Council Members

Dave Roberts
Mayor

Linda Budge
Mayor Pro Tempore

Bob McGarvey
Council Member

Kenneth Cooley
Council Member

David Sander
Council Member

CITY OF RANCHO CORDOVA
CITY COUNCIL AGENDA
Special Meeting
City Council Chambers
3121 Gold Canal Drive, Rancho Cordova
September 29, 2003
6:30 P.M.

1. **Call to Order**

2 **Roll Call:** **Council Members: Cooley, McGarvey, Sander, Budge, Roberts**

3. **Pledge of Allegiance**

4. **Oral Communications-Public Comment**

Citizens wishing to address the Council for any matter not on the agenda may do so at this time. If you wish to be heard on a listed agenda item, please wait until that point on the agenda. **Please keep your comments to three minutes or less**. Please state your name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited by law from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take action arose after the posting of the agenda.

5. **Presentations**

Sacramento Housing Redevelopment Agency presentation by Steve Young

6. **Action Items**

a. Reconsideration of allocation of Community Development Block Grants.

b. Appointment of citizen to the American River Parkway Plan Update Citizen's Advisory Committee.

7. Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (916) 942-0255 or www.cityofranchocordova.org Requests must be made as early as possible and at least one full business day before the start of the meeting.

CERTIFICATION OF POSTING

I, Diana Biddle, Interim City Clerk for the City of Rancho Cordova, declare under penalty of perjury that the foregoing agenda for the September 29, 2003 special meeting of the Rancho Cordova City Council was posted on September 26, 2003 at the office of the City of Rancho Cordova, 3121 Gold Canal Drive, Rancho Cordova, California, 95670 and was available for public review at that location. The agenda is also available on the city web site at www.cityofranchocordova.org.

Signed this 26th day of September, 2003 at Rancho Cordova, California.

Diana Biddle, Interim City Clerk

Memorandum

Date: September 29, 2003

To: Mayor and City Council

From: Gene Albaugh, Interim City Manager

Subject: Recommendation to Sacramento Housing and Redevelopment Agency (SHRA) for funding of projects through Community Development Block Grant (CDBG) funds.

RECOMMENDATION:

Review attached information, consider presentation of SHRA staff and provide recommendations to SHRA for the allocation of CDBG funds within the City of Rancho Cordova.

BACKGROUND:

The City has the opportunity to recommend to SHRA on the allocation of $464,000 for funding of various projects within the city limits through the CDBG program. Additional information on the City's CDBG allocation is provided within Attachment A of this report. On September 2, 2003 the City Council considered information compiled and presented by Council members Budge and Cooley regarding a meeting attended by those Council members, as well as Curt Haven and SHRA staff. Following the September 2, 2003 discussion, the City Council voted to support a recommendation to SHRA that CBDG funds within the City of Rancho Cordova be allocated as follows:

Façade Rebate Program:	$150,000
Mather Sports Center Skate Park:	100,000
Improvements to South White Rock Neighborhood:	214,000

On September 15, 2003, the Council discussed its previous action on CDBG funding recommendations to SHRA and directed that a special meeting be held to formally reconsider its recommendation to SHRA. SHRA staff is currently compiling its report and the Council's recommendation of September 2, 2003 was timely given that SHRA staff had sought to complete its report by end of September 2003. City staff has contacted SHRA and has been informed that the City may modify its recommendations up to, but no later than, October 3, 2003. Therefore, any modification to the City's recommendations on CDBG projects should occur no later than the special meeting of September 29, 2003.

A second issue discussed by the City Council involved the range of projects that are eligible for funding through the CDBG program. All of the potential projects discussed thus far by the City Council are generally eligible projects. However, for the traffic calming measures and any other street or infrastructure improvement projects, SHRA would need the address, streets or neighborhood location in order to definitively confirm its eligibility using HUD's Community 2020 mapping program. SHRA staff has confirmed that the following activities are eligible:

- *Skateboard Park*: Funding for skateboard park development at Mather Sports Center would be eligible.
- *Façade Rebate Program*: The façade rebate/commercial improvement program is an eligible activity; however, businesses must be in a designated low/moderate-income area.
- *Traffic Calming:* Traffic calming measures are an eligible activity so long as that area falls within a low/mod area and is in a residential neighborhood. SHRA can easily confirm this based on specific street locations.
- *South White Rock Neighborhood Improvements:* Improvements such as traffic calming (on residential streets), installation of street humps/bumps, street improvements, and curb, gutter, and sidewalk improvements are all eligible improvements in this neighborhood. Park improvements at White Rock Park are also eligible; however, SHRA needs to know the exact nature of the improvements. (Note: Traffic calming measures are only eligible on residential streets).

Mayor Roberts has provided to City staff a list of specific traffic calming improvements for the Council to consider for inclusion in the CDBG projects list. It should be noted that if selected, the actual projects may be adjusted based on subsequent information as long as the type and general location of the project are retained. For instance, if the Council recommends a traffic circle at a specific location, and later determines another nearby location to be superior, the project may be relocated so long as the new site meets CDBG eligibility criteria. Specific traffic calming projects that have been proposed include:

1. Rockingham Drive
   Between Glenmoor Drive and Nut Plains Drive
   Install speed humps

2. Nut Plains Drive
   Install speed humps

3. Zinfandel Drive
   Between McGregor Drive and Bridlewood Drive
   Install speed humps

4. Capitales Drive
   Between La Loma Drive and West La Loma Drive
   Install speed humps

5. West La Loma Drive and Capitales Drive
   Install stop signs, speed humps and/or traffic circle

6. Zinfandel Drive and Cobblestone Drive
   Install stop signs

7. Zinfandel Drive and Benita Drive
   Install traffic circle

SHRA staff has determined that all of the above listed potential project sites are eligible based upon location and adjacent income levels. However, to be eligible, the locations must be in residential areas. SHRA staff has stated they believe all proposed sites to be "predominantly residential," and therefore eligible.

In order to assist the Council with determining appropriate allocations, City staff has prepared general cost estimates for various types of traffic calming projects. Of these improvements, the installation of traffic circles is the most difficult to estimate as a variety of field conditions may significantly affect project costs.

Installation of Stop Signs:	$300 to $500 each
Installation of Speed Humps[1]:	$2,000 to $5,000 each
Installation of Traffic Circles[2]:	$15,000 to 50,000 each

Steve Young, SHRA's Director of Community Development for the County, and Christine Weichert will be at the September 29, 2003 City Council meeting to answer any questions. If City Council members would like information about the eligibility of a specific project, it would be beneficial if they could provide the location to SHRA prior to the meeting so that eligibility can be determined beforehand.

CEQA DETERMINATION:

Because the action by the City Council is to provide a recommendation and no final action on a specific project is contemplated, no review under the California Environmental Quality Act (CEQA) is required.

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1 Estimated costs for speed humps include public noticing and neighborhood coordination efforts. Projects with multiple humps would generally involve lower per hump costs.

2 Low range estimates reflect minimal improvement, possibly limited to temporary improvements with little or no pavement modifications. High estimate reflects pavement alteration, construction of a raised planter, and provision of irrigation.

ATTACHMENT A
CITY OF RANCHO CORDOVA
CDBG ACTIVITIES

Background:
As with the cities of Folsom, Isleton and Galt, the City of Rancho Cordova participates in the Sacramento County's Community Development Block Grant (CDBG) program with SHRA and the County. As an participating city, Rancho Cordova can provide annual recommendations to the Sacramento Housing and Redevelopment Agency (SHRA) for the expenditure of CDBG funds within the City. These recommendations are used in the preparation of SHRA's One-Year Action Plan, which is submitted to HUD 45 days prior to the start of the County's fiscal year. The Action Plan identifies the activities to be funded in that year and the proposed accomplishments.

Rancho Cordova Annual CDBG Allocation and Costs:

Gross Allocation	$800,000
CDBG Administration *(20% Admin & Program Delivery)*	($160,000)
Human Rights-Fair Housing Commission *(10% of County total)*	($ 9,000)
DHA Admin and Programs *(10% of County total)*	($ 67,000)
RC Neighborhood Center Lease Commitment	($100,000)
Annual Net Allocation:	**$464,000**

Eligible Activities:

Criteria for CDBG Eligible Activities:
Programs must directly benefit low- and moderate-income households.
Projects: must be located in low- and moderate-income areas.

Types of Eligible Activities:
In low/mod areas, funds can be used for installation of:

- Public Infrastructure
- Street improvements
- Water lines
- Sidewalks
- Street lighting
- Commercial Rehabilitation
  - Façade improvements
  - Correction of code violations
- Economic Development[1]

Assistance to for-profit businesses if jobs are created for low or moderate income persons

[1] Tied to job creation/retention for low- and moderate-income people. However, Program is administratively burdensome.

  - Grants and loans
  - Loan guarantees
  - Technical assistance
- Acquisition, clearance and demolition of property (***IF*** *ultimate use will be for CDBG eligible activity*)
  - Homeless shelters
  - Community centers (i.e. RCNC)
- Public Services[2] (*limited to 15 percent of annual entitlement and limited to low and moderate income persons*). Public service categories include:
  - Child care
  - Recreational Programs
  - Crime prevention
  - Substance abuse services
  - Health services
  - Employment services
- Single-family Housing Assistance
- Homeownership
- Planning Activities
- Multi-Family Housing
- Fair Housing

Ineligible Activities:
The following activities are not eligible for CDBG funds:

- Buildings and expenses used for general conduct of government
- Political activities
- Religious activities
- Equipment or personal property
- Maintenance/Operations
- New housing construction

Previous CDBG Projects in Rancho Cordova (Examples)

- Cordova Parks and Recreation District
  - South White Rock, Hagan & Cordova Parks
- RCNC, Building Lease and Operation
- Healthy Start/Teen Center-Cordova High
- Cordova Villa After School Program
- Rancho Cordova Traffic Median
  - Folsom/Mather Field Road
- Façade Rebates-Folsom Blvd

[2] No substitution rule—Program must be either new or significant increase in service. It cannot replace local or state funding.

CITY OF RANCHO CORDOVA
3121 Gold Canal Drive
Rancho Cordova, CA 95670

BOARD, COMMISSION, AND COMMITTEE APPLICATION

American River Plan Update
(Please specify which Board, Commission or Committee)

The Rancho Cordova City Council is seeking citizens who wish to serve on City Boards and Commissions established to assist and advise the City Council on specific matters. Please complete this application in full (attach a resume or other information which may assist the Council in making its selection) and file it with the City Clerk.

Name: Larry Ladd Home Telephone: 852-8188

Address: 11064 Santiam River Ct City: RC Zip: 95670-2820

Occupation: Geographer Years lived in Rancho Cordova 8

Employer: Deborah Berrell Work Telephone: 861-9162

Educational Background/Degrees: B.S. Honors in Geography, UC Davis; M.S in Geography, Penn State

List any other boards, commissions or committees on which you have served, and the year(s) of service:
Community Advisory Group for Aerojet Superfund Site Issues, Aerojet Health Assessment Site Team since 1997

Organizations to which you belong (professional, technical, community, services):
PTA; RC girls softball

State specifically why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary). I understand that my role on the committee is to convey the views of the Rancho Cordova community at large. Specifically, I am sensitive to Ms. Budge's concerns about regulation choking off home improvement along the river. My personal interests are in flood control, revegetation, crime suppression, and developing educational opportunities for Rancho's kids!

Are you available for meetings in the daytime Yes?

I hereby certify that this application is complete and true in all respects and understand that any falsification or omissions may be cause for disqualification. I understand that any or all information on this form may be verified. I understand and agree that this document is a public record subject to disclosure under the Public Records Act.

Signature: Larry Ladd Date: 11/06/2003

The City of Rancho Cordova advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

RETURN THIS FORM TO:
CITY CLERK, CITY OF RANCHO CORDOVA, 3121 GOLD CANAL DRIVE, RANCHO CORDOVA, CA 95670
For information call (916) 942-0222

AGENDA ITEM # 6b

American River Parkway Plan Update
Citizen's Advisory Committee (Update Committee)

Job Description

What is the American River Parkway Plan Update Citizen's Advisory Committee?

The American River Parkway Plan Update Citizens Advisory Committee (Update Committee) is responsible for developing advisory recommendations to the Sacramento County Board of Supervisors and Sacramento City Council for updating the 1985 American River Parkway Plan. A complete description of the American River Parkway Plan Update process is available through the County Planning web site at http://www.saccounty.net/planning. The Update Committee will play a key role in this process, working in partnership with a Technical Team of local, state and federal agency staff whose organizations are involved in the Lower American River.

Who will serve on the Update Committee?

The Update Committee will be composed of representatives of the Parkway's recreation, environmental and community interests and geographic areas. Geographic area representatives will be individuals active in business, civic and neighborhood organizations in their areas adjacent to the Parkway and throughout Sacramento County. These members will have responsibility for communicating the needs and concerns from their areas and to keep their communities apprised of the Update Committee's progress. Geographic Area Representatives will work with staff and the facilitators to identify diverse neighborhood, business and civic organizations in his or her geographic area. These representatives will also assist staff in creating a process to ensure strong communication with these groups.

Who appoints the Update Committee?

The Sacramento County Board of Supervisors, the Sacramento City Council and the Rancho Cordova City Council will appoint the Geographic Area representative members of the Update Committee in July 2003. Applications for the Board of Supervisor appointments are available from the Clerk of the Board's office, 916-874-5411.

What is expected of Update Committee members?

The Update Committee members will work collaboratively to develop advisory recommendations, taking into account laws and policies governing the Parkway, community values and needs, scientific and technical information about the Parkway's

resources, and concerns raised by staff of pubic agencies. Early on in the Update process, the Update committee will adopt a charter and ground rules to govern the process. Their specific duties include:

- Attend all regularly scheduled meetings having reviewed previous meeting summaries and background materials distributed in advance of each meeting;
- Work in partnership with County Planning as the project manager and the Update Technical Team by providing initial input and reviewing/commenting on draft recommendations for updating the Parkway Plan;
- Participate in community workshops and consider public comments and concerns in deliberations;
- Work toward agreement by making good faith efforts to understand differing points of view and attempt to find solutions acceptable to all Committee members and the Tech Team; and
- Provide effective representation by consulting their organizations or geographic area constituents on upcoming issues and informing them about Update Committee deliberations.

What will the time commitment be?

- Attendance at evening Update Committee meetings (3-4 hours in length) every four to six weeks over an 18-month period, beginning in July 2003 and ending in December 2004.
- Preparation for meetings (1-2 hours per meeting).
- Communication with business, civic and neighborhood organizations (1-2 hours per meeting).
- Meetings may occur every other month during some parts of the process if there is extensive staff work to be completed between meetings.
- On rare occasions a subcommittee may form to address a particularly sensitive issue.

Please note: Maintaining continuity of participants is extremely important for this process, therefore, applicants must be able to participate for the duration of the 18-month project.

Who can I contact for more information?

Beth Julicher, Clerk of the Board, 916.874.5411.

Sunny Williams, Project Manager ARPP Update, 916.874.6141.