzzfeed anthology series *FIX*. The funds from this grant will cover Will Block as a teaching artist.

Sabrina Fiora is a Teaching Artist and a Teaching Artist for the School Partnership Program at STC. She worked as a counselor for spring, summer and winter camps and she was thrilled to be offered the opportunity to become the Camp Program Manager. Sabrina has been a performer for over 20 years, an educator in Theatre Arts for the past 7 years and holds a BFA in Drama from Switzerland. She is very passionate about arts education and she thrives to create a fun, inclusive learning environment for all. Prior to moving to the USA, Sabrina worked as an actor in Europe and Russia before relocating to Sacramento where she can also be seen on various stages around town. The funds from this grant will cover Sabrina Fiora's participation.

Key Administrative Biographies

Michael Laun, STC's Executive Producing Director, is a native of Southern California and has been involved in theatre all his life. Having grown up in Hollywood, California, he began working professionally in the theatre at the age of 19 as an actor and singer. He later integrated his creativity with his organizational skills and became a union stage manager and eventually became a stage director, forming his own production company, *One Step Productions*. In 2001 he worked exclusively for the International City Theatre ("ICT") in Long Beach, California working with award winning West Coast directors like Jessica Kubzansky and Jules Aaron, and

ATTACHMENT 3

Tony Award winning actors such as Carol Lawrence, Susan Egan, Rory O'Malley, and Nell Carter. Michael moved to Sacramento, California in 2005 to work as the production manager for the Sacramento Theatre Company. Michael has led STC to develop new works, resulting in such previous successful world premiere productions like *A Little Princess*, *Kate – The Unexamined Life of Katherine Hepburn*, and the recent *The Donner Party – A New American Musical*. The new works Michael has developed and produced here at STC are currently being produced at various theatres across the United States. Michael has overseen and contributed his artistic talents to the creation of a successful Broadway Cabaret Series and directing such diverse productions over the last 7 years as *A Christmas Carol*, *Bark – The Musical*, *The Pirates of Penzance*, *The Hound of the Baskervilles*, and the aforementioned *The Donner Party*. No funds from this grant will go towards covering Michael Laun's salary.

Michele Hillen-Noufer, M.Ed. is the Education Director for Sacramento Theatre Company (STC) and oversees the STC School of the Arts which includes the Young Professionals Conservatory, the Pre-Professional Ensemble, Camp Programs and the School Partnership Program (which she created in 2011.) As the Director of Education for STC she partners with STC's Executive Producing Director to implement STC's mission to integrate professional theatre with Theatre Arts Education. She is a member of Actors Equity Association as well as SAG/AFTRA. Michele has been working as a professional actor for 25 years doing theatre, film, and television across the country and internationally. She has directed, taught, produced and choreographed professional theatre, as well as theatre for young people for the past 18. Michele has a passion for helping young people achieve their goals in the performing arts as well as providing Theatre Arts Education to schools through STC's School Partnership Program and arts integration during the day. Michele is an arts integration specialist and keeps her skills current by teaching at STC, local elementary schools as well as providing workshops and professional development opportunities for conferences and in-services for Educators. She has been a member of the Sacramento State University's, Academic Talent Search faculty since 2012. A small percentage of funds will go to cover Michele's involvement in assessing and providing professional developments for the teaching artists.

Wendy Phoenix is the Development Director responsible for all aspects of fund raising for Sacramento Theatre Company. A Sacramento resident since 1987, Wendy has been working in the nonprofit fund raising and development arena in Sacramento for 30 years. She has been a founder of 2 nonprofits, board president of numerous long standing 501c3s, executed or participated in over 100 events, written grants, worked on capital campaigns, and developed nonprofit boards through trainings. Wendy also owned and operated 6 video retail superstores, a national distribution company and managed a law firm. She has a B.A. from Denison University, completed Sacramento Chamber of Commerce's yearlong leadership (Leadership SACRAMENTO) training as well as LOGSTAR, a yearlong program at McClellan Air Force Base. Wendy has a passion for impacting the lives of families and children as well as the entertainment world. Putting the two passions together is a lifelong goal, achieved in her position at STC. No funds from the project will go towards Wendy Phoenix's salary.

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Francesca Sonoyama, M.Ed, is the School Partnership Program Manager at STC and has taught Acting for STC's Pre-Professional Ensemble classes and for STC Camps. She has worked as an after-school educator teaching ELA through Theatre, a Theatre Artist-in-Residence with Sacramento Metropolitan Arts Commission, and as a substitute teacher at various schools in the Sacramento City Unified School District. She has a BA in Dramatic Art and Communications from UC Davis. Francesca has her Masters in Education in Integrated Teaching Through the Arts in Sacramento through Lesley University. Francesca is an advocate for the arts and interactive learning as well as a musical theatre performer in the Sacramento community. A small percentage of the funds from this grant will cover Francesca's time in coordination of the program.

4. Project Goals:

In addition to professional productions, STC School of the Arts offers a host of theatre arts training and engagement opportunities that reach over 5000 students. With STC's School Partnership Program currently in 14 schools, it is one of the most notable programs in California. In 2016, STC's School Partnership Program was selected as one of the top arts and humanities based programs in the country and in recognition, received a National Arts and Humanities Youth Program Finalist Award. To maintain our high standards, we are committed to continually assessing and evaluating the services we provide to the students and educators in our community.

STC's SPP goals for White Rock Elementary are to train and offer professional development to teachers on theatre arts integration techniques for the classroom to further support engagement of students with multiple intelligences and teach core subjects: Social Studies, Science, ELA through theatre arts strategies. STC's School Partnership Program has a goal to provide students with a comprehensive after school theatre program to help them become more proficient at many job skills, including: Public Speaking, Time Management, Project Management, Communication and Collaborations Skills. Student involvement in STC's School Partnership Program after school and in class theatre program will provide students the fundamental building blocks for success in school and beyond. Learning through the arts positively impacts cognition and understanding and impacts learning in key areas: cognition, creativity, communication and culture.

An annual impact report is created by the STC SPP Manager, Francesca Sonoyama and is shared with key stakeholders along with a video and photo documentation of teaching artists in the classroom/rehearsal room and the final presentation. The impact report contains attendance records, weekly lesson plans with the specific ELA and VAPA standards achieved as well as survey results.

STC management also conducts regular observations of STC's teaching artists and their students using a standardized metric. STC's teaching artists submit daily reports and note student progress as students identify skills that are obtained based on a rubric crafted at the beginning of the residency. To guide reporting, they use standard STC evaluation tools, which include quantitative and qualitative assessment guidelines that are mapped to state standards: VAPA

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and ELA common core. STC teaching artists also measure impact through the observation and documentation at the beginning and the end of the residency. School site and classroom teachers are also involved in the evaluation process through a written survey.

The impact of STC SPP's previous evaluations show students are building their writing, listening and oral expression skills. These evaluations also indicate that students are increasing their ability to concentrate and make helpful learning connections between their theatre lessons and other academic areas. Consequently, students are building key academic and social emotional skills that have led to a positive impact on their oral and written development, especially for English Language Learners and students with special needs and learning disabilities.

Another measure of our success is the increase in inquiries from educators and principals to have STC's School Partnership Program come to their schools along with the requests of current schools to have STC's School Partnership Program remain at their school site. Given the long list of schools that want STC SPP at their school, STC is currently engaged in strategic planning to prepare for its continued growth of the SPP program.

5. Funding Request:

Total Project Cost: \$35,000.00

Estimated Breakdown of Project Expenditures:

see excel spreadsheet in attachment

Matching Funds \$8,000.00 SI&A

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

see excel spreadsheet in attachment

Total Community \$27,000.00

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes,

number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule:

The workshops and the entire program will be at no cost to the student and is open to every student in the school to participate in accordance with the following schedule organized by Sacramento Theatre Company's (STC) School Partnership Program (SPP):

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After School Program:

October

Meet with school principal and after-school programming personnel to work out scheduling, space availability, show title (if not a devised piece) and the overall curriculum.

November/December

STC SPP provides:

Three theatre workshops/classes in every classroom to:

- 1) Introduce the program to all students to and generate excitement and interest in participating
- 2) After-school theatre workshops on how to audition
- 3) Information about the STC SPP theatre residency.

KINDER classes begin (STC Teaching artists go into the Kinder classrooms once a week for a theatre class throughout the residency.) The workshops and entire program will be at no cost to the student and open to every student in the school to participate.

STC SPP solicits parent/community engagement with organized parent meetings that are held to explain program details, rehearsal schedules, time commitment, and to solicit parent engagement (community building).

December/January

STC SPP organizes and oversees:

Student registration and auditions

January through May

STC SPP oversees:

Student Rehearsals begin 3-4 days a week, After- school, 3 to 4 days a weeks for 1-2 hours of rehearsal each day.

Community and parent engagement by actively getting them involved in building sets, creating costumes and props, and helping with publicity. days over two weekends. to engage parents and community to support the final production

May & June

STC SPP oversees:

Dress and tech rehearsals, final presentation, performance, & assessments

**Dates are subject to each school's calendar and space availability.*

Theatre Arts Integration Classes during the school day (10 classes for each classroom)

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At White Rock Elementary, the principal, Canen Peterson, is committed to bringing arts integration to the school. This school does not have the on-going resources to fund arts integration, so this grant will help fund a continuation of STC's after school program to include the time during school. There will be no cost to the students. STC has been doing theatre arts integration at several other schools for the past four years. STC hopes to continue to reach all grades and extend our time at the school next year so the students can go deeper into the theatre curriculum, while addressing the common core standards.

The timeline for each classroom includes:

Step 1: (Sept) Teacher Training (1 Session) Includes a professional development seminar on arts integration and why is it effective in engaging students in both the standard being addressed as well as the art form.

Step 2: (Sept) Establishing Standards (1 Session) Individual meeting with each teacher/grade level instructors to discuss standards they would like addressed through the theatre arts experience.

Step 3: (Oct-Jan) Lessons (10 Sessions with Students) Created by the teaching artist, lessons will describe the activities and what the teaching artist, students, and classroom teacher will be doing throughout the activities. The lesson plan will also list the standards addressed (ELA or math, science, civics and VAPA) as well as describe the formative assessments as well as a rubric to specify the goals of the learning outcomes.

Step 4: (Jan) Evaluation (1 Session) After the lessons are completed, the students and teachers will be asked to fill out an evaluation form. Throughout the process the teaching artist will weave formative assessments into the lessons.

Activities during Lessons to include a combination of the following, depending on grade level and classroom topics:

- Physical and vocal exercises
- Improvisation games & music games and songs to teach rhythm, notes, key signatures, etc...
- Creative movement and blocking to bring text/music to life
- Discussions led by the teaching artist on the text for understanding plot points, character objectives, beat changes, emotional inner life of the characters and character relationships
- Theatricalizing a story or piece of history the class is studying
- Bringing a poem/text to life by reciting and adding movement

7. Project location:

White Rock Elementary School
10487 White Rock Rd.

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Rancho Cordova, CA 95670

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

☒ Folsom Cordova Unified School District

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name Michele Hillen
 Title STC Education & School of the Arts Director
 Phone Number (916) 446-7501 ext. 110
 Email Address hillenm@sactheatre.org
 Mailing Address 1419 H Street Sacramento, CA 95814

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name Michele Hillen
 Title STC Education & School of the Arts Director
 Phone Number (916) 446-7501 ext. 110
 Email Address hillenm@sactheatre.org
 Mailing Address 1419 H Street Sacramento, CA 95814

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here [SPP Brochure July 2017\(1\).pdf](#)
 Attach here [White Rock Elementary SPP Budget 2019-2020 school year.xlsx](#)
 Attach here [SI&A Impact Report WR 2017-18.pdf](#)



ATTACHMENT 3

SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

SCHOOL PARTNERSHIP PROGRAM



Sacramento Theatre Company's School Partnership Program offers after-school and in-school theatre residencies at elementary, middle and high schools in the greater Sacramento region. After school programs culminate in either a final presentation or a fully produced play or musical. During the school day, theatre integration classes include collaboration with the school faculty to address common core and visual and performing arts (VAPA) standards.



High quality instruction is provided by professional theatre artists and is sequential and standards-based with thorough assessments to continually evaluate impact.



The program was created by STC's Michele Hillen-Noufer in 2011 to provide outreach to culturally, linguistically and economically diverse populations in communities with limited arts access.



The program draws on research and incorporates best practices in the fields of arts education and child/youth development.



Decades of research demonstrates that arts participation strengthens children's skills in critical thinking, problem solving, collaboration and communication.



"Working with STC **has been transformational at Einstein**. Through their collaborative work with our teachers, students read plays deeply and discover talents they never knew they had. Students have become actors, masters of technical theatre, and participants in projects larger than themselves."
Michael Holt, Vice Principal, Albert Einstein Middle School

STC SCHOOL OF THE ARTS DIRECTOR
Michele Hillen-Noufer, M.Ed
hillenm@sactheatre.org

SCHOOL PARTNERSHIP PROGRAM MANAGER
Francesca Sonoyama, M.Ed
schoolpartners@sactheatre.org

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SCHOOL PARTNERSHIP PROGRAM


**THEATRE ARTS
INTEGRATION CLASSROOM
RESIDENCIES**

- ◇ Sessions are held during the school day
- ◇ Professional Development offered for faculty to facilitate the collaboration of teaching common core standards through the arts
- ◇ Meetings with teachers prior to the residency to target standards
- ◇ Teaching artists create lesson plans that are interactive and involve the classroom teacher
- ◇ Formative and summative assessments are implemented
- ◇ Follow up session to evaluate

**AFTER-SCHOOL
THEATRE ARTS
RESIDENCIES**

- ◇ STC School of the Arts Director and SPP Program Manager meet with principals and key stakeholders to create a program that best meets the needs of the school site
- ◇ Final presentation or production is decided upon to support a backward design approach to curriculum and instruction
- ◇ After school rehearsals and classes are provided for anywhere from 3-8 months
- ◇ Teaching artists (2-3/site) provide weekly lesson plans to plan to address VAPA & ELA standards
- ◇ Culminates in final community performance
- ◇ Backstage, technical theatre & design opportunities available for students interested in behind-the-scenes roles
- ◇ Family members volunteer for Play production committees, set building, backstage assistance & rehearsal monitors

**PROFESSIONAL
DEVELOPMENT
FOR TEACHERS**

- ◇ STC's School of the Arts Director and STC's School Partnership Program Manager provide Arts Integration workshops for educators
- ◇ STC provides an annual Teachers Symposium sponsored by SI&A
- ◇ STC invites teachers to attend a professional show on STC's Mainstage every spring at Educators Night

**2016-2017 STC SCHOOL PARTNERSHIP SEASON -
AFTER SCHOOL PROGRAMS**


- ◇ David Lubin Elementary ~ Lion King Jr.
- ◇ William Land Elementary ~ Peter Pan Jr.
- ◇ Theodore Judah Elementary ~ Suessical Jr.
- ◇ Sol Aureus College Preparatory ~ It's a Seuss World After All
- ◇ Oakridge Elementary ~ Storytelling through Theatre
- ◇ California Middle School ~ SeussOdyssey
- ◇ Albert Einstein Middle School ~ Antigone by Sophocles & Henry IV by William Shakespeare
- ◇ West Campus High School ~ The Suessification of Romeo and Juliet

**ARTS INTEGRATION
RESIDENCIES - SCHOOL DAY**

- ◇ Washington Elementary
- ◇ William Land Elementary
- ◇ Isleton Elementary



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AFTER SCHOOL PROGRAM

Expenses	Job Title & # of Staff	Rate of Pay	Request	Co Column2
1.) Artistic	Teaching Artists	\$ (40)/rehearsal hr x (68) Hours per site @ 17 weeks per site	\$9,500.00	
	2-3 teaching artists per site	1 TA, 1 choreographer 2-3X wk, 1 music director 2-3X wk		
	includes planning sessions for TA's and school staff			
2.) Administrative	Education Director		\$2,000	
	School Partnership Program Manager	\$ (X) - Full time staff, %10 of annual salary on this project	\$5,000.00	
3.) Technical	School Partnership Program Production costs to include lights, sound, design, teaching supplies, etc	\$1000 per site	\$1,000	
	TOTAL (Request)		\$17,500.00	
ARTS INTEGRATION DURING SCHOOL DAY				
1.) Artistic	Art integrative Teaching Artists	\$ (40)/rehearsal hr x 10 sessions in 18 classrooms per site	\$9,000.00	
	2-3 teaching artists per site	1-2 teaching artists		
	Prep meetings			
2.) Administrative	Education Director		\$2,000	
	School Partnership Program Manager	\$ (X) - Full time staff, %10 of annual salary on this project	\$5,000.00	
3.) Technical	School Partnership Program teaching supplies, printing, etc	\$800 per site	\$1,500	
	TOTAL (Request)		\$17,500.00	

TOTAL for both Programs

\$35,000.00

Matching funds \$8,000.00 from SI&A

\$8,000.00

Funding Request to City of Rancho Cordova

\$27,000.00

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SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

School Partnership Program

IMPACT REPORT

2017-2018



Purpose of SI&A Grant:

Support STC's School Partnership (theatre residency) program at

White Rock Elementary

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SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

STC MISSION STATEMENT

The Sacramento Theatre Company (STC) strives to be a leader in integrating professional theatre with theatre arts education. STC produces engaging professional theatre, provides exceptional theatre training, and uses theatre as a tool for educational engagement.

BOARD OF DIRECTORS

President

Carol Wieckowski Dreyer
Evans Wieckowski and Ward LLP

Secretary

Marlon Hill
Office of Legislative Counsel

Vice President

Betsy Wood
Intel

Treasurer

Cynthia Ward
LeadingAge California

MEMBERS

Linda J. Clifford
Arts Patron

Kelly L. Pope
Downey Brand

Patrick Harbison
PHPR

Jeff Williams
School Innovations & Achievement

Beth Hassett
WEAVE Inc.

Renata Pagliaro
Lee Hecht Harrison

Koi Rivers
Koi Rivers Experience + Design

Sue Olson
Coldwell Banker Residential Brokerage

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SACRAMENTO THEATRE COMPANY

SCHOOL OF THE ARTS

1419 H Street Sacramento, CA 95814

916.446.7501
www.sactheatre.org

LEADERSHIP

Michael Laun, *Executive Producing Director*

Michele Hillen-Noufer, *School of the Arts Director*

Wendy Phoenix, *Development Director*

EDUCATION DEPARTMENT

Michele Hillen-Noufer, M.Ed. *School of the Arts Director*

Francesca Sonoyama, M.Ed. *School Partnership Program Manager*

Megan West, *Education Production Coordinator and Stage Manager*

Lisa Dillon, *STC Camp Program Manager*

Abigail Miller, *YPC Coordinator*

Gina Iwata, *Education Coordinator*

School Partnership Program

Through formal partnerships, STC's School Partnership Program establishes in-school theatre residency programs that bring arts to the greater school-community. Moreover, each program is tailored to the educational needs of the site. Drama education offerings include, but are not limited to, college and career readiness, 21st century skills, Common Core ELA curricula, STEM, parent-community involvement, youth development, social-emotional learning, healthy living, community advisories and mentoring. Because STC is committed to a harmonious, seamless partnership, we make every effort to align with school districts' strategic initiatives.

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PROGRAM ADMINISTRATION



Michele Hillen-Noufer,
M.Ed, AEA, SAG
STC School of the Arts Director

Michele Hillen-Noufer, M.Ed. is the Education Director for Sacramento Theatre Company (STC) and oversees the STC School of the Arts which includes the Young Professionals Conservatory, the Pre-Professional Ensemble, Camp Programs and the School Partnership Program (which she created in 2011.) As the Director of Education for STC she partners with STC's Executive Producing Director to implement STC's mission to integrate professional theatre with Theatre Arts Education. She is a member of Actors Equity Association as well as SAG/AFTRA. Michele has been working as a professional actor for 25 years doing theatre, film, and television across the country and internationally. She has directed, taught, and choreographed professional theatre, as well as theatre for young people. Michele has a passion for helping young people achieve their goals in the performing arts as well as providing Theatre Arts Education to schools through STC's School Partnership Program and arts integration during the day. Michele is an arts integration specialist and keeps her skills current by teaching at STC, local elementary schools as well as providing workshops and professional development opportunities for conferences and in-services for Educators. She has been a member of the Sacramento State University's, Academic Talent Search faculty since 2012.

Francesca Sonoyama M.Ed.
School Partnership Program Manager

Francesca is STC's School Partnership Program Manager and has also taught acting for STC's Pre-Professional Ensemble classes and STC Camps. She has worked as an after-school educator teaching ELA through Theatre, a Theatre teaching artist doing arts integration residencies with Sacramento Metropolitan Arts Commission's *Any Given Child* program developed by the John F. Kennedy Center for Performing Arts, and as a substitute teacher at various schools in the Sacramento City Unified School District. She has a BA in Dramatic Art and Communications from UC Davis and a Masters in Education in Integrated Teaching Through the Arts through Lesley University. Francesca is an advocate for the arts and interactive learning as well as a musical theatre performer in the Sacramento community.



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INTRODUCTION

STC's School of the Arts had the great honor of serving Sacramento City, Twin Rivers, Folsom-Cordova and River Delta Unified School District communities. This year STC School of the Arts provided:

Direct Service to 1,043 students with over 1,488 instructional hours

~6,330 students, families, and school community were impacted through attendance to the performances and who provided technical support for the theatre program (e.g. building sets/props, volunteering backstage, etc.).

Theatre is a community practice. Our team is delighted to share the work of the community we served. We strongly believe that our efforts have ignited an everlasting impact for our sites and we are honored to offer our quantitative and qualitative deliverables.

The first half of this report is divided into the following sections:

- **Testimonials and Photos**
- **Program Breakdown:** Logistics
 - Program Dates/Times
 - Students served, Instruction/Rehearsal Hours
- **Site Team:**
 - STC Staff
 - Site Collaborators: School day and after school team
- **Innovations & Highlights:** Aspects of program unique to this site
- **Data Collected:** Findings from post program surveys and community feedback (if received)

The last half of this report presents:

- **Academic Alignment:** Visual and Performing Arts Standards that align with Common Core State Standards
 - Weekly Rehearsal Plans (sample)
 - Daily Rehearsal Reports (sample)
- **Supporting Documents:**
 - All School Calendar: All partnered schools with STC in 2017-2018
 - School Demographics
 - Rehearsal Attendance Roster

ATTACHMENT 3

White Rock Elementary



Schoolhouse Rock Live Jr. at White Rock Elementary

“Boosted her confidence and time management skills. She also learned how much work it takes. Best of all she now has a lot more friends.” -Parent

“(I learned to) always be nice to your cast mates.” -Student

“My child has a wide knowledge of stage vocab and has tons of confidence!” -Parent

“It needs to last forever.” -Student

“Gained confidence and more out spoke also gained a lot of friends.” -Parent

“(I learned to) not to be afraid to sing and dance on stage.” -Student

“It built my students confidence & she made new friends.” -Parent

ATTACHMENT 3



"I loved the director. She was really nice." -Student

"(Theatre) Helped her come out of her shell.
She is normally nervous about new things.
Excellent experience & she loved it." -Parent

"(I learned to) have fun and interact
with different age groups" -Student

"My daughter had a great time. And is ready
to be more involved in performing arts." -Parent

"(My favorite part was) singing and dancing." -Student



ATTACHMENT 3

Schoolhouse Rock Live! Jr
Build Day



ATTACHMENT 3



ATTACHMENT 3

Schoolhouse Rock Live! Jr Performance



ATTACHMENT 3



ATTACHMENT 3



ATTACHMENT 3



ATTACHMENT 3



ATTACHMENT 3



ATTACHMENT 3



ATTACHMENT 3



ATTACHMENT 3



ATTACHMENT 3



Spring Musical
White Rock Elementary
April 12th, 2018 at 6pm

PROGRAM BREAKDOWN

Program 1:	<i>Schoolhouse Rock Live! Jr - Musical</i>
Show Dates:	April 12 th , 2018 at 6pm
Parent Meetings:	November 13 th , 2017 at 8:30-9:30am November 13 th , 2017 at 5:30-6:30pm
Auditions/Workshops	November 15-16, 2017 at 1:30-3:30pm (auditions) December 5, 12, 19, 2017 (workshops)
Rehearsals:	January 9 th , 2018- April 12 th , 2018 TWF 2:00pm-4:00pm (extended rehearsals closer to show date)
Students Served:	25
Instructional Hours	111

PROGRAM TOTAL:

Students Served	25
Instructional Hours:	111

ATTACHMENT 3

SITE TEAM

STC Team:	Michele Hillen-Noufer, <i>School of the Arts Director</i> Franchesca Sonoyama, <i>School Partnership Program Manager</i> Cindy Stanley, <i>Director/Choreographer Teaching Artist</i> Whitney Platina, <i>Musical Director Teaching Artist</i> Grace Stanley, <i>Stage Manager Teaching Artist</i> Isaiah Leeper, <i>Lighting Designer/Operator</i> Savion Battle, <i>Sound Technician</i> Tyler Allin, <i>Technical Production Assistant</i>
School Staff:	Sandy Spaulding, <i>Principal</i> Concha Cortez, <i>Office Manager</i> Jay Bitner, <i>Custodian</i>
STARS Staff:	Robin Threlkeld, <i>After-School Program Manager (Winter)</i> Jessica Wooten, <i>After-School Program Manager (Spring)</i>

INNOVATION & HIGHLIGHTS:

- This is the first fully produced theatre production at this school.
- Rehearsals 3 days/week.
- Students auditioned for roles and participated in theatre workshops that developed students' foundational theatre skills.
- Two parent informational meetings.
- Worked with school to manage licensing for the show and all print materials.
- Established comprehensive parent communication system to engage ELL community. Also provided translator and bilingual information.
- Staff comprised of working professionals in the industry.
- Students, parents, and STC staff worked to construct set.
- Show t-shirts were given to students to wear during show and to keep as memento.

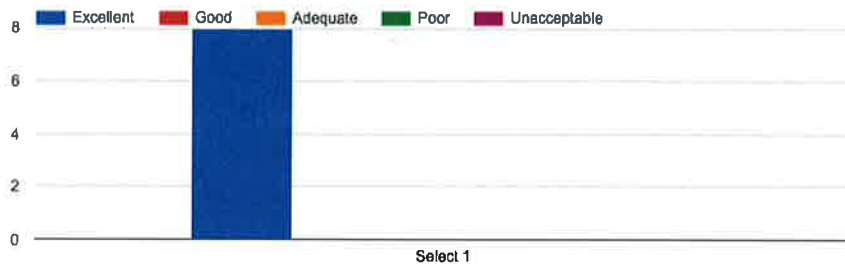


ATTACHMENT 3

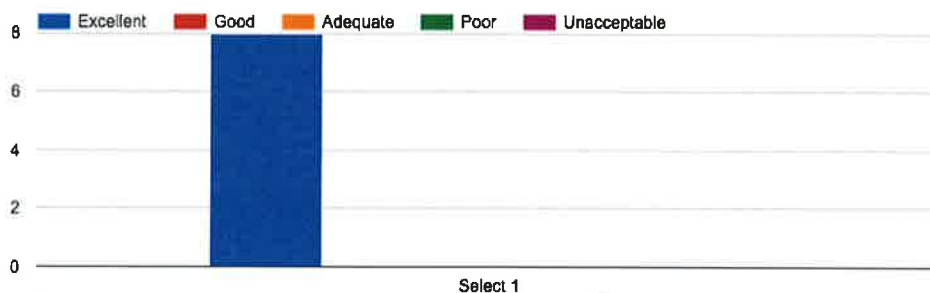
DATA – Schoolhouse Rock Live! Jr.

Parent Surveys:

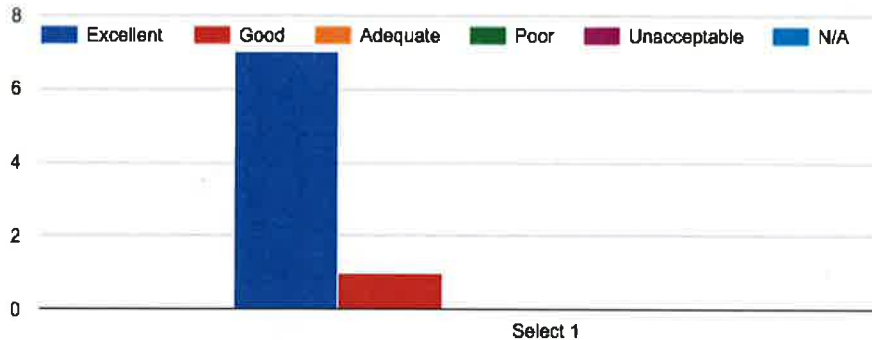
Overall, your child's experience at STC School Partnership Program has been...



What level of confidence do you think STC's School Partnership Program (SPP) provides a safe place where you...ain new skills, and make new friends?



Overall experience

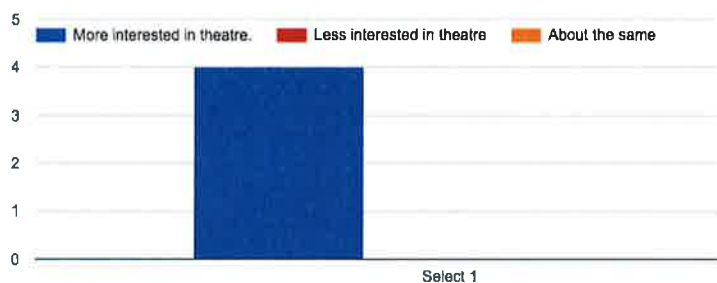


ATTACHMENT 3

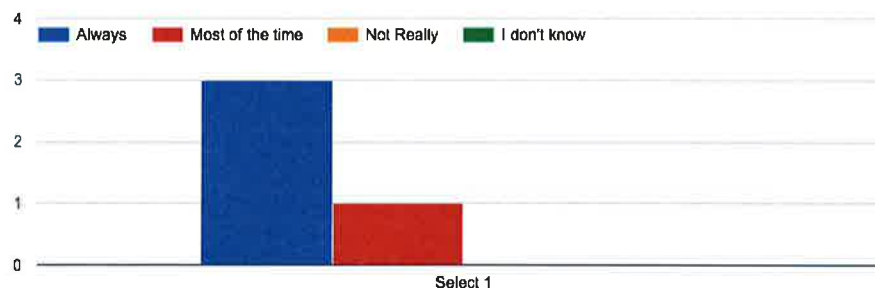
DATA – Schoolhouse Rock Live! Jr.

Student Surveys:

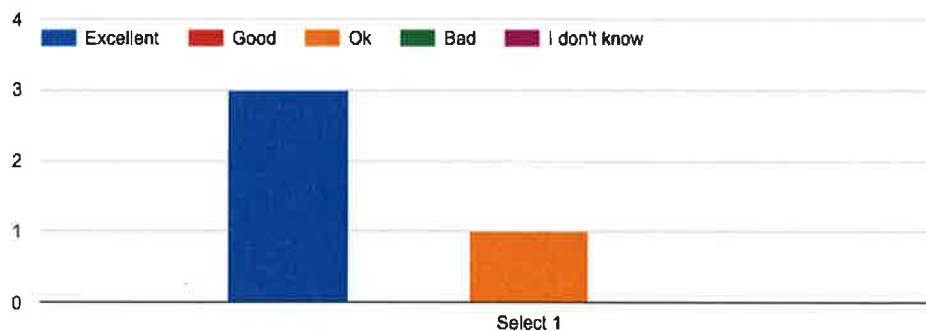
After doing this show, I am...



How much do you agree with this statement: "I felt safe at rehearsal where I could be creative and learn new things about theatre."



Overall, your experience during the rehearsals and shows have been...



ATTACHMENT 3

Academic Alignment

Because the Sacramento Theatre Company is committed to a harmonious, seamless partnership, we make every effort to align with a school's academic goals. This section will focus on our understanding of Common Core State Standards (CCSS) and how our program fully integrates them as well as Visual and Performing Arts (VAPA) standards.

English-Language Arts-Highlights of the CCSS

The CCSS for English-language arts are divided into four strands: reading, writing, speaking and listening, and language. The standards are organized by grade level for kindergarten through grade eight and by grade span for high school.

For kindergarten through grade five, the reading standards include foundational skills that foster students' understanding and working knowledge of concepts of print, the alphabetic principle, and other basic conventions of the English language.

Standards for literacy in history/social studies, science, and technical subjects provide additional specificity about the application of reading and writing standards to subject area content.

At each grade level and grade span, the reading strand includes standards for both literature and informational text. Literature encompasses a broad range of cultures, periods, and genres (e.g., stories, folktales, fantasy, realistic fiction, drama, poetry). Informational texts include biographies and autobiographies; writings about history-social sciences, science, and the arts; technical texts; and digital sources.

The writing standards call for students to write for a variety of purposes and to use technology to produce and publish their writing. Students are expected to write in varied genres, building mastery in a range of skills and applications.

Vocabulary acquisition and practice are threaded throughout the four strands, reflecting current research on how students best learn new words. Both writing and collaborative conversations about grade level topics and text provide students opportunities to practice using new vocabulary.

Students learn to express ideas, work together, and listen carefully to integrate and evaluate information. Skills are not learned in isolation, but in connection with reading and analyzing grade-level texts and topics. Technology is used to gather and present information.

<https://www.cde.ca.gov/re/cc/ccssinfoflyers.asp>

The following are samples of a Weekly Rehearsal Plan and Daily Rehearsal Report that reflect Academic Alignment.

ATTACHMENT 3

White Rock Elementary – Weekly Rehearsal Plan

School / Production	White Rock Elementary - School House Rock Live Jr
Teaching Artist(s):	Cindy Stanley – Director/Choreographer, Vocal Director, Whitney Platina Grace Stanley – stage Manager
Materials: <i>(e.g. open space, piano, CD player, poster paper, etc.)</i>	Open Space
Weekly Call:	<i>Date Range Dec. 12, 2017</i> Monday: Tuesday: 2:00-4:00 All called/ early 2:00, late 2:45 Wednesday: 2:00-4:00 All Called/ early 2:00, late 2:45 Thursday: Friday: 2:00-4:00 All Called/ early 2:00, late 2:45
Common Core State Standards (CCSS) http://www.corestandards.org	CCSS.ELA-Literacy.CCRA.R.2 Determine central ideas or themes of a text and analyze their development; summarize the key supporting details and ideas. CCSS.ELA-Literacy.CCRA.R.3 Analyze how and why individuals, events, or ideas develop and interact over the course of a text. CCSS.ELA-Literacy.CCRA.L.1 Demonstrate command of the conventions of standard English grammar and usage when writing or speaking.
Visual & Performing Arts	Grade 1 page 46 2.0 CREATIVE EXPRESSION Creating, Performing, and Participating in Music Students apply vocal and instrumental musical skills in performing a varied

ATTACHMENT 3

Standards (VAPA) http://www.cde.ca.gov/be/st/ss/documents/vpastandards.pdf	repertoire of music. They compose and arrange music and improvise melodies, variations, and accompaniments, using digital/electronic technology when appropriate. Apply Vocal and Instrumental Skills 2.1 Sing with accuracy in a developmentally appropriate range. 2.2 Sing age-appropriate songs from memory. 2.3 Play simple accompaniments on classroom instruments.
Key Vocabulary:	Choreography, dance structures The way in which a dance is constructed or organized; a supporting framework or the essential parts of a dance
Daily Practices:	• Vocal and physical warm-up • Referencing STC Agreements / Class Agreements • Awarding at least one Star Card recipient (if applicable) • Utilizing various call and responses • Reflection/Review of skills
Assessment / Evaluation / Rubric:	<i>(How do you know that students know? What are you going to do to find out?)</i> • There was 100% participation and engagement in warm ups and exercises. • Learning the songs and dances they have been taught and having them demonstrate what they have learned •
Adaptations / Accommodations:	<i>(How will you diversify your teaching methods to accommodate all learning styles and all student needs?)</i> • Recognizing Behavior issues as insight into learning styles (stage manager takes notes on participation) • The first couple weeks will reveal specific accommodations needed for individual cast members and the rehearsal team will brainstorm strategies to address the needs. Notes taken on students throughout the first week to review at team meeting

ATTACHMENT 3

REHEARSAL PLAN	
DAY, DATE: <i>Tuesday 1/9</i> <i>All CALLED</i>	Warm up – Penguin – Physical 5 min • vocal warm up - 5 • discuss the scrip - 10 min • improve game Association Jump Description • This is physical association game. All plays mill about the room. At any time, trainer yells a player's name. That player 'jumps' into a frozen position. Trainer can (but does not have to) side-coach by shouting 'directions' (see Fast Food Laban) like 'horizontal', 'up', 'down', 'sideways', 'big', 'small', 'light', 'heavy'. • The other players watch our subject jump into a position, and then build around that player, inspired by whatever the frozen position out subject jumped into. The end result is a still scene. • 15 min • Mirror 10 min • break-while others are getting ther • Warm up - Physical/vocal - Penguin 5 min • Read/sing through Script - 1 hr 5 min • Reflection and Review – what did we learn today 5 min
DAY, DATE: Wed 1/10 <i>CHARACT ERS CALLED</i> <i>All</i>	• Warm up/vocal- Physical - Penguin 5 min • Improve game Mystery Word - This is a great exercise for listening skills and co-operation. A number of players (2,3,4) describe an unknown object. They all describe the same object, but they don't know what it is. Each player, one at a time, offers a descriptive (a non-noun describing the object). Continue until it is obvious what the object is (or until the players get stuck). Example: Green, sweet, vegetable, round: sweet peas. Counter-example: large, blue, red, small: we're not going to get anywhere. 15 min • Discuss Theatre vocabulary - 15 min • Break til other get there - 10 min • Warm up Physical/vocal - Penguin - 5 min • Improve Myster word - 5 min • Choreography - A Noun is a Person Place or thing - 30 min • Relaxation exercise - 5 min • Choreography Cont. 25 • Reflection and Review - What did we learn today 5 min
DAY, DATE: Friday 1/12	• Physical Vocal warm up - 10 min • Refection on what we've learned 10 min • Improve game - Artist Model Clay - This is a great exercise for listening skills and co-operation. A number of players (2,3,4) describe an unknown object. They all describe the same object, but they don't know what it is. Each player, one at a time, offers a

ATTACHMENT 3

CHARACTERS CALLED <i>All Called</i>	descriptive (a non-noun describing the object). Continue until it is obvious what the object is (or until the players get stuck). Example: Green, sweet, vegetable, round: sweet peas. Counter-example: large, blue, red, small: we're not going to get anywhere. 15 min • Break while other are coming in - 10 min • Vocal warm up - 5 min • Vocals - A Noun is a Person Place or Thing - 20 Min • Relaxation exercise - 5 min • Vocals - A Noun is a Person Place or Thing/3 is a Magic Number - 30 min • Review Song and Dance - 10 min • Reflect and Review - 5 Min
--	--

White Rock Elementary – Daily Rehearsal Report

PRODUCTION: ____School House Rock LIVE! Jr.____			
Rehearsal Report			
Date	Rehearsal Number	Time	Location
30 JAN 2108	13	2:00-4:00pm	PE/music room
Submitted by	Absent/Ill/Late		Visitors
Grace Stanley	1. Eriah Vinson (sick) 2. Ethan Cruz (sick) 3.		N/A
Students Present	Students in Company	Students enrolled in STARS	Staff Present
22	24	3	Cindy Stanley (TA) Whitney Platina (TA)
General Summary		Next Meeting	Plan for next Meeting
1. Physical and vocal warmup 2. Discussed progress 3. Improv game 4. Vocals 5. reflections and review		31 JAN 2018 2:00-4:00pm PE/music room	warm-ups, learn Unpack your adjectives, review

VAPA STANDARDS

Grade 2 page 9.

Comprehension and Analysis of Dance Elements 1.3 Perform short movement problems, emphasizing the element of time (e.g., varied tempos, rhythmic patterns, counting). 1.4 Expand the ability to incorporate spatial concepts with movement problems.

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Grade K page 45

gesture The movement of a body part or combination of parts, with emphasis on the expressive aspects of the move. It includes all movements of the body not supporting weight.

COMMON CORE ELA STANDARDS

Comprehension and Collaboration:

CCSS.ELA-Literacy.SL.3.1

Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade 3 topics and texts, building on others' ideas and expressing their own clearly.

CCSS.ELA-Literacy.SL.3.1.a

Come to discussions prepared, having read or studied required material; explicitly draw on that preparation and other information known about the topic to explore ideas under discussion.

Education | STC

REQUEST: Need more STAR cards, rosters and a new sign to tape to the door.

QUESTION:

CLARIFY:

INFORM:

SCENIC

REQUEST:

QUESTION:

CLARIFY:

INFORM:

PROPS

REQUEST: 2 backpacks

QUESTION:

CLARIFY:

INFORM:

COSTUMES

REQUEST:

QUESTION:

CLARIFY:

INFORM:

ELECTRICS

REQUEST:

QUESTION:

CLARIFY:

INFORM:

SOUND

REQUEST:

QUESTION:

CLARIFY:

INFORM:

TECHNICAL

REQUEST:

QUESTION:

CLARIFY:

INFORM:

MISCELLANEOUS

REQUEST:

QUESTION:

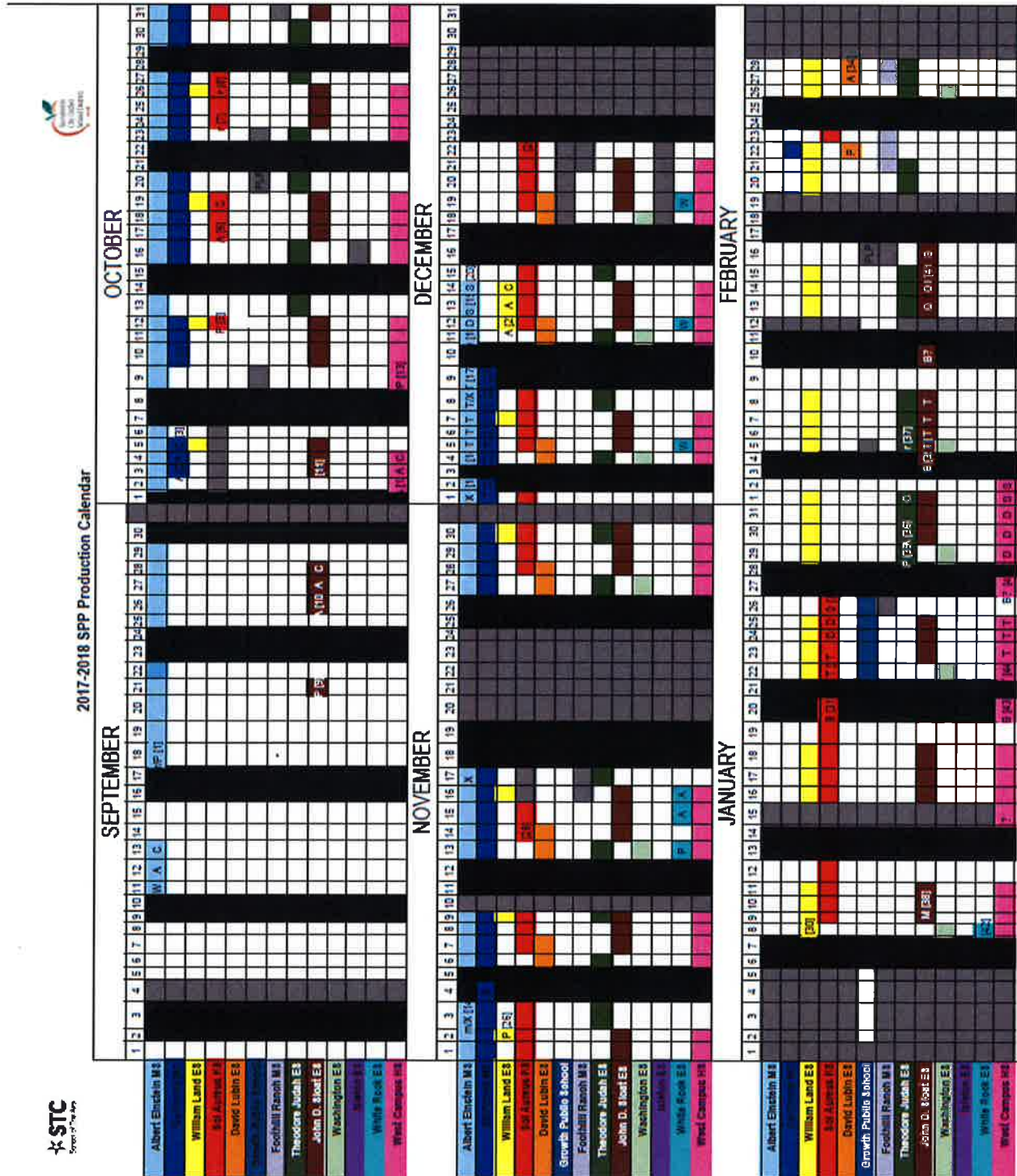
CLARIFY:

INFORM:

ATTACHMENT 3

Supporting Documents

13 schools partnered with STC in 2017-2018



[illegible]

ATTACHMENT 3

School Demographics

Students at White Rock Elementary School

Students

506

Gifted Students

1.6%

Gender

Female

50%

Male

50%

Student Diversity

Hispanic

39.5%

White

29.5%

African American

16.4%

Asian

6.9%

Multiracial

3.6%

Pacific Islander

2.4%

Native American

1.8%

Free or Reduced Lunch 92%

ATTACHMENT 3

Rehearsal Attendance Rosters

 	ATTENDANCE ROSTER	DATE: START TIME: END TIME:
SITE: White Rock Elementary		
REHEARSALS: Schoolhouse Rock Live! Jr.		
TEACHING ARTIST: Cindy Stanley, Whitney Platina Grace Stanley		
FACILITY/ROOM: PE/music room		

#	Participant Name	PR	ABSEN	STARTS	PARENT SIGNATURE
EARLY DISMISSAL (K-2nd):					
1.	Lontrell Armstrong	☐	☐		
2.	Ian Balam	☐	☐		
3.	Lyla Cruz	☐	☐		
4.	Bryan Garcia	☐	☐		
5.	Mariah Gaxiola (K)	☐	☐		
6.	Tony Gaxiola	☐	☐		
7.	Maliyah Johnson	☐	☐		
8.	Carla Juarez	☐	☐		
9.	Christopher Peralta	☐	☐		
LATE DISMISSAL (3-6th):					
10.	Barbara Rodriguez	☐	☐		
11.	Lonnie Armstrong Jr.	☐	☐		
12.	Susan Corona	☐	☐		
13.	Katy Fear	☐	☐		
14.	Mariana Juarez	☐	☐		
15.	Allison Lauezzo	☐	☐		
16.	Abryl Parrales	☐	☐		
17.	Karlos Ramirez	☐	☐		
18.	Naliya Robinson	☐	☐		
19.	Aniq Shah	☐	☐		
20.	Lillian Gary	☐	☐		
21.	Joselyn Ramirez	☐	☐		
22.	Janiyah Simpson	☐	☐		
23.	Eriah Vinson	☐	☐		
24.	Geraldi Navel	☐	☐		
25.	Ethan Cruz	☐	☐		

ATTACHMENT 3



***Thank you White Rock Elementary
& Jeff Williams for your
tremendous generosity!***



ATTACHMENT 3


WHITE ROCK ELEMENTARY
WHERE EVERY STUDENT EXCELS

CANEN PETERSON, PRINCIPAL
KIM CHRISTIERSON, ASST. PRINCIPAL

10487 White Rock Road
 Rancho Cordova, CA 95670
 Phone 916-294-9180
 Fax 916-294-9072
www.fcusd.org/wre



March 15, 2019

To whom it may concern:

I am writing to express our support for continuing and expanding arts integration here at White Rock Elementary School. We have had the pleasure of having Sacramento Theater Company for the last couple of years and it has been just amazing. I am writing to let the City of Rancho Cordova know that we are committed to provide resources and support to both sustain and build on our efforts in bringing the arts to White Rock Elementary School.

The response to STC over the last couple years with our teachers and our community has received rave reviews for not just their dedication for the arts but the support and the nurturing aspect that the arts brings to our students. The teachers have seen that bringing the arts into our school deepens the concepts that they are trying to teach in their class. It has opened up their world in terms of understanding the terms and vocabulary that the arts bring.

In closing, Sacramento Theater Company has become a much needed and very much appreciated component of White Rock Elementary experience. Whatever additional funding the City of Rancho Cordova can provide STC to expand the services will directly support high needs students who are excited and grateful for the experience.

Best regards,

Canen Peterson
 Principal, White Rock Elementary

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Sacramento Theatre Company School Partnership
 Name of Applicant: Michele Hillen Applicant's Title: Education Program
School of the Arts
Director
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
 Applicant's Phone: 916-446-7501 ext 110 Applicant's Email: hillenm@sactheatre.org
 Applicant's Mailing Address: 1419 H Street Sacramento, CA 95814

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Sarah Keligian</u>	
Superintendent's Signature: <u>Sarah Keligian</u>	
Date: <u>3/13/19</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐	
Comments (Optional): _____	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 13, 2019 5:36 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/13/2019 5:36 PM
Response #: 23
Submitter ID: 9726
IP address: 172.24.96.111
Time to complete: 51 min. , 59 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Sacramento Valley Playa Art Park and Pre-Celebration

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

We are asking for two separate projects to be funded, the preparation celebration to be held in the summer of 2020 and the art park that will run the duration between November 2020 and November 2021.

We are asking for Rancho Cordova to support our Summer of Spark event to initiate this process of bringing Burning Man art to the Sacramento Valley. We will coordinate an event that brings a taste of the excitement, community, and art of Burning Man to Rancho Cordova. While being our primary recruitment event benefiting the art park, for the larger community the event will include the temporary placement of art from regional artists, active art created by local artists, flow performances, and stations for people to make their own hula hoops, and costumes like tutus. This grant also seeks funds for web development and a down payment on the costs involved in the Oct. 2020 art park installation period. As a mode of fundraising, SVS will request an alcohol permit and dedicate profits from the summer celebration towards the art park installation.

Our art park will contain 6-8 sculptures by local artist and a few coming from neighboring communities. While 6 of the sculptures will be for the duration, we anticipate there will be at least 2 pads dedicated for temporary installations to keep the park renewed. Our gifted 2D artists will paint murals and create other temporary art (such as chalk) to encourage community members to continue to gather and spark conversation. The artists will come from the local Burning Man community and we will access the local art departments at the educational level. Permission allowed, probationary graffiti

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artists will be granted space to legally express their talents as part of reintegration into the community.

Within the park, there will be benches or seating areas to encourage sharing and contemplation. Decretive signs will encourage positive social behavior including the 10 principles of Burning Man. Our team will encourage a wide variety of community groups, from dance troops to chess clubs, to use this newly invigorated public space.

Project Interactivity

Our community members will discover our art park in their vicinity or through a social media campaign. Each sculpture will invite observers to contemplate a topic of interest. "Is it art?", "what message is being conveyed?".

During special events, volunteer art ambassadors will stimulate conversation with leading questions without interpreting the art for the guest. Many social issues exist in our metropolitan area and we'll invite our artist to address some of them to generate conversation about what we as a community can do to alleviate these social maladies.

Quarterly, SPARK volunteers will host activities at the venue. Depending on size, it may be a "meet the artist" or space allowing, public speaking on topics of interest. Community members may be invited to create their own art out of abandoned materials (UpCycle) or do chalk drawings and become their own artists.

Dozens of local groups will be encouraged to schedule activities at the space, making it a lived-in community amenity that brings our community closer through art and imagination.

Our vision for both the celebration and the park directly includes these 10 Principles inspired by the Burning Man Project:

Radical Inclusion: No charge to enter park; artist can apply for wall space or temporary pads and during special events, community members will be encouraged to create art.

Gifting: As much as possible, artists, SPARK members and the greater community will be asked to give their parcel, time and talent for the success of this project.

Some costs will be incurred by gov't requirements or code specifications and it may be that some transportation of larger sculptures will need to be subsidized; the underlying intention is to give this as a gift to our community and to demonstrate to the city that through true volunteerism, this model can be replicated at a low cost.

Radical Self-expression: While we will offer up themes for the park art (along with safety and audience requirements), each artist will be allowed to create an offering that is individual and unrestricted by SPARK.

Communal Effort: Through this endeavor, we hope to demonstrate that various groups can work together harmoniously to bring art and aesthetically pleasing gathering spaces to Sacramento Valley that do not require a purchase.

Civic Responsibility: SPARK is committed to following all legal requirements for the park and accompanying sanctioned events. Sacramento has historically supported large, expensive sculptures that ultimately lead to arguments when they fail or outlive their mission. We seek to prove that small, temporary art can revitalize without long-term consequences.

Participation: SPARK seeks to create this space with the involvement of the community. We welcome and invite in a diverse population of artists, burners, civic leaders and local businesses to participate in creating an art-rich environment in the selected neighborhood.

Immediacy: Art is accessible to all social/eco levels. The park is intended to create pathways of communication between groups that can strengthen communities.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Sacramento Valley SPARK: Ed Fletcher and team

4. Project Goals

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List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Our event and project are proof we reached our goal. The timeline below will be shared with our city contact to help Rancho Cordova have confidence in our ability to fulfill our commitments. As for our effectiveness, we hope that social media posts, public commentary and press coverage will demonstrate the effectiveness of our endeavors.

- 5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: \$71, 000

Estimated Breakdown of Project Expenditures:

Our request spans 2 budget cycles.

Currently, for 2019-2020, we are asking for a grant of \$16,000. These funds will be dedicated to the summer celebration (\$11,00) and towards the feasibility study/promotion of the art park (\$5,000).

For 2020-2021 budget cycle, we are asking for another \$25,000 to support the installation of the art park.

Please see the attached document for the full budget projection.

Matching Funds 0

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

In the spring of 2020, we expect to begin negotiations with artists and to partner with the civic engineers to determine the footing requirements to create stable and safe anchors for the art. Please see the below schedule for an indication of when the money will be spent and on what services.

This month, we anticipate locking in a grant from a local social action group in the amount of \$10,000. Our team is actively searching for other grant opportunities in the private and corporate sectors to help us cover the remaining funds required to reach our goal.

In the 2020 grant cycle, we will be asking Burning Man to fund part of the expenses through their Global Art Grant program (~ \$9,000).

Total Community \$41,000

Enhancement Funds

Requested:

Is this a multi-year request? If yes, number of years: 2

If you answered yes above, describe your sustainability plan:

The project will span just over a calendar year. The summer kick off event will be held in the summer of 2020 (exact date to be coordinated with your city planning department) and the art park will be installed during October 2020 with the exhibit open November 2020 to October 2021

- 6. Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Jan 21-27, 2020 Prep

Jan 28-3 Prelim Solicitation

Feb 4-10 Gather material to "Tell the Story"

Feb 11-13 Fill in Online Grant Proposal for Burning Man Global Art Grant

Feb 13 Proposal Due Date for Burning Man Global Art Grant

Feb-Mar 2020 Identify Partners / Explore potential sites

Mar-Apr-May 2020 Fundraising

Mar-Apr 2020 Negotiations

Apr-May 2020 Site Selection

ATTACHMENT 3

May-Jun 2020 Schematic/ Maquettes
 May-Jun-Jul 2020 Fundraising Event
 Jun-Jul 2020 Contracts: Contingent upon receiving fundraising proceeds
 Jul-Aug 2020 Site Permits, Insurance, etc
 Aug-Sep 2020 Burning Man Event: solicit temporary artists for remaining year
 Sept-Oct 2020 Solicit final rotating artist and 2D artists and Performance Artists for Cycle 1
 Oct-Nov 2020 Install
 Nov 2020 Space Open to Public
 Nov - Jan 2021 Cycle 1
 Feb - Apr 2021 Cycle 2
 May - Jul 2021 Cycle 3
 Aug - Oct 2021 Cycle 4
 Nov 2021 Deinstall

- 7. Project Location:** Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: To be determined by Rancho Cordova

(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

- 8. School District (if applicable, check all that apply).** This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Kathryn Anne Zwern
Title	Member of Sacramento Valley SPARK
Phone Number	(408) 315-9052
Email Address	kathy.zwern@yahoo.com
Mailing Address	5118 Cashmere Court, Fair Oaks

11. Type of Applicant

(o) Non-Profit

- 12. Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Ed Fletcher
Title	President Sacramento Valley Spark
Phone Number	(916) 524-0775
Email Address	majorfletcher@gmail.com
Mailing Address	Address 4221 56th St Sacramento Ca.

13. Type of Signatory

(o) Non-Profit

ATTACHMENT 3

14. Additional Supporting Documents

Attach here	Rancho Art Park Budget 20190313.pdf
Attach here	SPAT Sculptures.jpg
Attach here	ButterflyImage.jpg

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3

Project Name: 2020 Sacramento Valley Playa Art Park ("Playa to Plaza")
 Artist / Art Collective: SPARK
 Location (if known):
 Dates (Approx): Summer 2020 - November 2021
 Primary Contact Name: Ed Fletcher
 Email: Ed.Fletcher.<majorfletcher@gmail.com>

Expenses		Summer Celebration/Kick Off 2020				
Artist Fees		Community Outreach				
Artists (transpo/placement)	\$ 2,500.00	Web Development (Event + Park)	\$ 1,500.00			
Art Support	\$ 2,000.00	Interactive Stations/Materials	\$ 1,000.00			
Art Car Inducement	\$ 2,500.00	Community Outreach Total	\$ 2,500.00			
DJ'S (3-4)	\$ 1,200.00					
Flow Art	\$ 300.00					
Artist Fees Total	\$ 8,500.00	Grand Total	\$ 11,000.00			
Expenses		Art Park Project Phases 2020-2021				
Artist Fees		Planning	Production	Installation	Exhibition	De-Installation
6 Artists	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grants to 8 temporary Artist	\$2,500.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
\$2,000 Honorarium each to LT Artists	\$2,500.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Artist Fees Total						\$26,000.00
Communications / Publicity						
Design signage	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
PR and marketing	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
printing	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Communications Total						\$5,000.00
Community Outreach						
Face Book ads	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Community Outreach Total						\$50.00
Consultants and labor						
contractor / electrician	\$0.00	\$0.00	\$0.00	\$5,125.00	\$0.00	\$7,125.00
82.5 hours	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Project Management	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consultant / Labor Total						\$13,625.00
Equipment Rental						
Herc	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00

tractor for gravel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00
Equipment Rental total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Exhibition Fees										\$900.00		
Exhibition Fees Total										\$0.00		
Materials												
gravel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
concrete (footing)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Materials Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overhead												
SPARK Art Storage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overhead Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permits / Licenses												
special event	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permits / Licenses Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel												
artists - to Sac	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
hotel rooms 5 artists	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transportation												
art from BM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transportation Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other												
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
contracts/attorney	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Opening reception	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$5,000.00	\$7,000.00	\$39,983.00	\$850.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,558.00	\$60,333.00	\$0.00
In-Kind Support												
Hotel rooms	\$0.00	\$0.00	\$1,500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00
equipment	\$0.00	\$0.00	\$1,000.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00
Gravel			\$2,000.00							\$2,000.00		
attorney	\$200.00											

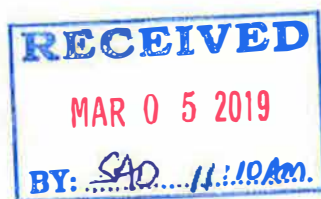
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**2019/2020 Community Enhancement
Fund Grant Application**

First Responder Mosaic Mural



**Robin Moyher
916-364-8161
robsumoy7@yahoo.com**

ATTACHMENT 3 2019/2020 Community Enhancement Fund Grant Application

First Responder Mosaic Mural

1. Project Description:

With the recent deaths of Davis Police Officer Natalie Corona, January 10th, and Deputy Sheriff Mark Stasyuk last Sept. 17th, we are reminded of the many risks and sacrifices our first responders make on our behalf. A total of 37 Sacramento Police and County Sheriff duty related deaths occurred in 2018 alone.

While it initially touches us deeply, its effect often slowly fades away unless we personally knew the named hero. They can become faceless victims in the defense of our safety and freedoms.

To better honor our first responders, and remind our community of their ongoing presence in our lives, I would like to suggest our city invest in a large stained glass mosaic mural as a reminder of the significance our first responders play in our community on a daily basis.

B & J Body Shop, on the corner of Folsom Blvd and Kilgore Rd. (just around the corner from the location of the death of Officer Stasyuk, and down the street from our Rancho Cordova Police and Sacramento County Sheriff's office) has a perfect location as it has a huge empty side wall that has visibility from traffic going west on Folsom and both north and south on Kilgore. Hundreds of cars pass that building daily.

I am proposing a stained glass mosaic mural approximately **7' tall and 12' wide** with the attached image. (See item #8)

The flag represents our country and the values it evokes. The silhouettes of the first responders represent their respective service branches (fire fighter, military, and police), each very distinctive but faceless as we often see them, not as real people but just the service they provide us.

I would also like to suggest a plaque be added next to the mural that lists the names of our local fallen first responders and their end of watch date to bring names to these individuals, acting as a memorial for their sacrifice.

Project Criteria addressed in this application:

Community pride, quality of life, public safety, arts and culture, education

ATTACHMENT 3

Proposed Mural Design

**2. Project Team:**

Robin Moyher-lead mosaic artist (916-364-8161)

Mike Passof-owner, manager B&J Body Shop (916-635-4400)

I have attached a letter of support from the owner/manager (See item #8)

3. Project Goals:

To bringing attention and honor to our first responders in this location and in this manner would:

- * **be educational** for our community and youth as it draws attention to our service officers and the risks they incur for our public safety
- * **increase community pride** by honoring our public servants and by increasing the public art in our area.

ATTACHMENT 3**4. Funding Request:**

Total Cost of Request: **\$21,250**

Breakdown of estimated costs:

Design and enlargement printing expense	400
Mosaic construction materials (3 exterior backer boards, adhesive, stained glass, grout, sealer, hanging hardware)	4000
Artist's Labor (approx. 800 hours at \$20)	16,000
Insurance	600
Plaque of fallen officers	250

B&J Auto has agreeing to oversee the maintenance of the mural (cleaning of water spots periodically after the rainy season and any repairs as needed)

Installation is also to be done at the expense of B&J Body Shop (matching funds value of \$500)

This is not a multiyear project with any ongoing expenses other than the additions of names to the wall of future fallen officers, which an unknown expense. This plaque is also optional to the project.

5. Project Schedule:

June-approval of grant

July or August-funding of materials, printing and insurance expenses

July or August-design printed, materials purchased

August to June-construction of mural, labor billed on a monthly basis

June-installation, dedication event

6. Project location:

B&J Body Shop
11000 Folsom Blvd
Rancho Cordova, CA 95670

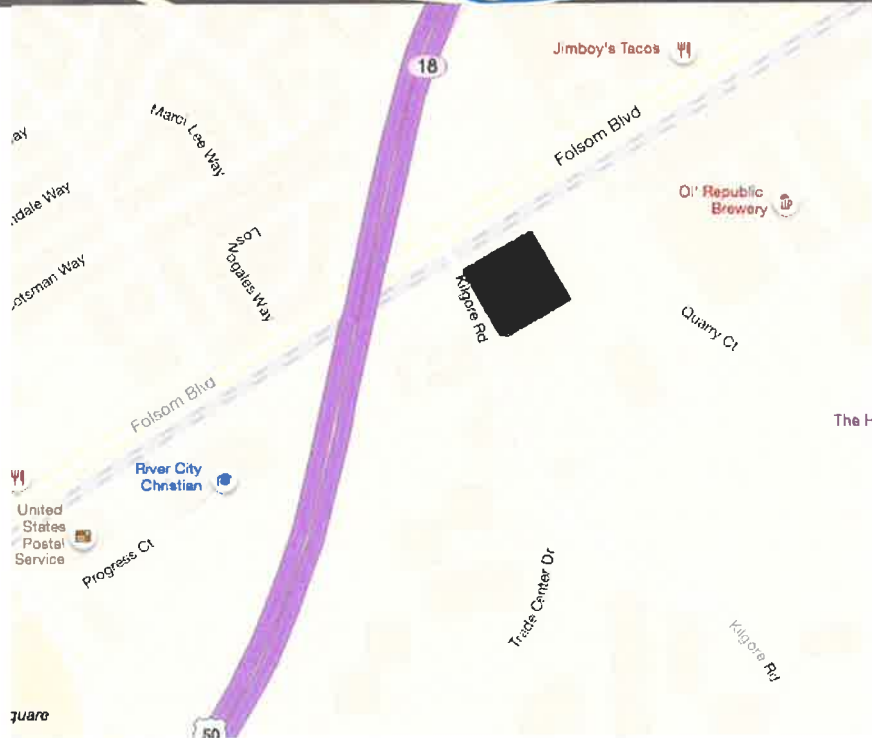
7. Applicant and Signatory (individual)

Robin Moyher-stained glass mosaic artist
916-364-8161
3490 Fendant Drive
Rancho Cordova, CA 95670
rmoy779@sbcglobal.net

ATTACHMENT 3

8. Additional information:

Photos of location of proposed mural:



ATTACHMENT 3**Support Letter from owner of location:**

Date: February 4, 2019
To: City of Rancho Cordova
From: Mike Passof
Vice President/Owner B&J Body Shop
Re: "First Responder Mosaic Mural" by applicant Robin Moyher

Robin Moyher, a local artist and long-time resident of the greater Rancho Cordova community, recently approached me with her desire to install one of her mosaic glass creations on the side of our building that faces Kilgore Road. Her intent is to promote community engagement and support of First Responders while expanding the cultural enrichment of art. The concept of her creation is an image of three First Responders with an American flag in the background and a message at the bottom; "Honoring First Responders". I think the message is one that is and will remain very relevant to our community and country. Constantly First Responders risk their lives and well-being to protect and preserve the lives and well-being of all that live, work or travel through our community. Sacramento Metro Fire Station 66 and the Rancho Cordova Police Department are both housed on Kilgore Road. Daily thousands of people who are citizens of Rancho Cordova, First Responders and commuting employees that drive past our building at 11000 Folsom Blvd. What better a place for them to admire and appreciate this artistic message that Robin Moyher created that reveres First Responders as the heroes that they are.

I explained to Robin that I would have to run this by Dan Charlebois, my business partner at B&J Body Shop and Rick Johnson, the property owner of 11000 Folsom Blvd. I explained Robin's plan and that she would need an approval from all interested parties related to B&J Body Shop. Both Rick and Dan promptly approved. B&J Body Shop is in full support of Robin's goals and direction of this project and support her in the application and installation process. Please feel free to contact me directly if further questions or concerns arise.

Respectfully



Mike Passof

B&J Body Shop – Vice President

**2019/2020 Community Enhancement
Fund Grant Application**

Mathew Kilgore Cemetery Mosaic Mural



**Robin Moyher
916-364-8161
robsumoy7@yahoo.com**

ATTACHMENT 3**Community Enhancement Fund Fiscal Year 2019/2020 Grant Proposal****Mathew Kilgore Cemetery Mosaic Mural****1. Overview**

My earliest memories of Kilgore Cemetery date back to 1966 when my parents first moved to Rancho Cordova. As children we often taunted each other to go into the then dilapidated area on dares. It was sad, even as a child, to see the historic area so ill-cared for. I was so pleased when the city undertook the task of revitalizing it in 2005 into the wonderful space it now is.

Since my husband and I have lived most of our lives in this area and raised our children here, it seemed fitting for us to make our own final arrangements with the cemetery. When we purchased a niche in 2009, we both commented how respectful and dignified the grounds were. However, it lacks much color or interest.

One focal point that did pique my interest and attention, especially as an artist, is the wooden shed-like structure to the north side of the grounds. It stands out not only as a dominant figure, but also as a blank slate begging to be beautified, adding color and life to the area, while remaining respectful of the nature and function of the space.

2. Project Description

From any standing point in the cemetery this structure is such a dominant figure, drawing your attention to it. I suggest we add a respectful but colorful stained glass mosaic mural to the side of the building.



ATTACHMENT 3

The building appears to be approx. 12 feel long



ATTACHMENT 3

I'm proposing a mural 4 feet high and 8 feet wide with a design such as either of these:



(Actual image may change as it evolves during creation and open for negotiation)

The golden poppy is the state flower, but poppies have also come to symbolize remembrance, sacrifice, and a flower that returns each March to usher in the hope that spring signifies. The sunset/sunrise is symbolic

ATTACHMENT 3

not only of the end of life, but also the hope of the next day/life to come for both the living and the deceased.

I would create the stained glass mural on one 4' by 8' panel of lightweight Wediboard, which is suitable for exterior use, finish off the back and all sides with tiles, and have a hanging/bolting system built-in for easy installation. I would be willing to assist in the installation if needed. I can get an estimate of a contractor for the service and make sure we are each covered with insurance (as part of the grant total).

The piece would be created so that in the event that it needed to be removed or relocated, it could easily be done without my involvement or any damage to the art.

The Hangman Heavy Duty Mirror & Picture Hanger consists of two aluminum-interlocking brackets modeled after the French Cleat featuring a built in level that ensures an accurate installation. The aircraft grade aluminum brackets will not corrode and can be used indoors or outdoors on all surfaces. The system includes Walldog anchorless fasteners.

- 18" SIZE HOLDS UP TO 200 LBS.



A link on how to hang the mural with the Hangman Heavy Duty Hangers is available here:

<https://hangmanproducts.com/collections/hanging-solutions/products/heavy-duty-mirror-picture-hanger?variant=258585436>

In addition to the hanging system, I would adhere to bolt holes on the lower two corners to anchor the art to the building, keeping it stable and prevent it from possibly falling in wind or being removed by vandals.

ATTACHMENT 3

If another location, separate from the shed, is desired I would suggest two galvanized poles be cemented into the ground and the panel be attached with "U"



brackets.

In this case it would be necessary to have the installation type and location be determined **before** the mosaic panel is started since all hanging hardware needs to be affixed to panel **before** any glass is glued on the front of the piece, which would cover over the hanging hardware.

3. Project Team:

Robin Moyher-lead mosaic artist (916-364-8161)

4. Project Goals:

- *To add beauty and honor to the deceased at the Kilgore Cemetery
- *To increase community pride by the additional public art in our area

5. Funding Request:

Estimated costs:

Design and enlargement printing expense	200
Materials (exterior backer boards, adhesive, stained glass, grout, sealer, hanging hardware)	\$2000-\$2500
Artist Labor (300 hours at \$20/hour):	\$6000
Insurance	\$600
Estimated Installation charges	\$500-\$1000

Total project could run around \$10,000

6. Project Schedule

June-approval of grant
 July or August-funding of materials, printing and insurance expenses
 July or August-design printed, materials purchased
 August to June-construction of mural, labor billed on a monthly basis
 June-installation, dedication event

ATTACHMENT 3

This is not a multiyear project with any ongoing expense.
The only maintenance required is periodic cleaning to remove any water spots accumulated after the winter rains.

Timetable- project would take between 4-6 months to complete but certainly before the grant deadline of June 30th.

7. Project Location:

Mathew Kilgore Cemetery
2729 Prospect Park Drive
Rancho Cordova, CA 95670

8. Applicant and Signatory (individual)

Robin Moyher-stained glass mosaic artist
916-364-8161
3490 Fendant Drive
Rancho Cordova, CA 95670
rmoy779@sbcglobal.net

Project Criteria addressed in this application:

Community pride, quality of life, arts and culture, education

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Friday, March 15, 2019 1:18 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 1:18 PM
Response #: 39
Submitter ID: 9744
IP address: 172.24.96.111
Time to complete: 46 min. , 36 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Community Art Mosaic Mural

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Community Art Mosaic. The community enhancement fund has set aside monies for public art. I would like to build a public mosaic for this year of funding 2019/2020 in any location the city sees fit and would like to see public art installed at. I could see public art mixed media mosaics being beneficial to many areas in the city. That's why I'm proposing how I can build this mosaic in detail and only leaving the actual location TBD by wherever the City most deems a location to be appropriate and needed. I look forward to hearing where the City is hoping to see new public art and making that happen with the plan outlined below. Would be grateful to answer any and all questions in relation to my Measure H Funds request.

My mosaic for the city will incorporate stained glass, glass and ceramic tiles and fused glass elements which I've made in my own kilns. We don't currently have one multi-media art mural in the city. We have painted murals, high fire ceramic murals, and all stained glass but not one truly mixed media mural.

For large scale murals I think there are many local places where a public art project would be a welcome addition to beautify the area, promote and advance the arts, and inspire our citizens and tourists. My main goal besides local art by a local artist which is gorgeous is to make this mural a destination for local citizens and tourists to take pictures at. Currently the City of Rancho Cordova has a lot of amazing reasons for locals and out of area and country people to visit. Our existing public art is wonderful but nothing yet has created buzz or has become a defining feature. I'm hoping to not just create public art but to

ATTACHMENT 3

create a public art mural that people want to make a destination to visit for their own pictures they can share. Currently you can't find many if any public postings of people seeking out and taking pictures of any of our current public art. I can change that with this large mural. We need as a city a must see place for people to take pictures at and have that spread and encourage more and more people to want their own pictures their.

All over social media people post their pictures with hashtags. I'd like this mural to be a destination for local students, families, all who use social media, and especially hope to obtain visitors from around the greater Sacramento area and beyond who start to view this as a destination to take their own photos at. When the Chamber is asked where are good spots to take a photo I want this mural on the top of that list for man made photography spots. I'm going to incorporate lots of the things from around our city which makes us unique. Such as all the parks, the river, the wildlife and nature, the people and more. Some of the ideas incorporated in the final design will be many dozens of items representing the city that people can look for and take a photo around designed through the piece.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Team is Patience M. Mabray. Local artist and owner/operator of Nor Cal Art Glass. Opened my one woman glass artist business in August 2009. Proud to be celebrating 10 years in business this year in the City of Rancho Cordova. Moved to the City of Rancho Cordova in 2006 and have been a proud resident and small business owner since.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

After having approval by the city and at least part of the supplies funded progress can be counted and seen on a weekly basis. I work quickly once able to start. The sketches will likely take a week. If the goal size of 200 square feet is approved I will have approx. 10 square foot done per week. Within twenty weeks from the date I'm able to start I will all of the design done, made and ready for the installation on the final location. Installation does depend on the weather. but will take a few weeks likely once it starts if weather is favorable. My progress will be documented on a daily work basis with notes and photography. The progress made in reaching the goals of completion can be measured at any and all points along the way. For example if able to start in the first week of June 2019 I would be able to have 10 square foot done per week so by the last week of July approx. 80 square foot would be done and can be viewed by anyone interested to see how the progress has been coming along.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs.

The funds are intended for community enhancement.

Total Project Cost: \$14,000

Estimated Breakdown of Project Expenditures:

For a 200 square foot mosaic art glass and tile mural-

\$5,000 for supplies (glass, tile, thinset, mortar, nippers, breakers, substrate, adhesive, etc.)

\$8,500 for labor (includes design time, sketching, planning, working on building each square foot of mosiac off site, installation on site, clean up)

\$500 for insurance. (approximate cost for insurance. Exact amount to be determined when policy is purchased)

Total cost per square foot is \$70 all inclusive when broken down. Total figure of \$14,000 is based on a 200 square foot project with a cost of \$70 per square foot. The exact square footage of project can be scaled up or down from the 200 as desired or needed by the City and the cost can be calculated by multiplying the square footage by my cost per square foot of \$70.

Matching Funds 0
(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

No ongoing costs.

Total Community \$14,000

Enhancement Funds

Requested:

ATTACHMENT 3

Is this a multi-year request? If yes, number of years:

No

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Hoping for approval by the City of Rancho Cordova in May or June of 2019. Will start work once approved and initial supplies can be funded. Hopefully work will commence in June 2019 once there is that approval and then initial supplies funding. Will work making the mosaic on site at my place of business. Will complete approx. 10 square foot of finished mosaic per week. If all 200 square feet are funded it will take approx. 20 weeks to make all the finished mosaics. Once completed hopefully by the end of October 2019 (dependent of the start date) will start installation in sections.

Ideally end of October or early November 2019 installation will begin. Installation will be complete before December 31, 2019 if not sooner weather and start date dependent. If for some reason the project is not approved and supplies funded by the projected initial date of first week of June 2019 it would push back the completion date a corresponding number of weeks. Project is complete once all final installation is completed on final location site.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: To be determined withing Rancho Cordova City Limits

(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Patience m Mabray
Title	Artist
Phone Number	(916) 425-9261
Email Address	norcalartglass@gmail.com
Mailing Address	3008 Portsmouth Drive Rancho Cordova CA 95670

11. Type of Applicant

(o) Individual

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Patience M Mabray
Title	Artist
Phone Number	(916) 425-9261
Email Address	norcalartglass@gmail.com

ATTACHMENT 3**Mailing Address**

3008 Portsmouth Drive Rancho Cordova CA 95670

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

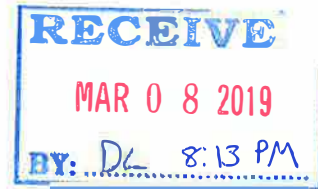
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Attach here

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



The Community Enhancement Fund Fiscal Year 2019/2020 grant application period is open from February 15, 2018 through March 15, 2018. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

Project Name

1. A.M. Winn Mosaic Signage

Project Description

2. Continue artistic cohesiveness by expanding Rancho Cordova's beautiful Mosaic artwork completed and dedicated on December 20th of 2017. The previously completed mosaic includes 4 raised curbs located on Explorer and Meteor drive in front of the school. This artwork, commissioned by the city of Rancho Cordova and completed by Sid Wellman and Linda Nunez, has brought beauty and sparked intrigue for A.M. Winn and the Lincoln Village Community as a whole.

Expanding upon this work, A.M. Winn reached out to Sid Wellman and company with a request to create a large 6 foot by 10 foot corresponding mosaic to replace the cracking and crumbling current signage. This new mosaic will tie in perfectly to Rancho's 2017 mosaic curbs and remove the dilapidated signage that negatively impacts ITLV's (It Takes a Lincoln Village's) commitment to keeping the community looking its best. Although interested, Sid and his team withdrew from the prospective project due to Sid's health, yet we were lucky to be recommended an equally talented mosaic artist in Cady Knezovich. Cady has brought a high level of professionalism and connectivity to our school community and the geographic representation of Rancho Cordova and the greater Sacramento area in her proposal.

The Mosaic will incorporate a student portion, which will frame the base of the design. The student portion will include the school's name and address, thereby immortalizing student work for years to come. The Mosaic will depict local flora and fauna of the area. Including: The American River, California Poppies and a Great Blue Heron. In addition, the mural will highlight Waldorf education and our namesake General A.M. Winn. In the image, a carpenter's tool is resting to the side as though General Winn, a woodworker, had just finished his last project. The Mosaic will take the entire space, which is a massive 6 feet by 10 feet. (Please see attachments.)

All glass purchasing has been arranged through Sacramento Glassworks located in the city of Rancho Cordova. When available, all other items will be purchased through stores located in the Rancho Cordova area.

Project Team

ATTACHMENT 3

3. Cady Knezovich (artist)
 Keith Sutherland (Sacramento Glassworks in Rancho)
 Nisha Turturici (Principal)
 Carrie Lewis (PTO/Guild President)
 Alice Birney Guild (Principal & oversight of school projects)

Project Goals

- Add aesthetic value to Lincoln Village and A.M. Winn
- Connect 2017's raised mosaic curbs (explorer drive) to the front of the school.
- Artistically represent Sacramento's native flora and fauna
- Artistically represent Waldorf education and our namesake General Winn
- Invest in Rancho Cordova businesses such as Sacramento Glassworks and Rancho Cordova's Lowes and Home Depot.

Funding Requests

4. \$10,000 Total

Estimated Breakdown NOT TO EXCEED....

PROJECT SUPPLIES LIST		NOT TO EXCEED
	CONTACT PAPER 2 @ \$10.97	\$ 25.00
	MOSAIC TAPE 6"X100' 2 @ \$ 72.33	\$ 150.00
	THINSET Versabond 50 lbs. 2 @ \$15.77	\$ 35.00
	CUTTING OIL	\$ 20.00
	REPLACEMENT CUTTING BLADE	\$ 45.00
	TOYO PISTOL GLASS CUTTER	\$ 35.00
	DIAMOND- COATED FILES	\$ 25.00
	TROWELS ½" X ½" U-NOTCHED 3 @ \$11.97	\$ 40.00
	CONTRACTOR PAPER	\$ 25.00
	GROUT 25 lbs.	\$ 20.00
TILE Finished product 60	78 square feet at \$16.50 per square	\$ 2,000.00

ATTACHMENT 3

square feet. Average overage of 30% = 18 feet. Total square footage required = 78 square feet		foot	
INSTALLATION LABOR			\$ 500.00
IN SHOP DESIGN & COMPOSITION	1,000 hours @ \$10.00/hour		\$10,000.00
TRAVEL/TRANSPORTATION			\$ 550.00
SUPPLIES CONTINGENCY			\$ 150.00
TOTAL SUPPLIES & LABOR			\$13,620.00
DISCOUNT FOR COMMUNITY PROJECT			(-\$3,620.00)
TOTAL PROPOSAL			\$10,000.00

About the Artist

Cady Ryan Knezovich – bio



Mosaic career inspired by instructors Kristi Halva (KHMosaic Design) and Amy Lovett Cooper. Assisted in mosaic workshops in the San Francisco region as well as the Central Valley (Stockton, Woodbridge, Acampo). Primarily employ the Opus Sectile approach to mosaic design.

Work samples:



ATTACHMENT 3

Current Signage....



Proposed Mosaic:



A.M. Winn
3351 Explorer Drive



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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: A.M. Winn Mosaic Signage

Name of Applicant: Nisha D. Turturici

Applicant's Title: Principal

Individual ☐ Public Agency ☐ Non-Profit X (Guild) Other ☐

Applicant's Phone: (916) 752-3494

Applicant's Email: Nisha_turturici@scusd.edu

Applicant's Mailing Address: 3351 Explorer Drive, Sacramento 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Jorge A. Aguilar

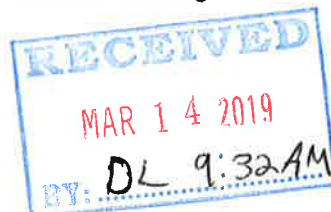
Superintendent's Signature: [Signature]

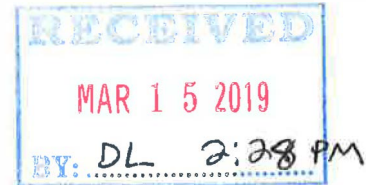
Date: 3-13-19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.





CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Mitchell Middle School Art Club Mural

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The Art Club at Mitchell Middle School would like to paint a mural on the side of the art building, and continue to beautify the school with murals between the next 3 to 5 years. Additionally, we would like to fund a field trip to the Crocker Art Museum and a walking tour of the Murals around downtown Sacramento.

We feel these murals would build the school culture and create a sense of connectedness at Mitchell, in turn contributing to a positive atmosphere and improve school attendance.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Natalie Eck the Arts Teacher/Art Club Advisor and the Art Club students will be responsible for the development and delivery of the project.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

1. To paint a growth mindset themed mural by the end of this year, and more murals in the next 3-5 years.
2. Give students an experience that builds a sense of community and improves school culture.
3. Funds for transportation and entrance to Crocker Art Museum and walking tour in Sacramento.
4. Release time for Natalie Eck and Art Club to finish mural in a timely manner and for field trip.

ATTACHMENT 3

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$9000.00

Estimated breakdown of project expenditures: \$5000 Supplies \$2000 release days (10 days) \$2000 field trip

Matching funds (including any in-kind contributions): FCUSD will power wash mural walls and paint a protective

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: clear coat over murals, Cordova HS will provide scaffolding. No on going costs

Total Community Enhancement Funds requested: \$9000.00

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. We don't need funding for additional upkeep, but the initial request for supplies, release days

and field trip funds should fulfill our needs for the next 3-5 years. When applicable paint supplies purchased will be items that could be reused multiple years.

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

We will start as soon as we get supplies, and will be done with the first mural by the end of the school year, May 30th 2019. We plan to add more murals with in the next 3 to 5 years. The first field trip will be scheduled this school year as well.

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2100 Zinfandel Drive, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☒ No ☐

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Natalie Eck Title: Arts Teacher/Division Lead

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: (916) 294-9050 Email: neck@fcusd.org

Mailing Address: 2100 Zinfandel Drive, Rancho Cordova, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Natalie Eck Title: Arts Teacher/Division Lead

2614764.1

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Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Phone: (916) 294-9050

Email: neck@fcusd.org

Mailing Address: 2100 Zinfandel Drive, Rancho Cordova, CA 95670

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

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**CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name: Mitchell Middle School Art Club Mural

Name of Applicant: Natalie Eck Applicant's Title: Art Teacher/Division Lead

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: (916) 294-9050 Applicant's Email: Neck@fcusd.org

Applicant's Mailing Address: 2100 Zinfandel Drive, Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligan

Superintendent's Signature: Sarah Keligan

Date: 3/15/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 14, 2019 3:54 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/14/2019 3:53 PM
Response #: 33
Submitter ID: 9737
IP address: 172.24.96.111
Time to complete: 55 min. , 14 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Mandarins Music Academy

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Music connects children with their culture through a common language, crossing generational, social, and racial barriers. Participation in performing arts builds discipline, character, pride, and self-confidence at a crucial age, providing a springboard for greater achievements in their teenage years and adulthood. Numerous studies support the benefits of music education, including;

- Non-music students average lower test scores. (Source: Journal of Research in Music Education 56.1 (2008): 68-81. JSTOR.)

- A ten-year study, which tracked over 25,000 middle and high school students, showed that students in music classes receive scored higher on standardized tests than students with little to no musical involvement. The musical students scored, on average, sixty-three points higher on the verbal section and forty-four points higher on the math sections of the SATs than non-music students. (Source: International Journal of Music Education 28.3 (2010): 269-89.)

- A study of 162 sixth graders in 2000 concluded students with 2-3 years of instrumental music experience had significantly better results on the Stanford Achievement Test (a verbal and reading

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skills test) than their non-musical counterparts. (Source: Judson, Ellen. "The Importance of Music." Music Empowers Foundation. 1 Oct. 2013).

A key factor contributing to the disparities is the ability of schools in more affluent areas to tap foundations and community members for help as district funds dwindled. Elementary schools that supplemented arts education at their campuses with outside resources had an average poverty rate of 60%, well below the district average. On the other end, at campuses that relied solely on district funding for the arts, 82% of students were low-income. (Source: Sacramento City Unified School District. (2018).

In 2014, recognizing that a lack of music education programs in Sacramento area elementary schools was having a direct impact on the number of students enrolling in music classes at the middle and high school levels, Mandarins developed an after school beginning band program for elementary schools which did not offer music education in their core curriculum. The program began with one elementary school and eleven students in 2015. Four years later, the program has expanded to eleven elementary schools within the Sacramento region, with over 150 students participating. Two of the schools are located in Rancho Cordova: Sunrise Elementary and Robert J. McGarvey Elementary. A third elementary school in Rancho Cordova is currently meeting with Mandarins' CEO to begin offering the program during the 2019/20 school year.

Mandarins Music Academy is a beginning band program designed to introduce elementary students in grades 4-6 to the world of instrumental music. Students are taught how to play a woodwind, brass, or percussion instrument of their choice. Available instruments include flute, trumpet, trombone, clarinet, saxophone and snare drums.

Through proper instruction and individual student practice, each child will begin to develop the musical skills. Students perform in an instrumental music ensemble and take small-group lessons, enabling them to learn a valuable lifelong skill. The program is constructed to help students achieve musical goals through listening, singing, performing rhythmic exercises, and playing musical instruments. The program culminates each Fall and Spring semester with concerts presented by the students.

Mandarins partners with each elementary school for access to classrooms. During the school year, interested students meet two times per week in one hour blocks with a qualified teaching instructor supplied by Mandarins. Instructors are proficient in both music and performance. Many of Mandarins current teaching instructors have been, or are currently, members of the Mandarins Drum and Bugle Corps, an elite, internationally recognized, performing arts ensemble.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Organization:

Mandarins Music Academy is a program offered by Mandarins of Sacramento, Inc, a (501(c)(3) corporation. Founded in 1963, Mandarins of Sacramento, Inc., provides an opportunity for students, educators, and fans to hone their performance, leadership, and teaching skills under the instruction of some of the finest educators in performing arts. Ranging from an after school band program to intense multi-day skills camps and instrument-specific clinics and master classes, participants are able to study in a focused and enriching environment that includes performing alongside the members of today's top drum corps. In the past 56 years, thousands of young men and women from diverse ethnic and socioeconomic backgrounds have been part of the Mandarins family. Mandarins programs have won numerous awards, including California State Championships and Drum Corps International Division III World Champions. Mandarins programs have been two-time recipients of the prestigious Spirit of Disney Award, signifying outstanding achievement, excellence in educational and entertainment programs for youth.

Individuals

James "Jim" Tabuchi – Chief Executive Officer of Mandarins of Sacramento, Inc.

Mr. Tabuchi is retired from Hewlett-Packard Corporation/Agilent Technologies. During his employment, he held positions such as:

- Asia Region Manager
- Business Development Manager
- Worldwide Marketing and Sales Manager
- Asia-Pacific Region Manager
- Strategic Planning Manager for the Wireless Sector
- Worldwide Business Development Manager

ATTACHMENT 3

- Worldwide Marketing Manager, and
- Strategic Planning Manager

He is currently a self-employed executive consultant to local Sacramento area companies including Kaiser Permanente, Sacramento Municipal Utilities District, Wells Fargo Bank, University of Phoenix, AT&T, Pride Industries, KVIE Public Broadcasting, and Western Health Advantage. Mr. Tabuchi is an alumni of the Mandarins Drum and Bugle Corps. He was recruited as Director of the Drum and Bugle Corps in 2012 and promoted to CEO in 2016. As CEO, Mr. Tabuchi is involved in all aspects of the day-to-day operations of Mandarins as follows:

- Hires, supervises, and motivates the staff
 - Works with the staff to develop policies to guide the organization and programs to fulfill its mission
 - Staff liaison to the Board of Directors
 - Keeps Board informed, attends board meetings, and maintains open lines of communication with the board of directors.
- The position of Executive Director is not a paid position and no grant funds would be used to fund the position.

James Mazzaferro: Director of Mandarins Music Academy.

James Mazzaferro was honored in 2012 as one of two band directors in the United States to become a Bandworld Legion of Honor Laureate. Mazzaferro believes that it is his orderly way of teaching that works best in helping them effectively learn their instruments and stay on point. "If you don't have structure and you're not organized, then you won't progress in music," he said. "Everybody's teaching style is different, but I was raised on learning the importance of structure in music." The San Francisco native brings the following to the Mandarins after school band program:

- Over 37 years' experience as a designer, instructor and consultant
- Extensive experience teaching at the middle school, high school and college levels
- Currently Director of Instrumental Music at Sheldon High School in Sacramento, California
- Credentialed teacher for Concert Band, Jazz Band, Symphonic Band, Marching Band, String Orchestra, and Advanced Placement Music Theory.
- Artistic Director for the Cazadero Performing-Arts Camp since 2001.
- Teacher of the Year awards since several times since 1983
- Mentor Teacher from 1992-1995.
- Professional Bassoonist

I. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

At all times, Mandarins after school band program will maintain a high standard of musicianship, character, and academic achievement, creating a culture of pride in "their band" turning a negative culture of low expectations into an encouraging and positive environment.

Short term goals: Students will choose an instrument they want to learn to play from a variety, including flute, clarinet, alto saxophone, trumpet, trombone, and percussion. During the first semester students will:

- Begin to read music including the types and values of notes.
- Gain basic understanding of how notes look and sound.
- Learn basic counting and tempo.
- Learn proper posture and breathing techniques.
- Learn to play musical notes on their instrument.
- Learn how to care for musical instruments.

During the second semester students will:

- Continue to build their basic knowledge of musical notes, including sharps and flats.
- Combine the notes to play together as an ensemble.
- Play a musical piece solo.
- Learn dynamics (learning to play soft or loud).
- Expand their knowledge of musical notes on their instrument.

Evaluation of program: Because of the low student to teacher ratio, teachers and assistants are able to monitor each student's progress and provide additional instruction to individual students and/or sectionals (i.e. flutes, clarinets. etc.) on an "as needed" basis.

- Teachers provide a periodic qualitative evaluation feedback throughout the school year to the Director.
- The Director makes periodic on-site visits to meet with the teachers and adjust curriculum to maximize performance and learning of the students.
- Teachers assess each student's progress with individual meetings and testing at the end of the Fall and Spring semesters to

ATTACHMENT 3

effectively challenge the student with more advanced music.

- Students complete a self-assessment inventory at beginning and end of the school year to validate their work and progress during the year.
- Technical assistants will provide additional feedback to the teacher and director to identify individual student areas in need of improvement.
- Parents will have the opportunity to provide feedback to the teacher and director regarding practicing, interest and desire to continue.

Long Term Goals: Mandarins long term goal is to grant equal access to music for all students who want to learn to play a musical instrument. However, the cost of instruments, whether purchased or leased, and the tuition for the after school program is cost prohibitive to many students and parents who are classified as socioeconomically disadvantaged. Mandarins has instituted lost instrument rental program to help offset these costs. The organization wishes to create a scholarship program for those students who come from less affluent families and have limited opportunity to take private lessons. Mandarins wishes to offer 20 scholarships for students attending school in Rancho Cordova during the 2019/so school year. The scholarships would include the cost of tuition for the school year, rental of an instrument of their choice, all music, equipment (reeds, valve oil, drum sticks) and a band t-shirt. The scholarships would offered to children whose families have limited means. These students would be identified by the participating school's administrative staff.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$12,000 per school

Estimated Breakdown of Project Expenditures:

The total budget per school at which Mandarins Music Academy is offered is approximately \$12,000 per school for ten months. This includes wages, equipment, music, insurance, repairs, supplies, and incidentals.

Mandarins is seeking \$420 per year (\$8400) as scholarships for 20 students identified by school administration as socioeconomically challenged. The total amount requested id \$8400. The breakdown for each student is as follows:

Tuition for 2019/20 school year \$300

Instrument rental for 2019/20 school year \$100

Supplies (reeds, valve oil) \$ 5

Music book, Music worksheets, T-shirt \$ 15

Total \$420

\$420 x 20 students = \$8400

Matching Funds \$18,000 per school

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Mandarins has offered Mandarins Music Academy in the Sacramento region for 4 years and in Rancho Cordova for three years. The costs associated with the program have remained constant at \$12,000 per school.

The tuition, instrumental rental, music and supply cost for each student has also remained constant over the past 4 years, averaging \$420 per student.

It is projected that ongoing costs during the 2019/20 school year will remain approximately the same.

Total Community \$8400

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

ATTACHMENT 3

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Mandarins Music Academy follows the academic calendar over ten (10) months. The projected start date is August 20, 2019 and the projected completion date is June 11, 2019. This timeline may vary slightly depending on each school.

- 7. Project Location:** Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Sunrise Elementary, 11821 Cobble Brook Drive, Rancho Cordova, CA, 95742 and Robert J. McGarvey, 4350 Sophistry Drive, Rancho Cordova, CA, 95742

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

- 8. School District (if applicable, check all that apply).** This is for projects/programs that are intended to operate or take place a public K-12 school site.

☒ Elk Grove Unified School District

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Kathleen Bakergumprecht Davies
Title	Fundraising Chair, Vice Chair of Board of Directors
Phone Number	(559) 260-5847
Email Address	kathleen@mandarins.org
Mailing Address	P. O. Box 22297, Sacramento, CA 95822

11. Type of Applicant

(o) Non-Profit

- 12. Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	James Tabuchi
Title	Chief Executive Officer
Phone Number	(916) 719-7368
Email Address	jimtabuchi@yahoo.com
Mailing Address	P. O. Box 22297, Sacramento, CA 95822

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	2019 Mandarins Board of Directors.pdf
Attach here	501c3.pdf
Attach here	Mandarins 2017 Form 990.pdf

Thank you,
City of Rancho Cordova

ATTACHMENT 3

Mandarins of Sacramento, Inc. Board of Directors

- **Jim Tabuchi - Executive Director:** Retired from Hewlett-Packard and Agilent Technologies and held numerous positions such as the Asia Region Manager, Business Development Manager, Worldwide Marketing and Sales Manager, Asia-Pacific Region Manager, Strategic Planning Manager for the Wireless Sector, Worldwide Business Development Manager, Worldwide Marketing Manager and Strategic Planning Manager. Currently self employed executive consultant to many companies including Kaiser Permanente, Sacramento Municipal Utilities District, Wells Fargo Bank, University of Phoenix, AT&T, Pride Industries, KVIE Public Broadcasting, and Western Health Advantage.
Board member beginning 2009- Non-voting
- **Ray Mar, Vice Chair:** Retired Grocery Business Manager, Retired Director of Mandarins Drum and Bugle Corps with service of thirty (30) years.
Advisor to the Board - Non-voting
- **Cathy Sackett:** Sole Proprietor/Teacher of Happy Day Gymagery.
Advisor to the Board - Non-voting.
- **Paul Daschka, Bingo Manager:** Retired Intel Executive.
Board member beginning 2018 - Voting
- **Vicki Wong, Secretary:** Clerical Assistant/Bookkeeper at the office of Dr. Cameron T. Yee, OD.
Board member for 22 years - Voting
- **Scott Jow:** Retired State of California Department of Motor Vehicles as a Data Processing Manager III.
Board member for 20 years - Voting
- **John Chow:** Retired Supervisory Electronics Engineer with the Department of Defense.
Board member for 20 years - Voting.
- **Chris Flores:** Account Manager /Owner of Stone Lakes Insurance Associates, Inc.
Board member since 2014 - Voting
- **Michael Jan:** Retired licensed residential real estate appraisers.
Board member for 24 years - Voting.
- **Jim Brennan:** IT consulting. Owner of Brennen Networks.
Board member since 2014 - Voting
- **Joe Fong:** IT Consulting. Owner of Joe Fong Enterprises, Inc. Commercial real estate.
Board member since 2016 - Voting.

ATTACHMENT 3

- **Kathleen Bakergumprecht-Davies, Esq:** Attorney, sole proprietor of Law Offices of Kathleen Bakergumprecht-Davies.
Board member since 2016 - Voting.
- **Dr. Daniel Fong:** Optometrist, Owner of DK Fong Optometry.
Board member since 2017 - Voting.
- **Santiago Sabato:** Band Director/Teacher at California State University - Sacramento.
Board member since 2018 - Voting.

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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Project/Program Name: MANDARINS MUSIC ACADEMY SCHOLARSHIPS AT SUNRISE & MCGARVEY

Name of Applicant: MANDARINS OF SACRAMENTO, JIM TABUCHI Applicant's Title: CEO

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-719-7368 Applicant's Email: jimtabuchi@yahoo.com

Applicant's Mailing Address: P.O. BOX 22297, SACRAMENTO, CA 95822

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Bindy Grewal, Assistant Supt.

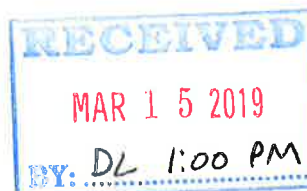
Superintendent's Signature: B Grewal

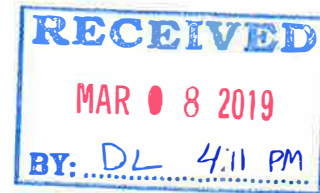
Date: 3/8/19

School District: ☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.





CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/20 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Robert J. McGarvey and Sunrise Elementary Schools are proposing to each provide 40 weeks of choir instruction to Kindergarten through 6th grade students before or after school, two days per week, beginning in August, 2019. Our choir after school programs have had small but steady attendance, but we know that the student fee to participate has been a deterrent to participation. Giving every child an opportunity to learn to sing is an on-going goal of our school.

Sunrise Elementary was opened in 2007 as Elk Grove Unified School District's 39th elementary school and was built along south Sunrise Boulevard to serve the housing development currently known as Anatolia. Sunrise Elementary is a place where students are involved and curious, and where character is taught and valued. In addition to strong academic programs, families are attracted to the strong sense of community that prevails on campus. This community spirit has continued to flourish even as the school has grown from 420 students in its first year to over 1,425 students at our height, and currently at just over 725 students served through a year-round calendar. Robert J. McGarvey Elementary (RJMES) opened in July 2017 as Elk Grove Unified School District's 41st elementary school, serving the southern Anatolia and Kavala Ranch housing developments. Robert J. McGarvey Elementary School's opening in July 2017 eased the crowding at Sunrise Elementary.

The Sunrise and Robert J. McGarvey Elementary parent communities take an active role in the school through elected positions on the Parent Faculty Organizations and School Site Councils, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips and facilitating the Active4Me walk/bike-to-school program. The Watch DOGS program (Dads of Great Students) has more than 30 active participants at Sunrise and 30 newly involved dads at the McGarvey program that began this school year. The PFOs at both schools currently allocate more than \$10,000 annually for weekly music instruction during the school day for all our students in Transitional Kindergarten through 6th grade.

Despite these many assets, our schools do not have the resources to sustain an afterschool enrichment program that includes a richer choir experience for all those with an interest. We know that the inclusion of art, music and culture in a child's educational program inspires and engages them in the learning environment and also elicits the inherent gifting that some children have. Because public school budgets are so constrained to traditional academics, many children are never exposed to the world of music through song or the ability to play a musical instrument and hence never learn that they may have a special talent for this form of artistic expression. The ability to offer choir and music nurtures these emerging musicians and singers and gives them a place in the McGarvey and Sunrise Elementary communities to express these talents, creating strong connections for students to their schools. A music program across our two neighboring schools also will enrich the larger Anatolia neighborhood community in Rancho Cordova as the combined school choir offers concerts, musicals, and other public events that parents and community members can attend and enjoy.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

Sunrise and Robert J. McGarvey Elementary Schools currently partner with Mr. Kevin Brisco and CASE Programs (Community, Arts, & Success Enrichment) Inc. to deliver our weekly during-the-school-day classroom music as well as our choir extended-day choir and band instruction two days per week (one day for choir and one for music) for up to 40 children. Mr. Brisco is the CASE Inc. founder, CEO, and teacher with over seven years of direct experience as a piano, voice, music theory, choir and guitar teacher. Mr. Brisco has a passion for the arts and dedicates his life to bringing that passion to children through music enrichment programs. Direct school site supervision will be provided by the Vice Principals at both sites: Mrs. Robyn

ATTACHMENT 3

Fulgham, Sunrise Elementary and Mrs. Jana Vermette, Robert J. McGarvey Elementary. They will be tasked with ensuring safety, security, and quality instruction for all students. There will be no fees for this program, but positive parent permission will be required for all participating students. Mr. Martin Hock, Sunrise Elementary Principal, and Mr. Michael Gulden, Robert J. McGarvey Elementary Principal, will provide overall administrative oversight to the program, ensuring program and fiscal accountability for grant funding.

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Education research clearly documents that music education positively impacts student learning in a wide range of content areas (mathematics, science and language arts) and also increases social/emotional development among children. Unfortunately, this grant is not a research project and does not afford us the resources to clearly track academic achievement among participating music students. However, we also know that when children are involved in meaningful learning experiences, they are more connected to school which is evidenced through stronger attendance. We also know that children's attitudes towards learning will be improved when schools provide a climate in which all students have the opportunity to succeed, learn and grow in ways that are unique to their own strengths and talents. For these reasons, we have selected changes in student attitudes towards school among participating music students as measures of the program's positive impact on student learning.

We propose the following measurable goals for the music program:

- Participating students' attitudes towards the learning environment and their connectedness to the school will improve, as measured by pre-post surveys of student choir and music participants.

Funding Request

Total Project cost: \$13,000

In-kind contributions: Sunrise Elementary will provide all facility space in the multi-purpose room and classrooms as well as site supervision and administration from school staff at no cost to the grant.

Matching Funds: \$500 each will be provided from the Sunrise and McGarvey Elementary site budgets to support the costs associated with concerts and musicals (invitations, programs, refreshments, etc.).

Total Community Enhancement Funds "Measure H" requested: \$12,000 (\$6,000 per site)

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded choir instruction will begin in August 2019, and continue through May 2020.

Submitted by:

Name: Martin Hock III

Title: Principal

Telephone: 916-985-4350

E-mail: Mhockiii@egusd.net

Mailing Address: 11821 Cobble Brook Drive, Rancho Cordova, CA 95742

School Affiliation: Sunrise Elementary

Name: Michael Gulden

Title: Principal

Telephone: 916-793-3400

E-mail: Mgulden@egusd.net

Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

School Affiliation: Robert J. McGarvey Elementary

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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Project/Program Name: Sunrise and McGarvey Elementary School Choirs

Name of Applicant: Martin Hock and Michael Gulden

Applicant's Title: Principals

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-793-3400

Applicant's Email: mhockiii@egusd.net and mgulden@egusd.net

Applicant's Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: BINDY GREWAL, ASSISTANT SUPERINTENDENT

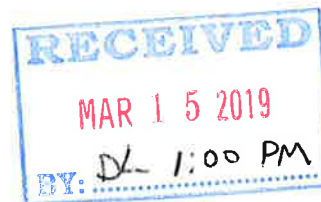
Superintendent's Signature: B Grewal

Date: 3-8-19

School District: ☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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ATTACHMENT 3

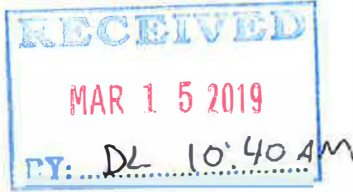
Application 59
11 by
category

PROJECT NAME

Cordova High Musical Production

PROJECT DESCRIPTION

Funds Requested: \$9500



In the Spring of 2018, Cordova High School presented Little shop of Horrors, its first musical in two decades and the first musical production to be presented in the new Performing Arts Center on CHS campus. The musical was a great success and played to almost 1000 people. Many of the 50 students involved were in their first play and/or musical. The students, some from Drama, some from Choir, came together as a cast unlike any of my other productions. They shared a truly great and safe experience. We were only able to present the musical because of a large grant from the American Theatre Wing.

Musicals cost approximately \$10K to produce. Although my program has grown greatly in four short years, I still do not have the funds to produce such a large production. The only way, at this time, for CHS to produce a musical is through grant funding such as Measure H. last year I had 50 students involved. This next year I would like 75 students involved; both on and off stage. Musical Theatre, and all the Arts, provide culture to a school and a community. The wonderful thing about theatre is it welcomes all students from very diverse backgrounds. Theatre is a safe place for many students. Without productions such as this, these students would be lost. This is their “sport” if you will and keeps them motivated and involved in something positive.

PROJECT TEAM

Mark Cornfield, Drama Teacher and VAPA Lead at Cordova will oversee the project

Melanie Huber—Choir teacher will assist on the production

PROJECT GOALS

Musicals cost approx \$10K to produce. This is a major hardship on my Drama program. About 25-30% of the money has to be paid up front. With Measure H Grant money we would be able to involve 75 students (at least) in the production.

Once the royalties are paid, approx. \$2500. we will hold auditions in Dec/Jan and begin rehearsals in Jan with the production opening the last weekend in March 2020. Every step of the

ATTACHMENT 3

way, receipts are kept to be able to manage the budget. I can proudly say I have not lost money on a production and I am only requesting what I believe to be necessary to produce the musical.

You will know your Measure H grant was well spent when you are sitting in the PAC enjoying the students performing.

FUNDING REQUEST

TOTAL COST: \$9500.00

BREAKDOWN OF EXPENDITURES:

Royalties/Rentals (Music Theatre International)	\$2500.
Set Construction material	\$2500.
Costumes	\$1500
Accompanist	\$2200
Props/Advertising	\$800.

MATCHING FUNDS 0

ONGOING There should not be any expenditure beyond the purchase of these items

TOTAL COMMUNITY ENHANCEMENT

FUNDS REQUESTED \$9500

SINGLE YEAR PURCHASE YES

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

PROJECT SCHEDULE

The Royalties/Rentals must be paid in the Fall of 2019 and the remainder of the funds paid out by April 2020

ATTACHMENT 3**PROJECT LOCATION**

CORDOVA HIGH SCHOOL

2239 CHASE DRIVE

RANCHO CORDOVA, CA 95670

APPLICATION SUBMITTED BY

Mark Cornfield

Drama teacher/VAPA Lead (Cordova High School)

mcornfie@fcusd.org (916) 294-2450 x 810860

Sarah Koligian Superintendent FCUSD

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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Project/Program Name: Cordova High School Musical
 Name of Applicant: MARK CORNFIELD Applicant's Title: Teacher
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
 Applicant's Phone: 916 708-1137 Applicant's Email: mcornfie@fcusd.org
 Applicant's Mailing Address: 2239 Chase Dr. Rancho Cordova, CA

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligian

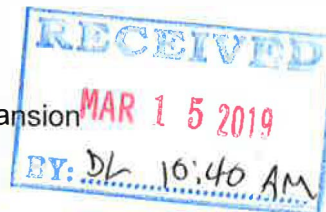
Superintendent's Signature: Sarah Keligian

Date: 3/13/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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Project Name: Mills Middle School Instrument Inventory Expansion

Project Description:

Mills Middle School's music department has a long and distinctive history going back 60 years to the school's founding. Like any school's elective department, it has had ups and downs due to student numbers, budgeting concerns, and staffing. Over the last two years, Mills music has undergone changes that are putting the department back on track to a tradition of excellence and benefiting the students in a multitude of ways.

Under the full-time direction of Ms. Elizabeth Schoenknecht, enrollment in Mills bands and orchestras increased between the 2018-18 and 2018-19 school years. These students were recruited from general music classes, where they were able to develop fundamental music skills through bucket drumming, and then transferred those skills to their band and orchestra instruments.

Mills has had many successful concerts in the past two years, performing with their classmates and with Cordova High School and Mitchell Middle School students during yearly combined performances. Mills band students have also performed as a pep band at a home basketball game, and plan to officially incorporate the Mills Basketball Band in the 2019-2020 school year. The most exciting news for the Mills music department is that enrollment has increased to a point where the school will be able to run five year-round ensemble classes at full capacity.

While it is a huge accomplishment for the music department to transition to a full schedule of ensemble classes, it also necessitates that materials are available for every student. Mills is lucky to have an extensive instrument library that it can provide to its students at no cost. However, with the influx of new musicians, it is clear that new instruments are needed to supplement the already-existing collection. Since the beginning of this year, the orchestra has had to share violins and cellos due to lack of inventory, and there are no extras for a student whose instrument might fall into disrepair. The instrument library is also lacking enough large instruments to give out to students, including low brass and saxophones. With a \$26,500 grant, we hope to buy many new band and orchestra instruments, including trombones, baritones, saxophones, violins, cellos, and basses, in addition to storage for the cellos.

This grant would allow our students to continue along the path of music education, which is incredibly beneficial to not only the children, but the community as a whole. New and working instruments help students to feel more confident in their playing ability, as opposed to an older instrument that might hinder a student's tone. This would enhance their arts education and encourage them to continue as a lifelong learner of music.

If the student feels comfortable and confident playing their instrument at Mills, it is more likely that they will continue their music education at Cordova High School. At Cordova, the band engages directly with the community during parades and football games, and instills a sense of city pride in its members. With more Mills students joining the band due to an enhanced music program, more young Rancho Cordova residents will realize how important they are to the community.

Mills students will also be able to give more back to the community once they have new instruments. The Mills Station Arts and Culture Center frequently partners with FCUSD musicians for small concerts that accompany art gallery openings. FCUSD music students are also asked to perform at community events like tree lightings and memorial ceremonies. When Mills students each have access to their own instrument, we will be able to perform at these kinds of events more often, and show off our Mustang pride to the whole community.

Music is a subject that can reach across the aisle to core classes like English and math almost seamlessly. Students are able to make connections between music they are playing and content that they've learned in their other classes. The math skills that are required to read and

ATTACHMENT 3

understand rhythms go hand in hand with fractions, and having the ability to decode notes on the staff is exactly the same as learning a new language. When Mills students are equipped to play music, they are also prepared to improve their abilities in other academic subjects.

At Mills, the school community greatly values the music program. Administrators, teachers, and students all know that our musicians are hardworking, bright, and kind. These qualities are not only valuable in a middle school student, but are preparing them for adulthood and their careers. With an opportunity like a Rancho Cordova Community Enhancement grant, Mills would be able to ensure the future of its music program and, most importantly, the future of its students for years to come.

Project Team

Elizabeth Schoenknecht, MMS music director
Kris Tague, Tague Music owner

Project Goals

Provide Mills students with enough instruments to outfit two orchestras and three bands

Project Funds

SINGLE YEAR funding request

Total Project Cost: \$26,500

Expenditure Breakdown:

3 Yamaha student model trombones: \$2250
3 Yamaha student model alto saxophones: \$4500
2 Yamaha student model tenor saxophones: \$4000
4 full size Braviel violins: \$2400
1 ¾ size bass: \$1499.99
2 full size Braviel cellos: \$1499.99
3 Yamaha euphoniums: \$5985
1 ¾ size Braviel violin: \$600
Tax: \$1761.96

Cello rack (fits 6): \$1214

Project Schedule

Instruments will be ordered ASAP and delivered before start of 2019 school year.

Project Location

Delivery to Mills Middle School

Physical Address: 10439 Coloma Rd, Rancho Cordova

School District: FCUSD

Application Submitted By:

Elizabeth Schoenknecht, Music Director, Mills Middle School

Phone: 973-580-6489

Email: eschoenknecht@fcusd.org

Mailing Address: Mills Middle School, 10439 Coloma Rd. Rancho Cordova, CA 95670

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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Project/Program Name: Mills Middle School Instrument Inventory Expansion

Name of Applicant: Elizabeth Schoenknecht Applicant's Title: Director of Music

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 973-580-6489 Applicant's Email: eschoenknecht@fcusd.org

Applicant's Mailing Address: 10439 Coloma Rd. Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kallian

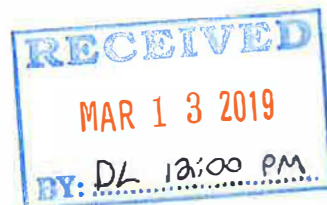
Superintendent's Signature: Sarah Kallian

Date: 3/13/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Application 13 by
category 29

Art for Kids * Art Ark

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Art for Kids * Ark Ark

Project Description

Capitalizing on the growth of the arts in the Rancho Cordova Community, this well-established partnership with the Crocker Art Museum brings enrichment to Rancho Cordova children by bringing a high quality art experience to each elementary school in Rancho Cordova, which culminates at each with a "Community Art Night" for parents and siblings.

This request amounts to a renewal of the project which has been in place for the past four years and continues enhancement to art opportunities for children in Rancho Cordova. The project would take up to two school years to visit each elementary school. Based on that schedule the project would ensure a visit to each child approximately every other year.

The first four years of Art Ark visits have been popular enhancements to elementary school offerings in the City of Rancho Cordova. Feedback from school site administrators has been overwhelmingly positive. No negative feedback has been received.

This project would bring the Crocker Art Museum's award-winning "Art Ark" (or similar program) to each elementary school in Rancho Cordova. Each school classroom has a 55-minute experience on the Art Ark that includes guided instruction, free exploration at interactive activity stations and hands on art-making.

Depending on the size of the school, the Art Ark would be at a school site for one or two weeks. In addition, this project envisions a "Community Art Night" event at each school, which is 90-120 minutes in length. Community Art Nights on the Art Ark would aim for attendance by 100-200 children and parents for each event. At Community Art Night, participants visit discovery stations where they work on hands-on projects together and make an art piece to take home. This is fun for all ages and artistic abilities and a great way to bring adults back to school.

Project Partners

The following organizations would be responsible for this project:

- Cordova Community Council
- Crocker Art Museum

Project Goals

Goal #1 Open the world of art to Rancho Cordova children and their families

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Goal #2 Further the Rancho Cordova arts goal, outlined in the draft Arts Strategic Plan, of making the city “a place for art and artists”

Goal #3 Engage the community

Goal #4 Build community connections to neighborhood schools

Goal #6 Encourage families to venture out and visit the Crocker Art Museum

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Bring arts to children and their families in the neighborhoods where they live and go to school.
- **Quality of Life:** Provide family arts experiences not otherwise available to the children of Rancho Cordova, uplifting all.
- **Public Safety:** Provide children and their families with an inspiring art experience that displaces negative activity and uplifts a neighborhood.
- **Arts and Culture:** This is an arts outreach project aimed at elementary school children and their families.
- **Children and Youth:** Educating and inspiring children with award-winning art experiences.

Prioritization Criteria

- **Leverage:** This project leverages existing event organization expertise of the Cordova Community Council and art expertise of the Crocker Art Museum.
- **Return on Investment:** With proper promotion, the value of positive publicity brought to Rancho Cordova as it positions itself as a place that cares about art could easily exceed costs.
- **Capacity:** The project team will be led by the Cordova Community Council, with partners at elementary schools at Folsom Cordova Unified School District, Elk Grove Unified School District and Sacramento City Unified School District. These groups have well documented capacity for delivery of a project of this scope.

Metrics

Goal	Metrics
Goal #1 Open the world of art to Rancho Cordova children and their families	Quality art experience is presented at each elementary school in Rancho Cordova in cooperation with Crocker Art Museum according to approved schedule
Goal #2 Further the Rancho Cordova arts goal, outlined in the draft Arts Strategic Plan, of making the city “a place for art and artists”	Rancho Cordova’s deliberate actions as a cutting edge arts community is enhanced and recognized within neighborhoods and beyond, measured by community feedback and news coverage

ATTACHMENT 3

Goal #3 Engage the community	Rancho Arts engage with children and families by bringing rich experiences to their neighborhoods with turnout between 100-200 for Community Art Nights
Goal #4 Build community connections to neighborhood schools	Connections are strengthened with neighborhood schools as centers of community life during Community Art Night activities, difficult to measure though still important
Goal #5 Encourage families to venture out and visit the Crocker Art Museum	Utilizing free passes provided by the Crocker Art Museum new interest in the arts is inspired and Rancho Cordova is enhanced as a community that appreciates the power of art in news reporting and other publicity; feedback from Crocker Art Museum

Funding request

In-kind contributions

\$45,500 Crocker Art Museum (Students provided with a pass that would enable them to visit the Crocker free with up to four family members. Value of 5 tickets (2 adults, 3 children is \$35.

Total Measure H funds requested: \$56,750

\$52,500	14 schools @ \$3,750
4,000	Admin 100 hours @ \$40
\$56,500	Total

Project schedule

Timeline: Schedule 14 Crocker Art Ark/Community Art Night experiences (one at each elementary school in the City of Rancho Cordova) beginning August 2019 (as Crocker scheduling permits) and continuing until each school is visited. Due to popularity in the region, Art Ark visits would begin in 2019-20 and continue into the 2010-2021 school year.

The schools would include: Cordova Gardens Elementary, Cordova Meadows Elementary, Cordova Villa Elementary, Navigator Elementary, Peter J. Shields Elementary, Rancho Cordova Elementary, Riverview STEM Academy, White Rock Elementary, Williamson Elementary, Sunrise Elementary, A.M. Winn Elementary, Abraham Lincoln Elementary and Robert McGarvey Elementary for a total of 13 public schools located in the city limits.

Mather Heights (Folsom Cordova school outside city limits) could be added for a total of 14, if allowed.

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**CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Crocher Art Ark visits "Ark: For kids"
 Name of Applicant: Cordova Community Council Applicant's Title: Exec Director
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐ Shelly Blanchard
 Applicant's Phone: 916-273-5707 Applicant's Email: Shelly@cordovacouncil.org

Applicant's Mailing Address: 2729 Prospect Park Dr. Rancho Cordova CA 95670
Suite 117

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Jorge A. Aguilar

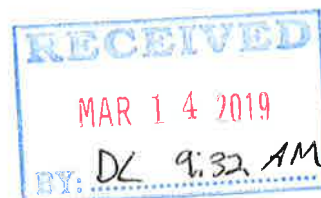
Superintendent's Signature: [Signature]

Date: 3-13-19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kelgdon

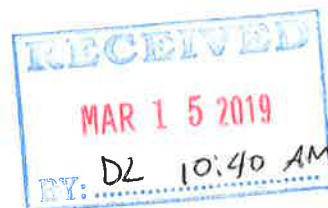
Superintendent's Signature: Sarah Kelgdon

Date: 3/13/19

School District: ☐ Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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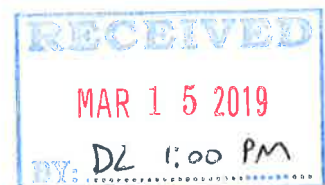
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 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐ Shelly Blanchard
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Suite 117
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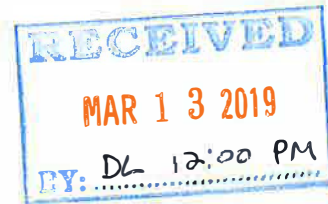
To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	<u>BINDY GREWAL, ASSISTANT SUPERINTENDENT</u>
Superintendent's Signature:	<u>B. Grewal</u>
Date:	<u>3/6/19</u>
School District:	☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐
Comments (Optional):	

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Rancho Cordova River City Concert Band Enhancements



Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Rancho Cordova River City Concert Band Enhancements

Continuing Expansion for Community Musical Performance Programs

Overview

This project provides funds to the Cordova Community Council to be disbursed to the Rancho Cordova River City Concert Band (RCRCCB) for equipment, musical talent, and related expenses, thereby enhancing its potential to provide high-quality musical performance events in the City of Rancho Cordova and to equip the RCRCCB to represent the City of Rancho Cordova as musical ambassadors within the region.

The goal of the volunteer-driven RCRCCB is to engage with and represent the Community of Rancho Cordova with superior musical performances, foster musical interest among children, bring world-class guest artists, conductors and composers to the Rancho Cordova stage, and to provide performance opportunities for skilled community musicians. We strive to provide a rich social environment to those seeking life enrichment through musical interaction while providing connection through our community. The band performs a wide range of music from traditional band literature to contemporary arrangements in addition to premiering new compositions.

The RCRCCB continues to partner with the community of Rancho Cordova to provide an extensive range of music to multiple venue types including full band concerts and small ensemble presentations. The band has continued to cooperatively engage and support multiple events within Rancho Cordova such as the 15th Birthday of Rancho Cordova Event, artist receptions, the Pop-up Gallery at the MACC, and Memorial Day and Veterans' Day observances. The band looks forward to continuing this partnership with the City of Rancho Cordova and the Cordova Community Council Foundation.

Objectives

Goal #1: Bring high-quality musical performance events to the Rancho Cordova's citizens and visitors

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Goal #2: Strengthen Rancho Cordova's Arts profile image

Goal #3: Further enhance the Rancho Cordova Arts' goal of making the city "a place for art and artists"

Goal #4: Incorporate community outreach and integration with audience members to foster musical interest and enhancement in the community

Project Team

The Band is currently an incorporated volunteer performing group operating as an independent 501(c)(3) Federal tax exempt nonprofit organization in the State of California.

The implementing team will be led by Tom Seaton, Conductor; Lydia Wonnacott, President; and the Board of Directors of the organization. Members of the band, consisting of 50-70 volunteer musicians will participate in implementation.

The Cordova Community Council Foundation holds the title sponsorship for the organization and assists in removing barriers to band success and will be the provider for the purposes of a city contract for this project. A modest administrative fee is part of the request to assist with bookkeeping, reporting and other administrative impacts.

Project Criteria

This project meets multiple factors of the Community Enhancement Fund criteria as follows:

- **Community Pride:** Represent Rancho Cordova as musical ambassadors both within the city and touring abroad.
- **Civic Engagement:** Community outreach to bring engaging quality musical events to children, families, and the community free of charge
- **Quality of Life:** Provide performance opportunities for skilled community musicians who seek enrichment through musical interaction while providing musical art experiences to families in Rancho Cordova
- **Arts and Culture:** Bring exciting arts and culture to Rancho Cordova families through this musical outreach
- **Growth and Education:** Support and recruit skilled local volunteer musicians continue to grow and develop as lifelong learners of music. This unique platform allows us to foster the same growth and development in the youth of Rancho Cordova.
- **Children and Youth:** Foster musical interest in children with live musical art experiences

Prioritization Criteria

- **Leverage:** This project leverages existing community assets, previous City investments, and musical art expertise of the Rancho Cordova River City Concert Band.
- **Return on Investment:** The value of positive publicity through proper, effective promotion could bring Rancho Cordova the notoriety it seeks as a pioneer in supporting

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its community through arts. This positive value easily has the capacity to exceed the investment.

- **Capacity:** In partnership with the Cordova Community Council Foundation, the Project Team has a proven track record and well-documented capacity for delivery of this project.
- **Timeline for Execution**
- This fund would be accessible to meet existing needs immediately upon funding and would be expended by the Rancho Cordova River City Concert Band during the grant period 2019-2020.

Metrics

Goal	Metrics
Goal #1: Bring high-quality musical performance events to the Rancho Cordova's citizens and visitors	Quality musical performances will be presented free of charge by the full ensemble and small ensembles in a wide variety of venues, measured by attendance.
Goal #2: Strengthen Rancho Cordova's Arts profile image	Elevate RCRCCB's ability to serve as an ambassador of the city as measured by audience growth and an expanded performance calendar to include more and new venues both within Rancho Cordova and through touring.
Goal #3: Further enhance the Rancho Cordova Arts' goal of making the city "a place for art and artists"	Incorporation of unique, world-class guest musical talents will further enhance the audience attendance measured by publicity outcomes found in digital and traditional media which result in audience growth, feedback and news coverage.
Goal #4: Incorporate community outreach and integration with audience members to foster musical interest and enhancement in the community (especially with our youth)	By expanding RCRCCB's performance materials, musicians will have the tools and repertoire of music necessary to provide a diversity of music that is both engaging and enjoyable for musicians and audiences alike. This will be measured by attendance.

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Our Proposal

The Rancho Cordova River City Concert Band Enhancements Project builds upon successes begun under the 2017-18 Community Enhancement Fund allocations which have brought stability and musical improvement to this valuable volunteer organization by providing support for music stands and percussion equipment.

Building the Band to equity with other musical performing groups in the region will require continued effort. This request continues to leverage prior investments in a unique community asset which has proven to be a critical tool in improving community image, engages new sectors of the Rancho Cordova community and lifts the city through high quality classical music and contemporary musical performances.

Funding Request

In-Kind Contributions:

Band members contribute thousands of volunteer hours throughout the year to the community and provide a minimum of four free concerts by the full band, and a minimum of four additional performances by ensemble groups. It is projected the band will be central performers in the following free events during the grant period:

- Veterans Day events at the Sacramento VA Medical Center 2019
- Fourth of July Kick-off at Village Green Park
- "Arts & AG at Soil Born" concert at Soil Born Farm
- Community Concert Koreana Plaza in Rancho Cordova Fall/Winter 2019
- Holiday Concert series 2019
- Memorial Day events at the Sacramento VA 2020
- Music ensembles at Rancho Cordova events and gatherings including Kids Day, Pop-up Art Gallery at the MACC, City Hall Events, and Pancake Breakfast

\$259,442.52: Value of in-kind annual contributions, calculated at the national standard of \$24.69 per volunteer hour include:

- 10 concerts x 3 hours per concert x 70 musicians: 2100 hours
- 40 rehearsals x 2.5 hours per rehearsal x 70 musicians: 7000 hours
- 50 ensemble concerts/rehearsals x 2 hours x 10 musicians: 1000 hours
- Executive Council meetings and bookkeeping: 408 hours

Community Enhancement Funding Request Total: \$20,000

Administrative Fee (Cordova Community Council)	\$1,000
Concert venue fees and ensemble rehearsal space	\$1,500
Performance materials	\$2,000
Equipment protection	\$6,000
Compositions, arrangements, and guest composers and conductors	\$3,500

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Publicity	\$1,500
Touring	\$4,500
TOTAL	\$20,000

Rancho Cordova River City Concert Band Enhancements

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Concert venue fees and ensemble rehearsal space: Concert venues which provide an appropriately-sized stage, lighting, sound, and technical staff can be challenging to find and are often costly to rent. While many of the band's performances occur outdoors, venues which provide these amenities will attract a broader audience, enhance the quality of performances, and attract guest performers, conductors, and composers. In addition, the band and its small ensembles rehearse and perform throughout the year; however, the band's current rehearsal space at public school facilities is unavailable for use during summer months and school holidays. Renting alternative spaces would allow the band and its small ensembles to practice and ensure quality performances throughout the year. Funding of venue and rehearsal space fees would allow the band to book facilities well in advance, facilitating long-term planning.

Performance materials As the band's membership continues to grow, it is necessary to provide appropriate equipment and supplies to all musicians at performances and rehearsals. The schedule of performances for the upcoming season is very busy and diversified and will require a variety of music for smaller ensemble groups and for the whole band. Funds will be used for supplies which may include additional chairs, stands, music folders, and lighting equipment as well as sheet music and music books.

Equipment protection With a growing arsenal of delicate musical instruments, a paper music library, and other equipment, it is essential to maintain storage space which provides adequate protection which is secure and climate controlled. It is necessary to ensure that the equipment purchased in prior years is protected during transportation to performances and while being stored in a facility. Cases – specifically, for brass and percussion – are needed to protect existing instruments as well as the volunteers handling instruments during transport to and from rehearsal and concert venues.

Compositions, arrangements, and guest artists, composers and conductors The band has proudly performed and maintains in its library a piece of music by a world-renowned composer commissioned specifically for the band. It also plans to perform the West Coast premiere of a new composition of a renowned and prolific band and movie score composer/orchestrator who will participate in a question & answer session prior to the performance. Funding for additional original compositions, arrangements suited specifically for the band's membership, and for guest artists, conductors and composers to visit Rancho Cordova would enhance the Rancho Cordova Arts' goal of making the city an arts destination.

Publicity In order to enhance community outreach efforts (especially to our youth), increase civic engagement, increase community pride, and be a visible manifestation of the community enhancement funds locally and abroad, it is essential for us to produce high-quality promotional materials and to consult with public relations and marketing professionals.

Touring The band is proud to be performing at the Golden Gate Park Band Festival in San Francisco in 2019; this will be the first time it has planned to travel to a venue outside the immediate Rancho Cordova area. There are many festivals and opportunities to perform and participate in community and musical development throughout California; funds would support these efforts.



Symphony d'Oro Rancho Cordova Community Enhancements

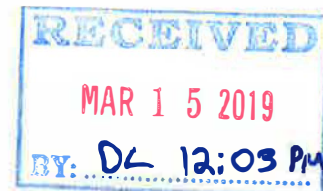
Application Submitted by:

Lorraine Crozier
President and Board Director
Symphony d'Oro Rancho Cordova
(916)718-4375
lwcrozier@hotmail.com
2426 G Street
Sacramento, CA 95816

Type of Applicant: Non-Profit

Signatory:
Lorraine Crozier
President
Symphony d'Oro Rancho Cordova
(916)718-4375
lwcrozier@hotmail.com
2426 G Street
Sacramento, CA 95816

Type of Signatory: Non-Profit



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Symphony d'Oro Rancho Cordova Community Enhancements

Project Description

This project will provide funding to the Symphony d'Oro Rancho Cordova (Symphony) for equipment and related expenses to continue with, and to enhance the quality of, its orchestral musical offerings in traditional and non-traditional venues in the City of Rancho Cordova.

In the spirit of bringing music to unusual places to engage the public, the Symphony regularly performs in the "public square" of the Koreana Plaza Food Court, and will seek similar opportunities in 2019-2020. A special concert for Halloween 2019 has already been planned and scheduled at Koreana Plaza.

The Symphony continues to see high and increasing levels of support from, and integration with, the community of Rancho Cordova. This support is unusual, and the City of Rancho Cordova continues to be justifiably proud of its support of the arts and its commitment to its performing arts organizations, including the Symphony. Musicians from outside Rancho Cordova are impressed with the support that the Symphony has received from Rancho Cordova. The Symphony continues to be confident that the partnership with the City of Rancho Cordova will continue for years to come. Rancho Cordova is the Symphony's home and community.

This request seeks to improve and continue offering the high quality of music performed by providing the means to acquire music needed to put on enhanced performances, and to continue to hire the world-class guest artists to perform with the symphony. This request also contemplates performing its third Rancho Cordova world premiere – music commissioned by the Symphony especially for our November 2019 "Earth" concert in Rancho Cordova. The composition features dramatic percussion solos with the orchestra as it explores the impact of the devastating fires in California in 2017 (Napa) and 2018 (Camp Fire). Current popular orchestral music and original compositions are appealing to all audiences but are especially appealing to younger audiences. As such the percussion music is intended to encourage additional family and young adult participation at the

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allow the Symphony to continue to educate and entertain the community with excellent local and regional musical performers and composers augmenting the performances.

While the Symphony carries out its mission with a high level of support from, and integration with, the community via the Cordova Community Council Foundation, the Symphony will administer the grant as it has administered its grant for the 2018/2019 year.

Project Partners

The Symphony, incorporated in July 2013, was formerly known as the Rancho Cordova Civic Light Orchestra. The organization's name was changed in 2018, and its brand revised to better reflect its role in Rancho Cordova. The Symphony is a 501(c)(3) tax-exempt, amateur orchestra serving the citizens of Rancho Cordova. It is an informal audition, developmental orchestra with a mission to entertain and educate underserved community audiences by providing high quality, free musical performances consisting of well-known but now infrequently performed works, or new musical works developed collaboratively with regional musicians. The Symphony has performed for audiences that collectively total in the thousands of residents, and continues to seek innovative and creative ways to bring music to the people - building and enhancing a quality reputation. The Symphony's programming is unique and unavailable elsewhere in the region, thus providing the City of Rancho Cordova an inviting cache, and its citizens a source of community pride.

Individually, the implementing team will be led by Pete Nowlen, Conductor; Lorraine Crozier, President (and point of contact); and the Board of Directors of the Symphony d'Oro Rancho Cordova. Members of the Symphony, consisting of 50+ musicians, will jointly implement the project.

The Symphony will manage the financial transactions in support of this grant, provide oversight for the expenditure of the funds, and be responsible for the reporting requirements of the grant as it has done for the administration of the 2018/19 grant.

Project Goals

Goal #1 – Open the world of high-quality orchestral music to Rancho Cordova citizens, visitors and businesspersons

Goal #2 – Further the Rancho Cordova Arts goal of making the city an arts destination

Goal #3 – Engage the community, particularly families and young adults

ATTACHMENT 3

Goal #4 - Improve the image of Rancho Cordova and increase community pride

This project meets multiple criteria set forth for Community Engagement Grants as follows:

Civic Engagement: Bring classical musical arts to children and their families within the city, free of charge in approachable locations within the city;

Community Pride: Bring unique, original and high-quality musical performances to residents of the City of Rancho Cordova, providing a cachet unique to Rancho Cordova in the region;

Quality of Life: Provide free family arts experiences not otherwise available to the families of Rancho Cordova;

Arts and Culture: This is an arts outreach project aimed at Rancho Cordova families
Children and Youth: Educating and inspiring children with musical arts experiences within their community.

Prioritization Criteria

Leverage: This project leverages existing event organization expertise and the art expertise of the Symphony d'Oro Rancho Cordova team.

Return on Investment: With proper promotion, the value of positive publicity brought to Rancho Cordova as it positions itself as a place that cares about art could easily exceed costs.

Capacity: The project is led by the Symphony d'Oro Rancho Cordova which has a proven track record and well documented capacity for delivery of a project of this scope.

Metrics

Goal#1 – Open the world of high-quality orchestral music to Rancho Cordova citizens, businesspersons, and visitors

Metric – Quality musical experiences are presented during a schedule of free concerts by the full orchestra and the small ensembles, measured by attendance.

Goal #2 - Further the Rancho Cordova Arts goal of making the city an arts destination, measured by actual publicity outcomes found in traditional and digital media.

ATTACHMENT 3

Metric – Rancho Cordova’s deliberate actions as a cutting-edge arts community are enhanced and recognized, measured by community attendance, feedback, news coverage.

Goal #3 - Engage the Community

Metric – Rancho Cordova’s deliberate actions as a cutting-edge arts community is enhanced and recognized, measured by community attendance.

Goal #4 - Improve the image of Rancho Cordova and increase community pride

Metric - Amenities such as a community orchestra are well-documented as improving the image of the communities in which they are located.

Funding Request

In-kind contributions

Symphony members contribute an estimated 7,388 hours annually to bring music to the City of Rancho Cordova. This estimate is conservative. They volunteer their time in rehearsals, performances, (including setting up, taking down, and transporting equipment, often in their own vehicles), board meetings, and interfacing with venue owners, business owners, the press and city government. They serve as a member of the Cordova Community Council Board of Directors, and additionally serve on its Arts Council, and will play an important role in the implementation of the Rancho Cordova Strategic Arts Plan going forward. In addition to full-orchestra concerts, musicians perform in numerous small ensembles at the following events: Rancho Cordova Artist Receptions; Rancho Cordova City Luncheons; Rancho Cordova Visual Arts Pop Up Gallery associated with the Tree Lighting festivities; the Christmas Mall associated with River City Christian; and dance recitals associated with River City Christian. The small ensembles also perform at the MACC in Rancho Cordova typically at the openings of various exhibits. These small ensemble performances require significant rehearsal time outside of the regularly scheduled orchestra rehearsals.

Volunteer service hours for the year 2018 were valued at \$24.14 by the Independent Sector. Based upon that value, the volunteer contribution of the Symphony d’Oro Rancho Cordova is estimated at \$178,346.32.

ATTACHMENT 3

The Symphony's contributions to the community of Rancho Cordova were recognized earlier this year as the organization was honored to be named Rancho Cordova's 2019 Distinguished Volunteer Organization at a ceremony at City Hall on March 8, 2019. A copy of the introduction for the award, detailing the Symphony's valuable contributions to Rancho Cordova is attached to this application as "Exhibit A".

Each musician in the Symphony contributes dues in the amount of \$100 per year commencing with fall dues of 2019. This represents an increase of \$20.00 per musician over previous years. Full time students are not required to pay dues. Additionally, the Symphony has conducted creative, fundraising concerts, which not only offset expenses but also bring the name of Rancho Cordova to the fore as a center for the Arts in the region. Examples of these concerts are the acclaimed performances of Poperetta! in 2018 and Poperetta! From The Heart in 2019 as well as the Piano Concerto commissioned by the Symphony in honor of pianist and resident of Gold River, the late Debra Miller.

Symphony d'Oro's first fundraiser at the California Railroad Museum, and its second at the Aerospace Museum of California, featured the Rancho Cordova name in avant-garde settings. Since then the orchestra has held its fundraising concerts at the state-of-the-art Cordova High School Performing Arts Theater. In 2016 Symphony's fundraiser featured an original composition commissioned by the orchestra in the form of a multimedia piano concerto. The pianist and composer Derek Sup, originally from the local area, created the concerto in honor and memory of his former piano teacher, Debra Miller. Ms. Miller was a resident of Gold River where she maintained her teaching studio for many years.

This concerto was given an encore presentation at the free fall concert in 2017 and was paired with a one of a kind premiere of works by one of America's foremost modern composers the late Ferde Grofe. The "California Suite" which was conceived by conductor Pete Nowlen, was performed with the permission of the composer's son, Ferde Grofe, Jr. Mr. Grofe attended both of the concerts featuring the Grofe "California Suite" (one of which was performed at Koreana Plaza), read an original poem he composed for one of the pieces performed and also spoke to the audiences about his father's music, life and legacy.

In January 2018 the symphony performed its highly regarded fundraiser "Poperetta!" at the Performing Arts Theater. The show was an original composition created by Pete Nowlen and the star of the show J. Conrad Frank of the Bay Area. Poperetta! has achieved a cult following in Rancho Cordova. In February 2019 the Symphony performed its second fundraiser concert in the "Poperetta!" series called "Poperetta! From the Heart". The show was a resounding success and one final installation of the "Poperetta!" trilogy is planned in 2021. Original shows of this type create a cachet for the Symphony and for Rancho Cordova. There is nothing like this show anywhere with a full symphony orchestra.

ATTACHMENT 3

In the October 2018 the Symphony performed its first Beethoven Symphony anticipating the world-wide celebration of the 250th anniversary of Beethoven's birth in 2020. The Symphony has matured musically and plans to perform additional, recognizable, Beethoven works in 2019 and 2020, as the Symphony leads the celebration of this most famous composer in Rancho Cordova.

Believing that in a healthy community, organizations stand together and support each other, the Symphony initiated its civic involvement and giving program called "Playing With a Purpose" at its fall 2018 concert - "Heroes". At this concert the Symphony highlighted the good work done by the Cordova Community Food Locker for the citizens of Rancho Cordova. The Symphony led the campaign to start off the Food Locker's Turkey Drive and collected enough funds to provide over 100 turkeys to the Food Locker for Thanksgiving. The Symphony plans to continue "Playing With a Purpose" in the fall of 2019 and beyond, highlighting the works and deeds of other organizations in the city of Rancho Cordova. As a further example of unique and quality programming the Symphony performed its "Best Holiday Concert Ever" on November 30, 2018, at the Performing Arts Theater. This free concert featured the beautiful voice of Leanne Borghesi and the talented Jim Jordan on the piano. The entire production was specially conceived and written for Rancho Cordova by the Symphony's talented conductor Pete Nowlen.

Additional performances are scheduled at the Performing Arts Theater, which is the only venue with a stage large enough to accommodate a concert with a cast, dance partners, or multiple soloists.

Total Funds Requested: \$21,200

Project Schedule

All enhancement acquisitions and performances covered under this application would take place between July 1, 2018 and June 30, 2019.

Description of Proposed Expenditures

Storage Rental Charges	\$3,000.00
Funding for guest artists and composers	\$6,600.00
Concert Venue Fees Rehearsal space	\$5,600.00
Music	\$3,000.00
Concert Crew	\$2,000.00
Equipment	\$1,000.00

ATTACHMENT 3

Specific Justification for the Request

Storage Rental Charges – Symphony d'Oro rents climate-controlled storage space on Coloma Road not far from its rehearsal location at Mitchell Middle School. Climate controlled storage is essential to preserve the investments already made in music, instruments, and other items containing materials which decompose in hot weather (such as chairs which have cloth seats). This is money well spent and brings long- term benefits to the Symphony and Rancho Cordova.

Funding for Guest Artists and Composers – Symphony d'Oro has been extremely fortunate in its ability to bring world class performers as well as up and coming local talent to our concerts, providing a rare treat to Rancho Cordova audiences of all ages. The Symphony never performs just a “stuffy concert.” Rather it brings fresh, innovative, and creative talent to perform in Rancho Cordova. There is no need for anyone to go elsewhere for high quality musical entertainment. The funding we seek in this category allows us to continue bringing the very best artists to Rancho Cordova with programming which is not available anywhere else. The funding in this category will also allow the Symphony to commission the percussion piece discussed above and to be performed at its free concert in the fall of 2019.

Concert/Rehearsal Venue Fees – Rancho Cordova has a limited number of concert quality and size appropriate facilities for high quality shows and performances. With the exception of the “public square” at Koreana Plaza, there are significant charges to use the performance venues. The Performing Arts Theater is the only facility available for larger, staged productions but it is an expensive venue. The charge is typically \$1500 plus approximately \$500 for an additional rehearsal which is essential for a concert with a cast, dancers or a pianist. This request includes rehearsal and concert charges for two performances at the Performing Arts Theater. The venue at River City Christian is our third venue where the fee has been increased and is a minimum of \$600.00.

Additional Rehearsal Space – Through a separate Measure H grant additional funding continues with the rehearsal site at Mitchell Middle School in Rancho Cordova. Occasionally our small ensembles need a rehearsal site which accommodates some of our larger groups which make a lot of noise in rehearsal or use larger equipment such as the keyboard. Our small ensembles rehearse regularly as well allowing them to perform at the various events previously described. There are occasions during the school year (Open House, awards ceremonies) when the school facility is not available. Additionally, the school is closed for spring holidays and winter holidays. These circumstances require that the Symphony rent alternative rehearsal space. The Symphony also anticipates a day long workshop rehearsal to prepare for the fall concert at River City Christian. Symphony d'Oro will use additional funds to pay for the additional space when needed.

ATTACHMENT 3

Music – the Symphony d'Oro performs unique concerts. Many of its guest artists have special requirements regarding music in particular keys to accommodate the voice or instrument being played. As a relatively new ensemble the Symphony must purchase or rent the music it plays for every concert. Generally speaking orchestral music tends to be expensive. Simply put this is a significant expense and the building of a library is a necessity for an ensemble which plans a long-term future in Rancho Cordova.

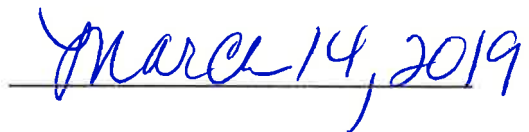
Moving Crew: Many of Symphony's complex concerts require the use of special equipment. Venues such as Koreana Marketplace require moving of significant equipment as the facility does not provide chairs. The fall 2019 concert also anticipates the use of significant percussion equipment in the performance of a commissioned piece featuring percussion solos. Some of the percussion equipment may need to be rented as it is too costly to purchase. This requires that Symphony rent a truck and hire a crew to assist with the moving of the bulky and heavy equipment to these concerts. The funds requested will help offset some of the costs associated with these circumstances at its concerts during the grant period.

Additional Equipment: The 2019/2020 Season has been planned and it coincides with the grant period. The Symphony anticipates that it may need to rent additional, less common percussion equipment such as marimbas or chimes. This type of equipment is prohibitively expensive to purchase, costly to store and less frequently used so Symphony is planning to rent equipment needed to play the commissioned percussion piece in the fall. Additionally, there is some smaller percussion equipment which Symphony requires to perform its repertoire going forward. Finally, there are some minor storage equipment and lighting purchases required to ensure safety and security at the storage facility. Examples include shelving and lighting.

The Symphony d'Oro Rancho Cordova is pleased to answer any questions or provide any additional information requested in connection with this request.

Respectfully submitted,


Lorraine Crozier
President – Symphony d'Oro Rancho Cordova


March 14, 2019

ATTACHMENT 3**EXHIBIT A****#5 Distinguished Community Service Organization
Symphony d'Oro**

Six years ago, visitors to City Hall for an observance of the city's 10th anniversary found themselves surrounded by art – a spectacular collection of paintings and photographs.

Within City Council Chambers, something wonderful was also happening. Crammed together, with no room for listeners to sit other than the floor, the familiar melody of Swan Lake took flight.

Against the odds, the Rancho Cordova Civic Light Orchestra was born.

Rancho Cordova did not have a performing arts center, so they took their first concerts to a church where they filled the seats. They then talked KP International into allowing them to play there. And oh, what fun they had, pioneering the crazy notion that people would enjoy a classical concert in a food court, with grocery carts banging in the background. Guess what? They did.

Since those early days, the orchestra has played at the California Aerospace Museum. They have harmonized at the California Railroad Museum. A winery? Why not? Under the Capitol Dome – of course!

When the Cordova High School Performing Arts Theater opened its doors, the Rancho Cordova Civic Light Orchestra was the first community organization to take the stage, packing the place.

Never losing their pioneer spirit, they have commissioned composers to write them original music – including a full concerto to honor a Gold River piano teacher who touched many in our community before her life came to an end way too early.

They defied the doubters again when they produced an orchestra concert that was one-part comedy, one-part symphony and one part drag queen show (yes, you heard that correctly) of quality so great, the audience clamored for more.

ATTACHMENT 3

It's always special when the Symphony rolls in with ensembles to play for the Rancho Cordova Luncheon and for City Hall art receptions, Holiday Pop-up Galleries, and more. They have used their music for community good, collecting turkeys for the Cordova Food Locker to distribute at Thanksgiving.

The Symphony is blessed with a creative and fun-loving musical genius as its conductor in Pete Nowlen. A trip to a Symphony concert is not only a harmonious journey, it is a musical education, with the charming conductor teaching the course.

You would pay many hundreds of dollars each year to soak this all in, but with the exception of one fund-raising concert per year, you experience it all for free because the 60 musicians are all volunteers – doing what they do best to enlighten and enliven the lives of all of us.

When they are not playing their instruments, they are preparing programs, designing fliers, shepherding music, identifying rehearsal and performance space, and imagining the next show. It takes way more than musical instruments to have a Symphony, and ours is all volunteers.

As the Symphony enters its sixth year, we honor you for the thousands of volunteer hours spent preparing to enrich our lives as only quality music can do. A source of community pride, you are musical ambassadors who elevate our city image, our musical knowledge and community soul. You are a most Distinguished Community Service Organization. Bravo!

ATTACHMENT 3

Application
16 by
category



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/20 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Sunrise Elementary School and Robert J. McGarvey Elementary School are proposing to co-sponsor a CommUNITY Multi-cultural Faire for both schools during the fall of 2019. There is on-going need to be explicit in communicating to our students and families an inclusive mindset centered on our pluralistic community. We are fortunate to be in a part of the world where literally families from every corner of the globe come to live and share life with others.

Sunrise Elementary was opened in 2007 as Elk Grove Unified School District's 39th elementary school and was built along south Sunrise Boulevard to serve the housing development currently known as Anatolia. Sunrise Elementary is a place where students are involved and curious, and where character is taught and valued. In addition to strong academic programs, families are attracted to the strong sense of community that prevails on campus. This community spirit has continued to flourish even as the school has grown from 420 students in its first year to nearly 1,500 students split between Sunrise Elementary and Robert J. McGarvey Elementary, which opened July of 2017. As partner schools sharing the same community and Rancho Cordova neighborhood, the idea of building a community event and highlighting the unity in our neighborhood and school communities is very important to us.

The Sunrise and Robert J. McGarvey parent communities take an active role in the schools through elected positions on the Parent Faculty Organization and School Site Council, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips and facilitating the Active4Me walk/bike-to-school program.

Despite these many assets, Sunrise Elementary and Robert J. McGarvey do not have the surplus resources to build and host an extensive multicultural faire. We know that with recent events that our students, families and staff would benefit from a message of inclusion of all people and a message on not allowing hate on our campuses is vital to a thriving neighborhood and school culture. Understanding our differences and seeing our cultural overlaps will help our community see our multi-ethnic and multi-cultural community as an asset instead of a point of division or frustration.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

Sunrise and Robert J. McGarvey Elementary Schools will continue to partner with our Leadership Teams, National Elementary Honor Societies and our Parent Faculty Organizations to develop our ideas and to secure some funding and all of the planning. Direct school site supervision will be provided by principals Mr. Michael Gulden, Robert J. McGarvey Principal and Mr. Martin Hock, Sunrise Elementary Principal, ensuring safety and quality instruction for all students. There will be no fees for this program for all participating students, families and staff. Mr. Michael Gulden, Robert J. McGarvey Elementary Principal, will provide overall administrative oversight to program, ensuring program and fiscal accountability for grant funding.

ATTACHMENT 3

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Participating in lessons designed to expose children to different cultures, learning about differences and similarities in cultural values and viewpoints increases positive social/emotional development among children in a pluralistic society. Students will be researching and writing persuasive essays centered on inclusivity and the benefits of living in a multicultural society and sharing their knowledge with our school and wider community. Community members will be sought out to participate in sharing a cultural craft, food item, dance or song to highlight the experiences of those in our community. Unfortunately, this grant is not a research project and does not afford us the resources to clearly track academic achievement among participating students. However, we also know that when children are involved in meaningful learning experiences, they are more connected to school which is evidenced through stronger positive feelings about school. We also know that children's attitudes towards learning will be improved when schools provide a climate in which all students have the opportunity to succeed, learn and grow in ways that are unique to their own strengths and talents. For these reasons, we have selected changes in 5th and 6th grade student attitudes as reflected in the EGUSD annual Culture and Climate survey to measure of the program's positive impact on student learning. 5th and 6th grade students were selected as they represent students with the developmental readiness to approach societal issues like inclusion and pluralistic societies. The topics fit nicely within US History and World History curricula for both groups, as well.

We propose the following measurable goal for the school multi-cultural program:

- Participating 5th and 6th grade students' attitudes towards the learning environment and their connectedness to the school will improve, as well as their understanding of different cultures represented on our campuses, as measured by the EGUSD annual Culture and Climate survey.

Funding Request

Total Project cost: \$2,500

In-kind contributions: Sunrise Elementary or Robert J. McGarvey Elementary will provide all facility space and both schools will contribute relevant classroom instruction as well as site supervision and administration from school staff at no cost to the grant. Both schools will also manage family and community engagement and communication efforts at no cost to the grant.

Matching Funds: \$500 jointly will be provided from the schools' PFO budgets to support the cost of securing presenters, renting tables, decorations and other supplies.

Total Community Enhancement Funds "Measure H" requested: \$2,000

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded multi-cultural instruction will begin during the first week of the 2019/20 school year, and continue throughout the fall of 2019 with an anticipated Multi-cultural event in early October 2019.

Submitted by:

Name: Michael Gulden (on behalf of Sunrise and McGarvey Elementary Schools)

Title: Principal

Telephone: 916-793-3400

E-mail: mgulden@egusd.net

Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

School Affiliation: Robert J. McGarvey Elementary (and Sunrise Elementary) in the EGUSD

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Sunrise and McGarvey CommUNITY Multicultural Faire

Name of Applicant: Martin Hock and Michael Gulden Applicant's Title: Principals at Sunrise and McGarvey Elementary Schools, respectively

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-985-4350; 916 793-3400 Applicant's Email: mhockiii@egusd.net; mgulden@egusd.net

Applicant's Mailing Address: 11821 Cobble Brook Dr., Rancho Cordova, CA 95742; 4350 Sophistry Dr., Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: BINDY GREWAL, ASSISTANT SUPERINTENDENT

Superintendent's Signature: B. Grewal

Date: 3/8/19

School District: ☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

ATTACHMENT 3

Stacy Delaney

From: Martin Hock III at Sunrise <MHockiii@egusd.net>
Sent: Friday, March 8, 2019 2:23 PM
To: Bindy Grewal in Elem Ed
Cc: Jenifer Avey in Elem Ed; Michael Gulden at McGarvey; Dedra Gallegly at Sunrise; Patte Grinnell at McGarvey; Robyn Fulgham at Sunrise; Audrey Russek in Grants Office; Stacy Delaney
Subject: Sunrise and McGarvey Multicultural Faire Measure H/Community Enhancement Fund grant proposal
Attachments: City of Rancho Cordova - Multi-cultural Program 19-20.docx; Multicultural Faire Grant Application_Supplemental Endorsement Form.docx

This e-mail is from an external source. Please **do not** open attachments or click links from an unknown or suspicious origin.

Hello Bindy,

Mike believes this has been sent, but I'm resending to confirm you received it. With all of the emails back and forth, I'm just doubly confirming. This is a joint grant proposal from Sunrise and McGarvey Elementary Schools.

Thank you,

Marty Hock

Principal, Sunrise Elementary

(p)916.985.4350

(f)916.985.8927

"Be the person you needed when you were younger." – Ayesha Siddiqi



ATTACHMENT 3

17

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Monday, March 11, 2019 11:43 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please **do not** open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/11/2019 11:42 AM
Response #: 15
Submitter ID: 9714
IP address: 172.24.96.111
Time to complete: 39 min. , 25 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Ankur Arts, Cultural and Sports Program

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Founded in 2008, Ankur is a Non-Profit organization that promotes South East Asian (Indian and Bangladeshi) culture through community service and socio-cultural events. We organize various cultural events each year, within the city limits of Rancho Cordova, which draw hundreds of families. Some of these are

- 1) Basant Panchami: Festival of Knowledge: One whole day/night event, symbolizing and celebrating education, arts, and culture. In 2019 the event was held on February 9, at the Cordova Community Center. Everybody is invited and welcome to attend. This is an annual event, and will be held again, on February 1, 2020.
- 2) Holi: Festival of Color: This colorful festival bridges the social gaps that exist, and renews relationships. On this day, people hug and wish each other with love, joy and happiness. This event is celebrated during springtime. Everybody is invited and welcome to attend. In 2019 this event will be held on March 23. This is an annual event and will be held again on March 14, 2020.
- 3) Kite Festival: Festival of Unity: Ankur has been participating / co-sponsoring this event in City of Berkeley, and Folsom. Through this grant, we would like to organize this event in the City of Rancho Cordova. Apart from Community Pride, Kite Flying is a Competitive Sports and has huge health benefits. Details of Health Benefits are provided in the Project Goals section below. if you click the link below, you will notice that all major Cities within California celebrates this event. The event will be held on September 15, 2019.

ATTACHMENT 3

<http://www.seecalifornia.com/festivals/california-kite-festivals.html>

The criteria below will help guide the City's evaluation process and selection of our projects to grant funding:

- **Community Pride:** Both the Festival of Knowledge and Festival of Color events received overwhelming popularity enticing other entities to show high interest in associating themselves with us. This includes Board member(s) from Folsom Cordova Unified School District, Sacramento Metropolitan Arts Commission, and Sacramento Municipal Utilities District etc. After screening, our events were posted at both KCRA and FOX 40 websites, bringing visibility into the arts and cultural activities and pride for the community and the City of Rancho Cordova. Attendance increased substantially and we are overwhelmed with the expectations that audience already have for the next year. Attached are few pictures of the 2019 events. Kite Festival is a huge phenomenon now and is being celebrated across the globe including all major cities within US. A google search will show how popular this event is and we would like to bring it to the City of Rancho Cordova.
- **Civic Engagement:** Ankur does quite a few civic engagement works, which include cleaning up a neighborhood parks especially in and around the American River area.
- **Arts, Culture, History, and Entertainment:** All the proposed events have strong content of Arts, Culture, History, and Entertainment. The Festival of Knowledge displays the talent that Kids and Adults have in various Arts and Cultural Areas. This includes Essay Competition, Music, Dance Performances, Drawing Exhibitions, Public Speaking, External Artist Performances etc. The Festival of Colors showcases a rich Culture and Entertainment for everyone. Festival of Color and Festival of Unity showcases East Indian Culture and provides entertainment to all the visitors.
- **Children and Youth:** Festival of Knowledge focus a lot on the Children and Youth participation. This year we had a Quiz Competition, which was appreciated by folk(s) from the California State University, Sacramento (CSUS).
- **Business/Economic Development:** Both the events will be held within the City of Rancho Cordova. We expect an audience/attendee increase of at least 50% (compared to last year) for Festival of Knowledge event and an increase of 100% (compared to last year) for the Festival of Color event. Folks traveled far from places like Stockton, Yuba City as well as Reno, NV to attend our events. Next year we expect visitors from all over Northern CA, which will generate revenue for the city as well as bring our community enormous pride.

Why partner with Ankur?

Ankur has a long-standing tradition of supporting community. Highlighted are a few of reasons for partnering with us:

- **Leverage other funding resources:** Through our application, you will notice that we are requesting only partial funding. All Ankur events (projects) makes use of existing funding, resources, and partnerships. This approach is adopted to further embolden the delivery of these services to enhance scope and outcomes. The other funding sources includes:
 - Individual annual membership contribution;
 - Corporate grants for volunteer hours (wherever applicable);
 - Corporate grants for employee donation match (wherever applicable);
 - Requesting grants from entities like the City of Rancho Cordova City Enhancement Fund;
 - Funraising activities like Picnic etc. Profits goes towards donation to Ankur;
 - Advertisement revenue from Vendors, Business owners for providing space during our Cultural events;
 - Advertisement revenue from Vendors, Business owners for providing space on our website; and
 - Volunteer hours from our dedicated volunteers.
- **Return on Investment** Ankur events will bring following benefits to the City of Rancho Cordova community:
 - Our events are open to everyone, which means that with each passing year we are catering to more and more audience. They then spread the word around of the festival they attended within the City of Rancho Cordova.
 - Our programs, events are held at the Cordova Recreation and Park District (CRPD) and a substantial amount of the funding request goes towards the reservation and utilization of the venues. In addition we try to procure items needed for our events from businesses, entities located within the within the City of Ranch Cordova. The intent is that most of the money/grant that we spent should stay within the City.
- **Capacity and Capability:** Ankur is a Decade old non-profit organization. Ankur started with a member base of just 20 people. Today our member bases exceeds 300+ people. Our cultural programs are attended by over 1500 people from all across Northern California including Yuba City, Chico.
- **No Discrimination:** Ankur has Zero Discrimination Policy. We do not discriminate anyone, any group on the basis of race, religion, sex, national origin, sexual orientation, age or disability;
- **Volunteers:** work for Free;
- We do not promote any specific religion, political candidates, parties, ideologies or campaigns;
- **Zero tolerance for drugs and alcohol policy:** Absolutely no possession, consumption or intoxication of alcohol or illegal substances is permitted while attending or participating in Ankur events.

ATTACHMENT 3

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Ankur consist of 4 Board Members as follows:

Jeet Poddar: President

Sudd Ghosh: Vice President

Goutam Panda: Treasurer

Krishna Datta: Secretary

Apart from them there are 3 Community Council Members, and 11 Executive Committee Members.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Goal 1: Hold cultural events and festivals (e.g. Festival of Colors, Festival of Knowledge, Festival of Lights etc.) for promoting culture, history and tradition. All these events will be held within the City of Rancho Cordova and will support the community by bringing visitors from through-out Northern CA. This will generate revenue for the city as well as bring a Community Pride. Attached are few pictures of the 2018 events.

Goal 2: Provide entertainment that include health benefits. Kite Festival offers camaraderie and entertainment to all visitors. Once they learn the skill of Kite Flying, they get various health benefits associated with Flying kite e.g. spending time outdoors and experiencing the "awe" in nature. It reduces Stress on your eyes.

We request you to visit this link created by our own volunteer member Sudd Ghosh: Vice President, Ankur.

<http://flyindiankite.appspot.com/index.html>

While flying Kite you are forced to look at a distance that provides lot of health benefits e.g.:

- Mindfulness - Being mindful of your current surroundings fosters acute awareness of the here and now. Research has also shown that it's associated with anatomic changes in areas of the brain involved in memory, learning, and emotion.
- Good for the eyes - Gazing at the blue sky above can help better regulate eye muscles and nerves, which helps alleviate eye fatigue and can prevent myopia.
- Good for the neck - As we look upward, our necks open - an important counterbalance to looking down or at eye level. Those who do sedentary work are at a high risk of getting cervical disease. While flying a kite, one can maintain the cervical spine and spinal muscle tension. This promotes the flexibility of ligaments and vertebral joints and prevents degenerative changes, and increases bone metabolism, which can help prevent cervical disease.
- Boost creativity, concentration.
- Reduces overall stress - Kite flying will regenerate energy and has a way of reducing stress and tension of everyday life. Watching a kite drift across the sky – one can become relaxed, temporarily letting go of today's headaches and tomorrow's deadlines.
- Promotes self-expression.
- Beauty - A colorful kite soaring gracefully overhead is a lovely sight. You have to admit, when you look up and see a kite soaring through the air; it puts a smile on your face.

For more information on benefits of kite flying, click the link below

<http://www.healthfitnessrevolution.com/top-10-health-benefits-kite-flying/>

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$17,415

Estimated Breakdown of Project Expenditures:

Kite Festival (Festival of Unity): \$2,950

Festival of-Knowledge: \$11,065

Festival of Colors: 3,400

Matching Funds \$5,000 Member Contribution

(including any in-kind contributions):

ATTACHMENT 3

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Not Applicable

Total Community \$12,415

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Festival of Unity: Kite Festival: September 15, 2019.

Festival of Knowledge: February 1, 2020

Festival of Colors: March 14, 2020

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Hagan Community Center and Stone Creek Park located within the City of Rancho Cordova

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Jeet Poddar
Title	President
Phone Number	(916) 705-0277
Email Address	jeetpoddar@yahoo.com
Mailing Address	11833 Loisdale Way, Rancho Cordova, CA-95742

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Suddhasatwa Ghosh
Title	Vice President
Phone Number	(650) 291-4276
Email Address	suddhasatwa_ghosh@yahoo.com
Mailing Address	656 Fisher Cir, Folsom, CA-95630

ATTACHMENT 3**13. Type of Signatory**

(o) Non-Profit

14. Additional Supporting Documents

Attach here [Budget Details.pdf](#)

Attach here [CRPD reservation details.pdf](#)

Attach here [Fest of Color and Knowledge moments and Health Benefits of Kite Flying.pdf](#)

Thank you,
City of Rancho Cordova

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Ankur Arts Cultural and Sports Program			
Kite Festival: Festival of Unity Stone Creek Park Rancho Cordova		Total	Remarks
1	Rental charges for the Event facility	\$ 400.00	Kite Festival offers camaraderie, and entertainment to all visitors. Once they learn the skill of Kite Flying, they get various health benefits associated with Flying kite e.g. spending time outdoors and reducing eye stress etc. We request you to visit this link created by our own volunteer member Sudd Ghosh: Vice President, Ankur. http://flyindiankite.appspot.com/index.html
2	Purchase materials for the Event e.g. Kites, Strings, Prizes for winner etc.	\$ 700.00	
3	Event Setup (Decoration, Sound etc.)	\$ 300.00	
4	Insurance Compliance for the event	\$ 300.00	
5	Festive Lunch and Snacks	\$ 1,000.00	
6	Event Cleanup	\$ 250.00	
Sub total		\$ 2,950.00	
HOLI: Festival of Colors Stone Creek Park Rancho Cordova		Total	
1	Rental charges for the Event facility	\$ 400.00	Holi announces the arrival of spring and the passing of winter. The festival breathes an atmosphere of social merriment. People bury their hatchets with a warm embrace and throw their worries to the wind. The event presents a colorful and vibrant sight. Young and old alike are covered with colors (red, green, yellow, blue, pink, orange and more). People in small groups are seen singing, dancing and throwing colors on each other. Both liquid and dry colors are used to celebrate the festival.
2	Purchase materials for the Event e.g. Colors, Water Balloons etc.	\$ 500.00	
3	Event Setup (Decoration, Sound etc.)	\$ 250.00	
4	Insurance Compliance for the event	\$ 500.00	
5	Festive Lunch and Snacks	\$ 1,500.00	
6	Event Cleanup	\$ 250.00	
Sub total		\$ 3,400.00	
Basant Panchami: Festival of Knowledge Hagan Community Center		Total	
1	Rental charges for the Event facility	\$ 1,155.00	
2	Space Rental at Hagan Community Center for Arts and Cultural Program Rehearsals	\$ 2,160.00	

ATTACHMENT 3

3	Extrnal Artist for Musical Performance	\$ 1,000.00	Festival of Knowledge showcases the talent that Kids and Adults have in various Arts and Cutural Areas. This includes Quiz show, Music, Dance Performances, Drawing Exhibitions, Public Speaking, External Artist Performances etc. The festival is celebrated across the globe including multiple cities of USA. It is a whole Day event which concludes with Dinner
4	Event Promotion (Flyers, Video, Photography, Website updates)	\$ 250.00	
5	Event Setup (Decoration, Sound, Lighting, etc.)	\$ 500.00	
6	Insurance Compliance	\$ 700.00	
7	Festive Dinner	\$ 1,000.00	
8	Festive Lunch and Snacks	\$ 1,000.00	
9	Cultural Program with Local Kids, Adults and External Artists	\$ 1,000.00	
10	Storage Space Rentals and Delivery Logistics	\$ 1,800.00	
11	Event Cleanup	\$ 500.00	
Sub total		\$ 11,065.00	
Total Project Cost		\$ 17,415.00	
			Please note that Ankur celebrates few other events, for which we are not asking for Community Enhancement Grant assistance at this moment. Our members contribute funds towards those events too. These includes: ● Sharadotsav (3 day Fall Festival) in October (Budget: \$15,000) ● Diwali (Festival of Lights) in November (Budget: \$5,000) ● Lakshmi Celebration in October/November (Budget: \$5,000) ● Language Learning Center throughout the year ● Community Service(s): Clean the nature trail * Details of Voluntary Hours calculations are provided below separately.
Member contribution in Matching Funds		\$ 5,000.00	
Member contribution (In-Kind Voluntary Hours) *		\$11,497.28	
Total Community Enhancement Fund Requested		\$ 12,415.00	

ATTACHMENT 3

**Ankur Arts, Cultural and Sports Program
Voluntary Hours Calculations**

Kite Festival (Half day event)		Number of Volunteers	Hours	Hours	National Value of Volunteer Time	Total (In Kind Contribution)
1	Volunteer for setup	8	2	16	\$23.56	\$376.96
2	Volunteer for Purchase materials for the Event	8	4	32	\$23.56	\$753.92
3	Volunteer for Event Setup (Decoration, Sound etc.)	4	2	8	\$23.56	\$188.48
4	Volunteer for Festive Lunch	8	2	16	\$23.56	\$376.96
6	Volunteer for Event Cleanup	8	2	16	\$23.56	\$376.96
Sub total				88	\$23.56	\$2,073.28
Festival of Colors (Half day event)		Number of Volunteers	Hours	Hours	National Value of Volunteer Time	Total (In Kind Contribution)
1	Volunteer for setup	8	2	16	\$23.56	\$376.96
2	Volunteer for Purchase materials for the Event	10	4	40	\$23.56	\$942.40
3	Volunteer for Event Setup (Decoration, Sound etc.)	4	2	8	\$23.56	\$188.48
4	Volunteer for Festive Lunch	10	2	20	\$23.56	\$471.20
6	Volunteer for Event Cleanup	8	2	16	\$23.56	\$376.96
Sub total				100	\$23.56	\$2,356.00
Festival of Knowledge (Whole day event)		Number of Volunteers	Hours	Hours	National Value of Volunteer Time	Total (In Kind Contribution)
1	Volunteer for Event Promotion (Flyers, Video, Photography, etc.)	8	8	64	\$23.56	\$1,507.84
2	Volunteer for Event Setup (Decoration, Sound, Lighting, etc.)	12	4	48	\$23.56	\$1,130.88
3	Volunteer for Festive Dinner	10	2	20	\$23.56	\$471.20

ATTACHMENT 3

4	Volunteer for Festive Lunch	12	2	24	\$23.56	\$565.44
5	Volunteer for Purchase materials for the Event (e.g. Supplies)	4	4	16	\$23.56	\$376.96
6	Volunteer for the Cultural Program	10	20	200	\$23.56	\$4,712.00
7	Volunteer Event Cleanup	8	2	16	\$23.56	\$376.96
Sub total				388	\$23.56	\$9,141.28
Total Volunteer Hours				488	\$23.56	\$11,497.28

ATTACHMENT 3

Subject: Ankur Reservations
From: Pam Wickens (pwickens@crpd.com)
To: jeetpoddar@yahoo.com;
Date: Monday, March 4, 2019 3:57 PM

Hi Jeet,

I have received your request for several events and have the following dates and locations on hold for you pending completion of reservation requests.

1. Kite Festival: Festival of Unity at Stone Creek Park September 15, 2019
Pavilion \$175.000
Amphitheater \$200.00
2. Festival of Knowledge: at Hagan Community Center Building 1 and 3 February 1, 2020
Building 1 \$1,070.00
Building 3 \$ 225.00
3. Holi: Festival of Color at Stone Creek Park March 14, 2020
Pavilion \$175.00
Amphitheater \$200.00

Best Regards,

Pam Wickens

Administrative Assistant

Cordova Recreation & Park District

916-369-9844

Connect with us!



Attachments

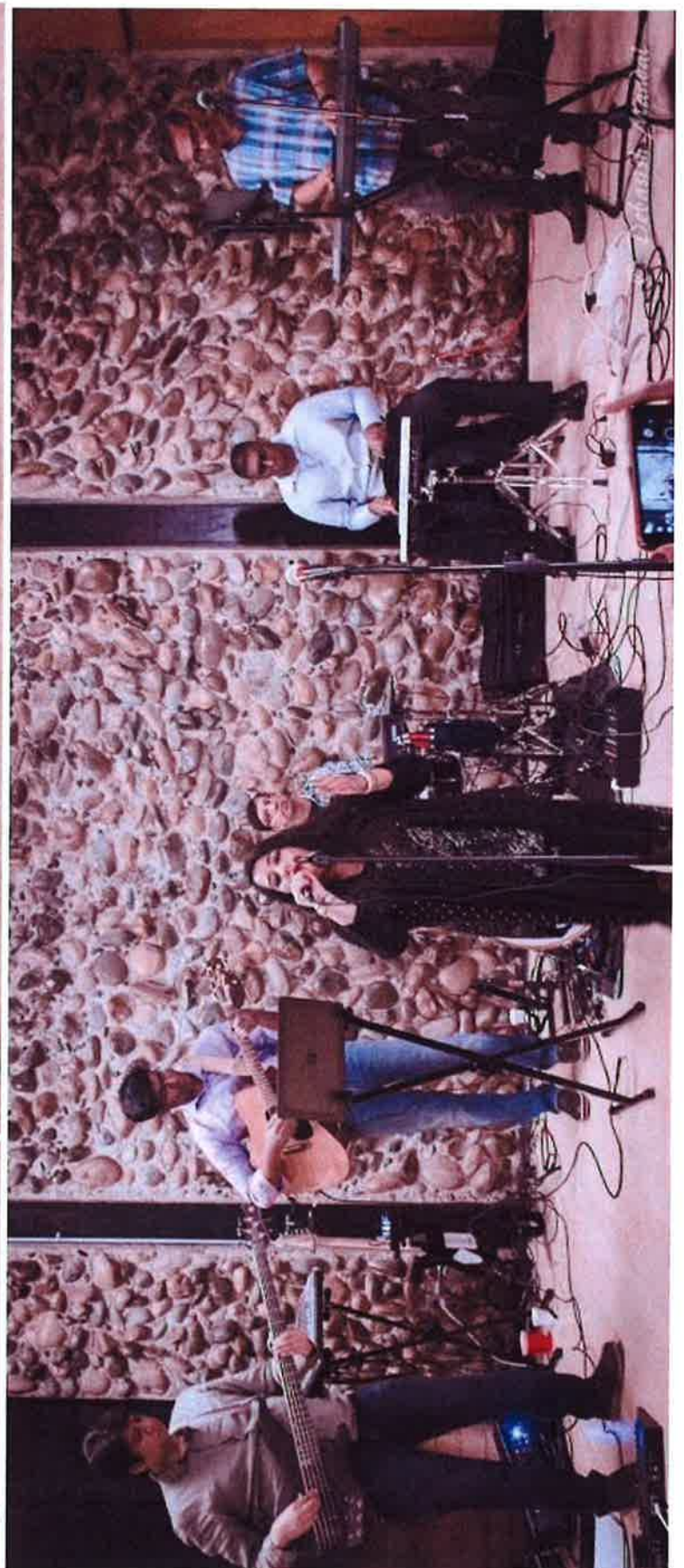
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ATTACHMENT 3

Festival of Knowledge Moments



ATTACHMENT 3



ATTACHMENT 3



Festival of Colors Moments

ATTACHMENT 3



ATTACHMENT 3



Top 10 Health Benefits of Kite-Flying

By **Health Fitness Revolution** - April 7, 2015



Flying kites is a typical childhood pastime in America, yet when we grow older, we tend to forget how much fun it can be. Being able to navigate a kite as the wind tugs it every which way in the sky can be an enjoyable experience for the whole family. You have to admit, when you look up and see a kite soaring through the air, it puts a smile on your face. Not only is flying a kite a great way to enjoy the outdoors, but it can also offer a few health benefits that you might not realize.

Here are the Top 10 from Health Fitness Revolution and author of the book [ReSYNC Your Life](#) Samir Becic:

ATTACHMENT 3

Top 10 Health Benefits of Kite-Flying

- **Exercise:** Kite flying puts you in an environment that's conducive to outdoor play. If you like to get your kite in the air with a running start (even though the wind usually does the work for you), the sprints could help get your heart rate up. If you want to raise your heart rate while the kite is still up in the air, try kiteboarding. And once you've packed away the kite, you might be tempted take a walk, run, or otherwise enjoy the outdoor setting.
- **Socializing:** While most kites can be flown by one person, kite flying is often done in a group, whether it's simply a fun family outing or an organized festival or competition. As outdoor activities go, it's unusually inclusive, open to individuals of every age, size, and physical ability. A beautiful kite is also a natural conversation starter – an excuse to create happy memories with loved ones or make an acquaintance with a fellow kite flyer at the park. For more ideas on how to get active with your kids, read our article [here](#).
- **Spending time in nature:** Flying a kite in an open field or on the beach puts you closer to nature, an environment that offers plenty of mind/body benefits. We wrote about the health benefits of being in nature [here](#). Being outside and experiencing nature, whether it is a small patch of grass or a tree in an urban setting, or a park, or the countryside, helps to reduce anxiety and depression, and benefits your mental health.
- **Mindfulness:** Being mindful of your current surroundings fosters acute awareness of the here and now. That awareness, in turn, has a number of proven health benefits, including improved pain management and decreased anxiety and depression. Research has also shown that it's associated with anatomic changes in areas of the brain involved in memory, learning, and emotion.
- **Good for the eyes:** Kite-flying is also good for eye health. Gazing at the blue sky above can help better regulate eye muscles and nerves, which helps alleviate eye fatigue and can prevent myopia.
- **Good for the neck:** As we look upward, our necks open, an important counterbalance to looking down or at eye level. Those who sit at a desk all day are at high risk of cervical disease, and while flying a kite, one can maintain the cervical spine and spinal muscle tension. This promotes the flexibility of ligaments and vertebral joints and prevents degenerative changes, and increases bone metabolism, which can help prevent cervical disease.
- **Boosts creativity:** Kite flying develops creative thinking, both in the making of the kite as well as flying and adapting it to changes in the wind.
- **Reduces stress:** Kite flying will regenerate energy and has a way of reducing stress and tension of everyday life. Watching a kite drift across the sky, it's easy to become relaxed, temporarily letting go of today's headaches and tomorrow's deadlines.

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Top 10 Health Benefits of Kite-Flying

- **Promotes self-expression:** Kites are a form of personal expression and beauty whether purchased or handmade. Making or building kites engages the creative process on the right side of the brain. Visualization, planning, concentration, coordination, problem solving and other skills can be developed and fine tuned.
- **Beauty:** A colorful kite soaring gracefully overhead is a lovely sight. Making your own kite can be an act of artistry and creativity. But even the selection of a store-bought kite is a mode of personal expression and a celebration of what's beautiful to you. Think of it as having happiness on a string.

 Post Views: 14,964

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Health Fitness Revolution

<http://www.healthfitnessrevolution.org>

HFR is an extremely motivated movement of people who want to create a healthier and fitter world
www.healthfitnessrevolution.org



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Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 12, 2019 4:28 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/12/2019 4:28 PM
Response #: 18
Submitter ID: 9719
IP address: 172.24.96.111
Time to complete: 42 min. , 39 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Festival of Flowers (Multicultural Integration Project)

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Sacramento Telangana Association is a Non-Profit organization committed to persevere and promote the culture and arts of India and bridge the gap between the multi ethnic and integrate the multiple cultures into the community by active civic engagement.

Every year during the September - October timeframe Sacramento Telangana Association organizes the festival called "Bathukamma"-Festival of Flowers which celebrates the inherent relationship between earth, water, plants, flowers and the human beings in a community to integrate and live in harmony.

The festival heralds the beauty of nature, collective spirit of people, the indomitable spirit of women folks and the scientific approach of the agrarian people towards preserving the resources of nature in a celebrative way.

Sacramento Telangana Association request community enhancement grant funds to celebrate festival of flowers. This festival encourages and helping active civic engagement and provides a strong sense of place for residents through the arts, music, culture, education and entertainment and in last 4 years this festival become medium of integration for different cultures into the community.

For the year 2019 we are partnering with Cordova Community Council and Interfaith Council for wider community outreach.

ATTACHMENT 3

In the last 5 years during celebration we were able to invite, attract approximately 7000 community members to participate and to part of this festival from different ethnic and culture backgrounds, which includes elected representatives, public officials, business leaders and community leaders and volunteers. The Measure H grants would allow us to help progress, educate and organize this unique festival in the center of the City of Rancho Cordova.

Bathukamma –Festival of Flowers can become major touristic attractions and promote the image of a City of Rancho Cordova as a cultural capitol.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Sacramento Telangana Association board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

1. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community leader
2. Laxma Legala – IT Professional/Community Volunteer
3. Anil Reddy – Community Volunteer
4. Srinivas Reddy Kumbam –Entrepreneur
5. Srinath Babu – Sr.Engineer,State of California
6. Dr.Venu Bellum, MD Kaiserpermanete, Rancho Cordova
7. Dr.Nataraj Podishetty - Plant Sciences ,UC Davis

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Festival of Flowers –Bathukamma, it's our goal to integrate different cultures and ethnicities of Greater Sacramento region by providing experience of arts, music, culture, education and. This festival is connecting the different sectors of the community by active civic engagement and provides a strong sense of place for residents as a community pride and promoting the community relations through the arts, music, culture, education and entertainment.

This festival is an open event and free for all the community members, it indeed remains a celebration of the women's glory the symbolic women power. This festival is the dedication to worship womanhood and nature's system through valuing the flowers.

It's important to educate our future generations about different cultures, traditions and diverse world.

The world is becoming increasingly small and cultural understanding is important. Bathukamma festival helps our community children learn to accept and respect different cultures and traditions of other countries which makes them better citizens. This festival includes several exciting programs like Dancing, Art exhibition, educational work shop on making bathukamma and tasting authentic Telangana food which will be served free.

This festival support Rancho Cordova community by bringing visitors from all over Sacramento area cities Folsom, Roseville, Rocklin and also from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto and Fairfield. Which will bring new revenue to the economy and create new opportunities, partnerships to improve Rancho Cordova's quality of life

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$25000

Estimated Breakdown of Project Expenditures:

Expense Estimated breakdown Forecast -2019

Rental for Event facility \$4000

Event promotion \$3,000

Event Setup \$4,000

Educational work shop \$1,000

Festive Dinner \$12,000

Cleaning after the event \$1000

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Total Project Cost \$25000
Matching Funds \$12000

Measure H grant request \$13000

Matching Funds 12000
(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Its one day evening community gathering no need for maintenance

Total Community 13000

Enhancement Funds

Requested:

Is this a multi-year NO
request? If yes, number
of years:

If you answered yes above, describe your sustainability plan:

Financial Sustainability

The continued success and growth of Festival of Flowers means that places City of Rancho Cordova as cultural capital of this region and it provides the quality of life, since last 5 years our active community engagement increasing, and we are able to attract more business community with generous sponsorships.

Sacramento Telangana Association (STA) is developing a sustainability plan, considering the success we have experienced in last 5 years in terms of membership and events we conducted year over year which helped to forecast the anticipated growth and expansion for future.

STA Board of Directors, trustees, advisory council members and other core members of the organization developed plan and strategies helping organization with financial stability with steady source funds from various like sponsorships from business community, member community and other tickets-based events.

1. STA board of trustees contributed total of \$10000 for organization.
2. STA will collect membership fee \$100 per core members for 2 years terms from 50+ members
3. Enhance/Expand Non-Profit volunteer grants (\$6000) from corporation like Intel, HP, Esurance, and other technology business.
4. STA will expand our vendor/sponsor base contributions (\$12000) for the active marketing purpose for sponsoring the event
5. STA is committed to expand the community outreach contributions with our members and the surrounding metropolitan area
6. STA will enhance the private partnerships with corporations who are actively supporting the Non-Profit Organizations.

Sacramento Telangana Association strongly believe with the above strategy we will be self-sustainable financially in celebrating the Festival of flowers in the future.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

October 5th or 6th weekend of 2019 3PM -10PM

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 10679 Bear Hollow Dr, Rancho Cordova, CA 95670

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

ATTACHMENT 3

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

☒ Folsom Cordova Unified School District

9. **By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Anil Reddy Kondakrindi
Title	Co - Founder & CFO
Phone Number	(916) 588-5900
Email Address	anilkondakrindi@gmail.com
Mailing Address	3994 Borderlands Dr

11. Type of Applicant

☐ Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Anil Reddy Kondakrindi
Title	Co - Founder & CFO
Phone Number	(916) 588-5900
Email Address	anilkondakrindi@gmail.com
Mailing Address	3994 Borderlands Dr

13. Type of Signatory

☐ Non-Profit

14. Additional Supporting Documents

Attach here	Measure H-Multi Ethnic-Multicultural Integration Project-2019.docx
Attach here	
Attach here	

Thank you,
City of Rancho Cordova

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March 6, 2019
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670

Dear Stacy Delaney,

Thank you for the opportunity to apply for the community enhancement fund grants program for the fiscal year 2019/2020. City of Rancho Cordova support to the Festival of Flowers will contribute towards achieving our common goal of promoting the City of Rancho Cordova image in terms community pride, Civic engagement and quality of life. This festival became a huge cultural attraction in the region and making the city as a cultural capitol of the region with multicultural integration.

For the year 2019 we are partnering with Cordova Community Council and Interfaith council for wider community outreach.

I would like to invite to all our fellow citizens of community to participate in our yearly cultural art Festival -Festival of Flowers.

Thank You for your consideration, should you have any question please feel free to contact me at 916-588-5900.

Sincerely,
Anil Reddy
Co -Founder & CFO
Sacramento Telangana Association

ATTACHMENT 3

Measure H Grant Application City of Rancho Cordova

Fiscal Year 2019-2020

Name of the Organization	: Sacramento Telangana Association (STA)
501(c) Number	: 46-5556147
Address	: 3994 Borderlands Dr, Rancho Cordova, CA 95742
Phone no	: 916-588-5900
Email	: anilkondakrindi@gmail.com
Contact Person	: Anil Reddy, Co -Founder & Chief Financial Officer
Total Project Cost -2019	: \$25000
Matching Funds -2019	: \$12000
Measure H Grant Amount Requested -2019	: \$13000
Project Title	: Festival of Flowers (Multicultural Integration Project)
Project Timeframe	: October 5 th /6 th 2019
Project Location	: Navigator Elementary School/CRPD Parks

Project Description

Sacramento Telangana Association is a Non-Profit organization committed to persevere and promote the culture and arts of India and bridge the gap between the multi ethnic and integrate the multiple cultures into the community by active civic engagement.

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ATTACHMENT 3

volunteers. The Measure H grants would allow us to help progress, educate and organize this unique festival in the center of the City of Rancho Cordova.

Bathukamma –Festival of Flowers can become major touristic attractions and promote the image of a City of Rancho Cordova as a cultural capitol.

Project Team

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1. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community leader
2. Laxma Legala – IT Professional/Community Volunteer
3. Anil Reddy – Community Volunteer
4. Srinivas Reddy Kumbam –Entrepreneur
5. Srinath Babu – Sr.Engineer,State of California
6. Dr.Venu Bellum, MD Kaiserpermanete, Rancho Cordova
7. Dr.Nataraj Podishetty - Plant Sciences ,UC Davis

Project Goals

Festival of Flowers –Bathukamma, it's our goal to integrate different cultures and ethnicities of Greater Sacramento region by providing experience of arts, music, culture, education and. This festival is connecting the different sectors of the community by active civic engagement and provides a strong sense of place for residents as a community pride and promoting the community relations through the arts, music, culture, education and entertainment.

This festival is an open event and free for all the community members, it indeed remains a celebration of the women's glory the symbolic women power. This festival is the dedication to worship womanhood and nature's system through valuing the flowers.

It's important to educate our future generations about different cultures, traditions and diverse world. The world is becoming increasingly small and cultural understanding is important. Bathukamma festival helps our community children learn to accept and respect different cultures and traditions of other countries which makes them better citizens. This festival includes several exciting programs like Dancing, Art exhibition, educational work shop on making bathukamma and tasting authentic Telangana food which will be served free.

This festival support Rancho Cordova community by bringing visitors from all over Sacramento area cities Folsom, Roseville, Rocklin and also from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto and Fairfield. Which will bring new revenue to the economy and create new opportunities, partnerships to improve Rancho Cordova's quality of life.

ATTACHMENT 3

Project Cost

Estimated breakdown of project expenditures for 2019:

Total Project Cost: \$25000

Matching Funds: \$12000

Total Measure H Funds request for 2019: \$13000

Expense	Estimated breakdown Forecast -2019
Rental for Event facility	\$4000
Event promotion	\$3,000
Event Setup	\$4,000
Educational work shop	\$1,000
Festive Dinner	\$12,000
Cleaning after the event	\$1000
Total Project Cost	\$25000
Matching Funds	\$12000
Measure H grant request	\$13000

Project Schedule

October 5th /6th 2019 3PM -10PM

Project Location

STA requested endorsement from FCUSD to take place at a public K-12 school site in Rancho Cordova City. An alternate back up location will be on one of the CRPD parks with in the City of Rancho Cordova limits.

Financial Sustainability

The continued success and growth of Festival of Flowers means that places City of Rancho Cordova as cultural capital of this region and it provides the quality of life, since last 5 years our active community engagement increasing, and we are able to attract more business community with generous sponsorships.

Sacramento Telangana Association (STA) is developing a sustainability plan, considering the success we have experienced in last 5 years in terms of membership and events we conducted year over year which helped to forecast the anticipated growth and expansion for future.

STA Board of Directors, trustees, advisory council members and other core members of the organization developed plan and strategies helping organization with financially stability with steady source funds from various like sponsorships from business community, member community and other tickets-based events.

ATTACHMENT 3

1. STA board of trustees contributed total of \$10000 for organization.
2. STA will collect membership fee \$100 per core members for 2 years terms from 50+ members
3. Enhance/Expand Non-Profit volunteer grants (\$6000) from corporation like Intel, HP, Esurance, and other technology business.
4. STA will expand our vendor/sponsor base contributions (\$12000) for the active marketing purpose for sponsoring the event
5. STA is committed to expand the community outreach contributions with our members and the surrounding metropolitan area
6. STA will enhance the private partnerships with corporations who are actively supporting the Non-Profit Organizations.

Sacramento Telangana Association strongly believe with the above strategy we will be self-sustainable financially in celebrating the Festival of flowers in the future.

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Festival of Flowers- Navigator Elementry School

Name of Applicant: Sacramento Telangana Association

Applicant's Title: Anil Kondakrindi

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 9165885900

Applicant's Email: anilkondakrindi@gmail.com

Applicant's Mailing Address: 3994 Borderlands Dr, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒ Endorsement doesn't guarantee use of facility

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligian

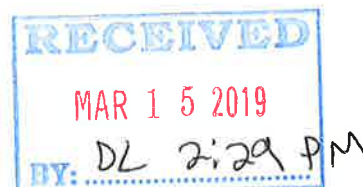
Superintendent's Signature: Sarah Keligian

Date: 3/15/19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): Requires City's approval, not FCUSD. They would need to pay the costs to rent FCUSD's facility if City approves grant

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Friday, March 15, 2019 12:47 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 12:47 PM
Response #: 38
Submitter ID: 9743
IP address: 172.24.96.111
Time to complete: 9 min. , 15 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. International Kite Festival(iKFest-2020)

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Sacramento Telangana Association (STA)and Rancho Cordova Travel and Tourism (RCTT) will be partnering in introducing first ever International Kite Festival to the City of Rancho Cordova for the year 2020. We would like to bring a new International Kite festival to the city of Rancho Cordova, across the world and USA many cities have similar festivals held annually and this kite festival attracts kite flyers from all over the world. There are several internationally recognized and respected kite festivals taking place in the USA. From those voted best kite festivals in the world by Kite Trade Association International such as the Washington State International Kite Festival, to those attracting hundreds of thousands of kite enthusiasts every year, there are more kite festivals in the USA than most realize. This will be our first International Kite festival can include largest kite, smallest kite, most unique kite, highest flying kite, and most colorful kite. STA will be partnering with RCTT in promoting and working in collaboration with an objective of promoting tourism to the city of Rancho Cordova. We are anticipating greater level enthusiasm and participation. International Kite Festival is a free event open to all ages and planning to provide light snacks and refreshments for the participants.

3. Project Team

ATTACHMENT 3

List individuals or organizations responsible for the development and delivery of the project.

STA and RCTT board have leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

1. Marc Sapoznik – RCTT Executive Director
2. Leena Riggs -RCTT Marketing Manager
3. Anil Kondakrindi – Community Organizer
4. Sri Pulipati -Community Volunteer
5. Srinath Babu -STA Board member
6. Srinivas Reddy Kumbam –Entrepreneur
7. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community leader
8. Dr.Venu Bellum – Kaiser Permanente, Rancho Cordova
9. Shantha Gadam – STA Women’s Committee Chairman
10. Laxma Legala – STA Board of Trustee

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team’s efforts can be focused.

Our goal is to have 200+ colorful kite flies in City which can provide us platform to show the creativity and bringing community together. Kiting is truly a universal activity, limited only by the imagination

International Kite festival helps the community to introduce people to the fun of kite flying, the rich history of kites, the stunning artistry of kite makers, and how kites can be used as educational tools.

In partnership with Rancho Cordova Travel and Tourism with an objective of promoting tourism to the city of Rancho Cordova.

1. Helps to build cultural connections
2. Community Engagement
3. Education and Entertainment

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 3000

Estimated Breakdown of Project Expenditures:

Expense Estimated Expenditure Breakdown -2020

Rental for Event Facility CRPD Park \$500

Event promotion,Setup,Materials and Supplies \$1250

Refreshments \$1250

Total Project Cost \$3000

Matching Funds \$500

Measure H grant request \$2,500

STA will provide the matching funds of \$500

Matching Funds 500

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

No Operation and Maintenance cost

Total Community 2500

Enhancement Funds

Requested:

Is this a multi-year NO

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Not answered

ATTACHMENT 3

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

January or April

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Rancho Cordova, CA 95742

(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Anil Kondakrindi
Title	Sacramento Telangana Association
Phone Number	(916) 588-5900
Email Address	anilkondakrindi@gmail.com
Mailing Address	3994 Borderlands Dr

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Anil Kondakrindi
Title	Co - Founder & CFO
Phone Number	(916) 588-5900
Email Address	anilkondakrindi@gmail.com
Mailing Address	3994 Borderlands Dr

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	Community Enhancement Fund-International Kite Festival-2020.docx
Attach here	California Kite Festivals List of Events.pdf
Attach here	Best Kite Festivals in the US - MiniTime.pdf

Thank you,
City of Rancho Cordova

ATTACHMENT 3

Measure H Grant Application City of Rancho Cordova

Fiscal Year 2019-2020

Name of the Organization	: Sacramento Telangana Association (STA) Rancho Cordova Travel and Tourism (RCTT)
501(c) Number	: 46-5556147 -STA 27-4663529 -RCTT
Address	: 3994 Borderlands Dr, CA 95742 2729 PROSPECT PARK DR, CA 95670
Email	: anilkondakrindi@gmail.com marc@visitranchocordova.com
Contact Person	: AnilReddy, Co-Founder & CFO - STA Marc Sapoznik Executive Director
Total Project Cost	: \$3000
Matching Funds	: \$500
Measure H Grant Amount Requested	: \$2500
Project Title	: International Kite Festival (iKFest)
Project Timeframe	: January or April 2020
Project Location	: CRPD Parks in Rancho Cordova

Project Description

Sacramento Telangana Association (STA) and Rancho Cordova Travel and Tourism (RCTT) will be partnering in introducing first ever International Kite Festival to the City of Rancho Cordova for the year 2020.

We would like to bring a new International Kite festival to the city of Rancho Cordova, across the world and USA many cities have similar festivals held annually and this kite festival attracts kite flyers from all over the world.

There are several internationally recognized and respected kite festivals taking place in the USA. From those voted best kite festivals in the world by Kite Trade Association International such as the Washington State International Kite Festival, to those attracting hundreds of thousands of kite enthusiasts every year, there are more kite festivals in the USA than most realize.

This will be our first International Kite festival can include largest kite, smallest kite, most unique kite, highest flying kite, and most colorful kite.

STA will be partnering with RCTT in promoting and working in collaboration with an objective of promoting tourism to the city of Rancho Cordova. We are anticipating greater level enthusiasm and participation.

International Kite Festival is a free event open to all ages and planning to provide light snacks and refreshments for the participants.

ATTACHMENT 3

Project Team

STA and RCTT board have leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

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In partnership with Rancho Cordova Travel and Tourism with an objective of promoting tourism to the city of Rancho Cordova.

1. Helps to build cultural connections
2. Community Engagement
3. Education and Entertainment

Project Cost

Expense	Estimated Expenditure Breakdown - 2020
Rental for Event Facility CRPD Park	\$500
Event promotion, Setup, Materials and Supplies	\$1250
Refreshments	\$1250
Total Project Cost	\$3000
Matching Funds	\$500
Measure H grant request	\$2,500
STA will provide the matching funds of \$500	

ATTACHMENT 3

Project Schedule

January/April -2020

Project Location

Any available CRPD parks with in the City of Rancho Cordova limits

Reference below of other cities in USA

Top 10 Kite Festivals in the USA(<http://www.topeventsusa.com/top-kite-festivals-USA.html>)

California Kite Festivals List of Events (<http://www.seecalifornia.com/festivals/california-kite-festivals.html>)



MENU

see
California.com

California Festivals



ATTACHMENT 3

California Kite Festivals

Do you want to fly a kite? There's a little bit of intuition, some scientific principles in action, and a few things to know. [Here are kite flying tips.](#)

Please note that the following information should be confirmed before planning your trip!

1. **REDONDO BEACH** Annual Festival of the Kite March 10, 2019, 12 Noon- 5 p.m.

Redondo Pier
100 Fishermans Wharf
Redondo Beach 90277
redondopier.com

One of Southern California's longest-running kite festivals is fun for all-ages with prizes awarded in various categories from the youngest to the oldest at heart. The Redondo Pier Association is committed to providing FREE community events throughout the year including one of Southern California's longest-running kite festivals, an outdoor summer concert series, chalk art festival, classic car show and the new Taste of the Pier! Annual Hot Dog on a Stick Eating Contest

2. HUNTINGTON BEACH: Kite Party March 9-10, 2019
Huntington City Beach next to Huntington Beach Pier
kiteparty.com
hosted by Kite Connection next to Huntington Beach Pier, Huntington Beach, CA. How it works? Guests invited to watch pros fly their kites in an invitation event.

3. CHICO: Chico Kite Day Sunday March 24, 2019, 12-4 p.m.
Community Park, 1900 Dr. MLK Parkway, Chico, CA. Free, chicorec.com
Bring the entire family for this free family event. Experience the color and excitement of kite flying during the Annual Chico Kite Day. Watch the sky dance with fun and imaginative kites. An afternoon of fun is in the air! There will be prizes for the best homemade kites! Celebrate spring at the end of a string! Community Park,

4. MORRO BAY: Morro Bay Kite Festival April 26-28, 2019
1-9 p.m. Friday
10 a.m.-6 p.m. Saturday
10 a.m.-5 p.m. Sunday
Free admission, free parking, morrobaykitefestival.org
Once a year, the sky over Morro Bay comes to life as hundreds of colorful kites take flight during the annual Morro Bay Kite Festival.
Amateur kite fighting on the beach
Professional Flyers
Vendors and Pro Kite demonstrations on the beach
STEM displays
Sunset party
Kite surfing demo

In the past, members of the Salinan Tribe have offered the Blessing of the Wind. Throughout the weekend, professional kite wranglers and pilots will demonstrate their aerial acrobatics to music, flying kite trains and spinning turbines.

5. LIVINGSTON Kite Festival April 7, 2019, 8 a.m. - 4 p.m.
livingstonkitefestival.com | Event posted on City website calendar at livingstoncity.com
Time to Fly Annual Kite Festival (Livingston Kite Festival)
Livingston Middle School
101 F Street
Livingston, CA US
Fun For All Ages
Kids Fly

- Kids Kite King
- Workshops
- Kite Art Exhibit
- Education
- National Kite Month
- Kite Vendors
- Food Vendors

The Merced County Sherriff will be present showcasing its arsenal of crime-fighting tools. The Kite Festival will be free to the public and will have many activities such as Pie Eating Contests, Face Painting, Bounce Houses, Candy Drop, Gigantic Kite Flying Demonstrations, and Crafts and Vendor booths, plus various cultural performances. Attendees will have the opportunity to enter kite flying and building competitions to win a variety of wonderful prizes. livingstonkitefestival.com

The middle school is on the corner of Robin and F Street, Livingston, CA
Livingston Kite Festival
Livingston Middle School
101 F Street
Livingston CA US

6. SANTA MONICA: Otis Kite Festival June 15, 2019, 11 a.m. - 4 p.m.
Central Beach near Santa Monica Pier
200 Santa Monica Pier
Santa Monica, CA

otis.edu/new-creative-action/otis-8th-annual-kite-festival
Artists and free kite-making workshop. Family-friendly. Just north of the Santa Monica Pier.
Bring your family and friends to make and fly kites down at the Santa Monica Pier. Everyone will receive his or her own free, unique kite, along with a color theory instruction lesson. Kite makers from across the United States will also showcase their work and create a "gallery in the sky." A workshop for kids focusing on the STEAM (Science, Technology, Engineering, Art, and Math) principles involved in kite-making will blend learning about the physics of flight, wind and climate, and sustainable materials with color theory, art, and design. Otis is dedicating this year's festival to the memory of alumnus Tom Van Sant.

7. SANTA BARBARA Annual Santa Barbara Kite Festival "Color the Wind" April 14, 2019, 11 a.m.-5 p.m.
sbkitefest.net
Great Meadow, West Campus, Santa Barbara City College
791 Cliff Drive
Santa Barbara, CA US

- Activities:
- Fun Fly
 - Fun For All Ages
 - Kids Fly
 - Kids Kitemaking
 - Kite Vendors
 - Food Vendors

Kite Derby
Sport Kite Competition
Fighter Kite Competition
National Kite Month

The festival takes place in the Great Meadow on the west campus of Santa Barbara City College. The blufftop lawn overlooks the beautiful Santa Barbara harbor and breakwater and is a perfect location for kite flying. Parking is plentiful on campus and admission to the festival is free. The Santa Barbara Kite Festival is always a fun-filled family-style affair featuring kites of all sizes, shapes and colors. Flyers of all abilities are welcome. Competitions range from kite fighting and sport flying for skilled flyers to the more accessible categories such as most beautiful, highest flying, and largest kites. One of the most popular events held throughout the day is the tail chase for children. Children in various age groups try to catch the tail of a kite as it dips and dives through the air. Prizes will be awarded in most categories. Kites will be available for purchase at the festival.

8. SANTA MARIA - [Family Kite Festival](#) April 14, 2019, 12 Noon - 4 p.m. Cost: Free
Rotary Centennial Park
2625 S. College Drive
Santa Maria, CA
(805) 928-8414
smvdiscoverymuseum.org

9. MENLO PARK Kite Day May 4, 2019, 12-3 p.m.
Bedwell Bayfront Park (Marsh Road & Bayfront Expressway),
Menlo Park, CA
menlopark.org
\$6 approx.

Come enjoy wonderful views of the San Francisco Bay as you take your kite to the skies while enjoying great food, upbeat music and activities for the kids. Come out to Kite Day and enjoy kite flying, spin art, snow cones, rock wall and a hot dog lunch. If the wind is strong enough Mega Fish, a 46' giant kite, might make an appearance in the sky. Volunteers from the Menlo Park Kiwanis will be helping BBQ hotdogs, while Menlo Park staff and volunteers will help you assemble your kite and get it up in the air. Kite Day is held annually on the first Saturday in May in conjunction with San Mateo County's annual Streets Alive! Parks Alive! festivities.

10. SAN DIEGO - [OCEAN BEACH Kite Festival](#) Saturday, May 18, 2019, 10 a.m. - 4 p.m.
oceanbeachkiwanis.org

Dusty Rhodes Park, on Sunset Cliffs Blvd. at the corner of Nimitz, across from Robb Field.
Come join the fun with a kite making session, then kite flying in the Oldest Children's Kite Festival in the United States of America!

11. FREMONT Kids and Kites Festival May 18, 2019, 10 a.m. - 3 p.m.
Central Park, Lake Elizabeth
40000 Paseo Padre Parkway
Fremont, CA
fremont.gov
10,000 Free Kites for Kids!

Kids 'n Kites Festival produced by Fremont Parks and Recreation Department is holding its annual Kids 'n Kites Festival. Games, Food Festivals, Stage Performances and Kids Fun Zone.

12. **SAN RAMON Art and Wind Festival** May 26-27, 2019, 11 a.m. - 6 p.m.

San Ramon Central Park
12501 Alcosta Blvd
San Ramon, CA
sanramon.ca.gov

The festival includes over 200 arts & crafts booths, entertainment on 3 stages, kite-flying demos, free kite making workshops, kids' activities, a non-profit info alley, displays and more!

13. **BODEGA BAY: Castles & Kites Festival** May 18, 2019, 11 a.m. - 4 p.m.

Free Admission

Parking is \$7 or free for Regional Parks Members

Doran Regional Park

201 Doran Beach Road

Bodega Bay, California 94923

sonomacounty.ca.gov /

Play/Calendar/ Castles-and-Kites-2019-05-18/

? **BERKELEY Berkeley Kite Festival** TBA 2019

Saturday & Sunday, July 28-29, 2018, 10 a.m. - 6 p.m.

Cesar E. Chavez Park at the Berkeley Marina

anotherbullwinkeshow.com/berkeley-kite-festival/

Cesar E. Chavez Park at the Berkeley Marina

A Free Event for the whole family - Kites aren't just for kids any more. Free Kite Making - Free Candy Drop - Team Kite Flying - Giant Creature Kite Expo Stunt Kite Flying - Kite Team of Japan - Rokkaku Battles - Great Food & Music, Bounce Houses - Petting Zoo - Pony Rides - Arts & Crafts - Face Painting, The Dylan Platt Band - Taiko Drummers Experience the excitement and artistry of modern kite flying. You'll find something for everyone, from the Giant Creature Kites as big as houses to the free Kite Making and Candy Drops for kids. **FREE SHUTTLES FROM GOLDEN GATE FIELDS.** Free Kite Making Free Candy Drop Team Kite Flying Giant Creature Kite Expo, Stunt Kite Flying Kite Team of Japan Rokkaku Battles Great Food & Music. Kids Zone:
Bounce Houses / Petting Zoo / Pony Rides / Arts & Crafts / Face Painting The largest Sport Kite/Kite festival in the California.

More Kite Flying

CERRITOS: January 19, 2019, 10 a.m.-3 p.m.

Cerritos Sports Center

Gujarati Society of Southern California Uttarayan 2019 - Kite Flying Festival first-come, first-serve and if last year was any indication, we'll definitely run out! Questions? Contact gujaratisocal.org

ATTACHMENT 3

3/15/2019

California Kite Festivals List of Events

LOS ANGELES: Cry Los Angeles Kite Festival February 16, 2019 every cryamerica.org

MOUNTAIN VIEW: Bay Area Kite League

BASKL Shoreline Fun Fly Saturday, April 14, 2018 - all day
Baskl.org

Shoreline Park Mountain View, California
Fun Fly for everyone.

CRESCENT CITY: Rogue Valley Windchasers Monthly Fly May 5-6, 2018 all day Event
Crescent City Beach Crescent City, CA
Rogue Valley Windchasers Kite Club Fun Fly
South Beach Hwy 199 and Anchor Way Crescent City CA Phone: (501) 441-5203

14. SANTA MONICA: Japan-America Society Kite Festival TBA
jas-socal.org

15. BRISBANE: Brisbane Marina Kite Festival August 4, 2018
June 24, 2017, 1 p.m.
Brisbane Marina
brisbaneca.org

MEET UPS

kiteclub.org

Almost every Sunday someone is flying kites in Seal Beach & having fun. Up Up & Away Kite Club meets every 2nd Sunday of the month north of Seal Beach Pier.

San Diego Kite Club Meets - 2nd Saturday of Every Month - Tecolote Shores - sandiegokiteclub.com

Events are not guaranteed. It is your responsibility to confirm before going.

Sierra-At-Tahoe



Subscribe to our newsletter!

Get Updates Via E-Mail!

Enter your E-Mail address:

More Info

- [Festivals](http://www.seecalifornia.com/festivals/california-kite-festivals.html)



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ATTACHMENT 3

Best Kite Festivals in the US

Top 7 colorful kite festivals to see this summer By [Josephine Levin](#)

Summer Travel Attractions



[Austin, Texas](#) (Flickr: Joe Van)

[Zilker Kite Festival in](#)

If you are looking for a [great fun filled day with the kids](#) that will be enjoyed by all family members then go to a kite festival. As long as the wind blows there will be kites. There is something very relaxing about seeing the sky filled with all kinds of beautiful shapes and colors. Here are some of the best family-friendly kite festivals and suggestions of what to do in their area.

Washington State International Kite Festival, [Washington](#)

The [Washington State International Kite Festival](#) (*August 18-24, 2014*) is held annually at the Long Beach Peninsula, which is also the site of the World Kite Museum. The week-long Washington State International Kite Festival attracts kite flyers from over the world and is full of all kinds of kid-friendly activities such as kids camps, top kid award, kid kite-making, top kid on the beach, indoor kite flying, fireworks. and more. Best of all, you can fly your own kites along the longest beach in the world on the beautiful Pacific Ocean.

What else The World Kite Museum offers kids a delightful experience v kid-friendly hands-on exhibits of 1,500 kites from 26 count , and a chance to make their own kites.

(**MORE:** [Stay a while and see more.](#) [Look for kid-friendly hotels in Washington State.](#))

Lincoln City Fall Kite Festival, [Oregon](#)



[Festival in Oregon \(Flickr: OCVA\)](#)

[Lincoln City Fall Kite](#)

[Lincoln City](#) on the central Oregon coast, is the site of the [Fall Kite Festi](#) (October 4-5, 2014) and has special wind conditions which make it an ideal place for flying kites. Kids will love running with their kites along the beach of the D-River State Wayside. They will enjoy using their own special kids passports, attending a free kids kite-making workshop, and be enthralled viewing the life-size giant whale kites.

What else: Lincoln City offers surfing, paddle boarding, kite boarding, kayaking, rock and agate hunting, art shops, restaurants, and other festivals and events.

Zilker Kite Festival, [Austin, Texas](#)

The [Zilker Kite Festival](#) (March 1, 2015, Rain date: March 8) is a free kid-friendly event in [Zilker Park](#) that offers contests, moon walks, rock wall climbing, face painting, bungee jumping, and a make-your-own-kite workshop. Zilker also has kite festival safety rules to help insure that you and your little ones will have a wonderful and safe time. Money spent on T-shirts and food goes to local non-profits working to prevent child abuse.

What else: Austin is known as the “live music capital of the world” with live music played everywhere. Among the kid-friendly attractions are the Austin Zoo and Animal Sanctuary and the Austin Children’s Museum.

Blossom Kite Festival, [Washington, DC](#)

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*Kids at the Blossom Kite**Festival in Washington, DC (Flickr: Dana Ross)*

The [Blossom Kite Festival](#) (*March 28, 2015; Rain date March 29*) is part of the annual [Cherry Blossom Festival](#) in Washington DC that celebrates spring. The Kite Festival is a free event that attracts professional kite flyers from all over the world to perform and participate in various competitions. At the Family Field, kids can bring their own kite to fly or make a kite at the activity station.

What else: The Cherry Blossom Festival (*March 20-April 12, 2015*) has other free fantastic kid-friendly events, including a parade and fireworks. You can also take the kids to the National Zoo, the National Children's Museum, the National Air and Space Museum, Glen Echo Park, Discovery Theater, and Six Flags America.

(MORE:)nt to more of the capital? [Look for kid-friendly hotels in Washington D.C.](#))

Kite Fest Louisiana, West Baton Rouge, Louisiana

This free family-friendly [Kite Fest Louisianae \(April 2015\)](#) attracts about 20,000 people every year and has fun activities for kids like designing and making kites and fascinating night flying with lit up kites. Best of all for kids are the kites that drop candies!

What else: West Baton Rouge also offers some great southern hospitality, a chance to taste Cajun and Boudin cuisine, scenic strolls along the promenade and levee of the great Mississippi River, and picnics at the Mississippi Riverfront Development. Some nearby kid-friendly attractions are the [Baton Rouge Zoo](#), Bluebonnet Swamp, Cajun Lagoon, Cat Island National Wildlife Refuge, and Jambalaya Park.

Great Lakes Kite Festival, Grand Haven, Michigan



[Purple octopus at the](#)

[Great Lakes Kite Festival in Michigan \(Flickr: Bailiwick Studios\)](#)

The [Greeks Kite Festival](#) (*May 16-17, 2015*) is a free family-friendly event held at the Grand Haven State Park Beach that offers the saving opportunity to camp at Grand Haven State Park. Some of the highlights are giant kites, indoor kite flying, kite ballets, and even kite boarding on Lake Michigan. The site also has a special Kids Fun area.

What else: Nearby is the world's largest Musical Fountain with summer nightly performances. The Harbor Trolley travels throughout the Tri-Cities area and is a great way to get to shops and restaurants.

Berkeley Kite Festival, Berkeley, California



Flying octopus at the

Berkeley Kite Festival in Berkeley in the Bay Area (Flickr: In the Bay Area)

The [Berkeley Kite Festival](#) (July 25-26, 2015) is a free family annual festival held at Cesar E. Chavez Park at the north end of the Berkeley Marina in the San Francisco Bay area. Highlights include candy drop from the kites, free kite making, and free kite flying lessons. The Kids Zone features bounce houses, a petting zoo, pony rides, face painting, and arts and crafts. You can also get a reduced price on a yacht and meal cruise on the San Francisco Bay.

What else: The Bay area is full of all kinds of kid-friendly attractions and events. Some of the sights include Fisherman's Wharf in San Francisco, [Golden Gate Park](#), the Nature Center and Adventure Playground at the Berkeley Marina, Children's Fairyland in Oakland, the Oakland Zoo, and Redwood Regional Park.

Josephine Levin contributed this to [MiniTime](#).

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Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 13, 2019 4:07 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/13/2019 4:07 PM
Response #: 22
Submitter ID: 9725
IP address: 172.24.96.111
Time to complete: 20 min. , 53 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Festival of Colors -Holi

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Sacramento Telangana Association(STA) and Sacramento Children's Museum(SCM) will be partnering In celebrating the Festival of Colors(Holi) for the year 2020, this festival marks the arrival of spring and is a celebration of fertility, color, and love, mostly we see this festival as a time for people to get together and enjoy themselves with friends, families and communities without any concern for caste, creed region, religion, men, women, children's or ethnicity of the community which intern connects the communities of the City of Rancho Cordova.

During 2018,2019 this festival was celebrated with help of City of Rancho Cordova community enhancement funds, this was well received by the community and generated huge enthusiasm and encouragement.

STA active partnership with children's museum is helping us to reaching to greater community participation, especially children in our community and for 2019 event invite projecting there is greater level enthusiasm and participation.

This is first time we are successfully collaborating and partnership with other community organizations and showing the results how successfully we can unify and bring the community on to a one unifying platform to promote the great civic engagement and broader community outreach.

Festival of Colors is a free event open to all ages and planning to provide light snacks and refreshments for the participants

ATTACHMENT 3

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

STA and SCM board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

1. Sharon Smith – Executive Director -SCM
2. Molly Mix -Sacramento Children's Museum
3. Anil Kondakrindi – Community Organizer
4. Sri Pulipati -Community Volunteer
5. Srinath Babu -STA Board member
6. Srinivas Reddy Kumbam –Entrepreneur
7. Satish Pasupulati – Sr. Engineer/Entrepreneur/Community leader
8. Dr.Venu Bellum – Kaiser Permanente, Rancho Cordova
9. Shantha Gadam – STA Women's Committee Chairman
10. Laxma Legala – STA Board of Trustee

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

City of Rancho Cordova sponsoring this color festival as part of community enhancement funds for last 2 years, during festival there were lot of kids participated and enjoyed this event at Stone Creek Park and Children's Museum this years, with the past experiences we strongly believe this festival reaching more kids in the community in providing the entertainment and education to next generations.

In partnership with Sacramento Children Museum we can spark a passion for life-long learning, entertainment and education. This event provides a venue where children's will have opportunity to explore to the new environment and exercise both their bodies and their minds

1. Helps to build cultural connections
2. offers opportunities for children to play with colors which will help in fulfilling the sensory needs which are very important for kids over all development.
3. Community Engagement
4. Education and Entertainment

This festival support Rancho Cordova community by bringing visitors from all over Sacramento area cities Folsom, Roseville, Rocklin and also from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto and Fairfield. Which will bring new revenue to the economy and create new opportunities, partnerships to improve Rancho Cordova's quality of life.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 3250

Estimated Breakdown of Project Expenditures:

Expense Estimated Expenditure Breakdown -2020

Rental for Event Facility CRPD Park \$500

Event promotion,Setup,Materials and Supplies \$1250

Refreshments \$1250

Cleaning after the event \$250

Total Project Cost \$3250

Matching Funds \$500

Measure H grant request \$2,750

STA will provide the matching funds of \$500

Matching Funds 500

(including any in-kind contributions):

ATTACHMENT 3

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Its one day 3-5 hours long community gathering event ,no need of the maintenance cost

Total Community 2750

Enhancement Funds

Requested:

Is this a multi-year NO

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

March -2020

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2701 Prospect Park Dr, Rancho Cordova, CA 95670

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.
10. Application Submitted By

First and Last Name	Anil Reddy Kondakrindi
Title	Sacramento Telangana Association
Phone Number	(916) 588-5900
Email Address	anilkondakrindi@gmail.com
Mailing Address	3994 Borderlands Dr

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Anil Kondakrindi
Title	Co - Founder & CFO
Phone Number	(916) 588-5900
Email Address	anilkondakrindi@gmail.com
Mailing Address	3994 Borderlands Dr

13. Type of Signatory

(o) Non-Profit

ATTACHMENT 3**14. Additional Supporting Documents**

Attach here

[Community Enhancement Fund-Festival of Colors -Holi-2020.docx](#)

Attach here

Attach here

Thank you,
City of Rancho Cordova

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ATTACHMENT 3

Measure H Grant Application City of Rancho Cordova

Fiscal Year 2019-2020

Name of the Organization	: Sacramento Telangana Association (STA) Sacramento Children's Museum (SCM)
501(c) Number	: 46-5556147 -STA 20-2673935 -SCM
Address	: 3994 Borderlands Dr, CA 95742-STA 2701 Prospect Park Dr, CA 95670 -SCM
Phone no	: Anil- 916-588-5900 & Sharon -916-638-7225
Email	: anilkondakrindi@gmail.com Sharon@sackids.org
Contact Person	: AnilReddy,Co-Founder& CFO - STA Sharon Smith;Executive Director -SCM
Total Project Cost	: \$3250
Matching Funds	: \$500
Measure H Grant Amount Requested	: \$2750
Project Title	: Festival of Colors (Holi)
Project Timeframe	: March 2020
Project Location	: CRPDParks/SCM Museum

Project Description

Sacramento Telangana Association(STA) and Sacramento Children's Museum(SCM) will be partnering In celebrating the Festival of Colors(Holi) for the year 2020, this festival marks the arrival of spring and is a celebration of fertility, color, and love, mostly we see this festival as a time for people to get together and enjoy themselves with friends, families and communities without any concern for caste, creed region, religion, men, women, children's or ethnicity of the community which intern connects the communities of the City of Rancho Cordova.

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Festival of Colors is a free event open to all ages and planning to provide light snacks and refreshments for the participants.

Project Team

STA and SCM board has leadership and skill to organize the event with help of dedicated community volunteers, our team contains members from various professionals, doctors, business owners, educators and community leaders.

1. Sharon Smith - Executive Director -SCM
2. Molly Mix -Sacramento Children's Museum
3. Anil Kondakrindi - Community Organizer
4. Sri Pulipati -Community Volunteer
5. Srinath Babu -STA Board member
6. Srinivas Reddy Kumbam -Entrepreneur
7. Satish Pasupulati - Sr. Engineer/Entrepreneur/Community leader
8. Dr.Venu Bellum -Kaiser Permanente, Rancho Cordova
9. Shantha Gadam - STA Women's Committee Chairman
- 10.Laxma Legala - STA Board of Trustee

Project Goals

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3. Community Engagement
4. Education and Entertainment

This festival support Rancho Cordova community by bringing visitors from all over Sacramento area cities Folsom, Roseville, Rocklin and also from Stockton, Yuba city, Fremont, San Ramon, Fresno, Modesto and Fairfield. Which will bring new revenue to the economy and create new opportunities, partnerships to improve Rancho Cordova's quality of life.

ATTACHMENT 3

Project Cost

Expense	Estimated Expenditure Breakdown - 2020
Rental for Event Facility CRPD Park	\$500
Event promotion, Setup, Materials and Supplies	\$1250
Refreshments	\$1250
Cleaning after the event	\$250
Total Project Cost	\$3250
Matching Funds	\$500
Measure H grant request	\$2,750
STA will provide the matching funds of \$500	

Project Schedule

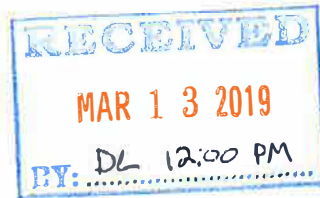
March -2020

Project Location

Any available CRPD parks with in the City of Rancho Cordova limits or Sacramento Children's Museum.



Movable Electronic Message Board



Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Movable electronic message board

Project Description

This project would provide funds to the Cordova Community Council to purchase one movable electronic sign/message boards to enhance outreach for community public events.

The Cordova Community Council and other organizations have built up an impressive schedule of public events for the citizens and business owners of Rancho Cordova. One of the biggest challenges is alerting citizens to the wealth of opportunities that exist. While Cordova Community Council has done a good job of growing email lists to 17,000 addresses, have been active in social media, have favorable relationships with school districts which allow distribution of flyers through the trusty back-pack and more, feedback from our constituents tells us they like the reminders presented by our strategically placed 4x8 large format signage and especially electronic signs when available.

In 2018, the Community Enhancement Fund allocated \$18,000 to the Cordova Community Council for this purpose. A sign was purchased and, with the assistance of the Rancho Cordova Police Department, placed into action. Since activating in October, a multitude of public events have been posted on this board. Several other groups have asked for the assistance of the Cordova Community Council, and we have responded by posting their events and activities as well. The most recent request has come from the City of Rancho Cordova itself, requesting assistance for the upcoming Amgen event. Of course, we said yes!

To date, we have experienced no problems with the signage operation, movement or location. There have been no instances of vandalism or theft. It can be updated from any location via cell phone. An example of how quickly we can alert the community arose when unsafe air conditions caused us to cancel Veterans Day activities. From the event location we were able to change the message, and in the aftermath, several

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people reported to us they learned of the cancellation when they saw it on the electronic sign.

To maximize the use of this technology, the Cordova Community Council is proposing purchase of an additional unit which could be strategically placed within the city to alert citizens to upcoming events. We are particularly interested in gaining greater penetration into the Coloma Road corridor and the Anatolia area.

Project Team

- Cordova Community Council, Shelly Blanchard, Project Manager

Project Goals

Goal #1 Provide information to Rancho Cordova citizens about public events
Goal #2 Build new audiences among new residents and business commuters
Goal #3 Elevate the image of Rancho Cordova as a vibrant and robust community with lots to do and see

This project meets several criteria set forth for Community Enhancement grants:

- **Civic Engagement:** Provide Rancho Cordova residents with information inviting them to partake in events and activities offered within the city
- **Quality of Life:** Uplift families within the city by increasing awareness of activities open to them
- **Arts and Culture:** Alert the community to arts and cultural activities
- **Children and Youth:** Alert the community to activities especially entertaining to children

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and supporting youth, arts and culture in the community.

The request for funding supports the goals of the Community Enhancement Fund and meets the prioritization by:

- **Promoting community pride:** exciting local experiences generate increased community understanding, appreciation and involvement, and drives economic activity

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- **Increasing the quality of life:** through engagement with a variety of experiences community well-being is enhanced
- **Providing high-quality entertainment:** by providing exciting art and entertainment events locally, many people who cannot access events outside of our area will be aware of activities available in our community
- **Leverage:** The signage leverages in-kind contributions which include Cordova Community Council eblast and promotions. Volunteer contributions can be grown and the impact of individual volunteer contributions are amplified when event awareness builds audiences.
- **Return on Investment:** Increased community event participation drives economic activity and capitalizes on existing investments used to create the activities in the first place.

Metrics and Efficiency

The overarching goal of this project is to enhance Rancho Cordova as a vibrant, robust community with diverse exceptional public activities.

The Cordova Community Council did explore rental options. Year-round rental leases are available for the larger construction-style units at a cost of \$12,000 per year. At that rate, the purchase option becomes more viable in less than two years.

Goal	Metrics
Goal #1 Provide information to Rancho Cordova citizens about public events	Well-situated signage will be a reminder of upcoming events and support other outreach activities, measured by turnout and attendance
Goal #2 Build new audiences among new residents and business commuters	Strategic placement could target new neighborhoods, with success measured by turnout and attendance
Goal #3 Elevate the image of Rancho Cordova as a vibrant and robust community with lots to do and see	The posting of such signage by definition elevates the image of Rancho Cordova as a vibrant and robust community with lots to do and see

Funding request

Total Measure H funds requested:

\$18,000

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One unit at \$18,000	\$18,000
----------------------	----------

Matching Funds including in-kind contributions:	\$6,000
Cordova Community Council Administration and Support	\$6,000

Project schedule

The unit would be purchased upon funding of the request, with placement to follow in consultation with City of Rancho Cordova Police Department to assure location safety and appropriateness.

Measure H Funding Application
Project Name:
Rancho Cordova Holiday Light Parade



Project Description:

This project will provide funding to the Rancho Cordova Holiday Light Parade Committee for the purpose of growing and enhancing the parade by attracting high-caliber performance artists and art car/float designers. In addition, the funding covers other parade expenses as shown on the budget page.

We are now in our third year and ready to make the event more than just a parade. We will be adding other pre-parade entertainment, vendors and food, as well as expanding the after parade party for the participants and volunteers.

This year we will be asking for a bit more money in order to attract a greater variety of entertainment such as magicians and various street performers.

In addition, need to expand the Rancho Cordova talent pool of youth groups and local organizations.

In the long term, we will expand the sponsorships and other support to cover these expenses but in the initial startup years we are reliant on Community Enhancement Grant Funding.

We want to make Rancho Cordova proud! We want to bring new talent and new attention to our community. We want to engage everybody!
Help us achieve something truly amazing.

Project Team:

The project team remains the same as in 2017 but we will be adding a few new key management positions to help handle the growth. The project team currently consists of: Jerry and Janet Jewell, Ann and Damian Ramirez, Ingrid Rosten, Kate Marusina, and Melody Rose. We will be seeking new experienced staff for fund raising, marketing and advertising.

In addition, we have already partnered with many diverse organizations to manage and expand the parade. Among these are local churches, the VFW, the Moose Lodge, The Kiwanis Club, and the Girl Scouts. We will continue to reach out and engage other organizations to join our team.

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2019 Project Goals:

- Goal 1.** Increase the number of participants and the quality of the parade entries/floats by offering stipends to offset the expenses associated with high-tech floats and costumes.
- Goal 2.** Expand our management team so that we can enhance our current income programs – such as sponsorship and donation programs.
- Goal 3.** Incorporate as a non-profit to improve our ability to attract donations.
- Goal 4.** Expand the talent to include both parade and pre-parade entertainment.

This project meets the following grant guidelines:

Civic Engagement: The parade brings families and visitors together to celebrate the joy of the holidays. It encourages service groups and individuals to join a team and create a remarkable event for the community.

Quality of Life:

Brings a high quality, free event to Rancho Cordova.

Arts and Culture:

The parade attracts and supports arts and creativity in the community. The holidays are rich in cultural tradition and nothing brings the community together to celebrate like a grand parade.

Youth and Senior involvement:

The parade engages both youth groups and senior groups to participate.

Economic benefit:

The parade benefits local restaurants, hotels, and other local businesses.

Community Pride:

Creating a first rate event enhances the image of Rancho Cordova nationally.

Priorities

Leverage the existing parade team, contacts, partnerships and income sources.

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2018 Rancho Cordova Holiday Light Parade Budget

\$30,000.00 **Total funding request for each of 3 years.**

Per Year Expenses:

-\$15,000.00	Float/Art Car/Entertainment
-\$3,200.00	Parade Insurance
-\$7,000.00	Marketing/Advertising
-\$4,000.00	Infrastructure expenses

-29,200.00 **Total Expenses**

In-kind contributions:

Administrative contributions:

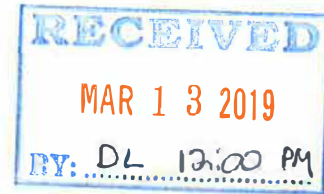
\$18,000.00	Ann Ramirez Consulting 200 hours @ \$90 Ann works with Jerry as co-manager of the parade and works with the community near the parade route to build cooperation.
\$30,000.00	Jerry Jewell - Skulltronix technical consulting/administration 400 hours @ \$75. Jerry founded the parade in 2017 and continues as the main creative force.

Other in-kind contributions:

\$72,000.00	Other volunteers (LED designers, photographers, videographers, emcees, craftsmen, electricians, mechanics, sound engineers). 12 at an average of 50 hours each @ \$120.
\$12,500.00	Parade on-site volunteers 50 @ 10 hours each x \$25 this includes the Kiwanis Club, VFW as well as others groups that did everything from trash collection to float management.
\$2,000.00	Parade on-site volunteer services (hot drinks, water, lighting, trash service, costumes.)
\$7,000.00	Road closure and permit (to be managed and paid for by Public Works Department as per 2017.
\$5,000.00	Police and Fire on-site
\$2,000.00	Public Works on-site management

\$100,500.00 **Total In-kind contributions**

This total does NOT include the hundreds of parade participants, cost of parade float design, materials, or travel expenses of the parade participants, volunteers and administrators.



Youth Sports Fields Renovations

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
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Rancho Cordova CA 95670

Type of Signatory: Non-Profit

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Youth Sports Fields Renovations

**Folsom Cordova Unified School District
Cordova Recreation and Park District**

Overview

This project would provide funds to the Cordova Community Council to be expended for materials to improve youth sports fields located on property owned by the Folsom Cordova Unified School District and/or Cordova Recreation and Park District using labor provided by either the property owner or approved labor source.

The project duplicates a program already operating in the City of Rancho Cordova, wherein the school district or park district provides labor for field improvements and repairs on their property with material costs covered by the Rancho Cordova Athletic Association. The projects are selected by a consortium of Rancho Cordova youth sports league presidents organized under the Rancho Cordova Athletic Association, a project of the Cordova Community Council, which provides coordination, reporting, bookkeeping and oversight.

The sports leagues which stand to benefit from this project include Rancho Cordova Little League, Cordova Girls Softball, Rancho Cordova Soccer, Lancer Rugby, Cordova Blue Marlins, Cordova Cordettes, Cordova Jr. Lancers and possibly others.

Objectives

Goal #1: Continue to address safety problems, such as rodent infestations and other turf problems at public sports facilities owned by the Folsom Cordova Unified School District and/or Cordova Recreation and Park District.

Goal #2: Attract and retain tournament play through upgrading sports facilities

Goal #3: Improve playing conditions to retain Rancho Cordova youth athletes who are migrating to other leagues in other communities due to facility issues

Goal #4: Leverage this fund through matching grant opportunities benefitting youth sports

Project Team

Rancho Cordova Athletic Association
Cordova Community Council Foundation
Folsom Cordova Unified School District
Cordova Recreation and Park District

ATTACHMENT 3

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and by providing growth and education opportunities for youth and children in the community through quality sports programs.

This project leverages existing community assets and previous City investments. In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Metrics

Goal	Metrics
Goal #1 Address safety problems, such as gopher infestations, at CRPD sports facilities	Safety issue improvements repaired with the help of this fund are reported annually in a report to the City Council
Goal #2 Attract and retain tournament play through upgrading sports facilities	Report on progress in this area in an annual report to the City Council, measured by participation levels
Goal #3 Improve playing conditions to retain Rancho Cordova youth athletes who are migrating to other leagues in other communities due to facility issues	Report on progress in this area in an annual report to the City Council, measured by participation levels
Goal #4 Leverage this fund through matching grant opportunities benefitting youth sports	Report on progress in this area in an annual report to the City Council, measured by grant application activity and success

Our Proposal

The first rounds of funding for a similar project addressing Folsom Cordova Unified School District and Cordova Recreation and Park District fields have been successful in improving playing conditions according to all participating youth sports leagues. Improvements to the fields utilized by Lancer Rugby has enabled retention of the annual KOT tournament, which had been threatened due to problems with sports fields at Cordova High School. Instead, more than 100 teams participate annually, drawing teams from around California, Washington, Oregon and Nevada. Improvements to Little League fields are serving hundreds of local players. This fund has made it possible for Cordova Girls Softball to continue playing while new facilities are built, maintaining league enrollment through construction. The same function will be served during construction of the Rancho Cordova Little League complex, thanks to this program.

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As newer facilities come on line, including the Cordova Girls Softball Complex at Mills Middle School and the proposed Little League field improvements at Cordova Lane, it is possible that these interventions will be reduced. However, for the immediate future, there are severe safety problems to address at the fields on the south side of Mills Middle School and continued effort to make Cordova Gardens usable by both softball and Little League is required. The investment in turf building at Stone Creek in support of Rancho Cordova Soccer is also an on-going need that is not otherwise being met by the property owner. RCAA has discovered that unwinding years of neglect at many of these publicly-owned facilities has been daunting and on-going.

Funding Request

- **In-Kind Contributions:** Volunteer time provided by parent coaches and volunteers in youth sports is huge. Improvements which support this volunteer pulse point further leverages an enormous community asset, and improved field conditions grows the leagues. Here are the numbers for the Rancho Cordova sports leagues represented by RCAA:
- \$7.2 million: 900 coaches/volunteers @ 300 hours per season
- \$1,353: RCAA volunteers 15 @ 50 volunteers hours per year

(Value of volunteer time calculated at \$27.03 per hour/Corporation for National and Community Service/2015)

Community Enhancement Grants Funding Request: \$80,000

- \$72,000 for materials match
- \$8,000 for administrative, coordination, oversight and bookkeeping (Cordova Community Council)

Timeline for Execution

This fund would be accessible to meet existing needs immediately upon funding and would be expended upon project approval.



Youth Sports Fields Renovations

Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

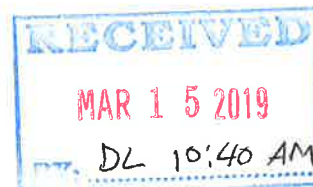
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Project/Program Name: Youth Sports Field Renovations
 Name of Applicant: Cordova Community Council Applicant's Title: Exec. Director
Shelly Blanchard
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
 Applicant's Phone: 916-273-5707 Applicant's Email: Shelly@cordovacouncil.org
 Applicant's Mailing Address: 2729 Prospect Pl Dr. Ste. 117 Rancho Cordova CA 95870

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

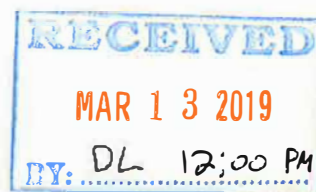
To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Sarah Kligman</u>	
Superintendent's Signature: <u>[Signature]</u>	
Date: <u>3/13/19</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐	
Comments (Optional): _____	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.





2019 Youth Sports Leagues Promotion Campaign



Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Youth Sports Leagues Promotion Campaign

Project Description

This project would provide funds to the Cordova Community Council to engage consultants to continue efforts to improve and expand promotion for youth sports leagues in the City of Rancho Cordova.

Consultants will assist with digital and traditional outreach efforts to boost the profile of youth sports leagues, including collaborative efforts which include mass distribution of flyers, development of high quality and effective signage and other means to extend information regarding what Rancho Cordova sports leagues have to offer.

This project would build upon previous upgrading of youth sports leagues digital profiles at www.rcathletics.org.

While the one-stop digital clearinghouse concept and social media training has advanced outreach to target audiences, at the urging of league leaders, the program was expanded in 2018-19 to include traditional outreach including signage and flyers distributed by elementary schools.

This is now occurring at Folsom Cordova elementary schools. Each month, fliers pre-packed in classroom sized packets are delivered to the schools and teachers distribute to the students. In addition, a 4 ft x 4 ft coordinating sign is posted in the drop off area to alert parents. Before these actions were taken, a representative visited each school, conferred with the site principal on the sign location and the best way to deliver the flyers. This has been running smoothly.

One side of flyers is printed in English and the other is printed in Spanish. Flyer information includes no price information. Rather, it directs those interested to the RCAA website at rcathletics.org, which in turn directs them to specific leagues. Under this strategy, parents who are interested in one sport are exposed to the entire range of

ATTACHMENT 3

offerings available, and in theory, raises the profiles of all. A sample from March 2018 is attached.

While no hard data is yet available, and with the new program now approximately 3 months in full operation, feedback from League leaders is that it is moving the needle. Little League and Jr. Lancers organizers report they have received approximately 50 inquiries which are directly attributable to the signage and flyers.

This proposal would expand the outreach to schools in Rancho Cordova that are part of the Elk Grove Unified School District and Sacramento City Unified School District. With up to 40 percent of some leagues now drawing participation from the Anatolia neighborhoods, it is essential that outreach to those schools be included.

Funds would also be used to continue upgrades to league collateral to more appealing, attention-getting and polished levels which are beyond the normal scope of volunteers and require the professional advice on graphic arts, creative marketing ideas and mass distribution and promotional events.

This project will also seek to capitalize upon previous City investments by continued upgrades and utility of digital assets.

Getting the word out has posed challenges for youth sports leagues in Rancho Cordova, and remains a top priority for correction by local leagues. While local leagues have moved further and further to dependence on social media, it is also now widely recognized that tried and true efforts through the schools and signage are also needed – only it needs to be of higher quality.

Rancho Cordova youth sports leagues are fighting many battles and barriers to participation. However, growth opportunity is immense. A single comparison is instructional: Folsom Youth Soccer has 3,500 players, while Rancho Cordova Youth Soccer trails with 1,200. This enrollment, however, reflects a significant boost from 900 in 2018.

Project Partners

- Cordova Community Council, Shelly Blanchard, Executive Director
- Rancho Cordova Athletic Association
- Project Consultant(s)
- League Leadership from:
 - Rancho Cordova Soccer
 - Rancho Cordova Little League
 - Rancho Cordova Girls Softball
 - Rancho Cordova Jr. Lancers
 - Rancho Cordova Youth Basketball
 - Cordova Blue Marlins
 - Cordova Cordettes

ATTACHMENT 3

- Lancer Rugby
- Crossover Basketball
- Others

In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Project Goals

Goal #1 Continued website updates and improvements using clearinghouse concept to guide users to Rancho Cordova youth sports leagues

Goal #2 Develop engaging content on Facebook and sponsored posts

Goal #3 Improve and expand traditional forms of outreach, including signage programs, flyer distributions and improved special event profiles

Goal #4 Build enrollment among participating leagues

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and supporting youth, sports and entertainment in the community. The project leverages existing community assets among youth sports leagues and the Cordova Community Council and builds on prior investments by the city to improve youth sports opportunities.

The work outlined in this proposal supports the prioritization criteria of the Community Enhancement Fund by:

- **Leverage:** In-kind contributions include Cordova Community Council eblast and promotions, and RCAA management. Rancho Cordova Youth Sports Teams bring massive volunteer time and expertise to youth and families in the community.
- **Return on Investment:** A rich sports environment bolsters the value of the community to young family home buying consumers, which brings value to the community as a whole.
- **Capacity:** Cordova Community Council has a long record of successful execution of its projects. Working with the RCAA member organizations, and with the help qualified consultants, execution capacity is in place.

Metrics

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The overarching goal of this project is to further Rancho Cordova as the home of rich, quality youth sports experiences.

Goal	Metrics
Goal #1 Continue website updates and improvements using clearinghouse concept to guide users to Rancho Cordova youth sports leagues	Compare year-to-year enrollment data and clearinghouse visits and click-through data to measure effectiveness
Goal #2 Develop engaging content on Facebook and sponsored posts	Compare year-to-year click-through data to measure effectiveness
Goal #3 Improve and expand traditional forms of outreach, including signage programs, flyer distributions and improved special event profiles	Utilize year-to-year enrollment data to measure effectiveness
Goal #4 Build enrollment among participating leagues	Utilize year-to-year enrollment data to measure effectiveness
Goal #5 Social Media Advertising Management. Create highly engaging advertising campaigns that raise awareness of the youth sports options	Utilize year-to-year enrollment data to measure effectiveness

Project Timeline

This is a one-year campaign that would begin upon funding approval and continue for 12 months.

Funding request

This improvement leverages previous city investments in youth sports field renovations and Positive Coaching Alliance training.

Total Measure H funds requested:

\$43,300

Breakdown of Expenses

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Description	Estimated total cost	In Kind Donation	Community Funds Requested
Website League Pages Updates	\$11,600	\$5,600	\$6,000
Social Media Content Creation and Page Management	\$12,000	\$2,400	\$9,600
100,000 double-sided flyers (5-7 runs and distributions)	\$8,500	0	\$8,500
Upgraded temporary sign program (6 rotations, 12-15 large format signs)	\$7,000	0	\$7,000
Graphic Artist services	\$4,000	0	\$4,000
Cordova Community Council services	\$6,000	0	\$6,000
TOTALS	\$49,100	\$8,000	\$41,100

SIGN UP NOW FOR SUMMER

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REGISTER NOW

Rancho Cordova Soccer Club Junior Kings Basketball
Cordova Jr Lancers Football & Cheer
Cordova Blue Marlins & Cordova Cordettes Synchronized Swim Team

Start Here: www.rcathletics.org

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School District (One supplemental form is required per school district)

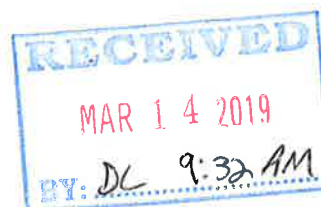
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Project/Program Name: Youth Sports Promotion Campaign
 Name of Applicant: Cordova Community Council Applicant's Title: Exec Director
Shelly Blanchard
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
 Applicant's Phone: 916-273-5707 Applicant's Email: Shelly@cordovacouncil.org
 Applicant's Mailing Address: 2729 Prospect Park Dr. Ste 117 Rancho Cordova CA 95670

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To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Jorge A. Aguilar</u>	
Superintendent's Signature: <u>[Signature]</u>	
Date: <u>3-13-19</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐	
Comments (Optional): _____	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



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 Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☒ Shelly Blanchard
 Applicant's Phone: 916-273-5707 Applicant's Email: Shelly@cordovacouncil.org
 Applicant's Mailing Address: 2729 Prospect Park Dr. Ste 117 Rancho Cordova CA 95670

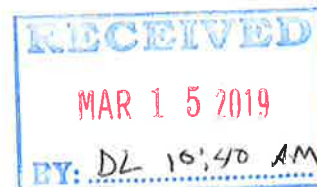
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To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Sarah Koligian</u>	
Superintendent's Signature: <u>Sarah Koligian</u>	
Date: <u>3/13/19</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐	
Comments (Optional): _____	

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yes

1



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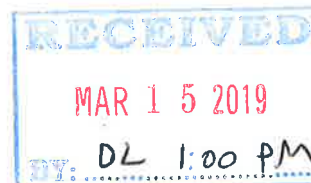
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 Name of Applicant: Cordova Community Council Applicant's Title: Exec Director
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐ Shelly Blanchard
 Applicant's Phone: 916-273-5707 Applicant's Email: Shelly@cordovacouncil.org
 Applicant's Mailing Address: 2729 Prospect Park Dr. Ste 117 Rancho Cordova CA 95670

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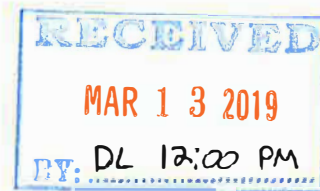
To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	<u>BINDY GREWAL, ASSISTANT SUPERINTENDENT</u>
Superintendent's Signature:	<u>B. Grewal</u>
Date:	<u>3/6/19</u>
School District:	☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐
Comments (Optional):	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.





Positive Coaching Alliance 3.0



Application Submitted by:

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Applicant Non-Profit

Signatory

Shelly Blanchard
Executive Director
(916) 273-5707
Cordova Community Council
shelly@cordovacouncil.org
2729 Prospect Park Drive Suite 117
Rancho Cordova CA 95670

Type of Signatory: Non-Profit



Positive Coaching Alliance 3.0

Project Description

This project would provide funds to the Cordova Community Council to be expended on a continuing project to train all coaches in Rancho Cordova Youth Sports Leagues in cutting edge techniques which adhere to the "Better Athletes, Better People" philosophy represented by the Positive Coaching Alliance (PCA).

Each year hundreds of Rancho Cordova children participate in organized sports on local playing fields. However, 70 percent of children nationwide drop out of youth sports by the age of 13 because "it is not fun anymore." Much of the blame belongs to a negative environment created by adult leaders and parents who have lost sight of the character-building opportunities offered by athletic competition.

Teaching children sports fundamentals and how to win is important. But youth sports coaches are ideally situated to affect the life trajectory of youth by also focusing on the development of character. This "Double Goal" coaching training, which not only teaches winning, but life lessons, is transformational and is slowly impacting the culture of the Rancho Cordova Youth Sports scene, elevating youth in the community. The Rancho Cordova Athletic Association has endorsed this goal and is seeking funding to continue this training citywide.

This program was begun in 2015-16 under the Community Enhancement Grant program which provided funds to "kick-start" this project. The project was subsequently extended to June 30, 2017 to complete the workshops envisioned. To date, coaches, parents and volunteers from nine leagues plus the Cordova High School MACH program have participated in the training. The sports leagues have enthusiastically embraced the program and hope to advance the cause during the 2019-2020 project period.

ATTACHMENT 3

The project also builds upon other city-supported projects that are uplifting youth sports offerings by improving facilities and increasing awareness through an aggressive publicity campaign.

Project Partners

- Cordova Community Council, Shelly Blanchard, Project Manager
- Positive Coaching Alliance
- Rancho Cordova Athletic Association
- Rancho Cordova Sports Leagues Leadership including:
- League Leadership from:
 - Rancho Cordova Soccer
 - Rancho Cordova Little League
 - Rancho Cordova Girls Softball
 - Cordova Blue Marlins
 - Cordova Cordettes
 - Lancer Rugby
 - Cordova Jr. Lancers
 - Crossover Basketball
 - Cordova Recreation and Park District

In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Project Goals

Goal #1 Provide a robust schedule of 12 workshops for sports leaders, parents, volunteers and players in participating youth sport leagues

Goal #2 Provide financial sponsorship to a minimum of eight organizations to continue training for new and returning coaches

Goal #3 Provide financial sponsorship for parent and athlete workshops including "Triple Impact Competitor Workshops" for youth

Project Criteria and Prioritization

This project meets Community Enhancement Fund criteria by advancing community pride, promoting civic engagement, improving quality of life offerings to residents, and by providing growth and education opportunities for youth and children in the community through exposure to excellent youth sports activities.

ATTACHMENT 3

This project leverages existing community assets and previous City investments. In partnership with the Cordova Community Council Foundation, the Project Team has proven capacity to deliver the project.

Metrics

The over-arching goal of this project is to enhance community life by raising the quality of interaction and expectations among players, coaches, volunteers and fans of youth sports in Rancho Cordova.

Goal	Metrics
Goal #1 Provide a robust schedule of 12 workshops for sports leaders, parents, volunteers and players in participating youth sport leagues	Headcount of annual participants, reported in December reporting period and again at the end of the project.
Goal #2 Provide financial sponsorship to a minimum of eight organizations to continue training for new and returning coaches	Headcount of participating organizations, reported in the December reporting period and again at the end of the project.
Goal #3 Provide financial sponsorship for parent and athlete workshops including "Triple Impact Competitor Workshops" for youth	Headcount of annual participants, organizations, reported in the December reporting period and again at the end of the project.

Funding request

In kind contributions: Volunteer time provided by parent coaches/volunteers in youth sports is overwhelming. Any improvement in this volunteer powerhouse further leverages an enormous community asset. Here are current estimates for these leagues:

- 900 coaches, assistant coaches and volunteers @200 hours* per season: \$4.86 million
- RCAA volunteers 15 @ 50 volunteer hours per year: \$1,353

**Value of volunteer time of \$27.03 as calculated by the Corporation for National and Community Service (2015)*

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Community Enhancement Grant Funding Request:	\$17,500
Base workshops and mandatory book purchase from Positive Coaching Alliance	\$16,000
Administrative support (Cordova Community Council)	\$1,500
Total:	\$17,500

Project schedule

This is a one-year request with execution over 18 months. Training sessions would commence in Fall 2019 and be completed by December 2020.

Cordova High School



Athletic Improvement Plan



ATTACHMENT 3



Our focus is to create a student-centered approach to ensure that the high school experience includes the most important parts of education: academics, athletics, a career outlook and college path. Cordova High School (CHS) student-athletes will be afforded the opportunity to excel in academics within the International Baccalaureate (IB) model. They will participate in the highest level of athletic competition and create a culture of pride. We believe that our path as a school is to revamp our program to include:

- Highly qualified coaching staff
- On campus coaches to make connections with student-athletes and build school pride
- Emphasis on academics as a means to extenuate athletics
- Community support with traditions and school connectedness
- Alumni engagement to inspire current students to take pride in the long history of CHS.

"The number of participants in high school sports in 2017-18 reached an all-time record high of 7,980,886, according to figures from the 51 NFHS member state high school associations; this includes the District of Columbia." The nationwide leading team sport in America is football, with 1,039,079 student-athletes participating. Basketball comes in second with 963,780 players, soccer third with 946,844 players, volleyball fourth with 507,559 players, baseball fifth with 488,859 players, and softball sixth with 369,450 players. Keeping these statistics in mind, we need a plan to improve our athletic programs to better meet the needs of our Cordova High students. The facts are, CHS was number one in the nation in football during the 1970's and 80's, it is time to revive those glory days. Cordova's baseball program was led by a National Hall of Fame Coach, Guy Anderson, not to mention the amount of athletes that went on to play college and Major League Baseball (MLB). In the era of youth sports, the need to educate our student-athletes in the areas of character, perseverance, work ethics, honor, loyalty, tradition, and success is just the beginning of change at Cordova High as we revive 'Lancer Pride' once again.

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SUMMARY

Reviving Lancer Pride CHS is focused on improving athletic programs with an emphasis on academic support, on-campus coaching connections, and financial support needed for successful teams. We believe that our student-athletes deserve the best opportunity to succeed in their community. We believe we can foster improved academic, athletic, and relationship building with our students. With this plan in mind, reviving Big Red and Lancer Pride can and will be accomplished.

With the support of our community partners, City of Rancho Cordova, local businesses, and our booster clubs, Cordova High athletics is seeking an additional \$202,500 for on-going improvement. Improvements are to include: enrichment programs for student-athletes, updated sports equipment and supplies, Lancer Pride advertising and marketing.

The difference we make today will change the culture and climate of our campus tomorrow!

- **Opportunity:** Increase the level of participation in sports at CHS.
- **Mission:** CHS student-athletes will put forth their best efforts and work hard to achieve academically and athletically.
- **Solution:** Five-year plan to accomplish revival of the CHS athletic program.
- **Focus:** Make CHS the place to be for student academics and athletic competition.
- **Expected Returns:** Renewed traditions and a sense of belonging to CHS and the Rancho Cordova Community.

ATTACHMENT 3

FISCAL YEAR 2019/2020 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION

1. Project Name:

Cordova High School Athletic Improvement Plan

2. Project Description

This project aims to improve the athletic program at Cordova High School with funding use for academic support of athletes with enrichment, update equipment and supplies needed to maintain high caliber program. Cover transportation cost for athletes, increase coaching needs, upgrade visual display area with school pride banners and provide security for sporting events.

This project will help with improving community pride, increase the quality of life, improve public safety, engages community with CHS culture and rich history of athletics, support sports, and supplement tutoring for academic support of student-athletes.

3. PROJECT TEAM

- Jerad Hyden, Principal of CHS
- Peter Maroon, FCUSD Director of Athletics
- Michele Brown, AP at CHS oversees Athletics
- CHS Athletic Director and CHS Coaching staff

4. PROJECT GOALS

Goal #1 Ensure after school enrichment for student-athletes to improve connectives to campus.

Each athletic teams' GPA will be gathered at the beginning and end of each sports season to measure growth.

Goal #2 Update equipment and supplies needed to maintain high caliber program.

Review list of needs and replace with updated or new equipment.

Goal #3 Cover transportation cost for athletes.

Parents abilities to providing funding for transportation is limited, having cost cover will increase number of student participating. This can be measured from year to year by participation number increase.

Goal #4 Provide additional funds for stipends to increase coaching needs.

Without a booster club, funds are limited to reduce the coach to athlete ratio, this will help to provide additional assistant to various programs.

ATTACHMENT 3

GOALS CONTINUED:

Goal #5 Upgrade/update visual display area with school pride banners.

Banners and signage in the athletic areas are outdated, school does not have one location to showcase long history of athletic pride. Create one area with visuals to demonstrate school pride.

Goal #6 Cover the cost of outside security (RCPD) for sporting events.

Cost of security for home football game are costing the student body accounts an average of \$9000 a year, this is depleting the student body efforts and gate revenue is not enough to cover the cost.

5. FUNDING REQUEST:

Total Project Cost: \$202,500

ESTIMATED BREAKDOWN OF PROJECT EXPENDITURES:

Advertising/Marketing	\$2500
Employee Salaries (additional coaches and enrichment staff)	\$35,000
Employee Payroll Taxes and Benefits	\$7000
Sideline replay equipment	\$20,000
Computer Software (Hudl)	\$12,000
Supplies	\$3000
Travel & Meals	\$6000
Equipment (new or replacement for sports)	\$20,000
Transportation Cost (to scholarship student-athletes)	\$45,000
Security (football game security cost)	\$10,000
Professional Development (PCA for students / families)	\$7500
Inventory (large items; scoreboard, tackling bags, etc.)	\$15,000
Recognition Banners: League and Championship displays for trophy	\$15,000
<u>Miscellaneous (unforeseen cost for items above)</u>	<u>\$4500</u>
	\$202,500
Matching Funds: In-kind District contribution	\$168,500

ATTACHMENT 3

ONGOING OPERATIONS AND MAINTENANCE COST

- **Enrichment Program:** This is an annual cost to maintain the enrichment program to change the culture within the school and community, it is imperative that we continue this part of the project for a period of at least five years. This would include strength and conditioning enrichment, and college preparedness program.
- **Annual review of athletic equipment** to update and replace is necessary to ensure safety and needs are met. Every year for the next five year starting in Fall of 2019 and finishing in the Spring of 2022, prioritize list of needs to would be updated to ensure all athletic programs have benefitted from these funds.
- **Funding:** Parent / guardian contributions is limited, there are no booster clubs for athletics. Additional funding is vital to help support transportation costs, game-time security coverage, and athletic equipment needs. This is an annual cost factor that needs to be provided.

Total Community Enhancement Funds Requested: \$202,500 per year for five years.

Is this a multi-year request? Yes. Number of years: 5

If you answered yes above, describe your sustainability plan:

Every year CHS has 590 plus student-athletes, this project will be on going and providing support for a third of the student body. In order to develop a consistent competitive Athletic program that showcases community pride, we will need five years to ensure that support and professional development to build capacity of staff. Creating sustainability is essential to increasing expectations and building community trust in the athletic program. The amount needed to continually improve upon the program will vary with implementation of the plan. For instance, equipment and supply cost may be reduced as newer items are purchased. Every year starting in Fall of 2019, this project will aim to build capacity to improve student enrichment, maintain equipment care and reduce burden upon student body.

6. PROJECT SCHEDULE:

Below is a breakdown of anticipated needs with timelines:

- Enrichment:** This program will start at the beginning of 2019 school year and continue until the end of the school year; for the next five years. We want to ensure student-athletes are maintaining grades necessary to participate in sports and be physically fit. Fall 2019 to Spring 2022.
- Replace equipment** that is outdated over a five-year period to ensure that every sport program needs are met. As well as provide funds to ensure our student-athlete have equipment needed for the competitive equity. Oversee the replacement of outdated school wide signage, banners and marketing displays. Main gym is outdated, stadium sound system needs to be replaced, batting cages need to be replace, scoreboard is needed for new softball fields,

ATTACHMENT 3

wrestling lights for gym, soccer goals, etc. Listed items will be replacing based upon priority over the next five years. Fall 2019 to Spring 2022.

c. Covering the cost of transportation, security and consumable equipment creates a burden upon parents and staff, having these items reduces the stress upon family and the school community to spend time hoping to cover cost. Fall 2019 to Spring 2022.

7. PROJECT LOCATION:

Cordova High School
2239 Chase Dr.
Rancho Cordova

This project is intended to operate or take place at a public K-12 school site. I have requested the endorsement of the school superintendent of the school district.

8. School District: Folsom Cordova Unified School District

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted by:

Peter Maroon, FCUSD Athletic Director
1965 Birkmont Dr., Rancho Cordova, CA 95742
916-294-9388

11. Type of Applicant: Public Agency

12. Signatory:

Jerad Hyden, Principal of CHS
2239 Chase Dr., Rancho Cordova, CA 95760
916-294-2450 ext. 810150

13. Type of Signatory: Public Agency

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name: CORDOVA HIGH SCHOOL ATHLETIC IMPROVEMENT PLAN
 Name of Applicant: PETER MAROON Applicant's Title: DIRECTOR OF ATHLETICS
 Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐
 Applicant's Phone: 916-294-9388 Applicant's Email: PMAROON@FCUSD.ORG
 Applicant's Mailing Address: 1965 BERKMONT DR., RANCHO CORDOVA, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kalligan

Superintendent's Signature: Sarah Kalligan

Date: 3/15/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 14, 2019 11:35 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/14/2019 11:34 AM
Response #: 29
Submitter ID: 9733
IP address: 172.24.96.111
Time to complete: 1 min. , 37 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Cordova X-Country Boost

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

This Project will provide funding to the Cordova Cross Country Team. The project will provide complete support to all Student-Athletes involved in the cross country program. The funding will enhance to program by getting more students to participate in the sport, and it will encourage positive teamwork and sportsmanship. Our mission is to boost parent participation and student participation to encourage a healthy lifestyle for our student-athletes. This sport can be a great outlet for kids to engage and open up numerous doors for their future in education, leadership, jobs, and personal health. Boosting the Cross Country program will show the community that this sport can be for 1st-12th grade and beyond.

Establishing a program such as Cross Country will enhance community pride, and allow student-athletes to better themselves as individuals through the sport of running. We will also provide benefits to families that have financial instabilities to help their kids attain team gear; such as shoes, clothing and food for before and after practice. As a team in the Rancho Cordova community we believe it's our duty to also volunteer at community events whenever we can to enhance our community and show our community that we want to make this community thrive. This Project will benefit and ensure to the community that we will help student-athletes at Cordova High School by achieving good Grade Point Averages and running will build strong work ethic, excellent leadership skills for their future, and team sportsmanship.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

ATTACHMENT 3

Coach Josh Gruver
Coach Courtney Heiner
CHS XC Boosters Program

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Goal #1 - Provide kids with proper tools to be successful academically and athletically through the Cordova Cross Country Program.

Metric: Gathering GPA before and after the season, and keeping track of college transfers.

Goal #2 - Establish a boosters program for continuous support for the student-athletes and low-income families.

Metric: Gather statistics from prior seasons and comparing them to future seasons that have the boosters program established to see the success of the entire program.

Goal #3 - Setup a Cordova High School Cross Country Invitational that will bring the community together.

Metric: gather statistics of number of school participants and community members that show up year-to-year.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$35,000

Estimated Breakdown of Project Expenditures:

Team Gear: \$18,000

Warm-ups, Backpacks, and Duffel Bags.

Team Equipment: \$ 2,500

Pop-up Tents, Water Containers, Tarps, and Tables.

Boosters Program: \$5,000

Nutrition(Before & After Practice, and Meets), Banquets, Travel Expenses,
Student-Athlete Support, Parent Support, and Home Meet Support.

Coaching Staff: \$3,500

Assistant Coaches, Strength & Conditioning Coach

CHS XC Invitational: \$6,000

Timing System Crew, Merchandise, Snack Bar, Bibs, Port-o-potties, receptacles , volunteers, use of land, and advertising.

Matching Funds Volunteering at locate running events and Volunteer community cleanup along the American
(including any in-kind river.
contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Perform volunteer maintenance to the home meet course. Volunteer at local events.

Total Community \$35,000

Enhancement Funds

Requested:

Is this a multi-year 3

request? If yes, number
of years:

If you answered yes above, describe your sustainability plan:

The sustainability plan will be establishing a Boosters Program and establishing a home cross country meet that will ensure residual funding to the cross country program. We will also as a team continue to volunteer not only in Rancho Cordova but as well as the great Sacramento area.

Project Schedule

ATTACHMENT 3

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Summer 2019-Winter 2021

- 7. Project Location:** Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2239 Chase Dr, Rancho Cordova, CA 95670

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

- 8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

☒ Folsom Cordova Unified School District

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	joshua gruver
Title	CHS XC Head Coach
Phone Number	(916) 778-7484
Email Address	jgruver@crimson.ua.edu
Mailing Address	10493 Georgetown drive

11. Type of Applicant

(o) Individual

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	joshua gruver
Title	CHS XC Head Coach
Phone Number	(916) 778-7484
Email Address	jgruver@crimson.ua.edu
Mailing Address	10493 Georgetown drive

13. Type of Signatory

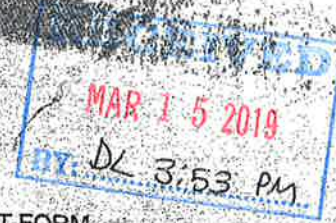
(o) Individual

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
City of Rancho Cordova

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name:

CHS XC Boosters

Name of Applicant:

Josh Gruver, Cordova XC Team

Applicant's Title:

Coach Gruver

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☒

Applicant's Phone:

916-778-7484

Applicant's Email:

Joshgruver@hotmail.com

Applicant's Mailing Address:

10493 Georgetown Drive, Rancho Cordova, 95670, CA

submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name:

Sarah Ferguson

Superintendent's Signature:

Sarah Ferguson

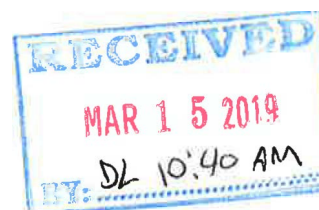
Date:

3/15/19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Cordova High School Wrestling

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

CHS Wrestling is in serious need of a new wrestling mat. It has been more than a decade since we've had a new mat. At this point it becomes an issue of safety & well being for our athletes

Project Team Individuals or organizations responsible for the development and delivery of the project.

Marco Garcia, David Moore, Jared Hyden, Michele Brown, & Mark Beamish

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

We are hoping that purchasing of & receiving of a new mat would take place prior to the end of October 2019. This would be in time for the 2019-2020 wrestling season (Nov.-Feb.)

ATTACHMENT 3

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$8,000 - \$10,000

Estimated breakdown of project expenditures: _____

Matching funds (including any in-kind contributions): _____

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: \$8,000 - \$10,000

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

We would need the new mat by end of October 2019. We intend to use it for league & tournament competition

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: CHS: 2239 Chase Dr., Rancho Cordova, 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☐
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: David Moore Title: Teacher / Wrestling Coach

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: (916) 294-2450 Email: 810331

Mailing Address: 2239 Chase Dr., Rancho Cordova, 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: David Moore & Jerod Hyder Title: Teacher Principal

ATTACHMENT 3

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: (916) 297-2450 Email: amore@fcsd.org

Mailing Address: 2239 Chase Dr Rancho Cordova, CA 95670

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: CHS Wrestling
 Name of Applicant: David Moore Applicant's Title: Teacher / Wrestling Coach
 Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐
 Applicant's Phone: (916) 294-2450 Applicant's Email: dmoore@fcusd.org
 Applicant's Mailing Address: 2239 Chase Dr. Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligian

Superintendent's Signature: Sarah Keligian

Date: 3/13/19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

ATTACHMENT 3

29

Daniel Leonardich

From: webmaster@cityoffranchocordova.org
Sent: Thursday, March 14, 2019 11:12 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/14/2019 11:11 AM
Response #: 28
Submitter ID: 9732
IP address: 172.24.96.111
Time to complete: 6 min. , 11 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. The Art of Yoga Project at Mitchell Middle School

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The Art of Yoga Project (AYP) sends specially-trained yoga teachers and creative arts educators into schools to teach mindfulness-based practices. AYP provides programming with highly structured activities that teach pro-social skills, anger-management and emotional regulation techniques, and healthy alternatives to self-destructive behavior. We incorporate mindfulness-based practices that give students a foundational shift in their thinking, ultimately affecting short and long-term decision-making and behaviors.

The cornerstone of The Art of Yoga Project is our proprietary Yoga and Creative Arts Curriculum. The curriculum combines health education, character development, yoga, meditation and creative arts. Using the tools taught, the students begin to identify the issues that cause them to make poor choices, manage their anger and impulses, and develop a productive outlet for their emotions and dreams. Sessions begin with a rigorous, strengthening yoga practice and continue with a creative art or writing activity. Throughout class, trained facilitators lead discussions on themes such as: taking responsibility, knowing ourselves, managing our emotions, growing healthy relationships.

With this application, AYP respectfully requests support, to deliver yoga and creative arts curriculum to students at:

- Mitchell Middle School a Title I Program Improvement recipient. (Federal Intervention Program - provides financial

ATTACHMENT 3

assistance to local schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.) At Mitchell Middle School we will deliver a total of 3 yoga enrichment classes for 2019-2020 school year.

Classes Per Week: 3

Yoga Class 1 (Group 1 girls/ 15-20 students) Wednesdays (Rotational weekly Period (1, 3, 5, 7)

Yoga Class 2 (Group 2 girls /15-20 students) Wednesdays (Rotational weekly Period (3, 5, 7, 1)

Yoga Class 3 (Group 1 boys/ 15-20 students) Thursdays (Rotational weekly Period (1, 2, 3, 4, 5)

NOTE: Times are tentative and will be finalized before the start of the school year.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

- The Art of Yoga Project, Lisa Pedersen, Executive Director
- The Art of Yoga Project, Site Director/Lead Yoga Teacher - Christina Martin RYT, PRYT
- 3-4 Additional / The Art of Yoga Project - Yoga Teachers

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The Art of Yoga Project presents a unique opportunity to provide intervention programming to students in Rancho Cordova; whose marginalization puts them at risk of incarceration, substance abuse and other negative outcomes. Essential components of this program include:

- 1) To help the students learn self-awareness, self-respect and self-control so that they can ultimately make better choices for themselves.
- 2) To give the students practical tools so they can effect change.
- 3) To offer a system for teaching youth the tenets of non-violence, integrity, mindfulness, truthfulness, self-discipline and contentment.
- 4) To build unity, community, and tolerance between peers.
- 5) To teach the students healthy forms of self-expression as alternatives to self-destructive behaviors.
- 6) To give the students the opportunity to heal past traumas.
- 7) To give the students a life-long discipline for well-being, accountability and joy through movement.

Outcomes

Students referred/identified at Mitchell Middle School who are most in-need of intervention services will engage in AYP's Yoga and Creative Arts Curriculum during the academic year 2019-2020. Classes will be offered weekly: 2 classes for female students and 1 class for male students.

Goals: Students will self-report using tools for emotional regulation outside of class, an improvement in interpersonal skills and pro-social behavior, and will have more self-awareness and self-respect.

AYP uses surveys to measure the student satisfaction with and improvements as a result of participating in the Yoga and Creative Arts Curriculum. Data are collected, compiled, and analyzed under the direction and guidance of our evaluation team. AYP will conduct a survey to assess the results of our programs to meet the stated goals.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$24,375

Estimated Breakdown of Project Expenditures:

Mitchell Middle School, Rancho Cordova

Class 1: Girls Group 1, 25 Classes x \$325 Per Class (Includes creative arts) = \$8,125

Class 2: Girls Group 2, 25 Classes x \$325 Per Class (Includes creative art) = \$8,125

Class 3: Boys Group 1, 25 Classes x \$325 per class= \$8,125

Number of yoga and creative arts classes in the 2019-2020 school year: 75 in total

ATTACHMENT 3

Cost per class: \$325 (classes are 1 hour and 15 minutes). We send in two teachers for each class.

Program Supplies: included

Your support will fund program costs which include: yoga and art supplies for each student we serve in Rancho Cordova; Site Director, Yoga Teachers and Art Educators; teaching materials/ curriculum outlines; in-service "trauma based" training for all personal who have direct contact with the students within our program.

Matching Funds \$2500

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

n/a

Total Community \$24,375

Enhancement Funds

Requested:

Is this a multi-year no

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Start Date September 1, 2019 - May 31, 2020

Tentative Schedule:

Yoga Class 1 (Group 1 girls/ 15-20 students) Wednesdays (Rotational weekly Period (1, 3, 5, 7)

Yoga Class 2 (Group 2 girls /15-20 students) Wednesdays (Rotational weekly Period (3, 5, 7, 1)

Yoga Class 3 (Group 1 boys/ 15-20 students) Thursdays (Rotational weekly Period (1, 2, 3, 4, 5)

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2100 Zinfandel Dr, Rancho Cordova, CA 95670

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

☒ Folsom Cordova Unified School District

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Lisa Pedersen
Title	Executive Director
Phone Number	(650) 996-1904
Email Address	lisa@theartofyogaproject.org
Mailing Address	555 Bryant Street #232 Palo Alto CA 94301

ATTACHMENT 3**11. Type of Applicant**

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Lisa Pedersen
Title	Executive Director
Phone Number	(650) 996-1904
Email Address	lisa@theartofyogaproject.org
Mailing Address	555 Bryant Street #232 Palo Alto CA 94301

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	2018 AYP MMS Letter of Support .pdf
Attach here	Vice Mayor doing Yoga with AYP MMS .pdf
Attach here	YCAC Cover.jpg

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3

Mitchell Middle School

2100 Zinfandel Drive, Rancho Cordova, CA 95670

Phone 916-294-9050; Fax 916-294-2477

<http://fcusd.org/Mitchell>

Principal
Jim Huber
jhuber@fcusd.org

Assistant Principals
Brian Botsford
bbotsfor@fcusd.org

Christy Wilkerson
cwilkers@fcusd.org

International
Baccalaureate
Coordinator
Amy Strawn
astrawn@fcusd.org

Administrative
Assistant
Stacey Micheli
smicheli@fcusd.org

Counselors
Melissa Means
mmeans@fcusd.org

Barbara Eklund
beklund@fcusd.org

Athletic Director
David Sewell
dsewell@fcusd.org

Student Body Advisor
Chelsea Gaynor
cgaynor@fcusd.org

Account Clerk
Arling Gaffney
agaffney@fcusd.org

Christina Martin
Art of Yoga Project

March 8, 2018

Dear Christina,

This is our second year collaborating with the Art of Yoga and it continues to be a gift to our campus. We expanded our program this year from one group of girls to two. Several of the girls were involved in the program last year and started this year by asking us "when is yoga starting?" The girls are committed and look forward to meeting each week; they enjoy having a consistent group and connecting to their peers. Yoga offers them a safe place to learn about themselves, and gain confidence to grow and take risks.

We are most grateful this year for including a group for boys to Mitchell. We have a consistent group of boys that look forward to class each week. I often hear how they come in excited and full of energy at the start of class, and leave with a sense of calm after having time to relax and be still. The boys report to being more aware of their emotions and have greater control over their behaviors. Learning to breath through difficult situations is a skill they have developed through this program.

This is a very unique opportunity that we feel so privileged to offer at our site. Many of our students come from chaotic home situations only to arrive at school carrying all that inner baggage with them. One hour a week of time to connect to themselves and learn some coping skills is time well spent. Students report that through yoga, they are better able to focus at school and get along better with peers and staff. That kind of feedback is priceless.

We look forward to our continued collaboration in the future and are always open to new ways to offer this experience to our students. This is exciting work – so grateful for your service to our community.

Sincerely,

Christy Wilkerson

Christy Wilkerson
Assistant Principal

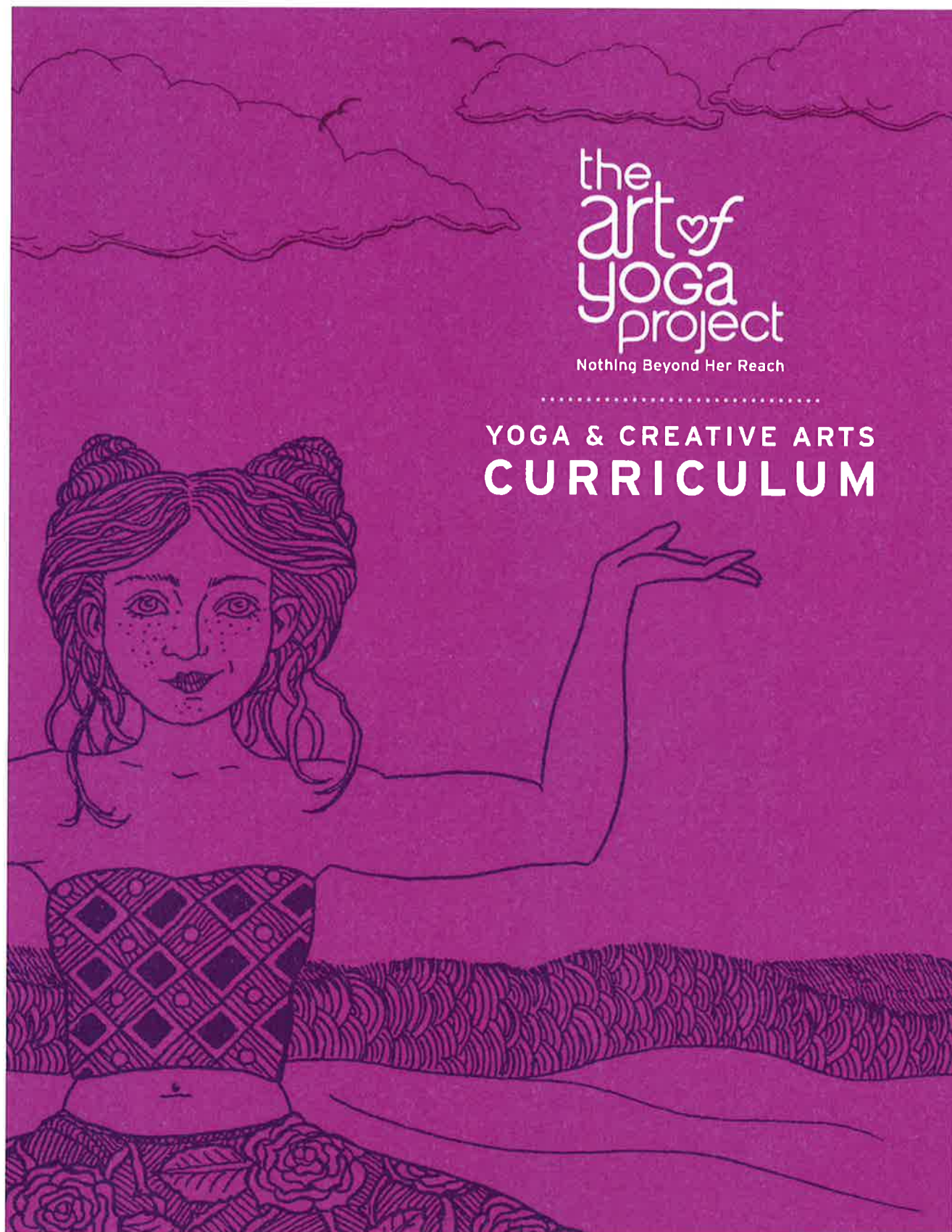
ATTACHMENT 3
City of Rancho Cordova
Enhancement Fund



Link to Video: <https://www.youtube.com/watch?v=WU243D4eC1w&feature=youtu.be>

The City of Rancho Cordova (Vice-Mayor) Linda Budge and Cody Stark (Reporter from "Good Day Sacramento") filmed a live broadcast with our students while we taught yoga. The segment was aired live on "Good Day Sacramento" ABC News. We crafted a lesson that would be accessible to our guests and students at Mitchell. Since it was a live show; Cody and the Vice Mayor talked on camera while doing yoga; as we had the girls keep moving. There was a lot of energy in the room, a buzz of excitement, but all the girls were on their best behavior and participated to the best of their abilities. It was a large class, so it was wonderful to have all the girls focused and attentive. The Vice-Mayor, Ms. Budge spoke to the girls about how wonderful she thinks this program is, and how important it is to inspire, empower, and support each other.





ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: The Art of Yoga Project at Mitchell Middle School

Name of Applicant: Lisa Pedersen Applicant's Title: Executive Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

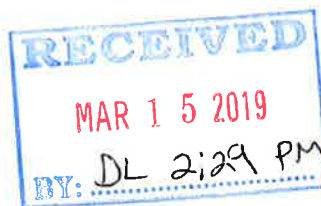
Applicant's Phone: 650 996 1904 Applicant's Email: lisa@theartofyogaproject.org

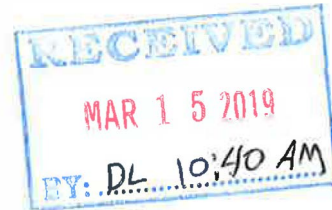
Applicant's Mailing Address: 555 Bryant Street #232, Palo Alto CA 94301

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Dr. Sarah Koligian</u>	
Superintendent's Signature: <u><i>Sarah Koligian</i></u>	
Date: <u>March 15, 2019</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐	
Comments (Optional): _____	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.





CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Safety cushions full wall stage area Mitchell Middle School

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Safety cushions covering the full wall up in our stage area, protection for students and athletes during wrestling and PE classes.

Project Team Individuals or organizations responsible for the development and delivery of the project.

AK Athletic Equipment Company Folsom Cordova Unified School District

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Measure and attach wall cushions to the stage wall area, attaching them by wall screws

ATTACHMENT 3

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$5000.00

Estimated breakdown of project expenditures: 65 x (2'x5') panels = \$4541.00 tax \$353.00 delivery \$106.00

Matching funds (including any in-kind contributions): District cost of installation = \$0

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: \$5000.00

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

May - July 2019

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2201 Zinfandel Drive Rancho Cordova Ca 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

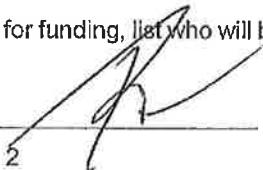
Name: Brian Botsford Title: AP

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050 Email: bbotsfor@fcusd.org

Mailing Address: 2201 Zinfandel Drive Ranch Cordova Ca 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Brian Botsford Title: AP
2614764.1 

ATTACHMENT 3

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050

Email: bbotsfor@fcusd.org

Mailing Address: 2201 Zinfandel Drive Rancho Cordova CA 95670

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name: Safety cushions full wall in stage area Mitchell Middle School

Name of Applicant: Brian Botsford Mitchell Middle School Applicant's Title: AP

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-294-9050 Applicant's Email: bbotsfor@fcusd.org

Applicant's Mailing Address: 2201 Zinfandel Drive Rancho cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kelgion

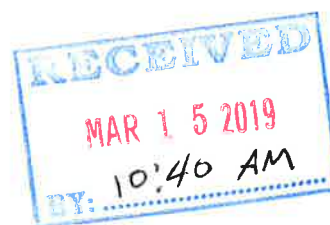
Superintendent's Signature: Sarah Kelgion

Date: 3/14/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Basketball Wall Cushions Behind Basketball Hoops Mitchell Middle School

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Wall cushions placed behind the basketball hoops in the Mitchell gym for compliance protection

Basketball court back wall cushions required for safety purposes in the gym area, protection for athletes and PE classes.

Project Team Individuals or organizations responsible for the development and delivery of the project.

AK Athletic Equipment Company Folsom-Cordova Unified School District will install.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Wall cushions mounted to the gym wall behind the main basketball hoops for protection. Cushions mounted with wall screws.

Cushions will be secured to the gym walls extending the back wall area behind the basketball baskets.

ATTACHMENT 3

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$2000.00

Estimated breakdown of project expenditures: 24 x (2'x8') panels = \$1680.00 tax \$130.20 shipping \$189.80

Matching funds (including any in-kind contributions): District cost of installation = \$0

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: \$2000.00

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

May - July 2019

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2201 Zinfandel Drive Rancho Cordova Ca 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

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Application Submitted by

Name: Brian Botsford Title: AP

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050 Email: bbotsfor@fcusd.org

Mailing Address: 2201 Zinfandel Drive Ranch Cordova Ca 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Brian Botsford Title: AP

2614764.1

ATTACHMENT 3

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050

Email: bbotsfor@fcusd.org

Mailing Address: 2201 Zinfandel Drive Rancho Cordova CA 95670

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

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<http://www.cityofranchocordova.org/Index.aspx?page=641>.

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ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: Basketball Wall Cushions behind basketball hoops

Name of Applicant: Brian Botsford *Mitchell Middle School* Applicant's Title: AP

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-294-9050 Applicant's Email: bbotsfor@fcusd.org

Applicant's Mailing Address: 2201 Zinfandel Drive Rancho Cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kelgian

Superintendent's Signature: Sarah Kelgian

Date: 3-14-19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

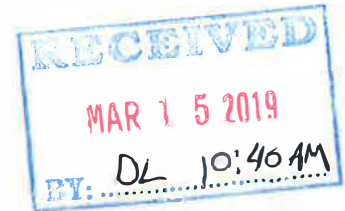
Application 32 has been
withdrawn by the
applicant.

ATTACHMENT 3

33



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND



The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

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Project Name Assign a project name to your project/program.

Electric Cable Hoist 2200 lbs. for Basketball hoops Mitchell Middle School

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Replace old (unsafe) motorized hoist with new (safer) cable hoist system for safety purposes.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Strongway Electric company Folsom Cordova Unified School District

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Replace old cable hoist system, mount new hoist system and attach cables to side basketball hoops to lift hoops above the bleacher area in the gym.

ATTACHMENT 3

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$1500.00

Estimated breakdown of project expenditures: \$600.00 x 2 = \$1200.00 tax \$93.00 delivery \$207.00

Matching funds (including any in-kind contributions): District cost of installation = \$0

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: \$1500.00

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

May - July 2019

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2201 Zinfandel Drive Rancho Cordova Ca 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

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Application Submitted by

Name: Brian Botsford Title: AP

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050 Email: bbotsfor@fcusd.org

Mailing Address: 2201 Zinfandel Drive Ranch Cordova Ca 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Brian Botsford Title: AP

2614764.1

2

ATTACHMENT 3

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050 Email: bbotsfor@fcusd.org

Mailing Address: 2201 Zinfandel Drive Rancho Cordova CA 95670

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Electric Cable hoist 2200 lbs. system for lifting Basketball hoops

Name of Applicant: Brian Botsford Mitchell Middle School Applicant's Title: AP

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-294-9050 Applicant's Email: bbotsfor@fcusd.org

Applicant's Mailing Address: 2201 Zinfandel Drive Rancho Cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kelgion

Superintendent's Signature: Sarah Kelgion

Date: 3/14/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: webmaster@cityofranchocordova.org
 Sent: Friday, March 15, 2019 4:20 PM
 To: Stacy Delaney; Daniel Leonardich
 Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 4:20 PM
Response #: 42
Submitter ID: 9747
IP address: 172.24.96.111
Time to complete: 41 min. , 49 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Parkway Half Marathon

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

There are three components of the request

1. Move the start/finish line into the Rancho Cordova City limits. The section from River Bend to Sunrise, of the American River Parkway, is the most beautiful, has more amenities and is the most used. Historically, only Eppie's Great Race traveled and finished in the city. A major running event within the City aligns with goal of having a major health and fitness event. It brings awareness of the Parkway amenities within the City and promotes the City as an active-lifestyle community. Elevates the City as a primary regional supporter of the Parkway with projects and improvements. The location would be determined in cooperation with the City, Cordova Community Council, and the Cordova Recreation and Parks District. This is an existing event of which the established annual date is the last weekend in April. Thus, the date cannot be changed. Additionally, the County limits the closure of the Parkway to limited weekends. Having the race within the City and connected to other existing events will provide community-wide benefits.

2. Provide support for the Kid's Otter 1k run. The goal is align this event to the morning of Kid's Day in the Park. As Kids Day is of no cost to participants, the object is to make the Otter run a no-charge event as well. The participants in the event have all the safety, supervision and environmental needs of a race event. Plus they are provided with a shirt and medal.

ATTACHMENT 3

3. Award monetary incentives to youth groups who staff aid stations. This is an opportunity for local youth organizations to have a fund raiser in a safe environment while supporting a major running event. It, also, expands the awareness of the sport of running. Youth groups would primarily be identified as those associated with the Rancho Cordova Athletic Association.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Parkway Half Marathon is produced by Sacfit - a charitable non-profit 501(c)(3) organization. Tax identification number 11-3782144. The race committee is all volunteers and race management is supported by CRRM and other local industry specialists in producing race events. Sacfit has track record of success for the past 12 years. The race is unique in that it has a half marathon course for walkers and separate course for runners. There is, also, a 5k run/walker and 1k kids fun run. The race event is the third largest half marathon in the region. The race has attracted over 30,000 participants over its 12-year history, with a large portion being first-time half marathoners. The race provides first-class amenities, including the only full color race shirt in the region, the biggest finisher medal in the region, a full lunch, the most aid stations of any other regional half marathon, and 23 bands along the course. The start/finish line pavilion provides space for community organizations, beer garden for adults, music and activities for children.

The primary goal of the race is to provide a positive, fully-supported, and safe race experience for participants of all fitness levels and ages. The secondary goal is to help upgrade and improve the Parkway. The race has raised over \$320,000, all of which has gone to benefit the Parkway. The most recent Parkway improvement from race proceeds of 2018 was for the installation of an ADA accessible, runner/walker, dog friendly, and bike safe water fountain in Hagan Community Park. This improvement was a collaborative effort with the City of Rancho Cordova, the Cordova Recreation and Park District, the Rotary Club of Rancho Cordova and Sacfit.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

1. Move the start/finish line to inside the City limits or other measure such that the event is recognized as a City event.
2. Provide opportunity to re-brand a major race with a proven 12-year track record and 5-star rating among its participants as a City of Rancho Cordova event.
3. Provide the best affordable half marathon race to the community and region.
4. Increase race participation and community partnerships.
5. Drive participants to align his and her entry point to the Parkway through the City of Rancho Cordova, so they may be introduced and use hospitality services and other peripheral private and public City amenities.
6. Providing a free 1k Kids to promote and inspire early active and healthy lifestyle habits with all the excitement of a race event, and in concert with the existing Kids Day event in the afternoon.
7. Providing revenue opportunity for youth groups who staff the race events aid stations, as well as a direct follow through of funds from the grant to local youth programs

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 15,500

Estimated Breakdown of Project Expenditures:

- Moving Race Start/Finish Line into Rancho Cordova City Limits
- New Start/Finish banner and associated mile markers [\$2000]
- Marketing (print and electronic media) [\$3,000]
- Printing cost Printing (flyers, posters, neighborhood race advisement) [\$1,000]
- Age Division medals for children, adolescents, young adults, adults, elderly [\$1500]
- Kids Race Costs (timing company, race bibs, shirts, medals, food, drinks, etc.) [\$3,000]

ATTACHMENT 3

- Youth Organization donation for aid stations staffing. 10 stations @ \$500 per station [\$5,000]

Matching Funds None at this time
(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community Enhancement Funds Requested:

15,500

Is this a multi-year request? If yes, number of years:

Yes. Annual Event

If you answered yes above, describe your sustainability plan:

The Parkway Half Marathon is an established race event in the region. The expectation among its participants is to have an annual event he or she may train for during the year and use as a fitness goal and reward for dedication to keeping fit on a regular and ongoing basis. Additionally, as youth move into adult-hood, and his or her fitness develops, there is an opportunity to aspire to the various distances offered on a year-by-year basis. Finally, this is a community event that provides an annual social gathering to experience the Parkway, compete among friends and family, and be a part of an event that continually provides proceeds to benefit the Parkway.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

The Parkway Half Marathon is always be held on the last Saturday of April. This year's run will be held on April 27, 2019. Next year will be April 25.

September 3: County Permit due

October 2019 -March 2020 : All pre-race spending will be completed

April-May 2020: Timing company and rental payments (excluding venue) will be completed

June: Proceeds donation completed.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Hagan Park

(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name Ken Press

ATTACHMENT 3

Title	Race Director
Phone Number	(916) 212-9925
Email Address	sacfit@gmail.com
Mailing Address	1540 McClaren Drive

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Ken Press
Title	Race Director
Phone Number	(916) 212-9925
Email Address	sacfit@gmail.com
Mailing Address	1540 McClaren Drive

13. Type of Signatory

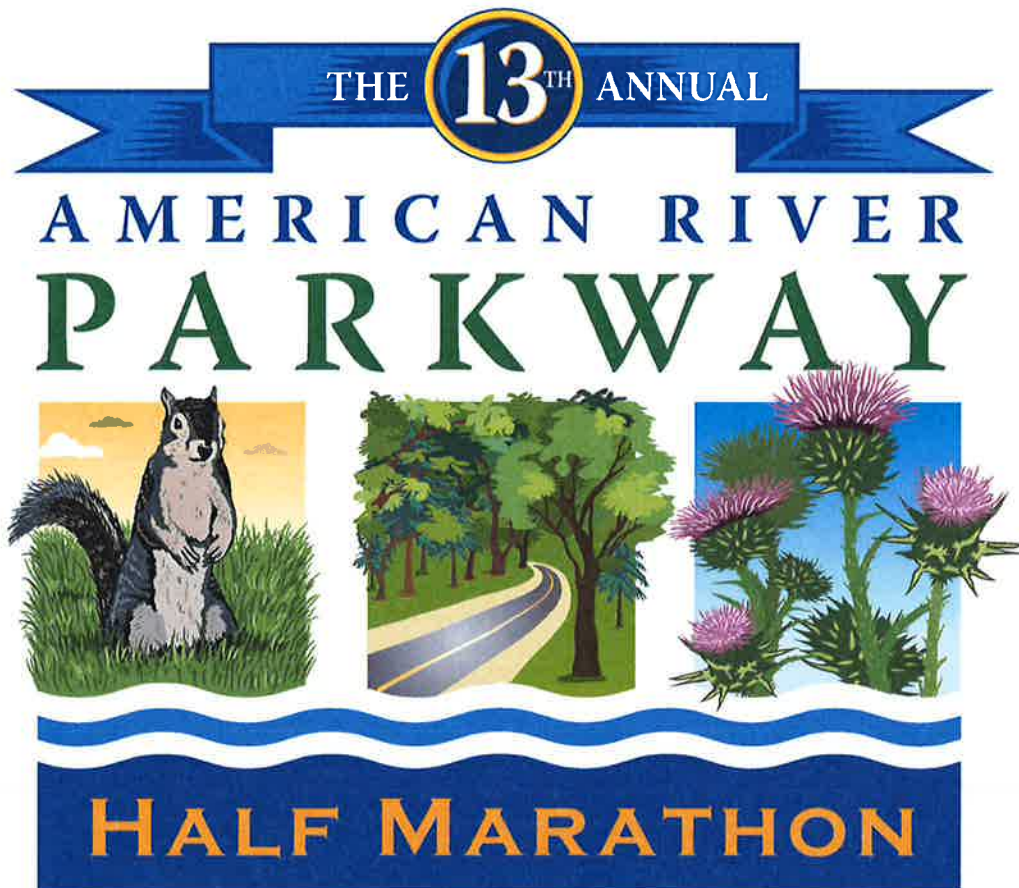
(o) Non-Profit

14. Additional Supporting Documents

Attach here	American parkway logo 2019.pdf
Attach here	poppies n peeps.jpg
Attach here	shady runners.jpg

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.







1. Project Name *

Assign a name to your project/program:

Mather Wrestling Club

2. Project Description *

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria:

The sport of wrestling is offered for girls and boys at both Mills and Mitchell Middle Schools and Cordova High School. The Mather Wrestling Club is a youth sports and fitness club providing an outlet for youth (girls and boys) between the ages 8 to 14. The club offers the benefits of exercise in a controlled positive and fun environment during the summer months. It will benefit the community of Rancho Cordova by creating a venue that all youth can come. The club promotes community pride and supports the growth and development of youth. Participation in the club will include an application and anticipated fee of \$75. Scholarships will be made available to those who cannot afford the participation fee up to the allotted funds made available to award scholarships.

Optional Competition:

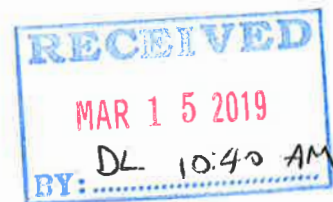
Club members will need USA wrestling card to compete. \$40 each. <https://www.usawmembership.com>

Tournament fees generally \$10-15 each to be paid by wrestler at the venue.

Tournament transportation: Parents provide

Coach will be at tournaments with pre-planning for those wishing to compete at a local event.

Coach Bio: Coach Zilles has been coaching wrestling at Mitchell Middle School for the past 6 years. Coach Zilles is a certified coach by the National Federation of State High School Associations and is First Aid/CPR/Concussion recognition and prevention trained. After serving eight years in the Marine Corps, Coach Zilles returned to complete his education at Sacramento State where he earned his degree in Geologic Sciences. Coach Zilles is a resident of Mather, works in Rancho Cordova at Kleinfelder, Inc. (engineering firm), and is a product of Rancho Cordova Schools (St. John Vianney, Mills, and Cordova). He also has 3 Children attending Folsom-Cordova Schools; Mather Heights, Mitchell Middle, and Cordova High School.



ATTACHMENT 3

3 Project Team *

List individuals or organizations responsible for the development and delivery of the project

Joe Zilles (Coach and Advisor) Current Mitchell Middle School Head Coach
 James Fanshier (Assistant Coach and FCUSD employee)
 Michelle Zilles (Club Mom and FCUSD employee)
 Mitchell Middle School Leadership Team.
 Dan Ankam (Principal)
 Brian Botsford (Asst. Principal)
 Robert Collins (Athletic Director)

4 Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The long-term goal to this wrestling club is to offer a positive and fun environment, introduce kids to the sport, teach sportsmanship, promote enthusiasm and team spirit, and build a path for those interested to follow as they transition to Middle and High Schools.

As an introductory club, we will teach basic and fundamental skills centered around three basic concepts (Takedown, Breakdown, and Pinning Combinations) that the kids can use to compete in a novice level local tournament. Each day will start with a warm-up (agility and skill) and stretching followed by instruction and practice of the element taught that day. Fun activities such as relay races, or challenge type exercises will be interjected from time to time in the curriculum.

Metrics of success: Participation should grow from year to year.

5 Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost:
 \$8,500.

Estimated Breakdown of Project Expenditures:

Printed club T-shirts \$2,000 various sizes
 Printed Club shorts \$1,000 various sizes
 Participatory medals \$200
 Mat cleaner \$100
 Mat tape \$100
 Club snacks \$400
 First aid supplies \$200
 Insurance \$2,000
 Scholarships \$2,500

ATTACHMENT 3

Matching Funds (including any in-kind contributions):
None at this time, but can be solicited from local businesses.

Total Community Enhancement Funds Requested:
\$8,500

Is this a multi-year request? If yes, number of years:
3 years

If you answered yes above, describe your sustainability plan:

The club experience is intended to build strong local interest in the sport and provide a smooth and confident transition for elementary grade kids to Middle School and High School. Since the club is intended to draw kids from all over Rancho Cordova, it is meant to supplement the Middle School wrestling programs at Mills and Mitchell Middle Schools, as well as Cordova High School. The greater the participation, the better the chances are of success and sustainability.

The first year will provide the platform from which to gauge the interest and fine tune things like instruction and take in feed back from parents and participants.

The second and third years will show strong interest and participation will grow. as it grows a continued sense of success will drive re-evaluations of club curriculum, increased participation, staffing, and other needs.

The club participation fees collected can be used to offset future costs of materials outlined in the cost section.

6 Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Multi-year for first 3 years.

Club dates:

Mondays and Wednesdays, 5:00-6:30

Start May

End August

Breaks (mid-July for 2 weeks)

7 Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

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Project Address:

Mitchell Middle School, 2100 Zinfandel Drive, Rancho Cordova, CA

ATTACHMENT 3

- ☐ Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)
- ☐ No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)
- ☒ My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.
- ☐ My project/program is intended to operate or take place at a public K-12 school site. I have not requested the endorsement of the school superintendent of that school district. My application may not be considered for funding, or the nature of the incompleteness may result in my application being ranked at the bottom or recommended to receive no funding.

8. School District (if applicable, check all that apply) This is for projects/programs that are intended to operate or take place at a public K-12 school site.

- ☐ Elk Grove Unified School District
- ☒ Folsom Cordova Unified School District
- ☐ Sacramento City Unified School District
- ☐ Other

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

ATTACHMENT 3

10. Application Submitted By *

First and Last Name

Joseph Zilles

Title

Club Advisor/Coach

Phone Number

(916) 719-6017 ext.

Email Address

jzilles@kleinfelder.com

Mailing Address

1126 Gaeton Circle, Mather, CA

11. Type of Applicant

- ☒ Individual
☐ Public Agency
☐ Non-Profit
☐ Other

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name

Joseph Zilles

Title

Head Coach/Club Advisor

Phone Number

(916) 719-6017 ext.

Email Address

jzilles@kleinfelder.com

Mailing Address

Gaeton Circle, Mather CA 95655

13. Type of Signatory

- ☒ Individual
☐ Public Agency
☐ Non-Profit
☐ Other

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: Mather Wrestling Club

Name of Applicant: Joe Zilles (Mitchell Wrestling) Applicant's Title: Head Coach/Mitchell

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: (916)719-6017 Applicant's Email: jzilles@kleinfelder.com

Applicant's Mailing Address: 11126 Graeton Circle, Mather, CA 95655

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☒

Superintendent's Printed Name: Sarah Kligan

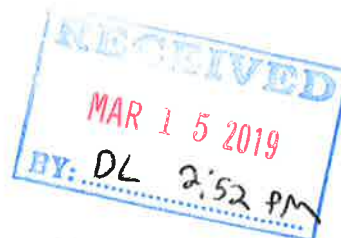
Superintendent's Signature: Sarah Kligan

Date: 3/15/19

School District: ☒ Elk Grove Unified ☒ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): Is not applicable to FCUSD direct service to students

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Friday, March 15, 2019 7:17 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 7:16 PM
Response #: 44
Submitter ID: 9750
IP address: 172.24.96.111
Time to complete: 30 min. , 27 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Petanque Court Solar Lighting Safety Project

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Club Francais de Sacramento is a French Culture and Petanque Club. Our club has been an active part of the City of Rancho Cordova and the larger Sacramento community for over 25 years with over 50 members in the greater Sacramento area. Club Francais de Sacramento hosts french culture events at local wineries and event centers, and facilitates daily petanque games and monthly tournaments in Mather Sports Complex. The courts were built and are maintained by club members. Petanque players are part of the Federation of Petanque USA which provides insurance in designated playing fields. Community members interested in french culture or petanque are welcome to join the club, attend social events, or play petanque at open tournaments or casually every day of the week. The petanque courts in Mather Sports Complex are capable of holding large tournaments which draw players from across the country during special tournaments.

Currently there are no lights at the petanque courts, while surrounding areas such as the adjacent skatepark and soccer fields contain lights for safety and evening activities. Safety is of primary concern for club members playing petanque and community members who visit and wish to play casually. The courts contain a shed used to store materials for tournaments and court maintenance. This heavy-duty shed is secured with a strong lock that has still managed to be broken into several times over the past two years. In addition, court facilities have been vandalized and vagrants have camped over the evening in the absence of light. The presence of mischievous individuals in the area and the lack of lighting during the evening is a large reason for the break-ins, vandalism, and individuals' concern for safety in the early evening when it gets dark.

ATTACHMENT 3

Providing solar lights at the petanque courts would enhance the community by increasing safety for petanque players and community members that visit the courts and play casually. In addition, solar lights would allow club members to play later into evening. This is especially important during large tournaments when players from other counties and states play more games and compete for Federation of Petanque USA medals. Adding solar lights to the petanque courts benefits the community by increasing safety, enhancing sports activities, increasing quality of life, and supporting pride for the french community in the Rancho Cordova and Sacramento communities.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

The project team includes Club Francais de Sacramento. Club Francais de Sacramento is partnering with Mather Sports Complex and Rancho Cordova Parks and Recreation Department. These agencies have staff experienced with enhancement projects and other community enhancement projects.

The primary leaders of this lighting initiative include Brendan Cohen - Petanque Director and Christophe Sarafian - Club President. All club members support the creation of lights and many members regularly maintain the courts, and help run events. All members are active contributing members of the club and greater community and many would help with the construction of lights at the courts.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The project will begin with funding the design and construction drawings for 3-6 lights at the Petanque Courts.

Club Francais de Sacramento is requesting \$2,000 from measure H funds to create designs and construction drawings for 5 solar lights at the Petanque Courts.

Several goals will be used to assess the creation of these plans:

1. Kickoff meeting with Club Francais de Sacramento board members, CRPD staff (if desired), Mather Sports Complex staff (if desired) and the selected contractor responsible for creating the designs and construction drawings.
2. Establish timelines for receipt of the product and weekly check-in calls on progress (if needed).
3. Club Francais de Sacramento, Mather Sports Complex, and CRPD staff QA/QC designs and construction drawings and provide feedback to contractor.
4. Receive final product.
5. Plan next steps for construction of 3-6 solar lights.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$2,000

Estimated Breakdown of Project Expenditures:

\$2,000 for creation of designs and construction drawings.

Matching Funds none

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Possible bid for 2020/2021 construction of 5 solar lights at Petanque Courts.

Total Community \$2,000

Enhancement Funds

Requested:

ATTACHMENT 3

Is this a multi-year request? If yes, number of years: possibly

If you answered yes above, describe your sustainability plan:

Continued reapplication for construction of lights and additional request for construction funds depends on feasible of project, cost, and acceptance of Measure H Funds for design.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Receipt of Designs and Construction Drawings depends on feasible timeline from contractor. Maximum timeline for receipt of product is 3 weeks.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Corner of Peter A. McCuen Blvd and Schriever Avenue.

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Brendan H Cohen
Title	Petanque Director
Phone Number	(831) 421-1053
Email Address	bhcohen626@gmail.com
Mailing Address	2401 P Street, Apartment B Sacramento CA 95816

11. Type of Applicant

(o) Individual

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Brendan H Cohen
Title	Petanque Director
Phone Number	(831) 421-1053
Email Address	Not answered
Mailing Address	2401 P Street

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

ATTACHMENT 3**Attach here**[introflyer.pdf](#)**Attach here**[PetanquePlan.pdf](#)**Attach here**

Thank you,
City of Rancho Cordova

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ATTACHMENT 3



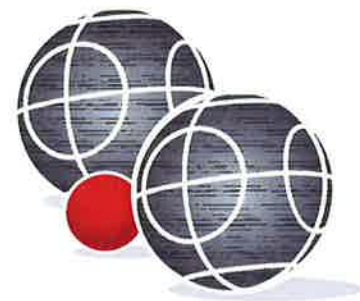
Pétanque 101

(pey-tahnk)

Presented by
Club Français
de Sacramento



Pétanque is a ball game, where the goal is to toss or roll hollow steel balls as close as possible to a small wooden ball called a **cochonnet** (literally "piglet"), while standing inside a circle with both feet on the ground. The game is normally played on decomposed granite, hard dirt or gravel. It can be played in public areas such as parks, or in dedicated facilities called boulodromes. Similarly structured games are bocce, shuffleboard and curling.



1 The game is played with 2 teams of:



2 Game Start

At one end of the elongated court, the coin-toss-winning team sets a circle on the court as a boundary of which to stand. The game begins with the toss of the cochonnet (the target) down the court at least 6 meters (~18'), yet no further than 10 meters (~30').

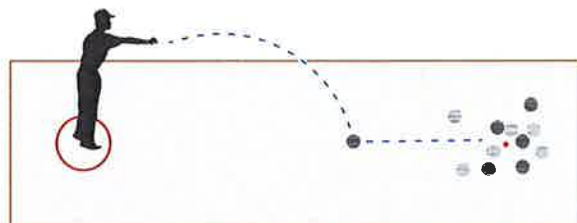
3 Game Play

Team 1 tosses a ball as close to the cochonnet as possible. Team 2 then tries to toss their ball closer to the cochonnet. If their toss is not closer, Team 2 must continue tossing their balls until they get closer to the cochonnet, or run out of balls.

In addition to trying to get their balls closer to the cochonnet, they may choose to try and knock out their opponents balls. This technique is called "shooting." This is a strategy used often to remove the opponents ball(s) which, if successful, can result in their team's balls being closer to the cochonnet and regaining a chance for scoring.

4 Scoring

Once every boule has been played, the team that has the closest ball to the cochonnet scores points. The number of points scored is equal to the number of their balls closer to the cochonnet than the opponent's closest ball. The first team to score thirteen points wins the game.



Club Français de Sacramento

Est. 19??



Club Français de Sacramento is the local Sacramento pétanque club based in Rancho Cordova. Our club has over 17 pétanque courts in the Mather Field Sports Complex. There are over 60 members and the Club hosts one to two tournaments each month. Players play casually in south Sacramento daily and twice a week in Rancho Cordova. Our diverse club was started over 20 years ago and has provided a place for people of all ages and backgrounds to be part of a community. We have hosted tournaments with players from across the nation and a National Triples Tournament is planned in October of 2018.

60+
Members

**Daily
Casual
Play**

2
Tournaments
Per Month



Our home courts are located at the corner of Schriver Avenue and Peter A. McCuen Boulevard, in the Mather Sports Complex in Rancho Cordova.



FOR MORE INFORMATION PLEASE:

Contact **Brendan Cohen**, Pétanque Director at
bhcohen626@gmail.com or (831) 421-1053

VISIT OUR WEBSITE:



www.petanquesacramento.net

AGENDA ITEM 12.1

Daniel Leonardich

From: webmaster@cityofranhocordova.org
Sent: Friday, March 8, 2019 7:38 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/08/2019 7:38 AM
Response #: 11
Submitter ID: 9706
IP address: 172.24.96.111
Time to complete: 10 min. , 18 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. A Touch of Understanding In-School Disability-Awareness Workshop

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

ATOU delivers its workshop to over 220 schools throughout the greater Sacramento region, of which Rancho Cordova is a part. We solicit funds from many benevolent foundations, companies and people to cover the cost of this program.

Elena Cabrera, Director of Categorical Programs and Grants, submitted a proposal in 2018 for \$21,600 for the ATOU In-School Workshops. This amount was awarded over a two year period to cover only the schools' portion of the cost (schools are asked to pay 50% of the cost of delivering the program). This made it possible for the targeted schools to sponsor the program with their half of the cost, but left ATOU to solicit funds from other donors to cover the remaining cost (\$10,800 per year).

We feel that the benefit which this program delivers to the City of Rancho Cordova harmonizes with and supports the mission of the City of Rancho Cordova Community Enhancement Fund, especially as it enhances the quality of life and public safety of children and youth, enabling self-confidence and better education. This year we are asking the commission, in recognition of this value given, to approve \$10,800 in additional funds to be granted to ATOU to cover the remaining cost of providing these workshops.

Raising kind and compassionate citizens who understand and support people with disabilities is the goal of every great city.

ATTACHMENT 3

In partnership with elementary schools throughout the community we propose to provide A Touch of Understanding's (ATOUs) powerful three-hour, character-building, in-school disability-awareness workshop to all third or fourth graders at Navigator, White Rock, Williamson, Cordova Villa, Cordova Gardens, Cordova Meadows, Rancho Cordova, and Peter J. Shields elementary schools and Riverview STEM Academy.

In this program students are guided through experiences in which they build life skills that enable them to understand and relate to people with disabilities. This causes a reduction in incidence of isolation and bullying for individuals with disabilities, and those viewed as different for any reason. The result of this transformation is a stronger, healthier, more welcoming community in which individuals are recognized and valued for their strengths, rather than their challenges. School grounds are a safer environment for our children, and the reduction in social tension provides a more conducive atmosphere for learning. Furthermore, the effect of this program extends far beyond the school campus, as students bring home the lessons they learn about respect and acceptance, and share them with their friends and family.

The message of the program is introduced by a facilitator, followed by a video of people including those with disabilities involved in various sports and everyday activities. Students reflect on their own challenges and abilities, and are frequently surprised to discover the similarities between themselves and persons with disabilities. Then they spend an hour at activity stations where they learn to use a wheelchair and white cane, write their names in Braille, handle braces and artificial limbs and experience the sensations of having a learning disability and autism. The students then get to meet people with disabilities who describe their lives, their challenges, and how they achieve their goals. Students have ninety minutes to interact with these volunteers, get to know them personally, and ask questions, some of which might be inappropriate in other settings.

Following the workshop, students are encouraged to sign a poster which is displayed in their classroom declaring, "We are BUDDIES not bullies. We pledge to join the ATOU Team against bullying."

After the workshop, students are given enrichment materials to extend the experience to the classroom and encourage further discussions at home. These resources include an activity book, a bookmark, a Braille alphabet card, a button to wear and an Autism Spectrum Disorder (ASD) card. The ASD card is designed to remind students of the challenges of ASD and suggest appropriate actions to create and maintain a friendship with a child with ASD (according to CDC.gov, 1 in 59 children is diagnosed as being on the autism spectrum). Students also bring home a questionnaire which includes a portion for them to complete, and one for their parents. Teachers are asked to complete a survey which allows us to evaluate the impact of the workshop and ensure that we have accomplished our mission of encouraging acceptance and respect for all individuals.

Our program focuses on all children, and teachers report an increase in respectful interaction in classrooms after the ATOU workshop. Christine Gardiner, sixth grade teacher, stated, "A Touch of Understanding sets the bar for respectful behavior in our classroom and on our school campus." ATOU is helping to create respectful school cultures where the mistreatment of others is not accepted or tolerated BY THE STUDENTS themselves.

Students demonstrate an improvement in attitudes and behavior towards people with a disability as a result of ATOU's in-school workshops. The schools we work with report a reduction in bullying and other anti-social behaviors. Students who have suffered persecution and exclusion from their classmates find themselves included and respected as never before. Most importantly, these changes are deep and long-lasting because they originate within the hearts of the students themselves through their own personal experience, rather than being handed down as instruction from an adult. In addition, by becoming more accepting of differences in others, children become more self-accepting and comfortable with their own uniqueness.

The following quotes are from students who have experienced the ATOU In-School Disability-Awareness Workshop, demonstrating the positive affect the workshop has on all who participate:

"Before ATOU came, people were making fun of people with disabilities. After the ATOU came and told us about disabilities, people stopped making fun of others." Salvina, 4th grade

"In doing A Touch of Understanding, I learned they [individuals with disabilities] can still do everything just differently than other people. Being different is not a bad thing at all. Before I did A Touch of Understanding, I was scared to see people with disabilities, but after I realized they weren't any different than before they got disabled. I never knew that people who are disabled are always the same spirit inside. I now feel empathy for people with disabilities." Audrey, 6th grade

ATTACHMENT 3

"I had a new experience today! Seeing and meeting disabled people. It was kind of different for me to see the missing body parts. I always stared at disabled people and just wanted to know how, what, when and where. But when they looked at me I ran. But after today, when I was going home, I saw a disabled person. This time, instead of staring, I yelled "Hello!" and he said "Hi!" back. ATOU was the best program to overcome my habit of staring at normal humans. Nothing is wrong with disabled people and instead of staring just say "Hi!" Hunter, 4th grade

"Knowing someone else has a problem affecting their life, it makes me feel, well, better. I'm not alone. No one has a reason to pick on me anymore! Thank you SO much!" -Stormy

"I thank you for teaching me about autism. When you told me about it, I realized that my cousin has it. When I realized that, I can be more open to him and not treat him differently. Talking about how there are invisible disabilities and that just because they have it doesn't mean they are a different person. I thought that just because he's a little different doesn't mean he is an outcast. I should bring him close, not throw him out." Spencer

"I learned that no matter who you are, everyone wants to be treated the same. I also learned that you shouldn't be afraid to socialize with someone that looks or does things differently. Even though some of us look different on the outside, we have the same feelings on the inside. I plan on setting a good example to others by showing it's ok to be friends with somebody that looks different." – Braden, Dillard Elementary School

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Each three-hour workshop, accommodating about 80 students, is facilitated by three ATOU staff members and 9 volunteers. Staff members introduce the subject matter, respond to students' questions, and direct students through the activities. Volunteers manage activity stations, assist students through the various activities, speak about their disabilities and challenges, and interact with the students personally. These feet-to-the-ground workers are further supported by office personnel who schedule workshops, prepare materials to be handed out, and train volunteers.

The primary ATOU workers in the project team are:

Executive Director Meghan Adamski brings a passion, experience, and education in working with individuals with disabilities. Meghan's degree is in Speech Language Pathology and Audiology, and had an 8 year career working with children on the autism spectrum before joining the ATOU Team in 2015. In her role as Executive Director of the agency, Meghan serves as Program Coordinator and Facilitator for the workshops, guiding the team in their various responsibilities, and introducing and summarizing the program for the students.

Program Coordinator Jagajanani (Jana) Suthahar has her Master's Degree in Sociology and 20 years of experience in teaching and research, and working with children's organizations. She served as Program Coordinator for the Northern Nevada International Center and Research and Planning Associate for the Child Abuse Prevention Council of Placer County (Kids First). She also served as Information Specialist for the Training and Technical Assistance Department of the Permanency Planning for Children Department, National Council of Juvenile and Family Court Judges. She has been with ATOU since 2012, and is responsible for outreach and all communication with schools and school districts to schedule workshops. Workshop scheduling and facilitation consists of 100% of her work time. Jana serves as both Workshop Facilitator and Activity Instructor at workshops.

Volunteer Coordinator Jeneane Stover is mother to a wonderful young lady with Autism Spectrum Disorder (ASD). Her experience raising a child on the autism spectrum uniquely qualifies her to understand and work with children with various forms of disabilities. In August 2012, after working full time for 23 years in the Title and Escrow Industry, she was able to find a way to provide the care her daughter needed and work part time at ATOU. Most of her time is spent ensuring volunteer staffing for workshops, facilitating workshops and activity stations, developing and implementing strategies to recruit new volunteers, interacting with schools, funders, staff and volunteers regarding organizational and administrative matters, & providing training for volunteers. Jeneane is also responsible for all accounts receivable, including donation acknowledgements and receipts, banking deposits, database management, and donation reports.

Program Assistant, Nolan Nguyen has nine years of experience working with high risk children in elementary through high school in the nonprofit sector. He served as a resident service coordinator and youth instructor as well as wrestling coach. Nolan's expertise is in building strong relationships with youth of all abilities to empower and guide them to reach their full

ATTACHMENT 3

potential. Nolan joined the ATOU staff in 2016 when he saw the powerful impact and lasting impressions that the children receive after going through a workshop. Nolan serves as a workshop facilitator and activity instructor.

Workshop Assistant Pamela Evers has been with ATOU since September 2017. Her background is in the healthcare field starting as a medical assistant in the pediatric field and moving to various positions including supervisor, software analyst, new employee and physician training, and IT analyst. Pam's love for children and for teaching combined with her passion for our mission makes her a perfect team member in guiding students through our disability-awareness workshop.

In addition to these staff members, ATOU maintains a roster of 70 or more volunteers, half of whom have a disability. These volunteers fill the remaining positions at each workshop, teaching at activity stations, speaking about their disabilities, and guiding students through the learning process.

Coordinating the project from the schools will involve the following lead players:

Carol Vargas, Principal of Navigator Elementary - Project Lead

Angi Carlomagno, Principal of Williamson Elementary

Richard Tapia, Principal of Cordova Villa Elementary

Karen Redfield, Principal of Cordova Gardens Elementary

Marie Pawleck, Principal of Cordova Meadows Elementary

Sandy Spaulding, Principal of White Rock Elementary

Jessica Hutchinson, Principal of Rancho Cordova Elementary

Tony Peterson, Principal of Riverview STEM Academy

Ted Bosque, Principal of Peter J. Shields Elementary

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The over-arching goals of the ATOU In-School Disability-Awareness Workshop are to:

1. Encourage acceptance, empathy and friendship towards individuals who seem different for any reason, such as disability, ethnicity, gender, economic status or religion.
2. Educate students to appreciate the challenges and skills of individuals with disabilities.
3. De-mystify assistive devices through a hands-on experience.
4. Introduce positive role models who deal with challenges with determination, humor and honesty.
5. Empower students to make positive choices when dealing with personal challenges.

To measure our progress with these goals, ATOU administers post-workshop questionnaires to every student, their teachers and parents. These questionnaires seek to measure the impact of the workshop on students attitudes, classroom atmosphere and campus culture.

Teachers and school administrators report we consistently achieve the following long-term results for all students regardless of ability:

- Reduction of teasing/taunting/physical/emotional abuse of anyone who seems "different."
- Reduction of individuals feeling isolated or rejected.
- Protection of, and advocacy for, those who seem "different" by those who "fit in."
- Increase in positive relationships between students that go beyond tolerance to respect, appreciation, admiration, and friendship.
- Increased social-emotional intelligence of students.
- Improved self-image of students due to respectful interactions with others.

The three primary outcomes expected of the in-school workshop, as measured by these questionnaires are:

- At least 85% of responding students will indicate increased comfort interacting with individuals with disabilities.
- At least 85% of responding teachers will report improved peer interactions following students' participation in the ATOU workshop.
- At least 85% of participating schools will schedule workshops each subsequent year. We see this measure as an indication of the school administration's assessment of the value and effectiveness of the workshop.

ATTACHMENT 3

In the 2017-2018 school year (the latest for which we have complete statistics):

- 89.5% of responding students said they will be more comfortable around someone with a disability after going through the ATOU workshop.
- 95% of responding teachers agree that students are more accepting and respectful of peers after the ATOU presentation.
- 92% of schools that had only one grade participate during the 2016-2017 school year participated again in 2017-2018.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$33,126

Estimated Breakdown of Project Expenditures:

Direct Workshop Salaries \$13,146

Benefits \$1,578

Value of Volunteer Time \$11,636

Copy/Duplication/Printing \$1,038

Insurance \$698

Postage and Delivery \$44

Professional Fees \$896

Rent \$611

Supplies \$505

Telephone \$120

Travel \$811

Workshops/Seminar/Membership \$127

Indirect Expenses \$2,024

Total \$33,236

Matching Funds Value of Volunteer Time \$11,636 2018 RC Grant \$10,800 (covering the schools' portion of the cost)
(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

In granting this request, Rancho Cordova Community Enhancement Fund joins many other foundations and organizations in funding A Touch of Understanding, Inc.'s In-School Disability-Awareness Workshops throughout the greater Sacramento region. Here is a list of funders who have contributed to the 2018-2019 school year to cover our costs in other communities:

Committed:

Safeway Foundation - \$20,000

City of Roseville Citizens Benefit Fund - \$19,667

Council on Giving - \$8,000

Kelly Foundation - \$7,500

Placer Community Foundation - \$6,000

Sacramento Region Community Foundation - \$5,000

Leo Buscaglia Foundation - \$5,000

Placer Community Foundation – Giving Circle - \$2,639

Setzer Foundation - \$1,500

PG&E-\$1,000

Requested:

Sorenson Legacy Foundation - \$25,000

Ellis L. Phillips Foundation - \$10,000

American River Bank Foundation - \$10,000

Sierra Sacramento Valley Medical Society Alliance - \$10,000

El Dorado Community Foundation - \$8,000

Costco - \$8,000

M&M Whitmire Family Foundation - \$6,000

Morton and Marcine Friedman Foundation - \$5,000

Consolidated Communications - \$5,000

Umpqua - \$5,000

Autism Speaks - \$5,000

ATTACHMENT 3

Omron, Inc - \$4,800
 Walmart Foundation - \$2,500
 Rotary Club of Sacramento Point West - \$2,421
 Rotary Club of Roseville Foundation - \$1,200

This project does not produce any residual operations or maintenance costs beyond the fiscal year in which it is cast. However, we have found that once a school experiences the workshop, and witnesses its value to the school community, they want to repeat the program every year if at all possible, to ensure that each new generation of 4th grade students is given this valuable experience. The cost of doing so is roughly the same each year, with allowances for the cost of inflation and school growth.

If the Rancho Cordova Community Enhancement Fund recognizes the value of this program in their community by granting our funding request, we plan to submit a multi-year request in the future to ensure that all schoolchildren in Rancho Cordova benefit from our message of respect and inclusion.

Total Community \$10,800

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

All workshops will be completed during the fiscal school year 2018-2019, at a time convenient for each school. At ATOU, preparation for the year's workshops begins with production of materials and volunteer training during the summer months. Workshops are then scheduled with each school in consideration of their calendars. On the day of the workshop(s), ATOU personnel arrive early to set up the activity stations and prepare for the presentations and speakers. Two workshops are run concurrently. Each workshop takes three hours, with half the students participating in activity stations, and half engaging with volunteer speakers. After an hour and a half, the students swap places. Depending on the number of students at each school, two or more workshops may be scheduled on the same day. Each workshop can accommodate about 40 students.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: K-12 school sites, Rancho Cordova

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

☒ Folsom Cordova Unified School District

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name Meghan Adamski

ATTACHMENT 3

Title	Executive Director
Phone Number	(916) 791-4146
Email Address	meghan@touchofunderstanding.org
Mailing Address	5280 Stirling Street, Suite 102, Granite Bay, CA 95746-6163

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Meghan Adamski
Title	Executive Director
Phone Number	(916) 791-4146
Email Address	meghan@touchofunderstanding.org
Mailing Address	5280 Stirling Street, Suite 102, Granite Bay, CA 95746-6163

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	Workshop Summary 2019.pdf
Attach here	Accomplishments 2017-2018.pdf
Attach here	2017-2018 Annual Report.pdf

Thank you,
 City of Rancho Cordova

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A Touch of Understanding, Inc. (ATOU) Workshop Program

ATTACHMENT 3

Who We Are

Mission: The mission of ATOU is to encourage acceptance and respect for all individuals. Our character-building in-school workshop is designed to enhance understanding of differences, thereby minimizing the discrimination, bullying and social isolation suffered by children and adults who are perceived as different for any reason, but especially those with disabilities.



Goals: The in-school disability-awareness workshop of ATOU has the following goals:

- ✦ Facilitate understanding and respect for diversity in the school environment and beyond.
- ✦ Foster an improved learning environment to allow all children to become self-sufficient and reach their full potential.
- ✦ Promote full inclusion of individuals with disabilities into community life.
- ✦ Improve the lives of individuals with disabilities and their loved ones.

Helping People Understand That We Are All the Same on the Inside: Children often don't understand why some people appear different. They may focus on the differences they see because of fear, misunderstanding or lack of information. They wonder, "Is autism contagious? Why does that boy wear that strange looking brace? What happened to my classmate's legs? What is life like for somebody who can't see?" Their questions become personal, "If I make friends with the girl in the wheelchair, will my classmates make fun of me, too?" ATOU was founded to answer these questions—with love and patience—to break down barriers in schools and beyond. Once information replaces fear, the walls come down and there is room for acceptance and friendship.

Our History

A Call to Action: ATOU was started in 1992 by father-daughter team Edward Ennis and Leslie DeDora with the desire to relieve the discrimination and social isolation experienced by children with disabilities. Leslie DeDora started the program after seeing bullying firsthand and hearing hurtful language kids used in class and on the playground.

Confronting Ignorance with Education: Believing in the power of education and the ultimate worth of all human beings, they designed an educational program to dispel the stigma and misunderstanding surrounding people who are perceived by their peers to be different, especially when that perception arises as the result of a disability. This vision developed into a successful pilot program and was incorporated in 1996 as A Touch of Understanding, Inc. a nonprofit organization with the mission of encouraging acceptance and respect for all individuals. Since then, ATOU has taken the program's message to over 112,000 students, in public and private schools, juvenile correctional facilities, teacher trainings, colleges and fraternal organizations throughout the Sacramento region and surrounding counties.

The Need

Bullying and Individuals with Disabilities: There is a desperate need in our communities for education and character-building programs that will reduce the exclusion, bullying and mistreatment students with disabilities often experience. The experience of being bullied is almost universal for disabled children, who are two to three times more likely to be victims of bullying than their non-disabled peers. Even if not victims of bullying, children with disabilities often find themselves ostracized and alone in their schools and neighborhoods.

ATTACHMENT 3 *The Need (Continued)*

A Local Perspective: In the Sacramento region, about 11% of school age children have physical disabilities (vision, hearing, orthopedic, brain trauma, etc.) and over 17% of students have either an intellectual disability or autism. In addition, 40% of school age students have some form of a learning disability.

New Attitudes Through Education: As a result of our in-school workshops, students demonstrate an improvement in attitudes and behavior towards people with a disability. Schools report a reduction in bullying and other anti-social behaviors. Students who have suffered persecution and exclusion from their classmates find themselves included and respected as never before. Most importantly, these changes are deep and long-lasting because they originate within the hearts of the students themselves through their own personal experience, rather than being handed down as instruction from an adult.

Our Services

Replacing Fear with Friendship: Our third through twelfth grade in-school program, a powerful three-hour, character-building workshop, is the heart of our disability-awareness programs. We guide primary and secondary school children through experiences in which they build life skills that enable them to understand and relate to people with disabilities. Fear and ignorance are replaced by knowledge and understanding. This results in a reduction of incidences of isolation and bullying for disabled individuals, and those viewed as different for any reason.

Learning through Experience: Our in-school workshops provide hands-on activities that address isolation and bullying of individuals with disabilities. An hour-and-a-half is spent with speakers with disabilities who describe their lives, their hurdles, and how they achieve their goals despite physical or intellectual challenges. Students are encouraged to interact with these volunteers through open and candid discussion. During the second hour-and-a-half students visit activity stations at which they use a wheelchair and white cane, write their names in Braille, handle braces and artificial limbs and experience the sensations of having a learning disability and autism. Following the workshop, students are encouraged to sign a poster which is displayed in their classroom declaring, "We are BUDDIES not bullies. We pledge to join the ATOU Team against bullying."

Reaching Beyond the Classroom: After the workshop, students are given enrichment materials to encourage further discussions at home. These resources include an activity book, a bookmark, a Braille alphabet card, a button to wear and an autism card. The autism card is designed to remind students of the challenges of autism and suggest appropriate actions to create and maintain a friendship with a child with autism. Students also bring home a questionnaire which includes a portion for them to complete, and one for their parents. Teachers are asked to complete a survey which allows us to evaluate the impact of the workshop and ensure that we have accomplished our mission of encouraging acceptance and respect for all individuals.

A Program for Everyone: Our program focuses on all children, not just those with disabilities. Through their experience with people with disabilities, students learn new respect for people with all sorts of differences. Teachers report an increase in respectful interaction in classrooms after the ATOU workshop. Christine Gardiner, sixth grade teacher, stated, "A Touch of Understanding sets the bar for respectful behavior in our classroom and on our school campus." ATOU is helping to create respectful school cultures where the mistreatment of others is not accepted or tolerated by the students themselves.

Who We Serve: Our in-school workshop currently serves 2-12 grade students in Sacramento, Placer, Solano, Yolo, El Dorado, Marin, Nevada and Calaveras counties. The demographic breakdown for our workshops reflects the diversity of this region.



ATTACHMENT 3 Outcomes

Changing Lives: In 2017-2018, ATOU provided 266 three-hour workshops and related materials to 11,105 students in 122 schools in eight counties throughout the Greater Sacramento region.

Changing Attitudes: In 2012, ATOU completed a three-year independent evaluation project, based on the Chedoke-McMaster Attitudes Towards Children with Handicaps (CATCH) Survey. The total sample included 778 pre- and post-test matched student pairs. The results demonstrated statistically significant improvement in feelings, intentions, and beliefs associated with people with a disability.

Measuring Our Impact: ATOU continues to evaluate the impact of its programs through post-program surveys. These surveys indicate higher levels of empathy and understanding by the respondents than the CATCH Survey. During the 2017-2018 school year, 1) 90% of responding students indicated increased ease in befriending individuals with disabilities; 2) 95% of responding teachers reported improved peer interactions following the ATOU workshop; and 3) 92% of schools that participated the previous year participated in 2016-2017. 5% declined due to lack of funding, and 3% for other reasons, including change in administration

Planned Objectives: In the 2018-2019 school year, we plan to provide services to 11,000 Greater Sacramento area students in 260 workshops.

Budget & Funding

Supporting our Workshops: ATOU's program is "people" focused and staff intensive. Of our annual project budget of \$361,029, personnel expenses are \$249,062 (69%) and other expenses are \$111,967 (31%). We operate with a low overhead ratio. Over the past ten years, 83% of our income has gone to direct program services.

Sustaining a Broad Base of Funding: Now in its 26th year of operation, ATOU sustains itself through a broad base of funding and active recruitment of volunteers. During the past fiscal year: 45% of our income came from program fees; 15% from corporate and individual donations; and 6.5% from fundraising events. The remaining 33.5% of our budget is provided through corporate and foundation grant funding.

Our Request

Investing In The Next Generation: We believe that ATOU's educational programs are an excellent match for the interests of the City of Rancho Cordova, which has demonstrated leadership in creating opportunities to enhance the quality of life of members of the community through education and cultural improvement. We invite you to invest with us in our children's future and support ATOU with a grant of \$10,800 to fund direct program expenses to advance our mission of encouraging acceptance and respect for all individuals.

Thank you for your consideration of our request!



ATTACHMENT 3 2017-2018 ATOU Accomplishments

In-School, Disability-Awareness Workshop

ATOU provided **266 three-hour workshops** and related materials to **11,105 schoolchildren** in **122 schools** (22 of which participated for the first time this year) and trained the volunteers who assisted at the workshops. In addition, ATOU also provided the Spirit of Inclusion (SOI), workshop for adults to 28 SMUD employees and the Dark Meal for 104 participants in the Daughters of the American Revolution and members of the Rocklin, Lincoln and Roseville Chamber of Commerce Leadership Classes.

This brings the total number of participants in our disability-awareness workshops to 105,437 including SOI and Dark Meal participants, since incorporation. Each participant received follow-up enrichment materials designed to extend the ATOU experience.

For the in-school workshops, each participating student, as well as their parents and teachers, received a post-workshop questionnaire. The results of our analysis are summarized in the following table:

Student Responses

877 students (8.4%) responded to the questionnaires.

- **89.5%** said they will be more comfortable around someone with a disability after going through the ATOU workshop.
- **90%** said it would be easier to make friends with someone with a disability.
- **96.9%** said they learned more about the tools that people with disabilities use.

Teacher Responses

200 teachers (47.6%) completed the questionnaire, which was sent to them approximately two weeks after their students participated in the workshop:

- **99%** think the ATOU workshop was clear and easy for students to understand.
- **99%** say the ATOU workshop was a valuable educational experience for students.
- **95%** state that students are more accepting and respectful of peers after the ATOU workshop.
- **92%** say the ATOU workshop increased their students' sensitivity and awareness of children with disabilities.
- **97%** reported that students can improve the ways in which they interact with children with disabilities.
- **99%** of teachers say they would recommend this workshop to other teachers.

137 teachers responded to the questions proposed to teachers who have had the ATOU experience in previous years:

- **97%** have seen a positive impact of the ATOU workshop on their students throughout the year.
- **99%** reported an increase in sensitivity to other forms of diversity.
- **97%** reported that the long-term impact is one reason they schedule the workshop for the class each year.

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Parent Responses

806 (7.34%) parents whose children participated, responded:

- **92.06%** think ATOU will be helpful in encouraging their child to accept and include individuals with disabilities in their life.
- **93.05%** said their child was eager to share about the ATOU experience.
- **90.94%** anticipate ATOU leaving a positive, lasting impression on their child.

School Rate of Engagement

- **92%** of schools that had only one grade participate during the 2016-2017 school year participated again in 2017-2018. (Schools that have more than one grade participate schedule ATOU in alternating years to achieve complete coverage.)
- **5%** did not schedule due to lack of funding
- **3%** did not schedule for multiple reasons, including change in administration.

Program Impact

Elementary and High School Students

“I want to share some of the great things that I learned yesterday. You changed my mind. I will open a door for someone in a wheelchair. I will lead the way to someone who is blind. I will do anything if someone needs help. The time you came here was one of the best times of my life.” Sincerely, Sofia, Del Dayo School

“My class absolutely loved everything, and we also liked all of your stories. My class hasn’t stopped talking about it and we probably never will!!! We learned a lot from you guys. I’m still trying to pick a favorite part of it, but I think that’s impossible because every part was the best. You guys taught us so much and we all thank you soooo much!!!” James, Michaelson Elementary

“You inspired me to never again judge someone because they look different or do something different.” Cole, 6th grade, Loomis Basin Charter School

“I learned that people with disabilities have the same emotions as people without disabilities.” Garrett, 5th grade, Loomis Basin Charter School

“I learned not to judge people, but to understand what they feel like.” Mimi, 5th grade, Loomis Basin Charter School

“You inspired me to be a better person.” Cyrena, 4th grade, Del Dayo Elementary School

“I really enjoyed you coming to Del Dayo and teaching us that being different doesn’t matter. It’s what’s on the inside that matters because even though we’re different, we can still be friends. It was really cool being in another person’s shoes.” Maya, 4th grade, Del Dayo Elementary School

“Now I know not to bully other people and if I see someone bullying, I’m going to tell them to stop.” Ruby, California Montessori Project, Bradshaw

“When you came, I had no idea what disabilities were. I learned that people with disabilities are still people. I also learned not to bully people with disabilities.” Radley, 3rd grade, Indian Creek Elementary School

“I learned how others feel. Now I know how I need to act.” Morgan, 3rd grade, Oak Chan Elementary School

“I learned that you should never make fun of someone no matter what they do. Even if they are different from you. You should still be nice and ask to play.” Lucy, 3rd grade, Oak Chan Elementary School

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"Your assembly was a great experience. It was incredibly inspirational. I learned so much from you. Next time I see someone with a disability, I will use what I learned from ATOU to help and be a buddy no bully, by hurting. Thank you so much for coming to our school to teach us how to understand."
Alexander, 5th grade, Rescue Elementary School

"I learned that people with disabilities are as important and the same as we are but sometimes they just get around differently." Payton, 3rd grade, Oak Chan Elementary School

"Anna, thank you for helping me understand that when you can't talk or walk you can still do many things. I might be hard, but I know you can have a computer to help you talk. You can still write. But most of all, you still have a loving heart. P.S. I can do anything." Brooklyn, 4th grade, Gretchen Higgins Elementary School

"Dear ATOU, thank you for coming and teaching me to be understanding and kind. You taught me many lessons. Dwight is a courageous, kind, and determined person. He taught me to never, ever give up. K.P. is a funny, positive, and self-confident woman who believes in practice. Jenny is an adventurous, loyal and brave soul. She taught me to go for my dreams. Byron is a happy, forgiving and loving man. He told us not to worry about what we can't do but focus on what we can do. Finally, thank you to Nolan, Meghan, Tatiana, Chris, Sandy, J.D.D., Pam, George, Joyce, and Jana for helping me realize that the disabled aren't actually disabled, they're just differently-abled. It was an amazing experience." Sincerely, Priya, 4th grade, Del Dayo Elementary School

"The speakers made me thankful for my life." 5th grader Loomis Basin Charter School

"Thank you for teaching us how to understand. Be kind. Be happy. Be yourself. From Bennett, 3rd grade, Oak Chan

Teachers and Administrators

"I have had the privilege of having my fourth-grade students participate in A Touch of Understanding for the last four years. What a wonderful program! My students definitely learn how children with a disability feel and become more compassionate and caring. I happen to have a student with autism and it has really opened all students' eyes to the obstacles dealt with on a daily basis. They are more involved and truly respectful of others after they experience the activities A Touch of Understanding has to offer. Thank you for making this possible!"

"Your group just left here, and I wanted to reach out again and say THANK YOU. A Touch of Understanding is such an incredible, incredible program. I am always impressed and inspired by the groups you send out. I just cannot say enough about the impact you have on our young students. Every school should mandate a program like this for every classroom on a regular schedule- it is that important. I told each of your folks thank you as they left but please feel free to pass this on again.

Thank you!!!

Christa Green

COO & Head of Brighton Schools

"Thank you so much for inspiring these young minds to understand others, while understanding themselves. These lessons will last a lifetime. In appreciation, Lori Rackers, Rescue Elementary School

"The children really enjoy hearing your personal stories and being able to ask questions. I believe this experience opens their hearts and minds to the world around them. They told me how they not only see people with disabilities differently, but they also feel more connected to anyone that is different from them. The hands-on experiences are also wonderful. They really do help our kids walk a mile in some's shoes. Thank you again." Laura Oliver, Michelson Elementary School

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“I find this program one of the most impactful and important learning experiences we give our students! It teaches them about different types of disabilities in a way that also touches their hearts and helps them gain a greater empathy, compassion and respect for others. Any school that does not have ATOU come to them is really mission out!” Kathy Goddard, Principal, Cobblestone Elementary School

Parents of Workshop Students

Parent of Gold River Discovery Center 3rd grade student:

“Just wanted to let you know how much Sidney loved yesterday’s activities. She’s told us all about each of the participants, especially Kate, Dwight and JDD. It's been such a great way for us to talk about adversity, acceptance and love of others. What a wonderful program. Wish they did it in every grade! Thanks, Kelly”

Spirit of Inclusion Workshop Participants Spirit of Inclusion Survey Responses

100% said they learned something that changed their outlook.

100% said the workshop was effective.

100% said the workshop had value for their personal development.

100% said the workshop had value for their professional development.

SMUD Participant Comments:

“I found this workshop life changing and firmly believe every architect and teacher in the world should be forced to take it. The simple exercise of entering and exiting a bathroom in a wheelchair taught me that ADA compliant does not equal easy to use.”

“I will be more sensitive and empathetic but most importantly more aware and inclusive.”

“The greatest advantage for me was knowing to approach, and not dismiss or ignore people I come in contact with.”

“I have a stronger desire to employ more people with disabilities.”

“More employers need to experience this to increase awareness. This will help eliminate the unconscious bias in the hiring process.”

“The mix between the personal stories and the interactive stations is very impactful.”

“I will be more open to others that are “different” and next time say hello when passing rather than walking past quietly.”

“My empathy has increased, and I will no longer act with fear – If I’m feeling out of place I can honestly express it in a respectful way and move past it.”

“I have ASD (autism spectrum disorder), so to see someone like Qam explain what it is like was phenomenal.”

“I really enjoyed this workshop it makes me feel hope that we can make a better world for all and have empathy for all.”

Dark Meal Participants

Participant Comments:

Rocklin, Roseville, Lincoln Chamber Members:

“What a shift in perspective!”

How will you use what you have learned today?

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"I have a small child. I have a new perspective on how to answer his questions. Love that! I can't wait to go to the store armed with this new position. "Look Jacob. She/he is in a wheelchair and can shop just like we do."

"I have learned how to specifically address and speak with someone with disabilities."

"So many ways – I feel empowered to communicate with those with disabilities. I won't hesitate. I'll also share this exercise with my grandchildren!"

"I will always try to think about having compassion for what other people go through - I think the lesson is that they are capable in other ways."

"This was something I think should be offered to every group, organization and business. The experience was through-provoking and really made an impression."

"THANK YOU! I loved the speaker – so dynamic. I so enjoyed the experience and it brings to life what I imagine others experience."

"Glad to have experienced this as you came to my child's elementary school and it was so positive for the kids. I completely agree! Thank you."

"Thank you for helping me be more caring and patient."

"It was fantastic! The information was really helpful and will change how I go about all interactions from now on."

ATOU Youth F.O.R.C.E. (Friends Offering Respect ~ Creating Empowerment):

Our Youth F.O.R.C.E. continued to be active throughout the 2017-2018 school year. We now have three active Youth F.O.R.C.E. Clubs in local High Schools: Granite Bay, Oakmont, and Whitney High School. The club at Roseville High School was incorporated into their existing Tiger Pride Club that has a similar mission. Each club spreads awareness at their schools, hosts "Lunch Buddies" (eating lunch and building friendships with students in the special education class) and participates in monthly Youth F.O.R.C.E. activities and events.

Each month, our Core Group, comprised of approximately 9 youth members who choose to be involved in the planning aspects of the monthly events, met to discuss and take responsibility for the monthly activities. This group provides leadership opportunities for children and young people with and without disabilities.

Our activities included:

- **July:** Peak Adventures (11 participants), Rafting with Environmental Traveling Companions (12 participants)
- **August:** Bowling (46 participants)
- **September:** Art with Friends (27 participants)
- **November:** Halloween Party (48 participants)
- **December:** Showcase of Talent and Interest (160 Participants)
- **January:** Art with Friends (58 participants)
- **February:** Valentine's Party and Dance (68 participants), Dreams to Goals Workshop (15 participants, 15 mentors and 36 BTC members planning and supporting the event)
- **March:** Seussical the Musical (22 Participants)
- **June:** Summer Kick-Off, End-of-the-Year Party, CSUS Aquatic Center (60 participants), with collection of pet toys for Stand Up Placer

For many of these events, the Boys Charity League and members of the Granite Bay, Roseville, Whitney, and Oakmont High School ATOU Youth F.O.R.C.E. Clubs served as buddies for children with disabilities who enjoyed support throughout the events.

On a very sad note, we as an ATOU Family and Youth F.O.R.C.E. mourned the passing of our dear, Michelle Sayers.

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Program Impact

At our January “Art with Friends” Youth F.O.R.C.E. members created posters saying:

“What ATOU Means to Me.”

From Amanda:

It gives me encouragement.

It gives me confidence!

I have support!

There is love for everyone!

I have a family!

I love the Youth F.O.R.C.E. because I've made a lot of great friends. I am comfortable in my own skin. I gained happiness, confidence, and I feel accepted.

I am awesome, inspiring, positive, creative, an author, smart, a screenwriter, funny, an actress, bright, a loyal friend, a mentor, a leader, fun, happy, wonderful, Amanda Husa

From Tess:

ATOU is a place where everybody belongs. It teaches anyone to be kind to everyone, no matter the situation. Because of ATOU I understand that everyone has a totally awesome story. I have learned to be kind, helpful, open-minded, grateful and happy.

I am creative, I am kind. I am helpful.

From Melinda:

ATOU means so much to me. They are my extended family. When I need help they are always there. It's a safe place to grow and meet amazing people. I love being able to make a difference in so many lives. Don't know where I would be without them.

I am a team player, honest, generous, creative, fun.

From Nick:

ATOU is a place where everyone is included and belongs. While normally, our imperfections are laughed at and criticized, at ATOU, they are celebrated, and I think that may be the coolest part. It's a place for anyone to escape the real world and its problems and make friends that can last a lifetime. ATOU has taught me so much about myself and I truly love what has been created here. I am happy, independent, open-minded, social and can chill at ATOU.

From Pranav:

It gives me a place to meet friends. I have fun. I feel happiness. It feels like home. I am cool, smart, funny, loving, handsome, friendly.

From Tommy:

ATOU means welcoming, caring, accepting, support, helpful, love, compassion, happy, safe and friends.
Tommy

From Taylor:

It's sweet, beautiful, amazing and I really love hanging out with my friends and being there for friends, family, cousins, and helping them when they are being sad, happy, bullied, and being their guide and loving them. Hanging with them every step of the way.

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Youth F.O.R.C.E. Parent Comment

2002, I was a pediatric physical therapist who had spent the better part of the past decade working with young children with developmental disabilities, helping them to achieve maximal strength and physical function. I was also a young mother, and that year I gave birth to my second child, who suffered a perinatal stroke and was ultimately diagnosed with cerebral palsy. At that time, I realized that everything I thought I knew about disability would not be enough to provide him with the things that I most hoped he would have in life. What I most wanted was for him to live in a kinder world, and to be surrounded by people who loved and valued him, no matter the path his development followed.

When I discovered A Touch of Understanding and learned about their work a few years later, I was brought back to those early days when all I wished for was a world that would value my child and all people with different abilities. What I wished for is EXACTLY what ATOU is working to create! One child, one family, one school and one community at a time, in a way that is gentle and respectful, they teach everyone lucky enough to attend a workshop that all people are mostly the same, with the same feelings, hopes and dreams. Through their school workshops they demystify disability for students at a time in their development when they are learning who they are and how they will interact with those around them. In a world that can seem increasingly noisy and disagreeable, ATOU plants the seeds of empathy, respect and kindness in the youngest members of our community.

Today, I continue to be thankful to work as a pediatric PT, and with a team of dedicated and passionate doctors, nurses and therapists I work to strengthen and heal the bodies of children with disabilities. I am equally thankful however, for the work of ATOU, and for my children's opportunity to participate in ATOU's Youth Force program. Together their programs are bettering the world that children with disabilities live in, whether we're able to "fix" their bodies or not.

Thank you ATOU for your tireless work to create a young generation with great compassion and understanding for all people, who will go on to create kind and inclusive communities to the benefit of all.

Awards

- Have a Heart Award, nominee, Rocklin Chamber of Commerce

Additional Accomplishments

In addition to the above accomplishments, in the past fiscal year, ATOU:

- reached the milestone of serving 100,000 students since incorporation.
- entered a collaborative relationship with Sutter Rehabilitation Institute.
- piloted our second telepresence workshop to twenty-six 5th graders in Brisbane, CA.
- provided opportunities for youth to speak at volunteer trainings, in-school workshops and Spirit of Inclusion workshops.
- maintained the Granite Bay High School Youth F.O.R.C.E. Club, bi-weekly meetings and started Youth F.O.R.C.E. Clubs at three other local high schools: Roseville, Oakmont and Whitney High.
- collaborated with Boys Team Charity (BTC). The high school boys:
 - helped at Youth F.O.R.C.E. events, being buddies to our members and becoming more comfortable interacting with kids with disabilities.
 - packed thousands of follow-up, enrichment materials packets for our in-school workshop

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- continued to provide internship opportunities for students at CSUS to work in our office, assist at school workshops, ATOU Youth F.O.R.C.E. events and community events.
- hosted the 5th annual Art from the Heart event.
- hosted a State of the Agency and donor appreciation event at Casque Winery.
- participated in a Bogle Alfresco Night.
- participated in the Big Day of Giving.
- provided speakers for several service clubs and the Department of Education.
- participated in Cisco's Employee Resource Organizations (EROs) Fair, San Jose.
- hired Roxanne to focus on Adopt a School program and other fundraising opportunities.
- enlisted Adopt a School donors for 8 schools.
- arranged monthly volunteer social gatherings.
- began coaching for succession.
- completed a strategic planning session.
- hosted volunteer appreciation brunch.
- hosted volunteer training day.
- participated in Lions Kids' Day at Ride to Walk.
- created a marketing committee, focused in part on social media.
- began creating an Autism Activity Book and redesigning the current Adventure Book to reach a larger audience.
- completed evaluation survey with WestEd.
- increased our monthly donors receiving \$1,755 each month.

In addition, Nolan applied for and was awarded one of twenty national positions with the "Global Impact Challenge" with the nonprofit agency, "No Barriers." He will be working with a team of high school students to create a project to promote community inclusion.

Grant Funding

- Arata Brothers Trust \$50,000
- Jonas Family Foundation - \$15,000
- City of Roseville Citizen's Benefit Fund - \$10,000
- Safeway Foundation, \$20,000
- El Dorado Community Foundation - \$5,000
- Kelly Foundation - \$7,500
- M&M Whitmire (Private) Foundation - \$10,000
- Placer Community Foundation, Walter and Irmgard Schichtel Fund, \$5,000
- Placer Community Foundation, Charles and Gail Muskavitch Endowment Fund, \$1,000
- Placer Community Foundation, Giving Circle - \$1,200
- Power of 100 Women – \$5,250
- Youth on Course - \$2,500
- PASCO Foundation: \$1,874
- Benevity – a portal for individual/corporate donations \$2,340
- Carmichael Emblem Club \$250
- Bayside Covenant Church, \$3,000
- Jewish Community Foundation of the West, Rosenbaum Family Philanthropic Fund \$150
- Rotary Club of Roseville, \$600
- Spiritual Life Center - \$2,000
- Women Lawyers of Sacramento - \$1,000

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- Sacramento Region Community Foundation, Lyon Cares Foundation-\$5,000

Media Attention

- July 13, 2017 Roseville and Granite Bay, Press Tribune, “A Touch of Understanding named “Nonprofit of the Year”
- September 2017, Style Magazine, Friday Alfresco, Bogle Vineyards, Clarksbury, Photos
- January 2018 – Roseville Magazine, “A Touch of Understanding Cultivates Compassion”
- April 2018 – Radio interview on Mix 96, 100.5 105.1, 1140
- April 2018 – Style Magazine, Cause & Effect, A Touch of Understanding, Kindness Counts”

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Report of Activities 7/1/17-6/30/18

Touching Lives In Many Ways

From Listener to Storyteller:

Anjali Suthahar Becomes an ATOU Speaker

"Everybody is a genius. But if you judge a fish by its ability to climb a tree, it will live its whole life believing that it is stupid," said Albert Einstein. Everyone has different and unique abilities, and people should respect those abilities, instead of judging based on appearance. Before I was introduced to A Touch of Understanding (ATOU), I probably wouldn't have understood the magnitude and meaning of this quote. I used to be scared and uncomfortable around people with disabilities, and didn't understand their unique abilities.



Anjali Suthahar, a treasured ATOU family member

When I was 8 years old, my mom brought me to my first ATOU event, which was a memorable experience. At first, I was afraid that I would say something wrong or do something I wasn't supposed to do, and hurt someone's feelings. The first person I met at that Christmas party was Mike and his dog, Maggy. I hadn't realized that Mike had prosthetic arms, and I proudly showed him how flexible my thumb was. Well, I

was soon humbled when Mike showed me how he could turn his prosthetic arms 360 degrees. That day, I met so many wonderful people with different abilities who shared their experiences. Later, I had the opportunity to attend a workshop at a local school, where I met one of my first friends at ATOU, Andrew Hazard. He has spina bifida, but I didn't really think about his condition at the time. I was too busy admiring his cool motorized wheelchair and listening to all his fascinating stories about the people he had met. As I interacted with the

"I always thought that I'd be the person on the outside, the one listening to the stories, never the story teller."

volunteers, I stopped thinking about their disabilities, and more about what they've been able to achieve and what kind of people they are. They are all amazing and interesting people who've inspired me with their positivity and perseverance. The optimism in the face of all the challenges they have experienced has changed my outlook on life. I think it prepared me for the hurdle I was about to face with my scoliosis journey.



Anjali performing an Indian classical dance

I loved listening to the ATOU speakers' stories, as they taught me about being kind and empathetic. I always thought that I'd be the person on the outside, the one listening to the stories, never the storyteller. In 2016, however, I was diagnosed with scoliosis and started wearing a back brace, which created a variety of challenges. I had to wear this brace 23 hours a day for a few years. At first, I hated my back brace and scoliosis with all my heart. I hated feeling smushed in the brace. I couldn't bear

the heat, which made it difficult for me to spend time outside, and I couldn't bend down to pick things up from the floor or even tie my shoes. Many of my clothes didn't fit anymore either.

Our mission is to encourage acceptance and respect for all individuals and to minimize the discrimination, bullying and misunderstanding experienced by children and adults who are perceived as different for any reason, especially those with disabilities.

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(Continued from Page 1)

Initially, I was scared and frustrated, but then I thought about the brave people at ATOU and realized that if they could go through all their challenges and still be optimistic, then I could do the same. Having scoliosis and wearing a brace gave me a new perspective on things, and I became more empathetic of different people's situations. Most importantly, I realized how ATOU was like a family I never truly knew I had or fully appreciated. At the beginning especially, I had difficulty adjusting at school because other kids would stare at me in the locker room, and I felt insecure about my brace showing through my clothes. I had a hard time feeling like myself—like a teenager. It took me sometime to understand that my brace didn't define me. ATOU was there for me through all of this; they always had my back. It gave me a place where I didn't need to care about how I looked with a brace, or that I couldn't bend. ATOU was my support system and safe space.

During the first year in the brace, I didn't like talking about my scoliosis. When Leslie approached me about speaking at a gathering, I was terrified about opening up. With some persuasion, I first spoke at the volunteer training, and then continued to speak at the school workshops. Speaking at various events has helped me become confident and comfortable with myself, and I gradually found that I loved public speaking. I went from the person listening to stories to becoming a storyteller.

I am grateful to ATOU for giving me this opportunity to freely share my experience with other students and raise awareness about scoliosis. Not only has this helped other kids like me to feel comfortable about wearing a brace, it has given me a sense of purpose when sharing this important message of treating people with respect and kindness. I've become a stronger person. Having ATOU's constant kindness and support motivated me to pay it forward, and it has given me the courage to help other girls with scoliosis by leading the local branch of Curvy Girls, an international support group for girls with scoliosis.

Our bimonthly meetings have given these girls a venue to talk with each other about their fears and daily struggles, have encouraged them to wear the brace to school, and have helped them build the confidence to tell their friends about it. In addition, moms as well as girls my age reach out to me for advice, whether it be about doctors and physical therapy, or learning to wear the brace and overcoming their fears about telling others. Sometimes, girls who may not have the support of their family or are scared to tell others about it contact me simply looking for someone to confide in. Being part of ATOU



Anjali, Stephen, Caitlin, and Courtney with service dog, Lolly, after speaking at our Volunteer Training.

has given me a unique perspective, and learning to understand different people from a young age has now helped me when girls with disabilities reach out to me as well. Recently, I was pleasantly surprised when a picture of me speaking at an ATOU workshop was featured at the opening address of the International Curvy Girls Convention held in Long Island, New York, in July 2018. I will continue to work to help other girls so they can feel comfortable in their brace and in themselves.

Through my experiences with ATOU, I have come to appreciate the true effect it has had on children and adults alike. Seeing kid's reactions to speakers, learning the ways different people are involved with workshops and Youth F.O.R.C.E. events, and experiencing it all first hand has shown me the vast and long lasting impact ATOU has in our community. It can truly change someone's life. Most of all, I'm really thankful for the support that I constantly receive from everyone at ATOU. It hasn't just inspired me with its lessons of understanding and kindness, but it's also given me a second family, and I will forever be grateful for that.

"ATOU hasn't just inspired me with its lessons of understanding and kindness, but it's also given me a second family, and I will forever be grateful for that."

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YOU can Help Build the Future for our Children Through ATOU!

Become a Monthly Donor Through our 20/20 Campaign: Our 20/20 Clear Vision for the Future campaign is an opportunity to become a monthly sustaining donor, building the foundation we need to continue reaching more children each year—Building Empathy and Igniting Respect on school campuses and beyond. Sign up at www.touchofunderstanding.org

Adopt a School: Our Adopt a School Program provides the opportunity for individuals or businesses to “adopt a school” to pay the portion of our true costs that schools cannot afford. Businesses benefit from valuable marketing opportunities as a community partner. Visit our website for more information or contact roxanne@touchofunderstanding.org.

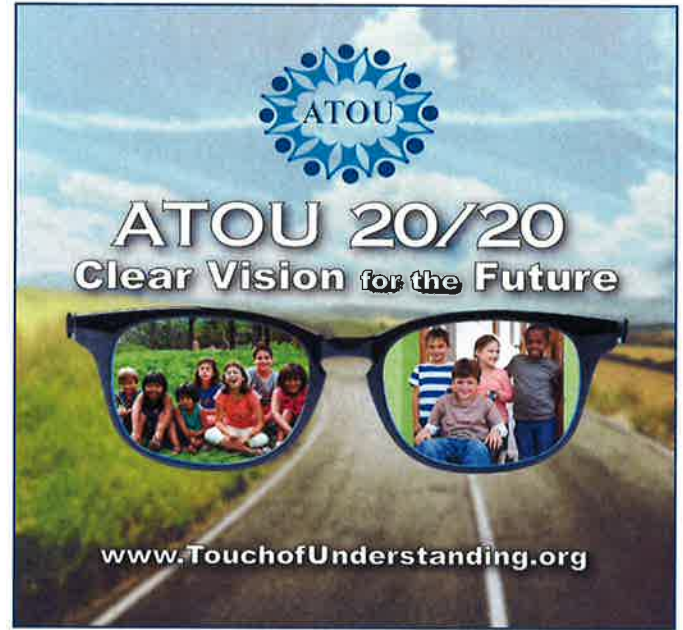
Volunteer With Us: For more information on joining a wonderful team of incredible individuals who work and socialize together, contact volunteer@touchofunderstanding.org

Create Your Own Crowdfunding Campaign: Share your story (through GoFundMe, Facebook, etc.) about ATOU’s impact, let your potential funders know how your idea can benefit ATOU, set a funding goal, and then promote your campaign.

Share Stories with Others about your Connection to ATOU: Please post a review on Great Nonprofits at www.greatnonprofits.org

Like us and share our posts on Social Media: You can find us on Facebook, Twitter, YouTube, and Instagram

Amazon Smile: Choose A Touch of Understanding when you shop online with Amazon. Go to smile.amazon.com and select A Touch of Understanding. A portion of your purchase will go back to ATOU.



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COMPANY MATCHING GIFT PROGRAMS

If your company has a matching gift program, please use that vehicle to double the impact of your gift.

UNITED WAY/OUR PROMISE CAMPAIGN

Please designate ATOU to receive your payroll deduction contributions:

ATOU United Way Identification #3205

BECOME A MEMBER OF THE ATOU LEGACY CIRCLE

A planned gift to A Touch of Understanding, Inc., will allow you to continue to make a difference in the lives of children for years to come. Please consult your financial advisor to explore how a gift to ATOU will fit into your financial and estate planning goals.

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ATOOU REACHES TWO MILESTONES OF GROWTH

100,000 Students and Leadership Transition

On January 12, 2018, we reached the milestone of 100,000 students participating in our disability-awareness workshops. As I write this, the number has jumped to more than 107,000! The demand for our program continues to grow and with your support, we are working to meet that demand.

I have another important milestone of growth to share with you! In the life cycle of a nonprofit agency, an essential step towards full maturity of the agency is the transition of the founder from the executive director role. This growth step ensures the sustainability of the agency beyond the efforts of the founder. We are excited to announce that this is the year of transition. Meghan Adamski, my assistant of three years, is transitioning to the role of executive director. Meghan's heart for the mission, her leadership skills, and her commitment to our students, to you - our donors, and to our ATOU Team make her the perfect person to carry ATOU into the future. She will continue working with our dedicated, capable staff, board, and volunteers, many of whom have been with us for years. The transition will continue through June 2019, after which I will serve in special projects and as a mentor.

The perfect analogy as the holidays approach is the "Passing of the Turkey." You may have been in a family that enjoyed a turkey dinner during the holidays. For years, the older member of the family cooked the turkey with help from the younger members. Eventually, the time came for the younger member of the family to take over the cooking of the turkey which allowed the older to bring the side dishes. I am excited to bring the side dishes!

On a personal note, I sincerely thank you for your support of ATOU which has allowed us to reach thousands of students over the past 22 years. Please stay with us on this extraordinary journey, this movement in our society as we break down barriers of misunderstanding, fear and bullying and build bridges of understanding, acceptance and respect.

With gratitude for your support over the past years and with eager anticipation of great things to come,



Leslie "Passing the Turkey" to Meghan

Leslie J. DeDara



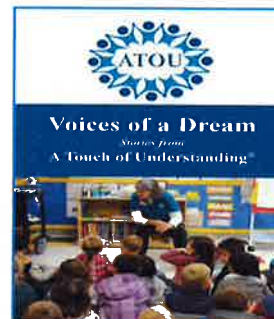
Mikey G. 5th Grade

ATOU Board of Directors:

Joseph Blanton	Stanford Hirata
John DeLury	Darlene O'Brien
Kody Fernandez	David Riviello
Susie Glover	Bob Schultz
Mary Herdegen	Michael Wilson

Voices of A Dream

Enjoy 64 inspiring stories
written by members of the ATOU family



Available in paperback, Nook, and Kindle at
Amazon.com and BarnesandNoble.com.

**Remember to Choose A Touch of Understanding
when shopping with Amazon Smile.**

ATTACHMENT 3

Looking Forward to the Next 100,000 Students

This life-changing organization has captured my heart. I have truly found my passion in life. I am honored to be chosen to succeed Leslie in the executive director role.

I came to ATOU more than three years ago. Throughout my life, I have enjoyed friendships with and worked with individuals with disabilities. After receiving my degree in speech pathology, I worked in both clinic and school settings.

I remember being in a classroom working with a young girl, Ellie (name changed), on the autism spectrum in her general education kindergarten classroom. I noticed that Ellie's desk had been pushed into the back corner of the room, away from the other students. Later, I observed Ellie at recess. I saw that she was by herself; isolated. I realized these young kindergarteners were simply following the example set in the classroom. This was one of many experiences where I saw children with disabilities in situations where they and their abilities were being discounted.

These experiences brought on what I call "a life epiphany." After years of loving my work with individuals with disabilities, I realized I could make a bigger difference in their lives by educating others about disabilities, promoting acceptance and inclusion of children like Ellie.

Since being with ATOU, I have watched lives change before my very eyes at our in-school disability-awareness workshop. I watch "Ah-Ha" moments happen each time we go out to a school. I love watching students be empowered to interact with their peers with empathy, kindness and compassion, regardless of differences like disabilities. When I see the students' thank you letters say things like: "I learned that people with disabilities are just like me," or "Now I get it, I can be a buddy, not a bully," I know I'm in the right place.

This is an exciting time for ATOU as we experience change and growth. Since incorporation, over 107,000 students have experienced this life-changing program, and we have seen that they remember it into adulthood. However, this is just a small pebble in the larger lake, and the ripple effect of those 107,000 lives touched by ATOU is immeasurable. Touching more lives and creating more ripples with A Touch of Understanding is my passion.

For the past 3 years, I have been watching and learning from Leslie. I am confident that I know how to "cook the turkey" and have mastered the "family recipe." I am honored to be taking on this role and look forward to guiding ATOU as we reach another 100,000 students and make a difference in countless lives.

Meghan Adamski

ATOU is Improving the Climate on School Campuses in the Sacramento Region and Beyond...

Schools in the Following Districts Participated in 2017-2018:

Calaveras County

Vallecito Union School District

El Dorado County

Buckeye Union School District
El Dorado Union High School District
Mother Lode Union School District
Rescue Union School District

Marin County

Kentfield Union School District
Mill Valley School District

Nevada County

Charter Schools
Pleasant Ridge School District
Union Hill School District

Placer County

Private Schools
Ackerman Charter School District
Dry Creek Joint Elementary School District
Eureka Union School District
Loomis Union School District
Rocklin Unified School District
Roseville City School District
Western Placer Unified School District

San Mateo County

Brisbane School District

Solano County

Dixon Unified School District

Sacramento County

Private Schools
Charter Schools
Center Joint Unified School District
Dry Creek Joint Elementary School District
Elk Grove Unified School District
Folsom Cordova Unified School District
Natomas Unified School District
River Delta Elementary School District
Robla Elementary School District
Sacramento City Unified School District
San Juan Unified School District
Twin Rivers Unified School District

Yolo County

Davis Joint Unified School District
Woodland Joint School District

ATTACHMENT 3

11,105 students - 2017/2018

105,000 - Grand Total

What People Say About The In-School Disability-Awareness Workshops



Drew S., 3rd Grade

Student Survey Responses & Comments:

- 89.5% said they will be more comfortable around someone with a disability after going through the ATOU workshop.
- 90% said it would be easier to make friends with someone with a disability.
- 96.9% said they learned more about the tools that people with disabilities use.

"You inspired me to never again judge someone because they look different or do something different." **Cole, 6th grade**

"I want to share some of the great things that I learned yesterday. You changed my mind. I will open a door for someone in a wheelchair. I will lead the way to someone who is blind. I will do anything if someone needs help. The time you came here was one of the best times of my life." **Sofia, 4th grade**

"My class absolutely loved everything, and we also liked all of your stories. My class hasn't stopped talking about it and we probably never will!!! We learned a lot from you guys. I'm still trying to pick a favorite part of it, but I think that's impossible because every part was the best. You guys taught us so much and we all thank you soooo much!!!" **James, 3rd grade**

"I really enjoyed you coming to Del Dayo and teaching us that being different doesn't matter. It's what's on the inside that matters because even though we're different, we can still be friends. It was really cool being in another person's shoes." **Maya, 4th grade**

"Your assembly was a great experience. It was incredibly inspirational. I learned so much from you. Next time I see someone with a disability, I will use what I learned from ATOU to help and be a buddy not a bully, by hurting. Thank you so much for coming to our school to teach us how to understand." **Alexander, 5th grade**

"I learned how others feel. Now I know how to act." **Morgan, 3rd grade**

"Dear ATOU, thank you for coming and teaching me to be understanding and kind. You taught me many lessons. Dwight is a courageous, kind, and determined person. He taught me to never, ever give up. K.P. is a funny, positive, and self-confident woman who believes in practice. Jenny is an adventurous, loyal and brave soul. She taught me to go for my dreams. Byron is a happy, forgiving, and loving man. He told us not to worry about what we can't do but focus on what we can do. Finally, thank you to Nolan, Meghan, Tatian, Chris, Sandy, J.D.D., Pam, George, Joyce, and Jana for helping me realize that the disabled aren't actually disabled, they're just differently-abled. It was an amazing experience." **Priya, 4th grade**

"The speakers made me thankful for my life." **Ben, 5th grade**

"Thank you for teaching us how to understand. Be kind. Be happy. Be yourself." **Bennett, 3rd grade**

ATTACHMENT 3

Survey Responses & Comments from Teachers:

- 99% said the ATOU workshop was a valuable educational experience for students.
- 95% stated that students are more accepting and respectful of peers after the ATOU workshop.
- 92% said the ATOU workshop increased their students' sensitivity towards and awareness of children with disabilities.
- 97% have seen a positive impact of the ATOU workshop on their students throughout the year.
- 99% reported an increase in sensitivity to other forms of diversity.
- 97% reported that the long-term impact is one reason they schedule the workshop for the class each year.

"I have had the privilege of having my fourth-grade students participate in A Touch of Understanding for the last four years. What a wonderful program! My students definitely learn how children with a disability feel and become more compassionate and caring. I happen to have a student with autism, and it has really opened all students' eyes to the obstacles dealt with on a daily basis. They are more involved and truly respectful of others after they experience the activities A Touch of Understanding has to offer. Thank you for making this possible!"

"A Touch of Understanding is such an incredible, incredible program. I am always impressed and inspired by the groups you send out. I just cannot say enough about the impact you have on our young students. Every school should mandate a program like this for every classroom on a regular schedule—it is that important. Thank you!!!" **Christa Green, COO & Head of Brighton Schools**

"Thank you so much for inspiring these young minds to understand others, while understanding themselves. These lessons will last a lifetime." **Lori Rackers, Rescue Elementary School**

"The children really enjoy hearing your personal stories and being able to ask questions. I believe this experience opens their hearts and minds to the world around them. They told me how they not only see people with disabilities differently, but they also feel more connected to anyone that is different from them. The hands-on experiences are also wonderful. They really do help our kids walk a mile in someone's shoes. Thank you again." **Laura Oliver, Michelson Elementary School**

"I find this program one of the most impactful and important learning experiences we give our students! It teaches them about different types of disabilities in a way that also touches their hearts and helps them gain a greater empathy, compassion and respect for others. Any school that does not have ATOU come to them is really missing out!" **Kathy Goddard, Principal, Cobblestone Elementary School**



January 12, 2018

**Cobblestone Elementary School
Workshop**

ATOU Reaches 100,000 Students

Parent Survey Responses & Comments:

- 92% felt the ATOU experience will help their child accept and include individuals with disabilities in their life.
- 91% anticipate ATOU leaving a positive, lasting impression on their child.

"I just wanted to let you know how much Sidney loved yesterday's activities. She's told us all about each of the participants, especially Kate, Dwight and JDD. It's been such a great way for us to talk about adversity, acceptance and love of others. What a wonderful program. Wish they did it in every grade! Thanks." **Kelly, Parent of Gold River Discovery Center 3rd grade student**

ATTACHMENT 3

Volunteer Comments & Awards:

"ATOU's disability awareness program is beneficial not only to the students and teachers, but to the volunteer speakers. For someone like me with a huge life change, as the result of something that is 100% avoidable, it is extremely therapeutic simply to talk about it. Presentations are also helpful because I am able to give the children valuable information based on my experiences--insights that cannot be learned from a book." **Jill Mason, workshop speaker who is paralyzed from the waist down**

"ATOU helps remind kids, teachers, and parents that we are all in this together and helps provide tips on how to include everyone in all of life's opportunities. ATOU has given me the chance to share my voice and dreams. I am very grateful for ATOU."

Kate Iliff, workshop speaker who communicates with a facilitated communication device

"Teachers thank our team and say they are so happy we came, and they look forward to our next visit. My response is, 'Don't tell the kids but I get more enjoyment out of each session than they do!' I may be tired because getting up early (I am not an early bird) is a strain at times, but, regardless of how drained my energy (not my wheelchair battery) may be, my heart (my soul battery) is fully restored to over charged! The workshop rejuvenates me and washes the tiredness all away in seconds! It is such an honor to be in the company of such a wonderful group of individuals that makes the team excel beyond what we can do as individuals."

Byron Chapman, workshop speaker who has a spinal-cord injury



Youth F.O.R.C.E. member, Qamdyn Hale, presents his artwork to long-time Volunteer Appreciation Picnic Host, Dick Marasso.



Volunteer Appreciation Picnic

2017-2018 Presidential Service Awards

Our volunteers served thousands of hours for ATOU!
24 volunteers received the Presidential Service Award for Volunteer Service (50+ hours/youth, 100+ hours/adult):

2017-2018 Ed Ennis Award Recipient

George Arrant was awarded this prestigious award for dedicated service to children through ATOU. (204 hours)



George Arrant	Jill Mason
Peggy Cain	Amanda Mulinex
Byron Chapman	Kim Nash
Amy Giffin	Courtney Osiow
Qamdhyne Hale	Karen Parsegian
Mary Herdegen	Sandy Puleo
Tim Huff	Bill Richards
Kate Iliff	Christine Smazenko
JDD Doran-Jammer	Anjali Suthahar
Dwight Lunkley	Donna Woodard

ATTACHMENT 3

The ATOU Youth F.O.R.C.E.



2017/18 was an exciting and impactful year for the Youth F.O.R.C.E. (Friends Offering Respect~Creating Empowerment). Our young event planners (members of the Core Group) did an excellent job planning each event. One of the most notable was our "Dreams to Goals" workshop. The workshop was created by ATOU volunteer, Jenny Zimmer, who has cerebral palsy and has been able to skydive, rock climb, and compete in the Special Olympics. She wanted to help young people with disabilities turn their dreams into achievable goals. On Feb. 24, 2018, Youth F.O.R.C.E. members were paired with adult mentors who helped them articulate their dreams and turn them into achievable goals. The Boys Team Charity (BTC), a group of boys and their parents, provided support for this inspirational event. Youth F.O.R.C.E. member, Qamdhyn Hale, who is on the autism spectrum, served as the keynote speaker regarding achieving his goals academically, socially, musically, athletically, and artistically.

Much happened behind the scenes, as well, leading to an even bigger year for us in 2018/19. The ATOU Youth F.O.R.C.E. has been selected as one of 20 organizations in the United States to participate in the Global Impact Challenge hosted by Wells Fargo. Members of the Youth F.O.R.C.E. are organizing a recreation resource event, "Youth PIX" (Youth Picking Inclusive eXperiences), for May 4, 2019. They will pitch the idea for this event to Global Impact Challenge judges. The winner of the challenge will receive \$5,000 to execute their event. We are excited by our young leaders' creativity and enthusiasm.

The Youth F.O.R.C.E. helped another local non-profit, Stand Up Placer, by hosting a pet toy drive. Stand Up Placer is an organization that helps women leave unstable environments. The pet toys will help women and children bring their pets with them as they transition into safer environments.



Emma N., 4th Grade



"DREAMS TO GOALS" WORKSHOP

Dreams to Goals participants and mentors (top)
and participant, Toby Lynn, sharing his goals with the
group (bottom)

Monthly Events

- **July:** Peak Adventures, Rafting with Environmental Traveling Companions
- **August:** Bowling
- **September:** Art with Friends
- **November:** Halloween Party
- **December:** Showcase of Talent and Interest
- **January:** Art with Friends
- **February:** Valentine's Party, Dreams to Goals Workshop
- **March:** Seussical the Musical, Art with Friends
- **April:** TOPSoccer
- **May:** Science Night
- **June:** End of the Year/Summer Kick-Off Party

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Thank You to our Donors and Sponsors!

IN MEMORY OF: DONATED BY:

Carol Arrant George Arrant

Lauris Ennis Edward Ennis

IN HONOR OF:

Laura Beeman

Lucky & Tigger's Birthday

Peter Bowman

Leslie DeDora

Karen Parsegian

Leslie DeDora and Ed Ennis

Richard & Wendy Slepian

Julia Tastor

DONATED BY:

Richard and Suellen Beeman

John and Lyn Erskine

Aletha Bowman

Christina Cosentini and Donald Sherman

Barbara Dubnick

Davina Dubnick

Richard and Suellen Beeman

John and Sharon Tastor

FOUNDATIONS AND GRANTS

Arata Bros Trust

Bayside Covenant Church, Inc.

Benevity, Inc.

Carmichael Emblem Club

City of Roseville Citizen's Benefit Fund

ClickSpring, LLC

El Dorado Community Foundation

Jonas Family Foundation

Kelly Foundation

Lyon Cares Foundation of the Sacramento Region Community Foundation

M & M Whitmire Family Foundation

PASCO Foundation

Placer Community Foundation

Power of 100 Women

Rotary Club of Roseville Foundation

Safeway Foundation

Spiritual Life Center

The Council for Giving

Women Lawyers of Sacramento Foundation

Youth on Course

2017-2018 ADOPT-A-SCHOOL

Bank Of Commerce

First Northern Bank

Lincoln Business Network

Mission Sistahs, Inc.

Rotary Club of Roseville Foundation

Steve Sanders

The Sprague Family

2018 ART FROM THE HEART CATERERS AND WINERIES

California Catering

Chef Booker T.

Chili's

Farm Fresh to You

Le Casque

Nothing Bundt Cakes

Olive Garden

Wise Villa Winery

2018 ART FROM THE HEART SPONSORS

Auburn Toyota

Brookfield Residential

First American Title Insurance Company

First Northern Bank

George Arrant

Guild Mortgage

PRIDE Industries

Roseville Automall Association

Sierra Health Foundation

Sprague Family

Stanford Hirata - First Allied Securities, Inc.

Van Erp Peterson & Babcock, LLP

"20/20 CLEAR VISION FOR THE FUTURE" MONTHLY DONORS

Meghan & Michael Adamski	Jeanne & Kevin Culhane	Megan MacPherson	Mike Penketh & Mary Anne Harr	Pat & Dave Sherman
Joyce Beeman	Rich & Leslie DeDora	Janice & Jeff Marschner	Sue & Cliff Peppers	Chris & Dennis Smazenko
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Joe Blanton	David & Janine Dudley	Dina McPherson	Sandy & Rhonda Puleo	Stephanie Solomon
Katherine & Mark Bowers	Ruth Elliott	Sean Murphy	Marcie Renaud	Marlena & John Sprague
Shirley Bramham	Kody & Joyce Fernandez	Kim and Russ Nash	Jay Resendez	Bill & Anne Thomasmeyer
Peggy Cain	Susie & Jim Glover	Jim Nelligan	Mark & Tish Santor	Paula and Scott Vais
Jackie Callahan	Stanford & Heather Hirata	Elizabeth & Donald Noel	Laurie and Frank Schraml	
Dave & Colleen Chamberlain	Gerda & David Imgrund	Brenda & Andy Osiow	Bob & Betty Lou Schultz	
Charlene Christian	Dwight Lunkley	Courtney Osiow	Dave & Tukey Seagraves	

ATTACHMENT 3

YOUR SMALL CHANGE WILL CREATE GREAT CHANGE



My name is Tess Bratkovich, and I am a 17-year-old senior at Whitney High School. I have been involved with A Touch of Understanding for the past 10 years. The gratitude I have for this organization is immeasurable. I recently took time to reflect on how ATOU has shaped me into the person I am today. Initially this was difficult because ATOU has been a part of my life for as long as I can

remember.

When I started high school, I began attending Youth F.O.R.C.E. (Friends Offering Respect~Creating Empowerment) meetings. I chose ATOU for myself because I decided to work with causes where I am passionate. Because of ATOU, I know what it means to be included and how to interact with people of any type or with any disability. During my time with ATOU, I have realized my passion for reaching out to others and getting to know them as individuals. ATOU has ignited a passion in me that helped me recognize my future career aspirations. I want to study health and medicine with hopes of helping as many people as possible. I want to continue to volunteer with and for people with mental or physical disabilities and spread words of kindness and acceptance to those who do not yet understand.

As I prepare to complete my school years and head off to college, I want to do something to express my gratitude for everything that ATOU has done for me and taught me over the years. I have decided to do a fundraising project to benefit this organization that means so much to me. The goal of this fundraising campaign is to raise \$5,000 by my graduation in May 2019, which would allow more than 150 kids to participate in ATOU's school workshop and go on to create a more compassionate world.

There are 3 ways you can help me:

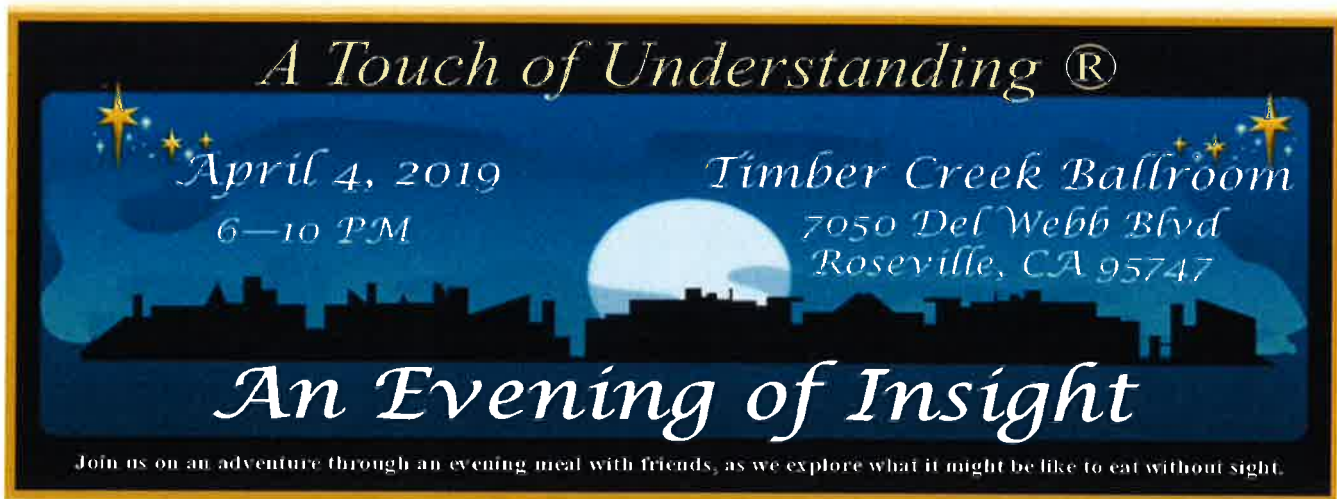
1. If you are in the Sacramento/Placer Region: You might have spare change lying around. That change adds up! I have made boxes to collect coins for anyone who wants to participate. If you would like a coin box, you can get one from ATOU's office, or I can bring it to you!

If you require a bigger box for your business, please let me know!

2. I have also created a gofundme page that has already raised over \$1,000! I am so excited to see how much more we will raise. You can contribute by following the link below:

<https://www.gofundme.com/a-touch-of-understanding>

3. You can increase the success of my project exponentially by sharing the ATOU story and the "gofundme.com" link with your friends and family!



You can purchase tickets on Eventbrite by going to tinyurl.com/eveningofinsight.

ATTACHMENT 3 **FINANCIAL STATEMENTS**

Statement of Income July 2017-June 2018

INCOME

Corporate Donations	4,760
Fundraising	27,432
Contributions Income	57,841
Grants	141,489
United Way	
Contributions	84
Program Fees	192,361
Interest/Dividend	
Income	<u>96</u>

TOTAL INCOME \$424,062

EXPENSE

Youth F.O.R.C.E.	6,896
Copy/Duplication	5,559
Depreciation	191
Dues/Subscriptions	4,303
Equipment/Furniture	1,876
Insurance	10,468
Licenses/Filing Fees	112
Payroll Expenses	264,744
Postage and Delivery	471
Professional Fees	19,192
Rent	13,731
Service Charges	368
Supplies	17,518
Telephone	2,839
Travel & Meals	9,046
Workshops/Seminar	<u>2,353</u>

TOTAL EXPENSE \$359,667

NET INCOME \$64,395

Balance Sheet June 30, 2018

ASSETS

Current Assets	
Total Checking and Savings	289,830
Total Accounts Receivable	<u>12,554</u>
Total Current Assets	302,383
Total Fixed Assets	<u>7,831</u>
TOTAL ASSETS	<u>\$310,215</u>

LIABILITIES & EQUITY

Liabilities	
Total Liabilities	8,511
Equity	
Unrestricted Net Assets	237,309
Net Income	<u>64,395</u>
Total Equity	<u>301,704</u>
TOTAL LIABILITIES & EQUITY	<u>\$310,215</u>



Abby A., 4th Grade

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: A Touch of Understanding, Inc. In-School Disability-Awareness Workshop

Name of Applicant: Meghan Adamski

Applicant's Title: Executive Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-791-4146

Applicant's Email: meghan@touchofunderstanding.org

Applicant's Mailing Address: 5280 Stirling Street, Suite 102, Granite Bay, CA 95746-6163

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Koligian

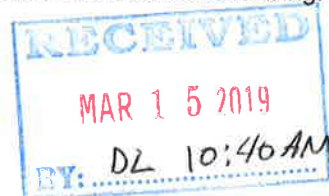
Superintendent's Signature: Sarah Koligian

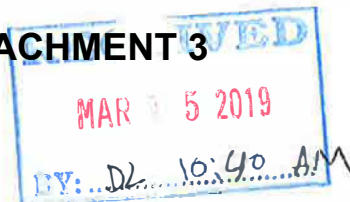
Date: 3/13/19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.





2614764.1 1 CITY OF RANCHO CORDOVA FISCAL YEAR 2019/2020 GRANT APPLICATION COMMUNITY ENHANCEMENT FUND The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Career Choices and Changes

A Folsom Cordova Adult School academic course

Project Description: Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

This program will enhance the quality of educational services to Rancho Cordova adult students and residents. Folsom Cordova Adult School (FCAS) is part of the Folsom Cordova Unified School District. Our school provides adults with dynamic, educational programs that support transitions to college and careers and involvement in civic responsibilities. The purpose of this grant request is to fund a new course called Career Choices and Changes (CCC), a 17-week class for any adult in the community who wants to improve their socioeconomic status. The course guides learners through the process of making some of life's most important decisions about family and work and culminates in a researched and actionable employment and lifestyle *plan* that students can implement immediately. This research proven curriculum has an established track record at high schools and community colleges nationwide and has just recently been adopted by a growing number of adult-ed schools. For example, Elk Grove Adult and Community Education has been using it for four years, and of the 99 students who have completed the program, 95 are persisting in the implementation and ongoing revision of their plans. Students who finish the course are surveyed twice a year using email, Facebook, phone-calls, and in-person interviews. They provide information on their educational or training progress, lifestyle changes, professional status, financial growth, and civic mission. Students are deemed persistent when they are progressing with their plans toward the quality of life they want for themselves, their families, and their communities. If the course is adopted at FCAS, we will encourage our students to set missions based on their engagement with Rancho Cordova's civic needs.

Through Career Choices and Changes, students will gain an understanding of and access to local systems and opportunities, which boosts our collective welfare, and creates business growth, increased revenue, and other benefits to the community. Within one semester after completing the course, students will access the Folsom Cordova Community Partnership Job

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Center to begin an apprenticeship program or other form of job training, enroll in one of Capitol Adult Education Regional Consortium CTE programs or enroll in the Los Rios Community College District. Later, they may enter the workforce or transfer to a four-year institution.

Leverage

Because students are exploring careers, FCAS partners with agencies such as our Rancho Cordova Kiwanis to enhance scope and outcomes. We also share a campus with the Folsom Cordova Community Partnership Job Center. We are fortunate to leverage resources by working collaboratively to serve both students and clients as they transition between the adult school and the job center. Students in Career Choices and Changes will access the job center for resumé, interviewing skills, workplace soft-skill workshops, training opportunities and job searches.

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

August 12-16 2019: staff training and promoting the course via school website, catalog, flyers, Facebook, Instagram, etc.

August - December 2019: 1st semester

January - May 2020: 2nd semester

August - December 2020: 3rd semester

January - May 2021: 4th semester

Project Team Individuals or organizations responsible for the development and delivery of the project.

Folsom Cordova Adult School Principal Rhonda Balmain, Transitions Specialist and CCC Teacher Geno Malkiewicz, Independent Studies teacher Kerry Marini

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goals of this course is for students to:

- Identify career sectors and research different jobs/careers.
- Complete their individual online portfolio at My10YearPlan.com.
- Make a civic, mission statement and initiate it with a community partner in the Rancho Cordova area. Examples include Rancho Cordova Chamber of Commerce, Kiwanis, FCAS student leadership, Goodwill, city council, Rotary, etc.

Metrics

- 90% of students will have a detailed plan.
- 90% of students will access the job center for employment services.
- 90% of students will follow their plans once they exit the class.

ATTACHMENT 3

- 90% of students will respond to follow-up surveys, text messages, or Facebook messages.
- 80% of students will persist with regular attendance as measured using the adult schools ASAP data management system. Students will understand the expectations of the course and the importance of regular attendance in order to meet their goals.
- For high school diploma elective credits, 80% of students will earn a grade of at least 70%. Formative and summative assessments are used to gauge student learning.
- Folsom Cordova Adult School staff will implement a comprehensive evaluation system to assess the impact of the course on our students and community. We will make annual presentations to the city council and community stakeholders to disseminate the results of the project and build recognition of success. Staff will present evidence, and former students will testify.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$38,363 for 2 years

Estimated breakdown of project expenditures:

15 students per semester = 30 students per school year

Title of Text/Online Component	Unit Price	Year One	Year Two
Career Choices and Changes (text)	\$49.95	\$1,498.50	\$2,997
Adapted Workbook & Portfolio + My10yearPlan.com (consumable and seat license)	\$11.95	\$358.50	\$717
Get Focused...Stay Focused! Workbook--module 1 (consumable and seat license)	\$8.95	\$268.50	\$537
Get Focused...Stay Focused! Workbook--module 2 (consumable and seat license)	\$8.95	\$268.50	\$537
Get Focused...Stay Focused! Workbook--module 2 (consumable and seat license)	\$8.95	\$268.50	\$537
Annual Access w/ Basic Support:	\$199	\$199	\$398

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My10yearPlan.com and Online Teachers' Lounge			
Teacher Salary: 34 weeks x10/hr per week	\$48/hr	\$16,320	\$32,640
Total		\$19,181.50	\$38,363

Matching funds (including any in-kind contributions)

X

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable:

Total Community Enhancement Funds requested:

x

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years:

2

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request.

Folsom Cordova Adult School has been serving Rancho Cordova residents for nearly seventy years. Our organizational stability and longevity is due in part to our ability to adapt to challenges and changes and to be flexible and nimble. The Career Choices and Changes project is viable as a single year but we would like to plan for at least 2 years in order to serve more students. It is not uncommon to pilot new courses for the first session. However, two years gives us time to analyze the effectiveness of the course, survey students, and then to make improvements as needed. Projects that undergo modifications have better chances of being sustained. Additionally, much of our stability stems from aligning our key goals and priorities to the Capitol [Adult Education Regional Consortium \(CAERC\)](#), the Workforce Innovation and Opportunity Act (WIOA Title II), and the California Department of Education. FCAS programs and Career Choices and Changes are informed by and aligned with local workforce trends and industry needs that are identified by the [Capital Region Academies for the Next Economy](#) and the California Community Colleges' [North Far North Regional Plan](#).

The lead educator is a state-recognized expert in teaching this curriculum and will train other staff to teach and support the program for sustainability. Career Choices and Changes will integrate with our Adult Basic Education and Adult Secondary Education programs for ongoing student learning and goal setting. For example, post-ESL students who need more language and systems skills will be placed into the course, while Adult Secondary Education students who need ten electives credits can take the course as well. In addition, all instructional staff can review each student's online planning portfolio for consultation and crossroads intervention.

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Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party. **Physical Address:**

Program location is:
Folsom Cordova Adult School
10850 Gadsten Way
Rancho Cordova, CA 95670.

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Rhonda Balmain

Title: Principal

Phone: 916-294-9106

Email: rkoff-balmain@fcusd.org

Mailing Address: 10850 Gadsten Way, Rancho Cordova, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Rhonda Balmain

Title: Principal

Phone: 916-294-9106

Email: rkoff-balmain@fcusd.org

Mailing Address: 10850 Gadsten Way, Rancho Cordova, CA 95670

ATTACHMENT 3

Next Steps

Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. You are invited to attend any of the public meetings at City Hall. At the April 1 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>. We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session. It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Career Choices and Changes

Name of Applicant: Rhonda Balmain Applicant's Title: Principal

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-294-9106 Applicant's Email: rkoff-balmain@fcusd.org

Applicant's Mailing Address: 10850 Gadsten Way, Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kellogg

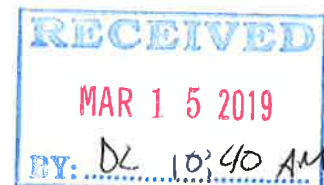
Superintendent's Signature: Sarah Kellogg

Date: 3/13/19

School District: **Elk Grove Unified** ☐ **Folsom Cordova Unified** ☒ **Sacramento City Unified** ☐ **Other** ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Community Building Garden and Mural-Prospect Community Day School

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

In the hopes of building community in a school of marginalized students who have found little success in the educational system, we would like to encourage a community garden and mural fostering community and kindness.

Project Team Individuals or organizations responsible for the development and delivery of the project.

We would need to partner with a group who would help us build and irrigate gardening beds. We would also hire an artist to create a mural that is easily seen by the street.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Students and staff would work to design the garden and propose a theme for the mural. After the gardening beds are built and irrigated, students would help with the plant selection and actual planting. An artist would be paid to create the mural.

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Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$6,000

Estimated breakdown of project expenditures: Mural: \$1000, Gardening beds/irrigation \$4,000, plants \$1000

Matching funds (including any in-kind contributions): Replacement of plants will be funded by the site

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: none

Total Community Enhancement Funds requested: \$6000

Is this a multiyear request? Yes ☒ No ☐ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

The project planning would begin in the fall of 2019 with completion to be spring 2020.

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: Prospect Community Day School, 2710 Kilgore Road, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☐

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Michelle Flowers Title: Principal of Kinney, Prospect

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 530-979-7011 Email: mflowerswilson@fcusd.org

Mailing Address: 2710 Kilgore Road, Rancho Cordova, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: _____ Title: _____

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Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: _____ Email: _____

Mailing Address: _____

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will **not** be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityoffranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

ATTACHMENT 3

Daniel Leonardich

From: Daniel Thigpen <DThigpen@fcusd.org>
Sent: Friday, March 15, 2019 5:59 PM
To: Daniel Leonardich
Cc: Angela Griffin; Stacy Delaney; Kelly Goldsmith; Shannon Buck
Subject: FW: Need endorsement
Attachments: muralgardenprospect.pdf

Importance: High

This e-mail is from an external source. Please **do not** open attachments or click links from an unknown or suspicious origin.

Daniel, here is my signed endorsement, on behalf of the superintendent (see written approval from superintendent, below).

--

Daniel Thigpen
 Director of Communication and Community Engagement
[Folsom Cordova Unified School District](#)
 916.294.9000 ext. 104530
[facebook](#) . [twitter](#) . [youtube](#) . [e-newsletter](#)

From: Sarah Koligian <skoligian@fcusd.org>
Date: Friday, March 15, 2019 at 5:41 PM
To: Daniel Thigpen <DThigpen@fcusd.org>
Cc: Angela Griffin <agriffin@fcusd.org>
Subject: Re: Need endorsement

Daniel Thigpen has my permission to sign as my designee for this grant request.
 Sarah Koligian

Sent from my iPhone

On Mar 15, 2019, at 5:34 PM, Daniel Thigpen <DThigpen@fcusd.org> wrote:

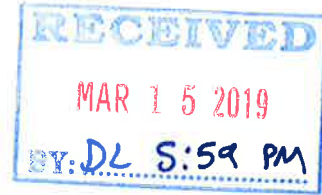
Sarah, per my text message, here is the document I would like to sign as your designee. Can you please reply with approval? Thank you!

Get [Outlook for iOS](#)

----- Forwarded message -----

From: "Daniel Leonardich" <dleonardich@cityofranchocordova.org>
 Date: Fri, Mar 15, 2019 at 5:33 PM -0700

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Community Garden and Mural for Prospect Community Day School
 Name of Applicant: Michelle Flowers Applicant's Title: Principal of Kinney, Prosp
 Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐
 Applicant's Phone: 530-979-7011 Applicant's Email: mflowerswilson@fcusd.org
 Applicant's Mailing Address: 2710 Kilgore Road, Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use ugriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	<u>Daniel Thigpen (on behalf of superintendent)</u>
Superintendent's Signature	<u>[Signature]</u>
Date:	<u>3/15/19</u>
School District:	☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐
Comments (Optional)	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

need more info

Daniel Leonardich

From: webmaster@cityofranhocordova.org
Sent: Thursday, March 7, 2019 11:15 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/07/2019 11:15 AM
Response #: 9
Submitter ID: 9704
IP address: 172.24.96.111
Time to complete: 21 min. , 33 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. PRO Youth - Government Engaging Youth in the City of Rancho Cordova

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

PRO Youth and Families is proposing to provide a three-pronged approach for 100 youth between the ages of 9-18 to engage in government and civic education in the City of Rancho Cordova through our Youth @ City Council Program, Summer @ City Hall Academy, and the Community Investment Project. Each of these programs are proven strategies and initiatives that provide high-quality, meaningful and engaging opportunities for youth to become civically-engaged city advocates and develop skills to grow into innovators, business owners, employees, parents, great neighbors, parents and leaders.

The proposed programs and projects will allow Rancho Cordova's youth to learn more about the robust, proud history of Rancho Cordova and be provided with opportunities to share their views and suggestions for continuing to improve community relationships by making the city a welcome and safe place for all. Youth participants will meet and interact with local and regional leaders in the private, public, and non-profit sectors to learn about these leaders' views of the business/economic climate in Rancho Cordova and share their own views on innovative and creative ways the city can thrive.

Youth @ City Council is a civic engagement program designed to develop young leaders and foster civic engagement. The program provides education related to the values of democracy and local, county and state government. It utilizes a wide

ATTACHMENT 3

range of first-hand opportunities, including participating in City Council meetings. Participants initiate and develop a culminating project which requires each of them to identify an issue which they research, compose a legislative proposal for and present that proposal during a program graduation ceremony. This program takes place throughout the academic school year.

Summer @ City Hall is a four-week intensive summer program where youth learn about local government, careers in local government and how to advocate for community change. It includes classes and field trips to city facilities. Fifteen to twenty participants will earn a paid internship three afternoons each week during which they will job shadow a city employee. Student interns with at least 90% attendance receive a \$400 stipend at the end of the four weeks. Financial literacy modules will be included as a component of the program if the City participates in the U.S. Conference of Mayors DollarWise incentive program.

The Community Investment Project is a youth-led project designed to empower youth with networking skills and motivation to leverage their voice and become strong advocates for positive change. Students will have the opportunity to research, develop and advocate around issues that affect their families, their schools and neighborhoods. The group will complete one youth-driven advocacy project.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Windy Ly, Youth Civic Engagement Specialist - Windy has a passion for working with at risk youth in her community. She is committed to teaching young people the importance of civic engagement and youth advocacy through leadership, life skills, and professional development. Last year she ran the Youth @ City Council and Summer @ City Hall program in Rancho Cordova, Participatory Budgeting Project in Hiram Johnson's H.S. Law Academy, and the Mentoring Program at Valley H.S. Prior to joining the PRO Youth and Families team, Windy was the Program Coordinator of the Odyssey Mentor Program at Sacramento State and was CSUS's representative for the Congressional Internship Program at the Panetta Institute for Public Policy. In high school she served as the Student Delegate on the SFUSD School Board of Education and served on various educational committees. She graduated from Sacramento State with a bachelorette degree in Government and a minor in Philosophy.

Dimitrius Stone, Director of Programs at PRO Youth & Families - Dimitrius is also the Chair of the Sacramento County Children's Coalition and a proven and effective builder of relationships and a compassionate leader with excellent interpersonal and communication skills and an aptitude for effectively and respectfully addressing cultural competency.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goals for these programs are:

- 1) Build civically engaged young people who become involved stakeholders in the success of Rancho Cordova,
- 2) Support the healthy development of youth in the city, and
- 3) Develop employable young people.

The goals were established and designed to create environments where youth feel safe, are encouraged to make healthy decisions, be productive citizens, and become connected to their schools and communities.

An evaluation plan (including metrics to measure each goal) has been developed and implemented for the program. This will guide the project team throughout the course of the programs as it includes detailed and specific monthly timelines and provides information on the theory behind the evaluation. Quantitative and Qualitative data will be collected for each student that participates in the program, with a separate evaluation completed on various projects implemented by the students.

Our metrics and measures for each goal are as follows:

- 1) Build civically engaged young people who become involved stakeholders in the success of Rancho Cordova:
 - 35% of participants will improve their civic efficacy.
 - 35% of participants will feel empowered to contribute to positive change in their community.
 - 85% of participants will volunteer/participate in community service, and

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- At least 15 information-sharing opportunities will occur where both the youth and adult stakeholders discuss civic issues or engage in civic processes, community events or service opportunities.

2) Support the healthy development of youth in the city:

- 35% of participants will develop healthy relationships with caring adult role models.
- 35% of participants will avoid, abstain from, or decrease risky behaviors, and
- 35% of participants will develop, impact, or partner on at least one community policy or procedure.

3) Develop employable young people:

- 90 youth will complete program commitments and earn a certificate of completion.
- At least 70 youth will develop networks within community allies and supportive adults.
- 55 youth will develop career-ready aptitudes such as interview skills and resume writing, and
- 60 youth will become more confident about achieving their future goals

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$102,583

Estimated Breakdown of Project Expenditures:

Program Coordinator (1.0FTE) = \$35,360

Program Director (.50FTE) = \$30,004

Benefits @15% = \$9,804

Rent - \$12,000 - In-kind

Travel (3000 x .51) = \$1,530 - In-kind

Nutritious Snacks = \$3,000 - In-kind

Intern Stipends = \$6,000

Indirect @ 5% = \$4,885 - In-kind

Matching Funds 21,415

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community \$81,168

Enhancement Funds

Requested:

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:

N/A

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

September 16, 2019 - September 16, 2020

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Rancho Cordova City Hall - 2729 Prospect Park Drive, Rancho Cordova

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

ATTACHMENT 3

- ☒ Elk Grove Unified School District
- ☒ Folsom Cordova Unified School District
- ☒ Sacramento City Unified School District

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Dimitrius Stone
Title	Director of Programs
Phone Number	(916) 576-3300 ext. 9164708284
Email Address	DimitriusS@proyouthandfamilies.org
Mailing Address	5299 Auburn Blvd, Sacramento CA 95841

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Debbie Merizon
Title	CFO
Phone Number	(916) 576-3300
Email Address	DebbieM@proyouthandfamilies.org
Mailing Address	5299 Auburn Blvd, Sacramento CA 95841

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	<u>Grant Application Supplemental Endorsement Form.docx</u>
Attach here	
Attach here	

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3



**CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM**

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: **PRO Youth & Families Governments Engaging Youth in the City of Rancho Cordova** _____

Name of Applicant: **Staci Anderson** _____ Applicant's Title: **CEO** _____

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: **(916) 576-3300** _____ Applicant's Email: **StaciA@proyouthandfamilies.org** _____

Applicant's Mailing Address: **5299 Auburn Blvd, Sacramento CA** _____

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Jorge A. Aguilar

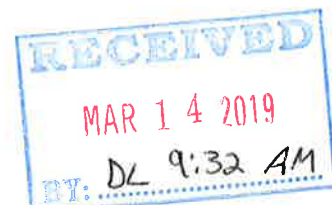
Superintendent's Signature: _____

Date: 3-13-19

School District: **Elk Grove Unified** ☐ **Folsom Cordova Unified** ☒ **Sacramento City Unified** ☐ **Other** ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: **PRO Youth & Families Governments Engaging Youth in the City of Rancho Cordova** _____

Name of Applicant: **Staci Anderson** _____ Applicant's Title: **CEO** _____

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: **(916) 576-3300** _____ Applicant's Email: **StaciA@proyouthandfamilies.org** _____

Applicant's Mailing Address: **5299 Auburn Blvd, Sacramento CA** _____

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: _____

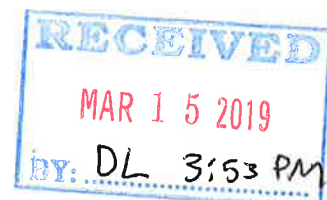
Superintendent's Signature: _____

Date: **3/15/19**

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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*mike dln recognize
marly " recognize*

Project/Program Name: **PRO Youth & Families Governments Engaging Youth in the City of Rancho Cordova**

Name of Applicant: **Staci Anderson** Applicant's Title: **CEO**

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: **(916) 576-3300** Applicant's Email: **StaciA@proyouthandfamilies.org**

Applicant's Mailing Address: **5299 Auburn Blvd, Sacramento CA**

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☒

Superintendent's Printed Name: **BINDY GREWAL, ASSISTANT SUPERINTENDENT**

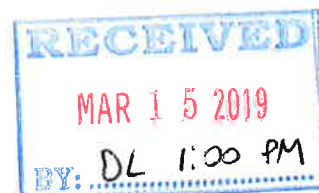
Superintendent's Signature: *B. Grewal* **B Grewal**

Date: **3-7-19**

School District: **Elk Grove Unified** ☒ **Folsom Cordova Unified** ☐ **Sacramento City Unified** ☐ **Other** ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



ATTACHMENT 3

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Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 14, 2019 9:47 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please **do not** open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/14/2019 9:46 AM
Response #: 27
Submitter ID: 9730
IP address: 172.24.96.111
Time to complete: 17 min. , 14 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Youth Career Centers

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

For the past year, through Community Enhancement Funds, the Folsom Cordova Community Partnership has provided Rancho Cordova high school students with on-site Youth Career Centers at Cordova and Kinney High School campuses. These Youth Career Centers have provided staff assisted services to help students explore career pathways, develop career plans, build career readiness skills, and connect to workplace experiences in the local business community through internships, job shadowing, and part time employment. The first year of funding (Fiscal Year 2018-2019) has been a huge success. FCCP has assisted 89 students with the above activities with a resulting ten jobs achieved in the current fiscal year to date.

Policy experts agree early exposure to a range of career and higher education information and opportunities are associated with better post-secondary outcomes. (What Works In Job Training: A Synthesis of the Evidence, July 2014, U.S. Departments of Labor, Commerce, Education, Health & Human Services) High school teachers, counselors and administrators have an extraordinary amount of work to accomplish in meeting the educational needs of their student populations. The goal of this project is to continue providing career services for students at Cordova and Kinney High Schools, allowing them to graduate with exposure to a wider array of career opportunities, an informed sense of their career direction, and a strong correlation between continued education and achieving their career goals. FCCP was funded to serve 52 students this fiscal year and has already served 89 unduplicated students. This does not include students who

ATTACHMENT 3

return several times for continued assistance. FCCP seeks continued and expanded funding to serve additional students based on the high demand. This project will also continue to connect students to work opportunities in the local community including paid and unpaid internships, job shadowing, and part time jobs to develop technical and professional skills for their future success. This project addresses the needs of Rancho Cordova's business community by developing a ready labor force, interns and a referral system for connecting youth to local employment opportunities. This will positively impact Rancho Cordova's business climate and create opportunities for businesses to grow with a talented, local workforce. This project also addresses the City of Rancho Cordova's criteria of valuing the development of children and youth, enhancing education services, improving quality of life for high school age community members, and providing jobs to community residents.

The components of this project include:

- **Intentional Career Planning** – Through conducting career exploration and career assessments FCCP staff will assist students with building an employment plan that reinforces educational goals and sets them on viable career pathways.
- **Integrated Workplace Experiences** – FCCP staff will utilize our ever-growing network of local business connections to connect youth to job shadowing opportunities, part-time jobs and internships to help students begin their career pathways, develop marketable technical and professional skills and connect their educational plans to their career development and future self-sufficiency.
- **Financial Empowerment** – FCCP staff will teach students valuable financial empowerment skills including financial goal setting, managing spending, budgeting, understanding debt and credit and building a plan for a solid financial future that aligns with their educational and career goals.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

The project team will include Robert Sanger-Executive Director of Folsom Cordova Community Partnership, Renee John-Director of Programs, Cailen Woodward-Youth Employment Program Manager, Movses Avagyan and Kendra Barnes-AmeriCorps Youth Career Mentors. Folsom Cordova Community Partnership has been operating youth and adult employment programs in Rancho Cordova for the past ten years. For the past three years FCCP has operated a full service Job Center offering a wide range of employment support to Rancho Cordova community members. This grant continues our successful extension of these services tailored to high school students by bringing the services directly to them. With transportation a major barrier for many of our students, bringing services into their high schools is a necessity. This project will receive strategic design and oversight by Robert Sanger and Renee John. Robert Sanger has led FCCP as Executive Director for the past eight years with a total twelve-year history with FCCP serving Rancho Cordova families and youth. He participates in the City's Education Stakeholders Committee and many other endeavors to improve the quality of life for Rancho Cordova residents. Renee John has ten years of workforce development and youth development experience having managed various youth and employment projects in Rancho Cordova over her tenure with FCCP. Additionally, Renee has three years of prior experience working in community and business development with a regional Chamber of Commerce providing supports to businesses and the overall business climate. The day to day project management will be conducted by Cailen Woodward. Cailen has worked in youth and employment programs in Rancho Cordova for ten years with training specific to working with high risk youth including foster youth, parenting, criminal justice involved and youth with disabilities and/or behavioral challenges. Primary onsite Youth Career Mentors will include Movses Avagyan, a Rancho Cordova resident and graduate of Cordova High School with two years of youth and workforce development experience and Kendra Barnes, a graduate of Sacramento State University with four years of human service experience including youth and workforce development. Both Youth Career Mentors have been providing career mentoring services at Kinney and Cordova High School over this past fiscal year.

This project will be executed in collaboration with Cordova and Kinney High Schools. FCCP has received full support from the administrators of both sites who have expressed a desire for the continuation and expansion of this project. Letters of support from Jerad Hyden, Principal of Cordova High School and Michelle Flowers, Principal of Kinney High School are attached.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goals of this project include:

FCCP will serve a minimum of 150 unduplicated high school youth in this program per year. This will be measured by sign in sheets at each Youth Career Center location (Cordova and Kinney High Schools).

Career Exploration - 80% of youth will take Career Interest Assessments providing information about potential careers

ATTACHMENT 3

matching their interests and abilities. Upon completing these assessments students will research job openings, labor market information, and educational pathways in their areas of career interest. Career Interest Assessment information will be given to students and recorded in secure student Youth Career Center database to track areas of career interest for reporting and internship development.

Pathway/Goal Setting – 80% of youth will receive assistance developing a My Action Plan (MAP) identifying short, medium, and long range goals and action steps necessary to pursue their area of career interest. The MAP will be given to students with a copy maintained by Youth Career Center staff to track student progress toward identified goals.

Resume Development/Job Attainment - 80% of youth will receive training on resume development, interviewing skills, and job attainment including how to complete online applications and pre-employment assessments. A minimum of 80 youth will develop a professional resume each program year.

Financial Literacy Training – 75% of youth engaged in this program will receive financial literacy training. Youth will be pre- and post-tested to measure gains. We expect 75% of youth receiving financial literacy training to improve in understanding and application of financial literacy concepts.

Employer Engagement - FCCP will develop 20 new employer relationships sites per program year including educating employers about opportunities to partner with the high schools and employ students. This information will be tracked in an employer spreadsheet.

Student Jobs/Internships – FCCP will assist students seeking internships or part time work to provide financial resources for themselves and their families. A minimum of 15 youth will receive internships and/or paid, part time work. This information will be captured in a student employment spreadsheet.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$156,797.35

Estimated Breakdown of Project Expenditures:

The overall budget for this project is \$156,797.35 with \$112,469.40 provided as In Kind match through donations and alternative grants. \$44,327.95 is requested from Community Enhancement to support the continuation of this project at the funding needed to provide sufficient staffing support based on overwhelming participation of students.

Staffing costs to Community Enhancement = \$36,906.50 with an additional \$44,187.00 provided as In Kind matching. The breakdown is as follows:

Community Enhancement -

1.0 FTE - Youth Career Mentor with 2 part-time Americorps = \$20,000.00

.10 FTE Youth & Employment Manager = \$5,250.00

.05 Director of Programs = \$3,700.00

.02 Executive Director = \$1,975.00

.02 Accounting Manager = \$1,240.00

.02 Accounting/Admin Assistant = \$840.00

Benefits for .21 FTE listed above (Americorps not included) = \$3,901.50

Total salaries to support this project \$36,906.50

In Kind Match -

.5 FTE Youth Career Specialist staff - \$20,000.00

.10 FTE Youth & Employment Manager - \$5,250.00

.05 FTE Director of Programs - \$3,700.00

.03 Executive Director - \$2,960.00

.02 Accounting Manager - \$1,240.00

.02 Accounting/Admin Assistant - \$840.00

Benefits .72 FTE listed above - \$10,197.00

Total In Kind match salaries are provided \$44,187.00

Space - The space for onsite Youth Career Center activities is provided as an In Kind match estimated at \$9,000.00 - Average \$75 per day for 1.5 hours x 120 Days per year (40 Kinney, 80 Cordova) = \$9,000.00.

Mileage/Travel – Mileage and Travel costs of \$250.00 will be expensed to Community Enhancement with an additional \$250.00 provided as an In Kind match through other funding sources.

ATTACHMENT 3

Communication Expenses include \$477.60 expensed to Community Enhancement with \$459.20 additional communications provided as In Kind match. The Community Enhancement component includes cell phone reimbursement at \$30 per month x 12 months for 1.21 FTE (.50 AC, .50 AC, .10 YEDM, .05 DoP, .02 ED, .02 AAM, .02 AAA) = \$435.60 + .21 FTE x landline telephone & internet connectivity expense of \$42.00 (\$200.00 per FTE) = \$477.60. In Kind match includes an additional 1.0 FTE landline, telephone and internet expense and cell costs for .72 FTE In Kind staffing to this project 1.0FTE x \$200.00 (landline, internet) + .72FTE x \$30 monthly cell reimbursement x 12 months \$259.20 (Cell) = \$459.20.

Rent and Utilities - Rent and utilities for FCCP administrative staff is expensed to this grant at .21 x 500 x 12 months = \$1,260.00. Workspace for 1.0 Americorps FTE prep activities and .72 In Kind Staff supporting this grant plus ongoing summer youth support at Folsom Cordova Job Center are provided as an In Kind match estimated at 1.72 FTE staff x \$500 monthly rent & utilities x 12 months \$10,320.00 + Training Room/Workshop Space and Computer Room 3 months x \$500.00 = \$1,500.00 which totals \$11,820.00 in In Kind Rent and Utilities contribution.

Computer and Printer Equipment – Equipment usage of 10 ChromeBooks at Kinney High School and 10 ChromeBooks at Cordova High School and 2 printers, one at each site, is estimated as follows and is provided as In Kind match to this project. Chromebooks \$200 x 20 and Printers \$200.00 x 2 = \$4,400.00.

Program Supplies - Up to \$2,500.00 will be expensed to Community Enhancement for the purchase of paper, toner, resume paper, thumbnail drives, after school healthy snacks for students, supplies for job readiness, career orientation activities, and workshops to support the Youth Career Center project.

Insurance and Audit Fees - Costs of \$1,433.85 will be expensed to Community Enhancement corresponding to actual costs incurred per 1.21 FTE associated with this project = 1.21 FTE x \$1,185.00 (\$510.00 Audit per FTE + \$675.00 Insurance per FTE). Additional insurance and Audit fees for In Kind Staffing are provided as an In Kind Donation .72 FTE x \$1,185 = \$853.20.

Employment Support Services up to \$1,500.00 will be expensed to Community Enhancement to provide direct employment supports to students starting internships or work including uniform requirements, shoes for work, haircuts and hygiene needs, ServSafe certifications, fingerprint/background checks, bus passes for job search and initial employment until first pay check is received. In Kind employment supports will also be provided by FCCP Career Clothing closet and additional donations estimated at \$1,000.00.

Wages from Internships and Jobs - 15 internships and/or student part time work estimated at 200 hours per student at \$12.00 per hour = \$36,000.00 In Kind match toward this grant.

Matching Funds \$112,469.40

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Not applicable.

Total Community \$44,327.95

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Project State Date is July 1, 2019. Project Completion Date is June 30, 2020.

July 1, 2019 to August 11, 2019 – Provide Job Readiness and Financial Literacy Workshops at FCCP's Job Center for out of school youth. Develop new employer host sites for internships, job shadowing or part time employment for students in a variety of career fields.

ATTACHMENT 3

August 12, 2019 to May 28, 2020 – Youth Career Centers will operate onsite at Cordova and Kinney High Schools. Students will receive assistance with career exploration, pathway/goal setting, resume development, job application assistance and financial literacy training. FCCP staff will continue to develop employer relationships and internship sites, matching students based on areas of career interest.

May 28, 2020 to June 30, 2020 – Youth Career Services will be provided at FCCP's Job Center on the Walnutwood/Adult Education Campus until school restarts in August. Youth Career Center staff will provide ongoing activities including professionalism/soft skill workshops, financial literacy workshops, resume development, job application and assistance. Youth Career Center staff will continue to conduct employer outreach to develop internship sites and part time job opportunities for Cordova and Kinney High School youth. Graduated youth will receive priority enrollment in FCCP's Out of School Youth Program for 18 to 24 year olds which includes a paid work experience component in their career field of interest.

- 7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.**

Project Address: This project will be primarily located at Cordova and Kinney High Schools at 2239 Chase Drive and 2710 Kilgore Road Rancho Cordova respectively. Preparation activities and summer services will be offered at Folsom Cordova Job Center at 10826 Gadsten Way, Rancho Cordova on the Community Education Center Campus. Activities for this project will take place within Folsom Cordova Unified School District.

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

- 8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

☒ Folsom Cordova Unified School District

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Renee John
Title	Folsom Cordova Community Partnership
Phone Number	(916) 294-9107 ext. 840503
Email Address	RJohn@TheFCCP.org
Mailing Address	P. O. Box 3227, Rancho Cordova, CA 95741

11. Type of Applicant

(o) Non-Profit

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Robert Sanger
Title	Executive Director
Phone Number	(916) 361-8684 ext. 290
Email Address	RSanger@TheFCCP.org
Mailing Address	P. O. Box 3227, Rancho Cordova, CA 95741

ATTACHMENT 3**13. Type of Signatory**

(o) Non-Profit

14. Additional Supporting Documents

Attach here [Cordova HS Letter of Support 3-19.pdf](#)

Attach here [Kinney HS Letter of Support 3-19.pdf](#)

Attach here [FCCP RC CE 2019-2020 Budget.xlsx](#)

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3



Cordova High School

2239 Chase Drive, Rancho Cordova, CA 95670
Phone (916) 294-2450 <http://www.fcusd.org/CHS>



Folsom Cordova Unified School District

Jerad Hyden
Principal

Ann Botsford
Michele Brown
Joel Francisco
Assistant Principals

Heidy Naderi
Admin. Assistant

Deborah Andrus
Academic Coach

Josh Creeger
Activities Director

Mark Beamish
Athletic Director

Kitty White
Head Counselor

Amy Strawn
IB Coordinator

Zandi Llanos
IB Diploma
Programme
Coordinator

Tracey Jacobs

March 05, 2019

To Whom It May Concern,

I would like to express support for the Folsom Cordova Community Partnership's application for the City of Rancho Cordova's Measure H - Community Enhancement Fund. This funding would allow the Folsom Cordova Community Partnership to continue to operate a Youth Career Center on the Cordova High School campus. The presence of a Youth Career Center on our school campus has proved beneficial to the student population.

Many students have accessed services this past year. To date the Youth Career Center has served 46 unduplicated students and have had 102 total visits from our students. They have received assistance with resume development, career exploration, job applications and understanding employer expectations.

If awarded, the Folsom Cordova Community Partnership will continue to offer on-campus activities that expose students to a variety of career opportunities, help them map a career direction and build a strong correlation between continuing their education and achieving their career goals. Additionally, the Youth Career Center connects students with internships, job shadowing and part time jobs to gain work experience toward their career goals and begin achieving financial independence.

I urge you to give this application your most serious consideration. Should you or your staff have any questions regarding this letter, please contact me at (916) 294-2450.

Sincerely,

Jerad Hyden
Principal – Cordova High School

ATTACHMENT 3



KINNEY HIGH SCHOOL

2710 Kilgore Road
Rancho Cordova, CA 95670
(916) 294-9060
www.fcusd.org/khs

Michelle Flowers, Principal
Allen Sims, Assistant Principal



March 1, 2019

To Whom It May Concern,

I would like to express support for the Folsom Cordova Community Partnership's application for the City of Rancho Cordova's Measure H - Community Enhancement Fund. This funding would allow the Folsom Cordova Community Partnership to continue to operate a Youth Career Center on the Kinney High School campus. The presence of a Youth Career Center on our school campus has proved beneficial to the student population. Students have developed positive relationships with the staff and many have gained employment due to their support.

Many students have accessed services this past year. To date the Youth Career Center has served 40 unduplicated students and have had 98 total visits from our students. They have received assistance with resume development, career exploration, job applications and understanding employer expectations.

If awarded, the Folsom Cordova Community Partnership will continue to offer on-campus activities that expose students to a variety of career opportunities, help them map a career direction and build a strong correlation between continuing their education and achieving their career goals. Additionally, the Youth Career Center connects students with internships, job shadowing and part time jobs to gain work experience toward their career goals and begin achieving financial independence.

I urge you to give this application your most serious consideration. They have made a profound difference in our learning community. They have proven to be compassionate and acutely aware of what our kids need most. Should you or your staff have any questions regarding this letter, please contact me at (916) 294-9060.

Sincerely,

Michelle Flowers

Michelle Flowers
Principal – Kinney High School

ATTACHMENT 3

Folsom Cordova Community Partnership
Community Enhancement Grant
Youth Career Center
Budget 2019 - 2020

LINE ITEM	CE	Matching / In Kind Funds	Source of Matching / In Kind Funds	Narrative	Total Funds
Salaries	Youth & Employment Development Manager 2 x Part Time Youth Career Mentors (Americorps) = 1.0 FTE	\$ 5,250.00 \$ 5,250.00	Alternative Grants	Youth & Employment Development Manager: Calculated at .10 FTE for CE and .10 FTE for In-kind	\$ 10,500.00
	Director of Programs	\$ 20,000.00 \$ 20,000.00	Alternative Grants	Additional support of .50 FTE Youth Career Specialist FCCP Staff position for In Kind	\$ 40,000.00
	Executive Director	\$ 3,700.00 \$ 3,700.00	Alternative Grants	Director of Programs: Calculated at .05 FTE for CE and .05 for in-kind	\$ 7,400.00
	Accounting / Admin Manager	\$1,975.00 \$2,960.00	In Kind	Executive Director: Calculated at .02 FTE for CE and .03 for In-kind	\$ 4,935.00
	Accounting / Admin Assistant	\$1,240.00 \$1,240.00	In Kind	Accounting / Admin Manager: Calculated at .02 FTE for CE and .02 for In-kind	\$ 2,480.00
Benefits		\$840.00 \$840.00	In Kind	Accounting / Admin Assistant: Calculated at .02 FTE for CE and .02 for In-kind	\$ 1,680.00
		\$ 3,901.50 \$ 10,197.00	Alternative Grants / In-kind	Benefits expensed to this grant include 30% of salaries for staff positions (.10 YEDM, .05 DoP, .02 ED, .02 AAM, .02 AAA = .21 FTE). In Kind Benefits provided for additional .72 FTE associated with this grant	\$ 14,098.50
Space		\$ 13,500.00	In-kind	Matching/In-Kind Funds, Activity Space @ FCUSD Campuses, Cordova and Kinney High School, average \$75 per day for 1.5 hours x 120 Days per year (40 Kinney, 80 Cordova)	\$ 13,500.00
Mileage/Travel		\$ 250.00 \$ 250.00	Alternative Grants / In-kind	Mileage Reimbursement: (40 miles per month x \$ 52 per mile x 12 months) In-kind mileage expense is provided through alternative grants	\$ 500.00
Communications		\$ 477.60 \$ 459.20	Alternative Grants / In-kind	Cell Phone reimbursement at \$30 per month x 12 months for 1.21 FTE expensed to this grant+.21 FTE x landline telephone & internet connectivity expense of \$200.00 = \$477.60. Additional 1.0 FTE landline, telephone and internet expense and cell costs for .72 FTE In Kind staffing for this project- 1.0 FTE x \$200.00 (landline, internet) + .72FTE x \$30 monthly cell reimbursement x 12 months \$259.20 (Cell) = \$459.20	\$ 936.80

ATTACHMENT 3

Rent & Utilities	\$ 1,260.00	\$ 11,820.00	In-kind	Rent & Utilities for .21 FTE staff expended to this grant and included (\$500 x .21FTE x 12 months = \$1,260.00). Rent & Utilities for additional 1.0 FTE and In Kind FTE are provided In Kind to this grant (\$500 x 1.72 = \$860.00 x 12 months) plus Training Room/Workshop Space and Computer Room for 3 months in the summer, 3 months x \$500.00 = \$1,500.00 which totals \$11,820.00	\$ 13,080.00
Computer and Printer Equipment				Usage of 10 ChromeBooks at Kinney High School, 10 ChromeBooks at Cordova High School & 2 printers estimated as follows & is provided as In Kind match to this project. Chromebooks \$200 x 20 and Printers \$200.00 x 2 = \$4,400.00	\$4,400.00
Program Supplies	\$ 2,500.00			Program supplies include paper, toner, resume paper, thumbnail drives, after school healthy snacks for students, supplies for job readiness, career orientation activities, and workshops to support the Youth Career Center project	\$ 2,500.00
Insurance and Audit Fees	\$ 1,433.85	\$ 853.20	Alternative Grants	Share of Insurance and Audit Fees for 1.21 FTE associated with this grant are expended-1.21 FTE x \$1,185.00 (\$510.00 Audit per FTE + \$675.00 Insurance per FTE). Additional Insurance and Audit fees for In Kind Staffing are provided as an In Kind Donation. .72 FTE x \$1,185 = \$853.20	\$ 2,287.05
Employment Support Services	\$ 1,500.00	\$ 1,000.00	In Kind	Direct employment supports to students starting internships or work including uniform requirements, shoes for work, haircuts and hygiene needs, Serv Safe certifications, bus passes for job search and initial employment until first pay check is received. In Kind support provided by FCCP Career Clothing closet and additional donations	\$ 2,500.00
Wages from Internships and Jobs	\$ -	\$ 36,000.00	In Kind	15 paid internships and/or student part time work estimated at 200 hours per student at \$12.00 per hour = \$36,000.00	\$ 36,000.00
Totals	\$ 44,327.95	\$ 112,469.40			\$ 156,797.35

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

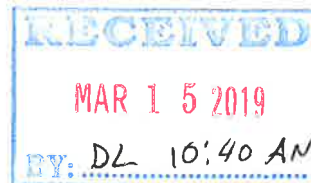
By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Youth Career Centers
 Name of Applicant: Folsom Cordova Community Partnership Applicant's Title: Program Director
 Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐ Renee John
 Applicant's Phone: 916-294-9107 ext. 840503 Applicant's Email: RJohn@TheFCCP.org
 Applicant's Mailing Address: 10665 Coloma Rd., Suite 200, Rancho Cordova

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	<u>Sarah Keligian</u>
Superintendent's Signature:	<u><i>Sarah Keligian</i></u>
Date:	<u>3/13/19</u>
School District:	Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐
Comments (Optional):	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranhocordova.org
Sent: Sunday, February 24, 2019 9:19 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 02/24/2019 9:18 PM
Response #: 4
Submitter ID: 9687
IP address: 172.24.96.111
Time to complete: 38 min. , 45 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. CL3 Mentors at Cordova High year round program

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The Cordova Lancers Leaders & Legends (CL3) Mentors at Cordova High (MACH) Program is a FREE community based mentoring program focused on promoting positive behavior, academic improvement, and improved attendance at school, while also engaging participants in community service, and vocational skill development opportunities.

The mission of the MACH program is to empower youth in our community to make positive life choices that enables each participant to maximize their personal potential both at school and in the community. We believe this can be achieved by providing participants with the opportunity to earn while they learn and serve, through the provision of supplemental educational, social, and vocational opportunities. Our motto is "Earn your way to a memorable high school year!" CL3 MACH envisions a community in which every youth experiences encouraging relationships and an overwhelming sense of academic and community support.

This program addresses the acute need for strong schools and strong communities, through a partnership involving the City of Rancho Cordova (including not only city government, but its residents, local businesses and community organizations), the Folsom-Cordova Unified School District (FCUSD), and the Cordova Lancers Leaders & Legends Organization (CL3). This program helps develop Community Pride in our youth, teaches them the importance of Civic Engagement, helps enhance their Quality of Life, positively impacts Public Safety by engaging youth in positive vs negative activities, supports the growth

ATTACHMENT 3

and development of Children and Youth, while enhancing the quality of Education received.

Students, identified by school staff, teachers, and the MACH program coordinator, are invited to participate in the program. Students are then assigned a team of mentors comprised of alumni, teachers/staff, and community members. Students receive guidance and direction to help get them on or keep them on a positive path. Participants earn rewards for demonstrating improvement in their attendance, grades, and/or behavior as well as for participating in community service opportunities. Rewards include Educational Experiences (i.e. field trips to Shasta Caverns, Chabot Space & Science Center, the Tech Museum, Safari West, etc...), School based rewards (i.e. tickets to school dances and sporting events, school spirit items, yearbooks, P.E. uniforms, etc...), and Social rewards (i.e. group activities for bowling, movies, sporting events, individual gift cards, restaurant experiences, etc...). MACH participants attend weekly "Meet, Eat, & Brag" sessions on Thursdays where expectations are set, guest speakers share their story, and program participants share and celebrate their successes. On the weekends, participants attend "Real Talk" sessions, participate in community service activities or vocational skills development opportunities, or attend group social activities or outings. During scheduled Real Talk sessions, guest speakers from the community, vocational trades, or alumni deliver life skill or vocation messages to help MACH participants set goals and focus their efforts on succeeding at school and beyond.

Funding from the City's Community Enhancement Fund will help ensure the continuation of this year round program and increase the opportunity for continued success.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

MACH Program Coordinator = Conrade Mayer

Cordova Lancers Leaders and Legends Board of Directors (10 member board)

CL3 members/CHS Alumni (mentors/guest speakers)

MACH Alumni (mentors in training)

Partner Organizations = Folsom Cordova Unified School District and Cordova & Kinney High School

Teachers/Staff/Counselors/Administrators, Cordova Community Council, City of Rancho Cordova, and various businesses

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Ensure the continuation of the expanded year round CL3 MACH Program with a continued focus on promoting positive behavior, academic improvement, increased attendance, community service involvement, and vocational skill development, while rewarding participants for their accomplishments.

Maintain between 75 and 140 participants in the MACH Program at any given time, with participants hand selected by the program coordinator and through teacher/staff referrals from both Cordova and Kinney High Schools. Note: Students are being added to the program throughout the year as they are identified or removed from the program as they transfer out of the district.

Continue to engage the greater community in various roles with this mentoring program; i.e. as mentors, as guest speakers, as donors, etc...

Continue to build lasting connections with school administrators, counselors, teachers, coaches, school resource officers, and police officers.

Continue to connect MACH participants with available academic and vocational resources.

Continue to encourage parental involvement while providing parent engagement opportunities.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 190,000

Estimated Breakdown of Project Expenditures:

ATTACHMENT 3

Program Coordinator (based on rate of \$35 per hour) = \$26,500 Measure H (757 hours) + \$27,300 (780 hours) CL3/Other In Kind

School Psychologist, Counselor, Resource Officer, and/or PBIS Administrator Support = \$15,000 FCUSD (estimated in kind value for up to 1 day per week of services as needed)

District Interventions and/or Specialized Tutoring Support = \$4,000 FCUSD (estimated in kind value)

CL3 Program Mentors and volunteers = \$41,526 CL3/Other In Kind (based on rate of \$23.07 per hour for estimated 1800 donated hours))

Program Support = \$33,500 Measure H + \$27,.974 CL3/Other in Kind

- Educational Activities & Rewards
- School Based Activities & Rewards
- Social Rewards
- Parent Engagement Activities
- Materials/Website

Facility Use = \$12,000 FCUSD (estimated in kind value) + \$1,000 CL3/Other in Kind (donated use of other facilities)

Program Insurance = \$1,200 CL3/Other in Kind

Subtotals = \$60,000 Measure H + \$31,000 FCUSD + \$99,000 CL3/Other in Kind

TOTAL = \$190,000

Matching Funds 130,000

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community 60,000

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

N/A

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

August 1, 2019 through July 31, 2020

- Continue existing MACH Program
- Invite additional identified students to join program
- Establish program calendar
- Develop increased fundraising plan
- Provide individual mentoring on daily/weekly basis year round
- Host regularly scheduled "Meet, Eat & Brag" sessions
- Host "Real Talk" sessions in alignment with Saturday School schedule
- Host group outings and activities
- Participate in monthly community service projects in support of existing City sponsored community enhancement projects and/or community events
- Administer monthly/quarterly rewards
- Host a minimum of two specific parent engagement activities
 - o Back to School Night Meet & Greet
 - o End of Year MACH Participants & Parents Recognition Event
- Provide regular updates and work in cooperation with CHS/FCUSD Administration

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2239 Chase Dr, Rancho Cordova, CA 95670

ATTACHMENT 3

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

☒ Folsom Cordova Unified School District

9. **By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Conrade Mayer
Title	MACH Program Coordinator
Phone Number	(916) 247-8242
Email Address	cl3mentees@gmail.com
Mailing Address	2236 River Trails Circle, Rancho Cordova, CA 95670

11. Type of Applicant

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Conrade Mayer
Title	MACH Program Coordinator
Phone Number	(916) 247-8242
Email Address	conrademayer@gmail.com
Mailing Address	2236 River Trails Circle, Rancho Cordova, CA 95670

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	<u>Estimated Breakdown of Project Expenditures.pdf</u>
Attach here	
Attach here	

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

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Estimated Breakdown of Project Expenditures:

Expense Category	Measure H Funding	FCUSD In Kind Contributions	CL3 and Other In Kind Contributions and/or monetary donations
Program Coordinator rate of \$35 per hour (757 hours)	\$26,500	\$0	\$27,300 (780 hours)
School Psychologist, Counselor, Resource Officer, and/or PBIS Administrator Support	\$0	\$15,000 (est. in kind value for up to 1 day per week of services as needed)	\$0
District Interventions and/or Specialized Tutoring Support	\$0	\$4,000 (estimated in kind value)	\$0
CL ₃ Program Mentors and volunteers	\$0	\$0	\$41,526 (estimated in kind value of 1800 donated hours @ \$23.07 per hour)
Program Support - Educational Activities & Rewards - School Based Activities & Rewards - Social Rewards - Parent Engagement Activities - Materials/Website	\$33,500	\$0	\$27,974 (combined total monetary and in kind contributions)
Facility Use	\$0	\$12,000 (estimated in kind value)	\$1,000 (donated use of other facilities)
Program Insurance	\$0	\$0	\$1,200
Total	\$60,000	\$31,000	\$99,000

ATTACHMENT 3


FCUSD
Office of the Superintendent

Sarah Koligian, Ed.D.
Superintendent

March 6, 2019

Measure H Grant Committee
 Rancho Cordova City Hall
 2729 Prospect Park Drive
 Rancho Cordova, CA 95670

Dear Measure H Grant Committee:

It is with great honor that I write a letter of support for the Cordova Lancers Leaders and Legends (CL3) program at Cordova High School, as they apply for a City of Rancho Cordova Community Enhancement Fund Grant (Measure H). CL3 provides mentors, resources and positive life experiences to under-privileged and under-achieving youth in Rancho Cordova. Over the years CL3 has been a valuable part of the Lancer community as it has created structure and leadership that connects student need to opportunity.

We know from data and from our own observations that students achieve higher rates of success in school when they feel connected to a caring adult. CL3 has a proven track record of engaging at-risk students in healthy activities where they bond with each other and with positive adult role models, such as, FCUSD staff, law enforcement, community leaders, and past Cordova High School alumni. Effective community engagement, such as the involvement CL3 has with our students, is a goal for our school district.

Furthermore, CL3 has areas of focus that are aligned with my initiatives for our school district; known as the A, B, C's - Attendance, Budget and Culture, Climate and Connectedness. CL3 is free for students to participate, it encourages attendance and academic achievement, and it promotes positive behavior through role modeling and positive relationships.

It is without hesitation that I recommend CL3 for a City of Rancho Cordova Community Enhancement Grant and support their continued involvement at Cordova High. If you have any questions, please feel free to contact me at (916) 294-9001.

Thank you for your generous support of our schools and students.

With Gratitude,


 Sarah Koligian, Ed.D.
 Superintendent

ATTACHMENT 3



RECEIVED

FEB 25 2019

SUPERINTENDENT
FCUSDCITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Cordova Cancer Headers & Legends

Project/Program Name: Mentees of Cordova High M.A.C.H

Name of Applicant: CONRADIE MAYER Applicant's Title: Choir

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

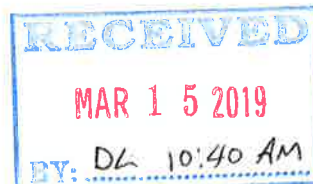
Applicant's Phone: 916-247-8242 Applicant's Email: CONRADIE.MAYER@gmail.com

Applicant's Mailing Address: 2236 River Trails Cir R.C Ca 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Sarah Keligan</u>	
Superintendent's Signature: <u>Sarah Keligan</u>	
Date: <u>3/13/19</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐	
Comments (Optional): <u>Principals Signature</u>	<u>[Signature]</u>

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



ATTACHMENT 3

Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Friday, March 8, 2019 2:39 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/08/2019 2:38 PM
Response #: 14
Submitter ID: 9710
IP address: 172.24.96.111
Time to complete: 7 min. , 2 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Carver Arts and Science

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

George Washington Carver School of Arts and Science is a small innovative high school located at 10101 Systems Parkway, Rancho Cordova 95827. Carver High School is requesting grant funding from the City of Rancho Cordova to develop Arts and Science in afterschool programs for students. Our grant funded project is designed to develop a robotics course and to continue to develop our music program by adding instruments.

This project meets several of the Measure H criteria. The music project will contribute to Community Pride. Students performing music makes people happy and proud to be a Rancho Citizen by providing healthy entertainment and seeing youth striving to excel in an area of interest. These musical performances will contribute to the Quality of Life buy offering excellent quality afterschool activities that support our School of Arts and Science. Engaging teens in productive after school activities will contribute to Public Safety by providing healthy and challenging activities for teens. Undeniably, creating and performing music citywide will contribute to the Arts and Culture of the City of Rancho Cordova. Above all, our Arts and Science afterschool project will serve to support the healthy development and educational success of our youth.

Carver High School serves the Rancho Cordova Community, from Lincoln Village through the Coloma and Zinfandel corridor and Mather Field neighborhoods. Our school serves 48.8% of youth at risk receiving Title 1 dollars.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

ATTACHMENT 3

Allegra Alessandri, Ed.D., Principal
 Music Instructor, Danielle Yeti
 Math Instructor Keith Sabini
 Office Manager/registrar, Nadine Mitchell

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goals of this program are to provide high levels of arts and science engagement afterschool to at risk youth in order to foster and support

- Student engagement and success in high school and beyond
- Higher achievement levels for the students
- Greater civic and social participation in service of the City of Rancho Cordova.

These goals will be measure in two ways.

1. Data collection: Teachers will monitor and collect student achievement data in the form of grades and standardized tests, college applications and admittance and a student survey.
2. Performance: Music will plan organize and perform at least four times within the school year. The instrumental group will perform at schools, senior centers and City of Rancho Cordova community events. The Robotics team will participate in Robotics Competitions.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: Total Project cost: \$29,500

Estimated Breakdown of Project Expenditures:

Funding Request

Total Project cost: \$29,500

Matching Funds: \$16,500 Carver General Fund for instructors

Total Measure H funds requested: \$13,000

\$6,500 for instruments

- 1 ¾ size bass (\$1500)
- 2 4/4 cellos (\$800)
- 2 15" violas (\$600)
- 6 4/4 size violins (\$1200)
- Spare strings (\$300)

\$600 for three piano tuning

\$8000 for Robotics Program

- 32 Link Bots, Robotics Kits (\$7000)
- C-STEM subscription and license (\$1000)

Matching Funds \$16,500

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

none

Total Community 13,00

Enhancement Funds

Requested:

Is this a multi-year no

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

ATTACHMENT 3

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

The music program is already up and running.

8/25/19 Purchase new instruments

Begin scheduling concert and service learning

Purchase robotics kits

9/3/19 Start after school classes

Perform four concerts – one each quarter

Spring 2020 Attend Robotics Competitions

6/20/20 Data collection based on grades and end of year data.

- 7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.**

Project Address: 10101 Systems Pkwy

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

- 8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Sacramento City Unified School District

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Allegra Alessandri
Title	George Washington Carver School of Arts and Science.
Phone Number	(916) 395-5266 ext. 603011
Email Address	allegra-alessandri@scusd.edu
Mailing Address	10101 Systems Pkwy, Rancho Cordova, 95827

11. Type of Applicant

(o) Public Agency

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Allegra Alessandri
Title	Principal
Phone Number	(916) 395-5266 ext. 603011
Email Address	allegra-alessandri@scusd.edu
Mailing Address	10101 Systems Pkwy

13. Type of Signatory

(o) Public Agency

14. Additional Supporting Documents

Attach here

Attach here

Attach here

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name: GW Carver School of Arts & Science After school Program

Name of Applicant: Allegra Alessandri, Ed.D. Applicant's Title: Principal

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-395-5266 Applicant's Email: allegra-alessandri@scusd.edu

Applicant's Mailing Address: 10101 Systems Parkway, Rancho Cordova, 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Jorge A. Aguilar

Superintendent's Signature: [Signature]

Date: 3-13-19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 14, 2019 10:28 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

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A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
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Survey Details

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1. Project Name

Assign a name to your project/program. Point Break Anti-Bullying Workshops

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Since 1992, Campus Life Connection (CLC), a 501(c)(3) nonprofit, has served thousands of at-risk/high-risk youth in Sacramento County. CLC's mission is to develop character, confidence and responsibility in youth through educational, social and physical programs such as Point Break Workshops, which provide hope and effect positive change for individuals and neighborhoods. The goal of CLC, a three-year funding recipient of the City of Sacramento Mayor's Gang Prevention and Intervention Task Force, is to reach at-risk/high-risk youth to prevent bullying and destructive life choices and to encourage positive behavior that ensures future success in life.

The lives of Rancho Cordova students CAN be transformed in a single day. Point Break (www.Pointbreakonline.com) is a nationally-recognized, evidence-based, anti-bullying/pro-empathy program that creates an atmosphere of honest communication in which students and faculty collaborate in a workshop setting. Point Break uses evidence-based workshops to make schools more accepting and empowering places. These workshops have proven to increase empathy, which decreases bullying and harassment, relieves racial and ethnic tension, and unifies the students, regardless of socio-economic status. By students becoming aware that their peers struggle with the same issues, the door is opened for honest sharing and empathy, causing a positive chain reaction on campus. Through this intense, seven-hour process, students who have been silent in the past find courage to share and trust their peers. Other direct results of Point Break workshops are better understanding, empathy among students, and reconciliation between teachers and students, in addition to youth

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learning leadership skills and gaining confidence.

Research indicates 44% of middle and high schools report bullying and over 160,000 students miss school daily for fear of attack or intimidation by other students. Bullying negatively impacts students' learning environment, success, and emotional and physical health. Schools with anti-bullying programs reduce bullying by 50%. Point Break has proven to increase empathy and reduce bullying and is a huge success locally. Its workshops empower schools to address many social issues facing students and over 50% of students have admitted have revealed through the workshops that they have had suicidal thoughts. Countless stories of suicide, isolation, addiction and neglect that occur in the lives of students with whom Point Break works are exposed through the workshops, but Point Break provides these hurting students with a path to healing and healthy relationships with adults and other students.

In each Point Break workshop, participants move through a variety of high-energy games, small group discussions, encouraging teaching segments and poignant moments of personal reflection, all of which are designed to influence eight key behaviors, values and attitudes: bullying, willingness to reach for help, gossiping, openness of expression, judging others, valuing others, empathy toward others, and a hopeful life outlook. The workshops provide students a safe place to disclose the closely-kept challenges with which they struggle on a daily basis. When possible, the workshops are held off school campus to provide students with a different environment, which increases the workshops' impact.

The workshops' results are so life-transforming that school districts actively seek out Point Break workshops as school staff have witnessed tremendous improvement of students' behavior and a great reduction of school suspensions. To date, approximately 13 Point Break workshops have been held in Rancho Cordova, benefitting thousands of students from Mills Middle School, Mitchell Middle School, Cordova High School, and Kinney (Continuation) High School. In 2019, one workshop and four follow-up sessions with one-hundred (100) 7th graders from Mills Middle School were held; one workshop and four follow-up sessions with one-hundred twenty (120) 7th graders from Mitchell Middle School were held; and one workshop and four follow-up sessions with one-hundred twenty (120) students in 9th through 12th grade from Cordova High School were held, for a total of 340 Rancho Cordova students participating. In 2018, one workshop and four follow-up sessions with 7th graders from Mitchell Middle School was held at Sun River. In 2017, two workshops with all of Mills Middle School's students and eight follow-up sessions were held at Mills Middle School. In 2016, one workshop and four follow-up sessions were held at Mills Middle School, and one workshop and four follow-up sessions were held for Kinney High School students at River City. In 2015, one workshop and four follow-up sessions were held at Mills Middle School, and one workshop and four follow-up sessions were held for Kinney High School students at River City.

As Point Break's goal is to engage a wide section of the school community in each Point Break workshop at Cordova High School, Mills Middle School, and Mitchell Middle School, teachers and staff from each school select approximately 120 students whom they believe would benefit the most from the workshop. Typically, for Point Break workshops held at middle schools, 7th graders are selected so that the students have the most time to benefit from the workshop. For high schools, faculty usually select a sampling of the entire student body—approximately 120 students at each school. Point Break's evidence-based, all-day workshop is complimented with four weeks of intentional follow-up, which further break down barriers and increase empathy. The results are life-transforming and spark positive chain-reactions on campuses, reaching even more students than who attended the workshops. Recently, a local principal stood up at an administrators' meeting and attributed his school's record-low suspension numbers directly to Point Break.

Grant funds will provide one Point Break anti-bullying workshop (<https://m.youtube.com/watch?v=4jFEk7EadnQ>) and four follow-up sessions for Cordova High School, Mills Middle School and Mitchell Middle School (for a total of three workshops and 12 follow-up sessions), engaging approximately 360 Rancho Cordova middle- and high-school students and positively changing—directly and indirectly—the lives of thousands more in the community. Point Break supports the mental and emotional development of youth as we teach them empathy and provide struggling students with a hopeful life outlook through the life-changing workshops and follow-up sessions. With grant funding, Point Break's proven effectiveness will create an empowering, sustainable difference on this and succeeding generations in Rancho Cordova.

This project aligns with the City of Rancho Cordova's FY 2019/2020 Project Criteria of "Children and Youth: The City seeks projects that support the growth and development of children and youth" as the Point Break workshops support the mental and emotional growth and development of Rancho Cordova youth, benefitting not only the individual students who participate in the workshops, but those with whom they interact on school campuses and throughout the Rancho Cordova community.

*Campus Life Connection (CLC), a 501(c)(3) nonprofit, which has served at-risk/high-risk young people in the greater

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Sacramento area since 1992, is a faith-based organization at its core, but participation in any faith-based activity is optional to youth and they are never required to participate in faith-based activities to receive coaching, mentoring, care and the programs' full benefits.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

- Anjeleeca Wood, Point Break Workshop Director (2018 to present)

- Mike Edwards, Campus Life Connection Business Manager & Grant Manager (1999 to present).

Mike Edwards has had over-site on numerous government and foundation grants over the past 11 years including: City of Rancho Cordova Community Enhancement Fund, City of Citrus Heights Community Development Block Grant, City of Citrus Heights Community Support Funding, City of Roseville Citizens' Benefit Fund, Federal Community Development Block Grant, City of Sacramento Gang Prevention & Intervention Taskforce Grant, Raley's Foundation Grant, Sacramento County Coalition for Youth—Future Forward Youth Grant, West Sacramento Foundation Grant, Miller Family Foundation Grant, El Dorado Community Foundation—El Dorado Hills Endowment Grant, El Dorado Community Foundation—Endow El Dorado Grant, Sutter Health Valley Area Sponsorship Award, M&M Whitmire Family Foundation Grant, River Cats Foundation Grant, Terra Family Foundation Grant, Smart & Final Charitable Foundation Grant, and more.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The Search Institute (www.search-institute.org/) developed a list of 40 Developmental Assets for youth and their chance for success in life. The more Developmental Assets a young person has, the greater the likelihood of their success. The Search Institute has a five-decade legacy of examining and making concrete key—but sometimes hidden—dimensions of development, including: personal strengths, skills, attitudes and values; community, school, and family supports and developmental relationships; non-cognitive skills and socio-emotional traits; and personal sparks, passions and purpose. Surveying the target population reveals that, in many cases, the students with whom Point Break works have only two of the 40 Developmental Assets; these two Assets are often a result of the schools' efforts to engage youth and create boundaries. Based on Point Break's proven effectiveness in reaching youth to effect positive change, participating students could add an additional 25 Developmental Assets for a total of 27. CLC desires to improve students' chances of success in life and by adding 25 Developmental Assets, these students substantially increase their potential for a positive future.

Point Break's specific goal is to decrease bullying and foster empathy among students and, through its day-long workshop and four weeks of follow-up sessions, it also adds 25 Developmental Assets to the students participating, thereby substantially increasing their potential for a positive future. After every Point Break workshop, many faculty and volunteers are close to tears as they relay stories of the students, whom had been in their "family" group (i.e., small group of students with an adult leader) for the day, opening up and revealing their individual struggles of suffering from bullying, depression, suicidal tendencies, and more.

Kimberly Wolfe, Adelante Continuation High School Counselor and Point Break Workshop Group Leader, stated, "For our small school, Point Break has a tremendous impact on our staff and students. Our students share that Point Break allows them to understand each other and staff, but most importantly, know that they are not alone. With an increase in use of social media, students lack the one-on-one connection and interactions, and Point Break helps refocus and renew the importance of in-person conversations. This day helps staff connect with students and learn more about what each of them is experiencing outside the classroom and how this could have an impact inside the classroom. It also helps our students learn a very valuable skill: self-reflection. Many of them come back thinking about the words they say and the impact that words have on others. Point Break is more than just a day workshop for our students and staff; it helps direct and guide our school year. Many times we reference Point Break as a reminder to students of a time when they were focused on compassion and understanding."

Biddle Consulting Group (BCG) conducted a thorough, two-year research study on Point Break's effectiveness (http://pointbreakonline.com/documents/point_break_evaluation_report.pdf). They evaluated its impact in key areas and found Point Break has a statistically significant impact on students' attitudes, behaviors and values on campuses. Four weeks of follow-up sessions, conducted by BCG, will measure the success of each Point Break workshop. The pre- and post-surveys given to students learn more about their potential Risk Factors and include questions regarding how safe they feel in their environment.

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The Substance Abuse & Mental Health Administration and National Registry of Evidence-Based Programs & Practices also conducted a yearlong review and designated Point Break as a nationally-recognized, evidence-based program school administrators can use to address problems students face.

One Point Break workshop and four weeks of follow-up sessions at Cordova High School, Mills Middle School and Mitchell Middle School (for a total of three workshops and 12 weeks of follow-up sessions) would engage approximately 360 Rancho Cordova students and positively impact—directly and indirectly—the lives of thousands more in the Rancho Cordova community.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$15,000

Estimated Breakdown of Project Expenditures:

POINT BREAK WORKSHOPS BUDGET SUMMARY:

Total Grant Request for 3 Point Break Workshops & 12 Follow-Up Sessions (for up to 360 students): \$15,000

POINT BREAK WORKSHOPS BUDGET DETAILS:

One (1) workshop and four (4) weeks of follow-up at each of the following Rancho Cordova schools: Cordova High School, Mills Middle School and Mitchell Middle School.

STAFFING

Project Manager \$1,000

Speakers/Staff (3) \$2,500

TOTAL STAFFING \$3,500

SUPPLIES

Program Supplies \$200

Breakfast \$200

Lunch \$600

Contingency/Overhead \$500

TOTAL SUPPLIES \$1,500

TOTAL POINT BREAK WORKSHOP COST: \$5,000

TOTAL GRANT REQUEST FOR 3 POINT BREAK WORKSHOPS AND 12 FOLLOW-UP SESSIONS: \$5,000 x 3 = \$15,000

Matching Funds \$0

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Not applicable.

Total Community \$15,000

Enhancement Funds

Requested:

Is this a multi-year no

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Not applicable.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Point Break workshops are typically held during the school year, between September and April. Workshops are held based on each school's schedule and preference. The tentative timeline for the three workshops is:

Cordova High School: September 2019

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Mills Middle School: September 2019
 Mitchell Middle School: September 2019

Point Break also implements a follow-up aspect to each one-day workshop. The follow-up consists of four sessions that can be done during lunch, during a study block, or even before school. Students who participated in Point Break are invited back during the designated time where a Point Break team member will facilitate an activity and discussion targeting one of the eight key areas (e.g., bullying/teasing, willingness to reach for help, gossiping, openness of expression, judging others, valuing others, having empathy toward others, and having a hopeful life outlook) as a means to continue the momentum started by the workshop. Most follow-ups are done in four consecutive weeks following each Point Break workshop, but they can also be spaced out depending on the need and desire of the school.

- 7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.**

Project Address: Cordova High School (2239 Chase Drive, Rancho Cordova, CA 95670); Mills Middle School (10439 Coloma Road, Rancho Cordova, CA 95670); Mitchell Middle School (2100 Zinfandel Drive, Rancho Cordova, CA 95670); Sun River Church (11223 Trinity River Drive, Rancho Cordova, CA 95670); River City Christian (10933 Progress Court, Rancho Cordova, CA 95670)

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

- 8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

☒ Folsom Cordova Unified School District

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Sarah Weimer
Title	Grant Writer
Phone Number	(719) 313-7137
Email Address	aspen0512@outlook.com
Mailing Address	PO Box 277728, Sacramento, CA 95827

11. Type of Applicant

(o) Non-Profit

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Dan Palmer
Title	Executive Director
Phone Number	(916) 833-0467
Email Address	dpalmer@campuslifeconnection.org
Mailing Address	PO Box 277728, Sacramento, CA 95827

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

ATTACHMENT 3**Attach here**[Point Break Endorsements.pdf](#)**Attach here**[Mills and Mitchell Endorsements.pdf](#)**Attach here**[River City and Sun River Letters of Support.pdf](#)

Thank you,
City of Rancho Cordova

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2019 Rancho Cordova Point Break Workshops



Point Break Workshop at Mills Middle School on January 24, 2019, serving about 100 students (with four weeks of follow-up sessions).



Point Break Workshop for Mitchell Middle School on February 7, 2019, serving about 120 students (with four weeks of follow-up sessions).

Student Quotes from Point Break Workshop for Cordova High School on March 12, 2019:

"It was just the best day!!! Thank you so much for your love and passion and what you gave us all today!!"

"Today was amazing! Me and my brother definitely have a bond that we never had before and I couldn't be more thankful. Thank you Point Break!"

Approximately 120 Cordova High School students in 9th -12th grade attended the Point Break Workshop on March 12, 2019. Four weeks of follow-up sessions will be occurring in March and April 2019. Pictures and videos from the March 12, 2019 Point Break Workshop for Cordova High School are available at https://www.instagram.com/s/aGlnaGxpZ2h0OjE4MDE5Mzg1Njc0MDgzMjA5/?utm_source=ig_story_highlights_share&igshid=psl3e5k3cyzi.

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Additional Point Break Endorsements

What School Administrators, Teachers, Counselors and Parents are saying...

"Point Break has touched the lives of thousands of teenagers and helped make our campuses safer and more welcoming for students."

— **Ron Severson, retired Superintendent, Roseville Joint Union High School District**

"Point Break has increased staff empathy of students and increases student awareness of each other and has allowed the discussion of tolerance to permeate throughout our campus."

— **Bridgette Dean, former Assistant Principal, Adelante High School**

"It is very hard to put into words the experience of yesterday's Point Break workshop. It was one of those times where you walk into a room one person, and you walk out changed...the world looks just a little different than it did 8 hours before. I've been processing the experience since leaving yesterday and am still marveling at and working through what I saw, heard and felt. I forget that I have worked hard for many years to make my life a safe place for myself and for those who share it with me. Yesterday reminded me that our kids are still living there, in those spaces that are not safe or sane. I was able to leave yesterday and appreciate the life that I have that is safe and away from all of that darkness, but I am very aware that the kids who shared yesterday walked right back into the dark and dangerous places from which they had emerged yesterday morning. I am inspired to continue our work and ensure that we create supports for our kids that reach beyond academics, that we reach into those dark and dangerous places and pull out of them the spirits and souls of the children that live there, and to help those kids heal and grow into the people that we know they can be."

— **Gloria White, Teacher, Sacramento High School**

"Point Break is a life changing event in the life of students. Students who participate in the Point Break event learn to break down walls and see others differently. It has been an immense pleasure of mine to watch each student feel part of something bigger than their self and to return to their campus with new eyes and a new heart. I recommend that every student attend the workshop at least once."

— **Valerie Erb, Teacher, Roseville High School**

"Two months after our Point Break Workshop a parent approached me to discuss her child. She said, 'Ever since she went to the workshop you did with Point Break my daughter has been different; more hopeful and kinder at home. I feel like that day really helped her.' When a program helps a kid at school AND at home, it's a huge success."

— **Lori Sipkovich, Teacher, Lincoln High School**

"Point Break is an outstanding program. From start to finish students are involved with games, engaging activities, and breaking down social barriers. Lincoln High School has participated in the program many times and has had outstanding feedback from students and staff. They return feeling connected and part of the high school. Any school that is interested in breaking down walls and bringing students and staff together need to participate in the Point Break Program."

— **Jim Spratling, Counselor, Lincoln High School**

"Initially, I was skeptical when I first heard about Point Break. I knew that we had a need but I was unsure if this program was the way to meet that need. And then I participated in Point Break. I was a believer. It was truly eye opening watching students 'Cross the Line'. To see the number of our students letting other students see that they were not alone was so powerful. We have a diverse student population; I know that Point Break has done much towards breaking down the barriers between students and student groups. I wholeheartedly recommend Point Break; I also recommend that every adult on campus participate with the students. It is a great program."

— **Jon Coleman, Assistant Principal, Roseville High School, California**

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"The world we live in has changed drastically in the last decade, and our teens face brutal realities that most of us never had to deal with—slurs of intolerance, cyber bullying and 'sexting,' crushing pressure to do drugs, to binge drink, to have sex, to be cool, to imitate media icons, to excel. Kids need to know that they are not alone, that they are not the only one facing these problems that seem so insurmountable to them. My experience as a participant in the Point Break program made absolutely clear to me that many of our kids are hurting and they need help."

— Judi Daniels, Teacher, Granite Bay High School

"Point Break was the perfect workshop at the perfect time for our school. We have seen a beautiful shift in our campus culture since the workshop. Point Break has opened doors to respect, kindness, and empathy among all those that attended. It was the most important and effective workshop we've ever had on our campus."

— Leslie Redkey, Principal, Herbert Green Middle School and Point Break Workshop Group Leader

"For our small school, Point Break has a tremendous impact on our staff and students. Our students share that Point Break allows them to understand each other and staff, but most importantly, know that they are not alone. With an increase in use of social media, students lack the one-on-one connection and interactions, and Point Break helps refocus and renew the importance of in-person conversations. This day helps staff connect with students and learn more about what each of them is experiencing outside the classroom and how this could have an impact inside the classroom. It also helps our students learn a very valuable skill: self-reflection. Many of them come back thinking about the words they say and the impact that words have on others. Point Break is more than just a day workshop for our students and staff; it helps direct and guide our school year. Many times we reference Point Break as a reminder to students of a time when they were focused on compassion and understanding."

— Kimberly Wolfe, School Counselor, Adelante High School and Point Break Workshop Group Leader

"Many thanks to you and your wonderful staff for the most awesome experience with Point Break! As I meet with many of our 8th graders, I am hearing such positive things about their experience! Some of them have asked whether you all will come back...I'm so glad you will have the follow up sessions during lunch! As we look to 7th grade next, please let me know if you need anything additionally."

— Dee Cutter, MS, PPS, Counselor, Rolling Hills Middle School (916-933-9290, ext. 3020)

"Thank you....The overwhelming feedback I have received has been very positive. Many parents have contacted me and expressed how much the day impacted their kids—in a good way! Thank you for all you and your team do to make a difference in kids' lives."

— Meg Enns, Superintendent/Principal, Gold Oak Union School District (530-626-3150)

"PB [Point Break] was fantastic! Thank you so much for supporting us here at SK [Starr King K-8] and being such amazing people. Tell everyone again how awesome they were and how much we appreciate it. I am so proud of you all..."

— Jeannie Broyles, Vice Principal, Starr King K-8 School (916-971-7320)

A parent of a student who attended a Point Break workshop at Camerado Springs Middle School recently emailed Camerado's principal the following:

"Mr. Shupe,

Just wanted to say thank you for bringing Point Break to Camerado. My son Jackson got in the car today and said it was the best day ever. He went on to explain, with tears and lots of emotion, each part of the day - from the donuts to the team building games to the testimonies and the subsequent discussions. He was particularly impacted by the "cross the line" activity, where he saw students with many different struggles stepping forward and where they got to support each other. This has been something we have tried to teach our kids - that behind every behavior, there is usually a story and most of the time it isn't pretty...walking away from it, he felt like they were looking at each other differently. I'm guessing this is the mission and vision of the program, so I wanted to be sure you got that feedback. Again, thank you so much for make this happen. With gratitude...."

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What Students are saying about their experience at Point Break...

Student Quotes from Oak Ridge High School (the prompt was *"What Point Break Means to Me"*):

- *"Point Break means a whole other family and a new community. We meet people and we relate to them. People who we never would have talked to. I love this experience and I feel like everyone should have one day to see what Point Break is."*
- *"What it means to me is to be encouraging. To see that there's others going through the same thing as us. And to get to know new people and create connections. As a senior, I am really going to miss Point Break and wish everyone luck with this in the future."*
- *"It means connecting with people on campus."*
- *"It means getting together to be together."*
- *"It means making friends."*
- *"It means being real."*
- *"Disconnect and connect."*
- *"It means opening yourself up to people."*
- *"Being supportive and understanding."*
- *"Making new friends and memories."*
- *"Good way for team building."*
- *"Point Break has allowed me to get out of my comfort zone, learn about what is going on behind the scenes, and make new friends around campus. It has also allowed me to talk about things that usually high school students try to hide."*

"[The Point Break experience helped me] to open my eyes about different personalities and people in my school. Now, I am more open minded and less likely to judge people." — Student at Futures High School

"[The Point Break experience helped me to] understand the people I see at school, as I don't know what kind of struggles they may be going through." — Student at Futures High School

"[The Point Break experience] helped me to realize that I am not alone." — Student at Futures High School

"I had no idea so many of my friends had considered suicide as a way of dealing with the pain in their lives. I want to help my friends stay alive."

"I didn't realize that my words could be so painful to others. I'm not going to tease people so much."

"I'm sorry for saying the stuff I've said to you. I didn't mean it."

"It has (helped) me to open up to people and listen to their problems."

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"Point Break has helped me to open my eyes and see that it is not just me and my family and friends in the world. Other people are going through the same stuff I am."

"I no longer gossip and tease people and I never worry about what people think."

"Point Break has taught me many things. It has taught me that behind every smile there's an unbelievable story that has made that person who they are now. And teasing or talking about them isn't gonna make anything better. You're just causing more hate in yourself and others. Hate isn't healthy. I've had more respect for others since Point Break. Thank you!"

"I don't make fun of a lot of people anymore. I am aware of how much people hurt inside and I learned that listening to other people can really change your life and their life."

"It made me never give up in what I do. I'm also nice to my friends and family. I'm also trying to do something with my life and forget about what other people think of me."

"It made me feel for others around me. It helped me find more out about myself. It showed me that others around me can relate to the issues I've been through in the past."

"It has made me a better person and I know that I'm not the only one with similar problems. I value more people and their feelings. I listen to what they got to say and help out."

"Many adults never talk to me as an equal or share their past with me and at Point Break, not only did the adults open up but so did some of my fellow students. It helped me realize that people still have some good in them buried deep down somewhere inside of them. The past is filled with mistakes. The future is strong if you learn from those mistakes."

"It has taught me that even when I'm playing around and call people names that I can hurt them. After Point Break I became friends with a lot of the people I used to mess with. It opened up an opportunity to have better and more relationships with people. Thank you guys so much for the experience."

"Point Break helped me a lot because I get to see other peoples' views and the way they live life, and learn that most everyone has the same problems."

"It affected me by letting my emotions out and telling people how I really feel."

"It affected me to get more active and respectful of people I know and I don't know."

"Point Break changed me as a person, making me care more about others than I already did. I am not judgmental at all."

"Somehow Point Break really made me feel like I can really open up now. It was sort of a forceful way to make me express myself."

"I (stopped) being mean to others. I like helping people."

"Point Break was an awesome experience and whenever I begin to gossip I stop and remember PB so I just stay quiet and listen."

"My experience with Point Break made me realize everyone around you can be hurting and you don't know it. This allowed me to open up to others."

"It affected me a lot. I now try opening up to my parents. However, they still don't really get what I am trying to tell them. I open up to my friends because they really understand."

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"Point Break has taught me and opened my eyes to how much stereotyping and bullying goes on around high school. It has taught me how to watch what I say and how to stop and control my words and how they (my words) affect people."

"Point Break has helped me to respect other people and not judge them so fast; and to not judge them so fast. Respect how I act around people also. It was a great experience and I'm glad I went."

"It gave me a lot of insight into others' lives."

"I have been talking to others not in my friend group and have been trying to respect more people."

"I loved it. It was fun and really got people closer together. It made me realize more about others, besides what's just on the outside."

"It taught me not to judge anyone. People who I would've never thought share the same problems I do. I think it is a very effective program."

"Point Break was amazing. I realize that people aren't always what they seem to be like. I got to know people that I would have never talked to before and I realized that people have harder times than I do. Thanks Point Break!"

"I think before I speak, now. I also have learned to forgive some people in my life."

"Point Break showed me a new side of people, and how much they share the same problems as me even though we are different on the outside."

"(Point Break affected me) by not seeing through people, but seeing into them. It was life changing."

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Letter of Endorsement, Janice Shippy, Mills Middle School

MILLS MIDDLE SCHOOL

10439 Coloma Road
 Rancho Cordova, CA 95670-2198
 916-294-9045 Fax 916-294-2476

Peter Maroon, Principal
 Mike Dobson, Vice Principal

Keith Shields, Vice Principal
 Cheryl Blower, Admin. Assistant



March 13, 2017

To Whom It May Concern:

I am writing to highly recommend Point Break as a resource for combating bullying. Point Break is extremely valuable for teaching empathy, listening skills as well as positive decision making skills.

Mills Middle School has participated in hosting Point Break for the past five years and during that time, we have witnessed an amazing change in our school climate, partially due to the impact of Point Break. How does this happen? During the Point Break experience, students are broken into small groups of people who they may or may not know and given the opportunity to share personal experiences. This experience affords them the opportunity to realize that other students share the same struggles. Students often report that they were surprised and comforted to know that they are not alone in their experiences. Students also express their affinity for new friends who have expressed similar feelings and experiences both at home and at school.

Point Break is also extremely important for staff awareness and development of empathy for student participants. I have personally participated during the five years we have hosted Point Break and have repeatedly witnessed student's experiencing an self-awareness of not only their feelings but also the feelings of those surrounding them.

Again, my school and my life has definitely been positively impacted by Point Break; I highly recommend it.

Sincerely,

Janice Shippy
 Counselor, Mills Middle School

ATTACHMENT 3

Letter of Endorsement from Dr. Jim Huber, Mitchell Middle School

**Mitchell Middle School**

2100 Zinfandel Drive
 Rancho Cordova, CA 95670
 Phone (916) 635 - 8460
 Folsom Cordova Unified School District

Dr. Jim Huber
 Principal

Brian Botsford
Christy Wilkerson
 Vice Principals

Stacey Michelini
 Admin. Assistant

Melissa Means
Barbara Eklund
 Counselors

Zandi Llanos
 Student Government
 Advisor

David Sewell
 Athletic & Activities
 Director

March 13, 2017

To: Whom It May Concern

Re: Point Break

I am thrilled to offer my enthusiastic endorsement of the Point Break Intervention Program and support for Jenny Arnez and Campus Life to bring the program to Mitchell Middle School during the 2017 – 2018 school year for our 7th grade students.

Over the years I have had several experiences with students and faculty participating in this life changing program, and can say without hesitation that it has a profoundly positive impact on developing an inclusive, tolerant and empathetic campus culture.

If I can answer any questions or provide any information on how this program is relevant and appropriate for Mitchell Middle School, please don't hesitate to contact me.

Sincerely,

Jim Huber
 jhuber@fcusd.org

ATTACHMENT 3

March 1, 2018

City of Rancho Cordova
Community Enhancement Fund

Re: Point Break Seminars and Crossover Basketball Letter of Support

To Whom It May Concern:

River City Christian has been a Rancho Cordova collaborative partner with Campus Life Connections for many years. We have hosted their Point Break Anti-Bullying and Empathy campaigns on our grounds when Kinney High School have requested an off-site venue. We have always been open to assisting them in their work with the young people in our community.

We were also an early partner with Crossover basketball and were so impressed with the program that we continued to run Crossover ourselves on our campus for many years offering a sports opportunity to the High School students in Rancho Cordova. Campus Life Connections were gracious to allow us to continue to operate under the Crossover name. We are enthusiastically supportive of their intention to run Elementary and Middle School Crossover leagues in Rancho Cordova.

We care about our city and are happy that Campus Life Connections is so active in Rancho Cordova. They have clubs at Mills and Mitchell Middle Schools as well as Cordova High School. We are impressed with their Point Break evidence-based empathy workshops and are happy to host them on our facilities. We also believe in the Crossover model so much that we have made it one of our main outreach vehicles to the youth in Rancho Cordova. We enthusiastically support their work and will continue to partner and collaborate with them in the future.

Please contact us if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jesse Smith", with a stylized flourish extending from the end.

Jesse Smith
Senior Pastor
River City Christian
jsmith@rivercitychristian.org

ATTACHMENT 3



March 1, 2018

City of Rancho Cordova
Community Enhancement Fund

Re: Point Break Seminars and Crossover Basketball Letter of Support

To Whom It May Concern:

Sun River Church has been a Rancho Cordova collaborative partner with Campus Life Connections for over twenty-five years. We have hosted their Point Break Anti-Bullying and Empathy campaigns on our grounds when Mills and Mitchell Middle Schools have requested an off-site venue. We have always been open to assisting them in their work with the young people in our community. We realize that they often reach at-risk kids in our community through their Crossover Basketball leagues as well and are willing to open our gym for Crossover when it is not in use.

Sun River understands that it is difficult for the City of Rancho Cordova to make grant decisions and these letters of support give insight into the collaborative partnerships of the grantees in our city. We enthusiastically partner with Campus Life Connections with our facilities as well as our youth staff as we share a desire to see positive mentorship and the development of life skills offered to the underserved youth of Rancho Cordova.

Please contact us if you need any additional information.

Sincerely,

Paul Thome
Pastor of Spiritual Formation and Leadership Development
Sun River Church

ATTACHMENT 3



received 2/26 email

CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Point Break Anti-Bullying Workshops
 Name of Applicant: Sarah Weiner, Campus Life Connection Applicant's Title: Grant Writer
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
 Applicant's Phone: 719-313-7137 Applicant's Email: aspen.0512@outlook.com
 Applicant's Mailing Address: PO Box 277728, Sacramento, CA 95827

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use ayriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kelloghan

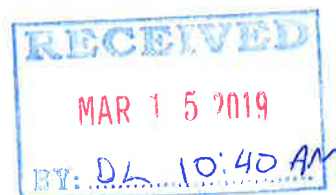
Superintendent's Signature: Sarah Kelloghan

Date: 3/13/19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional):

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranhocordova.org
Sent: Tuesday, March 12, 2019 7:07 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/12/2019 7:07 PM
Response #: 19
Submitter ID: 9721
IP address: 172.24.96.111
Time to complete: 28 min. , 21 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Find Your Voice Rancho Cordova

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

With the support of the City of Rancho Cordova's Community Enhancement Fund, 916 Ink will transform 150-300 local students into published authors. This will be accomplished through eight 12 session creative writing workshop series at three Rancho Cordova high schools, one Rancho Cordova middle schools and three Rancho Cordova elementary schools in the 2019-20 school year.

Each participating student will receive 18 hours of high-quality English Language Arts instruction from two of 916 Ink's professionally trained teaching artists. In each 12-session workshop series, students learn about the creative process and are encouraged to engage deeply with words. 916 Ink students collaborate closely with our workshop facilitators and each other – working toward the common goal of a professionally published anthology of poetry and prose. Each session begins with readings provided which expose students to new works of fiction and poetry. Students then write in 10-15 minute blocks to innovative writing prompts. Students then share their work while their peers provide positive feedback about what they liked, what images or words they will remember, and was strong in the writing. This structure and methodology help to build self-confidence and safety as students explore their unique voice and listen to each other. The writing prompts are sequenced to build upon each other as part of 916 Ink's standards aligned "Hero's Journey" storytelling curriculum. After students have generated their poetry and prose (typically about 30 pieces total), students participate in revision-based activities and peer workshops to refine 3-5 pieces of their work for publication. Through revising multiple drafts of their

ATTACHMENT 3

work, students learn to make creative choices about their written work and begin thinking about their "public self." This is helpful for students as they think about what persona they want to put forth into society and how others might perceive them. In the final workshop sessions students collaborate to assemble their anthology, choose three titles to submit to the graphic designer, and offer creative suggestions about the look and layout of their book. Students also learn how to perform their work for an audience in preparation for the book release and reading event. Book release events are attended by teachers, administrators, probation staff, the student's family, and other community members. These events serve to expose the larger community to the artistic merit and importance of the student's work while also building self-confidence and the voice of the student themselves. When nurtured in the right environment, the writing and sharing of stories builds empathy, increases confidence, and gives youth the agency to understand and harness the power of their personal narratives.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Ian Hadley, 916 Ink Executive Director

Nikki Cardoza, 916 Ink Director of Programming

Paulette Greenhouse, 916 Ink Programming and Production Coordinator

Maria Gavia, 916 Ink Program Associate

916 Ink Workshop Facilitators

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

916 Ink Students:

- Gain understanding and respect for people who are different from them, and the challenges they face.
- Learn effective communication skills and storytelling fundamentals.
- Creatively make decisions and solve problems critically.
- Engage joyfully with language and art.
- Polish 3-5 pieces of writing for publication.
- Receive 18 hours of English Language Arts instruction.
- 80 percent of students demonstrate improved attitudes toward academics.
- 80 percent of students improve their social and emotional development.

916 Ink's unique workshop method allows students to experience emotional health gains by giving them an opportunity to express and process difficult circumstances, allows them to receive helpful feedback, develop and revise their work, and exhibit competence. 916 Ink encourages participants to use their experience and prior knowledge so their work is meaningful, engaging, and fulfilling. By providing a safe, well-designed learning environment that encourages reflection, creative risk-taking, and a chance to elaborate on their thoughts and ideas, 916 Ink writers gain a deeper understanding of themselves and their peers. 916 Ink students learn effective communication skills, creatively make decisions and solve problems, and practice active listening among a diverse peer group which aids social emotional development. Participants will also become published authors. In addition to emotional health gains, 916 Ink programs are proven to impact writing confidence, personal achievement, and overall academic engagement. 916 Ink's integrated arts education curriculum fosters critical deeper learning skills like collaboration, creativity, teamwork, and perseverance. These skills can be effective predictors of long-term success in college, careers, and citizenship. Exposure to arts, creative writing, appreciation for reading, personal expression, and positive reinforcement through 916 Ink programming contributes positively to each of the outcomes listed above.

916 Ink's evaluation toolkit includes 9 data collection tools to measure, immediate, intermediate, and long-term outcomes. 916 Ink uses a pre and post program survey to measure the program's impact on literacy skills, attitudes towards writing, reading, school, vocabulary, communication, mental health, and personal goals. Where applicable, teachers and parents are also asked to complete surveys and provide data on the program's impact. Attendance is taken at each session and demographic data collected.

In the last year, 916 Ink has taken critical steps toward creating the systems, training, and curriculum to promote program fidelity and managed growth within our organization. We have developed our own standards aligned curriculum, implemented a professional development plan for each staff member and teaching artist, and streamlined our production timelines in order to better serve our writers. We have increased the number of students served from 1500 in the previous

ATTACHMENT 3

year to 2500 in the current year. All 916 Ink program staff are required to complete online and in person Mandated Reporter Training. 916 Ink also provides quarterly skill building workshops with professional writers, teachers, and workshop leaders certified in the Amherst Writers & Artists method. 916 Ink workshop facilitators also receive training in Trauma Informed Care and Culturally Proficient Professionals from Strategies 2.0 and the Office of Child Abuse Prevention. In 2019 program staff will additionally receive training in the Guided Language Acquisition Design model, which includes research and theory on academic language acquisition and literacy teaching strategies to specifically target and promote language skills, academic achievement, and cross-cultural skills.

- 5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: \$101,338.00

Estimated Breakdown of Project Expenditures:

Personnel

Administrative Staff \$4,500

916 Ink Programming and Production Staff (3 FTE staff) \$36,500

Teacher Stipend for 8 workshops \$19,748

Total Personnel \$60,748

Program Supplies

8x book anthology printings/ISBN/Barcode \$8,000

8x book design, layout, and graphics \$16,931

8x book release celebration \$3,200

Supplies and materials for 150 youth \$2,080

Travel for teaching artists @.54 per mile \$1,167

Total Program \$31,378

Personnel plus Program \$92,126

Indirect Administration costs \$9,212

Matching Funds \$31,338.00

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community \$70,000.00

Enhancement Funds

Requested:

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Fall semester programs will run once weekly for a total of 12 weeks, beginning September 16, 2019, and will all be completed by December 13, 2019. This will account for school holidays, in-service days, and any need to postpone/reschedule workshop sessions. Fall semester program publication and book release parties will be scheduled in consultation with school site partners and take place mid-January through mid-February. School sites served in the Fall semester will be:

Robert J. McGarvey Elementary School

Kinney High School

Prospect Community Day School

Prospect Middle School

Spring semester programs will run once weekly for a total of 12 weeks, beginning January 16, 2019 and will all be completed

ATTACHMENT 3

by April 13, 2020. This will account for school holidays, in-service days and any need to postpone/reschedule workshop sessions. Spring semester program publication and book release parties will be scheduled in consultation with school site partners and take place mid-May through mid-June. School sites served in the Spring semester will be:

A.M. Winn Elementary School
 White Rock Elementary School
 George Washington Carver School of Arts & Science
 Walnutwood High School

- 7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.**

Project Address: Robert J. McGarvey Elementary School, 4350 Sophistry Dr, Rancho Cordova, CA 95742 A.M. Winn Elementary School, 3351 Explorer Dr, Sacramento, CA 95827 White Rock Elementary School, 10487 White Rock Rd, Rancho Cordova, CA 95670 Prospect Middle School, 2710 Kilgore Rd, Rancho Cordova, CA 95670 Walnutwood High School, 10850 Gadsten Way, Rancho Cordova, CA 95670 George Washington Carver School of Arts & Sciences, 10101 Systems Pkwy, Sacramento, CA 95827 Kinney High School, 2710 Kilgore Rd, Rancho Cordova, CA 95670 Prospect Community Day School, 2710 Kilgore Rd, Rancho Cordova, CA 95670

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

- 8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

☒ Elk Grove Unified School District
☒ Folsom Cordova Unified School District
☒ Sacramento City Unified School District

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Nikki Cardoza
Title	Direc
Phone Number	(916) 826-7323
Email Address	nikki@916ink.org
Mailing Address	3301 37th Ave, Suite 14

11. Type of Applicant

(o) Non-Profit

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Ian Hadley
Title	Executive Director
Phone Number	(916) 826-7323
Email Address	ian@916ink.org
Mailing Address	3301 37th Ave, Suite 14

13. Type of Signatory

ATTACHMENT 3

(o) Individual

14. Additional Supporting Documents

Attach here [MillsMS OceansBreath SAMPLE.pdf](#)
Attach here [McGarvey RandomMemos SAMPLE.pdf](#)
Attach here [916 Ink Measure H Budget 2019.xlsx](#)

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

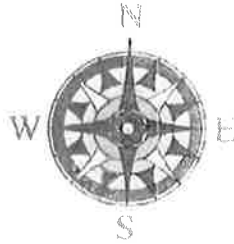
ATTACHMENT 3

Measure H Budget 2019 - 8 School Sites				
Line Item	From Match	From Grant	Total Cost	
Personnel				
Administrative Staff	3500	1000	4500	
916 Ink Programming and Production Staff (3 FTE staff)	13,026	23,474	36,500	
Teacher Stipend for 8 workshops		19,748	19,748	
Total Personnel	16,526	\$44,222	60,748	
Program Supplies				
8x book anthology printings/ISBN/Barcode		8,000	8,000	
8x book design, layout, and graphics	5,600	11,331	16,931	
8x book release celebration		3,200	3,200	
Supplies and materials for 150 youth		2,080	2,080	
Travel for teaching artists @.54 per mile		1,167	1,167	
Total Program	5,600	25,778	31,378	
Personnel plus Program	22,126	70,000	92,126	
Indirect Administration costs (10%)	9,212		9,212	
Grand Total	\$ 31,338	\$ 70,000	\$101,338	
*updated 3/6/2019				

ATTACHMENT 3

WALNUTWOOD HIGH SCHOOL

10848 Gadsten Way
 Rancho Cordova, CA 95670-6198
 Phone (916) 294-9105 Fax (916) 294-2479
www.fcusd.org/whs



Annie Conover, Principal
 Shelley Raffaelli, Administrative Assistant
 Sara Caverio, Counselor

February 15, 2019

Rancho Cordova City Council – Measure H Funds Committee
 2729 Prospect Park Drive
 Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

Walnutwood HS submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

Walnutwood HS, in school year 2019/20 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-40 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

Walnutwood HS is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at 916-294-9105

Thank you for supporting our Rancho Cordova students,

Annie Conover MS CCC/SLP

Annie Conover, Principal
 Walnutwood High School
 10848 Gadsten Wy
 Rancho Cordova, Ca 95670
 916-294-9105 aconover@fcusd.org

ATTACHMENT 3



KINNEY HIGH SCHOOL

2710 Kilgore Road
 Rancho Cordova, CA 95670
 (916) 294-9060
www.fcusd.org/khs

Michelle Flowers, Principal
Allen Sims, Assistant Principal



March 7, 2019

Rancho Cordova City Council
 Measure H Funds Committee
 2729 Prospect Park Drive
 Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

I am submitting this letter of support for 916 Ink in its efforts to secure funding for programming at our schools for the Measure H Rancho Cordova Community Enhancement Fund. I am the Principal for three FCUSD schools, Kinney High School, Prospect Community Day School and Prospect Middle School.

Instructors at Kinney High School and Prospect Community Day Schools will host 916 Ink on our campuses during the 2019/20 school year to provide a literacy-based creative writing program serving between 50- 80 students at both sites. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campuses with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

The programs at Kinney High School and Prospect offer electives to their students, but the staff is always searching for ways to inspire student self- expression. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at (916) 294-9060.

Thank you for supporting our Rancho Cordova students,

Michelle Flowers

Michelle Flowers
 Principal
 Kinney High School
 Prospect Community Day School
 Prospect Middle School



WHITE ROCK ELEMENTARY
WHERE EVERY STUDENT EXCELS

**10487 White Rock Road
Rancho Cordova, CA 95670
Phone 916-294-9180
Fax 916-294-9072
www.fcusd.org/wre**

CANEN PETERSON, PRINCIPAL
KIM CHRISTIERSON, ASST. PRINCIPAL

March 2, 2018

Rancho Cordova City Council – Measure H Funds Committee

2729 Prospect Park Drive

Rancho Cordova, CA 95670

Dear Rancho Cordova City Council,

White Rock Elementary submits this letter of support for 916 Ink in its efforts to secure funding for programming at our school for the Measure H Rancho Cordova Community Enhancement Fund.

White Rock Elementary, in school year 2018/2019 will host 916 Ink on our campus to provide a literacy-based creative writing program serving 20-35 of our students. These students will be transformed into published authors, confident writers, and inspired readers. They will be celebrated on our campus with a book release party, where students will read their creative work aloud to friends, families, and teachers/staff. When the book release happens with our students, we'll be sure to invite the City of Rancho Cordova city council and staff to cheer our students to victory!

White Rock is always looking at ways to increase awareness in the arts, inspire youth to read and write, and help our children fall in love with stories. As you know, schools have very little discretionary money to invest in the arts and after-school enrichment programming, and the support of the citizens of Rancho Cordova through Measure H is paramount to being able to provide these services. Again, we are in support of 916 Ink's application to receive the grant funds to support the program. If you have any questions, please feel free to call me at 916-294-9184.

Thank you for supporting our Rancho Cordova students.

Thank you for supporting our Rancho



Canen Peterson

Canen Peterson

PRINCIPAL

White Rock Elementary

10487 White Rock Road

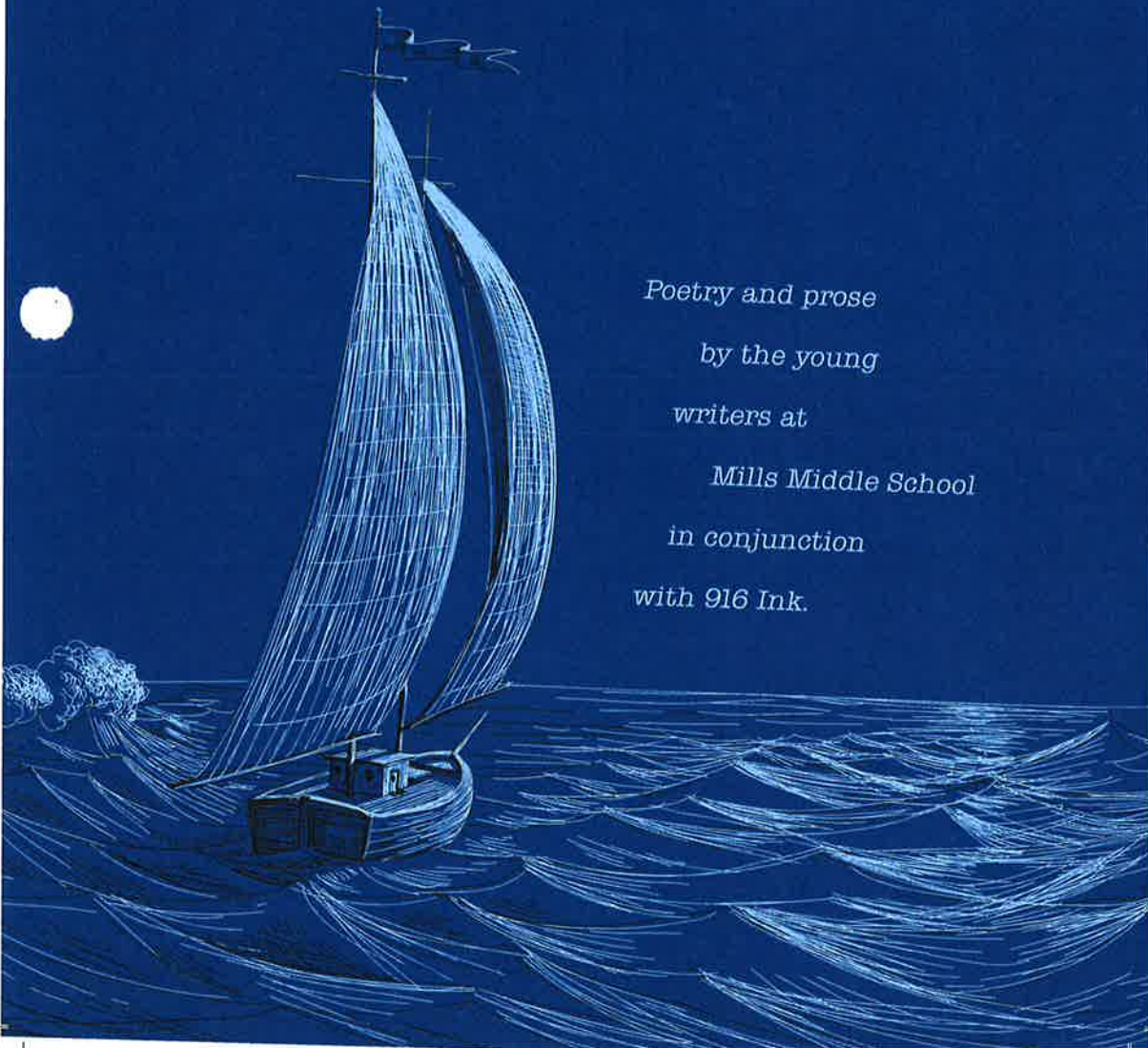
Rancho Cordova, CA 95670

916-294-9184 canen.peterson@fcusd.org



Ocean's Breath

*Poetry and prose
by the young
writers at
Mills Middle School
in conjunction
with 916 Ink.*



Lemon Boy

Alyx Ottenhoff

The sun's gaze danced through the trees of the orchard. The boy stood high on a ladder as he carefully picked the bright lemons off the trees and into the wide, woven basket on his hip. Before long the basket became full with the light but very prominent, yellow fruit, and the boy carefully stepped down from the ladder. He put the basket down and then he plopped down beside it, sighing with relief as he did. He peeled off the strands of pale, golden hair that seemed to stick to his forehead and not so neatly pinned them back with a rusty bobby pin. Once that was done, he looked around him and saw all the fruitful trees peering down at him, waiting. *Let them wait*, he decided. And soon his world of yellow turned into a peaceful darkness.

Untitled

Alyx Ottenhoff

Telllllll.

There it was again. There it was, that awful thing that had gnawed its way into my head. I laid there on the couch staring blankly at the ceiling's bad paint job. "Ugh it's so awful," I muttered unwillingly. I quickly covered my mouth with both hands and sat up. "You stupid bug," I said in my muffled voice.

Speak, speak.

It spoke again. The dry and snake-like voice entered my head.

Then I heard footsteps from outside going up the stairs. My eyes widened and I plopped back down on the couch, nose pointed at the sky just like before.

*I Am**Jessica Vences*

I am a broken artifact that can't be fixed
I wonder if anyone can see this
I hear the screams of everyone who cries inside
I want to be understood
I am a broken artifact that can't be fixed

I pretend to be optimistic when I'm in shambles
I feel the pain inside that not even painkillers can help
I touch the mirror wondering if I can ever be truly happy
I worry that I will never be loved
I cry every time that I think I can never be happy
I am a broken artifact that can't be fixed

I understand how hard it is
I say that you can be happy trying to deceive myself
I dream of death
I tried and tried, but I never succeeded
I hope I can be happy
I am an artifact that can't be fixed

Ocean's Breath

Josephine Baxter

"I wonder, I wonder, I wonder!" Corelle chanted under her breath as she dipped her brush in more paint. The sound of 21 paint brushes echoed around the small circular room, and it soothed her volatile emotions. She was the only girl in class that had artistic talents. And she was fifteen in a senior's class.

"Freak!" Maisy called at her. She was the 'popular girl', and her sister:

"Yeah!" Josh yelled. He grinned. My god he was UGLY compared to some painters. Corelle could believe that he was Maisy's boyfriend. After all, they were made for each other because of their horse faces.

"Don't worry, Core. I'll be your knight in shining armor," Lance threw back his white-blond hair and whispered to Corelle.

She snickered at the thought.

"Sure. You wouldn't stand a chance," she said cynically.

"Ouch," he yelled when she punched his arm.

"Walk it off, you big baby."

"Please, with your metal arm?" He bit back a curse when he touched the bruise forming there.

"Loudmouth," he taunted.

"Bonehead."

"Dunce."

"Weakling." She ended with triumph as he feigned being offended. The teacher looked up lazily at the class, then went back to her phone.

The bell rang, and Corelle sprinted out of the school and to the beach.

She bent over and took off her shoes and proceeded to throw them into her bag. She waded into the cool water, peering down at the shiny but small

pebbles mixed in with the sand. Corelle laughed and jumped and splashed the water around. The water made her giddy. She didn't know why.

A cardboard box soggy with the ocean water bumped up against her legs. Corelle pushed back her deep brown hair and inspected the old package. Carefully, she opened the box and a shower of mist hit her so hard that she, fell almost crushing her cat-eye styled spectacles. The mist started whirling around a central point and a man's silhouette started to form. Within a moment, a man with deep blue hair and sea green eyes was almost floating in the mist. He wore a midnight-blue, almost black, sweater and faded jeans. He looked confused.

"Why am I here?" he asked, but in a different language. A language that was familiar and yet so far away. A language that she never heard before, and yet she understood every word.

ATTACHMENT 3

THIS BOOK WAS PRODUCED
IN PARTNERSHIP WITH



Mills Middle School

WITH SUPPORT FROM



Sacramento
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Youth Writers



RANDOM MEMES



**Poetry and prose by the young writers at Robert J. McGarvey
Elementary School in conjunction with 916 Ink.**

The Mysterious Key

Amy Pegany

There once was a mysterious key. No one in the village knew what it opened, until one day the key had shown itself, but no one even bothered to pick it up.

One person said loudly, "Hey, there's a rusty key!"

Still, no one even cared. But then, a couple of weeks later, a young girl named Lily came with her family to live at that village. She saw that same key, and took it.

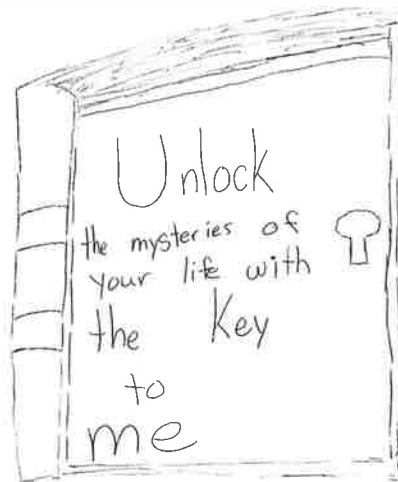
"Look, I found a key," she said anxiously. Lily wanted to know what the key opened, so she went to her parents and asked, "What do you think it opens?"

"Eww, that is a dirty key." Lily's mom took the key and threw it away. Lily's mom would only think a fancy, gold and diamond key was special, not a rusty key.

Lily still wanted to know, so then she took it inside her house and looked around. Lily found a book she did not remember having at her old house. The book was dark brown and it looked so old, like from a thousand years ago.

The mysterious part was that there was a keyhole and it looked like it would fit the key Lily had. So she opened the book and even more keys were inside it. Then all Lily was thinking was, *What?*

Now Lily knows there is more adventure to this mystery than before.



I Am ...

Hallie L. Farnsworth

I am a writer and an artist.
I wonder how my paintings will turn out.
I hear the quiet sound of my brush dragging the paint over the canvas.
I want every detail to be perfect.

I am a writer and an artist.
I pretend my paintings come alive.
I feel calm as my paintings begin to form.
I touch my paint-splattered apron as I wipe my hands clean.
I worry that my friends will not like my paintings.
I cry to think that some people won't get to feel the joy I do.

I am a writer and an artist.
I understand not everyone will enjoy my art.
I say that everyone has a right to be creative.
I dream that one day my paintings will be put into a museum.
I try to paint the best I can.
I hope my paintings will turn out all right.

I am a writer and an artist.

My Pet Humple-Horned Snorecack

Leo Lopez

I live with a humple-horned snorecack. His name's Chivo. The reason I named him that is because he looks like a goat in my opinion, and *chivo* is Spanish for goat. As I said, he looks like a goat, he has the gray horns, white fur, and legs like a bird. He also has a lion's tail.

He eats fish, lots of fish. I had to fish for an entire day for one entire meal for him, so it's a lot of work. He also likes to eat snow (don't ask me). He lives in a pen the size of a mansion because he's big. He likes to run so I don't have to walk him. It takes two hours to clean him entirely (yeah).

He plays rough. I've broken my leg because of him. Overall, he tries to be nice and friendly.



A Lonely Kid That Got Bullied

Riley Moua

A girl named Jane was always bullied by these boys named Sam, Jake, and Matt. At school one day, Jane went to class and sat on her desk. The bullies, Sam, Jake, and Matt said, "What are you doing, kid?"

Sam pushed Jane off her desk to the floor. Then it was recess, so Sam said, "See you later." The other two bullies laughed at Jane.

When Jane went to recess, no one would play with her. Jane is always lonely at recess, all the time. Jane was too shy to say, "Can you play with me?" Even though some kids will say, "No," some might say, "Yes."

Two hours later, in the afternoon, it was time to do science.

The teacher said, "OK, everybody find a partner to do this project with."

Everybody had a partner, but not Jane. So the teacher said, "Jane, do you have a partner?"

Jane said, "No," in a soft voice. She had to do the project all by herself. When she needed help, no one would help her.

After school her mom asked, "Did you have a good day at school?"

Jane said, "No, I did not have a good time at school, Mom." Jane cried.

Mom talked to Jane about school. "Jane, what happened, my sweetie?"

"Everyone is so mean to me," Jane said. "I always have to sit next to the garbage can when I eat."



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**CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM**

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School District (One supplemental form is required per school district)

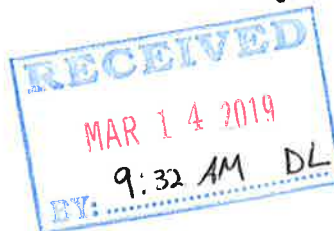
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Project/Program Name: Find your Voice Rancho Cordova
 Name of Applicant: 916 Ink Applicant's Title: Director of Programming
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐
 Applicant's Phone: (916) 826-7323 Applicant's Email: _____
 Applicant's Mailing Address: 3301 37th Avenue, Ste. 14, Sacramento, CA 95824

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	<u>Jorge A. Aguilar</u>
Superintendent's Signature:	
Date:	<u>3-13-19</u>
School District:	Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐
Comments (Optional):	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Koligian

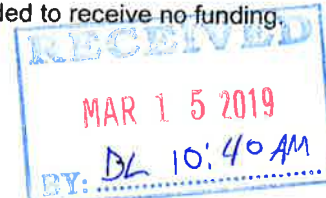
Superintendent's Signature: Sarah Koligian

Date: 3/13/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: BINDY GREWAL, ASSISTANT SUPERINTENDENT

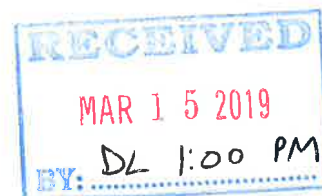
Superintendent's Signature: B. Grewal

Date: 3-6-19

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



yes-mike

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Application 46
by category**Daniel Leonardich**

From: webmaster@cityofranhocordova.org
Sent: Monday, March 4, 2019 1:32 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/04/2019 1:32 PM
Response #: 6
Submitter ID: 9699
IP address: 172.24.96.111
Time to complete: 21 min. , 30 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Folsom-Cordova School Garden Program

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

PURPOSE

The purpose of this project is to provide support, technical assistance, training and expertise to the City of Rancho Cordova and the Folsom Cordova and Sacramento City Unified School Districts toward the continued improvement and expansion of a comprehensive and coordinated school garden program in target schools throughout the district. The project team will continue to work with four elementary schools (White Rock, AM Winn, Cordova Gardens and Cordova Meadows), two middle schools (Mills Middle School and W.E. Mitchell – one more than last year), and the Cordova High School Agriculture and Culinary Academies. With support from the Community Enhancement fund, this year the Growing Together program will: 1) Continue to facilitate garden and nutrition lessons and after school garden programs in partnership with school staff; 2) Increase the capacity of teachers and garden teams through trainings; 3) Strengthen and refine a comprehensive food and agriculture career pathway through coordination of cross-grade mentoring between school sites; and 4) Continue to deepen the level of garden and nutrition education provided to elementary/middle school students, resulting in students participating in a combined 13,770 hours of school garden-based education, a 35% increase over last year.

ACTIVITIES

The project team will provide training and support for identified schools by working directly with classes in the school gardens, and by building teachers' capacity to utilize garden curriculum. Support from the Community Enhancement Fund

ATTACHMENT 3

will allow us to increase the amount of garden education that kids participate in, strengthen the leadership team at each campus, and help schools develop district guidelines and agreements that facilitate garden learning and support garden coordinators. "Digging In" teacher trainings will be hosted at Soil Born Farms' headquarters on the American River Ranch, where teachers will practice curriculum, learn about garden development and maintenance, and create goals as a school garden team. Teacher trainings will also be conducted at school sites. Classes from across Folsom-Cordova Unified School District will attend field trips at Soil Born Farms to strengthen their understanding of gardening, healthy eating and environmental stewardship. Our project team will continue to develop our partnership with Sacramento State University and UC Davis to fund student intern positions, which provide important support during almost every school garden lesson that we facilitate. We will also continue to expand our collaboration with Cordova High School's Ag and Culinary Academies by providing an expanded 7 week long, 4 day per week intensive summer job training program, an effort that was launched in 2018 with great success. New pilot sessions of cross-grade mentorship activities will be coordinated between High School, Middle School and Elementary School students – another step toward the ultimate goal of developing a cohesive K-12 educational pathway of food and agriculture-based learning experiences. Finally, staff will continue to cultivate an awareness at the District level for the importance and effectiveness of garden-based learning.

LEVERAGE

Successful and sustainable school garden programs depend on collaboration between teachers, students, educators, parents, business and community members. Our approach to school garden cultivation leverages many resources including university interns, grant funding, donations, community volunteers, school staff time and school district funding. This broad-based approach to school garden support is the key to our program's success.

COMMUNITY BENEFIT

The Folsom-Cordova School Garden Program benefits the Rancho Cordova community on many levels, fostering an environment at school, at home and in the community that supports healthy eating, physical activity, and environmental stewardship. The proposed project specifically fulfills 2019/20 Community Enhancement Fund criteria in the following ways:

- Children and Youth/Education: Our comprehensive school garden programs integrate experiential learning in the garden with academic and common core standards. The use of hands-on activities greatly enhances and supports a child's academic education and social-emotional learning.

- Community Pride: Children develop a connection to place through the satisfaction of creating and caring for beautiful school gardens. The Mills Middle School garden in particular is in a highly visible location, enhancing the neighborhood and allowing students to show off their work.

- Quality of Life: School gardens inspire students and their families to grow, prepare, and eat fresh food, leading to increased health and decreased prevalence of diet-related diseases. Studies have found that children are five times more likely to eat vegetables when they have played a role in growing them. Food production and culinary experiences help to balance unhealthy environmental factors, including the abundance of processed and fast food outlets in our community, and the 7+ hours per day of screen time that the average middle and high school students log.

- Arts, Culture, History and Entertainment: School garden curriculum and crops reflect and celebrate the diverse ethnicities of our youth. As kids plant, harvest and cook, they learn about the agricultural and culinary traditions of a variety of cultures, connecting to their own heritage and those of their classmates. Soil Born Farms' Youth Education program staff purposefully think through garden planting plans to ensure that crops represent the cultures present in the school community.

- Business/Economic Development: Our youth education programs work in partnership with local school districts to create a continuum of garden- and farm-based education from elementary through high school. Soil Born Farms' job training partnership with the Cordova High School Agriculture and Culinary Academies provides teens with practical work experience and key job, life and leadership skills, positioning them for future employment or post-secondary education in the booming food and agriculture sector of the Sacramento region.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Soil Born Farms is a non-profit organization based in Rancho Cordova, whose mission is to create an urban agriculture and education project that empowers youth and adults to participate in a local food system that encourages healthy living, nurtures the environment and grows a sustainable community. Our Youth Education programs – the Growing Together School Garden Initiative and our on-farm Roots and Wings education program - will be responsible for the development and delivery of the proposed project. Since 2012 our Youth Education team has worked to develop and support school garden experiences that provide standards-based nutrition, science and common core education to low-income schools throughout the Sacramento region.

ATTACHMENT 3

Soil Born Farms' Youth Education team has a combined 35 years of garden education experience. Youth Education Manager Shannon Hardwicke will be responsible for overall management of the project, coordinating efforts with the City of Rancho, FCUSD, SCUSD, and individual schools. The project team also includes Youth Education Assistant Manager Alyssa Kassner; and Youth Educators Gao Ly Yang, Jennifer Brownfield, Jessica Bolaños and Lacy Carlson. This team will implement all aspects of the project, including field trips, garden and nutrition lessons, teen job training, technical assistance, and teacher training and support.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

1. Increased capacity of FCUSD to implement school garden programs as measured by:

- a. Systems, policies, guidelines and agreements within the School Districts that facilitate the building and use of gardens as a learning tool;
- b. Working relationships between Soil Born Farms and Folsom Cordova and Sacramento City Unified School Districts facilities departments to implement a shared vision of garden operation and maintenance;
- c. Support from FCUSD and SCUSD for implementation of Growing Together curriculum; and
- d. A system for funding and supporting garden education coordinators, including increasing the number of Sacramento State and UC Davis garden education interns to 12-15 annually (up from 10 in 2018).

2. Increased capacity of school sites to implement best practice school garden programs as measured by:

- a. A 35% increase in the number of participation hours in garden-based elementary and middle school lessons, totaling 13,770 student hours at 4 elementary and 2 middle school campuses;
- b. Doubling the middle school sites served through weekly or bi-weekly after school garden club programs through the addition of the Mitchell Middle School garden program (2 after school clubs total);
- c. Strong school site leadership teams of teachers, parents, community members;
- d. Increased number of teachers from Rancho Cordova who attend one of 10 trainings - at Soil Born Farms and at school sites - on school garden design and management, gardening skills and curriculum development;
- e. At least 17 classrooms from 7 Rancho Cordova schools attending field trips at Soil Born Farms; and
- f. Five schools that have adopted defined goals and objectives for garden education.

3. Increased student exposure to agriculture, environmental stewardship, and healthy food services classes and careers as measured by:

- a. A pipeline of interconnected programs at the elementary, middle and high school level;
- b. Piloting a cross-grade mentoring system through 3 interactions this year, during which high school students visit middle schools to teach lessons and/or present about the Cordova High Ag Academy, and middle school students visit elementary classes to teach younger students in the gardens;
- c. 14 high school students who participate in Soil Born Farms' summertime job training program, and serve as mentors to elementary/middle school students (up from 10 in 2018).

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$53,841

Estimated Breakdown of Project Expenditures:

Project team wages, benefits and taxes: \$28,000

Garden instruction supplies: \$1,000

Fuel and mileage: \$1,000

Matching Funds \$23,814

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

None

Total Community \$30,000

Enhancement Funds

Requested:

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Is this a multi-year request? If yes, number of years:

This request is for one year, but establishing a comprehensive and sustainable school garden program throughout the district is a multiple year project.

If you answered yes above, describe your sustainability plan:

Support from the City of Rancho Cordova and Folsom Cordova and Sacramento City Unified School Districts will be needed for ongoing training and technical assistance and, if desired, expansion of school garden programs.

Our approach to sustainability involves empowering schools to gradually take on more ownership and responsibility for their school gardens. We start by providing support through teacher training, class instruction, and advocacy at the school and District level. This support helps school sites build their own expertise in garden operation and garden-based curriculum, and creates increased buy-in at the District level. The long-term goal is for Soil Born Farms to provide ongoing curriculum support and technical assistance, but allow teachers, administrative staff and facilities staff to take on more ownership and operation of garden programs. We are seeing this strategy work very successfully with our partner schools in South Sacramento.

We will work with the District to facilitate consistent funding of intern positions through UC Davis and Sacramento State University to support school garden sites and lessons. The Folsom-Cordova Unified School District and Rancho Cordova school sites have taken the initiative to secure grant funding and donations to support school gardens and Soil Born Farms' services, an indicator of their commitment to sustaining garden education. Soil Born Farms' school garden initiative has also secured additional program funds through a multi-year partnership with the Sprouts Foundation.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

The requested funds will support one year of project implementation running July 2019 - June 2020.

- Host teacher trainings at Soil Born Farms – Summer 2019
- Facilitate garden team meetings for each school site - Summer 2019
- Host School Garden Harvest Workday – August/September 2019
- Provide continued educator training at school sites - during the 2019-2020 school year
- Conduct school lesson programming at all partner sites - during the 2019-2020 school year
- Coordinate cross-age mentor experiences between Cordova High, Mills Middle School and an Elementary School - during the 2019-2020 school year
- Provide one-on-one teacher support as needed – ongoing
- Host class field trips at Soil Born Farms - during the 2019-2020 school year
- Host teen job training and empowerment program at Soil Born Farms – Summer 2019
- Coordinate student interns from Sacramento State and UC Davis to support school garden education – ongoing
- Host Soil Born Farms' School Garden Symposium event, serving 300+ participants – February 2020

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: The project will take place at the American River Ranch, 2140 Chase Drive, Rancho Cordova, CA 95670 and multiple school sites in Rancho Cordova. Soil Born Farms has permission to operate programs at the American River Ranch site through our long-term lease with the County of Sacramento (attached).

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

- ☒ Folsom Cordova Unified School District
- ☒ Sacramento City Unified School District

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9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Shawn Harrison
Title	Founder and Co-Director
Phone Number	(916) 363-9685
Email Address	sharrison@soilborn.org
Mailing Address	PO Box 661175, Sacramento, CA 95866

11. Type of Applicant

(o) Non-Profit

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Shawn Harrison
Title	Founder and Co-Director
Phone Number	(916) 363-9685
Email Address	sharrison@soilborn.org
Mailing Address	PO Box 661175, Sacramento, CA 95866

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	<u>Soil Born Farms Lease Agreement.pdf</u>
Attach here	
Attach here	

Thank you,
City of Rancho Cordova

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ATTACHMENT 3

Sunrise Elementary School Update

Additions to Soil Born Farms' 2019 Community Enhancement Fund Application

Project Description

PURPOSE

5. Support the development of school garden education into the Elk Grove Unified School District.

ACTIVITIES

During the project period Soil Born Farms will begin providing consultation services to Sunrise Elementary School (Elk Grove School District) to support the build out of their new school garden program. As part of this assistance, a total of 6 scholarships will be provided for teachers to attend the summertime Growing Together Teacher Training hosted at Soil Born Farms, and the School Garden Symposium the following winter.

Project Goals

2g. A new school garden and associated lessons at Sunrise Elementary School.

Project Schedule

- Consultation services are provided to Sunrise Elementary School to support school garden development – Summer and Fall 2019
- 6 scholarships provided to Sunrise Elementary School teachers attending Teacher Trainings and the School Garden Symposium – Summer 2019/Feb 2020

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Project/Program Name: Folsom-Cordova School Garden Program

Name of Applicant: Soil Born Farms Urban Agriculture and Education Project Applicant's Title: Founder and Co-Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-363-9685

Applicant's Email: sharrison@soilborn.org

Applicant's Mailing Address: PO Box 661175, Sacramento, CA 95866-1175

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Jorge A. Aguilar

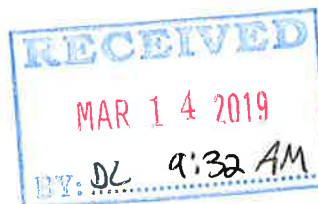
Superintendent's Signature: [Signature]

Date: 3-13-19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name: Folsom-Cordova School Garden Program

Name of Applicant: Soil Born Farms Urban Agriculture and Education Project Applicant's Title: Founder and Co-Director

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: 916-363-9685 Applicant's Email: sharrison@soilborn.org

Applicant's Mailing Address: PO Box 661175, Sacramento, CA 95866-1175

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligian

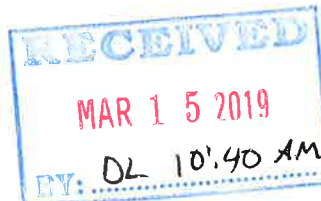
Superintendent's Signature: Sarah Keligian

Date: 3/13/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: BINDY GREWAL, ASSISTANT SUPERINTENDENT

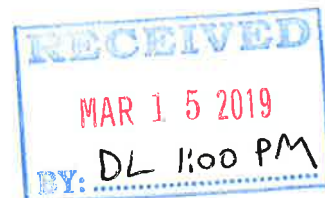
Superintendent's Signature: B. Grewal

Date: 3-8-19

School District: ☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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Stacy Delaney

From: webmaster@cityofranchocordova.org
Sent: Tuesday, March 5, 2019 11:13 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/05/2019 11:13 AM
Response #: 7
Submitter ID: 9700
IP address: 172.24.96.111
Time to complete: 12 min. , 24 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Summer Camp Program - Counselors in Training Expansion

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The City of Rancho Cordova is home to CCHAT, the only listening and spoken language program of its kind northeast of San Francisco. The intervention services are unduplicated by any other program also serving children who are deaf and hard of hearing under age 7. CCHAT will leverage the current Summer Camp Program to support the growth and development of Rancho Cordova children and youth.

A \$25,000 grant from the City of Rancho Cordova would help expand CCHAT's annual Summer Camp Program for the 2018-2019 academic year by increasing the number of Counselor in Training (CIT)/Camp Counselor opportunities for local teens and young adults. The CIT program is designed for teens, 13 years of age or older, who want to further develop their leadership and communication skills as well as gain experience in the planning, instructing and supervision of activities for young children. CITs will acquire critical skills, interact with children of diverse backgrounds and learn professional behaviors.

The Summer Camp Program which runs for three weeks in July will directly benefit 70+ children with hearing loss and their families, and 12-24 CITs. The CITs will gain valuable skills working closely with teachers of the deaf, audiologists, speech therapists, children and families, to reduce each child's learning deficit and help prepare students for the next academic school year. CITs work closely with teachers engaging students during a rotating schedule of music, art, math/science and

ATTACHMENT 3

language/story/dramatic play each day.

The 15-day extended school year Summer Camp Program provides a unique opportunity for CITs to work in large and small group settings with children who are deaf or hard of hearing in a fun environment. The half-day schedule provides the ideal setting for CITs to gain valuable work experience and also interact with returning Camp Counselors who are older CCHAT alumni students who provide outstanding examples of what is possible for oral deaf students.

Last year's CITs took students through a "CAMPING" theme where everyone explored the great outdoors and learned about the amazing plants and animals that call the forest home. CITs helped bring the camping theme to life through science/math, language, cooking and art experiences. Older students (Pre-K, Kindergarten & Primary) rotate through a number of teachers throughout the day, while younger students remain with one teacher through the camp day. Past themes included building, construction and engineering, rainforest and outer space.

New this year, is the addition of an activity where older CCHAT alumni students will share their personal stories with hearing loss and create talking points to increase awareness about CCHAT's unique and proven services. CITs will help develop testimonial videos and/or schedule meetings with local school/districts, community organizations, medical professionals, other service providers, and key decision makers to increase awareness about oral deaf education and knowledge about CCHAT services.

The CCHAT Summer Camp Program not only serves 70+ children with hearing loss. It also provides over a dozen CCHAT Alumni, siblings of Alumni students or college students looking to enter the profession with leadership and communication skills, as well as direct experience in planning and working with young children.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Seven teachers, seven therapists, seven instructional aides, at least a dozen CITs and volunteers work together to bring Summer Camp to fruition. CCHAT staff and the Executive Director play a key role in recruiting, hiring, mentoring and supporting CITs with their growth and professional development.

CITs are assigned to a teacher or instructional aide and a group of children. CITs follow directions as given by the program teachers and are given assigned tasks to complete throughout the camp. CITs applications are reviewed and hired by the CCHAT Executive Director. CITs are provided with staff shirts, appropriate training, and upon completion, a certificate of participation/volunteer hours.

CCHAT staff will support CITs in their development of videos, talking points or opinion editorials.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

- Annually, 70+ children with hearing loss and families will receive CCHAT listening and spoken language services at the Summer Camp. CCHAT's mission is to teach children with hearing loss to listen, talk and read.
- Annually, 12-24 CITs will attend the CCHAT three-week Summer Camp program and obtain a certificate of participation/volunteer hours.
- Annually, 12-24 CITs will work with staff to develop testimonial videos, write opinion editorials and/or prepare talking points to educate key decision makers about the opportunity for children who are deaf or hard of hearing to learn to listen, talk and integrate alongside their typical listening peers.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$119,814.97

Estimated Breakdown of Project Expenditures:

Scholarships for Summer Camp - \$25,000 (see budget attached)

Matching Funds N/A

(including any in-kind contributions):

ATTACHMENT 3

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community \$25,000

Enhancement Funds

Requested:

Is this a multi-year Yes

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Yes. Three years. The Summer Camp Program - Counselors in Training Expansion, creates a new opportunity for Rancho Cordova teens and young adults to gain leadership and communication skills, as well as direct experience in planning and instructing activities for young children. Historically, CITs have been older CCHAT alumni students, siblings and college students looking to enter the profession (e.g. teacher of the deaf, speech therapist, audiologist, administrator or instructional aids). The grant supports the expansion and provides an amazing opportunity to focus on recruiting local Rancho Cordova youth. CCHAT will continue to leverage its network and collaborative relationships to support this new initiative. The project is viable as a single year request, however, a multi-year project allows for evaluation of outcome measures and CIT follow-up to demonstrate impact over time. A \$25,000 grant from the City of Rancho Cordova would assist with the required funding and cover the CIT program expansion to double the number of CITs who participate with a focus on Rancho Cordova residents. CCHAT is respectfully requesting a multi-year award (2019-2021) to establish baseline measures and proven outcomes of the CIT expansion in alignment with the City's community enhancement priorities.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Project Schedule (July 2019):

Prepare CIT Marketing and launch an open application period

Deadline to submit CIT application

Review, interview and hire CITs

Train CITs

Supervise and mentor CITs

Complete CIT certificates of completion

Process CIT stipend

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 11100 Coloma Road, Rancho Cordova

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name Licia King

Title Development Director

ATTACHMENT 3

Phone Number	(916) 361-7290 ext. 2
Email Address	liciak@cchatsacramento.org
Mailing Address	11100 Coloma Road, Rancho Cordova

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Laura Covello
Title	Executive Director
Phone Number	(916) 361-7290 ext. 3
Email Address	laurac@cchatsacramento.org
Mailing Address	11100 Coloma Road, Rancho Cordova

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	<u>2019 CCHAT Summer Camp ESY Budget Projections.pdf</u>
Attach here	<u>CCHAT 501c3 Documentation.pdf</u>
Attach here	<u>CCHAT Fact Sheet 2019.pdf</u>

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3

Budget
Extended
School Year
2019

Expenses Budget
Projections

<u>Program</u>	<u>Methodology</u>	<u>Projected Cost</u> <u>15 days of</u> <u>summer school</u>
Personnel	Administration	\$14,332.18
	ESY STAFF	\$63,439.57
	Payroll Taxes	\$6,253.70
Personnel Benefits	Current Year for 3 weeks	\$12,727.71
Facilities	Current Year for 3 weeks	\$8,154.89
Teaching Expenses	\$20 per teacher plus SLP supplies	\$220.00
Business Expenses	Current Year for 3 weeks	\$10,596.92
Snacks		\$1,854.00
Field Trip		\$1,000.00
Tshirts		\$1,236.00
	<u>Total:</u>	<u>\$119,814.97</u>

Total Income	\$95,421.83
City of Rancho Cordova	
Scholarships	\$25,000.00
Total Expenses	\$119,814.97
NET Profit	\$606.86

ATTACHMENT 3

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 15 2014

CHILDRENS CHOICE FOR HEARING AND
TALKING SACRAMENTO
11100 COLOMA ROAD
RANCHO CORDOVA, CA 95670

Employer Identification Number:
46-1362294
DLN:
17053156329033
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(ii)
Form 990 Required:
Yes
Effective Date of Exemption:
September 13, 2012
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

ATTACHMENT 3

-2-

CHILDRENS CHOICE FOR HEARING AND

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in cursive script that reads "Tamera Rippenda".

Director, Exempt Organizations

Letter 947

ATTACHMENT 3



501(c)(3) History

Children's Choice for Hearing and Talking Sacramento (CCHAT) received its own 501(c)(3) designation on July 15, 2014. Prior to this date, CCHAT worked under the Foundation for Hearing Research, Inc. (FHR) 501(c)(3) designation and FHR had fiscal responsibility for our organization. Foundation for Hearing Research, Inc. was founded in 1967 when eight families organized an auditory/oral program for their profoundly deaf children. The 501(c)(3) was acquired in 1973 under the name Foundation for Hearing Research, Inc. The program grew, hired teachers of the deaf and was given the name Peninsula Oral School for the Deaf (POSD). The name Jean Weingarten was added in 1989 (JWPOSD). The sole purpose of the Foundation for Hearing Research, Inc., at that time, was to give guidance and support to JWPOSD. FHR later became the umbrella and guiding organization for the CCHAT Center-Sacramento.

ATTACHMENT 3



CCHAT Center

Children's Choice for Hearing & Talking

11100 Coloma Road, Rancho Cordova, CA • Phone: (916) 361-7290 • Fax: (916) 361-8613 • info@cchatsacramento.org • www.cchatsacramento.org



Our Mission

The CCHAT Center is a listening and spoken language program for children with hearing loss. Our children use hearing aids and cochlear implants to listen and develop spoken language. With intensive classroom instruction and individualized speech therapy, sounds begin to take on meaning, children learn to think about what they are hearing and spoken language develops.

Children from birth through third grade are enrolled with the goal of becoming competent in oral communication to achieve successful mainstreaming in their neighborhood schools, often by kindergarten or first grade. The CCHAT Center also provides education, support and encouragement for parents and families of the children we serve.

Funding

The CCHAT Center is a non-profit 501(c)(3) organization serving children and families from the Sacramento Valley and across Northern California. Our intensive, early intervention program is staffed by highly trained specialists in education, audiology and speech pathology. The cost of this education is not fully absorbed by school districts that place children at the CCHAT Center. Therefore, CCHAT must raise a minimum of \$10,000 through community support for each child we serve.

Charitable Contributions

You have the opportunity of a lifetime to make a difference in the lives of children with hearing loss. No donation is too small to help ensure these children succeed in the mainstream of life. Thank you for giving generously!



CCHAT offers Newborn Hearing Diagnostic Evaluations & Mainstream Support Services

For more information:

CCHAT Center • (916) 361-7290

Laura Covello, Executive Director aurac@cchatsacramento.org

Licia King, Development Director liciak@cchatsacramento.org

Please send contributions to:

CCHAT Center

11100 Coloma Road

Rancho Cordova, CA 95670

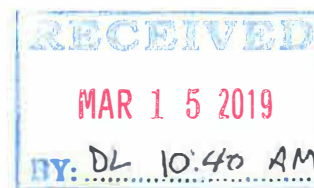
United Way/Our Promise #11117

Tax ID #46-1362294

2019-2020 Community Enhancement Fund Grant Application
Folsom Cordova Unified School District

Project Name:

Family Engagement Summer Academy



Project Description:

The Family Engagement Summer Academy is a hands-on STEM-focused program prioritized to students who attend Rancho Cordova elementary schools and the After School Education & Safety (ASES) Program. The Academy is provided as a four week program designed to reduce “summer learning loss” among students who live in poverty, and is offered at no cost to the families. However, it does require adult participation twice each week. Students attend the program four days a week for three hours each day. Their parent/caring adult attends two sessions each week for a total of eight sessions. Adults participate in an adult learning community for approximately 1.5 hours of each session and then join their students for 1.5 hours of the hands-on STEM activities. The Academy model is based on research that indicates that adults and children learning together strengthens the academic and social success of students. The Academy’s emphasis on STEM also demystifies science, technology, engineering and math for students and families as a way to help young people and their adults explore educational and career pathways they may have never considered before. Fridays are used for special events such as guest speakers, and field trips to sites in our community that are related to STEM careers and activities.

In addition to the elementary students, the Academy also engages middle and high school youth as Counselors-In-Training (CITs). CITs play a vital staff role as volunteers who directly facilitate learning activities with their younger peers, while assisting adult staff members in implementing all aspects of the Academy. These inspirational youth volunteers model for the younger students the values of serving their communities. In the summer of 2018, the Academy also hosted one student enrolled in a Career & Technical Education Academy of the school district. We will continue to engage these older students through the District’s preceptorship program as a way to encourage older students to explore STEM higher education and career pathways.

Over the years, the Summer Academy has received funding from a number of sources, including Kaiser Permanente, an anonymous family foundation, and in-kind support from organizations including the Rancho Cordova Kiwanis Club. Additionally, various departments of the school district have provided matching funds such as paying for translation support and child care for younger siblings on parent participation days. The District’s Food Services Department also provides meals for all the children and youth through a federal child nutrition program. The private and anonymous family foundation which has funded the Summer Academy for six years, has experienced a shifting in its funding priorities. They will not be able to fund the Summer Academy in 2020. Therefore, the grant requested from the Community Enhancement Fund will be used to operate one four week session of the Summer Academy. In addition, other grants are being sought for the 2020 Academy. If received, these grants will fund additional sessions of the Academy. Thus, the funding from the City will be part of the Summer Academy’s core funding for 2020. It will be integrated with other funding sources and in-kind support to pay Academy staff, to purchase needed STEM materials and supplies for the Academy, and to offer the range of

ATTACHMENT 3

enrichment activities that relate to a STEM and family engagement initiative. Also, community resource people and organizations will be engaged as guest speakers and special event or field trip hosts. We will maintain a minimum staff-student ratio of 1 to 20. With the funds requested from the City, we expect to serve up to sixty elementary students, thirty adults, and ten Counselors-In-Training for four weeks, at a minimum of four days a week for three hours each day. Fridays will be held for field trips and special events. As funding for additional staffing becomes available, additional students will be served and/or Academy sites will be established.

The proposed project addresses the following priorities of the Community Enhancement Fund:

- Children & Youth: Providing a safe and engaging program during the summer months and serving breakfast and lunch in high poverty neighborhoods
- Education: Offering a no-cost, hands-on STEM enrichment curriculum and experiences that promote academic success and minimize “summer learning loss” among students
- Civic Engagement: providing meaningful service opportunities to CITs and students enrolled in the District’s preceptorship program.

Project Team:

Linda Burkholder, Director of Family Engagement & Support Services for the Folsom Cordova Unified School District, is the administrator for the Family Engagement Summer Academy. In addition to securing funding, overseeing all logistics, and hiring and supervising Academy staff, she also facilitates the Adult Learning Community component of the Academy. Lisa Skaarup, the District’s Special Project Coordinator for the After School Education & Safety (ASES) Program, coordinates the STEM enrichment activities for the students and trains/coaches Academy staff in delivering the activities. District and community experts serve as guest speakers for adult sessions. Community experts provide activities with students according to the themes of the Academy. Line staff of the Summer Academy are school district employees who qualify, at a minimum, as instructional assistants in the District. And, as mentioned previously, Counselors-In-Training (CITs), serve as volunteer core staff of the program, including high school students engaged in the District’s preceptorship program.

Project Goals:

- A. Serve twenty elementary school students in Rancho Cordova for every staff position funded by the Community Enhancement Fund grant, to participate in the four week Summer Academy; engage at least ten older youth as CITs.
 - Outcome Measure A. Number of elementary students served in the Summer Academy with staff positions funded by the Community Enhancement Fund grant (up to sixty students)
 - Outcome Measure B. Number of CITs volunteering during the Summer Academy (up to ten CITs)
 - Outcome Measure C. Number of hours that CITs volunteer during the Summer Academy ((up to 60 hours per CIT)
 - Outcome Measure D. Number of high school students serving in preceptorship assignments with the Summer Academy (up to two high school students from preceptorship program)

ATTACHMENT 3

- B. Engage parents/caring adults as participants in the Summer Academy, adding one adult for every additional student or family of students served through Community Enhancement funds.
- Outcome Measure A. Number of adults participating in the Summer Academy (up to 30 adults)
 - Outcome Measure B. Number of sessions attended by each caring adult (up to 8 sessions per adult)
- C. Provide STE(A)M activities every day to the students participating in the Summer Academy.
- Outcome Measure A. Schedule of student and adult activities for the four week Summer Academy, to include daily activities as well as all field trips and special events; documenting student and adult attendance, locations and purposes of events/field trips, and evaluations from students and adults about their experiences in the Summer Academy.

Funding Request:

- Total Project Cost: \$32,891.
- Estimated breakdown of project expenditures:

	MSR-H ASES Summer	Kaiser	CAT Prgrm	Child Nutrition	TOTAL
Sal	6,667	7,326	3,354		17,347
Ben	4,333	2,026	928		7,287
Supply	1,000	1,187		4,275	6,462
Icr		1,581		214	1,795
	12,000	12,120	41,282	4,489	32,891

- Matching funds: \$20,891
 - \$ 12,000 Kaiser Permanente
 - \$ 4,282 Title 1 Translation & Childcare
 - \$ 4,489 Child Nutrition
- On-Going Costs: Not applicable
- Total Community Enhancement Funds Requested:
- Is this a multiyear request: No

Project Schedule:

January through June 2020 (program preparation, staff training; purchasing of supplies: January through June; Summer Academy operating throughout month of June 2020.

ATTACHMENT 3**Project Location:**

- Physical Address: The 2020 Family Engagement Summer Academy will operate at one or more school sites to be determined, based upon available funding and other campus activities.
- Supplemental Endorsement Form: Attached
- School District: Folsom Cordova Unified School District

Application submitted by:

- Name: Linda Burkholder Title: Director of Family Engagement & Support Services
- Public Agency: Folsom Cordova USD
- Telephone: (916) 294-9090, ext. 610155 Email: lburkhol@fcusd.org
- Mailing Address: 2460 Cordova Lane, Rancho Cordova, CA 95670

Signatory:

- Signatory Name: Dr. Sarah Koligian Title: Superintendent
- Public Agency: Folsom Cordova Unified School District
- Telephone: (916) 294-9000 Email: skoligia@fcusd.org
- Mailing Address: 1965 Birkmont Dr., Rancho Cordova, CA 95742

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

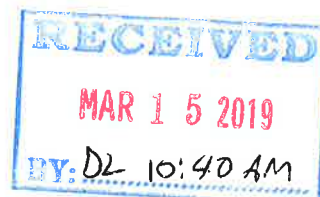
By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

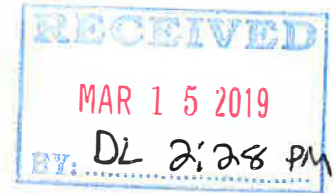
Project/Program Name: Family Engagement Summer Academy
 Name of Applicant: LINDA BURKHOLDER Applicant's Title: Director, Family Engagement
 Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐
 Applicant's Phone: (916) 294-9090 x 610155 Applicant's Email: lburkhol@fcusd.org
 Applicant's Mailing Address: 2460 Cordova Lane, Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Sarah Keligian</u>	
Superintendent's Signature: <u>Sarah Keligian</u>	
Date: <u>3/13/19</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐	
Comments (Optional): _____	

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Education/Children and Youth: Engaging Students in Mathematics

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

I am hoping our project is able to make a huge impact in how our students and parents engage the 6th grade math classes. We currently use YouTube videos that are similar to the topics the students are learning, but they are nowhere near a perfect solution. We use the videos as a way to help students review topics they may not understand, due to attendance or learning difficulties, but we have also offered them to supplement as a review for parents who haven't seen this material in many years. By having videos recorded by teachers and students, we are hoping that students will be able to better understand the standards of sixth grade math.

The main problem with the current videos we use is that the other professionals aren't teaching the same processes and aren't giving challenging problems for students to attempt. Our goal is to somewhat flip our classroom and make sure that students are able to use their time working with their peers to enhance their learning environment.

A huge problem we are finding with our E.L. population is that they aren't catching on to the vocabulary within the material so I think a translated version of the examples would serve as a huge help when they are reviewing material at home with their family. We are hoping to have student volunteers use the iPad during our Math Academy Club to translate some problems or give a summary of the lessons so that we can upload them along with the teacher version.

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Project Team Individuals or organizations responsible for the development and delivery of the project.

The Mitchell Middle School 6th grade team will be responsible for the planning and execution of the videos. If the project is a success, we are hoping that we can apply for more technology so that the following grades will be able to continue in our path. We are hoping to start a club that will assist in giving students giving tips, translating to various languages, and working with our digital media club to make the process fun and engaging. Also, we will be looking for student input from students throughout the years so that students will be able to add their cultural touches to the math, either with tips and tricks their family uses or by translating the problems into their native tongue.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

The goal of this project will be engage more students (and family members) in mathematics and to motivate more students to access the media help online, which can be measured by monitoring our total monthly visits to the Mitchell website. At the beginning of every school year, the amount of people accessing our website is very high, but there is a steady decline in website traffic as the year progresses. With more engaging videos, we are hopeful that our website will become more of a daily resource for families to access and include it into their routines.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$4,439.60

Estimated breakdown of project expenditures:

Pad Pro: \$1749

9 inch display 9 (to allow more space for student handwriting and work)

1 TB storage (to accommodate for the high quality videos being stored on it)

Wi-Fi only

Apple Pencil: \$129

Smart Folio Protector: \$99

USB-C Digital AV Multiport: \$69

Total for one unit: \$2046

Taxes \$173.80

\$2,219.80 x 2 (one per 6th grade teacher)

Matching funds (including any in-kind contributions): _____

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: _____

Is this a multiyear request? Yes ☐ No ☐ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

The teachers would be able to complete this project in one school year, while recording examples for the students as the lessons are taught. The teachers will continue to upgrade the lessons, based on class need and/or requests. Also, we will be looking for student input from students throughout the years so that students will be able to add their cultural touches to the math, either with tips and tricks their family uses or by translating

ATTACHMENT 3

the problems into their native tongue. We are hoping to become a beacon of assistance not only among our students, but to other schools who are looking for quality math review videos.

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2100 Zinfandel Drive, Rancho Cordova CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Miranda Wangnoo

Title: Teacher

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050 Email: mwangnoo@fcusd.org

Mailing Address: 2100 Zinfandel Drive, Rancho Cordova, 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Miranda Wangnoo Title: classroom math teacher

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Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: (510) 798-5214

Email: mwanguo@fcusd.org

Mailing Address: 2100 Zinfandel Dr., Rancho Cordova, CA 95670

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

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Project/Program Name: Engaging Students in Math
 Name of Applicant: Miranda Wangnau Applicant's Title: classroom math teacher
 Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐
 Applicant's Phone: (510) 798-5214 Applicant's Email: mwangnau@fcusd.org
 Applicant's Mailing Address: 2100 Zinfandel Dr Rancho Cordova CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Sarah Keligian</u>	
Superintendent's Signature: <u>Sarah Keligian</u>	
Date: <u>3/15/19</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐	
Comments (Optional): _____	

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Daniel Leonardich

From: webmaster@cityofranchocordova.org
 Sent: Sunday, February 17, 2019 2:41 PM
 To: Stacy Delaney; Daniel Leonardich
 Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 02/17/2019 2:41 PM
Response #: 3
Submitter ID: 9674
IP address: 172.24.96.111
Time to complete: 58 min. , 4 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Rancho Cordova Elementary Spanish Immersion preschool program

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Propose funding dual language language preschool & childcare for existing adult Spanish language education offered at Rancho Cordova Elementary (RCE) school. Preschool instruction proposed to be offered by The Spanish Immersion Program (TSIP). As an RCE parent of Pre-K & 2nd grader and 18 years of community service in Rancho Cordova, I feel compelled to enhance community educational opportunities. I strive to learn the Spanish language as an adult and have researched local opportunities for my children since 2004, they are challenging to find for preschoolers.

California's newly elected Governor Newsom is making early childhood education a priority in his term. (1) Let's get onboard as a City to act on Gavin Newsom's call by funding more early education at FCUSD. Bilingualism has cognitive, social, academic and cultural benefits. (2) The proposed dual language project is for 2-4 years olds who attend existing with adult to existing class. According to my 4 year old, this dual language program is a welcome supplement to 3-4 year old preschool offered at RCE in English.

Project Team

List individuals or organizations responsible for the development and delivery of the project.

1) Blanca Lawton - Director and Proprietor of The Spanish Immersion Program (TSIP), THESPANISHIMMERSION.COM, has a proven track record in dual language instruction. One existing TSIP preschool instructor, Anabel, also teaches 3rd grade

ATTACHMENT 3

instruction for RCE Saturday Spanish Immersion school. She welcomes the chance to work closer to home during the week and enhance local engagement and cultural in her local community. (3) This highlights how residence from Rancho Cordova with diverse backgrounds strive to come together to make our City a great community to live in!

2) Lea Hernandez - FCUSD SCC representative Cordova High (2017-2019), Optimist club of Rancho Cordova member & resident of Rancho Cordova since 2001. Optimist Club chairperson for fireworks booth benefiting the local youth. Saint John Vianney Children's Liturgy Ministry instructor.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Leverage existing adult dual language class by offering childcare & preschool, also in dual language immersion. This proposal allows free access to adult education, including preschool education. Success of project can be measured based on enrollment of adults in class, hence enrollment of children. RCE Office reports that adult enrollment to existing adult instruction in Spanish in 2018-2019 is lower than 2017-2018. Understandably, 2018-2019 adult instructor doesn't allow preschool aged children to attend, as it had been offered in 2017-2018 school year. (4)

Finally, This Rancho Cordova Elementary parent/child dual language program will help close some gap wherein Cordova Gardens discontinued Spanish Magnet program recently. Originally started at Cordova Lane, our daughter attended Foreign Language in Elementary Schools (FLES) from K - 6th grade. She continued dual language learning at Mitchell Middle Inter Baccalaureate (IB) program. Further continuing IB as a Freshman at Cordova High; 8th grade testing placed her in A.P. 2nd year Spanish courses there. Graduate program for IB diplomas require AP courses. (5) Ultimately, IB program success depends on FCUSD educational opportunities leading up to Cordova High school.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 75,000

Estimated Breakdown of Project Expenditures:

Instructor(s) stipend and class supplies.

Matching Funds 0

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

none

Total Community 75,000

Enhancement Funds

Requested:

Is this a multi-year no

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Class follows Folsom Cordova Unified School District (FCUSD) instructional calendar. Adult instruction currently offered Tuesday, Wednesday & Thursday from 8:45am to 11am on RCE campus.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2562 Chassella Way, Rancho Cordova, CA 95670

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(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

3. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

[x] Folsom Cordova Unified School District

9. **By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Lea Hernandez
Title	Parent & Community Volunteer
Phone Number	(916) 598-8663
Email Address	lchernandezfs@gmail.com
Mailing Address	2620 Sarda Way, Rancho Cordova

Mailing address
PO Box 1692
Folsom, CA 95764

11. Type of Applicant

(o) Individual

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Blanca Lawton
Title	Director, the Spanish Immersion Program
Phone Number	(916) 486-8276
Email Address	blawton@thespanishimmersion.com
Mailing Address	blawton@thespanishimmersion.com

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here	Dual Language Learner Pilot Study Plan.pdf
Attach here	RCCity Enhance fund application citations.docx
Attach here	

Thank you,
City of Rancho Cordova

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FIRST 5 CALIFORNIA DUAL LANGUAGE LEARNER PILOT STUDY

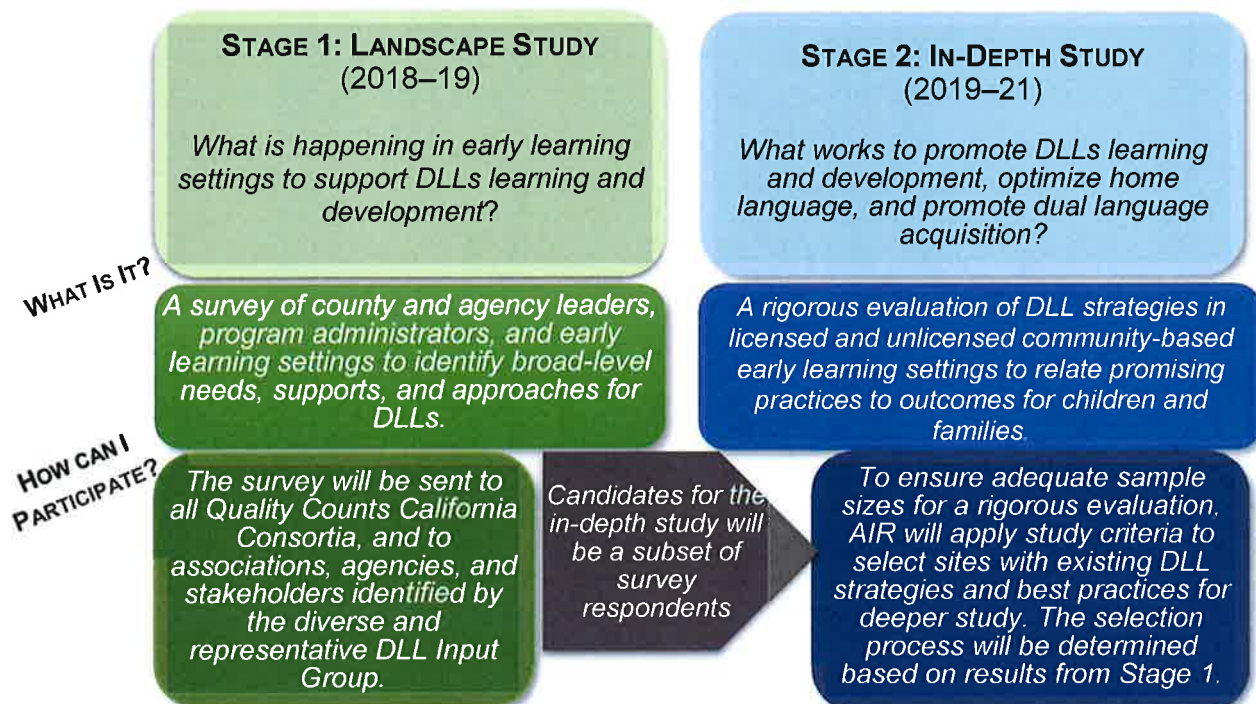
UNLOCKING THE *POTENTIAL* FOR CALIFORNIA'S CHILDREN

California is home to a growing number of young children with the opportunity to grow up bilingual. Young dual language learners (DLLs) represent one of the fastest growing populations in the United States. In California, nearly sixty percent of California's children age 5 and under live in households where a language other than English is spoken. From a growing body of research, we know bilingualism has cognitive, social, cultural, and academic benefits for today's children and that birth to age 5 is a prime time period for developing bilingualism. Despite the evidence that competence in two languages can be a significant asset, the majority of California's young DLLs are not adequately supported to realize that potential.



In July 2016, the First 5 California Children and Families Commission (F5CA) authorized funding for a DLL Pilot study. The goal of this Pilot study is to evaluate the feasibility and effectiveness of *existing* strategies implemented in diverse early learning settings with young DLLs and their families. Results from the study will help F5CA determine and disseminate information about effective, scalable, and implementable DLL strategies across California. The Pilot study is led by a research team at the American Institutes for Research (AIR). The study began in fall 2017 with the award of AIR's contract, and will continue through June 2021.

The study will be implemented in two stages with site selection criteria and funding to be determined after stage one (see below).



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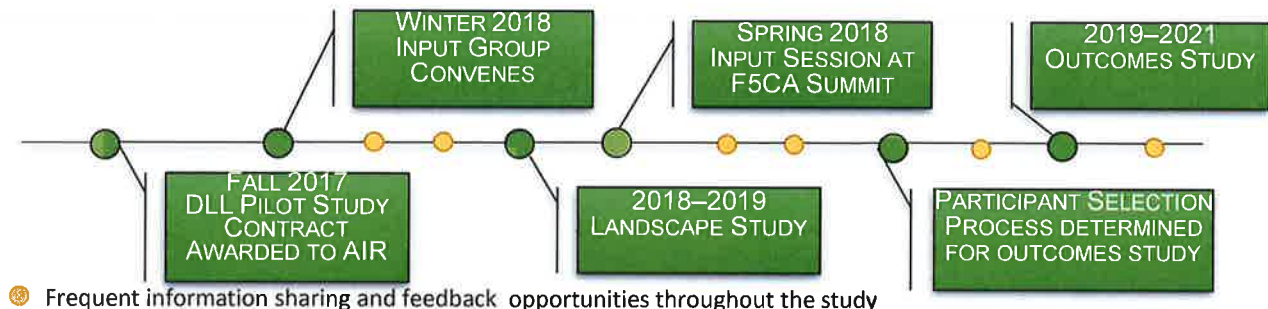
In Stage 1, the study will examine the experiences of children across age groups (infants, toddlers, and preschoolers) in licensed settings (centers, family child care homes, and unlicensed community-based settings), and language groups (Spanish as well as other languages spoken in the state of California). In Stage 2, the study will use statistical methods to relate intentional teaching, family engagement, and professional development strategies to outcomes for children and families.

By examining existing effective practices in diverse early learning settings, the study will inform the field about promising, scalable approaches to supporting the learning needs of DLL children, families, and educators, with the ultimate goal of a bilingual, school-ready, and successful population of young DLL children.

OVERARCHING RESEARCH QUESTIONS

- *What strategies do early childhood educators use to support the **linguistic, cognitive, and social-emotional development** of DLLs, and which strategies are most effective in different contexts?*
- *How do professional development opportunities support early educators' capacity to work across linguistic, cultural, and socio-economic differences to effectively support the learning and development of DLLs?*
- *Which approaches to family engagement best support parents' understanding of the importance of and use of the home language for children's learning and development?*
- *What are the relationships among QRIS ratings, use of effective strategies for supporting home language development, and outcomes for DLLs? What are tools and strategies for assessing quality in early learning settings serving young DLLs?*

PROPOSED STUDY TIMELINE AND ACTIVITIES



To ensure a successful Pilot, AIR will collaborate with stakeholders throughout California to understand their perspectives on effective practices for DLLs as well as the barriers and needs in the field. AIR will offer frequent opportunities for information sharing and feedback with county-level early care and education leaders and program administrators, and disseminate findings at key points in the study through briefs, articles, and presentations to practitioners, researchers, and policy makers throughout the state and nation.

For more information, contact DLLPilot@first5.ca.gov.

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- (1) *Sacramento News & Review, Nov. 15, 2018.*
- (2) *https://drive.google.com/file/d/1e_niD0eXK3epBYSNVH0zhujbQEeZT3rv/view*
- (3) *TSIP Instructor Anabel, 1/31/2019.*
- (4) *RCE Office staff Liz Ely, 10/10/2018.*
- (5) *Mrs. Ann Bottsford, VP Cordova High, IEP meeting 2/7/19,*

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: Rancho Cordova Elementary Spanish Immersion Preschool Program

Name of Applicant: Lea Colwell Hernandez, JSM Applicant's Title: BCE Parent

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-598-8663 Applicant's Email: lchernandezfs@gmail.com

Applicant's Mailing Address: 2620 Sarda Way, Rancho Cordova CA 95670

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To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☒

Superintendent's Printed Name: Sarah Koligian

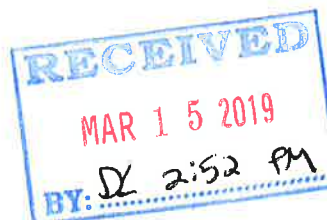
Superintendent's Signature: Sarah Koligian

Date: 3/15/19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): Not vetted or supported by current curriculum

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 7, 2019 6:12 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/07/2019 6:11 PM
Response #: 10
Submitter ID: 9705
IP address: 172.24.96.111
Time to complete: 43 min. , 20 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Rancho Cordova Boys & Girls Club at Navigator Elementary

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The mission of the Boys & Girls Club is to inspire and enable all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens.

The Boys & Girls Clubs of Greater Sacramento (BGCSAC), in an effort to meet the needs and interests of the Rancho Cordova community, is requesting funding for support of the Boys & Girls Club located at Navigator Elementary School for the 2019/2020 school year and the 2020 summer months. Our goals center around supporting the growth and development of young people; especially those that need us the most. The Boys & Girls Club at Navigator Elementary Site was opened and chartered for the 18/19 school year and has been an overwhelming success by all accounts. With the success of the school-year program, the Club would additionally like to facilitate a Boys & Girls Club summer camp for elementary school students during the summer months on campus.

At Boys & Girls Clubs of Greater Sacramento (BGCSAC), we know the hours between 3:00-6:00 p.m. are the peak hours for at-risk behavior amongst young people. We also know that children are facing more challenging obstacles than ever before. Kids from low-income families are six times more likely to drop out of school.

Our daily programs are comprised of a healthy mix of academic, social, and recreational activities that are carefully

ATTACHMENT 3

integrated with planned, evidence-based curriculum to ensure positive outcomes.

Over the past school year at Navigator the Club has been able to positively impact the lives of hundreds of youth in Rancho Cordova. Despite limited classroom availability after school, the Club has registered 100 Navigator youth as members. In addition to our 100 youth members another 200 Navigator students have received Boys & Girls Club programs and services during the school day. The Club currently has a wait list for its after-school program.

Data consistently shows that greater engagement in Club activities leads to decreases in high school dropout and truancy, drug and alcohol use and other risky behaviors as well as increases in good behavior and healthy lifestyle choices. The Club focuses on helping youth in three critical areas:

1. Academic Success and Career Readiness
2. Good Character and Citizenship
3. Healthy Behaviors and Lifestyle Choices

Our Clubs offers an array of activities not always available during the traditional school day. We pride ourselves on the relationships that we have with our school partners. Boys & Girls Club programs enhance the quality of educational services to the students we serve. We give students opportunities for growth and learning they might not find elsewhere. These opportunities pay off both academically and socially. Research has clearly associated Boys & Girls Clubs evidence-based programs with significant improvements in self-perception and positive social behaviors; significant reductions in behavioral problems and drug use; and significant increases in academic achievement scores, grades and school attendance.

The Boys & Girls Clubs fill the gap between school and home, providing a safe environment where kids can have fun, participate in life-changing programs, and form supportive relationships with peers and caring adults.

The Club has become an integral part of the school day, and a part of the Navigator team. Our Site Coordinator is on campus most of the school day and through a close partnership with school administration, as well as teachers, we have been able to further positively impact all students at Navigator. Twice weekly the Boys & Girls Club facilitates High-Yield Learning Activities (HYLA) at recesses that are open to all students on campus. Our Site Coordinator is always "on call" at Navigator during the school day, there to assist with students who have behavioral issues and need time away from the classroom environment. We work with those students to process through their behavior/feelings, offer guidance, and redirect the youth back in to the classroom in a better frame of mind. Additionally the Club has partnered with Navigator to provide an additional STEM (Science Technology, Engineering, Math) program after-school to non-Club members. The 10-week program will explore all things STEM; from robotics to computer programming, and even coding.

The Community-Value

Boys & Girls Clubs are not just a benefit to the hundreds of young people who have a safe place to grow and learn. They are a benefit to the entire community.

- Clubs give parents help and hope that their children will have opportunities that they, themselves, cannot alone provide.
- Clubs are partners with schools and community groups to provide resources to youth.
- Clubs provide peace of mind to parents while they are working, knowing that their children are in safe and professional hands.
- Clubs help build and reinforce strong moral character.
- Clubs provide positive adult role models.
- Clubs provide consistency and long term positive relationships that last a lifetime.
- Clubs offer evidence-based and time-tested programs that are proven to increase academic performance, improve health, reduce violent and risky behaviors and prevent youth from participating in gangs.
- The investment in Boys & Girls Clubs goes a long way. For every \$1 invested in our Clubs, \$9.60 is returned to the community in current and future earnings and cost savings.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Kimberly Key, Chief Executive Officer

Kim has been an integral part of the Boys & Girls Clubs of Greater Sacramento for over 15 years. She was first introduced to

ATTACHMENT 3

the Club as a volunteer at our Teichert Branch, teaching art classes. From there she joined the board of directors while she was in the field of commercial banking for Bank of the West. She served as Board President for over 5 years, assisting the Club to open more sites and serve more Sacramento-area youth than ever before. Kim's passion for the organization and its mission led to her accepting the role of CEO in 2015.

Jon Rango, Chief Operating Officer

Jon has been in the field of youth development for 24 years and with Boys & Girls Clubs for 15. Before coming to the Boys & Girls Clubs of Greater Sacramento, Jon was an Area Director for Boys & Girls Clubs of the North Valley. It was there he oversaw ASES and 21st Century school-based programs and worked closely with several school districts. He also has the opportunity to help start a Boys & Girls Club inside of the county's juvenile hall, only the second in the state at the time.

Lisa Spiegler, Area Director, Elementary Services

Lisa currently oversees the Club's school-based sites and has been with the Boys & Girls Club for 11 years. Her wide-ranging experience working with youth and overseeing programs has made her an invaluable part of the Boys & Girls Club team. In addition to site management, Lisa is our onboarding coordinator, training new staff at school sites on classroom management, program expectations, as well as organizational and district policies and procedures.

Adreana Peterson, Navigator Elementary Site Coordinator

Adreana has been our site coordinator at Navigator for the 18/19 school year and will continue to be our on-campus leader. Adreana has been with Boys & Girls Clubs for over 3 years, and in the field of youth development for more than 10. Her passion for the youth and desire to see them succeed has led to great relationships that have been formed with youth, school staff, and parents alike.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Short Term - 2019-2020 school year

Task - A minimum of 150 unduplicated youth will become Boys & Girls Club members for the 19/20 school year.

Deadline - 150 youth will be Club members by 6/30/20.

Task - A minimum of 50 youth will participate in the "Career Launch" program.

Deadline - 5/31/2020

Task - Approximately 10 Boys & Girls Club teen members will receive paid summer internships at the Club's Summer Camp Program

Deadline - 7/1/2020

Task - A minimum of 75 elementary-aged youth will participate in the Club's Summer Camp program. The program will be free of charge for Rancho Cordova residents.

Deadline - 7/31/2020

Long Term/ Strategic Vision:

The Boys & Girls Club is committed to maximize its time in Rancho Cordova by building brand awareness and developing strategic partnerships that would support ongoing operations and potential capital campaign efforts aligned with the City's vision of a possible civic/community center project that would the families of Rancho Cordova. Very few organizations can demonstrate their impact over time through results driven programing and an active and committed alumni base. Our Club alumni include prominent business leaders, government officials, celebrities, athletes, and members of the media who continue to be ambassadors for the organization as spokespeople, board members and donors. The Boys & Girls Clubs of is committed to a long term partnership that will develop and grow year after year as we serve the youth and families living and working in Rancho Cordova.

Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$197,942

ATTACHMENT 3

Estimated Breakdown of Project Expenditures:

See attached budget.

Matching Funds \$97,942

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

The Club's ongoing operations costs beyond 2019/2020 is unknown at this time because the goal of both the city and Club is to expand. We are committed to the community of Rancho Cordova and increasing the number of sites throughout the city as well as youth served. The Club will continue to leverage existing funding and seek out further funds to support its programs and operations within Rancho Cordova. The Club will also continue to be involved and participate in the civic center project.

Total Community \$100,000

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

August 2019

*Program recruitment begins prior to school beginning on campus at back-to school events (registration, class schedule pick-up, etc.)

*Club opens at Navigator, operates Monday-Friday 2pm-6pm. Club will be open earlier on days where there are early-release or half-days.

*Academic support (Power Hour) as well as other Club enrichment programs would be offered Monday-Friday 2pm-6pm

September 2019-February 2020

*Club continues to run daily.

*The Club will attend regular site staff meetings to promote the program as well as sharing project goals and gathering input from teachers.

March 2020

*The Club's career preparedness program "Career Launch" would be advertised and implemented at Cordova High with 2 cohorts of 25 students each. This program will serve as a job training for youth who wish to receive summer internships from the Boys & Girls Club.

*Opportunity for local as well as regional field trips to enhance learning opportunities through the Career Launch program.

April 2020

*Continue Club programming as well as Career Launch Classes

*Recruitment for summer camp program begins

May 2020

*Continue Career Launch Classes and Financial Literacy Training

*Group interview day

*Final Career Launch classes

*Career Launch completion party/event

*Job notification letters go out to selected youth in the last week of May.

*Summer camp parent/child orientations

June 2020

*Summer Camp opens for 75 elementary-aged youth.

•Internships begin (week 1)

ATTACHMENT 3

July 2020

*Summer Camp & Internships conclude at the end of July.

*School year 20/21 program recruitment and prep begins

- 7. Project Location:** Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 10679 Bear Hollow Dr. Rancho Cordova, CA 95670

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

- 8. School District (if applicable, check all that apply).** This is for projects/programs that are intended to operate or take place a public K-12 school site.

☒ Folsom Cordova Unified School District

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Jon Rango
Title	Chief Operating Officer
Phone Number	(916) 392-1350
Email Address	jrango@bgcsac.org
Mailing Address	5212 Lemon Hill Ave. Sacramento, CA 95824

11. Type of Applicant

(o) Non-Profit

- 12. Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Kimberly Key
Title	Chief Executive Officer
Phone Number	(916) 392-1350
Email Address	kkey@bgcsac.org
Mailing Address	5212 Lemon Hill Ave. Sacramento, CA 95824

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	Rancho Cordova 19.20 Measure H Budget.pdf
Attach here	Navigator Principal Letter of Support.pdf
Attach here	Navigator Parent Letters of Support.pdf

Thank you,
City of Rancho Cordova

ATTACHMENT 3

Measure H Budget 19.20

Wages & Benefits - School Year Program & Summer Program

Position	Total
Site Coordinator	\$47,000
2nd Lead	\$33,840
Program Assistants (3)	\$57,246
Total Wages	\$138,086
Payroll Taxes & Benefits	\$23,038
Total Wages & Benefits - Direct Services	\$161,124

Operating Costs

Item	
Program Supplies	\$6,000
Club Technology	\$4,000
Transportation	\$1,000
Total Operating Costs	\$11,000

Indirect Costs

Administrative Costs (15%)	\$25,819
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Total Project Cost	\$197,942
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Site Income

Corporate Contributions	\$30,000
Restricted Funding	\$30,000
Unrestricted Funding	\$37,942
City of Rancho Cordova - Measure H Funding	\$100,000
Total Site Income	\$197,942

ATTACHMENT 3

Navigator Elementary School

CAROLE B. VARGAS, PRINCIPAL
WENDY SOL, ASSISTANT PRINCIPAL



February 25, 2019

To Whom It May Concern,

I am pleased to write this letter in support of the *Boys & Girls Clubs at Navigator Elementary School's* Community Enhancement grant application. The Boys & Girls Club serves 75 students at our school. They offer an after-school program that provides academic support, enrichment and opportunities for social growth for our students.

Students love this program! We have a waiting list of students eager to join but are limited by the availability of appropriate space here. The students enjoy the group leaders and the variety of activities the program provides.

I value the on-going partnership we have with the staff of Boys & Girls Club. They provide a safe, productive after-school program for our students and work closely with us to mirror our behavior expectations for all students. Their program enhances our school, provides a valuable service to our families and benefits the children.

We look forward to continuing our partnership with Boys & Girls Club and giving more children the opportunity to succeed despite the difficulties they face.

If you have any questions, I would be happy to speak to you about the program.

Sincerely,

Carole B. Vargas
Principal



ATTACHMENT 3

2/27/19

To whom it may concern,

My son and daughter are both in Boys and Girls Club at Navigator Elementary School in Rancho Cordova. This is the first year they have participated in this club. We had them in Student Care a couple years ago, but due to the high cost, we were unable to continue to have them there. We are very appreciative and thankful for Boys and Girls Club which is such a wonderful program.

Prior to being in this club, they would have spent their time after school basically being babysat by TV or some sort of electronic device, rather than playing outside and engaging in activities. We chose to put them in this club to get them away from "screens and electronics" and engage them in activities with other children their age, as well as providing care for our children while we are at work.

My son has been quite resistive to be at Boys and Girls Club because he is always wanting to be on a tablet, watching U-tube or playing video games. My husband and I have not given him the option of not going to Boys and Girls Club because we know it's so much better for him than being at home, idle.

It's been great to come pick him up at Boys and Girls club and see him laughing and playing games such as Dodge Ball, not wanting to leave till the game is completely over. I would much rather him be participating in activities, rather than electronic devices. It's better for his mind, health and social well being.

ATTACHMENT 3

My daughter is a great kid and this club has encouraged her to be even better. She loves going to Boys and Girls Club and participating in the activities. She's made friends and been able to increase her activity, rather than sit on a couch at home.

The teachers have been excellent and a positive influence for my children. I couldn't thank them enough for all their hard work dealing with all sorts of kids. I am hoping that Navigator will have Boys and Girls Club again next year so that the kids will be able to participate in such an awesome program. It keeps them off the couch, engaged in activities, and making new friends. I hope there will be such a program like this in Middle School as well (Mitchell Middle School). Please continue to provide Navigator with Boys and Girls Club next school year.

Thank you,

A handwritten signature in cursive script, reading "Stefanie Ledward". The ink is dark and the signature is fluid.

Stefanie Ledward

ATTACHMENT 3

William E. Marshall
Mee Fong Leong-Marshall
3767 Edington Dr.
Rancho Cordova, Ca. 95742

City of Rancho Cordova
2729 Prospect Park Drive,
Rancho Cordova, CA 95670

We are in support of the Boy and Girl club after school program at Navigator Elementary School. Our daughter enjoys interacting with the staff and other students at the Boy and Girl club.

Our seven years old daughter engages in activities and social interactions she might not be exposed to without the Boy and Girl Club. The Boy and Girl provides a safe, fun and positive learning environment for the children. It help my daughter foster self-confidence and positive relationship with other.

We request the continuation of funding for the Boy and Girl Club and Navigator Elementary School.

William E. Marshall



Mee Fong Leong-Marshall



ATTACHMENT 3

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Rancho Cordova Boys & Girls Club at Navigator Elementary

Name of Applicant: Jon Rango Applicant's Title: COO

Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐

Applicant's Phone: (916) 392-1350 Applicant's Email: jrango@bgcsac.org

Applicant's Mailing Address: 5212 Lemon Hill Ave. Sacramento, CA 95824

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligian

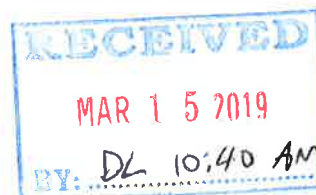
Superintendent's Signature: Sarah Keligian

Date: 3/13/19

School District: Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☒ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 6, 2019 11:10 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/06/2019 11:09 AM
Response #: 8
Submitter ID: 9702
IP address: 172.24.96.111
Time to complete: 15 min. , 10 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. A.S.I.S.T. Structured Sports and Character Education Classes

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

ASSIST Structured Sports/Character Education Classes provide instruction for character education and sports classes. These classes provide students with the opportunity to have successful access to the common core state standards. Instruction teaches topics including, but not limited to, perseverance (CCSS Math), communication (CCSS Math, ELA), responding to the arguments of others (CCSS ELA), learning how actions contribute to a sequence of events (CCSS ELA), moving through time and space (PE), working cooperatively (PE, CCSS Math and ELA) and manipulating objects (PE). Through STEAM based curriculum, coaches will provide sports activities for PM recesses. PBIS initiatives are created and followed for school site. Monthly calendar of PBIS focus is distributed to the campus. Structured Sports ASSIST Team provides support and engagement with tier two supports for two students per session. This is a mentorship and positive behavior initiative for Navigator Elementary. These students are designated by administration with the goal of corrective decision making in class, and in society.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Jesse Arora @ Structured Sports Development Program LCC 7409 Cordially Way, Elk Grove, CA 95757

Site administration: Principal Carole Vargas, Assistant Principal Wendy Sol

ATTACHMENT 3

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Structured Sports ASSIST Team goals are to provide a safe environment for all students to engage in physical movement that reduces the risk of injury. Reduced behavior issues which allows students to be engaged in the classroom. Character education within sports to build teamwork (conflict resolution, communication, respect, problem-solving). Sportsmanship (courtesy, integrity, responsibility, trust, follow rules, proper use of SEL skills) and how to develop leadership skills. The main goal is character education.

The measure of the effect and effort of ASSIST Structured sports is reduced office behavior referrals, suspension rates, and increased positive behavior traits exhibited by students.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$5700

Estimated Breakdown of Project Expenditures:

\$75 per hour, 2 hours per session.

38 Wednesday sessions starting Aug 8, 2019-May 27, 2019.

Matching Funds 0

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

We would like to continue our partnership with Structured Sports each school year if possible.

Total Community \$5700

Enhancement Funds

Requested:

Is this a multi-year no

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

August 8, 2019-May 27, 2019

Wednesday lunch recess periods

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Navigator Elementary School, 10679 Bear Hollow Drive, Rancho Cordova, CA 95670

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

[x] Folsom Cordova Unified School District

ATTACHMENT 3

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Wendy Sol
Title	Assistant Principal
Phone Number	(916) 294-2420 ext. 660130
Email Address	wsol@fcusd.org
Mailing Address	Navigator Elementary School, 10679 Bear Hollow Drive, Rancho Cordova, CA 95670

11. Type of Applicant

(o) Public Agency

12. **Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Wendy Sol
Title	Assistant Principal
Phone Number	(916) 294-2420 ext. 660130
Email Address	wsol@fcusd.org
Mailing Address	wsol@fcusd.org

13. Type of Signatory

(o) Public Agency

14. Additional Supporting Documents

Attach here
 Attach here
 Attach here

Thank you,
 City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: **ASSIST Structured Sports**

Name of Applicant: **Wendy Sol** Applicant's Title: **Assist. Principal**

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: **916-294-2420**

Applicant's Email:

wsol@fcusd.org

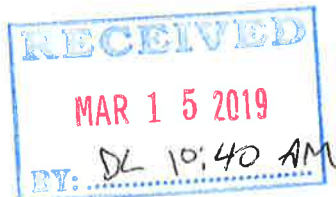
Applicant's Mailing Address: **Navigator Elem. 10679 Bear Hollow Dr. Rancho Cordova, CA 95670**

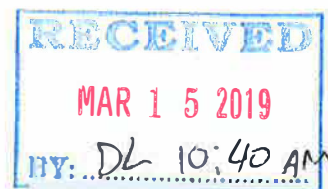
Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	Sarah Keligian
Superintendent's Signature:	<i>Sarah Keligian</i>
Date:	3/13/19
School District:	Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐
Comments (Optional):	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

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Fiscal Year 2019/20 Community Enhancement Fund Grant Application

Project Name:

The After School Education and Safety (ASES) Program

Project Description:

Folsom Cordova Unified School District's After School Education & Safety (ASES) Program keeps young people safe and provides extra academic supports to students who most need it. Research shows that the hours after school are the riskiest for children who are more likely to be victimized, injured, or to engage in disruptive or illegal behaviors. So, ASES is designed to provide safe and engaging supervision to students during this high risk period. We also know that students who live in poverty are among those most likely to experience the academic achievement gap. Children who are socioeconomically disadvantaged tend to score lower on tests and other academic indicators than do their middle class or wealthier peers. Therefore, ASES includes academic assistance and enrichment as key components of the after school program. The Expanded Learning Division of the California Department of Education provides core ASES state funding to nine Title I, high poverty campuses in Rancho Cordova: Cordova Gardens, Cordova Meadows, Cordova Villa, Peter J. Shields, Rancho Cordova, White Rock and Williamson Elementary Schools, as well as Mills and Mitchell Middle Schools. However, two schools in Rancho Cordova did not qualify for the state ASES grant because their poverty rates are not high enough: Navigator and the Riverview STEM Academy. The grant requested from the City of Rancho Cordova's Community Enhancement Fund would extend out-of-school time academic enrichment opportunities to students on these two additional campuses. And, the grant from the City would also support an expanding focus on Science, Technology, Engineering and Math (STEM) activities within all eleven ASES sites. Providing STEM experiences to students who live in poverty, helps to close the academic achievement gap, while encouraging students to consider pursuing higher education and careers in these demanding and exciting fields.

By providing Community Enhancement Funds to the school district's ASES initiative, the City of Rancho Cordova is actualizing a priority established by the National League of Cities. That organization encourages municipalities to support city-wide implementation of after school programs such as ASES. And, our proposed ASES project specifically addresses several priorities of Rancho Cordova's Community Enhancement Fund: Public Safety, Children and Youth, and Education.

Project Team

Linda Burkholder is FCUSD's Director of Family Engagement and Support Services. She administers the ASES Program under the direction of Elena Cabrera, FCUSD's Director of Categorical Programs and Grants. School site principals work closely with ASES leadership to ensure strong collaboration between school day and out-of-school time activities. Lisa Skaarup is the ASES Program's Special Project Coordinator, and is primarily responsible for facilitating ASES enrichment program development and professional development activities for ASES employees. ASES is staffed at a twenty-to-one student/staff ratio at all sites. All ASES employees must meet, at a minimum, the qualifications of an instructional assistant in our school district. ASES staff members collaborate closely with school site administrators and school-day teachers in effectively delivering the after school program. Furthermore, ASES works closely with the school district's Lead Teacher for STEM, in developing and delivering the STEAM enrichment and in

ATTACHMENT 3

facilitating the annual ASES Science Fair. At the Riverview STEM Academy, the funding from the City supports an intensive summer STEM Camp. And, at Navigator Elementary, the school is partnering in 2018-19 with the Boys & Girls Club to integrate the Lego Robotics curriculum funded by the City within the B&GC's own after school program activities, which will expand to serve any students interested in the Legos Robotics activities at Navigator. If this collaboration proves effective, the school may seek an extension of the collaboration with the Boys & Girls Club organization. And, of course, students and parents/guardians are key partners in the operations of the ASES Program, providing input through surveys and on-going communications about the program.

Project Goals

Goal 1. Improve public safety by engaging more children and youth in after school programming.

Measure A. Provide academic and enrichment experiences during out-of-school-time to at least twenty students (each) enrolled at the Riverview STEM Academy and at Navigator Elementary School.

Measure B. Maintain the state-funded ASES Program at seven elementary schools and two middle schools in Rancho Cordova., in order to achieve city-wide coverage of this initiative.

Goal 2. Support the growth and development of children and youth.

Measure A. Provide an expanding array of STE(A)M enrichment thematic materials and activities to students attending all local ASES Programs.

Measure B. Coordinate an annual ASES Science Fair that engages students in grades one through eight in expanded experiences in STE(A)M that include taking part in scientific inquiry and research, making public presentations, and designing effective and artistic project displays.

Measure C. Incorporate coding activities into the ASES Program, including an award recognizing use of coding in an ASES Science Fair Project.

Measure D. Engage local scientists, engineers, technicians, and other community leaders as judges for the ASES Science Fair and as volunteers within the ASES Program, to expand students' interactions with professionals who are role models in their fields.

Goal 3. Enhance the scope of educational experiences for Rancho Cordova students and residents.

Measure A. Expand the skills and experiences of ASES employees in delivering STE(A)M activities, in order to improve the quality of the educational enrichment experience for students in ASES.

Measure B. Encourage parents/guardians of students in ASES to attend the ASES Science Fair and to become qualified volunteers in the ASES Program, as strategies for "building community", while "de-mystifying" science and encouraging people to consider STE(A)M-based careers.

Funding Request

- Total Project Cost: \$ 1,089,174.

ATTACHMENT 3

- Estimated Breakdown of Project Expenditures:

	MSR-H ASES	ASES	ASES CODE	CAT Prgrm	Child Nutrition	TOTAL
Sal	36,000	539,172	4,874			580,046
Ben	18,000	159,888	1,286			179,174
Supply	5,000	23,118	5,214		248,455	281,787
Other ops	1,000	3,691	4,678	500		9,869
icr		27,789	615		9,894	38,298
	60,000	753,658	16,667	500	258,349	1,089,174

- Matching Funds:

\$ 753,658 state ASES funds

\$ 16,667 state grant for ASES Kids Coding project at White Rock Elementary

\$ 500 (Est.) from FCUSD's Categorical Programs - busing to ASES Science Fair

\$ 258,349 federal child nutrition grant to pay for supper

- On-Going Operations and Maintenance Costs, if applicable (Beyond FY 2018/19): Not applicable.
- Total Community Enhancement Funds Requested: \$60,000
- Is this a multi-year request: No

Project Schedule

July 1, 2019 through June 30, 2020

Project Location

- Physical Address: The administrative office for the ASES Program is located at 2460 Cordova Lane, Rancho Cordova, CA 95670. The schools to be served by the Community Enhancement Funds grant are:
Cordova Gardens Elementary (2400 Dawes St., RC); Cordova Meadows Elementary (2550 La Loma Dr., RC); Cordova Villa Elementary (10359 S. White Rock Rd., RC); Navigator Elementary (10679 Bear Hollow Dr., RC); Peter J. Shields Elementary (10434 Georgetown Dr., RC); Rancho Cordova Elementary (2562 Chassella Way, RC); Riverview STEM Academy (10700 Ambassador Dr., RC); White Rock Elementary (10487 White Rock Rd., RC); Williamson Elementary (2275 Benita Dr., RC); Mills Middle (10439 Coloma Rd., RC); and Mitchell Middle (2100 Zinfandel Dr., RC). The project is operating on public K-12 school sites. Attached to this application, please find the endorsement of the Superintendent of the school district.

ATTACHMENT 3

- Supplemental Endorsement Form: Attached.
- School District: Folsom Cordova Unified School District

Application submitted by:

Name: Linda Burkholder Title: Director, Family Engagement & Support Services
Public Agency: Folsom Cordova USD
Telephone: (916) 294-9090, ext. 610155 Email: lburkhol@fcusd.org
Mailing Address: 2460 Cordova Lane, Rancho Cordova, CA 95670

Signatory

Signatory's Name: Dr. Sarah Koligian Title: Superintendent
Public Agency: Folsom Cordova USD
Telephone: (916) 294-9000 Email: skoligia@fcusd.org
Mailing Address: 1965 Birkmont Dr., Rancho Cordova, CA 95742-6407

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

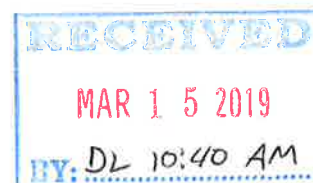
By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: The After School Education + Safety (ASES) Program
 Name of Applicant: LINDA BURKHOLDER Applicant's Title: Director, Family Engagement + Support Services
 Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐
 Applicant's Phone: (916) 294-9090 x 10155 Applicant's Email: lburkhol@fcusd.org
 Applicant's Mailing Address: 2460 Cordova Lane, Rancho Cordova, CA 95670

submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	<u>Sarah Holigan</u>
Superintendent's Signature:	<u><i>Sarah Holigan</i></u>
Date:	<u>3/13/19</u>
School District:	Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐
Comments (Optional): _____	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 14, 2019 1:40 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/14/2019 1:40 PM
Response #: 30
Submitter ID: 9734
IP address: 172.24.96.111
Time to complete: 19 min. , 53 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. The Language of Money

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Financial literacy is one of the most important skills a person can learn. A majority of the youth don't receive, even basic, foundational financial teaching at school or at home. Kids are behind before they start life.

Nu Art Education will produce a play called, "The Money is a Language" for children in Rancho Cordova, California.

This will be 8 shows performed:

- 1) 2 Shows performed at Robert McGarvey Elementary
 - a. Shows to cover ALL 5th & 6th grade classes
- 2) 2 Shows performed at Sunrise Elementary
 - a. Shows to cover ALL 5th & 6th grade classes
- 3) 4 Shows performed at the Sacramento Children's Museum
 - a. All shows will be open to all kids (target market is 4th - 7th graders)

The show is a 35-minute play that teaches students about the language and impact of money and their relationship to money as a means to provide them the opportunity to be forward thinking in their outlook and usage.

Students will experience:

ATTACHMENT 3

- 1) Pre-show collateral to prepare the kids for what they will see
- 2) An immersive, engaging, theatrical experience that is entertaining as well as educational
- 3) A post-show discussion session with all the kids
- 4) Collateral will be sent home with the kids so their families can experience what they learned

The program supports two categories of the Enhancement fund:

- 1) Children and Youth - The City seeks projects that support the growth and development of children and youth.
- 2) Education - The project should enhance the quality of educational services to Rancho Cordova students or residents.

Why Financial Literacy is Critical:

Forbes: According to Make Lemonade, there are more than 44 million borrowers who collectively owe \$1.5 trillion in student loan debt in the U.S. alone.

Average student in the Class of 2016 has \$37,172 in student loan debt.

11.5% of 2014 college graduates have loans in default (US Dept of Education)

<https://www2.ed.gov/offices/OSFAP/defaultmanagement/cdr.html>

Only 23% of kids surveyed indicated that they talk to their parents frequently about money (Money Confident Kids).

http://www.moneyconfidentkids.com/content/dam/money-confident-kids/PDFs/PKM-Surveys/2017_PKM_Results.pdf

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Nu Art Education, INC (Pending Non-profit) will be solely responsible for the delivery of the content as well as the management of the program (for each of the 8 shows) within the schools and the Sacramento Children's Museum.

The executive director and board president, Martin Noufer, will be responsible for the management of the program. Martin has a Master's in Business Administration, with a concentration in Finance. He spent over 20 years at Intel Corporation, where he was a finance manager at Intel for the bulk of that time. Additionally, Martin has a theater (directing, acting, producing, writing) background (over 40 theater and movie productions), which has enabled him to create a financial literacy live theater show and will allow him to administer the show(s) within schools.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Language of Money's goal is to leave a lasting impression about the role of money in our kids' futures. It's our sincere desire to spark a change in the trajectory of their financial lives. The goals for each of the 8 shows is to train and offer an introductory understanding of the concepts of money.

Most children don't know how to handle money or any basic concepts of money outside of how to spend it. Emotions are a critical aspect of money. What you witnessed growing up, whether you had money or did not, emotions tied to money, will always play a critical role in your life. Exploring the value of banks and credit unions and how interest can change your life for the better or worse. So, the goal is to introduce multiple concepts of money to 4th through 7th grade students. Below are the basic concepts that will be explored.

The concepts are as follows:

- 1) The basics of money
 - a. Cash
 - b. ATMs
 - c. Checks
 - d. Credit
 - e. Jobs
 - f. Budgeting
 - g. Saving

ATTACHMENT 3

h. Donating

i. Habits

2) Emotions tied to the use of money

a. Fear

b. Desire

c. Happiness

d. Anxiety

3) Important banking concepts (Checking and savings accounts, tracking your money, etc.)

a. What is a bank and credit union

b. Checking accounts

c. Savings accounts

d. A bank's role in money

e. Loans

4) The concept of interest

a. Good interest

b. Bad interest

c. Credit card interest

The metrics (efficacy of the show and retention) will be provided by a post-show survey taken by the students, administrators, superintendents, principals, teachers, (for schools) and parents in attendance. Additionally, the discussion session will be used to determine how well the students understood and retained the material. As well as a take home summary of the show.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: \$14,825

Estimated Breakdown of Project Expenditures:

Please see attached for formatted copy...

Category Budget Explanation

Hourly actor (Rehearsal / 8 Shows) \$2,040 2 weeks of rehearsal (60 hours) + 8 shows (8 hours); @ \$30/hour

Hourly actor (Rehearsal / 8 Shows) \$2,040 2 weeks of rehearsal (60 hours) + 8 shows (8 hours); @ \$30/hour

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Hourly actor (Rehearsal / 8 Shows) \$2,040 2 weeks of rehearsal (60 hours) + 8 shows (8 hours); @ \$30/hour

Director (rehearsal) \$1,400 Director of the show

Fingerprinting (actors/stage manager) \$480 Each actor and stage manager will receive finger printing

Travel stipend (for shows only) \$640 \$20 travel stipend for 4 actors (8 shows)

Props (briefcases/signs/bills/etc) \$650 Props for the show

Costumes (hats/coats/scarfs/etc) \$475 Costumes for the show

Management/Marketing/Admin \$800 Management and Marketing of each show

Marketing collateral \$700 Pre and Post Marketing collateral for the shows

Stage Manager (Shows) \$320 Stage Manager (For the shows only)

Rehearsal space \$600 Rehearsal space

Rights for the show \$600 Rights for the show

Total \$14,825

Matching Funds no

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

n/a

ATTACHMENT 3

Total Community \$14,825

Enhancement Funds

Requested:

Is this a multi-year request? If yes, number of years: no

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

The program will coincide with the 2019 – 2020 school year:

Sacramento Children's Museum

- Once per quarter starting in Q3'19

- o August - 2019

- o November - 2019

- o February - 2020

- o April - 2020

Sunrise Elementary

- Twice over the school year (for different tracks)

- o September – 2019

- o February – 2020

Robert McGarvey Elementary

- Twice over the school year (for different tracks)

- o October – 2019

- o March - 2020

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Sacramento Children's Museum - 2701 Prospect Park Dr, Rancho Cordova, CA 95670; Sunrise Elementary - 11821 Cobble Brook Dr, Rancho Cordova, CA 95742; Robert McGarvey Elementary - Sophistry Dr, Rancho Cordova, CA 95742

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

☒ Elk Grove Unified School District

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	martin noufer
Title	Executive Director / Board President
Phone Number	(916) 955-0318
Email Address	martinnoufer@gmail.com

ATTACHMENT 3

Mailing Address 4377 ROSENSTOCK WAY, Rancho Cordova, CA 95742

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	martin noufer
Title	Executive Director / Board President
Phone Number	(916) 955-0318
Email Address	martinnoufer@gmail.com
Mailing Address	4377 ROSENSTOCK WAY, Rancho Cordova, CA 95742

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	<u>Rancho Cordova Enhancement fund March'2019 (for 2019-2020).pdf</u>
Attach here	
Attach here	

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

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<u>Category</u>	<u>Budget</u>	<u>Explanation</u>
Hourly actor (Rehearsal / 8 Shows)	\$ 2,040	2 weeks of rehearsal (60 hours) + 8 shows (8 hours); @ \$30/hour
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Stage Manager (Shows)	\$ 320	Stage Manager (For the shows only)
Rehearsal space	\$ 600	Rehearsal space
Rights for the show	\$ 600	Rights for the show
Total	\$14,825	

ATTACHMENT 3



Sacramento Children's Museum
2701 Prospect Park Drive #120
Rancho Cordova, CA 95670
916-638-7225

To whom it may concern,

The Sacramento Children's Museum has a Memorandum Of Understanding (MOU), with Nu Art Education (NAE), to bring the play "The Language of Money" to the Sacramento Children's Museum audience.

We will use our venue to put up 4 shows between August 2019 and May 2020.

The shows will be free to the audiences. The target age range will be 3rd through 5th graders (with an opportunity to expand to 6th and 7th graders).

Thank you,

A handwritten signature in dark ink, appearing to read "Adam A. Ahmed". The signature is fluid and cursive, with a long horizontal stroke at the end.

Adam A Ahmed

Date: 3/8/19

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: The Language of Money
 Name of Applicant: Martin Noufer Applicant's Title: Exec. Director
 Individual ☐ Public Agency ☐ Non-Profit ☒ Other ☐ (Pending)
 Applicant's Phone: 916-955-0318 Applicant's Email: Martin.Noufer@gmail.com
 Applicant's Mailing Address: 4377 Rosenstock Way, Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: BINDY GREWAL, ASSISTANT SUPERINTENDENT

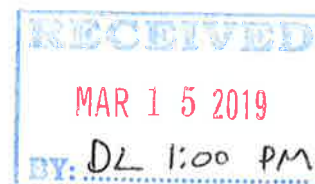
Superintendent's Signature: B. Grewal

Date: 3/16/19

School District: Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



*Yes from
Marta & Marty*



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/20 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Sunrise Elementary School began construction of a school garden beginning in the fall of 2018. The plumbing, electrical, and fencing have all been installed. Our understanding is that community partners are planning to help build our garden beds and install the drip line and irrigation in the spring of 2019, so we are looking to add Phase 2 support stations in our garden- a storage shed, a composter, and a bin for vermiculture. There is a wealth of research regarding the "Nature Deficit Disorder", the condition in which modern human beings have a lack of connection to the earth. Many students do not understand or realize where food sold in markets actually comes from. Our teaching staff wants to help students with this connection to our planet, and they want to leverage a school garden for cross-curricular objectives as well as for the inherent goodness and physical and mental health associated with gardening.

Sunrise Elementary was opened in 2007 as Elk Grove Unified School District's 39th elementary school and was built along south Sunrise Boulevard to serve the housing development currently known as Anatolia. Sunrise Elementary is a place where students are involved and curious, and where character is taught and valued. In addition to strong academic programs, families are attracted to the strong sense of community that prevails on campus. This community spirit has continued to flourish even as the school has grown from 420 students in its first year to over 1,360 students last year, to (with the building of Robert J. McGarvey Elementary) just over 700 students this year served through a year-round calendar.

The Sunrise Elementary parent community takes an active role in the school through elected positions on the Parent Faculty Organization and School Site Council, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips and facilitating the Active4Me walk/bike-to-school program. The Watch DOGS program (Dads of Great Students) has more than 50 participants. Several parents have reached out in support of the garden project with its ability to support cross-curricular learning goals across our grade levels.

Despite these many assets, Sunrise Elementary does not have adequate resources to build a fully functional school garden. We know that the inclusion of hands on science with extensions in to mathematics, writing and art in a child's educational program inspires and engages them in the learning environment and also elicits the inherent gifting that some children have for talents, like horticulture. Because public school budgets are so constrained, many children are never exposed to the world of growing and tending to plants and vegetable bearing plants. The ability to offer gardening gives them a place in the Sunrise Elementary community to express these interests, and build a culture of urban gardens. While our garden project is in process, we are still needing Phase 2 items like, a storage shed, compost bins and a bin for vermiculture. A school garden also will enrich the larger community of Rancho Cordova as students offer "Sunrise Farmers' Markets" that parents and community members can attend and enjoy.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

Sunrise Elementary will continue to partner with our Parent Faculty Organization to develop our ideas and to provide funding. Direct school site supervision will be provided by Mr. Martin Hock, Sunrise Elementary Principal, Mrs. Robyn Fulgham, Sunrise Vice Principal, and Mrs. Moira Young, overseeing teacher ensuring safety and quality instruction for all students. There will be no fees for this program for all participating classrooms and students. Mr. Martin Hock, Sunrise Elementary Principal, will provide overall administrative oversight to program, ensuring program and fiscal accountability for grant funding.

ATTACHMENT 3

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Education research clearly documents that hands on science education positively impacts student learning in a wide range of content areas (specifically mathematics and language arts) and also increases social/emotional development among children. Unfortunately, this grant is not a research project and does not afford us the resources to clearly track academic achievement among participating music students. However, we also know that when children are involved in meaningful learning experiences, they are more connected to school which is evidenced through stronger positive feelings about school. We also know that children's attitudes towards learning will be improved when schools provide a climate in which all students have the opportunity to succeed, learn and grow in ways that are unique to their own strengths and talents. For these reasons, we have selected changes in student attitudes towards school among participating students as the measure of the program's positive impact on student learning.

We propose the following measurable goal for the school garden program:

- Participating students' attitudes towards the learning environment and their connectedness to the school will improve, as measured by pre-post surveys of student participants.

Funding Request

Total Project cost: \$10,000 (\$6000- shed, \$350- composter, \$150- vermiculture bin, \$3,500 soil, drip line irrigation, garden box materials, and ancillary needs)

In-kind contributions: Sunrise Elementary will provide all facility space and classroom instruction as well as site supervision and administration from school staff at no cost to the grant.

Matching Funds: \$500 will be provided from the Sunrise Elementary site budget to support the cost of building materials, labor costs, and other materials.

Total Community Enhancement Funds "Measure H" requested: \$9,500

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded gardening projects will begin the summer of 2019.

Submitted by:

Name: Martin Hock III

Title: Principal

Telephone: 916-985-4350

E-mail: Mhockiii@egusd.net

Mailing Address: 11821 Cobble Brook Drive, Rancho Cordova, CA 95742

School Affiliation: Sunrise Elementary

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: Sunrise Elementary Garden Project

Name of Applicant: Martin Hock

Applicant's Title: Principal

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-985-4350

Applicant's Email: mhockiii@egusd.net

Applicant's Mailing Address: 11821 Cobble Brook Dr., Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: **Elk Grove Unified** ☐ **Folsom Cordova Unified** ☐ **Sacramento City Unified** ☐ **Other** ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

ATTACHMENT 3

Stacy Delaney

From: Martin Hock III at Sunrise <MHockiii@egusd.net>
Sent: Friday, March 8, 2019 9:49 AM
To: Bindy Grewal in Elem Ed
Cc: Jenifer Avey in Elem Ed; Dedra Gallegly at Sunrise; Robyn Fulgham at Sunrise; Stacy Delaney; Michael Gulden at McGarvey; Audrey Russek in Grants Office
Subject: Sunrise Elementary Garden Grant- Measure H/Community Enhancement
Attachments: Garden Grant Application_Supplemental Endorsement Form.docx; City of Rancho Cordova - School Garden Program 19-20.docx

This e-mail is from an external source. Please **do not** open attachments or click links from an unknown or suspicious origin.

Hello Bindy,

Attached is our garden grant proposal and supplemental endorsement form. Once approved, please forward this to Stacy Delaney from the City of Rancho Cordova.

Thank you,

Marty Hock

Principal, Sunrise Elementary

(p)916.985.4350

(f)916.985.8927

"Be the person you needed when you were younger." – Ayesha Siddiqi



ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Sunrise Elementary Garden Project

Name of Applicant: Martin Hock

Applicant's Title: Principal

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-985-4350

Applicant's Email: mhockiii@egusd.net

Applicant's Mailing Address: 11821 Cobble Brook Dr., Rancho Cordova, CA 95742

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: BINDY GREWAL, ASSISTANT SUPERINTENDENT

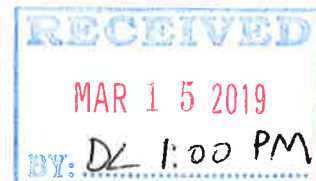
Superintendent's Signature: B. Grewal

Date: 3-8-19

School District: ☒ Elk Grove Unified ☒ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.



Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Friday, March 15, 2019 4:13 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 4:13 PM
Response #: 41
Submitter ID: 9746
IP address: 172.24.96.111
Time to complete: 20 min. , 56 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Get STEAMED in STEM

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Get STEAMED in STEM seeks to improve the growth and development of Rancho Cordova students ages 12 – 18 years and will enhance the quality of educational services of Rancho Cordova students through STEM education services.

Get STEAMED with STEM education program will consist of introductory level STEM/STEAMED courses that align with the California State Standards for ELA and Math, as well Next Generation Science Standards (NGSS).

Each class will provide direct instruction, small and large group work, and innovation lab time in the Maker Space. There will also be a hands-on workshop, allowing students participants to explore a lesson explicitly relating to a designated STEAMED topic area. Also, at the end of each 12-week program, a Get STEAMED project fair and a weekend hackathon for students will be held so that students can display their designs/builds to parents and the Rancho Cordova community at large.

The Get STEAMED in STEM project is a 24-week STEM education program designed to work with all Rancho Cordova students ages 12 – 18 that fit the following criteria:

Live or reside in Rancho Cordova
 Ages 12 – 18 years of age

ATTACHMENT 3

Attend a middle or high school in the Folsom - Cordova School District

- o Cordova High School
- o Mills Middle School
- o Folsom High School
- o Folsom Lake High School
- o Kinney High School
- o Folsom Middle School
- o Sutter Middle School
- o Vista Del Lago High School
- o Walnut wood High School
- o W.E. Mitchell Middle School

The 24-week program will run during the after-school hours between 4 pm – 8 pm Monday through Thursday in two separate tracks; Fall 2019 and Spring 2020

Each track will offer the following 90-minute STEM education workshops/maker space lab time:

- Coding in Python and JavaScript
- Robotics, Electronics and Engineering
- Video and App Development
- Cybersecurity

The benefit of this project includes:

Enhances the quality of educational services and supports the growth and development of youth:

Youth will be provided opportunities to explore STEM and STEM Career Pathways and create and make in the onsite Youth Maker Space.

Youth will be offered the chance to explore STEM activities that are not provided during school time.

Youth will be offered free time to create, design and make in the maker space materials and equipment

- ♣ 3D Printers
- ♣ Laptops and computers with a variety of design software and tools
- ♣ Laser Cutting machines
- ♣ Sewing lab
- ♣ Electronics lab

Enhance the quality of education services to Rancho Cordova students or residents:

The Get STEAMED in STEM curriculum meets the California State Standards for ELA and Math as well as the Next Generation Science Standards (NGSS) Standards through a 12-week after school program.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

- Alona Jennings – co-founder/program Director of Code for Hood, Inc
- Jody Dahms – Director of Special projects TLCS, Inc.
- Melanie Ensign – Uber, Inc.
- Kendra Lewis – Code for Hood Board Member, Special Projects

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Metrics:

- To increase awareness of STEM career pathways in youth ages 12 – 18 years of age by 50%
- To enroll 100 youth ages 12 – 18 in Get STEAMED in STEM education program by August 31, 2019

ATTACHMENT 3

- To create community awareness of Rancho Cordova Hacker lab and generate 250 site visits to the Hacker Lab Maker Space and c
- To build 4 STEM feeder partnerships with a minimum of 4 schools in the Rancho Cordova School District by August 31, 2019
 - o Feeder partnerships will allow us to directly recruit and enroll students from these identified partnership school agreements.

Goals:

- To graduate 100 youth ages 12 – 18 years of age from Get STEAMED in STEM education program by June 30, 2020
- To enhance the quality of STEM educational services of 100 Rancho Cordova youth by June 30, 2020.
- To offer 50 Maker Space memberships to youth who complete the program by June 30, 2020

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 100,000

Estimated Breakdown of Project Expenditures:

PTE Teachers/Instructors \$25,000

Equipment and Supplies \$25,000

PTE Admin Staff \$25,000

Food and snacks \$5000

Insurance \$5000

Marketing and Branding \$5000

Software subscriptions \$2500

Maker Space memberships \$7500

\$50,000 Fall 2019 programming

\$50,000 Spring 2020 programming

Matching Funds 10,000

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community 100,000

Enhancement Funds

Requested:

Is this a multi-year no
request? If yes, number
of years:

If you answered yes above, describe your sustainability plan:

N/A

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Start Date: June 30, 2019 - End Date: June 30, 2020

Marketing and Enrollment – June 30, 2019 – December 31, 2019

Fall 2019 program start date September 24, 2019 – December 13, 2019 (12 weeks)

Spring 2020 program start date January 27, 2020 – April 20, 2020 (12 weeks)

Youth Hackathon/ STEM Faire - May 2020

Post-event reporting and lessons learned - June 2020

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 11275 Sunrise Gold Circle Unit A Rancho Cordova, CA

ATTACHMENT 3

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

- 3. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Alona Jennings
Title	Co-founder/Program Director
Phone Number	(916) 889-0088
Email Address	alonajennings@gmail.com
Mailing Address	11275 Sunrise Gold Circle Unit a RC, CA 95742

11. Type of Applicant

(o) Non-Profit

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Alona Jennings
Title	co-founder/program director
Phone Number	(916) 889-0088
Email Address	alonajennings@gmail.com
Mailing Address	11275 sunrise Gold Circle Unit A RC, C 95742

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here

Attach here

Attach here

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3

57

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 14, 2019 2:30 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/14/2019 2:30 PM
Response #: 32
Submitter ID: 9736
IP address: 172.24.96.111
Time to complete: 53 min. , 16 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Beyond The Village – Work Force Development / Training to Employment

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Beyond The Village is a 501(c)(3) nonprofit organization, whose sole purpose is to provide job entry / job re-entry and job advancement education programs for Veterans and Adults 55+ who desire to enter or re-enter the job market, advance in their current career or transition from employee to employer by starting their own business.

For the purpose of this grant request, we propose to provide recruitment, job training and job placement to residents of the Rancho Cordova area, with special emphasis on Veterans and Adults 55+ who are unemployed, under employed or looking for ways to improve their current job situation. The benefit of this program to the City of Rancho Cordova is to produce more employable workers among residents by assisting them with the education and training necessary to get back into the work force, or to advance their careers in a positive direction that will provide for higher potential earnings and job satisfaction.

Our work with Rancho Cordova area employers, and employers outside of Rancho Cordova, will help place our program graduates into positions, including FTE, paid or unpaid Fellowships for on-the-job training and internships for job exploration. In addition, our project partner, WorkFlow Lounge, can become an employer of graduates who can then be outsourced for project-based employment services.

ATTACHMENT 3

While overall unemployment rates have seemingly declined in the past years, research shows that the numbers do not take into account people who have simply given up on their job search efforts. Many of those who have given up, are people in our targeted 55+ age range category. We intend to recruit these former job seekers into our program in an effort to assist them with getting back into the workforce.

Reports also show that job dissatisfaction and turnover rates are still very high. Studies show that more than 50% of all employed workers are engaged in searching for other employment even though they are currently considered to have good jobs. This is due, in part, to the fact that many unemployed individuals are accepting any job, simply to be employed, without evaluating their career options in such a way that would allow them to find jobs they can truly be passionate about. Another big factor is job dissatisfaction. Beyond The Village and its partners in this project provide an in-depth program that does more than just fill job openings. It is our goal to recruit, train and place individuals who have evaluated their options and are making informed decisions about their career objectives and job choices. This process will create a much better job fit and will reduce turnover based on job dissatisfaction.

As for adult workers 55+, statistics also show that these employees suffer from unexpected layoffs at a much higher rate than their younger counterparts. Often, that means that these workers, who are not yet ready for official retirement, need to look for new employment. Without proper evaluation and training, many times this means they are taking jobs paying far less than they are worth simply to be employed. When that happens, the newly employed 55+ worker is likely to experience job dissatisfaction and very quickly begins to look for other employment. It's a well-known belief that it's easier to get a new job while you already have one. This process of job hunting while already employed causes unplanned turnovers for employers at a much higher rate than they anticipate, while the cycle of employees taking an undesirable job just to be in the job market in order to get something better is perpetuated.

While we mainly work with job seekers, we also work with employers, who are facing constant staff turnovers, to educate them on how to lessen these turnovers by providing workers the types of job satisfaction that will make them want to stay. By working the issue from both sides, we help to create better employees and as well as better places of employment.

Our Career Path Development program model helps clients, through self-discovery, evaluate their current employment situation and focuses on gaining clarity of their current skillsets, assessing where they are and where they wish to go in their careers. Classes cover skillset evaluations, job search techniques, application processes, resumé and statement of qualification creation, interview preparation, interview follow-up, professional communications, and technology training if their career field requires it. Each client attends group sessions and also has the benefit of one-on-one consultations with the trainer on a weekly basis to make sure that they are on track to achieving their career goals throughout the program.

One of our more popular job tracks, Getting a Job with The State of California, teaches the proper and successful way to apply for posted positions with the State. These classes teach applicants the do's and don'ts of submitting applications to the State. Clients who wish to become State of California employees will follow a similar training track as other Career Path Development program clients, with a specific hands-on focus on landing a job with the State.

While we are aware that existing job programs like SETA also offer job placement services, our in-depth Career Path Development model provides more than simple job placement. Other programs focus their job placement on filling more high-volume, entry-level positions. For higher level employment seekers, our program partner, Deanna Vestal with CPD Group, has been receiving referrals from SETA, covering 3 counties for more than 5 years. In addition, CPD Group is an active referral partner with Project Attain, Goodwill Staffing, OneStop, University of Phoenix, MTI College, National University and others because these groups understand that the Career Path Development model is a valuable layer of training and education that provides a better employee upon program completion. It is with that in mind that we feel our program is a true value to workforce development, employment training and career achievement goals.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Angela Moore, BTV Program Director,
Deanna Vestal with Career Path Development Group,
KAIP Academy and
WorkFlow Lounge

ATTACHMENT 3

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

This project's goals are to recruit, evaluate, and train Rancho Cordova area residents who are looking to improve their career situation. Our focus will be on training Veterans and Adults 55+. Our program will help develop the client's clarity about their employment goals, train them on job search related skills and, upon successful program completion, place them into a position of their choice that will not only provide a job, but also job satisfaction.

Our target for the 2019/2020 FY is to bring a total of 30 clients, Veterans and Adults 55+ to our program. Each class is 12 weeks long and includes technology training and an option for Small Business Development training. Advertising, collaboration with Veterans agencies and outreach services will assist us in finding the appropriate clients. Beyond The Village has already begun accepting Scholarship Applications in anticipation of classes starting in July 2019. Clients will have access to our exclusive jobs database after the successful completion of the first 8 weeks of the program.

Our program will be measured by:

1. the number of clients who ultimately enroll in the program under this grant's funding (with a goal of 30)
2. The number of clients who successfully complete the entire program (with a goal of 85%) and
3. The percentage of clients who find meaningful employment because of the program (with a goal of 77%).

These percentages are based on the Career Path Development's current success rate of 67%. Program evaluations will be collected on a class-by-class, module-by-module and overall program series basis through the utilization of exit questionnaires and class evaluations. The final program evaluation will be based on all the data received from all clients and compiled by the Program Manager for complete program evaluation and reporting purposes.

Our program graduates can also move on to higher learning opportunities, through our program partner, KAIP Academy, which offers certificate programs (not paid for by this requested funding) in Project Management, Lean Six Sigma, Agile and other programs that can lead to higher paying careers with placement opportunities upon completion of the certification process.

WorkFlow Lounge provides a Small Business Development program for those clients who are interested in making the transition from employee to employer. Classes include setting up business structures, market analysis, business plan writing, setting up your business for business credit, website development, social media marketing, branding and more. These classes are paid for under the grant funding.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$30,000

Estimated Breakdown of Project Expenditures:

The tuition for each client going through the 12-week program is \$1000 for a total of 30 Rancho Cordova residents (ideally Veterans or Adults 55+) who will be able to take advantage of the program with up to 1 year of continuing education in additional 12-week increments.

The program includes 8-weeks of group sessions with weekly one-on-one sessions with the trainer. These sessions address gaining clarity of where the client's strength, weaknesses and skillsets lie. Additional sessions focus on the job search process, resumé writing, statement of qualification creation, interview preparation and learning to speak to the clients resumé during the interview, and professional follow-up after the interview. The final weeks of the program address technology training, specifically basic Microsoft Office 365. Employment opportunities are available to the client through our staffing partners, starting in week 8 of the program and career services continue to be available for up to a year should the client decide to continue their education with us.

The tuition covers facilities overhead, printed classroom materials, computer labs, trainer costs and office supplies as needed.

Matching Funds (including any in-kind contributions):

We are actively negotiating for laptop donations for each client, to be given to them at the completion of their program. Additional incentives include a provisional membership to WorkFlow Lounge to utilize the facility and its job search resources.

ATTACHMENT 3

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

None

Total Community \$90,000

Enhancement Funds

Requested:

Is this a multi-year 3 years @ \$30,000/year

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

While the project is viable as a single year plan, it is our belief that bringing on-going workforce development services to the Rancho Cordova area will enhance economic development in the area through more employable workers. Our request for this Measure H grant is specifically designed for Rancho Cordova residents who are unemployed or under employed.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Year 1 classes will begin on

August 1, 2019, ending in October 2019.

November 1, 2019, ending in mid-February 2020 (taking holidays into consideration).

March 2, 2020 and end May 2020.

Year 2 classes will begin

August 3, 2020, ending in October 2020

November 2, 2020, ending in mid-February 2021 (taking holidays into consideration)

March 1, 2021, ending May 2021

Year 3 classes will begin

August 2, 2021, ending in October 2021

November 1, 2021, ending in mid-February 2022 (taking holidays into consideration)

March 1, 2022, ending May 2022

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 9912 Business Park Drive, Ste 170, Sacramento, CA 95827

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name Angela Lofton Moore

Title President

Phone Number (916) 750-2881

Email Address supportus@beyondthevillage.org

Mailing Address 9912 Business Park Drive, Ste 170, Sacramento, CA 95827

ATTACHMENT 3**11. Type of Applicant**

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Angela Lofton Moore
Title	President / Executive Director
Phone Number	(916) 750-2881
Email Address	supportus@beyondthevillage.org
Mailing Address	9912 Business Park Drive, Ste 170, Sacramento, CA 95827

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here

Attach here

Attach here

Thank you,
City of Rancho Cordova

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Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 13, 2019 9:46 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/13/2019 9:45 AM
Response #: 20
Submitter ID: 9722
IP address: 172.24.96.111
Time to complete: 53 min. , 7 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Soil Born Farms: Center for Food, Health and the Environment

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The terminus of Chase Drive in Rancho Cordova offers direct access to a rare combination of community amenities not found anywhere else in the Sacramento Region. The corridor includes the 55 acre historic American River Ranch, the 63.5 acre Hagan Park, Cordova High School including the new Theater Arts center, Mills Middle School, Cordova Gardens Elementary and unprecedented access to the American River Parkway. These combined amenities currently attract a diversity of visitors and have the potential to engage many more through the development of dynamic recreational, educational, entertainment, agricultural, environmental and culinary experiences. Towards this end, Soil Born Farms is working diligently with the City of Rancho Cordova and other regional partners to create a Center for Food, Health and the Environment at the Historic American River Ranch. This legacy project will anchor and tie these community amenities together, helping create a preeminent location for visitors to learn, celebrate and recreate.

The comprehensive new infrastructure vision for the Center includes an improved two-way vehicle entrance, paved parking lot, dedicated bike and pedestrian access road (existing driveway), new Farm Stand and Kitchen building, new interpretive center building, new animal learning barn (developed as a joint use facility with Cordova High Ag Academy), new pedestrian crossing over recently restored Cordova creek and connective ADA pathways with interpretive signage. This new infrastructure complements an existing equipment barn, caretaker house, schoolhouse, farmhouse kitchen, outdoor theatre, office building and outdoor patio.

ATTACHMENT 3

Funding secured from the City of Rancho Cordova and private donors has enabled Soil Born Farms to do pre-construction design work for the entrance road, parking lot and farmstand/kitchen building. This design work will be completed by late June 2019. We are also doing conceptual drawings for a planned animal barn, visitor center building and site landscaping. More recently, we have also begun preparations for construction of the new parking lot. This will be the first new major construction project for the site. Our current dirt parking lot used for daily visitation will be replaced with a new paved lot with lighting, striping, and landscaping. Funding for this project totaling \$866,000 was requested by Sacramento County Parks from the Lower American River Conservancy (LARC). \$499,000 of this total was recommended for funding in fiscal year 2018-19 and the remaining funds will be requested when the LARC's 2019-20 budget is approved (after July 2019).

In order to advance from design to our first construction project (parking lot), critical utility upgrades are required. In order of priority these include:

- Installation of a dedicated water line for fire Protection
- Utility Upgrades for the planned Farmstand/Kitchen Building and Parking Lot

Note: Details for these activities are provided below under "project goals".

Key community benefits associated with the overall project include:

Community Pride:

- The Center for Food, Health and the Environment at the American River Ranch will anchor a combination of amenities that will draw national attention and create improved livability for local residents once fully developed.

Civic Engagement:

- Supports existing and future programmatic activities along the Parkway, at Soil Born Farms, and in Hagan Park that attracts, engages and inspires a diversity of adult and youth visitors.

Quality of Life:

- Uses good design and agency collaboration to encourage reinvestment and renewed interest in a heritage neighborhood of Rancho Cordova.
- Provides better access to healthy food and other low cost services and programs for the community.

Public Safety:

- Creates improved accessibility for residents to a facility that historically was not open to the public.

Arts and Culture:

- With the presence of Soil Born Farms at the American River Ranch, CRPD's historic Rescue Barn, and Cordova High Schools Agriculture and Culinary Academies, this project invests in a community site that celebrates and accentuates Rancho Cordova's rich agricultural history and commitment to playing a leadership role in the regional Farm to Fork movement.

Children and Youth:

- Food, agriculture, environmental stewardship and recreational services are all important career pathways that can be accented at this site with proper investment of infrastructure and programs. With five schools within walking distance to this location and easy access to bus and light rail, area youth will have the opportunity over time to engage in dynamic life and career development activities from early childhood through adulthood during the school day, afterschool and summer periods. Current activities offered from the partners include summer camps, field trips, adult classes, teen center, little league, swimming, gymnastics, yoga, teen center, summer youth employment, cooking education, gardening education and animal husbandry.
- All of the proposed new construction at the site will support learning and career development for our local youth. The Kitchen and Farm Stand building will serve as a dynamic job training center for high school age youth focused on retail, customer service, culinary arts and farm produce development, catering, event management and sustainable food production. The future animal barn will serve as a joint use facility with the Cordova Agriculture Academy accenting classroom instruction with real-world animal and pasture management practice. The future interpretive center building will include a living laboratory for our students to delve deeper into the environmental sciences including biology, ecology, soil management, natural history, water management and overall land stewardship.

ATTACHMENT 3

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Soil Born Farm's Staff: Shawn Harrison, Janet Zeller, Terese Esperas

Soil Born Farm's Board of Directors: Kurt Spartaro from Paragary's Restaurant Group, Kevin Barri from Wells Fargo.

Architect: Jason Ellis from Ellis Architects and associated contractors.

County of Sacramento: Liz Bellas from Sacramento County Regional Parks

City of Rancho Cordova: We will work with City of Rancho Cordova staff to oversee this project.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The overall goal of this request is to improve public accessibility to the Center for Food, Health and the Environment located at the historic American River Ranch. The planned parking lot is slated as our first new construction project at the site. This will be closely followed by a new farmstand & kitchen pavilion (design slated for completion in June of 2019). Both projects require the installation of underground utilities before construction can occur. The specific components of the utility work include the following:

- Activity #1: Water line for Fire Protection: New construction at the site requires that a dedicated water line be brought into the property for fire protection. Currently no hydrants are located at the site. This 8 inch line will connect at the service point of Octavia Way and Chase Drive and then will be trenched in along our existing driveway and into the site. Addressing this infrastructure need now will help avoid any construction or design conflicts with the parking lot planned for later in 2019.

- Activity #2: Utility Upgrades for planned Farmstand/Kitchen Building: New sewer line, potable water line, upsized service connection & backflow and gas line for the planned farmstand and kitchen building. Stubbed connection points for potable water service and landscaping water to the future Visitor Center, Animal Barn facilities and parking lot will also be accomplished with these upgrades. The planned Farmstand/Kitchen facility will serve as a vital food access, youth job training and public education asset for the community.

- Activity #3: Existing Sewer Line Repair: The sewer line serving the existing buildings on the site (office, equipment barn, schoolhouse and ADA bathroom) and future Visitor Center requires replacement. Making this repair at the same time as the other utility work will be most cost effective. Funding will be used to replace this main service line and update connections to all existing buildings and future Visitor Center building.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$1,060,370

Estimated Breakdown of Project Expenditures:

1. Fire Line Total: \$95,400

2. Utility Upgrades Total: \$81,300

a. Domestic Water (Farmstand/Kitchen Building): \$26,200

b. Sewer Service (All Buildings): \$29,000

c. Irrigation Water (Farmstand/Kitchen and Parking Lot): \$15,900

d. Gas (Farmstand Kitchen): \$10,200

3. Contingency Total (10%): \$17,670

Matching Funds \$866,000

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

This is not an on-going project. For clarification it is important to restate our current funding arrangement. The Lower American River Conservancy (LARC) has recommended approval of \$499,000 for the parking lot in fiscal year 2018-19. The remaining \$367,000 will be requested from the LARC in the next fiscal year beginning July 2019. Utility upgrades required before the parking lot construction are being requested through Measure H. These upgrades concurrently prepare the site for the parking lot construction and other new construction beginning with the farmstand and kitchen pavilion.

Total Community \$194,370

Enhancement Funds

Requested:

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Is this a multi-year request? If yes, number of years:

No

If you answered yes above, describe your sustainability plan:
Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

August 2019 through May 2020

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2140 Chase Drive, Rancho Cordova

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Shawn Harrison
Title	CEO
Phone Number	(916) 718-3563
Email Address	sharrison@soilborn.org
Mailing Address	PO Box 661175, Sacramento CA 95866

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Shawn Harrison
Title	CEO
Phone Number	(916) 718-3563
Email Address	sharrison@soilborn.org
Mailing Address	PO Box 661175, Sacramento CA 95866

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	<u>Measure H SBF Request 2019 Budget Detail.xlsx</u>
Attach here	
Attach here	

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Item	Description	Quantity	Unit	Unit Cost	Est Cost
Fire Water Line					
1	Connect to Existing water main	1	EA	\$ 15,000	\$ 15,000
2	8" backflow preventer	1	EA	\$ 16,000	\$ 16,000
3	8" Gate Valve	2	EA	\$ 2,000	\$ 4,000
4	6" Gate Valve	1	EA	\$ 1,800	\$ 1,800
5	8" Water Pipe	670	LF	\$ 80	\$ 53,600
6	Fire Hydrant Assembly	1	EA	\$ 5,000	\$ 5,000
Subtotal					\$ 95,400
Domestic Water Service (Farmstand/Kitchen)					
1	New 4" meter (service to domestic & irrigation)	1	EA	\$ 10,000	\$ 10,000
2	New 2" reduced pressure backflow	1	EA	\$ 4,000	\$ 4,000
3	New 3" water pipe (joint trench)	340	LF	\$ 30	\$ 10,200
4	3" water valve and box	1	EA	\$ 600	\$ 600
5	2" water valve and box	1	EA	\$ 400	\$ 400
6	Connect to Building Service	1	EA	\$ 500	\$ 500
7	Connect to Existing Service	1	EA	\$ 500	\$ 500
Subtotal					\$ 26,200
Sewer Service (Farmstand/Kitchen & Existing Buildings)					
1	6" Sanitary Sewer Pipe (Joint Trench)	340	LF	\$ 40	\$ 13,600
2	4" Sanitary Sewer Pipe (Joint Trench)	10	LF	\$ 40	\$ 400
3	Replace Existing Sewer Line (For Existing Buildings)	160	LF	\$ 50	\$ 8,000
4	Sewer Cleanout	3	EA	\$ 500	\$ 1,500
5	Connect to Existing Manhole	1	EA	\$ 5,000	\$ 5,000
6	Connect to Building	1	EA	\$ 500	\$ 500
Subtotal					\$ 29,000
Irrigation Water (Farmstand/Kitchen & Parking Lot)					
1	New 2" reduced pressure backflow	1	EA	\$ 4,000	\$ 4,000
2	3" water pipe (joint trench)	360	LF	\$ 30	\$ 10,800
3	3" water valve and box	1	EA	\$ 600	\$ 600
4	Connect to Existing Service	1	EA	\$ 500	\$ 500
Subtotal					\$ 15,900
Gas (Farmstand/Kitchen)					
1	Gas Service to Building (Joint Trench)	340	EA	30	\$ 10,200
Subtotal					\$ 10,200
Subtotal					\$ 176,700
Contingency					\$ 17,670
Total Request					\$ 194,370



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

DATE: March 12, 2019

FROM: Cordova Community Food Locker (CCFL)

Project Name

Cordova Community Food Locker Facility/Equipment/Operational Upgrades

Project Description

This proposed project consists of ten individual elements. Six are for facility upgrades and four are for equipment/operational upgrades. The elements are detailed below:

Facility Upgrade Elements

- 1) **Analysis/Evaluation of Current Electrical System Supply and Demands:**
CCFL currently has 200 amp service provided by Sacramento Municipal Utility District (SMUD). Over the years, large-drain equipment has been installed. CCFL now has two walk-in freezers, one walk-in cooler, one upright commercial freezer, one large residential chest freezer, and one high-efficiency air conditioning system for the processing trailer. In addition to the large-drain items, CCFL also has numerous small-drain appliances (many fans, three computers, one printer, one cold-drink dispenser, lights, etc.). During the summertime, total electrical loads appear to approach the maximum supply available. Loss of electrical power could be disastrous because of the loss of food supplies (particularly in the freezers and cooler). Therefore, CCFL needs to have a commercial electrician analyze and evaluate the current status of our electrical system so that we can determine the best option(s) to improve the situation.
- 2) **Safety, Sanitation, and Security**
 - a. **Installation of a Potable-Water Line for Sanitary Purposes:**
CCFL currently has no fixed water supply line for hand-washing. To bring CCFL into closer compliance with food-handling requirements, a temporary "make do" system (using a large

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5-gallon water bottle and a small plastic RV sink) was installed to provide volunteers with a more convenient on-site station. There is an existing water line and hose bib on the north end of the Church's Thrift Store just west of CCFL facility. Extension of that water line would provide volunteers with a nearby and more effective washing station.

b. **Replacement of Concrete Pads:**

At least two concrete pads have broken or lifted sufficiently to significantly hamper daily operations. The unlevel surfaces make pallet jack operations extremely difficult. Two specific pads are the most problematic. One concrete pad has broken up and sunken badly. Tree roots have lifted several pads so that they are no longer flush with adjacent concrete pads. CCFL proposes the removal and replacement of the most problematic concrete pads in order to improve safety and facilitate daily operations.

c. **Movement of Two Temporary Food Storage Containers:**

The facility's front parking lot currently has two temporary food storage containers. One is a conventional shipping container (for trans-oceanic voyages) and the other is the cargo box off a commercial truck formerly owned by CCFL. These containers temporarily hold food and other items which cannot be stored in the primary food storage area behind the processing trailer, or in the three other existing shipping containers located behind the CCFL facility. The two temporary food-storage containers in front occupy valuable parking spots. Parking is scarce during the frequent Church activities (e.g., funerals). Moving these two temporary food-storage containers to the rear with the three other shipping containers will consolidate such temporary food storage in a single and more secure area for easier and more efficient handling.

3) **Contractor Evaluation/Repair of Leaky Roof Over Main Food Storage Area:**

Rain water is entering the west end of the main food storage area through one or more roof leaks between the processing trailer and the adjacent food processing shed. The leak(s) are causing water damage to both the plywood wall paneling and the insulation inside the wall. To prevent mold development, the roof leak(s) must be addressed. The existing roof is very old and sun-damaged corrugated fiberglass paneling. It was installed by a donor who connected the fiberglass roof to the processing trailer and the asphalt-shingled roof over the processing shed causing water leaks in the shed's asphalt-shingle roof. This configuration provides adequate shade, but does not provide sufficient protection from rain due to the various intersecting slopes and the absence of conventional drainage "valleys." Moreover, the roof is not designed to be "walkable," making it extremely difficult if not impossible to repair leaks in the fiberglass panels. CCFL plans to hire a contractor to determine a cost effective way to structurally modify or replace the roof, and complete those repairs as the line item budget permits.

Equipment/Operational Upgrade Elements

4) **Operations and Maintenance:**

The Cordova Community Food Locker, in its 30 year history, has provided over 17 million meals to the needy in the Rancho Cordova area. CCFL's primary workforce is volunteers, including members of the Board of Directors who serve without compensation. Food and sundries are provided through federal sources, food banks, community donations, and purchase. This requires the collection, inspection, sorting, storing, and distribution of those goods. These operations are done primarily by independent contractors with help from volunteers who

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receive reimbursement for out-of-pocket expenses. The costs of these services exceed \$40,000 annually (\$30,000 for contractors and \$10,000 for expenses). Recently, CCFL's monetary donations have fallen short of its operational expenses, forcing it to use its reserve funds. Also, a recent California Supreme Court ruling on the definition of "independent contractors" placed a new hardship on CCFL. It is no longer able to attract or hire people who do not "need" to meet the new compensation demands by law, but who want to participate at the Food Locker. The Court's ruling directly affects CCFL's ability to remain open and provide vital services. The State Legislature currently has pending legislation to deal with the Court's ruling. However, this legislation may take two years for passage. Therefore, CCFL requests line item funding for operations and maintenance which will allow it to continue providing essential services to the community. Flexibility in the use these funds is requested since expenditures will depend upon the scope of services required due to the unknowns involved in the services needed.

5) **Purchase of Large Commercial Freezer:**

The old, donated upright commercial freezer has become too small to meet daily distribution needs. CCFL also has an old chest freezer, but it is a residential unit which does not comply with food storage requirements. To satisfy those requirements, it must be replaced by a commercial freezer (either upright or chest), which will then be used in conjunction with the existing upright freezer.

6) **Purchase of New Computers:**

CCFL currently has three "hand-me-down" computers donated years ago. Contracted repairs by computer technicians are not cost-effective. CCFL currently relies upon a volunteer with computer expertise to keep its computers functional. CCFL would like to use grant funding to replace the computers and also provide for a computer technician to handle the installation and any ancillary issues (e.g., purchase/installation of networking equipment if appropriate, purchase/installation/transfer of software as needed, etc.).

7) **Creation of an Independent CCFL Website:**

CCFL currently has one page on the Church's website (www.sjvparish.com/serve), but does not have direct access in order to control/update its contents. CCFL must request that changes be made by the parishioner volunteer who handles the Church's other computer systems. This is cumbersome, and changes are normally delayed due to the volunteer's customary very heavy workload. As a result, the web page is frequently not current. In addition, the web page has no provision for charitable cash donations to CCFL. As an IRS-approved 501(c)(3) non-profit charitable organization operating under the Church's EIN #45-3855605, CCFL must compete with other charitable non-profits for cash donations from the public. The websites for most such non-profits have provisions for online cash donations to make the process easy and convenient for potential donors. CCFL's web page does not, which places CCFL at a distinct disadvantage in fund raising. CCFL wishes to use grant funding to pay for an appropriate computer-services contractor to create its own website. The new website would allow CCFL to: a) maintain the currency of its content, b) facilitate cash donations by the public, and c) clearly identify CCFL operations as secular in nature.

8) **Acquisition of a Department of Motor Vehicles (DMV) Motor Carrier Permit (MCP) and completion of any required Basic Inspection of Terminals (BIT) inspections (if applicable to CCFL truck operations):**

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CCFL was recently notified by an individual that, due to a law change back around 2016, the "box truck" used to carry food from donors to the CCFL facilities *may* be subject to California DMV regulation of commercial trucks. The DMV website information regarding those who need an MCP and those who do not need an MCP is unclear regarding non-profit charitable operations like CCFL. Thus far, CCFL has been unsuccessful in contacting the DMV office responsible for the MCP program to resolve the issue. Efforts to contact DMV will continue.

Moreover, costs of obtaining the MCP and BIT inspections are uncertain because late fees *may* apply. Therefore, CCFL is requesting adequate funding to cover initial registration fees, late fees, and Carrier Inspection Fees for any BIT inspections which may be required. If MCP regulation does apply to CCFL's box truck, acquisition of the MCP is mandatory for truck operation. CCFL hopes to have this issue resolved well before grants are awarded. If MCP regulation does *not* apply to CCFL's truck, the City will be notified that CCFL's funding request for this line item is rescinded.

A grant to CCFL for the above purpose meets the City's established criteria for award as detailed below:

Community Pride: The City of Rancho Cordova makes a conscientious effort to "take care of its own." The City's active support of CCFL reflects its strong commitment to enhancing the lives of its inhabitants. Feeding the hungry is a very lofty and extremely worthwhile goal which clearly demonstrates great community pride.

Civic Engagement: CCFL has only two paid positions and operates primarily with volunteers from the local community. The need is year-round and the community has responded very generously since our establishment in 1987. This is especially evident during CCFL's annual Thanksgiving and Christmas Giveaways when individuals and local businesses not only donate many turkeys, but also provide an outpouring of volunteers to help with these massively popular events. This is an inspiring example of civic engagement by local community members.

Quality of Life: Distribution of emergency food supplies provides obvious and significant socio-economic benefits which contribute to the well-being of the City's most needy and vulnerable.

Children and Youth: The majority of CCFL's patrons are families with children. Providing emergency food to these families allows the children to focus on other important activities for growth -- such as education.

Project Team

Reverend Deacon Walter Little, CCFL Program Director
 Ms. Linda Condon, CCFL Deputy Director
 Mr. Gregg Huestis, CCFL Operations Manager
 Gary Greeson, Lt Col, USAF (Retired); CCFL Board of Directors (BOD) Member; Grant Coordinator
 Mr. Ross Johnson, CCFL BOD Member

Project Goals

Goal: Complete all project elements by May 31, 2020.

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Metric #1: To contract for and complete the electrical system analysis/evaluation by September 30, 2019.

Metric #2: To contract for and replace the selected concrete pads by December 31, 2019.

Metric #3: To contract for and complete the engineering evaluation, and repairs/replacement of the leaky west roof over the main food storage area by May 31, 2020.

Metric #4: To contract for and install a potable-water line by September 30, 2019.

Metric #5: To contract for the movement/reinstallation of both temporary food storage containers in the front parking lot to the rear of the CCFL facility by May 31, 2020.

Metric #6: To purchase and install one commercial grade freezer by December 31, 2019.

Metric #7: To purchase and install 3 computers (and any necessary associated equipment/software) by May 31, 2020.

Metric #8: To contract for and complete the creation of an independent CCFL website by May 31, 2020.

Metric #9: To acquire the MCP and BIT inspections (if applicable to CCFL box truck operations) by December 31, 2019.

Metric #10: To expend grant funds for operations and maintenance by June 30, 2020.

Funding Request

Total Project Cost: **\$96,500**

Some costs are unknown and extremely difficult to estimate for a variety of reasons, especially the leaky roof. If actual costs for one or more budget line items shown below are significantly different than the estimated cost(s), CCFL requests advance approval from the City to shift the allocated funding between line items as required to accommodate actual needs. If the total grant funding awarded is less than that actually required to complete all planned projects, CCFL will automatically and promptly notify the City and reallocate the remaining resources among the remaining line items according to their overall priority as reflected below. If total funding is inadequate to complete all the planned projects, the lowest priority project(s) will be cancelled as required to ensure that total expenditures do not exceed the total grant funding awarded by the City.

*Note: The line items appearing below are listed according to CCFL's desired priority (highest to lowest) for acquisition/completion. In the event that CCFL is awarded grant funding less than the full amount requested, CCFL asks that the available grant funding reflects CCFL's priorities. Due to the relative urgency/importance/complexity of "Facility Upgrade" items 1-3 described earlier, CCFL **may** utilize special Board of Directors member donor funding in order to have these elements started as soon as practical (before grant approval). If those same elements are subsequently approved for grant funding, CCFL would use those budgeted grant funds to reimburse the BOD member donor for their out-of-pocket expenses, and then continue progress on any of those three projects which have not yet been fully completed.*

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BUDGET

1. Evaluation of electrical system supply & loads:	\$ 3,000
2. Safety, Sanitation, and Security	
a. Installation of potable-water line:	\$ 2,000
b. Replacement of selected problematic concrete pads:	\$ 6,000
c. Movement/reinstallation of 2 food storage containers:	\$ 4,000
3. Evaluation/repair of leaky roof:	\$25,000
4. Operations and Maintenance:	\$40,000
5. Purchase of commercial freezer:	\$ 7,000
6. Purchase/installation of 3 computers:	\$ 1,500
7. Creation of independent CCFL website:	\$ 3,000
8. Acquisition of MCP & BIT Inspections	<u>\$ 5,000</u>
Total:	\$96,500

Matching Funds: None.

Ongoing Operations & Maintenance Costs: \$40,000 (for FY 2019/2020 only).

Total Community Enhancement Funds "Measure H" Requested: **\$96,500**

Is this a multi-year request? No.

Project Schedule

March 1 through June 30, 2019:

Use BOD member donor funding, as available and appropriate, to start progress on Facility Upgrade Elements 1-3.

July 1 through September 30, 2019:

Complete Metrics 1 (electrical system analysis) and 2a (potable-water line installation), if not already completed during the March through June period before grant award.

October 1 through December 31, 2019:

Complete Metrics 2b (concrete pads replacement), 5 (commercial freezer installation), and 8 (MCP and BIT inspections).

January 1, 2020, through May 31, 2020:

Complete Metrics 3 (engineering and installation of roof section), 2c (movement and reinstallation of food storage containers), 6 (new computers installed), and 7 (establishment of new website).

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Grant Award Date through June 30, 2020:

Complete Metric 4 (operations and maintenance expenditures). Submit written progress reports to the City of Rancho Cordova as specified in the Grant Agreement.

Project Location

Physical Address: Cordova Community Food Locker
10497 Coloma Road
Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner?

Yes. The grant application is considered as a letter of support since it was vetted through the Pastor of Saint John Vianney (SJV) Catholic Church. There is a formal letter of understanding on file between CCFL and the Diocese of Sacramento. CCFL operates on the grounds of SJV. SJV was the original founding organization for CCFL and supports the latter's operations by donating the use of Church grounds, the costs of insurance coverage and some utilities, and also providing oversight of CCFL operations by the appointed Program Manager. Although it is an entirely secular operation, CCFL operates as an Internal Revenue Service (IRS) approved non-profit charitable organization under the auspices of SJV's federal EIN #45-3855605. No affiliation with, or attendance at, SJV is required to receive food distributions from CCFL. CCFL's operations are totally secular and independent of SJV's religious activities.

School District: (N/A)

Application Submitted By

Name: Gary L. Greeson, Lt Col, USAF (Retired)
Title: CCFL BOD Member and Grant Coordinator
Applicant Type: IRS Approved 501(c)(3) Non-Profit Charity
Phone: (916) 858-1191 (Home); (916) 340-4885 (Cell)
E-Mail Address: gkgreeson@sbcglobal.net
ccflcharity@gmail.com
Mailing Address: 2061 Roaring Camp Drive
Gold River, CA 95670

Signatory

Name: Reverend Deacon Walter Little
Title: CCFL Program Director, and Chairman, CCFL BOD
Applicant Type: IRS Approved 501(c)(3) Non-Profit Charity
Phone Number: (916) 402-0398 (Cell)
(916) 364-8973 (CCFL)

E-Mail Address: bwal3@sbcglobal.net (primary)
ccflcharity@gmail.com (secondary)

Mailing Address: 11210 Wind River Court
Rancho Cordova, CA 95670



Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Friday, March 8, 2019 1:31 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/08/2019 1:30 PM
Response #: 13
Submitter ID: 9708
IP address: 172.24.96.111
Time to complete: 10 min. , 54 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Spay/Neuter/Vaccine Program

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Enhance the Quality of Life in Rancho Cordova by offering and promoting spay/neuter services for canines and felines in our community and caring for Community (Homeless) Cats. Education and spay/neuter services are urgently needed to reduce pet overpopulation. Canines, specifically, have had very limited support. A small number of rabbit spay/neuters are covered also. Felines continue to be unaltered and abandoned by residents, especially in rental housing, which increases the need for immediate action by the Project Team below.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Project Team:

Sacramento SPCA

Community Spay & Neuter Clinic

Rancho Cordova Animal Services

Whisker Warriors Animal Defense Fund dba Rancho Cordova Whisker Warriors

Nine Lives Foundation

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4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Fully support spay/neuter and vaccinations for Rancho Cordova Community Cats (Homeless/Strays).

Fully support a Return to Field Program in Rancho Cordova.

Fully support spay/neuter, vaccinations, microchips and flea prevention for resident dogs and cats.

Support Homeless Individuals residing in Rancho Cordova with free spay/neuter/vaccines for their pets.

Support spay/neuter for domesticated rabbits owned by residents and rabbits fostered for adoption.

Support the costs of caring for Community Cat populations in Rancho Cordova.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 48834

Estimated Breakdown of Project Expenditures:

Spay/Neuter Voucher Program \$26,295

Other Costs covered under Voucher Program 12,367

Community Cat Care/Maintenance 6,540

Outreach/Volunteer aid & recognition 1,572

Other costs covered by RCWW 2,100

Matching Funds from RCWW (10,212)

Total Request \$38,622

Matching Funds \$10,212

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

none

Total Community \$38,622

Enhancement Funds

Requested:

Is this a multi-year no

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

The Rancho Cordova Whisker Warriors believes that the need for our services will continue at this high rate for several more years. We will actively seek more donations. However, we do not envision that the need for support will completely be eliminated.

The Whisker Warriors do provide services to the community above and beyond the services funded through the Community Enhancement Fund grant. Leveraging partnerships is key to fulfilling our mission.

Some of the areas in which we have used donations and partnerships to fulfill our mission:

- Animal Education is a priority. We provide education to families at the numerous events we attend each year in the city.

We are still hoping to put together a plan to go into the schools and provide classroom education.

- Trailer Parks & Apartments We are concentrating efforts on partnering with the managers of these sites to control the population of animals in these locations.

- Senior aid We have been successful in engaging local businesses in our requests for donations for seniors. The end result is that we have been able to provide at-risk seniors with a stable source of cat and dog food through the Meals-On-Wheels program without the use of any grant funds. We also have been able to fully support dry cat food for an increasing number of homeless cat colonies in Rancho Cordova outside of the grant funds. We continue to seek opportunities to help seniors and other residents in need.

- Veterans Village at Mather We have had sufficient donations to provide pet beds, toys, treats and dog and cat food for the companion animals for all the Veterans at the Village. With Phase Two opening shortly, we have gone out to the community to obtain donations to welcome the Veteran's companion animals with fresh dog beds, toys, treats and other needed items. We are hoping that the ongoing donations will be enough to provide food for all the companion animals as they expand operations.

- Adoptions We are sponsoring an adoption center for cats, dogs and rabbits at PetSmart in Rancho Cordova, in conjunction with All Creatures Animal Rescue. Besides that, we will adopt out kittens at Pet Club in Rancho Cordova. We are also

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partnering with the Sacramento SPCA, Fat Kitty City and Animal Outreach of the Mother Lode to foster kittens and cats for adoption through their programs.

- Care for Community Cats Humane trapping of new colony members and colony maintenance, including building of shelters, is provided by the Whisker Warriors. Animal Services Officers rely on us to help mitigate issues with stray or feral cats for residents. We partner with Sac Ferals to provide services within Sacramento County. Volunteers with Sac Ferals work with apartment managers, businesses and residents to provide solutions.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Support for Community Cats will occur throughout the year, intensifying around the breeding seasons of Spring and Fall. Trapping will facilitate spay/neuter services to hold populations in check. The number of animals requiring spay/neuter this year will be greater due to a number of factors:

- Participation in more community events, such as Memorial Day and Veterans Day at Mather Hospital, Moonlight Movie Nights in June as well as Kid's Day in the Park, I Fest, Doggie Day in the Park, Trunk or Treat, and the Christmas Tree Lighting. We want to be visible in the community to answer questions and offer support to residents with abandoned cats/feral cats in their neighborhoods.
- Our volunteer base continues to expand. We now have 14 very active volunteers. That means we can do more! Also, several resident feeders of community cat colonies are supported by the Whisker Warriors with pet food and trapping supplies.

The clinics performing low-cost spay/neuter in the Sacramento Region are at capacity. The Northern California Community Cat Alliance, of which we are an active member, is working on solutions to allow more Community Cats to be altered, thus reducing the over-population pressures in shelters.

As in previous years, vouchers will be provided to residents for needed services by Animal Services or RC Whisker Warriors. Animal Services will facilitate voucher use by homeless individuals in the city. A detailed billing will be provided by the Sacramento SPCA and Community Spay & Neuter Clinic to the RC Whisker Warriors monthly for approval, invoices will then be sent to the City of Rancho Cordova for payment. The Sacramento SPCA has received grant funds to be able to alter feral cats at most Sunday clinics for no cost. Community Spay & Neuter Clinic performs free surgeries for Community Cats on a limited basis, as long as their grant funds hold out, but we don't anticipate we can rely on this funding in FY 2019-20. The RC Whisker Warriors take advantage of this program and any other grant funding whenever possible, but the number of slots for feral cats are now booked out for months in advance.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 3368 Cristom Drive, Rancho cordova, CA 95670

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Therese Kolvenbach
Title	Executive Director

ATTACHMENT 3

Phone Number (916) 747-7534
Email Address rcwhiskerwarriors@gmail.com
Mailing Address PO Box 1415, Rancho Cordova, CA 95741

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name Therese Kolvenbach
Title Executive Director
Phone Number (916) 747-7534
Email Address rcwhiskerwarriors@gmail.com
Mailing Address PO Box 1415, Rancho Cordova, CA 95741

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here [Community Enhancement Grant Application FY 2019-2020 new.docx](#)
Attach here
Attach here

Thank you,
 City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3

Application 61
by category 74**Daniel Leonardich**

From: webmaster@cityofranchocordova.org
Sent: Friday, March 15, 2019 2:39 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 2:39 PM
Response #: 40
Submitter ID: 9745
IP address: 172.24.96.111
Time to complete: 26 min. , 13 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Paws in Training

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and select the best response. We are starting a new organization called Paws in Training. Our mission is to improve the lives of animals and their humans through education, outreach, and care. We are looking to buy supplies and startup money to help our organization grow. Website: <https://jwmorris1980.wixsite.com/pawsintraining>

We want to offer free local training classes for dogs starting in April. We want to go to community centers, and veterans' organization presentations about how to care for and train animals.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Jaclyn Sutton, Board President
 Elizabeth Layton, Board Vice President
 Andrew Franklin, Board Treasurer
 John Morris, Executive Director

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

ATTACHMENT 3

Once a month free dog training for the community
 One presentation to the community every 3 months
 Acquire not-for-profit status in three months

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 5,359.69

Estimated Breakdown of Project Expenditures:

Application and Lawyer fees \$3,000.00

Leashes (5) \$30.45

Dog Collars \$5.69

Computer \$849.99

Printer \$99.00

Microsoft Office Office 365 27.99

Accounting and bookkeeping software \$199.95

Website domain and email \$166.97

Dog trainer certification \$310.00

\$500.00 video production for Go Fund Me Fundraiser and advertisement for the organization

Banner \$250.00

Flyers 20.00 (for 120 small flyers)+

Treats 8.16

PO Box \$134.00

Business Cards \$7.49

Fees from the lawyer the total cost is 3,000.00

I set the fee agreement with you personally since there is no entity yet. Once the entity is established, we can change the representation entity.

I lowered my fee to 350/hour.

I set an initial deposit of \$1000 so that I can pay the initial costs (i.e. Secretary of State, Department of Business Oversight).

As for a cap on the services rendered, I can do the following:

\$1500 for the formation of the entity (includes articles of incorporation, bylaws, initial minutes, statement of information, and corp

\$3000 for the formation of the entity and application for 501c(3) status.

Matching Funds 3,500.00

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

There is no ongoing operation or maintenance cost at this time.

Total Community 5,359.69

Enhancement Funds

Requested:

Is this a multi-year No.

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

n/a

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Provide 6 free classes by November 2019

Complete application for not-for-profit status December 2019

Provide 1 presentation by January 2020

ATTACHMENT 3

- 7. Project Location:** Please note that projects or programs that are proposed on property owned or operated by outside agencies or party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 11769 Village Pond Way Rancho Cordova, Ca

(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project address than public K-12 school sites.)

- 8. School District (if applicable, check all that apply).** This is for projects/programs that are intended to operate or take place at a public school site.

Not answered

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement for the project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

- 10. Application Submitted By**

First and Last Name John Morris
Title Executive Director
Phone Number (916) 412-1277
Email Address jwmorris1980@gmail.com
Mailing Address 11769 Village Pond Way Rancho Cordova, Ca 95742

- 11. Type of Applicant**

(o) Individual

- 12. Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name John Morris
Title Executive Director
Phone Number (916) 412-1277
Email Address jwmorris1980@gmail.com
Mailing Address 11769 Village Pond Way Rancho Cordova, Ca 95742

- 13. Type of Signatory**

(o) Individual

- 14. Additional Supporting Documents**

Attach here [ACFrOgA4vWu7cXkZoGhRmX_gokEBi6R0-DYmnXetBLd8qclztQc34Fhnihg8o1zoSyXu-rN2X26RLTaJxZ5SF6bbJKZmYcXzl5uhgcnXkexG-Kvkm_DQZ9InXuA=.pdf](#)

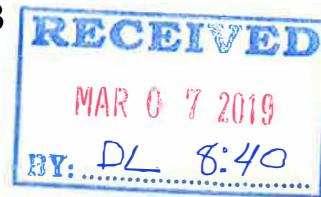
Attach [ACFrOgC_X_TQ9rjc3d-](#)

here [vyiUWUPOnjzAXHECMmoBt5STFLkSxDPLfKrfP9LurwriJ04vXDXSy1MZQPjGz56ES9VAiM5xJHzuCUAji1rVLL1n4IkAScKSZrP5HQ](#)

Attach here

Thank you,
 City of Rancho Cordova

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EXPLORE

RANCHO CORDOVA

eat • stay • shop • play

The official
“Welcome to Rancho Cordova Program”

*Extending a warm welcome to new residents,
 new hires and visitors to Rancho Cordova!*

*Offering dozens of ways to engage in the many
 assets our community offers.*

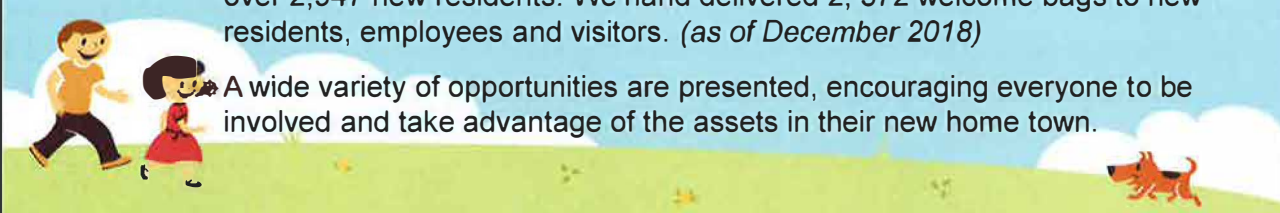






LAUNCHED IN 2015 WITH THE GENEROUS SUPPORT OF MEASURE H COMMUNITY ENHANCEMENT FUNDS:

- ✿ **Explore Rancho Cordova** developed a robust and engaging welcome program from scratch
- ✿ Since our launch, a heartfelt and professional welcome has been provided to over 2,947 new residents. We hand delivered 2,372 welcome bags to new residents, employees and visitors. *(as of December 2018)*
- ✿ A wide variety of opportunities are presented, encouraging everyone to be involved and take advantage of the assets in their new home town.



TO OUR NEW RESIDENTS . . . WE REACH OUT!



Every quarter:

- ✿ An average of **300 welcome mailings** sent to new residents including:
 - a **welcome letter**
 - an invitation to a **New Resident Reception** (often at City Hall)
 - a **free gift** from Costa Vida Fresh Mexican Grill
 - **Detailed information** about Rancho Cordova
 - **how to get “plugged in”** via online platforms
- ✿ a **reminder invitation postcard** is sent 7-10 days prior the reception

WE WELCOME OUR NEW RESIDENTS . . . TO CITY HALL



At each **New Residents Welcome Reception** we:

- ✿ Share a **heartfelt welcome**
- ✿ **Answer questions**
- ✿ **Provide refreshments** (*provided by a local business*)
- ✿ Offer a **free chair massage**
- ✿ Encourage **tours of City Hall**
- ✿ Invite viewing of the current **art show**

Our new friends leave with a **welcome bag** full of community information as well as special gifts and offers from local businesses. New residents are encouraged to **sign up** for the Explore Rancho Cordova & City of Rancho Cordova e-newsletters.

New residents often remark they've never received this kind of welcome in any other city where they've lived.

WE WELCOME OUR NEW RESIDENTS . . . AT HOME



For new residents unable to join us at the welcome receptions, we individually deliver welcome bags to their doorstep.

New residents **can also request a bag to be delivered** via their welcome letter or connecting with Explore through our **online request form** (ExploreRanchoCA.com), **phone** or **email**.

We make **surprise deliveries** using **strategic routes**. We even included deliveries as part of the "Walk with the Mayor" events.

OUR WELCOME EXTENDS BEYOND . . .



In 2018, we began monthly deliveries to our senior living residents at **Summerset Senior Living** and **Eskaton**.

Additionally, we provide welcome bags to new homeowners who purchase homes from **Lennar** at their **Sommerset** and **Ciara** developments.

RESIDENTIAL RESOURCE FAIRS . . .



In 2017, **Explore** developed a partnership with Folsom Cordova Adult School and Rancho Cordova Rotary Corp. Together we provide outreach to ESL students and have held three well-attended residential resource fairs.

Service providers distribute resource materials, gifts and, through interpretation assistance provided by Rotary Corp, answer questions for over 250 residents and students each at each event.

Participating agencies included RCPD, Metro Fire, the City, Republic Services, SMUD, Golden State Water, and nonprofit organizations that provide emergency and family health services.



Fall in Rancho Cordova is one of our favorite things! Soon the leaves will change to bright and vibrant colors and you'll find it's a real treat to drive around and take them all in!

We've highlighted what's happening for Harvest/Halloween in town just for you, as well as lots of other events to Explore!



DIGITAL OUTREACH. . . ENGAGING RESIDENTS, EMPLOYEES AND VISITORS BY SHOWCASING CITY ASSETS

Our monthly e-newsletter, regularly updated website, and social media accounts engage new residents, employees and visitors. Messaging encourages participation in local events and activities.

Welcome to Explore Rancho Cordova! We're glad you're here.

Getting the most out of this site!

Explore Rancho Cordova is going to be your new favorite website if you are:

- A resident of Rancho Cordova for less than a year or for your whole life
- An employee of a company based in Rancho Cordova
- A visitor to Rancho Cordova
- A person with an adventurous spirit who wants to EXPLORE their community!

There's a lot to be Explored in Rancho Cordova, and we're going to show you! Here's what you can Explore through this site:

Search

SEARCH

Get faster notice of where to
Explore Rancho Cordova by
following us online:



A LITTLE FUN . . .

ENGAGING RESIDENTS, EMPLOYEES AND VISITORS BY SHOWCASING CITY ASSETS



**WHERE are we
{Exploring}
WEDNESDAYS!**

In July 2018, we launched the popular social media contest "Where are We Exploring Wednesdays?"

A photo of a location (*business, public space, outdoor art +*) in Rancho Cordova is posted on Facebook and Instagram. The first person to correctly guess the location wins a free **Quick Quack** car wash.

At this point, there have been 28 winners on both Facebook and Instagram. We believe the fun of this simple game has significantly increased our social media followers.

THE MAP . . .

ENGAGING RESIDENTS, EMPLOYEES AND VISITORS BY SHOWCASING CITY ASSETS



**REQUEST A MAP
OF RANCHO CORDOVA!**

Shopping * Parks
Entertainment * Hotels
Barrel District * City Services
Restaurant Directory

Email Explore Rancho Cordova
Program Manager Bea Lopez
blopez@ranchocordova.org

An original project of the **Explore** program was to develop a practical yet simple map of Rancho Cordova.

Since publication, over 13,000 maps have been distributed. Our focus has been on hotels, welcome bags, office drop-ins, and social media promotion.

The maps have proved quite popular beyond our original outreach. New and established businesses enjoy sharing them with customers. Residents and visitors also pick up maps at special events.

POPULAR COMMUNITY EVENTS . . .



Explore Rancho Cordova has a significant presence in the community, promoting Rancho Cordova assets and the variety of ways residents, employees and visitors can **Explore** our community.

Including:

- ✿ Kids Day in the Park
- ✿ I-Fest
- ✿ Christmas Tree Lighting
- ✿ Sacramento Children's Museum
 - *Inspire Luncheon* (decorating our table in **Explore Rancho Cordova** theme - Winning FIRST place
 - Participated in the "Trick or Treat" event with a message of "Explore our City"

BUSINESS & COMMUNITY VISITS . . .



Explore Rancho Cordova recently added outreach to local businesses.

In 2018, we staffed an information table at Franklin Templeton, twice at CA Northstate University, and at the Sacramento Children's Museum's "Leo's Amazing Race". We offered maps, swag and resources of places to "Explore" in Rancho Cordova.

In 2019, we plan to extend our outreach efforts into the business community.

WE WELCOME NEW HIRES. . .



HELLO

I'm new here.

New hires of Rancho Cordova businesses are also included!

- ✿ Providing welcome bags for each new employee
- ✿ Hosting an informational booth in a lobby or breakroom with swag and local information
- ✿ Offering a presentation about Rancho Cordova at a staff meeting or new hire orientation

We've been able to welcome new employees at:

- ✿ Chick-fil-A
- ✿ RedTail Technology
- ✿ Vitek
- ✿ Blue Shield
- ✿ Graphics & More
- ✿ Menchie's Frozen Yogurt
- ✿ Marketing Evolution

VISITORS DON'T MISS OUT . . .



Visitors receive a warm welcome thanks to our partnership with Rancho Cordova Travel & Tourism (RCTT).

- ✿ Sport tournament coaches receive VIP gift bags to share
- ✿ Hotels contact us when they have VIP or long-term guests to request welcome bags
- ✿ For the past two years, we've provided special holiday themed welcome bags for RCTT's "*Hometown for the Holidays*" promotion
- ✿ We present welcome bags *anytime* we hear of a guest visiting friends or family in Rancho Cordova – just let us know!

THE SWAG . . .

Examples of just SOME of the awesome goodies included in our welcome bags ~



- ✿ A community information packet with:
 - Welcome letters from the Mayor and Explore, Good Neighbor Guides, Community Enhancement Grant Reports, map, community organization materials, a telephone directory, church programs, local attractions and event information.
- ✿ Rancho Cordova swag and ways to get connected to our City.
- ✿ Coupons and discounts from local businesses
- ✿ Gift items from businesses e.g. magnets, pens, keychains, notepads, lens wipes, chip clips, water bottles, gift cards to local restaurants and MORE!

WE CONTINUE TO GROW . . .

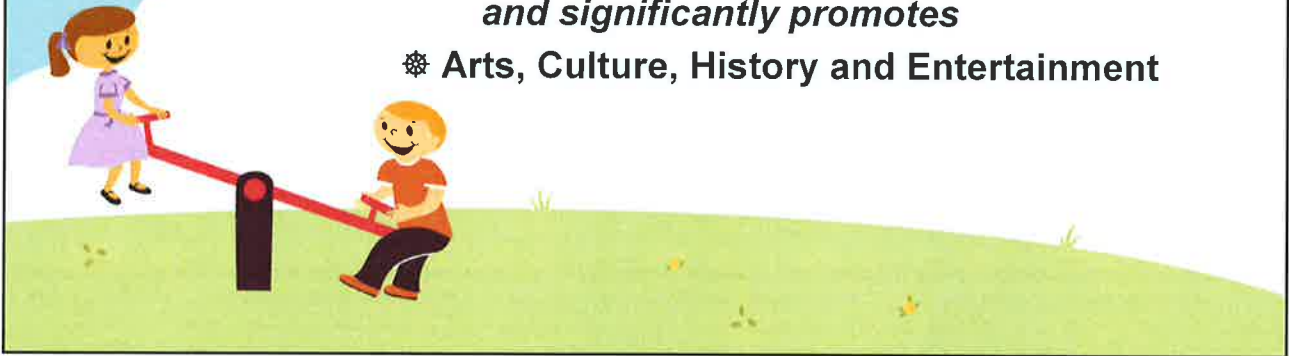
Identifying ways to grow the Explore program is a priority.
Examples of growth in FY 's 2016/17 and 2017/18 include:



- ✿ Map distribution went up 80% (2,000 to over 10,000)
- ✿ Welcome letters mailings remain around 1,000 per year. We also send hundreds of "reminder" postcards
- ✿ Hosted four (4) quarterly *New Resident Receptions*, changing locations to showcase other venues such Soil Born Farms
- ✿ Increased new hire welcomes from 73 to 149 (51%).
- ✿ Our newsletter subscriber list grew by over 80%
- ✿ Sponsorship opportunities and program monetization continue to support program growth

EXPLORE OUTREACH CONTRIBUTES TO . . .

- ✿ Community Pride
- ✿ Civic Engagement
- ✿ Public Safety
- ✿ Quality of Life
- and significantly promotes*
- ✿ Arts, Culture, History and Entertainment



PROJECT TEAM



Bee Lopez, Program Manager
(916) 273-5711
BLopez@RanchoCordova.org
Rancho Cordova Chamber of
Commerce



Diann H. Rogers, President & CEO
(916) 273-5706
DHRogers@RanchoCordova.org
Rancho Cordova Chamber of
Commerce

Rancho Cordova Chamber of Commerce staff are responsible for:

- ✿ Coordination with City staff
- ✿ Collaborate with affinity partners to promote program
- ✿ Managing development of the project and program elements
- ✿ Managing material distribution
- ✿ Record management and project updates

PROJECT GOALS OUTREACH TO NEW RENTERS . . .



We are connecting with apartment complexes and property managers to identify and welcome new rental residents to Rancho Cordova.

PROJECT GOALS ASSISTING BUSINESSES WITH OUTREACH . . .



More than **70 businesses and organizations** *count on us* to distribute their branded gift items and information to new residents. *(Over 1,200 items each year)*

We connect organizations and businesses with residents through a well structured program that provides a intentional means to learn about the assets of our City. As an additional benefit, residents are motivated to support local businesses.

Visitors and new hires experience the value of shopping locally as well.

We care about our business community, and want support their prosperity.

PROJECT GOALS

ADDITIONAL FUNDS TO GROW . . .



In January 2018, we began charging new businesses a small fee to be in the **Explore** welcome bags. Participants also receive extra advertising exposure on our website and via social media.

Businesses and organizations with us prior to 2018 and non-profits are not charged.

We plan to use any additional income to grow our program and further marketing efforts.

PROJECT GOALS

INCREASE ON-LINE PRESENCE . . .



We are boosting our online presence and engagement with residents through our e-newsletter, dedicated website and social media accounts. These accounts continue to grow and serve as a valuable resource to **EXPLORE Rancho Cordova!**

We plan to explore other social media options such as a YouTube channel.

There other programs we are reviewing to identify ways to enhance Explore such as planning and mapping travel routes.

PROJECT GOALS

CONNECT NON-RESIDENTS & ASSETS . . .



We plan to engage with more local businesses and share our **“Explore Rancho Cordova”** presentation. Our objective is to encourage non-resident employees to spend more time and resources (\$) in Rancho Cordova (*before work, on their lunch, after hours, etc.*)



FUNDING REQUEST . . .

Project cost: \$150,000 ~ \$50,000 each year for the next three

Estimated Breakdown of Program Expenditures:

2019/2020 FY - \$50,000

2020/2021 FY - \$50,000

2021/2022 FY - \$50,000



FUNDING DETAILED . . .

\$3,800 per month applied to:

Daily Operations: Continued enhancement of program policies and procedures, on-boarding of groups, organizations, businesses; collection, packaging and distribution of materials, event planning, site visits.

Project Manager: Daily operations and program execution

Chamber CEO: Policy and program oversight

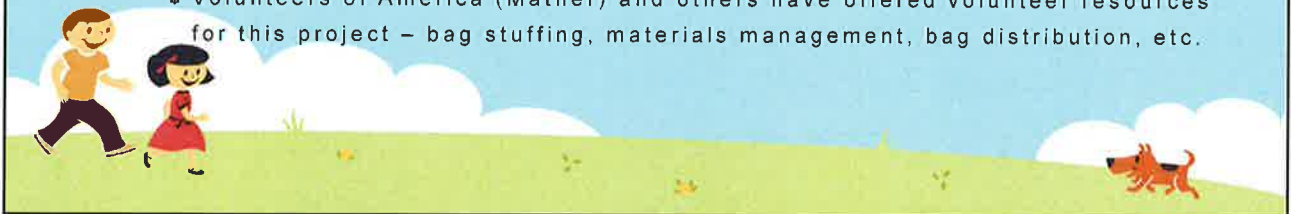
\$4,400 – distributed throughout the year to explore and secure new and engaging technologies to reach Rancho Cordova residents, visitors and employees.

Ongoing (beyond FY 2018/2019) We estimate operations costs to remain the same.



SEEK MATCHING AND IN-KIND SUPPORT . . .

- Matching support will be time and management provided by chamber staff, volunteers and program partners.
- Businesses onboarding in 2019 pay a fee each quarter in which they participate.
- Over the past three and a half years, over 70 businesses and organizations have provide branded gift items and promotional information making up the robust contents of our welcome bags.
- Affinity partners off-set program costs through donations, staff time, promotion of events and activities, and other collaborative efforts.
- Volunteers of America (Mather) and others have offered volunteer resources for this project – bag stuffing, materials management, bag distribution, etc.



SUSTAINING EXPLORE RANCHO CORDOVA . . .

- ✿ Rancho Cordova will grow significantly over the next decade. As the fastest growing city in Sacramento County; The **EXPLORE** program already effectively reaches our new and existing residents with all that is wonderful about our City. **We are “in-place”**.
- ✿ Our residents need and deserve this service.
- ✿ We’ve established a sustained level of interest from our business community.
- ✿ We remain on the cutting edge of technology.
- ✿ Our program manager is a resident and committed to the program's sustainability and success.
- ✿ This is one of the “soft” programs that contributes to economic and community vitality.
- ✿ We have a proven record of success and a strong desire to continue the program.
- ✿ We are so much more than a bag and continue to seek opportunities to serve.

STICKING TO A SCHEDULE . . .



EXPLORE Rancho Cordova began October 1, 2015. As the program is established and running smoothly, we will continue to meet the following project schedule.

- ✿ **Quarterly:** Contact with local real estate entities to identify new Rancho Cordova residents to ensure they are welcomed and receive information about Rancho Cordova.
- ✿ **Bi-monthly:** Companies within city limits are contacted and information regarding new employee counts, welcome bags needed and site visits offered.
- ✿ **Ongoing:** Our partnership with Rancho Cordova Travel & Tourism and the 16 local hotel properties keep us apprised of visitors coming to town. Cordova High School, local sport associations, state and county agencies and associations have also requested program support.

WHAT OTHERS SAY . . .

Thank you Bee! The contents of the bag were great and very much appreciated! -Dawn B, Resident

Thanks for making us feel welcome to our New Community. We are still exploring and with the help from people like you, making our way around. We look forward to many more community events. The Welcome Bag was outrageous! You would have thought Christmas came early to our home the way my family was going through all the goodies. Great idea!

-Dianne P., Resident (moved here from San Jose)

The welcome bags went over REALLY well! The coaches appreciated them and we really appreciate your support.

-Jerry Ahlin, Sac Valley Rugby Foundation

PROJECT LOCATION

2729 Prospect Park Drive,
Suite 117
Rancho Cordova, CA 95670

*We have support for the project/program from the property owner.

Application Submitted by:

Bee Lopez, Program Manager

(916) 273-5711 | BLopez@RanchoCordova.org

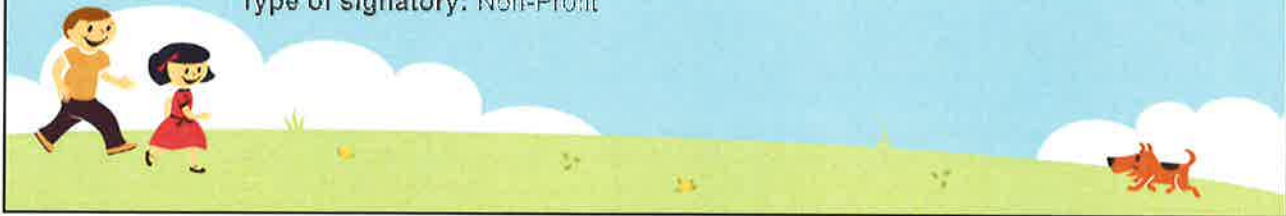
2729 Prospect Park Drive, Suite 117, Rancho Cordova, CA 95670

Type of applicant: Non-Profit**Signatory:**

Diann H. Rogers, President & CEO

(916) 273-5706 | DHRogers@RanchoCordova.org

2729 Prospect Park Drive, Suite 117, Rancho Cordova, CA 95670

Type of signatory: Non-Profit

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 13, 2019 6:47 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/13/2019 6:47 PM
Response #: 24
Submitter ID: 9727
IP address: 172.24.96.111
Time to complete: 23 min. , 1 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. "My Hometown Coloring Book – Let's Explore!"

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Our existing Explore welcome program identified a gap in our services. Current efforts are robust; however, an element is missing - a way to creatively and warmly welcome children to their new community.

We propose to create and produce an engaging coloring book. The design will be an artistic depiction Rancho Cordova landmarks, resources and amenities to which children can identify (ages 3-10 years).

The project is enhanced with complimentary content. This may include facts and figures, demographic details or local trivia. The back page could list child-friendly resources and child-relevant services such as park locations, kid friendly websites or library hours.

Local artists/photographers will create the book and local professionals ensure content is accurate and appropriate. We have secured the support of child development specialists from the Sacramento Children's Museum and the Folsom Cordova Unified School District.

This book offers a direct connection between a relocating child and their new home. Coloring books are universal and require little more than crayons. As a result, it will be a tool to help ease anxiety around a move – new home, new school,

ATTACHMENT 3

new friends.

“FCUSD would be pleased to participate in the development of this coloring book project. We applaud the desire of the Explore program to reach out and include those of us involved in child education and development.” – Daniel Thigpen, Director of Communication and Community Engagement, Folsom Cordova Unified School District.

The coloring book meets the criteria for the Measure H Community Enhancement Fund, as we will touch on the following in the content of our book: Community Pride, Civic Engagement, Quality of Life, Public Safety, Arts Culture and Entertainment, Sports, Children and Youth, Education, Business and Economic Development.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Bee Lopez, Program Manager, Rancho Cordova Chamber of Commerce
(916) 273-5711 BLopez@RanchoCordova.org

Diann H. Rogers, President & CEO, Rancho Cordova Chamber of Commerce
(916) 273-5706 DHRogers@RanchoCordova.org

Chamber staff will oversee the project from development to distribution.

Our team will organize a parent/child development committee to provide feedback on appropriate content for children.

Local artists and photographers will be hired to help design the images for the book.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team’s efforts can be focused.

DEVELOP CONTENT: Determine out-line of coloring book, form a parent/child development committee to provide feedback, identify and interview artists and/or photographers for designing images of book. Send book to print.

DISTRIBUTE COLORING BOOK: Distribution of the coloring book to new households, visitors and children of new hires.

ENGAGEMENT: Reach our youngest population with a positive and welcoming message about Rancho Cordova. Engage our children and encourage our families to EXPLORE (move about our City). Host a variety of coloring contests.

These goals will be measured by the quantity of books distributed, number of participants in coloring contests, reaction/response from those who regularly and professionally interact with children, and requests to reprint the coloring book.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$16,020

Estimated Breakdown of Project Expenditures:

- Administration costs: \$2,470
- Operation/Production: Artist \$3,000
- Operation/Production: Photographer \$500
- Printing/Promotion \$1500
- Operation/Production Distribution costs: \$750
- Personnel Volunteer support: \$100 (reviewing proposals, checking for child appropriate content)
- Other Office expenses: \$500
- Printing/Promo Printing: \$7200 for 4,000 copies

Matching Funds (including any in-kind contributions): The existing Explore program will be the primary vehicle for distribution. Rancho Cordova Travel & Tourism will assist in distribution to our hotel and visitor community as will the Sacramento Children’s Museum to their visitors. Basically, the means for delivery are in place. We would

ATTACHMENT 3

consider this support an in-kind contribution. Some labor costs are also covered. Those entities from whom we solicit resources will not charge for this service.

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Reprints, if needed, would be significantly less than the original print run as the templates will be in place.

Total Community \$16,020

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

- September 2019: Launch project: Determine content of the coloring book
- October 2019: Identify artists (preferably local) to provide creative input
- November - December 2019: Work with artist(s), visiting identified locations/settings
- January 2020: Develop and confirm: "facts or trivia" to go with each drawing/page
- February – March 2020: Artist(s) develop drawings
- March – April 2020: Work with artist(s) on edits and content proofing
- May 2020: Submit completed book to print
- Summer 2020: Begin distribution

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2729 Prospect Park Drive Suite 117 Rancho Cordova, CA 95670

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Bee Lopez
Title	Program Manager
Phone Number	(916) 273-5711
Email Address	blopez@ranchocordova.org
Mailing Address	2729 Prospect Park Drive Suite 117 Rancho Cordova, CA 95670

11. Type of Applicant

(o) Non-Profit

ATTACHMENT 3

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Diann H. Rogers
Title	President & CEO
Phone Number	(916) 273-5706
Email Address	DHRogers@RanchoCordova.org
Mailing Address	2729 Prospect Park Drive, Suite 117, Rancho Cordova, CA 95670

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	<u>Sac Child Museum Letter.pdf</u>
Attach here	<u>Mayor Budge Letter .pdf</u>
Attach here	

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3



Sacramento County Economic Development Staff
 Sacramento County Transient Occupancy Grant Program
 Grant Proposal for Fiscal Year 2018-2019

Members of the Committee,

Explore Rancho Cordova has been the successful response to a need to share the assets and activities available in our community. The program has first-rate materials, assets and support from the community. Yet, program staff have identified a flaw. With all resources at hand, there is very little, if anything to offer or engage with children.

As the Executive Director for the Sacramento Children's Museum. I would like to offer my support for the Explore Rancho Cordova program grant request. The proposal is to create and produce a coloring book for the children of our residents and employees of the region.

It's fairly well known that coloring improves motor skills, teaches children to identify objects and colors, and is simply a delightful way to engage with kids. So, I am a fan of coloring. However, in this case, a coloring book will do far more. This book will give kids new to the area an opportunity to identify with their new home. The book will include local landmarks, places families visit frequently, show people and things regularly seen about the community. Kids will be able to make a connection between the book and their new surroundings. That can be very reassuring during the stress of a moving, a new home and new school.

The program invite folks to "Explore" – visit, experience, and discover all that is wonderful about the area. Adding this simple component, our children will be given the same opportunity to "Explore" their new hometown.

I urge you to support and fund the request from Explore Rancho Cordova and give our kids this simple gift to welcome them to our community.

Sincerely,

Sharon Stone Smith, Executive Director
 Sacramento Children's Museum

www.sackids.org



Administrative Office: 11300 Sanders Dr., #9, Rancho Cordova, CA 95742

Museum Location: 2701 Prospect Park Dr., #120, Rancho Cordova, CA 95670 email: info@sackids.org P AGENDA ITEM 12.1

The Sacramento Children's Museum is a registered 501(c)(3) tax-exempt organization. Tax ID: 20-2672025

July 10, 2018

Sacramento County Economic Development Staff
 Sacramento County Transient Occupancy Grant Program
 Grant Proposal for Fiscal Year 2018-2019

Members of the Committee,

As the Mayor of the City of Rancho Cordova, I'm offering this letter of support for the grant request by the Explore Rancho Cordova program. The proposal is to create and produce a coloring book for the children of our newest residents and employees of the region. We offer much in the way of information and resources for our new families and friends but, as of yet, have no "elements" for our children.

Explore Rancho Cordova has been the successful response to a need to share the extraordinary assets and activities available for our families and children. The goal is to invite folks to "Explore" – visit, experience, and discover all that is wonderful about the area. We can all agree early and healthy engagement of our children and youth yields great opportunity for the future. Explore Rancho Cordova will play a part in engaging kids. And, the first step is the production and distribution of a coloring book filled with local and recognizable images.

The benefits of engaging citizens shows up in so many different ways. People speak more highly of their community, they are more likely to respond to challenges, and more willing to take active roles in community development. All this supports and encourages the economic vitality of Rancho Cordova. Engagement transforms perceptions and images and we start with our children.

We also target those who are new employees within the region. Another means to impact economic and community development. Part of the goal is to ensure that visitors and employees, and their children, who don't already call our City home know they are welcome.

ATTACHMENT 3

This small but mighty project is an excellent opportunity for our community. I urge you to support and fund the request from Explore Rancho Cordova.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Budge", enclosed within a large, loopy oval flourish.

Linda Budge, AICP
Mayor, City of Rancho Cordova
An All America City

ATTACHMENT 3

64

Daniel Leonardich

From: webmaster@cityofranhocordova.org
Sent: Thursday, March 14, 2019 2:23 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/14/2019 2:23 PM
Response #: 31
Submitter ID: 9735
IP address: 172.24.96.111
Time to complete: 2 min. , 16 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Building a Community Bicycling Program in Rancho Cordova

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Sacramento Area Bicycling Advocates (SABA), partnering with Bicycle Advocates of Rancho Cordova (BARC) seeks a 2019-2020 Community Enhancement Grant to enable and encourage more people in Rancho Cordova to use a bicycle for everyday travel. With its flat terrain and location along the American River Parkway, Rancho Cordova can be a place where riding a bike is a convenient way to make short trips and enjoy a healthy activity. Enabling more people to choose a bicycle over driving helps reduce traffic congestion, improves air quality and improves access for those who don't own a car and can't rely on public transit.

Over the last three years, SABA has laid groundwork for a bicycle friendly community and seeks to expand on that concept by both strengthening BARC who has a direct relationship to the community and then by deepening the reach of the grant by providing direct services that BARC is currently under-capacity to do. Combined, SABA and BARC will have a greater reach through-out Rancho Cordova. We propose activities in the following areas:

1.) SABA will hold monthly and occasional pop-up bike repair clinics at locations, including Mather Community Campus, Soil Born Farms, and community locations specified through a relationship with the Neighborhood Alliance. SABA estimates 18 events. The absence of a retail bike shop in Rancho Cordova prevents some residents from riding due to basic maintenance needs and leaves others who can't access or afford bike shop services to rely on bikes that don't function safely.

ATTACHMENT 3

2.) Education and skills training to enable and encourage adults to ride bikes confidently and safely. SABA has been providing urban cycling classes in West Sacramento and with JUMP, offering on- and off-bike instruction at locations around Sacramento. With bikeshare launching in Rancho Cordova with electric assist bikes, these classes will be especially useful since these bikes can be intimidating to potential users. SABA believes that a brush-up on the basics of cycling is an important piece of creating safe riders/users of bikeshare programs (and bikes in general!). BARC will assist with these classes staffed by Licensed Certified Instructors (LCI's) who have been trained by the League of American Bicyclists. SABA is ready to hold 8 classes, once monthly with the exception of November, December and January, the rainiest months of the year.

3.) SABA will facilitate a set of capacity-building activities for BARC's Board of Directors that strengthens their ability as a locally based organization to provide bicycling –related activities for residents in Rancho Cordova. We envision a strategic planning process to provide BARC with a clear roadmap and a scope of work that BARC can carry out in Rancho Cordova. This work will help BARC move towards gaining their own 501(c)3 non-profit status.

4.) SABA will also train and mentor BARC staff on implementing a Bike Valet program from start to finish, which will increase BARCs connection in the community and provide them with a service that they can provide in the future. Mentoring BARC over the course of three Bike Valet events will set them up to become the service provider for Rancho residents in the future. SABA and BARC will co-host 10 Bike Valet events during the Summer into the Fall.

5.) SABA will mentor BARC on running community bicycle rides, so that BARC is able to run them alone in the future. This will support BARCs work in building relationships within the community and yields another set of services that BARC can implement on their own.

This scope of work supports several of the Measure H project criteria, in particular: providing educational opportunities for residents about safe bicycle riding skills and maintenance, as well as civic and community pride through building capacity in a local organization to continue providing many of the services that SABA has provided in the past. It also supports healthy citizens of Rancho Cordova. If we are able to encourage more people to use their car less often, then we are supporting healthier choices and working towards a cleaner environment for everyone.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

The project will be led by Sacramento Area Bicycle Advocates (SABA) along with Bicycle Advocates Rancho Cordova (BARC) as they expand their capacity. Key people managing this scope of work are: Debra Banks, Executive Director, SABA and Steve Pas, BARC.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The Rancho Cordova Community Cycling Program will:

1. Enable more people to rely on their bikes by ensuring that they have access to maintenance and basic repair services, especially low-income residents who can't reach or afford retail bike shop services in neighboring communities.
2. Deepen and expand the capacity of BARC to operate as a local bicycle advocacy organization.
3. Increase the comfort level of residents through basic skills education so they will more likely choose to ride a bike or use bikeshare.
4. Enable participants at community events organized by the Community Council and the Recreation and Park District to choose a bike instead of driving, by making bike parking available, secure and convenient.
5. Provide needed mechanic services to residents of Rancho Cordova who wouldn't otherwise be able to afford them or get to them because of limited transportation options.

We expect to measure the above goals by the following:

- a.) Number of repair events scheduled and the number of bikes repaired per event, including types of repairs
- b.) Number of bikes parked at the community events identified by the Cordova Community Council and the Recreation and Parks District. Documentation will occur through sign-in sheets for each event.
- c.) An set of interviews and a satisfaction survey of the BARC Board of Directors before the strategic planning process and at

ATTACHMENT 3

the end of the grant funding period to assess level of support and successful mentoring.

d.) Post education questionnaires that provide input into the urban cycling classes as well as a gauge to how likely they are to use bikeshare and/or their own bicycles post class participation.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$23,255.28

Estimated Breakdown of Project Expenditures:

1. Capacity- building of BARC through Strategic Planning and organizational mentorship: \$1491.84
2. Implementing a Bike Valet program co-hosted by SABA & BARC with the intention of handing it off to BARC in the future: \$6926.82
3. Urban cycling education classes: \$912.90
4. Bike Mechanic events: \$4330.32
5. SABA ED Management time: \$3836.16
6. RC Project Coordinator: \$5754.24

Matching Funds 50CorridorTMA (in-kind). Bike Valet materials
(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community \$23,255.28

Enhancement Funds

Requested:

Is this a multi-year No
request? If yes, number
of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

June: Scheduling & Delivery

- a.) Bike Mechanic events scheduled for the grant period. The first one at Mather Veteran's Village & Soil Born Farms, in June. Scheduling for the Neighborhood Assoc places and dates
- b.) Urban Cycling classes scheduled for entire grant period with expectation of holding one in June
- c.) Strategic planning with BARC Board scheduled
- d.) Begin mentoring BARC on How-to do Bike Valet: materials purchased, mentoring/training begins

July: Delivery

- a.) Strategic planning with BARC Board
- b.) Bike Mechanics at Mather; Soil Born & with a Neighborhood Assoc. (TBD)
- c.) Bike Valet at July 3rd & 4th: SABA and BARC co-host (possible addition of a Bike Mechanic at this event)
- d.) Urban classes held
- e.) Mentor BARC on the How-to of running community bike rides

August: Delivery

- a.) Bike Mechanics at Mather; Soil Born & Neighborhood Assoc. (TBD)
- b.) Bike Valet at all Concerts in the Park (Aug 2-9-16-23-30) & Brushes and Brew (Aug. 24): BARC and SABA co-deliver; Debrief with BARC and ongoing mentoring
- c.) Urban Class held

September: Delivery

- a.) Bike Mechanics at Mather; Soil Born & Neighborhood Assoc. (TBD)
- b.) Bike Valet: Follow-up with BARC (debrief and on-going mentoring)
- c.) BARC Bd meeting: Strategic planning follow -up

ATTACHMENT 3

d.) Urban Class held

October: Delivery

- a.) Bike Valet at Cap Air Show (both days)
- b.) Bike Mechanic at Cap Air Show; Mather & Neighborhood Assoc (TBD)
- c.) Urban Class held

January 2020: Delivery

- a.) Bike Mechanics at Mather

March 2020: Delivery

- a.) Bike Mechanics at Mather
- b.) Urban Cycling Class held

April 2020: Delivery

- a.) Bike Mechanics at Mather
- c.) Urban Cycling Class held

May 2020: Delivery & End of Grant

- a.) Bike Mechanics at Mather
- b.) Urban Cycling class held
- c.) Grant writing and reporting

- 7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.**

Project Address: Throughout Rancho Cordova: Key places are Soil Born Farms/ Mather Veterans Village/Neighborhood Assoc

- 8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Debra Banks
Title	Executive Director, Sacramento Area Bicycle Advocates
Phone Number	(916) 444-6600
Email Address	deb@sacbike.org
Mailing Address	909 12th Street, Suite 204

11. Type of Applicant

Not answered

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	debra banks
Title	Int. Executive Director
Phone Number	(916) 444-6600

ATTACHMENT 3

Email Address deb@sacbike.org
Mailing Address 909 12th Street, Suite 204

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here [DOC031419.pdf](#)

Attach here

Attach here

Thank you,
City of Rancho Cordova

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ATTACHMENT 3**BARC** (Bicycle Advocates Rancho Cordova)

March 14, 2019

bikeranchocordova@gmail.com

SUBJECT: Letter of Support for Sacramento Area Bicycle Advocates (SABA) request for Measure H Funds.

Dear City Council Members,

I am writing to express Bicycling Advocates Rancho Cordova's (BARC) support for Sacramento Area Bicycle Advocates (SABA) application for Measure H Community Enhancement Funds.

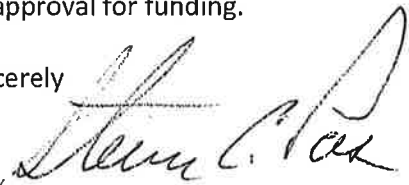
In the early part of 2018, Rebecca Garrison of the TMA, and I met several times to discuss how BARC can grow and be more active in the community. I humbly expressed to her "my way was not working". After further discussions we decided to form a board of directors. Rebecca reached out to her network of bicyclist and interviewed several candidates before she found four eager Rancho Cordova residences wanting to be involved in BARC.

Our first meeting was on September 18th, 2019. We started off strong assigning board positions, working on our Mission Statement and Vision Statement. Unfortunately, after several months, trying to plan our next steps was where we got bogged down. We realized we needed help.

In early March 2019, I met with the new Director of Sacramento Area Bicycle Advocates, (SABA) Deb Banks, and SABA's Board President, Asha Kreiling. We had a very productive meeting discussing our goals, limitations and desires for BARC to be in a position to be more active in Rancho Cordova. Deb got my attention when she stated SABA's goals were to assist smaller advocate groups like BARC to get up and running. Deb explained that SABA could facilitate a strategic planning process for BARC to grow and become independent. SABA will teach BARC staff how-to implement a Bike Valet program from start to finish, and mentoring BARC on running community bicycles rides, from start to finish. SABA would also be available to assist the City and BARC as BARC grows in the future and is able to take on more activities. SABA does not want to take over, they want to help and mentor BARC to grow and become independent. They want BARC to be an ally in the Sacramento Region.

The members of the New BARC Board fully support SABA's request for Measure H funds, and encourage its approval for funding.

Sincerely



Steven Pas

BARC

Senior Analyst

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 13, 2019 3:57 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/13/2019 3:57 PM
Response #: 21
Submitter ID: 9724
IP address: 172.24.96.111
Time to complete: 26 min. , 8 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Rebuild Event: Home improvements

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

RTS understands the connection between a healthy home and the occupants' ability to maintain a quality of life. The condition of the homes can impact an entire neighborhood as well. The Rebuild Event leverages the assets of the City of Rancho Cordova, community-based organizations, businesses, residents, volunteers, and staff to improve homes and neighborhoods.

It takes many people and organizations to strengthen a neighborhood and community. RTS's home improvement services supplement the efforts of organizations and government staff and officials who are working hard to improve many aspects of the community.

A \$150,000 grant will allow RTS to host a Rebuild Event for the second year in the Cordova Lanes, Walnut Woods and Aspen Creek neighborhoods. The grant will support the improvements in 12-15 homes during the Rebuild Day event on April 26 & 27, 2019.

The work will vary per home but will include upgrades that improve the health, safety, efficiency and curb appeal of the homes. The type of work will range from installing grab bars in the shower and minor energy efficient upgrades to landscaping, fence removal, roofs and major renovations.

ATTACHMENT 3

This year our staff previewed 55 homes and selected 13 for the 2019 Rebuild event. 18 of the 40 that were not selected are in need of safety and/or energy saving services. Those 18 will be helped on days before or after the Rebuild event. That same practice will occur again for those who are not selected for the 2020 event. They will also receive information about other programs such as SMUD's weatherization and GRID Alternative's services.

The event will result in benefits related to 1) Improving the quality of life for the residents; 2) engaged community members, and 3) pride of ownership.

In addition to the home improvements, the participants will be educated about other City services and programs, and community-based organizations.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

RTS has provided services in Sacramento since 1991. Since the beginning over 6,700 homes benefited from one or more of the home improvement services. A Program Manager and Assistant coordinate the event from start to finish including outreach, home previews and selection, work scope planning, supply management, resource development, volunteer recruitment and training, logistics, partnership development, reporting, and homeowner relations. Trained "House Captains" and "Volunteer Coordinators" will oversee the work on each home.

Typical Participants and Partners

City of Rancho Cordova's wonderful staff who help throughout the planning process

- 25-35 volunteers per home
- Businesses, faith organizations, schools, service clubs
- SMUD Weatherization audits and measures
- Home Energy Conservation Program
- Sacramento Tree Foundation
- Republic Services
- Regional Water Authority – low-flow showerheads, toilets and faucet aerators
- Air Quality Management District
- Sacramento Association of Realtors
- Safe at Home Program- accessibility and safety features
- And more!

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The event and planning process will be the same as in past years. The desired outcomes are:

1) Improved quality of life by increasing the health, safety, efficiency and curb appeal of 12-15 homes in a geographically concentrated area of Rancho. The homeowners who applied but were not selected will have the opportunity to receive minor safety and energy saving services.

Success factors:

- An area is selected where homes are in disrepair and in need of improvement
- An assessment is performed on each home to identify health and safety hazards, and exterior issues.

The work will vary per home but will address those issues. The type of repairs depends on the findings in the assessment.

2) Engaged community members by providing opportunities for the selected homeowners to interact with their neighbors and learn about services; and residents who volunteer.

Success factors:

- Homeowners attend an orientation to meet their neighbors and learn about the project.
- Homeowners attend a meeting(s) to learn about available community services.

ATTACHMENT 3

- Homeowners attend a final event to celebrate the completion of the project.
- Volunteers and community groups are aware of and participate in the project.

4) Return on the investment

Success factors:

- Resources from other groups are used to increase the impact on the homes.
- 80% of the work is completed by volunteers resulting in significant labor cost savings.

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: \$150,000

Estimated Breakdown of Project Expenditures:

\$70,000 – Project Mgmt: (personnel, insurance, rent, mileage, etc.)

\$25,000 – Logistics: (house testing, abatement, volunteer support, permits, equipment rentals, etc.)

\$55,000 – home repair supplies

Total: \$150,000

Volunteer Labor: \$61,885 The value of skilled and unskilled labor.

In-Kind: \$44,750 Supply donations and outside services

TOTAL: \$106,635

Matching Funds \$106,635

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community 150,000

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

January-February 2019: Home previews and selection, homeowner meetings, volunteer training, and planning.

March - April 2019: Planning, troubleshooting, volunteer recruitment and assignments, supply purchases, and logistics.

April 26 & 27, 2019: A prep day is held on the 26th and the actual day on the 27th. A celebration dinner is held afterward.

May - June 2019: Finish incomplete jobs, recognition, and reporting.

7. **Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.**

Project Address: Walnut Creek, Aspen Woods and Cordova Lanes neighborhoods

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

ATTACHMENT 3

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Carrie Grip
Title	Executive Director
Phone Number	(916) 455-1880 ext. 2
Email Address	cgrip@rebuildingtogethersacramento.org
Mailing Address	PO Box 255584, Sacramento, CA 95825

11. Type of Applicant

(o) Non-Profit

12. **Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Carrie Grip
Title	Executive Director
Phone Number	(916) 455-1880 ext. 2
Email Address	cgrip@rebuildingtogethersacramento.org
Mailing Address	Not answered

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
City of Rancho Cordova

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ATTACHMENT 3

Application 66
by category**Daniel Leonardich**

From: webmaster@cityofranchocordova.org
Sent: Friday, March 15, 2019 6:43 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 6:42 PM
Response #: 43
Submitter ID: 9749
IP address: 172.24.96.111
Time to complete: 33 min. , 26 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Rancho Cordova Home Repairs

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Our overarching goal is to substantially improve the quality of life of low-income Rancho Cordova homeowners, and in particular veterans and seniors, who are in need of critical home repairs to bring their homes into a safe, habitable condition. Renovations include work to correct life/safety and structural deficiencies as well as other high priority habitability repairs.

Funding will provide for significant capacity expansion of an existing Home Repair program and will allow us to target low-income Rancho Cordova homeowners without adversely impacting our ongoing efforts in Greater Sacramento. We estimate this funding will allow us to make significant critical health and safety related repairs on at least 3-4 qualified low-income owner occupied homes in Rancho Cordova.

Last year Habitat for Humanity of Greater Sacramento (HFHGS) completed 32 home repairs for low-income homeowners. In 2019, HFHGS will complete well over 50 home repairs in the greater Sacramento community. Example renovations include replacing leaking and structurally unsound roofs and porches, corrected leaking windows, substantial accessibility and aging in place upgrades, dry rot remediation, and health and safety related critical exterior repairs.

If we receive an award, planned activities include:

ATTACHMENT 3

- Conducting outreach to increase awareness of the repair program within the City and to identify additional need.
- Screen applicants to establish eligibility, identify greatest need and conduct on-site reviews by a construction supervisor to define project scope and to further assess criticality of needed repairs.
- Utilizing an experienced selection committee, identify the most critical projects among applicants; with priority on projects with the most impact on the health, safety and comfort of the applicant with additional prioritization given to veterans and their surviving family members (all within the limits of fair housing laws). Our CEO will make final selection based on criticality, estimated costs, veteran status and available funding.
- Plan and execute the selected projects under program supervision from a licensed general contractor and with on-site construction professionals as project supervisors. Approximately 90% of the labor on HFHGS projects is provided by volunteers. Where possible we leverage grant funding by actively soliciting in kind donations of materials to reduce project costs.
- Evaluate the effectiveness of this program; report to the City with: a listing of who received assistance, a narrative of their eligibility for funding, description of the work performed, costs of the work charged to the grant, other funding or in kind resources leveraged, and an estimated cost if project had been completed by a commercial entity.

For examples of HFHGS critical home repair projects within the scope of this grant request, please see the "Media Clips and Home Repair Examples" attachment under additional supporting documentation.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

HFHGS's staff of professionals play a huge part ensuring that projects are completed on schedule and on budget and gained valuable experience at our RTB 2018. Our Director of Construction, plans and directs all aspects of our home construction and repair activities. Project Site Superintendents manage the day-to-day details for the project and ensure that the build site is safe, and work is completed on schedule. Our Manager of Homeowner Services is responsible for outreach, recruiting and qualifying prospective families, and guiding them throughout the process. Our Director of Development oversees the overall fundraising, marketing/media/public relations, and volunteer recruitment and scheduling for the organization. Our Finance Manager, is responsible for ensuring donated funds are used efficiently, applied as directed, and that HFHGS complies with the terms of grant funding.

In 2018 our accomplishments included: • Completed 2 new homes including our first ever Veteran Build; • Started construction on 6 new homes; • Repaired 32 homes; • Completed 5 Community projects; • Supported 122 housing solutions in Nicaragua; • Organized a Global Village Trip to Guatemala; • Generated \$1 million in ReStore sales while diverting 950,000 pounds of usable material from landfills; • Engaged over 2200 individuals who contributed 20,088 volunteer hours.

- CEO - Leah Miller, 20+ years of combined non-profit fund raising, real estate, and leadership experience.
- Development Director - Laine Himmelmann, 8+ years' experience working for a nonprofit program and communications. Oversees the affiliate's fundraising and \$1.5-1.7 million annually in donations.
- Homeowner Services Manager - Rochelle Roberts, 10+ years with project management, strategic planning, events, and marketing. Formerly with the Sacramento Metro Chamber, is a Qualified Loan Originator, and is actively involved in community groups such as the South Oak Park Community Association. Masters in Business Administration.
- Finance Manager - Farrah Shields, 10+ years of accounting and finance experience. She is a certified Qualified Loan Originator.
- Director of Construction - Dan Dorkin, 30+ years of applied experience as a builder/developer for both residential and commercial construction. He's worked on the planning and construction of many master-planned communities located in the Sacramento, El Dorado, Placer, and Yolo counties. He has expertise in both on-site and off-site construction management and oversees all trades and working partners from conception to completion.
- Site Supervisors - Terry Hardin and Scott Higgins, have worked for HFHGS for 14 and 9 years and have 42 and 39 years construction experience, respectively. Together they have supervised the construction of over 90 new Habitat homes, over 60 repair projects, and have overseen thousands and thousands of unskilled volunteers on Habitat projects.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

ATTACHMENT 3

Our short term goal is to repair/renovate 3-4 low income owner-occupied homes in Rancho Cordova, transitioning the occupants from substandard living conditions, with serious life/safety and structural deficiencies, to homes with significantly improved habitability and pride of ownership. Our long term goal is to alter the decision-making calculus when seniors need to decide where to live out their lives. These repairs are often the make-or-break deciding factor on whether residents are able to choose

to age in place or are forced to seek other housing. When we are finished they will be able to make that decision on factors other than the habitability of their home.

We will provide an end of grant report to include data on a) who received assistance, b) a narrative of their eligibility for funding, c) description of the work performed, d) costs of the work charged to the grant, e) other funding or in kind resources leveraged including home owner cost share (if any) and homeowner "sweat equity", and e) an estimated cost if project had been completed by a commercial entity.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 35,000

Estimated Breakdown of Project Expenditures:

The majority of funding for our construction projects is utilized for necessary materials including lumber, siding, paint etc. All of the construction supervisors have a complete set of tools and many of the crew leaders bring their equipment to the job site for use so there is no need to purchase any capital equipment. We will apply for building permits where required. The request for the site supervisor's salary includes time to evaluate each project, order the materials and supervise the repair. Professional fees would cover any plumbing repairs that are beyond the scope of the work we conduct. HFGS has a separate electrical crew supervised by a volunteer electrical contractor. On average, over 90% of the labor involved in our construction and repair projects is provided by volunteers.

We have requested no funds to cover the personnel costs of office staff who are involved in the preparation, review and selection of homeowners for repair services. Similarly, salaries of other administrative personnel are covered by other funding sources. Overhead costs are NOT distributed in this grant request. We did that because our Home Repair program will continue in Greater Sacramento without regard to Rancho Cordova's funding decision so we treated many of our costs as ours alone to bear.

The cost and scope of a single home repair project can vary from project to project, however based on our experience with critical home repairs, here is a breakdown of our funding request budget for a typical critical health and safety related home repair (such as a repaired leaky roof):

- Construction Materials (6,500)
- Fees & Permits (\$450)
- Sub-Contracted Services (\$2,500)
- Site Services (\$750)
- Labor/Site Supervisor (\$1,400)

Based on this budget, we would be able to repair/renovate 3-4 homes in Rancho Cordova with substantial health and safety related critical repairs through a \$35,000 Community Enhancement Fund Investment.

**Matching Funds
(including any in-kind
contributions):**

We currently have grant commitments and applications pending to further expand our Neighborhood Revitalization/Home Repair Program. If any of these applications are approved these funds would work in conjunction with Rancho Cordova funding with the exception that Rancho Cordova Community Enhancement Funds would only be used in Rancho Cordova and other funding would be used as directed by the granter in the Greater Sacramento area. U.S. Bank: \$30,000 (in hand) Bank of America: \$45,000 (in hand) Air Warrior Courage Foundation: \$12,500 (in hand) InterWest Insurance Services: \$3,000 (in hand) Teichert Foundation: \$7500 (pending decision) DPR Construction: \$10,000 (awarded) County District 2 TOT Funds: \$35,000 (awarded) City of Elk Grove CDBG Funds: \$174,000 (awarded) Rancho Cordova applicants have always been eligible for funding through our program and will continue to be so. However our work is prioritized on greatest need; if this request is denied then Rancho Cordova applicants are competing with a much larger pool of applicants and we will always prioritize on the greatest need and veterans when making decisions as to which applicants to serve. Approving our grant

ATTACHMENT 3

request gives Rancho Cordova residents a dedicated source of funding to address their needs without competing with applicants from all of Greater Sacramento. Habitat home build and repair projects are made possible through 90% volunteer labor. Additionally, if awarded this grant, we would look for opportunities for in-kind support and matching funds within the city of Rancho Cordova to stretch the allocated dollars farther and repair homes.

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

There would be no additional or ongoing costs related to the projects that would be covered and made possible through this request.

Total Community Enhancement Funds Requested: 35,000

Is this a multi-year request? If yes, number of years: no

If you answered yes above, describe your sustainability plan:
Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Upon notification of grant award:

2. Begin outreach activities to local organizations.
3. Open application process specifically to low-income Rancho Cordova residents. July 1, 2019
4. Begin application review and selection process.
5. Begin on-site reviews to define scopes of work and estimated costs.
6. Continue review of new applicants integrating these into project list based upon need and priority.
7. Begin actual repairs. Estimated time to complete each project is 4-6 weeks depending on scope of work, weather, etc
8. Completion of 3-4 repair projects by the end of fiscal year 19/20.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 3-4 qualified owner-occupied homes, City of Rancho Cordova

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name Laine Himmelmann
Title Development Director
Phone Number (916) 502-3248 ext. 1108
Email Address LHimmelmann@habitatgreatersac.org
Mailing Address 819 North 10th Street Sacramento, CA 95811

11. Type of Applicant

(o) Non-Profit

ATTACHMENT 3

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Leah Miller
Title	President and CEO
Phone Number	(916) 440-1215 ext. 1131
Email Address	LMiller@habitatgreatersac.org
Mailing Address	819 North 10th Street Sacramento, CA 95811

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	2018 in review postcard.pdf
Attach here	501c3 Letter 0072-2551 2018.pdf
Attach here	Media Clips and Home Repair Examples.pdf

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

2018

at a glance

This year brought together more hands, hearts, and impact than ever before and it's because of people like you! Thank you for being a part of our Habitat family.

Global Mission

Provided housing solutions to **122** families in Nicaragua through our tithe.



ReStore

\$1 million in sales generated to build Habitat homes. **950,000 lbs.** of usable materials diverted from landfills.



Rock the Block

Over 2 days, **Leadership Sacramento** Class of 2018, **30+ organizations**, and **250+ volunteers** repaired **14+ homes** and helped on 2 community projects!



Construction

8 homes built and currently under construction for hardworking, low-income families – including 1 for a local veteran family!
3 homes REPAIRED for low-income homeowners, seniors, and veterans.



Women Build

In 1 month, **300 women** helped **11** low-income families and seniors, **3** veterans, and **760 children**.

Community Impact

5 Community Projects on parks, schools, and community gardens.

Partnerships

Partnered with over **300** local businesses and organizations.

2,000 hours of sweat equity contributed by Habitat homeowners.

Raised **\$297,000** at Annual Hard Hats & High Heels Gala at the State Capitol.

Volunteers

Engaged **2,200** volunteers who put in **20,088** volunteer hours.

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144 homes completed and **39** homes repaired in Sacramento and Yolo Counties in 33 years.
Every Hand Helped Build a Stronger Community





Habitat for Humanity of Greater Sacramento
819 North 10th Street
Sacramento, CA 95811

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Permit #604

This Thanksgiving,

we would like to thank you for your support this past year in helping us build, repair, and revitalize homes and communities for hardworking families, seniors, and veterans. The world could use more people like you.

From all of our families to yours,
Happy Thanksgiving!

ATTACHMENT 3

Learn more about the impact your support has made, visit HabitatGreaterSac.org

 /habitatgreaterSac
  @sachabitat
  @sachabitat

ATTACHMENT 3



Help build it!

April 13, 2018

HFH of Greater Sacramento
819 N 10th St
Sacramento, CA 95811

RE: 501(c)(3) Letter for HFH of Greater Sacramento, Partner ID# 0072-2551

Dear Affiliate Leader:

This letter will confirm that HFH of Greater Sacramento, with employer identification number 68-0085804, is considered a subordinate under the group tax exemption umbrella of Habitat for Humanity International, Inc. ("HFHI") under Section 501(c)(3) of the Internal Revenue Code.

The group exemption number assigned to HFHI by the IRS is 8545. This number may be provided to prospective donors, foundations and other grant organizations as they request it and is required on certain IRS forms.

Enclosed is a copy of the determination letter dated February 23, 2018, provided by the IRS as evidence of HFHI's tax exempt status as well as its group exemption. The determination letter, together with this letter, confirms HFH of Greater Sacramento's subordinate status and provides evidence of its tax exempt status under Section 501(c)(3) of the Code.

In partnership,

Beverly Huffman

Director, US/Canadian Support Services Center
Habitat for Humanity International 877-434-4435
USSupportCenter@habitat.org · habitat.org | **Habitat. We build.**

Enclosure

ATTACHMENT 3

Internal Revenue Service
P. O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: February 23, 2018

Person to Contact: #0196814

Ms. Benjamin

Employer Identification Number:

91-1914868

Group Exemption Number:

8545

HABITAT FOR HUMANITY INTERNATIONAL INC.
HABITAT FOR HUMANITY INTRNL PARENT
% MICHAEL E CARSCADDON
270 PEACHTREE ST NW STE 1300
ATLANTA, GA 30303

Dear Sir or Madam:

This is in response to your request dated January 10, 2018 for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in January 1987, and that you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

ATTACHMENT 3

IRS Group Exemption FAQs

The IRS refers to “central” or “parent” organizations, as well as “subordinate” organizations? What does these terms mean?

An organization that has been granted a 501(c)(3) group exemption by the IRS is referred to as the central or parent organization. The central organization generally supervises many affiliates or chapters, called subordinate organizations. The subordinate organizations have similar structures, purposes, missions and activities.

- ❖ In Habitat's case, HFHI is the central organization and each Affiliate is a subordinate organization.

What is the reason for group exemptions vs individual exemptions?

Group exemptions are an administrative convenience for both the IRS and organizations with many affiliated organizations. Subordinates in a group exemption do not have to file, and the IRS does not have to process, separate applications for exemption. Instead, the IRS allows the central organization to include its subordinate organizations under its tax exempt “umbrella.”

- ❖ Group exemptions are more convenient because only one central organization (HFHI) needs to be checked for tax exempt status.

Who determines if a subordinate organization may be included under the central organizations' group exemption?

The central organization, not the IRS, determines who is exempt under its 501(c)(3) umbrella. The IRS does not approve or deny a subordinate's inclusion on HFHI's roster of exempt subordinates. It is solely at the discretion of the central organization holding the 501(c)(3) designation as long as the subordinate is similar in mission, purpose, structure and activities. The IRS leaves it up to the central organization to police its own list of subordinate entities and to report any changes. Failure to monitor the list in accordance with the rules set forth by the IRS may result in the central organization having its 501(c)(3) status revoked.

- ❖ HFHI is the final determiner of whether Affiliates are on its group exempt list. The IRS will not issue a letter with regard to an individual Affiliate.

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How does a donor verify that an organization is included as a subordinate in a group exemption ruling?

The central organization which holds the group exemption (rather than the IRS) determines which organizations are included as subordinates under its group exemption umbrella. Therefore, a donor should verify that an organization is a subordinate eligible to receive tax deductible donations by requesting a copy of a letter provided by the central organization to the subordinate confirming the subordinate entity's inclusion on its roster of exempt subordinates. This letter, coupled with a copy of the central organizations 501(c)(3) determination letter provides adequate proof of the entity's tax exempt status.

- ❖ Affiliate should provide donors a copy of the confirmation letter (with the HFHI IRS determination letter attached) that HFHI provides to each Affiliate on an annual basis.
- ❖ Donors should be told that the IRS determination letter will not reference the Affiliate by name.

How do donors verify that contributions are deductible with respect to a subordinate organization in a section 501(c)(3) group exemption ruling?

Many donors are accustomed to consulting the IRS database known as EOS Select Check to confirm that donations to a specific organization are tax deductible. This works well for organizations that have an individual tax exemption; however, it creates a bit of confusion when it comes to organizations with a group tax exemption status.

The EOS Select Check database does NOT list all subordinate entities. It lists the central organization because the central organization is the entity that applied for, and was granted, a 501(c)(3) designation. Many times donors become alarmed when they do not see the individual Affiliate listed in the database. It is important to explain to your donor that providing HFHI's group exemption number (GEN) along with a confirmation letter from HFHI, as the central organization, is sufficient proof of the subordinate entity's tax exempt status. Donors may rely upon central organization verification with respect to deductibility of contributions to subordinates covered in a section 501(c)(3) group exemption ruling.

- ❖ Explain to your donors early the procedure so that they will not be surprised when the Affiliate is not referenced on the EOS database.

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Employer Identification Number (EIN) vs Group Exemption Number (GEN)

The Employer Identification Number (EIN) is a nine-digit number that is unique to each business and generally appears in the following format: XX-XXXXXXX. Its role for a business is similar to that of the Social Security number for an individual. The number includes information about which state the corporation is registered in. This unique identification number is assigned to a business entity so that they can easily be identified by the Internal Revenue Service. The EIN is also known as a Federal Identification Number (FIN) or Tax ID.

This number is apart and separate from a company's group exemption number (GEN). The EIN identifies the specific organization. The GEN identifies the entity's further designation as a tax exempt organization.

The GEN number is a number assigned by the IRS which identifies the central organization who was granted the group exemption. The GEN number is a 4 digit number that should be supplied to donors when they make a donation. This number allows the donor to make a tax deduction based on the donation to the tax exempt entity.

- HFHI's GEN is 8545. This should be given to your donors.
- Do not use HFHI's EIN in your Affiliate's tax return and other documents. This will cause the IRS to confuse your Affiliate with HFHI (including accidentally holding you responsible HFHI's payroll taxes, misreporting on Form 990, etc.)

❖ HFHI's GEN is 8545. This should be given to your donors.

❖ Do not use HFHI's EIN in your Affiliate's tax return and other documents. This will cause the IRS to confuse your Affiliate with HFHI (including accidentally holding you responsible HFHI's payroll taxes, misreporting on Form 990, etc.)

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Media Clips showcasing Habitat for Humanity of Greater Sacramento Home Repair Projects:

Rock the Block (Neighborhood Revitalization Repair Blitz Build)

- Rock the Block Event – Fox40: <https://fox40.com/2018/10/19/volunteers-rock-the-block-by-repairing-oak-park-homes/>
- Rock the Block Media Reel: <https://www.youtube.com/watch?v=kH8bignuojQ>

Example Repair Projects:

- Claghorn Veteran Repair Project – Fox 40 <https://fox40.com/2018/06/21/on-the-first-day-of-summer-volunteers-help-repair-navy-vets-roof/>
- Low Wahl Veteran Repair Project – KCRA 3 <https://www.kcra.com/article/korean-war-veteran-gets-home-makeover/14399264>
- Della Reed Repair Project – ABC10 <https://www.abc10.com/video/features/habitat-for-humanity-event-helps-local-woman-keep-her-home/103-2804888>
- Santiago Veteran Project – Fox40 <https://fox40.com/2016/09/08/local-veteran-in-need-gets-home-makeover/>
- West Sacramento Home Repair Virginia Valenti – CBS 13 <https://sacramento.cbslocal.com/2015/11/21/habitat-for-humanity-jumps-in-to-help-preschool-teacher-with-home-repairs/>

Habitat Videos

- Rock the Block Event: <https://www.youtube.com/watch?v=knJLx7nl-OQ&t=4s>
- 2018 in Review Annual Report Video <https://www.youtube.com/watch?v=LLFIPm1hcQk&t=18s>
- The Della Reed Story <https://www.youtube.com/watch?v=8Xked8vMJP0>
- 2017 Homeowner Stories including first Vet Repair Project <https://www.youtube.com/watch?v=IGTYsytaTNg&t=1s>

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Monday, March 11, 2019 5:31 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/11/2019 5:30 PM
Response #: 17
Submitter ID: 9717
IP address: 172.24.96.111
Time to complete: 48 min. , 51 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Neighborhood Beautification Program

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

For the past four years, the Sierra Service Project has run a volunteer-based community improvement program within the City of Rancho Cordova. The current program is funded with a \$35,650 grant and will wrap up in June of this year. This proposal is to continue this program in the 2019-2020 fiscal year.

The program's objectives are:

- To enhance the quality of life of residents of the City of Rancho Cordova
- To beautify neighborhoods and increase community pride
- To increase civic engagement through the extensive use of volunteers from local churches, schools, businesses, civic organizations and the general public
- To give all volunteers a positive volunteer experience and impression of the City and its residents
- To augment the services of the City's Volunteer Community Engagement Coordinator
- To be a visible manifestation of Community Enhancement funds in action.

The results the program has achieved are summarized in a table in Supporting Document #2. (The table does not format well in this online application.)

ATTACHMENT 3

Currently, we are on track to complete several more “project equivalents” than last year, and we expect these projects to be more labor and material intensive than last year’s mix of work. We are expecting a busy Spring season.

For 2019-2020, we again propose that the program run from September through May. The mix and number of projects to be completed will depend upon project requests and the scope of the projects. We will once again enter into a performance-based contract with the City to ensure that the City obtains the results it seeks.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

The Sierra Service Project will employ a half-time program coordinator who will be supervised by Megan Walsh, SSP’s Executive Director. Our main contact point at the City will continue to be Lorianne Ulm.

We are pleased to have a growing list of local partners who have provided multiple teams of volunteers. Many of these teams are repeat volunteers, having served in past years with the Beautification Program.

- Lutheran Social Services (volunteer once a month, 3rd year)
- Elk Grove High School Key Club (volunteer once a month)
- AmeriCorps (2nd year)
- SSP Staff Alumni (3rd year)
- United Way
- SSP Board of Directors
- Zeta Phi Beta Sacramento State (3rd year)
- Starbucks (twice this year)
- Brentwood Community United Methodist Church (2nd time)
- Westminster Presbyterian Church, (Sacramento, 2nd time)
- Atascadero United Methodist Church (2nd year)
- St. Andrews Episcopal Church (Saratoga, CA, 4th time)
- Turlock United Methodist Church (2nd year)
- Asbury United Methodist Church (Livermore, CA; 2nd year)
- Faith Episcopal Church (El Dorado Hills, CA; 2nd year)
- Lynnewood United Methodist Church (Lafayette, CA; 2nd year)
- First Christian Church of Eugene (Alternative Spring Break group)

As in prior years, Sierra Service Project will work with the City to publicize the availability of these services, solicit project applications from homeowners, and publicize the volunteer opportunities. SSP will be in charge of recruiting and scheduling volunteers, planning work projects, obtaining permits, trash removal, project follow-up, supervising volunteer work days, completing work projects, and assessing homeowner satisfaction, volunteer satisfaction, and project quality.

This year, we propose doing more community-based outreach to publicize and celebrate the volunteer efforts. Our hope is to create a greater sense of connection to the City of Rancho Cordova and commitment among volunteers. Among other things, we propose hosting two community lunches or dinners, one at the beginning of the season and one at the end. We envision these as events that will bring together our volunteers and staff, homeowners, and City of Rancho Cordova leaders. In addition, we plan to host one or two special volunteer days for our Board of Directors (who served for a day in 2018), staff members, and SSP donors to better acquaint them with the program.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team’s efforts can be focused.

Our goal is to complete at least 30 home-based improvement or beautification projects as described above. The exact number of projects will depend upon the mix of requests and the number of volunteers recruited. Other important goals include:

- The work completed must be high quality and a source of pride for both the homeowner and the volunteers.
- The volunteer work experience must be very positive. We want volunteers to enjoy their work, to meet other people, and to gain a positive impression of neighborhoods that may be new to them.

ATTACHMENT 3

5. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: \$74,375

Estimated Breakdown of Project Expenditures:

We propose a \$2,375, or 7%, increase in direct expense funding over last year's program. There are four areas of increase:

- An increase of \$375 to over increases in Workers Compensation Insurance costs
- An increase of \$1,000 in building materials reflecting increased material costs (concrete, lumber, and metal products have all increased in price)
- \$500 more in volunteer support for the community outreach events
- \$500 more for miscellaneous costs

Funding Breakdown

Wages: \$12,500

Taxes and Insurance (25%): \$3,500:

Materials: \$11,000:

Volunteer Support: \$4,275

Transportation: \$1,100

Miscellaneous: \$1,000

Total Direct Expenses: \$33,375

Indirect expenses (15% of direct expenses): \$5,000

Grand Total: \$38,375

(A spreadsheet with this budget is the first additional supporting document.)

Matching Funds \$36,000

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community \$38,375

Enhancement Funds

Requested:

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:

Not answered

6. **Project Schedule**

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

August: Coordinator hired. Some program planning and publicity. Contact any requesting homeowners left over from previous year.

September: Program kick off with work request and volunteer publicity. First work days. SSP central staff team building work day.

October: Establish ongoing regular volunteer groups.

November: Host free Community Lunch/Dinner gathering volunteers, volunteer group leaders, homeowners, neighbors, City and SSP staff to share information and build relationships.

December: Host SSP staff alumni for work day. Likely program slow-down due to holidays and weather restrictions.

January: MLK Jr. Weekend of Service with out of town teenage volunteer groups for two work days (25-45 people). Host SSP

ATTACHMENT 3

Board of Directors for work day (25 people).

February: Presidents' Day Weekend of Service with out of town teenage volunteer groups for two work days (25-45 people).

March/April: Likely Alternative Spring Break with out of town volunteer group.

May: Big Day of Giving work day with SSP donors. Last work days. Host end of year free Community BBQ Dinner celebration. Invite all volunteers, homeowners, businesses that contributed, and City and SSP staff to celebrate the success of the 2018 – 2019 program year. Highlight and thank special ongoing volunteers, homeowners, and businesses who stood out over the year. Share initial report of project and volunteer numbers.

- 7. Project Location:** Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Various throughout Rancho Cordova

- 8. School District (if applicable, check all that apply).** This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

- 10. Application Submitted By**

First and Last Name	Rick Eaton
Title	Interim Development Director
Phone Number	(916) 488-6441
Email Address	rickeaton@sierraserviceproject.org
Mailing Address	PO Box 13009

- 11. Type of Applicant**

(o) Non-Profit

- 12. Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Megan Walsh
Title	Executive Director
Phone Number	(916) 488-6441
Email Address	megan.walsh@sierraserviceproject.org
Mailing Address	PO Box 13009, Sacramento, CA 95815

- 13. Type of Signatory**

(o) Non-Profit

- 14. Additional Supporting Documents**

Attach here	Budget for 2019 Application.xlsx
Attach here	Results Summary for 2019 Application.xlsx
Attach here	

ATTACHMENT 3

**Sierra Service Project
Neighborhood Beautification Program
Budget 2019 - 2020**

	2018-2019 Budget	2019-2020 Request	Change
Wages	\$12,500	\$12,500	\$0
Taxes and Insurance (25%	3,125	\$3,500	\$375
Materials	10,000	\$11,000	\$1,000
Volunteer Support	3,775	\$4,275	\$500
Transportation	1,100	\$1,100	\$0
Miscellaneous	500	\$1,000	\$500
Total Direct Expenses	\$31,000	\$33,375	\$2,375
Overhead (15% of direct e	\$4,650	\$5,000	\$350
Grand Total	\$35,650	\$38,375	\$2,725

ATTACHMENT 3

**Sierra Service Project
Neighborhood Beautification Program
Summary of Program Results**

Program Year	Projects Completed	"Project Equivalents"	Project Work Days	Volunteer Days	Program Cost
2015 – 2016	22		23	263	\$ 34,026
2016 – 2017	26	41	76	313	\$ 47,316
2017 – 2018	19	27	31	334	\$ 33,141
2018 – 2019 (to date)	7	13	25	194	
2018 – 2019 (Projected)	17	30	40	350	\$ 35,650
2019 – 2020 (Proposed)	20	30	40	400	\$ 38,375

ATTACHMENT 3

68

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Monday, March 11, 2019 3:52 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please **do not** open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/11/2019 3:52 PM
Response #: 16
Submitter ID: 9715
IP address: 172.24.96.111
Time to complete: 44 min. , 39 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Rancho Cordova HART Winter Shelter and Housing Services

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Rancho Cordova Homeless Assistance Team (HART) has hosted and organized a winter shelter for the homeless in Rancho Cordova. This proposed project would fund improving and expanding Rancho Cordova HART's winter shelter and homeless assistance program.

Grant funds will go towards reserving an intake site, providing transportation to host churches, bus passes for homeless guests that need assistance with transportation in order to get documents ready, and housing counseling services for HART clients. The next winter shelter season runs from December 2019 to March 2020. HART is seeking funding to expand the services to guests that are attending the winter shelter or are currently working with HART mentors. They will also work with the City's Navigator to provide wrap around case management services.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

1) Rancho Cordova HART operates the local rotating winter shelter program and will connect homeless individuals and families to the Housing Counselor for housing referrals, education, and services. HART mentors will also work with clients on additional issues such as transportation to the DMV, filling in applications to rent, or other resource directory (in-kind and volunteer).

ATTACHMENT 3

Since 2013, Rancho Cordova HART has been mobilizing the community to come together as volunteers to help individuals and families residing in Rancho Cordova who are experiencing homelessness. Rancho Cordova HART is a local collaboration between the faith-based community, businesses, residents, Folsom Cordova Unified School District, Elica Health, Sacramento Self-Help Housing, and Sacramento Veteran's Stand Down. Rancho Cordova HART's agenda is dedicated to the needs of the city's homeless population. For the past six years, Rancho Cordova HART has hosted a successful and welcoming winter shelter for the homeless in the city. During the off-season, HART acts as a local resource to the homeless population and also assist with Sacramento Veteran's Stand Down.

Sacramento Self-Help Housing will provide the Housing Counselor currently working with Rancho Cordova residents with extended hours so that they can collaborate with Rancho Cordova HART mentors to work with identified clients.

2) Sacramento Self-Help Housing (SSHH) is an organization that serves individuals and families who have insufficient housing resources. Since 1990, they have been helping people who are homeless, in danger of becoming homeless, in crisis, or who have special needs, to find stable and affordable housing. SSHH operates various programs that assist individuals with their housing needs. Some of these programs include temporary and permanent housing, housing counseling, financial education, tenant-landlord services, and community outreach. SSHH participates in Rancho Cordova HART as a supporting guide to ensure that HART has the resources it needs to assist its clients. SSHH helps during the HART winter shelter season, and makes it possible for HARTs to create housing opportunities. The City of Rancho Cordova is one of the 15 SSHH housing counseling locations in Sacramento County.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Funds will be used towards the following project goals

1) To partially assist in securing an intake site. During the 2016-2017 winter season, we had trouble securing our intake site mid-season, leading to a 2-week loss of the winter shelter program during some of the wettest nights this winter. It is extremely important to be able to have a stable intake site so that we can continue to be a reliable and safe place for our homeless guests. For last year's winter season, we successfully secured an intake site with Measure H funding. The stability of having the same intake sight each night has shown to be essential in creating lasting relationships and providing continuous services to our clients.

2) To provide for bus passes throughout the year. Clients often have trouble obtaining transportation. This hinders their ability to attend important appointments, view prospective housing opportunities, and obtain necessary documentation.

3) To contract with Sacramento Self-Help Housing to work closely with Rancho Cordova HART, and the City of Rancho Cordova's Homeless Outreach Navigator, to provide housing counseling services to identified clients. They will keep a caseload of clients and conduct follow up with clients to assess for success and also provide additional referrals if needed. The Housing Counselor will follow up with Rancho Cordova HART and the Homeless Outreach Navigator about any clients that have been identified by the two entities to ensure wrap-around support for the client while also building effective communication and collaboration.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$74,315

Estimated Breakdown of Project Expenditures:

- 1) Insurance - \$1,200.00
- 2) Rent for Intake Site - \$2,500.00 (Request), \$4,000 (Total)
- 3) Gas and Cost for Vans - \$2,000.00 (Request). Total \$3,500 (Total)
- 4) Replacement of Sleeping Bags/Cots - \$500.00
- 5) Intake Supplies (bags, documents, refreshments and snacks for guests) - \$250.00
- 6) In-Kind Expenses for Host Churches - \$50,000

Matching Funds \$50,000
(including any in-kind contributions):

ATTACHMENT 3

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

- 1) Housing Counseling Services from SSHH Housing Counselor - \$10,000.00 (Request), \$10,000.00 (Total)
- 2) Client Assistance Emergency Fund (phone services, ID cards, applications) - \$1,000.00
- 3) Bus Passes (35.00 per pack x 39 packs) - \$500.00 (Request), \$1,365.00 (Total)
- 4) Food Gift Cards - \$500.00
- 5) Thrift Store Vouchers - \$1,500.00
- 6) Printing - \$500.00

Total Community 15,000

Enhancement Funds
Requested:

Is this a multi-year no
request? If yes, number
of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

August 2019 – September 2020: Ongoing housing counseling

December 2019 - March 2020: Rancho Cordova HART winter shelter season

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Rancho Cordova HART is located at 11223 Trinity River Drive, Rancho Cordova, CA 95670. The Rancho Cordova HART Winter Shelter intake site is to be determined.

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.
10. Application Submitted By

First and Last Name Derek Corea
Title HART Volunteer / Sacramento Self-Help Housing
Phone Number (916) 591-1059
Email Address dcorea@sacselfhelp.org
Mailing Address Not answered

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

ATTACHMENT 3

First and Last Name	Ken Bennett
Title	HART Volunteer / Sacramento Self-Help Housing
Phone Number	(916) 508-7616
Email Address	kbennett@sacselfhelp.org
Mailing Address	Not answered

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents**Attach here** [Measure H Budget.docx](#)**Attach here****Attach here**

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3

Rancho Cordova HART Measure H Project

Projected Budget for 2019-2020
(Budget Year August 1, 2019 - September 30, 2020)

Budget Item	Requested from Measure H	Annual Budget
Winter Shelter Specific Expenses		
Insurance		1,200.00
Rent for Intake Site	2,500.00	4,000.00
Gas and Cost for Vans	2,000.00	3,500.00
Replacement of Sleeping Bags/Cots		500.00
Intake Supplies (bags, documents, refreshers and snacks for guests)		250.00
In-Kind Expenses of Host Churches		50,000.00
Ongoing Expenses (during and off season)		
Housing Counseling Services from SSHH Housing Counselor	10,000.00	10,000.00
Client Assistance Emergency Fund (phone services, ID card, applications)		1,000.00
Bus Passes (\$35.00 per pack of 10 bus passes x 39 packs)	500.00	1,365.00
Food Gift Cards		500.00
Thrift Store Vouchers		1,500.00
Printing		500.00
Total	\$15,000.00	\$74,315.00

Income	
Fundraising/Donations	10,000.00
In-Kind Expenses of Host Churches (Electricity, heat, water, 2-3 meals per night, paper products)	50,000.00
Total	60,000.00

ATTACHMENT 3

To whom it may concern:

This is to affirm our support for Rancho Cordova HART and the work that they are doing in the community.

Sincerely,

Paul Thome
Interim Lead Pastor

ATTACHMENT 3

Application
69 by
category

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 13, 2019 7:59 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/13/2019 7:58 PM
Response #: 25
Submitter ID: 9728
IP address: 172.24.96.111
Time to complete: 58 min. , 31 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Community Hub

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The Community Hub program, located at 10370 Old Placerville Rd, unit 107, in Rancho Cordova will serve as the location where residents of Rancho Cordova can gather for group activities, social support, and public information. Operated under the 501c3 of The Salvation Army (94-1156347), the Hub is designed to foster cross cultural bonds, along with opportunities for education in music, art, and physical fitness activities through training in the martial arts geared towards youth 7-14 years of age. We also provide activities and social services for seniors in the community, while maintaining services to the general population for food and referrals for other social services. Annually we currently provide services to 528 Individuals (488 youth, 40 seniors) and 130 families, of which 98% are from Rancho Cordova. The program brings cultural awareness and sensitivities through fellowship, friendship and sharing of each diverse culture that exist in the city of Rancho Cordova.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

The Salvation Army Corps Officers of Rancho Cordova, Program Manager (TBH) and volunteers.

4. Project Goals

ATTACHMENT 3

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The purpose of the Community Hub program is to enhance the physical and mental well-being of the residents of Rancho Cordova by providing cultural and educational opportunities. Our goals are three-fold:

1. Enrich the lives and social opportunities for a total of 100 seniors:
 - a. Provide meeting place for a variety of senior activities such as music, arts and crafts, and book studies for a minimum of 50 seniors.
 - b. Provide assistance and referral services to address the social needs of seniors such as translation services, assistance with questions on social security, medicare, housing and food insecurity for at least 100 seniors.
2. Provide a safe and inviting environment for a minimum of 600 community youth
 - a. Provide education, athletic and cultural opportunities for at least 600 youth such as music lessons and enrichment, training in the martial arts, and homework club.
3. Meet the demand for safety-net services to for a total of 200 Rancho Cordova that present at the Hub.
 - a. Provide food boxes from Salvation Army Social Services and make referrals to the Salvation Army Family Services for 200 Rancho Cordova Residents
 - b. Make referrals to the Salvation Army Family Services Center for those seeking assistance with utility payments, rent and preventing homelessness, Christmas toy drive to 200 Rancho Cordova Residents.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$84,712.00

Estimated Breakdown of Project Expenditures:

1. Salary Total: \$31,200.00

Program Director currently oversees the program and will spend 100% of their time hiring, supervising and training teachers and staff. This position will cover 12 months of the contract.

2. Fringes Total: \$8,736.00

It will include Health Insurance, FICA, WC and SSI: $\$31,200.00 \times 0.28 = \$8,736.00$.

3. Supplies for programs Total: \$10,000.00

Musical instruments, accessories of musical instruments, Taekwondo mats, breaking boards, uniforms, etc.

4. Communication expenses for outreach, marketing, etc. Total: \$1,000.00

It will include flyers, advertisement in printed media and posters.

5. Communication devices Total: \$2,500.00

It will include computers, tablets, telephones, etc.

6. Professional Services including maintenance

Total: \$1,000.00

It will include all musical instrument tuning, such as piano, steel drums, etc.

7. Building & Occupancy (Rent) Total: \$1,000.00

It is intended for rent only.

8. Office Supplies Total: \$1,000.00

It will include printer paper, pens, stapler, etc.

9. Snacks Total: \$2,000.00

The snacks will be provided for all programs, including drinks, food, etc

10. Administrative/ Overhead expenses to be charged to grant Total: \$15,276.00

Final total: \$84,712.00

Matching Funds Applied for several grants (River Cats and Sacramento Regional Foundation), private donations to
(including any in-kind contributions): maintain sustainability

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

This program is designed to continue beyond 2020. Key to the success of the program will be the Program Manager. The position will assume responsibility for daily operations of the project and for ensuring that all other components of the program are in place to successfully sustain the project. The costs to operate the project beyond 2020 are detailed above and barring inflation and cost of living adjustments, we anticipate minor increases.

Total Community \$84,712.00

Enhancement Funds

Requested:

ATTACHMENT 3

Is this a multi-year request? If yes, number of years: Yes, 3 years (no one funds programs beyond the three-year period)

If you answered yes above, describe your sustainability plan:

In the following fiscal years, the Community Hub will raise the funds to continue the program as designed to meet the needs of the community. TSA engages in a robust fundraising plan that includes direct mail appeal, online solicitation, Christmas kettles, foundation & corporate requests, and individual donor support. As the funding needs of the organization change, TSA communicates these to current and potential donors. To maintain a low overhead and program costs, TSA utilizes a core of dedicated volunteers to prepare and serve the food and distribute items to families/individuals in need. The attached budget reflects the existing sources of funding and expenses.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

TSA of Rancho Cordova is in the initial phase of the Community Hub. With the receipt of additional resources, we plan to expand and build upon existing service offers of the project and propose the following schedule:

1. Within 45 days of grant award, hire a Program Manager for the Community Hub
2. Within 45 days of the Program Manager hire, complete the following:
 - a. Review all program procedures and make necessary refinements.
 - b. Identify local community partners – elementary and middle schools, senior service providers and other social service providers in Rancho Cordova. Formally establish relationships to facilitate community outreach and education.
 - c. Translate all outreach materials into predominate languages within service area
 - d. Begin community outreach and education about youth, senior and safety net services.
3. Within 90 days of Program Manager Hire begin programs for youth and seniors and offer safety net services to community at large.
4. Continue programming on an annual basis
5. Work with TSA Development team to ensure funding is available to sustain program

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 10370 Old Placerville Rd. #107. Sacramento, CA 95827

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Hyun (Harry) Kim
Title	Lieutenant
Phone Number	(408) 781-9079
Email Address	hyun.kim@usw.salvationarmy.org
Mailing Address	10370 Old Placerville Rd #107. Sacramento, CA 95827

11. Type of Applicant

ATTACHMENT 3

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Hyun Kim
Title	Lieutenant
Phone Number	(408) 781-9079
Email Address	hyun.kim@usw.salvationarmy.org
Mailing Address	10370 Old Placerville Rd. #107. Sacramento, CA 95827

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	<u>Copy of Cultural Hub budget.xlsx</u>
Attach here	<u>Community Hub action plan for community enhancement fund.docx</u>
Attach here	

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Grant Proposal Budget Worksheet

Organization Name:				Grant Period:		to	
Organization Address:				Start dates must begin on the first of the month. End dates must end on the last date of the month.			
Organization Phone Number:							
501(c)(3) Entity Name:							
GRANT CONTACT PERSON							
Name:	Teri McClanahan			Date submitted:			
Title:	Director, Foundations & Corporate Relations						
Office Address:	3755 N. Freeway Blvd, Sacramento CA						
Email Address:	teri.mcclanahan@usw.salvationarmy.org						
Primary Phone Number:	916-563-3772						
				NARRATIVE: Explanations/Comments			
				For each position, annualized salary, whether FT or PT, % of time charge to the grant, and primary responsibility. Example for Project Position 2 - Project Manager, \$50,000, FT, 100%, coordinate the 100 extra volunteers and oversee the neighborhood building projects.			
Personnel (Salaries & Benefits) add or delete positions as appropriate. Include position titles				Total Project Budget			
Program Manager	Proposed Grant Funded Expenses (request for the funder)	Additional Project Expenses which are funded from other sources		31,200		1FTE x \$15/hr x 40 hrs/wk x 52	
Project Position 2				-			
Project Position 3				-			
Project Position 4				-			

	Proposed Grant Funded Expenses (request for the funder)	Additional Project Expenses which are funded from other sources	Total Project Budget	NARRATIVE: Explanations/Comments
Other staff as applicable			-	
Fringe Benefits	8,736		8,736	Health Insurance, FICA, WC, SSI,
Subtotal Personnel	39,936	-	39,936	
Expenses other than Personnel				
				Transportation to field trip
Supplies	10,000			Guitar, music book, guitar strings, korean books, yarns, needles, taekwondo mats, taekwondo boards, ping pong tables (nets, paddles, balls), steel drum sticks
Communication expenses for outreach, marketing, etc.	1,000			Door hangers, promotional packets, social media , banners, posters, flyers
Equipment (Computers, tablets, telephones, etc.)	2,500			Laptop for project manager, telephone
Professional Services including maintenance	1,000			Piano tuning, steel drum tuning
Building & Occupancy (Rent)	12,000			Lease @ \$1000/month
Office supplies	1,000			printing papers, toner, copy machine rental, pens, stationary
Snacks	2,000			Snacks for all the programs
Subtotal for Expenses Other than Personnel	29,500	-	29,500	

AMERICAN RED CROSS

	Proposed Grant Funded Expenses (request for the funder)	Additional Project Expenses which are funded from other sources	Total Project Budget	NARRATIVE: Explanations/Comments
Subtotal for Personnel	39,936	-	39,936	
Total Direct Expenses	69,436	-	69,436	
Administrative/Overhead Expenses to be charged to grant	15,276	-	15,276	Total indirect costs =22%
TOTAL Project Budget Requested from the Red Cross	\$ 84,712	\$ -	\$ 84,712	

ATTACHMENT 3Community Hub

1. Action steps to acquiring the goal
 1. The beginning
 1. Draft SMART goals (goals are stated in chronological order)
 1. Goals (Goals are to be achieved within 2-3 years)
 1. Do proper research regarding census data regarding population variation of city of Rancho Cordova
 2. Do proper research on available resources for people of Rancho Cordova can access (i.e. Social service, senior social service, family services, Children services, etc). This research will give us clear picture of the need that we can provide for the city of Rancho Cordova.
 3. Do detail inventory and resources that require to run programs for the city of Rancho Cordova. (This will help us to bring grants to our programs)
 4. Gather Advisory Council to initiate and bring vision into more clearer picture. (Be diverse in asking people to join the council. It will help us to make accurate picture of our vision)

ATTACHMENT 3

5. Secure funding (do research on available grants. The grants will include city, corporate, and personal donations). We will need to do research online, advisory council, and DHQ for any assistance in finding and securing grants for the program. Often times, there are well of knowledge with council members and DHQ (development team). Personal donation can be done through creating donation page and pamphlet to request donation.
 6. Create One page pamphlet to explain our vision and goals. We can work with Development Department at DHQ.
 7. Create a plan to hire and obtaining employees and teachers to complete the vision. Be detail in terms of length and detail description of their job description.
 8. Do Not plan anything unless we have secure funding for the plan. Remember, hand up and hand out.
2. These goals are vital and will require before we can move on ahead. Time dedication and tons of research is required for the vision and action to be achieved.
2. Graphics
1. (see below)

ATTACHMENT 3**3. Narratives****1. Overall vision for Community Hub**

1. Rancho Cordova is one of the most culturally diverse city in California (4th diverse city in Sacramento county and 74th in California. Ranked by NICHE. <https://www.niche.com/places-to-live/rancho-cordova-sacramento-ca/rankings/>). The reality of diverse city is that, many different ethnic groups are isolated. Each group is afraid to go out of their own ethnic group, due to fear and lack of English skills. This leads to each ethnic groups to stay isolated, that will lead many to no way to find help. Community hub can provide a safe environment that is free of judgment and misunderstandings for anyone to come and find help. A safe environment that they can come and freely share and find access to different services and assistance. Our goal is to make sure that Rancho Cordova will be a city that can be vibrant and active. By providing classes and social services along with spiritual guidance (upon request), The Salvation Army (TSA) can be the pivotal and interictal part of revitalization and further development of Rancho Cordova. Where our name and brand can bring security and trust to others. This trust and security can usher people our facility to seek assistance, guidance, and further enrichment in education and social standings.

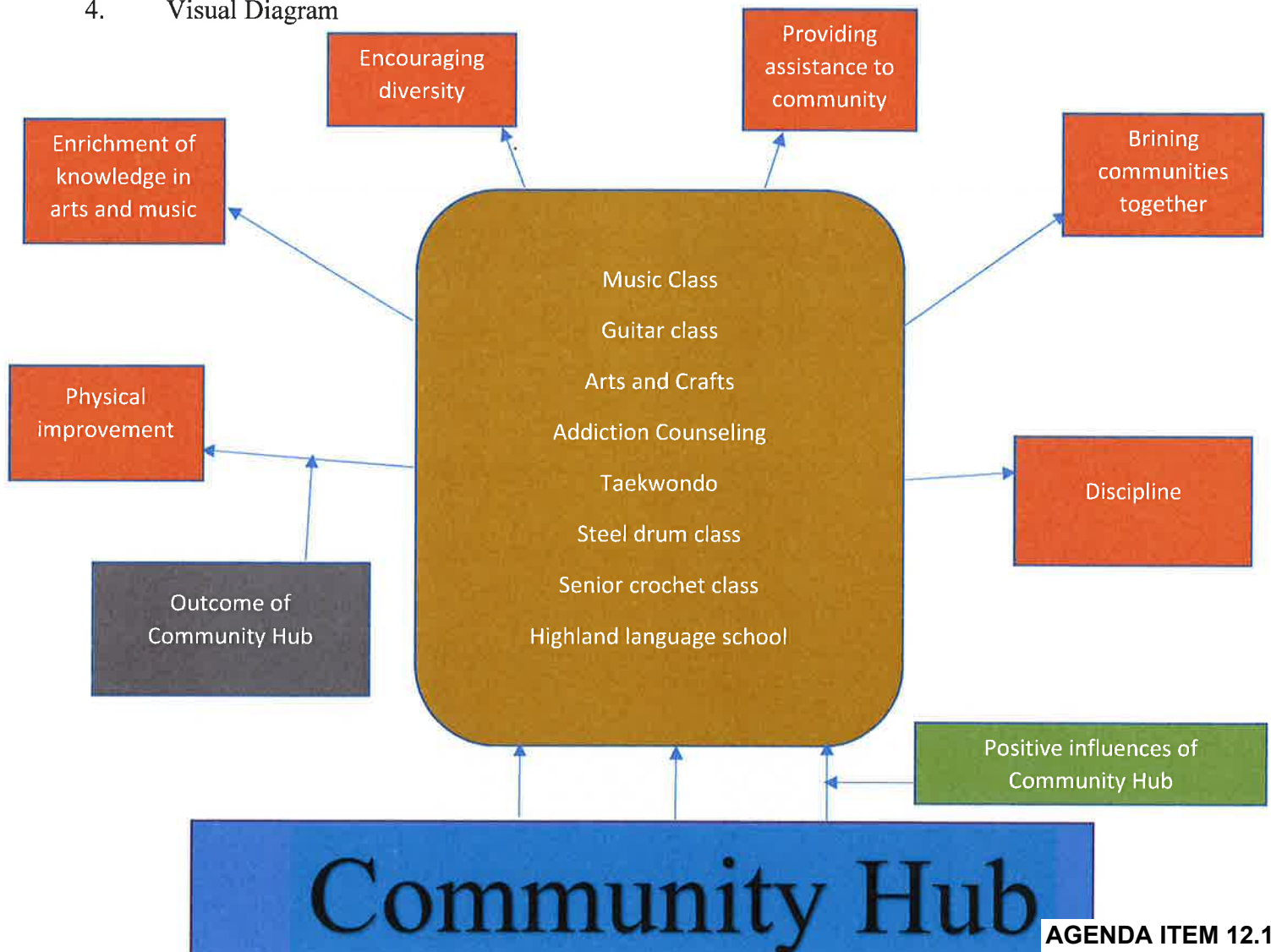
2. Need for the Community Hub

ATTACHMENT 3

1. Located in one of the most culturally diverse areas of the country, The Salvation Army's Sacramento Korean Corps is happy to introduce our new Community Hub in Rancho Cordova. The purpose of the Community Hub program is to enhance the physical and mental well-being of the residents of Rancho Cordova by providing cultural and educational opportunities.

We strive to provide a safe and sober environment that is free of judgement and cultural barriers. Our goal is to fulfill our community's needs in a holistic manner.

4. Visual Diagram



ATTACHMENT 3

5. Budget

1. Estimated breakdown of project expenditures:

Salary	Total: \$31,200.00
--------	--------------------

Program Director currently oversees the program and will spend 100% of their time hiring, supervising and training teachers and staff. This position will cover 12 months of the contract.

2. Fringes	Total: \$8,736.00
------------	-------------------

It will include Health Insurance, FICA, WC and SSI: $\$31,200.00 \times 0.28 = \$8,736.00$.

3. Supplies for programs	Total: \$10,000.00
--------------------------	--------------------

Musical instruments, accessories of musical instruments, Taekwondo mats, breaking boards, uniforms, etc.

4. Communication expenses for outreach, marketing, etc.	Total: \$1,000.00
---	-------------------

It will include flyers, advertisement in printed media and posters.

5. Communication devices	Total: \$2,500.00
--------------------------	-------------------

ATTACHMENT 3

It will include computers, tablets, telephones, etc.

6. Professional Services including maintenance Total: \$1,000.00

It will include all musical instrument tuning, such as piano, steel drums, etc.

7. Building & Occupancy (Rent) Total: \$1,000.00

It is intended for rent only.

8. Office Supplies Total: \$1,000.00

It will include printer paper, pens, stapler, etc.

9. Snacks Total: \$2,000.00

The snacks will be provided for all programs, including drinks, food, etc

Administrative/ Overhead expenses to be charged to grant Total: \$15,276.00

10. Final total: \$84,712.00

6. Expanding the vision

1. It is important for our corps to continue to build the momentum of interest and participation from community. This means that we will need to continue to expand classes and even expansion of our facility. As we increase influence in the community, it is vital for our corps to encourage participation from community. Our goal is to make sure that our corps will bring positive influence

ATTACHMENT 3

and improve the local community. Expansion also will include the amount of influences that we can create through Community Hub program.

Playing Steel drum during Kettle Campaign

ATTACHMENT 3

First learning center performance at Sacramento Korean Corps

ATTACHMENT 3

Application
70 by
category

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Thursday, March 14, 2019 4:52 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/14/2019 4:52 PM
Response #: 34
Submitter ID: 9738
IP address: 172.24.96.111
Time to complete: 21 min. , 10 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. TRUCKSTOPYOGASHOP

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Truckstopyogashop proposes a community impact project to address the shortage of yoga education and movement arts and health available to the community. The program would bring quick- fast, hard hitting, results-driven yoga and peace practices to everyone for better health. The program will bring much needed movement breaks and a safe space with wifi and computers available for people to enjoy yoga and free movement, guided non-religious meditation, expanded cultural learning and awareness, and a closer community. We will create jobs with security work, and employ yoga teachers from the area. we will draw heavily on the existing yoga community of the area to cultivate awareness of healthy habits, and spread education about the health benefits of yoga. We will feature chefs and authors, and partner with local homeless shelters for service referrals for people in need, and other counselling services beyond our scope. The grant request would cover outreach efforts, informational materials, training and a select amount of yoga materials not already obtained.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

List individuals or organizations responsible for the development and delivery of the project
 .Heather Leah Morrow (of Hacker Lab and Rick's Dessert Diner), Dan Cassas-Murray (Start-up Hustle, The Lean Innovator).
 Kevan Hendrickson, Hacker Lab

ATTACHMENT 3

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Our goal is to reduce fatigue and health related incidences in travelers and local residents, end embolden people to make healthy choices every day. We will be able to track this with registration, initial survey, follow up calls, emails, and surveys, and a Phone/computer App Participation for completing tasks pertaining to health and interacting with community.

I also have a design for truck stops as we get bigger to help identify if a trucker has lost his life... an all too common circumstance that we hope to address- trucker deaths at truck stops.

The design is a sticker marked different for each day and a.m. or p.m. shift of the day, and it has a peel off part in the middle. It says "hello from your friendly tsys... if you are ok please remove the middle of the sticker!" If not, it will be left there and we will know that we need to check back on them. This will help reduce trucker deaths being underreported and families not knowing what happens for days after a death.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 60,0000

Estimated Breakdown of Project Expenditures:

15,000 Procurement and placement of Security system for the area

15,000 Interior upgrades to yoga space (mirrors, bathroom facilities)

15,000 implementation of wifi/ computer lab

8,000 training of staff/volunteers

7,000 outreach

Matching Funds 40,000

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Rent of space, minimal payments for utilities, staff, and outreach.

Total Community 180000

Enhancement Funds

Requested:

Is this a multi-year 3

request? If yes, number

of years:

If you answered yes above, describe your sustainability plan:

Truckstopyogashop is one facet of a greater plan for peace and health across the nation. We will apply for a non-profit status with our foundation for ending domestic violence as we see growth, and intend to market to the larger trucking companies, possibly franchising to grow it around pre-existing trucking companies.

The current location is already busy from 4 am til 12 pm and would greatly benefit from such a resource nearby.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Start date would be as soon as the funding is approved or sooner if I can! Projected completion date of this location's project, June of 2022, or sooner, when we will either take it on the road or take it to a truck stop, or set up permanent residence with a trucking company or truckstop sponsor and see this really take off.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 1955 ZInfandel Drive

(o) No, I have not received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

ATTACHMENT 3

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

Not answered

9. **By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Heather Morrow
Title	Ms.
Phone Number	(916) 862-5589
Email Address	truckstoppyogashop@gmail.com
Mailing Address	10833 Folsom Blvd. #335 Rancho Cordova Ca 95670

11. Type of Applicant

(o) Individual

12. **Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Heather Morrow
Title	Ms.
Phone Number	(916) 862-5589
Email Address	heatherleahmorrow@gmail.com
Mailing Address	10833 Folsom Blvd. #335 Rancho Cordova Ca 95670

13. Type of Signatory

(o) Individual

14. Additional Supporting Documents

Attach here	Supporting Documents TSYS.docx
Attach here	Addiction Recovery Meditation and Yoga for Healing.docx
Attach here	Metta Center for Nonviolence.docx

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

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Here's some supporting links to what we are trying to do, and a similar company:

Please understand this notion has been on my heart for the last three years, of TRUCKSTOPYOGASHOP, and everyone I tell is just thrilled. I honestly read about this funding opportunity 3 days ago in the Grapevine, and told my youngest daughter that I had to try. I will work tirelessly to see this to fruition. Rancho Cordova has been so welcoming to me and my family as we rebuilt after a domestic violence divorce, and I would love the opportunity to give back, and also put us on the map for one of the most helpful places ever created.

Thank you for your consideration.

<https://www.nonviolentcommunication.com/aboutnvc/aboutnvc.htm>

<https://www.trucks.com/2018/12/19/truckers-dying-record-numbers-job/>

<https://wanderlust.com/journal/yoga-trauma-and-tension-a-conversation-with-seane-corn/>

<https://www.truckersnews.com/trucker-balances-driving-with-yoga-while-over-the-road/>

<https://www.mothertruckeryoga.com/about/>

Addiction Recovery: Meditation and Yoga for Healing

By Nirmala Raniga



Many individuals recovering from addiction feel they've lost touch with how their minds and bodies feel, because addiction serves as a way to numb and disconnect you from your mind and body.

Many studies have observed the effect of yoga and meditation on the fight-or-flight response, which is the body's natural reaction to stressful and life-threatening situations. While this response is a survival mechanism, intended to save you from immediate physical danger (such as being attacked by a wild animal), it can also be experienced when you encounter physical stress, such as toxic relationships, or the hardships of entering recovery.

Chronic stress and consistently elevated cortisol levels (your primary stress hormone) are a major underlying cause of most Western illnesses and diseases if left undealt with. In the short-term, elevated cortisol levels can contribute to panic attacks, difficulty sleeping, and feelings of anxiety and depression.

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Now, here's where the benefits of yoga and meditation come in: When you practice these two techniques on a regular basis, your cortisol levels naturally decrease. This gives your body a chance to return to homeostasis, or balance, and you experience a state called *restful awareness*.

Restful awareness allows your body to heal, and the physical impact of the fight-or-flight response—such as elevated blood pressure, suppressed immunity, and an increased heart rate—begin to normalize. In other words, restful awareness is a state where your mind and body can begin to heal.

How to Practice Meditation in Recovery

Let's start with meditation in [recovery](#). There are many forms of meditation you can practice to pull your mind away from thoughts that may distract you, upset you, or cause you anxiety, and help you reach a state of inner peace and calm. All forms of meditation are beneficial for slowing down an overactive mind, but you may find one style in particular that resonates with you best.

Here are a few forms of meditation to choose from:

- 1. Guided meditations.** These are often taught in yoga classes during a period of rest while gazing meditations encourage you to keep your eyes open and focus on a single object, such as a candle flame or image. You can also listen to our [guided meditations](#) for visualizing positive outcomes in your life, or consciously reducing your stress levels and entering a deep state of relaxation.
- 2. Body relaxation scans.** Body relaxation scans help calm your physiology and bring awareness to different parts of your body, which can help improve your self-awareness.
- 3. Nature walks.** Walking silently in nature is a form of meditation.
- 4. Primordial Sound Meditation.** This is the form of meditation we use in our recovery programs at the [Chopra Addiction and Wellness Center](#), which encourages individuals to sit with their eyes closed and focus on a sound or mantra in order to pull their minds away from thoughts and quiet the mind.

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The reason why meditation is one of the most useful tools in recovery (and for relapse prevention) is because it can help you detach from thoughts and impulses that may increase cravings for certain substances. In fact, meditation teaches that the desire for an addictive substance or behavior is only a thought, and you are not under any obligation to act or respond to the thoughts that enter your mind. Instead, you can bring awareness to your breath, and simply allow these thoughts to pass rather than react to them. At first, this can seem difficult, but it's called a meditation *practice* because it gets easier as this becomes part of your daily routine.

For many people, in the beginning of recovery, it can seem impossible to sit calmly and still. In this case, it's better to start your meditation practice with movement, such as a walking meditation, or even yoga, which can be considered a moving meditation when you focus on the awareness of your breathe as you move through the poses.

Yoga: The Other Important Tool in Recovery

Yoga poses can also help you deal with stress, and bring a sense of balance into your daily life. The word "Yoga" means to unite, and can strengthen the connection between your mind, body, and spirit. As covered above, this unity is often disconnected when individuals first enter recovery because addiction tends to numb thoughts, feelings, and mind-body awareness.

Now, as a spiritual *and* physical practice, yoga can also help increase strength and improve flexibility. Like meditation, yoga can also help reduce the stress response, which helps lower your heart rate and blood pressure, reduce cortisol levels and feelings of depression and anxiety.

Now, there are yoga practitioners in the media all the time, who are able to twist their bodies into incredible postures and demonstrate remarkable flexibility. It's important to understand that this isn't necessary to receive the benefits of yoga poses, and this kind of flexibility is the result of several years of consistent daily practice.

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You can experience the mind-body benefits of yoga immediately, as you practice the postures. Let's take a quick look at the benefits you'll receive from some basic poses (which you can even do in the comfort of your own home):

Benefits of Basic Yoga Poses

1. Child's Pose (*Balasana*)

- Stretches hips, thighs, and ankles
- Reduces stress and fatigue
- Relaxes front-body muscles
- Stretches back muscles

2. Corpse Pose (*Savasana*)

- Calms brain and helps relieve stress and mild depression
- Relaxes the body
- Reduces headache, fatigue, and insomnia
- Helps to lower blood pressure

3. Lying Down Twist (*Natrajasana*)

- Stretches spine
- Stretches quadriceps
- Brings deep relaxation to the body and mind

4. Reclining-Bound Angle Pose (*Supta Baddha Konasana*)

- Stimulates abdominal organs
- Stimulates the heart and improves general circulation

ATTACHMENT 3

- Stretches the inner thighs, groins, and knees.
- Helps relieve the symptoms of stress and mild depression

5. Cobra (*Bhujangasana*):

- Stretches muscles in shoulders, chest, and abdomen
- Strengthens back
- Increases flexibility
- Elevates mood
- Invigorates the heart

When yoga and meditation are combined, the benefits increase. Daily yoga and meditation can help those recovering from addiction to overcome unpleasant feelings and sensations, release anger and resentment, increase positive thoughts, and become less reactive to destructive thoughts. All of these benefits contribute to establishing a healthy mind and body, which is the foundation of a successful recovery.

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Women's March of Sacramento 2019 provided non-violence training through the group that wrote this: The Metta Center for Nonviolence

Here are some of the important findings from:

Altruism

The dictionary defines altruism as, "the belief in or practice of disinterested and selfless concern for the well-being of others."

Some add the criterion "at one's own expense," but this is problematic because altruism always has personal and social benefits: personal, because it helps to expand the "self" concept, and social, because it increases social cohesion. In the Old Story true altruism does not exist in nature or human beings for another reason: all persons, as F.Y. Edgeworth maintains in his famous statement on economics, are motivated purely by self interest. As Scientific American points out, however, "In recent years the tide has swung dramatically against such a bleak view of human nature." For that matter, "Chimps of both sexes also demonstrate a fair amount of reciprocal altruism, as in mutual grooming and coalition formation, and show considerable concern for the plight of other chimps." Over a hundred years ago a scientifically-minded representative of the

ATTACHMENT 3

Wisdom Tradition, Swami Vivekananda, made this bold statement: “Western civilization has in vain endeavored to find a reason for altruism. Here it is. I am my brother, and his pain is mine. I cannot injure him without injuring myself, or do ill to other beings without bringing that ill upon my own soul.”

Altruism Resources

[Where to start](#)

[More extensive list](#)

Priming

Psychologists use the term “priming” to describe the effect of various experiences to which they subject persons just before conducting a given experiment with them. The effects of priming reveal the malleability of human behavior and suggest strategies for supporting cooperative, empathetic behaviors. For example: infants as young as 18 mos. are observed to be more cooperative and helpful if they are shown wooden dolls facing each other vs. facing apart; students give more optimistic responses after seeing the picture of an inspiring figure like Mother Teresa, etc. Perhaps the most striking example of priming is the Wheeler & Fiske study (2005) showing that ‘fight-or-

ATTACHMENT 3

fight' responses deep in the brain are not inevitably triggered when a person encounters another of a different racial group. Rather, racially biased responses are suppressed if the subject is asked a humanizing, personalizing question about the person before them, even something trivial like "does this person like coffee or tea." Conversely, priming can encourage negative behaviors, as it regularly does by exposing us to mass media violence.

Priming Resources

[Where to start](#)

[More extensive list](#)

Empathy

Empathy means simply the ability to feel what another is feeling: to share in their mental state. Lack of empathy is clearly an enabling factor in all violence. Beyond that, emerging research confirms—as the wisdom traditions have always maintained—that a lack of empathy is harmful to one's own health. Most of us spontaneously feel empathy for some persons – our own family, people who are like us, people who see things our way. As Einstein says, we can and should learn to expand this circle to include everyone and "the whole

ATTACHMENT 3

of Nature in its beauty.” A nonviolent actor will often seek to awaken empathy in an unresponsive opponent, e.g. by self-suffering. Offering the other person respect and understanding for their position will facilitate this awakening.

Empathy Resources

[Where to start](#)

[More extensive list](#)

Cooperation

While the prevailing scientific and popular opinion holds that competition is a central operating principle of life and evolution,, a great deal of scientific evidence now shows that cooperation is fundamental to life on this planet. While animals do contend for resources, chiefly food and mates, they also cooperate towards the same ends. Shifts from competition to cooperation marked major breakthroughs in every stage of evolution, beginning with single-celled organisms. The carbon dioxide and oxygen cycle between plants and animals is one example of cooperation that is fundamental to life as we know it, not to mention the roughly 37 trillion cells in the human body – by far the majority of which are not

ATTACHMENT 3

even human cells but a vast cooperating world of other microorganisms. Archaeology reveals mounting evidence that human groups lived peacefully for millennia in economic equality, and apparently without fortifications or weapons of war. Marija Gimbutas, for example, has shown that from approximately 6500 – 2800 BC there existed in Eastern Europe a remarkably advanced, widespread and cohesive woman-centered culture that was highly creative, with striking art works and a pre-alphabetic language. There is no trace of fortifications and weaponry until the disruptive arrival of other groups from the steppes of Russia, whom she identifies with the Indo-Europeans. In another field, game theory has shown mathematically that cooperation is inherently a more robust strategy than competition.

Cooperation Resources

[Where to start](#)

[More extensive list](#)

Primacy of consciousness or existence of “soul” or spirit

ATTACHMENT 3

While it is not necessary to hold any particular religious belief to practice nonviolence with some success, and holding such a belief is by no means a guarantee that one will think or behave nonviolently, it does seem to be the case that most of the highly successful nonviolence practitioners, famous or otherwise, have drawn upon the awareness, or at least faith in greater dimensions to the human being than that accounted for in the old paradigm, namely the body. Gandhi called nonviolence or *ahimsā* “soul-force,” after all, and pointed out that if we are called upon to make the final sacrifice some belief in a continued existence after physical death is helpful. More importantly, the ability to “reach” another person non-physically plays a key role in nonviolent change. That we are “body, mind, and spirit” is often axiomatic among the nonviolent (note King’s reference to the well-off who have “material necessities for their bodies, culture and education for their minds, freedom and human dignity for their spirits.” While science, as we understand it, is not particularly well equipped to study spirit or consciousness, it became a topic of crucial interest with the advent of quantum theory. Studies of near-death experiences (NDE’s) and more importantly the Grynberg-Zylberbaum et al. discovery of non-physical communication are two examples of a growing scientific awareness of the untold potential of consciousness in human being and experience.

Primacy of consciousness or existence of “soul” or spirit Resources

[Where to start](#)

[More extensive list](#)

Rehumanization

Biologist Eirene Eibl-Eibesfeld coined the term “pseudo speciation” for the well known phenomenon that under certain circumstances human beings can deny the human status, the humanity, of others. To be violent toward another virtually requires this. Thus the reawakening of that awareness, or rehumanization, is a critical tool for nonviolence. Indeed, Gandhi and many others have found that the capacity for nonviolence □ to offer it and to respond to it when offered □ is the hallmark of being human. Palestinian nonviolent activist Ali Abu Awad has called nonviolence simply “the art of being human,” and therefore being nonviolent toward others can often (or always, to some degree) awaken the recognition of one’s own humanity in one who had lost it. Another mechanism for rehumanization was demonstrated by Wheeler and Fiske, namely the recognition of the other as an individual rather than a stereotyped category.

Rehumanization Resources

[Where to start](#)

[More extensive list](#)

Compassion

While overlapping broadly with the topic of Empathy, compassion, in its literal, or etymological sense means the ability to or state of not just “feeling with” but even “experiencing with” another and has become a separate topic for scientific research. Compassion for opponents is a first requirement of principled (Gandhian) nonviolence and a powerful way to diffuse hostility and tension. Needless to say, compassion makes violence toward another human being (or any creature) impossible. The Center for Compassion And Altruism Research And Education at Stanford University, supported by the Dalai Lama and others, has carried out innumerable studies and kept track of this expanding field. These studies document irrefutably that compassion has a positive impact on the immune system, generates feelings of happiness, and when organized into social programs becomes an extremely cost-effective way to reduce suffering and violence.

Compassion Resources

[Where to start](#)

[More extensive list](#)

New Story (paradigm)

Since the arresting publication by Thomas Kuhn of *The Structure of Scientific Revolutions* (1962) the world has become aware that not only science but culture generally operates on a more-or-less implicit set of fundamental assumptions about the nature of reality, and that this model, or worldview, or “story” periodically goes through a rather sudden “shift” to a more satisfactory replacement. Kuhn explored the dynamics of this process, which he called “paradigm shift,” showing that “counter instances” pile up until they begin to be recognized as “anomalies” that call into question the validity of the prevailing model. The latter cannot be relinquished, however, until a new model is available.

All these rules apply to cultural shift as well, and it is obvious that we are now passing through a rather turbulent phase of “paradigm breakdown.” A network of social thinkers, including Buddhist scholar Joanna Macy, who calls this shift the “Great Turning,” are trying hard to formulate a new story and get it accepted. Briefly, principled nonviolence could not be accounted for by the old or prevailing story, which holds that the world is made of matter and therefore

ATTACHMENT 3

everything and everyone is separate; it is, however not only at home in but arguably a key feature of the emerging worldview

New Story (paradigm) Resources

[Where to start](#)

[More extensive list](#)

Unity of Life

That all life, indeed all that exists is an interconnected whole was axiomatic in the wisdom traditions of every civilization. Contemporary science, especially where it has seen consciousness rather than inert matter as the underlying substrate of the universe, has begun to see evidences of this interconnectedness, or unity, in many areas. One fundamental example (as far as the outer world is concerned) is the phenomenon of “quantum inseparability” or “quantum entanglement:” in the quantum world when two quantum entities, e.g. photons, interact in any way, e.g. are projected in a beam together, their characteristics are strangely coordinated even though restrictions on the speed of light disallow for any transmission from one to the other of any known signal. On a much higher level, human beings who meditate together have been shown to have coordinated

ATTACHMENT 3

brain activities even when widely separated in space or even in what's called a "Farraday chamber" through which no electromagnetic radiation can exit.

The unity of life is of course a central tenet of principled nonviolence and begins to furnish some explanation of its effectiveness.

Unity of Life Resources

[Where to start](#)

[More extensive list](#)

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Friday, March 15, 2019 8:05 AM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 8:04 AM
Response #: 36
Submitter ID: 9740
IP address: 172.24.96.111
Time to complete: 50 min. , 21 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Rancho Cordova Community and Neighborhood Healthy Garden (RCCNHG)

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The proposed project will invoke civic engagement and create new partnerships with the Lincoln Village community, in turn developing community pride and an awareness of healthy living. Community gardens are an opportunity for people from a variety of backgrounds to not only gain access to healthy food, but also grow fresh fruit and vegetables. Fresh fruit and vegetables also have an immense importance in a variety of cultures. This community garden will have an emphasis of growing fresh produce with an opportunity to share and learn about foods from a variety of backgrounds. This also provides an opportunity for the community to appreciate and celebrate multicultural diversity and will provide a socio-economic benefit to the City by promoting and increasing community relations.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Sponsor: Rancho Cordova Seventh Day Adventist Church, 3405 Viking Drive, Rancho Cordova, 95827

Contact(s): John Funderburg, Building Committee Chair, 716-510-5730; Walter Bradley, Head Elder 916-208-1712

4. Project Goals

ATTACHMENT 3

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

Goals: To increase the communities knowledge of healthy gardening and healthy eating. To encourage and improve healthy eating habits among all gardeners and the community at large. To develop leadership skills among program volunteers and gardeners. Create social capital and improve community health through better nutrition and increased physical activity.

Metrics: The RCCNHG has set out to review the project goals on a bi-weekly basis once the project is initiated. The review will include measuring participant activity, community outreach, and review of project supplies, materials, tools, and equipment. The overall implementation of the project is expected to take 2-4 months and will have a lasting impact on the community for several years. RCCNHG will track those who gave, donated materials or time from the community and they will receive special recognition or a certificate.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$7,000-\$8,000 dollars

Estimated Breakdown of Project Expenditures:

Operating and project expenses will include gardening supplies, tools, soil amendments, wood, PVC pipes, seeds, bulbs, fruit trees, fertilizer, trash cans, and perimeter landscaping with drought tolerant shrubs. Raised bed plots, which are more expensive, will be no more than 4 feet wide (to facilitate access to plants from the sides without stepping into the bed), and between 8 and 12 feet long as not to cut wood and create waste. There also will be the need for a tool shed or other structure for storing tools, supplies, and materials. A bench or picnic table with an arbor or covered area where gardeners can sit, relax, and take a break. A sign(s) will be purchased that includes the garden's name, sponsors, and a contact person's phone number . The sign will also be bilingual and written in Spanish and Hmong with the same information. On-going water bill expenses. RCCNHG will also build a new children's play area, which will include special small plots for children, a sand box, and play equipment.

Gardening Supplies 700

Tools 650

Soil Amendments 600

Wood 750

PVC Pipes 350

Seeds 150

Bulbs 175

Fruit Trees 350

Trash Cans 100

Landscaping 400

Tool Shed 500

Bench (2) 100

Picnic Table 125

Arbor 150

Sign 450

Children's play area 450

Fencing 1000

Matching Funds RCSDA Church \$1,000.00

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

Non applicable. On-going maintenance will be funded by in-kind contributions and donations.

ATTACHMENT 3

Total Community \$7,000.00

Enhancement Funds

Requested:

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Implementation will begin in 1 -2 months (May - June 2019) after receiving funds to build garden beds, build fencing, plant fruit trees and vegetable seeds. On-going for the next few months Summer 2019 (June - August) to erect sign(s), implement children's play area which will include special small plots for children, a sand box, and play equipment

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Rancho Cordova Seventh Day Adventist Church, 3405 Viking Drive, Rancho Cordova, 95827
(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name John Funderburg
Title Rancho Cordova Seventh Day Adventist Church Building Chair
Phone Number (716) 510-5730
Email Address jjohnfun2011@gmail.com
Mailing Address Rancho Cordova Seventh Day Adventist Church, 3405 Viking Drive, Rancho Cordova, 95827

11. Type of Applicant

(o) Non-Profit

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name John Funderburg
Title Rancho Cordova Seventh Day Adventist Church Building Chair
Phone Number (716) 510-5730
Email Address jjohnfun2011@gmail.com
Mailing Address Rancho Cordova Seventh Day Adventist Church, 3405 Viking Drive, Rancho Cordova, 95827

13. Type of Signatory

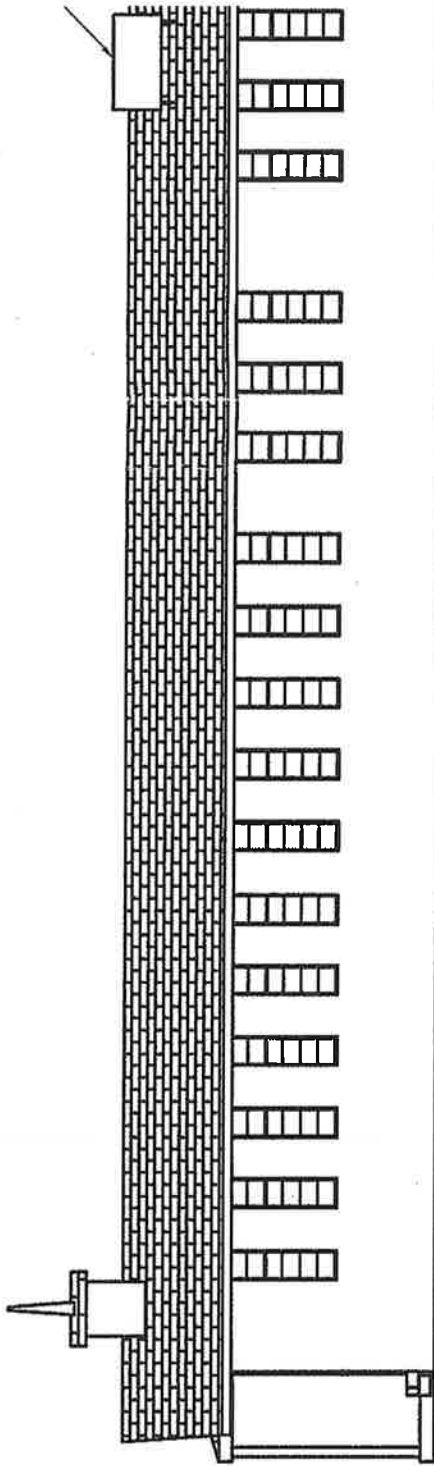
(o) Non-Profit

ATTACHMENT 3**14. Additional Supporting Documents**

Attach here	RCCNHG Site Plan.pdf
Attach here	2019 RCCNHG Grant Proposal.docx
Attach here	

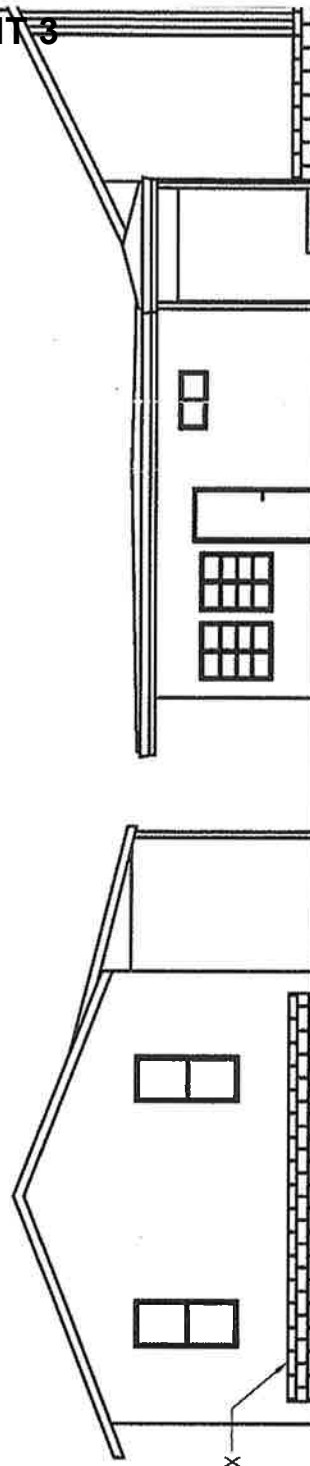
Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



1 SOUTH ELEVATION - FACING MARS W
 $\frac{3}{32}'' = 1'-0''$

ATTACHMENT 3



2 WEST ELEVATION - FACING VIKING DF
 $\frac{3}{32}'' = 1'-0''$



HVAC UNIT

ATTACHMENT 3**Community Garden and Nutritional Health Small Grant**

Sponsor: Rancho Cordova Seventh Day Adventist Church (RCSDA), 3405 Viking Drive, Rancho Cordova, 95827

Sponsor Contact(s): John Funderburg, RCSDA Building Committee Chair, 716-510-5730; Walter Bradley, RCSDA Head Elder 916-208-1712

Group Name: Rancho Cordova Community and Neighborhood Healthy Garden (RCCNHG) - This program (community garden) will be a viable and long-term sustainable method of bringing fresh fruits and vegetables to the local community (Lincoln Village) and to the residents of Ranch Cordova.

The community garden will be maintained by expert gardeners and a family nutritionist within the RCSDA church. Volunteers and members will lead the community engagement and outreach, beginning in the spring of 2019. A health fair kick-off and outreach program is planned in April by the RCSDA to bring attention to the opportunity of a community garden. Door to door, flyers will be distributed, and posters posted in local community stores.

Mission and Objective: The proposed project will invoke civic engagement and create new partnerships with the Lincoln Village community, in turn developing community pride and an awareness of healthy living. Community gardens are an opportunity for people from a variety of backgrounds to not only gain access to healthy food, but also grow fresh fruit and vegetables. Fresh fruit and vegetables also have an immense importance in a variety of cultures. This community garden will have an emphasis of growing fresh produce with an opportunity to share and learn about foods from a variety of backgrounds. This also provides an opportunity for the community to appreciate and celebrate multicultural diversity and will provide a socio-economic benefit to the City by promoting and increasing community relations.

Goals: To increase the communities' knowledge of healthy gardening and healthy eating. To encourage and improve healthy eating habits among all gardeners and the community at large. To develop leadership skills among program volunteers and gardeners. Create social capital and improve community health through better nutrition and increased physical activity.

ATTACHMENT 3

Metrics: Implementation will begin in 1 -2 months (May - June 2019) after receiving funds to build garden beds, build fencing, plant fruit trees and vegetable seeds. On-going for the next few months Summer 2019 (June - August) to erect sign(s), implement children's play area which will include special small plots for children, a sand box, and play equipment.

Garden site location: The community garden site will be located at the Rancho Cordova Seventh Day Adventist Church. No lease is needed as this community garden will be on church owned property. The community garden will contain approximately 10,000 square feet of plants and vegetables in raised beds. An 8-foot fence will surround the perimeter of the garden to prevent acts of vandalism and theft (see attachment).

Project Budget: \$7,000 -\$8,000. Operating and project expenses will include gardening supplies, tools, soil amendments, wood, PVC pipes, seeds, bulbs, fruit trees, fertilizer, trash cans, and perimeter landscaping with drought tolerant shrubs. Raised bed plots, which are more expensive, will be no more than 4 feet wide (to facilitate access to plants from the sides without stepping into the bed), and between 8 and 12 feet long as not to cut wood and create waste. There also will be the need for a tool shed or other structure for storing tools, supplies, and materials. A bench or picnic table with an arbor or covered area where gardeners can sit, relax, and take a break. A sign will be purchased that includes the garden's name, sponsors, and a contact person's phone number. The sign will also be bilingual and written in Spanish with the same information. On-going water bill expenses. RCCNHG will also build a new children's play area, which will include special small plots for children, a sand box, and play equipment.

ATTACHMENT 3

FY19-20 RCCHNG Project Budget

Gardening Supplies	700
Tools	650
Soil Amendments	600
Wood	750
PVC Pipes	350
Seeds	150
Bulbs	175
Fruit Trees	350
Trash Cans	100
Landscaping	400
Tool Shed	500
Bench (2)	100
Picnic Table	125
Arbor	150
Sign(s)	450
Children's play area	450
Fencing	1000
Total	7000

Implementation and Timing: Implementation will begin 1 -2 months (May - June 2019) after receiving funds to build garden beds, build fencing, plant fruit trees and vegetable seeds. On-going for the next few months Summer 2019 (June - August) to erect sign(s), implement children's play area which will include special small plots for children, a sand box, and play equipment.

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Monday, February 25, 2019 1:15 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 02/25/2019 1:15 PM
Response #: 5
Submitter ID: 9688
IP address: 172.24.96.111
Time to complete: 32 min. , 9 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. P.A.R.T.Y. (Prevent Alcohol and Risk-related Trauma in Youth)

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Students are bused from Health Education classes to the nearest hospital for this four- hour injury prevention program. The goal is to promote education, enabling youth to recognize risk and make informed choices about activities and behaviors. This program is designed to impact teenagers through presentations, discussion and hands-on activities. It is the only program that brings in a total of twelve professionals all at one time.

*It increases youth awareness regarding drinking/cell phone usage and driving, along with other driving distractions in a way that will improve and reduce risky behaviors.

*It reduces Emergency Room admissions by teens involved in car crash or other risk related incidents.

*To provide our youth with information that will help them take charge of their own lives in a responsible way.

*To contribute to the reduction in the incidence of risk-related trauma in youth.

*To increase youth's knowledge of the impact of serious injury on quality of life on the individual, family and community.

*Different ways are presented to bridge the gap between students and their parents through better communication and parental involvement.

* As students benefit personally from this real-life education, it also contributes to a better and safer community environment.

ATTACHMENT 3

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

The P.A.R.T.Y. (prevent alcohol and risk-related trauma in youth) program was developed in Canada as a result of too many tragedies among young people and realizing that many of these were preventable.

It is nationwide and has been a part of their educational system for over thirty years. It is now international.

Delivery of the Program:

*An emergency room physician educates students as to the types of injuries he treats at the local hospital where the school is located. He describes the least to most common injuries with high school age youths and how they could have been prevented. He covers everything you could possibly imagine, from drug/alcohol overdoses, all things that distract a driver and could cause a crash, the dangers of riding motorcycles, riding a bicycle, skateboard or snowboarding without a helmet, diving in water where you are unaware of the depth, not wearing a seatbelt, etc.

*Next, the students move outside to the ambulance, paramedics and police presentation involving a crashed car. They are assigned roles to play as if they were a part of the crashed scene. This and all stations involve student hands-on participation for a greater impact. This outside presentation explains the roles and steps taken at the scene of an accident, upon arrival until the ambulance departure. They learn how the site is managed, processing of the scene, preparation for transport, reporting of crash site and how any police and ambulance personnel are required along with the overall costs involved.

Students are then divided into four smaller groups for rotation of hands-on activities.

*A nurse explains the standard protocol performed when a patient enters an emergency room to determine a diagnose and treatment. This is done with a mannequin and the use of medical lifesaving instruments. She also demonstrates CPR.

*Police engage students in a field sobriety test, talk about the main issues happening at their school, along with the consequences of participating in them. He then has open discussion time to talk about anything they choose or ever wanted to ask a policeman.

*A hands-on activity using medical devices to simulate how brain injured individuals approach everyday tasks like dressing themselves, reading and writing.

*Testimonies from real brain injury survivors.

*The keynote speaker gives a real-life testimony on the consequences of drug usage, drinking and speeding while driving and the lifetime impact it leaves on family and friends. He also talks about his own issues on lack of self-esteem, a need to fit in with the crowd and how these attitudes can lead you down the path of destruction.

**In addition, there are no religious activities involved in this program.

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

*That youth will make better choices as it relates to all risky behaviors they may encounter.

*Students will understand the consequences of engaging in risky behaviors and that they are not invincible.

*To increase the use of safe and appropriate equipment.

*To share the information with their parents and have open, honest communication about the choices they are constantly being faced with.

*Not to succumb to peer pressure.

*To increase academic motivation (our keynote speaker is also a motivational speaker).

Feedback from the teachers. Due to overwhelming, positive feedback, Folsom, Vista, Oakridge and Roseville High Schools have been faithful participants for seven years. The program was unavailable last year due to illness.

Pre and post surveys are done along with student follow up letters written one or two months after attending the program. By letting some time pass before writing the letter, we have a better feel for what information was retained and to what degree they were impacted by it. This helps us to know if we are focusing too much or too little on any one topic. One of the

ATTACHMENT 3

most amazing comments we get on a regular basis is students asking their parents not to text or talk on their cell phones while driving!

Canada did a ten-year analysis on driver outcomes of the P.A.R.T.Y. program. It is included in the attachments.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$26,320

Estimated Breakdown of Project Expenditures:

A single program costs approximately \$6,580.00. Approximate cost per student based on 80 participants is \$82.25. Average class size is 80 to 100 students. We break into smaller groups and rotate through stations to make the experience more personal and effective. The principal of Cordova High School stated they need four programs in order to get all of the health classes through.

Directional and program signage/banners \$25

Insurance Rider \$50

Teacher materials, supplies (pens, papers, papers, student ID tags) \$25

Snacks and drinks (required by law) \$80

Dry cleaning for shirts and gloves at brain injury station \$50

Substitute teachers \$250

Buses (from school to hospital) \$400

Printing and duplicating (brochures, surveys, consent and information forms for teachers and parents, papers for brain injury station, follow up letters) \$250

Tow company (crashed car) \$500

Police \$500

Emergency room doctor \$500

Nurses \$500

Brain Injury Survivors (four or five) \$1000

Keynote speaker \$400

Instructor for hands-on station \$150

Ambulance and personnel \$500

Station timer and coordinator \$150

Personnel stations and rooms set up, break down and clean up \$100

Bookkeeping \$150

Program oversight (administrative duties, budget, invoices, progress reports, financial reporting, daily operations, publicity, scheduling, evaluations, statistics, program coordination, communications and oversight of the project. \$1000

Matching Funds Mercy Hospital - \$5,000 in-kind. State Farm - \$5,000 (for salary use, at this time.)

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

N/A

Total Community \$26,320

Enhancement Funds

Requested:

Is this a multi-year request? If yes, number of years: No

If you answered yes above, describe your sustainability plan:

N/A

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Start date: 09/01/2019

Completion date: 05/31/2020

ATTACHMENT 3

- 7. Project Location:** Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: Folsom Mercy Hospital's Conference Building, Parking Lot and Hospitals Emergency Room.
 (o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

- 8. School District (if applicable, check all that apply).** This is for projects/programs that are intended to operate or take place a public K-12 school site.

☒ Folsom Cordova Unified School District

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Angela Fitzgerald
Title	CEO
Phone Number	(916) 792-4890
Email Address	vickfitz@aol.com
Mailing Address	10945 Merrick Way, Rancho Cordova CA

11. Type of Applicant

(o) Non-Profit

- 12. Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Angela Fitzgerald
Title	CEO
Phone Number	(916) 792-4890
Email Address	vickfitz@aol.com
Mailing Address	10945 Merrick Way, Rancho Cordova CA

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here	1Scan5.pdf
Attach here	2Scan3.pdf
Attach here	3Scan3.pdf

Thank you,
City of Rancho Cordova

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PART 4 PREVENT

Alcohol and Risk-Related Trauma in Youth
Sacramento-Placer-Hill County Hills



Mission Statement:

To promote injury prevention through reality education, enabling youth to recognize risk and make informed choices about activities and behaviors.

* 90% of teens admit to sending text messages while driving.

* 74% of teens, grade 9-12 have tried alcohol and 26% were under 13 years of age.

* Drowsy driving is on the rise in teens due to homework, school activities, lack of sleep and social life

ONE RISKY CHOICE CAN CHANGE LIVES, FOREVER !

Car Crash / Ambulance Hospital / Patient Interactive Stations
Trauma Speakers Local Police & Fire Departments

ATTACHMENT 3



Cordova High School

2239 Chase Drive, Rancho Cordova, CA 95670
Phone (916) 294-2450 <http://www.fcusd.org/CHS>

Folsom Cordova Unified School District



Jerad Hyden
Principal

Ann Botsford
Michele Brown
Joel Francisco
Assistant Principals

Heidy Naderi
Admin. Assistant

Deborah Andrus
Academic Coach

Josh Creeger
Activities Director

Mark Beamish
Athletic Director

Kitty White
Head Counselor

Amy Strawn
IB Coordinator

Zandi Llanos
IB Diploma
Programme
Coordinator

Tracey Jacobs
School Resource Officer

December 14th, 2018

Letter of Recommendation: Request for Cordova High to attend the P.A.R.T.Y. program starting fall of 2019.

P.A.R.T.Y. is an acronym for prevent alcohol and risk related trauma in youth. The mission statement is to promote injury prevention through reality education, enabling youth to recognize risk and make informed choices about activities and behaviors. Folsom High, Vista del Lago and Oakridge have attended this program for seven years and witnessed the incredible impact it has had on their students. We feel Cordova High students would benefit greatly from this extremely powerful education. This is a part of the Health class curriculum, which is 10th-grade at Cordova High. It is the perfect age as they are still impressionable, not yet driving and usually haven't established wrong behaviors.

No other program engages as many professionals and speakers that focus on the issues of each individual school. According to the Cordova High 2017-2018 California Healthy Kids Survey, there are many different issues this program would address to help students be better informed when making decisions that could have negative or harmful outcomes. These choices can affect them, their peers, family or others in the community.

The doctors, nurses, police, fire department, brain injury survivors, keynote speaker and others would make it a priority to address these issues first and then the many other risk related activities that they may be faced with. The main issues, according to the survey, are bullying, spreading mean rumors and lies, chronic feelings of sadness/hopelessness, feeling that they are not noticed, and cared about or heard by an adult or teacher. Many also feel that they will not be successful in life, do not make a difference and have considered committing suicide. There is some alcohol/drug abuse and most feel there is no harm in smoking and drinking. The academic motivation is moderate to low and there is definitely a lack of parental involvement.

The P.A.R.T.Y. program would address these issues first by trying to find the cause and presenting solutions. It is amazing how the kids open up, especially when we break up into four small groups and rotate through different stations. The professional speakers will present possible solutions and ways to handle difficult situations. By now, the students feel safe and comfortable enough to speak up and share how they might try to deal with negative issues they are facing.

ATTACHMENT 3

The program tries to deal with almost all risky behaviors teenagers face such as skateboarding/biking without a helmet, texting while driving, sexual diseases and why they should abstain, the dangers of riding motorcycles, etc. Informing them, showing them the consequences, such as the crashed car or testimonies from the brain injury survivors, has a huge impact. The messages are very impactful, but always presented in a caring, loving way.

This takes place on the hospital campus, utilizing conference rooms, parking lot for police/fire department crash car scene and a tour through the emergency room. The students are not lectured. Instead it is very interactive and hands-on which creates a better learning environment. A month after the program, the teachers have the students do a retention letter to see how they were impacted and many of the letters are just amazing. The program definitely changes the way they think, the positive impact they have on their friends, school and community. This "real life" education is what we have needed for a long time.

Respectfully submitted,



Jerad A. Hyden
Principal
Cordova High School
(916) 294-2450
jhyden@fcusd.org

ATTACHMENT 3



DRIVER OUTCOMES OF AN INJURY PREVENTION PROGRAM – A TEN-YEAR ANALYSIS

Problem under study

Motor vehicle crashes remain the most significant cause of mortality and morbidity for teenagers and young adults in Canada. Despite substantial gains, teenagers and young adults are still over represented in motor vehicle crashes and their involvement occurs primarily as drivers. In an effort to educate young people about risks, the P.A.R.T.Y. (Prevent Alcohol and Risk Related Trauma in Youth) Program was developed in 1986 Sunnybrook Health Sciences Centre in Toronto, Canada's first and largest trauma centre. Each year over 2700 students attend the P.A.R.T.Y. Program from grades 10 - 12.

The P.A.R.T.Y. Program is a one-day, in hospital injury awareness and prevention program led by a multidisciplinary team of health care professionals with active participation from surviving patients. Almost all authorities emphasize the need for more studies that use a randomized controlled trial design looking at long-term outcomes. Initial planning for the P.A.R.T.Y. Program included the development of a longitudinal study to measure program outcomes.

Objectives

To determine whether students who attended the P.A.R.T.Y. Program have a decreased incidence of driving offences and collisions compared with a control group of students who did not attend the P.A.R.T.Y. Program.

Method

The study group consisted of consenting students aged 16 years and older who attended the P.A.R.T.Y. Program from January 1993 to December 2002. The control group was made up of students who had not attended P.A.R.T.Y. The Ontario Ministry of Transportation provided driving records for both the study and control participants.

Results

Of 6646 driver's license numbers provided by the P.A.R.T.Y. Program, 2847 driving records were identified by the Ministry of Transportation. Of these, 2787 were then paired to a control group of 2787 based on age, gender, and geographic area. Both groups were then tracked over time using driver's license records for traffic offences and collisions (median follow-up = 5 years). We found that participating youths were about 10% less likely to have a speeding offence than control youths (41.6% vs. 47.0%, $p < 0.001$). In addition, participants were about 75% less likely to have an alcohol offence (0.3% vs. 1.0%, $p < 0.001$), 50% less likely to have a seatbelt offence (2.5% vs. 4.6%, $p < 0.001$) and 25% less likely to have any other offence (22.3% vs. 29.6%, $p < 0.001$). Moreover, participants were about 10% less likely to have a subsequent collision (33.2% vs. 37.7, $p < 0.001$).

Conclusion

We suggest that a hospital-based prevention program can lead to a meaningful reduction in mishaps for young drivers, suggesting that vivid clinical reality is more compelling than standard driver improvement education.

ATTACHMENT 3

**FOLSOM
FIRE DEPARTMENT**

535 Glenn Drive Folsom, CA 95630
Office (916) 984-2280 Fax (916) 984-7081
www.folsom.ca.us



FOLSOM
CALIFORNIA

DATE: September 7, 2016

TO: Whom It May Concern

FROM: Dennis Wycoff, Division Chief, Folsom Fire Department

RE: Prevent Alcohol and Risk Related Trauma in Youth (PARTY) Program

As a thirty-one year veteran of the City of Folsom Fire Department, I have seen too many tragedies involving our teens related to drugs and alcohol and other high risk behavior. It is my hope that I never see or hear about another drug or alcohol related accident involving our youth.

The PARTY program allows teens to see the real life consequences of a poor decision without having to live it out. The student gets to interact with first responders, nurses, doctors, and law enforcement and hear firsthand from survivors the impacts of a wrong choice.

The City of Folsom Fire Department will continue to partner with the PARTY program to provide state of the art training on the potential impacts of using drugs, alcohol, or engaging in other high-risk behaviors.

I am asking for your support of this valued program. Your partnership will without a doubt result in safer community and potentially save a life.

Respectfully,

Dennis Wycoff

ATTACHMENT 3

Jasper Begay
P. O. Box 953
Shingle Springs, CA 95623

Date: September 19, 2016
To: Whom It May Concern
From: Jasper Begay
Re: Prevent Alcohol and Risk Related Trauma in Youth (PARTY)

As a 28 year employee as a Police Officer, I have seen too many tragedies involving our teens related to drugs and alcohol and other high risk behavior. It is my hope that these drug and alcohol related collision involving youth can be reduced.

The PARTY Program allows teens to see the real life consequences of a poor decision without having to live it out. The students have an opportunity to interact with first responders, nurses, doctors, and law enforcement officers and hear firsthand from survivors the impact of a wrong choice.

As an officer, I will continue to support this program.

I am asking for your support of this valued program. Your partnership will without a doubt result in safer community and potentially save a life.

Respectfully,

Jasper Begay

Jasper Begay

ATTACHMENT 3

August, 2016

To whom it may concern:

I am a teacher at Folsom High School and have been teaching for twenty-five years. I am writing this letter in support of the PARTY (Prevent Alcohol and Risk Related Trauma in Youth) program. I have been bringing my students to this program for several years now.

We can talk about the realities of the consequences of risky behavior, but it doesn't have the same impact as experience. The PARTY program creates experiences that my students remember; they are affected by the people and the activities of the program and continue to talk about the program, long after the field trip. They share what they've learned with their peers and their parents. Parents will contact me and thank me for taking their child on this field trip. They (and I) truly believe it changes behavior.

I hope you will support this very valuable program!

Sincerely,

Laurie Theis

Folsom High School



Mission Statement:

- To promote injury prevention through reality education, enabling youth to recognize risk and make informed choices about activities and behaviors.

Comments from Students

Teacher, Laurie Theis of Folsom High School said:

"Every piece of the program was mentioned by someone- every segment was impactful. The rest of my students are excited about going!"

"The brain injury survivors really got to me, because even though they're injured they still have a positive attitude. It made me cry." Krystal Greene

"It made me realize, I would rather save my life, then drink and drive." Alecia Melendez

"It really gave me a different perspective on things I take advantage of in everyday life." Taylor Robinson

"I realize now, we are definitely not invincible." Paige

"I thought it was good that no matter how much trauma the victims had been through, they still had a good attitude." Alicia

"I was tearing up when the speakers were talking." Miranda

"It was life changing; it made us realize that the decisions we make not only effect us, but also effect others around us." Nicole and Lauren

"One click of a seatbelt can make all the difference."

"Some things that seem small - can change your life forever"- (student referring to getting caught with a prescription drug)

"I would never want to put my mom through that kind of pain."

"That was really scary what they have to do to you in the hospital."

ATTACHMENT 3

Kellie Oosterman – Vista Del Lago graduate 2013. Participated in PARTY program in 2012.

March 2014 – I was involved in an early morning crash with a trailer tractor truck carrying hay. The weather conditions very poor with wind, rain, darkness. The trailer truck top was covered with black tarp, limited lighting. Truck attempted a right turn into a strip mall in the left lane. I did not realize it was a tractor trailer and changed lanes to the right. I was going too fast for weather conditions, lost control and slipped towards truck. Held on to wheel to steady car and attempted not to skid under it, caught small portion of front on truck, airbags deployed. I was uninjured and able to crawl out the passenger window.

The crash scene will always remain clear in my mind. As I was skidding into truck I flashed back to some of the pictures I saw in the Power point presentation during PARTY program and realized I needed to hold wheel and do what I could so as not to skid under truck. I had the PARTY scene in my head, but this time the scene was real, and I was in it. Mostly, there were two things that shook me most. It was the call to my mom at 6:30 am. I knew she would pick up right away and I could feel the fear in her voice. I remembered the highway patrol at PARTY telling us about real life calls they had to make to parents. I needed them to be there and ran to them when they arrived, it was terrible to see Mom and Dad crying when they saw me and the size of truck. The other was the truck driver. He came to hug my mom and apologized for not getting out of truck sooner. Apparently, he was in shock thinking I was very injured. So many memories of the program came back to me and I know my mom was affected because she has assisted with the program over the last 7 years. She mentioned that recently she was involved again and spoke to a group of students about getting my call. I think it helps her and I know it helps the students. I have made a commitment not to be in high risk activities including getting into vehicles with anyone under the influence. I make it a point to watch over my friends and we use Uber as our means of transportation.

I am now almost 22 a student at UNR. I will receive my BS in Public Health in May 2018. There are so many areas that professionals address. High risk behavior, drugs, alcohol are all included. I am especially interested in the legalization of marijuana for recreation use in California and how it will add another layer of concern for all ages. Now legal in Nevada, I see it every day. I feel our medical community; insurance companies and educators will need to make this area a top priority for education and the PARTY program is a perfect venue in which to start. Reaching students early and spreading the message. The PARTY program is necessary, and we are lucky in Folsom and other areas to have such passionate professionals providing lifesaving information.

Thank you.

Kellie Oosterman

ATTACHMENT 3

Cade1

Sam Cade

Ms. McAleer

Health - Period 2

P.A.R.T.Y Reaction Paper

I had the most unforgettable experience when attending this fieldtrip to Mercy Hospital in Folsom. I left that day a changed person and have been deeply affected by everything that we were taught and learned. I cannot believe the harsh realities other classmates and I were encountered with and knowing the devastating outlook for teen agers like myself, scared me. I felt most influenced by the trauma victims we met, for their stories made me realize that prevention of drugs and alcohol is truly important. By the end of that session, I left the room in tears and felt inspired by each and every one of them. I fully understood that these injuries can affect anyone, no matter what social status someone is or what drugs/alcohol they consume. No matter how much trauma and rehabilitation the trauma victims went through, their positive outlook and attitudes made me want to be the person I wish to become. I also was inspired by the interactive station, where we were to use mirrors to answer personal questions and cover our hands with gloves, to try to see how daily life is being immobilized. I did not realize how difficult it was to write a simple word, such as blue nor realized how much effort it took into buttoning up a shirt. Since I am stimulated by interactive-ness and visuals, these two stations gave me a different perspective on things I take advantage of in everyday life.

Thank you for allowing us students to be apart of this program; the impact it had on everyone is truly outstanding. I hope to visit the P.A.R.T.Y program in the near future. I have been forever changed.

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: P.A.R.T.Y. (prevent alcohol and risk-related trauma in youth)
 Name of Applicant: Angela Fitzgerald Applicant's Title: CEO
 Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐
 Applicant's Phone: 916-192-4890 Applicant's Email: vickfitz@aol.com
 Applicant's Mailing Address: 10945 Merrick Way Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligan

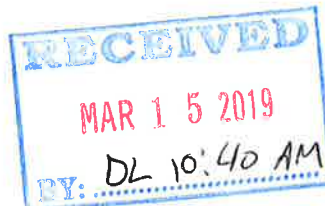
Superintendent's Signature: Sarah Keligan

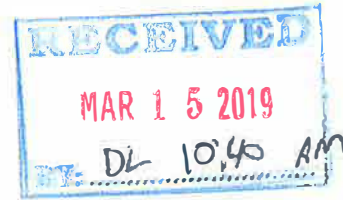
Date: 3/13/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.





Community Enhancement Fund
Fiscal Year 2019/2020 Grant Application
FCUSD Automatic External Defibrillators (AEDs) for
Secondary Sites – community shared spaces

Project Name: FCUSD Automatic External Defibrillators

1. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Sudden cardiac arrest affects nearly 10,000 youth nationally per year according to the American Heart Association. While sudden cardiac arrest is largely an adult cardiac issue, the syndrome is also among the leading cause of death for young athletes. California has established new requirements for public and charter schools that offer interscholastic athletic programs. AB 2009 mandates an AED in each school by July 1, 2019. According to the bill's author, Assemblyman Brian Maienschein – San Diego, 42 young athletes in California died while engaged in physical activity between 2009 and 2011, and among those cases where a cause of death was released 68 percent were attributed to sudden cardiac arrest. If AED's were more readily available and in strategic locations, the lives of more student athletes and spectators would be saved.

Folsom Cordova Unified School District would like to purchase additional Automatic External Defibrillators to be placed in strategic locations at Mills Middle School, Mitchell Middle School and Cordova High School. Recent legislation, AB 2009 mandates an AED in each school. FCUSD has purchased an AED for all elementary and secondary sites that were in need of an AED. During our needs analysis, we realized it would create a safer environment if in addition to the minimal AED needs, we had additional AEDs in the gymnasiums of our middle schools and the field house at Cordova High, the counseling office at Cordova High, the newly constructed practice gym as well as the Performing Arts Center at Cordova High. These AED's would be available at sporting events at all three sites and during performances in the Performing Arts Center at Cordova High School.

ATTACHMENT 3

2. **Project Team**

Individuals or organizations responsible for the development and delivery of the project.

Kathryn Allaman, Assistant Superintendent, Secondary

Kerri Kaye, MSN, RN, Coordinator of Health Services

Jerad Hyden, Principal, Cordova High School

Dan Anklam, Principal, Mitchell Middle School

Dana Carrigan, Principal, Mills Middle School

Peter Maroon, FCUSD Athletic Director

3. **Project Goals**

List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Increased cardiac emergency response coverage by strategically placing AED's on the campuses of our Middle and High Schools in Rancho Cordova.

4. **Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.**

Total Project Cost: \$11,764

Estimated Breakdown of Project Expenditures:

\$1395 per Cardiac Science G5 AED unit – total of 6 AED's to be purchased = \$8370

\$229 per AED storage cabinet – total of 6 storage cabinets = \$1374

\$30.00 per AED wall & instruction signage – total of 6 signs = \$120

Sales tax and shipping = \$1600

\$50.00 per AED tech support package – total of 6 packages = \$300

Grant total **\$11,764** for 6 AED's, their storage cabinet, signage, shipping and tech support

ATTACHMENT 3

Matching Funds (including any in-kind contributions): FCUSD has already purchased \$41, 000 in AED's to be in compliance with AB 2009. They are in the process of being installed.

Other in kind supports include district personnel such as Maintenance staff, School Nurse staff, Coaches, Administrators and Clerical support.

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

NONE

Total Community Enhancement Funds "Measure H" Requested: \$11,764

Is this a multi-year request? If yes, No number of years:

If you answered yes above, describe your sustainability plan:

5. Project Schedule

Project Timeline and Anticipated Start and Completion Date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

April 2019, purchase AED's

May thru July 2019, install AED's in locations listed above at Mills, Mitchell and Cordova High

August 2019, continue training and orientation of FCUSD staff on the use of the AED's.

6. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with/approvals from outside agencies, organizations, and/or the private party.

Project Address: 1965 Birkmont Dr. Rancho Cordova, CA 95742

Have you received a letter of support for the project/program No – Endorsement letter, yes.

ATTACHMENT 3

from the property
owner? (Yes or No)

7. Application Submitted By

First and Last Name Kerri L. Kaye, MSN, RN
Title Coordinator, Health Services
Phone Number (916) 294-9000 ext. 102330
Email Address kkaye@fcusd.org
Mailing Address 1965 Birkmont Dr. Rancho Cordova, CA 95742

8. Type of Applicant

(o) Public Agency

9. Signatory: If the applicant's project or program is selected for funding, who will be the signatory of the funding agreement?

First and Last Name Kerri L. Kaye, MSN, RN
Title Coordinator, Health Services
Phone Number (916) 294-9000, ext. 102330
Email Address kkaye@fcusd.org
Mailing Address 1965 Birkmont Dr. Rancho Cordova, CA 95742

10. Type of Signatory

(o) Public Agency

11. Additional Supporting Documents: None

ATTACHMENT 3

Daniel Leonardich

From: Daniel Thigpen <DThigpen@fcusd.org>
Sent: Friday, March 15, 2019 6:00 PM
To: Daniel Leonardich
Cc: Stacy Delaney; Angela Griffin; Kelly Goldsmith; Shannon Buck
Subject: FW: Last one: Need endorsement
Attachments: defibrillators.pdf
Importance: High

This e-mail is from an external source. Please **do not** open attachments or click links from an unknown or suspicious origin.

Hi Daniel: Here is the signed endorsement for this one, and please see the superintendent's approval for my signature below.

--
 Daniel Thigpen
 Director of Communication and Community Engagement
[Folsom Cordova Unified School District](#)
 916.294.9000 ext. 104530
[facebook](#) . [twitter](#) . [youtube](#) . [e-newsletter](#)

From: Sarah Koligian <skoligian@fcusd.org>
Date: Friday, March 15, 2019 at 5:51 PM
To: Daniel Thigpen <DThigpen@fcusd.org>
Cc: Angela Griffin <agriffin@fcusd.org>
Subject: Re: Last one: Need endorsement

Daniel Thigpen has my permission to sign as my designee for this grant request.

Sarah Koligian

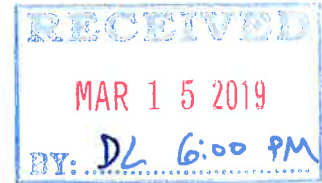
Sent from my iPhone

On Mar 15, 2019, at 5:45 PM, Daniel Thigpen <DThigpen@fcusd.org> wrote:

Here is one more, Sarah. I will need your written reply that I may sign as your designee. Thank you.

--
 Daniel Thigpen
 Director of Communication and Community Engagement

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: FCUSD Automatic External Defibrillators
 Name of Applicant: Kerri Kaye Applicant's Title: RN, Coordinator Health Services
 Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐
 Applicant's Phone: 916-294-9013 Applicant's Email: KKaye@fcusd.org
 Applicant's Mailing Address: 1905 Bickmont Dr. Rancho Cordova

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use B@rewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

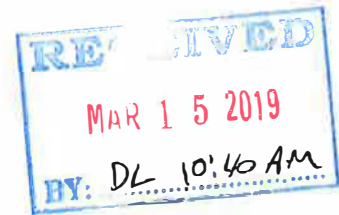
To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	<u>Daniel Thigpen (on behalf of superintendent)</u>
Superintendent's Signature:	<u>[Signature]</u>
Date:	<u>3/15/19</u>
School District:	☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐
Comments (Optional):	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

yes

ATTACHMENT 3

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Purchase of one Passenger Van for extended learning opportunities and improved attendance

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

The purchase of a 15 passenger van for Kinney High School and Prospect Community Day school would allow for extended learning opportunities. Our students at both schools are 75% below the poverty level.

In most cases, they have been unsuccessful in other schools and have often felt marginalized. This transportation would allow us to expose them to learning opportunities outside of school, many they would never experience otherwise. It would also allow us to help transport students (especially seniors close to graduating) by picking them up for school. We see a dramatic decrease in attendance when it rains.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Kathryn Allaman, Assistant Superintendent of Secondary Education

Michelle Flowers, Principal of Kinney and Prospect and Allen Sims, Assistant Principal of Kinney and Prospect

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

1. Increase student engagement and participation in extra-curricular activities.
2. Field trips, basketball games when we join a league next year.
3. Improve attendance by providing a district vehicle for pick ups.

ATTACHMENT 3

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$60,000

Estimated breakdown of project expenditures: Cost would include 15 passenger Wagon, taxes, license and registration

Matching funds (including any in-kind contributions): none

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: none

Total Community Enhancement Funds requested: \$60,000

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2710 Kilgore Road, Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☐
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Michelle Flowers Title: Principal of Kinney, Prospect

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 530-979-7011 Email: mflowerswilson@fcusd.org

Mailing Address: 2710 Kilgore Road, Rancho Cordova, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: _____ Title: _____

ATTACHMENT 3

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: _____ Email: _____

Mailing Address: _____

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will **not** be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

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Project/Program Name: Purchase of a Passenger Van for Kinney and Prospect

Name of Applicant: Michelle Flowers Applicant's Title: Principal of Kinney, Prospect

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 530-979-7011 Applicant's Email: mflowerswilson@fcusd.org

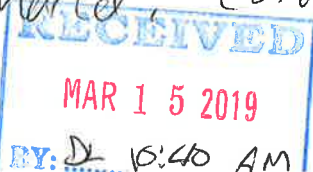
Applicant's Mailing Address: 2710 Kilgore Road, Rancho Cordova, CA 95670

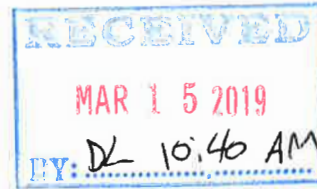
Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name:	<u>Sarah Keligan</u>
Superintendent's Signature:	<u>Sarah Keligan</u>
Date:	<u>3/13/19</u>
School District:	Elk Grove Unified ☐ Folsom Cordova Unified ☒ Sacramento City Unified ☐ Other ☐
Comments (Optional):	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranchocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

*parking?, safety 10 passenger only
WW shared, can't be used for pickup/drop off*





CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

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Project Name Assign a project name to your project/program.

Walnutwood Outdoor Seating

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

To place three outdoor tables by our garden. It would give the students that are on campus a safe location to enjoy the fresh air and have a place to eat lunch and take breaks. It would also allow students to have an area to socialize and increase school culture. Currently we have no outdoor seating for the highschool.

Project Team Individuals or organizations responsible for the development and delivery of the project.

FCUSD facilities.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Increase school culture and opportunities for students to interact.

ATTACHMENT 3

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: 5,965.05

Estimated breakdown of project expenditures: ADA tables 777.88 shipping 831.41 assembly 2,800

Matching funds (including any in-kind contributions): N/A

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: N/A

Total Community Enhancement Funds requested: 5,965.05

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. N/A

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

Summer 2019

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: Walnutwood High School 10848 Gadsten Way Rancho Cordova, CA 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☐

If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

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Application Submitted by

Name: Annie Conover Title: Principal

Individual ☒ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916 294-9105 Email: aconover@fcusd.org

Mailing Address: Walnutwood High School 10848 Gadsten Way Rancho Cordova, CA 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Annie Conover Title: Principal

2614764.1

2

ATTACHMENT 3

• Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916 294 - 9105 ext 840150 Email: aconover@franchocordova.org

Mailing Address: 10848 Gadston Way Rancho Cordova CA 95670

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

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We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

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ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: Walnutwood Outdoor Seating

Name of Applicant: Annie Conover Applicant's Title: Principal

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916 294-9105 Applicant's Email: aconover@fcusd.org

Applicant's Mailing Address: Walnutwood High School 10848 Gadsten Way Rancho Cordova, CA 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Kellegian

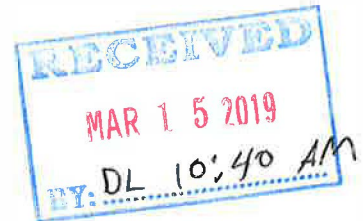
Superintendent's Signature: Sarah Kellegian

Date: 3/13/19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Wall Mounted Water Bottle Refilling Stations

Mitchell Middle School

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Replacing old water drinking fountain with a new up graded water station with drinking

fountain and water station to be able to fill up water bottles for our athletes and students. This up grade would be cleaner and fresher water for our students.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Globalindustrial.com

Folsom Cordova Unified School District

Elaky EZH2O EZS8WSLK

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Replace the old existing water fountains in the locker room areas for both boys and girls. Attach water connection to new system. Mount and attach new water station system to wall.

ATTACHMENT 3

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: \$2300.00

Estimated breakdown of project expenditures: \$967.00 x 2 = \$1934.00 tax \$149.00 delivery \$217.00

Matching funds (including any in-kind contributions): District cost of installation = \$0

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: \$2300.00

Is this a multiyear request? Yes ☐ No ☒ If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

May - July 2019

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: 2201 Zinfandel Drive Rancho Cordova Ca 95670

Have you received a letter of support for the project/program from the property owner? Yes ☐ No ☒
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD ☐ FCUSD ☒ SCUSD ☐ Other ☐

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: Brian Botsford Title: AP

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050 Email: bbotsfor@fcusd.org

Mailing Address: 2201 Zinfandel Drive Ranch Cordova Ca 95670

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: Brian Botsford Title: AP

2614764.1

ATTACHMENT 3

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Phone: 916-294-9050

Email: bbotsfor@fcusd.org

Mailing Address: 2201 Zinfandel Drive Rancho Cordova CA 95670

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will not be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.

ATTACHMENT 3

Elkay® ezH2O® Wall Mounted Water Bottle Refilling Stations

Elkay® ezH2O® Water Refilling Stations Help Create The Ultimate Water Station.

Elkay® ezH2O® bottle filling stations provide drinking water from a traditional fountain bubbler and also allows filling of water bottles with ease. Chose from refrigerated units which provide 8 GPH of chilled water or non-refrigerated units. Wall Mount Stations are used in educational and healthcare facilities including fitness clubs and hospitality applications.

ADA compliant.

Easy-Touch activated units feature front and side pushbars which require less than 5 lbs. of force to activate.

Bottle Filling tops feature a no-touch electronic sensor to provide ease of use. Antimicrobial finish is featured on key areas for extra sanitation. Includes automatic 20-second shut-off timer.

Quick fill rate is 1.1 GPM for refrigerated units and 1.5 GPM for non-refrigerated units.

Water Sentry® Plus 3000 gallon filter included for taste, odor and lead reduction.

Silver ion coating provides anti-microbial protection. Minimal splash and no standing water provided by laminar flow and a real drain.

NSF/ANSI 61 Compliant.

ATTACHMENT 3

-
-
-
-

Compare up to 4 Items

Elkay EZS8WSLK Water Refilling Station, Non Filtered Single Level, Light Gray

Sold By: globalindustrial.com

Availability: Ships same day.

Item #: WB806156N

(6 Read Reviews)

Price: \$967.00

Qty

Product Specifications

- - REFRIGERATED Yes
 - COOLER/FOUNTAIN ACTIVATION Easy-Touch Push Bars
 - VOLTAGE 115
 - FILTER No
 - GALLONS PER HOUR 8
 - FOR OUTDOOR USE No
 - HERTZ 60
 - ADA CERTIFIED Yes
 - BRAND Elkay
 - GLASS FILLER Included

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

School District (One supplemental form is required per school district)

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Project/Program Name: Wall Mounted Water Bottle Refilling Stations

Name of Applicant: Brian Botsford *Mitchell Middle School* Applicant's Title: AP

Individual ☐ Public Agency ☐ Non-Profit ☐ Other ☐

Applicant's Phone: 916-294-9050 Applicant's Email: bbotsfor@fcusd.org

Applicant's Mailing Address: 2201 Zinfandel Drive Rancho Cordova Ca 95670

Submit a copy of your application with this page to the school superintendent(s). In order for your application packet to be considered complete the signed and dated endorsement form must be received by the City of Rancho Cordova by March 15, 2019. The superintendent will submit the form directly to the City's Community Enhancement Analyst. You must submit this form and a copy of your application to the appropriate superintendent or his or her designee no later than March 8, 2019. For Elk Grove Unified School District use BGrewal@egusd.net. For Folsom Cordova Unified School District use agriffin@fcusd.org. For Sacramento City Unified School District use dianne-brown@scusd.edu.

To be filled out by School Superintendent	
Endorsement Given ☒	
Endorsement Withheld ☐	
Superintendent's Printed Name: <u>Sarah Keligian</u>	
Superintendent's Signature: <u><i>Sarah Keligian</i></u>	
Date: <u>3-14-19</u>	
School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐	
Comments (Optional): _____	

The school superintendent or designee will send this form directly to Stacy Delaney at sdelaney@cityofranhocordova.org no later than March 15, 2019. Incomplete applications are generally not considered for funding, or the nature of the incompleteness may result in an application being ranked at the bottom or recommended to receive no funding.

Daniel Leonardich

by category

From: webmaster@cityofranchocordova.org
Sent: Friday, March 15, 2019 12:08 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/15/2019 12:07 PM
Response #: 37
Submitter ID: 9742
IP address: 172.24.96.111
Time to complete: 11 min. , 8 sec.

Survey Details

Page 1

1. Project Name

Assign a name to your project/program. Cordova Recreation & Park District's HYDE Out Teen After-School Program Enhancements

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

This project includes 1) the purchase of a 10 passenger vehicle and 2) the purchase of 12 Chromebooks for the HYDE Out facility.

What is the HYDE Out?: The HYDE Out is a teen center operated by Cordova Recreation & Park District (CRPD) that provides services for teens in Rancho Cordova year-round. During the school year, the HYDE Out operates as an after-school program, Monday-Friday until 6 p.m. Under HYDE Out staff supervision, teens can socialize with peers, enjoy quiet time while completing homework, engage in structured activities and utilize the space for physical and social-emotional experiences in a safe space. During the summer, the HYDE Out operates a Summer Teen Camp for middle school students to stay engaged with peers and learning during the school break. In addition to structured activities and entertainment, teens participating in Summer Teen Camp attend a field trip once a week to local educational and amusement institutions. In an average year, the HYDE Out receives over 1,300 visits.

How do teens get to the HYDE Out?: Teens walk from Cordova High School and Mills Middle School to the HYDE Out, which is located within the Hagan Community Center. An alternative mode of transportation is available for teens who attend Mitchell Middle School. These teens are transported in a CRPD four-passenger vehicle, often requiring multiple trips back and forth between Mitchell Middle School and the HYDE Out, leaving many teens at school for up to an hour unsupervised.

ATTACHMENT 3

What are we asking for?: The HYDE Out is requesting funds from the Cordova Community Enhancement Fund to purchase a 10 passenger vehicle and a set of 12 Chromebooks for the program. The 10 passenger vehicle will allow staff to transport students in a more environmentally-conscious way from Mitchell Middle School and provide additional transportation services for more teens who need a safe space to spend after-school hours. Currently, with only one CRPD four passenger vehicle, teens may wait up to an hour for transportation to the program as staff shuttle four students at a time. While students wait for a ride, some teens will miss portions of the enrichment programming. Further, staff is currently unable to expand services to additional students due to transportation limitations. A 10 passenger vehicle will allow staff to transport teens in half the time and allow additional students to register and attend the HYDE Out program. The van would also be utilized in the summer to transport teens to the Lincoln Village Community Pool and local field trip venues.

The second enhancement we are requesting funds for is the purchase of 12 Chromebooks that will allow teens to complete homework on a computer. HYDE Out teens state that on average 75% of their homework needs to be done on a computer because they need access to their Google classroom, research and ability to use a word processing program. While technology is very much intertwined in the Folsom Cordova Unified schools, many teens do not have access at home or at the HYDE Out. According to the Pew Research Center, in 2018 nearly half of low-income families did not have internet access at home, nor can many of them afford a device for their child to learn on at home. This research matches our students surveyed, as many HYDE Out teens do not have or have limited access to computers at home. Teens that do not have access must use their time before school, during lunch or after school to complete homework at the school library. Funding Chromebooks for the HYDE Out would allow students to complete more homework assignments at the HYDE Out. By providing Chromebooks, teens will have access to their Google classrooms, giving them back time at home to focus on other priorities.

In addition, the HYDE Out program's purpose is to enrich students' lives through opportunity and exposure. By funding Chromebooks, the STEM programs offered at the HYDE Out school and summer programs will be thoroughly enhanced. For example, UL Xplorlabs offers a free STEM online program that teaches middle schoolers about fire safety. The module provides teens with the understanding of fire, fire dynamics and fire behavior that meets the Next Generation Science Standards for school. Further, Prodigy Math offers free curriculum-aligned math games for students up to 8th grade. By increasing the availability of STEM activities into HYDE Out programs, students can learn to enjoy a subject that can be intimidating.

This project addresses several elements of the Community Enhancement Fund criteria beyond children and youth, including promoting teen's quality of life, enhancing educational opportunities and increasing access for more teens to utilize the HYDE Out. In turn, this will expose teens to a variety of programs in categories ranging from sports, to entertainment, to the arts. A new van will decrease the amount of unsupervised time between trips from the school and the HYDE Out and will increase overall program efficiency. The HYDE Out provides a safe and supervised space for teens which benefits the community by engaging teens through educational and entertaining activities and providing more exposure for teens to learn from mentors (staff).

In addition of expanding transportation, providing Chromebooks to the HYDE Out teens will enhance the enrichment and educational experiences. Staff will lead STEM activities online and will have a greater ability to assist with homework. Providing staff and teens the tools to succeed in their after school time is paramount to a successful program. The overall goal of the HYDE Out is to provide programs that enhance the development and growth of teens.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Cordova Recreation & Park District is the sole provider of the HYDE Out after school and summer programs. Cordova Recreation & Park District was formed in 1958 to provide parks and recreation services to the residents of Sacramento County. The functions of the District are to develop and monitor the budget, carry out the policies of the Board and oversee the daily operations of the District. Cordova Recreation & Park District has qualified staff to administer and manage any funds received through the Cordova Community Enhancement Fund for this program. Over the past 60 years the District has applied for, received and administered a variety of State and Federal funds including Prop 40, Recreational Trails Program, Land Water Conservation Fund, Community Development Block Grants and a variety of grants provided by the Cordova

ATTACHMENT 3

Community Enhancement Fund. In recent years, the Cordova Community Enhancement Fund has provided funding for the fitness course and the ceramics storage shed at the Neil Orchard Senior Activities Center.

1. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

The primary goal of the HYDE Out is to provide safe space for teens to engage in social-emotional, leadership and physical activities during out of school time. One measurable goal by adding appropriate transportation to the HYDE Out and technology into the program is to compare the overall participation numbers at the HYDE Out before and after the requested additions. A second demonstration of measurable success will be to quantify and compare the amount of FCUSD students completing homework in the program by providing internet access.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$41,077.10

Estimated Breakdown of Project Expenditures:

Chromebooks= 12 Chromebooks x \$500 = \$6,000

Chromebook locking cart= \$420

Cost of purchasing vehicle= \$34,657.10

Matching Funds 0

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

CRPD will maintain the vehicle and Chromebooks through District budget

Total Community \$41,077.10

Enhancement Funds

Requested:

Is this a multi-year No

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Both the purchasing of a vehicle and purchase of Chromebooks would take place at the time of funding to provide transportation and STEM opportunities during the summer camp program.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2197 Chase Dr, Rancho Cordova, CA 95670

(o) Yes, I have received a letter of support for the project/program from the property owner. (This option is for all project addresses, other than public K-12 school sites.)

8. School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school

ATTACHMENT 3

superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

10. Application Submitted By

First and Last Name	Brandi Dionne
Title	Recreation Supervisor II
Phone Number	(916) 369-9844
Email Address	bdionne@crpd.com
Mailing Address	2197 Chase Dr. Rancho Cordova, CA 95670

11. Type of Applicant

(o) Public Agency

12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Patrick Larkin
Title	District Administrator
Phone Number	(916) 842-3300
Email Address	plarkin@crpd.com
Mailing Address	2729 Prospect Park Drive, 230, Rancho Cordova, CA 95670

13. Type of Signatory

Not answered

14. Additional Supporting Documents

Attach here
 Attach here
 Attach here

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Application 78 has been
withdrawn by the
applicant.

ATTACHMENT 3

79

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Wednesday, March 13, 2019 10:57 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 03/13/2019 10:57 PM
Response #: 26
Submitter ID: 9729
IP address: 172.24.96.111
Time to complete: 22 min. , 30 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Children's Museum Promotion Campaign

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

According to research released by the Association of Children's Museums (ACM) in 2018, children's museums contributed \$5.5 billion to U.S. economic activity in 2016. Children's Museums have a ripple effect in the community. Sacramento Children's Museum (SCM) hires staff, trains youth volunteers and brings thousands of people to this community who will eat here, shop here, stay here and learn more about Rancho Cordova.

SCM is seeking funds to both utilize existing promotional tools and implement new digital billboards to build a larger audience for our exhibits and programs. The first phase of the promotional campaign will be to improve and promote the SCM brand. SCM has a well-recognized mascot, Leo. Our current mascot costume has been in use for over 4 years and is in need of cosmetic improvements. He has literally been loved to death and needs to be cleaned and repaired. In addition, accessories and clothes need to be purchased that include the museum name and logo. This will provide branding so that those unfamiliar with Leo will know he comes from our children's museum and his home is Rancho Cordova. A mascot appearance at any event brings a great deal of attention and a plethora of photo opportunities. SCM would also provide branded graphics for banners on light poles in Rancho Cordova. Our current banners are almost three years old and reflect an outdated marketing campaign. These banners help lead people to the museum and remind commuters coming and going from Rancho Cordova that we are located here.

The second phase of this promotional campaign will be to utilize digital billboards to build a much larger audience. SCM is on the road to expansion. We want to build excitement to attract the additional visitors, schools groups and tourists we will

ATTACHMENT 3

need to fill the larger museum. Digital billboards located on freeways have a regional reach. They get impressions from locals, regional commuters and even tourist travelling through our community to get to Tahoe and beyond. Children's museums are places where children learn through play and exploration. Children's museums create playful, interactive learning experiences. Many children's museums are located in travel and tourism destinations and more and more families visit children's museums each year for unique, interactive fun, and shared experiences not found in traditional museums or other popular destinations. SCM needs to develop high quality and effective promotional tools to reach new audiences and help promote Rancho Cordova as a wonderful place to play!

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Sharon Stone Smith, Executive Director

Meghan Toland, Director of Museum Advancement

Molly Mix, Interim Education Director

Allison Armstrong, Marketing and Sales Manager

4. Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

SCM expects to:

- v Clean and repair Leo mascot costume
- v Develop three (3) branded outfits or accessories for Leo to wear at events outside of the museum.
- v Provide high quality graphics for street light banners
- v Run a 6 month campaign on a digital bill board on HWY 50

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: \$42,525

Estimated Breakdown of Project Expenditures:

Mascot Cleaning and Repair \$2,000.00

Design and produce 3 mascot outfits / accessories \$2,500.00

Graphic Design for Banners \$375.00 5 hours at \$75 per hour

Graphic Design for Digital Billboards \$450.00 6 hours at \$75 per hour

6 months rental of digital billboards \$36,000.00 \$6,000 per month

Admin Overhead Costs \$1,200 Program oversight, meetings, grant administration

Matching Funds NA

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

NA

Total Community \$42,525

Enhancement Funds

Requested:

Is this a multi-year NO

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Not answered

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

ATTACHMENT 3

SCM will start planning the promotion campaign in June 2019. We will send the mascot out for cleaning and repairs as soon as possible. Leo will be available for events in his new outfits and accessories by September 2019. Graphics for the light pole banners will also be available by September 2019. The digital billboard campaign will be coordinator and delivered with the museum expansion.

- 7. Project Location:** Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: 2701 Prospect Park Drive, 95670

- 8. School District (if applicable, check all that apply).** This is for projects/programs that are intended to operate or take place a public K-12 school site.

Not answered

- 9. By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Sharon Stone Smith
Title	Executive Director
Phone Number	(916) 638-7225 ext. 112
Email Address	sharon@sackids.org
Mailing Address	11300 Sanders Drive, Unit 9 95742

11. Type of Applicant

(o) Non-Profit

- 12. Signatory:** If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

First and Last Name	Sharon Stone Stone Smith
Title	Executive Director
Phone Number	(916) 638-7225 ext. 112
Email Address	sharon@sackids.org
Mailing Address	11300 Sanders Drive, Unit 9

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here
Attach here
Attach here

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Daniel Leonardich

From: webmaster@cityofranchocordova.org
Sent: Friday, February 15, 2019 4:33 PM
To: Stacy Delaney; Daniel Leonardich
Subject: FY 2019/2020 Grant Application Submittal

This e-mail is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

A new entry to a form/survey has been submitted.

Form Name: Community Enhancement Fund FY 2019/2020 Grant Application
Date & Time: 02/15/2019 4:33 PM
Response #: 2
Submitter ID: 9673
IP address: 172.24.96.111
Time to complete: 26 min. , 48 sec.

Survey Details**Page 1****1. Project Name**

Assign a name to your project/program. Ending Weekend Hunger

2. Project Description

Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

We send weekend food home to 300 elementary children of the FCUSD every Friday of the school year. These children all receive free breakfast and lunch Monday thru Friday and our goal is to ensure they have food for the weekends.

The food we send home are all single serve items and geared for the children to be able to ready for themselves. We send 5-6 meals and 2 snacks home with each child every Friday of the school year.

Kids should worry about being kids and not where their next meal is coming from.

3. Project Team

List individuals or organizations responsible for the development and delivery of the project.

Blessings in a Backpack - Janice & Rickey Davis

Project Goals

List goals, and outline metrics, by which progress in reaching goals can be measured and the project team's efforts can be focused.

ATTACHMENT 3

We have been sending weekend food home for 4 years and have grown from 30 children to sending food home now for 300 kids.

We attempt to keep our cost for food down to under \$3 per child for the entire weekend. We are currently spending \$900 each week and can really use help with funds to allow us to continue buying food.

Our goal would be to add more kids to our program and to keep our program going. It would be very easy to monitor our program to ensure we are still sending food home each week.

5. Funding Request: Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total Project Cost: 32,400

Estimated Breakdown of Project Expenditures:

We spend \$3 per child per week and for 300 kids = \$900.

We send food home 36 weeks each year = \$32,400.

We host a golf tournament, each June, to help raise funds. I ask for donations from our community partners and several companies help us out with food drives.

We would be thrilled with any and all assistance we can receive from Rancho Cordova. Every single penny we receive goes to help us buy food for the kids.

Matching Funds 0

(including any in-kind contributions):

Ongoing (beyond FY 2019/2020) Operations and Maintenance Costs, if applicable:

We don't have maintenance or operational costs as our help are all volunteers and we store our food for free in a local church.

Our program is ongoing and we incur the same costs week after week. As the cost of food goes up, our costs go up. We are in our 4th year of ensuring our local kids have food for the weekends and I don't see an end date in our future. As long as there is a need and we are funded, we will provide weekend food to the children.

Total Community 15,000

Enhancement Funds

Requested:

Is this a multi-year 3

request? If yes, number of years:

If you answered yes above, describe your sustainability plan:

Our program has grown each year since 2014 when we started it. As long as there are hungry children we will be sending food home on Fridays.

The only cost we incur is the food we buy. We have several community partners we utilize to help with our program. Some donate \$\$, others donate food and some donate their time.

6. Project Schedule

Project timeline and anticipated start and completion date. (If this is a multi-year request, please indicate that in both the funding request and the project schedule.)

Our timeline is quite basic and there is no completion date as our program is ongoing. We've been sending home weekend food for the kids since 2014 and will continue as long as there are kids that need our food.

7. Project Location: Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Project Address: FCUSD

ATTACHMENT 3

(o) My project/program is intended to operate or take place at a public K-12 school site. I have requested (or will by March 8, 2019) the endorsement of the school superintendent of that school district.

8. **School District (if applicable, check all that apply). This is for projects/programs that are intended to operate or take place a public K-12 school site.**

☒ Folsom Cordova Unified School District

9. **By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.**

10. Application Submitted By

First and Last Name	Janice Davis
Title	Volunteer Program Coordinator
Phone Number	(916) 213-5595
Email Address	JD@BibSac.org
Mailing Address	123 King Sacramento CA 95827

11. Type of Applicant

(o) Non-Profit

- 12. Signatory: If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.**

First and Last Name	Janice Davis
Title	Volunteer Program Coordinator
Phone Number	(916) 213-5595
Email Address	jd@bibsac.org
Mailing Address	123 King Sacramento CA 95827

13. Type of Signatory

(o) Non-Profit

14. Additional Supporting Documents

Attach here

Attach here

Attach here

Thank you,
City of Rancho Cordova

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

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School District (One supplemental form is required per school district)

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Project/Program Name: Ending Weekend Hunger - Blessings in a Backpack

Name of Applicant: Janice Davis (JD)

Applicant's Title: Volunteer Program Coordinator

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-213-5595

Applicant's Email: JD@BibSac.org

Applicant's Mailing Address: 123 King Sacramento CA 95827

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: Sarah Keligian

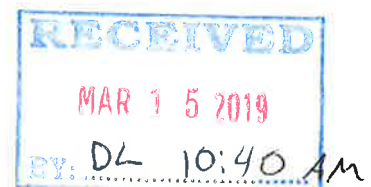
Superintendent's Signature: Sarah Keligian

Date: 3/13/19

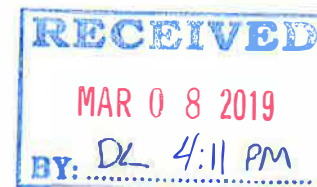
School District: **Elk Grove Unified** ☐ **Folsom Cordova Unified** ☐ **Sacramento City Unified** ☒ Other ☐

Comments (Optional): _____

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ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/20 COMMUNITY ENHANCEMENT FUND GRANT APPLICATION

Project Description - Describe the project and how it benefits the community based on the City's Community Enhancement Fund "Measure H" Project Guidelines and Selection Criteria.

Robert J. McGarvey Elementary School is proposing to provide all our students with strategies to reduce social isolation during recess and lunch times at school. There are three essential elements of this project:

1. Adding two buddy benches to the main playground and one to the transitional kindergarten/kindergarten playground
2. Increasing the influence of our existing WatchDOGS (Dads of Great Students) program by increasing the number of active participants from 30 in 2018-19 to 50 in 2019-20
3. Add Peer Praise Notes (PPNs) to our existing Positive Behavior Interventions and Supports system (PBIS) by providing training to all 1st-6th grade students.

Robert J. McGarvey Elementary (RJMES) opened in July 2017 as Elk Grove Unified School District's 41st elementary school. We serve the southern Anatolia and Kavala Ranch housing developments and our opening this past summer eased the crowding at Sunrise Elementary where the student body exceeded 1360 students in the 2016-17 school year. RJMES is a place where our guiding principles for our faculty and our students are Safety, Open-Mindedness, Accountability, and Resilience. Our children are involved and curious, and our school is a place where these learner characteristics are taught and valued. In addition to strong character and academic programs, families are attracted to the strong sense of community that prevails on campus. As a year-round school, we offer activities twice to be inclusive of children on all schedules. The intention is to use these activities as a springboard for generating lasting interest in sciences, particularly among girls.

The McGarvey Elementary parent community takes an active role in the school through elected positions on the Parent Faculty Organization (PFO) and School Site Council, raising and donating funds and supplies, volunteering in classrooms, chaperoning field trips, helping organize student activities like our Yearbook Club, and encouraging environmentally friendly school transportation by organizing the Active4Me walk and bike-to-school program. Our PFO strongly supports our school wide initiatives focusing on PBIS; in particular, those that reduce social isolation which can lead to more serious school withdrawal if not addressed early in the child's education.

A 2017 study by researchers at Brigham Young University suggests that using strategies like the buddy bench in combination with increased adult-led recess activities can encourage and increase peer inclusion through modeling and reinforcement. Additional reinforcement from students themselves, in the form of Peer Praise Notes, can reinforce student behaviors that increase social inclusion and reduce social isolation.

Project Team - Individuals or organizations responsible for the development and delivery of the project.

- RJMES yard supervisors and WatchDOGS will receive professional learning around the Buddy Bench and Peer Praise Notes interventions
- RJMES students will be trained in the purpose and practices involved in the effective use of a Buddy Bench and Peer Praise Notes
- WatchDOGS recruitment and direct school site supervision will be provided by Mrs. Jana Vermette, RJMES Vice Principal, ensuring safety, security and quality instruction for all participants
- Mr. Michael Gulden, RJMES Principal, will provide overall administrative oversight for the program, ensuring program and fiscal accountability for grant funding.

ATTACHMENT 3

Project Goals - Goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Education research clearly documents that Positive Behavioral Interventions and Supports (PBIS) is an evidence-based model that provides a schoolwide, systemic approach to preventing and improving problem behaviors along the way to creating a positive school climate. Originally designed for students with special needs, PBIS has evolved to focus on establishing proactive, positive, and instructional policies to create school environments that are safe, respectful, and conducive to learning, while also reducing student misbehavior and fostering student motivation.

We propose the following measurable goals for the STEM project:

- Student and faculty responses to our annual Culture and Climate Staff Survey and our student Social Emotional Learning Student Survey
- Survey of Buddy Bench and Peer Praise Note users and recipients

Funding Request

Total Project cost: \$2,880 to include:

In-kind contributions: McGarvey Elementary will provide all facility space in the multi-purpose room and classrooms for trainings as well as site supervision and administration from school staff at no cost to the grant.

Matching Funds: \$500 will be provided from the McGarvey Elementary site budget to support the costs associated with training yard supervisors and additional WatchDOGS

Grant Funds:

- 3 Buddy Benches @ \$700 each
- Mailbox for PPNs @ \$80
- 20 WatchDOGS shirts @ \$10 each

Total Community Enhancement Funds "Measure H" requested: \$2,380

Project Schedule - Project timeline and anticipated start and completion date.

Grant-funded use of the interventions as well as site funded training will take place in July and August 2019. All activities will be completed by June 15, 2020

Submitted by:

Name: Michael Gulden

Title: Principal

Telephone: 916-793-3400

E-mail: mgulden@egusd.net

Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

School Affiliation: Robert J. McGarvey Elementary School, Elk Grove Unified School District

ATTACHMENT 3



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 SUPPLEMENTAL ENDORSEMENT FORM

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community. If your project/program is intended to operate or take place at a public K-12 school site, you must request the endorsement of the school superintendent of that school district.

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Project/Program Name: Reducing Social Isolation at Recess – Buddy Benches at Robert J. McGarvey Elementary School

Name of Applicant: Michael Gulden

Applicant's Title: Principal

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-793-3400

Applicant's Email: mgulden@egusd.net

Applicant's Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

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To be filled out by School Superintendent

Endorsement Given ☐

Endorsement Withheld ☐

Superintendent's Printed Name: _____

Superintendent's Signature: _____

Date: _____

School District: **Elk Grove Unified** ☐ **Folsom Cordova Unified** ☐ **Sacramento City Unified** ☐ **Other** ☐

Comments (Optional): _____

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Name of Applicant: Michael Gulden

Applicant's Title: Principal

Individual ☐ Public Agency ☒ Non-Profit ☐ Other ☐

Applicant's Phone: 916-793-3400

Applicant's Email: mgulden@egusd.net

Applicant's Mailing Address: 4350 Sophistry Drive, Rancho Cordova, CA 95742

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To be filled out by School Superintendent

Endorsement Given ☒

Endorsement Withheld ☐

Superintendent's Printed Name: BINDY GREWAL, ASSISTANT SUPERINTENDENT

Superintendent's Signature: B. Grewal

Date: 3-8-19

School District: ☒ Elk Grove Unified ☐ Folsom Cordova Unified ☐ Sacramento City Unified ☐ Other ☐

Comments (Optional): _____

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