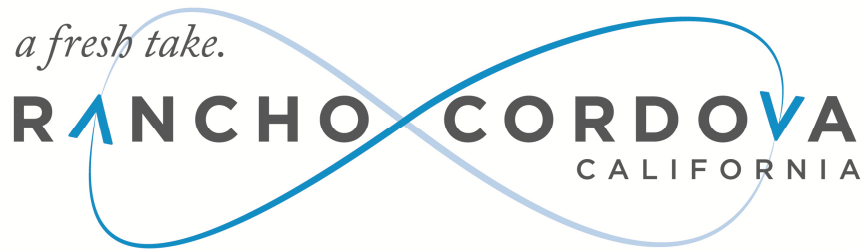


CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING AGENDA

Tuesday, October 13, 2015
12:00 PM – Special Meeting

Rancho Cordova Police Department
2897 Kilgore Road, Rancho Cordova, CA 95670
Canfield Community Room

1. WORK SESSION - CALL TO ORDER/ROLL CALL

Council Members Budge, Sander, Skoglund, Terry and Mayor McGarvey.

2. PUBLIC COMMENT

At a special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any item not on the agenda.

3. SPECIAL MEETING ITEM

- 3.1 **Subject:** Community Enhancement Fund (Measure “H”) update, discussion, and direction. City staff will provide an update on the status of 2015-2016 Community Enhancement Fund projects, discuss next steps for future funding and grant procedures, and gather feedback on numerous projects, including but not limited to: Gateway Signs; Wayfinding and Neighborhood Monuments; Neighborhood Fence Replacement; Ambassador Drive/Trails Court Pathway; Cordovan Expansion; Sacramento Valley Live Steamers Railroad Museum Irrigation; Dog Park; Frisbee Golf Course; and the Sunriver Fitness Par Course.
- Recommendation:** Review, discuss, and provide direction on the status of the 2015-2016 Community Enhancement Fund projects and next steps regarding future expenditures.
- Result of Recommended Action:** Staff will incorporate Council direction regarding current and future Community Enhancement Fund projects and expenditure procedures.
- Staff Report:** Stacy Delaney, Community Enhancement Analyst.
- Advances Goals:** 1, 2, 3, 5, 6.

4. ADJOURNMENT

ADDITIONAL INFORMATION

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Mindy Cuppy, MMC, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Tuesday, October 13, 2015 Special Meeting of the Rancho Cordova City Council/Successor Agency to the CRA/RCFC was posted and available for review on Friday, October 9, 2015 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670 and at the Rancho Cordova Police Department, 2897 Kilgore Road, Rancho Cordova, CA 95670. The agenda is also available on the city website at www.cityofranhocordova.org.

Signed Friday, October 9, 2015 at Rancho Cordova, California.


Mindy Cuppy, MMC, City Clerk

MEMORANDUM

DATE: October 13, 2015

TO: Honorable Mayor and Council Members

FROM: Stacy Delaney, Community Enhancement Analyst

SUBJECT: **COMMUNITY ENHANCEMENT FUND (MEASURE “H”) IMPLEMENTATION UPDATE**



RECOMMENDATION

Review and discuss the status of the 2015-2016 Community Enhancement Fund projects and next steps regarding future expenditures from the fund with Council and the community.

RESULT OF RECOMMENDED ACTION

Staff will incorporate Council direction to possibly modify Fiscal Year 2015-2016 Community Enhancement Fund programs and determine the process used for Fiscal Year 2016-2017.

BACKGROUND

In November 2014, voters approved Measure “H,” a ½-cent sales tax. It is anticipated that Measure H will raise about \$7 million annually in revenues for the City’s general fund.

Following a series of City Council meetings regarding the allocation of the Community Enhancement Fund (formerly referred to as Measure “H”), the City Council produced a preliminary budget for the allocation of funds at their July 6, 2015 meeting.

At the July 15, 2015 City Council Work Session on the City’s 2015-2017 Budget further discussions took place regarding the proposed Community Enhancement Fund project list and the preliminary dollar values recommended for funding for each of the projects.

On August 3, 2015, Council adopted Resolution 102-2015 which approved the Fiscal Year 2015-2016 budget amounts for the community grants, City Council projects, and staff projects to be funded from the Community Enhancement Fund.

Fiscal Year 2014-2015 Community Enhancement Fund Expenditures:

Available funds in Fiscal Year 2014-2015: \$1,602,156

Total amount expended: \$422,073

- Initial outreach, administration, and Board of Equalization fees: \$154,127
- Projects completed \$267,946
 - Education Tour \$300
 - Lincoln Highway Sponsorship \$780
 - Public Works Cleanups \$1,479
 - Buddy Benches \$1,592

- Projects completed (continued from prior page)
 - Coloma Road Banners \$11,428
 - River Trails Lighting Project \$14,011
 - Rancho Cordova Business Community Survey \$27,500
 - Rancho Cordova Police Department Cameras \$104,490
 - Rancho Cordova Police Department Crime Suppression Unit \$106,366

Fiscal Year 2015-2016 Community Enhancement Fund Allocation: Immediately following the adoption of the budget and Community Enhancement Fund project list staff began working with grantees on the funding agreements and other required approval documents to move these projects forward. There are many project successes to celebrate since starting the implementation process and some items that need further City Council direction.

The approved list of projects was organized by the type of project and assigned one of three categories. The purpose of assigning a category was to establish a preliminary timeframe in which each category of projects will be processed.

Projects assigned a category 1 rating were generally funded at a level of less than \$100,000 and generally provide services only. These projects do not require significant staff time. The objective was to process approval documents and fund these projects in September 2015.

The attached spreadsheet (FY 2015/16 Community Enhancement Fund Project List Status Update) reflects the most recent activity associated with each approved project. Of the eighteen category 1 projects, seven have executed funding agreements in place. Of the remaining category 1 projects, three agreements are pending execution by the City, three agreements are pending information from the applicant, two agreements are in draft status, two are staff led projects that don't require an external funding agreement, and one is temporarily on hold at the request of the applicant. Expenditures totaling \$75,657 have been incurred in this category. The City will execute all remaining funding agreements in this category and initiate the disbursement of funds as soon as all required documentation is received.

Category 2 projects mainly include construction of a new or improved facility, and may require the City and grantee to comply with prevailing wage and possibly competitive bidding requirements. These projects require detailed staff processing, but will likely not require additional action by the City Council. Some of these projects may require the approval of an outside agency. The objective is to process approval documents and fund these projects in October 2015.

Staff has already executed some of the category 2 project funding agreements. This includes three of the twenty-five projects in this category. Expenditures totaling \$131,351 have been incurred in this category. Staff will continue working with grantees to process the remaining approval documents in October 2015.

Lastly, category 3 projects require more extensive staff time to create specifications and meet legal requirements (including CEQA findings, public bidding, prevailing wage, and entitlement issues), coordination with/approvals from outside agencies, extensive staff involvement to plan or potentially restructure the project, and subsequent discretionary approval action by the City Council. The objective is to move forward with planning for these projects in a timely fashion and keep the Council updated on the progress. There are nineteen projects in category 3 and so far disbursements totaling \$7,526 have been incurred.

Some category 2 and category 3 projects may be unable to move forward, or may require greater funding than what was proposed in the application. In the event any category 2 or category 3 projects don't comply or don't move forward staff will recommend to Council potential opportunities to reprogram the remaining funds.

Items Requiring Council Direction:

- Mather Mills building as a center for history, arts, and culture
- Economic Development projects/programs
- Public Works projects
 - Gateway sign
 - Wayfinding and neighborhood entry monuments
 - Neighborhood fence replacement
 - Ambassador Drive/Trails Court pathway
 - CordoVan expansion
- Park related items
 - Dog park
 - Railroad Museum landscape irrigation project
 - Physical fitness par course
 - Frisbee golf course
- Other special requests received
- Fund administration
 - Use of unused project funds for another project
 - Establish discretionary expenditure authority to the City Manager to cover project cost overruns and project scope adjustments (possibly the greater of \$10,000 or up to 10% of the project cost)
- Oversight Committee options, purpose, and role

Information on Citizen Oversight Committees: The ordinance which implements the Community Enhancement Fund sales tax does not require a citizen oversight committee. This does not preclude the Council in the future from amending the ordinance to allow for an oversight committee if so desired.

There are no laws specifically applicable to the structure of an oversight committee. Therefore, the Council has a great deal of flexibility. Oversight committees are typically charged with reviewing the annual audit of the tax measure to track revenues and expenditures, gathering community input, and reporting to the Council on its findings and recommendations. Less common functions include community outreach and education. The Community Enhancement Fund is currently setup to be tracked and monitored separately. At the end of each fiscal year, the Community Enhancement Fund will be audited by an independent firm as part of the citywide audit. The audit report is typically available by the end of the calendar year. Establishing an oversight committee for the purpose of auditing and reviewing the expenditures of the fund may be duplicative.

Oversight committee members could be appointed by individual Council members or by the Council as a whole. The total number of members on an oversight committee is at the discretion of the Council. Members typically bring expertise in tax or finance, or represent certain groups in the community, such as nonprofits, businesses, trade groups, or particular neighborhoods.

It is important to note that conflict of interest laws may preclude individuals who receive community enhancement grants from serving on an oversight committee, or limit their ability to participate in certain matters. An alternative to the oversight committee is to create an ad-hoc committee that works with City staff in an advisory role.

Next Steps: As discussed in prior meetings on this subject, the implementation of the Community Enhancement Fund will also require the Council to make important decisions regarding elements of the fund as they relate to future expenditures from the fund and how future funds are programmed and allocated.

In order to meet the deadline for the Community Enhancement Fund allocation of funds prior to the next fiscal year, it is ideal for projects to be selected and approved by Council in March 2016.

- Some funding options may include establishing set amounts for various programs and projects and may include the following elements (similar to initial funding categories established):
 - Additional community grant applications
 - After school/education programs
 - Arts programs/projects
 - Communications
 - Community Development/Micro grants
 - Council initiated projects
 - Economic Development/investment
 - Overhead/administration
 - Public Works programs/projects
 - Public safety
 - Project development
 - Reserve amount for larger projects (similar to a five-year CIP)
 - Establish process for projects and programs on facilities owned and operated by other agencies
- Process for next funding cycle
 - Timing and process for next application period
 - Preferred outreach method
- Establish next check-in meeting

ATTACHMENT

FY 2015/16 Community Enhancement Fund Project List Status Update.

FY 2015/16 Community Enhancement Fund Project List

Application #	Application Name	Contact Name	Internal Staff Contact and/or Consultant	FY 2015/2016 Funds Requested	Multi-year Request - Total Funds for Period	FY 2015/16 Council Approved Funding Amount	Status Update	Category No.
Additional Community Grant Applications						\$698,249		
2	Sacramento Children's Museum Cultural Connections Trunk Program	Sharon Stone Smith Sacramento Children's Museum	Stacy Delaney	\$10,000		\$10,000	The funding agreement with the Sacramento Children's Museum was fully executed on September 28. The cultural connections on-the-go trunks are available for Rancho Cordova elementary schools to rent from the museum at no cost. The first reservations have been made. Navigator Elementary School has reserved two China trunks in January 2016, one China trunk in February 2016, and one Mexico trunk in May 2016. White Rock Elementary School has reserved one China trunk in February 2016. The Egypt trunk will be available by November 1, 2015.	1
49	Rancho Cordova Whisker Warriors - Spay/Neuter Services	Tera Kolvenbach	Kerry Simpson	\$22,339		\$22,339	The funding agreement for Whisker Warriors was sent to the applicant in September. A meeting with the applicant took place on September 29 to work through the insurance requirements associated with the agreement and to determine the best way to establish the structure of the payments. It was determined that a voucher system will be used with Whisker Warriors and the Sacramento SPCA. A local company has also agreed to work with Whisker Warriors and the City to establish a process to track and purchase the necessary pet care supplies that are essential to the program. A revised agreement is being drafted to incorporate the changes and enhancements that have been identified.	1
61	Cordova Community Council - Positive Coaching Kick Start	Shelly Blanchard	Stacy Delaney	\$19,200		\$19,200	At the request of the applicant, the funding agreement associated with this project is temporarily on hold until the applicant has the opportunity to confer with the Positive Coaching Alliance and the Rancho Cordova Athletic Association regarding the project schedule.	1
62	Cordova Community Council - Facility Improvement Fund for Rancho Cordova Sports Fields	Shelly Blanchard	Paul Junker Cyrus Abhar Stacy Delaney	\$50,000		\$50,000	The funding agreement for the facility improvements on Folsom Cordova Unified School District (FCUSD) sports fields is currently being drafted. The applicant, Cordova Community Council Foundation, has been in touch with FCUSD regarding the project. FCUSD has agreed to be an additional signatory to the agreement acknowledging that FCUSD intends to provide the labor.	2
63	Sacramento Valley Live Steamers - Railroad Museum Landscape Irrigation Project	Lee Frechette	Aaron Busch CRPD	\$67,200		\$67,200	City staff is working with the applicant on a more detailed scope of work for the project which can then be submitted to Cordova Recreation and Park District (CRPD) for review and handling. CRPD will be responsible for coordinating the proposed improvements with the Sacramento County due to its location along the American River Parkway. Additionally, the project requires review by the Save the American River Association (SARA) where the project encroaches upon the American River Parkway parcel.	3
70	Folsom Cordova Community Partnership - Youth Incentive Trip Activities for CDBG Funded Group Mentoring Program	Renee John	Stacy Delaney	\$3,200		\$3,200	The funding agreement for Folsom Cordova Community Partnership's youth incentives program was fully executed on October 6. The first incentive trips will tentatively happen between December 1, 2015 - January 30, 2016. Each mentoring group will select their incentive trips based on group preferences. This will allow the groups to get excited about their trips and incentivize their participation in the group all year long. Up to two incentive trip activities per mentoring group shall be offered to up to 100 mentoring group participants.	1
72	Big Brothers Big Sisters - Workplace Mentoring Program	Rhonda Staley-Brooks	Peter Ibrahim	\$35,000		\$35,000	The funding agreement for Big Brothers Big Sisters of the Greater Sacramento Area, Inc. was fully executed on September 28. The goal is to match 25 youth from Sunrise Elementary School in a 1:1 mentoring relationship with a volunteer from Intel. Students will visit the workplace twice a month during the school year beginning in January 2016.	1
75	Mercy Housing - Mather Veterans Village Phase III Predevelopment	Lynne McGillivray	Reed Flory	\$75,000		\$75,000	Staff has prepared and sent Mercy Housing (Phase 3 of Mather Veterans Village) the funding agreement for review and signature. The Mercy Housing development team is ready to apply these funds to a number of activities supporting the predevelopment of the planned 50 unit facility including architecture, engineering, and finance consulting services.	2
9	Sierra Service Project - Volunteer Home Repair and Improvement Program	Rick Eaton Sierra Service Project	Lorianne Ulm	\$41,310		\$41,310	The funding agreement for Sierra Service Project was fully executed on October 5. The application and flyer are both complete and were distributed to the community using a variety of methods (to include Nextdoor.com, various social media platforms, the City's Fresh News e-newsletter, Cordova Community Council distribution, Grapevine, and to churches and community groups). Sierra Service Project has multiple potential working days scheduled between now and October 21. All the dates are located on their website where we are directing volunteers to sign up. City staff is assisting to recruit for volunteers. As more projects are identified additional days will be scheduled for service.	2
10	Rancho Cordova Chamber of Commerce - Welcome to Rancho Cordova Program	Diann Rogers Rancho Cordova Chamber of Commerce	Curt Haven Amanda Norton	\$52,000	\$115,000	\$52,000	The funding agreement for the Rancho Cordova Chamber of Commerce was fully executed on October 7. To date the Rancho Cordova Chamber of Commerce has completed the following with respect to the "Welcome to Rancho Cordova" program: •Complete job description and hired the project manager •Secured approval to locate material storage and assembly area at the Rancho Cordova Sports and Event Center •Receiving bids on various types of maps and related materials (directories, fold out maps, etc.) •Begun soliciting items for their "beta" run with Blue Shield - materials for 900 welcome bags for new employees •Completed an in-depth survey of all sixteen hotel properties front desk staff (what do guests ask for, what do they "lament" that we don't have, what community amenities do they use?) •Developing outreach material for the Rancho Cordova Chamber of Commerce members to begin soliciting collateral •Contacting other municipalities with welcome programs for examples, ideas, and advice.	1
17	Soil Born Farms - Chase Drive Corridor: A Healthy Living Corridor	Shawn Harrison Soil Born Farms	Albert Stricker	\$253,000		\$253,000	Chase Drive is an important corridor in the City of Rancho Cordova as it provides access to Hagan Community Park, the American River Bike Trail, Soil Born Farms, local schools, the Fourth of July celebration and other amenities. This project will fund the design phase for improvements to this corridor, that will include upgraded driveway access to Soil Born Farms, bicycle and pedestrian improvements to Chase Drive, a new plaza at the intersection of Chase Drive and Coloma Road, and wayfinding signage. Preliminary design is scheduled for completion in the summer of 2016. Construction of the improvements will be phased as funding becomes available.	2
	Rebuilding Together Sacramento - Rebuild Day Home Repair Event	Carrie Grip Rebuilding Together Sacramento	Lorianne Ulm	\$70,000		\$70,000	The funding agreement for Rebuilding Together Sacramento was sent to the applicant on October 8. City staff and Rebuilding Together Sacramento are working to complete the fall rebuilding event scheduled for Saturday, October 24, 2015. Once that event is completed, the goal is to begin planning for the spring event scheduled for Saturday, April 30, 2016. The target is to repair 10-15 homes within Rancho Cordova.	2

FY 2015/16 Community Enhancement Fund Project List

Application #	Application Name	Contact Name	Internal Staff Contact and/or Consultant	FY 2015/2016 Funds Requested	Multi-year Request - Total Funds for Period	FY 2015/16 Council Approved Funding Amount	Status Update	Category No.
PROJECT DEVELOPMENT FUND						\$286,000		
3	Paws in the Park - Dog Park	Mike and Sunnie Griffith	Aaron Busch CRPD	\$30,000		\$30,000	Cordova Recreation and Park District (CRPD) has very specific standards for dog parks including parks with a dog park component. These standards include: •Surrounding proprieties •Size of park •Facilities •Demand for services Based on CRPD's standards the proposed "Paws in the Park" at Lincoln Village Park does not comply and therefore, a dog park cannot be built. According to CRPD, the nearest dog park exists at Hagan Community Park. Another dog park is planned in the future at Heron Landing Park. The applicant has been advised of this status.	3
45	Frisbee Golf Course	Mike Scheele	Steve Harriman CRPD Albert Stricker	\$20,000		\$20,000	City staff met with the applicants on September 18 to discuss the project vision and scope. The applicants design concept includes an 18-hole Frisbee golf course along the Stone Creek Bike Trail from the eastern boundary of the Bear Hollow drainage basin to the Folsom South Canal. The applicants wish to use the project funding to purchase supplies including baskets, concrete for tee pads and basket foundations, lumber, and signage. The applicants intend to recruit club members and community volunteers to provide construction labor at no cost to the City. The City Attorney's Office is in the process of reviewing the proposed location and design concept for potential legal issues including compliance with the Americans with Disability Act, impacts to habitat resulting from foot traffic in the creek bed, existing easements, etc. Staff will work with the applicants to identify and evaluate alternatives if the proposed location is determined to be infeasible. Additionally, approvals by Cordova Recreation and Park District (CRPD) will be required if the Frisbee golf course is on land owned or maintained by CRPD.	3
47	Sunriver Neighborhood Association - Physical Fitness Par Course in Sunriver Park	Pam Britton, Sunriver Neighborhood Association Steering Committee, Volunteer Coordinator	Aaron Busch CRPD	\$11,000		\$11,000	According to Cordova Recreation and Park District (CRPD), the actual cost of the equipment is closer to \$40,000 versus \$11,000 as proposed. Additionally, the project costs must also account for labor and for ongoing maintenance and repairs, which CRPD has been requested to provide to the City. CRPD has been in contact with the project applicant.	3
33	STAFF LEAD (FCUSD) - Design and Preengineering Report for Potential Remodel the intersection of Mills Middle School Campus at Coloma and Chase (Staff Collaboration S-13)	Cyrus Abhar Peter Maroon Mills Middle School	Albert Stricker	\$75,000		\$75,000	Chase Drive is an important corridor in the City of Rancho Cordova as it provides access to Hagan Park, the American River bike trail, Soil Born Farms, local schools, the Fourth of July celebration and other amenities. This project will fund the design phase for improvements to this corridor which will include upgraded driveway access to Soil Born Farms, bicycle and pedestrian improvements to Chase Drive, a new plaza at the intersection of Chase Drive and Coloma Road, and wayfinding signage. Preliminary design is scheduled for completion summer 2016. Construction of the improvements will be phased as funding becomes available.	3
67	Rancho Cordova Little League - Revitalize Baseball Complex	Kristy Elder	Paul Junker	\$5,000,000		\$50,000	Staff is scheduled to meet with the applicant on October 15 to begin developing a long range plan/vision for the revitalization of the baseball complex. The initial objective is to define the project, identify the scope, and cost out the elements. Coordination with the Rancho Cordova Little League and neighborhood meetings will be needed to talk about the range of options, and potential concerns such as lighting, noise, parking, hours of operation, etc. This project will include agency involvement (and possibly approval) by Folsom Cordova Unified School District and Cordova Recreation and Park District. The goal is to present a couple of options to City Council in February 2016.	2
67	Rancho Cordova Little League - Revitalize Baseball Complex	Kristy Elder	Paul Junker	\$5,000,000		\$100,000	As the long range plan/vision is developed for the baseball complex, staff will consult with the applicant on immediate improvements that can be made to the baseball complex.	3
SCHOOLS COMMUNITY GARDENS FUND						\$50,000		
N/A	Expand to citywide/all school districts		Paul Junker	\$4,930		In Community Garden Fund	A liaison has been identified at each of the three school districts within Rancho Cordova. Staff met with the Elk Grove Unified School District and Sacramento City Unified School District liaisons on September 30 to discuss the programs and projects available to their Rancho Cordova schools, to include the school gardens. Folsom Cordova Unified School District staff directly applied for school garden funding during the initial grant funding cycle. City staff recommends that the three Rancho Cordova elementary schools within EGUSD and SCUSD submit an application for a school garden (or garden materials/supplies if a garden already exists). The proposed timeline is: •Send application forms to district liaison and school principals on October 16, 2015 •Submission of applications are due to the City no later than November 6, 2015 •Project applications reviewed and prioritized based on the same criteria used during initial grant funding round by November 18, 2015 •Project recommendations made to City Council by November 20, 2015 •Applicants notified of project selection by November 30, 2015	N/A
	Folsom Cordova Unified School District (FCUSD) - Navigator Elementary School Garden	Carole Vargas Principal, Navlgator Elementary	Paul Junker	\$2,070		In Community Garden Fund	The funding agreement for the Navigator Elementary School garden was sent to Folsom Cordova Unified School District (FCUSD) on September 25 to review. Staff met with the school principal and FCUSD Director of Maintenance on October 2 at Navigator Elementary School to do a walk thru of the proposed school garden site. A site location was selected, and a plan for the project implementation was confirmed. FCUSD Director of School Maintenance is assisting with the installation and construction of the school garden and expects to begin over the holidays with the goal of having a garden ready for a spring planting. Once the signed agreements and insurance documents are provided, the City will execute the agreement and disburse the funds.	1

FY 2015/16 Community Enhancement Fund Project List

Application #	Application Name	Contact Name	Internal Staff Contact and/or Consultant	FY 2015/2016 Funds Requested	Multi-year Request - Total Funds for Period	FY 2015/16 Council Approved Funding Amount	Status Update	Category No.
23	Folsom Cordova Unified School District (FCUSD) - School Community Gardens for Every Pre-K site in Rancho Cordova (8)	Jacqueline Wyse Cordova Lane Elementary	Paul Junker	\$16,000		In Community Garden Fund	Staff will be meeting with Folsom Cordova Unified School District (FCUSD) Director of Maintenance and the school principals of the eight pre-K sites on their school gardens (Rancho Cordova, Williamson, Cordova Villa, Cordova Gardens, Cordova Meadows, Peter J. Shields, White Rock, and Cordova Lane Center). Navigator Elementary School garden (funded separately) is the first school garden site within FCUSD, and the other eight within FCUSD will follow.	2
35	Folsom Cordova Unified School District (FCUSD) - Irrigation to School Garden and Landscape Area Behind Office	Sandy Spaulding White Rock Elementary	Paul Junker	\$10,000		In Community Garden Fund	Staff will be meeting with Folsom Cordova Unified School District (FCUSD) Director of Maintenance and the school principal of White Rock Elementary School on their irrigation and landscaping project.	2
38	Folsom Cordova Unified School District (FCUSD) - Peter J. Shields Elementary School Garden Materials	Judy Delise Peter J. Shields Elementary	Paul Junker	\$5,000		In Community Garden Fund	The funding agreement for the garden materials for Peter J. Shields Elementary School is in draft form. Staff requested and received a breakdown on how the funds will be spent. City staff is checking with the Principal of the school to determine if the requested materials are in addition to, or in lieu of the funding requested by the school district for the eight pre-K sites. The agreement is expected to be completed on October 12, 2015, and sent to Folsom Cordova Unified School District for signature.	2
53	Vertical Aeroponic Gardens for Culinary Arts Program in High School	Jeanne Bauer	Paul Junker	\$12,000		In Community Garden Fund	Staff has reached out to the applicant multiple times to connect on the proposed vertical aeroponic garden for a culinary arts program at a high school. Staff has also reached out to Cordova High School to determine if the proposed garden will complement the existing gardens as part of the schools Agricultural Academy on campus. The Principal of Cordova High School was unaware of the applicant's request but has reached out to his staff to determine the viability of the project.	2
AFTER SCHOOL/EDUCATION PROGRAMS						\$506,202		
6	Playmakers - Reading and Sports Program	Fadia Desmond	Ed Manansala Stacy Leitner	\$74,000		In After School/Education Programs Fund	The signed funding agreement and completed W-9 for The Playmakers Organization was received by the City on October 6. Once the insurance documents are received the agreement will be fully executed by the City. The program provides tutoring and mentoring to at-risk children in the third through fifth grades at Cordova Meadows Elementary School and will be expanded to two more elementary schools in Rancho Cordova. The Playmakers Organization is working with the Folsom Cordova Unified School District, and education liaison Ed Manansala to select the two additional school sites.	2
13	People Reaching Out - Youth Advocacy Program and Youth @ City Council Program	Staci Anderson President & CEO People Reaching Out	Ed Manansala Stacy Leitner	\$84,042		In After School/Education Programs Fund	The funding agreement with People Reaching Out was fully executed on October 7. They are implementing two programs in Rancho Cordova, the Youth Advocacy Program and the Youth @ City Council Program. They are currently recruiting for interview panelists, guest speakers, and members to participate in their programs.	1
14	Folsom Cordova Unified School District (FCUSD) - After School Education and Safety Program	Debbie Bettencourt Superintendent	Ed Manansala Stacy Leitner	\$65,160		In After School/Education Programs Fund	The signed funding agreement, completed W-9, and insurance documents from Folsom Cordova Unified School District for the After School Education and Safety Program were received on October 7. The agreement is pending execution by the City. The program will be implemented at ten elementary school sites and two middle schools in Rancho Cordova. The program consists of academic, enrichment, and recreational components.	1
22	Folsom Cordova Unified School District (FCUSD) - Pilot Program Parent/Teacher Home Visit Program	Debbie Bettencourt Superintendent	Ed Manansala Stacy Leitner	\$33,000		In After School/Education Programs Fund	The signed funding agreement, completed W-9, and insurance documents from Folsom Cordova Unified School District for the pilot Parent/Teacher Home Visit Program were received on October 7. The agreement is pending execution by the City. The program will be implemented to carry out parent/teacher home visits at Rancho Cordova schools. The goals of the program are to provide a positive opportunity to ensure that families are meaningfully informed of their child's academic standing and build trust between families and teachers.	1
C-4	Terry-City Year (10 Mentors)	Donald Terry	Ed Manansala Stacy Leitner	\$250,000		In After School/Education Programs Fund	On September 22, City staff, Education Liaison Ed Manansala, City Year's Executive Director, school principals, and staff from Folsom Cordova Unified School District met. At the meeting, principals were able to hear directly from City Year on the benefits of the program and the conditions needed for a successful program. Principal Jim Huber, from Mitchell Middle School, volunteered to host the program at his school. Jim will be meeting with Sonali Nijhawan, Interim Executive Director of City Year, and Ed Manansala to determine next steps. City Year will need to recruit for AmeriCorps Vista members and determine an appropriate start date for the program launch at Mitchell.	2
ARTS PROGRAMS/PROJECTS						\$893,395		
C-7	Terry-AM Winn Elementary	Donald Terry	Stacy Delaney	\$10,000		\$10,000	The funding agreement with A.M. Winn Elementary School for their music program was fully executed on October 6. The school has identified what the funding will be spent on, with 90% going towards new instruments.	1
N/A	Terry - Music for Schools "Bucket"	Donnald Terry	Stacy Delaney	\$100,000		\$100,000	A liaison has been identified at each of the three school districts within Rancho Cordova. Staff met with the Elk Grove Unified School District (EGUSD) and Sacramento City Unified School District (SCUSD) liaisons on September 30 to discuss the programs and projects available to their Rancho Cordova schools, to include music for schools. City staff recommends that the three Rancho Cordova elementary schools and one Rancho Cordova High School within EGUSD and SCUSD submit an application for music programs and supplies. Staff recommends giving priority to schools that did not receive funding for arts programs during the initial grant funding period. However, the application period will be opened to Folsom Cordova Unified School District, EGUSD, and SCUSD schools within Rancho Cordova. Partner agencies that have also contacted the City that provide music programs will be eligible to participate in the application submittal process. The proposed timeline is: •Send application forms to district liaison and school principals on October 16, 2015 •Submission of applications are due to the City no later than November 6, 2015 •Project applications reviewed and prioritized based on the same criteria used during initial grant funding round by November 18, 2015 •Project recommendations made to City Council by November 20, 2015 •Applicants notified of project selection by November 30, 2015	2

FY 2015/16 Community Enhancement Fund Project List

Application #	Application Name	Contact Name	Internal Staff Contact and/or Consultant	FY 2015/2016 Funds Requested	Multi-year Request - Total Funds for Period	FY 2015/16 Council Approved Funding Amount	Status Update	Category No.
S-9	Mather Mills building as a center for history, arts and culture (CCC Grant Application 56)	Cyrus Abhar Shelly Blanchard	Theron Roschen Cyrus Abhar Stacy Delaney	\$500,000	\$100,000	\$500,000	The following has been completed with respect to the Mather Mills building improvement Project: •Conceptual building renderings prepared by the Architect (CHD) were presented to Council on October 6, 2014, for input. These renderings were incorporated into a planning retreat held by the Rancho Cordova Arts Council. Valuable feedback on the Mather Mills Interior was obtained and provided to the architect. •The City contracted with Interwest Consulting Group to provide project management services for the project. •Meetings were held involving City staff, the architect, and project manager. These meetings have identified issues and processes that will be addressed in the design and ongoing operations of the facility. •City planning staff has been contacted to inquire if an action is required for the proposed building improvements. None required. •Preliminary construction cost estimates for interior improvements were developed ranging from \$605,000 to \$663,000, depending upon options. •Field tour of the building was conducted involving Regional Transit (owner of the building), and City staff. •A meeting also took place with Regional Transit, the applicant, and City staff to discuss the proposed use/design, security of the building, custodial services, lease terms, etc.	3
56	Cordova Community Council - Mills Station Arts and Culture Center (Staff Collaboration S-9)	Shelly Blanchard		duplicate		above	See above, combined with S-9.	N/A
55	Cordova Community Council - Digital Grapevine Archive	Shelly Blanchard	Ashley Downton	\$30,000		In Arts Fund	The funding agreement with the applicant is currently in draft form. The applicant supplied the needed information to City staff to complete the scope of services within the agreement on October 9.	2
57	Cordova Community Council - Public Art Model Ordinance and Toolkit Study	Shelly Blanchard	Mindy Cuppy City Attorney designee	\$60,000		In Arts Fund	At the request of the applicant, the project is temporarily on hold until mid-October. The applicant will meet with the City Clerk's Office and the City Attorney in mid to late October to discuss the model ordinance and toolkit.	2/3
58	Cordova Community Council - Art for Our Kids	Shelly Blanchard	Stacy Delaney	\$56,750		In Arts Fund	The funding agreement with the Cordova Community Council Foundation to bring the Crocker Art Museum's Art Ark Program to 13 elementary school in Rancho Cordova was sent to the applicant for signature in September. Once we receive the signed agreements back with insurance the agreement will be fully executed by the City. The City Attorney's Office has researched and determined that parochial schools are not eligible for Community Enhancement Fund grants based on two provisions in the California Constitution. Therefore, St. John Vianney students are not able to participate in the Art Ark program under this grant.	1*
59	Cordova Community Council - Rancho Cordova Civic Light Orchestra Enhancements	Shelly Blanchard	Stacy Delaney	\$18,600		In Arts Fund	The funding agreement with the Cordova Community Council Foundation to provide educational opportunities to musicians, acquire equipment, and obtain guest performances, was sent to the applicant for signature in September. The applicant signed the agreements and returned the required insurance and documents to the City on October 8 to be fully executed by the City.	1
60	Cordova Community Council - Rehearsal Space for Rancho Cordova River City Concert Band and Rancho Cordova Civic Light Orchestra	Shelly Blanchard	Stacy Delaney	\$15,200	\$45,600	In Arts Fund	The funding agreement with the Cordova Community Council Foundation to provide rehearsal space for the Rancho Cordova Civic Light Orchestra and Rancho Cordova River City Concert Band was sent to the applicant for signature in September. The applicant is working with Folsom Cordova Unified School District to determine the appropriate rental space location. Once the City receives the signed agreements back from the applicant with the required insurance, the agreement will be executed by the City.	1
64	Cordova High School Performing Arts Center - Pianos	Kevin Sims	Stacy Delaney	\$102,845		In Arts Fund	The two grand pianos and accessories were delivered to Cordova High School's Performing Arts Center on Monday, August 31, 2015. The pianos are in use both in the classroom and in the center. The public unveiling of the pianos is tentatively scheduled to take place in October 2015. Council and staff will be invited to attend.	2
PUBLIC SAFETY								
S-1	Rancho Cordova Police Department (RCPD) Crime Suppression Unit (CSU) Team	Chief Michael Goold	Michael Goold	\$790,000	\$786,000	\$790,000	The Crime Suppression Unit (CSU) started on August 25, 2015. Since starting, the team of four Officers (paid for by Community Enhancement Funds) and one Sergeant has been able to conduct intensive investigations based on community tips and complaints. During one investigation, officers gathered probable cause for a search warrant then wrote and served the warrant, which netted: two felony arrests, a felony warrant arrest, one handgun, over 90 magazines to different kinds of guns, 10 grams of Heroin, and 7 grams of methamphetamines. The unit was also able to work with the City's Code Enforcement Officers to get the arrestees residence "red tagged." Between August 25, 2015 and September 29, 2015, the unit has recovered four handguns, made eight felony arrests, five misdemeanor arrests, 12 felony warrant arrests, five misdemeanor warrant arrests, 43 contacts with Probationers, conducted 75 searches, and taken 54 grams of methamphetamines and 14 grams of heroin off the streets. The City Council approved \$790,000 for the funding of four officers and two marked patrol cars for the CSU in Fiscal Year 2015/16 based on estimated hiring costs of the officers, training, and vehicles. Now that we've received the Sacramento County Sheriff's Department service plan (budget) the total not to exceed costs for Fiscal Year 2015/16 is \$871,165.	3
C WORKS PROGRAMS/PROJECTS						\$2,145,000		
	STAFF LEAD: 4 Rivers Neighborhood - Ambassador Drive/Back Entrance to School Fencing	Albert Stricker Conrade Mayer	Ben Chan Elizabeth Sparkman	unknown		\$50,000	The initial project scope involved the installation of street lights along the existing pathway at the west end of Ambassador Drive between Hagan Community Park and Cordova High School. At the community's request, staff is working with Folsom Cordova Unified School District (FCUSD) and Cordova Recreation and Park District (CRPD), joint owners of the pathway, to explore alternate options. Options include straightening the existing path or establishing a new alignment. Each of these options could result significantly greater costs than the original scope. Next steps include facilitation of an agreement with CRPD and the school district, then establishing the scope and schedule. CRPD has required that the project be managed and constructed by their staff.	2

FY 2015/16 Community Enhancement Fund Project List

Application #	Application Name	Contact Name	Internal Staff Contact and/or Consultant	FY 2015/2016 Funds Requested	Multi-year Request - Total Funds for Period	FY 2015/16 Council Approved Funding Amount	Status Update	Category No.
S-3	Additional needed funds to resurface all the roadways and provide ADA upgrades in the Cordova Town and White Rock neighborhoods. Total project cost is \$5 million. The City has currently budgeted \$3 million from Gas Tax and Measure A funds. Additional funding is needed to move forward with the project.	Albert Stricker	Steve Harriman	\$2,000,000		\$900,000	The 2016 Street Rehabilitation Project will concentrate on the White Rock / Cordova Town neighborhood bordered by Folsom Boulevard, Mather Field Road, Zinfandel Drive and Highway 50. The project includes an overlay of the existing pavement to improve the roads, new sidewalk ramps, and storm drain upgrades. An engineering consultant is currently under contract to complete the project plans and specifications. Staff expects construction to begin this winter and be complete by the fall of 2016.	3*
S-4	Sidewalk Infill; ADA improvements, street lights, and path improvements (measure H funds may be used as matching funds for State and Federal Grants)	Albert Stricker	Ben Chan Elizabeth Sparkman	\$200,000		\$200,000	The project will include infill of a missing sidewalk section on City property adjacent to the fire station on Folsom Boulevard and augmenting the 2016 ADA Sidewalk improvement Project. Staff originally planned to utilize this funding to match a much larger Active Transportation Program grant. Unfortunately, the grant was not received.	3*
S-5	Zinfandel Coloma Landscape Project Landscape Improvement/redo old landscape corridors, Zinfandel near Mitchell, Coloma near Sunrise	Albert Stricker	Steve Harriman	\$200,000		\$200,000	This landscape improvement project includes: •Install irrigation and planting to augment existing landscaping on Coloma Road between Sunrise Boulevard and Truckee River Way •Install non-vegetative groundcover elements with pockets of plantings on Zinfandel Drive between Gadsten Way and Hirschfeld Way Project design has commenced. Construction is scheduled to be complete in summer of 2016.	3*
S-6	Rod Beaudry-Routier Bikeway Project Bike improvements including painted lanes, more access to American River Parkway, Class 1	Albert Stricker	Mark Thomas Travis Evans	\$200,000		\$200,000	This project is intended to provide the match to the current SACOG grant application that will fund the Rod Beaudry-Routier Bikeway Project. The project will connect the Lincoln Village neighborhood to the American River Parkway, building barrier separated bicycle lanes along Routier Road from Old Placerville Road to Folsom Boulevard and along Rod Beaudry Road between Folsom Boulevard and the American River Parkway. Special signing and striping treatments will be used to alert users to conflict areas that serve both bicycle and auto travel. The Community Enhancement Funds will partially provide the \$235K match requirement leveraging \$1.817M in grant funds. Although the grant funds are expected to be received, an alternative scope will be identified if the grant is not received. Funds will be used for design in 2016.	3*
S-7	Revive the City's Neighborhood Traffic Management program to provide traffic calming measures throughout the community	Albert Stricker	Mark Thomas Ben Chan Travis Evans	\$150,000	\$150,000	\$150,000	Staff has developed a traffic calming project to install speed humps, bulb-outs, a raised crosswalk, striping and pavement markings at various locations throughout the Lincoln Village neighborhood. Staff has surveyed and obtained the necessary support from residents in the project area to move forward with the project. Staff anticipates project design to begin this winter and for construction to be completed in the summer of 2016.	3*
S-8	Community Litter Abatement Enhanced trash pickup along busy corridors including Highway 50 interchanges	Albert Stricker	Steve Harriman	\$100,000		\$100,000	This project includes two elements. The first project element includes enhanced litter collection along busy arterials and corridors in the City. The enhanced litter collection project began in mid-August and will continue to work in these areas on a weekly basis. To date, an additional 575 labor hours have been dedicated to litter abatement and we have collected more than 480 55-gallon bags along the corridors of Folsom Boulevard, Douglas Road, Zinfandel Drive and Sunrise Boulevard. The second project element includes enhanced litter collection along Highway 50 and the interchanges at Bradshaw Road, Mather Field Drive, Zinfandel Drive, Sunrise Boulevard and Hazel Avenue. Staff is currently working with Caltrans to identify segments for adoption by the City in the "Adopt-A-Highway" program. Contract staff and community volunteers would provide litter collection on the adopted segments of Highway 50.	3*
S-10	Neighborhood Fence Replacement Project Replace old wooden and other walls with new walls in existing neighborhoods. Cordova Lane, Routier Road, Folsom Boulevard near the Highway 50 crossing	Albert Stricker	Albert Stricker Travis Evans	\$100,000	\$100,000	\$100,000	Staff has identified a section of dilapidated wood fencing along Folsom Boulevard west and east of Los Nogales Way that could greatly benefit from replacement with a new 6-foot masonry fence. The selected area will be a great addition to the boulevard as we continue to beautify the corridor. The new fence will remain privately owned and maintained. The estimated cost for this project is \$125K and additional funds are requested. The next step includes obtaining approval from the property owners. If these property owners are not amenable to the project, potential alternative project locations and estimated project costs are listed below: • West side of Routier Road south and north of Rockingham Drive 550' = \$160K • West side of Routier Road north of Lincoln Village Drive 610' = \$175K • East side of Routier Road north of Ellenwood Avenue 670' = \$195K • South side of Zinfandel Drive east of Berrywood Drive 640' = \$185K • West side of Cordova Lane south of Coloma Road 1,155' = \$335K Additional funds would be required for these projects.	3*
	Lincoln Memorial Highway Project Lincoln highway, historic railway, historic Mather Field, markers and interpretive signage (CCC Grant App. 54)	Albert Stricker Shelly Blanchard	Steve Harriman Travis Evans Cyrus Abhar	\$70,000		\$70,000	The Lincoln Memorial Highway (LMH) project includes installation of a historic monument at Mather/Mills Station, signage along Folsom Boulevard, and a parade and festival to unveil the monument. The proposed concept for the monument is a four-sided stone pillar with information panels on each side. Staff is currently working with the Rancho Cordova Historical Society, the LMH Association, and a consulting firm on design concepts. The LMH signs will be installed on Folsom Boulevard along with streetlight banners designed by the Cordova Community Council. The proposed festival, which will be planned and organized by the Cordova Community Council, includes a historic car parade from the Hazel Light Rail Station down Folsom Boulevard to Mather/Mills Station, and a festival with a LMH exhibit, live music, food trucks, children's activities, etc. The parade and festival will be held on April 10, 2016.	2

FY 2015/16 Community Enhancement Fund Project List

Application #	Application Name	Contact Name	Internal Staff Contact and/or Consultant	FY 2015/2016 Funds Requested	Multi-year Request - Total Funds for Period	FY 2015/16 Council Approved Funding Amount	Status Update	Category No.
54	Lincoln Memorial Highway Project Cordova Community Council - Folsom Boulevard Historic Lincoln Highway Project (Staff Collaboration S-11)	Shelly Blanchard	Steve Harriman Travis Evans Cyrus Abhar Comm. designee	\$59,250		above	See above, combined with S-11.	2*
S-12	Directional Signage to Community Assets Directional signage in Rancho Cordova highlighting community assets (American River, parks, etc.)	Albert Stricker	Steve Harriman Mark Thomas Travis Evans			\$100,000	The project includes two elements, including a wayfinding signage program and a neighborhood entry monument. The proposed concept for the wayfinding signage program includes a pilot program that will utilize the City approved color palette and design standards to direct drivers, cyclists and pedestrians to amenities that could include Soil Born Farms, American River Parkway, City Hall, Sacramento Children's Museum, etc. The primary intent of the pilot program is to develop a signage program that can be replicated in other locations and neighborhoods across the City. A consulting firm is under contract to assist with design and engineering services for both project components. Staff will return to Council in early 2016 with project options.	2
S-12b	Sunrise Boulevard Gateway Sign Project	Albert Stricker	Chris Boyer Albert Stricker			\$ 80,000 (Expended from FY 2014/15 Measure H Capital Improvement Fund - not included as part of the \$2.145 million Public Works allocation this fiscal year)	The Sunrise Boulevard Gateway Sign project will construct a gateway sign in the median of Sunrise Boulevard about 450-feet north of Gold Country Boulevard. The sign will be approximately 20-feet tall and 12-feet in width. The gateway sign will be illuminated and was designed using the City's approved color palette. The City's current logo, "A Fresh Take," will be attached to the gateway sign but we will have the ability to change the logo in the future. The estimated cost is \$80k. The gateway sign project will be posted for construction bids this fall. We anticipate starting construction in early 2016. This project was identified and funded in Fiscal Year 2014/15. Therefore, the project will be paid for from the Fiscal Year 2014/15 Measure H Capital Improvement Fund, and not the Fiscal Year 2015/16 Community Enhancement Fund.	
S-14	Entryway monuments to neighborhoods	Albert Stricker	Steve Harriman	\$20,000		above		2
S-16	Partnership with Sacramento Tree Foundation for Tree Friendly City	Cyrus Abhar	Steve Harriman	\$75,000	\$75,000	\$75,000	City staff has initiated the interview process for a contract City Arborist. The next steps will be to execute a partnership with the Sacramento Tree Foundation to include: • Increasing tree planting on public and private properties within the City • Educating residents and caretakers about proper tree planting and maintenance techniques • Providing financial assistance to low income residents for removal of diseased and dying trees and planting of new trees • Administration of the City's tree preservation ordinance The City Arborist and partnership agreement with the Sacramento Tree Foundation are expected to be in place in late 2015.	2*
ECONOMIC DEVELOPMENT/INVESTMENT						\$1,800,000		
S-17	Rancho Cordova Revolving Loan Fund program to provide financial resources to grow existing businesses and establish new business in the City, and to support business enterprises that will hire/retain employees in Rancho Cordova. All applications will be on a case-by-case basis with low interest loans up to \$100,000.	Curt Haven	Curt Haven Amanda Norton	\$500,000		Included as part of Economic Development approved total	Staff sought Council policy direction at a work session on September 16 for the Revolving Loan Fund and the Business Fee Incentive Program. Staff will incorporate Council direction and return to a Council meeting for review and approval.	3
S-18	Business Assistance Program to provide funds to incentivize Council priority projects such as greenfield step center development. Funds may also be used to assist businesses to locate in vacant, underutilized space throughout the City.	Curt Haven	Curt Haven Amanda Norton	\$750,000		Included as part of Economic Development approved total	Staff sought Council policy direction at a work session on September 16 for the Revolving Loan Fund and the Business Fee Incentive Program. Staff will incorporate Council direction and return to a Council meeting for review and approval. The Sign and Façade Grant Program (a subsection of the Business Assistance Program) will be brought before Council for policy direction in the coming months.	3
	Neighborhood Revitalization Program - Development of Reinvestment programs based on Municipal police powers rather than statutory law that can be used to respond quickly to challenged neighborhoods, and as a foundation document for neighborhood plans wherein residents and City create a current and future plan for neighborhood improvement and stabilization. Develop goals and objectives for the area. Provide seed funding for revitalization projects, including, but not limited to activities like environmental analysis and obtaining site control.	Curt Haven	Curt Haven Amanda Norton Reed Flory Aaron Busch	\$950,000		Included as part of Economic Development approved total	Staff and Council subcommittee have been meeting to discuss how a Community Development Committee or similar organization could assist the City in neighborhood revitalization. Research is being conducted on the tool that would produce the most desired results.	3*

FY 2015/16 Community Enhancement Fund Project List

Application #	Application Name	Contact Name	Internal Staff Contact and/or Consultant	FY 2015/2016 Funds Requested	Multi-year Request - Total Funds for Period	FY 2015/16 Council Approved Funding Amount	Status Update	Category No.
COMMUNITY DEVELOPMENT/MICRO GRANTS						\$25,000		
S-21	Micro Grants/small community grants to catalyze powerful community projects. The City would provide up to \$500. one time, cash awards to groups for implementing special projects in neighborhoods.	Aaron Busch	Aaron Busch Lorianne Ulm	\$10,000		\$10,000	So far, one micro grant has been awarded this fiscal year. The first micro grant awarded was used to help cover the cost of CPR certifications for residents of the W. La Loma neighborhood. 10 residents signed up and completed the CPR certification, paying for half of the fees themselves.	1
S-22	Beautification Projects: provide resources to non-profits and businesses to help with community/residential service projects. Increase engagement, volunteers, beautify neighborhoods	Aaron Busch	Aaron Busch Lorianne Ulm	\$15,000		\$15,000	This effort began in 2012 on a smaller scale with donations from local businesses and some support from the City. With the money from the Community Enhancement Fund, the City will be able to leverage more projects in the City in partnership with local churches, youth organizations, businesses and other groups who will help beautify residential neighborhoods in Rancho Cordova. Volunteers will have their choice of projects, including painting home exteriors, trash removal, gutter cleaning, fence repairs, landscaping, and other minor fixes. This is a great opportunity to brighten our neighborhoods and tap into the skills of our community and help change the lives of countless residents, many of whom are unable to do the work themselves.	2
COMMUNICATIONS						\$48,000		
S-24	Open Data - making data freely available to the public; encourage digital innovation to enhance citizen communications, support and improve services	Ashley Downton	Ashley Downton	\$30,000	\$30,000	\$30,000	The City fully executed a contract with Socrata, Inc. on August 26 for the purpose of providing open data apps. The Finance Department has successfully uploaded and performed an internal review of FY 2013/14 financial data in Open Budget. Currently, the Information Technology Department is working to determine how future data, which will be automatically exported from the accounting system via a custom report written for this process, can be automatically uploaded into the Open Budget database. Once that is complete, FY 2014/15 information will be uploaded for internal review prior to the information being available to residents.	1
S-25	Digital Citizen Engagement - Digital citizen engagement allows people to attend public meetings anytime and anywhere, and express opinions and share feedback and great ideas.	Ashley Downton	Ashley Downton	\$18,000	\$18,000	\$18,000	The City fully executed a contract with Socialmentum, LLC (MySidewalk) on September 10 for the purpose of providing a digital democracy system. A core team of employees are spearheading the program launch, and the team includes Ashley Downton, Jessica Jordan, Bret Sampson, Dana Grossi, and Peter Ibrahim. The team plans to launch two topics about: 1) The urban agriculture ordinance 2) The beekeeping ordinance A marketing campaign is being planned around the launch to encourage citizens to sign up for the system and provide feedback on the first topic. The team is also working on a robust analytics system available on the backend that will provide information on respondents including location in Rancho Cordova and demographics by area for ethnicity, household income, home value, employment status, and more.	2
COUNCIL REQUESTS						\$140,000		
C-10	Sander-Chain link fence buy back program	David Sander	Lorianne Ulm			\$10,000	City staff coordinated with volunteers to take an inventory of existing front yard residential chain link fences in Rancho Cordova (599 chain link fences identified). After a discussion with members of our City Council and members of our Growing Strong Neighborhood Committee, staff drafted a Residential Chain Link Fence Buy Back Pilot Program policy for review and approval. City Council will receive the draft policy on October 9. Once the policy is approved, staff will complete the application process and begin outreach to residents. Volunteers will be recruited to assist with removal, potentially with the support of Sierra Service Project.	2*
C-12	Community Graffiti Abatement Program Sander-Graffiti removal: citywide, parks, Highway 50 wall (Bradshaw to Sunrise)	David Sander	Steve Harriman			\$100,000	The proposed graffiti abatement project includes: •Partnership with Regional Transit (RT) to remove all debris and vegetation at the base of the sound wall and paint the entire wall adjacent to RT tracks from Bradshaw Road to Zinfandel Drive •Enhanced graffiti removal and restoration of city assets and utility boxes •Partnership with Caltrans to eliminate the gaps in the sound wall adjacent to White Rock Park and enhance graffiti removal on the sound wall	2
	Sander-Field Trip for all Rancho Cordova 3rd Graders to Effie Yeaw Nature Center	David Sander	Stacy Delaney	\$20,000		\$20,000	Thirteen elementary schools have been identified as schools eligible to participate in the field trips to Effie Yeaw Nature Center. City staff has worked with all three school districts to identify the number of third grade classes and approximate number of students in each class. The information is needed to determine the allocation of money per school for the field trip registration fee and school bus transportation fee. The student numbers and class breakdown per school have been shared with nature center staff. City and nature center staff reviewed the field trip options, pricing estimates, preferred scheduling process, and payment structure. On October 12, the scheduling process will be shared with the school districts so that scheduling of field trips can begin. The City Attorney's Office has researched and determined that parochial schools are not eligible for Community Enhancement Fund grants based on two provisions in the California Constitution. Therefore, St. John Vianney 3rd grade students are not able to participate in the free field trips covered under this program grant.	1*
	McGarvey-Expand CordoVan to Ambassador Drive (north to south)	Robert McGarvey	Mark Thomas			\$10,000	During the October 13, 2015 Council Work Session, staff will discuss a couple of route options for expansion of the Rancho CordoVan in the Riverside Neighborhoods. Each CordoVan service vehicle costs about \$200K per year for about 7.50 hours of weekday operation. Staff will discuss funding options for the CordoVan expansion and provide a description of a potential outreach process that will solicit input from the community.	1
HEAD/ADMINISTRATIVE						\$350,000		
	Overhead/Administrative	Cyrus Abhar	Cyrus Abhar			\$350,000	So far in Fiscal Year 2015/16, \$26,535 (through the end of September) has been expended for the administration of the Community Enhancement Fund. To date in this fiscal year, total expenditures in the Community Enhancement Fund total \$241,070.	N/A
FUNDING APPROVED						\$7,731,846		

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*More information needed

To assist the Council and grantees with an idea of the process involved and the potential timeline for receipt of funding, staff has organized the Community Enhancement projects into three categories. The purpose for this exercise is to advise grantees that while their project has been endorsed by the City, there is an important implementation process that must occur prior to the issuance of any funding. The categories are as follows:

Category 1 Description Projects funded at a level of less than \$100,000 and that generally provide services only. These projects do not require significant staff time to meet applicable legal requirements. They also do not require significant City staff time to plan or organize. These project will, however, require some project specific findings in a standardized funding agreement. The objective is to process approval documents and fund these projects in September, 2015.	Category 2 Description Most of these projects include construction of a new or improved facility. These may require the City and grantee to comply with prevailing wage and possibly competitive bidding requirements. These projects will require detailed staff processing to meet applicable legal requirements, plan, or organize; but will likely not require additional action by the City Council. Some of these projects may require the approval of an outside agency. The objective is to process approval documents and fund these projects in October, 2015.	Category 3 Description Projects that clearly require more extensive staff time to create specification and meet legal requirements (including CEQA findings, public bidding, prevailing wage, and entitlement issues), coordination with/approvals from outside agencies, extensive staff involvement to plan or potentially restructure the project, and subsequent discretionary approval action by the City Council. The objective is to move forward with planning for these projects in a timely fashion and keep the Council updated on the progress.
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Community Enhancement Fund Work Session

October 13, 2015

Draft Agenda

- Celebrate successes
- Progress report on projects
- Items requiring Council direction
- Next steps

Celebrate Successes

- Community Grant Applications - Contracts Executed
 - Big Brothers Big Sisters Workplace Mentoring
 - Folsom Cordova Community Partnership's Youth Incentive Trip Activities for Group Mentoring
 - Rancho Cordova Chamber of Commerce's Welcome to Rancho Cordova Program
 - Sacramento Children's Museum Cultural Connections Trunk on-the-go Program
 - Sierra Service Project's Volunteer Home Repair and Improvement Program

Celebrate Successes

- Community Grant Applications – Contracts Pending Execution
 - Mercy Housing’s Mather Veterans Village Phase III Predevelopment
 - Rebuilding Together Sacramento’s Rebuild Day Home Repair Event

Celebrate Successes

- Schools Community Gardens – Contracts Pending Execution
 - Navigator Elementary School Garden



Celebrate Successes

- After School Education Programs – Contracts Executed
 - People Reaching Out’s Youth Advocacy Program and Youth @ City Council Program (Y@CC)
- After School Education Programs – Contracts Pending Execution
 - FCUSD’s After School Education and Safety Program
 - FCUSD’s Pilot Program for Parent/Teacher Home Visits
 - Playmakers Organization Reading and Sports Program

Celebrate Successes

- Arts Programs – Contracts Executed
 - Pianos for Cordova High School's Performing Arts Center
 - A.M. Winn Elementary School's Music Program



- Arts Programs – Contracts Pending Execution
 - Cordova Community Council's Art for Our Kids Program
 - Cordova Community Council's Rancho Cordova Civic Light Orchestra Enhancements

Celebrate Successes

- Public Safety

- Rancho Cordova Police Department's Crime Suppression Unit
 - Started August 25, 2015
 - Four officers and two patrol vehicles



- Community Development/Micro Grants

- One micro grant has been awarded this fiscal year



Celebrate Successes

- Communications – Contracts Executed
 - Open Data with Socrata Inc.
 - Digital Citizen Engagement with Socialmentum, Inc. (mySidewalk)



Progress Report on Projects

- Expended \$422,072 in Fiscal Year 2014/15
- Expended \$241,070 so far in Fiscal Year 2015/16
- Review and highlight the status of projects
- Transparency of data

Items Requiring Council Direction

- Council weighs in on decision points related to staff lead projects
 - Mather Mills Building
 - Economic Development projects/programs
 - Public Works projects
 - Park related items

MATHER MILLS BUILDING – ARTS AND CULTURAL CENTER

Mather Mills Building

Goals & Objectives

- Seek direction and input from City Council on interior design concept options



Background

- Mather Mills Building is a historic asset with a unique venue to display the rich culture and artworks of the Rancho Cordova community.
- Council provided their vision on October 6, 2014. General direction - simple, versatile, open and elegant, that does not present issues for ongoing operations and/or maintenance.

Mather Mills Building

Steps Completed

- Valuable input from planning retreat - Rancho Cordova Arts Council
- Input from Planning, Building and Safety, and Facilities staff
- Field review
- Coordination with Regional Transit, Cordova Community Council, and Cordova Recreation and Park District
- Interior design concept options and estimates

Building Layout



Separate secure
access to 2nd
floor
No exterior
improvements
Building security
Bathroom use
Americans with
Disabilities Act
requirements

Option 1: (Wood Slats)



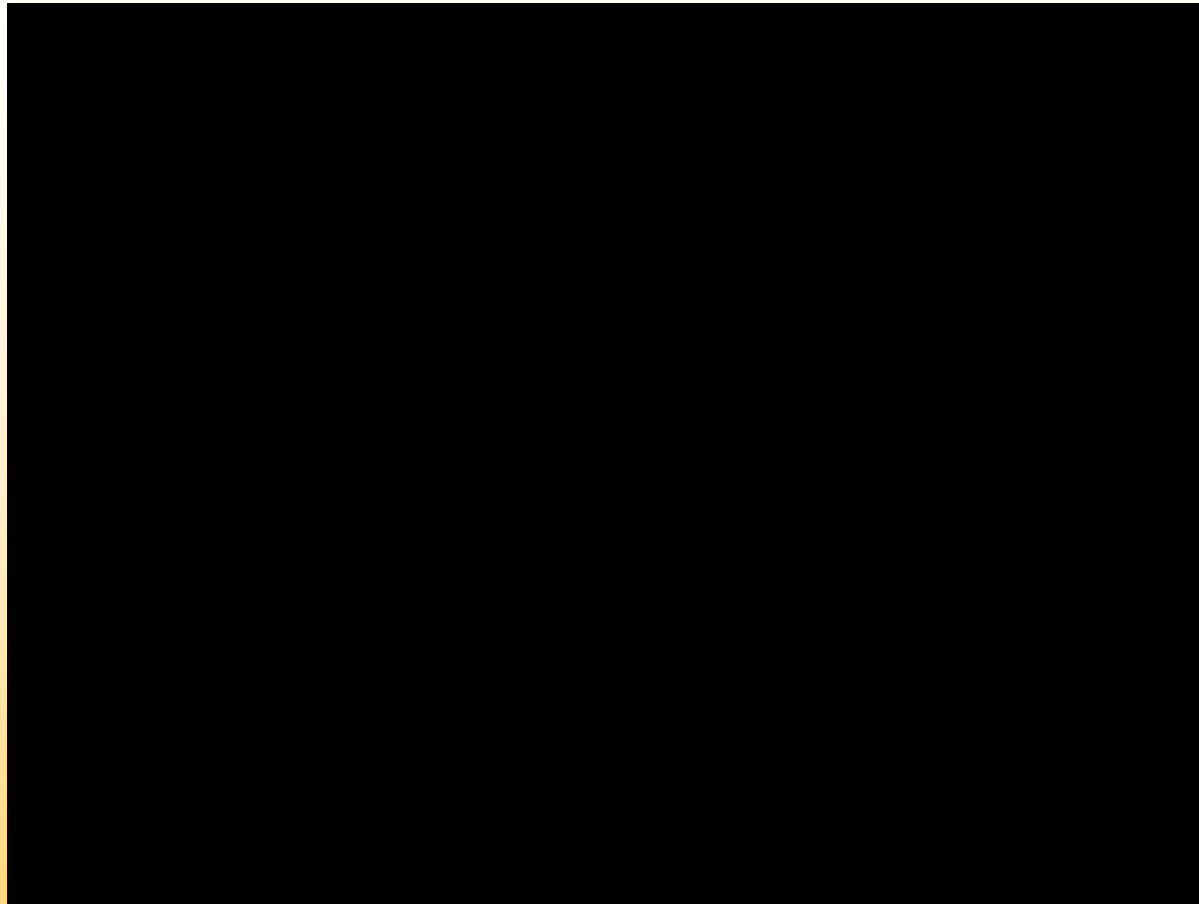
West Side



East Side

Preliminary Construction
Cost Estimate: \$663,000

Option 1: Video Fly-through



Option 2: (Ceiling Metal Squares)



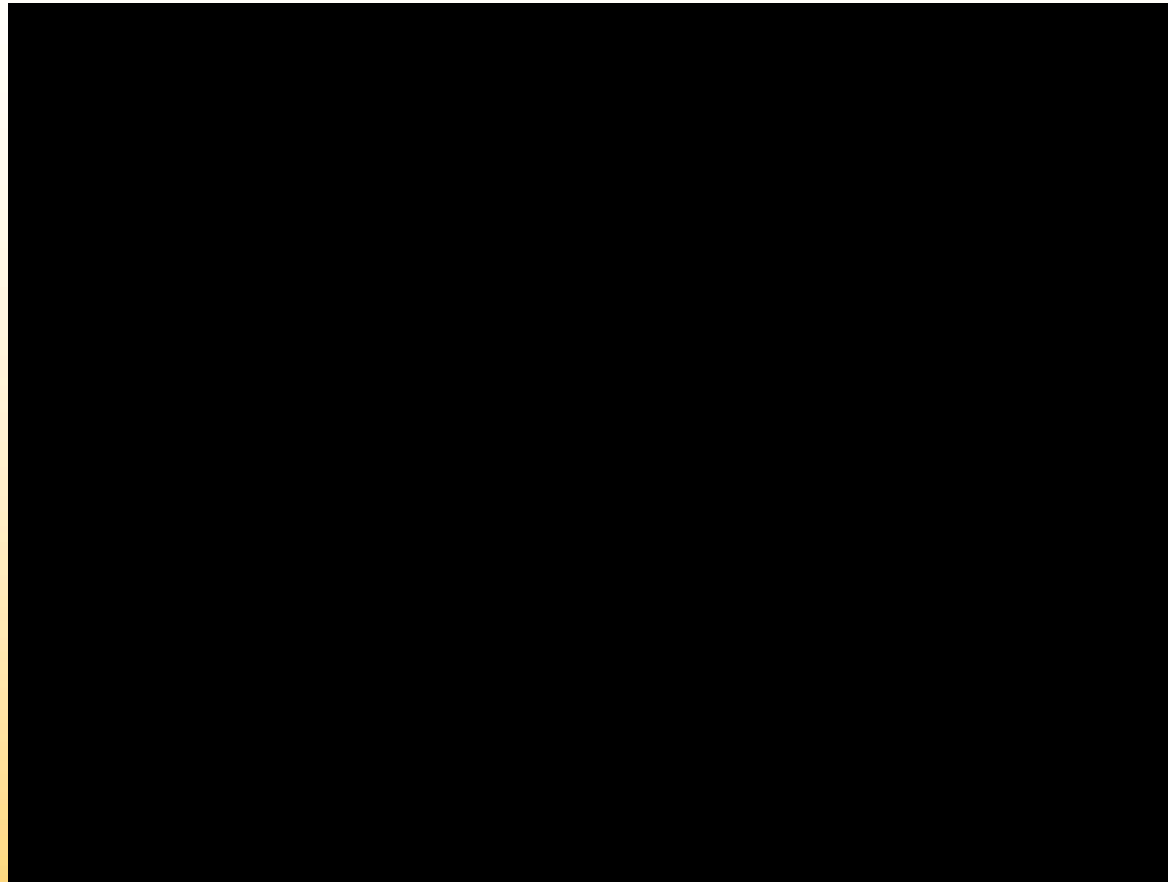
West Side



East Side

Preliminary Construction
Cost Estimate: \$605,000

Option 2: Video Fly-through



Mather Mills Building

Next Steps

- Complete the plans, specifications and cost estimate
- Identify and secure funding
- Negotiate lease terms with Regional Transit (RT)
- Report back with approval of bid documents and final lease terms
- Determine ongoing operational cost and identify the role and responsibilities for the City, Cordova Recreation and Park District, RT, and Cordova Community Council

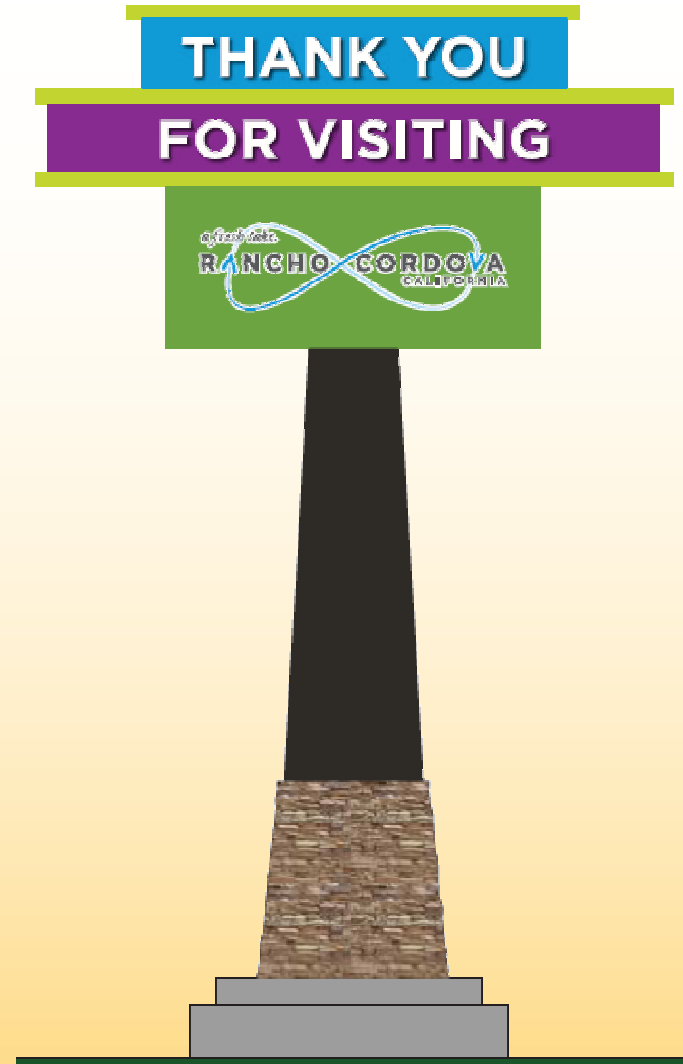
ECONOMIC DEVELOPMENT/ INVESTMENT

Economic Development/Investment

- Rancho Cordova Revolving Loan Fund Program
- Business Assistance Program
- Neighborhood Revitalization Program



PUBLIC WORKS PROJECTS



Gateway Sign Project

Wayfinding and Neighborhood Entry Monument Project

- Project includes:
 - Guidelines for Citywide program
 - Pilot wayfinding project
 - Design and construct neighborhood entry monuments
- Next steps:
 - Develop project options
 - Present options and recommendation to Council
 - Finalize design, bid process and implementation



Neighborhood Fence Replacement Project

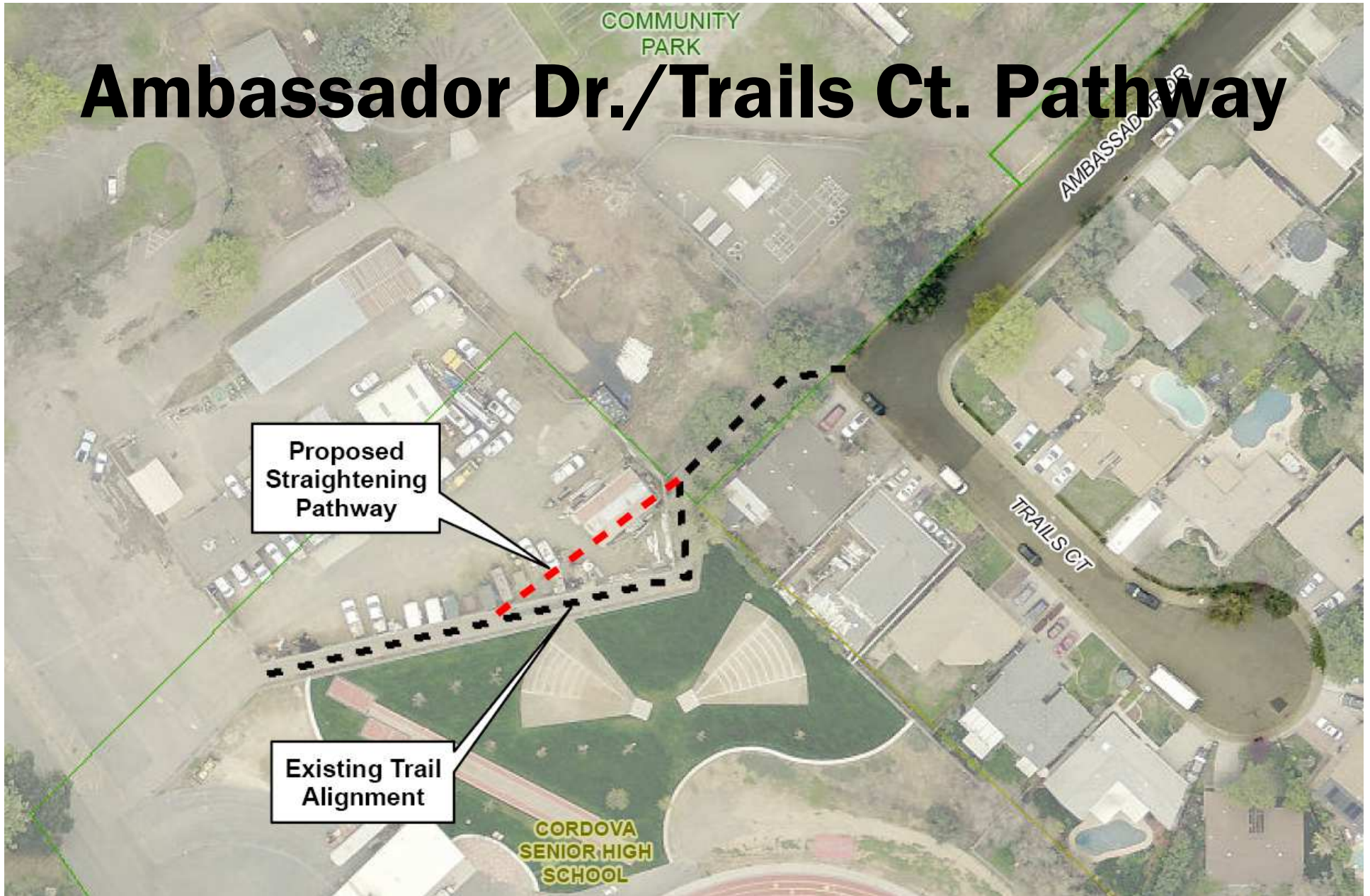


Neighborhood Fence Replacement Project

- Proposed project location: Los Nogales Way
- Estimated 450 feet of fence
- Estimated project cost: \$125k



Ambassador Dr./Trails Ct. Pathway



CordoVan Expansion

- Recap of previous discussions
 - Routing ideas and costs
 - Efforts with Regional Transit on other bus routes
- Funding Discussion
 - Community Enhancement Fund may not be an appropriate source for CordoVan
 - General Fund, Special Tax, etc.
 - Community Survey ideas

PARK RELATED ITEMS

Park Related Items

- Paws in the Park Dog Park
- Sacramento Valley Live Steamers Railroad Museum Landscape Irrigation Project
- Sunriver Neighborhood Association Physical Fitness Par Course
- Frisbee Golf Course

Additional Items Requiring Council Direction

- Technology request by Sunrise Elementary \$15,000
- Project scope adjustment/cost overruns
- Oversight Committee

CITIZEN OVERSIGHT COMMITTEE

Oversight Committee

Council Input

- Oversight Committee desired?
- If yes, what should the committee do?
 - Review audit?
 - Gather community input?
 - Recommendations regarding project selection?
 - Recommendations regarding expenditures?
- If yes, what should membership look like?
 - Number of members
 - Qualifications/backgrounds

Oversight Committee Limitations

- Can't amend tax ordinance
- Should advise rather than make final spending decisions
- Members shouldn't contract with City
- Conflict of interest laws may preclude some prominent community leaders from serving, or limit their participation

Next Steps

- Begin conversation on Fiscal Year 2016/17 process
 - Parameters for next year's timeline
 - When application period will open/close
 - Public meeting forums and/or other outreach
 - Funding categories
 - Identify our next big projects

Next Steps

- Establish frequency of check-in meetings with Council

