

CONCURRENT MEETING CITY COUNCIL/CRA/RCFC

February 22, 2011

5:30 p.m. – Regular Meeting

AGENDA



Robert J. McGarvey, Mayor

David Sander, Vice Mayor

Linda Budge, Council Member

Dan Skoglund, Council Member

Ken Cooley, Council Member

Regular City Council meeting dates are scheduled on the 1st and 3rd Monday's of each month, unless when Monday is a holiday.

If Monday is a holiday, the meeting will be scheduled for the following Tuesday. Dates are subject to change.

City Council Regular Mtg

CANCELLED MTG

City Council Special Mtg

CANCELLED MTG

CITY HALL CLOSED

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CITY HALL CLOSURE DATES
Mon, Jan 17 - Martin Luther King Jr. Day
Fri, Feb 18 - Furlough Day
Mon, Feb 21 - President's Day
Fri, Mar 11 - Furlough Day
Fri, Apr 22 - Furlough Day
Fri, May 27 - Furlough Day
Mon, May 30 - Memorial Day
Fri, Jun 17 - Furlough Day
*Mon, Jul 4 - Independence Day
*Mon, Sep 5 - Labor Day
*Fri, Nov 11 - Veterans Day
*Thu, Nov 24 - Thanksgiving Day
*Fri, Nov 25 - Day After Thanksgiving Day
*Fri, Dec 23 - Christmas Observed
*Mon, Dec 26 - Christmas Observed

* Tuesday, November 1 - Special Meeting - Closed Session for City Manager & Department Annual Review & Development

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CITY HALL CLOSURE DATES
*Mon, Jan 16 - Martin Luther King Jr. Day
*Mon, Feb 20 - President's Day
*Mon, May 28 - Memorial Day
*Wed, Jul 4 - Independence Day
*Mon, Sep 3 - Labor Day
*Mon, Nov 12 - Veterans Day
*Thu, Nov 22 - Thanksgiving Day
*Fri, Nov 23 - Day After Thanksgiving Day
*Tue, Dec 25 - Christmas Day
*Mon, Dec 31 - New Year's Eve

*Dates Pending Approval

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CITY HALL CLOSURE DATES
*Tue, Jan 1 - New Year's day
*Mon, Jan 21 - Martin Luther King Jr. Day
*Mon, Feb 18 - President's Day
*Mon, May 27 - Memorial Day
*Thu, Jul 4 - Independence Day
*Mon, Sep 2 - Labor Day
*Mon, Nov 11 - Veterans Day
*Thu, Nov 28 - Thanksgiving Day
*Fri, Nov 29 - Day After Thanksgiving Day
*Wed, Dec 25 - Christmas Day
*Tue, Dec 31 - New Year's Eve

*Dates Pending Approval

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**CONCURRENT MEETING
CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY (CRA)/
RANCHO CORDOVA FINANCING CORPORATION (RCFC)**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Tuesday, February 22, 2011

**5:30 P.M. – Regular Meeting
David B. Roberts Council Chambers**

AGENDA

1. REGULAR MEETING – CALL TO ORDER / ROLL CALL

Council Members Budge, Skoglund, Cooley, Sander, and Mayor McGarvey

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

A member of the community will give the invocation.

5. PRESENTATIONS

- 5.1 Presentation on Updates by Cordova High School Interact Club.
- 5.2 Presentation by Folsom Cordova Community Partnership Executive Director Robert Sanger and Youth Intern Felicia Gonzalez on invitation to Point Break Workshop.
- 5.3 Presentation by College President Thelma Scott-Skillman, Ed.D. regarding the Folsom Lake College - Rancho Cordova Center Project, an extension campus of Los Rios Community College.
- 5.4 Presentation of Proclamation to Scottie Moore, President and Founder of Save Our Cats & Kittens - Sensibly (SOCKS) in Support of Spay Day 2011.

6. PUBLIC COMMENT

Citizens wishing to address the Council for any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a (blue) Speaker Card to the City Clerk. **For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard.** Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Note, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

7. COUNCIL REPORTS

8. CONSENT CALENDAR ITEMS – ROLL CALL VOTE

- 8.1 **Subject:** Meeting Minutes:
 - a) Special and Regular Meeting Minutes of February 7, 2011; and
 - b) Special Meeting Minutes of February 15, 2011.**Recommendation:** Adopt Minutes.
- 8.2 **Subject:** Quarterly Treasurer's Report
Recommendation: This report is informational only. It is recommended that the report be received and filed.
Result of Recommended Action: This report is intended to provide the City Council with information concerning the City's investment portfolio. This report will meet requirements as provided by State law.
Staff Report: Donna Silva, Finance Department
Advances Goal: 11

- 8.3 **Subject:** Resolution Approving the Annual Investment Policy for the City of Rancho Cordova
Recommendation: Adopt Resolution No. 18-2011.
Result of Recommended Action: Adoption of this resolution would guide the City's investment of excess funds through December 31, 2011, and will result in compliance with State and City law.
Staff Report: Donna Silva, Finance Director
Advances Goal: 11
- 8.4 **Subject:** Resolution Authorizing the City Manager, Assistant City Manager, or Finance Director to Enter into an Agreement with Commerce Bank for the Use of Commercial Cards to Execute Electronic Payment of Vendor Invoices - **Continued from December 20, 2010**
Recommendation: Adopt Resolution No. 24-2011.
Result of Recommended Action: If approved, Commerce Bank would contact our vendors to offer the use of this program. If interested, our vendors would work with Commerce Bank to establish commercial card accounts that would enable them to receive payments electronically instead of through the issuance and receipt of a traditional paper check.
Staff Report: Donna Silva, Finance Department
Advances Goal: 11
- 8.5 **Subject:** Resolution Authorizing the City Manager to Execute a Third Amendment Contract with Mark Thomas & Company for Continued Design Services and Construction Support for the Folsom Boulevard Streetscape Enhancement Project in the Amount of \$121,000
Recommendation: Adopt Resolution No. 14-2011.
Result of Recommended Action: Adoption of this resolution would allow Mark Thomas & Company to continue providing design services and construction support for the Folsom Boulevard Streetscape Enhancement Project. This amendment would increase the contract amount from \$2,311,186 to \$2,432,186.
Staff Report: Cyrus Abhar, Public Works Department
Advances Goals: 1 and 2
- 8.6 **Subject:** Resolution Authorizing the City Manager to Execute Construction Contract Change Orders with DeSilva Gates Construction for the International Drive Extension Project in a Combined Amount of \$156,789
Recommendation: Adopt Resolution No. 15-2011.
Result of Recommended Action: Adoption of this resolution would authorize the City Manager to execute contract change orders associated with the International Drive Extension Project with DeSilva Gates Construction. The contract change orders (Construction Contract No. 117-2009) would increase the current contract amount from \$8,160,485 to \$8,317,274.
Staff Report: Cyrus Abhar, Public Works Department
Advances Goals: 1 and 2

- 8.7 **Subject:** Resolutions Awarding Purchase Orders for Furniture, Cubicles, Lockers, and a File System for the Evidence Room for the New Rancho Cordova Police Station, and Granting Authority to the City Manager to Approve Change Orders in an Amount not to Exceed Ten Percent of the Aggregate Amount of the Two Contracts

Recommendation: That Council:

- a) Adopt Resolution No. 22-2011 for Miles Treaster & Associates; and
- b) Adopt Resolution No. 23-2011 for Systems and Space, Inc.

Result of Recommended Action: Adoption of Resolution No. 22-2011 would provide a purchase order to Miles Treaster & Associates for work stations, new furniture, and additional services in the amount of \$165,024. Adoption of Resolution No. 23-2011 would provide a purchase order to Systems and Space, Inc. for shelving and storage in the evidence room, and for lockers in the amount of \$181,000. The resolutions would also grant authority to the City Manager to approve change orders in an amount not to exceed ten percent of the aggregate amount of these two contracts, which is approximately \$346,000. The target date for construction completion is July 1, 2011.

Staff Report: Cyrus Abhar, Public Works Department

Advances Goals: 4 and 11

9. CONSENT PUBLIC HEARING ITEMS – ROLL CALL VOTE

- 9.1 **Subject:** Ordinances Amending Certain Sections of Title 16 of the City Municipal Code Suspending Automatically Programmed Annual Program Fee Adjustments for a Period of One Year for Certain Development Impact Fee Programs: Villages of Zinfandel Development Impact Fee, Sunrise Douglas Community Plan Fee, and City Transportation Impact Fee

Recommendation: That Council:

- a) Waive first reading and introduce Ordinance No. 1-2011;
- b) Waive first reading and introduce Ordinance No. 2-2011; and
- c) Waive first reading and introduce Ordinance No. 3-2011. **(Roll Call Vote)**

Result of Recommended Action: Adoption of these ordinances would suspend the automatic annual Construction Cost Index (CCI) inflationary fee adjustments for the three development impact fees for a period of one year, beginning March 1, 2011.

Staff Report: Donna Silva, Finance Department

Advances Goals: 1 and 13

10. PUBLIC HEARING ITEMS

- 10.1 **Subject:** Resolution Approving the Capital Village Commercial Building Revisions - Project No. DD7097 – Design Review Amendment, Parcels 9, 11, and 12 Subject to the Conditions of Approval, and as Depicted in the Project Plan Submittals

Recommendation: That Council:

- a) Determine the project is consistent with the Capital Village, Mitigated Negative Declaration; and
- b) Adopt Resolution No. 21-2011.

Result of Recommended Action: Approval would allow for building permit submittals to construct 18,500 square foot medical clinic; a 15,000 square foot retail shell building; a 5,140 square foot retail pad building; and related site improvements according to the project plan submittals.

Staff Report: Jeffrey S. Beiswenger, AICP, Planning Department

Advances Goals: 1, 5, 8, and 9

11. REGULAR CALENDAR ITEMS

- 11.1 **Subject:** Community Redevelopment Agency Resolution Approving Selection of Preferred Developer and Authorize Negotiation of an Exclusive Right to Negotiate Agreement for the Agency Property on the North Side of Folsom Boulevard Between La Loma Drive and Paseo Drive

Recommendation: Adopt Agency Resolution No. CRA-7-2011.

Result of Recommended Action: Adoption of this resolution would approve the selection committee's recommendation to select D & S Development and CFY Development Inc. as the preferred development team for the property on the North side of Folsom Boulevard between La Loma Drive and Paseo Drive. Adoption of the resolution would also authorize the Executive Director to execute an Exclusive Right to Negotiate (ERN) Agreement with the development team.

Staff Report: Micah Runner, Economic Development Department

Advances Goals: 1 and 9

COUNCIL ACTING AS COMMUNITY REDEVELOPMENT AGENCY

12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

13. CITY MANAGER'S REPORT

14. ADJOURNMENT

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11 P.M. WILL BE CONTINUED TO THE NEXT DAY AT 5:30 P.M. OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 20, 2006)	
1.	Foster a Positive Image of Rancho Cordova
2.	Improve Transportation & Connectivity
3.	Champion Employee Development & High Performance Work Environment
4.	Ensure the Availability of the Best Public Services in the Region
5.	Establish a Vibrant Downtown
6.	Ensure a Safe Community
7.	Improve the Quality of Housing In Rancho Cordova
8.	Sustain a Livable Community
9.	Drive Diverse Economic Opportunities
10.	Foster Responsible Citizenship
11.	Practice Sound Fiscal Management
12.	Establish Logical (City) Boundaries
13.	Continue To Provide Regional Leadership

UPCOMING MEETINGS	
<i>Friday, February 25, 2011</i>	7:30 a.m. to 10:00 a.m. <i>Third Annual Business Outlook, Featuring Economist Chris Thornberg - Hosted by the Rancho Cordova Chamber of Commerce (www.ranhocordova.org)</i> 10:30 a.m. to 2:00 p.m. <i>Work Session on Annual Corporate Report</i>
<i>Tuesday, March 1, 2011</i>	5:30 p.m. <i>Work Session on Discussion on Land Use East of Sunrise</i>
<i>Monday, March 7, 2011</i>	4:00 p.m. <i>Study Session on TBD</i> 5:30 p.m. <i>Regular Meeting</i>
<i>Friday, March 11, 2011</i>	<i>FURLOUGH DAY – CITY HALL CLOSED</i>
<i>Monday, March 21, 2011</i>	5:30 p.m. <i>Regular Meeting</i>
<i>Tuesday, March 29, 2011</i>	5:30 p.m. <i>Work Session on Crisis Communication and Disaster Preparedness: A Workshop for California's Public Officials</i>
<i>Monday, April 4, 2011</i>	5:30 p.m. <i>Regular Meeting</i>
<i>Tuesday, April 12, 2011</i>	5:30 p.m. <i>Work Session on BIA Discussions #1</i>
<i>Monday, April 18, 2011</i>	5:30 p.m. <i>Regular Meeting</i>
<i>Friday, April 22, 2011</i>	<i>FURLOUGH DAY – CITY HALL CLOSED</i>
<i>Tuesday, April 26, 2011</i>	5:30 p.m. <i>Work Session on BIA Discussions #2</i>

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building Department	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Department	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council/CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast and SureWest Cable Systems. Closed Captioning will be available on the playback cablecast. Tune to Metro Cable Channel 14, for playback times. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting. The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Mindy Cuppy, CMC, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Tuesday, February 22, 2011 regular meeting of the Rancho Cordova City Council/CRA/RCFC was posted and available for review on Thursday, February 17, 2011 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city web site at www.cityofranhocordova.org.

Signed this 17th day of February, 2011 at Rancho Cordova, California.

A handwritten signature in black ink, appearing to read 'Bren Lehr', is written over a horizontal line.

Bren Lehr, CMC, Deputy City Clerk