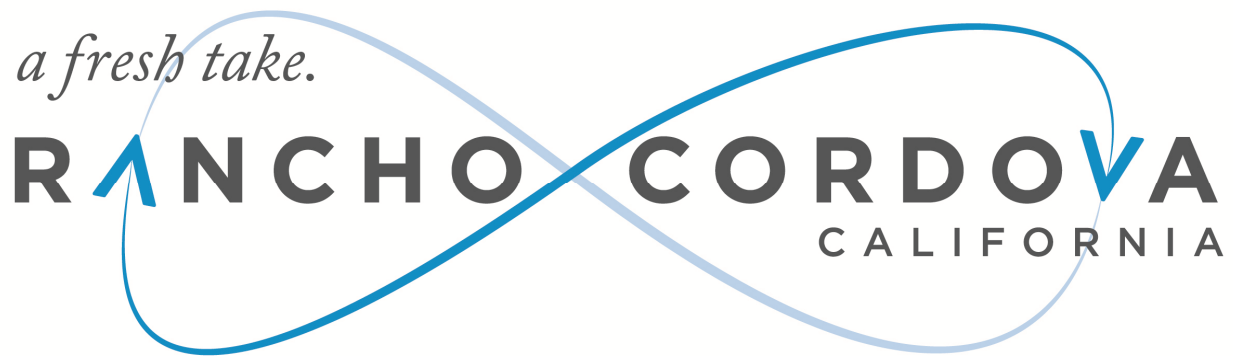


CITY OF RANCHO CORDOVA



CITY COUNCIL

Monday, May 07, 2018

4:00 PM – Special Meeting

5:30 PM – Regular Meeting

AGENDA

Linda Budge, Mayor

Robert J. McGarvey, Vice Mayor

David Sander, Council Member

Garrett Gatewood, Council Member

Donald Terry, Council Member

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, May 07, 2018

4:00 PM – Special Meeting
David B. Roberts Council Chambers

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. SPECIAL MEETING - CALL TO ORDER/ROLL CALL

Council Members Gatewood, McGarvey, Sander, Terry and Mayor Budge.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

- 3.1 **Subject:** Recommendations on the Fiscal Year 2018/2019 Community Enhancement Fund Grant Applications Received and Discuss Council Led Initiatives for Consideration.

Recommendation: Staff to provide recommendations on the fiscal year 2018/2019 Community Enhancement Fund grant applications and receive and discuss individual City Council requested items for Council consideration.

Result of Recommended Action: Council will receive a summary of the grant applications that are not recommended for Community Enhancement Fund grant money, by the review committee, in fiscal year 2018/2019. In addition, the summary

will include those projects that are recommended to receive full funding as well as those recommended to receive partial funding. Staff will receive direction from Council on these projects and programs; this may include funding decisions.

Staff Report: Stacy Delaney, Community Enhancement Analyst II.

Advances Goals: 1, 2, 3, 5, and 6.

4. ADJOURNMENT OF SPECIAL MEETING

Mayor Budge will adjourn the special meeting to regular meeting in the David B. Roberts Council Chambers.

5. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Gatewood, McGarvey, Sander, Terry and Mayor Budge.

6. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

7. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

8. INVOCATION

Michael Hughes from United Methodist Church of Rancho Cordova will give the invocation.

9. PRESENTATIONS

- 9.1 Certificate of Recognition presented to Karen Donovan celebrating her 25th anniversary participating in the Sheriff's Department Volunteer Program.
- 9.2 Sacramento Municipal Utility District (SMUD) Presentation on Time of Day Rates by Erik Krause, Director of Retail Project, Delivery and Sales.
- 9.3 New Employee Introduction: Brandon LaBelle, Building Inspector I Introduced by Howard Williams, Principal Building Inspector; Charlie Colato, Management Analyst II introduced by Albert Stricker, Public Works Director; Darcy Goulart, Planning Manager introduced by Elizabeth Sparkman, Interim Community Development Director; Brenda Roach, Human Resources Manager introduced by Cyrus Abhar, City Manager.

10. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can

be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

11. COUNCIL REPORTS

12. CITY MANAGER'S REPORT

13. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 13.1 **Subject:** Resolutions Initiating Proceedings for the Annual Levy and Collection of Assessments for the Landscaping and Lighting District No. 2005-1 for Fiscal Year 2018-2019.

Recommendation: That City Council adopts: 1) Resolution No. 16-2018 Initiating Proceedings for the Annual Levy and Collection of Assessments for the Landscaping and Lighting District No. 2005-1 for Fiscal 2018-2019 2) Resolution No. 19-2018 Preliminarily Approving the Engineer's Annual Levy Report and Declaring its Intention to Levy and Collect Annual Assessments for the Landscaping and Lighting District No. 2005-1 for Fiscal Year 2018-2019.

Result of Recommended Action: The recommended actions are required as part of the process to continue the annual levy and collection of assessments in the District. The assessments fund landscape maintenance in the District. There are no new impacts to existing or new residents. No assessments shall increase as a result of this action.

Staff Report: Elizabeth Sparkman, Interim Community Development Director

Advances Goal: 5.

- 13.2 **Subject:** Resolutions Initiating Proceedings for the Annual Levy and Collection of Assessments for the Rancho Cordova Lighting District No. 2012-1 for Fiscal Year 2018-2019.

Recommendation: That City Council adopts: 1) Resolution No. 17-2018 Initiating Proceedings for the Annual Levy and Collection of Assessments for the Rancho Cordova Lighting District No. 2012-1 for Fiscal Year 2018 2019 2) Resolution No. 18-2018 Preliminarily Approving the Engineer's Annual Levy Report and Declaring its Intention to Levy and Collect Annual Assessments for the Rancho Cordova Lighting District No. 2012-1 for Fiscal Year 2018-2019.

Result of Recommended Action: The recommended actions are required as part of the process to continue the annual levy and collection of assessments for the Rancho Cordova Lighting District No. 2012-1 (the "District"). The assessments fund the maintenance of street lights and safety lights in the District. There are no new impacts to existing or new residents. No assessment rates shall increase as a result of this action.

Staff Report: Elizabeth Sparkman, Interim Community Development Director.

Advances Goal: 5.

- 13.3 **Subject:** A Resolution Awarding Contract No. 46-2018 in an Amount not to Exceed \$152,210 with St. Francis Electric, LLC for On-Call Traffic Signal Detection Services.

Recommendation: Adopt Resolution 49-2018.

Result of Recommended Action: Adoption of this Resolution will allow the City Manager to execute Contract No. 46-2018 with St. Francis Electric LLC for On-Call Traffic Signal Detection Services. The City currently owns approximately 90 traffic signals and the proposed contract will provide timely repairs or replacement of damaged vehicle detection equipment to ensure proper timing and operations of

signals.

Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.

Advances Goal: 1, 2, and 5.

- 13.4 **Subject:** A Resolution Authorizing the City Manager to Award Contract No. 47-2018 with Sierra Asphalt, Inc. in an Amount not to Exceed \$197,100 for On-Call Street Maintenance Services.

Recommendation: Adopt Resolution 50-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 47-2018 with Sierra Asphalt, Inc. in an amount not to exceed \$197,100 for On-Call Street Maintenance Services.

Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.

Advances Goals: 1, 2, and 5.

- 13.5 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 47-2015-2 for Stormwater Engineering Services with UNICO Engineering Inc. to Extend the Contract Term from June 30, 2018 to June 30, 2019 That Results in Increasing the Contract Amount From \$325,000 to a not to Exceed Amount Of \$425,000.

Recommendation: Adopt Resolution 51-2018.

Result of Recommended Action: Adoption of Resolution No. 51-2018 will authorize the City Manager to execute Contract Amendment No. 47-2015-2 with UNICO Engineering Inc. (UNICO). This amendment will increase the contract amount from \$325,000 to a not to exceed amount of \$425,000 and extend the term of the contract from June 30, 2018 to June 30, 2019.

Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.

Advances Goals: 2 and 5.

- 13.6 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment 148-2013-3 for Professional Services with West Yost Associates to Extend the Contract Term to June 30, 2019 That Results in Increasing the Contract Amount from \$350,000 to an Amount not to Exceed \$450,000 for Storm Drain Engineering Services.

Recommendation: Adopt Resolution 52-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract Amendment No. 148-2013-3 with West Yost Associates. This amendment will increase the contract amount from \$350,000 to an amount not to exceed \$450,000 and extend the term of the contract to June 30, 2019.

Staff Report: Albert Stricker, Public Works Director and Allen Quynn, Associate Civil Engineer.

Advances Goals: 2 and 5.

- 13.7 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 62-2018 With Bennett Engineering Services in an Amount not to Exceed \$215,367 to Design the Sunrise Boulevard Phase 1 Rehabilitation Project.

Recommendation: Adopt Resolution 65-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 62-2018 with Bennett Engineering in an amount not to exceed \$215,367 to design the Sunrise Boulevard Phase 1 Rehabilitation Project.

Staff Report: Albert Stricker, Public Works Director and Zach Bosch, Associate Civil Engineer.

Advances Goals: 1, 2, and 5.

- 13.8 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 49-2018 with Bender Rosenthal Incorporated In an Amount Not To Exceed \$150,000 to Provide Right of Way Acquisition Services for the Rancho Cordova Interchange Project.

Recommendation: Adopt Resolution 56-2018.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 49-2018 in an amount not to exceed \$150,000 with Bender Rosenthal Incorporated to perform right of way (ROW) services for the appraisal and acquisition of property rights for the Rancho Cordova Parkway Interchange project.

Staff Report: Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Civil Engineer.

Advances Goals: 1, 2, and 6.

14. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 14.1 **Subject:** A Resolution Creating Special Tax Area Zone 21 and an Ordinance establishing a Special Tax for Transit-Related Services for the Homewood Suites project.

Recommendation: Adopt Resolution 41-2018 creating special tax area zone 21; and to introduce and waive first reading of Ordinance 06-2018, establishing a special tax for transit-related services for the Homewood Suites project.

Result of Recommended Action: Adoption of this Resolution and Ordinance will assist the City in meeting the costs of providing transit-related services by creating a special tax area zone and establishing a special tax for transit-related services for the Homewood Suites project.

Staff Report: Elizabeth Sparkman, Interim Community Development Director.

Advances Goal: 5.

- 14.2 **Subject:** A Resolution Creating Special Tax Area Zone 22 and an Ordinance Establishing a Special Tax for Transit Related Services for the Superior Self-Storage Project.

Recommendation: Adopt Resolution No. 47-2018 creating special tax area Zone 22; and introduce and waive first reading of Ordinance No. 8-2018, establishing a special tax for transit-related services for the Superior Self-Storage Project.

Result of Recommended Action: Adoption of this Resolution and Ordinance will assist the City in meeting the costs of providing transit-related services by creating a special tax area zone and establishing a special tax for transit-related services for the Superior Self-Storage Project.

Staff Report: Elizabeth Sparkman, Interim Community Development Director.

Advances Goal: 5.

- 14.3 **Subject:** A Resolution Declaring a Protest Hearing and Authorizing the Mailing of Property Owner Ballot Relating to the Imposition of the Annual Stormwater Utility Fee for the Superior Self-Storage Project.

Recommendation: Adopt Resolution 54-2018.

Result of Recommended Action: Action on this item will declare the results of the property owner protest and, if there exists less than a majority protest, authorize the mailing of a ballot to the property owner to approve the levy of the fee to pay for maintenance of storm drainage and flood protection systems for the Superior Self-Storage project. The action also sets 1:00 p.m. on June 11, 2018 in the office of the City Clerk, as the time and date for the ballot tabulation for the matter.

Staff Report: Elizabeth Sparkman, Interim Community Development Director.
Advances Goal: 5.

- 14.4 **Subject:** A Resolution Declaring a Protest Hearing and Authorizing the Mailing of Property Owner Ballot Relating to the Imposition of the Annual Stormwater Utility Fee for the Homewood Suites Project.

Recommendation: Adopt Resolution 53-2018.

Result of Recommended Action: Action on this item will declare the results of the property owner protest and, if there exists less than a majority protest, authorize the mailing of a ballot to the property owner to approve the levy of the fee to pay for maintenance of storm drainage and flood protection systems for the Homewood Suites project. The action also sets 1:00 p.m. on June 11, 2018 in the office of the City Clerk, as the time and date for the ballot tabulation for the matter.

Staff Report: Elizabeth Sparkman, Interim Community Development Director.

Advances Goal: 5.

- 14.5 **Subject:** A Resolution Approving and Adopting the 2018-2019 Community Development Block Grant Annual Action Plan.

Recommendation: Approve Resolution 66-2018.

Result of Recommended Action: Directs City Manager to make final edits and submit the 2018-2019 Community Development Block Grant (CDBG) Annual Action Plan and SF424 Certifications to HUD for approval, as required for the City to receive 2018-2019 CDBG entitlement funding.

Staff Report: Elizabeth Sparkman, Interim Community Development Director, Jessica Hayes, CDBG Housing Consultant.

Advances Goals: 1, 2, 5, and 6.

15. PUBLIC HEARING ITEMS

- 15.1 **Subject:** A Resolution of Intention to Establish the Rancho Cordova Property and Business Improvement District.

Recommendation: Staff recommends that the public hearing be opened and continued to the regular meeting on May 21, 2018 at 5:30 p.m. or soon thereafter.

Result of Recommended Action: The public hearing for this item will be continued to the May 21, 2018 City Council Meeting.

Staff Report: Amanda Norton, Economic Development Manager.

Advances Goals: 1, 2, 3, and 4.

- 15.2 **Subject:** Montelena Development: Adoption of Ordinance 10-2018 to Incorporate the Large Lot Tentative Map Phasing Plan into the Development Agreement and Adoption of Resolution 64-2018 to Revise the Tentative Map Converting Street D from a Vehicular Connection to Bicycle and Pedestrian Only at Rancho Cordova Parkway.

Recommendation: Staff recommends that the public hearing be opened and continued to the regular meeting on May 21, 2018 at 5:30 p.m. or soon thereafter. Applicant and staff require additional time to finalize the map amendment.

Result of Recommended Action: The public hearing in this item will be continued to the May 21, 2018 City Council Meeting.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 1, 2, and 5.

16. REGULAR CALENDAR ITEMS

- 16.1 **Subject:** Recommendations on the fiscal year 2018/2019 Community Enhancement Fund grant applications received and discuss Council led initiatives for consideration.
Recommendation: Staff to provide recommendations on the fiscal year 2018/2019 Community Enhancement Fund grant applications and receive and discuss individual City Council requested items for Council consideration.
Result of Recommended Action: Council will receive a summary of the grant applications that are not recommended for Community Enhancement Fund grant money, by the review committee, in fiscal year 2018/2019. In addition the summary will include those projects that are recommended to receive full funding as well as those recommended to receive partial funding. Staff will receive direction from Council on these projects and programs; this may include funding decisions.
Staff Report: Stacy Delaney, Community Enhancement Analyst II.
Advances Goals: 1, 2, 3, 5, and 6.
- 16.2 **Subject:** Discuss Potential Ballot Measure for an Increase in Sales Tax to Fund Infrastructure Improvements Related to Transportation and Housing Initiatives in the City.
Recommendation: At Council request, discuss and provide direction on a potential ballot measure for an increase in sales tax to fund infrastructure improvements related to transportation and housing initiatives in the City.
Result of Recommended Action: The direction provided will determine whether the City will move forward in pursuing a future ballot measure for an increase in sales tax to fund infrastructure related to transportation and housing initiatives in the City.

17. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

18. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Tuesday, May 15	3:00 PM Special Meeting/Work Session
Monday, May 21	5:30 PM Regular Meeting
Tuesday, May 29	5:30 PM Special Meeting/Work Session - CANCELLED
Monday, June 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, June 18	5:30 PM Regular Meeting
Tuesday, June 26	5:30 PM Special Meeting/Work Session
Monday, July 2	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, July 16	CANCEL REGULAR MEETING
Tuesday, July 31	CANCEL REGULAR MEETING
Monday, August 6	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, August 14	5:30 PM Special Meeting/Work Session
Tuesday, August 20	5:30 PM Regular Meeting
Tuesday, August 28	CANCEL WORK SESSION
Tuesday, September 4	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting (Tuesday due to Holiday)
Tuesday, September 11	5:30 PM Special Meeting/Work Session
Monday, September 17	5:30 PM Regular Meeting
Tuesday, September 25	CANCEL WORK SESSION
Monday, October 1	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting

UPCOMING MEETINGS	
Tuesday, October 9	5:30 PM Special Meeting/Closed Session for City Manager Evaluation
Monday, October 15	5:30 PM Regular Meeting
Tuesday, October 23	5:30 PM Special Meeting/Closed Session for City Manager Evaluation – ONLY IF NEEDED
Tuesday, October 30	CANCEL WORK SESSION
Monday, November 5	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Monday, November 19	5:30 PM Regular Meeting
Tuesday, November 27	5:30 PM Special Meeting/Work Session
Monday, December 3	4:00 PM Special Meeting/Study Session 5:30 PM Regular Meeting
Tuesday, December 11	5:30 PM Special Meeting/Work Session
Monday, December 17	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, May 07, 2018 Regular and Special Meeting of the Rancho Cordova City Council was posted and available for review on May 3, 2018 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed May 3, 2018 at Rancho Cordova, California.



Stacy Leitner, City Clerk