# CONCURRENT MEETING
# CITY COUNCIL/CRA/RCFC

Monday, December 6, 2010

4:00 p.m. – Study Session
5:30 p.m. – Regular Meeting

# AGENDA

Ken Cooley, Mayor

Robert J. McGarvey, Vice Mayor

David Sander, Council Member

Linda Budge, Council Member

Dan Skoglund, Council Member

Regular City Council meeting dates are scheduled on the 1st and 3rd Monday's of each month, unless when Monday is a holiday.
If Monday is a holiday, the meeting will be scheduled for the following Tuesday. Dates are subject to change.

City Council Regular Mtg | CANCELLED MTG | City Council Special Mtg | CANCELLED MTG | CITY HALL CLOSED

## 2010

**January**

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| CITY HALL CLOSURE DATES |
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| Fri, Jan 1 – New Years Day Holiday |
| Mon, Jan 18 – Martin Luther King Jr. Day Holiday |
| Mon, Feb 15 – Presidents Day Holiday |
| Fri, Apr 2 - Furlough Day |
| Fri, May 28 - Furlough Day |
| Mon, May 31 – Memorial Day Holiday |
| Mon, Jul 5 – Independence Day Observed |
| Mon, Jul 26 - Furlough Day |
| Fri, Sep 3 - Furlough Day |
| Mon, Sep 6 – Labor Day Holiday |
| Mon, Oct 11 - Furlough Day |
| Thu, Nov 11 – Veteran's Day Holiday |
| Wed, Nov 24 - Furlough |
| Thu, Nov 25 – Thanksgiving Holiday |
| Fri, Nov 26 – Day After Thanksgiving Day Holiday |
| Thu, Dec 23 - Christmas Observed |
| Fri, Dec 24 - Christmas Observed |
| Mon, Dec 27 - Furlough Day |
| Fri, Dec 31 – New Year's Eve Holiday |

* Tuesday, November 9 - Special Meeting - Closed Session for City Manager & Department Annual Review & Development

## 2011

**January**

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| CITY HALL CLOSURE DATES |
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| Mon, Jan 17 - Martin Luther King Jr. Day Holiday |
| Fri, Feb 18 - Furlough Day |
| Mon, Feb 21 - President's Day Holiday |
| Fri, Mar 11 - Furlough Day |
| Fri, Apr 22 - Furlough Day |
| Fri, May 27 - Furlough Day |
| Mon, May 30 - Memorial Day Holiday |
| Fri, Jun 17 - Furlough Day |
| *Mon, Jul 4 - Independence Day Holiday |
| *Mon, Sep 5 - Labor Day Holiday |
| *Fri, Nov 11 - Veteran's Day Holiday |
| *Thu, Nov 24 - Thanksgiving Holiday |
| *Fri, Nov 25 – Day After Thanksgiving Day Holiday |
| *Thu, Dec 22 - Christmas Observed |
| *Fri, Dec 23 - Christmas Observed |
| *Fri, Dec 30 - Day Before New Year's Eve Holiday |

*Dates Pending Approval

## 2012

**January**

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**February**

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**March**

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**April**

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**September**

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**October**

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**November**

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**December**

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| CITY HALL CLOSURE DATES |
|---|
| *Mon, Jan 16 - Martin Luther King Jr. Day Holiday |
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| *Thu, Nov 22 - Thanksgiving Holiday |
| *Fri, Nov 23 – Day After Thanksgiving Day Holiday |
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| *Tue, Dec 25 - Christmas Day Holiday |
| *Mon, Dec 31 - New Year's Eve Holiday |

*Dates Pending Approval

**CONCURRENT MEETING**
**CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY (CRA)/**
**RANCHO CORDOVA FINANCING CORPORATION (RCFC)**

**City Hall**
**2729 Prospect Park Drive, Rancho Cordova**

**Monday, December 6, 2010**

**4:00 P.M. – Study Session**
**American River Community Room - North**

# AGENDA

## A. STUDY SESSION – CALL TO ORDER / ROLL CALL

Council Members Sander, Budge, Skoglund, McGarvey, and Mayor Cooley

## B. PUBLIC COMMENT

At a study session or special meeting, citizens wishing to address the Council for any matter on the agenda may do so at the time the matter is discussed. Note, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking action on any unagendized item.

## C. STUDY SESSION ITEM

C.1 **Subject:** Status Report on Strong Neighborhoods Program
**Recommendation**: That Council receives, discusses, and provides input as to the priorities of suggested projects.
**Result of Recommended Action:** Council Member Sander along with city staff will continue to develop projects that improve the City, per the desired direction provided by City Council Members. The projects are designed to address a series of metrics developed to measure the overall "health" of the City, on a short- and long-term horizon.
**Staff Report:** Nancy Pearl, City Manager's Office, Curt Haven, Economic Development Department and Paul Junker, Planning Department
**Advances Goals:** 1 through 13
**GROWING STRONG NEIGHBORHOODS**

## D. ADJOURNMENT OF STUDY SESSION

**CONCURRENT MEETING**
**CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY (CRA)/**
**RANCHO CORDOVA FINANCING CORPORATION (RCFC)**

**City Hall**
**2729 Prospect Park Drive, Rancho Cordova**

**Monday, December 6, 2010**

**5:30 P.M. – Regular Meeting**
**David B. Roberts Council Chambers**

# AGENDA

## 1. REGULAR MEETING – CALL TO ORDER / ROLL CALL

Council Members Sander, Budge, Skoglund, McGarvey, and Mayor Cooley

## 2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

## 3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

## 4. INVOCATION

Chaplain Katie Nielsen, Law Enforcement Chaplaincy, will give the invocation.

## 5. ELECTION CERTIFICATION

5.1 **Subject:** Certification of the Results of the November 2, 2010 General Municipal Election with Regard to Members of the City Council and Three Measures
**Recommendation:** Adopt Resolution No. 134-2010.
**Result of Recommended Action:** Adoption of the Resolution results in the City's compliance with California Elections Code Regulations 10262, 10263, and 10264, which, in part, state that the governing body shall declare the results of each election under its jurisdiction.
**Staff Report:** Mindy Cuppy, City Clerk's Department

## 6. SPECIAL CEREMONIES

6.1 **Subject:** Swearing-in and Seating of Re-elected Council Members
**Recommendation:** That Incumbent Council Members Linda Budge and Dan Skoglund be sworn in and seated to fill their respective full four-year term of office.

## CELEBRATORY BREAK

Mayor Cooley will break for refreshments in honor of new Council officers.

## 7. PRESENTATIONS

7.1 Presentation of Proclamation to Allied Waste Residential Driver Mike Casuacau for his Heroic Actions to Save the Life of Rancho Cordova Citizen David Melville.

7.2 Recognition of Council Member Sander and Vice Mayor McGarvey for Achieving Diamond Level Certificate in Leadership from the National League of Cities.

## 8. PUBLIC COMMENT

Citizens wishing to address the Council for any matter on the Consent Calendar or not on the agenda may do so at this time by completing and submitting a (blue) Speaker Card to the City Clerk. **For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard.** Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Note, under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any unagendized item unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

## 9. COUNCIL REPORTS

## 10. CONSENT CALENDAR ITEMS – ROLL CALL VOTE

10.1 **Subject:** Regular Meeting Minutes of November 15, 2010.
**Recommendation:** Adopt Minutes.

10.2 **Subject:** First Amended Development Agreement By and Between the City of Rancho Cordova and Elliot Homes Relative to the Rio del Oro Project (RC-04-052)
**Recommendation**: Waive second reading and adopt Ordinance No. 33-2010. **(Roll Call Vote)**
**Result of Recommended Action:** The amendment would result in the City entering into the Development Agreement with Elliott Homes as the holder of an option to acquire the property that is the subject to the Development Agreement from two other Elliott entities, Elliott Whiterock, LLC and Stonecreek Industrial, LLC, rather than the City entering into the Development Agreement with Elliott Homes as owner of the subject property. There are no other proposed amendments or changes to the Development Agreement of the other approvals for the Rio del Oro project.
**Staff Report:** Adam U. Lindgren, City Attorney's Office
**Advances Goals:** 1, 2, 4, 7, 8, and 9

10.3 **Subject:** Resolution Awarding a Construction Contract and Rejecting Bids for Several Construction Categories for Tenant Improvements to the New Rancho Cordova Police Station and Granting Authority to the City Manager to Approve Change Orders in an Amount Not to Exceed Ten Percent (10%) of the Aggregate Amount of all the Contracts
**Recommendation**: Adopt Resolution No. 138-2010.
**Result of Recommended Action:** Adoption of this resolution will award a construction contract to the lowest responsive bidder for building insulation for the new Rancho Cordova Police Station, and would reject all the remaining bids for surveying, site fencing, landscape/irrigation, glass and glazing, fiberglass, toilet accessories and partitions, fire extinguishers and cabinets, flagpoles, and window covering. Staff will consolidate the remaining construction items into appropriate bid packages and re-advertise. This resolution will grant authority to the City Manager to approve change orders in an amount not to exceed ten percent of the aggregate amount of all of the contracts.
**Staff Report:** Cyrus Abhar, Public Works Director
**Advances Goals:** 1 and 4

10.4 **Subject:** Resolution Authorizing the City Manager to Execute First Contract Amendment No. 142-2010 with Quincy Engineering, Inc. to Continue Providing Construction Management Services in the Amount of $158,300 for the International Drive Extension Project
**Recommendation:** Adopt Resolution No. 139-2010.
**Result of Recommended Action:** Adoption of this resolution will authorize the City Manager to execute the first contract amendment with Quincy Engineering, Inc. in an amount of $158,300 to continue providing construction management and construction inspection services for the International Drive Extension Project. The current contract amount will increase from $900,000 to $1,058,300. This amendment will allow for extended contract duration due to an estimated fifty additional working days for the construction of the project.
**Staff Report:** Cyrus Abhar, Public Works Director
**Advances Goals:** 1, 2, and 4

10.5 **Subject:** Resolution to Increase Parking Penalties to Offset State Trial Court Trust Fund Surcharge Required by Senate Bill 857 Enacted October of 2010
**Recommendation:** Adopt Resolution No. 140-2010.
**Result of Recommended Action:** Adoption of this resolution will increase the Parking Violation Fine Schedule by $3.00 per violation to offset the State Trial Court Trust Fund surcharge required by SB 857 enacted October 2010.
**Staff Report:** Doug Diamond, Rancho Cordova Police Department
**Advances Goal:** 11

## 11. CONSENT PUBLIC HEARING ITEMS

NONE

## 12. PUBLIC HEARING ITEMS

NONE

## 13. REGULAR CALENDAR ITEMS

13.1 **Subject:** Final Hearing on the Establishment of the Rancho Cordova Tourism Business Improvement District and Secession of the Lodging Businesses in Rancho Cordova from the Sacramento Tourism Business Improvement District

**Recommendation**: That Council:

a) Adopt Resolution No. 136-2010 Forming the Rancho Cordova Tourism Business Improvement District; and
b) Adopt Resolution No. 137-2010 Seceding from the Sacramento Tourism Business Improvement District

**Result of Recommended Action:** Adoption of Resolution No. 136-2010 will form the Rancho Cordova Tourism Business Improvement District (RCTBID) effective January 1, 2011. An assessment of $1.50 per room per night will be collected by the City of Rancho Cordova, that will be remitted to the Rancho Cordova Travel and Tourism Corporation (RCTC), a non-profit corporation for the purpose of promoting travel and tourism in Rancho Cordova. The RCTC will be a 501(C)(6) Corporation with a Board of Directors of seven to nine members. Resolution No. 137-2010 will result in secession of lodging businesses in Rancho Cordova from the Sacramento Tourism Business Improvement District.

**Staff Report:** Megan McMurtry and Micah Runner, Economic Development Department

**Advances Goals:** 1 and 9

13.2 **Subject:** Discussion of Cultural Arts Commission Development

**Recommendation**: Receive information about the formation of a Cultural Arts Commission as called for in the General Plan and direct staff to take appropriate action, based upon the option selected.

**Result of Recommended Action:** Council will select one of three possible options and direct staff to take appropriate action:

**Option A:** Begin development of a Cultural Arts Commission as called for in the General Plan within a specified timeline and direct staff to work with Council in its development; or

**Option B:** Create an ad hoc steering committee to research and develop a plan for the development of a Cultural Arts Commission within a timeframe to be determined, working with staff on the development of the steering committee; or

**Option C:** Table the discussion for a future time as determined by the City Council.

**Staff Report:** Nancy Pearl, City Manager's Office

**Advances Goals:** 1, 8, 9, 10, and 13

**GROWING STRONG NEIGHBORHOODS**

13.3 **Subject:** Discussion of City Gateways Continued from November 1, 2010

**Recommendation**: That Council considers staffs presentation and provides direction for proceeding with the Design of City Gateways.

**Result of Recommended Action:** Staff will present an update to the Council on recent public outreach efforts on the City Gateways and request guidance for refining the proposed City Gateway designs, and for soliciting further community input.

**Staff Report:** Paul Junker, Planning Department

**Advances Goals:** 1 and 9

13.4 **Subject:** Discussion of South Sacramento Habitat Conservation Plan (SSHCP)
**Recommendation**: That Council selects a representative and an alternate to serve as the City's elected liaison to support the completion of the South Sacramento Habitat Conservation Plan (SSHCP).
**Result of Recommended Action:** Designation of liaisons by each of the elected boards of the SSHCP Local Agency Plan Partners (Plan Partners) will assist with ensuring that local elected officials are well informed on this complex project and will demonstrate to the State and Federal regulatory agencies the engagement of elected decision makers within the SSHCP process.
**Staff Report:** Paul Junker, Planning Department
**Advances Goals:** 8, 11, and 13
**GROWING STRONG NEIGHBORHOODS**

13.5 **Subject:** 2011 City Council Meeting Schedule
**Recommendation:** Staff recommends Council discuss and confirm its meeting schedule for 2011.
**Result of Recommended Action:** Action on this item will confirm the 2011 meeting schedule for the members of the Rancho Cordova City Council.
**Staff Report:** Ted Gaebler, City Manager's Department
**Advances Goals:** 1 through 13

13.6 **Subject:** Selection of 2011 Mayor and Vice Mayor
**Recommendation**: That Council selects its next Mayor and Vice Mayor for 2011.
**Result of Recommended Action:** Council will appoint its leadership officers, per Resolution No. 5-2004. The ceremonial seating of the new Mayor and Vice Mayor will take place at the next Council Meeting on December 20, 2010.
**Staff Report:** Mindy Cuppy, City Clerk's Department
**Advances Goal:** 13

## 14. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

## 15. CITY MANAGER'S REPORT

## 16. ADJOURNMENT OF REGULAR MEETING

## 17. CLOSED SESSION

Council may adjourn to Closed Session in the Community Board Room to discuss the following item(s):

Conference with Legal Counsel – Anticipated Litigation Government Code 54956.9(b) (one potential case).

Public Employee Performance Evaluation, City Manager - Government Code Section 54957, Continued from November 9, 2010.

## 18. OPEN SESSION – REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in Closed Session.

## 19. ADJOURNMENT OF CLOSED SESSION

## ADDITIONAL INFORMATION

**Rancho Cordova Great Health Challenge -** Rancho Cordova has launched a program intended to promote a healthier community by building awareness for those who live, work, play, or pray here. You are encouraged to join our commitment to get healthy, stay fit, and have fun! Go to http://www.20tonsin2010.com/ to register.

**UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11 P.M. WILL BE CONTINUED TO THE NEXT DAY AT 5:30 P.M. OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.**

**Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.**

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

| **CITYWIDE GOALS -** (Adopted March 20, 2006) | |
|---|---|
| 1. | Foster a Positive Image of Rancho Cordova |
| 2. | Improve Transportation & Connectivity |
| 3. | Champion Employee Development & High Performance Work Environment |
| 4. | Ensure the Availability of the Best Public Services in the Region |
| 5. | Establish a Vibrant Downtown |
| 6. | Ensure a Safe Community |
| 7. | Improve the Quality of Housing In Rancho Cordova |
| 8. | Sustain a Livable Community |
| 9. | Drive Diverse Economic Opportunities |
| 10. | Foster Responsible Citizenship |
| 11. | Practice Sound Fiscal Management |
| 12. | Establish Logical (City) Boundaries |
| 13. | Continue To Provide Regional Leadership |

| ***UPCOMING MEETINGS*** | |
|---|---|
| *Monday, December 20, 2010* | *5:30 p.m. Regular Meeting* |
| *Thursday, December 23, 2010* | ***CHRISTMAS HOLIDAY – City Hall Closed*** |
| *Friday, December 24, 2010* | ***CHRISTMAS HOLIDAY – City Hall Closed*** |
| *Monday, December 27, 2010* | ***FURLOUGH DAY – City Hall Closed*** |
| *Friday, December 31, 2010* | ***NEW YEAR'S EVE – City Hall Closed*** |

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

| DEPARTMENTAL GENERAL TELEPHONE NUMBERS | |
|---|---|
| Building Department | (916) 851-8760 |
| City Attorney's Office | (916) 556-1531 |
| City Clerk's Department | (916) 851-8720 |
| City Manager's Office | (916) 851-8800 |
| Communications Department | (916) 851-8791 |
| Economic Development Department | (916) 851-8780 |
| Finance Department | (916) 851-8730 |
| Housing Department | (916) 851-8784 |
| Human Resources Department | (916) 851-8740 |
| IT Department | (916) 851-8700 |
| Neighborhood Services – Animal Services | (916) 851-8770 |
| Parks & Recreation (Cordova Recreation & Park District) | (916) 362-1841 |
| Planning Department | (916) 851-8750 |
| Public Works Department | (916) 851-8710 |
| Rancho Cordova Police Department | (916) 875-9600 |
| Redevelopment Department | (916) 851-8780 |
| Sac Metro Fire District | (916) 859-4300 |

The Rancho Cordova City Council/CRA/RCFC will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast and SureWest Cable Systems. Closed Captioning will be available on the playback cablecast. Tune to Metro Cable Channel 14, for playback times. A VHS copy is available for check out from any library branch, a DVD copy is available from the City Clerk's Department, and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting. The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

## CERTIFICATION OF POSTING OF AGENDA

I, Mindy Cuppy, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the December 6, 2010 Special and Regular Meeting of the Rancho Cordova City Council/CRA/RCFC was posted and available for review on December 2, 2010 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city web site at www.cityofranchocordova.org.

Signed this 2nd day of December, 2010 at Rancho Cordova, California.

Mindy Cuppy, City Clerk