

**CONCURRENT MEETING
CITY COUNCIL/CRA/RCFC**

Monday, December 20, 2010

5:30 p.m. – Regular Meeting

AGENDA



Ken Cooley, Mayor

Robert J. McGarvey, Vice Mayor

David Sander, Council Member

Linda Budge, Council Member

Dan Skoglund, Council Member

Regular City Council meeting dates are scheduled on the 1st and 3rd Monday's of each month, unless when Monday is a holiday.
If Monday is a holiday, the meeting will be scheduled for the following Tuesday. Dates are subject to change.

City Council Regular Mtg	City Council Special Mtg	City Council Special Mtg	CITY HALL CLOSED
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CITY HALL CLOSURE DATES	
Fr, Jan 1	- New Years Day Holiday
Mon, Jan 18	- Martin Luther King Jr. Day Holiday
Mon, Feb 15	- Presidents Day Holiday
Fr, Apr 2	- Furlough Day
Fr, May 28	- Furlough Day
Mon, May 31	- Memorial Day Holiday
Mon, Jul 5	- Independence Day Observed
Mon, Jul 26	- Furlough Day
Fr, Sep 3	- Furlough Day
Mon, Sep 6	- Labor Day Holiday
Mon, Oct 11	- Furlough Day
Thu, Nov 11	- Veteran's Day Holiday
Wed, Nov 24	- Furlough
Thu, Nov 25	- Thanksgiving Holiday
Fr, Nov 26	- Day After Thanksgiving Day Holiday
Thu, Dec 23	- Christmas Observed
Fr, Dec 24	- Christmas Observed
Mon, Dec 27	- Furlough Day
Fr, Dec 31	- New Year's Eve Holiday

* Tuesday, November 9 - Special Meeting - Closed Session for City Manager & Department Annual Review & Development

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CITY HALL CLOSURE DATES	
Mon, Jan 17	- Martin Luther King Jr. Day Holiday
Fr, Feb 18	- Furlough Day
Mon, Feb 21	- President's Day Holiday
Fr, Mar 11	- Furlough Day
Fr, Apr 22	- Furlough Day
Fr, May 27	- Furlough Day
Mon, May 30	- Memorial Day Holiday
Fr, Jun 17	- Furlough Day
*Mon, Jul 4	- Independence Day Holiday
*Mon, Sep 5	- Labor Day Holiday
*Fr, Nov 11	- Veteran's Day Holiday
*Thu, Nov 24	- Thanksgiving Holiday
*Fr, Nov 25	- Day After Thanksgiving Day Holiday
*Thu, Dec 22	- Christmas Observed
*Fr, Dec 23	- Christmas Observed
*Fr, Dec 30	- Day Before New Year's Eve Holiday

*Dates Pending Approval

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**CONCURRENT MEETING
CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY (CRA)/
RANCHO CORDOVA FINANCING CORPORATION (RCFC)**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Monday, December 20, 2010

**5:30 P.M. – Regular Meeting
David B. Roberts Council Chambers**

AGENDA

1. REGULAR MEETING – CALL TO ORDER / ROLL CALL

Council Members Sander, Budge, Skoglund, McGarvey, and Mayor Cooley

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

Chaplain Judy Johnson, Law Enforcement Chaplaincy, will give the invocation.

5. SPECIAL CEREMONIES

- 5.1 Swearing-in of New Mayor Bob McGarvey and Vice Mayor David Sander.
- 5.2 Presentation to Outgoing Mayor Ken Cooley.

6. PRESENTATIONS

- 6.1 Introduction of Sacramento County Sheriff Elect Scott Jones.
- 6.2 Presentation by Emerge Project Manager Jim Miller to the City Council for the America's Promise Award.
- 6.3 Presentation by Rancho Cordova Elementary Students Regarding Participation in Pennies for Peace.
- 6.4 Presentation by Executive Director Shelly Blanchard of the Cordova Community Council Year End Slideshow.
- 6.5 Presentation of Mayor's Scrapbook by Scottie Moore.
- 6.6 Introduction of New City Employee: Administrative Assistant Kim Walker by Executive Assistant Stacy Leitner.

BREAK

Mayor McGarvey will break for celebratory refreshments in the lobby in honor of incoming and outgoing Council officers.

PUBLIC COMMENT

Citizens wishing to address the Council for any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a (blue) Speaker Card to the City Clerk. **For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard.** Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Note, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

7. COUNCIL REPORTS

8. CONSENT CALENDAR ITEMS – ROLL CALL VOTE

- 8.1 **Subject:** Special and Regular Meeting Minutes of December 6, 2010.
Recommendation: Adopt Minutes.
- 8.2 **Subject:** Planning Commissioner Appointments
Recommendation: That re-elected Council Members Linda Budge and Dan Skoglund submit their respective nominations for Planning Commissioner to the full City Council for formal approval to fill Planning Commissioner terms that coincide with their Council Member terms.
Result of Recommended Action: Action on this item will result in Linda Budge's appointment of Synthia Smith and Dan Skoglund's appointment of Matt Cummings. Both members of the community will serve on the Planning Commission for terms commencing January 2011 and ending December 2014.
Staff Report: Mindy Cuppy, City Clerk's Department
Advances Goals: 1 through 13
- 8.3 **Subject:** Approval of Council Member Appointments to Regional Boards, Commissions, and Committees for 2011.
Recommendation: That Council Member appointments for 2011 be approved for the listed Boards and Commissions, reflected in the attachment to the staff report.
Result of Recommended Action: Action on this item will confirm the 2011 Rancho Cordova City Council Member appointees and alternates to various boards and commissions within the region to which Rancho Cordova provides leadership representation.
Staff Report: Mindy Cuppy, City Clerk's Department
Advances Goals: 1 through 13
- 8.4 **Subject:** Resolution Authorizing the City Manager to Enter into Contract Amendment No. 164-2010 with EDAW Inc. an AECOM Company for the Sunrise Douglas Community Plan – Sunridge Specific Plan Environment Impact Report (EIR) in an Amount not to Exceed \$15,256
Recommendation: Adopt Resolution 135-2010.
Result of Recommended Action: Adoption of this resolution will amend Contract No. 124-2009 by increasing the contract amount from \$143,933 to \$159,189, and authorize EDAW to complete amendments to the Sunrise Douglas Community Plan/Sunridge Specific Plan Environmental Impact Report. Work completed under this amendment will resolve certain obligations of the City as determined in the Vineyards litigation. Funding for this work shall be provided by owners of undeveloped land within the Sunrise Douglas Community Plan area.
Staff Report: Paul Junker, Planning Department
Advances Goals: 7, 8, and 11

- 8.5 **Subject:** Resolution Authorizing the City Manager, Assistant City Manager, or Finance Director to Enter into an Agreement with Commerce Bank for the Use of Commercial Cards to Execute Electronic Payment of Vendor Invoices
Recommendation: Adopt Resolution 143-2010.
Result of Recommended Action: If resolution is adopted, Commerce Bank would contact our vendors to offer the use of this program. If interested, our vendors would work with Commerce Bank to establish commercial card accounts that would enable them to receive payments electronically instead of through the issuance and receipt of a traditional paper check.
Staff Report: Donna Silva, Finance Department
Advances Goals: 1 and 11
- 8.6 **Subject:** Resolution Authorizing the City Manager to Execute Contract No. 184-2010 with Interwest Consulting Group for GIS Services in an Amount Not to Exceed \$300,000
Recommendation: Adopt Resolution No. 144-2010.
Result of Recommended Action: Adoption of this resolution will authorize the City Manager to execute Contract No. 184-2010 with Interwest Consulting Group for GIS Services (Interwest) in an amount not to exceed \$300,000. Continued work will provide the following: 1) internal GIS Services to staff and others community members; 2) provide a greater source of information to better serve the community; and 3) provide information to the community through a web portal.
Staff Report: Jay Hadley, Information Technology
Advances Goal: 2

9. CONSENT PUBLIC HEARING ITEMS

- 9.1 **Subject:** Ordinance Amending Chapter 3.08 of the Rancho Cordova Municipal Code Entitled "Transient Occupancy Tax" to Add an Exemption from the Transient Occupancy Tax (TOT) for Government Employees that Occupy Hotels Within the City of Rancho Cordova
Recommendation: Waive first reading and introduce Ordinance No. 34-2010. (Roll Call Vote)
Result of Recommended Action: Adoption of this ordinance amendment, if adopted would bring the ordinance into alignment with our current practice of exempting government employees from the TOT.
Staff Report: Donna Silva, Finance Department
Advances Goals: 1

10. PUBLIC HEARING ITEMS

- 10.1 **Subject:** Resolution Approving Mid-year Substantial Amendment to the 2010-11 Community Development Block Grant (CDBG) Action Plan
Recommendation: That Council continues the item to January 3, 2011.
Result of Recommended Action: The public hearing will be continued to the next open session of the City Council of the City of Rancho Cordova scheduled for Monday, January 3, 2011. The purpose of the public hearing is to consider adoption of the Amended 2010-11 Community Development Block Grant (CDBG) Action Plan and subsequent submittal to the US Department of Housing and Urban Development. The Amended 2010-2011 Action Plan describes alterations to programs and activities proposed during the 2010-2011 program year.
Staff Report: Reed Flory and David Gassaway, Housing Administration
Advances Goals: 1, 4, 5, 6, 7, 8, 9, 11, and 13
GROWING STRONG NEIGHBORHOODS

11. REGULAR CALENDAR ITEMS

11.1 Subject: 2011 Legislative Priorities

Recommendation: That Council provides direction to staff for Fiscal Year 2011-2012 appropriations requests, and a platform for discussions with legislators during the National League of Cities Congressional Conference, March 11-16, 2011; also, receive update on City's Legislative Program and provide direction about the 2011 program.

Result of Recommended Action: Submission of requests for federal funding for projects consistent with the Council's and community's priorities, and provide topics for discussions that the Mayor and Council members will hold with Congressional representatives during the March conference in Washington, D.C. Staff will also proceed with recommended changes and actions for the City's legislative program.

Staff Report: Stephanie Snyder and Troy Holt, City Manager's Office

Advances Goals: 1 through 13

11.2 Subject: City Council Subcommittee to City/Building Industry Association (BIA) Discussions

Recommendation: That Council select one of the options below related to appointing City Council member(s) to serve on a subcommittee to the City/Building Industry Association (BIA) Infrastructure Standards and Cost of Development Review process. If a subcommittee is formed discuss the role of the subcommittee.

Result of Recommended Action: Council to select one of five possible options:

Option A: Council appoints the Mayor and Vice Mayor to serve as a subcommittee to the City/BIA Infrastructure Standards and Cost of Development Review process; or

Option B: Council appoints two members to serve as a subcommittee but not necessarily the Mayor and Vice Mayor; or

Option C: Council appoints one Council Member to serve as the subcommittee to the City/BIA Infrastructure Standards and Cost of Development Review process; or

Option D: Council does not establish a subcommittee to the process, instead receives frequent updates on the processes and issues at Council meetings; or

Option E: Other action as determined by Council.

Staff Report: Joe Chinn, City Manager's Office

Advances Goals: 1, 2, 6, 8, 11, and 13

11.3 Subject: 2011 City Council Meeting Schedule

Recommendation: Staff recommends Council approve its meeting schedule for 2011.

Result of Recommended Action: Action on this item will approve the 2011 meeting schedule for the members of the Rancho Cordova City Council.

Staff Report: Ted Gaebler, City Manager's Office

Advances Goals: 1 through 13

12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

13. CITY MANAGER'S REPORT

14. ADJOURNMENT OF REGULAR MEETING

15. CLOSED SESSION

Council may adjourn to Closed Session to discuss the following items:

Conference with Legal Counsel – Existing Litigation – Government Code Section 54956.9(a) – (one case) – Name of case: California Native Plant Society v. City of Rancho Cordova et al; Case No. 07CS01311.

Conference with Legal Counsel – Anticipated Litigation Government Code 54956.9 (b) (one potential case)

16. OPEN SESSION – REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in Closed Session.

17. ADJOURNMENT OF CLOSED SESSION

ADDITIONAL INFORMATION

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11 P.M. WILL BE CONTINUED TO THE NEXT DAY AT 5:30 P.M. OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 20, 2006)	
1.	Foster a Positive Image of Rancho Cordova
2.	Improve Transportation & Connectivity
3.	Champion Employee Development & High Performance Work Environment
4.	Ensure the Availability of the Best Public Services in the Region
5.	Establish a Vibrant Downtown
6.	Ensure a Safe Community
7.	Improve the Quality of Housing In Rancho Cordova
8.	Sustain a Livable Community
9.	Drive Diverse Economic Opportunities
10.	Foster Responsible Citizenship
11.	Practice Sound Fiscal Management
12.	Establish Logical (City) Boundaries
13.	Continue To Provide Regional Leadership

UPCOMING MEETINGS	
<i>Thursday, December 23, 2010</i>	CHRISTMAS HOLIDAY – City Hall Closed
<i>Friday, December 24, 2010</i>	CHRISTMAS HOLIDAY – City Hall Closed
<i>Monday, December 27, 2010</i>	FURLOUGH DAY – City Hall Closed
<i>Friday, December 31, 2010</i>	NEW YEAR'S EVE – City Hall Closed
<i>Monday, January 3, 2011</i>	5:30 p.m. Regular Meeting
<i>Tuesday, January 11, 2011</i>	5:30 p.m. Work Session on Land Use East of Sunrise - TENTATIVE
<i>Monday, January 17, 2010</i>	MARTIN LUTHER KING JR. DAY – City Hall Closed
<i>Tuesday, January 18, 2011</i>	4:00 p.m. Closed Session for City Attorney Evaluation 5:30 p.m. Regular Meeting
<i>Tuesday, January 25, 2011</i>	5:30 p.m. Joint Work Session on Parks Capital Improvement Plan and Development Impact Fees
<i>Monday, January 31, 2011 and Tuesday, February 1, 2011</i>	8:30 a.m. – 5:00 p.m. City Council / Staff Learning Retreat
<i>Monday, February 7, 2011</i>	4:00 p.m. Study Session on TBD 5:30 p.m. Regular Meeting
<i>Tuesday, February 15, 2011</i>	5:30 p.m. Work Session on Transportation - TENTATIVE
<i>Monday, February 21, 2011</i>	PRESIDENT'S DAY – City Hall Closed
<i>Tuesday, February 22, 2011</i>	5:30 p.m. Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building Department	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Department	(916) 851-8784
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

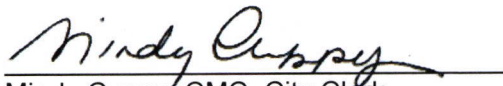
The Rancho Cordova City Council/CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast and SureWest Cable Systems. Closed Captioning will be available on the playback cablecast. Tune to Metro Cable Channel 14, for playback times. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting. The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Mindy Cuppy, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the December 20, 2010 Regular Meeting of the Rancho Cordova City Council/CRA/RCFC was posted and available for review on December 16, 2010 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city web site at www.cityofranhocordova.org.

Signed this 16th day of December, 2010 at Rancho Cordova, California.


Mindy Cuppy, CMC, City Clerk



**CONCURRENT MEETING
CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY (CRA)/
RANCHO CORDOVA FINANCING CORPORATION (RCFC)**

**City Hall
2729 Prospect Park Drive, Rancho Cordova**

Monday, December 6, 2010

**4:00 P.M. – Study Session
American River Community Room - North**

**5:30 P.M. – Regular Meeting
David B. Roberts Council Chambers**

MINUTES

A. STUDY SESSION – CALL TO ORDER / ROLL CALL

Vice Mayor McGarvey called the special meeting to order in the American River North Community Room at 4:15 p.m.

Council Members Present: Budge, Sander, Skoglund, and McGarvey

Council Members Absent: Mayor Cooley

Staff Members Present: Gaebler, Lindgren, Cuppy, Diamond, Haven, Chinn, Abhar, Silva, Runner, Gassaway, Flory, Boerger, and Pearl

B. PUBLIC COMMENT

Vice Mayor McGarvey opened the public comment period. There were no speakers. Vice Mayor McGarvey closed the public comment period.

C. STUDY SESSION ITEM

C.1 Subject: Status Report on Strong Neighborhoods Program

Recommendation: That Council receives, discusses, and provides input as to the priorities of suggested projects.

Result of Recommended Action: Council Member Sander along with city staff will continue to develop projects that improve the City, per the desired direction provided by City Council Members. The projects are designed to address a series of metrics developed to measure the overall "health" of the City, on a short- and long-term horizon.

Staff Report: Nancy Pearl, City Manager's Office, Curt Haven, Economic Development Department and Paul Junker, Planning Department

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ACTION: Discussion item only; no action taken.

D. ADJOURNMENT OF STUDY SESSION

Vice Mayor McGarvey adjourned the closed session to regular meeting in the David B. Roberts Council Chambers at 5:25 p.m.

1. REGULAR MEETING – CALL TO ORDER / ROLL CALL

Mayor Cooley called the regular meeting to order in the David B. Roberts Council Chambers at 5:45 p.m.

Council Members Present: Budge, Sander, Skoglund, McGarvey, and Mayor Cooley

Staff Members Present: Gaebler, Lindgren, Cuppy, Diamond, Haven, Junker, Chinn, Abhar, Silva, Snyder, Harriman, Holt, Flory, Runner, Snipes, McMurtry, and Pearl

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Mayor announced the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor called on Vice Mayor McGarvey to lead the Pledge.

4. INVOCATION

Chaplain Katie Nielsen, Law Enforcement Chaplaincy, gave the invocation.

5. ELECTION CERTIFICATION

- 5.1 **Subject:** Certification of the Results of the November 2, 2010 General Municipal Election with Regard to Members of the City Council and Three Measures

Recommendation: Adopt Resolution No. 134-2010.

Result of Recommended Action: Adoption of the Resolution results in the City's compliance with California Elections Code Regulations 10262, 10263, and 10264, which, in part, state that the governing body shall declare the results of each election under its jurisdiction.

Staff Report: Mindy Cuppy, City Clerk's Department

ACTION: Motion by Sander second by McGarvey and carried by a 5:0 roll call vote; Council adopted Resolution No. 134-2010.

6. SPECIAL CEREMONIES

- 6.1 **Subject:** Swearing-in and Seating of Re-elected Council Members

Recommendation: That Incumbent Council Members Linda Budge and Dan Skoglund be sworn in and seated to fill their respective full four-year term of office.

ACTION: Linda Budge was sworn in City Clerk Mindy Cuppy.

ACTION: Dan Skoglund was sworn in by Pamela Skoglund.

CELEBRATORY BREAK

Mayor Cooley broke for refreshments in honor of new Council officers at 5:55 p.m. The full Council reconvened at 6:17 p.m.

7. PRESENTATIONS

- 7.1 Integrate Waste Manager Steve Harriman presented a proclamation to Allied Waste Residential Driver Mike Casuacau for his heroic actions to save the life of Rancho Cordova citizen David Melville.
- 7.2 City Manager Ted Gaebler recognized Council Member Sander and Vice Mayor McGarvey for achieving a Diamond Level Certificate in Leadership from the National League of Cities.

8. PUBLIC COMMENT

Mayor Cooley opened the public comment period. The following individuals addressed the Council:

- Joy Moon regarding In Home Supportive Service (I.H.S.S)
- Conrade Mayer regarding League of Cities Conference
- Perry Mansch regarding League of Cities Conference
- Shelly Blanchard announcing that the All America Cities quilt has arrived

Mayor Cooley closed the public comment period.

9. COUNCIL REPORTS

Council Members reported on events since the last meeting.

10. CONSENT CALENDAR ITEMS – ROLL CALL VOTE

ACTION: Motion by Budge second by Skoglund and carried by a 5:0 roll call vote; Council approved the Consent Calendar after a brief discussion of Agenda Item 10.3.

10.1 **Subject:** Regular Meeting Minutes of November 15, 2010.

Recommendation: Adopt Minutes.

10.2 **Subject:** First Amended Development Agreement By and Between the City of Rancho Cordova and Elliot Homes Relative to the Rio del Oro Project (RC-04-052)

Recommendation: Waive second reading and adopt Ordinance No. 33-2010. **(Roll Call Vote)**

Result of Recommended Action: The amendment would result in the City entering into the Development Agreement with Elliott Homes as the holder of an option to acquire the property that is the subject to the Development Agreement from two other Elliott entities, Elliott Whiterock, LLC and Stonecreek Industrial, LLC, rather than the City entering into the Development Agreement with Elliott Homes as owner of the subject property. There are no other proposed amendments or changes to the Development Agreement of the other approvals for the Rio del Oro project.

Staff Report: Adam U. Lindgren, City Attorney's Office

10.3 **Subject:** Resolution Awarding a Construction Contract and Rejecting Bids for Several Construction Categories for Tenant Improvements to the New Rancho Cordova Police Station and Granting Authority to the City Manager to Approve Change Orders in an Amount Not to Exceed Ten Percent (10%) of the Aggregate Amount of all the Contracts

Recommendation: Adopt Resolution No. 138-2010.

Result of Recommended Action: Adoption of this resolution will award a construction contract to the lowest responsive bidder for building insulation for the new Rancho Cordova Police Station, and would reject all the remaining bids for surveying, site fencing, landscape/irrigation, glass and glazing, fiberglass, toilet accessories and partitions, fire extinguishers and cabinets, flagpoles, and window covering. Staff will consolidate the remaining construction items into appropriate bid packages and re-advertise. This resolution will grant authority to the City Manager to approve change orders in an amount not to exceed ten percent of the aggregate amount of all of the contracts.

Staff Report: Cyrus Abhar, Public Works Director

10.4 **Subject:** Resolution Authorizing the City Manager to Execute First Contract Amendment No. 142-2010 with Quincy Engineering, Inc. to Continue Providing Construction Management Services in the Amount of \$158,300 for the International Drive Extension Project

Recommendation: Adopt Resolution No. 139-2010.

Result of Recommended Action: Adoption of this resolution will authorize the City Manager to execute the first contract amendment with Quincy Engineering, Inc. in an amount of \$158,300 to continue providing construction management and construction inspection services for the International Drive Extension Project. The current contract amount will increase from \$900,000 to \$1,058,300. This amendment will allow for extended contract duration due to an estimated fifty additional working days for the construction of the project.

Staff Report: Cyrus Abhar, Public Works Director

- 10.5 **Subject:** Resolution to Increase Parking Penalties to Offset State Trial Court Trust Fund Surcharge Required by Senate Bill 857 Enacted October of 2010

Recommendation: Adopt Resolution No. 140-2010.

Result of Recommended Action: Adoption of this resolution will increase the Parking Violation Fine Schedule by \$3.00 per violation to offset the State Trial Court Trust Fund surcharge required by SB 857 enacted October 2010.

Staff Report: Doug Diamond, Rancho Cordova Police Department

11. CONSENT PUBLIC HEARING ITEMS

NONE

12. PUBLIC HEARING ITEMS

NONE

13. REGULAR CALENDAR ITEMS

- 13.1 **Subject:** Final Hearing on the Establishment of the Rancho Cordova Tourism Business Improvement District and Secession of the Lodging Businesses in Rancho Cordova from the Sacramento Tourism Business Improvement District

Recommendation: That Council:

- a) Adopt Resolution No. 136-2010 Forming the Rancho Cordova Tourism Business Improvement District; and
- b) Adopt Resolution No. 137-2010 Seceding from the Sacramento Tourism Business Improvement District

Result of Recommended Action: Adoption of Resolution No. 136-2010 will form the Rancho Cordova Tourism Business Improvement District (RCTBID) effective January 1, 2011. An assessment of \$1.50 per room per night will be collected by the City of Rancho Cordova, that will be remitted to the Rancho Cordova Travel and Tourism Corporation (RCTC), a non-profit corporation for the purpose of promoting travel and tourism in Rancho Cordova. The RCTC will be a 501(C)(6) Corporation with a Board of Directors of seven to nine members. Resolution No. 137-2010 will result in secession of lodging businesses in Rancho Cordova from the Sacramento Tourism Business Improvement District.

Staff Report: Megan McMurtry and Micah Runner, Economic Development Department

Mayor Cooley opened the public comment period. There were no speakers. Mayor Cooley closed the public comment period.

ACTION: Motion by Budge second by Sander and carried by a 5:0 roll call vote; Council adopted Resolution No. 136-2010 and Resolution No. 137-2010.

13.2 **Subject:** Discussion of Cultural Arts Commission Development

Recommendation: Receive information about the formation of a Cultural Arts Commission as called for in the General Plan and direct staff to take appropriate action, based upon the option selected.

Result of Recommended Action: Council will select one of three possible options and direct staff to take appropriate action:

Option A: Begin development of a Cultural Arts Commission as called for in the General Plan within a specified timeline and direct staff to work with Council in its development; or

Option B: Create an ad hoc steering committee to research and develop a plan for the development of a Cultural Arts Commission within a timeframe to be determined, working with staff on the development of the steering committee; or

Option C: Table the discussion for a future time as determined by the City Council.

Staff Report: Nancy Pearl, City Manager's Office

GROWING STRONG NEIGHBORHOODS

Mayor Cooley opened the public comment period. There were no speakers. Mayor Cooley closed the public comment period.

ACTION: Motion by Budge second by McGarvey and carried by a 5:0 roll call vote; Council selected Option B and directed staff to take appropriate action to create an ad hoc steering committee to research and development a plan for the development of a Cultural Arts Commission within a timeframe to be determined, working with staff on the development of the steering committee.

13.3 **Subject:** Discussion of City Gateways Continued from November 1, 2010

Recommendation: That Council considers staffs presentation and provides direction for proceeding with the Design of City Gateways.

Result of Recommended Action: Staff will present an update to the Council on recent public outreach efforts on the City Gateways and request guidance for refining the proposed City Gateway designs, and for soliciting further community input.

Staff Report: Paul Junker, Planning Department

Mayor Cooley opened the public comment period. The following individual addressed the Council:

- Jerald Drobesh in support of the item
- Rick Sloan in support of the item
- Wayne Hart in support of the item
- Dori Eisenhower in support of the item

Mayor Cooley closed the public comment period.

ACTION: By consensus; Council directed staff to return to the original committee for further refining of the proposed designs, as well invite Rick Sloan to participate in the design process.

AT THIS POINT: Mayor Cooley requested that Agenda Item 13.6 be moved forward on the agenda.

ACTION: Motion by Cooley second by Skoglund and carried by a 5:0 vote; Council moved Agenda Item 13.6 forward on the agenda.

13.6 **Subject:** Selection of 2011 Mayor and Vice Mayor

Recommendation: That Council selects its next Mayor and Vice Mayor for 2011.

Result of Recommended Action: Council will appoint its leadership officers, per Resolution No. 5-2004. The ceremonial seating of the new Mayor and Vice Mayor will take place at the next Council Meeting on December 20, 2010.

Staff Report: Mindy Cuppy, City Clerk's Department

Mayor Cooley opened the public comment period. There were no speakers. Mayor Cooley closed the public comment period.

ACTION: Motion by Cooley second by Budge and carried by a 5:0 vote; Council appointed Council Member McGarvey as the 2011 Mayor and Council Member Sander as the 2011 Vice Mayor.

AT THIS POINT: Mayor Cooley left the meeting at 8:35 p.m.

13.4 **Subject:** Council Approval of Representative and an Alternate to Serve as the City's Elected Liaison to Support the Completion of the South Sacramento Habitat Conservation Plan (SSHCP).

Recommendation: That Council selects a representative and an alternate to serve as the City's elected liaison to support the completion of the South Sacramento Habitat Conservation Plan (SSHCP).

Result of Recommended Action: Designation of liaisons by each of the elected boards of the SSHCP Local Agency Plan Partners (Plan Partners) will assist with ensuring that local elected officials are well informed on this complex project and will demonstrate to the State and Federal regulatory agencies the engagement of elected decision makers within the SSHCP process.

Staff Report: Paul Junker, Planning Department

GROWING STRONG NEIGHBORHOODS

Mayor Cooley opened the public comment period. There were no speakers. Mayor Cooley closed the public comment period.

ACTION: Motion by Sander second by McGarvey and carried by a 4:0 vote (Cooley absent); Council designated Council Member Budge as the SSHCP representative and Council Member Skoglund as the alternative representative.

13.5 **Subject:** 2011 City Council Meeting Schedule

Recommendation: Staff recommends Council discuss and confirm its meeting schedule for 2011.

Result of Recommended Action: Action on this item will confirm the 2011 meeting schedule for the members of the Rancho Cordova City Council.

Staff Report: Ted Gaebler, City Manager's Department

Mayor Cooley opened the public comment period. There were no speakers. Mayor Cooley closed the public comment period.

ACTION: No action taken; Discussion item only.

14. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Council Member Sander volunteered to serve on the committee that will be working in conjunction with builders, developers, and city staff to develop a process moving forward regarding cost of development in Rancho Cordova. Council Member Sander also recommended that Vice Mayor McGarvey serve on the committee as well.

ACTION: Motion by Budge second by Skoglund and carried by a 4:0 vote (Cooley absent); the Council appointed Council Member Sander and Vice Mayor McGarvey to serve on the committee.

15. CITY MANAGER'S REPORT

City Manager Ted Gaebler reported the following:

- Announcing the Sacramento Valley League meeting and asked if other Council Members will be attending
- Friday, December 10, 2010 is closing date of nominations for division chair and vice chair for Sacramento Valley Region 3 and are any Council Members interested in serving
- Announced the Sacramento Air Show Board has two vacancies and that he is new chair of the board

16. ADJOURNMENT OF REGULAR MEETING

Vice Mayor McGarvey adjourned the regular meeting to closed session in the Community Board Room at 8:54 p.m. in memory of Rancho Cordova residents Randal E. Rice and Mike Schneider.

17. CLOSED SESSION

Vice Mayor McGarvey called the special meeting to order in the Community Board Room at 9:05 p.m.

Council Members Present: Budge, Sander, Skoglund, and McGarvey

Council Members Absent: Mayor Cooley

Staff Members Present: Lindgren, Gaebler, Chinn and Abhar

Council adjourned to Closed Session in the Community Board Room to discuss the following item:

Conference with Legal Counsel – Anticipated Litigation Government Code 54956.9(b) (one potential case).

Council Members Present: Budge, Sander, Skoglund, and McGarvey

Council Members Absent: Mayor Cooley

Staff Members Present: Lindgren and Gaebler

Council adjourned to Closed Session in the Community Board Room to discuss the following item:

Public Employee Performance Evaluation, City Manager - Government Code Section 54957,
Continued from November 9, 2010.

18. OPEN SESSION – REPORT FROM CLOSED SESSION

City Attorney Adam Lindgren reported that there was no reportable action taken during first closed session item, and that the Council continued and concluded the City Manager's evaluation for the second closed session item.

19. ADJOURNMENT OF CLOSED SESSION

Vice Mayor McGarvey adjourned the closed session at 11:50 p.m.

Mindy Cuppy, CMC, City Clerk

MEMORANDUM

Date: December 20, 2010
To: Honorable Mayor and Council Members
From: Mindy Cuppy, CMC, City Clerk
Subject: **PLANNING COMMISSIONER APPOINTMENTS**



RECOMMENDATION

That re-elected Council Members Linda Budge and Dan Skoglund submit their respective nominations for Planning Commissioner to the full City Council for formal approval to fill Planning Commissioner terms that coincide with their Council Member terms.

RESULT OF RECOMMENDED ACTION

Action on this item will result in Linda Budge's appointment of Synthia Smith and Dan Skoglund's appointment of Matt Cummings. Both members of the community will serve on the Planning Commission for terms commencing January 2011 and ending December 2014.

BACKGROUND

Council's Ordinance No. 56-2004 provides that following each election of City Council Members, re-elected or newly elected members must nominate one member to serve on the Planning Commission within 90 days of taking office. There is no limit on the number of terms an appointee can serve on the Planning Commission.

MEMORANDUM



DATE: December 20, 2010
TO: Honorable Mayor and Council Members
FROM: Mindy Cuppy, CMC, City Clerk
SUBJECT: APPROVAL OF COUNCIL MEMBER APPOINTMENTS TO REGIONAL
BOARDS, COMMISSIONS, AND COMMITTEES FOR 2011

RECOMMENDATION

That Council confirms their 2011 commitments to serve on other agency boards, commissions, and committees.

RESULT OF RECOMMENDED ACTION

The City Clerk will confirm appointments with the members of the Council responsible for representing the agency boards, commissions, and committees they serve, and will ensure that any necessary Fair Political Practices Commission (FPPC) filings are completed.

BACKGROUND

Council Members serve on various advisory boards in the community to ensure the city has representation within the region; additionally, Council Members serve on national and state committees. By confirming their appointments annually the member of the Council are committing their time to serve in these important roles at the national, state and local level.

ATTACHMENT

City of Rancho Cordova Council Member Appointments to Regional Boards, Commissions, and Committees.

**City of Rancho Cordova
Council Member Appointments to Other Agency Boards, Commissions
and Committees**

Agency	2010 Appt	2011 Appt
Local Appointments		
ARP Governance Board	Budge Alt: McGarvey	Budge Alt: McGarvey
Capital Southeast Connector	Budge Alt: Cooley	Budge Alt: Cooley
City Selection Committee of Sacramento County	Cooley Alt: McGarvey	McGarvey Alt:
Mather Community Campus Community Advisory Committee	McGarvey	McGarvey
Mather Restoration Advisory Board	McGarvey	McGarvey
Mayors & Board Chair Forum	Cooley Alt: McGarvey	McGarvey Alt:
Sacramento Area Council of Governments (SACOG)	Budge Alt: McGarvey	Budge Alt: McGarvey
Sacramento Regional Sanitation District (Meets with Sacramento Area Sewer District)	Skoglund Alt:	Skoglund Alt:
Sacramento Area Sewer District (Meets with Regional Sanitation District)	Skoglund Alt: McGarvey	Skoglund Alt: McGarvey
Sacramento County Human Rights Housing Commission Governing Board	Skoglund Alt: McGarvey	Skoglund Alt: McGarvey
Sacramento Local Agency Formation Commission (LAFCo)	Budge	No City Seat in 2011
Sacramento Metro Cable Television Commission	McGarvey Alt: Skoglund	McGarvey Alt: Skoglund
Sacramento Metropolitan Air Quality Management District (SMAQMD)	McGarvey Alt: Skoglund	McGarvey Alt: Skoglund
Sacramento Public Library Authority Governing Board	Budge Alt: Sander	Budge Alt: Sander
Sacramento Regional Transit (RT) District Board of Directors	Sander Alt: McGarvey	Sander Alt: McGarvey
Sacramento Steps Forward - Policy Board to End Homelessness	Budge	Budge
Sacramento Transportation Authority (STA)	Cooley Alt: McGarvey	Cooley Alt: McGarvey
Sacramento-Placerville Transportation Corridor JPA	Budge	Budge
Sacramento-Yolo Mosquito & Vector Control District Board	McGarvey, President Alt: Sander	McGarvey Alt: Sander

Agency	2010 Appt	2011 Appt
National Appointments		
National Civic League Board of Directors	Sander	Sander
National League of Cities CityFutures Panel on Community and Regional Development	Budge	Budge
National League of Cities Transportation and Infrastructure (TIS) Steering Committee	Sander, Vice Chair	Sander, Chair
National League of Cities Public Safety and Crime Prevention Steering Committee	Skoglund	Skoglund
National League of Cities First Tier Suburbs Steering Committee and General Committee	McGarvey and Sander	McGarvey and Sander
League of California Cities Appointments		
League of California Cities Transportation, Communication and Public Works Policy Committee	McGarvey, Vice Chair	McGarvey, Vice Chair
League of California Cities Revenue & Taxation Policy Committee	Sander (Chair)	Sander, Chair
League of California Cities Housing, Community Development & Economic Development Policy Committee	Cooley and Budge	Cooley and Budge
State Appointments		
California State Seismic Safety Commission	Cooley	Cooley
Council Subcommittees		
Kilgore Cemetery Council Subcommittee	Budge, McGarvey	Budge, McGarvey
Strong Neighborhoods Council Subcommittee	Sander	Sander
2 x 2 Meetings		
Folsom Cordova Unified School District 2x2	Budge, McGarvey	Budge, McGarvey
Sacramento County 2x2	Cooley, McGarvey	McGarvey, Sander
Cordova Recreation and Park District 2x2	Skoglund, Sander	Skoglund, Sander
Sac Metro Fire 2x2	Budge, McGarvey	Budge, McGarvey
SMUD 2x2	Cooley, McGarvey	McGarvey, Sander
Elk Grove Unified School District 2x2	Cooley, McGarvey	Cooley, McGarvey
Golden State Water 2x2	Cooley, McGarvey	McGarvey, Sander
Sacramento City Unified School District 2x2	Cooley, McGarvey	Cooley, McGarvey

MEMORANDUM



DATE: December 20, 2010

TO: Honorable Mayor and Council Members

FROM: Paul Junker, Planning Director

SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH EDAW, INC. AN AECOM COMPANY (EDAW) FOR THE SUNRISE DOUGLAS COMMUNITY PLAN – SUNRIDGE SPECIFIC PLAN ENVIRONMENT IMPACT REPORT (EIR)

APPLICANT/DEVELOPER:

Sunrise Douglas Property Owners Group
John Hodgson- Project Manager
1640 Lead Hill Blvd. Suite 220
Roseville, CA 95661

PROJECT: Sunrise Douglas Community Plan/Sunridge Specific Plan EIR

FILE: N/A

LOCATION: East of Sunrise Blvd, south of Douglas Road

APN: N/A

PLANNER: Paul Junker, Planning Director

RECOMMENDATION

Adopt Resolution 135-2010.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will authorize EDAW, Inc. an AECOM Company (EDAW) to complete amendments to the Sunrise Douglas Community Plan/Sunridge Specific Plan Environmental Impact Report. This request seeks approval of additional funding of \$15,256, thus increasing EDAW's contract amount for this project to \$159,189. Work completed under this amendment will resolve certain obligations of the City as determined in the Vineyards litigation. Funding for this work shall be provided by owners of undeveloped land within the Sunrise Douglas Community Plan area.

BACKGROUND

The Sunrise Douglas Community Plan/Sunridge Specific Plan was approved by Sacramento County prior to incorporation of the City of Rancho Cordova. Following incorporation, the projects approvals were challenged in the Vineyards litigation. As the land use agency with current authority over the Community Plan area, the City of

Rancho Cordova is now required to recertify the Environmental Impact Report (EIR) for the Sunrise Douglas Community Plan/Sunridge Specific Plan according to court order to resolve certain obligations of the City, as determined in the Vineyards litigation. This effort has been under taken in conjunction with owners of undeveloped land within the Sunrise Douglas Community Plan area to complete the required amendments and recertification of the Community Plan/Specific Plan EIR. Until the City adopts the revised documents, the City is not able to approve projects that require discretionary or legislative actions to amend existing projects or approve new projects.

FISCAL IMPACTS

This amendment has been reviewed by and is supported by the affected Sunrise Douglas property owners. All costs associated with amending the Community Plan/Specific Plan EIR will be funded by property owners with the Community Plan area and, therefore, this effort will have no direct fiscal impact on the City.

RECOMMENDED MOTION

"I move the City Council adopt the resolution authorizing the City Manager to execute an amendment to the consultant services agreement with EDAW, Inc. for the preparation of the Sunrise Douglas Community Plan/Sunridge Specific Plan EIR."

ATTACHMENT(S)

1. Resolution No. 135-2010.
2. EDAW Scope of Services for the amendment of the Sunrise Douglas Community Plan/Sunridge Specific Plan EIR; 2A, 2B & 2C.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 135-2010

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO THE CONSULTANT
SERVICES AGREEMENT BETWEEN EDAW, INC. AN AECOM COMPANY AND THE CITY OF
RANCHO CORDOVA FOR PREPARATION OF AN ENVIRONMENTAL IMPACT REPORT
FOR SUNRISE DOUGLAS COMMUNITY PLAN/SUNRIDGE SPECIFIC PLAN**

WHEREAS, the City of Rancho Cordova ("City") has determined that the preparation of an Environmental Impact Report ("EIR") for the Sunrise Douglas Community plan/Sunridge Specific Plan is necessary in order to comply with the requirements of the California Environmental Quality Act ("CEQA") and National Environmental Protection Act (NEPA); and

WHEREAS, the City solicited proposals from environmental consultant firms for the preparation of an EIR for the Project; and

WHEREAS, following review of the proposals received, EDAW, Inc. ("Consultant") was determined to be the most appropriate consultant firm to prepare the EIR/EIS for the Project; and

WHEREAS, funding for preparation of the EIR shall be provided by the project applicants and shall not use money from the City's general fund.

NOW, THEREFORE, BE IT RESOLVED the City Council hereby authorizes the City Manager to execute an amendment to the consultant services agreement between EDAW, Inc. and the City of Rancho Cordova, based on the scope of work attached (**Attachments 2A, 2B, 2C**). The form of the final contract shall be approved by the City Attorney and shall be for an amount not to exceed One hundred fifty nine thousand one hundred eighty nine dollars (\$159,189).

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert J. McGarvey, Mayor

ATTEST:

Mindy Cuppy, CMC, City Clerk



AECOM
2020 L Street, Suite 400
Sacramento, CA 95811
www.aecom.com

916.414.5800 tel
916.414.5850 fax

Memorandum

To Mr. Paul Junker, City of Rancho Cordova Planning Director

CC Patrick Angel, PMC
Tim Cremin, Meyers Nave
Michael Bryan, RBI

Subject **Sunrise Douglas Community Plan/SunRidge Specific Plan Revised EIR**
(09110259.01)
Request for Contract Amendment for:

- Technical Memorandum Addressing Cumulative Fisheries Impacts
- Meeting with City of Rancho Cordova and Sacramento County Water Agency
- Additional Fisheries Analysis (Option A)
- Second Administrative Draft Revised EIR

From Suzanne Enslow, AECOM

Date October 25, 2010

AECOM is submitting this scope and cost estimate to amend the consulting services agreement between AECOM and the City of Rancho Cordova for the Sunrise Douglas Community Plan/SunRidge Specific Plan (SDCP/SRSP) Revised EIR to address the following out-of-scope tasks:

- Preparation of Technical Memorandum Addressing Assessment of Cumulative Fisheries Impacts
 - primarily an effort by Robertson-Bryan, Inc. (RBI) – see attached scope/cost
 - support from AECOM (coordination, review)
- Attendance at One Project Team Meeting with the City of Rancho Cordova and the Sacramento County Water Agency
 - RBI to prepare for and participate in one meeting
 - AECOM to prepare for and participate in one meeting
- Additional Technical Fisheries Analysis
 - primarily an effort by RBI – see Option A in attached scope/cost
 - support from AECOM to incorporate into Second Administrative Draft Revised EIR
- Preparation of a Second Administrative Draft Revised EIR (i.e., Screen-check Draft Revised EIR)

- primarily an effort by AECOM
- support from RBI on fisheries revisions – see Option A in attached scope/cost

Cumulative Fisheries Impacts Technical Memorandum and Attendance at Project Team Meeting

Per request from the City of Rancho Cordova during our meeting on Wednesday, October 20, 2010, RBI submitted to AECOM a proposal to prepare a memorandum addressing the approach to the cumulative fisheries impacts for the Sunrise Douglas Community Plan/SunRidge Specific Plan (SDCP/SRSP) and attend one (1) project team meeting. Please see the attached RBI change order request to AECOM, dated October 22, 2010.

In addition to RBI's effort, AECOM would coordinate with the City and RBI regarding this additional task; review the technical memorandum prepared by RBI; and prepare for and attend one (1) project team meeting. The assumed AECOM staff and hours for this effort are provided in the table below.

**Technical Memorandum Addressing Cumulative Fisheries Analysis and Project Team Meeting
(Includes RBI –see attached Scope and Cost dated October 22, 2010)**

Staff	Hours	Rate	Task	Total
Suzanne Enslow	8	\$110	Includes four (4) hours for coordination and review of technical memorandum by RBI and four (4) hours to prepare for, travel to, and participate in meeting with City of Rancho Cordova and SCWA.	\$880
Wendy Copeland	6	\$135	Includes two (2) hours for coordination and review of technical memorandum by RBI and four (4) hours to prepare for, travel to, and participate in meeting with City of Rancho Cordova and SCWA.	\$810
Chris Fitzer	2	\$140	Includes two (2) hours for coordination and review of technical memorandum by RBI.	\$280
Francine Dunn	1	\$215	Includes one (1) hour for coordination and review of technical memorandum by RBI	\$215
RBI			(See RBI Scope dated October 22, 2010)	\$2,890
10% Mark-up on Subconsultant				\$289
Subtotal				\$5,364

Second Administrative Draft Revised EIR with Existing Fisheries Analysis/Approach

Per the request from the City of Rancho Cordova, the City attorneys, and the Applicant's attorney during our meeting on Tuesday August 17, 2010, AECOM and RBI submitted a proposal for additional work on the fisheries impact analysis and additional work to prepare a Second Administrative Draft (screen check) Revised Sunrise Douglas EIR. That proposed amendment, dated August 24, 2010, included two options (Option A and B), related to the level of detail for the fisheries analysis. Based on feed-back from the City and from Sabrina Teller, one of the Applicant's attorneys, the City and Applicants would be supportive of Option A, but not Option B. Therefore, this revised amendment request includes only RBI's "Option A." Option A involves proceeding with the existing strategy for the fisheries analysis and revising/finalizing the project-specific and cumulative fisheries impact analyses per the City and Applicant comments.

AECOM will provide management, client/agency coordination, and CEQA strategy; will address the City and Applicant comments and revise the ADEIR; drop-in a stand-alone chapter on the Vineyards II analysis (no AECOM or RBI labor/costs assumed for this piece); and prepare/submit a Second Administrative (screen check) Draft Revised EIR. RBI would assist with revising the existing fisheries analysis for the Second Administrative DEIR per their "Option A" scope of work. (AECOM's contracted scope of work, Exhibit A, Task 3: Preparation of Public DEIR, does not include preparation and submittal of a Second Administrative DEIR.)

**Second Administrative Draft Revised EIR with Existing Fisheries Analysis/Approach
(Includes RBI – see Option A in attached Scope and Cost dated August 24, 2010)**

Staff	Hours	Rate	Task	Total
Jenifer King	18	\$102	Agency coordination, address City/Applicant comments on Water Supply Chapter	\$1,836
Suzanne Enslow	14	\$110	Agency coordination, address City/Applicant comments on Cumulative Chapter, CEQA strategy, review, meetings, management	\$1,540
Wendy Copeland	6	\$135	CEQA strategy, review, meetings, management	\$810
Francine Dunn	4	\$215	CEQA strategy, review, meetings, management	\$860
Graphics	2	\$85	Graphics revisions, produce 2 nd ADEIR	\$170
Word Processing	5	\$75	Re-format, produce 2 nd ADEIR	\$375
RBI			(See RBI Scope dated August 24, 2010, Option A)	\$3,910
10% Mark-up on Subconsultant				\$391
Subtotal				\$9,892

In summary, this request for a contract amendment includes the following out-of-scope tasks:

- RBI prepares a technical memorandum addressing cumulative fisheries analysis
- AECOM provides coordination and review of the technical memorandum addressing cumulative fisheries analysis
- AECOM and RBI prepare for and attend one (1) project team meeting with the City of Rancho Cordova and SCWA
- AECOM, with revised fisheries analysis from RBI (Option A), prepares a Second Administrative Draft Revised EIR for submittal to the City

Total Contract Amendment Request

AECOM	Coordination and review of RBI technical memorandum addressing cumulative fisheries analysis; Prepare for/attend on meeting with City and SCWA; and Second Administrative Draft Revised EIR with existing fisheries analysis/approach (Option A)	\$8,456
RBI	Prepare technical memorandum addressing cumulative fisheries analysis; Prepare for/attend on meeting with City and SCWA; Revise existing fisheries analysis/approach (Option A) for Second Administrative Draft Revised EIR (See RBI Scopes dated August 24, 2010 [Option A] and October 22, 2010)	\$6,800
TOTAL		\$15,256

Since the previous amendment proposal (dated August 24, 2010, based on discussion in our meeting on August 17, 2010), AECOM has worked in good faith on preparation of the Second Administrative Draft Revised EIR, which is an out-of-scope task. RBI has no currently authorized scope or budget with AECOM to proceed with work on this project. Therefore, AECOM requests written authorization from the City to proceed with the scope in this proposed amendment and to authorize RBI for the proposed additional scope and budget. AECOM also requests written confirmation from the City that this amendment to our consulting services agreement will be processed in the near future.

We understand the urgency of determining an approach to the fisheries analysis to completing the CEQA analysis. Our team is eager to assist the City in resolving outstanding issues and to complete the CEQA process. Please feel free to call or email Suzanne Enslow (916.414.5866) with any questions about this proposal.

Thank you.

Suzanne Enslow



August 24, 2010

DELIVERED BY EMAIL

Ms. Suzanne Enslow
AECOM
2020 L Street, Suite 400
Sacramento, CA 95811

Re: Contract Change Order Request to Assist AECOM in the Preparation of the Fisheries Resources Section of the Sunrise Douglas Community Plan/Sun Ridge Specific Plan Revised EIR

Dear Ms. Enslow:

Per your request, please accept this proposal associated with the above referenced project outlining additional professional services to be provided by Robertson-Bryan, Inc. (RBI) to assist AECOM in the preparation of the Fisheries Resources section of the Sunrise Douglas Community Plan/Sun Ridge Specific Plan (SDCP-SRSP) Revised EIR.

Because the long-term water supply for SDCP-SRSP will be provided by a combination of Zone 40 groundwater supplies and surface water from the Freeport Regional Water Project (FRWP), RBI prepared the current assessment of potential impacts to fisheries resources in the administrative draft of the water supply section of the SDCP-SRSP Revised EIR by referencing information and fisheries impact assessments of the previously-certified EIRs for Zone 40 Water Supply Master Plan (Zone 40), FRWP, and the Water Forum Agreement (Water Forum). Despite the FRWP EIR's less than significant project-specific and cumulative impact determinations for fisheries, RBI staff determined that the evidentiary basis for fisheries impacts determinations in the "Fish" section (Chapter 5) of the FRWP EIR are not adequate relative to current conditions, nor would they withstand potential scrutiny that may occur through public review of the SDCP-SRSP Revised EIR. Additionally, the FRWP EIR is sufficiently old that it does not address all current and relevant potential fisheries impacts or species of management concern. Prior to completing the impact assessment for the SDCP-SRSP Revised EIR, RBI notified AECOM and the City of the FRWP EIR deficiencies and determination that the associated CALSIM II modeling data would need to be quantitatively assessed to provide substantial evidence to ensure that significance determinations would be defensible, and provide a foundation for the fisheries analysis of the increment of FRWP water delivered to SDCP-SRSP.

Based on direction received from AECOM to date, RBI completed the current administrative draft fisheries assessment sections based on fisheries impact findings contained within the Zone

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Fax 916.714.1804

881 Cumorah Court
Placerville CA 95667
Phone 530.295.1265
Fax 530.295.8174

1942 Broadway Suite 405
Boulder CO 80302
Phone 303.938.3088
Fax 303.938.6850

www.robertson-bryan.com

40, FRWP, and Water Forum Agreement EIRs. In addition, new assessments were made for green sturgeon and longfin smelt which are species that were not addressed previously in the FRWP EIR.

The City and project applicant provided comments on the administrative draft of the SDCP-SRSP Revised EIR that indicated concerns with the approach and results of the impact assessment for fisheries resources, and potential precedence that may be set for the City and other agencies. In a project team conference call held on 8-17-10, two options were developed for finalizing the fisheries chapter for the Revised EIR. These options are defined as follows.

Option A involves finalizing the fisheries chapter as it is currently written, which conservatively identifies potentially significant project-specific and cumulative fisheries impacts associated with use of the 15.84 TAF project-specific water supply (due to not having conducted updated quantitative assessment of all available modeling data to support less-than-significant impact determinations), and introduces mitigation for these potentially significant fisheries impacts.

Option B involves doing additional/updated project-specific and cumulative fisheries analyses using the CALSIM II and related modeling output developed for the FRWP EIR in an effort to determine (based on substantial evidence) whether project-specific effects are significant to fish resources, and whether the project's contribution to the significant future cumulative fisheries condition would be substantial. The FRWP EIR assessed the use of approximately 78 TAF of diversion from the Sacramento River, which is the "parent" water supply for the 15.84 TAF being assessed for this SDCP-SRSP project. This approach has the potential to conclude that both project-specific and cumulative fisheries impacts are less-than significant, if substantial evidence can be developed from the FRWP EIR modeling to support such CEQA impact determinations for fisheries.

Per request, this scope of work defines the sub-tasks necessary under Option A and Option B for RBI to revise the assessment of project-specific and cumulative fisheries resources impacts of the SDCP-SRSP water supply deliveries based on relevant information in the Zone 40 EIR, FRWP EIR, and other available information pertaining to other past, present, and reasonably foreseeable projects and related actions. Finally, RBI will assist AECOM in responding to internal project team comments on the administrative draft fisheries chapter in order to produce the public draft chapter.

The following tasks define the approach for completing the fisheries resources project-specific and cumulative impact assessments for the SDCP-SRSP Revised EIR.

I. SCOPE OF WORK

OPTION A

TASK A.1: PREPARE SDCP-SRSP REVISED EIR FISHERIES ASSESSMENTS

This subtask allocates hours for RBI to revise and finalize the current administrative draft assessment of project-specific and cumulative impacts of the Project water supply deliveries on fisheries resources for inclusion in the SDCP-SRSP Revised EIR. RBI will revise the project-specific and cumulative fisheries impact assessment sections in a stand alone chapter for clarity. RBI also will review City and applicant comments on the administrative draft REIR and revise the section accordingly. A focus of the revision will be to provide additional discussion of the Biological Opinions and WFA mitigation measures to limit the exposure of the City and applicants to unnecessary precedent setting analyses or procedures.

TASK A.2: PROJECT TEAM CONFERENCE CALL

For the purposes of this scope and budget, RBI assumes participation in one (1) conference call with AECOM and City staff during the course of the project to discuss RBI's findings. The budget provides for two hours for each RBI staff member to prepare for and participate in the conference call.

TASK A.3: PROJECT MANAGEMENT

This task provides hours for Dr. Bryan and the Project Manager to oversee and direct RBI staff efforts on each task and to review interim work products. In addition, this task provides time for project coordination by phone, email, and fax with other project team members, budget and schedule tracking, and other duties to coordinate/administer the project.

OPTION B

TASK B.1: REVIEW FRWP EIR FISH SECTION

As an initial task, RBI fisheries biologists and CEQA experts will review the fisheries project-specific impact assessments and cumulative fisheries impacts section of the FRWP EIR. The purpose of this review is to determine the adequacy of these sections as the basis for the Fisheries Resources section of the SDCP-SRSP Revised EIR. From this review, RBI will determine specific topical areas (i.e., aspects of the project-specific and/or cumulative analyses) that require additional, updated analyses from the CALSIM II and related modeling in order to provide the evidentiary basis for fisheries resources impact determinations to be presented in the SDCP-SRSP Revised EIR.

TASK B.2: PREPARE SDCP-SRSP REVISED EIR FISHERIES ASSESSMENTS

Subtask B.2a: Prepare Assessment of the Project-Specific Impacts to Fisheries Resources.

This subtask allocates hours for RBI to revise and finalize the assessment of project-specific

impacts of the Project water supply deliveries on fisheries resources for inclusion in the SDCP-SRSP Revised EIR. The focus will be on impact determinations identified under Task B.1 that were made in the FRWP EIR/EIS which require additional and updated assessment in order to adequately support an impact determination for the SDCP-SRSP project. RBI will bolster the fisheries impact assessments based on the FRWP EIR/EIS modeling information and current baseline fisheries information, new regulations, and new listings of species under the Endangered Species Act (ESA). Specific efforts will address:

- Flow-related effects on migration of anadromous fishes;
- Flow-related effects on aquatic habitat quantity and quality;
- Temperature-related effects on salmonids;
- Flow-related effects on seasonal position of X2 in the Delta; and
- Aquatic habitat availability in reservoirs on the Sacramento, Feather, and American rivers that are affected by FRWP deliveries.

The assessments of these potential impacts will rely upon the same temperature, flow, and salmon mortality model output used in the FRWP EIS/EIR. The assessment will specifically utilize CALSIM II modeling results from the FRWP EIR to make quantitative determinations of the magnitude of effects to fisheries resources from the full FRWP-related diversions, and subsequently assess incremental contribution of SDCP-SRSP-related diversions to the overall effect. If RBI's assessment concludes that one or more of the fisheries impact determinations made for the project using this approach are significant, RBI will immediately notify AECOM of the results to determine the subsequent course of actions.

RBI will revise the project-specific and cumulative fisheries impact assessment sections in a stand alone chapter for clarity.

Subtask B.2b: Prepare Assessment of Cumulative Impacts to Fisheries Resources. RBI will prepare the assessment of the cumulative impacts to fisheries resources for inclusion in the SDCP-SRSP Revised EIR. RBI will describe the future cumulative condition based on best available information of past, present, and reasonably foreseeable actions affecting fisheries resources in the affected environment. RBI will assess the Project-related contribution to any significant cumulative fisheries impact based on an evaluation of the magnitude, frequency, and duration of the incremental effect relative to defined thresholds of significance. A focus of the revision will be to provide additional discussion of the Biological Opinions and WFA mitigation measures to most accurately characterize the project's contribution to the future cumulative fisheries conditions.

TASK B.3: ADDRESS INTERNAL PROJECT TEAM COMMENTS ON ADMINISTRATIVE DRAFT FISHERIES CHAPTER

RBI will respond to one round of comments from AECOM staff, City staff, and the applicant on the administrative draft project-specific and cumulative fisheries sections of the REIR.

TASK B.4: PROJECT TEAM CONFERENCE CALLS

For the purposes of this scope and budget, RBI assumes participation in two (2) conference calls with AECOM and City staff during the course of the project to discuss RBI's findings. The budget provides for two hours for each RBI staff member to prepare for and participate in each conference call.

TASK B.5: PROJECT MANAGEMENT

This task provides hours for Dr. Bryan and the Project Manager to oversee and direct RBI staff efforts on each task and to review interim work products. In addition, this task provides time for project coordination by phone, email, and fax with other project team members, budget and schedule tracking, and other duties to coordinate/administer the project.

ASSUMPTIONS OF THIS SCOPE OF WORK INCLUDE:

- CALSIM II, Reclamation temperature model, and Reclamation salmon mortality modeling output developed and used for the FRWP EIR is readily available to RBI, or will be provided to RBI by AECOM.
- The level of effort for this scope is limited to the hours budgeted. Should additional services be requested/required by AECOM, the City, or the applicant that are not identified herein, or should analyses of greater scope or depth than identified and budgeted herein be required, RBI will notify AECOM and will submit a supplemental proposal for additional services.

II. SCHEDULE

RBI can begin providing professional services upon receipt of a signed contract, or written authorization to proceed from AECOM. RBI would complete and deliver the revised fisheries impact assessment section, as outlined in Section I of this proposal for Option A in seven (7) business days after receipt of the notice to proceed from AECOM. RBI would complete and deliver the revised fisheries impact assessment section, as outlined in Section I, Option B in fifteen (15) business days after receipt of the notice to proceed from AECOM.

III. CONTRACT AND BILLING ARRANGEMENTS

For Option A, RBI recommends a contract change order for **\$3,910** at this time for providing the additional services defined in Section I, Option A of this proposal. For Option B, RBI

Suzanne Enslow
AECOM
August 24, 2010
Page 6



recommends a contract change order for **\$22,750** for providing the additional services defined in Section I, Option B. Detailed budgets are provided in **Attachment 1**. RBI will invoice monthly according to RBI's 2010 rates (**Attachment 2**) for all work activities completed in the prior month.

If you have any questions regarding this scope of work and budget, please do not hesitate to contact me at (916) 714-1802. We look forward to continuing to assist you on this project.

Sincerely,

Robertson-Bryan, Inc.

A handwritten signature in blue ink that reads "Michael D. Bryan". The signature is fluid and cursive, with the first name "Michael" and last name "Bryan" clearly legible.

Michael D. Bryan, Ph.D.
Partner/Principal Scientist

Attachment 1: RBI Budget
Attachment 2: RBI 2010 Fee Schedule



ROBERTSON - BRYAN, Inc.
Solutions for Progress

Attachment 1

Project Budget

Option A Scope of Services

Robertson-Bryan, Inc.					
	Michael Bryan Principal Scientist	Senior Engineer/ Scientist	Project Scientist II	Admin. Assistant	RBI Subtotal
PROFESSIONAL SERVICES					
Task A.1: Prepare SDCP-SRSP Revised EIR Fisheries Assessments	3	1	12		\$2,755
Task A.2: Project Team Conference Calls	2		2		\$760
Task A.3: Project Management	1	1			\$395
Total Hours:	6	2	14	0	
Rate:	\$ 220.00	\$ 175.00	\$ 160.00	\$ 80.00	
Labor Subtotal:	\$1,320	\$350	\$2,240	\$0	\$ 3,910
TOTAL BUDGET					\$ 3,910

Option B Scope of Services

Robertson-Bryan, Inc.					
	Michael Bryan Principal Scientist	Senior Engineer/ Scientist	Project Scientist II	Admin. Assistant	RBI Subtotal
PROFESSIONAL SERVICES					
Task B.1: Review FRWP EIR Fish Section	1	2	16		\$3,130
Task B.2: Prepare SDCP-SRSP Revised EIR Fisheries Assessments					\$13,505
Subtask B.2a: Prepare Assessment of the Project-Specific Impacts	6	8	48		\$10,400
Subtask B.2b: Prepare Assessment of Cumulative Impacts	3	3	12		\$3,105
Task B.3: Respond to Administrative draft comments from AECOM, City, and applicant	2	2	8		\$2,070
Task B.3: Project Team Conference Calls	4		4		\$1,520
Task B.4: Project Management	4	3	6	2	\$2,525
Total Hours:	19	16	78	2	
Rate:	\$ 220.00	\$ 175.00	\$ 160.00	\$ 80.00	
Labor Subtotal:	\$4,180	\$2,800	\$12,480	\$160	\$ 22,750
TOTAL BUDGET					\$ 22,750



Attachment 2

2010 Fee Schedule

Charges for project work performed by Robertson-Bryan, Inc. (RBI) will be calculated and billed at the hourly rates shown below.

PROFESSIONAL SERVICES

RATE/HOUR

♦ Managing Partner	\$220.00
♦ Principal Engineer/Scientist	\$210.00
♦ Resource Director	\$195.00
♦ Senior Engineer/Scientist II	\$185.00
♦ Senior Engineer/Scientist I	\$175.00
♦ Project Engineer/Scientist III	\$165.00
♦ Project Engineer/Scientist II	\$160.00
♦ Project Engineer/Scientist I	\$145.00
♦ Staff Engineer/Scientist II	\$135.00
♦ Staff Engineer/Scientist I	\$130.00
♦ Technical Analyst	\$120.00
♦ Graphics/GIS	\$115.00
♦ Administrative Assistant	\$80.00
♦ Intern	\$55.00

Up to ten percent (10%) of subcontractor charges will be added to cover administrative costs. Hourly rates will be increased by a minimum of fifty percent (50%) for depositions, trials, and hearings.

INVOICING AND PAYMENTS

Invoices will be issued on a monthly basis for all work performed on a project. Payment is due upon receipt of the invoice.



October 22, 2010

DELIVERED BY EMAIL

Ms. Suzanne Enslow
AECOM
2020 L Street, Suite 400
Sacramento, CA 95811

Re: Contract Change Order Request to Assist AECOM in the Preparation of a Memorandum Addressing the Approach to the Cumulative Impacts Assessment for Sunrise Douglas Community Plan/Sun Ridge Specific Plan Revised EIR

Dear Ms. Enslow:

Per your request, please accept this proposal associated with the above referenced project outlining additional professional services to be provided by Robertson-Bryan, Inc. (RBI) to assist AECOM in the preparation of the Sunrise Douglas Community Plan/Sun Ridge Specific Plan (SDCP-SRSP) Revised EIR. RBI provided a supplemental scope of work (dated August 24, 2010), and have participated in several project team conference calls regarding options, technical issues, and recommendations regarding the approach to the assessment of cumulative project impacts to fisheries resources. Per the City's request, RBI will prepare a memorandum under this contract change order request that provides supporting justifications and rationale for the RBI-recommended detailed assessment of cumulative impacts to fisheries resources SDGP-SRSP Revised EIR.

The following scope of work describes the tasks required to prepare the memorandum and attend a project team meeting with AECOM and the City of Rancho Cordova (City) staff.

I. SCOPE OF WORK

TASK1: PREPARE TECHNICAL MEMORANDUM ADDRESSING ASSESSMENT OF CUMULATIVE IMPACTS

RBI will prepare a brief memorandum providing supporting justifications and rationale for the RBI-recommended detailed assessment of cumulative impacts to fisheries resources for the SDGP-SRSP Revised EIR. The memorandum will focus on the issue of the approach and assessment for determining the future cumulative condition for fisheries in the lower American and Sacramento rivers and the Delta, whether it is significantly adverse relative to the Base Condition, and whether the incremental contribution of the project to a significant cumulative condition is considered to be considerable. The memorandum will specifically address technical rationale associated with effects to fisheries life stages, and strategic and regulatory issues

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1942 Broadway Suite 405
Boulder CO 80302
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Fax 303.938.6850

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associated with previous CEQA documentation for the Water Forum EIR and Freeport Regional Water Project EIR which served to address the parent water supply for the SDCP-SRSP service area. It also will discuss the evidence available to make the impact determination under current conditions and today's perspective on the future cumulative condition and the project's contribution to that condition.

TASK 2: PROJECT TEAM MEETING

For the purposes of this scope and budget, RBI assumes participation in one (1) project team meeting with AECOM and City staff during the course of the project to discuss RBI's findings. The budget provides for four hours for each RBI staff member to prepare for, travel to, and participate in the meeting.

ASSUMPTIONS OF THIS SCOPE OF WORK INCLUDE:

- The level of effort for this scope is limited to the hours budgeted. Should additional services be requested/required by AECOM, the City, or the applicant that are not identified herein, or should analyses of greater scope or depth than identified and budgeted herein be required, RBI will notify AECOM and will submit a supplemental proposal for additional services.

II. SCHEDULE

RBI can begin providing professional services upon receipt of a signed contract, or written authorization to proceed from AECOM.

III. CONTRACT AND BILLING ARRANGEMENTS

RBI recommends a contract change order for **\$2,890** at this time for providing the additional services defined herein. A detailed budget is provided in **Attachment 1**. RBI will invoice monthly according to RBI's 2010 rates (**Attachment 2**) for all work activities completed in the prior month.

Suzanne Enslow
AECOM
October 22, 2010
Page 3



If you have any questions regarding this scope of work and budget, please do not hesitate to contact me at (916) 714-1802. We look forward to continuing to assist you on this project.

Sincerely,

Robertson-Bryan, Inc.

A handwritten signature in blue ink that reads 'Michael D. Bryan'. The signature is fluid and cursive, with the first name 'Michael' and last name 'Bryan' being clearly legible.

Michael D. Bryan, Ph.D.
Partner/Principal Scientist

Attachment 1: RBI Budget
Attachment 2: RBI 2010 Fee Schedule



ROBERTSON - BRYAN, INC.
Solutions for Progress

Attachment 1

Project Budget

AECOM - SDCP-SRSP Additional Services

Robertson-Bryan, Inc.					
	Michael Bryan Principal Scientist	Senior Engineer/ Scientist	Project Scientist II	Admin. Assistant	RBI Subtotal
PROFESSIONAL SERVICES					
Task 1: Prepare Memo Regarding Cumulative Impacts	1	2	5		\$1,370
Task 2: Attend Project Team Meeting	4		4		\$1,520
Total Hours:	5	2	9	0	
Rate:	\$ 220.00	\$ 175.00	\$ 160.00	\$ 80.00	
Labor Subtotal:	\$1,100	\$350	\$1,440	\$0	\$ 2,890
TOTAL BUDGET					



Attachment 2

2010 Fee Schedule

Charges for project work performed by Robertson-Bryan, Inc. (RBI) will be calculated and billed at the hourly rates shown below.

PROFESSIONAL SERVICES

RATE/HOUR

♦ Managing Partner	\$220.00
♦ Principal Engineer/Scientist	\$210.00
♦ Resource Director	\$195.00
♦ Senior Engineer/Scientist II	\$185.00
♦ Senior Engineer/Scientist I	\$175.00
♦ Project Engineer/Scientist III	\$165.00
♦ Project Engineer/Scientist II	\$160.00
♦ Project Engineer/Scientist I	\$145.00
♦ Staff Engineer/Scientist II	\$135.00
♦ Staff Engineer/Scientist I	\$130.00
♦ Technical Analyst	\$120.00
♦ Graphics/GIS	\$115.00
♦ Administrative Assistant	\$80.00
♦ Intern	\$55.00

Up to ten percent (10%) of subcontractor charges will be added to cover administrative costs. Hourly rates will be increased by a minimum of fifty percent (50%) for depositions, trials, and hearings.

INVOICING AND PAYMENTS

Invoices will be issued on a monthly basis for all work performed on a project. Payment is due upon receipt of the invoice.

MEMORANDUM



DATE: December 20, 2010

TO: Honorable Mayor and Council Members

FROM: Donna Silva, Finance Director

SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER, ASSISTANT CITY MANAGER, OR FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH COMMERCE BANK FOR THE USE OF COMMERCIAL CARDS TO EXECUTE ELECTRONIC PAYMENT OF VENDOR INVOICES

RECOMMENDATION

Adopt Resolution 143-2010.

RESULT OF RECOMMENDED ACTION

If resolution is approved, Commerce Bank would contact our vendors to offer the use of this program. If interested, our vendors would work with Commerce Bank to establish commercial card accounts which would enable them to receive payments electronically instead of through the issuance and receipt of a traditional paper check.

BACKGROUND

The City of Rancho Cordova pays its invoices on a weekly basis. This results in the issuance of approximately 70 checks per week. Each check must be manually processed by both City staff and the vendor staff. There is a lag of at least one week between the time the check is cut and the time it is deposited into the vendor's bank account. Paper checks are also susceptible to being lost in the mail or lost in the shuffle of paperwork.

Commerce Bank offers an electronic payment solution. Under this system, vendors that choose to participate in the program are issued a commercial card account (similar to a credit card). When we process our weekly check run those vendors wishing to be paid electronically will be noted in an electronic file. The file is uploaded by the Finance Department to Commerce Bank. Commerce Bank then notifies the vendor that they have a pending payment. The vendor electronically accesses their account with Commerce Bank and accepts the payment, which initiates a payment from Commerce Bank directly into the vendor's bank account. Once the vendor has received payment, Commerce Bank processes a transfer of our bank account (subject to our approval for payment). The vendor pays a small fee for the convenience of receiving their money in this fashion and Commerce Bank passes a small portion of this fee back to the City.

Because the Commerce Bank pays the vendor before they draw the funds out of our bank account they require us to have an established line of credit.

Commerce Banks initial estimates, after a review of our current vendor list, is that the City could generate up to \$55,000 per year utilizing this program. Their initial review took into consideration vendors that they know will *decline* the program, as well as vendors they know will *likely utilize* the program, and they gave consideration to the number of vendors they haven't previously worked with. If their estimate is high we still stand to gain as this is a nice feature to offer our vendors and any vendor choosing to participate will increase our efficiencies and generate some amount of revenue for the City.

Commerce Bank requires the adoption of the proposed resolution in order for the City to enroll and participate in the program.

ATTACHMENT

Resolution No. 143-2010.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 143-2010

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING CERTAIN INDIVIDUALS TO ENTER INTO AND ADMINISTER AN
AGREEMENT WITH COMMERCE BANK, N.A. FOR ELECTRONIC PAYMENT OF
ACCOUNTS PAYABLE**

WHEREAS, The City of Rancho Cordova processes Accounts Payable weekly, resulting in the processing of approximately 70 checks per week; and,

WHEREAS, paper checks require manual processing by both the City staff and the vendor staff and can take one to two weeks to result in an actual transfer of funds between the City and the vendor; and

WHEREAS, an electronic payment option would reduce the processing time for both the City and the vendor; and

WHEREAS, many of our vendors would be willing to pay a small processing fee for the convenience of receiving their payments faster and with less manual processing;

WHEREAS, Commerce Bank offers an electronic payment method that utilizes "commercial cards",

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, that any one of the following:

City Manager
Assistant City Manager
Finance Director

BE AND EACH HEREBY is authorized, directed, and empowered to establish commercial card accounts ("Accounts") with Commerce Bank, N.A. (Kansas City, Missouri) (herein called "Commerce"), to incur debt (in the form of a line of credit established by Commerce for City) associated with the Accounts, and to execute all documents to effectuate this purpose which he/she may deem necessary and proper, including without limitation any application and/or agreement (each an "Agreement") to open the Accounts.

BE IT FURTHER RESOLVED, that any one of the foregoing named officers of City may from time to time request Commerce to issue commercial cards to any person in connection with any of the Accounts

BE IT FURTHER RESOLVED, that any one of the foregoing named officers of City may from time to time appoint an Administrator to assist Commerce in the administration of the Program as provided in the Agreement (each such term as defined in the Agreement).

BE IT FURTHER RESOLVED, Commerce is authorized to act upon these resolutions until written notice of revocation is delivered to Commerce, and that the authority hereby granted shall apply with equal force and effect to the successors in office of the officers named herein.

The undersigned further certifies that the specimen signatures appearing below are the signatures of the officers authorized to sign for City by authority of these resolutions.

SPECIMEN SIGNATURES:

NAME	TITLE	SIGNATURE
Ted A. Gaebler	City Manager	
Joe Chinn	Assistant City Manager	
Donna Silva	Finance Director	

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert J. McGarvey, Mayor

ATTEST:

Mindy Cuppy, CMC, City Clerk

MEMORANDUM



DATE: December 20, 2010

TO: Honorable Mayor and Council Members

FROM: Jay Hadley, IT Manager

SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 184-2010 WITH INTERWEST CONSULTING GROUP FOR GIS SERVICES IN AN AMOUNT NOT TO EXCEED \$300,000

RECOMMENDATION

Adopt Resolution No. 144-2010.

RESULT OF RECOMMENDED ACTION

Adoption of this resolution will authorize the City Manager to execute Contract No. 184-2010 with Interwest Consulting Group for GIS Services (Interwest) in an amount not to exceed \$300,000. Continued work will provide the following: 1) internal GIS Services to staff and others community members; 2) provide a greater source of information to better serve the community; and 3) provide information to the community through a web portal.

BACKGROUND

Mark Dumford, InterWest Consulting, has assisted the IT Department in the development of a GIS Strategic Plan that was completed in November of 2007. Since that time, Interwest and the IT Department have implemented and continued to provide necessary GIS service outlined in the plan. Mark Dumford will continue to work in the capacity of a GIS Manager / Sr. Analyst developing GIS Services providing Maps and Analysis Data that will be utilized by staff. IT/GIS are working towards providing information externally to the community as well as provide improved tools and information to the internal staff. The City of Rancho Cordova has raised its involvement in the Sacramento Regional GIS Cooperative through participation by internal GIS service representation by having Mark attend these meetings.

ATTACHMENT

Resolution No. 144-2010 including **(Exhibit A)** Scope of Work and **(Exhibit B)** Compensation Schedule.

CITY OF RANCHO CORDOVA

RESOLUTION NO. 144-2010

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 184-2010 WITH
INTERWEST CONSULTING**

WHEREAS, the City is desirous of entering into a contract with InterWest Consulting Group; and

WHEREAS, the purpose of the contract is to provide GIS Support and Development to the City; and:

WHEREAS, the contract is for the amount of \$300,000; and

WHEREAS, the term of the contract is to expire 12/31/2013.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Rancho Cordova authorizes the City Manager of the City of Rancho Cordova to execute a Contract with InterWest Consulting Group. This resolution shall become effective immediately upon adoption.

PASSED and ADOPTED by the City Council of the City of Rancho Cordova on the ____ day of ____, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert J. McGarvey, Mayor

ATTEST:

Mindy Cuppy, CMC, City Clerk

EXHIBIT A

GIS SCOPE OF WORK
INFORMATION TECHNOLOGY

NOV 2010 – DEC 2013

	GIS TASK DESCRIPTIONS	PERCENTAGE OF TIME
1	Continued GIS service in support of general requests that come from working units such as Economic Development, Finance, City Manager Office, Council Office, Planning, Building, and Code Enforcement. Work includes creating new data layers, making maps, analysis, reports, etc ...	25%
2	Continue to maintain and enhance the use of the Rancho Cordova Parcel Viewer. Enhancements include both functionality and data elements. Expect to deploy to the public in February 2011. No decision yet on migration to the Flex or Silverlight development environment. Demo expected in early January.	20%
3	Continue integration efforts with GIS technology and Hansen. This includes; meeting with Hansen technical team to explore additional data integration with GIS, plus dynamic pulls from Hansen database for exposure through GIS map layers, assisting Public Works when necessary.	10%
4	Research and demonstrate new innovative GIS solutions to key staff for possible testing and implementation. Solutions should provide a clear cost benefit to Rancho Cordova through creating more efficient business processes.	10%
5	Continue work on creation of Master Address Database. Focus on multi-res addresses then commercial. Look for GIS Tech level skills from staff person to perform actual hands-on work.	10%
6	Create design and content of static GIS page on internal City web site.	5%
7	Maintain existing GIS data layers such as schools, parks, CFD's, zoning, etc	5%
8	Training / Marketing to staff on use of GIS Tools	5%
9	Establish schedule and automated process to update the monthly GIS parcels and streets available from the Sacramento County Regional Cooperative.	5%
10	Continue to attend Regional GIS Meeting as a representative of Rancho Cordova interests.	5%

CITY OF RANCHO CORDOVA

DEC 2010

**INTERWEST CONSULTING GROUP
GIS SOLUTIONS TEAM**

COST ESTIMATES AND SCHEDULE

Interwest will provide GIS consulting services on both a scheduled and on-call flexible basis.

- The *Interwest GIS Manager* working with IT will be on-site for a scheduled minimum of 16 hours per week.
- Other *Interwest GIS Staff* may be required to work on high level technical tasks. This type of work will be an *on-call basis*.

RESOURCE	LOCATION	RESOURCE HOURS *	HOURLY RATE	RESOURCE COSTS
GIS Manager	Information Technology	2250	\$110.00	\$247,500
GIS Web Developer	Information Technology	300	\$105.00	\$31,500
SR. GIS Analyst	Information Technology	120	\$95.00	\$11,400
GIS Analyst	Information Technology	120	\$75.00	\$9,000
GIS Technician	Information Technology	-	\$40.00	-
TOTALS				\$299,400

* The time frame used for the above cost estimates is from November 1, 2010 through December 30, 2013.

MEMORANDUM



DATE: December 20, 2010

TO: Honorable Mayor and Council Members

FROM: Donna Silva, Finance Director and Adam U. Lindgren, City Attorney

SUBJECT: **ORDINANCE AMENDING THE CITY'S TRANSIENT OCCUPANCY TAX TO ADD AN EXEMPTION FROM THE TAX FOR GOVERNMENT EMPLOYEES**

RECOMMENDATION

Waive first reading and introduce Ordinance No. 34-2010.

RESULT OF RECOMMENDED ACTION

Adoption of this ordinance would amend Section 3.08.040 of the City's transient occupancy tax to add an exemption from the transient occupancy tax for government employees that occupy hotels within the City.

BACKGROUND

If adopted, the ordinance would amend Section 3.08.040 of the City's transient occupancy tax to add an exemption from the transient occupancy tax for government employees that occupy hotels within the City. The City's current transient occupancy tax does not include an exemption for government officers or employees.

The original version of the transient occupancy tax that the City adopted upon incorporation contained an exemption for government employees. However, the exemption was subsequently removed from the City's transient occupancy tax in 2004 through Ordinance No. 12-2004. Despite this, City staff has never collected the transient occupancy tax from government officers and employees that occupy hotels within the City. Therefore, in order to bring the City's transient occupancy tax in line with current City practices, City staff recommends amending the transient occupancy tax to include an exemption from the tax for local, state, and federal government officers and employees.

Staff has spoken with the managers of a number of Rancho Cordova hotels and motels concerning this proposed ordinance. All of the hoteliers with whom staff spoke support the ordinance and say that it is important to their ability to compete for business with hotels and motels in surrounding communities.

The authority to exempt government officers and employees from the City's transient occupancy tax is found in Revenue & Tax Code Section 7280. This section provides that the legislative body of city may exempt local, state and federal government officers or employees whose occupancy is for the official business of their employers provided that a standard form to claim this exemption is created by the legislative body for the officer or employee to claim the exemption under penalty of perjury.

ATTACHMENT

Ordinance No. 34-2010.

CITY OF RANCHO CORDOVA

ORDINANCE NO. 34-2010

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
AMENDING CHAPTER 3.08 OF THE RANCHO CORDOVA MUNICIPAL CODE ENTITLED
"TRANSIENT OCCUPANCY TAX" TO ADD AN EXEMPTION FROM THE TRANSIENT
OCCUPANCY TAX FOR GOVERNMENT EMPLOYEES THAT OCCUPY HOTELS WITHIN
THE CITY OF RANCHO CORDOVA**

WHEREAS, the City of Rancho Cordova ("City") imposes a Transient Occupancy Tax in the amount of twelve percent (12%) of the rent charged by hotel operators for the privilege of occupancy pursuant to Rancho Cordova Municipal Code Chapter 3.08; and

WHEREAS, the Transient Occupancy Tax is a general tax, the revenues of which are used for general governmental purposes, and placed in the City's general fund for the usual current expenses of the City; and

WHEREAS, the City Council now desires to amend Section 3.08.04 of the City's Transient Occupancy Tax to add an exemption from the Transient Occupancy Tax for government officers and employees that occupy hotels within the City of Rancho Cordova; and

WHEREAS, California Constitution Article XIII C, Section 2(b), provides that no local government may impose, extend or increase any general tax unless and until that tax is submitted to the electorate and approved by a majority vote; and

WHEREAS, the proposed amendment would have the effect of decreasing the taxable base of individuals subject to the City's Transient Occupancy Tax, and therefore the amendment does not require voter approval because it would not impose, extend or increase a general tax.

THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA DOES ORDAIN AS FOLLOWS:

Section 1. Section 3.08.040 "Exemptions" of Chapter 3.08.040 of Title 8 of the Rancho Cordova Municipal Code is hereby amended to read as follows:

- A. No tax shall be imposed upon any person as to whom, or any occupancy as to which, it is beyond the power of the city to impose the tax herein provided.
- B. Charges incurred by a person in the performance of official duties as an officer or employee of a local, state or federal government entity shall be exempted from the tax herein provided that an exemption certificate is submitted and payment is made either (1) directly to the hotel for rentals by the governmental entity; or (2) by government-sponsored corporate charge card.
- C. No exemption shall be granted except upon a claim therefore made at the time rent is collected and under penalty of perjury upon a form prescribed by the tax collector.

Section 2. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this ordinance shall nonetheless remain in full force and effect. The people hereby declares that they would have adopted each section, subsection, sentence, clause, phrase, or

portion of this ordinance, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions of this ordinance be declared invalid or unenforceable.

Section 3. Effective Date.

Within fifteen (15) days after adoption, a summary of this ordinance shall be published once in the Grapevine Independent, or the Sacramento Bee, a newspaper of general circulation printed and published in Sacramento County and circulated in the City of Rancho Cordova, in accordance with Government Code section 36933. This ordinance shall take effect and be enforced thirty (30) days after its adoption.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the _____ day of _____, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Robert J. McGarvey, Mayor

ATTEST:

Mindy Cuppy, CMC, City Clerk

APPROVED AS TO FORM:

Adam U. Lindgren, City Attorney

MEMORANDUM



DATE: December 20, 2010

TO: Honorable Mayor and Council Members

FROM: Reed Flory, Housing Services Administrator
David Gassaway, Housing Services Assistant

SUBJECT: CONTINUATION OF ITEM: RESOLUTION APPROVING MID-YEAR
SUBSTANTIAL AMENDMENT TO THE 2010-11 COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN

RECOMMENDATION

That Council continues the item to January 3, 2011.

RESULT OF RECOMMENDED ACTION

The public hearing will be continued to the next open session of the City Council of the City of Rancho Cordova scheduled for Monday, January 3, 2011. The purpose of the public hearing is to consider adoption of the Amended 2010-11 Community Development Block Grant (CDBG) Action Plan and subsequent submittal to the US Department of Housing and Urban Development. The Amended 2010-2011 Action Plan describes alterations to programs and activities proposed during the 2010-2011 program year.

MEMORANDUM



DATE: December 20, 2010
TO: Honorable Mayor and Council Members
FROM: Stephanie Snyder, Senior Management Analyst
Troy Holt, Management Analyst II
SUBJECT: 2011 LEGISLATIVE PRIORITIES

RECOMMENDATION

Provide direction to staff for Fiscal Year 2012 funding requests, and a platform for discussions with legislators during the National League of Cities Congressional Conference, March 11 -16, 2011; also, receive update on City's Legislative Program and provide direction about the 2011 program.

RESULT OF RECOMMENDED ACTION

Submission of requests for federal funding for projects consistent with the Council and community's priorities, and provide topics for discussions that the Mayor and Council members will hold with Congressional representatives during the March conference in Washington, D.C. Staff will also proceed with recommended changes and actions for the City's legislative program.

BACKGROUND

Annually, the City has an opportunity to submit requests for federal funding through the offices of our local elected representatives in Washington, D.C. We expect Senator Feinstein to establish a deadline in mid-January 2011 for requests. It is anticipated that both of Rancho Cordova's Congressional representatives, along with Senator Boxer, will soon after issue their guidelines for requests for the Fiscal Year 2012 funding cycle.

In the past, the City was successful in efforts to receive federal funding on projects such as: Folsom Boulevard enhancements (\$6,600,000), Senior Center expansion (\$200,000), White Rock Park Revitalization (\$147,000), International Extension and Bridge (\$250,000 in Fiscal Year 2009 and \$500,000 in Fiscal Year 2010), Pedestrian, ADA, and Safety Improvements on Mather Field Road (\$200,000), and Brownfields (\$400,000). We also received American Recovery and Reinvestment Act (ARRA) funding for the Coloma Road Rehabilitation project (\$1,121,360), the International Extension and Bridge project (\$1,050,000), and Business Outreach funding (\$18,000).

In addition to funding opportunities, reauthorization of the surface transportation program (currently known as SAFETEA-LU) is likely to occur in Fiscal Year 2011. We submitted projects on White Rock Road and Douglas Boulevard to Congressman Lungren and on Folsom Boulevard to Congresswoman Matsui, and we must continue to advocate for those projects to remain in the program as the reauthorization effort progresses.

We also submitted projects last year for the Water Resources Development Act (WRDA) that is still pending in Congress. To Congresswoman Matsui, we submitted the Mills Station Crossing Water Line project and Storm Water Drainage for Folsom Boulevard project. To Congressman Lungren, we submitted the Olson Island Water Line project and the Storm Water Facility for Redevelopment Opportunities project; all four projects were submitted by our Congress Members.

In keeping with recommended practices in designing our requests, proposed projects need to be well developed, sharply focused, and resonate with benefits that are readily seen by an audience at the federal level. With this in mind, staff is recommending submission of projects in each Congressional District to be submitted to both Congressional representatives. These projects have been vetted with local Congressional staff members and further the City's goals of sustaining a livable community and improving transportation and connectivity.

Attachment 1 provides a list of questions used to evaluate projects eligible for funding requests and determine their readiness for submission. **Attachment 2** includes the recommended projects based on these criteria and follow-up discussions with the staff members in our Congressional offices. **Attachment 3** provides a list of the projects that were submitted for the surface transportation reauthorization. **Attachment 4** shows the list of WRDA Projects submitted by the City.

2011 LEGISLATIVE ADVOCACY PLATFORM

Managing federal funding requests is just one part of the city's legislative program. The program, founded on a set of policy guidelines that was first approved by the council in 2007, encompasses staff's monitoring of state and federal legislation of interest to the City. It also directs our advocacy efforts to support or oppose legislation that significantly impacts the City, and serves as an information clearinghouse for legislative issues, intergovernmental grant funding and other resources. **Attachment 5** shows the City's 2011 legislative priorities. The 2011 legislative priorities contain a more robust platform than previous years. New elements has been added to address legislative positions in areas such as the Brown Act, economic development, environment, mandates, planning, public safety, and revenue protection.

During the year, staff monitored 150 state and federal bills of concern to local governments and, specifically, to Rancho Cordova. Our advocacy efforts were keenly focused on protecting our revenues and resources. We strategically used the relationships that we have been building with our legislative representatives and staff to articulate our priorities to our delegation, and we saw some very positive results. Most significantly, we were able to protect redevelopment funds, preserve local control (such as the ability to place a Utility Users' Tax on the ballot), and protect our ability to collect Transient Occupancy Taxes.

In the coming 2011-12 legislative session, we look forward to continuing to pursue the attached legislative policies not only as priorities, but as strategic objectives to enable the City to ensure a continued quality of life for our citizens. It is at this time that staff is also requesting feedback from the Council regarding any changes or enhancements to the 2011 legislative program and priorities.

ATTACHMENTS

1. Fiscal Year 2012 Project Development Questions
2. Fiscal Year 2012 Projects for Possible Federal Funding Opportunities
3. Surface Transportation Reauthorization Project Submittals
4. WRDA Project Submittals
5. 2011 Legislative Advocacy Platform

ATTACHMENT 1 -- FY 2012 Project Development Questions

- What is the total project cost?
- In which Congressional district is the project located?
- What is the federal nexus (if necessary)?
- What is the prior year(s) federal funding history? (What other federal funds has this project received?)
- If this project has received previous federal funds, how have they been spent?
- What are the sources and amounts of state, local or private matching funds (if any)?
- Which County or Counties affected by the requested project?
- What is the current status of the project described in this application?
- What is the background/justification for the requested amount (project need and federal role)?
- What other state and local or nonprofit organizations *support* this application?
- Provide a budget breakdown of how the requested funds will be used.
- What is the priority order of this request? (Example: 2 of 9)
- How quickly will these funds be expended? What is the expected work schedule?
- Is this a one-time request? Does the City anticipate requesting funding for this project again in future years?

ATTACHMENT 2 -- FY 2012 Projects for Possible Federal Funding Opportunities

Page 1 of 2

FY 2012 Projects for Possible Federal Funding Opportunities	
Congressional District 3 (Lungren)	
Project	Description
White Rock Road Improvements, Sunrise to City Limits.	Improve White Rock Road, from Sunrise Boulevard to the eastern city limit. This project will eliminate the bottleneck between the existing 6-lane road at Sunrise Boulevard to the eastern city limit of Rancho Cordova where Sacramento County is constructing additional lanes. White Rock Road has regional significance, as it will provide parallel, relief capacity for U.S. Highway 50. This will increase the goods movement capacity and allow for increase freight and commerce capacity both within and through the Sacramento area. White Rock Road will allow for additional capacity to transport goods from the Mather Field Airport. This road improvement is badly needed for increased transportation capacity for the aggregate mining operations immediately south of the location. Rancho Cordova provides the second largest concentration of jobs in the six-county Sacramento region. This project will provide an enhanced connection from the core location of jobs in the Rancho Cordova community to growing developments located east of Sunrise Boulevard, including areas in Sacramento County, the City of Folsom, and El Dorado County. This project is essential to the jobs/housing balance in the Sacramento region, and is an essential Blueprint project. The project will also improve mobility and relieve congestion on Sunrise Boulevard at U.S. 50 by providing a bypass to U.S. 50. Completed in coordination with Sacramento County's similar White Rock Road project to the east of the City limit, this project will greatly enhance the safety benefits of this regional asset. This project was identified as a priority project by the 50 Mobility Partnerships. The total project cost is \$7.2 million. SACOG staff has recommended \$3.5 million in funding for this project. The federal funding request is for \$2 million.
Rancho Cordova Police Mobile Surveillance Units	Enhance the Rancho Cordova Police Department through the procurement of mobile surveillance units. Purchase portable/mobile video cameras for use throughout the City of Rancho Cordova, including the protection of federal facilities, equipment, and personnel at the Sacramento Veterans Administration Medical Center, the Bureau of Reclamation's Folsom South Canal, and military equipment at Mather Airport during the California Capital Airshow. The cameras will allow the Rancho Cordova Police to conduct active monitoring to detect crimes in progress, provide additional suspect descriptions to responding officers, and collect video evidence to enhance criminal prosecutions. The visibility of the camera trailers will also provide an important deterrent to criminal activity. The project also includes the ability to link the surveillance feed to individual vehicles to allow deployed police officers the ability to view and act accordingly. Total project cost is \$312,000 for six surveillance units (including the ability for microwave communications), and the interface equipment for 40 police patrol and investigative vehicles. The federal funding request is for \$250,000.
Mather Disabled Veterans Village	City of Rancho Cordova and County of Sacramento have selected a development team to lead in the creation of up to 125 units of housing comprising of up to four different types of living arrangements for a spectrum of disabled veterans whose needs might range from intake and stabilization through accommodated and independent living units. The living units will be contiguous to and in cooperation with the Sacramento Veterans Administration Medical Center. Federal request is for a 40-unit allocation of HUD 811 units for the disabled to be committed to the Sacramento HUD office through HUD's regular annual allocation.

ATTACHMENT 2 -- FY 2012 Projects for Possible Federal Funding Opportunities

Page 2 of 2

FY 2012 Projects for Possible Federal Funding Opportunities	
Congressional District 5 (Matsui)	
Project	Description
American River Parkway Trail Connection	Plan, design, engineer, and construct a bicycle and pedestrian connection from the end of Chase Drive to the American River Parkway Trail. This improvement would provide a much needed access to the American River Parkway, and would be completed cooperatively with the Cordova Parks and Recreation District. The project includes 700 feet of new trail connection. Project Total is \$300,000. The federal funding request is for \$200,000.
Rancho Cordova Police Mobile Surveillance Units	Enhance the Rancho Cordova Police Department through the procurement of mobile surveillance units. Purchase portable/mobile video cameras for use throughout the City of Rancho Cordova, including the protection of federal facilities, equipment, and personnel at the Sacramento Veterans Administration Medical Center, the Bureau of Reclamation's Folsom South Canal, and military equipment at Mather Airport during the California Capital Airshow. The cameras will allow the Rancho Cordova Police to conduct active monitoring to detect crimes in progress, provide additional suspect descriptions to responding officers, and collect video evidence to enhance criminal prosecutions. The visibility of the camera trailers will also provide an important deterrent to criminal activity. The project also includes the ability to link the surveillance feed to individual vehicles to allow deployed police officers the ability to view and act accordingly. Total project cost is \$312,000 for six surveillance units (including the ability for microwave communications), and the interface equipment for 40 police patrol and investigative vehicles. The federal funding request is for \$250,000.
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Mather Field/Mills Station Transit Oriented Development (TOD)	The City of Rancho Cordova, in coordination with Community Redevelopment agency of the City of Rancho Cordova, is assembling vacant and underutilized land surrounding the Mather/Mills Station. A Regional Transit light rail stop and bus hub, the Mather/Mills Station Transit Oriented Development (TOD) represents a unique economic development opportunity that seeks to increase the density of development and create a sustainable and walkable community within a quarter mile from the station. The City seeks additional funding to complete land assemblage, improve the underground infrastructure necessary for dense urban development, and subsidize the cost of new for sale housing units. Project Total: \$4.5 million. The federal funding request is \$650,000.

ATTACHMENT 3 – Surface Transportation Reauthorization Projects

Surface Transportation Reauthorization (Target: \$5 million)		
Priority	Project	Description
Congressional District 3 (Lungren)		
1	White Rock Road Improvements, Sunrise to City Limits.	This project will construct improvements to the existing 6-lane road from Sunrise Boulevard to Luyung, widen and reconstruct White Rock Road from Luyung to the City Limits and construct a new 4-lane roadway from Rancho Cordova Parkway to the City Limits. The project will provide parallel, relief capacity for U.S. Highway 50. Project Total: \$7.2 million. Requested: \$8 million. Submitted by Congressman Lungren in April 2009 for \$5 million.
2	Douglas Road Widening, West City Limit to Sunrise Boulevard	The project will eliminate a bottleneck between arterial cross section east of Sunrise Boulevard and the proposed county thoroughfare cross section west of the City boundary. The project will include a new bridge over the Folsom South Canal. Project Total: \$6.5 million. Requested: \$5 million. Submitted by Congressman Lungren in April 2009 for \$5 million.
Congressional District 5 (Matsui)		
1	Folsom Boulevard Complete Streets Project	Plan, design, engineer, and construct Complete Streets improvements on Folsom Boulevard, between Bradshaw Road and Zinfandel Drive. The project will enhance bicycle and pedestrian safety and promote redevelopment opportunities. The improvements include constructing sidewalks and bike lanes and installing landscaped medians to promote traffic calming and beautification. These improvements will provide crucial connectivity between the Regional Transit bus stops on the south side of Folsom Boulevard and continuous pedestrian access to the Mather / Mills and the Zinfandel Light Rail Stations. Bus stations located at Rod Beaudry, Routier Road, Coloma Road, Mills Park Drive and Aramon Drive will be connected with continuous sidewalk where nothing exists today. This is the completion of the City of Rancho Cordova's Complete Streets improvements on Folsom Boulevard. The section from Zinfandel Drive to Sunrise Boulevard (with funding secured by Congressman Ose via SAFETEA-LU, SACOG Community Design, State Safe-Routes- to School grants) will start construction in April 2010. Total project cost is \$7 million. Requested \$5.6 million.

ATTACHMENT 4 – Water Resources Development Act Projects

Water Resources Development Act Projects	
Project	Description
Congressional District 3 (Lungren)	
Olson Island Water line	The Rancho Cordova Redevelopment Agency is working with property owners on the repositioning of a 60-acre commercial center in the heart of the City. In order to add additional square footage and reposition the center to provide a better retail mix additional water supply for fire protection needs to be provided. This project is essential to the development of commercial opportunities in the heart of Rancho Cordova. Total Anticipated Cost of Project: \$1.5 million.
Storm Water Facility (Hotel Development)	There is a vacant property in the heart of the Rancho Cordova Redevelopment area that is not developable because it currently provides storm water retention. A Hotel development has been proposed for this site, but in order to provide the current flood protection for this important commercial infill project, an underground storage facility must be constructed. The storage facility will hold approximately 250,000 gallons of water. Total Anticipated Cost of Project: \$3.5 million.
Congressional District 5 (Matsui)	
Storm Water Drainage for Folsom Boulevard	Development opportunities are limited along Folsom Boulevard due to antiquated and failing drainage infrastructure. The installation of new infrastructure will allow for many in-fill and TOD opportunities between Bradshaw Road and Zinfandel Drive. Total Anticipated Cost of Project: \$3.5 million.
Mills Station Crossing Water Line	The Rancho Cordova Redevelopment Agency is working on a mixed-use development adjacent to a Sacramento Regional Transit Light Rail station. Los Rios Community College district would be developing 3 acres of the site as an educational extension campus with housing and retail as adjacent uses. There is a need for expanded water supply for this infill project to support the change of uses. Total Anticipated Cost of Project: \$1.5 million.

ATTACHMENT 5 – 2011 Legislative Advocacy Platform

The Statement of Priorities is adopted annually to authorize the City's active participation to influence federal and state decision-making on legislation and budget issues. It also guides City staff and contract lobbyists in creating federal funding requests for each federal fiscal year, serving as a filter through which to act upon legislative issues. Using this document as a guide, the City will take positions on specific legislation and amendments and craft its funding requests. The Mayor will sign legislative letters based on the City's identified interests; additionally, Council Members may be actively involved in advocacy efforts.

Priorities are stated broadly in order to provide the flexibility needed to respond in a timely way to the rapid changes inherent in the federal and state legislative process. This document should also serve as a guide to assist staff in identifying specific bills that are important to the City and in determining City interest in each. These priorities will help city officials, staff, and contract lobbyists to have a "single message" when speaking to representatives. The legislative programs of the League of California Cities, the National League of Cities, the California Redevelopment Association, and other agencies may also influence City activities with common interests.

In addition, the City will evaluate legislation, pursue funding, and serve as a broker, facilitator and catalyst to enhance the community, based on specific policy areas, such as transportation and infrastructure, economic development, planning, and parks and recreation.

Generally, the City will evaluate legislation based on the following broad criteria:

- Protection of local revenues
- Protection/increase of local government discretion
- Protection/increase of funding for specific programs or services (e.g., CDBG, EECBG, RDA, NSP)
- Support of key programmatic goals
- Preventing unfunded mandates
- Consistency with existing City policy
- Have a direct impact upon the City

Based on the above criteria, the following policy positions are recommended:

Brown Act/Elections Code/Political Reform Act/Public Records Act: Support legislation that simplifies and streamlines the administration of the Brown Act, the Elections Code, the Political Reform Act, and the Public Records Act, and provides opportunities to recover costs. Oppose additional mandates in this policy area without full cost recovery.

Support legislation that seeks to protect the City's ability to obtain confidential advice from legal counsel on items such as anticipated and pending litigation and real estate acquisition. Oppose legislation that would invade the attorney-client privilege and upset the balance between the public's right to know the conduct of its business and a city's temporary need for privileged conversations with legal counsel.

Economic Development. Support legislation, strategies, and policies that attract, retain, and expand business; supports job creation, retention, and expansion; maximizes revenue opportunities; fosters place making; and enhances community amenities. Oppose legislation that adversely impacts the ability of communities to attract and retain jobs.

Environment: Support legislation that ensures local government representation and participation on state and federal environmental regulatory bodies and oppose legislation to delete such representation and participation. Support legislation to standardize and streamline state and federal environmental regulations. Support legislation that provides the City with the flexibility to enact environmental standards that are stricter than state or federal standards if the City so chooses. Oppose legislation that, under the guise of environmental protection, restricts its land use authority.

Housing: Support legislation that provides needed resources and flexibility to local governments for the production of housing that meets all socioeconomic needs and local demands. Support measures that would provide local governments with greater flexibility in the housing element process. Support legislation that provides needed federal and state incentives that help facilitate the production and preservation of affordable housing units including, but not limited to, housing bond funds and tax credits, housing element self-certification, relief from prevailing wage requirements, and CEQA reform. Oppose legislation that unduly punishes local governments for non-compliance with rigid state housing standards that are imposed outside of the local decision-making process.

Local Control: Support legislation that enhances local control of resources and tools that allows Rancho Cordova to address the needs of residents within a framework of regional cooperation. Oppose preemption of local authority, whether by state or federal legislation, or ballot propositions.

Mandates: Support legislation that encourages the use of state and federal incentives for local government action rather than mandates; support legislation to enhance local government's ability to comply with state and federal mandates; and support measures to provide funding for federal and state mandates. Support measures to streamline the process by which local governments are reimbursed by the state for the cost of unfunded mandates. Oppose legislation that seeks to impose additional unfunded mandates on local governments that produce inequitable burdens and financial and other hardships. Oppose measures that would further delay reimbursement for unfunded mandates.

Planning: Support measures that seek to enhance the flexibility of local planning agencies to meet community needs and provide community enhancement. Support legislation to resolve ambiguous or unworkable planning and environmental statutes so that local agencies have clear direction from the federal and state governments. Support legislation that provides technical and financial support for streamlining Endangered Species Act and Clean Water Act permitting programs. Oppose legislation to impose additional mandatory and arbitrary reviews by non-local agencies of local planning documents.

Public Safety: Support legislation and measures to enhance public safety by providing additional funding for local agencies in their efforts to safeguard the public, increase the

quality of life, reduce or prevent crime, educate citizens, and build community partnerships. Support legislation that provides local law enforcement with additional tools to protect the public and prevent crime. Support measures that establish task forces which unite multiple public safety resources in a united effort to combat criminal acts which extend beyond the jurisdictional borders. Support legislation to assist local law enforcement in its role as "first responders" to natural and man-made disasters.

Oppose legislation that limits the public safety policy tools available to local governments to deal with local conditions. Opposes measure to reduce subventions and grant programs for public safety. Oppose legislation that will limit or restrict public safety professionals from the efficient performance of their duties or that limits the law enforcement tools available to local public safety professionals.

Redevelopment: Support measures that allow local governments to revitalize communities, provide affordable housing, protect the public's safety, maintain or generate good jobs, build infrastructure and enhance local economies. Support continuing flexibility in the use of redevelopment authority. Redevelopment authority has been one of the few tools that cities have been provided that encourages economic development. Oppose the limiting of authority, or increasing the liability, of redevelopment agencies.

Revenue Protection: Support measures that give local governments greater stability and independence in the state-local fiscal relationship, including full, constitutional protection of all local government revenues. Support legislation that provides additional opportunities for local governments to be financially self-sufficient and oppose legislation that erodes the fiscal independence of local governments.

Oppose legislation that would give the state or federal government greater control over local revenue sources, or in any way reduces or diminishes City authority over local revenues. Oppose legislation that would result in the permanent loss of City revenues unless it is part of a broader local government revenue protection package. Support legislation that will enhance the state's fiscal stability and minimize the impact to local governments of state budget deficits. Oppose legislation that further exacerbates the state's long-term budget imbalance and further exposes local governments to the effects of state budget deficits.

Telecommunications and Cable Franchises: Support legislation that maintains local control over public rights-of-way; protects local revenues used for essential local services, including public safety; guarantees access to, and funding for, public, educational and government access television; and ensures that the public is appropriately compensated by telecommunications providers that use the public's rights-of-way. Oppose legislation that does not adhere to these principles.

Transportation and Infrastructure: Support additional funding for local transportation and other critical unmet infrastructure needs. Oppose legislation that would reduce the ability of growing communities to address transportation and infrastructure needs with adequate funding (from diversified sources) and with as much flexibility as possible. Support adequate and fair funding for the City and equitable distribution of transportation dollars within the SACOG region. Oppose legislation that would in anyway unduly restrict the City's ability to ensure that necessary public improvements are completed as part of new subdivisions.

MEMORANDUM



DATE: December 20, 2010
TO: Honorable Mayor and Council Members
FROM: Joe Chinn, Assistant City Manager
SUBJECT: CITY COUNCIL SUBCOMMITTEE TO CITY/BIA DISCUSSIONS

RECOMMENDATION

That Council selects one of the options below related to appointing City Council member(s) to serve on a subcommittee to the City/Building Industry Association (BIA) Infrastructure Standards and Cost of Development Review process, and if a subcommittee is formed, discuss the role of the subcommittee.

RESULT OF RECOMMENDED ACTION

Council to select one of five possible options:

Option A: Council appoints the Mayor and Vice Mayor to serve as a subcommittee to the City/BIA Infrastructure Standards and Cost of Development Review process; or

Option B: Council appoints two members to serve as a subcommittee but not necessarily the Mayor and Vice Mayor; or

Option C: Council appoints one Council Member to serve as the subcommittee to the City/BIA Infrastructure Standards and Cost of Development Review process; or

Option D: Council does not establish a subcommittee to the process but instead receives more frequent updates on the process and issues at Council meetings; or

Option E: Other action as determined by Council.

BACKGROUND

At the November 15, 2010, Work Session on Infrastructure and Developer Standards and Policies (BIA Discussion Update), Council Member Sander expressed an interest on having a Council subcommittee participate in City/Building Industry Association (BIA) Infrastructure Standards and Cost of Development Review process. The outcomes anticipated by involving a Council subcommittee in this project include:

- Council subcommittee will be knowledgeable on key project issues well in advance of workshops/hearings
- Council subcommittee will assist with informing the full Council on key issues
- Council subcommittee will identify issues of concern to the overall project team

The Council subcommittee will attend periodic senior level meetings to both be informed on the projects and to provide input on Council priorities and concerns. Such meetings will include both internal (City team) meetings to consider City positions, and broader project meetings that involve outside stakeholders.

The Infrastructure Standards and Cost of Development Review process involves high level policy decisions that are often driven by technical assumptions and issues (financial assumptions, economic assumptions, facility standards, etc.). As such, it is anticipated that periodic informational briefings between staff and Council subcommittee will be required to allow informed discussions.

In addition to the Development Infrastructure Review process with the BIA, the Council has directed staff to explore potentially creating Council subcommittees for other development related projects. Staff is reviewing this topic and will be bringing information on it to the Council in the future.

ROLE AND CONDUCT OF SUBCOMMITTEE

Staff requests that the City Council consider and provide direction on how the Council subcommittee would participate within this project. The purpose of establishing subcommittee guidelines is to ensure both the subcommittee members and the full Council share a common understanding of how the subcommittee should participate in discussions. Specific areas of interest include how the subcommittee provides direction to the project team and how the subcommittee reports back to the City Council on progress.

Authority of Subcommittee

As described above, the subcommittee would function as advisors and would support better communication to the full Council on City/BIA discussions. This would likely include providing insights to the City Council's values regarding development-related priorities. It is not proposed that the Council subcommittee will be primary negotiators for this effort. However, determining the scope and role of the subcommittee is a matter for the Council to determine.

Council Reports

Staff proposes that the Council subcommittee will report back to the full Council on a periodic basis. Staff suggests the Council provide guidance on the frequency and level of detail for subcommittee reports.

Direct Subcommittee Member/BIA Meetings

It is possible that members of the BIA team will seek direct meetings with Council subcommittee members to discuss specific issues and interests. Staff suggests the Council define whether and how such meetings should occur. Staff further suggests that if such meetings occur, it is important that the City team is briefed by the subcommittee member on the issues discussed.

Term of Subcommittee

The term of the subcommittee should be established to match the timeline for the City/BIA group negotiation related to the development infrastructure review process. Staff suggests that the term of this subcommittee should be yearend 2011 by which time the negotiations should be complete. At that time if the negotiations are still on-going, the Council can re-appoint to the subcommittee.

FISCAL IMPLICATIONS

Participation of Council subcommittee in the Infrastructure Standards and Cost of Development Review process will not result in direct costs to the City.

January 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar

City Council Regular Meeting

City Council Special Meeting (Study Session) and Regular Meeting

City Council Special Meeting (Work Session)

Furlough Day

Holiday

Information Item/Conference

February 2011

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 26	27	28	29	30	31	Jan 1, 11
						Kwanzaa (African-American) New Year's Day
2	3 City Council Regular Meeting Governor's Inauguration (11:00 AM) 5:30pm City Council Regular Meeting	4 Senate District 1 General Election	5	6 8:00am Rancho Cordova Leadership 2:30pm Sac Metro Cable Board Meeting 6:00pm FCUSD Board Meeting	7	8
9	10 BCS College Football Championship Bowl 5:00pm RT Board Meeting	11 PROPOSED WORK SESSION 5:30pm City Council Work Session	12 9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	13 1:30pm STA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting	14 8:30am Capital Southeast Connector JPA	15
16	17 Martin Luther King Jr. Day - City Hall Closed	18 City Council Special and Regular Meeting 4:00pm Closed Session for City Attorney Evaluation 5:30pm City Council Regular Meeting	19	20 USCM 79th Winter Meeting (Washington, DC) LCC Policy Committee Meetings (Sacramento Convention Center/LCC Offices) 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Ctrl 11:30am Sac Chamber State of City Address 12:00pm Mayors/Board Chair Forum Exec 6:00pm RC Chamber Installation Gala 6:00pm FCUSD Board Meeting	21	22
23	24 5:00pm RT Board Meeting	25 PROPOSED WORK SESSION 5:30pm City Council Work Session	26 9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	27 8:00am RC Chamber Board Retreat 9:30am SMAQMD Board Meeting 11:00am LCC City Manager's Group Lunch 3:00pm Sac Public Library Authority Board Meeting 6:00pm Planning Commission Meeting	28 6:00pm Sacramento Hispanic Chamber 39th Annual Business Awards & Recognition Gala (Sacramento Hyatt Regency)	29
30	31 NAHRO Winter Conference City Council/Staff Learning Retreat Semi-Annual Campaign Statements Due	Feb 1	2	3	4	5
Jan 30 - Feb 5						

AGENDA ITEM 11.3

City of Rancho Cordova Council Meeting and Conference Calendar

Revised: 12/14/2010 4:31 PM

		March 2011				
	S	M	T	W	T	F
City Council Regular Meeting			1	2	3	4
City Council Special Meeting (Study Session) and Regular Meeting	5	7	8	9	10	11
City Council Special Meeting (Work Session)	12	13	14	15	16	17
Furnough Day	18	19	20	21	22	23
Holiday	24	25	26	27	28	29
Information Year/Conference	30	31				

Feb 27 - Mar 5		Feb 20 - 26		Feb 13 - 19		Feb 6 - 12		Jan 30 - Feb 5	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
Jan 30		31	Feb 1	2	3	4	5		
			City Council/Staff Learning Retreat	League of California Cities City Manager's Department Meeting (Monterey, CA)	Chinese New Year	6:00pm Sac Metro Chamber of Commerce Dinner and Business Awards			
			5:30pm LaFco Board Meeting	2:30pm Sac Metro Cable Board Meeting	6:00pm FCUSD Board Meeting				
6	Super Bowl	7	City Council Special and Regular Meeting 4:00pm City Council Study Session 5:30pm City Council Regular Meeting	9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	8:00am Rancho Cordova Leadership 8:30am Capital Southeast Connector JPA 11:30am SACOG Regional Managers Forum				
					1:30pm STA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting				
13		14	Valentine's Day 5:00pm RT Board Meeting		8:30am RC Chamber of Commerce Board Meeting 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Ctl 12:00pm Mayors and Board Chair Forum Executive Management Group 6:00pm FCUSD Board Meeting		19 6:30pm Rotary Club Feed		
20	NBA All Star Game	21	President's Day/Holiday-City Hall Closed	9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	9:30am RC Chamber of Commerce Board Meeting 9:30am SQAQMD Board Meeting 3:00pm Sac Public Library Authority Board Meeting 5:30pm Asian Pacific Chamber 18th Annual Installation & Awards Dinner 6:00pm Planning Commission Meeting	7:30am RC Chamber of Commerce Business Outlook 11:00am City of Rancho Cordova Corporate Report 6:00pm CCC Community Volunteer Awards Night	26		
27		28	5:00pm RT Board Meeting	2	3	4	5		

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March 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar

City Council Regular Meeting
City Council Special Meeting (Study Session) and Regular Meeting
City Council Special Meeting (Work Session)
Furlough Day
Holiday
Information Item/Conference

April 2011

S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 27	28	Mar 1	2	3	4	5
			5:30pm LAFCo Board Meeting	8:00am Rancho Cordova Leadership 2:30pm Sac Metro Cable Board Meeting 6:00pm First Thursday Dinner 6:00pm FCUSD Board Meeting	Sister Cities International Annual Conference (Arlington, VA)	
6	7	8	9	10	11	12
	City Council Special and Regular Meeting 4:00pm City Council Study Session 5:30pm City Council Regular Meeting (Council Chambers)	Fat Tuesday - Mardi Gras Ends	Ash Wednesday 9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	League of California Cities Planners Institute (Pasadena, CA) 8:30am Capital Southeast Connector JPA 1:30pm STA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting	ASPA National Conference - Public Administration Without Borders (Baltimore, Maryland) Furlough Day - City Hall Closed	NLC Congressional City Conference (Marriott)
13	14	15	16	17	18	19
	ASPA National Conference - Public Administration Without Borders (Baltimore, Maryland) Daylight Savings Time - Spring Forward 5:00pm RT Board Meeting	PROPOSED WORK SESSION 5:30pm City Council Work Session		St. Patrick's Day 8:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Ctrl 12:00pm Mayors and Board Chair Forum Executive Management Group 6:00pm FCUSD Board Meeting	11:30am Rancho Cordova Luncheon 3:00pm Airshow Board Meeting	
20	21	22	23	24	25	26
	First Day of Spring City Council Regular Meeting Race Relations Day 5:30pm City Council Regular Meeting (Council Chambers)		League of California Cities Public Works Officers Institute (San Diego, CA) 9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	ICMA Mountain Plain and West Coast Regional Summit (Hyatt Regency, Albuquerque, NM) 9:30am SVAQMD Board Meeting 3:00pm Sac Public Library Authority Board Meeting 6:00pm Planning Commission Meeting		
27	28	29	30	31	Apr 1	
	5:00pm RT Board Meeting	City Council Work Session 5:30pm City Council Work Session	California Redevelopment Association 4:30pm Mayors and Board Chair Forum Core Group or Mayors and Board Chair Forum	Redevelopment Institute (San Jose, CA)		

April 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar

City Council Regular Meeting
 City Council Special Meeting (Study Session) and Regular Meeting
 City Council Special Meeting (Work Session)
 Furlough Day
 Holiday
 Information Item/Conference

May 2011						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Apr 24 - 30		Apr 17 - 23		Apr 10 - 16		Apr 3 - 9		Mar 27 - Apr 2					
Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
Mar 27		28		29		30		31		Apr 1		2	
										California Redevelopment Association Redevelopment April Fools' Day		NCCA Men's Final Four Semi Finals - 5:16	
3		4		5		6		7		8		9	
NCCA Women's Final Four - Semi Finals - 7:30pm		City Council Regular Meeting NCCA Men's Finals 5:30pm City Council Regular Meeting		NCCA Women's Finals		5:30pm LAFCo Board Meeting		8:00pm Rancho Cordova Leadership 2:30pm Sac Metro Cable Board Meeting 5:00pm Capital Southeast Connector JPA - TENTATIVE 6:00pm First Thursday Dinner 6:00pm FCUSD Board Meeting		8:30am Capital Southeast Connector JPA			
10		11		12		13		14		15		16	
		Conflict of Interest (PPIC Form 700) Due 5:00pm RT Board Meeting		City Council Work Session 5:30pm City Council Work Session		9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting		1:30pm SFA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting		Taxes Due 11:30am Rancho Cordova Luncheon 3:00pm Arushow Board Meeting		SCUSD Spring Break	
17		18		19		20		21		22		23	
Palm Sunday (Christian)		City Council Regular Meeting Passover Begins at Sundown (Jewish) 5:30pm City Council Regular Meeting				SCUSD Spring Break		FCUSD Spring Break		Furlough Day - City Hall Closed Good Friday (Christian) LCC Mayor's Cup Golf Tournament			
24		25		26		27		28		29		30	
SCUSD Spring Break		5:00pm RT Board Meeting		Passover Ends at Sundown (Jewish)		Administrative Professionals Week CALLED Annual Conference (Doubletree Aden Sacramento) 9:30am SIAQMD Board Meeting 11:30am SACOG Regional Managers Forum 6:30pm CRPD Board Meeting		CCAC Annual Conference (South Lake Tahoe) JPMA/HR - Western Region Conference (Portland, OR)				11:00am CCC Kids Day in the Park	
Easter (Christian)													

May 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar

City Council Regular Meeting

City Council Special Meeting (Study Session) and Regular Meeting

City Council Special Meeting (Work Session)

Furlough Day

Holiday

Information Item/Conference

June 2011

S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 1	2	3	4	5	6	7
	City Council Regular Meeting 5:30pm City Council Regular Meeting		Public Service Recognition Week League of California Cities City Attorney's Spring Conference (Fish Camp, CA) 5:30pm LAFCo Board Meeting	Public Service Recognition Week Clinco de Mayo 8:00am Rancho Cordova Leadership 2:30pm Sac Metro Cable Board Meeting 5:00pm Capital Southeast Connector JPA - TENTATIVE 6:00pm First Thursday Dinner 6:00pm FCUSD Board Meeting	Cap-to-Cap Travel Day Cap-to-Cap Conference (Sacramento Metro)	Cap-to-Cap Conference (Sacramento Metro) 10:00am Cordova Community Council Living History Day
8	9	10	11	12	13	14
Public Service Recognition Week Mother's Day	5:00pm RT Board Meeting Cap-to-Cap Conference (Sacramento Metro Chamber) (Washington, D.C.) IIMC Annual Conference (Nashville, Tennessee)		9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	1:30pm STA Board Meeting 3:00pm Sacramento Steps Forward - Police 5:00pm Capital Southeast Connector JPA - TENTATIVE 6:00pm Planning Commission Meeting	8:30am Capital Southeast Connector JPA	4:00pm Cordova Community Council 4th Annual Fest (International Festival)
15	16	17	18	19	20	21
	City Council Special and Regular Meeting 12:00pm Budget Study Session 5:30pm City Council Regular Meeting		LCC Legislative Action Days and Advanced Leadership Workshops 8:00am Rancho Cordova Leadership 8:30am RC Chamber of Commerce Board Meeting 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Ctrl 12:00pm Mayors and Board Chair Forum Executive Management Group 5:00pm Rancho Cordova Leadership Grad 6:00pm FCUSD Board Meeting		11:30am Rancho Cordova Luncheon 3:00pm Airshow Board Meeting	
22	23	24	25	26	27	28
	Government Finance Officers Association Annual Conference (San Antonio, TX) 5:00pm RT Board Meeting	City Council Work Session 5:30pm City Council Work Session	9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	Folsom High School Graduation (Time and 9:30am SVAQMD Board Meeting 3:00pm Sac Public Library Authority Board Meeting 6:00pm Planning Commission Meeting	Furlough Day - City Hall Closed	
29	30	31	Jun 1	2	3	4
	Memorial Day Holiday - City Hall Closed 10:00am Memorial Day Celebration - 5th Annual					

June 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar

City Council Regular Meeting
City Council Special Meeting (Study Session) and Regular Meeting
City Council Special Meeting (Work Session)
Furlough Day
Holiday
Information Item/Conference

July 2011						
S	M	T	W	T	F	S
3	4	5	6	7	8	2
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jun 26 - Jul 2		Jun 19 - 25		Jun 12 - 18		Jun 5 - 11		May 29 - Jun 4	

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar

City of Rancho Cordova Council Meeting and Conference Calendar Revised: 12/14/2010 4:32 PM

August 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar



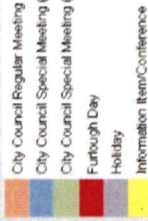
 City Council Regular Meeting (Study Session) and Regular Meeting
 City Council Special Meeting (Work Session)
 City Council Special Meeting (Work Session)
 Funough Day
 Holiday
 Information Item/Conference

September 2011						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Jul 31	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Aug 1	2	3	4	5	6
	CANCEL Regular City Council Meeting Ramadan Begins (Islamic Muslim, Moslem) 5:30pm Regular City Council Meeting - CANCELLED FOR DARK DAY	From Tuesday July 19 through Sunday August 14 the Council Members and Staff are Encouraged to Take Their Family Vacations National Night Out 5:30pm LAFco Board Meeting	2:30pm Sac Metro Cable Board Meeting 6:00pm First Thursday Dinner 6:00pm FCUSD Board Meeting	8:30am Capital Southeast Connector I/P 3:00pm Airshow Board Meeting		
7	8	9	10	11	12	13
	5:00pm RT Board Meeting City Council Regular Meeting 5:30pm City Council Regular Meeting	Continuing Education for Public Officials (CEPO) City Council Work Session - IF NEEDED 5:30pm City Council Work Session - ONLY IF NEEDED	9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	1:30pm SIA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting		
14	15	16	17	18	19	20
From Tuesday July 19 through Sunday August 14 the Council Members and Staff are Encouraged to Take Their Family Vacations	City Council Regular Meeting 5:30pm City Council Regular Meeting			8:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Ctl 12:00pm Mayors and Board Chair Forum Executive Management Group 6:00pm FCUSD Board Meeting	11:30am Rancho Cordova Luncheon	
21	22	23	24	25	26	27
	5:00pm RT Board Meeting	City Council Work Session 5:30pm City Council Work Session	9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	9:30am SQAQMD Board Meeting 3:00pm Sac Public Library Authority Board Meeting 6:00pm Planning Commission Meeting	3:00pm Airshow Board Meeting	
28	29	30	31	Sep 1	2	3
7:00pm Cordova Community Council 5th Annual Celebration of Faith	Ramadan Ends (Islamic Muslim, Moslem)					

September 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar



October 2011						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

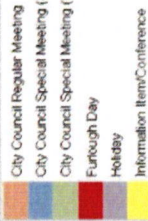
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Aug 28	29	30	31	Sep 1	2	3
				2:30pm Sac Metro Cable Board Meeting 6:00pm First Thursday Dinner 6:00pm FCUSD Board Meeting		
4	5	6	7	8	9	10
	Labor Day Holiday - City Hall Closed	City Council Regular Meeting 5:30pm City Council Regular Meeting	CACEO Annual Seminar (Asilomar Conference Grounds, Pacific Grove, CA) 9:30am LAFco Board Meeting 5:30pm LAFco Board Meeting	1:30pm STA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting	8:30am Capital Southeast Connector JPA 4:00pm Cordova Community Council Calendar Party	California Capital Airshow (Mather Field)
11	12	13	14	15	16	17
California Capital Airshow (Mather Field)	5:00pm RT Board Meeting	City Council Work Session 5:30pm City Council Work Session	9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	8:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Control Group or Mayors and Board Chair Forum 4:30pm Mayors and Board Chair Forum 6:00pm FCUSD Board Meeting	11:30am Rancho Cordova Luncheon 3:00pm Airshow Board Meeting	ICMA Conference Travel Days
18	19	20	21	22	23	24
	City Council Special and Regular Meeting 4:00pm City Council Study Session 5:30pm City Council Regular Meeting	ICMA Annual Conference (Milwaukee, WI) JEDC Annual Conference (Charlotte, NC)		9:30am SMAQMD Board Meeting 6:00pm Planning Commission Meeting League of California Cities Annual Conference (San Francisco, CA)	Leadership Rancho Cordova Retreat First Day of Autumn 9:00am Sac Metro Chamber "Perspectives"	
25	26	27	28	29	30	Oct 1
	5:00pm RT Board Meeting	City Council Work Session 5:30pm City Council Work Session	Rosh Hashanah Begins at Sundown (Jewish) 9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	3:00pm Sacramento Public Library Authority Governing Board	Rosh Hashanah Ends at Sundown (Jewish) 9:00am Rancho Cordova Chamber of Commerce Golf Tournament	

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar

Oct 30 - Nov 5		Oct 23 - 29		Oct 16 - 22		Oct 9 - 15		Oct 2 - 8		Sep 25 - Oct 1	
Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
Sep 25		26		27		28		29		30	
										Oct 1	
										Rancho Cordova Relay for Life	
2		3		4		5		6		7	
Rancho Cordova Relay for Life		City Council Regular Meeting 5:30pm City Council Regular Meeting				Customer Service Recognition Week 5:30pm LAFCo Board Meeting		Sac Metro Chamber of Commerce Study Mission (TBD) 2:30pm Sac Metro Cable Board Meeting 6:00pm First Thursday Dinner 6:00pm FCUSD Board Meeting		Yom Kippur Begins at Sundown (Day of Atonement)	
9		10		11		12		13		14	
		Columbus Day 5:00pm RT Board Meeting		City Council Work Session 5:30pm City Council Work Session		9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting		1:30pm STA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting		8:30am Capital Southeast Connector JPA	
16		17		18		19		20		21	
National Boss Day		City Council Special and Regular Meeting 4:00pm City Council Study Session 5:30pm City Council Regular Meeting						8:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Ctl 12:00pm Mayors and Board Chair Forum Executive Management Group 6:00pm FCUSD Board Meeting		11:30am Rancho Cordova Luncheon 3:00pm Archibow Board Meeting	
23		24		25		26		27		28	
		5:00pm RT Board Meeting		CALPERS Educational Forum (Long Beach, CA)		UJA Annual Conference - Fall Meeting 9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting		9:30am SMAQMD Board Meeting 11:30am SACOG Regional Managers Forum 3:00pm Sac Public Library Authority Board Meeting 6:00pm Planning Commission Meeting			
30		31		Nov 1		2		3		4	
		Halloween									

November 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar



City Council Regular Meeting
City Council Special Meeting (Study Session) and Regular Meeting
City Council Special Meeting (Work Session)
Fun/ough Day
Holiday
Information Item/Conference

December 2011						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 30	31	Nov 1	2	3	4	5
		City Council Special Meeting 5:30pm City Council Closed Session for City Manager Evaluation - TENTATIVE	5:30pm LAFCo Board Meeting	2:30pm Sac Metro Cable Board Meeting 6:00pm First Thursday Dinner 6:00pm FCUSD Board Meeting	7:30am Rancho Cordova Chamber of Commerce Economic Forum 11:30am Cordova Community Council 4th Annual State of the City	
6	7	8	9	10	11	12
Daylight Savings Time - Fall Back	City Council Special and Regular Meeting 4:00pm City Council Study Session 5:30pm City Council Regular Meeting		9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	NIC Congress of Cities Conference (Phoenix, AZ) 8:30am Capital Southeast Connector JPA 1:30pm STA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting	Veteran's Day Holiday - City Hall Closed 10:00am Veterans Day Celebration - 6th Annual	
13	14	15	16	17	18	19
	5:00pm RT Board Meeting			CAEZ Conference (Rancho Cordova Marriott) 8:00am NAPA Academy Fall Meeting (Washington, DC) 8:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Ctrl 12:00pm Mayors and Board Chair Forum Executive Management Group 6:00pm FCUSD Board Meeting	11:30am Rancho Cordova Luncheon 3:00pm Airshow Board Meeting	
20	21	22	23	24	25	26
	City Council Regular Meeting 5:30pm City Council Regular Meeting		9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	Thanksgiving Holiday - City Hall Closed	Day after Thanksgiving - City Hall Closed	
27	28	29	30	Dec 1	2	3
6:00pm Cordova Community Council Christmas Tree Lighting - 12th Annual	5:00pm RT Board Meeting		10:00am Sacramento Public Library Authority Governing Board			

December 2011

City of Rancho Cordova Council Meeting, Community Events and Conference Calendar

	City Council Regular Meeting
	City Council Special Meeting (Study Session) and Regular Meeting
	City Council Special Meeting (Work Session)
	Furlough Day
	Holiday
	Information Item/Conference

January 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec 25 - 31		Dec 18 - 24		Dec 11 - 17		Dec 4 - 10		Nov 27 - Dec 3	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			
Nov 27	28	29	30	Dec 1	2	3			
				2:30pm Sac Metro Cable Board Meeting 6:00pm First Thursday Dinner 6:00pm FCUSD Board Meeting					
4	5	6	7	8	9	10			
	City Council Special and Regular Meeting 4:00pm City Council Study Session 5:30pm City Council Regular Meeting	ICAS (Air Show) Convention (Las Vegas, NV)	5:30pm LAFCo Board Meeting	1:30pm SFA Board Meeting 3:00pm Sacramento Steps Forward - Policy Board to End Homelessness 6:00pm Planning Commission Meeting	8:30am Capital Southeast Connector JPA				
11	12	13	14	15	16	17			
	5:00pm RT Board Meeting		9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting	8:30am Rancho Cordova Chamber of Commerce Board Meeting 9:00am SACOG Board Meeting 10:00am Sac-Yolo Mosquito & Vector Ctl 12:00pm Mayors and Board Chair Forum Executive Management Group 6:00pm FCUSD Board Meeting	11:30am Rancho Cordova Luncheon 3:00pm Airshow Board Meeting				
18	19	20	21	22	23	24			
	City Council Regular Meeting 5:30pm City Council Regular Meeting	Hanukkah Begins (at Sundown)		First Day of Winter 9:30am SMAQMD Board Meeting 3:00pm Sac Public Library Authority Board Meeting 6:00pm CANCELLED - Planning Commission Meeting	Christmas Holiday - City Hall Closed	Christmas Eve			
25	26	27	28	29	30	31			
Christmas Day	Christmas Holiday - City Hall Closed Kwanzaa Begins (African-American)		Hanukkah Ends (at Sundown) 9:30am Regional Sanitation Board Mtg 6:30pm CRPD Board Meeting			New Year's Eve			