

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Tuesday, January 08, 2019

4:00 PM – Special Meeting
American River Community Room North

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Budge, Gatewood, Sander, Terry and Mayor McGarvey.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

- 3.1 **Subject:** Presentation to City Council on Code Enforcement Activities and a Request for Policy Direction on Programs and Priorities.

Recommendation: Accept presentation and provide direction on policies, programs, and priorities.

Result of Recommended Action: Future changes to Code Enforcement programs will be made pursuant to Council direction.

Staff Report: Kerry Simpson, Neighborhood Services Manager and Jessica Crone, Management Technician.

Advances Goals: 1, 2, 3, 5, and 6.

4. ADJOURNMENT

ADDITIONAL INFORMATION

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Tuesday, January 8, 2019 Special Meeting of the Rancho Cordova City Council was posted and available for review on Friday, January 4, 2019 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed Friday, January 4, 2019 at Rancho Cordova, California.



Stacy Leitner, City Clerk

MEMORANDUM

DATE: January 8, 2019

TO: Honorable Mayor and Council Members

FROM: Kerry Simpson, Neighborhood Services Manager
Jessica Crone, Management Technician

**SUBJECT: PRESENTATION TO CITY COUNCIL ON CODE ENFORCEMENT ACTIVITIES
AND A REQUEST FOR POLICY DIRECTION ON PROGRAMS AND
PRIORITIES**



RECOMMENDATION

Accept presentation and provide direction on policies, programs, and priorities.

RESULT OF RECOMMENDED ACTION

Future changes to Code Enforcement programs will be made pursuant to Council direction.

BACKGROUND

Rancho Cordova Neighborhood Services has been responsible for Code Enforcement activities since cityhood. During the past fifteen years, programs have evolved or been added pursuant to community needs and Council direction. Code Enforcement staff is requesting policy direction from Council on programs and priorities to continue providing the best services for our community.

FISCAL IMPACT

Information received will be used to make future decisions related to Code Enforcement programs and priorities.

Neighborhood Services Priorities

January 8, 2020

Kerry Simpson, Neighborhood Services Manager

Agenda

- Overview of current programs and resource
- Data on cases worked from December 2017 thru December 2018
- Discussion of programs, practices, & policies
- Community input

Programs

Rental Housing

On Street Towing

Homeless Services

Weed Control

Cannabis

Commercial Enforcement

Neighborhood Nuisance

Other outreach & emergencies

Animal Services

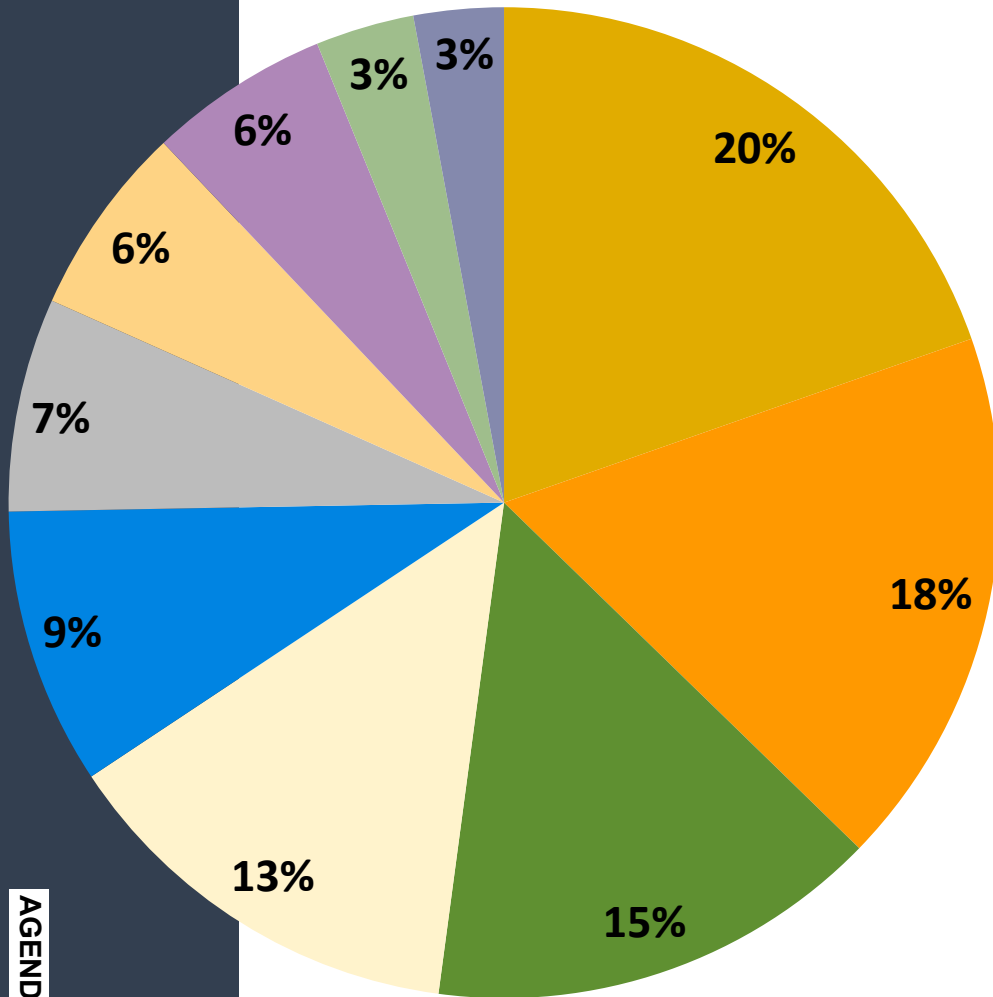
Rental Housing Inspection Program



Rental Housing Data

Complaint Driven	7%
Proactive	93%
Units Inspected	2,214

Top 10 Rental Housing Violations 12/5/17 to 12/5/18



- 2,147 Serious Deferred Maintenance
- 1,931 Deteriorated &/ Altered Plumbing
- 1,623 Deteriorated &/ Altered Mechanical
- 1,484 Deteriorated &/ Altered Wiring
- 989 Lack of Smoke Detector
- 763 Lack of Carbon Monoxide Device
- 684 Improper Property Maintenance
- 646 Lack of Exterior Protection
- 352 Pest Infestation
- 321 Lack of Rental Business License

Total of Top 10 Rental Violations: 10,940

On Street Towing-2018

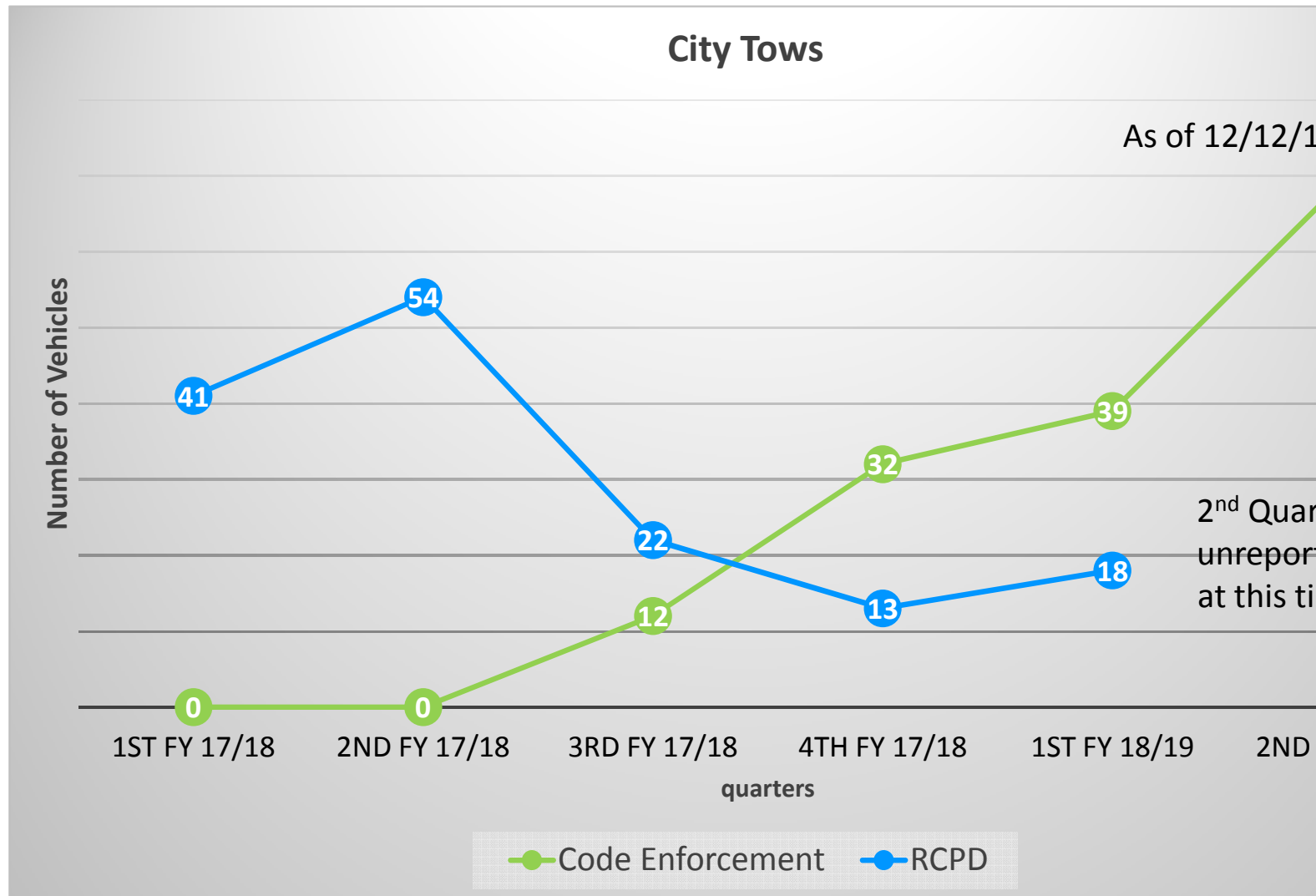


Towing Data



Average Time to Tow
One Vehicle
1.08 Hours

04 Complaints addressed
& 152 towed from
Apr through December



Homeless Services - 2017

Before and After Cleanup



Homeless Services Data

As of current fiscal year 18/19

- 64 people housed (May 2017 – April 2018)
- 852 Carts recovered & returned to stores
- 106 No Trespassing notices issued
- 285 Probation searches conducted
- 61 Encampments cleaned up

Staffing

- 1 FTE from Code Enforcement
- 2 FTE contract employees for cleanup
- 1 Homeless Navigator
- 2 FTE's from RCPD



Weed Control-2015

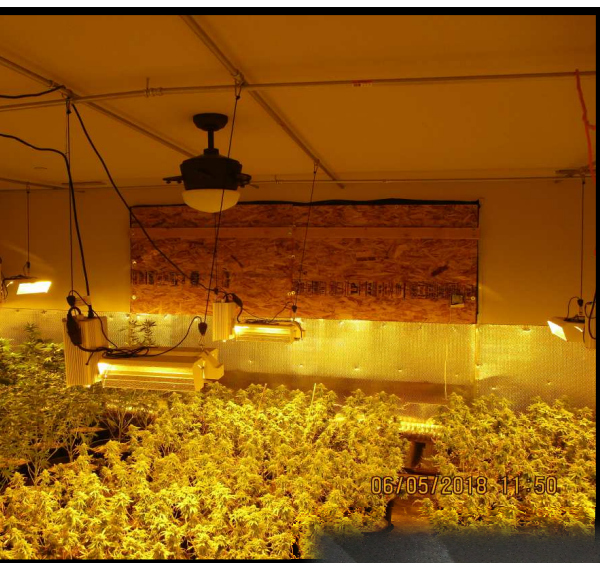


- Educational materials mailed out to property owners
- 200+ parcels inspected & noticed
- 5 Abatelements performed
- Monitoring until end of fire season
- Program evaluated at end of season w

Sac Metro Fire

Cannabis-2017

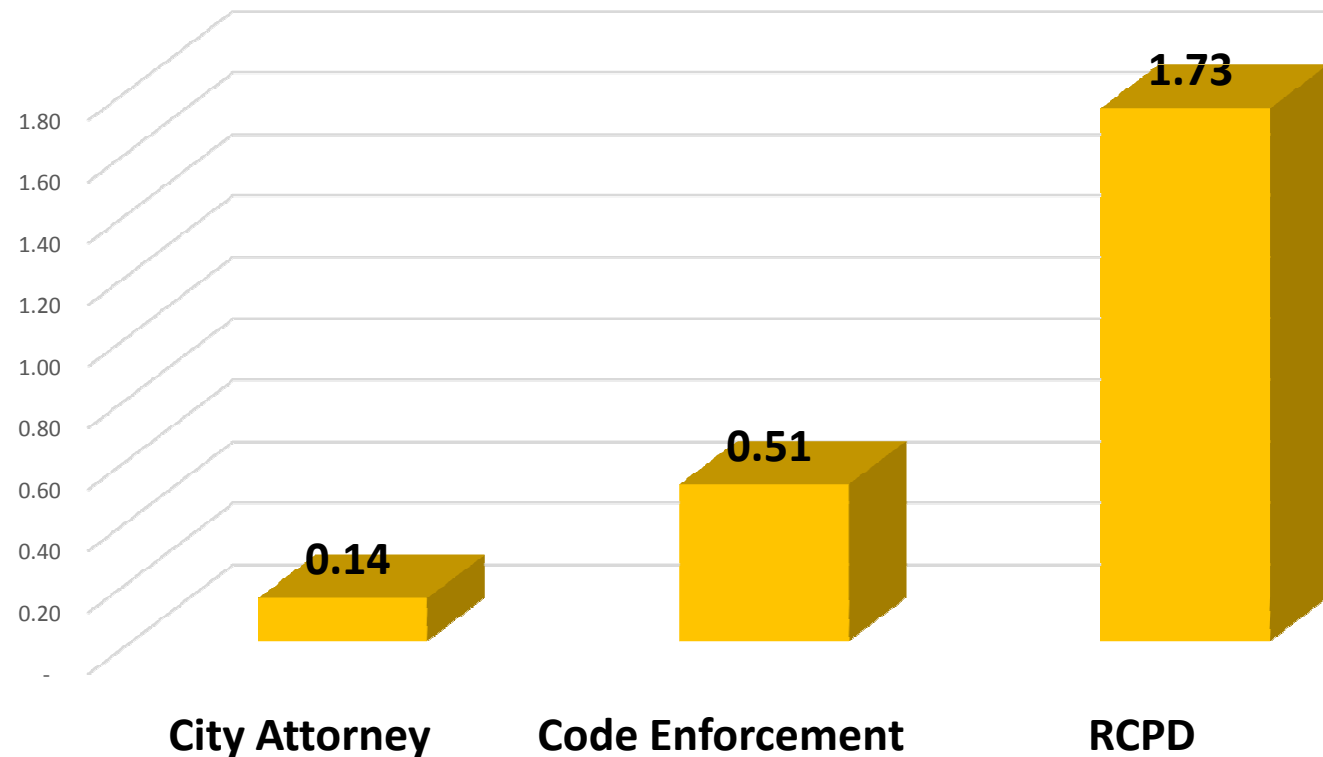
Before and after
cannabis grow



Cannabis Data for Code Enforcement

- Average 2 cases per month
 - Search warrant
 - Inspection & extensive case notes
 - Preparing for & attending hearing
- Each case estimated total of 206 hours to conduct
 - 12 City Attorney Hours
 - 44 Code Enforcement Hours
 - 150 RCPD Hours

FTE(s) Based on Average of 24 Cases a Year



Commercial Enforcement



Accumulation of garbage



Excessive signage



Vandalism

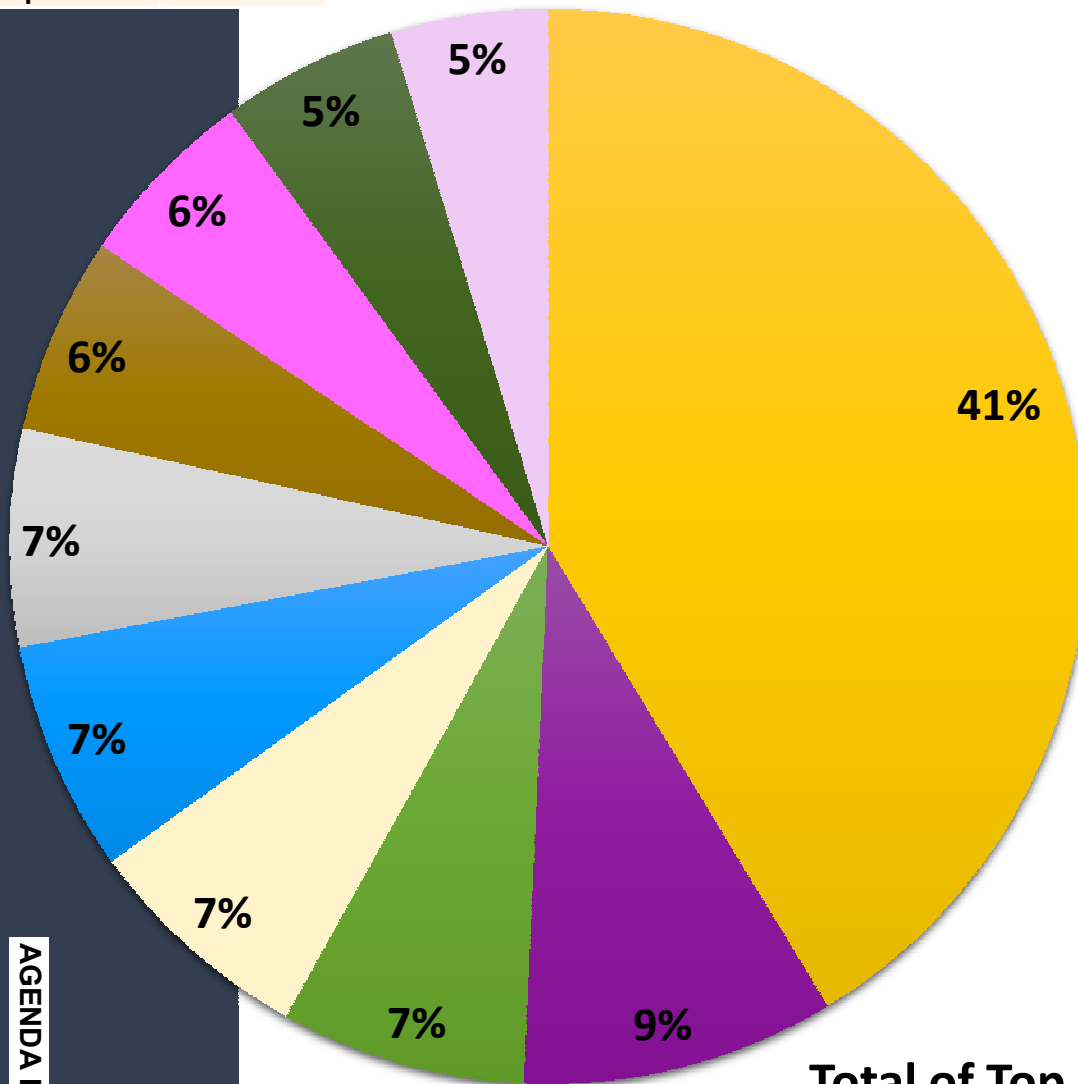


Misuse of parking lot

Commercial Enforcement Data

Int Driven	63%
Proactive	37%
Inspected	362

Top 10 Commercial Violations
12/5/17 to 12/5/18



- 202 Lack of Business License
- 46 Debris Accumulation
- 36 Lack of Building Permit
- 34 Improper Landscape Maintenance
- 34 Carts not stored according to C
- 32 Illegal Signage
- 29 Improper Exterior Maintenance
- 27 Improper Health & Safety Wiring
- 26 Lack of Sign Permit
- 23 Inoperable Vehicle

Total of Top 10 Commercial Violations: 489

Neighborhood Nuisance



Mobile home trailer removed from driveway



Landscape maintenance

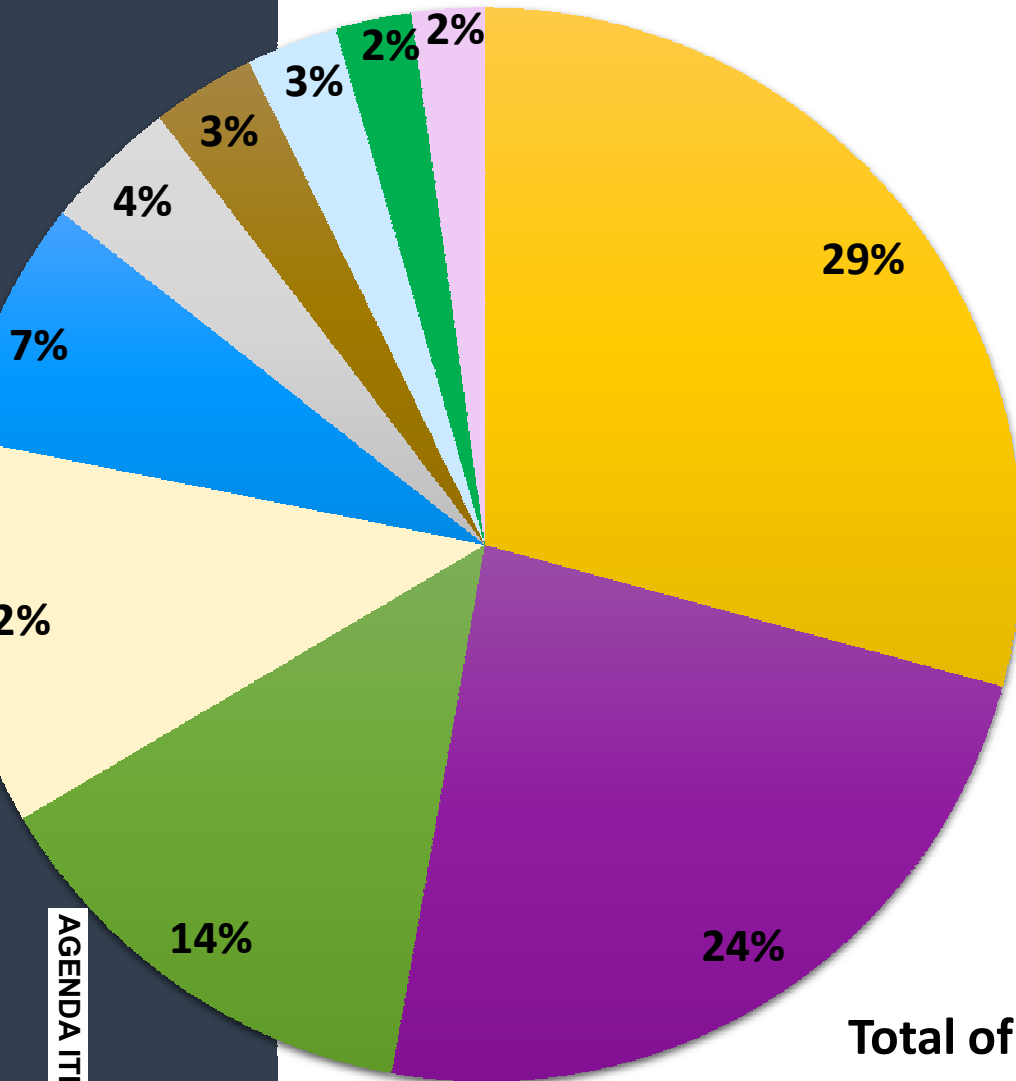


Electrical tampering & accumulation of garbage

Neighborhood Nuisance Data

Top 10 General Code Enforcement Violations
12/5/17 to 12/5/18

Complaint Driven	38%
Proactive	62%
Properties Inspected	3,410



- 1,816 Inoperable Vehicle on Property
- 1,459 Improper Landscape Maintenance
- 851 Lack of Trash Can Screening
- 727 Illegal Lawn Parking
- 459 Accumulation of Debris/Junk & Litter
- 251 Attractive Nuisance
- 194 Property Maintenance
- 171 Improper Exterior Maintenance
- 142 Lack of Yard Setback
- 136 Lack of Building Permit

Total of Top 10 General Nuisance Violations: 6,206

Other Activities

Administrative processes

Emergency cases

Community outreach

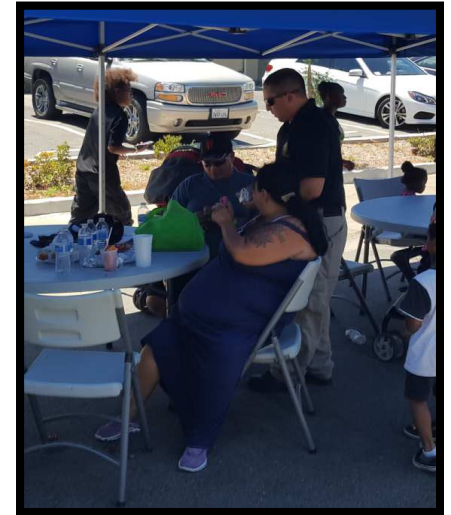
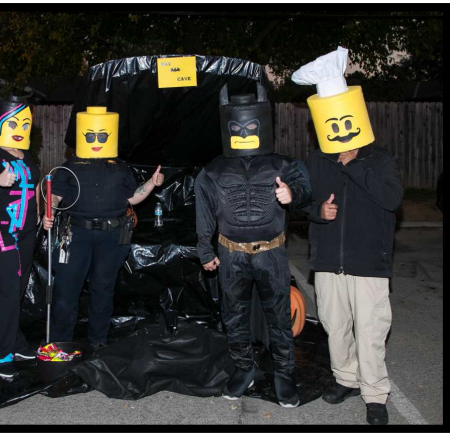
Appeals & court

Code Officers support Animal Services as needed

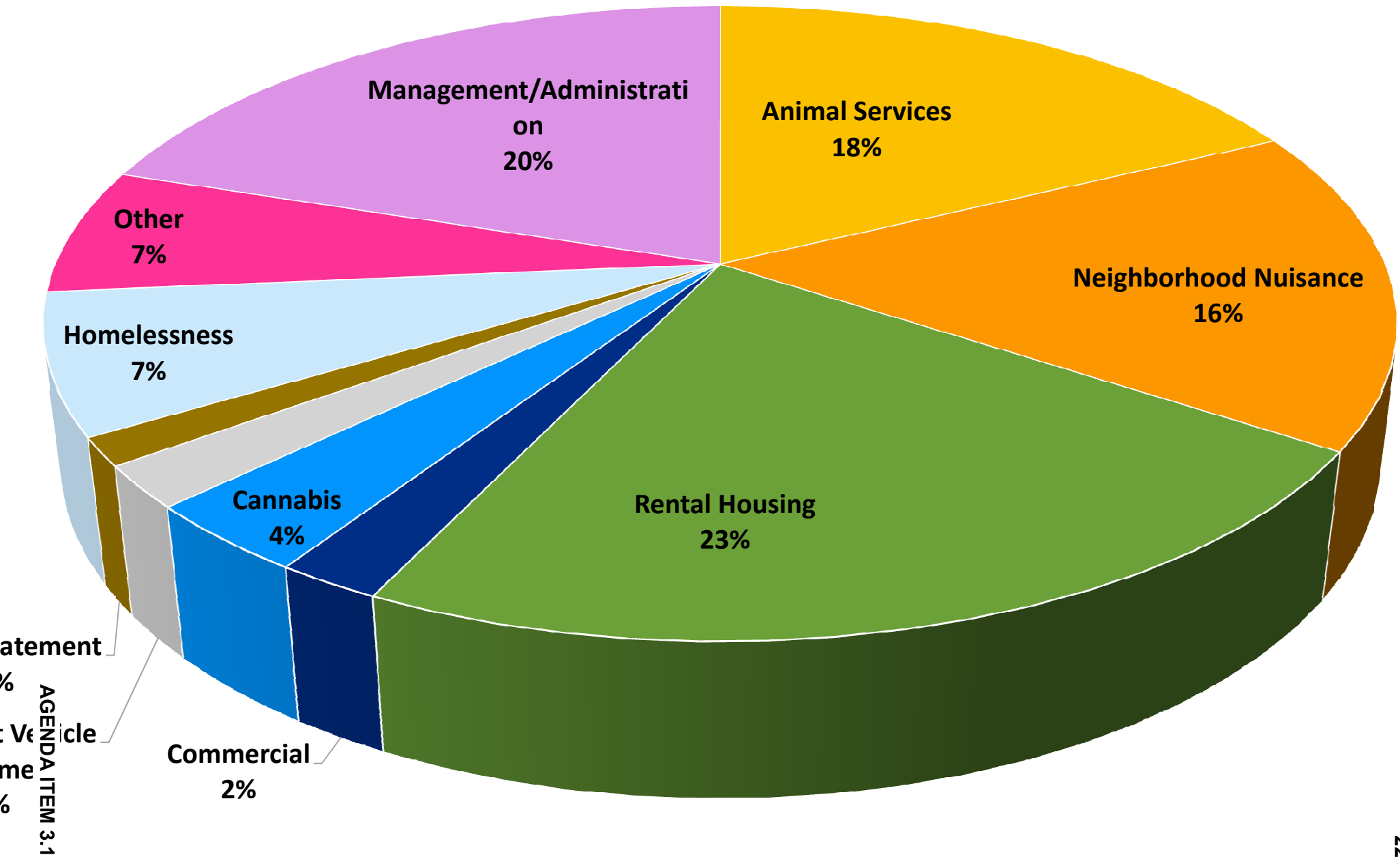
Emergency Cases



Community Engagement Partners



Where Time was Spent December 2017 – December 2018



Discussion of Best Practices

More robust education/outreach

Community engagement/ambassadors

Rental Housing Self Certification

Maintain 3 year cycle for multifamily & reduce frequency of newer homes to every 5 years

Implementation of technology

Incentives

Policy Discussion

What should the City's role be as it pertains to imposing standards?
Discussion & feedback on Code Enforcement priorities.



What are the Right Standards?



These Would be Addressed



Discussion



