CONCURRENT MEETING
CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY (CRA)/
RANCHO CORDOVA FINANCING CORPORATION (RCFC)

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, December 20, 2010

5:30 P.M. – Regular Meeting
David B. Roberts Council Chambers

MINUTES

1. REGULAR MEETING – CALL TO ORDER / ROLL CALL

Mayor Cooley called the regular meeting to order in the David B. Roberts Council Chambers at 5:38 p.m.

Council Members Present: Budge, Sander, Skoglund, McGarvey, and Mayor Cooley

Council Members Absent: None

Staff Members Present: Gaebler, Lindgren, Cuppy, Lehr, Diamond, Haven, Chinn, Gassaway, Hadley, Walker, Leitner, Blair, Harriman, Thomas, Snyder, and Junker

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Mayor announced the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor called on Zak Ford to lead the Pledge.

4. INVOCATION

Chaplain Judy Johnson, Law Enforcement Chaplaincy, gave the invocation.

5. SPECIAL CEREMONIES

5.1 Margaret Parsons-Sander swore-in new Vice Mayor David Sander, and Terri McGarvey swore-in new Mayor Robert J. McGarvey.

5.2 Mayor McGarvey made a presentation to outgoing Mayor Ken Cooley.

6. PRESENTATIONS

6.1 Sacramento County Sheriff Elect Scott Jones introduced himself to the Council, staff, and public.

6.2 Emerge Project Manager Jim Miller and Michelle Orrack gave a presentation to the Council for the America's Promise Award.

6.3 Rancho Cordova elementary students gave a presentation regarding Participation in Pennies for Peace.

6.4 Executive Director Shelly Blanchard presented the Cordova Community Council Yearend Slideshow.

6.5 Community member Scottie More presented the Mayor's Scrapbook to outgoing Mayor Ken Cooley.

6.6 Executive Assistant Stacy Leitner introduced new city employee Kim Walker as a new Administrative Assistant in the City Manager's Department.

BREAK

Mayor McGarvey broke for celebratory refreshments in the lobby in honor of incoming and outgoing Council officers.

PUBLIC COMMENT

Mayor McGarvey opened the public comment period. The following individuals addressed the Council:

- President Vanessa Martinez and club members regarding Rancho Cordova Interact Club activities.

Mayor McGarvey closed the public comment period.

7. COUNCIL REPORTS

8. CONSENT CALENDAR ITEMS – ROLL CALL VOTE

ACTION: Motion by Budge second by Cooley and carried by a 5:0 roll call vote; Council approved the Consent Calendar with exception to Agenda Items 8.3, 8.5, and 8.6 pulled for separate discussion.

8.1 **Subject:** Special and Regular Meeting Minutes of December 6, 2010.
Recommendation: Adopt Minutes.

8.2 **Subject:** Planning Commissioner Appointments
Recommendation: That re-elected Council Members Linda Budge and Dan Skoglund submit their respective nominations for Planning Commissioner to the full City Council for formal approval to fill Planning Commissioner terms that coincide with their Council Member terms.
Result of Recommended Action: Action on this item will result in Linda Budge's appointment of Synthia Smith and Dan Skoglund's appointment of Matt Cummings. Both members of the community will serve on the Planning Commission for terms commencing January 2011 and ending December 2014.
Staff Report: Mindy Cuppy, City Clerk's Department

8.4 **Subject:** Resolution Authorizing the City Manager to Enter into Contract Amendment No. 164-2010 with EDAW Inc. an AECOM Company for the Sunrise Douglas Community Plan – Sunridge Specific Plan Environment Impact Report (EIR) in an Amount not to Exceed $15,256
Recommendation: Adopt Resolution 135-2010.
Result of Recommended Action: Adoption of this resolution will amend Contract No. 124-2009 by increasing the contract amount from $143,933 to $159,189, and authorize EDAW to complete amendments to the Sunrise Douglas Community Plan/Sunridge Specific Plan Environmental Impact Report. Work completed under this amendment will resolve certain obligations of the City as determined in the Vineyards litigation. Funding for this work shall be provided by owners of undeveloped land within the Sunrise Douglas Community Plan area.
Staff Report: Paul Junker, Planning Department

The following items were pulled for separate discussion:

8.3 **Subject:** Approval of Council Member Appointments to Regional Boards, Commissions, and Committees for 2011.
Recommendation: That Council Member appointments for 2011 be approved for the listed Boards and Commissions, reflected in the attachment to the staff report.
Result of Recommended Action: Action on this item will confirm the 2011 Rancho Cordova City Council Member appointees and alternates to various boards and commissions within the region to which Rancho Cordova provides leadership representation.
Staff Report: Mindy Cuppy, City Clerk's Department

ACTION: Motion by Sander second by Budge and carried by a 5:0 vote; Council approved the 2011 Council Member appointments.

8.5 **<u>Subject</u>:** Resolution Authorizing the City Manager, Assistant City Manager, or Finance Director to Enter into an Agreement with Commerce Bank for the Use of Commercial Cards to Execute Electronic Payment of Vendor Invoices
<u>Recommendation</u>: Adopt Resolution 143-2010.
<u>Result of Recommended Action</u>: If resolution is adopted, Commerce Bank would contact our vendors to offer the use of this program. If interested, our vendors would work with Commerce Bank to establish commercial card accounts that would enable them to receive payments electronically instead of through the issuance and receipt of a traditional paper check.
<u>Staff Report</u>: Donna Silva, Finance Department

ACTION: Motion by Budge second by Sander and carried by a 5:0 vote; Council continued the item until a date not yet determined in the future.

8.6 **<u>Subject</u>:** Resolution Authorizing the City Manager to Execute Contract No. 184-2010 with Interwest Consulting Group for GIS Services in an Amount Not to Exceed $300,000
<u>Recommendation</u>: Adopt Resolution No. 144-2010.
<u>Result of Recommended Action</u>: Adoption of this resolution will authorize the City Manager to execute Contract No. 184-2010 with Interwest Consulting Group for GIS Services (Interwest) in an amount not to exceed $300,000. Continued work will provide the following: 1) internal GIS Services to staff and others community members; 2) provide a greater source of information to better serve the community; and 3) provide information to the community through a web portal.
<u>Staff Report:</u> Jay Hadley, Information Technology

ACTION: Motion by Skoglund second by Budge and carried by a 5:0 vote; Council adopted Resolution No. 144-2010.

9. CONSENT PUBLIC HEARING ITEMS

9.1 **<u>Subject</u>:** Ordinance Amending Chapter 3.08 of the Rancho Cordova Municipal Code Entitled “Transient Occupancy Tax” to Add an Exemption from the Transient Occupancy Tax (TOT) for Government Employees that Occupy Hotels Within the City of Rancho Cordova
<u>Recommendation</u>: Waive first reading and introduce Ordinance No. 34-2010. **(Roll Call Vote)**
<u>Result of Recommended Action</u>: Adoption of this ordinance amendment, if adopted would bring the ordinance into alignment with our current practice of exempting government employees from the TOT.
<u>Staff Report:</u> Donna Silva, Finance Department

Mayor McGarvey opened the public comment period. There were no speakers. Mayor McGarvey closed the public comment period.

ACTION: Motion by Budge second by Skoglund and carried by a 5:0 roll call vote; Council waived first reading and introduced Ordinance No. 34-2010.

10. PUBLIC HEARING ITEMS

10.1 **Subject:** Resolution Approving Mid-year Substantial Amendment to the 2010-11 Community Development Block Grant (CDBG) Action Plan
Recommendation: That Council continues the item to January 3, 2011.
Result of Recommended Action: The public hearing will be continued to the next open session of the City Council of the City of Rancho Cordova scheduled for Monday, January 3, 2011. The purpose of the public hearing is to consider adoption of the Amended 2010-11 Community Development Block Grant (CDBG) Action Plan and subsequent submittal to the US Department of Housing and Urban Development. The Amended 2010-2011 Action Plan describes alterations to programs and activities proposed during the 2010-2011 program year.
Staff Report: Reed Flory and David Gassaway, Housing Administration
GROWING STRONG NEIGHBORHOODS

Mayor McGarvey opened the public comment period. There were no speakers. Mayor McGarvey closed the public comment period.

ACTION: Motion by Budge second by Skoglund and carried by a 5:0 vote; Council continued Agenda Item 10.1 to January 3, 2011.

11. REGULAR CALENDAR ITEMS

11.1 **Subject:** 2011 Legislative Priorities
Recommendation: That Council provides direction to staff for Fiscal Year 2011-2012 appropriations requests, and a platform for discussions with legislators during the National League of Cities Congressional Conference, March 11-16, 2011; also, receive update on City's Legislative Program and provide direction about the 2011 program.
Result of Recommended Action: Submission of requests for federal funding for projects consistent with the Council's and community's priorities, and provide topics for discussions that the Mayor and Council members will hold with Congressional representatives during the March conference in Washington, D.C. Staff will also proceed with recommended changes and actions for the City's legislative program.
Staff Report: Stephanie Snyder and Troy Holt, City Manager's Office

Mayor McGarvey opened the public comment period. There were no speakers. Mayor McGarvey closed the public comment period.

ACTION: Motion by Budge second by Skoglund and carried by a 5:0 vote; Council approved the staff recommendation.

11.2 **<u>Subject</u>:** City Council Subcommittee to City/Building Industry Association (BIA) Discussions

<u>Recommendation</u>: That Council select one of the options below related to appointing City Council member(s) to serve on a subcommittee to the City/Building Industry Association (BIA) Infrastructure Standards and Cost of Development Review process. If a subcommittee is formed discuss the role of the subcommittee.

<u>Result of Recommended Action</u>: Council to select one of five possible options:

Option A: Council appoints the Mayor and Vice Mayor to serve as a subcommittee to the City/BIA Infrastructure Standards and Cost of Development Review process; or

Option B: Council appoints two members to serve as a subcommittee but not necessarily the Mayor and Vice Mayor; or

Option C: Council appoints one Council Member to serve as the subcommittee to the City/BIA Infrastructure Standards and Cost of Development Review process; or

Option D: Council does not establish a subcommittee to the process, instead receives frequent updates on the processes and issues at Council meetings; or

Option E: Other action as determined by Council.

<u>Staff Report</u>: Joe Chinn, City Manager's Office

Mayor McGarvey opened the public comment period. There were no speakers. Mayor McGarvey closed the public comment period.

ACTION: Motion by Budge second by Cooley and carried by a 5:0 vote; Council choose Option B and will appoint two members to serve as a subcommittee on January 18, 2010.

11.3 **<u>Subject</u>:** 2011 City Council Meeting Schedule

<u>Recommendation</u>: Staff recommends Council approve its meeting schedule for 2011.

<u>Result of Recommended Action</u>: Action on this item will approve the 2011 meeting schedule for the members of the Rancho Cordova City Council.

<u>Staff Report</u>: Ted Gaebler, City Manager's Office

Mayor McGarvey opened the public comment period. There were no speakers. Mayor McGarvey closed the public comment period.

ACTION: Motion by Budge second by Cooley and carried by a 5:0 vote; Council approved the 2011 meeting schedule.

12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

NONE

13. CITY MANAGER'S REPORT

City Manager Ted Gaebler reported on the following:

- City Hall Closures: Holiday on Thursday, December 23, 2010; Holiday on Friday, December 24, 2010; Furlough day on Monday, December 27, 2010; and Holiday on Friday, December 31
- Staff are prepared for flooding during the rainy season
- Wishing Council, staff, and the public Happy Holidays

14. ADJOURNMENT OF REGULAR MEETING

Mayor McGarvey adjourned the regular meeting to closed session in the Community Board Room at 8:47 p.m.

15. CLOSED SESSION

Mayor McGarvey called the closed session to order in the Community Board Room at 9:15 p.m.

Council Members Present: Cooley, Skoglund, Budge, Sander, and Mayor McGarvey

Council Members Absent: None

Staff Members Present: Lindgren, Gaebler, Junker, Chinn, and Thomas

Council adjourned to Closed Session to discuss the following items:

Conference with Legal Counsel – Existing Litigation – Government Code Section 54956.9(a) – (one case) – Name of case: California Native Plant Society v. City of Rancho Cordova et al; Case No. 07CS01311.

Conference with Legal Counsel – Anticipated Litigation Government Code 54956.9 (b) (one potential case)

16. OPEN SESSION – REPORT FROM CLOSED SESSION

City Attorney Adam Lindgren reported that there was no reportable action taken in closed session.

17. ADJOURNMENT OF CLOSED SESSION

Vice Mayor McGarvey adjourned the closed session at 10:30 p.m.

Mindy Cuppy

Mindy Cuppy, CMC, City Clerk